

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube](#) Channel, or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

June 27, 2022
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Housing Affordability and Community Services Committee (Report)
 - b. Planning Committee (Report)
 - c. Fiber Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of June 21, 2022 (Action)
 - b. Approval of claims in the amount of \$304,183.74 (Action)
6. **Other Business**
 - a. * Anacortes Chamber of Commerce Update (Discussion)
 - b. Contract Award: Pump Station #8 Emergency Relocation: Construction Management #22-154-ENG-002 (Discussion/Action)
 - c. * Resolution 3092 - Lodging Tax award to Anacortes Music Project (Discussion/Possible Action)
 - d. * Resolution 3091 Amending Resolution 3070 to include an Economic Development Committee and appointing City Council members to the Council Committees and appointing Council Representatives for 2022-2023. Committee members will meet Monthly on the 2nd Tuesday 11:00 - 12:00 (Discussion/Action)
 - e. * R4 Bonus Height Concepts (Discussion)
7. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council Minutes - June 21, 2022

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of June 21, 2022 at 6:00 p.m. Councilmembers Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton and Amanda Hubik were present.

Councilmember Jeremy Carter participated in the meeting remotely via Zoom.

Councilmember Bruce McDougall was absent.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared current COVID-19 case statistics in Skagit County, noting a 4 percent decrease in new cases and no new hospitalizations. He continued by mentioning the inaugural Juneteenth holiday, as observed on June 20, 2022, which is celebrated annually on June 19th in commemoration of the emancipation of African Americans from bondage on that day in 1865. He characterized the holiday as a day on which we re-commit ourselves to the work of life, liberty, happiness and equality for all.

Housing Affordability and Community Services Committee

The Housing Affordability and Community Services Committee did not meet the previous week.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting held earlier in the evening. Her update included discussion of the curb gutter sidewalk standards and the desire to update them in the future. She then reported on the Wastewater Treatment Plant Outfall Project. She confirmed that the Federal Emergency Management Agency (FEMA) had approved the alignment down U Avenue, but that there will be delays on the marine portion due to discovery of possible cultural artifacts. Ms. Moulton expressed hope that timely completion of the verification process would allow for construction to re-commence in August, thus meeting the "fish window". She further mentioned that the Committee is re-visiting the scope of work for the upland portion of the project, as only one bid was received for the project. Ms. Moulton continued the update, reporting that a contract modification would be coming before Council the following week for Pump Station 8 emergency relocation, which sustained damage during high tide events in July 2021, as costs increased due to permitting expenses. FEMA and the State government are covering 95 percent of the project cost. She continued by providing a water summer construction update, including water main replacement in Skyline on Sands Way and fencing improvements at a pond on West 7th Street. She concluded with street construction updates, including the cape seal project with Skagit County starting in July on 37th Street, Whistle Lake Road, and O Avenue south of 41st Street; the anticipated July 17th completion of 32nd and M roundabout; a sidewalk project on Hillcrest Drive alongside the cemetery; and sidewalk gap filling on O Avenue from 22nd Street proceeding north with ADA improvements on the corners.

Mayor Miller mentioned that interactions with FEMA and other agencies related to permitting make the Pump Station 8 contract modification a necessary cost for successful project completion.

Skagit County Law and Justice Council

Mr. Carter reported from the Skagit County Law and Justice Council meeting held the previous week. The topics discussed included the re-establishment of the drug court, which is a two-year program for those charged with non-violent offenses often involving illegal drugs. If successfully completed, jail time and charges can be

waived. He also reported on the family recovery court, which is a 9-month voluntary program offered by Skagit County for parents who have had a child removed from their custody for issues such as substance abuse. Skagit County advocated for increased participation in order to maintain state funding. He concluded by mentioning the Northstar Project, which Skagit County Public Health Director, Jennifer Johnson, would address later in the meeting.

Swearing-In of Police Officer Nadia Daniel

Chief Dave Floyd introduced Patrol Officer Nadia Daniel, who recently completed a 19-week course at the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy. Mayor Miller administered the oath of office to Patrol Officer Nadia Daniel.

Announcements

Mr. Walters acknowledged the passing of former Councilmember Ken Brown and noted that on Wednesday June 22 at 1:30pm there will be a Housing Affordability and Community Services Committee meeting will present their 2021 report on unmet human services at the Anacortes Senior Activity Center.

Mr. Young reported on his visit to the Senior Center and his participation in graduation ceremonies. He thanked the City and its departments for being involved in the successful Pride festivities held over the weekend.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Natalie Clark addressed the Council as treasurer of Anacortes Pride and reported that the weekend event was a great success. She detailed some of the participating groups and mentioned the following celebration held at Causland Park. Ms. Clark characterized community response and participation as overwhelmingly positive from current and former residents alike. She expressed appreciation for the respectful and loving support of the LGBTQ+ community. Mayor Miller thanked the Police Department and their collaborative work with other local jurisdictions to ensure the events were safely conducted.

Kathleen Dickinson of Old Town mentioned derelict Recreational Vehicles (RVs) in her neighborhood are being moved, some being towed with ropes because they are not in running condition. She wondered if Council had any plans for finding an appropriate place for the RVs to park, as they are not hooked up to electricity or sewer.

Alan Weeks addressed RV's being parked on the waterfront in the Skyline neighborhood. He acknowledged the complexity of the problem, but asked that a more appropriate parking place be found for the RVs.

Gregory Smith of Anacortes on 5th and M noted a derelict RV being towed down the street causing a loud commotion. He reported observing various individuals conducting what he believed to be drug-related transactions and defecating on the sidewalk. He commended the police for prompt and professional response to his calls for support and advocated the City Council pass ordinances to address the problem. As a former King County resident, he noted that he had witnessed similar problems there and asserted that the City must address the problem before it worsens further.

Dan Polis of 7th Street and M Avenue agreed with Gregory Smith and wondered if the City can limit the area where the RV's are legally able to park, such as an industrial area.

John Morgan of Anacortes stated that he is not familiar with the RV issue, but is concerned that the problem stems from homelessness. He asserted that adequate shelter is needed for these individuals and that they are not a threat to law enforcement unless they are committing a criminal act. He hoped that City Council and City of Anacortes would be aware of the homeless issue.

Anacortes City Council Minutes - June 21, 2022

Ward MacKenzie of Anacortes commented that from his experience as a 30-year career social worker, many of these individuals in RVs are criminals, addicts or mentally ill. He added that from past experience none of these individuals improved when their bad behavior was enabled or tolerated. He expressed appreciation for the work of the police, but was concerned that current laws prevent effective enforcement. He asked that municipal laws be passed to aid the police in more effectively addressing the situation.

Mayor Miller mentioned that he had contacted residents near 5th Street and N Avenue and that Mr. Walters had reached out to concerned residents in his ward. He cited recent success in moving vehicles from T Avenue and pointed to the sustained outreach efforts of City of Anacortes social workers and law enforcement in attempts to connect homeless individuals with available housing and social services. Mayor Miller further emphasized that the City will enforce public nuisance codes under Anacortes Municipal Code 9.06.040, while taking seriously the housing needs of the homeless and the public safety of our community.

Evan Saxton thanked the community for coming out to celebrate Anacortes Pride over the weekend. He mentioned an Oak Harbor man who was arrested for threats against LGBTQ+ community members and related this incident to the debate surrounding Resolution 2060, which addressed hate speech. He concluded that acknowledging the nuanced nature of hate speech was important, thanked Mayor Miller for his leadership over the last week in embracing diversity, and expressed hope that everyone could continue to learn these considerations in a safe environment.

Consent Agenda

Mr. Young moved, seconded by Ms. Moulton, to approve the following Consent Agenda items.

- a. Minutes of June 13, 2022
- b. Approval of claims in the amount of \$862,631.79

The following vouchers/checks were approved for payment:

EFT numbers: 103483 through 103519, total \$846,370.40

Check numbers: 103520 through 103529, total \$3,521.26

Wire transfer numbers: 305288 through 305667, total \$12,740.13

- c. Street Fair Application - Anacortes Arts Festival

The motion carried unanimously by voice vote.

Public Hearings

CDBG Draft 2022 Action Plan - Final Review and Approval

Planning, Community and Economic Development Director, Don Measamer, presented the Community Development Block Grant Draft 2022 Action Plan. Public comment opened March 16, 2022 and closed on April 15, 2022. However, the City accepted public comments until this evening's meeting. No public comments were received. Mr. Measamer reported that the grant totaled \$105,206 allocated for public service, the Anacortes Family Center, homelessness, assistance for special needs populations, and low-income senior housing rehabilitation. In particular, Mr. Measamer mentioned the Anacortes Housing Authority re-roof project of the Anacortes Family Center being moved from 2021 to 2022 in order to enable the project to move forward without loan funding from the Department of Housing and Urban Development.

Mayor Miller invited the public to comment on the Community Development Block Grant Draft 2022 Action Plan. No one present wished to address the Council on the Community Development Block Grant Draft 2022 Action Plan. Mayor Miller closed the public hearing at 6:38 pm.

Ms. Moulton supported the use of the funds for the roof project having fewer reporting and administrative

requirements. As a member of the Housing Authority board, Ms. Hubik recused herself. As a member of the Anacortes Family Center board, Ms. Cleland-McGrath recused herself.

CAROLYN MOULTON moved, seconded by ANTHONY YOUNG, to Approve the CDBG Draft 2022 Action Plan as submitted..

Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CAROLYN MOULTON. Nays - None. Result: Passed.

Other Business

Skagit Community Action Agency: Bill Henkel, Executive Director

Planning, Community and Economic Development Director, Don Measamer, introduced Bill Henkel, Executive Director of Skagit Community Action Agency. Mr. Henkel provided an overview of the Community Action of Skagit County program detailing services throughout Skagit County. He emphasized the importance of his organization's services in light of the homeless problem and the COVID-19 pandemic. Sandi York provided specific details on the City of Anacortes services, which include energy and utility assistance, Women Infants and Children, coordinated entry and housing assistance. She noted opportunities for connecting eligible groups, such as seniors and disabled citizens, with needed services, allowing them to stay independent longer. She cited statistics that nearly 60% of those receiving services are single without children and 42% are in an unhoused or unknown situation. 68% of those served are below the median income level and face rising rents and housing challenges. She mentioned conversations with the City to form a partnership including a full-time employee that would assist in providing coordinated access to services for those in need. She hoped that creating such a position could add value and not duplicate efforts in providing a modicum of stability to those in need, including affordable housing development. Mr. Henkel cited a University of Washington study that rates Skagit County as having the lowest vacancy rate in Washington state, which he posited presents challenges in dealing with homelessness and impoverished community members. Issues related to these challenges are the lack of developer capacity and the need for public funding. He advocated creative approaches and provided Cascade Landing in Burlington as an example of a private developer and non-profit partnership that flipped the relative abundance of open commercial office space to create residential space for those in need. He thanked Ms. Hubik for her recent visit and expressed a desire to partner with the City and other government entities in making progress on providing housing to those in need. Mr. Henkel and Ms. York's slides were added to the packet materials for the meeting.

Mr. Young thanked Mr. Henkel and Ms. York for their presentation and looked forward to continuing to work with Skagit Community Action Agency. As a former board member, he cited the importance of the organization's work and the opportunity for partnership with the community.

Ms. Moulton thanked the presenters and expressed gratitude for learning about Cascade Landing project and the potential partnership for the Anacortes Housing Authority on a motel purchase for conversion to affordable housing.

Mr. Walters also thanked the presenters and cited the importance of addressing the shortage of low income housing and appreciated the broad nature of the agency's services that help those who are in extremis avoid becoming homeless in the first place. He mentioned the importance of considering how the City can fiscally partner with organizations in addressing homelessness and related issues.

North Star Project - Jennifer Johnson, Director, Skagit County Public Health Department

Planning, Community and Economic Development Director, Don Measamer, introduced Jennifer Johnson, Skagit County Director of Public Health. Ms. Johnson provided an overview of the North Star Project for the design of a whole-of-government approach to dealing with homelessness through provision of housing and

behavioral health services for Skagit County. She mentioned that it was interesting to hear the public comments in tonight's meeting, which made it clear that the problem exists throughout Skagit County. She cited a misalignment of government services and funding needed to address the problems associated with homelessness. She mentioned that mental disorders and substance abuse are not the sole indicators of homelessness, and that many individuals are one crisis away from being without shelter. She said there was a lack of understanding related to the causal factors of homelessness and how to enhance individual wellness, and that many community leaders are trying hard to find solutions. Ms. Johnson proposed a community response embodied in the North Star Project, which would be a multi-jurisdictional effort that would occur in two phases over two years. In March of this year, phase 1 began by developing a shared vision for Skagit County. Phase 2 will be project implementation facilitated by Tenfold Health and their team of health integration experts. Mayors and Commissioners are guides for the process, which will create an advisory board to be established late summer 2022 that will bring together municipal leaders and allow for coordinated County efforts in addressing homelessness and related issues. She detailed a plan of action and milestones in project implementation to include interviews of government and civil society stakeholders, a non-binding call to action for local leaders, and mapping of existing resources. She thanked City Council for the opportunity to address tonight's meeting.

Mr. Walters asserted that misalignment is not necessarily the central problem unless it results in inefficiencies or inequitable distribution of services or failure to deliver results, citing the example of the Anacortes Family Center that does not do housing first, but should not miss out on available housing resources. He characterized the problem as diverse and not requiring a monolithic approach. Ms. Johnson responded that the project will take a holistic approach in determining how resources are allocated to vital services across the continuum of care. The intent should be that government leaders keep an open mind to shifting allocation priorities based on Department of Commerce models that the County used to prioritize funding, as well as positive outcomes that are being realized outside the scope of Commerce models. She intends to have the project address Mr. Walters' concerns and plans to revise the problem statement accordingly.

Ms. Moulton thanked Ms. Johnson for her presentation tonight and an earlier presentation to the Housing Affordability and Community Services (HACS) committee. She hoped that HACS committee members could be engaged in future discussions on this project with Tenfold Health. Ms. Johnson clarified that committee members would be included in follow-on project interviews.

Ms. Cleland-McGrath commended Ms. Johnson in Skagit County's transparency in providing project information to the public. Ms. Johnson emphasized the importance of transparency and inclusion.

Ms. Hubik noted that information sessions were in the near future and asked if there would be further information regarding these sessions. Ms. Johnson responded that she would send information through Mayors.

Mr. Young mentioned that there are huge challenges, but that there are many working on solutions throughout the community. He specifically mentioned a need for collaboration between local hospitals.

Resolution 3090 - Grand View Cemetery Policies and Fees

Parks and Recreation Director, Jonn Lunsford, introduced Resolution 3090, which would revise policies and fees for Grand View Cemetery. Parks Administrative Assistant, Darby Jordan, spoke about how the public can do research on cemetery services through an interactive map created cooperatively with GIS and Museum on the City website on the Parks and Recreation web page. Records go back over 120 years and Museum volunteers continue to work on adding data to the repository. She detailed how the public can search for grave site records and available plots via the City website. Parks Manager, Nicole Johnston, spoke about the Grand View Cemetery expansion that occurred over two phases, including road repair, re-grading and planting of trees and flowers, and installation of a sidewalk on the south end that will lead to the future columbarium site. She

added that Parks and Recreation Staff, in cooperation with the Legal department, are still researching data on columbarium prices and policies and monument options. Mr. Lunsford presented results of a comparative study of plot prices for other publicly and privately owned cemeteries in the region. Private cemeteries are generally more expensive. He then provided a budget history for the Grandview Cemetery that demonstrated the relative stability of prices for plots and administration, but that in light of the recent expansion, operating and administrative costs will increase and the budget will need to be adjusted accordingly and replenish the reserves that were utilized in the expansion project without using Real Estate Excise Tax funds. He proposed that Council approve Resolution 3090 to add Grand View Cemetery fees to the Unified Fee Schedule and change the cost for full-sized burial plots to \$1170, a 40% increase. This increase would allow the Parks and Recreation department to adequately provide cemetery services to the community.

Mr. Young mentioned that, as a former member of the Parks and Recreation Committee, he was cognizant of keeping prices reasonable for the public and that the resolution is a fair representation of the costs associated with administering the cemetery. He appreciated the work of staff to keep prices reasonable.

Mr. Walters stated that with the presentation not being in the packet he did not have time to digest the information. He expressed interest in reducing the overall tax burden on those who do not use cemetery services, and increasing the cost for those who do. He further expressed support for the implementation of a reduced income fee waiver, and skepticism that average cost is a reasonable measure for determining a fair price. Mayor Miller cited the challenge of finding a fair price for services.

Ms. Cleland-McGrath agreed with Mr. Walters statements and expressed a desire to keep cemetery services affordable to the public over the coming decades while maintaining the material condition of the facility. Mr. Lunsford detailed in the current budget that approximately \$200,000 comes from property tax and the rest comes from fees and services. He said that adding the services to the Unified Fee Schedule will ensure that cemetery fees keep pace with inflation.

Mr. Walters agreed that getting these fees on the unified fee schedule is important and that this resolution is ready to move forward.

ANTHONY YOUNG moved, seconded by Amanda Hubik, to Approve Resolution 3090 for Grand View Cemetery Policies and Fees.

Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, Amanda Hubik. Nays - None. Result: Passed

Mr. Walters moved, seconded by Mr. Young, to excuse the absence of Mr. McDougall. The motion carried unanimously by voice vote.

Adjournment

There being no further business, at approximately 8:00 p.m. the Anacortes City Council meeting of June 21, 2022 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the June 27, 2022 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
Invoice	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval
305991	1/7/2022	66397	LUCAS HOLDINGS, LLC	STUDENT CARDS ASD	\$ 452.45	publib
305298	2/7/2022	596608	BRODART COMPANY	TECH SERVICES SUPPLIES	\$ 74.81	publib
304986	2/28/2022	2202	JET CITY EQUIPMENT	GUEMES CHANNEL TRAIL EMERGENCY REPAIRS	\$ 22.50	parks1
303672	4/4/2022	WAANA140823	FASTENAL COMPANY	OPERATING SUPPLIES- STREET DEPT	\$ 40.46	dshop
303658	4/19/2022	WAANA141169	FASTENAL COMPANY	SCRUBBER CAUSTIC PROJECT	\$ 65.57	dwwtp
304059	4/27/2022	3377810	DAILY JOURNAL OF COMMERCE	PUBLISH INVITATION TO BID 22- 119-FBR-001	\$ 106.00	finance
303686	4/28/2022	WAANA141373	FASTENAL COMPANY	SAFETY GLASSES, WORK & FIRE GLOVES. BATTERIES	\$ 195.07	medic
304561	4/29/2022	323433	SHOWCASES	DVD/BLU RAY CASES AND INSERTS	\$ 152.88	publib
304362	4/30/2022	10181547	LINDE GAS & EQUIPMENT INC.	MAINTENANCE SUPPLIES	\$ 1,660.74	dwwtp
305972	5/1/2022	APRIL 2022	HUMANE SOCIETY OF	APD CASE 21-A04244	\$ 375.00	apd
303666	5/1/2022	2371838-0043-0	WASTE MANAGEMENT	WTP TRASH, RECYCLING PICKUP 4/1-4/30/22	\$ 169.25	dwwtp
305006	5/1/2022	4747042S185	LEMAY MOBILE SHREDDING	APD SHREDDING SERVICE 4/4	\$ 90.00	apd
304063	5/2/2022	42852861	BMI	ANNUAL MUSIC LICENSE FEE 05/01/22-04/30/23	\$ 391.00	parks1
303683	5/4/2022	656000230583	ARAMARK	STA 3 MAT/MOP SERVICE: 5/4	\$ 16.32	medic
303684	5/5/2022	656000231811	ARAMARK	STA 2 MAT/MOP SERVICE: 5/5	\$ 16.31	medic
303685	5/5/2022	656000231813	ARAMARK	STA 1 MAT/MOP SERVICE	\$ 22.63	medic
303806	5/5/2022	656000231830	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
305672	5/9/2022	5/9/2022	WESTERN DISPLAY FIREWORKS, LTD	FOURTH OF JULY FIREWORKS 2022 - 2ND INSTALLMENT	\$ 7,500.00	parks1
303802	5/9/2022	228105692	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 90.30	parks1
305548	5/9/2022	365823425910	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 22.99	pkreccc
303923	5/9/2022	593 8 179 4291	SAFEWAY INC	REFRESHMENTS: JW RETIREMENT	\$ 11.94	afdcc
303788	5/9/2022	656000232810	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 71.91	dwwtp
304010	5/9/2022	68779	ROOTX	ROOTX	\$ 1,088.72	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
303910	5/10/2022	00106220	OWEN EQUIPMENT COMPANY	SPINDLE GUARDS, BUSHINGS #715	\$ 1,706.69	shopcc
303927	5/10/2022	05/10/2022	WALGREENS	REC PROGRAM SUPPLIES	\$ 13.58	pkreccc
303989	5/10/2022	081499	WASHINGTON STATE FERRY (ALL)	TRAINING - NATIONS FERRY RIDE TO TRAINING - WHIA CONF	\$ 20.90	apdcc
303926	5/10/2022	1023603	RITE AID	REC PROGRAM SUPPLIES	\$ 23.51	pkreccc
303929	5/10/2022	108661/4/7506	STOWES, INC	WORK BOOTS WD	\$ 166.11	wwtpcc
303924	5/10/2022	111-7519040-7697032	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 185.11	wwtpcc
303914	5/10/2022	111-9936026-9798667	AMAZON.COM SERVICES, INC	TOOLS	\$ 224.23	fibercc
303917	5/10/2022	112-5010426-9339444	AMAZON.COM SERVICES, INC	ATTENTION SIGN- SHOP	\$ 11.96	shopcc
303918	5/10/2022	114-4668102-9517024	AMAZON.COM SERVICES, INC	ARPA GRANT 2	\$ 978.06	libcc
303919	5/10/2022	114-6209995-7186613	AMAZON.COM SERVICES, INC	ARPA GRANT 2	\$ 107.71	libcc
303921	5/10/2022	269653	MAILLIARD'S LANDING NURSERY	PLANTS FOR TOWN PLANTER BOXES	\$ 386.74	parksccl
304007	5/10/2022	298964	DEPT OF LABOR & INDUSTRIES	ANNUAL OPERATING CERTIFICATE	\$ 79.70	museumcc
304008	5/10/2022	298964	DEPT OF LABOR & INDUSTRIES	L&I INVOICE CC FEE	\$ 3.95	museumcc
303810	5/10/2022	34684	THRIFTY CLEANERS	UNIFORM CLEANING 4/1-4/30/22	\$ 297.41	apd
303992	5/10/2022	593 4 42 5372	SAFEWAY INC	AGING MASTERY SUPPLIES	\$ 16.72	pkreccc
304005	5/10/2022	593 8 242 0888	SAFEWAY INC	JW RETIREMENT: CAKE	\$ 27.99	afdcc
303911	5/10/2022	796702	FRONTIER BUILDING SUPPLY	MINI MATS, DOBIE BLOCK W/ WIRE	\$ 95.25	shopcc
303912	5/10/2022	796715	FRONTIER BUILDING SUPPLY	BROOMS- STREET DEPT	\$ 111.76	shopcc
303987	5/10/2022	8103160	EKREM HARDWARE	PVC CEMENT, PRIMER, RUG CLEANER	\$ 21.69	wtpcc
303913	5/10/2022	9059702	US BANK	TRAINING - NATIONS WHIA CONF - GAS	\$ 33.74	apdcc
304713	5/10/2022	9906240525	VERIZON WIRELESS	VERIZON HOTSPOTS 4/11-5/10/22	\$ 312.09	libcc
303909	5/10/2022	CR807296	FERGUSON ENTERPRISES, INC	PVC PART X 2	\$ 30.81	wtpcc
303915	5/10/2022	FS220509574733	FS.COM, INC.	FIBER OPTIC SPLITTERS	\$ 450.43	fibercc
303916	5/10/2022	I88565/1	ACE HARDWARE	DRILL 3/8" VSR DEWALT	\$ 73.43	shopcc
303922	5/10/2022	I88843/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 19.57	parksccl
303908	5/10/2022	J98797	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 18.54	pwfacc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
303920	5/10/2022	J98947	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 1.27	parksccl
303907	5/10/2022	J98979	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 19.16	parksccl
303990	5/10/2022	R70F6C	SUQUAMISH CLEARWATER CASINO	TRAINING HOTEL STAY; NATIONS - WHIA CONF	\$ 446.22	apdcc
304055	5/10/2022	SO270724	KOLEIMPORTS	SUPPLIES FOR REC PROGRAM	\$ 170.57	pkreccc
305768	5/11/2022	20220896	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING APR 2022	\$ 3,885.12	finance
303984	5/11/2022	0188-1010715	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS	\$ 197.40	pwfacc
304006	5/11/2022	05/11/2022	MY TAILOR	REPLACE NAMETAGS: RINGE & OLIVER	\$ 40.00	afdcc
304130	5/11/2022	088074	DELTA INDUSTRIES, INC	INCINERATOR MAINTENANCE - SLUDGE FEED PUMP STATOR	\$ 2,988.05	wwtpcc
303998	5/11/2022	113-5134544-7307440	AMAZON.COM SERVICES, INC	AIR SUSPENSION KIT #171	\$ 294.86	shopcc
303999	5/11/2022	113-8301039-5301805	AMAZON.COM SERVICES, INC	LED REMOTE CONTROL SEARCHLIGHT #207	\$ 727.87	shopcc
303988	5/11/2022	114-1199387-1997819	AMAZON.COM SERVICES, INC	ARPA GRANT 2	\$ 324.22	libcc
303997	5/11/2022	143506440	DEPARTMENT OF LICENSING	LICENSING FEES- #2003 & #2004	\$ 83.69	shopcc
303995	5/11/2022	316775920	LAKESHORE LEARNING	ARPA GRANT PURCHASES LW	\$ 67.43	libcc
304003	5/11/2022	49294618	LOWE'S BUSINESS ACCOUNT/GEMB	HORNET SPRAY, PVC GLUE, FITTING, PVC CEMENT, CLEANING SUPPLIES	\$ 82.55	wtpcc
303994	5/11/2022	80200011	VILLAGE PIZZA	VILLAGE PIZZA TEEN EVENT FOL	\$ 67.57	libcc
303982	5/11/2022	I89339/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 23.46	parksccl
304004	5/11/2022	J99253	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 16.17	parksccl
304002	5/11/2022	J99262	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 37.27	parksccl
304001	5/11/2022	J99273	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 70.60	parksccl
303983	5/11/2022	J99283	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 6.39	parksccl
303986	5/11/2022	J99566	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 32.98	museumcc
303991	5/11/2022	WEB1935786911	GRAINGER	GREASE FITTING	\$ 19.52	wtpcc
304116	5/12/2022	019732	US BANK	FUEL	\$ 150.00	wdistcc
304109	5/12/2022	053316	SKAGIT FARMERS SUPPLY	WTP FUEL FOR GAS CANS	\$ 120.00	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304047	5/12/2022	111-4004361-5873069	AMAZON.COM SERVICES, INC	STEAM KIT SUPPLIES FOL. FOOD ITEM	\$ 15.86	libcc
303996	5/12/2022	111-6104735-3552221	AMAZON.COM SERVICES, INC	STEAM KIT SUPPLIES FOL	\$ 8.58	libcc
304873	5/12/2022	1119514972	FERRELLGAS, LP	PROPANE FOR WA PARK	\$ 148.57	parks1
304048	5/12/2022	113-0574544-1649059	AMAZON.COM SERVICES, INC	WET/DRY VACUUM - SHOP	\$ 263.01	shopcc
304000	5/12/2022	113-6885108-5129818	AMAZON.COM SERVICES, INC	WET/DRY VACUUM #90008	\$ 246.53	shopcc
304106	5/12/2022	1714140	SUN SUPPLY, INC.	STREET SIGN SUPPLIES	\$ 672.86	shopcc
304053	5/12/2022	2118	BIG 5 SPORTING GOODS	REC PROGRAM SUPPLIES	\$ 86.92	pkreccc
304052	5/12/2022	22-14476	EDGE ANALYTICAL, INC	LAB TESTING EFFLUENT WEEKLY	\$ 24.65	wwtpcc
303953	5/12/2022	22-15682	EDGE ANALYTICAL, INC	COLIFORMS TEST- 23RD & G AVE	\$ 22.00	wdist
303952	5/12/2022	22-15684	EDGE ANALYTICAL, INC	COLIFORMS TEST- SKYLINE WAY	\$ 22.00	wdist
304040	5/12/2022	272293	SMOKEY POINT CONCRETE INC	CONCRETE- STREET DEPT	\$ 296.21	shopcc
304112	5/12/2022	34021	HOLIDAY INN	HOTEL STAY- MIKE H TESTING	\$ 340.05	wdistcc
304050	5/12/2022	3530945	FRONTIER BUILDING SUPPLY	TRAILER DECKING- #839	\$ 271.63	wdistcc
304054	5/12/2022	5890 2753 002	MICHAELS	REC PROGRAM SUPPLIES	\$ 57.59	pkreccc
304142	5/12/2022	656000235069	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
304014	5/12/2022	656000235118	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
304013	5/12/2022	656000235120	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
304117	5/12/2022	778599932	US BANK	FUEL	\$ 71.57	wdistcc
304104	5/12/2022	8563 02 56560	HOME DEPOT	MARITIME CENTER HOT WATER HEATER REPLACEMENT	\$ 401.84	pwfacc
304049	5/12/2022	9309594654	GRAINGER	CAUSTIC PROJECT - SAFETY SIGNS	\$ 30.71	wwtpcc
304114	5/12/2022	97683	ASSOCIATION OF WASHINGTON	AWC ANNUAL CONFERENCE REGISTRATION-MILLER	\$ 375.00	execc
304043	5/12/2022	A00029	SEBO'S DO-IT CENTER	MARITIME CENTER HOT WATER HEATER REPLACEMENT	\$ 40.50	pwfacc
304051	5/12/2022	A00083	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 45.61	parkscc1
304263	5/17/2022	113-6107735-4659412	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 104.19	libcc
304201	5/17/2022	148963284	ULINE, INC.	SORBENT PADS	\$ 99.47	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304258	5/17/2022	16797154	LOWE'S BUSINESS ACCOUNT/GEMB	GENERAL SUPPLIES	\$ 415.88	pwfacc
304257	5/17/2022	2516588A-2	BIRCH EQUIPMENT CO., INC	WTP GENERATOR RENTAL FOR INTAKE	\$ 7,134.88	wtpcc
304337	5/17/2022	300-10100800	ALL BATTERY SALES & SERVICE	DUPLEX WIRE- SHOP	\$ 164.72	shopcc
304256	5/17/2022	30166714	AMERICAN WATER WORKS	AWWA ACE22 CONFERENCE REGISTRATION - BRIAN M	\$ 895.00	wtpcc
304271	5/17/2022	3617610	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 23.67	parksccl
304259	5/17/2022	49807615	LOWE'S BUSINESS ACCOUNT/GEMB	AGING MASTERY CLASS SUPPLIES	\$ 7.59	pkrecc
304260	5/17/2022	662 12 127 5	COSTCO WHOLESALE CORPORATION	AGING MASTERY SNACKS	\$ 13.98	pkrecc
304267	5/17/2022	7379-9	SHERWIN WILLIAMS	PAINT	\$ 227.85	shopcc
304273	5/17/2022	800417	FRONTIER BUILDING SUPPLY	ROTARY TRAIL PROJECT	\$ 11.84	parksccl
304254	5/17/2022	849713	PACIFIC LAMP & SUPPLY COMPANY	FACILITY USE ITEMS	\$ 468.22	pwfacc
304261	5/17/2022	96683	MARRIOTT	TRAINING HOTEL STAY; PRUIETT WEST POINT (WEEK 3 - ONE DAY)	\$ 109.62	apdcc
304262	5/17/2022	A02534	SEBO'S DO-IT CENTER	FASTENERS	\$ 26.28	shopcc
304269	5/17/2022	A02543	SEBO'S DO-IT CENTER	DRILL BIT SET	\$ 52.41	shopcc
304270	5/17/2022	A02547	SEBO'S DO-IT CENTER	STEP LADDER - SHOP	\$ 217.59	shopcc
304248	5/17/2022	CC6699614	ALPHACARD	COLOR RIBBON FOR ALPHACARD	\$ 102.24	hrcc
304250	5/17/2022	LegalDocFee	US BANK	THURSTON COUNTY CLERKS OFFICE	\$ 10.00	financecc
304251	5/17/2022	LegalServiceFee	US BANK	THURSTON COUNTY CLERKS OFFICE	\$ 2.50	financecc
305958	5/18/2022	989 800 0000 8	CASCADE NATURAL GAS CORP.	WWTP 4/19-5/17/22	\$ 13.00	dwwtp
304346	5/18/2022	021185148	GALLS, LLC.	FIRE BOOTS	\$ 1,507.78	afdcc
304351	5/18/2022	111-1579561-7657855	AMAZON.COM SERVICES, INC	PROGRAM SUPPLIES FOL	\$ 10.86	libcc
304265	5/18/2022	111-2183153-2324237	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 54.38	libcc
304276	5/18/2022	111-2233879-1410621	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 43.47	wwtpcc
304354	5/18/2022	111-3648773-2867442	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 36.27	wwtpcc
304341	5/18/2022	111-6290851-6758661	AMAZON.COM SERVICES, INC	STORAGE BINS	\$ 163.18	fibercc
304342	5/18/2022	111-7515239-9655424	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 15.22	fibercc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304275	5/18/2022	111-7862189-2306624	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 46.44	wwtpcc
304350	5/18/2022	111-9015214-7553067	AMAZON.COM SERVICES, INC	PROGRAM SUPPLIES FOL	\$ 15.22	libcc
304339	5/18/2022	273285318690	THE MAILBOX	FEDEX - MUNCE RESPONSE BRIEF - THURSTON CO SUPERIOR COURT - THE MAILBOX	\$ 29.98	legalcc
304352	5/18/2022	41600438707	LES SCHWAB TIRE CENTERS	TIRE #711	\$ 56.57	parksccl
304353	5/18/2022	45924	SKAGIT COUNTY PUBLIC HEALTH	SPRAY PARK CERTIFICATION	\$ 235.00	parksccl
304397	5/18/2022	477807	FOOTHILLS AUTO CENTER	REPAIRS #014	\$ 4,537.06	shopcc
304551	5/18/2022	6560006667	ARAMARK	STA 3 MAT/MOP SERVICE: 5/18	\$ 16.32	medic
304349	5/18/2022	801159	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES FOR IT	\$ 19.20	shopcc
304338	5/18/2022	801318	FRONTIER BUILDING SUPPLY	STAKES FOR SIGNAGE - T AVE.	\$ 36.71	apdcc
304405	5/18/2022	8563 51 22379	HOME DEPOT	HAMMER, MARKER, STAKES	\$ 352.34	pwfacccl
304399	5/18/2022	935266	BAYSHORE OFFICE PRODUCTS INC	STOCK FOR MKTG CARDS	\$ 19.63	fibercc
304335	5/18/2022	9908280477	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 71.79	financecc
304334	5/18/2022	A02992	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 61.29	parksccl
304348	5/18/2022	A03044	SEBO'S DO-IT CENTER	NYLON LINE	\$ 33.72	shopcc
304336	5/18/2022	A03073	SEBO'S DO-IT CENTER	ITEM USED ASAC	\$ 19.18	pwfacccl
304396	5/18/2022	E0600IMRWU	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 4/2-5/1/22	\$ 868.58	infosyscc
304343	5/18/2022	S020574122-001	KELLER SUPPLY COMPANY	STRUT CLAMP- WA PARK LLRR	\$ 8.39	wdistcc
304344	5/18/2022	S020577044.001	KELLER SUPPLY COMPANY	SUPPLIES- WTP	\$ 100.78	wdistcc
304345	5/18/2022	S020577153.001	KELLER SUPPLY COMPANY	SUPPLIES- WTP	\$ 17.06	wdistcc
304408	5/19/2022	0-057-947-225	DEPARTMENT OF LICENSING	REPORT OF SALE #122	\$ 13.65	shopcc
304409	5/19/2022	0-058-007-018	DEPARTMENT OF LICENSING	LICENSING FEES- #144	\$ 13.65	shopcc
304532	5/19/2022	1001650972	PET PLACE MARKET	K9 T-BONE - PROBIOTICS	\$ 16.31	apdcc
304415	5/19/2022	111-1488051-9075409	AMAZON.COM SERVICES, INC	CHILDREN'S PROGRAM SUPPLIES FOL	\$ 26.10	libcc
304410	5/19/2022	112-9140067-9410652	AMAZON.COM SERVICES, INC	APD MDT CABLE ADAPTERS	\$ 50.60	apdcc
304406	5/19/2022	113-6567352-8647410	AMAZON.COM SERVICES, INC	ENGINEERING TAPE MEASURES X 3	\$ 46.65	pwfacccl
304416	5/19/2022	114-4603500-1908232	AMAZON.COM SERVICES, INC	HITCH, HOOK MOUNT	\$ 132.62	shopcc
304340	5/19/2022	15123	BPH PUMP & EQUIPMENT, INC.	SUMP PUMPS X 2	\$ 1,794.71	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304531	5/19/2022	175761	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONE - MEDICATION	\$ 33.25	apdcc
304525	5/19/2022	20-133	LIL' TUGS CHILDREN'S BOUTIQUE	CHILDREN'S BOOKS FOL	\$ 117.22	libcc
304513	5/19/2022	215876215	SURETY PEST CONTROL	PEST CONTROL - ACC 34798464 - 2205 37TH ST, A AVE BOOSTER	\$ 47.87	wtpcc
304514	5/19/2022	215879445	SURETY PEST CONTROL	PEST CONTROL - ACC 34803360 - 5155 SAN JUAN, POINT BOOSTER	\$ 47.78	wtpcc
304511	5/19/2022	217304944	SURETY PEST CONTROL	PEST CONTROL - ACC 34803358 - 3802 MARINE HEIGHTS, CASTILLEJA BOOSTER	\$ 95.74	wtpcc
304512	5/19/2022	217305333	SURETY PEST CONTROL	PEST CONTROL - ACC 34803359 - 2102 PENN AVE, ROCKRIDGE BOOSTER	\$ 95.74	wtpcc
304421	5/19/2022	22-15377	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02&N03 WEEKLY	\$ 24.65	wwtpcc
304407	5/19/2022	29571	HAMMERHEAD INDUSTRIES, INC	GEAR KEEPER RETRACTORS	\$ 219.90	afdcc
304506	5/19/2022	300-10100986	ALL BATTERY SALES & SERVICE	DUPLEX WIRE FOR SHOP	\$ 93.46	shopcc
304394	5/19/2022	38939513	LIFELINE	PHILIPS LIFELINE - LEOFF1 RETIREE	\$ 38.08	hrcc1
304550	5/19/2022	6560007357	ARAMARK	STA 2 MAT/MOP SERVICE; 5/19	\$ 16.31	medic
304547	5/19/2022	6560007362	ARAMARK	STA 1 MAT/MOP SERVICE: 5/19	\$ 22.63	medic
304542	5/19/2022	6560007422	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
304457	5/19/2022	6560007470	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
304413	5/19/2022	69562352	SCHOLASTIC INC	CHILDREN'S BOOKS	\$ 246.43	libcc
304414	5/19/2022	69562352	SCHOLASTIC INC	CHILDREN'S BOOKS	\$ 10.88	libcc
304507	5/19/2022	7227485-00	TURF STAR WESTERN	SPINDLE ASM #713	\$ 436.99	shopcc
304401	5/19/2022	9331	MUNICIPAL RESEARCH &	MRSC LTAC TRAINING	\$ 150.00	plancc
304417	5/19/2022	A03516	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.79	parksccl
304418	5/19/2022	A03542	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 19.18	parksccl
304420	5/19/2022	A03544	SEBO'S DO-IT CENTER	ROTARY PARK TRAIL PROJECT	\$ 9.99	parksccl
304419	5/19/2022	A03719	SEBO'S DO-IT CENTER	ROTARY PARK TRAIL PROJECT	\$ 9.99	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304400	5/19/2022	AN 85866	CENTRAL WELDING SUPPLY CO, INC	OPERATING SUPPLIES	\$ 232.72	wwtpcc
304412	5/19/2022	I94396/1	ACE HARDWARE	RUST STOP SPRAY PAINT- FACILITY USE	\$ 6.84	shopcc
304404	5/19/2022	S020583295.001	KELLER SUPPLY COMPANY	COUPLING- GAS LEAK REPAIRS FOR SHOP	\$ 92.42	wdistcc
304403	5/19/2022	S020583393.001	KELLER SUPPLY COMPANY	SUPPLIES- GAS LEAK REPAIRS FOR SHOP	\$ 51.33	wdistcc
304395	5/19/2022	SI2060536	ZEFON INTERNATIONAL	NEBULIZER FOR FIT TEST	\$ 120.38	afdcc
304398	5/19/2022	USS-70053	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS 4/1-4/30/22	\$ 871.71	parkscc1
304516	5/20/2022	0272138726460	ALASKA AIRLINES	SAN ANTONIO RT FLIGHT FOR AWWA ACE22 CONFERENCE - BRIAN MD	\$ 1,138.00	wtpcc
304518	5/20/2022	0272138726460	ALLIANZ GLOBAL	TRAVEL ASSISTANCE INS AA FLIGHT - BRIAN MD	\$ 71.13	wtpcc
304508	5/20/2022	084536	US BANK	TRAINING - FUEL FOR TRAVEL - NATIONS AND PRUIETT - WEST POINT (WEEK 3)	\$ 72.17	apdcc
304500	5/20/2022	112-4794572-5114600	AMAZON.COM SERVICES, INC	TRAFFIC CONES	\$ 357.14	shopcc
304517	5/20/2022	1398954	UNIFIRST CORPORATION	WTP UNIFORMS - 4 INVOICES	\$ 474.48	wtpcc
304499	5/20/2022	16936	THE LEVIS STORE	UNIFORM/YEARLY	\$ 227.48	pwfacc
304510	5/20/2022	273385540911	THE MAILBOX	CDBG 108 LOAN DOCS FED EX	\$ 49.31	plancc
304411	5/20/2022	4340284800	MICROSOFT CORPORATION	SHIPPING FEES FOR SENDING SURFACE BOOK FOR A SCREEN REPLACEMENT	\$ 53.32	infosyscc
304521	5/20/2022	593 175 12 8821	SAFEWAY INC	ICE FOR THE LAB	\$ 29.90	wwtpcc
304509	5/20/2022	780142	PILOT CORPORATION OF AMERICA	REFILLS FOR PILOT G-2 PENS	\$ 15.12	fibercc
304527	5/20/2022	802615	FRONTIER BUILDING SUPPLY	SAFETY HARNESES	\$ 113.69	pwfacc
304526	5/20/2022	A04002	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 3.62	parkscc1
304528	5/20/2022	A04112	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 66.99	parkscc1
304502	5/20/2022	A04180	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 55.85	museumcc
304311	5/20/2022	i7793	A-1 MOBILE LOCK AND KEY, INC.	LOCK REPAIR FOR RESTROOM	\$ 892.16	parks1
304520	5/20/2022	I95116/1	ACE HARDWARE	FACILITY REPAIR AT OPS	\$ 59.81	wdistcc
304519	5/20/2022	I95151/1	ACE HARDWARE	VALVE BOXES FOR CUSTOMER INSTALLS	\$ 19.56	fibercc
304515	5/20/2022	SO606513	INSTRUMART	PRESSURE GAUGE X 2	\$ 437.28	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304552	5/20/2022	WAANA141830	FASTENAL COMPANY	SAFETY GLASSES, BATTERIES, WORK GLOVES,	\$ 240.12	medic
304501	5/21/2022	112-0584314-2433035	AMAZON.COM SERVICES, INC	REFLECTIVE VESTS	\$ 41.30	shopcc
304523	5/21/2022	96682	MARRIOTT	TRAINING HOTEL STAY- NATIONS - WEST POINT (WEEK 3)	\$ 548.10	apdcc
304524	5/21/2022	96683	US BANK	TRAINING HOTEL STAY; PRUIETT - WEST POINT (WEEK 3-REST OF WEEK)	\$ 438.48	apdcc
304529	5/22/2022	111-2907213-3385004	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 8.69	wwtpcc
304530	5/22/2022	111-5981982-4922666	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 5.86	wwtpcc
304503	5/22/2022	112-5913291-3616208	AMAZON.COM SERVICES, INC	7 BINDERS: APPARATUS ORGANIZATION	\$ 81.69	afdcc
304504	5/22/2022	112-5913299-3616208	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES FOR APPARATUS ORGANIZATION	\$ 143.12	afdcc
304505	5/22/2022	112-5913299-3616208	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES FOR APPARATUS ORGANIZATION	\$ 61.65	afdcc
304498	5/22/2022	A05517	SEBO'S DO-IT CENTER	MAINTENANCE - HEDGE TRIMMER	\$ 27.20	wwtpcc
304522	5/22/2022	SO039885	WITMER PUBLIC SAFETY GROUP INC	HELMET LINER	\$ 93.33	afdcc
304602	5/23/2022	01452C022167052	OVERDRIVE, INC.	AUDIO BOOKS/EBOOKS	\$ 141.95	libcc
304603	5/23/2022	01452C022167222	OVERDRIVE, INC.	EBOOKS POPULAR AND REQUESTED	\$ 453.66	libcc
304611	5/23/2022	05/23/2022	US BANK	TRANSPORTATION FOR DC TRIP-MILLER	\$ 33.60	execc
304606	5/23/2022	111-1616077-2557015	AMAZON.COM SERVICES, INC	TOOLS	\$ 20.05	fibercc
304604	5/23/2022	112-3640181-5442650	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 150.40	wwtpcc
304610	5/23/2022	112-6413361-0833855	AMAZON.COM SERVICES, INC	SLOW MOVING VEHICLE TRIANGLE SIGN #420	\$ 35.88	shopcc
304601	5/23/2022	113-3462990-5237047	AMAZON.COM SERVICES, INC	AUDIO CD REQUESTS	\$ 35.52	libcc
304600	5/23/2022	113-5245930-6582664	AMAZON.COM SERVICES, INC	REPLACEMENT BOOKS	\$ 19.79	libcc
304605	5/23/2022	113-8489748-2213857	AMAZON.COM SERVICES, INC	AA AND AAA BATTERIES	\$ 24.49	wtpcc
304599	5/23/2022	145015330	SYCAMORE LIFE SCIENCES	LAB SUPPLIES	\$ 197.31	wwtpcc
304607	5/23/2022	1838532	WOOD'S LOGGING SUPPLY	WICKUM CROSS BOX	\$ 1,490.37	pwfaccc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304612	5/23/2022	405493	ENGRAVING AWARDS AND GIFTS	AWARD - WALSH	\$ 490.19	afdcc
304676	5/23/2022	5-553	HOBBY LOBBY	AGING MASTERY SUPPLIES	\$ 13.01	pkreccc
304578	5/23/2022	6560008811	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 71.45	dwwtp
304609	5/23/2022	662 12 131 5	COSTCO WHOLESALE CORPORATION	AGING MASTERY SUPPLIES	\$ 36.06	pkreccc
304597	5/23/2022	A05735	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 25.55	pwfacc
304608	5/23/2022	A05777	SEBO'S DO-IT CENTER	CUT KEY, KEY TAG	\$ 22.91	pwfacc
304598	5/23/2022	A05824	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 33.71	museumcc
304596	5/23/2022	I97709/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 14.68	parksccl
304876	5/23/2022	WAANA141880	FASTENAL COMPANY	WORK GLOVES, FIRE GLOVES, BATTERIES,	\$ 500.24	medic
304664	5/24/2022	041	KIWANIS NOON CLUB OF ANACORTES	FIRE DEPT FLAGS	\$ 661.50	pwfacc
304667	5/24/2022	111-6949452-9871409	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 65.24	wwtpcc
304670	5/24/2022	113-7353842-4679453	AMAZON.COM SERVICES, INC	REQUESTED AND REPLACEMENT DVDS	\$ 68.48	libcc
304671	5/24/2022	113-7353842-4679453	AMAZON.COM SERVICES, INC	DVD REQUESTS AND REPLACEMENTS	\$ 23.69	libcc
304675	5/24/2022	114-0435261-0620235	AMAZON.COM SERVICES, INC	SCOTCHLOK CONNECTOR TERMINALS	\$ 168.64	wdistcc
304672	5/24/2022	114-7817961-1562615	AMAZON.COM SERVICES, INC	FACILITY USE ITEMS	\$ 107.67	pwfacc
304666	5/24/2022	21209458	FIX.COM	WHEEL	\$ 97.02	shopcc
304570	5/24/2022	228103730	SURETY PEST CONTROL	STA 1 MAY SERVICE	\$ 75.07	medic
304708	5/24/2022	262496	NAPA	HYDRAULIC HOSE FITTINGS- #13923	\$ 175.53	shopcc
304706	5/24/2022	300-10101161	ALL BATTERY SALES & SERVICE	SUPPLIES- SHOP	\$ 459.55	shopcc
304680	5/24/2022	3582795	FRONTIER BUILDING SUPPLY	SUPPLIES- SHOP	\$ 242.24	shopcc
304705	5/24/2022	405964	NSI LAB SOLUTIONS	LAB SUPPLIES DMRQA 41 PT	\$ 199.00	wwtpcc
304668	5/24/2022	599008	PIPETTE.COM	LAB SUPPLIES	\$ 226.94	wwtpcc
304678	5/24/2022	69562352	SCHOLASTIC INC	CHILDREN'S BOOKS	\$ 12.51	libcc
304673	5/24/2022	7020-9	SHERWIN WILLIAMS	INLET STRAINER	\$ 30.24	shopcc
304663	5/24/2022	804282	FRONTIER BUILDING SUPPLY	FACILITY USE MATERIAL	\$ 228.70	pwfacc
304679	5/24/2022	804332	FRONTIER BUILDING SUPPLY	SUPPLIES- SHOP	\$ 49.51	shopcc
304677	5/24/2022	A06402	SEBO'S DO-IT CENTER	SUPPLIES- #13923	\$ 35.98	shopcc
304665	5/24/2022	I98407/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 72.42	pwfacc
304707	5/25/2022	002	KIWANIS NOON CLUB OF ANACORTES	FIRE DEPT FLAGS	\$ 661.50	pwfacc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304710	5/25/2022	111-5796346-4270656	AMAZON.COM SERVICES, INC	ELECTRICAL TAPE	\$ 68.85	fibercc
304870	5/25/2022	113-7230185-6297005	AMAZON.COM SERVICES, INC	REC PROGRAM SUPPLIES	\$ 272.92	pkreccc
304674	5/25/2022	18037	BPH PUMP & EQUIPMENT, INC.	IWAKI PUMPHEADS X 7	\$ 1,638.00	wtpcc
304767	5/25/2022	558725737S	US BANK	LODGING - MILLER	\$ 1,337.20	execcc
304703	5/25/2022	62044954	INDEED, INC.	MAY JOB POSTING ANNOUNCEMENTS	\$ 544.20	hrcc1
304717	5/25/2022	671508	PHARMALINK	NARCOTIC DISPOSAL	\$ 150.00	afdcc
304766	5/25/2022	936091	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 13.36	legalcc
304716	5/25/2022	A06846	SEBO'S DO-IT CENTER	5GAL DIESEL CAN	\$ 45.84	shopcc
304715	5/25/2022	A06876	SEBO'S DO-IT CENTER	FASTENERS #428	\$ 7.04	shopcc
304712	5/25/2022	A07122	SEBO'S DO-IT CENTER	RAT/PEST CONTROL SUPPLIES-SHOP	\$ 3.25	shopcc
304704	5/25/2022	A07161	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 15.22	museumcc
304714	5/25/2022	I99469/1	ACE HARDWARE	RAT/PEST CONTROL SUPPLIES-SHOP	\$ 16.31	shopcc
304711	5/25/2022	VP_D6W3J2WW	VISTAPRINT	BUSINESS CARDS; PRUIETT, LEETZ AND SCHEEPERS	\$ 65.83	apdcc
304779	5/26/2022	005923	SKAGIT COUNTY PUBLIC WORKS	COUNTY PERMIT FEE	\$ 300.96	pwfacc
304856	5/26/2022	0188-1011069	CONSOLIDATED ELECTRICAL	CONDUIT PARTS	\$ 220.90	pwfacc
304872	5/26/2022	113-4828344-3527439	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 115.32	pkreccc
304776	5/26/2022	113-5035198-2767437	AMAZON.COM SERVICES, INC	LED LIGHTS #1001	\$ 32.62	shopcc
304764	5/26/2022	113-5620287-0299426	AMAZON.COM SERVICES, INC	TEEN ADVISORY GROUP SNACKS	\$ 18.37	libcc
304765	5/26/2022	113-7497248-4045827	AMAZON.COM SERVICES, INC	REQUESTS	\$ 8.14	libcc
304763	5/26/2022	113-9233113-5754658	AMAZON.COM SERVICES, INC	REQUESTS AND REPLACEMENTS	\$ 6.52	libcc
304777	5/26/2022	114-4176234-6879443	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 54.51	libcc
304780	5/26/2022	114-6635897-1122631	AMAZON.COM SERVICES, INC	DEWALT BATTERIES	\$ 176.84	pwfacc
304769	5/26/2022	114-9821063-1077835	AMAZON.COM SERVICES, INC	SMALL TOOLS	\$ 267.37	wdistcc
304847	5/26/2022	1610879 A	HILTON HOTELS	TRAINING HOTEL STAY; CHIEF FLOYD - WASPC SPRING CONF	\$ 489.57	apdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304864	5/26/2022	1610880	HILTON HOTELS	TRAINING HOTEL STAY; CAPTAIN PRUIETT - WASPC SPRING CONF	\$ 489.57	apdcc
304709	5/26/2022	18032	BPH PUMP & EQUIPMENT, INC.	FREIGHT FOR PUMPHEADS DOC 304674	\$ 32.56	wtpcc
304787	5/26/2022	1ZG3TE580301310376	UNITED PARCEL SERVICE, INC	SHIPPING: PPE REPAIR	\$ 15.77	afdcc
304760	5/26/2022	21215316	FIX.COM	WHEEL	\$ 97.02	shopcc
304775	5/26/2022	21218063	AV DEALS - PAYPAL	RAMMER RACK #1001	\$ 435.19	shopcc
304783	5/26/2022	2217	JAMIE'S SIGNS, LLC	EV FUNDING SIGNS	\$ 76.16	pwfacc
304857	5/26/2022	262786	NAPA	HYDRAULIC HOSE FITTING- #13926	\$ 130.34	shopcc
304784	5/26/2022	41600439513	LES SCHWAB TIRE CENTERS	FLAT REPAIR #710	\$ 24.03	shopcc
304849	5/26/2022	593 8 300 1286	SAFeway INC	WATER FOR REHAB	\$ 14.09	afdcc
304868	5/26/2022	6143	WEST MARINE PRODUCTS, INC	OPERATING SUPPLIES- #2003	\$ 145.60	shopcc
304789	5/26/2022	6560010940	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
304728	5/26/2022	6560011003	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
304727	5/26/2022	6560011004	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
304771	5/26/2022	662 3 146 59	COSTCO WHOLESALE CORPORATION	BATTERIES	\$ 34.73	infosyscc
304871	5/26/2022	717072239-01	ORIENTAL TRADING CO INC	REC PROGRAM SUPPLIES	\$ 246.28	pkrecc
304786	5/26/2022	8176110X	NATIONAL FIRE PROTECTION	MEMBERSHIP RENEWAL THROUGH 6/7/2023	\$ 175.00	afdcc
304855	5/26/2022	940729757601	FEDEX	SHIP MED EQUIP FOR REPAIR	\$ 5.96	afdcc
304782	5/26/2022	A07428	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 77.94	parksccl
304770	5/26/2022	A07557	SEBO'S DO-IT CENTER	GENERAL SUPPLIES	\$ 141.54	pwfacc
304781	5/26/2022	A07569	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 32.61	parksccl
304778	5/26/2022	A07590	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 10.21	parksccl
304762	5/26/2022	A07773	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 69.34	museumcc
304785	5/26/2022	A07780	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 21.75	parksccl
304761	5/26/2022	J00004/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 53.82	museumcc
304850	5/27/2022	048212	US BANK	BREAKFAST: PICKING UP AMBULANCE FROM CHEHALIS	\$ 40.42	afdcc
304852	5/27/2022	111-3999574-7411410	AMAZON.COM SERVICES, INC	MULTI-TOOLS	\$ 165.36	fibercc
304838	5/27/2022	113-2158510-6937841	AMAZON.COM SERVICES, INC	REQUESTS	\$ 23.67	libcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304837	5/27/2022	113-5025346-7106602	AMAZON.COM SERVICES, INC	TEEN SNACKS AND SUMMER SUPPLIES FOL	\$ 117.47	libcc
304840	5/27/2022	2045892	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 100.00	libcc
304877	5/27/2022	22-17736	EDGE ANALYTICAL, INC	WATER SAMPLE, 12TH & D	\$ 22.00	wdist
304858	5/27/2022	2V47804	PLATT ELECTRIC SUPPLY INC	POCKET SCREWDRIVER, MULTIBIT NUT DRIVER	\$ 33.98	wtpcc
304846	5/27/2022	806866	FRONTIER BUILDING SUPPLY	PLYWOOD SHEATHING (HOSE STORAGE)	\$ 79.40	afdcc
304853	5/27/2022	936362	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 79.98	fibercc
304865	5/27/2022	A07981	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 9.57	parksccl
304833	5/27/2022	A08060	SEBO'S DO-IT CENTER	TOOLS CLEANING SUPPLIES, EYE SNAPS	\$ 59.99	afdcc
304834	5/27/2022	E0500ITGZC	MICROSOFT CORPORATION	AZURE PAY-AS-YOU GO 4/16-5/15/22	\$ 23.82	infosyscc
304835	5/27/2022	E0500ITI9Z	MICROSOFT CORPORATION	DEVELOPER SUPPORT 4/16-5/15/22	\$ 29.00	infosyscc
304848	5/27/2022	IN1168780	CARAHSOFT TECHNOLOGY CORP	FORENSIC COMPUTER SOFTWARE - 6/1-5/31/23	\$ 1,399.74	apdcc
304836	5/28/2022	111-0314336-6946648	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 187.73	wwtpcc
304841	5/28/2022	113-6087712-3745036	AMAZON.COM SERVICES, INC	NEW TV AND FILM DVDS	\$ 72.80	libcc
304862	5/28/2022	114-1864971-9884268	AMAZON.COM SERVICES, INC	WISE 6"	\$ 587.51	pwfacc
304859	5/28/2022	114-4987417-0955402	AMAZON.COM SERVICES, INC	ELECTRIC SIRE HORN- SHOP	\$ 32.40	shopcc
304904	5/28/2022	217302789	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$ 85.95	publib
305177	5/28/2022	225803807	SURETY PEST CONTROL	MAINTENANCE - PEST CONTROL	\$ 174.08	dwwtp
304909	5/28/2022	225808902	SURETY PEST CONTROL	STA 2 SERVICE: MAY	\$ 87.04	medic
305287	5/28/2022	225862692	SURETY PEST CONTROL	703 R AVENUE	\$ 59.84	museum
304863	5/28/2022	7765-9	SHERWIN WILLIAMS	MAINTENANCE SUPPLIES	\$ 27.33	wwtpcc
304839	5/28/2022	9102002470151001912	FRED MEYER	TEEN SNACKS FOR EVENT FOL	\$ 18.75	libcc
304866	5/28/2022	A08520	SEBO'S DO-IT CENTER	2X4, PARACORD	\$ 39.12	afdcc
304851	5/28/2022	F04884	COASTAL FARM &	UNIFORM- JIMMIE B	\$ 137.44	shopcc
304854	5/29/2022	111-2111303-4961854	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 60.15	fibercc
304843	5/29/2022	113-6087712-3745036	AMAZON.COM SERVICES, INC	NEW TV AND FILM DVDS	\$ 56.53	libcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
304842	5/29/2022	113-9625996-9010653	AMAZON.COM SERVICES, INC	NEW TV AND FILM DVDS	\$ 36.44	libcc
304844	5/29/2022	113-9814964-7091448	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 30.54	libcc
304860	5/29/2022	114-2973065-4842664	AMAZON.COM SERVICES, INC	INVERTER #1001	\$ 56.45	shopcc
304931	5/29/2022	593 6 130 4616	SAFeway INC	SENIOR CENTER AGING MASTERY SUPPLIES	\$ 15.78	pkreccc
304869	5/29/2022	7782-4	SHERWIN WILLIAMS	MAINTENANCE SUPPLIES	\$ 9.78	wwtpcc
304867	5/29/2022	90F6A5EA-0001	BOAT-ED	ONLINE BOATER SAFETY CLASS	\$ 54.99	afdcc
304929	5/30/2022	113-0294928-4991462	AMAZON.COM SERVICES, INC	DVDS LIBRARY	\$ 38.36	libcc
304925	5/30/2022	113-4060213-7469853	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 50.43	libcc
304926	5/30/2022	113-4060213-7469853	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 17.72	libcc
304928	5/30/2022	113-4175241-3837068	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 15.23	libcc
304930	5/30/2022	113-9754317-0824237	AMAZON.COM SERVICES, INC	DVDS LIBRARY	\$ 10.87	libcc
304845	5/30/2022	113-9814964-7091448	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 30.61	libcc
304861	5/30/2022	114-2170314-3404222	AMAZON.COM SERVICES, INC	BATTERY HOLDER #1001	\$ 18.16	shopcc
304927	5/30/2022	114-6570573-2755412	AMAZON.COM SERVICES, INC	DVDS FILM TV REQUESTS	\$ 27.18	libcc
304932	5/30/2022	137671	CAP SANTE MARINE LTD	PARKS MAINTENANCE FUEL	\$ 85.22	parksccl
305173	5/30/2022	6560012339	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 70.28	dwwtp
304924	5/30/2022	INV00239801	PANTHEON SYSTEMS, INC	WEB HOSTING FEES FOR SAFEANDCLEANWATER.ORG	\$ 38.09	infosyscc
305822	5/31/2022	608	BOYS & GIRLS CLUBS	MAY - LUNCH PROGRAM SERVICE PROVISION	\$ 200.00	finance
305984	5/31/2022	B15303357	SHI INTERNATIONAL CORP.	ACROBAT PRO DC FOR TEAMS, SUB LIC. NEW,	\$ 399.19	infosys
304967	5/31/2022	0261429	SIRENNET.COM	LIGHT MOUNTS #1001	\$ 927.14	shopcc
304969	5/31/2022	113-3150733-1305848	AMAZON.COM SERVICES, INC	YS SPANISH BOOKS	\$ 68.25	libcc
304968	5/31/2022	113-4008161-9557057	AMAZON.COM SERVICES, INC	TEEN DISPLAY FOL	\$ 65.50	libcc
304972	5/31/2022	114-13117033	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL INTAKE STATION 04/22-05/21/22	\$ 57.98	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305130	5/31/2022	114-13137362	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL PENN AVE 5/1-5/31/22	\$ 210.22	wtpcc
304978	5/31/2022	114-8074423-9793817	AMAZON.COM SERVICES, INC	BENCH CHAIN VISE	\$ 264.86	pwfacc
304966	5/31/2022	114-9584957-3168254	AMAZON.COM SERVICES, INC	CASE FANS TO REPLACE BACKUP FILE SERVERS.	\$ 54.30	infosyscc
304963	5/31/2022	12616234 SL	WILBUR-ELLIS COMPANY, LLC	WEED CONTROL	\$ 675.82	shopcc
304975	5/31/2022	1295-1896	EVERGREEN SAFETY COUNCIL	PARKS STAFF TRAINING	\$ 134.00	parksccl
304962	5/31/2022	1635	FLOORING CONNECTIONS	FACILITY USE MATERIAL-COURT	\$ 23.94	pwfacc
304977	5/31/2022	1840224	WOOD'S LOGGING SUPPLY	CARBURETOR, IGNITION COIL #11961	\$ 207.72	parksccl
304874	5/31/2022	2-592165-27	DIAMOND RENTALS, INC.	CEMETERY RESTROOMS 05/01-05/31/2022	\$ 140.00	parks1
304875	5/31/2022	2-592167-27	DIAMOND RENTALS, INC.	TTP RESTROOM (05/01/2022-05/31/2022)	\$ 365.00	parks1
305044	5/31/2022	263150	NAPA	SUPPLIES- #13923 & #13926	\$ 53.41	shopcc
305055	5/31/2022	300-10101319	ALL BATTERY SALES & SERVICE	SIGNAL BAR KIT- #171 & #193	\$ 1,024.83	shopcc
304976	5/31/2022	41600439891	LES SCHWAB TIRE CENTERS	TIRES #13923	\$ 143.42	shopcc
304971	5/31/2022	780475	PILOT CORPORATION OF AMERICA	INK PEN REFILLS	\$ 6.05	fibercc
304964	5/31/2022	A10017	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 40.19	museumcc
304982	5/31/2022	A10069	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.25	parksccl
304983	5/31/2022	A10181	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 2.54	parksccl
304980	5/31/2022	A10248	SEBO'S DO-IT CENTER	TANK SPRAYER	\$ 76.12	shopcc
304979	5/31/2022	A10499	SEBO'S DO-IT CENTER	LASH STRAP, RIVET (2911) PRE-MIX FUEL FOR SMALL TOOLS HARDWAR	\$ 85.47	afdcc
304965	5/31/2022	A19108	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 47.74	museumcc
304973	5/31/2022	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 8 INVOICES	\$ 764.00	wtpcc
304981	5/31/2022	J25249/1	ACE HARDWARE	PROPANE - 29-3	\$ 15.20	afdcc
305043	6/1/2022	06/01/2022	VILLAGE PIZZA	TEEN PRIDE EVENT FOOD - FOL	\$ 51.79	libcc
305136	6/1/2022	10450796	HEALTH CARE LOGISTICS, INC.	WARNING PARALYZING AGENT - LABELS	\$ 20.63	afdcc
305045	6/1/2022	111-0739518-5199423	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 8.68	wtpcc
305041	6/1/2022	111-3688768-2940226	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 29.38	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305039	6/1/2022	112-1239761-7087441	AMAZON.COM SERVICES, INC	AIRLESS SPRAYER PRESSURE TRANSDUCER #850	\$ 36.99	shopcc
305051	6/1/2022	113-1011470-6207409	AMAZON.COM SERVICES, INC	FILLER CAP #420	\$ 19.21	shopcc
305050	6/1/2022	113-4375456-3121805	AMAZON.COM SERVICES, INC	DASH REMOTE #207	\$ 529.86	shopcc
305040	6/1/2022	114-5002599-3552207	AMAZON.COM SERVICES, INC	MISC PARTS TO FIX BROKEN FILE SERVERS.	\$ 68.49	infosyscc
304994	6/1/2022	1249425	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - APD 7/1-9/30/22	\$ 197.47	finance
304995	6/1/2022	1249426	GUARDIAN SECURITY SYSTEMS INC	CLOUD STORAGE/VIDEO FEED - SHOP 7/1-9/30/22	\$ 753.99	dshop
304996	6/1/2022	1249427	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WT PRESTON 7/1-9/30/22	\$ 197.47	museum
305001	6/1/2022	1249428	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - APD 7/1-9/30/22	\$ 197.47	apd
305004	6/1/2022	1249429	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - INTERPRETIVE CTR 7/1-9/30/22	\$ 197.47	museum
305000	6/1/2022	1249430	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - FIDALGO CENTER 7/1-9/30/22	\$ 197.47	parks1
304999	6/1/2022	1249431	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - MUSEUM 7/1-9/30/22	\$ 197.47	museum
305002	6/1/2022	1249432	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WTP 7/1-9/30/22	\$ 143.35	dwtpp
304998	6/1/2022	1249433	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - CITY HALL 7/1-9/30/22	\$ 179.53	finance
304974	6/1/2022	149586662	ULINE, INC.	SAFETY GLASSES, EARMUFFS	\$ 146.64	wtpcc
305137	6/1/2022	1925	THRIFTY CLEANERS	MAY LAUNDRY	\$ 122.72	afdcc
305128	6/1/2022	263310	NAPA	BATTERY #850	\$ 140.98	shopcc
305047	6/1/2022	3600	PROFESSIONAL TRAINING	TRAINING	\$ 100.00	wwtpcc
305037	6/1/2022	62733948	INDEED, INC.	MAY JOB POSTINGS	\$ 171.36	hrcc1
305155	6/1/2022	6560013642	ARAMARK	STA 3 MAT/MOP SERVICE - 6/1	\$ 16.32	medic
305048	6/1/2022	7154-6	SHERWIN WILLIAMS	FILTER #13926	\$ 17.94	shopcc
304989	6/1/2022	79357	G12 COMMUNICATIONS	SIP TRUNKS 6/1-6/30/22	\$ 945.09	infosys
305038	6/1/2022	808330	FRONTIER BUILDING SUPPLY	FACILITY USE OPS/FIBER/PARK/WM	\$ 63.13	pwfacc
305123	6/1/2022	85 5 79 37395	THE MARKET LLC	TEEN PRIDE EVENT SNACKS FOL	\$ 15.22	libcc
305057	6/1/2022	8903545	TELEFLEX LLC	ASSORTED EZIO NEEDLES	\$ 2,750.00	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305052	6/1/2022	A10651	SEBO'S DO-IT CENTER	32 GAL LATCH TOTE - RAT/PEST CONTROL SUPPLIES	\$ 34.81	shopcc
305046	6/1/2022	A10808	SEBO'S DO-IT CENTER	TOOLS	\$ 38.33	fibercc
305054	6/1/2022	D9B52EC-0006	SKEDDA	PARKS SCHEDULING PROGRAM 6/1/2022-6/1/2023	\$ 340.00	parksccl
305974	6/2/2022	06/16/2022	FIDALGO CLEANING	MUSEUM CLEANING	\$ 180.00	museum
305056	6/2/2022	06/01/2022	THE WALL STREET JOURNAL	WSJ DIGITAL SUBSCRIPTION-FINANCE	\$ 4.00	financecc
305049	6/2/2022	111-4002244-0349002	AMAZON.COM SERVICES, INC	PROGRAM SUPPLIES FOL	\$ 18.04	libcc
305122	6/2/2022	111-7643490-7887439	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 65.11	wwtpcc
305138	6/2/2022	114-4399645-8865031	AMAZON.COM SERVICES, INC	REPLACEMENT COFFEE MAKER - 29-3	\$ 163.19	afdcc
305133	6/2/2022	114-8784331-0772207	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 22.83	libcc
305053	6/2/2022	114-8784331-0772207	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 57.27	libcc
305118	6/2/2022	12206026773a009223	THE UPS STORE	SHIPPING FEE- RETURN WHEEL	\$ 18.65	shopcc
305139	6/2/2022	1Z7T99RH0300029213	UNITED PARCEL SERVICE, INC	RETURN ITEM	\$ 14.92	afdcc
305119	6/2/2022	27205867	LOWE'S BUSINESS ACCOUNT/GEMB	COPPER FITTINGS	\$ 8.09	wtpcc
305131	6/2/2022	281510	U.S. MOWER	MOWER REPAIRS #704	\$ 2,842.54	shopcc
305129	6/2/2022	3760027139	ANACORTES CHAMBER OF COMMERCE	ANACORTES CHAMBER OF COMMERCE	\$ 22.00	execc
305157	6/2/2022	6560014333	ARAMARK	STA 1 MAT/MOP SERVICE - 6/2	\$ 22.63	medic
305083	6/2/2022	6560014380	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
305068	6/2/2022	6560014439	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
305120	6/2/2022	796970783	DIGITAL RIVER, INC.	BACKUP SOFTWARE FOR FOUR SERVERS	\$ 478.50	infosyscc
305121	6/2/2022	796972483	DIGITAL RIVER, INC.	BACKUP SOFTWARE SCHEDULER FOR VICEVERSA.	\$ 260.90	infosyscc
305117	6/2/2022	809039	FRONTIER BUILDING SUPPLY	FACILITY USE ITEM	\$ 31.01	pwfacc
305127	6/2/2022	A11490	SEBO'S DO-IT CENTER	FACILITY USE	\$ 13.20	pwfacc
305126	6/2/2022	AN001621	FLOORING CONNECTIONS	FACILITY USE ITEMS	\$ 1,187.06	pwfacc
305135	6/2/2022	E/4928410	SWINOMISH CHEVRON	FUEL #2003	\$ 28.15	shopcc
305132	6/2/2022	INV151023522	ZOOM VIDEO COMMUNICATIONS INC.	SR CENTER 6/2-7/1/22	\$ 16.30	pkrec

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305134	6/2/2022	INV151023797	ZOOM VIDEO COMMUNICATIONS INC.	COURT 6/2-7/1/22	\$ 16.30	courtcc
304984	6/2/2022	POB 547	UNITED STATES POSTAL SERVICE	PO BOX 547 1 YR RENEWAL 7/1/22-6/30/2023	\$ 398.00	finance
305767	6/3/2022	20221083	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING MAY 2022	\$ 4,313.80	finance
305976	6/3/2022	2V70105	PLATT ELECTRIC SUPPLY INC	PIPE CLAMP	\$ 143.58	dwtpp
305832	6/3/2022	812-26497	GCR TIRES & SERVICE	TIRES #850	\$ 284.59	dshop
305224	6/3/2022	111-4660896-3003443	AMAZON.COM SERVICES, INC	DUSTERS	\$ 49.94	wtpcc
305225	6/3/2022	112-3580873-0170663	AMAZON.COM SERVICES, INC	FUSES	\$ 58.85	wtpcc
305239	6/3/2022	113-1186915-6832252	AMAZON.COM SERVICES, INC	COPY PAPER	\$ 80.50	afdcc
305218	6/3/2022	113-9814964-7091448	AMAZON.COM SERVICES, INC	YA SPANISH BOOKS	\$ 18.49	libcc
305232	6/3/2022	114-0326517-2346652	AMAZON.COM SERVICES, INC	LABELS FOR FIBER TERMINALS	\$ 104.28	fibercc
305124	6/3/2022	149717084	ULINE, INC.	OPERATING SUPPLIES	\$ 905.35	wwtpcc
305240	6/3/2022	263700	NAPA	MAINTENANCE SUPPLIES - PS15	\$ 0.59	wwtpcc
305221	6/3/2022	3466-8086-4982-3626	GOOGLE ANALYTICS	GOOGLE ADVERTISING	\$ 212.28	fibercc
305222	6/3/2022	41600440280	LES SCHWAB TIRE CENTERS	TIRE #13923	\$ 40.16	shopcc
305220	6/3/2022	49484	SETCOM CORPORATION	REPLACEMENT RADIO HEADSET FOR M14	\$ 4,776.78	afdcc
305234	6/3/2022	809842	FRONTIER BUILDING SUPPLY	STRAW	\$ 15.22	wdistcc
305238	6/3/2022	810041	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 73.42	parksccl
305215	6/3/2022	95909402544591896356	UNITED STATES POSTAL SERVICE	POSTAGE TO MAIL NOVEMBER RESPONSE TO	\$ 7.58	wwtpcc
305237	6/3/2022	A11956	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 26.65	parksccl
305241	6/3/2022	A12004	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 28.28	wwtpcc
305216	6/3/2022	A59778489363621556	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
305214	6/3/2022	INV11112323	PLURALSIGHT, LLC	IT TRAINING-OLSON	\$ 488.52	infosyscc
305230	6/3/2022	INV1112384	PLURALSIGHT, LLC	TRAINING COURSES FOR 3 IS TECHS	\$ 1,889.86	infosyscc
305223	6/3/2022	INV151210610	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 06/03-07/03/2022	\$ 59.82	execc
305236	6/3/2022	J05717/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 6.17	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305231	6/3/2022	PSI-31190	IVES TRAINING & COMPLIANCE	WTP FORKLIFT TRAINING VIDEOS	\$ 303.87	wtpcc
305229	6/3/2022	VP_N5NBM1OP	VISTAPRINT	BUSINESS CARDS; OFC PACKARD	\$ 26.65	apdcc
305167	6/3/2022	WAANA142055	FASTENAL COMPANY	WORK GLOVES, FIRE GLOVES, BATTERIES	\$ 240.58	medic
305181	6/3/2022	WABUR232256	FASTENAL COMPANY	SAFETY SUPPLIES	\$ 405.20	dwtpp
305227	6/4/2022	0-058-662-109	DEPARTMENT OF LICENSING	REPORT OF SALE VEH #142	\$ 13.65	shopcc
305228	6/4/2022	0-058-671-955	DEPARTMENT OF LICENSING	REPORT OF SALE #155	\$ 13.65	shopcc
305160	6/4/2022	RI105353191	FRANCOTYP-POSTALIA, INC	MAILING MACHINE QUARTERLY RENTAL 6/1-8/31/22	\$ 130.43	finance
305233	6/5/2022	112-1412644-6489868	AMAZON.COM SERVICES, INC	CHILDREN'S BOOK	\$ 18.07	libcc
305226	6/5/2022	112-8093624-7661862	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 14.04	wtpcc
305219	6/5/2022	113-0994170-2775460	AMAZON.COM SERVICES, INC	MYSTERIES JUNE DISPLAY	\$ 126.74	libcc
305217	6/5/2022	114-7017143-2133065	AMAZON.COM SERVICES, INC	SATA CABLES AND VINYL LABELS	\$ 68.79	infosyscc
305235	6/5/2022	F08811	COASTAL FARM &	UNIFORM T. NEMETH	\$ 136.61	pwfacc
305343	6/6/2022	000270366	WATER ENVIRONMENT FEDERATION	MEMBERSHIP RENEWAL - RF	\$ 120.00	wwtpcc
305392	6/6/2022	014141	NAPA	AIR FILTERS X 4	\$ 70.76	wtpcc
305394	6/6/2022	031844	US BANK	FUEL- SMALL EQUIPMENT #900061	\$ 46.37	wdistcc
305172	6/6/2022	05/01/22-06/01/22	THRIFTY CLEANERS	UNIFORM CLEANING; 5/1/22-6/1/22	\$ 220.04	apd
305355	6/6/2022	13623866	PAPE MACHINERY INC.	MOWER BLADES	\$ 151.71	wtpcc
305351	6/6/2022	22-16197	EDGE ANALYTICAL, INC	LAB TESTING - FINAL EFFLUENT WETWELL	\$ 24.65	wwtpcc
305352	6/6/2022	22-16971	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT MONTHLY	\$ 115.60	wwtpcc
305350	6/6/2022	22-17056	EDGE ANALYTICAL, INC	LAB TESTING - INCINERATOR	\$ 248.20	wwtpcc
305353	6/6/2022	22-17064	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT MONTHLY	\$ 62.05	wwtpcc
305354	6/6/2022	22-17067	EDGE ANALYTICAL, INC	LAB TESTING	\$ 198.05	wwtpcc
305412	6/6/2022	22000096309	SKAGIT CYCLE CENTER	BICYCLE HELMETS	\$ 500.39	afdcc
305251	6/6/2022	228105693	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 90.30	parks1
305393	6/6/2022	263943	NAPA	UNIVERSAL JOINT	\$ 28.82	wdistcc
305344	6/6/2022	281523	U.S. MOWER	60MM FLAIL STUB #704	\$ 146.49	shopcc
305395	6/6/2022	3240130	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 76.16	wwtpcc
305471	6/6/2022	4722228	OPENTIP.COM	REC PROGRAM SUPPLIES	\$ 310.06	pkreccc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305156	6/6/2022	6560014330	ARAMARK	STA 2 MAT/MOP SERVICE - 6/2	\$ 16.31	medic
305247	6/6/2022	6560015773	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 69.98	dwwtp
305345	6/6/2022	662 14 31 50	COSTCO WHOLESALE CORPORATION	PROMOTIONS - CELEBRATION CAKE	\$ 19.99	apdcc
305166	6/6/2022	936785	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FINANCE	\$ 15.05	financecc
305406	6/6/2022	937132	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 58.01	fibercc
305342	6/6/2022	A13326	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 30.46	parksccl
305349	6/6/2022	A13509	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.03	parksccl
305346	6/6/2022	LQNTFP6DB5Q	MUNICIPAL RESEARCH &	MUNICIPAL RESEARCH AND SERVICES CENTER MRSC	\$ 40.00	execc
305663	6/7/2022	264011	NAPA	BATTERY SCREW TOP #608	\$ 482.91	dshop
305397	6/7/2022	0000032895	ADVANCED TRAFFIC PRODUCTS	EMITTER #207	\$ 265.20	shopcc
305401	6/7/2022	112-2951382-8631449	AMAZON.COM SERVICES, INC	OPERATIONS SUPPLIES	\$ 30.45	wwtpcc
305409	6/7/2022	114-6109970-3189839	AMAZON.COM SERVICES, INC	DRAIN REPLACEMENT VALVE #13923	\$ 209.97	shopcc
305411	6/7/2022	114-6864738-3981017	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 98.35	libcc
305410	6/7/2022	114-8733519-1069805	AMAZON.COM SERVICES, INC	REPAIR BOARD FOR LINE STRIPER #13923	\$ 646.81	shopcc
305396	6/7/2022	12206076773A009316	UNITED PARCEL SERVICE, INC	SHIPPING / RETURN PART #207	\$ 57.63	shopcc
305465	6/7/2022	130454	ECO-COUNTER INC.	PARKS TTP COUNTER	\$ 81.60	parksccl
305454	6/7/2022	176186	PACIFIC POWER BATTERIES	FACILITY USE	\$ 146.62	pwfacc
305407	6/7/2022	201 74157	WHOLE FOODS MARKET	BOOKS AND PUZZLES FOR CHILDREN'S LIBRARY FOL	\$ 27.19	libcc
305414	6/7/2022	22-10275	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT TESTING	\$ 24.65	wwtpcc
305413	6/7/2022	22-13671	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT ANNUAL	\$ 727.60	wwtpcc
305468	6/7/2022	593 53 18 8853	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 18.88	pkrecc
305453	6/7/2022	593 8 251 4719	SAFEWAY INC	ICE FOR THE LAB	\$ 29.90	wwtpcc
305404	6/7/2022	662 11 120 54	COSTCO WHOLESALE CORPORATION	AGING MASTERY SUPPLIES	\$ 26.97	pkrecc
305403	6/7/2022	724503072020162221 51	DOLLAR TREE STORES	AGING MASTERY SUPPLIES	\$ 27.28	pkrecc
305405	6/7/2022	7256-9	SHERWIN WILLIAMS	PAINT SUPPLY	\$ 11.20	shopcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305461	6/7/2022	937277	BAYSHORE OFFICE PRODUCTS INC	SENIOR CENTER SUPPLIES	\$ 131.84	pkreccc
305472	6/7/2022	937390	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 36.48	museumcc
305390	6/7/2022	A13973	SEBO'S DO-IT CENTER	FACILITY USE	\$ 32.81	pwfacc
305347	6/7/2022	INV11119722	PLURALSIGHT, LLC	LICENSE FOR JOSE	\$ 624.77	infosyscc
305459	6/7/2022	T2658	HOBBY LOBBY	AGING MASTERY SUPPLIES	\$ 21.26	pkreccc
305469	6/8/2022	028735-039737	DOLLAR TREE STORES	REC PROGRAM SUPPLIES	\$ 45.00	pkreccc
305455	6/8/2022	112-3225722-7285866	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES - NITRILE GLOVES	\$ 71.97	wwtpcc
305408	6/8/2022	112-7596971-2443457	AMAZON.COM SERVICES, INC	CHILDREN'S DVDS	\$ 124.04	libcc
305460	6/8/2022	112-7596971-2443457	AMAZON.COM SERVICES, INC	CHILDREN'S DVDS	\$ 22.83	libcc
305462	6/8/2022	113280694	AV DEALS - PAYPAL	TRAFFIC CONE HOLDERS- #1001	\$ 59.11	shopcc
305402	6/8/2022	15357	BPH PUMP & EQUIPMENT, INC.	FREIGHT FOR LAST PUMPHEAD	\$ 19.98	wtpcc
305510	6/8/2022	3240211	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 755.96	wwtpcc
305521	6/8/2022	593 53 57 8653	SAFEWAY INC	TWEEN PROGRAM SNACKS FOL	\$ 22.78	libcc
305514	6/8/2022	6489	VIPER BATS	REC PROGRAM SUPPLIES	\$ 2,150.06	pkreccc
305470	6/8/2022	8120 2753 004	MICHAELS	REC PROGRAM SUPPLIES	\$ 55.38	pkreccc
305512	6/8/2022	944-19883-40113	SEATTLE YACHTS- ANACORTES	STEERING CABLES #2003	\$ 218.83	shopcc
305463	6/8/2022	A14568	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 21.30	parkscc1
305466	6/8/2022	A14669	SEBO'S DO-IT CENTER	FASTENERS #1001	\$ 38.06	shopcc
305467	6/8/2022	A14881	SEBO'S DO-IT CENTER	PROPANE CYLINDER	\$ 13.03	shopcc
305464	6/8/2022	J09086/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 43.04	parkscc1
305457	6/8/2022	J09098/1	ACE HARDWARE	SUPPLIES FOR WATERLINE INSTALLS	\$ 30.43	fibercc
305456	6/8/2022	J09137/1	ACE HARDWARE	OPERATING SUPPLIES- STREET	\$ 34.23	shopcc
305513	6/9/2022	000711033232390609 22	HARBOR FREIGHT TOOLS	WINCH ROPE- #715	\$ 38.07	shopcc
305516	6/9/2022	111-3340252-6337817	AMAZON.COM SERVICES, INC	ZIP TIES	\$ 18.49	fibercc
305526	6/9/2022	114-3599630-6179417	AMAZON.COM SERVICES, INC	3/4" & 1" PULL TAPE/PULL WEBBING/ FLAT ROPE	\$ 1,082.83	pwfacc
305527	6/9/2022	114-9472893-5404240	AMAZON.COM SERVICES, INC	HOSE- WATER DEPT	\$ 151.23	pwfacc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305522	6/9/2022	124797	PELICAN BAY BOOKS	AGING MASTERY PROGRAM SUPPLIES	\$ 380.00	pkreccc
305515	6/9/2022	1Z5P4RT60300029212	UNITED PARCEL SERVICE, INC	SHIP PACKAGE OAK HARBOR	\$ 11.73	wtpcc
305458	6/9/2022	200030423	BIEDLER'S BELTS	MACHINE BELTS	\$ 722.28	wtpcc
305511	6/9/2022	21878	LANCER SALES USA, INC	GLASSWARE WASHER CHEMICALS	\$ 976.09	wwtpcc
305531	6/9/2022	22-13642	EDGE ANALYTICAL, INC	LAB TESTING - BEHP - EFFLUENT WETWELL	\$ 351.05	wwtpcc
305530	6/9/2022	22-14061	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT ANNUAL	\$ 493.85	wwtpcc
305528	6/9/2022	220688	T-SHIRTS BY DESIGN	WORK SHIRTS- WATER DEPT	\$ 820.35	pwfacc
305524	6/9/2022	220689/220690/220523	T-SHIRTS BY DESIGN	WORKS SHIRTS- FLEET, STREET, SOLID WASTE	\$ 845.38	shopcc
305423	6/9/2022	300639369	KCDA PURCHASING COOPERATIVE	COPY PAPER 1ST FLOOR	\$ 259.11	financecc
305529	6/9/2022	41600440908	LES SCHWAB TIRE CENTERS	TIRES #706	\$ 315.41	parksccl
305525	6/9/2022	A15253	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 7.72	parksccl
305523	6/9/2022	C24703277006942.1	AV DEALS - PAYPAL	TURN SIGNAL/HORN KIT #2002	\$ 645.11	shopcc
305519	6/9/2022	DUES 2022-00547	WASHINGTON ASSOCIATION OF	WASPC ASSOCIATE DUES; CAPTAIN PRUIETT	\$ 75.00	apdcc
305518	6/9/2022	INV030493	WASHINGTON ASSOCIATION OF	FULL CONF REGISTRATION WASPC 2022 SPRING; FLOYD & PRUIETT	\$ 700.00	apdcc
305517	6/9/2022	J10318/1	ACE HARDWARE	SENIOR CENTER MAINTENANCE SUPPLIES	\$ 47.83	pkreccc
305532	6/9/2022	OR166340	GOPHER	REC STORAGE SUPPLIES	\$ 484.98	pkreccc
305818	6/10/2022	AN 873544	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 60.90	medic
305817	6/11/2022	199102	LAKESIDE INDUSTRIES, INC.	ROTARY TRAIL SUPPLIES	\$ 123.15	parks1
305987	6/13/2022	045-382824	TYLER TECHNOLOGIES, INC	ACTIVATE UB/METER/SENSUS EXPORT IN EDEN	\$ 1,500.00	finance
305820	6/13/2022	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 5/6-6/6/22	\$ 4,675.53	parks1
305815	6/13/2022	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 5/6-6/6/22	\$ 1,073.23	medic
305982	6/13/2022	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 5/6-6/6/22	\$ 4,097.70	dwwtp
305973	6/13/2022	300000290035	PUGET SOUND ENERGY INC	MUSEUM 5/5 - 6/7/22	\$ 215.00	museum
305988	6/13/2022	300000300008	PUGET SOUND ENERGY INC	PUMP STATIONS 5/6-6/6/22	\$ 3,828.21	dwwtp
305830	6/13/2022	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 05/03-06/01/22	\$ 425.68	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305954	6/13/2022	RE 41 JA2711 L172	WASHINGTON STATE DEPARTMENT	SIGNAL LIGHT MAINTENANCE, MAY	\$ 83.18	dshop
305452	6/13/2022	42227	WASHINGTON ASSOCIATION OF	BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER	\$ 50.00	hrcc1
305668	6/14/2022	0144705-IN	SWS EQUIPMENT	WELD, CYLINDER #304	\$ 1,012.42	dshop
305827	6/14/2022	0286048-IN	REISNER DISTRIBUTOR INC	LUBE OIL- SHOP	\$ 1,576.51	dshop
305816	6/14/2022	0552831890	HONEY BUCKET	PARKS RESTROOM MT ERIE 5/25-7/11/22	\$ 541.00	parks1
305978	6/14/2022	13096221	HACH COMPANY	CL17 TUBING KITS FOR DISTRIBUTION X 8	\$ 4,398.47	dwtpt
305771	6/14/2022	264839	NAPA	LED SEALED BEAMS #513	\$ 151.77	dshop
305770	6/14/2022	264918	NAPA	OIL FILTER #612	\$ 39.34	dshop
305961	6/14/2022	46806	TRAILER BOSS	EXCAVATOR TILT TRAILER PURCHASE	\$ 16,188.32	pw1
305720	6/14/2022	Q988308	CORE & MAIN LP	4" CLA-VAL STRAINER	\$ 726.95	wdist
305986	6/15/2022	0001306	CITY OF BURLINGTON	DARK FIBER & RACK SPACE	\$ 275.00	fiber
305965	6/15/2022	021411635	GALLS, LLC.	UNIFORM NAME TAGS	\$ 16.16	apd
305828	6/15/2022	12P14560	MOTOR TRUCKS, INC	PIGTAIL #612	\$ 12.01	dshop
305769	6/15/2022	265001	NAPA	BATTERY #612	\$ 191.29	dshop
305772	6/15/2022	265051	NAPA	AIR FILTER #035	\$ 14.50	dshop
305825	6/15/2022	265087	NAPA	FRONT CALIPERS #035	\$ 263.56	dshop
305826	6/15/2022	265113	NAPA	REAR BRAKE PADS- #035	\$ 112.60	dshop
305970	6/15/2022	3521	SKAGIT 911	SKAGIT 911 - LAW USER FEE; 3RD INSTALLMENT FOR 2022	\$ 56,570.00	apd
305814	6/15/2022	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 5/11-6/14/22	\$ 28.98	medic
305966	6/16/2022	021425211	GALLS, LLC.	UNIFORM BOOTS; OFC FABER	\$ 234.96	apd
305992	6/16/2022	111557	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 57.50	dwtpt
305977	6/16/2022	225432	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS	\$ 4,476.03	dwtpt
305833	6/16/2022	661658	BLADE CHEVROLET, INC	BELT, PUMP #035	\$ 220.49	dshop
305968	6/17/2022	021432794	GALLS, LLC.	UNIFORM POLICE SHIELD EMBLEM	\$ 13.53	apd
305952	6/17/2022	265398	NAPA	AIR FILTER, SPARK PLUGS #11962	\$ 22.03	dshop
305955	6/17/2022	365361	NAPA	CLEAR LIGHT #516	\$ 27.61	dshop
305957	6/17/2022	P0002-56	QCC QUALITY CONTROLS CORP.	ON-CALL PROFESSIONAL SERVICES AT THE WTP - MAY 2022	\$ 540.00	dwtpt
305953	6/18/2022	220745	T-SHIRTS BY DESIGN	WORK HATS- WATER DEPT	\$ 137.09	wdist
305969	6/19/2022	021444805	GALLS, LLC.	UNIFORM VEST; OFFICER DILLS	\$ 923.58	apd
305989	6/19/2022	70096218	INGRAM LIBRARY SERVICES, LLC	BOOKS	\$ 315.05	publib

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
305990	6/19/2022	70096219	INGRAM LIBRARY SERVICES, LLC	BOOKS JUVENILE	\$ 225.80	publib
305993	6/20/2022	007M6648	HARRINGTON INDUSTRIAL	CLEAR PVC PIPE - 30 FT	\$ 721.13	dwtp
305964	6/20/2022	06/20/2022	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 800.00	apd
306001	6/20/2022	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 5/18-6/17/22	\$ 36.73	medic
306002	6/20/2022	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 5/18-6/17/22	\$ 102.19	medic
306003	6/20/2022	AN 86453	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 114.29	medic
306000	6/21/2022	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 5/18-6/17/22	\$ 14.92	finance
305985	6/21/2022	ANA-1218629	ANACORTES AMERICAN	PLANNING 7/20/22-2023	\$ 66.35	plan
305994	6/21/2022	ANA-1219499	ANACORTES AMERICAN	WTP 7/13/22-2023	\$ 66.35	dwtp
305959	6/21/2022	June	SKAGIT LAW GROUP, PLLC	PROSECUTING ATTORNEY SERVICES JUNE 2022	\$ 6,560.00	legal
305962	6/21/2022	RefundOliver	OLIVIER JR, RONNIE	DAMAGE DEPOSIT/REFUND-HEART OF ANACORTES	\$ 220.00	parks1
Total					\$ 304,183.74	



City Council Agenda Bill

Meeting Date: June 27, 2022

Agenda Item: 6.a.

Agenda Item Title: Anacortes Chamber of Commerce Update

Staff Contact(s): DON MEASAMER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DON MEASAMER	Presentation

Item Summary: Anacortes Chamber of Commerce presentation to City Council

Budget Impact:
NA

Previous Action: NA

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):

1. 2022 Chamber City Council Presentation



2022

CHAMBER STAFF



JESICA KISER

■ PRESIDENT / CEO



CHRISTY LYMAN

■ TOURISM DIRECTOR



KATE HELMREICH

■ EVENTS & COMMUNICATION
COORDINATOR



BAILEY WEND

■ ADMINISTRATIVE ASSISTANT



KRISTI STRICKLAND

■ LICENSING MANAGER



CHERYL VANDERPOOL

■ LICENSING SUB AGENT



LEA GARNER

■ LICENSING SUB AGENT

CHAMBER BOARD OF DIRECTORS

ALLEN WORKMAN
ALLEN WORKMAN, JOHN L. SCOTT
CHAIR

LESLIE SYMONDS
MILESTONE RETIREMENT
CHAIR-ELECT

CORY ERTEL
HF SINCLAIR
TREASURER

DAN WORRA
PORT OF ANACORTES
SECRETARY

GINA WALSH
PEOPLES BANK
PAST CHAIR



KATE BENNETT
BENNETT TRUE NORTH
CONSULTING

RANDY BURGESS
ACE HARDWARE

MIKE CARLSON
WISTERIA GARDENS

JASON EASTON
HELPING HANDS

CRYSTAL EDDY
BANK OF THE PACIFIC

MATT GILL
MARATHON

DR. JUSTIN IRISH
ANACORTES SCHOOL DISTRICT

DAVE KRUSE
SEATTLE YACHTS

KENNY LAWSON
SKAGIT VALLEY COLLEGE

MARK LIONE
CAP SANTE INN

ERIN MEISSNER
BUBBA SUDZ CAR WASH
ANACORTES CHAMBER OF COMMERCE

REID MEYERS
REID MEYERS LAW FIRM

MAYOR MILLER
CITY OF ANACORTES

THERESE RUDZIS
SKYLINE MOORAGE SALES

CHRIS TERRELL
HOW IT WORKS

CHAMBER MISSION

To promote economic prosperity through innovative leadership, advocacy, and collaborative community engagement.

CHAMBER VISION

To be the most livable and economically vibrant waterfront community in the Pacific Northwest.



ABOUT THE CHAMBER

The chamber is a member-driven, non-profit organization of businesses, professionals, and community stakeholders that provide leadership to improve Anacortes' businesses and our community.

- Provide business services, networking, promotion, and referrals.
- Create educational programs for our members and the community.
- Strengthen partnerships and alliances.
- Engage in legislative advocacy.
- Participate in economic development.

CHAMBER OF
COMMERCE

DEPARTMENT
OF LICENSING

EXPERIENCE
ANACORTES
DMO & VISITOR
CENTER

CHAMBER PARTNERSHIPS & ALLIANCES

CITY OF
ANACORTES

PORT OF
ANACORTES

ANACORTES
SCHOOL
DISTRICT

ISLAND
HOSPITAL

EDASC

COMMUNITY
NONPROFITS

CHAMBER COMMITTEES

We provide opportunities to get to know other community leaders, deepen relationships, refer business services, networking, and help the community.

- Ambassadors
- DEI
- Economic Development
- Events
- Government Affairs
- Membership
- Tourism





2022 EXPERIENCE ANACORTES

EXPERIENCE ANACORTES: DESTINATION MARKETING ORGANIZATION (DMO) BRANDING



EXPERIENCE ANACORTES: MARKETING PLAN

STRATEGIC
MARKETING
PLACEMENTS

TECHNOLOGY

DISTRIBUTION

STORY
TELLING

COMMUNITY
EVENTS &
PROJECTS

EXPERIENCE ANACORTES: MARKETING

Print & Digital Ads

- AAA Journey Magazine
- Cascade Loop
- Encore Media
- Northwest Travel & Life
- Parent Map
- Scenic Washington
- Seattle's Child
- Seattle Gay News
- Seattle Seahawks Yearbook
- Skagit Publishing
- Skagit Valley Tulip Festival
- Unite Seattle Magazine
- Unite Portland Magazine
- Washington Tourism Alliance

Articles

- Bellingham Alive
- My Northwest
- Seattle Magazine
- Seattle Met
- The Seattle Times
- Scenic Washington

Media

- Last Chance Productions
- Jwatch Photography
- Voortex Video Production
- KING 5



YOUR ISLAND GETAWAY

Anacortes trails meander through 2,800 acres of forests, meadows, wetlands, lakes, and offer spectacular woodland and seascape views. With over 50 miles of multiple-use trails, it's easy to choose a route to explore and find your favorite Fidalgo Island hike.

EXPERIENCE ANACORTES: MARKETING

Maritime Strategic Plan Support

- 48 North Magazine
- Anacortes Boat & Yacht Show
- Wooden Boat Festival Program
- Race to Alaska Program
- Suncruiser Magazine
- Waggoner Cruising Guide

Partners

- Anacortes Arts Festival
- Anacortes Museum
- Anacortes Race Week
- City of Anacortes
- Friends of the Forest



EXPERIENCE ANACORTES: TECHNOLOGY



ANACORTES CHAMBER
BUSINESS SIGNUP
BUSINESS LOGIN
SEARCH 

PLAN YOUR VISIT SHOP EXPLORE EVENTS FERRY TRAVEL BLOG BUSINESS DIRECTORY



Your Island Adventure Awaits. No Ferry Required.

Situated on a drive-to island, Anacortes is a vibrant coastal community offering the ultimate Northwest getaway—from seaside recreation to small town charm.

LEARN MORE

EXPERIENCE ANACORTES TECHNOLOGY



ANACORTES.ORG

UNIQUE VISITORS

2017: 186,909
2018: 149,859
2019: 155,846
2020: 103,168
2021: 119,403

TOTAL PAGE VIEWS

2017: 440,980
2018: 494,458
2019: 777,426
2020: 490,182
2021: 549,643

AVG PAGES VIEWED

2017: 2.22
2018: 3.29
2019: 4.96
2020: 3.73
2021: 3.88

TOP PAGE VIEWS

2017: Home, Oyster Run, Events, Bier on the Pier, and Spring Wine Festival
2018: Home, Ferry Travel, Events, Waterfront Festival, and Spring Wine Festival
2019: Home, Ferry Travel, Bier on the Pier, Waterfront Festival, and Events
2020: Home, Ferry Travel, Visit Anacortes, Buoy Anacortes, and Deception Pass
2021: Home, Ferry Travel, Events, Bier on the Pier, and **Staying in Anacortes**

EXPERIENCE ANACORTES: TECHNOLOGY

MAILCHIMP

SURVEY MONKEY

DEI CREATIVE

GEO FENCING

SUPPORT LOCAL

BLUEHOST



GEOFENCING

Targeted ads about Anacortes pop up within a 2-mile radius of the Island Ferry Terminals, and close by cities (downtown area) including La Conner, Oak Harbor, Mount Vernon, and Edison.

During the Tulip Festival we extended this program to include Roozengaarde, Tulip Town, and the driving tour of the blooming fields.

From January 1 – May 31:

- 2,032,597 ad impressions
- 1,909 clicks
- 497 saw the ads and then visited downtown Anacortes

EXPERIENCE ANACORTES: DISTRIBUTION

ANACORTES BROCHURE

- We distribute more than 165,000 Anacortes brochures throughout the PNW each year. They are currently in 581 locations along the I-5 corridor, welcome centers, airports, and hotels.

EXPERIENCE ANACORTES MAGAZINE

- A digital publication with videos, photos, and articles about exploring Anacortes. Originally created during the first Covid-19 shut down to help folks plan future visits – we are working on updating and getting estimates for printed copies to offer to lodging establishments.



POSTCARDS, STICKERS, & CLINGS

- We distribute more than 165,000 Anacortes brochures throughout the PNW each year. They are currently in 581 locations along the I-5 corridor, welcome centers, airports, and hotels.

MAILINGS

- Through guide advertising we obtain list of folks who want to know more about Anacortes – we've contacted 597 folks so far in 2022.

EXPERIENCE ANACORTES: STORY TELLING

KING 5 EVENING IN ANACORTES

- Anacortes Boat & Yacht Show
- Anacortes Kayak Tours
- Anacortes Marine Trade Association
- Anacortes Museum – Bill Mitchell Mural Project
- Anacortes Music Project
- A'Town Bistro
- Bob's Chowder Bar
- Cap Sante Marina
- Dad's Diner
- Guemes Island General Store
- Guemes Island Resort
- Northwest Marine Trade Association
- Rockfish Grill & Anacortes Brewery
- Union Tavern

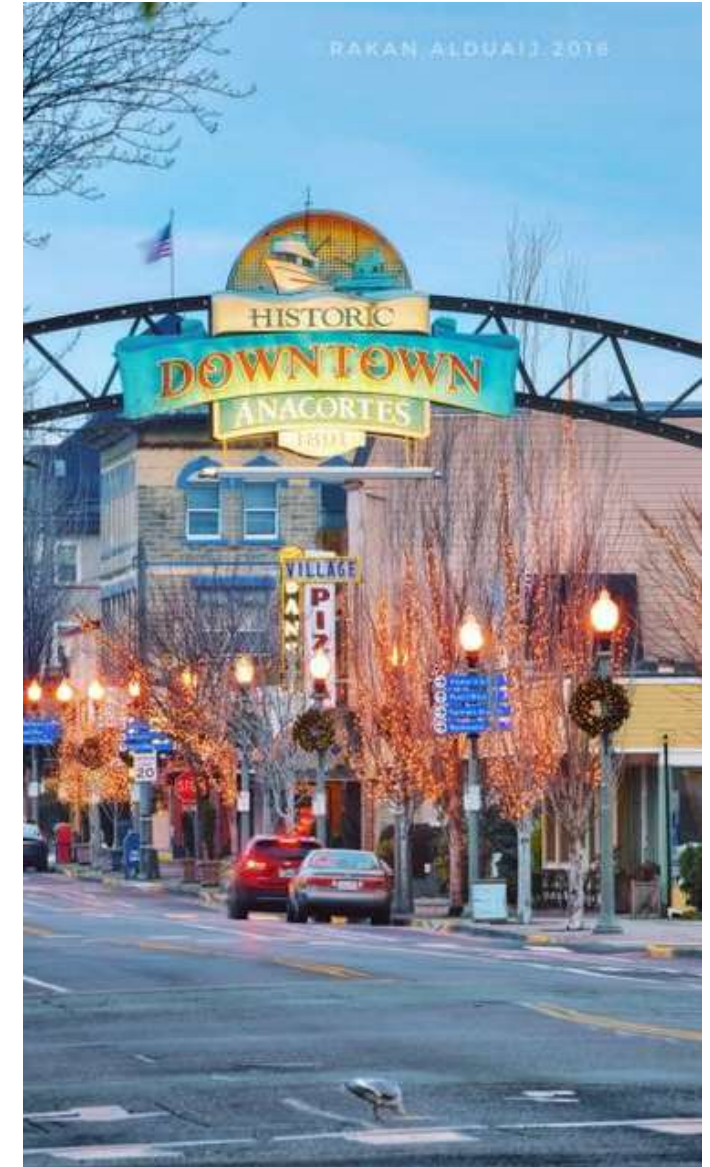


EXPERIENCE ANACORTES: COMMUNITY EVENTS & PROJECTS

- Anacortes Boat & Yacht Show
- Anacortes Bier on the Pier
- Anacortes Charm Walk
- Anacortes UNCORKED,
Wine & Food Experience
- Coastal Christmas
 - Holiday Charm Walk
 - Horse Drawn Trolley Rides
 - Tree Lighting
- Waterfront Festival
 - Kick-off
 - Poster Unveiling
 - 2-day festival

EXPERIENCE ANACORTES: COMMUNITY EVENTS & PROJECTS

- Flower Baskets and planters
- Lighted Wreaths and Ornaments for Light Poles
- Lights for trees downtown
- Tourism Banners
- Power for lights at two pocket parks to shine on sculptures

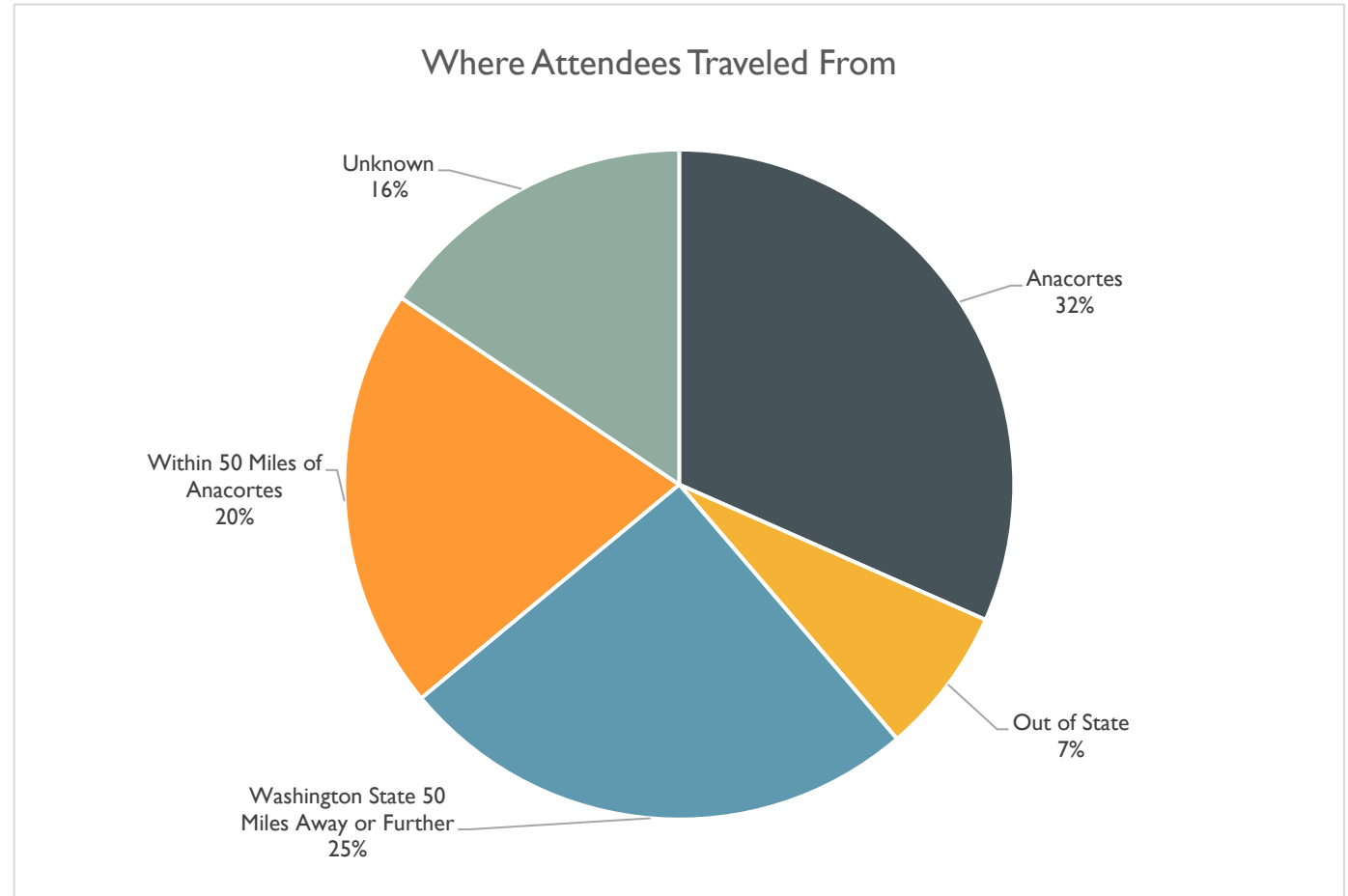


EXPERIENCE ANACORTES: 2022 COMMUNITY EVENT STATS

ANACORTES UNCORKED

- 34% stayed in paid accommodations
 - We can account for 32 rooms booked
- 76% has a meal and/or drinks
- 32% purchased gasoline
- 40% went shopping
- 15% went on an excursion

Estimated \$115,000 spent
in Anacortes

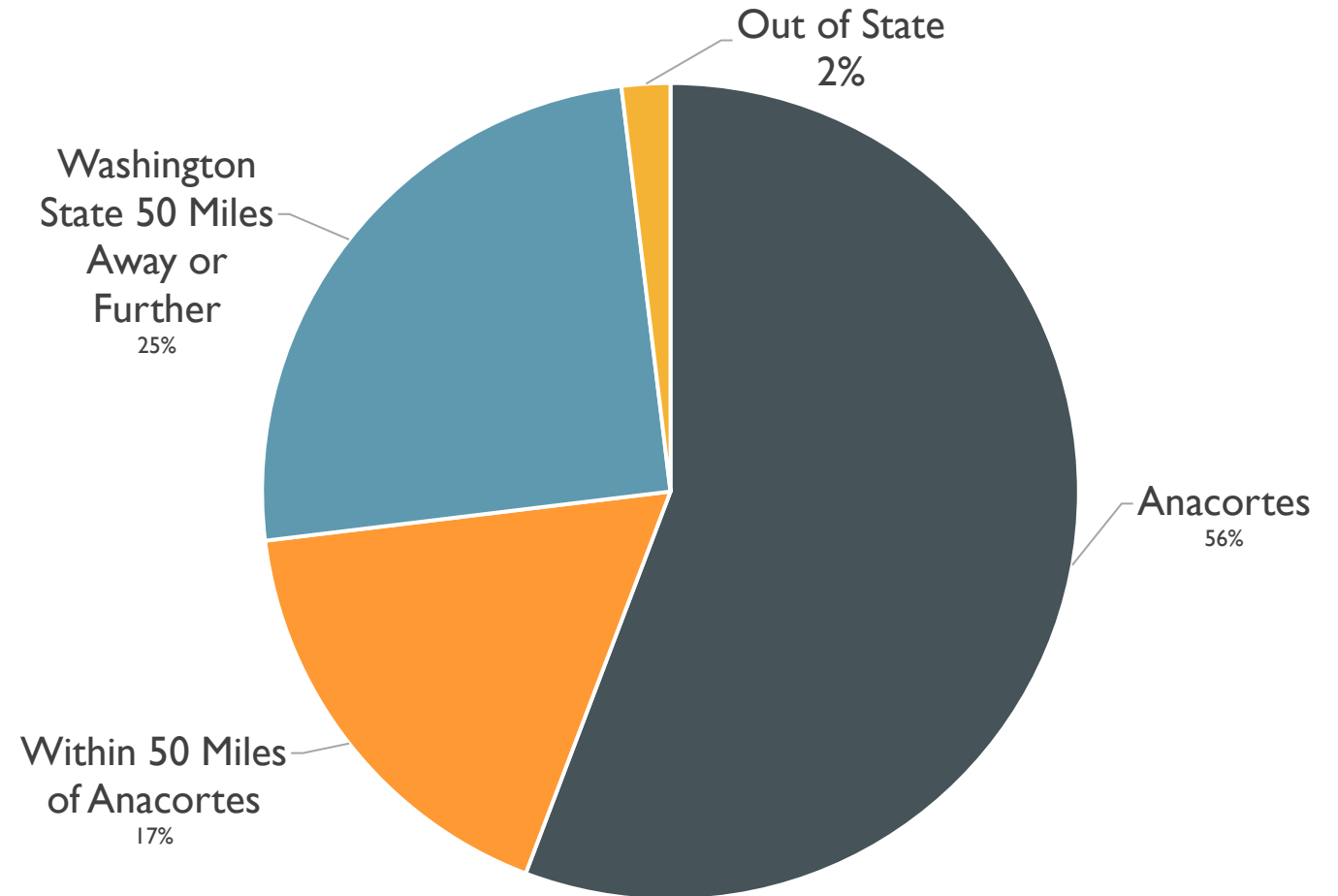


EXPERIENCE ANACORTES: 2022 COMMUNITY EVENT STATS

CHARM WALK

- 6% stayed in paid accommodations
 - We can account for 3 rooms booked
- 100% had a meal and/or drinks
- 31% purchased gasoline
- 88% went shopping
- 13% went on an excursion

Estimated \$10,721 spent
in Anacortes

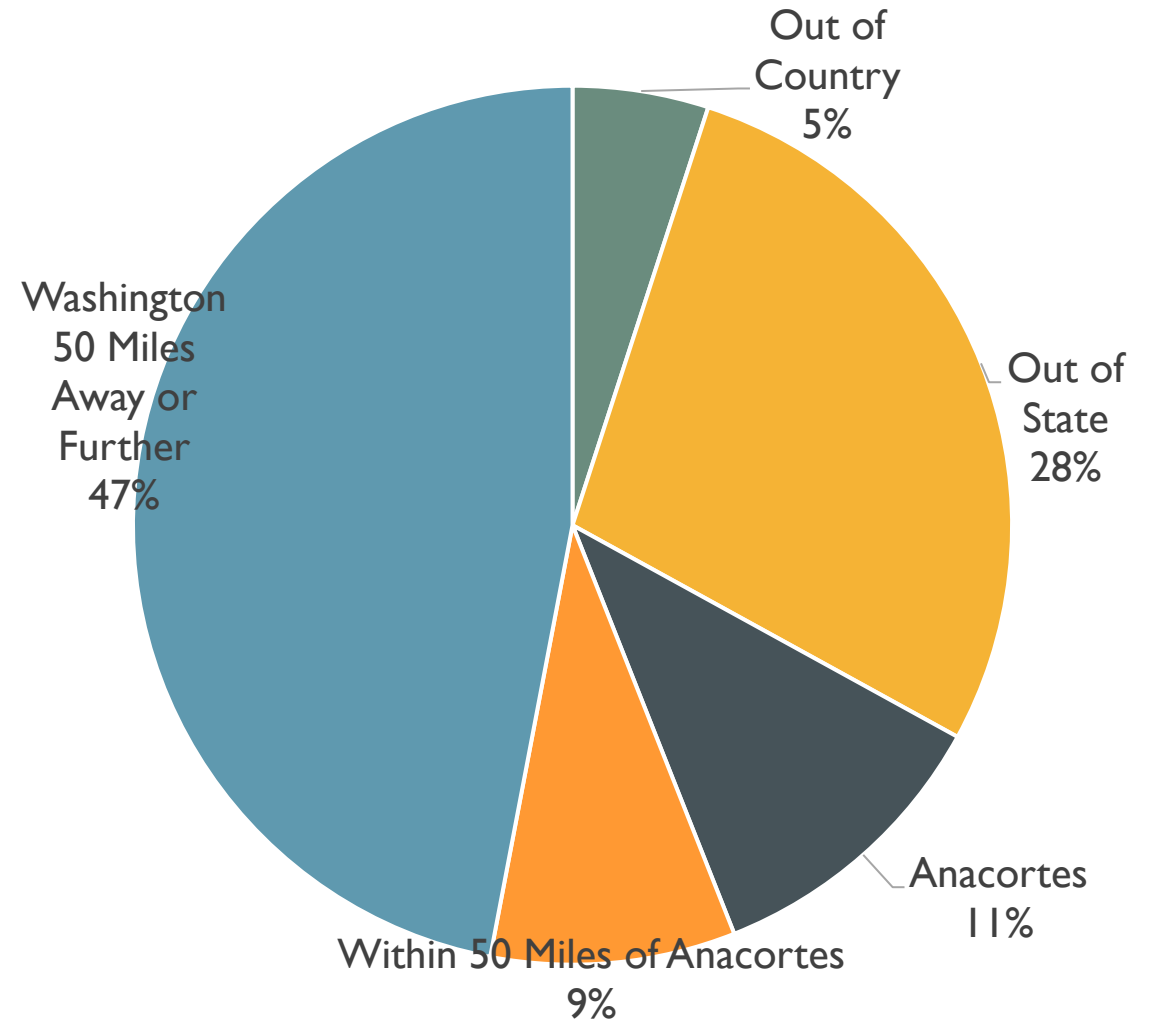


EXPERIENCE ANACORTES: 2022 COMMUNITY EVENT STATS

ANACORTES BOAT & YACHT SHOW

- 40% stayed in paid accommodations
 - We can account for 225 rooms booked
- 99% had a meal and/or drinks
- 47% purchased gasoline
- 70% went shopping
- 20% went on an excursion

Estimated \$352,100 spent
in Anacortes

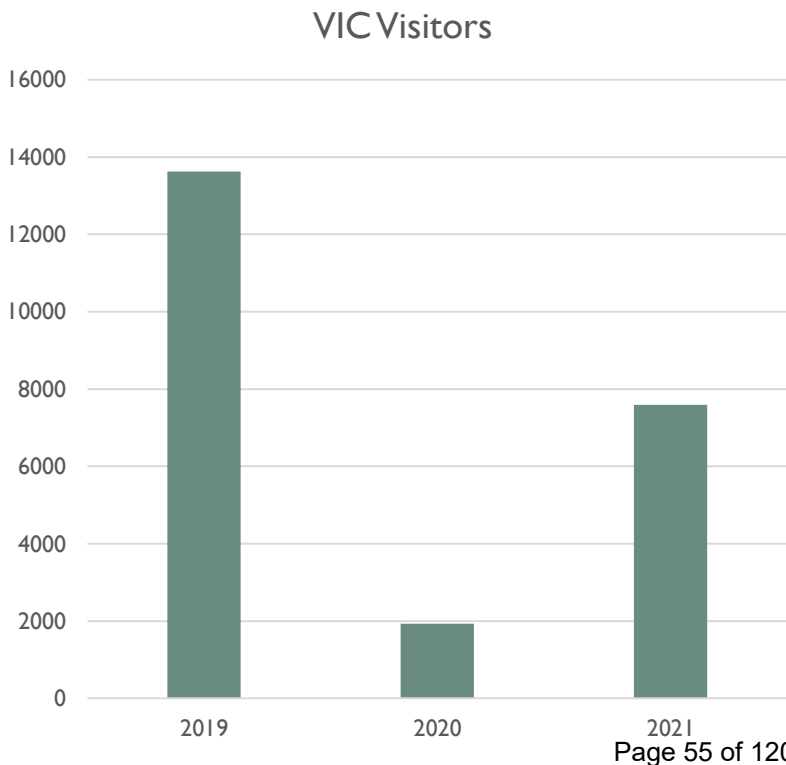


EXPERIENCE ANACORTES:VISITOR INFORMATION CENTER



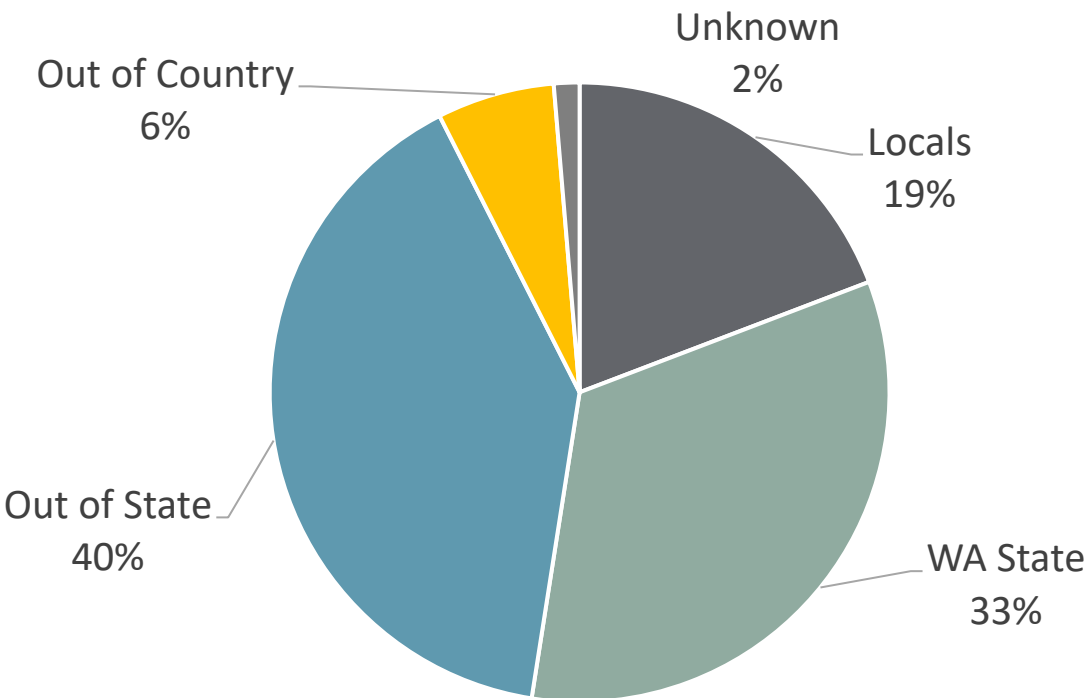
VIC Updates

- New Paint and Flooring
- Stained shelving and updated counters
- New Technology – QR Codes and Kiosk

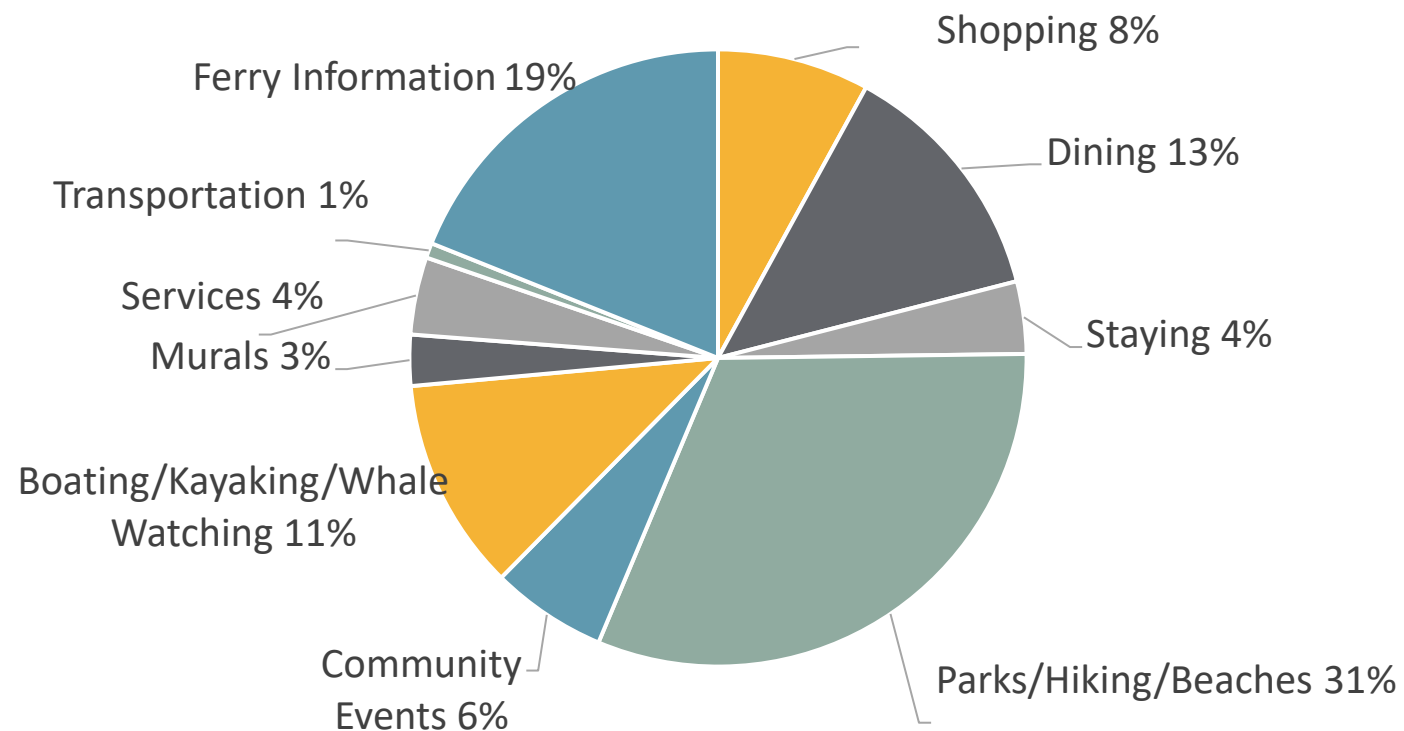


EXPERIENCE ANACORTES: VISITOR INFORMATION CENTER

Where Folks Travel From



What Their Interests Are



EXPERIENCE ANACORTES: VISITOR INFORMATION CENTER



FOOD + DRINK



SHOPS



ARTS + FESTIVALS



ADVENTURE



SERVICES



PLACES TO STAY



ANTIQUES



PARKS



EXPERIENCE ANACORTES:VISITOR INFORMATION CENTER

Frida's Gourmet Mexican Restaurant 	Gere-a-Deli 	Indulge Wine & Dessert Bar 	13 Moons @ Swinomish Casino 	5th Street Bistro at Majestic Inn 	Adrift 
Jimmy Johns 	Little Caesars 	Nonna Louisa Ristorante 	Bastion Brewing 	Blackbird Wine Bar & Charcuterie 	Bob's Chowder 
Rockfish Grill 	The Shrimp Shack 	The Store 	Brown Lantern 	Calico Cupboard 	Coconut Kenny's 
Union Tavern 	Village Pizza 	Vivi's Kitchen 	Dad's Diner 	El Jinete Mexican Restaurant 	Farmhouse Restaurant 

RESTAURANT MENUS





THANK YOU!

JESICA KISER

PRESIDENT & CEO

ANACORTES CHAMBER OF COMMERCE

CHRISTY LYMAN

TOURISM DIRECTOR

EXPERIENCE ANACORTES



City Council Agenda Bill

Meeting Date: June 27, 2022

Agenda Item: 6.b.

Agenda Item Title: Contract Award: Pump Station #8 Emergency Relocation: Construction Management #22-154-ENG-002

Staff Contact(s): TIM HOHMANN, BRIAN MCDANIEL

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
TIFFANY MATSON	Contract Modification

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$108,156.60 to Widener and Associates to perform the FEMA coordination, construction management, site inspection and environmental compliance of the Pump Station #8 Emergency Relocation project.

Background:

1. **History:** In early January 2022 an unusually high tide and wind events destabilized the bank above the shoreline at the north end of U Avenue. Sanitary Sewer Pump Station #8 is located directly adjacent to this bank and was identified as being at risk of being involved in the sloughing bank. Emergency measures were taken at that time to temporarily protect the pump station. Continued monitoring of the bank has identified that sloughing is continuing. In order to protect the pump station it has been determined that the pump station should be relocated approximately 100 feet southerly away from the bank and that measures should be taken to stabilize the bank to protect the adjacent sanitary sewer system and roadway. This project will be eligible for FEMA reimbursement
2. **Key Terms:**
 - Contract is on a time-and-materials basis not-to-exceed \$108,156.60.
 - The period of performance under this Agreement is through December 31, 2022.
3. **Competitive Bidding:** Per RCW 39.80 this engineering consultant was selected from the City's MRSC Architectural, Landscape Architectural, and Engineering Service Roster to provide a proposal for this scope of work, after which a price was negotiated.

Budget Impact:

Contractor	Widener and Associates
Contract Amount	\$108,156.60
Earmarked Funds	FEMA disaster eligible from the January 2022 disaster. More information will be available as that disaster process develops.
BARS #	440.000.594.35.63
Budget Amendment Required?	No
Start Date	Inception
End Date	12/31/22

Previous Action: Council approved [Resolution 3089](#) Declaring an Emergency and Waiving State Bidding Requirements for the Relocation of Sanitary Sewer Pump Station #8 and U Avenue Bank Stabilization at the [5/23/22](#) meeting. Council also approved contract [22-154-ENG-001](#) for the construction of the Pump Station #8 Emergency Relocation at the 5/23/22 Council meeting.

Recommended Motion: I move that City Council authorize the Mayor to sign contract 22-154-ENG-002 with Widener and Associates in the amount of \$108,156.60 to perform the Pump Station #8 Emergency Relocation: Construction Management.

Alternative Actions: Not approve the contract.

Attachments (listed in order presented):

1. 22-154-ENG-002



AGREEMENT 22-154-ENG-002

Between THE CITY OF ANACORTES AND WIDENER AND ASSOCIATES

PUMP STATION #8 EMERGENCY RELOCATION: CONSTRUCTION MANAGEMENT

This Agreement, hereinafter referred to as "Agreement", made and entered into between the City of Anacortes, hereinafter referred to as the "City", and Widener and Associates, hereinafter referred to as the "Consultant"; alleged

WHEREAS, the City requires the professional services of the Consultant;

NOW, THEREFORE, in consideration of mutual benefits accruing, it is agreed by and between the parties hereto as follows:

1. **Scope of Work**. Under this Agreement, the Consultant shall perform the FEMA coordination, construction management, site inspection and environmental compliance of the Pump Station #8 Emergency Relocation project, as detailed in Exhibit A which is attached hereto and incorporated by reference.

2. **COVID-19 Safety Requirements Compliance**. The Consultant, and its sub-Consultants of any tier, agree to comply with all current and future COVID-19 proclamations, regulations, requirements and/or related guidance issued by the Office of the Governor of Washington State or the Office of the Mayor of the City of Anacortes as it may relate to City of Anacortes projects.

3. **Price and Payment Terms**. The services provided under this Agreement shall be time and materials basis not-to-exceed **One Hundred Eight Thousand One Hundred Fifty-Six Dollars and Sixty Cents (\$108,156.60)**. The billable rates for services provided shall be in accordance with Exhibit A.

4. **Period of Performance**. The period of performance under this Agreement is from inception through December 31, 2022.

5. **Subcontracts**. The Consultant shall not subcontract the Scope of Work ("Work") unless detailed in this Agreement or the Project Manager approves in writing. If the Project Manager requests, the Consultant shall provide proof that the Subconsultant has the experience, ability, and equipment the Work requires. "Subconsultant" means an individual, partnership, firm, corporation, or joint venture who is sublet part of the Contract by the Consultant. Each request to subcontract shall include the following information (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed Subconsultant, (iv) proposed subcontract price, (v) identification of the percentage of work to be performed by subcontract. Approval of subcontract shall not:

- a. Relieve the Consultant of any responsibility to carry out the Contract,
- b. Relieve the Consultant of any obligations or liability under the Contract,
- c. Create any contract between the City and the Subconsultant, or
- d. Convey to the Subconsultant any rights against the City.

The Consultant shall give immediate written notice, reference Clause Notices, of any action or suit filed and prompt notice of any claim made against the Consultant by any Subconsultant or vendor that, in the opinion of the Consultant, may result in litigation related in any way to this Agreement, with respect to which the Consultant may be entitled to reimbursement from the City.

If dissatisfied with any part of the subcontracted Work, the Project Manager may request in writing that the Subconsultant be removed. The Consultant shall comply with this request at once and shall not employ the Subconsultant for any further Work under the Contract.

6. **Taxes**. The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Consultant must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Consultant's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

7. **Invoicing**. All invoices shall include a cover page that states: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Project Manager Name, **Agreement Number**, Agreement Price, amount requested per invoice and cumulative invoiced amount. Invoices shall include actual hours worked by Period,

by Labor Category. The Consultant must invoice MONTHLY for quantities delivered during the invoice period, and no more frequently than monthly, and allow 30 calendar days from receipt of the invoice for payment. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org

The City shall notify the Consultant within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Consultant shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

8. Withholding Payment. In the event the City determines that the Consultant has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Consultant the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Consultant to terminate or damages, provided that the City promptly gives notice in writing to the Consultant of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Consultant of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Consultant acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Consultant, (3) to set off any amount so paid or incurred from amounts due to become due the Consultant. In the event the Consultant obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Consultant by reason of good faith withholding by the City under this clause.

9. Final Payment: Waiver Of Claim The Consultant's acceptance of final payment shall constitute a waiver of claims, except those previously and properly made and identified by the Consultant as unsettled at the time request for final payment is made.

10. Ownership and Use of Documents. All finished and unfinished documents and material prepared by the Consultant with funds paid by the City pursuant to the terms of this Agreement shall become the property of the City and shall be forwarded to the City upon its request. Documents and materials shall include but not be limited to plans, specifications, reports, electronic and non-electronic data, and other design documents prepared by the Consultant. Pursuant to RCW 42.56.70, all information and documents produced under this Agreement may be subject to public disclosure.

11. Assistance Regarding Patent and Copyright Infringement. In the event of any claim or suit against City on account of any alleged patent or copyright infringement arising out of the performance of this Contract or out of the use of any material furnished or work or services performed hereunder, Consultant shall defend City against any such suit or claim and hold City harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.

12. Defense and Indemnity Agreement. Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

13. General and Professional Liability Insurance.

A. Insurance Term: The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation: Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: Consultant shall obtain insurance of the types and coverages described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrences form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent consultants and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance: Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence and \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

E. Other Insurance Provision: The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage: The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Consultant **within 10 days of contract execution and before scheduling of the work**. Upon request by the City, the Consultant shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subconsultants' coverage.

H. Notice of Cancellation: The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance: Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract, or at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits: If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14. **Registered or Licensed.** The City is prohibited from executing an Agreement with a Consultant who is not registered or licensed as required by the laws of the state. In addition, a City of Anacortes business license is required for any business working inside the city limits whose annual value of products, gross proceeds of sales, or gross income of the business in the city is more than \$2,000. Business licenses can be obtained through the State of Washington Department of Revenue (DOR) Business Licensing Service (BLS) at bls.dor.wa.gov.

15. **Inspection.** The Project Manager shall have power to reject instruments of services which fail to comply with the requirements of this Agreement, but in case of dispute the Consultant may appeal to the City Attorney, whose decision shall be final. The Consultant shall comply with any and all orders and instructions given by the representative of the particular Department administering the Agreement in accordance with the terms of the Agreement. Nothing herein contained shall be taken to relieve the Consultant of his/her obligations or responsibilities under the Agreement. However, the Consultant shall be responsible for its own methods and conduct during the period of performance.

16. **Standard of Care.** The Consultant represents that Consultant has the necessary knowledge, skill, and experience to perform the Services required by this Agreement. Consultant and any persons employed by Consultant shall use their professional skill and efforts to perform the Work in a professional manner consistent with sound engineering practices, in accordance with the usually and customary professional care required for services of the type described in the Scope of Work herein provided at the same time and in the same locale. The City's remedy for a failure to meet the above Standard of Care shall be the re-performance of the Service or an equitable adjustment in the monies paid for the Professional Services, at the City's discretion

17. **Standard Title VI / Non-Discrimination Assurances.** During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

18. **Consultant is an Independent Consultant.** The parties intend that an independent Consultant relationship will be created by this Agreement. No agent, employee or representative of the Consultant shall be deemed to be an agent, employee or representative of the City for any purpose. Consultant shall be solely responsible for all acts of its agents, employees, representatives and sub-Consultants during the performance of this Agreement.

19. **Acceptance.** Consultant acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Consultant. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

20. **No Third-Party Beneficiary Rights.** This Agreement is not intended to and shall not be construed to give any Third Party any interest or rights (including, without limitation, any Third Party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

21. **Right to Terminate Agreement.**

A. Termination for Default: If the Consultant defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Consultant in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Consultant shall not be entitled to receive any further payments under the Agreement until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Consultant. The Consultant shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Consultant was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience: The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Consultant shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work. An equitable adjustment in the Agreement price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

22. **Changes/Additional Work**. The City may engage Consultant to perform services in addition to those listed in this Agreement, and Consultant will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Consultant to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

23. **Non-waiver**. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

24. **Non-assignable**. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

25. **Covenant Against Contingent Fees**. The Consultant warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

26. **Disputes**

A. General: Differences between the Consultant and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims: The Consultant shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the Contracting Agent or the City, or (2) the happening of any event or occurrence, unless the Consultant has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Consultant believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Consultant shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim: The Consultant shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Consultant has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution: In the event of a dispute between the City and the Consultant arising of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Consultant to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

27. **Force Majeure**. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials;

acts of civil or military authority; freight embargoes; epidemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice of the impediment and its effect on the ability to perform, with such notice to be provided no more than two (2) working days after the force majeure event or reasonable discovery of the event's impact on performance. Failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.

28. **Compliance with Laws.** The Consultant in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. The Consultant specifically agrees to pay any applicable business and occupation (B&O) taxes, which may be due on account of this Agreement.

29. **Severability.** If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

30. **Governing Law.** This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

31. **Survival of Agreement Termination.** The articles relating to Defense and Indemnity, Taxes, Ownership and Use of Documents, Assistance Regarding Patent and Copyright Infringement, The City's Right to Terminate Agreement, Governing Law, and Disputes, shall survive completion of the services, payment in full of the compensation and termination of this Agreement.

32. **Notices.** Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

CONSULTANT:

Cowling & Company, LLC dba Widener & Associates
Ross Widener
1902 120th Pl. S.E. STE 202
Everett, WA 98208

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

WIDENER & ASSOCIATES

By _____
Matt Miller, Mayor

By _____

Date _____

Title _____

Date _____

Contract 22-154-ENG-002

Exhibit A

Pump Station 8 Relocation

Widener & Associates

Scope of Work

Environmental Services for Construction

PROJECT UNDERSTANDING

The City of Anacortes is currently undertaking the emergency relocation of Pump Station 8. This project will relocate Pump Station 8 further inland of its current location to avoid a potential failure of the pump station due to shoreline erosion. This scope of work provides for the ongoing environmental compliance site inspection and FEMA coordination for the emergency relocation of the pumpstation. The work will be performed in accordance with the FEMA PAPPG manual. The following tasks identify the work needed:

TASKS:

1. Update environmental documentation as needed to address construction impact of the project.
2. Provide daily inspections oversight along with project pay documentation.
3. Respond to contractor RFI's concerning environmental issues and commitments.
4. Provide Section 106 oversight of the project.
5. Provide public outreach to the local community as the project progresses.

DELIVERABLES

1. Project compliance documentation and daily inspection reports.

Project Name	Pump Station 8			
Client	City of Anacortes - Tim Hohmann			
Location	Anacortes, WA	Date		5/21/2022
Tasks	Project Management	Senior Biologist	Project Biologist	
Permitting Work for Construction updates				
FEMA NEPA	10	10	15	
WDFW HPA	5	10	20	
US Army Corp. JARPA	20	30	40	
Construction				
FEMA Coordination	40	160	0	
City Planning Coordination	29	80		
Total Hours	104	290	75	
Summary	Hours	NR Rate	Cost	
Project Management	104	\$ 170.40	\$ 17,721.60	
Senior Biologist	290	\$ 120.00	\$ 34,800.00	
Project Biologist	75	\$ 86.80	\$ 6,510.00	
Total Labor				\$ 59,031.60
Outside Services				
Drayton Archaeology				\$ 15,000.00
Bayview Consulting				\$ 34,125.00
TOTAL ESTIMATED COST				\$ 108,156.60

BAYVIEW CONSULTING LLC

May 2022

SUBCONTRACTOR SCOPE OF SERVICES
to WIDENER ASSOCIATES

CITY OF ANACORTES PUMP STATION 8
EMERGENCY RELOCATION PROJECT

PROJECT UNDERSTANDING

The City of Anacortes is currently undertaking the emergency relocation of Pump Station 8. This project will relocation Pump Station 8 further inland of its current location to avoid a potential failure of the pump station due to shoreline erosion. This scope of work provides for the ongoing emergency response coordination, public outreach, daily site inspections for the emergency relocation of the pump station. The following tasks identify the work provided by Bayview Consulting LLC:

TASKS:

1. Provide daily inspections oversight along with project pay documentation.
2. Provide emergency response coordination,
3. Provide public outreach to the local community as the project progresses.

DELIVERABLES

1. Project compliance documentation and daily inspection reports.

Anticipated project duration May 16 through July 2022
Dependent on contractor schedule.

May 2022					
BAYVIEW CONSULTING LLC					
ANACORTES Pump Station 8					
Emergency relocation	Note	Hours	Rate	Cost	
General Outfall Support					
Public Outreach, Emergency response coordination	2	35	\$162.50	\$ 5,687.50	
Site inspection, record keeping, project documentation,	3	175	\$162.50	\$ 28,437.50	
Mileage IRS 2022					
Expenses					
				\$ 34,125.00	Total estimated budget
Note 2 estimate 1 hour /day for 35 days					
Note 3 dependent on contractor schedule estimated 5 hours per day for 35 working days					

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



City Council Agenda Bill

Meeting Date: June 27, 2022

Agenda Item: 6.c.

Agenda Item Title: Resolution 3092 - Lodging Tax award to Anacortes Music Project

Staff Contact(s): DON MEASAMER, Joann Stewart, STEVE HOGLUND

Approved for Submittal to Council by **Action Type**

STEVE HOGLUND

Resolution

LIBBY GRAGE

DON MEASAMER

STEVE HOGLUND

DARCY SWETNAM

Item Summary: The Lodging Tax advisory Committee (LTAC) met on Thursday June 16 to consider a new application from the Anacortes Music Project (AMP). The AMP was awarded \$10,500 in November of 2021 by Resolution 3059 when the fiscal year 2022 awards were authorized by Council. However, the AMP has since expanded the scope of venues at which it will provide music, as well as expanded the amount and type of promotion it will provide for music projects. The LTAC therefore agreed to review a new application request for additional funding to support the expanded vision, and recommends the \$10,500 award be rescinded, and an award of \$25,520 be authorized.

Budget Impact:

\$15,020 additional funding over the original award

Previous Action: [Resolution 3059](#) adopted 11/15/2021, LTAC meeting 6/15/2022.

Recommended Motion: I move to approve Resolution 3092 as submitted.

Alternative Actions: Do not approve, direct staff as to next steps

Attachments (listed in order presented):

1. Resolution 3092 draft
2. Resolution 3059 executed
3. AMP final app

RESOLUTION NO. 3092

**A RESOLUTION RESCINDING INITIAL AWARD OF FUNDING TO THE ANACORTES MUSIC PROJECT IN 2022 AND
AUTHORIZING EXECUTION OF NEW TOURISM PROMOTION FUND CONTRACT BY AND BETWEEN THE CITY OF
ANACORTES AND ANACORTES MUSIC PROJECT**

WHEREAS, the below listed organization has been selected by the City to undertake projects designed to advertise, publicize, or distribute information or undertake other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to the City of Anacortes; and

WHEREAS, the Anacortes Music Project (“AMP”) was originally awarded \$10,500 in Lodging Tax funds for program year 2022 during the annual allocation process; and

WHEREAS, the AMP requested additional funding to assist in the expansion and promotion of their project and submitted a new request for funding with the encouragement of the Lodging Tax Committee; and

WHEREAS, the Lodging Tax Advisory Committee recommends the new application be approved and therefore the original award as included in Resolution No. 3059, dated November 15, 2021, be rescinded; and

WHEREAS, the City of Anacortes wishes to provide certain monies to this organization, which monies have been collected or will be collected as part of the Motel/Hotel Tax; and

WHEREAS, the City of Anacortes Lodging Tax Advisory Committee met June 16, 2022 to review the new application, and now recommends approval of this application.

NOW, THEREFORE, BE IT RESOLVED BY THE ANACORTES CITY COUNCIL that the \$10,500 award included on resolution 3059 to the AMP be rescinded, and distribution of tourism promotion funds to the AMP of \$25,520 be authorized as illustrated below:

	Project	Contracting Agency	2022 Requests	RECOMMENDED AWARDS
1	Anacortes Music Project	Anacortes Music Project (“AMP”)	\$36,520	\$25,520

PASSED and APPROVED on this 27th day of June 2022.

CITY OF ANACORTES

By _____
Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Resolution No. 3092
June 27, 2022

RESOLUTION NO. 3059**A RESOLUTION AUTHORIZING EXECUTION OF TOURISM PROMOTION FUND CONTRACTS BY AND BETWEEN
THE CITY OF ANACORTES AND RECIPIENT AGENCIES**

WHEREAS, the local lodging tax advisory committee selected candidates from amongst the applicants applying for use of revenues as authorized in RCW 67.28.180, and

WHEREAS, the below listed agencies have been selected by the City through a competitive selection process to undertake a total of 22 projects designed to advertise, publicize, or distribute information or undertake activities specifically authorized by RCW 67.28.1816 for the purpose of attracting visitors to the City of Anacortes; and

WHEREAS, the municipality may choose only recipients from the list of candidates and recommended amounts provided by the local lodging tax advisory committee as authorized in RCW 67.28.1816.

WHEREAS, the City of Anacortes wishes to contract with these agencies for the provision of these services and is willing to provide certain monies to these agencies, which monies have been collected or will be collected as part of the Motel/Hotel Tax;

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE ANACORTES CITY COUNCIL to authorize the distribution of tourism promotion funds to the following listed agencies, as the official act and deed of the City of Anacortes:

	Project	Contracting Agency	2022 Requests	Capital Project Requests	RECOMMENDED AWARDS
1	98221 Studio Tour	Lisa Rhoades/ Fidalgo Culture	\$ 6,000		\$ 7,000
2	Arts Fest Art in Anacortes	Anacortes Arts Festival	\$ 10,000		\$ 10,000
3	Arts Fest Art Store	AAF	\$ 12,500		\$ 12,500
4	Arts Fest Holiday Magic	AAF	\$ 7,500		\$ 7,500
5	Anacortes Farmers Market	Anacortes Farmers Market	\$ 10,000		\$ 10,000
6	Anacortes Music Project	Anacortes Music Project	\$ 75,000		\$ 10,500
7	Chamber Experience Anacortes	Anacortes CoC	\$ 219,817		\$ 219,817
8	Chamber VIC	Anacortes CoC	\$ 72,809		\$ 72,809
9	City 4th of July Fireworks	COA Parks Department	\$ 15,000		\$ 10,000

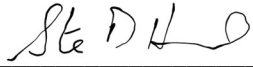
	Project	Contracting Agency	2022 Requests	Capital Project Requests	RECOMMENDED AWARDS
10	City Library Genre Night	COA Library	\$ 2,000		\$ 2,000
11	City Museum Brochure	COA Museum	\$ 5,800		\$ 5,800
12	City Museum Historic Interpretive Signs	COA Museum		\$ 4,000	\$ 4,000
13	City Museum Tourism Marketing	COA Museum	\$ 2,000		\$ 2,000
14	City Parks Washington Park Restroom Construction	COA Parks Department		\$ 160,000	\$ 80,000
15	City Parks Public Restroom Maint.	COA Parks Department		\$ 30,000	\$ 30,000
16	Port Rock the Dock	Port of Anacortes	\$ 4,000		\$ 4,000
17	Port Summer Concert Series	Port of Anacortes	\$ 10,000		\$ 8,000
18	Race Week Pacific Northwest (PNW)	Race Week PNW	\$ 25,000		\$ 25,000
19	Rotary Cap Sante Trail	Rotary Club of Anacortes		\$ 11,246	\$ 11,246
20	Shipwreck Day	Fidalgo Island Rotary	\$ 4,000		\$ 4,000
21	Tulip Festival Brochure	Skagit Valley Tulip Festival	\$ 2,400		\$ 2,400
22	Trailer, Cones, Blockades for Street Fair Closures	COA Planning Department		\$ 11,539	\$ 11,539
	TOTALS		\$ 483,826	\$ 216,785	\$ 550,111

PASSED and **APPROVED** on this 15th day of November 2021.

CITY OF ANACORTES

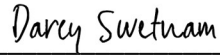
By Bruce McDougall
Bruce McDougall, Mayor Pro Tem

ATTEST:



Steven Hoglund, City Clerk

APPROVED AS TO FORM:



Darcy Swetnam, WSBA #40530
City Attorney

Application

Project Detail

Project name	Anacortes Music Project
Date(s) of project	July-December 2022
Amount of funding requested	36,520
Type of qualifying project	☒ Tourism Promotion/Marketing ☒ Operation of a Special Event/Festival designed to attract tourists ☐ Operation of a Tourism Promotion Agency ☐ Operation of a Tourism-Related Facility owned or operated or non-profit organization ☐ Operation and/or Capital Costs of a Tourism-Related Facility owned by a municipality

Applicant Detail

Applicant name	Click here to enter text.
Type of applicant	☐ Individual ☒ Non-profit corporation ☐ Public agency ☐ Other: enter text.
Federal tax ID #	81-5421883
Contact name	Sommer Carter
Mailing address	PO Box 1903 Anacortes, WA 98221
Email address	sommerleecarter@yahoo.com
Phone	206-491-5003

Project Questionnaire

Describe your project.

Describe with specificity what aspects of your project you would spend the requested funds on.

Anacortes Music Project amplifies local music culture. We do this by producing four music festivals each year, teaching a summer Rock Camp, promoting widely all music events that occur in local venues- in print and online, playing streaming music and live performances on our web radio.

We are preparing for our move into a physical space where we can grow into a full time, year round destination for visitors and locals alike. This request helps us tremendously with funding our events so the proceeds can go towards that goal. Please see our attached business plan for more information.

Funds requested are intended for:

1. Festival production= Director, talent fees, rental fees, insurance, sound technician, port-a-pottie, security
2. Marketing= Show Chime (monthly calendar in print and online that features ALL music goings-on), website upgrades, social media presence, posters, advertisement outside Skagit Co.

Promotion

Describe how you will promote your project to attract tourists.

We currently employ a marketing team who utilize multiple social media avenues. We also promote via local papers, music/event magazines, Chamber of Commerce, Show Chime, and our website.

Describe how you will promote lodging establishments, restaurants, and businesses located in Anacortes.

We have a link to all restaurants and lodging establishments on our website. We are also wanting to partner with hotels for our Rock camp to bring families in from farther afield.

Budget

Describe the overall budget for your project and entire budget costs.

AMP's Total Budget: \$50,000

Festivals (3)

Special Events: Prom

Music Calendar/zine

AMP Camp- Teen program

Social media/ marketing

Sound System/ engineering

Website

Fundraising

Storage

Merchandise

What amount of that budget are you requesting from the city?

\$36,520. Please see excel sheet for specifics

What would you cut from your proposed project if your application is not fully funded?

Updated web design

Tourism-Impact Estimate

Provide the following estimates of the number of visitors to Anacortes as a direct result of your project. For recurring events, provide actual data from prior years. Leave blank if prior year data is not available.

	Estimate	Actuals		
	2023	month/year	month/year	month/year
Overall attendance	2500	Enter ###.	Enter ###.	Enter ###.
Number of people traveling more than 50 miles or more one way from their place of residence or business for the day or staying overnight	500	Enter ###.	Enter ###.	Enter ###.
Number of people traveling from another country or state outside of their place of residence or their business	Enter ###.	Enter ###.	Enter ###.	Enter ###.
Number of people staying in PAID accommodations (e.g., hotel, motel, bed-and-breakfast) in Anacortes	50	Enter ###.	Enter ###.	Enter ###.
Number of paid lodging room nights resulting from your project (e.g., 25 rooms on Friday and 50 rooms on Saturday = 75 room nights)	Enter ###.	Enter ###.	Enter ###.	Enter ###.
Number of attendees who did not pay for overnight lodging	Enter ###.	Enter ###.	Enter ###.	Enter ###.

Describe methods you will use to track tourists for the purpose of mandatory reporting.

Ticket sales when applicable, crowd survey, raise of hands

Describe the prior success of your project in attracting tourists.

We attract new people every year. Our events have consistently grown in the 6 years we've been putting them on.

Describe your target tourist audience (location, demographics, etc.)

All ages, always! And, families, independent music enthusiasts, community based celebrations

Attachments

Prior recipients for similar proposals must attach examples of ads, promotional materials, reports, or other materials they have generated with prior allocations of lodging tax funds.

List the titles of any attachments you have included with this application:

AMP excel request

Certification

- I am an authorized agent of the organization applying for funding.
- If awarded, my organization intends to enter into a Municipal Services Contract with the City; provide liability insurance for the duration of the contract naming the City as additional insured and in an amount determined by the City; and file for a permit to use City property, if applicable.
- I understand that the City will only reimburse those costs actually incurred by the Applicant and only after the service is rendered, paid for if provided by a third party, and a signed Request for Reimbursement form (or other form acceptable to the City) has been submitted to the City, including copies of invoices and payment documentation.
- I understand that the Applicant will be required to submit a report in a format determined by the City.
- I understand that all project activities must be identified in promotional and other business materials as having been funded by the City of Anacortes.
- I understand that once submitted, this application is a public record. The City may post part or all of it on the City website or provide it in response to public records request.

Signature	Sommer Carter TYPE NAME IN PLACE OF SIGNATURE IF SUBMITTING ELECTRONICALLY
Printed name	Sommer Carter
Title	Board President
Organization	Anacortes Music Project

LTAC FUNDED

AMP Feativals: Shipwreck, AMP Fest, Yule Bizarre. Marketing Year-round music events

VENDOR (leave blank until submitting payment request)	ITEM	AMOUNT \$\$
	Wages	3750
	Bands	4500
	Sound	1150
	Restrooms	900
	Venue Rental	700
	Insurance	520
	Security	500
	Marketing- Show Chime	12000
	Marketing- Social Media	6000
	Photography/ video	1500
	Website upgrade	5000
	TOTAL	36520
AMP's Total Operating Budget Including:		50000
Festivals (3)		
Music calendar/zine		
AMP Camp- teen program		
Social media/ marketing		
Sound System/ engineering		
Website		
Special Events- Prom		
Fundraising		
Storage		
Merchandise		



City Council Agenda Bill

Meeting Date: June 27, 2022

Agenda Item: 6.d.

Agenda Item Title: Resolution 3091 Amending Resolution 3070 to include an Economic Development Committee and appointing City Council members to the Council Committees and appointing Council Representatives for 2022-2023. Committee members will meet Monthly on the 2nd Tuesday 11:00 - 12:00

Staff Contact(s): DON MEASAMER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DON MEASAMER	Motion

Item Summary: The Mayor Pro-Tem proposes to establish a economic Development Committee consistent with the Comprehensive plan to develop and maintain a strategic plan prioritizing goals and policies for healthy economic growth.

Budget Impact:
NA

Previous Action: [Resolution 3070](#) previously adopted by City Council

Recommended Motion: Motion to approve Resolution 3091 as presented

Alternative Actions: Revise and return to City Council

Attachments (listed in order presented):

1. Resolution 3091 City Council Committees

Resolution No. 3091

A Resolution Amending Resolution 3070 to Include an Economic Development Committee and Appointing City Council Members to Council Committees and Appointing Council Representatives for 2022-2023

Whereas the City Council has adopted rules of procedure by Resolution 3051 (2021); and

Whereas Section 10 of that resolution provides that council committees may be formed by appointment of councilmembers to each committee by the mayor pro tem with the approval of the City Council; and

Whereas the mayor pro tem has made the appointments listed below;

Now therefore be it resolved by the City Council that:

Section 1. The following **standing committees** are hereby established, and the following appointments approved:

Access - Anacortes Fiber Internet (Bruce McDougall, Amanda Hubik, Ryan Walters) *Purpose: To make recommendations regarding fiber optic network construction and Access - Anacortes ISP operations.*

Economic Development (Anthony Young, Amanda Hubik, Christine Cleland-McGrath) *Purpose: To develop and maintain a strategic plan prioritizing goals and policies for healthy economic growth.*

Finance (Ryan Walters, Bruce McDougall, Anthony Young) *Purpose: To make recommendations on the municipal budget, capital facilities financing, and other financing transactions, policies and status.*

Housing Affordability and Community Services (Christine Cleland-McGrath, Carolyn Moulton, Ryan Walters) *Purpose: To maintain a strategic plan to improve housing affordability and make recommendations on budget and CDBG grant allocations for social services.*

Information Technology (Bruce McDougall, Ryan Walters, Amanda Hubik) *Purpose: To make recommendations regarding IT needs.*

Library & Museum (Christine Cleland-McGrath, Bruce McDougall, Jeremy Carter) *Purpose: To support and make recommendations regarding Library & Museum needs.*

Parks and Recreation (Bruce McDougall, Carolyn Moulton, Amanda Hubik) *Purpose: To make recommendations regarding park, recreation, and trail facilities, activities, and policies.*

Personnel (Christine Cleland-McGrath, Carolyn Moulton, Anthony Young)

Purpose: To make recommendations regarding staff positions and personnel policies.

Planning (Christine Cleland-McGrath, Carolyn Moulton, Ryan Walters)

Purpose: To make recommendations regarding land use, comprehensive planning, development regulations, and community and economic development.

Public Safety (Jeremy Carter, Christine Cleland-McGrath, Amanda Hubik)

Purpose: To make recommendations regarding public safety, including the police and fire departments and emergency medical services.

Public Works (Carolyn Moulton, Ryan Walters, Anthony Young)

Purpose: To make recommendations regarding public works and city utilities.

Section 2. The following appointments as **council representatives** to external committees are approved:

Lodging Tax Advisory Committee: Anthony Young

Port/City Liaison Committee: Jeremy Carter, Amanda Hubik, Anthony Young

Skagit County Law & Justice Council: Jeremy Carter; Alternate: Anthony Young

Traffic Safety Committee: Jeremy Carter, Anthony Young, Carolyn Moulton

Community Center/Pool: Jeremy Carter, Christine Cleland-McGrath, Amanda Hubik

PASSED by the City Council this 27th day of June 2022.

CITY OF ANACORTES:

Matt Miller, Mayor

ATTEST:

Steve Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney



City Council Agenda Bill

Meeting Date: June 27, 2022

Agenda Item: 6.e.

Agenda Item Title: R4 Bonus Height Concepts

Staff Contact(s): DON MEASAMER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DON MEASAMER	Discussion

Item Summary: Due to neighborhood concerns regarding a 5 story multifamily building permit issued in the R4 Use Zone west of the Commercial Use Zone, City Council adopted Ordinance 3054, declaring an emergency and adopting a moratorium on acceptance of building permit and land use applications in the R4 Use Zone west of the Commercial Use Zone that propose the use of the bonus height provisions of AMC 19.42.050 C, 25% of the units not more than 600 sf. The bonus height would allow for an additional 10 ft in height above the 40 ft base height , 50 ft or five stories. The moratorium does not apply to the affordable housing bonus height provisions.

Several concepts were discussed at a public meeting on February 25, 2020, and included in the packet as draft concepts. Other concepts will most likely come forward as we continue the discussion and public process.

Budget Impact:

NA

Previous Action: NA

Recommended Motion: NA

Alternative Actions: Revise as needed for PC discussion

Attachments (listed in order presented):

1. R4 Use Zone Draft Concepts
2. R4 Zoning Map
3. R4 Zone Bonus Height Draft Concept Discussion

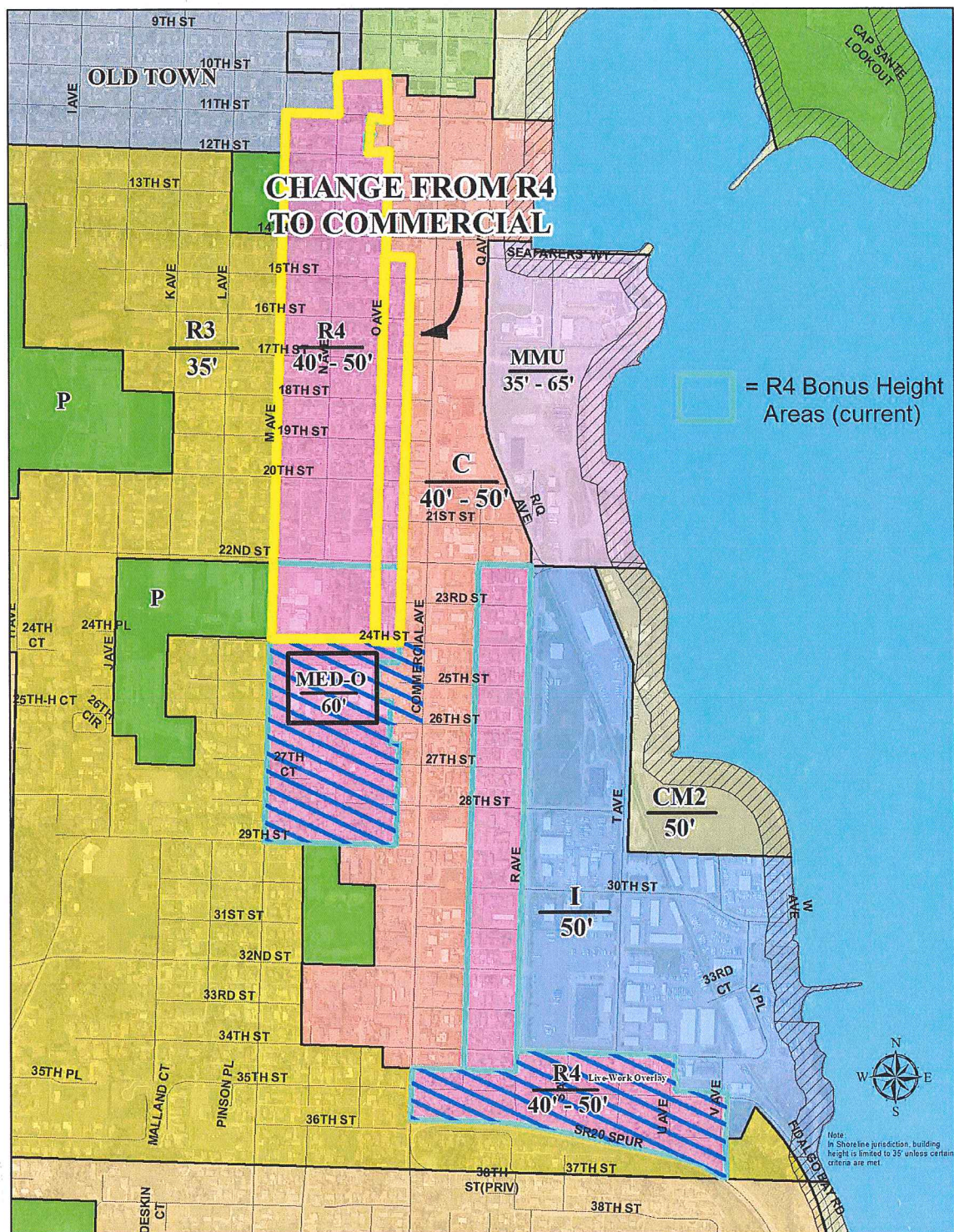
Concepts – For Discussion

	Concept	Advantages	Disadvantages / Challenges	Implementation
A	Rezone the ½ block between the Commercial zone and O Avenue from R4 to Commercial	- Commercial zone still allows single purpose multifamily - Increases development options for affected property owners - Makes some existing businesses conforming	- Makes existing SFRs/duplexes nonconforming - Extends potential for commercial development impacts closer to SFR neighborhoods - Does not address neighborhood's concerns about incompatibility, view blockages - Potential increase in commercial traffic on O Ave.	Requires comprehensive plan amendment (map at least) and rezoning
B	Modify applicability of the bonus height provisions to only apply to R4 study area east of O Ave.	Increases housing supply adjacent to, employment, services, and transit	Does not address neighborhood's concerns about larger structure incompatibility, view blockages	Development regulation amendment
C	Modify applicability of the bonus height provisions to terminate at the east side of N Avenue.	Increases housing supply adjacent to, employment, services, and transit	Does not address neighborhood's concerns about larger structure incompatibility, view blockages	
D	Eliminate bonus height provisions for entire R4 study area	Addresses neighbor concerns about height – maintains status quo	May adversely impact multifamily development feasibility and reduce availability of diverse housing types	Development regulation amendment
E	Tie bonus height to mandatory affordable housing/rent control units (no small unit option)	Produces long term affordable units; can target income levels based on need	Some developers expressed concern about long-term monitoring requirements	Development regulation amendment
F	Do not allow roof decks on buildings over a certain height	Results in more open space being provided on ground level, which may be more in keeping with surrounding neighborhood	Reduces developable area and may make feasibility more challenging	Development regulation amendment
G	Refine design standards to mitigate increased height impacts on streetscape and adjacent properties Consider upper story setbacks (all 4 sides or just street façade?)	May help lessen bulk/height impacts	Reduces number of units that can be developed	Development regulation amendment

Concept A

Description

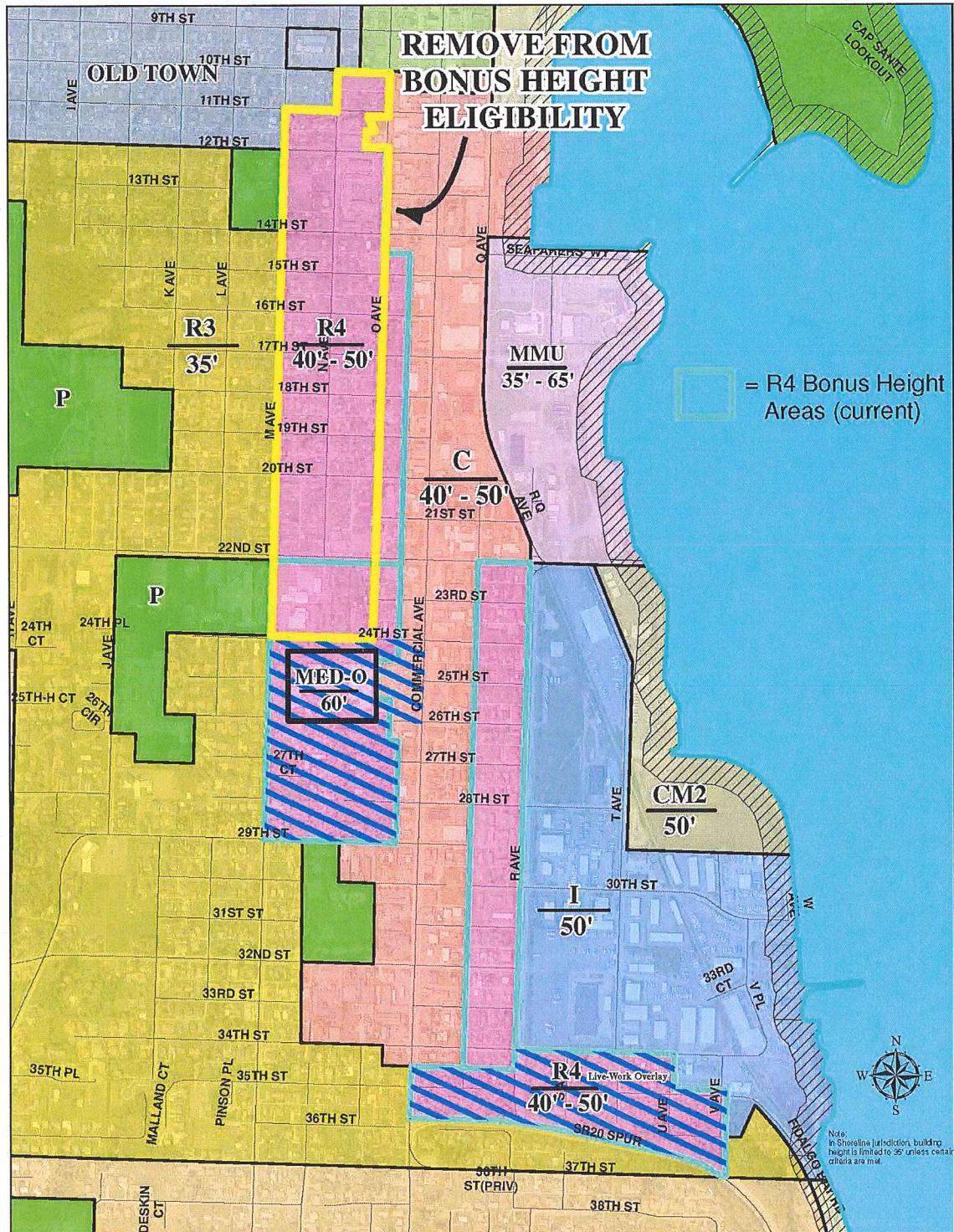
Rezone the 1/2 block between the Commercial zone and O Avenue from R4 to Commercial.



Concept B

Description

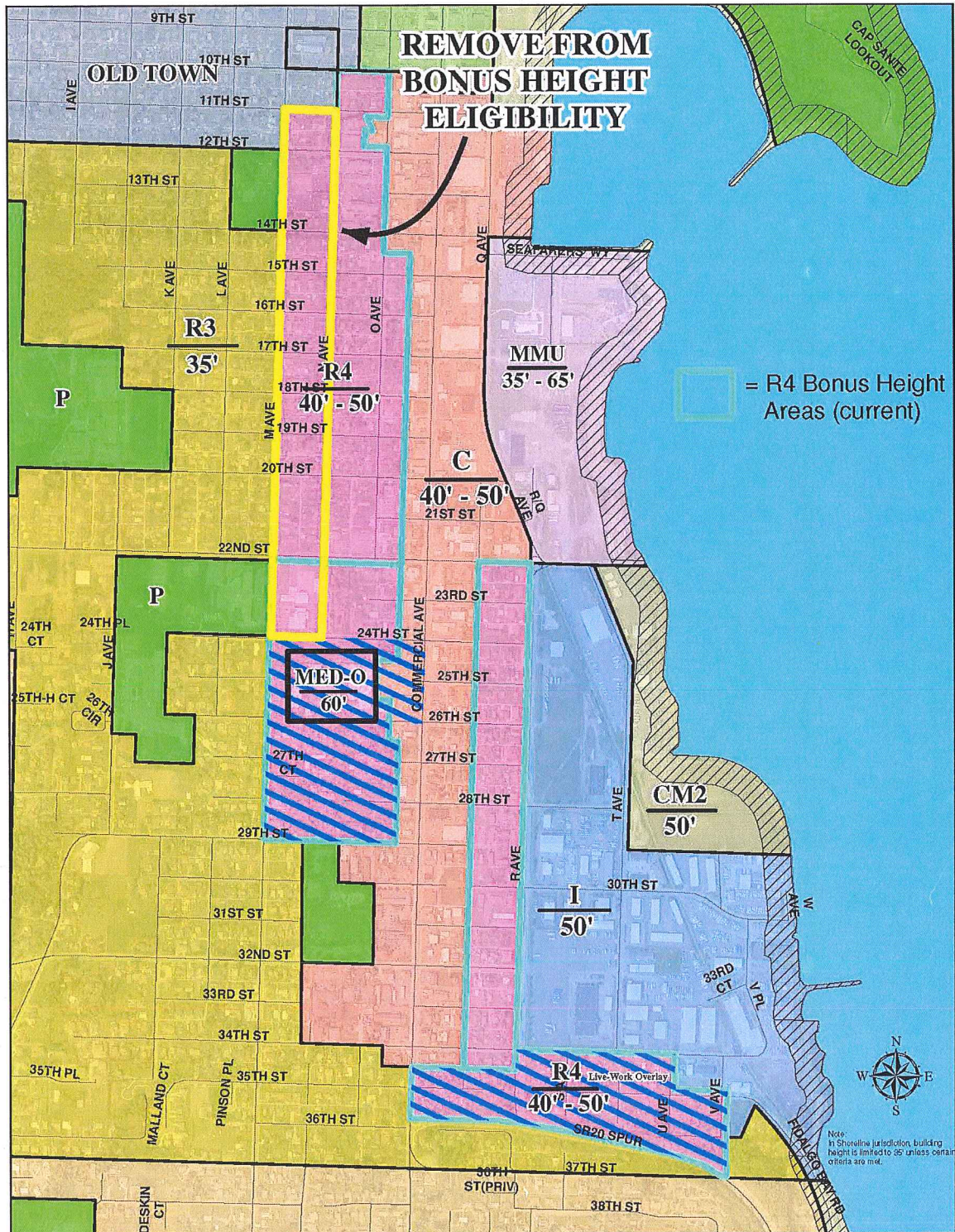
Modify the applicability of the bonus height provisions to only apply to R4 area east of O Avenue.



Concept C

Description

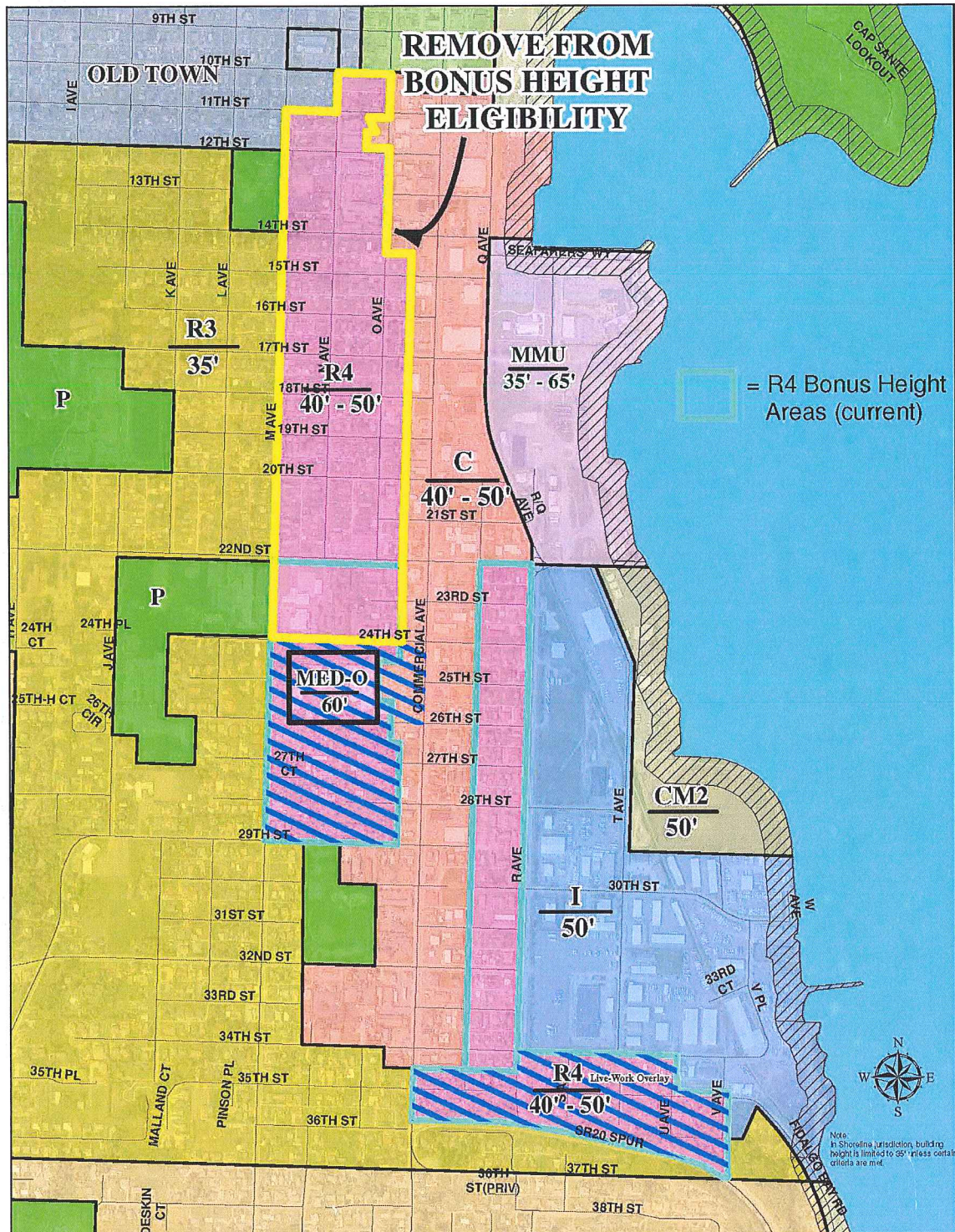
Modify the applicability of the bonus height provisions to terminate at the east side of N Avenue.



Concept D

Description

Eliminate the bonus height provisions for the entire R4 zone west of Commercial Avenue.



Concept E

Description

Tie bonus height to mandatory provision of affordable housing / rent control units (no small unit option).

What does "affordable" mean?

Per WAC 365-196-410:

- o In the case of dwelling units **for sale**, affordable housing has mortgages, amortization, taxes, insurance and condominium or association fees, if any, that consume no more than 30% of the owner's gross annual household income.
- o In the case of dwelling units **for rent**, affordable housing has rent and utility costs, as defined by the county or city, that cost no more than 30% of the tenant's gross annual household income.
- o Workforce housing is often defined as housing affordable to households earning between 80% to 120% of the median household income.



FY 2019 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2019 Income Limits Summary

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

FY 2019 Income Limit Area	Median Family Income Explanation	FY 2019 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Mount Vernon-Anacortes, WA MSA	\$79,100	Very Low (50%)								
		Income Limits (\$)	26,600	30,400	34,200	38,000	41,050	44,100	47,150	50,200
		Explanation	\$665	\$760	\$855	\$950				
		Extremely Low								
		Income Limits (\$)*	16,000	18,250	21,330	25,750	30,170	34,590	39,010	43,430
		Explanation								
		Low (80%) Income								
		Limits (\$)	42,600	48,650	54,750	60,800	65,700	70,550	75,400	80,300
		Explanation	\$1,065	\$1,216	\$1,369	\$1,520				

The Mount Vernon-Anacortes, WA MSA contains the following areas: Skagit County, WA;

\$XXX = Monthly affordable housing cost - rental units

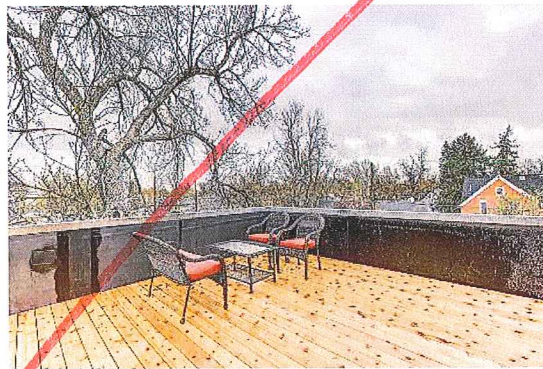
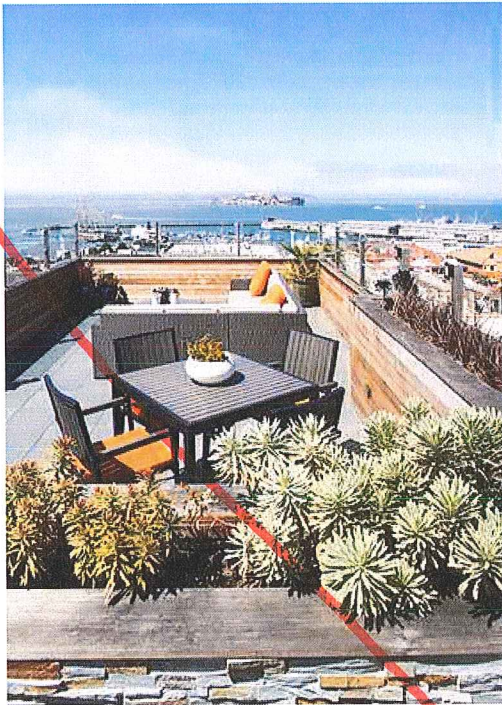
\$XXX = Monthly affordable housing cost - ownership units



Concept F

Description

Do not allow roof decks on buildings over a certain height.



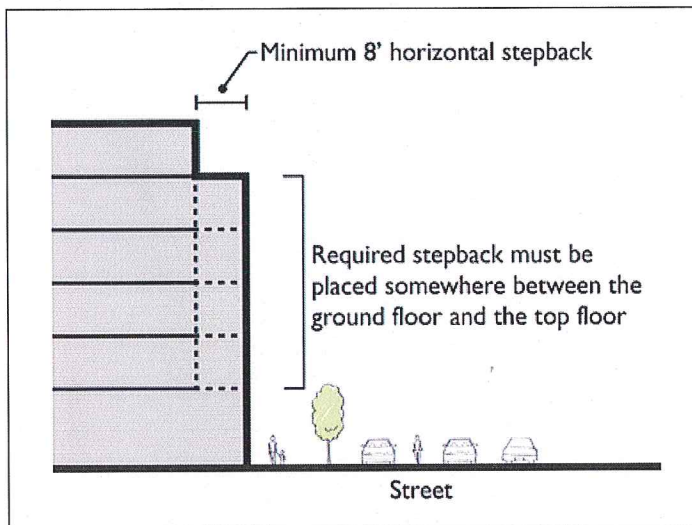
Concept G

Description

Refine design standards to mitigate increased height on streetscape and/or adjacent properties.

Examples of current standards in other zones that are applicable to taller buildings:

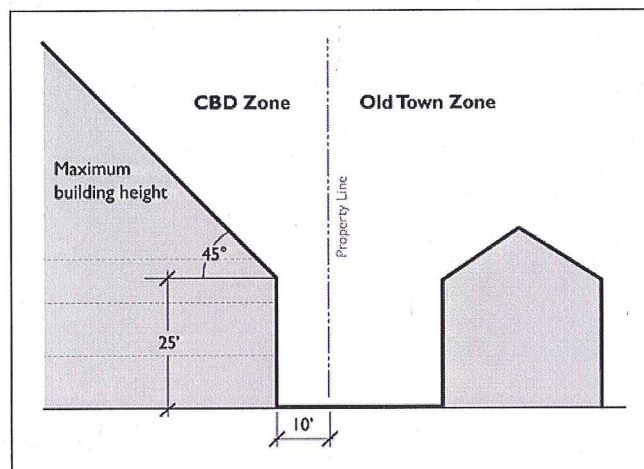
Illustration of required building setbacks for tall buildings.



Tall building setbacks currently apply to new buildings exceeding the base height in CBD and MMU zones.

Illustrating minimum interior side setbacks where CBD-zoned properties abut the OT zone.

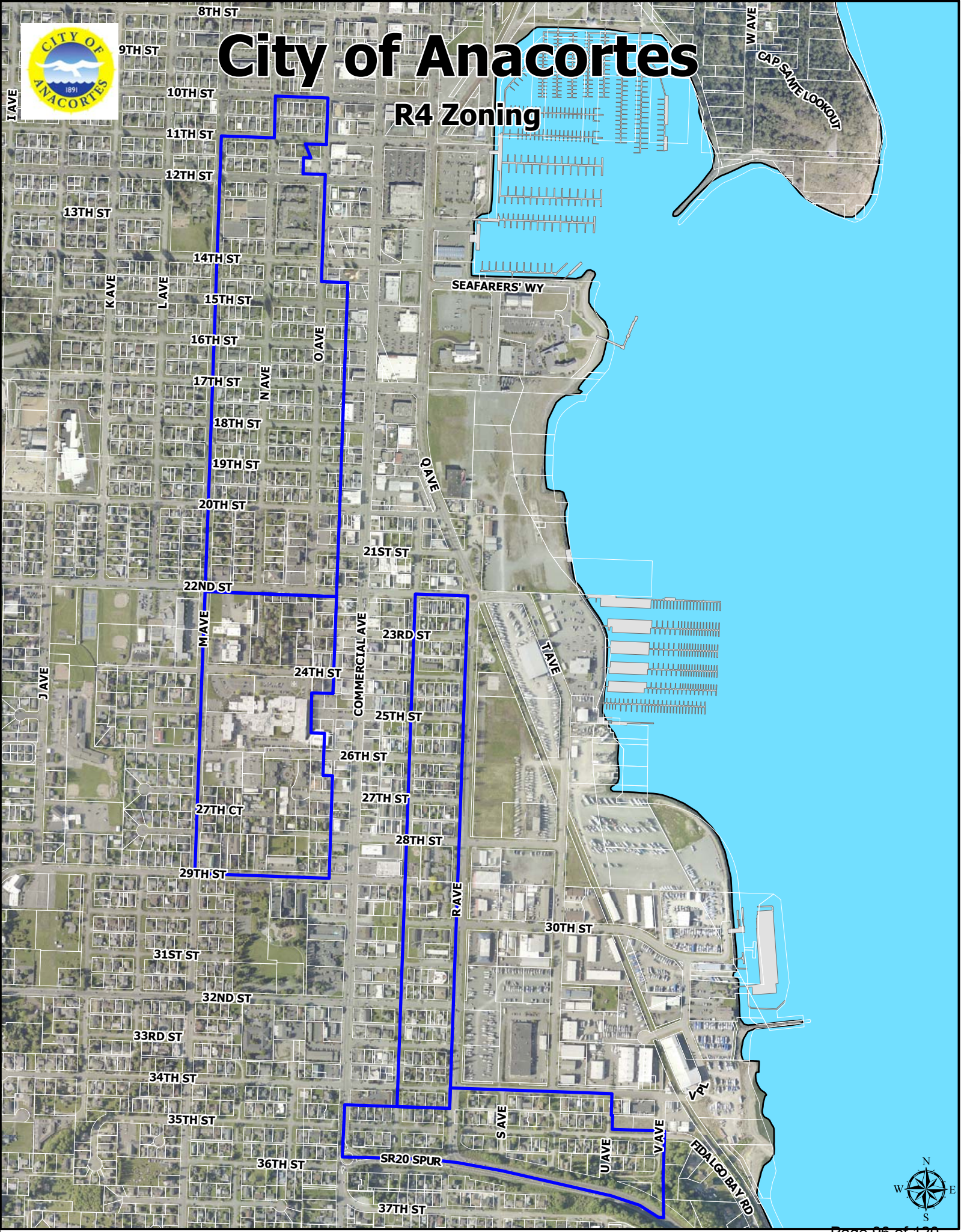
Increased side setbacks, including an increase at a 45-degree angle inward up to the maximum height apply to CBD-zoned properties abutting Old Town.





City of Anacortes

R4 Zoning



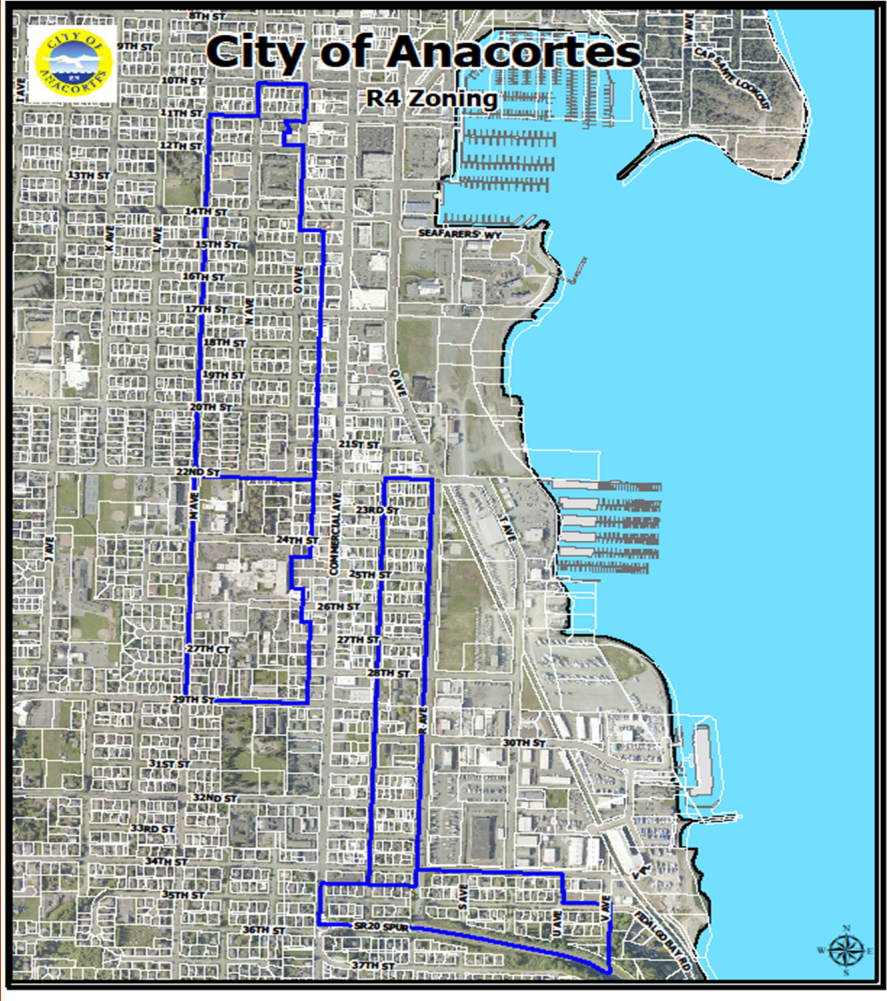
R4 Zone Building Height

City Council Discussion

June, 2022

Why Are We Here?

- **Ord. 3040** (Effective 8/5/19)
 - Major Code Rewrite
 - Adoption of height bonus option in several zones, including R4
- **Development application submitted**
 - 50' tall apartment building in R4 zone west of Commercial Zone, based on bonus height provisions of AMC 19.42.050.
- **Concerns expressed by community members**



AMC 19.42 Bonus Incentives

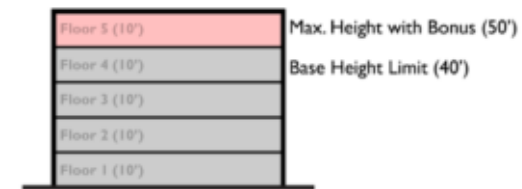
19.42.050 Bonus incentives in the R4, C, and CBD zones.

This section was recently added by Ordinance 3040, codified in November 2019.

- A. *Purpose.* To allow flexibility in building height in exchange for the integration of affordable dwelling units into the development.
- B. *Applicability.* Height bonuses are available to development in the R4, C, and CBD zones as established in this chapter, provided it complies with one of the affordable housing options in this section.
- C. *Option 1: Small Units.* Developments where at least 25 percent of the total dwelling units contain no more than 600 square feet of gross floor area qualify for the height bonus.
- D. *Option 2: Affordable Units.* Developments that integrate affordable dwelling units per the standards below qualify for the height bonus.
- For every three dwelling units occupying floor area above the base height limit, at least one affordable dwelling unit must be integrated into the development. Dwelling units larger than 1,400 square feet (leasable/living area, excluding common hallways) qualify as two standard dwelling units. Note: Applicable floor area over base height limit refers to any floor-to-ceiling space of applicable dwelling units or shared recreational or amenity space that exceeds the base height limit established in Tables 19.42.020 and 19.42.030. See Figure 19.42.050 for an example.
 - For every 2,000 square feet of shared recreational or amenity space that is integrated into floor area that occupies space above the base height limit, at least one affordable dwelling must be integrated into the development.

Figure 19.42.050

Height bonus example—How affordable housing requirements are measured.



The example building in the R4 zone contains one floor that exceeds the base height limit. The table below illustrates what is included on each floor and the number of required affordable units that are required to be integrated.

Floor	Floor statistics	Number of required affordable units (to be integrated on any floor in the building)
5	2 dwelling units (average 2,250 sq. ft.) + 3,000 sq. ft. shared recreation/amenity space	= 2 affordable units min.
4	8 dwelling units (average 938 sq. ft.)	None required
3	10 dwelling units (average 750 sq. ft.)	
2	10 dwelling units (average 750 sq. ft.)	
1	10 dwelling units (average 750 sq. ft.)	
Total		= 2 affordable units min.

Why Are We Here?

- **Ordinance 3054** (10/21/19)
 - Established a moratorium
- **Resolution 2068:**
 - Reaffirmed moratorium and adopted a Work Plan
 - Since pandemic the moratorium has been extended by Ordinance 3069, Ordinance 3076, Ordinance 3088, Ordinance 3097 and Ordinance 4020 Expiring October 11 ,2022
 - Moratorium will need to be extended for an additional 6 months with a new work plan if not finished by Oct 11, 2022.
 - Moratorium applies only to R4 Zone West of the Commercial Use Zone
 - Moratorium applies to AMC Section 19.50.42. C not more than 600 sf units

Ordinance No. 3054

An Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Certain Land Use Applications in the R4 Zone

Whereas the City of Anacortes recently adopted new development regulations (ordinance 3040) that, among other things, created new regulations governing the height limit in the R4 zone;

W/
he
co

RESOLUTION 2068

W/

W/
int

A RESOLUTION REAFFIRMING ORDINANCE 3054 AND CONFIRMING THE 6 MONTH DURATION OF THE MORATORIUM CONTAINED THEREIN CONCERNING THE ACCEPTANCE OF CERTAIN LAND USE APPLICATIONS IN THE R4 USE ZONE AND ADOPTING A WORK PLAN.

WHEREAS, the Anacortes City Council adopted Ordinance 3054 October 21, 2019 a Moratorium on accepting certain land use permits in the R4 Use Zone west of the Commercial Use Zone that proposes to utilize the bonus height provisions of AMC 19.42.050; and

WHEREAS, the City Council desires to review the maximum building height in the R4 Use Zone west of the Commercial Use Zone with public input;

Project Timeline

June 2022

- City Council feedback on proposed concepts

July 2022

- Planning Commission Public Meetings on concepts

July/August
2022

- Planning Commission meetings, public hearing, recommendation to CC

Aug/Sept/Oct
2022

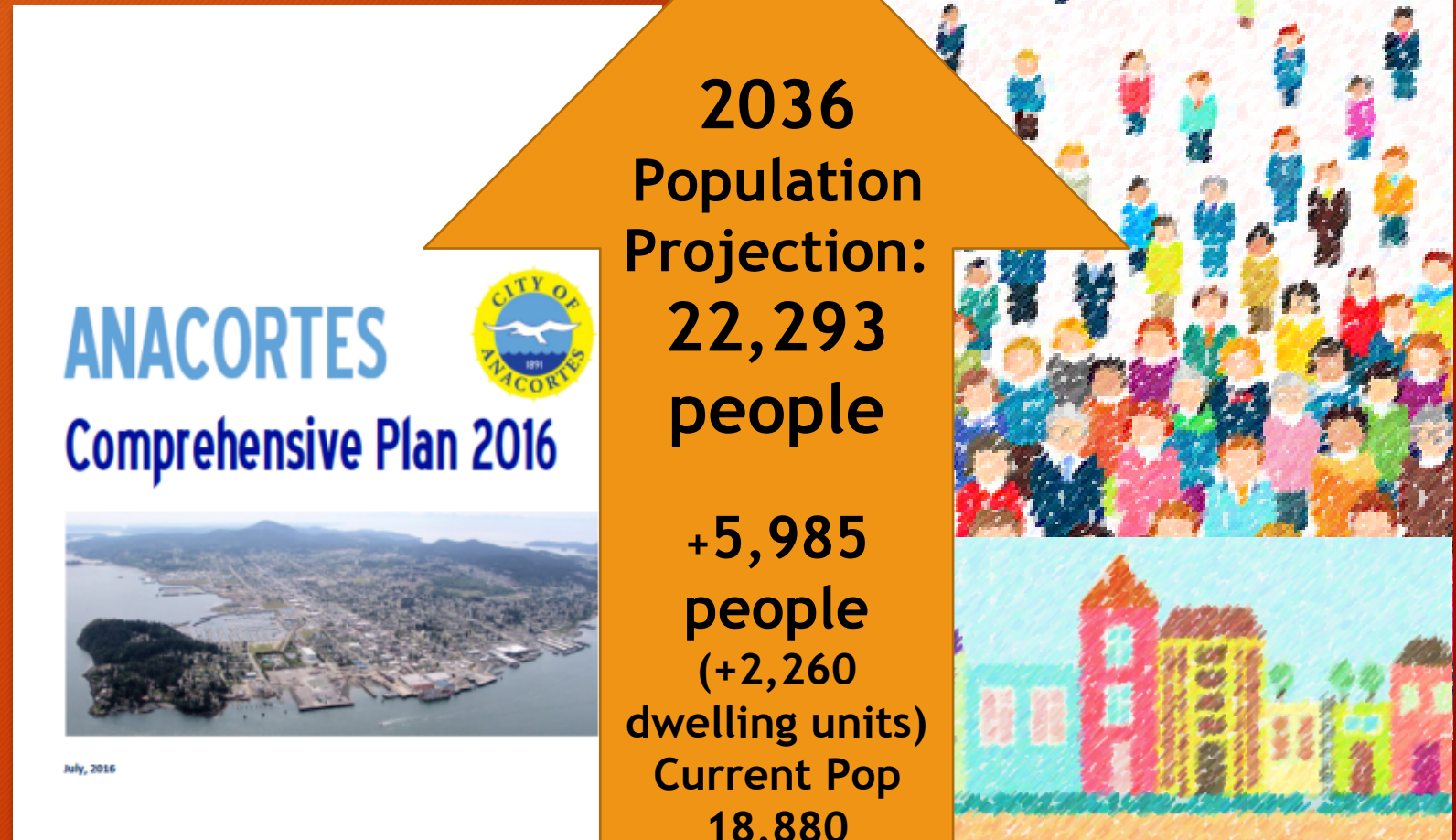
- City Council review and adoption

Background

How Did We Get Here?

Planning For the Future

Anacortes is planning for the future, consistent with the community's vision and values



Diverse Housing Options



Barriers to MF construction

*YTD issued permits
December 2021 Permit
Stats, 57 New SFR, 29
Apts, 49 Town Homes, 18
Cottages, 13 ADUs,*

Possible Barriers

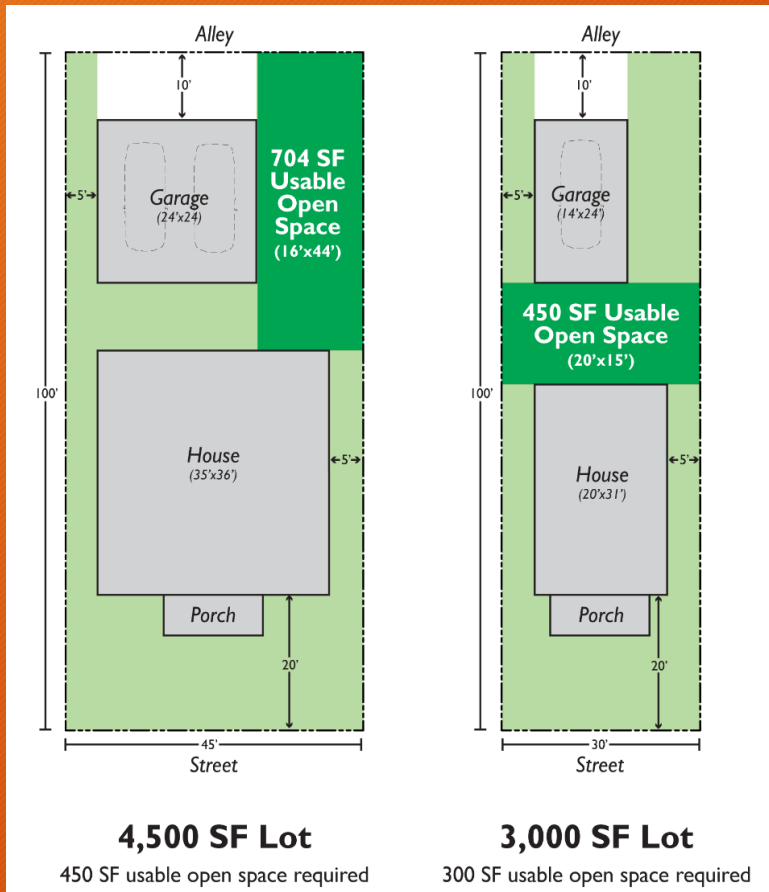
- Historic policies favoring SFR development
- Restrictive form/intensity standards
- Building costs, including parking
- Financing challenges
- Lack of incentive - “it doesn’t pencil”

2019 Development Regulations Update

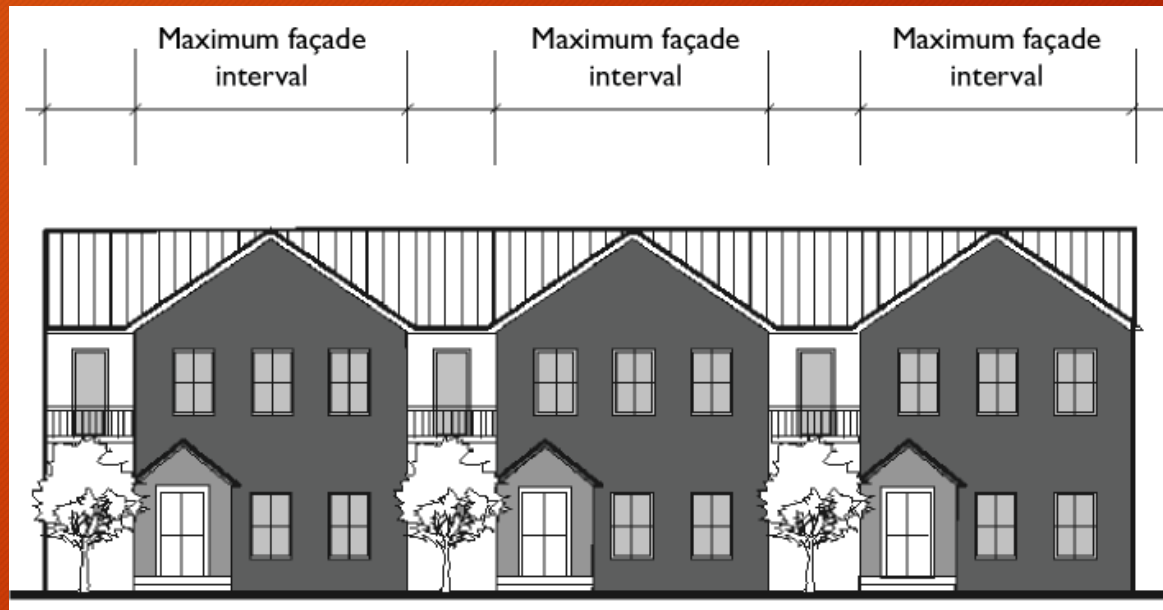
- Implementing key Comp. Plan land use and housing goals and policies
 - Changes to zone designations per the Comprehensive Plan
 - New standards for housing types, including small lot, accessory dwelling units, cottages, townhouses, apartments, condos
 - Expanded provisions for ADUs, including changes to height, parking, location standards
 - New site and building design standards
 - Parking code updates to bring requirements into alignment with actual parking demand needs
 - New affordable housing provisions and bonus incentives
 - E.g. Bonus height incentives

New Housing Type Standards

Small lot example - open space standards



Multifamily - Building massing standards



- Cottages
- Small lots
- Duplex
- Townhouses
- Triplex
- Apartments
- Single family

Expanded provisions for ADUs

Accessory Dwelling Units - Attached or detached (allowed since 2005)

Key standards:

- Maximum size, height, roof slope
(new design standards) 900 SF
- Retained on-site owner
occupancy requirement
(with new exceptions)
- Minimum parking requirements
(existing standards unchanged)
- *Allowed in any zone on any lot with a
SFR*



Parking Code Updates

Following a 2015 parking study:

- Reduce minimums for uses that often have under-utilized parking
- CBD zone: 50% less required
- Introduce maximums to avoid excess costs and wasted land
- Adjustments up or down allowed with a study and providing alternative transportation options
- New bike parking standards

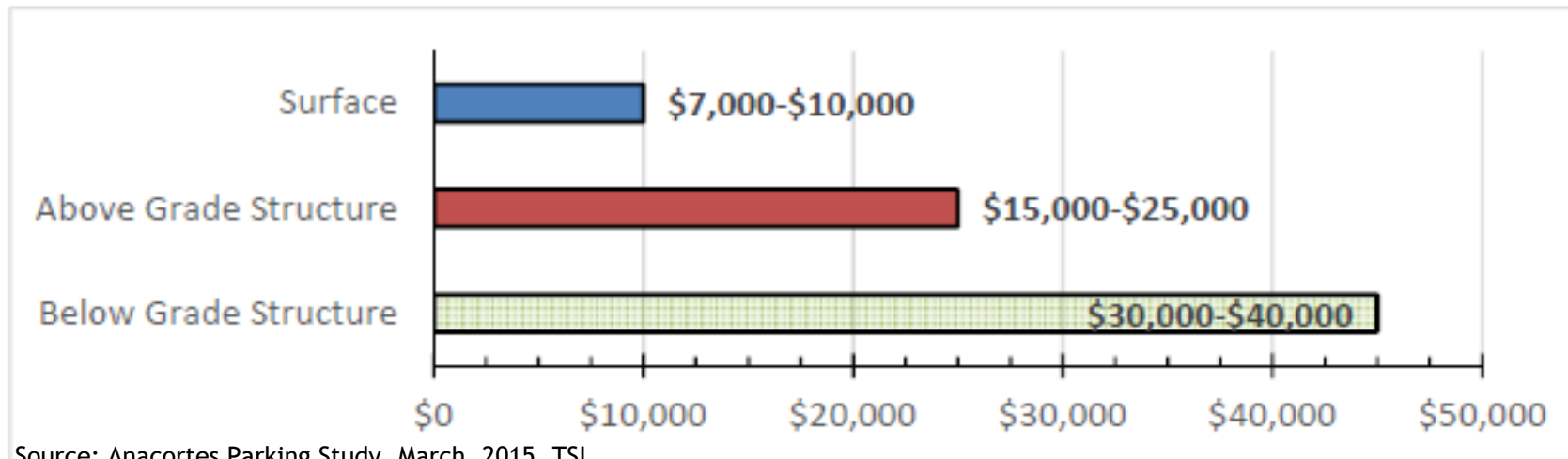


Multistory Building Construction Costs

Cost	Description
Land acquisition	Land acquisition costs
Public improvements	Street, alley, sidewalk, stormwater and other physical improvements can vary based on property location and context
Building construction	In general, multistory housing benefits from economics of scale (the bigger and taller the building, the cheaper it should be by the square foot). This is true up through about 3 floor. At four floors, additional factors increase dramatically (versus three), but only increase incrementally when a fifth level is added. 1. An elevator is required by code at 4 levels. (\$100,000 +) 2. Plumbing increases from residential to a commercial license, especially for mixed use 3. Electrical increases from residential to a commercial license, also with the addition of mixed use 4. Significant foundation and subsoil site work improvements may be needed to support additional point loads 5. Materials may no longer reach the upper levels even with larger mast-style forklifts and a material lift or crane must be installed and used. 6. All exterior work at upper levels (framing, windows, siding, painting, gutters, roofing, and vent trim) face both labor and material logistical challenges. These levels are now less - or inaccessible via a typical elevated work means. 7. A culmination of these factors also begin to change the size and capacity of subcontractors in the project, often increasing prices as a result.

Cost of Parking

Figure 5: Typical Parking Stall Construction Cost Ranges



Source: Anacortes Parking Study, March, 2015, TSI

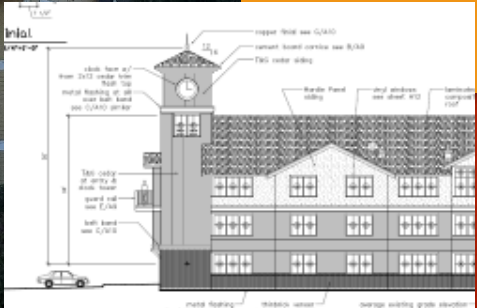
Examples of Existing Buildings



Anacortes Public Library - 40'



Chandler's Square - 50' to top of tower



Anacortes Family Center - 42' 7"



R4 Zone Context

What & Where is the R4 Zone?

Residential High Density

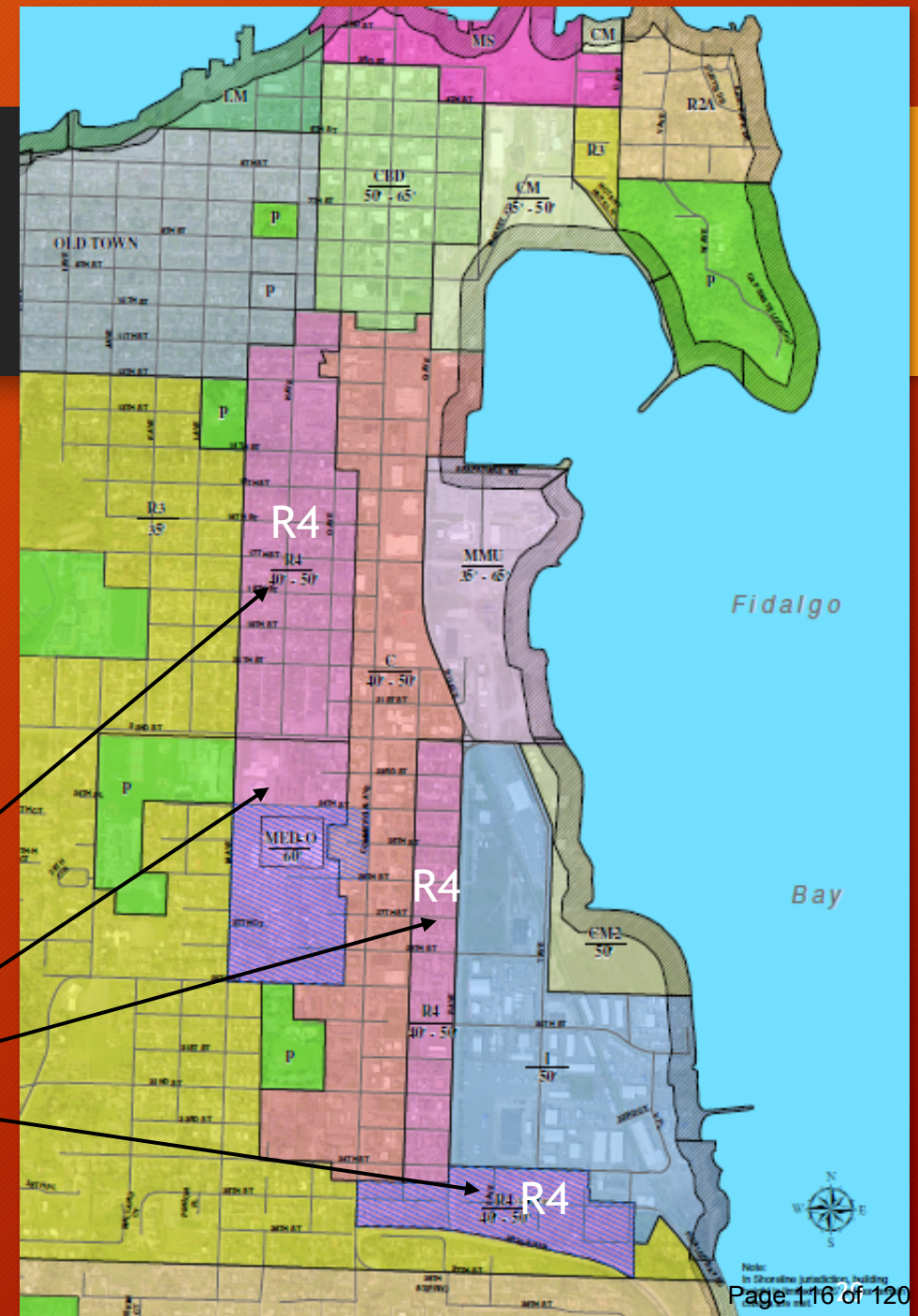
Purpose: This designation provides for urbanized areas with a mixture of multifamily dwelling units that are within walking distance of public transit and commercial/employment areas and/or community facilities. This designation creates a transition from high intensity uses, such as commercial or industrial development, to lower intensity residential areas.

Principal uses & density: A mixture of single and multifamily dwelling units. Some commercial uses may be permitted. There is no prescribed density limit, except in designated areas away from downtown and South Commercial Avenue (up to 18 dwelling units per gross acre).

Special topics to explore: Consider adopting density minimums for new development; and consider uses that provide neighborhood gathering places.

R4
R4a

- R4 zone north of 22nd St. has been zoned R4 for several decades
- R4 zone south of 22nd Street are recently zoned R4 (changed from R3, R4A, R4B)

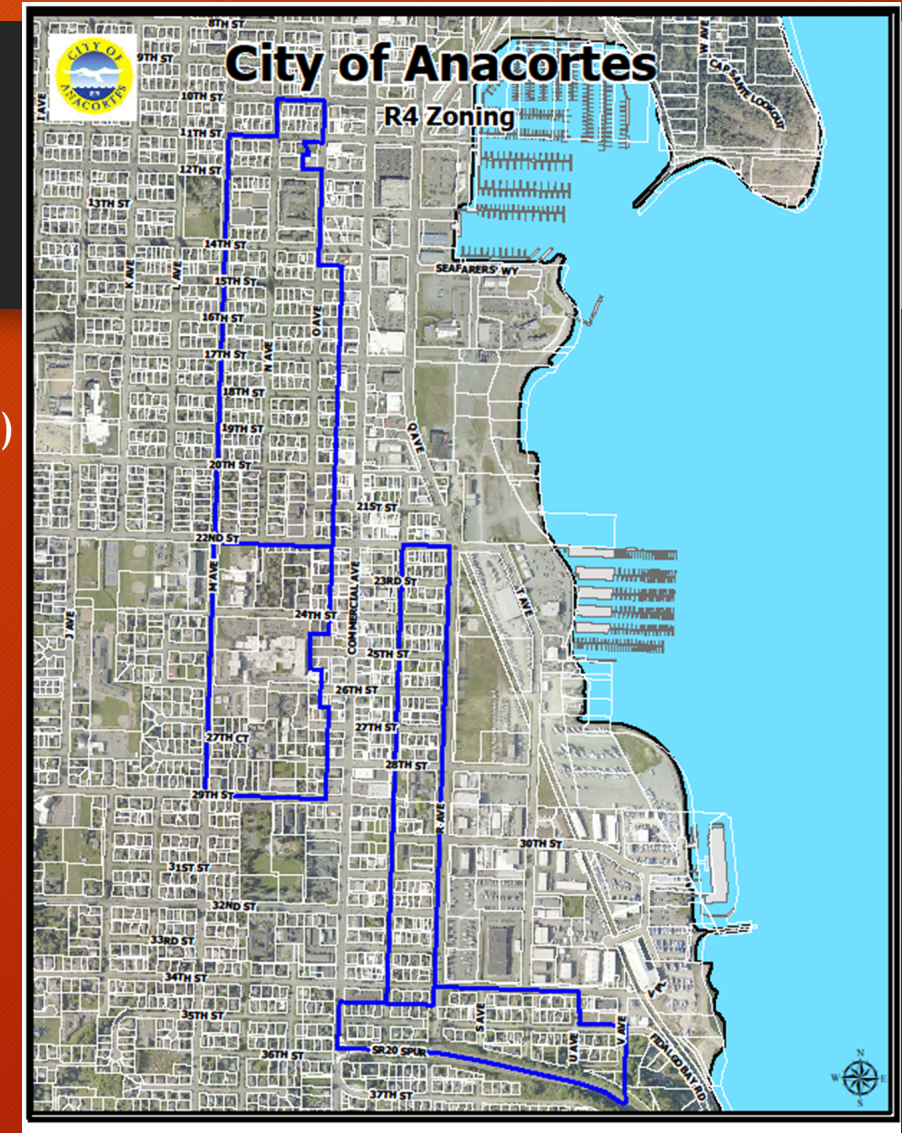


R4 Zone History

The area between 10th and 22nd has been designated Residential High Density (RH) Since at least 1978. Over time the form, intensity standards and permitted uses Have been adjusted.

In 1994(Ord. 2316) permitted uses included SFRs, MFR, Boarding and rooming houses, clinics, beauty salons, hospitals,mortuaries, offices, galleries, schools, public facilities, parks and B&Bs. Maximum building heights 35' and 50 ' for non-residential space.

In 2008(Ord. 2794) the use and height standards were changed to remove offices, galleries, congregate care and assisted living and group homes from permitted uses. The maximum building height was changed to 40'.



Concepts

	Concept	Advantages	Disadvantages / Challenges	Implementation
A	Rezone the ½ block between the Commercial zone and O Avenue from R4 to Commercial	- Commercial zone still allows single purpose multifamily - Increases development options for affected property owners - Makes some existing businesses conforming	- Makes existing SFRs/duplexes nonconforming - Extends potential for commercial development impacts closer to SFR neighborhoods - Does not address neighborhood's concerns about incompatibility, view blockages - Potential increase in commercial traffic on O Ave.	Requires comprehensive plan amendment (map at least) and rezone
B	Modify applicability of the bonus height provisions to only apply to R4 study area east of O Ave.	Increases housing supply adjacent to, employment, services, and transit	Does not address neighborhood's concerns about larger structure incompatibility, view blockages	Development regulation amendment
C	Modify applicability of the bonus height provisions to terminate at the east side of N Avenue.	Increases housing supply adjacent to, employment, services, and transit	Does not address neighborhood's concerns about larger structure incompatibility, view blockages	
D	Eliminate bonus height provisions for entire R4 study area	Addresses neighbor concerns about height – maintains status quo	May adversely impact multifamily development feasibility and reduce availability of diverse housing types	Development regulation amendment
E	Tie bonus height to mandatory affordable housing/rent control units (no small unit option)	Produces long term affordable units; can target income levels based on need	Some developers expressed concern about long-term monitoring requirements	Development regulation amendment
F	Do not allow roof decks on buildings over a certain height	Results in more open space being provided on ground level, which may be more in keeping with surrounding neighborhood	Reduces developable area and may make feasibility more challenging	Development regulation amendment
G	Refine design standards to mitigate increased height impacts on streetscape and adjacent properties Consider upper story setbacks (all 4 sides or just street façade?)	May help lessen bulk/height impacts	Reduces number of units that can be developed	Development regulation amendment

Concepts

- H. Leave the current Bonus Height provisions in place with no textual changes
- I. Possible combinations of the concepts, change the ½ block of R4 East of O Ave to Commercial and limit the bonus height to the Commercial use Zone
- J. Explore maximum building height in relationship to existing buildings, 5 story building, Majestic, hospital. Not to exceed height of highest building within a certain area.
- K. Bonus height provisions only apply to structures proposed in the focus area north of 22nd street and East of O Ave.
- L. Possibly others



Thanks for Listening! Questions?

Don Measamer, Director
Planning, Community & Economic Development
360-299-1942
don@cityofanacortes.org