** Per Section 3 of Anacortes Resolution 2082 Ratifying Proclamation of Emergency and Providing Temporary Procedures to Respond to the COVID-19 Epidemic, adopted by the Anacortes City Council on March 16, 2020, and Resolution 3053, adopted September 27, 2021, extending the duration of portions of Resolution 2082 through December 31, 2021, City Council meetings may be held partially or entirely virtually.

- *Meetings may be viewed on the City of Anacortes website, on the City of Anacortes YouTube Channel, or on TV Channel 10.*
- *The public may also watch, listen to, or participate in the meeting live by visiting https://us02web.zoom.us/j/89255646791 or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.*
- *The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the City Clerk prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.*
- *Complete guidelines for virtual participation in Anacortes City Council meetings are available here. View the quick video example for connecting to the meeting here.*

Anacortes City Council

Municipal Building Council Chambers
904 6th Street

**** Attendees in Council Chambers must comply with Dept. of Health orders ******

November 22, 2021
6:00 PM

PRELIMINARY AGENDA
Packet Materials / Watch Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
   a. COVID-19 Update (Discussion)
   b. Finance Committee (Discussion)
   c. Housing Affordability and Community Services Committee (Discussion)
   d. Parks and Recreation Committee (Discussion)
   e. Planning Committee (Discussion)
   f. Mayor's Award of Merit: Steve Lange (Discussion)
4. **Public Comment**
   a. Steve Charvat (Discussion)
5. **Consent Agenda**
   a. Minutes of November 15, 2021 (Action)
   b. Approval of claims in the amount of $378,395.86 (Action)
   c. Contract Award: Slope Mower Purchase #21-257-ERR-001 (Action)

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting.

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

d. Resolution 3062: Authorizing the City of Anacortes to Seek and Accept State Administered, Federally Sourced Funds from the Washington State Broadband Office (Action)

6. **Public Hearings**

a. * Continued Public Hearing: Ordinance 3099: 2022-2027 Capital Facilities Plan (Discussion)

b. * Continued Public Hearing: Ordinance 4000: 2022 Budget (Discussion)

7. **Other Business**

a. * Ordinance 4001: Authorizing a 1% Regular Property Tax Levy Increase (Action)

b. * Ordinance 3999: 2022-2027 Capital Facilities Plan and Ordinance 4000: 2022 Budget (Discussion/Possible Action)

8. **Executive Session**

a. Potential Litigation or Litigation per RCW 42.30.110(1)(i) (30 minutes)

9. **Adjournment**

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting.

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CITY OF ANACORTES

Laurie Gere, Mayor
904 6th Street Anacortes, WA 98221
www.anacorteswa.gov

November 8, 2021

Steve Lange
Public Works Department
904 6th Avenue
Anacortes, Washington 98221

Re: Mayor's Award of Merit

Dear Steve,

Congratulations! You have been nominated to receive the Mayor's Award of Merit. Your commitment to the City and greater community is clearly evidenced through your "can-do" approach to problem solving.

Your successful project management of the Ship Harbor Roundabout resulted in completion on-time and under-budget, despite being performed during the early days of the pandemic. Your administration of the federal funding included in this contract was recognized by the funding agencies.

This responsible and transparent administration of funds resulted in the City being approached by WSDOT with the offer of an additional $600,000 in grant funding for the 32nd and M Avenue Roundabout Project. This unsolicited and unprecedented offer is the direct result of your reputation for exemplary work.

You are a valued member of the City of Anacortes and for these reasons and many more, I am so pleased to select you as a Mayor's Award of Merit recipient.

We will be recognizing you at our November 22, 2021, City Council Meeting. While we will be meeting virtually, I encourage you to invite to attend and invite your family and co-workers to the presentation.

This award includes a $75.00 gift certificate to a local restaurant. Please reach out to Jennifer Tottenham at jennifert@cityofanacortes.org with your restaurant of choice. Additionally, your name will be added to the plaque of award recipients for all to see and celebrate your achievement!

Sincerely,

Laurie Gere, Mayor

Good Evening Mayor Gere and members of the Anacortes City Council:

I would like to re-introduce myself. My name is Steve Charvat and I am a new resident of Anacortes. My new (soon-to-be permanent address will be 2411 27th Street).

My husband and I recently relocated to Anacortes last March from Seattle full of excitement and eager anticipation of settling down in this community while building our "dream retirement home" withing the city boundaries, being able to enjoy all the services and amenities that a small community such as Anacortes could offer.

I come to you tonight to bring awareness to our city leaders of my experience recently with my city government and to allow you, as policy makers, aware of an issue that has frustrated me as to the transparency of some city services as it relates to people who are willing to invest their live's earned capital in the community only to be ______

Having planned to build our home in the Deception Shores community south of town in unincorporated Skagit County, we made the conscious decision last year to sell our property and instead move into the incorporated city. One of the main factors that influenced our decision to build our custom-built Single family home here in the City was the fact that we would not have to install and permit an expensive fire sprinkler system in our home.

After I conducted some preliminary research on various public-facing City websites, and reading news articles from the Anancortes American, as recently as this past January where it was reported that "Anacortes City Council adopts fire code update without Sprinkler requirement" we purchased our new lot on 27th Street. We fell in love with the lot which abuts the ACFL. In fact, over half of our property is within the 110'foot wetland buffer zone, so we in effect own the land, but must leave it untouched?

What I want to make you aware is that our current building permit does indeed require is now to install an expensive fire sprinkler system in our home. I have spoken and corresponded a number of times with official from the Building and Fire Department on this issue. While they both point to references to both the Internation Fire Code and the WA State Fire Codes, both of which are partially adopted by this City Council earlier this year, there remain a number of loopholes in which the City does indeed require sprinklers in new single family homes.

One requirement, besides overall square footage, requires that the closest fire hydrant provide a minimum amount of flow. A test by a certified water testing firm, must be completed to show that the closest hydrant provides for 1, 750 gallons per minute. My home builder, and ultimately me as the home builder, hired and paid over $1,000 for this test on July 23, 2021. I have the results of that test here. Unfortunately, the results of the test indicated a flow of 1,067 gpm. The problem though, was that the 2 technicians who performed the test were not allowed to fully open the hhdrant as instructed by on-site city officials. (READ REPORT FINDINGS)

So, my question to you and other city officials is this....

IF THE CITY REQUIRES THAT THIS TEST BE PERFORMED (WHICH WE DID AND PAID FOR), WHY AM I BEING FORCED TO INSTALL A VERY EXPENSIVE FIRE SPRINKLER SYSTEM IN MY HOME (which is less than 500 feet from the nearest – and brand new- Fire hydrant), WHEN WE WERE NOT ALLOWED TO SUCCESSFULLY CONDUCT THE FLOW TEST THAT IS REQUIRED?

If we cannot conclusively provide the data to prove the capacity of the hydrant, why is the city mandating this very expensive construction cost to my new home?

Finally, I would like to make an observation on the fact of mandates and transparency....

- No mention of these square footage and hydrant fire flow requirements ANYWHERE on the city's website or current public printed materials
- Insurance rates/premiums do NOT necessarily go down as may be a common misconception. Actuarial calculations show a a zero-net change. Any reductions in insurance premium for the installation of water-based fire suppression system is negated by the increased risk of introducing water line breakages in areas of homes that are normally absent of a water source.

I am providing a copy of my testimony today to the City Clerk for the official record so that future home builders and homeowners are aware of the hidden fire sprinkler requirements that are indeed part of the City of Anacortes building codes. Thank you.

-Steve Charvat

Anacortes City Council Minutes - November 15, 2021

Call to Order
Mayor Pro Tem Bruce McDougall called to order the Anacortes City Council meeting of November 15, 2021 at 6:00 p.m. Councilmembers Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton and Bruce McDougall attended the meeting in Council Chambers. Councilmember Jeremy Carter participated in the meeting remotely via Zoom. Councilmembers Anthony Young and Matt Miller were absent.

Mr. Carter moved, seconded by Ms. Moulton, to excuse the absence of Mr. Miller. The motion carried unanimously by voice vote. Ms. Moulton moved, seconded by Ms. Cleland-McGrath, to excuse the absence of Mr. Young, The motion carried unanimously by voice vote.

Pledge of Allegiance
The assembly joined in the Pledge of Allegiance.

Executive Session: Potential Litigation or Litigation per RCW 42.30.110(1)(i) (20 minutes)
Mayor Pro Tem McDougall announced that City Council and the City Attorney would convene in Executive Session per RCW 42.30.110 (i) until 6:20 p.m. to discuss potential litigation or litigation. Councilmembers Jeremy Carter, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton and Bruce McDougall attended the executive session.

At 6:20 p.m. Council reconvened in regular session. Mr. McDougall advised that Council had just come out of executive session on potential litigation per RCW 42.30.110(1)(i), where no action was taken.

Resolution 3061: Supporting Litigation To Abate A Public Nuisance By William Coleburn And Denise Coleburn
Mr. McDougall moved, seconded by Mr. Walters, to amend the agenda to add Resolution 3061, A Resolution of the City Council of the City of Anacortes Authorizing Litigation to Abate a Public Nuisance by William Coleburn and Denise Coleburn. The motion carried unanimously by voice vote.

CHRISTINE CLELAND-MCGRATH moved, seconded by RYAN WALTERS, to approve Resolution 3061, A Resolution of the City Council of the City of Anacortes Authorizing Litigation to Abate a Public Nuisance by William Coleburn and Denise Coleburn. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL. Nays - None. Result: Passed

Announcements and Committee Reports

COVID-19 Update: Mr. McDougall shared current case statistics and vaccination progress for Anacortes, Skagit County and Washington State.

Public Works Committee: Ms. Moulton reported from the Committee meeting earlier in the evening. The meeting focused on response to current flooding alerts for the Skagit River, particularly at the Water Treatment Plant in Mount Vernon.

Public Comment
Mr. McDougall invited the public to comment on any item not on the agenda.

Joe Kunzler addressed Council regarding proposed SKAT route changes for 2022. Mr. Kunzler urged Anacortes and Mayor Gere as the Anacortes representative on the SKAT board to strongly support the proposed new Shopper Shuttle route between the Washington State Ferries terminal in Anacortes and shopping districts in

Mount Vernon and Burlington. Mr. Kunzler indicated that without that support routes in Burlington would likely be prioritized over the Anacortes route. Mr. Walters asked Mr. Kunzler to resend his referenced email to the entire Council.

<u>Consent Agenda</u>

Ms. Moulton moved, seconded by Mr. Walters, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of November 8, 2021
b. Approval of claims in the amount of $649,380.49

The following vouchers/checks were approved for payment:
EFT numbers: 101700 through 101745, total $335,308.04
Check numbers: 101746 through 101773, total $159,752.65
Wire transfer numbers: 293584 through 293957, total $154,319.80

<u>PUBLIC HEARINGS</u>

<u>Resolution 3057: A resolution reaffirming Ordinance 3095 and confirming the 6 month duration of the interim regulations contained therein concerning the acceptance of certain land use applications in the Commercial Use Zone related to Self Service Storage Facilities and adopting a work plan</u>

Planning Director Don Measamer presented Resolution 3057 for public hearing and action. Mr. Measamer explained the resolution, referencing the packet materials for the agenda item.

Mr. McDougall opened the advertised public hearing. No members of the public expressed a desire to speak on this topic. Mr. McDougall closed the public hearing.

CAROLYN MOULTON moved, seconded by RYAN WALTERS, to approve Resolution 3057 as presented. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL. Nays - None. Result: Passed

<u>Resolution 3058: A resolution updating the work plan adopted in Resolution 3005 regarding bonus height provisions in the R4 Use Zone west of the Commercial Use Zone related to Ordinance 3097, a moratorium on the acceptance of certain land use applications related to the bonus height provisions of AMC 19.42.050 C, small units</u>

Mr. Measamer presented Resolution 3058, referencing the packet materials for the meeting.

Mr. McDougall opened the advertised public hearing. No members of the public expressed a desire to speak on this topic. Mr. McDougall closed the public hearing.

CHRISTINE CLELAND-MCGRATH moved, seconded by RYAN WALTERS, to approve Resolution 3058 as presented. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL. Nays - None. Result: Passed

<u>OTHER BUSINESS</u>

<u>Housing Authority Board Appointment</u>

Mr. McDougall requested Council confirmation of Mayor Gere's reappointment of William French to the Anacortes Housing Authority for a term effective through December 2026. Mr. Walters moved, seconded by Ms. Moulton, to confirm the reappointment of William French to the Housing Authority Board. The motion carried unanimously by voice vote.

Museum Advisory Board Appointment

Mr. McDougall requested Council confirmation of Mayor Gere's appointment Pat Dunn to the Museum Advisory Board for a term effective through December 2023 (completing the unexpired term of Kay Reinhardt). Mr. Walters moved, seconded by Ms. Cleland-McGrath, to confirm the appointment of Pat Dunn to the Museum Advisory Board. The motion carried unanimously by voice vote.

Resolution 3059: Authorizing Distribution of Tourism Promotion Funds

Mr. Measamer presented Resolution 3059 approving the Lodging Tax Advisory Committee recommendation for Lodging Tax awards for 2022. Mr. Measamer described the LTAC meetings leading up to the recommendation and responded to councilmember questions regarding several of the items and future directions for this funding source.

Ms. Cleland-McGrath announced that she would abstain from voting on the resolution because she sits on the board of the Anacortes Arts Festival, one of the proposed recipients.

RYAN WALTERS moved, seconded by CAROLYN MOULTON, to approve Resolution 3059 authorizing execution of Tourism Promotion fund contracts between the City of Anacortes and recipient agencies to promote tourism and attract visitors to Anacortes. Vote: Ayes - JEREMY CARTER, RYAN WALTERS, CAROLYN MOULTON, BRUCE MCDOUGALL. Nays - None. Abstain - CHRISTINE CLELAND-MCGRATH. Result: Passed

Conservation Easement Program: New Parcels

Parks and Recreation Director Jonn Lunsford requested City Council's input on adding acreage to the Conservation Easement Program, specifically 5 parcels of land that are part of the Forest Lands but were added after 1998, when the Conservation Easement Program began. Mr. Lunsford's slide presentation was added to the packet materials for the meeting. He responded to councilmember questions about specific acreage and about procedures moving forward. Councilmembers generally supported including the additional acreage in the program.

Brian Wetcher commended City and Skagit Land Trust staff for the extensive efforts to consolidate the easements. Mr. Wetcher encouraged adoption in the near future.

2022 Annual Budget Continued Discussion

Finance Director Steve Hoglund invited Council to continue its examination of the proposed 2022 budget. Mr. Hoglund's slide presentation regarding revenue streams was added to the packet materials for the meeting. He responded to councilmember questions about revenue streams and about the proposed purchase of the ladder truck. Mr. Walters urged authorizing the purchase of the ladder truck to take advantage of the significant cost savings for early ordering, taking the 1% property tax increase allowed by law, and further investigating proposed facilities projects,

Police Chief Dave Floyd asked Council to consider adding an additional police officer to the 2022 budget. Chief Floyd provided the rationale for the request, citing ever increasing procedural demands on officers due to new legislation. Several councilmembers supported that request.

Adjournment

There being no further business, at approximately 7:57 p.m. the Anacortes City Council meeting of November 15, 2021 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 22, 2021 City Council meeting:

Download this file in OpenDocument spreadsheet format.

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
294225	7/8/2021	29411.09-1	GRAY & OSBORNE INC	ON-CALL STORMWATER ENGINEERING SERVICES CONSULTANT: WWTP OUTFALL	$ 78.55	plan
294222	7/28/2021	20INV000021442	WASTEQUIP, LLC	1.5 YARD DUMPSTERS	$ 5,804.49	pw1
289333	8/20/2021	2797328	FOSTER GARVEY PC	SAMISH INDIAN NATION MATTER NO. 89	$ 1,529.00	legal
294218	9/30/2021	20INV000026298	WASTEQUIP, LLC	DUMPSTER ORDER	$ 12,731.79	pw1
294016	10/4/2021	278	OAPA/APA WA JOINT PLANNING CON	LGRAGE APA CONFERENCE	$ 150.00	plan
294215	10/15/2021	PSWO0143441	N C POWER SYSTEMS CO	WTP GENERATOR #2 REPAIR	$ 4,935.60	pw1
294139	10/20/2021	99386	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT MEDICAL EXAM	$ 332.00	apd
293911	10/20/2021	108252Rev	VECA ELECTRIC & TECHNOLOGIES	CITY HALL 3RD FLOOR BREAK ROOM ELECTRICAL UPGRADE	$ 7,328.87	pwfac
294210	10/21/2021	263081SEA	BLACKPOINT IT SERVICES, INC	WATCHGUARD TOTAL SECURITY RENEWAL	$ 5,640.19	infosys
294238	10/22/2021	130233	SUMMIT LAW GROUP, PLLC	LEGAL SERVICES, POLICE & FIRE	$ 8,671.00	hr
294239	10/27/2021	SOP54009	CPS HR CONSULTING	REMOTE PROCTOR EXAM FEES, POLICE OFFICER	$ 680.00	hr
294017	10/27/2021	15339	SKAGIT PUBLISHING LLC	PUBLISH AA-159425	$ 215.18	finance
294209	10/28/2021	5330052429	SIEMENS INDUSTRY, INC	HVAC CONTROL SYSTEMS DESIGO CC MIGRATION	$ 9,550.75	pw1
294141	10/29/2021	312318	A WORKSAFE SERVICE INC	PRE-EMPLOYMENT DRUG TEST	$ 55.00	apd
294006	10/29/2021	5315	ANACORTES PRINTING	GARBAGE TAGS- SOLID WASTE	$ 106.62	dshop
294097	10/29/2021	200854	INFOSEND, INC.	OCTOBER 2021 PROCESSING	$ 3,684.92	finance
294224	10/31/2021	6697552	150-PRAXAIR DISTRIBUTION INC	MAINTENANCE SUPPLIES	$ 284.27	dwwtp
294015	10/31/2021	38409	PACIFIC SECURITY	SECURITY DETAIL ON COURT DAYS	$ 630.00	court
294140	11/1/2021	APD	ISLAND HOSPITAL	PRE-EMPLOYMENT URINE DRUG SCREEN	$ 29.00	apd
294240	11/2/2021	22002642	WASHINGTON STATE PATROL	WATCH BACKGROUND CHECKS	$ 22.00	hr
294018	11/3/2021	15699	SKAGIT PUBLISHING LLC	PUBLISH AA-160643	$ 121.80	finance
294019	11/3/2021	15700	SKAGIT PUBLISHING LLC	PUBLISH AA-160657	$ 138.04	finance
294020	11/3/2021	15701	SKAGIT PUBLISHING LLC	PUBLISH AA-164004	$ 166.46	finance
294021	11/3/2021	15702	SKAGIT PUBLISHING LLC	PUBLISH AA-164449	$ 69.02	finance
294022	11/3/2021	15703	SKAGIT PUBLISHING LLC	PUBLISH AA-164454	$ 73.08	finance
294214	11/4/2021	15-83029	CUMMINS, INC.	2021 CUMMINS ANNUAL GENERATOR TESTING AND SERVICING - FIRE STATION #1	$ 1,016.17	pw1
294098	11/4/2021	2017990	INFOSEND, INC.	SUPPORT PROGRAM INSERTS	$ 75.40	finance
294099	11/5/2021	98048090	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	$ 4,582.81	dwtp
294223	11/5/2021	0175606	GEOENGINEERS, INC.	CRITICAL AREAS/SMP VIOLATION SERVICES - 08/07 - 10/22/21	$ 2,850.00	plan

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
294146	11/5/2021	786825	HASA, INC	SODIUM HYPOCHLORITE	$ 5,027.16	dwtp
294201	11/8/2021	84281523	BOUND TREE MEDICAL, LLC	REEVES STADIUM STRETCHER	$ 205.62	medic
294013	11/8/2021	241680	NAPA	BATTERY- #2909A	$ 258.89	dshop
294216	11/8/2021	B14327623	SHI INTERNATIONAL CORP.	ADOBE ACROBAT PRO FOR TEAMS	$ 49.37	infosys
293986	11/8/2021	1872	THE CLEAN TEAM	CITY HALL 3RD FLOOR CONSTRUCTION CLEAN	$ 110.00	pwfac
294227	11/8/2021	72256C-X	UNDERWOOD & ASSOCIATES, LLC	FIREHOUSE BUILDING - SCHEMATIC PHASE SERVICES	$ 540.00	medic
294202	11/9/2021	1149672	LIFE ASSIST, INC	I-GEL O2 RESUS PACKS, COVERALL, FACE	$ 855.93	medic
294007	11/9/2021	241870	NAPA	HYDRAULIC HOSE FITTINGS- #202	$ 126.40	dshop
294008	11/9/2021	241788	NAPA	SPARK PLUGS- #202	$ 6.05	dshop
294009	11/9/2021	241827	NAPA	ATF- #160	$ 51.63	dshop
294142	11/9/2021	034753809	SAFEGUARD CASCADES	OTC CASH RECEIPTS; APD FRONT OFFICE	$ 354.52	apd
294105	11/9/2021	787358	USA BLUE BOOK	LAB - ROSS STORAGE SOLUTION, STABLCAL, BUFFER, CL17 MAINT KIT	$ 1,151.59	dwtp
294107	11/10/2021	LTAC VIC Inv #3	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER VIC #3	$ 15,650.00	plan
294230	11/10/2021	Invoice 1	ANACORTES HOUSING AUTHORITY	CDBG-CV HA RENTAL RELIEF	$ 24,271.00	plan
294012	11/10/2021	447924	DOG WASTE DEPOT	DOG WASTE BAGS	$ 1,363.97	parks1
294102	11/10/2021	9117151366	GRAINGER	MAINTENANCE SUPPLIES	$ 112.80	dwwtp
294134	11/10/2021	241988	NAPA	SPLICER #027	$ 11.77	dshop
294103	11/10/2021	210231	NORTHSTAR CHEMICAL INC.	SODIUM BISULFITE	$ 2,825.97	dwwtp
294226	11/10/2021	0070959-IN	REISNER DISTRIBUTOR INC	INCINERATOR FUEL	$ 1,750.42	dwwtp
294200	11/10/2021	3284	SKAGIT 911	3RD QTR 2021 FIRE MOBILE (SPILLMAN)	$ 6,084.93	medic
294010	11/10/2021	L144914	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT 20-20	$ 42,906.10	finance
294005	11/10/2021	8693	URBAN FORESTRY NURSERY, INC	PLANTINGS/CITY HALL	$ 1,258.60	parks1
294011	11/10/2021	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 10/01-10/31/21	$ 40.00	finance
294203	11/11/2021	AN 872692	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	$ 39.77	medic
294145	11/11/2021	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE 9/10/21-11/9/21	$ 720.31	dwtp
294199	11/11/2021	114519	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	$ 106.50	medic
294206	11/12/2021	AR205718	ELECTRONIC BUSINESS MACHINES	COPIES/MAINTENANCE: 8/12 - 11/11	$ 397.02	medic
294229	11/12/2021	2021-1737	THE WATERSHED COMPANY	PERIODIC REVIEW OF SHORELINE MASTER PROGRAM - OCT 2021	$ 3,467.50	plan
294148	11/12/2021	791421	USA BLUE BOOK	LAB - HYDROCHLORIC ACID, SAMPLE CELLS, STABLECAL, DETERGENT	$ 1,056.39	dwtp
294104	11/12/2021	114523	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	$ 100.00	dwtp
294143	11/12/2021	114521	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	$ 163.00	finance
294207	11/12/2021	114522	WALTON BEVERAGE COMPANY, INC	OPS BREAK ROOM SUPPLIES	$ 145.75	dshop
294228	11/12/2021	93998	WHITNEY EQUIPMENT CO INC	MAINTENANCE SUPPLIES	$ 110.12	dwwtp
294137	11/13/2021	00005W5A83461	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 11-13-21	$ 9.64	apd
294211	11/15/2021	Pay App 3	LAKESIDE INDUSTRIES, INC.	2021 ASPHALT OVERLAY PROJECT	$ 131,205.81	pw1

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
294235	11/16/2021	#4	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER EXPERIENCE ANACORTES	$ 47,914.95	plan
294237	11/16/2021	21-121-WTR-0011	H2O SOLUTIONS, LLC	RETAINAGE RELEASE	$ 1,460.00	pw1
294198	11/16/2021	AFD 21	ISLAND HOSPITAL	OCTOBER AMBULANCE SUPPLIES	$ 1,994.04	medic
294213	11/16/2021	19-092-PRK-0021	TIGER CONSTRUCTION LTD	RETAINAGE RELEASE	$ 12,101.58	pw1
294233	11/16/2021	21-048-WTR-0011	WRECKING BALL DEMOLITION	RETAINAGE RELEASE	$ 803.75	pw1
294241	11/17/2021	ReimbYates	YATES, CAROL	NOTARY PUBLIC COMMISSION RENEWAL/YATES	$ 35.00	legal

Total **$378,395.86**

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 5.c.

Agenda Item Title: Contract Award: Slope Mower Purchase #21-257-ERR-001

Staff Contact(s): FRED BUCKENMEYER, WIL LUDEMANN

Approved for Submittal to Council by	**Action Type**
TIFFANY MATSON	Contract Award

Item Summary: City staff seeks City Council consent to issue a Purchase Order in the amount of $61,795.95 to Owen Equipment Company for the purchase of a slope mower in order to perform the storm pond maintenance required by the NPDES permit. The purchase order would be issued under HGACBuy Contract GR01-20. The Street/Storm Water Department and WTP would like to combine resources to purchase the TX-52XP to add a more efficient, safer mower. We have identified 50% funding through a Storm Water Capacity grant and 50% funding through the current WTP budget. This unit is available now and the grant funding needs to be used by the end of 2021.

Background:
1. History: The current method for slope/pond mowing is to use our large tractor mounted boom mower until it becomes unsafe or can't access the area effectively, then we deploy multiple staff with weed eaters. Sometimes this entails walking on and working on 50 degree slopes. This is dangerous and very time consuming. The tractor mower requires a driver onboard which poses an employee safety concern in sloped areas and ponds. The current mower has a large footprint and is unable to get into many areas, therefore requiring extra manpower (at least 2) to weed-eat those smaller areas. We simply don't, and have never had, the staff time to maintain all storm ponds to the level that our NPDES permit requires. We need a more efficient and safer method for maintaining slopes.

Background-

- Many near misses of a tractor rollover on hazardous terrain.
- High number of repairs needed to tractor due to twisting and sloped conditions. The machine is not designed for that.
- Current mower throws rocks and sticks making it a hazard to property and pedestrians.

- Present method requires weed eaters on unsafe steep terrain up to 50 degree slope.
- Tractor is heavy, and creates ruts in soft ground and pond bottoms and requires manpower to clean up.
- WTP has an annual need for the Street Dept to transport their tractor mower to the plant in Mount Vernon to mow their sediment ponds and dikes for them.
- Weed eating and tractor boom mower does not produce the most attractive mowed surface.

Assessment-
An assessment of Street Department and WTP needs has been reviewed. To reduce employee risk as well as manpower, other mowers have been considered and demoed. A safer and more efficient mower has been identified. This mower is designed for steep slopes, is quieter, and has a smaller footprint allowing it to go into tighter spaces. Being much lighter it can go into pond bottoms much earlier in the year, as well as even mow areas that may stay muddy year-round. The mower is operated via remote providing greater employee safety as no operator is on the unit or in the way of any hazard. The mower has many fail safes and safety features as well. During the demo experience we were able to mow a hillside and pond in easily a quarter of the time as compared to weed eating, which will save on labor time and allow us to accomplish more pond maintenance and get it done multiple times a season to better be in compliance with our NPDES permit.

We also spoke with a neighboring city that is also looking to purchase the same unit. They have a similar, older, but different make unit and they find this unit to far outperform their past unit. Staff has come to the determination that this remote-control mower, brand Name RC Mowers will save us time and money as well as better meet our permit requirements and give a better finished product. With a savings in time and manpower the crew would be able to focus on other duties within the city.

2. Competitive Bidding: The City entered into a cooperative purchasing agreement with HGACBuy per the Washington Interlocal Cooperation Act RCW 39.34, which permits public entities to cooperate with one another on the basis of mutual advantage to make the most efficient use of their powers.

Budget Impact:

Vendor	Owen Equipment Company
Contract Amount	$61,795.95
BARS #s	50% cost = Storm Water Capacity Grant 50% cost = 501.790.594.48.60

Budget Amendment Required?	No

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign Purchase Order 21-257-ERR-001 with Owen Equipment Company in the amount of $61,795.95 for the purchase of a slope mower for storm pond maintenance.

Alternative Actions: Not approve the motion.

Attachments (listed in order presented):

1. 21-257-ERR-001
2. RC Mowers TK-52XP

City of Anacortes
Accounts Payable
PO Box 547
Anacortes, WA 98221

PURCHASE ORDER 21-257-ERR-001

VENDOR:
Embankscape Equipment LLC dba RC Mowers /
Owen Equipment Company
Peter Blaikie
PO Box 515458
Los Angeles, CA 90051

Email: pblaikie@owenequipment.com
Phone: 253-243-4665

Date: November 22, 2021

Contact: WiL Ludemann
Department: Public Works Department
Operations Division
(360) 299-1515
ludemannw@cityofanacortes.org

Ship to: City of Anacortes
Operations Division
2201 37th Street
Anacortes, WA 98221

Item	Qty	DESCRIPTION	U/M	Unit Price	Amount
1	1	Tracked 52" Rotary Mower, 27hp Kawasaki Engine, 50 Degrees Max Slope, and accessories, as detailed in the attached Exhibit A. This Work is subject to: • Exhibit A, Quote dated 11/8/2021; and • Exhibit B, Special Provisions; and • Exhibit C, HGACBuy Contract GR01-20. The aforementioned Exhibits A through C are hereby incorporated by reference and made a part hereof.	LS	$55,597.75	$55,597.75
				Sum Total	$55,597.75
				Freight	$1,200.00
				Sales Tax @ 8.8%	$4,998.20
				Total Price	$61,795.95

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that s/he or it is signing with full and complete authority to bind the party on whose behalf of whom s/he or it is signing, to each and every term of this Agreement.

OWEN EQUIPMENT COMPANY

____

____
Date

CITY OF ANACORTES

____
Laurie Gere, Mayor

____
Date

HGACBuy	CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases	Contract No.:	GR01-20	Date Prepared:	11/8/2021

This Worksheet is prepared by Contractor and given to End User. PO with worksheet should be Emailed to H-GAC @ 713-993-4548 or veronica.johnson@h-gac.com. Please type or print legibly.

Buying Agency:	City of Anacortes (WA)	**Contractor:**	Embankscape Equipment LLC dba RC Mowers / Owen Equipm
Contact Person:	WiL Ludemann	**Prepared By:**	Peter Blaikie Owen Equipment / Jessica Korthals RC Mower
Phone:	360-293-1921	**Phone:**	Owen Eqp. 253-243-4665/ RC Mower (480) 848-8904
Fax:		**Fax:**	
Email:	ludemannw@cityofanacortes.org	**Email:**	jkorthals@rcmowersusa.com pblaikie@owenequipment.com

Catalog / Price Sheet Name:	HGAC - RC Mowers Pricing Catalog Effective 4.15.2020
Product Code/General Description of Product:	**GR20AAF1 - RC Mowers | Remote-Operated Slope Mowers**

A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary

Quan	Description	Unit Pr	Total
1	Tracked 52" Rotary Mower, 27hp Kawasaki Engine, 50 Degrees Max Slope	53950	53950
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
			0
		Total From Other Sheets, If Any:	
		Subtotal A:	53950

B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary
(Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)

Quan	Description	Unit Pr	Total
1	4500 LB Winch	865	865
1	4500 LB Winch Installation	130	130
1	Light Kit, XP Models	465.25	465.25
1	Light Kit Installation	187.5	187.5
		Total From Other Sheets, If Any:	
		Subtotal B:	1647.75

Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	**For this transaction the percentage is:**	3%

C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Freight	1200
Anacortes Sales Tax	4998.2
Subtotal C:	6198.2

Delivery Date:	**TBD**	**D. Total Purchase Price (A+B+C):**	61795.95

PURCHASE ORDER #21-257-ERR-001
SPECIAL PROVISIONS
EXHIBIT B

1. **Delivery**. Advance coordination of the work shall be made with the Project Manager WiL Ludemann, (360) 299-1515.

2. **Supplier Bears Risk**. The risk of loss or damage shall be borne by Supplier at all times until the Acceptance of the Goods or Services by City. Delivery of items specified on the PO to the designated delivery point must be as Freight-On-Board (FOB) Destination, Freight Prepaid.

3. **Taxes.** The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Supplier must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Supplier's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

4. **Invoicing.** All invoices shall include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, PO Number and Price, or Amended Price. Supplier shall allow 30 days for payment. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Suppliers may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution.

The City shall notify the Supplier within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Supplier shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

5. **Withholding Payment.** In the event the City determines that the Supplier has failed to perform any obligation under this PO within the times set forth in this PO, then the City may withhold from amounts otherwise due and payable to Supplier the amount determined by the City as necessary to cure the default, until the City Attorney determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Supplier to terminate or damages, provided that the City promptly gives notice in writing to the Supplier of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Supplier of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Supplier acts within the times and in strict accord with the provisions of the Disputes clause of this PO. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the PO, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Supplier, (3) to set off any amount so paid or incurred from amounts due to become due the Supplier. In the event the Supplier obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Supplier by reason of good faith withholding by the City under this clause.

6. **Final Payment: Waiver of Claim** the Supplier's acceptance of final payment shall constitute a waiver of claims, except those previously and properly made and identified by the Supplier as unsettled at the time request for final payment is made.

7. **Inspection.**
A. **Of the Work**
All materials furnished and work done shall be subject to inspection. The City Project Manager administering the PO shall at all times have access to the work wherever it is in progress or being performed, and the Supplier shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Supplier of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the PO. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. **Project Manager's Authority**
The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Supplier may appeal to the City Attorney whose decision shall be final. The PO shall be carried out under the general control of the representative of the City administering the PO, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Supplier shall comply with any and all orders and instructions given by the representative of the particular Department administering the PO in accordance with the terms of the PO. Nothing herein contained, however, shall be taken to relieve the Supplier of his/her obligations or responsibilities under the PO.

8. **Defense and Indemnity Agreement.** The Supplier shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

9. **Insurance Requirements**
A. Insurance Term: The Supplier shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the City.

B. No Limitation: The Supplier's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Supplier to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: The Supplier shall obtain insurance of the type and coverage described below:

Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover products liability. **The City of Anacortes shall be named as an additional insured** under the Supplier's Commercial General Liability insurance policy using ISO Additional Insured-Vendors Endorsement CG 20 15 04 13 or a substitute endorsement providing at least as broad coverage.

D. Minimum Amounts of Insurance: The Supplier shall maintain the following insurance limits:

Commercial General Liability insurance shall be written with limits no less than $2,000,000 each occurrence, $2,000,000 general aggregate and a $2,000,000 products liability aggregate limit.

E. Other Insurance Provision: The Supplier's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Supplier's insurance and shall not contribute with it.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage: The Supplier shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Supplier before goods, materials or supplies will be accepted by the City.

H. Notice of Cancellation: The Supplier shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

I. Failure to Maintain Insurance: Failure on the part of the Supplier to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Supplier to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Supplier from the City.

J. City Full Availability of Supplier Limits: If the Supplier maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Supplier, irrespective of whether such limits maintained by the Supplier are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Supplier.

10. **Discrimination Prohibited.** During the performance of the PO, the Supplier and subSuppliers shall not discriminate in violation of any applicable federal, state and/or local law or regulation on the basis of age, sex, race, creed, religion, color, national origin, marital status, disability, honorably discharged veteran or military status, pregnancy, sexual orientation, gender identity, or any other classification protected under federal, state, or local law. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of services under the PO. Supplier agrees to comply with the applicable provisions of State and Federal Equal Employment Opportunity and Nondiscrimination statutes and regulations.

11. **Supplier is an Independent Supplier**. The parties intend that an independent Supplier relationship will be created by this PO. No agent, employee or representative of the Supplier shall be deemed to be an agent, employee or representative of the City for any purpose. Supplier shall be solely responsible for all acts of its agents, employees, representatives and Sub-Suppliers during the performance of this PO.

12. **Assistance Regarding Patent and Copyright Infringement.** In the event of any claim or suit against City on account of any alleged patent or copyright infringement arising out of the performance of this PO or out of the use of any material furnished or work or services performed hereunder, Supplier shall defend City against any such suit or claim and hold City harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.

13. **The City's Right to Terminate PO.**
A. **Termination for Default:** If the Supplier defaults by failing to perform any of the obligations of the PO or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Supplier in the U.S. mail, postage prepaid, terminate the PO, and at the City's option, obtain performance of the work elsewhere. If the PO is terminated for default, the Supplier shall not be entitled to receive any further payments under the PO until the Scope of Services under this PO has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Supplier. The Supplier shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Supplier was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. **Termination for Public Convenience:** The City may terminate the PO in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the PO is terminated in accordance with this paragraph, the Supplier shall be entitled to payment for actual work performed at unit PO prices for completed items of work through the date of termination. An equitable adjustment in the PO price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this PO by the City at any time during the term, whether for default or convenience, shall not constitute a breach of PO by the City.

14. **Changes/Additional Work**. The City may engage Supplier to perform services in addition to those listed in this PO, and Supplier will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this PO. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Supplier to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this PO is approved in writing by both parties.

15. **Non-waiver**. Waiver by the City of any provision of this PO or any time limitation provided for in this PO shall not constitute a waiver of any other provision.

16. **Covenant Against Contingent Fees**. The Supplier warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Supplier, to solicit or secure this PO, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Supplier, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this PO. For breach or violation of this warranty, the City shall have the right to annul this PO without liability or, in its discretion to deduct from the PO price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

17. **Disputes**
A. **General:** Differences between the Supplier and the City, arising under and by virtue of this PO shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this PO.

B. **Notice of Potential Claims:** The Supplier shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Supplier has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Supplier believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Supplier shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. **Detailed Claim:** The Supplier shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Supplier has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. **Dispute Resolution:** In the event of a dispute between the City and the Supplier arising out of this PO, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Supplier to have oversight over the administration of this PO. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

18. **Force Majeure.** Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice, but no more than two (2) working days after the event, of the impediment and its effect on the ability to perform; failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City

19. **Governing Law.** This PO shall be governed by and construed under the laws of the State of Washington. Any action brought under the PO or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

20. **Compliance with Laws**. The Supplier in the performance of this PO shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the PO to assure quality of services.

21. **Severability.** If any term or condition of this PO or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this PO are declared severable.

22. **Survival of PO Termination**. The provisions of the following paragraphs and the liability of the Supplier for default during the term of the PO shall survive, notwithstanding the termination or invalidity of this PO for any reason: The City's Right to Terminate PO; Governing Law; Disputes; Defense & Indemnity.

23. **Notices**. Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:	CONTRACTOR:
City of Anacortes Tiffany Matson 904 6th Street PO Box 547 Anacortes, WA 98221	Owen Equipment Company Peter Blaikie PO Box 515458 Los Angeles, CA 90051

TK-52XP
REMOTE-OPERATED SLOPE MOWER

RC MOWERS
DESIGNED + BUILT IN THE USA

AN INNOVATIVE WORKHORSE.
Our best-selling machine. Designed specifically for extreme landscapes.

IDEAL FOR:

- Hillside & steep-incline maintenance
- Wetland & swamp preservation
- Retention or water treatment ponds
- Dam & levy embankments
- Landfill slope preservation
- Roadside mowing
- Right-of-way & pipeline reclamation

KEY FEATURES

REMOTE CONNECTIVITY UP TO **1000ft**	CUTS BRUSH UP TO 2 INCHES IN DIAMETER	**4.5** MPH MOWING SPEED	FUEL BOOST FOR CONTINUOUS FUEL FLOW ON SLOPE	*SLOPE CLIMB:* **50 DEGREES**
LIGHT-WEIGHT AND LOW GROUND PRESSURE (2.2 PSI)	**52”** CUTTING WIDTH	REMOTE TILT/DROP AUTO-SHUTDOWN	**27** HORSEPOWER	

TK-52XP

MOWER SPECIFICATIONS

RC MOWERS

DESIGNED + BUILT IN THE USA

DIMENSIONS	
WEIGHT	1,790 LBS
LENGTH	93"
WIDTH	78"
HEIGHT	49.5"

POWERTRAIN

- Kawasaki® FX850V
- Air-Cooled
- Heavy-Duty Air Cleaner
- 27 Horsepower
- 852cc Engine Displacement
- Hydro-Gear® ZT-5400 Transaxles
- 13.4 Gallon Fuel Capacity

TRACKS

- Rubber Molded over Steel Links
- Steel Cords
- 9" Wide (230mm x 72mm x 44mm)
- Tread Style 'J'

PERFORMANCE

- 5.3 MPH Transport Speed
- 4.5 MPH Mowing Speed
- 2.2 Acres Per Hour
- 50 Degree Slope Climb Ability

MOWING DECK

- Fabricated 7 ga. Steel
- 1/4" Spindle Reinforcement
- Ogura® Electric Clutch
- 52" Cutting Width
- 2.2 to 6.5" Cutting Heights

WARRANTY

- 2 Years or 400 Hours

EXPERIENCE THE RCM DIFFERENCE

Our American-made, remote-operated slope mowers offer a smarter, safer way to maintain steep slopes and extreme landscapes. Bringing technology to bear with traditional problems, we create smart mowers that deliver game-changing opportunities – including safer working conditions, more capabilities, better work environments, versatility, new revenue streams, and the ability to attract, hire, and retain talented workers.

RC MOWERS WISCONSIN

MADE IN THE USA

72-HR PARTS

SHIPPING GUARANTEE

BUY BACK GUARANTEE

LOVE IT OR WE BUY IT BACK

Customer Support: 920-634-2227 • www.rcmowersusa.com

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 5.d.

Agenda Item Title: Resolution 3062: Authorizing the City of Anacortes to Seek and Accept State Administered, Federally Sourced Funds from the Washington State Broadband Office

Staff Contact(s): Emily Schuh

Approved for Submittal to Council by	**Action Type**
Emily Schuh STEVE HOGLUND DARCY SWETNAM	Resolution

Item Summary: The City of Anacortes municipal fiber department is applying to the Washington State Broadband Office (WSBO) for a recoverable grant under the Infrastructure Acceleration Notice of Funding Opportunity. The application process requires the City Council's acknowledgment of the process and requirements. This resolution was modeled on the language provided in the grant application. This is the last regular City Council meeting before the application deadline of November 30, 2021.

Budget Impact:
The City is applying for a $17M grant to offset costs associated with the expansion of the City's broadband network.

Previous Action:

Recommended Motion: I move to adopt the Resolution 3062 as presented.

Alternative Actions: N/A

Attachments (listed in order presented):
1. Resolution 3062

RESOLUTION NO. 3062

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON AUTHORIZING THE CITY OF ANACORTES TO SEEK AND ACCEPT STATE ADMINISTERED, FEDERALLY SOURCED FUNDS.

WHEREAS, the City of Anacortes municipal fiber department is applying to the Washington State Broadband Office (WSBO) for a recoverable grant under the Infrastructure Acceleration Notice of Funding Opportunity. Completion of a competitive application often requires significant time and expense. WSBO recognizes that applicants will incur costs preparing for and submitting their applications. All applicants should be aware that WSBO cannot be held responsible for pre-development or application preparation costs, regardless of whether funding is awarded.; and

WHEREAS, the City of Anacortes is approving submission of an application for funding to the WSBO; and

WHEREAS, the City of Anacortes recognizes and acknowledges that the information in the application forms is the only information, which will be considered in the evaluation and/or rating process. Incomplete responses will result in a reduced chance of funding. In order to ensure fairness to all, the WSBO does not allow unsolicited additional written materials or presentations; and

WHEREAS, it is necessary that certain conditions be met as part of the application process; and

WHEREAS, the information provided in the City's application is true and correct to the best of the City's belief and knowledge and it is understood that the State may verify information, and that untruthful or misleading information may be cause for rejection of this application or termination of any subsequent grant agreement.

NOW THEREFORE, Be it resolved by the City of Anacortes that it does certify that it meets these requirements, and further that it intends to enter into a grant agreement with the WSBO, provided that the terms and conditions are satisfactory to both parties.

Commitment to provide broadband service for 25 years or more

> If the WSBO issues an award for the project presented within this application. The City of Anacortes certifies with the submission of the application, that the project will be designed to provide broadband service that meets or exceeds the service speeds detailed herein. The City of Anacortes understands that commitment to deliver broadband service at the stated service speeds for a minimum of 25 years will be included in the contract with WSBO should this project be selected for funding.

Limit of three (3) years' exclusive use by partnering Internet Service Provider

> WSBO acknowledges that designing, constructing, and maintaining broadband networks in deeply rural areas incurs costs borne by internet service providers (ISPs) and local governments. WSBO is entrusted by the people of Washington to be good stewards of public funds. Therefore, to honor both the public trust and the not insignificant investments made by local governments, WSBO requires that Infrastructure Acceleration

grant recipients limit the ISP's exclusive rights to the publicly funded broadband to three years.

The City of Anacortes acknowledges and accepts the three-year maximum exclusive use by the partnering ISP to the broadband network financed fully, or in part, by any grant funds awarded as a result of this application submittal. The three year exclusivity date starts no later than the date of the first subscribers' date of service.

Meet or exceed the performance standards in the project proposal, should it be selected for funding

The City of Anacortes acknowledges that the project service speed outcomes will be included in a contractual scope of work should the project be selected for funding by WSBO.

Adherence to the annual reporting requirements

The City of Anacortes agrees to collect and report all information required to maintain conformance with state and federal guidelines.

INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES on this 22nd day of November 2021.

____
LAURIE M. GERE, MAYOR

Approved as to form and legality:

____
Darcy Swetnam, WSBA# 40530
City Attorney

ATTEST:

____
Steven D. Hoglund, City Clerk Treasurer

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 6.a.

Agenda Item Title: Continued Public Hearing: Ordinance 3099: 2022-2027 Capital Facilities Plan

Staff Contact(s): STEVE HOGLUND

Approved for Submittal to Council by	**Action Type**
STEVE HOGLUND	Public Hearing

Item Summary: This summarizes the 6-year Capital Facilities Plan (CFP) that is required to be updated at least every other year, for cities operating under the Growth Management Act. This CFP covers the budget years 2022-2027, and encompasses the projected capital requirements for the City's General Government, Parks, Fiber, Fire, Wastewater, Solid Waste, Storm, Transportation, and Water departments.

Budget Impact:
$245,090,677 across 6 years

Previous Action: October 4 Council review of Public works CFP, October 11 Council review of Governmental Activities CFP, Public Hearing opened on November 8, Public Hearing continued through November 15.

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):
1. Public Hearing Notice
2. 2022-2027 Capital Facilities Plan
3. Ord 3999 Adopting 2022-2027 CFP

NOTICE OF PUBLIC HEARING
On Proposed 2022-2027 Capital Facilities Plan
City of Anacortes

Notice is hereby given that the public hearing for the City of Anacortes 2022-2027 Capital Facilities Plan (CFP) will be held on Monday, November 8, 2021 at 6:00 PM at the Municipal Building Council Chambers at 904 6th Street.

The public may also watch, listen to, or participate in the meeting live by visiting https://us02web.zoom.us/j/89255646791 or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.

Copies of the proposed CFP may be viewed on the city website at:
https://www.anacorteswa.gov/175/Capital-Facilities-Plan-CFP

Citizens attending the hearing have the right to provide written and oral comments and ask questions concerning the CFP.

Comments may also be sent in advance of the Public Hearing to libbyg@cityofanacortes.org, or steveh@cityofanacortes.org

____
Steven D. Hoglund, City Clerk

Publish October 27 and November 3 in the *Anacortes American*.

Capital Facilities Plan

2022-2027

The City of Anacortes Capital Facilities Plan is a document that provides a list of proposed major capital expenditures throughout the City. It also provides a multi-year look at the strategies and financing requirements for major capital programs.

CITY OF ANACORTES 1891

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WASHINGTON

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Executive Summary

This Capital Facilities Plan (CFP) is a supporting document to the Comprehensive Plan. The CFP identifies what public facilities and services are needed for the planned growth and how to finance them. The information presented in the CFP reflects an evaluation of existing infrastructure and levels of service for the following facilities: 1) general government facilities 2) public safety 3) water 4) sanitary sewer 5) storm water 6) solid waste facilities 7) parks and recreation, and 8) transportation facilities. With a set of proposed capital projects and the related financial plans to carry them out, this CFP provides a clear path forward for infrastructure expansion. The CFP also ensures that infrastructure improvements are provided at the same time as development ("concurrent") as required by state law.

1.0 Introduction

In 1990, the Washington State Legislature approved the Growth Management Act (GMA) directing local government to control and manage growth within their jurisdictional boundaries. Through this unprecedented action, the State Legislature recognized that uncoordinated and unplanned growth without common goals could impact the environment and effect economic development and the high quality of life for Washington citizens. GMA has significant requirements in the areas of facilities planning and capital improvement financing to ensure that the public facilities and services necessary to support development will be adequate at the time the development is available for occupancy and use. Furthermore, this support must be planned for and funded without decreasing current levels of service below locally established minimum standards.

The statutory requirements for preparing a capital facilities plan under GMA have changed the way comprehensive planning has previously been accomplished. Both the transportation element and the capital facilities element reinforce the requirement that a local government's comprehensive plans prepared according to GMA be realistic. Specifically, the GMA requires that the Capital Facilities Element of a Comprehensive Plan include an inventory of public facilities, a projection of future needs, and a plan for funding and financing public facilities and infrastructure. This Capital Facilities Plan is intended to provide the technical foundation – inventory of existing facilities, established Level of Service (LOS) standards, proposed projects, and projected funding as appropriate – for the Capital Facilities Element.

Why are capital facilities important? Capital facilities support the growth envisioned in the City's Comprehensive Plan. The GMA requires that all capital facilities have "probable funding" to pay for capital facility needs, and that jurisdictions have capital facilities in place and readily available for new development or must be of sufficient capacity when the population grows, particularly for transportation concurrency or for services deemed necessary to support development.

1.1 Capital Facilities Plan Overview

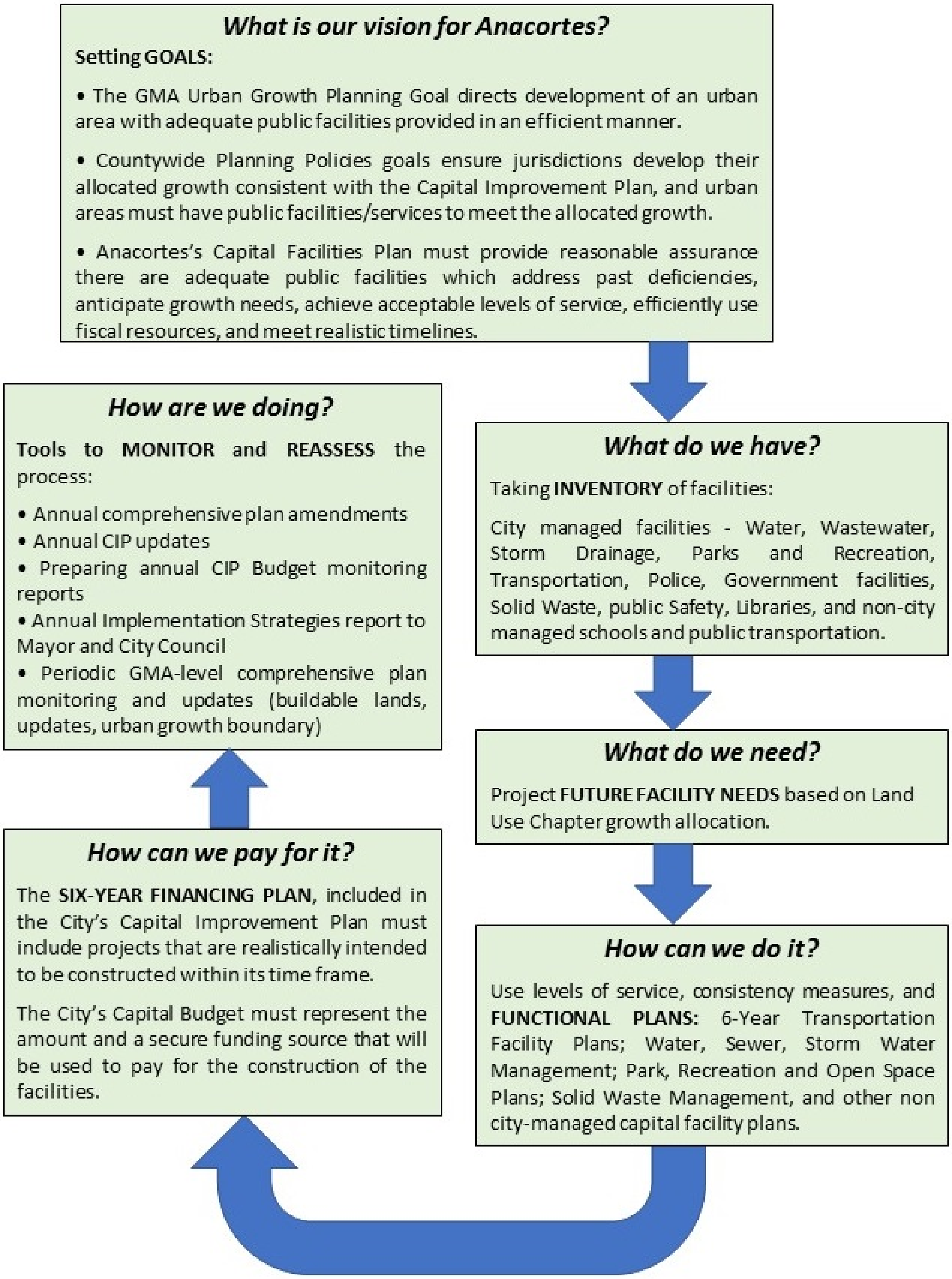
This Capital Facilities Plan is a companion document to the Capital Facilities Element of the City of Anacortes Comprehensive Plan. The Capital Facilities Element addresses the City's capital facilities planning approach and policy framework, while the Capital Facilities Plan is an implementing strategy and planning methodology designed to demonstrate that the Capital Facilities Element is financially realistic and attainable. The Capital Facilities Plan and the Capital Facilities Element, in combination, fulfill the requirement of the State of Washington's GMA that the comprehensive plan of each jurisdiction planning under the Act include the following elements:

- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities;
- A forecast of the future needs for such capital facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, Capital Facilities Element, and financing plan within the capital facilities plan element are coordinated and consistent. (RCW 36.70A.070)

The Capital Facilities Plan and the Capital Facilities Element are also intended to achieve, primarily, the following planning goal of the GMA:

"Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards." (RCW 36.70A.020)

1.2 Capital Facilities Planning Process Under the GMA



1.3 Definition of a Capital Project

According to WAC 365-196-415, capital facilities to be included in the inventory and analysis of the CFP include, at a minimum water systems, wastewater systems, stormwater systems, schools, parks, trails, and recreation, public safety, and transportation. Capital facilities generally have a long useful life and include both city and non-city operated infrastructure. Capital facilities planning does not cover regular operations and maintenance, but such planning does include major repair, rehabilitation, or reconstruction of facilities.

For the purposes of this plan document, capital facilities projects are generally defined to be any project that possesses all the following characteristics:

- Has a useful life of at least 10 years;
- Exceeds an estimated cost of $20,000;
- Involves totally new physical construction (or equipment procurement), reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;
- Involves City funding in whole, or in part, or involves no City funds, but is the City's responsibility for implementing, such as a 100% grant-funded project.

Examples of Capital Facilities

Facility Category	Improvements, Equipment, Etc.
General Government	Community Youth Recreation Center
Public Safety	Expansion of Public Safety facility
Water	Water tanks Treatment facilities/buildings Transmission/distribution pipeline system
Sewer	Wastewater Treatment Plant Pump stations & standby generators Sewer collection and conveyance system
Storm drain	Regional detention/Treatment facilities Subdivision detention/treatment facilities (public) Pipeline/open channel conveyance systems
Solid Waste	Dumpsters
Parks & Recreation	Purchase of park property Construction of park facilities Construction of trail facilities
Transportation	Arterial street improvements Collector, residential & neighborhood streets Intersection improvements

1.4 Capital Facilities Provided by Others

In addition to city-owned infrastructure and facilities, the GMA requires that jurisdictions plan for facilities that are provided by other entities, such as public school facilities. Public school facilities are planned for and provided throughout the UGA by the Anacortes School District. Each county and city must also provide a process for identifying and citing "essential public facilities" within our area. Such facilities could include major regional facilities that are needed but difficult to site, such as airports, state educational facilities, solid waste handling facilities, substance abuse and mental health facilities, group homes and others.

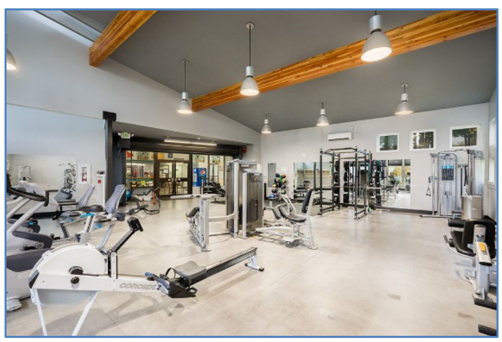
Schools

In the Anacortes UGA, school facilities are planned for and provided by the Anacortes School District. The City provides projected growth information to the School District for its planning purposes. In 2015, the voters passed an $86.9 million bond to partially replace the high school and address other facility needs.

School Building	Location	Bldg. Size (SF)	Enrollment (2017)	Capacity
Whitney Early Childhood Education Center	1200 M Ave.	16,750	143	192
Fidalgo Elementary School (K-5)	13590 Gibralter Rd.	56,722	373	451
Island View Elementary School (K-5)	2501 J Ave.	56,566	423	475
Mt. Erie Elementary School (K-5)	1313 41st St.	41,796	384	449
Anacortes Middle School (6-8)	2202 M Ave.	96,791	617	675
Anacortes High School (9-12)	1600 20th St.	146,330	745	994

Other Recreational Facilities

The Fidalgo Parks and Recreation District (a special purpose district) operates a public swimming pool and fitness center located at 1603 22nd Street. The pool was constructed in 1975. In 2014 a new fitness center was constructed adjacent to the pool building.



On October 1, 2018 the District Commission voted to move forward with the proposed construction of a new, approximately 40,000 sq. ft. pool facility to better serve the community's evolving needs. Potential funding includes a combination of private donations and public funds. If adequate funding is obtained, construction of the facility is projected to begin in spring 2021.

1.5 Determining Where, When, and How Capital Facilities Will be Built

In planning for future capital facilities, many factors need to be considered. The process used to determine the location of a new park is very different from the process used to determine the location of a new sewer line. Also, many sources of financing can only be used for certain types of projects. The City conducts detailed planning regarding water, sewer, and stormwater systems; parks and recreation; transportation; and public safety. Planning documents related to each of these facilities include detailed inventories and capacity information, needs analyses, and general financing information. This Capital Facilities Plan, therefore, is the product of many separate but coordinated planning documents, each focusing on a specific type of facility.

The Comprehensive Plan provides goals and policies for capital facilities planning. Policy CF-1.5 states "When planning, developing, and administering the City's capital facilities plan, give primary consideration to the following:

A. Protect public health and safety.
B. Provide infrastructure to support the vision of Anacortes's future as articulated in the Comprehensive Plan.
C. Support the provision of City services consistent with the expectations of the community, as expressed in the City's adopted level of service standards.
D. Maintain, rehabilitate, or replace the City's facilities and infrastructure as necessary to extend the useful life of existing facilities and ensure continued efficiency.
E. Develop and operate capital investments in a way that is fiscally responsible."

In addition to established goals and policies, recommendations of local community members and advisory boards are also considered when determining types and locations of projects. Some capital needs of the City are not specifically included in a comprehensive plan, however are important to the quality of life in Anacortes. These projects may not meet the growth management definition of capital facilities because of the nature of the improvement, its cost, or useful life.

1.6 The role of the CFP in the Operating Budget process

The CFP is a financial planning document that satisfies mandatory planning requirements under the Growth Management Act as outlined in RCW 36.70A.070 , and allows the City to apply for grants and authorized funding sources such as REET. The CFP financing plan proposes (vs. provides) an income stream that can finance capital expenditures and the increased operating costs which may result from opening new public facilities. However, projects that are listed in the CFP do not automatically roll into the budget. It is not until budget decisions are made by the City Council that the actual means of financing a project are determined and the actual dollars to be spent on capital costs and operating costs are determined, budgeted, and approved.

Once developed, the CFP makes the budget preparation process easier in that capital outlays will have already been spelled out and the dollar amounts only need be carried across to the budget. The CFP document accompanies the budget as a companion explanatory reference source. The City will perform its activities and make capital budget decisions in conformity with its Comprehensive Plan (RCW 36.70A.120).

1.7 CFP Review Process

Every two years a review process is conducted to update the Capital Facilities Plan, similar to the Operating Budget review process. The Anacortes Municipal Code (AMC 19.16.030.C) outlines the procedural requirements for amendments to the Comprehensive Plan capital facilities planning element and financing plan. Following is a general description of the biennial CFP update process:

1. Recommended Staff Changes

City staff reviews the current CFP and suggests alterations in scope, cost, financing sources or schedule for some of the projects currently in the Plan, then considers a list of entirely new CFP projects. Department managers present their preliminary program to the Mayor for review and changes are made based on overall City goals and priorities.

2. Staff Presentation to the City Council

The Council receives the staff's draft CFP and begins discussing the content. Staff makes presentations detailing the Plan's content and areas of change from the previous Plan.

3. Public Presentations and Feedback

Staff also offers to conduct informational meetings with community groups and the general citizenry. Suggested changes to the CFP that arise from these sessions are forwarded to the City Council.

4. Public Comment Period and Hearing

Public notice of the availability of the draft CFP is provided and the public is invited to comment in writing and/or at a public hearing conducted by the City Council.

5. City Council Review and Adoption

After considering all public testimony, the City Council makes their desired alterations to the CFP, adopts the plan by ordinance, and directs staff to prepare a published document containing the newly revised final CFP and to formally incorporate this into the City's Comprehensive Plan.

2.0 Meeting Expectations: Levels of Service and Concurrency

2.1 Introduction

State Growth Management Act Administrative Code (WAC 365-195-315) recommends that local capital facilities plans include a discussion on ". . . the selection of levels of service or planning assumptions for the various facilities to apply during the planning period (twenty years or more) and which reflect community goals." This section of this plan will constitute that discussion for the Anacortes Capital Facilities Plan.

2.2 Levels of Service

Level of service (LOS) is a term that describes the amount, type, or quality of facilities that are needed to serve the community at desired and measurable standards. These standards vary, based not only on the type of services being provided, but also by the quality of services desired by the community. A community has the option to lower, raise, or maintain the existing levels of service for each type of capital facility and service. This decision will affect both the quality of service provided, as well as the amount of new investment or facilities that are, or will be, needed in the future to serve the community.

Level of service standards state the quality of service that the community desires and for which service providers should plan. The adoption of level of service standards indicates that a community will ensure that those standards are either met, or can be met, at the time development occurs. If such standards cannot be met, the community may decide to decrease the standard, determine how the needed improvements will be paid for, or deny the development.

2.21 Capital Facilities Provided by the City

The following levels of service are established for City-provided facilities and services.

Service or Facility	Level of Service Standard
Water	A flow volume that meets instantaneous demand together with projected fire flows consistent with the Anacortes Water System Plan, the Skagit County Coordinated Water System Supply Plan and the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out of Stream Purposes.
Wastewater	Collection and treatment of peak wastewater discharge, including infiltration and inflow, consistent with the Sewer System Utility/Comprehensive Plan.
Stormwater	Consistent with the requirements of the current Department of Ecology Surface Water Design Manual and Surface Waste Water Comprehensive Plan adopted by the City.
Parks	As adopted in the Anacortes Parks & Recreation Comprehensive Plan
Transportation	LOS C for City street corridors. Washington State Department of Transportation LOS requirements apply to the State Routes within the City (LOS D). For a complete description of LOS standards for transportation, refer to the Transportation Element.
Police Protection	1.7 officers per 1,000 people Average 5 minute response to emergency calls from time of dispatch. Average 15 minute response to non-emergency calls from time of dispatch.

Service or Facility	Level of Service Standard
Fire Protection	Initial response –imminent rescue capability From time of 911 call to any structure, vessel, vehicle, wildland fire, and hazardous materials incident; arrive with the closest fire engine staffed with 3 firefighters within 7 minutes 90% of the time. Effective response force From time of 911 call, to any structure, boat, vehicle, wildland fire, and hazardous materials incident; be able to assemble an Effective Response Force of 12 firefighters within 11 minutes 90% of the time. Fire prevention Provide an initial fire inspection of High Risk Business Occupancies twice a year, and other Business Occupancies annually.

2.23 Capital Facilities Provided by Others

For some of the capital facilities in Anacortes, the City is not the direct provider of service. In the instances where the City does not provide the service, it may contract with either districts or other governmental entities. In some instances, certain public services, such as public transit, other recreational facilities, and school services, are entirely provided through other public entities. In these cases, the City can work collaboratively with those providers to recommend service goals and provide information to ensure that those providers are planning for appropriate growth in the City.

2.3 Concurrency

The term concurrency is used in conjunction with LOS standards within the Capital Facilities Element of Anacortes's Comprehensive Plan and requires that the public facilities and services necessary to support development shall be adequate to serve the development at the same time (concurrent to when) the development is available for occupancy or use, or within a reasonable time as approved by the City, without decreasing current service levels below locally established minimum standards.

When concurrency is applied to a specific development, one of two outcomes is possible:

Outcome 1

When a new development requires capacity of capital facilities that are already in place, then that development has satisfied the concurrency test. Development and occupancy can then proceed.

Outcome 2

When a new development requires capital facilities that do not exist in order to maintain an adopted level of service, then that development does not satisfy the concurrency test. The new enhanced capital facilities must be strategized for, constructed, or bonded. Costs of the new facilities will be borne by the developer's fair share impact, the City, and possibly other parties participating in the installation of facilities.

2.31 Concurrency – what is it?

Concurrency is synonymous with the provision of adequate public facilities for a specific development project. GMA gives numerous statements of standards to follow when analyzing concurrency requirements:

GMA Planning Goals 12 (RCW 36.70A.020)

> *“. . .public facilities and services. . . shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.”*

Subdivisions (RCW 58.17.110 (2))

> *“A proposed subdivision and dedication shall not be approved unless the city, town, or county legislative body makes written findings that: (a) appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainageways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds. . .”*

Comprehensive Plans - Mandatory Elements (RCW 36.70A.070 (6)(b))

> *“. . . local jurisdictions must adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development . . . For the purposes of this subsection, ‘concurrent with the development’ shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”*

Impact Fees. (RCW 82.02.050 (1)(a))

> *“…It is the intent of the legislature . . . To ensure that adequate facilities are available to serve new growth and development.”*

Interpretations on Concurrency. (WAC 365-195-070 (3))

> *“…concurrency should be sought with respect to public facilities in addition to transportation facilities. …Concurrency describes the situation in which adequate facilities are available when the impacts of development occur, or within a specified time thereafter. With respect to facilities other than transportation facilities and water systems, local jurisdictions may fashion their own regulatory responses and are not limited to imposing moratoria on development during periods when concurrency is not maintained.”*

2.32 Concurrency Applied

The Anacortes Comprehensive Plan addresses concurrency in various goals and policy sections. The Capital Facilities Element of the Comprehensive Plan sets forth the following goals, each with its related policy subsets, relating to concurrency:

> *Goal CF-1. Support Existing Development and Future Growth. Provide capital facilities and public services necessary to support existing and new development envisioned in the land use element.*
>
> *Goal CF-2. Level of Service. Utilize level of service standards that correspond with the Land Use Element and provide a realistic assessment of City resources.*
>
> *Goal CF-3. Correct Deficiencies. Identify deficiencies in public facilities serving existing development based on adopted level of service standards and the means and timing by which those deficiencies will be corrected.*
>
> *Goal CF-4. Financial Feasibility. Ensure that planned capital facilities are financially feasible.*
>
> *Goal CF-5. Development Costs. Require new development to pay its share of the cost of new facilities needed to serve such growth and development.*
>
> *Goal CF-6. Sewer Connection. Develop codes and policies to require connection to the sanitary sewer system when development or subdivision of land occurs.*
>
> *Goal CF-7. Design & Location. Design and locate capital facilities with features and characteristics that support the environmental, energy efficiency, aesthetic, technical innovation, cost-effectiveness and sustainability goals.*
>
> *Goal CF-8. Essential Public Facilities. Ensure that Essential Public Facilities are sited and designed in compliance with the State Growth Management Act.*
>
> *Goal CF-9. Anacortes Airport. Coordinate with the Port of Anacortes in planning activities associated with the airport.*

In addition, the Transportation element of the Comprehensive Plan sets forth the following goals, in conjunction with the Countywide Planning Policies:

> *Goal T-1. Operations, Maintenance, Management and Safety. As a high priority, maintain, preserve, and operate the city's transportation system in a safe and functional state.*
>
> *Goal T-2. Greater Safety, Options and Mobility. Invest in transportation systems that offer greater options, mobility, and access in support of the city's growth strategy.*
>
> *Goal T-3. Support Growth. Support the city's and region's growth strategy by focusing on moving people and goods within the city and beyond with a highly efficient multimodal transportation network for now and into the future.*

Goal T-4. Sustainability. Design and manage the city's transportation system to minimize the negative impacts of transportation on the natural environment, promote public health and safety, and achieve optimum efficiency.

2.33 Absence of Concurrency

If a specific development fails to meet levels of service or other plan performance measures, development standards, impact or mitigation fee charges, then that development should not be permitted for construction or occupancy. Furthermore, the City may enact a moratorium on new development if the level of service is not being met or will not be met in six years.

3.0 Revenue and Funding Sources

3.1 Introduction

RCW Section 36.70A.070 requires that the Capital Facilities Element of the Comprehensive Plan include at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identify sources of public money for such purposes. The Comprehensive Plan provides a comprehensive list of the various funding sources available.

3.2 Funding Categories

For financial accounting purposes, municipal operations are divided into two broad categories: general governmental and proprietary. General governmental activities are primarily tax and user fee supported, while proprietary activities rely primarily on fees generated from rate payers for the sale of goods and services for their operations. Capital improvements for police, fire, parks, administration, and transportation are traditionally general governmental in nature, while water, wastewater, storm drain and equipment rental are proprietary. Although, the State Legislature did approve legislation in 1990 that would allow streets to be established as proprietary rather than general governmental entities. In this plan, the Transportation element continues to remain general governmental in nature.

Capital funding for both general governmental and proprietary categories emanates primarily from operating revenues, with grants, local improvement districts, latecomer, and impact fees frequently contributing substantial sums towards capital construction. General governmental and proprietary operations both use such debt financing strategies as bonding and leasing to help fund improvements. It is at this juncture that the similarities between general governmental and proprietary capital projects diverge. In Washington State, it is generally easier to fund proprietary capital improvements than it is general governmental improvements. To carry out a proprietary capital improvement, there may be an increase in the charges for commodities like water, sewer, and storm drain rates or raising the connection charges or system development charges. In the general governmental area, however, Washington State law limits: 1) the sources municipalities can use to raise funds for capital improvements; 2) the tax rates that can be charged to raise funds for capital improvements; and 3) the amount of general obligation debt capacity that can be issued to raise funds for capital improvements. Again, we note that substantial change in this area has arisen because of the Growth Management Act. GMA authorizes, through proper legislation of the City Council, impact fees for various areas that include: (a) public streets and roads; (b) publicly owned parks, open space and recreation facilities; (c) school facilities; and (d) fire protection facilities in jurisdictions that are not part of a fire district.

Below is a description of the various revenue sources used to fund Capital Facilities:

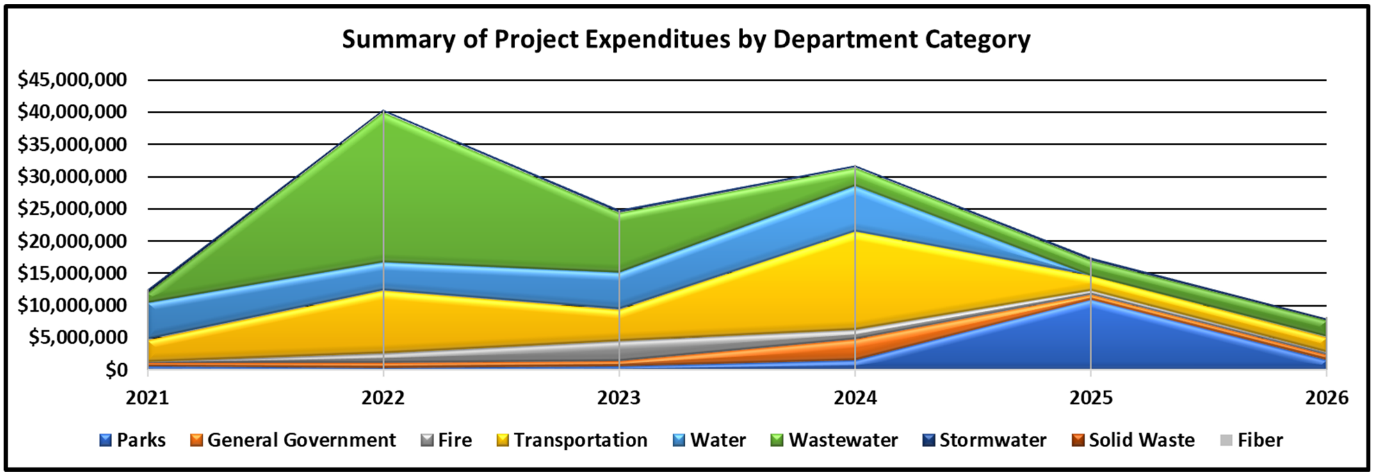
- Real Estate Excise Tax
- State and Federal Grants
- Impact Fees
- User Fees
- Cash Reserves

3.3 Summaries of Revenue and Expenditure Requirements

The availability of revenues is critical to the funding of needed capital facilities. Different sources of revenue have varying statutory or application methodologies which may restrict certain revenues from being utilized for functionally non-related projects. For example, park impact fees may only be used for parks and recreation facilities, utility rate revenues may only be used to fund projects specifically related to the originating utility, or real estate excise taxes may be spent under the parameters of State statutes. At the same time, certain tax revenues may be utilized as funding sources at the discretion of the entity's legislative body. For example, sales, property, and utility taxes may, at times, be used across departmental functions.

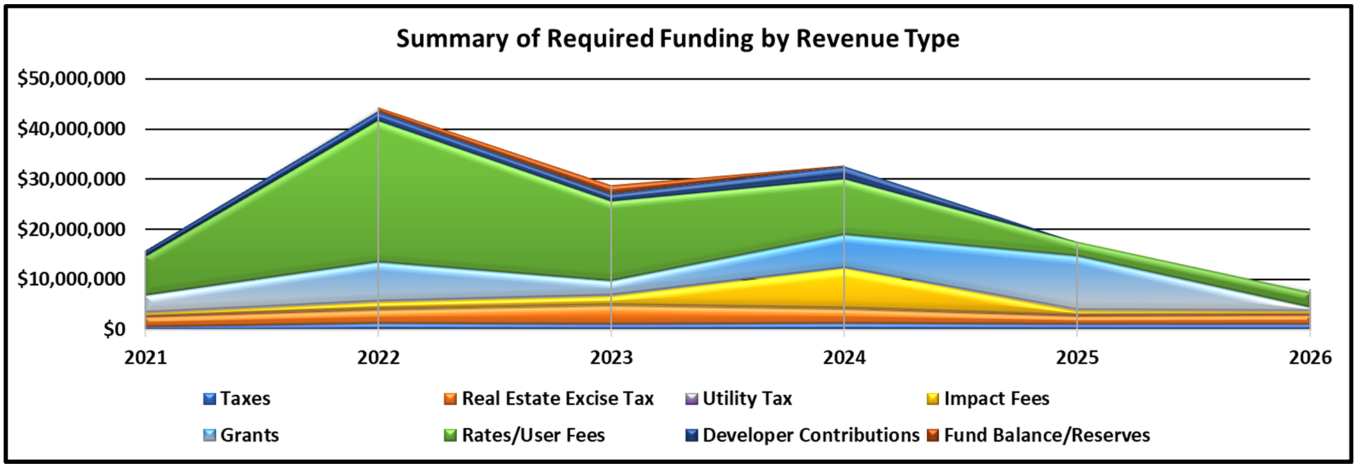
The following information summarizes requested CFP project expenditures by Department:

Summary of Project Expenditures - Department Type	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**Total**
Parks	$700,000	$400,000	$750,000	$1,650,000	$10,950,000	$1,675,000	$16,125,000
General Government	500,000	825,835	716,420	3,227,166	738,073	749,145	6,756,639
Fiber	3,155,000	4,000,000	4,000,000	1,000,000	0	0	12,155,000
Fire	100,000	1,518,994	3,068,498	1,517,667	645,000	456,762	7,306,921
Transportation	3,465,000	9,572,250	4,820,000	15,070,600	2,275,000	2,275,000	37,477,850
Water	5,767,000	4,463,000	5,811,000	7,085,000	100,000	100,000	23,326,000
Wastewater	1,470,000	23,210,000	9,302,000	2,875,000	2,420,000	2,530,000	41,807,000
Stormwater	440,000	309,000	318,000	328,000	338,000	348,000	2,081,000
Solid Waste	100,000	33,000	33,000	33,000	33,000	33,000	265,000
	$15,697,000	**$44,332,079**	**$28,818,918**	**$32,786,433**	**$17,499,073**	**$8,166,907**	**$147,300,410**


Summary of Project Expenditues by Department Category
$45,000,000
$40,000,000
$35,000,000
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$0
2021
2022
2023
2024
2025
2026
Parks
General Government
Fire
Transportation
Water
Wastewater
Stormwater
Solid Waste
Fiber

The following information illustrates the requested CFP project funding sources delineated by the type of originating revenue:

Summary of Revenue by Type	2021	2022	2023	2024	2025	2026	Total
Taxes	$550,000	$1,097,134	$1,003,692	$1,197,251	$1,000,000	$1,000,000	$5,848,077
Real Estate Excise Tax	1,965,000	2,794,195	3,740,742	2,845,526	1,713,073	1,874,145	14,932,681
Utility Tax	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Impact Fees	575,000	1,342,500	1,760,484	7,799,128	895,000	515,881	12,887,993
Grants	3,350,000	7,817,250	2,800,000	6,750,000	10,650,000	725,000	32,092,250
Rates/User Fees	7,777,000	28,315,000	16,064,000	11,221,000	2,891,000	3,011,000	69,279,000
Developer Contributions	1,180,000	1,800,000	1,450,000	2,500,000	0	0	6,930,000
Fund Balance/Reserves	0	866,000	1,700,000	173,528	50,000	740,881	3,530,409
Total Revenues	**$15,697,000**	**$44,332,079**	**$28,818,918**	**$32,786,433**	**$17,499,073**	**$8,166,907**	**$147,300,410**



While the near term planning timeframe is 6 years, the City also quantifies the estimated cost of possible projects between seven to twenty years into the future:

Cost of Projects Beyond 2026	Total
Parks	$0
General Government	0
Fire	0
Transportation	6,000,000
Water	24,724,000
Wastewater	11,026,000
Stormwater	9,097,000
Solid Waste	0
	$50,847,000

4.0 New and Completed Projects Summary

New Projects in the 2021-2026 CFP:

Department	Description	Amount
Water	Water System security	$500,000
	Oak Harbor: Fiber phase 3A and deception pass	620,000
	Regional: New Clearwell	5,350,000
	Retail: Telemetry Upgrades	500,000
	Regional: Water System Plan Update	186,000
	Regional: Construct Storage Building	250,000
Transportation	Non-Motorized Improvements	120,000
	South Commercial Avenue Corridor Plan -- Phase I Comm	3,500,000
	Safe Routes To School (SRTS) AHS Vicinity Intersection and Sidewalk Improvements	550,000
	37th Street Paving and Stormwater Upgrades	2,000,000
Storm Drain System	City Hall Parking Lots	140,000
Wastewater System	WWTP: Effluent Pump Station Upgrade	500,000
	WWTP: Incinerator Preheat Unit	300,000
	Telemetry Upgrades	500,000
	Sanitary Sewer Collection System: Pump Station 16 Upgrade	500,000
	Various Maintenance and Repair Projects	2,275,000
	Hydrothermal Processing of Wastewater Biosolids	5,600,000
	New Wastewater Treatment Plant Outfall	20,000,000
	Sanitary Sewer Collect on System: Pump Sta on 3 Upgrade	520,000

Projects Completed from 2019-2024 CFP

Department	Description	Status
Water	Blue Heron Circle 3 MG reservoir	Complete
Wastewater	Pump station upgrade	Complete
Parks	Commercial Ave. Pocket Park	Complete
Water	Regional: Property Purchase	Complete
Transportation	Ship Harbor Roundabout Construction	Complete

5.0 Departmental Project Request Details

Each category of this chapter (i.e., General Government, Public Safety, Water System Facilities, etc.) has its own financial plan. Each financial plan: 1) prioritizes projects based upon the criteria mentioned earlier; and 2) lists all the sources of revenues. In addition, each category contains a worksheet listing individual projects with the individual project cost and individual revenue sources presented. Occasionally, individual projects may or may not be scheduled for construction in the same year as the financial plan indicates. These shifts in project timing might depend on funding availability from the various sources and from coordination and timing of other construction projects.

Appendix 1: Existing Infrastructure Inventory

Below is an inventory of existing capital facilities owned by the City, including the locations and capacities of the facilities, where applicable.

1.1 General Government

Name	Location	Year Built	Size (SF)	Notes
City Hall	904 6th St.	1915/1926	31,846	Includes Parks/Rec, Finance, Planning, Building, Engineering, Admin. Services Departments; Mayor's Office, City Council Chambers; Boys' & Girls' Club in basement
Maintenance Shop	2201 37th St.	1977	15,164	Also serves as bus barn to ASD; includes truck storage, equipment shed, pressure booster station, water inventory, and storage/water debris
Library	1210 10th St.	2003	28,478	Includes public library, public meeting rooms, playground equipment
Anacortes Museum	1305 8th St.	1910	2,500	Built as a Carnegie Library; National Register of Historic Places.
WT Preston	713 R Ave.	Acquired 1983	N/A	Steam-powered sternwheeler on dry land, originally constructed in 1939, National Historic Landmark
Anacortes Maritime Heritage Center	713 R. Ave	2005	1,912	Museum exhibits featuring Anacortes' maritime heritage
Anacortes Senior Activity Center	1701 22nd St.	1995	11,385	Senior center; also used for community meetings.
Heart of Anacortes	315 O Ave.	Stage – 2012 Restroom - 2010		Public restroom facility & music/community venue; includes concession/bathroom, fence & stage
Thompson Train Building.	605 R Ave.			
Tommy Thompson Trail Public Restroom	2219 R Ave.			
Downtown Archway	11th & Commercial			
Public concrete floating dock & ramp	Fidalgo Bay / 30th St.			City leases property from DNR; owns structures
Industrial User Boat Ramp	Fidalgo Bay / 30th St.			City owns property
Public concrete travel lift pier and concrete floating docks	Fidalgo Bay / W Ave.			City leases property from DNR; owns structures
Land/No structures				
Anacortes Theater property & public parking Lot	415 O Avenue	-	15,000	City leases land to the Theater; owns north public parking area
6th & Q parking lot	511 Q Ave.		19,000	Provides additional city vehicle parking and public parking

1.2 Public Safety Buildings

Name	Location	Year Built	Size (SF)	Type
Public Safety Building	1218 24th St.	2000	17,000	Includes police station, courtroom, and generator
Main Fire Station	1016 13th St.	1993	10,464	
Norman Brown (West End) Fire Station	5209 Sunset Ave.	1993	3,306	Includes building and generator building
March Point Fire Station	9029 Molly Lane	2009	2,842	Leased facility

1.3 Water System

Name	Location	Notes
Anacortes Water Treatment Plant Capable of 42MGD, expandable to 55MGD	14489 Riverbend Rd., Mount Vernon	Includes lime storage building, old treatment building, maintenance shed, power substation & generator, switch gear building an generator, standby generators (2), fuel tanks (2), surge tank, pump station, switch gear building, water tank storage, main treatment plant and chemical building; some of these buildings are proposed for demolition
Skagit River Intake Structure	14301 Avon-Allen Rd.	
Two 1.5 MG reservoirs	Whistle Lake Rd. / Blue Heron Circle	Constructed in 2018; includes booster station, reservoirs & generator
2 MG 29th St. Reservoir	29th St.	
2 MG Skyline Reservoir	3802 Marine Heights Way / 4000 Clyde Way	Includes reservoir, pump station, generator and telemetry equipment.
Fidalgo Bay Estates Reservoir & Booster station	San Juan Hill	30,000 gallons used for local storage; Includes pump station, telemetry, generator
2012 Pennsylvania Booster Station (Tursi)	2102 Pennsylvania	Includes booster station and generator building
Pipelines		
Transmission pipelines	From WTP to 3MG reservoir	Two 36” diameter steel pipes
Transmission pipelines	Spur to March Point refineries	20” diameter pipe
Transmission pipeline	Spur to Deception Pass	10” and 16” diameter pipes
Service and transmission pipelines	Various	842,247 lineal feet of ductile iron, asbestos cement, steel, concrete, PVC, cast iron, and galvanized iron pipes.
Other		
Water Valves	Various	3,521 water valves
Water Meters	Various	8,074 existing / 7,582 active
Fire Hydrants	Various	City – 922 County – 118 Private - 58
Pressure Reducing Valves	Various	25 pressure reducing stations
Interties	Various	Interties with wholesale customers

1.4 Wastewater System

Name	Location	Notes
Wastewater Treatment Plant	500 T Ave.	Treatment for over 4,307 acres of residential and commercial customers; includes admin/shop, solids handling, primary

Processing capacity of 7.8MGD		treatment, secondary treatment & aeration, effluent pump station, secondary clarifier and basin, splitter box and generator
Gravity Sewers (including trunks, interceptors, laterals, force mains, outfalls)	Various	106.2 miles of sewer ranging from 4" to 36", including clay, concrete, ductile iron, HDPE, and PVC
Lift Stations		**Year Constructed**
Lift Station #1	3911 Mallard Pl.	2000
Lift Station #2	4105 Mitchell Dr.	1983
Lift Station #3	2322 11th St.	2000
Lift Station #4	2819 / 2803 T Ave.	2001
Lift Station #5	1118 Edwards Way	2005
Lift Station #6	3009 B Ave.	2000
Lift Station #7	1411 I Ave.	1991
Lift Station #8	418 2nd St.	1997
Lift Station #9	416 2nd St.	1997
Lift Station #10	201 Curtis Dr.	1998
Lift Station #11	203 E. Park Dr.	1978
Lift Station #12	103 5th St.	2007
Lift Station #13	5918 Cabana Ln.	2010
Lift Station #14	2100 Ferry Terminal Rd.	1992; includes pump station and telemetry
Lift Station #15	1200 B Ave.	2005
Lift Station #16	4533 Anaco Beach Rd.	2005
Lift Station #17	1517 R. Ave.	2010
Lift Station #18	8071 S. March Pt. Rd.	2004
Lift Station #19	12493 Bartholomew Rd.	Mothballed
Lift Station #20	9430 S. March Pt. Rd.	2004
Lift Station #21	2708 Fircrest Blvd.	2005; includes generator/telemetry
Lift Station #22	1016 13th St.	2009; includes pump station & generator
Lift Station #23	1915 13th St.	2009
Overflows		
B Avenue Combined Sewer Overflow	Northern end of B Ave., appx. 180' north of 11th St.	
Q Avenue Combined Sewer Overflow	2nd St. & Commercial Ave.	
Other		**Number**
Sanitary Sewer Manholes	Various	2,451
Clean outs (including stubs and tees)	Various	345
Structures connected to city sewer	Various	7,136

1.5 Stormwater System

Drainage Basin	Outfalls	Catch Basins	Detention Facilities	Ditch (Lineal Ft.)	Pipe (Lineal Ft.)	Notes
Guemes Channel Drainage Basin	30	1,235	39	45,434	159,881	
Burrows Bay Drainage Basin	14	510	13	18,225	77,046	
Fidalgo Bay Drainage Basin	34	1,371	28	133,788	196,632	
Padilla Bay Drainage Basin	1	7	11	74,521	3,619	
Similk Bay Drainage Basin	1	18	2	26,123	1,933	

1.6 Parks, Trails, and Recreation Facilities

Name	Location	Size	Notes
Ace of Hearts Rotary Park	H Ave. & 38th St.	5 acres	
Alice Parchman Newland Park	R Ave.	10 acres	
Ben Root Skate Park	N. end of Alice Parchment Newland Park	2 acres	
Cap Sante Park	S. end of W Ave.	37 acres	
Causland Memorial Park	8th St. & N Ave.	2 acres	
Clearidge Park	Blakely Pl.	0.8 acres	
The Depot Arts Center	7th St. & R Ave.	5.75 acres	Includes arts building/old Great Northern Railway building (built in 1909)
Grand View Cemetery	411 Hillcrest Drive	12 acres	
Kiwanis Waterfront Park	W. of Guemes Ferry Dock	2 acres	
N Avenue Park	2nd St. & N Ave.	0.4 acres	
Roadside Park	Jackson Ave.	0.3 acres	
Rotary Park	Market St. & T Ave.	1.5 acres	
Storvik Park	Between 29th & 32nd St.	8.7 acres	Includes restroom and playground equipment
Ship Harbor Interpretive Preserve	Edwards Way	30 acres	
Shugarts Playground	Adjacent to the Library	0.25 acres	
Tommy Thompson Parkway	Between 9th St. & Q Ave.	3.3 miles	
Volunteer Park	14th St. & H Ave.	24 acres	Partially owned by Anacortes School District. Includes field house, restroom, dugouts, press box/bleachers, storage building, AR Daniels turf, light standards, scoreboards, picnic shelter, south field maintenance/shop, Kiwanis Meadows P/G, fencing, flagpoles, batting cages, M&D storage building
Washington Park	Sunset Ave.	220 acres	Includes, upper and lower restrooms, pay machines, picnic shelters, dwelling, maintenance shop, playground equipment,
John and Doris Tursi Park	W. 12th and Pennsylvania Ave.	3 acres	Includes playground shelter
29th St. Playground	29th St. & Q Ave.	0.5 acres	
Little Cranberry Lake Forest Lands (ACFL)	Georgia Ave.	703 acres	
Whistle Lake Forest Lands (ACFL)	Whistle Lake Road	1,604 acres	Includes vault toilet, Mt. Erie communications building
Heart Lake Forest Lands (ACFL)	Heart Lake Road	452 acres	
Gazebo	5th & T		
Trails		Miles	
Washington Park Trails	Washington Park	2.97 miles	
ACFL Trails	Various	54.88 miles	
S.H.I.P. Trail	North end of Edwards Way	0.28 miles	
Guemes Channel Trail	Guemes Channel, between Edwards Way and Lovric's Marina	.5 miles	

1.7 Transportation

Name	Lineal Feet	Miles	Notes
Principal Arterials (State Route 20)	53,014	10.0	
Minor Arterials	18,419	3.5	
Collector Arterials	119,747	22.7	
Local Streets	419,356	79.4	
Park streets	25,573	4.8	
Private	27,566	5.2	
Paved streets	550,022	104.2	
Gravel streets	23,344	4.4	
Parks paved roads	34,814	6.6	
Parks gravel roads	1,747	0.3	
Paved alleys	21,707	4.1	
Gravel alleys	68,314	12.9	
Grass alleys	5,633	1.1	

Appendix 2: Glossary of Terms

Adequate public facilities. Facilities that have the capacity to serve development without decreasing levels of service below locally established minimums.

Assessed Valuation. Refers to how much the total real estate and personal property within a jurisdiction is worth. The value is established by the County Assessor at 100% of appraised market value, and adjusted by the State to account for variations in assessment practices among counties.

Available public facilities. Facilities or services are in place or that a financial commitment is in place to provide the facilities or services within a specified time. In the case of transportation, the specified time is six years from the time of development.

Bonding. Is the act of issuing the debt to finance capital projects and other expenditures.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Capital Program. A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Concurrent or Concurrency. Means that adequate public facilities are available when the impacts of development occur. This definition includes the two concepts of “adequate public facilities” and of “available public facilities” as defined above.

General Obligation Debt. Debt that will be repaid mainly by taxes and other general governmental revenues. This debt includes limited and unlimited general obligation bonds, capital leases and other notes and contracts issued with the full faith and credit of the government.

Impact Fee. A fee assessed on new development that creates additional demand and need for public facilities.

Infrastructure. The underlying foundation, especially the basic installations and facilities on which the continuance and growth of a jurisdiction depends, i.e., streets and roads, sewer, and water systems.

Latecomer Fees. Fees paid by developers or future service users for their share of past improvements financed by others.

Leasing. A financing technique whereby ownership of the project or equipment remains with the financing entity, and where title may or may not transfer to the City at the end of the lease.

Local Improvement District ("LID"). A method of carrying out a specific improvement by allocating the costs among the benefiting properties. The project is usually financed through a long term bond issue, and the repayment of which is mainly from the collection of special assessments from the benefiting properties.

Mitigation Fees. Contributions made by developers toward future improvements of City facilities resulting from the additional demand on the City's facilities generated from the development. See also Fee in Lieu of Charge.

Public Facilities. The capital facilities owned or operated by the City or other governmental entities.

Real Estate Excise Tax ("REET"). A tax upon the sale of real property from one person or company to another.

ORDINANCE NO. 3999

AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP)
FOR THE 6-YEAR PERIOD 2021-2026

Section 1. The Growth Management Act mandates development of a capital facilities element consisting of a six-year financing plan [RCW 36.70a.070-(3)].

Section 2. The 2022-2027 Capital Facilities Plan, as established by the City Council and made available for distribution to the general public through the Office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 3. The City of Anacortes Comprehensive Plan is hereby amended adopting the 2022-2027 Capital Facilities Plan. Adoption of the 2022-2027 Capital Facilities Plan will replace the 2021-2026 Capital Facilities Plan.

Section 4. The total estimated expenditures/revenues for each major category and the aggregate total for all such categories combined are summarized and set forth as follows:

General Government	$25,226,000
Parks	$4,710,000
Fiber	$12,332,226
Fire/EMS	$8,399,251
Waste Water	$65,927,000
Solid Waste	$231,700
Storm	$1,409,000
Transportation	$96,113,100
Water	$30,742,400
Total	$245,090,677

Section 5. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final CFP, as herein above adopted by reference, to appropriate authorized agencies.

Section 6. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 22nd day of November, 2021

CITY OF ANACORTES, WASHINGTON

BY:_________________________________

Laurie Gere, Mayor

ATTEST:

____

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

____

Darcy J. Swetnam, WSBA # 40530
City Attorney

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 6.b.

Agenda Item Title: Continued Public Hearing: Ordinance 4000: 2022 Budget

Staff Contact(s): STEVE HOGLUND

Approved for Submittal to Council by	**Action Type**
STEVE HOGLUND	Public Hearing

Item Summary: The 2022 annual budget totals $108,836,878, encompasses 21 funds, including 15 departments within the General Fund.

Budget Impact:

$108,651,878

Previous Action: May 27 Council budget retreat; September 27 Mayor's Budget Message; October 11 Public Hearing on Revenue sources; October 25 Council review of Public Works budgets; November 1 Council Review of Governmental Activities budgets; Public Hearing opened on November 8, continued through November 15.

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):

1. Public Hearing Notice
2. Public Comment - Wilkinson
3. Budget 2022 Ord 4000

NOTICE OF PUBLIC HEARING
On Proposed (Preliminary) 2022 Annual Budget
City of Anacortes

Notice is hereby given that the public hearing for the City of Anacortes 2022 budget will be held on Monday, November 8, 2021 at 6:00 PM at the Municipal Building Council Chambers at 904 6th Street.

The public may also watch, listen to, or participate in the meeting live by visiting https://us02web.zoom.us/j/89255646791 or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.

Copies of the proposed budget may be viewed on the city website at:
https://www.anacorteswa.gov/827/Budget

Citizens attending the hearing have the right to provide written and oral comments and ask questions concerning the budget.

____

Steven D. Hoglund, City Clerk

Publish October 27 and November 3 in the *Anacortes American*.

Hunt, Marcia

From: John Wilkinson <jodiwilkinson@comcast.net>
Sent: Friday, November 5, 2021 1:33 PM
To: CityClerk
Subject: Public Comment for the City Council Meeting on Nov. 8th 2021 - Budget
Attachments: COA Budget SWOT ANALYSIS.pdf

All,
I have watched, with interest, the prior Council meetings where the 2022 budget has been reviewed in some detail. Since this Nov. 8th meeting includes opportunity for Public Comment on the budget I am submitting my input in the format of a SWOT (strengths, weaknesses, opportunities and threats) analysis.
Please review and consider as part of your deliberations on the budget.

As Mayor Gere has noted, the WWTP Outfall project is creating a significant rise in expenses for 2022 without a clear path to paying for it from some combination of taxes, fees, bonds or grants.
Also the project is scheduled to start at a time when key leadership positions are changing due to retirements in Public Works and Inflation/Supply Chain issues are threatening costs & schedules across the economy. Having spent a career working on major engineering projects, I am concerned that commitments are being made without a clear picture of either costs or funding sources.

SWOT summary is attached:

Thank you,
John wilkinson
404 2nd st.

COA 2022 Budget - Public Comment
SWOT Analysis (Strengths, Weaknesses,Opportunities, Threats)

- **Strengths**
  - Addresses full range of services, livability and infrastructure needs for residents of COA
  - Prior years' reserve funds and 1% property tax increase available to mitigate significant growth in expenses
- **Weaknesses**
  - 40+% overall spending increase versus prior years; creates $10+ M deficit vs revenues ($108M exp. & $96M rev.)
  - Appears to include inter-governmental grants as projected revenue without certainty as to amount or timing of awards
    - Note: CFP (pp.87-89 in packet) shows $20+M revenue increase for 2022 coming solely from major rates/user fee increases!!!
  - No presentation of key metrics measuring spending efficiency or benchmarking (per capita) against budgets for similar cities.
  - Capital projects are a 'wish list' without scoring for priority: i.e. by impact on public safety, asset preservation & service enhancement (ref: https://www.gfoa.org/materials/multi-year-capital-planning)
- **Opportunities**
  - Potential for future infrastructure grants given anticipated Federal Infrastructure legislation (timing)?
  - Potential to increase revenues from expansion of fiber network?
- **Threats**
  - Rising inflation and supply chain issues likely to impact 2022 costs of goods & services and ability to control project costs
  - Recent retirements of key Public Works leadership may impact ability to control costs for major project(s) e.g. Sewage Outfall
  - FEMA grant award (est. $10M?) for Outfall project may be either too little or too late given current project scope & schedule.

John Wilkinson, 404 2nd st.

ORDINANCE NO. 4000

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE YEAR 2022

Section 1. The 2022 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2022 Revenues/ Expenditures
001	GENERAL FUND	29,820,947
101	PARKS & RECREATION FUND	2,228,614
102	GRANDVIEW CEMETERY FUND	249,947
103	PUBLIC LIBRARY FUND	1,667,493
104	STREET MAINTENANCE FUND	3,079,526
105	ARTERIAL STREET CONSTRUCTION	1,531,500
107	WASHINGTON PARK FUND	246,332
108	PARKS CAPITAL IMPROVEMENT	870,000
109	AFFORDABLE HOUSING	655,463
110	AMBULANCE SERVICE FUND	4,939,396
112	DEVELOPMENT IMPACT FEE	-
113	ACFL MANAGEMENT FUND	56,426
135	TOURISM FUND	490,328
335	REET	2,394,750
401	WATER FUND	20,454,087
440	SEWER FUND	30,072,921
445	STORM DRAINAGE FUND	1,602,469
450	SANITATION FUND	5,364,098
501	EQUIPMENT RENTAL FUND	2,881,324
611	FIREMEN'S PENSION FUND	46,257
	Total	**108,651,878**

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the

Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 22nd day of November, 2021

CITY OF ANACORTES, WASHINGTON

By:______________________
Laurie Gere, Mayor

ATTEST

____
Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

____
Darcy J. Swetnam, WSBA # 40530
City Attorney

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 7.a.

Agenda Item Title: Ordinance 4001: Authorizing a 1% Regular Property Tax Levy Increase

Staff Contact(s): STEVE HOGLUND

Approved for Submittal to Council by	**Action Type**
STEVE HOGLUND DARCY SWETNAM	Ordinance

Item Summary: The proposed 1% property tax increase is based on the actual levy collection for 2021 of $5,385,680. The current draft budget for 2022 includes the 1%, or $53,857, in the Budgeted resources.

Budget Impact:
$53,857

Previous Action: Public Hearing on Revenue Sources October 11, Council Budget reviews October 25 and November 11, Public Hearing on the Budget opened on November 8.

Recommended Motion: I move to approve Ordinance 4001 authorizing a 1% property tax increase

Alternative Actions: Do not approve, direct staff to revise the budget to remove the 1% increase from budgeted resources.

Attachments (listed in order presented):
1. Ord 4001 2022 1% Property Tax Increase
2. Public Comments

RESOLUTION NO. 4001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANACORTES, SETTING THE CITY'S YEAR 2021 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attest that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, pursuant to RCW 35A.33.135, the City Council is required to determine and fix by ordinance the amount to be raised by ad valorem taxes; and

WHEREAS, pursuant to RCW 84.55.120 the City Council has properly given notice of the public hearing held November 8, 2021, to consider the City's current expense budget for the 2022 calendar year, including a 1% property tax increase, and

WHEREAS, the after hearing and after duly considering all relevant evidence and testimony presented, the City Council has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City, and

WHEREAS, RCW 84.55.120 requires that the increase in the property tax levy over the prior year be stated both as to dollars and percentage.

NOW THEREFORE, the City of Anacortes does ordain:

Section 1: the City Council of the City of Anacortes does hereby fix and establish a regular property tax levy increase for 2022 in the amount of $53,857, which is a percentage increase of one percent (1%) from the previous year.

Section 2: Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 22nd day of November 2021, by a majority of the members.

City of Anacortes, Washington

BY:

____

Laurie Gere, Mayor

ATTEST:

____
Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

____
Darcy Swetnam, WSBA #40530
City Attorney

City Council Correspondence – Proposed 1% Tax

Feedback received as of 11.21.2021

From: Roxanne Cortright <rtcortright@gmail.com>
Sent: Monday, November 22, 2021 4:57 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1%tax increase

Dear Anacortes City Council Members,
I am writing to oppose the proposed 1 percent increase in property taxes. Given the increase in inflation and the continued issues with the economy, I would like the Council to first consider where spending can be reduced BEFORE an increase is approved. We've all had to deal with not working, an economic slow down and now inflation and because of these issues (and others related to the pandemic) we have had to tighten our belts and spend less. I would encouraging the City to consider doing the same before enacting any increases in taxes.

Thank you for your consideration.

Respectfully,

Roxanne Cortright

Marine Heights

From: GARY FOLLSTAD <follstad@comcast.net>
Sent: Monday, November 22, 2021 2:05 PM
To: City Council <citycouncil@cityofanacortes.org>
Cc: D&D Storwick <dstorwick@hotmail.com>; Michael McCunn <michael_mccunn@yahoo.com>; Mary Stevens <mary@mary-stevens.com>; Al <pkosko@w-link.com>; Jack Richardson <jacyn@cnw.com>; John Gruenewald <vjgruen@comcast.net>; Randy Price Price <tovatrail2025@gmail.com>
Subject: 1% Tax Increase

City Council Members,

Now is not the time to add on a 1% property tax in Anacortes. Now is the time for you to realize what effect the pandemic has had on those who are struggling and are on limited and/or fixed incomes. Other leaders from some neighboring cities have realized this and made the right decision. The perception is that Anacortes is seen as a fairly affluent city. That is not true for everyone who lives here. There are many elderly property owners who have lived their whole life here and are now struggling with surging inflation on the basic necessities. The last thing they need is a property tax increase. Most every one is tightening their belt,

watching there budget and eliminating unnecessary spending. The City of Anacortes needs to do the same. This is the time for city leaders to stand up and make the right choice for the people of Anacortes. It may not be easy, but it's the right choice.

Gary Follstad

3301 G Avenue

Anacortes, WA98221

From: T M <vr61co@yahoo.com>
Sent: Monday, November 22, 2021 8:56 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: REJECT ANNUAL PROPERTY TAX INCREASE

Council Members:

I urge you today, in the strongest possible terms, to **REJECT** the approval of the annual 1% property tax for Anacortes taxpayers. Now is simply not the time, as inflation rips thru household budgets, to raise taxes. It simply would be a callous council which would vote to further erode the ability of Anacortes households to make ends meet. Personally, I am on a fixed income and disabled and simply do not possesses excess resources to expend on unneeded tax increases, nor do have the ability to ask my "boss" for more money.

While I am certain you have heard from city residence urging you to approve the tax increase, it is a small BUT vocal minority. Additionally, it is surely true that these requests received to raise our property taxes never come with additional "donations" to city coffers, just the urging to raise everyone's property taxes.

Finally, if annually raising property taxing has been such a justified action in the council's view, why doesn't the council voluntarily agree to raise your property taxes an additional 1% over the general tax paying public as a sign of sincerity and need? Time and time again, voters, on both "sides of the aisle", have rejected blanket, across the board tax increases.

I most strongly support and urge the city council to do the same for the City of Anacortes taxpayers and **REJECT** this proposed 1% property increase.

Regards, Tim Miller

3009 Meridian Ct.

Anacortes WA 98221
Ph: 360-929-1865

From: Leland Hutchins <mikehutchins66@hotmail.com>
Sent: Saturday, November 20, 2021 2:57 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% property tax increase

We are opposed to this measure.

Leland and Pam Hutchins

5009 Kingsway

From: dgroves506@gmail.com <dgroves506@gmail.com>
Sent: Saturday, November 20, 2021 8:28 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% property tax

Please don't implement another tax on property owners. Inflation is already raising the value of our property.

Thank you for your understanding.

Dave Groves

506 – 38th Street

-----Original Message-----
From: Michael Newbrough <mlnewbro@msn.com>
Sent: Saturday, November 20, 2021 6:16 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Tax increase

Please do NOT pile on the proposed property tax!

— Dr. Michael Newbrough (west 3rd st)

-----Original Message-----
From: Don Winget <bti1989@gmail.com>
Sent: Monday, November 22, 2021 8:00 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Proposed 1 percent increase in property taxes.

Dear Anacortes City Council Members,
I am writing to oppose the proposed 1 percent increase in property taxes. Given the increase in inflation and the continued issues with the economy, I would like the Council to first consider where spending can be reduced BEFORE an increase is approved. We've all had to deal with not working, an economic slow down and now inflation and because of these issues (and others related to the pandemic) we have had to tighten our belts and spend less. I would encouraging the City to consider doing the same before enacting any increases in taxes.

Thank you for your consideration.

Respectfully,
Donald Winget
Skyline

Don W. us

From: chaoscrane <chaoscrane@gmail.com>
Sent: Monday, November 22, 2021 7:52 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: No on property tax increase

A property tax increase is not what we need at this time. With rising cost of living (most of which is attributable to housing), the last thing our community needs is an additional financial burden.

I encourage the city of Anacortes to seek fiduciary responsibility before increasing taxes.

Thank you,

Chris Crane

Sunset Cove

509-954-4202

From: Janie Crane <janiecrane@gmail.com>
Sent: Monday, November 22, 2021 7:28 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Reject property tax increase please

Dear Anacortes City Council Members,

I am writing to oppose the proposed 1 percent increase in property taxes. Given the increase in inflation and the continued issues with the economy, I would like the Council to first consider where spending can be reduced BEFORE an increase is approved. We've all had to deal with not working, an economic slow down and now inflation and because of these issues (and others related to the pandemic) we have had to tighten our belts and spend less. I would encouraging the City to consider doing the same before enacting any increases in taxes.

Thank you for your consideration.

Respectfully,

Janie Crane

Anacortes Resident, Sunset Cove neighborhood

From: neamccord@aol.com <neamccord@aol.com>
Sent: Sunday, November 21, 2021 4:49 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Response to Property Tax Increase Proposal

Dear Anacortes City Council Members,

I am writing to oppose the proposed 1 percent increase in property taxes. With outrageous self-inflicted inflation and supply chain interference, a federal national debt pushing $30 trillion (when it was just below $6 trillion in 2000), job uncertainty, etc. etc., now is not the time to be raising property taxes, especially in an area in which such a large percentage of the population is older and retired.

However, with this property tax increase proposal, it appears that now would be a great time to review the number of people on the payroll of the city, their salaries, duties, benefits, bonuses, etc (along with all other expenses) to determine why there is this constant desire on the part of our elected representatives to raise property taxes. In fact, taking a look at the entire budget of Anacortes for current and past years - first - would be the best place to start any conversation regarding proposed tax increases. Let's first determine whether our city government is adequately living within a reasonable budget and tightening their own belts, as we are all currently being called upon to do.

Thank you for your consideration.

Sincerely,

Linnea McCord

-----Original Message-----
From: Con Don <condon92@hotmail.com>
To: Con Don <condon92@hotmail.com>
Sent: Sun, Nov 21, 2021 11:36 am
Subject: Fwd: Property Tax Increase Proposal

Hello Anacortes friends!

Hey, I found out there is a property tax increase proposal going before the Anacortes City Council tomorrow night. I've drafted my opinion email to the entire council to weigh in on the issue. If you'd like to send one as well, feel free to copy or edit as desired. The other side has some vocal supporters for the additional tax. Here's hoping we can be just as vocal as well!

Thanks:)

Connie Miller
Begin forwarded message:

From: Con Don <condon92@hotmail.com>
Date: November 21, 2021 at 11:16:32 AM PST
To: citycouncil@cityofanacortes.org
Subject: Property Tax Increase Proposal

Dear Anacortes City Council Members,
I am writing to oppose the proposed 1 percent increase in property taxes. Given the increase in inflation and the

continued issues with the economy, I would like the Council to first consider where spending can be reduced BEFORE an increase is approved. We've all had to deal with not working, an economic slow down and now inflation and because of these issues (and others related to the pandemic) we have had to tighten our belts and spend less. I would encouraging the City to consider doing the same before enacting any increases in taxes.

Thank you for your consideration.

Respectfully,
Connie Miller
Skyline

From: L <braveeagle60@yahoo.com>
Sent: Sunday, November 21, 2021 4:11 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% Tax Comment Concern Resident

To all City Council Members,

I have lived in Anacortes for decades and I understand that taxes are necessary for some programs to be maintained to help/protect Anacortes residents.

It seems that every year there are new taxes voted in by the Council but are you looking into the budget to save or eliminate programs to keep from taxing the citizenship of Anacortes all the time.

We pay city taxes, besides that there are County, State taxes & levies we pay too. Now on the horizon are new Federal taxes coming. When does it stop!!!

Unfortunately, living here in Anacortes we can now be sure of the "rain and taxes". With the inflation and new taxation happening many residents will not be able to survive and forcing residents to relocate.

I urge the city Council members to take this issue to heart and not to vote to increase the property tax but look at you're spending already to cut or save money besides falling on the easy out. Taxation destroys a healthy community in many ways.

When was the last time the City Council asked that question to themselves on "how to not to tax"?

Sincerely,

Lyndon Johnson

Resident

From: Gordon Jensen <gordy@latitudemaritime.com>
Sent: Sunday, November 21, 2021 3:40 PM
To: City Council <citycouncil@cityofanacortes.org>; Walters, Ryan (Anacortes City Council) <ryanw@cityofanacortes.org>; Cleland-McGrath, Christine <christinec@cityofanacortes.org>; Carter, Jeremy <jeremyc@cityofanacortes.org>; Miller, Matt <mattm@cityofanacortes.org>; McDougall, Bruce

<Brucem@cityofanacortes.org>; Moulton, Carolyn <carolynm@cityofanacortes.org>; Young, Anthony <anthony@cityofanacortes.org>
Cc: Barbara Hobbs <bkbakerhobbs@gmail.com>; steve chaney <stevenj2@comcast.net>; SANDRA RUSSELL <srussell116@comcast.net>; Jon Allsop <allsopyachts@gmail.com>; Alex McKee <alex@pacmarinecenter.com>; Brent Richards <brentvrichards@gmail.com>; Doug Baynham <baynham.doug@gmail.com>; Dianna Chonka <Dianna@northharbordiesel.com>; Baker, Debra - 2 <debra.a.baker@bofa.com>; erin.gless@hotmail.com; Greg Van Zandt <vanzandtg@msn.com>; Greg Bean <Greg@northharbordiesel.com>; GregMustari@comcast.net; Irene Dickinson <Tiggger4801@hotmail.com>; Jennifer Krutiak <JKrutiak@bankofthepacific.com>; Jim Pierson <jim@superiorsystemsinc.net>; Karen Petersen <karen.petersen@nwhomes.net>; KAREN.PETERSEN@REMAX.NET; KellyELibby@gmail.com; Kelly Larkin <larkin@skylinemarinecenter.com>; mstrtug@frontier.com; Mary LaFleur <mary@altinsurancegroup.com>; Pamela Roats <proats@me.com>; Skip Heeter <skipheeter@icloud.com>; STEVE FUNK <sf8010@aol.com>; supplystuf <supplystuf@gmail.com>; Tom Daoust <tdaoust@fisheriessupply.com>; Frank Durksen <theyachtfinder@gmail.com>; Tim Starkovich <tstarkovich@nwadmin.com>; Thaddeus Hink (thad@thinkmarine.net) <thad@thinkmarine.net>; William Harrison <vanbrooks@gmail.com>
Subject: 1% PROPERTY TAX INCREASE VOTE

TO ALL CITY COUNCIL MEMBERS,

As a resident property owner in the City of Anacortes for over 30 years with only one vote for my multiple properties I am strongly opposed to any increase of taxes.

Good management is working with what you have not what you want.

Fiscal management is a function of taking factual data to make solid decisions not emotional reactions.

Performance is the key to success, under performing is not acceptable and should not be rewarded.

What has the council and mayor done to reward the City with a 1% property tax increase ?

One thing I have noticed is the attempt to allow Anacortes to mimic the landscape of Seattle with the yearlong continued support and consent of illegal campers on “T” avenue now in excess of 12 vehicles .

The recent introduction of a blue tarp wrapped around a tree is an indication that camp has been set up for the winter.

How about you city officials take a step to clean this up and invite these urban campers to set up housekeeping in your front yard instead of on our public property?

This is just one point of concern.

Bottom line, get your house in order, show some positive performance, then we can *talk* about a potential raise.

For now, NO PROPERTY TAX INCREASE. PERIOD !

G. A. Jensen

4709 Glasgow Way

Anacortes, WA 98221

From: Janet Backe <janet.backe1@gmail.com>
Sent: Sunday, November 21, 2021 12:04 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Property Tax Increase Proposal

Dear Anacortes City Council Members:

I am writing to oppose the proposed 1 percent increase in property taxes. We are still feeling the effects from the pandemic: supply shortages, increased prices in everything and worrying about our health now that the winter months are upon us. Almost everyday I receive or see another increase: my HOA fee, electricity, gas, groceries, building supplies, car repairs and maintenance, the cost of any type of labor, helping family members financially who experienced reduced working hours or laid off from work because of the pandemic. Inflation is here!

Just as we have to do daily, I strongly encourage the Council to first consider where spending can be reduced BEFORE an increase is approved.

Thank you for your consideration.

Respectfully,
Janet Backe
Skyline

From: Dawn Munn <dawnmunn@fastmail.com>
Sent: Sunday, November 21, 2021 11:47 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Vote NO on 1% increase in property taxes

Dear Mayor and City Council,

We are writing to urge the city council to vote NO on a proposed 1% increase in property taxes. Council needs to undertake a more thorough audit of spending before asking for more money, just as we do with our household budgets.

Sincerely,

Dawn and Robert Munn

1707 Highland Drive

Anacortes WA 98221

-----Original Message-----
From: Con Don <condon92@hotmail.com>
Sent: Sunday, November 21, 2021 11:17 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Property Tax Increase Proposal

Dear Anacortes City Council Members,
I am writing to oppose the proposed 1 percent increase in property taxes. Given the increase in inflation and the continued issues with the economy, I would like the Council to first consider where spending can be reduced BEFORE an increase is approved. We've all had to deal with not working, an economic slow down and now inflation and because of these issues (and others related to the pandemic) we have had to tighten our belts and spend less. I would encouraging the City to consider doing the same before enacting any increases in taxes.

Thank you for your consideration.

Respectfully,
Connie Miller
Skyline

-----Original Message-----
From: Jerad Knutson <jeradknutson@icloud.com>
Sent: Sunday, November 21, 2021 9:38 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% tax increase

I oppose the 1% tax increase. If you need money for the budget perhaps the city can stop injecting Flouride into our water supply and use those funds to replace old steel waterlines that are contaminating the supply.

Kind regards
Jerad Knutson

Sent from my iPhone

From: Leland Hutchins <mikehutchins66@hotmail.com>
Sent: Saturday, November 20, 2021 2:57 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% property tax increase

We are opposed to this measure.

Leland and Pam Hutchins

5009 Kingsway

Anacortes

From: dgroves506@gmail.com <dgroves506@gmail.com>
Sent: Saturday, November 20, 2021 8:28 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% property tax

Please don't implement another tax on property owners. Inflation is already raising the value of our property.

Thank you for your understanding.

Dave Groves

506 – 38th Street

-----Original Message-----
From: Michael Newbrough <mlnewbro@msn.com>
Sent: Saturday, November 20, 2021 6:16 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Tax increase

Please do NOT pile on the proposed property tax!

— Dr. Michael Newbrough (west 3rd st)

From: Daniel Wilson <danwilson411@gmail.com>
Sent: Friday, November 19, 2021 4:40 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Property Tax In

Hello,

Dan Wilson here, 4207 H Ave, Anacortes. I understand you are voting on a potential 1% increase in property taxes this next meeting. I would encourage you to vote against the tax increase and find the money elsewhere. This hits middle income hard working people at a time of increasing inflation and increasing property taxes due to rising home values. It would be helpful if you could find another way.

Respectfully

Dan Wilson

-----Original Message-----
From: mrsbaggs@comcast.net <mrsbaggs@comcast.net>
Sent: Friday, November 19, 2021 2:13 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Tax increase

I am completely opposed to any tax increase without a thorough analysis of spending and discussion about how to cut expenditures and then to control overhead going forward.

As I've been thinking about this issue, I believe I've identified a possible place to cut the budget. There has been discussion about moving the port administration offices to City Hall. I think that's a very reasonable idea and would certainly reduce the budget as well as eliminate the expense of building a new port facility.

Thank you for considering my view, a vote against raising taxes and for getting our fiscal house in order.

Sharron Stringer
925-890-4456

From: Steven Wilhoit <tenstreet@comcast.net>
Sent: Friday, November 19, 2021 1:43 PM
To: Walters, Ryan (Anacortes City Council) <ryanw@cityofanacortes.org>; Moulton, Carolyn <carolynm@cityofanacortes.org>; Young, Anthony <anthony@cityofanacortes.org>; Miller, Matt <mattm@cityofanacortes.org>; Christine Cleland-McGrath <christinecitycouncil@gmail.com>; Carter, Jeremy <jeremyc@cityofanacortes.org>; McDougall, Bruce <Brucem@cityofanacortes.org>
Cc: Gere, Laurie <laurieg@cityofanacortes.org>
Subject: 2022 City Budget- citizen input

Council members,

I believe the Council acted with proper caution in the early days of the Covid 19 pandemic relative to revenue projections and expenditures. For a variety of reasons, despite the impact of a serious pandemic, Federal, State and City governments have current and projected revenues that are at historically high levels. The same cannot be said for many citizens and private sector businesses who have been negatively impacted by the government edicts related to the pandemic and other government actions. The City citizens and taxpayers have seen virtually every tax, fee and service rate levied by the City grow dramatically in addition to similar and projected growth in State government taxes and fees.

At the City level, we have seen budgets routinely grow each year for eight years and now there is a proposal for 2022 that takes that growth to a historic high. I recognize there are unique items in the 2022 budget and that the City has grown its statement of work over the last 8 years. However the City is the same physical size it was 8 years ago with a population that has grown only 10% in that same period- but the budgets have more than doubled and the proposed 2022 budget far beyond that.

The reality at all levels of government is expenditures rise to the level of revenue (in the case of the Federal government far beyond that). In addition to increasing virtually every tax, fee and service rate the City has access to an annual 1% property tax escalator just by asking for it. This increase is almost universally approved which gives the City more revenue which leads to growing the City statement of work and expenditures. We may not be in a position to roll back the City's current statement of work and substantially reduce the amount of money it spends- but I suggest that one small step for the citizen and taxpayer is to refuse to accept the 1% increase, reduce the spending to accommodate that decision and establish a go forward approach that does not assume that 1% annual increase.

The proposed 2022 budget is a gargantuan growth in an already oversized budget- I ask you to make at least a symbolic tiny reduction in expenditures on Monday by not implementing the 1% property tax increase in 2022 and beginning a future where fiscal restraint is the foundation for annual budgets. Let's do what we can to reduce the reality of Cantafordus.

Respectfully submitted,

Steve Wilhoit

3610 west 10th st

From: Jim English <jim_english@frontier.com>
Sent: Friday, November 19, 2021 1:33 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Opposition to Proposed One Percent Increase in City Property Tax

I am writing to formally express my objection to the subject tax increase! I realize City expenses are what they are and to some extent increasing. I also realize there are numerous economies of scale in the City budget that could be pursued vice simply raising taxes to accommodate same…the seemingly all too easy way vice looking carefully at expenses to determine what is truly real good versus feel good.

It's entirely too easy for City governments to consider taxes raised as their money to spend rather than money entrusted to them by the citizenry with the rightful understanding those dollars are to be judiciously and carefully spent rather than frivolously expended with little to no consideration from whence they came.

Now is not the time to raise property taxes just because you can; rather it is well past time to carefully and thoughtfully review City expenses and what can be to reduce them!

James T. English

2210 Cascade Court

Anacortes, WA 98221

From: Paula Youngstrom <paula.youngstrom@gmail.com>
Sent: Friday, November 19, 2021 12:46 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Property tax increase

I think that it would be good to wait and see what the Federal and State Governments are going to do with our tax rates!?

From: MarKay Neumann <markay45@hotmail.com>
Sent: Friday, November 19, 2021 12:11 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: Proposed property tax increase

Dear City Council members,

I believe you are considering a 1% increase in property taxes at your upcoming meeting.

Please vote no.

Our properties have all appreciated in the past year which in itself will

increase revenue to the city. Adding another 1% at this time is not necessary.

In addition, as of June, our unemployment rate is still higher than the state overall. Not a good time to add additional burdens on our citizens.

Thank you for your consideration, again, please vote "no".

MarKay Neumann

607 38th St

From: RussTiff Olivier <russtiff97@gmail.com>
Sent: Friday, November 19, 2021, 11:55 AM
To: City Council <citycouncil@cityofanacortes.org>
Subject: 1% Increase in Property Taxes

Anacortes City Council,

I respectfully recommend the council vote down the proposed increase in property taxes. I encourage the city to look inward across all departments for areas to be cost respectful of public funds. As an anecdotal example, I recently watched an employee of the city operating a lawn mower with what looked like a joystick type remote control. Is the plan to reduce labor cost with technology or just have a super cool tool? Another reason to vote down a tax increase is property value in Anacortes is already much higher relative to other cities in our county -- per household/business Anacortes has a sufficient tax base already. Raising taxes does not hurt the wealthiest among us; it puts homeownership for most families out of reach.

I commend the counsel for smart investments in infrastructure (fiber, roads, sidewalks, parks, etc.). These are wise investments that add value and organically increase tax revenues with increased property values.

Another wise decision was easing up parking requirements to encourage businesses to expand and apartment builders to invest in Anacortes.

As a local business owner and resident, I appreciate the work you do on the counsel.

Best Regards,

Russ Olivier

From: Gene Derig <gderig@me.com>
Sent: Wednesday, November 17, 2021, 5:04 PM
To: City Council <citycouncil@cityofanacortes.org>
Subject: We support a 1% property tax increase

Dear City Council Members,

We support the approval of Ordinance 4001 authorizing a 1% property tax increase.

Thanks for your time.

Gene and Marilyn Derig

1302 K Avenue

Anacortes, WA 98221

360-293-3928

City Council Agenda Bill

Meeting Date: November 22, 2021 **Agenda Item:** 7.b.

Agenda Item Title: Ordinance 3999: 2022-2027 Capital Facilities Plan and Ordinance 4000: 2022 Budget

Staff Contact(s): STEVE HOGLUND

Approved for Submittal to Council by	**Action Type**
STEVE HOGLUND	Ordinance

Item Summary: The annual budget and CFP are budgeted concurrently to ensure accuracy and compliance. Both CFP and Budget now have the Safes Routes to School project removed from the Street Construction Fund, and the 2022 CFP balances to the capital projects included in the 2022 Budget.

Budget Impact:
$108,651,878

Previous Action: CFP and Budget reviews on October 4, October 11, October 25, November 1, November 8, and November 15.

Recommended Motion: I move to approve Ordinances 3999 adopting the 2022 - 2027 CFP and Ordinance 4000 to adopt the 2022 budget.

Alternative Actions: Do not approve direct staff to next steps

Attachments (listed in order presented):
1. Ordinance 3999 Adopting 2022-2027 CFP
2. CFP charts
3. Ordinance 4000 Adopting 2022 Budget
4. Budget charts

ORDINANCE NO. 3999

AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP)
FOR THE 6-YEAR PERIOD 2021-2026

Section 1. The Growth Management Act mandates development of a capital facilities element consisting of a six-year financing plan [RCW 36.70a.070-(3)].

Section 2. The 2022-2027 Capital Facilities Plan, as established by the City Council and made available for distribution to the general public through the Office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 3. The City of Anacortes Comprehensive Plan is hereby amended adopting the 2022-2027 Capital Facilities Plan. Adoption of the 2022-2027 Capital Facilities Plan will replace the 2021-2026 Capital Facilities Plan.

Section 4. The total estimated expenditures/revenues for each major category and the aggregate total for all such categories combined are summarized and set forth as follows:

General Government	$25,226,000
Parks	$4,710,000
Fiber	$12,332,226
Fire/EMS	$8,399,251
Waste Water	$65,927,000
Solid Waste	$231,700
Storm	$1,409,000
Transportation	$96,113,100
Water	$30,742,400
Total	$245,090,677

Section 5. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final CFP, as herein above adopted by reference, to appropriate authorized agencies.

Section 6. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 22nd day of November, 2021

CITY OF ANACORTES, WASHINGTON

BY:_________________________________
Laurie Gere, Mayor

ATTEST:

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Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

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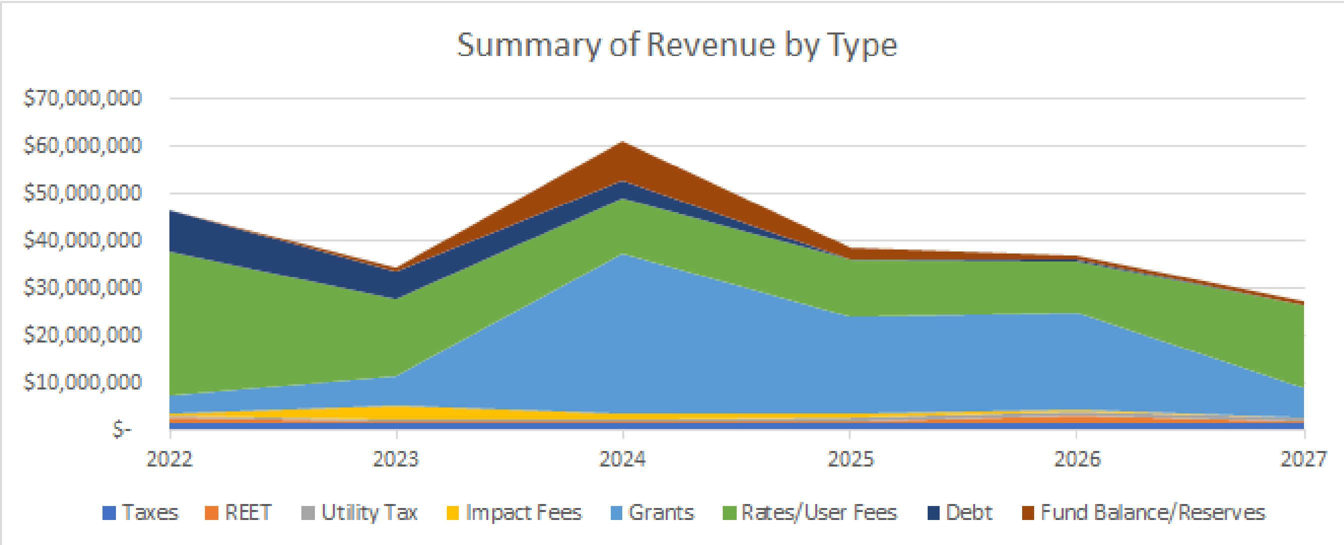
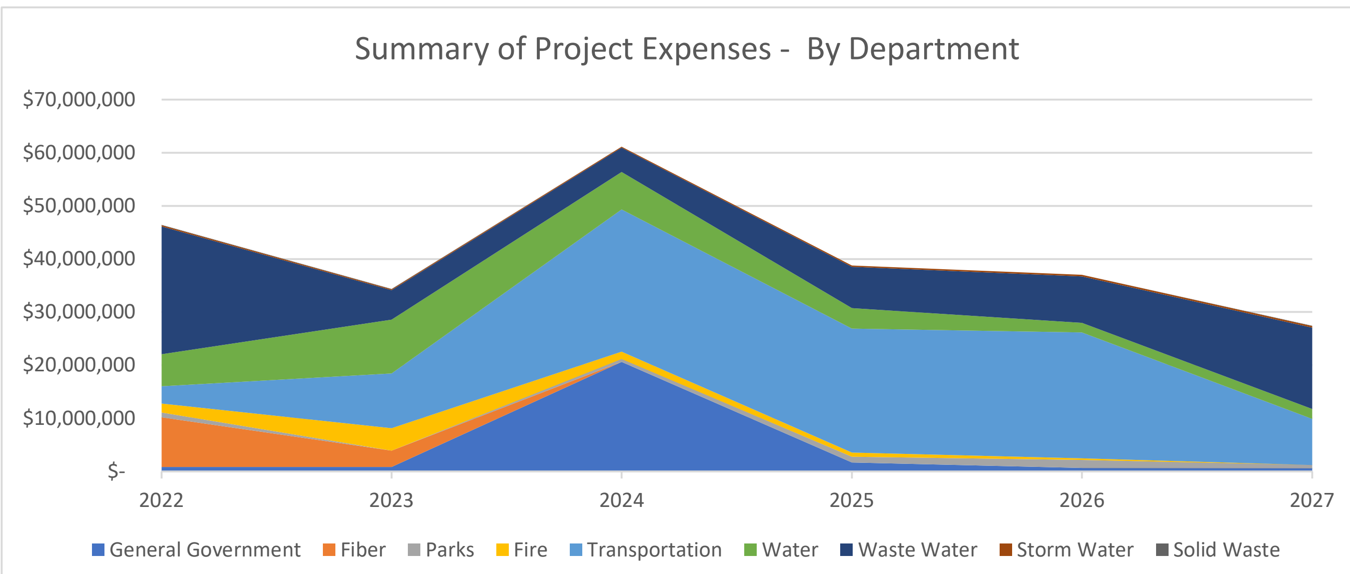
Darcy J. Swetnam, WSBA # 40530
City Attorney

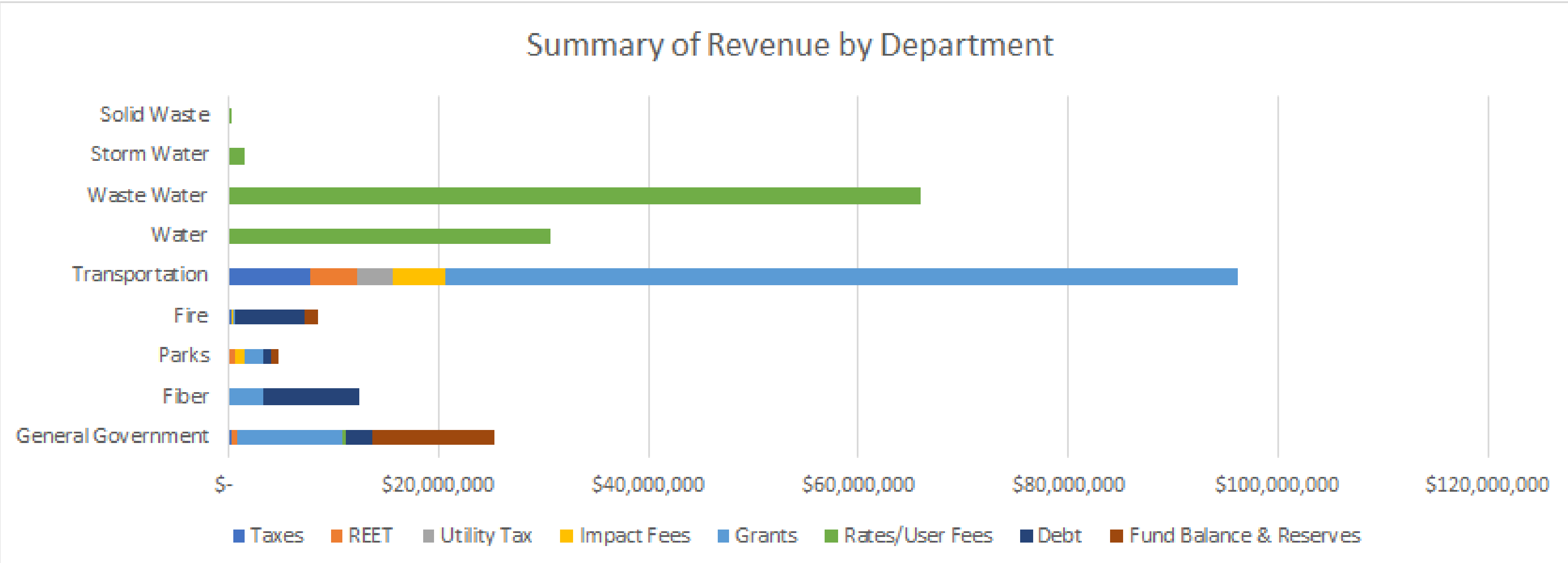
Summary of Project Expenses - By Department		2022		2023		2024		2025		2026		2027		Total
General Government	$	840,000	$	853,000	$	20,600,000	$	1,680,000	$	640,000	$	613,000	**$**	**25,226,000**
Fiber	$	9,332,226	$	3,000,000	$	-	$	-	$	-	$	-	**$**	**12,332,226**
Parks	$	870,000	$	50,000	$	590,000	$	1,100,000	$	1,500,000	$	600,000	**$**	**4,710,000**
Fire	$	1,715,000	$	4,248,000	$	1,347,251	$	744,000	$	345,000	$	-	**$**	**8,399,251**
Transportation	$	3,260,000	$	10,258,000	$	26,801,000	$	23,405,500	$	23,712,000	$	8,676,600	**$**	**96,113,100**
Water	$	6,075,700	$	10,194,700	$	7,047,000	$	3,805,000	$	1,767,000	$	1,853,000	**$**	**30,742,400**
Waste Water	$	24,000,000	$	5,502,000	$	4,535,000	$	7,770,000	$	8,780,000	$	15,340,000	**$**	**65,927,000**
Storm Water	$	250,000	$	210,000	$	220,000	$	231,000	$	243,000	$	255,000	**$**	**1,409,000**
Solid Waste	$	30,000	$	33,000	$	36,300	$	40,000	$	44,000	$	48,400	**$**	**231,700**
Totals	**$**	**46,372,926**	**$**	**34,348,700**	**$**	**61,176,551**	**$**	**38,775,500**	**$**	**37,031,000**	**$**	**27,386,000**	**$**	**245,090,677**

Summary of Revenue by Type		2022		2023		2024		2025		2026		2027		Total
Taxes	$	1,550,000	$	1,386,000	$	1,397,251	$	1,399,000	$	1,300,000	$	1,300,000	**$**	**8,332,251**
REET	$	1,324,750	$	565,500	$	571,000	$	576,500	$	1,832,000	$	712,600	**$**	**5,582,350**
Utility Tax	$	350,000	$	442,500	$	480,000	$	579,000	$	680,000	$	789,000	**$**	**3,320,500**
Impact Fees	$	200,000	$	3,000,000	$	1,000,000	$	1,160,000	$	675,000	$	-	**$**	**6,035,000**
Grants	$	3,715,250	$	6,180,000	$	33,750,000	$	20,300,000	$	20,500,000	$	6,275,000	**$**	**90,720,250**
Rates/User Fees	$	30,455,700	$	16,074,700	$	11,838,300	$	11,894,000	$	10,874,000	$	17,509,400	**$**	**98,646,100**
Debt	$	8,757,226	$	6,000,000	$	3,790,000	$	140,000	$	225,000	$	-	**$**	**18,912,226**
Fund Balance/Reserves	$	20,000	$	700,000	$	8,350,000	$	2,727,000	$	945,000	$	800,000	**$**	**13,542,000**
Totals	**$**	**46,372,926**	**$**	**34,348,700**	**$**	**61,176,551**	**$**	**38,775,500**	**$**	**37,031,000**	**$**	**27,386,000**	**$**	**245,090,677**


Summary of Revenue by Type
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$-
2022
2023
2024
2025
2026
2027
Taxes
REET
Utility Tax
Impact Fees
Grants
Rates/User Fees
Debt
Fund Balance/Reserves


Summary of Project Expenses - By Department
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$-
2022
2023
2024
2025
2026
2027
General Government
Fiber
Parks
Fire
Transportation
Water
Waste Water
Storm Water
Solid Waste

Summary of Revenue by Department	Taxes	REET	Utility Tax	Impact Fees	Grants	Rates/User Fees	Debt	Fund Balance & Reserves	Total
General Government	$ 158,000	$ 600,000	$ -	$ -	$ 10,000,000	$ 336,000	$ 2,500,000	$ 11,632,000	**$ 25,226,000**
Fiber	$ -	$ -	$ -	$ -	$ 3,250,000	$ -	$ 9,082,226	$ -	**$ 12,332,226**
Parks	$ 95,000	$ 525,000	$ -	$ 835,000	$ 1,755,000	$ -	$ 830,000	$ 670,000	**$ 4,710,000**
Fire	$ 279,251	$ -	$ -	$ 200,000	$ 180,000	$ -	$ 6,500,000	$ 1,240,000	**$ 8,399,251**
Transportation	$ 7,800,000	$ 4,457,350	$ 3,320,500	$ 5,000,000	$ 75,535,250	$ -	$ -	$ -	**$ 96,113,100**
Water	$ -	$ -	$ -	$ -	$ -	$ 30,742,400	$ -	$ -	**$ 30,742,400**
Waste Water	$ -	$ -	$ -	$ -	$ -	$ 65,927,000	$ -	$ -	**$ 65,927,000**
Storm Water	$ -	$ -	$ -	$ -	$ -	$ 1,409,000	$ -	$ -	**$ 1,409,000**
Solid Waste	$ -	$ -	$ -	$ -	$ -	$ 231,700	$ -	$ -	**$ 231,700**
Totals	**$ 8,332,251**	**$ 5,582,350**	**$ 3,320,500**	**$ 6,035,000**	**$ 90,720,250**	**$ 98,646,100**	**$ 18,912,226**	**$ 13,542,000**	**$ 245,090,677**



ORDINANCE NO. 4000

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE YEAR 2022

Section 1. The 2022 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2022 Revenues/ Expenditures
001	GENERAL FUND	29,820,947
101	PARKS & RECREATION FUND	2,228,614
102	GRANDVIEW CEMETERY FUND	249,947
103	PUBLIC LIBRARY FUND	1,667,493
104	STREET MAINTENANCE FUND	3,079,526
105	ARTERIAL STREET CONSTRUCTION	1,531,500
107	WASHINGTON PARK FUND	246,332
108	PARKS CAPITAL IMPROVEMENT	870,000
109	AFFORDABLE HOUSING	655,463
110	AMBULANCE SERVICE FUND	4,939,396
112	DEVELOPMENT IMPACT FEE	-
113	ACFL MANAGEMENT FUND	56,426
135	TOURISM FUND	490,328
335	REET	2,394,750
401	WATER FUND	20,454,087
440	SEWER FUND	30,072,921
445	STORM DRAINAGE FUND	1,602,469
450	SANITATION FUND	5,364,098
501	EQUIPMENT RENTAL FUND	2,881,324
611	FIREMEN'S PENSION FUND	46,257
	Total	**108,651,878**

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the

Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 22nd day of November, 2021

CITY OF ANACORTES, WASHINGTON

By:______________________
Laurie Gere, Mayor

ATTEST

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Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

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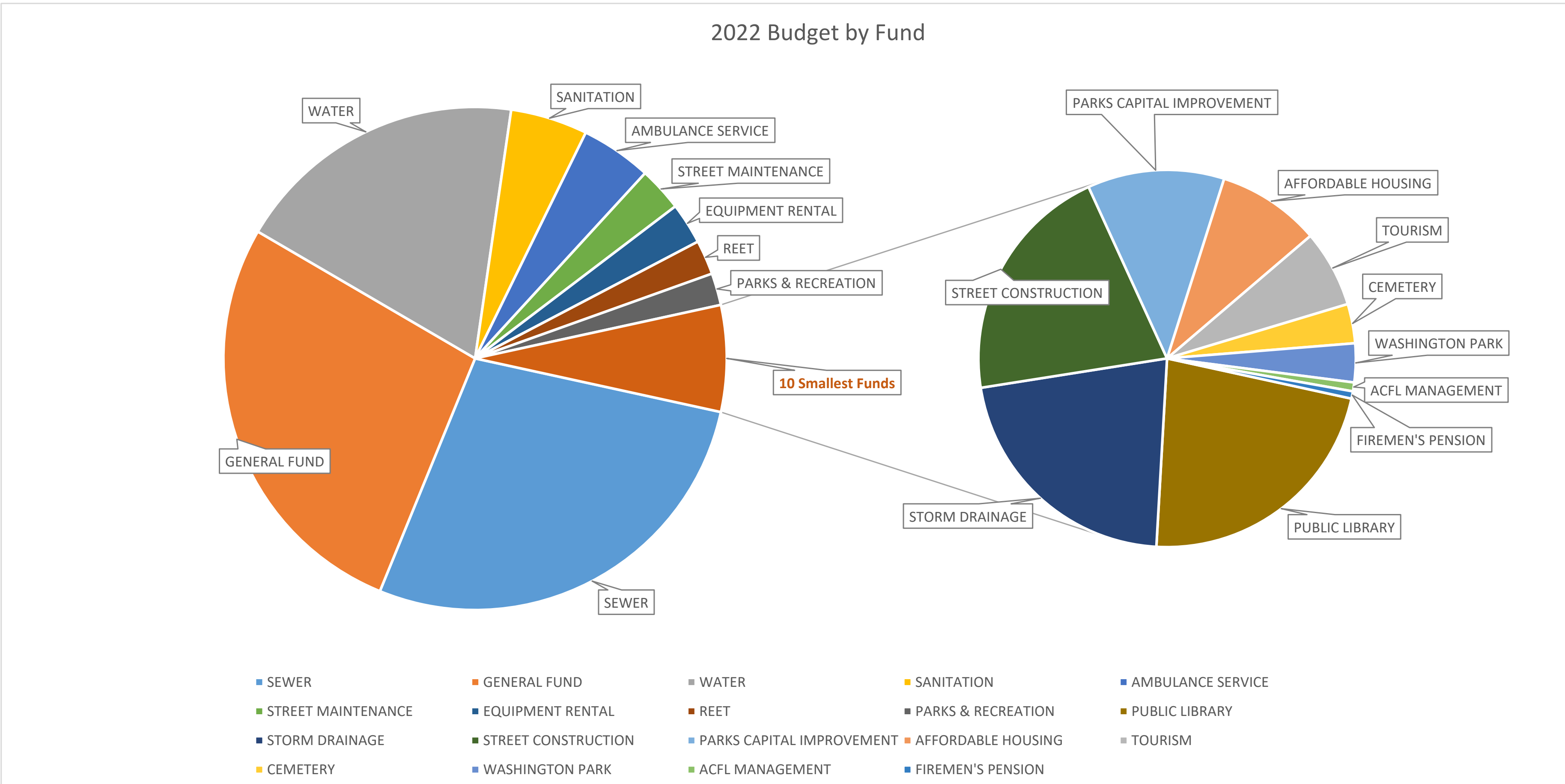
Darcy J. Swetnam, WSBA # 40530
City Attorney

Dept	Department	2022 Draft	2021 Adopted	2020 Adopted	2019 Adopted	2018 Adopted	2017 Adopted
110	Legislative	309,215	310,476	255,320	278,083	274,129	246,342
120	Executive	207,798	199,949	217,390	200,071	210,739	203,810
130	Judicial	813,598	790,847	767,128	705,998	654,462	640,698
210	Finance	781,151	745,878	769,410	728,353	1,058,320	799,681
220	Data Processing	1,746,779	1,210,933	1,159,361	933,942	762,156	644,356
230	HR	472,746	370,136	607,437	669,703	597,216	564,244
240	Planning	1,588,233	1,592,181	1,758,427	1,569,171	1,205,873	1,218,277
250	Legal	577,517	476,011	502,676	458,538	442,855	379,257
260	Fiber	11,292,270	3,911,632	2,423,623	1,558,684		
310	Police	6,863,392	6,194,150	6,390,298	6,228,298	5,782,733	5,658,532
320	Medic/Fire	3,608,793	2,381,545	2,638,834	2,477,252	2,080,966	2,137,781
450	Museum	512,172	372,066	395,968	369,067	340,883	333,554
712	Engineering	117,779	61,772	94,143	100,690	65,474	63,729
713	Facilities	890,136	758,178	732,100	1,026,240	827,778	962,788
714	Resource Consv.	39,368	39,019	48,374	33,404	237,643	146,235
Fund		29,820,947	19,414,776	18,760,489	17,337,496	14,541,227	13,999,284
001	GENERAL FUND	29,820,947	19,414,776	18,760,489	17,337,496	14,541,227	13,999,284
101	PARKS & RECREATION FUND	2,228,614	2,099,969	2,199,753	1,785,734	1,682,869	1,658,199
102	GRANDVIEW CEMETERY FUND	249,947	249,444	271,209	262,661	255,831	221,125
103	PUBLIC LIBRARY FUND	1,667,493	1,624,519	1,540,457	1,512,030	1,400,627	1,397,138
104	STREET MAINTENANCE FUND	3,079,526	1,964,330	3,024,953	2,952,088	2,180,171	2,184,013
105	ARTERIAL STREET CONSTRUCTION	1,531,500	1,732,836	508,650	530,860	467,975	654,177
107	WASHINGTON PARK FUND	246,332	277,587	292,876	311,048	258,847	262,603
108	PARKS CAPITAL IMPROVEMENT	870,000	700,000	750,000	2,870,000	125,000	115,000
109	AFFORDABLE HOUSING	655,463	565,052				
110	AMBULANCE SERVICE FUND	4,939,396	3,921,079	3,917,995	3,745,631	3,364,734	3,226,474
112	DEVELOPMENT IMPACT FEE	-	550,000	250,000	160,000		
113	ACFL MANAGEMENT FUND	56,426	54,899	51,046	36,279	28,813	27,866
135	TOURISM FUND	490,328	379,779	353,492	325,676	345,767	290,812
335	REET	2,394,750	932,500	1,355,951	1,180,863	1,839,556	1,434,890
401	WATER FUND	20,454,087	20,972,805	39,470,912	15,360,581	21,598,395	16,496,320
440	SEWER FUND	30,072,921	7,578,414	7,060,543	7,274,309	5,581,404	8,399,035
445	STORM DRAINAGE FUND	1,602,469	1,661,311	1,919,959	1,477,473	1,106,474	1,627,765
450	SANITATION FUND	5,364,098	4,779,582	3,760,829	3,657,518	3,304,557	3,432,267
501	EQUIPMENT RENTAL FUND	2,881,324	2,640,122	1,986,126	2,517,893	1,915,366	1,827,819
611	FIREMEN'S PENSION FUND	46,257	44,931	29,467	29,264	34,000	34,000
	Total	**108,651,878**	**73,274,038**	**88,669,534**	**64,966,034**	**61,102,089**	**58,350,631**


2022 Budget by Fund
WATER
SANITATION
AMBULANCE SERVICE
STREET MAINTENANCE
EQUIPMENT RENTAL
REET
PARKS & RECREATION
10 Smallest Funds
GENERAL FUND
SEWER
PARKS CAPITAL IMPROVEMENT
AFFORDABLE HOUSING
TOURISM
CEMETERY
WASHINGTON PARK
ACFL MANAGEMENT
FIREMEN'S PENSION
PUBLIC LIBRARY
STORM DRAINAGE
STREET CONSTRUCTION
SEWER
GENERAL FUND
WATER
SANITATION
AMBULANCE SERVICE
STREET MAINTENANCE
EQUIPMENT RENTAL
REET
PARKS & RECREATION
PUBLIC LIBRARY
STORM DRAINAGE
STREET CONSTRUCTION
PARKS CAPITAL IMPROVEMENT
AFFORDABLE HOUSING
TOURISM
CEMETERY
WASHINGTON PARK
ACFL MANAGEMENT
FIREMEN'S PENSION