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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

August 15, 2022
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Public Works Committee (Report)
 - b. Economic Development Committee (Report)
 - c. Volunteer Appreciation: Martin Harris -
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of August 8, 2022 (Action)
 - b. Approval of claims in the amount of \$1,196,061.53 (Action)
6. **Other Business**
 - a. * Access Anacortes Fiber Internet Update (Discussion)
 - b. * Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands (Discussion/Action)
7. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council Minutes - August 8, 2022

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of August 8, 2022 at 6:00 p.m. Councilmembers Jeremy Carter, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton and Bruce McDougall were present. Councilmembers Anthony Young and Amanda Hubik participated in the meeting remotely via Zoom.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared that the Arts Festival was a success and provided an update on the 32nd Street and M Avenue roundabout, which is now open to traffic with the remaining landscaping and safety improvements to be installed over the next several weeks.

Fiber Committee

Mr. McDougall reported from the Fiber Committee meeting held the previous week. The topics discussed included current active subscriptions passing 1500, the West End and Guemes View expansion projects, and staffing changes in the Fiber department.

Housing Affordability and Community Services Committee

Mr. Walters reported from the Housing Affordability and Community Services Committee meeting held the previous week. The topics discussed included Police response to homelessness and drug enforcement strategies.

Planning Committee

Ms. Moulton reported from the Planning Committee meeting held earlier in the evening. The topics discussed included the Shoreline Master Program update and coordination between the Police, Planning Department and City Attorney for nuisance abatement.

Public Safety Committee

Mr. Carter reported from the Public Safety Committee meeting held the previous week. The topics discussed related to the Police Department included recruitment challenges, the School Resource Officer program, the selection of Officer Janet Wilson to be a member of the Skagit County crisis negotiation team, and patrol tactics training. Topics related to the Fire Department included ongoing Assistant Chief interviews, budget planning, and a Fire Station 3 Study progress update.

Finance Committee

Mr. McDougall reported from the Finance Committee meeting held the previous week. The main topic discussed was OpenGov implementation, including public view of the Capital Facilities Plan and OpenGov customization.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Evan Saxton of Anacortes commented on the Ward 1 meeting held the previous week. He expressed disappointment at the tone of the rhetoric used by some attendees toward homeless individuals, and that it went unchallenged by leaders who were present. He asked that leaders challenge such rhetoric in the future.

Rochelle Kealoha commented on the Ward 1 meeting held the previous week, and expressed disappointment that the focus of the meeting was to unfairly associate drug houses, illegal drug use and homelessness. She

asserted that illegal drugs and drug houses are a problem throughout the community regardless of socioeconomic status, and attributed the current challenges to a shortage of resources.

Consent Agenda

Ms. Moulton removed Item 5.c., Resolution 3095 - Waiving the Competitive Bidding Requirements for the Purchase of Public Safety Cameras, from the Consent Agenda.

Ms. Moulton moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of August 1, 2022

b. Approval of claims in the amount of \$735,554.81

The following vouchers/checks were approved for payment:

EFT numbers: 103891 through 103945, total \$561,263.18

Check numbers: 103946 through 103959, total \$146,666.34

Wire transfer numbers: 307977 through 308438, total \$27,625.29

Resolution 3095 - Waiving the Competitive Bidding Requirements for the Purchase of Public Safety Cameras

Ms. Moulton started the discussion regarding Resolution 3095 - Waiving the Competitive Bidding Requirements for the Purchase of Public Safety Cameras, saying that she was not aware of the initiative prior to it appearing on the agenda besides a brief mention at the public meeting last Wednesday, and thought that it would be better placed on the regular agenda to obtain greater depth of detail and background on the initiative.

Police Chief, Dave Floyd, explained that the security cameras serve as a force multiplier and would deter crime without a physical police presence and could assist in identifying possible suspects should a crime occur in the area where the system is deployed. He addressed misconceptions about the cameras, saying that they would be placed in areas that are in plain view of police officers while on regular patrol and that the retention of video evidence can be key to successful criminal prosecution.

Mr. Carter pointed out that other cities deploy camera systems from this vendor, and related an anecdote that the system had been instrumental in the successful identification and arrest of a murder suspect.

Mr. Walters expressed his concern that the price for the system was high and that a better deal could be obtained through further staff investigation. He further suggested that a cap be placed on the number of systems and / or the dollar amount of the purchase. He expressed his support for deploying public safety cameras as a force multiplier for law enforcement capabilities, but that it would be beneficial if more than one system would be procured.

Chief Floyd responded that this system has an excellent capacity to expand with an integrated 4 terabyte digital video recording capability that would provide ample opportunity to access and utilize relevant footage.

Mr. Carter wondered if there was a specific timeline associated with system procurement via sole source resolution versus putting the project out to bid and whether it could be operational in time for the upcoming Oyster Run event.

Mayor Miller added that the system was introduced at the Association of Washington Cities annual conference where the system was demonstrated to have been used to arrest a suspect in a homicide case and that the value of the system is that a camera can be somewhere for an extended period of time, allowing patrol officers to focus elsewhere.

Chief Floyd mentioned that he had spoken with other vendors, and that challenges with other vendors included limited system configuration and restrictions on system mobility and placement. Further, he added that this system is custom designed for this particular law enforcement use and is portable and adaptable to evolving requirements.

City Attorney, Darcy Swetnam, provided a legal update on the procurement process and associated sole source requirements. She mentioned that after careful consultation with the Contracts Specialist that the first vendor did not meet the City's requirements due to the previously mentioned limitations, whereas Security Lines US product meets the requirements for a sole source resolution, adding that there were other Washington jurisdictions that had implemented a sole source resolution for the same vendor. She concluded that the timeframe of having the system deployed in time for the Oyster Run event would be tight and unlikely to be met.

Mayor Miller cited the examples of other jurisdictions using sole source resolutions for this system as being supportive of the initiative.

Mr. Young expressed support of the system being a force multiplier and the sole source resolution. He also advocated that the resolution be brought before the Council on the regular agenda and that there should be further public discussion about the system.

Ms. Cleland-McGrath expressed three points of concern, including a request for a full presentation on the system to enhance the Council's understanding of system capabilities, the scope of employment, and the possible limitations of sole sourcing a system without full consideration of future requirements.

Mayor Miller responded that staff had already addressed most of the Council's concerns, pointing out that it is a standalone system that can supplement the police force and that there are no salient policy issues related to the resolution.

Chief Floyd mentioned that the purpose of the camera would be to move it around as informed by crime trends to serve as a deterrent to further activity and that it would be deployed for day-to-day law enforcement purposes and large scale events.

Mayor Miller mentioned that the Marathon Petroleum refinery offered to cover the price of procurement.

Mr. Walters pointed out that if Marathon is donating the system, then there would be no sole source requirement. He added that his concerns are related to procuring more than one system and questioned the validity of the vendor's representations related to the sole source requirement. He concluded that there was no legitimate reason to push for rapid system acquisition and that he would be in favor of going forward with the resolution with a cap on the amount.

Mr. Carter agreed that there could be a cap on the resolution.

Mr. Young agreed that there should be a cap on the resolution and that the resulting agreement should come back in front of the Council for consideration and discussion.

RYAN WALTERS moved, seconded by JEREMY CARTER, to approve Resolution 3095 as amended in Section 2 to read "The City Council of the City of Anacortes hereby waives the bidding requirements for the purchase of one public safety camera system for use by the City of Anacortes and authorizes sole source purchasing from Security Lines US."

Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Other Business

Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands

Mr. Walters introduced the first reading of Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands (ACFL). He pointed out that this legislation came about largely as a result of concern around homeless individuals camping or staying in parks and forest lands past posted operating hours. It codifies a uniform set of opening hours (5am-10pm daily) and provides explicit authority to the Parks Director to close a section of a park or the ACFL and makes it a violation to be in those areas after hours or under a closure order. The legislation also provides a means of requesting afterhours access for special purposes. He further mentioned that this ordinance will exclude homeless individuals from parks and the ACFL during the overnight hours and that many of the ACFL restrictions are driven by past events that threatened community safety and security, such as the fire near Cranberry Lake.

Mr. Young wondered if the hours might be variable based on the time of year and amount of daylight.

Ms. Moulton responded that consistency and accessibility were the driving factors in setting the hours as drafted.

Mr. Carter expressed support for consistent hours and the ability to request access outside of normal hours.

Mr. Walters indicated that the Parks Director is in favor of keeping the signs the same in order to conserve funds that would be required for changes to signage and that 10pm has long been the accepted and advertised closing time for parks and the ACFL.

Mayor Miller added that the main point of the legislation is to make the posted regulations enforceable and that he would prefer to keep the operating hours as currently drafted.

Mayor Miller invited the public to comment on the agenda item. Asa Deane, Executive Director of Friends of the Forest, expressed support for the legislation in having clarity and consistency of access throughout the year and enforceability of the associated regulations.

Adjournment

There being no further business, at approximately 6:50 p.m. the Anacortes City Council meeting of August 8, 2022 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 15, 2022 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308739	5/1/2022	5/1/2022	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT -	\$ 8,333.34	apd
308760	5/1/2022	43980	DIMENSIONAL COMMUNICATIONS INC	COURT PROJECTOR UPGRADE	\$ 8,544.10	pw1
308753	5/15/2022	59531814	INGRAM LIBRARY SERVICES, LLC	BOOKS: CHILDREN'S, YA, AND ADULT	\$ 1,409.28	publib
308764	6/1/2022	6/1/2022	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - JUNE 2022	\$ 4,166.67	apd
308042	6/15/2022	ReimbLindquist	LINDQUIST, THAD	VISION COPAY, LEOFF1 RETIREE	\$ 318.20	hr
308644	6/21/2022	42054	DIMENSIONAL COMMUNICATIONS INC	EMERGENCY UPGRADES TO COUNCIL CHAMBERS TO ALLOW ZOOM AND CONFERENCE MEETINGS	\$ 3,802.95	pwfac
307972	6/29/2022	ReimbLindquist	LINDQUIST, THAD	DENTAL SERVICES, LEOFF1 RETIREE	\$ 1,204.40	hr
308738	6/30/2022	1154635597	WILSON DDS, NICHOLAS J	DENTAL SERVICES, LEOFF1 RETIREE	\$ 13.60	hr
308741	7/1/2022	7/1/2022	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - JULY 2022	\$ 4,166.67	apd
308443	7/1/2022	00540	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 75.00	court
308442	7/1/2022	00832	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 60.00	court
308445	7/1/2022	00838	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 52.50	court
308444	7/1/2022	00875	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 112.50	court
308746	7/1/2022	Pay App 1	COLACURCIO BROTHERS CONST	32ND STREET AND M AVENUE INTERSECTION IMPROVEMENTS PROJECT	\$ 246,528.22	pw1
308515	7/6/2022	267349	NAPA	WIPER BLADES #131	\$ 33.84	dshop
308448	7/8/2022	232683	NAPA	OFFSET CREDIT MEMO ENTERED IN ERROR	\$ 62.02	finance
308560	7/21/2022	809625	MISTER T'S AWARDS &	NAME BADGE-MUSEUM	\$ 31.44	hr
308392	7/22/2022	PSTAC22-66	PUBLIC SAFETY TESTING, INC	2022 POLICE SERGEANT WRITTEN EXAM - TEST REFRESH	\$ 825.00	hr
308749	7/25/2022	9327919060	GRAYBAR ELECTRIC COMPANY, INC	DROP CABLE HANGERS	\$ 413.44	fiber
308770	7/26/2022	61003	AMERICAN DISTRIBUTING COMPANY	DUST CONTROL SERVICES	\$ 1,832.20	dshop
308514	7/26/2022	269611	NAPA	AIR FILTER #7914	\$ 152.20	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308040	7/26/2022	138352	SUMMIT LAW GROUP, PLLC	LEGAL SERVICES, POLICE BARGAINING UNIT	\$ 2,325.00	hr
308638	7/27/2022	400003510189	PUGET SOUND ENERGY INC	MAKE-READY WORK FOR POLE ATTACHMENTS	\$ 59,650.46	fiber
308323	7/28/2022	323158	A WORKSAFE SERVICE INC	CDL DRUG TESTS	\$ 55.00	hr
308047	7/28/2022	CI0119	MARKER DDS, TIMOTHY J	LEOFF1 DENTAL SERVICES, COUSINS	\$ 237.00	hr
308125	7/28/2022	10490611	NAVIA BENEFIT SOLUTIONS, INC	FLEXIBLE SPENDING PARTICIPANT FEE	\$ 124.50	hr
308754	7/29/2022	324940	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 125.08	pwfac
308724	7/29/2022	R313483	CORE & MAIN LP	OPS FIRELINE PROJECT	\$ 14,804.61	dshop
308457	7/29/2022	270040	NAPA	WIPER BLADES- #156	\$ 30.54	dshop
308780	7/31/2022	IN947156	NOANET	MUNICIPAL FIBER NETWORK COORDINATED SERVICES - JULY 2022	\$ 7,248.50	fiber
308737	7/31/2022	31032	ORCA INFORMATION, INC	BACKGROUND CHECKS	\$ 362.00	hr
308559	7/31/2022	42414	PACIFIC SECURITY	SECURITY DETAIL	\$ 630.00	court
308519	7/31/2022	10959	PETDATA, INC	PETDATA LICENSING FEES JULY	\$ 100.80	finance
308510	7/31/2022	CL46980	REISNER DISTRIBUTOR INC	VEHICLE FUEL - JULY 2022	\$ 36,682.90	finance
308663	7/31/2022	2070120	UTILITIES UNDERGROUND LOCATION	LOCATES JULY 2022	\$ 248.97	dshop
308557	8/1/2022	293528	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; JULY 2022	\$ 135.00	apd
308742	8/1/2022	8/1/2022	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - AUGUST 2022	\$ 4,166.67	apd
308661	8/1/2022	102655	BERG VAULT COMPANY	SEWER RING & COVER	\$ 489.60	dshop
308446	8/1/2022	00540	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 22.50	court
308447	8/1/2022	00875	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 15.00	court
308660	8/1/2022	052-0010-00	CITY OF ANACORTES	OPS 7/1 - 7/31/2022	\$ 1,510.15	dshop
308728	8/1/2022	190-1840-00	CITY OF ANACORTES	WWTP 7/1-7/31/22	\$ 7,502.31	dwwtp
308757	8/1/2022	Pay App 2	COLACURCIO BROTHERS CONST	32ND STREET AND M AVENUE INTERSECTION IMPROVEMENTS PROJECT	\$ 395,952.90	pw1
308762	8/1/2022	361-01	LARRY BROWN CONSTRUCTION INC	2022 WESTERN AVENUE WATERLINE PROJECT	\$ 69,795.85	pw1
308763	8/1/2022	5023	MATERIALS TESTING & CONSULTING	32ND ST AND M AVE ROUNDABOUT PROJECT - MATERIALS TESTING/SPECIAL INSPECTIONS	\$ 4,530.00	pw1
308455	8/1/2022	1949932	MILES SAND & GRAVEL CO.	5/8" CSTC	\$ 731.12	wdist
308727	8/1/2022	3C37009	PLATT ELECTRIC SUPPLY INC	MAINTENANCE FOR PMP	\$ 49.83	dwwtp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308391	8/1/2022	220025931985	PUGET SOUND ENERGY INC	STREET LIGHTS: 07/01- 08/01/22	\$ 7.79	dshop
308383	8/1/2022	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS: 06/29- 07/28/22	\$ 457.65	dshop
308639	8/1/2022	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS 6/2-8/1/22	\$ 7.61	dshop
308385	8/1/2022	300000290043	PUGET SOUND ENERGY INC	STREET LIGHTS	\$ 17,882.57	dshop
308390	8/1/2022	300000325005	PUGET SOUND ENERGY INC	STREET LIGHTS: 06/09- 07/08/22	\$ 79.02	dshop
308388	8/1/2022	300000340004	PUGET SOUND ENERGY INC	STREET LIGHTS: 06/29- 07/28/22	\$ 81.39	dshop
308556	8/1/2022	GB00100301	TRANSAMERICA LIFE INS CO	LEOFF LONG-TERM CARE INSURANCE	\$ 634.98	hr
308456	8/1/2022	1395240-0043-8	WASTE MANAGEMENT	JULY 2022 CONTRACTED SERVICES	\$ 129,673.06	finance
308628	8/1/2022	360-293-0045-0223175	ZIPLY FIBER	STA 1 BACK UP LINES: 8/1 - 8/31/22	\$ 166.07	medic
308656	8/2/2022	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 6/29-8/1/22	\$ 1,317.63	dwtpt
308348	8/2/2022	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; JULY 2022	\$ 438.00	apd
308642	8/2/2022	218390	INFOSEND, INC.	HAP GRANT SURVEY MAILING INVOICE	\$ 689.13	plan
308618	8/2/2022	1236024	LIFE ASSIST, INC	EXAM GLOVES	\$ 1,645.06	medic
308517	8/2/2022	1950321	MILES SAND & GRAVEL CO.	5/8" CSTC	\$ 91.39	wdist
308372	8/2/2022	12P16692	MOTOR TRUCKS, INC	SUPPLIES- #605	\$ 87.01	dshop
308627	8/2/2022	270287	NAPA	OIL- #715	\$ 29.02	dshop
308451	8/2/2022	270289	NAPA	OIL/FUEL FILTERS #7919, #7920, #7921	\$ 48.71	dshop
308373	8/2/2022	270305	NAPA	UTILITY ROLL- SHOP	\$ 67.33	dshop
308450	8/2/2022	270318	NAPA	AIR FILTER- #7920	\$ 35.23	dshop
308452	8/2/2022	270354	NAPA	FUEL/ OIL FILTER, BATTERY #7923	\$ 130.96	dshop
308449	8/2/2022	270374	NAPA	OIL- #715	\$ 29.74	dshop
308453	8/2/2022	270389	NAPA	BATTERY #7921	\$ 130.03	dshop
308454	8/2/2022	0647005-IN	REISNER DISTRIBUTOR INC	CLEAR DIESEL- SHOP	\$ 78.67	dshop
308756	8/3/2022	324584A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 339.65	pwfac
308440	8/3/2022	RefundBrown	BROWN, JENNIFER	WA PARK CAMPING RESIDENT REFUND	\$ 40.00	parks1
308630	8/3/2022	AN 873811	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 90.33	medic
308616	8/3/2022	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 8/9-9/8/22	\$ 185.14	fiber
308740	8/3/2022	021800791	GALLS, LLC.	UNIFORM BOOTS; OFC HATCHER	\$ 254.55	apd

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308743	8/3/2022	021801180	GALLS, LLC.	UNIFORM DUTY BELT; SGT KING	\$ 82.78	apd
308750	8/3/2022	9328059555	GRAYBAR ELECTRIC COMPANY, INC	CONDUIT FOR FIBER BACKBONE	\$ 96,529.05	fiber
308662	8/3/2022	51967	KRIEG CONSTRUCTION, INC	3/8" HMA	\$ 14,809.42	dshop
308637	8/3/2022	12P16749	MOTOR TRUCKS, INC	LIGHT FIXTURES- #601	\$ 115.31	dshop
308513	8/3/2022	270474	NAPA	FUEL/OIL FILTER #2910 #2909	\$ 52.35	dshop
308623	8/3/2022	270507	NAPA	HYDRAULIC HOSE FITTINGS- #403	\$ 83.66	dshop
308622	8/3/2022	270511	NAPA	BRAKE CLEANER, HYD FLUID #403	\$ 84.96	dshop
308729	8/3/2022	229815	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS	\$ 2,093.31	dwwtp
308726	8/3/2022	3C58532	PLATT ELECTRIC SUPPLY INC	MAINTENANCE FOR PMP	\$ 8.75	dwwtp
308458	8/3/2022	1154	SKAGIT COUNTY PUBLIC HEALTH	2ND QTR CITY SHARE OF LIQUOR TAX	\$ 6,314.64	finance
308751	8/3/2022	24568	SKAGIT PUBLISHING LLC	PUBLISH AA-264845	\$ 129.92	finance
308773	8/3/2022	24569	SKAGIT PUBLISHING LLC	PUBLISH AA-264967	\$ 48.72	finance
308774	8/3/2022	24570	SKAGIT PUBLISHING LLC	PUBLISH AA-264976	\$ 44.66	finance
308643	8/3/2022	2190	THE CLEAN TEAM	LTAC PUBLIC RESTROOM MAINTENANCE	\$ 3,200.00	plan
308731	8/4/2022	23144	APSCO, INC	MAINTENANCE SUPPLIES	\$ 3,627.95	dwwtp
308732	8/4/2022	234081	CONTROL FACTORS-SEATTLE INC	MAINTENANCE SUPPLIES	\$ 1,484.85	dwwtp
308633	8/4/2022	WAANA143370	FASTENAL COMPANY	WORK GLOVES, FIRE GLOVES, BATTERIES.	\$ 249.45	medic
308636	8/4/2022	INV-23438	IMAGE360	47"X48" ALUMINUM COMPOSIT/E-PANEL	\$ 156.89	dshop
308520	8/4/2022	RefundLindquist	LINDQUIST, RANDALL	WA PARK BOAT PARKING RESIDENT REFUND	\$ 21.00	parks1
308759	8/4/2022	INV-88582	MADDOX INDUSTRIAL TRANSFORMER,	WTP ELECTRICAL SYSTEM: INTAKE TRANSFORMER RENTAL	\$ 5,343.12	dwwtp
308645	8/4/2022	Invoice #1	MAJESTIC GLASS CORVETTE CLUB	LTAC MAJESTIC GLASS CAR SHOW	\$ 1,729.79	plan
308626	8/4/2022	270634	NAPA	FUEL FILTER #9-911	\$ 17.91	dshop
308625	8/4/2022	270640	NAPA	ADAPTERS #9-911	\$ 5.15	dshop
308620	8/4/2022	270658	NAPA	BATTERY #2004	\$ 219.71	dshop
308624	8/4/2022	270698	NAPA	FUEL FILTER- #2909	\$ 34.10	dshop
308634	8/4/2022	842022	OLSEN TREE SERVICE	WA PARK TREE REMOVAL	\$ 435.20	parks1
308521	8/4/2022	111762	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 334.00	finance
308512	8/4/2022	111763	WALTON BEVERAGE COMPANY, INC	OPS BREAK ROOM SUPPLIES	\$ 152.11	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
308647	8/5/2022	324940A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 279.98	pwfac
308752	8/5/2022	325319	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 114.26	pwfac
308562	8/5/2022	RefundBell	BELL, ELIZABETH	WA PARK RESIDENT REFUND	\$ 16.00	parks1
308652	8/5/2022	221365	BLYTHE MECHANICAL, INC	WTP HVAC ELECTRICAL BUILDING REPAIR	\$ 224.80	dwtp
308653	8/5/2022	221730	BLYTHE MECHANICAL, INC	WTP ELECTRICAL ROOM COOLING PUMP AND CHILLER RESET	\$ 1,236.41	dwtp
308758	8/5/2022	596855	CERTIFIED FOLDER DISPLAY	PUBLICITY	\$ 1,682.00	museum
308561	8/5/2022	RefundChaplin	CHAMPLIN, RICHARD	WA PARK RESIDENT REFUND	\$ 8.00	parks1
308563	8/5/2022	070-2350-01	MYERS, DEAN & ELAINA	UB Refund Cst #060408	\$ 144.89	finance
308734	8/5/2022	3c81118	PLATT ELECTRIC SUPPLY INC	MINI BULBS	\$ 12.73	dwtp
308658	8/5/2022	220013286491	PUGET SOUND ENERGY INC	APD 7/7-8/4/22	\$ 1,830.41	apd
308617	8/5/2022	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 7/7-8/4/22	\$ 33.85	plan
308640	8/5/2022	220015523313	PUGET SOUND ENERGY INC	501 Q AVE 7/7-8/4/22	\$ 40.38	dshop
308725	8/5/2022	220021901958	PUGET SOUND ENERGY INC	TSUNAMI SIREN - SKYLINE 7/7-8/4/22	\$ 10.89	dwwtp
308648	8/5/2022	1349176	SKAGIT COUNTY SOLID WASTE FUND	WTP DUMP RUN 0.76 TN	\$ 81.11	dwtp
308748	8/7/2022	70873322	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 278.58	publib
308631	8/8/2022	001	COGGINS, DAN	WA PARK FIREWOOD FOR RESALE	\$ 1,450.00	parks1
308765	8/8/2022	007M7621	HARRINGTON INDUSTRIAL	Y STRAINERS FOR ALUM AND CAUSTIC STORAGE TANKS	\$ 656.90	dwtp
308655	8/8/2022	1735	ISLAND COUNTY FIRE DIST #1	(3) WATER RESCUE CLASS REGISTRATION	\$ 250.00	medic
308629	8/8/2022	RefundMcCutcheon	MCCUTCHEON, MALCOLM	WA PARK CAMPING REFUND	\$ 16.00	parks1
308769	8/8/2022	271032	NAPA	FUEL/OIL FILTER #860	\$ 26.67	dshop
308654	8/8/2022	ReimbSwan	SWAN, SHARON	REIMBURSE FOR MY TAILOR	\$ 25.00	medic
308646	8/8/2022	P1 22	UNITED STATES POSTAL SERVICE	PERMIT FEES 2022 ACCT 1492852 9/28/22-9/29/23	\$ 550.00	finance
308659	8/8/2022	ReimbWebb	WEBB, MICHAEL	KIWANIS HOT DOGS - REIMB FOR NATIONAL NIGHT OUT	\$ 258.73	apd
308632	8/8/2022	RefundWestphalen	WESTPHALEN, OLIVIA	WA PARK CAMPING REFUND	\$ 151.00	parks1
308736	8/9/2022	INV2510845	COPIERS NORTHWEST, INC	CANON/IRC5560I FINANCE/OPS/WWTP 7/8-8/7/22	\$ 409.86	finance
308781	8/9/2022	20221571	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING 07/2022	\$ 4,482.74	finance
Total					\$ 1,196,061.53	



August 15, 2022

GPON CUSTOMER COUNT & REVENUE

Month	In Service	Static IPv4 Address	Internet Service Revenue	Static IPv4 Revenue	GPON Revenue	Other Revenue	MONTHLY REVENUE
Aug-21	830	39	\$ 52,320.00	\$ 494.00	\$ 52,814.00	\$ 2,023.25	\$ 54,837.25
Sep-21	863	39	\$ 54,507.00	\$ 494.00	\$ 55,001.00	\$ 2,023.25	\$ 57,024.25
Oct-21	888	39	\$ 55,822.00	\$505.00	\$ 56,327.00	\$ 2,023.25	\$ 58,350.25
Nov-21	900	39	\$ 57,017.00	\$505.00	\$ 57,522.00	\$ 2,023.25	\$ 59,545.25
Dec-21	976	39	\$ 60,909.00	\$505.00	\$ 61,414.00	\$ 2,023.25	\$ 63,437.25
Jan-22	1002	39	\$ 62,858.00	\$505.00	\$ 63,363.00	\$ 2,023.25	\$ 65,386.25
Feb-22	1092	45	\$ 68,368.00	\$592.00	\$ 68,960.00	\$ 2,023.25	\$ 70,983.25
Mar-22	1164	45	\$ 72,586.00	\$592.00	\$ 73,178.00	\$ 2,717.00	\$ 75,895.00
Apr-22	1223	46	\$75,677.00	\$601.00	\$ 76,278.00	\$ 2,717.00	\$ 78,995.00
May-22	1294	47	\$ 79,376.00	\$610.00	\$ 79,986.00	\$ 2,717.00	\$ 82,703.00
Jun-22	1390	50	\$ 85,050.00	\$659.00	\$ 85,709.00	\$ 2,717.00	\$ 88,426.00
Jul-22	1491	51	\$ 90,679.00	\$679.00	\$ 91,358.00	\$ 2,717.00	\$ 94,075.00
Aug-22	1503	51	\$ 91,257.00	\$679.00	\$ 91,936.00	\$ 2,717.00	\$ 94,653.00

CUSTOMER ORDERS

Residential	Count	Monthly Revenue	Commercial	Count	Monthly Revenue	Other Customers
100Mbps	459	\$ 17,901.00	100Mbps	45	\$ 4,005.00	\$ 867.00
100Mbps managed	417	\$ 20,433.00	100Mbps managed	39	\$ 3,861.00	\$ 1,156.25
1Gbps	280	\$ 19,320.00	1Gbps	56	\$ 8,344.00	\$ 693.75
1Gbps managed	194	\$ 15,326.00	1Gbps managed	13	\$ 2,067.00	
One Static IP	4	\$ 36.00	One Static IP	27	\$ 243.00	
Five Static IPs	2	\$ 40.00	Five Static IPs	18	\$ 360.00	
Total:	1350	\$ 73,056.00	Total:	153	\$ 18,880.00	
Grand Total \$ 94,653.00						
	EDA	West End	Guemes View	AD HOC	Pilot Area	Total
Potential Customers	1815	2302	872	369	2273	7631
Sign-ups	737	970	230	21	1075	3033
Take-Rate	40.6%	42.1%	26.4%	5.7%	47.3%	39.7%
Partial Installs	0	27	0	0	0	27
In-Service	27	456	1	9	1009	1503
Percentage of Orders in Service	3.7%	47.0%	0.4%	42.9%	93.9%	

Nearly 4 in 10 residents and businesses in Anacortes have submitted orders for Access Anacortes Fiber Internet service.

FIBER DIVISION CASHFLOWS

January – July 2022

	<u>QTR 1</u>	<u>QTR 2</u>	<u>JULY</u>	<u>YTD TOTAL</u>
REVENUES				
Internet	204,726	242,140	88,474	535,339
Dark Fiber	4,162	5,550	1,850	11,562
Ethernet	2,601	2,601	867	6,069
Installation	23,048	25,616	7,035	55,699
P-card Rebates	<u>350</u>	<u>365</u>	<u>0</u>	<u>723</u>
total revenues	234,887	276,272	98,226	609,392
OPERATING EXPENSES	(<u>243,369</u>)	(<u>242,053</u>)	(<u>67,079</u>)	(<u>552,500</u>)
OPERATING CASHFLOW	(<u>8,482</u>)	34,219	31,147	56,892
CONSTRUCTION EXPENSES				
Backbone &				
Customer installs	(<u>1,803,746</u>)	(<u>1,630,268</u>)	(<u>193,110</u>)	(<u>3,627,124</u>)
Core equipment	<u>0</u>	(<u>280</u>)	<u>0</u>	(<u>280</u>)
TOTAL CASHFLOW	(<u>1,812,228</u>)	(<u>1,596,329</u>)	(<u>161,963</u>)	(<u>3,570,512</u>)

Note: some totals will be \$1 off, due to rounding

WEST END EXPANSION

- Construction complete
- 456 customers currently in service with additional 514 awaiting installation
- Business Coordinator contacting customers to schedule installations with City Field Technicians



NETWORK EXPANSION

West End

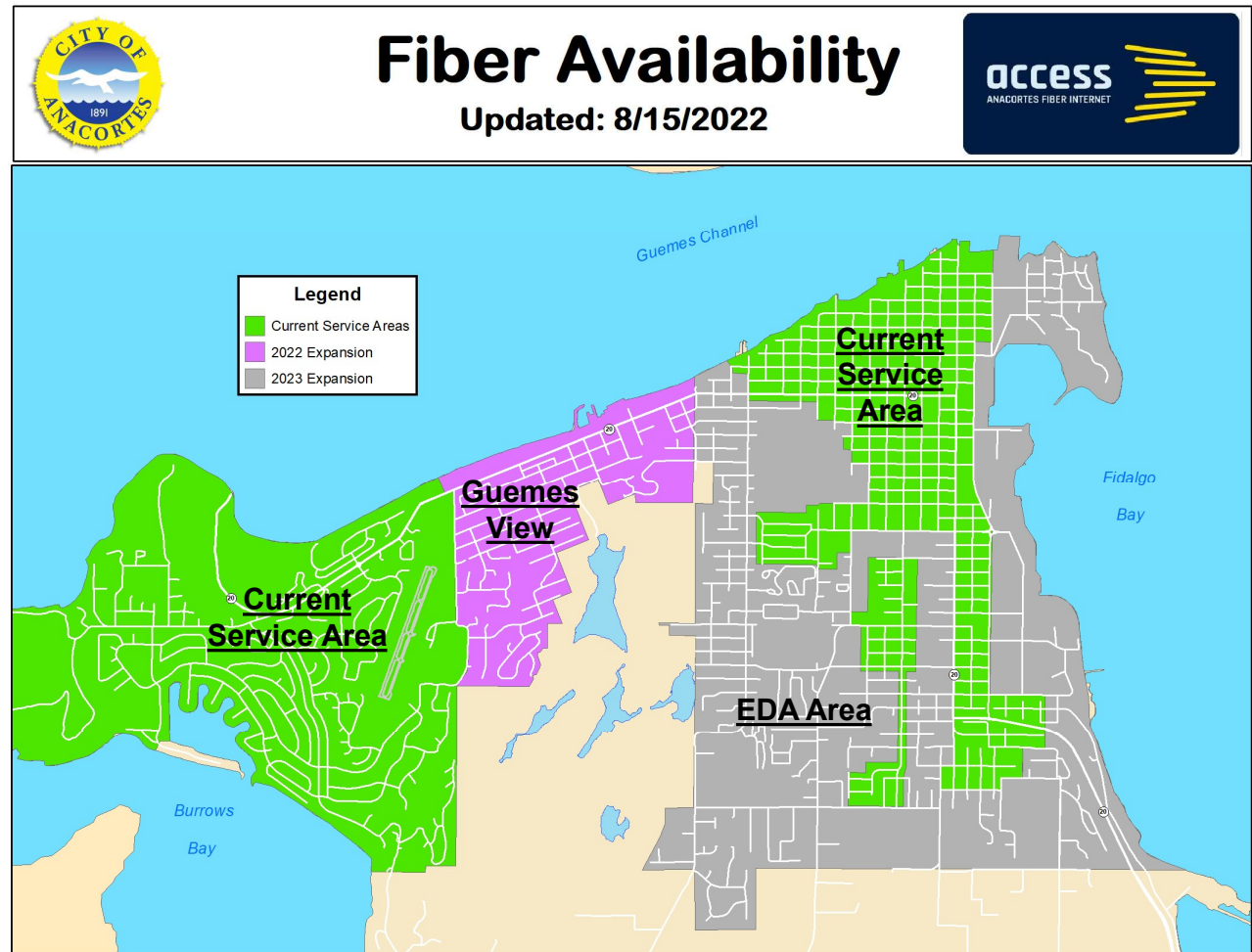
Passes: 2,375
 Cost: \$7.225M
 Funding: Line of Credit
 ARPA

Guemes View

Passes: 872
 Cost: \$3.887M
 Funding:
 Skagit County .09 Grant \$0.500M
 Debt \$3.387M

EDA Area

Passes: 1,815
 Backbone Cost: \$4.0M
 Funding:
 EDA \$2.250M
 WSBO Grant (exp.) \$0.563M
 Debt \$1.187M



NETWORK EXPANSION

Area	Premises Passed	Projected Expansion Timeframe	Funding
“West End” West of Anacopper Mine Rd.	2375	• Backbone construction complete • Customer installations underway	• Savibank Line of Credit (\$4.5M) • American Recovery Plan Act (\$660k) • Debt
“Guemes View” (East of Anacopper Mine Rd. to A Ave.)	875	• Design complete • Finalizing easements • Conduit and Small & Large Vaults on-hand • Drop Vaults arrive mid-Sept • SummitX will begin underground construction in late September • Aerial construction ITB Sept/Oct • Installations projected to begin Q1 2023	• \$500k grant from Skagit County Utilizing .09 Sales Tax Funds • Fiber revenue • Balance of project to be funded through debt
“EDA Area” East of A Ave. Backfilling current service area	1815	• Finalizing easements on private streets. • Design to be finalized in September 2022. • ITB Materials – October 2022 • ITB Construction – January 2023	• Economic Development Administration (EDA) grant for \$2.25M • Applied to WSBO for \$563k Matching Grant • Fiber revenue • Balance of project to be funded through debt

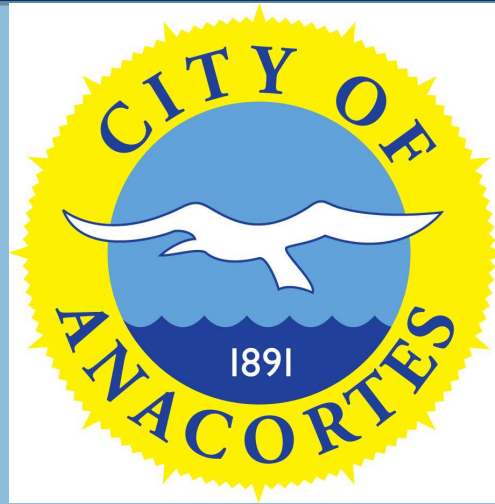
PARTNERSHIPS

Community Volunteer Martin Harris

For reaching over 300 Anacortes residents interested in learning how to “cut the cord.”



CITY COLLABORATION



The Fiber Division is thankful to the City Team for their expertise in supporting the City's fiberoptic expansion project.

- Engineering
- Finance
- Fleet Services
- GIS/Mapping
- Human Resources
- Information Systems & Technology

- Legal
- Library
- Sanitation
- Senior Activity Center- Parks & Rec
- Streets
- Water Distribution

- > **Faster Speeds**
- > **Lower Prices**

- > **More Reliable**
- > **Locally Run**

Residential Plans

Month to Month

100 Mbps	\$39/month
1 Gbps	\$69/month
Managed WiFi	\$10/month
Install Fee	\$100

Business Plans

12 Month Contract

100 Mbps	\$89/month
1 Gbps	\$149/month
Managed WiFi	\$10/month
Install Fee	\$100

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City Council Agenda Bill

Meeting Date: August 15, 2022 **Agenda Item:** 6.b.

Agenda Item Title: Ordinance 4029: Hours and Closures for Parks and the Anacortes Community Forest Lands

Staff Contact(s): JONN LUNSFORD, DARCY SWETNAM, Amanda Hubik, CAROLYN MOULTON

Approved for Submittal to Council by **Action Type**

GREG FRANCIOCH
STEVE HOGLUND
DARCY SWETNAM
RYAN WALTERS

Ordinance

Item Summary: The City has made substantial investments in, and has a substantial interest in maintaining, our park and forestlands. Overnight stays in either have significant potential to damage the vegetation, grounds, or landscaping; create litter (including hazardous litter); cause fires; and overall degrade the daytime experience of enjoying our parks and forestlands.

This proposed ordinance would amend the municipal code to set standard hours of operation for City parks and forestlands (5 am to 10 pm), allow the Parks Director to make exceptions, and define a Class 2 civil infraction (\$125 + costs) for a violation. The campground and boat launch at Washington Park are excluded.

Existing signs at our municipal parks establish hours of operation (which vary from 5 to 6 am and generally end at 10 pm), but those hours are not backed up by law or associated penalties. This ordinance would require the Parks Director to erect and maintain signage stating the uniform adopted hours within 120 days.

"Camping" is already explicitly prohibited in the City forestlands under AMC 8.10.120, but this ordinance would go beyond the potential definitional problems associated with camping to mandate exclusion from both the parks and forestlands during closures.

Budget Impact:

The cost of producing new signs for City parks is not negligible. Police are already enforcing the posted hours of operation (albeit without the ability to impose penalties).

Previous Action: City Council last adopted rules for our city parks and forestlands (AMC Chapter 8.10) in 2019.

The Housing Affordability and Community Services Committee has been analyzing the City's response to homelessness, including problems associated with camping on City property and in the right of way.

Recommended Motion: "I move to approve Ordinance 4029 settings hours for the parks and forestlands."

Alternative Actions:

- Modify hours of operation.
- Modify applicability.
- Modify penalty.
- Do not approve ordinance.

Attachments (listed in order presented):

1. Ordinance 4029 - Parks and ACFL Hours and Closures 2022-07-21 - draft

Ordinance No. 4029

An Ordinance Setting Closing Hours for City Parks and the Anacortes Community Forest Lands ("ACFL")

Whereas the City Council has adopted rules for City Parks and the Anacortes Community Forest Lands (ACFL), now codified in AMC Chapter 8.10;

Whereas the City Council desires to amend those rules to set hours of operation for all City parks;

Whereas it is also necessary to provide the Director of Parks and Recreation with the authority to open or close parks and the ACFL to accommodate special events, construction, trail overuse, and other circumstances;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. New section AMC 8.10.030 is adopted to read as follows:

8.10.030 Park and ACFL Hours

A. The ACFL and all city parks, except the campground and boat launch at Washington Park, are open to the public only from 5:00 a.m. to 10:00 p.m., unless otherwise posted by the Director of Parks and Recreation.

B. The Director of Parks and Recreation may close any section of a park or the ACFL at any time by posting notice in the closed section.

C. A person may not enter or remain in a closed section of a park or the ACFL without written permission from the Director of Parks and Recreation.

D. A person who violates this section is subject to a class 2 civil infraction per Chapter 7.80 RCW, carrying a maximum penalty and a default amount of \$125.00, not including statutory assessments.

Section 2. Consistent with RCW 35A.12.130, this ordinance takes effect five days after passage and publication.

Section 3. Within 120 days of the effective date of this ordinance, the director of the City Parks and Recreation Department is directed to erect and maintain permanent signage at all City parks noting the restriction contained in this ordinance, the amount of the penalty, and reference to AMC Chapter 8.10.

PASSED and APPROVED this ____ day of _____, 2022.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney