

**** Per Section 3 of Anacortes [Resolution 2082](#) Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, and [Resolution 3053](#), adopted September 27, 2021, extending the duration of portions of Resolution 2082 through December 31, 2021, City Council meetings may be held partially or entirely virtually.**

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube](#) Channel, or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

**** Attendees in Council Chambers must comply
with [Dept. of Health orders](#) ****

November 1, 2021
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. COVID-19 Update (Discussion)
 - b. Finance Committee (Discussion)
 - c. Public Works Committee (Discussion)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of October 25, 2021 (Action)
 - b. Approval of claims in the amount of \$530,481.88 (Action)
 - c. Anacortes Community Forest Lands Plan Update (Action)
 - d. Memorandum of Agreement with Anacortes Parks Foundation (Action)
6. **Other Business**
 - a. * Planning Commission Appointment (Action)
 - b. * Review of 2022 Budget - Departments Other Than Public Works (Discussion)
7. **Executive Session**
 - a. Potential Litigation or Litigation per RCW 42.30.110(1)(i) (30 minutes) (Discussion)

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting.

The City of Anacortes is committed to making public meetings available and accessible to all members of the community.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

8. Adjournment

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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Anacortes City Council Minutes - October 25, 2021

Call to Order

Mayor Laurie Gere called to order the Anacortes City Council meeting of October 25, 2021 at 6:00 p.m. Councilmembers Jeremy Carter, Ryan Walters, Anthony Young, Carolyn Moulton, Bruce McDougall and Matt Miller participated in the meeting remotely via Zoom. Councilmember Christine Cleland-McGrath attended the meeting in Council Chambers.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

CLOSED SESSION

Collective Bargaining topics per RCW 42.30.140(4)(b) (45 minutes)

Mayor Gere announced that City Council would convene in Closed Session per RCW 42.30.140(4)(b) for approximately 45 minutes regarding planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. The mayor advised that the regular meeting would then reconvene with no action having been taken. Councilmembers Jeremy Carter, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller attended the executive session remotely.

Announcements and Committee Reports

COVID-19 Update: Mayor Gere shared current case statistics and vaccination progress for Anacortes, Skagit County and Washington State.

Planning Committee: Ms. Moulton reported from the Committee meeting held earlier in the evening. The topics discussed included upcoming Planning Commission consideration of the R4 Bonus Height work plan and self-storage in the Commercial zone, flood plain management code updates, and grant applications currently pending.

Personnel Committee: Ms. Cleland-McGrath reported from the Committee meeting held the previous week. The topics discussed included introduction of the new HR Manager, the classification comp study, labor relations updates, COVID vaccination mandates in Washington State, long term care insurance legislation, and alternative work schedule management.

Public Comment

Mayor Gere invited the public to comment on any item not on the agenda.

Jessica Owens, 2211 33rd Street, expressed her alarm about wolves that had escaped from Predators of the Heart wildlife sanctuary into the Anacortes Community Forestlands on October 19. Ms. Owens alleged that Predators of the Heart violates several RCW sections and recounted previous legal action between Skagit County and Predators of the Heart. She urged the City of Anacortes to work with the County to investigate the business practices of Predators of the Heart in relation to public health and safety.

Mayor Gere responded that the city had officially requested action from Skagit County for the safety of citizens and enforcement of the laws.

Consent Agenda

Mr. Miller moved, seconded by Mr. Carter, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of October 18, 2021
- b. Approval of claims in the amount of \$1,095,737.47
 - The following vouchers/checks were approved for payment:
 - EFT numbers: 101526 through 101577, total \$902,590.02
 - Check numbers: 101578 through 101594, total \$205,450.94
 - Wire transfer numbers: 292319 through 292618, total \$110,841.70
- c. Interlocal Agreement #21-249-LIB-001 with Skagit County for 2021 Library Materials Funding

OTHER BUSINESS

Review of 2022 Budget - Public Works Department

Finance Director Steve Hoglund initiated Council's review of the 2022 proposed budget. Mr. Hoglund reviewed the packet materials for this agenda item, focusing on the Public Works department. Mr. Hoglund and Public Works Director Fred Buckenmeyer responded to councilmember questions about specific line items. Mayor Gere noted that the rest of the draft budget would be reviewed at the next regular City Council meeting on November 1.

Adjournment

There being no further business, at approximately 7:55 p.m. the Anacortes City Council meeting of October 25, 2021 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 1, 2021 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
293081	4/14/2021	211331141	SURETY PEST CONTROL	CITY HALL PEST CONTROL 4/14/21	\$ 51.14	finance
292963	4/21/2021	INV01214	ACCESSDATA	TAX FOR INVOICE PAID INV01214-DOC #284362	\$ 110.83	apd
293030	4/21/2021	211329490	SURETY PEST CONTROL	STA 1 - APRIL	\$ 65.28	medic
293082	7/16/2021	211341058	SURETY PEST CONTROL	CITY HALL PEST CONTROL 7/16/21	\$ 51.14	finance
289936	8/3/2021	9742077	RYAN HERCO PRODUCTS CORP	PS15 ODOR SCRUBBER PUMP	\$ 1,689.20	dwwtp
293060	8/16/2021	18436991	MCKESSON MEDICAL-SURGICAL	PHARMA: ACTDOSE-AQUA	\$ 68.56	medic
289333	8/20/2021	2797328	FOSTER GARVEY PC	SAMISH INDIAN NATION MATTER NO. 89	\$ 1,529.00	legal
293061	8/25/2021	18469487	MCKESSON MEDICAL-SURGICAL	BP CUFFS	\$ 69.09	medic
291002	8/31/2021	INV-995657	OWENS PUMP & EQUIPMENT	PLANT MAINTENANCE	\$ 1,341.25	dwwtp
293063	9/1/2021	18498914	MCKESSON MEDICAL-SURGICAL	PHARMA: FENTANYL, MORPHINE	\$ 69.41	medic
293031	9/1/2021	211347496	SURETY PEST CONTROL	STA 1 - SEPTEMBER	\$ 65.28	medic
290257	9/2/2021	656000101327	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 101.98	dshop
293065	9/3/2021	18508532	MCKESSON MEDICAL-SURGICAL	PHARMA: CHARCOAL	\$ 82.80	medic
290765	9/7/2021	331 0593238	UNIFIRST CORPORATION	UNIFORM LAUNDRY - FIBER	\$ 41.37	fiber
290213	9/7/2021	114-12361347	UNITED SITE SERVICES, INC	FIBER RESTROOM 8/4 - 9/3/21	\$ 57.98	wdist
290399	9/8/2021	656000104117	ARAMARK	STA 3 MAT/MOP SERVICE: 9/8	\$ 16.32	medic
290370	9/9/2021	656000105340	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 101.98	dshop
290384	9/9/2021	656000105325	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
290397	9/9/2021	656000105311	ARAMARK	STA 1 MAT/MOP SERVICE: 9/9	\$ 19.70	medic
290398	9/9/2021	656000105310	ARAMARK	STA 2 MAT/MOP SERVICE: 9/9	\$ 16.31	medic
290444	9/9/2021	905420	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES- WATER DEPT	\$ 114.75	wdistcc
290449	9/9/2021	232640	FOOTHILLS AUTO CENTER	RADIATOR ASSY, #004	\$ 543.18	shopcc
290446	9/10/2021	1383345	ABP INTERNATIONAL, INC	KEYFOBS	\$ 208.18	infosyscc
290456	9/10/2021	114-2615711-4928207	AMAZON.COM SERVICES, INC	RADIO ANTENNA- #196	\$ 54.39	shopcc
290457	9/10/2021	114-3521564-9622646	AMAZON.COM SERVICES, INC	CB RADIO- #196	\$ 87.03	shopcc
290463	9/10/2021	114-9465188-5632242	AMAZON.COM SERVICES, INC	PULLING HOOK	\$ 48.96	pwfacc
290472	9/10/2021	111-7848301-3627406	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 32.63	wwtpcc
290452	9/10/2021	894470	BAYSHORE OFFICE PRODUCTS INC	WTP 6 CHAIRS, CHAIR MAT, 2 FILE CABINETS	\$ 5,483.01	wtpcc
290447	9/10/2021	D70251	COASTAL FARM &	UNIFORM- CHRIS EWING	\$ 121.71	wdistcc
290451	9/10/2021	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 12 INVOICES	\$ 763.00	wtpcc

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290445	9/10/2021	684638	FRONTIER BUILDING SUPPLY	PARK SUPPLIES	\$ 41.34	parksccl
290443	9/10/2021	8561 01 73658	HOME DEPOT	LOCKS FOR DOOR PROP - TRAINING	\$ 136.50	afdcc
290462	9/10/2021	8561 52 30982	HOME DEPOT	TOOLBOX	\$ 54.22	fibercc
290564	9/10/2021	161433	NATIONAL BAND AND TAG CO.	DOG TAGS FOR 2022	\$ 408.00	apdcc
290460	9/10/2021	I87264	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	\$ 79.28	wdistcc
290468	9/10/2021	I87201	SEBO'S DO-IT CENTER	IMPACT BIT & FASTENERS	\$ 9.08	shopcc
290470	9/10/2021	I87496	SEBO'S DO-IT CENTER	ACFL SUPPLIES	\$ 5.32	parksccl
290448	9/10/2021	264245	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- CHRIS EWING	\$ 92.00	wdistcc
290461	9/10/2021	264253	SKAGIT REGIONAL HEALTH	BIANNUAL PHSICAL FOR CDL	\$ 92.00	fibercc
290467	9/10/2021	264325	SKAGIT REGIONAL HEALTH	CDL PHYSICAL - OLE L	\$ 92.00	shopcc
290450	9/10/2021	108661/4/3563	STOWES, INC	WORK BOOTS - JR	\$ 169.49	wwtpcc
290455	9/10/2021	CV160-Q6A06-512	VISTAPRINT	BUSINESS CARDS; CSO NYBO	\$ 18.50	apdcc
290442	9/10/2021	72456	WASHINGTON STATE FERRY (ALL)	CHIEF: RETURNN TRIP TO GUEMES FIRE DEPARTMENT	\$ 15.00	afdcc
290441	9/10/2021	4026	WEST MARINE PRODUCTS, INC	PADDLE	\$ 25.00	wtpcc
290458	9/11/2021	114-7866102-1838646	AMAZON.COM SERVICES, INC	CB RADIO MOUNT & COAX CABLE- #196	\$ 32.57	shopcc
290469	9/11/2021	111-2935732-8513835	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES- OPS	\$ 19.33	shopcc
290474	9/11/2021	558095557	FRANKLIN PLANNER	OFFICE SUPPLIES	\$ 155.42	museumcc
290471	9/11/2021	1ZG3TE580326610933	UNITED PARCEL SERVICE, INC	SHIPPING - AIR TEST	\$ 14.84	afdcc
290454	9/11/2021	E2108406	WITMER PUBLIC SAFETY GROUP INC	FIREBOOTS: BC, GH & CH	\$ 2,602.85	afdcc
290459	9/12/2021	114-4902090-2286641	AMAZON.COM SERVICES, INC	DECK CABLE STEP- #170	\$ 270.68	shopcc
290464	9/12/2021	114-2624956-5147410	AMAZON.COM SERVICES, INC	RATCHET TIE DOWNS & STRAPS- WATER DEPT	\$ 108.70	pwfacc
290465	9/12/2021	114-1612603-7994669	AMAZON.COM SERVICES, INC	CONNECTOR TERMINALS	\$ 141.44	pwfacc
290466	9/12/2021	111-8943297-4358659	AMAZON.COM SERVICES, INC	RESPIRATORS AND CARTRIDGES	\$ 340.26	afdcc
290473	9/12/2021	111-7861618-8079480	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 63.19	wwtpcc
290557	9/13/2021	H65462/1	ACE HARDWARE	KNIFE, MARKING WAND, DUSTPAN	\$ 54.33	shopcc
290453	9/13/2021	112-8432827-8567433	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES	\$ 10.72	wtpcc
290559	9/13/2021	113-2010254-8381802	AMAZON.COM SERVICES, INC	REQUESTS/REPLACEMENTS/URGENT	\$ 72.56	libcc
290560	9/13/2021	112-9200399-2237826	AMAZON.COM SERVICES, INC	LABELS FOR EVIDENCE PACKAGING	\$ 10.87	apdcc
290562	9/13/2021	113-6487008-5696252	AMAZON.COM SERVICES, INC	HOLDS/REQUESTS	\$ 21.75	libcc

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290604	9/13/2021	111-0164110-3082649	AMAZON.COM SERVICES, INC	WATER COOLER RACK	\$ 115.30	fibercc
290478	9/13/2021	656000106640	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 76.25	dwwtp
290558	9/13/2021	242104-5	BIRCH EQUIPMENT CO., INC	RENTAL OF ROLLER COMPACTOR	\$ 1,043.83	shopcc
290594	9/13/2021	0188-1005842	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS PARKS	\$ 48.50	pwfacc
290601	9/13/2021	10282	CREATIVE SURFACES LLC	FACILITY USE MATERIALS CITY HALL	\$ 5,086.07	pwfacc
290600	9/13/2021	614201	DIAMOND RENTALS, INC.	FACILITY USE ITEM OPS/PARKS/WM	\$ 326.70	pwfacc
290563	9/13/2021	685531	FRONTIER BUILDING SUPPLY	PARK SUPPLIES	\$ 21.45	parkscc1
290713	9/13/2021	300575182	KCDA PURCHASING COOPERATIVE	PAPER FOR 1ST AND 2ND FLOORS	\$ 448.53	financecc
290556	9/13/2021	S015920871.001	KELLER SUPPLY COMPANY	FACILITY USE ITEM CITY HALL	\$ 138.58	pwfacc
290596	9/13/2021	514651	OSW EQUIPMENT & REPAIR, LLC	ROLL RITE RECOIL SPRINGS TO TARP DUMPTRUCKS	\$ 743.38	shopcc
290561	9/13/2021	1792651	WOOD'S LOGGING SUPPLY	HONDA GENERATOR ERR25904	\$ 5,477.24	shopcc
290598	9/14/2021	H66171/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 31.31	wwtpcc
290614	9/14/2021	H66096/1	ACE HARDWARE	PARK SUPPLIES	\$ 46.01	parkscc1
290607	9/14/2021	111-3888161-3204250	AMAZON.COM SERVICES, INC	091321EJ JUVENILE BOOKS	\$ 9.31	libcc
290608	9/14/2021	112-8567558-2712211	AMAZON.COM SERVICES, INC	MULTI-COLOR LABEL TAPE	\$ 14.14	shopcc
290609	9/14/2021	112-8567558-2712211	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 29.23	shopcc
290610	9/14/2021	114-8900416-3337047	AMAZON.COM SERVICES, INC	2" BALL & PINTLE HITCH #196	\$ 166.41	shopcc
290615	9/14/2021	114-7567452-9344212	AMAZON.COM SERVICES, INC	2 REPLACEMENT EXTINGUISHERS FOR DUTY RIGS	\$ 113.41	afdcc
290605	9/14/2021	0798 044 0331	BEST BUY STORES, L.P.	FAP SYSTEM UPS	\$ 195.29	wtpcc
290595	9/14/2021	3013915	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS OPS/PARKS/WM	\$ 587.61	pwfacc
290680	9/14/2021	8561 02 13223	HOME DEPOT	SCREWS, CHAINS FOR 29-2 SIGN	\$ 34.49	afdcc
290606	9/14/2021	16651204	LOWE'S BUSINESS ACCOUNT/GEMB	PIER BLOCK	\$ 20.28	wtpcc
290682	9/14/2021	3231345	NURNBERG SCIENTIFIC	PETRI DISHES AND WEIGH ALUM DISHES	\$ 493.14	wwtpcc
290688	9/14/2021	16168761	PACIFIC POWER BATTERIES	UPS BATTERY	\$ 55.55	wtpcc
290612	9/14/2021	2221	PROFESSIONAL TRAINING	ONLINE TRAINING AEROBIC AND ANAEROBIC DIGESTION - MG	\$ 100.00	wwtpcc
290611	9/14/2021	1527970	RED LION HOTEL	HOTEL FOR TRAINING- LUKE T	\$ 337.52	wdistcc
290592	9/14/2021	I89618	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 19.17	parkscc1
290602	9/14/2021	I89081	SEBO'S DO-IT CENTER	FACILITY USE ITEMS OPS/CITY HALL/PARKS	\$ 275.56	pwfacc
290603	9/14/2021	I89130	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 13.02	pwfacc
290679	9/14/2021	2109-505749	SOUND CEDAR CO	LUMBER FOR HANGING 29-2 STATION SIGN	\$ 543.48	afdcc
290599	9/14/2021	2223	THE DONUT HOUSE	SNACKS FOR HOSTING TRAINING	\$ 31.74	apdcc
290787	9/14/2021	331 0594401	UNIFIRST CORPORATION	UNIFORM LAUNDRY - FIBER	\$ 40.76	fiber
290617	9/14/2021	USS-70053	UNITED SITE SERVICES, INC	PORTA POTTY RENTALS 08/01-08/31	\$ 1,804.33	parkscc1

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290613	9/14/2021	o1651895707	UNITED STATES POSTAL SERVICE	USPS PASSPORT ENVELOPES	\$ 596.25	libcc
290699	9/15/2021	H66722/1	ACE HARDWARE	PARK SUPPLIES	\$ 43.50	parksccl
290683	9/15/2021	112-8432827-8567433	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES	\$ 23.64	wtpcc
290686	9/15/2021	111-6899796-0304233	AMAZON.COM SERVICES, INC	FIBER OPTIC TESTER	\$ 86.16	fibercc
290687	9/15/2021	112-4242159-5273050	AMAZON.COM SERVICES, INC	COMPRESSED AIR	\$ 41.34	apdcc
290696	9/15/2021	111-7058646-4961839	AMAZON.COM SERVICES, INC	091321EJ JUVENILE BOOKS	\$ 30.03	libcc
290535	9/15/2021	137817	BAYSHORE OFFICE PRODUCTS INC	PROCLAMATION PAPER	\$ 0.46	executive
290749	9/15/2021	906102	BAYSHORE OFFICE PRODUCTS INC	PARK SUPPLIES	\$ 19.95	parksccl
290681	9/15/2021	D72745	COASTAL FARM &	SAFETY GEAR- WATER DEPT	\$ 295.64	wdistcc
290701	9/15/2021	21-29714	EDGE ANALYTICAL, INC	LAB TESTING - 2021 METALS	\$ 1,178.10	wwtpcc
290702	9/15/2021	21-33403	EDGE ANALYTICAL, INC	LAB TESTING- EFFLUENT MONTHLY	\$ 118.55	wwtpcc
290703	9/15/2021	21-29715	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT MONTHLY	\$ 56.10	wwtpcc
290684	9/15/2021	108620	ELECTRONIC DISTRIBUTING	SERVICE- #853	\$ 31.25	wdistcc
290709	9/15/2021	123207	HAIX NORTH AMERICA	WORK BOOTS - CH	\$ 321.05	afdcc
290700	9/15/2021	189979	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 88.10	parksccl
290753	9/15/2021	600001064	SKAGIT REGIONAL HEALTH	BALANCE OF NEW HIRE PHYSICAL - BC	\$ 817.00	afdcc
292951	9/15/2021	425214	THE LANGUAGE EXCHANGE INC	INTERPRETER SERVICES	\$ 288.75	court
290742	9/15/2021	79 2 57 4736	THE MARKET LLC	ICE FOR THE LAB	\$ 29.90	wwtpcc
290740	9/15/2021	98036	THE STORE	SNACKS FOR HOSTING TRAINING	\$ 59.90	apdcc
290741	9/15/2021	026737	THE STORE	SNACKS FOR HOSTING TRAINING	\$ 79.80	apdcc
290704	9/15/2021	43172	VALLEY ATHLETICS	FIELD PAINT PARK SUPPLIES	\$ 765.03	parksccl
290685	9/15/2021	1792967	WOOD'S LOGGING SUPPLY	HEADACK RACK SUPPLIES- #193	\$ 2,308.02	wdistcc
290738	9/16/2021	H66989/1	ACE HARDWARE	WOOD SHED SUPPLIES	\$ 178.40	wdistcc
290739	9/16/2021	H66990/1	ACE HARDWARE	WOOD SHED SUPPLIES	\$ 37.68	wdistcc
290743	9/16/2021	H67097/1	ACE HARDWARE	FASTENERS- WOODSHED SUPPLIES	\$ 5.83	wdistcc
290697	9/16/2021	111-9393408-5523466	AMAZON.COM SERVICES, INC	091421STEM CABLES FOR STEM ITEMS GRANT	\$ 15.22	libcc
290750	9/16/2021	111-6413950-1532258	AMAZON.COM SERVICES, INC	RAIN GEAR FOR BRAYDN KRUEGER	\$ 114.24	parksccl
290770	9/16/2021	656000109161	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 101.98	dshop
290777	9/16/2021	656000109162	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
290882	9/16/2021	656000109147	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
290874	9/16/2021	906291	BAYSHORE OFFICE PRODUCTS INC	PARK SUPPLIES	\$ 14.12	parksccl
290737	9/16/2021	D73271	COASTAL FARM &	RAIN BOOTS - CAMELLIA	\$ 121.73	wtpcc
290745	9/16/2021	D73240	COASTAL FARM &	WORK BOOTS- KENNETH H	\$ 86.95	shopcc
290746	9/16/2021	D73166	COASTAL FARM &	RAIN GEAR	\$ 304.33	fibercc
290752	9/16/2021	688216	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- STREET DEPT	\$ 24.66	pwfacc

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290852	9/16/2021	048489	HANDY'S HEATING, INC	WOOD SHED SUPPLIES	\$ 33.05	wdistcc
290856	9/16/2021	WP12943368	HOME DEPOT	KEY LOCK BOXES	\$ 65.03	infosyscc
290744	9/16/2021	S015946950.001	KELLER SUPPLY COMPANY	WOOD SHED SUPPLIES	\$ 35.81	wdistcc
290872	9/16/2021	352617469310	SAFEWAY INC	LUNCHROOM SUPPLIES - COVID	\$ 15.65	wwtpcc
290736	9/16/2021	I90354	SEBO'S DO-IT CENTER	UTILITY KNIFE- WATER DEPT	\$ 8.52	wdistcc
290747	9/16/2021	I90399	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 11.29	parksccl
290748	9/16/2021	I90405	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 25.57	parksccl
290751	9/16/2021	I90463	SEBO'S DO-IT CENTER	FASTENERS- #193	\$ 18.02	shopcc
293059	9/16/2021	93599	WHITNEY EQUIPMENT CO INC	PS13 AND PS15 PUMP REBUILDS	\$ 2,270.74	dwwtp
293071	9/16/2021	93600	WHITNEY EQUIPMENT CO INC	PS15 PUMP REBUILD	\$ 4,691.03	dwwtp
293070	9/16/2021	1679854350	WILSON DDS, NICHOLAS J	DENTAL SERVICES, LEOFF1 RETIREE	\$ 239.00	hr
290853	9/17/2021	H67571/1	ACE HARDWARE	WOOD SHED SUPPLIES	\$ 64.57	wdistcc
290871	9/17/2021	H67574/1	ACE HARDWARE	PARK SUPPLIES	\$ 46.01	parksccl
290859	9/17/2021	111-7058646-4961839	AMAZON.COM SERVICES, INC	091321EJ JUVENILE BOOKS	\$ 90.93	libcc
290860	9/17/2021	111-9075668-8509023	AMAZON.COM SERVICES, INC	091321EJ JUVENILE BOOKS	\$ 39.62	libcc
290867	9/17/2021	114-4526885-7878619	AMAZON.COM SERVICES, INC	DECHLORINATION TABLETS	\$ 184.96	pwfacc
290865	9/17/2021	906499	BAYSHORE OFFICE PRODUCTS INC	MOUSE PAD	\$ 2.89	infosyscc
290877	9/17/2021	906475	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 13.85	museumcc
290870	9/17/2021	D73972	COASTAL FARM &	WORK BOOTS- BRETT S	\$ 143.47	shopcc
290884	9/17/2021	8498 30 017 0543538	COMCAST	DEPOT INTERNET 611 R AVENUE - 9/22-10/21/21	\$ 12.43	finance
290855	9/17/2021	0-048-517-463	DEPARTMENT OF LICENSING	REPORT OF SALE- #602A	\$ 13.65	shopcc
290849	9/17/2021	WEB1899961685	GRAINGER	FACILITY USE ITEM WATER DEPT	\$ 251.41	pwfacc
290839	9/17/2021	24893026	LOWE'S BUSINESS ACCOUNT/GEMB	EAR PROTECTION, BROOM	\$ 30.38	wtpcc
293068	9/17/2021	18553505	MCKESSON MEDICAL-SURGICAL	PHARMA: ATROPINE	\$ 83.49	medic
290843	9/17/2021	PSI586268	PYE-BARKER FIRE & SAFETY	HYDRO ON 22 SCBA BOTTLES	\$ 880.00	afdcc
290837	9/17/2021	I90840	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 20.43	parksccl
290850	9/17/2021	I90757	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 65.80	shopcc
290851	9/17/2021	I90776	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 40.23	shopcc
290857	9/17/2021	I91076	SEBO'S DO-IT CENTER	SNAP FASTENER KIT- #152	\$ 7.03	shopcc
290858	9/17/2021	I90777	SEBO'S DO-IT CENTER	FASTENERS- STREET DEPT	\$ 3.39	shopcc
290864	9/17/2021	I90764	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	\$ 87.67	wdistcc
290866	9/17/2021	I90893	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 8.90	parksccl
290868	9/17/2021	I91182	SEBO'S DO-IT CENTER	DOOR REINFORCER, SCREW DRIVER SET	\$ 50.02	afdcc
290869	9/17/2021	I90979	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 0.95	parksccl
290878	9/17/2021	663	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 7.70	museumcc
290841	9/18/2021	9412777591	3M COMPANY	SIGN MATERIAL	\$ 522.01	shopcc
290875	9/18/2021	INV5127	A-1 MOBILE LOCK AND KEY, INC.	PARK SUPPLIES	\$ 65.28	parksccl

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290854	9/18/2021	D74002	COASTAL FARM &	WORK BOOTS	\$ 147.82	fibercc
290847	9/18/2021	E0600FSU1N	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 8/2-9/1/21	\$ 950.51	infosyscc
290838	9/18/2021	2241	PROFESSIONAL TRAINING	ONLINE TRAINING - PRINCIPLES OF TRICKLING FILTERS..AV	\$ 100.00	wwtpcc
290863	9/18/2021	2233	PROFESSIONAL TRAINING	ONLINE TRAINING - CURRENT & EMERGING CONCERNS WW	\$ 300.00	wwtpcc
290876	9/18/2021	2237	PROFESSIONAL TRAINING	ONLINE TRAINING - CURRENT & EMERGING CONCERNS WW	\$ 100.00	wwtpcc
290844	9/18/2021	114516	WHISTLE WORKWEAR	SAFETY BOOTS - CAMELLIA MC	\$ 188.60	wtpcc
290845	9/18/2021	114502	WHISTLE WORKWEAR	RAIN GEAR - CAMILLIA MC	\$ 124.04	wtpcc
290842	9/19/2021	112-8460568-2333847	AMAZON.COM SERVICES, INC	SAFETY VESTS	\$ 52.31	shopcc
290848	9/19/2021	112-3072685-9152206	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 21.75	wwtpcc
290861	9/19/2021	111-6508450-1638665	AMAZON.COM SERVICES, INC	CHIDLREN'S BOOKS AND MUSIC	\$ 158.97	libcc
290862	9/19/2021	111-6508450-1638665	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS AND MUSIC	\$ 36.03	libcc
290873	9/19/2021	112-2032060-9080229	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 90.05	wwtpcc
290840	9/19/2021	36320110	LIFELINE	MEDICAL SERVICES & HEALTH-PHILIPS LIFELINE - MEAD	\$ 55.13	hrcc1
290932	9/20/2021	H69127/1	ACE HARDWARE	FIBER USE ITEMS	\$ 82.49	fibercc
290933	9/20/2021	H69262/1	ACE HARDWARE	TOOLS	\$ 66.54	fibercc
290929	9/20/2021	113-2453138-3243424	AMAZON.COM SERVICES, INC	REQUESTS/REPLACEMENT BOOKS	\$ 26.10	libcc
290937	9/20/2021	111-7093135-2915427	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES - COVID	\$ 104.80	wwtpcc
290930	9/20/2021	001211360	AMERICAN HEART ASSOCIATION	HEARTSAVER CPR, BBP CLASSES - CAMELLIA MC	\$ 45.15	wtpcc
291003	9/20/2021	656000110315	ARAMARK	WWTP LAUNDRY SERVICES	\$ 76.83	dwwtp
290997	9/20/2021	906413	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 45.46	museumcc
292808	9/20/2021	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 8/19-9/17/21	\$ 82.10	parks1
290928	9/20/2021	F121002279A	DEPARTMENT OF HEALTH	REGISTRATION FOR WA STATE PARAMEDIC CERT - CH	\$ 49.25	afdcc
290926	9/20/2021	1903447289	EVENTBRITE.COM	REGISTRATION FOR RICK LASKY TRAINING	\$ 404.28	afdcc
290927	9/20/2021	689310	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 34.80	pwfacc
290935	9/20/2021	689561	FRONTIER BUILDING SUPPLY	HEX WASHER SCREWS	\$ 6.93	shopcc
290985	9/20/2021	8563 62 67041	HOME DEPOT	FACILITY USE ITEMS OPS/WM/PARKS	\$ 497.89	pwfacc
290980	9/20/2021	3231576	NURNBERG SCIENTIFIC	OPERATING SUPPLIES	\$ 60.68	wwtpcc
290931	9/20/2021	9062881	PROVANTAGE CORP	UPS X 3	\$ 1,669.62	wtpcc

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290934	9/20/2021	100001559	RAE PRODUCTS & CHEMICALS CORPO	EV THERMOPLASTIC SIGNS FOR PARKING STALLS	\$ 1,468.05	pwfacc
290936	9/20/2021	I92335	SEBO'S DO-IT CENTER	ACFL SUPPLIES	\$ 5.32	parksc1
291039	9/20/2021	0514030-IN	SIRCHIE	EVIDENCE TAPE	\$ 194.95	apdcc
291036	9/21/2021	300-10091673	ALL BATTERY SALES & SERVICE	CABLE TIES	\$ 52.75	shopcc
290996	9/21/2021	7	AMAZON.COM SERVICES, INC	K9 T-BONE POOPER SCOOPER	\$ 24.99	apdcc
291047	9/21/2021	906735	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 75.02	courtcc
290978	9/21/2021	D76170	COASTAL FARM &	WORK BOOTS- CAMERON P	\$ 173.91	wdistcc
290979	9/21/2021	07-07634-19865	EBAY	DUPLEX UNIT FOR HP PRINTER	\$ 70.72	infosyscc
290986	9/21/2021	AN000497	FLOORING CONNECTIONS	FACILITY MATERIALS MULTIPLE LOCATIONS	\$ 3,035.42	pwfacc
290991	9/21/2021	690492	FRONTIER BUILDING SUPPLY	PARK SUPPLIES	\$ 5.17	parksc1
290995	9/21/2021	67	JIMMY JOHNS	LUNCH FOR NOZZLE CLASS	\$ 124.90	afdcc
290988	9/21/2021	2459418	MUTUAL MATERIALS	PERMEABLE PAVERS	\$ 585.34	pw1
290984	9/21/2021	8220	RACE READY SUPPLIES	MT. ERIE RUN SUPPLIES	\$ 70.62	pkreccc
290993	9/21/2021	53289	RED WING STORE	WORK BOOTS, PETE FAIRALL	\$ 217.54	shopcc
290975	9/21/2021	I93092	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 10.23	parksc1
290982	9/21/2021	I93097	SEBO'S DO-IT CENTER	LAB SUPPLIES	\$ 21.30	wwtpcc
290989	9/21/2021	I92767	SEBO'S DO-IT CENTER	FIBER USE ITEM	\$ 26.30	fibercc
290994	9/21/2021	128292	THE HOSE SHOP, INC	OPERATING SUPPLIES- #9905	\$ 136.87	shopcc
291050	9/21/2021	79 4 18 1432	THE MARKET LLC	PART OF LUNCH FOR NOZZLE CLASS	\$ 17.23	afdcc
290976	9/21/2021	50114505	THE SEMINAR GROUP	ONLINE SEMINAR - DARCY SWETNAM	\$ 729.00	execc
291603	9/21/2021	331 0595551	UNIFIRST CORPORATION	UNIFORM LAUNDRY - FIBER	\$ 47.73	fiber
290987	9/21/2021	6602546	UNITED STATES PLASTIC CORP	BALL VALVE	\$ 57.45	wtpcc
290992	9/21/2021	R3RVG-Q6A21-004	VISTAPRINT	BUSINESS CARDS	\$ 106.62	pwfacc
290981	9/21/2021	11-07633-86223	ZORO TOOLS, INC	OPERATING SUPPLIES	\$ 410.94	wwtpcc
291033	9/22/2021	1490261726	ADOBE SYSTEMS INCORPORATED	ADOBE SUBSCRIPTION OCT 2021	\$ 32.63	execc
290990	9/22/2021	113-3283469-2002616	AMAZON.COM SERVICES, INC	SOLAR PANEL CAR BATTERY CHARGER- #054	\$ 43.51	shopcc
291044	9/22/2021	113-3283469-2002616	AMAZON.COM SERVICES, INC	AUTOMOTIVE CIRCUIT TESTER- #054	\$ 19.57	shopcc
291045	9/22/2021	113-0768751-4279439	AMAZON.COM SERVICES, INC	STARTER STIHL #11967	\$ 23.78	shopcc
291173	9/22/2021	656000111680	ARAMARK	STA 3 MAT/MOP SERVICE 9/22	\$ 16.32	medic
291093	9/22/2021	907079	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 80.97	legalcc
291095	9/22/2021	907022	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM	\$ 14.19	pwfacc
291102	9/22/2021	907059	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 27.69	pwfacc
291097	9/22/2021	0188-1000153	CONSOLIDATED ELECTRICAL	MAINTENANCE SUPPLIES	\$ 15.32	wwtpcc
291158	9/22/2021	21-35889	EDGE ANALYTICAL, INC	WATER SAMPLE / FIDALGO & Q AVE	\$ 15.00	wdist
291152	9/22/2021	196112844-001	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 108.51	libcc
291153	9/22/2021	196112530-001	OFFICE DEPOT, INC.	LIBRARY OFFICE SUPPLIES	\$ 44.63	libcc

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291035	9/22/2021	2235	PROFESSIONAL TRAINING	ONLINE TRAINING - STANDARD OPERAING PROCEDURES LZ WD	\$ 200.00	wwtpcc
291032	9/22/2021	I93632	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 8.09	wwtpcc
291048	9/22/2021	I93614	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 75.04	parksccl
291049	9/22/2021	I93594	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 23.48	wwtpcc
291037	9/22/2021	4054	SIGND OG NW	GRAPHICS- SHOP	\$ 916.64	shopcc
291069	9/22/2021	331 0595706	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 117.71	dwtpp
291040	9/22/2021	1ZTGR8090332068918	UNITED PARCEL SERVICE, INC	SHIP TURB TO HACH	\$ 63.56	wtpcc
291096	9/23/2021	57328102	ACCIS	ACCIS FALL CONFERENCE J PARKER	\$ 475.00	infosyscc
291157	9/23/2021	300-10091785	ALL BATTERY SALES & SERVICE	CAMERA'S TRUCK 516, 517	\$ 2,105.08	shopcc
291090	9/23/2021	6597	ALLSTAR HYDROSEEDING	HYDROSEED	\$ 1,739.20	shopcc
291046	9/23/2021	112-4623859-6221054	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 10.01	shopcc
291051	9/23/2021	112-8685572-6741041	AMAZON.COM SERVICES, INC	INDEX CARDS	\$ 7.75	afdcc
291088	9/23/2021	114-2355462-3615422	AMAZON.COM SERVICES, INC	FACILITY USE MATERIAL	\$ 39.87	shopcc
291089	9/23/2021	112-4679755-6263426	AMAZON.COM SERVICES, INC	SAFETY VESTS	\$ 254.68	shopcc
291104	9/23/2021	111-0877106-2957010	AMAZON.COM SERVICES, INC	SMALL TOOLS	\$ 57.05	wwtpcc
291062	9/23/2021	656000112440	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 101.98	dshop
291176	9/23/2021	656000112405	ARAMARK	STA 2 MAT/MOP SERVICE: 9/23	\$ 16.31	medic
291178	9/23/2021	656000112426	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
291182	9/23/2021	656000112406	ARAMARK	STA 1 MAT/MOP SERVICE: 9/23	\$ 19.70	medic
291145	9/23/2021	907209	BAYSHORE OFFICE PRODUCTS INC	NOTEBOOK BINDERS	\$ 34.86	fibercc
291155	9/23/2021	907222	BAYSHORE OFFICE PRODUCTS INC	PARKS OFFICE SUPPLIES	\$ 103.75	parksccl
291103	9/23/2021	242907-5	BIRCH EQUIPMENT CO., INC	ROLLER COMPACTOR RENTAL	\$ 350.06	shopcc
291511	9/23/2021	31499	BRAUN NORTHWEST, INC	DOOR CHECK SPRINGS #205	\$ 52.82	dshop
291091	9/23/2021	15-07641-75278	EBAY	LAB SUPPLIES	\$ 43.68	wwtpcc
291144	9/23/2021	236637	NAPA	MAINTENANCE SUPPLIES	\$ 24.57	wwtpcc
291148	9/23/2021	200541258-001	OFFICE DEPOT, INC.	SENIOR CENTER PAPER ORDER	\$ 84.84	parksccl
291092	9/23/2021	10252942	OUTDOOR GEAR EXCHANGE	UNIFORM BOOTS; OFC SCHEEPERS	\$ 179.46	apdcc
291094	9/23/2021	I93765	SEBO'S DO-IT CENTER	HAMMERS	\$ 105.53	wdistcc
291098	9/23/2021	I93747	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 99.75	wwtpcc
291099	9/23/2021	I93981	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 6.52	wwtpcc
291101	9/23/2021	I93959	SEBO'S DO-IT CENTER	CONDUIT FOR FIBER OLT CABINET	\$ 208.70	fibercc
291105	9/23/2021	MM3Q1T7HKYEXW	UNITED PARCEL SERVICE, INC	DOCUMENTED MAILING TO DOH	\$ 2.23	afdcc
291100	9/23/2021	114-12420562	UNITED SITE SERVICES, INC	INTAKE STATION PORTA POTTY 8/22/21-9/21/21	\$ 57.98	wtpcc

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291151	9/24/2021	H71392/1	ACE HARDWARE	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 68.53	wwtpcc
291138	9/24/2021	113-6215939-8001005	AMAZON.COM SERVICES, INC	DVDS AND HOLDS	\$ 15.87	libcc
291139	9/24/2021	113-6215939-8001005	AMAZON.COM SERVICES, INC	DVDS AND HOLDS	\$ 75.18	libcc
291140	9/24/2021	113-4202873-0744219	AMAZON.COM SERVICES, INC	DVDS AND HOLDS	\$ 430.51	libcc
291149	9/24/2021	113-5990148-1809844	AMAZON.COM SERVICES, INC	BUNGEE CORD SET	\$ 58.74	shopcc
291156	9/24/2021	D77368	COASTAL FARM &	WORK BOOTS, OLE LINDBO	\$ 99.99	shopcc
291142	9/24/2021	662 9 354 28	COSTCO WHOLESALE CORPORATION	BREAKROOM SUPPLIES APD	\$ 6.49	apdcc
291136	9/24/2021	261728	MI TECHNOLOGIES	LIBRARY PPE MASKS DF	\$ 67.44	libcc
291135	9/24/2021	PSI591454	PYE-BARKER FIRE & SAFETY	HYDRO 21 SCBA BOTTLES	\$ 840.00	afdcc
291133	9/24/2021	I94324	SEBO'S DO-IT CENTER	PARKS SUPPLIES	\$ 7.99	parksccl
291137	9/24/2021	2-1267-0696-0075-890	TARGET	TEEN TAKE AND MAKE SUPPLIES	\$ 25.14	libcc
291141	9/25/2021	113-4238617-8587460	AMAZON.COM SERVICES, INC	TEEN ADVISORY GROUP TAKE AND MAKES FOL	\$ 26.99	libcc
291150	9/25/2021	113-0467879-9674669	AMAZON.COM SERVICES, INC	FLASHLIGHT #196	\$ 134.37	shopcc
291143	9/25/2021	139138679	ULINE, INC.	OPERATING SUPPLIES	\$ 831.66	wwtpcc
291147	9/26/2021	111-7084576-1957051	AMAZON.COM SERVICES, INC	YOUTH SERVICES	\$ 10.11	libcc
291134	9/26/2021	FCWA22-387001	WASHINGTON STATE PARKS	RESEARCH LIBRARY PURCHASE	\$ 27.00	museumcc
291282	9/27/2021	H72788/1	ACE HARDWARE	PVC PARTS & DRILL BITS- WATER DEPT	\$ 29.13	wdistcc
291263	9/27/2021	113-3591034-6688234	AMAZON.COM SERVICES, INC	DVD REQUESTS	\$ 22.52	libcc
291264	9/27/2021	113-0334065-1757814	AMAZON.COM SERVICES, INC	TEEN TAKE AND MAKE FOL	\$ 34.77	libcc
291265	9/27/2021	113-4895427-4613842	AMAZON.COM SERVICES, INC	DVDS	\$ 10.87	libcc
291266	9/27/2021	113-6215939-8001005	AMAZON.COM SERVICES, INC	DVDS AND HOLDS	\$ 19.57	libcc
291267	9/27/2021	113-4270322-5547418	AMAZON.COM SERVICES, INC	DVD REQUESTS	\$ 11.72	libcc
291268	9/27/2021	113-4202873-0744219	AMAZON.COM SERVICES, INC	DVDS AND HOLDS	\$ 9.14	libcc
291281	9/27/2021	111-7084576-1957051	AMAZON.COM SERVICES, INC	CHILDREN'S DVD	\$ 21.75	libcc
291288	9/27/2021	114-1060337-6484226	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC SUPPLIES	\$ 587.50	pkreccc
291187	9/27/2021	656000113793	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 75.66	dwwtp
291257	9/27/2021	131481	CAP SANTE MARINE LTD	OPERATING SUPPLIES	\$ 45.73	wwtpcc

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291287	9/27/2021	05702709210010000106	CHEF'S STORE	HAUNTED FOREST REC SUPPLIES	\$ 58.59	pkreccc
291276	9/27/2021	662 6 326 59	COSTCO WHOLESALE CORPORATION	TV FOR SHOP	\$ 1,735.99	infosyscc
291479	9/27/2021	EB059853	EVERYTHINGBRANDED.COM	LED SHOE CLIP	\$ 1,380.00	pwfaccc
291283	9/27/2021	3086700	FRONTIER BUILDING SUPPLY	PARK SUPPLIES	\$ 661.26	parksccl
292104	9/27/2021	0991725	HONEY BUCKET	PORTA POTTY RENTAL 09/27-10/24	\$ 145.50	parksccl
291509	9/27/2021	568574	HUGHES FIRE EQUIPMENT, INC.	REPAIR PARTS #221	\$ 611.51	dshop
291384	9/27/2021	72264401	INTERSTATE BATTERIES	BATTERIES, #033, #041	\$ 380.69	shopcc
293029	9/27/2021	M&M6178	MAC & MAC ELECTRIC COMPANY INC	W3 PUMP MOTOR REBUILD	\$ 4,147.60	dwwtp
291259	9/27/2021	E0500FYWS4	MICROSOFT CORPORATION	AZURE PAY-AS-YOU GO 8/16-9/15/21	\$ 24.25	infosyscc
291260	9/27/2021	E0500FYZBP	MICROSOFT CORPORATION	DEVELOPER SUPPORT 8/16-9/15/21	\$ 29.00	infosyscc
291370	9/27/2021	237025	NAPA	MAINTENANCE SUPPLIES	\$ 36.43	wwtpcc
291371	9/27/2021	237045	NAPA	SMALL TOOLS	\$ 29.88	wwtpcc
291261	9/27/2021	4311	RAINIER ENVIRONMENTAL LAB	LAB TESTING	\$ 200.00	wwtpcc
291262	9/27/2021	1425599	RITE AID	LAB SUPPLIES	\$ 14.71	wwtpcc
291272	9/27/2021	I95923	SEBO'S DO-IT CENTER	FACILITY USE ITEMS CITY HALL	\$ 50.84	pwfaccc
291273	9/27/2021	350578	SKAGIT FARMERS SUPPLY	ETHANOL FREE UNLEADED 19.706 GAL	\$ 81.56	wtpcc
291386	9/27/2021	0628	SPIRIT HALLOWEEN	HAUNTED FOREST REC EVENT	\$ 261.40	pkreccc
292959	9/27/2021	00005W5A83391	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 9-25-21	\$ 9.57	apd
291284	9/27/2021	09/27/2021	US BANK	REGISTRATION FOR OFFICER DEVELOPMENT PROGRAM (BH)	\$ 550.00	afdcc
291285	9/27/2021	09/27/2021	US BANK	REGISTRATION FOR OFFICER DEVELOPEMENT PROGRAM (BYER)	\$ 550.00	afdcc
291286	9/27/2021	8651 2991 2905 4583	WALMART	HAUNTED FOREST REC SUPPLIES	\$ 60.56	pkreccc
291398	9/28/2021	5235	A-1 MOBILE LOCK AND KEY, INC.	LOCK REPAIR HEART	\$ 114.24	pwfac
291382	9/28/2021	H73190/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 31.29	wwtpcc
291258	9/28/2021	114-0365727-1477040	AMAZON.COM SERVICES, INC	COLORING KIT- FACILITY USE MATERIALS	\$ 59.57	shopcc
291269	9/28/2021	113-4202873-0744219	AMAZON.COM SERVICES, INC	DVD REQUESTS AND HOLDS	\$ 14.17	libcc
291270	9/28/2021	113-3287614-4129053	AMAZON.COM SERVICES, INC	TEEN TAKE AND MAKE SUPPLIES AND SNACKS FOL	\$ 6.99	libcc
291271	9/28/2021	113-2055281-0009022	AMAZON.COM SERVICES, INC	SNACKS FOR TEEN ADVISORY GROUP FOL	\$ 33.98	libcc
291364	9/28/2021	114-0015637-4720248	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 14.09	wwtpcc
291365	9/28/2021	114-8361539-1737803	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 30.45	wwtpcc
291366	9/28/2021	113-3171833-1221045	AMAZON.COM SERVICES, INC	TEEN TAKE AND MAKE SNACKS FOL	\$ 78.06	libcc

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291374	9/28/2021	112-9536809-3877039	AMAZON.COM SERVICES, INC	WIRELESS HD TRANSMITTER	\$ 135.99	infosyscc
291376	9/28/2021	D79349	COASTAL FARM &	RAIN GEAR	\$ 60.86	fibercc
291377	9/28/2021	D79351	COASTAL FARM &	WORK GLOVES	\$ 6.08	fibercc
291372	9/28/2021	3311	COUNTRYWIDE FENCE CENTER	WTP FENCE GATE	\$ 1,958.40	wtpcc
291385	9/28/2021	21-33434	EDGE ANALYTICAL, INC	LAB TESTING - THICKENED SLUDGE ODD MONTHS	\$ 181.05	wwtpcc
291379	9/28/2021	694459	FRONTIER BUILDING SUPPLY	48" GRADE STAKES, BARRIER FENCE	\$ 72.36	wdistcc
291373	9/28/2021	F210927350119	FS.COM, INC.	OPTICAL SPLITTERS	\$ 756.18	fibercc
291375	9/28/2021	49846677	LOWE'S BUSINESS ACCOUNT/GEMB	UTILITY PUMP	\$ 127.33	wtpcc
291471	9/28/2021	237127	NAPA	RUBBERIZED UNDER T MAC	\$ 16.29	wdistcc
291480	9/28/2021	237176	NAPA	ALUM BRIGHT	\$ 10.87	shopcc
291383	9/28/2021	27048-1	PACIFIC LAMP & SUPPLY COMPANY	FLAG POLE LIGHTS AND LAMPS FOR THE PUBLIC SAFETY BUILDING	\$ 1,892.78	pwfacc
291165	9/28/2021	16168957	PACIFIC POWER BATTERIES	BATTERIES FOR UPS UNITS AT WTP	\$ 3,306.65	infosyscc
291367	9/28/2021	PAW 10/28/2021	PLANNING ASSOCIATION	ONLINE PAW LIMITING CITY LIABILITY TRAINING	\$ 30.00	plancc
291451	9/28/2021	593 53 36 8853	SAFEWAY INC	SNACKS FOR VOLUNTEERS FOL	\$ 6.99	libcc
291363	9/28/2021	I96331	SEBO'S DO-IT CENTER	FACILITY USE ITEMS LIBRARY	\$ 18.72	pwfacc
291369	9/28/2021	I96318	SEBO'S DO-IT CENTER	FACILITY USE ITEMS IT	\$ 4.69	pwfacc
291381	9/28/2021	I96209	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 1.27	parksc1
291450	9/28/2021	267817	SKAGIT REGIONAL HEALTH	CARTER PAGE, CDL PHYSICAL	\$ 92.00	shopcc
291478	9/28/2021	R69072	SUQUAMISH CLEARWATER CASINO	HOTEL STAY FOR WHIA TRAINING; LEETZ	\$ 319.68	apdcc
291472	9/28/2021	260019827-00	TACOMA SCREW PRODUCTS, INC.	HEX CAP SCREWS #515	\$ 14.26	shopcc
291605	9/28/2021	331 0596701	UNIFIRST CORPORATION	UNIFORM LAUNDRY - FIBER	\$ 47.73	fiber
291192	9/28/2021	P1 22	UNITED STATES POSTAL SERVICE	PERMIT FEES 2021 ACCT 1492852	\$ 530.00	finance
291448	9/28/2021	074236	US BANK	TURF SEMINAR TRAINING PARKING	\$ 31.65	parksc1
291455	9/28/2021	756035447	US BANK	TURF SEMINAR TRAINING	\$ 12.00	pkrecc
291475	9/28/2021	049053	US BANK	TRAINING PARKING	\$ 21.00	parksc1
291477	9/28/2021	043493	WASHINGTON STATE FERRY (ALL)	FEE FOR FERRY TO TRAINING; WHIA; LEETZ	\$ 15.80	apdcc
291368	9/28/2021	9006721314	ZEP SALES & SERVICE	ZEP CLEANING PRODUCTS	\$ 366.30	wwtpcc
291484	9/29/2021	H73829/1	ACE HARDWARE	HAUNTED FOREST REC EVENT	\$ 8.78	pkrecc
291387	9/29/2021	114-0950984-4944235	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC VENT	\$ 14.34	pkrecc
291388	9/29/2021	114-7555755-0556254	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT	\$ 23.91	pkrecc
291452	9/29/2021	113-3171833-1221045	AMAZON.COM SERVICES, INC	TEEN TAKE AND MAKE SUPPLIES FOL	\$ 15.22	libcc
291453	9/29/2021	113-1027080-8905815	AMAZON.COM SERVICES, INC	LOST/REPLACEMENT DVDS	\$ 5.43	libcc

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291454	9/29/2021	113-7663058-5332209	AMAZON.COM SERVICES, INC	LOST REPLACEMENT DVDS	\$ 10.87	libcc
291459	9/29/2021	111-9881607-8079469	AMAZON.COM SERVICES, INC	TOOLS	\$ 239.31	fibercc
291460	9/29/2021	111-9881607-8079469	AMAZON.COM SERVICES, INC	TOOLS	\$ 424.60	fibercc
291476	9/29/2021	111-0028814-8336276	AMAZON.COM SERVICES, INC	LOCKOUT TAGOUT KIT	\$ 146.75	afdcc
291482	9/29/2021	111-1252617-5890602	AMAZON.COM SERVICES, INC	CARDS FOR CERTIFICATIONS	\$ 10.29	afdcc
291483	9/29/2021	112-4030463-9457026	AMAZON.COM SERVICES, INC	COFFEE FILTERS	\$ 23.88	afdcc
291563	9/29/2021	907915	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM	\$ 70.21	pwfacc
291577	9/29/2021	907865	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES COURT	\$ 18.83	courtcc
291553	9/29/2021	8561 01 42216	HOME DEPOT	OPERATING SUPPLIES- WATER DEPT	\$ 202.43	wdistcc
291567	9/29/2021	8561 62 86678	HOME DEPOT	FACILITY USE ITEMS- CITY HALL	\$ 92.09	wdistcc
291457	9/29/2021	U2116050854	ICONIX WATERWORKS INC	6 DR 11 IPS 200 HDPE PIPE	\$ 1,205.44	shopcc
291481	9/29/2021	U2116050857	ICONIX WATERWORKS INC	8 SDR35 GSK CAP	\$ 55.09	shopcc
291458	9/29/2021	S015990496.001	KELLER SUPPLY COMPANY	FACILITY USE ITEMS / CITY HALL	\$ 287.41	wdistcc
291456	9/29/2021	0630520-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES	\$ 323.57	wwtpcc
291380	9/29/2021	1452-007	OVERDRIVE, INC.	EBOOKS AND AUDIO BOOKS OVERDRIVE	\$ 1,092.85	libcc
291463	9/29/2021	2C05259	PLATT ELECTRIC SUPPLY INC	WTP LIGHTS	\$ 88.83	wtpcc
291461	9/29/2021	I96795	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 9.35	wwtpcc
291462	9/29/2021	I96526	SEBO'S DO-IT CENTER	TOOLS AND SUPPLIES	\$ 97.11	fibercc
291474	9/29/2021	I96653	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 14.92	parksc1
291473	9/29/2021	000034436	SHARPS COMPLIANCE, INC	SHARPS CONTAINERS FOR PUBLIC BATHROOMS	\$ 166.47	libcc
291578	9/29/2021	445044	THE HEATHMAN LODGE	HOTEL STAY FOR TRAINING; K9 CONF - OFC HATCHER	\$ 476.73	apdcc
291566	9/29/2021	331 0596864	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 117.71	wtpcc
291486	9/29/2021	840-59800076-4-38784	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 1.76	museumcc
291568	9/30/2021	H74319/1	ACE HARDWARE	FACILITY USE CITY HALL SUPPLIES	\$ 12.58	wdistcc
291485	9/30/2021	114-0299493-1869035	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT	\$ 32.62	pkrecc
291552	9/30/2021	112-2684918-6301852	AMAZON.COM SERVICES, INC	SAFETY FLARES- STREET DEPT	\$ 189.30	shopcc
291556	9/30/2021	114-8457961-3477023	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 43.51	wwtpcc
291557	9/30/2021	114-1937167-4398652	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 11.86	wwtpcc
291558	9/30/2021	114-4318371-4434624	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 10.88	wwtpcc

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291559	9/30/2021	114-7072075-4619429	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 11.04	wwtpcc
291560	9/30/2021	114-0706496-4926606	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 78.24	wwtpcc
291561	9/30/2021	113-9458197-8911409	AMAZON.COM SERVICES, INC	REPLACEMENTS/MULTIPLE COPY	\$ 26.10	libcc
291562	9/30/2021	113-0117508-1058628	AMAZON.COM SERVICES, INC	REPLACEMENT/MULTIPLE COPY	\$ 62.64	libcc
291564	9/30/2021	113-2068999-8409854	AMAZON.COM SERVICES, INC	UPS	\$ 70.51	infosyscc
291565	9/30/2021	113-7858673-1730628	AMAZON.COM SERVICES, INC	LAPTOP CASE	\$ 14.26	infosyscc
291571	9/30/2021	111-0019160-0053020	AMAZON.COM SERVICES, INC	CABLE CONNECTORS	\$ 51.14	fibercc
291572	9/30/2021	111-7322901-2811408	AMAZON.COM SERVICES, INC	TOOLS	\$ 100.53	fibercc
291573	9/30/2021	111-7322901-2811408	AMAZON.COM SERVICES, INC	TOOLS	\$ 122.69	fibercc
291594	9/30/2021	656000116141	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 107.48	dshop
291595	9/30/2021	656000116142	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
291617	9/30/2021	656000116129	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
293079	9/30/2021	538	BOYS & GIRLS CLUBS	SEPTEMBER - LUNCH PROGRAM SERVICE PROVISION	\$ 120.00	finance
293050	9/30/2021	FB-1738	CITY OF MOUNT VERNON	DARK FIBER	\$ 350.00	fiber
291574	9/30/2021	3099010	FRONTIER BUILDING SUPPLY	EXPANSION JOINTS FOR FIBER INSTALLATIONS	\$ 16.14	fibercc
291549	9/30/2021	49972581	INDEED, INC.	JOB POSTING ANNOUNCEMENT - ASSISTANT FIBER & FIBER TECH	\$ 548.96	hrcc1
291554	9/30/2021	28015791	LOWE'S BUSINESS ACCOUNT/GEMB	WINDOW SEAL, GLOVES	\$ 32.39	wtpcc
291670	9/30/2021	3231982	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 508.53	wwtpcc
291555	9/30/2021	INV00143149	PANTHEON SYSTEMS, INC	WEB HOSTING FEES FOR SAFEANDCLEANWATER.ORG	\$ 38.09	infosyscc
291548	9/30/2021	I97049	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 23.84	parksccl
291551	9/30/2021	I97171	SEBO'S DO-IT CENTER	FACILITY USE ITEMS CITY HALL/ASAC	\$ 3.98	pwfacc
291570	9/30/2021	I97181	SEBO'S DO-IT CENTER	FLAT BLACK ENAMEL, POLY BRUSH	\$ 21.13	shopcc
291576	9/30/2021	I97161	SEBO'S DO-IT CENTER	VAULT INSPECTION TOOLS	\$ 30.44	wtpcc
291672	9/30/2021	226 2 79 37218	THE MARKET LLC	TAG SNACKS AND PUMPKINS FOL	\$ 38.44	libcc
292805	9/30/2021	15236	WASHINGTON CITIES INSURANCE	WCIA	\$ 75.00	pwfac
291673	10/1/2021	21753727	4IMPRINT, INC	MT. ERIE RUN EVENT SUPPLIES	\$ 419.62	pkreccc
291575	10/1/2021	111-2978494-3061827	AMAZON.COM SERVICES, INC	CABLE REEL JACK STANDS	\$ 620.34	fibercc
291666	10/1/2021	D80591	COASTAL FARM &	UNIFORM- BRENT C	\$ 217.23	wdistcc
291671	10/1/2021	13-07675-29247	EBAY	OPERATING SUPPLIES	\$ 240.45	wwtpcc

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291589	10/1/2021	60960	G12 COMMUNICATIONS	SIP TRUNKS 10/1-10/31/21	\$ 966.82	infosys
291667	10/1/2021	P0DVjmZr	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
291682	10/1/2021	280693 1 1758	HOMEGOODS	SUPPLIES FOR CHILDREN'S PROGRAMS FOL	\$ 30.43	libcc
291681	10/1/2021	U2116051500	ICONIX WATERWORKS INC	20' SOLID PIPE	\$ 440.51	shopcc
291663	10/1/2021	50272904	INDEED, INC.	JOB POSTING ANNOUNCEMENTS - FIBER BUSINESS COORD & NETWORK TECH	\$ 31.64	hrcc1
291679	10/1/2021	7153A	INTERNATIONAL CONFERENCE OF, POLICE CHAPLINS	ANNUAL MEMBERSHIP INTNL CONF POLICE CHAPLAINS: VANDEUSEN	\$ 125.00	apdcc
291678	10/1/2021	131631	PORT OF ANACORTES	NON-ETHANOL GAS FOR INSTALLATIONS	\$ 16.32	fibercc
291676	10/1/2021	I97424	SEBO'S DO-IT CENTER	BLUE MASKING TAPE	\$ 15.21	shopcc
291674	10/1/2021	12315SC207003	SKAMANIA LODGE	RESERVATION CONFIRMATION - TRAINING CHIEF FLOYD - WASPC FALL CONF	\$ 151.99	apdcc
291690	10/1/2021	071013	SOROPTIMIST	HAUNTED FOREST REC EVENT	\$ 21.76	pkreccc
291687	10/1/2021	299807	THRIFTY CLEANERS	AUGUST/SEPTEMBER LAUDRY	\$ 111.24	afdcc
291688	10/1/2021	183687998	THRIVE COMMUNITY FITNESS	2 MEMBERSHIPS - OCTOBER	\$ 43.42	afdcc
291689	10/1/2021	183687972	THRIVE COMMUNITY FITNESS	VOLUNTEER MEMBERSHIP - OCTOBER	\$ 21.71	afdcc
291684	10/1/2021	1085283617	TRACTOR SUPPLY CO	TRAILER EQ. 25904	\$ 641.32	shopcc
291569	10/1/2021	139359132	ULINE, INC.	BINS FOR MED STORAGE	\$ 512.37	afdcc
293062	10/1/2021	0542005-001	UNUM LIFE INS CO OF AMERICA	NOV, 2021 LEOFF LONG-TERM CARE PREMIUM	\$ 1,024.90	hr
291686	10/1/2021	008744	WASHINGTON STATE FERRY (ALL)	TRAINING WHIA - FERRY RIDE BACK; CORP LEETZ	\$ 16.80	apdcc
291550	10/1/2021	1968786829	WASHINGTON STATE TRAILS	PARK TRAINING	\$ 10.00	parksccl
291675	10/1/2021	14090018	ZORO TOOLS, INC	T-LINE STRAINER X 2	\$ 60.51	wtpcc
291668	10/2/2021	BKD-73637826323	CLEVERBRIDGE INC	HELP DESK LICENSE FOR AGENTS	\$ 2,549.07	infosyscc
291677	10/2/2021	D81501	COASTAL FARM &	RAIN BOOTS	\$ 173.91	shopcc
291664	10/2/2021	19211585	GALLS, LLC.	UNIFORM COLLAR PINS	\$ 58.31	afdcc
291683	10/2/2021	INV110721897	ZOOM VIDEO COMMUNICATIONS INC.	SENIOR CENTER 10/02-11/01/21	\$ 16.30	parksccl
291685	10/2/2021	INV110722689	ZOOM VIDEO COMMUNICATIONS INC.	COURT 10/2-11/1/21	\$ 16.30	courtcc
291920	10/3/2021	37863	DIAMOND RENTALS, INC.	PORTA POTTY RENTALS 09/03-10/03	\$ 387.00	parksccl
291669	10/3/2021	22	SHELL OIL COMPANY	FUEL FILL-UP FOR ROPE RESCUE CLASS	\$ 82.06	afdcc
291765	10/4/2021	H76120/1	ACE HARDWARE	SPONGES	\$ 8.99	wdistcc
291766	10/4/2021	113-3799030-0420233	AMAZON.COM SERVICES, INC	MONITOR AND STANDS	\$ 246.91	infosyscc
291768	10/4/2021	113-3876271-2341031	AMAZON.COM SERVICES, INC	PATRON REQUESTS ALL AGES	\$ 17.14	libcc
291769	10/4/2021	113-3876271-2341031	AMAZON.COM SERVICES, INC	PATRON REQUESTS	\$ 77.84	libcc
291770	10/4/2021	113-9458197-8911409	AMAZON.COM SERVICES, INC	ADDITIONAL COPIES TEEN	\$ 26.10	libcc
291771	10/4/2021	113-3876271-2341031	AMAZON.COM SERVICES, INC	PATRON REQUESTS	\$ 27.18	libcc

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291779	10/4/2021	114-9087999-0268239	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT SUPPLIES	\$ 44.91	pkreccc
291780	10/4/2021	114-0074184-7089051	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT SUPPLIES	\$ 168.89	pkreccc
291713	10/4/2021	656000117636	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 76.83	wwtpcc
291819	10/4/2021	3411	BAYSHORE OFFICE PRODUCTS INC	DUPLICATE TRANSACTION-WILL BE CREDITED	\$ 80.97	legalcc
291772	10/4/2021	0188-1006472	CONSOLIDATED ELECTRICAL	1QT PULLING LUBE	\$ 27.72	wdistcc
291815	10/4/2021	8561 00061 10563	HOME DEPOT	WATER REPAIR PARTS	\$ 65.83	wdistcc
291824	10/4/2021	8561 00001 60192	HOME DEPOT	WATER REPAIRS	\$ 162.68	wdistcc
291762	10/4/2021	26383832	LOWE'S BUSINESS ACCOUNT/GEMB	CLOCK	\$ 9.77	wtpcc
291763	10/4/2021	757	NASSCO, INC	PIPELINE, LATERAL AND MANHOLE CERTIFICATION CLASS	\$ 1,075.00	shopcc
291764	10/4/2021	PSI595168	PYE-BARKER FIRE & SAFETY	HYDRO ON 14 SCBA BOTTLES	\$ 609.28	afdcc
291822	10/4/2021	593 8 11 5372	SAFeway INC	LAB SUPPLIES	\$ 45.12	wwtpcc
291773	10/4/2021	I98939	SEBO'S DO-IT CENTER	SUPPLIES FOR DOVER DR MANHOLES	\$ 97.48	shopcc
291774	10/4/2021	I99164	SEBO'S DO-IT CENTER	SUPPLIES FOR DOVER DR MANHOLES	\$ 85.78	shopcc
291776	10/4/2021	I98897	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 6.39	parksccl
291777	10/4/2021	I98899	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 17.40	parksccl
291778	10/4/2021	I98901	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 39.00	wwtpcc
291833	10/4/2021	79 4 170 37218	THE MARKET LLC	DISTILLED WATER- #852	\$ 16.14	shopcc
291615	10/4/2021	34684	THRIFTY CLEANERS	UNIFORM CLEANING 9/1-10/1/21	\$ 167.50	apd
291767	10/4/2021	1Z3Y592X0136951085	UNITED PARCEL SERVICE, INC	LAB TESTING - CHRONIC TOXICITY SAMPLE SHIPPING	\$ 230.08	wwtpcc
291915	10/5/2021	908702	BAYSHORE OFFICE PRODUCTS INC	PAKR SUPPLIES	\$ 25.94	parksccl
291916	10/5/2021	908789	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 11.32	courtcc
291820	10/5/2021	22046356	CAL GAS DIRECT	SAFETY SUPPLIES	\$ 202.99	wwtpcc
291823	10/5/2021	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 11 INVOICES	\$ 722.00	wtpcc
291821	10/5/2021	698173	FRONTIER BUILDING SUPPLY	FACILITY USE ITEM	\$ 46.08	pwfacc
291814	10/5/2021	SN0002092534	ISLAND HOSPITAL	COPAY, STRICKERT, LEOFF1 RETIREE	\$ 121.00	hrcc1
291817	10/5/2021	WO Z0034159	NOVUS AUTO GLASS	WINDSHIELD FOR VEH #021	\$ 347.07	shopcc
291896	10/5/2021	16169256	PACIFIC POWER BATTERIES	FACILITY USE ITEMS	\$ 153.53	pwfacc
291834	10/5/2021	17965	PET PLACE MARKET	K9 T-BONE FOOD	\$ 76.15	apdcc
291818	10/5/2021	PAW 10/05/2021	PLANNING ASSOCIATION	PAW ANNUAL CONFERENCE EM-CHELAN	\$ 275.00	plancc
291901	10/5/2021	593 53 21 8853	SAFeway INC	HAUNTED FOREST REC EVENT	\$ 44.47	pkreccc
291900	10/5/2021	501135	SCHUH FARMS	TEEN TAKE AND MAKE SUPPLIES FOL	\$ 34.72	libcc
291816	10/5/2021	0047234-IN	TMG SERVICES, INC	LAB SUPPLIES	\$ 492.11	wwtpcc
291905	10/6/2021	H77194/1	ACE HARDWARE	RAIN GEAR- STREET DEPT	\$ 76.15	shopcc
291912	10/6/2021	H77342/1	ACE HARDWARE	PARK SUPPLIES	\$ 7.62	parksccl
291832	10/6/2021	112-9641385-5930609	AMAZON.COM SERVICES, INC	PRESSURE WASHER- #2-5905	\$ 1,326.26	shopcc

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291894	10/6/2021	114-2206515-8010629	AMAZON.COM SERVICES, INC	RAM	\$ 34.82	infosyscc
291904	10/6/2021	111-6372568-0308233	AMAZON.COM SERVICES, INC	POWER STRIP	\$ 39.16	afdcc
291914	10/6/2021	114-6338625-3156256	AMAZON.COM SERVICES, INC	MAGNETIC LOCATOR- WATER DEPT	\$ 968.32	pwfacc
291918	10/6/2021	111-4035466-2602646	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 30.31	shopcc
291919	10/6/2021	111-7017515-4629833	AMAZON.COM SERVICES, INC	OFFICE SUPPLY	\$ 4.32	shopcc
291898	10/6/2021	JONES-211006A	ANACORTES PRINTING	DOOR-HANGERS FOR FIBER EXPANSION	\$ 135.88	fibercc
291906	10/6/2021	243598-5	BIRCH EQUIPMENT CO., INC	COMPACTOR ROLLER RENTAL- STREET DEPT	\$ 350.06	shopcc
291988	10/6/2021	674531	CAMPBELL'S	ACCOMMODATION WFC CONFERENCE (SWAN)	\$ 213.70	afdcc
291908	10/6/2021	698717	FRONTIER BUILDING SUPPLY	JET SET- STREET DEPT	\$ 171.38	shopcc
291917	10/6/2021	274941	HARBOR FREIGHT TOOLS	SOCKETS & WRENCH SET, - #6967	\$ 121.72	shopcc
291895	10/6/2021	806924	MISTER T'S AWARDS &	JJ SMALL LIBRARY BADGE	\$ 21.70	hrcc1
291973	10/6/2021	806839	MISTER T'S AWARDS &	MT. ERIE ROAD RUN EVENT SUPPLIES	\$ 108.50	pkrecc
291975	10/6/2021	238118	NAPA	MAINTENANCE SUPPLIES	\$ 2.45	wwtpcc
291970	10/6/2021	593 45 41 0332	SAFEWAY INC	LAB SUPPLIES	\$ 20.93	wwtpcc
291899	10/6/2021	J00018	SEBO'S DO-IT CENTER	LAB SUPPLIES	\$ 15.17	wwtpcc
291903	10/6/2021	J00151	SEBO'S DO-IT CENTER	PLANT MAINTENANCE	\$ 116.96	wwtpcc
291907	10/6/2021	J00102	SEBO'S DO-IT CENTER	SUPPLIES & TOOLS	\$ 37.78	fibercc
291913	10/6/2021	I99915	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 7.45	parksc1
291971	10/6/2021	269472	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- DAN J	\$ 92.00	shopcc
291986	10/6/2021	269367	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- RYAN H	\$ 92.00	shopcc
291902	10/6/2021	545694	THE MAILBOX	POSTAGE	\$ 68.36	museumcc
291969	10/6/2021	1Z3Y592X0137047444	UNITED PARCEL SERVICE, INC	LAB TESTING	\$ 245.15	wwtpcc
291911	10/6/2021	9888202052	VERIZON WIRELESS	HOTSPOTS BILL FDN 8/11-9/10/21	\$ 440.11	libcc
292079	10/6/2021	43	VILLAGE PIZZA	TEEN EVENT FOOD FOL	\$ 64.65	libcc
292077	10/7/2021	300-10092408	ALL BATTERY SALES & SERVICE	ANTI-FREEZE FOR SHOP	\$ 114.57	shopcc
291982	10/7/2021	113-0313952-7573809	AMAZON.COM SERVICES, INC	SMART MARINE CHARGER- #7912	\$ 134.65	shopcc
291983	10/7/2021	113-8502168-7349828	AMAZON.COM SERVICES, INC	NITRILE GLOVES- SHOP	\$ 476.52	shopcc
291984	10/7/2021	113-0213517-3626638	AMAZON.COM SERVICES, INC	WATER PUMP- #837	\$ 85.94	shopcc
292074	10/7/2021	909079	BAYSHORE OFFICE PRODUCTS INC	OFFICE BINDER	\$ 6.71	fibercc
292081	10/7/2021	908853	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM ASAC	\$ 1,827.84	pwfacc
292082	10/7/2021	909072	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM LEGAL DEPT	\$ 250.07	pwfacc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
291976	10/7/2021	243598-5	BIRCH EQUIPMENT CO., INC	FUEL FOR ROLLER RENTAL	\$ 19.81	shopcc
291978	10/7/2021	D83973	COASTAL FARM &	WORK BOOTS	\$ 121.73	fibercc
291989	10/7/2021	4A375637X0345862D	CREATIVE INSTINCT, INC.	K9 T-BONE TRADING CARDS	\$ 128.00	apdcc
293042	10/7/2021	10/07/2021	FIDALGO CLEANING	CLEANING-HERITAGE CENTER	\$ 40.00	museum
293044	10/7/2021	10/21/2021	FIDALGO CLEANING	MUSEUM CLEANING	\$ 160.00	museum
291968	10/7/2021	699457	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS CITY HALL	\$ 22.28	pwfacc
291974	10/7/2021	699444	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS CITY HALL	\$ 46.16	pwfacc
291987	10/7/2021	699568	FRONTIER BUILDING SUPPLY	PARK SUPPLIES	\$ 45.80	parksc1
292859	10/7/2021	PSQ046745quote	N C POWER SYSTEMS CO	PUMP, GASKET VEH #6-967 THIS IS A QUOTE NEED INVOICE	\$ 355.51	dshop
292075	10/7/2021	3232215	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 338.37	wwtpcc
291967	10/7/2021	2351	PROFESSIONAL TRAINING	ONLINE TRAINING - AV	\$ 100.00	wwtpcc
291972	10/7/2021	J00363	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 76.70	shopcc
292097	10/7/2021	321 2 79 37312	THE MARKET LLC	PART OF LUNCH FOR RECRUITING INTERVIEWS	\$ 23.87	afdcc
291985	10/7/2021	43357	VALLEY ATHLETICS	PARK SUPPLIES	\$ 634.47	parksc1
292078	10/7/2021	R17865	WHELEN ENGINEERING CO INC	SIREN- #033	\$ 146.88	shopcc
292086	10/8/2021	H78274/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 86.34	wwtpcc
291977	10/8/2021	111-8857710-4182633	AMAZON.COM SERVICES, INC	COVERALLS FOR FIBER	\$ 214.92	fibercc
292090	10/8/2021	114-1201448-1883406	AMAZON.COM SERVICES, INC	GARAGE FLOOR COATING	\$ 76.28	pwfacc
292091	10/8/2021	114-0721391-4419419	AMAZON.COM SERVICES, INC	FEED TAP BASE MACHINE	\$ 272.81	pwfacc
292071	10/8/2021	909158	BAYSHORE OFFICE PRODUCTS INC	PARK SUPPLIES	\$ 34.81	parksc1
292730	10/8/2021	65690	COMMERCIAL FIRE PROTECTION INC	ANNUAL FIRE EXTINGUISHER MAINT: OPS MOTOR POOL	\$ 1,005.25	dshop
292083	10/8/2021	596	FLOORING CONNECTIONS	FACILITY USE ITEMS CITY HALL	\$ 95.16	pwfacc
292085	10/8/2021	212105	GREEN RIVER COMMUNITY COLLEGE	ONLINE WETRC CLASS DISEASE/IMPACT ON WATER SYSTEMS - JEFF B	\$ 820.00	pwfacc
292094	10/8/2021	212160	GREEN RIVER COMMUNITY COLLEGE	ONLINE WETRC CLASS PROFESSIONAL GROWTH - ROBERT MK	\$ 220.00	wtpcc
292105	10/8/2021	32345988-002	HERC RENTALS, INC	CEMETERY ROCK RAKE RENTAL	\$ 1,527.76	parksc1
292087	10/8/2021	3093624423	IDEXX DISTRIBUTION, INC	SAMPLE VESSELS 200 PK	\$ 186.30	wtpcc
292099	10/8/2021	79	JIMMY JOHNS	BALANCE OF LUNCH FOR RECRUITING INTERVIEWS	\$ 67.37	afdcc
292084	10/8/2021	S016027623.001	KELLER SUPPLY COMPANY	FACILITY USE ITEM CITY HALL	\$ 89.63	pwfacc
292095	10/8/2021	995	MH SERVICE & SUPPLY, LLC	WHEEL STOPS	\$ 495.67	shopcc
292100	10/8/2021	118515	NORTHWEST EMBROIDERY	UNIFORM PATCHES	\$ 736.28	afdcc
292076	10/8/2021	572292	PIPETTE.COM	LAB SUPPLIES	\$ 105.44	wwtpcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
292092	10/8/2021	593 52 10 8852	SAFEWAY INC	CONTINENTAL BREAKFAST FOR RECRUIT INTERVIEWS	\$ 20.54	afdcc
292098	10/8/2021	593 54 81 8854	SAFEWAY INC	PART OF LUNCH FOR RECRUITING INTERVIEWS	\$ 13.99	afdcc
292089	10/8/2021	J01244	SEBO'S DO-IT CENTER	PARK SUPPLIES	\$ 95.96	parksccl
292073	10/8/2021	269958	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- CHRIS G	\$ 92.00	shopcc
292854	10/8/2021	211353636	SURETY PEST CONTROL	PEST CONTROL- OPS	\$ 73.98	dshop
292093	10/8/2021	1Z3Y592X4472125472	UNITED PARCEL SERVICE, INC	LAB SHIPMENT TO RAINIER	\$ 262.78	wwtpcc
292103	10/8/2021	USS-70053	UNITED SITE SERVICES, INC	PORTA POTTY RENTALS 09/01-09/30	\$ 929.61	parksccl
292088	10/9/2021	381283009453037	OLIVER HAMMER CLOTHES SHOP	WORK BOOTS- LANCE J	\$ 173.58	shopcc
292096	10/9/2021	J01583	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 86.09	wwtpcc
292072	10/10/2021	113-0499057-4122665	AMAZON.COM SERVICES, INC	RUGGED CASE WITH KEYBOARD FOR IPAD	\$ 52.21	infosyscc
292101	10/10/2021	114-9614510-7246663	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT	\$ 54.35	pkreccc
292102	10/10/2021	114-7952958-8533036	AMAZON.COM SERVICES, INC	HAUNTED FOREST REC EVENT	\$ 121.70	pkreccc
292080	10/10/2021	662 12 80 45	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES AND BATTERIES	\$ 93.15	apdcc
292737	10/12/2021	308539B	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 136.84	pwfac
292740	10/12/2021	307674	BAY CITY SUPPLY	FACILITY USE ITEMS	\$ 131.32	pwfac
292633	10/12/2021	9083418237	GRAINGER	WEDGES 6"	\$ 79.05	dwwtp
293072	10/12/2021	1200381619	HDR ENGINEERING, INC	WASTEWATER TREATMENT PLANT OUTFALL - DESIGN - 8/29/21-9/25/21	\$ 24,605.26	pw1
293045	10/12/2021	INV043048	TRAFFIC SAFETY SUPPLY CO. INC	SCHOOL ZONE BEACONS	\$ 111,675.80	pw1
293032	10/13/2021	211351145	SURETY PEST CONTROL	STA 1 - OCTOBER	\$ 65.28	medic
292665	10/14/2021	INV2001241	BLACKSTONE PUBLISHING	AUDIO BOOKS #L11704068	\$ 50.00	publib
292811	10/14/2021	P750558	CORE & MAIN LP	FLANGE W/OP NUT CLOW GATE VALVE SS BOLTS	\$ 1,039.34	wdist
292944	10/14/2021	P672317	CORE & MAIN LP	WATER PARTS/ JEFF B PROJECT	\$ 2,007.00	wdist
292946	10/14/2021	I5935686	HD FOWLER COMPANY INC	NOZZLE CAPS X 13, REPAIR KIT X 2 FOR SAMPLE STATIONS	\$ 121.71	dwwtp
292809	10/14/2021	21-003.04	TUTTLE ENGINEERING AND MGMT	GRANDVIEW CEM ENGINEERING CONSULTANT	\$ 9,485.00	parks1
292726	10/15/2021	WAANA137421	FASTENAL COMPANY	HEX KEYS	\$ 13.14	dshop
293035	10/15/2021	000017092 - 9	H W LOCHNER INC	R AVENUE LONG-TERM IMPROVEMENTS - PROFESSIONAL SERVICES 9/18-10/15/21	\$ 21,767.44	pw1
292747	10/15/2021	1108	NORTHWEST COLORS INC.	FIRE STATION EXTERIOR PAINT REPAIR	\$ 1,088.00	pwfac
293055	10/15/2021	P2045-NT-1	QCC QUALITY CONTROLS CORP.	W3 AND SCUM PUMP VFD PANELS	\$ 5,000.00	dwwtp
293056	10/15/2021	P2065-NT-1	QCC QUALITY CONTROLS CORP.	PS18 VARIABLE FREQUENCY DRIVE (VFD) REPLACEMENT	\$ 4,860.00	dwwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
292966	10/15/2021	ReimbSwan	SWAN, SHARON	REIMBURSEMENT: PART OF BONNIFIELD TRAINING LUNCH. HALLOWEEN	\$ 24.98	medic
292812	10/16/2021	177847	LAKESIDE INDUSTRIES, INC.	DUMP FEES	\$ 96.98	dshop
292813	10/16/2021	177848	LAKESIDE INDUSTRIES, INC.	DUMP FEES	\$ 53.43	dshop
292666	10/18/2021	INV2002316	BLACKSTONE PUBLISHING	AUDIO BOOKS #L11751021	\$ 150.00	publib
293047	10/18/2021	14421690	BROWN AND CALDWELL	WATER TREATMENT PLANT OPTIMIZATION STUDY - 8/20/21-9/23/21	\$ 5,773.12	dwtpt
292949	10/18/2021	98046822	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,573.57	dwtpt
292632	10/18/2021	9090380321	GRAINGER	MAINTENANCE SUPPLIES	\$ 529.25	dwtpt
292725	10/18/2021	1895144	MILES SAND & GRAVEL CO.	5/8" CRUSHED ROCK- STREET DEPT	\$ 183.87	dshop
292860	10/18/2021	239295	NAPA	ADAPTERS- #876	\$ 6.08	dshop
292861	10/18/2021	239319	NAPA	HYDRAULIC HOSE & FITTINGS- #426	\$ 31.62	dshop
293054	10/18/2021	2021-556	PUBLIC SAFETY TESTING, INC	2021 PRE-EMPLOYMENT TESTING SERVICES FOR POLICE AND FIRE	\$ 672.00	hr
292950	10/18/2021	49542374	UNIVAR USA INC	SODIUM HYDROXIDE (CAUSTIC)	\$ 4,535.20	dwtpt
292743	10/19/2021	96119	BLYTHE PLUMBING & HEATING, INC	SUPPLY FANS REPAIRED @ PUBLIC SAFETY BUILDING	\$ 3,843.58	pwfac
293040	10/19/2021	1410-Y07	BLYTHE PLUMBING & HEATING, INC	HVAC ANNUAL PREVENTIVE MAINTENANCE 2021 - PUBLIC LIBRARY	\$ 2,105.61	pw1
293074	10/19/2021	14421652A	BROWN AND CALDWELL	SEEQ SOFTWARE AND LICENSE AGREEMENT	\$ 5,000.00	dwtpt
293076	10/19/2021	14421652B	BROWN AND CALDWELL	SEEQ SOFTWARE AND LICENSE AGREEMENT - 12 MONTHS	\$ 20,000.00	dwtpt
292858	10/19/2021	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 9/18-10/18/21	\$ 483.20	finance
292937	10/19/2021	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 9/18 - 10/18/21	\$ 76.30	medic
292938	10/19/2021	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 9/18 - 10/18/21	\$ 104.17	medic
292942	10/19/2021	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPS 9/18 - 10/18/21	\$ 372.63	dshop
292948	10/19/2021	989 800 0000 8	CASCADE NATURAL GAS CORP.	WWTP 9/18-10/18/21	\$ 14.69	dwtpt
292956	10/19/2021	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD 9/18-10/18/21	\$ 652.01	apd
293041	10/19/2021	912 800 0000 0	CASCADE NATURAL GAS CORP.	MUSEUM 9/18-10/18/21	\$ 156.61	museum
293058	10/19/2021	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 9/18-10/18/21	\$ 600.51	publib
292943	10/19/2021	1034157	FERGUSON ENTERPRISES, INC	BASE STATION UNIT, CITY HALL AMI	\$ 34,269.17	wdist
293049	10/19/2021	21-54590-1	MILLENNIUM	HANDHOLES FOR FIBER INSTALLATIONS	\$ 21,393.93	fiber
293077	10/19/2021	P0002-47	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WTP - SEPTEMBER 2021	\$ 1,268.75	dwtpt
292865	10/20/2021	05059	ANCHOR QEA, LLC	A AVENUE LANDFILL MATTER NO. 200	\$ 969.75	legal
292866	10/20/2021	05060	ANCHOR QEA, LLC	WTP CLEANUP AND DEMO MATTER NO. 96	\$ 79,577.54	legal
293039	10/20/2021	199 800 0000 4	CASCADE NATURAL GAS CORP.	MUSEUM 9/18-10/18/21	\$ 13.00	museum
292728	10/20/2021	3874	LATVALA, TINA	CEMETERY BUY BACK LATVALA	\$ 814.00	parks1
292862	10/20/2021	239625	NAPA	SPARK PLUG- #13-940	\$ 2.73	dshop
292967	10/20/2021	15108	SKAGIT PUBLISHING LLC	PUBLISH AA-157224	\$ 48.72	finance

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
292968	10/20/2021	15109	SKAGIT PUBLISHING LLC	PUBLISH AA-158365	\$ 125.86	finance
293034	10/20/2021	15279	SKAGIT PUBLISHING LLC	PUBLISH AA-158580	\$ 178.64	finance
293048	10/20/2021	211320	T-SHIRTS BY DESIGN	UNIFORMS - FIBER	\$ 652.80	fiber
292939	10/21/2021	AN 805270	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 51.55	medic
292814	10/21/2021	83544151580010212021	CORPORATION SERVICE COMPANY	RECORDING FEES FOR ORDINANCE NO. 3087 - 11TH STREET VACATION	\$ 215.50	parks1
292855	10/21/2021	WAANA137567	FASTENAL COMPANY	OPERATING SUPPLIES	\$ 4.65	dshop
292850	10/21/2021	12P2460	MOTOR TRUCKS, INC	REPAIRS TRUCK #515	\$ 663.41	dshop
292851	10/21/2021	12P2463	MOTOR TRUCKS, INC	BRAKDRUM #515	\$ 1,120.60	dshop
292852	10/21/2021	12P2481	MOTOR TRUCKS, INC	SEALS, LOCK AX #515	\$ 219.34	dshop
292853	10/21/2021	239801	NAPA	GEAR OIL #515	\$ 113.46	dshop
292864	10/21/2021	5063077148	RICOH USA, INC	S/N C86112175 3RD FL COPIER 7/21-10/20/21	\$ 1,229.06	finance
292945	10/21/2021	211330	T-SHIRTS BY DESIGN	WORKOUT PANTS - BH	\$ 81.60	medic
292969	10/22/2021	P825682	CORE & MAIN LP	6X4 SS TAP SLV	\$ 1,630.33	wdist
292940	10/25/2021	ReimbBrown	BROWN, CHRISTOPHER	PER DIEM SUBSISTENCE - ROPE RESCUE - BEND, OR	\$ 778.00	medic
293073	10/25/2021	E21070P	ELEMENTAL AIR, LLC	WWTP SSI MERCURY EFFICIENCY AND STACK TESTING	\$ 6,288.00	dwwtp
292955	10/25/2021	10/25/2021	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 800.00	apd
293043	10/25/2021	240085	NAPA	BRAKE PADS, ROTOR- #151	\$ 174.07	dshop
293037	10/25/2021	138857	NATIONAL BAND AND TAG CO.	2022 DOG TAGS TO THE PD; TAGS PAID - INV JUST FOR SHIPPING	\$ 25.77	apd
293038	10/25/2021	138858	NATIONAL BAND AND TAG CO.	2022 DOG TAGS TO CITY HALL; TAGS PAID - INV JUST FOR SHIPPING	\$ 32.00	apd
293053	10/25/2021	8000277431	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL 8/27 & 9/24	\$ 110.94	finance
293064	10/26/2021	31-C21047073	BENDER, MARY	REFUND AMBULANCE OVERPAYMENT	\$ 93.03	finance
293036	10/26/2021	ReimbLeetz	LEETZ, ROBERT	UNIFORM BOOT ALLOWANCE; CORP LEETZ	\$ 100.06	apd
293066	10/26/2021	31-C19054993	SLATER, CATHY	REFUND AMBULANCE OVERPAYMENT	\$ 92.28	finance
293067	10/26/2021	31-C20011615	VON HAGEL, KATHERYN	REFUND AMBULANCE OVERPAYMENT	\$ 85.00	finance
292933	11/1/2021	20211101	CHOWANEC, WILLIAM	NOVEMBER RENT - STA 3	\$ 2,400.00	medic

Total **\$530,481.88**



City Council Agenda Bill

Meeting Date: November 1, 2021 **Agenda Item:** 5.c.

Agenda Item Title: Anacortes Community Forest Lands Plan Update

Staff Contact(s): BOB VAUX

Approved for Submittal to Council by **Action Type**

JONN LUNSFORD

Motion

BOB VAUX

Item Summary: "5" Year Update of the ACFL Plan, recommended by Planning Commission March 27, 2019

Budget Impact:

None

Previous Action: March 27, 2019 Planning Commission Recommends

City Council then reviewed [September 13, 2021](#).

City Council Public Hearing [October 18, 2021](#): no major changes recommended, three changes made:

- Trail 132 approved for closure, p. 8 under 'Little Cranberry Lake Area'
- Forest Advisory Board no longer requires a Planning Commission member, p. 17 under 'Management Authority'
- All trail users should yield to equestrians, p. 32 under 'Horserider Rules and Regulations'

Recommended Motion: I move to approve the 2021 Anacortes Community Forest Lands Plan as presented.

Alternative Actions:

Attachments (listed in order presented):

1. Anacortes Community Forest Lands Plan Nov 1 2021

Anacortes Community Forest Lands Plan



November 1, 2021

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Anacortes Community Forest Lands Plan 2021

The City of Anacortes owns more than 2,950 acres of designated forest lands within the City limits. This area includes Mt. Erie, Whistle Lake, Little Cranberry Lake, 80 acres north of Heart Lake and the former State Park lands.

These community forest lands contain some of the most unique and complex living environments in the Puget Sound Region. Few cities are so fortunate to have such a resource, coupled with the broad-based desire of its citizens to conserve and responsibly use these resources.

This plan is an update to the 2009 plan. The Forest Advisory Board started discussing this update in the fall of 2013 and began taking public comments at monthly meetings in 2014.

The goal of this process was to develop a plan that works to conserve and enhance the unique environment and habitats within the Anacortes Community Forest Lands (ACFL) while maintaining recreational opportunities for local residents.

Use in the ACFL from local and regional residents has increased as people seek out its natural beauty and recreational opportunities and should be managed to accommodate this use.

In 1998 the Conservation Easement Program (CEP) was initiated to protect the community forest lands from logging, mining and development while raising money to pay for management and stewardship of the ACFL. It was created when City Council passed Resolution #1492 on December 21, 1998. The program places one acre of land under conservation easement for every \$1,000 donated. City Council reviews and approves each round of acreage that is protected.

Private non-profit groups Skagit Land Trust and Friends of the ACFL are partners with the City in this project. The Skagit Land Trust holds the easements and places them on file with the County Auditor and the Friends of the ACFL help promote the project in the community.

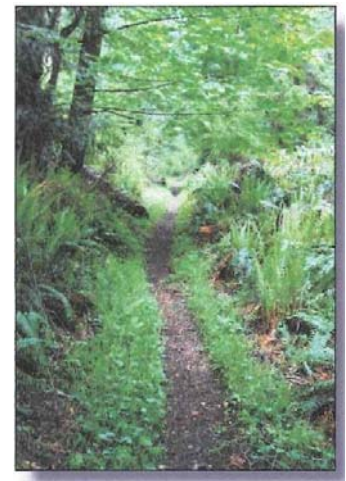
The easement program was conceived of as means to replace revenue which was lost when logging was discontinued in the ACFL in late 1980's. The money donated goes into the Forest Endowment Fund.

The principal of this fund cannot be spent; however, interest revenue can be used for the forest lands. In August of 2007, the fund surpassed the initial goal of \$1.5 million, 11 years ahead of schedule. The CEP will continue as long as there is land to conserve in the community forest lands and people willing to contribute to its protection.

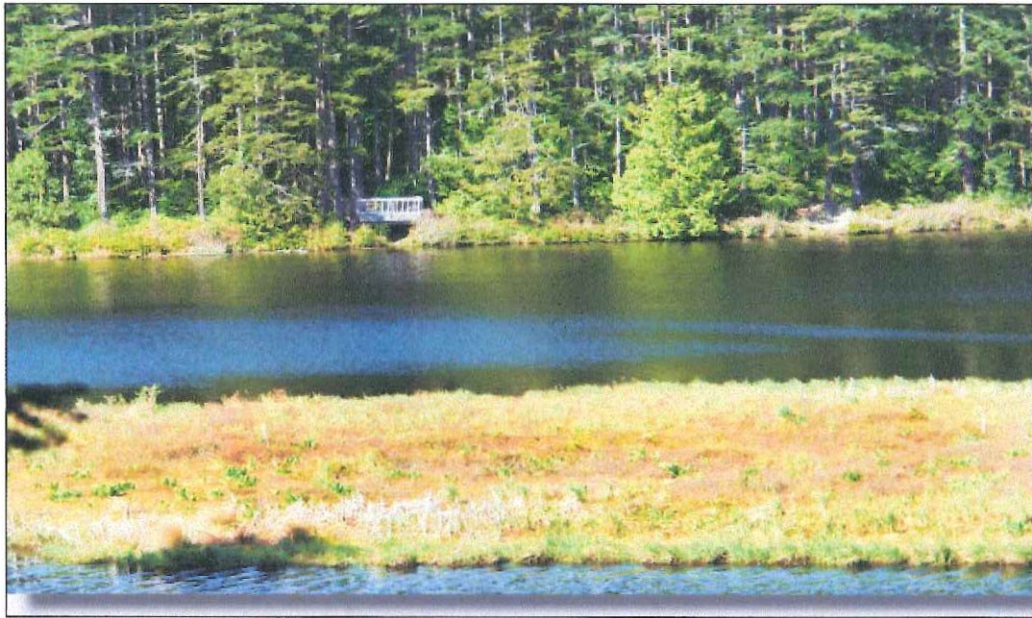
The Friends of the Anacortes Community Forest Lands have provided a wide variety of community forest education programs and naturalist consultation in service to the ACFL since 1988. These services are in partnership with the City and School District, with additional financial support from grants, businesses, private donors, and membership.

Over the course of 30+ years of local forest education, thousands of citizens of all ages have grown in knowledge and appreciation for the ACFL leading to many tangible benefits. These include and are not limited to: an increase in nature literacy, an increase in enjoyment of the woods, a burgeoning conservation ethic in the community, tremendous support for the creation of the Conservation Easement Program and broad financial generosity to see it through, steady stewardship participation in work parties and committees, and a demonstrated sense of respect and care for the woods among most local youth.

This plan reflects new policies and practices in the management and stewardship of the ACFL to address changes that have occurred since the plan was updated. Our goal is to update this plan regularly to review what is and is not working to maintain the ACFL as a healthy forest, wildlife habitat and local recreational venue.



Management Areas: Introduction

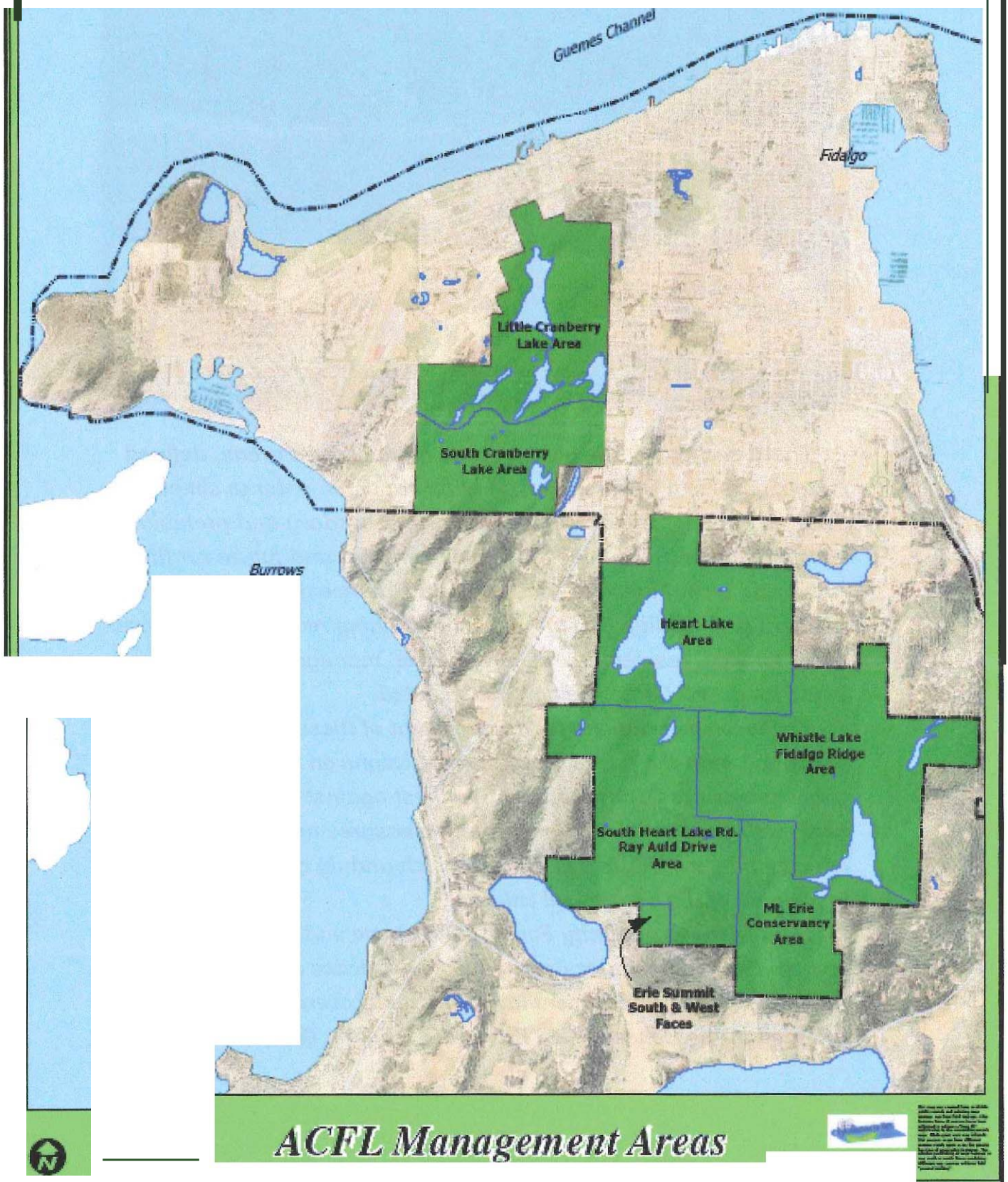


These sections of the plan propose management areas, defined by topographical features and deed limitation, in order to simplify decision making. By identifying primary, secondary and prohibited uses in each unit, we hope to minimize present and future conflicts. Areas will be managed to conserve and enhance their unique environment and wild life habitat while maintaining recreational opportunities for local residents. When applicable, management activities on lands proposed for acquisition are included.

The recommendations for management of these lands will be presented with the fewest possible restrictions on user groups and yet consistent with protection of the forest against damage, the observance of essential sanitary/safety measures and the prevention of actions by individuals or groups which unduly conflict with the enjoyment of the area by all citizens.

Most of the Community Forest Lands have multiple layers of protection. Many acres were donated with restrictive deeds. The bulk of the former water department lands are now covered by protections afforded in the Conservation Easement Program (Resolution # 1492).

Anacortes Community Forest Lands Plan 2021



Management Areas

This section of the Management Plan is governed by the following statements in the City of Anacortes 2016 Comprehensive Plan pertaining to the Anacortes Community Forest Lands:

Goal: Identify areas of environmental, educational, historic, cultural and/or biological significance, encourage their preservation, and regulate development which could cause significant deterioration of these qualities.

Policy: The Anacortes Community Forest Lands (ACFL) are critical areas having the designation as a Fish and Wildlife Habitat Conservation Area.

Goal: Provide opportunities for residents to have access to undeveloped natural areas.

Policy: Whistle Lake, Heart Lake and Little Cranberry Lake watersheds should be managed to maintain their pristine and/or fragile environment and to preserve watersheds, wildlife habitats, wetlands, aesthetic values, and recreational uses with priority for residents.

Goal: The City's parks and forest lands (ACFL) should be managed with the principal goals of maintaining and enhancing habitat, conservation, and recreational values.

Policy: The City of Anacortes will continue to support the Conservation Easement Program until all eligible acres have conservation easements.

Little Cranberry Lake Area

(Approximately 257 acres)

Boundaries: Entire area dedicated as Little Cranberry Park (1964), John M. Morrison Natural Park and associated wetlands including dedicated parkland buffers.

Restrictions: The majority of this area is land dedicated for “public park purposes only.” The Morrison Natural Park was given with the stipulation that “timber and land never be alienated.” In addition, Cranberry Lake is still technically a back-up water supply for the City (see Acquisition section). Its dedication as Cranberry Park in 1964 and the need to maintain water quality argue for very sensitive and careful management.

The marshes which feed the lake provide an important habitat for waterfowl and other animal life. In addition, the presence of scattered old growth and mature second growth create a very rich and diverse biological zone.

Current Conditions: Little Cranberry Lake is used extensively by hikers, runners, mountain bikers, and some horse back riders. Use is likely to increase now that neighborhoods around the lake have been developed and locals use the trails for recreation and dog walking. Fishing, from shore and small non-motorized boats, is also very popular. Swimming and picnicking are major activities in good weather. The majority of the users is local residents. The access, a gravel road from Georgia Avenue and West 4th, is open at all times. Maintenance is shared by the Parks and Recreation Department and volunteers working with the department. The Comprehensive Trail Plan prohibits motorcycle use in this unit, north of the old city dump. The lake basin provides a variety of habitats for plants and animals, and wildlife is relatively plentiful. The rocky meadows on both sides of the lake are prime spring wildflower sites.

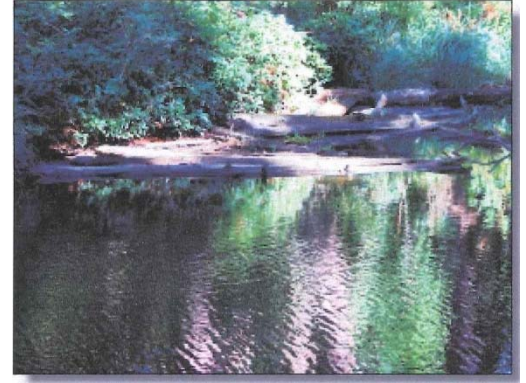
Projected Use: The lake basin should be reserved primarily for local resident use. Current low impact uses



include hiking, bicycling, horseback riding, and fishing. Picnicking, nature observation and non-motorized boating and canoeing should also continue.

Recommendations: The following measures should be instituted:

- 1) Post this area for no motorcycles north of the old 32nd Street right of way.
- 2) Provide restroom facility at or near Little Cranberry Lake parking lot.
- 3) Block or obliterate trails in areas which need to be re-vegetated and remove unauthorized trails from private property.
- 4) Continue removing non-invasive alternatives by landowners nearby.
- 5) Expand ADA access.
- 6) Consider paving access road from Georgia Avenue to the lake.
- 7) Close trail 132.



South Cranberry Lake Area

(Approximately 446 acres)

Boundaries: All of Section 26 exclusive of those areas in the Little Cranberry Lake Unit, bounded by “A” Avenue on the east and south line of Section 26 on the south.

Restrictions: This unit is comprised entirely of land purchased from the Washington Water Company in 1919. There are no restrictions attached to the original deeds but much of the land is now protected by the Conservation Easement Program and subject to its conditions. The major wetland in this area (in the southeast corner) drains south, towards Havekost Road and Alexander Beach. Most of this area is not in the Little Cranberry drainage basin.

Current Use: This area, including the old City dump, is used extensively by motorcycles, horseback riders, mountain bikers, and hikers.

Projected Use: Current recreational uses will probably increase, and improvements which would enhance those and similar uses should be considered.

Recommendations:

- 1) Now that the old dump (aka New City Meadows) has been capped, site could possibly be used as a fenced off-leash dog area.
- 2) Trails should be rehabilitated (and redesigned where necessary) to serve the ends of this plan.
- 3) Boundaries of adjacent private property ownerships should be posted.
- 4) There is a unique stand of trees at the property corner of 41st and “A”. This is one of the stands of mature Cedar, Hemlock, White Fir and Douglas Fir in the forest lands and should be preserved.
- 5) Maintain trail #10 as fire/emergency access road.

Whistle Lake/Fidalgo Ridge Area

(Approximately 645 acres)

Boundaries: This area includes the northern half of the Whistle Lake basin and all ACFL property north of Whistle Lake in sections 6 and 31. The western boundary is west line of section 6.

Restrictions: Whistle Lake is a former City reservoir, acquired when Douglas Allmond sold the Washington Water Company to the City in 1919. The lake was used as a storage reservoir for water pumped from the Skagit. In case of a future water emergency, it may become necessary to use this source again. Consequently,

All efforts should be made to maintain the water quality and the wilderness quality of the basin. Parts of this area are also visible from the summit of Mt. Erie and on the descent along Ray Auld Drive. This area includes the major ridge seen when traveling west along highway 20 into Anacortes. All forest practices should take visual impacts and watershed management impacts into account. The lake basin is an extraordinary echo chamber. As a result, noise, especially motorcycles, shatters an otherwise pristine quiet.

Current Use: Use patterns at Whistle Lake are quite seasonal. In fall, winter, and spring, most trail riders are local residents, and use is light and relatively low-impact. The summer season is very different. Young people from Anacortes, Whidbey Island, and Skagit County come to the lake to swim, drink beer, and in the process, litter and trample the sparse vegetation on the lake edges and on the island, where they jump off the cliffs into the lake. Local families also come out to swim and fish and picnic, and there are occasional conflicts.



Campfires and cook fires are a problem, and littering is heavy and widespread. Most motorcycle, bicycle, and horse riders comply with the restrictions in the Comprehensive Trail Plan. There are some traffic problems on trail #20, where pedestrians share the road with horses, bikes, and motorcycles going to and from the lake, and to a lesser degree on trail #204. The lakeshore is rimmed with old-growth fir left from previous timber harvesting because of difficult access or by Council stipulation.

Projected Uses: Whistle Lake should be reserved for low impact use. All efforts should be made to maintain water quality and the wildland as part of this area. Primarily, this unit should be managed for low density recreational use.

Recommendations:

- 1) All forest practices and recreational activities shall be designed to protect water quality.
- 2) Repair damage to existing areas of intensive use.
- 3) Encourage low impact recreational use by local residents.
- 4) Continue successful summer patrols by Anacortes Police Department of popular recreational areas.

Heart Lake Area

(Approximately 515 acres)

Boundaries: 80-acre ACFL at the north end of Heart Lake and approximately 435 acres that were formerly Heart Lake State Park.

Restrictions: The 80-acre parcel on the northern side of the lake was acquired by the City from the State of Washington to assure access to the outflow from Heart Lake for reservoir purposes. In the past, the City allowed this unit to be logged “except for 300 feet along the road to preserve the scenic beauty.” Visually, this unit is the entry to the magnificent Heart lake Road corridor. Almost all of this area is protected through conservation easements. The land and water that formerly made up Heart Lake State Park were transferred to the City in 2002 and contain many restrictions in the deed which are outlined in detail in the Heart Lake Management Plan adopted in 2004. The State required this land to be managed as a non-motorized area with areas to the west, south and east required to remain hiker only trails.

Current Use: This area is popular for dog walkers and hikers. Trails to the north are used by horse riders, mountain bikes and motor- cycles. New nearby developments at Parkside and The Orchards have increased usage as these neighbors regularly recreate here.

Projected Uses: Use will increase in this area as new neighborhoods in the vicinity develop. The lake itself is a popular recreational site for fishing, swimming, and kayaking.

Recommendation: This area is a very important connecting corridor for both people and wildlife between the Little Cranberry area and the Whistle Lake area. Care must be taken to keep only approved trails open. New trail building and other off trail activity have increased recently and need to be monitored. Because this area is an important corridor between Little Cranberry and Whistle Lake there needs to be a continued emphasis on trail maintenance in this section.

- 1) Develop ADA access and trails where possible at Heart Lake.
- 2) Continue program to diminish illegal dumping in the area by limiting vehicle pullouts and working with law enforcement.
- 3) Improve sanitary services at summit of Mt. Erie and Heart Lake.

South Heart Lake Road/Ray Auld Drive Area

(Approximately 465 acres)

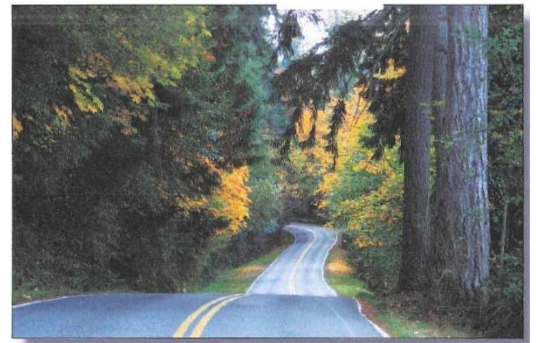
Boundaries: All City property adjacent to Heart Lake Road south of Heart Lake and all City property adjacent to Ray Auld Drive with the exception of 35 acres around the Mt. Erie summit and south and west faces.

Restrictions: As with Heart lake Area, parts of this area were logged in the past between 1940 and 1950 with the stipulation that a 300-foot buffer be left along Heart Lake Road. The 160 acres at the top of Mt. Erie were given to the City for “park purposes” by Gus Hensler and the Kiwanis Club. Mr. Hensler stipulated that his donated 120 acres be a “haven for birds and/or animals” (i.e., a wildlife sanctuary).

Current Use: Heart Lake Road (Formerly Lake Forest Road) is a scenic corridor. The thoughtful stipulations of past City Councils have preserved a feeling of passage through primeval forests. Ray Auld Drive climbs to the summit of Mt. Erie which is already a multiple-use park. Hundreds of people drive to the parking lot for rock climbing, picnicking, sightseeing, photography, hiking and nature study.

Projected Use: Heart Lake Road and Ray Auld Drive will continue to be sightseeing destinations.

Recommendations: Maintain trails and continue to enhance access for south Mt. Erie trail.



Mt. Erie Summit South/West Faces

(Approximately 35 acres)

Boundaries: This area is primarily defined by the southern boundary of City property on Mt. Erie, the south shore of Whistle Lake, and the east flanks of Mt. Erie.

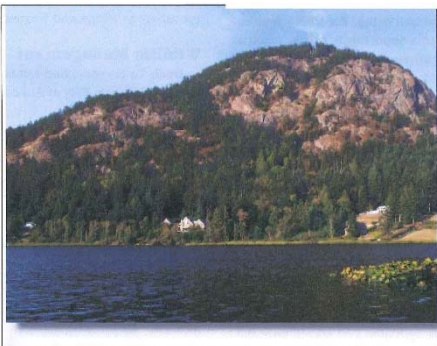
Restrictions: Some of the management area includes Kiwanian and Hensler donations and inherits the restrictions that accompany that land.

Current Use: The summit of Mt. Erie is already a multi-use park. Hundreds of people visit for rock climbing, picnicking, sightseeing, photography, hiking, nature study and hang gliding.

Projected Use: Mt. Erie will continue to be a regional attraction for sightseeing, mountain climbing and scrambling.

Recommendations:

1. Rock face of Mt. Erie is unique in the ACFL as it allows areas for rock climbing and scrambling.
2. Proposed climbing dates should be submitted in advance to the Parks and Recreation Department. If a large number of climbers apply to use the same area at the same time, the Parks and Recreation Department may require the later applicants to re-schedule their use for another date.
3. Post and sign key access points with appropriate notice of rules in effect.
4. Construct wheelchair accessible parking and routes to a lookout on Mt. Erie summit.
5. Placement of fixed anchors, opening new areas to climbing and scrambling, and work parties to maintain climbing routes, etc., shall be approved by the Forest Advisory Board and coordinated with staff. Climbers are asked to "leave no trace".
6. Construct permanent restroom facility at the summit.
7. Install interpretive signage to educate the public about the fragile and unique ecosystem in this area.
8. Work with adjacent landowners to keep trail #247 (the south Mt. Erie trail) open for recreational use and access to climbing areas.



Mt. Erie Conservancy Area

(Approximately 459 acres)

Boundaries: This area is primarily defined by the southern boundary of City property on Mt. Erie, the south shore of Whistle Lake, and the east flanks of Mt. Erie.

Restrictions: The marshes at the western and southern edges of the lake provide a relatively isolated habitat. Much of the area is without trails and has been intentionally kept that way due to difficult terrain or to maintain

wildlife corridors. Most of this area is protected through conservation easements and is subject to their restrictions.

Current Use: This is a relatively inaccessible area that has intentionally not received the same density of trails as other places in the community forest lands. It has an old logging road, trail #22 that runs through the northern portion of the area and off that run a couple of multi-use trails. The southern section may be able to accommodate a non-motorized trail that goes along the south face of Mt. Erie. This trail was built in 2001 and was reopened after years of closure through agreements with the landowners.

Projected Use: This area should be limited to low intensity use: hiking, nature observation, mountain biking and horseback riding of designated trails. Sensitive habitat, difficult access and steep rocky slopes are all reasons to place this unit in a Conservancy/Forest Study designation.

Recommendations:

1. Post signs and erect suitable barriers to restrict intensive use of this area.
2. Work to acquire trail easements or property to maintain a south Mt. Erie trail and provide a connecting route

To Heart Lake area.

3. Limit additional trail construction to increase habitat value.

4. Work with users to help them understand the reasons for these restrictions and direct recreational use to other areas.

Anacortes Community Forest Lands Plan 2021

Forest Lands Stewardship

Forest Management

Goal: The Anacortes Community Forest Lands should be managed and protected in perpetuity to insure the maximum benefit to sensitive habitats and wildlife and enjoyment to the citizens of Anacortes.

Policies:

1. The underlying policy must be one of minimum disturbance with respect to the forest, wildlife and low-intensity recreational opportunities. Important "by-products" will include clean air and water and the availability of a forestland setting for citizens' physical and psychological well-being. For many people, the knowledge that this opportunity exists, whether they ever avail themselves of it or not, is a source of great satisfaction and relief. The increasing urbanization of this area will make this "relief valve" principle a priceless community resource in coming decades.
2. Any direct economic benefit realized in the management of this land should be re-invested to protect the resources.
3. All forest management activities will be conducted so as to minimize damage to native plant communities and wildlife. Natural processes of growth and succession, with the exception of wildfire, will be encouraged, and any replanting will use species native to that site.

Flora Management

Goal: To maintain, enhance and rehabilitate the native vegetation on City of Anacortes properties.

Policies:

1. Removing trees, shrubs, bushes, flowers or other vegetation from the ACFL is prohibited. Berries and other edibles may be picked from the trail for enjoyment while in the ACFL. Harvesting for home consumption or retail is prohibited. Mushroom harvesting is prohibited.
2. Encourage the use of City property for botanical research, field work and observation by local educational institutions.
3. Identify those areas of particular and/or unique plant species or colonies and restrict use to an appropriate level.
4. A list of plant species found on city land may be made available to the public.
5. Invasive non-native plants should be identified and managed for removal from the ACFL. Volunteers have been and are likely to be relied upon heavily for their work to help keep the forest lands free of these species. Whenever possible, invasive plants should be removed by the roots manually without the use of herbicides. It is prohibited to introduce any plant species into the ACFL without express written approval of the Parks and Recreation Director.



Wildlife Management

Goal: To preserve and enhance the present diversity of wildlife on City of Anacortes forest lands.

Policies:

1. No activity shall be permitted which will significantly alter the mixture of habitats that provide a varied and abundant wildlife population.
2. The City should be open to proposals by groups wishing to study these lands in order to provide baseline data on wildlife populations and species diversity.
3. A list of wildlife species found on City land may be made available to the public.
4. Encourage local school districts to use City land for nature study. This could include building and setting nesting boxes, passive observation of seasonal wildlife and development of some site-specific curricula.
5. Develop suitable wildlife observation sites in conjunction with recreational development. After a detailed study, observation boardwalks could be built for research, field work and observation by local educational institutions.
6. Identify those areas of particular and/or unique plant species or colonies and restrict use to one or more of the marshes for the purposes of nature study and education.
7. No native wildlife shall be removed from the ACFL. Domestic species or wild animals shall not be placed in the forest lands without review by the Forest Advisory Board and written permission of the Parks and Recreation Department.



Water Resources Management

Goal: To maintain and enhance the water quality of lakes, marshes and wetlands in the Anacortes Community Forests.

Policies:

1. Locate trails away from lakeshores and marsh edges where necessary in order to minimize impacts on water quality. Identify areas where trails are perpendicular to main trails that can be built to along shorelines with minimal impact.
2. Improve existing trails to minimize erosion. Where necessary, obliterate trails which are causing undue resource damage.
3. Whistle Lake, Heart Lake, and Little Cranberry Lake are back-up supplies of water in case of an emergency. All management activities in the water-sheds of these lakes must take this into account.
4. Work with other City departments and neighboring developments to eliminate run off of contaminants into ACFL watersheds.



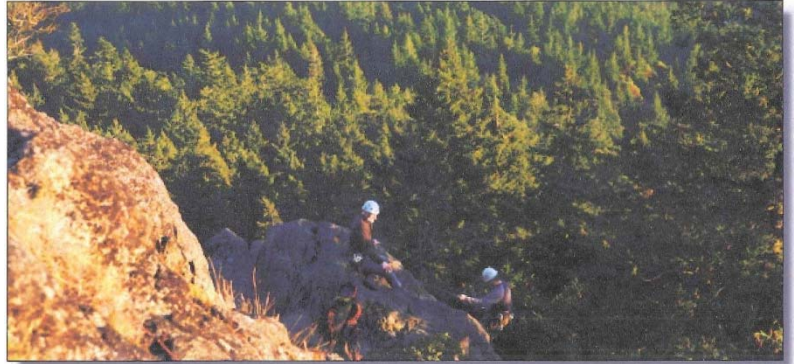
Management of Recreational Activities

Picnicking

Goal: To allow picnicking at designated walk-in areas.

Policies:

1. Provide garbage, recycling and sanitary facilities where appropriate. Fires and barbeques are prohibited.
2. Prohibit camping throughout the ACFL.
3. Develop at least one walk in picnic site for local use.



Trail System

Goal: Maintain an overall trail system in City forest lands.

Policies:

1. Make available to the public at City Hall maps of existing main trails on City of Anacortes properties. These maps should also summarize use policies outlined elsewhere in this plan.
2. Where necessary, rehabilitate trails where horses, motorcycles or mountain bikes have caused erosion or other problems. Seek involvement of user groups and community service organizations as much as possible.
3. Obtain easements for current-use trails where they cross onto private property. Work with adjacent owners to prohibit, control or allow current use. Minimize conflicts by working with user groups.
4. Post regulatory signs at all entry points and where trails cross onto private property.
5. No new trail accesses will be established into the ACFL from private property without review by the Forest Advisory Board and written permission from the Parks and Recreation Department.
6. Design and/or renovate existing trails to serve the recreational objectives of this plan with a minimum amount of maintenance. Sign trails to serve the needs of local residents. Design loop trails and loop options as much as possible. All improvements should harmonize with the natural setting.
7. Interpretive trails should be developed (in conjunction with the recreational trail system) with self-guiding brochures available either at the trailhead or at City Hall.
8. Work with Skagit County, the State of Washington, other City departments and other entities to establish linkages between the ACFL trail system and other trails to provide continuous recreational and non-motorized transportation options across Fidalgo Island.
9. Hours for use in the ACFL are 6am to 10pm.
10. To better serve senior citizens, small children and those with limited stamina or mobility, pedestrian-only trails with “easy” difficulty ratings should be established in both forest and lakeside settings. Where appropriate, these trails should meet ADA accessibility standards.

Most use restrictions are obeyed. Overuse by all trail users is beginning to cause problems: erosion compaction and trail spreading have increased trail maintenance needs. The publication of the trail maps and marking of trails with numbered signs has done a lot to popularize trail use and make it easier for people to get around the trail system. Trail maps should be updated and improved as new trails are identified and trail maintenance must be increased to accommodate the greater use.

Trail Uses

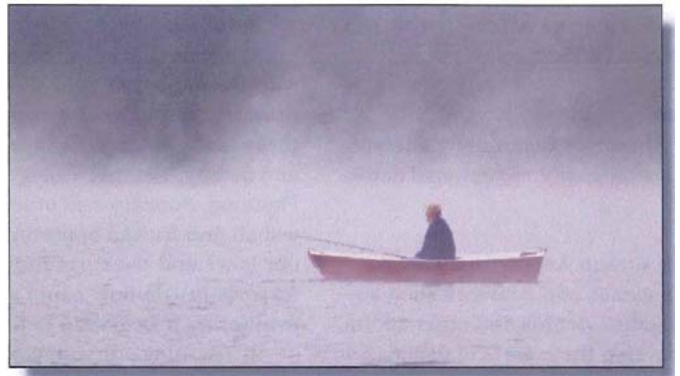
For specific trail uses see current Comprehensive Trail Plan.

Climbing

Goal: Maintain and enhance climbing areas on Mt. Erie while conserving the unique environment and habitat on the summit and South and West faces.

Policies:

1. Climbing and scrambling shall be restricted to the Mt. Erie summit and South and West Face Management Area.
2. Establish a Mt. Erie Committee consisting of five members including: three members representing climbers and/or scramblers, one naturalist and one at large Anacortes citizen. At least two of the climbers shall be residents of Anacortes. At least one of the climbers shall be a climbing instructor. All climber members of the committee shall have substantial experience climbing on Mt. Erie. Each representative shall be appointed by the Forest Advisory Board and the Parks and Recreation Director. The duties of the Mt. Erie Committee are:
 - a. Assist staff and the Forest Advisory Board with regulation of fixed bolting, creation of new belay platforms, opening new climbing areas and other relevant issues.
 - b. Be available to represent their user group at Forest Advisory Board meetings when issues affecting climbing and scrambling arise.
 - c. Be available to organize volunteer work parties with this user group when needed on Mt. Erie. All maintenance projects must be approved in advance by the Parks and Recreation Director.
 - d. User restrictions and methods to appeal decisions should follow the outline and applicable guidelines discussed in the Anacortes Community Forest Lands Comprehensive Trail Plan; Appendix #3.



Motor Vehicles

Goal: Prohibit the use of motor vehicles in City forest lands and parks except on designated roads.

Policies:

1. All access points into City property shall be gated or blocked to prevent unauthorized vehicular access.
2. No unauthorized motor vehicles (cars, trucks, and ATVs) will be allowed on ACFL roads.
3. Motorcycles are prohibited on all ACFL trails from November 1 to March 31 due to seasonal

closure. Motorcycle engines over 250cc are prohibited. Street legal dual sport motorcycles shall be exempt from the 250cc size limitation. Only four-cycle engines are allowed in the ACFL. For specific trail uses see current Comprehensive Trail Plan (Appendix III).

Fishing

Goal: Provide the opportunity for local residents to fish in Little Cranberry, Heart and Whistle Lakes.

Policies:

1. Develop or improve limited access points for fishing City-owned lakes.
2. Prohibit use of any combustion engines on Whistle Lake, Little Cranberry Lake and Heart Lake.
3. At the present time, Whistle Lake will not be enhanced for sport fishing.
4. Develop a long-range sport-fishing plan in conjunction with the State Game Department.
5. Monitor fish population in conjunction with water-quality monitoring program. There are seven major lakes on Fidalgo Island. Each has particular recreational and fisheries value. Heart Lake is a well-known trout-fishing lake. Campbell Lake and Lake Erie both have boat-launch facilities and are managed for spiny-ray and trout. Pass Lake is a fly-fishing-only lake adjacent to Highway 20. Trafton Lake (Crater Lake) is surrounded by private property. Little Cranberry Lake is accessible by automobile and is actively used for fishing. Whistle Lake is the only lake not impacted by automobile access. Whistle Lake will be reserved for a more "primitive" recreational experience.

Hunting and Trapping

Goal: Hunting and trapping are not allowed on City land. Resolution No. 968, adopted December 7, 1987 and amending Resolution No. 663, prohibit all hunting, trapping, and discharge of firearms on Anacortes Community Forest Lands.

Other Activities

Goal: To use the Anacortes Community Forest Lands for dispersed low-intensity recreational activities.

Policies:

1. Developed park sites in Anacortes allow the opportunity for group games and activities such as baseball, soccer, basketball, tennis and other sports. There is no need to develop these sorts of facilities on City Forest lands.
2. Deception Pass State Park and Washington Park offer an opportunity for overnight recreational camping. It is not appropriate to develop any facilities of this sort in the ACFL.
3. Possession or consumption of alcohol is prohibited in the ACFL.
4. Recreational groups in excess of 25 participants shall apply for a permit from the Anacortes Parks and Recreation Department under the Special Events section of the Anacortes Municipal Code.
5. Commercial activities in the ACFL that do not violate existing policies may be permitted by the Parks and Recreation Director in consultation with the ACFL Advisory Board.

Education

Goal: The ACFL shall continue to be made available for community forest education that encourages stewardship of our natural resources, a conservation ethic, and deeper understanding of our unique forest ecology. Support ongoing forest education programs aimed at educating residents and visitors

with guided hikes, school programs, speakers, print and web materials, and other programs.

Policies:

1. Encourage joint cooperative arrangements with the Anacortes School District, local colleges and universities and local non-profit organizations to use these lands for ongoing research projects by students and faculty. Botany, Biology, Outdoor Recreation, Planning, Forestry and other academic disciplines will all find fruitful opportunity in the watersheds of our lakes and the surrounding forest lands. These "experts-in-training" could supply useful baseline and monitoring information to the managing authority.
2. Teaching our young people about the recreational and natural values of their land will develop an attitude of possession and care which can translate into less vandalism and destruction of park and forest areas in the future.
3. Provide physical infrastructure as appropriate to support environmental education efforts.
4. Continue to support the education, outreach and stewardship efforts of the Friends of the Anacortes Community Forestlands as a civic partnership.

Anacortes Community Forest Lands Plan 2021

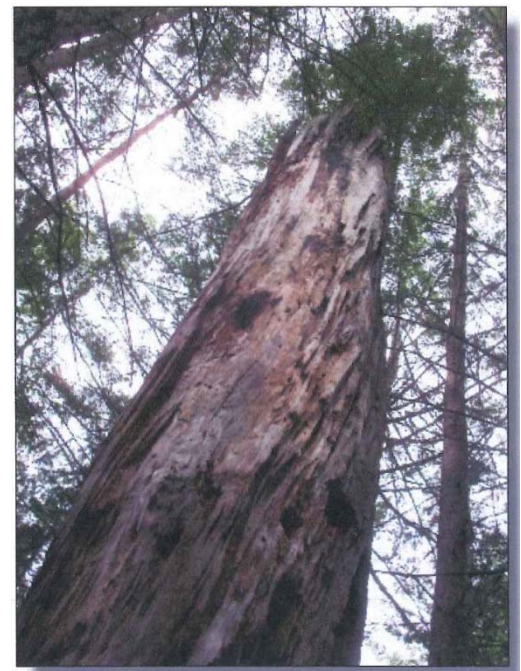
Management Procedures

Management Authority

Goal: To provide efficient and effective management of the Anacortes Community Forest Lands in order to implement the goals and policies of this report. Under Council form of government, the City Council has ultimate legal authority and sets policy direction for the City. The Mayor is charged with management responsibility for administration of all City assets under the direction of the City Council. The City Council must approve all contracts, asset sales, and use policies. Within the framework of these legal restrictions, it is recommended that the Advisory Board set use policies and effectively guide management of the Anacortes Community Forest Lands.

Policies:

1. Maintain the "Anacortes Community Forest Advisory Board."
 - a. The Board should consist of five members, appointed by the Mayor and confirmed by the City Council. Membership should include one member of the Parks and Recreation Commission, and four citizen members.
 - b. Terms of the Board members should be 5 years, with the initial terms staggered to provide for reappointment of one member each year.
 - c. At least four members should be residents of the City of Anacortes, with it being permissible for the fifth member to reside elsewhere on Fidalgo Island.
2. The duties and responsibilities of the Anacortes Community Forest Advisory Board shall include the following:
 - a. Setting use policies and guidelines, under the terms outlined in this report, for the Anacortes Community Forest Lands as well as for Cranberry Lake Park, the summit of Mt. Erie, and the area that formerly comprised Heart Lake State Park.



- 1) Use policies requiring legal enforcement authority shall be confirmed by City Council.
- b. Securing additional studies, trail plans and surveys as deemed necessary by the Board.
- c. Recommending an annual budget to the Mayor and the City Council for management of the Anacortes Community Forest Lands.
- d. Providing policy advice to the Mayor and City Council for the long-range use, enhancement and conservation of the resource.
- e. Conducting periodic reviews and recommendations for required changes in this plan and providing technical advice to the Mayor and City Council for its implementation.
- f. Serving in a liaison capacity with interested citizens, user groups, educational institutions and volunteer service organizations.
- g. Maintaining a Trail Committee and Mt. Erie Committee for recommendations concerning trail use and climbing management.

Finance

Goal: Funding for ACFL Management will be provided by the annual Parks and Recreation Department Budget.

Policy:

1. A Forest Land Management Fund has been created by ordinance. This ordinance specifies the uses for which these monies may be expended. The funds derived from the Conservation Easement Program and the lease of the AFCL for mining also have specifications and limitations regarding their use.
2. If necessary, special accounts may be set up within the Forest Land Management Fund.
3. Any revenues derived from the forest lands shall only be used for Forest Lands management, stewardship, land acquisition and education.
4. Continue coordinated planning and joint funding and maintenance of facilities among the various providers of park and recreation services (State, County, School, City, private entities).

Enforcement

Goal: The policies and regulations developed in this plan will be enforced by the appropriate authority.

Policies:

1. The Community Forest Lands will be patrolled by the City of Anacortes Police Department.
2. Continue community education to help people understand the cost of vandalism and illegal dumping in the Forest Lands and damage this can do to the environment.
3. Defensively plan facilities to minimize vandalism. Build and design rugged facilities to harmonize with surroundings.
4. Maintain facilities. Rundown areas promote vandalism and destructive behavior.

Fire Protection

Goal: To protect the City forest lands from damage or destruction by fire.

1) **Policies:**

1. In conjunction with other forest management activities, improve and map the existing road system to allow fire vehicle access.
2. Maintain existing fire plan in conjunction with the Anacortes Fire Department and Department of Natural Resources.
3. Prohibit fireworks, fires and barbeques in the community forest lands. Any open flame used for cooking or lighting is prohibited in the ACFL.
4. Levy stiff fines, in addition to suppression costs, for violations.
5. Smoking is prohibited within the Community Forest Lands.

Access, Signs and Boundary Markers

Goal: The boundaries of the Anacortes Community Forest Lands shall be clearly marked to indicate that users are entering publicly owned property.

Policies:

1. Boundaries of areas likely to be impacted by recreational use or real estate development should be surveyed and posted as quickly as possible. In some cases, this should be done in cooperation with adjacent private owners.
2. All access roads and parking areas within the ACFL shall be maintained in a safe manner.
3. All access and egress points should be posted with notification that use of the City of Anacortes lands is governed by certain rules and regulations.
4. Access roads should be blocked by sturdy gate, ditch and berm or other suitable barriers to prevent unauthorized garbage dumping, timber harvesting and creation of mayhem on City lands. Unauthorized uses should be punishable by stiff fines.
5. A distinctive, visible boundary tag should be used to indicate Anacortes ownership.

Cooperation with Adjacent Property Owners and Public Agencies

Goal: All land management decisions should be compatible with adjacent land-owners within Anacortes and on Fidalgo Island.

Policies:

1. On land outside the City limits, efforts should be made to contact adjacent private property owners and inform them of the intended use of the City land. Every attempt should be made, as early as possible, to resolve present and potential conflicts arising from timber harvesting, trespass, garbage dumping, etc.
2. Development adjacent to City forested lands and/or watersheds should provide buffers, erosion and drainage control measures and access control. This should be part of the review by City staff, the Planning Commission and City Council.
3. Whenever necessary, reach agreement with adjacent land owners to create, by easement, purchase or donation, buffer areas between developments and public use lands and public trail access. This recommendation depends upon the specific characteristics of the site.
4. Work with neighboring jurisdictions, Skagit Land Trust and private landowners to acquire or

protect in an undeveloped state wildlife corridor between the ACFL and other undeveloped and marine habitats on Fidalgo Island including Deception Pass State Park.

Future Acquisition Considerations

Goal: Assure guaranteed public access to Anacortes Community Forest Lands. The parcels listed below would guarantee future access to areas important for conservation and recreation.

Policies:

1. Consider acquisition of a public access to the rock-climbing route to Mt. Erie. One of the primary recreational uses of Mt. Erie is by rock-climbing groups often numbering up to 50 people. Cooperate with private landowners to maintain a non-motorized trail along the south side of Mt. Erie.
2. Prioritize acquisition of land adjacent to the forest lands and acquire or protect by other means all wetlands, streams and ponds that flow into forest lands lakes and wet- lands. Priority should be given to acquiring land that is contiguous to the ACFL, provides critical habitat, is part of the drainage system of an ACFL lake or wetlands, helps connect or improve ACFL trail access, or is an important wildlife corridor.



Appendix 1: History

History of Land Acquisition

Every land-use document prepared for Anacortes has a standard history of the City, its incorporation and growth. It is not necessary to repeat, once again, that scenario. There is, however, another history, more crucial to the responsible development of this comprehensive plan.

The first half of this century, especially the period before 1930, was a time of growing civic awareness of the scenic resources of this area. As a result, numerous individuals deeded land to the City for "public park purposes." What follows is a brief catalog of the major land parcels dealt with in this plan, the donor and the restrictions and covenants these donors placed on the deeds.

These donations are examples of what is called the "bequest motive," or the desire of people to leave estates for their heirs or the public. The dedication of private properties for public parks is exemplary of this desire. Douglas Allmond, John M. Morrison, Gus Hensler, Tonjes Havekost, and others all donated substantial holdings to the people of Anacortes to assure that future generations would have natural environments to enjoy and grow with.

As our population grows, these natural areas will increase in value and future utility. For many people, exploring these areas and using them for recreation is often secondary to the knowledge that they exist. This knowledge is a resource of personal satisfaction—that a part of the natural world still surrounds us, unpaved, unlit and unspoiled, in perpetuity.

Cranberry Park was created by City Council on January 7, 1964, by Ordinance No. 1358. These were Water Department lands which are to be used for public park purposes and managed by the Park Department. Cranberry Lake is approximately 25 acres and the park land is approximately 106 acres. "Said Park is created in order to preserve for public use and general welfare the natural beauty and recreational facilities of Little Cranberry Lake for such period of time as the said property is not required for actual use by the Water Department in the public interest."

John M. Morrison Natural Park. Douglas and Cora Allmond donated this park to the City on February 25, 1928, and on March 12, 1928. Other owners, including L. Farmer and W. Odlin and E. English, also donated substantial holdings. This area includes the forested ridge seen from downtown Anacortes when looking west. The parcel donated on February 25th is in the Tuttle and Buckley Addition, including a portion of the large marsh which drains into Little Cranberry Lake. The parcel donated on March 12 (the ridge) is in the Northern Pacific Addition. Both areas are platted with streets and alleys.

Although Douglas Allmond stipulated that these lands "for all time be named John M. Morrison Natural Park," the City Council of Anacortes has never ordinated these lands as Mr. Allmond wished. The Anacortes Chamber of Commerce advertisements from the 1930s state that "J.M. Morrison Natural Park is a recent gift to the City by public-spirited citizens. It is scenic and admirably adapted to park uses."

Morrison was a former mayor of Anacortes at the beginning of the century who, with Allmond, "conceived of the idea of the peninsula forming the extreme northwesterly part of Fidalgo Island being secured to the City for park purposes (Sunset Park/ Washington Park)." Morrison was also the President of the Chamber of Commerce when that organization led the effort to make Deception Pass a State Park. In Allmond's words, "No man ever appreciated or loved the woods of Puget Sound more than Mr. Morrison." (August 5, 1925).

Allmond donated these lands "with the absolute condition and proviso that said land and timber be never alienated by the grantee or used or permission given to use it for any other than strictly park purposes and that the park hereby created shall for all time be named John M. Morrison Natural Park." In the original deed "property" was the original language but was changed to read "land and timber." The City Attorney advises that this change, coupled with the naming of the park "Natural Park," are severely restrictive.

Another 60 acres of land was also donated to the City directly south of Little Cranberry with the same restrictions, but without the designation, "Morrison Park."

Water Department Lands. The major portion of these extensive holdings, including most of Section 26 (south of Cranberry Lake), the Whistle Lake basin, and both sides of Heart Lake Road, were obtained by the City on August 2, 1919, when Anacortes bought Douglas Allmond's Washington Power, Light and Water Company for \$135,000. The assets included all equipment and these extensive land holdings. The 80 acres at the north end of Heart Lake were acquired from the State in order to control the outflow of the lake for public water purposes. The City still has the right to drain the lake or raise its level by 4 feet.

On November 26, 1952, F.E. and Eva Foss donated 80 acres located adjacent to the Hensler/ Kiwanis donation on Mt. Erie for \$1.00.

There are no restrictions on use or sale of Water Department Lands attached to the original deeds. Since 1999 and the creation of the Conservation Easement Plan, most of these former lands have been placed under conservation easement and are subject to the restrictions of that program.

Mt. Erie Park. Gus Hensler donated 120 acres around the summit of Mt. Erie to the City on January 12, 1934. His will states the following: "Said property to be deeded by my executors to the City of Anacortes for park purposes, it being my wish that same be a haven of safety for birds and/or animal."

On March 30, 1951, the Kiwanis Club, by way of Dr. Ray Pinson, deeded the City the 40-acre summit of Mt. Erie. "The property herein conveyed shall be used for public park purposes only, and any other use by the Grantee shall render this instrument void and cause title to revert to the Grantor, his successors and assigns. The Grantor hereby reserves the right to place, upon a prominent part of the property herein conveyed, a suitable plaque to inform the public that the land was donated by the Anacortes Kiwanis Club." A limited area at the top of Mt. Erie has been leased for communication towers. All revenue from these leases is used for park purposes.

Other Donations. In December of 1996, Floyd and Mary Willette donated 20 acres to the Anacortes Community Forest Lands with a deed restriction stating "for park purposes only."

In 2001 the City of Anacortes purchased approximately 16 acres south of Whistle Lake from the McIntyre family.

On March 29, 2002, The State of Washington transferred 436 acres that formerly made up Heart Lake State Park to the City of Anacortes. The land came with a number of restrictions in place that were incorporated in a subsequent management plan.

In 2003 Bill Welch and Nels Strandberg donated 15 acres of wetlands and upland forest east of Mitten Pond to the City of Anacortes.

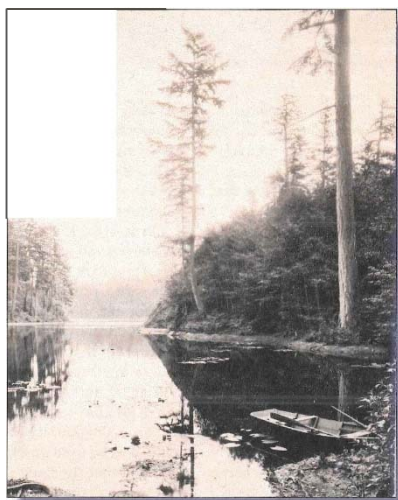
In 2006 Barbara Wells donated approximately .5 acre of forested land adjacent to 29th Street in the Anacortes Community Forest Lands. The land was donated to be used strictly for park purposes with the condition that the "land and timber never be alienated by the grantee."

History of Logging on City Properties

During the time Bob Powell was the City Forester, he compiled, by way of City Council minutes and associated documents, a chronology of forest-related activities on City land from 1942 until 1975.

The record reveals that during the decade 1942- 1952, eight separate logging contracts were signed by the City Council. These sales, mostly to local businesses, including Anacortes Veneer and a local ship building firm, encompassed most of the City forest lands.

All of Section 26, south of Little Cranberry, except the John M. Morrison Natural Park area, was cut over during the late 1940s. During the same period, the timber at the north end of Heart Lake was cut. Foss and Sons logged much of the timber at the north and south end of Whistle Lake and the east side of Mt. Eric. Also, during this period, the right-of- way for the Mt. Erie Road was cleared and the south face of Sugarloaf was logged.



In addition, many contracts for wood cutting and salvage logging were let by Council. All of these requests were granted "provided contractors stay 300 feet from the lake shore" or "provided a 300-foot strip be left along lake and road (Heart Lake Road) to preserve scenic beauty." The record makes clear that at no point in the past has the City had any long range management plan for these lands. It is most likely that much of this land had been previously logged, by horses or oxen, sometime around the turn of the century. In short, except for buffer strips expressly left in

the past for scenic and aesthetic reasons, most of the City forest land has been logged at least once, perhaps twice; either clear-cut or high-graded. There was no conscious effort to reforest and as a result many areas grew up in brush and undesirable species. Forest fires have swept across much of this area. Past practice has left inferior or defective trees for seed sources. In the past, the City has allowed certain parties to work on City land salvaging dead and dying timber. A memorandum from Bob Powell indicates the kind of problems that can result from unsupervised forest practices when the City supposedly "knows" what is going on. The potential loss of resources and revenues through unsupervised activities does not need to be elaborated upon.

Any residual large trees, not along visible road corridors or lake shores, remain because they were deemed unmarketable or inaccessible when surrounding timber was cut.

In 1984, 1985 and 1986, partial cuts were contracted by the ACFL Board in the South Cranberry and Whistle Lake units, covering about 50 acres each year. These contracts removed more than 500,000 board feet, but because they did not turn a profit, selective cutting was abandoned in

1987 in favor of clear cutting. That year 20 acres were cut in two units northwest of Whistle Lake. More than 400,000 board feet was harvested, but the road building cost half of the City's share of the revenue, so that job also did not cover the ACFL expenses that year.

In 1988, four parcels totaling 20 acres, were clear cut northeast of Whistle Lake, removing 400,000 board feet of timber and producing enough revenue to cover the ACFL budget and a small surplus which was carried over to 1989. In that year another 20-acre clear cut in one parcel southwest of Heart Lake harvested another 400,000 board feet of timber and generated revenue sufficient to pay the ACFL budget for 1989 and 1990.

At this point two things happened to stop the logging activity: the Board and ACFL staff began to doubt the capacity of the forest lands to sustain this level of harvesting; and the citizens of Anacortes, led by the Friends of the Forest organization, began to voice their opposition to logging in the ACFL.

In 1989, an ad hoc committee was appointed by the Forest Advisory Board to study the problem, and their recommendation was that timber harvesting as a source of revenue be stopped. A petition circulated by the Friends of the Forest demanded that all logging on the ACFL be stopped and alternative funding be found. A survey conducted by the Board through the Parks & Recreation Department's quarterly newsletter indicated that the majority of residents of Anacortes and Fidalgo Island did not want the City to harvest timber in the ACFL. Another survey, randomly distributed throughout the city and statistically valid, showed that Anacortes citizens did not want logging to occur on City forest lands, nor do they want any revenue facilities built on these lands, but they do expect the City to manage them for current uses and protect them from fire, vandalism, and trespass.

In response to these statements of citizen concern, the Forest Advisory Board stopped all logging activity and began pursuing other methods of funding the ACFL management program.

In 1990 the Forest Endowment Fund was authorized by Council, and the ACFL Board and Friends of the Forest began soliciting donations. When the fund reached \$50,000, interest from it could be used for ACFL management. Early in 1991, donations had exceeded \$10,000, indicating public support for the Endowment; and the State law banning export of timber from public lands went into effect. Both of these events convinced the Planning Commission and Forest Board to recommend deletion of revenue logging from the revised Forest Plan and the City Comprehensive Plan. On April 15, 1991, City Council voted to remove all references to logging, with the exception of limited salvage of blow down and hazard trees.

Conservation Easement Program

In 1998 the Conservation Easement Program (CEP) was initiated to protect the community forest lands from logging, mining and development while places them on file with the Skagit County Auditor and the Friends of the ACFL help promote the project in the community.

The easement program was conceived of as means to replace lost logging revenue which was discontinued in the ACFL in late 1980s. The money donated goes into the Forest Endowment Fund. The principal of this fund cannot be spent; however, interest revenue can be used for the forest lands.

In August of 2007, the fund surpassed the initial goal of \$1.5 million, 11 years ahead of schedule. The CEP will continue as long as there is land to conserve in the community forest lands and people willing to contribute to its protection.

Appendix 3: Comprehensive Trail Use Plan

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Appendix 3: Comprehensive Trail Use Plan

I. Introduction

This comprehensive trail use plan builds upon the plan originally created for the 1991 Forest Lands Management Plan. It is designed with a sense of stewardship for native flora and fauna in the Community Forest Lands and the need to balance multi-use recreational activities. The goal of this plan is to ensure the protection of the ACFL and provide a range of recreational activities.

II. The Trail Plan

A. Trail Plan Limitations

1. Environmental Limitations

If wildlife, flora, or water quality are being adversely impacted at certain locations by trail users, the trail plan may be amended in those areas to protect environmental quality. The trail use plan must always ensure that these goals are not hindered. The procedure for amending the trail plan due to environmental impacts is as follows:

- a. Environmental impact must be documented.
- b. Environmental impact documentation must be made available to the Parks and Recreation Director, the Forest Advisory Board, and interested citizens.
- c. The trail Committee and/or Mt. Erie Committee shall review the proposed amendment and make a recommendation to the Forest Advisory Board.
- d. User-group representatives must be notified of any potential trail plan changes and must have the chance to be present and make comment during the decision-making process.
- e. Amendment to the trail plan must be passed by the Forest Advisory Board in cooperation with the Parks and Recreation Director.

2. Safety Limitations

Multiple use trails have the potential to create safety problems for all user groups. The trail user rules and regulations, if followed, should prevent safety problems; however, if it is found that the trail use plan must be changed to alleviate trail user collisions, or a number of near-collisions, the following procedure for amending the trail plan must be followed:

- a. The safety hazard must be documented.
- b. Safety hazard documentation must be made available to the Parks and Recreation Director, the Forest Advisory Board, and interested citizens.
- c. The Trail Committee and/or Mt. Erie Committee shall review the proposed amendment and make a recommendation to the Forest Advisory Board.
- d. User-group representatives must be notified of any potential trail plan changes and must have the chance to be present and make comment during the decision-making process.
- e. Amendment to the trail plan must be passed by the Forest Advisory Board in cooperation with the Parks and Recreation Director.

3. Fire Hazard Limitations

Seasonal dry periods may require temporary trail closures due to high fire danger. These closures do not require trail plan amendment. These trail closures can be mandated by the Department of

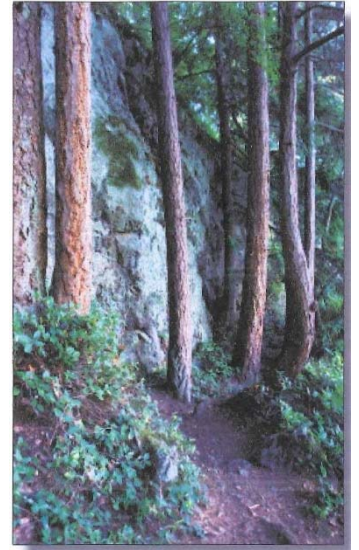
a) Natural Resources or can be requested by the Parks and Recreation Director in consultation with the Forest Advisory Board.

4. Natural Hazard Trail Construction Limitations

There will be times when natural hazards may require temporary trail closures. Trails may be washed out, bridges may become unsafe, or a trail crew may be working on a portion of trail causing it to be temporarily unusable. In such circumstances, the trails involved can be closed temporarily without trail plan amendment. These trail closures will be imposed under the discretion of Parks and Recreation Director, and will be posted until the trail is repaired.

5. Seasonal Trail Closures

Motorcycles are prohibited on all ACFL trails from November 1st to March 31st. Staff shall have the authority to extend the seasonal closure if warranted with Forest Advisory Board approval. Due to trail conditions during the wet season or if unexpected situations arise throughout the year, seasonal closures may be invoked for other user groups to minimize trail damage. A trail or series of trails may be closed until the problems or conditions leading to the damage are corrected. These seasonal closures will be imposed under the discretion of the Parks and Recreation Director and be discussed at the next regularly scheduled Forest Advisory Board meeting to explain the reasons for the closure and take public input. Seasonal closures will be posted at trailheads and/or popular parking areas.



6. Provision for Trail Plan Amendment

Unforeseeable circumstances may create in the future the need for trail plan amendments other than those already provided for in the trail plan limitations. If such a situation arises, amendment to the plan must follow the procedures below.

- a. The public and user-group representatives must be notified of any amendments proposed by the Forest Advisory Board or the Parks and Recreation Director that have not been covered under other Trail Plan Limitations.
- b. The public and user-group representatives must be given the opportunity to make public comment. A public hearing must be held for those amendment proposals which elicit a large amount of public concern.
- c. After public comment, the Forest Advisory Board will make a recommendation and send the proposed amendment on to the Anacortes City Council for a final decision.
- d. As new trails are added to the ACFL system, permitted uses shall be determined by environmental considerations and what uses are allowed on connecting trails. In between comprehensive plan updates, new trail designations can be found on updated ACFL trail maps, and rationale for permitted usage will be available through ACFL Trail Committee minutes and/or Forest Advisory Board minutes.

B. The Cranberry Area

1. Rationale for Trail Designations

The Cranberry Lake Area of the ACFL includes a number of environmentally sensitive areas. There is one lake, three large beaver ponds, and numerous smaller wetland areas, which support

diverse wildlife populations. There are also a number of rocky bluffs covered by thin soils and small meadows of native wildflowers. To protect these sensitive environments, the trail plan for the Cranberry Unit directs the heaviest usage to the South end. All terrain vehicles (ATV's) are prohibited on all Forest Lands Trails.

2. Trail Designations

a. Hikers and Walkers

All Cranberry Unit trails are open to pedestrian users. Those wishing to avoid other trail users may wish to use some of the pedestrian-only trails. On ACFL trail maps, trails open to hikers and walkers are designated with a "W". The pedestrian-only trails are as follows:

1. The #101, #102, #132 loop around the lake shore of Little Cranberry.
2. Trail #103, #133 the Morrison Forest Nature Trail.
3. Trail #122, the Mine Shaft Trails.
4. Trail #123, along the east shore of the Big Beaver Pond.
5. Trails #130 and #131 on the west side of Little Cranberry.
6. Trail #125 on the south shore of Big Beaver Pond.



b. Horses

Horses are allowed on most Cranberry Area trails. As with mountain bikes and motorcycles, horses are prohibited in some trails near shorelines and areas where the terrain does not accommodate horse access. On ACFL maps, trails open to horses are marked with an "H." Horses are permitted on the following trails:

1. Horses are permitted on Trails #100, #127, #128, #105 and #104 around Little Cranberry Lake.
2. Horses are permitted on Trails #106, #107, #108, #109, #110, #129, #10, #11, and #12 around the Big Beaver and Little Beaver Ponds.
3. Horses are currently permitted on most trails in the South Cranberry area south of the beaver ponds, this includes Trails #113, #114, #115, #117, #118, #120, #124, #126, #134, and #135. Refer to the map for the Little Cranberry Area.

c. Mountain Bikes

Pedaled bicycle use is allowed on many trails throughout the Little Cranberry area. On ACFL trail maps, trails open to mountain bikes are marked with a "B." Mountain bikes are permitted on the following trails:

1. Mountain bikes are permitted on Trails #104, #105 #106, #107, #108, #109, #110, #119, #121, #129, #10, #11 and #12 near Little Cranberry Lake, the Big Beaver and Little Beaver Ponds.
2. Mountain bikes are currently permitted on most trails in the South Cranberry area south of the beaver ponds, this includes Trail #113, #114, #115, #116, #117, #118, #120, #124, #126, #134, and #135.

c. Motorcycles

Motorcycle use must remain in the South end of the Cranberry Area. Access is provided to the south end via Trail #10 at the Old City Dump. Motorcycles are permitted on the following trails:

1. Motorcycles are permitted on many trails in the South Cranberry area south of the beaver ponds; this includes trails #12, #111, #115, #120, #134.

2. Motorcycles are permitted on Trail #10, south of Trail #12. Motorcycles are also permitted on sections of Trail #113 and Trail #124. Refer to the map for the Little Cranberry Area.

c. The Whistle Lake Area

1. Rationale for Trail Designations

The Whistle Lake Area includes deep forest areas, a pristine lake, a swamp, mountainous bluffs with native wildflowers, and numerous trails. This relatively undisturbed area must be protected from over-use, thus our trail designations direct most non-pedestrian usage to wide forest trails and old skid roads. All-terrain vehicles (ATVs) are prohibited on all Forest Lands Trails.

2. Trail Designations

a. Hikers and Walkers

All Whistle Lake Area trails are open to pedestrian users. Those hikers seeking to avoid other trail users may wish to use some of the pedestrian-only trails. On ACFL trail maps, trails open to hikers and walkers are designated with a "W." The pedestrian-only trails are as follows:

1. Trail #246 at the cliffs is hiker only.
2. Trail #205, along the East shore of Whistle Lake from the end of #20 to the intersection with Trail #29.
3. Trail #215, from its Southern access on Mt. Erie Road to the top of Sugarloaf.
4. Trail #214, the Ray Auld Trail.
5. Trail #227, #228 and #238 near the Sugarloaf meadow, and Trail #216 which leads to the summit of Mt. Erie. Refer to the map for the Whistle Lake Area.

b. Horses

Horses are allowed on most Whistle Lake trails. As in other areas horses are prohibited near the shorelines and in sensitive meadow areas. Horse use is permitted on the following trails.

1. Horses are permitted on trails #20, #21, #22, #26, #27, #28, #29, #201, #202, #203, #206, #207, #218, #219, #225, #226, #229, #231, #232, #234, #235, #237 and #245. Horses are permitted on trail #233 where it is a double track trail. Horses are permitted on Trail #204 along the West edge of Whistle Lake, to trail #203. Horses are permitted on Trail #217 but must turn on Trail #245 before heading west to Whistle Lake.
2. Horses are only permitted on Trail #205 on the stretch of trail between Trail #22 and Trail #206.
3. Horses climbing Sugarloaf must access 215 from its north end at the base of Ray Auld Drive. Near the top of Sugarloaf, horses must be left in the marked wooded intersection on Trail #226. Leaving horses at this intersection and walking out to the viewpoint will protect the meadows and native wild flowers.
4. Horses are prohibited on Trail #217 on the stretch from #245 to #205.

Refer to the map for the Whistle Lake Area.

c. Mountain Bikes

Mountain bikes are allowed on most Whistle Lake Unit trails. Mountain bike use is permitted on the following trails:

1. Mountain Bikes are permitted on Trails #20, #21, #22, #26, #27, #28, #29, #201, #202, #203, #204, #206, #207, #217, #218, #219, #225, #226, #229, #231, #232, #233, #234, #235, #237, #245, #247 and #248. Mountain bikes are permitted on trail #205 except the section along the shore of Whistle Lake from Trail #20 to Trail #29.
2. Mountain bikes are prohibited on trail #215 from its southern access on Ray Auld Drive, to the top of Sugarloaf. Mountain bikes climbing Sugarloaf must access Trail #215 from its north end at the base of Ray Auld Drive. Near the top of Sugarloaf, mountain bikes must be left in the marked wooded intersection at Trail #226. Leaving bikes at this intersection and walking to the viewpoint will protect the meadows and native wildflowers.

Refer to the map for the Whistle Area.

d. Motorcycles

Motorcycles are allowed on a number of Whistle Lake Area trails. Motorcycles are permitted on the following trails:

1. Motorcycles are permitted on Trails #20, #21, #22, #27, #28, #29, #201, #206, #231, #232, #234, #235, #237 and #245.
2. There is no motorcycle access to the cliffs at Whistle Lake.
3. Motorcycles are prohibited on Trail 207 except that portion between trails 230 and 21.
4. Motorcycles are prohibited on most of Trail 205, except that portion of 205 between its intersection with trails 206 and 22. Motorcycles are prohibited on trail #202 (through the Sugar Cube meadow) except the section between Trail #231 and Trail #27.
5. Motorcycle use is prohibited on trail 215. Trail #226 is open to motorcycles approaching Sugarloaf from the east until it intersects with Trail #238. Leaving motorcycles at this intersection and walking to the viewpoint will protect the meadows and native wildflowers.

Refer to the map for the Whistle Area.

d. The Heart Lake Area

1. Rationale for Trail Designations

The area that made up the former Heart Lake State Park was transferred to the City of Anacortes in 2002. A management plan was developed shortly thereafter to make this area part of the Anacortes Community Forest Lands and is incorporated into this document. All trail designations conform to requirements passed along by the State of Washington at the time of the transfer or are the result of the subsequent management plan.

The state required that all the land transferred to the City be non-motorized. Therefore all trails in the former State Park are closed to motorcycles. This includes trails around the lake, south of the lake, and almost all trails east of Heart Lake road that were once part of the State Park. All terrain vehicles (ATV's) are prohibited on all Forest Land Trails.

2. Trail Designations

a. Hikers and Walkers

All Heart Lake Area trails are open to pedestrian use. On ACFL trail maps, trails open to hikers and walkers are designated with a "W". The following are pedestrian only trails:

1. Trails #213, #243 and #249 are hiker only.
2. Trail #210 from the Heart Lake parking lot to intersection of Trail #242 is hiker only. Trail #210 is also hiker only from the intersection of Trail #250 to Trail #212.
3. East of Heart Lake Road, in the former State Park lands, Trail #320 is hiker only.

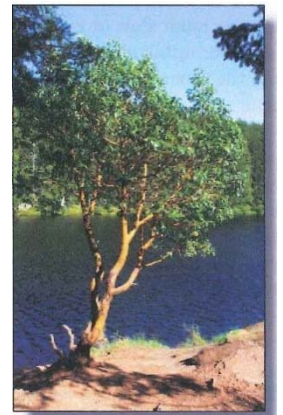
Refer to map for Heart Lake Area.

b. Horses

Horses are allowed on most Heart Lake area trails. The following are open to horseback riding:

1. Trail #23, #25, #208, #209, #211, #212, #221, #222, #223, #224, #236, #240, #241, #242, #244 and #250.
2. Trail #210 is open to horses from the intersection with #242 to Trail #250.
3. East of Heart Lake Road, in the former State Park lands all trails in the #300 series, except trail 320, are open to horses.

Refer to map for the Heart Lake Area.



c. **Mountain Bikes**

Mountain bikes are allowed on most Heart Lake area trails. The following are open to mountain bikes:

1. Trail #23, #25, #208, #209, #211, #212, #220, #221, #222, #223, #224, #236, #240, #241, #242, #244 and #250.
2. Trail #210 is open to mountain bikes from the intersection with #242 to Trail #250.
3. East of Heart Lake Road, in the former State Park lands all trails in the #300 series, except trail #320, are open to mountain bikes.

Refer to map for Heart Lake area.

d. **Motorcycles**

Motorcycles are only allowed on a limited number of trails north of Heart Lake. The following trails are open to motorcycles:

1. Trail #23, #208, #209, #221, #222, #236, #240 and #244.
2. East of Heart Lake Road motorcycles are prohibited on all trails in the #300 series with the exception of Trail #300 from Trail #232 to Trail #21.

Refer to map for the Heart Lake area.

III. Implementation of the Trail Plan

a. Enforcement and Education

1. Trail User Rules and Regulations

a) General Rules and Regulation

- 1) Trail users found or proven to be violating the ACFL trail users rules and regulations can be cited and/or fined.
- 2) All City, State and Federal laws that apply within the city limits of Anacortes can be enforced within the ACFL, except where differences are specifically outlined in this trail plan, or other ACFL documents.
- 3) All trail users must remain on designated trails. Clearing new trails or traveling off-trail is prohibited except as otherwise allowed by the Forest Advisory Board.
- 4) Knowledge of trail designations is the responsibility of the user (barring sudden changes which have not been posted or announced). Traveling on trails not designated for the mode of transportation being used is prohibited. Trail use violators on unmarked trails where signs have been vandalized or removed can still be ticketed and fined.
- 5) Trail users must obey all seasonal trail closures. Motorcycles are prohibited on all ACFL trails from November 1 to March 31. Two cycle engines and ATV's are prohibited year round.
- 6) Pets must be leashed at all times.
- 7) Littering is prohibited on ACFL property. All litter and dog waste must be packed out.
- 8) Fireworks, fires or barbeques are prohibited. Smoking in the ACFL is prohibited. Possession or consumption of alcohol is prohibited.
- 9) The taking of trees, shrubs, bushes, flowers or other vegetation from the ACFL land is prohibited.
- 10) Hunting and trapping are prohibited on ACFL property.
- 11) The taking of mammals, reptiles, amphibians, birds, or any other wildlife (with the exception of legal sports fishing) is prohibited.
- 12) Geocaching is allowed in the ACFL by permit only. Permits are available through the Parks and Recreation Department.

b. Hiker Rules and Regulations

1) Pedestrians must remain on trails designated for hiker use in the ACFL trail plan. Traveling off trail is prohibited except as otherwise allowed by the Forest Advisory Board.

2) Hikers must walk in such a way that they will have little or no adverse impact. It is unlawful to cause the following impacts:

- * severe erosion
- * damage to vegetation along the trail
- * damage to vegetation in meadows and mossy outcrops
- * damage to trails such that trail use by other users is hindered

3) Upon meeting a horse, mountain bike, motorcycle or other hiker from the front, a hiker should slow down or stop and move to the right to allow safe passage to the other users. If you meet a horse, let the horse have the uphill edge of the trail. Say "Hi" as each rider in a string passes you, otherwise a green horse may spook when the thing seen as a stump suddenly moves.

4) Upon meeting a horse, mountain bike, motor-cycle or other hiker from behind, a hiker should slow or stop, announce his/ her presence, and ask that the other user(s) move to the right (or uphill side in the case of a horse) to allow safe hiker passage. Only when the other user is safely out of the way may the hiker proceed.

5) When stopping along the trail, hikers should move over to the right or uphill trail edge to be out of the way of others. Ideally, a hiker should wait for a widening in the trail before stopping.

c. Horserider Rules and Regulations

1. Horses must remain on trails designated for horses in the ACFL Trail Plan. Traveling off-trail is prohibited. No horse shall be off tether.

2. Horses must be handled in such a way that they will have little or no adverse impact. It is unlawful to allow your horse to cause the following impacts:

- *severe erosion
- *damage to vegetation bordering the trail
- *damage to vegetation in meadows or mossy outcrops
- * damage to trails such that trail use by other users is hindered

3. When stopping for equipment adjustment or to view the scenery, horseriders should move over to the right or uphill trail edge to be out of the way of others. Ideally, a rider should wait for a widening in the trail before stopping.

4. Hikers, mountain bikers and motorcycle riders must all yield to horses. As previously stated, maintain voice contact with the equestrian group as they pass.

5. Maintain at least one horse length between horses when traveling in groups.

6. Horse riders must remove all manure left by their horses from parking areas and designated picnic areas. If no receptacle area or container is provided, take it out with you.

7. When tying up horses, be sure to tie them in such a way that damage to vegetation or trees will be minimal. Causing severe impact is unlawful.

d. Mountain Bike Rules and Regulations

1. Mountain bikes must remain on trails designated for mountain bikes in the ACFL Trail Plan.

2. Bikes must be handled in such a way that they will have little or no adverse impact. It is unlawful to cause the following impacts:

- *severe erosion
- *damage to vegetation bordering the trail
- *damage to vegetation in meadows or mossy out- crops
- *damage to trails such that trail use by other users is hindered

3. When stopping along the trail, bikers should move over to the right or uphill trail edge to be out of the way of others. Ideally, a biker should wait for a widening in the trail before stopping.



4. Upon meeting a hiker, horse, motorcycle or other mountain bike from the front, a biker must slow or stop, move to the right (unless meeting a horse when one should let the rider use the uphill side even if it is on the right), and allow passage to the other trail user(s).
5. Upon meeting a hiker, horse, motorcycle, or other mountain bike from behind, a biker should slow or stop, announce his/her presence and ask that the other user move to the right (or uphill grade in the case of a horse). Only when the other trail user is safely out of the way may the mountain biker proceed.
6. Maintain at least one bicycle length between bikes when traveling in groups.

7. Mountain bikes shall not exceed 15 mph on the trails designated for their use.

e. Motorcycle Rules and Regulations

1. A motorcycle is defined as a two-wheeled vehicle. Motorcycle engines over 250 cc are prohibited. Street legal dual sport motorcycles shall be exempt from the 250cc size limitation. Only four-cycle engines are allowed in the ACFL. Two-cycle engines are prohibited. Three and four-wheeled all-terrain vehicles are prohibited on ACFL trails.
2. Motorcycles must have an adequate and operating muffler that limits exhaust noise to 105 decibels at 20 inches from the exhaust, to be trail legal in Washington State.
3. Motorcycles must have a USDA Forest Service approved spark arrester to be trail legal in Washington State.
4. Motorcycles must have lighted headlights and taillights at night or during poor visibility to be trail legal in Washington State.
5. Motorcycles must have brakes which work properly to be trail legal in Washington State.
6. Motorcycle riders must have a valid Washington State ORV permit or vehicle license to be trail legal in the State of Washington.
7. Motorcycles must remain on trails designated for motorcycle use in the ACFL Trail Plan. Off-trail riding is prohibited.
8. Motorcycles shall not exceed 15 mph on trails designated for motorcycle use.
9. Motorcycles must be handled with extreme caution. Riding unsafely in any way is strictly prohibited and will be enforced. Motorcycles must ensure that all other trail users they meet will be safe from collision or fear of collision. These trails are heavily traveled by pedestrians of all ages.

10. Motorcycles must be handled with extreme caution in environmentally sensitive areas. Wetland areas and erodible trails must be protected from impact. Trail plan amendment will be required if impact becomes great.
11. Upon meeting a hiker, horse, mountain bike, or other motorcycle from the front, a motorcycle must stop, move to the right (or downhill side in the case of meeting a horse) and allow safe passage to the other trail user(s).
12. Upon meeting a hiker, horse, mountain bike, or other motorcycle from behind, a motorcyclist must stop, announce his/her presence, and ask that the other user move safely to the right or uphill side to allow safe motorcycle passage. Only when the other user is safely out of the way may the motorcycle proceed.
13. Maintain at least two motorcycle lengths between riders when traveling in groups.
14. Motorcycles must be handled in such a way that they will have little or no adverse impact. It is unlawful to cause the following impacts:
- *severe erosion
 - *damage to vegetation bordering the trail
 - *damage to vegetation in meadows or mossy out crops
 - *damage to trails such that trail use by other users is hindered
15. The ACFL recommends that all motorcycle users obtain and read the Washington Off-Road Vehicle Guide from the Washington Department of Natural Resources. This guide provides information important to all motorcycle trail riders.
16. Motorcycle rules and regulations stated here shall be reviewed annually for effectiveness, with regard to safety, protecting habitat, minimizing trail damage and promoting compatibility with other user groups.



2. Signage

Enforcement of the Trail Plan requires proper signage. A sign will be used to mark all access points, trail intersections, and points where trail use could be confusing.

Trail Designation Sign Design

A number of other signs are also needed. Private property boundaries must be signed where ACFL trails run onto private land and signs are needed for those locations where trail users must leave bikes, horses, and motorcycles, and walk to view points or lakes. Signs will be put up by staff with the help of volunteers from the different user-groups.

3. Enforcement

The vast majority of the ACFL lies within the Anacortes city limits. Thus, all city, state, and federal laws that apply within the city limits of Anacortes can be enforced within the ACFL. Exception to this would occur only where differences from city laws are specified in this trail plan or other ACFL documents.

Enforcement of the law will be provided by Anacortes Police Department. Trail users found to be violating the Rules and Regulations specified in this plan or the laws of the City of Anacortes can be cited and fined.

4. Brochure

It is vital to the success of this trail plan to provide for the public a condensed version of this plan. These will be provided on the reverse side of all ACFL Trail maps and may contain the following:

- *explanation of how the trails are signed D rules and regulations
- *trail designations
- *suggestions for minimum environmental impact
 - *user group representatives listed as contacts
- *Parks and Recreation Department contacts

These brochures should be made available within all map sets sold from the Forest Lands office at City Hall, User Group representatives, and at well-used trail heads.

5. ACFL Trail Committee

For each user-group (horse riders, hikers, mountain bikers, motorcyclists, persons with disabilities, and an ACFL naturalist), a volunteer representative shall be appointed by the Forest Board and Parks and Recreation Director to the ACFL Trail Committee. The ACFL Trail Committee is to:

- a. assist ACFL Staff and the Forest Advisory Board with questions regarding new trails, trail re-routes, trail closure, trail signage, review of the trail plan.
- b. be available to represent their user-group at Forest Board meetings when issues affecting the trail plan arise.
- c. be available to organize volunteer trail maintenance work parties with their user-group, when needed in the ACFL. All maintenance projects must be approved by the Parks and Recreation Director.

b. Trail Maintenance

1. Maintenance Standards

Trail maintenance shall follow standards for Recreation Trail Maintenance as shown in the booklet available from the State of Washington Department of Natural Resources or other recognized trail manuals and staff experience. Resources will be available at the Parks and Recreation Office.

2. New Trails

New trails may be built if such construction is deemed necessary by the Parks and Recreation Director in cooperation with the Forest Advisory Board. The Trail Committee should be involved and review trail location. Trail construction should be completed with all due care to native flora and fauna while providing a quality recreational experience. New trail construction can be completed by user-group volunteers or crews arranged and supervised by the Forest Lands Staff.

3. Work Crews

The ACFL encourages and depends upon volunteer help in maintaining trails. Volunteers wishing to help with trail work must contact the Forest Lands Manager prior to starting any projects. The Parks and Recreation Office will be able to supply a list of the areas needing work the most, and resources on trail maintenance. The Forest Lands Office may also be able to supply some of the equipment needed. Non volunteer trail maintenance is also done, by employees of the Parks and Recreation Office and contracted work crews such as the Washington Conservation Corps.

4. Yearly Trail Maintenance Record

To facilitate trail maintenance, a record of areas needing trail work or having had trail work completed will be kept by the Parks and Recreation Department. This record will provide information for volunteers and Parks and Recreation Department on the status of the trail system on a yearly basis. Such a record will show the continual trouble areas, which user-groups are causing the most damage, which user-groups are contributing the most volunteer trail maintenance, what types of trail maintenance is most successful, etc. The record shall be updated yearly.

Anacortes Community Forest Lands Plan 2021

Appendix 4: Heart Lake Management Plan

Introduction

In 2002, the State of Washington deeded Heart Lake State Park to the City of Anacortes. 436 acres including the lake and land surrounding it was transferred to the City with a number of conditions regulating its use as a recreational area.

The State Parks and Recreation Commission divided the land at Heart Lake into three separate areas noted on the attached map:



Natural Forest Area: the land along the southwest portion of the lake, stretching along the southern edge including one area on the east side of Heart Lake Road.

Resource Recreation Area: the land along the northwest portion of the lake and most of the area east of Heart Lake Road except that area designated as Natural Forest or Recreation.

Recreation Area: the current parking lot at Heart Lake and the former overflow parking east of Heart Lake Road.

In their deliberations, the Heart Lake Management Plan Committee decided to treat the lake surface as a fourth and separate area for review. Management of the lake surface shall take into consideration the environmental sensitivity of the adjacent upland areas.

In December of 2003, the City began work on a management plan by seeking input from the community about use of Heart Lake and the surrounding land. The results of that input and numerous meetings by an eight-member planning committee are contained within these pages.

State regulations for the former State Park listed a variety of permitted and conditional activities. The Committee spent significant time reviewing each of these to determine if they were appropriate. The State did mandate that all trails be non-motorized. The Committee agreed not to challenge the State regulations during the planning process.

This management plan is intended to become an amendment to the existing Anacortes Community Forest Lands Management Plan drafted in 1991, and to follow the same rules expressed in that document unless otherwise noted.

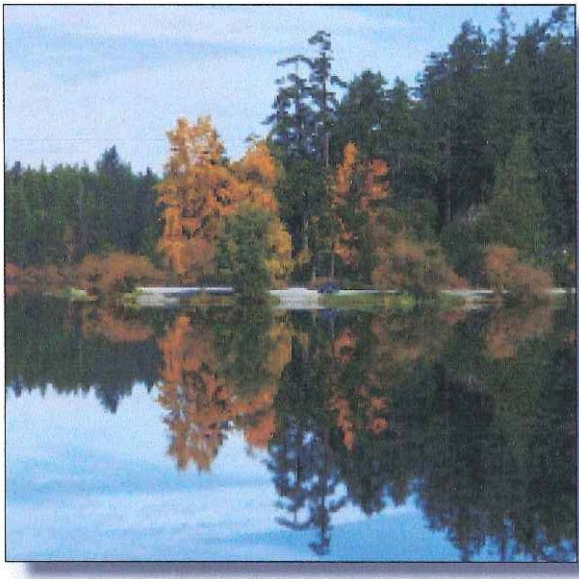
Committee Members:

Doug Colglazier – Parks and Recreation Advisory Commission
Denise Crowe – ACFL Trail Committee
Marty Laumbattus – ACFL Trail Committee
Bart Lovric – Whidbey Island Roostertails Racing Club
Alan Mazonson – Parks and Recreation Advisory Committee
Geri Rubin – ACFL Trail Committee
Bruce Rustad – ACFL Trail Committee
Dan Senour – ACFL Trail Committee
Buzz Bannister – Whidbey Island Roostertails Racing Club (alternate)

History

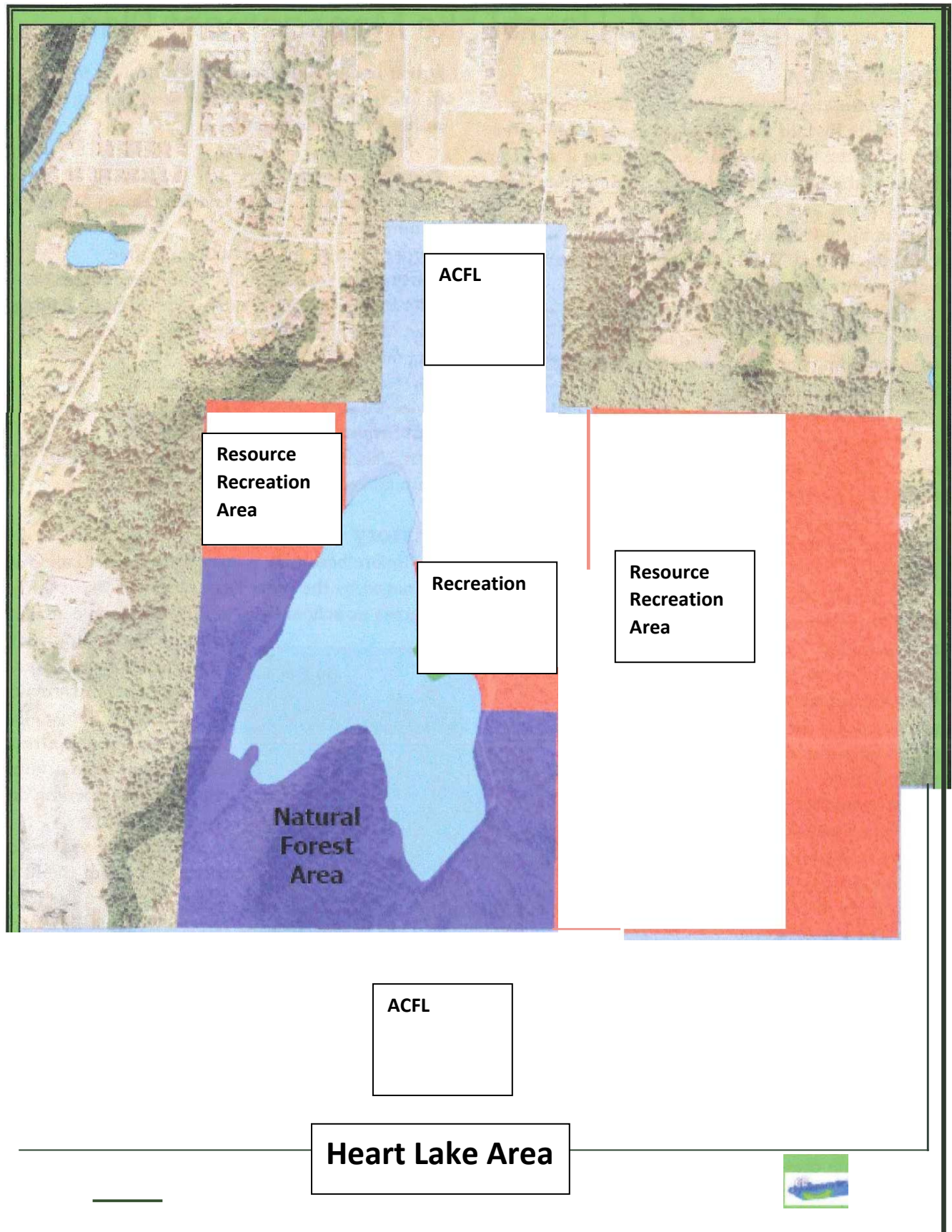
Before becoming a State Park, Heart Lake was managed by the State Department of Natural Resources as school trust land. While long considered a back-up water supply for the City of Anacortes, it was also a recreational resource used year round by Fidalgo Island residents and attracted large crowds from around the region for the opening day of fishing season.

Local citizens became concerned about the future of the lake when the Department of Natural Resources (DNR) proposed leasing the lakeshore for condominium development in 1977. This set off a flurry of local activity by community members to pressure lawmakers and State officials to preserve the lake and surrounding forests.



On Valentine's Day 1980, then Washington State Governor Dixy Lee Ray signed a bill permitting Heart Lake to become a State Park. It was not until more than a year later that the price of \$2.5 million was agreed upon between the DNR and the State Parks and Recreation Commission for the transfer of the land into the park system.

In 2002, the City of Anacortes and State Parks and Recreation concluded their long-standing discussions regarding transfer of the land and the lake. Governor Gary Locke signed the deed transferring the Heart Lake State Park to the City on March 29, 2002. The deed contains a reversionary clause, which allows the State to retake control of the land if the City violates conditions of the transfer. The City formally took control of the former State Park on June 1, 2002.



Natural Forest Area

The Natural Forest Area is comprised of approximately 75 acres. It covers the old growth forest in the southwest area of the lake and extends across Heart Lake road to include a small grove of ancient forest just east of the road.

Trail Use: All trails in the Natural Forest Area are for use by hikers only. Horses, mountain bikes and motorcycles are prohibited. Off trail use is prohibited. No taking of trees, shrubs, bushes, flowers, fungi or other vegetation. Hand picking of berries and other edibles from the trails for consumption while in the forest is allowed. Picking for home consumption or for retail is prohibited. Cross-country skiing and snow shoeing on those trails are permitted winter recreation activities.

Conditional Uses: Interpretive Trails and signage; filming; special events; interpretive kiosks; and non-motorized paved trails for ADA access. Activities listed as "conditional uses" are those uses that need to be approved by the Anacortes Community Forest Lands Advisory Board in advance.

Future Trail Plans: The existing loop around the lake could be made more explicit on ACFL maps, and maps at trailhead kiosks could also be improved to show a clear route. This could also include renumbering the loop route or giving it a "name" to assist trail users. The trail could have interpretive signage at the trailhead to educate hikers regarding the old growth forests in the area.

A future plan on both how to best cross Heart Lake road in this loop route, or to allow non-motorized users to safely transit the road corridor is encouraged. Side trails on this loop route should be reduced.

Management Authority: Under Council form of government, the City Council has the ultimate legal authority and sets policy direction for the City. The Mayor is charged with management responsibility for administration of all City assets under the direction of the Council. The City Council must approve all contracts, asset sales and use policies. Within this framework, it is recommended that the Anacortes Community Forest Lands Advisory Board suggest use policies and effectively guide management of the Natural Forest Area. As an amendment to the existing Anacortes Community Forest Lands Management Plan drafted in 1991, this plan will follow the same rules expressed in that document unless otherwise noted.

Resource Recreation Area

The Resource Recreation area is comprised of approximately 292 acres. It includes the northwest corner of the former State Park, the road corridor, and the entire area east of Heart Lake Road except that zone previously noted as Natural Forest Area.

Trail Use: All trails in the Resource Recreation Area are open to hikers, horses, and mountain bikers. Motorcycles are prohibited. Off trail use is prohibited. No taking of trees, shrubs, bushes, flowers, fungi or other vegetation. Hand picking of berries and other edibles from the trails for consumption while in the forest is allowed. Picking for home consumption or for retail is prohibited. On trail cross-country skiing and snow shoeing are permitted winter recreation activities.

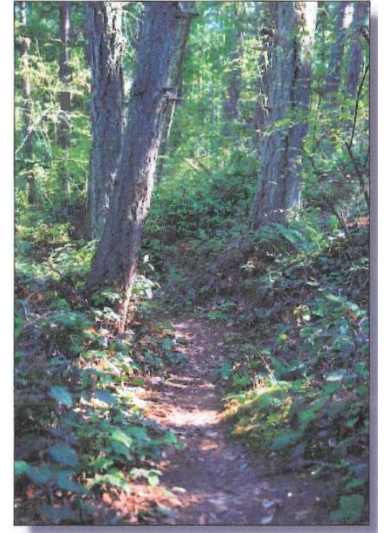
Picnicking is permitted; users are asked not to disturb native plants and pack their trash out. Picnic tables and picnic structures are not recommended for this area.

Conditional Uses: Filming; equestrian hitching posts; and paved non-motorized trails for ADA access. Activities listed as "conditional uses" are those uses that need to be presented to the Anacortes Community Forest Lands Advisory Board prior to approval.

Future Trail Plans: Interpretive information and signage may be included in a future trail plan. Sanitary vault or composting toilets may be constructed in this area if needed.

Roads shall be limited to those already existing in the Resource Recreation area and parking would be limited to that which already exists along Heart Lake Road.

Management Authority: Under Council form of government, the City Council has the ultimate legal authority and sets policy direction for the City. The Mayor is charged with management responsibility for administration of all City assets under the direction of the Council. The City Council must approve all contracts, asset sales and use policies. Within this framework, it is recommended that the Anacortes Community Forest Lands Advisory Board suggest use policies and effectively guide management of the Resource Recreation Area. As an amendment to the existing Anacortes Community Forest Lands Management Plan drafted in 1991, this plan will follow the same rules expressed in that document unless otherwise noted.



Recreation Area

The Recreation Area is comprised of approximately eight acres. It encompasses the existing parking lot and the former gravel parking lot and overflow parking area east of Heart Lake Road.

Trail Use: All trails are open to hikers, horses and mountain bikers. Motorcycles are prohibited. Off trail use is prohibited. No taking of trees, shrubs, bushes, flowers, fungi or other vegetation. Hand picking of berries and other edibles from the trails for consumption while in the forest is allowed. Picking for home consumption or for retail is prohibited.

Information/Education Facilities: A rustic type of amphitheater in the parking lot area that could seat up to 30 people and be used for environmental education was approved as a conditional use. It could be covered. The committee encourages any covered facility to have a multi-use function (i.e.: both picnic and interpretive/educational) and to be limited to the appropriate size and scale for the area.

Permitted Uses: Snow shoeing (on trail); wind surfing; swimming; sailing; hand launch areas; launch ramps; floating dock (instead of pier); cross country skiing; kayaks and canoes; walking; mountain biking; equestrian trails; interpretive signs, trails, or kiosks; vehicle parking; roads (review location concerning environmental issues); equestrian facilities (allow parking and hitching post); paved non-motorized trail for ADA purposes (review location concerning environmental issues); composting or vault toilets (review location and design concerning environmental issues).

The committee noted that they have heard from the public that they would like to recreate at the lake (fishing, swimming, picnicking, etc.). The committee encourages "rustic" facilities to accommodate these activities.

Conditional Uses: Organized non-profit group activity, interpretive centers; environmental learning center; filming; and special events. Activities listed as "conditional uses" are those uses that need to be approved by the Parks and Recreation Advisory Commission in advance. Harvesting of shellfish, fish, and algae will be coordinated with the State Dept. of Fish and Wildlife.

Children's play area: It should be in keeping with the surrounding area and could incorporate a natural theme or could be an artistic piece that was designed to be suitable for children to play on.

Camping: The committee opposed developing camping at the lake without supervision by full-time staff. The committee decided that camping could occur in self-contained units, in the current parking lot area by special permit only. Staff must be present during the event. The Committee did not wish to see the development of a special camping area with individual campsites.

Beach Use: The Committee would like to accommodate use by the public and separate this from vehicle traffic; this is raised out of a concern for safety of all users. They expressed a vision of a clean sand or grassy area for picnic blankets, etc. by the edge of the lake and an overall reduction of the current gravel parking lot. If grass is used, there was a desire to see that it not be fertilized or irrigated, etc. as to minimize impact on the lake's ecosystem from excess nitrogen.

Boat Launch: Consideration should be given to moving the current boat launch to the east – southeast side of the parking lot. The Committee received comment that the west shore of the parking area is shallow and preferable for wading. Relocating the boat launch would better separate boaters from other users at the shoreline.

Prohibited Uses (from list provided by the State): Wood debris collection; snowmobiling; mushing/ sled dogs; off trail skiing; alpine skiing; white water boating; mooring buoys; jet skiing; Nordic track skiing; rock climbing; skiing facilities; sports fields; paragliding; off trail use; ocean beach driving; orienteering; metal detecting; indoor accommodations; haying; mushroom harvesting; grazing; farming or orchards.

Management Authority: Under Council form of government, the City Council has the ultimate legal authority and sets policy direction for the City. The Mayor is charged with management responsibility for administration of all City assets under the direction of the Council. The City Council must approve all contracts, asset sales and use policies. Within this framework, it is recommended that the ACFL Advisory Board suggest use policies and effectively guide management of the Recreation Area. As an amendment to the existing Anacortes Community Forest Lands Management Plan drafted in 1991, this plan will follow the same rules expressed in that document unless otherwise noted.

Lake Surface

Heart Lake is approximately 51 acres in size. It is bordered by Heart Lake Road to the east, has a large gravel parking lot on its northeastern shore, second growth forests to the north and northwest, and a significant grove of old growth trees to the south and southwest. Fidalgo Island

residents have used it as a popular recreational destination for boating, fishing, swimming, mini-hydroplane racing, bird watching, and occasional ice-skating when the winter weather permits. Management of the lake surface shall take into consideration the environmental sensitivity of the adjacent upland areas. Problems with algae and milfoil shall be addressed with this in mind, but if manual removal is not effective chemical herbicides may be used.

Dock: A floating dock adjacent to the Recreation Area for non-commercial recreational use is approved provisionally with need for future discussion on location and style of dock. Consideration on the style of dock should be given to those having minimal environmental impact.

Motorized Use: The use of combustion engines is prohibited. The speed limit is 5 mph.

Management Authority: Under Council form of government, the City Council has the ultimate legal authority and sets policy direction for the City. The Mayor is charged with management responsibility for administration of all City assets under the direction of the Council. The City Council must approve all contracts, asset sales and use policies. Within this framework, it is recommended that the Anacortes Community Forest Lands Advisory Board suggest use policies and effectively guide management of the lake surface. As an amendment to the existing Anacortes Community Forest Lands Management Plan drafted in 1991, this plan will follow the same rules expressed in that document unless otherwise noted.





City Council Agenda Bill

Meeting Date: November 1, 2021 **Agenda Item:** 5.d.

Agenda Item Title: Memorandum of Agreement with Anacortes Parks Foundation

Staff Contact(s): DARCY SWETNAM, JONN LUNSFORD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DARCY SWETNAM	Contract Award

Item Summary: This Memorandum of Agreement between the Parks Foundation and the City lays out process for how the two organizations can work cooperatively to support the Parks Department and related projects.

Budget Impact:
N/A

Previous Action: N/A

Recommended Motion: I move we authorize the Mayor to sign the Memorandum of Agreement between the City of Anacortes and the Anacortes Parks Foundation.

Alternative Actions:

Attachments (listed in order presented):

1. Draft Agreement



MEMORANDUM OF AGREEMENT #20-215-PRK-001
between the
CITY OF ANACORTES
and the
ANACORTES PARKS FOUNDATION

This Memorandum of Agreement (“MOA”), executed on _____, 2021 is made by and between the City of Anacortes, a Washington Municipal Corporation (the “City”), and the Anacortes Parks Foundation, a 501(c)(3) non-profit corporation located in Anacortes, Washington (“the Foundation”), collectively referred to as “the Parties.”

RECITALS

WHEREAS, the mission of the Foundation is to encourage private or public donations of land or money for the acquisition, development and enhancement of park and recreation facilities in and around Anacortes, including Fidalgo and Guemes islands. The Foundation endeavors to augment, not replace, tax-based support for the City by securing donations, funding and endowments beyond the scope of the City operating budget; and

WHEREAS, the Foundation was incorporated in 1994 as a tax-exempt, charitable, non-profit organization with 501(c)(3) status to secure, manage and distribute donations for supporting both short-term and long-term needs of the City; and

WHEREAS, the City recognizes the Foundation is a separate private, non-profit 501(C)(3) charitable organization established to enhance City park and recreation operations and programming in Anacortes, Fidalgo Island, and Guemes Island; and

WHEREAS, the Foundation operates as a legal, entity separate from the City, and is governed by an independently elected Board of Directors; and

WHEREAS, the Foundation, while reinforcing the need for continued and increased public support for the City Parks and Recreation, serves as a catalyst for attracting private funding from individuals, businesses, organizations, and foundations to enhance services for the community; and

WHEREAS, the Foundation and the City wish to assure the continued success and prosperous growth of the City Parks and Recreation Department by memorializing their respective roles and responsibilities;

NOW THEREFORE, for and in consideration of the premises and mutual promises contained in this MOA, the City and the Foundation agree as follows:

AGREEMENT

1. General Operating Procedures

- a. The Foundation agrees to operate according to its Articles of Incorporation, Bylaws, and approved Foundation policies. The Foundation agrees to organize and operate in such a manner that will retain the Foundation's legal status as a tax-exempt, non-profit organization pursuant to section 501(c)(3) of the Internal Revenue Code, or any successor statute.

- b. The Parks and Recreation Department Director ("Director") shall be the City official responsible for the administration of this MOA for the City, and is responsible for day-to-day City Parks and Recreation Department operations.
- c. Any funds or grants received by the City, regardless of whether solicited by the Foundation separately or jointly with the City, shall not be appropriated to the Foundation unless so directed by the City Council pursuant to an ordinance adopted by City Council. Any funds or grants received by, or awarded or donated to the Foundation, regardless of whether solicited by the Foundation separately or jointly with the City, shall be accounted for in the Foundation's records and disbursed in accordance with the donor or grantor's instructions, if so required.
- d. Any and all jointly funded capital improvement projects shall not proceed until the City Council appropriates the funds for such project and until the Foundation transfers its share of the appropriation or provides assurances acceptable to the City of timely availability of such funds. The City shall provide Foundation with regular updates, in writing if so requested, on the status/progress, etc., of such project(s). For non-capital, jointly-funded or Foundation funded projects, the City agrees to provide the Foundation with work product, i.e., studies, reports, drawings, designs, etc., in a timely manner.
- e. Any financial support from the City to the Foundation will not be subject to the Foundation's 1% administrative fee.
- f. The Director and other City staff may engage in reasonable efforts in their capacities as City employees to support Foundation activities, provided those efforts do not interfere with their duties for the City.
- g. The City and the Foundation may engage in joint promotional efforts, including marketing and the solicitation of funding through grants.
- h. The Foundation agrees to provide a corporate structure for managing private donations, including endowments and grants, that do not create undue obligations for the City and assures donors that their contributions will be utilized for the intended purpose when specified.
- i. Charitable solicitation registrations shall be maintained. The annual financial report of the Foundation will be made available upon request.
- j. The Foundation may organize staff and volunteers to conduct its business and fulfill its responsibilities to the City and agrees that the Parks Director is an invited guest of the Board and therefore has no vote on Board issues. The Foundation will not allow any City staff working in the Parks and Recreation Department to hold voting positions or vote on Board issues. The Foundation shall plan, direct, coordinate and conduct activities for raising funds from private sources.
- k. The Foundation staff and City staff will cooperate on the overall advancement of the City's image, visibility, and public understanding of its needs insofar as they relate to parks and recreational activities.
- l. Frequent and effective communication between the City and the Foundation will be maintained.
- m. Donors have a choice between donating gifts to the Foundation or the City for the benefit of the City. The Foundation shall provide donor forms and literature about the Foundation to the City for distribution to potential donors. The Foundation will add language to its website and all donor literature that informs potential donors and the public that a 1% fee will be assessed for administration expenses.
- n. It is understood that if activities of the Foundation are conducted for the benefit of the City, those activities must be consistent with the City's plans, programs and policies. It is agreed that the Foundation shall not solicit or accept gifts for any use

specified by the donor for the City's benefit that is inconsistent with the City's goals and policies.

- o. The Foundation will maintain policies and procedures for the review and acceptance of gifts and donations. The Foundation will maintain records of gifts.
- p. The Foundation may assist, where appropriate, in the overall advocacy of the City Parks and Recreation for County, State, and Federal funding. A united front from both entities will leverage greater public funding and attention.
- q. The Foundation may retain professional services to manage investments.
- r. The Foundation shall provide the City with its annual financial report that will include a summary of gifts and donations received for the City's benefit during the past year, investment performance and operating income and expenses.
- s. The Foundation shall maintain adequate insurance coverage as described herein.
- t. The parties shall develop further specific operating procedures as needed to provide for efficient and effective operations and accountability for funds received and disbursed.

2. Term

The initial term of this MOA shall be six (6) years, beginning on January 1, 2021 and running through December 31, 2026, subject to the right of either party to terminate this MOA at any time by giving the other party at least ninety (90) days' written notice, in advance, of its intent to terminate. In the absence of such termination, upon the expiration of the initial term and upon the expiration of each successive term thereafter, this MOA will automatically be extended for three (3) year terms.

3. Acceptance of Gifts by the Foundation.

- a. The Foundation agrees that in accepting gifts of all kinds, the Foundation shall:
 - 1) Advise donors that any restrictive terms and conditions the donor attaches to gifts for the City are subject to the Foundation Board of Directors approval.
 - 2) Consult with the Director in advance to ensure that gifts designated for specific City purposes are in compliance with the City's policies and master plans, vision, mission and philosophy before accepting the gift.
 - 3) Receive prior written approval from the City for any gift, grant, or contract that includes a financial or contractual obligation binding upon the City.
 - 4) Be responsible for reporting the use of donor funds to the donor.
 - 5) Gifts that, in the Board's sole discretion, are of de minimis value are exempt from the requirements of this Paragraph 3(a).
- b. The Foundation shall communicate the following information to prospective donors:
 - 1) The Foundation is a separate, legal entity organized for the purpose of encouraging voluntary, private gifts, trusts, endowments and bequests to enhance park and recreation facilities in and around Anacortes, including Fidalgo and Guemes islands.
 - 2) Responsibility for governance of the Foundation, including investment of gifts and endowments, resides with the Foundation Board of Directors.
 - 3) Any gift made for a designated City purpose will be dedicated in its entirety to that purpose unless (i) it is specifically understood by the donor when the gift was made, or subsequently agreed to by the donor in writing, that the gift can be used for another purpose; or (ii) the City objects to the designated purpose of the gift.

4. Foundation support for City

- a. The Foundation may provide financial support to the City upon request from the Director.
- b. The City Director may request certain funds be awarded to support City activities or operations. The Foundation may not award funds to the City unless so requested or approved by the Director.
- c. The Director may request additional funds not requested through the Foundation budget process in writing.

5. City Responsibilities

- a. The Director or designee will serve as a liaison to the Foundation.
- b. The City authorizes the Foundation to use the name and non-alterable images of the City in furtherance of its efforts in support of the City, after City approval. The Foundation shall not be permitted to use the City Seal.

6. Foundation Responsibilities

- a. All City correspondence, minutes, financial and other records and documents produced, collected, received or retained by current or former City employees and in the possession of the City constitute "public records" as defined in RCW 42.56.010 of the Washington State Public Records Act, and shall be retained by the City in accordance with the City's records retention requirements. At the request of the Foundation, such records will be copied and the copies provided to the Foundation. Following execution of this MOA, all documents clearly identified as records of the Foundation are the responsibility solely of the Foundation and will be maintained and stored in a separate location, apart from all City records.
- b. The Foundation shall provide the City with an updated copy of its articles, bylaws and officers and directors. The Foundation shall also provide the City with a copy of its IRS Form 990 (Return of Organization Exempt from Income Tax) without accompanying documentation providing information concerning any specific Foundation donor.
- c. The Foundation will provide regular reports to the Parks Director regarding the status of any funds/accounts maintained for the City's benefit. Upon the request of the Director, the Foundation may, at its discretion, fund individual items. The Foundation may decline to fund any request if there are inadequate funds in the accounts maintained pursuant to this Agreement until such time that funds in those accounts are restored.

7. General Terms and Conditions

- a. In the execution and performance of this MOA, the City and the Foundation act independently and not as agents, employees, co-employers, partners or joint venturers. The agents or employees of one party shall not be construed to be the agents or employees of the other. City employees shall remain employees of the City, notwithstanding the fact that they may assist the Foundation. Foundation employees or volunteers are not employees of the City, notwithstanding the fact that they may assist the City.
- b. Neither the City nor its agents, volunteers, servants, employees or officials shall be responsible or liable for any claim or suit arising from contracts, agreements,

understandings or arrangements made by the Foundation with any person or entity covering services or goods procured by the Foundation, or for the negligent or willful acts of the Foundation or those for whom the Foundation acts.

- c. Insurance: The Foundation shall secure and maintain in full force and effect during performance of any on-site work pursuant to this Agreement a policy of comprehensive general liability insurance providing coverage of at least \$1,000,000 per occurrence for personal injury; \$2,000,000 per occurrence and aggregate for property damage. The City shall be named as an additional insured on the General Liability Policy and shall include a provision prohibiting cancellation of said policy, except upon thirty (30) days written notice to the City. Certificates of coverage shall be delivered to the City within fifteen (15) days of execution of this Agreement. Certificates of coverage shall be obtained in accordance with this provision by Foundation's subcontractors, first-tier and lower tier, who may contemplate working on City premise.

- 1) Minimum scope of insurance that shall be maintained by the Contractor is as follows:

Commercial General Liability insurance shall be written on ISO occurrence from CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additionally insured under the Foundation's Commercial General Liability insurance policy with respect to the work performed for the City.

- 2) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII (except for Professional Liability, which shall have a rating of not less than A:V, and Workers Compensation provided by Washington State, which shall not be subject to this requirement).

- 3) Verification of Coverage: Foundation shall furnish the City with original certificates and a copy of the amendatory endorsement, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Foundation before commencement of the work.

- 4) Failure to Maintain Insurance: Failure on the part of the Foundation to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Foundation to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Foundation from the City.

- 5) City Full Availability of Foundation Limits: If the Foundation maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Foundation, irrespective of whether such limits maintained by the Foundation are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Foundation.

- 6) The City maintains liability coverage through the Washington Cities Insurance Authority municipal risk pool. That coverage extends to all

employees and volunteers, individually and collectively when acting within the scope and performance of their duties on behalf of the City. Accordingly, liability that results from the acts or omissions of Foundation volunteers acting within the scope of their duties as set forth herein shall be the responsibility of the City, and the City agrees to indemnify and hold the Foundation and its members harmless from such liability.

- d. The parties agree that if there is a dispute as to any provision of this MOA, or if either party materially breaches or fails to perform its obligations under this MOA, the other party may give notice in writing of the dispute or material breach. The parties agree to meet to resolve the dispute or material breach within thirty (30) days of receipt of the notice.
- e. Any notice or notices required or permitted to be given pursuant to this Agreement shall be given by certified mail, postage prepaid, return receipt required, as follows:

To the City: Parks Director, City of Anacortes
 904 6th Street, P.O. Box 547
 Anacortes, WA 98221

To the Foundation: President, Anacortes Parks Foundation
 P.O. Box 1902
 Anacortes, WA 98221

- f. This MOA shall be governed as to all matters, whether of validity, interpretations, obligations, performance or otherwise, exclusively by the law of the State of Washington, and all questions arising with respect thereto shall be determined in accordance with such laws. The parties shall comply with all federal, state and local statutes, ordinances, and regulations now in effect or thereafter adopted, in the performance of its obligations set forth herein.
- g. Any and all disputes arising under this Agreement shall be resolved through Alternative Dispute Resolution – first, through mediation, then to arbitration, if necessary.
- h. During the term of this Agreement, the Parties will hold harmless each other and their agents, employees, volunteers, servants, and officials from any liability arising from the acts or omissions of the Parties' officers, directors, employees or agents, with the exception of other parties' negligent or illegal acts. This provision shall survive the termination, cancellation, or expiration of the MOA.
- i. This MOA may only be modified in writing by the Parties.
- j. Neither party shall, without the prior written consent of the other party, assign, delegate, or otherwise transfer, in whole or in part, this MOA, or any rights or obligations arising hereunder.
- k. The City does not discriminate against faith-based organizations. The Foundation and the City agree that, at all times and for all purposes of this agreement, the Foundation shall act as an independent, separate, legal capacity and not as an agent of the City. Each party agrees to be responsible for any negligent acts or omissions which may occur during the performance of this agreement and which result in claims by individuals or entities not parties to this agreement.

- l. This agreement may be amended upon review and approval by both Parties.
- m. If for any reason the Foundation is dissolved or liquidated, all assets of the Foundation shall be distributed in accordance with its Bylaws.
- n. Severability: Any provision or clause of this Agreement that is deemed invalid by a court or otherwise by law shall not affect the validity of the remainder of the Agreement.
- o. Governing Law; Jurisdiction: This Agreement shall be governed by the laws of the State of Washington. Any legal action brought in court regarding this Agreement shall be filed with the trial courts of Skagit County, Washington. It is understood and agreed by the parties that consultation and negotiation are the preferred first option for resolving all disputes.
- p. No Partnership: No provision of this Agreement shall be construed to create a partnership or joint venture or any other arrangement where one party would be in any way responsible for debts, losses, or liabilities of another party to the Agreement.
- q. Waiver: A waiver by any of the parties to this Agreement shall not be construed as a continuing waiver of a provision, or a waiver of other provisions of the Agreement. Any waivers of the Agreement conditions shall be done in writing and signed by all parties.
- r. Entire Agreement: This Agreement constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof. This Agreement, including any Exhibits hereto, may not be amended or modified, except in writing and signed by all parties to this Agreement.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that s/he or it is signing with full and complete authority to bind the party on whose behalf of whom s/he or it is signing, to each and every term of this Agreement.

CITY OF ANACORTES

ANACORTES PARKS FOUNDATION

By _____
Laurie Gere, Mayor

Warren Tessler, President

Date _____

Date _____



Laurie Gere, Mayor

CITY OF ANACORTES

904 6th Street Anacortes, WA 98221

Office: 360-299-1950

laurieg@cityofanacortes.org

www.anacorteswa.gov

City Council Memo

TO: Anacortes City Council
FROM: Laurie Gere, Mayor
DATE: November 1, 2021
RE: Planning Commission Appointment

Summary Statement:

The following appointment to the Planning Commission is being presented at the regular City Council meeting on November 1, 2021.

I appreciate the contribution of this volunteer and their willingness to serve our community. If you have any questions or feedback regarding this candidate, please contact me prior to the meeting. The appointee's application materials are attached for reference.

Appointed by the Mayor Requiring Confirmation by City Council

Planning Commission Appointment:

- Jack Curtis
- Term effective through December 2023 (replacing Mike Cortright)

Recommended Motion:

- I move that Jack Curtis be appointed to the Planning Commission.

JACK CURTIS

JACKCURTIS78@GMAIL.COM • (360)-720-6963
4402 FIR CREST COURT, ANACORTES, WA 98221

Recently retired naval officer, organizational consultant, and technical analyst with a proven record of leadership and team building in challenging and dynamic environments. My performance is characterized by integrity, humility, and a passion for life-long learning. Currently seeking position on City of Anacortes Planning Commission where I will bring unmatched commitment to teamwork and collaborative problem solving.

Leadership	Communication	Personnel Development
Executive Level Management	Maximizing Team Performance	Process Improvement
Writing & Editing	Strategic Planning	Budget & Financial Oversight

PROFESSIONAL EXPERIENCE

UNITED STATES NAVY

MAY 2000 TO OCTOBER 2020

COMMANDING OFFICER – *Electronic Attack Squadron 130, 07/2019 – 10/2020*

Directed global multi-site operations while maintaining readiness of 200+ personnel and equipment valued in excess of \$500M, to include five EA-18G Growler aircraft. Crafted strategic vision and implemented inclusive process that supported that vision. Performed supervisory duties in support of all assigned personnel, to include assigning and reviewing work, evaluating performance, approving personnel actions, identifying and coordinating training, and leader development.

- *Complete accountability for 200 personnel, and five EA-18G aircraft Growlers*
- *Recognized with 2020 Admiral Grady Jackson Leadership Excellence Award*
- *Created a culture of excellence, inclusivity, and accountability*
- *Previous active duty experience (May 2000-July 2019) includes:*
 - *Successfully lead a team of engineers and test personnel in design, test, and implementation of ballistic missile defense modeling scenarios.*
 - *Department head responsible for fostering a culture of excellence in aircraft maintenance. Directly responsible for a team of 100+ in meeting short and long-term operational objectives.*
 - *Director of Safety for more than 1,500 personnel while deployed aboard an aircraft carrier.*
 - *Extensive experience bringing teams together with disparate priorities toward a common goal.*
 - *Successfully managed budgets in excess of \$500M in varying fiscal environments.*

END SPEED GROUP

MAY 2020 TO PRESENT

FOUNDER / LEAD CONTENT CREATOR

Founding partner in a multi-discipline leadership and organizational culture consulting agency. Capitalizing on extensive hands-on leadership experience and extensive study, I develop and deliver content for small to mid-size companies seeking to develop, or improve existing, organizational culture through improved leadership. Key tenets include open and candid communication, clearly articulated executive mission/vision statements, and a thorough level of individual and organizational trust.

- *Founder and architect of leader development curriculum*
- *Widely recognized as leading voice on ideas of inclusivity and diversity in team building*
- *Past clients span from small independently owned businesses to Major League Baseball teams*

- *Work has been published in Forbes, Strategy Bridge, War on the Rocks, and Naval Institute Press*
- *Featured on Dose of Leadership Podcast, LeadX Podcast, and From The Green Notebook podcast (a program designed to link business and military leaders in shared interest and dialogue).*

EDUCATION

Bachelor of Arts – Political Science, University of Florida, May 2000

Master of Arts – National Defense and Strategic Studies, US Naval War College, March 2015

Leadership Skagit, 2021-22 cohort

VOLUNTEER EXPERIENCE AND COMMUNITY INVOLVEMENT

2021-22 Leadership Skagit Cohort

Leader development coach for regional church leadership team

Anacortes School District Superintendent's Advisory Committee

Island View Elementary School PTA Vice President

Anacortes youth baseball and soccer coach

A Simple Gesture volunteer

Food To Go volunteer

Friends of the Forset

ACFL Trail Ambassador volunteer

Anacortes Arts Festival volunteer

Member of Anacortes Rotary Club



Talent Bank Application for Public Involvement

Thank you for your interest in serving on a Board or Commission! The City keeps all applications on file for two years and reviews them whenever there is an opening. If you are not selected right away, remember that many people apply and that there are not always openings available.

What position(s) are you interested in being considered for? *

Check all that apply

- | | |
|--|---|
| ☐ Accessible Community Advisory Committee | ☐ Anacortes Arts Commission |
| ☐ Civil Service Commission | ☐ Forest Advisory Board |
| ☐ Historic Preservation Board | ☐ Housing Authority Board |
| ☐ Lodging Tax Advisory Committee | ☐ Library Board of Trustees |
| ☐ Museum Advisory Board | ☐ Parks and Recreation Board |
| ☒ Planning Commission | |

Applicant Information

First Name *

Jack

Last Name *

Curtis

Address *

4402 Fir Crest Court

City *

Anacortes

State *

WA

ZIP Code *

98221

Phone Number *

(360) 720-6963

Alternative Phone Number

Email *

jackcurtis78@gmail.com

Please describe your reasons for wanting to volunteer with the City of Anacortes *

Having recently retired from the Navy, I had the opportunity to "pick" where to live, but there was never a choice, this is our home. Anacortes has provided my family with a beautiful, safe, and enjoyable community. The Planning Commission offers an opportunity to collaborate with other service-oriented community members to help ensure Anacortes remains as viable and enjoyable for future generations as it has been for ours. Ultimately, it's a matter of service, and as the city's website points out, "serving on the Planning Commission is one of the most rewarding ways a resident can serve their community!"

Please summarize your job-related skills, specialized training, or volunteer experience *

My twenty year career as a Naval Officer, specifically my time in executive leadership positions, provided significant first-hand experience working with diverse teams on complex projects with limited (or contested) resources. I have the ability to quickly digest complex material, ask questions, consider multiple points of view, and then work toward compromise. I was directly responsible and accountable for an organization of more than 200 people and \$500 million worth of aircraft and material. Please see attached resume for list of local volunteer experience.

List professional, trade, business, or civic associations and any offices held *

Please see attached resume for specifics.

List any additional information you would like us to consider *

If selected for the Planning Commission, I will bring a strong sense of humility, collaborative team building, and critical listening/thinking. My previous professional experience has prepared me well to consider the so-called long view; a focus on what is good for the community in five to ten years, not necessarily tomorrow or next week. Finally, I believe service on the Planning Commission will be a very good opportunity to apply much of what I'll learn this year as part of Leadership Skagit's class of 2022 cohort.



City Council Agenda Bill

Meeting Date: November 1, 2021 **Agenda Item:** 6.b.

Agenda Item Title: Review of 2022 Budget - Departments Other Than Public Works

Staff Contact(s): STEVE HOGLUND

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
STEVE HOGLUND	Discussion

Item Summary: The draft budget documents are available on the City website at <https://www.anacorteswa.gov/827/Budget>.

The capital projects budgeted for 2022 herein are consistent with the City's draft CFP for 2022-2027 as reviewed during the October 4 Council Meeting of CFP Public Works projects.

The November 1 meeting will focus on budgets for departments other than Public Works. The Public Works budget was reviewed at the [October 25, 2021](#) regular City Council meeting.

November 1 Council review of Governmental Budgets		
Department Head	Department:	Fund #
Emily Schuh	Admin Svcs:	
	Court	001.130
	DIS	001.220
	HR	001.230
	Fiber	001.260
Dave Floyd	Police Dept	001.310
Bill Harris	Fire Dept	
	Fire	001.320
	EMS	110
Brett Lunsford	Museum	001.450
Jonh Lunsford	Parks	
	Parks / ASAC	101
	Cemetery	102
	Wa Park	107
	Parks Construction	108
	ACFL	113
Jeff Vogel	Libarary	103
Steve Hoglund	Finance et al	
	Leq	001.110
	Exec	001.120
	Fin	001.210
	Affordabel Housing	109
	Imp Fees	112
	Tourism	135
	Fire Pension	611

Budget Impact:

Previous Action: Mayor's budget [message](#) on [October 4, 2021](#)
 2022-2027 CFP Public Works projects review on [October 4, 2021](#)
 2022-2027 CFP Governmental Activities projects review on [October 11, 2021](#)
 Public Hearing on Budgeted Revenue Sources, including a proposed 1% Property Tax Increase, [October 11, 2021](#)

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):

1. Summary worksheet and trend 10.25.21

Dept	Department	2022 Draft	2021 Adopted	2020 Adopted	2019 Adopted	2018 Adopted	2017 Adopted
110	Legislative	309,215	310,476	255,320	278,083	274,129	246,342
120	Executive	207,798	199,949	217,390	200,071	210,739	203,810
130	Judicial	813,598	790,847	767,128	705,998	654,462	640,698
210	Finance	781,151	745,878	769,410	728,353	1,058,320	799,681
220	Data Processing	1,746,779	1,210,933	1,159,361	933,942	762,156	644,356
230	HR	472,746	370,136	607,437	669,703	597,216	564,244
240	Planning	1,588,233	1,592,181	1,758,427	1,569,171	1,205,873	1,218,277
250	Legal	577,517	476,011	502,676	458,538	442,855	379,257
260	Fiber	11,292,270	3,911,632	2,423,623	1,558,684		
310	Police	6,863,392	6,194,150	6,390,298	6,228,298	5,782,733	5,658,532
320	Medic/Fire	3,608,793	2,381,545	2,638,834	2,477,252	2,080,966	2,137,781
450	Museum	512,172	372,066	395,968	369,067	340,883	333,554
712	Engineering	117,779	61,772	94,143	100,690	65,474	63,729
713	Facilities	890,136	758,178	732,100	1,026,240	827,778	962,788
714	Resource Conserv.	39,368	39,019	48,374	33,404	237,643	146,235
Fund		29,820,947	19,414,776	18,760,489	17,337,496	14,541,227	13,999,284
001	GENERAL FUND	29,820,947	19,414,776	18,760,489	17,337,496	14,541,227	13,999,284
101	PARKS & RECREATION FUND	2,228,614	2,099,969	2,199,753	1,785,734	1,682,869	1,658,199
102	GRANDVIEW CEMETERY FUND	249,947	249,444	271,209	262,661	255,831	221,125
103	PUBLIC LIBRARY FUND	1,667,493	1,624,519	1,540,457	1,512,030	1,400,627	1,397,138
104	STREET MAINTENANCE FUND	3,079,526	1,964,330	3,024,953	2,952,088	2,180,171	2,184,013
105	ARTERIAL STREET CONSTRUCTION	1,656,500	1,732,836	508,650	530,860	467,975	654,177
106	ANACORTES TBD#1	-	1,130,103	1,164,826	1,136,431	299,056	299,056
107	WASHINGTON PARK FUND	246,332	277,587	292,876	311,048	258,847	262,603
108	PARKS CAPITAL IMPROVEMENT	870,000	700,000	750,000	2,870,000	125,000	115,000
109	AFFORDABLE HOUSING	655,463	565,052				
110	AMBULANCE SERVICE FUND	4,939,396	3,921,079	3,917,995	3,745,631	3,364,734	3,226,474
112	DEVELOPMENT IMPACT FEE	-	550,000	250,000	160,000		
113	ACFL MANAGEMENT FUND	56,426	54,899	51,046	36,279	28,813	27,866
135	TOURISM FUND	490,328	379,779	353,492	325,676	345,767	290,812
2xx	DEBT SERVICE				502,200	771,420	762,790
335	REET	2,454,750	932,500	1,355,951	1,180,863	1,839,556	1,434,890
401	WATER FUND	20,454,087	20,972,805	39,470,912	15,360,581	21,598,395	16,496,320
440	SEWER FUND	30,072,921	7,578,414	7,060,543	7,274,309	5,581,404	8,399,035
445	STORM DRAINAGE FUND	1,602,469	1,661,311	1,919,959	1,477,473	1,106,474	1,627,765
450	SANITATION FUND	5,364,098	4,779,582	3,760,829	3,657,518	3,304,557	3,432,267
501	EQUIPMENT RENTAL FUND	2,881,324	2,640,122	1,986,126	2,517,893	1,915,366	1,827,819
611	FIREMEN'S PENSION FUND	46,257	44,931	29,467	29,264	34,000	34,000
Total		108,836,878	73,274,038	88,669,534	64,966,034	61,102,089	58,350,631

Salient budget items for 2022:

Fiber capital increased by \$6.7M over 2021 levels

Ladder truck in Fire budget for \$1.5M

Re-established ERR replacment at 50% (from 0% in 2021, enacted during Covid budget)

Respread staff costs between Fire and EMS (shifted +/- \$475,000 from 001 Fire to 110 EMS)

Fund 106 TBD posts directly to fund 104, eliminating double budget affect of \$1.1M

Sewer fund includes \$20M outfall capital project