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- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
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Anacortes City Council
Municipal Building Council Chambers
904 6th Street

June 21, 2022
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Housing Affordability and Community Services Committee (Report)
 - b. Public Works Committee (Report)
 - c. Skagit County Law and Justice Council (Report)
 - d. Swearing-In of Police Officer (Discussion)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of June 13, 2022 (Action)
 - b. Approval of claims in the amount of \$862,631.79 (Action)
 - c. Street Fair Application - Anacortes Arts Festival (Action)
6. **Public Hearings**
 - a. * CDBG Draft 2022 Action Plan - Final Review and Approval (Discussion/Action)
7. **Other Business**
 - a. Skagit Community Action Agency: Bill Henkel, Executive Director (Discussion)
 - b. North Star Project - Jennifer Johnson, Director, Skagit County Public Health Department
 - c. * Resolution 3090 - Grand View Cemetery Policies and Fees (Discussion/Possible Action)
8. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council Minutes - June 13, 2022

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of June 13, 2022 at 6:00 p.m. Councilmembers Jeremy Carter, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, and Amanda Hubik were present.

Councilmembers Ryan Walters and Bruce McDougall were absent.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared current Covid hospitalization statistics for Anacortes and Skagit County. He then read a letter from Washington State Department of Ecology commending the Anacortes Wastewater Treatment Plant for its operations and awarding it the 2021 Wastewater Treatment Plant Outstanding Performance Award.

CAROLYN MOULTON moved, seconded by ANTHONY YOUNG, to excuse Councilmembers Walters and McDougall for being absent from this evening's meeting.

Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, Amanda Hubik. Nays - None. Result: Passed.

Housing Affordability and Community Services Committee

Ms. Cleland-McGrath reported that the Housing Affordability and Community Services Committee did not meet.

Planning Committee

Ms. Cleland-McGrath reported on the Planning Committee meeting held earlier in the evening. The topics discussed included a cell tower in Skyline and a cellular monopole with a wireless service permit being built near a boat storage building that is subject to compliance verification with the State Environmental Policy Act and Planning Director review. She reminded the public that the comment period expires June 15, 2022. She also mentioned Mr. Walters' desire for a report from the Planning Director about the use of departures related to development regulations. The Committee also discussed the Shoreline Master Plan, specifically overwater piers and related case studies.

Public Safety Committee

Mr. Carter reported from the Public Safety Committee meeting held the previous week. The topics discussed included the newly promoted police officers being trained in their new positions and one new officer graduating from the academy this week. Mr. Carter continued his update with topics related to the Fire Department, including the recently purchased rescue boat, which is up and on line with crew training in progress with the goal of having it operational for Independence Day festivities, and ongoing negotiations with the Port of Anacortes for its moorage. He provided further updates on the completion of the Critical Areas survey for Fire Station 3 and associated efforts for possible cooperative expansion with Skagit County Fire District 13. Mr. Carter concluded his update by citing upcoming Fire Department participation in an integrated emergency course offered by the Federal Emergency Management Agency where the City will be evaluated for its disaster preparedness. Mayor Miller reported that the final report to City Council for Fire Station 3 will come back in August and that, depending on the results, could yield adequate land for a training facility and an operational fire station.

Port / City Liaison Committee

Ms. Hubik reported from the Committee meeting held the previous week. The topics discussed included the

maritime strategic plan looking at goals for the next two years, including the Guemes Channel Trail, MJB property development, and the City partnering with the Port of Anacortes and Northwest Marine Trade Association on legislation related to copper bottom paint. She then mentioned a discussion of expanding the development part of the Comprehensive Plan, taking the effects of COVID-19 and other related factors into account. She concluded by mentioning that Jessica Kaiser from the Anacortes Chamber of Commerce and John Sternlicht, Chief Executive Officer of the Economic Development Alliance of Skagit County, joined the discussion and that more than 90% of job growth is from existing businesses.

Public Comment

Anastasia Brencick of Anacortes thanked the City Council and the Safety Committee for alerting citizens about death threats related to the upcoming Pride Parade on Saturday. She mentioned RCW 9A.84 and that she understands there are groups or other people that may come from outside of Anacortes to disrupt the parade. She expressed hope that the community will decide to continue with the parade in spite of the threats and stand up to those threats.

Mayor Miller responded that, as the city's chief law enforcement officer, he takes threats very seriously and that everyone has the right to peaceably assemble but will be subject to arrest if property is damaged or people are injured.

Rochelle Kaloah, expressed thanks to the City Council for their bravery and standing up to hate and passing the resolution of Pride Month for June 2022. She also mentioned that it is important to continue to fight and that the LGBTQ+ community has been targeted for doing so. She specifically asked Mayor Miller to stand up to hate from intolerant parties and violent extremists.

Keiko McCracken of Anacortes thanked City Council for their service and dedication to the public good. As the gender-inclusive schools coordinator for the Anacortes School District, she cited the vulnerability of LGBTQ+ community students, especially students of color. She expressed appreciation for the Council's efforts to change the narrative and Mayor Miller's statement regarding preservation of public safety. She hoped that City leaders would attend the parade and show their support for children and all other members of the LGBTQ+ community.

Shelly Brencick-Hageman of Anacortes thanked City Council for their leadership and making this month's events happen. She commented that she is dismayed that she hears the same arguments she heard decades ago but appreciates that progress has been achieved. She continued to mention that her wife received a credible death threat from a known actor in the community, and asked others to refrain from tolerating or enabling rhetoric that gives safe space for those who hate.

Consent Agenda

Ms. Moulton moved, seconded by Mr. Carter, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of May 23, 2022
- b. Minutes of June 6, 2022
- c. Approval of claims in the amount of 791,496.42

The following vouchers/checks were approved for payment:

EFT numbers: 103436 through 103458, total \$609,995.61

Check numbers: 103481 through 103482, total \$159,424.49

Wire transfer numbers: 305059 through 304985, total \$22,076.32

d. Contract Award: 2022 Cape Seal Preparation #22-151-TRN-001

e. Contract Award: 2022 Western Avenue Waterline Project #22-163-WTR-001

f. Contract Award: AFD Station 3 Lease 2022-2024 #22-165-AFD-001

Other Business

Skate Park Funding Request

Parks and Recreation Director, Jonn Lunsford, detailed a proposal regarding the Skate Park improvement project. He stated his department's goal is to raise \$850,000-\$900,000 for the skate park. Funding already received are a private donation of \$500,000 from an anonymous donor, \$100,000 from the Kiwanis Club of Anacortes and \$50,000 from other community donors. He requested Council consider allocation of \$100,000 from Real Estate Excise Tax (REET) funds in order to finish the project and demonstrate to the public that City is fully invested in the project and bringing the City within \$100,000 of the goal. He asked Council to instruct staff to allocate \$100,000 REET funds.

Mayor Miller stated the official action would be to approve the budget amendment. Ms. Moulton asked if the requested funds would contribute to related environmental protection. Mr. Lunsford affirmed that it would go to the general project. Ms. Moulton responded that it would be a good idea to allocate funding to a project that enables our children and wider community to enjoy recreation activities at the new skate park. Mayor Miller mentioned staff efforts to coordinate this project with a community development center and wider area re-development. Ms. Cleland-McGrath agreed that considering significant public donations, allocating REET funds makes sense. She asked Mr. Lunsford about the pump track. Mr. Lunsford responded that the City would love to add it perhaps to a second phase of the project subject to an estimate from the contractor. Mr. Young asked Mr. Lunsford to describe a pump track. Mr. Lunsford gave a brief description of the pump track features.

Ordinance 4021: Amending Title 6 AMC regarding Animals

City Attorney, Darcy Swetnam, reviewed the requested changes to Title 6 of the Anacortes Municipal Code regarding dangerous dogs. She cited two main issues from last week's discussion. Specifically, Mr. Walters' concern about seizure and subsequent testing for rabies of a dog that bites. She confirmed that such procedures are standard practice for the Anacortes Police Department. She then detailed the breakdown of the definition of 'provoked' in the code revision.

ANTHONY YOUNG moved, seconded by JEREMY CARTER, to approve Ordinance 4021: Amending Title 6 Anacortes Municipal Code regarding Animals.

Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, Amanda Hubik. Nays - None. Result: Passed.

Adjournment

There being no further business, at approximately 6:32 p.m. the Anacortes City Council meeting of June 13, 2022 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the June 21, 2022 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305550	1/31/2022	00832	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 127.50	court
305552	2/28/2022	00215	CAMPBELL LAW FIRM	PUB DEF COV	\$ 187.50	court
305554	2/28/2022	00832	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 112.50	court
305553	2/28/2022	00838	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 292.50	court
305551	2/28/2022	00839	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 292.50	court
305559	3/31/2022	00832	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 60.00	court
305558	3/31/2022	00838	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 232.50	court
305555	3/31/2022	00839	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 217.50	court
305556	3/31/2022	00844	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 262.50	court
305565	4/1/2022	3056	ANACORTES FAMILY CENTER	ARPA RESOLUTION 3056 ANACORTES FAMILY CENTER	\$ 500,000.00	plan
305639	4/4/2022	SAMPLES	ENVIRONMENTAL ABATEMENT	ASBESTOS SAMPLE	\$ 60.00	museum
305654	4/11/2022	220421	T-SHIRTS BY DESIGN	WORK SHIRTS- FLEET	\$ 32.64	dshop
305653	4/11/2022	220422	T-SHIRTS BY DESIGN	WORKS SHIRTS- SOLID WASTE	\$ 100.10	dshop
305485	4/14/2022	946994	USA BLUE BOOK	IMHOFF CONES 2 SETS, GRADUATES X 6. BEAKERS X 3	\$ 705.23	dwtpt
305568	4/30/2022	00540	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 22.50	court
305569	4/30/2022	00832	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 82.50	court
305560	4/30/2022	00844	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 292.50	court
305477	5/3/2022	20354691	PACWEST MACHINERY, LLC	WHISKER SWITCH #859	\$ 482.20	dshop
305645	5/11/2022	A22090	ENVIRONMENTAL ABATEMENT	REPAIR OF ASBESTOS PIPE ABOVE BOILER ROOM OF INTERPRETIVE CENTER BOAT	\$ 2,567.68	pwfac
305666	5/24/2022	1HTKJPVK8MH814609	BLADE CHEVROLET, INC	CHEVY MD 5500 TRUCK WITH A SERVICE BODY	\$ 113,317.15	pw1
305069	5/26/2022	22-C19	LITTLE BEAR SERVICES	LEAD HAZARD SCREEN @ W.T. PRESTON	\$ 482.00	pwfac
305636	5/27/2022	00147973	MITY LITE INC.	REPLACEMENT TABLES FOR COUNCIL CHAMBERS	\$ 1,995.39	pwfac
305571	5/31/2022	00215	CAMPBELL LAW FIRM	PUB DEF COV	\$ 232.50	court
305570	5/31/2022	00540	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 240.00	court
305430	5/31/2022	10767507	LINDE GAS & EQUIPMENT INC.	INCINERATOR MAINTENANCE - CYLINDER RENTAL	\$ 298.19	dwwtp
305673	5/31/2022	1987	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - MAY 2022	\$ 434.81	pw1
305476	5/31/2022	263180	NAPA	AIR FILTER #420	\$ 14.64	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305634	5/31/2022	300643	DEPT OF LABOR & INDUSTRIES	L & I LIBRARY INSPECTION CORRECTION VIOLATION	\$ 457.00	pwfac
305630	5/31/2022	300644	DEPT OF LABOR & INDUSTRIES	ELEVATOR INSPECTION PENALTY	\$ 285.40	pwfac
305660	5/31/2022	IN946212	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - MAY 2022	\$ 3,166.52	fiber
305661	5/31/2022	IN946213	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - MAY 2022	\$ 1,696.35	fiber
305658	5/31/2022	IN946257	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - MAY 2022	\$ 236.40	fiber
305657	5/31/2022	IN946261	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - MAY 2022	\$ 6,734.20	fiber
305656	5/31/2022	IN946270	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - LODGING MAY 2022	\$ 2,731.76	fiber
305309	6/1/2022	0522	NELSON, BONNIE	AGING MASTERY PROGRAM ADMINISTRATION - MAY 2022	\$ 762.50	pkrec
305288	6/1/2022	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 5/3-6/1/22	\$ 9.86	publib
305289	6/1/2022	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 5/3-6/1/22	\$ 20.51	publib
305317	6/1/2022	2140	THE CLEAN TEAM	2022 JANITORIAL SERVICES - APRIL 2022	\$ 4,300.00	pw1
305631	6/1/2022	22552	SKAGIT PUBLISHING LLC	PUBLISH AA-242412	\$ 113.68	finance
305667	6/1/2022	INV-001627	DEPARTMENT OF ECOLOGY	WTP DEMO MATTER NO. 96	\$ 499.58	legal
305416	6/2/2022	1059556	FERGUSON ENTERPRISES, INC	MXU'S PRORATED 14 YR	\$ 442.89	wdist
305557	6/2/2022	1938755	MILES SAND & GRAVEL CO.	ECO BLOCKS	\$ 174.08	dshop
305361	6/2/2022	22007127	WASHINGTON STATE PATROL	BACKGROUND CHECK FOR SEASONAL EMP	\$ 11.00	parks1
305671	6/3/2022	357-01	LARRY BROWN CONSTRUCTION INC	PUGET WAY WATERLINE RELOCATION	\$ 114,767.78	pw1
305643	6/3/2022	460509	SKIDMORE PHARMACY INC.	LEOFF1 PHARMACY COPAY	\$ 15.00	hr
305549	6/3/2022	58-39 MAY22	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST	\$ 96.25	court
305359	6/3/2022	820519	HASA, INC	SODIUM HYPOCHLORITE	\$ 5,056.73	dwtpt
305079	6/3/2022	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; MAY 2022	\$ 342.00	apd
305486	6/6/2022	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE ELECTRICITY 4/13-5/10/22	\$ 8,367.07	dwtpt
305566	6/6/2022	98062753	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,632.92	dwtpt
305479	6/6/2022	Q984961	CORE & MAIN LP	STORZ ADAPTER W/CAP	\$ 244.81	wdist
305545	6/7/2022	021344322	GALLS, LLC.	UNIFORM BOOTS; OFC DOTZAUER - OFC TO PAY	\$ 254.55	apd

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305627	6/7/2022	1041134	FERGUSON ENTERPRISES, INC	3" C2 OMNI REGISTER	\$ 375.20	wdist
305547	6/7/2022	220013286491	PUGET SOUND ENERGY INC	APD 5/6-6/6/22	\$ 1,932.99	apd
305363	6/7/2022	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 5/6-	\$ 79.31	plan
305364	6/7/2022	220015523313	PUGET SOUND ENERGY INC	501 Q AVE: 05/06 - 06/06/22	\$ 37.78	dshop
305421	6/7/2022	22021901958	PUGET SOUND ENERGY INC	TSUNAMI SIREN - SKYLINE 5/6-6/6/22	\$ 10.89	dwwtp
305422	6/7/2022	224743	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS - SODIUM BISULFITE	\$ 2,459.64	dwwtp
305362	6/7/2022	AN 873131	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 53.17	medic
305544	6/7/2022	22257552-91703031	VERIZON WIRELESS - VSAT	APD CASE 22-A02828-PRESERVATION REQUEST FOR RECORDS ON CELL PHONE DATA	\$ 50.00	apd
305564	6/8/2022	006475	USA BLUE BOOK	TITRAVER, PH STORAGE SOLUTION, BUFFERS	\$ 422.95	dwwtp
305541	6/8/2022	021355186	GALLS, LLC.	UNIFORM SUPPLIES; PATCHES	\$ 31.66	apd
305540	6/8/2022	021355196	GALLS, LLC.	UNIFORM SHIRTS; CAPTAIN PRUIETT	\$ 182.23	apd
305659	6/8/2022	0285826-IN	REISNER DISTRIBUTOR INC	OIL- SHOP	\$ 214.57	dshop
305543	6/8/2022	201136552	CRIMINAL JUSTICE TRAINING	BASIC LE ACADEMY - NADIA DANIEL	\$ 4,431.00	apd
305425	6/8/2022	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 5/7-6/7/22	\$ 12.88	plan
305478	6/8/2022	220013297498	PUGET SOUND ENERGY INC	CASINO DR UNDER TWIN BRIDGES: 05/07- 06/07/22	\$ 22.06	dshop
305426	6/8/2022	220022355618	PUGET SOUND ENERGY INC	TSUNAMI SIREN - 500 T AVENUE	\$ 10.89	dwwtp
305642	6/8/2022	22745	SKAGIT PUBLISHING LLC	PUBLISH AA-245009	\$ 101.50	finance
305647	6/8/2022	22746	SKAGIT PUBLISHING LLC	PUBLISH AA-245206	\$ 166.46	finance
305417	6/8/2022	264163	NAPA	STOCK OIL / AIR FILTERS FOR SHOP	\$ 221.77	dshop
305546	6/8/2022	427057	THE LANGUAGE EXCHANGE INC	INTERPRETER SVC - APD CASE 22-A03302	\$ 168.00	apd
305626	6/8/2022	9368	KGS NORTHWEST, LLC	PLUG VALVE	\$ 1,030.85	dwwtp
305629	6/8/2022	INV728190	DAY WIRELESS SYSTEMS INC	PORTABLE RADIO BATTERIES	\$ 1,203.11	apd
305360	6/8/2022	LTAC AWA Inv #1	ANACORTES WATERFRONT	LTAC AWA 2022	\$ 1,000.00	plan
305538	6/9/2022	021364808	GALLS, LLC.	UNIFORM DRESS COAT; CAPTAIN PRUIETT	\$ 389.45	apd
305537	6/9/2022	021364948	GALLS, LLC.	UNIFORM 2-BUTTON BELT KEEPERS	\$ 32.10	apd
305623	6/9/2022	0286008-IN	REISNER DISTRIBUTOR INC	DIESEL #6966, #6967, #6968	\$ 54,526.88	dshop
305475	6/9/2022	111520	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM	\$ 286.00	finance
305637	6/9/2022	321697	BAY CITY SUPPLY	FACILITY	\$ 768.31	pwfac
305640	6/9/2022	322219	BAY CITY SUPPLY	FACILITY	\$ 323.27	pwfac
305632	6/9/2022	73967	ELECTRO-CHEMICAL DEVICES, INC	LAB SUPPLIES	\$ 1,290.94	dwwtp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305419	6/9/2022	INV2482738	COPIERS NORTHWEST, INC	CANON/IRC5560I FINANCE/OPS/WWTP 5/8-6/7/22	\$ 401.19	finance
305536	6/10/2022	021375524	GALLS, LLC.	UNIFORM CHEVRONS	\$ 35.64	apd
305534	6/10/2022	106250926	RICOH USA, INC	S/N C32029555 CITY HALL COPIER 3RD 6/1-6/30/22	\$ 378.35	finance
305482	6/10/2022	2042	ANACORTES SCHOOL DISTRICT #103	SAFE ROUTES TO SCHOOL PASS THRU	\$ 350.00	finance
305483	6/10/2022	220711	T-SHIRTS BY DESIGN	REC PROGRAM SHIRTS	\$ 560.32	pkrec
305567	6/10/2022	50307050	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 3,862.26	dwtp
305533	6/10/2022	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 6/19-7/18/22	\$ 262.59	finance
305473	6/10/2022	RefundThibert	THIBERT, LUCY	WA PARK RESIDENT CAMPING REFUND	\$ 4.00	parks1
305633	6/11/2022	8498 30 017 0464628	COMCAST	WA PARK INTERNET 6/21-7/20/22	\$ 108.16	finance
305652	6/12/2022	59989163	INGRAM LIBRARY SERVICES, LLC	INGRAM BATCH 6-12-22	\$ 301.73	publib
305628	6/13/2022	11781	PARTNER CONSTRUCTION	CRACK SEALANT	\$ 2,268.48	dshop
305662	6/13/2022	221000	BLYTHE MECHANICAL, INC	WTP HEATING WATER LEAK IN PIPE GALLERY REPAIR	\$ 749.34	dwtp
305649	6/14/2022	INV2485080	COPIERS NORTHWEST, INC	Canon/IRC5870i/3rd Floor 5/11- 6/10/22	\$ 337.94	finance
305641	6/14/2022	ReimbLindquist	LINDQUIST, THAD	LEOFF1 PRESCRIPTION REIMBURSEMENT - THAD LINDQUIST	\$ 44.36	hr
305316	6/30/2022	INV48680	VECTOR SOLUTIONS	CREWSENSE - ONLINE SCHEDULING AND APPARATUS CHECK PROGRAM 6/30/22-	\$ 2,567.70	medic
Total					\$862,631.79	



City Council Agenda Bill

Meeting Date: June 21, 2022

Agenda Item: 5.c.

Agenda Item Title: Street Fair Application - Anacortes Arts Festival

Staff Contact(s): DON MEASAMER, Joann Stewart

Approved for Submittal to Council by **Action Type**

Joann Stewart

Motion

LIBBY GRAGE

DON MEASAMER

Item Summary: Annual 3 day summer event with 250 plus vendors on Commercial Avenue between the Port of Anacortes (3rd Street) south to 10th Street with adjacent side streets closed to O Avenue and Q Avenue.

Budget Impact:

None

Previous Action: Approved by Department Directors

Recommended Motion: Move to approve street fair application as submitted

Alternative Actions: Deny application

Attachments (listed in order presented):

1. Arts Fest Approved App



Street Fair Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

5/24/2022

Event Name *

Anacortes Arts Festival

Applicant/Organization Name *

Anacortes Arts Festival

Mailing Address *

505 O. Avenue

Event Contact Person *

Meredith McIlmoyle

Event Contact Email *

aafdirector@anacortesartfestival.com

Event Contact Phone *

(360) 293-6211

Event Website

www.anacortesartsfestival.com

Estimated Number of Participants/Attendees *

80,000

Event Description *

The Anacortes Arts Festival is a three day celebration of art, music, food and community. For 61 years, the Anacortes Arts Festival has supported local artists and businesses by hosting this event along Commercial Avenue. There will be 250 booth artisans, three stages of music, food vendors, a youth area, working artists and three beer gardens.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

☒ Yes ☐ No

Date Event Starts *

8/5/2022

Time Event Starts *

10:00:00 AM

Date Event Ends *

8/7/2022

Time Event Ends *

6:00:00 PM

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

8/4/2022

Time Street Closure Starts *

4:00:00 PM

Date Street Closure Ends *

8/7/2022

Time Street Closure Ends *

11:59:00 PM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Commercial Avenue, 10th Street - 1st Street

Side Streets between O Avenue and Q Avenue

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

We would like to use any available city parking lots for handicapped parking.

Event Map (optional)

Upload one or more maps of the event

[streetmap detail Admin.pdf](#)

337.22KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[City Idemnification.pdf](#)

376.42KB

Download the Indemnification Agreement [here](#).**Signage**

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 48 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant may be required to provide public liability insurance subject to the provisions of AMC 7.04.100. Applicants will be notified following application approval of insurance requirements for the specific event.

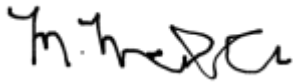
Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

☒ Yes

Signature



Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

6/20/2022

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

6/13/2022

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:**Police Department concerns, objections, or conditions of approval ***

None

Public Works Department will provide the following services for this event:**Public Works Department concerns, objections, or conditions of approval ***

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, his employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 5/24/22

Meredith McImoyle
Name and Title – Printed Director

M. McImoyle
Signature

Name and Title – Printed

Signature



City Council Agenda Bill

Meeting Date: June 21, 2022

Agenda Item: 6.a.

Agenda Item Title: CDBG Draft 2022 Action Plan - Final Review and Approval

Staff Contact(s): DON MEASAMER, Joann Stewart

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Joann Stewart	Public Hearing
LIBBY GRAGE	
DON MEASAMER	

Item Summary: Annual Allocations have been announced and the draft Action Plan for 2022 has been finalized for review and approval to forward to HUD.

Budget Impact:
None

Previous Action: The draft 2022 Action Plan was reviewed initially during the City Council meeting on April 25, 2022. Final review was postponed until Congress passed the domestic budget and HUD determined the allocations, which were just received on June 1. The Plan has been updated to include the funding awards. The Plan has been slightly modified to cancel the loan agreement with HUD and instead allocate that funding to the Housing Authority Roof Replacement project that was approved in 2021 but has not been accomplished. The funding from the 2021 Housing Authority project will be reallocated to the AFC The Landing project that was approved in 2021 as well. An amendment will be forthcoming to provide notification of the change to the 2021 allocations. No comments have been received to date and City Council will make a recommendation to forward the Action Plan to HUD for their review and approval.

Recommended Motion: I move to approve the 2022 CDBG Action Plan as submitted.

Alternative Actions: Deny forwarding the 2022 Action Plan to HUD.

Attachments (listed in order presented):

1. Action Plan Final Draft
2. Public Services App
3. Housing Authority Roof Project App



CITY OF ANACORTES
CDBG 2022 DRAFT
ANNUAL ACTION PLAN

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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This chapter outlines the City's one-year Action Plan for 2022, which will further the goals and strategies of the Strategic Plan and is the spending plan for the City's Community Development Block Grant (CDBG). The funding received will be used to accomplish the activities outlined in this plan. The allocation for this year's funding is \$105,260. The proposed activities must meet the CDBG National Objectives as outlined in the introduction to the Strategic Plan and meet the public benefit standard. The Mayor of Anacortes has designated the Planning, Community & Economic Development Department responsible for the planning, development, and implementation of its CDBG Program.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The plan includes funding supportive services to help individuals and families from becoming homeless, supporting efforts to reduce poverty, rehabilitation of public housing to preserve existing low income housing. The City Council has previously elected not to utilize the administration portion of the funding and instead apply the 20% allocation to projects. The proposed funding goals being considered are listed below:

- Public Service - Anacortes Family Center - Homelessness/assist special needs populations - Create suitable living environs – \$15,789.
- Low-income Senior Housing Rehabilitation – Anacortes Housing Authority Harbor House Roof Replacement - \$89,471

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In reviewing activities accomplished with its federal funding from previous years, the City of Anacortes advanced its goals of improving conditions, creating better housing resources and opportunities, and assisting human service organizations in providing effective support services to priority low-income and

homeless populations. The projects selected are based on consultation with local agencies and in response to the area's countywide Continuum of Care Plan.

The Anacortes Family Center, recipient of the full public services portion of the annual CDBG, provided that approximately 76% of the 61 households (161 individuals - 89 of which were children) in their program during 2021 successfully graduated from the Family Center program and entered permanent, safe housing with jobs and incomes to support their new lives.

The 2021 allocation included \$100,000 to the Anacortes Housing Authority for a roof replacement at the Harbor House complex, a 50 unit public housing complex for elderly and disabled individuals. Due to pandemic issues and material availability and costs, the project has not progressed as quickly as planned. This project will now be funded with 2022 funding. The funding from the 2021 allocation will be used to assist the Anacortes Family Center with the development of the public facilities portion of The Landing. This project was initially presented in the 2021 Action Plan and was going to be paid for with a Section 108 loan from HUD. The loan was going to be repaid to HUD with 2022 CDBG funding. With the delay in the roof project, the City can use the funding from 2021 to cover the funds that would have been paid out by the loan for The Landing project. The City can allocate the 2022 funding to the roof project. There is no need to take out a loan and incur the costs associated with the loan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In deciding the 2022 program year allocations, the City of Anacortes worked with community leaders and the City Council Housing Affordability & Community Services (HACS) committee to determine the proposed projects. The City held a 30 day public comment period in accordance with the HUD requirements. The City held 2 virtual and in person public hearings on April 25, 2022 and June 21, 2022. Notices were published on the website and in the local newspaper and encouraged public comment in conjunction with the CDBG program. The notices for the 30 day comment period and meetings were posted on the City's website on March 2, 2022 and published in the local newspaper on March 2 and June 8, 2022.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City did not receive any public comments on the development of the 2022 Annual Action Plan. City Council endorsed the Plan as provided and recommended submission to HUD. (This will be updated after the June 21, 2022 meeting)

Summary of comments or views not accepted and the reasons for not accepting them

The City did not reject any views or comments on the development of this Action Plan.

7. Summary

The overall goal of the community planning and development programs available with CDBG funding is to assist in the development of affordable housing for low and moderately low-income households, reduce poverty in Anacortes, assist in creating better living conditions for low-income households and provide funding to assist human service agencies serving low-income populations. A review of the projects and activities implemented in previous years demonstrate the City is making progress in fulfilling its goals. The City intends to continue to work closely with HUD staff to improve performance in timely implementation of identified community development strategies and CDBG administrative activities. The City did not hinder Consolidated Plan implementation by action or willful inaction.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ANACORTES	Planning, Community & Economic Development

Table 1 – Responsible Agencies

Narrative

The city of Anacortes is a member of the Skagit County Home Consortium which is comprised of 20 municipalities. Anacortes is a participating CDBG entitlement jurisdiction that administers its own CDBG programs. The Mayor of Anacortes has designated the Planning, Community & Economic Development Department to perform the planning, development, and implementation of the Anacortes CDBG program.

Consolidated Plan Public Contact Information

Joann Stewart
Planning Community & Economic Development
City of Anacortes
904 6th Street, P.O. Box 547
Anacortes, WA 98221
(360) 293-1907; (c) 360-503-9041; joanns@cityofanacortes.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City performed an extensive outreach program to consult and coordinate with non-profit agencies, affordable housing providers, government agencies and other entities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City held two public hearings to obtain input from the community. The first public hearing was April 25, 2022. This meeting provided an opportunity to discuss the objectives of the Action Plan and proposed projects for 2022. The next meeting was held on June 21, 2022, to approve the Plan be forwarded to HUD for review and approval.

The City sent inquiries to various organizations and individuals to obtain current information on pressing needs within the community. Input was received from Community Action Agency of Skagit County, the Anacortes Community Health Council (comprised of representatives of churches, private organizations, social service agencies, city departments and community groups who provide support for Anacortes citizens), the Anacortes Family Center, and the City of Anacortes Housing Affordability & Community Services Committee.

The Anacortes Community Health Council member agencies include: Anacortes Family Center; Anacortes Senior Activity Center; Island Hospital Community Health Resource Center; The Salvation Army; St. Vincent de Paul; Anacortes 100 Food Bank; Christ Episcopal Church; Anacortes United Methodist Church; Anacortes/San Juan Island Chapter of the American Red Cross; Anacortes First Baptist Church; Anacortes Christian Church; Anacortes Police Department; Skagit Senior Information and Assistance; Anacortes Noon Kiwanis Club; Anacortes Boys and Girls Club; Skagit County Youth and Family Services; Pilgrim Congregational Church; Anacortes Housing Authority; Christ the King Community Church; Westminster Presbyterian Church/Dinner at the Brick.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City incorporates the Skagit County Continuum of Care plans which prioritizes the use of HOME and CDBG funds toward the goals of ending homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City has coordinated with Skagit County Department of Public Health & Community Services, Skagit County Coalition to End Homelessness, and Community Action through the HOME Consortium efforts. These organizations are responsible for using ESG funds and for administering HMIS (Homeless Management Information System) for service providers operating in the Consortium region. Their goals, strategies, activities, and outcomes have been incorporated in the Consolidated Plan.

2. Agencies, groups, organizations, and others who participated in the process and consultations

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Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Community Action of Skagit County
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in multi-agency meetings, one-on-one consultation with staff, board meetings, participated in various committees in which CASC provided input. Anticipate increased coordination of homeless activities and public services.

2	Agency/Group/Organization	Anacortes Community Health Council
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Services Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff is a member of this organization which meets monthly to discuss the current situations of those in need within the community, case-by-case review of needs, solutions to those needs and other services available to help. Roundtable meetings provide information and resources to improve the coordination of services.
3	Agency/Group/Organization	Anacortes Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one consultation and board meetings; outcomes include city/HA working in collaboration to locate properties to develop more housing units.
4	Agency/Group/Organization	Anacortes Family Center
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one consultation and group meetings; working closely with Family Center staff to determine funding, develop transitional housing and locating additional funding options to achieve success.
5	Agency/Group/Organization	City of Anacortes
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development Lead-based Paint Strategy Narrowing the Digital Divide
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monthly meetings with departments/local groups to determine strategies to address lack of affordable housing within community, job security

Identify any Agency Types not consulted and provide rationale for not consulting

All major community agencies were consulted either directly or indirectly. The local CBDO, Home Trust of Skagit, actively works with the multi-county/city HOME Consortium. This agency utilizes HOME resources to support their housing efforts.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Skagit County Community Services	The Strategic Plan has adopted the major strategies of the 10 year plan
2016 Comprehensive Plan update	City of Anacortes	Creating a better, coordinated strategy for LMI affordable homes and related issues
North/West Basin Concept Plan	Port of Anacortes	Creating a better, coordinated strategy for public facilities improvements
Community Services and Unmet Needs	City of Anacortes	Creating a coordinated strategy for the development of community services within the community and updates to the affordable housing plan
Skagit County Natural Hazards Mitigation Plan	Skagit County	Creating a coordinated strategy for the community in the event of a natural or man-made disaster
Fiber Optics Installation	City of Anacortes	Creating opportunities to help low-income residents connect to broadband services to narrow the digital divide
Housing Action Plan	City of Anacortes	Develop a strategic plan to improve housing affordability and make recommendations on budget allocations to social services. The recommendations in this plan will coordinate and support the recommendations in the City's CDBG Strategic Plan.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City coordinated efforts with the County, the Anacortes Housing Authority, the Anacortes Family Center, the Anacortes Community Health Council and the City of Anacortes Affordable Housing & Community Services (HACS) Committee to share concerns, determine the routes to follow to address the needs.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In deciding the 2022 program year funding allocations, the City of Anacortes conducted two public hearings (April 25, 2022 and June 21, 2022) and encouraged public comment on the development of the City's CDBG Action Plan. The notice for the public hearings was advertised in the Anacortes American and posted on the City's website. The notice for the 30 day comment period and meetings were posted on the City's CDBG website and published in the local newspaper on March 2 2022. The public comment period began on March 16, 2022 and ended April 15, 2022.

In addition to the hearings, the City also consulted with local housing and human service providers to obtain input on the Action Plan.

The impact this had on the goal setting was the need for more affordable housing and living wage jobs. The City plans to work toward achieving these goals utilizing CDBG funding and other funding sources.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community outreach	No public comments were received or presented at the 2 public meetings	No written comments were submitted	There were no comments that were not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City will distribute the entire allocation of \$105,206 during program year 2022. This funding will advance the goals of this plan to improve living conditions and fund supportive services to help individuals and families from becoming homeless and support efforts to reduce poverty.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public Housing Improvements	Public Housing Rehab	\$89,471	0	\$0	\$	0	Provide monetary assistance to 50 unit public housing complex for new roof
CDBG	Public – federal	Public Services	\$15,789				0	The City will provide up to the maximum 15% allowed for public services.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City's CDBG program, the City anticipates that most major projects will be funded primarily through non-CDBG resources. On February 11, 2020, the citizens of Anacortes approved a 1/10th of 1% sales tax increase to fund affordable and supportive housing within the community. This, along with a

corresponding sales tax credit from the state, will contribute up to an estimated \$17 million over 20 years to development of affordable housing. These funds will be used in the development of the AFC mixed use, low-income apartment complex and future housing projects for the Anacortes Housing Authority.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City identified core areas where infrastructure improvements would allow better access for all individuals and in particular, disabled residents and visitors. Community participation on the 2016 Comprehensive Plan update also identified areas in the core downtown that are being considered for development of a central hub. Proposals include residential development, retail, public services, restaurant, grocery, and entertainment establishments that will be easily and safely accessible.

Discussion

The 2016 Comprehensive Plan provides a unique vision to create a cohesive, well-laid out community with affordable housing and pedestrian mobility key factors in determining the paths to the central hub as described above. Zoning regulations are now in place that encourage development of multi-family mixed-use complexes, increased density in neighborhoods previously zoned single detached homes, and allow easier routes to access services other than vehicle use (more bicycle lanes and less space needed for parking). This will help create more affordable living space within the central hub of downtown.

In addition, the City received an Opportunity Zone designation. City Planning staff is working to encourage development within this zone that will accommodate and enhance opportunities for the lower income population residing in this OZ as well as throughout the entire community.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homelessness/Assist Special Needs Populations	2022	2023	Homeless	Tracts 940600 & 940500	Homelessness/Assist special needs population	CDBG: \$15,789	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted - GOI 3
2	Preservation	2022	2023	Affordable Housing – public housing	Tracts 940600 & 940500	Rehabilitation of existing units	\$89,471	Rental units rehabilitated – 50 unit public housing complex

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homelessness/Assist Special Needs Populations
	Goal Description	GOI 3 - Public Services Non-Housing
2	Goal Name	Preservation – Rehab of Public Housing complex
	Goal Description	Low/Mod Housing Rehab – creating suitable living conditions for LM individuals – 570.202(a)(2) – 50 households assisted

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects chosen are based on HUD criteria that the activity meet at least one of the national objectives (benefit to low and moderately low-income persons, aid in the prevention or elimination of slums or blight and meet a need having a particular urgency) and they meet the criteria established in the City's Strategic Plan. The City determined that the public services funding be provided to the Anacortes Family Shelter as the Center meets a need of particular urgency by assisting families and women who would otherwise end up living on the streets.

The Harbor House low-income senior and disabled housing provides homes for 50 households. The roof on this complex has gone well beyond its maximum lifespan and requires replacement. This will benefit 60 low-income seniors and disabled individuals living in the 50 unit complex with decent affordable housing.

#	Project Name
1	Public Services – supportive services costs for clients
2	Anacortes Housing Authority Public Housing Rehab

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City established priorities for allocating resources and long-range strategies following a careful assessment of the needs and demographics of the community. A clear priority identified in the analysis is a response to the needs of low to moderately low-income families and individuals within the City for safe and affordable housing and basic services such as medical, dental, and home energy assistance. Families and individuals in crisis situations need significant services and housing to be able to reach self-sufficiency. Included in this population are the homeless and others with special needs that generally are either priced out of housing or are unable to maintain stable housing.

Improving conditions, creating new housing resources and opportunities, retaining jobs, and reducing housing costs to affordable levels represent major means of responding to the needs of the targeted population. The strategies and objectives outlined in the 2018-2022 Strategic Plan reflect these priorities and outline activities designed to alleviate these needs.

The primary basis for allocation of resources is to serve the needs of the low and moderately low-income households. Consolidated Plan strategies developed through the community planning process reflect that a significant amount of funds are targeted to projects that benefit the low to moderately low-income households. The public services portion provides services and resources to the households in need while the remaining resources are directed to projects that provide safe and stable transitional

and permanent housing for families and individuals in need.

A major obstacle to address underserved needs is lack of funding.

DRAFT

AP-38 Project Summary

Project Summary Information

1	Project Name	Anacortes Family Center
	Target Area	Census Tract 940500
	Goals Supported	Public Services – Non-Housing
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG 15% of Annual Allocation: \$15,789
	Description	Public Services Allocation – Support Family Center staff who provide case management services to homeless families and single women staying at shelter
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The Anacortes Family Center estimates service for approximately 200 individuals consisting of families with children and single women. The program provides intensive self-sufficiency based services and shelter for homeless single women, children and families with children in crisis, most often due to domestic violence. Approximately 60% of the clients will be children. Majority of the clients have complex issues involving generational violence, dv, poverty and mental illness
	Location Description	1011 27 th Street, Anacortes, WA The facility is a secure complex; entry is via electronic passcode and visual acceptance.
2	Planned Activities	The Center provides housing for 60-90 days and intensive case management and life skills education to assist the household with gaining the skills and resources needed to become fully self-sufficient. In 2021, the Center provided successful transition to stable living/working environments to approximately 76% of their clients.
	Project Name	Anacortes Housing Authority Harbor House Public Housing Rehab
	Target Area	Census Tract 940600
	Goals Supported	Preservation
	Needs Addressed	Rehabilitation of existing units
	Funding	CDBG Annual Allocation: \$89,471
	Description	Funding a roof replacement for the Harbor House public housing complex for low-income seniors and disabled individuals.

Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	60 low income seniors or individuals living with disability will benefit from this activity.
Location Description	Census Tract 940600 719 Q Avenue, Anacortes, WA 98221
Planned Activities	remove existing roof materials and replace with new roof materials; no displacement will occur during this rehab project

DRAFT

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Anacortes is located on Fidalgo Island in Skagit County with 12.5 miles of saltwater shoreline, four freshwater lakes, and 3000 plus acres of city-owned forestlands and city-owned parks. Anacortes is approximately 20 miles from the county seat in Mount Vernon, Washington. Most public services are available primarily in the Mount Vernon area.

The current population of Anacortes is approximately 17,637 citizens (US 2020 Census). Anacortes has two areas with a concentration of moderately low to low-income households, Census Tracts 940500 and 940600 with 64% LMI households. Approximately 34% of the total household population in Anacortes are low to moderately low income according to the American Community Survey.

While Anacortes has two census tracts with the highest concentration of persons living below the poverty level, there are smaller concentrations of low-income households interspersed throughout the City. The City establishes priorities for allocating resources and long-range strategies following a careful assessment of the needs and demographics of the community. A clear priority identified in the analysis is a response to the needs of low to moderately low-income families and individuals within the City for safe and affordable housing and basic services such as medical, dental and home energy assistance. Families and individuals in crisis situations need significant services and housing to be able to reach self-sufficiency. Included in this population are the homeless and others with special needs who are generally either priced out of housing or are unable to maintain stable housing.

In addition, the City has been designated an Opportunity Zone, a portion of which lies within these census tracts. City Planning staff is working to encourage development within this zone that will accommodate and enhance opportunities for the lower income population within this zone as well as throughout the entire community.

Improving conditions, creating new housing resources and opportunities, and reducing housing costs to affordable levels represent major means of responding to the needs of the targeted population. The strategies and objectives listed in the Strategic Plan reflect these priorities and outline activities designed to alleviate these needs.

The primary basis for allocation of resources is to serve the needs of the low and moderately low-income households. Consolidated Plan strategies developed through the community planning process reflect that a significant amount of funds are targeted to projects that benefit the low to moderately low-income households. The public services portion is allocated to services that provide multiple benefits to households in dire situations and the remaining resources are directed to projects that provide safe and stable environments, transitional and permanent housing for families and individuals in

need.

Geographic Distribution

Target Area	Percentage of Funds
Tracts 940600 & 940500	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

These areas contain the highest concentration of low to moderately low households. Many small businesses are also located in these areas.

Discussion

This is where many of the small businesses are located, and the projects put forth for this year's funding are in this area. This area is also situated between Highway 20 and the downtown business core and is adjacent to the marine industrial zoning where many jobs and recreation opportunities are located.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Anacortes is committed to promoting safe, affordable housing and reducing homelessness through the City's funding, partnership, and policy efforts.

The Housing Affordability & Community Services committee, a City Council appointed committee, developed an affordable housing action plan to create strategies to work toward the development of affordable housing within our community. The plan sets forth the goals, strategies, and action items to guide the City in implementing its affordable housing policy and ultimately reduce the barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing include the current amendments to the City's Development Regulations:

- Simplifying standards for accessory dwelling units (ADUs) to encourage production (increasing housing supply for renters and income for homeowners).
- Encouraging small-lot single family development with a variety of lot design options (which may have lower purchase prices compared to typical large lot homes).
- Explicitly allowing cottage housing in most zones as a small-scale detached living option.
- Explicitly allowing townhouses as a small-scale attached living option.
- Explicitly defining duplex and triplex as attached living options and allowing a variety of configurations on a single site.
- Providing design standards to these new housing types to ensure livability and neighborhood compatibility.
- Providing flexibility for landscaping and lot coverage standards for multifamily and townhouse development in high-density zones to

increase their economic feasibility.

- Explicitly allowing live-work development to support home-based business owners.
- Expanding allowance of multifamily development to the MS zone and MMU zone (previously CM and CM1).
- Raising base height limits in the CBD and C zones to increase residential (and non-residential) development capacity.
- Establishing a new height bonus for the R4 zone related to small and/or affordable units.
- Adjusting parking requirements for multifamily uses to reduce the costs of construction (often passed on to tenants).
- Providing new bike parking standards to support residents who cannot afford or choose not to own a car.
- Providing new standards for group living developments to encourage their development and support seniors and people with disabilities who are often on fixed incomes.
- Updating and streamlining permitting and processing provisions to shorten development timelines and increase predictability for builders.
- Waivers and reductions in impact fees and general facilities charges for new units that will be reserved for specified lower income levels.

Discussion

The City is continuing efforts to develop incentives to create affordable housing. An example of these efforts is the AFC project The Landing, a mixed use, multi-family apartment complex (21 units) built within a single-family housing zone. The complex will remain affordable in perpetuity, all rental units developed must be affordable to and occupied by households with an income of 60% or less of the area median income (determined by HUD) as adjusted by family size for Skagit County.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Because the City of Anacortes's annual CDBG grant is minimal, it is difficult to use CDBG for many other purposes than those already identified. However, the City does intend to invest other resources and effort toward the following actions: implementing a human services strategic plan to help low-income individuals and families, establishing a community services center to provide services to low-income residents, developing strategies to assist the chronically homeless with shelter. The City is actively engaged in reviewing and developing strategies to assist the most vulnerable in our community.

The City received an Opportunity Zone designation that encompasses portions of the low to moderately low census tracts. The City is working to encourage development opportunities that will accommodate and enhance opportunities for the lower income population within this zone as well as throughout the entire community.

Actions planned to address obstacles to meeting underserved needs

The City, through the HACS committee, established a strategic plan to outline the needs and how to address those needs to eliminate the barriers to attaining affordable housing. This plan coordinates the goals of the 2016 Comprehensive Plan with incentives to develop affordable housing to create a more equitable and healthy community. The City also provides information to housing loan lenders, property managers, and the public about fair housing laws and includes current state and federal information with links to this information on its Planning, Community & Economic Development CDBG website (<https://www.anacorteswa.gov/181/Fair-Housing>). The City will work in collaboration with the County and the Anacortes Housing Authority in developing fair housing guidelines according to the Affirmatively Furthering Fair Housing rule. The AFFH rule provides a new approach for planning and implementing locally developed housing goals, actions, and strategies to increase choice, mobility, preservation, community revitalization and other collaborative or outreach efforts designed to reduce disparities in access to opportunity and improve fair housing outcomes. This will assist in meeting our statutory obligation to affirmatively further fair housing as required by the Fair Housing Act and will be an immense help for the City in addressing underserved needs.

The HACS committee is working with existing community service providers, city departments, and the public to identify the social services needs of residents in financial, emotional, or mental health crisis and develop a plan to strengthen and ensure those services or resources are provided by city or third-party providers.

Actions planned to foster and maintain affordable housing

The City will work in partnership with the Anacortes Housing Authority to secure the resources necessary to rehabilitate the various HA complexes, an important low-income housing resource in

Anacortes. The City will also work with the Housing Authority to promote development of more complexes to accommodate the growing wait list for affordable housing. The HACS Committee will continue to collaborate efforts to work on strategies to eliminate barriers to affordable housing and services within the City.

The City is able to provide reductions in Impact Fees and GFC charges (General Facility Charges) through waivers provided for low income housing developments (AMC 13.44 and 3.93). An example of the savings is the Anacortes Housing Authority, which saved thousands of dollars for their 5-unit townhomes they are developing for low-income residents.

Actions planned to reduce lead-based paint hazards

Code enforcement will address all lead-based paint issues that may arise; additionally, the City will include lead-based paint hazard information in community education and outreach.

Actions planned to reduce the number of poverty-level families

The Public Services funding to the Anacortes Family Center provides intensive case management and life skills education to assist the households with gaining the skills and resources needed to become fully self-sufficient. The outlook of the community through the work on the 2016 Comprehensive Plan promises to promote more living wage jobs and create a community that would support lower priced housing. This will be accomplished through zoning changes and building incentives which are now included in the Anacortes Municipal Code.

Actions planned to develop institutional structure

The City is a partner with adjacent and regional jurisdictions in a regional HOME Consortium. The regional HOME Consortium will enhance the resource base for developing more affordable housing and for addressing institutional barriers to creating more affordable housing.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will support the efforts of the Anacortes Community Health Council and participate regularly in their multi-agency meetings. Active participation in the Council will improve the coordination of the City's Consolidated Plan goals and the efforts to reduce instability in the lower income community.

The HACS Committee is currently working with community services providers, city departments, and the public to identify the social service needs of city residents in financial, emotional, or mental health crisis and develop a plan to strengthen and ensure those services or resources are provided by city or third-party providers. The HACS Committee completed the Affordable Housing Strategic Plan in 2017 <https://www.anacorteswa.gov/550/Housing-Affordability-Committee> that is designed to provide

pathways to development of affordable housing within our community.

Discussion

Funding continues to be the main obstacle to meeting underserved need. Obstacles include lack of sufficient financial resources to address large projects such as permanent housing and shelters. The limit on the public services prohibits the City from adequately providing a greater service to households in need. In addition, not knowing how to access services or not knowing where they are located is a barrier to anyone looking for specific services; the HACS Committee expects to eliminate those issues by developing a plan that will provide readily accessible, current information to those in need.

DRAFT

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The primary basis for allocation of resources is to serve the needs of the low and moderately low-income households. The 2022 Action Plan allocates the majority of the funding to projects that benefit the low to moderately low-income households. The public services portion provides services and resources to the households in need while the remaining resources fund projects that provide better access to services or improved living conditions for individuals and families in need.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

The City typically does not receive Program Income.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

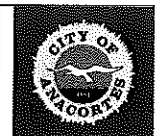
100% of the 2022 funding will be allocated to benefit low to moderately low-income persons.

Attachments

Grantee SF-424's and Certification(s)

To be attached prior to submission to HUD

DRAFT



CDBG FUNDING APPLICATION PROGRAM YEAR 2022

Check the appropriate box to identify the type of funds for which you are applying:

☒ Public Service ☐ Planning ☐ Capital Improvement

CDBG Fund Request (% OR \$ AMOUNT)

\$ 15%

Project Title Support for Homeless Families at Anacortes

(If this project has been previously funded, please use the same title)

Project Description Funds will be used to *(Please attach additional page if necessary outlining project with specific numbers/goals):*

This funding will support homeless women, children and families. CDBG Funding will support client's access to 7 day a week case management, as well as weekly life skills and other supportive service.

Project Location *(physical address)* 1011 27th St. Anacortes, WA 98221

Number of Unduplicated People Directly Benefiting from this Project Approx. 200
individuals

Applicant Name

Anacortes Family Center

Mailing Address

2707 Commercial Ave.
Anacortes, WA 98221

Agency Director

Dustin Johnson, Executive Director

dustin@anacortesfamily.org

360-293-2993 ext 102

Name

Telephone #

e-mail address

Staff Contact

Heather Geer, Development Director

360-293-2993 ext. 114

heather@anacortesfamily.org

360-873-8728 fax

Name and Title

Telephone and Fax #

e-mail address

**Federal Tax I.D. # (req'd)

20-0775618

**DUNS # (req'd)

162358043

Type of Organization:

Public Agency

Private Nonprofit

Other (Specify)

X

Are you a Certified Housing Development Organization (CHDO) or Certified Community Based Development Organization (CBDO)?

☐ Yes ☒ No

If not, are you planning on becoming a Certified CHDO or CBDO?

☐ Yes ☒ No

Authorized Signature

Heather Geer

Date

2/25/22



CDBG FUNDING APPLICATION PROGRAM YEAR 2020

Check the appropriate box to identify the type of funds for which you are applying:

☐ Public Service ☐ Planning ☒ Capital Improvement

CDBG Fund Request (% OR \$ AMOUNT)

\$ 100,000.00

Project Title Harbor House Roof Replacement (Public Housing Elderly Bldg).
(If this project has been previously funded, please use the same title)

Project Description Funds will be used to (Please attach additional page if necessary outlining project with specific numbers/goals):

Replace flat 3 shingle roof at the Harbor House. The Harbor House is a Public Housing Building with 50 units designated for the elderly and disabled

Project Location (physical address) 719 Q Avenue, Anacortes WA 98221

Number of Unduplicated People Directly Benefiting from this Project 60

Applicant Name Housing Authority of the City of Anacortes

Mailing Address 719 Q Avenue
Anacortes WA 98221

Agency Director Brian Clark / bkclark@anacorteshousing.com
Name Telephone # (360) 420-1858
e-mail address

Staff Contact Same as above.
Name and Title Telephone and Fax #
e-mail address

**Federal Tax I.D. # (req'd) 91-0863090

**DUNS # (req'd) 609135769

Type of Organization: Public Agency
Private Nonprofit
Other (Specify) Housing Authority

Are you a Certified Housing Development Organization (CHDO) or Certified Community Based Development Organization (CBDO)? ☐ Yes ☒ No

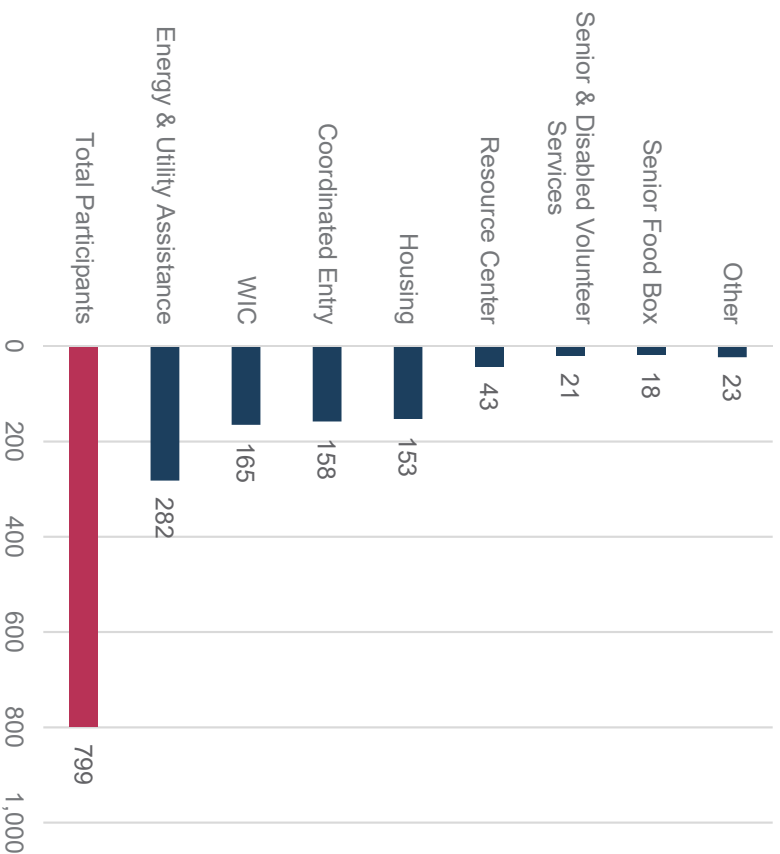
If not, are you planning on becoming a Certified CHDO or CBDO? ☐ Yes ☒ No

Authorized Signature B. Clark Date 01/15/2020



799 individuals served in Anacortes since October

Anacortes Enrollments in CASC Programs, Oct 2021 – present (3/4 of reporting year)



*from EmpowOR Enrollments by City Report

Service Items	Participants
Energy & Housing	
Energy Assistance (elec, propane, water, sewer, etc)	282
Housing Assistance (rent, case management, etc)	153
Housing Interest Pool	44
COVID Eviction Prevention	95
BFE Screening and Assistance	174
Seniors	
CSFP Box	14
Food Assistance for Seniors/Disabled	15
Household Repairs	1
Shopping/Errands/Transportation/Firewood for Seniors/Disabled	7
Critical Needs	
Personal Hygiene/Hygiene Voucher	14
Bus Passes	12
Clothing	17
Critical Needs (blankets, cleaning supplies, tents, tarps)	10
Drivers License	3
Emergency Clothing Voucher	5
Emergency Food Voucher	1
Emergency Gas Voucher	20
Other	
Adult Education	5
Job Readiness Activities	7
Work Clothing Voucher	2

One Piece of the Puzzle: Cascade Landing Apartment Homes 34 New Apartment Homes

**Skagit County's
apartment vacancy rate
is the worst in the state.**

**Community Action is
changing this!**

**We are making a
courageous commitment to our community.**

The Cascade Landing Model

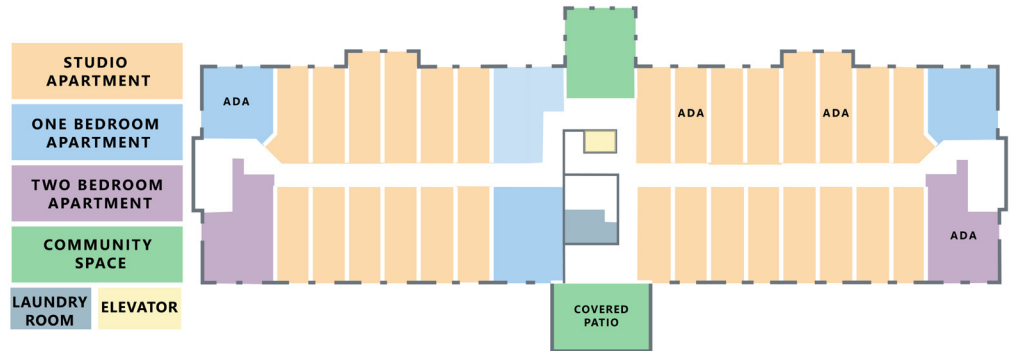
We are renovating existing commercial space at 160 Cascade Place in Burlington to provide beautiful, energy efficient apartment homes. This partnership of nonprofit/for-profit provides significant economic advantages to the community.

This innovative model of creating housing in under-used commercial space is time and cost efficient. The cost to convert office space is approximately \$70,000 per apartment home.

We all benefit when workers, families, and seniors have safe, affordable homes.



Artwork of 160 Cascade Place by Rick Mullen '96.
The second floor is now being renovated into Cascade Landing Apartment Homes.



160 Cascade Place, Burlington, WA. Second floor renovation floor plan for Cascade Landing Apartment Homes.

**Community Action of Skagit County
Serving all of Skagit County since 1979**

Working together we will end poverty by

- ♥ Stabilizing lives
- 👤 Equipping families for success
- 🔧 Building stronger, equitable communities

Community Action Programs

Adult Education
Basic Needs
Behavioral Health Ombudsman
Housing & Eviction Prevention
Financial Empowerment
Job Skills & Training
Senior & Disabled Services
Skagit Food Distribution Center
Skagit Vets Connect
Skagit Volunteer Center
WIC (Women, Infant & Children)
Coordinated Entry & Homeless Services
Street Outreach & Recovery Navigators

Get involved! Creative Solutions Welcome!

Support:

www.CommunityActionSkagit.org/Donate

Learn More:

www.CommunityActionSkagit.org/Cascade-Landing

Questions? Want to take a tour?

(360) 416-7585

CascadeLanding@CommunityActionSkagit.org

(360) 416-7586 Ext. 1260



Anacortes City Council

June 21, 2022

The heart of Community Action is creating a spirit of hope by helping people help themselves and each other.



Community Action of Skagit County

Serving all of Skagit County since 1979

Working together we will end poverty by:

- Stabilizing lives
- Equipping families for success
- Building stronger, more equitable communities
- Listening and taking the lead of neighbors with lived experience

Community Action Programs

- Adult Education
- Basic Needs
- Behavioral Health Ombudsman
- Housing & Eviction Prevention
- Financial Empowerment
- Job Skills & Training
- Senior & Disabled Services
- Skagit Food Distribution Center
- Skagit Vets Connect
- Skagit Volunteer Center
- WIC (Women, Infant & Children)
- Coordinated Entry & Homeless Services



Serving all of Skagit County

- **Anacortes & NAS Whidbey Island**
 - WIC Satellite Locations
- **Burlington Offices**
 - Skagit Vets Connect
 - Energy & Utility Assistance
- **Concrete Offices**
 - East County Resource Center
 - Concrete Community Center & Meal Program
- **Sedro-Woolley**
 - Skagit Food Distribution Center
- **Mount Vernon Offices**
 - Services Center
 - Family Development Center
Homeless Shelter
 - Mount Vernon Manor
Service Coordinator





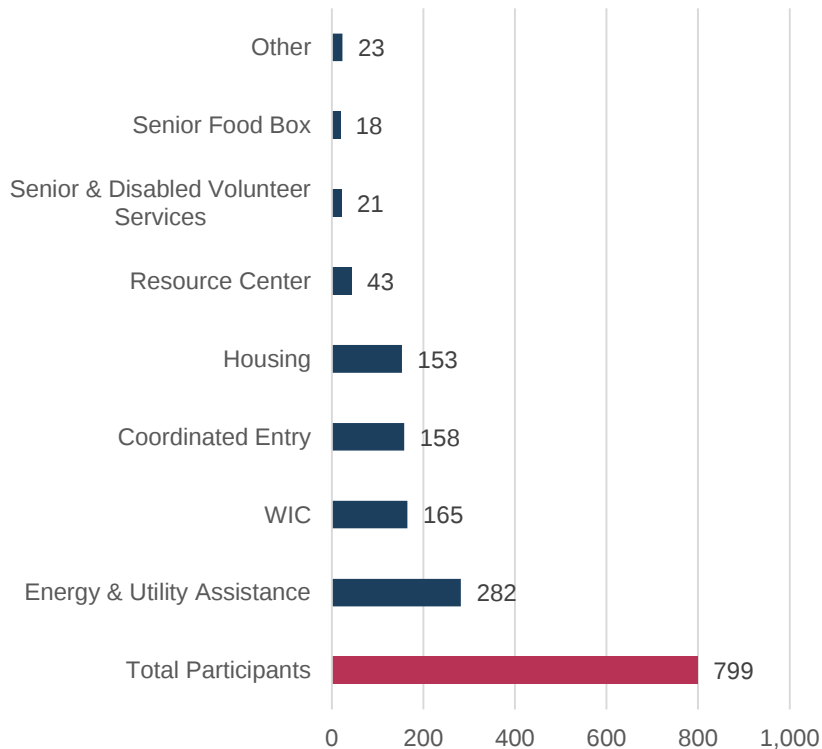
Lives Changed: FY2021

 476 Households avoided eviction. 204 households obtained safe, affordable housing. 87 households were homeless and obtained temporary shelter.	 9,185,768 pounds of food distributed by the Skagit Food Distribution Center 14,883: Average households per month benefiting from food dist. 2,566 food boxes delivered	 20: the number of local, state, and federal elected officials who have engaged in conversations with us about changing attitudes and practices towards those in poverty. 25: public policy listening sessions
 348 individuals were senior or disabled and able to maintain an independent living situation due to services received.	 24 made measurable gains in language, employment, and financial skills 31 individuals participated in English or citizenship classes.	 23: The number of coalitions/partnership initiatives Community Action participates in to coordinate services and address inequities in the community.
 1,668 households improved their energy efficiency and/or reduced their energy burden.	 632 people in housing services received case management to support tenancy, financial skills, and other barriers.	 3,844 improved their physical health and well-being through WIC assistance. 14 took part in a virtual breastfeeding class
 945 transportation services provided, including bus passes and gas vouchers.	 920 people received basic need (clothing, hygiene, vouchers, emergency assistance).	 2,501 screenings made for SNAP (food stamp) eligibility. 4



799 individuals served in Anacortes since October

Anacortes Enrollments in CASC Programs, Oct 2021 – present (3/4 of reporting year)



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Other	
Adult Education	5
Job Readiness Activities	7
Work Clothing Voucher	2

*from EmpowOR Enrollments by City Report



Huge Impact: Anacortes WIC Data

WIC clients served from
October 2021 to January
2022:

- 185 clients served by WIC Anacortes services
- 166 with Anacortes zip codes
- 19 with LaConner, Bow, and Oak Harbor zip codes

Historic WIC Participant
Demographic Data in
Anacortes:

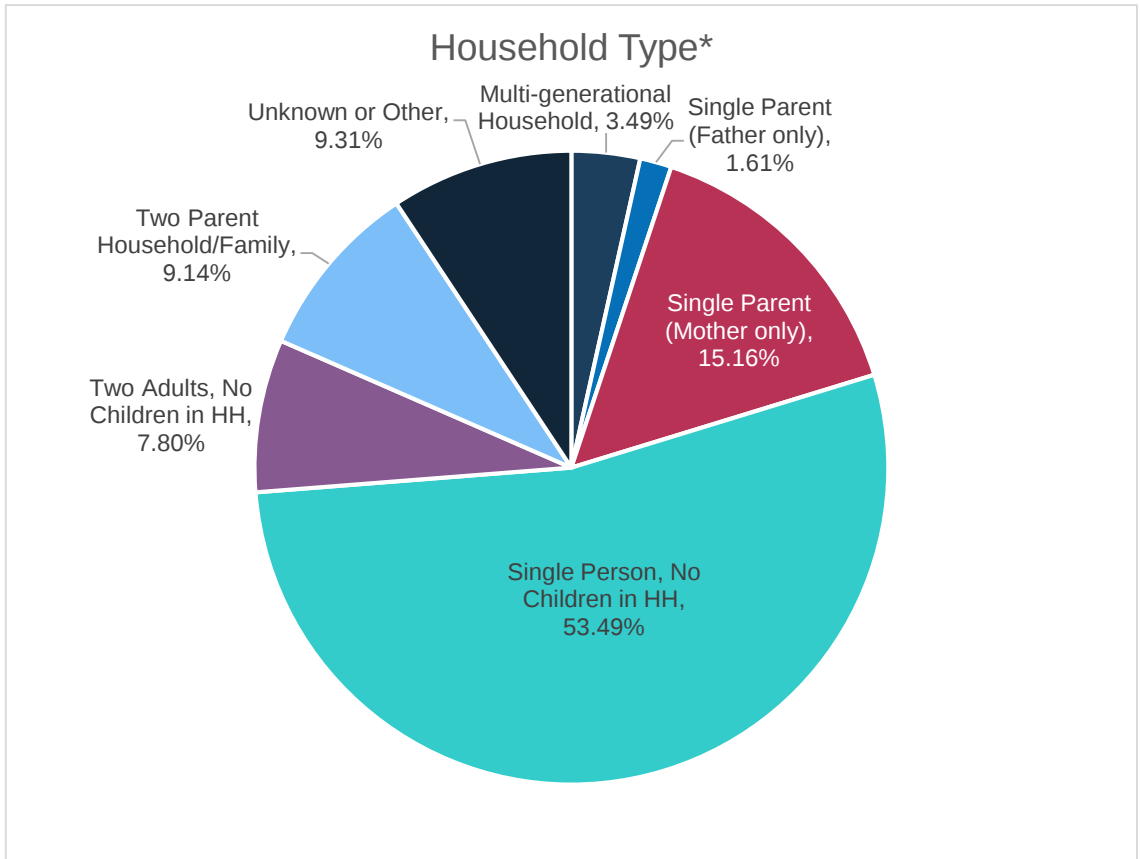
- 76.8% Aged 0-13
- 19% Latinx/Hispanic
- 51.48% less than 100%FPL
- 43.3% Two-parent HH,
26.7% Single Mother HH



Community Action Clients in Anacortes: Who We Serve

Of those Single w/ No Children:

- 62% are 55+
- 52% are disabled
- 58% are female
- 70% are less than 100% of FPL
- 42% are homeless or status unknown

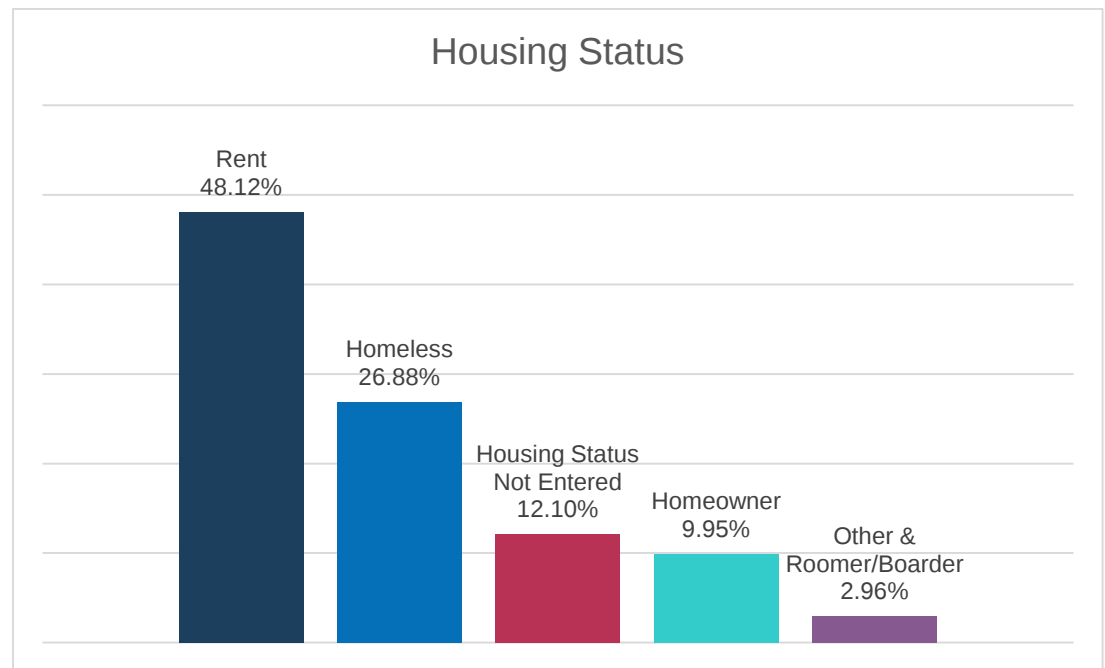


* Not including WIC



Community Action Clients in Anacortes*

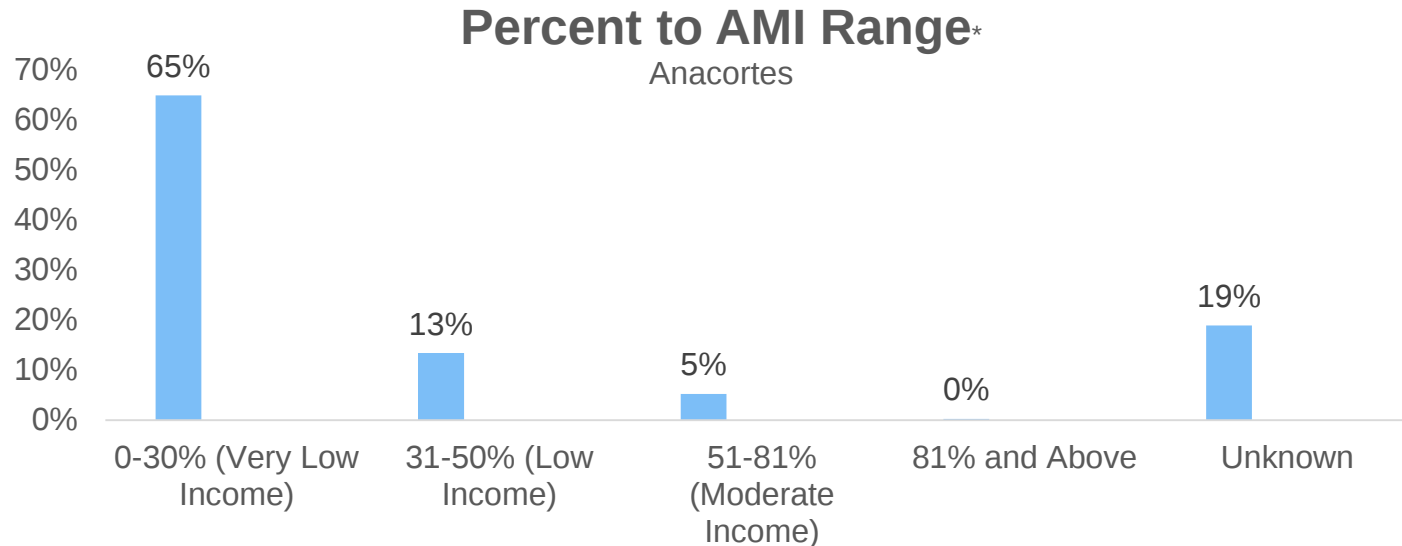
- 21% are un-housed
- 18% are disabled
- 57% are female
- 13% are Hispanic/Latino



* Not including WIC



Income Levels of our Clients (FY2021)



Local Housing Context: Fall 2021: 0.9% apartment vacancy rate

- **Average one bedroom apartment: \$1,286** (89% income of very low income single)
- **Average two-bedroom apartment: \$1,407** (64% income of very low income family of 4)

Source: Washington Center for Real Estate Research Fall 2021 Market report

<https://wcrer.be.uw.edu/wp-content/uploads/sites/60/2021/11/2021FallApartmentMarketReport.pdf>

Single:	\$1,442	Single:	\$2,404	Single:	\$3,841
Family of 4:	\$2,208	Family of 4:	\$3,429	Family of 4:	\$5,483



Cities, County, State and Local Partners are Working Hard on a Shared Goal: Housing

Lowest Vacancy Rate in WA

Washington State Apartment Market Report – Fall 2021

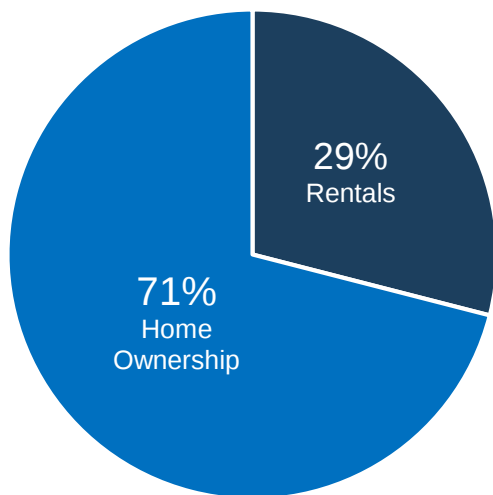
Apartment Summary Statistics – All Apartment Units

	Average Unit Size (SF)	Units Surveyed	Vacancies	Average Rent	Rent/Unit Floor Area	Vacancy Rate
Benton/Franklin	910	9,874	147	\$1,275	\$1.40	1.3%
Chelan/Douglas	871	1,221	28	\$1,465	\$1.68	2.2%
Clark	928	24,995	403	\$1,532	\$1.65	1.6%
Cowlitz	823	1,500	22	\$956	\$1.16	1.4%
King	816	166,285	7,345	\$1,795	\$2.20	4.4%
Kitsap	830	7,355	217	\$1,299	\$1.56	3.0%
Kittitas	819	1,051	23	\$1,161	\$1.42	2.0%
Pierce	865	38,880	1,401	\$1,220	\$1.41	3.6%
Skagit	893	1,166	11	\$1,498	\$1.68	0.9%
Snohomish	832	34,033	1,324	\$1,386	\$1.67	3.9%
Spokane	932	24,857	374	\$1,247	\$1.34	1.4%
Thurston	861	10,832	397	\$1,162	\$1.35	3.7%
Walla Walla	662	670	9	\$970	\$1.46	1.3%
Whatcom	776	5,274	58	\$1,311	\$1.69	1.0%
Whitman	760	3,221	177	\$953	\$1.25	5.5%
Yakima	799	2,619	29	\$894	\$1.12	1.1%
Statewide	847	333,833	11,965	\$1,547	\$1.83	3.6%

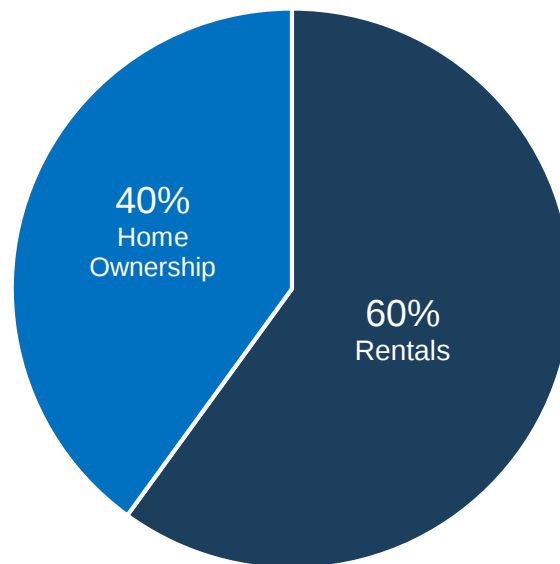


Solving the Puzzle Together

Current Housing Mix in Skagit County



The Housing Mix We Need



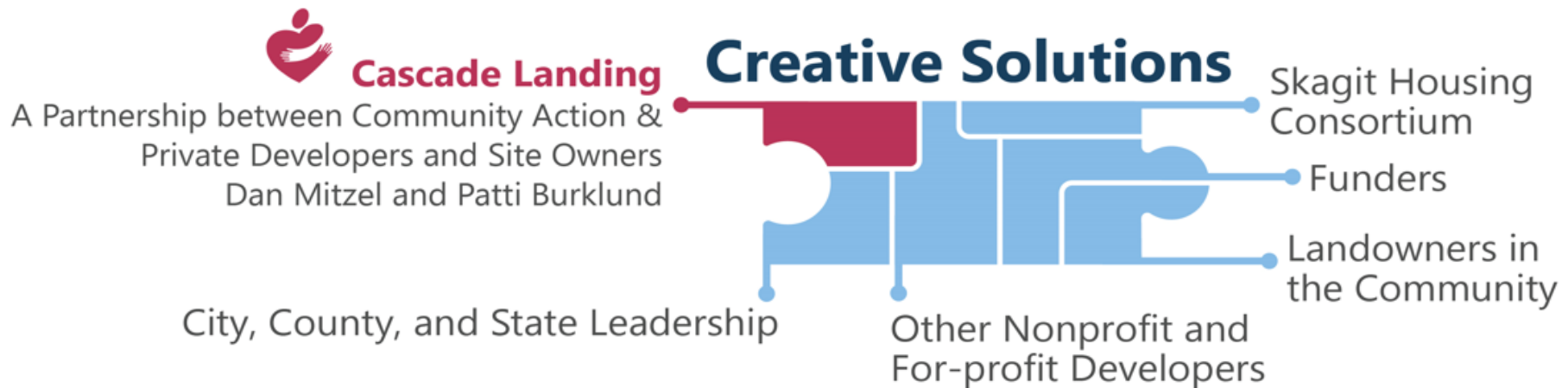


The Puzzle: We Can Solve It Together!

Solving the Housing Puzzle

Skagit Council of Governments Report:

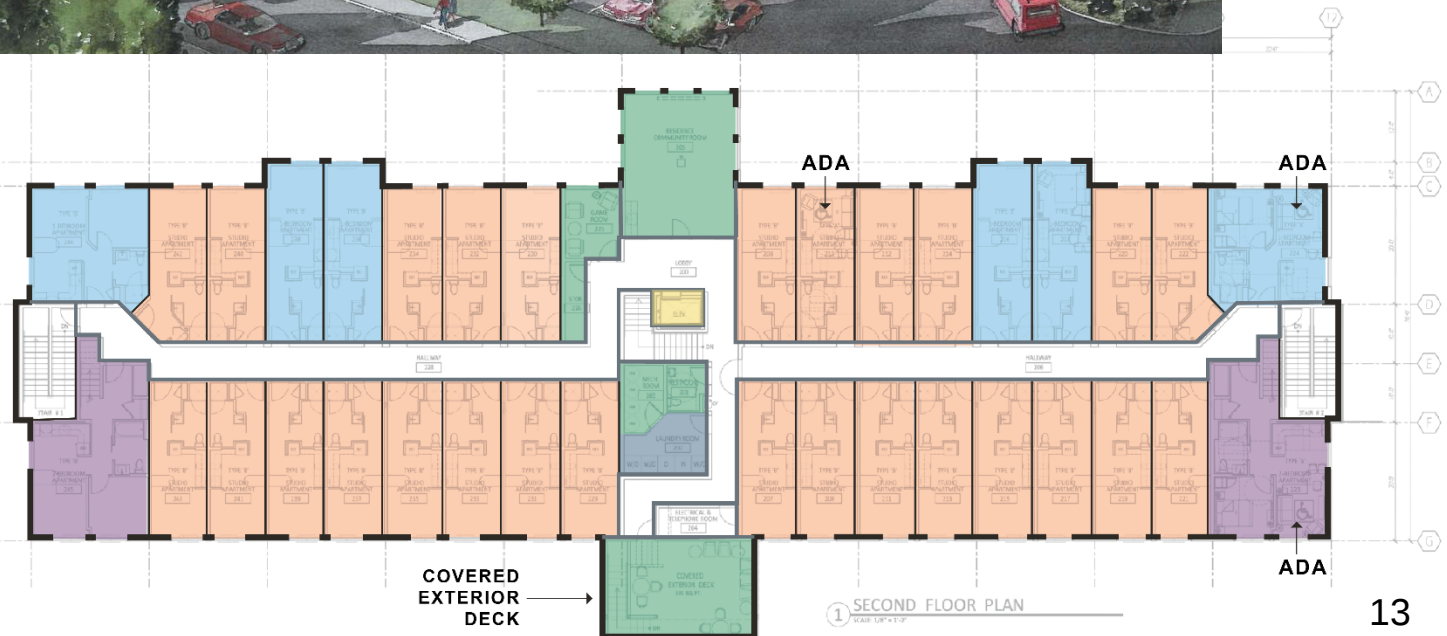
- Regulation and Policy
- Infrastructure and Developer Capacity
- Funding & Access to Capital, Social Investments



(Source: Skagit Council of Governments Housing Availability and Action Plan, 2017)



Solve the Puzzle with Creative Solutions: Cascade Landing Pilot Partnership





Cascade Landing: Progressing Rapidly



October 14, 2021



April 6, 2022



How to Help: Get Creative!

- **Cities & County:**
 - Inventory underutilized public properties.
 - Connect private property owners to developers.
- **Partners & property owners:**
 - Landlords, work with us to lease to our clients.
 - Join the ***Skagit Housing Consortium***,
facilitated by EDASC: Matthew@Skagit.org
- **Social Investors:** Help nonprofits to secure sites to develop.
- **Donors:** Help us finish Cascade Landing! \$720,000

www.CommunityActionSkagit.org/cascadelanding
(360) 416-7585, BillH@CommunityActionSkagit.org



Questions?

www.CommunityActionSkagit.org

(360) 416-7585

BillH@CommunityActionSkagit.org



City Council Agenda Bill

Meeting Date: June 21, 2022

Agenda Item: 7.b.

Agenda Item Title: North Star Project - Jennifer Johnson, Director, Skagit County Public Health Department

Staff Contact(s): DON MEASAMER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Joann Stewart	Presentation

Item Summary: Ms. Johnson will present an overview of the recently launched North Start Project, a multi-phased whole-of-government effort to address behavioral health and homelessness challenges within our community.

Budget Impact:
None

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. North Star Presentaion City of Anacortes



North Star Project

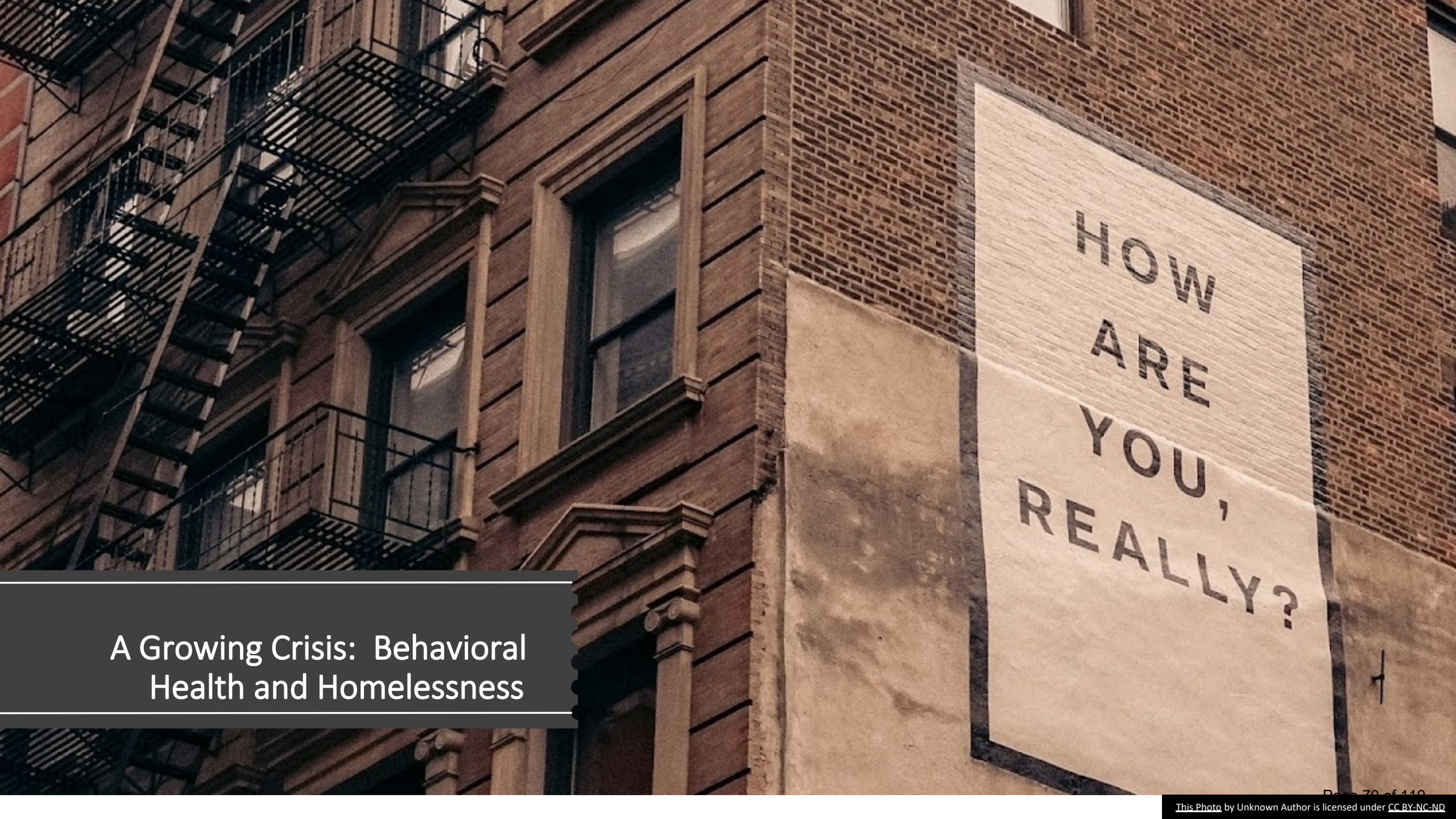
Design of Homelessness, Housing and Behavioral Health Services for Skagit County

Jennifer Johnson, Director of Public Health

Problem Statement

Five different elected entities, community sector leadership and community partners all want to solve homelessness and behavioral health issues, but vision, priorities and methods are not aligned. The community lacks a countywide plan for leveraging collective resources for maximum impact.





A Growing Crisis: Behavioral
Health and Homelessness

Homelessness

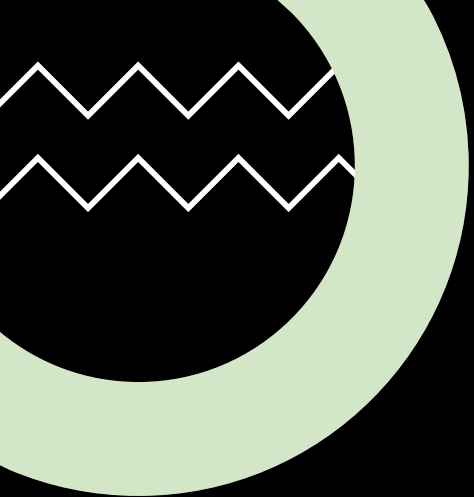
**Behavioral
Health**



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Community Issue That Needs a Community Response



Transforming Behavioral Health and Homelessness

- Phase 1: Develop a Shared North Star Vision for the County
- Phase 2: Build Out and Implementation of Skagit County's North Star Framework



North Star: City and County Commitment to Co-Design a Vision, Plan and Governance Structure for Behavioral Health and Homeless Services and Funding

- North Star Multi-Year Planning and Implementation Process
- County has engaged Tenfold Health, a team of experts with experience in health integration, transformation
- Move from crisis response to becoming multi-solvers with an integrated behavioral health, homeless and housing governance and service delivery model
- Investment allows us the ability to leverage over \$150 million behavioral health and homeless funding over the next 10 years to the maximum extent possible



Status



Skagit County Phase I: Workplan (Living Document)

Key Actions	Responsible Party	March	April	May	June	July	August
Leadership Perspective							
Draft key interview questions	Tenfold / Skagit Co.						
Interview selected elected officials and leadership from Anacortes, Burlington, Mt. Vernon, Sedro-Woolley, and Skagit County	Tenfold/Skagit Co. Cities/Stakeholders						
Synthesize feedback from interviews	Tenfold						
Draft a non-binding Call to Action and Workplan	Tenfold						
Confirm a non-binding Call to Action and Workplan	Tenfold/Skagit Co./Cities						
Solidify membership and formation of project Steering Committee	Skagit Co.						
Milestone: Executive Summary Call to Action and Workplan to be shared with local government leaders and stakeholders	Tenfold						

Map Current Resources & Gaps (Client Perspective)

Review all relevant data (reports, dashboards, results, etc)	Tenfold						
Interview regional subject matter experts and clients (BH and housing)	Tenfold						
Draft a diagram and description of the current state	Tenfold						
Review/edit the current-state diagram and description	Tenfold/Skagit Co. Cities/Stakeholders						
Finalize the current-state diagram and description	Tenfold						
Milestone: Current-state diagram with brief overview/description presented to Steering Committee	Tenfold/Skagit Co. Cities/Stakeholders						



46 Interviewees

- County Commissioners
- Mayors
- County Officials
- Sheriff's Department/ City Law Enforcement/ Fire & EMS
- K-12 Officials
- Healthcare Leaders
- North Sound Accountable Community of Health
- North Sound ASO
- Population Health Trust
- Skagit County Housing Authority
- Law and Justice Officials

Interviews conducted between March - May

Major Themes

1. Goodwill and appetite for change are high.
2. Resources are insufficient to meet the need.
3. Actions by non-profits, service providers, and behavioral health systems are uncoordinated.
4. Tightness of the housing market is a major factor, including for keeping skilled workers in the system.
5. Availability of and confidence in data is low.
6. Action is needed.

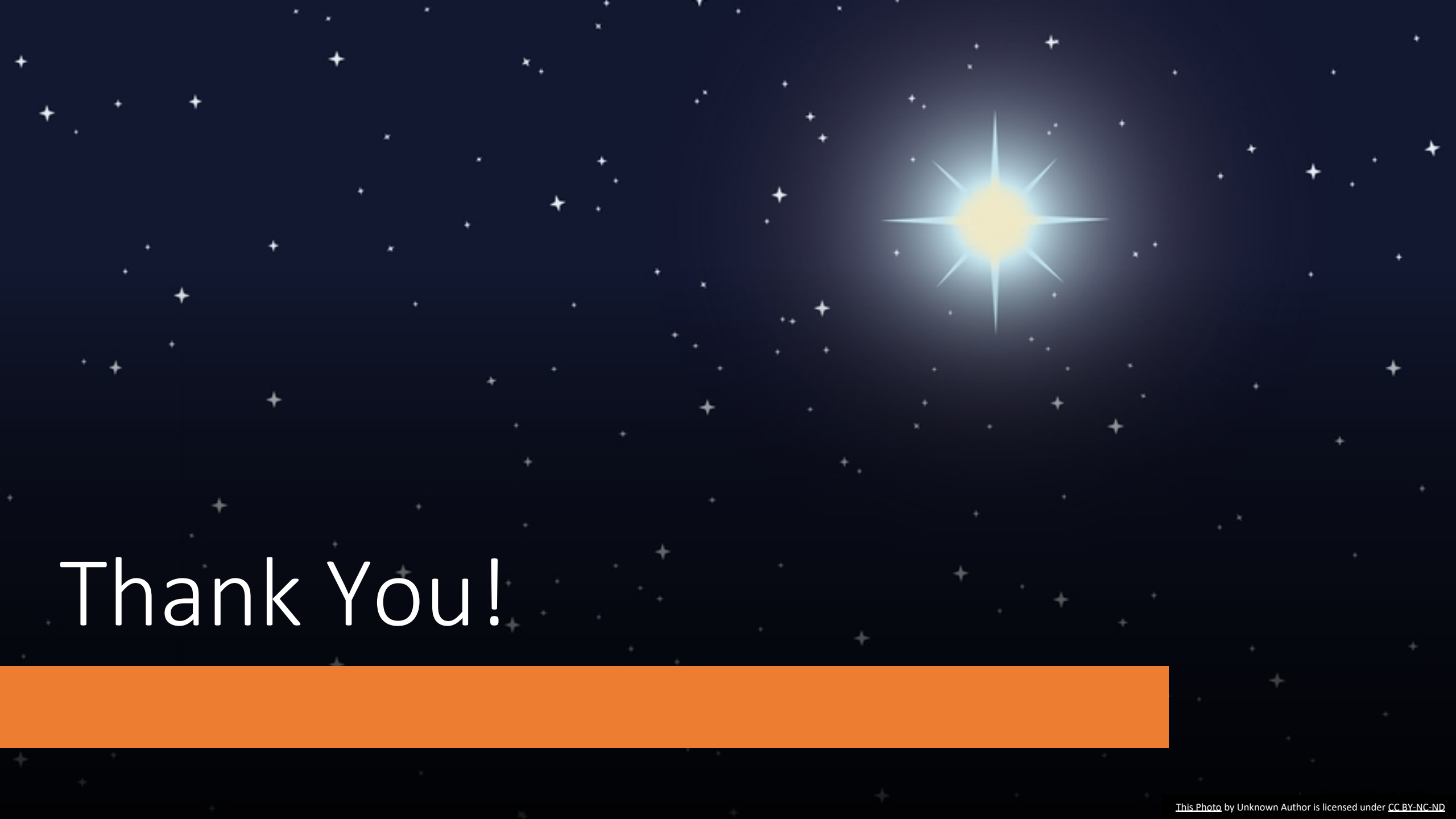
Next up

- Review a Call to Action with elected officials.
- Begin a deeper dive into available reports, data sets.
- Conduct interviews with additional stakeholders, subject-matter experts, and people on the front line.
- Begin mapping existing resources and identifying gaps.
- Form a Leadership and an Advisory Committee to oversee this work through the end of the year.



Change





Thank You!





City Council Agenda Bill

Meeting Date: June 21, 2022

Agenda Item: 7.c.

Agenda Item Title: Resolution 3090 - Grand View Cemetery Policies and Fees

Staff Contact(s): JONN LUNSFORD

Approved for Submittal to Council by **Action Type**

JONN LUNSFORD

Resolution

Item Summary: Parks and Recreation staff will update City Council on the cemetery expansion project and how the public can access cemetery information. Staff will also provide City Council with a recommended fee increase for full sized burial plots. After comparing rates at other public cemeteries, the average cost for a full sized burial plot is \$1170. This recommended increase will help us recover capital expenses for the expansion at Grand View and absorb added costs in labor, utilities and materials in a larger cemetery. Updated cemetery fees will be added to the Unified Fee Schedule via Resolution 3090.

Budget Impact:

An increase in the fee per cemetery plot would result in a net rise in cemetery revenue.

Previous Action: Discussion at the City Council meeting on April 25, 2022.

Discussion with Anacortes Parks and Recreation Advisory Commission at their May 2022 meeting.

Recommended Motion: Approve Resolution 3090.

Alternative Actions: Request further research by staff.

Attachments (listed in order presented):

1. Resolution 3090 Cemetery & Fiber update
2. UFS Res 3090 Attachment A- Fiber & Cemetery Updates
3. City Council 06212022 Grand View Cemetery

RESOLUTION NO. 3090

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ANACORTES UPDATING THE UNIFIED FEE SCHEDULE FOR GRAND VIEW
CEMETERY AND ACCESS FIBER FEES.**

WHEREAS, the City would like to add Grand View Cemetery fees to the Unified Fee Schedule;
and

WHEREAS, the Parks and Recreation Department has recently researched prices at other
publicly owned cemeteries in our region and would like to adjust our burial lot rates to reflect the
comparable average; and

WHEREAS, this adjustment in prices will provide additional income to help offset capital
expenditures and increased maintenance costs due to the recent cemetery expansion;

WHEREAS, the Access Fiber fees require the addition of a Wi-Fi extender rental option;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes,
Washington, that:

Section 1.

- 1. The Unified Fee Schedule currently in effect will be updated to include Grand View Cemetery Fees and Access Fiber updates, Effective June 27, 2022, as described in Attachment A.**

**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY
OF ANACORTES on this 21st day of June, 2022.**

MATTHEW C. MILLER, MAYOR

Approved as to form:

Attest:

Darcy Swetnam, WSBA #40530
City Attorney

Steven D. Hoglund, City Clerk Treasurer



Unified Fee Schedule

As adopted by:
Resolution 3090 June 21st, 2022
Effective June 27th, 2022

Index:

General

Fiber

Water

Sewer

Solid Waste

Storm

Impact Fees

Engineering & Development Fees

Planning, Community & Economic Development Department

Parks Fees

General Provisions applicable to all City fees and charges

Unless otherwise noted

	Rates Effective 1/1/2022
City ACH Autopay and Paperless Billing Discount	\$ 2.00
This does not include autopay thru Paymentus or a bank bill pay service. Only direct debit from a checking or savings account setup thru the City directly.	
Credit Card Fee	1.50%
Fee is applied to the total purchase if using a credit card. This is less than the average cost to accept this payment type.	
Service Fee	\$ 75.00
Charged to all accounts and services if unpaid after 'shut-off' deadline.	
Service Charge Reduction for Low-Income Residential Customers	
Available for Water, Sewer, Solid Waste, Storm, and Fiber service charges.	
See AMC 13.44.020 for more details.	
NSF Fees for Utility Billing	
First offense	\$ 25.00
Each additional offense, rate is increased by \$25	
For example, the third offense is \$75	

For all rate purposes:

“Single-family residence” is defined as a building containing one kitchen, designed and/or used to house not more than one family, including all necessary employees of such family, such building having a single sewer service connection. Manufactured homes occupying a separate lot and providing permanent housing with a separate sewer connected shall be classified as a single-family residence.

“Multiple-family residence” is defined as a building or a group of buildings housing two or more families, living independently of each other, a family being defined as one or more persons living as a single housekeeping unit or household with sewer service being provided through not more than one sewer connection.

FIBER

Fiber internet service will be billed monthly.

For customers who own the property where internet service is provided, internet will be billed on the same bill as other utilities provided at the same address. Customers who do not own the property at which service is provided will be billed on a separate bill.

Access Anacortes Fiber Internet

Service	Long Term Contract Required	Monthly Service	Monthly	Optional Services	Installation Charge*
			<i>Managed Wi-Fi Router</i>	<i>Managed Wi-Fi Router with Extender</i>	
Residential, 100 Mbps	No	\$ 39	\$ 10	\$ 20	\$ 100
Residential, 1 Gbps	No	\$ 69	\$ 10	\$ 20	\$ 100
Business, 100 Mbps	Yes	\$ 89	\$ 10	\$ 20	\$ 100
Business, 1 Gbps	Yes	\$ 149	\$ 10	\$ 20	\$ 100

*Includes applicable sales tax.

Static IP addresses

IPv6	No Charge
IPv4, 1 usable address	\$ 9
IPv4, 5 usable addresses	\$ 20
IPv4, more than 5 usable addresses to be negotiated on an individual case basis	

Unreturned Equipment Fee \$75 fee for equipment not returned within 15 days of changing or canceling service.

Service Suspension \$20 per month Available to residential customers or business class customers who have fulfilled their 12 month contract
Service suspension must be a minimum of 60 days

Customer-Caused Service Call The charges will apply to configuring customer-owned equipment and repairing customer-caused damage to city-owned equipment.
\$50 per hour per technician During regular City work hours
\$75 per hour per technician Outside of regular City work hours

Services Yet To Be Priced

Dedicated Internet Access

Ethernet circuits (point-to-point, point-to-multipoint)

Dark fiber

WATER

Regular water rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021

6.536%

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the water utility.

Water Residential and Commercial Charges

Monthly Fixed Charge

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

6

8

Rates Effective 1/1/2022

Residential

\$ 22.89

\$ 38.24

\$ 76.24

\$ 122.04

\$

\$

\$

\$

Commercial

\$ 34.38

\$ 57.40

\$ 114.47

\$ 183.23

\$ 366.46

\$ 572.73

\$ 1,145.80

\$ 1,833.34

Multi-Family

\$ 25.58

\$ 42.72

\$ 85.19

\$ 136.36

\$ 272.72

\$ 426.23

\$ 852.71

\$ 1,364.39

Monthly Consumption Charge

All consumption per cubic foot (CF)

All consumption per gallon*

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

~Base rates and consumption rates are subject to a 50% surcharge for out of City limits service

Water General Facilities Charges~

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

GFC In-City

\$ 8,885

\$ 22,213

\$ 44,426

\$ 71,082

\$ 142,163

\$ 222,130

~ Outside City Limits rate is 1.5x the In-City rate.

5/8 × ¾ & ¾

GFC, Out of City Limits \$ 13,328

Water Agriculture Irrigation

Agriculture Meter (double check)
Agriculture Consumption Rate

Rates Effective 1/1/2022

\$	448.04	
\$	2,565	Per Million Gallons
\$	0.0192	Per Cubic Foot

Water Additional Fees

Meter Installation Fee, up to 1" (For non typical installations, as determined by City)
Meter Installation Fee deposit, greater than 1" (For non typical installations, as determined by City)
Standpipe Water Charges
Construction Meter Charges
 Flat fee up to 60 days, up to 1000CF, billed at standpipe rate after CF cap.
Water service fee*
After hours additional water service fee*
City ACH Autopay and Paperless Billing Discount*

\$	1,156.82	
\$	1,185.70	towards install cost
\$	0.04233	Per Cubic Foot
\$	65.23	
\$	75.00	
\$	75.00	
\$	2.00	

This does not include autopay thru Paymentus or a bank bill pay service. Only direct debit from a checking or savings account setup thru the City directly.

*Not subject to CPI adjustments

ALL RATES ARE SUBJECT TO CHANGE BASED ON CITY COUNCIL DECISIONS

SEWER

Regular sewer rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021

6.536%

2022 rates implemented based on Sewer rate study completed in 2019. See study for more details.

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the sewer utility.

Sewer Residential and Commercial Charges

Monthly Fixed Charge

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

6

*Rates Effective 1/1/2022

Residential	Commercial	Multi-Family
\$ 43.14	\$ 60.83	\$ 60.83
\$ 60.42	\$ 85.20	\$ 85.20
\$ 75.05	\$ 110.69	\$ 110.69
	\$ 176.47	\$ 176.47
	\$ 669.39	\$ 669.39
	\$ 851.96	\$ 851.96
	\$ 1,277.95	\$ 1,277.95

Monthly Consumption Charge

SIC 1 consumption per cubic foot

SIC 1 consumption per gallon*

SIC 2 consumption per cubic foot

SIC 2 consumption per gallon*

SIC 3 consumption per cubic foot

SIC 3 consumption per gallon*

SIC 4 consumption per cubic foot

SIC 4 consumption per gallon*

SIC 4: BOD per pound

SIC 4: TSS per pound

Residential	Commercial	Multi-Family
\$ 0.03404	\$ 0.04787	\$ 0.04787
\$ 0.00455	\$ 0.00640	\$ 0.00640
	\$ 0.05979	
	\$ 0.00799	
	\$ 0.11637	
	\$ 0.01556	
	\$ 0.01894	
	\$ 0.00253	
	\$ 2.25944	
	\$ 1.37863	

***Rates Effective 1/1/2022**

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

Direct Discharge Rates

Yearly Discharge Card	\$	62.16
Per Gallon Fee		
Waste Generated on Fidalgo Island	\$	0.1243
Waste Generated off Fidalgo Island	\$	0.1492

Sewer General Facilities Charges

Per ERU, see code for details

Table 13.08.020 ERU DETERMINATION ALTERNATIVE

TYPE OF BUILDING AND SEWER USE

	ERUs		
1. Single-family residence	1 each per unit	\$	9,942
2. Multiple-family residence	0.8 per dwelling unit	\$	7,953
3. Manufactured home space in manufactured home park (common building at additional commercial rate and laundry areas at laundry rate)	0.65 per space	\$	6,462
4. Recreational vehicle waste dumping station	0.65 per station	\$	6,462
5. Schools	0.030 per student capacity	\$	298
6. Churches (school uses at additional per student capacity rate)	0.64 per 100 seats	\$	6,363
7. Hospitals—General	1 per bed	\$	9,942
8. Convalescent hospitals	0.5 per bed	\$	4,971
9. Residential care/boarding facilities	0.25 per bed	\$	2,485
10. Hotels and motels (additional charges for restaurant or tavern at restaurant or tavern rate, laundry areas at laundry rates, and meeting room areas with fixtures at commercial rate)	0.25 per room or motel unit	\$	2,485
11. Food preparation and/or serving areas	0.15 per 100 sq feet	\$	1,491
12. Vehicle wash			
Self-service vehicle wash	1.17 per bay	\$	11,632
Full-service vehicle wash	15.66 per bay	\$	155,688
All other vehicle washes	See Wet industrial, 13.08.020F.15.		

GFC In-City

\$ 9,942

		*Rates Effective 1/1/2022	
13. Laundries and Laundromats	0.3 per 100 sq feet	\$	2,983
Industrial laundries	See Wet industrial, 13.08.020F.15.		
14. Commercial, office and dry industrial	Charge for each plumbing fixture to be installed		
Bath tub w/ or w/o shower	0.130	\$	1,292
Dental unit or cuspidor	0.100	\$	994
Dishwasher	0.100	\$	994
Disposal	0.100	\$	994
Drinking fountain	0.050	\$	497
Floor drain	0.013	\$	129
Fountain/backwash	0.100	\$	994
Kitchen sink	0.080	\$	795
Laundry tray	0.080	\$	795
Lavatory	0.050	\$	497
Service sink	0.080	\$	795
Shower (each head)	0.130	\$	1,292
Swimming pool/backwash	0.100	\$	994
Urinal	0.170	\$	1,690
Urinal trough (for each 2-foot section)	0.170	\$	1,690
Wash sink (for each set of faucets)	0.080	\$	795
Washing machine	0.070	\$	696
Water closet	0.330	\$	3,281
In case of a remodel in types 5—13 which results in no increase in the units on which the charge for a new building is calculated, the ERU for the remodel will be calculated on the basis of the fixtures added using the amounts in Item 14.			
15. Wet industrial	To be determined on an individual basis by the city		
16. Undefined building	To be determined on an individual basis by the city and sewer use		
17. Additional loading or change of use	Determined on basis of new use for entire facility less credit for former use; no refunds if new use is less than former use		

SOLID WASTE

Regular solid waste rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021

6.536%

These rates do not include the State Refuse Tax of 3.6%

The amount billed includes a fee or tax up to 12% calculated on the gross revenue of the solid waste utility.

Rates effective 1/1/2022

Solid Waste Residential Rates, includes structures with more than one living unit

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes
Organics Tote	32, 64, 96 gallon	n/a	n/a	\$15.28	\$15.28
Recyclables Tote	32, 64, 96 gallon	1	n/a	\$12.51	\$12.51
Refuse Tote	21 gallon	1	1 per dwelling unit	\$10.01	n/a
Refuse Tote	32 gallon	n/a	3	\$18.61	\$18.61

Solid Waste Commercial Rates

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes
Organics Tote - Restaurants only	96 gallon	n/a	n/a	\$21.59	\$21.59
Recyclables Tote	n/a	n/a	n/a	n/a	n/a
Refuse Tote	21 gallon	n/a	1	\$10.01	n/a
Refuse Tote	32 gallon	n/a	5	\$18.61	\$18.61
Refuse Tote	96 gallon	n/a	3	\$51.53	\$51.53

Recycling Container Rates - Residential

Container Size	Monthly Rate	Extra Collections
1 Cubic Yard	\$34.74	\$20.85
2 Cubic Yard	\$62.54	\$27.79
3 Cubic Yard	\$97.28	\$34.74
6 Cubic Yard	\$125.06	\$41.69
8 Cubic Yard	\$180.65	\$55.59

Refuse Drop Box Rental Rates PERMANENT - Commercial

Container Size	Monthly Rate, for rented box only	Delivery Fee	Tonnage Fee Per Ton*	Haul Fee Compactor Box	Haul Fee Non Compactor Box
10 Cubic Yard	\$143.13	\$107.35	At Cost plus \$1.00/ton	\$264.80	\$236.17
30 Cubic Yard	\$143.13	\$107.35	At Cost plus \$1.00/ton	\$264.80	\$236.17

Refuse Drop Box Rental Rates TEMPORARY - Prepayment Required

Container Size	Rates effective 1/1/2022				
	Delivery, Removal & 7 Days	Haul Fee Non Compactor Box	Tonnage Fee Per Ton*	Daily Rate, Starting 8th Day	Pre-Pay amount, includes all tax
10 Cubic Yard	\$386.46	\$236.17	At Cost plus \$1.00/ton	\$21.47	\$400.37
30 Cubic Yard	\$386.46	\$236.17	At Cost plus \$1.00/ton	\$21.47	\$400.37

Refuse Container Rates PERMANENT - Commercial

Container Size	Monthly Rate	Extra Collections
1.5 Cubic Yard	\$135.98	\$35.78
2 Cubic Yard	\$164.60	\$42.94
3 Cubic Yard	\$236.17	\$57.25
6 Cubic Yard	\$465.19	\$121.66
8 Cubic Yard	\$622.63	\$157.45

Refuse Container Rates TEMPORARY - Prepayment required

Container Size	Delivery, Removal & 7 Days	Daily Rate, Starting 8th Day	Extra Collections	Pre-Pay amount, includes tax
1.5 Cubic Yard	\$135.98	\$4.29	\$78.72	\$140.87
2 Cubic Yard	\$157.45	\$5.73	\$93.04	\$163.12
3 Cubic Yard	\$186.07	\$7.87	\$114.51	\$192.77
6 Cubic Yard	\$264.80	\$14.31	\$186.07	\$274.33
8 Cubic Yard	\$322.05	\$21.47	\$236.17	\$333.65

Solid Waste Additional Fees

Description	Per Unit
Additional Organics Dump	\$6.95
City Garbage Bags	\$5.72
City Garbage Bags - Retail Outlet Price	\$5.37
Non-Refrigerated Appliance	\$35.78
Organics Tote Cleaning Fee	\$13.90
Refrigerated Appliance	\$50.10
Refuse Overtime Call-Out, Per Hour	\$76.43
Replacement Tote Due To Negligence	At Cost plus \$11.34
Special Haul Per Cubic Yard	\$50.10
Refuse Return Trip	\$34.74
Organics Return Trip	\$10.88
Recycling Return Trip	\$10.88

STORM

Effective 1/1/2018 until 12/31/2022, the monthly fixed rate charge for storm residential and commercial charges will not be subject to CPI adjustments. Rate changes are as indicated below.

Regular storm rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021 6.536%

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the storm utility.

	Rates Effective 1/1/2021	Rates Effective 1/1/2022
Storm Residential and Commercial Charges		
Monthly Fixed Charge		
Single Family Residential (flat fee)	\$ 12.37	\$ 13.44
Commercial per ERU per Month	\$ 12.37	\$ 13.44
One ERU is 3,600 square feet of impervious area		

Effective 1/1/2019 until 12/31/2022 HM and LM1 zones rate reduction will decrease by 5% per year. Effective 1/1/2023 until 12/31/2028 this rate reduction will decrease by 10% per year. Effective 1/1/2029 all storm charges for properties located in the HM or LM1 zones will be charged the current charges without any reductions. The minimum billed will be 100% of 1 ERU.

Monthly Fixed Charge (HM and LM1 Zones)	Rates Effective 1/1/2021	Rates Effective 1/1/2022
% of current rate	25%	30%
Single Family Residential (flat fee)	\$ 3.09	\$ 4.03
Commercial per ERU per Month	\$ 3.09	\$ 4.03

Monthly Fixed Charge (HM and LM1 Zones)	Rates Effective 1/1/2023	Rates Effective 1/1/2024	Rates Effective 1/1/2025	Rates Effective 1/1/2026	Rates Effective 1/1/2027	Rates Effective 1/1/2028
% of current rate	40%	50%	60%	70%	80%	90%

Storm General Facilities Charges

Type; Residential and Commercial	Rates Effective 1/1/2021	Rates Effective 1/1/2022
Per ERU, minimum of 1 ERU	\$ 1,747	\$ 1,801
Including Tax		

Explanation of Charges

Single-Family Properties: Residential properties are charged a flat rate per month, and are considered 1 ERU.

This rate was set based on aerial photo surveys which show that the average amount of impervious surface on a single-family parcel in Anacortes is approximately 3,600 square feet.

Commercial and Multi-Family Properties: Commercial properties are assessed a charge based on the actual amount of impervious surface area they contain (buildings, parking lots, etc.)(minimum of 1 ERU).

One ERU is equal to 3,600 square feet (ft²) of impervious surface.

Commercial Storm Water Fee = # ERU x Commercial per ERU per Month fee

Sample Calculation

A property has 10,000 ft² of impervious surface (parking lots, walkways, rooftops, etc.), so the storm water fee would be:

10,000 ft² / 3,600 ft² = 2.78 ERU

2.78 ERU X \$12.37 per month per ERU = \$34.38 per month

IMPACT FEES

Unless otherwise determined, regular impact fees are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021

6.536%

Parks Fire and Transportation impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.

Engineering News Record Construction Index (CCI), October 2020-October 2021

8.017%

Park Impact Fee Rate Schedule

Rates Effective 1/1/2022			Park Impact Fee adopted via Ord. 3085 <i>Rate Basis: Park & Recreation Impact Fee Study/Report dated 1/28/2021</i> <i>Park impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.</i>
Land Uses	Unit of Measure	Rate	
Single family	Dwelling	\$1,471.70	
Multi-family, per dwelling unit	Dwelling	\$1,060.33	
Commerical, Retail	Per 1,000 sq. ft.	\$1,237.86	
Commerical, Industrial	Per 1,000 sq. ft.	\$618.94	
Commerical, Services	Per 1,000 sq. ft.	\$1,904.41	
Commerical, Gov/Edu	Per 1,000 sq. ft.	\$1,904.41	

Fire Impact Fee Rate Schedule

Rates Effective		1/1/2022	Fire Impact fees updated via Ord 3030 Rate Basis: Fire Impact Fee Study/Report dated 12/5/18 Per study, 22% is for Fire and 78% is for EMS. Fire Portion is waived for Single Family Residence with Sprinkler System <
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Manufacturing (31-33)	Per 1,000 sq. ft.	\$11.90
Commercial 3		
<i>Land uses (NAICS)</i>		
Transportation (48)	Per 1,000 sq. ft.	\$2,423.50
Health Care and Social Assistance (62)		
Arts, Recreation & Entertainment (71)		
Accommodation (721)		
Religious Organizations (8131)		
Commercial 4		
<i>Land uses (NAICS)</i>		
Educational Services (61)	Per 1,000 sq. ft.	\$459.25
Public Administration (92)		

Transportation Impact Fee Rate Schedule

Rates Effective		1/1/2022
Land Uses	Unit of Measure*	Rate
Cost per New P.M. Trip Generated		\$3,043.58
Residential		
Single family (detached)	Dwelling	\$ 3,043.58
Duplex or Cottage	Dwelling	\$ 1,887.02
Apartment (rental, low/med/high rise)	Dwelling	\$ 1,765.28
Low-Rise Apartment (rental, 1-2 levels)	Dwelling	\$ 1,187.00
Mid-Rise Apartment (rental, 3-10 levels)	Dwelling	\$ 1,065.25
High-rise (rental, more than 10 levels)	Dwelling	\$ 1,582.66
Residential condominium/townhouse (ownership units) with at least 1 other owned unit in structure)	Dwelling	\$ 2,373.99
Low-rise res. condo/townhome	Dwelling	\$ 1,156.56
High-Rise Residential Condo/Townhome	Dwelling	\$ 1,795.71
Mobile Home	Dwelling	\$ -
Commercial - Services		
Bank (drive-in)	sq. ft. / GFA	\$ 73.96
Day Care	sq. ft. / GFA	\$ 37.07
Hotel/Motel	room	\$ 1,826.15
Gasoline/Service Station	fueling position	\$ 42,214.46
Gasoline/Service Station w/ Convenience Mart	fueling position	\$ 41,118.77
Quick Lubrication Vehicle Stop	servicing position	\$ 15,796.18
Marina	berth	\$ 578.28

Transportation Impact fee rate adopted via Ord. 3011

Rate Basis: 2016 Comprehensive Plan Transportation Element

Notes:

1. Transportation impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.
 2. P.M. peak hour trips are determined by using the latest version of the ITE Trip Generation Manual published by the Institute of Transportation Engineers (ITE) for the land use(s) that are the subject of the permit. PM peak hour is the sixty minute period between 4:00 p.m. and 6:00 p.m. with the greatest sum of traffic volumes on a roadway segment or passing through the area of a transportation improvement project. Other trip generation rate sources approved by the City may be used where ITE data are based on a limited survey base or where there may be special trip generating characteristics of the proposal.
 3. If the land use does not fit into any of the categories specified in the land use table in the ITE Trip Generation Manual, the City Engineer may use the most directly comparable type of land use.
- Review Fee for independent fee calculation: \$500 + additional staff time spent in the review and cost of consultant services if the City deems these services to be necessary.*

Institutional		
Elementary School	student	\$ 456.54
Middle School	student	\$ 486.97
High School	student	\$ 395.67
Church	sq. ft. / GFA	\$ 1.67
Hospital	sq. ft. / GFA	\$ 2.83
Assisted Living, Nursing Home, Group Home	bed	\$ 882.64

Transportation Impact Fee Rate Schedule

Land Uses	Unit of Measure*	Rate
Industrial		
Light Industry/Manufacturing/Industrial Park	sq. ft. / GFA	\$ 2.95
Warehousing/Storage	sq. ft. / GFA	\$ 0.97
Mini Warehouse	sq. ft. / GFA	\$ 0.79
Restaurant		
Restaurant	sq. ft. / GFA	\$ 22.80
Fast Food Restaurant (w/ drivethrough)	sq. ft. / GFA	\$ 99.37
Coffee/Donut Shop with Drive-Through Window	sq. ft. / GFA	\$ 130.27
Coffee/Donut Shop without Drive-Through Window	sq. ft. / GFA	\$ 124.03
Commercial - Retail		
Specialty Retail Center (small strip shopping center)	sq. ft. / GFA	\$ 8.25
Apparel Store	sq. ft. / GFA	\$ 11.66
Automobile Sales	sq. ft. / GFA	\$ 7.97
Auto Parts Sales	sq. ft. / GFA	\$ 18.20
Supermarket	sq. ft. / GFA	\$ 28.85
Convenience Market (open 24 hrs)	sq. ft. / GFA	\$ 159.51
Furniture Store	sq. ft. / GFA	\$ 1.37
Nursery/Garden Center	sq. ft. / GFA	\$ 21.12
Pharmacy/Drugstore (w/ drivethrough)	sq. ft. / GFA	\$ 30.16
Hardware/Building Materials Store	sq. ft. / GFA	\$ 13.67
Discount Merchandise Store (Free Standing)	sq. ft. / GFA	\$ 15.16
Commercial - Office		
General office building (multiple tenants)	sq. ft. / GFA	\$ 4.53
Single tenant office building	sq. ft. / GFA	\$ 5.30
Medical/Dental Office Building	sq. ft. / GFA	\$ 10.87

*For uses with a standard of measure in square feet, trip rate is given as trips per 1,000 square feet, and impact fee is dollars per square foot.

Engineering and development fees

Unless otherwise determined, regular engineering and development fees are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2020-October 2021

6.536%

Originally Adopted by ordinance 2266

Rates Effective 1/1/2022

Application for encroachment agreement	\$ 111.10			
Application for utility extension	\$ 111.10			
Application for street improvement waiver	\$ 111.10			
Application for curb cut permit	\$ 55.55			
Application for street cut/R.O.W. permit				
Inside traveled way	\$ 55.55			
Outside traveled way	\$ 22.22			
Engineering plan reviews	0.5% approved engineering estimate for all public works improvements			
Construction inspection	\$ 555.52	plus		
	1.5% approved engineering estimate for all public works improvements, with a reduction of up to 50% of the percentage fee approvable by the director of engineering and development services when he/she finds that the developer provides on-site construction inspection and construction engineering through private consultants to the same standard as that of the city			
Reinspection fees for curb cuts, street cuts and sewer connections	additional one-half of the original permit fee			
Sewer inspection fee	\$ 55.55			
Monitoring clearing and grading permitted activity	\$ 111.10	plus	\$ 27.78	per acre

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
PLN	Administrative Permits Interpretations, determinations, departures	\$120	<i>Min. 1 hour</i>
PLN	Appeals Decisions, Administrative Orders, SEPA Determinations	\$200	<i>If appeal is won, City will reimburse appeal fee</i>
LPS	Annexation	\$1,870	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
BLA	Boundary Line Adjustment	\$240	
	Comprehensive Plan Amendment		
CPA	Amendment Petition Submittal	\$960	
	If Docketed	\$1,870	<i>Must be paid within 14 days of Ord. setting docket</i>
	Conditional Use Permit		
	Administrative	\$850	
	Quasi-Judicial	\$1,870	
CUP	Essential Public Facility	\$1,570	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
	Wireless Facility	\$1,330	<i>Plus \$120 per facility <u>and</u> actual cost of HE, including \$1,000 pre-payment</i>
	Critical Areas		
CAX	Letter of Exemption	\$120	
CAP	Permitted Alteration	\$1,090	
CAV	Reasonable Use/Variance	\$1,630 plus HE fees	
BLD	Demolition Permit	\$60	
PLN	Development Agreement	\$1,570	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
BLD	Fence Permit	\$15	

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
FLD	Floodplain Development Permit	\$120	
PLN	Framework Development Plan	\$1,570	
			<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
HMO	Home Occupation Permit	\$150	
	Land Divisions - Preliminary		
SPL	Short Plat (up to 9 lots)	\$1,090	
LPS	Long Plat (over 9 lots)	\$1,870	
	Binding Site Plan:		
BSP	Less than 10 lots	\$1,090	
	10+ lots	\$1,870	
	Unit Lot Subdivision		
ULS	Less than 10 lots	\$360 + \$1,090	Type 1 site plan review + short plat
	10+ lots	\$1,090 + \$1,870	Type 2 site plan review + short plat
SPL	Short Subdivision Amendment/Modification	\$1,090	
LPS	Long Plat Amendment/Modificaiton	\$1,870	
	Land Divisions - Final		<i>Final fees added on to original permit application</i>
	Short Plat (up to 9 lots)		
	with site improvements	\$480	
	without site improvements	\$240	
	Long Plat (over 9 lots)	\$600	
	Binding Site Plan:		
	with site improvements	\$480	
	without site improvements	\$240	
	Unit Lot Subdivision		
	Less than 10 lots	\$360	
	10+ lots	\$600	
	Short Subdivision Amendment/Modification	\$240	
	Long Plat Amendment/Modificaiton	\$600	

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
Pre-Application Meeting			
PRE	General Information	\$0	
	Pre-submittal	\$240	<i>Fee credited to formal application fee, if submitted within 6 months</i>
REZ	Rezone Site specific/authorized by Comp. Plan	\$1,870	
SEPA Review			
SEPA	Threshold Determination	\$480	<i>May be added to parent permit fees</i>
	EIS	Actual cost of prep	
Shoreline Permits			
SLX	Letter of Exemption	\$240	
Shoreline Substantial Development Permit			
SDP	Type 3	\$1,630	
	Type 4	\$1,870	
SCUP	Shoreline CUP	\$300	<i>Plus parent SDP fees</i>
SLV	Shoreline Variance	\$300	<i>Plus parent SDP fees</i>
Site Plan Review			
SPR	Type 1 - <u>Less than</u> : 10 dwelling units, 12,000 sq. ft. of nonresidential gross floor area, or 20,000 sq. ft. of nonresidential site improvements	\$360	<i>May be added to building permit fees</i>
	Type 2 - <u>More than</u> : 10 dwelling units, 12,000 sq. ft. of nonresidential gross floor area, or 20,000 sq. ft. of nonresidential site improvements	\$1,090	
PLN	Stormwater Management Manual Adjustments & Exceptions	\$1,090	
ROW	Vacation of Right-of-Way	\$480	<i>Plus actual cost of appraisal</i>
Variance			
VAR	Level 1	\$730	
	Level 2	\$1,330	<i>Plus actual cost of HE, including \$1000 pre-payment</i>

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type	Fee	Notes
Wireless Service Facilities		
WSF	Wireless Service Facility Permit	Per facility
	Eligible Facility Determination	
	Master ROW Use Agreement	
Other Planning Review		
	Additional plan review requested by changes, additions, or revisions to plans after 2 reviews have been completed.	Min. 1 hour
	Planning review for activities not specifically listed above, as determined by director	Min. 1 hour
Other Fees		
	Consultant/3rd Party Review Fees	Actual Cost
	Additional notice publication costs necessitated by changes, additions, or revisions to an application.	Actual Cost
Other Fees - Added to Parent Permit		
	Minor Permit Revision	\$300
	Major Permit Revision	Cost of new application
	ADU Review	\$120
	Permit Time Extension	\$120
	Stormwater Review	\$150 per lot for subdivisions or \$0.08/sq. ft. of new or replaced hard surface For more than 2 reviews, billed at hourly rate
	Critical area report review/confirmation	\$120 New add-on fee
	SFR or duplex site plan review	\$60
	Sign Permit Review	\$60
Transportation Concurreny Review		

Planning, Community, & Economic Development Department**Land Use Application Fees - Updated Effective 2/1/2022**

Permit Type	Fee	Notes
Consultant Review	Actual Cost	<i>100% consultant cost</i>
Staff Review	\$60/hour	<i>Min. 1 Hour</i>

Parks Fees

Various Parks Fees

Washington Park

Rates effective 1/1/2022

Washington Park Rates Adopted by Resolution 3026

Utility Non-Resident	\$	31
Utility - Resident	\$	23
Non-Utility - Non Resident	\$	25
Non-Utility - Resident	\$	21
Boat Lot Daily Non-Resident	\$	11
Boat Lot Daily - Resident	\$	8
Boat Lot Annual Non-Resident	\$	220
Boat Lot Annual Resident	\$	147
Group Camp	\$	110
Group Picnic Weekdays	\$	52
Group Picnic Weekends	\$	74
Hiker/Biker	\$	13
Lot B Overflow Parking	\$	9
Bundle of Wood	\$	6

Regular parks rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October. Rates are rounded to the nearest dollar.

Cemetery

Rates effective 6/27/2022

All fees at Grand View Cemetery shall be adjusted each year based on the Consumer Price Index - West Region All Items (CUUR0400SA0) as published by the U.S. Department of Labor- Bureau of Labor Statistics. They will be adjusted on March 1st of each year based on the previous years CPI change.

PROPERTY

Grave site	\$	1,018
15% endowment care	\$	152
Total Grave Site	\$	1,170
Grave Site (Youth)	\$	321
15% endowment care	\$	49
Total Grave Site	\$	370
Grave Site (Cremation)	\$	535
15% endowment care	\$	81
Total Grave Site	\$	616
Mausoleum - Eco Niches/Single only	Catalog Price	
Mausoleum - Simplicity Niches	Catalog Price	
Extended Property Use	\$	213
Extended Niche Use	\$	213

SERVICES

Opening & Closing - Regular	\$	535
Opening & Closing - Vault	\$	682
Opening & Closing- Ground inurnment/No Service	\$	142
Opening & Closing - Ground inurnment/Service	\$	249
Opening & Closing- Eco or Simplicity Niches	\$	71
Opening & Closing - Youth	\$	286
Opening and Closing - Crypt/includes name plate and vase	\$	641
Disinterment - Removal from Cemetery		
Standard	\$	1,284
Youth	\$	785
Cremated remains	\$	178
Relocation - Within Cemetery		
Standard	\$	2,353
Youth	\$	1,069
Cremated remains	\$	357

MATERIALS**

Grave Liner	\$	466	tax included
Youth Liner	\$	334	tax included
Concrete Cremation Urn Liner	\$	194	tax included
15.25"W x 9.75"L x 9.50"D			

MISCELLANEOUS SERVICES

Lot Transfers	\$	50
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Overtime Charge

Saturday Standard Burial Charge	\$	499
Saturday Cremation Burial Charge	\$	286
Hourly Rate	\$	142

MEMORIAL MARKER SERVICES

Placement fee for Flat-Bronze or Granite: \$.57 per square inch of the outside dimension (length x width) of the marker.

Placement fee for Pillowed Markers: \$.71 per square inch of the outside dimension (length x width) of the marker.

Placement fee for Slants and Hickeys: \$.85 per square inch of the outside dimension (length x width) of the marker. If the slant or hickey has a granite base, then the fee is based upon the outside dimension (length x width) of the granite base.

Placement fee for Monuments: \$1.00 per square inch of the outside dimension (length x width) of the monument's granite base.

Resetting fee for flats and pillowed markers	\$	57
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Resetting fee for monuments/slants/hickeys	\$	135
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Concrete Collars for FLAT marker sizes**

16 x 8		
20 x 10	\$	139 tax included
24 x 12	\$	155 tax included
36 x 12	\$	186 tax included
Larger than 36 x 12	\$	304 tax included

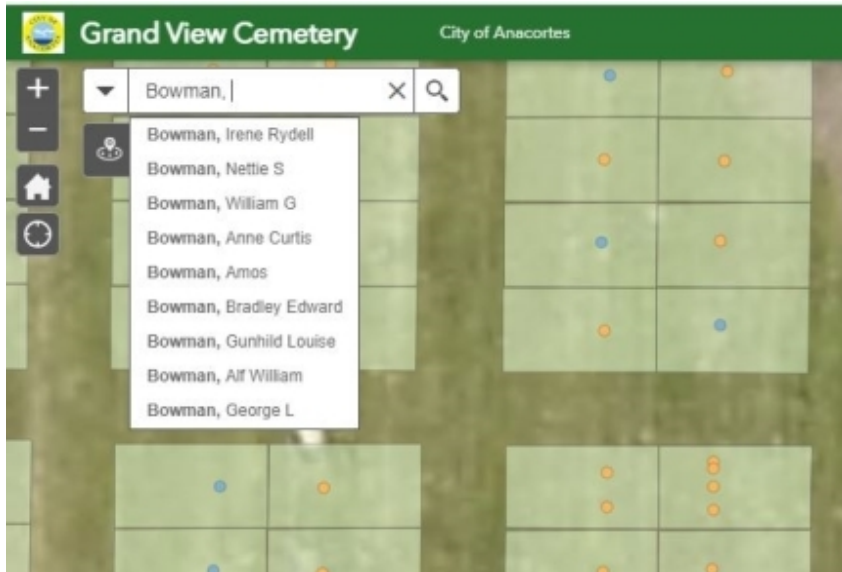
Concrete Slabs provided by Cemetery**

32 x 20 x 4	\$	172 tax included
36 x 24 x 4	\$	186 tax included
44 x 20 x 4	\$	201 tax included
56 x 20 x 4	\$	216 tax included
44 x 26 x 4	\$	232 tax included
48 x 24 x 4	\$	232 tax included
64 x 20 x 4	\$	249 tax included
68 x 24 x 4	\$	264 tax included
84 x 20 x 4	\$	286 tax included
84 x 26 x 4	\$	380 tax included
92 x 26 x 4	\$	426 tax included

**Subject to 8.8% Washington State Sales Tax



Grand View Cemetery Fee & Policy Discussion





THE FUNERAL WAS LARGELY ATTENDED

The Mortal Remains of Mrs. Annie
Curtis Bowman Laid to Rest
Monday.

The funeral of Mrs. Annie Curtis Bowman held Monday, was attended by many old friends, who were anxious to pay the last sad tributes to the deceased honored pioneer. It was a long procession that followed the hearse to the grave in Mountain View cemetery, and many pioneer residents were in evidence. The floral offerings were of tasty design and appropriate. The services were held in Dodge's chapel and were conducted by Rev. Horace J. Taylor an old friend of the family. Services also were held at the grave. The body was buried in the grave beside that of her late husband, Amos Bowman.

Interactive Tools



◆ Lots available for purchase noted with a **red** dot.

◆ Questions or purchases:
360-293-1918

Grand View Cemetery Expansion:

- 4.5 Acre expansion
- Over 1900 new burial plots
- New Columbarium area



Policy Updates:

- Columbarium Prices and Policies
- Green Burial Policies
- Monuments



Cemetery	Lot Price	Urn Lot	Columbarium
Grand View-current	\$ 814.00	\$ 616.00	n/a
Bayview-Bellingham (city owned)	\$1800-2012	\$558-1451	\$1785-1910
Union-Sedro Woolley (city owned)	\$ 900.00	\$ 500.00	\$600-1250
Arlington (city owned)	\$ 2,000.00	\$ 775.00	\$900-1400
Maple Leaf-Oak Harbor	\$ 1,000.00	\$ 650.00	n/a
Fernhill Cemetery	\$ 500.00		

Comparable Fees at other Publicly Owned Cemeteries
Average Price: \$1169

Comparable Rates at Privately Owned Cemeteries:

<u>Cemetery</u>	<u>Lot (Range)</u>	<u>Service</u>	<u>Liner</u>	<u>Columbarium- Range</u>	<u>Urn Service</u>	<u>Disinterment</u>
Greenacres-Ferndale	1815-6050	\$ 1,195.00	\$ 1,325.00	2420-6600	\$ 525.00	\$ 2,090.00
Sunnyside-Coupeville	\$ 1,562.50	\$ 1,812.50	\$ 470.00	1062.50-1250	\$ 375.00	
Marysville Cemetery	3080-3960	\$ 1,695.00	\$ 1,095.00	7150-8800	\$ 595.00	\$ 4,995.00
Evergreen Cemetery-Everett	\$ 4,300.00	\$ 1,895.00	\$ 1,295.00	\$ 3,000.00	included	\$ 5,000.00
Mt Vernon	\$ 1,080.00	\$ 900.00	\$ 800.00	\$ 1,361.00	\$ 350.00	

Actual Cemetery
Annual Budget
CPI
CPI Adjusted
Budget

2019 Budget	2020 Budget	2021 Budget	2022 Budget
\$251,000	199,000	203,000	249,000
	0.02	0.03	0.08
	256,000	263,000	284,000

- Needed to expand Grand View because of the limited supply of full sized burial plots.
- Pay for the extra costs (labor, utilities, supplies) associated with expansion.
- Rebuild our reserves that we used to build the cemetery expansion.
- Our reserves can be used to maintain and rebuild existing infrastructure at Grand View.

Staff recommendation:

- Approve Resolution 3090 to add Grand View Cemetery fees to the Unified Fee Schedule and change the cost for full sized burial plots to \$1170.

RESOLUTION NO. 3090

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES UPDATING THE UNIFIED FEE SCHEDULE FOR GRAND VIEW CEMETERY AND ACCESS FIBER FEES.

WHEREAS, the City would like to add Grand View Cemetery fees to the Unified Fee Schedule; and

WHEREAS, the Parks and Recreation Department has recently researched prices at other publicly owned cemeteries in our region and would like to adjust our burial lot rates to reflect the comparable average; and

WHEREAS, this adjustment in prices will provide additional income to help offset capital expenditures and increased maintenance costs due to the recent cemetery expansion;

WHEREAS, the Access Fiber fees require the addition of a Wi-Fi extender rental option;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes, Washington, that:

Section 1.

- 1. The Unified Fee Schedule currently in effect will be updated to include Grand View Cemetery Fees and Access Fiber updates, Effective June 27, 2022, as described in Attachment A.**

INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES
on this 21st day of June, 2022.



Questions?