Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

January 4, 2016
6:00 p.m.

PRELIMINARY AGENDA

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Citizen Hearings**

4. **Mayor/Council Communication and Committee Reports**
   a. Oath of Office: Councilmembers Ryan Walters, Brad Adams and Eric Johnson
   b. Election of Mayor Pro Tem

5. **Consent Agenda (Action)**
   a. Minutes of December 21, 2015
   b. Approval of Claims in the amount of: $525,963.82

6. **Unfinished Business**

7. **New Business**
   a. * Public Hearing: Ordinance 2967 regarding City's Assumption of Rights, Powers, Functions and Obligations of Anacortes Transportation Benefit District No. 1

8. **Executive Session (20 Minutes) per RCW 42.30.110 (b, c)**
   a. Potential Real Estate Transaction

9. **Adjournment**

Per Resolution 1867, citizens wishing to comment on items not on the agenda may do so under the Citizen Hearings portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of December 21, 2015 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Brad Adams, Liz Lovelett, John Archibald and Matt Miller were present. Councilmember Erica Pickett was absent. The assembly joined in the Pledge of Allegiance.

Citizen Hearings

No one present wished to address the Council.

Mayor/Council Communication and Committee Reports

Confirmation of Darcy Swetnam as City Attorney: Mayor Gere requested Council confirmation of her appointment of Darcy Swetnam as City Attorney effective January 1, 2016. Mr. Walters moved, seconded by Mr. Johnson and a chorus of other councilmembers, to approve the confirmation. Vote: Ayes – Walters, Adams, Lovelett, Archibald, Miller and Johnson. Motion carried to general applause. Ms. Swetnam thanked Council for the opportunity to serve the city.

Mr. Adams reported from the Public Safety Committee which met earlier in the evening. He said that three concerned citizens attended the meeting to discuss potential code revisions regarding tethering of dogs. The committee also discussed recent successes of the Fire Department volunteer recruitment effort, the fire comprehensive plan, the School Resource Officer, and the Police Department's 2016 goals.

Ms. Lovelett reported from the Storvik Spray Park Committee which met the prior Wednesday. She advised that the engineer for the project was already under contract and that a designer would be selected early in 2016, that fundraising for the last $90K was ongoing, and that the project was targeted for completion in September 2016.

Mr. Walters reported from the Lodging Tax Advisory Committee which met the prior week to work on its strategic plan. He advised that a report on that plan would come back to Council in the near future.

Consent Agenda

Mr. Walters removed Item D, Revised Amendment No. 3 to Ambulance Service Interlocal Agreement with Skagit County, from the Consent Agenda.

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. Vote: Ayes – Adams, Lovelett, Archibald, Miller, Johnson and Walters. Motion carried.

a. Minutes of December 7, 2015 and December 14, 2015
b. Approval of Claims in the amount of: $1,185,258.82
c. Contract Award: Build Three VFDs for WWTP Effluent Pumps

The following vouchers/checks were approved for payment:

Voucher (check) numbers: 78548 through 78743, total $1,067,225.29

Payroll for December 18, 2015 in the total amount of $768,713.85
Check Numbers 41037 through 41054 in the total amount of $16,948.99
Direct Deposit Numbers from 61712 through 61920 in the total amount of $512,387.55
EFT Numbers from 1897 through 1902 in the total amount of $256,326.30

d. Revised Amendment No. 3 to Ambulance Service Interlocal Agreement with Skagit County

Mr. Walters disclosed that as a fixed salary employee of Skagit County, one of the contracting parties, under RCW 42.23.040 he had a remote interest in the agreement and for the city to enter into the agreement his vote could not be counted. Mr. Johnson moved, seconded by Mr. Adams, to approve revised Amendment No. 3 to the Ambulance Service Interlocal Agreement with Skagit County. Vote: Ayes – Lovelett, Archibald, Miller, Johnson and Adams. Abstain: Walters. Motion carried.

NEW BUSINESS

Closed Record Public Hearing: James Stevens Conditional Use Permit, CUP-2015-0005
Mr. Archibald disclosed that he had assisted Mr. Stevens with this application so he would recuse himself from participation in the hearing and the vote on the agenda item. Mr. Archibald left the Chambers.

Mr. Johnson disclosed that he was acquainted with Mr. Stevens but that they had never discussed the subject application.

Associate Planner Kevin Cricchio opened a closed record public hearing for Conditional Use Permit CUP-2015-0005 requested by James Stevens to permit a doctor's office within an existing medical marijuana collective business located at 7656 SR 20 (Sharpe's Corner) in the LM1 zone. Mr. Cricchio explained the surrounding land uses and zoning, summarized relevant code sections, listed the noticing performed for the project, and reported that following the open record public hearing on the application before the Planning Commission on December 9, 2015 the Commission had voted to recommend approval of the CUP. Mr. Cricchio added that staff recommended approval and no appeals of the Planning Commission recommendation had been received. Mr. Cricchio and Planning Director Don Measamer responded to councilmember questions regarding permitted and conditional uses in the LM1 zone.

Mr. Miller moved, seconded by Mr. Johnson, to approve Conditional Use Permit CUP-2015-0005. Vote: Ayes – Miller, Johnson, Walters, Adams and Lovelett. Motion carried.

Mr. Archibald rejoined the proceedings.

Resolution 1939: Naming Official City Newspaper
Finance Director Steve Hoglund presented Resolution 1939 which would designate the *Anacortes American* as the city's official newspaper. He reviewed the RCW requiring cities to identify an official paper by resolution and recommended doing so for an indefinite period rather than a defined one- or two-year period as Anacortes had done in the past.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Ms. Lovelett moved, seconded by Mr. Johnson, to adopt **Resolution 1939** naming the *Anacortes American* as the city's official newspaper. Vote: Ayes – Johnson, Walters, Adams, Lovelett, Archibald and Miller. Motion carried.

Ordinance 2966: 2015 Budget Amendment
Mr. Hoglund presented Ordinance 2966 to amend the 2015 budget through year end. He advised that the ordinance distributed to Council earlier in the evening included additional items from the draft originally published in the Council packet. Mr. Hoglund then reviewed the line items enumerated in the ordinance and responded to councilmember questions regarding same. He confirmed that the amendment would involve only an additional $40K of General Fund cash reserves and that no further 2015 amendments were anticipated.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Mr. Johnson moved, seconded by Mr. Archibald, to adopt **Ordinance 2966** amending the 2015 budget. Vote: Ayes – Walters, Adams, Lovelett Archibald, Miller and Johnson. Motion carried.

Contract Award: Asset Management Program – Cartegraph

Public Works Director Fred Buckenmeyer requested Council authorization to enter into a 3-year contract with Cartegraph for asset management software and implementation services. He shared a slide show demonstrating the many features of the GIS-based system and its benefits for both public and staff. Mr. Buckenmeyer advised that Public Works department staff had participated in an extensive evaluation of three different systems, selected Cartegraph as the clear preference, and had negotiated a three-year contract at current pricing if the contract were to be signed by year end. He added that purchase and implementation of the software would occur in 2016. Mr. Buckenmeyer recommended approval of the contract.

Mayor Gere invited members of the public to comment on this agenda item.

Wilhelmus Houppermans, 3412 K Avenue, wondered about security features of the software and user access. Mr. Buckenmeyer assured that all access would be password protected according to tiered permission levels.

Ms. Lovelett moved, seconded by Mr. Johnson, to award the contract to Cartegraph for an asset management program in the amount of $85,247.10. Mr. Adams noted that the 3-year contract amount included the approximately $20K annual subscription fee as well as a one-time $30,600 implementation fee. Vote: Ayes – Adams, Lovelett Archibald, Miller, Johnson and Walters. Motion carried.

Interlocal Agreement with Fire District #13 for Ambulance Billing

Fire Chief Richard Curtis presented an interlocal agreement with Skagit County Fire District 13 to provide pre-billing quality management services for Basic Life Support (BLS) ambulance transports performed by the District. Chief Curtis explained Skagit County's ongoing effort to establish BLS transport services with providers including Sedro-Woolley, Burlington, Mount Vernon and neighboring Fire District 13 and the city's role in assisting the District with that transition. Mr. Walters confirmed that the City Attorney had reviewed the Business Associate Agreement included as part of the interlocal.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Mr. Johnson moved, seconded by Mr. Adams, to authorize the mayor to execute the interlocal agreement with Fire District 13 for quality control of billing services. Vote: Ayes – Lovelett Archibald, Miller, Johnson, Walters and Adams. Motion carried.

Resolution 1938: Authorizing Execution of Tourism Promotion Fund Contracts

Planning, Community and Economic Development Director Don Measamer presented Resolution 1938 authorizing eighteen Tourism Promotion Fund contracts for 2016. He reported that at its October 15, 2015 meeting the Lodging Tax Advisory Committee (LTAC) reviewed 28 applications for funding and at its subsequent November 5, 2015 meeting recommended funding 18 of those applications. Mr. Measamer highlighted some of the larger projects. He explained that the LTAC recommended a larger amount than requested by the Chamber of Commerce Visitor Information Center to ensure that the Center represents Fidalgo Island businesses regardless of whether or not they are Chamber members. Mr. Measamer said the total recommended by the committee was $310,920 and that projected lodging tax revenues for 2016 were approximately $370K, leaving some funds available for additional projects including possibly capital projects during the course of the year. Several councilmembers commented favorably on the more active role of the LTAC over the past several years. In response to a question from Mr. Miller, LTAC member Mr. Walters said that the committee's recommendations were generally arrived at by unanimous consent and that applicants for whom funding was not recommended had generally agreed with the committee's rationale.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Mr. Walters asked staff to correct several of the recommended contracts before circulating them for signature to ensure that each contract referenced the correct approving department and that the Anacortes Baseball Club contract addressed ownership of the bleachers funded by the Tourism Promotion Funds as well as the club's ongoing obligation to use those assets for tourism promotion.

Mr. Walters moved, seconded by Mr. Johnson, to approve **Resolution 1938** authorizing execution of Tourism Promotion Fund contracts. Vote: Ayes – Archibald, Miller, Johnson, Walters, Adams and Lovelett. Motion carried.

In closing, Mayor Gere thanked and commended Council, the public and staff for another successful year of serving Anacortes and wished the citizens happy holidays.

There being no further business, at approximately 7:26 p.m. the Anacortes City Council meeting of December 21, 2015 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the January 4, 2016 City Council meeting:

Download this file in OpenDocument spreadsheet format.

Invoice Doc #	Transaction Date	Approval Queue	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
198553	12/2/2015	medic	Order	09791	ZOLL MEDICAL CORPORATION	PED. OXIMETER SENSORS & OTHER MED SUPPLIES	$1,623.20
198960	12/15/2015	legal	December	07723	SKAGIT LAW GROUP PLLC	PRESECUTING ATTORNEY SERVICES -	$5,834.95
188357	1/1/2015	dshop	order	09522	U.S. MOWER	BOOM FLAIL MOWER 180TC22HD, ON HGAC	$74,602.43
189989	1/29/2015	parks	Q19200	07154	PARTAC PEAT CORP	Premium fence guards	$979.21
190304	2/10/2015	legal	6096173622	03041	THOMSON REUTERS - WEST	WA Court State Rules	$315.19
191083	3/10/2015	medic	02/03/2015	02342	SAFEWAY INC	Water and Rehab supplies for Engines	$44.53
191068	3/10/2015	pwfac	546026	05284	GUARDIAN SECURITY SYSTEMS INC	Alarm Monitoring 1/1/15 -3/31/15 for	$165.00
191386	3/20/2015	plan	Reimburse	06090	STEWART, JOANN	Training B'Ham lunch x 2	$28.00
191572	3/30/2015	pwfac	03-28-2015	04405	PENGUIN COFFEE	Coffee for Branding workshop GUEP	$30.38
191574	3/30/2015	pwfac	A54538CE-6C	02896	VISA	Lunch for Branding Workshop GUEP	$95.48
191686	3/31/2015	medic	Order	08165	NORTHWEST EMBROIDERY	200 Department Patches	$352.63
191847	4/6/2015	medic	Order	01784	MOORE MEDICAL LLC	Stretcher cot straps	$115.40
192862	4/30/2015	pwfac	S3403369.001	03896	BUILDERS' HARDWARE & SUPPLY	REPLACEMENT KEYS	$34.72
192992	5/12/2015	dwwtp	Order	00932	FERGUSON ENTERPRISES, INC	Hayward Valve Actuator Mounting Kit	$175.33
193293	5/22/2015	pwfac	ORDER	00088	ALL PHASE ELECTRIC SUPPLY CO.	REPLACEMENT LAMPS FOR CITY HALL	$217.33
193573	6/4/2015	medic	Order	09532	CANARYSENSE.COM	Calibration gas for Monitors	$225.03
194242	6/29/2015	dshop	S8033	09522	U.S. MOWER	blades, bolts, nut plains, tension pins	$650.89
194263	6/29/2015	dshop	order	04442	DEERE & COMPANY	390 Flail Mower for #704A - through	$5,369.44
194646	7/13/2015	dwwtp	16097862	05523	PACIFIC POWER BATTERIES	Batteries for the Plant	$181.46
194990	7/24/2015	infosys	Quote Q57382	09122	FEENEY WIRELESS	REPAIR TECHNICIAN FOR CASE 14822	$125.00
195151	7/28/2015	dwtp	order	00317	BECKWITH & KUFFEL	LABOR TO REBUILD SAND PUMPS BEARINGS	$2,278.50
199281	1/1/2016	finance	4042934	02841	U S BANK	AGENT SERVICE FEES 07/01/15-06/30/16	$425.00
199283	1/1/2016	finance	4042936	02841	U S BANK	AGENT FEES 07/01/15-06/30/16	$425.00
199284	1/1/2016	finance	4042939	02841	U S BANK	AGENT SERVICE FEES 07/01/15-06/30/16	$425.00
199287	1/1/2016	finance	4042940	02841	U S BANK	AGENT SERVICE FEES 07/01/15-06/30/16	$425.00
199289	1/1/2016	finance	4042948	02841	U S BANK	AGENT SERVICE FEES 07/01/15-06/30/16	$425.00
195223	8/3/2015	parks	3270504	00974	FISHERIES SUPPLY	Shock cord for sailing prgm	$7.16

Invoice Doc #	Transaction Date	Approval Queue	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
195295	8/5/2015	pw	Quote 101635	06496	TRAFFIC SAFETY SUPPLY CO INC	2 Mini Adj Graphic signs w/solar 116" x	$33,472.92
199373	12/30/2015	museum	A1039212	02405	SEBO'S DO-IT CENTER	VARNISH/STAIN FOR WT PRESTON	$9.75
199306	12/29/2015	parks	15-3974	06682	PACIFIC COAST MEMORIALS INC	REPOLISH CHIPPED GRANITE BASE	$130.20
199112	12/21/2015	hr	1 409 - A	05518	ETLICHER, VERNON	PARTIAL REIMBURSEMENT ($45 X 30 DAYS) LEOFF1 RETIREE	$1,350.00
199321	1/1/2016	publib	1126293	02964	WASHINGTON LIBRARY ASSOCIATION	WLA MEMBERSHIP	$90.00
199163	12/24/2015	parks	876573/1	00021	ACE HARDWARE	CLEANING SUPPLIES FOR THE DEPOT	$41.92
197765	11/3/2015	medic	Order	03100	WOOD'S LOGGING SUPPLY	STIHL CUFOFF SAW	$1,627.50
198155	11/17/2015	museum	A1045285	02405	SEBO'S DO-IT CENTER	S/G WHITE LATEX ENAMEL (PRESTON)	$9.57
199164	12/24/2015	parks	876857/1	00021	ACE HARDWARE	MOP HEAD FOR DEPOT USE	$7.80
198158	11/17/2015	museum	0667089-001	00306	BAYSHORE OFFICE PRODUCTS	SPECTRUM 92 BRT/20# CASE/5RM CARNEGIE	$21.58
198154	11/17/2015	museum	A1047495	02405	SEBO'S DO-IT CENTER	1.5" MASKING TAPE PRESTON	$17.93
199052	12/17/2015	parks	BBB011514	02178	PROSTOCK ATHLETIC SUPPLY	WRIST BANDS	$42.86
199066	12/18/2015	dshop	001-318794	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #219	$101.00
199146	12/23/2015	museum	546313	02090	PETTY CASH FUND	MUSEUM VOLUNTEER OF THE YEAR	$16.28
199051	12/17/2015	parks	20150042	04831	T-SHIRTS BY DESIGN	3 SHIRTS - BB	$26.04
199223	12/28/2015	parks	369267	02468	SKAGIT COUNTY SOLID WASTE FUND	DISPOSAL OF STORVIK PLAYGROUND	$59.84
198351	11/24/2015	dshop	102-7190666-6929848	08811	AMAZON.COM	FAN FOR FURNACE IN SHOP	$142.46
199044	12/17/2015	dwwtp	54363113	02154	150-PRAXAIR DISRIBUTION INC	CYLINDER RENTAL	$471.91
198774	12/10/2015	dwwtp	1422-S10	00369	BLYTHE PLUMBING & HEATING INC	PREVENTATIVE MAINTENANCE OCTOBER 2015	$805.07
199115	12/21/2015	hr	1740	05965	HILLTOP PHARMACY	LEOFF1 PHARMACY COPAYS	$75.20
199265	1/1/2016	mwtp	2580	02018	PACIFIC NW SECTION/AWWA	2016 DUES	$500.00
199105	12/21/2015	apd	INV026822	02917	WASH ASSN OF SHERIFFS	ACCREDITATION APPLICATION AND SERVICES	$160.00
198239	11/19/2015	dwwtp	4451728	09059	TWO RIVERS TERMINAL, LLC	CALCIUM NITRATE	$8,467.72
199230	12/28/2015	parks	44712	08325	VENTEK INTERNATIONAL	MONTHLY SERVER HOSTING - WA PARK	$45.00
199329	1/1/2016	publib	620339	05284	GUARDIAN SECURITY SYSTEMS INC	CONTRACTED SERVICE	$165.00
199258	1/1/2016	mwtp	620341	05284	GUARDIAN SECURITY SYSTEMS INC	WTP FIRE ALARM	$96.00

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199327	1/1/2016	publib	Dues	04757	ANACORTES ROTARY CLUB	ANACORTES ROTARY DUES	$160.00
198555	12/3/2015	dwwtp	0150512-IN	06422	NURNBERG SCIENTIFIC GROUP	FILTERS, MFC BROTH	$442.77
199263	1/1/2016	finance	9620	01908	NORTHWEST CLEAN AIR AGENCY	LOCAL ASSESSMENT - PER CAPITA FEE 2016	$5,666.50
198647	12/8/2015	pkrec	foodhandlerpermit	02466	SKAGIT COUNTY PUBLIC HEALTH &	FOOD HANDLERS PERMIT - BREAKFAST WITH	$50.00
198580	12/3/2015	museum	12/03/2015	00955	FIDALGO CLEANING	CARNEGIE CLEANING	$100.00
199104	12/21/2015	apd	2015H004	01709	MCNEILL POLYGRAPH &	PRE-EMPLOYMENT SCREENING; OFFICER POSITION	$175.00
199259	12/29/2015	dwtp	675658	01421	JCI JONES CHEMICALS INC	CAUSTIC SODA SOLUTION 25%	$3,489.58
199334	12/29/2015	infosys	1201530164	08590	NEWEGG BUSINESS INC	HDMI CABLE AND A/V CVT CABLE FOR DON	$32.52
199336	12/29/2015	infosys	1201530738	08590	NEWEGG BUSINESS INC	BRACKET FOR COMPUTER - DON MEASAMER	$69.99
199338	12/29/2015	infosys	1201531159	08590	NEWEGG BUSINESS INC	COMPUTER CABLE FOR DON MEASAMER	$18.13
199231	12/28/2015	parks	23816	08827	WHATCOM COUNTY A.S. FINANCE	DECEMBER WORK CREW - IVY PULL @ ROTARY	$850.00
199012	12/16/2015	dwwtp	I295144	02123	PLATT ELECTRIC SUPPLY INC	RELAY	$83.97
198575	12/4/2015	infosys	OrdBBY01-73547100123	06421	BEST BUY ADVANTAGE ACCOUNT	VIZIO 60" LED	$790.95
198576	12/4/2015	infosys	Order1202395723	08590	NEWEGG BUSINESS INC	ACCESSORIES FOR PLANNING 60" MONITOR	$330.30
198574	12/4/2015	dwwtp	Y249983	06913	KAMAN INDUSTRIAL TECHNOLOGIES	SHEAVE SET WITH BELTS	$1,003.27
198573	12/4/2015	dwwtp	Z150642	06913	KAMAN INDUSTRIAL TECHNOLOGIES	AUTOMATIC LUBRICATORS (SKF)	$840.88
199339	12/29/2015	infosys	1201532603	08590	NEWEGG BUSINESS INC	HDMI CABLES FOR DON MEASAMER	$131.56
199325	12/29/2015	infosys	1201532842	08590	NEWEGG BUSINESS INC	COMPUTER CABLE DON MEASAMER	$60.95
199331	12/29/2015	infosys	1201533490	08590	NEWEGG BUSINESS INC	PRINTER CABLE DON MEASAMER	$17.15
199218	12/28/2015	parks	220006779395	02192	PUGET SOUND ENERGY	ELECTRICITY - WA PARK RESIDENCE NOV/DEC	$150.07
199111	12/21/2015	apd	253-004-9336	07909	FRONTIER	DS1 LINES; 12/7/15 TO 1/6/16	$357.65
199048	12/17/2015	apd	253-009-1310	07909	FRONTIER	FRAME RELAY	$90.01
199047	12/17/2015	apd	253-011-6037	07909	FRONTIER	VOICE GRADE CIRCUITS	$46.17
199179	12/24/2015	finance	293-9063	07909	FRONTIER	293-9063 Fire Station 3	$67.67
198944	12/15/2015	dwwtp	9700581	01165	HACH COMPANY	DIGITAL EXTENSION CABLE	$413.27
198607	12/7/2015	hr	HR4505	02896	VISA	30-YEAR PRIDE IN SERV AWARDS, ROBINSON, HOFLAND, MULLEN, PITTIS	$600.00

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198591	12/7/2015	dwwtp	Order	06422	NURNBERG SCIENTIFIC GROUP	NITRIFICATION INHIBITOR FOR BOD	$255.92
198766	12/10/2015	parks	WWWcocoa	09946	CASH & CARRY	COCOA & MARSHMALLOWS FOR WINTER	$158.66
199042	12/16/2015	plan	200018631677	02192	PUGET SOUND ENERGY	1100 ST. RT. 20 ELECTRICITY	$24.18
199109	12/21/2015	plan	3468	01269	HOW IT WORKS INC	COMP PLAN HEARING NOTICE/BROCHURE	$1,868.37
198670	12/8/2015	legal	Webinar	01816	MUNICIPAL RESEARCH &	LAND USE CASE LAW UPDATE (WINTER 2015)	$35.00
199106	12/21/2015	apd	004545415	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOTS; OFC DOTZAUER	$194.11
199162	12/24/2015	finance	1391037	02519	SKAGIT PUBLISHING	AA-1391037 ORD 2963 ADOPT BUDGET 2016	$63.68
199171	12/24/2015	finance	0490698	04412	COMCAST	INTERNET CONNECTION - 904 6TH ST	$163.95
199122	12/21/2015	hr	1154635597	08896	WILSON DDS, NICHOLAS J	DENTAL SERVICES, DAVID MEAD, LEOFF1 RETIREE	$654.00
198778	12/10/2015	museum	1210224	01253	HOLLINGER METAL EDGE INC	CURITORIAL SUPPLIES	$159.90
199143	12/22/2015	finance	1988354378	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	$47.11
198780	12/10/2015	museum	2400668	01050	GAYLORD BROTHERS INC	CURATORIAL SUPPLIES	$107.65
199175	12/24/2015	finance	8498 30 030 0111230	04412	COMCAST	PHONE SVC - WTP	$187.04
199172	12/24/2015	finance	0464628	04412	COMCAST	Wa Park Internet Svc	$93.95
199099	12/19/2015	infosys	0668511-001	00306	BAYSHORE OFFICE PRODUCTS	DESK FLOOR MAT & LABELING TAPE - IT	$110.17
199097	12/18/2015	parks	10752	00148	ANACORTES CHAMBER OF COMMERCE	DECEMBER CHAMBER ARTWALK - CITY HALL	$40.00
199133	12/22/2015	museum	12/11/2015	02192	PUGET SOUND ENERGY	ELECTRICITY CARNIGIE, MHC AND WTP	$315.12
199131	12/22/2015	dshop	20969505	07351	PARTS MASTER	CAP SCREWS	$215.84
199087	12/18/2015	parks	300000000343	02192	PUGET SOUND ENERGY	ELECTRICITY-ALL PARKS/CEM/FC/CH/DEPOT	$3,741.89
199123	12/22/2015	dwwtp	300000003909	02192	PUGET SOUND ENERGY	ENERGY BILL FOR WWTP	$20,476.10
199126	12/22/2015	dshop	300000008114	02192	PUGET SOUND ENERGY	ELECTRICITY FOR METERS VAULTS & STREET LIGHTS	$539.12
199222	12/28/2015	parks	4434	02342	SAFEWAY INC	MARSHMALLOWS - WONDERLAND WALK	$21.00
198926	12/14/2015	dshop	4969-0	02896	VISA	HOTEL STAY / MIKE HENSON DURING	$318.66
198927	12/14/2015	dshop	4970-0	02896	VISA	HOTEL STAY - SABEN WILLIAMSON DURING	$318.66
199262	12/29/2015	dwtp	822866	02839	USA BLUE BOOK	AMMONIUM HYDROXIDE 25% SOLUTION	$86.75
199267	12/29/2015	dwtp	823220	02839	USA BLUE BOOK	FORCEPTS FILTER PALL SS WITH STRAIGHT	$78.22
199180	12/24/2015	finance	8402526167	00007	CINTAS CORP	FIRST AID SUPPLIES - VARIOUS DEPTS	$217.38
199201	12/28/2015	parks	A1057209	02405	SEBO'S DO-IT CENTER	LIGHT BULBS, FASTENERS - VOL. PARK	$13.42
199082	12/18/2015	parks	WAANA79586	00939	FASTENAL CO	HEX ADAPTER - TOOL	$28.09

Invoice Doc #	Transaction Date	Approval Queue	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
199178	12/24/2015	finance	293-6955	07909	FRONTIER	293-6955 Fire Dept Elevator Phone	$65.52
198917	12/14/2015	hr	55-2015	09977	IBARRA, PATRICK	MAYOR, COUNCIL RETREAT & STAFF WORKSHOP	$4,545.12
199271	12/29/2015	dwtp	1089555	02681	SURETY PEST CONTROL	PEST MAINTENANCE	$43.40
199340	12/29/2015	parks	130445-5	00355	BIRCH EQUIPMENT CO INC	LIGHT RENTAL - WINTER WONDERLAND WA PARK	$172.52
199342	12/29/2015	parks	130446-5	00355	BIRCH EQUIPMENT CO INC	LIGHT RENTAL WINTER WONDERLAND - WA PARK	$172.52
199341	12/29/2015	parks	130450-5	00355	BIRCH EQUIPMENT CO INC	LIGHT RENTAL WINTER WONDERLAND WA PARK	$172.52
199188	12/28/2015	finance	300000005235	02192	PUGET SOUND ENERGY	RESERVOIR & PUMP STATION ELECTRICITY	$3,613.75
199167	12/24/2015	finance	95997062	01351	RICOH USA, INC	COPIER RENTAL C32016179 APD	$134.20
199168	12/24/2015	finance	95997064	01351	RICOH USA, INC	COPIER RENTAL C32016995 APD	$177.19
199110	12/21/2015	apd	00059484	02928	WASHINGTON STATE PATROL	ACCESS USER FEE; CURRENT MONTH AND PREVIOUS TWO MONTHS	$534.00
199260	1/1/2016	finance	111-1673818	00289	BANK OF NEW YORK MELLON	ANAUTIBAB10 AGENT & ADMIN FEE - 2016	$350.00
199229	12/28/2015	parks	114-3582433	04834	UNITED SITE SERVICES	Portable toilet rental - WA Park Loop	$93.71
199130	12/22/2015	dshop	45464/2	06246	H B JAEGER CO LLC	REED TOOL O RINGS	$9.31
199198	12/28/2015	parks	5037769MB	01530	LAKESIDE INDUSTRIES	CEMETERY WALL GRAVEL	$261.17
199114	12/21/2015	hr	76745	02666	SUMMIT LAW GROUP	LEGAL SERVICES	$60.00
199169	12/24/2015	finance	96001573	01351	RICOH USA, INC	COPIER RENTAL C32029268 MUSEUM 12/9 -	$154.39
199203	12/28/2015	parks	A1058250	02405	SEBO'S DO-IT CENTER	SUPPLIES FOR NEW CEMETERY WALL	$67.52
199045	12/17/2015	dshop	B318347	02405	SEBO'S DO-IT CENTER	FAUCET REPAIR KIT	$5.31
199157	12/24/2015	dshop	Lafferty CDL Physica	01362	ISLAND FAMILY PHYSICIANS	CDL MEDICAL PHYSICAL FOR MIKE LAFFERTY	$200.00
199311	1/1/2016	publib	Registration	02565	SNO-ISLE REGIONAL LIBRARIES	2016 WA STATE PUBLIC LIBRARY DIRECTORS MTG	$174.00
199065	12/18/2015	dshop	001-321722	02109	PISTON SERVICE OF ANACORTES	PARTS FOR SHOP INVENTORY	$548.24
199144	12/23/2015	legal	00264411	07378	MUNICIPAL CODE CORPORATION	AMC HARD COPY SUPPLEMENTS THRU ORD.2962	$2,519.68
199152	12/24/2015	finance	0668783-001	00306	BAYSHORE OFFICE PRODUCTS	CHAIR	$325.49
199153	12/24/2015	finance	1391067	02519	SKAGIT PUBLISHING	AA-1391067 ORD 2964 AMEND MARI COLL GARDENS	$47.76
199160	12/24/2015	finance	1391102	02519	SKAGIT PUBLISHING	AA-1391102 ORD 2965 REV SEC 13 MC	$35.82
199185	12/27/2015	finance	1391721	02519	SKAGIT PUBLISHING	AA-1391721 NOTICE OF HEARING 2016 COMP	$246.76

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199190	12/28/2015	finance	1392191	02519	SKAGIT PUBLISHING	AA-1392191 NOTICE PUB HEARING	$127.36
199166	12/24/2015	finance	1392882	02519	SKAGIT PUBLISHING	AA-1392882 NOTICE OF CONT HEARING	$147.26
199161	12/24/2015	finance	1393131	02519	SKAGIT PUBLISHING	AA-1390814 NOTICE OF APP SEPA DNS	$187.06
199257	12/29/2015	dwtp	15-26782	00850	EDGE ANALYTICAL INC	FLUORIDE TESTING	$22.00
199215	12/28/2015	parks	37739	07863	HERRERA ENVIRONMENTAL	PROFESSIONAL SERVICES - HEART LAKE	$422.32
199170	12/24/2015	parks	5037728MB	01530	LAKESIDE INDUSTRIES	ROCK FOR WASHINGTON PARK	$257.15
199197	12/28/2015	parks	5037730MB	01530	LAKESIDE INDUSTRIES	CEMETERY WALL DUMP FEES	$229.80
199173	12/24/2015	dwtp	676650	01421	JCI JONES CHEMICALS INC	CHLORINE	$5,850.00
199238	12/29/2015	parks	91760000009	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE @ VOL. PARK NOV/DEC 15	$45.06
199205	12/28/2015	apd	9408656255	09706	SHRED-IT USA	OLD RECORDS DESTROYED	$35.00
199184	12/27/2015	finance	9408656397	09706	SHRED-IT USA	CONTAINER SHREDDING - CITY HALL	$47.10
199204	12/28/2015	parks	A1058544	02405	SEBO'S DO-IT CENTER	GLOVES	$27.10
199058	12/18/2015	dshop	C269276	02405	SEBO'S DO-IT CENTER	PART FOR #11947	$27.80
199010	12/16/2015	dwwtp	I365084	02123	PLATT ELECTRIC SUPPLY INC	ELECTRICAL CONNECTORS	$37.43
199256	12/29/2015	dwtp	S20155900	02677	SUPERIOR SYSTEMS INC	CUT 2 KEYS 3 1/4" LONG TO FIT BUSHING	$37.76
199059	12/18/2015	dshop	001-321768	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #417	$4.51
199061	12/18/2015	dshop	001-321785	02109	PISTON SERVICE OF ANACORTES	PART FOR #7921	$9.83
199062	12/18/2015	dshop	001-321799	02109	PISTON SERVICE OF ANACORTES	PARTS FOR #7923 & #7921	$52.14
199063	12/18/2015	dshop	001-321800	02109	PISTON SERVICE OF ANACORTES	PART FOR #7905	$88.48
199079	12/18/2015	dshop	001-321803	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #102	$28.69
199354	12/29/2015	mwtp	01776802	01616	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES FOR 36" METER PROJECT	$52.10
199053	12/17/2015	dwtp	11898	09617	FRONTLINE CLEANING SERVICES	WTP CARPETS, WINDOWS, FLOORS AND UPHOLSTERY	$2,798.64
199046	12/17/2015	apd	1988365301	06718	ARAMARK	NYLON MATS CLEANED	$12.90
199151	12/24/2015	finance	1988365310	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	$45.65
199050	12/17/2015	parks	212499	01023	FRONTIER BUILDING SUPPLY	STAKES	$19.46
199056	12/18/2015	parks	3200	01269	HOW IT WORKS INC	A TOWN MAGAZINE - WINTER 2015/2016	$11,742.96
199071	12/18/2015	dwwtp	879551/1	00021	ACE HARDWARE	RATCHET SETS AND COUPLINGS	$71.25
199206	12/28/2015	parks	A1059087	02405	SEBO'S DO-IT CENTER	LINK CHAIN - VOL. PARK	$7.77
199349	12/17/2015	pwfac	A1059136	02405	SEBO'S DO-IT CENTER	ITEMS FOR USE FOR REPAIRS @ CITY HALL	$40.85

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199093	12/18/2015	plan	LTAC Reimburse	06006	ANACORTES FARMERS MARKET	LTAC REIMBURSEMENT	$9,000.00
199049	12/17/2015	dshop	Reimbursement	04847	LUDEMANN, WILLIAM	REIMBURSEMENT FOR CDL PHYSICAL	$150.00
199078	12/18/2015	dshop	001-321910	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #603	$53.60
199080	12/18/2015	dshop	001-321950	02109	PISTON SERVICE OF ANACORTES	FILTER FOR VEH #708A & 711A	$10.61
199124	12/22/2015	dshop	001-321971	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #601	$17.98
199128	12/22/2015	dwwtp	0151104-IN	06422	NURNBERG SCIENTIFIC GROUP	ORP STANDARD	$43.51
199070	12/18/2015	dwwtp	0171465	00950	FIDALGO BAY COFFEE COMPANY	COFFEE FOR THE WWTP	$93.00
199216	12/28/2015	apd	038 200 0000 2	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS	$603.51
199274	12/29/2015	museum	12/18/15	00494	CASCADE NATURAL GAS CORP.	GAS - CARNEGIE	$369.48
199255	12/29/2015	dwtp	15-1592	04253	LIFE TEK INC	FIRST AID/CPR.BBP TRAINING FOR JORDAN	$48.40
199235	12/28/2015	publib	154 700 0000 9	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS 1220 10TH STREET	$765.23
199055	12/18/2015	pw	2015694	01046	GATEWAY CONTROLS	INSTALL CHAIN-DRIVE MECHANISMS @ WWTP GATE	$7,098.98
199303	12/18/2015	pwfac	21084	01263	HORIZON AUDIO & VIDEO	PODIUM MICROPHONE	$194.72
199212	12/28/2015	parks	26003738221	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE @ DEPOT NOV/DEC 2015	$297.71
199213	12/28/2015	parks	53800000001	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE 411 HILLCREST NOV/DEC 2015	$41.08
199214	12/28/2015	parks	63800000000	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE 411-B HILLCREST NOV/DEC 2015	$83.29
199077	12/18/2015	dshop	72244624	01337	INTERSTATE BATTERIES	BATTERY FOR VEH #003 & #025	$246.77
199072	12/18/2015	dwwtp	879606/1	00021	ACE HARDWARE	TRUCK INVENTORY - TOOLS, HAMMERS,	$586.68
199245	12/29/2015	dwwtp	98980000008	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS FOR WWTP	$11.59
199075	12/18/2015	parks	A1059256	02405	SEBO'S DO-IT CENTER	OUTLET BOX AND COVER	$6.27
199208	12/28/2015	parks	A1059425	02405	SEBO'S DO-IT CENTER	TROWEL, TARP - THOMPSON TRAIL	$34.70
199347	12/18/2015	pwfac	A1059430	02405	SEBO'S DO-IT CENTER	ITEMS FOR USE FOR REPAIRS @ CITY HALL	$85.23
199076	12/18/2015	dshop	E29242	02405	SEBO'S DO-IT CENTER	PARTS FOR #2922	$88.92
199202	12/28/2015	apd	K12644	01023	FRONTIER BUILDING SUPPLY	K9 SUPPLIES	$52.47
199094	12/18/2015	plan	LTAC Reimburse	07044	AN-O-CHORDS	LTAC REIMBURSEMENT	$1,265.08

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199090	12/18/2015	parks	michaels-fancy nancy	08990	MICHAELS	FANCY NANCY SUPPLIES	$17.40
199057	12/18/2015	pw	S205	00369	BLYTHE PLUMBING & HEATING INC	INSTALL HEATERS @ DEPOT CENTER	$6,642.37
199091	12/18/2015	parks	safeway-fancy/nancy	02342	SAFEWAY INC	SUPPLIES FOR FANCY NANCY PARTY	$95.52
199081	12/18/2015	parks	WAANA79534	00939	FASTENAL CO	ITEMS FOR DISC GOLF	$19.76
199100	12/19/2015	finance	order	08163	INDEPENDENT STATIONERS	CALENDARS FOR ENGR, FRED, MAYOR, DARCY,	$136.48
199137	12/22/2015	plan	1016	03931	AQUA-TERR SYSTEMS INC	CONTRACT 15-089-IDS-001	$5,750.00
199250	12/29/2015	legal	1121941	00999	FOSTER PEPPER PLLC	WTP LEGAL CONSULTING - MATTER NO. 96	$3,017.00
199234	12/28/2015	publib	11911	09617	FRONTLINE CLEANING SERVICES	CUSTODIAL SERVICE	$1,314.78
199192	12/28/2015	parks	12051	09617	FRONTLINE CLEANING SERVICES	CLEANING LOWER RESTROOMS @ WA PARK	$1,128.40
199304	12/21/2015	pwfac	12053	09617	FRONTLINE CLEANING SERVICES	FLOOR CLEANING @ FIDALGO CENTER	$1,622.08
199121	1/1/2016	medic	15378	09163	LEXIPOL LLC	2016 SUBSCRIPTION	$4,250.00
199125	12/22/2015	dwwtp	1988369540	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	$56.83
199116	1/1/2016	medic	2015-4634	05988	EMERGENCY REPORTING	2016 SUBSCRIPTION FOR 2 STATIONS	$3,333.12
199117	1/1/2016	medic	2802324	01835	NATIONAL FIRE PROTECTION ASSN.	2016 SUBSCRIPTION	$175.00
199233	12/28/2015	publib	4121 2521 2000 4604	02896	VISA	VISA CHARGES - NET NANNY LICENSE RENEWAL	$79.97
199288	12/21/2015	pwfac	4602	02338	TULIP VALLEY SUPPLY	SINGLE FOLD HAND TOWELS	$36.89
199103	1/1/2016	medic	50886	00681	CRAWFORD GARAGE DOORS	REPLACE DOOR ON GENERATOR ROOM FOR	$813.75
199118	1/1/2016	medic	620333	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING: 1/1/16 - 3/31/2016	$165.00
199086	12/18/2015	dwwtp	80517	01939	NORTHSTAR CHEMICAL	SODIUM BISULFITE 38% SOLUTION	$1,011.65
199209	12/28/2015	parks	A1060157	02405	SEBO'S DO-IT CENTER	SUPPLIES FOR SHIP TRAIL	$10.08
199138	12/22/2015	dshop	B318736	02405	SEBO'S DO-IT CENTER	PART FOR VEH #152	$12.98
199108	12/21/2015	plan	LTAC 2015 REIMBURSE	01725	MEEK, CARROLL L	LTAC 2015 HEDGEHOG SHOW	$375.00
199120	1/1/2016	medic	R2016-010	02916	WASHINGTON FIRE CHIEFS	2016 MEMBERSHIP	$1,000.00
199119	12/21/2015	hr	Reim.	03178	BARBER, LYNN	REIMBURSE TRAVEL EXPENSES, SIHRMA REGISTRATION	$20.00
199139	12/22/2015	dshop	001-322171	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #213	$20.52
199140	12/22/2015	dshop	001-322241	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #506	$6.06

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199156	12/24/2015	dshop	0094696	06543	PACIFIC TIRE	TIRE MOUNT & DISMOUNT, TRUCK VALVE STEM	$32.01
199264	12/29/2015	dwtp	1988372667	06718	ARAMARK	LAUNDRY SERVICE FOR WTP	$35.88
199278	12/29/2015	hr	2015-6476	04403	PUBLIC SAFETY TESTING INC	PUBLIC SAFETY TESTING FEES, OCT. 2015	$600.00
199211	12/28/2015	parks	26787	00171	ANACORTES BRASS WORKS LTD	BRASS PLAQUE FOR HIBLER NICHE	$179.03
199134	12/22/2015	dwwtp	300000003909	02192	PUGET SOUND ENERGY	ENERGY BILL FOR WWTP OCT/NOV	$16,356.80
199141	12/22/2015	dshop	41600169586	02909	LES SCHWAB TIRE CENTERS	FLAT REPAIR FOR VEH #139	$18.45
199332	12/22/2015	pwfac	B318879	02405	SEBO'S DO-IT CENTER	ITEMS FOR USE FOR REPAIRS @ CITY HALL	$10.41
199253	12/29/2015	dwwtp	B918888	02405	SEBO'S DO-IT CENTER	FASTENERS, WIRE AND CONNECTORS	$67.94
199193	12/28/2015	parks	12932	03168	LYNDEN PRECAST LLC	CREMATION LINERS	$325.50
199191	12/28/2015	finance	1395168	02519	SKAGIT PUBLISHING	AA-1395168 PUBLIC HEARING	$87.56
199186	12/27/2015	finance	1395736	02519	SKAGIT PUBLISHING	AA-1395736 INVITE TO BID WWTP PROJECT	$171.14
199328	12/23/2015	pwfac	15-1008	09370	GATEWAY INTERIORS	REPLACEMENT STAIR TREADS FOR CITY HALL	$208.32
199355	12/29/2015	mwtp	23073	00715	DAHL ELECTRIC INC	RELAY PARTS FOR TS GENERATOR PROBLEMS	$479.37
197950	11/9/2015	dwwtp	5762	08361	CONTEC SYSTEMS INDUSTRIAL CORP	HARDWARE AND LABOR FOR DATA ACQUISITION	$5,500.00
199158	12/24/2015	dshop	879991/1	00021	ACE HARDWARE	RODENT REPELLENT FOR GARBAGE TRUCK	$52.70
199165	12/24/2015	parks	880015/1	00021	ACE HARDWARE	SHARPENING OF CHAINSAW	$8.67
199210	12/28/2015	parks	A1060667	02405	SEBO'S DO-IT CENTER	LINK CHAIN - VOL. PARK	$5.83
199159	12/24/2015	dshop	A1060711	02405	SEBO'S DO-IT CENTER	MOUSE REPELLANT FOR GARBAGE TRUCK #511	$17.02
199345	12/23/2015	pwfac	B318956	02405	SEBO'S DO-IT CENTER	ITEMS FOR USE ON REPAIRS @ CITY HALL	$17.98
199252	12/29/2015	dwwtp	B318957	02405	SEBO'S DO-IT CENTER	ROCKER SWITCH & OUTDOOR COVER	$9.88
199182	12/27/2015	finance	0171646	00950	FIDALGO BAY COFFEE COMPANY	COFFEE FOR 3RD FLOOR BREAK ROOM	$93.00
199155	12/24/2015	dshop	0669106-001	00306	BAYSHORE OFFICE PRODUCTS	OFFICE SUPPLIES: TAPE, COPYHOLDER	$22.11
199147	12/23/2015	apd	1988376259	06718	ARAMARK	NYLON MATS CLEANED	$12.90
199372	12/30/2015	finance	06149719	07342	VERIZON BUSINESS	MONTHLY ACCESS CHARGES & LONG DIST	$171.55
199374	1/1/2016	finance	00005W5A83525	02817	UNITED PARCEL SERVICE	WORKING FREIGHT - APD	$150.00
199043	12/17/2015	dwwtp	0151361-IN	06422	NURNBERG SCIENTIFIC GROUP	BOD NUTRIENT BUFFER PILLOWS	$40.20

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199270	12/29/2015	plan	1511	08026	STOUGHTON, MARY	LTAC PUBLIC RESTROOM MAINTENANCE	$230.40
199272	12/29/2015	plan	1512	08026	STOUGHTON, MARY	LTAC PUBLIC RESTROOM CLEANING	$230.40
199247	12/29/2015	dwwtp	1988380468	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	$56.83
199207	12/28/2015	apd	5003126	00145	ANACORTES AMERICAN	ANACORTES AMERICAN YEARLY SUBSCRIPTION	$43.00
199335	12/28/2015	pwfac	A1061757	02405	SEBO'S DO-IT CENTER	REPAIR ITEMS FOR CITY HALL	$2.60
199254	12/29/2015	dwwtp	A4194969	02405	SEBO'S DO-IT CENTER	PIPE, CONDUIT BENDER AND COUPLINGS	$41.69
199219	12/28/2015	finance	EOY Petty Cash	02094	PETTY CASH FUND	PETTY CASH REIMBURSEMENT - CLOSING OUT	$96.50
199295	1/1/2016	plan	00855	00780	DEPARTMENT OF ECOLOGY	LIBBY - ENVIRONMENTAL NEGOTIATIONS	$495.00
199343	12/29/2015	pw	0100456-IN	02202	PUMPTECH INC	VAUGHAN PUMPS @ WTP INTAKE PUMP STATION	$89,944.61
199318	12/29/2015	medic	0171457	00950	FIDALGO BAY COFFEE COMPANY	10 LBS. COFFEE: 12/18	$93.00
199293	12/29/2015	medic	0171627	00950	FIDALGO BAY COFFEE COMPANY	10 LBS. COFFEE: 12/23	$94.10
199320	12/29/2015	medic	0188-466637	03816	CONSOLIDATED ELECTRICAL DIST	PLUG, PARTS FOR AMBULANCE PLUG IN	$12.31
199298	12/29/2015	finance	024	01511	KORTERUD, WAYNE D	Indigent services Contract	$150.00
199251	12/29/2015	legal	10057	02471	SKAGIT COUNTY COMMUNITY ACTION	2ND HALF CONTRACT PAYMENT FOR 2015	$2,500.00
199313	12/29/2015	medic	1086847	02681	SURETY PEST CONTROL	STA 2: DECEMBER SERVICE	$43.40
199315	12/29/2015	medic	11/30/2015	01364	ISLAND HOSPITAL	OCTOBER AMBULANCE SUPPLIES, LINEN	$4,918.28
199317	1/1/2016	publib	1127566	02964	WASHINGTON LIBRARY ASSOCIATION	WLA MEMBERSHIP	$60.00
199312	12/29/2015	medic	12-2015	09816	FIRE SERVICE ENTERPRISE LLC	DECEMBER VOLUNTEER COORDINATION	$5,330.00
199305	12/29/2015	museum	12/28/2015	09985	MITCHELL, BILL	MURAL PURCHASE - MAYOR RICE MURAL	$1,627.50
199307	12/29/2015	museum	12/28/2015	09985	MITCHELL, BILL	MURAL PURCHASE - DALMATION DOG	$1,085.00
199314	12/29/2015	museum	12/28/2015	09985	MITCHELL, BILL	MURAL PURCHASE - CHINESE DRAGON	$1,085.00
199276	12/29/2015	museum	12/28/2015	09985	MITCHELL, BILL	MURAL PURCHASE - JUDGE ANDERSON MURAL	$1,627.50
199294	12/29/2015	medic	16104596	05523	PACIFIC POWER BATTERIES	AAA, AA, C, D, AND 9V BATTERIES	$488.77
199290	12/29/2015	medic	169400000009	00494	CASCADE NATURAL GAS CORP.	STA 2: 11/17 - 12/15	$189.26
199291	12/29/2015	medic	1988376254	06718	ARAMARK	STA 2 MAT SERVICE	$16.28
199292	12/29/2015	medic	1988376255	06718	ARAMARK	STA 3 MAT SERVICE: 12/24	$16.28
199300	1/1/2016	finance	2016 Renewal	01480	KIPLINGER LETTER, THE	ANNUAL RENEWAL KIPLINGER LETTER 2016	$108.00
199266	12/29/2015	hr	212719	02519	SKAGIT PUBLISHING	POSITION AD, ACCOUNTING TECHNICIAN, 12/11 - 12/20/15	$303.63

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199360	12/29/2015	pw	23081	00715	DAHL ELECTRIC INC	WIRE TRANSDUCER & FLOW METER @ WTP	$2,364.33
199310	12/29/2015	ap direct	2322159	09791	ZOLL MEDICAL CORPORATION	REMAINDER OF DOC #198553 (CABLES)	$419.24
199356	12/29/2015	pw	2333-21512023	09504	FCS GROUP	WHOLESALE WATER RATE STUDY	$1,575.00
199286	12/29/2015	medic	300000004923	02192	PUGET SOUND ENERGY	ALL STATIONS: 11/5 - 12/07	$887.81
199359	12/29/2015	pw	45887	09328	TERRA ASSOCIATES INC	PAVEMENT "D" AVE EVALUATION 17TH-37TH	$7,349.83
199285	12/29/2015	medic	67440000007	00494	CASCADE NATURAL GAS CORP.	STA 1: 11/17 - 12/15	$178.11
199316	12/29/2015	medic	978800000001	00494	CASCADE NATURAL GAS CORP.	STA 3: 11/10 - 12/10	$127.18
199246	12/29/2015	parks	A1061910	02405	SEBO'S DO-IT CENTER	X-LINE, EYE PROTECTOR GLASSES	$31.40
199297	12/29/2015	finance	dec 2015	06396	CASSIDY, LOIS	HOURS WORKED 12/9-28 2015	$2,431.25
199319	12/29/2015	medic	December 22, 2015	08270	SARA JOY	MENDING ZIPPERS, POCKETS, BELT LOOPS,	$92.23
199323	1/1/2016	publib	Membership renewal	02964	WASHINGTON LIBRARY ASSOCIATION	WLA MEMBERSHIP	$90.00
199324	1/1/2016	publib	Membership renewal	00128	AMERICAN LIBRARY ASSOCIATION	ALA MEMBERSHIP	$209.00
199322	1/1/2016	medic	Order	06347	WITMER PUBLIC SAFETY GROUP INC	REPLACEMENT HELMETS, VOLUNTEER HELMETS	$4,621.05
199302	1/1/2016	finance	Permit #22	02816	UNITED STATES POSTMASTER	PRE-SORTED FIRST CLASS MAIL PERMIT #22	$12,203.77
199239	12/29/2015	hr	Reim	00675	COUSINS, RICHARD	PHARMACY COPAY, LEOFF1 RETIREE	$17.84
199309	12/29/2015	medic	RTNB 1683	07909	FRONTIER	RADIO TONE LINE 1683: 12/7 - 1/6	$62.73
199296	12/29/2015	medic	RTNB 1696	07909	FRONTIER	RADIO TONE LINE 1696: 12/16 - 1/15	$68.05
199351	12/29/2015	pw	S20155886	02677	SUPERIOR SYSTEMS INC	HEADER PIPE SYSTEM @ WTP INTAKE STATION	$19,660.20
199237	1/1/2016	legal	SCBA2016	03884	SKAGIT COUNTY BAR ASSN	PUB DEF SCBA MEMBERSHIP	$75.00
199240	1/1/2016	legal	WACDL2016	09611	WACDL	PUB DEF WACDL MEMBERSHIP	$130.00
199242	1/1/2016	legal	WDA2016	09633	WASHINGTON DEFENDER ASSOC.	PUB DEF WDA MEMBERSHIP	$150.00
199244	1/1/2016	legal	WSBA2016	02932	WASHINGTON STATE BAR ASSN.	PUB DEF MEMBERSHIP	$415.00
199362	12/30/2015	pw	25710288	00898	ESRI INC	ARC GIS 2016 S/W MAINTENANCE	$8,112.02
199363	12/30/2015	pw	P-1551-2	06985	QUALITY CONTROLS CORP.	INTAKE STATION SUMP PUMP CONTROL PANEL	$1,080.00
199364	12/30/2015	pw	P1522-2	06985	QUALITY CONTROLS CORP.	ON CALL SCADA/PLC SERVICES	$2,480.00
199365	12/30/2015	pw	P1526-1	06985	QUALITY CONTROLS CORP.	PLC SERVICE - SS PUMP STATION 14	$33,447.15
199377	12/30/2015	finance	Petty cash	02092	PETTY CASH FUND	EOY PETTY CASH REIMB	$42.70

Invoice Doc #	Transaction Date	Approval Queue	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
199378	12/30/2015	apd	1988387163	06718	ARAMARK	NYLON MATS CLEANED	$12.90
199333	1/1/2016	publib	0483703	04335	EBSCO INFORMATION SERVICES	PERIODICAL SUBSCRIPTIONS	$2,458.70
199275	1/4/2016	hr	0542005-001	02835	UNUM LIFE INS CO OF AMERICA	JANUARY, LEOFF1 LONG-TERM CARE INSURANCE	$1,898.25
199102	1/1/2016	medic	20160101	08563	CHOWANEC, BILL	STA 3: JANUARY RENT	$1,912.00
199225	1/1/2016	finance	71549	09893	GRANICUS, INC.	GRANICUS SOFTWARE AND HOSTING, 2016	$5,052.00
199308	1/1/2016	publib	Contract 7148	09740	DUMAS BAY CNTR	LIBRARY DIRECTORS MTG - ROOM RESERVATION	$66.60
199067	1/1/2016	dshop	pesticide applicatio	00771	WASH STATE DEPT OF AGRICULTURE	PESTICIDE LICENSE RENEWAL FOR 2016:	$165.00
199269	1/1/2016	hr	Subscription	02079	PERSONNEL POLICY SERVICE INC	PERSONNEL POLICIES MANUAL, 2016	$457.00
199273	1/4/2016	hr	9006408873	02572	SOCIETY FOR HUMAN RESOURCE	SHRM SUBSCRIPTION, LYNN BARBER, PERIOD: 2/1/16 - 1/31/17	$190.00
199268	1/4/2016	hr	Schuh29199	03535	NPELRA	NPELRA ANNUAL DUES, 2016	$200.00
305							

Total **$525,963.82**

City Council Agenda Bill

Meeting Date: 1/4/2016 **Agenda Item**: 7a

Subject: City Council assumption of rights, powers, functions, and obligations of Anacortes Transportation Benefit District No. 1

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 2967
x	Code Revision? Yes
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The proposed ordinance would allow City Council to assume the rights, powers, functions, and obligations of the Anacortes Transportation Benefit District No. 1.

Background: The City created the Anacortes Transportation Benefit District No. 1 in 2014. The Washington State legislature passed 2ESSB 5987 in 2015, which allows local government legislative authorities to assume the rights, powers, functions, and obligations of a transportation benefit district if the legislative authority finds that the public interest and welfare would be satisfied by so doing. Staff recommends that the Anacortes City Council assume the rights, powers, functions, and obligations of the Anacortes Transportation Benefit District No. 1 to capture administrative efficiencies and streamline the process of carrying out the work of the District.

Budget Impact	
Amount Budgeted	n/a
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: The City passed Ordinance 2926 on July 21, 2014, which created Anacortes Transportation Benefit District No. 1. To more efficiently administer the functions of the ATBD, the City Council passed Resolution 1937 on December 7, 2015, which set a public hearing on January 4, 2016, to consider the City Council's assumption of the rights, powers, functions, and obligations of the ATBD, and to allow all interest parties an opportunity to speak.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that we approve Ordinance 2967, assuming the rights, powers, functions, and obligations of the Anacortes Transportation Benefit District No. 1.

Alternative Actions: Leave the Anacortes Transportation Benefit District No. 1 as a separate entity.

Attachments (listed in order presented): Proposed Ordinance 2967

ORDINANCE NO. 2967

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, ASSUMING THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE ANACORTES TRANSPORTATION BENEFIT DISTRICT NUMBER 1; AND PROVIDING FOR SEVERABLITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Anacortes passed Ordinance 2926 on July 21, 2014, which established the Anacortes Transportation Benefit District Number 1 and specified that the District's boundaries coincide with City boundaries; and

WHEREAS, the 2015 Washington Legislature adopted Second Engrossed Substitute Senate Bill ("2ESSB") 5987, the majority of which became effective July 15, 2015; and

WHEREAS, Section 301 of 2ESSB 5987 authorizes any city in which a transportation benefit district ("TBD") has been established pursuant to Chapter 36.73 RCW with boundaries that coincide with the boundaries of the city to assume the rights, powers, functions, and obligations of the TBD by adoption of an ordinance or resolution of the city legislative authority; and

WHEREAS, Section 302 of 2ESSB 5987 requires any city wishing to assume the rights, powers, functions, and obligations of the TBD to set a public hearing by ordinance or resolution at which all interested parties may appear and be heard and at which the city considers the proposed assumption of rights, powers, functions, and obligations of the TBD; and

WHEREAS, on December 7, 2015, the Anacortes City Council adopted Resolution number 1937, which declared the City Council's intention to consider the assumption of the rights, powers, functions, and obligations of the Anacortes TBD, and set a public hearing for January 4, 2016; and

WHEREAS, pursuant to section 3.70.070 AMC, all indebtedness of the Anacortes Transportation Benefit District Number 1 has been retired and all of responsibilities of the Anacortes Transportation Benefit District Number 1 have been satisfied; and

WHEREAS, on January 4, 2016, the City Council held a public hearing at which all interested parties were invited to appear and be heard; and

WHEREAS, following the conclusion of the public hearing, the City Council determined that the public interest and welfare would be satisfied by the City's assumption of the rights, powers, functions, and Obligations of the TBD, because such assumption would provide for more efficient administration of transportation maintenance and improvement funds previously authorized to be collected and expended by the TBD;

NOW THEREFORE, BE IT HEREBY ORDAINED, by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Assumption of the Anacortes Transportation Benefit District Number 1.

Pursuant to Section 303, subsection (1) of 2ESSB 5987, the City of Anacortes does hereby assume all the rights, powers, immunities, functions, and obligations of the Anacortes Transportation Benefit District Number 1, and the City of Anacortes is hereby vested with each and every right, power, immunity, function and obligation currently granted to or possessed by the Anacortes Transportation Benefit District Number 1 as of the effective date of this Ordinance. The rights, powers, functions, and obligations previously exercised and/or performed by the governing body of the Anacortes Transportation Benefit District Number 1 are hereby assumed by and transferred to the City of Anacortes City Council.

Section 2. New Section 3.70.025 AMC Adopted.

Section 3.70.025. Assumption of ATBD No. 1.

From and after the effective date of this Ordinance, the City of Anacortes assumes all the rights, powers, immunities, functions, and obligations of the Anacortes Transportation Benefit District Number 1 previously established in this Chapter, and the City of Anacortes is hereby vested with each and every right, power, immunity, function, and obligation granted to or possessed by the Anacortes Transportation Benefit District Number 1 under Chapter 36.73 RCW, this Chapter, and/or any other applicable law as of the effective date of this Ordinance. The rights, powers, functions and obligations previously exercised and/or performed by the governing body of the Anacortes Transportation Benefit District pursuant to Section 3.70.030 of this Chapter are hereby assumed by and transferred to the City of Anacortes City Council.

Section 3. Section 3.70.030 AMC Amended.

Section 3.70.030 of the Anacortes Municipal Code is hereby abolished, and Section 3.70.030 of the Anacortes Municipal Code is hereby adopted to read as follows:

3.70.030 Powers and operations.

A. The city council shall possess all of the powers of a transportation benefit district authorized pursuant to Chapter 36.73 RCW, including without limitation, the power to request voter approval of, and thereafter impose and collect, a sales and use tax in accordance with RCW 82.14.0455, and a vehicle fee in excess of twenty dollars up to one hundred dollars as allowed by RCW 82.80.140. The city may impose an ad valorum tax pursuant to RCW 36.73.060, issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070 and form a local improvement district and impose assessments therefor, take those actions allowed, and subject to the limitations of, RCW 36.73.0810, contract for street and highway improvements, and for its operations, exercise the power of eminent domain in the same manner as authorized for the city and accept and use gifts and grants.

B. Consistent with RCW 36.73.020(4), the secretary/treasurer shall be the city finance director. As such, the finance director shall establish those funds and accounts on behalf of the city council as required and shall disburse funds and pay claims as approved by the city council and prepare and maintain such accounts as are appropriate and/or required by state or federal law.

C. The city attorney will serve as legal advisor to city council, except where separate counsel is engaged.

D. Other city employees shall carry out the operations of city council in exercising the rights, powers, functions, and obligations authorized in this Chapter as agreed by city council and the city. Such employees and the contracts of city council hereunder shall be overseen and administered by the manor and/or her/his designee.

<u>Section 4. Section 3.70.040 AMC Amended.</u>

Pursuant to Section 303, subsection (2) of 2ESSB 5987, the governing body of the Anacortes Transportation Benefit District Number 1 established in Section 3.70.040 of the Anacortes Municipal Code is hereby abolished, and Section 3.70.040 of the Anacortes Municipal Code is hereby adopted to read as follows:

3.70.040 Governing Board.

A. The Anacortes city council shall have the authority to exercise the statutory powers set forth in Chapter 36.73 RCW and this Chapter.

B. To carry out the purposes of this Chapter, and subject to the provisions of RCW 36.73.065, the city is authorized to impose the following taxes, fees, charges, and tolls:

1. A sales and use tax in accordance with RCW 82.14.0455;
2. A vehicle fee in accordance with RCW 82.80.140;
3. A fee or charge in accordance with RCW 36.73.120. Developments consisting of less than twenty residences would be exempt from the fee or charge under RCW 36.73.120; and
4. An ad valorem property tax as provided in RCW 36.73.060.

C. The city may authorize and issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070.
D. The city may form a local improvement district and impose assessments therefor and take those actions allowed, and subject to the limitations of RCW 36.73.0810.
E. As required by RCW 36.73.160(1), as the same may be amended from time to time, the city shall adopt the material change policy previously adopted by the Anacortes Transportation Benefit District No. 1 to address major plan changes that affect project delivery of the ability to finance the plan.

<u>Section 5. Section 3.70.050 AMC Amended.</u>

Section 3.70.050 of the Anacortes Municipal Code is hereby abolished, and Section 3.70.050 of the Anacortes Municipal Code is hereby adopted to read as follows:

> 3.70.050 Transportation improvements funded.
>
> The funds generated by exercise of the powers granted in Section 3.70.040 and/or Chapter 36.73 RCW shall be used for the transportation project described in this Chapter and/or allowed by state law. The projects may be amended in accordance with the material change policy described in subsection 3.70.040(E) of this Chapter and in accordance with the notice, hearing and other procedures described in Chapter 36.73 RCW, including RCW 36.73.050(2)(b), as the same may be amended from time to time.

<u>Section 6. Section 3.70.060 AMC Amended.</u>

Section 3.70.060 of the Anacortes Municipal Code is hereby abolished, and Section 3.70.060 of the Anacortes Municipal Code is hereby adopted to read as follows:

> 3.70.060 Annual report to public.
>
> As required by RCW 36.73.160(2), as the same may be amended from time to time, the city council shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the city.

<u>Section 7. Section 3.70.070 AMC Deleted.</u>

Section 3.70.070 of the Anacortes Municipal Code is hereby abolished.

Section 8. No Existing Right Impaired.

Pursuant to Section 304 of 2ESSB 5987, nothing in this Ordinance shall be construed as impairing or altering any existing rights acquired by the Anacortes TBD under Chapter 36.73 RCW, this Chapter or any other provision of law applicable to transportation benefit districts. Nor does this assumption impair or alter any actions, activities, or proceedings validated thereunder; any civil or criminal proceedings instituted thereunder; any rule, regulation, or order promulgated thereunder; any administrative action taken thereunder; nor the validity of any act performed by the Anacortes TBD or division thereof or any officer thereof prior to the assumption of such rights, powers, functions, and obligations by the City hereunder.

Section 9. Rules, Regulations, Pending Business, and Contracts.

Pursuant to Section 305, subsection (1) of 2ESSB 5987, all rules and regulations and all pending business before the board of the Anacortes Transportation Benefit District Number 1 shall be continued and acted upon the Anacortes City Council. In addition, pursuant to subsection (2) of Section 305, all existing contracts and obligations of the Anacortes Transportation Benefit District Number 1 remain in full force and effect, and will be performed by the City. The assumption does not affect the validity of any official act performed by any official or employee prior to the assumption authorized in Section 1 and 2 of this Ordinance.

Section 10. Records of the Anacortes Transportation Benefit District Number 1.

Pursuant to Section 306, subsection (1) of 2ESSB 5987, all reports, documents, surveys, books, records, files, papers, or other writings relating to the administration of the powers, duties, and functions available to the Anacortes Transportation Benefit District Number 1 shall be made available to the City.

Section 11. Funds, Credits, Appropriations, Federal Grants, or Other Assets.

Pursuant to Section 306, subsection (2) of 2ESSB 5987, all funds, credits, or other assets held in connection with rights, powers, duties, and functions of the Anacortes Transportation Benefit District assumed hereunder shall be assigned to the City. Further, pursuant to Section 306, subsection (3) of 2ESSB 5987, any appropriations or federal grant made to the Anacortes Transportation Benefit District for the purposes of carrying out the rights, powers, functions, and obligations authorized to be assumed by the City must, on the effective date of the assumption, be credited to the City for the purpose of carrying out such assumed rights, powers, functions, and obligations.

Section 12. Assumption of Indebtedness.

Pursuant to Section 307 of 2ESSB 5987, the City assumes and agrees to provide for the payment of all of the indebtedness of the Anacortes Transportation Benefit District, including the payment and retirement of outstanding general obligation and revenue bonds (if any) issued by the Anacortes Transportation Benefit District Number 1.

Section 13. Effective Date.

This ordinance shall be effective following the expiration of five (5) days following passage and publication as provided by law.

INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES on this ____ day of _________, 2016.

____
LAURIE M. GERE, MAYOR

Approved as to form and legality:

____
Darcy Swetnam, WSBA #40530
City Attorney

ATTEST:

____
Steve D. Hoglund, City Clerk Treasurer

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning January 11, 2016

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

STUDY SESSION
January 11, 2016
Public Defender Office Update
Whistle Lake Road Water Tank Funding
****

REGULAR MEETING
January 19, 2016
Special Meeting: 3:00 PM, West 10th Street Replat/PUD, PUD-2015-0001
Accept as Complete: Install Header Pipe System @ WTP Intake Pump Station (Superior Systems)
Accept as Complete: VFD Installation @ WTP Intake Pump Station (Dahl Electric Inc.)
Accept as Complete: Install Vaughan Pumps @ WTP Intake Pump Station (PumpTech Inc.)
West 10th Street Replat/PUD, PUD-2015-0001 (Discussion/Possible Action)
Public Hearing: Wastewater Comprehensive Plan Update (Discussion/Possible Action)
****

STUDY SESSION
January 25, 2016
Port of Anacortes Airport Tree Removal Project
****

REGULAR MEETING
February 1, 2016
****

STUDY SESSION
February 8, 2016
Fire Protection/EMS Master Plan: PSC Recommendations (Discussion)
****

REGULAR MEETING
February 16, 2016
Special Meeting: 3:00 PM Site Visit, Anacortes High School Replacement & Renovation, CUP-2015-0006
Anacortes High School Replacement & Renovation, CUP-2015-0006
****

STUDY SESSION
February 22, 2016
Fire Protection/EMS Master Plan: PSC Recommendations (Discussion)
****

REGULAR MEETING
March 1, 2016
****

Upcoming City Council Committee Meetings
The public is welcome to attend City Council Committee Meetings.

Public Works, Sunday, Jan 4, 2015, 5:00 PM, Main Floor Conference Room (Parks Office)
Planning, Monday, Jan 11, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
Planning, Monday, Jan 25, 2016, 5:00 PM, Main Floor Conference Room (Parks Office)
Finance, Wednesday, Jan 27, 2016, 5:00 PM, Johnny Picasso's, 501 Commercial Avenue
****