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Anacortes City Council
Municipal Building Council Chambers
904 6th Street

March 27, 2023
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Fiber Committee (Report)
 - b. Planning Committee (Report)
 - c. Library Committee (Report)
 - d. Housing Affordability and Community Services Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of March 20, 2023 (Action)
 - b. Approval of claims in the amount of \$387,133.99 (Action)
 - c. Street Fair Application - Procession of the Species Anacortes (Action)
 - d. Contract Award: Skyline Drainage and ADA Updates #23-119-TRN-001 (Action)
6. **Other Business**
 - a. Contract Award / Program Update: Anacortes Family Center Social Worker Agreement #23-113-APD-001 (Action)
 - b. * Ordinance 4044: Amending the Qualifications for the Utility Discount Program (Discussion/Possible Action)
 - c. * Ordinance 4045: Title 9 Update (Discussion/Possible Action)
 - d. * Ordinance 4046: An Interim Ordinance declaring an emergency and adopting a moratorium on the acceptance of certain Land Use, Building Permit and Business License applications in the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine Use Zones Regarding Short Term Rentals in Residential

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community.
 For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Dwelling Units (Discussion/Action)

7. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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Anacortes City Council Minutes - March 20, 2023

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of March 20, 2023 at 6:00 p.m. Councilmembers Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, and Bruce McDougall were present. Councilmembers Ryan Walters and Amanda Hubik participated in the meeting remotely via Zoom. Councilmember Jeremy Carter was absent.

Mr. Young moved, seconded by Ms. Hubik, to excuse the absence of Mr. Carter. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared an update on the March 16th BNSF derailment of two locomotives that occurred on the Swinomish Reservation north of the casino with approximately 1,300 gallons of diesel fuel spilled on the upland side of the track. He mentioned he was in contact with 40th district representatives and Swinomish Senate Chairman, Steve Edwards, regarding the incident and offered assistance. A unified command was established, comprised of representatives from BNSF, US Environmental Protection Agency, Washington Department of Ecology, Skagit County and the Swinomish Tribe. Other supporting agencies include the Washington Department of Fish and Wildlife, the National Oceanographic and Atmospheric Association, the United States Coast Guard, and oil spill contractor Marine Spill Response Corporation. Two layers of hard boom were set and are still in place on the shoreline with no observed sheen in Padilla Bay or Swinomish Channel with no documented impact on fish or wildlife and the contaminated fuel has been excavated and monitoring wells are being installed.

Housing Affordability and Community Services Committee

Ms. Cleland-McGrath reported on the Housing Affordability and Community Services Committee meeting held on March 16, 2023. The topics included a discussion with Sandi York, Division Director at Community Action of Skagit County, regarding the full-time employee who will work temporarily at the Family Center until the space at the Anacortes Housing Authority is ready, the utility billing discount program with Finance Director, Steve Hoglund, and targeting those households at 50% or lower of the area median income with a discount level of 30% for the first year of the program, T Avenue challenges and developing a coordinated and consistent response strategy, and community court as an option for individuals with behavioral challenges. Ms. Moulton added that she and Ms. Cleland-McGrath visited didg^walič Wellness Center where they learned about available services and how to get those in need connected with offered services.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included a lack of responsive bids for demolition of the former water treatment plant and the effective and efficient strategy and priorities for implementation of the \$1.8 million annual pavement management plan.

Economic Development Committee

Mr. Young reported from the Economic Development Committee meeting held March 14th. The topics discussed included a recap of where the city stands regarding challenges and opportunities for economic development in Anacortes, and building a consensus with all local stakeholders such as the Port, the Chamber of Commerce, and Island Health. He spoke about the strategy of cluster interviews that would find commonality among stakeholders in different areas of the city. The committee also discussed Stabbert Marine, the MJB property, Sharpes Corner, South Commercial Avenue, and a Washington State Department of Transportation master plan.

Personnel Committee

Ms. Cleland-McGrath reported from the Personnel Committee meeting held earlier in the evening. The topics discussed included ongoing labor negotiations with the Teamsters, recruiting for the Planning, Community and Economic Development Director, police recruiting status and requirements, recruiting efforts for seasonal positions with the Parks and Recreation department, the Civil Service Commission, the Safety and Wellness Committee, updating position descriptions, and using a web based service for handling applications.

Skagit Valley Tulip Festival Poster

Mayor Miller introduced Cindy Verge, Executive Director of the Skagit Valley Tulip Festival, who presented the Council with the poster for the 2023 Tulip Festival. This year's poster artist is Kerry Clavadetscher, who placed ten hidden images on the poster which will be revealed as the spring goes on. She announced that the gala would occur Saturday March 25th. She added that there are four growers, including a new grower this year. She thanked the Council for their continued support for the festival brochure through Lodging Tax Advisory Committee funds.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Mary LaFleur of Anacortes commented on recent events in the marine industrial areas where unhoused individuals are residing, including a fire involving a recreational vehicle using propane. She mentioned that as an insurance professional, that she understands the risk that the Council are exposing business owners, boat owners and the community to by allowing them to park on T Avenue. She outlined the associated risks, including uninsured, mentally ill or drug-addicted individuals cooking and storing propane in an unregulated manner, the potential environmental and safety risk from a fire spreading from boats with highly flammable fiberglass construction, fuel oil and solvents to nearby structures, possibly contaminating local waterways and causing explosive projectiles. She continued, asserting that the Council are putting area businesses, first responders, and boat owners at unnecessary and unwanted risk to environmental catastrophe, loss of income and potential lawsuits. She urged the Council to empower law enforcement to more effectively handle the situation and pointed out that insurance premiums for local businesses could rise as a result of significant property damage, endangering their solvency and viability. She posited that the Council are giving the homeless residents more rights than the boat and business owners, and asked the Council to take action or be held liable if something more serious were to occur that could potentially endanger the lives of first responders and others.

Natalie Clark of Anacortes and Board Chair of Anacortes Pride thanked the Council for the support last year during the Pride Parade and looked forward to an improved event with the help of funding from the Lodging Tax Advisory Committee this year, including the parade and celebration in Causland Park, entertainment, food trucks and more volunteers. She expressed hope that more people would come to town this year and mentioned that the group meets at monthly happy hour mixers in town at various local establishments with a growing group of members and allies. She concluded by saying that the organization looks forward to celebrating Pride in Anacortes again.

Pat Gardner of Anacortes commented on a recent media article that the city is studying a replacement for the trestle on the Tommy Thompson Trail and the associated cost of \$200,000 or more for the study of its replacement. She suggested that the city could possibly consult other studies of trestle replacements to help reduce the project cost. She continued by mentioning the MJB property development and wondered if information about the property could be put in the newspaper or a poster be placed on fencing surrounding the area to inform the public of ongoing project developments.

Mary Jo McArdle of Anacortes brought up the issue of a geographical buffer as proposed by Councilmember Walters in previous discussions on the R4 bonus height on buildings east of M Avenue. She remarked that the proposal had not received any apparent support from other Councilmembers, adding that she considered Mr.

Walters proposal to be a valid one that would serve as a compromise with area residents' safety concerns surrounding potential new development. She expressed hope that the Council would consider and adopt a geographical buffer between O Avenue and M Avenue for the potential five-story buildings that could severely impact the quality of life for surrounding neighbors.

Mike Pearl of Anacortes advocated for a public communications department or officer to provide information on new construction in town, possibly via a one-page flyer or some other medium to defray misinformation, and advocated posting the information somewhere other than the legal section of the paper. He echoed Ms. McArdle's comments regarding the geographic buffer in the R4 zone between O Avenue and M Avenue. He added that the developer of Fidalgo Flats could be building a second five-story apartment building nearby after the bonus height discussion is concluded and the moratorium expires. He brought up a comment regarding homelessness, saying that it is a failure of the community and that it challenges communities everywhere and that there are many ideas out there. He suggested that someone be employed by the city dedicated to implementing solutions to the problem.

Consent Agenda

Mr. McDougall moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of March 13, 2023

b. Approval of claims in the amount of \$976,191.93

The following vouchers/checks were approved for payment:

EFT numbers: 105802 through 105842, total \$937,995.93

Check numbers: 105843 through 105853, total \$29,962.50

Wire transfer numbers: 105843 through 15853, total \$8,233.50

c. Street Fair Event - Oyster Run Sept 24, 2023

Public Hearings

Ordinance 4042: Amending the Development Regulations contained in Anacortes Municipal Code Title 19, Unified Development Code, Section 19.42.050, Bonus Height Incentives in the R4, C and CBD Use Zones.

Planning, Community and Economic Development Director, Don Measamer, opened the continued public hearing on Ordinance 4042: Amending the Development Regulations contained in Anacortes Municipal Code Title 19, Unified Development Code, Section 19.42.050, Bonus Height Incentives in the R4, C and CBD Use Zones. He recapped the moratorium on the bonus height incentives west of the commercial use zone that has been in place since October 2019 and the Planning Commission recommendation of no changes to the existing development regulations and Mr. Walters' proposed changes to the percentage of small units and open space requirements. He recounted the discussion from the March 6, 2023 City Council meeting, where the Council landed on 50% of small units not more than 600 square feet. Mr. Measamer mentioned that he discussed Mr. Walters' proposed open space language with Bob Bengford of Makers Architecture and staff recommended leaving the open space requirements as is.

Mayor Miller invited the public to comment on the agenda item. No one present wished to address the Council on the agenda item.

Mr. Young cited the challenge of balancing the concerns of the neighbors with the city's need for housing, alluding to the significant amount of land set aside for parks and recreational use and asserting that what is needed is to expand housing upward versus outward so that people can continue to live and work in Anacortes. He acknowledged that the Council's decision will not please everyone and expressed agreement with the staff recommendation for 50% of small units and leaving the open space requirements as is.

Anacortes City Council Minutes - March 20, 2023

Ms. Cleland-McGrath clarified that currently forty-foot height and four-story buildings are allowed both west and east of Commercial Avenue in the R4 zone, adding that the issue at hand involves bonus height incentives which can be addressed in two ways. One way is affordable units tied to area median income with annual reporting requirements, which is utilized by the Anacortes Family Center and may be utilized by the Anacortes Housing Authority. She acknowledged that private developers are not inclined to see this method as an incentive due to the significant reporting and monitoring requirements. She then detailed the process of revising development regulations in consultation with the Comprehensive Plan values, which found that the city lacks adequate inventory of smaller unit developments such as apartments, townhomes or cottages and that the current proposal provides the second means to achieve more small unit housing by requiring five-story units to have 50% of their units be 600 square feet or less. She recounted that five-story affordable housing is currently permitted between M Avenue and Commercial Avenue. She mentioned the many comments on this issue and particularly those that advocated for implementing street and sidewalk improvements to accommodate increased density prior to allowing the incentives, responding that unfortunately the city budget limitations would not allow for that development method and expressed support for those improvements to be done via available grant funding that would be included in the capital facilities plan in tandem with additional housing development. Additionally, she advocated for additional building options other than three-story townhomes to provide housing for elderly and younger people just starting out. Ms. Cleland added that having the small unit percentage at 50% is in the best interests of the community so that people who live here can stay here. She cited Fidalgo Flats where the small unit and open space requirements were exceeded, and there is a waiting list for desiring renters as an example of the development regulations working for the benefit of the community. She advocated for 50% of small units 600 square feet or smaller.

Ms. Moulton commented that growth and change is difficult and detailed the long process of meetings and conversations on this issue that began with the 2016 Comprehensive Plan Update defining community goals as increased density in the core, and then continued with the development regulations update with additional public meetings. She added that Anacortes needs housing density now and that the solution is to build up, not out and that such opportunities would be provided through the current proposal of 50% small units of 600 square feet or less and leaving open space requirements as is.

Mr. McDougall asked if four-story buildings were allowed in the area in question for decades. Mr. Measamer responded that the regulations have allowed 4-story buildings since 1978. Mr. McDougall followed up by asking if it was true that no four-story buildings were built in that area throughout that period. Mr. Measamer responded affirmatively. Mr. McDougall then asked if three-story buildings were built during that period. Mr. Measamer responded that a few were built. Mr. McDougall asked why the five-story bonus height had caused such an interest in building taller buildings when relatively few had been built until now. Mr. Measamer responded that in having conversations with developers, he had learned that economies of scale begin to take effect with the addition of a fifth story, as a fifth story helps to subsidize the cost of an elevator and framing and finishing costs are reduced as the building goes higher, as an elevator is required when a building exceeds three stories. Mr. McDougall related that he has struggled with this question, citing the housing inventory problem for alternatives to single-family homes that exists along the west coast. He expressed support for 50% of small units and that he could go either way on the open space requirements. He then mentioned that he was intrigued by Mr. Walters' geographic buffer proposal, but that in the long term the line would have to be adjusted to M Avenue anyway, so he was unsure on that question.

Ms. Hubik agreed that the Council would not make everyone happy and that housing is a critical community need, citing the housing first model that provides safe shelter for a family for 30% of household income with the remainder left for food, medical care and other necessities. She acknowledged that change is frightening and not being able to afford to live where you are is also scary, pointing out that the Council's obligation is to support everyone in the community, especially those who need it most. She concluded by expressing support

for the 50% small unit requirement and thanked everyone for their comments and concerns on this issue.

Mr. Walters agreed that more diverse housing types, sizes and styles are needed and that going up and not out supports the Growth Management Act. He appreciated the Council's support of increased building height, adding that the 50% proportion of small units would help those at the lower income levels, but that those at the lowest income levels will still likely be unable to afford housing. He added that there had not been enough time to consider the issue, citing the pandemic and other issues that had diverted the Council's attention. He acknowledged that economies of scale is important, but pointed out that four-story buildings have been constructed elsewhere in Skagit County and that currently 400+ acres of Anacortes is zoned to allow height in excess of 50 feet, of which the moratorium has affected about 115 acres, and that no five-story buildings have been built to this point in the area outside of the moratorium. He advocated pursuing 'missing middle' and infill housing, which would be less expensive on a per unit basis and at lower risk to developers. He then addressed the geographic buffer to set the line between M Avenue and O Avenue and added that there is not a serious plan to achieve the needed sidewalk and street infrastructure when development occurs with city funding. He advocated allowing the moratorium to expire east of O Avenue and have it continue west of O Avenue until the Council has a plan for development and that a taller building would be out of place and displeasing to area residents. He advocated incremental growth to achieve housing goals.

At 7:06pm Mayor Miller closed the public hearing.

Mr. Young pointed out that discussion has been ongoing for many years, the need for housing is critical, and that the Council's action will help developers to provide it. He expressed sympathy for those who feel that new development would be disruptive to their neighborhoods, but that the discussion has gone on long enough and that the Council must vote on the issue. He added that it does not prevent the Council from re-examining the issue at a later date, but allows the city to move forward in addressing the critical need for more housing.

ANTHONY YOUNG moved, seconded by CHRISTINE CLELAND-MCGRATH, to approve Ordinance 4042 with the percentage of small units at 50 percent (option B).

RYAN WALTERS moved to amend Attachment A, Subsection B of Ordinance 4042 to read, "*Applicability*: Height bonuses are available to development in the **R4 zone east of O Avenue**, C and CBD zones...". Mr. McDougall raised a point of clarification, asking if Mr. Walters' motion essentially changes the line to east of O Avenue and keeps the moratorium in place west of O Avenue or changes the boundary. Mr. Measamer responded that it changed the boundary to east of O Avenue. Mayor Miller announced that the motion was not seconded and thus dead.

RYAN WALTERS moved, seconded by BRUCE MCDUGALL, to amend Attachment A, Subsection B of Ordinance 4042 to read, "*Applicability*: Height bonuses are available to development **in the R4 zone east of O Avenue and the medical use overlay**, C and CBD zones...".

Mr. Young asked for clarification that the only change to the previous motion was adding the medical use overlay. Mr. Measamer responded that it is changing the boundary to east of O Avenue and adding the medical use overlay. Mr. Young followed up by asking if there was a reason not to add the medical use overlay. Mr. Measamer responded that a building height of 60 feet is already allowed in the medical use overlay. Mr. Walters explained that about 400 acres are zoned for 50-feet or greater building height and that if the R4 zone were to be removed, that it would be subtracting 115 acres west of O Avenue and adding in the medical use overlay, which is part of the R4 zone, that it would be a total net loss of 70 acres of the 400+ acres that can be developed at 50 feet or more. Ms. Cleland-McGrath responded that is not quite accurate, asserting that 50 feet are allowed when tied to area median income, and that four-story buildings can be built anywhere between M Avenue and Commercial Avenue and that with a certain number of affordable units a five-story building is currently allowed. She

clarified that the issue before the Council is whether or not to incentivize developers to build a building with 50% units of 600 square feet or less between O Avenue and M Avenue. She added that Mr. Walters' proposal is counterintuitive, remarking that in light of the low inventory of small unit housing, it does not benefit the community to shrink the area where those units can be built, and would only make it more difficult for people to live in the community. She expressed appreciation for trying to keep development east of O Avenue and the medical use overlay, but cited concerns of increased traffic on the south end of Commercial, as buildings constructed in that area would not be close enough for residents to walk to amenities and would only prohibit having more available market rate small-unit housing.

Vote: Ayes - RYAN WALTERS, BRUCE MCDOUGALL. Nays - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, AMANDA HUBIK. Result: Failed

Mayor Miller called for the vote on the original motion, ANTHONY YOUNG moved, seconded by CHRISTINE CLELAND-MCGRATH, to approve Ordinance 4042 with the percentage of small units at 50 percent (option B). Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - RYAN WALTERS. Result: Passed

Other Business

Planning, Community, and Economic Development (PCED) Department activity update

Planning, Community and Economic Development Director, Don Measamer, provided a departmental overview referring to a slide presentation that was added to the packet materials for the meeting.

Trends by Housing Type - Mr. McDougall clarified that the percentages depicted account for units of total construction. Ms. Moulton asked for the total number of units to be included on the slide. Mr. Walters recommended a stacked bar chart showing total units for year-to-year comparison with more effective data display and would enable the Council to track progress toward the 131-unit annual goal.

SmartGov - Mr. Measamer provided an update that SmartGov would go live with a soft opening at the end of March.

Current Planning Updates - Senior Planner, Grace Pollard updated current projects and upcoming projects.

Upcoming Land Use Projects -

MJB Development - Ms. Pollard reported that there will be a web page on the city website dedicated to the project once the application is complete. Ms. Moulton asked about view corridors in the development. Ms. Pollard responded that these would be captured in the application and presented to the Council and public for review prior to the final plat review. Mr. McDougall asked about the color coding on the drawing, asking if the red buildings represent residential and the yellow buildings represent commercial. Ms. Pollard responded affirmatively, but that the zoning was not finalized. Mr. Walters asked if it would be typical for a developer to develop the roads shown on the subdivision application. Ms. Pollard responded that the permits for the roads were reviewed as a private developer's right to bring access to a property, but prior to the dedication of those roads to the city, those streets would be subject to review as part of the subdivision process. Mr. Walters asked if the roads could be in a different place through the subdivision process. Ms. Pollard responded affirmatively. Ms. Cleland-McGrath mentioned that this is an old drawing (5 years old) and serves only as an example of what the area could look like. Mayor Miller added this is the only one. Mr. Young pointed out that this is only the beginning of the discussion and there is significant curiosity about the development in the community, and that the drawing represents certain assumptions that will need to be discussed before being codified. Mayor Miller reminded the Council that the mixed marine use zoning is the only codification related to the project.

Electric Ferry Project - Mr. Walters suggested better security cameras for the updated ferry landing.

Port West Basin Redevelopment - Ms. Moulton asked that pedestrian and cyclist safety, with the latter being able to avoid riding directly on R Avenue or Commercial Avenue, be considered for street improvements in the project area.

Planning Manager, Libby Grage, detailed land use permit trends, the long range planning timeline, 2023-2025 Legislative Work Plan, 2025 Periodic Update for the Anacortes Comprehensive Plan, and Shoreline Master Program.

Mr. Measamer concluded by presenting the Community Development Block Grant, reviewing allocations of grant monies from 2018-2022.

Mr. Young expressed appreciation for the presentation and asked for quarterly updates. Mr. Measamer thanked the PCED team for their efforts.

Resolution 3118: Authorizing Execution of Tourism Promotion Fund Contracts

Finance Director, Steve Hoglund, introduced Resolution 3118: Authorizing Execution of Tourism Promotion Fund Contracts for the Anacortes Pride Parade and Celebration and the Anacortes Arts Festival for the Art Center at Buxton's. He detailed the projected budget numbers for lodging tax revenues.

BRUCE MCDOUGALL moved, seconded by CAROLYN MOULTON, to approve Resolution 3118: Authorizing Execution of Tourism Promotion Fund Contracts as presented.

Vote: Ayes - ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Ordinance 4044: Amending the Qualifications for the Utility Discount Program

Finance Director, Steve Hoglund, re-introduced Ordinance 4044: Amending the Qualifications for the Utility Discount Program. He detailed proposed program requirements, referring to a slide presentation that was included in the packet materials for the meeting.

Mr. Young mentioned that the utility discount program is part of what we need to ensure the well-being of our community and thanked the committees for their work, offering support for the proposed program changes.

Ms. Moulton expressed surprise that 18% of the population are below 50% of area median family income and that 10% are surviving at 30% or below and that the discount could make a difference for households in their ability to purchase essential goods and services, expressing support for the measure to help keep people in their homes. Mayor Miller thanked Ms. Moulton for bringing up the question at the previous meeting to clarify the percentage of eligible households. He then reminded the public of available information on the [Washington State tax credit on the city website](#).

Ms. Cleland-McGrath mentioned Anacortes Housing Authority and Anacortes Family Center households would be auto-enrolled in the program and that there is no grant funding associated with utility fees. Mayor Miller summarized that the clean ordinance would be brought back next week with a 30% discount.

Adjournment

There being no further business, at approximately 8:11 p.m. the Anacortes City Council meeting of March 20, 2023 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the March 27, 2023 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
321477	1/31/2022	499	WIDENER & ASSOCIATES	WWTP OUTFALL PERMITTING	\$ 4,903.76	pw1
321482	2/28/2022	543	WIDENER & ASSOCIATES	FEMA EMERGENCY REPAIRS - WHISTLE LAKE DAM/GUEMES CHANNEL TRAIL	\$ 3,768.00	pw1
321478	2/28/2022	545	WIDENER & ASSOCIATES	WWTP OUTFALL PERMITTING SERVICES	\$ 7,840.80	pw1
321483	5/31/2022	613	WIDENER & ASSOCIATES	FEMA EMERGENCY REPAIRS - WHISTLE LAKE DAM/GUEMES CHANNEL TRAIL	\$ 2,323.20	pw1
321481	5/31/2022	634	WIDENER & ASSOCIATES	FEMA COORDINATION - FEMA-4650-DR	\$ 1,032.00	pw1
321476	5/31/2022	635	WIDENER & ASSOCIATES	GUEMES CHANNEL TRAIL FLOOD WALL PERMITTING	\$ 1,320.00	pw1
321480	5/31/2022	636	WIDENER & ASSOCIATES	WWTP OUTFALL PERMITTING SERVICES	\$ 8,521.79	pw1
319500	1/12/2023	0188-1015046	CED	PARKS MAINTENANCE SUPPLIES	\$ 26.35	parks1
320192	1/12/2023	183237	A-1 MOBILE LOCK AND KEY, INC.	REPLACEMENT ALARM DOOR OPENER FOR LIBRARY**PAY ONLINE	\$ 742.56	pwfac
317305	1/12/2023	6560133249	ARAMARK	STA MAT/MOP SERVICE; 1/12	\$ 22.63	medic
319355	1/31/2023	3094302931	LEXISNEXIS	JANUARY ONLINE LEGAL SUBSCRIPTION	\$ 343.81	attorney
319343	2/1/2023	23256	SHIFTNOTE, LLC	DAILY LOG 2/1/23-4/30/23	\$ 113.25	wtpcc
319204	2/7/2023	228955980	SURETY PEST CONTROL	STA 2: FEBRUARY SERVICE	\$ 170.82	medic
318933	2/7/2023	228956388	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 58.75	pwfac
319181	2/8/2023	0019	BRUCH, KALEB	HELMET SHIELDS & IDENTIFIERS	\$ 384.00	afdcc
319210	2/8/2023	6560146744	ARAMARK	STA 3 MAT/MOP SERVICE: 2/8	\$ 16.32	medic
319196	2/9/2023	0272325456541	ALASKA AIRLINES	AIR FARE TO FDIC - SIEDLER	\$ 537.80	afdcc
319084	2/9/2023	22300724	QUALIFICATION TARGETS INC	QUALIFICATION TRAINING TARGETS	\$ 322.92	apd
319154	2/9/2023	3247245	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 304.83	wwtpcc
319155	2/9/2023	3247246	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 99.64	wwtpcc
319153	2/9/2023	3247247	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 398.53	wwtpcc
319171	2/9/2023	364759	SKAGIT REGIONAL HEALTH	CDL PHYSICAL	\$ 92.00	wdistcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
319087	2/9/2023	47374	BOSTEC INC	BREATH ALCOHOL TESTING SUPPLIES	\$ 321.78	apd
319209	2/9/2023	6560147452	ARAMARK	STA 2 MAT/MOP SERVICE: 2/9	\$ 16.31	medic
319347	2/9/2023	6560147466	ARAMARK	PUBLIC SAFETY BLDG CARPETS	\$ 16.33	apdcc
319176	2/9/2023	GRCGR1000042184	GREEN RIVER COMMUNITY COLLEGE	WATER WORKS RENEWAL - TORRIN V	\$ 77.00	wtpcc
319914	2/9/2023	WAANA146853	FASTENAL COMPANY	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 59.67	dwwtp
319173	2/10/2023	001079518	SPRINKLER WAREHOUSE	LIBRARY USE	\$ 406.26	pwfacc
319166	2/10/2023	0630DCF7-0002	SPYPOINT	TRESTLE CAMERA EAST 2/10-3/10/23	\$ 15.00	parksc1
319165	2/10/2023	0630DCF7-0001	SPYPOINT	TRESTLE CAMERA WEST 2/10-3/10/23	\$ 15.00	parksc1
319704	2/10/2023	135879819-0001	DIAMOND RENTALS, INC.	OPERATING SUPPLIES- #90009	\$ 369.99	dshop
319177	2/10/2023	153048-161794	NW WA SUBSECTION PNWS-AWWA	PNWS-AWWA CONFERENCE - JP, CH. KB. MH. TN	\$ 2,500.00	wtpcc
319178	2/10/2023	153049-161796	NW WA SUBSECTION PNWS-AWWA	PNWS AWWA CONFERENCE - BMD	\$ 250.00	wtpcc
319194	2/10/2023	296727	SMOKEY POINT CONCRETE INC	CONCRETE FOR 12TH ST SIDEWALKS	\$ 1,572.16	shopcc
319158	2/10/2023	300-10109340	ALL BATTERY SALES & SERVICE	CAMERA SYSTEM MONITOR #513	\$ 354.81	shopcc
319161	2/10/2023	3986-226373	O'REILLY AUTO PARTS	PARTS #517	\$ 9.24	shopcc
319159	2/10/2023	3986-226463	O'REILLY AUTO PARTS	AIR FILTER #608	\$ 65.77	shopcc
319160	2/10/2023	3986-226465	O'REILLY AUTO PARTS	OIL FILTER #608	\$ 4.80	shopcc
319162	2/10/2023	3986-226483	O'REILLY AUTO PARTS	MOTOR OIL	\$ 78.31	shopcc
319163	2/10/2023	3986-226505	O'REILLY AUTO PARTS	PARTS #102A	\$ 32.06	shopcc
319172	2/10/2023	4277720	FRONTIER BUILDING SUPPLY	BLDG SUPPLIES	\$ 681.35	wdistcc
319182	2/10/2023	6560147483	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	shopcc
319180	2/10/2023	934902	FRONTIER BUILDING SUPPLY	EXPANSION JOINT MATERIAL	\$ 77.03	fibercc
319185	2/10/2023	97882	MAGNUM MFG, INC	TOOL BOXES #1003 & #1004	\$ 1,512.00	shopcc
319184	2/10/2023	A45940/1	ACE HARDWARE	TARP, BUNGEE CORD	\$ 29.35	pwfacc
319190	2/10/2023	C00258	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 26.20	parksc1
319191	2/10/2023	C00286	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 22.18	parksc1
319168	2/10/2023	C00321	SEBO'S DO-IT CENTER	INCINERATOR MAINTENANCE	\$ 18.51	wtpcc
319169	2/10/2023	C00327	SEBO'S DO-IT CENTER	INCINERATOR MAINTENANCE	\$ 49.03	wtpcc

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319188	2/10/2023	C00370	SEBO'S DO-IT CENTER	HOSE BIB COVER- WATER DEPT	\$ 4.90	wdistcc
319198	2/10/2023	C00410	SEBO'S DO-IT CENTER	PAINT SUPPLIES	\$ 15.98	shopcc
319175	2/10/2023	C00463	SEBO'S DO-IT CENTER	SMALL TOOLS	\$ 9.59	wwtpcc
319193	2/10/2023	C00509	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 24.51	parksccl
319149	2/10/2023	G27514	COASTAL FARM &	RAIN GEAR- BRENT C	\$ 239.34	wdistcc
319151	2/10/2023	G27602	COASTAL FARM &	RAIN GEAR- CAMERON P	\$ 121.85	wdistcc
319152	2/10/2023	G27604	COASTAL FARM &	WORK BOOTS- CAMERON P	\$ 191.48	wdistcc
319197	2/10/2023	G27863	COASTAL FARM &	UNIFORM- TANNER M	\$ 47.86	shopcc
319167	2/10/2023	puzzleprize	CRUMBL COOKIES	GIFT CARD PRIZE FOR PUZZLE EVENT	\$ 25.00	pkreccc
319150	2/10/2023	UZZY4N4778	IDENTOGO	TWIC CARD- CAMERON P	\$ 125.25	wdistcc
319179	2/10/2023	UZZY4N477R	IDENTOGO	TWIC CARD- JOE F	\$ 125.25	wdistcc
319061	2/10/2023	WAANA146879	FASTENAL COMPANY	PARKS MAINTENANCE SUPPLIES	\$ 12.93	parks1
319164	2/10/2023	WO Z0036803	NOVUS AUTO GLASS	WINDSHIELD #195	\$ 433.02	shopcc
319174	2/11/2023	111-1518962-1098653	AMAZON.COM SERVICES, INC	FACILITY USE ITEMS	\$ 117.49	pwfacccl
	2/11/2023	113-0338496-3491475	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES-SHOP	\$ 22.73	shopcc
319187	2/11/2023	113-9236999-9344210	AMAZON.COM SERVICES, INC	PARTS #612	\$ 19.53	shopcc
319195	2/11/2023	114-2190626-5926607	AMAZON.COM SERVICES, INC	OFFICE SUPPLY	\$ 7.61	shopcc
319192	2/11/2023	81880765	ULINE, INC.	PARKS MAINTENANCE SUPPLIES	\$ 259.89	parksccl
319170	2/11/2023	97419132	NORTHERN TOOL & EQUIPMENT CO	OPERATING SUPPLIES	\$ 478.71	wwtpcc
319332	2/12/2023	208436	FDIC INTERNATIONAL	FDIC REGISTRATION - LAMP	\$ 649.00	afdcc
319183	2/12/2023	G28694	COASTAL FARM &	RAIN GEAR- KEN H	\$ 243.69	shopcc
319599	2/12/2023	IN0333611	TECHNICAL SAFETY SERVICES LLC	ANNUALLAB BALANCE AND FUME HOOD CALIBRATION & SERVICE	\$ 717.17	wwtpcc
319331	2/13/2023	002029160	AMERICAN HEART ASSOCIATION	ACLS CLASS	\$ 164.29	afdcc
319396	2/13/2023	0517-065436	NAPA	CABIN AIR FILTER, DE-ICER	\$ 34.74	wtpcc
319351	2/13/2023	112-2944295-2440259	AMAZON.COM SERVICES, INC	SMALL TOOLS	\$ 38.77	wwtpcc
319330	2/13/2023	112-3128369-2715417	AMAZON.COM SERVICES, INC	LIFTING SLING	\$ 178.00	shopcc
319344	2/13/2023	153072-161819	NW WA SUBSECTION PNWS-AWWA	PNWS AWWA CONFERENCE - CAMELLIA MC	\$ 500.00	wtpcc

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319353	2/13/2023	1853 2165 7272 7334	WALMART	REC EVENT SUPPLIES	\$ 202.73	pkreccc
319404	2/13/2023	228957987	SURETY PEST CONTROL	SENIOR CENTER PEST CONTROL	\$ 115.33	parksccl
319352	2/13/2023	23-03204	EDGE ANALYTICAL, INC	LAB TESTING EFFLUENT N02&N03 WEEKLY	\$ 26.35	wwtpcc
319395	2/13/2023	242393-0	OXFORD SUITES	3-NIGHT STAY FOR ERWOW CONFERENCE - CAMERON F	\$ 430.39	wtppcc
319397	2/13/2023	242394-0	OXFORD SUITES	LODGING - ERWOW CONFERENCE - CAMERON JS	\$ 430.39	wtppcc
319421	2/13/2023	242395-0	OXFORD SUITES	LODGING - EWOW CONFERENCE - TV	\$ 430.39	wtppcc
319346	2/13/2023	32001	THE LANGUAGE EXCHANGE INC	INTERPRETER SERVICES	\$ 48.30	apdcc
319333	2/13/2023	3986-226823	O'REILLY AUTO PARTS	STARTING FLD	\$ 18.47	shopcc
319342	2/13/2023	3H9303804S712382G	NW WA SUBSECTION PNWS-AWWA	AWWA CROSS CONNECTION WEBINARS - JOAN P	\$ 60.00	wtppcc
319339	2/13/2023	4182	EDASC	2023 ECONOMIC FORECAST NIGHT - HARRIS	\$ 125.00	execc
319350	2/13/2023	4186	EDASC	2023 ECONOMIC FORECAST NIGHT - WYNN	\$ 125.00	hrcc
319340	2/13/2023	4187	EDASC	2023 ECONOMIC FORECAST NIGHT - CARTER	\$ 125.00	execc
319354	2/13/2023	4900 5490 3838 7541	WALMART	REC EVENT SUPPLIES	\$ 275.90	pkreccc
319480	2/13/2023	6560148779	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
319341	2/13/2023	7B53784493715134E	NW WA SUBSECTION PNWS-AWWA	AWWA CROSS CONNECTION	\$ 60.00	wtppcc
319334	2/13/2023	920494927	BSN SPORTS, LLC	REC DEPT SUPPLIES	\$ 2,588.90	parksccl
319349	2/13/2023	935539	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES- OUR TOWN OUR PARK	\$ 32.14	parksccl
319417	2/13/2023	965582	BAYSHORE OFFICE PRODUCTS INC	HR OFFICE SUPPLIES	\$ 31.53	hrcc
319348	2/13/2023	A47235/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 1.08	parksccl
319345	2/13/2023	A47452/1	ACE HARDWARE	RAKE & BROOM	\$ 95.93	fibercc
319338	2/13/2023	ETT75Y5NR	PACIFIC NORTHWEST SECTION	CROSS CONNECTION CONTROL PNWS AWWA WEBINARS	\$ 60.00	wdistcc
319335	2/13/2023	Q8N6G5XGCFT	MUNICIPAL RESEARCH &	MUNICIPAL RESEARCH AND SERVICES CENTER	\$ 40.00	admsrvcc
321455	2/14/2023	319497	DOORMAN COMMERCIAL, LLC	ANNUAL PREVENTATIVE MAINTENANCE FOR AUTOMATIC DOOR OPERATORS 2023	\$ 4,702.04	pw1

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319407	2/14/2023	022056	GERE-A-DELI	REC EVENT SUPPLIES	\$ 50.00	pkreccc
319403	2/14/2023	0264336	SIRENNET.COM	LED SPOT LIGHTS- #028, #030, #031. #037	\$ 1,206.12	shopcc
319420	2/14/2023	111-4635397-1149049	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 11.11	wwtpcc
319413	2/14/2023	111368977RS	RESTAURANT SUPPLY STORE	LAB VACUUM BREAKERS X 11	\$ 505.50	wtpcc
319337	2/14/2023	112-6673583-4654600	AMAZON.COM SERVICES, INC	UNIFORM SHOES; CORP SCHEEPERS (DT)	\$ 55.64	apdcc
319336	2/14/2023	112-9473578-7894615	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; LABELS	\$ 8.38	apdcc
319409	2/14/2023	113-5633776-4393019	AMAZON.COM SERVICES, INC	WIRELESS UNIFI ACCESS POINT	\$ 178.91	infosyscc
319422	2/14/2023	129759	PRINTFILE ARCHIVAL STORAGE	CURATORIAL SUPPLIES	\$ 117.71	museumcc
319458	2/14/2023	13465230	HACH COMPANY	LAB SUPPLIES- CL17SC TOTAL CHLORINE WITH PRESS REG	\$ 3,625.22	wwtpcc
319459	2/14/2023	300-10109417	ALL BATTERY SALES & SERVICE	DEICER- SHOP	\$ 122.47	shopcc
319456	2/14/2023	3246914	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 476.77	wwtpcc
319405	2/14/2023	359316	SPYPOINT	TRESTLE SECURITY CAMERAS	\$ 309.98	parksccl
319402	2/14/2023	3986-227003	O'REILLY AUTO PARTS	MEGA FUSE #198	\$ 18.26	shopcc
319401	2/14/2023	3986-227034	O'REILLY AUTO PARTS	REFLEX SHOCK #173	\$ 139.68	shopcc
319399	2/14/2023	3986-227038	O'REILLY AUTO PARTS	AIR FILTER #612	\$ 59.76	shopcc
319400	2/14/2023	3986-227126	O'REILLY AUTO PARTS	AIR FILTER- #713	\$ 18.43	shopcc
319398	2/14/2023	3986-227155	O'REILLY AUTO PARTS	REFLEX SHOCK #171	\$ 139.68	shopcc
319418	2/14/2023	400495524	BAILEY'S	PARKS MAINTENANCE SUPPLIES	\$ 43.48	parksccl
319419	2/14/2023	4036	PROFESSIONAL TRAINING	TRAINING - SD	\$ 240.00	wwtpcc
319483	2/14/2023	51106	TOWNE PLACE SUITES MARRIOTT	LODGING FOR TRAINING - NORRIS	\$ 240.76	pwfacc
319621	2/14/2023	51106P	TOWNE PLACE SUITES MARRIOTT	PARKING AT KENT HOTEL DURING TRAINING	\$ 15.42	pwfacc
319482	2/14/2023	51107	TOWNE PLACE SUITES MARRIOTT	LODGING FOR TRAINING - SYMONDS	\$ 240.76	pwfacc
319481	2/14/2023	51108	TOWNE PLACE SUITES MARRIOTT	LODGING FOR TRAINING - STEVENS	\$ 240.76	pwfacc
319406	2/14/2023	55	THE DONUT HOUSE	REC EVENT SUPPLIES	\$ 20.00	pkreccc
319408	2/14/2023	922813	BUBBA SUDZ CAR WASH, INC.	WASH VEHICLE	\$ 10.00	admsrvcc
319415	2/14/2023	936255	FRONTIER BUILDING SUPPLY	OSB FOR TRAINING	\$ 32.60	afdcc
319468	2/14/2023	965764	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 85.77	execc
319463	2/14/2023	965809	BAYSHORE OFFICE PRODUCTS INC	REC DEPT OFFICE SUPPLIES	\$ 50.60	pkreccc

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319393	2/14/2023	A47708/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 5.07	parksccl
319394	2/14/2023	A47785/1	ACE HARDWARE	WT PRESTON USE	\$ 83.20	pwfacccl
319414	2/14/2023	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 10 INVOICES	\$ 2,407.00	wtpcccl
319411	2/14/2023	C-059610-04	THOMSON POWER SYSTEMS	ITEMS FOR LIBRARY GENERATOR USE	\$ 498.50	pwfacccl
319416	2/14/2023	C01876	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES- OUR TOWN OUR PARK	\$ 44.50	parksccl
319410	2/14/2023	FS230213447506	FS.COM, INC.	NETWORKING CONNECTORS FOR FIREWALL EQUIPMENT	\$ 252.41	infosyscccl
319467	2/14/2023	WRmdJzPgghpj	US BANK	LUNCH MEETING	\$ 20.84	pwfacccl
319615	2/15/2023	0000006353	US BANK	DINNER MEETING	\$ 25.72	pwfacccl
319464	2/15/2023	000785	US BANK	OLYMPIA PARKING - AWC	\$ 6.00	admsrvcccl
319465	2/15/2023	000818	US BANK	OLYMPIA PARKING - AWC	\$ 6.00	admsrvcccl
319543	2/15/2023	0272326018188	ALASKA AIRLINES	AIR FARE TO FDIC - BURBANK	\$ 537.80	afdcccl
319457	2/15/2023	051916	LOU'S GLOVES, INC	SAFETY SUPPLIES	\$ 829.00	wwtpcccl
319477	2/15/2023	059537	GERE-A-DELI	LUNCH FOR POLICE OFFICER ORAL BOARDS ASSESSORS	\$ 47.24	hrcccl
319475	2/15/2023	111-1583915-2090642	AMAZON.COM SERVICES, INC	USB CONVERTER CABLE- WATER DEPT	\$ 10.86	pwfacccl
319530	2/15/2023	11111	US BANK	PARKING AT ERWOW CONFERENCE IN VANCOUVER, WA	\$ 2.40	wtpcccl
319478	2/15/2023	122812	SUNLAND BARK & TOPSOILS	PARKS MAINTENANCE SUPPLIES- DOG PARK	\$ 272.00	parksccl
319891	2/15/2023	122813	SUNLAND BARK & TOPSOILS	TOPSOIL	\$ 122.40	dshopcl
319471	2/15/2023	140643	WATERMARK BOOK COMPANY	CHILDREN'S BOOKS	\$ 63.61	libcccl
319547	2/15/2023	185007	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONE WELLNESS EXAM AND MEDICATION	\$ 54.00	apdcccl
319542	2/15/2023	209769	FDIC INTERNATIONAL	FDIC REGISTRATION - BURBANK	\$ 649.00	afdcccl
319606	2/15/2023	228957116	SURETY PEST CONTROL	CEMETERY PEST CONTROL	\$ 57.66	parksccl
319607	2/15/2023	228957482	SURETY PEST CONTROL	DEPOT PEST CONTROL	\$ 103.36	parksccl
319479	2/15/2023	23-03628	EDGE ANALYTICAL, INC	LAB TESTING - COD TESTING AND BOD FOR SEABEAR	\$ 110.50	wwtpcccl
319472	2/15/2023	23-44895	BUDGET TOWING & AUTO REPAIR	TOWING FEES- RV TOW	\$ 1,376.15	shopcccl
319531	2/15/2023	24259222	PURCELL TIRE AND SERVICE CENTE	REINFORCE NAIL HOLE #517	\$ 14.38	shopcccl
319476	2/15/2023	266879-5	BIRCH EQUIPMENT CO., INC	PARKS BALLFIELD MAINTENANCE RENTAL	\$ 1,181.35	parksccl

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319527	2/15/2023	365907	SKAGIT REGIONAL HEALTH	DOT PE	\$ 92.00	pwfacc
319460	2/15/2023	3986-227204	O'REILLY AUTO PARTS	COPPER PLUG #713	\$ 6.35	shopcc
319461	2/15/2023	3986-227232	O'REILLY AUTO PARTS	LIGHTS #004	\$ 510.16	shopcc
319532	2/15/2023	593 51 72 8851	SAFEWAY INC	SUPPLIES FOR PUZZLER COMPETITION	\$ 19.79	pkrecc
319470	2/15/2023	936818	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- STREET DEPT	\$ 133.02	shopcc
319412	2/15/2023	BILL-44-oanf3wuik94b	OOMA, INC.	OOMA VOIP SERVICE	\$ 7.15	fibercc
319454	2/15/2023	C02572	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	\$ 19.05	wdistcc
319469	2/15/2023	S021463074.001	KELLER SUPPLY COMPANY	PLUMBING SUPPLIES- WA PARK BATHROOM	\$ 614.59	wdistcc
319473	2/15/2023	SDW_SO003069	WOOD'S LOGGING SUPPLY	TOP HANDLE #13954	\$ 712.41	shopcc
319462	2/15/2023	W185301248	CABELA'S MKTG & BRAND MGT INC	TRESTLE CAMERA SUPPLIES	\$ 108.76	parksc1
319534	2/16/2023	000850	US BANK	OLYMPIA PARKING - AWC	\$ 6.00	admsrvcc
319535	2/16/2023	000879	US BANK	PARKING OLYMPIA TRAVEL - AWC	\$ 6.00	admsrvcc
319474	2/16/2023	113-5556401-7385818	AMAZON.COM SERVICES, INC	PROJECTOR HEADLIGHT ASSEMBLY- #028	\$ 304.63	shopcc
319528	2/16/2023	114-9241321-0342663	AMAZON.COM SERVICES, INC	FACILITY ITEM FOR FIRE STATION 2	\$ 45.70	pwfacc
319537	2/16/2023	1ZT5M6430333385826	UNITED PARCEL SERVICE, INC	SHIP CA610 TO HACH FOR REPAIRS	\$ 213.82	wtpcc
319541	2/16/2023	2398560	NORGREN	MAINTENANCE SUPPLIES	\$ 856.93	wwtpcc
319601	2/16/2023	24259117	PURCELL TIRE AND SERVICE CENTE	TUBE - #404, TIRES- SHOP STOCK	\$ 3,600.65	shopcc
319602	2/16/2023	24259248	PURCELL TIRE AND SERVICE CENTE	MOUNT- SHOP STOCK	\$ 144.36	shopcc
319603	2/16/2023	24259249	PURCELL TIRE AND SERVICE CENTE	TIRE- #404	\$ 86.61	shopcc
319600	2/16/2023	260058924-00	TACOMA SCREW PRODUCTS, INC.	SHOP SUPPLIES	\$ 268.16	shopcc
319609	2/16/2023	29649880	OLYMPIA HOTEL AT CAPITAL LAKE	LODGING - SCHUH	\$ 311.36	admsrvcc
319616	2/16/2023	31972	OLYMPIA HOTEL AT CAPITAL LAKE	LODGING HASH	\$ 329.36	execc
319611	2/16/2023	32017	OLYMPIA HOTEL AT CAPITAL LAKE	LODGING - MOULTON	\$ 311.36	admsrvcc
319610	2/16/2023	32019	OLYMPIA HOTEL AT CAPITAL LAKE	LODGING - CLELAND MCGRATH	\$ 311.36	admsrvcc
319538	2/16/2023	4295835	FRONTIER BUILDING SUPPLY	1/2 X 2 EXPANSION JOINT	\$ 117.50	shopcc
319540	2/16/2023	512703	CROWDER SUPPLY CO, INC	SENSORS #13-940	\$ 335.76	shopcc

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319612	2/16/2023	593 51 36 8851	SAFEWAY INC	WATER FOR REHAB	\$ 39.08	afdcc
320558	2/16/2023	6560151011	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
319539	2/16/2023	A48511/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 13.69	parksccl1
319529	2/16/2023	C03022	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	\$ 44.14	wdistcc
319545	2/16/2023	RCBWQ5H3WM	AIRBNB, INC	LODGING FDIC (JB & JS)	\$ 1,186.98	afdcc
319546	2/17/2023	000036	PATCEN HEALTHCARE, INC	LARYNGOSCOPE BLADES	\$ 1,652.92	afdcc
319592	2/17/2023	002038316	AMERICAN HEART ASSOCIATION	CPR ONLINE - AJ	\$ 35.36	afdcc
319696	2/17/2023	111-7363259-8233821	AMAZON.COM SERVICES, INC	LUNCH ROOM SUPPLIES	\$ 17.82	wwtpcc
319633	2/17/2023	112-8790694-4664245	AMAZON.COM SERVICES, INC	CURATORIAL SUPPLIES	\$ 31.25	museumcc
319625	2/17/2023	113-2470167-0677017	AMAZON.COM SERVICES, INC	HOSE CLAMPS #11962	\$ 16.27	shopcc
319533	2/17/2023	113-7107741-2629052	AMAZON.COM SERVICES, INC	REC DEPT SUPPLIES	\$ 226.58	pkreccc
319624	2/17/2023	113-8397644-5645841	AMAZON.COM SERVICES, INC	FRONT MUDFLAP #1001	\$ 222.32	shopcc
319630	2/17/2023	114-2143696-7667459	AMAZON.COM SERVICES, INC	COPY PAPER	\$ 87.02	afdcc
319631	2/17/2023	23-03983	EDGE ANALYTICAL, INC	LAB TESTING - ALKALINITY MONTHLY	\$ 99.45	wwtpcc
319629	2/17/2023	3986-227519	O'REILLY AUTO PARTS	SEALED BEAM #601	\$ 6.76	shopcc
319604	2/17/2023	3986-227604	O'REILLY AUTO PARTS	COOLANT FILTER #513	\$ 71.58	shopcc
319605	2/17/2023	3986-227647	O'REILLY AUTO PARTS	SEMI-MET PAD #003	\$ 30.65	shopcc
319627	2/17/2023	44775969	LITTLE CREEK CASINO RESORT	TRAINING HOTEL STAY DEPOSIT; K9 HATCHER - 2023 WSPCA	\$ 130.90	apdcc
319623	2/17/2023	493878	VILLAGE BOOKS	JUVENILE BOOKS	\$ 101.07	libcc
319618	2/17/2023	5WK81313NR786935R	NW WA SUBSECTION PNWS-AWWA	DAY WITH DOH WORKSHOP - BMD, IB	\$ 240.00	wtppcc
319619	2/17/2023	69K0052048948532E	NW WA SUBSECTION PNWS-AWWA	DAY WITH DOH WORKSHOP - AP	\$ 120.00	wtppcc
319594	2/17/2023	937923	FRONTIER BUILDING SUPPLY	MATERIAL FOR USE AT FIRE STATION 2	\$ 193.13	pwfacccl
319626	2/17/2023	937961	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 21.74	parksccl1
319622	2/17/2023	A49177/1	ACE HARDWARE	SPRAYER, FIRESTARTER	\$ 14.12	afdcc
319591	2/17/2023	C03311	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 56.45	parksccl1
319595	2/17/2023	C03534	SEBO'S DO-IT CENTER	FACILITY REPLACEMENT LADDER	\$ 191.91	pwfacccl

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319617	2/17/2023	C03637	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 13.03	wwtpcc
319614	2/17/2023	R4NBQXG3VC3	IMPORTED P CARD TRANSACTION	2023 NORTHWEST CLERKS INSTITUTE - WSU PROF ED	\$ 1,400.00	legalcc
319608	2/18/2023	111-1581681-3851454	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 87.00	pkreccc
319628	2/18/2023	297394	SMOKEY POINT CONCRETE INC	CONCRETE- M AVE PROJECT	\$ 1,921.28	shopcc
319593	2/18/2023	593 6 84 1165	SAFEWAY INC	OPERATING SUPPLIES	\$ 15.22	wwtpcc
319613	2/18/2023	662 11 183 26	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 74.98	apdcc
319596	2/18/2023	E0500MA6IU	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 1/16-2/15/23	\$ 29.00	infosyscc
319597	2/18/2023	E0500MA7CD	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 1/16-2/15/23	\$ 24.31	infosyscc
319620	2/18/2023	G31101	COASTAL FARM &	WORK BOOTS/ UNIFORM- JOHN K	\$ 321.95	shopcc
319632	2/19/2023	113-5247149-0195461	AMAZON.COM SERVICES, INC	K9 T-BONE RECHARGEABLE DOG TRAINING COLLAR	\$ 206.67	apdcc
319598	2/19/2023	12856	CONTERRA, INC	3 ROPE RESCUE SEMINARS	\$ 2,937.60	afdcc
319695	2/20/2023	113-1225567-5874631	AMAZON.COM SERVICES, INC	SAFETY GLASSES- SHOP	\$ 32.72	shopcc
319741	2/20/2023	3247492	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 268.44	wwtpcc
319812	2/20/2023	3247527	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 355.09	wwtpcc
319692	2/20/2023	3986-228167	O'REILLY AUTO PARTS	STRIP-CALK	\$ 31.89	shopcc
319764	2/20/2023	6560152335	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
319693	2/20/2023	662 10 106 261	COSTCO WHOLESALE CORPORATION	UNIFORM- JASON T	\$ 65.13	shopcc
319694	2/20/2023	F62862/1	GO2MARINE/LFS MARINE OUTDOOR	RAIN BOOTS	\$ 119.63	shopcc
319745	2/21/2023	0630DFC7-0003	SPYPOINT	TRESTLE CAMERA 2/21-3/21/23	\$ 15.00	parksccl
319746	2/21/2023	0630DFC7-0004	SPYPOINT	TRESTLE CAMERA 2/21-3/21/23	\$ 15.00	parksccl
319758	2/21/2023	111-0712132-6010605	AMAZON.COM SERVICES, INC	HARD HATS- WATER DEPT	\$ 326.30	pwfacccl
319766	2/21/2023	111-7233904-0357020	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 17.40	wwtpcc
319765	2/21/2023	111-8500009-9677856	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 136.20	wwtpcc
319753	2/21/2023	122890	SUNLAND BARK & TOPSOILS	TOPSOIL	\$ 29.10	pwfacccl
319762	2/21/2023	2/21/23	AXE HEAD THREADS	EMBROIDERED UNIFORM HATS	\$ 472.00	afdcc
319686	2/21/2023	228956535	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$ 85.95	publib
319761	2/21/2023	2399965	NORGREN	SHIPPING CHARGE	\$ 26.11	wwtpcc

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319743	2/21/2023	3986-228225	O'REILLY AUTO PARTS	RTV SEALANT #003	\$ 10.76	shopcc
319742	2/21/2023	3986-228293	O'REILLY AUTO PARTS	CABIN FILTER, WIPER BLADES #037	\$ 33.70	shopcc
319744	2/21/2023	3986-228353	O'REILLY AUTO PARTS	WATER PUMP #038A	\$ 120.77	shopcc
319756	2/21/2023	632043	AMERICAN EXPEDITION VEHICLES	SPEEDOMETER #2001	\$ 235.85	shopcc
319752	2/21/2023	84X98437UP360045A	NW WA SUBSECTION PNWS-AWWA	DAY WITH DOH WORKSHOP - TV	\$ 120.00	wtpcc
319817	2/21/2023	966148	BAYSHORE OFFICE PRODUCTS INC	PLANNING COMMISSIONER STONEMAN NAME PLACE	\$ 15.07	plancc
319757	2/21/2023	A50701/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 88.10	parksccl
319751	2/21/2023	A50778/1	ACE HARDWARE	MAINTENANCE SUPPLIES - INCINERATOR	\$ 57.74	wwtpcc
319747	2/21/2023	A50867/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 17.61	wwtpcc
319740	2/21/2023	C04777	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 48.47	wdistcc
319755	2/21/2023	C04799	SEBO'S DO-IT CENTER	SOLDERING KIT, CUTTING TIP	\$ 72.87	afdcc
319759	2/21/2023	C04822	SEBO'S DO-IT CENTER	PARK MAINTENANCE SUPPLIES	\$ 72.48	parksccl
319739	2/21/2023	C04929	SEBO'S DO-IT CENTER	FACILITY USE ITEM	\$ 37.02	pwfacc
319748	2/21/2023	C04973	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 8.26	wwtpcc
319749	2/21/2023	C05010	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 3.84	wwtpcc
319760	2/21/2023	C05014	SEBO'S DO-IT CENTER	ACFL MAINTENANCE SUPPLIES	\$ 40.25	parksccl
319754	2/21/2023	C04737	SEBO'S DO-IT CENTER	LAWN MIX, GLOVES	\$ 73.54	pwfacc
319889	2/21/2023	H125792	HOLLINGER METAL EDGE, INC	CURATORIAL SUPPLIES	\$ 400.49	museumcc
319834	2/22/2023	111-0491127-9174606	AMAZON.COM SERVICES, INC	BROTHER LABEL TAPE	\$ 14.13	afdcc
319823	2/22/2023	111-4742788-4408241	AMAZON.COM SERVICES, INC	TOOLS & SUPPLIES	\$ 481.68	fibercc
319835	2/22/2023	111-8321355-8735424	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 46.58	wwtpcc
319822	2/22/2023	111-9155835-9843459	AMAZON.COM SERVICES, INC	LEG PROTECTORS - CHAPS	\$ 66.06	fibercc
319807	2/22/2023	112-9835819-1766657	AMAZON.COM SERVICES, INC	HARD HATS	\$ 326.15	shopcc
319821	2/22/2023	114-0920529-0380261	AMAZON.COM SERVICES, INC	FREEZER PACKS	\$ 16.29	wtpcc
319763	2/22/2023	160286444	ULINE, INC.	STORAGE BINS & SUPPLIES (MED SUPPLIES)	\$ 449.00	afdcc
320004	2/22/2023	228957899	SURETY PEST CONTROL	PEST CONTROL	\$ 59.84	museum
319872	2/22/2023	24259345	PURCELL TIRE AND SERVICE CENTE	TIRES- #608	\$ 1,151.55	shopcc

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319813	2/22/2023	3986-228393	O'REILLY AUTO PARTS	FLOOR DRY- SHOP	\$ 59.79	shopcc
319814	2/22/2023	3986-228404	O'REILLY AUTO PARTS	BELT #038A	\$ 23.88	shopcc
319815	2/22/2023	3986-228411	O'REILLY AUTO PARTS	AIR FILTER #038A	\$ 28.72	shopcc
319816	2/22/2023	3986-228512	O'REILLY AUTO PARTS	WIPER BLADES #037	\$ 21.74	shopcc
319833	2/22/2023	46528	MARRIOTT	LODGING - DOEBLER	\$ 168.91	wwtpcc
319819	2/22/2023	53148	QUALITY PLUMBING SUPPLY	ITEMS FOR USE AT WA PARK	\$ 184.55	pwfacc
319825	2/22/2023	6560151026	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	shopcc
319826	2/22/2023	6560151027	ARAMARK	OPS: MAT CLEANING	\$ 77.12	shopcc
319831	2/22/2023	939719	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 37.10	parksccl
319827	2/22/2023	98349	MAGNUM MFG, INC	TRUCK RACK #1005	\$ 814.50	shopcc
319820	2/22/2023	9WP34273VE775401P	NW WA SUBSECTION PNWS-AWWA	DAY WITH DOH WORKSHOP - MARIO G	\$ 120.00	wtppcc
319808	2/22/2023	A51108/1	ACE HARDWARE	TROWEL, SANDING SPONGE	\$ 20.65	afdcc
319828	2/22/2023	A51309/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 78.31	parksccl
319818	2/22/2023	C05251	SEBO'S DO-IT CENTER	IMPACT SOCKET ADAPTER	\$ 10.65	wdistcc
319830	2/22/2023	C05252	SEBO'S DO-IT CENTER	WHITE BOARD - 29-2	\$ 16.73	afdcc
319811	2/22/2023	C05283	SEBO'S DO-IT CENTER	PARTS- #203A	\$ 44.17	shopcc
319829	2/22/2023	C05420	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 97.91	parksccl
319810	2/22/2023	C05163	SEBO'S DO-IT CENTER	MAGNETS	\$ 456.89	wdistcc
319832	2/22/2023	G33124	COASTAL FARM &	PARKS MAINTENANCE BOOTS	\$ 143.61	parksccl
319806	2/22/2023	INV9440239	XBYTE TECHNOLOGIES, INC	SERVER PARTS	\$ 2,430.00	infosyscc
319824	2/23/2023	111-8626074-9659436	AMAZON.COM SERVICES, INC	CABLE CLIPS FOR CUSTOMER INSTALLS	\$ 69.85	fibercc
319885	2/23/2023	113-7510645-4501065	AMAZON.COM SERVICES, INC	RATCHET	\$ 262.53	shopcc
319871	2/23/2023	2080 4918 8603 2178	WALMART	DISTILLED WATER	\$ 5.05	wtppcc
320551	2/23/2023	228956894	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 84.86	dshop
320091	2/23/2023	23-03986	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT NITROGEN MONTHLY	\$ 67.15	wwtpcc
319868	2/23/2023	230220	T-SHIRTS BY DESIGN	PARKS MAINTENANCE CREW	\$ 80.69	parksccl
319880	2/23/2023	28177994	LOWE'S BUSINESS ACCOUNT/GEMB	TOOL BOX FOR BLUE HERON	\$ 357.95	wdistcc
319955	2/23/2023	289164	NAPA	MAINTENANCE SUPPLIES	\$ 118.55	wwtpcc
319958	2/23/2023	300-10109731	ALL BATTERY SALES & SERVICE	RETAINER ASSORTMENT	\$ 112.40	shopcc
319879	2/23/2023	370349	HARBOR FREIGHT TOOLS	WATERPROOF UTILITY CASE	\$ 76.14	wdistcc
319874	2/23/2023	3986-228581	O'REILLY AUTO PARTS	MISC FILTERS- SHOP STOCK	\$ 212.63	shopcc
319875	2/23/2023	3986-228588	O'REILLY AUTO PARTS	FILTERS FOR STOCK	\$ 138.59	shopcc

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319876	2/23/2023	3986-228629	O'REILLY AUTO PARTS	CABIN FILTER, BATTERY #008	\$ 171.83	shopcc
319870	2/23/2023	49187657	LOWE'S BUSINESS ACCOUNT/GEMB	SWIFFER	\$ 48.59	wtpcc
319985	2/23/2023	593 176 181 8822	SAFEWAY INC	REC EVENT SUPPLIES	\$ 59.61	pkreccc
320021	2/23/2023	6560154576	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
319882	2/23/2023	96599064L1363462E	NW WA SUBSECTION PNWS-AWWA	DAY WITH DOH WORKSHOP - CH	\$ 120.00	wtpcc
319977	2/23/2023	966835	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - IT	\$ 29.87	infosyscc
319883	2/23/2023	C05538	SEBO'S DO-IT CENTER	SUPPLIES- STREET	\$ 31.53	shopcc
319887	2/23/2023	C05751	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 248.01	parksccl
319877	2/23/2023	FS230222495919	FS.COM, INC.	FS TRANSCEIVERS FOR A DELL SERVER SWITCH	\$ 72.90	infosyscc
319878	2/23/2023	G33516	COASTAL FARM &	UNIFORM- MIKE HENSON	\$ 252.39	wdistcc
319888	2/23/2023	G33521	COASTAL FARM &	BOOT REIMBURSEMENT - WD	\$ 152.31	wwtpcc
319869	2/23/2023	R2023-02-0364162-01	PAESSLER AG	NETWORK AND SERVER MONITORING TOOL	\$ 478.98	infosyscc
319881	2/23/2023	VP_CWGJ918B	VISTAPRINT	COA PENS FOR RECRUITING	\$ 73.98	hrcc
319884	2/23/2023	VP_HZPX7V4L	VISTAPRINT	BUSINESS CARDS; DET SGT NATIONS	\$ 26.43	apdcc
319909	2/24/2023	1-592165-36	DIAMOND RENTALS, INC.	PARKS PORTABLE RESTROOMS 1/26-2/25/23	\$ 140.00	parks1
319910	2/24/2023	1-592167-36	DIAMOND RENTALS, INC.	PARKS PORTABLE RESTROOM 1/26-2/25/23	\$ 365.00	parks1
319956	2/24/2023	10866/10/14087	STOWES, INC	SAFETY EQUIPMENT	\$ 173.71	wwtpcc
319981	2/24/2023	111-0129132-1032230	AMAZON.COM SERVICES, INC	AMAZON SOIL PROBE	\$ 35.78	bldgcc
319979	2/24/2023	111-7526837-6107436	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 23.15	libcc
319978	2/24/2023	111-8045063-5948267	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 43.16	libcc
319886	2/24/2023	111-9638715-2140236	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 12.33	libcc
319967	2/24/2023	113-3486968-8711467	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 30.78	wwtpcc
319966	2/24/2023	113-7840767-6631449	AMAZON.COM SERVICES, INC	PACKAGING SUPPLIES; LARGE SIZE BOXES	\$ 58.62	apdcc
319983	2/24/2023	114-1257499-4771428	AMAZON.COM SERVICES, INC	PARKS MAINTENANCE SUPPLIES	\$ 303.55	parksccl
319970	2/24/2023	114-13529083	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL INTAKE 1/22/23-2/21/23	\$ 115.00	wtpcc
320570	2/24/2023	2/24/2023	WASHINGTON MUSEUM	MEMBERSHIP	\$ 76.50	museum

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320194	2/24/2023	2031532571	FERRELLGAS, LP	WA PARK PROPANE DELIVERY	\$ 163.82	parks1
319984	2/24/2023	33957528	LINDE GAS & EQUIPMENT INC.	CYLINDER RENTAL	\$ 324.44	wwtpcc
319960	2/24/2023	3986-228741	O'REILLY AUTO PARTS	ANTI-FREEZE	\$ 27.71	shopcc
319962	2/24/2023	3986-228768	O'REILLY AUTO PARTS	VEH 27 PARTS	\$ 139.37	shopcc
319964	2/24/2023	5939998659	ANACORTES CHAMBER OF COMMERCE	CHAMBER STATE OF THE CITY LUNCH	\$ 22.00	plancc
319973	2/24/2023	6560154588	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	shopcc
319969	2/24/2023	940829	FRONTIER BUILDING SUPPLY	LUMBER	\$ 440.87	wdistcc
319963	2/24/2023	BUR-20030241	FARMERS EQUIPMENT COMPANY	VALVE SEALS	\$ 167.43	shopcc
319965	2/24/2023	C06141	SEBO'S DO-IT CENTER	REC DEPT SUPPLIES	\$ 67.96	pkreccc
319953	2/24/2023	C06149	SEBO'S DO-IT CENTER	STARTER ROPE, BIT HOLDER	\$ 11.39	shopcc
319954	2/24/2023	C06157	SEBO'S DO-IT CENTER	UNIFORM	\$ 95.72	shopcc
319974	2/24/2023	G34173	COASTAL FARM &	RAIN GEAR	\$ 228.45	fibercc
319952	2/24/2023	G34174	COASTAL FARM &	RAIN GEAR	\$ 237.15	fibercc
319971	2/24/2023	U2316007180	ICONIX WATERWORKS INC	PIPING	\$ 1,245.00	pwfacc
319980	2/24/2023	WAANA147170	FASTENAL COMPANY	PARKS MAINTENANCE SUPPLIES	\$ 46.79	parkscc1
319972	2/24/2023	X65151/1	ACE HARDWARE	SMALL COMPRESSOR & ACCESSORIES (29-3)	\$ 200.71	afdcc
319957	2/25/2023	114-1364896-9857803	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 186.22	wwtpcc
319986	2/25/2023	293 2 79 37526	THE MARKET LLC	REC EVENT SUPPLIES	\$ 86.87	pkreccc
320115	2/25/2023	4230	PACIFIC PARTY CANOPIES INC	REC EVENT SUPPLIES/RENTAL	\$ 95.03	pkrec
319987	2/25/2023	593 38 15 1955	SAFEWAY INC	REC EVENT SUPPLIES	\$ 225.77	pkreccc
319975	2/25/2023	G34606	COASTAL FARM &	UNIFORM	\$ 177.51	shopcc
319976	2/26/2023	112-9099890-7703409	AMAZON.COM SERVICES, INC	BREAK ROOM SUPPLIES	\$ 43.96	shopcc
320349	2/26/2023	500758605	FERRELLGAS, LP	FEB PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 136.90	finance
319982	2/26/2023	C06912	SEBO'S DO-IT CENTER	HOSE NOZZLE, TARPS FOR FIBR	\$ 58.28	afdcc
320080	2/27/2023	052034	LOU'S GLOVES, INC	SAFETY SUPPLIES	\$ 262.00	wwtpcc
320085	2/27/2023	111-7014477-4763405	AMAZON.COM SERVICES, INC	RODS FOR PULLING FIBER CABLES	\$ 152.30	fibercc
320163	2/27/2023	113-5361592-0061820	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 53.31	wwtpcc
320088	2/27/2023	114-9638204-9593847	AMAZON.COM SERVICES, INC	AIR FILTER 2906	\$ 6.41	shopcc
320076	2/27/2023	14238850	PAPE MACHINERY INC.	NEW EQUIPMENT- #11-988 & #13-956	\$ 1,305.59	shopcc

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320158	2/27/2023	260059404-00	TACOMA SCREW PRODUCTS, INC.	SHOP INVENTORY SUPPLIES	\$ 189.74	shopcc
320168	2/27/2023	289838	NAPA	MAINTENANCE SUPPLIES - FERRY TERMINAL	\$ 13.28	wwtpcc
320083	2/27/2023	3986-229263	O'REILLY AUTO PARTS	DEF FLUID	\$ 56.53	shopcc
320081	2/27/2023	3986-229304	O'REILLY AUTO PARTS	WIPER BLADES #051	\$ 33.92	shopcc
320082	2/27/2023	3986-229322	O'REILLY AUTO PARTS	PARTS- #040	\$ 24.78	shopcc
320171	2/27/2023	593 7 48 4616	SAFEGWAY INC	LAB SUPPLIES	\$ 32.89	wwtpcc
320396	2/27/2023	72268281	INTERSTATE BATTERIES	BATTERIES FOR CAR #034A	\$ 215.37	dshop
320090	2/27/2023	941478	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 17.30	parksccl
320078	2/27/2023	941561	FRONTIER BUILDING SUPPLY	LUMBER	\$ 58.64	wdistcc
320164	2/27/2023	966925	BAYSHORE OFFICE PRODUCTS INC	DESKS & ACCESSORIES	\$ 3,581.66	pwfacc
320084	2/27/2023	A53245/1	ACE HARDWARE	MAINTENANCE SUPPLIES - PUMP STATION	\$ 48.93	wwtpcc
320073	2/27/2023	A53289/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 19.57	parksccl
320079	2/27/2023	A53329/1	ACE HARDWARE	FACILITY USE PLUMBING	\$ 23.79	wdistcc
320089	2/27/2023	A53512/1	ACE HARDWARE	DATA WALL PLATE	\$ 5.43	infosyscc
320087	2/27/2023	C06995	SEBO'S DO-IT CENTER	UNIFORMS	\$ 69.25	fibercc
320075	2/27/2023	C07108	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 221.57	pwfacc
320077	2/27/2023	S145134	FIRERESQ, INC	ALUMINUM 5" STORZ	\$ 525.40	wdistcc
320086	2/27/2023	X65293/1	ACE HARDWARE	5LB PP EXTERIOR 10X3	\$ 62.53	wdistcc
321485	2/28/2023	2155	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - FEBRUARY 2023	\$ 898.32	pw1
320181	2/28/2023	111-7471685-3773853	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 25.80	wwtpcc
320176	2/28/2023	112-3398574-9602627	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 86.06	wwtpcc
320162	2/28/2023	113-2807290-4221864	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 29.18	wwtpcc
320177	2/28/2023	113-6580312-0624233	AMAZON.COM SERVICES, INC	COFFEE SUPPLIES	\$ 46.14	afdcc
320157	2/28/2023	114-2431604-5857837	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 17.40	wwtpcc
320173	2/28/2023	114-4007082-4281006	AMAZON.COM SERVICES, INC	BRAKES FOR STOCK	\$ 372.91	shopcc
320152	2/28/2023	114-7717502-4982606	AMAZON.COM SERVICES, INC	ITEMS FOR USE AT FIRE STATION 2	\$ 23.94	pwfacc
320154	2/28/2023	141096	THE HOSE SHOP, INC	HOSE PARTS FOR SUMP REPAIR	\$ 223.48	wtppcc
320179	2/28/2023	1685	FOWLER FIRE	INSTRUCTOR 2: BROWN	\$ 465.00	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
320169	2/28/2023	1900128082	KULLY SUPPLY	PRESSURE GAUGE X 2, TANK LID X 2	\$ 473.64	wtpcc
320150	2/28/2023	22832372	GALLS, LLC.	STATION BOOTS - BH	\$ 201.27	afdcc
320248	2/28/2023	228956053	SURETY PEST CONTROL	STA 1: FEBRUARY	\$ 75.07	afdcc
320180	2/28/2023	23-03968	EDGE ANALYTICAL, INC	LAB TESTING - SIDE STREAM NITROGEN MONTHLY	\$ 268.60	wwtpcc
320166	2/28/2023	230250	T-SHIRTS BY DESIGN	UNIFORM	\$ 48.96	pwfacc
320236	2/28/2023	24259431	PURCELL TIRE AND SERVICE CENTE	REPAIR- #608	\$ 20.92	shopcc
320170	2/28/2023	2937379	CBT NUGGETS, LLC	IT TRAINING - KNIGHT	\$ 64.20	infosyscc
320337	2/28/2023	34517784	LINDE GAS & EQUIPMENT INC.	CYLINDER RENTAL	\$ 322.09	wwtpcc
320160	2/28/2023	3986-229446	O'REILLY AUTO PARTS	FUEL FILTER #516	\$ 63.20	shopcc
320161	2/28/2023	3986-229447	O'REILLY AUTO PARTS	OIL FILTER- #516	\$ 40.83	shopcc
320159	2/28/2023	3986-229485	O'REILLY AUTO PARTS	OPERATING SUPPLIES- #028	\$ 5.10	shopcc
320178	2/28/2023	792109886	ARAMARK	STATION 1,2, & 3 (2/22 & 2/23)	\$ 55.26	afdcc
320172	2/28/2023	942047	FRONTIER BUILDING SUPPLY	OFFICE SUPPLIES- BLUE HERON	\$ 221.07	shopcc
320153	2/28/2023	A53674/1	ACE HARDWARE	OPERATING SUPPLIES- WATER	\$ 39.72	wdistcc
320165	2/28/2023	C-059610-05	THOMSON POWER SYSTEMS	FACILITY USE ITEMS	\$ 2,980.00	pwfacc
320174	2/28/2023	C07395	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 89.77	parksc1
320175	2/28/2023	C07496	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 29.37	parksc1
320151	2/28/2023	C07497	SEBO'S DO-IT CENTER	PARTS- #11967	\$ 6.69	shopcc
320156	2/28/2023	INV00333319	PANTHEON SYSTEMS, INC	SUBSCRIPTION WEB HOSTING 2/28-3/29/23	\$ 38.09	infosyscc
320167	2/28/2023	LEMBERG-230228A	GERE-A-DELI	INADVERTENT P-CARD CHARGE	\$ 7.00	fibercc
320155	2/28/2023	U2316007520	ICONIX WATERWORKS INC	GASKET	\$ 2.35	wtpcc
321452	3/1/2023	23411.01-2	GRAY & OSBORNE INC	ON-CALL STORMWATER-RELATED ENVIRONMENTAL SERVICES - BASIN G11 MODELING	\$ 1,427.45	pw1
321450	3/1/2023	23461.00-1	GRAY & OSBORNE INC	R AVENUE LONGTERM IMPROVEMENT PROJECT; F3 & F4 BASIN MODELING 1/29-2/25/23	\$ 5,422.32	pw1
321487	3/1/2023	3/1/2023	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - MARCH 2023	\$ 4,166.67	apd
321270	3/1/2023	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 2/1-2/28/23	\$ 54.00	finance

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320241	3/1/2023	02/28/2023	GOOGLE ANALYTICS	GOOGLE ADVERTISING	\$ 212.79	fibercc
320305	3/1/2023	02204756MV	UTILITY TRAILER SALES	SERVICE/REPAIRS- #839	\$ 1,847.30	wdistcc
320332	3/1/2023	0272327462313	ALASKA AIRLINES	AIRFARE FOR ESO CLASS - RF	\$ 597.80	afdcc
320252	3/1/2023	112-5253636-2702635	AMAZON.COM SERVICES, INC	SIGN	\$ 25.86	museumcc
320239	3/1/2023	113-2021983-2885862	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES AND EVIDENCE PACKAGING	\$ 108.80	apdcc
320245	3/1/2023	114-7798009-2437824	AMAZON.COM SERVICES, INC	PARTS- #11967	\$ 23.61	shopcc
320595	3/1/2023	1335661	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING 4/1 - 6/30/2023	\$ 197.47	medic
320105	3/1/2023	1335662	GUARDIAN SECURITY SYSTEMS INC	CLOUD STORAGE/VIDEO FEED - SHOP 4/1-6/30/23	\$ 753.99	dshop
320574	3/1/2023	1335663	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING WT PRESTON SNAGBOAT 4/1-6/30/23	\$ 197.47	museum
320359	3/1/2023	1335664	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - APD 4/1-6/30/23	\$ 197.47	apd
320572	3/1/2023	1335665	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING WT PRESTON INTERPRETIVE CENTER 4/1-6/30/23	\$ 197.47	museum
320097	3/1/2023	1335666	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING FOR ASAC 4/1-6/30/23	\$ 197.47	pwfac
320573	3/1/2023	1335667	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING MUSEUM 4/1-6/30/23	\$ 197.47	museum
320260	3/1/2023	1335668	GUARDIAN SECURITY SYSTEMS INC	WTP FIRE SYSTEM 4/1-6/30/23	\$ 143.35	dwtpp
320096	3/1/2023	1335669	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING FOR CITY HALL 4/1-6/30/23	\$ 179.53	pwfac
320320	3/1/2023	134791663	SHELL	FUEL FOR HOT SAW	\$ 20.79	fibercc
320235	3/1/2023	13484843	HACH COMPANY	LAB SUPPLIES	\$ 668.86	wwtpcc
320243	3/1/2023	1603711-IN	WESTSIDE CONCRETE & ACCESSORIE	CONCRETE SUPPLIES	\$ 143.12	shopcc
320333	3/1/2023	208216	FDIC INTERNATIONAL	BALANCE OF REGISTRATION FDIC (# 320582 ALSO)	\$ 303.00	afdcc
320249	3/1/2023	23-04683	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 WEEKLY	\$ 26.35	wwtpcc
320310	3/1/2023	24259455	PURCELL TIRE AND SERVICE CENTE	TIRES- #206	\$ 1,198.02	shopcc
320311	3/1/2023	24259456	PURCELL TIRE AND SERVICE CENTE	TIRES- #204	\$ 772.03	shopcc
320312	3/1/2023	24259457	PURCELL TIRE AND SERVICE CENTE	PARTS- #220	\$ 190.92	shopcc
320336	3/1/2023	313708	THRIFTY CLEANERS	JANUARY LAUNDRY	\$ 44.22	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
320361	3/1/2023	34684	THRIFTY CLEANERS	UNIFORM CLEANING 2/1-2/28/23	\$ 31.55	apd
320238	3/1/2023	3986-229592	O'REILLY AUTO PARTS	PARTS- #609	\$ 30.62	shopcc
320237	3/1/2023	3986-229646	O'REILLY AUTO PARTS	PARTS #108	\$ 28.72	shopcc
320351	3/1/2023	4786018S185	LEMAY MOBILE SHREDDING	APD AND COURT SHREDDING; 2/6/23	\$ 35.24	apd
320189	3/1/2023	4786019S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL 2/6 AND	\$ 25.16	legal
320325	3/1/2023	492546107	SHELL	FUEL #2001	\$ 208.72	shopcc
320318	3/1/2023	593 52 18 8852	SAFEWAY INC	EXECUTIVE MEETING SUPPLIES	\$ 44.96	execc
320250	3/1/2023	6560155902	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
320246	3/1/2023	75473755	INDEED, INC.	PCED DIRECTOR INDEED JOB POSTING	\$ 157.73	hrcc
320324	3/1/2023	856037	ACE HARDWARE	PARTS #6994	\$ 299.99	shopcc
320231	3/1/2023	90QY1N	US BANK	CAR RENTAL - BRUSH TRUCK	\$ 148.03	afdcc
320101	3/1/2023	967310	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - FINANCE	\$ 5.24	financecc
320257	3/1/2023	99623	G12 COMMUNICATIONS	SIP TRUNKS 3/1-3/31/23	\$ 971.30	infosys
320234	3/1/2023	A01060921215150029	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
320251	3/1/2023	C07741	SEBO'S DO-IT CENTER	SAFETY GEAR- STREET DEPT	\$ 36.24	shopcc
320240	3/1/2023	C07766	SEBO'S DO-IT CENTER	CRIMP FITTINGS	\$ 3.19	wdistcc
320242	3/1/2023	C07853	SEBO'S DO-IT CENTER	GAS CAN	\$ 80.56	fibercc
320232	3/1/2023	E/6271132	CHEVRON AND TEXACO UNIVERSAL	GAS FOR CAR RENTAL (BRUSH TRUCK)	\$ 35.30	afdcc
321491	3/2/2023	0492	FIDALGO CLEANING	CLEANING CARNEGIE BUILDING	\$ 180.00	museum
321490	3/2/2023	0493	FIDALGO CLEANING	CLEANING MARITIME HERITAGE	\$ 120.00	museum
320259	3/2/2023	007N2098	HARRINGTON INDUSTRIAL	PVC ELBOWS X 8	\$ 75.28	dwtpt
320543	3/2/2023	0188-1015868	CED	MAINTENANCE SUPPLIES	\$ 72.72	wwtpcc
320253	3/2/2023	03/01/2023	THE WALL STREET JOURNAL	WSJ DIGITAL SUBSCRIPTION- FINANCE 3/3/23-3/2/24	\$ 470.40	finance
320335	3/2/2023	112-1489688-2488238	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PUMP STATIONS	\$ 53.30	wwtpcc
320326	3/2/2023	112-2966479-9613807	AMAZON.COM SERVICES, INC	PARTS #2001	\$ 83.91	shopcc
320303	3/2/2023	112-3433859-6156242	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 83.52	shopcc
320499	3/2/2023	11794	BEST WESTERN	LODGING 2: BRUSH TRUCK	\$ 301.47	afdcc
320498	3/2/2023	11795	BEST WESTERN	LODGING 1: BRUSH TRUCK	\$ 301.47	afdcc

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320309	3/2/2023	13485729	HACH COMPANY	LAB SUPPLIES	\$ 213.76	wwtpcc
320502	3/2/2023	13488584	HACH COMPANY	LAB SUPPLIES - REGEANTS	\$ 578.82	wwtpcc
320307	3/2/2023	152212	PORT OF ANACORTES	FUEL - MARINE 29	\$ 58.63	afdcc
320497	3/2/2023	289775	NAPA	MAINTENANCE SUPPLIES	\$ 34.22	wwtpcc
320501	3/2/2023	3247840	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 149.61	wwtpcc
320314	3/2/2023	3986-229728	O'REILLY AUTO PARTS	PARTS #015	\$ 324.76	shopcc
320319	3/2/2023	5997958869	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 44.00	execc
320347	3/2/2023	6560158140	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
320403	3/2/2023	840-59800076-4	UNITED STATES POSTAL SERVICE	MAILING ENVELOPE	\$ 1.69	financecc
320550	3/2/2023	85606940NW327874U	WASHINGTON STATE POLICE	WSPCA MEMBERSHIP; OFC HATCHER	\$ 50.00	apdcc
320317	3/2/2023	943177	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- BLUE HERON	\$ 99.29	wdistcc
320329	3/2/2023	A54695/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 50.87	wwtpcc
320322	3/2/2023	A54798/1	ACE HARDWARE	WORK GLOVES	\$ 12.72	pwfacc
320334	3/2/2023	C08110	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 22.84	parksccl
320328	3/2/2023	C08163	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 16.31	parksccl
320306	3/2/2023	C08310	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 100.07	parksccl
320321	3/2/2023	C08404	SEBO'S DO-IT CENTER	TAPE FOR ID-ING OFDC TAILS	\$ 52.22	fibercc
320323	3/2/2023	INV191240074	ZOOM VIDEO COMMUNICATIONS INC.	SENIOR CENTER 3/2-4/1/23	\$ 17.40	parksccl
320330	3/2/2023	INV191288211	ZOOM VIDEO COMMUNICATIONS INC.	COURT 3/2-4/1/23	\$ 17.40	courtcc
320370	3/2/2023	MC16846013	MAILCHIMP	REC DEPT MONTHLY SUBSC MARCH	\$ 28.83	pkrec
320308	3/2/2023	QT7446879	XBYTE TECHNOLOGIES, INC	HARD DRIVES FOR EXISTING SERVERS	\$ 8,052.00	infosyscc
320190	3/2/2023	RI105681496	FRANCOTYP-POSTALIA, INC	MAILING MACHINE QUARTERLY RENTAL 3/1-5/31/23	\$ 130.43	finance
320302	3/2/2023	S021486841.001	KELLER SUPPLY COMPANY	FACILITY ITEMS FOR USE AT LIBRARY	\$ 1,063.63	pwfacc
321486	3/3/2023	20070 - OC-09	H W LOCHNER, INC	ON-CALL PROFESSIONAL PLAN REVIEW CONSULTANT SERVICES - 1/1/23-3/3/32	\$ 3,030.96	pw1
320338	3/3/2023	000050	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
320504	3/3/2023	0008	VERSALIFT/TIME MFTG CO	ONLINE TRAINING- VERSALIFT	\$ 116.00	shopcc

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320508	3/3/2023	026177	US BANK	PARKING FOR DF AT ECCC	\$ 26.00	libcc
320506	3/3/2023	039505	SQUARE	YA BOOKS AND GRAPHIC NOVELS	\$ 50.00	libcc
320507	3/3/2023	097098	MPS SMP HOLT FSG PALGRAVE	YA BOOKS FROM ECCC	\$ 59.06	libcc
320512	3/3/2023	111-0660835-1380263	AMAZON.COM SERVICES, INC	FACILITY USE	\$ 37.67	pwfacc
320511	3/3/2023	111-3480671-9249041	AMAZON.COM SERVICES, INC	FACILITY USE	\$ 17.35	pwfacc
320531	3/3/2023	111-4786693-5760255	AMAZON.COM SERVICES, INC	DRILL BITS	\$ 89.92	fibercc
320327	3/3/2023	111-9643384-9141038	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 10.86	libcc
320304	3/3/2023	112-1732380-0371415	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- STREET DEPT	\$ 38.72	shopcc
320500	3/3/2023	112-5403676-6742639	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 94.65	shopcc
320510	3/3/2023	112-7931978-7031454	AMAZON.COM SERVICES, INC	TONER CARTRIDGE	\$ 53.37	infosyscc
320316	3/3/2023	113-2807290-4221864	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 66.34	wwtpcc
320536	3/3/2023	141229	WATERMARK BOOK COMPANY	JUVENILE BOOKS	\$ 67.29	libcc
320542	3/3/2023	149453	KARMART	SERVICE- #187	\$ 223.73	parksc1
320540	3/3/2023	22670409-1	GALLS, LLC.	WORK BOOTS	\$ 171.89	afdcc
320525	3/3/2023	228956129	SURETY PEST CONTROL	PEST CONTROL ACC 34798464 2205 37TH ST A AVE BOOSTER	\$ 47.87	wtppcc
320526	3/3/2023	228957131	SURETY PEST CONTROL	PEST CONTROL ACC 34803359 102 PENN AVE ROCKRIDGE BOOSTER	\$ 47.87	wtppcc
320527	3/3/2023	228957132	SURETY PEST CONTROL	PEST CONTROL ACC 34803360 4155 SAN JUAN POINT BOOSTER	\$ 47.78	wtppcc
320528	3/3/2023	228957583	SURETY PEST CONTROL	PEST CONTROL ACC 34803358 3802 MARINE HEIGHTS CASTILLEJA BOOSTER	\$ 47.87	wtppcc
320529	3/3/2023	228957826	SURETY PEST CONTROL	PEST CONTROL ACC 34803357 6996 SAN JUAN HILL FIDALGO BOOSTER	\$ 47.87	wtppcc
320544	3/3/2023	297970	SMOKEY POINT CONCRETE INC	CONCRETE- M AVE PROJECT	\$ 1,791.39	shopcc
320541	3/3/2023	301224182-1	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 78.31	libcc
320503	3/3/2023	3986-230017	O'REILLY AUTO PARTS	PARTS- #187	\$ 507.36	shopcc
320518	3/3/2023	6034019219	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE - STATE OF THE CITY	\$ 22.00	execc

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320517	3/3/2023	6034059729	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE - STATE OF THE CITY	\$ 22.00	execc
320546	3/3/2023	943744	FRONTIER BUILDING SUPPLY	WA PARK MAINTENANCE SUPPLIES	\$ 63.48	parksccl
320545	3/3/2023	943783	FRONTIER BUILDING SUPPLY	WA PARK MAINTENANCE SUPPLIES	\$ 136.45	parksccl
320530	3/3/2023	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS 12 INVOICES	\$ 4,168.00	wtpcc
320524	3/3/2023	INV-01473586	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL PENN AVE 2/1/23-2/28/23	\$ 210.25	wtpcc
320516	3/3/2023	INV191483199	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 3/3 - 4/2/2023	\$ 60.92	execc
320549	3/3/2023	TR1300	CROWN AWARDS	REC EVENT SUPPLIES	\$ 29.76	pkreccc
320505	3/4/2023	007087460725-70036	SHUTTERFLY	REC EVENT SUPPLIES	\$ 137.54	parksccl
320533	3/4/2023	102175851	AVERY PRODUCTS CORPORATION	LABELS FOR MED SUPPLIES	\$ 63.81	afdcc
320532	3/4/2023	111-8651808-9442611	AMAZON.COM SERVICES, INC	SHORT-RANGE RADIOS	\$ 71.92	fibercc
320513	3/4/2023	111-8844474-2441868	AMAZON.COM SERVICES, INC	FACILITY USE	\$ 50.02	pwfacc
320509	3/4/2023	114-1188992-0241006	AMAZON.COM SERVICES, INC	TEEN BOOKS	\$ 7.56	libcc
320519	3/4/2023	114-9965260-7699463	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 230.57	execc
320520	3/4/2023	114-9965260-7699463	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 71.80	execc
320538	3/5/2023	112-2964479-9613807	AMAZON.COM SERVICES, INC	PARTS- #2001	\$ 310.57	shopcc
320539	3/5/2023	112-4013816-1445814	AMAZON.COM SERVICES, INC	PARTS- #2001	\$ 148.60	shopcc
320537	3/5/2023	112-7447735-8780209	AMAZON.COM SERVICES, INC	PARTS- #2001	\$ 46.68	shopcc
320515	3/5/2023	114-9071114-6540258	AMAZON.COM SERVICES, INC	ADULT BOOKS RESERVES	\$ 15.18	libcc
320665	3/5/2023	12345	US BANK	OPERATING SUPPLIES	\$ 42.00	libcc
320664	3/5/2023	431198	VILLAGE BOOKS	JUVENILE BOOKS	\$ 132.66	libcc
320523	3/5/2023	A56042/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 40.11	wwtpcc
320514	3/5/2023	G38253	COASTAL FARM &	SAFETY SUPPLIES- STREET DEPT	\$ 187.13	shopcc
321139	3/6/2023	20230306COA	COMPULINK MANAGEMENT CENTER. D/B/A LASERFICHE	LASERFICHE SUPPORT MAR01, 2023 - FEB29, 2024	\$ 34,185.29	legal
321457	3/6/2023	89814	HIGHWAY PRODUCTS, INC	BRUSH TRUCK BED FOR LIGHT RESCUE TRUCK	\$ 31,521.20	pw1

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320662	3/6/2023	00109755	OWEN EQUIPMENT COMPANY	VEH PARTS #610, #601	\$ 682.45	shopcc
320643	3/6/2023	113-9729367-8093059	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- WATER DEPT	\$ 195.76	wdistcc
320654	3/6/2023	160752096	ULINE, INC.	MAINTENANCE SUPPLIES	\$ 912.82	wwtpcc
320678	3/6/2023	23-03948	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT NUTRIENTS - MONTHLY	\$ 125.80	wwtpcc
320740	3/6/2023	23-03962	EDGE ANALYTICAL, INC	LAB TESTING - 30B HG EFFICIENCY TESTING	\$ 1,101.60	wwtpcc
320677	3/6/2023	23-04716	EDGE ANALYTICAL, INC	LAB TESTING - HG SPC TESTING	\$ 229.50	wwtpcc
320673	3/6/2023	353054	THE SUPPLY CACHE	WILDLAND: COUPLINGS, WRENCH SET, NOZZLES, ADAPTERS	\$ 1,216.89	afdcc
320645	3/6/2023	3986-230436	O'REILLY AUTO PARTS	MICRO V BELT #154	\$ 96.57	shopcc
320646	3/6/2023	3986-230447	O'REILLY AUTO PARTS	PARTS #154	\$ 73.40	shopcc
320647	3/6/2023	3986-230482	O'REILLY AUTO PARTS	PARTS VEH 196	\$ 49.23	shopcc
320649	3/6/2023	3986-230509	O'REILLY AUTO PARTS	FUEL CAP	\$ 10.12	shopcc
320679	3/6/2023	4900	BIG 5 SPORTING GOODS	REC PROGRAM SUPPLIES	\$ 54.27	pkreccc
320674	3/6/2023	49230306005	49ER COMMUNICATIONS, INC	WILDLAND RADIO CHARGER	\$ 284.95	afdcc
320652	3/6/2023	5476260	PUZZLE WAREHOUSE	REC PROGRAM SUPPLIES	\$ 163.09	pkreccc
320731	3/6/2023	593 176 41 8822	SAFEWAY INC	PATROL SUPPLIES; CLEANER FOR VEHICLES	\$ 10.86	apdcc
320656	3/6/2023	6008422369	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 22.00	execc
320655	3/6/2023	6033564359	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 66.00	execc
320657	3/6/2023	6037502369	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 22.00	execc
320660	3/6/2023	6560158155	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 68.31	shopcc
320661	3/6/2023	6560158157	ARAMARK	OPS: MAT CLEANING	\$ 77.12	shopcc
320917	3/6/2023	6560159533	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
320680	3/6/2023	8-9441-2595-2619-456	MICHAELS	REC PROGRAM SUPPLIES	\$ 52.17	pkreccc
320651	3/6/2023	8266	WASHINGTON RECREATION	REC DEPT MEMBERSHIP	\$ 172.00	pkreccc
320669	3/6/2023	944502	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 23.27	parksccl
320650	3/6/2023	944508	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- STREET DEPT	\$ 23.03	shopcc
320671	3/6/2023	944511	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 8.47	parksccl
320666	3/6/2023	944521	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 79.70	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
320676	3/6/2023	944554	FRONTIER BUILDING SUPPLY	WA PARK MAINTENANCE SUPPLIES	\$ 130.23	parksccl
320653	3/6/2023	9447	ANTEC CORPORATION	OPERATING SUPPLIES - INCINERATOR	\$ 906.41	wwtpcc
320659	3/6/2023	A56478/1	ACE HARDWARE	MARKING WAND	\$ 41.33	pwfacc
320675	3/6/2023	A56489/1	ACE HARDWARE	FASTENERS	\$ 23.48	shopcc
320672	3/6/2023	A56639/1	ACE HARDWARE	MURAL SUPPLIES	\$ 38.06	museumcc
320642	3/6/2023	C09680	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 17.40	parksccl
320667	3/6/2023	C09980	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 24.57	parksccl
320663	3/6/2023	C09994	SEBO'S DO-IT CENTER	PARTS- STREET DEPT	\$ 3.39	shopcc
320718	3/6/2023	TOCS498562	FOOTHILLS AUTO CENTER, INC	REPAIR VEH #004	\$ 2,472.84	shopcc
320724	3/6/2023	WEB2040406363	GRAINGER	SPLIT WASHERS	\$ 61.08	wtppcc
321199	3/7/2023	44300384	TWO RIVERS TERMINAL, LLC	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 9,826.98	dwwtp
320803	3/7/2023	00109765	OWEN EQUIPMENT COMPANY	WINCH SOLENOID #715	\$ 216.13	shopcc
320743	3/7/2023	07131716894323030703	WALGREENS	REC EVENT SUPPLIES	\$ 24.81	pkreccc
320836	3/7/2023	1004889872	PET PLACE MARKET	K9 T-BONE SUPPLIES	\$ 22.80	apdcc
320728	3/7/2023	111-0852037-8551442	AMAZON.COM SERVICES, INC	CELL PHONE ACCESSORIES	\$ 67.59	fibercc
320727	3/7/2023	111-4875927-2773839	AMAZON.COM SERVICES, INC	TAPE TO ID OFDC TAILS	\$ 161.24	fibercc
320726	3/7/2023	111-9462190-9373030	AMAZON.COM SERVICES, INC	VELCRO STRIPS	\$ 46.80	fibercc
320738	3/7/2023	113-9157363-8930652	AMAZON.COM SERVICES, INC	AA BATTERIES	\$ 28.94	afdcc
320725	3/7/2023	1398954	UNIFIRST CORPORATION	WTP LAUNDRY 0680031, 0678873, 0677743	\$ 423.89	wtppcc
320739	3/7/2023	1685	FOWLER FIRE	INSTRUCTOR 2 CLASS - BROWN	\$ 465.00	afdcc
320834	3/7/2023	223030048	ALERT-ALL CORPORATION	CHILDREN'S FIRE HATS - PUB-ED	\$ 957.44	afdcc
320741	3/7/2023	23-05331	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 - WEEKLY	\$ 26.35	wwtpcc
320811	3/7/2023	306600888253	LUCKY CHOPSTICKS	LUNCH MEETING	\$ 31.00	pwfacc
320833	3/7/2023	369662	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- BRETT S	\$ 92.00	shopcc
320721	3/7/2023	3986-230600	O'REILLY AUTO PARTS	CAPSULE	\$ 23.59	shopcc
320720	3/7/2023	3986-230636	O'REILLY AUTO PARTS	PIN & CLIP #2001	\$ 32.61	shopcc
320658	3/7/2023	6008387879	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 22.00	execc
320742	3/7/2023	8331	WASHINGTON RECREATION	REC DEPT CONFERENCE FEE	\$ 199.00	pkreccc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
320823	3/7/2023	967467	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - BAYSHORE	\$ 31.56	courtcc
320829	3/7/2023	968053	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - DEFENDANT PENS	\$ 4.55	courtcc
320732	3/7/2023	A57148/1	ACE HARDWARE	CLEVIS HOOKS	\$ 70.43	shopcc
320735	3/7/2023	A57218/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 56.53	wwtpcc
320715	3/7/2023	C10113	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.32	parksccl
320733	3/7/2023	C10176	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 5.62	parksccl
320736	3/7/2023	C10375	SEBO'S DO-IT CENTER	WIRE BRUSH, WHEEL	\$ 20.24	shopcc
320734	3/7/2023	C10386	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 101.28	parksccl
320730	3/7/2023	C10570	SEBO'S DO-IT CENTER	SENIOR CENTER SUPPLIES	\$ 21.73	parksccl
320722	3/7/2023	C1C559	SEBO'S DO-IT CENTER	OFFICE SUPPLIES; CUT KEY	\$ 2.06	apdcc
320557	3/7/2023	DUES 2023-00393	WASHINGTON ASSOCIATION OF	WASPC ASSOCIATE DUES; CAPT FULLER	\$ 75.00	apd
320729	3/7/2023	FS230306765665	FS.COM, INC.	FIBER OPTIC SPLITTERS	\$ 119.68	fibercc
320723	3/7/2023	K1372023	KIWANIS NOON CLUB OF ANACORTES	ITEMS FOR USE IN PARKS	\$ 400.38	pwfacccl
320717	3/7/2023	VP_B5B33LRR	VISTAPRINT	BUSINESS CARDS	\$ 38.07	fibercc
320817	3/8/2023	111-2333708-4446632	AMAZON.COM SERVICES, INC	FACILITY USE	\$ 28.56	pwfacccl
320826	3/8/2023	111-5475295-1805850	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES - CHILDREN'S	\$ 5.98	libcc
320820	3/8/2023	111-5753274-9019453	AMAZON.COM SERVICES, INC	TAPE TO ID OFDC TAILS	\$ 62.64	fibercc
320822	3/8/2023	112-0826376-5122669	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 12.52	parksccl
320809	3/8/2023	113-1809793-4617068	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; WEBCAM AND HOLE PUNCH	\$ 41.81	apdcc
320895	3/8/2023	114-6660588-8345810	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 117.26	wwtpcc
320808	3/8/2023	141436	WATERMARK BOOK COMPANY	JUVENILE BOOKS	\$ 16.62	libcc
320907	3/8/2023	173856	SKAGIT SOILS, INC.	SOIL- STREET DEPT	\$ 260.64	shopcc
320909	3/8/2023	230284	T-SHIRTS BY DESIGN	UNIFORMS	\$ 345.15	fibercc
320816	3/8/2023	23030767769947	WASHINGTON STATE DEPARTMENT	PESTICIDE CERTIFICATION	\$ 51.50	pwfacccl
320814	3/8/2023	2507 03072 03 031	DOLLAR TREE STORES	INVESTIGATION SUPPLIES; SPRAY BOTTLES	\$ 4.16	apdcc
320910	3/8/2023	260060959-00	TACOMA SCREW PRODUCTS, INC.	STOCK SUPPLIES- STREET DEPT	\$ 71.31	shopcc
320915	3/8/2023	290209	NAPA	PARKS MAINTENANCE SUPPLIES	\$ 82.67	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
320835	3/8/2023	3030	NORTHWEST SAFETY CLEAN	BUNKER GEAR DETERGENT	\$ 185.76	afdcc
320806	3/8/2023	3986-230771	O'REILLY AUTO PARTS	AIR FILTER #9904	\$ 26.10	shopcc
320807	3/8/2023	3986-230804	O'REILLY AUTO PARTS	BATTERIES- #706	\$ 440.78	shopcc
320805	3/8/2023	3986-230822	O'REILLY AUTO PARTS	PARTS- #033A	\$ 320.42	shopcc
320810	3/8/2023	4007022949	ZEP SALES & SERVICE	OPERATING SUPPLIES	\$ 334.14	wwtpcc
320799	3/8/2023	41600470104	LES SCHWAB TIRE CENTERS	DISMOUNT/MOUNT #713	\$ 43.50	shopcc
320813	3/8/2023	4277720	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- BLUE HERON PROJECT	\$ 168.64	wdistcc
320812	3/8/2023	4335125	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- BLUE HERON PROJECT	\$ 557.26	wdistcc
320832	3/8/2023	945797	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 60.93	parksccl
320900	3/8/2023	968208	BAYSHORE OFFICE PRODUCTS INC	FILING SUPPLIES	\$ 15.67	fibercc
320819	3/8/2023	A57366/1	ACE HARDWARE	CUSTOMER INSTALLATION SUPPLIES	\$ 21.31	fibercc
320798	3/8/2023	A57431/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 36.97	museumcc
320801	3/8/2023	A57517/1	ACE HARDWARE	OPERATING SUPPLIES- WATER DEPT	\$ 30.63	wdistcc
320831	3/8/2023	AN 90887	CENTRAL WELDING SUPPLY CO, INC	WA PARK MAINTENANCE SUPPLIES	\$ 120.46	parksccl
320800	3/8/2023	C10680	SEBO'S DO-IT CENTER	SAFETY SUPPLIES- STREET DEPT	\$ 235.52	shopcc
320825	3/8/2023	C10704	SEBO'S DO-IT CENTER	IT USE ITEMS	\$ 45.63	infosyscc
320830	3/8/2023	C10747	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 5.64	museumcc
320821	3/8/2023	C10832	SEBO'S DO-IT CENTER	FLAGGING TAPE - ACADEMY	\$ 7.61	afdcc
320802	3/8/2023	E0600MI50F	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 2/2-3/1/22	\$ 891.28	infosyscc
320818	3/8/2023	INVPENDING	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE CITY	\$ 22.00	execc
320889	3/8/2023	MRP9	ANACORTES ROTARY CLUB	ADMISSION/LUNCH - 5 FOR PRESENTATION	\$ 120.00	afdcc
320897	3/8/2023	PSO068063-1	SONSRAY MACHINERY, LLC	PARTS- #406	\$ 928.95	shopcc
320824	3/8/2023	SDW_PSI05972	WOOD'S LOGGING SUPPLY	PARTS- #2939	\$ 695.02	shopcc
321197	3/9/2023	251658L-2	BIRCH EQUIPMENT CO., INC	INTAKE GENERATOR RENTAL	\$ 6,304.74	dwtp
321344	3/9/2023	600001371	SKAGIT REGIONAL HEALTH	HEARING TESTS & DOT PHYSICAL	\$ 152.00	hr
321336	3/9/2023	BC1837566	GALLS, LLC.	UNIFORM PANTS, BELT (TL)	\$ 580.68	medic
320916	3/9/2023	111-0170369-8991415	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 84.80	wwtpcc
320905	3/9/2023	111-1072600-6172247	AMAZON.COM SERVICES, INC	SAFETY EQUIPMT - HARD HATS	\$ 33.44	fibercc

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320827	3/9/2023	111-5723926-9823454	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 9.56	libcc
320891	3/9/2023	112-9901510-1979443	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 41.32	shopcc
320828	3/9/2023	114-1116833-4160212	AMAZON.COM SERVICES, INC	BENCHES FOR CEMETERY SERVICES	\$ 543.98	parksccl
320890	3/9/2023	298430	SMOKEY POINT CONCRETE INC	SIDEWALKS- 12TH & 26TH ST	\$ 1,719.58	shopcc
320888	3/9/2023	3295 5061 1096 9900	WALMART	BATTERIES FOR TRANSFER SWITCHES	\$ 37.93	wtpcc
320906	3/9/2023	946484	FRONTIER BUILDING SUPPLY	SHOVELS	\$ 115.94	fibercc
320903	3/9/2023	A57855/1	ACE HARDWARE	TOOLS	\$ 451.80	fibercc
320904	3/9/2023	A58013/1	ACE HARDWARE	MATERIAL FOR AERIAL TRAINING	\$ 64.90	fibercc
320914	3/9/2023	AN 90912	CENTRAL WELDING SUPPLY CO, INC	WA PARK MAINTENANCE SUPPLIES	\$ 41.26	parksccl
320902	3/9/2023	C11011	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 27.17	wwtpcc
320913	3/9/2023	C11041	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 13.85	parksccl
320912	3/9/2023	C11149	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.62	parksccl
320908	3/9/2023	C11176	SEBO'S DO-IT CENTER	REFLECTIVE TAPE - ACADEMY	\$ 12.16	afdcc
320887	3/9/2023	C11247	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 17.68	parksccl
320892	3/9/2023	CS45318	CP LAB SAFETY	LAB SUPPLIES	\$ 70.12	wwtpcc
320901	3/9/2023	G39999	COASTAL FARM &	UNIFORM- SOLID WASTE	\$ 80.03	shopcc
321049	3/10/2023	2023-12843	CRITICAL INSIGHT, INC	INCIDENT RESPONSE PREPAREDNESS	\$ 5,625.00	infosys
321447	3/10/2023	9331190028	GRAYBAR ELECTRIC COMPANY, INC	INDOOR / OUTDOOR CUSTOMER CABLES	\$ 6,317.74	fiber
321196	3/10/2023	98079575	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,491.42	dwtpp
320911	3/10/2023	101505209	INTERNATIONAL CODE COUNCIL, INC	CONTINUING EDUCATION - MERRIMAN	\$ 290.00	plancc
320894	3/10/2023	102195117	AVERY PRODUCTS CORPORATION	LAB SUPPLIES	\$ 92.38	wwtpcc
320893	3/10/2023	114-3527421-0181812	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 15.31	wwtpcc
320896	3/10/2023	114-3575476-7473032	AMAZON.COM SERVICES, INC	LAB REAGENTS	\$ 132.30	wwtpcc
320899	3/10/2023	23-9542	WASHINGTON PUBLIC TREASURER'S	WPTA MEMBERSHIP INVOICE	\$ 50.00	financecc
321135	3/11/2023	8498 30 017 0487207	COMCAST	WA PARK INTERNET CONNECTION 3/21-4/20/23	\$ 113.16	parks1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
321340	3/13/2023	1154635597	WILSON DDS, NICHOLAS J	DENTAL SERVICES, LEOFF1 RETIREE, MEAD	\$ 294.00	hr
321471	3/13/2023	23032	HUTCH'S POLYGRAPH SERVICES	PRE-EMPLOYMENT POLYGRAPHS	\$ 770.00	apd
321136	3/13/2023	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 2/6-3/7 2023	\$ 3,755.62	parks1
321341	3/13/2023	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 21/7-3/7/23	\$ 1,267.10	medic
321193	3/13/2023	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 2/7-3/7/23	\$ 4,377.70	dwtp
321462	3/13/2023	300000290035	PUGET SOUND ENERGY INC	MUSEUM ALL VENUES 2/7-3/7/23	\$ 437.26	museum
321345	3/13/2023	300000300008	PUGET SOUND ENERGY INC	PUMP STATIONS ONLY 2/7-3/7/23	\$ 4,485.21	dwwtp
321469	3/13/2023	656043	SAN DIEGO POLICE EQUIP CO INC	TRAINING AMMO	\$ 336.31	apd
321339	3/14/2023	1301853	LIFE ASSIST, INC	BATTERIES	\$ 133.95	medic
321337	3/14/2023	2023459	GATEWAY CONTROLS, INC	EMERGENCY GATE REPAIR	\$ 748.60	dwwtp
321200	3/14/2023	298511	USA BLUE BOOK	SAMPLE CELLS	\$ 725.81	dwtp
321472	3/14/2023	37774426INV	CARAHSOFT TECHNOLOGY CORP	UFED TOUCH2 SUBSCRIPTION - FORENSIC SOFTWARE (4/6/23- 4/25/24)	\$ 6,636.80	apd
321458	3/14/2023	803602	BLADE CHEVROLET, INC	HOSE VEH #034	\$ 80.50	dshop
321454	3/14/2023	BM 2770 S	DITCH WITCH WEST	DITCH WITCH BEACON	\$ 1,356.06	dshop
321448	45000	0001416	CITY OF BURLINGTON	DARK FIBER & RACK FEE	\$ 275.00	fiber
321352	3/15/2023	12P27587	MOTOR TRUCKS, INC	GASKETS VEH #514	\$ 302.57	dshop
321134	3/15/2023	230308	T-SHIRTS BY DESIGN	PARKS STAFF GEAR	\$ 357.95	parks1
321343	3/15/2023	32162	SKAGIT PUBLISHING LLC	PUBLISH AA-343738	\$ 101.50	plan
321350	3/15/2023	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 2/9 - 3/13/23	\$ 190.40	medic
321346	3/15/2023	AN 855911	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 72.59	medic
321449	3/16/2023	0005	WINNINGHAM PRODUCTIONS	BALLROOM DANCE INSTRUCTOR - MARCH 2023	\$ 277.00	pkrec
321451	3/16/2023	068127	RAINBOW ENTERPRISES	SEPTIC PUMPOUT - 1,500 GALLONS, DYE TEST	\$ 1,088.00	dwtp
321338	3/16/2023	112737	WALTON BEVERAGE COMPANY, INC	15 LBS COFFEE: 3/16	\$ 210.00	medic
321466	3/16/2023	1627R	BLYTHE MECHANICAL, INC	HVAC MAINTENANCE - CITY HALL	\$ 1,409.59	pw1
321461	3/16/2023	1628	BLYTHE MECHANICAL, INC	HVAC MAINTENANCE - SENIOR ACTIVITY CENTER	\$ 950.91	pw1
321464	3/16/2023	1629	BLYTHE MECHANICAL, INC	HVAC MAINTENANCE - MUSEUM	\$ 245.89	pw1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
321465	3/16/2023	1630	BLYTHE MECHANICAL, INC	HVAC MAINTENANCE - WT PRESTON	\$ 308.99	pw1
321474	3/16/2023	23-1102	CALLAN & BROOKS, INC	WWTP OPERATOR TRAINING COURSE: ACTIVATED SLUDGE AND BIOLOGICAL NUTRIENT REMOVAL	\$ 10,000.00	dwwtp
321342	3/16/2023	IN1846631	MUNICIPAL EMERGENCY SERVICES	REPLACEMENT RESCUE ROPE, 7 CLUTCHES, 3	\$ 8,119.47	medic
321198	45001	INV2619302	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 2/15-3/14/23	\$ 306.04	finance
321348	45002	00109882	OWEN EQUIPMENT COMPANY	SERVICE/REPAIRS #610A	\$ 3,348.05	dshop
321453	45002	13508670	HACH COMPANY	FLUORIDE STANDARD 1 AND 2, TISAB SOLUTION	\$ 892.07	dwtp
321351	45002	20230550	SYSTEMS DESIGN WEST, LLC	AMBULANCE SERVICE BILLING 02/2023	\$ 3,354.51	finance
321268	45002	ReimbPearce	PEARCE, ERIC	REIMBURSE ERIC P- UNIFORM	\$ 152.31	dshop
321473	45003	00005W5A83113	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 3-18-23	\$ 29.79	apd
321349	45005	1723634	POLYDYNE, INC	PLANT CHEMICALS - INCINERATOR	\$ 3,753.60	dwwtp
321475	45006	2023 Vehicle License	DEPARTMENT OF LICENSING	LICENSING FOR: 2001, 1003, 3002, 3000, 3001	\$ 11,017.79	dshop
321489	45006	22-238-PRK-0021	NORTHWEST FENCE	RETAINAGE RELEASE	\$ 2,165.50	pw1
321459	45006	3/21/23	COMMUNITY ACTION OF SKAGIT CTY	ANACORTES COMMUNITY ACTION OFFICE & CARE SPECIALIST - FEBRUARY & MARCH 2023	\$ 10,909.09	admsrv
321446	45006	ReimbHernandez	HERNANDEZ, CRISTIAN	REIMBURSEMENT FOR OP2 TESTING AND DOH CERT	\$ 192.74	dwtp
321468	45006	ReimbMeyer	MEYER, TYSON	UNIFORM BOOTS; OFC MEYER - REIMB	\$ 260.59	apd
320568	45233	2023PPO-36474	PAST PERFECT INC.	PP5 ONLINE HOSTING FEE	\$ 968.00	museum
	Total				\$ 387,133.99	



City Council Agenda Bill

Meeting Date: March 27, **Agenda Item:** 5.c.
2023

Agenda Item Title: Street Fair Application - Procession of the Species Anacortes

Staff Contact(s): DON MEASAMER

Approved for Submittal to Council by **Action Type**

Joann Stewart
DON MEASAMER

Motion

Item Summary: In conjunction with the Friends of the Forest organization to bring people together through artistic costumes and musical experiences to explore and honor "the web of life." The group will parade down Commercial Ave from 3rd Street to 9th, turning east on 9th and ending at the Madrona Grove. The group contacted the Anacortes Farmers Market director and worked out a plan to not impede or interfere with the AFM Saturday market.

Budget Impact:

None

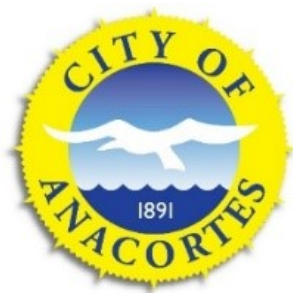
Previous Action: Application reviewed and approved by all departments

Recommended Motion: I move to approve the application as submitted

Alternative Actions: Deny application

Attachments (listed in order presented):

1. Procession of the Species App



Street Fair Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date ***Event Name *****Applicant/Organization Name *****Mailing Address *****Event Contact Person *****Event Contact Email *****Event Contact Phone *****Event Website****Estimated Number of Participants/Attendees *****Event Description ***

Procession Of The Species Anacortes

Our mission is to bring people together through artistic costumes and musical experiences to explore and honor "the web of life"

We host workshops for costume making and set dress and it culminates in a procession. Last year was as a participant in the 4th of July parade and this year we're creating our own event. A procession on commercial from 3rd st to 9th and taking a left and ending at the Madrona Grove.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

☐ Yes ☒ No

Date Event Starts ***Time Event Starts *****Date Event Ends *****Time Event Ends *****Date Street Closure Starts ***

Include requested closures before and after the event hours if required for set up and tear down.

Time Street Closure Starts ***Date Street Closure Ends *****Time Street Closure Ends *****Event Location ***

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

[Procession of the Species Rout...](#) 330.87KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[Indemnification Agreement.jpg](#) 559.44KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must

be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant may be required to provide public liability insurance subject to the provisions of AMC 7.04.100. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

☒ Yes

Signature

Zachary A Conklin Wight

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

3/27/2023

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

3/20/2023

Administrator comments and conditions of approval

Applicant worked with Anacortes Farmer Market director so parade would not interfere with Saturday market vendors and patrons. This is a Friends of the Forest group event.

Insurance Certificate

Upload

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

As long as the Farmer's Market is involved in the decision making as to the end of the parade at the depot, we have no objections.

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

Public Works Department will provide the following services for this event:

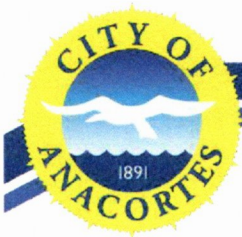
Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.

Upload



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, his employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 3/6/23

J. A. Stewart, Board member Lachery Conklin Wight Boardmember
Name and Title – Printed Name and Title – Printed

[Signature]
Signature

[Signature]
Signature

Procession of the Species Route

Untitled layer

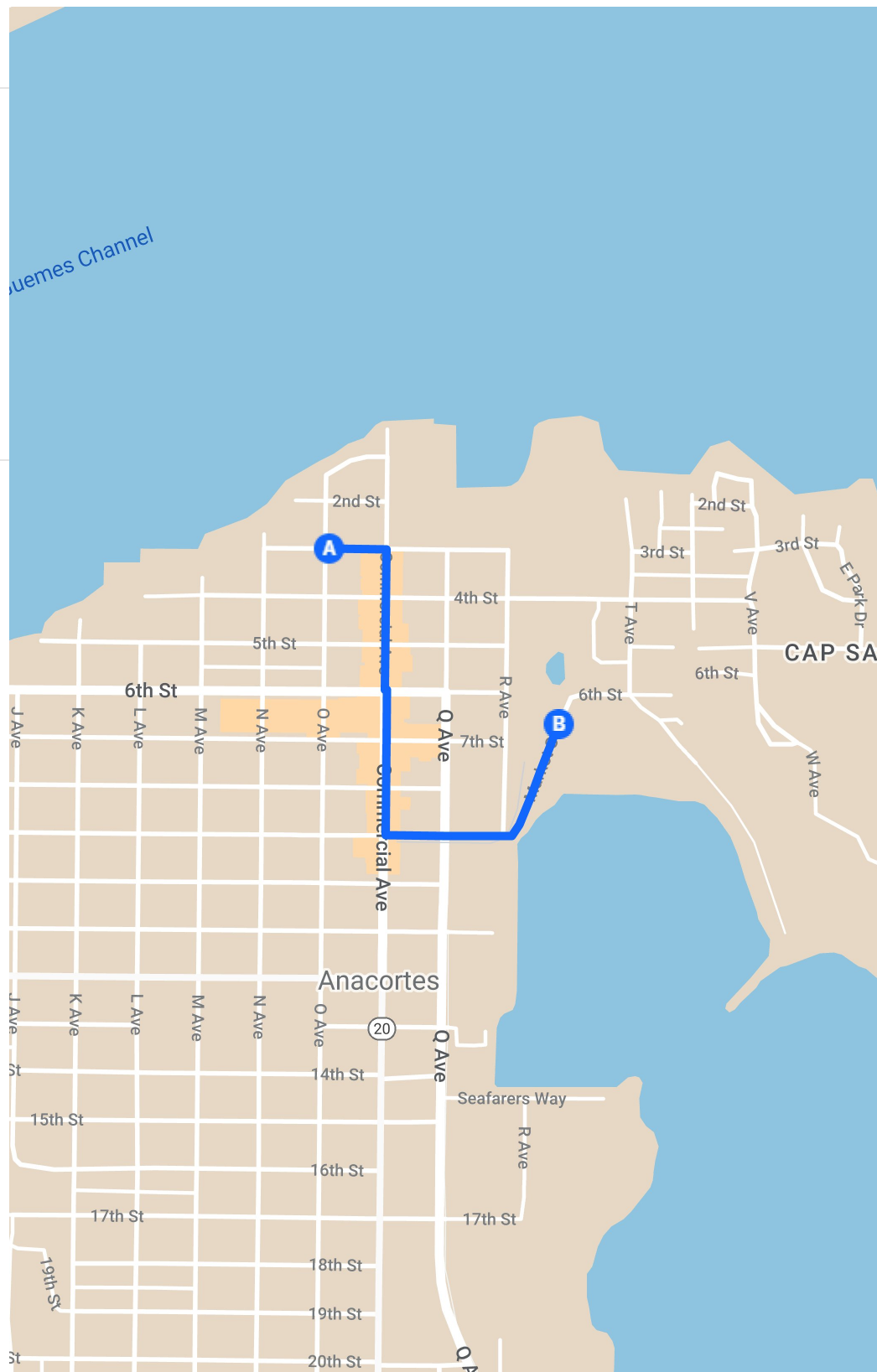
Directions from 1019 O Ave,
Anacortes, WA 98221, USA to 611
R Ave, Anacortes, WA 98221, USA

A

1019 O Ave, Anacortes, WA
98221, USA

B

611 R Ave, Anacortes, WA
98221, USA





City Council Agenda Bill

Meeting Date: March 27, 2023 **Agenda Item:** 5.d.

Agenda Item Title: Contract Award: Skyline Drainage and ADA Updates #23-119-TRN-001

Staff Contact(s): Henry Hash

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
TIFFANY MATSON	Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$115,000 to PNW Civil, Inc. to perform the Skyline Drainage and ADA Updates Project. Location of project is on Skyline Way, Sands Way, Parkside Drive, Sandra Place and Leah Place. Two existing ADA ramps on Skyline Way will be removed and replaced to current ADA standards. Additionally there will be curb and gutter replacement and drainage improvements within Skyline Division 16 to improve current sheet flow drainage.

Background:

1. **History:** Updating ADA ramps to current standards furthers the City's commitment to the community for equitable access where the project area is located on the Skagit Transit bus line. Along Sands Way there are some drainage issues due to the flattening of gutter lines where significant ponding has occurred. The project is two-fold in that there will be corrections to failing gutter lines and storm drainage added to alleviate sheet flow.
2. **Key Terms:**
 - Contract is on a time and materials basis not-to-exceed \$115,000.00.
 - The Contractor shall complete the work within 45 calendar days after the date of Notice to Proceed.
3. **Competitive Bidding:** In accordance with competitive bid requirements set forth under RCW 35.23.352 the project cost is under the competitive requirements and thus the Project Manager evaluated contractors and chose to contract with PNW Civil Inc.

Budget Impact:

Contractor	PNW Civil Inc.
Contract Amount	\$115,000.00
Earmarked Funds	\$115,000.00
BARS #	104.720.542.30.41
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	45 calendar days

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 23-119-TRN-001 with PNW Civil Inc. in the amount of \$115,000.00 to perform the Skyline Drainage and ADA Updates.

Alternative Actions: Not approve the contract.

Attachments (listed in order presented):

1. 23-119-TRN-001



CONTRACT 23-119-TRN-001
AGREEMENT WITH
PNW CIVIL INC.

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and PNW Civil Inc., a private contractor at P.O. Box 30498, Bellingham, WA 98228 (herein after referred to as "Contractor").

PROJECT
SKYLINE DRAINAGE AND ADA UPDATES

1. **Scope of Work:** Contractor shall furnish all materials, equipment and labor to perform the Skyline drainage and ADA updates including curb and gutter removal and replacement, storm structure and storm pipe work; ADA Ramp updates for compliance. Work is detailed in Exhibit A, and subject to the current City of Anacortes Engineering Standards, both of which are hereby incorporated by reference and made a part hereof.
2. **Contract Price:** The Contractor will perform the scope of work above on a time and materials basis not-to-exceed **One Hundred Fifteen Thousand Dollars (\$115,000.00)**. This includes all labor, materials, and standard freight for the project. Before any payment is made by the City of Anacortes of sums under this contract, the contractor must provide a copy of the statement of *Intent to Pay Prevailing Wage* approved by the Department of Labor and Industries. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the contractor will be retained.
3. **Bonds:** Pursuant to RCW 39.08.010, the Contractor shall provide the City a performance bond and payment bond for the full contract amount to be in effect as detailed in the incorporated General Provisions. The City may at its option release the bonds once all the conditions of RCW 39.08.010-1a have been discharged.
4. **Time of Completion:** The Contractor shall complete the work within forty-five (45) calendar days of the Notice to Proceed.
5. **Project Management.** Coordination and scheduling of the work, materials, and equipment shall be made with the Project Manager Justin Symonds, (360) 299-1972.
6. **Contract Requirements:** As detailed in the General Provisions, Contractor must have a valid contractor license number, insurance, and City of Anacortes business license. **Prevailing Wage Law Applies.** Forms Needed: 1) Proof of Insurance with Additional Insured Endorsements; 2) Intent to Pay Prevailing Wage; 3) Affidavit of Wages Paid; 4) Performance Bond; 5) Payment Bond; 6) Certification of Compliance with Wage Payment Statutes.
7. **Contract Documents:** The attached General Provisions, Exhibit A, and the current City of Anacortes Engineering Standards are included in this Contract Agreement.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:
City of Anacortes

Mayor

Date

Contractor:
PNW Civil Inc.

Date

Contractor License #

CONTRACT 23-119-TRN-001
EXHIBIT A

PNW pricing by location is:

Item #	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	LS	\$8,500.00	\$8,500.00
2	1903 Leah Place	1	LS	\$860.00	\$860.00
3	1802 Leah Place on Sands Way	1	LS	\$5,100.00	\$5,100.00
4	6158 Parks Side Drive on Sands Way	1	LS	\$5,800.00	\$5,800.00
5	6016 Sandra Ct on Sands Way	1	LS	\$5,800.00	\$5,800.00
6	6016 Sandra Ct	1	LS	\$16,700.00	\$16,700.00
7	6002 Sands Way	1	LS	\$28,900.00	\$28,900.00
8	1510 Skyline & Sands Way	1	LS	\$9,300.00	\$9,300.00
9	Sands Way at Burrows Ct	1	LS	\$205.00	\$205.00
10	6008 Parkside Drive	1	LS	\$3,870.00	\$3,870.00
11	6012 Parkside Drive	1	LS	\$3,850.00	\$3,850.00
12	6124 Parkside Drive	1	LS	\$3,850.00	\$3,850.00
13	Ministorage Driveway	1	LS	\$7,300.00	\$7,300.00
14	Skyline & Sands Way	1	LS	\$9,300.00	\$9,300.00
	Subtotal				\$109,335.00
	WSST – Use Tax Included				\$0.00
	Total w/ WSST				\$109,335.00

Item clarifications and descriptions of work:

- Item 1 – Mobilization
 - o Mobilize to site, management of work, required paperwork, and supply of sanican for PNW's crew.
- Item 2 – 1903 Leah Place
 - o Sawcut approximately 20' of curb to create a cleaner edge. Concrete curb is in a radius and sawcut will have minor angle points following the radius around.
- Item 3 – 1802 Leah Place on Sands Way
 - o Remove and install approximately 30' of curb and gutter.
- Item 4 – 6158 Parks Side Drive on Sands Way
 - o Remove and install approximately 40' of curb and gutter.
- Item 5 – 6016 Sandra Ct on Sands Way
 - o Remove and install approximately 40' of curb and gutter.
- Item 6 – 6016 Sandra Ct
 - o Remove and install approximately 124' of curb and gutter.
 - o Remove and install driveway panel approximately 24' x 5'.
- Item 7 – 6002 Sands Way
 - o Remove and install approximately 152' of curb and gutter.
 - o Remove and install 4 sidewalk panels leading to residences.
 - o Remove 1 small catch basin, and install 2 catch basin inlets with vaned frame and grates.
 - o Remove 4" ADS pipe, and install approximately 111' of 6" SDR 35 pipe. Pipe will connect new catch basin inlets, and discharge into the existing catch basin with the 4" ADS pipe.



- Item 8 – 1510 Skyline & Sands Way
 - o Remove existing ramp.
 - o Install new ADA ramp with truncated domes, curb and gutter, pedestrian curb as required, and sidewalk panels to nearest existing joint.
- Item 9 – Sands Way at Burrows Ct
 - o Grind concrete blob smooth with curb. Concrete blob is approximately 1'x1'x1".
- Item 10 – 6008 Parkside Drive
 - o Remove and install approximately 15' of curb and gutter.
 - o Remove and reinstall mailbox posts if required for construction.
 - o Reduce 4" drain pipe with coupler to extend 2" PVC pipe thru curb.
- Item 11 – 6012 Parkside Drive
 - o Remove and replace approximately 10' of curb and gutter.
- Item 12 – 6124 Parkside Drive
 - o Remove and replace approximately 15' of curb and gutter.
- Item 13 – Ministorage Driveway
 - o Remove and replace approximately 40' of curb and gutter.
 - o Patch asphalt as required on private property side of curb. The existing driveway asphalt is in poor condition. PNW assumes a maximum patching width of 3' behind back of curb.
- Item 14 – Skyline and Sands Way
 - o Remove existing ramp.
 - o Install new ADA ramp with truncated domes, curb and gutter, pedestrian curb as required, and sidewalk panels to nearest existing joint.

Exclusions:

Permits, engineering, bond (PNW can provide if requested by Owner), survey, testing, obstructions, rock excavation, dewatering, subgrade preparation other than compacting native material, rain concrete protection, damage to fresh concrete by others, utility conflicts and disconnect of utilities, traditional trenching is assumed not requiring vector truck trenching, private utility locates, landscaping repairs except as noted above, hazardous materials handling/disposal, and other work not identified above.

Please let me know if you have any questions on the above; my cell phone is 360-739-2072. Thank you for the opportunity to provide this Proposal, and I look forward to hearing back from you.

Sincerely,

Tyler Andrews
President

1. WASHINGTON STATE PREVAILING WAGES: Washington State Prevailing Wages apply to all Work. The Contractor and any of its Subcontractors are required to pay their laborers and mechanics minimum wage in compliance with Washington State Prevailing Wage Laws. Before any payment is made by the City of Anacortes of any sums under this contract, the contractor and each subcontractor must provide the City with a copy of the statement of *Intent to Pay Prevailing Wages* approved by the Washington State Department of Labor and Industries (L&I) (*ONE (1) filed per contractor and each subcontractor per contract*). Following contract completion, the City will not release any funds retained, according to the provisions of RCW 60.28.010, until the contractor and each subcontractor has provided the City a copy of the *Affidavit of Wages Paid* approved by L&I (*ONE (1) filed per contractor and each subcontractor per contract*). L&I provides the wage forms. ***All costs associated with such fees shall be included in the Contract price as part of the fixed costs of overhead for this Contract, including any anticipated subcontractor filing fees. Any change in the fee by L&I will not be grounds for revision in the Contract Amount. The City will only pay for the actual cost charged by L&I for the filing of the intent and affidavit.***

For contracts in excess of \$10,000, the contractor must post in a conspicuous place at the job site, a copy of the statement of *Intent to Pay Prevailing Wages* approved by L&I and the address and phone number of the Industrial Statistician where complaints or inquiries may be made. The City will refer any dispute regarding the prevailing rate of wage to L&I for arbitration.

The State of Washington prevailing wage rates applicable for this public works project, which is located in Skagit County, may be found at the following website address of the Department of Labor and Industries: <https://secure.lni.wa.gov/wagelookup/>. The prevailing wage schedule in effect for the work under the contract will be the one in effect upon the date of execution of the contract. A copy of the applicable prevailing wage rates are also available for viewing at the office of the City, located at 904 6th Street, Anacortes, WA. Upon request, the City will mail a hard copy of the applicable prevailing wages for this project.

At least once a month Contractor must file weekly certified payroll reports online with the Washington Department of Labor and Industries as required by RCW 39.12.120.

2. Performance and Payment Bonds. The City is required by RCW 39.08.010, with limited exceptions, to obtain both a Performance and a Payment bond for each public works project. The City requires separate Performance and Payment bonds for 100% of the contract amount furnished on bond forms standardized by the City Attorney's office. The bonds must meet the following provisions:

- Be for the full amount of the project, including tax.
- Name City of Anacortes as the obligee.
- List the correct Project Name and Project Number.
- Be signed by both the surety (the Attorney in Fact) and the Contractor.
- Be issued by a surety authorized to do business in the State of Washington (listed on the Insurance Commissioners website) and which meets the AM Best Rating required in the Contract Documents. If no requirement exists, a minimum of AM Best Rating A-7 or better will be required.

Release of Bonds - Bonds will not be released until the project has been completed and finally accepted.

Performance Bonds – Performance Bonds will be released at the end of the warranty period or twelve months after the date of final acceptance, whichever is later. The City may at its option release the bond once all the conditions of RCW 39.08.010-1a have been discharged.

Payment Bonds – Payment Bonds will be released either 45 days after final acceptance of the project or upon receipt of releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries, whichever is later. Release is contingent on the fact that no claims against the bond have been filed prior to the 45 day mark. If claims have been filed against the bond, it will not be released until the claims have been resolved.

Exceptions – On projects \$150,000 and under, the Contractor can, in lieu of providing a performance and payment bond, request to have the City withhold 10% of monies earned on the project for a period of 30 days after final acceptance of the completed work or until receipt of all necessary releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries and settlement of any liens filed under Chapter 60.28 RCW, whichever is later. This exception is dependent on pre-approval by the City Attorney, and the City reserves the right to reject requests to waive the bond requirements.

3. Retainage. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the Contractor will be retained. The Contractor may elect to execute a Retainage Bond. The bond must be furnished on a bond form standardized by the City Attorney's office and issued by a surety currently authorized by the State Insurance Commissioner to do business in Washington State. Retainage will be released 45 days after Final Acceptance, provided that the following has occurred:

- a. All liens placed against the project have been released.
- b. For projects over \$35,000, releases from the Washington Department of Revenue, Washington Employment Security Department, and the Washington Department of Labor and Industries have been received.

Note: If the City has approved the Contractor's request to waive the bond requirements, the City will withhold a total of 10% of the monies earned for a period of 30 days after Final Acceptance of the completed work, or until receipt of all necessary releases from the Washington Department of Revenue, Washington Employment Securities Department, and the Washington Department of Labor and Industries, and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

4. Final Acceptance. Final Acceptance is defined as the date on which the City accepts the Work as complete, as indicated by notice issued by the City. For the purposes of the retainage statute (RCW 60.28.011), "completion of all contract work" is the same as the date of Final Acceptance. The following events must occur before the City will issue Final Acceptance:

- a. The physical Work on the project must be complete and accepted by the Project Manager; and
- b. The Contractor must submit to the City, and secure City approval of, all documentation required by the Contract and required by law, including but not limited to:
 - i. Invoices for all Work;
 - ii. Copies of the "Affidavit of Prevailing Wages Paid" as approved by L&I for the Contractor and all Subcontractors; and
 - iii. Any additional documentation required by the Contract.

5. Penalties for Noncompliance. If Contractor does not provide "Affidavit of Prevailing Wages Paid" to the City, the City may withhold any or all payments until required documentation is received. In addition, failure to provide "Intent to Pay Prevailing Wage" or "Affidavit of Wages Paid" may result in other sanctions as provided by State laws (RCW 39.12.050) and/or Federal regulations (29 CFR 5.12).

6. Subcontracts. The Contractor shall not subcontract the Scope of Work ("Work") unless the Project Manager approves in writing. If the Project Manager requests, the Contractor shall provide proof that the Subcontractor has the experience, ability, and equipment the Work requires. "Subcontractor" means an individual, partnership, firm, corporation, or joint venture who is sublet part of the Contract by the Contractor. Each request to subcontract shall include the following information (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed subcontractor, (iv) proposed subcontract price, (v) identification of the percentage of work to be performed by subcontract. Approval of subcontract shall not:

- a. Relieve the Contractor of any responsibility to carry out the Contract,
- b. Relieve the Contractor of any obligations or liability under the Contract and the Contractor's bond,
- c. Create any contract between the City and the Subcontractor, or
- d. Convey to the Subcontractor any rights against the City.

As required by RCW 39.06.020, the Contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification is to include that, at the time of subcontract execution, each subcontractor meets the responsibility criteria listed in RCW 39.04.350(1) and additionally - if applicable - possesses an electrical contractor license or an elevator contractor license. This verification requirement, as well as the responsibility criteria, must be included in every public works contract and subcontract of every tier. Contractor remains fully responsible for obligations, services, and functions performed by its subcontractors to the same extent as if such obligations, services, and functions were performed by Contractor's employees, and for purposes of the Agreement such work will be deemed work performed by Contractor. The Contractor shall give immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the City.

If dissatisfied with any part of the subcontracted Work, the Project Manager may request in writing that the Subcontractor be removed. The Contractor shall comply with this request at once and shall not employ the Subcontractor for any further Work under the Contract.

7. Job Safety & COVID-19 Safety Requirements Compliance. The Contractor, and its subcontractors of any tier, shall comply with all Washington Dept. of Labor & Industries safety standards, as well as comply with all current and future COVID-19 proclamations, regulations, requirements and/or related guidance issued by the Office of the Governor of Washington State and Office of the Mayor of the City of Anacortes as it may relate to City of Anacortes projects.

8. Taxes. The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

9. Invoicing. All invoices shall at a minimum include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, **Agreement Number**, and Price. The Contractor must allow 30 calendar days from receipt of the invoice for payment. **If requested by the City the Contractor shall provide a cost breakdown of charges.** Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Contractors may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution. The City shall notify the Contractor within fifteen (15) calendar days from

receipt of invoice if there are any objections or disputes with the invoice. The Contractor shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

10. Withholding Payment. In the event the City determines that the Contractor has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Contractor the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to terminate or damages, provided that the City promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount so paid or incurred from amounts due to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Contractor by reason of good faith withholding by the City under this clause.

11. Final Payment: Waiver of Claim. The contractor's acceptance of final payment (excluding withheld retainage) shall constitute a waiver of claims, except those previously and properly made and identified by the contractor as unsettled at the time request for final payment is made.

12. Inspection.

A. Of the Work: All materials furnished and work done shall be subject to inspection. The City Project Manager administering the Contract shall at all times have access to the work wherever it is in progress or being performed, and the Contractor shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Contractor of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the Contract. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority: The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Contractor may appeal to the City Attorney whose decision shall be final. The Contract shall be carried out under the general control of the representative of the City administering the Contract, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Contractor shall comply with any and all orders and instructions given by the representative of the particular Department administering the Contract in accordance with the terms of the Contract. Nothing herein contained, however, shall be taken to relieve the Contractor of their obligations or responsibilities under the Contract.

13. New and Unused. All units, equipment, parts and material shall be new, unused, manufacturer's current model year and in current production and shall meet any current applicable regulations and/or codes. All materials shall have physical and chemical properties to withstand the intended purpose. Equipment design shall have sufficient excess capacity for durability and safety.

14. Warranty. The Contractor shall return to the project and repair or replace all defects in workmanship and material discovered within one year after Final Acceptance of the Work, including any necessary labor and materials. The Contractor shall start work to remedy any such defects within 7 calendar days of receiving City's written notice of a defect, and shall complete such work within the time stated in the City's notice. In case of an emergency, where damage may result from delay or where loss of services may result, such corrections may be made by the City's own forces or another contractor, in which case the cost of corrections shall be paid by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor. For one year after acceptance of any corrections by the City the Contractor shall be responsible for correcting all defects in workmanship and materials in the corrected work. In addition, the Contractor shall obtain and submit to the City any necessary documentation to secure any extended manufacturer's warranty and warranty terms. This guarantee is supplemental to and does not limit or affect the requirements that the Contractor's work comply with the requirements of the Contract or impact any other legal rights or remedies of the City.

15. Indemnification / Hold Harmless. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been

mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

16. Insurance.

A. Insurance Term: The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation: The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. **The City of Anacortes and its officers, elected officials, employees, agents, and volunteers shall be named as an additional insured** under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
3. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

D. Minimum Amounts of Insurance: The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

E. City Full Availability of Contractor Limits: If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provision: The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage: The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Contractor **within 10 days of contract execution and before scheduling of the work**. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage. Failure of the City to demand such verification of coverage with these insurance requirements or failure of the City to identify a deficiency from the insurance documentation provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Verification of coverage shall include:

1. An ACORD certificate or a form determined by the City to be equivalent.
2. Copies of all endorsements naming the City as additional insured, showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement.
3. Any other amendatory endorsements to show the coverage required herein.
4. **A notation of coverage enhancements on the Certificate of Insurance shall not satisfy these requirements – actual endorsements must be submitted.**

I. Subcontractors' Insurance: The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General

liability insurance policy using an endorsement at least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

J. Notice of Cancellation: The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

K. Failure to Maintain Insurance: Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

17. Acceptance. Contractor acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Contractor. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, invoice, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

18. Registered or Licensed Contractor. The City is prohibited by RCW 39.06.010 from executing an Agreement with a Contractor who is not registered or licensed as required by the laws of the state. In addition, Anacortes Municipal Code requires that every person engaging in business within the city limits of Anacortes register their business with the state and include a City of Anacortes Endorsement. Businesses from outside city limits with a gross annual income of \$2,000 in Anacortes are also required to obtain a city endorsement. Business licenses and city endorsements can be obtained through the State of Washington Department of Revenue (DOR) Business Licensing Service (BLS) at bls.dor.wa.gov.

19. Standard Title VI / Non-Discrimination Assurances. During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

20. Contractor is an Independent Contractor. The parties intend that an independent Contractor relationship will be created by this Agreement. No agent, employee or representative of the Contractor shall be deemed to be an agent, employee or representative of the City for any purpose. Contractor shall be solely responsible for all acts of its agents, employees, representatives and Subcontractors during the performance of this Agreement.

21. No Third-Party Beneficiary Rights. This Agreement is not intended to and shall not be construed to give any Third Party any interest or rights (including, without limitation, any Third-Party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

22. The City's Right to Terminate Agreement.

A. Termination for Default: If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement until the Scope of Services under this Agreement has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience: The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work through the date of termination. If the City exercises its option under this Paragraph, the City shall not be responsible for payment for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

23. Changes/Additional Work. The City may engage Contractor to perform services in addition to those listed in this Agreement, and Contractor will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Contractor to render or the

City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

24. Non-waiver. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

25. Covenant Against Contingent Fees. The Contractor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

26. Disputes

A. **General:** Differences between the Contractor and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. **Notice of Potential Claims:** The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Contractor has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. **Detailed Claim:** The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Contractor has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. **Dispute Resolution:** In the event of a dispute between the City and the Contractor arising out of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Contractor to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

27. Force Majeure. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; pandemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice of the impediment and its effect on the ability to perform, with such notice to be provided no more than two (2) working days after the force majeure event or reasonable discovery of the event's impact on performance. Failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.

28. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

29. Compliance with Laws. The Contractor in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities,

programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. Contractor will follow all applicable laws and requirements for excavation and disposal of material.

30. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

31. Survival of Contract Termination. The provisions of the following paragraphs, the provisions of the non collusion affidavit, and the liability of the Contractor for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Governing Law; Indemnification / Hold Harmless; Disputes.

32. Notices. Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

CONTRACTOR:

PNW Civil Inc.
Tyler Andrews
P.O. Box 30498
Bellingham, WA 98228

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



City Council Agenda Bill

Meeting Date: March 27, 2023 **Agenda Item:** 6.a.

Agenda Item Title: Contract Award / Program Update: Anacortes Family Center Social Worker Agreement #23-113-APD-001

Staff Contact(s): DAVE FLOYD

Approved for Submittal to Council by **Action Type**
TIFFANY MATSON Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$50,000.00 to the Anacortes Family Center (AFC) in order for AFC to continue providing social service coordination and resources to APD, AFD, and other City departments as needed for transient individuals and individuals with need for specialized social services.

Background:

1. **History:** On 4/26/2021 the City and AFC entered into an agreement to develop a pilot program in order to provide assistance to those contacted by City staff who are in need of homeless services, chemical dependency counseling or ongoing case support. The AFC is available 7 days a week to assist City staff in these areas. The AFC receives \$50,000 on an annual basis and provides regular reports to the City tracking their case loads.
2. **Key Terms:**
 - Contract is for a fixed price of \$50,000.00 on an annual basis. Payments for a portion of the calendar year will be prorated based on the duration of the program during the calendar year.
 - The period of performance is from 4/27/23-12/31/23

Budget Impact:

Contractor	Anacortes Family Center
Contract Amount	\$50,000.00
Earmarked Funds	\$50,000.00
BARS #	001.310.521.10.41
Budget Amendment Required?	No

Start Date 4/27/2023
End Date 12/31/2023

Previous Action: Council approved contract [21-061-IDS-001](#) at the [3/22/2021](#) meeting. [Modification 01](#) was approved at the [7/25/2022](#) meeting.

Recommended Motion: I move that City Council authorize the Mayor to sign contract 23-113-APD-001 with Anacortes Family Center in the amount of \$50,000.00 to perform the Social Worker Agreement.

Alternative Actions: Not approve the agreement.

Attachments (listed in order presented):

1. 23-113-APD-001



AGREEMENT 23-113-APD-001
Between
CITY OF ANACORTES
and
ANACORTES FAMILY CENTER

This Agreement, hereinafter referred to as "Agreement", made and entered into between the City of Anacortes, hereinafter referred to as the "City", and the Anacortes Family Center, hereinafter referred to as the "AFC", together referred to as "Parties".

WHEREAS the City works cooperatively with the AFC to address homelessness and those in need due to crises involving addiction, violence and mental health; and

WHEREAS the City has seen greater success in addressing these issues due to the expertise and case workers provided by the AFC; and

WHEREAS the City staff in the Anacortes Police Department, Planning Economic and Community Development and Parks and Recreation see a reduction in staff time and call volume in cases where there is collaboration with the AFC; and

WHEREAS the City through the Anacortes Police Department have built a strong working relationship with the AFC staff and rely regularly on the resources the AFC provides to better serve the community; and

WHEREAS the City has identified the need to develop stronger coordination between the Anacortes Police Department and social services including the Anacortes Family Center in response to emergency calls and developed a program to provide social services under the umbrella of the Anacortes Police Department to the community; and

WHEREAS the AFC has the potential capacity to expand its services to include case workers with a background in chemical dependency treatment and homelessness, and can contract with mental health providers to augment its in-house capacity to provide the skills the City requires; and

WHEREAS, the City and AFC entered into agreement #21-060-IDS-001 on 4/26/2021 to implement the social services program and both parties desire to continue the program;

NOW, THEREFORE, the Parties agree as follows:

1. **Parties' Responsibilities.**

a. **City Responsibilities**

- i. The City will provide an annual stipend of \$50,000 to the AFC to respond to calls from the City to assist with people in crisis due to homelessness, chemical dependency, domestic violence or mental health issues. Payments for a portion of any calendar year will be prorated based on the duration of the program during that calendar year. The City will make equal monthly payments to the AFC for the annual stipend.
- ii. City will identify and prescribe metrics for data collection pursuant to this Agreement and will review and update those metrics throughout the Term of this Agreement based on what data best informs the Parties' assessment of the efficacy of the pilot program. The metrics must include at least numbers of individuals served and data-based assessment of the expanded outreach of the APD under this pilot program. Metrics should also include pre-pilot program data so the Parties and public can evaluate program success.
- iii. City will present at regular City Council meetings periodic reports on the efficacy of the pilot program no less frequently than quarterly. Such reports will include the full set of data collected pursuant to the metrics identified and prescribed by the City under paragraph 1(a)(ii).

b. **AFC Responsibilities**

- i. The AFC will respond to all requests from the City for assistance with individuals in crisis. AFC shall make every reasonable effort to respond to requests from the City within 24 hours. For after-hour requests, Anacortes Police or Anacortes Fire Department (AFD) can drop off individuals that qualify for Motel Voucher support at a participating motel. AFC will pre-arrange authorization for motel voucher access for APD and AFD. A referral for services will be emailed to AFC's Community Resource Manager by APD, including the individual's name and situation, so that AFC staff can follow-up to provide support the following morning.
- ii. The AFC will either provide the necessary response with their in-house staff or contract with certified professionals.
- iii. AFC Staff and consultants will be available 8:30 to 5pm 7 days a week to respond to requests from the City.
- iv. AFC will invoice the City monthly.
- v. The AFC will provide an accounting of hours and/or number of calls taken for evaluation on an annual basis.
- vi. The AFC will provide the City data showing numbers of individuals served under this Agreement and work cooperatively with the City to prepare the quarterly reports before Council. AFC will provide data to the City in a format prescribed by the City pursuant to paragraph (1)(a)(ii) above.

2. **Term.** The term of this Agreement is from 4/27/2023-12/31/2023.

3. **Indemnification:** The Parties shall defend, indemnify and hold each other and the indemnified party's officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, solely arising out of or solely resulting from the acts, errors or omissions of the indemnifying party in performance of this Agreement.

4. **Insurance.**

- a. **Insurance Term:** AFC shall procure and maintain insurance, as required in this Section, without interruption from commencement of the work through the term of the Agreement, unless otherwise indicated herein.
- b. **No Limitation:** AFC's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the AFC to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- c. **Minimum Scope of Insurance:** AFC's required insurance shall be of the types and coverage as stated below:
 - i. **Automobile Liability** insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
 - ii. **Commercial General Liability** insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The **City shall be named as an additional insured** under AFC's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.
 - iii. **Worker's Compensation** coverage as required by the Industrial Insurance laws of the State of Washington.
- d. **Minimum Amounts of Insurance:** AFC shall maintain the following insurance limits:
 - i. **Automobile Liability** insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 - ii. **Commercial General Liability** insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000

- e. **City Full Availability of AFC Limits:** If the AFC maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the AFC, irrespective of whether such limits maintained by the AFC are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the AFC.
- f. **Other Insurance Provision:** AFC's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the AFC's insurance and shall not contribute with it.
- g. **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- h. **Verification of Coverage:** AFC shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the AFC **within 10 days of contract execution and before scheduling of the work.** Upon request by the City, the AFC shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.
- i. **Notice of Cancellation:** AFC shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.
- j. **Failure to Maintain Insurance:** Failure on the part of the AFC to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the AFC to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the AFC from the City.
5. **No Joint Ventures:** The Parties acknowledge that no joint venture or partnership is created by this Agreement. No agent, employee or representative of AFC shall be deemed to be an agent, employee or representative of the City for any purpose. AFC shall be solely responsible for all acts of its agents, employees, representatives and subcontractors.
6. **Effectiveness:** This Agreement shall be effective as of the date this agreement is executed by both parties.
7. **Notices:** Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand delivered to the parties at their addresses as follows:

To the AFC: Anacortes Family Center
Attn: Dustin Johnson, CFRE
Executive Director
2702 Commercial Avenue
Anacortes, WA 98221

8. **Governing Law; Binding Effect:** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington applicable to contracts made and performed in such state without giving effect to the choice of law principles of such state that would require or permit the application of the laws of another jurisdiction.
9. **Severability:** If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.
10. **Counterparts:** This Agreement may be executed in one or more counterparts, including electronic mail counterparts, each of which shall be deemed to be an original copy of this Agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. Delivery of such counterparts by electronic mail (in PDF or.tiff format) shall be deemed effective as manual delivery.

IN WITNESS WHEREOF, the City and AFC have executed this Agreement as of _____.

CITY OF ANACORTES

ANACORTES FAMILY CENTER

Matt Miller, Mayor

Dustin Johnson, Executive Director



City Council Agenda Bill

Meeting Date: March 27, **Agenda Item:** 6.b.
2023

Agenda Item Title: Ordinance 4044: Amending the Qualifications for the Utility Discount Program

Staff Contact(s): STEVE HOGLUND

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Ordinance
STEVE HOGLUND	
DARCY SWETNAM	

Item Summary: Discussion of the utility discount program, including the qualifying income threshold, program access, and fiscal considerations.

Budget Impact:

Previous Action: N/A

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. Ordinance 4044 - AMC 3.50 Utility Discount Program
2. Utility Billing Discount Program

Ordinance No. 4044

An Ordinance Amending AMC 13.44.020 and Adopting New Chapter 3.50 Regarding Utility Rate Discounts for Low-Income Households

Whereas Article VIII, Section 7 of the Washington State Constitution provides an exception “for the necessary support of the poor and infirm” from the general rule that a city may not give any money to, or in aid of, any individual, association, company, or corporation;

Whereas AMC 13.44.020, adopted by [Ordinance 1947](#) in 1984, created a 20% utility bill discount for households that meet the 1984 federal poverty guidelines;

Whereas the federal poverty guidelines don’t take into account local economic circumstances;

Whereas HUD defines three income limits (Low, Very Low, and Extremely Low) for Area Median Income for the Mount Vernon-Anacortes Metropolitan Statistical Area on an annual basis;

Whereas the City and State use the HUD income limits in many contexts to identify households that qualify for public subsidy or support;

Whereas the cost of housing includes the cost of utilities;

Whereas the City Council has recognized that the cost of housing in Anacortes is unaffordable to many segments of our community;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. AMC 13.44.020 is repealed.

Section 2. AMC Chapter 3.50 is adopted to read as shown in Attachment A.

Section 3. Consistent with RCW 35A.12.130, this ordinance takes effect five days after passage and publication.

PASSED and APPROVED this 27th day of March, 2023.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steven D. Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Chapter 3.50 Utility Rate Discounts for Low-Income Households

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3.50.010 Purpose

- A. This program provides necessary support for the poor and infirm as authorized by the Washington State Constitution, Article VIII, Section 7.
- B. The City recognizes that the cost of housing includes the cost of utilities.
- C. The City has created this program to lower the total cost of housing for those most in need in our community by reducing the cost of the utility bills over which the City has control.

3.50.020 Definitions

“Gross income” has the same definition as provided in 26 USC 61, as currently enacted or hereafter amended.

“HUD” means the United States Department of Housing and Urban Development.

“MFI” means the Median Family Income estimate provided by HUD for the Mount Vernon-Anacortes Metropolitan Statistical Area.

“Low Income” means 80% of MFI, adjusted for household size.

“Very Low Income” means 50% of MFI, adjusted for household size.

“Extremely Low Income” means 30% of MFI, adjusted for household size.

3.50.030 Applicability

- A. This chapter applies to customer locations and services provided within the municipal boundaries of the City of Anacortes.
- B. The discount program established in this chapter applies to charges for the following city services:
 - 1. Fiber internet;
 - 2. Sanitary sewer;

- 3. Solid waste (including recycling and organics service);
 - 4. Stormwater;
 - 5. Water.
- C. The discount program established in this chapter applies only to a customer bill issued after the date of customer's enrollment.
 - D. This program applies to a mixed-use building only to the extent that the program applies to the individual utility accounts within the building. A mixed-use building where a single utility account covers more than one use qualifies based on the proportion of floor area attributable to a qualifying use.

3.50.040 Program Established

- A. There is hereby established a utility bill discount program to provide necessary support for the poor and infirm.
- B. The Finance Director is responsible for administration of this program.
- C. The Finance Director must maintain a webpage for the program.
- D. City utility bills for residential customers must include a statement advertising the existence of this program, including a link to the program webpage.

3.50.050 Qualifying Accounts

The following utility bill accounts qualify for the discount program created by this chapter:

- A. A household with a gross income at or below the HUD Extremely Low Income, Very Low Income, or Low-Income levels, subject to application under AMC 3.50.060.A.
- B. A multi-family building owned by a tax-exempt non-profit organization or housing authority that is providing housing to people making less than 80% AMI;
- C. A property that is receiving the general facility waiver for low-income housing under AMC 13.44.010 or the impact fee waiver for low-income housing under AMC 3.93.060;
- D. A property enrolled in the property tax exemption for senior citizens and people with disabilities under RCW Chapter 84.36.

3.50.060 Enrollment

- A. Household enrollment.
 - 1. An application for enrollment in the program established in this chapter under AMC 3.50.050(A) must be filed with the City Finance Director on forms provided by the Finance Department.
 - 2. An application must include all of the following:

- a. the address or utility account number for which the applicant is claiming the discount;
 - b. a statement of the applicant's household's total gross income (including any spouse or co-tenants residing on the property) for the most recent calendar year;
 - c. a statement of the total number of persons residing in the household;
 - d. proof of eligibility in the form of the most-recent filed IRS tax return or an IRS Wage and Income transcript for the applicant and all other household members;
 - e. the signature of the applicant attesting under penalty of perjury that the information reflected on the application form is correct and complete.
3. An applicant's enrollment under this subsection applies to utility bills issued after the date of enrollment and expires on May 31 of the following year.
- B. Property enrollment. The Finance Director must enroll or unenroll utility accounts under AMC 3.50.050(B) or AMC 3.50.050(C) at the time a qualifying property is qualified or disqualified under that subsection.
- C. Property-tax-exempt property enrollment. On May 31 of each year, the Finance Director must enroll or disenroll utility accounts based on the current list of parcels enrolled in the state low-income senior and disabled property tax exemption program, as provided by the County Assessor.
- D. Unenrollment. The Finance Director must remove a utility account from the discount program upon an event that changes the account's qualifying status, e.g., the sale of a home or change in tenancy.

3.50.070 Amount of Discount

- A. The discount amounts for the various forms of eligibility are shown in Table 3.50.070-1.
- B. If a utility account qualifies for more than one discount, the highest level of discount applies.

Table 3.50.070-1 Discount Levels

Citation	Qualification	Discount
3.50.050(A)	HUD Very Low Income (50% MFI) and Extremely Low Income (30% MFI)	30%
3.50.050(B) or (C)	Tax-exempt non-profit organization providing housing at 80% or less AMI or property receiving benefit of the GFC waiver program	30%
3.50.050(D)	Property enrolled in the County's property tax exemption program	30%

3.50.080 Penalties

- A. Any person who makes any false or misleading statement in any application under this chapter with intent to secure the reduction authorized in this chapter is guilty of a misdemeanor.

- B. In the event of such misrepresentation, the total amount of discount wrongfully obtained through such misrepresentation may be assessed against the person to the fullest extent allowed by law.

Utility Billing Discount Program

Income guidelines:

- Comparing the current 150% of Federal poverty threshold, versus the proposed HUD very low income (50% of HAMFI) guidelines, households of 1-3 persons would qualify easier under the HUD HAMFI:

HUD HAMFI thresholds:

FY 2022 Income Limit Category	Persons in Family					
	1	2	3	4	5	6
Very Low (50%) Income Limits (\$)	30,150	34,450	38,750	43,050	46,500	49,950
Click for More Detail						

Federal poverty thresholds:

Household/ Family Size	150%
1	\$20,385
2	\$27,465
3	\$34,545
4	\$41,625
5	\$48,705
6	\$55,785
7	\$62,865
8	\$69,945
9	\$77,025
10	\$84,105

Utility Billing Discount Program

Comparison between existing and proposed programs

HUD very low and extremely low households under existing discount (20%):

HUD very low and extremely low households under proposed discount (30%):

Current				
# of Households:		Discount Amount		
18.6%	695	20%	Extremely low income	
	675	20%	Very low income	
	1,370			
	7362	Total Residential Accounts		
		20%	Revenue Discount	
Utility Bill	Monthly	Discount	Monthly	Annual
Water	41.54	8.31	11,383	136,597
Storm	14.65	2.93	4,014	48,169
Sewer	65.79	13.16	18,026	216,311
Recycle	13.62	2.72	3,732	44,783
Refuse	10.91	2.18	2,989	35,872
	146.51	29.30	40,144	481,731

Proposed				
# of Households:		Discount Amount		
18.6%	695	30%	Extremely low income	
	675	30%	Very low income	
	1,370			
	7362	Total Residential Accounts		
30% Revenue Discount				
Utility Bill	Monthly	Discount	Monthly	Annual
Water	41.54	12.46	17,075	204,895
Storm	14.65	4.40	6,021	72,254
Sewer	65.79	19.74	27,039	324,466
Recycle	13.62	4.09	5,598	67,174
Refuse	10.91	3.27	4,484	53,808
	146.51	43.95	60,216	722,597

Utility Billing Discount Program

Comparison of operating budget impact using household incomes defined by HUD.

	2023 Rev Budget	Discount Amt	% of Budget
Water Retail Segment Rev:	7,102,058	136,597	1.9%
Storm Operating Revenue:	2,066,408	48,169	2.3%
Sewer Operating Revenue:	8,483,812	216,311	2.5%
Solid Waste Recycle Rev:	1,202,795	44,783	3.7%
Solid Waste Operating Rev:	3,414,794	35,872	1.1%
		481,731	

Existing discount of 20% against all 1370 households at or below 50% of HAMFI per HUD statistics.

Proposed discount of 30% against all 1370 households at or below 50% of HAMFI per HUD statistics.

	2023 Rev Budget	Discount Amt	% of Budget
Water Retail Segment Rev:	7,102,058	204,895	2.9%
Storm Operating Revenue:	2,066,408	72,254	3.5%
Sewer Operating Revenue:	8,483,812	324,466	3.8%
Solid Waste Recycle Rev:	1,202,795	67,174	5.6%
Solid Waste Operating Rev:	3,414,794	53,808	1.6%
		722,597	



City Council Agenda Bill

Meeting Date: March 27, **Agenda Item:** 6.c.
2023

Agenda Item Title: Ordinance 4045: Title 9 Update

Staff Contact(s): DARCY SWETNAM, DAVE FLOYD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Ordinance
DARCY SWETNAM	
STEVE HOGLUND	

Item Summary: This ordinance rewrites the City's Title 9 regarding Public Peace, Safety, and Welfare. It incorporates by reference various crimes identified in the Revised Code of Washington, which allows the City to recover a portion of penalties collected for violations of those crimes. It also adds a chapter prohibiting substance abuse on public property and depositing drugs or paraphernalia.

Budget Impact:

Previous Action: None

Recommended Motion: First Read.

Alternative Actions: n/a

Attachments (listed in order presented):

1. 230327 Police - Ord 4045 Title 9 rewrite
2. 230327 Police - Ord 4045 Attachment A

**City of Anacortes
Ordinance No. 4045**

**An Ordinance of the City of Anacortes, Washington, repealing and replacing
Title 9 regarding Public Peace, Safety, and Welfare and including prohibitions
against the use of controlled substances in public places.**

Whereas; the use of controlled substances without a prescription and the supervision of a medical professional can result in physical injury or death and exacerbates mental health conditions; and

Whereas; persons using controlled substances can become addicted to such substances resulting in negative physical and mental health consequences and damage to family and personal relationships; and

Whereas; the use of controlled substances without a prescription or medical supervision is more likely to result in addiction and is positively correlated with criminal behavior; and

Whereas; the City has taken steps to address these problems through teaming police officers with social workers and mental health professionals and the municipal court's therapeutic Community Court Program; and

Whereas ; state law now requires that persons subject to arrest for possession of a controlled substance be referred to assessment and services in lieu of arrest at least twice before he or she may be arrested; and

Whereas ; in *State v. Blake*, 197 W.2d 170 (2021), the Washington State Supreme Court found former RCW 69.50.4013, which made it a strict liability offense to possess a controlled substance in violation of the Uniform Controlled Substances Act, unconstitutional because the statute did not require proof that the offender knowingly possessed a controlled substance. Without proof of knowledge, the Court held the statute violated constitutional due process. In response, the state legislature adopted RCW 69.50.4013 during its 2021 legislative session, which provided a temporary correction to the law to make it unlawful for a person to knowingly possess a controlled substance. However, through this same legislation, the legislature enacted RCW 10.31.115, which prohibits law enforcement from arresting or citing someone for unlawful possession of a controlled substance unless the offender has twice been "diverted" to voluntary social services;

Whereas ; this state requirement has resulted in increased use of controlled substances in public; and

Whereas ; the use of controlled substances in public increases public disorder and the negative effects of using controlled substances without a prescription; and

Whereas ; the use of controlled substances in public negatively affects children and youth and normalizes the use of controlled substances without a prescription; and

Whereas ; prohibiting the use of controlled substances in public will enhance public health and safety; and

Whereas the City desires to minimize the public health and safety risks posed by discarded needles and other drug paraphernalia;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. That Title 9 of the Anacortes Municipal Code is amended in Attachment A.

Section 2. Existing AMC Chapter 8.16, Sale of Fireworks, is repealed.

Section 3. New AMC Chapter 12.90, Obstruction, is created.

Section 4. Existing AMC 9.24.010, Obstructing streets or alleys, is recodified to AMC 12.90.020.

Section 5. Existing AMC 9.24.014, Sidewalk obstruction, is recodified to AMC 12.90.030.

Section 6. Existing AMC Chapter 9.44, Killing or Trapping Animals, is recodified to AMC Chapter 6.18.

Section 7. Existing AMC Chapter 9.56, Motorized Scooters, is recodified to AMC Chapter 10.38.

Section 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof may not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 9. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED and APPROVED this ____ day of _____, 2023.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

AMC Title 9 - Draft - RW

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 The following adopting language is proposed to handle codification instructions for adoption of this ordinance.

- Existing AMC Chapter 8.16, Sale of Fireworks, is repealed.
- New AMC Chapter 12.90, Obstruction, is created.
- Existing AMC 9.24.010, Obstructing streets or alleys, is recodified to AMC 12.90.020.
- Existing AMC 9.24.014, Sidewalk obstruction, is recodified to AMC 12.90.030.
- Existing AMC Chapter 9.44, Killing or Trapping Animals, is recodified to AMC Chapter 6.18.
- Existing AMC Chapter 9.56, Motorized Scooters, is recodified to AMC Chapter 10.38.
- AMC Title 9 is amended to read as shown in the attachment.

Title 9 Public Peace, Safety, and Welfare

- i** This title is based on the existing AMC Title 9, Public Peace, Morals, and Welfare.
- i** We have slightly renamed this title to be more consistent with contemporary language and other jurisdictions' codes. Other jurisdictions frequently name this title their "Criminal Code" or "Penal Code" however we disfavor that because other code chapters will likely also include criminal provisions.
- i** This title is intended for general criminal provisions. Other provisions through the AMC may also include criminal penalties (e.g., traffic regulations in Title 10, health/sanitation in Title 8, animals in Title 6).
- i** We should examine AMC Chapter 9.06 to see if there's anything that is not covered by other provisions. I have not done that yet. I'm particularly concerned that we don't have a law covering discarded iceboxes of 1.5 cu ft or more.
- i** Generally, this title seeks to incorporate by reference criminal state law provisions and avoid re-inventing the wheel in description of offenses.

- Each chapter is organized with a section .010 that incorporates by reference relevant state laws, leaving space in the numbering scheme for additional city-specific offenses in the subsequent numbered sections.
- All city-specific prohibitions are written in the form "It is unlawful to_____". The final subsection in each section identifies the class of civil infraction or type of crime (misdemeanor/gross misdemeanor) for the offense. We leave out any description of the maximum penalty for each punishment type. Fewer words is better.

- i** Why is it important to locally adopt these laws? Because RCW 3.50.100 provides that fees imposed by municipal court for the violation of any municipal ordinances are deposited in the city's general fund. (N.B. that 32% of the money received, other than for parking infractions, must be remitted to the state treasurer.)

Chapter 9.02 General Provisions

- i** This is a new chapter for some important universal provisions. No part of existing 9.04 remains.

9.02.010 Applicability

This chapter applies to the entirety of AMC Title 9.

9.02.020 Definitions

The provisions of RCW 9A.04.110 Definitions as presently constituted or hereinafter amended are adopted by reference.

9.02.030 General Provisions

- A. The provision of a criminal penalty for any unlawful act does not preclude the City's use of civil remedies.
- B. Where not otherwise specified, a violation of the Anacortes Municipal Code that is categorized as a crime is to be considered a misdemeanor.

- C. It is the policy of the City of Anacortes to exercise the provisions of RCW 38.52.430 to recover the expenses of emergency response where that response is related to a person's intoxication.
- D. Unless otherwise provided, any penalties identified under this Title do not include fees, costs, and assessments.

9.02.040 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9.01.110 Omission, when not punishable.

RCW 9A.04.060 Common law to supplement statutes

RCW 9A.04.070 Who amenable to criminal statutes

RCW 9A.04.090 Application of general provisions of code.

9.02.050 Restitution

The municipal court may require any defendant convicted under this code, or any person subject to a civil infraction per RCW 7.80.120, to make restitution.

9.02.800 Disposal of forfeited firearms.

- A. Applicability. This section applies to firearms that come into the possession of the Anacortes Police Department that are judicially forfeited under RCW 9.41.098 and no longer needed for evidence, or are forfeited due to a failure to make a claim under RCW 63.32.010.
- B. Definitions. For the purpose of this section:
 - 1. "Firearm that is illegal for any person to possess" means a firearm that is illegal to possess as a private citizen under Washington State or federal law.
- C. Disposal. The Police Department must dispose of firearms as follows:
 - 1. Except as provided below, a firearm may be disposed of by the Police Department by one or more of the following methods:
 - a. retained for Anacortes Police Department use;
 - b. traded to commercial sellers;
 - c. auctioned to commercial sellers;
 - d. destroyed.
 - 2. A firearm that is illegal for any person to possess must be destroyed. If such a firearm may be rendered legal to possess by removal or alteration of components, the Police Department may, in its discretion, remove the relevant components and thereafter dispose of the firearm under paragraph (1).
 - 3. An antique firearm or a firearm recognized as a curio, relic, or firearm of particular historical significance by the United States Treasury Department Bureau of Alcohol, Tobacco, and Firearms may be disposed of by auction or trade to licensed dealers.
- D. Any proceeds from the trade or auction of firearms must be deposited into the city's general fund.

9.02.900 Severability

If any section, sentence, clause, or phrase of this title is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality may not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this title.

Chapter 9.06 Anticipatory Offenses

i The following adopted sections make any attempt, solicitation, and conspiracy for all Class C felonies prosecutable by the City as gross misdemeanors.

9.08.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9A.28.020 Criminal attempt.

RCW 9A.28.030 Criminal solicitation.

RCW 9A.28.040 Criminal conspiracy.

Chapter 9.08 Offenses against Government

i This provision mirrors existing AMC 9.12.010, which makes it a crime to lie to the City Council. The other sections of Chapter 9.12 are covered by new chapter 9.16.

9.08.020 Obstructing a Public Officer

A. It is unlawful to do any of the following:

1. refuse or knowingly fail to make or furnish any statement, report, or information lawfully required of him by a public officer;
2. in any statement or report make any knowingly untrue statement to a public officer;
3. knowingly hinder, delay, or obstruct any public officer in the discharge of his official powers or duties.

B. A violation of this section is a misdemeanor.

Chapter 9.10 Offenses against Persons

i This chapter replaces existing AMC Chapter 9.16 Offenses Against the Person.

9.10.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9.61.230 Telephone harassment

RCW 9A.36.041 Assault in the fourth degree
RCW 9A.36.050 Reckless endangerment
RCW 9A.36.070 Coercion
RCW 9A.36.160 Failing to summon assistance.
RCW 9A.36.161 Failing to summon assistance—Penalty.

RCW 9A.46.020 Harassment
RCW 9A.46.040 Court ordered requirements upon person charged with crime – Violation
RCW 9A.46.080 Order restricting contact – Violation
RCW 9A.46.110 Stalking

RCW 9A.49.030 Unlawful discharge of a laser in the second degree
RCW 9A.86.010 Disclosing intimate images
RCW 9A.90.120 Cyber harassment

Chapter 9.12 Offenses against Property

i This chapter replaces existing AMC 9.28 Offenses Against Property.

9.12.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9.45.062 Failure to deliver leased personal property.

RCW 9A.48.010 Definitions.
RCW 9A.48.050 Reckless burning in the second degree.
RCW 9A.48.060 Reckless burning – Defense.
RCW 9A.48.090 Malicious mischief in the third degree.
RCW 9A.52.060 Making or having burglar tools.

RCW 9A.52.010 Definitions.
RCW 9A.52.070 Criminal trespass in the first degree.
RCW 9A.52.080 Criminal trespass in the second degree.
RCW 9A.52.090 Criminal trespass – Defenses.
RCW 9A.52.100 Vehicle prowling in the second degree.

RCW 9A.56.010 Definitions
RCW 9A.56.050 Theft in the third degree
RCW 9A.56.063 Making or possessing motor vehicle theft tools
RCW 9A.56.060 Unlawful issuance of checks or drafts
RCW 9A.56.170 Possessing stolen property in the third degree
RCW 9A.56.180 Obscuring the identity of a machine
RCW 9A.56.270 Shopping cart theft

RCW 9A.61.010 Definitions
RCW 9A.61.020 Defrauding a public utility
RCW 9A.61.050 Defrauding a public utility in the third degree

RCW 9A.90.030 Definitions
RCW 9A.90.50 Computer trespass in the second degree

i The following section addresses catalytic converter theft.

RCW 19.290.100 Scrap metal license—Penalties

Chapter 9.14 Offenses against Public Morals

9.14.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9A.42.010 Definitions.
RCW 9A.42.035 Criminal mistreatment third degree
RCW 9A.42.037 Criminal mistreatment fourth degree
RCW 9A.42.080 Abandonment of a dependent person
RCW 9A.42.090 Defense to abandonment of a dependent person

RCW 9A.44.130 Registration of sex offender
RCW 9A.44.132 Failure to register as a sex offender or kidnapping offender – Refusal to provide DNA

RCW 9A.88.010 Indecent exposure
RCW 9A.88.030 Prostitution
RCW 9A.88.090 Permitting prostitution
RCW 9A.88.110 Patronizing a prostitute

RCW 66.44.100 Opening or consuming liquor in public place—Penalty
RCW 66.44.150 Buying liquor illegally
RCW 66.44.180 General penalties—Jurisdiction for violations
RCW 66.44.270 Furnishing liquor to minors

Chapter 9.16 Offenses against Public Order

9.16.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 9.40.100 Tampering with fire alarm or firefighting equipment.
RCW 9A.50.020 Interfering with access to health care.
RCW 9A.60.045 Criminal impersonation in the second degree.
RCW 9A.72.150 Tampering with physical evidence.

RCW 9A.76.020 Obstructing a law enforcement officer.
RCW 9A.76.030 Refusing to summon aid for a peace officer.
RCW 9A.76.040 Resisting arrest.
RCW 9A.76.130 Escape.

RCW 9A.84.010 Riot.
RCW 9A.84.030 Disorderly conduct
RCW 9A.84.020 Failure to disperse.
RCW 9A.84.040 False reporting.

9.16.020 Aiming or discharging weapons.

i This is a rewrite of existing AMC Chapter 9.36 except that AMC 9.36.020 (disposal of forfeited firearms) is recodified to AMC Chapter 9.02.

- A. It is unlawful for any person to:
1. aim any firearm, whether loaded or not, at or toward any human being;
 2. willfully discharge any firearm;
 3. willfully discharge an air gun, bow and arrow, sling shot, or like weapon in any place where persons or property might be unreasonably endangered thereby, whether or not injury or damage results.
- B. This section does not apply to:
1. police officers while in the discharge of their lawful duties;

2. persons exercising the right specified in RCW 9A.16.020;
3. persons continuing with best farm management practices currently in existence, including, but not limited to, the slaughtering or humane destruction of livestock or wildlife, or the hazing of wildlife or wildfowl in conformance with the requirements of the Washington State Fish and Wildlife Department, the U.S. Department of Agriculture, and the United States Fish and Wildlife Service;
4. persons discharging firearms loaded with blank cartridges for signal or ceremonial purposes in any athletic or sports event, recognized public event, any public ceremonial functions such as military funeral salutes, or by any memorial or military organizations or service groups for ceremonial purposes.

C. A violation of this section is a misdemeanor.

9.16.040 Pedestrian Interference.

i This section replaces recodifies AMC 9.24.050 with no substantive changes and changes the misdemeanor penalty to a class 2 civil infraction.

- A. It is unlawful to, in a public place:
 1. obstruct pedestrian traffic; or
 2. aggressively beg.
- B. Definitions. The following definitions apply to this section:
 1. “Aggressively begs” means to beg with intent to intimidate another person into giving money or goods.
 2. “Beg” means to ask for money or goods as a charity, whether by words, or other means.
 3. “Intimidate” means to coerce or frighten into submission or obedience.
 4. “Obstruct pedestrian traffic” means to intentionally walk, stand, sit, lie, or place an object in such a manner as to block passage by another person, or to require another person to take evasive action to avoid physical contact. Acts authorized as an exercise of one’s constitutional right to picket or to legally protest, and acts authorized pursuant to permits issued by the city do not constitute obstruction of pedestrian traffic.
 5. “Public place” means the area generally visible to public view and includes alleys, bridges, buildings, driveways, parking lots, parks, plazas, sidewalks, and streets open to the general public, including those that serve food or drink or provide entertainment, and the doorways and entrances to buildings or dwellings and the grounds enclosing them.
- C. A violation of this section is a class 2 civil infraction.

Chapter 9.18 Offenses against Juveniles

9.18.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

- RCW 9.68A.090 Communicating with a minor for immoral purpose
- RCW 9.68A.150 Allowing minor on the premises of a live erotic performance
- RCW 9.69.100 Duty of witness of offense against minor or any violent offense
- RCW 9A.44.096 Sexual misconduct with a minor in the second degree

i RCW 26.28.080 regarding sales of tobacco to a minor includes vapor products.

RCW 26.28.080 Selling or giving tobacco to a minor

RCW 70.345.010 Definitions

RCW 70.345.030 License required [for sale of vapor products]

RCW 70.345.100 Product tastings—Requirements—Penalty.

RCW 70.345.140 Purchase or possession [of vapor products] by persons under eighteen

9.18.020 Leaving children unattended in parked automobile

i RCW 9.91.060 governs leaving children unattended in parked automobile, but only while the adult enters a tavern. This section mirrors that provision without the restrictive clause. Note that RCW 46.61.685, in the traffic code that is adopted by Title 10, governs leaving children unattended in standing vehicle with motor running.

- A. It is unlawful for a person having the care and custody, whether temporary or permanent, of minor children under the age of twelve years, to leave such children in a parked automobile unattended by an adult.
- B. A violation of this section is a misdemeanor.

Chapter 9.20 Domestic Violence Violations and Orders

9.20.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 7.105.010 Definitions.

RCW 7.105.450 Enforcement and penalties – Other than antiharassment protection orders and extreme risk protection orders.

RCW 7.105.455 Enforcement and penalties – Antiharassment protection orders.

RCW 7.105.460 Enforcement and penalties – Extreme risk protection orders – False petitions.

RCW 7.105.465 Enforcement and penalties – Knowledge of order.

RCW 9.41.040 Unlawful possession of firearms – Ownership, possession by certain persons.

RCW 9.41.800 Surrender of weapons or licenses – Prohibition on future possession or licensing.

RCW 9.41.810 Violation – Penalty.

RCW 9A.36.150 Interfering with the reporting of domestic violence.

RCW 9A.40.010 Definitions.

RCW 9A.40.070 Custodial interference in the second degree.

RCW 9A.40.080 Custodial interference – Assessment of costs – Defense – Consent defense, restricted.

RCW 10.99.020 Definitions.

RCW 10.99.040 Restrictions upon and duties of court.

RCW 10.99.045 Appearances by defendant – No-contact order.

RCW 10.99.050 Victim contact – Restriction, prohibition – Violation, penalties – Written order – Procedures.

RCW 10.99.055 Enforcement of orders.

RCW 10.99.070 Liability of peace officers.

RCW 26.09.300 Restraining orders – Notice – Refusal to comply – Arrest – Penalty – Defense.

Chapter 9.22 Substance Abuse

9.22.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 69.38.010 "Poison" defined.

RCW 69.38.050 False representation—Penalty.

RCW 69.38.060 Manufacturers and sellers of poisons—License required—Penalty.

RCW 69.41.010 Definitions.

RCW 69.41.030 Legend drug without prescription or order prohibited—Exceptions—Penalty

RCW 69.41.350 Steroid—Penalties.

RCW 69.50.101 Definitions.

RCW 69.50.102 Drug Paraphernalia—Definitions.

RCW 69.50.412 Prohibited acts: E—Penalties.

RCW 69.50.445 Cannabis in view of general public or public place—Penalty

RCW 69.50.4011 Counterfeit substances—Penalties

RCW 69.50.4013 Possession of controlled substance—Penalty

RCW 69.50.4014 Possession of forty grams or less of cannabis—Penalty

9.22.020 Possession of Drug Paraphernalia

i This section replaces existing AMC Chapter 9.52 Drug Paraphernalia.

i Note that the *use* of drug paraphernalia is prohibited by RCW 69.50.412, incorporated by reference above.

- A. It is unlawful to possess drug paraphernalia for any purpose related to any controlled substance other than cannabis.
- B. A violation of this section is a misdemeanor.

9.22.030 Use of a Controlled Substance in a Public Place

i This is a new section that addresses a gap in the state statutory drug framework.

- A. It is unlawful to intentionally use a controlled substance in a public place, except as now or hereafter authorized or expressly permitted by the laws of the state or except upon written or oral order or prescription of a physician, surgeon, dentist, or other medical professional licensed to practice in the state and legally authorized to prescribe controlled substances.
- B. Definitions. For the purpose of this section:
 - 1. "Public place" means an area generally visible to public view, including without limitation any place where the public has a right of access, including establishments or conveyances to which the public is invited and their associated parking lots, parking structures, walkways, doorways, entrances, and restrooms.
 - 2. "Use" means any effort taken in furtherance of an attempt to inject, ingest, inhale, or otherwise introduce a controlled substance into the human body.
- C. A violation of this section is a gross misdemeanor.

9.22.040 Unlawful Deposit of Controlled Substances and Drug Paraphernalia

- A. It is unlawful for any person to knowingly dump, throw, deposit, or discharge onto the ground or into any body of water, any controlled substance or drug paraphernalia.
- B. A violation of this section is a misdemeanor.

Chapter 9.40 Fireworks

i This chapter would replace existing AMC Chapter 8.16.

9.40.010 Adoption by reference

The following provisions of the Revised Code of Washington as presently constituted or hereinafter amended are adopted by reference:

RCW 70.77.485 Unlawful possession of fireworks—Penalties.

RCW 70.77.488 Unlawful [reckless] discharge or use of fireworks—Penalty.

RCW 70.77.510 Unlawful sales or transfers of display fireworks—Penalty.

RCW 70.77.515 Unlawful sales or transfers of consumer fireworks—Penalty.

RCW 70.77.520 Unlawful to permit fire nuisance where fireworks kept—Penalty.

RCW 70.77.540 Penalty.

9.40.020 Definitions

- A. The definitions in RCW Chapter 70.77, State Fireworks Law, are incorporated by reference.
- B. “Sky lantern” means any sky candle, fire balloon, or other airborne lantern made of paper or other combustible material with a wood frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat the air inside the device to cause it to lift into the air.

9.40.030 Purchase and Sales.

- A. It is unlawful to sell or purchase fireworks within the City of Anacortes.
- B. A violation of this section is a class 1 civil infraction.

9.40.030 Use and Discharge.

- A. It is unlawful to use or discharge fireworks within the City of Anacortes except for a properly licensed display of fireworks as defined in RCW Chapter 70.77.
- B. It is unlawful for any person to sell, use, transfer, discharge, or ignite any sky lantern within the city or to cause a lighted sky lantern to float into the city at any time.
- C. A violation of this section is a class 2 civil infraction.

Chapter 9.50 Conduct and Trespass from City Property

i No change to existing chapter except for the following section, which is required to provide progressive periods of exclusion.

9.50.010-9.50.060

[No change.]

9.50.070 Duration of exclusion.

- A. An officer who issues a trespass warning under this Chapter must determine a duration of exclusion consistent with this section.
- B. If the person subject to the trespass warning:
 - 1. Has not been excluded from City property by a trespass warning issued within one year prior to the violation, then the warning may exclude the person for a period not exceeding 7 days.
 - 2. Has been the subject of only one prior trespass warning issued within one year prior to the current violation, then the warning may exclude the person up to 90 days.
 - 3. Has been the subject of two or more prior trespass warnings issued within one year prior to the current violation, then the warning may exclude the person up to one year.

9.50.080-9.50.100

[No change.]



City Council Agenda Bill

Meeting Date: March 27, **Agenda Item:** 6.d.
2023

Agenda Item Title: Ordinance 4046: An Interim Ordinance declaring an emergency and adopting a moratorium on the acceptance of certain Land Use, Building Permit and Business License applications in the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine Use Zones Regarding Short Term Rentals in Residential Dwelling Units

Staff Contact(s): DON MEASAMER

Approved for Submittal to Council by **Action Type**
DON MEASAMER Motion

Item Summary: There has been much concern from members of the community regarding residential units in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use zones converted to short term rentals, overnight lodging defined as rental of lodging for less than 30 days, reducing the supply of residential housing units from the long term market . Overnight lodging is currently permitted in each of the aforementioned zones, though not permitted in Residential Zones unless permitted as a Bed & Breakfast. City staff will return to City Council for a public hearing within 60 days of adoption of Ordinance 4046.

Budget Impact:
NA

Previous Action: Development Regulations updated in 2019, [Ordinance 3040](#).

Recommended Motion: Motion to approve Ordinance 4046 as presented

Alternative Actions: Revise and return to City Council as needed

Attachments (listed in order presented):

1. Short term Rental RW

Ordinance No.

An Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Certain Land Use, Building Permit, and Business License Applications in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use Zones Regarding Short Term Rentals in Residential Dwelling Units

Whereas the City of Anacortes adopted new development regulations in 2019 (Ordinance 3040) that, among other things, created new regulations governing permitted uses in the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones;

Whereas AMC 19.44.050 defines “overnight lodging” as rental of lodging for a period less than 30 days;

Whereas the Commercial Use, Central Business District, Marine Mixed Use and Commercial Marine Use zones allow both residential development and overnight lodging;

Whereas use of residential dwelling units as overnight lodging in residential zones is already prohibited by AMC 19.41.040;

Whereas use of residential dwelling units as overnight lodging in these commercial zones has been the subject of community concern and is contrary to the City’s goals of promoting housing development for people who live and work in Anacortes;

Whereas development of residential dwelling units entitles the developer to lower impact and connection and utility fees than required for commercial development due to the expected lower impacts from bona fide residential occupancy;

Whereas the City Council desires to review the permitted uses in the Commercial , Central Business District, Marine Mixed Use, and Commercial Marine zones;

Whereas RCW 36.70A.390 and AMC 19.16.110 authorize the City Council to adopt moratoriums, interim zoning ordinances and interim official controls;

Whereas a moratorium is a recognized technique to preserve the status quo while new plans and regulations are developed and avoid a rush for permits when a community desires to change its planning ordinances;

Whereas, as an interim ordinance, pursuant to WAC 197-11-880, the adoption of this ordinance is not subject to review under the State Environmental Act;

Now, therefore, the City Council of the City of Anacortes does ordain as follows and adopts the following as findings of fact:

- Section 1. The above recitals are incorporated by reference as findings of fact.
- Section 2. A moratorium is hereby declared on the acceptance of any land use, building permit, or business license application for any use constituting rental of lodging for a period less than 30 days, or establishment of any such use, within a residential dwelling unit within the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones.
- Section 3. The City Council finds that an emergency exists under RCW 35A.12.130 and this ordinance is necessary for the protection of public health, public safety, public property, or the public peace, and with adoption by a majority plus one of the entire membership of the City Council (i.e., 5members) is effective immediately.
- Section 4. Pursuant to RCW 36.70A.390, the City Council will hold a public hearing on this interim ordinance within 60 days of adoption and adopt findings of fact immediately after that public hearing.
- Section 5. Pursuant to 36.70A.390 this moratorium is effective for six months and may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

PASSED and APPROVED this ____ day of _____, 2023.

APPROVED:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney