

*Our mission is to maintain and improve the quality of life reflecting community expectations
through a focus on public participation and employees-mayor-council teamwork.*



Anacortes City Council STUDY SESSION

March 14, 2016
6:00 p.m.

Municipal Building Council Chambers
6th Street and "Q" Avenue

PRELIMINARY AGENDA

1. Roll Call
2. 2016 Comprehensive Plan Update Discussion - Path Forward/City Council Process
3. Sustainable Cities Partnership Presentation (David Davidson, WWU Program Coordinator)
4. Biennial Budgeting Discussion
5. Council Meeting Schedule / Council Procedures Discussion
6. Adjournment

Anacortes City Council NOTICE OF SPECIAL MEETING

March 14, 2016
Immediately following regularly scheduled study session

Municipal Building Council Chambers
6th Street and "Q" Avenue

1. Roll Call
2. Executive Session (15 Minutes) per RCW 42.30.110 (b, c) regarding Potential Real Estate Transaction
3. Adjournment

If reasonable accommodation of a disability is needed please contact Cherri Kahns at 299-1950
at least 48 hours prior to this meeting.



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City of Anacortes

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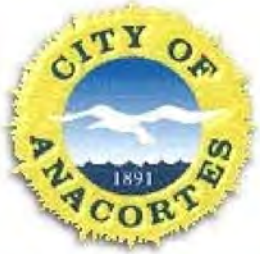
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2016 COMPREHENSIVE PLAN UPDATE

City Council

March 14, 2016



PATH FORWARD



- Planning Commission Process
- Proposed City Council Schedule
- Available Materials

PLANNING COMMISSION PROCESS

- Recommendations from CAC
- 4 joint CAC/PC/CC meetings
- 23 public meetings
 - Multiple advertised public comment meetings
 - 4 advertised public hearings
- Recommended approval at 3/2/16 meeting
 - Subject to several changes to "Proposed Land Use Designations Map"





Month	March			April			May			June							
Date (week of)	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	
Review proposed process/schedule																	
City Council Packet available online																	
Issue SEPA; SEPA comment period																	
Commerce 60-Day review																	
CC Meeting - Intro, Land Use, Housing																	
Possible Cont. Tuesday Mtg.																	
CC Meeting - Capital Facilities, Utilities																	
Possible Cont. Tuesday Mtg.																	
CC Meeting - Transportation																	
Possible Cont. Tuesday Mtg.																	
CC Meeting - Economic Development																	
Possible Cont. Tuesday Mtg.																	
CC Meeting - Parks/Rec; Env./Conserv.																	
Possible Cont. Tuesday Mtg.																	
Staff incorporate CC revisions																	
Public Comment																	
CC Meeting - Public Hearing																	
Incorporate changes, if needed																	
CC Meeting - Adopton																	



MATERIALS

Home > Planning, Community & Economic Development > 2016 Comprehensive Plan Update > Project Documents > Comprehensive Plan 2016 - 1st DRAFT (Oct, 2015) > Exhibit List

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2016 Comprehensive Plan Update – Exhibit List

Exhibit No.		No. of pages
1	2016 Comprehensive Plan Update City Council & Planning Commission Interview Summary, dated January 27, 2014	
2	Community Visioning Workshop 1 (March 27, 2014) notice/flyer	
3	Workshop 1 Agenda	
4	Workshop 1 PowerPoint presentation	
5	Workshop 1 Summary Results "What We've Heard"	
6	Workshop 1 Summary Results "Snapshots"	
7	Workshop 1 sign-in sheet	
8	Staff memo/packet to City Council re: Resolution adopting a Public	

- Exhibits on website
 - Comp Plan documents (available 3/16/16)
 - Draft Plan, SEPA docs, etc.
 - Supporting docs
 - Public comments
- Please let Libby know your document format preference by 9 am, Wednesday (3/16).



- Questions?

Sustainable Cities Partnership Program Overview

March 14, 2016

David Davidson



The Premise...

Cities are at the crux of the effort to transition to a more sustainable future

City issues ↔ WWU courses

Students & faculty want to (and can!) make a difference



Sustainable Cities Partnership

A Year of Partnership

- **Match** city's needs to service-learning courses
- **Engage** faculty/students on city's issues
 - On site, in field, and in classroom/studio/lab
 - Thousands of person-hours
 - Cutting edge, “outside the box”
- **Produce** deliverables (reports, videos, software, GIS datasets)
- **Advance** city's sustainability goals



Sustainable Cities Partnership

“Sustainability” Broadly Defined...

- Urban design
 - Walkable, transit-friendly, vibrant, inclusive
- Socially robust
 - Access to housing, food, health care, recreation
- Thriving local economy
 - Jobs, tax base, resource lands
- Low environmental impact
 - LID design, energy efficiency, CAO/SMP



Sustainable Cities Partnership

What SCP Can Do...

- Urban planning / Environmental science
- Spatial Analysis – GIS/GPS
- Marketing / Financial analysis
- Communications / Journalism / Design
- Computer Science
- Community Health / Recreation
- Sociology / Anthropology



Sustainable Cities Partnership

Cost to Partner City

- Fee
 - Solely direct cost – no overhead/indirect
 - Transportation, supplies, SCP coordinator
 - Avg. \$7K per course, at other programs
- Staff time
 - Champion
 - Overall coordinator
 - Per-project liaison



Sustainable Cities Partnership

Finding the Funds

- Co-applicant organizations?
 - Chamber
 - NGOs
 - Special purpose districts
- Multiple funds (general, enterprise, hotel/motel)
- Existing grant funding? (FEMA, EPA)
- Flexibility of when payment is made



Sustainable Cities Partnership

Upcoming Process

- March & April, discussions & match-making
- April 29 application due date
- May 16 partner announcement
- By end of July, master contract & SOW appendix
- By mid-September, liaison & data provision
- Sep → June work!
- May 2017 event in town



Sustainable Cities Partnership



Sustainable Cities Partnership

Application Instructions for 2016-17 Academic Year

Summary

The Sustainable Cities Partnership (SCP) at Western Washington University (Western) is now accepting applications from cities to be the partner for the academic year beginning September 2016, the inaugural year for SCP. The selected partner will benefit from thousands of hours of effort by Western students and faculty members, from a variety of disciplines, working to advance the city's sustainability projects. Additional benefits will be derived from the involvement of the Association of Washington Cities (AWC), Western's partner in the launch of the SCP program. While new at Western, our SCP program is based upon proven models at the University of Oregon, University of Michigan, and San Diego State, and is built on the academic strengths of Western, as well as the relationship with and involvement of AWC. The partner city must support the effort through staff time and the payment of a fee. The selection process is competitive, and the deadline for applications is **April 29, 2016**.

Overview of Program

SCP is a yearlong partnership between Western's Office of Sustainability, AWC, and one partner city in Washington. The program engages Western's students and faculty on sustainability and livability projects chosen in collaboration with the partner. The SCP faculty and students work through a variety of studio and service learning courses, thus providing students with experience tackling the city's real-world projects. Many courses/projects will involve fieldwork, so a partner city will typically be within a two-hour drive of Western. Students bring energy, enthusiasm, and innovative approaches to difficult, persistent problems. SCP's primary value derives from collaborations resulting in on-the-ground impact and forward movement for a community ready to transition to a more sustainable and livable future. AWC will be an active partner in the launch of SCP, helping to solicit partner cities and to communicate the value of this effort to other elected and appointed municipal officials throughout the state. AWC will also help with the ongoing communication needs of the partner city and can help draw upon resources and skills of other entities in the region.

Potential SCP Projects

The concept of sustainability applies not only to municipalities of all sizes, but also to a broad spectrum of disciplines. *Urban planning* is a discipline with a clear relationship to sustainability, and Western has years of experience collaborating with the City of Bellingham on urban projects. Our Urban Transitions Studio course has developed concepts for Bellingham since 2010 in the areas of planning and transportation. But many other disciplines taught at Western also relate to sustainability, as seen in the list below

- *Urban Planning Studios (4)*. Land use planning for neighborhood/district. Redevelopment planning. Transit-oriented planning. Open space planning. Transportation modal connectivity. Incorporation of principles of sustainability into land use plans. Incorporation of methods of disaster reduction into long range plans.
- *Spatial Analysis*. Development of GIS datasets either from existing datasets or from GPS-based field data. Analysis of datasets (land cover, land use, critical areas buffers, etc.) Facility inventory (e.g., stormwater system) and mapping.
- *Environmental Policy*. Investigation of issues related to environmental justice (e.g., noise or air pollution impacts correlated to social and economic class), food justice.

- *Communications/Journalism.* Development of materials for a public relations campaign (including survey research that underpins a campaign). Development of a video/film promoting a topic/program.
- *Computer science.* Development of both user- and server-side portions of web-based database application that handles a specific need (e.g., compilation of public comments related to a proposal). Development of a mobile app (e.g., routes and times for a transit system).
- *Marketing.* Use of analytics for program analysis or development (e.g., Is there a market for a swimming pool? Where should a new park be built?). Can include focus groups/surveys/ethnographic studies, in addition to analysis of existing data.
- *Sociology /Anthropology.* Exploration of cultural issues via surveys, interviews, other methods. What are a community's attitudes regarding sustainability? Why does a given ethnic group not take advantage of a particular program? What are the needs of a subset of the city's population?
- *Community Health/Recreation.* Analyze health of a population; gain an understanding of health dynamics. Promote health equity through advocacy. Analyze community assets/opportunities/barriers to improve recreation service provision to marginalized communities.
- *Environmental Science.* Ecosystem restoration planning. Environmental impact assessment.
- *Design.* Wayfinding signage. Interpretive signage.
- *Energy.* Analysis of carbon footprint of an operation center or a geographic region. Analysis of building retrofit opportunities. Lifecycle net energy analysis.

We've provided examples of projects possible within each discipline, but applicants should generalize from those examples, thinking first of the issues/problems facing the city, and then imagining how a given discipline/course could be brought to bear. Also, multiple disciplines/courses can focus upon a single issue—e.g., a spatial analysis course can interact with a land use planning course; a sociology course that conducts a community survey can interact with a journalism course that designs a public relations campaign.

In an appendix, please find a list of many projects completed by the University of Oregon's program of a type that could be undertaken by Western's SCP. The list shows the diverse ways in which a university can assist a city in the achievement of its goals, and it might help you develop project concepts that could be included in your application.

Proposing Projects

Partners are strongly encouraged to discuss their proposed projects with SCP during preparation of the application—this interaction helps produce a project list that best matches Western's capacity with the partner's goals. Successful development of a project list is a dialogue that includes: (1) the partner proposes a list of projects; (2) SCP and the partner discuss modifications to the proposed projects to match the projects' scope and scale with availability and interest of Western courses and faculty; and (3) SCP suggests additional projects, based on the university's capacity, that could meet the partner's sustainability and livability goals. We suspect that you are unfamiliar with the wide range of university faculty expertise available, so we encourage you to think creatively when developing project ideas.

During development of your application, SCP staff can be reached by email at SCP@wwu.edu or at 360-650-3824 (Office Hours: 8:00 – 11:30, Mon – Fri)

An SCP partner should have the staff and funding capacity to support at least nine *selected* projects, but an application should include a list of 15 to 20 *proposed* projects, since not all projects will be suitable for matching with university courses. An individual project's timeline must not exceed nine months and should ideally be compatible with Western's three 11-week academic terms: fall (September- December), winter (January-March), and spring (April-June). NOTE: Partners may collaborate with neighboring entities (e.g. cities, counties, special purpose districts, NGOs, business or professional organizations, private funders, or research or educational institutions) to formulate projects and share costs.

Upon selection of the partner, SCP and the city will develop a scope of work for each project, detailing the problem statement, potential directions for student exploration, expected outcomes, deliverables, activities, and the corresponding financial obligation.

Benefits of SCP to the City Partner:

SCP provides numerous benefits for the partner. The partner can expect:

- Concept plans and designs that can energize staff and community members around projects tied to partner goals. Students can explore and innovate in directions that are sometimes unavailable to partner staff or consultants due to constrained project budgets or political conditions.
- A high rate of return on investment, with thousands of hours of student work on projects.
- Increased energy and enthusiasm among residents and partner staff, and greater support from residents for proposed solutions, through student outreach in your area.
- Robust proposals that can spark community and staff discussions, increase the breadth of conversations around projects, as well as help to get "stuck" projects moving.
- Increased publicity and an improved reputation as a forward- thinking, sustainable organization. SCP project results can help you clarify, understand, and apply sustainability and livability principles.
- An interdisciplinary group of faculty experts with first-hand knowledge of innovative research and practices.
- Interested students, with on-the-ground knowledge of your area, who may serve as candidates for future internships and staff positions.
- Students often turn out to be informal ambassadors for the partner, describing their successful collaborations with the partner in presentations, community meetings, future academic courses, and job interviews.
- A student journalist who will generate press releases, project reports, human-interest stories, and related content on a bi-weekly basis for your local media and our news outlets. The regular, positive press coverage will help to frame your organization to your constituents as progressive and forward thinking.

Expected Cost to a Partner City: Fee, Staff Involvement

The fee for participation in SCP is designed to recover *direct* program costs—no indirect charges or overhead are included. The cost therefore varies based on the number of projects, number of academic courses, and level of student activity in each course. At other universities, the average cost of a single course working on a single project has been about \$7,000. With that as a guideline, the partner should expect to pay roughly \$65,000 to support a yearlong program including 9 projects, \$85,000 to support a program of 12 projects, etc. We recognize that budgets are tight; at programs elsewhere in the U.S., cities have collaborated with other groups, including special purpose districts, private developers, business partners, and chambers of commerce, in order to defray costs.

Services covered by the fee include coordination support from SCP staff; student and faculty site visits to the city; compilation, printing, and distribution of high-quality final reports; publicity and hosting of events; student-created materials for display; coordination of contact with media (utilizing Western's Office of Communications); and electronic versions of reports produced by students (which will also be permanently availed via Western's Libraries).

A key element of a successful SCP program is partner involvement—SCP projects will be successful only with city staff participation. Such participation falls into three categories:

- The partner must have a program champion, preferably a person with sufficient seniority to direct and motivate city staff to actively engage in the partnership.
- For *each* chosen project, the partner must identify a specific person to serve as the Point of Contact (POC) for SCP faculty and students. Research from other universities' programs shows that during each academic quarter in which a project is ongoing, the POC spends about one full day every two weeks (about 0.1 FTE) preparing background materials, accompanying students on site visits, and participating in reviews and presentations of student work. Also, before the start of the academic year, the POC needs to compile and provide relevant documents, including but not limited to, prior concept plans, vision documents, architectural renderings, computer-aided drawings, GIS maps and layers, community datasets, and aerial photographs.
- The partner must also identify a staff person who will be its program coordinator, serving as main liaison between the city and SCP. The coordinator should be involved enough in each project to know the staff and faculty involved and to understand the project's scope and current status. The coordinator's time commitment will vary based upon the number of projects--data collected from Oregon's program in 2010-2011 showed that Salem's coordinator averaged 15-20 hours per week for about 15 months to coordinate 28 courses working on 16 projects. A smaller number of courses and projects would entail a smaller burden on a coordinator.

Application Components

Your SCP application should be emailed to SCP@wwu.edu and should include the following:

Organization Information. Provide the city's name and the name and contact information (e-mail, phone, mailing address, department, and staff role) of the primary contact person for your application. Please include a list of co-applicant organizations (if any) and briefly describe their roles in the partnership.

Project Summary List. Provide a list of your proposed projects. This summary should briefly describe each project in a paragraph, including the project's sustainability impacts and the designated staff POC for the project.

Example project summary: Plan and design environmentally friendly re-use and redevelopment of a public housing site in a way that integrates an adjacent affordable housing complex, a sustainable stormwater management system, infill development, and the community at large. Sustainability impact: economic development, active transportation, and water quality. Staff contact: Jane Doe, Economic Development Department.

Letters of Support. Include letters of support from the city mayor / manager, the city council, the council and mayor / manager of co-applicant organizations (if any), and other funding partners, where applicable. If you have a sustainability action plan, strategic plan, or other adopted document showing the partner's commitment to sustainability, you should include or reference this document in your application.

Appendix with Project Details. Provide details for each project in an appendix. We suggest including a map showing the project site (if applicable), a narrative description of the project's goals, sustainability issues addressed by the project, specific problems that students may be able to address, and suggested deliverables from the SCP courses. Also include information about the staff involved in the project, potential funding sources, and the role of partner organizations (if any).

Application Evaluation Criteria

SCP will evaluate applications based on the following criteria:

- *Top-Level Support:* City Mayor / Manager and elected officials indicate willingness to direct staff to provide resources, devote time, and participate in SCP projects.
- *Sustainability:* Projects include specific sustainability goals, such as (but not limited to) reducing greenhouse gas emissions, fostering active transportation, improving social equity, increasing housing density/mix, improving urban form, reducing energy use, or redeveloping existing structures or sites.
- *Financial Support:* The partner's cost for SCP will range from \$65,000 to \$85,000 to support 9 to 12 projects. While we do not ask for a formal commitment of funds at this time, it would be helpful to include a statement in your application indicating expected sources of funding.
- *Real Impact:* Projects directly relate to your goals and will have a measurable positive impact on the community. Describe how you will measure the success of SCP projects and monitor progress after the year is over.
- *Academic Calendar and Logistics:* Projects are compatible with the Western academic calendar of three 11-week terms. Some projects may be complex enough to involve multiple courses over two or three terms. For partners more than two hours' travel time from Bellingham, describe any special arrangements to address issues of collaboration and coordination.
- *Faculty Match:* Projects must be within the capability of SCP faculty and students. SCP will identify faculty who are able and willing to carry out projects based on curricular and research needs and interests. Coordinating with SCP as you develop your project list will help ensure a strong faculty match.
- *External Organization Support:* Projects that involve other organizations, such as transportation districts, school districts, nonprofit organizations, business or professional organizations, or research or educational institutions, should indicate how these partnerships would function.

Contact Information for Springfield, Salem, and Medford

The coordinators for Oregon's SCYP partnerships with Springfield, Salem and Medford have generously offered to answer questions about their experience with SCYP, which is the model for Western's new SCP program.

- City of Springfield: Courtney Griesel, Senior Management Analyst.
541-736-7132, cgriesel@springfield-or.gov
- City of Salem: Courtney Knox Busch, Strategic Initiatives Manager.
503-540-2426, cknox@cityofsalem.net
- City of Medford: Jim Huber, Planning Director.
541-774-2381, jim.huber@cityofmedford.org

Timeline: Application Process

February 16, 2016: Application packet available. SCP opens the application process that will lead to selection of a partner for the 2016 – 2017 academic year. Read the packet and develop initial questions/thoughts to bring to an information session.

March 2 and 3, 2016: SCP hosts information sessions to provide a general description of the program, field initial questions, and begin discussions of possible city projects. North session is on the Western campus in Bellingham at 10:00 a.m. on March 2. South session is in Everett at 1:30 p.m. on March 3. See our website for details of location/parking.

March 1 to April 29, 2016: SCP staff available by phone, by email, and in person to discuss potential projects with applicants. SCP office hours are 8:00 to 11:30, Monday through Friday. Applicants are strongly encouraged to interact with SCP during the development of an application. SCP staff are also available for presentations to stakeholders at the city (e.g., city council, potential co-applicant entities).

April 29, 2016: Applications due to SCP. An electronic version should be emailed to SCP@wwu.edu

Timeline: SCP '16-'17 Program

May 16, 2016: Partner chosen. SCP and the partner will coordinate media to announce the selection.

May-June 2016: SCP and the partner match proposed projects with academic courses and faculty. SCP and partner develop and sign master contract.

Summer 2016: SCP and partner develop scope of work documents (which become appendices to the master contract) for each project and course. SCP staff and faculty meet with partner staff and local professionals. City staff provide background information and documents for projects.

Fall 2016: SCP kick-off event. Fall term classes work on SCP projects.

Winter 2017: Winter term classes work on SCP projects. Fall term written reports delivered to the partner.

Spring 2017: Spring term classes work on SCP projects. Winter term written reports delivered to the partner.

May 2017: SCP 2016-17 wrap-up celebration, hand-off to the 2017-18 partner.

Summer 2017: Spring term written reports delivered to the partner

Additional Information

For additional information about SCP and this application process, please refer to SCP's web site, www.wwu.edu/scp

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ANACORTES, WASHINGTON, ESTABLISHING A BIENNIAL BUDGET PROCESS, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Washington State Legislature has provided that any city may, by ordinance, elect to have a biennial budget in lieu of the annual budget, which is otherwise provided for; and

WHEREAS, the provisions of Chapter 35A.34 RCW determine that an ordinance establishing the biennium budget must be adopted no later than June 30, 2016, in order to be effective January 1, 2017, and

WHEREAS, biennial budgeting will provide an opportunity to streamline government services through better long range and strategic financial planning, a longer perspective on program planning, and consolidation of the effort invested in the budget development and approval process, thereby improving services to the citizens of Anacortes;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, DOES ORDAIN AS FOLLOWS:

SECTION I. Pursuant to Chapter 35A.34 RCW, there is hereby established a biennium budget for the City of Anacortes, beginning with the biennium starting January 1, 2017. The 2017- 2018 Biennial Budget and all subsequent budgets shall be prepared, considered, and adopted under the provisions of this ordinance and Chapter 35A.34 RCW.

SECTION II. Pursuant to Chapter 35A.34 RCW the City Council shall provide for a mid biennial review, and any modification shall occur no sooner than eight (8) months after the start, but no later than the conclusion of the first year of the biennium. The Mayor shall prepare a proposed budget modification and shall provide for publication of notice of

hearings consistent with publication of notices for adoption of other City ordinances. Such proposal shall be submitted to the City Council and shall be a public record and be available to the public. A public hearing shall be advertised at least once and shall be held no later than the first regular Council meeting in December and may be considered from time to time. At such a hearing or thereafter, the Council may consider a proposed ordinance to carry out such modifications, which such ordinance shall be subject to other provisions of Chapter 35A.34 RCW.

SECTION III. Acts pursuant to this ordinance, but prior to its passage or effective date, are hereby ratified and confirmed.

SECTION IV. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

SECTION V. Section 4. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED AND APPROVED this ____ day of _____, 2016

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steven D. Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

This document is mostly rewriting and reorganization of existing rules for clarity and concision. In this draft, highlighted sections are substantive changes from the existing rules of procedure. Strikethrough indicates existing rules that are proposed to be deleted.

Resolution No. _____

**A Resolution Repealing Resolutions No. 1867 and 1923
Adopting New City Council Procedures**

Whereas RCW 35A.11.020 provides that "the legislative body of each code city shall have power to organize and regulate its internal affairs...and to define the functions, powers, and duties of its officers and employees";

Whereas RCW 35A.12.120 provides that "the council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order";

Whereas the City Council wishes to adopt new procedures to govern itself and increase the efficiency and effectiveness of its meetings;

Whereas the procedures adopted with Resolution No. 1867 on July 1, 2013, are insufficient for that purpose;

Now, therefore, be it resolved by the City Council of the City of Anacortes:

Section 1. Resolution No. 1867 and 1923 are repealed.

Section 2. The procedures attached as Attachment A are adopted.

PASSED by the City Council this ____ day of _____, 2016.

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steve Hoglund, City Clerk/Treasurer

Attachment A—City Council Procedures

Abbreviated Table of Contents

1	General Provisions	5
2	Officers	5
3	Council Meetings—Types	6
4	Meetings—Attendance	8
5	Meetings—Agenda	8
6	Meetings—Standard Business	9
7	Meetings—Voting and Types of Action	10
8	Meetings—Public Comment	11
9	Council Meetings—Records	13
10	Council Committees	13
11	Council Representatives	14
12	Suspension and Amendment of these Procedures	15
13	Document Forms	Error! Bookmark not defined.

Detailed Table of Contents

1	General Provisions	5
1.1	Authority	5
1.2	Purpose	Error! Bookmark not defined.
1.3	Definitions	5
1.4	Savings	5
2	Officers	5
2.1	Mayor	5
2.2	Mayor Pro Tem.	6
2.3	Clerk/Treasurer.	6
3	Council Meetings—Types	6
3.1	Regular Meetings	6
3.2	Special Meetings	6
3.4	Adjournment	7
3.5	Continuances.	7
3.6	Executive Sessions.	7
3.7	Retreats	7

4	Council Meetings—Attendance	8
4.1	Quorum	8
4.2	Attendance Required	8
4.3	Participation in Absentia	8
5	Council Meetings—Agenda	8
5.1	Preparation	8
5.2	Form and Standard Order of Business	9
5.3	Addition of items to the agenda	9
5.4	Study Sessions	9
6	Council Meetings—Standard Business	9
6.1	Call to Order	9
6.2	Announcements and Committee Reports	10
6.3	Public Comment	10
6.4	Consent Agenda	10
7	Council Meetings—Voting and Types of Action	10
7.1	Voting	10
7.2	Resolutions	11
7.3	Ordinances	11
8	Council Meetings—Public Comment	11
9	Council Meetings—Records	13
9.1	Recording	13
9.2	Minutes	13
10	Council Committees	13
10.1	Purpose	13
10.2	Standing Committees	13
10.3	Ad Hoc Committees	14
10.4	Committee Meetings	14
10.5	Committee Reports	14
11	Council Representatives	14
12	Suspension and Amendment of these Procedures	15
12.1	Suspension of the Rules	15
12.2	Amendment of the Rules	15

1 General Provisions

1.1 Authority

- (a) RCW 35A.11.020 provides that "the legislative body of each code city shall have power to organize and regulate its internal affairs...and to define the functions, powers, and duties of its officers and employees."
- (b) RCW 35A.12.120 provides that "the council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order."

1.2 Definitions

- (a) "Chair" means the presiding officer of a meeting; for council meetings, usually the Mayor.
- (b) "Clerk/Treasurer" means the City Clerk/Treasurer or designee.
- (c) "Final action" has the same meaning as in RCW 42.30.020: a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.

1.3 Savings. These rules are meant to provide assistance to the Council and Mayor for orderly, cordial, and constructive proceedings. The failure to adhere to any of these rules shall not be cause to nullify, invalidate, void or render unenforceable any action taken or any non-action by the Council or any action by the City in reliance thereon. Without affecting rights otherwise provided by law, no person has any cause of action to challenge any ordinance, resolution, motion, decision, or any act whatsoever taken by the Council or the City based on any action or nonaction by the Council in violation of, or in alleged violation of, these rules.

2 Officers

2.1 Mayor

- (a) Per RCW 35A.12.100, the Mayor "shall preside over all meetings of the city council when present."
- (b) The Mayor is an independently elected official of the City of Anacortes with duties and powers established by statute and city code. These procedures do not affect the Mayor's duties and powers as established by statute or city code; instead, they govern the role of the Mayor in City Council meetings as presiding officer.
- (c) The Mayor does not have a vote on matters before the City Council except in the case of a tie vote as permitted by RCW 35A.12.100 with respect to matters other than the passage of any ordinance, grant or revocation of franchise or license, or any resolution for the payment of money.
- (d) The Mayor may participate in discussion of all issues that come before the Council.

2.2 Mayor Pro Tem.

- (a) Election. The City Council must elect a Mayor Pro Tem from among the Councilmembers at the first Council meeting in January after each general municipal election, and whenever a vacancy occurs.
- (b) Duties and Powers.
 - (1) In case of the absence or temporary disability of the Mayor, the Mayor Pro Tem may perform the duties of the Mayor.
 - (2) In the event of a vacancy in the office of Mayor pursuant to RCW 35A.12.050 or RCW 42.12.010, the Mayor Pro Tem shall perform the duties of mayor and preside over the Council during the interim period starting when the vacancy commences and ending upon the appointment to fill the vacancy pursuant to RCW Chapter 42.12.
 - (3) When acting for the Mayor, the Mayor Pro Tem has the power to:
 - (i) call special meetings;
 - (ii) administer oaths and affirmations;
 - (iii) take affidavits and certify them;
 - (iv) sign all conveyances made by the City and all instruments that require the seal of the City. See RCW 35A.12.100, Duties and Authority of the Mayor.
- (c) Right to vote. The appointment of a councilmember as Mayor Pro Tem does not in any way abridge that councilmember's right to vote upon all questions coming before the Council.

2.3 Clerk/Treasurer.

- (a) Duties. The City Clerk/Treasurer must:
 - (1) Prepare the council meeting agenda.
 - (2) Maintain and publish the list of council committees and their meeting schedules.

3 Council Meetings—Types

3.1 Regular Meetings.

- (a) Regular meetings of the City Council are held on the first, second, third, and fourth Monday of each month at 6:00 p.m., except that when any of these days falls on a holiday, the City Council meets on the next business day.
- (b) The City Council may **cancel**, postpone, or advance the date of any regular Council meeting, except per RCW 35A.12.110 the City Council may not hold fewer than one regular business meeting in each month.
- (c) Regular meetings are held in in the Council Chambers at City Hall.

3.2 Special Meetings.

- (a) A special meeting is any meeting of the City Council other than a regular meeting.

Deleted: <#>In the event there are no agenda items to be considered at a scheduled meeting, such meeting may be canceled by notification by the Mayor to members of the City Council, the public, and other affected parties.¶

- (b) Per RCW 35A.12.110, a special meeting may be called at any time by the Mayor or by any three council members.
- (c) Notice of special meetings must be provided in accordance with RCW 42.30.080.
- (d) Per RCW 42.30.080(3), final action at special meetings may only be taken on the items on the agenda.

3.4 Adjournment. Any regular, adjourned regular, special, or adjourned special meeting may be adjourned in the manner set forth in RCW 42.30.090.

3.5 Continuances. Any meeting or hearing being held, noticed, or ordered to be held by the City Council may be continued to a specified time and place in the manner set forth in RCW 42.30.100.

3.6 Executive Sessions.

- (a) The City Council may hold an executive session without the public as allowed by RCW 42.30.110.
- (b) When the Council adjourns to an executive session, the Mayor must:
 - (1) announce the general topic and the specific RCW authorizing the executive session;
 - (2) specify whether or not the City Council will reconvene afterward and the expected time the City Council will reconvene;
 - (3) announce that the Council will not take any final action in executive session.
- (c) Consistent with RCW 42.30.910, the authorized purposes for executive sessions are to be strictly construed.
- (d) Attendance at executive sessions is limited to councilmembers, the Mayor, and those staff necessary to discuss the subject of the executive session.
- (e) No Councilmember, employee of the City, or any other person present during an executive session may disclose the content or substance of any discussion or action that took place during the executive session, unless authorized by the City Council to make such disclosure.
- (f) Any discussions in an executive session with its City Attorney or other legal counsel are subject to the attorney-client privilege.
- (g) The Council may not take any votes or any "final action" as defined by RCW 42.30.020(3) at any executive session.

3.7 Retreats

- (a) The Council may meet in an informal conversation setting for a variety of purposes related to City business. Such meetings constitute special meetings under RCW 42.30.
- (b) Council retreats should be scheduled on Saturdays.

4 Council Meetings—Attendance

4.1 Quorum.

- (a) **Defined.** Per RCW 35A.12.120, a majority of all the members of the City Council constitutes a quorum.
- (b) No business may be conducted without a quorum of councilmembers present or participating in absentia.
- (c) If a quorum is not present at the beginning of a meeting, or if the absence of a quorum arises during a meeting, the presiding officer must adjourn the meeting.

4.2 Attendance Required.

- (a) All Councilmembers must attend all regular meetings of the City Council. Any Councilmember who cannot attend a meeting should notify the Mayor of the reason he or she cannot attend. The Mayor must advise the Council of the reason and entertain a motion to excuse the absence, if any.
- (b) At any regular meeting where a Councilmember is absent, any other Councilmember may move to excuse the absent member. A motion to excuse requires a second and majority vote for passage.
- (c) Per RCW 35A.12.060, a Councilmember is automatically removed from office after failure to attend three consecutive regular meetings without being excused.
- (d) A Councilmember participating in absentia is not considered absent for the purpose of RCW 35A.12.120 or RCW Chapter 42.30.

4.3 Participation in Absentia.

- (a) **Defined.** Participation in absentia means participation in a council meeting without being physically present.
- (b) A Councilmember wishing to participate in absentia must request accommodation to attend via telephone or other electronic communications by contacting the Mayor no later than 24 hours prior to the meeting, unless the meeting is a special meeting where the Councilmember must request participation in absentia as soon as reasonably possible.
- (c) The Councilmember participating in absentia must be able to hear the entire proceedings including all participants, and all participants at the meeting must be able hear the Councilmember(s) appearing by telephone or other electronic means.
- (d) No Councilmember may participate in absentia more than twice in any calendar year.
- (e) The recording secretary must note in the meeting minutes the participation of an absent Councilmember.

5 Council Meetings—Agenda

5.1 Preparation.

- (a) The City Clerk/Treasurer is responsible for preparation of the City Council's meeting agenda.

- (b) The City Clerk/Treasurer should consult with the Mayor Pro-Tem on the sequence of, time limits for, and scheduling of discretionary agenda items.
- (c) The City Clerk/Treasurer must distribute the agenda to Councilmembers and publish it to the City website for regular meetings at least five days prior the meeting.

5.2 Form and Standard Order of Business. Unless modified by the Chair for a single meeting, the agenda must list business in the following order:

- (a) Call to Order / Pledge of Allegiance;
- (b) Announcements and Committee Reports (including a list of Council Committees that met since the prior meeting);
- (c) Public Comment;
- (d) Consent Agenda;
- (e) any public hearings;
- (f) any high-priority business that must be conducted at that meeting;
- (g) any other business.

5.3 Addition of items to the agenda

- (a) A City Department Head may request addition of an item to a Council meeting agenda. An agenda item coversheet is required for all such agenda items.
- (b) Any two Councilmembers, by submitting a written request to the Clerk/Treasurer, may add an item to a Council meeting agenda for a specific date at least 14 days after the request. The Mayor may decline to put a requested item on an agenda if it is inappropriate, untimely, or unrelated to the business of the City. However, if three Councilmembers support the agenda request, the item must be included on the agenda.
- (c) A member of the public may suggest or request, in writing, an item for a future Council meeting agenda. The Mayor or City Council has complete discretion to decide whether to add such an item to a Council meeting agenda, and may recommend the item be presented instead to a Council Committee.

5.4 Study Sessions

- (a) The second and fourth regular meeting of each month are designated as "study sessions," which describes the types of items that may be scheduled for the meeting, not the type of meeting.
- (b) Items requiring final action, other than those qualifying for the consent agenda, should not be scheduled for these meetings.

6 Council Meetings—Standard Business

6.1 Call to Order.

- (a) The Clerk/Treasurer must note the absence of any councilmember.
- (b) Attendees stand and recite the pledge of allegiance.

6.2 Announcements and Committee Reports.

- (a) Councilmembers and the Mayor should make any announcements related to city business that are relevant to the Council or the public.
- (b) Each committee that has met since a prior council meeting should provide a report of the committee's business.

6.3 Public Comment. See Rule 8 Meetings—Public Comment.

6.4 Consent Agenda.

- (a) The Consent Agenda is a list of routine and non-controversial items not requiring discussion or independent action.
- (b) The Council must approve the items on the Consent Agenda as a group, but any Councilmember may remove any item from the Consent Agenda to be considered separately.
- (c) All items on the Consent Agenda require:
 - (1) a completed agenda item coversheet;
 - (2) the complete document for which approval is requested;
 - (3) approval as to content by the relevant department head;
 - (4) approval as to budget by the Clerk/Treasurer;
 - (5) approval as to form by the City Attorney.
- (d) Items eligible for consent agenda.
 - (1) Meeting minutes.
 - (2) Street fair applications.
 - (3) Resolutions to set the date of a public hearing.
 - (4) Final decisions on land use applications that received unanimous preliminary approval at a previous meeting.
 - (5) Grant agreements ≤ \$250,000.
 - (6) Public Works contracts that have been publicly bid ≤ \$250,000.
 - (7) Purchased or personal services contracts on standard city forms ≤ \$100,000.
 - (8) Any item the council has indicated may be placed on the Consent Agenda at a previous meeting.

7 Council Meetings—Motions, Voting, and Types of Action

7.1 Debate. Debate must follow the rules in Attachment B.

7.2 Voting.

- (a) All votes may be taken by voice vote except for final votes on the adoption of an ordinance or resolution, which must be by roll call.

- (b) Per RCW 35A.12.120, any vote must be by roll call vote if a council member requests it.
- (c) Per RCW 35A.12.120, the passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money requires the affirmative vote of at least a majority of the whole membership of the council.

7.3 Resolutions.

- (a) **Defined.** A resolution is a written form of a motion.
- (b) The City Council may use a resolution to formalize rules, recommendations, administrative policies, or expressions of opinion; to authorize contracts; and to take other actions that do not require an ordinance.
- (c) A resolution does not require approval of the Mayor. The Mayor's signature on a resolution indicates the Mayor's certification, as presiding officer, that the Council approved the resolution as written.

7.4 Ordinances

- (a) **Defined.** An ordinance is a law of the City. An ordinance is generally required for the following actions:
 - (1) imposing a tax;
 - (2) establishing fees or charges for city services;
 - (3) regulating the conduct of business;
 - (4) revising the Anacortes Municipal Code and other city regulations;
 - (5) adopting or revising the Comprehensive Plan;
 - (6) other items that State law or City policy requires to be enacted by means of an ordinance.
- (b) **Two-read rule.** An ordinance must be heard at two separate council meetings before it can be adopted.

8 Council Meetings—Public Comment

- (a) **Generally.**
 - (1) The chair should preserve order and decorum at all regular and special meetings of the City Council, in accordance with RCW 43.30.050.
 - (2) Meetings are intended to be of a neutral and businesslike atmosphere.
 - (3) These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising the right to free speech.
- (b) **Opportunities.**
 - (1) The agenda may indicate when opportunities for public comment are allowed or invited.
 - (2) The mayor or councilmembers may invite additional information, questions, or comments from the public, pertinent to the matters under discussion.

- (3) Public input for quasi-judicial proceedings and other actions covered by specific rules of procedure are governed by the applicable rules.
 - (4) Comments on certain matters may be restricted to the date and time they are considered under an agenda, such as those requiring a public hearing or subject to a public participation plan.
- (c) **Time limits.**
- (1) The chair may set uniform time limits or time allocations for testimony as necessary to manage the orderly progress of the meeting.
 - (2) As time allows, additional time may be allowed by the chair to an individual or group, after everyone else has spoken.
 - (3) Spokesperson for a group. In order to expedite matters and to avoid repetitious presentation, delay or interruption of the orderly business of the Council, whenever any group of persons wishes to address the Council on the same subject matter, the chair may request that a spokesperson be chosen by the group to address the Council. However, being a member of a group shall not preclude an individual from stating that they agree or disagree with the spokesperson, or from presenting additional comments not addressed by the spokesperson.
- (d) **Method of addressing Council.**
- (1) A person desiring to address the Council must first obtain the permission of the chair.
 - (2) A person addressing the Council must:
 - (i) speak into a microphone;
 - (ii) provide their name for the record;
 - (iii) **for public hearings** provide his or her address for the record;
 - (iv) confine their remarks to those relevant the issues being considered.
- (e) **Disruptions.**
- (1) The chair should maintain control over interruptions and disruptive behavior.
 - (2) No person may:
 - (i) engage in any indecorous, abusive or inappropriate language;
 - (ii) make personal attacks on any other person;
 - (iii) impugn the integrity, honesty, or motives of any person;
 - (iv) in any way make slanderous remarks;
 - (v) wave signs, cheer or applaud, or take disruptive actions.
 - (3) Any person whose comments have been ruled out of order by the chair must immediately cease and refrain from further improper comments. Anyone who persists in making "out of order" comments, interrupting others, or otherwise disrupting the meeting is subject to removal from the meeting.

- (4) In the event that any meeting is interrupted by a person or group of persons so as to render the orderly conduct of such meeting unfeasible, and order cannot be restored by the removal of individuals who are interrupting the meeting, the members of the Council may vote to order the meeting room cleared and continue in session or may adjourn the meeting and reconvene at another location selected by majority vote of the members.

9 Council Meetings—Records

9.1 Recording. City staff must make audio and video recordings of all City Council meetings, and maintain an archive of all such recordings on the City website for access by the public.

9.2 Minutes

- (a) City staff must prepare minutes of all Council meetings and provide to each Councilmember for approval at a subsequent meeting.
- (b) Approved meeting minutes must be published on the City website.

10 Council Committees

10.1 Purpose.

- (a) Council Committees are for the purpose of studying and considering policy issues, and bringing recommendations on issues forward to the full Council for consideration. Issues may be referred to a Committee by the Council for the Committee to review and make a recommendation back to the Council. Issues may also be brought to a Committee's attention by any Councilmember, by City staff, or by the public through a Councilmember or staff. Committees will also assist staff by reviewing issues in advance of their presentation to the full Council.
- (b) Council Committees do not represent, and may not speak for, the City Council.

10.2 Standing Committees.

- (a) The Mayor Pro-Tem must appoint three Councilmembers to each standing committees at the second regular meeting of each year that follows a general municipal election. The appointments must be confirmed by the City Council.
- (b) The following standing committees are established for the purposes described:
 - (1) **Finance:** to make recommendations on the municipal budget, capital facilities financing, and to approve transactions as authorized by municipal code.
 - (2) **Housing Affordability and Community Services:** to develop a draft strategic plan to improve housing affordability and make recommendations on budget and CDBG grant allocations for social services.
 - (3) **Personnel:** to make recommendations regarding positions and personnel policies.
 - (4) **Planning:** to make recommendations regarding land use, comprehensive planning, development regulations, and community and economic development.

- (5) **Parks and Recreation:** to make recommendations regarding park, recreation, and trail facilities, activities, and policies.
- (6) **Public Works:** to make recommendations regarding public works and city utilities.
- (7) **Public Safety:** to make recommendations regarding public safety, including the police and fire departments and emergency medical services.

10.3 Ad Hoc Committees. The Mayor Pro-Tem may appoint Ad Hoc Committees to consider and make reports or policy recommendations on specific topics. The appointments must be confirmed by the City Council.

10.4 Committee Meetings.

- (a) Council Committees may set their own meeting times, agendas, and work programs.
- (b) The regular Council Committee meeting schedule must be posted on the City website and included on Council agendas.
- (c) A Committee may call a special meeting or re-schedule a regular meeting at any time with 24-hour notice consistent with RCW 42.30.080.
- (d) The Committees may prioritize the various issues that are put before them, and determine which ones to work on.
- (e) If an issue is referred to a Committee by Council vote, with a request for the Committee to make a recommendation back to Council, that issue shall have a high priority.
- (f) Duty to avoid a quorum. No more than three Councilmembers may attend any Committee meeting. A Councilmember may attend a committee meeting in the absence of a regular member if asked to do so by the remaining regular Committee members to facilitate the work of the Committee.

10.5 Committee Reports.

- (a) Committees must make brief reports to Council from time to time regarding issues the Committee is working on and future items coming up.
- (b) Committees may request time at a full Council meeting for:
 - (1) discussion of an issue that the Committee is working on; or
 - (2) presentation of the Committee's formal recommendations to the Council with a request for Council action.
- (c) When the Committee members are not unanimous in their recommendation, a minority viewpoint may be presented.

10.6 Council Representatives

- (a) The Mayor Pro-Tem may appoint a Councilmember to be a Council representative or liaison to a community organization, a neighborhood group, a committee or group of another governmental entity, or in some way to coordinate between the Council or City and another group. The appointment must be confirmed by the City Council.

(b) Council representatives must regularly report to the City Council

11 Suspension and Amendment of these Procedures

11.1 Suspension of the Rules. Any provision of these rules not governed by other laws may be suspended until the next meeting by majority vote of those Councilmembers present.

11.2 Amendment of the Rules. These rules may be amended or new rules adopted by a vote of at least four Councilmembers, provided that the proposed amendments or new rules must have been introduced at a prior Council meeting.

Attachment B—Rules of Debate

1.1 Generally

- (a) Unless otherwise stated in this document, or unless in conflict with state law, the Mayor shall maintain order, control the manner of discussion among the Councilmembers, and implement the City Council's rules. If a question arises regarding the application of the rules, any two members can appeal to the Council for a decision.
- (b) The presiding officer shall determine all points of order subject to the right of any Councilmember to appeal to the Council. If any appeal is taken, the point of order shall be decided by vote of the Council.

1.2 Introduction of Business

- (a) The presiding officer shall state all questions coming before the Council, provide opportunity for discussion from the floor where required by ordinance or statutes, or these rules of procedure, and at other times at his or her discretion, and announce all decisions of the Council.
- (b) The Mayor shall introduce each item of business and refer it to the appropriate spokesperson for explanation to the entire Council.

1.3 Right to Speak.

- (a) Each Councilmember desiring to speak shall address the presiding officer, and the Mayor shall recognize members of the Council in the order that they request the floor.
- (b) Upon recognition, each Councilmember shall confine his or her comments to the issues being considered. At the discretion of the Council, an informal conversational format may be utilized for discussion of some issues.
- (c) Interruptions. A member of the Council, once recognized, shall not be interrupted when speaking unless it is to call him or her to order. The Mayor shall maintain control over interruptions.

1.4 Motion Procedures.

- (a) Any Councilmember may make a motion with respect to the item of business on the floor.
- (b) Motions shall be clear and concise and not include statements for the motion within the motion.
- (c) If a motion does not receive a second, it dies. After a motion and a second, the Mayor shall restate the motion.
- (d) Motions that do not need a second include: nominations, agenda order, point of order, and adjournment. After consideration of the Mayor's ability to break a tie vote, according to State law, a motion that receives a tie vote is deemed to have failed.
- (e) .
- (f) A motion to amend a motion, upon a second, may be discussed and must be decided before the principal motion is further considered.

Deleted: state the names of the Councilmembers making the motion and second

Deleted: A motion may be withdrawn by request of the maker of the motion upon the second of such request.

- (g) A motion to postpone to a certain time, including later in the same meeting, is debatable, is amendable, and may be reconsidered at the same meeting. The question being postponed must be considered at a later time at the same meeting or at a future regular or special Council meeting.
- (h) Where there is insufficient information available to the Council to decide an issue, a motion to postpone to a time when the issue is deemed ready for further consideration may be made. A motion for consideration at such an indefinite time shall state with specificity the conditions to be met or deemed not meetable before the Council is to again consider the issue. If such a motion is seconded, it is debatable, amendable, and may be reconsidered at the same meeting. The question so postponed will be considered when the conditions have been met or are deemed impossible to meet.

1.5 Discussion.

- (a) Discussion of an issue may occur before a motion on the issue has been made. After a motion has been made and seconded, the Councilmembers may discuss their opinions on the issue prior to the vote; the post-motion discussion shall focus on the issue within the context of the merits of the motion.
- (b) All Councilmembers must be afforded an opportunity to speak on the issue. Public comment shall not be allowed when a motion is pending except at the request of a Councilmember to the Mayor to clarify the details of the issue at hand, for limited inquiry made to staff or legal counsel, or to a person who previously provided formal or informal testimony concerning the issue at hand. The Mayor shall insure that any response is limited to the inquiry made.

1.6 Closing Discussion.

- (a) A motion calling for the question shall close discussion on the main motion and is not debatable. Such a motion must receive a second and fails without a two-thirds (2/3) vote of those Councilmembers present.
- (b) Discussion is re-opened if the motion fails.

1.7 Voting.

- (a) The Mayor or recording secretary shall repeat the motion prior to voting.
- (b) The recording secretary shall conduct roll call votes.
- (c) No Councilmember shall be allowed to pass when called upon and then vote later in the order.
- (d) Councilmembers may abstain from the entire vote only where disqualified by reason of conflict of interest or where approved by the Mayor due to the Councilmember's non-participation in earlier proceedings concerning the subject of the motion. Should any Councilmember nonetheless fail to vote when his/her name is called or otherwise abstain, his/her vote will be counted as an "aye" on the question.
- (e) To meet a "two thirds of Councilmembers present" requirement, the vote must be as follows:
 - (1) if seven (7) members are present, then five (5) must vote in the affirmative;
 - (2) if six or five (6 or 5) members are present, then four (4) must vote in the affirmative;

(3) if four (4) members are present, then three (3) must vote in the affirmative.

(f) At the conclusion of any vote, the Mayor shall inform the Council of the result of the vote. The recording secretary may confirm the result.

1.8 Informal Concurrence. When the Council concurs or agrees with an item that does not require a formal motion, the Mayor will summarize the agreement at the conclusion of the discussion. Unless objection is made by a Councilmember after such a summary, the summary stands. If objection is made, the matter should be decided by formal motion.

1.9 Reconsideration. When a question other than: (a) a bond resolution; (b) a quasijudicial decision; (c) an ordinance enacting or amending a comprehensive plan, a development regulation, or the Shoreline Master Program; or (d) in reliance on which City staff has already acted and has been decided by vote of the Council, any Councilmember who voted in the majority may move for reconsideration. A motion for reconsideration may occur no later than the next following regular business meeting of the Council. Any such motion must receive a second to be considered.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning March 21, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

REGULAR MEETING

March 21, 2016

Special Meeting: Meet at 5:00 PM on the south side of Oakes Avenue between Allen Court and Eagle View Court (48 North Preliminary Plat & PUD, PUD-2015-0003)

- Interlocal Agreement with Skagit County for Community Services at Senior Center
- Ordinance 2969: Martin Vacation
- Resolution 1950: Updating Unified Fee Schedule - Contractual Customer Water Rates
- Resolution 1951: Emergency Declaration - 36" Watermain Break at 10859 Drawbridge Ln
- Ordinance 2971: Adoption of Utility Lien Process (Discussion/Possible Action)
- Closed Record Hearing: 48 North Preliminary Plat & PUD, PUD-2015-0003 (Discussion/Possible Action)
- Storvik Park Cooperative Purchasing Agreement and Project Update (Discussion/Possible Action)
- Interlocal Agreement: Self-Contained Breathing Apparatus Grant (Action)
- Contract Award: 2016 Overlay Infrastructure Improvement Project (Action)
- 2016 Comprehensive Plan Update - Intro, Land Use, Housing (Discussion)

STUDY SESSION

March 28, 2016

- Northwest Clean Air Agency Presentation
- Open Streets 2016 Update
- 2016 Comprehensive Plan Update Discussion - Capital Facilities & Utilities

REGULAR MEETING

April 4, 2016

Special Meeting: 5:00 PM Site Visit at corner of 12th Street & "D" Avenue, 5 Lot Replat & PUD, PUD-2015-0002

- 2016 Comprehensive Plan Update Discussion - Transportation
- Closed Record Public Hearing: 5-Lot Replat, PUD, Code Modifications, ROW Vacation & Dedication, & SEPA Review, PUD-2015-0002

STUDY SESSION

April 11, 2016

- Medical Marijuana Stakeholder Meeting Agenda Discussion
- 2016 Comprehensive Plan Update Discussion - Economic Development

REGULAR MEETING

April 18, 2016

- CDBG - Review and Approve 2016/2017 Action Plan
- 2016 Comprehensive Plan Update Discussion - Parks & Recreation; Environment & Conservation

STUDY SESSION

April 25, 2016

- Possible Title 6 Updates Discussion

REGULAR MEETING

May 2, 2016

Special Meeting: 4:00 PM Site Visit: Meet on site on north side of Haddon Road east of Whistle Lake Road

- Closed-record public hearing, Haddon Road 13 Lot Preliminary Plat & PUD, PUD-2016-0001

STUDY SESSION

May 9, 2016

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Tourism Promotion Strategic Planning, Thursday, Mar 17, 2016, 4:30 PM, Anacortes Public Library (Meeting Room)
- Public Safety, Wednesday, Mar 23, 2016, 4:40 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Mar 23, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
- Planning, Monday, Mar 28, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Public Safety, Thursday, Mar 31, 2016, 4:40 PM, Main Floor Conference Room (Parks Office)
- Public Works, Monday, Apr 4, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Housing Affordability & Community Services, Thursday, Apr 7, 2016, 1:30 PM, Main Floor Conference Room (Parks Office)
- Planning, Monday, Apr 11, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
- Finance, Wednesday, Apr 13, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
