

*** Per Governor's emergency [Proclamation 20-28](#) et seq., agencies must meet completely remotely without providing for a physical location.*
*** Per Section 3 of Anacortes [Resolution 2082](#) Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, and [Resolution 3025](#), adopted March 22, 2021, extending the duration of Resolution 2082 through June 30, 2021, all in-person Committee meetings of the City Council are cancelled. Council and committee meetings may be held telephonically regardless of whether the City has the capability of video recording meetings.*

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube](#) Channel, or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- View complete [guidelines](#) or [video example](#) for public participation in virtual Anacortes City Council meetings.



Anacortes City Council

Municipal Building Council Chambers

**** This meeting will be held electronically only ****

May 17, 2021

6:00 PM

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Announcements and Committee Reports**
 - a. COVID-19 Update (Discussion)
 - b. Skagit County Law & Justice Council (Discussion)
 - c. Finance Committee (Discussion)
 - d. Public Works Committee (Discussion)
3. **Public Comment**
4. **Consent Agenda**
 - a. Minutes of May 10, 2021 (Action)
 - b. Approval of claims in the amount of \$536,027.16 (Action)
 - c. Contract Award: 2021 Pedestrian Improvements Project #21-092-TRN-001 (Action)
5. **Other Business**
 - a. * Legislative Update (Discussion)
 - b. * Resolution 3028: Updating The Work Plan Adopted In Resolution 3005 Regarding Bonus Height Provisions in the R4 Zone West of the Commercial Zone Related to Ordinance 3088 (Discussion/Action)
 - c. * Access Anacortes Fiber Internet Update (Discussion)
 - d. * Wastewater Treatment Plant Solids Handling Report (Discussion)

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

6. Adjournment

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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Anacortes City Council Minutes - May 10, 2021

Call to Order

Mayor Laurie Gere called to order the Anacortes City Council meeting of May 10, 2021 at 6:00 p.m. Councilmembers Jeremy Carter, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller all participated in the meeting in absentia via video conference.

Announcements and Committee Reports

COVID-19 Update: Mayor Gere shared current case statistics and vaccination progress for Anacortes, Skagit County, Washington State, and the nation. The mayor noted that Skagit County remains in Phase 3 of the state's Roadmap to Recovery plan.

Port/City Liaison Committee: Ms. Cleland-McGrath reported from the committee meeting held the previous week. The topics discussed included coordinating re-opening steps between the two entities, the future of events at the Port Transit Shed, a potential interlocal agreement for 2nd Street, the Maritime Strategic Plan, and the Depot Plaza stage grant application.

Housing Affordability and Community Services Committee: Mr. Walters reported from the committee meeting held the previous week. The topics discussed included the survey of service providers and planning for the committee's May 12 meeting with service providers.

Mr. Walters reminded councilmembers to send their budget priorities to the Finance Director by the following morning.

Mayor Gere mentioned public concern about RV parking and camping along R Avenue and the Tommy Thompson Trail. She said the city and community groups were working to address the issue and connect those in need with resources.

Public Comments

The mayor read into the record a letter received from Elizabeth Walker regarding take out packaging that cannot be composted or recycled. Ms. Walker's letter was added to the packet materials for the meeting.

Consent Agenda

Mr. Miller moved, seconded by Mr. Carter, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of May 3, 2021
- b. Approval of claims in the amount of \$967,305.50
The following vouchers/checks were approved for payment:
EFT numbers: 100033 through 100075, total \$606,553.63
Check numbers: 100076 through 100084, total \$345,458.85
Wire transfer numbers: 283095 through 28420, total \$11,197.11
- c. Contract Award: Ambulance Billing Services #21-103-FIN-001
- d. Resolution 3034: Emergency Declaration for 41st Street Repairs
- e. Street Fair Application: Anacortes Farmers Market

OTHER BUSINESS

Ordinance 3087: Vacating right-of-way of a portion of 11th Street adjacent to blocks 242 and 243, "Map of the City of Anacortes"

City Attorney Darcy Swetnam presented Ordinance 3087, which had been revised per Council's direction following a public hearing concluded at the May 3, 2021 regular City Council meeting. Ms. Swetnam noted a needed correction to the second recital from "10th Street" to "11th Street". Ms. Swetnam also displayed a map demonstrating the slight adjustment of the vacation boundaries to align with current property boundaries; she said the legal descriptions in the revised ordinance reflected that adjustment.

MATT MILLER moved, seconded by ANTHONY YOUNG, to adopt Ordinance 3087 vacating right-of-way of a portion of 11th Street adjacent to blocks 242 and 243, "Map of the City of Anacortes", with the correction of "10th Street" to "11th Street" in the second recital. Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, MATT MILLER. Nays - None. Result: Passed

PUBLIC HEARINGS

CDBG 2021 Annual Action Plan

PCED Program Coordinator Joann Stewart presented the 2021 CDBG Annual Action Plan, referring to the packet materials for this agenda item. She noted that the plan had previously been presented to Council at its regular meeting on April 26, 2021.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council. Mayor Gere then closed the public hearing.

Ms. Cleland-McGrath announced that she would abstain from voting on the plan because she serves on the Board of the Anacortes Family Center, one of the funding recipients under the plan.

ANTHONY YOUNG moved, seconded by BRUCE MCDOUGALL, to accept the proposed projects and direct staff to submit the draft Action Plan to HUD no later than May 15, 2021. Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CAROLYN MOULTON, BRUCE MCDOUGALL, MATT MILLER. Nays - None. Result: Passed

Continued Public Hearing: Critical Area Regulations Draft 3

Senior Planner Tess Cooper resumed the line by line review of the comment matrix that Council had begun at its May 3, 2021 regular meeting. Ms. Cooper responded to councilmember questions and noted items for follow up revision or investigation.

Mayor Gere invited members of the audience to comment on this agenda item.

Kyle Loring addressed the effectiveness of mitigation, Section 19.70.340.A.1, Section 19.70.380, wetland protections, buffer sizes and buffer averaging, and riparian management zones.

Asa Deane, Executive Director of Friends of the Forest, addressed the importance of wildlife movement corridors, referring to his comments that had been submitted prior to the meeting and added to the packet materials for the meeting.

Catherine Houck addressed buffer potential rather than strictly buffer quality at the time of assessment. Ms. Houck supported the comments of Evergreen Islands generally but argued against excluding biking from passive

outdoor recreation. She also quoted from the San Juan County critical areas ordinance which includes upland buffers around shoreline areas and asked why the Anacortes CAO does not. Ms. Cooper responded to that question.

Kathleen Lorence-Flanagan spoke in support of removing bicycling from passive recreation and asked whether City Council or the hearing examiner decides. She also asked that "biking" be struck because that could be interpreted as motorcycling rather than bicycling. Ms. Lorence-Flanagan also addressed the importance of buffers and tree relocation.

Brian Wetcher spoke in support of staff's request for software to monitor mitigation and said that mitigation consistently leads to net loss of habitat. Mr. Wetcher spoke against allowing mitigation except as a last resort, for a clear and overriding public benefit, and with a successful mitigation plan executed prior to implementation.

Tom Glade addressed the mission of Evergreen Islands and said Mr. Loring's comments had been submitted in the spirit of those goals. Mr. Glade thanked staff and council for carefully considering those suggested changes.

Marlene Finley, speaking on behalf of Evergreen Islands, congratulated staff for the great mapping tools available on line. Ms. Finley urged continuing to improve mapping both baseline and trends for critical areas, wetlands, and habitats. Ms. Finley also addressed passive recreation language, saying that was an artificial construct that is unnecessary. She suggested following San Juan County's language instead. Ms. Finley also urged careful consideration of buffer setbacks in light of wildland fire risk.

Mayor Gere said that the discussion of the CAO would continue two weeks hence, at the May 24, 2021 regular City Council meeting.

Adjournment

There being no further business, at approximately 8:40 p.m. the Anacortes City Council meeting of May 10, 2021 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 17, 2021 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
284413	11/3/2020	5473	ALL PHASE COMM, LLC	PRI TO SIP	\$ 3,489.89	infosys
284121	1/5/2021	1679854350	WILSON DDS, NICHOLAS J	DENTAL SERVICES	\$ 319.00	hr
284119	1/8/2021	1679854350	WILSON DDS, NICHOLAS J	DENTAL SERVICES	\$ 239.00	hr
284120	2/22/2021	1679854350	WILSON DDS, NICHOLAS J	DENTAL SERVICES	\$ 280.00	hr
284410	2/28/2021	102571REV	VECA ELECTRIC & TECHNOLOGIES	WWTP AUTOMATED VALVES AND EMERGENCY LIGHTING	\$ 2,614.46	dwwtp
284376	4/13/2021	349673	INTERNATIONAL BELT & RUBBER	MAINTENANCE SUPPLIES - INCINERATOR	\$ 340.22	dwwtp
284123	4/16/2021	1710913140	ISLAND HOSPITAL	HEALTH SERVICES	\$ 70.00	hr
284180	4/20/2021	S5-6275586	SEATTLE AUTOMOTIVE DIST INC	FUEL TANK CAP #018	\$ 50.58	dshop
284383	4/20/2021	9878090057	VERIZON WIRELESS	SCADA COMMUNICATIONS 5/21-4/20/21	\$ 1,190.70	dwwtp
284122	4/20/2021	1679854350	WILSON DDS, NICHOLAS J	DENTAL SERVICES	\$ 173.00	hr
284362	4/21/2021	INV01214	ACCESSDATA	FORENSIC TOOL KIT SOFTWARE MAINTENANCE AND SUPPORT - ANNUAL FEE	\$ 1,259.44	apd
284420	4/21/2021	1219421	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 279.99	publib
284124	4/21/2021	1669553723	FIDALGO MEDICAL ASSOC PLLC	MEDICAL SERVICES	\$ 54.00	hr
284177	4/21/2021	R0014366	PAINTER'S ALLEY, LLC	MASTERSEAL 590 X 10	\$ 923.95	dwtp
284109	4/22/2021	15-79317	CUMMINS, INC.	SERVICE REPAIRS TO #2910	\$ 1,347.48	dshop
284247	4/23/2021	336994	DEPT OF LABOR & INDUSTRIES	L& I BOILER/HOT WATER HEATER PRESSURE INSPECTIONS	\$ 161.40	pwfac
284244	4/26/2021	5489079	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT PHYSICAL	\$ 332.00	apd
284379	4/26/2021	WAANA133438	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 233.02	dwwtp
284359	4/26/2021	9878556656	VERIZON WIRELESS	WTP SCADA MODEM 3/27-4/25/21	\$ 529.39	dwtp
284131	4/27/2021	217702	NAPA	LED EXTERIOR DOUBLE #028	\$ 63.15	dshop
284230	4/28/2021	9872612280	VERIZON WIRELESS	City Cell Phones 03/28-4/28/21	\$ 10,451.34	finance
284106	4/28/2021	360-293-3725-0501135	ZIPLY FIBER	DEPOT PHONE 04/28-05/27/21	\$ 64.13	parks1
284378	4/29/2021	9886126722	GRAINGER	MAINTENANCE SUPPLIES	\$ 372.09	dwwtp
284130	4/29/2021	10348000	NAVIA BENEFIT SOLUTIONS, INC	PARTICIPANT FEE	\$ 132.80	hr
284115	4/29/2021	12691618	PAPE MACHINERY INC.	HYDRAULIC QUICK CONNECTOR- #422	\$ 26.74	dshop
284415	4/29/2021	296	SKAGIT PUBLIC UTILITY	MUTUAL ASSISTANCE ON PROJECTS	\$ 4,690.24	pw1
284112	4/29/2021	P15200-09	SONSRAY MACHINERY, LLC	CUTTING EDGE- #403	\$ 207.49	dshop
284126	4/30/2021	304997	A WORKSAFE SERVICE INC	MEDICAL SERVICES	\$ 220.00	hr
284398	4/30/2021	2020-32	CURTIS EMERGENCY SERVICES LLC	EMERGENCY MANAGEMENT SERVICES - APRIL 2021	\$ 1,395.00	medic

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284399	4/30/2021	2020-33	CURTIS EMERGENCY SERVICES LLC	WATER SYSTEM RISK & RESILIENCE ASSESSMENT & EMERGENCY RESPONSE PLAN - APRIL 2021	\$ 4,900.00	dwtpt
284351	4/30/2021	0171770	GEOENGINEERS, INC.	MJB NORTH SHORELINE SITE DEVELOPMENT	\$ 1,037.25	plan
284401	4/30/2021	0171768	GEOENGINEERS, INC.	COMMERCIAL AVE PLAN PHASE 1 - GEOTECHNICAL ENGINEERING 3/21/21/-4/23/21	\$ 1,143.70	pw1
284404	4/30/2021	158605	LAKESIDE INDUSTRIES, INC.	ASPHALT	\$ 598.05	fiber
284340	4/30/2021	3093216632	LEXISNEXIS	LEGAL ON-LINE RESEARCH APRIL 2021	\$ 323.14	legal
284405	4/30/2021	0421	NELSON, BONNIE	AGING MASTERY PROGRAM ADMINISTRATION - APRIL 2021	\$ 350.00	parks1
284292	4/30/2021	IN940587	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - APRIL 2021	\$ 4,398.77	fiber
284294	4/30/2021	IN940581	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - APRIL 2021	\$ 192.60	fiber
284295	4/30/2021	IN940580	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - APRIL 2021	\$ 17,611.09	fiber
284108	4/30/2021	12691624	PAPE MACHINERY INC.	HYDRAULIC QUICK CONNECTOR- #422	\$ 101.01	dshop
284133	4/30/2021	9622	PETDATA, INC	PETDATA LICENSING FEES APR	\$ 278.80	finance
284363	4/30/2021	1384	PUBLIC SAFETY TESTING, INC	PRE EMPLOYMENT PSYCHOLOGICAL EVAL	\$ 800.00	apd
284279	4/30/2021	300000340004	PUGET SOUND ENERGY INC	STREET LIGHTS: 03/30- 04/28/21	\$ 80.31	dshop
284291	4/30/2021	P0001-50	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - MARCH 2021	\$ 2,840.50	dwwtp
284297	4/30/2021	P0001-51	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - MARCH 2021	\$ 1,336.61	dwwtp
284172	4/30/2021	INV00657825	SMARSH, INC	ARCHIVING PLATFORM 4/1-6/30/21	\$ 41.89	infosys
284406	4/30/2021	4756	TIGER CONSTRUCTION LTD	41ST STREET REPAIRS	\$ 154,699.11	pw1
284368	4/30/2021	0046580-IN	TMG SERVICES, INC	MAINTENANCE SUPPLIES	\$ 874.12	dwwtp
284246	4/30/2021	045-338089	TYLER TECHNOLOGIES, INC	LATE NOTICE TO REFLECT ACCOUNT -	\$ 815.00	finance
284169	4/30/2021	1040115	UTILITIES UNDERGROUND LOCATION	LOCATE TICKETS APRIL	\$ 318.63	dshop
284171	5/1/2021	20239	ALL AMERICAN LEADERSHIP	MAY 2021 ONLINE LEADERSHIP DEVELOPMENT PROGRAM	\$ 1,000.00	pw1
284237	5/1/2021	052-0010-00	CITY OF ANACORTES	OPERATIONS W/S/G 4/1-4/30/21	\$ 1,421.56	dshop
284371	5/1/2021	S010883672.001	NORTH COAST ELECTRIC COMPANY	MAINTENANCE SUPPLIES	\$ 410.09	dwwtp
284245	5/1/2021	647411	SAN DIEGO POLICE EQUIP CO INC	TRAINING AMMO	\$ 71.63	apd
284418	5/1/2021	3005919138	TK ELEVATOR CORP	LIBRARY ELEVATOR PHONE MONITORING 5/1-7/31/21	\$ 56.34	publib
284128	5/1/2021	GB00100301	TRANSAMERICA LIFE INS CO	LT CARE PREMIUMS, LOEFF 1 RETIREE	\$ 634.98	hr
284129	5/1/2021	0542005-001	UNUM LIFE INS CO OF AMERICA	MAY LEOFF LONG-TERM CARE PREMIUM	\$ 1,024.90	hr
284105	5/1/2021	126624	VENTEK INTERNATIONAL	MONTHLY HOSTING AND CELL CARRIER 05/01-05/31	\$ 135.00	parks1
284283	5/1/2021	1393423-0043-8	WASTE MANAGEMENT	APRIL 2021 CONTRACTED SERVICES	\$ 117,393.24	finance

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284400	5/1/2021	102958801-0008800	WAVE	DEDICATED INTERNET ACCESS 5/1-5/31/21	\$ 1,469.82	fiber
284403	5/1/2021	102853701-0008800	WAVE	DEDICATED INTERNET ACCESS 5/1-5/31/21	\$ 1,469.82	fiber
284173	5/1/2021	360-293-1900-0122885	ZIPLY FIBER	CITY MAIN PHONE 5/1-5/31/21	\$ 1,035.88	finance
284421	5/1/2021	360-293-0045-0223175	ZIPLY FIBER	STA 1 BACK-UP LINES 5/1-5/31/21	\$ 157.87	medic
284231	5/2/2021	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 5/9-6/8/21	\$ 182.07	fiber
284243	5/3/2021	279027	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER (APRIL 2021)	\$ 204.26	apd
284411	5/3/2021	0521012	BAYSIDE SERVICES	FILTER MEDIA REMOVAL	\$ 1,749.56	dwwtp
284373	5/3/2021	S010883672.002	NORTH COAST ELECTRIC COMPANY	MAINTENANCE SUPPLIES	\$ 97.43	dwwtp
284374	5/3/2021	S010886057.001	NORTH COAST ELECTRIC COMPANY	MAINTENANCE SUPPLIES	\$ 117.32	dwwtp
284176	5/3/2021	200012505505	PUGET SOUND ENERGY INC	WTP 4/1/21-4/30/21	\$ 68,375.03	dwwtp
284104	5/3/2021	022573	REECE, STORMIE	DEPOT CLEANING FOR APRIL 2021	\$ 308.00	parks1
284369	5/3/2021	0268438-IN	REISNER DISTRIBUTOR INC	MAINTENANCE SUPPLIES	\$ 338.67	dwwtp
284424	5/3/2021	1558	THE CLEAN TEAM	JANITORIAL SERVICES - APRIL 2021	\$ 3,750.00	pw1
284278	5/4/2021	4758	ANACORTES PRINTING	LETTERHEAD FOR BACKFLOW LETTERS	\$ 206.53	wdist
284242	5/4/2021	APD4919	BESTLINE LTD	ASSOC CHAPLAIN SHIRT; MILLEN	\$ 17.52	apd
284182	5/4/2021	O164812	CORE & MAIN LP	CARBON STEEL FLG	\$ 643.28	wdist
284407	5/4/2021	BC1349650	GALLS, LLC.	CLASS A UNIFORM - JP	\$ 605.24	medic
284412	5/4/2021	BC1349651	GALLS, LLC.	CLASS A UNIFORM - NT	\$ 597.20	medic
284414	5/4/2021	BC1349652	GALLS, LLC.	CLASS A UNIFORM: TL	\$ 612.31	medic
284170	5/4/2021	812-16676	GCR TIRES & SERVICES	TIRES VEH #424	\$ 401.38	dshop
284236	5/4/2021	812-16675	GCR TIRES & SERVICES	TIRES FOR VEH #515	\$ 2,302.29	dshop
284389	5/4/2021	119421	MCCUNN, MIKE	REIMBURSE FOR ANTIQUE ENGINE - NON-ETHANOL GAS	\$ 47.11	medic
284107	5/4/2021	MV253667	MOTOR TRUCKS, INC	VALVE RELAY- #212	\$ 109.23	dshop
284110	5/4/2021	MV253668	MOTOR TRUCKS, INC	CORELESS VALVE- #212	\$ 46.03	dshop
284185	5/4/2021	1004705	PLATT ELECTRIC SUPPLY INC	STORVIK PARK SUPPLIES	\$ 67.58	parks1
284370	5/4/2021	1N78758	PLATT ELECTRIC SUPPLY INC	MAINTENANCE FOR PUMP STATIONS	\$ 568.25	dwwtp
284234	5/4/2021	0268441-IN	REISNER DISTRIBUTOR INC	15W-40 OIL, KENDALL GT1	\$ 1,398.76	dshop
284116	5/4/2021	20210894	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING APRIL 2021	\$ 3,061.85	finance
284347	5/5/2021	1464	ANACORTES SISTER CITY ASSN	TOWN CRIER CONTRIBUTION	\$ 150.00	executive
284175	5/5/2021	9481	C & C TIMBER INC	FIREWOOD BUNDLES RESALE	\$ 1,540.00	parks1
284344	5/5/2021	28778	COMMERCIAL ALARM & DETECTION	FIRE AND ALARM MONITORING FOR THE ANACORTES LIBRARY	\$ 81.60	pwfac
284377	5/5/2021	9321322842	GRAYBAR ELECTRIC COMPANY, INC	FIBER OPTIC PATCH CORDS	\$ 1,326.86	fiber
284387	5/5/2021	9321322843	GRAYBAR ELECTRIC COMPANY, INC	MICRO-CABLE, 48 FIBERS	\$ 2,086.63	fiber
284426	5/5/2021	9321322841	GRAYBAR ELECTRIC COMPANY, INC	MICRO-DUCT	\$ 4,977.96	fiber

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284183	5/5/2021	856511	KARMART	INNER FRONT SEAT BELT #195	\$ 64.32	dshop
284349	5/5/2021	51038	KRIEG CONSTRUCTION, INC	3.8 HMA	\$ 4,763.54	wdist
284132	5/5/2021	218781	NAPA	HEADLINER SHOP CARPET	\$ 13.81	dshop
284178	5/5/2021	218893	NAPA	VARIABLE VALVE TIMING, CAM PHASER #139	\$ 719.62	dshop
284296	5/5/2021	7870	SAVIBANK	INTEREST DUE FOR FIBER LINE OF CREDIT	\$ 298.38	finance
284184	5/5/2021	21005675	WASHINGTON STATE PATROL	PARKS SEASONAL BACKGROUND CHECK	\$ 55.00	parks1
284239	5/5/2021	21006079	WASHINGTON STATE PATROL	BACKGROUND CHECKS; APRIL 2021	\$ 609.50	apd
284286	5/6/2021	170187	A-1 MOBILE LOCK AND KEY, INC.	LTAC CITY RESTRM MAINTENANCE A-1 MOBILE LOCK	\$ 375.36	plan
284423	5/6/2021	AN 804719	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 65.90	medic
284174	5/6/2021	52099	G12 COMMUNICATIONS	SIP TRUNKS 4/7-5/31/21	\$ 2,553.90	infosys
284358	5/6/2021	12442023	HACH COMPANY	TUBING, DESSICANT TUBE X 30	\$ 155.85	dwtpt
284409	5/6/2021	1200345675	HDR ENGINEERING, INC	SK RIVER RAW WATER PIPELINE/CLEARWELL PROJECT - CONSTRUCTION MNGMNT 3/28-2/24/21	\$ 6,806.55	pw1
284341	5/6/2021	83775	MCCULLOUGH HILL LEARY, PS	A AVENUE LANDFILL MATTER NO. 200	\$ 1,064.00	legal
284277	5/6/2021	MV253822	MOTOR TRUCKS, INC	SENSOR- #511	\$ 213.30	dshop
284284	5/6/2021	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 4/6-5/5/21	\$ 30.55	plan
284287	5/6/2021	220015523313	PUGET SOUND ENERGY INC	501 Q AVE 4/6- 5/5/21	\$ 92.24	dshop
284355	5/6/2021	220021901958	PUGET SOUND ENERGY INC	TSUNAMI WARNING SKYLINE 4/6-5/5/21	\$ 11.08	dwtpt
284361	5/6/2021	200015995380	PUGET SOUND ENERGY INC	APD 4/6-5/5/21	\$ 1,529.39	apd
284233	5/6/2021	B13430108	SHI INTERNATIONAL CORP.	OPERATING SYSTEM FOR STONEFLY AND VEEAM	\$ 2,301.98	infosys
284408	5/6/2021	940	SKAGIT COUNTY PUBLIC HEALTH	1ST QTR CITY SHARE OF LIQUOR TAX	\$ 6,804.54	finance
284134	5/6/2021	May	SKAGIT LAW GROUP, PLLC	PROSECUTING ATTORNEY SERVICES MAY 2021	\$ 6,430.00	legal
284186	5/6/2021	113618	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 105.00	finance
284356	5/6/2021	113622	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 52.50	dwtpt
284386	5/6/2021	5164	WBE TECHNOLOGIES LLC	FIBER OPTIC DROP CABLE	\$ 2,449.51	fiber
284179	5/6/2021	Raceweek Invoice #3	WHIDBEY ISLAND RACE WEEK LLC	LTAC 2021 RACEWEEK INVOICE #3	\$ 4,117.12	plan
284238	5/7/2021	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; APRIL 2021	\$ 1,266.00	apd
284402	5/7/2021	0171918	GEOENGINEERS, INC.	LONGVIEW AVENUE REPAIRS - CRITICAL AREAS REPORTING 1/1/21-4/23/21	\$ 2,289.75	pw1
284419	5/7/2021	21-1286	IMS ALLIANCE	NAMETAGS, PASSPORT COLLECTORS	\$ 374.92	medic
284276	5/7/2021	219221	NAPA	FUEL CAP- #142	\$ 11.25	dshop
284282	5/7/2021	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 4/7-5/6/21	\$ 1,586.35	publib
284285	5/7/2021	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 4/7-5/6/21	\$ 17.55	plan
284288	5/7/2021	220013297498	PUGET SOUND ENERGY INC	CASINO DR UNDER TWIN BRIDGES 4/7 - 5/6/2021	\$ 53.98	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
284364	5/7/2021	220022355618	PUGET SOUND ENERGY INC	TSUNAMI WARNING - 500 T AVE 4/7-5/6/21	\$ 11.08	dwwtp
284345	5/10/2021	1023	BRICK & BRINE DESIGN LLC	GRAPHIC DESIGN A-TOWN 2021	\$ 6,400.00	executive
284293	5/10/2021	5102021	CREATIVE CABINETS	CITY HALL BREAKROOM ADA COMPLIANCE UPGRADES	\$ 14,524.80	pwfac
284360	5/10/2021	05/10/2021	FIDALGO CLEANING	APD CLEANING & SUPPLIES 5/10-5/23/21	\$ 800.00	apd
284384	5/10/2021	9321390694	GRAYBAR ELECTRIC COMPANY, INC	FIBER OPTIC CABLE	\$ 18,033.70	fiber
284381	5/10/2021	219432	NAPA	AEROSOL PAINT	\$ 103.66	dshop
284354	5/11/2021	ReimbHolden	HOLDEN, ALEXANDRA	A-TOWN SIGN OFF AT LITHTEX	\$ 16.40	executive
284365	5/11/2021	APRIL 2021	HUMANE SOCIETY OF	ANIMAL CONTROL STRAY/ABANDON INTAKES	\$ 141.00	apd
284397	5/11/2021	RefundKoidahl	KOIDAHL, JONATHAN	CAMPING REFUND KOIDAHL	\$ 62.00	parks1
284385	5/11/2021	050-1840-02	MOYLE, KENDALL & DAVID	UB Refund Cst #056083	\$ 123.48	finance
284417	5/11/2021	210553	T-SHIRTS BY DESIGN	CHAPLAIN SHIRT/SWEATSHIRT	\$ 82.69	medic
284416	5/11/2021	PI 22	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE FOR BULK MAILING PERMIT CRID 11222290	\$ 1,943.45	finance

Total **\$536,027.16**



City Council Contract Agenda Bill

Meeting Date: 5/17/2021 **Agenda Item:** 4c

Subject: Contract Award – 2021 Pedestrian Improvements Project #21-092-TRN-001

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Award

Summary Statement: City staff seeks City Council consent to award a contract in the amount of \$80,680.00 to Always Active Services LLC. to perform the 2021 Pedestrian Improvements Project. The project provides for improvements within the right-of-way of 24th Street and 41st Street including but not limited to cement concrete curbs, cement concrete curb ramps, cement concrete sidewalk, asphalt patching, roadway drainage work, landscaping restoration and other work.

Background:

1. **History:** This project is a capital improvement project in preparation for the 2021 Asphalt Overlay. These roads were selected for the 2021 Asphalt Overlay based on the City Pavement Management Plan. The Asphalt Overlay project proper has already been advertised for bid and is scheduled for construction this summer.

The pedestrian improvements primarily include required Americans with Disabilities Act (ADA) compliance upgrades to curb ramps at intersections. This project will construct or reconstruct new curb ramps and retrofit existing curb ramps with detectable warning surfaces. This project will also repair some existing missing sidewalk panels.

2. **Key Terms:**
 - Contract is for a fixed price of \$80,680.00.
 - Work will be physically completed within 15 working days after work commences .
3. **Competitive Bidding:** On April 21, 2021 the City [solicited bids](#) for the subject project and on May 6, 2021 a bid opening was conducted and 5 bids were received. Always Active Services LLC. was determined to be the lowest responsible bidder. The Engineer's Estimate for this project was \$90,000. Bid results are provided as an attachment hereto.

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 21-092-TRN-001 with Always Active Services LLC. in the amount of \$80,680.00 to perform the 2021 Pedestrian Improvements Project.

Alternative Actions: Not award the contract

Attachments: Bid Results, Map, Contract 21-092-TRN-001, Contractors' bid proposal

Contractor	Always Active Services LLC.
Contract Amount	\$80,680.00
Earmarked Funds	\$1,850,000
BARS #	104.720.542.30.41
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	15 working days

**2021 PEDESTRIAN IMPROVEMENTS PROJECT
(PW21-092-TRN-001)
BID OPENING DATE: May 6, 2021**

				ENGINEERS ESTIMATE		Low Bid Received From ALWAYS ACTIVE SERVICES, LLC		2nd LARRY BROWN CONST., INC.	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1	LS	Mobilization	\$ 7,878.00	\$ 7,878.00	\$ 10,000.00	\$ 10,000.00	\$ 10,325.00	\$ 10,325.00
2	Est.	DOL	Force Account - Unanticipated Site Work	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3	1	LS	SPCC Plan	\$ 350.00	\$ 350.00	\$ 250.00	\$ 250.00	\$ 215.00	\$ 215.00
4	7	EA	Inlet Protection	\$ 100.00	\$ 700.00	\$ 55.00	\$ 385.00	\$ 40.00	\$ 280.00
5	1	LS	Project Temporary Traffic Control	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 11,160.00	\$ 11,160.00
6	450	LF	Saw Cutting Asphalt	\$ 5.00	\$ 2,250.00	\$ 3.00	\$ 1,350.00	\$ 2.50	\$ 1,125.00
7	100	LF	Saw Cutting Concrete	\$ 10.00	\$ 1,000.00	\$ 3.00	\$ 300.00	\$ 3.50	\$ 350.00
8	185	LF	Removing Cement Conc Curb and Gutter	\$ 15.00	\$ 2,775.00	\$ 15.00	\$ 2,775.00	\$ 6.00	\$ 1,110.00
9	150	SY	Removing Cement Conc. Sidewalk	\$ 25.00	\$ 3,750.00	\$ 15.00	\$ 2,250.00	\$ 18.30	\$ 2,745.00
10	100	SY	Removing Asphalt Conc. Pavement	\$ 20.00	\$ 2,000.00	\$ 15.00	\$ 1,500.00	\$ 21.45	\$ 2,145.00
11	125	CY	Roadway Excavation Incl. Haul	\$ 45.00	\$ 5,625.00	\$ 50.00	\$ 6,250.00	\$ 27.00	\$ 3,375.00
12	200	TON	Crushed Surfacing Top Course	\$ 35.00	\$ 7,000.00	\$ 35.00	\$ 7,000.00	\$ 38.00	\$ 7,600.00
13	250	LF	Install City Provided Fiber Optic Conduit	\$ 5.00	\$ 1,250.00	\$ 12.00	\$ 3,000.00	\$ 4.95	\$ 1,237.50
14	185	LF	Cement Conc. Traffic Curb and Gutter	\$ 40.00	\$ 7,400.00	\$ 30.00	\$ 5,550.00	\$ 53.25	\$ 9,851.25
15	64	LF	Cement Conc. Pedestrian Curb	\$ 35.00	\$ 2,240.00	\$ 30.00	\$ 1,920.00	\$ 57.50	\$ 3,680.00
16	120	SY	Cement Conc. Sidewalk	\$ 60.00	\$ 7,200.00	\$ 55.00	\$ 6,600.00	\$ 124.50	\$ 14,940.00
17	3	EA	Cement Conc. Curb Ramp Type Parallel A	\$ 2,000.00	\$ 6,000.00	\$ 1,300.00	\$ 3,900.00	\$ 2,500.00	\$ 7,500.00
18	1	EA	Cement Conc. Curb Ramp Type Perpedicular A	\$ 2,000.00	\$ 2,000.00	\$ 1,300.00	\$ 1,300.00	\$ 2,300.00	\$ 2,300.00
19	1	EA	Cement Conc. Curb Ramp Type Perpedicular B	\$ 2,000.00	\$ 2,000.00	\$ 1,300.00	\$ 1,300.00	\$ 2,200.00	\$ 2,200.00
20	170	SF	Detectable Warning Surface	\$ 65.00	\$ 11,050.00	\$ 45.00	\$ 7,650.00	\$ 60.70	\$ 10,319.00
21	25	TON	HMA CL. 1/2 In. PG58H-22	\$ 250.00	\$ 6,250.00	\$ 200.00	\$ 5,000.00	\$ 380.85	\$ 9,521.25
22	30	CY	Topsoil Type "A"	\$ 85.00	\$ 2,550.00	\$ 60.00	\$ 1,800.00	\$ 72.15	\$ 2,164.50
23	60.0	SY	Seeding and Fertilizing by Hand	\$ 6.50	\$ 390.00	\$ 10.00	\$ 600.00	\$ 6.35	\$ 381.00
TOTAL BID					\$91,658.00		\$80,680.00		\$109,524.50

 Denotes Correction from Contractor's Bid Proposal

**2021 PEDESTRIAN IMPROVEMENTS PROJECT
(PW21-092-TRN-001)
BID OPENING DATE: May 6, 2021**

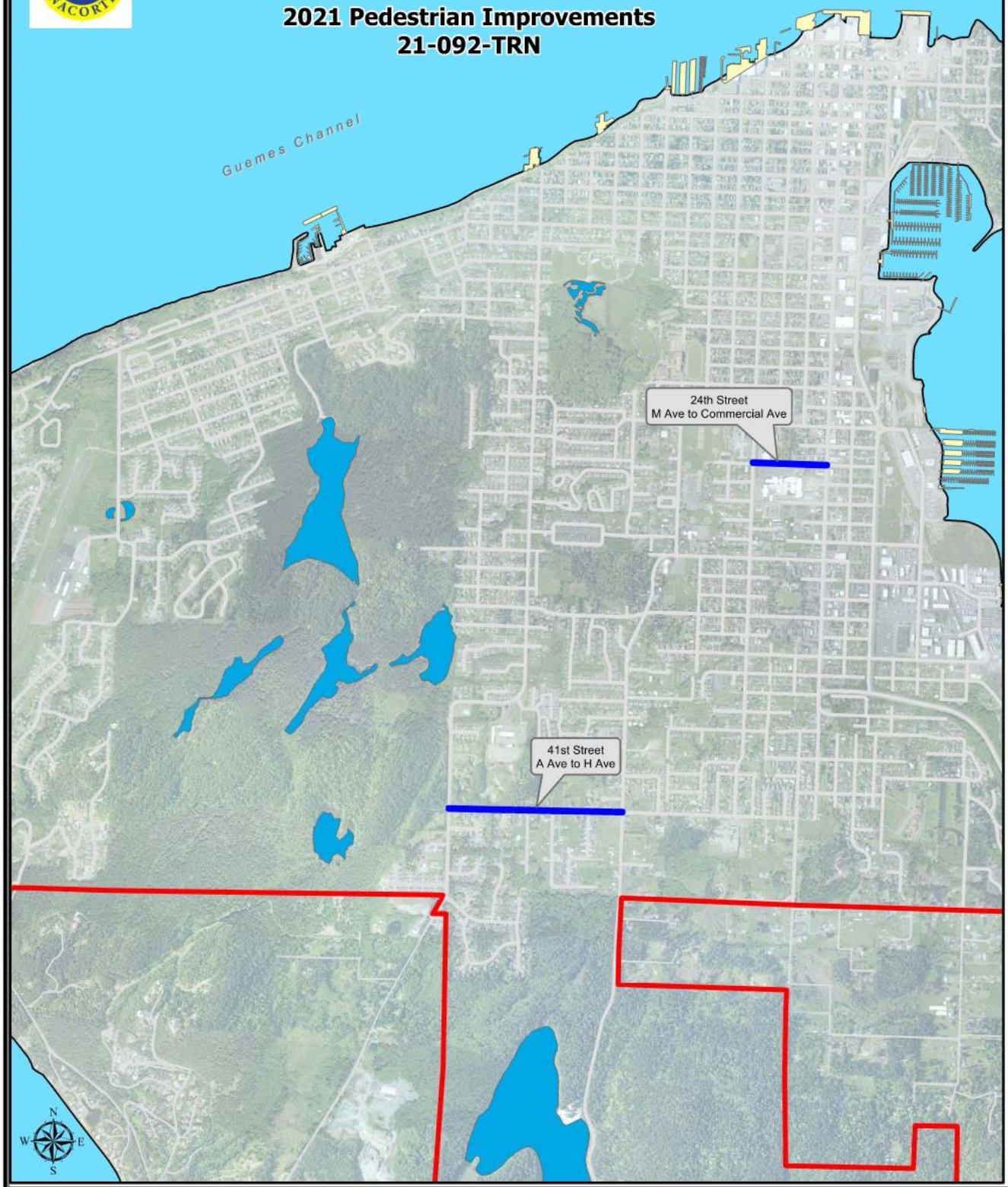
				3rd		4th		5th	
				KRIEG CONSTRUCTION, INC.		CENTAUR CONST. INC.		SRV CONSTRUCTION INC.	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1	LS	Mobilization	\$ 12,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00	\$ 9,500.00	\$ 9,500.00
2	Est.	DOL	Force Account - Unanticipated Site Work	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3	1	LS	SPCC Plan	\$ 750.00	\$ 750.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
4	7	EA	Inlet Protection	\$ 50.00	\$ 350.00	\$ 100.00	\$ 700.00	\$ 85.00	\$ 595.00
5	1	LS	Project Temporary Traffic Control	\$ 4,500.00	\$ 4,500.00	\$ 1,200.00	\$ 1,200.00	\$ 21,000.00	\$ 21,000.00
6	450	LF	Saw Cutting Asphalt	\$ 4.50	\$ 2,025.00	\$ 5.00	\$ 2,250.00	\$ 2.30	\$ 1,035.00
7	100	LF	Saw Cutting Concrete	\$ 10.00	\$ 1,000.00	\$ 5.00	\$ 500.00	\$ 5.75	\$ 575.00
8	185	LF	Removing Cement Conc Curb and Gutter	\$ 17.00	\$ 3,145.00	\$ 15.00	\$ 2,775.00	\$ 9.00	\$ 1,665.00
9	150	SY	Removing Cement Conc. Sidewalk	\$ 50.00	\$ 7,500.00	\$ 35.00	\$ 5,250.00	\$ 18.00	\$ 2,700.00
10	100	SY	Removing Asphalt Conc. Pavement	\$ 55.00	\$ 5,500.00	\$ 35.00	\$ 3,500.00	\$ 27.00	\$ 2,700.00
11	125	CY	Roadway Excavation Incl. Haul	\$ 55.00	\$ 6,875.00	\$ 50.00	\$ 6,250.00	\$ 46.50	\$ 5,812.50
12	200	TON	Crushed Surfacing Top Course	\$ 63.00	\$ 12,600.00	\$ 50.00	\$ 10,000.00	\$ 30.00	\$ 6,000.00
13	250	LF	Install City Provided Fiber Optic Conduit	\$ 20.00	\$ 5,000.00	\$ 12.00	\$ 3,000.00	\$ 63.70	\$ 15,925.00
14	185	LF	Cement Conc. Traffic Curb and Gutter	\$ 28.00	\$ 5,180.00	\$ 45.00	\$ 8,325.00	\$ 46.00	\$ 8,510.00
15	64	LF	Cement Conc. Pedestrian Curb	\$ 35.00	\$ 2,240.00	\$ 50.00	\$ 3,200.00	\$ 46.00	\$ 2,944.00
16	120	SY	Cement Conc. Sidewalk	\$ 60.00	\$ 7,200.00	\$ 85.00	\$ 10,200.00	\$ 74.75	\$ 8,970.00
17	3	EA	Cement Conc. Curb Ramp Type Parallel A	\$ 1,800.00	\$ 5,400.00	\$ 5,000.00	\$ 15,000.00	\$ 3,075.00	\$ 9,225.00
18	1	EA	Cement Conc. Curb Ramp Type Perpedicular A	\$ 880.00	\$ 880.00	\$ 5,000.00	\$ 5,000.00	\$ 1,700.00	\$ 1,700.00
19	1	EA	Cement Conc. Curb Ramp Type Perpedicular B	\$ 880.00	\$ 880.00	\$ 5,000.00	\$ 5,000.00	\$ 1,700.00	\$ 1,700.00
20	170	SF	Detectable Warning Surface	\$ 57.85	\$ 9,834.50	\$ 50.00	\$ 8,500.00	\$ 81.00	\$ 13,770.00
21	25	TON	HMA CL. 1/2 In. PG58H-22	\$ 325.00	\$ 8,125.00	\$ 350.00	\$ 8,750.00	\$ 220.00	\$ 5,500.00
22	30	CY	Topsoil Type "A"	\$ 115.00	\$ 3,450.00	\$ 150.00	\$ 4,500.00	\$ 71.00	\$ 2,130.00
23	60.0	SY	Seeding and Fertilizing by Hand	\$ 12.00	\$ 720.00	\$ 10.00	\$ 600.00	\$ 6.75	\$ 405.00
TOTAL BID					\$110,154.50		\$118,000.00		\$127,611.50

Denotes Correction from Contractor's Bid Proposal



City of Anacortes

2021 Pedestrian Improvements
21-092-TRN



NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.



CONTRACT 21-092-TRN-001

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as “City” or “Owner”) and Always Active Services LLC, a private contractor at 19220 15th Ave NE, Shoreline, WA 98155 (herein after referred to as “Contractor”).

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the OWNER and CONTRACTOR hereto covenant and agree as follows:

I. WORK.

The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the construction of **2021 Pedestrian Improvements, Project No. 21-092-TRN-001** in accordance with and as described in the City of Anacortes document entitled “**Plans, Specifications, and Contract Documents – 2021 Pedestrian Improvements**” which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Contract Documents.

II. ENGINEER.

Unless otherwise specifically stated, the word “Engineer” shall be understood to mean the OWNER’S Project Manager or the OWNER’S authorized representative who will perform the Contract Administration and field inspection responsibilities.

III. CONTRACT TIMES AND LIQUIDATED DAMAGES.

A. Contract Times:

1. Unless modified by the proposal, work shall start within **Ten (10) Calendar** days from the date of the Notice to Proceed. Physical Completion as defined in section 1-08.5 of the Special Provisions shall be achieved within **Fifteen (15) Working days** after the work commences. The Contract Time shall commence upon issuance of the Notice to Proceed.

B. Liquidated Damages:

1. If said work is not completed within the time specified for Physical Completion, the Contractor agrees to pay the Owner the sum specified in Section 1-08.9 of the Standard Specifications for each and every working day said work remains incomplete after expiration of the specified time, as liquidated damages.

IV. CONTRACT PRICE.

The OWNER, hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the plans and specifications contained in document entitled “**Plans, Specifications, and Contract Documents – 2021 Pedestrian Improvements**”, and the terms and conditions herein contained, and hereby the OWNER contracts to pay CONTRACTOR for completion of the Work and in accordance to the same and the attached bid schedule, which is included as an Exhibit to this Agreement based upon the Unit Prices shown. The total contract price is **Eighty Thousand Six Hundred Eighty Dollars (\$80,680.00)**.

A. Interest:

1. Moneys not paid when due as provided in the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

V. CONTRACTOR REPRESENTATIONS.

In order to induce OWNER to enter in this Agreement, CONTRACTOR’S representations are as set forth as follows:

- A. CONTRACTOR has familiarized him/herself with the nature and extent of the Contract Document, scope of Work, site conditions, locality, general nature of work to be performed by OWNER or others at the site that relates to Work required by the Contract Documents and local conditions and

federal, state, and local laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of Work.

- B. CONTRACTOR has carefully studied and examined the supplement, referred to above, which pertain to the conditions (subsurface or physical) to or contiguous to the site which may affect cost, progress, performance, or furnishing of said Work as CONTRACTOR deems necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times, and in accordance with other terms and conditions of the Contract Documents, including specifically the provisions of the 2018 WSDOT Specifications; and no additional or supplementary examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by CONTRACTOR for such purposes.
- C. CONTRACTOR has reviewed and checked information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and has included costs as defined by WSDOT Specifications.
- D. CONTRACTOR has correlated information known to CONTRACTOR and results of such observations, familiarizations, examination, investigations, explorations, tests, and studies with Contract Documents.
- E. CONTRACTOR has given OWNER written notice of conflicts, errors, ambiguities or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of terms and conditions for performing and furnishing Work.

VI. CONTRACT DOCUMENTS.

- A. Contract Documents that comprise the entire Agreement between OWNER and CONTRACTOR concerning Work are defined in the WSDOT Specifications.
- B. Exhibits to this Agreement include:
 - 1. Conformed Bid Form signed by CONTRACTOR.
 - 2. Executed Performance Bond
 - 3. Executed Payment Bond.
 - 4. Required documents submitted by the CONTRACTOR prior to the execution of Agreement as identified in the "Instruction to Bidders".

VII. MISCELLANEOUS

- A. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound, and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- B. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.
- C. It is further provided that no liability shall attach to the City of Anacortes, Washington, by reason of entering into this contract, except as expressly provided herein.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that s/he or it is signing with full and complete authority to bind the party on whose behalf of whom s/he or it is signing, to each and every term of this Agreement.

Owner:

City of Anacortes

Mayor

Date

Contractor:

Always Active Services LLC

Title

Date

BIDDER RESPONSIBILITY STATEMENT

The City must award the bid to the "lowest responsible bidder," or reject all bids. It may not negotiate with any of the bidders. The following guidelines, in addition to price, may be taken into account by the City in determining the lowest responsible bidder

1. Name of Bidder: Always Active Services LLC
2. Business Address: 19220 15th Ave NE Shoreline WA 98155
3. Business Phone/Email: 206 941 4243 / alwaysactiveservices@gmail.com
4. How many years have you been in business under the present firm name? 1 year
5. Character of work performed by your company as it directly relates to this project: General Contractor
6. List contracts for similar work completed by your company within the past three years. Include approximate contract amounts and the name and telephone number of a contact person. A project currently in progress may be listed.
North Cove Park Landscaping
7. Name, address, and telephone number of bonding and insurance company, and name and telephone number of local contact person:
Propel Insurance
8. The Project Field Supervisor will be: Sam Franks
This person will be on the job full time and directly supervising the work. Any change will require written approval by the Owner.
Project Field Supervisor experience:
 - a) Years of experience in this type of construction: 1 Yrs 0 Months
 - b) Years of supervisory experience: 1 Yrs 0 Month
 - c) Years employed with current firm: 1 Yrs 0 Months
 - d) Years employed with previous firm: 1 Yrs 0 Months
 - e) List References (include name, title, city or district, phone number):
Trinity Contractors - JR Chapman - 425 512 2977

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

9. List your major equipment: 2007 Kenworth W900L, 1991 Mack
RD688S, ~~ITATAMASIAN~~ 1992 International 4900

10. Bank references with contact name and telephone number: BECU - Shoreline

11. State of Washington Registration No. ALWAYS ASB00PT

12. Federal IRS Identification No. 84-5177472

13. List your other projects currently in progress along with other bids or contracts awarded but not yet started:

North Cove Park - City of Lake Stevens

14. Will contracts currently in progress, or hereafter obtained interfere with the timely performance of the City of Anacortes project? ☐ YES ☒ NO

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

TO: City of Anacortes
City Hall
904 Sixth Street
Anacortes, WA 98221

Attention: Eric Shjarback, P.E. – City Engineer

The undersigned, hereinafter called the bidder, declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official of the City of Anacortes; and that the proposal is made without any connection or collusion with any person making another proposal of this contract. **Moreover, the Bidder declares by signing the signature page of this Proposal that the following statement is true and correct:**

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

The bidder declares that he/she has carefully examined the contract documents for the construction of the project; that he/she has personally inspected the site; that he/she has satisfied him or herself as to the quantities involved, including materials and equipment and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the contract documents and that this proposal is made according to the provisions and under the terms of the contract documents, which documents are hereby made a part of this proposal.

The bidder declares that he/she has exercised his/her own judgment regarding the interpretation of subsurface information and has utilized all data, which he/she believes pertinent from the Engineer, Owner and other sources in arriving at his/her conclusions.

The bidder agrees that if this proposal is accepted, he/she will, within **Ten (10) Calendar days** after Notification of Award, execute the contract with the City of Anacortes in the form of contract included in the contract documents, and will, prior to the time of execution of the contract, deliver to the City of Anacortes the Performance and Payment Bond, all Certificates of Insurance and proof of a City of Anacortes Business License required therein and will, to the extent of his/her proposals, furnish all necessary labor, tools, materials, equipment, and services required to do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the Engineer or other designated project representative there under.

The bidder further agrees, if awarded the contract, to begin work within **Ten (10) Working days** after the date of the Notice to Proceed and to achieve Physical Completion within **Fifteen (15) Working days**, in accordance with the Notice to Proceed.

In the event the bidder is awarded the contract and shall fail to complete the work within the time limit agreed upon as more particularly set forth in the contract documents, liquidated damages shall be paid to the owner per the Standard Specifications contained in the contract documents.

The bidder proposes to accept as full payment for the work proposed herein the amount computed under the provisions of the contract documents and based upon the unit price, it being expressly understood that the unit price is independent of the exact quantities involved. Bidder agrees that the unit prices shown represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and profit for each type of work called for in these contract documents.

NOTICE TO BIDDERS:
IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

The undersigned bids for complete construction of the following described project:

The project provides for improvements within the right-of-way of 24th Street and 41st Street including but not limited to cement concrete curbs, cement concrete curb ramps, cement concrete sidewalk, asphalt patching, roadway drainage work, landscaping restoration and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications.

The bid price shall include everything necessary for the prosecution and completion of the services as detailed in the specifications including but not limited to furnishing all materials, equipment, supplies, tools, plant and other facilities and all management, supervision, labor and service, except as may be provided otherwise in this bid.

CITY OF ANACORTES 2021 PEDESTRIAN IMPROVEMENTS

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
1	1 LS	MOBILIZATION 1-09.7	At \$ <u>10,000</u> Per Lump Sum	\$ <u>10,000</u>
2	EST. DOL.	FORCE ACCOUNT- UNANTICIPATED SITE WORK 1-09.6SP	At \$5,000 Per Force Account	\$5,000
3	1 LS	S.P.C.C PLAN 1-07.15	At \$ <u>250</u> Per Lump Sum	\$ <u>250</u>
4	7 EA	INLET PROTECTION 8-01.5	At \$ <u>55</u> Per Each	\$ <u>385</u>
5	1 LS	PROJECT TEMPORARY TRAFFIC CONTROL 1-10.5(1)	At \$ <u>5000</u> Per Lump Sum	\$ <u>5000</u>
6	450 LF	SAW CUTTING ASPHALT 2-02.5SP	At \$ <u>3</u> Per Linear Foot	\$ <u>1350</u>
7	100 LF	SAW CUTTING CONCRETE 2-02.5SP	At \$ <u>3</u> Per Linear Foot	\$ <u>300</u>
8	185 LF	REMOVING CEMENT CONC. CURB AND GUTTER 2-02.5SP	At \$ <u>15</u> Per Linear Foot	\$ <u>2775</u>

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
9	150 SY	REMOVING CEMENT CONC. SIDEWALK 2-02.5SP	\$ <u>At 15</u> Per Square Yard	\$ <u>2250</u>
10	100 SY	REMOVING ASPHALT CONC. PAVEMENT 2-02.5SP	\$ <u>At 15</u> Per Square Yard	\$ <u>1500</u>
11	125 CY	ROADWAY EXCAVATION INCL. HAUL 2-03.5	\$ <u>At 50</u> Per Cubic Yard	\$ <u>6250</u>
12	200 TONS	CRUSHED SURFACING TOP COURSE 4-04.5	\$ <u>At 35</u> Per Ton	\$ <u>7000</u>
13	250 LF	INSTALL CITY PROVIDED FIBER OPTIC CONDUIT 8-20.5SP	\$ <u>At 12</u> Per Linear Foot	\$ <u>3000</u>
14	185 LF	CEMENT CONC. TRAFFIC CURB AND GUTTER 8-04.5SP	\$ <u>At 30</u> Per Linear Foot	\$ <u>5550</u>
15	64 LF	CEMENT CONC. PEDESTRIAN CURB 8-04.5	\$ <u>At 30</u> Per Linear Foot	\$ <u>1920</u>
16	120 SY	CEMENT CONC. SIDEWALK 8-14.5	\$ <u>At 55</u> Per Square Yard	\$ <u>6600</u>
17	3 EA	CEMENT CONC. CURB RAMP TYPE PARALLEL A 8-14.5	\$ <u>At 1300</u> Per Each	\$ <u>3900</u>
18	1 EA	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR A 8-14.5	\$ <u>At 1300</u> Per Each	\$ <u>1300</u>
19	1 EA	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR B 8-14.5	\$ <u>At 1300</u> Per Each	\$ <u>1300</u>

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
20	170 SF	DETECTABLE WARNING SURFACE 8-14.5	\$ <u>At 45</u> Per Square Foot	\$ <u>7650</u>
21	25 TON	HMA CL. 1/2 IN. PG58H-22 5-04.5SP	\$ <u>At 200</u> Per Ton	\$ <u>5000</u>
22	30 CY	TYPE "A" TOP SOIL 8-02.5SP	\$ <u>At 60</u> Per Cubic Yard	\$ <u>1800</u>
23	60 SY	SEEDING AND FERTILIZING BY HAND 8-01.5	\$ <u>At 10</u> Per Square Yard	\$ <u>600</u>
Rule 171 applies to all bid items in this project. See special provision 1-07.2(1) for clarification.			Total Bid:	\$ <u>80,680</u>

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Addendum ✓, Initial AS

Addendum _____, Initial _____

Addendum _____, Initial _____

Addendum _____, Initial _____

NOTE: Failure to acknowledge any issued Addenda may render proposal non-responsive and therefore void. It is the sole responsibility of the Bidder to learn of Addendum, if any. Such information may be obtained from the Builders Exchange website at www.bxwa.com.

BID DEPOSIT

A proposal deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:

☒ Bid Bond ☐ Cashier's Check ☐ Certified Check ☐ Cash

NOTICE TO ALL BIDDERS

To report bid rigging activities call: **1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern time. Anyone with knowledge of possible bid rigging, Bidder collusion, or other fraudulent activities should use the "hotline" to report activities. The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

Name of Bidder: Always Active Services LLC
Contact Name: Sam Franks or Amanda Schnee
Mailing Address: 19220 15th Ave NE Shoreline WA 98155
City, State, Zip: Shoreline, WA 98155
Business Telephone: 206 713 0759 Cell Phone: 206 941 4243
Email Address: alwaysactiveservices@gmail.com
Contractor's State License No: ALWAYSAS800PT
UBI Number: 6045946900010001

By signing this proposal, the bidder agrees to all requirements contained in the contract documents.

(Corporate Seal)

Always Active Services LLC Owner
Name of Bidder Title

5/6/21
Date

[Signature]
Signature of Bidder

Sam Franks
Print Name

NOTICE TO BIDDERS:

IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.



City Council Agenda Bill

Meeting Date: May 17, 2021

Agenda Item: 5.a.

Agenda Item Title: Legislative Update

Staff Contact(s): LAURIE GERE

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
ALEXANDRA HOLDEN	Announcement
LAURIE GERE	

Item Summary: Representative Ramel, Representative Lekanoff, and Senator Lovelett will give an update on the 2021 Legislative Session.

Budget Impact:
N/A

Previous Action: N/A

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented): None



City Council Agenda Bill

Meeting Date: May 17, 2021

Agenda Item: 5.b.

Agenda Item Title: Resolution 3028: Updating the Work Plan Adopted in Resolution 3005 Regarding Bonus Height Provisions in the R4 Zone West of the Commercial Zone Related to Ordinance 3088

Staff Contact(s): DON MEASAMER

Approved for Submittal to Council by **Action Type**

DON MEASAMER

Resolution

STEVE HOGLUND

DARCY SWETNAM

Item Summary: Resolution 3028 is related to Ordinance 3088, which extends for an additional six months the moratorium on applications using the bonus height provisions of AMC Section 19.42.050 C. Resolution 3028 updates the work plan for City Council and the Planning Commission to work through the issues regarding the bonus height, which was originally adopted by Resolution 2068.

Budget Impact:

NA

Previous Action: [Ordinance 3054](#) adopting the moratorium [October 21, 2019](#)

[Resolution 2068](#) adopting a work plan [December 2, 2019](#)

[Ordinance 3069](#) extending the moratorium for six more months [April 20, 2020](#)

[Ordinance 3076](#) extending the moratorium for six more months [October 12, 2020](#)

[Ordinance 3088](#) extending the moratorium for six more months [April 12, 2021](#)

Recommended Motion: I move to adopt Resolution 3028, updating the work plan for the bonus height provisions in the R4 zone west of the Commercial zone

Alternative Actions: Don't adopt the resolution

Attachments (listed in order presented):

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RESOLUTION 3028

A RESOLUTION UPDATING THE WORK PLAN ADOPTED IN RESOLUTION 3005 REGARDING BONUS HEIGHT PROVISIONS IN THE R4 ZONE WEST OF THE COMMERCIAL ZONE RELATED TO ORDINANCE 3088

WHEREAS, the Anacortes City Council adopted Ordinance 3054 October 21, 2019 a Moratorium on accepting certain land use permits in the R4 Use Zone west of the Commercial Use Zone that proposes to utilize the bonus height provisions of AMC 19.42.050 C; and

WHEREAS, the City Council adopted Resolution 2068 on December 2, 2019, adopting a work plan for evaluating bonus height provisions in the R4 Zone west of the Commercial Zone; and

WHEREAS, the City Council adopted Ordinance 3069 on April 20, 2020, which affirmed the moratorium and extended it for an additional six months through October 21, 2020; and

WHEREAS, the City Council adopted Ordinance 3076 at the October 12, 2020 meeting, which would extend the moratorium for an additional six months; and

WHEREAS, the City Council considered Ordinance 3088 at the April 12, 2021 meeting, which would extend the moratorium for an additional six months; and

WHEREAS, the City Council held a public hearing on Ordinance 3088 on April 12, 2021; and

WHEREAS, the City Council desires to continue working to review the maximum building height in the R4 Use Zone west of the Commercial Use Zone with public input;

WHEREAS, a moratorium is a recognized technique to preserve the status quo while new plans and regulations are developed and avoid a rush for permits whenever a community desires to change its planning ordinances; and

WHEREAS, RCW 36.70A.390 and AMC 19.16.110 authorize the City Council to adopt moratoriums, interim zoning ordinances, and interim official controls; and

WHEREAS, RCW 36.70A.390 and RCW 35A.63.220 require cities to hold a public hearing within sixty (60) days of the adoption of such moratoria to develop a work plan; and

NOW THEREFORE, BE IT RESOLVED BY THE ANACORTES CITY COUNCIL:

Section 1. Findings of Fact. The City of Anacortes City Council makes the following findings:

A. The above recitals are adopted as findings of fact.

- B. The City Council reaffirms Ordinances 3054,3069,3076 and 3088 establishing and extending a Moratorium on accepting land use or building permit applications in the R4 Use Zone west of the Commercial Use Zone that proposes to use the bonus height provisions of AMC 19.42.050 C.
- C. The City Council supports review and consideration of alternatives to the bonus height provisions of AMC 19.42.050 in the R4 Use Zone west of the Commercial Use Zone.
- D. A public hearing was held on April 12, 2021 to adopt Ordinance 3088 consistent with RCW 36.70A.390.
- E. The City Council deems it necessary to prohibit the receipt and processing of new applications that propose to use the bonus height provisions of AMC 19.42.050 C in the R4 Use Zone west of the Commercial Use Zone while alternatives are considered.

Section 2. Work Plan.

- A. The attached updated work plan is hereby adopted.

PASSED AND APPROVED by the City Council this _____ day of May, 2021.

CITY OF ANACORTES

Laurie Gere, Mayor

ATTEST:

Steve D. Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

By: _____
Darcy Swetnam, WSBA# 40530
City Attorney

**Work Plan –Regulations Regarding Bonus Height Provisions,
AMC 19.42.050 In The R4 Zone West Of The Commercial
Zone—Moratorium Ordinance 3088**

	Task	Schedule
1.	Review with the public and City Council draft concepts from workshops in February 2020 via virtual meeting public workshop	June 2021
2.	Draft concepts to Planning Commission to identify preferred concepts, Issue SEPA	June/July 2021
3.	Planning Commission Public Hearing on preferred concepts	July 2021
4.	Planning Commission Recommendation on preferred concept to City Council	July/August 2021
5.	City Council Review of preferred concept	August 2021
6.	City Council Public Hearing/Adoption	August/September 2021

Note: Ordinance # 3088 terminates October 12, 2021 unless extended.



City Council Agenda Bill

Meeting Date: May 17, 2021

Agenda Item: 5.c.

Agenda Item Title: Access Anacortes Fiber Internet Update

Staff Contact(s): Emily Schuh

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Emily Schuh	Presentation

Item Summary: Fiber Update

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

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May 2021

GPON CUSTOMER COUNT & REVENUE

Month	In Service	Static IPv4 Address	Internet Service Revenue	Static IPv4 Revenue	GPON Revenue	Other Revenue	MONTHLY REVENUE
Mar-20	9	1	\$ 1,171.00	\$20.00	\$ 1,191.00	\$ -	\$ 1,191.00
Apr-20	30	3	\$ 3,180.00	\$49.00	\$ 3,229.00	\$ -	\$ 3,229.00
May-20	138	6	\$ 9,102.00	\$109.00	\$ 9,211.00	\$ -	\$ 9,211.00
Jun-20	209	10	\$ 13,451.00	\$145.00	\$ 13,596.00	\$ -	\$ 13,596.00
Jul-20	246	15	\$ 15,884.00	\$190.00	\$ 16,074.00	\$ -	\$ 16,074.00
Aug-20	284	19	\$ 18,456.00	\$248.00	\$ 18,704.00	\$ -	\$ 18,704.00
Sep-20	314	24	\$ 20,646.00	\$326.00	\$ 20,972.00	\$ 867.00	\$ 21,839.00
Oct-20	341	26	\$ 22,489.00	\$344.00	\$ 22,833.00	\$ 867.00	\$ 23,700.00
Nov-20	363	27	\$ 23,827.00	\$353.00	\$ 24,180.00	\$ 2,023.25	\$ 26,203.25
Dec-20	463	43	\$ 29,897.00	\$382.00	\$ 30,279.00	\$ 2,023.25	\$ 32,302.25
Jan-21	524	31	\$ 33,616.00	\$411.00	\$ 34,027.00	\$ 2,023.25	\$ 36,050.25
Feb-21	575	34	\$ 36,445.00	\$449.00	\$ 36,894.00	\$ 2,023.25	\$ 38,917.25
Mar-21	624	31	\$ 38,906.00	\$400.00	\$ 39,306.00	\$ 2,023.25	\$ 41,329.25
Apr-21	698	34	\$ 43,962.00	\$438.00	\$ 44,400.00	\$ 2,023.25	\$ 46,423.25
May-21	720	35	\$ 45,200.00	\$ 447.00	\$ 45,647.00	\$ 2,023.25	\$ 47,670.25

CUSTOMER ORDERS

Residential	Count	Monthly Revenue	Commercial	Count	Monthly Revenue	Other Customers
100Mbps	208	\$ 8,112.00	100Mbps	37	\$ 3,293.00	\$867.00
100Mbps managed	198	\$ 9,702.00	100Mbps managed	24	\$ 2,376.00	\$1,156.25
1Gbps	130	\$ 8,970.00	1Gbps	33	\$ 4,917.00	
1Gbps managed	81	\$ 6,399.00	1Gbps managed	9	\$ 1,431.00	
One Static IP	4	\$ 36.00	One Static IP	19	\$ 171.00	
Five Static IPs	2	\$ 40.00	Five Static IPs	10	\$ 200.00	
Total:	617	\$ 33,259.00	Total:	103	\$ 12,388.00	
Grand Total		\$ 47,670.25				

	CBD	Old Town	M Ave	2020 Aerial Areas	West End	Remainder of City	Total
Potential Customers	255	562	160	1296	2302	3043	7618
Sign-ups	118	267	72	362	496	747	2062
Take-Rate	46.3%	47.5%	45.0%	27.9%	21.5%	24.5%	27.1%
Partial Installs	1	0	0	0	0	0	1
In-Service	108	250	63	275	0	24	720
Percentage of Orders in Service	91.5%	93.6%	87.5%	76.0%	0.0%	3.2%	

In our current service areas 819 orders have been received of the potential 2273 customers which equates to 36% market share.

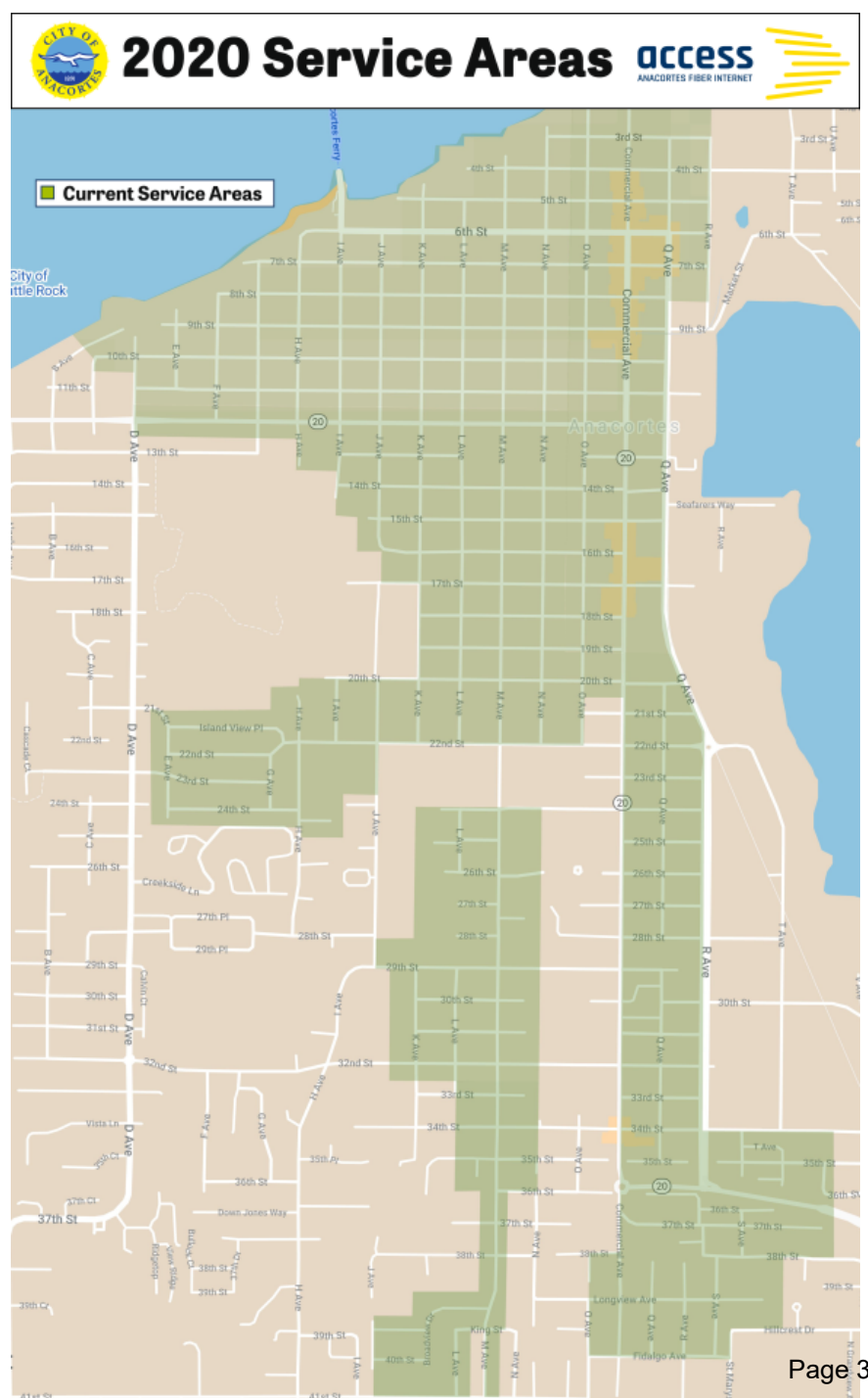
FIBER DIVISION CASHFLOWS

January 1 – April 30, 2021

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>YTD</u>
REVENUES							
Internet	32,792	36,681	39,612	42,933			153,018
Dark Fiber	1,156	1,156	1,156	1,156			4,625
Ethernet	867	867	867	867			3,468
Installation	<u>5,790</u>	<u>4,044</u>	<u>20,474</u>	<u>4,504</u>			<u>34,812</u>
total revenues	41,606	42,748	62,110	49,460			195,417
OPERATING EXPENSES	(<u>70,310</u>)	(<u>95,050</u>)	(<u>74,877</u>)	(<u>69,216</u>)			(<u>309,445</u>)
OPERATING CASHFLOW	(<u>28,704</u>)	(<u>52,302</u>)	(<u>12,767</u>)	(<u>19,756</u>)			(<u>114,028</u>)
CONSTRUCTION EXPENSES							
Backbone &							
Customer installations	(<u>127,861</u>)	(<u>90,498</u>)	(<u>224,763</u>)	(<u>100,223</u>)			(<u>543,346</u>)
Core equipment	(<u>12,443</u>)	(<u>422</u>)	(<u>4,421</u>)	(<u>2,091</u>)			(<u>19,377</u>)
LINE OF CREDIT	<u>0</u>	<u>0</u>	<u>0</u>	<u>306,905</u>			<u>306,905</u>
TOTAL CASHFLOW	(<u>169,008</u>)	(<u>143,222</u>)	(<u>241,951</u>)	<u>184,835</u>			(<u>369,846</u>)

ACCESS ANACORTES FIBER INTERNET SERVICE AREA

Fiber technicians are systematically completing installations and placing customers into service. There are 133 orders in queue for service in our current service areas.



AMERICAN RECOVERY PLAN ACT

May 10, 2021 Treasury Department issued Interim Final Rule on use of Coronavirus State and Local Fiscal Recovery Fund guidelines:

- *broadband infrastructure funds "are expected" to focus on unserved/underserved locations (i.e., lacking 25/3 service),*
- *although 100Mbps is "the speed necessary to ensure that broadband infrastructure is sufficient to enable users to generally meet household needs";*
- *"encourages ... support for broadband networks owned, operated, or affiliated with local governments, non-profits, and co-operatives -- providers with less pressure to turn profits and with a commitment to serving entire communities"*

NETWORK EXPANSION

Area	Pass	Projected Expansion Timeframe	Funding
“West End” West of Anacopper Mine Rd.	2375	2021 design, construction, and installations. Installations will continue into early 2022.	Savibank Line of Credit (up to \$4.5M) Submitted this phase of the project for ARPA Funding which is being administered through the WA State Broadband Office
East of A Ave. Backfilling current service area	1815	2021 design followed by 2022 construction and installations	Economic Development Administration (EDA) grant for \$2.25M. Balance of project to be funded through Line of Credit.
East of Anacopper Mine Rd. to A Ave.	875	2023	Submitted this phase of the project for ARPA Funding which is being administered through the WA State Broadband Office
Urban Growth Area along HWY 20 & March’s Point	Tbd	2023-2024	TBD

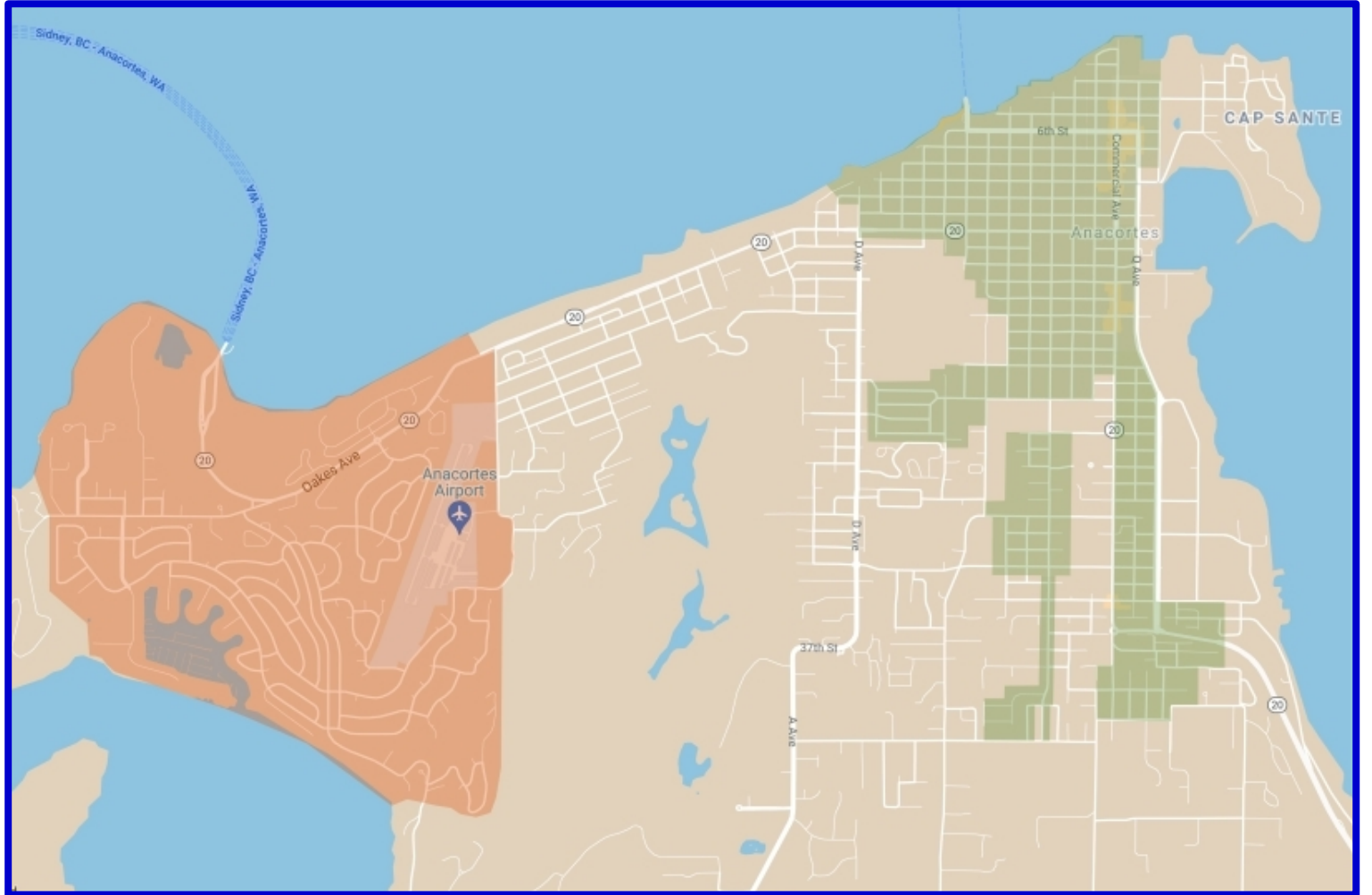
CURRENT SERVICE AREA

- Pilot Areas
 - Central Business District
 - Old Town
 - M Avenue
- 2020 Aerial Areas
- 2,273 potential customers



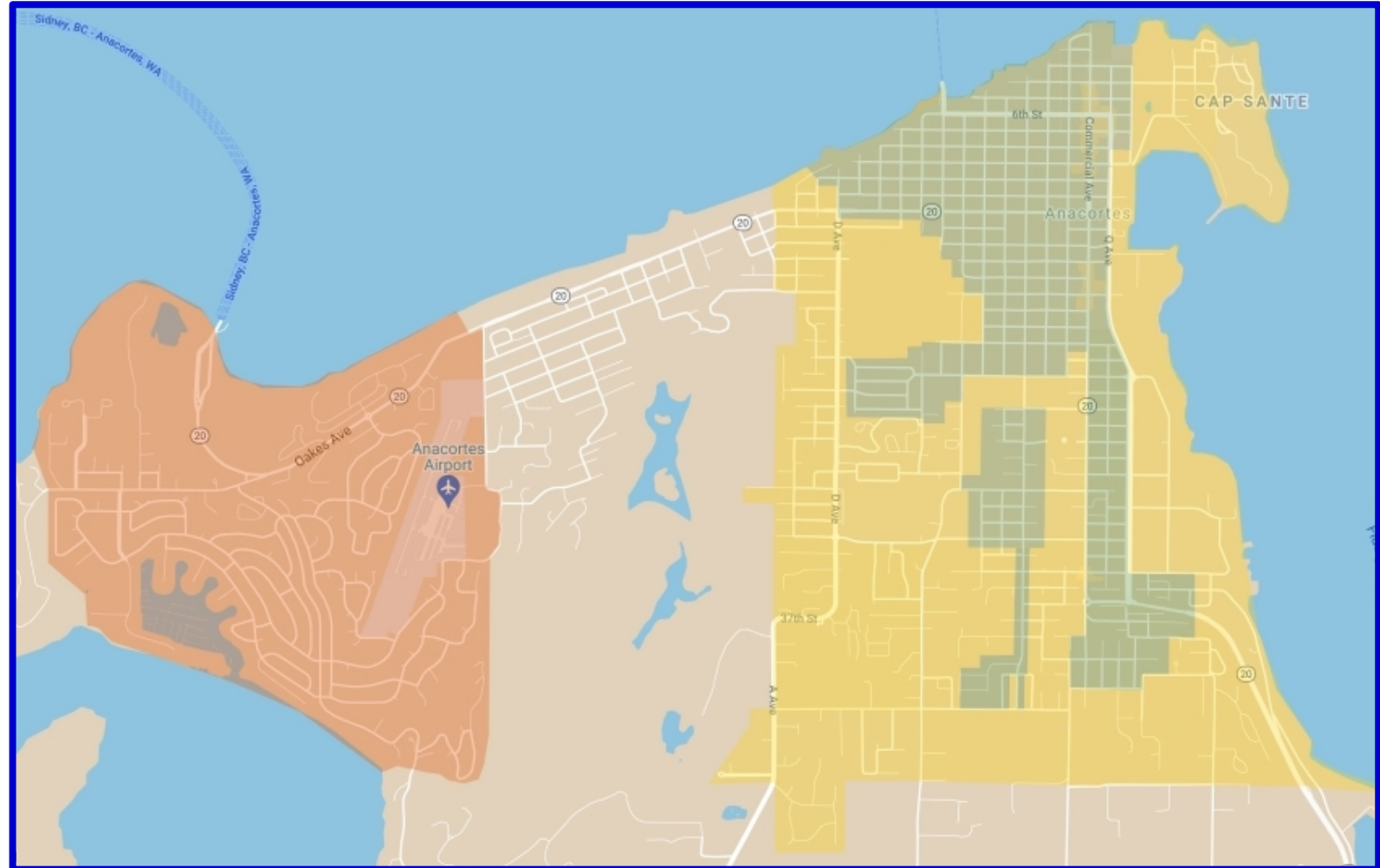
2021 EXPANSION

- West of Anacopper Mine Road
- Passes 2375 premises
- After this expansion, the network will pass 4,648 potential customers



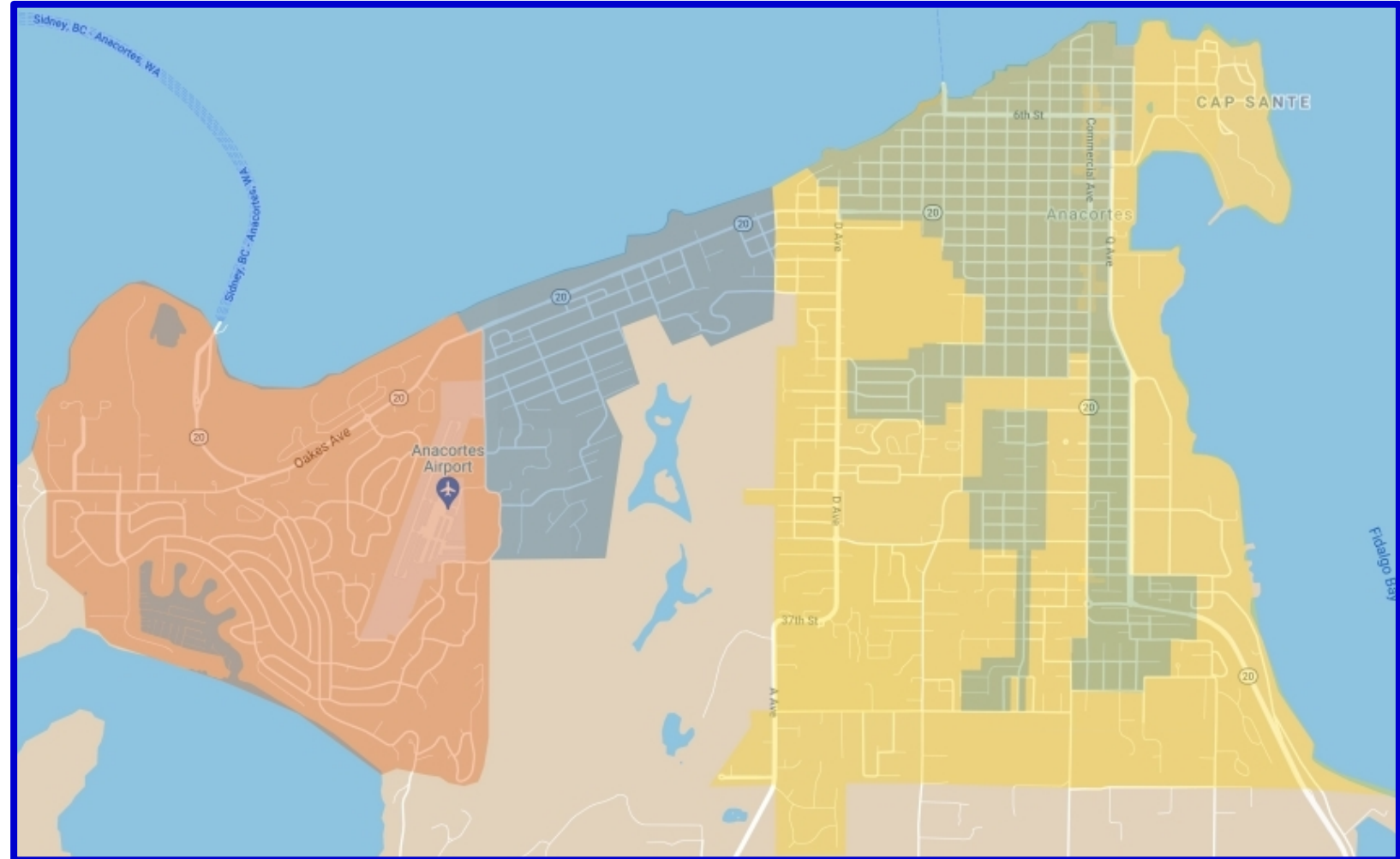
2022 EXPANSION

- A Avenue east to City limits
- Passes 1815 premises
- After this expansion, the network will pass 6,463 potential customers



2023 EXPANSION

- A Ave to Anacopper Mine Rd
- Passes 872 premises
- After this expansion, the network will pass 7,335 potential customers



SPECIAL PROJECTS

- ☐ **ANACORTES SENIOR ACTIVITY CENTER**
2nd quarter 2021
Fiber being extended to City property for enterprise network
Replaces wireless connectivity

- ☐ **ROCK ISLAND COMMUNICATIONS**
2nd quarter 2021
Dark fiber lease, Anacortes to Mount Vernon
Dark fiber lease, within Anacortes

- ☐ **WAVE**
2nd quarter 2021
Dark fiber lease, Anacortes to Water Treatment Plant

- ☐ **WESTERN WASHINGTON UNIVERSITY – SHANNON POINT MARINE CENTER**
Late 2021
Dedicated internet access

- ☐ **ISLAND HOSPITAL- ADDITIONAL SITE**
Late 2021
Dark fiber lease



COMING ACTIVITY

- *EDA grant application continues to be processed*
- *Finalizing easements with west end HOAs & property owners*
- *Seeking ARPA grant funding*
- *Following Infrastructure Bill*

- > **Faster Speeds**
- > **Lower Prices**

- > **More Reliable**
- > **Locally Run**

Residential Plans

Month to Month

100 Mbps	\$39/month
1 Gbps	\$69/month
Managed WiFi	\$10/month
Install Fee	\$100

Business Plans

12 Month Contract

100 Mbps	\$89/month
1 Gbps	\$149/month
Managed WiFi	\$10/month
Install Fee	\$100

access
ANACORTES FIBER INTERNET





City Council Agenda Bill

Meeting Date: May 17, 2021

Agenda Item: 5.d.

Agenda Item Title: Wastewater Treatment Plant Solids Handling Report

Staff Contact(s): FRED BUCKENMEYER, BECKY FOX, STEVE DOEBLER

Approved for Submittal to Council by **Action Type**

BECKY FOX

Discussion

FRED BUCKENMEYER

Item Summary: Presentation of various options for handling Wastewater Treatment Plant sludge

Budget Impact:

none

Previous Action: In 2020 an opportunity arose for the City to sign a letter of intent with HYPOWERS LLC to explore acquisition and integration of a hydrothermal liquefaction (HTL) system at the Anacortes WWTP following a pilot study. As part of the process City staff worked with Brown and Caldwell to apply for funding through Ecology's State Revolving Fund to conduct a feasibility study and engineering report for hydrothermal liquefaction. In lieu of the feasibility study and engineering report, City Council requested staff to broaden the field and include other alternatives for biosolids treatment. In response to Council's request, the presentation tonight will cover a comprehensive list of alternatives available for biosolids treatment. During the presentation, options that are not practical for implementation at the Anacortes WWTP will be identified and ruled out for future consideration. The remaining options will be evaluated against several criteria to help determine which options are most favorable for consideration. Of the options presented, potential grant funding is available for hydrothermal liquefaction through the Department of Energy. Some level of effort and urgency are associated with applying for grant funding if Council finds value in considering this option.

The Public Works Committee and City staff have engaged in ongoing conversations pertaining to biosolids treatment at the Anacortes WWTP. These discussions have included operation, maintenance and regulatory requirements of the existing fluidized bed sewage sludge incinerator. Additionally, discussions have included evaluating

options for future treatment of biosolids and the funding opportunity with the Department of Energy.

Recommended Motion: Consider options presented and prepare for a follow up discussion in the near future to review a recommended path forward for biosolids.

Alternative Actions: NA

Attachments (listed in order presented):

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Solids Treatment Technology Review

May 17, 2021



Agenda

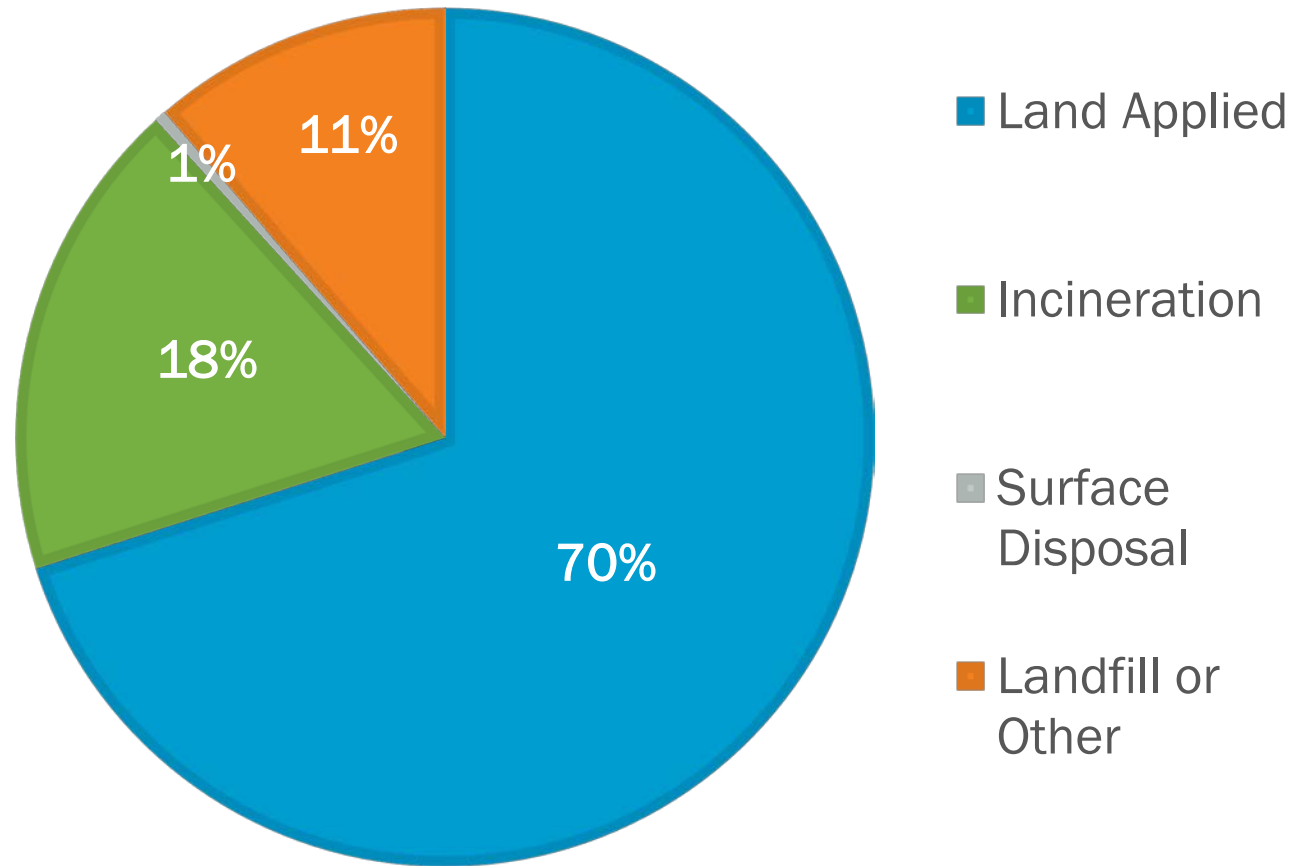
- Overview of Anacortes WWTP
- What are other WWTPs doing in WA?
 - Biosolids end use
 - Incineration
- Technology Scoring Summary
- Fatally Flawed Technologies
- Solids Technology overview
- Scoring Criteria & Technology Scoring
- Next Steps

Anacortes WWTP

- Primary/Secondary treatment
- Capacity: 4.5 MGD
 - Average flow: 2MGD
- Solid's treatment: fluidized bed incinerator (FBI)
 - Nearing the end of its useful life
 - Recent issues with source testing
 - Requires diesel fuel
 - Provides no useful products



Biosolids Use in Washington



Incineration in Washington

- 5 incinerators in western WA:
 - Bellingham → TPAD
 - Anacortes → TBD
 - Lynnwood → No change
 - Edmonds → Gasification
 - Vancouver → No change
- All plants are having issues with air permitting



FBI at the City of Vancouver's Westside Treatment Plant

Technology Scoring Summary

Technology	Score*
Hydrothermal Liquefaction	78
Class A Temperature Phased Anaerobic Digestion	77
Class B Mesophilic Anaerobic Digestion	75
Raw Solids Composting	75
Mesophilic Anaerobic Digestion with Drying	72
Aerobic Digestion	72
Alkaline Stabilization	69
Autothermal Aerobic Digestion	69
Gasification	69
Pyrolysis	68
FBI	64
Supercritical Water Oxidation	62

*Raw scoring (no COA weighting)

Fatally Flawed Solids Technologies

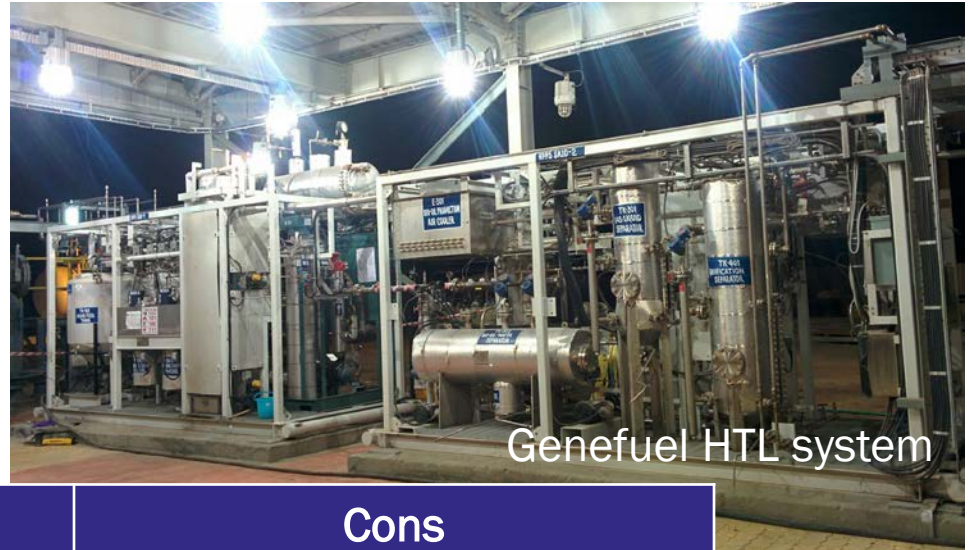
Technology	Fatally Flawed Because...
Thermal Hydrolysis	Unable to scale down to Anacortes capacity - only available at 10x Anacortes scale
Lagoons	Footprint requirement is too large for the City of Anacortes
Raw Solids Drying	• Flammable • Class-A biosolids product is very odorous when re-wet • Difficult to sell
Raw Solids Drying with Vapor Extraction/Distillation	Unable to scale down to Anacortes capacity
Janicki Omni Processor	Can't meet US air permitting

Solids Technology Summary



Hydrothermal Liquefaction

- Process that converts biomass under high pressure and temperatures
- Produces biocrude oil and biogas



Genefuel HTL system

Pros	Cons
Funding opportunities	No full-scale installations; Anacortes-scale pilots at Vancouver and HYPOWERS are planned
Usable end product (biocrude oil and biogas)	Oil requires hydrotreating and refining into products (at a refinery)
Net energy production is 50% better than anaerobic digestion options	High O&M costs
Can have negative GHG emissions	Requires specialized training to operate
Small footprint	Moderate capital cost
Opportunities to co-process other wastes into more biocrude	

Class-A Temperature Phased Anaerobic Digestion (TPAD)



ATAD and TPAD Facilities at the City of Tacoma's Central Treatment Plant

- 120-135°F (55-60°C) thermophilic digestion followed by 98°F (35°C) mesophilic digestion with 24-hour batch tanks
- Produces class-A biosolids and more biogas than mesophilic

Pros	Cons
Established technology	Large footprint
Usable end products (class-A biosolids and biogas)	4 th largest biosolids with cost for land application than FBI ash
Can have negative GHG emissions	High capital cost
Lower O&M costs than mesophilic	Slightly more maintenance than mesophilic

Class-B Mesophilic Anaerobic Digestion

Anaerobic Digester at Brightwater Treatment Plant



- Biologically stabilizes and reduces sludge dry mass
 - Operates around 98 deg F (35 deg C)
- Produces biosolids suitable for beneficial land use and biogas for energy

Pros	Cons
Established technology	High capital cost
A favored technology by Ecology	3 rd largest biosolids with cost for land application than FBI ash
Usable end products (class-B biosolids and biogas)	Uses of biogas can add complexity
Low O&M costs	Large footprint
Can have negative GHG emissions	Susceptible to biological upset

Raw Solids Composting

- Biological process to decompose organic material
- Produces class-A biosolids



Pros	Cons
Low capital cost	No energy by-product
Moderate energy use	Odorous process
Co-disposal of yard waste	Maintenance intensive
Usable end product (class-A biosolids)	Requires additional feedstock that creates more class-A biosolids mass
	2 nd largest footprint (to lagoons)
	Solids must be taken offsite for processing

Mesophilic Anaerobic Digestion with Drying

- Thermal drying evaporates water from digested sludge
- Produces class-A biosolids

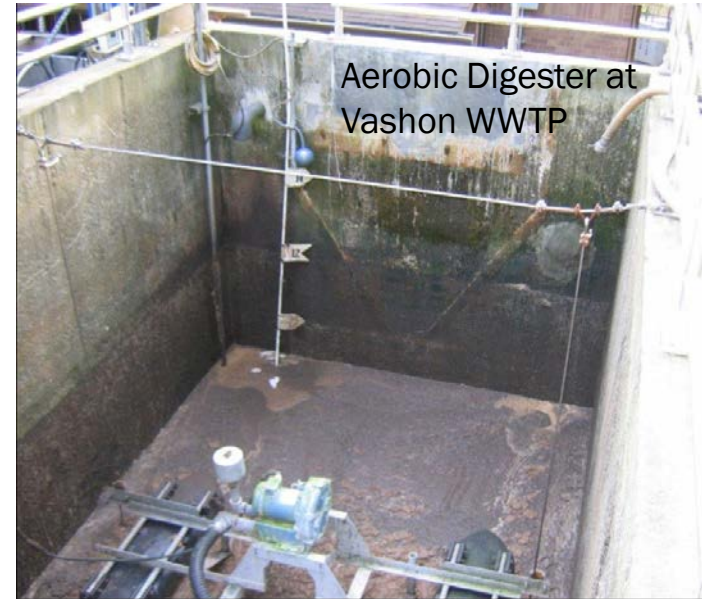


Sludge dryer at CCRWWTP

Pros	Cons
1/3 of NG energy is supplied by digester biogas	Significant GHG emissions from 2/3 of purchased NG energy
Smallest volume biosolids of digestion options	Requires supplemental fuel source
Produces high quality saleable product	High capital cost
	High O&M cost
	Mechanically intensive with maintenance on par with FBI
	Large footprint

Aerobic Digestion

- Biological process that uses oxygen consuming microorganisms to stabilize biosolids
 - Operates at ambient temperature
- Produces class-B biosolids suitable for beneficial land use



Pros	Cons
Established technology at small WWTPs	Largest quantity of biosolids with cost for land application
Usable end product (biosolids)	High energy consumption – no energy production
Often lowest capital cost	Moderate footprint
Low maintenance cost	High operation cost

Alkaline Stabilization



- Process of adding alkaline chemicals to biomass reducing harmful pathogens
- Produces class-A or B biosolids

Pros	Cons
Low capital cost	Large footprint
Usable end product	Largest volume of biosolids – adds solids to process rather than destroying
Low energy use	Very odorous
Short detention time	High chemical use (lime is a very carbon intense chemical)
	Very maintenance intensive
	Likely highest operational cost of all options

Autothermal Aerobic Digestion

- Aerobic digestion at higher temperatures (150°F) that self heats in smaller digesters
- Produces class-A biosolids



ATAD and TPAD Facilities at the City of Tacoma's Central Treatment Plant

Pros	Cons
Established technology	Odorous process and biosolids
Usable end product (class-A biosolids)	2 nd largest quantity of biosolids with cost for land application
Small footprint	High energy consumption
Low capital cost	High GHG production
Low maintenance cost	High operation cost

Gasification

Downdraft gasifier in Lebanon, Tennessee



- Thermal decomposition process that oxidizes dried solids under high-temperature sub-stoichiometric conditions
- Produces biochar and a syngas (mixture of CO, methane, hydrogen, and other volatile components)

Pros	Cons
Possible/uncertain funding opportunities	One WWTP installation
Biochar is of reportedly high value	Requires additional feedstock
Small quantity material to dispose of (on par with FBIs)	Requires drying for pretreatment
	Requires specialized training to operate
	Multiple, high-temperature, mechanically-intensive processes
	Typically produces no energy products, syngas energy content is marginal and used to heat upstream drying

Pyrolysis

- Thermal conversion process similar to gasification, but it is accomplished at a lower temperature and does not require the presence of oxygen
- Produces biochar, syngas and py-oil



Aerial view of BioForceTech's plant in Silicon Valley, California, US

Pros	Cons
Possible/uncertain funding opportunities	One WWTP installation
Biochar is of reportedly high value	Requires additional feedstock
Small quantity material to dispose of (on par with FBIs)	Requires specialized training to operate
	Py-oil is of marginal to no value
	Requires drying for pretreatment
	Multiple, high-temperature, mechanically-intensive processes

Fluidized Bed Incinerator (FBI)

- Uses sludge and some diesel to burn sludge
- Produces ash



Pros	Cons
Established technology	Air permit required
Existing system	Energy intensive
Lowest waste solids production	Requires ash disposal
Small footprint	High GHG emissions
	High maintenance costs
	Requires supplemental fuel

Supercritical Water Oxidation

- Similar to Hydrothermal liquefaction except pressures and temperatures used are beyond the thermodynamic critical point for water.
- Produces ash and clean water



Pros	Cons
Funding opportunities	No known full-scale installations
Small footprint	High capital cost
Low GHG emissions	High energy use

Technology Scoring



Technology Scoring Criteria

Reliability

- Technology Status
- Operational Complexity
- Maintenance Complexity
- Constructability
- Footprint
- Impacts to plant processes

Cost

- Capital Cost
- O&M Cost
- Funding Opportunities
- Revenue Potential

Regulatory

- Meets 503 Biosolids Classification
- Impact to air permit
- Impact to existing NPDES permit
- Impact to N limits

Sustainability

- Biosolids
- Production of energy
- Energy use
- GHG emissions
- Biosolids end use
- Supplemental feedstock

Public Impacts

- Social impacts
- Odor generation

Technology Scoring

Alternative	FBI	Class B Mesophilic Anaerobic Digestion	Class A Temperature Phased Anaerobic Digestion	Aerobic Digestion	Autothermal Aerobic Digestion	Alkaline Stabilization	Raw Solids Composting	Mesophilic Anaerobic Digestion with Drying	Gasification	Pyrolysis	Hydrothermal Liquifaction	Supercritical Water Oxidation
Scoring criteria		Score										
Reliability												
Technology status	5	5	5	5	5	5	4	5	3	3	2	1
Operational complexity	3	4	4	5	4	5	4	3	2	2	2	2
Maintenance complexity	1	4	3	5	4	3	5	3	2	2	2	2
Constructability	5	5	5	5	5	5	5	5	5	5	5	5
Space for future expansion (footprint)	5	2	3	3	4	2	1	3	5	5	5	5
Impacts to other plant processes	5	2	2	4	3	5	5	2	3	3	2	5
Cost												
Capital cost	5	3	2	4	3	4	2	2	1	1	3	3
O&M cost	1	4	4	2	2	2	3	3	2	2	3	3
Funding opportunities	1	2	2	2	2	2	3	2	4	4	5	2
Revenue potential	1	2	2	1	1	1	3	3	3	3	5	1
Regulatory												
Meets 503 Biosolids Classification	1	4	5	4	5	4	5	5	3	3	1	1
Impact to Air Permit	1	5	5	5	5	5	5	5	3	3	5	2
Impact to Existing NPDES Permit	5	5	5	5	5	5	5	5	5	5	5	5
Impact to Future N Limits	5	3	2	4	3	5	5	3	3	3	1	5
Sustainability												
Biosolids quantity	5	2	2	2	2	1	2	4	4	4	4	4
Production of Fuels/Energy	1	3	3	1	1	1	1	2	2	2	5	1
Energy Use	2	4	4	2	2	5	5	2	4	4	4	4
GHG emissions	2	4	4	2	2	2	3	2	4	4	5	3
Product/Biosolids End Use	1	3	5	3	5	3	5	5	3	2	3	1
Supplemental Feedstock	1	4	5	1	1	1	1	4	1	1	5	1
Public Impacts												
Social Impacts	3	2	2	3	3	2	1	2	3	3	2	2
Odor Generation	5	3	3	4	2	1	2	2	4	4	4	4
Total un-weighted score	64	75	77	72	69	69	75	72	69	68	78	62

Technology Scoring

Criteria	FBI	Class B Mesophilic Anaerobic Digestion	Class A TPAD	Aerobic Digestion	Autothermal Aerobic Digestion	Alkaline Stabilization
Reliability	24	22	22	27	25	25
Cost	8	11	10	9	8	9
Regulatory	12	17	17	18	18	19
Sustainability	12	20	23	11	13	13
Public Impacts	8	5	5	7	5	3
Total	64	75	77	72	69	69

Technology Scoring

Criteria	Raw Solids Composting	Mesophilic Anaerobic Digestion with Drying	Gasification	Pyrolysis	HTL	SCWO
Reliability	24	21	20	20	18	20
Cost	11	10	10	10	16	9
Regulatory	20	18	14	14	12	13
Sustainability	17	19	18	17	26	14
Public Impacts	3	4	7	7	6	6
Total	75	72	69	68	78	62

Technology Scoring Summary

Technology	Score*
Hydrothermal Liquefaction	78
Class A Temperature Phased Anaerobic Digestion	77
Class B Mesophilic Anaerobic Digestion	75
Raw Solids Composting	75
Mesophilic Anaerobic Digestion with Drying	72
Aerobic Digestion	72
Alkaline Stabilization	69
Autothermal Aerobic Digestion	69
Gasification	69
Pyrolysis	68
FBI	64
Supercritical Water Oxidation	62

*Raw scoring (no COA weighting)

Next steps

- Apply City weighting to determine top 3 technologies
- Move forward with detailed evaluation in an Engineering Report
- Apply for funding as available

Bullpen – Fatally Flawed Technologies



Thermal Hydrolysis

- Add-on process that requires digestion
- Pressure cooks sludge with high pressure steam
- Produces higher quality class-A biosolids and more biogas than other digestion options



Pros	Cons
Class-A, high quality biosolids	Only available at 10x Anacortes scale
Possible negative GHG emissions	Mechanically intensive
	Requires dewatering before and after digestion
	Highest digestion capital cost at Anacortes scale
	Requires certified stationary boiler operator for high pressure steam

Lagoons

- Large ‘ponds’ used to decompose sludge at a slow rate (1-5 years)
- Produces biosolids



Lagoon at City of Everett's Water Pollution Control Facility

Pros	Cons
Low capital cost	Largest footprint
Lowest energy use	Requires dredging
Simple O&M	Long detention time
Finished class-B biosolids dewater very well	Produces GHG emissions
	Can have odor generation
	Solids must be taken offsite for processing

Raw Solids Drying

- Dries biosolids to greater than 95% solids
- BC does not recommend drying primary sludge

Pros	Cons
Reduces mass/volume of Class A biosolids, adds 50% compared to digestion with drying	Class A biosolids product is very odorous when re-wet
Small footprint	Mechanically intensive with maintenance on par with FBI
	High O&M cost
	Requires significant NG or other fossil fuel input
	Largest GHG emissions
	Odor of product often prevents sale

Raw Solids Drying with Vapor Extraction/Distillation (Sedron Varcor)

- Uses thermal drying to treat sludge and distillation to separate and collect reuse water
- Produces biosolids, aqueous ammonia, and clean water
- **BC does not recommend drying primary sludge**



Pros	Cons
Less energy use than raw sludge drying	Class-A biosolids product is very odorous when re-wet
Reduces mass/volume of Class A biosolids, adds 50% compared to digestion with drying	Mechanically intensive with maintenance on par with FBI
Small footprint	High O&M cost
	Requires NG or other fossil fuel input
	High GHG emissions
	Odor of product often prevents sale
	Unable to scale down to Anacortes capacity

Janicki Omni Processor

- Processes sludge using a dryer, combustion chamber, and filtration and distillation for water treatment
- Produces electricity and clean water

From Sedron Technologies



Pros	Cons
Funding opportunities	High capital cost
Small footprint	Many installations overseas
	Inability to meet US air permitting
	Produces GHG emissions
	Produces ash for disposal
	Utilizes incineration technology
	Utilizes raw wastewater (not biosolids)
	High O&M costs

South Plant Nitrogen Removal Study - Comparison of Alternatives

Alternative		FBI	Class B Mesophilic Anaerobic Digestion	Class A Temperature Phased Anaerobic Digestion	Aerobic Digestion	Autothermal Aerobic Digestion	Alkaline Stabilization	Raw Solids Composting	Mesophilic Anaerobic Digestion with Drying	Gasification	Pyrolysis	Hydrothermal Liquefaction
Scoring criteria		Weight ²	Score									
Reliability												
Technology status		5	5	5	5	5	5	4	5	3	3	2
Operational complexity		3	4	4	5	4	5	4	3	2	2	2
Maintenance complexity		1	4	3	5	4	3	5	3	2	2	2
Constructability		5	5	5	5	5	5	5	5	5	5	5
Space for future expansion (footprint)		5	2	3	3	4	2	1	3	5	5	5
Impacts to other plant processes		5	2	2	4	3	5	5	2	3	3	2
Cost												
Capital cost		5	3	2	4	3	4	2	2	1	1	3
O&M cost		1	4	4	2	2	2	3	3	2	2	3
Funding opportunities		1	2	2	2	2	2	3	2	4	4	5
Revenue potential		1	2	2	1	1	1	3	3	3	3	5
Regulatory												
Meets 503 Biosolids Classification		1	4	5	4	5	4	5	5	3	3	1
Impact to Air Permit		1	5	5	5	5	5	5	5	3	3	5
Impact to Existing NPDES Permit		5	5	5	5	5	5	5	5	5	5	5
Impact to Future N Limits		5	3	2	4	3	5	5	3	3	3	1
Sustainability												
Biosolids quantity		5	2	2	2	2	1	2	4	4	4	4
Production of Fuels/Energy		1	3	3	1	1	1	1	2	2	2	5
Energy Use		2	4	4	2	2	5	5	2	4	4	4
GHG emissions		2	4	4	2	2	2	3	2	4	4	5
Biosolids/Product End Use		1	3	5	3	5	3	5	5	3	2	3
Supplemental Feedstock		1	4	5	1	1	1	1	4	1	1	5
Public Impacts												
Social Impacts		3	2	2	3	3	2	1	2	3	3	2
Odor Generation		5	3	3	4	2	1	2	2	4	4	4
Total un-weighted score		64	75	77	72	69	69	75	72	69	68	78
Total weighted score		Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail

- Notes:
- Score of 1 to 5, where 5 represents the greatest benefit or lowest cost, footprint, emissions, etc.
 - Score of 1 to 3, where 3 represents the highest weighting factor.