

**** Per Governor's emergency [Proclamation 20-28.7](#) issued July 8, 2020, agencies are required to meet completely remotely without providing for a physical location.**

**** Per Section 3 of Anacortes [Resolution 2082](#) Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, and [Resolution 2085](#), adopted April 27, 2020, extending the duration of Resolution 2082 through July 31, 2020 :**

- All in-person Committee meetings of the City Council are cancelled. Council and committee meetings may be held telephonically regardless of whether the City has the capability of video recording meetings.
- The public comment portion of Council meetings and any scheduled public hearings are temporarily suspended to discourage public in-person attendance of City Council meetings.
- Meetings may be viewed live or viewed after the fact on the [City of Anacortes website](#) or on [Channel 10](#).
- The public may also listen to the meeting by phone: 312-757-3121, Access Code: 373-576-877
- The public is encouraged to comment via [email](#) or written comment addressed to: City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received prior to 5:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

**** This meeting will be held electronically only ****

July 13, 2020
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Announcements and Committee Reports**
 - a. COVID-19 Update
 - b. Port/City Liaison Committee
 - c. Finance Committee
 - d. Housing Affordability and Community Services Committee
 - e. Planning Committee
3. **Consent Agenda (Action)**
 - a. Minutes of July 6, 2020
 - b. Approval of Claims in the amount of: \$284,450.63
 - c. Contract Modification: Municipal Broadband Network - Library To MSTs Aerial Areas #19-175-FBR-003
4. **Other Business**
5. **Adjournment**



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning July 20, 2020

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

July 20, 2020

- Closed Record Decision Hearing: CUP-2019-0002: Grandview Cemetery Expansion Conditional Use Permit (Discussion/Possible Action)
- Public Hearing: Ordinance 3065: Amending 2019-2024 Capital Facilities Plan (Discussion/Possible Action)
- Ordinance 3066: Amending 2019-2020 Biennial Budget (Discussion/Possible Action)
- Access - Anacortes Fiber Internet Update (Discussion)

July 27, 2020

- Contract Awards: Treatment Plant Chemicals 2020-2021 #20-162-IDS (Consent)
- Resolution 2094: A Guide for Expanding Restaurant and Retail Space in the Central Business District (Discussion/Possible Action)

August 3, 2020

August 10, 2020

August 17, 2020

August 24, 2020

September 8, 2020

September 14, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Housing Affordability & Community Services, Monday, Jul 13, 2020, 4:00 PM, Teleconference
- Planning, Monday, Jul 13, 2020, 5:00 PM, Teleconference
- Fiber, Thursday, Jul 16, 2020, 2:30 PM, Teleconference
- Public Works, Monday, Jul 20, 2020, 5:00 PM, Teleconference
- Finance, Wednesday, Jul 22, 2020, 5:00 PM, Teleconference
- Personnel, Thursday, Jul 23, 2020, 12:30 PM, Teleconference
- Community Center / Pool, Thursday, Jul 23, 2020, 3:30 PM, TBD
- Planning, Monday, Jul 27, 2020, 5:00 PM, Teleconference
- Fiber, Thursday, Jul 30, 2020, 2:30 PM, Teleconference
- Public Works, Monday, Aug 3, 2020, 5:00 PM, Teleconference

Anacortes City Council Minutes – July 6, 2020

Mayor Laurie Gere called to order the Anacortes City Council meeting of July 6, 2020 at 6:00 p.m. Councilmembers Jeremy Carter, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller all participated in the meeting in absentia via video conference.

Announcements and Committee Reports

COVID-19 Update: Mayor Gere reported current COVID case statistics for Anacortes, Skagit County and Washington State. The mayor indicated that current case rates in Skagit County would preclude moving to Phase 3 of the Safe Start Washington plan anytime soon. She responded to citizen queries about the state requirement for wearing face masks in public.

Mayor Gere responded to citizen queries about the July 4, 2020 patriotic protest in the Central Business District and the private weapons visible at that event, noting Washington State's open carry law. Several councilmembers expressed their thoughts regarding the demonstrations.

Finance Committee: Mr. Walters reported from the committee meeting on June 24. He summarized the committee's discussion of the Parks Department proposal to contract for the 2020 sailing program, COVID impacts on sales tax revenue which were less than had initially been feared, the affordable housing sales tax that went into effect July 1 and the related funding contracts under negotiation with the recipients, and the report from Fiber staff about planned expansion of the municipal broadband network.

Public Comment

Per Section 3 of Resolution 2082 Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, the public comment portion of Council meetings and any scheduled public hearings were temporarily suspended to discourage public in-person attendance of City Council meetings. The public was encouraged to comment via email or written comment addressed to: City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received prior to the meeting become part of the record for the meeting, just as if presented in person.

Consent Agenda

Mayor Gere removed Item 3d, Letter of Intent: Hydrothermal Processing System to Treat Wastewater Biosolids, from the Consent Agenda and moved it to Other Business.

Mr. Miller moved, seconded by Mr. Walters, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of June 22, 2020
- b. Approval of Claims in the amount of: \$1,949,863.37
- c. Contract Award: WWTP NPDES Sediment Sampling #20-163-SEW-001
- e. Contract Modification: WWTP Restroom Upgrade - Construction #14-002-SEW-004

The following vouchers/checks were approved for payment:

EFT numbers: 97484 through 97531, total \$404,774.99

Check numbers: 97483 and 97532 through 97554, total \$1,528,790.78

Wire transfer numbers: 270243 through 270667, total \$3,743.84

OTHER BUSINESS

Resolution 2094: A Guide for Expanding Restaurant and Retail Space in the Central Business District

Planning Director Don Measamer noted that he had amended and circulated the agenda bill for this item earlier in the day; the amended version was added to the packet materials for the meeting. Mr. Measamer presented the resolution and the referenced guidelines as a means of furthering economic recovery from impacts of the COVID pandemic. He reported that the governor's office had confirmed earlier in the day that the proposed use of the street would be allowed under Phase 2 of the Safe Start Washington plan.

Mr. Measamer and Mayor Gere shared a range of feedback from downtown retailers regarding the proposed closure of Commercial Avenue between 10th Street and 2nd Street and discussed configuration of side streets to provide access to customers. Councilmembers shared their thoughts about timing and operational details for such a street closure. Councilmembers all supported a trial run of the closure sooner rather than later, prior to Phase 3 and prior to arrival of the parklets in August. After considerable discussion, Mayor Gere summarized that staff would bring back a more specific plan to close Commercial Avenue to traffic and open it for retail operation in the street from 5 p.m. on Friday, July 17 through 10 p.m. on Saturday, July 18. Council deferred action on Resolution 2094 to a future meeting.

Letter of Intent: Hydrothermal Processing System to Treat Wastewater Biosolids

Public Works Director Fred Buckenmeyer provided an in depth briefing on the proposed letter of intent and the reason for investigating this alternative technology to eventually replace the current wastewater treatment plant incinerator. Mr. Buckenmeyer advised that the City Attorney had reviewed the letter of intent and deemed it non-binding. Councilmembers supported the feasibility study and outlined the additional information they hoped to obtain from such a study.

Mr. Young moved, seconded by Mr. McDougall, to authorize the mayor to sign the letter of intent. The motion carried unanimously by voice vote.

There being no further business, at approximately 7:25 p.m. the Anacortes City Council meeting of July 6, 2020 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the July 13, 2020 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
270951	12/19/2019	5537	BORN ELECTRIC, LLC	TSUNAMI SIREN AT THE WWTP	\$ 5,817.94	dwntp
270791	3/29/2020	98992	VECA ELECTRIC & TECHNOLOGIES	WTP ELECTRICAL FOR LIGHTS OVER WORK STATIONS	\$ 2,290.75	pwfac
270821	5/31/2020	22095	ORCA INFORMATION, INC	EMPLOYEE BACKGROUND CHEKS	\$ 167.00	hr
270826	6/2/2020	5604426578	SIEMENS INDUSTRY, INC	MAINTENANCE	\$ 1,347.88	dwntp
270675	6/2/2020	5402301	SOFTCHOICE CORPORATION	OFFICE 365 EXCHANGE ONLINE MIGRATION CONSULTANT	\$ 4,767.50	infosys
270944	6/8/2020	06/08/2020	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING 5/25-6/8/20	\$ 42.94	apd
270901	6/10/2020	99145030	UNIVAR USA INC	FLUORIDE	\$ 2,065.30	dwtp
270923	6/12/2020	2019295	GATEWAY CONTROLS, INC	2020 PREVENTATIVE MAINTENANCE OF WTP GATES	\$ 920.08	dwtp
270822	6/16/2020	BI-0339973	BECKWITH & KUFFEL	MAINTENANCE	\$ 109.50	dwntp
270676	6/17/2020	5412008	SOFTCHOICE CORPORATION	OFFICE 365 EXCHANGE ONLINE MIGRATION CONSULTANT	\$ 7,786.25	infosys
270868	6/19/2020	30471	WESTERN SYSTEMS REFUSE &	REPAIRS TO CAMERA VAN CAMERA	\$ 1,729.46	dshop
270721	6/20/2020	001478	ISSQUARED, INC	BARRACUDA ESSENTIALS FOR O365	\$ 17,446.35	infosys
270835	6/20/2020	9857083059	VERIZON WIRELESS	SCADA COMMUNICATION 5/21-6/20/20	\$ 1,091.89	dwntp
270929	6/22/2020	67085	CODE PUBLISHING COMPANY	CODIFICATION SERVICES - JUNE 2020	\$ 190.88	legal
270651	6/22/2020	1793067	MILES SAND & GRAVEL CO.	CRUSHED ROCK	\$ 114.14	dshop
270718	6/22/2020	ReimbParrett	PARRETT, SCOTT	WORK BOOTS/S. PARRETT	\$ 141.00	dshop
270828	6/22/2020	2nd QTR PROBATION	SKAGIT COUNTY DISTRICT COURT	2ND QTR PROBATION SERVICES	\$ 6,900.00	court
270652	6/23/2020	50480	KRIEG CONSTRUCTION, INC	1/2' HMA ROCK- STREET DEPT	\$ 3,728.50	dshop
270823	6/24/2020	WAANA126510	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 25.31	dwntp
270825	6/24/2020	8353478	FERGUSON ENTERPRISES, INC	CAPITAL PROJECT - ADMIN UPGRADE	\$ 53.26	dwntp
270937	6/24/2020	20-20450-1	MILLENNIUM	FIBER OPTIC CABLE	\$ 2,718.14	fiber
270905	6/24/2020	331 0525069	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 87.89	dwtp
270649	6/25/2020	001-469537	PISTON SERVICE OF ANACORTES	CABIN AIR PANEL- #403	\$ 56.72	dshop
270712	6/25/2020	12853	RAINBOW METALS, INC.	MEMORIAL PLAQUES PARK SUPPLIES	\$ 15.65	parks1
270945	6/25/2020	8813	RUBBER GRANULATORS INC	SCRAP TIRE REMOVAL- SHOP	\$ 135.00	dshop
270790	6/25/2020	3294	SIGNDOG NW	COVID-19 PPE ITEMS	\$ 2,944.41	pwfac
270858	6/26/2020	9316547818	GRAYBAR ELECTRIC COMPANY, INC	OPTICAL POWER METER	\$ 858.16	fiber
270592	6/26/2020	RefundPlute	PLUTE, JASON	WA PARK CAMPGROUND REFUND PLUTE	\$ 63.00	parks1
270907	6/26/2020	48634502	UNIVAR USA INC	CAUSTIC	\$ 4,479.78	dwtp
270854	6/26/2020	9857526773	VERIZON WIRELESS	SCADA MODEM 5/27-6/26/20	\$ 505.94	dwtp
270745	6/28/2020	9857576540	VERIZON WIRELESS	CITY CELL PHONES 5/28-6/28/20	\$ 10,846.04	finance

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
270664	6/28/2020	360-299-0813-1017915	ZIPLY FIBER	WWTP 6/28-7/27/20	\$ 311.05	dwwtp
270683	6/28/2020	360-293-3725-0501135	ZIPLY FIBER	DEPOT 6/28-7/27/20	\$ 61.88	parks1
270681	6/29/2020	RefundDuffield	DUFFIELD, REBECCA	WA PARK CAMPGROUND REFUND DUFFIELD	\$ 700.00	parks1
270829	6/29/2020	WAANA126623	FASTENAL COMPANY	ASSORTED BATTERIES	\$ 7.89	medic
270856	6/29/2020	9316571953	GRAYBAR ELECTRIC COMPANY, INC	ETHERNET SWITCHES	\$ 5,294.77	fiber
270933	6/29/2020	9316571952	GRAYBAR ELECTRIC COMPANY, INC	WALLBOXES	\$ 13,198.81	fiber
270906	6/29/2020	824863	JCI JONES CHEMICALS INC	HYPOCHLORITE SOLUTION	\$ 4,439.99	dwwtp
270593	6/29/2020	RefundKellogg	KELLOGG, JONATHAN	WA PARK CAMPGROUND REFUND KELLOGG	\$ 84.00	parks1
270871	6/29/2020	220015149234	PUGET SOUND ENERGY INC	8147 S MARCH POINT RD STREET LIGHTS 5/29-6/29/20	\$ 25.88	dshop
270713	6/29/2020	022556	REECE, STORMIE	CLEANING OF DEPOT JUNE 2020	\$ 418.00	parks1
270682	6/29/2020	RefundTraynor	TRAYNOR, STARR	WA PARK CAMPGROUND REFUND TRAYNOR	\$ 200.00	parks1
270827	6/29/2020	48636288	UNIVAR USA INC	CHEMICALS FOR THE PLANT	\$ 1,803.46	dwwtp
270594	6/29/2020	RefundVallee	VALLEE, JAY	WA PARK CAMPGROUND REFUND VALLEE	\$ 243.00	parks1
270866	6/29/2020	2132089	WASHINGTON TRACTOR, INC	PINION GEAR- #11971	\$ 6.00	dshop
270940	6/30/2020	277	BUBBA SUDZ CAR WASH, INC.	JUNE CAR WASHES- 4	\$ 36.00	dshop
270838	6/30/2020	INV637580	DAY WIRELESS SYSTEMS INC	RADIO REPAIR	\$ 851.13	apd
270916	6/30/2020	WAANA126636	FASTENAL COMPANY	BOLTS, LOCK NUTS- #403	\$ 43.46	dshop
270842	6/30/2020	015965190	GALLS, LLC.	UNIFORM JUMPSUIT	\$ 634.22	apd
270843	6/30/2020	015965186	GALLS, LLC.	UNIFORM JUMPSUIT	\$ 612.75	apd
270844	6/30/2020	015965185	GALLS, LLC.	UNIFORM JUMPSUIT	\$ 607.04	apd
270845	6/30/2020	015965187	GALLS, LLC.	UNIFORM JUMPSUIT	\$ 607.04	apd
270914	6/30/2020	127785	LAKESIDE INDUSTRIES, INC.	DUMP FEES- STREET DEPT	\$ 258.12	dshop
270911	6/30/2020	IN936296	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - JUNE 2020	\$ 11,925.00	fiber
270820	6/30/2020	22459	ORCA INFORMATION, INC	EMPLOYEE BACKGROUND CHECKS	\$ 51.00	hr
270840	6/30/2020	8745	PETDATA, INC	PETDATA LICENSING FEES JUNE	\$ 94.30	finance
270848	6/30/2020	001-470037	PISTON SERVICE OF ANACORTES	GASKETS- #150	\$ 60.01	dshop
270924	6/30/2020	001-469926	PISTON SERVICE OF ANACORTES	MULTI-FUNCTION SWITCH- #155	\$ 124.94	dshop
270957	6/30/2020	CL07859	REISNER DISTRIBUTOR INC	VEHICLE FUEL - JUNE	\$ 14,606.24	finance
270650	6/30/2020	1201431	SIGNATURE FORMS, INC	#10 ENVELOPES	\$ 245.82	finance
270824	6/30/2020	S20205801	SUPERIOR SYSTEMS, INC	TANK LADDER	\$ 640.15	dwwtp
270930	6/30/2020	2452	TURNER HR SERVICES	HUMAN RESOURCES CONSULTING SERVICES - 5/14/20	\$ 112.50	hr
270947	6/30/2020	331 0525985	UNIFIRST CORPORATION	WATER CREW LAUNDRY	\$ 45.48	wdist
270749	6/30/2020	COURT & BUILDING FEE	WASHINGTON STATE TREASURER	COURT & BLDG FEES TO STATE - QTR 2	\$ 23,197.14	finance
270926	7/1/2020	20804917	ALLIED TRENCHLESS	TRENCHLESS OUTFALL REHABILITATION JUNE	\$ 36,529.25	dwwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
270943	7/1/2020	268401	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER JUNE 2020	\$ 561.74	apd
270853	7/1/2020	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 5/30-6/30/20	\$ 553.30	dwtp
270903	7/1/2020	190-1830-00	CITY OF ANACORTES	WWTP W/SG 6/1-6/30/20	\$ 5,422.99	dwwtp
270865	7/1/2020	MV236438	MOTOR TRUCKS, INC	COOLANT SWITCH- #607	\$ 149.13	dshop
270864	7/1/2020	2020 3rd Qtr	NORTHWEST PARKING EQUIPMENT	3RD QUARTER MAINTENANCE WA PARK	\$ 461.98	parks1
270941	7/1/2020	3904	NW CLEANERS	LTAC HEART RESTROOM CLEANING	\$ 550.00	plan
270849	7/1/2020	001-470142	PISTON SERVICE OF ANACORTES	COOLANT- #150	\$ 21.76	dshop
270850	7/1/2020	001-470094	PISTON SERVICE OF ANACORTES	GASKET- #150	\$ 44.11	dshop
270921	7/1/2020	001-470173	PISTON SERVICE OF ANACORTES	FILTER- #176	\$ 6.45	dshop
270857	7/1/2020	200012505505	PUGET SOUND ENERGY INC	WTP 6/1-6/30/20	\$ 68,254.31	dwtp
270932	7/1/2020	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 6/1-7/2/20	\$ 6.66	publib
270934	7/1/2020	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 6/2-7/1/20	\$ 20.99	publib
270746	7/1/2020	5059909850	RICOH USA, INC	S/N C86086497 PUB DEF COPIES 4/1-6/30/20	\$ 20.52	finance
270747	7/1/2020	5059909989	RICOH USA, INC	CITY WIDE 4/1-6/30/20	\$ 233.71	finance
270748	7/1/2020	5059910691	RICOH USA, INC	S/N C86152062 HR COPIES 6/1-6/30/20	\$ 9.18	finance
270837	7/1/2020	5059910605	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 6/1-6/30/20	\$ 26.54	apd
270743	7/1/2020	RefundSwain	SWAIN, JOHN	DEPOT RENTAL REFUND SWAIN	\$ 469.00	parks1
270927	7/1/2020	1131	THE CLEAN TEAM	TOMMY THOMPSON TRAIL 22ND ST BATHROOM MAINTENANCE - JUNE 2020	\$ 600.00	pw1
270902	7/1/2020	331 0526164	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 87.89	dwtp
270742	7/1/2020	122044	VENTEK INTERNATIONAL	ANNUAL FEE/2 PAYSTATION TRANSACTION FEES/CARRIER FEES/MONTHLY SERVER HOSTING	\$ 1,408.56	parks1
270719	7/1/2020	102853701-0008229	WAVE	FIBER LEASE WTP TO CITY HALL 7/1-7/31/20	\$ 326.20	finance
270852	7/1/2020	102958801-0008229	WAVE	DEDICATED INTERNET ACCESS	\$ 1,469.82	fiber
270793	7/1/2020	360-293-1900-0122885	ZIPLY FIBER	CITY MAIN PHONE 7/1-7/31/20	\$ 1,413.74	finance
270830	7/1/2020	360-293-0045-0223175	ZIPLY FIBER	STA 1 BACKUP LINES: 7/1 - 7/31/20	\$ 155.02	medic
270818	7/2/2020	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 7/9-8/8/20	\$ 182.10	fiber
270918	7/2/2020	001-470256	PISTON SERVICE OF ANACORTES	WIPER BLADES- #152	\$ 17.41	dshop
270920	7/2/2020	001-470336	PISTON SERVICE OF ANACORTES	FUEL FILTERS- #9-902A	\$ 597.27	dshop
270757	7/2/2020	3316	SIGND OG NW	COVID-19 PPE SNEEZE GUARDS	\$ 1,539.52	pwfac
270928	7/2/2020	12420	SKILLINGS CONNOLLY, INC	WWTP SAMPLING AND ANALYSIS PLAN (SAP) - 5/26/20-6/25/20	\$ 1,224.00	dwwtp
270847	7/6/2020	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; JUNE 2020	\$ 354.00	apd
270836	7/6/2020	07/06/2020	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 700.00	apd

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
270846	7/6/2020	20007745	WASHINGTON STATE PATROL	BACKGROUND CHECKS; JUNE 2020	\$ 39.75	apd

Total **\$284,450.63**



City Council Contract Agenda Bill

Meeting Date: 7/13/2020 **Agenda Item:** 3c

Subject: Contract Modification – Municipal Broadband Network – Library to MSTs
Aerial Areas #19-175-FBR-003

Staff Contact: Emily Schuh

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Modification

Summary Statement: City staff seeks Council consent to issue a contract modification to Robinson Brothers Construction, Inc. (RBC) in the amount of \$170,314.70, increasing the total contract price to \$374,748.15, to add work in Aerial Areas 1 & 5 including fiber optic splicing and the installation of MSTs and backbone cables.

Background:

1. **Reason for Contract Change:** City Council approved contract 19-175-FBR-003 on May 26, 2020. Between then and now, design effort for additional work in Aerial Areas 1 & 5 has been completed by the City's consultant (NoaNet), identifying types & quantities of work that the City needs RBC to complete in those Aerial Areas.
2. **History:** Council approved Resolution 2013 on May 29, 2018, directing that a business plan be developed for a fiber optic network to provide high-speed internet service to City residents and businesses. Council then approved slightly over \$3.1 million in the 2019-20 biennial budget for construction and operation of such a fiber optic network in three pilot areas. RBC satisfactorily performed the same kind of work for the City - deploying fiber optic cables & multiport service terminals and performing fiber optic splicing - in the Central Business District in late 2018 and early 2019 and in the Old Town and M Avenue areas in the first half of 2020.
3. **Key Terms:**
 - Work will be performed for a firm fixed price of \$374,748.15.
 - Time of Completion extended by 6 weeks.
4. **Competitive Bidding:** The City entered into a cooperative purchasing agreement with NoaNet per the Washington Interlocal Cooperation Act RCW 39.34 which permits public entities to cooperate with one another on the basis of mutual advantage to make the most efficient use of their powers. On 9/19/17 NoaNet competitively bid the unit prices for Emergency Response and Restoration, Maintenance and Line Extension of OSP Facilities and entered into a contract with RBC.

Previous Council/Committee Action: [Interlocal 263](#) for Cooperative Purchasing with NoaNet was approved on [6/4/18](#). Council approved [Resolution 2013](#) at the [May 29, 2018](#) meeting. Contract [19-175-FBR-003](#) with RBC was approved at the [5/26/20](#) meeting.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with Robinson Brothers Construction, Inc., under Contract 19-175-FBR-003, in the amount of \$170,314.70, increasing the total contract price to \$374,748.15.

Alternative Actions: Not approve the contract modification

Attachments: Contract 19-175-FBR-003 Modification 01

Consultant	Robinson Brothers Construction, Inc.
Original Agreement Amount	\$204,433.45
Current Agreement Amount	\$204,433.45
Change Per this Modification	\$170,314.70
Total After Modification	\$374,748.15
All Mods % of Total Contract Amount	83%
Earmarked Funds	\$2,100,000.00
BARS #	001.260.594.32.63
Paid on Contract as of 7/8/20	\$0
Budget Amendment Required?	No
Start Date	Inception
End Date	18 weeks from Notice to Proceed



**Contract Number 19-175-FBR-003
MODIFICATION 01**

Date July 13, 2020
Page 1 of 1 Pages

Project Title **Municipal Broadband Network – Library to MSTs Aerial Areas**
Prime Contractor **Robinson Brothers Construction, Inc.**

BACKGROUND

This modification is issued in accordance with GC-17, Changes In Work in order to add work for the installation of the Municipal Broadband Network – Library to Multi-Port Service Terminals (“MSTs”) for Aerial Areas 1 and 5. Accordingly the Contract price will increase from \$204,433.45 by \$170,314.70 to \$374,748.15 to provide an equitable price adjustment in consideration of changes in Work as described below under Article 1.

Accordingly, the following changes are incorporated under this contract:

Article 1. Scope of Work: Insert the following as the second paragraph:

“The work as described above is hereby amended per Modification 01. In addition to the work stated above, Contractor shall perform all work and furnish all tools, materials, equipment, and transportation required for the Municipal Broadband Network – Library to Multi-Port Service Terminals (“MSTs”) for Aerial Areas 1 and 5, in accordance with and as described in Exhibit D, which is hereby incorporated by reference and made a part hereof.”

Article 2. Contract Price: The first sentence is deleted in its entirety and replaced with the following:

“The work performed under this Agreement shall be compensated by Unit Price for each of the categories in Exhibits A, B, and D, for a total contract value of **Three Hundred Seventy-Four Thousand Seven Hundred Forty-Eight Dollars and Fifteen Cents (\$374,748.15)**, which may be automatically adjusted as necessary to reflect the applicable sales tax rate based on the date of performance of labor.”

Article 4. Time of Completion: The paragraph is hereby deleted and replaced with the following:

“The Contractor shall complete work according to the following milestone timelines:

MILESTONE	MUST START BY	MUST BE SUBSTANTIALLY COMPLETED BY
Start of work in Aerial Area 2	2 weeks after Notice to Proceed	7 weeks after Notice to Proceed
Start of work in Aerial Areas 3, 4 & 6	n/a	10 weeks after Notice to Proceed
Start of work in Aerial Areas 1 & 5	n/a	16 weeks after Notice to Proceed
Final punch list work	n/a	18 weeks after Notice to Proceed

Article 5. Job Safety: The paragraph is hereby deleted and replaced with the following:

“Contractor shall comply with all WA State Department Labor and Industries safety standards while on the job. The Contractor, and its sub-Contractors of any tier, agree to comply with all current and future COVID-19 proclamations, regulations, requirements and/or related guidance issued by the Office of the Governor of Washington State as it may relate to City of Anacortes projects.”

All other terms of the contract remain unchanged.

CITY OF ANACORTES

ROBINSON BROTHERS CONSTRUCTION, INC.

By _____
Laurie Gere, Mayor

By _____

Date _____

Title _____

Date _____

Original Agreement Amount	<u>\$204,433.45</u>	Original Contract Completion Date	<u>12 weeks after Notice to Proceed</u>
Current Agreement Amount	<u>\$204,433.45</u>	Current Contract Completion Date	<u>12 weeks after Notice to Proceed</u>
Change Per this Modification	<u>\$170,314.70</u>	Net Change	<u>6 weeks</u>
Total After Modification	<u>\$374,748.15</u>	Contract Completion Date After Change	<u>18 weeks after Notice to Proceed</u>

CONTRACT 19-175-FBR-003 EXHIBIT D

CONSTRUCTION SERVICES & CONTRACTOR-PROVIDED MATERIALS

Aerial Area 1					
CONSTRUCTION SERVICES					
QTY	UOM	Unit code	Description	Unit Price	TOTAL
50	Lineal Foot	BTP	BTP Trench and Place Facilities 48" Cover	\$11.00	\$550.00
10	Lineal Foot	BHP	BHP Hand trenching	\$13.00	\$130.00
95	Lineal Foot	BCD	BCD Pull Fiber Cable thru Duct	\$1.00	\$95.00
2	Per Attachment	APT	APT Pole Transfer (Straight)	\$125.00	\$250.00
24	Per Anchor	APA	APA Anchor Placement New	\$200.00	\$4,800.00
4	Per Location	APA 1	APA1 Anchor Transfer and or Removal	\$300.00	\$1,200.00
13884	Per Strand Foot	APS	APS Place Strand & Overhead Guys	\$1.40	\$19,437.60
19517	Per Strand Foot	ALS	ALS Lash Fiber Optic Cable	\$1.25	\$24,396.25
7	Per Location	ARM 1	ARM1 Place New or Transfer Fiber glass Arm	\$110.00	\$770.00
2	Each	ARR	ARR Place New Riser up to 4"	\$227.00	\$454.00
5	Each	SCC	SCC Placement of New Fiber Optic Closure	\$420.00	\$2,100.00
6	Each Closure	SPC	SPC Splice Closure Prep & or Re-Entry	\$357.00	\$2,142.00
180	Each Splice	SPF 3	SPF 3 Splice and Test Fiber, 49 and above	\$41.65	\$7,497.00
4	Each Closure	SPR	SPR Ring Cut or Mid-Entry Prep	\$595.00	\$2,380.00
71	Each	MST	MST Install Multi-Service Terminal	\$357.00	\$25,347.00
80	Per Hour	TRA	Traffic Control Crew	\$144.00	\$11,520.00
9	Per Location	TREE	Tree Trimming	\$250.00	\$2,250.00
			Subtotal, construction services		\$105,318.85
CONTRACTOR-PROVIDED MATERIALS					
100	Foot		Misc conduit.	\$0.50	\$50.00
5	Each		Splice Case	\$380.00	\$1,900.00
13884	Each		Aerial hardware	\$0.50	\$6,942.00
			Subtotal, contractor-provided materials		\$8,892.00
			Subtotal, before sales tax		\$114,210.85
			Washington sales tax	8.80%	\$10,050.55
			TOTAL		\$124,261.40

Aerial Area 5					
CONSTRUCTION SERVICES					
QTY	UOM	Unit code	Description	Unit Price	TOTAL
3	Per Attachment	APT	APT Pole Transfer (Straight)	\$125.00	\$375.00
15	Per Anchor	APA	APA Anchor Placement New	\$200.00	\$3,000.00
6871	Per Strand Foot	APS	APS Place Strand & Overhead Guys	\$1.40	\$9,619.40
6434	Per Strand Foot	ALS	ALS Lash Fiber Optic Cable	\$1.25	\$8,042.50
1	Per Location	ARM 1	ARM1 Place New or Transfer Fiber glass Arm	\$110.00	\$110.00
1	Each	SCC	SCC Placement of New Fiber Optic Closure	\$420.00	\$420.00
80	Each Splice	SPF 3	SPF 3 Splice and Test Fiber, 49 and above	\$41.65	\$3,332.00
22	Each	MST	MST Install Multi-Service Terminal	\$357.00	\$7,854.00
40	Per Hour	TRA	Traffic Control Crew	\$144.00	\$5,760.00
			Subtotal, construction services		\$38,512.90
CONTRACTOR-PROVIDED MATERIALS					
1	Each		Splice Case	\$380.00	\$380.00
6871	Each		Aerial hardware	\$0.50	\$3,435.50
			Subtotal, contractor-provided materials		\$3,815.50
			Subtotal, before sales tax		\$42,328.40
			Washington sales tax	8.80%	\$3,724.90
			TOTAL		\$46,053.30



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning July 20, 2020

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

July 20, 2020

- Closed Record Decision Hearing: CUP-2019-0002: Grandview Cemetery Expansion Conditional Use Permit (Discussion/Possible Action)
- Public Hearing: Ordinance 3065: Amending 2019-2024 Capital Facilities Plan (Discussion/Possible Action)
- Ordinance 3066: Amending 2019-2020 Biennial Budget (Discussion/Possible Action)
- Access - Anacortes Fiber Internet Update (Discussion)

July 27, 2020

- Contract Awards: Treatment Plant Chemicals 2020-2021 #20-162-IDS (Consent)
- Resolution 2094: A Guide for Expanding Restaurant and Retail Space in the Central Business District (Discussion/Possible Action)

August 3, 2020

August 10, 2020

August 17, 2020

August 24, 2020

September 8, 2020

September 14, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Housing Affordability & Community Services, Monday, Jul 13, 2020, 4:00 PM, Teleconference
- Planning, Monday, Jul 13, 2020, 5:00 PM, Teleconference
- Fiber, Thursday, Jul 16, 2020, 2:30 PM, Teleconference
- Public Works, Monday, Jul 20, 2020, 5:00 PM, Teleconference
- Finance, Wednesday, Jul 22, 2020, 5:00 PM, Teleconference
- Personnel, Thursday, Jul 23, 2020, 12:30 PM, Teleconference
- Community Center / Pool, Thursday, Jul 23, 2020, 3:30 PM, TBD
- Planning, Monday, Jul 27, 2020, 5:00 PM, Teleconference
- Fiber, Thursday, Jul 30, 2020, 2:30 PM, Teleconference
- Public Works, Monday, Aug 3, 2020, 5:00 PM, Teleconference
