



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

August 22, 2016
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Mayor's Award of Merit: Paul Ingalls
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of August 15, 2016
 - b. Approval of Claims in the amount of: \$172,444.07
 - c. Contract Award: Treatment Plant Chemicals
 - d. Contract Award: Storm Sewer Pond & Swale Improvements
 - e. Resolution 1968: Write Off Uncollectible Billing Balances
 - f. Ordinance 2983: Amending 2015-2016 CFP
 - g. Ordinance 2984: Amending 2016 Budget
 - h. Ordinance 2987: Amending 2016 Budget
6. **Public Hearings**
 - a. Continued Closed Record Public Hearing to Decide on Appeals and Planning Commission's Recommendation on the Haddon Road 13 Lot Plat & PUD, PUD-2016-1001
7. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 6, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 6, 2016

- Public Hearing: Ordinance 2979/Resolution 1963: Stormwater Utility Monthly User Fee Rate and Code Update (Discussion/Possible Action)
- UW Health Impact Analysis (HIA) for South Commercial Ave. Complete Streets Project (Discussion)

September 12, 2016

- Contract Award: Integrated Library System
- Public Hearing: Moratorium on the Receipt and Processing of Planned Unit Development Applications Pursuant to Chapter 16.40 of the Anacortes Municipal Code

September 19, 2016

- Interlocal Agreement with Skagit County: Economic Development Public Facility Project Funding for City of Anacortes Fiber Optic Network (Discussion/Possible Action)

September 26, 2016

October 3, 2016

- Public Hearing on 2017/2018 Budgeted Revenue Sources, including Proposed Property Tax Increase
- Council Review of 2017/2018 Budget

October 10, 2016

- Council Review of 2017/2018 Budget

October 17, 2016

- Council Review of 2017/2018 Budget

October 24, 2016

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Aug 22, 2016, 5:00 PM, Public Works Director's Office
- Planning, Monday, Aug 22, 2016, 5:00 PM, Planning Director's Office
- Finance, Wednesday, Aug 24, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Housing Affordability & Community Services, Thursday, Sep 1, 2016, 1:30 PM, City Hall
- Public Works, Tuesday, Sep 6, 2016, 5:00 PM, Public Works Director's Office
- Planning, Monday, Sep 12, 2016, 5:00 PM, Planning Director's Office



ANACORTES EXECUTIVE DEPARTMENT

P.O. BOX 547, ANACORTES, WA 98221-0547
LAURIE GERE, MAYOR

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FAX (360) 293-1938

E-MAIL: laurieg@cityofanacortes.org

July 27, 2016



Dear Paul,

Congratulations! Paul, you have been nominated to receive the Mayor's Award of Merit because of your outstanding and diligent performance in the Building/Permitting Department. Your supervisor and co-workers commend your eagerness and steadfastness in handling each task that is before you.

You have performed well in your role as plans examiner for the building and permitting department for the City of Anacortes. I appreciate your positive responsiveness when providing assistance creating a pleasant atmosphere in the building department and is a fine example of your commitment to this organization. You are patient, courteous, and your positive attitude is outstanding, often customers remark of your pleasant attitude! You serve as a role model for professionalism, dedication, courtesy, work ethic, customer service, and attention to detail. I am very pleased with your responsiveness and your ingenuity when problem solving.

I am pleased to select you as a Mayor's Award of Merit recipient. Please confirm with Cherri Kahns (299-1950) that you will be able to attend the City Council meeting on Monday, August 15, at 6 pm. to receive your award. I encourage you to invite your family, friends, and co-workers to the presentation. The award of merit includes a \$75.00 gift certificate to a local restaurant of your choice. Please let Cherri know at which Anacortes restaurant you would like to celebrate your recognition. Additionally, your name will be added to the plaque that hangs in City Hall for all to see!

Sincerely,

CITY OF ANACORTES



Laurie M. Gere, Mayor

Special Meeting

At 4:00 p.m. Mayor Laurie Gere called to order the advertised special meeting of the Anacortes City Council for the purpose of a site visit regarding the Haddon Road 13 Lot Plat & PUD, PUD-2016-1001. Council convened at the subject property on Haddon Road's cul-de-sac east of Whistle Lake Road, Anacortes. Councilmembers Eric Johnson, Ryan Walters, Brad Adams, Liz Lovelett, John Archibald and Matt Miller were present. No testimony was received and no action was taken. At approximately 4:35 p.m. the special meeting adjourned.

Special Meeting

Mayor Laurie Gere called to order an advertised special meeting of the Anacortes City Council on August 15, 2016 at 5:30 p.m. Councilmembers Eric Johnson, Ryan Walters, Brad Adams, Liz Lovelett and Matt Miller were present. Councilmember Erica Pickett joined the meeting after approximately ten minutes.

Executive Session (30 Minutes) per RCW 42.30.110 (b, c)

Mayor Gere announced that Council would convene in Executive Session for no more than 30 minutes to discuss a potential real estate transaction about which open discussion could result in terms unfavorable to the City and that following the executive session the meeting would adjourn with no action being taken.

There being no further business, at approximately 5:49 p.m. the advertised special meeting of the Anacortes City Council for August 15, 2016 was adjourned.

Regular Meeting

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of August 15, 2016 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett, John Archibald and Matt Miller were present. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

No announcements were made.

Public Comment

No one present wished to address Council on any topic not already on the agenda.

Consent Agenda

Mr. Walters removed Item 5E, Interlocal Agreement: Narcotics Enforcement Multi-Jurisdictional Task Force, from the Consent Agenda. City Attorney Darcy Swetnam advised that the agenda item had been withdrawn by staff and would be rescheduled for a future meeting.

Ms. Lovelett removed Item 5F, Ordinance 2986: Establishing a Moratorium on PUDs, from the Consent Agenda.

Mr. Johnson moved, seconded by Mr. Archibald, to approve the following Consent Agenda items. The motion passed unanimously by voice vote.

- a. Minutes of August 8, 2016
- b. Approval of Claims in the amount of: \$766,671.98
- c. Contract Award: VFD Drives Pumps 3 & 4 @ WTP Intake Pump Station
- d. Contract Award: Excavate & Remove Sediment Materials from WTP Lagoons

The following vouchers/checks were approved for payment:

Voucher (check) numbers: 81612 through 81693, total \$642,189.78

EFT numbers: 206379 through 206930, total \$110,783.78

f. **Ordinance 2986:** Establishing a Moratorium on PUDs

Ms. Lovelett asked the reason for the updated ordinance. Ms. Swetnam explained that the original moratorium adopted by Ordinance 2980 on June 6, 2016 required a public hearing to develop and adopt a work plan for updating the PUD codes but that scheduling conflicts had pushed that hearing to September 12, 2016, after the 60 day public hearing window, so a new moratorium was required to set the public hearing date. Mr. Adams confirmed that a six month moratorium would be effective beginning at the present meeting. Ms. Lovelett moved, seconded by Mr. Walters, to approve Consent Agenda Item 5f. The motion passed unanimously by voice vote.

PUBLIC HEARINGS

Closed Record Public Hearing to Decide on Appeals and Planning Commission's Recommendation on the Haddon Road 13 Lot Plat & PUD, PUD-2016-1001

Mayor Gere called to order a closed record public hearing on the appeals of the Planning Commission's recommendation of approval of the plat and Planned Unit Development on Haddon Road, project PUD-2016-1001. She stated that this was a quasi-judicial hearing before the Council which was acting as the appellant body reviewing the recommendation of the Planning Commission.

City Attorney Darcy Swetnam explained the hearing procedures and standard to be used in evaluating the appeals. She said the one open record public hearing allowed by RCW 36.70B.060 was held before the Planning Commission so no additional comments could be accepted at this evening's closed record public hearing but Council could ask clarification questions of staff and parties of record. Ms. Swetnam advised that the standard of review was substantial evidence so the Planning Commission recommendation should be sustained if it was supported by substantial evidence. Ms. Swetnam said Council had the option of denying all appeals and then consider the Planning Commission's recommendation, of granting any of the appeals in which case the project would not move forward, of remanding the project to the Planning Commission to address questions of law, or of adding conditions to the project based on information already in the record.

Ms. Swetnam advised that in preparing for the closed record hearing, staff had provided a schedule for the parties to provide their pleadings and that the application for appeals also stated that parties could provide supplemental information up to ten days after the appeal filing deadline, in this case Friday, August 12. Ms. Swetnam said that the city had received comments via email on Monday, August 15, from Ross Barnes after the record had closed and that it was up to Council whether it wished to take those comments into account when considering the appeals. Ms. Swetnam observed that Mr. Barnes characterized the materials submitted on August 15 as updating and condensing his four prior letters and appeal form from over 50 pages to 17 pages. Ms. Pickett moved, seconded by Mr. Miller, to observe the published deadline and exclude the August 15, 2016 email from Mr. Barnes from the record. Councilmembers discussed whether the information presented was new, whether it had already been reviewed by councilmembers, and whether there had been any confusion about the deadline. Vote: Ayes – Pickett. Nays – Walters, Adams, Lovelett, Archibald, Miller and Johnson. Motion failed.

Regarding the Appearance of Fairness Doctrine, Mayor Gere asked councilmember to disclose if they had any interest in the property or the application, if they owned property within 300 feet of the property subject to the application, if they stood to gain or lose any financial benefit as a result of the outcome of the hearing, if they could hear and consider the application in a fair and objective manner, and if they had engaged in any *ex parte* communication with either the proponent or the opponent of the application and if so, the substance of such communication. The only disclosure was by Mr. Walters who referenced an August 4, 2016 email from Ross Barnes about the deadlines. Mayor Gere asked if any member of the

audience wished to challenge any councilmember's participation in the matter on Appearance of Fairness Doctrine grounds. No one present raised any objections.

Associate Planner Kevin Cricchio summarized the project, referring to his slide presentation which was added to the packet materials for the evening (Exhibit 68). Mr. Cricchio described the four code modifications proposed by the applicant, the R1 zoning of the subject property, density calculations, and surrounding zoning and land uses. He summarized the preliminary plat/PUD chronology, noticing, SEPA environmental review and mitigated DNS, critical areas, transportation study, tree assessment and preservation plan, sanitary sewer capacity, agency and department comments and public comments. Mr. Cricchio that an open record public hearing held before the Planning Commission on June 8, 2016, continued to June 22, 2016 and July 13, 2016. He advised that after deliberation the Planning Commission amended conditions of approval number 20 and 23(P)(6) and added conditions 25 and 26, then voted unanimously (4-0) to recommend approval of the subject application subject to the revised conditions of approval. Mr. Cricchio corrected an error made in drafting Condition 26, which should read "All lots must be to the R2 standard including and clarifying that no lot may be under 7,500 square feet." He said sixteen appeals of the Planning Commission recommendation were received by the filing deadline of July 29, 2016 and noted the two staff memoranda included in the evening's packet materials, one addressing the appeals and one addressing the Planning Commission recommendation on the project application.

Mayor Gere asked if councilmembers had questions for staff before hearing from the appellants. Councilmembers discussed the proposed code modifications, particularly regarding R2 standards, with Mr. Cricchio and Planning Director Don Measamer. Mr. Measamer said that councilmembers had discretion to add or modify conditions of approval for the project or could outright deny the project. He suggested hearing from the appellants and applicant and then deciding whether to consider the appeals individually or in groups. Mr. Measamer responded to questions from Mr. Miller about the storm drainage plan (Exhibit 17) and mitigation that would be performed prior to construction of the subject project. Mr. Cricchio responded to questions from Mr. Johnson about which trees would be removed. Ms. Lovelett asked if the geotechnical expert had ever evaluated the site during the wet season. Mr. Measamer deferred to Mr. Ravnik.

Mayor Gere then asked all parties of record who wished to address the Council to stand and swear to tell the truth in the testimony they were about to give.

Mayor Gere reminded the parties that each party must be recognized by the chair, provide full name and address for the record, keep remarks within the established time limits (10 minutes per appellant, one hour for the applicant and its consultants), restrict comments and evidence presented to matters relating directly to the appeals, and must submit any physical evidence to staff to be given an exhibit label.

Vernon Lauridsen, 2219 32nd Street, took exception to the state of the appeals presented to Council. Mr. Lauridsen argued that Council did not have discretion to accept or reject the requested code modifications and quoted AMC 17.04.040 regarding minimum requirements, underlining the last sentence in AMC 17.04.040B. Mr. Lauridsen then cited AMC 17.38.070 regarding R1 density: "If a planned unit development is applied for which requests a higher density in a portion of the R1 zone, the density of that portion shall not exceed four units per gross acre, *and* all development standards of the R2 zone *shall* apply, including street and utility improvements [emphasis added]." Mr. Lauridsen referred councilmembers to testimony in the record by Becky Bean and Patrick O'Hearn. He said that existing PUDs in the R1 zone that do not comply with AMC 17.38.070 were approved prior to adoption of Ordinance 2794 in 2008. Mr. Lauridsen concluded that according to city code, R2 standards are mandatory for PUDs in the R1 zone and the proposal did not comply with that requirement. He urged Council to send the project back to the Planning Commission and have the applicant plat the project to meet R2 standards.

Gene Derig, 1302 K Avenue, read from his prepared statement which was added to the packet materials for the evening (Exhibit 69). He traced the development of AMC 17.38.070 in 2008 and the language alternatives proposed, considered and eventually adopted at that time. Mr. Derig said City Council in

2008 clearly did not intend for a wholesale conversion of R1 into R2 and that the intent of the code "should be read to preserve the overall density of 2 units per gross acre and allow no more than 4 units per acre in the denser portions of the R1 PUD." Mr. Derig concluded by agreeing with the Planning Commission recommended conditions of approval and saying they did not go far enough.

Allen Rhoades, 4105 Mitchell Drive, president of the Stittwood Homeowners Association, spoke on behalf of the HOA. He said the members remained concerned about the performance and capacity of the stormwater sewer system in their neighborhood as more homes are added to the system by the PUD. He said the system did not handle the current load and that they would not know if the proposed solutions would work until at least October. Mr. Rhoades said the association was also concerned about the stability of the adjacent hillside as all the trees above the critical slope were slated to be removed. Finally, he expressed concerns about privacy due to public access to the PUD open space. He requested a cyclone fence be installed between the Stittwood common ground and any PUD subdivision plan.

Allen Rhoades, 4105 Mitchell Drive, speaking on his own behalf, opposed the proposed PUD. He applauded the effort of the four Planning Commissioners who added conditions of approval to their recommendation but said those conditions don't go far enough. Mr. Rhoades called the applicant's statement that the PUD would provide a transition between rural and city density absurd and said the PUD lot sizes would be smaller than neighboring lots. He asked why code modifications were required and suggested requesting a rezone to R2 instead. Mr. Rhoades said that the current moratorium on PUD applications was due to the ambiguous and contradictory nature of the code. He suggested that Council should not have to decide this complex issue and that it was more appropriately adjudicated by a judge in court. Mr. Rhoades said Council's job was to protect citizens by defending the intent of the code. He urged Council to reject the PUD application and force the developer to take the decision to a proper court.

Carol O'Hearn, 11039 Post Drive, read from her statement in the record (Exhibit 40) saying that the PUD would destroy the ruralness of the neighborhood. Ms. O'Hearn repeatedly emphasized that the city rather than the developer creates the lots and if the lots are substandard or potentially hazardous, the city created them. She cited prior slides both inside and outside Anacortes, including in 1994 on SR20 less than a quarter mile from the toe of the proposed PUD. Ms. O'Hearn said the applicant's geotechnical studies were performed in September and May, not during the rainy season. She asked why the conditions of approval required recording a covenant on the plat and deed indemnifying the city for approving the development if the city was satisfied that the slope was stable. She expressed concern about how much of the project would be adjusted between staff and the developer without public input. Ms. O'Hearn concluded by asking for a development consistent in density with the R1 code and the existing neighborhood.

Deborah Martin, 6407 Dow Lane, said she did not agree with staff's recommendation to deny all appeals. Ms. Martin emphasized that public input must be considered and disagreed with Mr. Nicol's citation of *Marantha* to dismiss public input. She cited numerous cases and said public testimony regarding the PUD raised questions of law that had not been adequately addressed. She cited a number of exhibits already in the record in support of her contention that public input had not been duly considered. Ms. Martin quoted case law regarding the appearance of fairness. Ms. Martin said she appealed the Planning Commission recommendation on the basis that trees have legal standing. She asked who would be responsible for blow down after adjacent trees were removed and said upland cutting above a steep slope is not as cut and dried as the tree credits suggest. She asked if the city was aware of every statute that applies here. She said the wildlife value of the existing trees was not adequately addressed by the tree credits and that fencing in lieu of tree buffers would not provide wildlife corridors.

Jeaneen Brogan, 304 Haddon Road, read from her prepared statement which was added to the packet materials for the evening (Exhibit 70). She thanked City Engineer Steve Lange for working out a road plan that would work with her property. Ms. Brogan said she still had concerns about density, the loss of established trees, loss of animal habitat, increased traffic on Haddon and Whistle Lake Roads, increased noise, groundwater management, downslope and wetlands. Ms. Brogan described the efforts of the neighbors over the years to preserve the area's low density, semi-rural nature. She recalled the time,

effort and cost spend rezoning the area to R1 and wondered why that was now in question. Ms. Brogan closed by urging Council to uphold R1 zoning and require 15,000 SF lots.

Patricia Young, 2219 32nd Street, addressed two issues, density and trees. Ms. Young played a video recording (Exhibit 71) she had prepared and previously submitted as part of Exhibit 54; she read aloud the official transcript that accompanied it. She said the video speaks to the unique nature of the R1 zone and Haddon Road in particular. Ms. Young asked Council to protect the rights of the residents of Haddon Road by recommending disapproval of the PUD application. Ms. Young then addressed trees. She cited AMC 16.50.060 regarding requirements of tree preservation plans and argued that the plan prepared by Urban Forestry Services for the subject project did not comply with the requirements and implied that the entire western portion of the project would be clear cut. Ms. Young said the loss of an entire forest would have unmitigated negative influence downhill. She referenced slides above the Guemes Channel Trail after clearing up slope and quoted indemnification language from the applicant's geotechnical consultant. Ms. Young concluded that due to the geologically sensitive nature of the site, at the very least the extent and location of all trees to be culled should be delineated and assessed as per AMC 16.50.060.

Patrick O'Hearn, 11039 Post Drive, said the conditions of approval added by the Planning Commission improved the PUD and should be adopted by Council. Mr. O'Hearn spoke from his slide presentation which was added to the packet materials for the evening (Exhibit 72). He said there was no plat map showing the lots as they would have to be reconfigured if the Homeowner's Association recommended by the Planning Commission were responsible for all common areas including Lot 13 and portions of Lots 9-12. Mr. O'Hearn supported with Planning Commission recommendation that all the lots comply with R2 standards. Mr. O'Hearn disagreed that the flag lots proposed were common and allowable. He said the required street frontage is 30 feet and he objected to the triangles used to achieve that frontage. Mr. O'Hearn said there are currently 21 flag lots in the entire R1 zone and that none of them use the shared pennant arrangement to achieve required street frontage. Mr. O'Hearn argued that the proposed flag lots fly in the face of historic practice and do not meet the letter or the spirit of the code. Mr. O'Hearn then addressed consistency with the R1 zone, saying that the proposed PUD does not fit with the surrounding city density. He argued that in the entire R1 zone excluding Fir Crest only 10 lots are less than 8115 SF and comparable to the proposed PUD; he said over 60% (Lots 1-8) of the PUD are not in any way equivalent or comparable to other R1 lots in the city and should be rejected. Mr. O'Hearn submitted but did not speak to additional written comments.

No other appellants wished to address the Council.

Craig Sjostrom, 1204 Cleveland Avenue, Mount Vernon, representing Patrick and Carol O'Hearn, addressed procedural matters. In response to Ms. Lovelett's question about Council's role in code modification requests, Mr. Sjostrom said AMC 16.04.104 requires developers to seek Council approval for code modifications prior to filing a subdivision application. Mr. Sjostrom said he objected at the beginning of the Planning Commission open record public hearing because this had not happened. Mr. Sjostrom said the code modification process was not followed because it was not up to the Planning Commission to hear and decide code modification requests. Mr. Sjostrom agreed with Ms. Swetnam's citation of RCW 36.70B.060 requiring a single public hearing on permit applications but said that conflicted with AMC 16.40.040 requiring four steps for approval of a PUD. Mr. Sjostrom argued that the city's PUD ordinance is invalid and does not comply with the GMA. He concluded that if the PUD ordinance is invalid, the PUD is invalid and needs to be denied.

At approximately 7:59 Mayor Gere called an eight minute break. She announced that the applicant and its consultants would have one hour to address the Council after the break. At 8:08 p.m. the mayor called the meeting back to order and invited the applicant to respond to the appellants.

Brian Allen, 15492 Snee-oosh Road, La Conner, shared a slide presentation (Exhibit 73) summarizing the history of the PUD proposal following Allen Family Investments' earlier 9-lot short plat application. Mr. Allen noted that the conditions of approval recommended by the Planning Commission would likely bring the number of lots in the PUD down to 11. He emphasized that both the previous 9 Lot Short Plat, the 13 Lot PUD proposal, and the likely 11 Lot revised PUD were submitted in good faith and met all known City

requirements; that in 2015 the City Council, appellants and community expressed preference for a PUD rather than a short plat; that AFI was committed to individual lots, not a maximum density multifamily building; that AFI was committed to high quality cost effective housing; and that the change from AFI's 2015 short plat proposal to the current PUD proposal was at a significant cost. Mr. Allen objected to appellant mischaracterization of his comments at a December neighborhood meeting and outlined the series of actions AFI had taken to work with appellants of the 9-lot short plat application. Mr. Allen addressed density calculations, concluding that if the PUD eventually contains only 11 lots the density would be 2.08 units per gross acre, very close to allowed density in the R1 zone. Mr. Allen addressed developable slopes, said AFI was not proposing subdividing or developing the slope, and explained how with proper engineering the slope hazard could be eliminated. He emphasized that approximately 60% of the property would remain in common open space. Mr. Allen described the 42 high density condominiums built directly north of the proposed PUD and said the PUD would serve as a transition between that development and Skagit County to the south, noting identical density north and south of Haddon Road. He said Lots 9-12 may be reconfigured into three building sites following the Planning Commission recommended conditions of approval. Mr. Allen addressed appellant concerns about the location of Haddon Road in relation to the Brogan home, discussed LID considerations and staff recommendations, and said AFI would build to any reasonable road standard. Mr. Allen said appeals relating to density, lot shape and code definition, the road, engineering and geotechnical issues and sanitary sewer and storm water systems had all been addressed by professionals. He concluded that Anacortes needs housing and is a challenging location because it is an island; that AFI has a history of responsible development; that the PUD would be a transition from lower density County to higher density City, as per growth management practices; that AFI was in full compliance with Anacortes codes, zoning, and precedent; that AFI was proposing high quality housing; and that AFI listened following rejection of its 9-lot short plat, managing two non-mandatory meetings to solicit input and agreeing to all City proposed PUD modifications.

Mr. Allen responded to questions from Ms. Lovelett regarding R1 density and developable area on slopes. Mr. Allen responded to questions from Mr. Archibald regarding the number of proposed lots, code modifications, and flag lots. Mr. Allen responded to questions from Mr. Johnson regarding open space requirements.

John Ravnik, project civil engineer, displayed Sheet 3 of 4 of the original Utility Plan, previously entered into the record. He said he had addressed two identified physical problems, the Haddon Road alignment at the Brogan home and the Stittwood drainage. In response to appellant and councilmember questions, he confirmed that MTC tests were conducted in September and in May, not in the wet season, but also observed that the third party review performed by GeoEngineers had never requested a wet season review. Mr. Ravnik displayed Sheet 1 of 1 of East Infiltration Trench Plan & Profile previously entered into the record. He said geotechnical consultant MTC did a mounding analysis, which he would provide to the city with the first civil submittal, which showed that water in the infiltration trench would not breach out through the slope. He addressed questions from Ms. Lovelett about surface water runoff, assuring that there was adequate infiltration. Mr. Ravnik said the project would improve the water pressure for the entire neighborhood. He said Semrau's analysis showed that the sanitary sewer has plenty of capacity for the PUD. Mr. Ravnik addressed storm drainage problems at the Stittwood development, distinguishing between city repairs to the current system and upsizing components of the system if additional demands created by the PUD were to require that. In response to a question from Ms. Lovelett regarding the potential for slides following slope clearing, Mr. Ravnik said he could relay that question to the geotechnical consultant, providing specific parameters. Mr. Ravnik addressed the configuration of Haddon Road, explaining options that had been discussed and confirming that AFI would build what staff requested. He summarized the project's betterment of the neighborhood in terms of water pressure, pedestrian infrastructure and other characteristics.

Steven Nicol, 904 S 3rd Street, Mount Vernon, legal counsel for the applicant, shared a slide presentation that was added to the packet materials for the evening (Exhibit 74). Mr. Nicol addressed flexibility versus ambiguity in the development code and cited a number of cases bearing on his arguments as reflected in his slide presentation. Mr. Nicol disagreed with Mr. Sjostrom's contention that code modifications need to be addressed separately from permit applications but said most of the requested code modifications were

not actually required but made the project better. Mr. Nicol responded to questions from Ms. Lovelett and Mr. Archibald about the street frontage requirements and configuration of the flag lots. He observed that the lots could be reconfigured without wedges if Council conditioned the project that way but that the statute allowed for the configuration presented. Mr. Nicol concluded that approving the Planning Commission recommendation with the proposed conditions of approval, and possibly others added by Council, would allow AFI to build the project.

Given the late hour, Mayor Gere suggested continuing the hearing to the next regular City Council meeting. No one objected. Mayor Gere continued the hearing to August 22, 2016 at 6:00 p.m. in the City Council chambers.

There being no further business, at approximately 9:26 p.m. the Anacortes City Council meeting of August 15, 2016 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 22, 2016 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
207294	8/4/2016	005830802	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOT; OFC SCHEEPERS	\$172.46
207291	8/8/2016	539409	04941	INTOXIMETERS INC	PORTABLE BREATH TESTERS	\$979.21
207271	8/13/2016	081616	00955	FIDALGO CLEANING	CLEANING & SUPPLIES; 8/1/16-8/13/16	\$576.00
206322	7/12/2016	140284	06196	AUTOMOTIVE TRAINING GROUP INC	EVAPORATIVE EMISSIONS TRAINING	\$209.00
206370	7/18/2016	6276	06498	COASTAL WEAR PRODUCTS	PART FOR VEH #303	\$444.85
206426	7/21/2016	PE44586	04110	NORTHWEST FORKLIFT	PART FOR VEH #413	\$170.17
203987	7/28/2016	60115	00124	AMERICAN DISTRIBUTING	LIGNIN FOR STREET DEPT	\$6,968.96
207078	7/31/2016	0173	02468	SKAGIT COUNTY SOLID WASTE FUND	JULY TONNAGE HAULED	\$74,863.00
207120	7/31/2016	43075	02478	SKAGIT RIVER STEEL & RECYCLING	REFRIGERATOR DROP OFF	\$300.00
206902	8/1/2016	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS	\$21,751.01
207080	8/3/2016	0509341-1	00932	FERGUSON ENTERPRISES, INC	MXU'S FOR STOCK, 13-YR WARRANTY, SENSUS	\$2,365.76
206813	8/4/2016	110-4573326-8910660	08811	AMAZON.COM	HYDRANT REPAIR KIT FOR WASH PARK	\$14.12
207280	8/4/2016	A1137002	02405	SEBO'S DO-IT CENTER	PARTS FOR WATER DEPT	\$10.20
206965	8/9/2016	106-7533265-7629046	08811	AMAZON.COM	EXHAUST MUFFLER SYSTEM FOR #821	\$19.48
206976	8/9/2016	106-7851575-0314651	08811	AMAZON.COM	MINI LOUVER VENTS FOR #610 REPAIRS	\$9.19
207168	8/10/2016	001-344462	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #510	\$14.70
207125	8/10/2016	001-344534	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #510	\$20.44
207122	8/10/2016	0519688	00932	FERGUSON ENTERPRISES, INC	REGISTERS 5/8" 100 CF - INVENTORY FOR	\$2,469.24
207113	8/10/2016	5039418MB	01530	LAKESIDE INDUSTRIES	DUMP FEES	\$51.73
207106	8/10/2016	5104101MB	01530	LAKESIDE INDUSTRIES	WA CLASS G ASPHALT	\$646.26
207123	8/11/2016	001-344684	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #510	\$98.50
207116	8/12/2016	001-344724	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #511	\$30.84
207118	8/12/2016	B341532	02405	SEBO'S DO-IT CENTER	1 1/4" SCH 40 MIP PLUG FOR SOLID WASTE	\$2.12
207115	8/16/2016	001-345044	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #510	\$232.89
207119	7/25/2016	2017-WAG643002	00780	DEPARTMENT OF ECOLOGY	ANNUAL WASTEWATER PERMIT JULY 2016-JUNE 2017	\$3,403.00
207117	7/25/2016	672503	00496	CASCADE COLUMBIA DIST	SODIUM FLUORIDE	\$1,738.00
207114	8/2/2016	5157	03480	ULTRA TANK SERVICES	REMOVE WATER FROM GENERATOR DIESEL TANK	\$2,061.93
205474	6/27/2016	S7266483.001	01886	NORTH COAST ELECTRIC	POWER SWITCH, STARTING SWITCH AND	\$238.07

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
206953	7/11/2016	0513005	00932	FERGUSON ENTERPRISES, INC	TANK BLADDER	\$1,387.45
207088	7/29/2016	190-1840-00	00147	ANACORTES, CITY OF	UTILITY BILLING FOR WWTP	\$3,435.35
206577	8/1/2016	0160031-IN	06422	NURNBERG SCIENTIFIC GROUP	MFC BROTH W/ROSOLIC ACID	\$279.08
207089	8/1/2016	190-1840-00	00147	ANACORTES, CITY OF	UTILITY BILLING FOR WWTP	\$3,459.70
206716	8/4/2016	9187113122	03120	GRAINGER	DRY FILM LUBRICANT	\$153.90
206570	8/5/2016	31422579	02381	SCIENTIFIC SUPPLY & EQUIP INC	FILTERS AND WEIGHING DISHES	\$494.66
206837	8/9/2016	3800369247	01886	NORTH COAST ELECTRIC	TECH CONNECT SOFTWARE SUPPORT	\$8,218.74
207073	8/10/2016	2476471	02342	SAFEWAY INC	ICE FOR THE LAB	\$107.52
207074	8/10/2016	96403/1	00021	ACE HARDWARE	SHARPIE MARKER AND FASTENERS	\$7.37
207071	8/10/2016	Z059114	02123	PLATT ELECTRIC SUPPLY INC	CONTACT BLOCKS AND LIGHT UNITS	\$391.52
207083	8/11/2016	0195521-IN	02260	REISNER DISTRIBUTOR INC	OIL FOR THE PLANT	\$157.92
207066	8/11/2016	WAANA84786	00939	FASTENAL CO	WEDGE ANCHORS	\$69.98
207068	8/11/2016	WAANA84793	00939	FASTENAL CO	HEX CAP SCREWS, STRUT CHANNELS FOR THE	\$350.41
207069	8/11/2016	WAANA84808	00939	FASTENAL CO	CABLE PULLER	\$36.16
207065	8/14/2016	B341812	02405	SEBO'S DO-IT CENTER	HAND TRUCK TIRES AND FAUCET COVER	\$122.00
207085	8/15/2016	0160463-IN	06422	NURNBERG SCIENTIFIC GROUP	MFC BROTH W ROSOLIC ACID	\$279.38
207063	8/15/2016	1988736955	06718	ARAMARK	LAUNDRY SERVICES FOR WWTP	\$73.83
207064	8/15/2016	290318	02549	SMILEY'S INC	SHORTEN 8" PIPE WITH FLANGE AND TURN	\$510.38
207111	8/16/2016	16-045-IDS-001	09370	GATEWAY INTERIORS	RETAINAGE RELEASE	\$722.00
207099	8/16/2016	5004370	00145	ANACORTES AMERICAN	FINANCE 52 WEEK SUBSCRIPTION 8/23-9/23	\$43.00
207262	6/24/2016	037633	09946	CASH & CARRY	Hot Cocoa WTP	\$13.36
207258	6/27/2016	104-6968173-1803452	08811	AMAZON.COM	Wireless Keyboard/Mouse Emily HR	\$46.64
207259	6/28/2016	104-2151417-1153013	08811	AMAZON.COM	Scanner Bar Code Reader/Flash Drive	\$63.80
207260	6/28/2016	104-6190394-6262662	08811	AMAZON.COM	GatorAde Arts Dash	\$89.94
207261	6/29/2016	104-5587355-6507460	08811	AMAZON.COM	Toner Court	\$61.45
207270	7/5/2016	936129	10278	RITE AID	Certificate Frames for Mayor	\$21.68
207267	7/7/2016	115546	10024	WFOA, WA FINANCE OFFICERS ASSOC	WFOA Registrations (2)	\$100.00
207269	7/7/2016	1817382-94084826	10024	WFOA, WA FINANCE OFFICERS ASSOC	WFOA Registration Steffen	\$325.00
207268	7/7/2016	1817382-94084826	10024	WFOA, WA FINANCE OFFICERS ASSOC	WFOA Registration Miles	\$325.00
207263	7/9/2016	005544	09946	CASH & CARRY	Breakroom Supplies 3rd floor City Hall	\$6.36
207264	7/9/2016	011816	09946	CASH & CARRY	Breakroom Supplies 3rd floor City Hall	\$16.47
207265	7/11/2016	025525	09946	CASH & CARRY	Breakroom Supplies 3rd floor City Hall	\$13.36
207266	7/20/2016	075686	09946	CASH & CARRY	Breakroom Supplies 2nd floor City Hall	\$13.36
207104	7/31/2016	010976	00930	SKIDMORE PHARMACY INC.	JULY LEOFF1 PHARMACY COPAYS	\$57.99

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
207107	8/2/2016	4802	05808	AGREEMENT DYNAMICS INC	COMMUNICATION SERVICES BY AGREEMENT	\$3,500.00
207112	8/10/2016	1285093385	06742	ATKINSON DMD, BRANDON L.	DENTAL SERVICES, RICHARD COUSINS, LEOFF1 RETIREE	\$209.00
207254	7/18/2016	ACE0718201	00021	ACE HARDWARE	Power Outlet Timer	\$13.01
207255	7/20/2016	1201997857	08590	NEWEGG BUSINESS INC	Dell S2715H LEd Monitors	\$543.96
207256	7/20/2016	1201999286	08590	NEWEGG BUSINESS INC	Vizio E601i-A3 LED TV	\$730.98
207257	7/20/2016	1201999488	08590	NEWEGG BUSINESS INC	BenQ WDP01 Full Hd	\$353.99
207108	7/31/2016	07/31/16	01364	ISLAND HOSPITAL	JULY AMBULANCE SUPPLIES, O2	\$3,866.09
207287	7/31/2016	AFD7/31/16	01364	ISLAND HOSPITAL	CHEST X-RAYS - BYER	\$349.00
207282	8/1/2016	1418863	03100	WOOD'S LOGGING SUPPLY	CHAIN SAW CAP PART	\$9.53
207284	8/9/2016	112992	06793	LEGEND DATA SYSTEMS INC	PASSPORT NAMETAGS	\$79.53
207283	8/9/2016	AN-1685	02962	WASHINGTON CITIES INSURANCE	EMPLOYMENT LAW CLASS	\$50.00
207281	8/9/2016	IN1053936	07823	MUNICIPAL EMERGENCY SERVICES	4 GLAS MASTER (EXTRICATION)	\$787.71
207286	8/10/2016	762317	01588	LIFE ASSIST INC	TUBING, SUCTION HANDLE	\$99.28
207288	8/11/2016	300000004923	02192	PUGET SOUND ENERGY	ALL STATIONS: 7/6 - 8/5	\$662.65
207285	8/13/2016	000099E018336	02817	UNITED PARCEL SERVICE	RETURN SHIPPING TO LIFE ASSIST	\$8.56
207279	8/16/2016	1193597	09961	CARDINAL HEALTH 411, INC.	PHARMACEUTICALS	\$82.08
207109	8/16/2016	16113232	05523	PACIFIC POWER BATTERIES	AAAA BATTERIES FOR STYLUS	\$36.67
207101	8/11/2016	300000006290	02192	PUGET SOUND ENERGY	ELECTRICITY - CARNEGIE, MHC, WTP	\$167.66
207100	8/12/2016	B341549	02405	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PRESTON	\$15.28
207110	8/16/2016	09/08/2016	00145	ANACORTES AMERICAN	SUBSCRIPTION - ANACORTES AMERICAN	\$43.00
206968	7/7/2016	10179153	03072	WILBUR-ELLIS COMPANY, LLC	PRO-BALANCE FERTILIZER	\$44.76
206969	7/15/2016	10205516	03072	WILBUR-ELLIS COMPANY, LLC	PRO-BALANCE FERTILIZER - HANGING BASKETS	\$223.78
207026	7/26/2016	I-160726-17	04735	SOUND CEDAR CO	CEDAR SPLIT RAILS - ACFL TRAIL	\$124.45
206693	8/3/2016	821003580	09946	CASH & CARRY	ART DASH SUPPLIES	\$96.51
206994	8/4/2016	7750	08981	PACIFIC NORTHWEST FIREWOOD	FIREWOOD BUNDLES	\$987.35
207022	8/5/2016	1489052	00632	MILES SAND & GRAVEL CO.	SAND - ARTS FESTIVAL SANDBOX	\$135.79
207027	8/5/2016	I4291624	01004	FOWLER COMPANY INC, H D	SPRINKLER SUPPLIES	\$607.58
207028	8/5/2016	I4292662	01004	FOWLER COMPANY INC, H D	SPRINKLER SUPPLIES	\$362.14
207025	8/5/2016	refund	10275	EVANS, BRIEANN	CAMPING REFUND	\$26.00
207033	8/5/2016	refund	10276	SCHUSTER, MEGHAN	PAID FOR CAMPING BEFORE CHECKING	\$40.00
207034	8/6/2016	refund	10277	SPOTTS, ALICIA	CAMPING REFUND	\$15.00
206990	8/8/2016	896289/1	00021	ACE HARDWARE	PLUNGER - WA PARK	\$9.75
207031	8/9/2016	085161130	09815	BLAU, KARL	SOUND PERSON AND PA FOR ROCK CAMP SHOW	\$150.00
207010	8/9/2016	240176	01023	FRONTIER BUILDING SUPPLY	LUMBER - STORVIK PLAYGROUND	\$59.29
207020	8/9/2016	67309	02478	SKAGIT RIVER STEEL & RECYCLING	STEEL - SOCCER NET	\$324.81
207021	8/9/2016	68703	00339	BERG VAULT COMPANY	CULVERTS - ACFL	\$204.63

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
206979	8/9/2016	A1138691	02405	SEBO'S DO-IT CENTER	CARBON HOLE SAW - TABLE	\$5.00
206980	8/9/2016	A1138830	02405	SEBO'S DO-IT CENTER	HANDSAW, PVC, TOOL	\$26.03
206981	8/9/2016	A1138984	02405	SEBO'S DO-IT CENTER	FASTENERS - ACFL USE	\$8.43
206982	8/9/2016	A1139021	02405	SEBO'S DO-IT CENTER	SPRAY NOZZLES	\$20.21
206992	8/9/2016	B341121	02405	SEBO'S DO-IT CENTER	DOWEL - TABLE	\$6.38
206993	8/9/2016	B341186	02405	SEBO'S DO-IT CENTER	TARP, FASTENER, BUNGY	\$34.99
207030	8/10/2016	160625	04831	T-SHIRTS BY DESIGN	T-SHIRTS	\$29.84
206983	8/10/2016	A1139050	02405	SEBO'S DO-IT CENTER	WIRE, CONNECTOR, ELECT. TAPE -	\$19.25
206985	8/10/2016	A1139053	02405	SEBO'S DO-IT CENTER	PAINT BRUSHES - STORVIK	\$13.36
206986	8/10/2016	A1139069	02405	SEBO'S DO-IT CENTER	FASTENERS	\$7.37
206984	8/11/2016	3316287	00717	DAILY JOURNAL OF COMMERCE	STORVIK PARK SPRAYPAD & RESTROOM	\$365.20
206995	8/11/2016	8719	02144	PORT SUPPLY	SUPPLIES TO REPAIR ACFL BOAT	\$22.07
206996	8/11/2016	8832	02144	PORT SUPPLY	SUPPLIES TO REPAIR ACFL BOAT	\$69.07
206987	8/11/2016	A1139570	02405	SEBO'S DO-IT CENTER	FASTENERS - SENIOR CENTER PLAYGROUND	\$4.90
206988	8/11/2016	A1139571	02405	SEBO'S DO-IT CENTER	PRUNERS,LOPER	\$91.77
206989	8/11/2016	A1139632	02405	SEBO'S DO-IT CENTER	MARKING PAINT, DOOR STOP, FASTENERS - W	\$25.98
207023	8/12/2016	A1139869	02405	SEBO'S DO-IT CENTER	WHITE MARKING PAINT	\$5.85
207029	8/13/2016	I17000103	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$24.00
207024	8/13/2016	refund	10271	BOWMAN, LINDA	CAMPING REFUND	\$37.00
207032	8/13/2016	reimbursement	09010	JAMES, RITA	REIMBURSEMENT FOR FRUIT PURCHASED FOR	\$147.54
207045	8/15/2016	1123456789	09946	CASH & CARRY	TEST HEIKO	\$233.28
207097	8/16/2016	3316405	00717	DAILY JOURNAL OF COMMERCE	AD COMMUNITY CENTER RFP	\$151.80
207276	8/3/2016	94201878	10089	MIDWEST TAPE	DVDS	\$19.51
207273	8/4/2016	94099222	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$41.62
207275	8/5/2016	849740	08839	BLACKSTONE AUDIO	BOOKS ON CD	\$144.00
207272	8/8/2016	21861	01263	HORIZON AUDIO & VIDEO	RELOCATION OF SPEAKER	\$89.97
207277	8/10/2016	6045787810218400	04194	AMAZON.CREDIT PLAN	CANOPY WEIGHT BAGS	\$69.43
207274	9/6/2016	94099223	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$503.53
206851	8/9/2016	10063	10273	CONNOLLY, SKILLINGS	WWTP OUTFALL REPAIR MODELING	\$2,272.80
207293	8/16/2016	08012016	01023	FRONTIER BUILDING SUPPLY	STORM DRAIN SUPPLIES-J FRANZ	\$56.72
207102	8/16/2016	160629	04831	T-SHIRTS BY DESIGN	SCREENING ON PW VESTS	\$81.38
207292	8/16/2016	2016-0805	02454	ISLAND SASH & DOOR	MAIN CONFERENCE ROOM WINDOWS	\$6,083.75
207103	8/16/2016	705	02470	SKAGIT CONSERVATION DISTRICT	NPDES OUTREACH EDUCATION	\$358.41
206955	7/15/2016	1116968	02681	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$43.40
206959	7/19/2016	553641	10092	WALTER E NELSON CO	PAPER TOWEL DISPENSER	\$183.15
206958	7/19/2016	553642	10092	WALTER E NELSON CO	FIRE STATION CARWASH SOAP	\$209.10
206957	7/19/2016	553643	10092	WALTER E NELSON CO	CUSTODIAL SUPPLIES	\$272.69
206956	7/19/2016	553645	10092	WALTER E NELSON CO	CUSTODIAL SUPPLIES	\$417.36

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
206954	7/20/2016	JUL2016FIDALGO BAYCEN	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS USAGE	\$78.96
206960	7/26/2016	554578	10092	WALTER E NELSON CO	CLEAN GUARD SHOE COVERS	\$171.04
206594	7/27/2016	8561000221523	02896	VISA	CITY HALL REPAIR ITEMS	\$407.70
206963	8/1/2016	29567	05535	PROSCAPES INC	CITY HALL PARKING LOT MAINTENANCE	\$200.73
207003	8/1/2016	553645	10092	WALTER E NELSON CO	CREDIT MEMO	(\$208.68)
206961	8/1/2016	895696/1	00021	ACE HARDWARE	CITY HALL UPGRADES	\$30.45
206962	8/2/2016	0679552-001	00306	BAYSHORE OFFICE PRODUCTS	CITY HALL UPGRADE	\$373.49
207278	8/4/2016	W515469672	02896	VISA	CARPET REPLACEMENT FOR MAIN CONFERENCE ROOM HOME DEPOT	\$463.66
207001	8/5/2016	AUG252016 315 O AVE	02192	PUGET SOUND ENERGY	AUGUST PSE BILL	\$28.42
207006	8/9/2016	556680	10092	WALTER E NELSON CO	CUSTODIAL SUPPLIES	\$208.68
207000	8/10/2016	0679981-001	00306	BAYSHORE OFFICE PRODUCTS	ITEMS FOR USE @ CITY HALL	\$28.35
207004	8/11/2016	0678028-001	00306	BAYSHORE OFFICE PRODUCTS	ITEMS FOR USE @ CITY HALL	\$1,583.48
207093	8/12/2016	0680065-001	00306	BAYSHORE OFFICE PRODUCTS	CPU HOLDER	\$101.65
207094	8/12/2016	0680084-001	00306	BAYSHORE OFFICE PRODUCTS	FILE DRAWER FOR CITY HALL USE	\$129.12
207096	8/15/2016	0188-474591	03816	CONSOLIDATED ELECTRICAL DIST	CITY HALL REPAIRS	\$11.76
207098	8/16/2016	557661	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$303.41

Total **\$172,444.07**



CITY COUNCIL PACKET MEMO

DATE: 8/22/16

**TO: CITY COUNCIL
MAYOR GERE**

FROM: FRED BUCKENMEYER
Director of Public Works

SUBJECT: Chemical Bid Recommendation 2016-2017

BACKGROUND: Chemical bids are requested every year. Last time was July 2015.

DISCUSSION: In an effort to ensure that we obtain the best price for treatment chemicals, the request for bids is submitted every year. In addition, this allows us to take advantage of new innovative and more efficient chemicals that are developed.

RECOMMENDATIONS: Recommend Council accept the chemical bids for 2016-2017 as outlined in the attached memo

FINANCIAL IMPLICATIONS: This bidding process ensures we obtain the lowest price for treatment chemicals.

PROPOSED MOTION: Council accept the chemical bids for 2016-2017.

IMPACTS IF ACTION NOT TAKEN: The existing contract for chemicals runs out at the end of August 2016. If these bids are not accepted, we would be forced to purchase chemicals without a set contract price.



CITY OF ANACORTES
WATER TREATMENT PLANT
14489 River Bend Road, Mount Vernon, WA 98273-9686
Telephone: (360) 428-1598
Fax: (360) 428-1574



ANACORTES WATER TREATMENT PLANT

MEMORANDUM

DATE: August 16, 2016
TO: Fred Buckenmeyer, Public Works Director
FROM: Tiffany Matson
RE: Chemical Bid Recommendation 2016-2017

Bids for chemicals were opened at 1:30 p.m. on August 11, 2016 for the following chemicals:

1. 40 Tons Liquid Chlorine, Ton Containers
2. 960 Tons Liquid Aluminum Sulfate
3. 15 Tons Microsand
4. 6.5 Tons Polymer
5. 6 Tons Sodium Fluoride
6. 26 Tons Sodium Carbonate Dense Grade Soda Ash
7. Sodium Hydroxide
 - 7a. 300 Tons dry weight
 - 7b. 5,000 Gallons
 - 7c. 700 Gallons in mini-bulk deliveries
 - 7d. 150,000 Gallons
8. 30,000 Gallons Sodium Hypochlorite
9. 4,000 Gallons Sodium Bisulfite
10. 38,000 Gallons Nitrate Solution
 - 10a. 8,000 Gallons
 - 10b. 30,000 Gallons

Bids for firm prices for a period of one year were requested from 28 firms. Bids were received as follows:

* = APPARENT WINNER

CHEMICAL NAME	BID PRICE
1. LIQUID CHLORINE ♦ Jones Chemical *	\$700/ton
2. ALUMINUM SULFATE ♦ ChemTrade Chemicals * ♦ Eco Services ♦ Kemira ♦ NorthStar Chemical	\$339.00/dry ton \$388.00/dry ton \$404.10/dry ton \$448.00/dry ton
3. MICROSAND ♦ NorthStar Chemical <i>BID REJECTED BY COA</i>	\$2,900.00/ton
4. POLYMER ♦ NO BIDS RECEIVED	
5. SODIUM FLUORIDE ♦ Cascade Columbia * ♦ Univar	\$0.79/pound \$1.15/pound
6. SODA ASH ♦ Cascade Columbia *	\$0.244/pound
7. SODIUM HYDROXIDE 7a. 300 DRY TONS <i>ALL BIDS REJECTED FOR 7a</i> ♦ NorthStar Chemical * ♦ Jones Chemical ♦ Univar 7b. 5,000 GALLONS ♦ Jones Chemical * ♦ Univar ♦ NorthStar Chemical 7c. 700 GALLONS IN MINI DELIVERIES ♦ Univar * (<i>note: 100gal min order</i>) ♦ NorthStar Chemical 7d. 150,000 GALLONS ♦ NorthStar Chemical * ♦ Jones Chemical ♦ Univar	\$140.00/ton \$580.00/ton \$774.97/ton \$0.95/gallon \$1.05/gallon \$1.07/gallon \$3.95/gallon \$4.05/gallon \$0.74/gallon \$0.77/gallon \$1.0537/gallon
8. SODIUM HYPOCHLORITE ♦ Hasa Inc. * ♦ Jones Chemical ♦ Univar	\$0.8375/gallon \$0.90/gallon \$1.25/gallon

9. SODIUM BISULFITE ♦ NorthStar Chemical ✱ ♦ Univar	\$2.42/gallon \$2.45/gallon
10. CALCIUM NITRATE SOLUTION 38,000 Gallons 10a. 8,000 GALLONS ♦ Evoqua Water Technologies ✱ 10b. 30,000 GALLONS ♦ Thatcher Company of Montana ✱ ♦ Evoqua Water Technologies ♦ Two Rivers Terminal	 \$1.949/gallon \$1.936/gallon \$1.949/gallon \$2.05/gallon

Jeff Marrs, Anacortes Water Treatment Plant Manager has reviewed the chemical bids and recommends acceptance of the following low bids:

1. Liquid Chlorine	Jones Chemical
2. Aluminum Sulfate	ChemTrade Chemicals
5. Sodium Fluoride	Cascade Columbia
6. Sodium Carbonate Dense Grade Soda Ash	Cascade Columbia
7d. Sodium Hydroxide – 150,000 Gal	NorthStar Chemical

Bob Hendrix, Anacortes Waste Water Treatment Plant Operations Foreman has reviewed the chemical bids and recommends acceptance of the following low bids:

7b. Sodium Hydroxide – 5,000 Gal	Jones Chemical
7c. Sodium Hydroxide – 700 Gal	Univar
8. Sodium Hypochlorite	Hasa, Inc.
9. Sodium Bisulfite	NorthStar Chemical
10b. Calcium Nitrate Solution – 30,000 Gal	Thatcher Company of Montana

Chad Tesarik from the City of Mount Vernon's Waste Water Treatment Plant has reviewed the chemical bids and recommends acceptance of the following low bid:

10a. Calcium Nitrate Solution – 8,000 Gal	Evoqua Water Technologies
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Please place on the August 22nd, 2016 Council Agenda for approval. If you have any questions or need additional information, please contact me.



City Council Agenda Bill

Meeting Date: 8/22/2016

Agenda Item: 5d

Subject: Contract Award for Storm Sewer Ponds and Swales Improvements Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract
	Public Hearing
	Staff Report

Summary Statement: City Staff seeks City Council consent to award a contract to Carman's Construction LLC in the amount of \$110,597.93 for the Storm Sewer Ponds and Swales Improvement Project.

Background: The City solicited ten contractors for bids and received two. The second bid was submitted by Welch Brothers Construction for \$115,359.37. This Project complies with the requirements set forth under the Department of Ecology NPDES Phase II stormwater permit.

Budget Impact	
Amount Budgeted	\$200,000
Budget Account (BARS)	445.770.594.31.60
Proposed Expenditure	\$110,597.93
Budget Amendment Required?	No
Revenue Source	City Funds

Proposed Contract	
Contractor	Carman's Construction
Amount	\$110,597.93
Start Date	w/I 10 days of NTP
End Date	25 working days

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council provide its consent to award a contract to Carman's Construction LLC in the amount of \$110,597.93 for the Storm Sewer Ponds and Swales Improvement Project.

Alternative Actions: N/A

Attachments: Contract to Carman's Construction

CONTRACT 16-041-TRN-001

THIS AGREEMENT, made in three (3) copies, each of which shall be deemed original, and entered into this ____ day of _____, 2016, between the City of Anacortes, Washington, a Municipal Corporation (hereinafter called OWNER) and **Carman's Construction, LLC** (hereinafter called the Contractor.)

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the OWNER and CONTRACTOR hereto covenant and agree as follows:

I. WORK.

The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the improvement of **STORM SEWER PONDS AND SWALES** in accordance with and as described in the City of Anacortes document entitled "**Plans, Specifications, and Contract Documents – Storm Sewer Pond and Swale Improvements**" which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Contract Documents.

II. ENGINEER.

Unless otherwise specifically stated, the word "Engineer" shall be understood to mean the OWNER'S Project Manager or the OWNER'S authorized representative who will perform the Contract Administration and field inspection responsibilities

III. CONTRACT TIMES AND LIQUIDATED DAMAGES.

A. Contract Times:

The bidder agrees that if this proposal is accepted, he/she will, within TEN (10) CALENDAR DAYS after Notification of Award, execute the contract with the City of Anacortes in the form of contract included in the contract documents, and will, prior to the time of execution of the contract, deliver to the City of Anacortes the Performance Bond and Material & Payment Bond, all Certificates of Insurance and proof of a City of Anacortes Business License required therein and will, to the extent of his/her proposals, furnish all necessary labor, tools, materials, equipment, and services required to do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the Engineer or other designated project representative there under.

The bidder further agrees, if awarded the contract, to begin work within TEN (10) CALENDAR DAYS from the date of the Notice to Proceed. The Contract Time shall begin from the first day of the commencement of the Work. Physical Completion as defined in section 1-08.5 of the Special Provisions shall be achieved within TWENTY FIVE (25) WORKING DAYS from the date that the Work begins.

B. Liquidated Damages:

If said work is not completed within the time specified for Physical Completion, the Contractor agrees to pay the Owner the sum specified in Section 1-08.9 of the Standard Specifications for each and every working day said work remains incomplete after expiration of the specified time, as liquidated damages.

IV. CONTRACT PRICE.

The OWNER, hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the plans and specifications contained in document entitled "**Plans, Specifications, and Contract Documents – Storm Sewer Pond and Swale Improvements**", and the terms and conditions herein contained, and hereby the OWNER contracts to pay CONTRACTOR for completion of the Work and in accordance to the same based upon the Unit Prices included in the attached Bid Proposal, which is hereby included as **Exhibit A** and incorporated by reference into this Agreement by reference. The total contract price is **One Hundred Ten Thousand Five Hundred Ninety-Seven Dollars and Ninety-Three Cents (\$110,597.93), which includes \$8,664.35 in sales tax.**

A. Interest:

1. Moneys not paid when due as provided in the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

V. CONTRACTOR REPRESENTATIONS.

In order to induce OWNER to enter in this Agreement, CONTRACTOR'S representations are as set forth as follows:

- A. CONTRACTOR has familiarized him/herself with the nature and extent of the Contract Document, scope of Work, site conditions, locality, general nature of work to be performed by OWNER or others at the site that relates to Work required by the Contract Documents and local conditions and federal, state, and local laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of Work.
- B. CONTRACTOR has carefully studied and examined the supplement, referred to above, which pertain to the conditions (subsurface or physical) to or contiguous to the site which may affect cost, progress, performance, or furnishing of said Work as CONTRACTOR deems necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times, and in accordance with other terms and conditions of the Contract Documents, including specifically the provisions of the 2012 WSDOT Specifications; and no additional or supplementary examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by CONTRACTOR for such purposes.
- C. CONTRACTOR has reviewed and checked information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and has included costs as defined by WSDOT Specifications.
- D. CONTRACTOR has correlated information known to CONTRACTOR and results of such observations, familiarizations, examination, investigations, explorations, tests, and studies with Contract Documents.
- E. CONTRACTOR has given OWNER written notice of conflicts, errors, ambiguities or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of terms and conditions for performing and furnishing Work.

VI. CONTRACT DOCUMENTS.

- A. Contract Documents that comprise the entire Agreement between OWNER and CONTRACTOR concerning Work are defined in the WSDOT Specifications.
- B. Exhibits to this Agreement include:
 - 1. Conformed Bid Form signed by CONTRACTOR.
 - 2. Executed Performance and Payment Bond.
 - 3. Required documents submitted by the CONTRACTOR prior to the execution of Agreement as identified in the "Instruction to Bidders".

VII. MISCELLANEOUS

- A. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound, and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- B. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.
- C. It is further provided that no liability shall attach to the City of Anacortes, Washington, by reason of entering into this contract, except as expressly provided herein.

IN WITNESS WHEREOF the Contractor has executed this instrument on the day and year first below written and the Authorized Official has caused this instrument to be executed by and in the name of the City of Anacortes the day and year first above written.

CARMAN'S CONSTRUCTION, LLC

CITY OF ANACORTES

Signature

MAYOR

Printed

Date

Title

Date

BID PROPOSAL

TO: City of Anacortes
City Hall
904 Sixth Street
Anacortes, WA 98221

Attention: Eric Shjarback, P.E. — Assistant City Engineer

The undersigned, hereinafter called the bidder, declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official of the City of Anacortes; and that the proposal is made without any connection or collusion with any person making another proposal of this contract.

The bidder declares that he/she has carefully examined the contract documents for the construction of the project; that he/she has personally inspected the site; that he/she has satisfied him or herself as to the quantities involved, including materials and equipment and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the contract documents and that this proposal is made according to the provisions and under the terms of the contract documents, which documents are hereby made a part of this proposal.

The bidder declares that he/she has exercised his/her own judgment regarding the interpretation of subsurface information and has utilized all data, which he/she believes pertinent from the Engineer, Owner and other sources in arriving at his/her conclusions.

The bidder agrees that if this proposal is accepted, he/she will, within **TEN (10) CALENDAR DAYS** after Notification of Award, execute the contract with the City of Anacortes in the form of contract included in the contract documents, and will, prior to the time of execution of the contract, deliver to the City of Anacortes the Performance and Payment Bond, all Certificates of Insurance and proof of a City of Anacortes Business License required therein and will, to the extent of his/her proposals, furnish all necessary labor, tools, materials, equipment, and services required to do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the Engineer or other designated project representative there under.

The bidder further agrees, if awarded the contract, to begin work within **TEN (10) CALENDAR DAYS** from the date of the Notice to Proceed. Physical Completion shall be achieved within **TWENTY FIVE (25) WORKING DAYS** after the work commences.

In the event the bidder is awarded the contract and shall fail to complete the work within the time limit agreed upon as more particularly set forth in the contract documents, liquidated damages shall be paid to the owner per the Standard Specifications contained in the contract documents.

The bidder proposes to accept as full payment for the work proposed herein the amount computed under the provisions of the contract documents and based upon the unit price, it being expressly understood that the unit price is independent of the exact quantities involved. Bidder agrees that the unit prices shown represent a true measure of the labor

CONTRACT 16-041-TRN-001
EXHIBIT A

and materials required to perform the work, including all allowances for overhead and profit for each type of work called for in these contract documents.

The undersigned bids for complete construction of the following described project:

The project provides for improvements to four storm sewer ponds and associated conveyance facilities including: storm drain cleaning, clearing and grubbing, excavation and haul, the placement of various fill materials such as: rip rap, crushed surfacing top course, concrete, the installation of fencing and culvert markers, seeding and fertilizing, and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

CITY OF ANACORTES

STORM SEWER POND AND SWALE IMPROVEMENTS

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
1	1 LS	MOBILIZATION 1-09.14	At \$ <u>5480.00</u> Per Lump Sum	\$ <u>5480.00</u>
2	1 LS	S.P.C.C PLAN 1-07.15(1)	At \$ <u>150.00</u> Per Lump Sum	\$ <u>150.00</u>
3	1 LS	CLEAN EXISTING DRAINAGE STRUCTURE 7-07.5	At \$ <u>4296.10</u> Per Lump Sum	\$ <u>4296.10</u>
4	1 LS	CLEARING AND GRUBBING 2-01.5	At \$ <u>4531.50</u> Per Lump Sum	\$ <u>4531.50</u>
5	50 LF	SAWCUTTING 2-02.5 Special Provisions	At \$ <u>5.16</u> Per Linear Foot	\$ <u>258.00</u>
6	400 CY	ROADWAY EXCAVATION INCLU. HAUL 2-03.5	At \$ <u>81.52</u> Per Cubic Yard	\$ <u>32,608.00</u>
7	80 8-15.5	QUARRY SPALLS 2-03.5	At \$ <u>29.97</u> Per Cubic Yard	\$ <u>2397.60</u>
8	33 TN	CRUSHED SURFACING TOP COURSE 4-04.5	At \$ <u>32.70</u> Per Ton	\$ <u>1079.10</u>

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EXHIBIT A

9	1 LS	COMMERCIAL CONCRETE 8-04.5	At \$ <u>389.50</u> Per Lump Sum	\$ <u>389.50</u>
10	30 LF	CEM. CONC. TRAFFIC CURB & GUTTER 8-04.5	At \$ <u>43.00</u> Per Linear Foot	\$ <u>1290.00</u>
11	17 SY	CEM. CONC. DRIVEWAY (TYPE-1) 8-06.5	At \$ <u>113.82</u> Per Square Yard	\$ <u>1934.94</u>
12	490 LF	CHAIN LINK FENCE (TYPE-3) 8-12.5	At \$ <u>24.15</u> Per Linear Foot	\$ <u>11,833.50</u>
13	1 AC	SEEDING AND FERTILIZING 8-01.5	At \$ <u>2500.00</u> Per Acre	\$ <u>2500.00</u>
14	22 EA	FLEXIBLE GUIDE POST 8-04.5	At \$ <u>62.97</u> Per Each	\$ <u>1385.34</u>
15	1 FA	HAZARDOUS WASTE DISPOSAL 1-09.6	At \$ <u>29,300</u> Per Force Account	\$ <u>29,300</u>
16	1 FA	TESTING 1-09.6	At \$ <u>2,500</u> Per Force Account	\$ <u>2,500</u>
			SUBTOTAL:	\$ <u>101,933.58</u>
			Sales Tax @ 8.5%	\$ <u>8664.35</u>
			TOTAL BID	\$ <u>110,597.93</u>

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States, that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

CONTRACT 16-041-TRN-001
EXHIBIT A

collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

NOTICE TO ALL BIDDERS

To report bid rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern time. Anyone with knowledge of possible bid rigging, Bidder collusion, or other fraudulent activities should use the "hotline" to report activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

☒ <u>Kevin Carman</u> Signature of authorized representative	<u>8-15-16</u> Date
<u>Kevin Carman</u> Name of signator	<u>Partner</u> Title

Proposal must be signed by an authorized representative of the firm submitting this bid.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Addendum <u>1</u> , Initial <u>KA</u>	Addendum _____, Initial _____
Addendum <u>2</u> , Initial <u>KA</u>	Addendum _____, Initial _____

A proposal deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:

☒ Bid Bond ☐ Cashier's Check ☐ Certified Check ☐ Cash

The undersigned Bidder accepts all of the terms and conditions of the Instruction To Bidders, including and without limitation those dealing with the disposition of bid security. This bid will remain subject to acceptance for 60 days after the bid opening, or for such longer period of time that the Bidder may agree to in writing upon request of the Owner.

CONTRACT 16-041-TRN-001
EXHIBIT A

Name of Bidder: Kevin Carman / Carman's Construction, LLC.
Mailing Address: 20 W. Troxell Rd.
City, State, Zip: Oak Harbor, WA. 98277
Telephone: 360-679-5010 Fax: 360-679-3528
Contractor's State License Number: CARMA CL 922 NF
City of Anacortes Business License
(Required if contract awarded) will obtain upon award

By signing this proposal, the bidder agrees to all requirements contained in the contract documents.

(Corporate Seal) Kevin Carman partner
Name of Bidder Title
8-12-16 Kevin Carman
Date Signature of Bidder



City Council Agenda Bill

Meeting Date: 8/22/16

Agenda Item: 5e

Subject: Write off of uncollectable accounts

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
x	Resolution No. 1968
	Contract
	Public Hearing
	Staff Report

Summary Statement: A resolution to write off 2 uncollectable accounts totaling \$275.

Background: Two AR accounts (1 blood alcohol testing fees of \$ 125 the other a public defender fee of \$ 150) are carried by the City. These accounts were turned over to collections in 2015 and 2012 respectively. The collection agency has advised City that no further collection is possible as the customer is now deceased and there is no estate.

Budget Impact	
Amount Budgeted	\$ 3,000
Budget Account (BARS)	001.130.514.20.49
Proposed Expenditure	\$ 150
Budget Account (BARS)	001.310.514.20.49
Proposed Expenditure	\$ 125
Budget Amendment Required?	No
Revenue Source	NA

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Council periodically approves writeoffs of uncollectable accounts, the last one was resolution 1964 approved on June 13, 2016.

Competing Viewpoints Considered: There are no competing views, it is an accepted accounting practice to write off accounts considered uncollectable.

Recommended Motion: I move to adopt Resolution 1968 authorizing the write-off of \$ 275 in uncollectable accounts.

Alternative Actions: Don't adopt, and allow the receivable balance to continue to grow from uncollectable accounts.

Attachments (listed in order presented): (listed in order presented) Resolution 1968

RESOLUTION NO. 1968

A RESOLUTION AUTHORIZING THE WRITE-OFF OF MISCELLANEOUS BILLING BALANCES DEEMED
UNCOLLECTIBLE

WHEREAS, Frances Anne Bullard was turned over to Debt Recovery Specialists for collection in 2012 for \$125.00 of unpaid blood alcohol testing fees, and

WHEREAS, Frances Anne Bullard was turned over to Debt Recovery Specialists for collection in 2012 for \$150.00 of unpaid public defender fees, and

WHEREAS, this customer has made no payments towards these debts since being turned over to collections, and

WHEREAS, the customer is now deceased and there is no estate for collections on these accounts and Debt Recovery Specialists will no longer pursue collections of these accounts,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, that the Mayor is authorized to write-off these accounts as uncollectible.

PASSED AND APPROVED this _____ day of June, 2016.

CITY OF ANACORTES, WASHINGTON

Laurie M. Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk - Treasurer



City Council Agenda Bill

Meeting Date: 8/22/2016

Agenda Item: 5f

Subject: Amendment to 2015-2020 Capital Facilities Plan

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 2983
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The Operations shop requires a new roof, and in order to save General Fund monies, and use REET monies to help pay for the project, the CFP needs to be amendment to add that project to the current 2015 – 2020 CFP.

Background: In order for a project to be REET eligible, it needs to be listed in the City's Capital Facilities Plan. The Operations shop roof is leaking badly, and needs to be replaced; additionally, if the City moves forward with placing solar panels on the Operations shop roof, the reroofing project needs to be done prior to panel installation. As the Shop is jointly owned with the School District, who owns 40% of the building, only the portion owned by the City will have REET used to pay for the roofing project. 90% of the roof is being replaced, the 10% not replaced is covering the portion over the District office space. This will result in 30% of the project cost being charged to the School District, or 61,609.99. That portion will be paid upfront by General funds of the City, and recovered in the future from the School District.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	501.790.594.18.62
Proposed Expenditure	205,366.63
Budget Amendment Required?	Yes
Revenue Source	REET 1, General

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: CFP Ordinance 2930, CFP amending Ordinance 2936.

Competing Viewpoints Considered: CFP should not be amended, either use General Fund reserves, or forgo reroof project all together.

Recommended Motion: I move to adopt Ordinance 2983 authorizing the amendment to the 2015-2020 CFP.

Alternative Actions: Do not adopt CFP amendment.

Attachments (listed in order presented): Ord 2983, RCW 82.46.010

ORDINANCE 2983

AN ORDINANCE AMENDING ORDINANCE NO. 2930 ADOPTED ON AUGUST 4, 2014, ENTITLED “AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP) FOR THE 6-YEAR PERIOD 2015-2020”

WHEREAS, the City Operations shop requires a new roof, and in order to use REET 1 to fund a project, that project is required to be included in the City’s CFP, and

WHEREAS, RCW 82.46.010 defines capital project to include reconstruction or repair of an administration building, and

WHEREAS, The City desires to use REET 1 to pay for the operations building roof project.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 2930 dated August 4, 2014 adopting the CFP for 2015 – 2020 is hereby amended to reflect the addition of Operations Roof Project in the amount of \$205,366.63, to be funded with a combination of REET 1 and General Funds, as follows:

501.790.594.18.62	Buildings and Structures	205,366.63	
501.000.397.00.00	Transfers In		205,366.63
335.711.597.00.00	REET 1Transfers Out	143,756.64	
335.000.361.10.00	REET 1 Fund Balance		143,756.64
001.210.597.00.00	General fund transfers out	61,609.99	
001.000.308.90.00	Fund Balance		61,609.99

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 22nd day of August, 2016

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam
City Attorney

RCW 82.46.010

Tax on sale of real property authorized—Proceeds dedicated to local capital projects—Additional tax authorized—Maximum rates.

(1) The legislative authority of any county or city must identify in the adopted budget the capital projects funded in whole or in part from the proceeds of the tax authorized in this section, and must indicate that such tax is intended to be in addition to other funds that may be reasonably available for such capital projects.

(2)(a) The legislative authority of any county or any city may impose an excise tax on each sale of real property in the unincorporated areas of the county for the county tax and in the corporate limits of the city for the city tax at a rate not exceeding one-quarter of one percent of the selling price. The revenues from this tax must be used by any city or county with a population of five thousand or less and any city or county that does not plan under RCW **36.70A.040** for any capital purpose identified in a capital improvements plan and local capital improvements, including those listed in RCW **35.43.040**.

(b) After April 30, 1992, revenues generated from the tax imposed under this subsection (2) in counties over five thousand population and cities over five thousand population that are required or choose to plan under RCW **36.70A.040** must be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan and housing relocation assistance under RCW **59.18.440** and **59.18.450**. However, revenues (i) pledged by such counties and cities to debt retirement prior to April 30, 1992, may continue to be used for that purpose until the original debt for which the revenues were pledged is retired, or (ii) committed prior to April 30, 1992, by such counties or cities to a project may continue to be used for that purpose until the project is completed.

(3) In lieu of imposing the tax authorized in RCW **82.14.030**(2), the legislative authority of any county or any city may impose an additional excise tax on each sale of real property in the unincorporated areas of the county for the county tax and in the corporate limits of the city for the city tax at a rate not exceeding one-half of one percent of the selling price.

(4) Taxes imposed under this section must be collected from persons who are taxable by the state under chapter **82.45** RCW upon the occurrence of any taxable event within the unincorporated areas of the county or within the corporate limits of the city, as the case may be.

(5) Taxes imposed under this section must comply with all applicable rules, regulations, laws, and court decisions regarding real estate excise taxes as imposed by the state under chapter **82.45** RCW.

(6) The definitions in this subsection (6) apply throughout this section unless the context clearly requires otherwise.

(a) "City" means any city or town.

(b) "Capital project" means those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities; river flood control projects; waterway flood control projects by those jurisdictions that, prior to June 11, 1992, have expended funds derived from the tax authorized by this section for such purposes; until December 31, 1995, housing projects for those jurisdictions that, prior to June 11, 1992, have expended or committed to expend funds derived from the tax

authorized by this section or the tax authorized by RCW **82.46.035** for such purposes; and technology infrastructure that is integral to the capital project.

(7) From July 22, 2011, until December 31, 2016, a city or county may use the greater of one hundred thousand dollars or thirty-five percent of available funds under this section, but not to exceed one million dollars per year, for the operations and maintenance of existing capital projects as defined in subsection (6) of this section.

[**2015 2nd sp.s. c 10 § 1**; **2014 c 44 § 1**; **2011 c 354 § 1**; **1994 c 272 § 1**; **1992 c 221 § 1**; **1990 1st ex.s. c 17 § 36**; **1982 1st ex.s. c 49 § 11**.]

NOTES:

Legislative declaration—1994 c 272: "The legislature declares that, in section 13, chapter 49, Laws of 1982 1st ex. sess., effective July 1, 1982, its original intent in limiting the use of the proceeds of the tax authorized in RCW **82.46.010**(2) to "local capital improvements" was to include in such expenditures the acquisition of real and personal property associated with such local capital improvements. Any such expenditures made by cities, towns, and counties on or after July 1, 1982, are hereby declared to be authorized and valid." [**1994 c 272 § 2**.]

Expenditures prior to June 11, 1992: "All expenditures of revenues collected under RCW **82.46.010** made prior to June 11, 1992, are deemed to be in compliance with RCW **82.46.010**." [**1992 c 221 § 4**.]

Severability—Part, section headings not law—1990 1st ex.s. c 17: See RCW **36.70A.900** and **36.70A.901**.

Intent—Construction—Effective date—Fire district funding—1982 1st ex.s. c 49: See notes following RCW **35.21.710**.



City Council Agenda Bill

Meeting Date: 8/22/2016

Agenda Item: 5g

Subject: Second quarter 2016 budget amendment

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 2984
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: There are a few budget lines that will experience an over budget condition for various reason, and a budget amendment is required to avoid that.

Background: Probation services provided by Skagit County have increased fees paid by the Municipal Court, resulting in an overbudget condition. The IT department will need to implement a Power Over Ethernet (POE) switch bank to support to support a VOIP phone system, for which there currently is not sufficient budget. The Police Department received a grant from Tesoro to purchase a police auxiliary vehicle, which was not anticipated, and requires a budget amendment to provide purchasing authority. A new Sewer Jet truck was approved through the budget process, however the Sewer, Storm, and Water funds are providing the funding for the purchase, and an amendment is required to provide budget authority to those funds to make the Interfund transfer of money to the ERR fund.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Various
Proposed Expenditure	847,300
Budget Amendment Required?	Yes
Revenue Source	Various

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Budget Ordinance 2963, first quarter budget amendment Ordinance 2972

Competing Viewpoints Considered: Budget should not be amended, and departments held to budget limits currently in place.

Recommended Motion: I move to adopt Ordinance 2984 authorizing the second quarter budget amendment.

Alternative Actions: Do not adopt budget amendment.

Attachments (listed in order presented): Ordinance 2984

ORDINANCE 2984

AN ORDINANCE AMENDING ORDINANCE NO. 2963 ADOPTED ON DECEMBER 07, 2015, ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE YEAR 2016"

WHEREAS, The fees Skagit County is charging for probation services has increased since the current year's budget was drafted, and

WHEREAS, The City desires to implement a city wide VOIP phone system and a VLAN system for the Water Treatment and Wastewater treatment plants, all of which requires POE switches which we currently don't have, and

WHEREAS, The Police Department received a grant for a new Auxiliary Patrol Vehicle from Tesoro which was unanticipated at the time of budget development, and

WHEREAS, a new Sewer Jet truck was approved for purchase in the ERR fund however the budget authority was not provided to make the necessary Interfund transfers from the funds that will use the truck, which is Sewer, Water, and Storm, to the ERR fund to provide the necessary funding for the purchase, and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 2963 dated December 7, 2015 adopting the Budget for 2016 is hereby amended to reflect the following revisions to expenditures and revenues in the following funds:

001.130.512.50.51	Probation services	20,000.00	
001.000.308.90.00	General Fund balance		20,000.00
001.220.518.80.35	Small Tools & Minor Equipment	100,000.00	
001.000.308.90.00	General Fund balance		100,000.00
001.310.594.21.64	Police Auxiliary Patrol vehicle	22,000.00	
001.310.367.00.00	Tesoro grant		22,000.00
501.000.397.00.00	Trans in for Sewer Jet Truck		440,300.00
501.790.308.80.00	Fund balance	440,300.00	
440.000.597.00.00	Sewer trans out	220,150.00	
440.000.308.80.00	Sewer fund balance		220,150.00
445.000.597.00.00	Storm reserve transfer out	176,120.00	
445.000.308.80.00	Storm fund balance		176,120.00
445.000.597.00.00	Water transfer out	44,030.00	
445.000.308.80.00	Water fund balance		44,030.00

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 22nd day of August, 2016

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam
City Attorney



City Council Agenda Bill

Meeting Date: 8/22/2016

Agenda Item: 5h

Subject: Operations Shop roof budget amendment

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 2987
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The Contract to install a new roof on the Operations Shop Roof was approved by City Council on July 18, 2016, however the budget amendment that was proposed at the Council meeting the following week to provide budget authority was not acted on due to questions about joint ownership and joint maintenance costs.

Background: The City of Anacortes and the Anacortes School District share ownership of the Operations shop. The eastern 40% portion of the building is owned by the School District, and the rest is owned by the City, as outlined in the agreement attached.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	501
Proposed Expenditure	205,000
Budget Amendment Required?	Yes
Revenue Source	REET, General

Proposed Contract	
Contractor	Hytech
Amount	\$205,366.63
Start Date	When executed
End Date	42 days after Notice to Proceed

Previous Council/Committee Action: Budget Ordinance 2963, first quarter budget amendment Ordinance 2972

Competing Viewpoints Considered: Budget should not be amended, existing roof left intact, and solar panel project should be cancelled.

Recommended Motion: I move to adopt Ordinance 2987 authorizing the Operations Shop roof budget amendment.

Alternative Actions: Do not adopt budget amendment.

Attachments (listed in order presented): Ordinance 2987, Original Agreement, Resolution 831 amending agreement

ORDINANCE 2987

AN ORDINANCE AMENDING ORDINANCE NO. 2963 ADOPTED ON DECEMBER 07, 2015, ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE YEAR 2016"

WHEREAS, On July 18, 2016 City Council authorized the Mayor to enter into a contract with Hytech Roofing for the amount of \$205,366.63 to replace the Operations Shop roof, and

WHEREAS, The Operations Shop roof has been leaking for years and is in need of replacement, and needs to be replaced before any solar panels can be installed on said roof, and the materials for which have a long lead time which puts in danger of replacing the roof in the fall of the year if we wait longer to replace it.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 2963 dated December 7, 2015 adopting the Budget for 2016 is hereby amended to reflect the following revisions to expenditures and revenues in the following funds:

501.790.594.18.62	Buildings and Structures	205,000.00	
501.000.397.00.00	Transfers In		205,000.00
335.711.597.00.00	REET 1Transfers Out	205,000.00	
335.000.361.10.00	REET 1 Fund Balance		205,000.00

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 22nd day of August, 2016

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam
City Attorney

AGREEMENT

Pursuant to Chapter 39.34 RCW and to other provisions of the law, this Agreement is made and entered into by the City of Anacortes, a Municipal Corporation, hereinafter designated "City", and Anacortes School District No. 103, a Municipal Corporation, hereinafter designated "District", for the purposes of determining the share of each party as to certain costs associated with the operation of the Joint Maintenance Facility owned by the parties.

WHEREAS, the City and the District have entered into an agreement for the purpose of the construction and operation of a joint maintenance facility located in Anacortes, Washington, and;

WHEREAS, it is necessary for the parties to enter into an agreement to divide the costs associated with the operation of said facility; and

WHEREAS, the City and the District have apportioned said costs on the basis of usage of the facility by each party; now therefore,

IT IS HEREBY AGREED as follows:

1. The City shall pay 60% of all electrical charges and the District shall pay 40% of said charges.

2. The City shall pay 60% of all natural gas charges and the School District shall pay 40% of such charges.

3. The City and the District shall each pay 50% of the water and sewer charges.

4. The City and the District shall each utilize their own individual garbage containers and each will be billed individually and each shall pay all charges assessed thereunder.

5. The City and the District shall share equally in the maintenance costs of the alarm system.

6. The City shall bill the District for all gasoline used by the District, which billing shall be based on the costs of gas plus two cents (2¢) per gallon administration charge.

7. The City shall pay the costs of fire and casualty insurance on the building, structures, and appurtenant structures and shall bill back to the School District each year an amount equal to 40% of the premium cost for such coverage. Liability coverage shall be born separately by each entity and contents shall be insured separately.

IT IS AGREED between the parties hereto that the division of costs set forth herein may be modified by mutual agreement should actual usage vary substantially from percentages set forth herein, upon 60 days written notice to the other party by the party seeking a change.

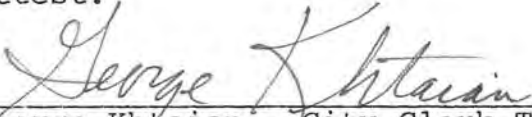
This agreement shall be in force for a period of one year from the date hereof and shall be automatically renewed on an annual basis unless the City or the District gives notice to the other party thirty days prior to the expiration of said one-year period that this agreement shall not be renewed.

DATED this 27th day of May, 1980.

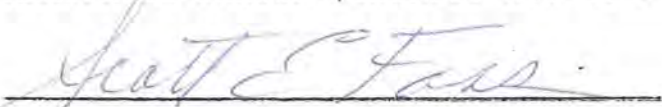
CITY OF ANACORTES

by 

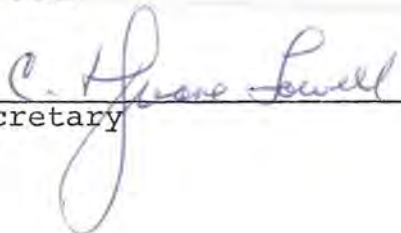
Attest:


George Khataian - City Clerk-Treasurer

ANACORTES SCHOOL DISTRICT NO. 103



Attest:


Secretary

It is also agreed that the District is the owner of the property described in attachment A as a result of its participation in and its prorated payment for the construction of the joint maintenance facility.

ATTACHMENT A TO THE JOINT MAINTENANCE FACILITY OPERATION AGREEMENT

Description of School District ownership:

1. Two maintenance bays, shop storage, drivers' room, office space and restrooms on the east portion of the facility totalling 3900 square feet.
2. The district's participation included a pro-rata share of the cost of the asphalt parking areas, perimeter fence, fence alarm system, fuel storage and fuel dispensing facilities and common machine shop, tire shop, and equipment areas.
3. All equipment, tools, furniture, and storage facilities provided by the district and purchased by the district subsequent to occupation of the facility.

RESOLUTION NO. 831

A RESOLUTION AUTHORIZING AMENDMENT OF AN AGREEMENT BETWEEN THE CITY OF ANACORTES AND ANACORTES SCHOOL DISTRICT NO. 103 DATED MAY 15, 1980 FOR THE SHARING OF OPERATIONAL COSTS OF THE JOINT MAINTENANCE FACILITY OWNED BY THE PARTIES.

WHEREAS, The City of Anacortes and the School District jointly constructed a maintenance facility and it is necessary to apportion costs of operation of that facility between the two municipal corporations; and

WHEREAS, it is possible to enter into cooperative agreements with other municipal corporations under Chapter 39.34 RCW; and

WHEREAS, the entering into of such an agreement is in the best interests of the City of Anacortes; now, therefore,

THE CITY COUNCIL OF THE CITY OF ANACORTES DOES HEREBY RESOLVE as follows:

1. That certain agreement by and between the City of Anacortes and Anacortes School District No. 103, a copy which is attached hereto and by this reference made a part hereof be and it is in all respects ratified and approved.

2. The Mayor and City Clerk of the City of Anacortes are hereby authorized and directed to execute said Agreement as the official act and deed of the City of Anacortes.

DATED this 15th day of April, 1985.

CITY OF ANACORTES

By

James Rice
James Rice, Mayor

ATTEST:

George Khtaian
George Khtaian, City Clerk Treasurer

AGREEMENT

Pursuant to Chapter 39.34 RCW and to other provisions of the law, this Agreement is made and entered into by the City of Anacortes, a Municipal Corporation, hereinafter designated "City", and Anacortes School District #103, a Municipal Corporation, hereinafter designated "District", for the purposes of determining the share of each party as to certain costs associated with the operation of the Joint Maintenance Facility owned by the parties.

WHEREAS, the City and the District have entered into an agreement for the purpose of the construction and operation of a joint maintenance facility located in Anacortes, Washington, and;

WHEREAS, it is necessary for the parties to enter into an agreement ~~to divide the costs associated with the operation of~~ said facility; and

WHEREAS, the City and the District have apportioned said costs on the basis of usage of the facility by each party; now therefore,

IT IS HEREBY AGREED as follows:

1. The City shall pay 60% of all electrical charges and the District shall pay 40% of said charges.
2. The City shall pay 60% of all natural gas charges and the School District shall pay 40% of such charges.
3. The City and the District shall each pay 50% of the water and sewer charges.
4. The City and the District shall each utilize their own individual garbage containers and each will be billed individually and each shall pay all charges assessed thereunder.
5. The City and the District shall share equally in the maintenance costs of the alarm system.
6. The City shall bill the District for all gasoline used by the District, which billing shall be based on the costs of gas plus five percent (5%) administration charge.

7. The City shall pay the costs of fire and casualty insurance on the building, structures, and appurtenant structures and shall bill back to the School District each year an amount equal to 40% of the premium cost for such coverage. Liability coverage shall be born separately by each entity and contents shall be insured separately. B
8. Facility maintenance shall be done by the City and the District. The City shall maintain the exterior and surrounding area. This will include, but not be limited to cleaning, sweeping, repair and striping of the asphalted area, and weed control. The District shall maintain the interior of the facility. This will include but not limited to plumbing, furnace and lighting repair. } 245
- Facility repairs for which neither the District or City has trained and/or available personnel or necessary equipment will be awarded, according to bid requirements, to outside firms and the costs of such repair apportioned in the 60%/40% manner as described above. This will include but not limited to roof and gutter repair.
9. The City shall lease equipment to the District according to a rental rate set annually by the City. Equipment may include but be limited to surface roller, jack hammer, trucks etc. 25

IT IS AGREED between the parties hereto that the division of costs set forth herein may be modified by mutual agreement should actual usage vary substantially from percentages set forth herein, upon 60 days written notice to the other party by the party seeking a change.

This agreement shall be in force for a period of one year from the date hereof and shall be automatically renewed on an annual basis unless the City or the District gives notice to the other party 30 days prior to the expiration of said one-year period that this agreement shall not be renewed.

DATED this _____ day of _____, 1985.

CITY OF ANACORTES

by James Rice

Attest:

George Khtaian
George Khtaian - City Clerk/Treasurer

ANACORTES SCHOOL DISTRICT #103

by C. Eugene Lowell / Gail Ballow

Attest:

C. Eugene Lowell
Secretary

It is also agreed that the District is the owner of the property described in attachment A as a result of its participation in and its prorated payment for the construction of the joint maintenance facility.

ATTACHMENT A
TO THE JOINT MAINTENANCE FACILITY OPERATION AGREEMENT

Description of School District ownership:

1. Two maintenance bays, shop storage, drivers' room, office space and restrooms on the east portion of the facility totaling 3,900 square feet.
2. The district's participation included a pro-rata share of the cost of the asphalt parking areas, perimeter fence, fence alarm system, fuel storage and fuel dispensing facilities and common machine shop, tire shop, and equipment areas.
3. All equipment, tools, furniture, and storage facilities provided by the district and purchased by the district subsequent to occupation of the facility.

{CITY}garage agreement:03/18/85

- ★ Who owns land
- ☐ What is the square foot total
- ★ What is the square footage of their exterior usage



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 6, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 6, 2016

- Public Hearing: Ordinance 2979/Resolution 1963: Stormwater Utility Monthly User Fee Rate and Code Update (Discussion/Possible Action)
- UW Health Impact Analysis (HIA) for South Commercial Ave. Complete Streets Project (Discussion)

September 12, 2016

- Contract Award: Integrated Library System
- Public Hearing: Moratorium on the Receipt and Processing of Planned Unit Development Applications Pursuant to Chapter 16.40 of the Anacortes Municipal Code

September 19, 2016

- Interlocal Agreement with Skagit County: Economic Development Public Facility Project Funding for City of Anacortes Fiber Optic Network (Discussion/Possible Action)

September 26, 2016

October 3, 2016

- Public Hearing on 2017/2018 Budgeted Revenue Sources, including Proposed Property Tax Increase
- Council Review of 2017/2018 Budget

October 10, 2016

- Council Review of 2017/2018 Budget

October 17, 2016

- Council Review of 2017/2018 Budget

October 24, 2016

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Aug 22, 2016, 5:00 PM, Public Works Director's Office
- Planning, Monday, Aug 22, 2016, 5:00 PM, Planning Director's Office
- Finance, Wednesday, Aug 24, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Housing Affordability & Community Services, Thursday, Sep 1, 2016, 1:30 PM, City Hall
- Public Works, Tuesday, Sep 6, 2016, 5:00 PM, Public Works Director's Office
- Planning, Monday, Sep 12, 2016, 5:00 PM, Planning Director's Office
