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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

August 8, 2022
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Fiber Committee (Report)
 - b. Housing Affordability and Community Services Committee (Report)
 - c. Planning Committee (Report)
 - d. Public Safety Committee (Report)
 - e. Finance Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of August 1, 2022 (Action)
 - b. Approval of claims in the amount of \$735,554.81 (Action)
 - c. Resolution 3095 - Waiving the Competitive Bidding Requirements for the Purchase of Public Safety Cameras (Action)
6. **Other Business**
 - a. * Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands (Discussion/Action)
7. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council Minutes - August 1, 2022

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of August 1, 2022 at 6:00 p.m. Councilmembers Jeremy Carter, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, and Bruce McDougall were present.

Councilmember Amanda Hubik was absent. Ms. Moulton moved, seconded by Mr. Young, to excuse the absence of Ms. Hubik. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced that Island Health received the highest Federal Centers for Medicare and Medicine Services award. He continued with a construction project update, saying that the 32nd Street and M Avenue roundabout would open on Friday. He concluded with the reminder that election ballots can be dropped off at the Library and Skyline ballot boxes by 8:00 pm on August 2nd.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included sidewalk and street design standardization, the old Water Treatment Plant demolition project to be completed by the end of 2023, and the potential public dedication of Skyline Way.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Andrew Drager of Anacortes commented on the presence of homeless individuals on T Avenue and other areas. He wondered why individuals are allowed to live there and noted that he witnessed a fire being started on Cap Sante while he was taking a sailing class, which he attributed to homeless individuals living in that area. He noted that other municipalities are less tolerant of homeless individuals living on the streets, and that allowing their presence was unfair to homeless individuals and the community.

Consent Agenda

Mr. McDougall moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of July 25, 2022
- b. Approval of claims in the amount of \$368,139.78

The following vouchers/checks were approved for payment:

EFT numbers: 103843 through 103870, total \$228,656.06

Check numbers: 103842 through 103890, total \$137,351.23

Wire transfer numbers: 307639 through 307936, total \$2,132.49

- c. Contract Modification: 2022 Waterline Replacements #22-040-WTR-001

Other Business

Planning, Community and Economic Development Department Update

Planning, Community and Economic Development Director, Don Measamer provided a departmental update. The complete materials were included in the packet materials for the meeting.

2021 and 2022 Code Enforcement Cases

Ms. Moulton asked what constitutes an overgrown yard and if that is something that neighbors report or City staff notice. Mr. Measamer responded that all code enforcement cases are generated from complaints. Ms. Moulton followed up by wondering that if grass was allowed to grow over a foot long then someone from the City would come out to force compliance. Mr. Measamer responded that a conversation with the affected owner is the initial step to determine if yard care assistance is needed, followed by a referral to Community Action. Mr. Young added that, as a result of several constituent calls, conversations are the most effective path to solving neighbor complaints. Mr. Walters offered that 23 annual code enforcement cases for a city the size of Anacortes is not unreasonable. He mentioned that calling the Planning Department is the proper step to get a situation resolved, especially when it is deemed a public safety issue or deleterious to neighboring property values or the neighborhood's quality of life. Mayor Miller added that many issues are resolved prior to being assigned a formal case number, and that the neighborly action is to approach the property owner and ask them to resolve the issue, followed by a call to code enforcement. Mr. Measamer mentioned that with SmartGov implementation there will be an online fillable complaint form.

Potential Code Items to Review and update

Mr. Walters suggested that the block frontage requirements from Commercial to O and Commercial to Q should be combined with the height limit discussion. Mr. Walters commented on tote sizes related to certain businesses and that some have encountered being forced to use many smaller totes instead of fewer larger totes appropriate to the size and purpose of the business. Mr. Walters mentioned that all private utility provision requirements in the development code should be revisited.

MJB - Q & 17th

Mr. Young asked about connectivity of the pedestrian walkway along the waterfront to ensure public access to the area. Mr. Measamer responded that there will be a minimum of 12-foot wide paved access all along the waterfront area of the development, including public amenities such as benches and picnic areas.

Permit Issued for or in Review

Ms. Moulton asked Mr. Measamer to talk about how the Islands Inn conversion project is going to be managed and if it is going to be low-income or income-qualified housing. Mr. Measamer replied he did not have any specific information yet and would anticipate obtaining it through the permit review process.

Economic Development

Mr. Walters commented that the City marketed Sharpes Corner approximately 8 years ago. He suggested that a policy level discussion be undertaken prior to deciding what the zoning laws should be related to housing needs, potential commercial uses, and a gas pipeline impact analysis. He asserted that developing a marketing strategy at this point prior to having the policy level discussion would be premature. Mayor Miller responded that the marketing strategy does not mean that those issues will not be considered, and countered that a marketing strategy is not an inappropriate term, as it can be construed in multiple ways. Mr. Young added that the Economic Development Committee was formed to address the needs of individuals related to housing and the availability of jobs that pay an adequate wage for residents to afford living in the community. He continued that these issues will be considered at the upcoming committee meeting on August 9th. Ms. Cleland-McGrath spoke about the challenge that Anacortes faces related to developable land, and that a careful analysis of its potential uses would be of benefit to the community as a whole. Mayor Miller reminded Council that the area was re-zoned to R4 mixed use, and that it was not previously marketed in that way. He was amenable to the Council having future zoning discussions. Ms. Cleland-McGrath wondered if the area would qualify for the R4 bonus height incentive. Mr. Measamer responded that follow-up review of the regulations would be required. Ms. Cleland-McGrath followed up with a question related to allowing a bonus height incentive if daycare or child early learning services are located on the first floor. Mr. Measamer replied that as the owner of the property, the City has a great deal of leeway on what can be done with the property. Mayor Miller agreed that city ownership

of the property is very important. Ms. Cleland-McGrath pointed out that the Housing Action Plan is an important tool in assessing potential uses and that assisted living could be a potential beneficial use for the area. Mr. Young asserted that at this moment the focus for policymakers should be placed on how to best leverage the land for the greatest benefit of our City. Ms. Moulton underscored that a clear vision of what is desired for use of the area is needed prior to making zoning decisions and that child care and housing are primary concerns. She concluded, saying that this would be a great location for height and density. Mr. Walters pointed out that zoning is less important than who owns the land, that economic development strategies are often not reality based, and that the highest and best use for the land is housing subject to all applicable local constraints. He suggested that marketing might not be the best term and that it might be better to consider soliciting ideas and concepts, as the City is not ready to entertain proposals. Mayor Miller mentioned that a previous study was performed on the highest and best use of the area and that the study needed to be considered in order to honor the expenditure of public money, but that the Council was free to commission a further study.

Concluding Questions and Comments

Mr. McDougall commented on the numbers of permits issued, pointing out that revised development regulations have effectively flipped the ratio of single family to multi-family unit numbers. Mr. Measamer agreed with that assessment. Mr. McDougall expressed a sense of encouragement that the revised development regulations appear to be addressing the shortage of available housing. Ms. Cleland-McGrath wondered if the height moratorium has put multi-family development on hold. Mr. Measamer responded that developers are waiting to see what happens with development regulations. Ms. Cleland-McGrath suggested that acting now might be beneficial while the economy is relatively strong. Mr. Measamer replied that the current development, particularly multi-family housing, is attributable to the Council's actions, the Comprehensive Plan, and updated development regulations. Ms. Cleland-McGrath said that the Planning Commission has had a direct impact on the quality of life and the results of their hard work are paying off. Mayor Miller reminded the public that the current development is intentional and a result of the Council's efforts to get ahead of the problem. Mr. Walters pointed out that only the area west of Commercial Avenue is affected by the R4 moratorium, and that COVID-19 played a significant role in slowing development. He concurred that Anacortes needs more housing and to end the moratorium, but that new development needs to be integrated into neighborhoods instead of being forced upon them. Mr. Young agreed that housing is the prime focus, but that the key consideration is whether individuals and families can afford to live in Anacortes.

Public Comment

Mr. Drager of Anacortes commented that the city is a small town and retirement community with fishing, petroleum, and military as its only industries and that there is no need for affordable housing. He expressed concern that the Council's actions would change the small town character of the city.

Adjournment

There being no further business, at approximately 7:09 p.m. the Anacortes City Council meeting of August 1, 2022 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 8, 2022 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308262	2/4/2022	7183732455	CARDINAL HEALTH 110, INC.	PHARMA: GLUCAGEN	\$ 638.96	medic
308344	6/1/2022	2020-95	CURTIS EMERGENCY SERVICES LLC	EMERGENCY MANAGEMENT SERVICES - JUNE & JULY 2022	\$ 652.50	medic
308365	6/1/2022	2141	THE CLEAN TEAM	LTAC RESTRM MAINTENANCE	\$ 3,200.00	plan
308137	7/2/2022	00005W5A83272	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 7-2-22	\$ 11.04	apd
308441	7/10/2022	216317	INFOSEND, INC.	JULY 2022 PROCESSING	\$ 3,639.09	finance
308045	7/12/2022	112457	VECA ELECTRIC & TECHNOLOGIES	POLICE STATION GENERATOR ONSITE ENGINEERING	\$ 6,967.28	pwfac
308049	7/13/2022	112489	VECA ELECTRIC & TECHNOLOGIES	ELECTRICAL REPAIRS FOR BLUE HERON 3 MIL	\$ 1,453.46	pwfac
308332	7/18/2022	16150	KRIEG CONSTRUCTION, INC	21ST STREET TOWN HOMES ALLEY PAVING PROJECT	\$ 3,500.00	pw1
308342	7/18/2022	22411.05-1	GRAY & OSBORNE INC	ON-CALL STORMWATER-RELATED ENVIRONMENTAL SERVICES: 1201 32ND AVE	\$ 421.53	plan
307982	7/18/2022	51929	KRIEG CONSTRUCTION, INC	ASPHALT DISPOSAL	\$ 807.25	dshop
308228	7/18/2022	I6154520	HD FOWLER COMPANY INC	INCINERATOR MAINTENANCE	\$ 337.28	dwwtp
308226	7/19/2022	1Z69888	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	\$ 321.21	dwwtp
308393	7/20/2022	10394	ANCHOR QEA, LLC	FORMER WTP MATTER NO. 96	\$ 58,025.85	legal
308315	7/20/2022	22-64347-1	MILLENNIUM	VAULTS FOR FIBER PROJECT	\$ 26,718.56	fiber
308223	7/20/2022	9911627601	VERIZON WIRELESS	SCADA COMMUNICATION WWTP PUMP STATIONS 6/21-7/20/22	\$ 1,238.12	dwwtp
308362	7/20/2022	P0002-57	QCC QUALITY CONTROLS CORP.	ON-CALL PROFESSIONAL SERVICES AT THE WTP - JUNE 2022	\$ 90.00	dwwtp
308326	7/21/2022	052311	USA BLUE BOOK	LAB BEAKERS X 7	\$ 361.48	dwwtp
308126	7/21/2022	174177	FIRSTLINE COMMUNICATIONS	REMOTE FAXFINDER INSTALLATION	\$ 1,252.39	infosys
307985	7/21/2022	324584	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 545.93	pwfac
307983	7/21/2022	51938	KRIEG CONSTRUCTION, INC	3.8 HMA ASPHALT	\$ 18,798.58	dshop
308335	7/21/2022	834280	HASA, INC	SODIUM HYPOCHLORITE	\$ 5,059.22	dwwtp
308321	7/22/2022	053996	USA BLUE BOOK	LIQUI-NOX, RESPIRATOR WIPES, SULFURIC ACID STANDARD AND HACH SURCHARGE	\$ 213.75	dwwtp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
307977	7/22/2022	15-87836	CUMMINS, INC.	INSULATION RETAINER- #9910	\$ 2,186.77	dshop
308043	7/23/2022	204328	LAKE SIDE INDUSTRIES, INC.	5TH ST. PAVING REPAIR	\$ 221.54	wdist
308336	7/25/2022	13161682	HACH COMPANY	CL17 REAGENT SETS X 36	\$ 3,107.40	dwtpt
308371	7/25/2022	18855	TRANSPORTATION SOLUTIONS INC	32ND AND M INTERSECTION - DESIGN - 6/16/22-7/15/22	\$ 35,552.11	pw1
307976	7/25/2022	267439	ENNIS-FLINT, INC, FLINT TRADING DIVISION	HANDICAP SYMBOLS- STREET DEPT	\$ 1,514.86	dshop
307979	7/25/2022	269458	NAPA	OIL & AIR FILTER- #713	\$ 31.24	dshop
307980	7/25/2022	269490	NAPA	BELT #713	\$ 24.04	dshop
308217	7/25/2022	51948	KRIEG CONSTRUCTION, INC	TACK- STREET DEPT	\$ 383.52	dshop
308325	7/26/2022	057054	USA BLUE BOOK	LAB GLOVES	\$ 220.24	dwtpt
307978	7/26/2022	0646554-IN	REISNER DISTRIBUTOR INC	DIESEL KLEEN- #90009	\$ 251.79	dshop
307987	7/26/2022	0646610-IN	REISNER DISTRIBUTOR INC	OIL- SHOP	\$ 535.01	dshop
308138	7/26/2022	220919	T-SHIRTS BY DESIGN	APD HATS	\$ 310.88	apd
308202	7/26/2022	269619	NAPA	FUEL/OIL FILTER- SHOP STOCK	\$ 593.22	dshop
307984	7/26/2022	324615	BAY CITY SUPPLY	COVID FACILITY USE ITEMS	\$ 101.38	pwfac
308233	7/26/2022	51952	KRIEG CONSTRUCTION, INC	3/8" HMA- STREET DEPT	\$ 13,076.92	dshop
307981	7/26/2022	864028	KARMART	HANDLE PARKING BRAKE #195	\$ 66.24	dshop
308341	7/26/2022	95980	WHITNEY EQUIPMENT CO INC	PS13 AND PS15 PUMP REBUILDS	\$ 17,230.76	dwtpt
308345	7/26/2022	9912127836	VERIZON WIRELESS	WTP SCADA 6/27-7/26/22	\$ 528.22	dwtpt
308328	7/27/2022	00107201	OWEN EQUIPMENT COMPANY	LATCH & BALL VALVE ASSEMBLY #195	\$ 591.30	dshop
307988	7/27/2022	03188	SKAGIT COUNTY SHERIFF'S OFFICE	JAIL TAX PAYMENT PER CONTRACT	\$ 86,801.95	finance
308044	7/27/2022	17426558	EWING IRRIGATION PRODUCTS, INC	PARKS IRRIGATION MAINTENANCE	\$ 115.19	parks1
307990	7/27/2022	21-043-FIN-001	ANACORTES FAMILY CENTER	AFFORDABLE HOUSING TAX PAYMENT	\$ 29,029.86	finance
307989	7/27/2022	21-247-FIN-001	ANACORTES HOUSING AUTHORITY	AFFORDABLE HOUSING TAX PAYMENT	\$ 29,029.86	finance
308134	7/27/2022	24213	SKAGIT PUBLISHING LLC	PUBLISH AA-262717	\$ 48.72	finance
308133	7/27/2022	24214	SKAGIT PUBLISHING LLC	PUBLISH AA-263507	\$ 101.50	finance
308136	7/27/2022	24215	SKAGIT PUBLISHING LLC	PUBLISH AA-263515	\$ 133.98	finance
308130	7/27/2022	269658	NAPA	OIL FILTERS #422	\$ 35.33	dshop
308324	7/27/2022	269690	NAPA	BRAKE PADS- #195	\$ 1,002.94	dshop
308129	7/27/2022	269721	NAPA	OIL FILTER	\$ 8.69	dshop
308220	7/27/2022	51956R	KRIEG CONSTRUCTION, INC	3.8HMA-1- STREET DEPT	\$ 12,995.68	dshop
308127	7/27/2022	7238370-01	TURF STAR WESTERN	FILTER AND BELT #713	\$ 84.62	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308334	7/27/2022	98066134	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,500.68	dwtpt
308218	7/27/2022	PSO033410-1	SONSRAY MACHINERY, LLC	PARTS- #406	\$ 362.34	dshop
308327	7/27/2022	S3-7434602	SEATTLE AUTOMOTIVE DIST INC	ROTOR #195	\$ 439.20	dshop
308231	7/28/2022	111745	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 127.50	dwtpt
308041	7/28/2022	1661403	POLYDYNE, INC	INCINERATOR MAINTENANCE	\$ 7,507.20	dwwtp
308132	7/28/2022	1Z79999	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES - ELECTRICAL FOR PMP	\$ 478.62	dwwtp
308347	7/28/2022	2022-1248	THE WATERSHED COMPANY	PERIODIC REVIEW OF SHORELINE MASTER PROGRAM - JUNE 2022	\$ 4,147.50	plan
308219	7/28/2022	220015149234	PUGET SOUND ENERGY INC	8147 S MARCH POINT RD STREET LIGHTS: 06/29- 07/28/2022	\$ 139.81	dshop
308205	7/28/2022	269793	NAPA	FUSES- SHOP	\$ 14.97	dshop
308208	7/28/2022	360-293-4900-0912865	ZIPLY FIBER	APD BAC LINE 07/28/-8/27/22	\$ 91.42	apd
308206	7/28/2022	360-293-6427-0218975	ZIPLY FIBER	CITY HALL 911 7/28-8/27/22	\$ 85.00	finance
308203	7/28/2022	360-293-9063-0926075	ZIPLY FIBER	STA 3 WIFI SERVICE: 7/28-8/27/22	\$ 94.47	medic
308222	7/28/2022	360-299-0813-1017915	ZIPLY FIBER	WWTP 7/28-8/27/22	\$ 328.50	dwwtp
308361	7/28/2022	360-299-2484-0726025	ZIPLY FIBER	LIBRARY PHONE 7/28-8/27/22	\$ 62.08	publib
308234	7/28/2022	360-299-3674-0214175	ZIPLY FIBER	OPS: 07/28- 08/27/22	\$ 76.98	dshop
308210	7/28/2022	360-299-6615-0615165	ZIPLY FIBER	APD 911 LINE 07/28-8/27/22	\$ 78.72	apd
308207	7/28/2022	360-588-9248-0619005	ZIPLY FIBER	APD BACKUP LINE 07/28-8/27/22	\$ 211.68	apd
308190	7/28/2022	44201517	TWO RIVERS TERMINAL, LLC	PUMP STATION ODOR CONTROL - PS13	\$ 10,872.59	dwwtp
308189	7/28/2022	7222737980	CARDINAL HEALTH 110, INC.	PHARMA: DILTIAZEM, ALBUTEROL	\$ 562.62	medic
308438	7/28/2022	9912195748	VERIZON WIRELESS	City Cell Phones 6/29-7/28/22	\$ 11,049.89	finance
308046	7/28/2022	RefundMartin	MARTIN, KAY	WA PARK CAMPING REFUND	\$ 55.00	parks1
308338	7/29/2022	13782598	PAPE MACHINERY INC.	GRASS CATCHER- #713	\$ 624.51	dshop
308360	7/29/2022	20INV000190214	WASTEQUIP, LLC	6 YARD DUMPSTER ORDER	\$ 19,220.61	pw1
308439	7/29/2022	217643	INFOSEND, INC.	JULY 2022 PROCESSING	\$ 13.20	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308232	7/29/2022	23-WA0020257-1	DEPARTMENT OF ECOLOGY	PERMIT FEE - FY 2023 JULY 1, 2022 THROUGH JUNE 30, 2023	\$ 10,318.32	dwwtp
308204	7/29/2022	269936	NAPA	STRAIGHT CONNECTOR- #406	\$ 12.57	dshop
308200	7/29/2022	3410	SKAGIT COUNTY SHERIFF'S OFFICE	NW MINI CHAIN; 2ND QTR 2022	\$ 3,525.88	apd
308333	7/29/2022	50439016	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 4,475.43	dwtp
308382	7/29/2022	IN946789	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - JULY 2022	\$ 4,321.66	fiber
308384	7/29/2022	IN946789	NOANET	OAK HARBOR WET FIBER AERIAL - JULY 2022	\$ 226.18	dwtp
308343	7/29/2022	IN946790	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - 1/2 OF JULY 2022	\$ 113.09	fiber
308378	7/29/2022	IN946798	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - MILEAGE & HOTEL JULY 2022	\$ 1,576.26	fiber
308135	7/29/2022	RefundKasper	KASPER, TONI	WA PARK CAMPING REFUND	\$ 99.00	parks1
308140	7/29/2022	ReimbMeyer	MEYER, TYSON	UNIFORM BOOT ALLOWANCE; OET MEYER	\$ 261.12	apd
308369	7/29/2022	S011918697.001	NORTH COAST ELECTRIC COMPANY	STUDIO 5000 WITH EMULATOR	\$ 6,948.14	infosys
308329	7/29/2022	U2216035411	ICONIX WATERWORKS INC	PIPE- STREET DEPT	\$ 884.00	dshop
308201	7/30/2022	00005W5A83312	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 7-30-22	\$ 11.00	apd
308346	7/31/2022	0722	NELSON, BONNIE	AGING MASTERY PROGRAM	\$ 187.50	pkrec
308370	7/31/2022	205126	LAKESIDE INDUSTRIES, INC.	5/8" & 3/4" ROCK- 5TH ST	\$ 233.76	wdist
308358	7/31/2022	70759323	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDRENS AND YA ORDERS	\$ 791.59	publib
308319	7/31/2022	FB-1948	CITY OF MOUNT VERNON	DARK FIBER	\$ 350.00	fiber
308359	7/31/2022	GC0008206	CODE PUBLISHING, LLC	CODIFICATION SERVICES	\$ 677.45	legal
308320	8/1/2022	022578	REECE, STORMIE	DEPOT CLEANING FOR JULY 2022	\$ 1,364.00	parks1
308198	8/1/2022	08/01/2022	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 800.00	apd
308214	8/1/2022	1310	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 292.50	court
308213	8/1/2022	1311	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 142.50	court
308215	8/1/2022	1312	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 22.50	court
308211	8/1/2022	1313	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 30.00	court
308212	8/1/2022	1314	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 90.00	court
308318	8/1/2022	133502	VENTEK INTERNATIONAL	WA PARK PAY STATION HOST FEE 8/1-8/31/22	\$ 135.00	parks1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308331	8/1/2022	14369	ENVIROCARE INTERNATIONAL, INC,	WWTP VENTURIPAK SCRUBBER CAUSTIC SYSTEM - DESIGN - JULY 2022	\$ 262.50	dwwtp
308363	8/1/2022	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 7/1-8/1/22	\$ 9.86	publib
308364	8/1/2022	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 7/1-8/1/22	\$ 20.51	publib
308374	8/1/2022	200012505505	PUGET SOUND ENERGY INC	WTP 7/1-7/31/22	\$ 91,866.94	dwtp
308196	8/1/2022	2463	OAB ENGINEERING, LLC	STA 3 INTERNET SERVICE: AUGUST	\$ 150.00	medic
308322	8/1/2022	270152	NAPA	OIL/FUEL FILTER #7-913	\$ 68.39	dshop
308349	8/1/2022	5065217303	RICOH USA, INC	S/N C86078755 LIBRARY FL2 ADMIN COPIER 5/1-7/31/22	\$ 20.60	publib
308368	8/1/2022	5065217367	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 7/1-7/31/22	\$ 33.72	apd
308351	8/1/2022	5065217782	RICOH USA, INC	S/N C86152062 HR COPIES 7/1-7/31/22	\$ 12.25	finance
308352	8/1/2022	5065217795	RICOH USA, INC	S/N C86111692 ENG 5/1-7/31/22	\$ 35.85	finance
308366	8/1/2022	5065218027	RICOH USA, INC	S/N C86146548 APD PATROL OFFICE 5/1-7/31/22	\$ 119.67	apd
308354	8/1/2022	5065218040	RICOH USA, INC	S/N C86180481 PARKS 5/1-7/31/22	\$ 21.40	parks1
308229	8/1/2022	BINV0009835	GOBLE SAMPSON ASSOCIATES, INC	MAINTENANCE SUPPLIES	\$ 2,662.34	dwwtp
308381	8/1/2022	E 202208010035	SIMPLIFILE, LC	FIBER EASEMENT RUDDLELL 4011 PETERS LANE	\$ 216.38	fiber
308337	8/1/2022	E 202208010036	SIMPLIFILE, LC	FIBER EASEMENT - WIEGERS 4020 PETERS LN	\$ 217.38	fiber
308386	8/1/2022	E 202208010037	SIMPLIFILE, LC	FIBER EASEMENT PARKER 4004 PETERS LANE	\$ 216.38	fiber
308387	8/1/2022	E 202208010088	SIMPLIFILE, LC	FIBER EASEMENT BERG 4016 PETERS LANE	\$ 216.38	fiber
308227	8/1/2022	JULY 2022	KORTERUD, WAYNE D	INDIGENT SCREENING ON COURT DAYS	\$ 415.00	court
308367	8/1/2022	P0001-69	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - JUNE 2022	\$ 1,674.00	dwwtp
308197	8/1/2022	RefundBixler	BIXLER, DORA	WA PARK CAMPING REFUND	\$ 73.00	parks1
308199	8/1/2022	RefundOlson	OLSON, MASON	WA PARK CAMPING REFUND	\$ 21.00	parks1
308357	8/2/2022	03188	SKAGIT COUNTY SHERIFF'S OFFICE	JAIL TAX PAYMENT PER CONTRACT	\$ 88,082.16	finance
308356	8/2/2022	21-043-FIN-001	ANACORTES FAMILY CENTER	AFFORDABLE HOUSING TAX PAYMENT	\$ 36,906.64	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308355	8/2/2022	21-247-FIN-001	ANACORTES HOUSING AUTHORITY	AFFORDABLE HOUSING TAX PAYMENT	\$ 36,906.64	finance
308376	8/2/2022	22-145-TRN-0011	PRECISION CONCRETE CUTTING INC	RETAINAGE RELEASE	\$ 1,816.21	pw1
308350	8/2/2022	23000423	WASHINGTON STATE PATROL	BACKGROUND CHECKS; JULY 2022	\$ 79.50	apd
308389	8/2/2022	E 202208020032	SIMPLIFILE, LC	FIBER EASEMENT SKAGIT CO HOUSING	\$ 216.38	fiber
308377	8/2/2022	Inv #1	FIDALGO ISLAND ROTARY	LTAC SHIPWRECK DAY INVOICE	\$ 3,910.95	plan
308380	8/2/2022	RefundJohnson	JOHNSON, KEVIN	WA PARK CAMPING REFUND	\$ 99.00	parks1
Total					\$ 735,554.81	



City Council Agenda Bill

Meeting Date: August 8, 2022

Agenda Item: 5.c.

Agenda Item Title: Resolution 3095 - Waiving the Competitive Bidding Requirements for the Purchase of Public Safety Cameras

Staff Contact(s): DAVE FLOYD

Approved for Submittal to Council by **Action Type**

TIFFANY MATSON

Resolution

STEVE HOGLUND

DARCY SWETNAM

Item Summary: City staff seeks City Council approval of Resolution 3095 to waive the bidding requirements for the purchase of public safety cameras for use by the City of Anacortes and authorize sole source purchasing from Security Lines US.

Background:

- RCW 39.04.280 provides that the City, by resolution, may waive competitive bidding requirements when a purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions.
- The City requires public safety cameras that can be mounted to existing city owned tethers and can be purchased instead of leased.
- The City requires public safety cameras to move in response to crime trends or anticipated areas where there is potential for public safety threats, and is instantly usable after connecting back to a power source.
- Security Lines US is the manufacturer and distributor of the POD Model P and i2 Model which are portable multi-lens camera systems that are custom built and configured based the City's requirements and can be purchased instead of leased.
- The City's Police Chief compared other available public safety cameras and found the following:
 1. Flock Safety - Offers a movable single lens camera system, is not custom configured, does not have a PTZ feature, and does not offer the option to purchase.
 2. Verkada - Offers cellular based single lens camera systems and are not custom configured. Camera systems are designed more for building

- security and not moved by the user when needed.
- Security Lines US is the sole manufacturer and distributor of the complete, portable, multi-camera, plug-n-play surveillance systems POD Model P and i2 Model which are the only available camera systems found that meet the City's requirements.

Budget Impact:

One camera is currently quoted at \$9,840.96 including shipping and tax.
Bars #001.310.521.70.35

Previous Action: N/A

Recommended Motion: I move that Resolution 3095 be approved authorizing the purchase of public safety cameras from Security Lines US for use by the City and waiving the competitive bidding requirement due to a single source of supply.

Alternative Actions: Not approve the resolution.

Attachments (listed in order presented):

1. RESOLUTION No 3095
2. Sole Source Letter__AnacortesWA

RESOLUTION 3095

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, authorizing the purchase of public safety cameras from Security Lines US for use by the City and waiving the competitive bidding requirement due to a single source of supply, pursuant to RCW 39.04.280.

WHEREAS, RCW 39.04.280 provides that the City, by resolution, may waive competitive bidding requirements when a purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions.

WHEREAS, the City requires public safety cameras that can be mounted to existing city owned tethers and can be purchased instead of leased; and

WHEREAS, the City requires public safety cameras to move in response to crime trends or anticipated areas where there is potential for public safety threats, and is instantly usable after connecting back to a power source; and

WHEREAS, Security Lines US is the manufacturer and distributor of the POD Model P and i2 Model which are portable multi-lens camera systems that are custom built and configured based the City's requirements and can be purchased instead of leased.; and

WHEREAS, the City's Police Chief compared other available public safety cameras and found the following:

Flock Safety - Offers a movable single lens camera system, is not custom configured, does not have a PTZ feature, and does not offer the option to purchase.

Verkada - Offers cellular based single lens camera systems and are not custom configured. Camera systems are designed more for building security and not moved by the user when needed.; and

WHEREAS, Security Lines US is the sole manufacturer and distributor of the complete, portable, multi-camera, plug-n-play surveillance systems POD Model P and i2 Model which are the only available camera systems found that meet the City's requirements.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. The City Council of the City of Anacortes finds that purchasing public safety cameras that meet the City's requirements including that they can be mounted to existing city owned tethers, can be purchased instead of leased, can move in response to crime trends or anticipated areas where there is potential for public safety threats, and is instantly usable after connecting back to a power source, clearly limits the City of Anacortes to a single source of supply from Security Lines US, justifying the waiver of competitive bidding requirements.

Section 2. The City Council of the City of Anacortes hereby waives the bidding requirements for the purchase of public safety cameras for use by the City of Anacortes and authorizes sole source purchasing from Security Lines US.

Section 3. Any actions of the City or its officers prior to the date hereof and consistent with the terms of this Resolution are ratified and confirmed.

Section 4. This Resolution shall be in full force and effect after its adoption and approval.

The foregoing resolution was ADOPTED by the City Council of the City of Anacortes, Washington, at a regular, open public meeting thereof this 8th day of August, 2022.

Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

July 27, 2022

Chief David Floyd
Anacortes Police Department
1218 24th Street
Anacortes, WA 98221

Dear Chief Floyd,

This letter is to confirm that Security Lines US is the sole source manufacturer of the complete, portable, multi-camera, plug-n-play surveillance systems POD Model P and i2 Model.

These are some of the unique features of the POD.

1. The POD has a compact, weather-proof, easy-to-mount metal enclosure that fits all the components of a multi-camera surveillance system.
2. The POD only requires 2 metal straps and the included custom mounting bracket for installation so special vendors or contractors are not needed for mounting or dismounting.
3. The POD has 2 to 4 cameras – combination of stationary cameras with minimum of high definition 1080P color day/black & white night cameras; infrared cameras; and Pan-Tilt-Zoom cameras with 120x zoom (12x optical and 10x digital).
4. The POD has an onboard video server with a minimum of 2TB hard drive that can be upgraded to 12TB. No cloud service required, thus no monthly fee for storage.
5. The POD has live view, search, playback and download capabilities.
6. The POD can be remotely operated to view live, search, playback and download using a standard cellular broadband*, Wi-Fi, extended Hotspot and direct LAN connection.
7. The POD has the ability to configure the recording and viewing qualities separately so that recorded video is at the highest quality and live video is set so that streaming can be at optimum.
8. The POD can record at 30 frames per second per camera.
9. The POD has the ability to reboot via internet and schedule regular power-cycles (reboots).
10. The POD does not have per camera or per computer software licensing fees.
11. The POD does not require a server and storage at a central collection point.
12. The central monitoring software is very user-friendly and allows remote control over system configuration, including individual camera settings, recording settings, network settings, user levels and passwords.
13. The POD has central monitoring software that includes a transcoder application that can take downloaded video and convert it to a Windows Media Player file.
14. The POD can be customized to work with most existing VMS systems.
15. The POD is portable at approximately 30lbs and only requires power for infrastructure.
16. The POD is cost effective with a starting cost of \$5495 for our i2 and \$7995 for our i4P which has one stationary camera and three pan-tilt-zoom cameras.
17. The POD does not require annual maintenance fees or software and firmware upgrade fees.
18. The POD has been in the field and working for a minimum of 48 months with a proven track record (almost 10 years if previous models included).
19. The POD can have satellite PODs (additional cameras) wirelessly connect and record to it.
 - a. Satellite PODs are smaller PODs without video servers.
 - b. With satellite PODs, POD systems can expand up to 32 cameras.

Here is some information about the company.

Security Lines US was founded in 2003 during a time when technology and customer service to the small business was rare. Unless you were a large company that could afford the service and technology from the major security equipment companies, your choices were limited to distributors of digital video recorders and cctv cameras who did not offer personalized customer service and only sold the equipment they were comfortable selling.

In our determination to meet the needs of the small business, Security Lines US has evolved from distributing dvr's and cctv cameras into the field of building complete custom surveillance systems. With different budgets and demands and with technology always advancing, we recognized that one system does not fit all. As equally important, we also recognize that the relationship with the customer is not over after the sale.

Today, our clients range from the small construction company to a national warehouse chain. We have systems in the field for government agencies as well as power companies in some western states.

Security Lines US is always searching for and offering the latest technology, integrating them into our plug'n'play systems as well as our custom systems and we are still committed to providing the same personal service to each and every client.

Currently, the PODs can only be purchased directly from Security Lines US.

Please feel free to contact us at 818-906-1212 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell Corby".

Russell Corby
President



City Council Agenda Bill

Meeting Date: August 8, 2022

Agenda Item: 6.a.

Agenda Item Title: Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands

Staff Contact(s): JONN LUNSFORD, DARCY SWETNAM, Amanda Hubik, CAROLYN MOULTON

Approved for Submittal to Council by **Action Type**

GREG FRANCIOCH

Ordinance

STEVE HOGLUND

DARCY SWETNAM

RYAN WALTERS

Item Summary: The City has made substantial investments in, and has a substantial interest in maintaining, our park and forestlands. Overnight stays in either have significant potential to damage the vegetation, grounds, or landscaping; create litter (including hazardous litter); cause fires; and overall degrade the daytime experience of enjoying our parks and forestlands.

This proposed ordinance would amend the municipal code to set standard hours of operation for City parks and forestlands (5 am to 10 pm), allow the Parks Director to make exceptions, and define a Class 2 civil infraction (\$125 + costs) for a violation. The campground and boat launch at Washington Park are excluded.

Existing signs at our municipal parks establish hours of operation (which vary from 5 to 6 am and generally end at 10 pm), but those hours are not backed up by law or associated penalties. This ordinance would require the Parks Director to erect and maintain signage stating the uniform adopted hours within 120 days.

"Camping" is already explicitly prohibited in the City forestlands under AMC 8.10.120, but this ordinance would go beyond the potential definitional problems associated with camping to mandate exclusion from both the parks and forestlands during closures.

Budget Impact:

The cost of producing new signs for City parks is not negligible. Police are already enforcing the posted hours of operation (albeit without the ability to impose penalties).

Previous Action: City Council last adopted rules for our city parks and forestlands (AMC Chapter 8.10) in 2019.

The Housing Affordability and Community Services Committee has been analyzing the City's response to homelessness, including problems associated with camping on City property and in the right of way.

Recommended Motion: August 8 will be the first read of this ordinance. The recommended motion upon second read is: "I move to approve Ordinance 4029 settings hours for the parks and forestlands."

Alternative Actions:

- Modify hours of operation.
- Modify applicability.
- Modify penalty.
- Do not approve ordinance.

Attachments (listed in order presented):

1. Ordinance 4029 - Parks and ACFL Hours and Closures 2022-07-21 - draft

Ordinance No. 4029

An Ordinance Setting Closing Hours for City Parks and the Anacortes Community Forest Lands ("ACFL")

Whereas the City Council has adopted rules for City Parks and the Anacortes Community Forest Lands (ACFL), now codified in AMC Chapter 8.10;

Whereas the City Council desires to amend those rules to set hours of operation for all City parks;

Whereas it is also necessary to provide the Director of Parks and Recreation with the authority to open or close parks and the ACFL to accommodate special events, construction, trail overuse, and other circumstances;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. New section AMC 8.10.030 is adopted to read as follows:

8.10.030 Park and ACFL Hours

A. The ACFL and all city parks, except the campground and boat launch at Washington Park, are open to the public only from 5:00 a.m. to 10:00 p.m., unless otherwise posted by the Director of Parks and Recreation.

B. The Director of Parks and Recreation may close any section of a park or the ACFL at any time by posting notice in the closed section.

C. A person may not enter or remain in a closed section of a park or the ACFL without written permission from the Director of Parks and Recreation.

D. A person who violates this section is subject to a class 2 civil infraction per Chapter 7.80 RCW, carrying a maximum penalty and a default amount of \$125.00, not including statutory assessments.

Section 2. Consistent with RCW 35A.12.130, this ordinance takes effect five days after passage and publication.

Section 3. Within 120 days of the effective date of this ordinance, the director of the City Parks and Recreation Department is directed to erect and maintain permanent signage at all City parks noting the restriction contained in this ordinance, the amount of the penalty, and reference to AMC Chapter 8.10.

PASSED and APPROVED this ____ day of _____, 2022.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney