

Anacortes City Council Minutes - April 26, 2021

Call to Order

Mayor Laurie Gere called to order the Anacortes City Council meeting of April 26, 2021 at 6:00 p.m. Councilmembers Jeremy Carter, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller all participated in the meeting in absentia via video conference. Councilmember Anthony Young was absent.

Mr. McDougall moved, seconded by Ms. Cleland-McGrath, to excuse the absence of Mr. Young. The motion carried unanimously by voice vote.

Announcements and Committee Reports

COVID-19 Update: Mayor Gere reported on current case statistics and vaccination progress for Anacortes, Skagit County, Washington State, and the nation. The mayor noted the significant increase in cases in Skagit County and said Skagit County was at risk of moving back to Phase 2 if that trend continued.

Fiber Committee: Mr. McDougall reported from the committee meeting held the previous week, deferring to the staff report later on the agenda.

Housing Affordability and Community Services Committee: Ms. Moulton reported from the committee meeting held the previous week. The topics discussed included preparation for an upcoming outreach meeting with stakeholders regarding the community services strategic plan, federal assistance for renters and small businesses, and means of assisting those in the community most in need of housing assistance.

Planning Committee: Ms. Moulton reported from the committee meeting held earlier in the evening. The topics discussed included a staff report on booming building permit activity, the resulting need for an additional temporary building inspector, pending legislation in Olympia, and the Sharpes corner property owned by the city.

Public Comment

No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. Carter removed Item 4a, Minutes of April 19, 2021, from the Consent Agenda. Mr. Miller moved, seconded by Mr. Carter, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Approval of claims in the amount of \$391,030.87
The following vouchers/checks were approved for payment:
EFT numbers: 99901 through 99945, total \$220,845.09
Check numbers: 99946 through 99958, total \$32,827.03
Wire transfer numbers: 283246 through 283426, total \$468.30
- b. Contract Modification: Commercial Ave Corridor Plan Phase 1 - 11TH ST to 13TH St Design #19-095-TRN-001

Minutes of April 19, 2021

Mr. Carter asked that the minutes of April 19, 2021 be corrected to reflect that he had not been able to attend the special meeting at 5:00 that evening. Mr. Carter moved, seconded by Mr. Miller, to approve the minutes as corrected. The motion carried unanimously by voice vote.

PUBLIC HEARINGS

CDBG 2021 Annual Action Plan

Planning Director Don Measamer introduced the CDBG 2021 Annual Action Plan for public comment, referring to the packet materials for this agenda item. He noted that the public comment period would end May 5 and said no comments had been received thus far. He said the Action Plan would come back to City Council on May 10 for approval to forward the plan to HUD.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council. The mayor left the public hearing open until May 10, 2021.

OTHER BUSINESS

Ordinance 3089: Amending the 2021 Budget

Parks & Recreation Director Jonn Lunsford presented Ordinance 3089 which would amend the 2021 budget to add one Parks Maintenance FTE to the existing 2021 budget. He reported that the City Council Personnel Committee had reviewed the proposed addition. Mr. Lunsford explained the need for the position. Members of the Personnel Committee said the committee recommended approval.

CHRISTINE CLELAND-MCGRATH moved, seconded by RYAN WALTERS, to adopt Ordinance 3089 amending the 2021 budget. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, MATT MILLER. Nays - None. Result: Passed

Resolution 3029: Authorizing the Hiring of 1 ASAC Administrator and 2 Parks Maintenance Workers

Mr. Lunsford presented Resolution 3029 which would authorize the hiring of an Anacortes Senior Activity Center Administrator and two Parks Maintenance workers.

CAROLYN MOULTON moved, seconded by RYAN WALTERS, to adopt Resolution 3029 authorizing the Mayor to hire 3 positions in the Parks and Recreation department. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, MATT MILLER. Nays - None. Result: Passed

Access Anacortes Fiber Internet Update

Administrative Services Director Emily Schuh provided the regular monthly update on Access Anacortes Fiber Internet. Ms. Schuh's slides were added to the packet materials for the meeting. Ms. Schuh reported on customers in service, pending orders and revenue received, celebrating 698 customers in service. She noted the take rate by district, which was exceeding a 35% take rate in the current service areas. Ms. Schuh shared financial reports for the fiber project. She also reported network expansion projections for 2021, 2022 and 2023. The report concluded with a summary of special projects underway.

Contract Award: Municipal Broadband Network – 2021 Westside Backbone Expansion #21-094-FBR-001

Ms. Schuh requested City Council consent to award a contract in the amount of \$5,055,304.09 to Robinson Brothers Construction, Inc. (RBC) to deploy backbone infrastructure for the City's Fiber To The Home project in areas west of Anacopper Mine Road. She responded to councilmember questions about the unit costs in this rocky terrain. Mr. Miller noted that a budget amendment may be required to accommodate the contract before year end.

RYAN WALTERS moved, seconded by MATT MILLER, to authorize the Mayor to sign a contract 21-094-
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FBR-001 with RBC in the amount of \$5,055,304.09 to perform the construction of Municipal Broadband Network – 2021 Westside Backbone Expansion. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, MATT MILLER. Nays - None. Result: Passed

Adjournment

There being no further business, at approximately 7:00 p.m. the Anacortes City Council meeting of April 26, 2021 was adjourned.