

Anacortes City Council Minutes - September 18, 2023

Mayor Matt Miller called to order the Anacortes City Council meeting of September 18, 2023 at 6:00 p.m. Councilmembers Jeremy Carter, Anthony Young, Christine Cleland-McGrath, Bruce McDougall and Amanda Hubik were present. Councilmembers Ryan Walters and Carolyn Moulton (joined at 6:02 pm) participated in the meeting remotely via Zoom.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller shared an update on a recent meeting with the Commissioner of Public Lands, Hilary Franz, and a reminder that this weekend will be Oyster Run.

Economic Development Committee

Mr. Young and Ms. Cleland-McGrath reported from the Committee meeting held on September 11th. The topics discussed included child care, a draft request for proposal, commercial space development and utilization, and the industrial marine area around the R Avenue corridor.

Finance Committee

Mr. Walters reported from the Finance Committee meeting held September 14th. The topics discussed included departmental staffing issues, a catastrophic data loss in the OpenGov application, the enterprise resource planning system request for proposal, the Oak Harbor water line, and Capital Facilities Plan projects.

Public Works Committee

Ms. Moulton reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included the Q Avenue Capital Facilities Plan amendment, the reservoir analysis for Skyline and 29th Street, the replacement of three Wastewater Treatment Plant generators, and the water system plan update.

Skagit County Law and Justice Council

Mr. Carter reported from the Skagit County Law and Justice Council meeting held the previous week. The topics discussed included jail standards and the possible re-establishment of the state Correctional Oversight Committee.

Follow-on Event Center

Mr. Young spoke about the impending Transit Shed closure at the end of the year, and the potential for finding an alternative downtown venue, pointing out that there is an urgent need, as the City and Port work together on finding a joint solution.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. Walters removed Item 5.c., Contract Award: 29th Street and Skyline Reservoirs Alternative Analysis #23-238-WTR-001, from the Consent Agenda.

Mr. McDougall moved, seconded by Ms. Hubik, to approve Consent Agenda items a. and b. The motion carried unanimously by voice vote.

a. Minutes of September 11, 2023

b. Approval of claims in the amount of \$2,287,647.91

The following vouchers/checks were approved for payment:

EFT numbers: 107334 through 107371, total \$2,055,927.53

Check numbers: 107372 through 107394, total \$175,917.50

Wire transfer numbers: 330963 through 331456, total \$55,802.88

Contract Award: 29th Street and Skyline Reservoirs Alternative Analysis #23-238-WTR-001

Mr. Walters discussed the proposed contract for 29th Street and Skyline Reservoirs Alternative Analysis #23-238-WTR-001. He suggested that the contract be amended to be a briefing of the entire City Council rather than just the Public Works Committee, as described in Exhibit A of the contract under Task 200 'Alternatives Analysis', 'HDR Services', Item 7, 'Client Responsibilities', Item 5., and 'Assumptions', Item 9.

RYAN WALTERS moved, seconded by CAROLYN MOULTON, to approve contract with an amendment that the full City Council be briefed in Task 200 of Exhibit A. The motion carried unanimously by voice vote.

Other Business

Interlocal Agreement with Skagit County for 2023 Library Materials Funding #23-248-LIB-001

Library Director, Jeff Vogel, introduced the proposed interlocal agreement with Skagit County for 2023 Library Materials Funding #23-248-LIB-001.

Discussion topics included:

- Skagit County's annual contribution; a partial rural library system with contributions from area residents.

CHRISTINE CLELAND-MCGRATH moved, seconded by ANTHONY YOUNG, to authorize the mayor to execute interlocal agreement #23-248-LIB-001 with Skagit County for 2023 Library Materials Funding. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Contract Award: Enterprise Resource Planning (ERP) Software Selection - Consulting Services #23-254-IDS-001

Administrative Services Director, Emily Schuh, and Finance Director, Steve Hoglund, introduced the proposed contract for Enterprise Resource Planning (ERP) Software Selection - Consulting Services #23-254-IDS-001, referring to a slide presentation that was included in the packet materials for the meeting.

Discussion topics included:

- How long the City has been using the current ERP application, the significance of the investment, long-term strategic decision, integration with other software applications, supporting a citizens' self-service portal, staffing changes, adding to the institutional knowledge, and references.

ANTHONY YOUNG moved, seconded by AMANDA HUBIK, to authorize the mayor to sign contract #23-254-IDS-001 with SoftResources Software Consultation. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Contract Award: WWTP Pump Station 15 Generator Replacement Project - Generator Purchase #23-258-ERR-001

Public Works Director, Andrew Rheame, introduced Operations Manager, WiL Ludemann, who detailed the proposed contract for the WWTP Pump Station Generator Replacement Project. He detailed that the generators should be delivered by late 2024 and there would be separate installation contracts before the Council within 6-8 months. He added that current generators have low hours, but the spare parts pipeline is lengthy and replacement is advised.

Discussion topics included:

- life-cycle replacement, availability of spare parts, best use of resources.

CAROLYN MOULTON moved, seconded by ANTHONY YOUNG, to authorize the mayor to sign contract #23-258-ERR-001 with Cummins Inc. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Contract Award: WWTP Pump Station 14 Generator Replacement Project - Generator Purchase #23-260-ERR-001

AMANDA HUBIK moved, seconded by JEREMY CARTER, to authorize the mayor to sign contract #23-260-ERR-001 with Cummins Inc. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Contract Award: WWTP Pump Station 13 Generator Replacement Project - Generator Purchase #23-261-ERR-001

AMANDA HUBIK moved, seconded by JEREMY CARTER, to authorize the mayor to sign contract #23-261-ERR-001 with Cummins Inc. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Resolution 3131: Waiving the State Competitive Bidding Requirements for the Purchase of Judicial Information System (JIS) Integration Software

Electronic Content Management Analyst, Greg Francioch, introduced Resolution 3131 that would waive the State competitive bidding requirements for the purchase of Judicial Information System (JIS) integration software from Cities Digital Inc.

RYAN WALTERS moved, seconded by ANTHONY YOUNG, to approve Resolution 3131 as presented. Vote: Ayes - ANTHONY YOUNG, CHRISTINE CLELAND-MCGRATH, RYAN WALTERS, BRUCE MCDUGALL, CAROLYN MOULTON, JEREMY CARTER, AMANDA HUBIK. Nays - None. Result: Passed

Adjournment

Mayor Miller modified the agenda to receive a public comment from a citizen who arrived late to the meeting.

Public comment was given as follows:

Joseph Coomer of Oak Harbor spoke about Cal Fire, suspending a structure to make it earthquake-proof, proposing the use of C-5 aircraft to combat forest fires, floodwater control, and ideas about runway and aircraft design. Handouts were added to the packet materials for the meeting.

There being no further business, at approximately 6:58 p.m. the Anacortes City Council meeting of September 18, 2023 was adjourned.