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- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

October 24, 2022
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session**
 - a. Potential litigation per [RCW 42.30.110\(1\)\(i\)](#) (20 minutes) (Discussion)
4. **Announcements and Committee Reports**
 - a. Housing Affordability and Community Services Committee (Report)
 - b. Planning Committee (Report)
 - c. Skagit County Law and Justice Council (Report)
 - d. Mayor Award of Merit Presentations (Presentation)
5. **Public Comment**
6. **Consent Agenda**
 - a. Minutes of October 17, 2022 (Action)
 - b. Approval of claims in the amount of \$559,603.91 (Action)
 - c. Contract Award: 33rd Street Pavement Project 2022 #22-258-TRN-001 (Action)
 - d. Contract Award: Learn to Sail Program #22-263-PRK-001 (Action)
 - e. Street Fair Application - Downtown Halloween Trick or Treat (Action)
7. **Public Hearings**
 - a. * Resolution 3099 updating the work plan adopted in [Resolution 3082](#) regarding bonus height provisions in the R4 Use Zone west of the Commercial Use Zone related to Ordinance 4031. (Discussion/Action)
8. **Other Business**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

- a. Ordinance 4024 Day Care Use Category and Principal Uses Permitted in Residential Zones Amendments to facilitate the development of Day Care II Facilities in the R4 Zone. (Presentation), (Discussion)
 - b. * 2023 Operating Budget, Governmental Funds (Discussion)
 - c. Termination of Contract 20-032-SEW-008 with Pacific Pile and Marine, LP for the Wastewater Treatment Plan Outfall Relocation - Marine Phase. (Action)
9. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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October 24, 2022
6:00 p.m.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name

Topic

NO May 30 Mc Ardle (maybe) AMC 19.42.050 discussion
Bruce Baglien K Ave Street End
ZACH Arteritis QUESTION ABOUT R4
CHILD CARE

Anacortes City Council Minutes - October 17, 2022

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of October 17, 2022 at 6:00 p.m. Councilmembers Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik were present.

Councilmember Jeremy Carter was absent. Mr. Young moved, seconded by Ms. Hubik to excuse the absence of Mr. Carter. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Executive Session

Mayor Miller announced that City Council and the City Attorney would convene in Executive Session per RCW 42.30.110 (i) for approximately 20 minutes to discuss litigation. The mayor advised that the regular meeting would then adjourn with no final action having been taken. Councilmembers Anthony Young, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik attended the executive session.

Announcements and Committee Reports

Mayor Miller provided an update on the threats to Anacortes High School, sharing that the Anacortes Police Department is continuing to investigate in cooperation with federal agencies and that similar threats were received in other communities throughout the United States. He expressed appreciation for the quick work of law enforcement professionals in securing affected school buildings and the close partnership with the Anacortes School District. Mayor Miller then provided a Tommy Thompson Trestle Trail update, mentioning that a larger section of the trail west of the trestle was re-opened for public use, staff is in the final stages of the permit process, the necessary materials have been ordered, and a more definite work schedule will be available pending completion of a final cost estimate. He concluded by announcing an Open House at Fire Station 1 on October 23, 2022 from 12pm-4pm.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included the ongoing sidewalk improvement plan, identifying priority areas on Hillcrest Drive near Grand View Cemetery, a 10-foot wide shared use path on H Avenue from 41st Street to the first Anacortes Community Forest Lands trailhead, and Safe Routes to School grants for Anacortes Middle School to Anacortes High School, and improvements between Commercial Avenue and M Avenue between 14th Street and 20th Street. Additionally, the committee discussed public works capital facilities projects and the 12th Street and Commercial Avenue roundabout.

Skagit County Law and Justice Council

Mayor Miller announced that Mr. Carter, who was absent from the meeting, will report on the Skagit County Law and Justice Council meeting held on October 11, 2022 at the October 24, 2022 City Council Meeting.

Housing Affordability and Community Services Committee

Mr. Walters reported from the Housing Affordability and Community Services Committee meeting held the previous Thursday. The topics discussed included interviews of Libby Teerink of A Way Home Washington and Kat Lohman, Executive Director of Social Impact with the Skagit YMCA, whose agencies are working on addressing youth and young adult homelessness. Their goals are functionally zero homelessness, with more people leaving than entering homelessness within 90 days of receiving services from their agencies. They are developing a by-name list of youth homeless to facilitate coordination and analysis for agencies to address the

local situation and are currently working in Anacortes, funded by the State Office of Homeless Youth. Mr. Walters also mentioned a discussion with Ms. Lohman regarding the Skagit County homeless housing plan that is currently under review to explore the possibility of writing a similar plan for Anacortes that could open up funding opportunities for the City.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Megan Schorr of Anacortes addressed the Council regarding public safety and health, expressing concern for her own safety. She detailed an interaction with a homeless individual on T Avenue, who used threatening language when approached. She opined that compassion is offering help and structure for homeless individuals and requiring them to take some responsibility for their situation, including their litter, sewage, and drug addiction. She continued, asserting that it is not compassionate to tolerate stealing, to allow refuse, including drug paraphernalia and human waste, to foul public streets, to tolerate open drug use, and to let dangerous mentally ill individuals take up permanent residence on those streets. Ms. Schorr suggested that the addictions of homeless individuals are negatively impacting the freedoms of the citizens of Anacortes, calling the current situation a world of chaos created by the permissive treatment of people who steal, abuse drugs, and threaten other people. She asked that the City Council communicate with state legislators to address the situation, declaring that their inaction aids and abets the destruction of civil society. She advocated enforcing current laws and revising ineffective ones, as well as demanding more funding for law enforcement, prisons, rehabilitation centers, and mental institutions. She concluded by asking for the celebration of civil society rather than contributing to its breakdown, saying that order is needed.

Mary Ann Ryan of Anacortes expressed appreciation for recent actions regarding parking near the marina. She termed the current situation a humanitarian crisis, citing that Washington has the fifth largest homeless population in the United States and that the City of Seattle included \$200 million in the 2022 budget for affordable housing. She added that other cities, including San Francisco, Portland, and Los Angeles have been appropriating significant sums of money to address the lack of affordable housing without success. She termed the problem as complex without easy solutions, and proposed addressing drug addiction as a pathway to homelessness. She mentioned that as other jurisdictions such as Everett and Seattle are clearing people out of homeless encampments, those individuals are coming to Anacortes and refusing offered services. She expressed compassion for addicted individuals, and warned that these individuals would do anything, including illegal activity, to feed their habit. She expressed concern that these individuals would target Anacortes youths as customers, mentioning past outreach experiences abroad in Romania and as an educator in southern California. She emphasized the need to protect local young people against drug use and addiction, pointing out that she witnesses daily illegal drug transactions occurring on Market Street close to her home. She asked the Council to work with law enforcement to enforce the law and protect our children.

Kim Halley of Anacortes mentioned the homeless, drug crime, and mental health crisis and the resulting public health and safety impacts as the greatest community concerns. She expressed her interest in hearing about the actions of the Housing Affordability and Community Services Committee, citing the good progress they have made in addressing affordable housing. She then related learning about a presentation made by the committee in January 2022, the various programs available under the auspices of the Anacortes Housing Authority, listening sessions and meetings with local leaders and service providers, and the committee's priority areas of communication and coordination, housing and behavioral health. She suggested that an additional priority should be public health and safety related to the ongoing situation of crime and open street camping. Ms. Halley then pointed out the committee's founding goals of finding ways to make housing more affordable, identifying gaps in services, and to make recommendations on budget and Community Development Block Grants related to social services. She then asked why public health and safety were not included as part of the committee's scope of concern. She suggested that the Council review what other jurisdictions are doing, mentioning the

Mayor's Task Force and Police Advisory Committee in Auburn, the Tacoma department of Neighborhood and Community Services, the Edmonds Homeless Task Force, Everett's commitment to creating and preserving safe public spaces for the whole community as examples. She summarized that each of these examples places public health, safety and public participation at the core of the effort to address the issues.

Anne Kisner of Anacortes agreed with what was said by the previous speakers.

Diana Bartlett signed in for public comment, but was not present when her name was called.

Bruce Baglien of Anacortes expressed his thanks to the City for making an offer to purchase the property on Molly Lane. He recommended removing contingencies from the offer to be more competitive and termed \$2.5 million as a bargain, suggesting that increasing the offer might be worthwhile. He then expressed fear about witnessing a drug deal in Anacortes for the first time on N Avenue that occurred near a recreational vehicle he claimed had been parked there for years. He asked why the police department does not station a unit in the area to discourage this activity or offer these vehicles space in the Anacortes Police Department parking area, which is secure and would alleviate citizens' worries regarding the activities surrounding these vehicles. He asserted that the affordable housing crisis is resolved through the Anacortes Housing Authority and other entities, including the San Juan Motel process for obtaining affordable housing. Mr. Baglien then asked the Council to consider raising the minimum wage in Anacortes to \$25 per hour, concluding that affordable housing was not economically viable in the area.

Consent Agenda

Mr. McDougall moved, seconded by Ms. Hubik, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of October 10, 2022

b. Approval of claims in the amount of \$ 656,081.55

The following vouchers/checks were approved for payment:

EFT numbers: 104502 through 104558, total \$332,623.87

Check numbers: 104559 through 104583, total \$312,835.46

Wire transfer numbers: 311564 through 311914, total \$10,622.22

Mayor Miller reminded the public if they feel unsafe to call 911 or the non-emergency number and law enforcement would respond as quickly as possible. He then mentioned a recent visit out to T Avenue to talk with homeless individuals, recent code updates to address the issue, and a letter to state legislators he signed along with other local mayors requesting relief from recent law enforcement reforms that have hindered police from taking certain enforcement actions to address the situation.

Mr. Walters reminded the public that the Council adopted ordinances that close parks and the Anacortes Community Forest Land at night, as well as prohibiting camping, fires and the consumption of alcohol. He then clarified that the Housing Affordability and Community Services (HACS) committee does not address public safety issues, as there is a separate Public Safety committee. He mentioned that the HACS committee has drafted an ordinance that, if adopted, would prescribe a trespassing protocol at all City buildings if individuals do not adhere to a uniform code of conduct, prohibit recreational vehicles from parking in residential areas longer than 4 hours, and sleeping on the sidewalk in commercial zones during the day. He added that all these provisions must fit within the constraints of preserving the constitutional rights of homeless individuals as construed by the courts and keeping police officers safe from any undue liability while taking enforcement actions. He concluded by saying that there would be an opportunity for public comment and discussion of policy gaps when the ordinances come before the Council. Mayor Miller mentioned that he had informed the homeless individuals who had refused services that he would enforce every applicable element of the code in an effort to change their perspective on accepting available services. However, he has found it difficult to find a

judge that would incarcerate an individual for any period of time for littering.

Public Hearings

Ordinance 4025 Critical Areas Regulation Amendments to address Riparian Management Zones AMC 19.70.330

Associate Environmental Planner, Nathan Goldschmidt, introduced Ordinance 4025 Critical Areas Regulation Amendments to address Riparian Management Zones under Anacortes Municipal Code 19.70.330 in accordance with best available science. He referred to a slide presentation that was included in the packet materials for the meeting.

Mayor Miller invited the public to comment on the agenda item.

Marlene Finley, President of Evergreen Islands, urged the Council to adopt the staff's recommendations as presented in the draft ordinance. She highlighted the limits on buffer reductions and the use of the best available science as the basis for delineating and protecting riparian management zones based on site potential tree height. She applauded the City for using the Washington Department of Fish and Wildlife riparian recommendations and thanked the Council for the public process that has allowed all parties to engage on the issues.

Brian Wetcher of Anacortes commended the staff, the Council and Planning Commission for the collaborative efforts in constructing the critical areas ordinance that will be effective into the future as long as it is adhered to. He asked if there were reasonable parameters on the term 'reasonable use' within the code, as he said this is up to the staff to determine. He noted that there are guardrails in the document and wondered if there should be a future discussion that more clearly defines the term. He urged the Council to adopt the ordinance as drafted, and asserted that reasonable use might be the term upon which future enforcement acts are predicated.

Mayor Miller closed the public hearing.

Mr. Walters mentioned that there is a reasonable use provision in the existing code to protect the constitutional rights of those property owners who could not otherwise develop their property. He went on to say that such development requires a variance permit and a type three hearing examiner review. He asked Mr. Goldschmidt how many variance permits have been issued in the last six years. Mr. Goldschmidt responded that none were issued during that period.

Mr. Young commended staff and all parties for working together to improve the critical areas ordinance and expressed his support for the ordinance as drafted.

ANTHONY YOUNG moved, seconded by CAROLYN MOULTON, to Approve Ordinance 4025 as presented. Vote: Ayes - ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Other Business

Resolution 3100 Establishing Real Property Purchase Checklist

Mayor Miller updated the Council that the City submitted an offer for the Molly Lane property that houses City of Anacortes Fire Station 3 and that the City is currently the second buyer in line for the property. City Attorney, Darcy Swetnam, introduced Resolution 3100 Establishing Real Property Purchase Checklist referring to a slide presentation that is included in the final packet materials for the meeting. She mentioned that the City does have a purchasing policy and that this resolution would supplement and not replace any provisions of that policy.

Mayor Miller reminded the public that there is not much available property for the City to purchase. Ms. Swetnam answered questions from the Council. Mr. Walters pointed out that these steps are necessary to use public funds. He said that he is generally not in favor of adopting one-off resolutions, but would rather place such provisions into code. He added that if the City is considering the purchase of the property and is not totally certain about its intended use, the matter should be revisited with the Council for further evaluation prior to finalizing the purchase with information gathered during the feasibility process. He concluded that the checklist is not ready for adoption by the Council, but he finds the checklist useful. Ms. Swetnam responded that the resolution could be attached to the purchasing policy as an exhibit and offered to circulate it to the Council prior to bringing it back for further consideration. Mr. Young asked if there was any urgency to adopt the resolution in light of possible near-term transactions. Ms. Swetnam replied that there was no particular urgency. Mr. McDougall expressed agreement with Ms. Swetnam's suggestion and recommended bringing it back on a future agenda.

2023 Operating Budget, Public Works

Finance Director, Steve Hoglund, introduced the review of the 2023 Operating Budget for Public Works. He referred to a slide presentation that was included in the final packet materials for the meeting.

Mr. McDougall clarified that the salaries of Water Treatment Plant employees are partially funded by the consumers who are not part of the City of Anacortes, such as the refineries and the cities of LaConner and Oak Harbor. Mr. Hoglund responded that the City's portion corresponds to approximately 12% of those salaries and the remainder is split among other utility customers.

Discussion

Ms. Moulton asked whether the \$600,000 left over from 2022 in the road maintenance fund be included in the 2023 budget. Mr. Hoglund responded affirmatively and that \$800,000 for 2023 includes the 2022 remainder. Ms. Moulton followed up asking if the budget typically includes more funding for road maintenance. Mr. Hoglund responded that in the past couple of years the fund has been supplied by real estate excise tax (REET) revenues, as property tax revenues were used for other projects, whereas for 2023 there would be \$650,000 of property tax revenue allocated to the road maintenance fund. Mr. Walters asked if spending of REET funds could be simplified to include just a few projects rather than being spread throughout different areas of the budget, thus simplifying the project descriptions in the Capital Facilities Plan. Mr. Hoglund responded that he liked the idea, but that he needed time to consider the suggestion. Mr. Walters added that the aim was to ensure that there are not hidden facilities projects that the Council does not know are being funded.

Mr. Young asked if all of the details for individual line items are available or will this happen over time, or should the Council reach out to the Finance Department for more information. Mr. Hoglund responded that it will be available to the Council and public via the OpenGov application.

Mr. Walters asked why the budgeted amount for supplies increased by \$400k from 2022 to 2023. Mr. Hoglund provided account code level details of the funds appropriated for this category in the 2023 operating budget. Mayor Miller clarified that Mr. Walters wanted to see a detailed view of the increased expenditures for supplies in the 2023 operating budget. Mr. Hoglund replied that unfortunately, such a query was not possible in OpenGov at this time, but noted that the greatest increase occurred in the wastewater fund. Wastewater Treatment Plant Manager, Becky Fox, explained that most operating and maintenance funds are included under the office supplies line item and detailed the costs for replacing the secondary clarifier drives, aeration basin mixers, heat trace for odor control, replacing duct heaters, adding instrumentation to aeration basins and other costs totaling \$260,000.

Mr. Young clarified that the Council would like to be able to see the details in the OpenGov application. Mr.

Walters voiced some skepticism about the value of OpenGov, but was willing to allow more time for the Finance department to increase their proficiency and further expressed a willingness to receive application use instruction from the Finance Department. Mayor Miller expressed confidence that the Finance Department has all of the information on planned expenditures for 2023, but the challenge is presenting the information in a format that allows the Council to easily evaluate the information and ask questions. Mr. Hoglund expressed a willingness to return to the previous "round-table" format where the Council referenced spreadsheet copies of the budget and could ask questions of the relevant departments. Ms. Cleland-McGrath asked for a complete copy of the budget, either paper or pdf., to supplement the view on the OpenGov application. Mr. Walters clarified that a .pdf and / or Excel copy would be sufficient. Mr. Young agreed that a cross reference tool in either paper or pdf form would be helpful and asked that OpenGov provide visibility of greater detail for particular line items. Mr. Walters expressed a desire to continue working with the OpenGov application, and advocated having an Excel version to supplement OpenGov. Mayor Miller summarized that the Council wants to see specific details regarding the individual line items. Ms. Hubik suggested that when in the 'Reports' view to test exporting it to an Excel file.

Mr. Walters suggested a catch-up meeting after covering all other departments to follow up on the public works budget. Mayor Miller and the Council agreed with Mr. Walters' suggestion. Mr. Young expressed appreciation for the hard work that the staff had put in to the OpenGov transition and implementation.

Adjournment

There being no further business, at approximately 8:15 p.m. the Anacortes City Council meeting of October 17, 2022 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the October 24, 2022 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
312029	10/31/2021	8000310725	SHRED-IT USA, LLC	EXTRA PICK-UP AT CITY HALL	\$ 251.56	finance
312266	1/11/2022	858900	OGDEN MURPHY WALLACE PLLC	CIVIL SERVICE INVESTIGATION - THROUGH 12/13/21	\$ 8,295.00	legal
312267	2/7/2022	859909	OGDEN MURPHY WALLACE PLLC	CIVIL SERVICE INVESTIGATION - THROUGH 1/31/22	\$ 7,770.00	legal
310347	4/14/2022	37083	YAKIMA WORKER CARE	NEW HIRE PHYSICAL (AB)	\$ 905.00	medic
310371	6/23/2022	503	DATA443 RISK MITIGATION INC	PROTECTION SOFTWARE FOR PUBLIC COMPUTERS	\$ 353.44	infosys
312274	6/30/2022	647	WIDENER & ASSOCIATES	PUMP STATION #8 EMERGENCY RELOCATION: CONSTRUCTION MANAGEMENT - JUNE 2022	\$ 24,981.24	pw1
312275	7/31/2022	671	WIDENER & ASSOCIATES	PUMP STATION #8 EMERGENCY RELOCATION: CONSTRUCTION MANAGEMENT - JULY 2022	\$ 32,032.28	pw1
309083	8/10/2022	6560049999	ARAMARK	STA 3 MAT/MOP SERVICE: 8/10	\$ 16.32	medic
312263	8/11/2022	21-459	ROADWAY CONCEPTS	TOP GUARD MATERIAL AND INSTALLATION TRAINING	\$ 9,947.37	pw1
312264	8/12/2022	F898358	KAMAN INDUSTRIAL TECHNOLOGIES	MAINTENANCE SUPPLIES BLOWER BEARINGS	\$ 774.53	dwwtp
310706	8/26/2022	2042	AMERICAN PLANNING ASSOCIATION	APA 2022 ANNUAL CONFERENCE REGISTRATION	\$ 480.00	plancc
312032	8/30/2022	MVCS0349225	N C MACHINERY COMPANY	FILTER #6966, #6967, #6968	\$ 943.52	dshop
312273	8/30/2022	707	WIDENER & ASSOCIATES	PUMP STATION #8 EMERGENCY RELOCATION: CONSTRUCTION MANAGEMENT - AUG 2022	\$ 4,354.80	pw1
310446	9/1/2022	6560062025	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
310448	9/1/2022	4762790S185	LEMAY MOBILE SHREDDING	APD AND COURT SHREDDING; 8/1 AND 8/4	\$ 35.24	apd
311060	9/1/2022	221082	T-SHIRTS BY DESIGN	WORK SHIRT- OPS	\$ 63.10	shopcc
310452	9/1/2022	34684	THRIFTY CLEANERS	UNIFORM CLEANING 8/1-8/31/22	\$ 84.32	apd
310501	9/1/2022	1277841	GUARDIAN SECURITY SYSTEMS INC	CITY HALL FIRE ALARM MONITORING 10/1-12/31/22	\$ 179.53	pwfac

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310345	9/1/2022	1277833	GUARDIAN SECURITY SYSTEMS INC	AFD 10/1-12/31/22	\$ 197.47	medic
310465	9/1/2022	1277835	GUARDIAN SECURITY SYSTEMS INC	WT PRESTON ALARM MONITORING 10/1-12/31/22	\$ 197.47	museum
310443	9/1/2022	1277836	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - PUBLIC SAFETY BUILDING (10/1/22-12/31/22)	\$ 197.47	apd
310470	9/1/2022	1277837	GUARDIAN SECURITY SYSTEMS INC	INTERPRETIVE CENTER ALARM MONITORING 10/1-12/31/22	\$ 197.47	museum
310875	9/1/2022	1277838	GUARDIAN SECURITY SYSTEMS INC	SENIOR CENTER FIRE MONITORING 10/1-12/31/22	\$ 197.47	pkreccc
310472	9/1/2022	1277839	GUARDIAN SECURITY SYSTEMS INC	MUSEUM ALARM MONITORING 10/1-12/31/22	\$ 197.47	museum
310344	9/1/2022	1277834	GUARDIAN SECURITY SYSTEMS INC	OPS SECURITY VIDEO/STORAGE 10/1-12/31/22	\$ 753.99	dshop
310533	9/2/2022	22-27904	EDGE ANALYTICAL, INC	LAB TESTING	\$ 63.91	wwtpcc
310536	9/5/2022	6560063425	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 80.66	wwtpcc
310339	9/8/2022	6560065531	ARAMARK	STA 2 MAT/MOP SERVICE: 9/8	\$ 16.31	medic
310447	9/8/2022	6560065553	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
310342	9/8/2022	6560065532	ARAMARK	STA 1 MAT/MOP SERVICE:	\$ 22.63	medic
310535	9/8/2022	22-28547	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 WEEKLY	\$ 25.38	wwtpcc
310534	9/8/2022	22-29261	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02-N03 WEEKLY	\$ 44.81	wwtpcc
310357	9/8/2022	6560065572	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
310438	9/8/2022	222552764	SURETY PEST CONTROL	2201 37TH ST. OPS PEST CONTROL	\$ 84.86	dshop
310703	9/8/2022	228105696	SURETY PEST CONTROL	PARKS PEST CONTROL	\$ 90.30	parksccl
310532	9/9/2022	22-28572	EDGE ANALYTICAL, INC	LAB TESTING MERCURY EFFICIENCY AND SPC TESTING	\$ 220.63	wwtpcc
311964	9/11/2022	18053324-176023417	HARTFORD FIRE INSURANCE CO	WTP FLOOD INSURANCE INTAKE STATION	\$ 1,059.00	finance
310562	9/11/2022	2673136	AFL TELECOMMUNICATIONS LLC	REPAIR OF OTDR	\$ 489.60	fibercc
312149	9/12/2022	09/25/2022	ECONOWASH LAUNDRY&CLEANERS	UNIFORM CLEANING 08/25-9/25/22	\$ 42.43	apd
310563	9/12/2022	593 7 87 5372	SAFEWAY INC	AGING MASTERY SUPPLIES	\$ 16.46	pkreccc
310529	9/12/2022	B35704	SEBO'S DO-IT CENTER	ACFL SUPPLIES	\$ 21.31	parksccl
310526	9/12/2022	J71985/1	ACE HARDWARE	ETHERNET CONNECTORS	\$ 21.52	fibercc

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310521	9/12/2022	113-8408442-4485052	AMAZON.COM SERVICES, INC	DVDS-FILM AND TV	\$ 21.75	libcc
310522	9/12/2022	11687	RACE READY SUPPLIES	REC EVENT SUPPLIES	\$ 31.08	pkreccc
310520	9/12/2022	49992935	LOWE'S BUSINESS ACCOUNT/GEMB	RACHET TIEDOWNS, PVC PARTS	\$ 53.78	wtpcc
310525	9/12/2022	B35479	SEBO'S DO-IT CENTER	HARDWARE FOR ONT MOUNTING AT MDU	\$ 74.75	fibercc
310528	9/12/2022	B35513	SEBO'S DO-IT CENTER	SUPPLIES- #2002	\$ 104.00	shopcc
310530	9/12/2022	22-27773	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT NUTRIENTS MONTHLY	\$ 119.05	wwtpcc
310728	9/12/2022	WAANA144126	FASTENAL COMPANY	WORK GLOVES, BATTERIES	\$ 120.22	medic
310643	9/12/2022	6560066757	ARAMARK	LAUNDRY SERVICES - NOTE UNIFORM CHANGES REFLECTED ON INVOICE	\$ 135.94	wwtpcc
310560	9/12/2022	63961	WEIDNER & ASSOCIATES	FIRE STATION 1	\$ 154.43	pwfacc
310531	9/12/2022	22-27903	EDGE ANALYTICAL, INC	LAB TESTING - SIDE STREAM NITROGEN	\$ 255.65	wwtpcc
310527	9/12/2022	945	NPELRA	TRAINING - HR - PELRA ACADEMY 1	\$ 299.00	hrcc1
310569	9/12/2022	72267130	INTERSTATE BATTERIES	BATTERIES #184 & #033	\$ 600.41	shopcc
310557	9/13/2022	B36156	SEBO'S DO-IT CENTER	FOAM TO SEAL VAULT PENETRATION	\$ 6.39	fibercc
310568	9/13/2022	B36083	SEBO'S DO-IT CENTER	PARKS GENERAL MAINTENANCE	\$ 10.65	parksc1
310561	9/13/2022	1922 0956 0319 0368	WALMART	CORDED PHONE FOR FIBER OFFICE VOIP DEMO SET	\$ 11.84	fibercc
310657	9/13/2022	22-30430	EDGE ANALYTICAL, INC	WATER SAMPLES- 37TH ST	\$ 22.66	wdist
310618	9/13/2022	019611	WASHINGTON STATE FERRY (ALL)	FERRY FOR LEADERSHIP SUMMIT	\$ 30.15	afdcc
310628	9/13/2022	274686	NAPA	MARINE SEAL- #304	\$ 32.76	shopcc
310524	9/13/2022	113-2233829-7068206	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; USB DRIVES (128 GB)	\$ 43.51	apdcc
310567	9/13/2022	221119	T-SHIRTS BY DESIGN	WORK SHIRT- MIKE B	\$ 63.10	shopcc
310523	9/13/2022	113-7031195-7661044	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; USB DRIVES (1 TB)	\$ 87.00	apdcc
310641	9/13/2022	334611	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- SABEN W	\$ 92.00	shopcc
310565	9/13/2022	WAANA144166	FASTENAL COMPANY	HEX CAP SCREWS & NUTS	\$ 131.87	wdistcc
310622	9/13/2022	3243019	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 154.66	wwtpcc
310624	9/13/2022	32631	BELLINGHAM SIGNS BY TOMORROW	PARKS CEMETERY SIGNS	\$ 157.84	parksc1
310619	9/13/2022	021998	US BANK	FIBER FUEL	\$ 167.01	wdistcc
310556	9/13/2022	111-0092602-7450614	AMAZON.COM SERVICES, INC	INCINERATOR SUPPLIES	\$ 179.40	wwtpcc

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310617	9/13/2022	R148151	US BANK	ACCOMMODATION FOR LEADERSHIP SUMMIT	\$ 286.90	afdcc
310558	9/13/2022	51065165	ALTEC INDUSTRIES, INC	ANNUAL INSPECTION #195	\$ 1,021.53	shopcc
310559	9/13/2022	00107786	OWEN EQUIPMENT COMPANY	JOYSTICK #610	\$ 1,227.43	shopcc
310564	9/13/2022	111-8319024-3960263	AMAZON.COM SERVICES, INC	WINCH WITH STEEL CABLE WIRE ROPE #2001	\$ 2,772.65	shopcc
310630	9/14/2022	y9iugqaqrub	OOMA, INC.	VOIP SURCHARGES & TAXES	\$ 6.73	fibercc
310644	9/14/2022	J72847/1	ACE HARDWARE	REC PROGRAM SUPPLIES	\$ 10.87	pkreccc
310629	9/14/2022	B36819	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 26.20	shopcc
310632	9/14/2022	662 204 216 704	COSTCO WHOLESALE CORPORATION	STORAGE TOTES FOR IS SUPPLIES	\$ 28.21	infosyscc
310666	9/14/2022	WAANA144170	FASTENAL COMPANY	BIN STOCK - PVC	\$ 29.72	dwwtp
310621	9/14/2022	WABUR233963	FASTENAL COMPANY	EAR PLUGS	\$ 37.86	wtpcc
310633	9/14/2022	1610-3	SHERWIN WILLIAMS	PAINT MACHINE FILTERS	\$ 45.66	shopcc
310635	9/14/2022	867474	FRONTIER BUILDING SUPPLY	REBAR & STUB	\$ 47.15	shopcc
310620	9/14/2022	B36876	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 47.65	museumcc
310642	9/14/2022	867337	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES	\$ 54.04	shopcc
310645	9/14/2022	114-7145893-2646600	AMAZON.COM SERVICES, INC	K9 T-BONE WATER JUG AND RUBBER FLOORING	\$ 57.24	apdcc
310711	9/14/2022	923077	MILES SAND & GRAVEL CO.	PARKS MAINTENANCE SUPPLIES	\$ 76.05	parksccl
310720	9/14/2022	948367	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 82.44	museumcc
310637	9/14/2022	3950970	FRONTIER BUILDING SUPPLY	DOUGLAS FIR	\$ 85.18	shopcc
310566	9/14/2022	12808	LIFE TEK, INC	CPR/1ST AID TRAINING MATERIALS FOR APD	\$ 113.03	afdcc
310638	9/14/2022	J73037/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 127.29	parksccl
310574	9/14/2022	1172123	CHALLENGER TEAMWEAR	YOUTH SOCCER LEAGUE SUPPLIES	\$ 157.55	pkrec
310626	9/14/2022	10023	RESPSAFETY	RESPIRATOR MEDICAL	\$ 180.00	wwtpcc
310625	9/14/2022	353416	ENZIAN INC	ENZIAN INN	\$ 255.70	admsrvcc
310646	9/14/2022	2320	JAMIE'S SIGNS, LLC	ADVERTISING	\$ 348.16	museumcc
310639	9/14/2022	353334	US BANK	WAPELRA 2022 HOTEL ROOM	\$ 383.55	hrcccl
310627	9/14/2022	2208031	CASCADE GUTTER SERVICE, INC.	FACILITY USE ITEM	\$ 501.73	pwfacc
310715	9/14/2022	S62607.23127	AMERICAN IMMERSION THEATER	AMERICAN IMMERSION THEATER	\$ 549.50	libcc
310623	9/14/2022	4661	RAINIER ENVIRONMENTAL LAB	LAB TESTING	\$ 650.00	wwtpcc
310714	9/14/2022	09/08/22	SKAGIT REGIONAL HEALTH	PHYSICALS: AM, DG; 3 VOLUNTEERS. RESPIRATORY:12 FF	\$ 2,184.00	afdcc

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310640	9/14/2022	251658E-2	BIRCH EQUIPMENT CO., INC	INTAKE TRANSFORMER: GENERATOR FOR INTAKE	\$ 6,304.74	wtpcc
310699	9/15/2022	112-1438258-3784209	AMAZON.COM SERVICES, INC	EAR PLUGS	\$ 8.69	shopcc
310698	9/15/2022	112-9796769-4143403	AMAZON.COM SERVICES, INC	SPRAY GUN FILTERS	\$ 10.77	shopcc
310647	9/15/2022	112-9659151-7624250	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 14.42	museumcc
310809	9/15/2022	1ZG3TE580334212741	UNITED PARCEL SERVICE, INC	RETURN PARTS TO ZOLL	\$ 15.57	afdcc
310810	9/15/2022	948522	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 17.53	wwtpcc
310783	9/15/2022	230355336	WASHINGTON STATE FERRY (ALL)	RETURN TRIP - LEADERSHIP SUMMIT	\$ 20.90	afdcc
310801	9/15/2022	221423052	SURETY PEST CONTROL	PEST CONTROL ACCT 34803360 - 4155 SAN JUAN - POINT BOOSTER	\$ 47.78	wtpcc
310797	9/15/2022	221420272	SURETY PEST CONTROL	PEST CONTROL ACCOUNT 34798464 - 2205 37TH ST - A AVE BOOSTER	\$ 47.87	wtpcc
310798	9/15/2022	221423049	SURETY PEST CONTROL	PEST CONTROL ACCT 34803357 - 6996 SAN JUAN HILL - FIDALGO BOOSTER	\$ 47.87	wtpcc
310799	9/15/2022	221423050	SURETY PEST CONTROL	PEST CONTROL ACCT 34803358 - 3802 MARINE HEIGHTS - CASTILLEJA BOOSTER	\$ 47.87	wtpcc
310717	9/15/2022	7804	BIG 5 SPORTING GOODS	REC PROGRAM SUPPLIES	\$ 57.55	pkreccc
310788	9/15/2022	228106063	SURETY PEST CONTROL	CEMETERY PEST CONTROL	\$ 57.66	parksccl
310697	9/15/2022	112-1706045-3067466	AMAZON.COM SERVICES, INC	GAS CAN NOZZLE ASSEMBLY	\$ 62.50	shopcc
310700	44819	B37068	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 70.59	museumcc
310710	9/15/2022	868154	FRONTIER BUILDING SUPPLY	CINDER BLOCKERS FOR TAGGERT QUARRY ROAD FIBER	\$ 77.29	wdistcc
310812	9/15/2022	1002759368	PET PLACE MARKET	K9 T-BONE FOOD AND REFUSE BAGS	\$ 83.75	apdcc
310701	9/15/2022	B37318	SEBO'S DO-IT CENTER	BOLT CUTTER - MED 12	\$ 87.03	afdcc
310800	9/15/2022	34803359	SURETY PEST CONTROL	PEST CONTROL ACCT 34803359 - 2102 PENN AVE - ROCKRIDGE BOOSTER	\$ 95.74	wtpcc
310713	9/15/2022	868393	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 159.05	shopcc
310631	9/15/2022	111-8822067-8765060	AMAZON.COM SERVICES, INC	SHOP TOWELS & CABLE PULLING LINE	\$ 258.71	fibercc

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310712	9/15/2022	868148	FRONTIER BUILDING SUPPLY	FACILITY USE MATERIAL	\$ 259.74	shopcc
310705	9/15/2022	035976	VILLAGE PIZZA	OYSTER RUN FOOD FOR PATROL	\$ 286.29	apdcc
310707	9/15/2022	111-7019761-7525841	AMAZON.COM SERVICES, INC	ELECTRICAL TAPE	\$ 309.60	fibercc
310719	9/15/2022	612655	IDEAL RENT-ALL	CONCRETE MIXING TRAILER RENTAL- SHOP	\$ 418.88	shopcc
310811	9/15/2022	600750 214827	SPIRIT HALLOWEEN	REC EVENT SUPPLIES	\$ 482.09	pkreccc
310708	9/15/2022	111-8822067-8765060	AMAZON.COM SERVICES, INC	COVERALLS, SAFETY GLASSES, CABLE MOUNTING CLIPS	\$ 544.72	fibercc
311963	9/16/2022	18053321-176263422	HARTFORD FIRE INSURANCE CO	WTP FLOOD INSURANCE POWER SUBSTATION	\$ 2,305.00	finance
310793	9/16/2022	J73826/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 2.06	pwfacc
310806	9/16/2022	B37552	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 3.29	parksccl
310795	9/16/2022	948676	BAYSHORE OFFICE PRODUCTS INC	SMALL POST-ITS	\$ 3.75	fibercc
310658	9/16/2022	112-4422987-6497824	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES - FINANCE	\$ 10.76	financecc
310794	9/16/2022	LEMBERG-220916A	MCDONALDS CORP	INADVERTENT FOOD PURCHASE	\$ 10.98	fibercc
310803	9/16/2022	114-9282144-7951443	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 16.27	parksccl
310796	9/16/2022	B37616	SEBO'S DO-IT CENTER	BATTERIES & KEY CHAIN	\$ 26.09	fibercc
310709	9/16/2022	111-2891906-8186617	AMAZON.COM SERVICES, INC	CARGO NET #2002	\$ 28.26	shopcc
310716	9/16/2022	111-5038546-8737063	AMAZON.COM SERVICES, INC	TRAINING MATERIAL	\$ 28.77	wwtpcc
310784	9/16/2022	B37496	SEBO'S DO-IT CENTER	FACILITY USE PARKS DEPT	\$ 29.37	pwfacc
310785	9/16/2022	VP_TFG62P76	VISTAPRINT	BUSINESS CARDS	\$ 36.98	fibercc
310789	9/16/2022	B37903	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 45.67	wwtpcc
310792	9/16/2022	J73824/1	ACE HARDWARE	CITY HALL	\$ 47.68	pwfacc
310813	9/16/2022	112-1432424-4368257	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 48.85	museumcc
310724	9/16/2022	228103734	SURETY PEST CONTROL	STA 1 - SEPTEMBER	\$ 75.07	medic
310804	9/16/2022	112-3126953-1981019	AMAZON.COM SERVICES, INC	COPY PAPER- OPS	\$ 76.16	shopcc
310702	9/16/2022	111-1379426-4491434	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 81.70	wwtpcc
310805	9/16/2022	335651	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- LUKE T	\$ 92.00	wdistcc
310985	9/16/2022	17523249	ZORO TOOLS, INC	REDUNDANT POWER ON POWER STRIPS	\$ 1,253.97	infosyscc
310669	9/16/2022	WAANA144253	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 1,501.30	dwtpcc

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310782	9/17/2022	J74324/1	ACE HARDWARE	ANTI SEIZE LUBRICANT	\$ 13.05	wtpcc
310807	9/17/2022	716047154	DISCOVERBOOKS.COM	FIRE & EMS INSTRUCTOR MANUAL	\$ 75.38	afdcc
310802	9/17/2022	111-9656503-5368214	AMAZON.COM SERVICES, INC	CABLE CLIPS, CABLE TERMINATION CRIMPERS	\$ 442.96	fibercc
310786	9/17/2022	335414	COAST WENATCHEE CENTER HOTEL	LODGING- CARTER TRAINING	\$ 548.10	shopcc
310791	9/18/2022	112-2521410-2739421	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 17.07	wwtpcc
310808	9/18/2022	114-4835436-1833061	AMAZON.COM SERVICES, INC	URINAL DEODORIZERS	\$ 25.83	afdcc
310790	9/18/2022	112-4634364-7340254	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 74.33	wwtpcc
310787	9/18/2022	E0600K5859	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 8/2-9/1/22	\$ 919.09	infosyscc
312253	9/19/2022	1862962	WOOD'S LOGGING SUPPLY	THROTTLE CABLE, CONTROL HANDLE #11947	\$ 97.72	dshop
310936	9/19/2022	8561 02 86740	HOME DEPOT	AGING MASTERY CLASS SUPPLIES	\$ 5.40	pkreccc
310938	9/19/2022	265794087-1	OFFICE DEPOT, INC.	LIBRARY OFFICE SUPPLIES	\$ 5.68	libcc
310880	9/19/2022	662 8 113 145	COSTCO WHOLESALE CORPORATION	AGING MASTERY SUPPLIES	\$ 6.49	pkreccc
310935	9/19/2022	055800508134091922 22	HOBBY LOBBY	AGING MASTERY SUPPLIES	\$ 8.69	pkreccc
310746	9/19/2022	6560069741	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
310923	9/19/2022	593 53 22 8863	SAFEWAY INC	LAB SUPPLIES - ICE	\$ 29.90	wwtpcc
310876	9/19/2022	113-8408442-4485052	AMAZON.COM SERVICES, INC	DVD FILM & TV	\$ 30.42	libcc
310874	9/19/2022	6793151	WRISTBAND RESOURCES	REC EVENT SUPPLIES	\$ 30.68	parksccl
310873	9/19/2022	B39405	SEBO'S DO-IT CENTER	CHAIN, EYE BOLT	\$ 56.06	shopcc
310734	9/19/2022	6560069760	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
310733	9/19/2022	6560069761	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
310882	9/19/2022	X68713	COASTAL FARM &	PARKS STAFF RAIN GEAR-KRUEGER	\$ 78.33	parksccl
311064	9/19/2022	6560071037	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.68	wwtpcc
310872	9/19/2022	68969	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER X 2	\$ 106.57	wtpcc
310877	9/19/2022	WAANA144286	FASTENAL COMPANY	LANYARDS FOR BLUE HERON	\$ 115.57	wdistcc
310871	9/19/2022	112-7285833-7680224	AMAZON.COM SERVICES, INC	CIRCULAR SAW	\$ 296.11	shopcc
310878	9/19/2022	258839-5	BIRCH EQUIPMENT CO., INC	WTP BOOM LIFT RENTAL	\$ 2,127.40	wtpcc

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312112	9/20/2022	9916311838	VERIZON WIRELESS	SCADA COMMUNICATIONS FOR WWTP PUMP STATIONS 8/21-9/20/22	\$ 1,238.32	dwwtp
310945	9/20/2022	749	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 2.16	museumcc
310932	9/20/2022	B39697	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 6.38	pwfacc
310993	9/20/2022	949131	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 7.37	museumcc
310933	9/20/2022	J76365/1	ACE HARDWARE	WASP KILLER	\$ 7.82	shopcc
310939	9/20/2022	B39849	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 10.65	parksccl
310927	9/20/2022	J75985/1	ACE HARDWARE	Y HOSE CONNECTOR	\$ 17.61	wtpcc
310879	9/20/2022	111-3222451-8417016	AMAZON.COM SERVICES, INC	WORK PANTS- JOHN K	\$ 20.65	shopcc
310924	9/20/2022	12209206773A011993	THE UPS STORE	FIRE DEPT	\$ 22.19	pwfacc
310940	9/20/2022	870523	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 24.00	parksccl
310992	9/20/2022	89847	ANACORTES HEALTH & NUTRITION	OFFICE SUPPLIES	\$ 26.08	museumcc
310881	9/20/2022	114-4612897-7103458	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 30.76	parksccl
310941	9/20/2022	B39622	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 30.94	parksccl
310931	9/20/2022	J76005/1	ACE HARDWARE	ROPE SUPPLY BOOSTER STATION	\$ 33.27	wdistcc
310925	9/20/2022	112-5572255-3978614	AMAZON.COM SERVICES, INC	SEALING TAPE	\$ 44.50	shopcc
310944	9/20/2022	000045	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
310930	9/20/2022	113-8965238-4348201	AMAZON.COM SERVICES, INC	USB DRIVES AND DOOR STOPPERS	\$ 52.96	apdcc
310847	9/20/2022	225862696	SURETY PEST CONTROL	PEST CONTROL	\$ 59.84	museum
310926	9/20/2022	B40012	SEBO'S DO-IT CENTER	PRE-MIX FUEL FOR SMALL TOOLS	\$ 70.25	afdcc
310943	9/20/2022	111-0223789-1181048	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 124.71	wwtpcc
310937	9/20/2022	202209207153	INTERNATIONAL CONFERENCE OF, POLICE CHAPLINS	CHAPLAIN DUES; 2022	\$ 125.00	apdcc
310821	9/20/2022	1277840	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WTP 10/1-12/31/22	\$ 143.35	dwwtp
310942	9/20/2022	113-8882400-5492268	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 193.53	wwtpcc
310976	9/20/2022	24256387	PURCELL TIRE AND SERVICE CENTE	SERVICE CALL FOR FLAT REPAIR #406	\$ 276.90	shopcc

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310928	9/20/2022	2002	FRANK'S CUSTOM UPHOLSTER	CUSHION UPHOLSTERY #2002	\$ 325.80	shopcc
310986	9/20/2022	84462-0	US BANK	LODGE AT COLUMBIA POINT	\$ 535.14	execc
310832	9/20/2022	22-41875	BUDGET TOWING & AUTO REPAIR	TOWING FEES FOR TRAILER DISPOSAL	\$ 1,856.40	dshop
310975	9/20/2022	3243107	NURNBERG SCIENTIFIC	MUFFLE FURNACE	\$ 3,929.22	wwtpcc
310977	9/21/2022	886754	BUBBA SUDZ CAR WASH, INC.	CAR WASH #052	\$ 10.00	shopcc
310983	9/21/2022	B40422	SEBO'S DO-IT CENTER	TRUCK ROPE #608	\$ 13.43	shopcc
310981	9/21/2022	J76867/1	ACE HARDWARE	LAB SUPPLIES	\$ 17.59	wwtpcc
310980	9/21/2022	B40128	SEBO'S DO-IT CENTER	HOSE ASSEMBLY	\$ 46.88	shopcc
311040	9/21/2022	222551692	SURETY PEST CONTROL	LIBRARY PEST CONTROL 9/21/22	\$ 85.95	publib
310990	9/21/2022	113-6960181-1259442	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 94.41	pkreccc
310984	9/21/2022	LWMUE	STAKEWORLD.COM	YARD SIGN STAKES	\$ 107.25	plancc
311054	9/21/2022	949188	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 111.50	plancc
310991	9/21/2022	8-9141-2165-2899-972	MICHAELS	REC PROGRAM SUPPLIES	\$ 141.72	pkreccc
311057	9/21/2022	483563299	KUSTOM SIGNALS INC	RADAR PART; FALCON HR RUGGEDIZED METAL WIRELESS REMOTE	\$ 142.00	apdcc
310929	9/21/2022	VP_LKM0Q16M	VISTAPRINT	BUSINESS CARDS	\$ 162.13	plancc
310988	9/21/2022	114-0957099-5997036	AMAZON.COM SERVICES, INC	DEWALT BATTERIES	\$ 292.56	pwfacc
310989	9/21/2022	114-9633863-5550612	AMAZON.COM SERVICES, INC	AIR COMPRESSOR KIT	\$ 349.10	pwfacc
310979	9/21/2022	111-3670347-8597818	AMAZON.COM SERVICES, INC	DEPOT LIGHTING	\$ 351.84	pwfacc
310934	9/21/2022	094945	EVERGREEN RURAL WATER OF WA	SAMPLING CLASS ONLINE - CAMERON F. ISAAC	\$ 380.00	wtpcc
310978	9/21/2022	260259-5	BIRCH EQUIPMENT CO., INC	COMPACTOR ROLLER RENTAL-14TH ST PAVING	\$ 461.35	shopcc
310987	9/21/2022	S194737	OLDCASTLE PRECAST INC	PARTS / DECEPTION PASS TELEMETRY	\$ 15,051.69	pwfacc
311140	9/22/2022	593 6 12 5587	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 7.97	pkreccc
310982	9/22/2022	113-4368759-4347400	AMAZON.COM SERVICES, INC	LABEL TAPE	\$ 15.83	wtpcc
311055	9/22/2022	B40813	SEBO'S DO-IT CENTER	FIRE STATION 1	\$ 17.24	pwfacc
311058	9/22/2022	9189-0	SHERWIN WILLIAMS	PAINT FILTER	\$ 19.57	shopcc
311063	9/22/2022	22-29999	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02&N03 - WEEKLY	\$ 25.39	wwtpcc
311059	9/22/2022	4950	CODE CHECK	CODE CHECK PRINT BOOK	\$ 28.70	plancc

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310955	9/22/2022	228105357	SURETY PEST CONTROL	CITY HALL PEST CONTROL 9/16/22	\$ 58.75	finance
311056	9/22/2022	258839-5	BIRCH EQUIPMENT CO., INC	FUEL FOR RENTED BOOM LIFT	\$ 120.33	wtppcc
310894	9/22/2022	225803811	SURETY PEST CONTROL	WWTP PEST CONTROL OUTSIDE SERVICE	\$ 174.08	dwwtp
311065	9/22/2022	111-8016132-3272268	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 196.62	wwtpcc
311125	9/22/2022	24256296	PURCELL TIRE AND SERVICE CENTE	TIRES #425, SERVICE #513 & #406	\$ 282.42	shopcc
311062	9/22/2022	RCHSECB592	AIRBNB, INC	ACCOMM FOR HAZMAT INCIDENT COMMANDER ACADEMY	\$ 536.47	afdcc
311132	9/23/2022	113-0745834-4941869	AMAZON.COM SERVICES, INC	PHONE CASE- SHOP	\$ 11.96	shopcc
311137	9/23/2022	B41092	SEBO'S DO-IT CENTER	CITY HALL	\$ 12.72	pwfacc
311127	9/23/2022	J77590/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 20.41	pwfacc
311128	9/23/2022	113-9487786-8915437	AMAZON.COM SERVICES, INC	FUSES	\$ 50.76	wtppcc
311134	9/23/2022	J77798/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 58.28	wwtpcc
311200	9/23/2022	200040621	AMERICAN ASSOCIATION FOR	TRAINING	\$ 60.00	museumcc
311123	9/23/2022	112-6339494-9341844	AMAZON.COM SERVICES, INC	SERVER RACK RAILS	\$ 121.73	infosyscc
311136	9/23/2022	69016	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER MAINTENANCE #90006, #90008	\$ 409.41	shopcc
311121	9/23/2022	23595384	4IMPRINT, INC	EVENT TENT CANOPY FOR APD	\$ 466.18	apdcc
311126	9/23/2022	24256493	PURCELL TIRE AND SERVICE CENTE	TIRES- #164	\$ 627.90	shopcc
311129	9/23/2022	258839-5	BIRCH EQUIPMENT CO., INC	BOOM LIFT RENTAL - SECOND WEEK	\$ 1,746.10	wtppcc
311138	9/23/2022	22-27829	EDGE ANALYTICAL, INC	INCINERATOR - SOURCE TEST 2022	\$ 1,778.16	wwtpcc
311130	9/24/2022	111-3222451-8417016	AMAZON.COM SERVICES, INC	WORK PANTS- JOHN K	\$ 20.65	shopcc
311135	9/24/2022	111-0014341-0169015	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES LIBRARY	\$ 39.15	libcc
311124	9/24/2022	112-0035091-4832215	AMAZON.COM SERVICES, INC	AV RECEIVER FOR MEETING ROOM AT APL	\$ 760.51	infosyscc
311139	9/25/2022	111-0855201-2131450	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 8.69	wwtpcc
311131	9/25/2022	111-3222451-8417016	AMAZON.COM SERVICES, INC	WORK PANTS- JOHN K	\$ 20.65	shopcc

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311133	9/25/2022	113-9653432-5202664	AMAZON.COM SERVICES, INC	LETTER TRAY HOLDER- SHOP	\$ 26.73	shopcc
311197	9/25/2022	593 53 8 8853	SAFEWAY INC	PATROL DRINKS & ICE FOR OYSTER RUN	\$ 53.00	apdcc
312265	9/26/2022	BI-0357670	BECKWITH & KUFFEL	WTP INTAKE SUMP PUMP REBUILDS	\$ 12,211.96	dwtp
312141	9/26/2022	SO8435892	XBYTE TECHNOLOGIES, INC	HARDDRIVES FOR APL CLUSTER	\$ 8,112.00	infosys
311193	9/26/2022	J79268/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 6.80	parksccl
311185	9/26/2022	9332	WALGREENS	THANK YOU CARDS FOR CRIME PREVENTION	\$ 9.01	apdcc
311195	9/26/2022	B42561	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 9.01	parksccl
311182	9/26/2022	B42667	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 9.59	pwfacc
311191	9/26/2022	B42445	SEBO'S DO-IT CENTER	SENIOR CENTER OFFICE SUPPLIES	\$ 13.02	pkreccc
311089	9/26/2022	6560073513	ARAMARK	STA 2 MAT/MOP SERVICE 9/22	\$ 16.31	medic
311086	9/26/2022	6560072690	ARAMARK	STA 3 MAT/MOP SERVICE 9/21	\$ 16.32	medic
311082	9/26/2022	6560073531	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
311255	9/26/2022	593 54 71 8854	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 19.41	pkreccc
311184	9/26/2022	9036435	US BANK	GAS FOR BORROWED VAN - OYSTER RUN	\$ 21.77	apdcc
311091	9/26/2022	6560073517	ARAMARK	STA 1 MAT/MOP SERVICE 9/22	\$ 22.63	medic
311196	9/26/2022	B42699	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.01	parksccl
311190	9/26/2022	B42383	SEBO'S DO-IT CENTER	CHAIN LOOP	\$ 25.01	shopcc
311199	9/26/2022	B42792	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 26.08	wwtpcc
311194	9/26/2022	873851	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 40.69	parksccl
311198	9/26/2022	3980075	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 43.81	shopcc
311183	9/26/2022	B42390	SEBO'S DO-IT CENTER	TAPE MEASURES	\$ 44.79	wdistcc
311189	9/26/2022	J79429/1	ACE HARDWARE	INCINERATOR MAINTENANCE	\$ 59.83	wwtpcc
311072	9/26/2022	6560073547	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
311187	9/26/2022	23-09141-39061	EBAY	OPERATING SUPPLIES - LAB	\$ 81.60	wwtpcc
311362	9/26/2022	6560074773	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 94.59	wwtpcc
311078	9/26/2022	220163	BUELL RECREATION, LLC	PARKS MAINTENANCE SUPPLIES	\$ 107.71	parksl

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311088	9/26/2022	22-2719	IMS ALLIANCE	PASSPORT NAMETAGS (NEW HIRES)	\$ 113.21	medic
311245	9/26/2022	949701	BAYSHORE OFFICE PRODUCTS INC	ENGINEERING CHAIR	\$ 340.33	pwfacc
311188	9/26/2022	F58251	COASTAL FARM &	RAINGEAR & WORKBOOTS	\$ 352.49	fibercc
311186	9/26/2022	112-2594499-9761030	AMAZON.COM SERVICES, INC	MIC/SPEAKER FOR CONFERENCE ROOMS, SATA HD'S	\$ 371.77	infosyscc
311251	9/26/2022	72267210	INTERSTATE BATTERIES	BATTERIES #036 & #037	\$ 400.28	shopcc
311243	9/27/2022	113-8181483-5816259	AMAZON.COM SERVICES, INC	IMPOUND SUPPLIES; DRY ERASE MARKERS	\$ 7.87	apdcc
311294	9/27/2022	593 176 115 8822	SAFEWAY INC	LAUNDRY DETERGENT	\$ 8.69	afdcc
311284	9/27/2022	949797	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE OFFICE SUPPLIES CLEAR MAILING LABELS	\$ 11.78	plancc
311248	9/27/2022	112-9588248-5959403	AMAZON.COM SERVICES, INC	PUNCHDOWN TOOL	\$ 17.86	infosyscc
311235	9/27/2022	B43156	SEBO'S DO-IT CENTER	FACILITY USE DEPOT	\$ 17.86	pwfacc
311244	9/27/2022	035184	GERE-A-DELI	LUNCH WITH MAYOR AND WSDOT	\$ 22.25	pwfacc
311289	9/27/2022	593 6 116 0888	SAFEWAY INC	AGING MASTERY PROGRAM SUPPLIES	\$ 23.46	pkrecc
311237	9/27/2022	E0500KC54E	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 8/16-9/15/22	\$ 24.34	infosyscc
311256	9/27/2022	3866	DICK'S SPORTING GOODS	REC PROGRAM SUPPLIES	\$ 27.13	pkrecc
311247	9/27/2022	874922	FRONTIER BUILDING SUPPLY	STRAW 2-STRING	\$ 28.33	shopcc
311236	9/27/2022	B43052	SEBO'S DO-IT CENTER	OPS: OPERATING SUPPLIES	\$ 41.31	shopcc
311250	9/27/2022	B42918	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 51.16	parksc1
311252	9/27/2022	874716	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 63.22	parksc1
311254	9/27/2022	22-30998	EDGE ANALYTICAL, INC	LAB TESTING - ALKALINITY MONTHLY	\$ 94.55	wwtpcc
311192	9/27/2022	112-7853348-5915468	AMAZON.COM SERVICES, INC	FIBER PATCH CABLES FOR WWTP SERVER CLUSTER	\$ 103.34	infosyscc
311282	9/27/2022	3243469	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 113.96	wwtpcc
311238	9/27/2022	112-0522046-4102654	AMAZON.COM SERVICES, INC	NAS SERVER CASE	\$ 250.23	infosyscc
311239	9/27/2022	R2022-09-0351863-01	PAESSLER AG	NETWORK MONITORING TOOL	\$ 478.98	infosyscc
311249	9/27/2022	113-2420874-8128211	AMAZON.COM SERVICES, INC	CREEPER & DRILL BIT SET- SHOP TOOLS	\$ 506.47	shopcc
311632	9/27/2022	17655391	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 4,124.21	wwtpcc
312019	9/28/2022	9916885726	VERIZON WIRELESS	City Cell Phones 8/29-9/28/22	\$ 11,143.19	finance
311358	9/28/2022	950056	BAYSHORE OFFICE PRODUCTS INC	PARKS OFFICE SUPPLIES	\$ 8.63	parksc1

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311283	9/28/2022	108072	EVERWILDE FARMS INC.	SEEDS	\$ 10.92	pwfacc
311281	9/28/2022	B43546	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 20.12	museumcc
311240	9/28/2022	E0500KCFDJ	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 9/16-10/15/22	\$ 29.00	infosyscc
311291	9/28/2022	B43373	SEBO'S DO-IT CENTER	BLADE #9910	\$ 30.91	shopcc
311287	9/28/2022	1Z5P4RT60304845832	UNITED PARCEL SERVICE, INC	SHIPMENT OF PARTS TO SEL FOR REPAIRS	\$ 31.19	wtppcc
311337	9/28/2022	D32037	US BANK	DIAMOND PARKING: ESO CLASS	\$ 33.69	afdcc
311292	9/28/2022	B43572	SEBO'S DO-IT CENTER	ROLLER, MARKERS #9910	\$ 36.54	shopcc
311242	9/28/2022	112-9387060-1617816	AMAZON.COM SERVICES, INC	MOLEX-TO-SATA POWER ADAPTERS	\$ 39.04	infosyscc
311253	9/28/2022	114-4455055-5359446	AMAZON.COM SERVICES, INC	FLASH DRIVES	\$ 42.52	afdcc
311293	9/28/2022	875549	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 66.07	shopcc
311440	9/28/2022	3243568	NURNBERG SCIENTIFIC	LAB SUPPLIES GRADUATED CYLINDERS, WASH BOTTLES	\$ 179.06	wwtpcc
311246	9/28/2022	075486	EVERGREEN RURAL WATER OF WA	ONLINE SAMPLING CLASS - JP	\$ 190.00	wtppcc
311288	9/28/2022	260664-5	BIRCH EQUIPMENT CO., INC	BOOM RENTAL DELIVERY	\$ 190.65	wtppcc
311279	9/28/2022	R0020484	PAINTER'S ALLEY, LLC	WT PRESTON	\$ 231.54	pwfacc
311345	9/28/2022	300-10105215	ALL BATTERY SALES & SERVICE	WORK LAMPS, ALLSEASON MIXED 20/10	\$ 318.31	shopcc
311363	9/28/2022	21765	BEST WESTERN	TRAINING HOTEL STAY; OFC HATCHER WSPCA	\$ 400.71	apdcc
311241	9/28/2022	112-7956955-4566602	AMAZON.COM SERVICES, INC	SATA HD'S FOR NEW NAS BACKUP SERVER	\$ 408.08	infosyscc
311286	9/28/2022	271107457016	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE - 5 INVOICES	\$ 692.85	wtppcc
311280	9/28/2022	3982105	FRONTIER BUILDING SUPPLY	WT PRESTON	\$ 729.02	pwfacc
311290	9/28/2022	SIN009210	INDUSTRIAL SOFTWARE SOLUTIONS	WTP SCADA SOFTWARE TRAINING FOR MASON WADE AND KENT BOIT	\$ 900.00	infosyscc
311285	9/28/2022	43659526426	EDGE ANALYTICAL, INC	WATER ANALYSIS - 13 INVOICES	\$ 991.42	wtppcc
311346	9/28/2022	24256484	PURCELL TIRE AND SERVICE CENTE	TIRES FOR STOCK	\$ 1,230.22	shopcc
311347	9/28/2022	24256575	PURCELL TIRE AND SERVICE CENTE	MOTOR MOUNTS, TIRES FOR STOCK	\$ 1,857.88	shopcc
311344	9/28/2022	3243514	NURNBERG SCIENTIFIC	LAB AND INCINERATOR SUPPLIES	\$ 1,965.56	wwtpcc
311351	9/29/2022	J80871/1	ACE HARDWARE	FUNNEL	\$ 4.99	afdcc
311352	9/29/2022	12345	US BANK	OPERATING SUPPLIES	\$ 8.00	afdcc

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311349	9/29/2022	113-7841341-8179453	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; PAPER PADS	\$ 12.81	apdcc
311354	9/29/2022	113-8162478-2463418	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 14.89	shopcc
311356	9/29/2022	112-8717718-2729850	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 16.92	shopcc
311353	9/29/2022	B43959	SEBO'S DO-IT CENTER	NUTDRIVER & FASTENERS	\$ 30.88	fibercc
311341	9/29/2022	B43822	SEBO'S DO-IT CENTER	HEART OF ANACORTES	\$ 33.67	pwfacc
311469	9/29/2022	1879	WEST MARINE PRODUCTS, INC	MURAL SUPPLIES	\$ 35.76	museumcc
311342	9/29/2022	18599	LOWE'S BUSINESS ACCOUNT/GEMB	SPRAYER TO DISINFECT HSPS PUMP	\$ 50.00	wtpcc
311380	9/29/2022	6560077329	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
311338	9/29/2022	J80763/1	ACE HARDWARE	MAINTENANCE SUPPLIES - PUMP STATION 9	\$ 72.97	wwtpcc
311389	9/29/2022	6560077331	ARAMARK	OPS: MAT CLEANING	\$ 77.12	dshop
311361	9/29/2022	B43841	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PUMP STATION 9	\$ 91.67	wwtpcc
311350	9/29/2022	112-2761973-1075424	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 124.57	wwtpcc
311441	9/29/2022	24256587	PURCELL TIRE AND SERVICE CENTE	REINFORCED NAIL PATCH #513	\$ 125.86	shopcc
311360	9/29/2022	876449	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 151.67	shopcc
311436	9/29/2022	12315SE276651	SKAMANIA LODGE	LODGING - CERVANTES 10/31-11/4/22	\$ 166.74	infosyscc
311458	9/29/2022	12315SE276652	SKAMANIA LODGE	LODGING - VALENTINE 10/31-11/4/22	\$ 166.74	infosyscc
311451	9/29/2022	141195	WITMER PUBLIC SAFETY GROUP INC	FIRE GLOVES, EXTRICATION GLOVES	\$ 170.95	afdcc
311340	9/29/2022	113-5879003-2281825	AMAZON.COM SERVICES, INC	DEPOT TRACK LIGHTING	\$ 191.90	pwfacc
311450	9/29/2022	270540	BEST WESTERN	LODGING - KNIGHT 9/27-9/29	\$ 287.02	infosyscc
311348	9/29/2022	995023	VERSALIFT/TIME MFTG CO	TRAINING MATERIALS	\$ 290.00	shopcc
311448	9/29/2022	9351175358	BRADY WORLDWIDE, INC.	LABEL MAKER	\$ 323.03	wtpcc
311339	9/29/2022	CR919379	FERGUSON ENTERPRISES, INC	DEPOT PLAZA BATHROOM	\$ 435.49	pwfacc
311355	9/29/2022	219155672	ROCKAUTO LLC	BRAKE PADS & ROTORS - SHOP	\$ 598.07	shopcc
311343	9/29/2022	65825474	ACCIS	REGISTRATION - ACCIS CONFERENCE	\$ 1,275.00	infosyscc
312261	9/30/2022	11067	KAMPS PAINTING CO., INC	2022 STREET STRIPING PROJECT	\$ 4,555.00	pw1
312116	9/30/2022	31665696	LINDE GAS & EQUIPMENT INC.	MAINTENANCE SUPPLIES	\$ 307.15	dwwtp
311965	9/30/2022	0173	SKAGIT COUNTY SOLID WASTE FUND	SEPTEMBER TONNAGE HAULED	\$ 92,500.92	dshop

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311434	9/30/2022	B44351	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 6.50	pwfacc
311357	9/30/2022	113-8441906-0433801	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 32.15	shopcc
311437	9/30/2022	INV00277500	PANTHEON SYSTEMS, INC	WEB HOSTING FEES FOR SAFEANDCLEANWATER.ORG	\$ 38.09	infosyscc
311444	9/30/2022	J81366/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 46.01	pwfacc
311446	9/30/2022	114-9493674-3545055	AMAZON.COM SERVICES, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 47.70	execc
311445	9/30/2022	114-9493674-3545055	AMAZON.COM SERVICES, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 48.57	execc
311461	9/30/2022	B44245	SEBO'S DO-IT CENTER	LIGHT BULBS	\$ 67.15	shopcc
311455	9/30/2022	113-2420874-8128211	AMAZON.COM SERVICES, INC	CREEPER- SHOP TOOLS	\$ 85.54	shopcc
311457	9/30/2022	12315SE276766	SKAMANIA LODGE	LODGING - CAULFIELD 10/31-11/4/22	\$ 166.74	infosyscc
311467	9/30/2022	113-1664607-8822649	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 183.33	pkrecc
311447	9/30/2022	09/30/2022	GOOGLE ANALYTICS	GOOGLE ADVERTISING	\$ 212.68	fibercc
311459	9/30/2022	114-4378578-2823436	AMAZON.COM SERVICES, INC	GRINDER TOOL	\$ 236.85	pwfacc
311435	9/30/2022	9285-6	SHERWIN WILLIAMS	PAINT	\$ 435.90	wdistcc
311452	9/30/2022	SO99750	WITMER PUBLIC SAFETY GROUP INC	FIRE BOOTS	\$ 500.74	afdcc
312174	10/1/2022	2518	OAB ENGINEERING, LLC	29-3 INTERNET: OCTOBER	\$ 150.00	medic
312148	10/1/2022	3437	SKAGIT COUNTY SHERIFF'S OFFICE	INMATE MEDICAL - PERIOD ENDING 12/25/2022	\$ 14,713.45	apd
312249	10/1/2022	890728496	TRANSAMERICA LIFE INS CO	LEOFF LONG-TERM CARE INSURANCE	\$ 689.75	hr
312027	10/1/2022	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 09/01-09/30/2022	\$ 44.00	finance
311438	10/1/2022	A29267043760082529	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
311456	10/1/2022	113-0679995-9981824	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 15.22	shopcc
311463	10/1/2022	1925	THRIFTY CLEANERS	SEPTEMBER LAUNDRY	\$ 27.76	afdcc
311453	10/1/2022	FS220930161282	FS.COM, INC.	OPTICAL TRANSCEIVER MODULE	\$ 113.15	infosyscc
311857	10/1/2022	S62607.23127	AMERICAN IMMERSION THEATER	AMERICAN IMMERSION THEATER PART 2	\$ 549.50	libcc
311449	10/1/2022	90097082	THERMO FISHER SCIENTIFIC	ORION ELECTRODE, STANDARD, FILLING SOLUTION	\$ 974.85	wtpcc
311462	10/2/2022	10/01/2022	THE WALL STREET JOURNAL	WSJ DIGITAL SUBSCRIPTION-FINANCE	\$ 4.00	fincc1

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311443	10/2/2022	113-7841341-8179453	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; PAPER PADS	\$ 13.52	apdcc
311454	10/2/2022	INV169335493	ZOOM VIDEO COMMUNICATIONS INC.	SENIOR CENTER 10/2-11/01/22	\$ 16.30	pkreccc
311460	10/2/2022	INV169340811	ZOOM VIDEO COMMUNICATIONS INC.	COURT 10/2-11/1/22	\$ 16.30	courtcc
311442	10/2/2022	114-8061529-6661860	AMAZON.COM SERVICES, INC	LITHIUM BATTERIES	\$ 21.28	apdcc
311464	10/2/2022	662 7 152 42	COSTCO WHOLESALE CORPORATION	WELCOME BREAKFAST	\$ 29.75	afdcc
311439	10/2/2022	BKD-73642224797	CLEVERBRIDGE INC	LANSWEEPER SUB/HELPDESK AGENT LICENSES	\$ 2,643.84	infosyscc
312169	10/3/2022	BC1722728	GALLS, LLC.	PARTIAL UNIFORM ORDER: AC MM	\$ 1,848.68	medic
312281	10/3/2022	4Qwapark	NORTHWEST PARKING EQUIPMENT	WA PARK PAY STATION 4TH Q MAINTENANCE	\$ 462.40	parks1
311623	10/3/2022	950562	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 1.62	infosyscc
311547	10/3/2022	B45528	SEBO'S DO-IT CENTER	CITY HALL	\$ 6.72	pwfacc
311634	10/3/2022	593 7 36 5587	SAFEWAY INC	PARTIAL WELCOME BREAKFAST	\$ 9.99	afdcc
311563	10/3/2022	113-8885687-3475429	AMAZON.COM SERVICES, INC	REC PROGRAM SUPPLIES	\$ 17.40	pkreccc
311562	10/3/2022	2786977269022	THE MAILBOX	SHIPMENT	\$ 22.14	wwtpcc
311466	10/3/2022	111-5983343-9485058	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 28.40	wwtpcc
311558	10/3/2022	149042	PORT OF ANACORTES	FUEL #900061	\$ 29.61	wdistcc
311545	10/3/2022	B45602	SEBO'S DO-IT CENTER	REPLACEMENT BLINDS 29-3	\$ 42.42	afdcc
311561	10/3/2022	878147	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 46.34	shopcc
311557	10/3/2022	149014	PORT OF ANACORTES	FUEL #900061	\$ 56.16	wdistcc
311554	10/3/2022	111-5926666-7185043	AMAZON.COM SERVICES, INC	BRAKE PAD SETS- SHOP STOCK	\$ 61.38	shopcc
311749	10/3/2022	6560078587	ARAMARK	LAUNDRY SERVICE FOR WWTP 10/03/2022	\$ 75.50	wwtpcc
311548	10/3/2022	ARV-54671000	SNAP-ON INDUSTRIAL	TOOLS - SHOP	\$ 87.20	shopcc
311465	10/3/2022	111-0603937-0112252	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 100.73	wwtpcc
311559	10/3/2022	B45622	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 102.15	museumcc
311555	10/3/2022	113-1691206-8253847	AMAZON.COM SERVICES, INC	CONCRETE SEALER- SHOP	\$ 106.61	shopcc
311544	10/3/2022	17936421	EWING IRRIGATION PRODUCTS, INC	PARKS MAINTENANCE SUPPLIES	\$ 138.38	parkscc1
311388	10/3/2022	2-592165-31	DIAMOND RENTALS, INC.	PARKS PORTABLE RESTROOMS 8/29-9/28/22	\$ 140.00	parks1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
311551	10/3/2022	4311625702	CREELMAN MD, PAUL	ANNUAL DOT EXAM	\$ 150.00	fibercc
311552	10/3/2022	1690364	LA POLICE GEAR, INC.	UNIFORM BOOTS; OFC KELLINGTON	\$ 176.20	apdcc
311468	10/3/2022	1012	SCREAMIUM	REPLACEMENT SMOKE MACHINE (TRAINING)	\$ 220.00	afdcc
311387	10/3/2022	2-592167-31	DIAMOND RENTALS, INC.	PARKS PORTABLE RESTROOMS 8/29-9/28/22	\$ 365.00	parks1
311560	10/3/2022	30790	AMERICAN PUBLIC WORKS	PUBLIC WORKS JOB POSTING	\$ 375.00	hrcc1
311553	10/3/2022	111-9717531-3154607	AMAZON.COM SERVICES, INC	DISC BRAKE ROTORS- SHOP STOCK	\$ 399.44	shopcc
311550	10/3/2022	0666657-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES	\$ 433.02	wwtpcc
312177	10/4/2022	9328990683	GRAYBAR ELECTRIC COMPANY, INC	FIBER OPTIC SPLICE CASES	\$ 778.46	fiber
311628	10/4/2022	B46342	SEBO'S DO-IT CENTER	TIMER KNOB FOR MED 14 COMPARTMENT	\$ 3.04	afdcc
311621	10/4/2022	662 8 344 12	COSTCO WHOLESALE CORPORATION	AGING MASTERY PROGRAM SUPPLIES	\$ 6.99	pkreccc
311474	10/4/2022	4766695S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL 9/6	\$ 7.54	finance
311609	10/4/2022	B46099	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 8.52	parkscc1
311682	10/4/2022	86646	SMILEY'S PRO SERVICES	D-RING WELD MOUNT #196	\$ 9.43	shopcc
311635	10/4/2022	112-4528366-8962638	AMAZON.COM SERVICES, INC	CABBLE CUTTERS	\$ 15.22	afdcc
311479	10/4/2022	6560077310	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
311613	10/4/2022	149088	PORT OF ANACORTES	FUEL FOR MARINE 29	\$ 17.69	afdcc
311625	10/4/2022	B46193	SEBO'S DO-IT CENTER	FASTENERS	\$ 26.08	shopcc
311484	10/4/2022	4766694S185	LEMAY MOBILE SHREDDING	APD AND COURT SHREDDING	\$ 35.24	apd
311626	10/4/2022	UAUELL-102022-3687	MUNICIPAL RESEARCH &	MRSC LEAVE LAW TRAINING	\$ 40.00	hrcc1
311618	10/4/2022	UAUELL-102022-3688	MUNICIPAL RESEARCH &	MRSC LEAVE LAW TRAINING	\$ 40.00	hrcc1
311617	10/4/2022	B46032	SEBO'S DO-IT CENTER	SUPPLIES, STREET	\$ 46.90	shopcc
311556	10/4/2022	112-6335270-4731416	AMAZON.COM SERVICES, INC	OPS: BREAK ROOM SUPPLIES	\$ 54.80	shopcc
311629	10/4/2022	177341	AMERICAN MICRO IND., INC.	REINFORCED ALUMINUM TAPE #9910	\$ 59.25	shopcc
311619	10/4/2022	INV169503877	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 10/3-11/2/2022	\$ 59.82	execc
311636	10/4/2022	22-30997	EDGE ANALYTICAL, INC	LAB TESTING	\$ 63.91	wwtpcc
311610	10/4/2022	261959	AMERICAN PUBLIC WORKS	WINTER MAINTENANCE OPERATOR CERTIFICATE	\$ 75.00	shopcc
311633	10/4/2022	0000193063	WATER ENVIRONMENT FEDERATION	MEMBERSHIP	\$ 120.00	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
311631	10/4/2022	878737	FRONTIER BUILDING SUPPLY	FASTENERS FOR FACILITY	\$ 129.32	shopcc
311612	10/4/2022	112-1254843-5751449	AMAZON.COM SERVICES, INC	ORANGE SNOW PLOW MARKER GUIDES	\$ 137.06	shopcc
311611	10/4/2022	261961	AMERICAN PUBLIC WORKS	WINTER MAINTENANCE OPERATIONS WORKSHOP	\$ 149.00	shopcc
311549	10/4/2022	1172482	INTERNATIONAL SOCIETY OF	ISA MEMBERSHIP DOICLES	\$ 210.00	plancc
311624	10/4/2022	06-09179-00207	EBAY	CONNECTORS	\$ 224.55	pwfacc
311637	10/4/2022	22-30993	EDGE ANALYTICAL, INC	LAB TESTING	\$ 255.65	wwtpcc
311614	10/4/2022	ARV-54685134	SNAP-ON INDUSTRIAL	TOOLS- SHOP	\$ 256.01	shopcc
311620	10/4/2022	AN 88226	CENTRAL WELDING SUPPLY CO, INC	NUTRIANE REDUCTION IMPROVEMENT	\$ 259.59	wwtpcc
311627	10/4/2022	R59948431	YOURMEMBERSHIP.COM, INC.	JOB POSTING	\$ 299.00	hrcc1
311616	10/4/2022	114-13379210	UNITED SITE SERVICES, INC	REC PROGRAM RESTROOM (9/1/22-9/30/22)	\$ 331.20	pkrecc
311859	10/4/2022	73433	MARRIOTT	HOTEL STAY FOR APWA CONFERENCE - TIM H	\$ 395.37	pwfacc
311630	10/4/2022	00108020	OWEN EQUIPMENT COMPANY	RUBBER HOSE, TOGGLE CLAMPS	\$ 1,114.56	shopcc
311615	10/4/2022	114-13379258	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS (9/1/22-9/30/22)	\$ 1,322.01	parksc1
311959	10/5/2022	26730	SKAGIT PUBLISHING LLC	PUBLISH AA-288865	\$ 125.86	plan
311689	10/5/2022	B46813	SEBO'S DO-IT CENTER	FASTENERS	\$ 5.10	shopcc
311688	10/5/2022	B46583	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 6.27	parksc1
311675	10/5/2022	B46836	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 15.66	pwfacc
311747	10/5/2022	950837	BAYSHORE OFFICE PRODUCTS INC	HR OFFICE SUPPLIES	\$ 16.41	hrcc1
311683	10/5/2022	112-0291979-0813871	AMAZON.COM SERVICES, INC	OPS: OFFICE SUPPLIES	\$ 16.68	shopcc
311622	10/5/2022	112-0291979-0813871	AMAZON.COM SERVICES, INC	OPS: OFFICE SUPPLIES	\$ 20.32	shopcc
311676	10/5/2022	J84152/1	ACE HARDWARE	EXT HEX 5/12" TOOL	\$ 29.37	wdistcc
311687	10/5/2022	VPL1H5L1XF	VISTAPRINT	BUSINESS CARDS	\$ 33.72	shopcc
311674	10/5/2022	B46776	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 49.83	pwfacc
311685	10/5/2022	111-0472865-9477848	AMAZON.COM SERVICES, INC	PRACTI-VALVE CPR TRAINING VALVE	\$ 56.52	afdcc
311679	10/5/2022	113-4172771-5675417	AMAZON.COM SERVICES, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 89.12	execc
311680	10/5/2022	WEB1956412582	GRAINGER	ROTOR FUSES X 4	\$ 91.50	wtppcc
311750	10/5/2022	339377	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- TANNER M	\$ 92.00	shopcc
311740	10/5/2022	24256729	PURCELL TIRE AND SERVICE CENTE	NAIL REPAIR, TIRE DISPOSAL #304	\$ 113.53	shopcc

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311684	10/5/2022	113-2518669-3906663	AMAZON.COM SERVICES, INC	PRESSURE WASHER PUMP #6990	\$ 152.31	shopcc
311744	10/5/2022	950667	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR SENIOR CENTER	\$ 152.40	pkreccc
311686	10/5/2022	F61563	COASTAL FARM &	RAIN GEAR	\$ 195.82	pwfacc
311673	10/5/2022	137665	THE HOSE SHOP, INC	HYDRAULIC ASSEMBLY- #513	\$ 264.47	shopcc
311677	10/5/2022	137681	THE HOSE SHOP, INC	HYDRAULIC ASSEMBLY- #513	\$ 270.46	shopcc
311678	10/5/2022	111-2722374-7315409	AMAZON.COM SERVICES, INC	DEPOT PLAZA BATHROOM	\$ 387.63	pwfacc
311579	10/5/2022	88094	G12 COMMUNICATIONS	SIP TRUNKS 10/1-10/31/22	\$ 967.92	finance
312034	10/6/2022	328473	BAY CITY SUPPLY	FACILITY USE ITEMS	\$ 275.88	pwfac
311716	10/6/2022	234178	CONTROL FACTORS-SEATTLE INC	MAINTENANCE SUPPLIES	\$ 692.49	dwwtp
312109	10/6/2022	220021901958	PUGET SOUND ENERGY INC	SKYLINE TSUNAMI SIREN 9/7-10/5/22	\$ 10.89	dwwtp
311738	10/6/2022	J84888/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 3.91	wwtpcc
311737	10/6/2022	B47147	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 7.03	wwtpcc
311739	10/6/2022	B47348	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PUMP STATION 9	\$ 8.52	wwtpcc
311742	10/6/2022	J84762/1	ACE HARDWARE	CLAMPS	\$ 17.36	wdistcc
311681	10/6/2022	111-8136585-9932213	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 17.94	parksccl
311856	10/6/2022	0001-277162	NAPA	SILICONE	\$ 19.27	shopcc
311748	10/6/2022	880489	FRONTIER BUILDING SUPPLY	CONCRETE MIX	\$ 25.33	shopcc
311864	10/6/2022	950830	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 36.48	museumcc
311865	10/6/2022	111-4839828-4673834	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 46.20	museumcc
311741	10/6/2022	VP_V265T9HW	VISTAPRINT	APD RECRUITMENT CARDS	\$ 57.66	hrcccl
311745	10/6/2022	111-59266667-185043	AMAZON.COM SERVICES, INC	BRAKE PAD SETS- SHOP STOCK	\$ 61.38	shopcc
311838	10/6/2022	1740018	SUN SUPPLY, INC.	TAPE	\$ 73.32	shopcc
311746	10/6/2022	J84894/1	ACE HARDWARE	MURAL SUPPLIES	\$ 95.69	museumcc
311845	10/6/2022	8561 52 97676	HOME DEPOT	FACILITY USE ITEMS	\$ 118.37	pwfacc
311846	10/6/2022	8563 52 39710	HOME DEPOT	FACILITY USE ITEMS	\$ 118.81	pwfacc
311743	10/6/2022	F61899	COASTAL FARM &	RAINGEAR- KEN H	\$ 223.02	shopcc
311652	10/6/2022	POB 410	UNITED STATES POSTAL SERVICE	PO BOX 410 1 YR RENEWAL 11/1/22-10/31/23	\$ 398.00	finance
311841	10/6/2022	24256767	PURCELL TIRE AND SERVICE CENTE	TIRE- #404	\$ 650.07	shopcc
311840	10/6/2022	24256766	PURCELL TIRE AND SERVICE CENTE	TIRES- STOCK	\$ 1,287.24	shopcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
312168	10/7/2022	98070867	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,521.12	dwtp
312254	10/7/2022	270122	ENNIS-FLINT, INC, FLINT TRADING DIVISION	WHITE LINES- STREET DEPT	\$ 345.87	dshop
312110	10/7/2022	220022355618	PUGET SOUND ENERGY INC	500 T TSUNAMI SIREN 9/8-10/6/22	\$ 10.89	dwwtp
311847	10/7/2022	4788483249	ANACORTES CHAMBER OF COMMERCE	ROUND TABLE LUNCHEON	\$ 22.00	execc
311700	10/7/2022	22-32711	EDGE ANALYTICAL, INC	WATER SAMPLES- 34TH & O AVE HYDRANT	\$ 22.66	wdist
311843	10/7/2022	B47491	SEBO'S DO-IT CENTER	REC DEPT SUPPLIES	\$ 23.45	pkreccc
311858	10/7/2022	951177	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 28.90	wwtpcc
311836	10/7/2022	J85281/1	ACE HARDWARE	PARKS USE ITEMS	\$ 29.35	pwfacc
311705	10/7/2022	6560080876	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	dshop
311854	10/7/2022	221250	T-SHIRTS BY DESIGN	UNIFORMS- WATER DEPT	\$ 87.04	pwfacc
311839	10/7/2022	339800	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- BRENT C	\$ 92.00	wdistcc
311860	10/7/2022	113-7743146-0197019	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 179.46	pkreccc
311842	10/7/2022	0553067411	HONEY BUCKET	PARKS PORTABLE RESTROOM 10/4-10/31/22	\$ 326.00	parkscc1
311855	10/7/2022	111416914	INTERSTATE BATTERIES	BATTERIES- #028 & #018	\$ 400.28	shopcc
312176	10/8/2022	15331	BEAVER LAKE QUARRY	QUARRY SPALLS FOR LAGOON	\$ 1,539.12	dwtp
311837	10/8/2022	B47976	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 8.52	pwfacc
311862	10/8/2022	113-7531598-3297807	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 28.02	pkreccc
311848	10/8/2022	J85958/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 52.84	wwtpcc
311861	10/8/2022	113-3137111-2324208	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 128.75	pkreccc
311849	10/9/2022	B48554	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 15.20	wwtpcc
311863	10/9/2022	113-8494658-5347439	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 108.70	pkreccc
311844	10/9/2022	662 202 151 702	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 149.96	apdcc
311850	10/9/2022	113-1359456-3201808	AMAZON.COM SERVICES, INC	HOSE REELS - SHOP	\$ 387.32	shopcc
312020	10/10/2022	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 10/19-11/18/22	\$ 80.24	finance
312283	10/10/2022	371776	MUSCO SPORTS LIGHTING LLC	PARKS LIGHTING SUPPLIES	\$ 1,246.85	parks1
312016	10/10/2022	0001-277486	NAPA	HYDRAULIC HOSE FITTINGS #514	\$ 79.50	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
311961	10/10/2022	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 9/6-10/5/22	\$ 4,447.20	parksl
312251	10/10/2022	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 9/7-10/5/22	\$ 937.44	medic
312268	10/10/2022	300000290035	PUGET SOUND ENERGY INC	MUSEUM 9/7-10/5/22	\$ 186.14	museum
312108	10/10/2022	300000300008	PUGET SOUND ENERGY INC	WWTP AND PUMP STATIONS 9/7-10/5/22	\$ 20,074.43	dwwtp
312114	10/10/2022	0291932-IN	REISNER DISTRIBUTOR INC	INCINERATOR FUEL	\$ 3,702.48	dwwtp
312252	10/10/2022	4th QTR JUDICIAL	SKAGIT COUNTY DISTRICT COURT	4TH QTR JUDICIAL SERVICES	\$ 19,237.75	court
311853	10/10/2022	113-8139092-9565040	AMAZON.COM SERVICES, INC	PLASTIC TRANSFER PIPETTES-SHOP	\$ 9.78	shopcc
311851	10/10/2022	113-0196940-5960274	AMAZON.COM SERVICES, INC	USB WALL CHARGER- SHOP	\$ 13.05	shopcc
311852	10/10/2022	111-4001509-8473807	AMAZON.COM SERVICES, INC	IGNITION COIL MODULE #13940	\$ 39.16	shopcc
312033	10/11/2022	328819	BAY CITY SUPPLY	FACILITY USE ITEMS	\$ 65.15	pwfac
312031	10/11/2022	FB28395	CAROLLO ENGINEERS, INC.	WATER SYSTEM PLAN UPDATE - THROUGH 09/30/2022	\$ 3,620.50	dwwtp
312143	10/11/2022	8498 30 017 0464628	COMCAST	WA PARK INTERNET 10/21-11/20/22	\$ 108.16	finance
312278	10/11/2022	1966248	MILES SAND & GRAVEL CO.	PARKS MAINTENANCE SUPPLIES	\$ 31.54	parksl
312014	10/11/2022	12P19405	MOTOR TRUCKS, INC	BUMPER- #603	\$ 1,079.61	dshop
312015	10/11/2022	0001-277596	NAPA	AIR FILTER #221	\$ 151.37	dshop
312017	10/11/2022	0517-040805	NAPA	BATTERY, AIR FILTER #417	\$ 181.62	dshop
312172	10/11/2022	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE ELECTRICITY 7/12-8/10/22	\$ 22,925.45	dwwtp
312147	10/11/2022	3442	SKAGIT COUNTY SHERIFF'S OFFICE	NW MINI CHAIN 3RD QTR 2022	\$ 4,229.02	apd
312171	10/11/2022	139826	USA BLUE BOOK	FLUORIDE ANALYZER MAINTENANCE KIT	\$ 324.72	dwwtp
312259	10/12/2022	AN 874073	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 82.62	medic
312022	10/12/2022	INV2542722	COPIERS NORTHWEST, INC	Canon/IRC5870i/3rd Floor 9/11-10/10/22	\$ 451.18	finance
312170	10/12/2022	855025	HASA, INC	SODIUM HYPOCHLORITE	\$ 5,075.43	dwwtp
312025	10/12/2022	L150539	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT 21-21	\$ 32,445.20	finance
312118	10/12/2022	0148806-IN	SWS EQUIPMENT	OPERATING SUPPLIES- #304	\$ 1,696.23	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
312262	10/13/2022	00-2019-240 - 23	ALTA PLANNING AND DESIGN, INC	COMMERCIAL AVE CORRIDOR PLAN PHASE 1 - 11TH-13TH ST DESIGN - THROUGH 9/30/22	\$ 4,014.97	pw1
312119	10/13/2022	329095	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 255.68	pwfac
312260	10/13/2022	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 9/13-10/11/22	\$ 26.24	medic
312144	10/13/2022	106609600	RICOH USA, INC	S/N C32029555 CITY HALL COPIER 3RD 10/1-10/31/22	\$ 378.35	finance
312163	10/13/2022	112055	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	\$ 210.00	medic
312028	10/13/2022	112056	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	\$ 173.00	dshop
312175	10/14/2022	0001357	CITY OF BURLINGTON	DARK FIBER & RACK SPACE	\$ 275.00	fiber
312111	10/14/2022	0001-277959	NAPA	WIPER BLADES- #054A	\$ 25.13	dshop
312256	10/14/2022	0001-277973	NAPA	CIRCUIT #196	\$ 19.91	dshop
312282	10/14/2022	10/14/2022	NORTHWEST PARKING EQUIPMENT	WA PARK PAY STATION UPGRADE	\$ 1,182.28	parks1
312255	10/14/2022	0291890-IN	REISNER DISTRIBUTOR INC	DEF FLUID	\$ 668.31	dshop
312173	10/14/2022	S20219758	SUPERIOR SYSTEMS, INC	VALVE TO CLUTCH ADAPTER	\$ 416.26	dwtp
312151	10/14/2022	20222041	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING SEPT 2022	\$ 3,900.38	finance
312277	10/14/2022	7395	TCA ARCHITECTURE PLANNING INC	FIRE STATION PLANNING AND DESIGN SERVICES - SEPTEMBER 2022	\$ 8,500.00	medic
312269	10/16/2022	ANA-1218628	ANACORTES AMERICAN	EXECUTIVE 11/16/22-11/16/23	\$ 71.55	finance
312154	10/17/2022	2022 Third Qtr VIC	ANACORTES CHAMBER OF COMMERCE	LTAC VIC #3	\$ 18,202.15	plan
312153	10/17/2022	2022 Third Quarter	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER EXPERIENCE PROJECT #3	\$ 16,735.98	plan
312276	10/17/2022	2836225	FOSTER GARVEY PC	WWTP OUTFALL RELOCATION/GRANT PROJECT D20-2033	\$ 3,978.00	legal
312258	10/17/2022	0001-278162	NAPA	WIRE #196	\$ 8.64	dshop
312257	10/17/2022	0001-278170	NAPA	AIR FILTER #403	\$ 70.46	dshop
312250	10/17/2022	140642	SUMMIT LAW GROUP, PLLC	LEGAL SERVICES, CBA AND CONTRACT PROPOSALS	\$ 1,292.00	hr
312152	10/17/2022	2022-2580	THE WATERSHED COMPANY	SHORELINE MASTER PROGRAM (SMP) USER GUIDE & WEBSITE PROJECT - THROUGH SEP 30, 22	\$ 480.00	plan
312270	10/23/2022	SVH-1232053	SKAGIT VALLEY HERALD	CITY HALL SVH 11/23/22-11/23/23	\$ 222.35	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
312162	10/30/2022	22-208-FAC-0011	CASCADE GUTTER SERVICE, INC.	RETAINAGE RELEASE	\$ 1,357.30	pw1
312158	10/30/2022	22-172-FAC-0011	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 500.00	pw1
312160	11/6/2022	22-194-STM-0011	NORTHWEST FENCE	RETAINAGE RELEASE	\$ 2,731.40	pw1
312165	11/12/2022	22-136-WTR-0011	DAY WIRELESS SYSTEMS INC	RETAINAGE RELEASE	\$ 1,591.93	pw1
312167	11/13/2022	22-198-ITS-0011	DAY WIRELESS SYSTEMS INC	RETAINAGE RELEASE	\$ 430.00	pw1
312156	11/13/2022	21-137-WTR-0011	FERGUSON ENTERPRISES, INC	RETAINAGE RELEASE	\$ 327.63	pw1
	Total				\$ 559,603.91	



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 6.c.

Agenda Item Title: Contract Award: 33rd Street Pavement Project 2022 #22-258-TRN-001

Staff Contact(s): Henry Hash

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
TIFFANY MATSON	Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$115,000.00 to Lakeside Industries, Inc. to perform the 33rd Street Pavement Project 2022. Location of project is 33rd Street east of D Avenue. The existing pavement will be removed; up to three inches of crushed surfacing top course will be placed, regraded and compacted. Three inches of 1/2" hot mix asphalt will be placed and the existing iron in the street will be adjusted to final grade.

Background:

1. **History:** The selection of this road for asphalt pavement overlay further advances the City Pavement Management Plan. The Pavement Condition Index (PCI) ratings use a 0-100 PCI scale with 100 being the most favorable. For this section of roadway the PCI rates at a 6. Prior to placement of pavement, the installation of fiber infrastructure for Access Fiber will be completed and there is no other utility work anticipated.
2. **Key Terms:**
 - Contract is for a fixed price of \$115,000.00.
 - The Contractor shall complete the work within 60 calendar days after Notice to Proceed.
3. **Competitive Bidding:** In accordance with competitive bid requirements set forth under RCW 35.23.352 the project cost is under the competitive requirements and thus the Project Manager evaluated contractors and chose to contract with Lakeside Industries, Inc.

Budget Impact:

Contractor	Lakeside Industries, Inc.
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Contract Amount	\$115,000.00
Earmarked Funds (BARS # budget)	\$1,850,000.00
BARS #	104.720.542.30.41
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	60 calendar days

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 22-258-TRN-001 with Lakeside Industries, Inc. in the amount of \$115,000.00 to perform the 33rd Street Pavement Project 2022.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. 22-258-TRN-001



CONTRACT 22-258-TRN-001
AGREEMENT WITH
LAKE SIDE INDUSTRIES, INC.

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and Lakeside Industries, Inc., a private contractor at PO Box 729, Anacortes WA 98221 (herein after referred to as "Contractor").

PROJECT
33RD STREET PAVEMENT PROJECT 2022

1. **Scope of Work:** Contractor shall furnish all materials, equipment and labor to perform the 33rd Steet Pavement Project on 33rd Street east of D Avenue, Anacortes, WA 98221. Contractor will remove the existing pavement; up to three inches of crushed surfacing top course will be placed, regraded and compacted. Three inches of 1/2" hot mix asphalt will be placed and the existing iron in the street will be adjusted to final grade. Work is subject to the 2018 City of Anacortes Engineering Standards which are hereby incorporated by reference and made a part hereof.
2. **Contract Price:** The Contractor will perform the scope of work above on a time and materials basis not-to-exceed **One Hundred Fifteen Thousand Dollars (\$115,000.00)**. Rule 171 applies. This includes all mobilization, demobilization, labor, materials, standard freight, and administrative overhead for the project. Before any payment is made by the City of Anacortes of sums under this contract, the contractor must provide a copy of the statement of *Intent to Pay Prevailing Wage* approved by the Department of Labor and Industries. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the contactor will be retained.
3. **Bonds:** Pursuant to RCW 39.08.010, the Contractor shall provide the City a performance bond and payment bond for the full contract amount to be in effect as detailed in the incorporated General Provisions. The City may at its option release the bonds once all the conditions of RCW 39.08.010-1a have been discharged.
4. **Time of Completion:** The Contractor shall complete the work within sixty (60) calendar days of the Notice to Proceed.
5. **Project Management.** Coordination and scheduling of the work, materials, and equipment shall be made with the Project Manager Justin Symonds, (360) 299-1972.
6. **Contract Requirements:** As detailed in the General Provisions, Contractor must have a valid contractor license number, insurance, and City of Anacortes business license. **Prevailing Wage Law Applies.** Forms Needed: 1) Proof of Insurance with Additional Insured Endorsements; 2) Intent to Pay Prevailing Wage; 3) Affidavit of Wages Paid; 4) Performance Bond; 5) Payment Bond; 6) Certification of Compliance with Wage Payment Statutes.
7. **Contract Documents:** The attached General Provisions and the 2018 City of Anacortes Engineering Standards are included in this Contract Agreement.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:
City of Anacortes

Mayor

Date

Contractor:
Lakeside Industries, Inc.

Date

Contractor License #

1. WASHINGTON STATE PREVAILING WAGES: Washington State Prevailing Wages apply to all Work. The Contractor and any of its Subcontractors are required to pay their laborers and mechanics minimum wage in compliance with Washington State Prevailing Wage Laws. Before any payment is made by the City of Anacortes of any sums under this contract, the contractor and each subcontractor must provide the City with a copy of the statement of *Intent to Pay Prevailing Wages* approved by the Washington State Department of Labor and Industries (L&I) (*ONE (1) filed per contractor and each subcontractor per contract*). Following contract completion, the City will not release any funds retained, according to the provisions of RCW 60.28.010, until the contractor and each subcontractor has provided the City a copy of the *Affidavit of Wages Paid* approved by L&I (*ONE (1) filed per contractor and each subcontractor per contract*). L&I provides the wage forms. ***All costs associated with such fees shall be included in the Contract price as part of the fixed costs of overhead for this Contract, including any anticipated subcontractor filing fees. Any change in the fee by L&I will not be grounds for revision in the Contract Amount. The City will only pay for the actual cost charged by L&I for the filing of the intent and affidavit.***

For contracts in excess of \$10,000, the contractor must post in a conspicuous place at the job site, a copy of the statement of *Intent to Pay Prevailing Wages* approved by L&I and the address and phone number of the Industrial Statistician where complaints or inquiries may be made. The City will refer any dispute regarding the prevailing rate of wage to L&I for arbitration.

The State of Washington prevailing wage rates applicable for this public works project, which is located in Skagit County, may be found at the following website address of the Department of Labor and Industries: <https://secure.lni.wa.gov/wagelookup/>. The prevailing wage schedule in effect for the work under the contract will be the one in effect upon the date of execution of the contract. A copy of the applicable prevailing wage rates are also available for viewing at the office of the Owner, located at 904 6th Street, Anacortes, WA. Upon request, the Owner will mail a hard copy of the applicable prevailing wages for this project.

At least once a month Contractor must file weekly certified payroll reports online with the Washington Department of Labor and Industries as required by RCW 39.12.120.

2. Performance and Payment Bonds. The City is required by RCW 39.08.010, with limited exceptions, to obtain both a Performance and a Payment bond for each public works project. The City requires separate Performance and Payment bonds for 100% of the contract amount furnished on bond forms standardized by the City Attorney's office. The bonds must meet the following provisions:

- Be for the full amount of the project, including tax.
- Name City of Anacortes as the obligee.
- List the correct Project Name and Project Number.
- Be signed by both the surety (the Attorney in Fact) and the Contractor.
- Be issued by a surety authorized to do business in the State of Washington (listed on the Insurance Commissioners website) and which meets the AM Best Rating required in the Contract Documents. If no requirement exists, a minimum of AM Best Rating A-7 or better will be required.

Release of Bonds

Bonds will not be released until the project has been completed and finally accepted.

Performance Bonds – Performance Bonds will be released at the end of the warranty period or twelve months after the date of final acceptance, whichever is later. The City may at its option release the bond once all the conditions of RCW 39.08.010-1a have been discharged.

Payment Bonds – Payment Bonds will be released either 45 days after final acceptance of the project or upon receipt of releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries, whichever is later. Release is contingent on the fact that no claims against the bond have been filed prior to the 45 day mark. If claims have been filed against the bond, it will not be released until the claims have been resolved.

Exceptions – On projects \$150,000 and under, the Contractor can, in lieu of providing a performance and payment bond, request to have the City withhold 10% of monies earned on the project for a period of 30 days after final acceptance of the completed work or until receipt of all necessary releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries and settlement of any liens filed under Chapter 60.28 RCW, whichever is later. This exception is dependent on pre-approval by the City Attorney, and the City reserves the right to reject requests to waive the bond requirements.

3. Retainage. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the Contractor will be retained. The Contractor may elect to execute a Retainage Bond. The bond must be furnished on a bond form standardized by the City Attorney's office and issued by a surety currently authorized by the State Insurance Commissioner to do business in Washington State. Retainage will be released **45 days after final acceptance**, provided that the following has occurred:

1. All liens placed against the project have been released. For projects over \$35,000, releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries will also be required.

2. Affidavits of Wages paid for the final correct contract amount are approved and on file for the Contractor and any subcontractors.
3. Worker's Compensation Premiums for the Contractor and any subcontractors are current.

Note: If the City has approved the Contractor's request to waive the bond requirements, the City will withhold a total of 10% of the monies earned for a period of 30 days after final acceptance of the completed work or until receipt of all necessary releases from the Washington Department of Revenue, Washington Employment Securities Department, and the Washington Department of Labor and Industries, and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

4. Subcontracts. The Contractor shall not subcontract the Scope of Work ("Work") unless the Project Manager approves in writing. If the Project Manager requests, the Contractor shall provide proof that the Subcontractor has the experience, ability, and equipment the Work requires. "Subcontractor" means an individual, partnership, firm, corporation, or joint venture who is sublet part of the Contract by the Contractor. Each request to subcontract shall include the following information (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed subcontractor, (iv) proposed subcontract price, (v) identification of the percentage of work to be performed by subcontract. Approval of subcontract shall not:

- a. Relieve the Contractor of any responsibility to carry out the Contract,
- b. Relieve the Contractor of any obligations or liability under the Contract and the Contractor's bond,
- c. Create any contract between the City and the Subcontractor, or
- d. Convey to the Subcontractor any rights against the City.

As required by RCW 39.06.020, the Contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification is to include that, at the time of subcontract execution, each subcontractor meets the responsibility criteria listed in RCW 39.04.350(1) and additionally - if applicable - possesses an electrical contractor license or an elevator contractor license. This verification requirement, as well as the responsibility criteria, must be included in every public works contract and subcontract of every tier. The Contractor shall give immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the City.

If dissatisfied with any part of the subcontracted Work, the Project Manager may request in writing that the Subcontractor be removed. The Contractor shall comply with this request at once and shall not employ the Subcontractor for any further Work under the Contract.

5. Job Safety & COVID-19 Safety Requirements Compliance. The Contractor, and its subcontractors of any tier, shall comply with all Washington Dept. of Labor & Industries safety standards, as well as comply with all current and future COVID-19 proclamations, regulations, requirements and/or related guidance issued by the Office of the Governor of Washington State and Office of the Mayor of the City of Anacortes as it may relate to City of Anacortes projects.

6. Taxes. The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

7. Invoicing. All invoices shall at a minimum include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, **Agreement Number**, and Price. The Contractor must allow 30 calendar days from receipt of the invoice for payment. ***If requested by the City the Contractor shall provide a cost breakdown of charges.*** Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Contractors may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution. The City shall notify the Contractor within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Contractor shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

8. Withholding Payment. In the event the City determines that the Contractor has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Contractor the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to terminate or damages, provided that the City promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any

amount so paid or incurred from amounts due to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Contractor by reason of good faith withholding by the City under this clause.

9. Final Payment: Waiver of Claim. The contractor's acceptance of final payment (excluding withheld retainage) shall constitute a waiver of claims, except those previously and properly made and identified by the contractor as unsettled at the time request for final payment is made.

10. Inspection.

A. Of the Work

All materials furnished and work done shall be subject to inspection. The City Project Manager administering the Contract shall at all times have access to the work wherever it is in progress or being performed, and the Contractor shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Contractor of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the Contract. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority

The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Contractor may appeal to the City Attorney whose decision shall be final. The Contract shall be carried out under the general control of the representative of the City administering the Contract, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Contractor shall comply with any and all orders and instructions given by the representative of the particular Department administering the Contract in accordance with the terms of the Contract. Nothing herein contained, however, shall be taken to relieve the Contractor of his/her obligations or responsibilities under the Contract.

11. New and Unused. All units, equipment, parts and material shall be new, unused, manufacturer's current model year and in current production and shall meet any current applicable regulations and/or codes. All materials shall have physical and chemical properties to withstand the intended purpose. Equipment design shall have sufficient excess capacity for durability and safety.

12. Warranty. The Contractor shall return to the project and repair or replace all defects in workmanship and material discovered within one year after Final Acceptance of the Work, including any necessary labor and materials. The Contractor shall start work to remedy any such defects within 7 calendar days of receiving City's written notice of a defect, and shall complete such work within the time stated in the City's notice. In case of an emergency, where damage may result from delay or where loss of services may result, such corrections may be made by the City's own forces or another contractor, in which case the cost of corrections shall be paid by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor. For one year after acceptance of any corrections by the City the Contractor shall be responsible for correcting all defects in workmanship and materials in the corrected work. In addition, the Contractor shall obtain and submit to the City any necessary documentation to secure any extended manufacturer's warranty and warranty terms. This guarantee is supplemental to and does not limit or affect the requirements that the Contractor's work comply with the requirements of the Contract or impact any other legal rights or remedies of the City.

13. Indemnification / Hold Harmless. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14. Insurance.

A. Insurance Term: The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation: The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. **The City of Anacortes and its officers, elected officials, employees, agents, and volunteers shall be named as an additional insured** under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
 3. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- D. Minimum Amounts of Insurance:** The Contractor shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
- E. City Full Availability of Contractor Limits:** If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.
- F. Other Insurance Provision:** The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
- G. Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- H. Verification of Coverage:** The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Contractor **within 10 days of contract execution and before scheduling of the work**. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.
- I. Subcontractors' Insurance:** The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.
- J. Notice of Cancellation:** The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.
- K. Failure to Maintain Insurance:** Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.
- 15. Acceptance.** Contractor acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Contractor. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, invoice, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.
- 16. Registered or Licensed Contractor.** The City is prohibited by RCW 39.06.010 from executing an Agreement with a Contractor who is not registered or licensed as required by the laws of the state. In addition, Anacortes Municipal Code requires that every person engaging in business within the city limits of Anacortes register their business with the state and include a City of Anacortes Endorsement. Businesses from outside city limits with a gross annual income of \$2,000 in Anacortes are also required to obtain a city endorsement. Business licenses and city endorsements can be obtained through the State of Washington Department of Revenue (DOR) Business Licensing Service (BLS) at bls.dor.wa.gov.

17. Standard Title VI / Non-Discrimination Assurances. During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

18. Contractor is an Independent Contractor. The parties intend that an independent Contractor relationship will be created by this Agreement. No agent, employee or representative of the Contractor shall be deemed to be an agent, employee or representative of the City for any purpose. Contractor shall be solely responsible for all acts of its agents, employees, representatives and Subcontractors during the performance of this Agreement.

19. No Third-Party Beneficiary Rights. This Agreement is not intended to and shall not be construed to give any Third Party any interest or rights (including, without limitation, any Third-Party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

20. The City's Right to Terminate Agreement.

A. Termination for Default: If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement until the Scope of Services under this Agreement has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience: The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work through the date of termination. If the City exercises its option under this Paragraph, the City shall not be responsible for payment for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

21. Changes/Additional Work. The City may engage Contractor to perform services in addition to those listed in this Agreement, and Contractor will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Contractor to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

22. Non-waiver. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

23. Covenant Against Contingent Fees. The Contractor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

24. Disputes

A. General: Differences between the Contractor and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims: The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Contractor has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim

shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim: The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Contractor has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution: In the event of a dispute between the City and the Contractor arising out of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Contractor to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

25. Force Majeure. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; pandemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice of the impediment and its effect on the ability to perform, with such notice to be provided no more than two (2) working days after the force majeure event or reasonable discovery of the event's impact on performance. Failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.

26. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

27. Compliance with Laws. The Contractor in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. Contractor will follow all applicable laws and requirements for excavation and disposal of material.

28. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

29. Survival of Contract Termination. The provisions of the following paragraphs, the provisions of the non collusion affidavit, and the liability of the Contractor for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Governing Law; Indemnification / Hold Harmless; Disputes.

30. Notices. Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

CONTRACTOR:

Lakeside Industries Inc.
Justin Blouin
PO Box 729
Anacortes WA 98221

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 6.d.

Agenda Item Title: Contract Award: Learn to Sail Program #22-263-PRK-001

Staff Contact(s): JONN LUNSFORD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
TIFFANY MATSON	Contract Award

Item Summary: City staff seeks approval to execute Agreement 22-263-PRK-001 with Anacortes Waterfront Alliance, under which the Learn to Sail Program will be performed from January 1, 2022-December 31, 2024.

Background: The City has operated a sailing program for youths and adults since 1997, providing both instruction and recreational opportunities to the community. The City and the Alliance have worked cooperatively with the local small boat users and organizations to enhance sailing opportunities, such as the summer "Learn to Sail" program and support for the Anacortes High School Sailing Club, which operates at Seafarers Memorial Park. The parties entered into an [Agreement](#) dated November 23, 2020, by which the City provided Alliance with payment and conditional title to a fleet of equipment in exchange for Alliance operating a community sailing program. The parties would like to continue this program through 2024.

Key Terms:

- The City will forward to Alliance seventy-five percent (75%) of all revenues collected from the "Learn to Sail" program fees. The City will retain twenty-five percent (25%) to cover City administration expenses.
- The City will pay Alliance a sum of twenty thousand dollars (\$20,000) in 2022, fifteen thousand dollars (\$15,000) in 2023 and fifteen thousand dollars (\$15,000) in 2024, for a total contract value of \$50,000.00 plus 75% of program fee revenues.
- The term of this Agreement shall be from January 1, 2022 through December 31, 2024.

Budget Impact:

Contractor	Anacortes Waterfront Alliance
Agreement Amount	\$50,000.00 + 75% of program fee revenues
BARS #	101.410.571.00.41
Budget Amendment Required?	No
Start Date	01/01/2022
End Date	12/31/2024

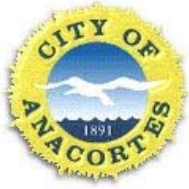
Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to execute Agreement 22-263-PRK-001 between the City of Anacortes and Anacortes Waterfront Alliance for the Learn to Sail Program.

Alternative Actions: Not approve the agreement.

Attachments (listed in order presented):

1. 22-263-PRK-001



AGREEMENT #22-263-PRK-001
Between
THE CITY OF ANACORTES
AND
ANACORTES WATERFRONT ALLIANCE

This Agreement, hereinafter referred to as "Agreement", made and entered into between the City of Anacortes, hereinafter referred to as the "City", and The Anacortes Waterfront Alliance, hereinafter referred to as the "Alliance", together referred to as "Parties".

WHEREAS the City has operated a sailing program for youths and adults since 1997, providing both instruction and recreational opportunities to the community; and

WHEREAS the Alliance uses the facilities at Seafarers Memorial Park pursuant to a Memorandum of Understanding with the Port of Anacortes for the "Learn to Sail" program; and

WHEREAS the City and the Alliance have worked cooperatively with the local small boat users and organizations to enhance sailing opportunities such as the summer "Learn to Sail" program and support for the Anacortes High School Sailing Club, which operates at Seafarers Memorial Park; and

WHEREAS the Parties entered into an Agreement dated November 23, 2020, by which the City provided Alliance with payment and conditional title to a fleet of equipment, which were specifically identified in Appendix "A" to the original Agreement in exchange for Alliance operating a community sailing program; and

WHEREAS the November 23, 2020 Agreement provided that, if at any time during a period of five years from the date of that Agreement, Alliance discontinues the "Learn to Sail" program, Alliance will return with clear title all equipment identified in Appendix "A", which is hereby incorporated by reference; and

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Parties' Responsibilities.**

a. City Responsibilities.

- i. City will establish reasonable rates for the "Learn To Sail" program to encourage equitable participation and collect all "Learn to Sail" revenue during the Term of this Agreement. The City will coordinate with Alliance during the process of establishing program rates, but in no event shall program fees be less than the previous calendar year.
- ii. The City will forward to Alliance seventy-five percent (75%) of all revenues collected from the "Learn to Sail" program fees. The City will retain twenty-five percent (25%) to cover City administration expenses.
- iii. City will pay Alliance a sum of twenty thousand dollars (\$20,000) in 2022, fifteen thousand dollars (\$15,000) in 2023 and fifteen thousand dollars (\$15,000) in 2024, beginning January 1, 2022 with such payment to be made no later than June 1st of any calendar year or within thirty (30) days of execution of this Agreement for calendar year 2022, whichever is later.
- iv. The City will provide Alliance with all necessary participant registration information as soon as it is reasonably available.

b. Alliance Responsibilities.

- i. Alliance will provide all programming and oversight for the "Learn to Sail" program, which shall include beginner and intermediate classes.
- ii. Alliance will develop and institute all safety protocols necessary to protect the safety of participants, staff, and equipment during all "Learn to Sail" instruction, Anacortes High School Sailing, and any other programs operated by Alliance, set up, and management. Alliance will ensure employees and volunteers complete annual Child and Adult Abuse Information Act criminal history checks and reference checks.

- iii. Alliance will assume responsibility for all aspects of any additional programming operated by Alliance, including to schedule, register, and collect all fees for advanced or master sailing programs, private sailing lessons, and High School Sailing Club. Alliance will pay all staff, including instructors and coaches, maintain all boats and safety equipment, manage business overhead, secure all necessary insurance, and take all actions to operate its programs up to the highest professional and industry standards.
 - iv. Alliance will assume responsibility for all moorage fees and arrangements with the Port of Anacortes for storage of boats listed in Appendix A.
 - v. Alliance will return with clear title all equipment to the City if at any time during a period of five years from the execution of the November 23, 2020 Agreement Alliance discontinues the "Learn to Sail" program. Alliance will notify City when any such equipment becomes unserviceable and will dispose of the equipment unless the City requests that it be returned. Any equipment replaced by Alliance will not be subject to a reversionary interest by the City.
2. **Term.** The term of this Agreement will begin on January 1, 2022 and end on December 31, 2024. Following December 31, 2024 the Parties agree to revisit this agreement to evaluate its success and continuation. If Alliance is unable to provide community sailing programming and "Learn to Sail" classes within the duration of this Agreement and for a total of four years from the date of execution, all property listed in Appendix A shall be returned to the City within thirty (30) days.
3. **Invoicing.** All invoices shall include a cover page that states: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Agreement Name and Number, Agreement Price, amount requested per invoice and cumulative invoiced amount. Invoices shall include actual hours worked by Period. Alliance will invoice by September 30 of each year for quantities delivered during the invoice period and allow 30 calendar days from receipt of the invoice for payment. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org
- The City shall notify Alliance within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. Alliance shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the **Disputes** clause contained herein.
4. **Taxes.** Alliance understands and acknowledges that the City will not withhold Federal or State income taxes. Where required by State or Federal law, Alliance authorizes the City to make withholding for any taxes other than income taxes (i.e. Medicare). All compensation received by Alliance will be reported to the Internal Revenue Service at the end of the calendar year in accordance with the applicable IRS regulations. It is the responsibility of Alliance to make the necessary estimated tax payments throughout the year, if any, and Alliance is solely liable for any tax obligation arising from Alliance's performance of this Agreement. Alliance hereby agrees to indemnify the City against any demand to pay taxes arising from Alliance's failure to pay taxes on compensation earned pursuant to this Agreement.
- The City will pay sales and use taxes imposed on goods or services required hereunder as required by law. Alliance must pay all other taxes including but not limited to Business and Occupation Tax, taxes based on the Alliance's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax.
5. **Withholding Payment.** In the event Alliance has failed to perform any obligation to be performed by Alliance under this Agreement within the time set forth in this Agreement, then the City may, upon written notice, withhold all monies due and payable to Alliance, without penalty, until such failure to perform is cured or otherwise adjudicated.

6. **Assignment and Subcontracting.** No portion of this contract may be assigned or subcontracted to any other individual, firm or entity without the express and prior written approval by the City.
7. **City of Anacortes Name and Logo Use.** Any and all information sent out naming City of Anacortes and or using the City of Anacortes logo first must be reviewed and pre-approved by the City of Anacortes. This includes any information for fundraising efforts.
8. **Ownership and Use of Documents.** Class curriculum shall remain the property of Alliance. All other finished and unfinished documents and material prepared by Alliance with funds paid by the City pursuant to the terms of this Agreement shall become the property of the City and shall be forwarded to the City upon its request. Documents and materials shall include but not be limited to class records, reports, electronic and non-electronic data, and other design documents prepared by Alliance. Pursuant to RCW 42.56.70, all information and documents produced with funds paid by the City under this Agreement may be subject to public disclosure.
9. **Confidentiality.** Alliance, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the City or acquired by Alliance in performance of this Agreement, except upon the prior written consent of the City Attorney or an order entered by a court after having acquired jurisdiction over the City. Alliance shall immediately give to the City notice of any judicial proceedings seeking disclosure of such information. Alliance shall indemnify and hold harmless the City, its officials, agents or employees from all loss or expense, including, but not limited to settlements, judgments, setoffs, attorneys' fees and costs resulting from Alliance's breach of this provision.
10. **Defense and Indemnity Agreement.**

Alliance shall defend, indemnify and hold the City, its appointed and elective officers, officials, employees and volunteers harmless from any and all claims, injuries including death at any time resulting therefrom, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of Alliance in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of Alliance and the City, its officers, officials, employees, and volunteers, Alliance's liability hereunder including the duty and cost to defend hereunder shall be only to the extent of Alliance's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes Alliance's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Clause shall survive the expiration or termination of this Agreement.
11. **Insurance**
 - a. Term: Alliance shall procure and maintain insurance, as required in this Section, without interruption from commencement of Alliance's work through the term of the contract and for thirty (30) days after termination, unless otherwise indicated herein.
 - b. No limitation: Alliance's maintenance of insurance, its scope or coverage and limits as required herein shall not be construed to limit the liability of Alliance to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
 - c. Minimum Scope of Insurance: Alliance's required insurance shall be of the types and coverage as stated below:
 - i. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The City of Anacortes

and its officers, elected officials, employees, agents, and volunteers shall be named as an additional insured under Alliance's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured – Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.

ii. Sexual Abuse and Molestation Coverage.

iii. Marine General Liability insurance shall cover:

1. Bodily injury that occurs out of the Alliance's operations;
2. Property damage that occurs out of the Alliance's operations;
3. Member and guest boats which are in care, custody, or control of Alliance;
4. Liability arising out of races, regattas, and practices hosted by Alliance.

d. Minimum Amounts of Insurance: Alliance shall maintain the following insurance limits:

- i. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- ii. Sexual Abuse and Molestation insurance shall be written with limits no less than \$1,000,000 per occurrence or per claim limits.
- iii. Marine General Liability insurance shall be written with limits no less than \$1,000,000 per occurrence, \$2,000,000 general aggregate.

e. City Full Availability of Alliance Limits: If Alliance maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by Alliance, irrespective of whether such limits maintained by Alliance are greater than those required by this contract or whether any certificate of insurance furnished to City evidences limits of liability lower than those maintained by Alliance.

f. Other Insurance Provision. Alliance's Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Alliance's insurance and shall not contribute with it.

g. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

h. Verification of Coverage: Alliance shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not limited to the additional insured endorsements, evidencing the insurance requirements of Alliance before commencement of the work. Upon request by the City, Alliance shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

i. Notice of Cancellation: Alliance shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

j. Failure to Maintain Insurance: Failure on the part of Alliance to maintain the insurance as required shall constitute a material breach of contract upon which the City may, after giving five business days notice to Alliance to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Alliance from the City.

12. **Inspection.** The Project Manager shall have power to reject instruments of services which fail to comply with the requirements of this Agreement, but in case of dispute Alliance may appeal to the City's Parks and Recreation Director, whose decision shall be final. Alliance shall comply with any and all orders and instructions given by the representative of the particular Department administering the Agreement in accordance with the terms of the Agreement. Nothing herein contained shall be taken to relieve Alliance of his/her obligations or responsibilities under the Agreement. However, the Alliance shall be responsible for its own methods and conduct during the period of performance.

13. **Discrimination Prohibited**. Alliance shall not discriminate against any employee, applicant for employment, class/program participant or any other person in the performance of this Agreement because of race, creed, national origin, marital status, sex, age, disability, sexual orientation, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.
14. **Alliance is an Independent Contractor**. The parties intend that an independent Contractor relationship will be created by this Agreement. No agent, employee or representative of Alliance shall be deemed to be an agent, employee or representative of the City for any purpose. The City will not pay for any additional education, certification, or costs associated with Alliance's responsibilities listed in Paragraph 2 above.
15. **The City's Right to Terminate Agreement**.
- a. Termination for Default. If Alliance defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to Alliance in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, Alliance shall not be entitled to receive any further payments under the Agreement until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to Alliance. Alliance shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that Alliance was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.
- b. Termination for Public Convenience. The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, Alliance shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work. An equitable adjustment in the Agreement price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.
16. **Changes/Additional Work**. The City may engage Alliance to perform services in addition to those listed in this Agreement, and Alliance will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate Alliance to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.
17. **Non-waiver**. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.
18. **Dispute Resolution**.
- a. General: Differences between Alliance and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.
- b. Procedure: In the event of a dispute between the City and Alliance arising of this Agreement,

or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and Alliance to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

c. **Notice of Potential Claims.** Alliance shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the Contracting Agent or the City, or (2) the happening of any event or occurrence, unless Alliance has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which Alliance believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Alliance shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

d. **Detailed Claim.** Alliance shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, Alliance has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

19. **Force Majeure.** Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement if and to the extent that such party's performance of this Agreement is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Alliance shall have no recourse against the City.
20. **Compliance with Laws.** Alliance in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. Alliance specifically agrees to pay any applicable business and occupation (B&O) taxes, which may be due on account of this Agreement.
21. **Venue and Choice of Law.** In the event that any litigation should arise concerning the services under this Agreement, interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Courts of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the law of the State of Washington.
22. **Severability.** If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

23. **Survival of Agreement Termination**. The provisions of the following paragraphs, the provisions of the non-collusion affidavit, and the liability of Alliance for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Venue and Choice of Law; Defense & Indemnity Agreement.
24. **Governing Law**. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.
25. **Notices**. Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

ALLIANCE:

Anacortes Waterfront Alliance
PO Box 2164
Anacortes, WA 98221

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

By _____
Matt Miller, Mayor

Date _____

ANACORTES WATERFRONT ALLIANCE

By _____
Sol Kohlhaas, President

Date _____

By _____
Walter Guterbach, Vice President

Date _____

By _____
Robin Pestarino, Immediate Past President

Date _____

APPENDIX A

POWER BOATS (used for support)

2002 Achilles Inflatable 12' Dinghy w/2014 9.9 hp motor

1996 Avon RIB 8' Powerboat w/1999 30 hp
motor

1999 Rendova RIB 12' Powerboat w/40 hp
motor

2018 Oceana RIB 17' Powerboat w/50 hp
motor

2010 Yamaha 25 hp motor

TRAILERS

1996 EZ Loader Trailer

2013 EZ Loader three sailboat
trailer

1970 Yarborough Sailboat
Trailer

SAILBOATS

2005 Optimist 8' Sailboat

2008 Optimist 8' Sailboat

2008 Optimist 8' Sailboat

2000 Lido 14' Sailboat

2000 Lido 14' Sailboat

2008 Lido 14' Sailboat

1989 FJ 14'

Sailboat

1989 FJ 14'

Sailboat

1989 FJ 14'

Sailboat

2013 FJ 14'

Sailboat

2013 FJ 14'

Sailboat

2013 FJ 14'

Sailboat

2015 FJ 14'

Sailboat

2019 FJ 14'

Sailboat

2019 FJ 14'

Sailboat



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 6.e.

Agenda Item Title: Street Fair Application - Downtown Halloween Trick or Treat

Staff Contact(s): DON MEASAMER

Approved for Submittal to Council by **Action Type**

Joann Stewart
DON MEASAMER

Motion

Item Summary: Chamber of Commerce event to close Commercial Avenue between 10th & 3rd Streets to allow children to visit businesses for a Halloween trick or treat event. Commercial will be closed to traffic from 3 p.m. to 6 p.m. on Monday, October 31.

Budget Impact:
None

Previous Action:

Recommended Motion: Approve as submitted

Alternative Actions: Deny

Attachments (listed in order presented):

1. Chamber Downtown Halloween Trick or Treat



Street Fair Application Processing

Administrator adds this event to the City Council agenda, creates the agenda bill, downloads the reviewed application and any attachments using the link in the email, and uploads those attachments in CivicClerk to go into the City Council packet.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

10/17/2022

Event Name *

Downtown Halloween Trick or Treat

Applicant/Organization Name *

Chamber of Commerce

Mailing Address *

819 Commerical Ave Suite F

Event Contact Person *

Kate Helmreich

Event Contact Email *

kate@anacortes.org

Event Contact Phone *

(360) 293-7911

Event Website

<https://anacortes.org/event/downtown-halloween>

Estimated Number of Participants/Attendees *

1000

Event Description *

Downtown Halloween Trick or Treating for the children of Anacortes on October 31st from 3:30-5:30pm.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

☐ Yes ☒ No

Date Event Starts *

10/31/2022

Time Event Starts *

3:30:00 PM

Date Event Ends *

10/31/2022

Time Event Ends *

5:30:00 PM

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

10/31/2022

Time Street Closure Starts *

3:00:00 PM

Date Street Closure Ends *

10/31/2022

Time Street Closure Ends *

6:00:00 PM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Close Commercial Ave from 10th Street through 3rd street for parking and car travel for 3 hours for Halloween trick or treating.

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[doc0010702022101713501...](#) 319.62KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant may be required to provide public liability insurance subject to the provisions of AMC 7.04.100. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

☒ Yes

Signature

KATE HELMREICH

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

10/24/2022

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

10/17/2022

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

regular police patrols

Police Department concerns, objections, or conditions of approval *

None

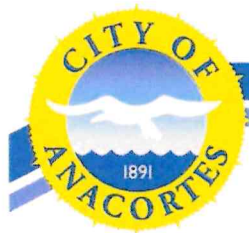
Public Works Department will provide the following services for this event:

Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, his employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 10/17/22

Kate Helmreich - Event Coordinator

Name and Title – Printed

Name and Title – Printed

Kate Helmreich

Signature

Signature



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 7.a.

Agenda Item Title: Resolution 3099 updating the work plan adopted in [Resolution 3082](#) regarding bonus height provisions in the R4 Use Zone west of the Commercial Use Zone related to Ordinance 4031.

Staff Contact(s): DON MEASAMER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DON MEASAMER	Resolution

Item Summary: Due to neighborhood concerns regarding a five-story building permit issued in the R4 Use Zone west of the Commercial Use zone using the bonus height provisions of [AMC 19.42.050 \(C\)](#), at least 25% of the units not more than 600 sf, allowing for an additional 10 feet beyond the base height of 40 feet to 50 feet, a moratorium was approved by City Council on the acceptance of land use permit applications proposing to use the bonus height provisions of [19.42.050 \(C\)](#) and extended several times due to unforeseen circumstances, the most recent extension by [Ordinance 4031](#). The attached updated work plan seeks to set forth a path forward for community engagement and eventually a Planning Commission recommendation to City Council on potential development regulation amendments. The work plan coincides with the Housing Action Plan timing for public meetings and community engagement.

Budget Impact:
NA

Previous Action: Adoption of [Ordinance 4031](#) and various extensions

Recommended Motion: Motion to approve Resolution 3099 adopting a work plan related to Ordinance 4031

Alternative Actions: Revise as needed

Attachments (listed in order presented):

1. Resolution 3099 R4 Bonus Ht Work Plan
2. Work Plan R4 Zone Ordinance 4031

RESOLUTION 3099

A RESOLUTION UPDATING THE WORK PLAN ADOPTED IN RESOLUTION 3082 REGARDING BONUS HEIGHT PROVISIONS IN THE R4 ZONE WEST OF THE COMMERCIAL ZONE RELATED TO ORDINANCE 4031

WHEREAS, the Anacortes City Council adopted Ordinance 3054 October 21, 2019 a Moratorium on accepting certain land use permits in the R4 Use Zone west of the Commercial Use Zone that proposes to utilize the bonus height provisions of AMC 19.42.050 C; and

WHEREAS, the City Council adopted Resolution 2068 on December 2, 2019, adopting a work plan for evaluating bonus height provisions in the R4 Zone west of the Commercial Zone; and

WHEREAS, the City Council adopted Ordinance 3069 on April 20, 2020, which affirmed the moratorium and extended it for an additional six months through October 21, 2020; and

WHEREAS, the City Council adopted Ordinance 3076 at the October 12, 2020 meeting, which would extend the moratorium for an additional six months; and

WHEREAS, the City Council adopted Ordinance 3088 at the April 12, 2021 meeting, which would extend the moratorium for an additional six months; and

WHEREAS, the City Council adopted Ordinance 3097 at the October 11, 2021 meeting, which would extend the moratorium for an additional 6 months; and

WHEREAS, the City Council adopted Ordinance 4020 at the April 11, 2022 meeting which would extend the moratorium for an additional 6 months; and

WHEREAS, the City Council adopted Ordinance 4031 at the October 3 meeting which would extend the moratorium for an additional 6 months; and

WHEREAS, the City Council desires to continue working to review the maximum building height in the R4 Use Zone west of the Commercial Use Zone with public input;

WHEREAS, a moratorium is a recognized technique to preserve the status quo while new plans and regulations are developed and avoid a rush for permits whenever a community desires to change its planning ordinances; and

WHEREAS, RCW 36.70A.390 and AMC 19.16.110 authorize the City Council to adopt moratoriums, interim zoning ordinances, and interim official controls; and

WHEREAS, RCW 36.70A.390 and RCW 35A.63.220 require cities to hold a public hearing within sixty (60) days of the adoption of such moratoria to develop a work plan and the public hearing was held October 24, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE ANACORTES CITY COUNCIL:

Section 1. Findings of Fact. The City of Anacortes City Council makes the following findings:

- A. The above recitals are adopted as findings of fact.
- B. The City Council reaffirms Ordinances 3054,3069,3076,3088,3097, 4020 and 4031 establishing and extending a Moratorium on accepting land use or building permit applications in the R4 Use Zone west of the Commercial Use Zone that proposes to use the bonus height provisions of AMC 19.42.050 C.
- C. The City Council supports review and consideration of alternatives to the bonus height provisions of AMC 19.42.050 in the R4 Use Zone west of the Commercial Use Zone.
- D. A public hearing was held on October 24, 2022 to adopt Resolution 3099 confirming Ordinance 4031 and adopting a Work Plan consistent with RCW 36.70A.390.
- E. The City Council deems it necessary to prohibit the receipt and processing of new applications that propose to use the bonus height provisions of AMC 19.42.050 C in the R4 Use Zone west of the Commercial Use Zone while alternatives are considered.

Section 2. Work Plan.

- A. The attached updated work plan is hereby adopted.

PASSED AND APPROVED by the City Council this 24th day of October, 2022.

CITY OF ANACORTES

Matt Miller, Mayor

ATTEST:

Steve D. Hoglund, City Clerk/Treasurer

APPROVED AS TO FORM:

By: _____
Darcy Swetnam, WSBA# 40530
City Attorney

DRAFT

Work Plan –Regulations Regarding Bonus Height Provisions, AMC 19.42.050 In The R4 Zone West Of The Commercial Zone—Moratorium Ordinance 4031

	Task	Schedule
1.	Review with the public and Planning Commission draft concepts from City Council review and potential concepts from the Housing Action Plan review	October 2022
2.	Preferred concepts from Planning Commission review and public meeting, Issue SEPA	Nov/Dec
3.	Planning Commission Public Hearing on preferred concepts	Dec/Jan
4.	Planning Commission Recommendation on preferred concept to City Council	Dec/Jan
5.	City Council Review of preferred concept	Jan/Feb
6.	City Council Public Hearing/Adoption	Jan/Feb
	Moratorium Expires April 3, 2023	



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 8.a.

Agenda Item Title: Ordinance 4024 Day Care Use Category and Principal Uses Permitted in Residential Zones Amendments to facilitate the development of Day Care II Facilities in the R4 Zone.

Staff Contact(s): Grace Pollard, DON MEASAMER

Approved for Submittal to Council by **Action Type**

Grace Pollard

Ordinance

LIBBY GRAGE

DON MEASAMER

DARCY SWETNAM

STEVE HOGLUND

Item Summary: The proposed non-project legislative action is to amend the *Principal Uses Permitted in Residential Zones* contained in Anacortes Municipal Code (AMC) [Chapter 19.41.040](#) and the *Day Care Use Category* code under [AMC 19.44.010](#) to facilitate the development of Day Care II facilities in the R4 Zone. The proposed amendments to the Development Regulations were initiated by the City after recognition of a severe need for additional childcare capacity in Anacortes.

Budget Impact:

N/A

Previous Action: Planning Commission recommendation of approval, with change, at the [September 14, 2022](#) public hearing.

Recommended Motion: Discussion only, no action requested.

Alternative Actions:

Attachments (listed in order presented):

1. Proposed Amendment Ordinance 4024 with Attachment A
2. Planning Commission Day Care II R4 Zone Motion and Findings
3. Ord. 4024 City Council Presentation

Ordinance No. 4024

An Ordinance Amending the Principal Uses Permitted in Residential Zones Contained in Anacortes Municipal Code Chapter 19.41.040 and 19.44.010 to Facilitate the Development of Day Care II Facilities in the R4 Zone

Whereas the availability of affordable childcare is foundational to the economy; and

Whereas the City has long recognized a severe need for additional childcare capacity in Anacortes; and

Whereas the COVID-19 pandemic resulted in the closure of childcare facilities as stay-at-home orders directly caused closures or caused under-enrollment; and

Whereas our emergence from the COVID-19 pandemic has created an even greater need for childcare facilities; and

Whereas quality childcare is critical for the academic and socioemotional foundations of children; and

Whereas the availability of affordable childcare is critical for working families; and

Whereas many businesses are currently affected by labor shortages due in part to the lack of availability of childcare for the children of potential employees; and

Whereas the City's development code requires application of the Type 4 conditional use permit process to establish new childcare facilities in residential zones; and

Whereas the Type 4 review process is the highest level of review in the AMC (AMC 19.20.030.C) and requires public hearing before the Planning Commission and approval by the City Council; and

Whereas specifically AMC 19.44.010 defines "day care II" to include child day care serving more than 12 children in any 24-hour period, or any day care as a principal use; and AMC 19.41.040 makes "day care II" a conditional use in all zones where it is allowed, including the R4 zone; and

Whereas the Type 4 conditional use permit process is lengthy and expensive for permit applicants; and

Whereas other higher intensity uses, including multifamily residences, assisted living facilities and bed and breakfasts, are allowed in the R4 zone without a conditional use permit; and

Whereas, the City Council adopted interim Ordinance 3091 July 12, 2021;

Whereas, a public comment opportunity was provided for at the September 14, 2022 Planning Commission meeting; and

Whereas, the City Council considered the Planning Commission recommendation at a meeting on October 24, 2022.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. The City Council finds that:

- a. an immediate and urgent need for childcare facilities exists in the City of Anacortes;
- b. the cost, delay, and uncertainty of the conditional use permit process reduces the likelihood that new childcare facilities will be established;
- c. the design and performance standards in the Unified Development Code for non-residential and multifamily buildings effectively mitigate the impacts of childcare facilities on neighboring uses in the R4 zone;
- d. the R4 zone, as a high-density residential zone that is intended by the Comprehensive Plan to serve as a transition from high intensity uses such as commercial or industrial development, to lower intensity residential areas, is ideal for new childcare facilities;
- e. a day care II facility in the R-4 zone will not create more impact than some of the other high-intensity uses already allowed in the R-4 zone as permitted uses;
- f. the Type 4 Conditional Use Permit process is unnecessary for day care II facilities in the R4 zone.

Section 2. The Anacortes Municipal Code is amended as described in Attachment A.

Section 3. Per RCW 36.70A.106, a copy of this ordinance shall be submitted to the State Department of Commerce.

Section 4. Per RCW 35A.12.130, this ordinance takes effect five days after its passage and publication.

PASSED and APPROVED this ____ day of _____, 2022.

APPROVED:

Matt Miller, Mayor

Attest:

Steve D. Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

ATTACHMENT A

AMC 19.44.010 Day Care is amended as follows:

A. *Day Care Use Category.* A facility providing care, protection and supervision of children or adults on a regular basis away from their primary residence. Care is typically provided to a given individual for fewer than 18 hours each day, although the facility may be open 24 hours each day. Day care includes the following uses:

1. Day care I facilities.
2. Day care II facilities.

B. *Definition.* An establishment for group care of nonresident adults or children. Specifically:

1. Day care includes child day care services, adult day care centers, and all of the following:
 - a. Adult day care, such as adult day health centers or social day care as defined by the Washington State Department of Social and Health Services.
 - b. Nursery schools for children under minimum age for education in public schools.
 - c. Privately conducted kindergartens or pre-kindergartens when not a part of a public or parochial school.
 - d. Programs covering before- and after-school care for school children.
2. Day care establishments are subclassified as follows:
 - a. Day care I—a maximum of 12 adults or children in any 24-hour period, based within a residential dwelling, and as provided for in RCW 35A.63.215.
 - b. Day care II—over 12 adults or children in any 24-hour period or day care as a principal use. (Ord. 3040 § 2 (Att. A), 2019)

3. Day care II in the R4 Use Zone as designated in Table 19.41.040 must meet the following criteria:

- a. An approved passenger drop off and pickup area must be provided adjacent to the site.
- b. Parking must be provided in an amount equal to the number of staff on the largest hourly shift.
- c. The facility must meet all licensing requirement consistent with Washington State Department of Children, Youth, and Families (DCYF) licenser including interior floor space, fencing and outdoor open space area.

d. The maximum building size must not exceed 4,000 square feet.

AMC 19.41.040 Principal Uses Permitted in Residential Zones Table 19.41.040 is amended as follows:

Table 19.41.040

Principal uses permitted in residential zones.

Principal Use	R1	R2	R2A	R3	R3A	R4	R4A	OT	Reference
COMMERCIAL									
Day Care, as listed below									AMC 19.44.010(A)
Day care I facilities	P	P	P	P	P	P	P	P	AMC 19.44.010(B)
Day care II facilities			C	C	C	P	C	C	AMC 19.44.010(B)



Anacortes Planning Commission Recorded Motion Regarding an Amendment to the Development Regulations

Proposal Description:	The proposed non-project legislative action is to amend the Principal Uses Permitted in Residential Zones contained in Anacortes Municipal Code Chapter 19.41.040 and the Day Care Use Category code under 19.44.010 to facilitate the development of Day Care II Facilities in the R4 Zone.
Public hearing body:	Anacortes Planning Commission
Public hearing date:	September 22, 2021, June 22, 2022, and September 14, 2022
PC deliberations:	September 14, 2022

After considering the written and spoken comments and considering the record before it, the Planning Commission enters the following findings of fact, reasons for action, and recommendations to the Anacortes City Council.

A. Findings of Fact

Procedural & Public Engagement

1. The proposed amendments to the Development Regulations were initiated by the City after recognition of a severe need for additional childcare capacity in Anacortes.
2. The Planning Commission held a public hearing on September 14, 2022, to review the proposed amendments, take public comment, deliberate and make a recommendation to City Council. The meeting was broadcast on Channel 10 and streamed live on the City's website.
3. The proposed amendments were transmitted to the Washington State Department of Commerce for state agency expedited review in accordance with RCW 36.70A.106 on October 17, 2022.
4. A State Environmental Policy Act (SEPA) Determination of Non-Significance (DNS) was issued for the proposal on June 23, 2021. The SEPA public comment and appeal deadline was July 7, 2022. No comments were received, and no appeals were received.
5. Timely and sufficient notice of public hearings and written comment periods was provided in accordance with AMC 19.16.070, including publishing notice on the project website on

August 24, 2022, and publishing a paid notice in the August 24, 2022, Anacortes American. The notice was also posted in City Hall, and the Public Library.

A Public hearing was held before the Planning Commission on September 14, 2022.

6. The written comment period ended on September 14, 2022. No comments were received prior to the beginning of the public hearing. The comment period remained open through the September 14, 2022, public hearing. No public testimony was given during the public hearing.
7. The Planning Commission deliberated on the proposal on September 14, 2022.

Criteria for Approval

8. The proposed amendments are legislative actions under AMC Chapter 19.16, which applies to adoption and amendment of implementing development regulations.
9. AMC 19.16.080(B) provides the elements that the Planning Commission must consider in making its recommendation to City Council. These elements are:

a. Public hearing testimony and written comment received during any public comment period;

The public engagement process undertaken is outlined in the Procedural and Public Engagement section of these findings. No written comments were received during the public comment period and no public testimony was given during the public hearing.

b. Staff recommendations and analysis;

Throughout the Planning Commission meetings, based on feedback received during the meetings the project team presented existing and proposed details and information for Planning Commission consideration and recommendation to City Council.

c. Legal advice;

The Planning Commission has considered the advice of the City Attorney's office in making these findings.

d. Consistency of the proposal with the Comprehensive Plan.

The Development Regulation amendment objective is to implement key goals and policies of the 2016 Anacortes Comprehensive Plan. The goals and policies provide guidance and policy direction in the establishment of said regulations.

The Planning Commission finds and concludes that the Development Regulation Amendment proposed in attachment A is consistent with the Comprehensive Plan goals and policies as detailed below.

Consistency with the Anacortes Comprehensive Plan

10. The proposal is consistent with the 2016 Comprehensive Plan, which is supported by the following Comprehensive Plan policy:

Policy LU-6.5 Allow some compatible nonresidential uses in residential zones, such as appropriately scaled schools, neighborhood-scaled grocery stores, religious facilities, home occupations, parks, open spaces, and other uses that provide places for people to gather, senior centers and day care centers. Maintain standards in the zoning code for locating and designing these uses in a manner that respects the character and scale of the neighborhood.

B. Reasons for Action

Having made the Findings set forth above, the Planning Commission makes the following conclusions:

1. The proposed Development Regulation was reviewed through the review process as required by AMC 19.16 Legislative Actions. The Planning Commission is responsible for reviewing and making a recommendation to City Council on development regulations.
2. The Planning Commission determined that the proposed amendments are consistent with the:
 - Anacortes Comprehensive Plan
 - Anacortes Municipal Code (Chapter 19.16 Legislative Actions)
 - The Commission discussed the proposed regulations and recommended approval to the City Council with one change to eliminate section B(3)(d) in the draft code language which states: "The maximum building size must not exceed 4,000 square feet".

C. Recommendation

The Planning Commission recommends that the City Council:

1. Approve the proposed amendment to the development regulations as presented in **Attachment 'A' with one change to eliminate section B(3)(d).**
2. **This recorded motion** approved September 14, 2022:

Commission Vote	Support	Oppose	Absent	Abstain
Ward MacKenzie, Chair	X			
Jeffery Graf	X			
Sarah Ruether	X			
Linda Martin	X			
Frank Jeretzky	X			
Jack Curtis	X			
Gary Molyneaux			X	
Total	6	0	1	0

ANACORTES PLANNING COMMISSION
ANACORTES, WASHINGTON

Ward MacKenzie, Planning Commission Chair

Date

DRAFT



Ordinance 4024

Day Care II in the R4 Use Zone

City of Anacortes | Planning Department

City Council - 1st Reading

October 24, 2022



●●● BACKGROUND



- City Council adopted Interim Ordinance 3091 on July 12, 2021 to temporarily allow Day Care II as a permitted use in the R4 zone.
- The interim ordinance was extended twice once on January 10, 2022, and again on July 11, 2022.
- Two (2) Day Care II facilities in the R4 zone have been permitted since the interim ordinance was originally adopted.
- September 14, 2022 - Planning Commission held a public hearing which concluded with the passage of a motion of recommendation that City Council approve the proposed development regulation amendment with one recommended change.

●●● BACKGROUND



- Day Care II is defined as a facility providing group care, protection, and supervision of more than 12 children or adults in a 24-hour period.
- AMC Table 19.41.040 lists Day Care II as a review process Type 4 Conditional Use Permit.
- Type 4 review process can be lengthy, expensive, and with some uncertainty.



CONDITIONAL USE PROCESS



AMC 19.36.010 Purpose.

Some uses in some zones are permitted subject to a conditional use permit (CUP) because of their unusual characteristics, or special characteristics of the area in which they are to be located, so that they may be properly located with respect to the objectives of this title and their effect on surrounding properties.

Process requirements: Pre-application conference with city review staff, pre-application neighborhood meeting, 21-day public comment period, pre-decision open public hearing before Planning Commission, and closed record hearing before City Council.

OVERVIEW

Residential High Density 4 (R4) Zone:

This designation provides for urbanized areas with high density residential uses within walking distance of public transit and commercial/employment areas and/or community facilities. This designation creates a transition from high intensity uses, such as commercial or industrial development, to lower intensity residential areas.

Use of this zone is appropriate for areas designated residential high density in the comprehensive plan.





COMPREHENSIVE PLAN



2016 Comp Plan Land Use Goals & Policies

LU-6 Residential Uses.

Policy LU-6.5. Allow some compatible nonresidential uses in residential zones, such as appropriately scaled schools, neighborhood-scaled grocery stores, religious facilities, home occupations, parks, open spaces, and other uses that provide places for people to gather, senior centers and day care centers. Maintain standards in the zoning code for locating and designing these uses in a manner that respects the character and scale of the neighborhood.



CURRENT R4 REGULATIONS



Current uses outright permitted in the R4 zone:

- Multifamily developments with no density limit.
- Assisted living facilities.
- Rooming houses.
- Religious institution <10,000 square feet.
- Parks, plazas, open spaces, and natural areas.

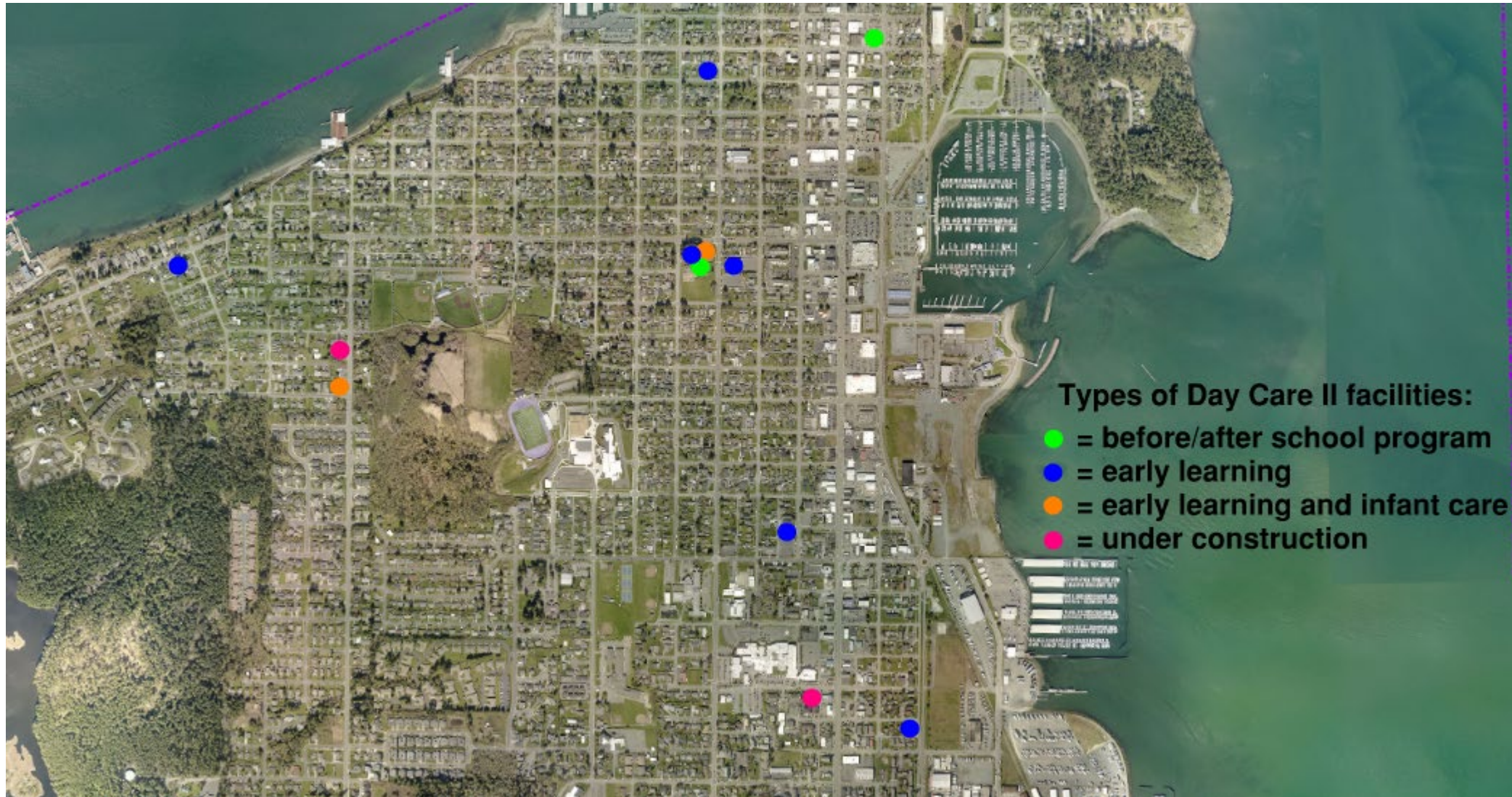
Current development standards of the R4 zone:

- 40-foot-tall buildings (up to 50-feet high with bonus incentives).
- 50% maximum lot coverage by building.
- 20% minimum landscaped area.
- Setbacks - Street: 10-feet, Interior Side: 5-feet
- Minimum 3,000 square foot lot area



- The City has long recognized a need for additional childcare and early learning capacity in Anacortes.
- Prior to the COVID-19 pandemic only 12% of the approximately 1,000 children in Anacortes under school age had access to full-time, licensed childcare, less than half of the Washington State average of 27%.
- Quality childcare is critical for the academic and socioemotional foundations of children.
- The availability of affordable childcare is critical for working families.
- Businesses can be affected by labor shortages due in part to the lack of availability of childcare for the children of employees.

EXISTING/PERMITTED DAY CARE II FACILITIES





STATE EARLY LEARNING REQ.



- WAC 110-300-0354 Indoor early learning program space capacity.
 - 35 sq. ft. of indoor space per child
 - 15 additional square feet for each infant or toddler using a crib or playpen
 - Only areas intended for children use is included in the calculation of space.
- WAC 110-300-0145 Outdoor early learning program space.
 - Outdoor play space must contain a minimum of 75 sq. ft. of licensed usable space per child accessing the play space at any given time. An early learning provider may develop a plan to rotate groups of children to play outdoors if they do not have enough outdoor play space to accommodate all enrolled children at once.
 - An early learning program is permitted to use an off-site outdoor play area, provided a safe route is available when moving to and from the licensed outdoor play space.
- WAC 110-300-0356 Center capacity, ratio, and group size

• Infant (birth – 11 months)	1:4	Group size 8
	1:3	Group size 9
• Toddler (12 – 29 months)	1:7	Group size 14
	1:5	Group size 15
• Preschool (30 months – 6 years)	1:10	Group size 20
• School Age (kindergarten – 12 years)	1:15	Group size 30



STATE ADULT DAY CENTER REQ.



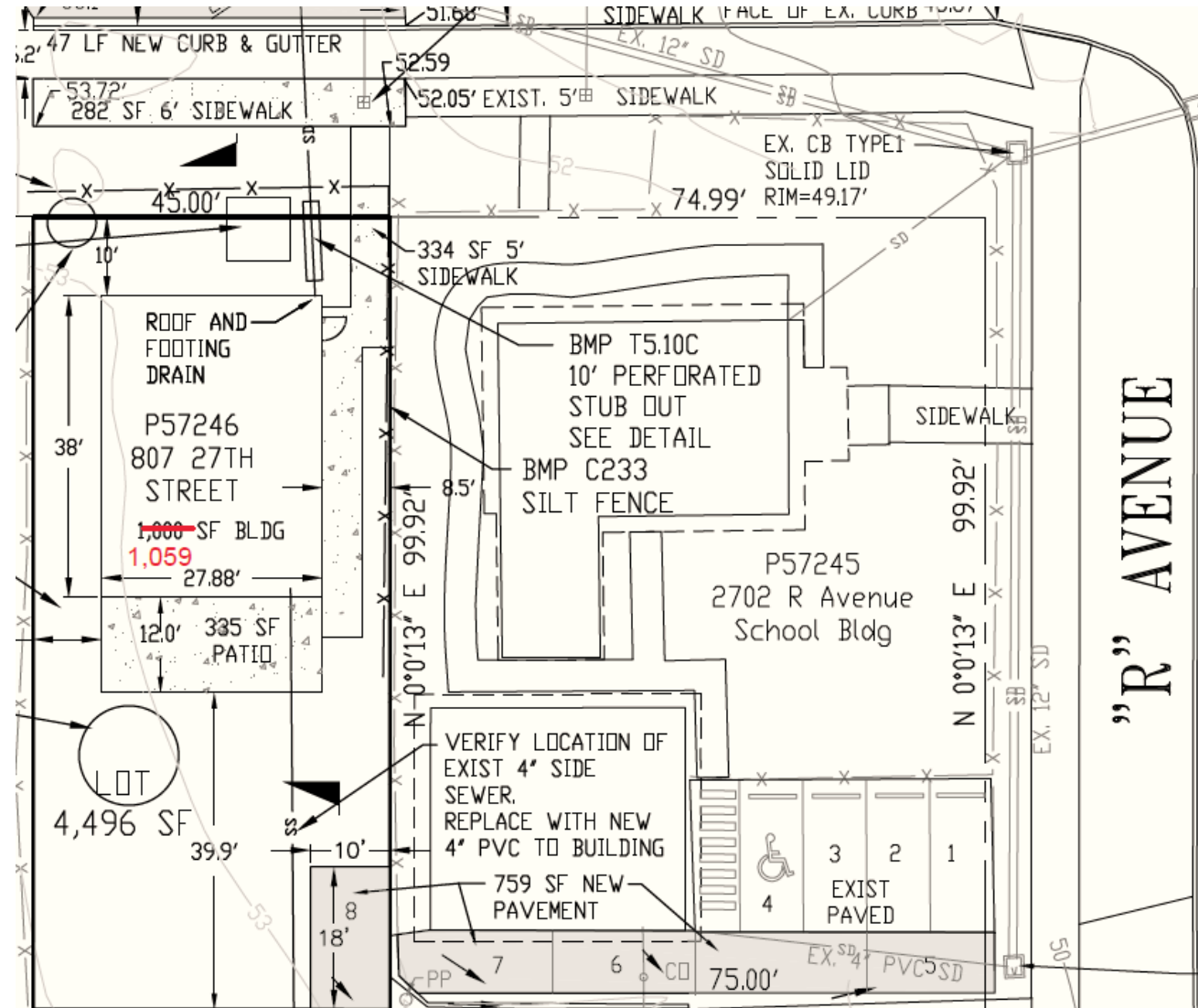
- WAC 388-71-0752 What are the adult day centers' staffing qualifications and requirements?
 - Staff selection is dependent on participant needs, program design, and contracting requirements. The center must have the proper balance of professionals and paraprofessionals or nonprofessionals to adequately meet the needs of participants. Services must be delivered by those with adequate professional training. A staff person can have multiple functions, such as an administrator who is also responsible for providing nursing services or social services.
- WAC 388-71-0754 What are the adult day centers' staff ratio requirements?
 - At minimum one staff to six clients
- WAC 388-71-0766 What are the adult day centers' facility requirements?
 - The facility must provide at least sixty square feet (60sf) of program space for multipurpose use for each day center participant.

PERMITTED EARLY LEARNING FACILITIES



Fiddlehead Montessori 2702 'R' Avenue & 807 27th Street

- Zoned: R4
- Total lot size: 11,989sf.
- Total structure size: 3,124sf.
- Eight (8) on-site parking spaces.



PERMITTED EARLY LEARNING FACILITIES CONT'D



Anacortes Family Center

1017 26th Street

- Zoned: R4
- Lot size: 9,238.5 square feet.
- Total ground floor building area: 4,274 sq. ft. of which 3,185 sq. ft. is for childcare use.
- Six (6) on-site parking spaces + 9 along 26th Street public right-of-way.
- Child capacity: 40



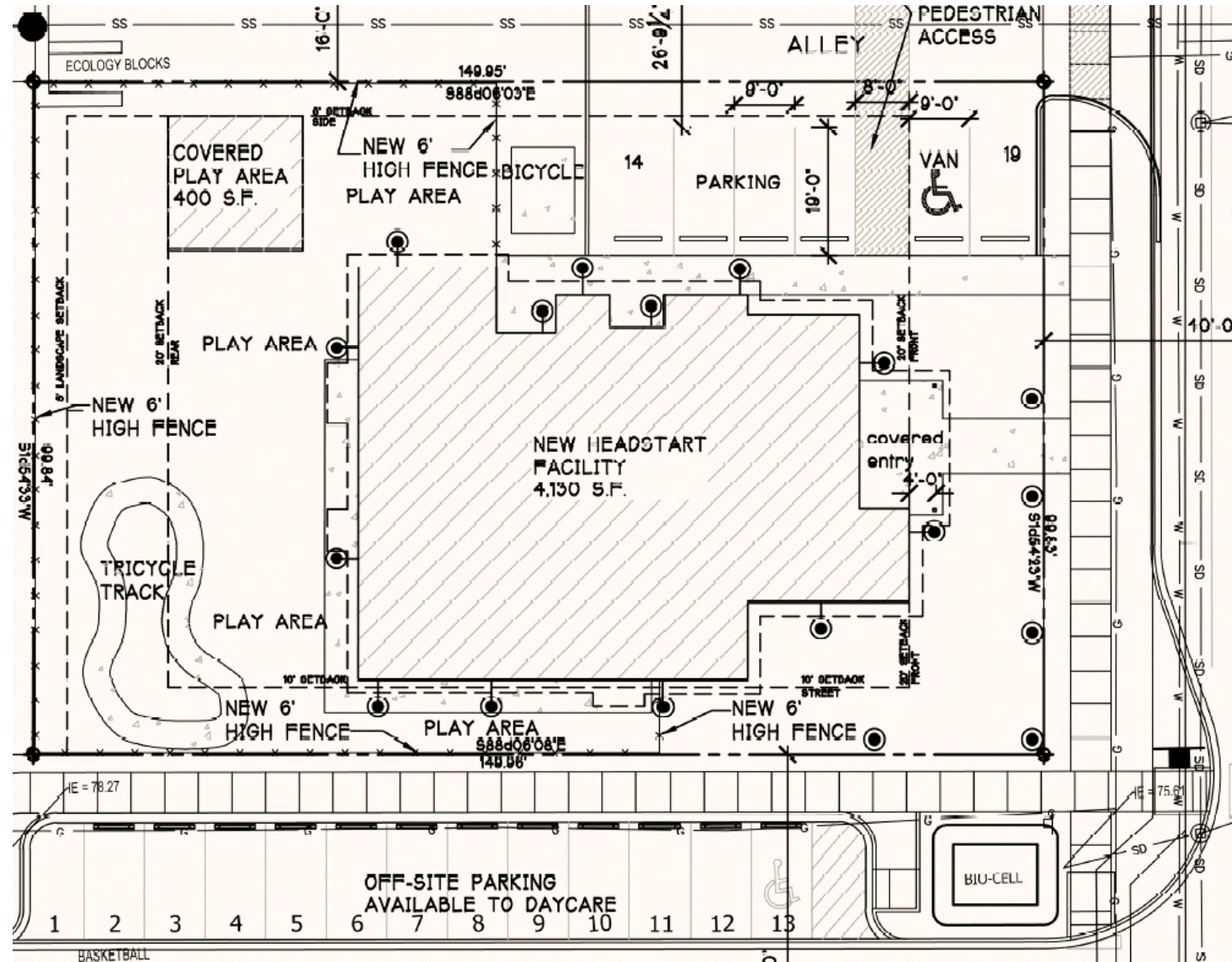
PERMITTED EARLY LEARNING FACILITIES



Samish Early Learning Center

1502 'D' Avenue

- Zoned: **R2A**
- Lot size: 14,927 square feet (plus 6,487sf parking lot).
- Total structure size: 4,130 square feet.
- Six (6) on-site parking spaces + 13 in lot across alley + 13 along 16th Street public right-of-way.





CURRENT PARKING STANDARDS



- Table 19.64.040 Off-street parking spaces required.

Use	Minimum Parking Spaces Required	Maximum Parking Spaces Allowed
Day Care , as listed below		
Day care I facility	2 per facility	
Day care II facility	Director decision	

Principal Use	R2A	R3	R3A	R4	R4A	OT	CBD	C	MMU	CM	LM1
Day care II	C	C	C	P	C	C	P	P	P	P	P



OTHER CITY'S PARKING REGS.



- **Bellingham:** One (1) for each staff person working at any time. Provisions shall be made for an adequate drop off area located off the street.
- **Mount Vernon:** One (1) parking space for each employee plus loading and unloading areas.
- **Burlington:** One (1) space for each 10 clients/children or one (1) space for each staff member, whichever is greater; plus, one (1) loading and unloading space for each 20 clients/children.
- **Stanwood:** One (1) space per classroom, plus one (1) space for each 10 students (based on the rated capacity of the facility).
- **Marysville:** One (1) space per staff member and one (1) space per 10 clients. A paved unobstructed pick-up area shall be set aside for dropping off and picking up children in a safe manner that will not cause the children to cross the parking area or lines of traffic.
- **Everett:** Whichever is greater: One (1) for each 10 children or 2 for each 3 employees on shift; in addition, one (1) vehicle loading space for each 20 children.

●●● Example Parking Scenario



Early Learning Center with 2 classes of preschoolers;
40 children & 4 staff

	Per Staff	Per child	Pick-up/Drop-off	Total Req. Parking
Bellingham	4	N/A	YES	4
Mt. Vernon	4	N/A	YES	4
Burlington	4	4	1:20 (2)	6
Stanwood	1 per class (2)	4	-	6
Marysville	4	4	YES	8
Everett	2:3 = 2.6 = 3	4	1:20 (2)	6
Anacortes (proposed)	4	N/A	YES	4

●●● EXAMPLE PROPOSAL



An Early Learning facility providing care for one group of infants, toddlers, and preschoolers.

- 9 infants with 3 staff, $(35\text{sf} + 15\text{sf}) \times (9 \text{ children}) = 450 \text{ NSF}$
- 15 toddlers with 3 staff, $(35\text{sf} + 15\text{sf}) \times (15 \text{ children}) = 750 \text{ NSF}$
- 20 preschoolers with 2 staff, $(35\text{sf} \times 20 \text{ children}) = 700 \text{ NSF}$
- Total number of children: 44
- Minimum number of staff: 8
- Minimum indoor area for children use 1,900 net square feet.
- Plus, area for bathrooms, storage, electrical/mechanical closets, hallways, laundry room, kitchen, office, lobby, etc.
- Minimum required parking: 8



DRAFT CODE LANGUAGE



AMC 19.44.010 Day care.

A. ...

B. Definition. An establishment for group care of nonresident adults or children. Specifically:

1. ...

2. ...

3. Day Care II Allowed Uses in the R4 Use Zone as designated in Table 19.41.040 must meet the following criteria:

a. An approved passenger drop off and pickup area must be provided adjacent to the site.

b. Parking must be provided in an amount equal to the number of staff on the largest hourly shift.

c. The facility must meet all licensing requirement consistent with Washington State Department of Children, Youth, and Families (DCYF) licensor, including interior floor space, fencing, and outdoor open space area.

d. The maximum building size must not exceed 4,000 square feet.



Ordinance 4024

Day Care II in the R4 Use Zone

- Public Comments
- Deliberation

City of Anacortes | Planning Commission





City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 8.b.

Agenda Item Title: 2023 Operating Budget, Governmental Funds

Staff Contact(s): STEVE HOGLUND

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
STEVE HOGLUND	Discussion

Item Summary: The 2023 operating budget for the Governmental funds will be presented. Division managers will be available to answer questions. Included in this packet are schedules and an updated comparative tax chart.

Budget Impact:
Total draft budget is \$129.8M for Budget Year 2023.

Previous Action: Council has reviewed City revenues, listened to the Mayor's budget message, conducted a public hearing on revenues, and reviewed Public Works operating budgets. Next steps in the budget are review of Governmental fund budgets, a public hearing on the entire budget, consideration of a 1% property tax increase ordinance, and consideration of adoption of the entire budget by ordinance. Next steps will occur on October 24 for Governmental review, and November 7th for a Public Hearing, and possible consideration of ordinances. It is noted that the Property tax ordinance (if adopted) is due to Skagit County by November 30th, but the Budget is not required to be adopted until December 31st.

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):

1. City tax rate comparison
2. 2023 Budget Schedule XL 10.19.22
3. Dept Budgets to Council
4. 2023 Budget for Council 10-20-2022

Comparative City Tax Rates

	Anacortes	Burlington	LaConner	Mt Vernon	Sedro Woolley
Property Tax Millage	1.1607	1.4477	1.5394	1.7728	2.0927
SALES TAX					
City Portion Sales Tax	0.85%	0.85%	0.85%	0.85%	0.85%
Affordable Housing		0.10%	0.10%	0.10%	0.10%
Voter Approved Affordable Housing	0.10%				
Voter Approved Transportation Benefit District	0.20%			0.20%	
Total Sales Tax (City Portion)	1.15%	0.95%	0.95%	1.15%	0.95%
County Portion Sales Tax	0.15%	0.15%	0.15%	0.15%	0.15%
Criminal Justice	0.10%	0.10%	0.10%	0.10%	0.10%
Skagit Transit	0.40%	0.40%	0.40%	0.40%	0.40%
Mental Health	0.10%	0.10%	0.10%	0.10%	0.10%
911 Call Center	0.10%	0.10%	0.10%	0.10%	0.10%
Public Safety (County Jail)	0.30%	0.30%	0.30%	0.30%	0.30%
Total Sales Tax (County Portion)	1.15%	1.15%	1.15%	1.15%	1.15%
Sales Tax (State)	6.50%	6.50%	6.50%	6.50%	6.50%
Total Combined Sales Tax:	8.80%	8.60%	8.60%	8.80%	8.60%
Private Utility (Gas, Electric, Phone) Tax	6%	6%	6%	6%	6%
Private Utility (Cable TV) Tax	7%	7%	7%	7%	7%
Water Utility Tax	7%	0%	0%	7%	6%
Sewer Utility Tax	7%	0%	0%	8.5%	10.5%
Storm Utility Tax	7%	0%	0%	0.0%	10.5%
Solid Waste Utility Tax	12%	0%	0%	7.0%	10.5%
Anacortes Sales Tax:	Includes voter approved 1/10th for Affordable Housing (Feb of 2020), and 2/10ths for Transportation Benefit District (Road overlay paving, Nov 2018).				
Mt. Vernon Sales Tax:	Includes 2/10ths voter approved for Transportation Benefit District.				
Other Cities Affordable Housing:	There was a statute change in 2021 that allowewd the Affordable Housing 1/10th sales tax to be enacted by Council Action without voter approval, which the other Cities and the County did in late 2021, nearly a year and a half after Anacortes Voters approved the 1/10th for Anacortes only.				
Water Utility Tax:	Skagit PUD collects and remits the Water Utility tax on behalf of Mount Vernon and Sedro Woolley				

**CITY OF ANACORTES
2023 ANNUAL BUDGET CALENDAR**

Event	Department	Date	Meeting Place	Comments
Mayor, Council, Dept Head Retreat	Mayor	15-Apr	ESD offsite	Mayor, Council, Dept Head off site to kick off budget
IT inventory verificatinon by departments	IT distribute	7/29-8/5	Laserfiche	
IT request return to IT/Finance		5-Aug	Laserfiche	
Payroll Budgeting Distribution - FTE reports to department for review.	HR	8/15-8/19	Departments	HR distributes, back to HR and Payroll
Payroll Budgeting back to HR and Payroll	Departments	22-Aug	HR, Payroll	
ERR rates, IT rates, and Overhead rates loaded into budget	Finance	26-Aug	Eden updated	
Insurance premiums loaded into budget	Finance	26-Aug	Eden updated	
Payroll Budgeting complete - FTE changes, insurance, pensions, colas, steps	Finance	26-Aug	Eden updated	this gives a week to review before distribution
Request expenditures and probable revenues from Departments	Finance	15-Aug	OneNote Budget File	35A.33.030 - on or before 2nd Mon in Sept; due within 14 days of request (Sep 12, Sep 23, 2022)
Expenditures and probable revenues returned by Departments	Finance	26-Aug	OneNote Budget File	35A.33.030 - on or before 2nd Mon in Sept; due within 14 days of request (Sep 12, Sep 23, 2022)
Departments return preliminary budget to Finance	Departments	26-Aug	OneNote Budget File	35A.33.030 - by the 4th Mon in Sept (Sept 26, 2022)
Clerk submit to Mayor proposed preliminary budget	Finance	19-Sep	Mayor's Office	35A.33.050 - on or before 1st business day of Oct (Oct 3, 2022)
Mayor edits and files final preliminary budget with Clerk	Mayor meets with Dept Mgrs	30-Sep		35A.33.052 - 60 days prior to next FY (Nov 1, 2022)
Mayor's Budget Message drafted	Mayor / Finance	9/26-10/10		
Revenue presentation to Council	Finance/Mayor	3-Oct	Council Chambers	35A.33.135 - by 1st Monday of October (10/3/22)
Public Hearing on Revenue Sources	Finance	3-Oct	Council Chambers	84.55.120 - Public hearing on revenue sources including increase in Property Tax
Mayor's Budget Message to Council (as part of preliminary budget)	Mayor	10-Oct	Council Chambers	35A.33.055 - at least 60 days before next fiscal year (Nov 1, 2022)
Clerk provides sufficient number of copies and have budget and message available for distribution		10-Oct		35A.33.052 - no later than 6 weeks prior to next FY (11/18/2022)
Council review of Public Works budgets	Council	17-Oct	Council Chambers	35A.33.052 - 6 weeks before next fy (11/18/2022)
Council review of Governmental budgets	Council	24-Oct	Council Chambers	35A.33.052 - 6 weeks before next fy (11/18/2022)
Ad of Public Hearing to newspaper	Finance	18-Oct		
Public Notice of hearing on final budget shall be published once a week for two weeks prior to the public hearing.	Finance	10/26 and 11/02	Anacortes American	35A.33.060
Public Hearing on Budget	Council	7-Nov	Council Chambers	35A.33.060
Property Tax Levy Ordinance	Council	7-Nov	Council Chambers	County deadline for the tax levy is November 30th
Council Review to fix final budget		7-Nov	Council Chambers	35A.33.075 - First meeting by the 1st Monday of December (Dec 5, 2022)
Budget Ordinance Adoption	Finance	7-Nov	Council Chambers	Budget ordinance adoption required by 12/31

For questions or comments contact Steve Hoglund 293-1906, steveh@cityofanacortes.org

October 17 Council review of Public Works Budgets

Department Head	Department:	Fund #	Page in Budget File
Henry Hash	Engineering	001.712	15
	Facilities	001.713	16
	Conservation	001.714	17
	Transportation		
	St Maint	104	21
	Rd Const	105	23
	Utilities		
	Water	401	32
	Waste Water	440	37
	Storm	445	40
	Solid Waste	450	41
	ERR	501	42

October 24 Council review of Governmental Budgets

Department Head	Department:	Fund #	
Emily Schuh	Admin Svcs:		
	Court/PD	001.130	3
	DIS	001.220	5
	HR	001.230	7
	Fiber	001.260	10
Don Measamer	Planning	001.240	8
Darcy Swetnam	Legal	001.250	9
Dave Floyd	Police Dept	001.310	11
Bill Harris	Fire Dept		
	Fire	001.320	13
	EMS	110	27
Bret Lunsford	Museum	001.450	14
Jonn Lunsford	Parks		
	Parks / ASAC	101	18
	Cemetery	102	19
	Wa Park	107	24
	Parks Construction	108	
	ACFL	113	29
		103	20
Jeff Vogel	Library		
Steve Hoglund	Finance et al		
	Leg	001.110	1
	Exec	001.120	2
	Fin	001.210	4
	Affordable Housing	109	26
	Imp Fees	112	28
	Tourism	135	30

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	110	Legislative	Official Publication Services	41	Professional Services	44,459	40,000	40,000		A-Town publication
001	110	Legislative	Official Publication Services	42	Communication	3,004	3,000	3,000		Publishing ordinances
001	110	Legislative	Legislative Activities	10	Salaries & Wages	119,997	119,375	125,801		
001	110	Legislative	Legislative Activities	20	Personnel Benefits	15,323	15,252	25,458		
001	110	Legislative	Legislative Activities	31	Office & Operating Supplies	2,652	2,000	2,000		Misc supplies for Clerk's office
001	110	Legislative	Legislative Activities	40	Interfund Services	11,253	18,845	24,456		
001	110	Legislative	Legislative Activities	41	Professional Services	28,367	15,000	31,896		
001	110	Legislative	Legislative Activities	41	Professional Services				16,981	SCOG Dues
001	110	Legislative	Legislative Activities	41	Professional Services				14,915	AWC Dues
001	110	Legislative	Legislative Activities	42	Communication	826	1,200	1,200		Postage
001	110	Legislative	Legislative Activities	43	Travel & Training	605	1,000	1,000		Council member training
001	110	Legislative	Legislative Activities	44	Taxes & Operating Assessments	-	-	-		
001	110	Legislative	Information Services	10	Salaries & Wages	50,422	37,302	40,084		
001	110	Legislative	Information Services	20	Personnel Benefits	17,110	11,148	13,211		
001	110	Legislative	Information Services	31	Office & Operating Supplies	-	5,000	1,000		Clerk communications (Internet streaming, Channel 10, YouTube)
001	110	Legislative	Information Services	44	Taxes & Operating Assessments	-	-	-		
110 Total						294,018	269,122	309,107		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	120	Executive	Executive Office	10	Salaries & Wages	148,300	141,359	155,987		
001	120	Executive	Executive Office	20	Personnel Benefits	43,088	45,132	44,302		
001	120	Executive	Executive Office	31	Office & Operating Supplies	2,142	1,700	2,000		Typical office supplies to support Mayor's office
001	120	Executive	Executive Office	40	Interfund Services	9,207	18,231	19,193		
001	120	Executive	Executive Office	41	Professional Services	150	1,500	3,000		Consultants for retreats
001	120	Executive	Executive Office	42	Communication	1,289	1,200	1,200		
001	120	Executive	Executive Office	43	Travel & Training	1,709	2,000	3,000		AWC, Legislative, and other conferences
001	120	Executive	Executive Office	44	Taxes & Operating Assessments	-	-	-		
120 Total						205,885	211,122	228,682		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	130	Judicial	Municipal Court	10	Salaries & Wages	205,188	208,873	236,584		
001	130	Judicial	Municipal Court	20	Personnel Benefits	96,463	96,224	103,991		
001	130	Judicial	Municipal Court	31	Office & Operating Supplies	3,023	2,100	2,000		Court Forms
001	130	Judicial	Municipal Court	40	Interfund Services	21,482	30,794	31,177		
001	130	Judicial	Municipal Court	41	Professional Services	122,730	153,025	161,264		
001	130	Judicial	Municipal Court	41	Professional Services				5,000	Indigent Screening
001	130	Judicial	Municipal Court	41	Professional Services				2,000	Interpreter Services
										Probation Services through an Interlocal Cooperative Agreement with Skagit
001	130	Judicial	Municipal Court	41	Professional Services				45,000	County.
001	130	Judicial	Municipal Court	41	Professional Services				90,264	Judicial Services
										Community Court through an Interlocal Cooperative Agreement with Skagit
001	130	Judicial	Municipal Court	41	Professional Services				7,800	County
001	130	Judicial	Municipal Court	41	Professional Services				200	Zoom for Court Proceedings
001	130	Judicial	Municipal Court	41	Professional Services				2,700	AV Capture
001	130	Judicial	Municipal Court	41	Professional Services				7,800	Pacific Security- Courtroom Security
001	130	Judicial	Municipal Court	41	Professional Services				500	Jury and Witness Fees
001	130	Judicial	Municipal Court	42	Communication	4,766	6,000	5,000		Postage and 1 Cell Phone
001	130	Judicial	Municipal Court	43	Travel & Training	705	3,000	3,000		3 employees @ \$1000; DMCMA Membership
001	130	Judicial	Municipal Court	44	Taxes & Operating Assessments	-	-	-		
001	130	Judicial	Financial Services	49	Miscellaneous	(900)	-	-		
001	130	Judicial	Adult Misdemeanor	10	Salaries & Wages	193,879	194,077	217,720		
001	130	Judicial	Adult Misdemeanor	20	Personnel Benefits	80,412	79,019	72,761		
001	130	Judicial	Adult Misdemeanor	31	Office & Operating Supplies	266	500	600		
001	130	Judicial	Adult Misdemeanor	40	Interfund Services	5,115	9,213	9,992		
001	130	Judicial	Adult Misdemeanor	41	Professional Services	18,125	25,000	25,000		Conflict Attorneys (\$75/hr), Overflow cases, Investigators (\$55/hr)
001	130	Judicial	Adult Misdemeanor	42	Communication	407	750	750		Postage and Cell Phone
										WA State Bar Dues, Professional Association Bar Dues, Continuing Legal
001	130	Judicial	Adult Misdemeanor	43	Travel & Training	1,197	2,700	2,700		Education, Law Library Maintenance
001	130	Judicial	Adult Misdemeanor	44	Taxes & Operating Assessments	-	-	-		
130 Total						752,857	811,276	872,539		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	210	Finance Department	Financial Services	10	Salaries & Wages	456,470	454,691	530,437		
001	210	Finance Department	Financial Services	20	Personnel Benefits	193,387	194,461	201,176		
001	210	Finance Department	Financial Services	31	Office & Operating Supplies	12,970	15,000	15,000		Includes City Hall paper, envelopes, as well as Finance office supplies
001	210	Finance Department	Financial Services	40	Interfund Services	27,620	50,423	46,373		
001	210	Finance Department	Financial Services	41	Professional Services	56,648	45,000	58,000		Primarily State Audit fees, with the additional federal grants there are additional audit costs (40-50 hours per federal program), 2023 we have at least 2 programs audited. Additionally SAO fees are increasing from 116 to 128/hour in 2023.
001	210	Finance Department	Financial Services	42	Communication	19,946	15,000	15,000		Includes City Hall main phone lines, SIP trunks, and mailing machine fees.
001	210	Finance Department	Financial Services	43	Travel & Training	1,289	3,500	4,500		In 2022 the national GFOA conference is within driving distance in Portland, in addition to the typical 2 staff to WPTA and WFOA conferences, as well as other CPE requirements.
001	210	Finance Department	Financial Services	44	Taxes & Operating Assessments	(1,227)	200	-		
210 Total						767,104	778,275	870,486		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	220	Information Systems	Information Technology Servi	10	Salaries & Wages	442,997	518,990	584,072		
001	220	Information Systems	Information Technology Servi	20	Personnel Benefits	187,171	221,691	225,680		
001	220	Information Systems	Information Technology Servi	31	Office & Operating Supplies	6,152	8,000	8,000		General IT Supplies.
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment	128,318	428,139	103,678		
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				38,176	Desktop Computers
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				10,870	Laptops
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				13,748	Tablets
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				1,332	LED Monitors
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				8,643	Multifunction Machines (Copiers)
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				1,560	Scanner with capability to scan negatives
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				12,501	Workstations
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				652	LED TV
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				10,870	Server SAS Drives
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				2,826	AIO - SCADA Computers
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				2,500	Firewall for AFD3
001	220	Information Systems	Information Technology Servi	35	Small Tools & Minor Equipment				-	
001	220	Information Systems	Information Technology Servi	40	Interfund Services	5,557	6,788	5,135		
001	220	Information Systems	Information Technology Servi	41	Professional Services	380,880	550,000	553,080		
										ABP Tech: Pure Access Cloud
001	220	Information Systems	Information Technology Servi	41	Professional Services				1,631	
001	220	Information Systems	Information Technology Servi	41	Professional Services				82	ACCIS Membership
										AllPhase: Mitel Connect
001	220	Information Systems	Information Technology Servi	41	Professional Services				10,870	
										ArchiveSocial: Social Media Archive
001	220	Information Systems	Information Technology Servi	41	Professional Services				5,979	
										WatchGuard UTM
001	220	Information Systems	Information Technology Servi	41	Professional Services				3,805	
										Laserfiche, includes 24,150 for 20 add'l licenses for Court/PD; and 7,400 for
001	220	Information Systems	Information Technology Servi	41	Professional Services				71,769	add'l implementation support
001	220	Information Systems	Information Technology Servi	41	Professional Services				6,739	Civic Plus: City Website and Intranet
001	220	Information Systems	Information Technology Servi	41	Professional Services				5,435	Comcast: Backup Internet Service
001	220	Information Systems	Information Technology Servi	41	Professional Services				39,132	Critical Insight: Managed Detection & Response Service
001	220	Information Systems	Information Technology Servi	41	Professional Services				7,066	FireEye: Web Filter
001	220	Information Systems	Information Technology Servi	41	Professional Services				13,044	G12: SIP Trunks for VOIP
001	220	Information Systems	Information Technology Servi	41	Professional Services				29,349	Barracuda Essentials
001	220	Information Systems	Information Technology Servi	41	Professional Services				4,892	KnowBe4: Security Awareness Staff Training
001	220	Information Systems	Information Technology Servi	41	Professional Services				2,935	Lansweeper: Help Desk, Software and Hardware Inventory
001	220	Information Systems	Information Technology Servi	41	Professional Services				413	Rise Vision Software
001	220	Information Systems	Information Technology Servi	41	Professional Services				6,522	Duo Security: Multi-factor Authentication
001	220	Information Systems	Information Technology Servi	41	Professional Services				13,044	Microsoft Azure: Disaster and Recovery
001	220	Information Systems	Information Technology Servi	41	Professional Services				13,044	Adobe Products Subscription
001	220	Information Systems	Information Technology Servi	41	Professional Services				115,222	Microsoft Windows & Office 365
001	220	Information Systems	Information Technology Servi	41	Professional Services				19,566	Smarsh: Text Archiving
001	220	Information Systems	Information Technology Servi	41	Professional Services				16,305	Exchange Server Migration
001	220	Information Systems	Information Technology Servi	41	Professional Services				2,935	TeamViewer
001	220	Information Systems	Information Technology Servi	41	Professional Services				19,566	Sophos
001	220	Information Systems	Information Technology Servi	41	Professional Services				92,395	Eden & Tyler Cashiering
001	220	Information Systems	Information Technology Servi	41	Professional Services				1,000	Misc items such as SSL certificates, domain name fees, etc.

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	220	Information Systems	Information Technology Servi	41	Professional Services				8,000	LastPass: Password Manager for 100 employees
001	220	Information Systems	Information Technology Servi	41	Professional Services				42,343	OpenGov: Budgeting Software
001	220	Information Systems	Information Technology Servi	42	Communication	9,719	4,200	5,600		7 cell phones with hot spots
001	220	Information Systems	Information Technology Servi	43	Travel & Training	4,495	10,500	10,500		\$1500 training X 7 employees
001	220	Information Systems	Information Technology Servi	44	Taxes & Operating Assessments	-	-	-		
001	220	Information Systems	Information Technology Servi	48	Repairs & Maintenance	6,091	4,000	4,000		Replacement parts
220 Total						1,171,381	1,752,309	1,499,745		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	230	Human Resources	Other Employee Benefit Progr	31	Office & Operating Supplies	4,211	6,500	6,500		HR supplies; City Hall breakroom supplies, and 2K included for wellness program.
001	230	Human Resources	Other Employee Benefit Progr	41	Professional Services	1,908	3,000	3,000		HSA and FSA participant fees
001	230	Human Resources	Other Employee Benefit Progr	43	Travel & Training	-	-	-		
001	230	Human Resources	Personnel Services	10	Salaries & Wages	145,010	165,281	175,003		
001	230	Human Resources	Personnel Services	20	Personnel Benefits	55,460	64,917	53,879		
001	230	Human Resources	Personnel Services	31	Office & Operating Supplies	2,828	3,500	1,500		Badge materials; copies; shredding services
001	230	Human Resources	Personnel Services	40	Interfund Services	7,161	12,268	9,904		
										Diversity and inclusion training; AWC membership; background investigations & pre-employment screening; anti-harassment training; safety supplies; recruitment; MSDS online database; drug & alcohol testing
001	230	Human Resources	Personnel Services	41	Professional Services	66,600	80,000	80,000		1 cell phone \$40/month; postage
001	230	Human Resources	Personnel Services	42	Communication	1,248	1,500	800		2@\$1,500: AWC Labor Relations; WAPELRA; AWC Retro; AWC Member Expo; SIHRMA; First Aid/CPR; City Action Days; Wellness Forum; 1 SHRM membership.
001	230	Human Resources	Personnel Services	43	Travel & Training	95	4,500	3,000		
001	230	Human Resources	Police Labor Relations	10	Salaries & Wages	2,672	14,753	18,139		
001	230	Human Resources	Police Labor Relations	20	Personnel Benefits	951	4,994	4,329		
001	230	Human Resources	Police Labor Relations	41	Professional Services	23,775	15,000	7,500		Police labor relations attorney (@\$375/hour)
001	230	Human Resources	Fire Labor Relations	10	Salaries & Wages	2,672	14,753	18,139		
001	230	Human Resources	Fire Labor Relations	20	Personnel Benefits	950	4,994	4,329		
001	230	Human Resources	Fire Labor Relations	41	Professional Services	24,635	15,000	7,500		Fire labor relations attorney (@\$375/hour)
001	230	Human Resources	Other Labor Relations	10	Salaries & Wages	1,336	9,486	11,352		
001	230	Human Resources	Other Labor Relations	20	Personnel Benefits	475	3,363	3,230		
001	230	Human Resources	Other Labor Relations	41	Professional Services	-	5,000	5,000		Labor relations attorney (@\$375/hour), Teamster negotiations
001	230	Human Resources	Other Labor Relations	41	Professional Services				5,000	
001	230	Human Resources	Risk Management Services	46	Insurance	270	284	262		WA Cities Insurance Authority - Finance to populate.
001	230	Human Resources	Administration	10	Salaries & Wages	134	4,743	5,676		
001	230	Human Resources	Administration	20	Personnel Benefits	47	1,682	1,615		
										Police Public Safety Testing \$1500; Civil Service Testing \$4800 (Civil Service assessment centers occur every other year in even years, approx. \$7,500)
001	230	Human Resources	Administration	41	Professional Services	3,741	14,000	6,500		
001	230	Human Resources	Administration	43	Travel & Training	-	500	-		
001	230	Human Resources	Administration	10	Salaries & Wages	134	4,743	5,676		
001	230	Human Resources	Administration	20	Personnel Benefits	47	1,682	1,615		
										Fire Public Safety Testing \$1500; Civil Service Testing \$4800 (Civil Service assessment centers occur every other year in even years, approx. \$7,500)
001	230	Human Resources	Administration	41	Professional Services	9,224	14,000	6,500		
001	230	Human Resources	Administration	43	Travel & Training	-	500	-		
230 Total						355,583	470,944	440,949		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	240	Planning & Community Dev	Recording Services	41	Professional Services	-	3,500	3,500		Legal Notices and Mailings
001	240	Planning & Community Dev	Legal Services	41	Professional Services	2,665	7,000	7,000		Code Enforcement
001	240	Planning & Community Dev	Other Environmental Services	41	Professional Services	7,165	14,000	14,000		Critical areas reviews and NW Clean Air (\$6,000)
001	240	Planning & Community Dev	Building Permits & Plan Review	10	Salaries & Wages	350,073	450,699	491,999		
001	240	Planning & Community Dev	Building Permits & Plan Review	12	Overtime	4,508	-	-		
001	240	Planning & Community Dev	Building Permits & Plan Review	20	Personnel Benefits	192,730	195,463	199,065		
001	240	Planning & Community Dev	Building Permits & Plan Review	31	Office & Operating Supplies	31,393	2,000	50,800		Includes code books for 2021 Building Code Adoption by June 2023, and a new inspection vehicle due to little availability of pool cars (\$45,000 for car)
001	240	Planning & Community Dev	Building Permits & Plan Review	40	Interfund Services	17,242	30,340	33,352		
001	240	Planning & Community Dev	Building Permits & Plan Review	41	Professional Services	30,719	8,000	29,500		Storm Water reviews which are a pass through, \$22,350.00 for Smart Gov yearly costs
001	240	Planning & Community Dev	Building Permits & Plan Review	42	Communication	6,742	4,500	6,500		
001	240	Planning & Community Dev	Building Permits & Plan Review	43	Travel & Training	2,327	4,000	4,000		Building Code Training on 2021 code cycle
001	240	Planning & Community Dev	Building Permits & Plan Review	44	Taxes & Operating Assessments	3,222	-	-		
001	240	Planning & Community Dev	Planning	10	Salaries & Wages	408,555	338,208	390,715		
001	240	Planning & Community Dev	Planning	12	Overtime	5,229	-	-		
001	240	Planning & Community Dev	Planning	20	Personnel Benefits	137,761	136,209	136,888		
001	240	Planning & Community Dev	Planning	31	Office & Operating Supplies	4,539	8,000	2,800		
001	240	Planning & Community Dev	Planning	40	Interfund Services	26,597	45,611	45,559		
001	240	Planning & Community Dev	Planning	41	Professional Services	32,300	40,000	43,000		Downtown Parking plan, Land Capacity Analysis for Comp Plan update, and SMP completion/Implementation
001	240	Planning & Community Dev	Planning	42	Communication	9,712	6,500	6,500		
001	240	Planning & Community Dev	Planning	43	Travel & Training	899	4,000	4,000		Planner Training
001	240	Planning & Community Dev	Planning	44	Taxes & Operating Assessments	-	-	-		
001	240	Planning & Community Dev	Planning	45	Operating Rentals & Leases	45,956	48,000	51,800		DNR Aquatic Lands Lease, including anticipated cpi increase
001	240	Planning & Community Dev	Economic Development	41	Professional Services	53,942	25,000	20,000		\$10,000 for EDASC and remaining for South Commercial beautification, Planters etc
001	240	Planning & Community Dev	Economic Development	43	Travel & Training	45	2,000	4,000		Environmental training, Biologist and Shorelines
001	240	Planning & Community Dev	Economic Development	46	Insurance	15,877	7,603	8,359		
001	240	Planning & Community Dev	Welfare	41	Professional Services	140,887	165,000	165,000		HUD
001	240	Planning & Community Dev	Welfare	41	Professional Services				155,000	HUD CDBG Grant
001	240	Planning & Community Dev	Welfare	41	Professional Services				10,000	Skagit County Community Action Agency
001	240	Planning & Community Dev	Welfare	42	Communication	544	-	-		
001	240	Planning & Community Dev	Chemical Dependency Service	41	Professional Services	26,509	18,000	18,000		Interlocal with Skagit County /Liquor Tax
001	240	Planning & Community Dev	Children Services	41	Professional Services	1,360	10,000	10,000		Children Services/ Boys and Girls club
240 Total						1,559,497	1,573,634	1,746,336		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	250	Legal Department	Official Publication Services	41	Professional Services	3,392	10,000	10,000		Professional services for codification of adopted ordinances.
001	250	Legal Department	Legal Services	10	Salaries & Wages	276,227	288,504	341,100		
001	250	Legal Department	Legal Services	20	Personnel Benefits	108,641	117,609	134,255		
001	250	Legal Department	Legal Services	31	Office & Operating Supplies	6,312	6,000	6,000		General office supplies, legal publications, LexisNexis subscription fees.
001	250	Legal Department	Legal Services	40	Interfund Services	21,482	38,129	37,001		
001	250	Legal Department	Legal Services	41	Professional Services	82,002	110,000	110,000		Prosecution services, police department support, additional professional services as needed.
001	250	Legal Department	Legal Services	42	Communication	2,006	2,400	2,800		cell phones and postage
001	250	Legal Department	Legal Services	43	Travel & Training	1,924	6,000	6,000		WSAMA, WAPRO, WSAMA conferences, CLEs, staff training.
001	250	Legal Department	Legal Services	44	Taxes & Operating Assessments	-	-	-		
250 Total						501,986	578,642	647,156		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	260	Fiber	Fiber Administration	10	Salaries & Wages	404,833	757,573	233,807		Adjusted by Finance to reflect staff cost posting to capital
001	260	Fiber	Fiber Administration	12	Overtime	3,454	-	-		
001	260	Fiber	Fiber Administration	20	Personnel Benefits	184,589	358,149	291,350		
001	260	Fiber	Fiber Administration	31	Office & Operating Supplies	15,063	11,172	4,300		
001	260	Fiber	Fiber Administration	31	Office & Operating Supplies				1,500	Office Supplies
001	260	Fiber	Fiber Administration	31	Office & Operating Supplies				2,800	Uniforms & Boot Allowance (7 @\$400)
001	260	Fiber	Fiber Administration	35	Small Tools & Minor Equipment	51,831	10,000	10,000		Power and Hand Tool replacement parts. OTDR & Splicer maintenance.
001	260	Fiber	Fiber Administration	40	Interfund Services	135,329	89,431	143,065		
001	260	Fiber	Fiber Administration	41	Professional Services	159,326	199,755	262,592		
001	260	Fiber	Fiber Administration	41	Professional Services				113,000	NoaNet NOC services
001	260	Fiber	Fiber Administration	41	Professional Services				20,000	OSP Insight
001	260	Fiber	Fiber Administration	41	Professional Services				22,000	Nokia Support
001	260	Fiber	Fiber Administration	41	Professional Services				8,000	Cartegraph
001	260	Fiber	Fiber Administration	41	Professional Services				72,000	Internet Bandwidth
001	260	Fiber	Fiber Administration	41	Professional Services				1,092	Internet bandwidth, Comcast- Library backup
001	260	Fiber	Fiber Administration	41	Professional Services				10,000	Marketing
001	260	Fiber	Fiber Administration	41	Professional Services				1,000	ARIN Annual fee
001	260	Fiber	Fiber Administration	41	Professional Services				4,200	Dark fiber, Mount Vernon
001	260	Fiber	Fiber Administration	41	Professional Services				2,100	Dark Fiber, Burlington
001	260	Fiber	Fiber Administration	41	Professional Services				1,200	Rack Space, Burlington
001	260	Fiber	Fiber Administration	41	Professional Services				8,000	Pole Attachment Fees
001	260	Fiber	Fiber Administration	42	Communication	4,855	5,880	5,880		
001	260	Fiber	Fiber Administration	42	Communication				5,280	11 cell phones @\$40/month
001	260	Fiber	Fiber Administration	42	Communication				600	10 hotspots @ \$5/month
001	260	Fiber	Fiber Administration	43	Travel & Training	-	14,450	11,000		
001	260	Fiber	Fiber Administration	43	Travel & Training				11,000	11 @ \$1000
001	260	Fiber	Fiber Administration	44	Taxes & Operating Assessments	10,547	13,759	16,100		
001	260	Fiber	Fiber Administration	44	Taxes & Operating Assessments				7,700	Sales Tax for Installation
001	260	Fiber	Fiber Administration	44	Taxes & Operating Assessments				8,400	WA State B&O Tax (0.471%)
001	260	Fiber	Fiber Administration	46	Insurance	-	-	129		WCIA
001	260	Fiber	Fiber Administration	47	Utility Services	1,947	2,100	2,100		Solid Waste Charges
001	260	Fiber	Facility Engineering	80	Debt Service: Interest & Related Costs	3,205	80,000	83,000		SaviBank Line of Credit Interest Payment
001	260	Fiber	Facility Engineering	63	Other Improvements	5,096,938	9,332,226	-		7,795,000 NOTE: Includes \$600k in technician and outside labor costs labor costs
001	260	Fiber	Facility Engineering	63	Other Improvements				-	Guemes View Fiber Expansion
001	260	Fiber	Facility Engineering	63	Other Improvements				-	EDA Fiber Expansion
001	260	Fiber	Facility Engineering	63	Other Improvements				-	600,000 removed above in Salary and Wage lines, to accommodate staff costs budgeted in capital
001	260	Fiber	Facility Engineering	64	Machinery & Equipment	30,781	362,000	-		
001	260	Fiber	Facility Engineering	64	Machinery & Equipment				-	GPON SFPs
001	260	Fiber	Facility Engineering	64	Machinery & Equipment				-	
260 Total						6,102,697	11,236,495	1,063,323		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	310	Police	Financial Services	49	Miscellaneous	626	-	55,555		
001	310	Police	Pension & Other Benefit Payr	20	Personnel Benefits	128,240	95,617	97,683		
001	310	Police	Administration	10	Salaries & Wages	447,108	444,500	532,123		
001	310	Police	Administration	20	Personnel Benefits	154,591	170,984	189,777		
001	310	Police	Administration	31	Office & Operating Supplies	6,245	4,500	5,000		Business cards, copy paper, Adobe pro licensing, digital evidence storage devices, cell phone cases, office supplies.
001	310	Police	Administration	35	Small Tools & Minor Equipment	(615)	-	-		
001	310	Police	Administration	40	Interfund Services	160,604	269,300	389,345		
001	310	Police	Administration	41	Professional Services	50,566	65,000	80,000		
001	310	Police	Administration	41	Professional Services				50,000	AFC Social Worker Contract
										Pre-employment screening, LeadsOnline, PowerDMS, digital fingerprint machine, professional dues, computer forensic tool licensing, Axon, shipping charges,
001	310	Police	Administration	41	Professional Services				30,000	
001	310	Police	Administration	42	Communication	76,923	119,196	126,769		Spillman, cell phones, printing
001	310	Police	Administration	44	Taxes & Operating Assessments	81	-	-		
001	310	Police	Administration	45	Operating Rentals & Leases	347	737	750		Copy/fax machines
001	310	Police	Administration	46	Insurance	28,599	19,231	14,130		
001	310	Police	Support Services	10	Salaries & Wages	223,333	246,920	273,572		
001	310	Police	Support Services	20	Personnel Benefits	100,280	113,155	113,763		
001	310	Police	Support Services	42	Communication	8,054	9,054	9,054		Phone lines
001	310	Police	Crime Prevention	10	Salaries & Wages	44,670	60,409	99,709		
001	310	Police	Crime Prevention	20	Personnel Benefits	25,199	34,848	61,014		
001	310	Police	Crime Prevention	31	Office & Operating Supplies	77	3,977	2,843		Crime prevention meetings, promotional materials for events, citizens academy, junior citizens academy.
001	310	Police	Crime Prevention	35	Small Tools & Minor Equipment	-	945	950		Project lifesaver, speed warning reader board
001	310	Police	Crime Prevention	41	Professional Services	5,395	8,211	8,225		Skagit Domestic Violence and Sexual Assault Services, Training ammunition, CJTC training fees, travel costs, training tuition, training supplies, range rental fees.
001	310	Police	Training	43	Travel & Training	36,411	50,000	60,000		
001	310	Police	Facilities	31	Office & Operating Supplies	428	2,843	2,843		Office first aid kits, office AED, sidewalk ice melt
001	310	Police	Facilities	41	Professional Services	21,644	23,500	23,500		Building cleaning service and cleaning supplies
001	310	Police	Facilities	46	Insurance	4,527	4,753	5,257		
001	310	Police	Facilities	47	Utility Services	40,289	42,103	47,000		Puget Sound Energy, Cascade Natural Gas
001	310	Police	Facilities	48	Repairs & Maintenance	718	19,312	19,312		Guardian Security Alarms, building repairs, maintenance
001	310	Police	Patrol & Investigations	10	Salaries & Wages	2,118,269	2,270,412	2,528,200		
001	310	Police	Patrol & Investigations	12	Overtime	112,094	128,147	135,000		
001	310	Police	Patrol & Investigations	20	Personnel Benefits	870,086	978,756	1,007,932		Adj by Finance, benefits owed with OT adjustment
001	310	Police	Patrol & Investigations	21	Uniform Purchases	23,070	30,000	40,000		Uniforms, duty gear, soft body armor, uniform cleaning.
										Investigative forensic tools, K9 program costs (food, medical, grooming, kennel fees) , investigative fees, Body Worn Camera Hardware, Celebrite machine, batteries (general, taser, radio, flashlight), less lethal ammunition, taser cartridges, safety supplies, evidence storage supplies, officer badges, first aid supplies for officer vehicles.
001	310	Police	Patrol & Investigations	31	Office & Operating Supplies	18,400	15,567	30,000		
001	310	Police	Patrol & Investigations	35	Small Tools & Minor Equipment	15,585	60,615	60,615		Less lethal tools, duty ammunition, tasers, duty pistols, duty rifles, portable radios, radars, PBT's SECTOR equipment.
001	310	Police	Patrol & Investigations	40	Interfund Services	130,218	299,477	249,228		
001	310	Police	Patrol & Investigations	41	Professional Services	4,416	10,000	10,000		Vehicle towing/impounds, junk RV disposal, shredding for confidential documents.
001	310	Police	Patrol & Investigations	45	Operating Rentals & Leases	220,804	257,641	288,566		Skagit 911 Agency Fees, Law Radio Infrastructure Fund
001	310	Police	Patrol & Investigations	45	Operating Rentals & Leases				288,566	Skagit 911 Fees
001	310	Police	Patrol & Investigations	48	Repairs & Maintenance	964	6,157	6,157		Radar calibration, evidence scale calibration, police radio repairs

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	310	Police	Facilities	41	Professional Services	928,794	928,337	1,003,317		Public Safety Sales tax pass through for County Jail
001	310	Police	Care & Custody Of Prisoners	41	Professional Services	36,044	45,997	32,500		Jail medical costs, extradition transport chain
001	310	Police	Animal Control	10	Salaries & Wages	67,900	68,336	73,237		
001	310	Police	Animal Control	12	Overtime	-	-	-		
001	310	Police	Animal Control	20	Personnel Benefits	40,835	41,864	44,521		
001	310	Police	Animal Control	31	Office & Operating Supplies	471	1,190	1,200		City dog license tags
001	310	Police	Animal Control	40	Interfund Services	3,525	4,883	8,331		
001	310	Police	Animal Control	41	Professional Services	3,478	10,000	10,000		Animal impound fees, impounded animal medical care
001	310	Police	Law Enforcement	64	Machinery & Equipment	-	-	70,000		Fully equipped patrol vehicle
310 Total						6,159,295	6,966,472	7,816,979		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	320	Medic/Fire Department	Pension & Other Benefit Payr	10	Salaries & Wages	-	-	-		
001	320	Medic/Fire Department	Pension & Other Benefit Payr	20	Personnel Benefits	63,549	44,171	81,016		
001	320	Medic/Fire Department	Pension & Other Benefit Payr	44	Taxes & Operating Assessments	-	-	-		
001	320	Medic/Fire Department	Administration	10	Salaries & Wages	108,125	128,319	152,264		
001	320	Medic/Fire Department	Administration	12	Overtime	591	-	-		
001	320	Medic/Fire Department	Administration	20	Personnel Benefits	37,050	44,750	56,288		
										PPE, Uniforms, Office Supplies, Prevention and Investigation Supplies, Miscellaneous items.
001	320	Medic/Fire Department	Administration	31	Office & Operating Supplies	13,758	117,500	123,000		
001	320	Medic/Fire Department	Administration	40	Interfund Services	21,277	40,265	40,496		
										Multiple maintenance and testing services, Knox Box, employee medical/psych testing, memberships, facilities care.
001	320	Medic/Fire Department	Administration	41	Professional Services	44,834	63,000	89,500		
001	320	Medic/Fire Department	Administration	42	Communication	-	25,000	23,500		Skagit 911, phone/tablet connectivity, postage
001	320	Medic/Fire Department	Administration	44	Taxes & Operating Assessments	266	250	-		
001	320	Medic/Fire Department	Administration	46	Insurance	-	7,510	8,321		
001	320	Medic/Fire Department	Fire Suppression & Emergency	10	Salaries & Wages	178,767	442,366	475,931		
001	320	Medic/Fire Department	Fire Suppression & Emergency	12	Overtime	16,370	82,758	61,000		
001	320	Medic/Fire Department	Fire Suppression & Emergency	14	Salaries & Wages - Volunteers	470	29,400	-		
001	320	Medic/Fire Department	Fire Suppression & Emergency	20	Personnel Benefits	55,563	167,288	172,509		Adj by Finance. Benefits paid with overtime adjustment
001	320	Medic/Fire Department	Fire Suppression & Emergency	35	Small Tools & Minor Equipment	5,302	30,000	54,000		Fire Hose, Fire Equipment, SCBA, Fitness Equipment.
001	320	Medic/Fire Department	Fire Suppression & Emergency	44	Taxes & Operating Assessments	-	-	-		
001	320	Medic/Fire Department	Fire Prevention & Investigatio	10	Salaries & Wages	142,372	93,365	105,028		
001	320	Medic/Fire Department	Fire Prevention & Investigatio	12	Overtime	16,370	12,026	8,000		
001	320	Medic/Fire Department	Fire Prevention & Investigatio	14	Salaries & Wages - Volunteers	470	-	-		
001	320	Medic/Fire Department	Fire Prevention & Investigatio	20	Personnel Benefits	47,764	33,083	38,016		Adj by Finance. Benefits paid with overtime adjustment
001	320	Medic/Fire Department	Fire Prevention & Investigatio	44	Taxes & Operating Assessments	-	-	-		
001	320	Medic/Fire Department	Training Obtained By Employe	10	Salaries & Wages	782,072	102,253	109,460		
001	320	Medic/Fire Department	Training Obtained By Employe	12	Overtime	114,588	12,275	8,000		
001	320	Medic/Fire Department	Training Obtained By Employe	14	Salaries & Wages - Volunteers	3,293	-	-		
001	320	Medic/Fire Department	Training Obtained By Employe	20	Personnel Benefits	271,308	37,583	45,831		Adj by Finance. Benefits paid with overtime adjustment
										Fire and Rescue Training, Conferences, 2 Academy slots, Aerial Operations, Ladder Truck pre construction/acceptance travel, mechanic training,
001	320	Medic/Fire Department	Training Obtained By Employe	43	Travel & Training	11,369	72,000	69,500		
001	320	Medic/Fire Department	Training Obtained By Employe	44	Taxes & Operating Assessments	-	-	-		
001	320	Medic/Fire Department	Facilities	31	Office & Operating Supplies	-	5,000	5,500		Facility and cleaning supplies.
001	320	Medic/Fire Department	Facilities	45	Operating Rentals & Leases	-	28,800	35,500		Station 3 rent. Boat Slip.
001	320	Medic/Fire Department	Facilities	46	Insurance	-	2,675	2,687		
001	320	Medic/Fire Department	Facilities	47	Utility Services	-	27,000	39,000		Station utilities: Gas, power, internet, Water/Sewer.
001	320	Medic/Fire Department	Facilities	48	Repairs & Maintenance	-	15,000	8,000		Minor facility maintenance.
001	320	Medic/Fire Department	Training Facility	31	Office & Operating Supplies	1,077	7,500	7,500		Joint Training Facility Supplies.
001	320	Medic/Fire Department	Vehicles & Equipment Mainte	40	Interfund Services	66,956	266,793	278,996		
001	320	Medic/Fire Department	Disaster Preparedness	31	Office & Operating Supplies	1,136	2,000	2,000		EOC Supplies, CERT, Etc.
001	320	Medic/Fire Department	Disaster Preparedness	35	Small Tools & Minor Equipment	18,314	3,000	1,000		EOC Equipment, CERT, Etc.
001	320	Medic/Fire Department	Disaster Preparedness	40	Interfund Services	14,321	22,378	18,330		
001	320	Medic/Fire Department	Disaster Preparedness	41	Professional Services	64,645	104,000	67,000		Emergency Mgt. Contract, DEM Payments
001	320	Medic/Fire Department	Disaster Preparedness	43	Travel & Training	-	4,000	2,000		EOC Training
001	320	Medic/Fire Department	Fire Control	62	Buildings & Structures	4,050	-	-		
001	320	Medic/Fire Department	Emergency Services	64	Machinery & Equipment	-	1,500,000	-		New Ladder Truck
320 Total						2,106,028	3,573,308	2,189,172		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	450	Museum Department	Museums & Art Galleries	10	Salaries & Wages	238,165	292,231	315,617		
001	450	Museum Department	Museums & Art Galleries	20	Personnel Benefits	69,446	89,750	80,608		
001	450	Museum Department	Museums & Art Galleries	40	Interfund Services	21,482	32,868	34,909		
001	450	Museum Department	Museums & Art Galleries	43	Travel & Training	1,340	4,300	2,274		Museum association memberships and subscriptions; staff training and travel.
001	450	Museum Department	Museums & Art Galleries	44	Taxes & Operating Assessments	75	400	-		
001	450	Museum Department	Museum Services	31	Office & Operating Supplies	2,539	8,800	7,512		Collections storage, curatorial supplies, exhibit supplies, research library and office supplies.
001	450	Museum Department	Museum Services	41	Professional Services	215	11,000	9,800		Curatorial services, mural conservation, digital conversions, advertising, presentations.
001	450	Museum Department	Museum Services	42	Communication	1,242	3,400	2,697		mobile phones, postage
001	450	Museum Department	Facilities	31	Office & Operating Supplies	714	9,800	4,405		Maintenance supplies for Carnegie building, Maritime Heritage Center, W.T. Preston, and mural shed.
001	450	Museum Department	Facilities	46	Insurance	5,921	1,234	1,498		Insurance for Carnegie building, Maritime Heritage Center, W.T. Preston.
001	450	Museum Department	Facilities	47	Utility Services	13,105	15,000	19,420		Utilities for Carnegie building, Maritime Heritage Center, W.T. Preston.
001	450	Museum Department	Facilities	48	Repairs & Maintenance	4,035	37,575	25,276		Painting and sternwheel repair at W.T. Preston; north door replacement at mural shed; cleaning, lift services, pest control.
450 Total						358,281	506,358	504,016		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	712	Engineering Plans & Services	Engineering	10	Salaries & Wages	-	-	-		
001	712	Engineering Plans & Services	Engineering	20	Personnel Benefits	-	-	-		
001	712	Engineering Plans & Services	Engineering	41	Professional Services	-	-	17,500		
001	712	Engineering Plans & Services	Engineering	41	Professional Services				10,000	GIS
001	712	Engineering Plans & Services	Engineering	41	Professional Services				7,500	Cartegraph
001	712	Engineering Plans & Services	Management	40	Interfund Services	48,975	95,219	88,912		
001	712	Engineering Plans & Services	Management	43	Travel & Training	1,315	1,960	2,000		Management
001	712	Engineering Plans & Services	General Services	10	Salaries & Wages	-	-	31,406		
001	712	Engineering Plans & Services	General Services	20	Personnel Benefits	-	-	22,532		
001	712	Engineering Plans & Services	General Services	31	Office & Operating Supplies	3,539	3,600	3,600		
001	712	Engineering Plans & Services	General Services	42	Communication	13,776	15,000	15,000		Cell phones and postage
001	712	Engineering Plans & Services	General Services	43	Travel & Training	-	2,000	2,000		
712 Total						67,605	117,779	182,950		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	713	Municipal/Community Buil	Maintenance/Security/Insur	10	Salaries & Wages	127,363	123,294	164,130		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	20	Personnel Benefits	46,021	46,755	58,001		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	31	Office & Operating Supplies	10,920	12,500	12,500		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	40	Interfund Services	12,472	19,276	27,430		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	41	Professional Services	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	41	Professional Services	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	41	Professional Services	48,824	40,000	40,000		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	42	Communication	3	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	43	Travel & Training	509	2,500	2,500		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	44	Taxes & Operating Assessments	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	46	Insurance	8,431	8,853	11,513		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	47	Utility Services	27,478	35,000	39,000		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	-	-	-		
001	713	Municipal/Community Buil	Maintenance/Security/Insur	48	Repairs & Maintenance	745,718	600,000	-		
001	713	Municipal/Community Buil	Senior Center	41	Professional Services	-	-	-		
001	713	Municipal/Community Buil	Senior Center	41	Professional Services	-	-	-		Shifted to 518.30-47
001	713	Municipal/Community Buil	Senior Center	46	Insurance	-	-	-		
001	713	Municipal/Community Buil	Heart Of Anacortes	47	Utility Services	3,087	-	-		Shifted to 518.30-47
713 Total						1,030,826	888,177	355,074		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
001	714	Resource Conservation	Other Environmental Services	10	Salaries & Wages	19,086	19,186	17,675		
001	714	Resource Conservation	Other Environmental Services	20	Personnel Benefits	10,242	10,340	12,256		
001	714	Resource Conservation	Other Environmental Services	31	Office & Operating Supplies	914	5,000	-		
001	714	Resource Conservation	Other Environmental Services	41	Professional Services	28,837	-	-		
001	714	Resource Conservation	Other Environmental Services	42	Communication	480	500	-		
001	714	Resource Conservation	Other Environmental Services	44	Taxes & Operating Assessments	-	-	-		
714 Total						59,559	35,027	29,931		
001 Total						21,492,604	29,768,939	18,756,448		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
101	410	Parks & Recreation	Educational & Recreational Ac	10	Salaries & Wages	147,181	153,021	170,859		
										High School and Middle School workers who help coach early childhood sport programs, summer enrichment camps, and work youth sport leagues.
101	410	Parks & Recreation	Educational & Recreational Ac	11	Student Rec Wages	15,818	28,000	28,000		
101	410	Parks & Recreation	Educational & Recreational Ac	20	Personnel Benefits	74,828	78,484	47,545		
										This pays for the supplies to run programs, i.e. sport balls, t-shirts, etc. as well as supplies for our events (KidsRBest, Dad/Daughter Dance, Egg Dash, Bark in the Park, Haunted Forest, Wonderland Walk, etc.)
101	410	Parks & Recreation	Educational & Recreational Ac	31	Office & Operating Supplies	37,349	86,000	90,300		
101	410	Parks & Recreation	Educational & Recreational Ac	41	Professional Services	62,543	49,000	51,450		Contracted instructors, referees, and online registration system fees.
101	410	Parks & Recreation	Educational & Recreational Ac	42	Communication	2,433	6,600	6,600		City Cell phones
101	410	Parks & Recreation	Educational & Recreational Ac	43	Travel & Training	359	1,550	1,550		
101	410	Parks & Recreation	Educational & Recreational Ac	44	Taxes & Operating Assessments	-	-	-		
101	410	Parks & Recreation	Cultural & Community Activiti	31	Office & Operating Supplies	-	3,000	3,000		
101	410	Parks & Recreation	Senior Center	31	Office & Operating Supplies	2,037	-	3,000		Depot cleaning and janitorial after rentals
101	410	Parks & Recreation	Senior Center	42	Communication	880	-	500		
101	410	Parks & Recreation	Senior Center	47	Utility Services	24,965	16,000	20,000		
101	410	Parks & Recreation	Senior Center	48	Repairs & Maintenance	1,364	2,100	2,100		
101	410	Parks & Recreation	Senior Center	10	Salaries & Wages	93,372	146,843	167,799		
101	410	Parks & Recreation	Senior Center	20	Personnel Benefits	43,672	89,722	74,563		
101	410	Parks & Recreation	Senior Center	31	Office & Operating Supplies	2,687	5,000	5,000		Typical office and activity supplies for ASAC admin and programs.
										Adjusted by Finance to include new equipment costs paid for by the Foundation.
101	410	Parks & Recreation	Senior Center	40	Interfund Services	29,666	52,593	65,416		This pays for instructors and consultants to teach at the center. It also covers costs for our agreement with Skagit County.
101	410	Parks & Recreation	Senior Center	41	Professional Services	43,728	55,000	55,000		
101	410	Parks & Recreation	Senior Center	42	Communication	179	500	500		
101	410	Parks & Recreation	Senior Center	43	Travel & Training	-	1,500	1,000		
101	410	Parks & Recreation	Senior Center	44	Taxes & Operating Assessments	-	-	-		
101	410	Parks & Recreation	Senior Center	47	Utility Services	15,775	22,000	22,000		Utilities for the operation of the center.
101	410	Parks & Recreation	General Parks	10	Salaries & Wages	495,044	598,038	664,505		
101	410	Parks & Recreation	General Parks	12	Overtime	1,646	4,148	4,200		
101	410	Parks & Recreation	General Parks	20	Personnel Benefits	221,498	254,254	251,811		Adj by Finance. Benefits paid with overtime adjustment
										This funds day to day repairs, fertilizer purchases, port-a-potties, field paints, irrigation parts; everything we use to make repairs and operate the park system.
101	410	Parks & Recreation	General Parks	31	Office & Operating Supplies	71,496	63,500	85,000		Small tools such as weeders, mowers and chainsaws not eligible for ER&R funds are purchased with this BARS.
101	410	Parks & Recreation	General Parks	35	Small Tools & Minor Equipment	-	1,350	1,350		
101	410	Parks & Recreation	General Parks	40	Interfund Services	115,775	198,711	212,627		
101	410	Parks & Recreation	General Parks	41	Professional Services	40,202	38,000	40,000		This is used to pay for the city's fireworks show.
101	410	Parks & Recreation	General Parks	42	Communication	8,623	5,000	5,500		
101	410	Parks & Recreation	General Parks	44	Taxes & Operating Assessments	899	1,420	1,000		
101	410	Parks & Recreation	General Parks	46	Insurance	6,100	4,771	34,319		
101	410	Parks & Recreation	General Parks	47	Utility Services	69,931	62,000	65,000		
101	410	Parks & Recreation	Community Forestlands/Acfl	10	Salaries & Wages	97,232	97,436	137,369		
101	410	Parks & Recreation	Community Forestlands/Acfl	12	Overtime	885	-	900		
101	410	Parks & Recreation	Community Forestlands/Acfl	20	Personnel Benefits	48,468	47,927	47,843		Adj by Finance. Benefits paid with overtime adjustment
101	410	Parks & Recreation	Community Forestlands/Acfl	31	Office & Operating Supplies	1,367	1,600	1,600		
101	410	Parks & Recreation	Community Forestlands/Acfl	40	Interfund Services	5,261	12,258	9,552		
101	410	Parks & Recreation	Community Forestlands/Acfl	42	Communication	2,262	4,000	4,000		
101	410	Parks & Recreation	Community Forestlands/Acfl	44	Taxes & Operating Assessments	-	-	-		
101 Total						1,785,526	2,191,325	2,382,757		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
102	430	Cemetery	Cemetery	10	Salaries & Wages	122,159	164,428	189,360		
102	430	Cemetery	Cemetery	12	Overtime	341	-	500		
102	430	Cemetery	Cemetery	20	Personnel Benefits	55,066	65,782	64,978		Adj by Finance. Benefits paid with overtime adjustment
102	430	Cemetery	Cemetery	31	Office & Operating Supplies	3,368	2,500	4,000		This line item is for purchasing chainsaws, mowers, or trimming equipment for the cemetery that is below the purchase limit for ER&R funds.
102	430	Cemetery	Cemetery	35	Small Tools & Minor Equipment	-	400	400		
102	430	Cemetery	Cemetery	40	Interfund Services	6,142	3,721	3,109		
102	430	Cemetery	Cemetery	41	Professional Services	188	100	150		
102	430	Cemetery	Cemetery	44	Taxes & Operating Assessments	570	1,350	400		
102	430	Cemetery	Cemetery	45	Operating Rentals & Leases	1,035	1,000	1,000		
102	430	Cemetery	Cemetery	46	Insurance	292	307	378		
102	430	Cemetery	Cemetery	47	Utility Services	10,122	8,000	8,500		Natural Gas and electricity for the shop at the cemetery as well as irrigation.
102 Total						199,283	247,588	272,776		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
103	440	Public Library	Administration	10	Salaries & Wages	91,683	89,757	120,868		
103	440	Public Library	Administration	20	Personnel Benefits	45,843	46,057	53,829		
103	440	Public Library	Administration	44	Taxes & Operating Assessments	-	-	-		
103	440	Public Library	Library Services	10	Salaries & Wages	674,266	757,761	855,875		
103	440	Public Library	Library Services	20	Personnel Benefits	311,075	345,980	354,097		
103	440	Public Library	Library Services	31	Office & Operating Supplies	17,352	21,000	21,000		General Office Supplies
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Re	76,772	84,250	84,250		Books Budget, ebook Budget (\$16,810 Overdrive), periodicals, databases (online resources), non-print materials.
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				30,000	Adult Collection
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				16,000	Children's Collection
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				5,000	Young Adult Collection
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				16,810	Ebooks (Overdrive)
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				4,000	Periodicals
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				7,440	Non-Print/Ebook Requests
103	440	Public Library	Library Services	34	Supplies Purchased for Inventory or Resale				5,000	Databases
103	440	Public Library	Library Services	41	Professional Services	24,708	30,000	29,475		ILS (Library catalog (Biblionix), Passport schedule software, meeting room schedule software, Adobe cloud subscriptions, OCLC subscriptions (ILL, Worldcat), Zippy elevator phone, copy machine, credit card machine, smart shield (anti virus software - public internet computers)
103	440	Public Library	Library Services	41	Professional Services				9,500	Biblionix Apollo (Catalog software subscription)
103	440	Public Library	Library Services	41	Professional Services				4,000	Envisionware (Self Check/RFID Maintenance Contract)
103	440	Public Library	Library Services	41	Professional Services				800	Demco Passport Schedule Subscription
103	440	Public Library	Library Services	41	Professional Services				800	Envisionware Mobile Printing
103	440	Public Library	Library Services	41	Professional Services				290	Skedda Meeting Room Scheduler Subscription
103	440	Public Library	Library Services	41	Professional Services				800	Adobe Cloud (Two Subscriptions)
103	440	Public Library	Library Services	41	Professional Services				5,200	OCLC (Interlibrary Loan, Worldcat, First Search)
103	440	Public Library	Library Services	41	Professional Services				500	Archive Social (Public Records Request Retention)
103	440	Public Library	Library Services	41	Professional Services				85	Survey Monkey
103	440	Public Library	Library Services	41	Professional Services				200	WSP/Background Checks Volunteers
103	440	Public Library	Library Services	41	Professional Services				750	Zippy Emergency Phone in Elevator
103	440	Public Library	Library Services	41	Professional Services				2,800	Ricoh/Canon copies
103	440	Public Library	Library Services	41	Professional Services				3,500	Merchant Services (Credit Card Machine for Public)
103	440	Public Library	Library Services	41	Professional Services				250	Smart Shield (Anti Virus Software)
103	440	Public Library	Library Services	42	Communication	7,844	10,860	9,000		Phones, postage
103	440	Public Library	Library Services	43	Travel & Training	1,110	8,500	5,000		Librarian/Staff Training/Conferences
103	440	Public Library	Library Services	44	Taxes & Operating Assessments	2	-	-		
103	440	Public Library	Training	43	Travel & Training	530	6,000	6,000		CPR/BBP Mandatory All-Staff Training
103	440	Public Library	Facilities	40	Interfund Services	83,882	141,936	129,575		DIS Fund
103	440	Public Library	Facilities	41	Professional Services	27,609	28,000	28,000		Cleaning/Landscaping
103	440	Public Library	Facilities	46	Insurance	8,276	8,690	8,096		
103	440	Public Library	Facilities	47	Utility Services	44,458	48,000	53,000		10% increase
103	440	Public Library	Facilities	48	Repairs & Maintenance	3,908	16,000	-		
103 Total						1,419,319	1,642,791	1,758,064		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
104	711	Administration	Management	10	Salaries & Wages	31,245	31,117	36,696		
104	711	Administration	Management	20	Personnel Benefits	11,896	11,897	12,095		
104	711	Administration	Management	31	Office & Operating Supplies	119	500	500		
104	711	Administration	Management	40	Interfund Services	31,098	55,983	60,918		
104	711	Administration	Management	42	Communication	895	-	500		Desk Phones, Postage
104	711	Administration	Management	44	Taxes & Operating Assessments	-	-	-		
104	711	Administration	Management	46	Insurance	46,771	51,428	182,703		
104	712	Engineering Plans & Services	Engineering	10	Salaries & Wages	55,887	81,621	92,202		
104	712	Engineering Plans & Services	Engineering	20	Personnel Benefits	23,665	39,028	39,989		
104	712	Engineering Plans & Services	Engineering	41	Professional Services	11,732	13,400	17,500		ArcGIS & Cartegraph
104	712	Engineering Plans & Services	Engineering	44	Taxes & Operating Assessments	-	-	-		
104	712	Engineering Plans & Services	Engineering	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activities	Roadway	10	Salaries & Wages	-	-	-		
104	720	Street Maint/Const Activities	Roadway	10	Salaries & Wages	191,385	145,294	164,319		
104	720	Street Maint/Const Activities	Roadway	12	Overtime	2,575	1,114	2,000		
104	720	Street Maint/Const Activities	Roadway	20	Personnel Benefits	-	-	-		
104	720	Street Maint/Const Activities	Roadway	20	Personnel Benefits	64,360	71,102	72,068		Adj by Finance. Benefits paid with overtime adjustment
104	720	Street Maint/Const Activities	Roadway	30	Supplies	10,350	20,000	85,000		Change in use of this bars number. maintenance asphalt, roadwork supplies ETC.
104	720	Street Maint/Const Activities	Roadway	31	Office & Operating Supplies	92,222	75,000	15,000		Change in use of this bars number. Streets operating supplies, tools and small equipment.
104	720	Street Maint/Const Activities	Roadway	40	Interfund Services	86,783	126,416	145,236		
104	720	Street Maint/Const Activities	Roadway	41	Professional Services	-	-	-		
104	720	Street Maint/Const Activities	Roadway	41	Professional Services	2,042,714	1,850,000	-		
104	720	Street Maint/Const Activities	Roadway	41	Professional Services				-	1.8M 2023 Pavement Management
104	720	Street Maint/Const Activities	Roadway	41	Professional Services				-	600K 2022 Overlay Rollover
104	720	Street Maint/Const Activities	Roadway	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activities	Roadway	47	Utility Services	815	-	1,500		
104	720	Street Maint/Const Activities	Sidewalks	10	Salaries & Wages	15,416	23,758	26,423		
104	720	Street Maint/Const Activities	Sidewalks	12	Overtime	264	-	500		
104	720	Street Maint/Const Activities	Sidewalks	20	Personnel Benefits	9,139	11,396	11,659		Adj by Finance. Benefits paid with overtime adjustment
104	720	Street Maint/Const Activities	Sidewalks	31	Office & Operating Supplies	8,776	5,000	10,000		Concrete, and tools and supplies for sidewalk work
104	720	Street Maint/Const Activities	Sidewalks	40	Interfund Services	3,617	6,294	7,660		
104	720	Street Maint/Const Activities	Sidewalks	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activities	Street Lighting	47	Utility Services	211,504	175,000	185,000		Street Lights
104	720	Street Maint/Const Activities	Traffic Control Devices	10	Salaries & Wages	-	-	-		
104	720	Street Maint/Const Activities	Traffic Control Devices	10	Salaries & Wages	34,255	50,858	55,868		
104	720	Street Maint/Const Activities	Traffic Control Devices	12	Overtime	554	-	500		
104	720	Street Maint/Const Activities	Traffic Control Devices	20	Personnel Benefits	-	-	-		
104	720	Street Maint/Const Activities	Traffic Control Devices	20	Personnel Benefits	24,565	26,006	27,375		Adj by Finance. Benefits paid with overtime adjustment
104	720	Street Maint/Const Activities	Traffic Control Devices	31	Office & Operating Supplies	19,993	50,000	60,000		Cones, barrels, barricades. flashing beacons etc. School beacon annual charges
104	720	Street Maint/Const Activities	Traffic Control Devices	40	Interfund Services	8,137	14,162	17,235		
104	720	Street Maint/Const Activities	Traffic Control Devices	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activities	Traffic Control Devices	48	Repairs & Maintenance	1,580	5,000	7,500		
104	720	Street Maint/Const Activities	Snow & Ice Control	10	Salaries & Wages	17,431	12,223	13,684		
104	720	Street Maint/Const Activities	Snow & Ice Control	12	Overtime	102	-	2,000		
104	720	Street Maint/Const Activities	Snow & Ice Control	20	Personnel Benefits	4,697	5,637	6,093		Adj by Finance. Benefits paid with overtime adjustment
104	720	Street Maint/Const Activities	Snow & Ice Control	31	Office & Operating Supplies	19,040	30,000	40,000		Salt, sand and De-icer supply

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
104	720	Street Maint/Const Activiti	Snow & Ice Control	40	Interfund Services	5,425	9,441	11,490		
104	720	Street Maint/Const Activiti	Snow & Ice Control	41	Professional Services	-	2,000	2,000		
104	720	Street Maint/Const Activiti	Snow & Ice Control	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activiti	Snow & Ice Control	48	Repairs & Maintenance	25,764	2,000	2,000		
104	720	Street Maint/Const Activiti	Roadside	10	Salaries & Wages	-	-	-		
104	720	Street Maint/Const Activiti	Roadside	10	Salaries & Wages	185,378	38,596	92,325		
104	720	Street Maint/Const Activiti	Roadside	10	Salaries & Wages				(42,388)	
104	720	Street Maint/Const Activiti	Roadside	10	Salaries & Wages				42,325	
104	720	Street Maint/Const Activiti	Roadside	10	Salaries & Wages				50,000	seasonal employees for veg management and other duties.
104	720	Street Maint/Const Activiti	Roadside	12	Overtime	439	-	500		
104	720	Street Maint/Const Activiti	Roadside	20	Personnel Benefits	-	-	-		
104	720	Street Maint/Const Activiti	Roadside	20	Personnel Benefits	18,153	19,755	20,762		Adj by Finance. Benefits paid with overtime adjustment
104	720	Street Maint/Const Activiti	Roadside	31	Office & Operating Supplies	5,050	5,000	5,000		
104	720	Street Maint/Const Activiti	Roadside	31	Office & Operating Supplies	-	-	-		
104	720	Street Maint/Const Activiti	Roadside	31	Office & Operating Supplies	-	-	-		
104	720	Street Maint/Const Activiti	Roadside	40	Interfund Services	10,850	18,882	22,980		
104	720	Street Maint/Const Activiti	Roadside	41	Professional Services	-	-	-		
104	720	Street Maint/Const Activiti	Roadside	41	Professional Services	6,059	10,000	15,000		Tree services, etc.
104	720	Street Maint/Const Activiti	Roadside	44	Taxes & Operating Assessments	-	-	-		
104	720	Street Maint/Const Activiti	Maintenance Administration &	43	Travel & Training	-	1,000	1,500		
104 Total						3,340,702	3,095,908	1,573,282		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
105	712	Engineering Plans & Services	Construction Administration & Planning	10	Salaries & Wages	57,901	84,582	94,231		
105	712	Engineering Plans & Services	Construction Administration & Planning	12	Overtime	1,971	2,923	3,000		
105	712	Engineering Plans & Services	Construction Administration & Planning	20	Personnel Benefits	29,854	39,009	38,455		Adj by Finance. Benefits paid with overtime adjustment
105	712	Engineering Plans & Services	Construction Administration & Planning	43	Travel & Training	-	1,500	2,000		
105	712	Engineering Plans & Services	Construction Administration & Planning	44	Taxes & Operating Assessments	-	-	-		
105	720	Street Maint/Const Activities	Roadway	63	Other Improvements	696,985	1,110,000	-		
105	720	Street Maint/Const Activities	Sidewalks	63	Other Improvements	-	-	-		
105	720	Street Maint/Const Activities	Sidewalks	63	Other Improvements	-	-	-		
105	720	Street Maint/Const Activities	Sidewalks	63	Other Improvements	300,000	300,000	-		
105 Total						1,086,711	1,538,013	137,686		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
107	410	Parks & Recreation	Campgrounds	10	Salaries & Wages	129,108	118,242	137,755		
107	410	Parks & Recreation	Campgrounds	12	Overtime	1,097	-	500		
107	410	Parks & Recreation	Campgrounds	20	Personnel Benefits	42,811	36,769	36,820		Adj by Finance. Benefits paid with overtime adjustment
107	410	Parks & Recreation	Campgrounds	31	Office & Operating Supplies	30,247	29,000	29,000		
107	410	Parks & Recreation	Campgrounds	34	Supplies Purchased for Inventory or Re	7,700	7,000	7,000		This fund is used to purchase firewood for resale in the campground.
107	410	Parks & Recreation	Campgrounds	40	Interfund Services	8,126	7,468	8,329		
107	410	Parks & Recreation	Campgrounds	41	Professional Services	10,440	15,000	15,000		This fund covers costs related to the operation of our payment machines in the campground and boat trailer lot.
107	410	Parks & Recreation	Campgrounds	44	Taxes & Operating Assessments	1,411	1,526	800		
107	410	Parks & Recreation	Campgrounds	46	Insurance	799	839	1,029		
107	410	Parks & Recreation	Campgrounds	47	Utility Services	37,688	30,000	31,000		
107 Total						269,427	245,844	267,233		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
108		410 Parks & Recreation	Park Facilities	60	Capital Outlays	1,087,250	870,000	-		
108 Total						1,087,250	870,000	-		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
109	000	Non-Departmental	Public Housing Services	41	Professional Services	921,707	-	695,459		
109	000	Non-Departmental	Transfers-Out	00	Fund Balances, Nonexpenditures & Tra	-	655,463	-		
109 Total						921,707	655,463	695,459		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
110	320	Medic/Fire Department	Administration	10	Salaries & Wages	57,144	128,319	152,264		
110	320	Medic/Fire Department	Administration	12	Overtime	148	-	-		
110	320	Medic/Fire Department	Administration	20	Personnel Benefits	19,439	44,748	56,288		
110	320	Medic/Fire Department	Administration	31	Office & Operating Supplies	-	135,000	142,000		Medical Supplies, pharmaceuticals, medical equipment, rescue equipment, etc.
110	320	Medic/Fire Department	Administration	40	Interfund Services	-	215,336	229,016		
110	320	Medic/Fire Department	Administration	41	Professional Services	62,289	101,000	100,000		EMS maintenance contracts, policy software, OpenGov, ESO reporting software, etc.
110	320	Medic/Fire Department	Administration	42	Communication	-	33,000	42,000		Skagit 911, Cell/Tablet Connectivity, postage.
110	320	Medic/Fire Department	Administration	44	Taxes & Operating Assessments	-	-	-		
110	320	Medic/Fire Department	Administration	46	Insurance	-	-	-		
110	320	Medic/Fire Department	Ambulance Services	10	Salaries & Wages	1,905,604	2,182,498	2,341,000		
110	320	Medic/Fire Department	Ambulance Services	12	Overtime	262,639	199,685	305,000		
110	320	Medic/Fire Department	Ambulance Services	14	Salaries & Wages - Volunteers	7,526	54,600	-		
110	320	Medic/Fire Department	Ambulance Services	20	Personnel Benefits	630,786	809,850	828,396		Adj by Finance. Benefits paid with overtime adjustment
110	320	Medic/Fire Department	Ambulance Services	43	Travel & Training	7,313	12,000	11,500		EMS and Rescue Training
110	320	Medic/Fire Department	Ambulance Services	44	Taxes & Operating Assessments	-	-	-		
110	320	Medic/Fire Department	Ambulance Services	49	Miscellaneous	777,629	766,622	1,033,106		Ambulance Billing contractual writeoffs
110	320	Medic/Fire Department	Ambulance Services-Gemt	49	Miscellaneous	178,455	137,158	179,788		GEMT contractual writeoffs
110	320	Medic/Fire Department	Fire Control	64	Machinery & Equipment	63,684	-	75,000		Community Paramedic Vehicle
110 Total						3,972,657	4,819,815	5,495,357		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
112		000 Non-Departmental	Transfers-Out	00	Fund Balances, Nonexpenditures & Tra	88,924	-	784,077		Impact Fees to 105 (R Ave)
112 Total						88,924	-	784,077		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
113	410	Parks & Recreation	Community Forestlands/Acfl	10	Salaries & Wages	28,994	33,157	17,655		
113	410	Parks & Recreation	Community Forestlands/Acfl	20	Personnel Benefits	8,994	8,879	6,782		
113	410	Parks & Recreation	Community Forestlands/Acfl	41	Professional Services	20,953	13,000	18,000		
113	410	Parks & Recreation	Community Forestlands/Acfl	44	Taxes & Operating Assessments	1,351	1,069	1,200		
113 Total						60,292	56,105	43,637		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
135		240 Planning & Community De	Tourism	41	Professional Services	402,324	490,185	494,435		
135		240 Planning & Community De	Transfers-Out	00	Fund Balances, Nonexpenditures & Tra	-	-	10,000		
135 Total						402,324	490,185	504,435		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
335		000 Non-Departmental	Reet 1 Transfer Out	00	Fund Balances, Nonexpenditures & Tra	-	-	1,730,500		Reet1 To various funds
335 Total						-	-	1,730,500		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
401	711	Administration	Water Utilities	10	Salaries & Wages	171,003	171,932	206,142		
401	711	Administration	Water Utilities	20	Personnel Benefits	54,167	69,817	71,029		
401	711	Administration	Water Utilities	31	Office & Operating Supplies	357	-	1,000		
401	711	Administration	Water Utilities	40	Interfund Services	784,106	991,270	745,758		
401	711	Administration	Water Utilities	41	Professional Services	595,571	-	210,000		
401	711	Administration	Water Utilities	42	Communication	953	-	1,000		
401	711	Administration	Water Utilities	44	Taxes & Operating Assessments	2,320,222	1,690,449	600,000		adjusted by finance for trend
401	711	Administration	Water Utilities	49	Miscellaneous	132	-	-		
401	711	Administration	Soil & Water Conservation	10	Salaries & Wages	19,086	19,186	17,675		
401	711	Administration	Soil & Water Conservation	20	Personnel Benefits	10,241	10,340	12,256		
401	711	Administration	Soil & Water Conservation	31	Office & Operating Supplies	712	9,500	9,500		
401	711	Administration	Soil & Water Conservation	40	Interfund Services	-	-	-		
401	711	Administration	Soil & Water Conservation	43	Travel & Training	-	-	1,000		
401	711	Administration	Soil & Water Conservation	44	Taxes & Operating Assessments	-	-	-		
401	711	Administration	Description pending	70	Debt Service Principal	-	3,367,515	2,890,279		Long term debt principal
401	711	Administration	Water Utilities	80	Debt Service: Interest & Related Costs	1,070,466	1,469,526	1,003,700		Long term debt interest
401	712	Engineering Plans & Services	Water Utilities	10	Salaries & Wages	207,600	265,412	300,365		
401	712	Engineering Plans & Services	Water Utilities	12	Overtime	4,528	4,202	4,500		
401	712	Engineering Plans & Services	Water Utilities	20	Personnel Benefits	97,415	128,027	134,592		Adj by Finance. Benefits paid with overtime adjustment
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services	32,946	35,000	41,073		
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				10,000	GIS
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				20,722	Cartegraph
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				5,351	Aerials
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				5,000	Aximgeo
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				-	
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				-	
401	712	Engineering Plans & Services	Water Utilities	41	Professional Services				-	
401	712	Engineering Plans & Services	Water Utilities	43	Travel & Training	357	-	12,500		
401	712	Engineering Plans & Services	Water Utilities	43	Travel & Training				10,000	GIS-Cartegraph
401	712	Engineering Plans & Services	Water Utilities	43	Travel & Training				2,500	Engineering
401	712	Engineering Plans & Services	Water Utilities	43	Travel & Training				-	
401	712	Engineering Plans & Services	Water Utilities	44	Taxes & Operating Assessments	-	-	-		
401	730	Water Treatment Plant	Water Treatment Plant	10	Salaries & Wages	927,927	1,050,781	1,206,173		
401	730	Water Treatment Plant	Water Treatment Plant	10	Salaries & Wages				(1,172,137)	
401	730	Water Treatment Plant	Water Treatment Plant	10	Salaries & Wages				1,156,173	
401	730	Water Treatment Plant	Water Treatment Plant	10	Salaries & Wages				50,000	Seasonal employees
401	730	Water Treatment Plant	Water Treatment Plant	12	Overtime	30,664	5,208	-		
401	730	Water Treatment Plant	Water Treatment Plant	20	Personnel Benefits	403,628	473,844	444,220		
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies	181,548	203,000	278,316		
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				21,568	Office Supplies
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				5,000	Plant Operating Supplies
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				50,000	Plant Equipment Repair & Maintenance
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				10,000	Plant Pump Maintenance
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				30,000	Lab Supplies
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				22,000	Process Analyzers
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				20,000	Safety Supplies & Services
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				2,748	Uniforms
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				1,500	HVAC System Filters & Belts
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				10,000	Lubricants
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				12,000	Chemical Feed Pump Replacement Parts
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				20,000	Acti-Flo System Replacement Parts

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				3,500	Misc. pipe fittings and tubing
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				20,000	Replace co-ag feed pumps
401	730	Water Treatment Plant	Water Treatment Plant	31	Office & Operating Supplies				50,000	Finished water meters
401	730	Water Treatment Plant	Water Treatment Plant	32	Fuel Consumed	341	500	500		
401	730	Water Treatment Plant	Water Treatment Plant	32	Fuel Consumed				500	Propane
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Re	293,521	401,400	401,400		
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				125,000	Aluminum Sulfate
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				90,000	Sodium Hydroxide
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				42,400	Coag Poly
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				10,000	Coag Sand
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				124,000	Sodium Hypochlorite
401	730	Water Treatment Plant	Water Treatment Plant	34	Supplies Purchased for Inventory or Resale				10,000	Filter Aid Poly
401	730	Water Treatment Plant	Water Treatment Plant	35	Small Tools & Minor Equipment	4,925	-	6,500		
401	730	Water Treatment Plant	Water Treatment Plant	35	Small Tools & Minor Equipment				5,000	Small Tools
401	730	Water Treatment Plant	Water Treatment Plant	35	Small Tools & Minor Equipment				1,500	Minor Equipment
401	730	Water Treatment Plant	Water Treatment Plant	40	Interfund Services	96,738	67,590	77,952		
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services	228,200	225,000	136,484		& Intergovernment Services
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				2,170	Fire Alarm Monitoring
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				154	Newspaper postings, printing, ads
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				22,413	Wonderware Licensing
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				9,000	Outside Lab: Plant
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				17,000	Outside Lab: Distribution
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				6,000	Laundry Service
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				9,500	SCADA System Support
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				3,000	Allmax OP10
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				27,709	Optimization SEEQ License
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				10,500	Varius - ShakeAlert
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				713	Shiftnote License
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				1,246	Win 911 License
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				4,500	Cartegraph
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				4,000	Intergov: Wastewater Permit (NPDES)
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				15,579	Intergov: DOH Operating Permit
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				500	Intergov: Lab Accreditation
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				1,500	Intergov: Sanitary Survey
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				1,000	Intergov: DOH Project Review Fees
401	730	Water Treatment Plant	Water Treatment Plant	41	Professional Services				-	
401	730	Water Treatment Plant	Water Treatment Plant	42	Communication	20,896	19,710	20,010		
401	730	Water Treatment Plant	Water Treatment Plant	42	Communication				8,100	Phone/general communications
401	730	Water Treatment Plant	Water Treatment Plant	42	Communication				11,800	SCADA Modems
401	730	Water Treatment Plant	Water Treatment Plant	42	Communication				110	Postage
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training	15,288	34,044	46,579		
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				10,000	Operator Certification
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				5,000	Membership, Dues, Subscriptions
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				2,500	Safety & Health Training
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				15,000	Software Training
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				7,254	General Training Materials including REACH 23, WOW, Short school
401	730	Water Treatment Plant	Water Treatment Plant	43	Travel & Training				6,825	AWWA Toronto 3 Employees
401	730	Water Treatment Plant	Water Treatment Plant	44	Taxes & Operating Assessments	-	-	-		
401	730	Water Treatment Plant	Water Treatment Plant	46	Insurance	63,410	47,326	47,326		
401	730	Water Treatment Plant	Water Treatment Plant	46	Insurance				(45,397)	
401	730	Water Treatment Plant	Water Treatment Plant	46	Insurance				47,326	Insurance

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
401	730	Water Treatment Plant	Water Treatment Plant	47	Utility Services	943,634	1,039,200	1,139,200		
401	730	Water Treatment Plant	Water Treatment Plant	47	Utility Services				1,100,000	Electricity
401	730	Water Treatment Plant	Water Treatment Plant	47	Utility Services				36,200	Natural Gas
401	730	Water Treatment Plant	Water Treatment Plant	47	Utility Services				3,000	Solid Waste Disposal
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance	301,668	285,000	368,242		Contracted services & supplies
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				500	Office Equipment Maintenance
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				10,000	Plant Pumps Outside Repair
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				70,000	Lagoon Cleaning
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				1,000	Sand & Gravel
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				132,000	Preventive Maintenance & Repairs
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				32,742	HVAC Maintenance and Service Agreements
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				3,500	Overhead Cranes Annual Service
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				50,000	Finish water meters repairs
401	730	Water Treatment Plant	Water Treatment Plant	48	Repairs & Maintenance				68,500	Replace EO&M
401	730	Water Treatment Plant	Intake Operations	10	Salaries & Wages	33,471	38,663	43,684		
401	730	Water Treatment Plant	Intake Operations	12	Overtime	1,303	260	1,500		
401	730	Water Treatment Plant	Intake Operations	20	Personnel Benefits	15,040	18,273	17,400		
401	730	Water Treatment Plant	Intake Operations	31	Office & Operating Supplies	46	8,000	8,000		
401	730	Water Treatment Plant	Intake Operations	31	Office & Operating Supplies				3,500	Intake Pumps Repair & Maintenance
401	730	Water Treatment Plant	Intake Operations	31	Office & Operating Supplies				3,500	Structure repairs
401	730	Water Treatment Plant	Intake Operations	31	Office & Operating Supplies				1,000	General operation supplies
401	730	Water Treatment Plant	Intake Operations	35	Small Tools & Minor Equipment	413	1,000	1,000		
401	730	Water Treatment Plant	Intake Operations	35	Small Tools & Minor Equipment				700	Intake Small Tools
401	730	Water Treatment Plant	Intake Operations	35	Small Tools & Minor Equipment				300	Intake Minor Equipment
401	730	Water Treatment Plant	Intake Operations	40	Interfund Services	96,738	67,590	77,952		
401	730	Water Treatment Plant	Intake Operations	41	Professional Services	580	20,500	1,000		
401	730	Water Treatment Plant	Intake Operations	41	Professional Services				1,000	Intake Porto-Potty Rental
401	730	Water Treatment Plant	Intake Operations	44	Taxes & Operating Assessments	-	-	-		
401	730	Water Treatment Plant	Intake Operations	47	Utility Services	4,357	4,200	4,620		
401	730	Water Treatment Plant	Intake Operations	47	Utility Services				4,620	Intake Electricity
401	730	Water Treatment Plant	Intake Operations	48	Repairs & Maintenance	-	20,000	45,500		
401	730	Water Treatment Plant	Intake Operations	48	Repairs & Maintenance				15,000	Intake General Repairs & Maintenance, Generator Plugin
401	730	Water Treatment Plant	Intake Operations	48	Repairs & Maintenance				20,000	Intake Dike Mowing, Building Maintenance
401	730	Water Treatment Plant	Intake Operations	48	Repairs & Maintenance				10,500	SCADA Programming (QCC)
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies	74,097	54,000	54,000		
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				20,000	Flouride
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				5,000	Boosters Operating Supplies
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				5,000	Boosters Lab Supplies
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				4,000	Boosters Remove & Replace Instrumentation
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				5,000	Booster Facility Materials & Maintenance
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				5,000	Booster Site Repairs
401	730	Water Treatment Plant	Distribution Reservoirs	31	Office & Operating Supplies				10,000	Booster Tank Repairs & Maintenance
401	730	Water Treatment Plant	Distribution Reservoirs	35	Small Tools & Minor Equipment	30	-	1,500		
401	730	Water Treatment Plant	Distribution Reservoirs	35	Small Tools & Minor Equipment				1,000	Boosters Small Tools
401	730	Water Treatment Plant	Distribution Reservoirs	35	Small Tools & Minor Equipment				500	Boosters Minor Equipment
401	730	Water Treatment Plant	Distribution Reservoirs	40	Interfund Services	96,738	67,590	77,952		
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services	5,676	41,300	34,800		
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services				10,000	Boosters SCADA Support
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services				5,000	Fluoride Waste Disposal
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services				3,000	Porto-Potty Rental - Pennsylvania Avenue - Rockridge Booster
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services				3,000	Boosters Pest Control

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
401	730	Water Treatment Plant	Distribution Reservoirs	41	Professional Services				13,800	Boosters General Professional Services
401	730	Water Treatment Plant	Distribution Reservoirs	47	Utility Services	52,951	41,500	55,000		
401	730	Water Treatment Plant	Distribution Reservoirs	47	Utility Services				55,000	Booster Electricity
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance	556	78,000	98,000		
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				5,000	Reservoir Cathodic Protection
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				58,000	Blue Heron Roof Repair
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				5,000	Reservoir Clean & Inspect
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				5,000	Boosters Water Quality Outside Repairs
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				5,000	Booster Pump Outside Repairs
401	730	Water Treatment Plant	Distribution Reservoirs	48	Repairs & Maintenance				20,000	Outside Engineering support
401	740	Water Maintenance	Water Maintenance Administ	10	Salaries & Wages	107,144	69,738	129,000		
401	740	Water Maintenance	Water Maintenance Administ	10	Salaries & Wages				(80,965)	
401	740	Water Maintenance	Water Maintenance Administ	10	Salaries & Wages				50,000	Seasonal employees
401	740	Water Maintenance	Water Maintenance Administ	10	Salaries & Wages				79,000	
401	740	Water Maintenance	Water Maintenance Administ	20	Personnel Benefits	34,020	34,253	33,031		
401	740	Water Maintenance	Water Maintenance Administ	31	Office & Operating Supplies	602	300	2,500		
401	740	Water Maintenance	Water Maintenance Administ	31	Office & Operating Supplies				500	Pens, Pencils, notebooks, paper
401	740	Water Maintenance	Water Maintenance Administ	31	Office & Operating Supplies				2,000	Desk, office space, chair for CCS
401	740	Water Maintenance	Water Maintenance Administ	40	Interfund Services	31,262	30,892	28,865		
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services	8,414	8,100	10,300		
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				3,500	Uniforms
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				800	CDL Physical
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				5,000	Locate Supplies
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				1,000	Locator
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				-	
401	740	Water Maintenance	Water Maintenance Administ	41	Professional Services				-	
401	740	Water Maintenance	Water Maintenance Administ	42	Communication	7,021	7,500	7,500		
401	740	Water Maintenance	Water Maintenance Administ	43	Travel & Training	6,347	4,500	6,500		
401	740	Water Maintenance	Water Maintenance Administ	43	Travel & Training				500	FA/CPR/BBP classes
401	740	Water Maintenance	Water Maintenance Administ	43	Travel & Training				6,000	Certification training
401	740	Water Maintenance	Water Maintenance Administ	44	Taxes & Operating Assessments	-	-	-		
401	740	Water Maintenance	Water Maintenance Administ	46	Insurance	42,050	46,170	241,355		
401	740	Water Maintenance	Water Maintenance Administ	47	Utility Services	4,523	4,000	4,000		Water's utility portion at operations
401	740	Water Maintenance	Water Transmission System	10	Salaries & Wages	63,152	67,825	78,339		
401	740	Water Maintenance	Water Transmission System	12	Overtime	81	-	-		
401	740	Water Maintenance	Water Transmission System	20	Personnel Benefits	29,501	29,589	28,060		
401	740	Water Maintenance	Water Transmission System	31	Office & Operating Supplies	9,065	5,000	5,000		
401	740	Water Maintenance	Water Transmission System	40	Interfund Services	16,980	18,282	19,606		
401	740	Water Maintenance	Water Transmission System	44	Taxes & Operating Assessments	-	-	-		
401	740	Water Maintenance	Water Transmission System	46	Insurance	5,674	-	-		
401	740	Water Maintenance	Water Transmission System	47	Utility Services	3,560	4,000	4,000		Electricity for rectifiers
401	740	Water Maintenance	Water Transmission System	48	Repairs & Maintenance	72,820	35,000	125,000		
401	740	Water Maintenance	Water Transmission System	48	Repairs & Maintenance				40,000	Repair and maintenance on transmission line
401	740	Water Maintenance	Water Transmission System	48	Repairs & Maintenance				85,000	Cathodic Protection
401	740	Water Maintenance	Water Distribution System	10	Salaries & Wages	420,908	480,044	504,746		
401	740	Water Maintenance	Water Distribution System	12	Overtime	494	2,586	-		
401	740	Water Maintenance	Water Distribution System	20	Personnel Benefits	201,878	208,979	193,961		
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies	129,939	126,000	128,000		
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies				4,000	Operating supplies
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies				64,000	Backflow software
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies				2,000	Repairs to city owned backflow assemblies

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies				50,000	O&M for mains/ARV/PRV
401	740	Water Maintenance	Water Distribution System	31	Office & Operating Supplies				8,000	safety gear/vests/boots/raingear/gloves/hearing protection
401	740	Water Maintenance	Water Distribution System	35	Small Tools & Minor Equipment	26,671	15,000	20,000		
401	740	Water Maintenance	Water Distribution System	35	Small Tools & Minor Equipment				15,000	Small tool replacement
401	740	Water Maintenance	Water Distribution System	35	Small Tools & Minor Equipment				5,000	Additional flushing equipment for UDF
401	740	Water Maintenance	Water Distribution System	40	Interfund Services	118,920	120,491	128,687		
401	740	Water Maintenance	Water Distribution System	41	Professional Services	-	-	-		Engineering services
401	740	Water Maintenance	Water Distribution System	44	Taxes & Operating Assessments	-	-	-		
401	740	Water Maintenance	Water Distribution System	47	Utility Services	471	4,000	6,000		Electricity for meters/PRVs
401	740	Water Maintenance	In City Maintenance Of Service	10	Salaries & Wages	76,839	29,491	32,791		
401	740	Water Maintenance	In City Maintenance Of Service	12	Overtime	57	-	-		
401	740	Water Maintenance	In City Maintenance Of Service	20	Personnel Benefits	14,616	15,119	14,260		
401	740	Water Maintenance	In City Maintenance Of Service	31	Office & Operating Supplies	254,643	126,000	128,000		
401	740	Water Maintenance	In City Maintenance Of Service	31	Office & Operating Supplies				8,000	Debris removal
401	740	Water Maintenance	In City Maintenance Of Service	31	Office & Operating Supplies				120,000	Meter/register/radio replacements. Service renewals
401	740	Water Maintenance	In City Maintenance Of Service	40	Interfund Services	69,727	74,727	79,607		
401	740	Water Maintenance	In City Maintenance Of Service	41	Professional Services	85,045	18,000	61,380		Meter calibrations, Sensus upgrades
401	740	Water Maintenance	In City Maintenance Of Service	41	Professional Services				29,380	Sensus software as a service agreement
401	740	Water Maintenance	In City Maintenance Of Service	41	Professional Services				32,000	Engineering small projects
401	740	Water Maintenance	In City Maintenance Of Service	44	Taxes & Operating Assessments	-	-	-		
401	740	Water Maintenance	Fire Hydrants Maintenance	10	Salaries & Wages	25,675	27,360	28,758		
401	740	Water Maintenance	Fire Hydrants Maintenance	12	Overtime	186	-	-		
401	740	Water Maintenance	Fire Hydrants Maintenance	20	Personnel Benefits	14,754	14,803	14,998		
401	740	Water Maintenance	Fire Hydrants Maintenance	31	Office & Operating Supplies	20,820	20,000	20,000		Fire hydrant maintenance, replacement/repair
401	740	Water Maintenance	Fire Hydrants Maintenance	40	Interfund Services	10,192	10,974	11,769		
401	740	Water Maintenance	Fire Hydrants Maintenance	44	Taxes & Operating Assessments	-	-	-		
401 Total						11,178,300	14,204,377	13,053,193		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
440	000	Non-Departmental	Sewer Utilities	64	Machinery & Equipment	-	1,075,000	525,000		New Sewer Vac Truck. Approved/Ordered 2022 Delivery 2023
440	711	Administration	Sewer Utilities	10	Salaries & Wages	107,975	120,904	137,746		
440	711	Administration	Sewer Utilities	20	Personnel Benefits	45,614	51,718	54,943		
440	711	Administration	Sewer Utilities	31	Office & Operating Supplies	357	-	500		
440	711	Administration	Sewer Utilities	31	Office & Operating Supplies	357	-	-		
440	711	Administration	Sewer Utilities	40	Interfund Services	80,021	115,984	113,984		
440	711	Administration	Sewer Utilities	41	Professional Services	45,548	-	40,000		Utility Billing payment processing fees.
440	711	Administration	Sewer Utilities	41	Professional Services				40,000	
440	711	Administration	Sewer Utilities	41	Professional Services	45,548	-	-		
440	711	Administration	Sewer Utilities	44	Taxes & Operating Assessments	-	-	-		
440	711	Administration	Sewer Utilities	46	Insurance	337,319	369,562	295,483		
440	711	Administration	Administration	41	Professional Services	10,625	-	10,000		Audit Fees
440	711	Administration	Administration	41	Professional Services	10,625	-	-		
440	711	Administration	Administration	44	Taxes & Operating Assessments	670,934	-	741,432		State Public Utility Tax
440	711	Administration	Administration	44	Taxes & Operating Assessments	670,934	-	700,000		
440	711	Administration	Description pending	70	Debt Service Principal	-	314,862	332,237		Long term debt principal
440	711	Administration	Sewer Utilities	80	Debt Service: Interest & Related Costs	248,718	298,737	283,363		Long term debt interest
440	712	Engineering Plans & Services	Sewer Utilities	10	Salaries & Wages	179,306	318,568	363,831		
440	712	Engineering Plans & Services	Sewer Utilities	12	Overtime	4,333	5,024	5,000		
440	712	Engineering Plans & Services	Sewer Utilities	20	Personnel Benefits	117,406	157,542	162,800		Adj by Finance. Benefits paid with overtime adjustment
440	712	Engineering Plans & Services	Sewer Utilities	40	Interfund Services	359,876	244,890	320,396		
440	712	Engineering Plans & Services	Sewer Utilities	43	Travel & Training	-	-	2,000		
440	712	Engineering Plans & Services	Sewer Utilities	44	Taxes & Operating Assessments	-	-	-		
440	712	Engineering Plans & Services	Sewer Utilities	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment Plant Administration	Administration	10	Salaries & Wages	181,937	201,486	229,650		
440	750	Waste Water Treatment Plant Administration	Administration	12	Overtime	175	-	200		
440	750	Waste Water Treatment Plant Administration	Administration	20	Personnel Benefits	71,393	75,684	74,814		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment Plant Administration	Administration	31	Office & Operating Supplies	4,085	4,200	12,200		
440	750	Waste Water Treatment Plant Administration	Administration	31	Office & Operating Supplies				4,200	Annual Expenses
440	750	Waste Water Treatment Plant Administration	Administration	31	Office & Operating Supplies				8,000	Office Furniture
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services	30,077	126,155	102,155		
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				10,000	ArcServer GIS
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				16,000	Cartegraph
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				3,500	LaserFiche
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				2,655	Antero
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				60,000	Collection System Hydraulic Capacity Study
440	750	Waste Water Treatment Plant Administration	Administration	41	Professional Services				10,000	OpenGov
440	750	Waste Water Treatment Plant Administration	Administration	42	Communication	13,149	17,000	17,000		
440	750	Waste Water Treatment Plant Administration	Administration	43	Travel & Training	16,676	7,500	7,500		
440	750	Waste Water Treatment Plant Administration	Administration	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment Plant Engineering	Administration	40	Interfund Services	5,526	5,213	6,844		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	10	Salaries & Wages	3,398	9,314	10,180		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	12	Overtime	44	347	500		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	20	Personnel Benefits	4,046	4,144	4,405		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	31	Office & Operating Supplies	3,355	7,000	7,000		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	32	Fuel Consumed	231	600	600		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	47	Utility Services	7,247	7,500	8,800		
440	750	Waste Water Treatment Plant Ferry Terminal Pump Sta. Op.	Administration	48	Repairs & Maintenance	-	1,000	1,000		
440	750	Waste Water Treatment Plant Sewage Pumping Expenses	Administration	10	Salaries & Wages	51,065	74,062	82,829		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	12	Overtime	5,617	4,592	4,500		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	20	Personnel Benefits	33,188	32,097	34,662		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	31	Office & Operating Supplies	163,103	350,000	362,000		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	31	Office & Operating Supplies				110,000	Annual O&M
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	31	Office & Operating Supplies				252,000	CFP - Sewer Pump Station Upgrades
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	32	Fuel Consumed	1,219	3,000	3,000		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	40	Interfund Services	46,968	44,313	58,176		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	47	Utility Services	67,100	75,000	87,400		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	48	Repairs & Maintenance	38,973	140,000	140,000		
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	48	Repairs & Maintenance				15,000	Annual O&M
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	48	Repairs & Maintenance				75,000	SCVV Lid Improvements
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	48	Repairs & Maintenance				20,000	PS Pump and Control Upgrades
440	750	Waste Water Treatment PI	Sewage Pumping Expenses	48	Repairs & Maintenance				30,000	Pump Rebuilds
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	10	Salaries & Wages	547,147	477,867	553,889		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	10	Salaries & Wages				(527,889)	
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	10	Salaries & Wages				527,889	WWTP Staff
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	10	Salaries & Wages				26,000	Temporary Maintenance Position
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	12	Overtime	27,742	23,771	43,771		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	12	Overtime				23,771	Annual Overtime
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	12	Overtime				20,000	Overtime for Maintenance (Not needed if FTE added)
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	20	Personnel Benefits	214,512	211,529	228,945		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies	249,836	325,000	553,000		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				120,000	Annual O&M
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				50,000	Equipment Upgrades
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				75,000	Equipment Rehabilitation
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				110,000	Secondary Clarifier Drives
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				25,000	Sump Pumps
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				90,000	Aeration Mixers
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				60,000	Odor Control Heat Trace
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				11,000	DO and ORP Probes for Nutrient Removal
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	31	Office & Operating Supplies				12,000	Duct Heaters
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	35	Small Tools & Minor Equipment	2,443	2,500	2,500		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	40	Interfund Services	16,577	15,640	20,533		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	41	Professional Services	53,883	30,000	30,000		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	47	Utility Services	232,536	250,000	298,000		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance	159,945	68,000	339,000		
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				20,000	Annual O&M
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				25,000	Equipment Upgrades
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				15,000	Equipment Rehabilitation
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				100,000	Secondary Clarifier Drive Installation
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				65,000	Odor Control Heat Trace and Insulation Installation
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance					Outside Plumbing, Equipment Upgrades, Outside Repairs (not needed if FTE added)
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				50,000	
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				56,000	Rehab Concrete Floor in Sodium Hypochlorite Room
440	750	Waste Water Treatment PI	Sewage Treatment Expenses	48	Repairs & Maintenance				8,000	Duct Heater Installation
440	750	Waste Water Treatment PI	Laboratory Expenses	10	Salaries & Wages	243,631	253,603	274,616		
440	750	Waste Water Treatment PI	Laboratory Expenses	12	Overtime	3,960	3,262	3,262		
440	750	Waste Water Treatment PI	Laboratory Expenses	20	Personnel Benefits	103,133	104,101	107,591		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment PI	Laboratory Expenses	31	Office & Operating Supplies	60,970	56,500	39,000		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
440	750	Waste Water Treatment PI	Laboratory Expenses	31	Office & Operating Supplies				35,000	Annual O&M
440	750	Waste Water Treatment PI	Laboratory Expenses	31	Office & Operating Supplies				4,000	Equipment Upgrades
440	750	Waste Water Treatment PI	Laboratory Expenses	41	Professional Services	18,883	19,000	19,000		
440	750	Waste Water Treatment PI	Laboratory Expenses	41	Professional Services				9,000	Annual Outside Lab Testing
440	750	Waste Water Treatment PI	Laboratory Expenses	41	Professional Services				10,000	Additional Permit Testing for Nutrients
440	750	Waste Water Treatment PI	Laboratory Expenses	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment PI	Laboratory Expenses	48	Repairs & Maintenance	656	850	850		
440	750	Waste Water Treatment PI	Solids Handling Expenses	10	Salaries & Wages	214,511	219,616	238,874		
440	750	Waste Water Treatment PI	Solids Handling Expenses	12	Overtime	32,796	9,072	44,000		
440	750	Waste Water Treatment PI	Solids Handling Expenses	20	Personnel Benefits	105,732	96,463	108,370		Adj by Finance. Benefits paid with overtime adjustment
440	750	Waste Water Treatment PI	Solids Handling Expenses	31	Office & Operating Supplies	123,256	284,500	212,000		
440	750	Waste Water Treatment PI	Solids Handling Expenses	31	Office & Operating Supplies				150,000	Annual O&M
440	750	Waste Water Treatment PI	Solids Handling Expenses	31	Office & Operating Supplies				27,000	Hg Modules
440	750	Waste Water Treatment PI	Solids Handling Expenses	31	Office & Operating Supplies				35,000	Replace Sludge Feed Pump
440	750	Waste Water Treatment PI	Solids Handling Expenses	32	Fuel Consumed	19,426	22,000	32,274		
440	750	Waste Water Treatment PI	Solids Handling Expenses	41	Professional Services	119,261	85,000	90,000		
440	750	Waste Water Treatment PI	Solids Handling Expenses	44	Taxes & Operating Assessments	-	-	-		
440	750	Waste Water Treatment PI	Solids Handling Expenses	47	Utility Services	19,022	22,000	22,000		
440	750	Waste Water Treatment PI	Solids Handling Expenses	48	Repairs & Maintenance	30,099	280,000	382,000		
440	750	Waste Water Treatment PI	Solids Handling Expenses	48	Repairs & Maintenance				50,000	Annual O&M
440	750	Waste Water Treatment PI	Solids Handling Expenses	48	Repairs & Maintenance				332,000	Expansion Joints
440	760	Sewage Collection	Administration	10	Salaries & Wages	48,500	48,411	55,581		
440	760	Sewage Collection	Administration	20	Personnel Benefits	22,756	22,987	23,164		
440	760	Sewage Collection	Administration	31	Office & Operating Supplies	258	750	4,000		Consumables, fittings, tools for new jet truck.
440	760	Sewage Collection	Administration	40	Interfund Services	5,526	5,213	6,844		
440	760	Sewage Collection	Administration	41	Professional Services	2,401	6,000	6,000		
440	760	Sewage Collection	Administration	42	Communication	9,227	8,000	8,000		
440	760	Sewage Collection	Administration	44	Taxes & Operating Assessments	-	-	-		
440	760	Sewage Collection	Administration	44	Taxes & Operating Assessments	-	-	-		
440	760	Sewage Collection	Engineering	10	Salaries & Wages	95,697	224,691	246,416		
440	760	Sewage Collection	Engineering	12	Overtime	7,469	1,653	5,000		
440	760	Sewage Collection	Engineering	20	Personnel Benefits	103,335	109,454	122,274		Finance Adj. Benefits paid with the OT adj
440	760	Sewage Collection	Engineering	31	Office & Operating Supplies	5,954	25,000	25,000		
440	760	Sewage Collection	Engineering	40	Interfund Services	210,191	193,018	248,804		
440	760	Sewage Collection	Engineering	44	Taxes & Operating Assessments	-	-	-		
440	760	Sewage Collection	Engineering	44	Taxes & Operating Assessments	-	-	-		
440 Total						6,795,339	7,768,447	9,738,687		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
445	711	Administration	Storm Drainage Utilities	10	Salaries & Wages	57,437	55,548	65,291		
445	711	Administration	Storm Drainage Utilities	20	Personnel Benefits	25,528	26,460	26,636		
445	711	Administration	Storm Drainage Utilities	31	Office & Operating Supplies	427	-	750		
445	711	Administration	Storm Drainage Utilities	31	Office & Operating Supplies	427	-	-		
445	711	Administration	Storm Drainage Utilities	41	Professional Services	51,096	40,000	55,000		NPDES outreach & education, and Action plan monitoring; other Utility Billing payment processing fees.
445	711	Administration	Storm Drainage Utilities	41	Professional Services	51,096	40,000	-		
445	711	Administration	Storm Drainage Utilities	42	Communication	2,590	1,000	1,000		Postage
445	711	Administration	Storm Drainage Utilities	42	Communication	2,590	1,000	-		
445	711	Administration	Storm Drainage Utilities	44	Taxes & Operating Assessments	-	-	-		
445	711	Administration	Storm Drainage Utilities	44	Taxes & Operating Assessments	-	-	-		
445	712	Engineering Plans & Services	Storm Drainage Utilities	10	Salaries & Wages	256,081	282,915	320,819		
445	712	Engineering Plans & Services	Storm Drainage Utilities	10	Salaries & Wages	256,081	282,915	352,225		
445	712	Engineering Plans & Services	Storm Drainage Utilities	12	Overtime	4,528	6,851	7,000		
445	712	Engineering Plans & Services	Storm Drainage Utilities	20	Personnel Benefits	109,718	139,356	147,482		Adj by Finance. Benefits paid with overtime adjustment
445	712	Engineering Plans & Services	Storm Drainage Utilities	20	Personnel Benefits	109,718	139,356	170,014		Finance Adj. Benefits paid with the OT adj
445	712	Engineering Plans & Services	Storm Drainage Utilities	43	Travel & Training	500	1,000	1,000		
445	712	Engineering Plans & Services	Storm Drainage Utilities	44	Taxes & Operating Assessments	-	-	-		
445	712	Engineering Plans & Services	Storm Drainage Utilities	44	Taxes & Operating Assessments	-	-	-		
445	720	Street Maint/Const Activities	Storm Drainage Utilities	10	Salaries & Wages	56,241	63,147	68,124		
445	720	Street Maint/Const Activities	Storm Drainage Utilities	12	Overtime	620	690	-		
445	720	Street Maint/Const Activities	Storm Drainage Utilities	20	Personnel Benefits	25,977	26,569	28,099		
445	720	Street Maint/Const Activities	Storm Drainage Utilities	40	Interfund Services	50,519	54,019	61,011		
445	720	Street Maint/Const Activities	Storm Drainage Utilities	44	Taxes & Operating Assessments	-	-	-		
445	770	Storm Drainage System	Administration	10	Salaries & Wages	38,432	29,706	34,631		
445	770	Storm Drainage System	Administration	20	Personnel Benefits	12,631	12,634	11,958		
445	770	Storm Drainage System	Administration	41	Professional Services	31,641	11,000	26,000		
445	770	Storm Drainage System	Administration	41	Professional Services				10,000	streets dept. storm Prof services
445	770	Storm Drainage System	Administration	41	Professional Services				5,000	GIS
445	770	Storm Drainage System	Administration	41	Professional Services				11,000	Cartegraph
445	770	Storm Drainage System	Administration	41	Professional Services				-	
445	770	Storm Drainage System	Administration	44	Taxes & Operating Assessments	167,353	117,101	-		
445	770	Storm Drainage System	Storm Drainage Maintenance	10	Salaries & Wages	137,955	226,399	258,572		
445	770	Storm Drainage System	Storm Drainage Maintenance	12	Overtime	6,911	2,228	4,000		
445	770	Storm Drainage System	Storm Drainage Maintenance	20	Personnel Benefits	98,674	99,578	104,604		Finance Adj. Benefits paid with the OT adj
445	770	Storm Drainage System	Storm Drainage Maintenance	40	Interfund Services	113,484	81,757	109,995		
445	770	Storm Drainage System	Storm Drainage Maintenance	41	Professional Services	1,036	1,000	2,000		
445	770	Storm Drainage System	Storm Drainage Maintenance	41	Professional Services				2,000	
445	770	Storm Drainage System	Storm Drainage Maintenance	43	Travel & Training	180	3,500	3,500		
445	770	Storm Drainage System	Storm Drainage Maintenance	44	Taxes & Operating Assessments	-	-	-		
445	770	Storm Drainage System	Storm Drainage Maintenance	48	Repairs & Maintenance	22,003	25,000	25,000		
445	770	Storm Drainage System	Natural Resources	60	Capital Outlays	-	250,000	-		
445 Total						1,691,474	2,020,728	1,884,712		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
450	780	Sanitation Services	Solid Waste Utilities	43	Travel & Training	-	-	-		
450	780	Sanitation Services	Administration	10	Salaries & Wages	205,935	207,317	233,044		
450	780	Sanitation Services	Administration	20	Personnel Benefits	97,778	100,967	105,662		
450	780	Sanitation Services	Administration	31	Office & Operating Supplies	2,529	4,000	4,000		
450	780	Sanitation Services	Administration	40	Interfund Services	13,005	19,130	19,821		
450	780	Sanitation Services	Administration	41	Professional Services	82,072	100,000	100,000		Legal, Finance, Laserfiche, A AVE landfill, Processing,
450	780	Sanitation Services	Administration	42	Communication	3,929	4,000	4,000		
450	780	Sanitation Services	Administration	43	Travel & Training	395	2,000	2,000		
450	780	Sanitation Services	Administration	44	Taxes & Operating Assessments	-	-	-		
450	780	Sanitation Services	Administration	46	Insurance	25,445	27,956	-		
450	780	Sanitation Services	Administration	46	Insurance				(30,297)	
450	780	Sanitation Services	Administration	46	Insurance				-	
450	780	Sanitation Services	General Solid Waste Activities	10	Salaries & Wages	459,978	519,961	585,274		
450	780	Sanitation Services	General Solid Waste Activities	12	Overtime	2,060	7,373	7,000		
450	780	Sanitation Services	General Solid Waste Activities	20	Personnel Benefits	253,762	260,994	286,243		Finance Adj. Benefits paid with the OT adj
450	780	Sanitation Services	General Solid Waste Activities	31	Office & Operating Supplies	76,844	2,000	4,000		Clothing
450	780	Sanitation Services	General Solid Waste Activities	34	Supplies Purchased for Inventory or Re	5,241	8,000	8,000		Prepaid bags
450	780	Sanitation Services	General Solid Waste Activities	40	Interfund Services	875,583	900,753	798,736		
450	780	Sanitation Services	General Solid Waste Activities	41	Professional Services	27,512	38,500	38,500		
450	780	Sanitation Services	General Solid Waste Activities	44	Taxes & Operating Assessments	669,513	689,674	-		
450	780	Sanitation Services	General Solid Waste Activities	47	Utility Services	2,402,903	2,438,500	2,600,000		
450	780	Sanitation Services	Garbage/Solid Waste	60	Capital Outlays	-	30,000	45,000		
450	780	Sanitation Services	Garbage/Solid Waste	60	Capital Outlays				45,000	Dumpsters
450 Total						5,204,482	5,361,126	4,841,280		

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	10	Salaries & Wages	52,696	48,462	56,588		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	20	Personnel Benefits	22,847	22,980	22,406		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	31	Office & Operating Supplies	1,977	3,000	3,500		Copier rental, paper and office supplies.
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	35	Small Tools & Minor Equipment	60	1,000	1,500		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	40	Interfund Services	126,767	82,991	123,495		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	41	Professional Services	15,730	30,500	50,000		Facility repairs, maintenance and improvements.
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	42	Communication	3,993	4,000	5,000		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	43	Travel & Training	633	1,000	2,500		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	44	Taxes & Operating Assessments	220	-	-		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	47	Utility Services	23,298	29,300	32,000		
501	790	Vehicle & Equipment Fleet	Centralized Public Works Adm	48	Repairs & Maintenance	566	5,000	25,000		Facility repairs, maintenance and improvements. Fence to secure backyard.
501	790	Vehicle & Equipment Fleet	Mechanical Shops	10	Salaries & Wages	5,106	11,035	9,208		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	12	Overtime	7	-	-		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	20	Personnel Benefits	3,033	4,950	4,386		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	31	Office & Operating Supplies	4,149	3,000	5,000		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	35	Small Tools & Minor Equipment	5,267	4,000	20,500		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	35	Small Tools & Minor Equipment				18,000	New 4 post lift for the shop, replacing 46 year old hoist
501	790	Vehicle & Equipment Fleet	Mechanical Shops	35	Small Tools & Minor Equipment				2,500	other shop equipment
501	790	Vehicle & Equipment Fleet	Mechanical Shops	44	Taxes & Operating Assessments	-	-	-		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	46	Insurance	2,827	-	524		
501	790	Vehicle & Equipment Fleet	Mechanical Shops	48	Repairs & Maintenance	-	5,000	7,000		shop repairs, maintenance and improvements
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	10	Salaries & Wages	23,315	31,320	37,245		
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	12	Overtime	14	-	250		
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	20	Personnel Benefits	12,972	14,893	19,768		Finance Adj. Benefits paid with the OT adj
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	31	Office & Operating Supplies	135	300	500		
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	41	Professional Services	2,768	2,500	2,500		
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	42	Communication	1,765	4,000	4,000		
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	43	Travel & Training	576	2,000	5,000		Mechanic training, Ladder truck and new Hydro excavator coming will need training. 2 years of covid slowed training opportunities
501	790	Vehicle & Equipment Fleet	Equipment Rental Administra	44	Taxes & Operating Assessments	-	-	-		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	10	Salaries & Wages	189,490	262,480	263,922		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	12	Overtime	97	1,718	2,000		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	20	Personnel Benefits	92,090	124,681	140,613		Finance Adj. Benefits paid with the OT adj
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	31	Office & Operating Supplies	626	700	1,250		gloves, chemicals etc
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	32	Fuel Consumed	292,413	400,000	500,000		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	35	Small Tools & Minor Equipment	3,887	6,000	8,000		New ladder truck and hydro truck and garbage may require new tools.
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	41	Professional Services	5,254	7,500	50,000		New use of this bars. Hoist inspections. and all outside repairs on equipment.
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	44	Taxes & Operating Assessments	-	-	-		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	46	Insurance	60,698	-	-		
501	790	Vehicle & Equipment Fleet	Equipment Rental Operations	48	Repairs & Maintenance	407,200	325,000	350,000		All parts, Tires, Oil, ETC
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays	-	1,438,000	1,362,000		Vehicles and Equipment ER Funded Replacements.
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				55,000	Replace #004 2009 Police Admin vehicle
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				70,000	Replace #011 2010 Police Patrol car
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				150,000	Replace 1-903 APD Generator move from 2022. unit ordered.
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				360,000	Replace 513 2015 Roll-off Truck for solid waste
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				450,000	Replace 514 2016 Front load Garbage truck
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				60,000	Replace 115 2007 Parks Pickup truck

Fund	artnr	Department Name	Division Name	Account Code	Account Name	2021 Actuals	2022 Budget	2023 Budget	Details	Description
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				60,000	Replace 155 2004 Parks pickup. Transmission bad move forward from 2022. none available
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				35,000	Replace 711A 2011Parks 72" mower
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				25,000	Replace #835 2003 Streets Asphalt roller
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				12,000	Replace #13923 2004 Streets Walk behind painter
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				10,000	Replace #13926 2009 Streets Walk behind painter driver
501	790	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public W	60	Capital Outlays				75,000	Replace #209 1997 with Wildfire truck. Partially received in 2022 more will come in 2023. truck and parts ordered.
501 Total						1,362,475	2,877,311	3,115,655		



City Council Agenda Bill

Meeting Date: October 24, 2022 **Agenda Item:** 8.c.

Agenda Item Title: Termination of Contract 20-032-SEW-008 with Pacific Pile and Marine, LP for the Wastewater Treatment Plan Outfall Relocation - Marine Phase.

Staff Contact(s): DARCY SWETNAM

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Contract Modification
DARCY SWETNAM	

Item Summary:

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented): None