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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

May 22, 2023
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Planning Committee (Report)
 - b. Parks and Recreation Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of May 15, 2023 (Action)
 - b. Approval of claims in the amount of \$614,234.76 (Action)
 - c. Street Fair Application: Class of 2023 Senior Car Parade 6/13/2023 (Action)
6. **Public Hearings**
 - a. * Public Hearing on interim Ordinance 4046 regarding a moratorium on short term rental of residential dwelling units in certain mixed-use zones. (Discussion/Action)
 - b. * Public Hearing on proposed interim Ordinance 4052 extending the moratorium adopted by Ordinance 4046 and adopting a work plan. (Discussion/Action)
7. **Closed Record Decision Hearing**
 - a. Closed Record Decision Hearing for Conditional Use Permit CUP-2023-0001 / 5th Street Retreat Bed and Breakfast (Discussion/Action)
8. **Other Business**
 - a. Contract Award: 2023 Fidalgo Avenue Waterline Replacement #23-035-WTR-001 (Discussion/Action)
 - b. Contract Award: 2023 Chip Seal Project #23-140-TRN-001 (Discussion/Action)
 - c. Contract Award: Ben Root Skatepark Construction #22-043-PRK-002

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community.
 For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

(Discussion/Action)

- d. * Ordinance 4050: Accepting Donations for the Ben Root Skate Park (Discussion/Action)

9. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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Anacortes City Council Minutes - May 15, 2023

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of May 15, 2023 at 6:00 p.m. Councilmembers Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik were present. Councilmember Jeremy Carter participated in the meeting remotely via Zoom.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared updated agenda items for the current meeting, an update on a road closure due to a fatality accident involving a moped on 12th Street and G Avenue, the upcoming Anacortes Boat and Yacht Show on 18-19 May, the upcoming City Council retreat on 16 May, and thanked the Parks Department for getting the splash pad up and running at Storkvik Park to help deal with the current heat wave.

Finance Committee

Mr. Walters reported from the Finance Committee meeting. The topics discussed included suggested updates to the budget web page and OpenGov changes.

Housing Affordability and Community Services Committee

Ms. Cleland-McGrath reported from the Housing Affordability and Community Services Committee meeting. The topics discussed included budget planning goals.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting. The topics discussed included the paver purchase and the upcoming public works open house on June 1st from 9:30am-3:00pm.

Skagit County Law and Justice Council

Mayor Miller reported from the Skagit County Law and Justice Council meeting. The topics discussed included the Recovery Cafe opening hours, a presentation from New Earth Recovery Housing, and the state legislature funding \$12.7 million for the county Stabilization Campus in Sedro-Woolley.

Public Safety Committee

Ms. Cleland-McGrath reported from the Public Safety Committee meeting. The topics discussed included the levy lid lift passing and strategizing about the added police and fire positions.

Personnel Committee

Ms. Cleland-McGrath reported from the Personnel Committee meeting. The topics discussed included hiring priorities for the upcoming budget cycle.

Information Technology Committee

Mr. McDougall reported from the Information Technology Committee meeting. The topics discussed included strategic initiatives and the enterprise resource planning system replacement project.

Fiber Committee

Mr. McDougall reported from the Fiber Committee. The topics discussed included strategic initiatives and construction schedules for Guemes View and the EDA expansion area.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. McDougall moved, seconded by Ms. Hubik, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of May 8, 2023

b. Approval of claims in the amount of \$1,176,494.66

The following vouchers/checks were approved for payment:

EFT numbers: 106249 through 106304, total \$851,895.66

Check numbers: 106305 through 106329, total \$303,840.10

Wire transfer numbers: 323927 through 324417, total \$20,758.90

c. Contract Award: Sewer Man Hole Repair Project #23-152-SEW-001

d. Contract Award: 2023 Mauldin 1560 Commercial Paver Purchase #23-162-ERR-001

Other Business

Contract Award: Former Water Treatment Plant Demolition Project #22-204-WTR-001

Public Works Director, Henry Hash, introduced the proposed contract for the Former Water Treatment Plant Demolition Project #22-204-WTR-001. He outlined the proposal selection process, project timing and cost. Discussion topics included stewardship of public funds.

ANTHONY YOUNG moved, seconded by RYAN WALTERS, to authorize the mayor to sign #22-204-WTR-001 with 3 Kings Environmental, Inc. Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Interlocal Agreement with Skagit County for the Management Control Agreement for Criminal Justice Functions #23-151-APD-001

Police Chief, Dave Floyd, introduced the Interlocal Agreement with Skagit County for the Management Control Agreement for Criminal Justice Functions #23-151-APD-001.

BRUCE MCDOUGALL moved, seconded by JEREMY CARTER, to authorize the mayor to execute the interlocal agreement #23-151-APD-001 with Skagit County. Vote: Ayes - JEREMY CARTER, ANTHONY YOUNG, RYAN WALTERS, CHRISTINE CLELAND-MCGRATH, CAROLYN MOULTON, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Ordinance 4051: Title 9 Update - Drug Possession

City Attorney, Darcy Swetnam, introduced the proposed Ordinance 4051 which would update Title 9 of the Anacortes Municipal Code regarding drug possession, referring to a slide presentation that was added to the packet materials for the meeting. Discussion topics included potential state action and timing, coordination with other local municipalities, mandatory minimum sentencing, therapeutic courts, the fentanyl crisis, and treatment and rehabilitation strategies.

Mayor Miller invited the public to comment on the agenda item. No one present wished to address the Council on the agenda item.

Adjournment

There being no further business, at approximately 6:36 p.m. the Anacortes City Council meeting of May 15, 2023 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 22, 2023 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
322977	1/31/2023	WAANA146665	FASTENAL COMPANY	PARKS MAINTENANCE SUPPLIES	\$ 128.39	parks1
323761	2/23/2023	339533	USA BLUE BOOK	LAB SUPPLIES	\$ 3,711.56	wwtpcc
323358	3/6/2023	6475-4	THE SHERWIN WILLIAMS CO	PAINT SUPPLIES- STREET DEPT	\$ 1,747.87	dshop
324802	3/9/2023	1200507183	HDR ENGINEERING, INC	WTP LEAD AND COPPER RULE (LCR) SAMPLING PLAN - 1/18/23-2/25/23	\$ 3,397.56	dwwtp
323524	3/14/2023	IN1272920	KELLEY CONNECT CO	PLOTTER CHARGE BASE AND CONTRACT 3/9-4/8/23	\$ 55.92	pw1
322598	3/21/2023	BC1845129	GALLS, LLC.	ANNUAL UNIFORM ORDER: GH	\$ 169.99	medic
322800	3/26/2023	5007648717	FERRELLGAS, LP	MARCH PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 97.42	financecc
322869	3/31/2023	23-07550	EDGE ANALYTICAL, INC	LAB TESTING	\$ 26.35	wwtpcc
322972	3/31/2023	3094404695	LEXISNEXIS	MAR 2023 ONLINE LEGAL SUBSCRIPTION	\$ 343.81	attorney
322736	4/1/2023	102853701-0010079	WAVE	DEDICATED INTERNET ACCESS 4/1-4/30/23	\$ 1,469.82	fiber
322735	4/1/2023	102958801-001079	WAVE	DEDICATED INTERNET ACCESS 4/1-4/30/23	\$ 1,469.82	fiber
324773	4/3/2023	2023-12878	CRITICAL INSIGHT, INC	FIREEYE NETWORK SECURITY 3/22/2023-3/21/2024	\$ 6,563.77	infosys
322548	4/3/2023	34684	THRIFTY CLEANERS	UNIFORM CLEANING 03/02-04/01/2023	\$ 61.19	apd
322536	4/3/2023	WAANA147997	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 32.06	dwwtp
322554	4/4/2023	i11662	A-1 MOBILE LOCK AND KEY, INC.	BEST F REPLACEMENT KEYS FOR VARIOUS LOCATIONS	\$ 340.00	pwfac
324016	4/4/2023	IN1290306	KELLEY CONNECT CO	PLOTTER CHARGE BASE AND CONTRACT 4/9-5/8/23	\$ 55.53	pw1
322799	4/5/2023	111-9623005-7657028	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 67.58	museumcc
323819	4/6/2023	1074301	BUILDERS EXCHANGE OF	PUBLISH BID DOCUMENTS FOR BEN ROOT SAKTEPARK CONSTRUCTION	\$ 76.40	parks1
322545	4/6/2023	6560175798	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
324376	4/7/2023	No. 1	LYNDEN YOGA COLLECTIVE	APRIL FITNESS YOGA CLASSES	\$ 375.00	medic
324377	4/7/2023	No. 1	LYNDEN YOGA COLLECTIVE	MARCH FITNESS YOGA CLASSES	\$ 375.00	medic

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
324375	4/9/2023	26232923	FRAZIER, RYAN	MILEAGE TO/FROM HOME TO SEATAC (ESO)	\$ 62.50	medic
322861	4/10/2023	0272331461034	ALASKA AIRLINES	BAGGAGE CHARGE (ESO CLASS)	\$ 30.00	afdcc
322854	4/10/2023	028576	HOBBY LOBBY	AGING MASTERY SUPPLIES	\$ 7.59	parksccl
322790	4/10/2023	04/10/2023	UBER	AIRPORT TO HOTEL - ESO TRAINING	\$ 25.42	afdcc
322784	4/10/2023	0630DFC7-0009	SPYPOINT	TRESTLE CAMERA SUBSCRIPTION 4/10-5/10/23	\$ 15.00	parksccl
322783	4/10/2023	0630DFC7-0010	SPYPOINT	TRESTLE CAMERA SUBSCRIPTION 4/10-5/10/23	\$ 15.00	parksccl
322798	4/10/2023	111-6578864-6293013	AMAZON.COM SERVICES, INC	W.T. PRESTON SUPPLIES	\$ 13.94	museumcc
322791	4/10/2023	113-6688016-2703436	AMAZON.COM SERVICES, INC	COPY PAPER	\$ 97.92	shopcc
322779	4/10/2023	114-1286118-2960263	AMAZON.COM SERVICES, INC	MANHOLE HOOK TOOL	\$ 115.32	shopcc
322792	4/10/2023	114-2474114-2101805	AMAZON.COM SERVICES, INC	NOTEPADS	\$ 19.06	afdcc
322843	4/10/2023	114-8603140-0668201	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 17.08	wwtpcc
322787	4/10/2023	1585	ANACORTES PRINTING	PROPERTY FORMS FOR EVIDENCE	\$ 293.76	apdcc
322782	4/10/2023	3986-236647	O'REILLY AUTO PARTS	PARTS #151	\$ 52.16	shopcc
322793	4/10/2023	6560168002	ARAMARK	ALL STATIONS: 3/22, 3/23 & 3/23	\$ 55.26	afdcc
322794	4/10/2023	6560175080	ARAMARK	STATIONS 1, 2 & 3: 4/5, 4/5 & 4/5	\$ 55.26	afdcc
322868	4/10/2023	6560177229	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
322797	4/10/2023	6590968	ONLINELABELS.COM	OFFICE SUPPLIES - OPEN HOUSE	\$ 50.28	wwtpcc
322786	4/10/2023	662 8 125 37	COSTCO WHOLESALE CORPORATION	AGING MASTERY SUPPLIES	\$ 65.24	parksccl
322788	4/10/2023	A75879/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 8.80	parksccl
322776	4/10/2023	C24914	SEBO'S DO-IT CENTER	PARTS #11-918A	\$ 7.06	shopcc
322777	4/10/2023	C24917	SEBO'S DO-IT CENTER	SAFETY SUPPLIES- SHOP	\$ 30.91	shopcc
322778	4/10/2023	C24952	SEBO'S DO-IT CENTER	FACILITY USE ITEMS PUBLIC SAFETY BLDG	\$ 14.87	pwfacc
322789	4/10/2023	INV-005727	DESERT DIAMOND INDUSTRIES	CONCRETE ASPHALT COMBO BLADE- WATER DEPT	\$ 990.00	pwfacc
322850	4/11/2023	1095169674	MALVERN PANALYTICAL, INC.	ZETA CELLS	\$ 558.75	wtppcc

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322852	4/11/2023	111-0782975-2416200	AMAZON.COM SERVICES, INC	CABLE CLIPS	\$ 211.05	fibercc
322785	4/11/2023	111-3106897-7473836	AMAZON.COM SERVICES, INC	FACILITY USE ITEMS - VARIOUS LOC	\$ 413.00	pwfacc
322851	4/11/2023	111-4802980-2818602	AMAZON.COM SERVICES, INC	CASE FOR LABEL MAKER	\$ 15.09	fibercc
322863	4/11/2023	111-9465358-3641862	AMAZON.COM SERVICES, INC	VIDEO EXTENDER OVER NETWORK CABLE	\$ 141.39	infosyscc
322848	4/11/2023	113-7271795-5531438	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; SUGAR	\$ 35.55	apdcc
322795	4/11/2023	114-0979357-4619455	AMAZON.COM SERVICES, INC	STICKY NOTES	\$ 14.13	afdcc
322844	4/11/2023	114-3114993-6760203	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 79.00	wwtpcc
322838	4/11/2023	114-3800834-4065019	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- STREET DEPT	\$ 11.18	shopcc
322796	4/11/2023	114-5056602-6969056	AMAZON.COM SERVICES, INC	STICKY NOTES	\$ 13.04	afdcc
322860	4/11/2023	142954	WATERMARK BOOK COMPANY	JUVENILE BOOKS	\$ 134.76	libcc
322969	4/11/2023	23-08774	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 WEEKLY	\$ 26.35	wwtpcc
322859	4/11/2023	24 583 47 9999999583	FRED MEYER	SUPPLIES- STREET	\$ 6.07	shopcc
322997	4/11/2023	34800891	SURETY PEST CONTROL	CITY HALL PEST CONTROL 3/13 & 4/11/23	\$ 128.36	pwfacc
322846	4/11/2023	3986-236750	O'REILLY AUTO PARTS	PARTS #108	\$ 17.40	shopcc
322845	4/11/2023	3986-236797	O'REILLY AUTO PARTS	PARTS- #151	\$ 74.42	shopcc
322944	4/11/2023	4029	WEST MARINE PRODUCTS, INC	OPERATING SUPPLIES- #90013	\$ 142.20	shopcc
322858	4/11/2023	405343	HARBOR FREIGHT TOOLS	OPERATING SUPPLIES- STREET DEPT	\$ 182.63	shopcc
322947	4/11/2023	593 8 182 4284	SAFEWAY INC	LAB SUPPLIES	\$ 22.70	wwtpcc
322856	4/11/2023	6560172760	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 77.60	shopcc
322855	4/11/2023	6560172762	ARAMARK	OPS: MAT CLEANING	\$ 77.12	shopcc
322857	4/11/2023	6560175825	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 81.87	shopcc
322853	4/11/2023	961932	FRONTIER BUILDING SUPPLY	EXPANSION JOINT MATERIAL	\$ 77.03	fibercc
322960	4/11/2023	971637	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM CITY HALL	\$ 61.73	pwfacc
322866	4/11/2023	A76394/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 2.21	parksccl
322864	4/11/2023	C25305	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 9.59	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
322849	4/11/2023	C25312	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - INCINERATOR	\$ 16.60	wwtpcc
322840	4/11/2023	C25321	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES FOR TRESTLE	\$ 11.80	parksccl
322837	4/11/2023	C25434	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 38.06	museumcc
322847	4/11/2023	INV-01556843	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOM 3/1-3/31/23	\$ 195.09	parksccl
324612	4/11/2023	P0001-82	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - MARCH 2023	\$ 6,713.00	dwwtp
324613	4/11/2023	P0001-83	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - INCINERATOR CALIBRATION	\$ 1,336.61	dwwtp
322954	4/12/2023	#rnfH	FIDALGO FUDGE CO	PUZZLEMANIA EVENT SUPPLIES	\$ 15.00	pkreccc
322945	4/12/2023	000028	NORTHWEST AUTO DETAILING	SERVICE- #052	\$ 216.51	shopcc
322942	4/12/2023	111-2191090-2207442	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 45.42	wwtpcc
322946	4/12/2023	112-1537499-7396258	AMAZON.COM SERVICES, INC	SERVER CABINET	\$ 420.78	infosyscc
322961	4/12/2023	112-2515928-9751445	AMAZON.COM SERVICES, INC	KEY FLOAT	\$ 10.81	wtppcc
322842	4/12/2023	112-4339058-8289013	AMAZON.COM SERVICES, INC	DOCKING STATION FOR PUBLIC DEFENDER AND ONE SPARE	\$ 478.70	infosyscc
322957	4/12/2023	113-8121089-7613812	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; PHONE CHARGING CABLES FOR EVIDENCE	\$ 11.96	apdcc
322943	4/12/2023	114-3800834-4065019	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- STREET DEPT	\$ 184.94	shopcc
322839	4/12/2023	114-4687020-4500244	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 20.66	shopcc
322865	4/12/2023	114-6773131-3530669	AMAZON.COM SERVICES, INC	COMPUTER ITEMS	\$ 261.32	infosyscc
322948	4/12/2023	114-9214816-5029019	AMAZON.COM SERVICES, INC	DVDS	\$ 23.93	libcc
322955	4/12/2023	1mys	COSMIC VEGGIES, DRINK YOUR VEGGIES LLC	PUZZLEMANIA EVENT SUPPLIES *COSMIC	\$ 30.00	pkreccc
323026	4/12/2023	377634	SKAGIT REGIONAL HEALTH	CDL MEDICAL	\$ 92.00	wdistcc
322967	4/12/2023	38190	SKAGIT POWDER COATING, INC.	WA PARK MAINTENANCE SUPPLIES	\$ 1,005.91	parksccl
322953	4/12/2023	385324	FORESTRY SUPPLIERS INC	MIRROR HEAD ASSEMBLY	\$ 83.54	pwfacc
322964	4/12/2023	50802918	THE SEATTLE TIMES	SEATTLE TIMES NEWSPAPER SUBSCRIPTION LIBRARY	\$ 884.00	libcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
323139	4/12/2023	971797	BAYSHORE OFFICE PRODUCTS INC	PARKS PRINTING JOB	\$ 3.21	parksccl
323140	4/12/2023	971886	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 29.34	attorneycc
322965	4/12/2023	A7623/1	ACE HARDWARE	PARTS- #2001	\$ 43.84	shopcc
322958	4/12/2023	A76946/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 18.59	wwtpcc
322966	4/12/2023	C25835	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 58.62	shopcc
322968	4/12/2023	C25953	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 66.35	parksccl
322959	4/12/2023	C26119	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 61.83	wwtpcc
323024	4/12/2023	T-9040	REI CORPORATE & GROUP SALES	WELLNESS CHALLENGE PRIZES FOR 2023. REI	\$ 113.04	hrcc
322862	4/12/2023	XK78T3F14	DELL MARKETING LP	MONITORS	\$ 271.98	infosyscc
322956	4/12/2023	xWd7	PENGUIN COFFEE	PUZZLEMANIA EVENT SUPPLIES GIFT	\$ 20.00	pkreccc
323022	4/13/2023	0686327-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES	\$ 364.84	wwtpcc
323033	4/13/2023	111-2679318-0651414	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 57.85	wwtpcc
323023	4/13/2023	111-4486146-7141048	AMAZON.COM SERVICES, INC	OFFICE FURNITURE	\$ 499.28	pwfacc
323018	4/13/2023	112-6503410-2622643	AMAZON.COM SERVICES, INC	UPS FOR APL AND BLUE HERON	\$ 1,305.56	infosyscc
323236	4/13/2023	112-7441136-6900254	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 78.36	wwtpcc
322951	4/13/2023	114-3528750-2547402	AMAZON.COM SERVICES, INC	DVDS	\$ 153.60	libcc
322952	4/13/2023	114-3528750-2547402	AMAZON.COM SERVICES, INC	DVDS	\$ 93.56	libcc
322949	4/13/2023	114-6552223-6377055	AMAZON.COM SERVICES, INC	DVDS	\$ 29.35	libcc
322950	4/13/2023	114-7593354-6552266	AMAZON.COM SERVICES, INC	TEEN BOOKS	\$ 126.85	libcc
323021	4/13/2023	114-9038449-0466655	AMAZON.COM SERVICES, INC	TEEN BOOKS	\$ 36.99	libcc
323029	4/13/2023	143038	WATERMARK BOOK COMPANY	CHILDREN'S BOOKS	\$ 10.48	libcc
323030	4/13/2023	143040	WATERMARK BOOK COMPANY	CHILDREN'S BOOKS	\$ 33.28	libcc
323150	4/13/2023	230283074	SURETY PEST CONTROL	PEST CONTROL ACC 34798464 A AVE	\$ 52.12	wtppcc
323151	4/13/2023	230284443	SURETY PEST CONTROL	PEST CONTROL ACC 34803360 SAN JUAN BLVD	\$ 52.12	wtppcc
323152	4/13/2023	230284565	SURETY PEST CONTROL	PEST CONTROL ACC 34803359 ROCKRIDGE	\$ 52.21	wtppcc
323154	4/13/2023	230284793	SURETY PEST CONTROL	PEST CONTROL ACC 34803357 SAN JUAN HILL	\$ 54.39	wtppcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
323017	4/13/2023	2368	OHD, LLLP	RECALIBRATION OF FITTESTER	\$ 1,250.62	afdcc
323137	4/13/2023	24260120	PURCELL TIRE AND SERVICE CENTE	SERVICE #517	\$ 4.90	shopcc
323138	4/13/2023	24260123	PURCELL TIRE AND SERVICE CENTE	SERVICE #517	\$ 143.78	shopcc
323164	4/13/2023	297637	TRACTOR SUPPLY CO	MARKER SIGNS	\$ 8.25	wtpcc
323153	4/13/2023	34803358	SURETY PEST CONTROL	PEST CONTROL ACC 34803358 MARINE HEIGHTS CASTILLEJA	\$ 104.42	wtpcc
323019	4/13/2023	3986-237163	O'REILLY AUTO PARTS	CONNECTOR #151	\$ 18.45	shopcc
323135	4/13/2023	593 60 3 4616	SAFEWAY INC	LAB SUPPLIES	\$ 19.45	wwtpcc
323051	4/13/2023	6560179541	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
323141	4/13/2023	96113052	MCMMASTER-CARR	GROUNDING CABLE	\$ 79.67	fibercc
323025	4/13/2023	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 13 INVOICES	\$ 11,317.00	wtpcc
323020	4/13/2023	C26335	SEBO'S DO-IT CENTER	PARTS- #151	\$ 132.55	shopcc
323016	4/13/2023	C26605	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 34.08	parksccl1
323027	4/13/2023	C26610	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 17.03	shopcc
323031	4/13/2023	CR101134	FERGUSON ENTERPRISES, INC	GASKET	\$ 18.29	wtpcc
323028	4/13/2023	G56390	COASTAL FARM &	SAFETY GEAR- WATER DEPT	\$ 239.34	wdistcc
322962	4/13/2023	Vp_ 22WT3BL7	VISTAPRINT	BUSINESS CARDS	\$ 71.66	wtpcc
323032	4/13/2023	VP_PWVRCRXG	VISTAPRINT	STORMWATER DOOR HANGERS	\$ 154.81	pwfacc
323157	4/14/2023	0272331917676	ALASKA AIRLINES	BAGGAGE - ESO	\$ 30.00	afdcc
323162	4/14/2023	04/13/2023	UBER	HOTEL TO AIRPORT - ESO TRAINING	\$ 20.42	afdcc
323125	4/14/2023	066321	THE STORE	REFRESHMENTS INTERVIEW PANEL	\$ 35.04	afdcc
323122	4/14/2023	111-5547874-7269810	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 43.13	wwtpcc
323124	4/14/2023	112-5079396-6041867	AMAZON.COM SERVICES, INC	RAID BATTERY	\$ 21.75	infosyscc
323136	4/14/2023	114-4433660-6273869	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 18.84	wwtpcc
323142	4/14/2023	114-4709717-0808260	AMAZON.COM SERVICES, INC	DVDS	\$ 21.75	libcc
323143	4/14/2023	114-6720597-8890645	AMAZON.COM SERVICES, INC	DVDS	\$ 12.72	libcc
323166	4/14/2023	23-08777	EDGE ANALYTICAL, INC	LAB TESTING - INCINERATOR SAND	\$ 418.20	wwtpcc
323165	4/14/2023	657970	CAMPBELL'S	LODGING STEFFEN WPTA CONFERENCE	\$ 484.17	financecc

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323159	4/14/2023	840-59800076-4-43517	UNITED STATES POSTAL SERVICE	WA PARK POSTAGE FEE	\$ 12.45	parksccl
323130	4/14/2023	93815	SUPERIOR SYSTEMS, INC	SERVICE- WATER DEPT	\$ 1,209.75	wdistcc
323149	4/14/2023	9675176185	GRAINGER	MAINTENANCE SUPPLIES	\$ 37.39	wwtpcc
323155	4/14/2023	972110	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 67.92	pwfacc
323146	4/14/2023	972219	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEM	\$ 61.73	pwfacc
323121	4/14/2023	A78317/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 38.16	parksccl
323128	4/14/2023	C26792	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 74.62	pwfacc
323161	4/14/2023	C27275	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 8.09	parksccl
323123	4/14/2023	C27404	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - INCINERATOR	\$ 9.59	wwtpcc
323120	4/14/2023	G56582	COASTAL FARM &	WORK BOOTS - A BROWN	\$ 178.42	fibercc
323132	4/15/2023	002246742	TEAMVIEWER	TEAMVIEWER SUBSCRIPTION 4/16/23-4/15/2024	\$ 3,001.57	infosyscc
323127	4/15/2023	049355	DOMINO'S PIZZA	PART OF LUNCH FOR IFSAC TESTING	\$ 91.26	afdcc
323147	4/15/2023	0E0041328A721839	THE SHERWIN WILLIAMS CO	FACILITY USE CITY HALL TURNOVER	\$ 407.19	pwfacc
323156	4/15/2023	1326030	WHISTLE WORKWEAR	SAFETY BOOTS - KENT B	\$ 132.18	wtppcc
323163	4/15/2023	13588	MARRIOTT	ESO TRAINING ACCOMMODATION	\$ 1,312.56	afdcc
323158	4/15/2023	52219	MARRIOTT	ESO - ACCOMMODATION	\$ 1,312.56	afdcc
323145	4/15/2023	59302	MARRIOTT	TRAINING WEST POINT WEEK 3 HOTEL STAY - FULLER	\$ 559.30	apdcc
323160	4/15/2023	59336	MARRIOTT	TRAINING WEST POINT WEEK 3 HOTEL STAY - LEETZ	\$ 559.30	apdcc
323126	4/15/2023	79 2 113 37199	THE MARKET LLC	PART OF LUNCH FOR IFSAC TESTING	\$ 46.73	afdcc
323148	4/15/2023	BILL-103-yesfgft2nqv	OOMA, INC.	VOIP TAXES & SURCHARGES	\$ 7.15	fibercc
323134	4/15/2023	C27563	SEBO'S DO-IT CENTER	3 IN ONE OIL	\$ 6.08	afdcc
323131	4/15/2023	C27648	SEBO'S DO-IT CENTER	TAPE, SCISSORS, HOSE HANGER, TIRE GAUGE	\$ 38.62	afdcc
323133	4/16/2023	112-7657335-3270614	AMAZON.COM SERVICES, INC	UPS TO PROTECT COMPUTERS	\$ 783.48	infosyscc
323144	4/16/2023	114-0412601-5205037	AMAZON.COM SERVICES, INC	DVDS	\$ 6.52	libcc
323234	4/16/2023	409-337402	LAQUINTA INN	PARKS STAFF TRAVEL HOTEL	\$ 325.30	parksccl
323233	4/16/2023	409-337402b	LAQUINTA INN	PARKS STAFF TRAVEL HOTEL	\$ 75.00	parksccl

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323129	4/16/2023	C28099	SEBO'S DO-IT CENTER	FACILITY USE ITEM CITY HALL	\$ 18.30	pwfacc
323231	4/17/2023	00110267	OWEN EQUIPMENT COMPANY	OPERATING SUPPLIES- STREET DEPT	\$ 237.02	shopcc
323235	4/17/2023	020914	CHANG THAI	PARKS STAFF TRAVEL MEAL	\$ 25.35	parksccl
323221	4/17/2023	114-4022427-5427433	AMAZON.COM SERVICES, INC	DVDS	\$ 58.47	libcc
323222	4/17/2023	114-9214816-5029019	AMAZON.COM SERVICES, INC	DVDS	\$ 33.08	libcc
323230	4/17/2023	124563	SUNLAND BARK & TOPSOILS	PARKS MAINTENANCE SUPPLIES	\$ 186.32	parksccl
323061	4/17/2023	231466141	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 95.73	dshop
323266	4/17/2023	231466351	SURETY PEST CONTROL	WA PARK MONTHLY PEST CONTROL	\$ 101.17	parksccl
324777	4/17/2023	319652	DOORMAN COMMERCIAL, LLC	AUTOMATED DOOR REPAIRS - CITY HALL 3RD FLOOR & COUNCIL CHAMBERS	\$ 5,892.79	pw1
323226	4/17/2023	3296	PUBLIC SAFETY PSYCHOLOGICAL	PSYCHOLOGICAL EVALS - PRE-EMPLOYMENT TESTING (3)	\$ 1,350.00	apdcc
323220	4/17/2023	3986-237837	O'REILLY AUTO PARTS	WIPER BLADES- #515	\$ 24.78	shopcc
323225	4/17/2023	6560179567	ARAMARK	OPS: MAT CLEANING	\$ 77.12	shopcc
323403	4/17/2023	6560180906	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
323232	4/17/2023	964961	FRONTIER BUILDING SUPPLY	WA PARK MAINTENANCE SUPPLIES	\$ 48.24	parksccl
323326	4/17/2023	972321	BAYSHORE OFFICE PRODUCTS INC	SIGNS	\$ 15.86	museumcc
323278	4/17/2023	972482	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES PLANNING	\$ 15.07	plancc
323271	4/17/2023	972485	BAYSHORE OFFICE PRODUCTS INC	PARKS GENERAL OFFICE SUPPLIES	\$ 17.67	parksccl
323228	4/17/2023	A80225/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 26.43	parksccl
323223	4/17/2023	C28562	SEBO'S DO-IT CENTER	CURATORIAL SUPPLIES	\$ 14.13	museumcc
323229	4/17/2023	C28573	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 15.22	museumcc
323279	4/18/2023	111-6829433-0767414	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 111.66	wwtpcc
323346	4/18/2023	112-5514653-5173017	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 141.62	wwtpcc
323345	4/18/2023	112-8658506-0016258	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 70.70	wwtpcc
323267	4/18/2023	113-2235501-8117023	AMAZON.COM SERVICES, INC	RETRACTABLE KEY FOB HOLDER - FOR BLDG FOB	\$ 433.00	apdcc

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323217	4/18/2023	114-1339733-6135461	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 27.18	shopcc
323274	4/18/2023	1626	ANACORTES PRINTING	CORRECTION FORMS	\$ 114.24	apdcc
323272	4/18/2023	230457	T-SHIRTS BY DESIGN	SENIOR CENTER SUPPLIES	\$ 71.72	parksccl
323263	4/18/2023	2543237590	GODADDY.COM LLC	DOMAIN NAME FEES	\$ 105.19	infosyscc
323327	4/18/2023	378911	SKAGIT REGIONAL HEALTH	CDL MEDICAL PHYSICAL- DAN M	\$ 92.00	shopcc
323264	4/18/2023	3986-238014	O'REILLY AUTO PARTS	FUEL FILTERS- #206	\$ 61.89	shopcc
323265	4/18/2023	3986-238015	O'REILLY AUTO PARTS	FUEL FILTER #206	\$ 42.41	shopcc
323331	4/18/2023	4109270	DISCOUNT FILTER STORE	OPERATING SUPPLIES	\$ 32.97	wwtpcc
323337	4/18/2023	593 3 51 7153	SAFEWAY INC	AGING MASTERY SUPPLIES	\$ 27.45	parksccl
323333	4/18/2023	972240	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE PUBLIC DEFENDER OFFICE	\$ 863.06	pwfacc
323334	4/18/2023	972469	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE PUBLIC DEFENDER OFFICE	\$ 536.31	pwfacc
323268	4/18/2023	AN 91760	CENTRAL WELDING SUPPLY CO, INC	OPERATING SUPPLIES- POINTE	\$ 96.06	wdistcc
323269	4/18/2023	AN 91766	CENTRAL WELDING SUPPLY CO, INC	COMPRESSED ARGON	\$ 57.55	wdistcc
323276	4/18/2023	C28868	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 31.54	parksccl
323261	4/18/2023	C28906	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- #151	\$ 5.96	shopcc
323277	4/18/2023	C28917	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 26.69	parksccl
323262	4/18/2023	E0500IG6ZS	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 3/16-4/15/23	\$ 29.00	infosyscc
323218	4/18/2023	E0500N38ZN	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 3/16-4/15/23	\$ 24.25	infosyscc
323273	4/18/2023	VP_JPZGQMM3	VISTAPRINT	BUSINESS CARDS; OFC HATCHER	\$ 29.36	apdcc
323330	4/19/2023	03093	LIBRARY MARKETING AND COMMUNIC	LIBRARY MARKETING CONFERENCE	\$ 35.00	libcc
323348	4/19/2023	05/09/23	SKAGIT REGIONAL HEALTH	PHYSICAL: ISAKSON	\$ 200.00	afdcc
323336	4/19/2023	111-0476624-2215438	AMAZON.COM SERVICES, INC	IRRIGATION VALVE BOX	\$ 77.85	fibercc
323275	4/19/2023	112-0142593-7309047	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 31.49	shopcc
323338	4/19/2023	112-2632746-5341044	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 15.49	parksccl
323325	4/19/2023	114-2740116-5209828	AMAZON.COM SERVICES, INC	PARTS- STREET DEPT	\$ 64.18	shopcc
323270	4/19/2023	120371990	GLOBAL EQUIPMENT CO., INC	FACILITY SAFETY USE ITEMS	\$ 1,190.22	pwfacc
323350	4/19/2023	1439500	SKAGIT COUNTY SOLID WASTE FUND	MAINTENANCE	\$ 144.00	wwtpcc

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323340	4/19/2023	1524181	AMERICAN PAYROLL ASSOCIATION	AMERICAN PAYROLL ASSOCIATION DUES	\$ 298.00	financecc
323405	4/19/2023	187085	FIDALGO ANIMAL MEDICAL CENTER	K-9 T-BONE; DENTAL WORK	\$ 412.82	apdcc
323389	4/19/2023	24260219	PURCELL TIRE AND SERVICE CENTE	SPOT REPAIRS	\$ 69.99	shopcc
323404	4/19/2023	333000	LEFEVER BULB CO INC	SOD- STREET DEPT	\$ 381.21	shopcc
323385	4/19/2023	379100	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- BLAKE M	\$ 92.00	shopcc
323328	4/19/2023	3986-238173	O'REILLY AUTO PARTS	PARTS- EVENT TRAILER	\$ 38.07	shopcc
323322	4/19/2023	41600475022	LES SCHWAB TIRE CENTERS	TIRES- #192	\$ 569.58	shopcc
323400	4/19/2023	593 4 92 7582	SAFEWAY INC	SUPPLIES	\$ 10.09	pwfacc
323347	4/19/2023	65221	HELMETS R US	ASSORTED SIZES - CHILDRENS BICYCLE HELMETS	\$ 811.54	afdcc
323344	4/19/2023	6WZQRJQVQZ70M	THE SPAR	PARKS STAFF TRAVEL MEAL	\$ 32.64	parksc1
323324	4/19/2023	75946	ACF WEST INC	OPERATING SUPPLIES- STREET DEPT	\$ 823.61	shopcc
323401	4/19/2023	842548	TAQUERIA EL RINCONSITO	PARKS STAFF TRAVEL MEALS	\$ 20.05	parksc1
323392	4/19/2023	972017	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE PUBLIC DEFENDER	\$ 4,445.92	pwfacc
323386	4/19/2023	972690	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES- STREET DEPT	\$ 43.05	shopcc
323335	4/19/2023	A81329/1	ACE HARDWARE	FACILITY USE ITEM CITY HALL	\$ 137.08	pwfacc
323332	4/19/2023	AN 91767	CENTRAL WELDING SUPPLY CO, INC	WELDER RENTAL- BLUE HERON	\$ 174.08	wdistcc
323341	4/19/2023	C29229	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 13.85	parksc1
323323	4/19/2023	C29237	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 43.01	pwfacc
323342	4/19/2023	WO Z0037120	NOVUS AUTO GLASS	INSTALL WINDSHIELD #514	\$ 244.80	shopcc
323399	4/20/2023	111-0549228-5106629	AMAZON.COM SERVICES, INC	FIBER MODULE FOR 10GB CONNECTION	\$ 810.56	infosyscc
323391	4/20/2023	112-5801589-4226637	AMAZON.COM SERVICES, INC	HEADSET EARPIECES FOR PATROL	\$ 43.51	apdcc
323393	4/20/2023	112-8141827-7994667	AMAZON.COM SERVICES, INC	GATE REMOTE X 2	\$ 32.58	wtpcc
323343	4/20/2023	113-7444372-7730644	AMAZON.COM SERVICES, INC	MAILBOX POST	\$ 78.48	financecc
323482	4/20/2023	116285	ASSOCIATION OF WASHINGTON	AWC ANNUAL CONFERENCE REGISTRATION	\$ 475.00	execc
323388	4/20/2023	1Z3Y592X3971075663	UNITED PARCEL SERVICE, INC	SHIPMENT TO EPPENDORF NORTH AMERICA (LAB)	\$ 72.37	wwtpcc
323484	4/20/2023	2	DOMINO'S PIZZA	LUNCH FOR CROSS CONNECTION PRESENTATION AT OPS	\$ 21.74	wtpcc

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323468	4/20/2023	24260232	PURCELL TIRE AND SERVICE CENTE	TIRES- SHOP STOCK	\$ 3,294.55	shopcc
323469	4/20/2023	24260234	PURCELL TIRE AND SERVICE CENTE	TIRE SWITCH #609	\$ 29.10	shopcc
323390	4/20/2023	3986-238286	O'REILLY AUTO PARTS	MISC FILTERS- SHOP STOCK	\$ 74.57	shopcc
323387	4/20/2023	578355	THE MAILBOX	OVERNIGHT SHIPMENT	\$ 413.70	apdcc
323395	4/20/2023	6560179565	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 78.64	shopcc
323534	4/20/2023	6560183018	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
323566	4/20/2023	6560183039	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 88.82	shopcc
323483	4/20/2023	7153	DOMINO'S PIZZA	LUNCH FOR CROSS CONNECTION PRESENTATION AT OPS	\$ 103.83	wtpcc
323489	4/20/2023	7296849	DEMCO, INC.	TECH SERVICES SUPPLIES	\$ 97.43	libcc
323398	4/20/2023	BBY01-806756572762	BEST BUY STORES, L.P.	32" TV FOR OPERATIONS CAMERA VAN	\$ 195.47	infosyscc
323394	4/20/2023	FS230419343799	FS.COM, INC.	FIBER OPTIC CABLES FOR FIREWALL PROJECT SWITCH TO ROUTER	\$ 36.57	infosyscc
323339	4/20/2023	REGISTRATION	WASHINGTON ASSOCIATION OF	TRAINING FEE; RECORDS INGRAM - 2023 WAPRO SPRING CONF	\$ 65.00	apdcc
323349	4/20/2023	WP-1298912	HAM RADIO OUTLET	2 ANTENNAS FOR CERT TRAILER	\$ 108.64	afdcc
323472	4/21/2023	0630DFC-0012	SPYPOINT	TRESTLE CAMERA SUBSCRIPTION 4/21-5/21/23	\$ 15.00	parksccl
323473	4/21/2023	0630DFC7-0011	SPYPOINT	TRESTLE CAMERA SUBSCRIPTION 4/21-5/21/23	\$ 15.00	parksccl
323499	4/21/2023	111-8003525-8815426	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.05	wwtpcc
323396	4/21/2023	112-4769362-4668229	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 47.86	shopcc
323397	4/21/2023	113-1771846-4226608	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- FLEET DEPT	\$ 15.38	shopcc
323402	4/21/2023	113-4238618-4431436	AMAZON.COM SERVICES, INC	CARAFE	\$ 41.33	afdcc
323460	4/21/2023	1478108882	GRAINGER	PLANT MAINTENANCE	\$ 595.17	wwtpcc
323488	4/21/2023	1CBS1H	CDW GOVERNMENT INC	PRIVACY SCREEN COVER FOR LAPTOP	\$ 59.69	infosyscc
323497	4/21/2023	1Z03MN9T0320013015	UNITED PARCEL SERVICE, INC	SHIPPING: COMPRESSOR AIR	\$ 13.31	afdcc
323471	4/21/2023	231467264	SURETY PEST CONTROL	DEPOT PEST CONTROL	\$ 110.97	parksccl

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323490	4/21/2023	309346157-1	OFFICE DEPOT, INC.	COPY PAPER AND OFFICE SUPPLIES	\$ 605.66	libcc
323467	4/21/2023	3249217	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 52.34	wwtpcc
323759	4/21/2023	3249339	NURNBERG SCIENTIFIC	INCINERATOR SUPPLIES	\$ 4,264.80	wwtpcc
323487	4/21/2023	379604	SKAGIT REGIONAL HEALTH	CDL PHYSICAL- KEN H	\$ 92.00	shopcc
323470	4/21/2023	3986-238468	O'REILLY AUTO PARTS	CABIN FILTER #189	\$ 19.16	shopcc
323479	4/21/2023	972798	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE PUBLIC DEFENDER OFFICE	\$ 1,181.48	pwfacc
323461	4/21/2023	A82522/1	ACE HARDWARE	DATA BOX AND SCREEN CLEANER	\$ 25.44	infosyscc
323501	4/21/2023	AB2437/1	ACE HARDWARE	OPERATING SUPPLIES- STREET DEPT	\$ 26.41	shopcc
323480	4/21/2023	B-972017-1	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE PUBLIC DEFENDER OFFICE	\$ 728.46	pwfacc
323491	4/21/2023	C30064	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 3.80	parksccl
323492	4/21/2023	C30065	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 27.25	parksccl
323495	4/21/2023	C30066	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 10.31	parksccl
323478	4/21/2023	C30107	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 2.96	wwtpcc
323493	4/21/2023	C30146	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 3.73	parksccl
323486	4/21/2023	G60057	COASTAL FARM &	UNIFORM- KEN H	\$ 104.43	shopcc
323481	4/21/2023	G60059	COASTAL FARM &	SAFETY SUPPLIES- STREET DEPT	\$ 80.02	shopcc
323500	4/22/2023	111-9109331-4112214	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 22.74	wwtpcc
323462	4/22/2023	112-0930564-3183402	AMAZON.COM SERVICES, INC	ZIP TIES	\$ 8.69	infosyscc
323463	4/22/2023	112-0930564-3183402	AMAZON.COM SERVICES, INC	ZIP TIES AND VELCRO TIES	\$ 26.86	infosyscc
323466	4/22/2023	4715 50 61528	HOME DEPOT	2 SLEDGE HAMMERS	\$ 87.00	afdcc
323465	4/22/2023	6469253839	EVENTBRITE.COM	REGISTRATION INVESTIGATION CONFERENCE - CH	\$ 525.00	afdcc
323494	4/22/2023	819122	PARK N JET PARKING LOT 2	AIRPORT PARKING - FDIC	\$ 60.80	afdcc
323464	4/23/2023	112-8443977-3078607	AMAZON.COM SERVICES, INC	MONITORS FOR PUBLIC DEFENDER	\$ 359.00	infosyscc
323498	4/23/2023	1216 4 149 159	COSTCO WHOLESALE CORPORATION	REFRESHMENTS FOR FEMA DISASTER TRAINING	\$ 336.34	afdcc
323496	4/23/2023	153331	PORT OF ANACORTES	FUEL: MARINE 29	\$ 68.02	afdcc
323568	4/23/2023	593 6 128 1165	SAFEWAY INC	LAB SUPPLIES	\$ 65.77	wwtpcc

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323477	4/23/2023	662 6 270 95	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 32.99	apdcc
323570	4/24/2023	00110353	OWEN EQUIPMENT COMPANY	STREET PARTS	\$ 658.51	shopcc
323556	4/24/2023	0188-1016626	CED	FACILITY USE ITEMS	\$ 15.23	pwfacc
323560	4/24/2023	0687309-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES	\$ 433.02	wwtpcc
323559	4/24/2023	0687402-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES	\$ 365.68	wwtpcc
323573	4/24/2023	111-3726782-9225824	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 141.39	wwtpcc
323485	4/24/2023	112-6983859-7150627	AMAZON.COM SERVICES, INC	ENDOSCOPE	\$ 120.21	wtppcc
323476	4/24/2023	114-4022427-5427433	AMAZON.COM SERVICES, INC	DVDS	\$ 21.71	libcc
323567	4/24/2023	13061189	WILBUR-ELLIS COMPANY, LLC	WEED CONTROL- STREET DEPT	\$ 1,731.30	shopcc
323632	4/24/2023	1472 54 22 8854	SAFEWAY INC	HYDROGEN PEROXIDE, VINEGAR FOR LAB	\$ 5.18	wtppcc
323652	4/24/2023	23-09677	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 WEEKLY	\$ 26.35	wwtpcc
323633	4/24/2023	231466895	SURETY PEST CONTROL	PEST CONTROL ACC 34803357 6996 SAN JUAN HILL LANE	\$ 54.39	wtppcc
323634	4/24/2023	231466897	SURETY PEST CONTROL	PEST CONTROL ACC 34803359 2102 PENN AVE	\$ 52.21	wtppcc
323635	4/24/2023	231466898	SURETY PEST CONTROL	PEST CONTROL ACC 34803360 4155 SAN JUAN BLVD	\$ 52.21	wtppcc
323661	4/24/2023	231467261	SURETY PEST CONTROL	PEST CONTROL	\$ 187.13	dwwtp
323569	4/24/2023	27359802	LOWE'S BUSINESS ACCOUNT/GEMB	MURAL SUPPLIES	\$ 61.12	museumcc
323642	4/24/2023	310990064-1	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 65.30	libcc
323647	4/24/2023	593 7 32 4616	SAFEWAY INC	REFRESHMENTS FOR FEMA DISASTER TRAINING	\$ 6.98	afdcc
323648	4/24/2023	593 8 134 4291	SAFEWAY INC	REFRESHMENTS FOR FEMA DISASTER TRAINING	\$ 13.75	afdcc
323717	4/24/2023	6560184474	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
323564	4/24/2023	662 6 83 261	COSTCO WHOLESALE CORPORATION	AGING MASTERY SUPPLIES	\$ 60.25	parksccl
323561	4/24/2023	812124	MISTER T'S AWARDS &	NAME BADGES - PCED DIRECTOR & MUSEUM EMPLOYEE	\$ 21.72	hrcc
323641	4/24/2023	973176	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 43.32	pubdefcc

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323631	4/24/2023	973200	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - PUBLIC DEFENDER	\$ 401.72	pwfacc
323563	4/24/2023	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 8 INVOICES	\$ 2,892.00	wtpcc
323622	4/24/2023	BUR-2006631	FARMERS EQUIPMENT COMPANY	SERVICE REPAIRS #425	\$ 176.82	shopcc
323571	4/24/2023	C31475	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 32.35	parksccl
323558	4/24/2023	SDW_PS108729	WOOD'S LOGGING SUPPLY	CABLE FOR SWM	\$ 61.01	wtpcc
323562	4/24/2023	VP_K1LT6HC1	VISTAPRINT	BUSINESS CARDS - BRIAN	\$ 29.31	wtpcc
323701	4/25/2023	0272332987981	ALASKA AIRLINES	BAGGAGE TO FDIC	\$ 30.00	afdcc
323650	4/25/2023	111-2875968-8184246	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 18.97	wwtpcc
323651	4/25/2023	111-4323350-5369848	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.04	wwtpcc
323627	4/25/2023	112-02711807-7472252	AMAZON.COM SERVICES, INC	VELCRO TIES	\$ 29.34	infosyscc
323565	4/25/2023	112-4731221-7088226	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 11.41	parksccl
323557	4/25/2023	112-8722197-4906648	AMAZON.COM SERVICES, INC	ZIP TIES	\$ 29.34	infosyscc
323636	4/25/2023	114-13579892	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL INTAKE 3/22/23-4/21/23	\$ 115.00	wtpcc
323585	4/25/2023	182519	A-1 MOBILE LOCK AND KEY, INC.	PUBLIC SAFETY DOOR CLOSER REPAIR AND REPLACEMENT	\$ 497.76	pwfac
323584	4/25/2023	182522	A-1 MOBILE LOCK AND KEY, INC.	HEART OF ANACORTES PROGRAMABLE DOOR LOCK REPAIR	\$ 973.76	pwfac
323577	4/25/2023	182523	A-1 MOBILE LOCK AND KEY, INC.	DRAWER LOCK REPAIR @ PUBLIC SAFETY	\$ 119.68	pwfac
324627	4/25/2023	230361	BLYTHE MECHANICAL, INC	CITY HALL WOMEN'S TOILET REPAIR X2	\$ 1,465.99	pwfac
323692	4/25/2023	29515323	HOLIDAY INN	LODGING- DAN MARTIN	\$ 274.84	shopcc
323649	4/25/2023	373331	AIRBNB, INC	ACCOMMODATION - FDIC JB & JS	\$ 485.03	afdcc
323628	4/25/2023	3986-239178	O'REILLY AUTO PARTS	BIT SET VEH #209	\$ 18.49	shopcc
323629	4/25/2023	3986-239213	O'REILLY AUTO PARTS	TAPE MEASURE	\$ 7.06	shopcc
323630	4/25/2023	3986-239214	O'REILLY AUTO PARTS	WIPER BLADES- #209	\$ 22.74	shopcc
323910	4/25/2023	420008	SEBO'S DO-IT CENTER	APD USE ITEMS	\$ 5.96	apd
323713	4/25/2023	593 176 203 8822	SAFEWAY INC	REFRESHMENTS FOR FEMA DISASTER TRAINING	\$ 23.05	afdcc
323626	4/25/2023	6188637774584939-124	FACEBOOK	FACEBOOK ADVERTISING	\$ 49.58	fibercc

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323872	4/25/2023	90173	MARRIOTT	ACCOMMODATION FDIC: CB & DL	\$ 838.89	afdcc
323693	4/25/2023	93732	HOLIDAY INN	LODGING- CARTER P	\$ 274.84	shopcc
323698	4/25/2023	972978	BAYSHORE OFFICE PRODUCTS INC	LIBRARY USE	\$ 2,487.21	pwfacc
323696	4/25/2023	973278	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 53.01	fibercc
323707	4/25/2023	973331	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 42.28	pubdefcc
323624	4/25/2023	991522063	CHEVRON AND TEXACO UNIVERSAL	FUEL VEH 209	\$ 29.63	shopcc
323623	4/25/2023	A85241/1	ACE HARDWARE	DOOR LUBRICANT #209	\$ 2.93	shopcc
323699	4/25/2023	B972798-1	BAYSHORE OFFICE PRODUCTS INC	ITEMS FOR USE IN PUBLIC DEFENDER OFFICE	\$ 107.26	pwfacc
323637	4/25/2023	C31865	SEBO'S DO-IT CENTER	WEED EATER SUPPLIES	\$ 64.18	shopcc
323621	4/25/2023	C32011	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 31.05	parksccl
323646	4/25/2023	C32069	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	\$ 8.52	shopcc
323644	4/25/2023	C32155	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 56.49	parksccl
323645	4/25/2023	C32156	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 15.22	parksccl
323653	4/26/2023	000053	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
323708	4/26/2023	111-5651938-8273843	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 15.86	libcc
323643	4/26/2023	111-9770543-7533002	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 35.60	libcc
323757	4/26/2023	112-6171519-4971459	AMAZON.COM SERVICES, INC	MACBOOK FOR IT TO HELP SETUP MACOS AND IOS DEVICES	\$ 978.11	infosyscc
323714	4/26/2023	113-2264774-1343436	AMAZON.COM SERVICES, INC	BINDING MATERIALS	\$ 119.48	afdcc
323712	4/26/2023	113-9746576-9094638	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- SOLID WASTE	\$ 8.68	shopcc
323625	4/26/2023	114-6260272-8731420	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 27.18	shopcc
323770	4/26/2023	116524	ASSOCIATION OF WASHINGTON	AWC ANNUAL CONFERENCE REGISTRATION	\$ 475.00	execc
324528	4/26/2023	1404531	ABP INTERNATIONAL, INC	PROXIMITY KEYFOBS	\$ 502.62	infosyscc
323695	4/26/2023	1721242936	RCMOWERS	FANS & BELTS #715	\$ 257.47	shopcc
323716	4/26/2023	1Z3Y592X4271158880	UNITED PARCEL SERVICE, INC	MAINTENANCE - SHIPMENT OF H2S METER NEW SENSOR	\$ 52.42	wwtpcc
323697	4/26/2023	2098757	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 93.99	libcc

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324794	4/26/2023	22411.07-4	GRAY & OSBORNE INC	ON-CALL STORMWATER-RELATED ENVIRONMENTAL SERVICES - BASIN B2 MODELING	\$ 108.57	pw1
323710	4/26/2023	23-09984-14352	EBAY	PART #6938	\$ 100.69	shopcc
323934	4/26/2023	231465845	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$ 97.91	publib
323921	4/26/2023	231467265	SURETY PEST CONTROL	PEST CONTROL MARTIME HERITAGE CENTER	\$ 67.45	museum
324795	4/26/2023	23411.01	GRAY & OSBORNE INC	R AVENUE LONGTERM IMPROVEMENT PROJECT; BASIN G11 MODELING	\$ 217.14	pw1
323763	4/26/2023	24260328	PURCELL TIRE AND SERVICE CENTE	NAIL REPAIR	\$ 73.68	shopcc
323764	4/26/2023	24260337	PURCELL TIRE AND SERVICE CENTE	TIRES	\$ 1,533.61	shopcc
323781	4/26/2023	260063801-00	TACOMA SCREW PRODUCTS, INC.	ASPHALT CUTTING BLADES	\$ 167.36	shopcc
323768	4/26/2023	3334835220	HILTON HOTELS	HOTEL STAY DURING STORMWATER CONFERENCE - DIANE H	\$ 111.86	pwfacc
323705	4/26/2023	3702**	UBER	ACCIDENTAL 2ND TIP ON 323702 ? (NO RECEIPT)**NEEDS AFFIDAVIT	\$ 3.00	afdcc
323694	4/26/2023	3986-239319	O'REILLY AUTO PARTS	BIT SET- SHOP	\$ 12.31	shopcc
323638	4/26/2023	4/25/23	UBER	CLASS TO ACCOMMODATION: FDIC	\$ 9.95	afdcc
323640	4/26/2023	4/25/23	UBER	TIP ON #323639	\$ 12.67	afdcc
323639	4/26/2023	4/25/23	UBER	AIRPORT TO ACCOMM: FDIC	\$ 63.35	afdcc
323690	4/26/2023	969928	FRONTIER BUILDING SUPPLY	STAKES- STREET DEPT	\$ 56.75	shopcc
323700	4/26/2023	A85724/1	ACE HARDWARE	JOINT COMPOUND	\$ 4.89	fibercc
323704	4/26/2023	April 25	UBER	TIP ON # 323638	\$ 3.00	afdcc
323702	4/26/2023	April 26	UBER	ACCOMM TO CLASS - FDIC	\$ 6.49	afdcc
323703	4/26/2023	April 26**	UBER	TIP ON #323702**NEEDS AFFIDAVIT	\$ 3.00	afdcc
323711	4/26/2023	C32441	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- #2001	\$ 40.25	shopcc
323709	4/26/2023	C32483	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 19.13	museumcc
323755	4/27/2023	0188-1016689	CED	FACILITY USE ITEMS	\$ 88.19	pwfacc
323769	4/27/2023	028230	GERE-A-DELI	LUNCH FOR EOC DISASTER PLANNING	\$ 518.98	afdcc
323775	4/27/2023	040723-1	UBER	TIP ON 232774	\$ 5.00	afdcc
323774	4/27/2023	042723	UBER	TRIP FROM ACCOMM TO CLASSES	\$ 5.38	afdcc

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323771	4/27/2023	112-2803863-6929022	AMAZON.COM SERVICES, INC	SUNSCREEN X 2	\$ 23.52	wtpcc
323782	4/27/2023	113-0215359-6769803	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 80.31	shopcc
323715	4/27/2023	113-2430354-7152237	AMAZON.COM SERVICES, INC	BINDING COVERS	\$ 25.45	afdcc
323786	4/27/2023	13732650	WATER ENVIRONMENT FEDERATION	WEF CONFERENCE REGISTRATION - STEVE DOEBLER	\$ 715.00	wwtpcc
323779	4/27/2023	16263	RZ MASK	MURAL SUPPLIES	\$ 46.68	museumcc
323835	4/27/2023	1656	ANACORTES PRINTING	DOOR HANGERS FOR FIBER	\$ 50.00	fiber
323780	4/27/2023	1Z3Y592X0304673263	THE UPS STORE	SHIPPING PARTS #ERR2002	\$ 23.60	shopcc
323767	4/27/2023	3986-239547	O'REILLY AUTO PARTS	FUEL WATER SEPARATOR- #406	\$ 20.20	shopcc
323765	4/27/2023	3986-239590	O'REILLY AUTO PARTS	WIRE BRUSH- #406	\$ 17.63	shopcc
323766	4/27/2023	3986-239595	O'REILLY AUTO PARTS	HYDRAULIC FILTER #406	\$ 67.70	shopcc
323777	4/27/2023	4-24-23-2	UBER	TIP ON 323706	\$ 3.00	afdcc
323706	4/27/2023	4-27-23	UBER	TRIP FROM ACCOMM TO CLASSES (FDIC)	\$ 11.92	afdcc
323776	4/27/2023	42723	UBER	TRIP FROM ACCOMM TO CLASSES (FDIC)	\$ 12.97	afdcc
323773	4/27/2023	42723-1	UBER	TIP ON 232776	\$ 3.00	afdcc
323762	4/27/2023	49622182	LOWE'S BUSINESS ACCOUNT/GEMB	BOLT SNAPS FOR FLAG	\$ 18.63	wtpcc
323760	4/27/2023	515497	USA BLUE BOOK	OPERATING SUPPLIES	\$ 1,224.82	wwtpcc
323896	4/27/2023	593 176 11 8821	SAFEWAY INC	REFRESHMENTS: FEMA DISASTER TRAINING	\$ 3.29	afdcc
323909	4/27/2023	6560186752	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
323783	4/27/2023	AN 91963	CENTRAL WELDING SUPPLY CO, INC	WA PARK BENCHES SUPPLIES	\$ 146.90	parksccl
323785	4/27/2023	C32888	SEBO'S DO-IT CENTER	HOSES	\$ 57.56	shopcc
323772	4/27/2023	C32890	SEBO'S DO-IT CENTER	SUPPLIES	\$ 120.87	pwfacc
323778	4/27/2023	C32931	SEBO'S DO-IT CENTER	MAINTENANCE - PUMP STATIONS	\$ 75.89	wwtpcc
323784	4/27/2023	C32940	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 26.55	parksccl
323754	4/27/2023	C32982	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 43.48	parksccl
323756	4/27/2023	C33079	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 11.72	pwfacc
323885	4/28/2023	0272333316366	ALASKA AIRLINES	BAGGAGE CHARGE FROM FDIC	\$ 30.00	afdcc
323873	4/28/2023	04/28/2023	AMPCO PARKING	AIRPORT PARKING FOR FDIC FLIGHT	\$ 92.73	afdcc

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323874	4/28/2023	0517-081046	NAPA	SLUDGE SCRAPERS OIL FILTERS	\$ 33.75	wtpcc
323894	4/28/2023	111-3484484-6052204	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 26.07	libcc
323893	4/28/2023	111-4328821-9556235	AMAZON.COM SERVICES, INC	HDMI EXTENDER	\$ 282.78	infosyscc
323878	4/28/2023	114-4022427-5427433	AMAZON.COM SERVICES, INC	DVDS	\$ 18.79	libcc
323818	4/28/2023	3388460	DAILY JOURNAL OF COMMERCE	LEGAL NOTICE - 2023 CHIP SEAL PROJECT	\$ 79.75	pw1
323876	4/28/2023	3986-239705	O'REILLY AUTO PARTS	COOLANT FILTER #221	\$ 8.56	shopcc
323877	4/28/2023	3986-239731	O'REILLY AUTO PARTS	BRAKE CLEAN #706	\$ 48.33	shopcc
323886	4/28/2023	4-28-23	UBER	TRIP FROM ACCOMM TO CLASSES (FDIC)	\$ 11.73	afdcc
323887	4/28/2023	4-28-23-2	UBER	TIP ON 323886	\$ 5.00	afdcc
323895	4/28/2023	42429	SENSORAY COMPANY, INC	PARTS FOR POSM	\$ 473.93	shopcc
323888	4/28/2023	662 11 13 188	COSTCO WHOLESALE CORPORATION	AGING MASTERY CLASS SUPPLIES	\$ 12.99	parksccl
323871	4/28/2023	88646	OHD, LLLP	REPLACE TRIGGER BUTTON ON FIT TESTER	\$ 55.00	afdcc
323884	4/28/2023	A87649/1	ACE HARDWARE	WALL REPAIR SUPPLIES	\$ 51.84	fibercc
323890	4/28/2023	A87680/1	ACE HARDWARE	CHECK VALVE	\$ 9.78	wtpcc
323891	4/28/2023	April 28	UBER	ACCOMM TO AIRPORT: FDIC	\$ 56.38	afdcc
323870	4/28/2023	C33422	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 60.45	parksccl
323892	4/28/2023	VP_3CFCKNNP	VISTAPRINT	BUSINESS CARDS - VISTA PRINT	\$ 38.07	pubdefcc
323889	4/28/2023	VP_XXDG1MS7	VISTAPRINT	BUSINESS CARDS; OFC DILLS	\$ 29.36	apdcc
323832	4/28/2023	WAANA148597	FASTENAL COMPANY	MAINTENANCE SUPPLIES - BIN STOCK	\$ 2.23	dwwtp
323879	4/29/2023	111-8559721-1704238	AMAZON.COM SERVICES, INC	HOLDS/REQUESTS	\$ 60.52	libcc
323881	4/29/2023	114-6158692-6550615	AMAZON.COM SERVICES, INC	UNIFORM BOOTS; CHIEF FLOYD	\$ 174.03	apdcc
324107	4/29/2023	C34561	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 27.17	wwtpcc
324540	4/30/2023	0173	SKAGIT COUNTY SOLID WASTE FUND	APRIL TONNAGE HAULED	\$ 97,255.78	dshop
323880	4/30/2023	111-8559721-1704238	AMAZON.COM SERVICES, INC	HOLDS AND REQUESTS	\$ 240.10	libcc
323882	4/30/2023	113-0446390-8624224	AMAZON.COM SERVICES, INC	APD BREAKROOM SUPPLIES	\$ 51.54	apdcc
323883	4/30/2023	114-6158692-6550615	AMAZON.COM SERVICES, INC	CAR BATTERY BOOSTER PACK - PORTABLE AND JUMPER CABLES	\$ 219.50	apdcc

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324010	4/30/2023	1925	THRIFTY CLEANERS	MARCH/APRIL LAUNDRY (+ UNIFORMS LEFT BY WALSH)	\$ 108.93	afdcc
324788	4/30/2023	2196	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - APRIL 2023	\$ 838.46	pw1
323926	4/30/2023	35707315	LINDE GAS & EQUIPMENT INC.	CYLINDER RENTAL	\$ 322.09	dwwtp
324011	4/30/2023	373331	US BANK	HOTEL DEPOSIT: HORNE (FIRE INVESTIGATION)	\$ 485.02	afdcc
324522	4/30/2023	657	BOYS & GIRLS CLUBS	FUNDING AGREEMENT - LUNCH PROGRAM -APRIL	\$ 140.00	legal
324532	4/30/2023	APRIL 2023	KORTERUD, WAYNE D	APRIL 2023 - PUBLIC DEFENDER SCREENING	\$ 415.00	court
323875	4/30/2023	INV00354447	PANTHEON SYSTEMS, INC	WEB HOSTING FEES FOR SAFEANDCLEANWATER.COM	\$ 38.09	infosyscc
324543	5/1/2023	052-0010-00	CITY OF ANACORTES	OPS 4/1-4/30/23	\$ 1,675.34	dshop
323902	5/1/2023	109296	G12 COMMUNICATIONS	SIP TRUNKS 5/1-5/31/23	\$ 962.62	finance
323997	5/1/2023	111-2809913-0278656	AMAZON.COM SERVICES, INC	DVDS	\$ 15.33	libcc
324004	5/1/2023	111-7642151-4155424	AMAZON.COM SERVICES, INC	WIPES	\$ 28.32	fibercc
324075	5/1/2023	112335	HONEY BUCKET	MT ERIE PORTABLE RESTROOM MARCH-MAY	\$ 461.00	parksc1
323998	5/1/2023	114-9214816-5029019	AMAZON.COM SERVICES, INC	DVDS	\$ 19.54	libcc
324001	5/1/2023	1398954	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE - 4 INVOICES	\$ 559.39	wtpcc
324013	5/1/2023	23-10586	EDGE ANALYTICAL, INC	LAB TESTING - SIDE STREAM NITROGEN MONTHLY	\$ 321.30	wwtpcc
324014	5/1/2023	23-10587	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT NITROGEN MONTHLY	\$ 67.15	wwtpcc
324002	5/1/2023	24795	SHIFTNOTE, LLC	DAILY LOGBOOK 5/1-7/31/23	\$ 113.25	wtpcc
324776	5/1/2023	319692	DOORMAN COMMERCIAL, LLC	AUTOMATED DOOR REPAIRS - FIBER STORAGE AREA	\$ 2,542.37	pw1
324608	5/1/2023	320855	DEPT OF LABOR & INDUSTRIES	ELEVATOR ANNUAL OPERATING CERTIFICATE	\$ 504.60	pwfac
324525	5/1/2023	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 4/1-4/30/23	\$ 54.00	finance
323994	5/1/2023	3986-240232	O'REILLY AUTO PARTS	BATTERY- #151	\$ 125.68	shopcc
323995	5/1/2023	3986-240259	O'REILLY AUTO PARTS	FILTERS FOR #417	\$ 37.61	shopcc
323993	5/1/2023	3986-240322	O'REILLY AUTO PARTS	WIPER BLADES- #038	\$ 22.74	shopcc
324015	5/1/2023	41600476399	LES SCHWAB TIRE CENTERS	DISMOUNT/MOUNT #180	\$ 43.51	shopcc
323999	5/1/2023	4452167	TACTICALGEAR.COM	UNIFORM BOOTS; CORP SCHEEPERS	\$ 108.69	apdcc
324020	5/1/2023	4793972S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL	\$ 7.54	legal

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324624	5/1/2023	5/1/2023	SAVAGE ROOFING	ROOF REPAIRS @ 9029 MOLLY LANE	\$ 10,662.40	pwfac
324775	5/1/2023	5/1/2023	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - MAY 2023	\$ 4,166.67	apd
324012	5/1/2023	6560183006	ARAMARK	MAT & MOP SERVICE 419 & 4/20 (ALSO:6560182207 & 6560183004)	\$ 55.26	afdcc
324006	5/1/2023	6560186773	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 88.82	shopcc
324005	5/1/2023	6560186775	ARAMARK	OPS: MAT CLEANING	\$ 77.12	shopcc
324480	5/1/2023	6560187929	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 81.75	wwtpcc
324783	5/1/2023	9170253120	SCHINDLER ELEVATOR CORPORATION	ELEVATOR SERVICE - MAY 2023	\$ 983.56	pw1
324072	5/1/2023	973873	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 47.22	wdistcc
323992	5/1/2023	A07404257079581989	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
323996	5/1/2023	ACT-00089607	UNITED SITE SERVICES, INC	WA PARK PORTABLE RESTROOMS 4/1-4/30/23	\$ 671.00	parksccl
324008	5/1/2023	C35090	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.90	parksccl
324009	5/1/2023	C35094	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 41.84	parksccl
323990	5/1/2023	C35383	SEBO'S DO-IT CENTER	PARTS #11956	\$ 36.21	shopcc
324007	5/1/2023	C35453	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 36.54	pwfacc
324073	5/1/2023	I-34301 & I-34302	SIGNS BY TOMORROW	MURAL SIGNS	\$ 301.40	museumcc
324000	5/1/2023	INV-01648516	UNITED SITE SERVICES, INC	PORTA POTTY PENN AVE 4/1/23-4/30/23	\$ 210.25	wtppcc
323991	5/1/2023	S200119	OLDCASTLE PRECAST INC	OAK HARBOR FIBER SUPPLIES	\$ 2,797.97	wdistcc
324165	5/2/2023	0001-294809	NAPA	#513 HYD HOSE & FITTINGS	\$ 90.41	shopcc
324095	5/2/2023	0656631-IN	REISNER DISTRIBUTOR INC	DELO STARPLEX EP	\$ 89.49	shopcc
324086	5/2/2023	111-2062370-4996232	AMAZON.COM SERVICES, INC	ELECTRICAL TAPE & MEASURING WHEEL	\$ 266.87	fibercc
324092	5/2/2023	111-2553109-5987423	AMAZON.COM SERVICES, INC	HOSE & FITTINGS	\$ 113.14	pwfacc
324080	5/2/2023	114-1824833-5836242	AMAZON.COM SERVICES, INC	PLAYS AND BOOKS	\$ 12.27	libcc
324079	5/2/2023	114-2703334-5081066	AMAZON.COM SERVICES, INC	TECHNOLOGY CABLES	\$ 21.19	libcc
324081	5/2/2023	114-4302098-5066608	AMAZON.COM SERVICES, INC	PLAYS AND BOOKS	\$ 117.11	libcc
324078	5/2/2023	114-4302098-5066608	AMAZON.COM SERVICES, INC	PLAYS AND BOOKS	\$ 91.19	libcc

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324096	5/2/2023	153768	PORT OF ANACORTES	FUEL FOR MARINE 29	\$ 26.94	afdcc
324071	5/2/2023	17918637	DOMYOWN.COM	RAT POISON	\$ 238.01	shopcc
324106	5/2/2023	2911	US BANK	TRAINING MEAL- TANNER M	\$ 16.28	shopcc
324087	5/2/2023	29117	US BANK	TRAINING MEAL- JOHN K	\$ 16.91	shopcc
324538	5/2/2023	337730B	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 107.19	pwfacc
324074	5/2/2023	3986-240524	O'REILLY AUTO PARTS	PARTS- #1005	\$ 84.08	shopcc
324341	5/2/2023	44775969	LITTLE CREEK CASINO RESORT	HOTEL STAY; OFC HATCHER TRAINING - WSPCA SEMINAR-TRAINER	\$ 261.80	apdcc
324156	5/2/2023	86605EE006643	SUPER 8 KENNEWICK	HOTEL STAY AT AWWA CONFERENCE - ISAAC BRUNK	\$ 331.14	wtpcc
324157	5/2/2023	973880	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 140.73	fibercc
324094	5/2/2023	A90755/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 12.16	parksccl
324076	5/2/2023	ACT-00089607	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS 4/10-4/30/23	\$ 605.28	parksccl
324105	5/2/2023	BC1857508	GALLS, LLC.	UNIFORM SHIRTS - ED	\$ 400.08	afdcc
324103	5/2/2023	BC1859622	GALLS, LLC.	UNIFORM PANTS - DL	\$ 134.64	afdcc
324102	5/2/2023	BC1859708	GALLS, LLC.	CLASS A: SIEDLER	\$ 840.34	afdcc
324101	5/2/2023	BC1859710	GALLS, LLC.	CLASS A: COLWELL	\$ 845.28	afdcc
324104	5/2/2023	BC1859711	GALLS, LLC.	CLASS A - HUTSELL	\$ 850.13	afdcc
324099	5/2/2023	C35698	SEBO'S DO-IT CENTER	FASTENERS VEH 1005	\$ 54.53	shopcc
324093	5/2/2023	C35930	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 1.02	parksccl
324089	5/2/2023	INV200349956	ZOOM VIDEO COMMUNICATIONS INC.	SENIOR CENTER 5/2-6/1/23	\$ 17.40	parksccl
324097	5/2/2023	INV200355979	ZOOM VIDEO COMMUNICATIONS INC.	COURT 5/2-6/1/23	\$ 17.40	courtcc
324077	5/2/2023	MC17230017	MAILCHIMP	RECREATION MAILING LIST SUBSCRIPTION	\$ 28.83	parksccl
324154	5/2/2023	S3059707	CARDIO PARTNERS INC.	AED SUPPLIES VARIOUS DEPARTMENTS	\$ 3,187.85	hrcc
324003	5/2/2023	VP_ MV2WP5SR	VISTAPRINT	BUSINESS CARDS - TERRY N	\$ 29.31	wtpcc
324148	5/3/2023	0014	VERSALIFT/TIME MFTG CO	BOOM TRUCK TRAINING WTP	\$ 58.00	shopcc
324147	5/3/2023	0015	VERSALIFT/TIME MFTG CO	BOOM TRUCK TRAINING FOR WTP PERSONNEL	\$ 58.00	shopcc
324098	5/3/2023	01667	WASHINGTON GIS ASSOCIATION	MEMBERSHIP APPLICATION - ROB HOXIE	\$ 25.00	pwfacc
324091	5/3/2023	01668	WASHINGTON GIS ASSOCIATION	MEMBERSHIP APPLICATION - MARLI STEVENS	\$ 25.00	pwfacc
324162	5/3/2023	111-1801662-9013810	AMAZON.COM SERVICES, INC	LIBRARY SUPPLIES	\$ 108.70	libcc

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324082	5/3/2023	111-9583527-0501020	AMAZON.COM SERVICES, INC	BOOKS HOLDS & REQUESTS	\$ 25.55	libcc
324088	5/3/2023	112-1449153-5085057	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 21.53	parksccl
324085	5/3/2023	112-3980979-1185843	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 14.04	wtpcc
324169	5/3/2023	113-0809509-6955406	AMAZON.COM SERVICES, INC	PENS & SHARPIES	\$ 45.42	afdcc
324167	5/3/2023	113-7139548-0522658	AMAZON.COM SERVICES, INC	WALL CLOCK	\$ 19.12	shopcc
324144	5/3/2023	114-0716606-6673049	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 38.90	shopcc
324145	5/3/2023	114-1033919-2789040	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- STREET DEPT	\$ 78.30	shopcc
324090	5/3/2023	114-2541363-6452216	AMAZON.COM SERVICES, INC	HOSE CLAMPS	\$ 32.54	shopcc
324150	5/3/2023	114-6054984-2079427	AMAZON.COM SERVICES, INC	PLAYS AND BOOKS	\$ 15.32	libcc
324083	5/3/2023	114-9088799-4858637	AMAZON.COM SERVICES, INC	GRAPHIC NOVELS	\$ 15.22	libcc
324084	5/3/2023	114-9088799-4858637	AMAZON.COM SERVICES, INC	GRAPHIC NOVELS	\$ 15.22	libcc
324487	5/3/2023	12P30262	MOTOR TRUCKS, INC	FAN SOLENOID #517	\$ 108.46	dshop
324100	5/3/2023	163097867	ULINE, INC.	MAINTENANCE SUPPLIES - INCINERATOR	\$ 677.82	wwtpcc
324211	5/3/2023	24260469	PURCELL TIRE AND SERVICE CENTE	FLAT REPAIR #515	\$ 95.17	shopcc
324146	5/3/2023	242909051	LOWE'S BUSINESS ACCOUNT/GEMB	LAUNDRY DETERGENT	\$ 25.55	wtpcc
324303	5/3/2023	3249530	NURNBERG SCIENTIFIC	MAINTENANCE SUPPLIES - DO PROBE YSI	\$ 1,124.97	wwtpcc
324164	5/3/2023	359825	RED LION HOTEL	HOTEL FOR LABOR RELATIONS INSTITUTE NO SHOW CHARGE	\$ 137.44	hrcc
324170	5/3/2023	453827744	LOWE'S BUSINESS ACCOUNT/GEMB	CIRCUIT INTERRUPTER, PLUMB BOB	\$ 47.83	wtpcc
324215	5/3/2023	593 8 220 7582	SAFEGWAY INC	AGING MASTERY SUPPLIES	\$ 7.99	parksccl
324212	5/3/2023	86605EE006642	SUPER 8 KENNEWICK	HOTEL STAY DURING AWWA CONFERENCE - CAMELLIA MCCOOL	\$ 220.76	wtpcc
324209	5/3/2023	974079	BAYSHORE OFFICE PRODUCTS INC	PARKS MAINTENANCE SUPPLIES	\$ 26.72	parksccl
324166	5/3/2023	A91045/1	ACE HARDWARE	ALUMN TUBE	\$ 43.06	shopcc
324161	5/3/2023	BBY01-80759482016	BEST BUY STORES, L.P.	SAMSUNG 55" DISPLAY	\$ 412.67	infosyscc

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324143	5/3/2023	C36248	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 45.82	parksccl
324168	5/3/2023	C36563	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - INCINERATOR	\$ 10.65	wwtpcc
324163	5/3/2023	C36585	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 110.71	museumcc
324155	5/3/2023	INV200536133	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 05/03-06/02/2023	\$ 60.92	execc
324159	5/3/2023	VP_1WQ1VPC0	VISTAPRINT	BUSINESS CARDS ;OFC MOWRER	\$ 29.36	apdcc
324158	5/4/2023	111-1083571-4703422	AMAZON.COM SERVICES, INC	CLEANING SOLUTION	\$ 40.34	fibercc
324226	5/4/2023	113-0809509-6955406	AMAZON.COM SERVICES, INC	LAMINATING POUCHES, FOG JUICE	\$ 180.94	afdcc
324223	5/4/2023	113-5702425-3825013	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- SOLID WASTE	\$ 16.64	shopcc
324218	5/4/2023	114-4500706-7298643	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 14.79	libcc
324220	5/4/2023	13092292	WILBUR-ELLIS COMPANY, LLC	PARKS MAINTENANCE SUPPLIES	\$ 191.68	parksccl
324391	5/4/2023	1323899	LIFE ASSIST, INC	EXERGEN THERMOMETERS	\$ 399.69	medic
324216	5/4/2023	1675	ANACORTES PRINTING	SEARCH FORMS	\$ 59.84	apdcc
324213	5/4/2023	220156	RED LION HOTEL	HOTEL STAY AT AWWA CONFERENCE - BRIAN MCDANIEL	\$ 112.59	wtppcc
324214	5/4/2023	220157	RED LION HOTEL	HOTEL STAY AT AWWA CONFERENCE - JOAN PRINGLE	\$ 112.59	wtppcc
324315	5/4/2023	228053788	BEST WESTERN	HOTEL STAY AT AWWA CONFERENCE - TRYSTAN LOWRY	\$ 156.87	wtppcc
324481	5/4/2023	23-10530	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT NUTRIENTS MONTHLY	\$ 125.80	wwtpcc
324483	5/4/2023	23-10589	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT METALS & TOC QUARTERLY	\$ 247.35	wwtpcc
324340	5/4/2023	260065888-00	TACOMA SCREW PRODUCTS, INC.	SUMP PUMP INSTALLATION MATERIALS	\$ 140.55	wtppcc
324539	5/4/2023	339227	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 2,784.06	pwfac
324316	5/4/2023	428053881	BEST WESTERN	HOTEL STAY AT AWWA CONFERENCE - JOE FERRIS	\$ 156.87	wtppcc
324792	5/4/2023	6669	LISTEN AUDIOLOGY SERVICES INC	ANNUAL HEARING CHECKS VARIOUS DEPARTMENTS	\$ 1,293.50	hr
324227	5/4/2023	840-59800076-2-58053	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 1.59	museumcc
324322	5/4/2023	974133	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 132.58	pubdefcc

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324217	5/4/2023	A91918/1	ACE HARDWARE	OPERATING SUPPLIES- #6000	\$ 17.60	shopcc
324222	5/4/2023	A92031/1	ACE HARDWARE	MAINTENANCE SUPPLIES - FERRY TERMINAL	\$ 49.36	wwtpcc
324219	5/4/2023	A92264/1	ACE HARDWARE	OPERATING SUPPLIES- WATER DEPT	\$ 22.50	wdistcc
324221	5/4/2023	A92285/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 18.04	parksccl
324225	5/4/2023	C36754	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 75.63	parksccl
324210	5/4/2023	C36822	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 37.29	parksccl
324152	5/4/2023	S00530541	IRISH SETTER	UNIFORM BOOTS; CHIEF FLOYD	\$ 190.39	apdcc
324160	5/4/2023	VP_BTHRVLMX	VISTAPRINT	VISTAPRINT - BUSINESS CARDS	\$ 58.75	pubdefcc
324297	5/5/2023	037358	US BANK	GAS FILL - LABOR RELATIONS INSTITUTE	\$ 30.00	afdcc
324299	5/5/2023	100733476	ARAMARK	UNIFORM- STREET DEPT	\$ 151.17	shopcc
324320	5/5/2023	107056	BERG VAULT COMPANY	CATCH BASINS- 37TH ST PROJECT	\$ 836.67	shopcc
324224	5/5/2023	113-1972445-3374614	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES- FLEET DEPT	\$ 106.38	shopcc
324334	5/5/2023	113-7075438-3873045	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 165.24	shopcc
324307	5/5/2023	114-6918303-5982666	AMAZON.COM SERVICES, INC	HANDHELD BARCODE SCANNERS	\$ 145.24	libcc
324327	5/5/2023	127819674	RED LION HOTEL	HOTEL STAY- WATER CONFERENCE	\$ 223.92	pwfacccl
324311	5/5/2023	127819675	RED LION HOTEL	HOTEL STAY- WATER CONFERENCE	\$ 224.98	wdistcc
324319	5/5/2023	142508	US BANK	FUEL FOR VEHICLE 1005	\$ 84.19	wtppcc
324324	5/5/2023	161725078	DEPARTMENT OF LICENSING	LICENSING FEES- #2005	\$ 64.00	shopcc
324338	5/5/2023	177750	SKAGIT SOILS, INC.	WA PARK MAINTENANCE SUPPLIES	\$ 431.69	parksccl
324317	5/5/2023	220156	RED LION HOTEL	HOTEL STAY AT AWWA - BRIAN MCDANIEL	\$ 112.49	wtppcc
324318	5/5/2023	220157	RED LION HOTEL	HOTEL STAY AT AWWA - JOAN PRINGLE	\$ 112.49	wtppcc
324321	5/5/2023	220187	RED LION HOTEL	HOTEL STAY AT AWWA - KENT BOLTON	\$ 224.98	wtppcc
324304	5/5/2023	220188	RED LION HOTEL	HOTEL STAY AT AWWA CONFERENCE - CRISTIAN HERNANDEZ	\$ 224.98	wtppcc
324325	5/5/2023	2690	DBL DESIGN, LLC	SHIPPING FEES- #2001	\$ 1,133.24	shopcc

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324332	5/5/2023	359824	RED LION HOTEL	HOTEL FOR LABOR RELATIONS INSTITUTE	\$ 274.88	hrcc
324298	5/5/2023	359825	RED LION HOTEL	ACCOMMODATION FOR LABOR RELATIONS	\$ 274.88	afdcc
324306	5/5/2023	3986-240955	O'REILLY AUTO PARTS	PARTS- #706	\$ 101.62	shopcc
324305	5/5/2023	3986-241048	O'REILLY AUTO PARTS	PART #115	\$ 114.73	shopcc
324314	5/5/2023	44094420584	PORT OF ANACORTES	PORT OF ANACORTES	\$ 45.00	execc
324309	5/5/2023	662 7 137 601	COSTCO WHOLESALE CORPORATION	REHAB SUPPLIES	\$ 158.81	afdcc
324310	5/5/2023	662 7 323 8	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 74.98	apdcc
324323	5/5/2023	974364	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES-PUBLIC DEFENDER'S OFFICE	\$ 40.62	pubdefcc
324326	5/5/2023	B8NQTWSSY84	AMERICAN PUBLIC WORKS	CAEC PRO WEBINAR: EMERGENCY CONTRACTING AND FFMA FUNDING UPDATES	\$ 30.00	legalcc
324337	5/5/2023	C37491	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 14.91	parksccl
324329	5/5/2023	C37587	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 30.44	parksccl
324312	5/5/2023	C37614	SEBO'S DO-IT CENTER	FACILITY USE	\$ 35.64	pwfacc
324333	5/5/2023	C377708	SEBO'S DO-IT CENTER	PUSH BROOMS, EARMUFFS	\$ 134.88	afdcc
324464	5/6/2023	05102023fraud	US BANK	FRAUD CHARGES	\$ 250.00	shopcc
324328	5/6/2023	111-7430743-0941850	AMAZON.COM SERVICES, INC	WATER SUPPLIES	\$ 981.89	pwfacc
324300	5/6/2023	112345	US BANK	FRAUD CHARGE	\$ 1,630.00	shopcc
324335	5/6/2023	113-7300098-6893029	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- SOLID WASTE	\$ 14.30	shopcc
324301	5/6/2023	6319607084821342	FACEBOOK	FACEBOOK ADVERTISING	\$ 8.33	fibercc
324313	5/6/2023	C37826	SEBO'S DO-IT CENTER	FACILITY USE ITEMS CITY HALL WATER DAMAGE	\$ 217.53	pwfacc
324302	5/6/2023	C37833	SEBO'S DO-IT CENTER	ITEMS FOR INSTALLATION OF NEW AUTOMATIC TRANSFER SWITCH AT APD	\$ 75.88	infosyscc
324336	5/6/2023	C37969	SEBO'S DO-IT CENTER	SUPPLIES FOR SMALL EQUIP REPAIR, PRE-MIX FUEL, EXTENSION CORD	\$ 265.12	afdcc
324330	5/7/2023	111-1341908-2487436	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 18.35	museumcc
324331	5/7/2023	111-6830802-1622650	AMAZON.COM SERVICES, INC	MURAL SUPPLIES	\$ 23.65	museumcc
324308	5/7/2023	114-5631251-1166644	AMAZON.COM SERVICES, INC	REPLACEMENT BOOK CHILDREN'S	\$ 6.52	libcc

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324339	5/7/2023	3FA001E5-0002	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION 5/7-6/7/23	\$ 15.00	parksccl
324470	5/7/2023	8563 61 73876	HOME DEPOT	FACILITY USE ITEM CITY HALL WATER DAMAGE	\$ 200.47	pwfacc
324465	5/8/2023	05102023fraud	US BANK	FRAUD CHARGES	\$ 635.50	shopcc
324479	5/8/2023	112-0975601-2048263	AMAZON.COM SERVICES, INC	STAPLER, UTILITY KNIFE	\$ 37.41	afdcc
324466	5/8/2023	112-2245996-5332200	AMAZON.COM SERVICES, INC	UPS FOR AFD3 AND ONE SPARE	\$ 652.78	infosyscc
324463	5/8/2023	11460136034	BLUE COW CARWASH	COMMAND CAR	\$ 10.00	afdcc
324517	5/8/2023	1280676095232	AMTRAK	TRAINING - TRAVEL EXPENSE	\$ 61.00	wwtpcc
324475	5/8/2023	1508	NIGP	MEMBERSHIP - MATSON	\$ 40.00	legalcc
324694	5/8/2023	220013286491	PUGET SOUND ENERGY INC	APD 4/7-5/5/23	\$ 2,363.24	apd
324486	5/8/2023	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION 04/07-05/05/23	\$ 25.73	dshop
324482	5/8/2023	23-11395	EDGE ANALYTICAL, INC	EFFLUENT N02 & N03 WEEKLY	\$ 26.35	wwtpcc
324408	5/8/2023	230535	T-SHIRTS BY DESIGN	REC PROGRAM SUPPLIES	\$ 1,588.48	pkrec
324515	5/8/2023	260065523-00	TACOMA SCREW PRODUCTS, INC.	SHOP INVENTORY RESTOCK	\$ 341.72	shopcc
324469	5/8/2023	3986-241497	O'REILLY AUTO PARTS	SCRAPER #115	\$ 53.27	shopcc
324513	5/8/2023	593 3 154 2726	SAFEWAY INC	AGING MASTERY CLASS SUPPLIES	\$ 22.20	parksccl
324473	5/8/2023	6560190147	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 88.82	shopcc
324516	5/8/2023	72268875	ALL BATTERY SALES & SERVICE	BATTERIES- #028, #033, #043, #222	\$ 882.15	shopcc
324477	5/8/2023	840-59800076-2-58149	UNITED STATES POSTAL SERVICE	PARKS RETURN POSTAGE	\$ 11.99	parksccl
324510	5/8/2023	974389	BAYSHORE OFFICE PRODUCTS INC	FINANCE	\$ 284.15	pwfacc
324471	5/8/2023	ANA01	EDGE ANALYTICAL, INC	WATER ANALYSIS - 10 INVOICES	\$ 1,992.00	wtpcc
324476	5/8/2023	C38870	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 26.10	parksccl
324472	5/8/2023	C39230	SEBO'S DO-IT CENTER	KNIFE & FUEL CAN	\$ 106.17	fibercc
324478	5/8/2023	C39340	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 65.78	museumcc
324696	5/8/2023	FB36208	CAROLLO ENGINEERS, INC.	WATER SYSTEM PLAN UPDATE - APRIL 2023	\$ 8,546.00	dwtpp
324474	5/8/2023	G68051	COASTAL FARM &	RAIN GEAR	\$ 130.55	wdistcc
324509	5/9/2023	111-9823025-1975462	AMAZON.COM SERVICES, INC	BOOKS HOLDS AND REQUESTS	\$ 28.17	libcc
324518	5/9/2023	112-2198153-5404257	AMAZON.COM SERVICES, INC	BLADES, SCISSORS	\$ 33.93	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
324514	5/9/2023	114-5501183-6943436	AMAZON.COM SERVICES, INC	HR OFFICE SUPPLIES	\$ 9.23	hrcc
324786	5/9/2023	1720007263	PATEL DDS, RAMAN	DENTAL SERVICES, LEOFF1 RETIREE	\$ 199.00	hr
324787	5/9/2023	1720007263	PATEL DDS, RAMAN	DENTAL SERVICES, LEOFF1 RETIREE	\$ 423.79	hr
324806	5/9/2023	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 04/08-05/08/2023	\$ 3,620.66	publib
324521	5/9/2023	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 4/8-5/8/23	\$ 13.44	plan
324544	5/9/2023	220013297498	PUGET SOUND ENERGY INC	CASINO DR UNDER TWIN BRIDGE 4/8-5/8/23	\$ 24.06	dshop
324524	5/9/2023	220022355618	PUGET SOUND ENERGY INC	TSUNAMI SIREN - 500 T AVENUE 4/8-5/8/23	\$ 10.89	dwwtp
324519	5/9/2023	23-12134	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT N02 & N03 WEEKLY	\$ 26.35	wwtpcc
324526	5/9/2023	339227A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 279.86	pwfac
324512	5/9/2023	662 9 46 10	COSTCO WHOLESALE CORPORATION	CANOPY, COOLER, REFRESHMENTS: CALM THE CHAOS	\$ 352.54	afdcc
324790	5/9/2023	9332056780	GRAYBAR ELECTRIC COMPANY, INC	FIELD-INSTALLABLE FIBER CONNECTORS	\$ 1,719.86	fiber
324507	5/9/2023	C39555	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 31.36	pwfacc
324505	5/9/2023	C39858	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 28.28	wwtpcc
324506	5/9/2023	C40013	SEBO'S DO-IT CENTER	SAND FOR RECRUIT ACADEMY	\$ 6.73	afdcc
324467	5/9/2023	E0600NAYA7	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 4/2-5/1/22	\$ 953.03	infosyscc
324535	5/9/2023	INV00006448	USA BLUE BOOK	ROSEMOUNT PH PROBES X 3	\$ 1,504.89	dwwtp
324508	5/9/2023	WO Z0037219	NOVUS AUTO GLASS	WINDSHIELD #515	\$ 244.80	shopcc
324511	5/10/2023	112-3495751-6246624	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES	\$ 36.91	wtppcc
324771	5/10/2023	16666	ANCHOR QEA, LLC	FORMER WTP MATTER NO. 96	\$ 15,219.25	legal
324693	5/10/2023	2023Q1-3	SKAGIT COUNTY INFORMATION	COUNTY INFO SYS - SPILLMAN QTR 1 FOR 2023	\$ 9,435.77	apd
324547	5/10/2023	21-718	ROADWAY CONCEPTS	ADA RAMP MATERIALS	\$ 7,021.33	dshop
324784	5/10/2023	52546	KRIEG CONSTRUCTION, INC	ASPHALT DISPOSAL- 37TH ST PROJECT	\$ 248.63	dshop
324542	5/10/2023	7278453-00	TURF STAR WESTERN	PTO SWITCH / ROCKER #706	\$ 344.41	dshop
324766	5/10/2023	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 5/19-6/18/23	\$ 140.09	finance
324628	45056	98082332	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	\$ 4,550.42	dwwtp
324789	5/11/2023	107083	BERG VAULT COMPANY	STORM WATER SUPPLIES	\$ 3,365.18	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
324531	5/11/2023	112989	WALTON BEVERAGE COMPANY, INC	10 LBS. COFFEE 5/11	\$ 140.00	medic
324680	5/11/2023	112990	WALTON BEVERAGE COMPANY, INC	OPS: BREAKROOM SUPPLIES	\$ 192.00	dshop
324686	5/11/2023	1195869-1	FERGUSON ENTERPRISES, INC	SOUTH FIDALGO EXPANSION- RESOLUTION 3036	\$ 128,567.46	wdist
324607	5/11/2023	221587	BLYTHE MECHANICAL, INC	HVAC REPAIR @ PUBLIC SAFETY	\$ 1,201.15	pwfac
324536	5/11/2023	230233	BLYTHE MECHANICAL, INC	CONDENSATE PUMP REPLACED AND TESTED	\$ 548.69	dwtpt
324537	5/11/2023	230359	BLYTHE MECHANICAL, INC	TEMP CONTROLLERS REPLACED, RE-INSULATED 8 SENSORS, TESTED	\$ 722.83	dwtpt
324626	5/11/2023	3128845632	IDEXX DISTRIBUTION, INC	TCR SAMPLE VESSELS	\$ 229.78	dwtpt
324782	5/11/2023	52550	KRIEG CONSTRUCTION, INC	ASPHALT DISPOSAL- 37TH ST PROJECT	\$ 161.50	dshop
324688	5/11/2023	54229	IT STRAPS ON, INC.	SIGN BANDING- STREET DEPT	\$ 142.46	dshop
324799	5/11/2023	BLD-2022-0732	THE PLUMBING GUYS, INC	CANCEL PERMIT PER EMAIL	\$ 23,916.04	bldg
324625	5/11/2023	INV00008500	USA BLUE BOOK	HYDROCHLORIC ACID	\$ 15.32	dwtpt
324520	5/11/2023	No. 1	LYNDEN YOGA COLLECTIVE	FITNESS: MARCH YOGA	\$ 375.00	medic
324609	5/11/2023	PS-INV104702	WHITNEY EQUIPMENT CO INC	MAINTENANCE SUPPLIES - PUMP STATION	\$ 99.01	dwwtpt
324534	45057	RefundMoore	MOORE, MOORE	WA PARK CAMPING RESIDENT REFUND	\$ 72.00	parks1
324533	45057	RefundQueen	MATTHEAU QUEEN	WA PARK CAMPING REFUND	\$ 13.00	parks1
324529	45057	RefundSmith	SMITH, SARAH	WA PARK CAMPING REFUND	\$ 126.00	parks1
324548	45057	ReimbJensen	JENSEN, SHELLY	SWAC MEETING	\$ 8.36	dshop
324801	45058	300000290035	PUGET SOUND ENERGY INC	MUSEUM 4/7-5/5/23	\$ 261.48	museum
324697	45058	300000300008	PUGET SOUND ENERGY INC	WWTP 4/7-5/5/23	\$ 4,158.86	dwwtpt
324689	45058	300000305007	PUGET SOUND ENERGY INC	SKYLINE ST LIGHTS 4/4-5/2/23	\$ 467.49	dshop
324611	45058	INV2647429	COPIERS NORTHWEST, INC	STAPLES FOR PRINTER JN522 3RD FLOOR	\$ 88.76	finance
324684	45058	INV2647477	COPIERS NORTHWEST, INC	Canon/IRC5870i/3rd Floor 4/11- 5/10/23	\$ 362.13	finance
324541	45058	ReimbNemeth	NEMETH, TERENCE	WDM 4 APPLICATION / EXAM FEES	\$ 192.74	wdist
324768	45058	U2316017876	ICONIX WATERWORKS INC	PIPE	\$ 1,117.16	dshop
324690	45059	00005W5A83193	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 5-13-23	\$ 26.73	apd
324691	45061	04/18/2023	ECONOWASH LAUNDRY&CLEANERS	UNIFORM CLEANING 2/25- 4/25/23	\$ 30.46	apd
324676	45061	142-8750-02	STAHL, DENNIS	UB Refund Cst #043243	\$ 990.79	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
324805	45061	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 4/7-5/5/23	\$ 3,822.67	dwtp
324769	45061	36159	CWT, LLC	STORMWATER TRAINING	\$ 2,000.00	dshop
324800	45061	8495-4	ANACORTES TOWING, LLC	TOWING; APD CASE 23-A03407	\$ 176.26	apd
324804	45061	INV00012186	USA BLUE BOOK	PH BUFFER 8.0, FLUORIDE REAGENT SPADNS	\$ 822.36	dwtp
324695	45061	ReimbNations	NATIONS, JACQUELINE	TRAINING - FERRY FOR THE WAY BACK - DET SGT NATIONS - REIMB	\$ 21.40	apd
324779	45061	ReimbOLeary	O'LEARY, TIMOTHY	LONG TERM CARE PAYMENT REIMBURSEMENT LEOFF1 RETIREE	\$ 316.78	hr
324698	45062	INV2648358	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 4/15-5/14/23	\$ 155.41	finance
324797	45062	PSWO0152647	N C POWER SYSTEMS CO	WTP CAT GENERATOR SWITCHGEAR MAINTENANCE	\$ 87,623.58	dwtp
	Total				\$ 614,234.76	



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 5.c.

Agenda Item Title: Street Fair Application: Class of 2023 Senior Car Parade 6/13/2023

Staff Contact(s): John Coleman, JONN LUNSFORD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Stephanie Snyder	Motion
John Coleman	

Item Summary: The parade will start at 3rd Street and Commercial Avenue, travel southbound on Commercial Avenue to 17th Street where it will turn west on 17th Street and end in the back parking lot of Anacortes High School. This parade will consist of cars driven by someone other than the seniors and will be led by the Anacortes Police Department.

Budget Impact:

Previous Action:

Recommended Motion: I move to approve the street fair application for the Class of 2023 Senior car parade.

Alternative Actions: Not approve the application.

Attachments (listed in order presented):

1. Senior Street Parade Council Packet



Street Fair Application

Per AMC 7.04.040, application shall be filed not less than ninety days in advance of the date on which the event is to occur, if the event requires the closure of any highway or street, any detouring traffic, or any significant impact on city services. Other events not requiring the foregoing are to be filed not less than sixty days in advance of the proposed event. Applicants will be notified when the application is scheduled for consideration by City Council, and will again be notified when City Council either approves or denies the application. Following application approval, applicants will be provided with contact numbers for relevant city departments. Applicants are responsible for contacting individual City departments to request services for the event, such as traffic control, solid waste removal, and food service inspection.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application Date *

5/1/2023

Event Name *

Class of 2023 Senior Car Parade

Applicant/Organization Name *

ASB Leadership

Mailing Address *

1600 20th Street

Event Contact Person *

Spencer Andrich

Event Contact Email *

sandrich@asd103.org

Event Contact Phone *

(360) 466-8376

Event Website

Estimated Number of Participants/Attendees *

400

Event Description *

Class of 2023 senior car parade. The parade will start on 3rd and commercial, travel southbound on commercial to 17th street where it will turn west on 17th street and end in the back parking lot of Anacortes high school. This parade will consist of cars driven by someone other than the seniors and will be lead by Anacortes police department

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

☐ Yes ☒ No

Date Event Starts *

6/13/2023

Time Event Starts *

4:00:00 PM

Date Event Ends *

6/13/2023

Time Event Ends *

5:00:00 PM

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

6/13/2023

Time Street Closure Starts *

3:00:00 PM

Date Street Closure Ends *

6/13/2023

Time Street Closure Ends *

6:00:00 PM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Street closures from 3rd and Commercial Avenue to 10th and Commercial Avenue, both sides. The parade will continue southbound on Commercial Avenue to 17th Street, turn west on 17th Street and end in the back parking lot of Anacortes High school.

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[Kami Export - Special%20Even...](#) 125.23KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant may be required to provide public liability insurance subject to the provisions of AMC 7.04.100. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

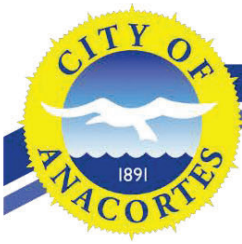
By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

☒ Yes

Signature *

Spencer Andrich



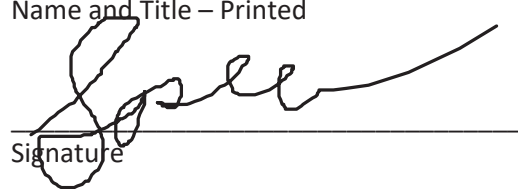
SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, his employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: April 27th 2023

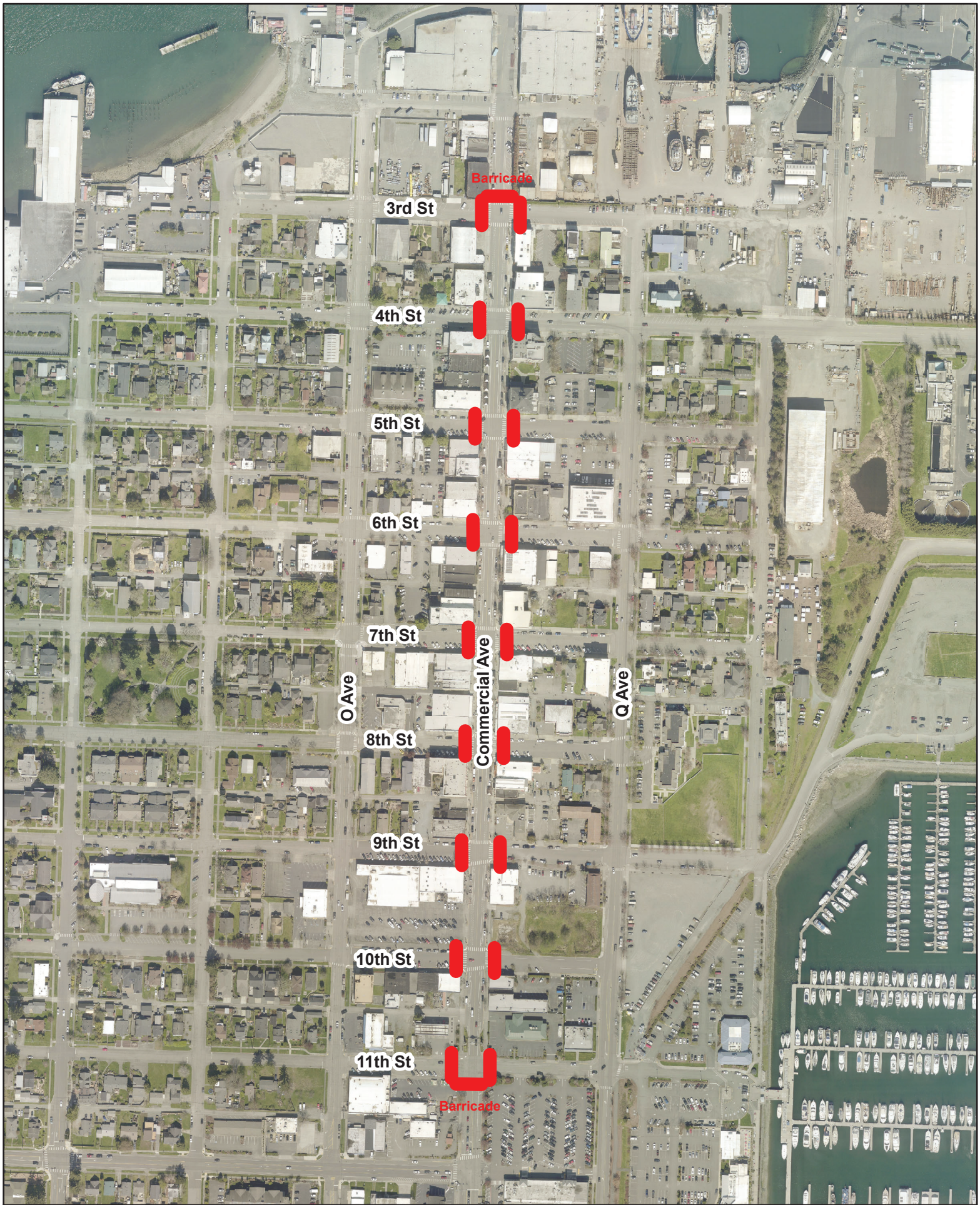
Spencer Andrich

Name and Title – Printed


Signature

Name and Title – Printed

Signature



2023 Graduation Parade June 13th



0 200 400 Feet



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 6.a.

Agenda Item Title: Public Hearing on interim Ordinance 4046 regarding a moratorium on short term rental of residential dwelling units in certain mixed-use zones.

Staff Contact(s): LIBBY GRAGE

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
LIBBY GRAGE	Public Hearing
John Coleman	
STEVE HOGLUND	
DARCY SWETNAM	

Item Summary: On March 27, 2023, the City Council adopted [Ordinance 4046](#), which established a moratorium on the acceptance of certain applications for short term rental of residential dwelling units, or establishing such use thereof, in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use zones. Pursuant to RCW 36.70A.360, the City Council must hold a public hearing on the interim ordinance within 60 days of its adoption.

Budget Impact:
N/A

Previous Action: City Council adopted Ordinance 4046 on March 27, 2023.

Recommended Motion: N/A.

Alternative Actions: N/A

Attachments (listed in order presented):

1. Public Hearing Interim Ordinance 4046
2. Ordinance 4046
3. Public Comment Email - Jason Goold - Ordinance 4046
4. Public Comment Letter - Jason Goold - Ordinance 4046



Item 6a.

Public Hearing:

Interim Ordinance 4046 /

**Moratorium on short term rental use of residential dwelling
units in certain Mixed Use Zones**

City Council Meeting

May 22, 2023



●●● OVERVIEW – Ord. 4046



- City Council adopted Ord. 4046 on March 27, 2023
- Public hearing required within 60 days
- Related Item 6b – proposed Ord. 4052

Now, therefore, the City Council of the City of Anacortes does ordain as follows and adopts the following as findings of fact:

Section 1. The above recitals are incorporated by reference as findings of fact.

Section 2. A moratorium is hereby declared on the acceptance of any land use, building permit, or business license application for any use constituting rental of lodging for a period less than 30 days, or establishment of any such use, within a residential dwelling unit within the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones.

Section 3. The City Council finds that an emergency exists under RCW 35A.12.130 and this ordinance is necessary for the protection of public health, public safety, public property, or the public peace, and with adoption by a majority plus one of the entire membership of the City Council is effective immediately.

Section 4. Pursuant to RCW 36.70A.390, the City Council will hold a public hearing on this interim ordinance within 60 days of adoption and adopt findings of fact immediately after that public hearing.

Section 5. Pursuant to 36.70A.390 this moratorium is effective for six months and may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

●●● OVERVIEW – Ord. 4046



- “Overnight lodging”: Rental of lodging for a period less than 30 days (AMC 19.44.050)
- Affects residential dwellings only
- Areas affected: C, CBD, MMU, CM zones
- Initial term: 6 months



City of Anacortes Zoning Map

Affected Areas - Ord. 4046

- Live-Work Overlay
- Medical Overlay
- Mixed Use Business Overlay
- Unincorporated Urban Growth Area
- Aeronautical
- Commercial
- Central Business District
- Commercial Marine
- Commercial Marine 2
- Heavy Manufacturing
- Industrial
- Light Manufacturing
- Light Manufacturing 1
- Marine Mixed Use
- Manufacturing and Shipping
- Old Town
- Public Use
- R1 (Residential Low Density 1)
- R2 (Residential Low Density 2)
- R2A (Residential Low Density 2A)
- R3 (Residential Medium Density 3)
- R4 (Residential High Density 4)
- R4A (Residential High Density 4A)



Ordinance 3040
(effective 8/5/2019)

●●● BACKGROUND



- Residential development and overnight lodging uses are both allowed in CBD, C, MMU, and CM zones
- Recent residential development has been converted to short term overnight lodging (<30 days)
- Community concerns; undermines housing goals
- Council Planning Committee recommended Ord. 4046 to pause while policy options considered and regs developed



Recommended Action



- Hold a Public Hearing on Ord. 4046

Ordinance No. 4046

An Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Certain Land Use, Building Permit, and Business License Applications in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use Zones Regarding Short Term Rentals in Residential Dwelling Units

Whereas the City of Anacortes adopted new development regulations in 2019 (Ordinance 3040) that, among other things, created new regulations governing permitted uses in the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones;

Whereas AMC 19.44.050 defines “overnight lodging” as rental of lodging for a period less than 30 days;

Whereas the Commercial Use, Central Business District, Marine Mixed Use and Commercial Marine Use zones allow both residential development and overnight lodging;

Whereas use of residential dwelling units as overnight lodging in residential zones is already prohibited by AMC 19.41.040;

Whereas use of residential dwelling units as overnight lodging in these commercial zones has been the subject of community concern and is contrary to the City’s goals of promoting housing development for people who live and work in Anacortes;

Whereas development of residential dwelling units entitles the developer to lower impact and connection and utility fees than required for commercial development due to the expected lower impacts from bona fide residential occupancy;

Whereas the City Council desires to review the permitted uses in the Commercial , Central Business District, Marine Mixed Use, and Commercial Marine zones;

Whereas RCW 36.70A.390 and AMC 19.16.110 authorize the City Council to adopt moratoriums, interim zoning ordinances and interim official controls;

Whereas a moratorium is a recognized technique to preserve the status quo while new plans and regulations are developed and avoid a rush for permits when a community desires to change its planning ordinances;

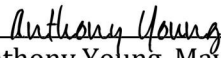
Whereas, as an interim ordinance, pursuant to WAC 197-11-880, the adoption of this ordinance is not subject to review under the State Environmental Act;

Now, therefore, the City Council of the City of Anacortes does ordain as follows and adopts the following as findings of fact:

- Section 1. The above recitals are incorporated by reference as findings of fact.
- Section 2. A moratorium is hereby declared on the acceptance of any land use, building permit, or business license application for any use constituting rental of lodging for a period less than 30 days, or establishment of any such use, within a residential dwelling unit within the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones.
- Section 3. The City Council finds that an emergency exists under RCW 35A.12.130 and this ordinance is necessary for the protection of public health, public safety, public property, or the public peace, and with adoption by a majority plus one of the entire membership of the City Council is effective immediately.
- Section 4. Pursuant to RCW 36.70A.390, the City Council will hold a public hearing on this interim ordinance within 60 days of adoption and adopt findings of fact immediately after that public hearing.
- Section 5. Pursuant to 36.70A.390 this moratorium is effective for six months and may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

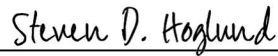
PASSED and APPROVED this 27th day of March 2023.

APPROVED:



Anthony Young, Mayor Pro Tempore

Attest:



Steven D. Hoglund, City Clerk-Treasurer

Approved as to Form:



Darcy Swetnam, City Attorney

Certificate Of Completion

Envelope Id: C2931573BB7B43E49F0DEDF3B75B1B8B

Status: Completed

Subject: SIGNATURE REQUIRED: Approved Ordinance 4046

Source Envelope:

Document Pages: 2

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

City Clerk

AutoNav: Enabled

PO Box 547

Enveloped Stamping: Enabled

904 6th St

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Anacortes, WA 98221

cityclerk@cityofanacortes.org

IP Address: 23.90.91.2

Record Tracking

Status: Original

Holder: City Clerk

Location: DocuSign

3/28/2023 9:09:23 AM

cityclerk@cityofanacortes.org

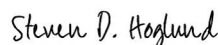
Signer Events**Signature****Timestamp**

Steven D. Hoglund

steveh@cityofanacortes.org

City Clerk/Treasurer

City of Anacortes

Security Level: Email, Account Authentication
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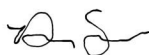
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Darcy Swetnam

darcys@cityofanacortes.org

City Attorney

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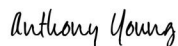
Electronic Record and Signature Disclosure:

Accepted: 3/29/2023 2:21:07 PM

ID: f4ec7be7-205c-4b0c-891a-73df53c764fb

Anthony Young

anthony@cityofanacortes.org

Security Level: Email, Account Authentication
(None)

Sent: 3/29/2023 2:21:19 PM

Viewed: 4/1/2023 12:00:37 PM

Signed: 4/1/2023 12:00:58 PM

Signature Adoption: Pre-selected Style

Using IP Address: 67.183.72.171

Electronic Record and Signature Disclosure:

Accepted: 6/6/2022 11:09:51 AM

ID: a7a9184a-989d-4fb0-9198-10bf350555f1

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/28/2023 9:11:06 AM
Certified Delivered	Security Checked	4/1/2023 12:00:37 PM
Signing Complete	Security Checked	4/1/2023 12:00:58 PM
Completed	Security Checked	4/1/2023 12:00:58 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

From: [Jason Goold](#)
To: [CityClerk](#); [City Council](#); [Ryan Walters](#); [Christine Cleland-McGrath](#); [Jeremy Carter](#); [Amanda Hubik](#); [Bruce McDougall](#); [Anthony Young](#); [Carolyn Moulton](#); [Matt Miller](#)
Subject: Ordinance 4046, Please read during Public Comments
Date: Monday, May 22, 2023 1:51:25 PM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)
[Hello Anacortes City Council, Ordinance 4046.pdf](#)

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

To the Honorable Mayor and Anacortes City Council,

Please read the attached, as my statement during Public Comment in tonight's council meeting.

If you have any questions, I am available to assist you with documentation and additional research.

Please vote NO to extend the unwarranted Emergency Moratorium. VOTE NO on Ordinance 4046.

This Ordinance will cause more harm, than create attainable housing which your goal. If you want an emergency, Charge Property owners who leave their properties vacant a tax. Use that tax to build more housing. Vacant properties are more dangerous to public health due to fire, water damage, homeless break ins, squatting etc.

There are more vacant properties in Anacortes than Airbnb's/ short term rentals. There are only about 20 Short-term rental housing units in the Commercial Zone, this is not an Emergency. Please focus on creating more housing not restricting housing.

I am working on collecting additional complaints from the Realtor Association, Government Affairs and Chamber of Commerce Members to show their Nonsupport of this unwarranted Emergency Moratorium, on Short Term Rental Housing.

Thank you,



Jason Goold
Designated Managing Broker
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www.Luxsle.com

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REAL
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To the Honorable Mayor and Anacortes City Council,

I am a Designated Managing Broker / owner of the Firm Reluty.com Real Estate for Skagit County. I own over 17 properties and have managed "Airbnb's" Short Term Rentals (STRS), Long term furnished and Mid term monthly rentals for the last 12 years in Washington. I've managed over 100 Airbnb's in different areas from Downtown Seattle, Anacortes, Whatcom, Skagit, Snohomish, and King counties. I've seen first hand the types of renters/ tenants, the positives and the challenges of the industry. I invite you to look at the real issues of short-term rentals and the benefits that they offer. I believe the media and a few unfortunate vocal renters that do not understand running business, real estate or housing have persuaded some city councils to believe that the only way to create attainable housing is to restrict housing use. This idea is the total opposite from what must be done, restrictions cause higher pricing and more volatility when a market naturally corrects itself. The real issues of unattainable housing is low inventory and poor planning. If you want to restrict use, restrict owners from keeping a property vacant. I believe there are 2 to 3 times more vacant properties in Anacortes than currently short term rentals or airbnbs. There is no emergency over short term rentals. This is a housing shortage.

A council member was very active on a small Anacortes facebook group post in October 2022. A post had gained 80 comments and about 200 likes, where a user living in texas posted a comment that a local corporation bought 10 housing units off commercial ave, to turn into Airbnbs. Looking into many of the commenters they were not local to anacortes and/ or did not seem to own any real property, they were mostly renters. The information shared by the user was very false and misleading. This false and misleading post created a false dialogue that there was a "crisis" issue in the commercial district with Airbnbs being built by builders. I am that corporation but we did not buy the units nor were they being built with the intention of airbnb. The owner and current real estate firm simply could not sell the remaining 10 units with the current market conditions. This a local builder that risked making a reasonable profit building 14 additional housing units. He finished the units right after the peak of the market. Spending top dollar in materials and labor caused by the pandemic inflation, to only be able to sell 4 of the 14 within 1 year and then the 5th unit in the following 6 months! Pricing has continued to drop over \$110,000 per unit making this project lose over \$1,000,000 in reasonable profit. My Real Estate Firm stepped up to help this builder create income from the vacant 10 units. We within 30 days had all 10 units leased short, mid and long term. Relieving some demand in the market. Our tenants are mainly Island Hospital Nurses, Doctors and local workers, needing temporary flexible term housing while they search for permanent housing. We fill in the open days between the 2 week to 6 month leases with 1 night tourist and washingtonian leases. This helps the whole community with housing options, increases tax revenues, local spending by the tenants patronizing businesses and helps this builder from having to sell the properties at a loss. One of our tenants decided to buy the 5th sold unit leaving 9 units still for sale but the market has ceased in interest for these condominiums in the commercial district. If the council would like to buy these units for your housing agenda and manage them how you see fit, I am ready to take your offer. This facebook post was not fact checked but commented on and supported by the city council. Fact checking should be done before any Emergency Moratoriums are enacted and

facebook posts should not qualify as research. Since this Oct 2022 post, I have not seen any new airbnb's created in the commercial zone. Again, There are more vacant homes than airbnbs in anacortes.

I spoke to many Chamber of Commerce members in Anacortes last week and multiple Realtors. All of which had no idea of this Emergency Moratorium, the Council quietly passed 60 days ago. Those I spoke with said the council is hurting their business and the real estate market by forcing unwarranted Emergency Moratoriums. If the Council wants to raise tax, create a permit or safety inspections of rentals, they can do this without taking constitutional property rights away. What is the Emergency? There are less than 70 Airbnbs in all of Anacortes city limits? Less than 20 units in the commercial zone. What Emergency? There are actually less airbnb's active today than 1 year ago in anacortes only because of natural market supply and demand. Demand for Airbnbs has decreased over 30% in the last 2 years.

Please understand that a market encouraging a healthy rental mix of housing types such as nightly/ monthly/ annual term leases, furnished/unfurnished, hotels/ motels, is the most useful to the community and creates the most competitive rents for all tenants. Having fully furnished units renting for 1 night to 1 year forces long term 1 year leases pricing to lower as they have a less value. A furnished rental allows more flexibility to the tenant as they move, search for permanent or to buy/ sell housing. When you restrict the use, you end up making the few grandfathered property owners rich and the rest of the property owners are forced to either sell or struggle. If the market is bad, these owners have no choice but to experience a hardship or loss on their property. Any current buyers that bought at peak pricing and peak interest rates have a high mortgage payment. It can almost be impossible to cash flow or even break even with rental income because of the current market conditions. Allowing property owners to decide when and if owning a rental is right for their situation, is our constitutional right. Depending on inventory, competition, demand and economic conditions will determine the rate of rents and availability. Without allowing competition you will create more demand and higher pricing. The main solution for a high priced, low inventory housing market is to speed up the approval process to increase building, create incentives for builders and offer guarantees to builders if market conditions become treacherous as they complete the project.. Builders in Anacortes will stop risking their wealth to create housing unless they make a reasonable profit. Building is hard work with many risks. Restricting the builders' options when their project is completed will only cause further hardship, increase risk and reduce inventory. These builders will see that Anacortes is too risky to build in and find other flexible cities to build attainable housing. No business should need to go bankrupt or lose millions in order to create housing. If your goal is to crash values and make attainable housing, please do this by allowing the market to over build. The builders will see when it's not profitable any longer and the market will self regulate. Vote no on extending the "Emergency Moratorium" as 20 short term rentals in the commercial zone are not the emergency.

Information on Short term Rentals,

The city of Anacortes seems to consider STR's a commercial use. The Washington Supreme Court has ruled that the STR's use is "residential use" and not considered commercial use.

One main goal of the City is to collect tax from the transfer of money for goods and services. STR owners who advertise on Airbnb do not touch the tax collected from guests. The tax is automatically sent to the city on behalf of the owner. This is extra tax the city does not receive from over 30 night leases. Use this tax to create more housing.

Having a healthy housing mix in Anacortes is vital to the community, the flexibility on the terms of leases to the tenant allows more walks of life, to be able to secure a lease or temporary housing. The belief that a str will take away from a long-term rental is false, almost every str/ Airbnb is available to lease for months to years.

You might have an idea that restricting str's will encourage hotels? This is not true. Anacortes does not have high enough year-round tourist demand. Anacortes can only maintain 70ish airbnbs as why many airbnbs sold off or turned into long term rentals this past year. Most of the hotels or motels are small units and dated.

What is the crisis to enact an emergency? The Council has already created an extremely small zone for short term rentals. There are maybe 100 more homes possible to short term rent in the commercial zone, this is not a reason for a moratorium. There are only about 20 short term rentals in the commercial zone.

During my time managing rentals in Anacortes, I have a strong pulse of (who) the flexible lease tenant is.

1. Traveling nurses, Island Hospital needs nurses and Doctors. We are a major provider of temporary housing to Island Hospital. These nurses and doctors need a temporary "home"/ No a hotel to live in for 3 nights to 3 months. Their plans can change, and they need flexible furnished housing.
2. Refinery jobs, we house multiple companies that work at the refinery, and they need flexible furnished housing with a kitchen. They work long hours and most of the restaurants close at 8pm.
3. Contractors, building new projects. The city has driven up the cost of local labor by not allowing builders to create housing faster, so the builders often need to use out of the area contractors. I see that the council just voted on the lower price of Janicki for the skate park. Janaki is based in Sedro Woolley. Why is the council not choosing a local builder for city projects? Local contractors charge more.
4. Buyers and Sellers of real estate, this is our main guest. They are buying or selling a home in Anacortes and need a few weeks until closing of the property, allowing their kids to finish school, finish a job etc.
5. We have never had a party guest, violent guest, or destructive guest in Anacortes. This town is growing but it is a sleepy town. Family's, small business, retirement area

surviving on local large industry. Anacortes is not Disneyland or Downtown Seattle. The summer months bring in some tourists which the city needs to embrace so you can collect extra funds and taxes.

I understand that the city's goal is to provide attainable housing for the lower income residents. This will be better achieved in an open market as the competition of rentals, more housing available will reduce the prices. Short term housing is contingent on market conditions, economic outlook and local demand. We show that all short-term housing rentals have decreased over 20% rents in 2022 from 2021, 2023 has a 10% decrease in rents from 2022. These rent decreases have zero relation to city policy but are 100% affected by the economy and demand. As the economy continues to level off this will create hardships with the owners and builders who bought or built in the peak with higher interest rates. The city should not have the goal to cause hardship to these owners by forcing them to sell or take a loss on low long term rents as their only option. As the market continues to reduce economic spending, the demand will affect all income levels of housing and owners in the city. This is why the city should remove the current residential zone restriction for short term housing ban to allow full flexibility of housing to all residents in the city. This is the true "emergency", by having a moratorium the council is forcing citizens to take losses and experience hardship.

The city has already stolen the property rights of these residential zone citizens by banning short term rental use in residential zoning and grandfathering in the few. Who are these few grandfathered owners? Do any of them have a relationship with the city council? Supply and demand also benefit those real property owners who are grandfathered. It is unfair for those owners that find themselves in a lifestyle change and are not allowed to use their real property like the grandfathered neighboring property. This is the same concept as Race, Sex, Religion. You cannot select who by when they started, their color, sex or religion, as everyone will experience ups and downs in life. How can 7 city council members determine which real property owners can make money and which ones should suffer? Leasing residential property for 1 night to 1 year has been ruled by the WA supreme Court as "Residential use", not commercial use. Why does Anacortes feel the need to violate the constitutional rights of its tax paying citizens? This "emergency" moratorium is not an emergency at all, the moratorium is over a very small section of the city that currently only has about 20 short term rentals.

The council is worried that short term leasing will take over the new hotel, waterfront zones. You should be embracing the idea that this area will welcome our new residents with temporary housing. These future short term tenants will spend an average of 10x more money per day than a long term tenant, with local businesses. This additional spending with the local businesses enhances all businesses and helps the residents' choices of business increase their quality.

Please Vote No to extend the moratorium and prevent further hardships. Plan and work out an option to allow all residents in all zones to operate a short term rental, safely if they choose. The market will self-regulate. Restricting rental use only causes higher demand.

Why are there more vacant properties in Anacortes than short term rentals? That is the real emergency.

Washington State Supreme Court rulings, (June 22 2022, Hoas cannot ban strs), (2014 strs are residential in use.)

Please vote No to extend a Moratorium.

[Thank you,](#)

[Jason Goold](#)

[Designated Managing Broker](#)

[C: 208-703-5978](#)

[O: 206-946-9559](#)

[www.ReLuTy.com](#)

[www.Luxsle.com](#)



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 6.b.

Agenda Item Title: Public Hearing on proposed interim Ordinance 4052 extending the moratorium adopted by Ordinance 4046 and adopting a work plan.

Staff Contact(s): LIBBY GRAGE

Approved for Submittal to Council by **Action Type**

LIBBY GRAGE
John Coleman
STEVE HOGLUND
DARCY SWETNAM

Ordinance

Item Summary: Proposed Ordinance 4052 would adopt a work plan and extend the moratorium adopted by Ordinance 4046 on short term rental of residential dwelling units in certain mixed use zones.

Budget Impact:

N/A

Previous Action: Adoption of Ordinance 4046 on March 27, 2023
Public Hearing on Ordinance 4046 (May 22, 2023)

Recommended Motion: I move to adopt Ordinance 4052 as presented.

Alternative Actions: Make changes to the proposed ordinance or do not adopt the ordinance.

Attachments (listed in order presented):

1. Public Hearing Interim Ordinance 4052
2. Proposed Ordinance 4052 adopting a work plan and extending the moratorium adopted by Ord. 4046
3. Work Plan - Attachment A to Ordinance 4052



Item 6b.

Public Hearing:

Proposed Interim Ordinance 4052 /
Extending the moratorium adopted by Ord. 4046 and
adopting a work plan

City Council Meeting
May 22, 2023





Proposed Ordinance 4052



- Adopts a work plan
- Extends moratorium adopted by Ord. 4046 to 1 year (through March 27, 2024)



Work Plan Regulating short term rental of dwelling units in Mixed Use zones	
Date	Actions
March 27, 2023	City Council adopted Ordinance 4046, a moratorium on the acceptance of certain land use, building permit, and business licenses applications in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use zones for short term rentals in residential dwelling units <i>(Moratorium expires September 27, 2023)</i>
May 22, 2023	City Council hold a public hearing on Ord. 4046, adopt Resolution 3119, confirming Ord. 4046 and establishing a code development work plan
May – August 2023	- Research ways to implement Council's intended outcomes - Draft a preliminary code amendment proposal
September 2023	- Brief City Council and the public on the preliminary draft proposal - Incorporate preliminary feedback into the draft amendment proposal - Submit 60-day notice of intent to adopt regulations to WA Dept. of Commerce <i>Extend moratorium before 9/27/23</i>
October 2023 – January 2024	- Planning Commission work session; incorporate PC recommendations into the draft code amendments - Written public comment period and SEPA determination - Planning Commission public hearing, deliberations, and recommendation
February 2024 – March 2024	<i>Extend moratorium if need</i> - City Council consider Planning Commission's recommendation, deliberation on the proposed code amendments - Council Adoption by ordinance



Recommended Actions



- Hold a Public Hearing
- Adopt Ordinance 4052



19.41.040 Principal uses permitted in residential zones.



Principal Use	R1	R2	R2A	R3	R3A	R4	R4A	OT	Reference
Overnight Lodging, except as listed below									AMC 19.44.050(A)
Bed and breakfast	C	C	C	C	C	P	P	C	AMC 19.44.050(B)

19.41.050 Principal uses permitted in mixed-use and industrial zones.



Principal Use	CBD	C	MMU	CM	CM2	LM	LM1	MS	I	HM	Reference
											AMC 19.44.040(B)
Overnight Lodging	P	P	P	P		C					AMC 19.44.050(A)

19.44.050 Overnight lodging.



A. 2. Hotel/motel.

3. Youth hostel.

B. *Bed and Breakfast.*

1. *Definition.* A single-family residential unit which provides transient lodging, for compensation, by renting up to six sleeping room accommodations.

2. *Purpose.* This section is intended to ensure parking, impact on surrounding neighbors, health and safety, and other considerations limit any adverse impacts of bed and breakfasts on the surrounding neighborhood.

3. *Requirements.*

a. The owner must be the operator of the facility and must reside on the premises.

b. The owner's quarters and guest rooms must all be in the main building.

c. If located in a residential zone, the facility must be operated in such a manner as not to give the outward appearance of a business in the ordinary meaning of the term.

d. The use must provide off-street parking, including parking for the primary residence per AMC Chapter 19.64 in addition to one parking space per guest room.

C. *Hotel/Motel.*

1. *Definition.* A building or portion thereof designed or used for short-term rental of units for sleeping purposes, with or without cooking facilities, and which may include related accessory uses such as shared dining facilities, recreation facilities, and meeting facilities.

D. *Hostel.*

1. *Definition.* Relatively affordable overnight lodging with shared dormitory-style facilities. (Ord. 3040 § 2 (Att. A), 2019)



Concerns

- Removes homes from housing stock, reducing supply for residents and people who work here
- Can raise rental rates for long-term residents by reducing the supply of available housing units.
- Impacts to quality of life and character of neighborhoods = Disruption of sense of community and social cohesion

Policy options/ considerations

- Revisit residential area allowances?
 - B&Bs – simplify process
- Hosted vs. un-hosted
- Allowed locations? Zoning restrictions
- License or permit requirements
- Cap or quota systems
- Data sharing and reporting
- Consumer safety and liability
- Enforcement

DRAFT
Ordinance No. 4052

**An Interim Ordinance Adopting a Work Plan and Extending the
Moratorium Adopted by Ordinance 4046 on the Acceptance of Certain Land
Use, Building Permit, and Business License Applications in the Commercial,
Central Business District, Marine Mixed Use and Commercial Marine Use
Zones Regarding Short Term Rentals in Residential Dwelling Units**

Whereas on March 27, 2023 the City of Anacortes City Council adopted Ordinance 4046, declaring a moratorium on the acceptance of any land use, building permit, or business license application for any use constituting rental of lodging for a period of less than 30 days, or establishment of any such use, within a residential dwelling unit, within the Commercial, Central Business District, Marine Mixed Use, and Commercial Marine zones;

Whereas RCW 36.70A.390 and RCW 35A.63.220 requires the city to hold a public hearing within 60 days of the adoption of the moratorium and a public hearing was held on May 22, 2023;

Whereas a moratorium adopted under RCW 36.70A.390 may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period;

Whereas a work plan has been developed providing for a period longer than six months;

Whereas, as an interim ordinance, pursuant to WAC 197-11-880, the adoption of this ordinance is not subject to review under the State Environmental Act;

Now, therefore, the City Council of the City of Anacortes does ordain as follows and adopts the following as findings of fact:

- Section 1. The above recitals are incorporated by reference as findings of fact.
- Section 2. The City Council finds that an emergency exists under RCW 35A.12.130 and this ordinance is necessary for the protection of public health, public safety, public property, or the public peace, and with adoption by a majority plus one of the entire membership of the City Council (i.e., 5 members) is effective immediately.
- Section 3. The moratorium declared by Ordinance 4046 is hereby extended for an additional 6 months.
- Section 4. The moratorium is effective through March 27, 2024, but may be renewed for an additional six-month period if a subsequent public hearing is held and findings of fact are made prior to renewal.
- Section 5. The attached Work Plan (Exhibit A) is hereby adopted.

PASSED and APPROVED this ____ day of _____, 2023.

APPROVED:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

DRAFT

Work Plan Regulating short term rental of dwelling units in Commercial, Commercial Business District, Commercial Marine and Marine Mixed Use zones	
Date	Actions
March 27, 2023	City Council adopted Ordinance 4046, a moratorium on the acceptance of certain land use, building permit, and business licenses applications in the Commercial, Central Business District, Marine Mixed Use and Commercial Marine Use zones for short term rentals in residential dwelling units <i>(Moratorium expires September 27, 2023)</i>
May 22, 2023	- City Council hold a public hearing on Ord. 4046 - Adopt Ord. 4052, reaffirming Ord. 4046, adopting a work plan, and extending the moratorium for one year from the effective date of Or. 4046
May – August 2023	- Research ways to implement Council's intended outcomes - Draft a preliminary code amendment proposal
September 2023	- Brief City Council and the public on the preliminary draft proposal - Incorporate preliminary feedback into the draft amendment proposal - Submit 60-day notice of intent to adopt regulations to WA Dept. of Commerce
October 2023 – January 2024	- Planning Commission work session; incorporate PC recommendations into the draft code amendments - Written public comment period and SEPA determination - Planning Commission public hearing, deliberations, and recommendation
February 2024 – March 2024	- City Council consider Planning Commission's recommendation, deliberation on the proposed code amendments - Council Adoption by ordinance



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 7.a.

Agenda Item Title: Closed Record Decision Hearing for Conditional Use Permit CUP-2023-0001 / 5th Street Retreat Bed and Breakfast

Staff Contact(s): Grace Pollard

Approved for Submittal to Council by **Action Type**

Grace Pollard
John Coleman

Closed Record Decision Hearing

Item Summary: The property owners and residents of 1303 5th Street have applied for a Conditional Use Permit to operate a Bed and Breakfast from their residence. The Applicant is proposing the use of one (1) bedroom in the residence for the bed and breakfast use. The Applicant will remain residing on premises and will operate the bed and breakfast per Anacortes Municipal Code (AMC) standards [19.44.050\(B\)](#).

Budget Impact:

n/a

Previous Action: Planning Commission recommendation of approval with conditions.

Recommended Motion: I move that we approve Conditional Use Permit CUP-2023-0001 with amended conditions as recommended by Planning Commission.

Alternative Actions: As discussed by City Council.

Attachments (listed in order presented):

1. City Council Presentation
2. SIGNED PC Findings of Fact, Conclusions of Law, and Recommendation
3. Exhibit 1 Staff Report
4. Exhibit 2 Site Plan
5. Exhibit 3 AMC 19.44.050 Overnight Lodging
6. Exhibit 4 AMC 19.36 Conditional Uses
7. Exhibit 5 Master Land Use Permit Application
8. Exhibit 6 Conditional Use Permit Checklist

9. Exhibit 7 Notice of Application and Public Hearing



CUP-2023-0001

5th Street Retreat Bed & Breakfast

City of Anacortes | Planning Department

City Council
Closed Record Decision Hearing
Monday, May 22, 2023





Application Summary



- **Applicant & Property Owner:** Gregory Smith & Denise Hermans-Smith
- **Proposed Use:** Bed and Breakfast within existing single-family residential unit.
- **Zone:** Old Town (OT) + Bed & Breakfast = Conditional Use
- **Location:** 1303 5th Street
- **Construction Proposal:** Applicant has been issued a building permit for interior remodel. No proposed changes to structure footprint proposed nor is a new structure proposed.

Conditional Use Permit



AMC 19.41.040 Principal uses permitted in residential zones.

Principal Use	R1	R2	R2A	R3	R3A	R4	R4A	OT	Reference
Overnight Lodging, except as listed below									AMC 19.44.050(A)
Bed and Breakfast	C	C	C	C	C	P	P	C	AMC 19.44.050(B)

- Where no symbol appears in the use tables, the subject use is prohibited in that zone.
- Where the letter “C” appears in the use tables the use may be allowed subject to the conditional use review procedures specified in AMC 19.20.030, Types of Review, and AMC 19.36, Conditional Uses.
- Where the letter “P” appears in the use tables, the subject use is permitted. Permitted uses are those that do not require discretionary land use approval permits.

Conditional Use Review Process

- Type 4 – City Council Decision
- Preapplication meeting
- Neighborhood meeting
- Notice of Application
- 21-day comment period
- Review by City Departments
- Pre-decision open record public hearing – Planning Commission
- Closed record decision hearing – City Council

Types of Review	Type 1 Administrative Ministerial Actions	Type 2 Administrative Decisions	Type 3-HE Hearing Examiner Decisions	Type 3-PC Planning Commission Decisions	Type 4 City Council Decisions
Pre-Application Conference	At discretion of Director	At discretion of Director	Yes	Yes	Yes
Pre-Application Neighborhood Meeting	No	No, except may be required for short subdivisions, binding site plans, and site plan review at discretion of Director	Yes	Yes	Yes
Notice of Application	No	Yes	Yes	Yes	Yes
Comment Period	None	14 days	21 days	21 days (30 for shoreline permits)	21 days (30 for shoreline permits)
Recommendation By	None	None	Director	Director	Planning Commission
Pre-Decision Open Record Public Hearing	No	No	Yes, before Hearing Examiner	Yes, before Planning Commission	Yes, before Planning Commission
Closed Record Decision Hearing	No	No	No	No	Yes, before City Council
Decision By	Director	Director	Hearing Examiner	Planning Commission	City Council
Notice of Decision	No	Yes	Yes	Yes	Yes
Local Appeal Available To	Hearing Examiner	Hearing Examiner	City Council	City Council	None
Appeal Hearing	Open record	Open record	Closed record	Closed record	N/A



Overnight Lodging AMC 19.44.050



A. Overnight Lodging Category. Accommodations arranged for short-term stays (less than 30 days). Overnight lodging includes, but is not limited to:

1. Bed and breakfast.
2. Hotel/motel.
3. Youth hostel.

B. Bed and Breakfast.

1. Definition. A single-family residential unit which provides transient lodging, for compensation, by renting up to six sleeping room accommodations.
2. Purpose. This section is intended to ensure parking, impact on surrounding neighbors, health and safety, and other considerations limit any adverse impacts of bed and breakfasts on the surrounding neighborhood.

3. Requirements.

- a. The owner must be the operator of the facility and must reside on the premises.
- b. The owner's quarters and guest rooms must all be in the main building.
- c. If located in a residential zone, the facility must be operated in such a manner as not to give the outward appearance of a business in the ordinary meaning of the term.
- d. The use must provide off-street parking, including parking for the primary residence per AMC Chapter 19.64 in addition to one parking space per guest room.

Vicinity Map



Existing Property Use:
Single Residential
Dwelling Unit.

Adjacent Property Uses:
Single Dwelling Units
and a fourplex.

Subject property is a
corner lot with alley.

●●● Zoning Designation



Existing & Proposed Site Conditions



Before & After





Before & After (note, no driveway connection)





CUP-2023-0001

5th Street Retreat Bed & Breakfast

City of Anacortes | Planning Department

City Council

Closed Record Decision Hearing

Monday, May 22, 2023





Conditional Use Review Criteria



- A. In order to grant a conditional use permit, the decision maker must find that the use would be consistent with the following criteria:
1. The use would comply with any specific requirements for the conditional use specified elsewhere in this code;
 2. Access to the site is appropriate considering the anticipated volume of traffic resulting from the use;
 3. Off-street parking and loading facilities are adequate in terms of location, amount, and design to service the use;
 4. The amount and location of open space and the provision of screening is such that buffering of incompatible uses is achieved;
 5. The location and intensity of outdoor lighting is such that it does not cast light on adjacent, adjoining, or neighboring properties;
 6. Hours and manner of operation of the proposed use, including anticipated noise generation, are not inconsistent with the adjacent or nearby uses;
 7. Public facilities and utilities are capable of adequately serving the proposed use;
 8. The physical conditions of the site, including size, shape, topography, and drainage, are suitable for the proposed development;
 9. Any other factors deemed relevant to the decision-maker. (Ord. 2992 § 1 (Att. A), 2016)





14



ANACORTES PLANNING COMMISSION

Findings of Fact, Conclusions of Law, and Recommendation

File Number	CUP-2023-0001
Project Name	5 th Street Retreat Bed & Breakfast
Proposal Description	The property owners and residents of 1303 5 th Street have applied for a Conditional Use Permit to operate a Bed and Breakfast from their residence. The Applicant is proposing the use of one (1) existing bedroom in the residence for the bed and breakfast use. The Applicant will remain residing on premises and will operate the bed and breakfast per Anacortes Municipal Code (AMC) standards 19.44.050(B) . No major changes to the residence or site are proposed.
Documents Available At	CUP-2023-0001 - Laserfiche WebLink (cityofanacortes.org)
Public Hearing	Anacortes Planning Commission
Public Hearing Date	May 10, 2023
PC Deliberations	May 10, 2023
Decision Body	Anacortes City Council
Closed Record Hearing Date	May 22, 2023
Exhibits	Exhibit 1: Staff Report Exhibit 2: Site Plan Exhibit 3: AMC 19.44.050 Overnight Lodging Exhibit 4: AMC 19.36 Conditional Uses Exhibit 5: Master Land Use Application Exhibit 6: Conditional Use Permit Checklist Exhibit 7: Notice of Application and Public Hearing

After considering the written and spoken comments and considering the record before it, the Planning Commission enters the following findings of fact, conclusions of law, and recommendation:

Findings of Fact & Conclusions of Law

1. The Staff report dated May 3, 2023 (Exhibit 1) accurately describes the project proposal and its Findings of Fact and Conclusions of Law are hereby incorporated by reference as the Planning Commission's Findings of Fact and Conclusions of Law with the exception of the new findings that are detailed below.
2. The following members of the public provided testimony during the public hearing:
 - a. The applicant, Gregory Smith, requested the removal of the condition that required a curb cut and driveway on M Avenue for access to the existing basement level garage. Testimony was provided that the applicant purchased the home from the original family

who built the home in 1952 and who themselves would drive over the curb to access the basement level garage. The applicant stated that they currently park on the street as do some of their neighbors in part to help with traffic calming specifically due to the trucks on their way to/from Trident Seafoods that get routed down M Avenue. The applicant also provided testimony that the price tag for the curb cut is not within their budget, they have received two bids one of which is \$12,000.00 the other at \$11,500.00.

3. The following additional exhibits were entered into the record at the public hearing: none
4. The following additional Findings of Fact and/or Conclusions of Law are entered:
 - b. The subject property has preexisting nonconforming parking. The residential lot does not have established vehicular access to the property from the public right-of-way as there is not a curb cut granting such access nor is there a driveway connecting the subject property to the adjacent street.
 - c. Establishing the new use of a Bed & Breakfast only requires off-street parking to be installed for this new use. One (1) parking space for the one proposed guest room is required, not three (3) that was stated in the staff report.

Recommendation

Based on the foregoing findings and conclusions of law, and review of the City's regulatory authority to implement the policies, standards, and regulations of the Anacortes Municipal Code, the Planning Commission hereby makes the following recommendation regarding the subject Conditional Use Permit and Site Plan Review applications:

- ☒ Approve with Conditions
☐ Approve
☐ Deny

Subject to staff's recommended conditions in the Staff Report dated January 4, 2023, as revised below:

1. The Applicant shall submit a revised site plan showing the required parking for the bed and breakfast use for final review and approval by the Planning Department. The site plan stamped "APPROVED" on May 3, 2023, shall be the approved site layout.
2. A new driveway curb cut, and concrete apron must be installed on 5th Street to formally reestablish existing parking in garage and existing driveway. This will require a permit and inspections.
3. A new single car parking pad must be installed on-site, off the alley, to accommodate the new use of a single guest room bed and breakfast use.
4. 3. The property must maintain ~~three (3)~~ one (1) off-street parking spaces required to be dedicated to the bed and breakfast use, at all times while the bed and breakfast is operational.
5. 4. The applicant must obtain a City of Anacortes business license prior to operating the bed and breakfast use.

PLANNING COMMISSION RECOMMENDATION				
Planning Commissioners	Approve	Deny	Absent	Abstain
Ward MacKenzie	X			
William McCombs			X	
Linda Martin	X			
Jeff Graf	X			
James Stoneman	X			
Frank Jeretzky	X			
VACANT SEAT				
TOTAL	5		1	

ANACORTES PLANNING COMMISSION

Anacortes, Washington



Ward MacKenzie

Planning Commission Chair

05/10/23
Date



Anacortes Planning, Community & Economic Development Department

904 6TH Street / P.O. Box 547, Anacortes, WA 98221

360.299-1984 - Office Hours: Mon-Fri 8:00 AM – 5:00 PM

STAFF REPORT

A. PROJECT SUMMARY DATA

PROJECT INFORMATION:

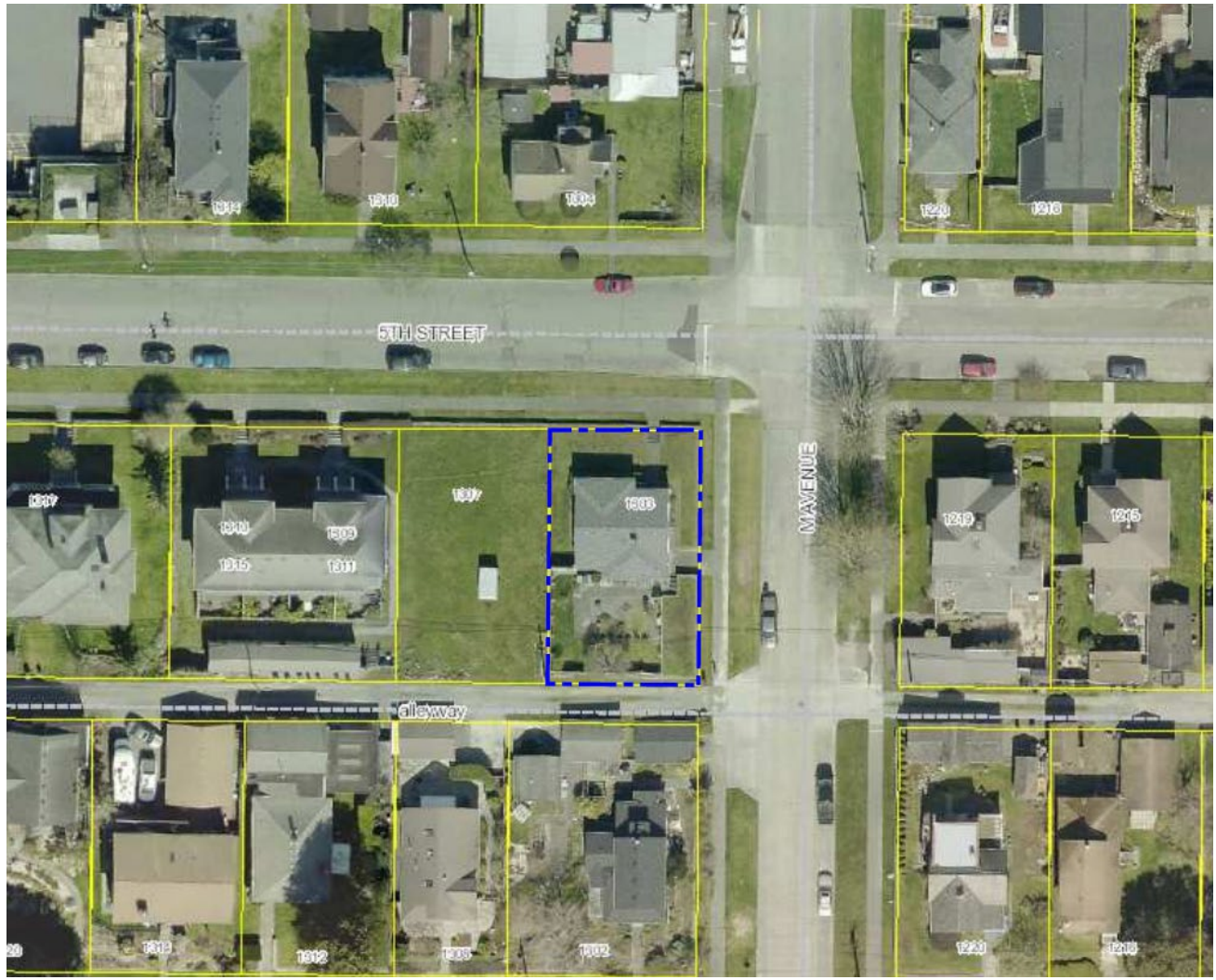
File Number	CUP-2023-0001	Date of Report	May 3, 2023
Project Title	5th Street Retreat		
Project Address	1303 5 th Street	APN(s)	P55653
Request	The property owners and residents of 1303 5 th Street have applied for a Conditional Use Permit to operate a Bed and Breakfast from their residence. The Applicant is proposing the use of one (1) bedroom in the residence for the bed and breakfast use. The Applicant will remain residing on premises and will operate the bed and breakfast per Anacortes Municipal Code (AMC) standards 19.44.050(B) . No change to the residence is proposed beyond what has been permitted. A curb cut and driveway apron to existing garage access will be required as a condition of approval.		
Background	The subject property was developed in 1952 with one (1) residential dwelling, an attached, basement level, 1-car garage, and open space. Per the site plan (Exhibit 2) the subject property can accommodate required parking with two (2) existing parking spaces and one (1) newly established parking space off the alley.		
Property Owner(s)	Gregory Smith and Denise Hermans-Smith		
Applicant	Same as property owners		
Application Date	March 15, 2023	Complete Application Date	April 5, 2023
PC Public Hearing Date	May 10, 2023	CC Closed Record Decision Hearing Date	May 22, 2023
Comprehensive Plan Designation	Old Town	Zoning	Old Town (OT)
Water Supply	City	Sewer Supply	City

STAFF RECOMMENDATION: Approve, with conditions

CITY STAFF CONTACTS:

Name:	Title:	Phone:	E-mail:
Grace Pollard	Senior Planner	360-588-8231	gracep@cityofanacortes.org

PROJECT LOCATION & SURROUNDING AREA



SITE & SURROUNDING USES:

	Comprehensive Plan	Zoning	Land Use
North	Light Manufacturing	LM	Light Manufacturing
East	Old Town	OT	Old Town
South	Old Town	OT	Old Town
West	Old Town	OT	Old Town

B. PROCEDURAL

1. **Type of Review.** The proposed Bed & Breakfast use is considered "Overnight Lodging" per AMC 19.44.050(B) and can be permitted with a conditional use permit (CUP) per AMC Table 19.41.040.

The application for a CUP is a Type 4 review process, requiring a preapplication meeting with city staff, a preapplication neighborhood meeting, a 21-day public comment period, a public hearing before Planning Commission, and a closed record decision hearing before City Council.

2. **Project history.** The mandatory preapplication meeting was held on December 27, 2022, with the mandatory neighborhood meeting being held on March 14, 2023. The application for a conditional use permit was submitted on March 15, 2023 and determined to be complete on April 5, 2023.
3. **Public notice and reviewing departments/agencies.** A joint notice of application and public hearing with a 21-day public comment period was published in the Anacortes American, posted on the City website/City Hall/City Library, posted on the subject site, and mailed to property owners within 300 ft. on April 12, 2023.

The project application was routed for review to applicable agencies and City departments. No comments of concern were received by agencies or City departments.

4. **Consideration of written comments and applicant responses.** The joint notice of application and public hearing was issued on April 12, 2023. No written comments were received during the public comment period.
5. **Environmental review.** The proposed development is exempt from SEPA pursuant to WAC 197-11-800 and AMC 18.04.120.
6. **Public Hearing.** A pre-decision open record public hearing before the Planning Commission is to be held on May 10, 2023, at 6:00 PM, the City Council Closed Record Decision Hearing is scheduled for May 22, 2023, at 6:00 PM.

C. DEPARTMENT REVIEW – Findings of Fact

1. **AMC 19.44.050(B) – BED & BREAKFAST OVERNIGHT LODGING REQUIREMENTS.**

1.1. ***The owner must be the operator of the facility and must reside on the premises.***

Staff Comments: Applicant has affirmed to residing on premises and will be operating the facility themselves.

1.2. ***The owner's quarters and guest rooms must all be in the main building.***

Staff Comments: No change to the existing structure's footprint is proposed nor is a new detached structure proposed; all uses will remain in the existing building.

1.3. ***If located in a residential zone, the facility must be operated in such a manner as not to give the outward appearance of a business in the ordinary meaning of the term.***

Staff Comments: Subject property is in a residential zone. No major changes to the structure or site are proposed, including signage. Facility will not give the outward appearance of a business.

1.4. ***The use must provide off-street parking, including parking for the primary residence per AMC Chapter 19.64 in addition to one parking space per guest room.***

Staff Comments: Per AMC 19.62 two (2) off-street parking spaces are required for the use of the main residence and one (1) additional space is required for the one (1) bed & breakfast bedroom. A minimum of three (3) parking spaces are required on-site, the site plan shows the location of three (3) parking spaces provided on-site. Satisfying minimum parking requirements will be a condition of approval.

2. **AMC 19.36.040 - CONDITIONAL USE PERMIT REVIEW CRITERIA.**

Anacortes Municipal Code Chapter 19.36 provides certain criteria for approval of a Conditional Use Permit. Below are the criteria, along with staff comments:

2.1. ***The use would comply with any specific requirements for the conditional use specified elsewhere in this code;***

Staff Comments: Bed and Breakfasts are subject to the use requirement in AMC 19.44.050(B) and have been addressed in Section C.1; as proposed, the use would conform to the applicable standards.

- 2.2. ***Access to the site is appropriate considering the anticipated volume of traffic resulting from the use;***

Staff Comments: The site is accessed via 5th Street and/or M Avenue. No more traffic than that which is associated with a residential use is expected. No comments of concern were received from city departments or the public.

- 2.3. ***Off-street parking and loading facilities are adequate in terms of location, amount, and design to service the use;***

Staff Comments: Existing off-street parking is shown to be adequate and will meet minimum code requirements for the use. Loading facilities are not required.

- 2.4. ***The amount and location of open space and the provision of screening is such that buffering of incompatible uses is achieved;***

Staff Comments: Per AMC 19.44.050(B) the definition of a “bed and breakfast” is a single-family residential unit which provides transient lodging... (Exhibit 3) As the use of the property will continue to be a single-family residential unit with existing open space and off-street parking, the operation of a bed and breakfast is not considered an incompatible use and thus buffering is not required.

- 2.5. ***The location and intensity of outdoor lighting is such that it does not cast light on adjacent, adjoining, or neighboring properties;***

Staff Comments: Lighting shall not be more than what is expected with a single-family residence.

- 2.6. ***Hours and manner of operation of the proposed use, including anticipated noise generation, are not inconsistent with the adjacent or nearby uses;***

Staff Comments: A bed & breakfast is a 24-hour use just like any residential use. Per [AMC 19.69.020](#), the use must not exceed the noise levels established by the state pursuant to Chapter 70.107 RCW, and contained in Chapter 173-60 Washington Administrative Code (WAC).

- 2.7. ***Public facilities and utilities are capable of adequately serving the proposed use;***

Staff Comments: Service increase beyond that of a single-family residence is not expected. Existing services can provide adequate public facilities and utilities.

- 2.8. ***The physical conditions of the site, including size, shape, topography, and drainage, are suitable for the proposed development;***

Staff Comments: No major changes to the site are needed or proposed beyond the single parking space off the alley. The site, developed with a single-family residence with usable open space, is suitable for the proposed use.

- 2.9. ***Any other factors deemed relevant to the decision-maker.***

Staff Comments: No other relevant factors have been identified.

D. CONCLUSIONS

1. The proposed development was processed consistent with AMC Table 19.20.030-1 for Type 4, City Council review.
2. The proposed development has been reviewed for consistency with the criteria outlined in AMC 19.36 Conditional Use Permits.
3. The proposed development has been reviewed for consistency with the requirements outlined in AMC 19.44.050(B) Bed and Breakfast.
4. In making its recommendation, the Department considered timely received written comments and the applicant's responses, if any, as required in AMC 19.20.130(C). No written comments were received.

E. RECOMMENDATION

Based upon the application, Findings of Fact, and Conclusions of the staff report, staff recommends that the Planning Commission recommend approval of the conditional use permit with the following conditions:

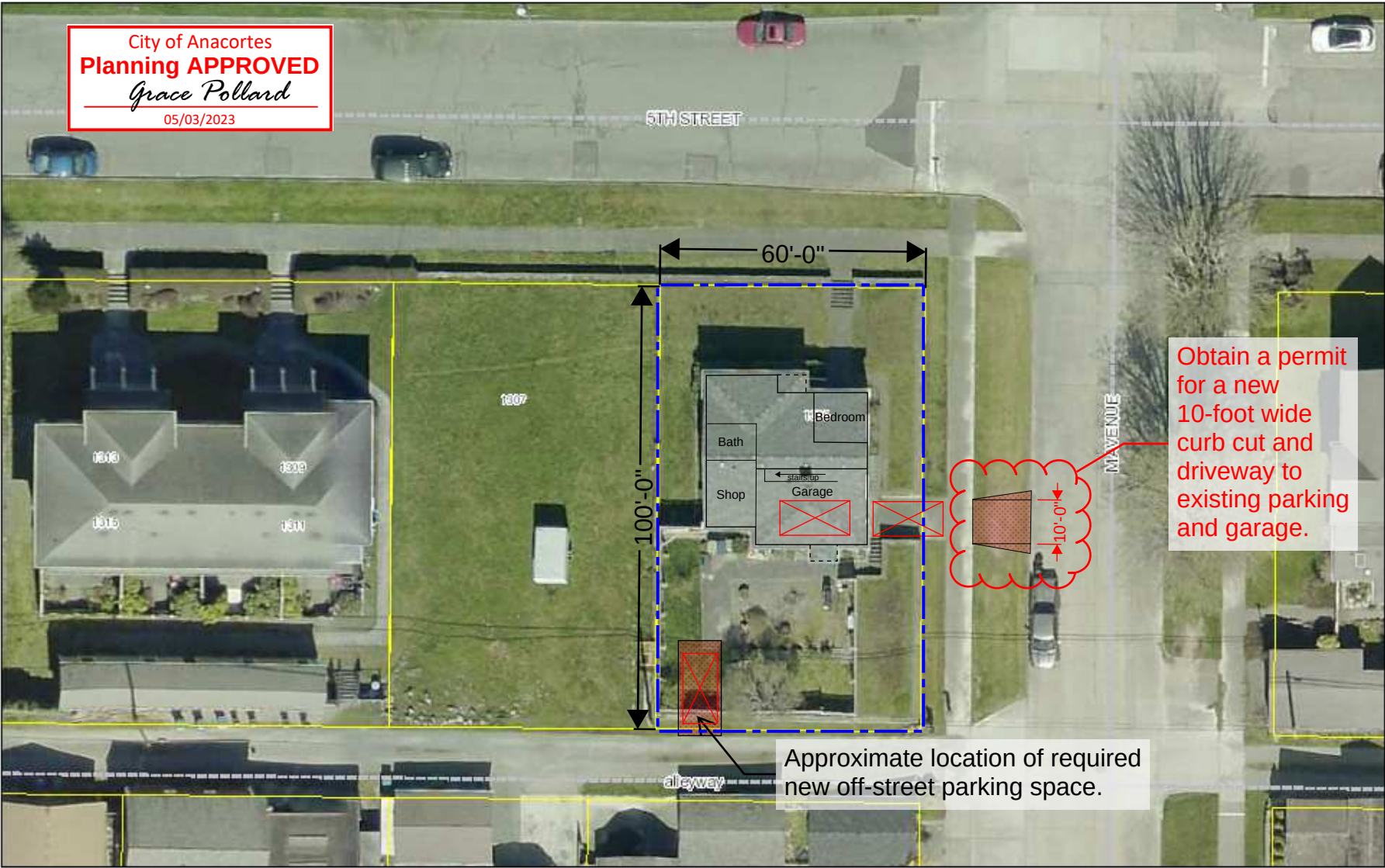
1. The site plan stamped "APPROVED" on May 3, 2023, shall be the approved site layout.
2. A new driveway curb cut, and concrete apron must be installed on 5th Street to formally reestablish existing parking in garage and existing driveway. This will require a permit and inspections.
3. A new single car parking pad must be installed on-site off the alley to accommodate the new bed and breakfast use.
4. The property must maintain three (3) off-street parking spaces at all times while the bed and breakfast is operational.
5. The applicant must obtain a City of Anacortes business license prior to operating the bed and breakfast use.

Staff reserves the right to supplement the record of the case to respond to matters and information raised after the writing of this report.

Anacortes Everything Editable Map-Internal Only

Exhibit # 2

Page 1 of 1



19.44.050 Overnight lodging.

A. Overnight Lodging Category. Accommodations arranged for short-term stays (less than 30 days). Overnight lodging includes, but is not limited to:

1. Bed and breakfast.
2. Hotel/motel.
3. Youth hostel.

B. Bed and Breakfast.

1. **Definition.** A single-family residential unit which provides transient lodging, for compensation, by renting up to six sleeping room accommodations.
2. **Purpose.** This section is intended to ensure parking, impact on surrounding neighbors, health and safety, and other considerations limit any adverse impacts of bed and breakfasts on the surrounding neighborhood.
3. **Requirements.**
 - a. The owner must be the operator of the facility and must reside on the premises.
 - b. The owner's quarters and guest rooms must all be in the main building.
 - c. If located in a residential zone, the facility must be operated in such a manner as not to give the outward appearance of a business in the ordinary meaning of the term.
 - d. The use must provide off-street parking, including parking for the primary residence per AMC Chapter 19.64 in addition to one parking space per guest room.

C. Hotel/Motel.

1. **Definition.** A building or portion thereof designed or used for short-term rental of units for sleeping purposes, with or without cooking facilities, and which may include related accessory uses such as shared dining facilities, recreation facilities, and meeting facilities.

D. Hostel.

1. **Definition.** Relatively affordable overnight lodging with shared dormitory-style facilities. (Ord. 3040 § 2 (Att. A), 2019)

19.36 CONDITIONAL USES

19.36.010 Purpose.

Some uses in some zones are permitted subject to a conditional use permit because of their unusual characteristics, or special characteristics of the area in which they are to be located, so that they may be properly located with respect to the objectives of this title and their effect on surrounding properties. (Ord. 2992 § 1 (Att. A), 2016)

19.36.020 Applicability.

The provisions of this chapter apply to all conditional uses. (Ord. 2992 § 1 (Att. A), 2016)

19.36.030 Application requirements.

A conditional use requires a permit. An application must be submitted on forms provided by the department, and must demonstrate compliance with the conditional use criteria described in this chapter. (Ord. 2992 § 1 (Att. A), 2016)

19.36.040 Criteria.

A. In order to grant a conditional use permit, the decision maker must find that the use would be consistent with the following criteria:

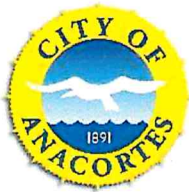
1. The use would comply with any specific requirements for the conditional use specified elsewhere in this code;
2. Access to the site is appropriate considering the anticipated volume of traffic resulting from the use;
3. Off-street parking and loading facilities are adequate in terms of location, amount, and design to service the use;
4. The amount and location of open space and the provision of screening is such that buffering of incompatible uses is achieved;
5. The location and intensity of outdoor lighting is such that it does not cast light on adjacent, adjoining, or neighboring properties;
6. Hours and manner of operation of the proposed use, including anticipated noise generation, are not inconsistent with the adjacent or nearby uses;
7. Public facilities and utilities are capable of adequately serving the proposed use;
8. The physical conditions of the site, including size, shape, topography, and drainage, are suitable for the proposed development;
9. Any other factors deemed relevant to the decision-maker. (Ord. 2992 § 1 (Att. A), 2016)

19.36.050 Conditions authorized.

A. In permitting a conditional use, the decision-maker may impose, in addition to regulations and standards expressly specified in this code, other conditions necessary to ensure compatibility with the conditional use criteria.

B. These conditions may include, but are not limited to:

1. Requirements increasing the required lot size or yard dimensions;
2. Increasing street widths, controlling the location and number of vehicular access points to the property;
3. Increasing the number of off-street parking or loading spaces required;
4. Limiting the coverage or height of buildings or structures or requiring screening and landscaping where necessary to reduce noise and glare and maintain the property in a character keeping with the surrounding area; and
5. Requirements under which any future enlargement or alteration of the use must be reviewed by the city and new conditions imposed. (Ord. 2992 § 1 (Att. A), 2016)



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT
Mailing Address: P.O. Box 547, Anacortes, WA 98221
Office Location: 904 6th Street, Anacortes WA 98821
Phone: (360) 299-1984

MASTER LAND USE PERMIT APPLICATION

TYPE OF APPLICATION (check all that apply):

- | | | |
|---|---|--|
| ☐ Binding Site Plan (Preliminary)**
☐ Boundary Line Adjustment (BLA)**
☐ BLA: Lot Consolidation**
☒ Conditional Use Permit (CUP) **
☐ Critical Areas Exemption**
☐ Critical Areas Permitted Alteration**
☐ Critical Areas Reasonable Use Exception/Variance**
☐ Cottage Housing Development** | ☐ Eligible Facility Request**
☐ Essential Public Facility
☐ Home Occupation Permit**
☐ Long Subdivision (Preliminary)**
☐ Plat Amendment /Modification
☐ SEPA Environmental Review**
☐ Shoreline Conditional Use Permit**
☐ Shoreline Exemption**
☐ Shoreline Substantial Development Permit** | ☐ Shoreline Variance**
☐ Short Plat (Preliminary)**
☐ Site Plan Review **
☐ Site-Specific Rezone Authorized by the Comprehensive Plan
☐ Stormwater Management Manual Adjustments & Exceptions
☐ Variance **
☐ Wireless Conditional Use Permit (WCUP)**
☐ Wireless Service Facility (WSF) Permit** |
|---|---|--|

****Permit type has supplemental checklist that must be submitted with Master Land Use Permit Application**

PROJECT & SITE INFORMATION:

SITE ADDRESS: 1303 5th street	PROJECT NAME: 5th street retreat
PARCEL NUMBER(S): 55653	SECTION, TOWNSHIP, & RANGE Old Town
LOT SQUARE FOOTAGE & ACREAGE: 0.1400 ac	PROJECT VALUATION: \$8000
LEGAL DESCRIPTION: lots 1&2, Block 102 map of the COA Skagit County, Washington as per plat recorded in volume 2 of plats, pages 4-7 records of skagit county Washington	PRESENT ZONING: Residential
PRESENT USE OF PROPERTY: Residential	CUT & FILL (CY) PROPOSED: NA
PRE-APPLICATION CONFERENCE HELD?: ☒ Yes, the City file # is <u>project file no. PRE-2022-0045</u> ☐ No	WATER SOURCE: ☒ City of Anacortes ☐ Private Well ☐ Community Well

SEWAGE DISPOSAL: ☒ City of Anacortes ☐ Septic		ROAD ACCESS: ☒ City Road ☐ State Highway ☐ Private Road	
CRITICAL AREAS OR BUFFERS ON SITE OR WITHIN 300 FEET: ☐ Yes* ☒ No ☐ Unknown <i>*If yes, please complete the Critical Area Identification Form</i>		SHORELINES WITHIN 200 FEET: ☐ Yes / Name: _____ ☒ No	
FLOODPLAIN: Flood Zone: NA FIRM Panel # Date of Panel:			
LOT COVERAGE AREA CALCULATIONS: Existing Square Footage: 0.1400 ac Proposed Square Footage: no change			
IMPERVIOUS SURFACE AREA CALCULATIONS: Existing Impervious Square Footage: NA New Impervious Surface: NA			
DESCRIPTION OF SUBJECT PROPOSAL: ☐ Additional pages attached			
PROPOSED WORK: Converting part of our home to a Bed & Breakfast on the main level of our home. No additon or exteranl add on All work performed inside existing structure.			
PROPERTY OWNER INFORMATION: ☐ Multiple owners attached			
NAME: Gregory Smith & Denise Hermans-Smith		MAILING ADDRESS: 1303 5th street	
CITY, STATE, ZIP: Anacortes WA 98221		PHONE #: 206-390-9604	
FAX #:		EMAIL ADDRESS:	
APPLICANT INFORMATION: ☒ Same as property owner			
NAME:		MAILING ADDRESS:	
CITY, STATE, ZIP:		PHONE #:	
FAX #:		EMAIL ADDRESS:	
CONTACT PERSON: ☒ Same as property owner ☐ Same as applicant			
NAME:		MAILING ADDRESS:	
CITY, STATE, ZIP:		PHONE #:	
FAX #:		EMAIL ADDRESS:	

ACKNOWLEDGEMENTS & SIGNATURE

Read and initial each of the following statements prior to signing this application:

GS	I understand that land use and/or planning permits do not authorize earth disturbing activities, the removal of vegetation, or the construction of buildings. I understand that additional permits will be required after my land use and/or planning permitting process is completed. I understand that no earth disturbing activities (including the removal of vegetation) may take place until after my land use and/or planning process is complete, and only after I have received additional permits such as Fill & Grade, Building Permit, or Right-of-Way permit(s).
GS	I understand that if critical areas (wetlands, streams, steep slopes, etc.) are found on or near my property I am not authorized to impact these areas in any way and will be required to leave an undisturbed buffer area around the critical area, as determined according to the City's critical areas regulations.
GS	I understand that depending on the size and scope of my project, I may be required to provide maintenance and/or performance bonds for items such as landscaping, critical areas, public roads and/or public utilities that I construct or install.
GS	I understand that I am solely responsible for providing complete and accurate information to the City. I understand that if my application is missing information or if inaccurate materials are submitted, my permits will be delayed. I understand that depending on how inaccurate and how incomplete my application is or becomes, the Department may require an entirely new application be submitted. I understand that when and if conditions change from that which my application originally represented, I am responsible for letting the City staff person assigned to my project know.
GS	I understand that I am applying for permits from the City of Anacortes only; and that additional permits from other Federal, State, and Local agencies could be required. I understand that the City of Anacortes cannot advise me of permits that are required from other agencies, and that I must contact these agencies to make sure I comply with their requirements. These agencies include (but are not limited to): Corps of Engineers, Department of Natural Resources, Department of Fish & Wildlife, Department of Ecology, and Northwest Clean Air Agency.
GS	I understand that I will be responsible for paying consultants that the City may deem necessary to review certain aspects of my application. I understand that these consultant reviews could include special inspections, traffic concurrency, critical areas, landscaping, stormwater, etc.

Signature required on next page.

By affixing my signature hereto, I certify that I am the owner, or am acting as the Owner's authorized agent*, and that the application and documents contained with this submittal are complete and accurate to the best of my knowledge and abilities.

If your title report lists a company, partnership or other owners, you must submit evidence that you are authorized to sign on behalf of the entity or others that are listed.

Please attach additional signature sheets if there is more than one owner.

Under penalty of perjury, I certify that the information, statements, answers above regarding the subject application(s) are true and correct to the best of my knowledge and belief.

Property Owner Signature:



Printed Name:

Gregory Smith

Date:

3.15.23

Authorized Agent Signature*:

Printed Name:

Date:

***If you are an authorized agent (and not the property owner) you must submit a signed, notarized [Agent Authorization Form](#).**



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT

Mailing Address: P.O. Box 547, Anacortes, WA 98221

Office Location: 904 6th Street, Anacortes WA 98821

Phone: (360) 299-1984

CONDITIONAL USE PERMIT

Applicant Checklist	Conditional Use Permit Submittal Checklist	Office Use Only
	See pages 2-3 of this handout for information about each submittal item listed below. See AMC 19.36 for Conditional Use Permit review and approval criteria.	
☒	Master Land Use Permit Application	
☐	Agent Authorization Form	
☐	Critical Areas Identification Form, if applicable	
☒	Project Narrative	
☒	Responses to Conditional Use Permit criteria	
☐	Stormwater Site plan	
☒	Site Plan & Landscape Plan	
☐	Clearing & Grading Plans	
☒	Building Elevation Drawings	
☐	Environmental Checklist (SEPA)	
☐	Transportation Concurrency Review Form	
☐	Subdivision Guarantee	
☐	Recorded Property Boundary Survey	
☐	Technical Reports	
☐	Critical Area Report	
☐	Parking Study	
☐	Cultural Resource Survey	
Submit Application Please send applications in PDF format to pced@cityofanacortes.org . An email with a link to a file share site is also acceptable. Paper copies may be requested after initial review.		Application Fee See the Land Use Permit Fee Schedule Fees will be invoiced to you after receipt of your application.

SUBMITTAL REQUIREMENT DETAILS

Additional details on certain submittals is provided below to ensure Applicants are fully aware what City staff will be looking for when an application is submitted to the City.

- a. **MASTER PERMIT APPLICATION:** Form attached. Use this form to indicate all requested land use permits and other key information about your proposed project.
- b. **AGENT AUTHORIZATION FORM.** Use this form to authorize someone other than the property owner to apply for permits.
- c. **CRITICAL AREAS IDENTIFICATION FORM.** Use this form to determine and/or identify if critical areas or critical area buffers are located on or within 300 ft. of the development area. If critical areas are determined to be present, a Critical Area Permit may be required.
- d. **PROJECT NARRATIVE:** Form attached. This document contains a list of elements to be included in your project narrative to help provide a clear and concise description of your proposal for those reviewing it.
- e. **RESPONSES TO CONDITIONAL USE PERMIT CRITERIA:** In order for the decision-maker to grant a conditional use permit, there must be a finding that the use would be consistent with the criteria in AMC 19.36.040. As the applicant, it is your responsibility to clearly demonstrate how each criteria is met.
- f. **STORMWATER SITE PLAN:** The Stormwater Site Plan is the comprehensive report containing all of the technical information and analysis necessary for regulatory agencies to evaluate your project for compliance with stormwater requirements. The level of stormwater review and contents of the Stormwater Site Plan will vary with the type and size of the project, and individual site characteristics. Use Form CG-3 to determine the level of stormwater review and then complete the applicable Stormwater Minimum Requirements Form on the Public Works - [Engineering Department Forms website](#) and provide required submittal items/plans.
- g. **SITE & LANDSCAPE PLANS:** These plans are needed so that your proposal can be reviewed for conformance with the applicable zoning and land use, community design, and project design provisions of the development regulations contained in AMC Title 19 Unified Development Code. (Use the site plan checklist for Single Family Residential Building Permits or Multi-Family and Non-Residential Site Plan review, as applicable (see [application checklists](#) and forms)
- h. **CLEARING & GRADING PLANS:** Checklist is located in the [Clearing/Grading Permit application packet](#). These plans are needed so that your proposal can be reviewed for conformance with [AMC 19.78 Clearing and Grading](#).
- i. **BUILDING ELEVATION DRAWINGS:** Checklist attached. These plans are needed so that your proposal can be reviewed for conformance with the applicable project and building design provisions in AMC Title 19 Unified Development Code. (Use the building elevations checklist for Single Family Residential Building Permits or Multi-Family and Non-Residential Site Plan review, as applicable (see [application checklists](#) and forms).
- j. **SEPA CHECKLIST:** Unless a project is categorically exempt, an environmental checklist is required to be completed and submitted.

- k. **TRANSPORTATION CONCURRENCY REVIEW FORM:** This form is used to collect information for the City's travel demand model, which is used to determine a project's impacts on the transportation system. Under GMA, the City must prohibit development approval if the development would cause the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development. [AMC 19.22 Concurrency](#) contains the review criteria.
- l. **SUBDIVISION GUARANTEE:** A document prepared by a title insurance company documenting the ownership and title of all interested parties in the development and that lists all encumbrances. This document is needed to verify property ownership and to identify any encumbrances that are recorded to the property's title. Copies of all the encumbrances listed within the certificate or report must be provided. The certificate or report must be dated within 30 days prior to the submittal of a permit to the City.
- m. **RECORDED PROPERTY BOUNDARY SURVEY:** A recorded survey is required to define the limits of the property subject to the application. All property corners must be staked/marked and visible.
- n. **DIGITAL COPY OF ALL APPLICATION DOCUMENTS:** PDF format files for all submittal items, named as they appear on the submittal checklist, must be provided on a flash drive or emailed to pced@CityofAnacortes.org.

TECHNICAL REPORTS

Following is a list of technical reports that may be required to be submitted to the City depending on project and site-specific factors. The general triggers for each of the listed technical reports is provided below:

- A. **CRITICAL AREAS REPORTS:** In general, Critical Area reports are required when wetlands, streams, habitat conservation areas, geologically hazardous areas, shorelines, or aquifer recharge areas are located on or near a site. Critical area mitigation plans may also be required, depending on the project proposal. See Anacortes Municipal Code Ch. 19.70 for additional information.
- B. **PARKING STUDY:** A parking study may be required to determine the parking requirements for a specific use, adjusting minimum and maximum quantitative parking requirements, determining times of peak demand, and determining impacts to on-street parking in the vicinity of a proposed development. See AMC 19.64.020 for more info.
- C. **CULTURAL RESOURCES REPORT:** For more information on cultural resource surveys contact the Washington Department of Archaeology and Historic Preservation (<http://www.dahp.wa.gov>)
- D. **OTHER TECHNICAL REPORTS MAY BE REQUIRED TO DETERMINE /ENSURE CONFORMANCE WITH CUP CRITERIA.**

PROJECT NARRATIVE REQUIREMENTS

GENERAL INFORMATION
This form is intended to assist applicants in creating complete project narrative for site plan and building design review. Please fill in each space with the requested information.
PROJECT DESCRIPTION – Required for all project types
A. If a neighborhood meeting was held, provide the date held, general items of discussion at the meeting, and how the project proposal has been modified since the meeting, if applicable.
Meeting held on 3.14.23 @ 6:00 pm. Information was presented about opening a Bed& Breakfast in our home proving references to local businesses and activities. No comments were given by neighbors attending the meeting.
B. Proposed use of the Site per AMC Table 19.41.040 or 19.41.050 and any special use provisions that apply. (see AMC 19.43 – 19.48)
Provide a bed and breakfast space in our home.
C. Current use of the Site. Date of construction for any existing structures on site, and whether they are to be removed or retained.
Existing home built in 1952. Basement renovation to accommodate bed and breakfast location.
D. Description of the site's physical characteristics, including special site features (such as wetlands, water bodies, steep slopes, or other critical areas).
House is located at 1303 5th street in old town Anacortes on the corner of 5th & M streets.
E. Current uses and special site features of surrounding properties.
Used as primary residential home. No special site features.
F. Description of general design techniques you considered to implement low impact development (see AMC 19.76.050(A) and (B)) in the design of your project site and proposed stormwater facilities necessary for compliance with AMC 19.76 Stormwater.
None anticipated. No addition to existing structure. Just interior renovations.
G. Description of the proposed form and intensity of the proposed development (height, setbacks, lot coverage, etc.). (See AMC 19.42.)
NA. All work is internal to existing structure.
H. Identification of the site's block frontage designation(s) and description of project conformance. (see AMC 19.61)
NA. All work is interior.
I. Description of the proposed building design, including a description of conformance with building massing and articulation, building details, building materials, and blank wall treatment requirements. (See AMC 19.63). Note: If you are proposing any departures, you must attach the applicable form.
NA. Existing structure.

J. Description of proposed parking for vehicles and bicycles, including provisions for guests, shared parking. (see AMC 19.65)
One off street parking space will be provided off of alley behind house.
K. Describe existing and proposed site access from public streets and any proposed street and/or pedestrian improvements.
Existing sidewalks provide access to home off both M&5th street. No new access is needed.
L. Estimated quantities and type of materials involved if any fill or excavation is proposed.
NA. None needed.
M. Number, type, and size of trees to be removed.
NA. None
N. Description of existing site utilities and proposed utilities, including extensions, upgrades, relocations, etc. (see AMC 19.52 Underground Utilities).
NA. All existing utilities to remain. No new utilities to be added.
O. Explanation of any land to be dedicated to the City.
NA. No land dedicated to City.

CONDITIONAL USE PERMIT CRITERIA

GENERAL INFORMATION
The following section is intended to help you provide information about your project's compliance with the CUP criteria. Please fill in each space with responses that demonstrate how your proposal complies with all each criteria found in AMC 19.36.040.
P. How will the proposed conditional use comply with any specific requirements for the use found elsewhere in Title 19 Development Regulations?
I do not believe these regulations apply to this project as this is a bed and breakfast space inside our existing home.
Q. Describe how access to the site is appropriate considering the anticipated volume of traffic resulting from the use.
Access to site will be for one or two people maximum who will walk the side walk to gain access to our home.
R. Describe how off-street parking and loading facilities are adequate in terms of location, amount, and design to service the use.
One off street parking space will be provided for this use in back yard off alley. This has already been reviewed and approved by public works Justin Symonds.
S. Describe the location and intensity of outdoor lighting and how casting of light on adjacent, adjoining, or neighboring properties will be avoided.
NA. No additional lighting will be added or needed.
T. Describe the hours and manner of operation of the proposed use, including anticipated noise generation, and how these will not be inconsistent with adjacent or nearby uses.
Do not anticipate any additinal noise generated from site as people will only be coming and going from their vehicle to gain access to our home. Hours will be 3:00 pm arrival with 11:00am check out.

U. Describe existing or proposed public facilities that will serve the use and whether they are adequate to serve the proposed use.
NA. Except for existing sidewalks used to enter our home.
V. Describe the physical conditions of the site, including size, shape, topography, and drainage and their suitability for the proposed development.
NA. Use is inside our existing home.
W. Describe any other factors deemed relevant to the decision-maker.
This will be a bed and breakfast space inside our existing home operating part time. We will only have 1 or 2 guests at a time on a part time basis. We will be offering referrals to local restaurants, businesses and outdoor adventures.



NOTICE OF APPLICATION

including written comment period & Public Hearing

SCAN HERE TO VIEW
Application Materials:



File Number: CUP-2023-0001
Owner/Applicant: Gregory Smith & Denise Hermans-Smith
1303 5th Street – (206) 390-9604
Date of Application: March 15, 2023
Date of Completeness: April 5, 2023
Date of Notice: April 12, 2023
Project Location: 1303 5th Street, Anacortes, WA 98221

NOTICE IS HEREBY GIVEN THAT AN APPLICATION WAS MADE FOR THE FOLLOWING PROPOSAL:

The property owners and residents of 1303 5th Street have applied for a Conditional Use Permit to operate a Bed and Breakfast from their residence. The Applicant is proposing the use of one (1) existing bedroom in the residence for the bed and breakfast use. The Applicant will remain residing on premises and will operate the bed and breakfast per Anacortes Municipal Code (AMC) standards which can be found online at [anacortes.municipal.codes/AMC/19.44.050\(B\)](http://anacortes.municipal.codes/AMC/19.44.050(B)).

Required Project Permits/Approvals: The following may be required in addition to the above: City of Anacortes Business License, Fire Department inspection.

SEPA Review: The proposal is exempt from SEPA review.

Public Comment Period: The joint Notice of Application and Public Hearing was published on April 12th, 2023. Written comments must be submitted to the contact person listed below by **5:00pm on May 2, 2023**, verbal testimony will be accepted at the pre-decision open-record public hearing.

Public Hearings

- Planning Commission Pre-Decision Open-Record Public Hearing – 904 6th Street, Council Chambers – Wednesday, May 10, 2023, at 6:00 PM
- City Council Closed-Record Decision Hearing – 904 6th Street, Council Chambers – Monday, May 22, 2023, at 6:00 PM

Virtual meeting participation instructions and connection information can be at anacorteswa.gov/700. Hearings will be conducted in accordance with the rules of procedure adopted by the hearing body.

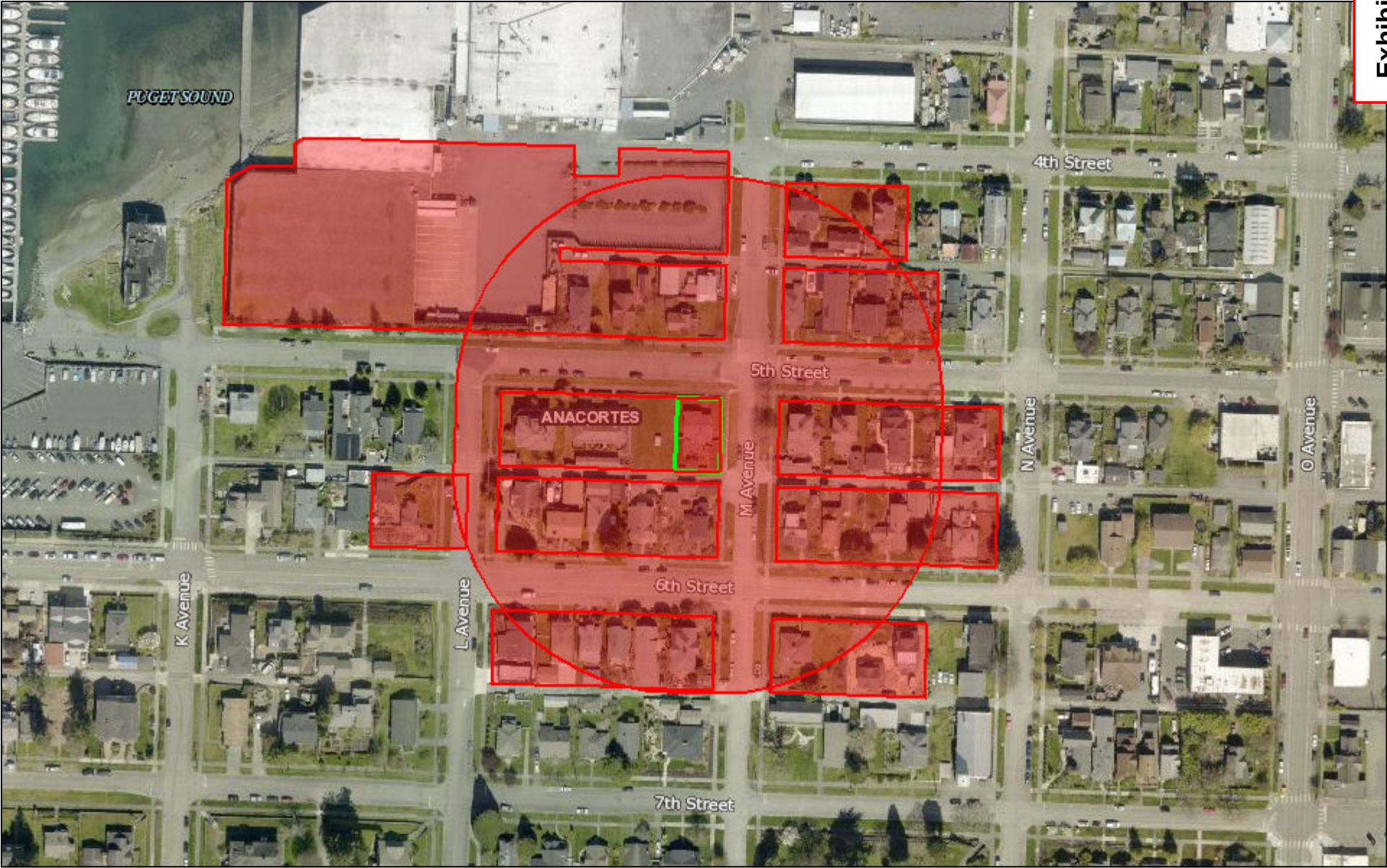
Members of the public who require special assistance to participate in or access the public hearing may contact the City Clerk 24 hours before the meeting to make special arrangements. Dial 360-299-1960.

ANY PERSON HAS THE RIGHT TO RECEIVE NOTICE, PARTICIPATE IN ANY HEARINGS, REQUEST A COPY OF THE FINAL DECISION AND APPEAL THE DECISION AS PROVIDED BY LAW.

Document Availability: Application documents may be reviewed at anacorteswa.gov/161 by clicking “View Current Projects” and selecting the project file number. The staff report will be available at 2pm the Thursday before the pre-decision open-record public hearing and again at 2pm the Wednesday before the closed-record decision hearing at anacorteswa.gov/700.

City Contact: Grace Pollard, Senior Planner; (360) 588-8231, gracep@cityofanacortes.org; City of Anacortes Department of Planning, Community, & Economic Development, P.O. Box 547, Anacortes, WA 98221. Written comments must be substantive and include the name and address of the commentor.

Appeal: Per AMC Table 19.20.030-1, a local administrative appeal is not available for this decision. Appeals of City Council decisions on land use applications must be made within twenty-one days from the date of the decision to Superior Court pursuant to the procedures and timeliness of RCW 36.70C.



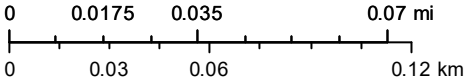
April 5, 2023

Legend

-  County Boundary
- City Names
- Road Labels

- Hydro Labels
- Regional Labels

1:2,257



Data Accuracy Warning: All GIS data was created from available public records and existing map sources. Map features have been adjusted to achieve a best-fit registration. While great care was taken in this process, maps from different sources rarely agree as to the precise location of geographic features. Map discrepancies can be as great as 300 feet.

PNumber	Owner	Narr	OwnerAdd	OwnerAdd	OwnerAdd	OwnerCity	OwnerStat	OwnerZip	SitusStNo	SitusStNam	SitusCSZ
P122022	BERKLEY L	1250 FENSKE LN				BURLINGT	WA	98233			
P55379	HOPE DEANNA	1211 4TH ST				ANACORTE	WA	98221	1211	4TH ST	ANACORTE WA 98221
P55380	JOHNSON A	1201 4TH ST				ANACORTE	WA	98221	407	M AVE	ANACORTE WA 98221
P55381	JOHNSON A	1201 4TH ST				ANACORTE	WA	98221	1213	4TH STREE	ANACORTE WA 98221
P55382	WAGONER WAGONER ALANA NIC	2332 MUSC				HANFORD	CA	93230	1220	FIFTH STRE	ANACORTE WA 98221
P55383	FRY FORRE	FRY AMBEF 1216 5TH ST				ANACORTE	WA	98221	1216	5TH ST	ANACORTE WA 98221
P55385	SHIMEK RE SHIMEK DE SHIMEK RC	1214 5TH S				ANACORTE	WA	98221	1214	5TH ST	ANACORTE WA 98221
P55386	PETERSON HADESTY KARA J	1208 5TH S				ANACORTE	WA	98221	1208	5TH ST	ANACORTE WA 98221
P55389	BARRETT P STALEY MARY E	1201 5TH S				ANACORTE	WA	98221	1201	5TH ST	ANACORTE WA 98221
P55390	MAST MIC	MAST LISE 1211 5TH ST				ANACORTE	WA	98221	1211	5TH ST	ANACORTE WA 98221
P55391	MORRISON RICHARD A	1215 5TH ST				ANACORTE	WA	98221	1215	5TH ST	ANACORTE WA 98221
P55392	YARNALL D	1219 5TH ST				ANACORTE	WA	98221	1219	5TH ST	ANACORTE WA 98221
P55393	REVELLE DAVID M	PO BOX 932				ANACORTE	WA	98221	1220	6TH ST	ANACORTE WA 98221
P55394	LENZ GARTH	PO BOX 1528				PALMER	AK	99645	1216	6TH ST	ANACORTE WA 98221
P55395	WARD JOHN MICHAEL & WARD K	1210 6TH S				ANACORTE	WA	98221	1210	6TH ST	ANACORTE WA 98221
P55396	KUHNLEIN URS & KUHI	1204 6TH ST				ANACORTE	WA	98221	1204	6TH ST	ANACORTE WA 98221
P55398	HUBER MIC	HUBER JODIE A 1207 6TH S				ANACORTE	WA	98221			
P55399	OREB REVC	OREB PETER DENNY TF 2515 PUGE				ANACORTE	WA	98221	1219	6TH ST	ANACORTE WA 98221
P55400	OREB REVC	OREB PETER DENNY TF 2515 PUGE				ANACORTE	WA	98221	1219	6TH ST	ANACORTE WA 98221
P55636	TOMAS ST	1301 6TH STREET				ANACORTE	WA	98221	1301	6TH ST	ANACORTE WA 98221
P55637	HARVEY RY	HARVEY JEI 1307 6TH ST				ANACORTE	WA	98221	1307	6TH ST	ANACORTE WA 98221
P55638	ESTVOLD NICHOLAS	2364 FAIRV				SEATTLE	WA	98102	1309	6TH ST	ANACORTE WA 98221
P55639	OLPIN BRIA	1929 43RD AVE E APT 200				SEATTLE	WA	98112	1311	6TH ST	ANACORTE WA 98221
P55644	DEATLEY KAROLYNE A	1313 6TH ST				ANACORTE	WA	98221	1313	6TH ST	ANACORTE WA 98221
P55645	DICKINSON DICKINSON KATHLEEN	1319 6TH S				ANACORTE	WA	98221	1319	6TH ST	ANACORTE WA 98221
P55653	SMITH GRE HERMANS SMITH DENI	1303 5TH S				ANACORTE	WA	98221	1303	5TH ST	ANACORTE WA 98221
P55654	HOUGHTOI	HOUGHTOI 7538 GUEMES ISLAND				ANACORTE	WA	98221	1309	5TH ST	ANACORTE WA 98221
P55655	KROHN FR	6515 16TH AVE SW				SEATTLE	WA	98106	1317	5TH ST	ANACORTE WA 98221
P55656	STARK HOUSE BENJAMIN A	2626 GRAN				BELLINGHA	WA	98225	1320	6TH ST	ANACORTE WA 98221
P55657	ETHRIDGE I	HANNUM KIRA SIDONI 1314 6TH S				ANACORTE	WA	98221	1314	6TH ST	ANACORTE WA 98221
P55658	MITCHELL C	MITCHELL LINDA M 6162 UNRE				FERNDAL	WA	98248	1312	6TH ST	ANACORTE WA 98221
P55659	DIAMOND COLBY GERALD	654 SYCAM				FALLON	NV	89406	1308	6TH ST	ANACORTE WA 98221
P55660	PATTEE PATRICIA A	1302 6TH S				ANACORTE	WA	98221	1302	6TH ST	ANACORTE WA 98221
P55661	TRIDENT SE	5303 SHILSHOLE AVE NW				SEATTLE	WA	98107			
P55662	TRIDENT SE	5303 SHILSHOLE AVE NW				SEATTLE	WA	98107			
P55663	TRIDENT SE	5303 SHILSHOLE AVE NW				SEATTLE	WA	98107			
P55664	TRIDENT SE	5303 SHILSHOLE AVE NW				SEATTLE	WA	98107	1318	5TH ST	ANACORTE WA 98221
P55665	LAWLER LINDA G	1314 5TH ST				ANACORTE	WA	98221	1314	5TH ST	ANACORTE WA 98221
P55666	DAVIS REV	DAVIS JILL I 1310 5TH ST				ANACORTE	WA	98221	1310	5TH ST	ANACORTE WA 98221
P55667	HARDY KAF	920 G AVE				ANACORTE	WA	98221	1304	5TH ST	ANACORTE WA 98221
P55679	TRIDENT SE	5303 SHILSHOLE AVE NW				SEATTLE	WA	98107	1400	4TH STREE	ANACORTE WA 98221
P55690	JONES RIC	1113 15TH ST				ANACORTE	WA	98221	1404	6TH ST	ANACORTE WA 98221

ADVERTISING PROOF



STANWOOD CAMANO NEWS

1215 Anderson Rd,
Mount Vernon, WA 98274
Ph. Fax: (907) 452-5054

BILLING DATE:	ACCOUNT NO:
04/07/23	45993



CITY OF ANACORTES
PO BOX 547
ANACORTES, WA 98221

NOTICE OF APPLICATION including written comment period & Public Hearing

AD #	DESCRIPTION	START	STOP	TIMES	AMOUNT
357649	NOTICE OF APPLICATION	04/12/23	04/12/23	2	\$178.64

File Number: CUP-2023-0001

Owner/Applicant: Gregory Smith & Denise Hermans-Smith
1303 5th Street - (206) 390-9604

Date of Application: March 15, 2023

Date of Completeness: April 5, 2023

Date of Notice: April 12, 2023

Project Location: 1303 5th Street, Anacortes, WA 98221

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Required Project Permits/Approvals: The following may be required in addition to the above: City of Anacortes Business License, Fire Department inspection.

SEPA Review: The proposal is exempt from SEPA review.

Payments:

Date	Method	Card Type	Last 4 Digits	Check	Amount
------	--------	-----------	---------------	-------	--------

Discount: \$0.00
Surcharge: \$0.00
Credits: \$0.00

Gross: \$178.64
Paid Amount: \$0.00

Amount Due: \$178.64

We Appreciate Your Business!

AD# 357649

Exhibit # 7
Page 40 of 188

Public Comment Period:

The joint Notice of Application and Public Hearing was published on April 12th, 2023. Written comments must be submitted to the contact person listed below by **5:00pm on May 2, 2023**. Verbal testimony will be accepted at the pre-decision open-record public hearing.

Public Hearings

* Planning Commission Pre-Decision Open-Record Public Hearing – 904 6th Street, Council Chambers – Wednesday, May 10, 2023, at 6:00 PM

* City Council Closed-Record Decision Hearing – 904 6th Street, Council Chambers – Monday, May 22, 2023, at 6:00 PM

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Members of the public who require special assistance to participate in or access the public hearing may contact the City Clerk 24 hours before the meeting to make special arrangements. Call 360-299-1960.

ANY PERSON HAS THE RIGHT TO RECEIVE NOTICE, PARTICIPATE IN ANY HEARINGS, REQUEST A COPY OF THE FINAL DECISION AND APPEAL THE DECISION AS PROVIDED BY LAW.

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City Contact: Grace Pollard, Senior Planner; (360) 588-8231, gracep@city-of-anacortes.org; City of Anacortes Department of Planning, Community, & Economic Development,
P.O. Box 547, Anacortes,

WA 98221. Written comments must be substantive and include the name and address of the commentor.

Appeal: Per AMC Table 19.20.030-1, a local administrative appeal is not available for this decision. Appeals of City Council decisions on land use applications must be made within twenty-one days from the date of the decision to Superior Court pursuant to the procedures and timeliness of RCW 36.70C.

**Published
April 12, 2023
AA-357649**



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 8.a.

Agenda Item Title: Contract Award: 2023 Fidalgo Avenue Waterline Replacement #23-035-WTR-001

Staff Contact(s): Henry Hash, TIM HOHMANN

Approved for Submittal to Council by **Action Type**
TIFFANY MATSON Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$279,093.76 to RAW Land Construction, LLC to perform the 2023 Fidalgo Avenue Waterline Replacement project. The work provided for this project will include all costs for materials, equipment, labor and related items to install approximately 1000 LF of 8" ductile iron water main, make tie-ins to the existing water system, reconnect to existing fire hydrants, renew/reconnect existing water services, and other work.

Background:

1. **History:** The City continues to make ongoing investments in its water system to maintain the integrity of the system and assure the delivery of safe drinking water to the public. This includes the replacement of aging distribution piping before it reaches the point of possible failure, improving available water pressure within areas, and creating redundancy within the water system. This project will replace old distribution piping on Fidalgo Avenue.
2. **Key Terms:**
 - Total contract price of \$279,093.76 which includes \$22,573.76 in sales tax.
 - Work will begin the working day following the date of the Notice to Proceed and achieve Physical Completion by November 30th, 2023.
3. **Competitive Bidding:** On April 26, 2023 the City [solicited bids](#) for the subject project through the Small Works Roster process, and 7 bids were received by the bid submittal deadline of March 10, 2023. RAW Land Construction, LLC was determined to be the lowest responsible bidder. The Engineer's estimated range for the project was \$250,000 to \$350,000. Bid results are provided as an attachment hereto.

Budget Impact:

Contractor	RAW Land Construction, LLC
Contract Amount	\$279,093.76
Earmarked Funds	\$1,400,000.00
BARS #	440.760.594.35.63
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	November 30, 2023

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 23-035-WTR-001 with RAW Land Construction, LLC in the amount of \$279,093.76 for the 2023 Fidalgo Avenue Waterline Replacement project.

Alternative Actions: Not approve the contract.

Attachments (listed in order presented):

1. Map
2. Bid Tabulation
3. 23-035-WTR-001

2023 FIDALGO AVENUE WATERLINE REPLACEMENT
BID OPENING DATE: MAY 10, 2023

				RAW LAND CONSTRUCTION		LARRY BROWN CONSTRUCTION		SUMMITX		TRICO COMPANIES	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1	MC	Minor Changes	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2	1	LS	Mobilization	\$ 12,000.00	\$ 12,000.00	\$ 26,600.00	\$ 26,600.00	\$ 15,000.00	\$ 15,000.00	\$ 34,500.00	\$ 34,500.00
3	1	LS	Temporary Traffic Control	\$ 2,500.00	\$ 2,500.00	\$ 9,425.00	\$ 9,425.00	\$ 15,000.00	\$ 15,000.00	\$ 7,200.00	\$ 7,200.00
4	1	LS	Temporary Erosion/Water Pollution	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00	\$ 1,900.00	\$ 1,900.00
5	1	LS	SPCC Plan	\$ 100.00	\$ 100.00	\$ 240.00	\$ 240.00	\$ 500.00	\$ 500.00	\$ 270.00	\$ 270.00
6	1	LS	Potholing Existing Underground Utilities	\$ 4,500.00	\$ 4,500.00	\$ 4,930.00	\$ 4,930.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
7	10	CY	Controlled Density Backfill	\$ 130.00	\$ 1,300.00	\$ 125.00	\$ 1,250.00	\$ 100.00	\$ 1,000.00	\$ 203.00	\$ 2,030.00
8	10	TN	Asphalt Patching Material (Cold Mix)	\$ 180.00	\$ 1,800.00	\$ 225.00	\$ 2,250.00	\$ 170.00	\$ 1,700.00	\$ 375.00	\$ 3,750.00
9	1	LS	Customer Notification	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 535.00	\$ 535.00
10	2250	LF	Sawcutting Asphalt	\$ 1.50	\$ 3,375.00	\$ 1.45	\$ 3,262.50	\$ 1.75	\$ 3,937.50	\$ 2.10	\$ 4,725.00
11	4250	SF	Roadway Excavation W/Haul	\$ 0.50	\$ 2,125.00	\$ 1.00	\$ 4,250.00	\$ 1.50	\$ 6,375.00	\$ 6.20	\$ 26,350.00
12	20	LF	Ductile Iron Pipe CL 50 6 In. Diam	\$ 74.00	\$ 1,480.00	\$ 120.00	\$ 2,400.00	\$ 75.00	\$ 1,500.00	\$ 154.00	\$ 3,080.00
13	1000	LF	Ductile Iron Pipe CL 50 8 In. Diam	\$ 74.00	\$ 74,000.00	\$ 84.45	\$ 84,450.00	\$ 85.00	\$ 85,000.00	\$ 97.00	\$ 97,000.00
14	1	LS	Connection as Described in Water Note 2	\$ 8,000.00	\$ 8,000.00	\$ 8,400.00	\$ 8,400.00	\$ 7,000.00	\$ 7,000.00	\$ 5,600.00	\$ 5,600.00
15	1	LS	Reconnect Fire Hydrant in Water Note 3	\$ 5,640.00	\$ 5,640.00	\$ 4,160.00	\$ 4,160.00	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
16	1	LS	Connection as Described as Described in Water Note 4	\$ 8,500.00	\$ 8,500.00	\$ 9,150.00	\$ 9,150.00	\$ 7,000.00	\$ 7,000.00	\$ 7,450.00	\$ 7,450.00
17	1	LS	Reconnect Fire Hydrant as Described in Water Note 5	\$ 5,640.00	\$ 5,640.00	\$ 4,040.00	\$ 4,040.00	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
18	1	LS	Connection as Described in Water Note 6	\$ 8,500.00	\$ 8,500.00	\$ 8,940.00	\$ 8,940.00	\$ 5,000.00	\$ 5,000.00	\$ 7,400.00	\$ 7,400.00
19	1	LS	Connection as Described in Water Note 7	\$ 7,250.00	\$ 7,250.00	\$ 4,325.00	\$ 4,325.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
20	1	LS	Connection as Described in Water Note 8	\$ 6,800.00	\$ 6,800.00	\$ 2,480.00	\$ 2,480.00	\$ 5,000.00	\$ 5,000.00	\$ 3,325.00	\$ 3,325.00
21	1	LS	Connection as Described in Water Note 9	\$ 7,250.00	\$ 7,250.00	\$ 4,145.00	\$ 4,145.00	\$ 6,000.00	\$ 6,000.00	\$ 2,350.00	\$ 2,350.00
22	1	LS	Connection as Described in Water Note 10	\$ 10,000.00	\$ 10,000.00	\$ 6,465.00	\$ 6,465.00	\$ 10,000.00	\$ 10,000.00	\$ 4,300.00	\$ 4,300.00
23	1	LS	Connection as Described in Water Note 11	\$ 6,800.00	\$ 6,800.00	\$ 3,870.00	\$ 3,870.00	\$ 5,500.00	\$ 5,500.00	\$ 2,380.00	\$ 2,380.00
24	1	LS	Replace 2-Inch Water Service - Water Note 12	\$ 3,000.00	\$ 3,000.00	\$ 2,640.00	\$ 2,640.00	\$ 5,000.00	\$ 5,000.00	\$ 2,550.00	\$ 2,550.00
25	3	EA	Replace Existing Short Side Water Services - Water Note 13	\$ 1,750.00	\$ 5,250.00	\$ 1,760.00	\$ 5,280.00	\$ 2,100.00	\$ 6,300.00	\$ 1,130.00	\$ 3,390.00
26	8	EA	Replace Existing Long Side Water Services - Water Note 14	\$ 1,750.00	\$ 14,000.00	\$ 1,700.00	\$ 13,600.00	\$ 2,100.00	\$ 16,800.00	\$ 1,200.00	\$ 9,600.00
27	2	EA	Replace and Transfer Existing Short Side Water Services - Water Note 15	\$ 1,750.00	\$ 3,500.00	\$ 2,180.00	\$ 4,360.00	\$ 2,100.00	\$ 4,200.00	\$ 1,400.00	\$ 2,800.00
28	2	EA	Replace and Transfer Existing Long Side Water Services - Water Note 16	\$ 1,500.00	\$ 3,000.00	\$ 1,975.00	\$ 3,950.00	\$ 2,100.00	\$ 4,200.00	\$ 1,500.00	\$ 3,000.00
29	2	EA	Replace and Transfer Existing Long Side Water Services - Water Note 17	\$ 1,500.00	\$ 3,000.00	\$ 2,000.00	\$ 4,000.00	\$ 2,100.00	\$ 4,200.00	\$ 1,300.00	\$ 2,600.00
30	120	TN	3-Inches HMA CL. 1/2 Inch PG 64-22	\$ 258.00	\$ 30,960.00	\$ 248.40	\$ 29,808.00	\$ 250.00	\$ 30,000.00	\$ 341.00	\$ 40,920.00
				SUBTOTAL	\$ 256,520.00	SUBTOTAL	\$ 274,770.50	SUBTOTAL	\$ 279,212.50	SUBTOTAL	\$ 306,005.00
				TAX	\$ 22,573.76	TAX	\$ 24,179.80	TAX	\$ 24,570.70	TAX	\$ 26,928.44
				TOTAL BID	\$ 279,093.76	TOTAL BID	\$ 298,950.30	TOTAL BID	\$ 303,783.20	TOTAL BID	\$ 332,933.44

2023 FIDALGO AVENUE WATERLINE REPLACEMENT
BID OPENING DATE: MAY 10, 2023

				SRV CONSTRUCTION		C JOHNSON CONSTRUCTION		IN DEPTH EXCAVATION	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1	MC	Minor Changes	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2	1	LS	Mobilization	\$ 9,500.00	\$ 9,500.00	\$ 25,000.00	\$ 25,000.00	\$ 60,000.00	\$ 60,000.00
3	1	LS	Temporary Traffic Control	\$ 39,000.00	\$ 39,000.00	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00
4	1	LS	Temporary Erosion/Water Pollution	\$ 2,800.00	\$ 2,800.00	\$ 3,640.00	\$ 3,640.00	\$ 500.00	\$ 500.00
5	1	LS	SPCC Plan	\$ 250.00	\$ 250.00	\$ 101.00	\$ 101.00	\$ 1,000.00	\$ 1,000.00
6	1	LS	Potholing Existing Underground Utilities	\$ 5,100.00	\$ 5,100.00	\$ 15,090.00	\$ 15,090.00	\$ 15,000.00	\$ 15,000.00
7	10	CY	Controlled Density Backfill	\$ 250.00	\$ 2,500.00	\$ 182.00	\$ 1,820.00	\$ 165.00	\$ 1,650.00
8	10	TN	Asphalt Patching Material (Cold Mix)	\$ 330.00	\$ 3,300.00	\$ 199.00	\$ 1,990.00	\$ 170.00	\$ 1,700.00
9	1	LS	Customer Notification	\$ 1,075.00	\$ 1,075.00	\$ 353.00	\$ 353.00	\$ 500.00	\$ 500.00
10	2250	LF	Sawcutting Asphalt	\$ 3.00	\$ 6,750.00	\$ 1.00	\$ 2,250.00	\$ 5.00	\$ 11,250.00
11	4250	SF	Roadway Excavation W/Haul	\$ 0.35	\$ 1,487.50	\$ 1.00	\$ 4,250.00	\$ 10.00	\$ 42,500.00
12	20	LF	Ductile Iron Pipe CL 50 6 In. Diam	\$ 165.00	\$ 3,300.00	\$ 136.00	\$ 2,720.00	\$ 100.00	\$ 2,000.00
13	1000	LF	Ductile Iron Pipe CL 50 8 In. Diam	\$ 98.00	\$ 98,000.00	\$ 96.25	\$ 96,250.00	\$ 120.00	\$ 120,000.00
14	1	LS	Connection as Described in Water Note 2	\$ 7,600.00	\$ 7,600.00	\$ 8,190.00	\$ 8,190.00	\$ 4,500.00	\$ 4,500.00
15	1	LS	Reconnect Fire Hydrant in Water Note 3	\$ 4,700.00	\$ 4,700.00	\$ 6,260.00	\$ 6,260.00	\$ 4,250.00	\$ 4,250.00
16	1	LS	Connection as Described as Described in Water Note 4	\$ 6,750.00	\$ 6,750.00	\$ 11,360.00	\$ 11,360.00	\$ 3,500.00	\$ 3,500.00
17	1	LS	Reconnect Fire Hydrant as Described in Water Note 5	\$ 4,700.00	\$ 4,700.00	\$ 6,110.00	\$ 6,110.00	\$ 4,250.00	\$ 4,250.00
18	1	LS	Connection as Described in Water Note 6	\$ 4,700.00	\$ 4,700.00	\$ 11,710.00	\$ 11,710.00	\$ 1,900.00	\$ 1,900.00
19	1	LS	Connection as Described in Water Note 7	\$ 5,200.00	\$ 5,200.00	\$ 5,570.00	\$ 5,570.00	\$ 2,250.00	\$ 2,250.00
20	1	LS	Connection as Described in Water Note 8	\$ 5,200.00	\$ 5,200.00	\$ 4,290.00	\$ 4,290.00	\$ 1,750.00	\$ 1,750.00
21	1	LS	Connection as Described in Water Note 9	\$ 6,250.00	\$ 6,250.00	\$ 6,350.00	\$ 6,350.00	\$ 2,850.00	\$ 2,850.00
22	1	LS	Connection as Described in Water Note 10	\$ 8,650.00	\$ 8,650.00	\$ 10,520.00	\$ 10,520.00	\$ 5,250.00	\$ 5,250.00
23	1	LS	Connection as Described in Water Note 11	\$ 6,100.00	\$ 6,100.00	\$ 6,760.00	\$ 6,760.00	\$ 2,500.00	\$ 2,500.00
24	1	LS	Replace 2-Inch Water Service - Water Note 12	\$ 3,335.00	\$ 3,335.00	\$ 5,360.00	\$ 5,360.00	\$ 1,200.00	\$ 1,200.00
25	3	EA	Replace Existing Short Side Water Services - Water Note 13	\$ 2,100.00	\$ 6,300.00	\$ 1,650.00	\$ 4,950.00	\$ 1,400.00	\$ 4,200.00
26	8	EA	Replace Existing Long Side Water Services - Water Note 14	\$ 2,000.00	\$ 16,000.00	\$ 2,120.00	\$ 16,960.00	\$ 1,400.00	\$ 11,200.00
27	2	EA	Replace and Transfer Existing Short Side Water Services - Water Note 15	\$ 2,900.00	\$ 5,800.00	\$ 2,120.00	\$ 4,240.00	\$ 1,250.00	\$ 2,500.00
28	2	EA	Replace and Transfer Existing Long Side Water Services - Water Note 16	\$ 3,600.00	\$ 7,200.00	\$ 3,340.00	\$ 6,680.00	\$ 1,250.00	\$ 2,500.00
29	2	EA	Replace and Transfer Existing Long Side Water Services - Water Note 17	\$ 3,000.00	\$ 6,000.00	\$ 3,410.00	\$ 6,820.00	\$ 1,250.00	\$ 2,500.00
30	120	TN	3-Inches HMA CL. 1/2 Inch PG 64-22	\$ 240.00	\$ 28,800.00	\$ 302.00	\$ 36,240.00	\$ 300.00	\$ 36,000.00
				SUBTOTAL	\$ 321,347.50	SUBTOTAL	\$ 329,334.00	SUBTOTAL	\$ 374,200.00
				TAX	\$ 28,278.58	TAX	\$ 28,981.39	TAX	\$ 32,929.60
				TOTAL BID	\$ 349,626.08	TOTAL BID	\$ 358,315.39	TOTAL BID	\$ 407,129.60



This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and RAW Land Construction LLC, a private contractor at 3948 Tamarack Rd, Bellingham, WA 98226 (herein after referred to as "Contractor").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

- I. **WORK.** The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the **2023 Fidalgo Avenue Waterline Replacement**, in accordance with and as described in the Invitation for Bid, Project No. 23-035-WTR-001. Incorporated by reference, and made a part hereof, are the Invitation for Bid aforementioned, current Washington State Department of Transportation *Standard Specifications for Road, Bridge, and Municipal Construction M 41-10* and Amendments, except as modified by the Special Provisions included in this Invitation to Bid. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.

The City hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained, and hereby contracts to pay for the same according to the attached specifications and the schedule of prices bid and hereto attached, at the time and in the manner and upon the conditions provided for in this contract.

The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Contractor in the contract.

- II. **PRICE.** The Total Contract Price is **Two Hundred Seventy-Nine Thousand Ninety-Three Dollars and Seventy-Six Cents (\$279,093.76)**. The Contractor's bid schedule is incorporated by reference and attached hereto as Exhibit A.
- III. **TIME.** Unless otherwise stated in the Invitation for Bid, all physical construction activities shall be completed **by November 30, 2023**. The Contractor shall supply the materials within the specified period of time after Notice to Proceed has been issued by the City.
- IV. **LIQUIDATED DAMAGES.** Under 1-08.9 of the current WSDOT *Standard Specifications for Road, Bridge, and Municipal Construction*, the City is entitled to liquidated damages for each and every calendar day said work remains uncompleted after expiration of the specified time. However, rather than using the Liquidated Damages Formula, the Contractor agrees to pay the City \$500.00 per day for each and every calendar day said work remains uncompleted. All other terms of WSDOT 1-08.9 remain unchanged.
- V. **INDEMNIFICATION/HOLD HARMLESS.**
The Contractor shall defend, indemnify and hold the City, its appointed and elective officers, officials, employees and volunteers harmless from any and all claims, injuries, including death at any time resulting there from, damages, losses or suits including attorney fees, to the extent caused by negligent acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been

mutually negotiated by the parties. The provisions of this Clause shall survive the expiration or termination of this Agreement.

- VI. **INSURANCE.** The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:

City of Anacortes

Mayor

Date

Contractor:

RAW Land Construction LLC

Title

Date



**2023 Fidalgo Avenue Waterline Replacement
#23-035-WTR-001
Attachment C – Bid Proposal**

The undersigned, hereinafter called the bidder, declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official of the City of Anacortes; and that the proposal is made without any connection or collusion with any person making another proposal of this contract. **Moreover, the Bidder declares by signing the signature page of this Proposal that the following statement is true and correct:**

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

The bidder declares that they have carefully examined the contract documents for the construction of the project; that they have personally inspected the site; that they have satisfied themselves as to the quantities involved, including materials and equipment and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the contract documents and that this proposal is made according to the provisions and under the terms of the contract documents, which documents are hereby made a part of this proposal.

The bidder declares that they have exercised their own judgment regarding the interpretation of subsurface information and has utilized all data, which they believe pertinent from the Engineer, Owner and other sources in arriving at their conclusions.

The bidder agrees that if this proposal is accepted, they will, within ten calendar days after Notification of Award, execute the contract with the City of Anacortes in the form of contract included in the contract documents, and will, prior to the time of execution of the contract, deliver to the City of Anacortes the Performance and Payment Bonds and all Certificates of Insurance required therein and will, to the extent of his/her proposals, furnish all necessary labor, tools, materials, equipment, and services required to do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the Engineer or other Project Manager designated thereunder.

The bidder further agrees, if awarded the contract, to begin work the working day following the date of the Notice to Proceed and to (a) achieve **Physical Completion by November 30, 2023** and (b) achieve **Contract Completion by December 30, 2023**.

In the event the bidder is awarded the contract and shall fail to complete the work within the time limit agreed upon as more particularly set forth in the contract documents, liquidated damages shall be paid to the owner per the specifications contained in the contract documents.

The bidder proposes to accept as full payment for the work proposed herein the amount computed under the provisions of the contract documents and based upon the unit price, it being expressly understood that the unit price is independent of the exact quantities involved. Bidder agrees that the unit prices shown represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and profit for each type of work called for in these contract documents. The undersigned bids for complete construction of the following described project:

The work provided for this project will include all materials, equipment, labor and related items necessary to install approximately 1000 LF of 8" ductile iron water main, make tie-ins to the existing water system, reconnect to existing fire hydrants, renew/reconnect existing water services, and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
1	1	MC	MINOR CHANGES 1-04.4(1)	\$15,000.00 Allowance	\$15,000.00
2	1	LS	MOBILIZATION 1-07.15(1)	At \$ <u>12,000.00</u> Per Lump Sum	\$ <u>12,000.00</u>
3	1	LS	TEMPORARY TRAFFIC CONTROL 1-10.5	At \$ <u>2,500.00</u> Per Lump Sum	\$ <u>2,500.00</u>
4	1	LS	TEMPORARY EROSION/ WATER POLLUTION CONTROL 8-01.5	At \$ <u>1,000.00</u> Per Lump Sum	\$ <u>1,000.00</u>
5	1	LS	SPCC PLAN 1-07.15(1)	At \$ <u>100.00</u> Per Lump Sum	\$ <u>100.00</u>
6	1	LS	POTHOLE EXISTING UNDERGROUND UTILITY	At \$ <u>4,500.00</u> Per Lump Sum	\$ <u>4,500.00</u>
7	10	CY	CONTROLLED DENSITY BACKFILL 2-09.5	At \$ <u>130.00</u> Per Cubic Yard	\$ <u>1,300.00</u>
8	10	TN	ASPHALT PATCHING MATERIAL (COLD MIX)	At \$ <u>180.00</u> Per Ton	\$ <u>1,800.00</u>
9	1	LS	CUSTOMER NOTIFICATION	At \$ <u>250.00</u> Per Lump Sum	\$ <u>250.00</u>

**BID SCHEDULE
(Continued)**

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
10	2250	LF	SAWCUTTING ASPHALT 2-02.5	At \$ <u>1.50</u> Per Linear Foot	\$ <u>3,375.00</u>
11	4250	SF	ROADWAY EXCAVATION W/HAUL 2-03.5	At \$ <u>.50</u> Per Square Foot	\$ <u>2,125.00</u>
12	20	LF	DUCTILE IRON PIPE CL 50 6 IN. DIAM. 7-09.5	At \$ <u>74.00</u> Per Linear Foot	\$ <u>1,480.00</u>
13	1000	LF	DUCTILE IRON PIPE CL 50 8 IN. DIAM. 7-09.5	At \$ <u>74.00</u> Per Linear Foot	\$ <u>74,000.00</u>
14	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 2	At \$ <u>8,000.00</u> Per Lump Sum	\$ <u>8,000.00</u>
15	1	LS	RECONNECT FIRE HYDRANT AS DESCRIBED WATER NOTE NO. 3	At \$ <u>5,640.00</u> Per Lump Sum	\$ <u>5,640.00</u>
16	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 4	At \$ <u>8,500.00</u> Per Lump Sum	\$ <u>8,500.00</u>
17	1	LS	RECONNECT FIRE HYDRANT AS DESCRIBED WATER NOTE NO. 5	At \$ <u>5,640.00</u> Per Lump Sum	\$ <u>5,640.00</u>
18	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 6	At \$ <u>8,500.00</u> Per Lump Sum	\$ <u>8,500.00</u>
19	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 7	At \$ <u>7,250.00</u> Per Lump Sum	\$ <u>7,250.00</u>

**BID SCHEDULE
(Continued)**

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
20	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 8	At \$ <u>6,800.00</u> Per Lump Sum	\$ <u>6,800.00</u>
21	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 9	At \$ <u>7,250.00</u> Per Lump Sum	\$ <u>7,250.00</u>
22	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 10	At \$ <u>10,000.00</u> Per Lump Sum	\$ <u>10,000.00</u>
23	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 11	At \$ <u>6,800.00</u> Per Lump Sum	\$ <u>6,800.00</u>
24	1	LS	REPLACE 2-INCH WATER SERVICE WATER NOTE NO. 12	At \$ <u>3,000.00</u> Per Lump Sum	\$ <u>3,000.00</u>
25	3	EA	REPLACE EXISTING SHORT SIDE WATER SERVICES WATER NOTE NO. 13	At \$ <u>1,750.00</u> Per Each	\$ <u>5,250.00</u>
26	8	EA	REPLACE EXISTING LONG SIDE WATER SERVICES WATER NOTE NO. 14	At \$ <u>1,750.00</u> Per Each	\$ <u>14,000.00</u>
27	2	EA	REPLACE AND TRANSFER EXISTING SHORT SIDE WATER SERVICES WATER NOTE NO. 15	At \$ <u>1,750.00</u> Per Each	\$ <u>3,500.00</u>
28	2	EA	REPLACE AND TRANSFER EXISTING LONG SIDE WATER SERVICES WATER NOTE NO. 16	At \$ <u>1,500.00</u> Per Each	\$ <u>3,000.00</u>

**BID SCHEDULE
(Continued)**

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
29	2	EA	EXTEND AND TRANSFER EXISTING LONG SIDE WATER SERVICES WATER NOTE NO. 17	At \$ <u>1,500.00</u> Per Each	\$ <u>3,000.00</u>
30	120	TN	3-INCHES HMA CL. ½ INCH PG 64-22 (TRENCH PATCHING) 5-04.5	At \$ <u>258.00</u> Per Ton	\$ <u>30,960.00</u>
				SUBTOTAL	\$ <u>256,520.00</u>
				SALES TAX (8.8%)	\$ <u>22,573.76</u>
				TOTAL BID	\$ <u>279,093.76</u>

*Note Rule WAC 458-20-170 applies. Sales tax is separately priced and added to the base bid price.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Bidder acknowledges review of all Addenda through No. None

NOTE: Failure to acknowledge any issued Addenda may render proposal non-responsive and therefore void. It is the sole responsibility of the Contractor to learn of Addendum, if any. Addendums will be emailed to the vendor's email address as listed on the MRSC Vendor Roster listing.

BID DEPOSIT

A proposal deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:

☒ Bid Bond ☐ Cashier's Check ☐ Postal Money Order

NOTICE TO ALL BIDDERS

To report bid rigging activities call: **1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern time. Anyone with knowledge of possible bid rigging, Bidder collusion, or other fraudulent activities should use the "hotline" to report activities. The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

BIDDER CERTIFIES

- They have examined the work site and all existing conditions;
- They fully understand the manner in which payment is proposed;
- They propose to furnish all labor, equipment, and materials required to perform and complete specified work within the time fixed, and for the price proposed;
- They will observe the national, Washington State, and local codes; and
- They have the insurance coverage required for this Contract, which includes: Commercial General Liability Insurance, Business Auto Liability, Worker's Comp

Name of Bidder: RAW Land Construction LLC

Contact Name: Sean Winterburn

Mailing Address: 3948 Tamarack Rd.

City, State, Zip: Bellingham, WA 98226

Business Telephone: 360-441-6226 Cell Phone: 360-441-6226

Email Address: sean@rawlandconstructionllc.com

Contractor's State License No: RAWLALC857NL

UBI Number: 603-524-135

By signing this proposal, the bidder agrees to all requirements contained in the contract documents.

(Corporate Seal) RAW Land Construction LLC Managing Member

Name of Bidder Title

5/10/2023 

Date Signature of Bidder

Sean Winterburn

Print Name



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 8.b.

Agenda Item Title: Contract Award: 2023 Chip Seal Project #23-140-TRN-001

Staff Contact(s): Henry Hash, TIM HOHMANN

Approved for Submittal to Council by **Action Type**
TIFFANY MATSON Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$322,190.00 to Doolittle Construction LLC to perform the 2023 Chip Seal Project. The project provides for improvements within the right-of-way for the following streets consisting of the preparation and placement of fog seal on the pre-leveled asphalt roads, 3/8" to No. 10 chip seal, fog seal, plastic traffic markings and other work.

The project includes the following streets:

- Q Avenue including 22nd Street to 35th Street bounded by R Avenue & Commercial Ave
- O Avenue including 34th Street to 36th Street bounded by M Avenue & Commercial Ave
- N Avenue from 36th Street to Longview Avenue
- 37th Street from N Ave to M Ave
- Longview Avenue from N Ave to Commercial Ave

Background:

1. **History:** These roadways were selected for the Chip Seal Project to further the City Pavement Management Plan. The Pavement Condition Index (PCI) ratings along this corridor range from 74 to 7. The project will include fog sealing the prepared asphalt road, setting an emulsifier, placement of chip seal rock, sweepings, and fog sealing the completed roads. New paint will be added to include the stop bars for the intersections. The Access Fiber system is currently active aerially in most of these corridors. Most of the roads throughout this project utilize a system of storm swales to drain street surface flows and the

resurfacing allows the opportunity to enhance and improve the existing drainage. Pedestrian improvements have been reviewed and any required improvements will be completed prior to placement of asphalt and chip seal. The Q avenue corridor is prime for development via the Comprehensive Plan in the next 10 years and this project repairs, maintains, and improves this corridor. While still incorporating the City Pavement Management Plan and increasing the PCI, these roads can be reevaluated at a later date for similar resurfacing with chip seal.

2. Key Terms:

- Contract is for a fixed price of \$322,190.00.
- Work shall start within Ten (10) working days from the date of the Notice to Proceed, and Physical completion shall be achieved within Twenty (20) Working days after work commences.

3. Competitive Bidding: On April 28, 2023 the City [solicited bids](#) for the subject project and on May 11, 2023 a bid opening was conducted and 1 bid was received. Doolittle Construction LLC was determined to be the lowest responsible bidder. The Engineer's Estimate for this project was \$325,000. Bid results are provided as an attachment hereto.

Budget Impact:

Contractor	Doolittle Construction LLC
Contract Amount	\$322,190.00
Earmarked Funds	\$2,400,000.00
BARS #	104.720.542.30.41
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	20 working days

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 23-140-TRN-001 with Doolittle Construction LLC in the amount of \$322,190.00 to perform the 2023 Chip Seal Project.

Alternative Actions: Not award the contract.

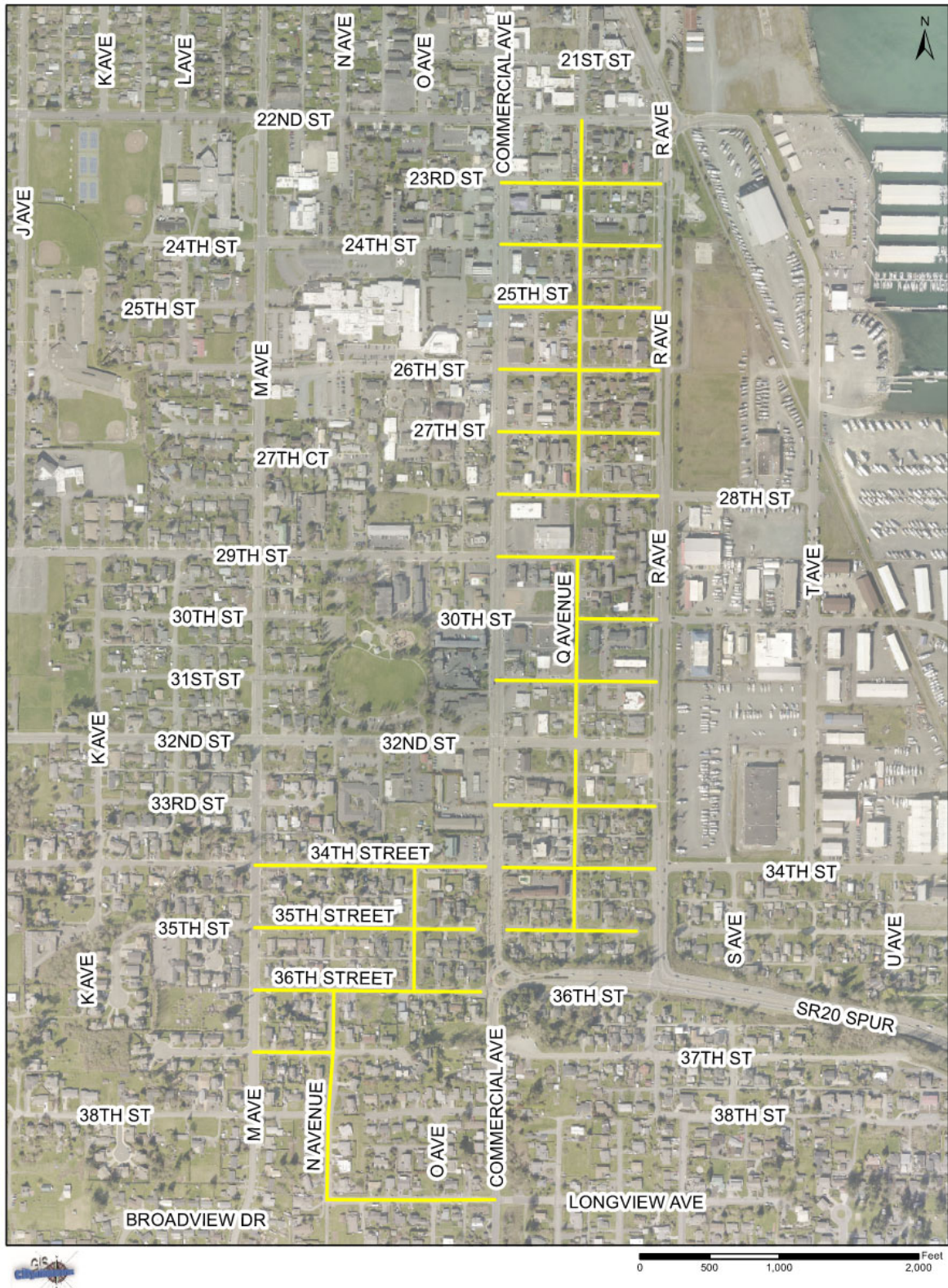
Attachments (listed in order presented):

1. Map

2. Bid Tabulation
3. 23-140-TRN-001



2023 Chip Seal Streets



NOTICE TO BIDDERS: IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

Bid Tabulation - 2023 Chip Seal Project (23-140-TRN-001)				ENGINEERS ESTIMATE		Low Bid Received From	
Bid Opening Date: May 11, 2023						DOOLITTLE CONSTRUCTION LLC	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount
1	1	LS	Mobilization	\$ 29,105.65	\$ 29,105.65	\$24,000.00	\$ 24,000.00
2	EST.	DOL	Force Account - Unanticipated Site Work	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3	1	LS	SPCC Plan	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
4	1	LS	Project Temporary Traffic Control	\$ 50,000.00	\$ 50,000.00	\$30,000.00	\$ 30,000.00
5	30	TON	Asphalt Emulsion CSS-1H Fog Seal	\$ 1,100.00	\$ 33,000.00	\$ 600.00	\$ 18,000.00
6	75	TON	Asphalt Emulsion PMCRS-2H Chip Seal	\$ 1,250.00	\$ 93,750.00	\$ 1,100.00	\$ 82,500.00
7	43,850	SY	Furnishing Placing Crushed Screening 3/8" to no. 10	\$ 2.25	\$ 98,662.50	\$ 3.40	\$ 149,090.00
8	EST.	DOL	PMCRS-2H Emulsion Cost Price Adjustment	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
9	384	LF	Plastic Stop Line	\$ 16.00	\$ 6,144.00	\$ 25.00	\$ 9,600.00
TOTAL BID					\$ 320,162.15		\$ 322,190.00



CONTRACT 23-140-TRN-001

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and Doolittle Construction LLC, a private contractor at PO Box 1819, Snoqualmie, WA 98065 (herein after referred to as "Contractor").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the OWNER and CONTRACTOR hereto covenant and agree as follows:

I. WORK.

The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the construction of **2023 Chip Seal, Project No. 23-140-TRN-001** in accordance with and as described in the City of Anacortes document entitled "**Plans, Specifications, and Contract Documents – 2023 Chip Seal**" which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Contract Documents.

II. ENGINEER.

Unless otherwise specifically stated, the word "Engineer" shall be understood to mean the OWNER'S Project Manager or the OWNER'S authorized representative who will perform the Contract Administration and field inspection responsibilities.

III. CONTRACT TIMES AND LIQUIDATED DAMAGES.

A. Contract Times:

1. Unless modified by the proposal, work shall start within **Ten (10) Calendar** days from the date of the Notice to Proceed. Physical Completion as defined in section 1-08.5 of the Special Provisions shall be achieved within **Twenty (20) Working days** after the work commences. The Contract Time shall commence upon issuance of the Notice to Proceed.

B. Liquidated Damages:

1. If said work is not completed within the time specified for Physical Completion, the Contractor agrees to pay the Owner the sum specified in Section 1-08.9 of the Standard Specifications for each and every working day said work remains incomplete after expiration of the specified time, as liquidated damages.

IV. CONTRACT PRICE.

The OWNER, hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the plans and specifications contained in document entitled "**Plans, Specifications, and Contract Documents – 2023 Chip Seal**", and the terms and conditions herein contained, and hereby the OWNER contracts to pay CONTRACTOR for completion of the Work and in accordance to the same and the attached bid schedule, which is included as an Exhibit to this Agreement based upon the Unit Prices shown. The total contract price is **Three Hundred Twenty-Two Thousand One Hundred Ninety Dollars (\$322,190.00)**.

A. Interest:

1. Moneys not paid when due as provided in the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

V. CONTRACTOR REPRESENTATIONS.

In order to induce OWNER to enter in this Agreement, CONTRACTOR'S representations are as set forth as follows:

- A. CONTRACTOR has familiarized him/herself with the nature and extent of the Contract Document, scope of Work, site conditions, locality, general nature of work to be performed by OWNER or others at the site that relates to Work required by the Contract Documents and local conditions and federal, state, and local laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of Work.
- B. CONTRACTOR has carefully studied and examined the supplement, referred to above, which pertain to the conditions (subsurface or physical) to or contiguous to the site which may affect cost, progress, performance, or furnishing of said Work as CONTRACTOR deems necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times, and in accordance with other terms and conditions of the Contract Documents, including specifically the provisions of the 2018 WSDOT Specifications; and no additional or supplementary examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by CONTRACTOR for such purposes.
- C. CONTRACTOR has reviewed and checked information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and has included costs as defined by WSDOT Specifications.
- D. CONTRACTOR has correlated information known to CONTRACTOR and results of such observations, familiarizations, examination, investigations, explorations, tests, and studies with Contract Documents.
- E. CONTRACTOR has given OWNER written notice of conflicts, errors, ambiguities or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of terms and conditions for performing and furnishing Work.

VI. CONTRACT DOCUMENTS.

- A. Contract Documents that comprise the entire Agreement between OWNER and CONTRACTOR concerning Work are defined in the WSDOT Specifications.
- B. Exhibits to this Agreement include:
 - 1. Conformed Bid Form signed by CONTRACTOR.
 - 2. Executed Performance Bond
 - 3. Executed Payment Bond.
 - 4. Required documents submitted by the CONTRACTOR prior to the execution of Agreement as identified in the "Instruction to Bidders".

VII. MISCELLANEOUS

- A. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound, and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- B. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.
- C. It is further provided that no liability shall attach to the City of Anacortes, Washington, by reason of entering into this contract, except as expressly provided herein.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:

City of Anacortes

Mayor

Date

Contractor:

Doolittle Construction LLC

Name

Title

Date

TO: City of Anacortes
City Hall
904 Sixth Street
Anacortes, WA 98221

Attention: Tim Hohmann, P.E. – City Engineer

The undersigned, hereinafter called the bidder, declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official of the City of Anacortes; and that the proposal is made without any connection or collusion with any person making another proposal of this contract. **Moreover, the Bidder declares by signing the signature page of this Proposal that the following statement is true and correct:**

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

The bidder declares that they have carefully examined the contract documents for the construction of the project; that they have personally inspected the site; that they have satisfied themselves as to the quantities involved, including materials and equipment and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the contract documents and that this proposal is made according to the provisions and under the terms of the contract documents, which documents are hereby made a part of this proposal.

The bidder declares that they have exercised their own judgment regarding the interpretation of subsurface information and has utilized all data, which they believe pertinent from the Engineer, Owner and other sources in arriving at their conclusions.

The bidder agrees that if this proposal is accepted, they will, within **Ten (10) Calendar days** after Notification of Award, execute the contract with the City of Anacortes in the form of contract included in the contract documents, and will, prior to the time of execution of the contract, deliver to the City of Anacortes the Performance and Payment Bond, all Certificates of Insurance and related endorsement forms, and proof of a City of Anacortes Business License required therein and will, to the extent of their proposals, furnish all necessary labor, tools, materials, equipment, and services required to do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the Engineer or other designated project representative there under.

The bidder further agrees, if awarded the contract, to begin work within **Ten (10) Working days** after the date of the Notice to Proceed and to achieve Physical Completion within **Twenty (20) Working days**, in accordance with the Notice to Proceed.

In the event the bidder is awarded the contract and shall fail to complete the work within the time limit agreed upon as more particularly set forth in the contract documents, liquidated damages shall be paid to the owner per the Standard Specifications contained in the contract documents.

The bidder proposes to accept as full payment for the work proposed herein the amount computed under the provisions of the contract documents and based upon the unit price, it being expressly understood that the unit price is independent of the exact quantities involved. Bidder agrees that the unit prices shown represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and profit for each type of work called for in these contract documents.

**2023 CHIP SEAL PROJECT
ATTACHMENT B - BID PROPOSAL
PAGE 2 OF 4**

The undersigned bids for complete construction of the following described project:

The project provides for improvements within the right-of-way of the following streets including but not limited preparation and placement of fog seal on the pre-leveled asphalt roads, chip seal, plastic traffic markings and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications.

The project is located:

- Q Avenue including 22nd Street to 35th Street bounded by R Avenue & Commercial Ave
- O Avenue including 34th Street to 36th Street bounded by M Avenue & Commercial Ave
- N Avenue from 36th Street to Longview Avenue
- 37th Street from N Ave to M Ave
- Longview Avenue from N Ave to Commercial Ave

The bid price shall include everything necessary for the prosecution and completion of the services as detailed in the specifications including but not limited to furnishing all materials, equipment, supplies, tools, plant and other facilities and all management, supervision, labor and service, except as may be provided otherwise in this bid.

CITY OF ANACORTES 2023 CHIP SEAL PROJECT

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
1	1 LS	MOBILIZATION 1-09.7	At \$ <u>24,000.00</u> Per Lump Sum	\$ <u>24,000.00</u>
2	EST. DOL.	FORCE ACCOUNT- UNANTICIPATED SITE WORK 1-09.6SP	At \$ 5,000 Per Force Account	\$ 5,000
3	1 LS	S.P.C.C PLAN 1-07.15	At \$ <u>1,000.00</u> Per Lump Sum	\$ <u>1,000.00</u>
4	1 LS	PROJECT TEMPORARY TRAFFIC CONTROL 1-10.5(1)	At \$ <u>30,000.00</u> Per Lump Sum	\$ <u>30,000.00</u>
5	30 TON	EMULSIFIED ASPHALT CSS-1H FOG SEAL 5-02.5	At \$ <u>600.00</u> Per Ton	\$ <u>18,000.00</u>

NOTICE TO BIDDERS: IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

**2023 CHIP SEAL PROJECT
ATTACHMENT B - BID PROPOSAL
PAGE 3 OF 4**

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
6	75 TON	EMULSIFIED ASPHALT PMCRS-2H CHIP SEAL 5-02.5	At \$ <u>1,100.⁰⁰</u> Per Ton	\$ <u>82,500.⁰⁰</u>
7	43,850 SY	FURNISHING AND PLACING CRUSHED SCREENING 3/8" TO NO. 10 5-02.5	At \$ <u>3.40</u> Per Square Yard	\$ <u>149,090.⁰⁰</u>
8	EST. DOL.	EMULSIFIED ASPHALT EMPMCRS-2H COST PRICE ADJUSTMENT 5-04.5SP	At \$ 3,000 Per Calc.	\$ 3,000
9	384 LF	PLASTIC STOP LINE 8-22.5	\$ <u>25.⁰⁰</u> Per Each	\$ <u>9,600.⁰⁰</u>

Rule 171 applies to all bid items in this project. See special provision 1-07.2(1) for clarification.	Total Bid:	\$ <u>322,190.⁰⁰</u>
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ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Addendum _____, Initial _____

Addendum _____, Initial _____

Addendum _____, Initial _____

Addendum _____, Initial _____

NOTE: Failure to acknowledge any issued Addenda may render proposal non-responsive and therefore void. It is the sole responsibility of the Bidder to learn of Addendum, if any. Such information may be obtained from the Builders Exchange website at www.bxwa.com.

BID DEPOSIT

A proposal deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:

☒ Bid Bond ☐ Cashier's Check ☐ Postal Money Order

2023 CHIP SEAL PROJECT

NOTICE TO BIDDERS: IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

NOTICE TO ALL BIDDERS

To report bid rigging activities call: **1-800-424-9071**. The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern time. Anyone with knowledge of possible bid rigging, Bidder collusion, or other fraudulent activities should use the "hotline" to report activities. The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

BIDDER CERTIFIES

- They have examined the work site and all existing conditions;
- They fully understand the manner in which payment is proposed;
- They propose to furnish all labor, equipment, and materials required to perform and complete specified work within the time fixed, and for the price proposed;
- They will observe the national, Washington State, and local codes; and
- They have the insurance coverage required for this Contract, which includes: Commercial General Liability Insurance, Business Auto Liability, Worker's Comp

Name of Bidder: Doolittle Construction LLC

Contact Name: Aaron Kindt

Mailing Address: PO Box 1819

City, State, Zip: Snoqualmie, WA 98065

Business Telephone: (425) 455-1150 Cell Phone: (253) 691-7025

Email Address: Info@DoolittleLLC.com

Contractor's State License No: DOOLICL960CO

UBI Number: 602-351-934

By signing this proposal, the bidder agrees to all requirements contained in the contract documents.

(Corporate Seal) LLC N/A Doolittle Construction LLC Sr VP
Name of Bidder Title

5/11/23 Aaron Kindt
Date Signature of Bidder

Sr VP
Print Name

NOTICE TO BIDDERS: IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 8.c.

Agenda Item Title: Contract Award: Ben Root Skatepark Construction #22-043-PRK-002

Staff Contact(s): JONN LUNSFORD

Approved for Submittal to Council by **Action Type**
TIFFANY MATSON Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$1,697,280.00 to Janicki General Contracting LLC to perform the Ben Root Skatepark Construction. The work provided for this project will include all materials, equipment, labor required for a cast in place concrete skatepark and pumptrack. The work shall include: site preparation; temporary erosion and sediment controls; demolition; clearing and grubbing; export of unsuitable soils; import of select fill material; specialty skatepark work including formwork, steel fabrication, rebar, and placement/finishing of shotcrete/concrete which includes integral concrete color; lighting/electrical; parking lot improvements; storm drainage utilities; final grading; irrigation improvements; landscape plantings; and all other items shown on the bid documents.

Background:

1. History: A new skate park, along with a pump track, has been designed by Grindline, Inc. This design is the result of the partnership of local non-profits Anacortes Skate Park Improvement Project & Anacortes Trial Riders, along with the City's Parks & Recreation Department. The project has received support from the City's Parks Commission, as well as REET support from City Council.

A series of community-based planning meetings were held last spring, with the result being this design. Several donations, in excess of \$1,000,000 have been received, and fund-raising efforts continue.

The new skate park will be built in the existing concrete footprint of the current Ben Root Skatepark, while the pump track will be constructed primarily near what is now the parking lot. Parking is moving to the south side of the park. This park improvement includes connections to both the planned for 32nd Street sidewalk upgrades, as well as

the Tommy Thompson Parkway Trail.

2. Key Terms:

- Contract is for a fixed price of \$1,697,280.00.
- Work will begin the working day following the date of the Notice to Proceed and achieve Physical Completion by September 30th, 2023.

3. Competitive Bidding: On March 22, 2023 the City [solicited bids](#) for the subject project and on April 13, 2023 a bid opening was conducted and 4 bids were received. Janicki General Contracting LLC was determined to be the lowest responsible bidder. The Engineer's estimated range for this project was \$1,300,000 to \$1,600,000. Bid results are provided as an attachment hereto.

Budget Impact:

Contractor	Janicki General Contracting LLC
Contract Amount	\$1,697,280.00
BARS #	108.410.594.76.60
Start Date	Notice to Proceed
End Date	September 30, 2023

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 22-043-PRK-002 with Janicki General Contracting LLC in the amount of \$1,697,280.00 to perform the Ben Root Skatepark Construction.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. Skate Park Construction Contract Presentation
2. Bid Tabulation
3. 22-043-PRK-002

Ben Root Skate Park Construction Contract 22-043-PRK-002



Bid Tabulation - Ben Root Skatepark Construction (22-043-PRK-002)				Low Bid Received From		2nd		3rd		4TH	
Bid Opening Date: April 13, 2023				JANICKI GENERAL CONTRACTING		GRINDLINE SKATEPARKS, INC.		STRIDER CONSTRUCTION CO.,INC.		AWARD CONSTRUCTION, INC.	
Item No.	Qty	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1	LS	Base Bid- Skate Park and Pump Track	\$ 1,340,000.00	\$ 1,340,000.00	\$ 1,426,326.48	\$ 1,426,326.48	\$ 1,516,000.00	\$ 1,516,000.00	\$ 1,730,000.00	\$ 1,730,000.00
2	EST.	DOL	Force Account - Unanticipated Site Work	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
BASE BID					\$ 1,390,000.00		\$ 1,476,326.48		\$ 156,000.00		\$ 1,780,000.00
3	1	LS	Additive Alternate 1 - Parking Lot	\$ 170,000.00	\$ 170,000.00	\$ 195,000.00	\$ 195,000.00	\$ 129,250.00	\$ 129,250.00	\$ 245,000.00	\$ 245,000.00
SUB-TOTAL (BASE BID + ADDITIVE ALTERNATE 1)					\$ 1,560,000.00		\$ 1,671,326.48		\$ 1,695,250.00		\$ 2,025,000.00
SALES TAX (8.8% OF SUB-TOTAL)					\$ 137,280.00		\$ 147,076.73		\$ 149,182.00		\$ 178,200.00
TOTAL BID					\$ 1,697,280.00		\$ 1,818,403.21		\$ 1,844,432.00		\$ 2,203,200.00



This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and Janicki General Contracting LLC, a private contractor at 103 N Township, Sedro Woolley, WA 98284 (herein after referred to as "Contractor").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

- I. **WORK.** The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the **Ben Root Skatepark Construction**, in accordance with and as described in the Invitation for Bid entitled the same and dated March 22, 2023, Project No. PW-22-043-PRK-002. Incorporated by reference, and made a part hereof, are the Invitation for Bid aforementioned, and the current Washington State Department of Transportation *Standard Specifications for Road, Bridge, and Municipal Construction M 41-10* and Amendments, as modified by the Special Provisions included in this Invitation to Bid. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.

The City hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained, and hereby contracts to pay for the same according to the attached specifications and the schedule of prices bid and hereto attached, at the time and in the manner and upon the conditions provided for in this contract.

- II. **PRICE.** The Total Contract Price is **One Million Six Hundred Ninety-Seven Thousand Two Hundred Eighty Dollars (\$1,697,280.00)**. The Contractor's bid schedule is incorporated by reference and attached hereto as Exhibit A.
- III. **TIME.** Unless otherwise stated in the Invitation for Bid, all physical construction activities shall be completed **by September 30, 2023**. The Contractor shall supply the materials within the specified period of time after Notice to Proceed has been issued by the City.
- IV. **LIQUIDATED DAMAGES.** Under 1-08.9 of the current WSDOT *Standard Specifications for Road, Bridge, and Municipal Construction*, the City is entitled to liquidated damages for each and every calendar day said work remains uncompleted after expiration of the specified time. However, rather than using the Liquidated Damages Formula, the Contractor agrees to pay the City \$500.00 per day for each and every calendar day said work remains uncompleted. All other terms of WSDOT 1-08.9 remain unchanged.
- V. **INDEMNIFICATION/HOLD HARMLESS.**
The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.



- VI. **INSURANCE.** The Contractor shall procure and maintain for the duration of the Agreement, insurance as detailed in 1-07.18 of the Special Provisions. Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:

City of Anacortes

Mayor

Date

Contractor:

Janicki General Contracting LLC

Title

Date

The work provided for the **base bid** (bid item #1) will include all materials, equipment, labor required for a cast in place concrete skatepark and pumptrack. The work shall include: site preparation; temporary erosion and sediment controls; demolition; clearing and grubbing; export of unsuitable soils; import of select fill material; specialty skatepark work including formwork, steel fabrication, rebar, and placement/finishing of shotcrete/concrete which includes integral concrete color; lighting/electrical; storm drainage utilities; final grading; Irrigation improvements; landscape plantings/restoration; and all other items shown on the bid documents, including a sidewalk connection to the adjoining property to the south.

The work provided for **additive alternate 1** (bid item #3) will include all materials, equipment, labor required for parking lot improvements. The work shall include: additional clearing; fine grading; aggregate base material; asphalt paving; striping and signage; sidewalk adjacent to parking lot; wheelstops; filter strip; parking lot landscaping; and associated irrigation.

The total base bid amount plus all options will be used for evaluation purposes in the determination of the lowest responsive and responsible bidder.

BID SCHEDULE

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
1	1 LS	BASE BID - SKATE PARK AND PUMP TRACK	At \$ <u>1,340,000</u> Per Lump Sum	\$ <u>1,340,000</u>
2	EST. DOL.	FORCE ACCOUNT- UNANTICIPATED SITE WORK 1-09.6SP	At \$50,000 Per Force Account	\$50,000
			Base Bid:	\$ <u>1,390,000</u>
3	1 LS	ADDITIVE ALTERNATE 1 - PARKING LOT	At \$ <u>170,000</u> Per Lump Sum	\$ <u>170,000</u>
Rule 170 applies to all bid items in this project. See special provision 1-07.2(2) for clarification.			Sub-Total: (Base Bid + Additive Alternate 1)	\$ <u>1,560,000</u>
			+ Sales Tax (8.8% of Sub-total)	\$ <u>137,280</u>
			Total Bid: (Sub-total + Sales Tax)	\$ <u>1,697,280</u>

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Addendum # 1 through Addendum # 2, Initial MP

NOTE: Failure to acknowledge any issued Addenda may render proposal non-responsive and therefore void. It is the sole responsibility of the Bidder to learn of Addendum, if any. Such information may be obtained from the Builders Exchange at www.bxwa.com.

ICE TO BIDDERS. IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO
WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

BID DEPOSIT

A proposal deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:

☒ Bid Bond ☐ Cashier's Check ☐ Postal Money Order

NOTICE TO ALL BIDDERS: To report bid rigging activities call: 1-800-424-9071. The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern time. Anyone with knowledge of possible bid rigging, Bidder collusion, or other fraudulent activities should use the "hotline" to report activities. The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially, and caller anonymity will be respected.

BIDDER CERTIFIES

- They have examined the work site and all existing conditions;
- They fully understand the manner in which payment is proposed;
- They propose to furnish all labor, equipment, and materials required to perform and complete specified work within the time fixed, and for the price proposed;
- They will observe the national, Washington State, and local codes; and
- They have the insurance coverage required for this Contract.

Name of Bidder: Janicki General Contracting

Contact Name: Michael Pendergrast

Mailing Address: 103 North Township

City, State, Zip: Sedro Woolley, WA

Business Telephone: 360.770.9368 Cell Phone: 360.708.9538

Email Address: bids@janickigeneral.com

Contractor's State License No: JANICGC803P7

UBI Number: 604-627-697

By signing this proposal, the bidder agrees to all requirements contained in the contract documents.

(Corporate Seal) Peter Janicki Managing Member

Name of Bidder Title

4-11-2023 

Date Signature of Bidder

Peter Janicki

Print Name

NOTICE TO BIDDERS: IN ACCORDANCE WITH THE ADVERTISED INVITATION TO BID, BIDDERS ARE DIRECTED TO WWW.BXWA.COM TO ENSURE RECEIPT OF ENTIRE SOLICITATION.

Pages 1 through 8 of the SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA, and referenced required documentation, must be completed by EACH Skatepark Contractor or Skatepark Subcontractor and submitted with the bid proposal before the bid submittal deadline.

1. DEFINITION OF TERMS USED IN THIS SECTION

- A. Skatepark Contractor/Skatepark Subcontractor: a Contractor (or Subcontractor) who must be EXCLUSIVELY ENGAGED IN THE SPECIALIZED FIELD OF CAST-IN-PLACE CONCRETE SKATEPARK CONSTRUCTION.
- B. "Successfully performed and completed" and "Successful performance and completion" as used in this section refers to a complete installation and acceptance of the installation by the project owner.
- C. Project Field Superintendent/Supervisor:
 - 1. The Project Field Superintendent/Supervisor shall be the employee of the Skatepark Contractor (or Subcontractor) who directs and coordinates the Skatepark Contractors' (or Subcontractors') daily physical construction activities in the field.
 - 2. Responsibilities of the Project Field Superintendent/Supervisor include, but are not limited to:
 - a)Physically overseeing, coordinating and scheduling day to day skatepark construction work.
 - b)Coordinating with subcontractors and the Engineer as needed for the execution of the work.
 - c)Responsible for the day-to-day execution of the skatepark work.
- D. "Similar project" as used in this section means a project similar in character to the work required by this Contract. The "similar project" shall also be equal or greater in scope and complexity than the work required by this Contract.
- E. Foreman/Alternate Foreman: Employee of the Skatepark Contractor (or Subcontractor) working in their area of expertise in direct control of the work at the craft level.

2. BIDDER QUALIFICATIONS

- A. Skatepark Contractor (or Subcontractor) Experience: Skateparks are not considered standard concrete flatwork; they require unique shapes, such as concave and convex features, and the sculptural blending of compound radius curves. All must be completed with precision for the skate facility to function properly.
- B. To be considered a qualified Skatepark Contractor (or Subcontractor), the Bidder shall meet the experience requirements listed below:
 - 1. Installation of storm drainage system components integral to skatepark elements including setting storm drain grates, frames and basins.
 - 2. Shaping of earthwork to specified radius.
 - 3. Experience creating cast in place concave and convex shaped concrete elements containing compound radius curves.
 - 4. Experience in application of vertical and horizontal shotcrete work, including horizontal and vertical radius transitions, formed concrete, grinding rails, and associated concrete reinforcement as needed.
 - 5. Experience with installation of steel coping edges, smooth flowing seamless transition areas, and smooth trowel concrete finish work.
 - 6. Experience with layout, fabrication, and construction of the steel coping and other skatepark specific edge treatments.
 - 7. Installation of skatepark concrete flatwork between bowled areas.

3. SKATEPARK CONTRACTOR (OR SKATEPARK SUBCONTRACTOR) PREQUALIFICATION STATEMENT

The intent of the OWNER is to pre-qualify Skatepark Contractors (or Skatepark Subcontractors) for this project who must have prior specialty skate park construction experience. This prequalification is required for specialty skate park items only. Other work normally performed by a general contractor (site grading, drainage, paving, concrete flatwork, etc.) that is considered site work does not require prequalification. This statement will determine the Skatepark Contractor's (or Skatepark Subcontractor's) qualification for this project. Submission of this questionnaire does not constitute qualification. Qualification may be denied for any reason the Owner deems necessary for the successful completion of the project.

SKATEPARK CONTRACTOR (OR SKATEPARK SUBCONTRACTOR) INFORMATION

Grindline Skateparks, Inc

COMPANY NAME (Full Legal Name)

4619 14th Ave SW

STREET ADDRESS

MAILING ADDRESS (If Different Than Above)

Seattle, WA, 98106, 206.932.6414

STATE /ZIP /PHONE

James Klinedinst, bids@grindline.com

CONTACT PERSON E-MAIL

75-3041527

FEDERAL TAX ID NO.

APPLICATION SUBMITTED BY:

James Klinedinst

Corporate Secretary

(Name)

(Title)

4. SKATEPARK CONTRACTOR (OR SKATEPARK SUBCONTRACTOR) INFORMATION

How many years has your organization been in business under your present name? 21 years

If the Skatepark Contractor (or Skatepark Subcontractor) is a corporation, please provide the following:

State & Date of Incorporation: Washington State | 4/8/2002

Contractor License # and Classification: GRINDSI981PC | CC01

Secretary / Treasurer's Name: James Klinedinst

If the Skatepark Contractor (or Skatepark Subcontractor) is a partnership, please provide the following:

State & Date of Partnership _____

Contractor License # _____

General Partner(s) Names _____

If the Skatepark Contractor (or Skatepark Subcontractor) is sole proprietor, or individually owned, please provide the following:

State, & Date of Ownership _____

Primary Owner's Name& License # _____

Please Check

YES NO

- ☐ X 1. Have you ever operated under any other names in the past?
If so, name of organization _____
- ☐ X 2. Has any owner, officer or partner of your organization ever been an owner, officer or partner of this or any other organization that failed to complete a construction contract or been charged liquidated damages? If yes, please provide additional information on a separate sheet.
- ☐ X 3. Has your organization ever been denied, debarred, or suspended by a government agency with regard to licensing or award of contracts? If yes, please provide additional information on a separate sheet.
- ☐ X 4. Does the organization owe back taxes to the IRS? If so how much? If yes, please provide additional information on a separate sheet.
- ☐ X 5. Has your organization ever failed to qualify as a Skatepark Contractor (or Skatepark Subcontractor) for any project? If yes, please provide additional information on a separate sheet.

5. ACI SHOTCRETE NOZZLEMAN CERTIFICATION

The Skatepark Contractor's (or Skatepark Subcontractor's) proposed Shotcrete Nozzle Operator(s) must be qualified under the ACI Shotcrete Nozzleman Certification Program and have at least (5) years of experience in shotcrete as applied to Skateparks. **Contractors must provide proof of certification.** Contractors must provide (5) project references (skateparks constructed by your company only) that the Shotcrete Nozzle Operator(s) was directly involved with applying shotcrete. Only qualified and approved Shotcrete Nozzle Operator(s) are permitted to perform shotcrete work on this project. Qualified and approved Shotcrete Nozzle Operator(s) must be onsite during all major shotcrete work. The City reserves the right to reject any Skatepark Contractors (or Skatepark Subcontractors) with Shotcrete Nozzle Operator(s) that do not meet the required skills and experience criteria.

Project #1 Tibbets Valley Park Skatepark - Issaquah, WA

ACI Certified Shotcrete Nozzleman Dave Palmer
Project reference name & contact number Jennifer Fink - 425.837.3322
Project reference email address jenniferf@issaquahwa.gov

Project #2 McVicker Skatepark - Lake Elsinore, CA

ACI Certified Shotcrete Nozzleman Dave Palmer
Project reference name & contact number Gus Papagalus - 951-764-2417
Project reference email address jskinner@Lake-Elsinore.org

Project #3 Star Skatepark - Star, ID

ACI Certified Shotcrete Nozzleman Dave Palmer
Project reference name & contact number Tom Erlebach - 208-863-0195
Project reference email address tominstar@cableone.net

Project #4 Rhodes Skatepark - Boise, ID

ACI Certified Shotcrete Nozzleman Dave Palmer
Project reference name & contact number Ken Fisher - 208-867-3652
Project reference email address kjfisher@cableone.net

Project #5 Mountain View Skatepark - El Paso, TX

ACI Certified Shotcrete Nozzleman Dave Palmer
Project reference name & contact number Monica Castrejon - 915-541-4330
Project reference email address CastrejonMX@elpasotexas.gov

6. HEAD CONCRETE FINISHER

The Skatepark Contractor's (or Skatepark Subcontractor's) proposed Head Concrete Finisher must have at least (5) years of experience in concrete finishing as applied to concrete skateparks. Contractors must provide (5) project references (skateparks constructed by your company only) that the Head Concrete Finisher was directly involved with finishing skatepark concrete in a lead role. Only qualified and approved Concrete Finishers are permitted to perform finishing work on this project. The Head Concrete Finisher must be onsite during all major finishing work. The City reserves the right to reject any contractors with a Head Concrete Finisher that does not meet the required skills and experience criteria.

Project #1 Tibbets Valley Park Skatepark - Issaquah, WA

Head Concrete Finisher Andy Kropff

Project reference name & contact number Jennifer Fink - 425-837-3322

Project reference email address jenniferf@issaquahwa.gov

Project #2 Stars and Stripes Skatepark - Oklahoma City, OK

Head Concrete Finisher Andy Kropff

Project reference name & contact number George Guyer - 405-623-3652

Project reference email address George.guyer@okc.gov

Project #3 Zelienople Memorial Skatepark - Zelienople, PA

Head Concrete Finisher Andy Kropff

Project reference name & contact number Linda Gass - 724-368-9859

Project reference email address linda.s.gass@gmail.com

Project #4 Riverside Skatepark - Detroit, MI

Head Concrete Finisher Andy Kropff

Project reference name & contact number Tim Karl - 313-224-3484

Project reference email address tkarl@detroitmi.gov

Project #5 Virgil Flaim Skatepark - Seattle, WA

Head Concrete Finisher Andy Kropff

Project reference name & contact number Shannon Glass - 206-733-9319

Project reference email address shannon.glass@seattle.gov

7. ADDITIONAL QUESTIONNAIRE & REQUIREMENTS

Please accurately answer & provide for all the information requested utilizing a separate sheet as necessary.

Please Check

YES NO

- X ☐ A. Has your firm excavated a below ground skate park structure and prepared it for shotcrete application?
- X ☐ B. Has your firm placed transitional and radial shotcrete sculptures using approved methods including a smooth trowel finish?
- X ☐ C. Does your firm possess all the necessary equipment, labor forces, and material suppliers to complete this project per plans and specifications within the given schedule?
- X ☐ D. Has your firm fabricated, galvanized, and installed rolled/bent ornamental metal coping?
- X ☐ E. Has your firm installed standard pool coping and tile?

F. Has your firm constructed custom concrete skate park features like:
(mark those that apply)

X Stamped Brick X Integral Color X Sculptural artistic elements

Please Check

YES NO

- ☐ X G. Has your firm performed any concrete skate park construction with workmanship issues, defects, or warranty problems, including having to repair or replace portions of work?
- X ☐ H. Can your firm provide shop drawings and submittals for all of the required and specified materials on this project?

8. SKATEPARK PROJECT EXPERIENCE & SCHEDULE

- A. **CURRENT SKATEPARK PROJECT EXPERIENCE:** Provide a list of **all** concrete skatepark construction projects that are **in progress** by your organization or which are complete but have not been open and in operation for a period of at least one year. The projects listed must have a construction agreement. **PROJECT INFORMATION REQUIRED** – Provide all information requested including the name, location, owner, address, size, percent of completion, designer, scope of work and a description of the projects.
- B. **PAST COMPLETED SKATEPARK PROJECT EXPERIENCE:** The Skatepark Contractor (or Skatepark Subcontractor), in order to be pre-qualified for this project must have completed **(10)** public concrete skate park facilities with a minimum skating area of **10,000 square feet** in the last **10 years. 5 must be complete within the past 5 years, and 5 must have been opened and operating for at least 5 years.**
1. Each project must be a public cast in place concrete skatepark facility.
 2. Each project must be open, fully operational and operating for at least one year.
 3. Only those projects where the complete construction of the facility has been the sole responsibility of the skatepark contractor (or subcontractor) will be considered acceptable projects.
 4. The projects must be described in sufficient detail for the Owner to confirm that the skatepark contractor has experience for all construction and skill elements described by Bidder Qualification 2.B.
 5. If a Bidding Contractor provides information for a Skatepark Subcontractor that is considered false, incomplete, or unverifiable, the low bidder shall have the opportunity to submit experience qualifications for a different Skatepark Subcontractor for the same bid price.
 6. Each project listed must be similar in complexity to this project.

PROJECT INFORMATION REQUIRED – Provide detailed project information and verifiable references for each of these qualifying skatepark facilities. Provide all information requested including the name, location, owner, address, size, percent of completion, designer, scope of work and a description of the projects.

PROJECT PHOTO REQUIRED – Provide at least one (1) photo of each completed construction.

- C. **LETTERS OF REFERENCE:** Attach 3 Letters of Reference from past public agencies giving recommendation of the Skatepark Contractor's (or Skatepark Subcontractor's) ability to perform quality skate park construction.
- D. **KEY PERSONNEL AND MANAGEMENT TEAM:** Provide a detailed list, and resumes, identifying your firm's key personnel and management team that is responsible for the aforementioned skate park experience. Include any owners, officers, managers, construction supervisors, or any other employee with the identified experience for the listed qualifying projects. Show that the individual directly responsible for the construction management of these projects will be the same individual utilized on this project and responsible for weekly reports, site meetings and quality control inspections. Substitutions of key personnel will not be allowed without written agreement from the Owner.
- E. **OSHA CERTIFICATION:** The Project Manager and/or Field Superintendent shall be considered a competent person per OSHA guidelines AND shall have completed and received certification for OSHA 30 training. Provide a copy of the OSHA 30 certification.
- F. **SCHEDULE:** Provide a schedule identifying key tasks and milestones your project team has identified to demonstrate your ability to coordinate the entire job. This will be for evaluation purposes only and not intended as a working schedule.

The City reserves the right to waive minor irregularities regarding the skatepark contractor/subcontractor's requirements.

This document must be notarized. This statement of Bidder Responsibility Information will not be considered valid unless it is completed in its entirety and signed, dated, and notarized.

The SKATEPARK CONTRACTOR or SKATEPARK SUBCONTRACTOR (undersigned) hereby certifies and that all of the information contained in this document is true and correct to the best of their knowledge. I declare under penalty of perjury that the foregoing is correct.

Grindline Skateparks, Inc

Legal Business Name of Submitting Individual, Partnership, Limited Liability Company,
or Corporation & Contractor License Number

James Klinedinst

Printed Name of Authorized Agent



Signature of Authorized Agent

ALL SIGNATURES MUST BE WITNESSED BY NOTARY (ATTACH JURAT)

END OF SECTION

ACKNOWLEDGMENT OF CORPORATION

STATE OF WASHINGTON }
COUNTY OF KING } ss.

On this 11th day of April, 2023, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared **James Klinedinst**, to me known to be the **Corporate Secretary of Grindline Skateparks, Inc.**, the corporation that executed the foregoing instrument and acknowledged the said instrument to be the free and voluntary act of and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she/they are authorized to execute the said instrument and that the seal affixed is the corporate seal of said corporation.

Witness my hand and seal the day and year first above written.

Signature [Handwritten Signature]

Notary Public Printed Name: Monica L. Miller

My Commission Expires: 04-09-2024



ACKNOWLEDGMENT OF INDIVIDUAL

STATE OF WASHINGTON }
COUNTY OF KING } ss.

On this 11th day of April, 2023, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared **James Klinedinst** personally known or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

Witness my hand and seal the day and year first above written.

Signature [Handwritten Signature]

Notary Public Printed Name: Monica L. Miller

My Commission Expires: 04-09-2024





Si View Metro parks knew the existing skatepark at Torguson park was no longer meeting the needs of the community and when parks staff reached out to local skateboarders, they overwhelmingly recommended Grindline as the firm to design the replacement. Grindline collaborated with the community to design a nearly 13,000 sq. ft. concrete skatepark outfitted with exciting elements for all skill levels, as well as a central gathering area. The park consists of a one of a kind flow bowl, a pool style bowl, and a large street skate area to create 3 separate skating experiences. There is a progression of features throughout the park to easily provide users an ability to build their skills in an incremental fashion. Grindline was the lowest responsible bidder and was able to construct the park on schedule and budget during the challenging covid summer of 2020. The park opened to the public and has been getting rave reviews as one of the best skateparks in Western Washington.

Torguson Park Skatepark

North Bend, WA

OWNER

Si View Metro Parks

GRINDLINE'S SCOPE

Skatepark Designer & Builder

DESIGN

April - December 2019

CONSTRUCTION

June 2020 - February 2021

BUDGET

Design - \$67,165

Construction \$635,000

SIZE

13,000 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer

CONTACT

Travis Stombaugh

Executive Director

Si View Metro Parks

P. 425-831-1900

TStombaugh@siviewpark.org



Andy Macdonald at the Riverside Skatepark Grand Opening

Detroit's massive revitalization effort includes redevelopment of multiple parks along the east side of the Detroit River. Riverside Park is now a park and promenade extending along the city's three-mile riverfront, revitalizing a patchwork of abandoned factory sites and drawing residents and tourists back downtown. **The 21,000 sq ft skatepark at it's epicenter includes replicas of the Heart Plaza manual pad fashioned in the style of a Motown vinyl record and the Fort Street handrail, a local iconic (yet illegal) street skating spot recently decommissioned by the installation of parking bollards.**

Riverside Skatepark Detroit, MI

OWNER

City of Detroit, MI

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

February – August 2017

CONSTRUCTION

July 2018 – February 2019

BUDGET

Design: \$22,350

Construction: \$726,500

SIZE

21,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro

Lead Designer

CONTACT

Tim Karl, LLA

Chief of Landscape Architecture

City of Detroit

(313) 224-3484

Email: tkarl@detroitmi.gov



Tony Hawk skating Riverside Skatepark, 2019





Salida Skatepark

Salida, CO

OWNER

City of Salida, CO

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

August 2020

CONSTRUCTION

November, 2020 - August 2022

BUDGET

Design: \$81,122

Construction: \$711,416

SIZE

14,700 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Kevin Lane
Foreman

CONTACT

Mike 'Diesel' Post
Director of Parks and Recreation
719-966-9378
diesel.post@cityofsalida.co

The City of Salida in Partnership with Friends of Salida Skatepark (FOSS), a non-profit organization committed to making this project happen, requested Design/Build Proposals for a new skatepark located at the forefront of Centennial Park, which already hosted an indoor aquatic center, as well as several outdoor active use areas. Grindline was selected as the Design/Builder for the project based a qualification based selection criteria. The existing site conditions required that the skatepark footprint to meander through the park's existing mature trees, while carefully avoiding encroachment into any root system areas. The Grindline design team worked closely with both the City and FOSS to produce a skatepark with a variety of terrain as requested while utilizing the site context to design a park that appears as though it must have always been there. Additional aesthetic attention was given to the park by using an integral concrete color plan which reflected the Rocky Mountains, colored brick stamped banks, and even a heart shaped center island in one of the flow bowls to pay homage to the City's mantra, "Heart of the Rockies."



North Houston Skatepark Houston, TX

OWNER

City of Houston, TX

GRINDLINE'S SCOPE

Designer &
Specialty Skatepark Contractor

DESIGN

April - August 2012

CONSTRUCTION

January 2013 - May 2014

BUDGET

Design: 79,000
Construction: \$1,890,000

SIZE

76,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Dave Palmer
Site Superintendent

Klotz Associates, Inc.
Civil Engineering

CONTACT

Sally Bradford
Greenspoint
Redevelopment Authority
(281) 877- 9952

The North Houston Skatepark is the largest public skatepark in the Western Hemisphere. The City of Houston requested to push the limits and create a facility that would not only attract skateboarders internationally, but would also be able to accommodate professional televised contest events. This 76,000 sq. ft. destination has 6 bowls of different skill levels, 2 snake runs, and a large street area. The entire facility is connected by a "transportainment" system that allow users to skate through the park to reach the different areas. **Some of the unique features include a Texas shaped bowl with a fullpipe in the middle of it, a ditch style snake run, and the use of integral colored concrete throughout the park.** Skaters, Facebookers and Bloggers around the world are considering the North Houston Park as the most epic skatepark ever constructed. Along with Jamail Skatepark and others, the City of Houston is quickly becoming known as the skateboarders mecca of the southeast.





Grindline was selected as the Design/Build firm to renovate the Rhodes Park Skatepark. The existing skatepark consisted of metal ramps on a large slab located under Interstate 84 in downtown Boise. The goal was to create a facility that would provide for the needs of local end users as well as serve as a world class regional attraction. Funding was provided by the Albertson's Foundation, a local non-profit organization, as well as the Boise Skateboard Association, the advocacy group that got the project off the ground. The design needed to balance the challenges of being located under a major transportation artery and working around numerous underground utilities onsite with the criteria of being a world class facility. Grindline collaborated with all stakeholders to come up with a unique design that met the needs of local users and will be a regional attraction for skateboard tourism. **Rhodes Park opened in April 2016 and is already a popular venue for X Games competition.**

Boise, ID Rhodes Park Skatepark

OWNER

City of Boise, ID

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

February - July 2015

CONSTRUCTION

August 2015 - May 2016

BUDGET

Design: \$75,432

Construction: \$1,130,000

SIZE

35,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

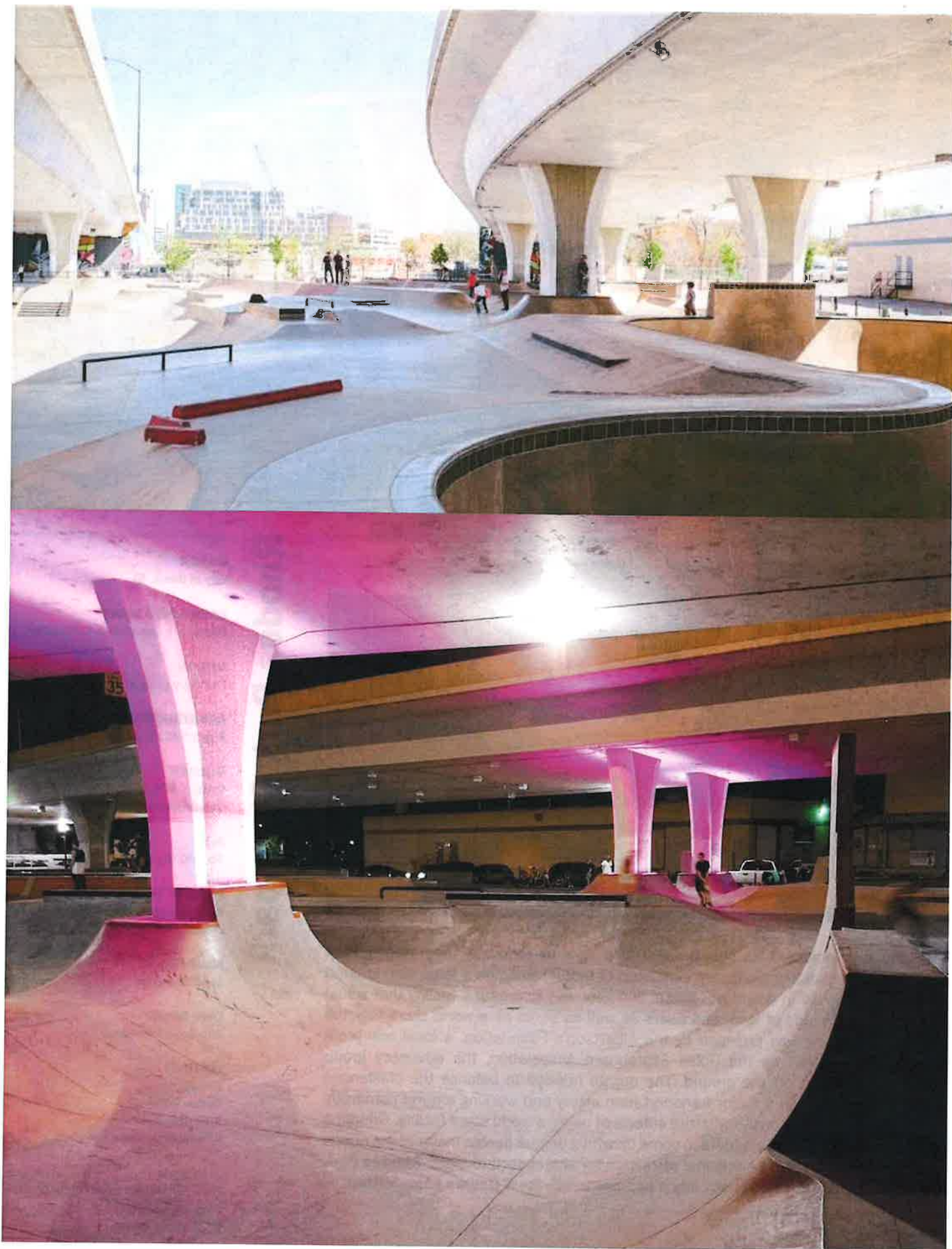
Micah Shapiro
Lead Designer

Dave Palmer
Site Superintendent

CONTACT

Ken Fisher
Owner Rep.
208-867-3652
kjfisher@cableone.net

Josh Davis
Boise Skateboard Association
208-869-2487
jmilesd@gmail.com





Roc City Skatepark

Rochester, NY

OWNER

City of Rochester

GRINDLINE'S SCOPE

Skatepark Designer

CONSTRUCTION

May - November 2020

BUDGET

\$657,612.00

SIZE

12,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

CONTACT

Steve Phillips
585 889-8800 x285
SPhillips@cpward.com

The long awaited Roc City Skatepark opened to the public in November 2020. The ROC City Skate Park started in 2008 as an effort among a small group of volunteers who wanted to raise money to build a modest skate park. After many years of planning and discussion, the project finally found a home below the Frederick Douglass - Susan B. Anthony Memorial Bridge as part of the City of Rochester's ROC the Riverway initiative. After years of fundraising, planning, public outreach, and design, the project went out to bid in 2019 and Grindline was awarded the construction of the skatepark at the end of 2019. Construction was delayed due to Covid but Grindline hit the ground running in May of 2020 and was able to build the project on budget and schedule even with a compressed construction timeline.



Zelienople Memorial Skate Park Zelienople, PA

OWNER

Borough of Zelienople

GRINDLINE'S SCOPE

Skatepark Designer

SCHEDULE

Design: 2018 -2019

Construction: October 2019 - April 2020

BUDGET

Design: \$15,850

Construction: \$577,000

SIZE

13,000 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer Foreman

Gannett Fleming, Inc

Civil Engineer

CONTACT

Linda Gass

Co-President of Zelienople Memorial Skate Park

linda.s.gass@gmail.com

(724) 368-9859

The project committee for the Zelienople Skate Park was founded in the spring of 2010 shortly after a tragic car accident took the lives of local skater Trevor Barkley and two of his friends. **Trevor's dream of building a skatepark in his hometown was taken up by his parents, Jeff and Amy, who raised hundreds of thousands of dollars for a skatepark through a weekly fundraising event they called Fish Fry Fridays.** Grindline was chosen to create a concept worthy of Trevor's dream in 2018 and continued to work closely with the project committee as raised funds for the construction. In fall of 2019 funding for the project was completed, and Grindline was the low bidder for construction. Grindline completed the project on schedule and budget in spring of 2020 and the facility is regarded as one of the best parks in the Western Pennsylvania area.



Grindline was hired as the skatepark specialty subcontractor for the Louisville Skatepark rebuild. A major portion of the Louisville skatepark was to be relocated because of an off-ramp relocation for the interstate. Grindline worked with Mac Construction, the General contractor of the skatepark and also the general contractor of the bridge project to coordinate the skatepark construction with the bridge construction, while also keeping the existing skatepark open during construction. The 26,000 Sq Ft project included some of the most complex concrete forms and shapes ever built in a skatepark, including a wave fullpipe with a skylight incorporated into a 13' deep vertical bowl. The street area was updated with technical stairs, rails, and sculptural concrete waves, helping to maintain the Louisville skatepark as one of premier destination skateparks in the United States.

Louisville, KY Louisville Extreme Park Renovation

OWNER

Louisville/Jefferson Co
Metro Government, KY

GRINDLINE'S SCOPE

Skatepark Specialty Contractor

SCHEDULE

May 2014 – March 2015

BUDGET

\$981,231

SIZE

26,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Dave Palmer
Site Superintendent

CONTACT

Sam Kaluzny
Project Manager
MAC Construction &
Excavating Inc.
812-941-7895
samk@macconstruction.com



Star, Id Star Idaho Skatepark

OWNER
City of Star, ID

GRINDLINE'S SCOPE
Skatepark Designer
& Contractor

DESIGN
June - December 2013

CONSTRUCTION
June - November 2016

BUDGET
Design: \$34,220
Construction: \$397,880

SIZE
16,000 SQ FT

PROJECT TEAM
Matt Fluegge
Senior Project Manager

Dave Palmer
Site Foreman

Eddie Lawrence
Site Superintendent

Mackay & Sposito
Civil Engineering
Landscape Architecture

PROJECT TEAM
Tom Erlebach
Star Skatepark Committee
Chairperson
208 863 0195
tominstar@cableone.net

In Spring 2013 Grindline was contracted by the City of Star to create a conceptual design for a skatepark that was to be incorporated into the Hunter Creek Sports Complex. The concept and associated cost estimate was to be used for grant applications and other fundraising activities. Through a series of community meetings and online forums, Grindline presented and refined concepts until a preferred concept was achieved. **Design aesthetics include incorporating the city logo and unique color patterns throughout the park.** The concept was approved by city council December 2013, and the community began an active fundraising campaign to acquire the construction funds. Once the funding was secured in spring of 2016 Grindline returned to Star to construct the skatepark. The project was completed in November 2016 and has opened to rave reviews.





The skate park at Piccadilly Park is just one component of this popular Middleton recreation site deliberately planned to provide activities for youth aged 2 through 16. Along with a splash pad and shaded spectator area, Piccadilly Park's skatepark focuses on providing action sport terrain for all ages, wheels and abilities. That terrain includes open flat areas, bowls, street obstacles and vert which are all useful for skaters, bikers and scooters alike. Becky Crofts, Middleton's Recreation Director, is pleased to see **"young kids, professional skaters, old guys... performing really great tricks in the park."** Piccadilly is a community's skatepark.

Middleton, ID Middleton Skatepark

OWNER

City of Middleton, ID

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

May - December 2014

CONSTRUCTION

November 2015 - May 2016

BUDGET

Design: \$86,000

Construction: \$457,000

SIZE

10,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Kevin Lane
Site Superintendent

CONTACT

Becky Crofts
Grants, Parks & Trails Admin
bcrofts@middletoncity.com
208-585-3133



Bryan K Bullinger
Travelers Bond
Account Executive Officer
(206)326-4254
(206)326-4292
1501 4th Ave Ste. 1000
Seattle, WA 98101

March 4, 2019

Re: Grindline Skateparks Prequalification

To Whom It May Concern:

It has been the privilege of Travelers Casualty and Surety Company of America to provide surety bonds for Grindline Skateparks, Inc. for over 7 years. During which time Grindline Skateparks, Inc. has performed and we have issued payment and performance bonds for contracts in the multimillion dollar range for a wide variety of owners.

Grindline Skateparks, Inc. currently has a bonding capacity of approximately \$2,000,000 for a single project. Their combined bonded and unbonded surety capacity is \$6,000,000 as measured by the value of uncompleted work. Specific project needs might take the single and aggregate program higher.

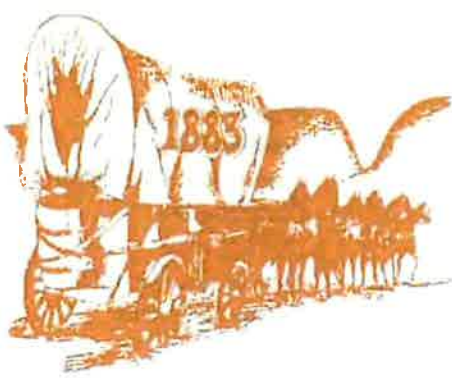
Please note the decision to issue payment and performance bonds is an issue between Grindline Skateparks, Inc. and Travelers, and will be subject to our standard underwriting at the time of the final bond request, which will include but not be limited to the acceptability of the contract documents, bond forms and financing. We assume no liability to third parties or to you if for any reason we do not execute said bonds.

Sincerely,

Bryan Bullinger
Attorney-In-Fact
Travelers Casualty and Surety Company of America

¹Travelers is an A++(Superior) A.M. Best rated insurance company (Financial Size Category XV \$2 billion or more).





City of Union Gap

"The Old Town with New Ideas"

www.ci.union-gap.wa.us

November 1, 2016

RE: Letter of Recommendation

I am pleased to write this "Letter of Recommendation" for Grindline Skateparks, Inc.

It has been a pleasure to work with Grindline, from the preliminary to construction stage their highly competent and professional design team will guide you through the process. The organizational and communication skills displayed during the public meetings created a bond between skate boarders and the City Council.

During construction Grindline completed the project on time and within budget, their construction team is one of the most efficient and experienced group of individuals we've had the pleasure to work with.

Grindline Skateparks Inc. performed flawlessly making our first skate park a tremendous success - I congratulate them on a job well done.

I strongly recommend them to anyone; please do not hesitate to contact me at 509.225.3524.

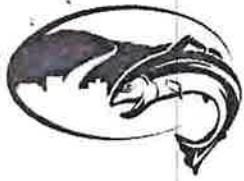
Sincerely,

Dennis Henne

City of Union Gap, WA

Director of Public Works and Community Development

c: file



CITY OF
ISSAQUAH
WASHINGTON

Parks & Recreation

301 Rainier Blvd. S | P.O. Box 1307
Issaquah, WA 98027
425-837-3300
issaquahwa.gov

January 4, 2018

RE: Skate Park at Tibbetts Valley Park
Issaquah, WA 98027

To Whom It May Concern:

It is with great privilege that I am writing to you to recommend Grindline Skateparks, Inc. for design and construction services. We had the pleasure of working with Grindline Skateparks on our 10,500 sq.ft. skate park located at Tibbetts Valley Park.

The City of Issaquah's Parks and Recreation Department started working with Grindline Skateparks, Inc. over a four years ago. Grindline's extensive skate park experience and willingness to be a true working partner made Grindline stand out as an obvious leader in their industry.

As we started the design process, Grindline shined as an active partner, attending all community input meetings, and formulating this input into the skate park's design. Grindline developed two concepts which met the community's needs and desires. The community came forth and asked Council to consider funding the larger skate park. While the Parks and Recreation Department sought additional funding, Grindline patiently stood by and was prepared to present information at various City Council, committee meetings and public meetings as needed and provided updated cost estimates to reflect current market conditions. Grindline also provided technical assistance in preparation of construction bid documents and specifications.

After a competitive bid process, Grindline Skateparks was awarded the construction contract. Grindline jumped into action, and worked well within a very confined site. Grindline set forth aggressive production schedule and delivered a highly successful and quality project on time and on budget! Despite having multiple jobs underway, Grindline's effective internal communication made us feel like we were their only client.

All projects are not without their challenges, and I must compliment Grindline in their positive approach, prompt and efficient efforts to address not only design needs, but permitting and construction needs, all the way through project close out.

The City's Arts Commission commissioned a local artist, Jake Wagoner, to add art to the skate park, an unlikely canvas. Grindline willingly embraced this challenge which added a level of complexity to both

the design and construction process. This coordinated effort delivered a one of a kind, signature skate park that has drawn attention of local skaters as well as skaters from around the area.

It is with great honor and pleasure that I recommend Grindline Skateparks, Inc. for your skate park project. If you'd like to further discuss the skate park at Tibbetts Valley Park project or if you'd like to arrange for a site visit, please feel free to contact me at jenniferf@issaquahwa.gov or (425) 837-3322.

Best Regards,

A handwritten signature in black ink, appearing to read "Jennifer Fink", with a stylized flourish at the end.

Jennifer Fink
Park Planner



175 East 3rd Street
P. O. Box 128
Palisade, CO 81526-0128

Phone: (970) 464-1116
Fax: (970) 464-9016
www.townofpalisade.org

PUBLIC WORKS DEPARTMENT

June 28, 2017

Ms. Emily Giaquinta
Grindline Skateparks, Inc.
4619 14th Avenue SW
Seattle, Washington 98106

Dear Emily:

It was a pleasure working with both Eddie and Kevin. Overall, the dedication and hard work demonstrated by all of your crew was outstanding but Eddie's and Kevin's leadership was the key to the success of the project. We're very much looking forward to the ribbon-cutting ceremony tomorrow and the great recreational amenity that this park brings to our community.

Sincerely,

Frank H. Watt
Public Works Director
Town of Palisade
970-464-5602

CC: Mr. Richard Sales, Town Administrator
Mr. Roger Granat, Mayor



Matt Fluegge

Senior Project Manager

EDUCATION

Post Graduate Project Management Program
University of Washington

Bachelor of Landscape Architecture
Washington State University

PROFESSIONAL EXPERIENCE

2003 - Present
Principal Project Manager - Design
Grindline Skateparks

2003 - Present
Principal Project Manager - Build
Grindline Skateparks

Qualifying Party for State Contractor's License
ID, OR, CA, AZ, HI, NM, WV, FL, NC, SC, LA, MS,
MT, WA, VA, UT, GA, TN

OSHA 30 Certification

CESCL Certified Erosion & Sediment Control Lead
WA/OR

BIO

Matt has been skateboarding for over 25 years. As Grindline's Senior Project Manager, Matt oversees all of Grindline's construction and design projects. He is responsible for developing project scope and budgets, generating accurate cost estimates, overseeing preparation of project documents, communicating with clients, and scheduling projects. Matt has extensive experience working with architects, engineers, surveyors, general contractors, subcontractors and artists on interdisciplinary design teams.

PROJECTS

2020

Salida, CO
Wilmington, DE
Jamestown, NY
Shaw Park, Washington, DC
Seattle Center
Kapa'a, HI
Portage, WI Phase 2
Wauwatosa, WI
Port Huron, MI
Sun Prairie, WI
Dover, DE
Miramar, FL
Flint, MI

2018

N. Houston BMX Park, TX
Smithfield, UT
Orcas Island, WA
Chico, CA
St Bernard Parish, LA
Allentown, PA
Smithfield, UT
Baltimore, MD
Columbus, OH
Maple Valley, WA
Oklahoma City, OK
Plymouth, MA
Reading, PA
Stony Point, NY

2017

Issaquah, WA
Palisade, CO
Seattle "Lake City", WA
Wilmington, OH
Darrington, WA
Sheboygan, WI
Leavenworth, WA
Lapwai, ID
Bellevue, WA
Pine Point, MN
San Diego, CA
Coeur d'Alene, ID
Madisonville, KY

2016

Monroe, WA
Amherst, NY
Buckley, WA
San Francisco "Hilltop", CA
Anaheim, CA
Middleton, ID
Lake Stevens, WA
Sonoma, CA
Bryan, TX
Boise, ID
Ashdod, Israel
Star, ID
Marshfield, MA
Union Gap, WA
Coeur D' Alene, ID

2015

Portage, WI
Snoqualmie, WA
Montague, MA
Tuscaloosa, AL
Kenmore, WA
New Hanover County, NC
McCook, NE
Atlanta, GA
Portland "Beech", OR
Tucson, AZ
Pine Ridge, SD
Wounded Knee, SD
Hopkinsville, KY
Amherst, NY
Yellow Springs, OH
Vista, CA
Cypress, TX
Oakland, CA
Zellenople, PA
Israel "Hadera"
Israel "Netanya"

2014

Baker, MT
Tulalip Tribes, WA
Marshfield, MA
Issaquah, WA
Louisville, KY
Cave Junction, OR
Wilkeson, WA
Newburgh, NY
Wilmington, DE

2013

Philadelphia, PA
Bingen, WA Phase II
Carnegie, PA
Arlington, TX
Seattle "Benefit", WA
Skatercity, Denmark
Spring, TX
Bob Burnquist, CA
Corpus Christi, TX
Scappoose, OR
Rockton, IL
Lakeland, TX
Sturgeon Bay, WI
Milford, CT
Waco, TX
Israel "Rishon"
Israel "B'er Shiva"
Port Gamble, WA

2012

Seattle, WA
- Judkins Park
- Roxhill Park
Medford, NJ
South Kitsap, WA
Cleveland, OH
Tehaleh, WA
Sante Fe, NM
Lahaina, HI
College Park, MD

Seatac, WA
Hana, HI
El Paso, TX
Redlake, MN
Westpoint, MS
Copenhagen, Denmark
Pine Ridge, SD

2011

Atlanta, GA - 4th Ward
Ithaca, NY
Herzelia, Israel
Kfar Saba, Israel
San Marcos Phase 2
San Antonio, TX
Parkersburg, WV
Tacoma, WA - Kandle Park
Auburn, WA

2010

Vashon, WA
Villa Park, IL
Delridge Seattle, WA
Copenhagen, Denmark
Aurora, CO
Tacoma, WA - Norpoint
Norfolk, VA
Cleveland, OH
College Park, MD
Seattle, WA - Jefferson Park
Bingen, WA
Herndon, VA
Lewiston, ID
Bethlehem, PA
Houston, TX - Spring Park
Portland, OR - Steel Bridge

2009

San Jacinto, CA
Muckleshoot Tribal Skatepark
College Station, TX
Portland, OR - Steel Bridge
Aurora, CO
Imperial Beach, CA
Yonkers, NY
Edwards, CO
San Diego, CA - Campland
Wilmington, OH
St. Helena, CA
Tacoma, WA - Norpoint
Colerain, OH
Seattle, WA - Delridge
Seattle, WA - Seattle Center
Winter Park, CO - Phase 2

2008

Oceanside, CA
Kelso, WA
Lawrence, IN
Fayetteville, WV
Bakersfield, CA
Yakima, WA

and more...

GRINDLINE



James Klinedinst

Project Manager

EDUCATION

Post Graduate Project Management Program,
University of Washington

Engineering Technology
Western Washington University

PROFESSIONAL EXPERIENCE

2005 - Present
Project Manager
Grindline Skateparks

2017 - Present
Skatepark Assessment Specialist
Grindline Skateparks

20 Years of Construction Experience

OSHA 30 Certification

CESCL Certified Erosion & Sediment Control Lead

BIO

James works closely with the design and construction crews to bring projects in on schedule and on budget, with the quality of craftsmanship that Grindline is famous for. He is a highly skilled AutoCAD and Rhino technician with extensive insight towards graphic and drafting multimedia. James is responsible for cost estimating and construction estimating for bids. He works alongside the design team to cost estimate projects and produce real-time costing based on actual construction costs. James is ready to offer prompt response to anything that may arise during the bid and construction process.

PROJECTS

2022

Anacortes, WA (design)
Bainbridge Island, WA
Edmonds, WA
Buffalo, NY Phase 3
Ellicottville, NY

2021

Anchorage, AK
Salida, CO
Wilkeson, WA (Bacon and Eggs)
Auburn, NY
Buffalo, NY Phase 3
Black Diamond, WA
Washington, DC
Baltimore, MD
Jamestown, NY
Springville, NY
Newton County, GA
Seattle Center, WA
Sun Prairie, WI
North Bend, WA
San Juan Capistrano, CA
Dover, DE

2020

Salem, MA
Sun Prairie, WI
Atlanta, GA
Parklane Portland, OR
Milwaukee, WI (TURF)
ROC City Skatepark
*Galveston, TX
Hudson, OH
*Zionsville, IN
Hapeville, GA
Wauwatosa, WI
Wilmington, DE
Zellenople, PA

2019

Anchorage, AK
Spokane, WA
Kalama, HI
*Round Rock, TX

Manchester, VT
*St. Helena, CA
Adidas Corporate HQ, Portland, OR
*Ann Arbor, MI
Lake Elsinore, CA
Edmonds, WA
Detroit, MI
Oregon City, OR
Cookeville, TN
North Bend, WA
Maple Valley, WA
Wenatchee, WA

2018

N. Houston BMX Park, TX

Smithfield, UT
Orcas Island, WA
Chico, CA
St Bernard Parish, LA
Allentown, PA
Bainbridge, WA
Smithfield, UT
Baltimore, MD
Columbus, OH
Maple Valley, WA
Oklahoma City, OK
Plymouth, MA
Reading, PA
Stony Point, NY

2017

Issaquah, WA
Palsade, CO
Seattle "Lake City", WA
Wilmington, OH
Darrington, WA
Sheboygan, WI
Leavenworth, WA
Lapwal, ID
Bellevue, WA
Pine Point, MN
San Diego, CA
Coeur d'Alene, ID
Olympia, WA
Madisonville, KY

2016

Monroe, WA
Amherst, NY
Buckley, WA
San Francisco "Hilltop", CA
Anahelm, CA
Middleton, ID
Lake Stevens, WA
Sonoma, CA
Bryan, TX
Colfax, CA
Boise, ID
Ashdod, Israel
Star, ID
Marshfield, MA
Union Gap, WA
Coeur d'Alene, ID

2015

Portage, WI
Snoqualmie, WA
Montague, MA
Tuscaloosa, AL
Kenmore, WA
New Hanover County, NC
McCook, NE
Atlanta, GA
Portland "Beech", OR
Tuscon, AZ
Pine Ridge, SD
Wounded Knee, SD
Hopkinsville, KY

Amherst, NY
Yellow Springs, OH
Vista, CA
Cypress, TX
Oakland, CA
Zelienople, PA
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Israel "Netanya"

2014

Baker, MT
Tulalp Tribes, WA
Marshfield, MA

Issaquah, WA
Louisville, KY
Cave Junction, OR
Wilkeson, WA
Newburgh, NY
Wilmington, DE

2013

Philadelphia, PA
Bingen, WA Phase II
Carnegie, PA
Arlington, TX
Seattle "Benefit", WA
Skatercity, Denmark
Spring, TX
Bob Burnquist, CA
Corpus Christi, TX
Scappoose, OR
Rockton, IL
Lakeland, TX
Sturgeon Bay, WI
Milford, CT
Waco, TX
Israel "Rishon"
Israel "B'er Shlva"
Port Gamble, WA

2012

Seattle, WA
- Judkins Park
- Roxhill Park
Medford, NJ
South Kitsap, WA
Cleveland, OH
Tehaleh, WA
Santa Fe, NM
Lahaina, HI
College Park, MD
Seatac, WA
Hana, HI
El Paso, TX
Redlake, MN
Westpoint, MS
Copenhagen, Denmark
Pine Ridge, SD

and more...

GRINDLINE



Andy Kropff
Site Foreman

PROFESSIONAL EXPERIENCE

2017 - Present

Field Superintendent
Grindline Skateparks

2005 - 2016

Concrete Craftsman
Grindline Skateparks

PROFESSIONAL EXPERIENCE

Andy grew up in Dayton, Ohio and started skateboarding at 9 years old. There is not a park, street, pool or ramp that he will not attempt. Andy brings crucial skateboarding experience to the construction projects he oversees for Grindline and uses that knowledge to visualize the project start to finish. Skate-ability is the #1 priority for Andy's projects and by collaborating with the Design Team, Andy can share ideas on adjusting plans to make sure all Grindline's skatepark are as good to skate as possible.

KEY PROJECTS

Virgil Flaim Skatepark

Seattle, WA

The Lake City Skatespot project was community-initiated and includes a neighborhood skatespot with colored concrete, a relocated and resurfaced the basketball court and other improvements at the park. The community and City of Seattle relied on Andy to carry out this initiative and construct a skatepark for all skill levels and abilities. During construction, the community offered an additional grant to color sections of the skatepark. Andy resequenced 3 critical milestones to allow time to have the grant funded, color added and still preserve the overall project schedule. Andy was able to achieve substantial completion as scheduled even with delays due to an adjacent City water system.

Enchantment Park Skatepark

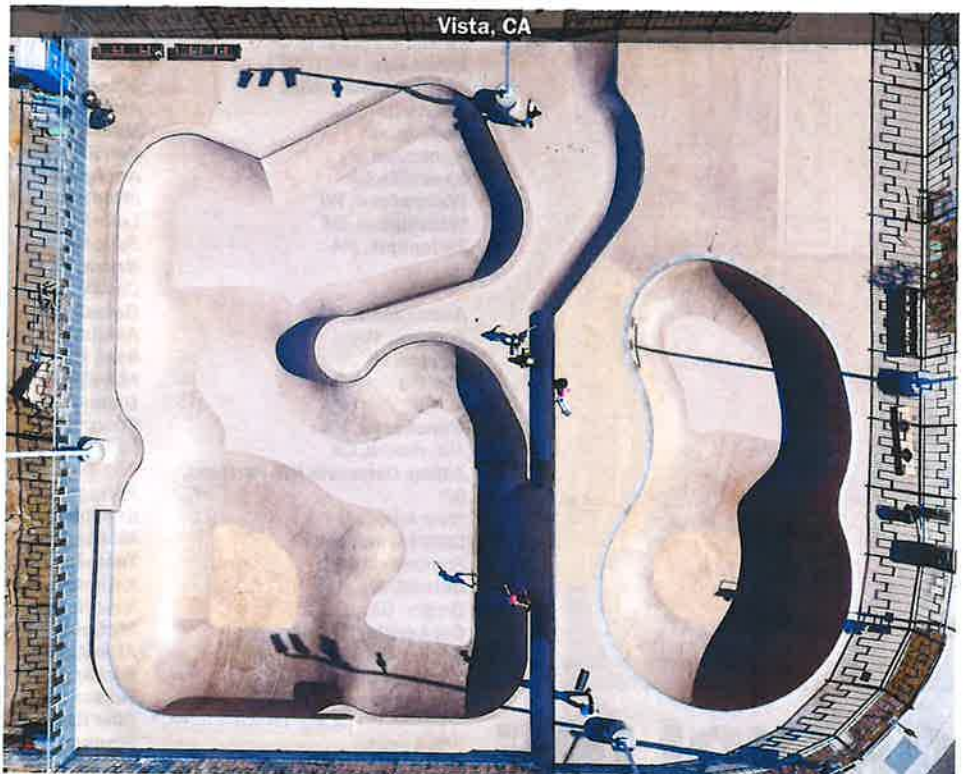
Leavenworth, WA

Grindline was awarded the Leavenworth Skatepark Design Build project in fall of 2016. The local community had been heavily involved in getting the City to commit to the skatepark and there was many different opinion as to what elements and features should be included in the design. Through a series of community meetings as well as Internet meetings, grindline met with community members to work through issues and find consensus for the design of the park. As part of a larger park with many other existing uses, integration of the skatepark was of utmost importance. During construction, there was still debate on a section of the bowl - right up to the point of formwork. Andy was able to communicate his approach to the bowl and gain consensus on the final layout. Working closely with City Staff, design additions were still possible right up until the final pour that brought the skatepark from great to greatest.

Vista Skatepark System

Vista, CA

Grindline was selected to lead a multidisciplinary Design/Build team to design and construct two skateparks for the City of Vista. As Field Superintendent, Andy managed two sites located one block apart and, working with the City's team of inspectors and engineers, oversaw the construction of the project. The scope included the skatepark itself as well as pedestrian improvements (a new signal and pedestrian barrier), parking lots, alleyway improvements, prefabricated restrooms, sports lighting and a custom iron fence fabrication.



GRINDLINE



Dave Palmer
Owner & President,
Site Superintendent

PROFESSIONAL EXPERIENCE

8 years as a professional skateboarder.
20+ years concrete skatepark construction.
Founded Grindline in 2002.
Foreman on over 80 Grindline skateparks.

KEY PROJECTS

Jamall Skatepark Houston, TX

Dave served as the Foreman for the Lee and Joe Jamall Skatepark in downtown Houston in 2008. This 35,000 sq ft skatepark required coordination with the prime contractor and construction of a large world class facility in an active existing park. There were large underground pipes running through the site that had to be avoided during construction. The site is located in a former bayou and has a highly fluctuating water table level. Dave met the challenge of constructing this skatepark into an environmentally sensitive location and finished the project on time and within budget in June 2008.

Seattle Center Skatepark Seattle, WA

Dave was the Foreman on the Seattle Center Plaza Skatepark, which was one of the most challenging skatepark projects ever constructed. The park was constructed on top of an existing basement which serves as the kitchen facilities for Key Arena, a large venue for sporting and music events in Seattle. These facilities had to remain open throughout the construction. Construction needed to be coordinated around the various events that are constantly going on at the surrounding venues. Because of weight limitations of the existing roof, all the fill for the park is shaped out of foam.

Spring Park Skatepark Spring, TX

Dave Palmer successfully executed the challenge of leading the construction of North America's largest public concrete skatepark, completing the project—consisting of over 2200 cubic yards of concrete—in under 12 months. Dave formulated a plan to orchestrate two full crews working simultaneously on the project. One full crew to perform set up work, and another full crew chasing down the set up crew performing shotcrete & concrete. At peak times of the project Mr. Palmer was responsible for managing over 20 field crew members, monitoring both performance and quality. With the project also consisting of multiple integral concrete colors, acid staining, and other artistic features, a strategic plan had to be developed for pour sequencing.

GRINDLINE



Seattle Center Skatepark Seattle, WA

AMERICAN CONCRETE INSTITUTE

This is to certify that

DAVID L PALMER

*has demonstrated knowledge and ability by
successfully completing the ACI Certification
requirements and is hereby recognized as an*

ACI Shotcrete Nozzleman, Wet Mix Process, Vertical Only

Certified Date: 11/11/2019 **Expires:** 11/11/2024

Examiner of Record: Ted W Softs

Ted W Softs
ACI Managing Director of Certification

The Authenticity of this certification can be verified at www.ACICertification.org/verify



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Leavitt Group Northwest PO Box 833 Auburn WA 98071		CONTACT NAME: Lea McKenna PHONE (A/C, No, Ext): (800) 726-8771 E-MAIL ADDRESS: lea-mckenna@leavitt.com FAX (A/C, No): (866) 728-9168															
INSURED Grindline Skateparks, Inc. 4619 14th Ave SW Seattle WA 98106		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: AIX Specialty Insurance Company</td><td>12833</td></tr><tr><td>INSURER B: Ohio Security Insurance Company</td><td>24082</td></tr><tr><td>INSURER C: Admiral Insurance Company</td><td>24856</td></tr><tr><td>INSURER D: Ategrity Specialty Insurance Company</td><td>16427</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: AIX Specialty Insurance Company	12833	INSURER B: Ohio Security Insurance Company	24082	INSURER C: Admiral Insurance Company	24856	INSURER D: Ategrity Specialty Insurance Company	16427	INSURER E:		INSURER F:	
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INSURER F:																	

COVERAGES CERTIFICATE NUMBER: 22-23 Master Liab REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			L12J07054300	7/7/2022	7/7/2023	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☒ PROJECT ☐ LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY			BAS63417872	6/21/2022	6/21/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
A	UMBRELLA LIAB ☒ EXCESS LIAB	☒ OCCUR		L12J07054500	7/7/2022	7/7/2023	EACH OCCURRENCE \$ 2,000,000
		☐ CLAIMS-MADE					AGGREGATE \$ 2,000,000
	DED	RETENTION \$					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WA Stop Gap Employers Liability L12J07054300	7/7/2022	7/7/2023	PER STATUTE ☒ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			EO00001269613	1/12/2022	1/12/2023	Per Claim \$2,000,000 Agg \$4,000,000
D	Excess Liability			01BXLFP000586040	7/7/2022	7/7/2023	Per Claim \$5,000,000 Agg \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

Grindline Skateparks, Inc.
4619 14th AVE SW
Seattle, WA 98106

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Rob Bush/LEMCKE

Robert D Bush

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ACORD 25 (2014/01)

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INS025 (201401)

This card acknowledges that the recipient has successfully completed:

30-hour Construction Safety and Health

This card issued to:

James Klinedinst

David E Couch Jr

10/31/2019

Trainer Name

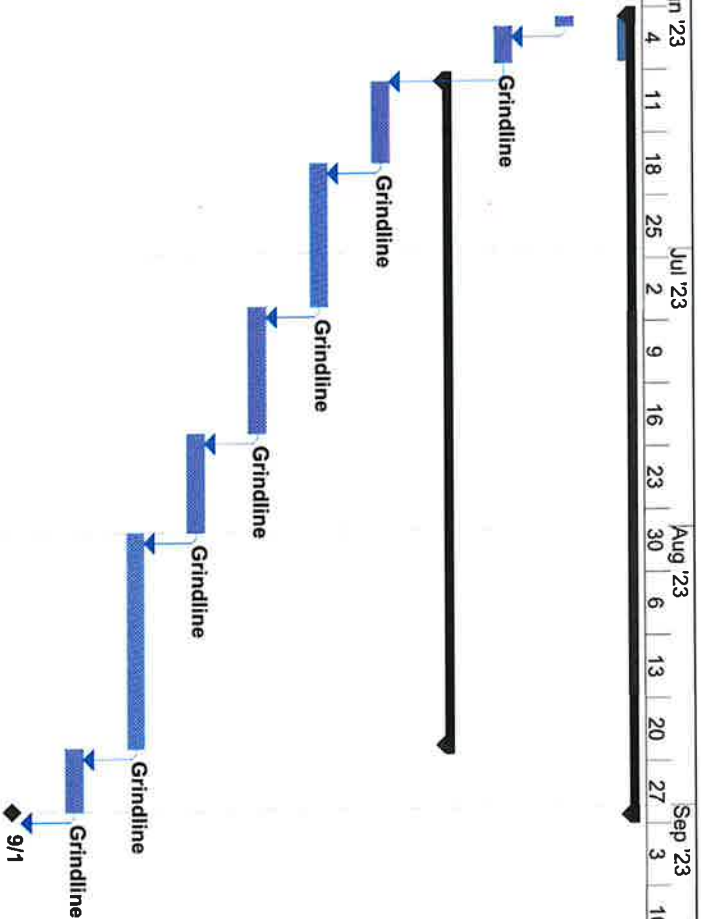
Date Issued

GRINDLINE

S K A T E P A R K S, I N C.

Ben Root Skatepark
Anacortes, WA

ID	Task Name	Duration	Start	Finish																				
1	Construction Duration	65 days	Mon 6/5/23	Fri 9/1/23																				
2	Skatepark Pre-con	1 day	Mon 6/5/23	Mon 6/5/23																				
3	Mobilization	4 days	Tue 6/6/23	Fri 6/9/23																				
4	Skatepark Construction	54 days	Mon 6/12/23	Thu 8/24/23																				
5	Fine Grading/Aggregate Base	7 days	Mon 6/12/23	Tue 6/20/23																				
6	Formwork	12 days	Wed 6/21/23	Thu 7/6/23																				
7	Steel Coping/Edging	10 days	Fri 7/7/23	Thu 7/20/23																				
8	Rebar	7 days	Fri 7/21/23	Mon 7/31/23																				
9	Shotcrete/Concrete	18 days	Tue 8/1/23	Thu 8/24/23																				
10	Punchlist/Cleanup	5 days	Fri 8/25/23	Thu 8/31/23																				
11	Final Acceptance	1 day	Fri 9/1/23	Fri 9/1/23																				



NAME OF BIDDER: Janicki General Contracting

In accordance with RCW 39.30.060:

The bidder shall submit as part of its bid, or within one hour after the published bid submittal deadline, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the following work on the Project (if applicable): heating, ventilation and air conditioning (HVAC); plumbing as described in chapter 18.106 RCW; and electrical as described in chapter 19.28 RCW. Alternatively, the bidder shall name itself for the work if it will self-perform the work.

In addition, bidder shall submit as part of its bid, or within forty-eight hours after the published bid submittal deadline, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the following work on the Project (if applicable): structural steel installation; and rebar installation. Alternatively, the bidder shall name itself for the work if it will self-perform the work.

If any of the above listed work is not applicable to the Project, the bidder shall leave that portion blank.

The bidder shall not list more than one subcontractor for each category of work identified, unless subcontractors vary with bid alternates, in which case the prime contract bidder must indicate which subcontractor will be used for which alternate.

Failure of the bidder to submit, within the required time frames, the names of such subcontractors or to name itself to perform such work will render the bidder's bid nonresponsive and, therefore, void. The City encourages bidders to submit the subcontractor listing form with their bid, rather than as a follow up submission, to minimize the risk of oversight.

Subcontractor Listing Form:

Work	Subcontractor Performing the Work*
HVAC	N/A
Plumbing	N/A
Electrical	Scott Electric
Structural Steel Installation	Grindline Skateparks, Inc.
Rebar Installation	Grindline Skateparks, Inc.

*** Supplemental Instruction:**

List prime contractor if work will be self-performed.

List "N/A" or leave blank if project does not involve such work.



Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (March 22, 2023), the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Janicki General Contracting

Bidder's Business Name

A handwritten signature in blue ink, appearing to read "Peter Janicki", written over a horizontal line.

Signature of Authorized Official*

Peter Janicki

Printed Name

Managing Member

Title

4/11/2023

Sedro Woolley

WA

Date

City

State or country

Check One:

Sole Proprietorship ☐ Partnership ☒ Joint Venture ☐ Corporation ☒ **LLC**

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

NAME OF BIDDER: Janicki General Contracting

This form is to be submitted with the bid proposal. Failure to list subcontractors who are proposed to perform work equal to 10% or more of the bid price will result in your bid being non-responsive and therefore void. Subcontractor(s) that are proposed to perform work exceeding 10% of the bid price must be listed below. The work to be performed is to be listed below the subcontractor's name. Additional sheets may be attached if needed. If no subcontractor is listed below, the bidder acknowledges that it does not intend to use any subcontractor whose work on the project will exceed 10% of the bid price.

Subcontractor Name: Grindline Skateparks, Inc.

Work to be performed:
Cast in place concrete skatepark including fine grading, formwork, rebar,
shotcrete and concrete.

Subcontractor Name: _____

Work to be performed:

Subcontractor Name: _____

Work to be performed:



City Council Agenda Bill

Meeting Date: May 22, 2023 **Agenda Item:** 8.d.

Agenda Item Title: Ordinance 4050: Accepting Donations for the Ben Root Skate Park

Staff Contact(s): JONN LUNSFORD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
JONN LUNSFORD	Ordinance
STEVE HOGLUND	
DARCY SWETNAM	

Item Summary: Ordinance 4050: Authorizes the City to accept donations up to \$1,600,000 from the Anacortes Skate Park Improvement Project for the design, construction, and maintenance of the Ben Root Skate Park.

Budget Impact:

If passed, this Ordinance will add up to \$1,600,000 to the Parks and Recreation budget for construction and maintenance of the skate park.

Previous Action: There were a variety of public meetings through the Parks and Recreation Advisory Commission and through the planning process with the Skate Park Improvement Project Board and members to help design the new skate park.

Recommended Motion: Pass Ordinance 4050 accepting the donations.

Alternative Actions: Ask staff for more information regarding the donations.

Attachments (listed in order presented):

1. 230504 Parks - Ord 4050 Skate Park Donation

ORDINANCE NO. 4050

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
AUTHORIZING ACCEPTANCE OF A RESTRICTED DONATION TO THE CITY OF
ANACORTES

WHEREAS, the City of Anacortes authorizes acceptance of donations through AMC chapter 3.10, and

WHEREAS, the City would like to accept donations up to \$1,600,000 from the Anacortes Skate Park Improvement Project to be used in accordance with the donative intent of providing funding to design, construct, finish and maintain a new skatepark by the City of Anacortes Parks and Recreation department; and

WHEREAS, the amount of this restricted donation requires acceptance by City Council.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ANACORTES
DOES ORDAIN AS FOLLOWS:**

- Section 1. The City of Anacortes hereby accepts donation of up to \$1,600,000 by the Anacortes Skate Park Improvement Project to be used for design, construction, completion, maintenance, and related expenses for the new skatepark to be constructed at the location of the current Ben Root Skate Park; and
- Section 2. This ordinance shall take effect upon its passage, approval and publication in the manner required by law.

**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE
CITY OF ANACORTES on this 22nd day of May, 2023.**

MATTHEW C. MILLER, MAYOR

Approved as to form:

Darcy Swetnam, WSBA #40530
City Attorney

Attest:

Steven D. Hoglund, City Clerk Treasurer