



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

June 20, 2016
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Appointment of Housing Authority Board Members
 - b. Committee Report: Tourism Promotion & Strategic Planning
 - c. Committee Report: Public Works
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of June 13, 2016 and June 14, 2016
 - b. Approval of Claims in the amount of: \$308,189.60
 - c. Street Fair Applications: 4th of July Parade, Anacortes Arts Festival, Anacortes High School Homecoming Parade, Fueling Education Fun Run
6. **Public Hearings**
 - a. * Public Hearing: 2016 Comprehensive Plan Update (Discussion)
7. **Other Business**
 - a. * Ordinance 2981: Adoption of 2015 Building Codes (Discussion/Possible Action)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning June 27, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

June 27, 2016

- Continued Public Hearing: 2016 Comprehensive Plan Update (Discussion)
- Ordinance 2981: Adoption of 2015 Building Codes (Discussion/Possible Action)
- Public Hearing: Ordinance 2979/Resolution 1963: Stormwater Utility Monthly User Fee Rate and Code Update (Discussion/Possible Action)

July 5, 2016

- 2016 Comprehensive Plan Update: Final Review/Draft Ordinance
- Resolution 1946 (Version 7): Setting Fire Protection LOS Standard and Budget/Revenue Allocation (Action)

July 11, 2016

- Medical Marijuana Update

July 18, 2016

- Ordinance ____: Adopting 2016 Comprehensive Plan
- Solar Grant Update (Discussion/Possible Action)
- Fire Equipment Rental Fund - Non Fueled Equipment (Policy)

July 25, 2016

August 1, 2016

- Update: Hazardous Materials Response and LOS for Anacortes

August 8, 2016

August 15, 2016

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Jun 20, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Jun 22, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Planning, Monday, Jun 27, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Public Works, Tuesday, Jul 5, 2016, 5:00 PM, Public Works Director's Office
- Public Safety, Tuesday, Jul 5, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Housing Affordability and Community Services, Thursday, Jul 7, 2016, 1:30 PM, Main Floor Conference Room (Parks Office)
- Planning, Monday, Jul 11, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Jul 13, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Personnel, Monday, Jul 18, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)



ANACORTES EXECUTIVE DEPARTMENT

P.O. BOX 547, ANACORTES, WA 98221-0547
LAURIE GERE, MAYOR

PH (360) 299-1950
FAX (360) 293-1938

E-MAIL: laurieg@cityofanacortes.org

June 10, 2016

Patrick O'Hearn
11039 Post Drive
Anacortes, WA 98221

Dear Mr. O'Hearn:

Congratulations, you have been selected to fill the recently vacated position #4 on the Anacortes Housing Authority Board. This term will expire December 2019.

The "Open Government Trainings Act," [ESB 5964](#) (Laws of 2014, ch 66), requires that all members of governing bodies, elected local and statewide officials, and public records officers complete basic Public Records Act (PRA) and/or Open Public Meetings Act (OPMA) training, within 90 days of assuming office or entering into their position. As a City of Anacortes Board member, you must complete this training. The training is available online, and at no cost, on the State Attorney General's website:
<http://www.atg.wa.gov/open-government-training>.

The Anacortes Housing Authority meets 2nd and 4th Thursday each month at 3:30 p.m. at the Housing Authority office at 719 Q Avenue. If you have any questions, please contact Tee McCallum, Executive Director at 293-7831 or me at 299-1950.

Thank you for your ongoing interest in improving our community. The continued success of our city depends on dedicated citizens like you who are willing to volunteer their time and expertise.

Sincerely,

CITY OF ANACORTES

Laurie Gere
Mayor

cc: Tee McCallum
Tanna Baker



ANACORTES EXECUTIVE DEPARTMENT

P.O. BOX 547, ANACORTES, WA 98221-0547
LAURIE GERE, MAYOR

PH (360) 299-1950
FAX (360) 293-1938

E-MAIL: laurieg@cityofanacortes.org

June 10, 2016

Brian Gentry
817 N Avenue
Anacortes, WA 98221

Dear Mr. Gentry:

Congratulations, you have been selected to fill the recently vacated position #2 on the Anacortes Housing Authority Board. Although the remainder of this term will expire December 2016, you may be reappointed to serve a 5-year term.

The "Open Government Trainings Act," [ESB 5964](#) (Laws of 2014, ch 66), requires that all members of governing bodies, elected local and statewide officials, and public records officers complete basic Public Records Act (PRA) and/or Open Public Meetings Act (OPMA) training, within 90 days of assuming office or entering into their position. As a City of Anacortes Board member, you must complete this training. The training is available online, and at no cost, on the State Attorney General's website:
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Sincerely,

CITY OF ANACORTES

Laurie Gere
Mayor

cc: Tee McCallum
Tanna Baker

City Council Minutes – June 13, 2016

Special Meeting

From 4:30 to 5:30 p.m. Mayor Laurie Gere and City Council attended a public budget open house in the City Council Chambers. Councilmembers Eric Johnson, Ryan Walters, Brad Adams, Liz Lovelett, and John Archibald were present. Elected officials and staff engaged individually in informal conversation with members of the public on the topic of the 2017/2018 biennial budget. No testimony was received and no action was taken. At approximately 5:30 p.m. the special meeting adjourned.

Regular Meeting

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of June 13, 2016 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett and John Archibald were present. Councilmember Matt Miller was absent. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Gere introduced Michelle and John Pope who reported on the application submitted to Feet First for a Walkable Washington Innovation Award for the Guemes Channel Trail. Ms. Pope said the three award categories were vision and planning, design and engineering, and advocacy and encouragement and that Anacortes won the award for engineering and design innovation. She presented the mayor with a plaque commemorating the award. Mayor Gere thanked the Popes for preparing the application and representing Anacortes at the award ceremony in Olympia.

Finance Committee Report: The June 8, 2016 Finance Committee meeting was cancelled so there was no report.

Planning Committee Report: The June 13, 2016 Planning Committee meeting was cancelled so there was no report.

Public Comment

No one present wished to address the Council.

Consent Agenda

Mr. Johnson removed Agenda Item 5c, Resolution 1964: Write Off Uncollectable Accounts, from the Consent Agenda.

Ms. Lovelett moved, seconded by Mr. Archibald, to approve the following Consent Agenda items. The motion passed unanimously by voice vote.

- a. Minutes of June 6, 2016
- b. Approval of Claims in the amount of: \$459,623.82

The following vouchers/checks were approved for payment:

Voucher (check) numbers: 80782 through 80872, total \$457,051.72
EFT numbers: 204550 through 204959, total \$6,156.30

- c. Resolution 1964: Write Off Uncollectable Accounts

Mr. Johnson noted that one of the uncollectable debts being written off was \$250 of public defender fees from 2010. He requested a study session on the basis of the fees charged for various city services including determination of qualification for a public defender. Mr. Walters requested a unified fee

schedule. Mr. Johnson moved, seconded by Mr. Archibald, to approve Consent Agenda Item 5c. The motion passed unanimously by voice vote.

PUBLIC HEARINGS

Public Hearing: Proposed Water Use Efficiency Goal (WUE)

Public Works Director Fred Buckenmeyer presented for advertised public hearing the recommended water use efficiency goal for 2016-2021. He explained the appliance rebate program that would form the basis of the goal, which was to conserve 917,500 gallons of water annually for the next six years. Mr. Buckenmeyer shared a copy of the rebate application available on the city website and at local retailers. Mr. Walters, Mr. Adams, and Ms. Lovelett all noted that additional savings were possible via other means. Mr. Buckenmeyer noted that appliance replacement yielded ongoing savings into the future but agreed that other incentives could be adopted at any time without forming part of the Water Use Efficiency Goal required by the Department of Health.

Mayor Gere opened the public hearing for comment from the audience.

Wilhelmus Houppermans, 3412 K Avenue, said that during his visit to the city's Water Treatment Plant in Mount Vernon a rain barrel had been on display. Mr. Houppermans suggested that using stored rain water to water yards would be another means of increasing water use efficiency as well as reducing stormwater runoff.

No one else wishing to speak, Mayor Gere closed the public hearing.

Ms. Pickett moved, seconded by Mr. Adams, to adopt the proposed Water Use Efficiency Goal for 2016-2021. Mr. Walters observed that the cumulative effect of saving 917,500 gallons of water per year for six years was 19 million gallons and asked that the goal be stated in that manner. Mr. Buckenmeyer agreed to do so. The motion passed unanimously by voice vote.

OTHER BUSINESS

Marine Tech Schools Update

Ann Avary, Director, Center of Excellence for Marine Manufacturing & Technology at Skagit Valley College, updated Council on the programs offered by the Center. She referred to her slide presentation which was added to the packet materials for the evening. Ms. Avary advised that the program had been located in Anacortes since 2010 but originally opened on Whidbey Island back in 1968. She explained the college portion of the program, which serves approximately 50 students per year. Ms. Avary said the program serves both students and the boating community, including through the recently inaugurated Cruisers College. She explained the standards based program, which no other school on the west coast offers. She said the program has a graduate placement rate of over 95% in the marine industry and that there is very high demand in the industry for graduates of the program. Ms. Avary described the diverse student body, from around the nation and the world. She listed examples of the local businesses that are employing graduates of the program and said many students from elsewhere stay in the region after accepting employment. Ms. Avary explained the various certificates and degrees offered. She mentioned the recent NSF grant application to train student and industry composite technicians to safely handle obsolete or waste stream composite materials; she said that program will start July 1. Mayor Gere inquired if the new program would increase student enrollment and if the facility had sufficient space to expand. Ms. Avary said the program was at capacity and was evaluating means of maximizing the current footprint and also evaluating the designated expansion area. She closed by inviting councilmembers to visit the facility.

In response to questions from Mr. Archibald, Ms. Avary said that tuition and fees for a full-time three quarter student is \$3900 per year and that students can earn wages of \$18-\$19/hour or higher upon graduation, depending on their skill set and the city of employment. Several councilmembers expressed enthusiasm for the new composite recycling program, noting very high rates of waste in composite manufacturing in many sectors. In response to questions from Mr. Johnson, Ms. Avary said that the

program for high school students was being retooled for the coming autumn to better meet the needs and schedules of those students.

Hearing Examiner Options

City Attorney Darcy Swetnam reviewed a slide presentation following up on the topic of potentially implementing a hearing examiner system which had been discussed in relation to AMC Title 19 at the May 9, 2016 City Council meeting. Ms. Swetnam addressed the typical features of a hearing examiner system, shared statistics regarding use of hearing examiners around the state, and reviewed the RCW authority for adoption of a hearing examiner system. She then listed the limited types of matters that staff initially proposed be handled by a hearing examiner. Ms. Swetnam emphasized that the proposed limited scope of hearing examiner services was very different from proposals considered by Council in prior years.

Ms. Lovelett asked if hearing examiner decisions could be appealed to City Council. Ms. Swetnam replied that code could be drafted to allow that but that advice from other jurisdictions with hearing examiners had been against that approach. Mr. Johnson asked how many of each type of appeal occurred each year. Ms. Swetnam said she would investigate and provide that information.

Ms. Swetnam then discussed the mechanics of implementing a hearing examiner system including solicitation, appointment, and establishing rules of procedure, a schedule, and possibly fees. She discussed the potential costs of engaging a hearing examiner and shared some figures from neighboring jurisdictions. Ms. Swetnam summarized expected benefits and concerns expressed about adopting a hearing examiner system. She then shared case law underscoring the risks of not using a hearing examiner for land use appeals. Ms. Swetnam concluded that the main benefit of a hearing examiner system would be to put someone with expertise in land use law in the position of making these types of decisions.

Councilmembers discussed that the proposed limited scope of hearing examiner matters excluded the types of high risk cases discussed so that risk would not be substantially reduced. Ms. Swetnam advised that if a hearing examiner structure were to be established, the range of matters addressed by the hearing examiner could be expanded or contracted over time. Ms. Pickett explained why she favored having a hearing examiner rather than City Council hear appeals of Planning Commission decisions. Mr. Walters said he did not feel that was appropriate yet. Mr. Archibald spoke in favor of adopting a hearing examiner system with the initial limited scope of matters and expanding that scope over time. Ms. Lovelett said she was not entirely opposed to implementing a hearing examiner system for a narrow scope of matters but argued that would not solve the underlying problem of code discrepancies. Ms. Swetnam agreed and said she did not advocate adopting a hearing examiner system before a substantive cleanup of the code, at least the code concerning the types of matters to be assigned to the hearing examiner. Mr. Adams supported implementing a hearing examiner system on a small scale with the exact scope of work to be determined by Council but said he felt Council had done a good job making land use decisions to date and that any problems with the current system arose from discrepancies in the code.

Mayor Gere invited members of the audience to address Council on this topic.

Wilhelmus Houppermans, 3412 K Avenue, agreed with Councilmember Pickett that appeal of Planning Commission decisions would be great example of an appropriate use of a hearing examiner. However, he expressed concern that a hearing examiner would tend to make decisions with an eye to future engagement by the City and so might not always be objective. He argued that the Board of Adjustment, made up of volunteers, would be more objective when hearing appeals of city decisions and suggested its role could even be expanded. He urged care in defining the scope of work of the hearing examiner.

Gene Derig, 1302 K Avenue, said he had more confidence in City Council than in a hearing examiner. He asked, what would have to be true for a hearing examiner to be the answer, and to what problem? Mr. Derig argued that a hearing examiner system shouldn't be a replacement for citizen input and that citizens should not need big bucks to appeal a hearing examiner decision. Mr. Derig stressed that the city had never been sued over a City Council or Planning Commission land use decision because both bodies

base their decisions on the code, regardless of public testimony. He observed that a hearing examiner would face the same challenges as Council and Planning Commission until the code was fixed. Mr. Derig said there might be some situations in which a hearing examiner could be useful but he was not willing to give up the collective brain power of the City Council in favor of a single person.

Marilyn Derig, 1302 K Avenue, said she liked the body of the City Council to be able to make decisions rather than just one person. Ms. Derig said that if a hearing examiner system were adopted, the examiner should have a limited scope. Ms. Derig emphasized that the code needed to be cleared up before a hearing examiner was put in some of the proposed roles.

No other members of the audience wished to address the Council.

Councilmembers all agreed that code revision needed to happen before implementing a hearing examiner system. Mr. Walters argued that even with the limited scope of low risk matters proposed, a hearing examiner system would save City Council time and would still provide for hearings and public input. Ms. Lovelett urged keeping the filing fee for appeals very low. Mr. Johnson argued against any filing fee for appeals.

Mayor Gere thanked everyone for the good discussion which would continue at future meetings.

Updated Resolution 1946: Setting Fire Protection Level of Service Standard and Non-Binding Budget/Revenue Allocation

Fire Chief Richard Curtis requested Council review and potential action on revised Resolution 1946 based on meetings with the mayor and Public Safety Committee over the preceding year and a half. He said the resolution outlined a plan for achieving the recommended level of service for fire protection by 2022 consistent with the updated comprehensive plan. Referring to his slide presentation that was made part of the packet materials for the evening, Chief Curtis clarified the firefighter safety standards for imminent rescue (minimum of three firefighters required to undertake rescue of a victim trapped in a burning structure) vs. initial attack (minimum of four firefighters required to begin firefighting). He also described the difference between volunteer programs, part time paid programs and full time paid programs. Chief Curtis then reviewed the recommendations set forth in revised Resolution 1946 including the costs and potential revenue sources, and responded to councilmember questions.

Mr. Johnson asked about the Effective Response Force of 12 firefighters. Chief explained that by 2022, assuming full time staffing of all three fire stations with three firefighters each, plus the duty chief, plus two volunteers or part time paid staff, the effective response force of 12 would be achievable.

Chief Curtis elaborated on the three options presented for funding construction of a new Fire Station 3 on March Point. Councilmembers asked about constraints on the use of fire impact fees, whether 35 cents per SF of new construction was the appropriate level of impact fee, the possibility of structuring impact fees on a GPM rather than SF basis, and the growth assumptions from the comprehensive plan that formed the basis for the estimated revenue from impact fees.

Mayor Gere invited members of the audience to address Council on this topic.

Wilhelmus Houppermans, 3412 K Avenue, asked the difference between the March Point and Summit Park fire stations. Chief Curtis, Ms. Lovelett and Mayor Gere clarified that Fire District 13 operates out of the Summit Park fire station, serving points south, the refineries have their own fire fighting forces, and Anacortes Fire Station 3, currently staffed 12 hours a day in a leased facility on Molly Lane, provides EMS and fire response to the eastern edge of the service area including Shelter Bay.

Mr. Adams reported that the Public Safety Committee had been studying the levels of service for over a year and that its priorities were achieving imminent rescue capability and 24-hour staffing at the March Point fire station. He endorsed the plan presented in Resolution 1946. Ms. Lovelett, also a Public Safety Committee member, endorsed the part time paid program as cost effective and also a good means of preparing future full time staff. Mr. Walters supported optimizing staffing to minimize overtime. He

suggested moving the proposed staffing increase for a civilian fire inspector earlier than 2021. Ms. Lovelett reiterated her past suggestion that volunteers be trained to perform fire inspections. Chief Curtis observed that was a bargaining unit issue. Mr. Johnson noted that several line items were proposed to be funded by new General Fund revenue and asked what would be cut to free up that funding. Others suggested that there would be growth in property and sales taxes moving forward. Ms. Lovelett reported that the Public Safety committee had wrestled with the same questions and observed that the resolution was non-binding because an exact funding plan could not yet be worked out. She, like Mr. Adams, endorsed the plan as presented.

Mayor Gere suggested that Chief Curtis come back in several weeks with a revised plan to move the fire inspector position forward and answer more questions on funding after consultation with the Finance Director. Mr. Archibald said he was comfortable voting in favor of the resolution as presented. Mr. Walters noted that two different funding options needed to be selected to adopt the resolution and said he needed more time to choose among them but he praised the work done thus far. Mr. Adams urged finalizing adoption by July. Mr. Archibald suggested that the Finance Committee investigate the remaining funding questions.

Executive Session (20 Minutes) per RCW 42.30.110 (b, c)

At approximately 8:30 p.m. Mayor Gere announced that Council would convene in Executive Session for no longer than 30 minutes to discuss a potential real estate transaction about which open discussion could result in terms unfavorable to the City and that there would be no action taken following the executive session.

There being no further business, at approximately 8:50 p.m. the Anacortes City Council meeting of June 13, 2016 was adjourned.

Mayor Laurie Gere called to order the advertised special Anacortes City Council meeting of June 14, 2016 at 4:00 p.m. Councilmembers Eric Johnson, Erica Pickett, Brad Adams, Liz Lovelett and John Archibald were present. Councilmembers Ryan Walters and Matt Miller were absent.

Introduction

Finance Director Steve Hoglund explained that the purpose of the meeting was for each director to present a high level summary of major initiatives proposed for the 2017/2018 biennial budget and receive feedback from Council on priorities for those initiatives for staff to use in preparing the mayor's budget. Mr. Hoglund set the stage by summarizing 2016 payroll costs and estimated increases in wages and benefits for 2017/2018 compared to estimated increases in property, sales and utility taxes, concluding that all increases in tax revenue would be needed to fund committed payroll expense so new initiatives would need some other funding source.

Mayor Gere advised that she had tasked each director to develop a vision for his or her department for the upcoming biennium and what would be required to achieve its goals and care for its infrastructure. She warned that not everything could be funded and some hard choices would need to be made but the vision would be established to allow prudent planning for the current budget and the future.

Mr. Archibald asked each department head to identify cost saving measures planned for his or her department during the 2017/2018 biennium.

Finance / Information Services

Finance: Mr. Hoglund proposed a status quo budget for 2017/2018 for the Finance Department, referencing a slide summarizing cost savings achieved in the department. He also reported that a recent time study supported charging nearly one additional FTE of department staff time to the utility funds.

Information Technology: Mr. Hoglund recalled that he had requested one additional FTE in the Information Technology Department for 2016 to support additional efforts on cybersecurity and the ever expanding number of devices and applications. That position was not funded, though a security audit was budgeted for 2016. Mr. Hoglund renewed the FTE request for 2017/2018, estimating a cost of \$72,259 for one full time entry level IT technician.

Ms. Lovelett asked about a local purchasing policy. Mr. Hoglund advised that topic would be addressed by the Finance Committee.

Museum

Museum Director Steve Oakley advised that the museum would add no new initiatives to the budget for the 2017/2018 biennium. He said his department would continue to run lean but indicated a status quo budget was adequate to protect the properties in his care. In response to councilmember questions, Mr. Oakley advised that painting and window repair at the Carnegie Building would be completed out of the amended 2016 budget and mentioned Museum Foundation support for additional building repair expenses that might be incurred in the subsequent biennium.

Library

Public Services Manager Diana Farnsworth and Librarian Jeff Vogel represented the library on behalf of Library Director Sheri Miklaski who was traveling. Ms. Farnsworth referenced the library strategic plan under development and spoke eloquently about the need for adequate staffing to keep up with evolving community expectations for service, safety and community enrichment. She advised that the library would be requesting an additional half-time staff member for 2017/2018. Ms. Farnsworth summarized the many uses of the library by a wide range of patrons, seven days a week and weekday evenings. Mr. Vogel explained that library staffing had not increased when the library took over passport processing from the municipal court several years earlier and that a staffing deficit had resulted. He elaborated on the direct and indirect staffing requirements to support passport processing. Mr. Vogel said passports were an

important component of the services offered at the library but that additional staffing was necessary to maintain the highly rated customer service that patrons expect from the library. The cost of the position was estimated at \$20,000 per year. In response to a question from Ms. Pickett, Mr. Hoglund advised that the approximately \$12,000/year of revenue from passport processing had been redirected to the library when it took over that service but that the revenue had been offset by a decrease in property tax allocation to the library until Mayor Gere rectified that in the 2016 budget.

Legal/Judicial/Human Resources

City Attorney Darcy Swetnam presented proposed budget initiatives for the city attorney's office during the 2017/2018 biennium. Referencing her slide presentation which was included in the packet materials for the evening, Ms. Swetnam shared the department's mission, organization chart, and three primary goals for the upcoming biennium. She then proposed to expand three existing budget line items in support of those goals:

- additional funds in Professional Services to support the development of new land use procedures and evaluate the potential of a hearing examiner, \$7K/year both years
- additional funds in Official Publication Services for codification services to accomplish the many code updates planned in the next biennium and to enable additional functions of the online municipal code to make the code more user-friendly, \$12K/year both years
- additional funds in Travel & Training to support necessary training for Enterprise Content Management software implementation and to pursue WAPRO Certification for the current Legal Assistant, \$3K/year both years

Ms. Swetnam responded to councilmember questions about the budgetary impact of ECM purchase and implementation on other departments and the extent to which code and development regulation updates would be handled in house.

Administrative Services Director Emily Schuh then addressed anticipated budget changes in her department as well as an overview of labor cost and staffing changes anticipated throughout the city. Referencing her slide presentation which was included in the packet materials for the evening, Ms. Schuh summarized the structure and range of services provided by the department. She reminded Council that collective bargaining negotiations with the Teamsters would begin in summer 2016 and with fire and police in summer 2017. She also alerted Council that health insurance costs were expected to increase 6% per year in both 2017 and 2018. Ms. Schuh highlighted cost savings achieved by conducting bargaining unit negotiations without contract counsel and by maintaining Well City standing with WCIA. She advised that the municipal court budget would reflect increased costs for probation services, Skagit County fees and training. She advised that the public defender budget would reflect increased costs for overflow/conflict attorney coverage as the caseload increased and rates were adjusted to reflect regional norms. Ms. Schuh described the expanding need for timely communication and public information and said the administrative services budget would propose a new City website to serve that end. Ms. Schuh concluded with a summary of staffing increases proposed citywide, including several already addressed by other departments:

- Transition temporary associate planner to regular hire
- 1 FTE IT Technician (partially funded by utilities)
- 1 FTE Communication Specialist
- Museum very slight FTE increase
- Legal Secretary 50% FTE to assist in legal department and provide executive assistant coverage for Mayor, PW Director, and City Attorney (cost split between Water, Executive and Legal budgets)
- .5 FTE Library Technician

Planning/Community Development

Planning, Community and Economic Development Director Don Measamer presented his 2017/2018 budget objectives. Referencing his slide presentation which was included in the packet materials for the evening, Mr. Measamer summarized the department's mission and the broad range of its services. He shared graphs depicting the steadily increasing activity for permits of all kinds. He then presented a list of proposed budget initiatives with explanations for each:

- Permit software, \$100,000

- Development regulations and Design Standards, \$60,000
- +1 FTE Permanent Associate Planner, \$70,000/year
- Economic Development Strategic Plan, \$30,000
- South Commercial Avenue projects, \$15,000
- Wayfinding signs, \$12,000
- Shoreline Master Program update, \$35,000
- Shoreline Restoration Plan implementation, \$50,000
- DNR lease area pile replacement, \$135,000
- Critical areas mapping, \$TBD
- Electric bicycle, \$4,000

Meal Break

At approximately 5:20 p.m. Mayor Gere called a recess. At approximately 5:45 p.m. the mayor called the meeting back to order.

Police

Police Chief Bonnie Bowers presented her budget for 2017/2018 which she described as pretty much status quo. Referencing her slide presentation which was included in the packet materials for the evening, Chief Bowers reviewed the department's budget goals, mission, vision and core values. She then described several items that she hoped to be able to add to the budget:

- Matching funds for radio grant if awarded, \$150K
- Establish equipment replacement fund for communications infrastructure, \$15,000/year
- Phone system for APD, cost TBD
- Exterior painting of APD, \$65K-\$85K
- Building security system replacement, cost TBD

Chief Bowers advised that 911 Center fees would increase substantially in 2017 (to approximately \$169K) and 2018 (to approximately \$220K) and Anacortes would have to budget for those as well. She then reviewed with Council her preliminary line item budget, noting anticipated increases and decreases for existing programs which netted to an increase of only \$38,500 in a budget of over \$5M.

Mr. Johnson inquired why the police department rather than facilities had to pay for necessary building maintenance. Mr. Hoglund explained that there was no statutory requirement for that budgeting practice, it had simply been city administrative practice that departments housed in decentralized buildings paid for their own maintenance and operations. He said nothing would prevent consolidating those costs into Facilities in the future.

Fire/EMS

Fire Chief Richard Curtis proposed a number of new one-time expenditures for the 2017/2018 budget:

- Matching funds for SCBA grant, \$30K
- Replacement patient extractor, \$TBD
- Extractor at Fire Station 1 to decontaminate PPE after use, \$TBD
- Exterior painting of Fire Station 2, \$TBD
- Interior painting of Fire Station 1, \$TBD

Chief Curtis then briefly recapped his presentation from the prior evening regarding the 6-year plan to transition to a recommended firefighting level of service and how that plan played into the 2017/2018 budget. Referencing his slide presentation which was included in the packet materials for the evening, the Chief requested \$100K of new fire impact fees to replenish the fire/EMS fleet equipment reserve, \$30K/year of general fund money to extend the volunteer coordinator contract, and beginning construction of the \$1.5M March Point fire station in 2018 using General Fund reserves.

Several councilmembers discussed with Chief Curtis local options for cooperative use of marine firefighting equipment.

Parks/Cemetery

Parks and Recreation Director Gary Robinson described the gradual expansion of his department's responsibilities without the addition of staff. He proposed a number of budget expenditures for 2017/2018 to increase personnel and/or contracted services to address maintenance of city parks and grounds, address deferred maintenance and/or replacement of minor infrastructure, and construct improvements at parks, parking lots, and roads. He anticipated increased expenditures of perhaps \$250K across all parks funds (101, 102, 107, 108 and 113). Mr. Robinson also advised that following adopting of the 2016 Comprehensive Plan the Parks Department would update its own comprehensive plan and that update would likely have some budgetary impact.

Councilmembers inquired about specific parks improvements such as Washington Park upgrades, the Storvik Park spray pad, internet at the Depot, and a small boat launch.

General Government

Mr. Hoglund explained that the legislative and executive budgets were expected to remain status quo other than the staffing additions already discussed by Ms. Schuh.

Public Works

Public Works Director Fred Buckenmeyer advised that his presentation would not focus on utilities as those funds had system plans in place and capital needs addressed by their rate structures for at least the next biennium. He then shared a slide presentation, which was included in the packet materials for the evening, describing new projects anticipated for the 2017 and 2018 biennium.

Funds 104 and 105 (Streets)

- Federal mandated ADA transition plan requires ADA ramps be brought into compliance in concurrent with street improvements. Cost \$100K 2017 and \$100K 2018
- Address potential trip hazards in the sidewalk system. The sites were prioritized using WCIA criteria. Cost \$2,000,000 /10 years/ \$200K per year
- Use of consultants to develop public outreach campaigns on high profile/impact projects. Cost \$15k per year

Facilities Upgrades

- City Hall window replacement, \$142,000
- City Hall elevator, \$100,000
- City Hall roof vents, \$80,000
- City Hall facilities shop, \$50,000
- City Hall automatic doors, \$25,000
- Senior Center flooring, \$50,000
- Senior Center roof, \$130,000
- Police station security cameras, \$40,000
- Police station carpet, \$50,000
- Police station exterior paint, \$80,000
- Police station interior counter, \$20,000
- Fire Station 2 interior painting, \$50,000
- Fire Stations 1 and 2 flooring, \$40,000
- Depot electrical upgrades, \$9,000
- Washington Park upper men's restroom, \$54,000
- Library paint, \$80,000
- Library carpet, \$150,000
- Operations shop restroom upgrade, \$70,000
- Operations shop roof, \$145,000
- ADA transitions at all city facilities, \$50,000 per year

Mr. Buckenmeyer described at some length the status of the Municipal Fiber Optic Broadband System project, displaying a map showing fiber connections between all pump stations and reservoirs so they could be operated by fiber rather than radio telemetry. He said once that dark fiber was installed, it could potentially be lit to provide a broadband network backbone. He advised that staff was investigating that aspect of the project und the NoaNet agreement previously approved by City Council. Mr. Buckenmeyer recommended beginning construction in 2016 and completing in 2017 to achieve the telemetry functionality.

He concluded with a list of beautification projects that the City would likely be taking over from the Chamber of Commerce and a proposal to replace the Commercial Avenue banner with an electronic LED display.

Next Steps

Mr. Hoglund said that the presentations from the evening would be posted on the City website and added to the Council packet for the evening. He advised that he would summarize the information presented, then email the list of proposed projects to councilmembers and ask them to rank order the list and return it to him for compilation. Those rankings would provide staff with guidance for allocating limited funding during the preparation of the mayor's budget for presentation to Council.

There being no further business, at approximately 7:00 p.m. the Anacortes City Council advertised special meeting of June 14, 2016 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the June 20, 2016 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
205151	6/10/2016	#432	03902	SKAGIT COUNTY EMS COMMISSION	AUX PATROL MEMBER CPR CLASS; PRITCHETT & MACLEAN	\$40.00
204877	6/7/2016	00-2016-112-2	09994	ALTA PLANNING AND DESIGN	S COMM'L 11TH-12TH & PERSPECTIVE RENDERINGS	\$2,480.23
205170	5/31/2016	0000465092	01958	OCLC, INC	CATALOGING, ILL & WORLDCAT DISCOVERY	\$344.92
205146	6/11/2016	00005W5A83246	02817	UNITED PARCEL SERVICE	UPS SHIPPING FEES	\$21.50
204997	6/4/2016	000099E018236	02817	UNITED PARCEL SERVICE	SHIPPING CHARGES - HONEYWELL	\$112.92
205113	6/13/2016	000099E018246	02817	UNITED PARCEL SERVICE	RETURN SHIPMENT TO NURNBERG	\$11.43
204940	6/4/2016	001-337828	02109	PISTON SERVICE OF ANACORTES	O-RING TO REPAIR GAS CAN	\$1.62
204981	6/6/2016	001-337987	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #610	\$40.63
204978	6/7/2016	001-338025	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #601	\$4.24
204980	6/7/2016	001-338056	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #610	\$28.24
205026	6/9/2016	001-338334	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #610	\$7.80
205025	6/9/2016	001-338336	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #857	\$63.95
205054	6/10/2016	001-338465	02109	PISTON SERVICE OF ANACORTES	ELECTRICAL RELAYS FOR VEH #610	\$71.29
205137	6/10/2016	003FPD0516	01751	MILLIMAN INC	ACTUARIAL VALUATION REPORT 1/1-5/6/16	\$11,550.00
205002	6/3/2016	0099837	06543	PACIFIC TIRE	REPAIR TO VEH #403	\$86.26
204998	6/3/2016	0099838	06543	PACIFIC TIRE	SERVICE ON VEH #512	\$78.12
204999	6/6/2016	0099883	06543	PACIFIC TIRE	TIRE FOR SHOP STOCK	\$197.87
205000	6/7/2016	0099922	06543	PACIFIC TIRE	SERVICE CALL FOR VEH #704	\$256.17
205015	6/8/2016	0125501-POS	00306	BAYSHORE OFFICE PRODUCTS	FOAM CORE BOARD AND PENS	\$28.84
205052	5/31/2016	0173	02468	SKAGIT COUNTY SOLID WASTE FUND	MAY TONNAGE HAULED	\$73,088.20
205125	6/2/2016	0175765	00950	FIDALGO BAY COFFEE COMPANY	COFFEE - WTP	\$93.00
205150	6/9/2016	0175991	00950	FIDALGO BAY COFFEE COMPANY	COFFEE - APD	\$93.00

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204995	6/9/2016	0175992	00950	FIDALGO BAY COFFEE COMPANY	10 LBS. COFFEE - JUNE 9	\$93.00
204733	5/24/2016	0504017	00932	FERGUSON ENTERPRISES, INC	MXU M520M-F1 505 PRO-RATED WARRANTY	\$2,903.43
204937	5/18/2016	0550039140	01941	HONEY BUCKET	PORTABLE TOILET RENTAL - MT. ERIE PARK	\$107.50
205134	6/8/2016	06/08/2016	02958	WASH STATE HISTORICAL SOCIETY	MEMBERSHIP - WA STATE HISTORICAL SOCIETY	\$75.00
205174	6/16/2016	06/16/2016	00955	FIDALGO CLEANING	CARNEGIE CLEANING	\$100.00
205175	6/16/2016	06/16/2016	00955	FIDALGO CLEANING	MHC CLEANING	\$50.00
204807	6/3/2016	0677202-001	00306	BAYSHORE OFFICE PRODUCTS	TUBES - SPRAY PAD	\$4.61
205178	6/8/2016	0677399-001	00306	BAYSHORE OFFICE PRODUCTS	CARDSTOCK FOR STAND PIPE WATER PUNCH	\$1.63
205048	6/10/2016	0677501	00306	BAYSHORE OFFICE PRODUCTS	COVERED LITERATURE BOXES	\$58.57
205088	6/10/2016	0677514-001	00306	BAYSHORE OFFICE PRODUCTS	PAPER AND DIVIDERS	\$18.82
205056	6/10/2016	0677519	00306	BAYSHORE OFFICE PRODUCTS	TAPE, EASEL BACKS, FOAMCOR	\$49.58
205051	6/13/2016	0677528	00306	BAYSHORE OFFICE PRODUCTS	PRINT AND CUT POSTER FOR BUDGET MEETING	\$99.17
205130	6/14/2016	0677556-001	00306	BAYSHORE OFFICE PRODUCTS	OFFICE SUPPLIES	\$104.40
205116	6/9/2016	0952-402322	00088	ALL PHASE ELECTRIC SUPPLY CO.	DOOR HANDLE KITS FOR DECANT & SUMP PUMP ELECTRICAL PANELS	\$131.10
205016	5/25/2016	09583833	07342	VERIZON BUSINESS	MONTHLY & LONG DIST	\$156.93
204984	5/31/2016	1-862025	02463	SIX ROBBLEES' INC.	PARTS FOR VEH #512	\$1,246.75
204947	5/31/2016	10016110	03072	WILBUR-ELLIS COMPANY, LLC	2 BAGS PRO BALANCE FERTILIZER	\$89.51
204941	6/1/2016	100451	08325	VENTEK INTERNATIONAL	MONTHLY SERVER HOSTING WP PAYSTATIONS	\$45.00
205003	6/8/2016	1035287	09237	WASHINGTON TRACTOR	PARTS FOR VEH #709	\$440.07
205044	6/10/2016	1039077	09237	WASHINGTON TRACTOR	PIN FOR #711	\$26.22
202365	4/25/2016	1069	10081	GUTERMANN	ACOUSTIC LISTENER COMBO ACQUASCOPE 3 -	\$4,035.00
204911	5/26/2016	108-0261860-9736221	08811	AMAZON.COM	MINI SOLAR DIY SOLAR CAR	\$7.71
204903	5/26/2016	108-0972893-3547440	08811	AMAZON.COM	SOLAR SWING MONKEY - FOR GUEP OUTREACH	\$39.88
204909	5/26/2016	108-5547715-3494613	08811	AMAZON.COM	MINI SOLAR POWER ROBOT CAR - GUEP	\$28.60
204915	5/26/2016	108-9150455-6823467	08811	AMAZON.COM	SOLAR POWERED GRASSHOPPERS - GUEP	\$7.00

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204916	5/26/2016	108-9503967-2199407	08811	AMAZON.COM	LANLAN SOLAR CAR - GUEP OUTREACH	\$1.96
204939	5/25/2016	1107726	02681	SURETY PEST CONTROL	FIDALGO CENTER MONTHLY PEST CONTROL SERVICE	\$88.97
205028	6/3/2016	1114024	02681	SURETY PEST CONTROL	MONTHLY PEST CONTROL SERVICE FOR OPS/SHOP	\$48.83
205059	5/31/2016	114-4084556	04834	UNITED SITE SERVICES	Portable toilet rental - Thompson Trail	\$175.00
205060	5/31/2016	114-4084558	04834	UNITED SITE SERVICES	Portable toilet rental - Cemetery	\$97.85
205062	5/31/2016	114-4084559	04834	UNITED SITE SERVICES	Portable toilet rental - WA Pk Loop #1	\$65.66
205063	5/31/2016	114-4084560	04834	UNITED SITE SERVICES	Portable toilet rental - Community	\$97.94
205064	5/31/2016	114-4084562	04834	UNITED SITE SERVICES	Portable toilet rental - Ace of Hearts	\$87.55
205065	5/31/2016	114-4084698	04834	UNITED SITE SERVICES	Portable toilet rental - Storvik	\$191.93
205066	5/31/2016	114-4084711	04834	UNITED SITE SERVICES	Portable toilet rental - Edwards Way	\$101.05
205067	5/31/2016	114-4084871	04834	UNITED SITE SERVICES	Portable toilet rental - WA Pk - Loop 2	\$98.22
205050	6/8/2016	11450	09907	SKAGIT REGIONAL CLINICS	PHYSICAL, DRUG RESPIRATORY EXAMS:	\$516.00
200521	4/27/2016	115245650	04442	DEERE & COMPANY	TRACTOR TO REPLACE #411 & POST HOLE AUGER-PARKS	\$28,957.53
204816	6/1/2016	1239	09986	SIGND OG NW	PUBLIC ACCESS SIGNS FOR GUEMES CHANNEL	\$119.35
205128	6/14/2016	1255576864	01478	KING, MICHAEL L	DENTAL SERVICES, MIKE KING	\$36.20
205147	6/13/2016	1261	09986	SIGND OG NW	BANNER - MARITIME HERITAGE CENTER	\$154.00
202890	3/28/2016	1387785	03100	WOOD'S LOGGING SUPPLY	SUCTION HOSE	\$75.95
202887	3/28/2016	1387788	03100	WOOD'S LOGGING SUPPLY	ADAPTER	\$3.94
204156	5/2/2016	1396602	03100	WOOD'S LOGGING SUPPLY	TOOL BOX KEYS	\$10.59
204994	5/23/2016	1402054	03100	WOOD'S LOGGING SUPPLY	CHAINSAW CHAINS	\$515.97
204811	6/1/2016	140982-5	00355	BIRCH EQUIPMENT CO INC	TRENCHER RENTAL - STORVIK IRRIGATION	\$195.30
204818	5/23/2016	142624	02515	SKAGIT FARMERS SUPPLY	MARKING LIME	\$312.48
205079	6/8/2016	1469939	02519	SKAGIT PUBLISHING	AA-1469939 NOTICE OF COMP PLAN PUBLIC HEARING	\$103.48
205121	6/13/2016	15-028-IDS-001	07568	PLUMBING GUYS INC, THE	RETAINAGE RELEASE	\$6,409.50
205038	6/8/2016	1605	08026	STOUGHTON, MARY	4TH ST PUBLIC RESTRM CLEANING	\$230.40
204074	6/9/2016	16205	02621	STAR INDUSTRIAL SUPPLY	SEWER JET REPLACEMENT PARTS	\$317.53
205042	5/24/2016	16221	02621	STAR INDUSTRIAL SUPPLY	SKID - REPLACEMENT FOR SEWER JET	\$179.08
204888	6/1/2016	189a	09869	KULSHAN SERVICES LLC	EVALUATE NPDES II PROGRAM	\$1,272.50
205189	5/26/2016	1988615489	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	\$106.95
205124	6/7/2016	1988633313	06718	ARAMARK	WTP LAUNDRY SERVICE	\$41.56
205008	6/8/2016	1988634572	06718	ARAMARK	MAT SERVICE @ 29-3: 6/8	\$21.70
205009	6/9/2016	1988636792	06718	ARAMARK	STA 2 MAT SERVICE: JUNE 9	\$16.28
205010	6/9/2016	1988636793	06718	ARAMARK	STA 1 MAT SERVICE: JUNE 9	\$21.70
205142	6/9/2016	1988636797	06718	ARAMARK	NYLON MATS CLEANED	\$12.90

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205180	6/9/2016	1988636803	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	\$73.85
205027	6/9/2016	1988636804	06718	ARAMARK	NYLON MAT CLEANING FOR OPS/SHOP	\$23.07
205115	6/13/2016	1988640966	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$73.83
205011	6/9/2016	1XY5X3	02534	SKAMANIA LODGE	SPRING CONFERENCE - CTIY ATTORNEY LODGING	\$546.80
205006	5/12/2016	200	10195	HAPPY CAMPERS RV RENTAL	TRAILER RENTAL FOR STAFFING DURING	\$368.90
204823	6/1/2016	200000666863	02192	PUGET SOUND ENERGY	ELECTRICITY - LIBRARY 10TH STREET LED	\$18.05
204822	6/1/2016	200000667101	02192	PUGET SOUND ENERGY	ELECTRICITY - LIBRARY	\$1,718.74
204824	6/1/2016	200000667218	02192	PUGET SOUND ENERGY	ELECTRICITY - LIBRARY 10TH & M STREET LIGHT	\$76.42
205145	6/7/2016	200015995380	02192	PUGET SOUND ENERGY	ELECTRICITY	\$1,542.77
205032	5/31/2016	2016-31-5	00424	BUBBA SUDZ CAR WASH	MAY CAR WASHES - 20	\$160.00
204907	6/2/2016	20160375	10192	TILCO VANGUARD INC	DETECTABLE WARNING-EDWARDS & CUTTER ST	\$672.70
204987	5/28/2016	206-020-3556-0826095	07909	FRONTIER	RADIO TONE LINE 1696: 5/28 - 6/27	\$62.73
204967	6/6/2016	2198	02144	PORT SUPPLY	WATER PUMP - HANGING BASKETS	\$168.15
204988	6/7/2016	220006779395	02192	PUGET SOUND ENERGY	6300 SUNSET AVEENUE-WASH. PARK	\$31.64
204979	6/8/2016	220006944312	02192	PUGET SOUND ENERGY	CASINO DRIVE UNDER TWIN BRIDGES	\$67.25
205031	6/8/2016	23031052	07351	PARTS MASTER	SUPPLIES FOR SHOP STOCK	\$403.11
204977	6/7/2016	2319	02144	PORT SUPPLY	PARTS FOR VEH #850	\$10.81
205122	6/7/2016	232101	01023	FRONTIER BUILDING SUPPLY	PAINTING SUPPLIES FOR WTP STORAGE SHED	\$344.74
205123	6/8/2016	232283	01023	FRONTIER BUILDING SUPPLY	PAINTING SUPPLIES FOR WTP STORAGE SHED	\$392.94
204960	6/7/2016	23987	00156	ANACORTES PRINTING	PW LETTERHEAD	\$195.30
205047	6/13/2016	2455048	02342	SAFEWAY INC	WATER FOR REHAB	\$66.67
204986	5/28/2016	253-014-9093-0826095	07909	FRONTIER	RADIO TONE LINE 1683: 5/28 - 6/27	\$62.73
205043	5/31/2016	27346	02478	SKAGIT RIVER STEEL & RECYCLING	REFRIGERATOR APPLIANCE DROP - OFF	\$330.00
205039	6/1/2016	28831	05535	PROSCAPES INC	THEATER LANDSCAPE MAINTENANCE	\$200.73
204982	6/2/2016	289540	02549	SMILEY'S INC	PARTS FOR VEH #857	\$260.40
204263	6/6/2016	293875	08280	INTERNATIONAL BELT & RUBBER	SUCTION HOSE, 20 & 30 FEET	\$467.81
205004	6/7/2016	300-10009034	05987	ALL BATTERY SALES & SERVICE	PART FOR VEH #610	\$214.83
205085	6/10/2016	300000004923	02192	PUGET SOUND ENERGY	ALL STATIONS: 5/5 - 6/7	\$617.93
205153	6/10/2016	300000006290	02192	PUGET SOUND ENERGY	ELECTRICITY - CARNEGIE, MHC, WTP	\$174.97
204749	5/31/2016	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS	\$17,883.44
205087	6/10/2016	300000008114	02192	PUGET SOUND ENERGY	ELECTRICITY FOR METERS, VAULTS & STREET LIGHTS	\$471.86
205177	6/9/2016	300041001	01443	KCDA PURCHASING COOPERATIVE	24# 8.5 X 11 COPY PAPER 3RD FLOOR	\$276.85

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204820	6/1/2016	3002583486	03957	THYSSENKRUPP ELEVATOR CORP	MAINTENANCE - ELEVATOR	\$598.85
205093	6/1/2016	31421251	02381	SCIENTIFIC SUPPLY & EQUIP INC	LABWARE WASHER DETERGENT	\$469.86
204985	6/6/2016	334	10193	SPORTSITES, INC.	INTERNET SOFTWARE TOOLS ANNUAL	\$5,000.00
204812	5/28/2016	360-293-3725-0501135	07909	FRONTIER	DEPOT TELEPHONE SERVICE - JUNE 2016	\$55.83
205018	5/28/2016	360-293-4224-1011005	07909	FRONTIER	FAX NUMBER BILL	\$61.54
204989	5/28/2016	360-293-6955-1009035	07909	FRONTIER	ELEVATOR PHONE: 5/28 - 6/27	\$67.11
204910	5/28/2016	360-299-2484-0726025	07909	FRONTIER	LIBRARY PHONE	\$51.96
204983	6/9/2016	3602930161	07909	FRONTIER	STA 2 FAX: 5/28 - 6/27	\$65.84
205112	5/26/2016	4310346	00932	FERGUSON ENTERPRISES, INC	ELBOWS FOR SUMP PUMP PROJECT	\$47.51
205139	6/6/2016	436840	02488	SKAGIT CO PUBLIC WORKS DEPT	SOLID WASTE DISPOSAL	\$49.02
205012	6/9/2016	43801	00244	ASSN OF WASHINGTON CITIES	AWC ANNUAL CONFERENCE	\$900.00
204349	5/23/2016	4460726	09059	TWO RIVERS TERMINAL, LLC	CALCIUM NITRATE - SKYLINE CONVEYANCE	\$8,834.72
204992	3/21/2016	465875	00391	BRABER EQUIPMENT	PARTS FOR VEH #90011	\$125.07
204902	6/7/2016	47489/2	06246	H.B. JAEGER	MAT'L FOR EMERGENCY SEWER PROJECT	\$330.48
205035	6/11/2016	5038837MB	01530	LAKESIDE INDUSTRIES	ASPHALT FOR STORVIK PARK	\$92.58
204817	5/30/2016	503894MB	01530	LAKESIDE INDUSTRIES	GRAVEL - DISC GOLF COURSE	\$78.06
205144	6/9/2016	5042696688	01351	RICOH USA, INC	APD S/N C86138600 B&W COPIES	\$87.61
203631	4/28/2016	50932753002	08990	MICHAELS	MESSY ME SUPPLIES	\$39.06
204857	5/24/2016	5103860MB	01530	LAKESIDE INDUSTRIES	WA CLASS G ASPHALT	\$1,382.78
205098	6/13/2016	530	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.00
204821	6/3/2016	5403640176	02813	UNITED STATES POSTAL SERVICE	POSTAGE	\$7.97
204774	5/19/2016	545318	10092	WALTER E NELSON CO	CITY HALL CLEANING SUPPLIES	\$91.15
205014	6/9/2016	55	06629	BOYS & GIRLS CLUBS	MAY LUNCH PROGRAM SER PROVISION 35@\$20	\$700.00
204975	5/27/2016	55274160	02154	150-PRAXAIR DISRIBUTION INC	CYLINDER RENTAL FOR WWTP	\$165.19
204106	5/11/2016	608285180	04308	COSTCO	STRING LIGHTS FOR DEPOT	\$162.72
205057	5/20/2016	656932	05284	GUARDIAN SECURITY SYSTEMS INC	ANNUAL CONFIDENCE TEST. EXTINGUISHER	\$439.68
205049	6/1/2016	658610	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING: 7/1 - 9/30	\$165.00

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
205053	6/1/2016	658611	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING FOR OPERATIONS / BUS	\$165.00
205166	6/1/2016	658612	05284	GUARDIAN SECURITY SYSTEMS INC	WTP ALARM MONITORING	\$165.00
205138	6/1/2016	658613	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING; 7/1/16-9/30/16	\$165.00
205161	6/1/2016	658614	05284	GUARDIAN SECURITY SYSTEMS INC	MHC ALARM MONITORING	\$165.00
205173	6/1/2016	658616	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING	\$165.00
205172	6/1/2016	658617	05284	GUARDIAN SECURITY SYSTEMS INC	CARNEGIE ALARM MONITORING	\$165.00
204900	6/7/2016	669	02470	SKAGIT CONSERVATION DISTRICT	NPDES OUTREACH EDUCATION	\$1,032.42
205005	6/7/2016	672016	02192	PUGET SOUND ENERGY	HEART OF ANACORTES ELECTRIC BILL	\$140.11
204135	5/12/2016	677702969	01997	ORIENTAL TRADING CO INC	SUPPLIES FOR FANCY NANCY TEA PARTY	\$52.14
204745	6/1/2016	7004	06421	BEST BUY ADVANTAGE ACCOUNT	MYWIRELESSTV2 KIT FOR WWTP	\$216.99
204744	6/1/2016	7004	06421	BEST BUY ADVANTAGE ACCOUNT	VIZIO E55-00 SMARTCAST TV (BELLINGHAM	\$619.58
205077	6/8/2016	7004	07456	CABLEORGANIZER.COM, INC - USA	CM20 STRAIGHT SECTION 12" X 4" X 24"	\$28.60
205143	5/24/2016	7602343	06624	EMD MILLIPORE CORPORATION	WTP LAB EQUIPMENT ANNUAL SERVICE	\$513.05
205083	6/6/2016	82171770	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$92.90
205084	6/6/2016	82171771	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$52.23
205100	6/13/2016	8292	02141	PORT OF ANACORTES	MOORAGE - QUARTERLY - SPACE QD-01A	\$64.66
204810	5/19/2016	834167	08839	BLACKSTONE AUDIO	BOOKS ON CD	\$200.00
205183	5/27/2016	842090423001	01962	OFFICE DEPOT	MARKERS, TAPE, DISHWASHING LIQUID	\$36.84
205184	5/31/2016	842090423002	01962	OFFICE DEPOT	24# 11 X 17 COPY PAPER - 3RD FLOOR	\$26.01
205068	6/10/2016	8493 30 017 0490698	04412	COMCAST	CITY HALL INTERNET CONNECTION	\$89.37
205037	6/2/2016	8498 30 017 0319913	04412	COMCAST	INTERNET ACCESS - LIBRARY 6/9-7/8	\$170.70
205033	5/11/2016	8498 30 017 046428	04412	COMCAST	INTERNET FOR W.P. - MAY 21-JUNE 20, 2016	\$96.12
205073	6/10/2016	8498 30 030 0111230	04412	COMCAST	WTP - PHONE SERVICE	\$184.87
204802	6/3/2016	891236/1	00021	ACE HARDWARE	SUPPLIES FOR KIDS FISHING DERBY	\$17.56
204933	6/7/2016	891266/1	00021	ACE HARDWARE	CROSSFIRE LINE FOR PRUNERS	\$32.53
204803	6/4/2016	891314/1	00021	ACE HARDWARE	ROPE - PLAZA DANCE	\$35.13

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
204965	6/7/2016	891550/1	00021	ACE HARDWARE	2 GAL. DISINFECTANT - DEPOT	\$31.23
205029	6/9/2016	90406	00719	DALCO INC	PART FOR VEH #9-905	\$74.38
205152	5/31/2016	93252668	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$274.32
205158	6/2/2016	93290726	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$20.14
205159	6/2/2016	93290727	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$11.05
205154	6/2/2016	93290728	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$18.22
205160	6/2/2016	93290729	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$24.75
205162	6/2/2016	93290730	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$13.65
205155	6/2/2016	93290731	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$77.44
205163	6/2/2016	93290732	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$12.35
205164	6/2/2016	93290733	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$196.66
205165	6/6/2016	93331602	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$11.05
205156	6/6/2016	93331603	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$18.22
205167	6/6/2016	93331604	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$581.59
205168	6/8/2016	93364948	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$13.63
205169	6/8/2016	93364949	01318	INGRAM LIBRARY SERVICES	BOOKS - JUVENILE	\$13.05
205157	6/8/2016	93364950	01318	INGRAM LIBRARY SERVICES	BOOKS - ADULT	\$644.66
204814	5/25/2016	93999521	10089	MIDWEST TAPE	DVDS	\$15.27
205103	6/2/2016	9410928944	09706	SHRED-IT USA	CONTAINER SHREDDING - CITY HALL	\$38.95
205136	6/2/2016	9410928978	09706	SHRED-IT USA	OLD RECORDS DESTROYED	\$44.45
205090	5/26/2016	963592	02839	USA BLUE BOOK	BEAKERS FOR LAB	\$57.10
205086	6/10/2016	97015994	01351	RICOH USA, INC	COPIER RENTAL CITY WIDE	\$388.59
204897	5/28/2016	9766176698	02879	VERIZON WIRELESS	WIRELESS CHARGES 4/29-5/28	\$9,271.94
205072	5/28/2016	9766176699	02879	VERIZON WIRELESS	BROADBAND FOR WTP SCADA MODEMS	\$80.02
205099	6/13/2016	983	02141	PORT OF ANACORTES	DOCK RENTAL - QD-19	\$32.00
205094	6/13/2016	985	02141	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$32.00
205095	6/13/2016	986	02141	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$32.00
205101	6/13/2016	987	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.00
205096	6/13/2016	989	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.00
204943	5/10/2016	9914130	03072	WILBUR-ELLIS COMPANY, LLC	PRO-BALANCE FERTILIZER	\$44.76
205111	5/26/2016	9949161	01165	HACH COMPANY	LAB SUPPLIES RESTOCK	\$733.71
204825	6/7/2016	9961956	01165	HACH COMPANY	CHLORINE STANDARD SOLUTION	\$65.25
204762	5/2/2016	A1101527	02405	SEBO'S DO-IT CENTER	IRRIGATION	\$6.05
204833	5/23/2016	A1109454	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$15.82
204899	5/26/2016	A1110631	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$18.75
204905	5/26/2016	A1110652	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEM	\$23.32
204801	6/1/2016	A1112922	02405	SEBO'S DO-IT CENTER	IRRIGATION REPAIR - STORVIK	\$3.81

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
204896	6/1/2016	A1113031	02405	SEBO'S DO-IT CENTER	FACILITY MAINTENANCE REPAIR ITEMS	\$66.78
204763	6/2/2016	A1113181	02405	SEBO'S DO-IT CENTER	DRAIN OPENER	\$14.90
204764	6/2/2016	A1113229	02405	SEBO'S DO-IT CENTER	MANURE FORK - ACFL	\$29.81
204765	6/2/2016	A1113341	02405	SEBO'S DO-IT CENTER	ELECTRICAL SUPPLIES - STORVIK	\$11.26
204766	6/3/2016	A1113587	02405	SEBO'S DO-IT CENTER	PAINT SUPPLIES - SKATE PARK	\$42.80
204767	6/3/2016	A1113609	02405	SEBO'S DO-IT CENTER	PLIERS, EXPOXY	\$23.19
204930	6/6/2016	A1115044	02405	SEBO'S DO-IT CENTER	ELECTRICAL TAQPE	\$1.68
204932	6/7/2016	A1115228	02405	SEBO'S DO-IT CENTER	RESPIRATOR	\$37.26
204971	6/8/2016	A1115584	02405	SEBO'S DO-IT CENTER	HOE	\$13.83
204972	6/8/2016	A1115600	02405	SEBO'S DO-IT CENTER	CONNECTOR - IRRIGATION	\$8.51
204973	6/8/2016	A1115650	02405	SEBO'S DO-IT CENTER	FASTENERS - DISC GOLF COURSE	\$11.29
205022	6/9/2016	A1116003	02405	SEBO'S DO-IT CENTER	PART FOR VEH #857	\$46.64
205102	6/9/2016	A1116076	02405	SEBO'S DO-IT CENTER	PLUMBING SUPPLIES - WA PARK	\$20.53
205105	6/9/2016	A1116170	02405	SEBO'S DO-IT CENTER	CHAIN LINK - DEPOT	\$57.00
205181	6/9/2016	A1116195	02405	SEBO'S DO-IT CENTER	DUPLICATE KEYS FOR CASHIERING STATIONS	\$5.60
205021	6/9/2016	A1116197	02405	SEBO'S DO-IT CENTER	PARTS FOR STREET DEPT	\$25.42
205055	6/10/2016	A1116382	02405	SEBO'S DO-IT CENTER	FACILITY REPAIRS: WHT SWITCH OUTLET	\$15.30
205107	6/13/2016	A1117601	02405	SEBO'S DO-IT CENTER	HALOGEN LIGHTBULBS - MDD FIELD	\$28.73
205106	6/10/2016	A116375	02405	SEBO'S DO-IT CENTER	BARBED COUPLING, STAIN - PLANTAR BOXES	\$70.04
204991	5/31/2016	AFD 16	01364	ISLAND HOSPITAL	AMBULANCE SUPPLIES, O2	\$3,607.32
204563	5/11/2016	amazonprime	08811	AMAZON.COM	AMAZON PRIME MEMBERSHIP	\$99.00
205129	5/31/2016	AR41950	09741	ELECTRONIC BUSINESS MACHINES	COPIES FOR OPERATIONS - 02/14/16-05/13/16	\$624.93
205089	6/10/2016	AR42599	09741	ELECTRONIC BUSINESS MACHINES	COPIES FOR WWTP	\$609.69
204799	6/2/2016	artdashad2016	09851	ACTIVE NETWORK LLC	ART DASH REGISTRATION ADS	\$220.00
204901	5/24/2016	B331854	02405	SEBO'S DO-IT CENTER	FACILITY REPAIRS	\$13.92
204912	6/7/2016	B332922	02405	SEBO'S DO-IT CENTER	FASTENERS-J BELTRAMINI	\$5.56
204768	6/3/2016	B333018	02405	SEBO'S DO-IT CENTER	DRILL BIT, FASTENERS - SHIP TRAIL	\$28.70
204934	6/7/2016	B333595	02405	SEBO'S DO-IT CENTER	HAND SANITIZER	\$10.20
204936	6/7/2016	B333599	02405	SEBO'S DO-IT CENTER	ELECTRICAL OUTLET - DEPOT	\$25.55
205024	6/8/2016	B333720	02405	SEBO'S DO-IT CENTER	PART FOR VEH #857	\$20.22
205108	6/9/2016	B333829	02405	SEBO'S DO-IT CENTER	S CLAMP - ROUNDABOUT	\$6.35
204671	6/10/2016	B334028	02405	SEBO'S DO-IT CENTER	IRRIGATION MATERIALS - STORVIK	\$39.68
205034	6/9/2016	chap6916	00536	CHAPMAN'S TOP & UPHOLSTERY	REPAIR TO SEAT IN VEH #144	\$663.21
204961	6/7/2016	Conf meals	09895	SWETNAM, DARCY	SPRING CONFERENCE - CITY ATTORNEY MEALS	\$141.00
205188	6/15/2016	cpls	00765	DEPARTMENT OF LICENSING	CPLS TO D.O.L.	\$492.00
205127	6/13/2016	cs-padovan	02043	PADOVAN, MARIE	DOG OBEDIENCE INSTRUCTOR PAYMENT	\$630.00

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
204976	6/7/2016	E29793	02405	SEBO'S DO-IT CENTER	PARTS FOR #11-935	\$24.81
202707	3/18/2016	Exec March travel	02342	SAFEWAY INC	FUEL FOR MEETING IN SEATTLE	\$26.22
202706	3/29/2016	Exec March Visa	05765	ADRIFT	MARCH LUNCH MEETING AND FUEL FOR MEETING IN SEATTLE	\$12.21
204898	5/24/2016	FA7491	02405	SEBO'S DO-IT CENTER	20V CORDLESS ROTO HAMMER	\$346.12
204819	6/1/2016	I16007983	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$12.00
204968	6/1/2016	I16007984	02930	WASHINGTON STATE PATROL	BACKGROUND CHECK - BISHOP & FREIER	\$24.00
204969	6/1/2016	I16007992	02930	WASHINGTON STATE PATROL	BACKGROUND CHECK - CROWE	\$12.00
204990	6/1/2016	I16007992	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS FOR: PEACE, BALDWIN,	\$36.00
204963	6/8/2016	ICS Training Snacks	01436	KAHNS, CHERRI	ICS TRAINING 300 SUPPLIES	\$53.94
205141	6/14/2016	Knorr	10199	KNORR, ROBERT	REFUND FOR DOUBLE PAYMENT OF ROOFING	\$227.75
205097	6/2/2016	KT289888	02872	UNIVAR USA INC	SODIUM HYDROXODE 25% SOLUTION	\$2,631.16
205041	6/10/2016	LTAC Baker Cup 2016	10197	ORSINI, STEPHEN	LTAC 2016 BAKER CUP	\$5,350.00
205040	6/9/2016	LTAC Museum 2016	03996	ANACORTES MUSEUM FOUNDATION	LTAC MUSEUM BROCHURES	\$1,950.00
204656	5/31/2016	May Visa	09391	WALGREENS	EXECUTIVE MAY VISA CHARGES	\$15.17
204657	5/31/2016	May Visa expenses	08219	ANTHONY'S RESTAURANT	MAYOR WASH ST FERRY DINNER MEETING	\$32.34
205185	5/4/2016	Mileage reimb	00398	BRAY, CARLA M	MILEAGE REIMB FOR TRAINING IN MT VERNON	\$18.36
200740	2/2/2016	Order	04831	T-SHIRTS BY DESIGN	ANNUAL UNIFORMS: T-SHIRT, HATS AND	\$1,418.10
205082	6/13/2016	Order	06422	NURNBERG SCIENTIFIC GROUP	PIPETS, SODIUM HYDROXIDE, PIPET TIPS	\$366.73
204993	6/7/2016	P04598-09	08870	SONSRAY MACHINERY LLC	PART FOR VEH #403	\$1,472.85
204885	6/7/2016	P1559-2	06985	QUALITY CONTROLS CORP.	3 EFFLUENT PUMP VFD'S-LINE ITEM 2	\$15,435.00
205135	6/14/2016	Pay Application 1	06826	ASPHALT QUALITY SEALERS	2016 SLURRY SEAL REPAIR/PREPARATION	\$51,791.80
205030	6/10/2016	PO 16-132	10104	NWCW, LLC	RETAINAGE RELEASE	\$797.50
205020	6/10/2016	PR 0616	10196	THE TRAFFIC SAFETY STORE	CONES AND DELINEATORS FOR SPECIAL EVENTS/ART DASH	\$1,203.59
204483	5/23/2016	QGWOKBJR	02896	VISA	SHIPPING FEE FOR TP DISPENSERS @ WA PARK	\$46.00
205061	6/2/2016	RI102861597	09303	FRANCOTYP-POSTALIA, INC	MAILING MACHINE QUARTERLY RENTAL	\$130.07
204948	5/20/2016	S3480261.001	03896	BUILDERS' HARDWARE & SUPPLY	RESTOCK OF KEYS AND CORES FOR VARIOUS LOCATIONS	\$1,424.39

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
204942	5/20/2016	S3487020.001	03896	BUILDERS' HARDWARE & SUPPLY	PADLOCKS NO CORE OPS	\$171.20
204808	5/24/2016	S3487901.001	03896	BUILDERS' HARDWARE & SUPPLY	WA PARK LOWER RESTROOM DOOR HANDLE	\$119.72
205109	6/7/2016	SO2316271	01057	GEMPLER'S INC	PICKUP TOOLS FOR WORK PARTY	\$230.27
205007	4/19/2016	SV2-0014241	10194	WATERAX	BRASS FLO FOOTVALVE, VALVE & STRAINER	\$188.21
205019	4/27/2016	US-PSI-478965	09898	SOFTWAREONE INC	SALES TAX ON INV 01E73529	\$3,524.44
205078	6/9/2016	US-PSI-492126	09898	SOFTWAREONE INC	ADOBE ACROBAT PROFESSIONAL FOR PLANNING DEPT	\$308.69
204501	5/25/2016	Veh licensing	00765	DEPARTMENT OF LICENSING	LICENSING VEHICLE #609	\$182.00
204966	6/8/2016	WAANA82543	00939	FASTENAL CO	FASTENERS - SHOP SUPPLIES	\$52.17
205132	6/14/2016	wapkrefund	10198	COOT, AARON	CAMPING RESIDENT RATE REFUND	\$78.00
205076	5/31/2016	XJXKFFX92	03318	DELL MARKETING LP	VLA VMWARE VSPHERE 6 ESSENTIAL S PLUS KIT FOR 3 HOSTS	\$2,929.50
205075	6/2/2016	XJXKWRMW6	03318	DELL MARKETING LP	LICENSE KEY PV MD3 FC SYNC REMOTE REPLICATION	\$2,696.23

Total

\$308,189.60



City Council Agenda Bill

Meeting Date: 6/20/2016 **Agenda Item:** Street Fair Applications

Subject: 4th of July Parade, Anacortes Arts Festival, Anacortes High School Homecoming Parade and Fueling Education Fun Run Street Fair/Street Closure applications.

Staff Contact: Don Measamer and Fred Buckenmeyer

Approved for Submittal to Council by	
☒	Laurie Gere, Mayor
☐	Steve Hoglund, Finance Director
☐	Darcy Swetham, City Attorney
☒	Don Measamer
☒	Fred Buckenmeyer

Action Type	
☐	Ordinance No.
☐	Code Revision?
☐	Resolution No.
☐	Contract
☐	Public Hearing
☒	Staff Report

Summary Statement: Please find attached Street Fair/Street closure applications for the 4th of July Parade, Anacortes Arts Festival, Anacortes Homecoming Parade, and Fueling Education Fun Run.

Background: Each of the events are essentially the same as last year. Staff will be working with the Arts Festival team on a sanitation and recycle program.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the requests

Alternative Actions: Deny the Requests

Attachments (listed in order presented): 4th of July Parade Application, Anacortes Arts Festival Application., Anacortes High School Application, Fueling Education Fun Run Application



To: City Council Members, Mayor Gere
From: Fred Buckenmeyer, Director of Public Works
CC: Marcia Hunt
Date: June 11, 2016
Subject: 4th of July Parade

Subject:
4th of July Parade

Location:

- Downtown Anacortes
- Parade Route – Parade will start at 3rd and Commercial, head south to 9th street, East on 9th street to R Avenue, North on R Avenue ending at the Depot.
- See attached map

Dates:

July 4, 2016

Time:

10:30 AM – 2:30 PM

Background:

Annual 4th of July parade with floats, marching bands etc.

Discussion:

Street Closure:

- Commercial Ave. from 3rd St. to 9th St. and 3rd St. from O Ave. to Commercial, 9th street from Commercial to R Avenue, R Avenue from 9th street to the Depot.

Parking Restrictions:

- Parking will be restricted on all closed streets and the streets around the Depot. No parking signs will be posted 72 hours prior to the event.

Public Works Services:

- “No Parking” signs will be provided by the Building Dept.
- Solid Waste services to be arranged by applicant
- Electrical to be provided by City Parks Dept.
- All cones, barricades and pylons will be provided by applicant.

Police Services:

- Police escort and traffic control.

Recommendations:

Staff recommends approval subject to applicant's submitted plan.

Proposed Motion:

Recommend approval.

Contacts

Gary Robinson – 360-293-1918



STREET FAIR APPLICATION

Date Received: 6/7/16 Received by: JSB City Council Approved: _____

NAME OF EVENT 4th of July Parade

DATES of Event July 4, 2016

TIME of Day 10:30 a.m. – 2:30 p.m.

NATURE/PURPOSE of Event United States of America Independence Day Celebration

PARTICIPANTS/Attendees (estimated number) 4,000 Attendees

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) _____

Event will start at 3rd & Commercial, head south to 9th Street, turn left on 9th, turn left on R Avenue to complete the parade route at the Depot, see attached map.

DESCRIPTION of Event Floats, marching bands, cars, etc. will parade down Commercial in celebration of America's independence

FACILITIES requested (street, sidewalk, park, etc.) Streets (street sweeper next day), Sanitation (pick up after farmers market and after parade), Parks (boom truck, port-a-poddy).

Dates/hours requested 7/4/16 10:30 – 2:30

EQUIPMENT requested Electricity at the Depot for music, and food booths

Dates/hours requested 7/4/16 10:30 – 2:30

SERVICES requested (eg. Custodial, traffic control) Auxiliary Patrol at intersections 3rd - 9th; O & R Ave. & 9th

Dates/hours requested 7/4/16 10:30 – 2:30

PARKING (include locations and dimensions of parking space to be available/provided) Parking on Market Street and at the Depot

INSURANCE (Certificate of Insurance must be submitted with Application)

Required _____ Not Required X

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) No Fees

APPLICANT/ORGANIZATION (Name) City of Anacortes – 4th of July Committee

Name of responsible person Gary Robinson Phone # 360.293.1918

Address P.O.Box 547, Anacortes, WA 98221

Date of Birth 10/17/53

Event and contact information to be included on the City website:

Contact Name Gary Robinson / Sylvia Cooper

Phone # 360.293.1918 / 360.299.0953

Contact Address P.O.Box 547

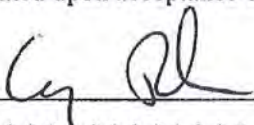
Email Address gary@cityofanacortes.org/ sylvia@cityofanacortes.org Website address www.anacortes.org

Event Address Commercial Avenue 3rd through 9th Street;

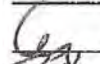
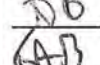
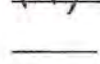
Hours of Event 7/4/16 10:30 – 2:30

Does your event require vendor(s) or participant(s) to sign up to participate? This year No

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature  Date 6.7.16

*** FOR OFFICE USE ONLY ***

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor		
Building		
Fire		
Parks		
Police		
Public Works		
City Council		

*** PERMIT ***

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.



0 150 300 Feet

July 4th Parade Route





To: City Council Members, Mayor Gere
From: Fred Buckenmeyer, Director of Public Works
CC: Marcia Hunt
Date: June 11, 2016
Subject: Anacortes Arts Festival - Street Fair Application

Subject:

Anacortes Arts Festival

Location:

- Downtown Anacortes

Dates:

- Friday 8/5/16
- Saturday 8/6/16
- Sunday 8/7/16

Time:

Setup: Thursday August 4 – 5:00 pm – 11:00 pm

- 10:00 AM – 8:00 PM – Friday/ Saturday 8/5/16, 8/6/16
- 10:00 AM – 5:00 PM – Sunday 8/7/16

Background:

- Annual Arts & Crafts Fair, Music Stage, and Food Vendors.

Discussion:

- Everything is the same as last year's event.

Street Closures:

- The following streets will be closed at **4:00 PM** Thursday August 4, 2016 through **8:00 PM** on Sunday August 7, 2016
- Commercial Ave. from Railroad Ave. to 10th St.
- Side streets between O Ave. and Commercial Ave. from 2nd St. to 10th St.
- Side streets between Q Ave. and Commercial Ave. from 4th St to 10th St.
- The above streets will be closed using sponsor provided barricades, cones and pylons.
- Side Streets will have limited access for Solid Waste, Fire, and emergency vehicles.
- See map attached

Parking Restrictions:

- All of the above streets are designated no parking areas and posted 72 hours prior to the event. No parking signs may be picked up at the Building Department.

Public Works Services:

- Water hookups will be provided in the form of two portable water stations. The City Water Dept. will install these.
- City Solid Waste division will provide garbage containers in accordance with the applicants plan.
- Provide the use of both City Hall parking lots for handicap parking to be monitored by event staff.
- Applicant and City Staff have agreed to conditions and services.
- Cones and barricades will be supplied by applicant.
- Meredith McIlmoyle has contacted all adjacent businesses and they have no objection to the early closures.

Police Services:

- As coordinated and approved by the Anacortes Police Department.

Recommendations/Conditions

Staff recommends "to approve" according to applicant's submitted plan:

- The condition that the applicant supplies an accurate list of festival staff contact cell phone numbers including Meredith McIlmoyle so that we can contact the appropriate festival personnel when issues arise.

Proposed Motion:

Recommend to approve.

Contacts:

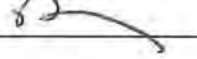
Meredith McIlmoyle 360-293-6211

STREET FAIR APPLICATION

Date Received

6/10/16

Received by:



NAME OF EVENT: Anacortes Arts Festival

DATES of Event: August 5, 6, 7, 2016. Set-up August 4.

TIME of Day: 10:00a.m. – 8:00p.m. on Friday & Saturday, 10:00a.m. – 5:00p.m. on Sunday

NATURE/PURPOSE of Event: Art Festival

PARTICIPANTS/Attendees (estimated number): 80,000

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed):

Commercial Avenue and connecting side streets (R to O Avenue, leaving necessary alley ways clear) from 10th Street to the Port Transit Shed.

DESCRIPTION of Event: Booth artisans, food vendors, entertainment, working artists, youth area, stages with musicians and performing artists, beer and wine gardens.

FACILITIES requested (street, sidewalk, park, etc.): Street and sidewalks on Commercial Avenue and connecting streets as noted above.

Dates/hours requested: August 4, 2016 at 5:00p.m. until August 7, 2016 at 11:59p.m.

EQUIPMENT requested: Two first hydrant connections, dumpsters and any available parking signs.

Dates/hours requested: Beginning August 4 at 4:00p.m.

SERVICES requested (eg. Custodial, traffic control): Business License monitoring, police support, trash services.

Dates/hours requested: August 5, 6, 7 – as needed.

PARKING (include locations and dimensions of parking space to be available/provided): Street parking, handicapped drop-off and City Hall Parking Lot.

INSURANCE (Certificate of Insurance must be submitted with Application) -

Required _____ Not Required _____ Policy from Bell-Anderson will be provided upon receipt.

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds): Fees from booth artisans (\$325 + 10% commission).

APPLICANT/ORGANIZATION (Name): Anacortes Arts Festival

Name of responsible person: Meredith McIlmoyle

Phone #: 360-293-6211

Address: 505 O Avenue, Anacortes, WA 98221

Date of Birth 04 / 11 / 1969

The undersigned agrees to assume responsibility for the above described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature _____ Date _____

* FOR OFFICE USE ONLY *

Initials

Comments (Stipulate Conditions of Approval on Reverse)

Mayor

Building

Fire

Parks

Police

Public Works

* PERMIT *

Permit will be issued after review by above Department Heads subject to the following conditions:

Compliance with all City Ordinances

Compliance with Department with Public Works regulations

Submittal of Certificate of Insurance saving the City harmless from any and all

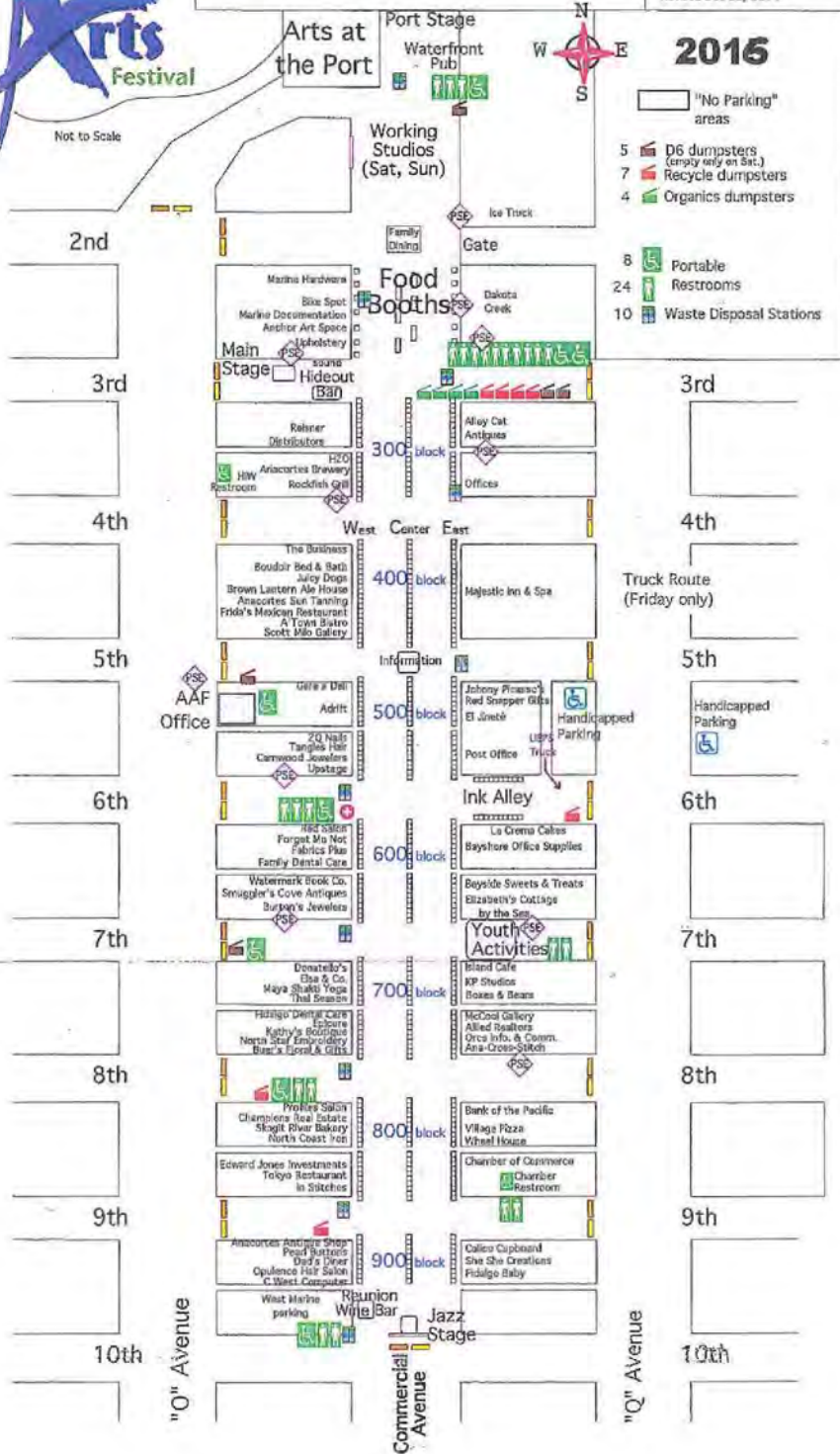


Guemes Channel

Revised Dec 23, 2014

2015

- "No Parking" areas
- 5 D6 dumpsters (empty only on Sat.)
- 7 Recycle dumpsters
- 4 Organics dumpsters
- 8 Portable Restrooms
- 10 Waste Disposal Stations





To: City Council Members, Mayor Gere
From: Fred Buckenmeyer, Director of Public Works
CC: Marcia Hunt
Date: June 11, 2016
Subject: Anacortes High School Homecoming Parade

Subject:
Anacortes High School Homecoming Parade

Location:
The parade will start at 3rd St. between O Ave. and Commercial Ave. It will travel south on Commercial Ave. to 20th St. and west on 20th St. to the Anacortes High School.

Dates:
October 14, 2016

Time:
2:30 PM – 4:00 PM

Background:
Annual Homecoming Parade

Discussion:

Street Closure:
None

Parking Restrictions:
3rd St. between Commercial and O Ave for parade set up.

Public Works Services:
None

Police Services:

- Police escort will be provided. (Applicant will make arrangements with Police)

Recommendations:

Staff recommends approval subject to applicant's submitted plan.

Proposed Motion:

Recommend approval.

Contact:

Robert Hancock – 360-293-2166 X134



STREET FAIR APPLICATION

Date Received: _____ Received by: _____ City Council Approved: _____

NAME OF EVENT Anacortes High School Homecoming Parade

DATES of Event October 14, 2016

TIME of Day 3:00 - 4:00

NATURE/PURPOSE of Event High School Homecoming Parade

PARTICIPANTS/Attendees (estimated number) 200

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) The event will start at 3rd and ~~S~~^{Commercial} and continue up Commercial Ave. up to 20th Ave. where we will turn up to the high school.

DESCRIPTION of Event A homecoming parade that will be held to promote the homecoming football game and the homecoming dance. ~~for money~~

FACILITIES requested (street, sidewalk, park, etc.) Street and sidewalks from 3rd and ~~to~~^{Commercial} to 20th and Commercial.

Dates/hours requested Oct. 14 2016 2:30 - 4:00

EQUIPMENT requested None

Dates/hours requested _____

SERVICES requested (eg. Custodial, traffic control) Traffic control

Dates/hours requested 3:00 - 4:00

PARKING (include locations and dimensions of parking space to be available/provided) ~~Q~~

INSURANCE (Certificate of Insurance must be submitted with Application)

Required ☒ Not Required ☒

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) 0

APPLICANT/ORGANIZATION (Name) Anacortes High School

Name of responsible person Robert Hancock Phone # 360-466-8897

Address 1600 20th Street Anacortes, WA 98221

Date of Birth 12/13/65

Event and contact information to be included on the City website:

Contact Name Robert Hancock Phone # 293-2166 ext. 1341

Contact Address 1600 20th Street Anacortes, WA 98221

Email Address ash@shv.asd103.org Website address _____

Event Address 3rd ave. ^{commercial} 10 - 20th & com. Hours of Event 3:00 - 4:00

Does your event require vendor(s) or participant(s) to sign up to participate? NO

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature [Signature] Date 6/1/16

* FOR OFFICE USE ONLY *

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor		
Building	<u>am</u>	
Fire		
Parks	<u>C</u>	
Police	<u>[Signature]</u>	
Public Works	<u>[Signature]</u>	
City Council		

* PERMIT *

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.

This evidence is issued as a matter of information only and confers no rights upon the evidence holder. This evidence does not amend, extend or alter the coverage afforded by the coverage agreement below.

Covered Member:

Anacortes School District
2200 M Avenue
Anacortes, WA 98221

Coverage Afforded By:

Washington Schools Risk Management Pool
PO Box 88700
Tukwila, WA 98138-2700

This is to certify that the liability coverage listed below has been issued to the district member named above for the period indicated notwithstanding any requirement, term or condition of any contract or other document with respect to which this evidence may be issued or may pertain. The evidence afforded by the coverage agreement described herein is subject to all the terms, exclusions and conditions of such coverage agreement.

Coverage Agreement #:

COV 2015-2016

Coverage Period:

September 1, 2015 to August 31, 2016

Effective Date of Evidence of Coverage:

September 1, 2015

Expiration Date of Evidence of Coverage:

August 31, 2016

Limits of Liability Each Occurrence Bodily Injury and Property Damage Combined:

\$1,000,000-----

Other Applicable Coverage:

Description of Operations/Locations/Vehicle:

Activities under the direct supervision of District personnel as respects coverage period September 1, 2015 through August 31, 2016.

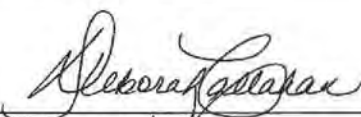
Cancellation:

Should the above described coverage agreement be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the evidence of coverage holder named below.

Evidence of Coverage Holder:

Issue Date: July 15, 2015

To Whom It May Concern


Authorized Signature



To: City Council Members, Mayor Maxwell
From: Fred Buckenmeyer, Director of Public Works
CC: Marcia Hunt
Date: June 11, 2016
Subject: Fueling Education Fun Run

Subject:

Fueling Education Fun Run

Location:

Run will be held in Washington Park. A portion of Sunset Avenue from Washington Park then Skyline Way to Old Salts will be closed to traffic for approximately 45 minutes.
9:00 am to 9:45 am.

Dates:

October 2, 2016

Time:

9:00 AM – 9:45 AM

Background:

Fund raiser for the Anacortes School Foundation

Discussion:

Map attached

Parking Restrictions:

- None – Parking for the event will be off street.

Public Works Services:

- Applicant will supply cones, barricades as needed.

Police Services:

- None
- Race volunteers will handle traffic control.

Recommendations:

Staff recommends approval subject to applicant's submitted plan.

Proposed Motion:

Recommend approval.

Contact

Ryan Kudlacek 713-410-5071



STREET FAIR APPLICATION

Date Received: _____ Received by: _____ City Council Approved: _____

NAME OF EVENT FUELING EDUCATION FUN RUN

DATES of Event 10/2/16

TIME of Day 9:00 AM

NATURE/PURPOSE of Event FUNDRAISER FOR ANACORTES SCHOOL FOUNDATION

PARTICIPANTS/Attendees (estimated number) 200

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) _____

RUN WILL BE HELD IN WASHINGTON PARK. A SMALL
PORTION OF ROAD FROM THE PARK THEN INTO SKYLINE
WITH A TURN AROUND @ OLD SALTS WILL BE CLOSED
TO TRAFFIC FOR 45 MINS (9-9:45)

DESCRIPTION of Event FUN RUN 5K

FACILITIES requested (street, sidewalk, park, etc.) SEE ATTACHED MAP FOR
REQUESTED STREET CLOSURES

Dates/hours requested 10/2/16 9-9:45

EQUIPMENT requested NONE

Dates/hours requested N/A

SERVICES requested (eg. Custodial, traffic control) SHELL & RACE VOLUNTEERS
WILL HANDLE TRAFFIC CONTROL

Dates/hours requested _____

PARKING (include locations and dimensions of parking space to be available/provided) _____

WE BE PRIMARILY @ WASHINGTON PARK w/ OVERFLOW @ SKYLINE
MARINA.

INSURANCE (Certificate of Insurance must be submitted with Application)

Required _____ Not Required X

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

KID'S RACE - FREE 5k - \$10

APPLICANT/ORGANIZATION (Name) ANACORTES SCHOOL FOUNDATION / SHELL PULVER SOUND

Name of responsible person RYAN KUDLACEK Phone # 713-410-5071

Address 5113 MARITIME CT. ANACORTES, WA 98221

_____ Date of Birth 10 / 23 / 79

Event and contact information to be included on the City website:

Contact Name RYAN KUDLACEK Phone # 713-410-5071

Contact Address 8505 S. TEXAS RD. ANACORTES, WA 98221

Email Address RYAN.KUDLACEK@SHELL.COM Website address ANACORTES SCHOOL FOUNDATION.ORG

Event Address 10300 SUNSET AVE. Hours of Event 9-11am

Does your event require vendor(s) or participant(s) to sign up to participate? YES

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

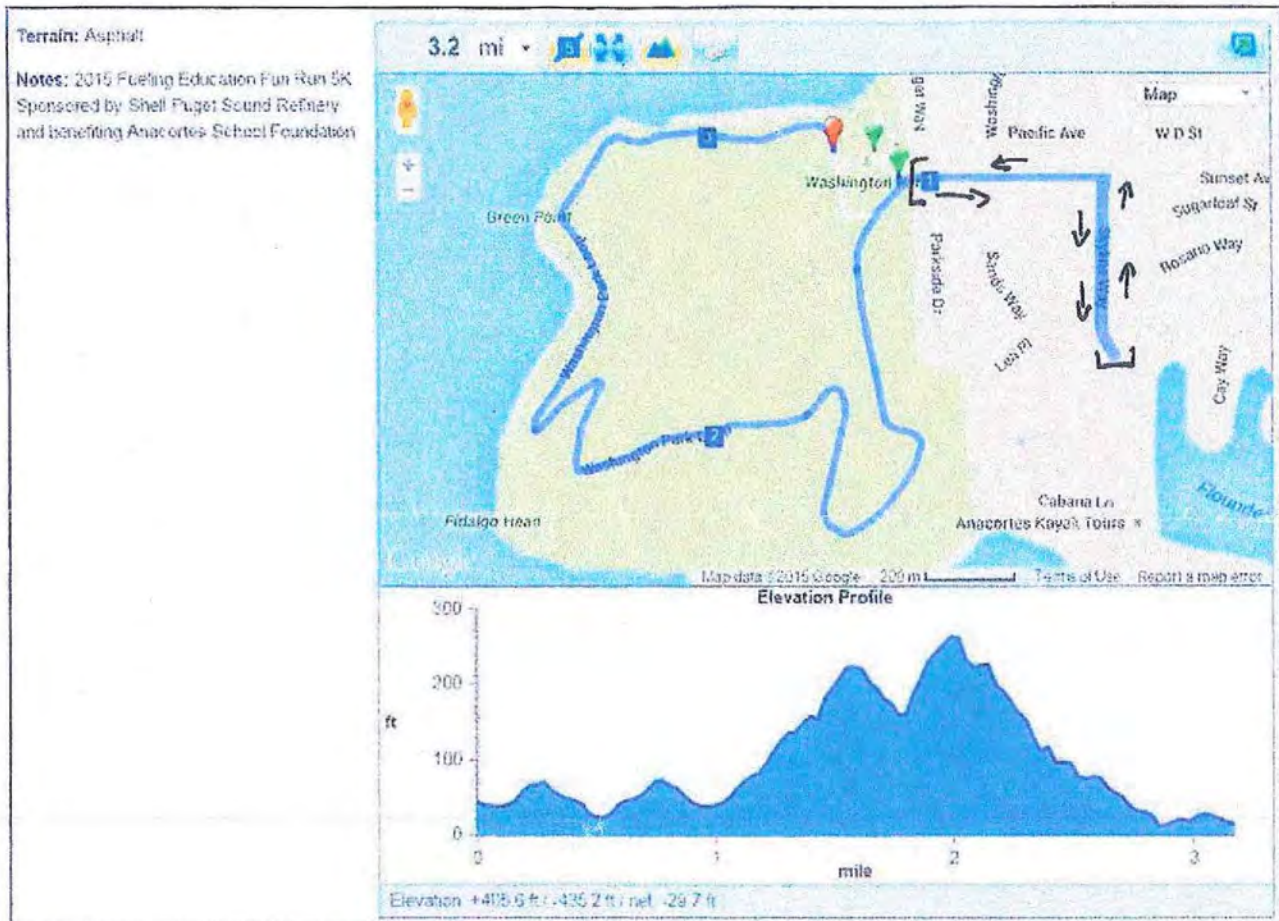
Signature [Signature] Date 5-6-16

* FOR OFFICE USE ONLY *

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor	_____	_____
Building	<u>DM</u>	_____
Fire	<u>Cy</u>	_____
Parks	<u>CB</u>	_____
Police	<u>CB</u>	_____
Public Works	<u>FB</u>	_____
City Council	_____	_____

* PERMIT *

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.





City Council Agenda Bill

Meeting Date: 6/20/2016 **Agenda Item:** 6a

Subject: 2016 Comprehensive Plan Update Review – Public Hearing

Staff Contact: Libby Grage, Planning Manager

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Don Measamer, PCED Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
x	Public Hearing
	Staff Report
x	Discussion

Summary Statement: The purpose of the meeting is to hold a public hearing on the 2016 Comprehensive Plan periodic update.

Background: The City is conducting a periodic update of its Comprehensive Plan as required by the Growth Management Act. Please see that attached staff report for additional information.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: See attached staff report.

Competing Viewpoints Considered: The purpose of the public hearing is to gather additional public input, which may include competing viewpoints.

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented):

[Staff report dated 6/20/16](#)

[Draft 2016 Comprehensive Plan](#)



DEPARTMENT OF PLANNING, COMMUNITY & ECONOMIC DEVELOPMENT

DATE: June 20, 2016
TO: Anacortes City Council
FROM: Planning, Community & Economic Development
SUBJECT: June 20, 2016 Public Hearing
2016 Comprehensive Plan Update

Background

Work on the 2016 Comprehensive Plan periodic update began in 2013. Over 85 public meetings have been held relating to the Comp. Plan update, including public workshops, open houses, Community Advisory Committee meetings, Planning Commission meetings and public hearings, and City Council meetings and public hearings.

After four public hearings, the Planning Commission completed their review of the First Draft of the 2016 Comprehensive Plan update (dated November, 2015). On March, 14, 2016 the Planning Commission issued their recommendation for approval (with several recommended changes) to City Council of the Second Draft ("Planning Commission-Recommended Version"), dated March, 2016.

The City Council conducted 5 meetings to review and discuss the Planning Commission's recommended version of the Plan and directed staff to make various changes to the draft document. Staff completed the changes and on May 24, 2016 a special meeting was held to review the changes made (Third Draft, May, 2016 – City Council Version) and to discuss the capital facilities element. Council directed additional revisions at the special meeting. Since that meeting, all previous changes have been accepted in the document, and now only the most recent revisions are shown in track changes. The current version of the plan is called the Third Draft (V2), June, 2016 – City Council Version.

Public Comments

Throughout the update process, public input has been accepted, considered and integrated into the Comprehensive Plan, as appropriate, and consistent with Planning Commission and City Council direction. All written public comments received to date have been made available on the Comp Plan update website and can be viewed here: http://www.cityofanacortes.org/public_comments.php.

Additional Discussion

The following issues seemed to warrant potential additional discussion based on the last City Council meeting:

- Table CF-1 - Level of Service for Fire Protection
- Policy U-8.8 regarding limitations on entering of contracts for the sale of water
- Figure LU-1. The Future Land Use Map currently shows the Medical Overlay as extending to Commercial Avenue. There was not consensus from Council regarding its boundary at previous

meetings. Direction within the current plan version indicates that the boundaries should continue to be refined (Table LU-2), which can occur during development regulation updates. Continuing to show the boundary at Commercial Ave. on the FLUM would mean that a Comp Plan map amendment would not be needed to apply the overlay out to that point in the future, should Council choose to do so. Additionally, further increasing the boundary north and/or south, a possibility discussed by council, would not appear to require a Comp Plan amendment in the future because hospital and clinics are currently permitted outright in the R4 and R4A zones. Determination of specific boundaries and development and design standards would occur as part of the development regulation updates.

Summary of Revisions

Summary of changes made to address Council discussion:

Volume 1 – Goals and Policies

- Other plans that are incorporated by reference were added to the Introduction section, on page I-12.
- Minor grammatical changes were made to improve flow and clarity throughout the document.
- A new “special topic to explore” regarding transitional zoning development was added to the Manufacturing and Shipping designation description in Table LU-1 on page I-16 of the Land Use Element.
- A new Table LU-2 was added for the Special Land Use Overlays section so that they could be separated out from the Land Use Designations in Table LU-1.
- Added fee reduction or waivers to discussion about possible affordable housing strategies on page I-32 of the Housing Element.
- Added call-out for broadband description on page I-35 of the Economic Development Element.
- Added Policy ED-4.7 regarding planning for March Point future uses in the Economic Development Element.
- Added call-out for “maker space” description on page I-37 of the Ec. Dev. Element.
- Added Policy EC-1.9 regarding identification of and cooperation with agencies in the clean-up of contaminated sites.
- Added Policy EC-8.12 regarding consideration of development of a sustainable energy task force.
- Removed Schools from Level of Service Table CF-1 on page I-67 of the Capital Facilities Element.
- Removed Policy CF-8.3 in the Capital Facilities Element regarding essential public facilities and added a call out referencing the state statute for their definition.
- Revised Policies U-8.1 and U-8.8 on page I-75 of the Utilities Element regarding the sustainable water policy goal per council direction.

Volume II – Background Information

- Revisions made to the Retail Leakage and Projected Retail Demand sections (starting on Page II-36) of the Economic Development Element to address council discussion.
- Removal of the Impact of Large Format Retail section starting on page II-42 of the Economic Development Element to improve consistency with the results of the KT analysis.
- Revisions to the Transportation Element to add information about Skagit Transit planning documents (page II-79).
- Updates to LOS tables in the Transportation Element.
- Addition of Recommended Non-Motorized Facilities Projects table to the Transportation Element.
- Revisions to Transportation Impact Fee section of the Transportation Element to remove specific fee calculations and to improve flow.
- Addition of an Intergovernmental Coordination section to the Transportation Element.



City Council Agenda Bill

Meeting Date: 6/20/2016

Agenda Item: Item 7a

Subject: Proposed Ordinance 2981 Updating Building Codes to the current 2015 editions

Staff Contact: Don Measamer

Approved for Submittal to Council by	
X	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney
X	Don Measamer

Action Type	
X	Ordinance No. 2981
X	Code Revision?
	Resolution No.
	Contract
	Public Hearing
X	Staff Report

Summary Statement: The adoption of Ordinance 2981 would amend AMC Chapter 15.05 adopting the current International 2015 Codes consistent with the Washington State Building Code Council July 1 implementation. Adoption of the 2015 Codes includes the International Wildland - Urban Interface Code and the International Property Maintenance Code. The International Property Maintenance Code will be useful in addressing dilapidated and unmaintained structures. The proposed code adoptions include the state amendments. Chapter 15.12 AMC, Smoke Detectors, is no longer necessary in that the appropriate codes provide for smoke detector locations, type and testing.

Background: The building codes are updated on a three year cycle, adopted by the state then local jurisdictions with state and local amendments. Please note that a public hearing is not required, however, public comment is welcome.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move approve Ordinance 2981

Alternative Actions: Continue to June 27, 2016 meeting for discussion as needed.

Attachments (listed in order presented): Ordinance 2981 with Attachment A

ORDINANCE NO. 2981

AN ORDINANCE AMENDING ANACORTES MUNICIPAL CODE CHAPTER 15.05, BUILDING CODE, RELATING TO THE ADOPTION OF CURRENT EDITIONS OF INTERNATIONAL BUILDING, RESIDENTIAL, AND OTHER CODES AND AMENDING CERTAIN SECTIONS, AND DELETING CHAPTER 15.12 AMC, SMOKE DETECTORS

WHEREAS, the Washington State Legislature adopted the International Building Code, the International Residential Code, the International Mechanical Code, the Uniform Plumbing Code, and the International Fire Code, and directed that the State Building Code Council adopt these codes as a part of the state building code; and

WHEREAS, the State Building Code Council adopted the 2015 editions of such codes in all Washington cities; and

WHEREAS, the City Council has determined that adoption of the 2015 code editions with certain local amendments is in the public interest; and

WHEREAS, the City Council has determined that the fees for building permits should not be adjusted at this time and remain as shown in Section 15.05.150 AMC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts Attachment A amending Anacortes Municipal Code Sections, 15.05.25, 15.05.030, 15.05.035, 15.05.040, 15.05.050, 15.05.060, 15.05.070, 15.05.085, and 15.05.090 and deletes Chapter 15.12 in its entirety.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and the ordinance shall take effect and be in full force five days after the date of publication.

PASSED AND APPROVED by the Anacortes City Council this 20th day of June, 2016.

CITY OF ANACORTES, WASHINGTON

By _____
Laurie Gere, Mayor

ATTEST:

Steve Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

Appendix A
(Ordinance No. 2981)

Chapter 15.05 BUILDING CODE*

Note to Chapter 15.05

15.05.010 Short title.

15.05.020 Purpose.

15.05.025 Adoption.

15.05.30 Adoption of the International Building Code.

15.05.035 Adoption of the International Residential Code.

15.05.040 Adoption of International Mechanical Code.

15.05.050 Adoption of International Code for the Abatement of Dangerous Buildings.

15.05.060 Adoption of International Fire Code.

15.05.070 Adoption of Uniform Plumbing Code and Uniform Plumbing Code Standards.

15.05.085 Adoption of standards for manufactured home installation.

15.05.090 Adoption of the Washington State Energy Code.

15.05.100 Reserved.

15.05.110 Administrative authority.

15.05.120 Unlawful acts.

15.05.130 Violation—Penalty.

15.05.025 Adoption.

The following codes are hereby adopted by reference, subject to modifications and/or amendments hereinafter set forth in this chapter.

- A. International Building Code, 2015 Edition, published by the International Code Council, together with all supplements thereto, including the 2015 International Existing Building Code, International Building Code Appendix E and ICC A117.1-2009(Washington State Amendments); International Building Code Appendix B, Appendix C, Appendix E, Appendix G and Appendix J; International Existing Building Code Appendix A; mandated state amendments and subject to the modifications set forth by the state of Washington in Chapter 51-50 WAC;
- B. International Residential Code, 2015 Edition, published by the International Code Council, together with all supplements thereto, International Residential Code Appendices F,G and R and subject to the modifications set forth by the state of Washington in chapter 51-51 WAC;
- C. International Fire Code, 2015 Edition; Appendices B, C, D, and K including the 2015 International Wildland-Urban Interface Code, published by the International Code Council; together with supplements and amendments thereto, per Chapter 51-54 WAC.
- D. International Mechanical Code, 2015 edition, published by the International Code Council, together with all supplements thereto; and subject to the modifications set forth by the state of Washington in Chapter 51-52 WAC;
- E. Uniform Plumbing Code, 2015 Edition, published by the International Association of Plumbing and Mechanical Officials, together with all supplements and amendments thereto, and subject to the modifications set forth by the state of Washington in Chapters 51-56 and 51-57 WAC, Appendices Chapter A , Chapter B and Chapter I; provided, that Chapters 12 and 15 are not adopted; provided further, that those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions addressing building sewers are not adopted.
- F. International Fuel Gas Code, 2015 Edition, published by the International code Council, together with standards NFPA 58 and NFPA 54;
- G. International Property Maintenance Code, 2015 Edition; published by the International Code Council, is adopted by reference;
- H. International Energy Conservation Code, 2015 Edition, for residential and commercial, published by the International Code Council; together with supplements and amendments thereto, per Chapters 51-11R and 51-11C WAC.
- I. Installation of factory built housing and commercial structures, RCW 43.22.460, together with WAC 296-150C-0540, and the installation of manufactured and mobile homes, RCW 43.22.440 and WAC 296-150M-0650;
- J. In case of conflict among the codes numerated in subsections A through I of this section, the first named code shall govern over those following.
- K. Fire District. Within that area north of the north line of 22nd Street lying between the east line of O Avenue and the west line of Q Avenue, any new building or portion of a building hereafter subject to alteration or repair shall be of Type V-A (1-hour fire-resistive) construction minimum.
- L. For the purpose of determining valuation for issuance of building permits and charging building permit fees, the current building valuation data published in the Building Safety Journal by International Code Council shall be utilized.
- M. Prior to submitting building plans for a single-family residence, a deposit of two hundred dollars shall be paid to the city building department which deposit is nonrefundable.

15.05.30 Adoption of International Building Code:

The International Building Code, published by the International Code Council, as adopted by the state of Washington 51-50 WAC, together with any supplements thereto, 2015 Edition, be and they are adopted by reference with the following amendments.

Section 105.2 is amended to read as follows:

105.2 Work exempt from permit. Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. This section will be amended as follows:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 144 square feet.
2. Fences not over 7 feet in height.
3. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Temporary motion picture, television and theater stage sets and scenery.
8. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches deep, are not greater than 5,000 gallons and are installed entirely above ground.
9. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
10. Swings and other playground equipment accessory to detached one and two family dwellings.
11. Window awnings in Group R-3 and U occupancies, supported by an exterior wall that do not project more than 54 inches from the exterior wall and do not require additional support.
12. Non-fixed and movable fixtures, cases and racks, counters and partitions not over 5 feet 9 inches in height.

Section 105.5 is amended to read as follows:

105.5 Expiration. If the work described in any building permit has not begun within one hundred eighty days from the date of issuance thereof, said permit shall expire. If the work described in any building permit has not been substantially completed within 18 months of the date of issuance thereof, said permit shall expire. Work on the project shall not proceed unless a new building permit has been obtained.

Section 109.2 is amended to read as follows:

109.2 Schedule of permit fees. On buildings, structures, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with:

109.2.1 Table B building permit fees for other than single-family dwellings codified in chapter 15.05.150.

109.2.2 Plan Review Fees.

109.2.2.1 When submittal documents are required, a plan review fee shall be paid. Such plan review fee shall be sixty-five percent of the building permit fee as shown in Tables B and G-1.

109.2.2.2 The plan review fees specified in this section are separate fees from the permit fees specified in this section and are in addition to the permit fees.

109.2.2.3. When submittal documents are incomplete or change so as to require additional plan review or when the project involves phased approval, an additional plan review fee shall be charged at the rate shown in Table G-1 or B.

109.2.3. Table G-1 grading permit fees codified in chapter 15.05.160

109.2.4 Manufactured **home**. A building permit will be required before any manufactured home shall be permitted in the city. A fee of one hundred twenty-five dollars shall be charged for mobile homes placed in mobile home parks, one hundred ninety for single wide manufactured homes, three hundred dollars for double or triple wide manufactured homes placed outside of established manufactured home parks.

Section 109.4 is amended to read as follows:

109.4 Work commencing before permit issuance. Any person who commences any work on a building, structure, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee equal to the amount of the permit fee required by this chapter and said fee shall be in addition to the required permit fees. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

Section 109.6 is amended to read as follows:

109.6 Refunds. The building official is authorized to establish a refund policy.

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee no later than 180 days after the date of fee payment.

Section 113.1 is amended to read as follows:

113.1 General. In order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretations of this code, and to hear any appeals hereunder, the Board of Adjustment of the City of Anacortes is hereby designated as the Board of Appeals. The Fire Chief of the City of Anacortes and the Building Official shall be non-voting, ex-officio members of said Board of Adjustment sitting as a Board of Appeals.

Section 3002.4 is amended to read as follows:

3002.4 Stretcher Requirements. In all structures four or more stories above grade plane or four or more stories below grade plane, and in all groups A, B, E, I, R1, R2, R4 and LC occupancies where elevators are installed, at least one elevator shall be provided for fire department emergency access to all floors. Such elevator car shall be provided with a minimum clear distance between walls or between walls and door including return panels, of not less than 86 inches by 54 inches (2184 mm by 1272 mm), and a minimum distance from wall to return panel of not less than 51 inches (1295 mm) with a 42-inch (1067 mm) side slide door, unless otherwise designed to accommodate an ambulance-type stretcher 86 inches (2184 mm) by 26 inches (660 mm) in the horizontal position. The elevator(s) shall be identified by the international symbol for emergency medical services (Star of Life). The symbol shall not be less than 3 inches (76 mm) and placed inside on both sides of the hoist way doorframe. The symbol shall be placed no lower than 78 inches (1981 mm) from the floor level or higher than 84 inches (2134 mm) from floor level.

Exception: Elevators serving only one dwelling unit.

In buildings where one elevator does not serve all floors, two or more elevators may be used.

15.05.035 Adoption of the International Residential Code.

The International Residential Code, published by the International Code Council, as adopted by the state of Washington 51-51 WAC, together with any supplements thereto, 2015 Edition, be and they are adopted by reference with the following amendments.

Section R105.2 is amended to read as follows:

R105.2 Work exempt from permit. Permits shall not be required for the following. Exemption from the permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

1. One-story detached accessory structures, provided the floor area does not exceed 144 square feet.
2. Fences not over 7 feet high.
3. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways not more than 30 inches above adjacent grade and not over any basement or story below.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall which do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.

Section R105.5 is amended to read as follows:

R105.5 Expiration. If the work described in any building permit has not begun within one hundred eighty days from the date of issuance thereof, said permit shall expire. If the work

described in any building permit has not been substantially completed within 18 months of the date of issuance thereof, said permit shall expire. Work on the project shall not proceed unless a permit renewal fee has been paid and a new permit issued. The renewal fee is half of the original building permit fee amount.

Section R108 is amended to read as follows:

Section R108. Fees.

R108.1 Payment of fees. A permit shall not be valid until the fees prescribed by law have been paid. Nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

R108.1.1 Application Fees. Prior to submitting building plans for a single family residence, a deposit of two hundred (\$200.00) dollars shall be paid to the city building department which deposit is non-refundable.

R108.2 Schedule of permit fees. On buildings, structures, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by the applicable governing authority.

R108.2.1 Building permit fee. Building permit fees for single family residential permit shall be as specified in Table B codified in chapter 15.05.150.

R108.2.2 Mechanical permit fees. The fees for mechanical work and gas piping shall be as specified in Table M-1 codified in chapter 15.05.170.

R108.2.3 Plumbing permit fees. The fees for plumbing work shall be as specified in Table P-1 codified in chapter 15.05.180.

R108.2.4 Plan review fees.

1. When submittal documents are required by section R106.1, a plan review fee shall be paid. Such plan review fee shall be sixty-five (65) percent of the building permit fee as specified in Table B.
2. The plan review fees specified in this section are separate fees from the permit fees specified in this section and are in addition to the permit fees.
3. When submittal documents are incomplete or change so as to require additional plan review or when the project involves phased approval as defined in section R106.3.3, an additional plan review fee shall be charged at the rate shown in Table B.

R108.3 Building permit valuations. Building permit valuation shall be based on the current Building Valuation Data Sheet issued by the International Code Council.

R108.4 Related fees. The payment of the fee for the construction, alteration, removal or demolition for work done in connection with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that are prescribed by law.

Section R108.5 is amended to read as follows:

R108.5 Refunds. The building official is authorized to establish a refund policy. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee no later than 180 days after the date of fee payment.

Section R112.1 is amended to read as follows:

R112.1 General In order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretations of this code, and to hear any appeals hereunder, the Board of Adjustment of the City of Anacortes is hereby designated as the Board of Appeals. The Fire Chief of the City of Anacortes and the Building Official shall be non-voting, ex-officio members of said Board of Adjustment sitting as a Board of Appeals.

Section R301 is amended as follows.

Table R301.2(1) The local values shall be as follows.

**TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA**

			SUBJECT TO DAMAGE FROM								
GROUND SNOW LOAD	WIND SPEED (mph)	SEISMIC DESIGN CATEGORY	Weathering	Frost line depth	Termite	Decay	WINTER DESIGN TEMP	ICE SHIELD UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
20	115	D1	Moderate	12	N-S	S-M	24	No	9/17/03	154	50

15.05.040 Adoption of International Mechanical Code.

The International Mechanical Code, 2015 Edition with amendments as adopted by the state of Washington as Chapter 51-52 WAC be and it is adopted by reference.

Section 106.5.2 is amended to read as follows:

106.5.2 Fee schedule. The fees for mechanical work shall be as indicated in Table M-1 codified in chapter 15.05.170.

Section 108.4 is amended to read as follows:

108.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be assessed a civil fine of not more than five hundred dollars (\$500.00) for each violation. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5 is amended to read as follows:

108.5 Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than five hundred dollars (\$500). Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 109.2 is amended to read as follows:

109.2 Board of Appeals. In order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretations of this code, and to hear any appeals hereunder, the Board of Adjustment of the City of Anacortes is hereby designated as the Board of Appeals. The Fire Chief of the City of Anacortes and the Building Official shall be non-voting, ex-officio members of said Board of Adjustment sitting as a Board of Appeals.

15.05.050 Adoption of International Code for the Abatement of Dangerous Buildings.

The International Code for the Abatement of Dangerous Buildings, 2015 Edition, published by the International Conference of Building Officials, is adopted by reference with the following amendment:

Section 205.1 is amended to read as follows:

Section 205.1 General. In order to provide for final interpretation of the provisions of this code and to hear appeals provided for hereunder, the Board of Adjustment for the City of Anacortes is hereby designated as the Board of Appeals hereunder. The Fire Chief and the Building Official shall be non-voting, ex-officio members of said Board of Adjustment when sitting as the Board of Appeals under this code. Appeals to the board shall be processed in accordance with provisions contained in Section 501 of this code.

15.05.060 Adoption of International Fire Code.

The International Fire Code 2015 Edition, as adopted by the state of Washington as Chapters 51-54A including Appendices B, C, and only Sections D101, D102, D103.5, D103.6, D105, of Appendix D and Appendix J, and including the 2015 International Wildland-Urban Interface Code, is adopted by reference with the following amendments:

Section 108.1 is amended to read as follows:

Section 108.1. In order to determine the suitability of alternate materials and type of construction and to provide for reasonable interpretations of the provisions of this Code, the Board of Adjustment of the City of Anacortes is hereby empowered to act as a Board of Appeals for this code. The Fire Chief and the Building Official shall be non-voting ex-official members of said Board of Appeals.

Section 503.6 is amended to read as follows.

Section 503.6.1 Security gates that hinder or prevent access to Fire Department or EMS agencies in any commercial occupancy, or property serving four (4) or more residential occupancies shall require an approved automatic opener activated by opticom and a secondary means to manually open the gate in the event of power failure.

Section 5704.2.14 is amended to read as follows.

Section 5704.2.14.3 The removal of underground storage tanks must be performed by, or directly supervised, by an individual certified by the International Code Council as and Underground Storage Tank Decommissioner or other approved certification.

15.05.070 Adoption of Uniform Plumbing Code and Uniform Plumbing Code Standards.

The Uniform Plumbing Code and Uniform Plumbing Code Standards, 2015 Edition, as adopted by the state of Washington as Chapters 51-56 WAC, be and they are adopted.

Section 103.4 shall be amended as follows:

103.4 Permit Fees. Fees shall be assessed in accordance with the provisions of this section and as set forth in the fee schedule Table P-1 codified in chapter 15.05.180.

Section 103.4.2 shall be amended as follows:

103.4.2 Plan review Fees. When a plan or other data is required to be submitted by 103.2.1, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees for plumbing work shall be 65 percent of the Plumbing Permit fees as shown in Table P-1.

The plan review fees specified in this subsection are separate fees from the permit fees specified in this section and are in addition to the permit fees.

When plans are incomplete or changed so as to require additional review, a fee shall be charged at the rate shown in Table P-1.

15.05.085 Adoption of standards for manufactured home installation.

Installation of factory built housing and commercial structures, RCW 43.22.460, together with WAC 296-150C-0540, and the installation of manufactured and mobile homes, RCW 43.22.440 and WAC 296-150M-0650.

15.05.090 International Energy Conservation Code

The International Energy Conservation Code, 2015 Edition, for residential and commercial, published by the International Code Council, together with supplements and amendments thereto, per Chapters 51-11R and 51-11C WAC.

15.05.110 Administrative authority.

The building code of the city shall be administered and enforced by the building official of the city. The building official of the city or his designee shall be deemed to be the authority charged with enforcement as defined in Section 104 of the International Building Code, Section 103 of the International Mechanical Code, Section 103 of the International Fuel Gas Code. The building official or his designee shall also be deemed the "authority having jurisdiction," as such term is defined in Section 102 of the Uniform Plumbing Code, for the purpose of enforcing and administering the provisions of the Uniform Plumbing Code.

15.05.120 Unlawful acts.

It is unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, cause the same to be done, contrary to or in violation of any of the provisions of this chapter and the codes adopted by reference.

15.05.130 Violation—Penalty.

Notwithstanding the provisions of Section 113 of the International Building Code, Section 113 of the International Residential Code, Section 108 of the International Mechanical Code, Section 108 of the International Fuel Gas Code, Section 109 of the International Fire Code, , Part I, Section 102.3 of the Uniform Plumbing Code, any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued, or permitted and upon conviction of any such violation such persons shall be punishable by a fine of not more than five hundred dollars.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning June 27, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

June 27, 2016

- Continued Public Hearing: 2016 Comprehensive Plan Update (Discussion)
- Ordinance 2981: Adoption of 2015 Building Codes (Discussion/Possible Action)
- Public Hearing: Ordinance 2979/Resolution 1963: Stormwater Utility Monthly User Fee Rate and Code Update (Discussion/Possible Action)

July 5, 2016

- 2016 Comprehensive Plan Update: Final Review/Draft Ordinance
- Resolution 1946 (Version 7): Setting Fire Protection LOS Standard and Budget/Revenue Allocation (Action)

July 11, 2016

- Medical Marijuana Update

July 18, 2016

- Ordinance ____: Adopting 2016 Comprehensive Plan
- Solar Grant Update (Discussion/Possible Action)
- Fire Equipment Rental Fund - Non Fueled Equipment (Policy)

July 25, 2016

August 1, 2016

- Update: Hazardous Materials Response and LOS for Anacortes

August 8, 2016

August 15, 2016

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Jun 20, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Jun 22, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Planning, Monday, Jun 27, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Public Works, Tuesday, Jul 5, 2016, 5:00 PM, Public Works Director's Office
- Public Safety, Tuesday, Jul 5, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Housing Affordability and Community Services, Thursday, Jul 7, 2016, 1:30 PM, Main Floor Conference Room (Parks Office)
- Planning, Monday, Jul 11, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Jul 13, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Personnel, Monday, Jul 18, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
