

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube](#) Channel, or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

December 11, 2023
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Planning Committee (Report)
 - b. Port / City Liaison Committee (Report)
 - c. Public Safety Committee (Report)
4. **Public Comment**
 - a. Resolution 3141: Amending the City Council's Rules of Procedure to Limit Public Comment to Matters Specifically Pertaining to the City of Anacortes (Discussion/Possible Action)
 - b. Public Comment
5. **Consent Agenda**
 - a. Minutes of December 4, 2023 (Action)
 - b. Approval of claims in the amount of \$1,330,365.38 (Action)
6. **Public Hearings**
 - a. 2024 Operating Budget (Discussion/Action)
7. **Other Business**
 - a. Resolution 3142: 2023 Joint Resolution Reaffirming Equality and Inclusion (Discussion/Possible Action)
 - b. Ordinance 4066: 2024-2029 Capital Facilities Plan (Discussion/Possible Action)
 - c. Ordinance 4064: 2024 Operating Budget (Discussion/Possible Action)
 - d. Interlocal Agreement #24-021-ASC-001 with Skagit County for the 2024 Senior Services Program (Discussion/Action)

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

- e. Resolution 3140: A Resolution of the City Council of the City of Anacortes Updating the Unified Fee Schedule (Discussion/Action)
- 8. **Adjournment**

Per Resolution 3051, citizens wishing to comment on items not on the agenda may do so under Public Comment. Citizens wishing to comment on items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting.*

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City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 4.a.

Agenda Item Title: Resolution 3141: Amending the City Council's Rules of Procedure to Limit Public Comment to Matters Specifically Pertaining to the City of Anacortes

Staff Contact(s): RYAN WALTERS, MATT MILLER

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Resolution
PHILIP STEFFEN	
DARCY SWETNAM	

Item Summary: After the public comment period during the [December 4, 2023](#) City Council meeting was used to spread anti-Semitic hate speech, the Council does not intend for its meetings to facilitate or be used as a platform for hateful public comment nor consumed by public comment unrelated to the city. Therefore, the City Council propose to adopt viewpoint-neutral restrictions on public comment by amending the City Council rules of procedure [Resolution 3094](#) to restrict public comment to "matters specifically pertaining to the City of Anacortes."

Budget Impact:

Previous Action: Adopted [Resolution 3094 July 5, 2022](#).

Recommended Motion: I move to adopt Resolution 3141 amending Resolution 3094, City Council Procedures, to limit public comment to matters specifically pertaining to the City of Anacortes.

Alternative Actions: Do not approve the resolution amending City Council procedures.

Attachments (listed in order presented):

1. Resolution 3141 - Amending Public Comment Rule
2. Resolution 3094 - City Council Procedures

RESOLUTION 3141

A Resolution Amending the City Council's Rules of Procedure to Limit Public Comment to Matters Specifically Pertaining to the City of Anacortes

Whereas the City Council last readopted its rules of procedure by Resolution 3094 in 2022;

Whereas the City Council's public comment period was recently used to spread anti-Semitic hate speech;

Whereas the City Council adopted Resolution 2060 in 2019 to reject and condemn acts of hate speech;

Whereas the City Council does not intend for its meetings to facilitate or be used as a platform for hateful public comment nor consumed by public comment unrelated to the city;

Whereas the City cannot restrict public comment based on viewpoint but may adopt viewpoint-neutral restrictions on public comment;

Now therefore be it resolved by the City Council that:

Section 1. Resolution 3094 section (8)(d) is amended to read as follows:

(d) Method of Addressing Council.

(1) A person desiring to address the Council must first obtain the permission of the chair.

(2) A person addressing the Council must:

(i) provide their name and city of residence for the record;

(ii) confine their remarks to the agenda item being considered, or for the general public comment period, to matters specifically pertaining to the City of Anacortes.

Section 2. The City Clerk is directed to add the following to City Council meeting agendas:

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- on matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item;
- on any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.

PASSED by the City Council this 11th day of December, 2023.

CITY OF ANACORTES

Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

RESOLUTION NO. 3094

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ANACORTES ADOPTING UPDATED CITY COUNCIL PROCEDURES**

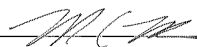
WHEREAS, On April 4, 2016, City Council adopted Resolution 1949 repealing Resolutions 1867 and 1923, and adopting new Council procedures, which have since been updated from time to time as Council has identified policy changes that were determined to be in the best interest of the City, and

WHEREAS, On June 27, 2022 City Council adopted resolution 3091, which identified all standing City Council Committees including several that are not currently listed in the City Council Procedures, and

WHEREAS, City Council has determined that all standing committees should be listed in the Council Procedures.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes, Washington, that the City Council Procedures are hereby amended to include the following Council Committees: Access – Anacortes Fiber Internet, Economic Development, Finance, Housing Affordability and Community Services, Information Technology, Library and Museum, Personnel, Planning, Parks and Recreation, Public Works, and Public Safety.

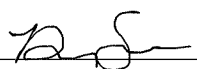
**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY
OF ANACORTES on this 5th day of July 2022.**



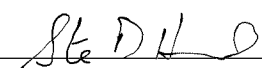
MATT MILLER, MAYOR

Approved as to form and legality:

ATTEST:



Darcy Swetnam, WSBA #40530
City Attorney



Steven D. Hoglund, City Clerk Treasurer

City Council Procedures

Revised through Resolution 3094 adopted July 5, 2022

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1 General Provisions

1.1 Authority

- (a) RCW 35A.11.020 provides that “the legislative body of each code city shall have power to organize and regulate its internal affairs...and to define the functions, powers, and duties of its officers and employees.”
- (b) RCW 35A.12.120 provides that “the council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order.”

1.2 Definitions

- (a) “Chair” means the presiding officer of a meeting; for council meetings, usually the Mayor.
- (b) “Clerk/Treasurer” means the City Clerk/Treasurer or designee.
- (c) “Final action” has the same meaning as in RCW 42.30.020: a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.

- 1.3 Savings.** These rules are meant to provide assistance to the Council and Mayor for orderly, cordial, and constructive proceedings. The failure to adhere to any of these rules shall not be cause to nullify, invalidate, void or render unenforceable any action taken or any non-action by the Council or any action by the City in reliance thereon. Without affecting rights otherwise provided by law, no person has any cause of action to challenge any ordinance, resolution, motion, decision, or any act whatsoever taken by the Council or the City based on any action or nonaction by the Council in violation of, or in alleged violation of, these rules.

2 Officers

2.1 Mayor

- (a) Per RCW 35A.12.100, the Mayor “shall preside over all meetings of the city council when present.”
- (b) The Mayor is an independently elected official of the City of Anacortes with duties and powers established by statute and city code. These procedures do not affect the Mayor’s duties and powers as established by statute or city code; instead, they govern the role of the Mayor in City Council meetings as presiding officer.
- (c) The Mayor does not have a vote on matters before the City Council except in the case of a tie vote as permitted by RCW 35A.12.100 with respect to matters other than the passage of any ordinance, grant or revocation of franchise or license, or any resolution for the payment of money.
- (d) The Mayor may participate in discussion of all issues that come before the Council.

2.2 Mayor Pro Tem.

- (a) Election. The City Council must elect a Mayor Pro Tem from among the Councilmembers at the first Council meeting in January after each general municipal election, and whenever a vacancy occurs.
- (b) Duties and Powers.
 - (1) In case of the absence or temporary disability of the Mayor, the Mayor Pro Tem may perform the duties of the Mayor.
 - (2) In the event of a vacancy in the office of Mayor pursuant to RCW 35A.12.050 or RCW 42.12.010, the Mayor Pro Tem shall perform the duties of mayor and preside over the Council during the interim period starting when the vacancy commences and ending upon the appointment to fill the vacancy pursuant to RCW Chapter 42.12.
 - (3) When acting for the Mayor, the Mayor Pro Tem has the power to:
 - (i) call special meetings;
 - (ii) administer oaths and affirmations;
 - (iii) take affidavits and certify them;
 - (iv) sign all conveyances made by the City and all instruments that require the seal of the City. See RCW 35A.12.100, Duties and Authority of the Mayor.
- (c) Right to vote. The appointment of a councilmember as Mayor Pro Tem does not in any way abridge that councilmember's right to vote upon all questions coming before the Council.

2.3 Clerk/Treasurer.

- (a) Duties. The City Clerk/Treasurer must:
 - (1) Prepare the council meeting agenda.
 - (2) Maintain and publish the list of council committees and their meeting schedules.

3 Council Meetings—Types

3.1 Regular Meetings.

- (a) Regular meetings of the City Council are held on the first, second, third, and fourth Monday of each month at 6:00 p.m., except that when any of these days falls on a holiday, the City Council meets on the next business day.
- (b) The City Council may cancel, postpone, or advance the date of any regular Council meeting, except per RCW 35A.12.110 the City Council may not hold fewer than one regular business meeting in each month.
- (c) Regular meetings are held in in the Council Chambers at City Hall.
- (d) In the event there are no agenda items to be considered at a scheduled meeting, such meeting may be canceled by notification by the Mayor to members of the City Council, the public, and other affected parties.

3.2 Special Meetings.

- (a) A special meeting is any meeting of the City Council other than a regular meeting.
- (b) Per RCW 35A.12.110, a special meeting may be called at any time by the Mayor or by any three council members.
- (c) Notice of special meetings must be provided in accordance with RCW 42.30.080.
- (d) Per RCW 42.30.080(3), final action at special meetings may only be taken on the items on the agenda.

3.4 Adjournment. Any regular, adjourned regular, special, or adjourned special meeting may be adjourned in the manner set forth in RCW 42.30.090.

3.5 Continuances. Any meeting or hearing being held, noticed, or ordered to be held by the City Council may be continued to a specified time and place in the manner set forth in RCW 42.30.100.

3.6 Executive Sessions.

- (a) The City Council may hold an executive session without the public as allowed by RCW 42.30.110.
- (b) When the Council adjourns to an executive session, the Mayor must:
 - (1) announce the general topic and the specific RCW authorizing the executive session;
 - (2) specify whether or not the City Council will reconvene afterward and the expected time the City Council will reconvene;
 - (3) announce that the Council will not take any final action in executive session.
- (c) Consistent with RCW 42.30.910, the authorized purposes for executive sessions are to be strictly construed.
- (d) Attendance at executive sessions is limited to councilmembers, the Mayor, and those staff necessary to discuss the subject of the executive session.
- (e) No Councilmember, employee of the City, or any other person present during an executive session may disclose the content or substance of any discussion or action that took place during the executive session, unless authorized to make such disclosure.
- (f) Any discussions in an executive session with its City Attorney or other legal counsel are subject to the attorney-client privilege.
- (g) The Council may not take any votes or any "final action" as defined by RCW 42.30.020(3) at any executive session.

3.7 Retreats

- (a) The Council may meet in an informal conversation setting for a variety of purposes related to City business. Such meetings constitute special meetings under RCW 42.30.

4 Council Meetings—Attendance

4.1 Quorum.

- (a) **Defined.** Per RCW 35A.12.120, a majority of all the members of the City Council constitutes a quorum.
- (b) No business may be conducted without a quorum of councilmembers present or participating in absentia.
- (c) If a quorum is not present at the beginning of a meeting, or if the absence of a quorum arises during a meeting, the presiding officer must adjourn the meeting.

4.2 Attendance Required.

- (a) All Councilmembers must attend all regular meetings of the City Council. Any Councilmember who cannot attend a meeting should notify the Mayor of the reason he or she cannot attend. The Mayor must advise the Council of the reason and entertain a motion to excuse the absence, if any.
- (b) At any regular meeting where a Councilmember is absent, any other Councilmember may move to excuse the absent member. A motion to excuse requires a second and majority vote for passage.
- (c) Per RCW 35A.12.060, a Councilmember is automatically removed from office after failure to attend three consecutive regular meetings without being excused.
- (d) A Councilmember participating in absentia is not considered absent for the purpose of RCW 35A.12.120 or RCW Chapter 42.30.

4.3 Participation in Absentia.

- (a) **Defined.** Participation in absentia means participation in a council meeting without being physically present.
- (b) A Councilmember participating in absentia must login to the City Council meeting using City provided login credentials, and use the electronic meeting link published by the Assistant to the City Clerk.

5 Council Meetings—Agenda

5.1 Preparation.

- (a) The City Clerk/Treasurer is responsible for preparation of the City Council's meeting agenda.

- (b) The City Clerk/Treasurer must distribute the agenda to Councilmembers and publish it to the City website for regular meetings at least five days prior the meeting.

5.2 Form and Standard Order of Business. Unless modified by the Chair for a single meeting, the agenda must list business in the following order:

- (a) Call to Order / Pledge of Allegiance;
- (b) Announcements and Committee Reports (including a list of Council Committees that met since the prior meeting);
- (c) Public Comment;
- (d) Consent Agenda;
- (e) any public hearings;
- (f) any high-priority business that must be conducted at that meeting;
- (g) any other business.

5.3 Addition of items to the agenda

- (a) A City Department Head may request addition of an item to a Council meeting agenda. An agenda item coversheet is required for all such agenda items.
- (b) Any two Councilmembers, by submitting a written request to the Clerk/Treasurer, may add an item to a Council meeting agenda for a specific date at least 6 days after the request. The Mayor may decline to put a requested item on an agenda if it is inappropriate, untimely, or unrelated to the business of the City. However, if three Councilmembers support the agenda request, the item must be included on the agenda. An agenda item coversheet is required for all such agenda items.
- (c) A member of the public may suggest or request, in writing, an item for a future Council meeting agenda. The Mayor has discretion to decide whether to add such an item to a Council meeting agenda, and may recommend the item be presented instead to a Council Committee.
- (d) On the second and fourth regular meeting of each month, items requiring final action, other than those qualifying for the consent agenda, should not be scheduled.

6 Council Meetings—Standard Business

6.1 Call to Order.

- (a) The Clerk/Treasurer must note the absence of any councilmember.
- (b) Attendees stand and recite the pledge of allegiance.

6.2 Announcements and Committee Reports.

Councilmembers and the Mayor should make any announcements related to city business that are relevant to the Council or the public.

6.3 Public Comment. See Rule 8 Council Meetings—Public Comment.

6.4 Consent Agenda.

- (a) The Consent Agenda is a list of routine items not requiring discussion or independent action.
- (b) The Council must approve the items on the Consent Agenda as a group, but any Councilmember may remove any item from the Consent Agenda to be considered separately.
- (c) All items on the Consent Agenda (except for minutes and routine payment of claims) require:
 - (1) a completed agenda item coversheet;
 - (2) the complete document for which approval is requested;
 - (3) approval as to content by the relevant department head;
 - (4) approval as to budget by the Clerk/Treasurer;
 - (5) approval as to form by the City Attorney.
- (d) Items eligible for consent agenda include the following.
 - (1) meeting minutes.
 - (2) payment of claims per AMC Chapter 3.02;
 - (3) street fair applications;
 - (4) resolutions to set the date of a public hearing;
 - (5) final decisions on land use applications that received unanimous preliminary approval at a previous meeting;
 - (6) grant agreements $\leq$ \$250,000;
 - (7) Public Works contracts that have been publicly bid $\leq$ \$200,000;
 - (8) purchased or personal services contracts on standard city forms $\leq$ \$100,000;
 - (9) any item the council has indicated may be placed on the Consent Agenda at a previous meeting.

7 Council Meetings—Motions, Voting, and Types of Action

7.1 Debate. Debate must follow the rules in Attachment B.

7.2 Voting.

- (a) All votes may be taken by voice vote except for final votes on the adoption of an ordinance or resolution, which must be by roll call.
- (b) Per RCW 35A.12.120, any vote must be by roll call vote if a council member requests it.
- (c) Per RCW 35A.12.120, the passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money requires the affirmative vote of at least a majority of the whole membership of the council.

7.3 Resolutions.

- (a) **Defined.** A resolution is a written form of a motion.
- (b) The City Council may use a resolution to formalize rules, recommendations, administrative policies, or expressions of opinion; to authorize contracts; and to take other actions that do not require an ordinance.
- (c) A resolution does not require approval of the Mayor. The Mayor's signature on a resolution indicates the Mayor's certification, as presiding officer, that the Council approved the resolution as written.

7.4 Ordinances

- (a) **Defined.** An ordinance is a law of the City. An ordinance is generally required for the following actions:
 - (1) imposing a tax;
 - (2) establishing fees or charges for city services;
 - (3) regulating the conduct of business;
 - (4) revising the Anacortes Municipal Code and other city regulations;
 - (5) adopting or revising the Comprehensive Plan;
 - (6) other items that State law or City policy requires to be enacted by means of an ordinance.
- (b) **Two-read rule.** An ordinance must be heard at two separate council meetings before it can be adopted.

8 Council Meetings—Public Comment

- (a) **Generally.**
 - (1) The chair should preserve order and decorum at all regular and special meetings of the City Council, in accordance with RCW 43.30.050.
 - (2) Meetings are intended to be of a neutral and businesslike atmosphere.
 - (3) These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising the right to free speech.
- (b) **Opportunities.**
 - (1) The agenda may indicate when opportunities for public comment are allowed or invited.
 - (2) The mayor or councilmembers may invite additional information, questions, or comments from the public, pertinent to the matters under discussion.
 - (3) Public input for quasi-judicial proceedings and other actions covered by specific rules of procedure are governed by the applicable rules.
 - (4) Comments on certain matters may be restricted to the date and time they are considered under an agenda, such as those requiring a public hearing or subject to a public participation plan.

(c) Time limits.

- (1) The chair may set uniform time limits or time allocations for testimony as necessary to manage the orderly progress of the meeting.
- (2) As time allows, additional time may be allowed by the chair to an individual or group, after everyone else has spoken.
- (3) Spokesperson for a group. In order to expedite matters and to avoid repetitious presentation, delay or interruption of the orderly business of the Council, whenever any group of persons wishes to address the Council on the same subject matter, the chair may request that a spokesperson be chosen by the group to address the Council. However, being a member of a group shall not preclude an individual from stating that they agree or disagree with the spokesperson, or from presenting additional comments not addressed by the spokesperson.

(d) Method of addressing Council.

- (1) A person desiring to address the Council must first obtain the permission of the chair.
- (2) A person addressing the Council must:
 - (i) provide their name for the record;
 - (ii) confine their remarks to those relevant the issues being considered.

(e) Disruptions.

- (1) The chair should maintain control over interruptions and disruptive behavior.
- (2) No person may:
 - (i) engage in any indecorous, abusive or inappropriate language;
 - (ii) make personal attacks on any other person;
 - (iii) impugn the integrity, honesty, or motives of any person;
 - (iv) in any way make slanderous remarks;
 - (v) wave signs, cheer or applaud, or take disruptive actions.
- (3) Any person whose comments have been ruled out of order by the chair must immediately cease and refrain from further improper comments. Anyone who persists in making "out of order" comments, interrupting others, or otherwise disrupting the meeting is subject to removal from the meeting.
- (4) In the event that any meeting is interrupted by a person or group of persons so as to render the orderly conduct of such meeting unfeasible, and order cannot be restored by the removal of individuals who are interrupting the meeting, the members of the Council may vote to order the meeting room cleared and continue in session or may adjourn the meeting and reconvene at another location selected by majority vote of the members.

9 Council Meetings—Records

9.1 Recording. City staff must make audio and video recordings of all City Council meetings, and maintain an archive of all such recordings on the City website for access by the public.

9.2 Minutes

- (a) City staff must prepare minutes of all Council meetings and provide to each Councilmember for approval at a subsequent meeting.
- (b) Approved meeting minutes must be published on the City website.

10 Council Committees

10.1 Purpose.

- (a) Council Committees are for the purpose of studying and considering policy issues, and bringing recommendations on issues forward to the full Council for consideration. Issues may be referred to a Committee by the Council for the Committee to review and make a recommendation back to the Council. Issues may also be brought to a Committee's attention by any Councilmember, by City staff, or by the public through a Councilmember or staff. Committees will also assist staff by reviewing issues in advance of their presentation to the full Council.

10.2 Council Committees do not represent, and may not speak for, the City Council.

10.3 Standing Committees.

- (a) The Mayor Pro-Tem must appoint three Councilmembers to each standing committees at the second regular meeting of each year that follows a general municipal election. The appointments must be confirmed by the City Council.
- (b) The following standing committees are established for the purposes described:
 - (1) **Access – Anacortes Fiber Internet;** to make recommendations on Access projects, processes, and procedures.
 - (2) **Economic Development;** to make recommendations regarding economic development within the City of Anacortes.
 - (3) **Finance;** to make recommendations on the municipal budget, capital facilities financing, and to approve transactions as authorized by municipal code.
 - (4) **Housing Affordability and Community Services;** to develop a draft strategic plan to improve housing affordability and make recommendations on budget and CDBG grant allocations for social services.
 - (5) **Information Technology;** to make recommendations regarding City computing policies and procedures.
 - (6) **Library and Museum;** to make recommendations regarding Library and Museum policies and procedures.
 - (7) **Personnel;** to make recommendations regarding positions and personnel policies.
 - (8) **Planning;** to make recommendations regarding land use, comprehensive planning,

and development regulations.

- (9) **Parks and Recreation:** to make recommendations regarding park, recreation, and trail facilities, activities, and policies.
- (10) **Public Works:** to make recommendations regarding public works and city utilities.
- (11) **Public Safety:** to make recommendations regarding public safety, including the police and fire departments and emergency medical services.

10.4 Ad Hoc Committees. The Mayor Pro-Tem may appoint Ad Hoc Committees to consider and make reports or policy recommendations on specific topics. The appointments must be confirmed by the City Council.

10.5 Committee Meetings.

- (a) Council Committees may set their own meeting times, agendas, and work programs.
- (b) The regular Council Committee meeting schedule must be posted on the City website and upcoming meeting times should included on Council agendas.
- (c) A Committee may call a special meeting or re-schedule a regular meeting at any time with 24-hour notice consistent with RCW 42.30.080.
- (d) The Committees may prioritize the various issues that are put before them, and determine which ones to work on.
- (e) If an issue is referred to a Committee by Council vote, with a request for the Committee to make a recommendation back to Council, that issue shall have a high priority.
- (f) Duty to avoid a quorum. No more than three Councilmembers may attend any Committee meeting. A Councilmember may attend a committee meeting in the absence of a regular member if asked to do so by the remaining regular Committee members to facilitate the work of the Committee.

10.6 Committee Reports.

- (a) At regular council meetings, each committee that has met since a prior council meeting should provide a report of the committee's business.
- (b) Committees may request time at a full Council meeting for:
 - (1) discussion of an issue that the Committee is working on; or
 - (2) presentation of the Committee's formal recommendations to the Council with a request for Council action.
- (c) When the Committee members are not unanimous in their recommendation, a minority viewpoint may be presented.

10.7 Council Representatives

- (a) The Mayor Pro-Tem may appoint a Councilmember to be a Council representative or liaison to a community organization, a neighborhood group, a committee or group of another governmental entity, or in some way to coordinate between the Council or City and another group. The appointment must be confirmed by the City Council.
- (b) Council representatives must regularly report to the City Council.

11 Suspension and Amendment of these Procedures

- 11.1 Suspension of the Rules.** Any provision of these rules not governed by other laws may be suspended until the next meeting by 2/3 vote of those Councilmembers present.
- 11.2 Amendment of the Rules.** These rules may be amended or new rules adopted by a vote of at least four Councilmembers, provided that the proposed amendments or new rules must have been introduced at a prior Council meeting.

Attachment B—Rules of Debate

1.1 Generally

- (a) Unless otherwise stated in this document, or unless in conflict with state law, the Mayor shall maintain order, control the manner of discussion among the Councilmembers, and implement the City Council's rules. If a question arises regarding the application of the rules, any two members can appeal to the Council for a decision.
- (b) The presiding officer shall determine all points of order subject to the right of any Councilmember to appeal to the Council. If any appeal is taken, the point of order shall be decided by vote of the Council.

1.2 Introduction of Business

- (a) The presiding officer shall state all questions coming before the Council, provide opportunity for discussion from the floor where required by ordinance or statutes, or these rules of procedure, and at other times at his or her discretion, and announce all decisions of the Council.
- (b) The Mayor shall introduce each item of business and refer it to the appropriate spokesperson for explanation to the entire Council.

1.3 Right to Speak.

- (a) Each Councilmember desiring to speak shall address the presiding officer, and the Mayor shall recognize members of the Council in the order that they request the floor.
- (b) Upon recognition, each Councilmember shall confine his or her comments to the issues being considered. At the discretion of the Council, an informal conversational format may be utilized for discussion of some issues.
- (c) Interruptions. A member of the Council, once recognized, shall not be interrupted when speaking unless it is to call him or her to order. The Mayor shall maintain control over interruptions.

1.4 Motion Procedures.

- (a) Any Councilmember may make a motion with respect to the item of business on the floor.
- (b) Motions shall be clear and concise and not include statements for the motion within the motion.
- (c) If a motion does not receive a second, it dies. After a motion and a second, the Mayor shall restate the motion.
- (d) Motions that do not need a second include: nominations, agenda order, point of order, and adjournment. After consideration of the Mayor's ability to break a tie vote, according to State law, a motion that receives a tie vote is deemed to have failed.
- (e)
- (f) A motion to amend a motion, upon a second, may be discussed and must be decided before the principal motion is further considered.

- (g) A motion to postpone to a certain time, including later in the same meeting, is debatable, is amendable, and may be reconsidered at the same meeting. The question being postponed must be considered at a later time at the same meeting or at a future regular or special Council meeting.
- (h) Where there is insufficient information available to the Council to decide an issue, a motion to postpone to a time when the issue is deemed ready for further consideration may be made. A motion for consideration at such an indefinite time shall state with specificity the conditions to be met or deemed not meetable before the Council is to again consider the issue. If such a motion is seconded, it is debatable, amendable, and may be reconsidered at the same meeting. The question so postponed will be considered when the conditions have been met or are deemed impossible to meet.

1.5 Discussion.

- (a) Discussion of an issue may occur before a motion on the issue has been made. After a motion has been made and seconded, the Councilmembers may discuss their opinions on the issue prior to the vote; the post-motion discussion shall focus on the issue within the context of the merits of the motion.
- (b) All Councilmembers must be afforded an opportunity to speak on the issue. Public comment shall not be allowed when a motion is pending except at the request of a Councilmember to the Mayor to clarify the details of the issue at hand, for limited inquiry made to staff or legal counsel, or to a person who previously provided formal or informal testimony concerning the issue at hand. The Mayor shall insure that any response is limited to the inquiry made.

1.6 Closing Discussion.

- (a) A motion calling for the question shall close discussion on the main motion and is not debatable. Such a motion must receive a second and fails without a two-thirds (2/3) vote of those Councilmembers present.
- (b) Discussion is re-opened if the motion fails.

1.7 Voting.

- (a) The Mayor or recording secretary shall restate the motion prior to voting.
- (b) The recording secretary shall conduct any roll call votes.
- (c) No Councilmember shall be allowed to pass when called upon and then vote later in the order.
- (d) Councilmembers may abstain from the entire vote only where disqualified by reason of conflict of interest or where approved by the Mayor due to the Councilmember's non-participation in earlier proceedings concerning the subject of the motion. Should any Councilmember nonetheless fail to vote when his/her name is called or otherwise abstain, his/her vote will be counted as an "aye" on the question.
- (e) To meet a "two thirds of Councilmembers present" requirement, the vote must be as follows:
 - (1) if seven (7) members are present, then five (5) must vote in the affirmative;
 - (2) if six or five (6 or 5) members are present, then four (4) must vote in the affirmative;

(3) if four (4) members are present, then three (3) must vote in the affirmative.

(f) At the conclusion of any vote, the Mayor shall inform the Council of the result of the vote. The recording secretary may confirm the result.

1.8 Informal Concurrence. When the Council concurs or agrees with an item that does not require a formal motion, the Mayor will summarize the agreement at the conclusion of the discussion. Unless objection is made by a Councilmember after such a summary, the summary stands. If objection is made, the matter should be decided by formal motion.

1.9 Reconsideration. When a question other than: (a) a bond resolution; (b) a quasijudicial decision; (c) an ordinance enacting or amending a comprehensive plan, a development regulation, or the Shoreline Master Program; or (d) in reliance on which City staff has already acted and has been decided by vote of the Council, any Councilmember who voted in the majority may move for reconsideration. A motion for reconsideration may occur no later than the next following regular business meeting of the Council. Any such motion must receive a second to be considered.

Certificate Of Completion

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904 6th St

Anacortes, WA 98221

cityclerk@cityofanacortes.org

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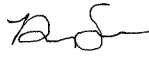
Location: DocuSign

Signer Events

Darcy Swetnam

darcys@cityofanacortes.org

City Attorney

Security Level: Email, Account Authentication
(None)**Signature**

Signature Adoption: Drawn on Device

Using IP Address: 23.90.91.2

Signed using mobile

Timestamp

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Signed: 7/7/2022 8:12:42 AM

Electronic Record and Signature Disclosure:

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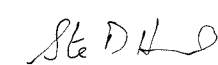
ID: c5124462-b958-4790-a62d-08201e1676f0

Steve Hoglund

steveh@cityofanacortes.org

City Clerk/Treasurer

City of Anacortes

Security Level: Email, Account Authentication
(None)

Signature Adoption: Drawn on Device

Using IP Address: 23.90.91.2

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Electronic Record and Signature Disclosure:

Accepted: 1/8/2019 2:26:27 PM

ID: 9b1630a8-aa5f-4ac5-93eb-5700d104d979

Matt Miller

mattm@cityofanacortes.org

Mayor

City of Anacortes

Security Level: Email, Account Authentication
(None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 23.90.91.2

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Electronic Record and Signature Disclosure:

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

Anacortes City Council Minutes - December 4, 2023

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of December 4, 2023 at 6:00 p.m. Councilmembers Jeremy Carter, Christine Cleland-McGrath, and Bruce McDougall were present. Councilmember Amanda Hubik participated in the meeting remotely via Zoom. Councilmembers Anthony Young, Ryan Walters, and Carolyn Moulton were absent.

Ms. Cleland-McGrath moved, seconded by Mr. Carter, to excuse the absence of Mr. Young, Mr. Walters, and Ms. Moulton. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller congratulated the Anacortes High School football team for their 2A state championship and announced a celebratory parade on Sunday, December 10th at 11am. He then provided a rundown of upcoming community events, including the Ben Root Skate Park ribbon cutting on December 7th at 3:00pm, a repair project on the downtown arch, the Wonderland Walk December 8th and 9th from 5-8pm at Washington Park, Celebrate the Season Holiday Family Fair December 9th and 10th at the Port Transit Shed, and the lighted boat parade on December 16th at 6pm.

Public Works Committee

Mayor Miller announced that the Public Works Committee did not meet as scheduled due to non-availability of committee members.

Personnel Committee

Ms. Cleland-McGrath reported from the Personnel Committee meeting held earlier in the day. The topics discussed included recruiting updates for the fire and police departments and a plan for staffing the Anacortes Community Forest Lands during the summer months, the 2024 budget, NeoGov implementation, and the new performance appraisal process.

North Star Project

Ms. Cleland-McGrath reported from the North Star Project City and County Leaders work session held on November 29th. The topics discussed included an update from the county commissioners and other local leaders on how they are cooperatively addressing social issues.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Public comment was given as follows:

Michael Schermerhorn of Mount Vernon commented on his efforts to advocate for cannabis patients and his experience of having five break-ins at his place of business and the subsequent response of the Anacortes Police department.

Individuals who signed up for public comment using aliases and false addresses disrupted the remainder of the public comment period of the agenda with racist and anti-Semitic statements made remotely over Zoom. Audio connections to the Council Chambers were muted once the speakers began yelling racial slurs and anti-Semitic statements, and their connection to the meeting was terminated per RCW 9A.84.030 Disorderly Conduct.

Consent Agenda

Mr. Carter moved, seconded by Mr. McDougall, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of November 27, 2023

b. Approval of claims in the amount of \$500,708.57

The following vouchers/checks were approved for payment:

EFT numbers: 107967 through 107995, total \$177,189.88

Check numbers: 107996 through 108013, total \$315,969.11

Wire transfer numbers: 335756 through 336080, total \$7,549.58

c. Resolution 3138: Update of Tourism Promotion Strategic Plan

d. Contract Award: 24th and H Avenue Sidewalk Improvements #23-138-TRN-001

e. Special Event Application: Community Championship Football Celebration

Public Hearings

2024 Operating Budget

At 6:29 pm Mayor Miller opened the public hearing on the 2024 Operating Budget.

Other Business

Community Action of Skagit County

Planning, Community, and Economic Development Director, John Coleman introduced Sandi Phinney, Community Action of Skagit County Chief Strategy Officer, who gave an update on the organization's activities in the community, mentioning the recent opening of their office in Anacortes.

Discussion topics included:

- How to volunteer for Community Action.

Ordinance 4065: Updating Title 13 Division IV of the Anacortes Municipal Code to Eliminate the Ambulance Service Fund

Senior Accountant, Philip Steffen, introduced Ordinance 4065: Updating Title 13 Division IV of the Anacortes Municipal Code to eliminate the ambulance service fund, outlining the reasons for its elimination and integration into the general fund.

CHRISTINE CLELAND-MCGRATH moved, seconded by AMANDA HUBIK, to approve ordinance 4065 as presented. Vote: Ayes - JEREMY CARTER, CHRISTINE CLELAND-MCGRATH, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Ordinance 4064: 2024 Operating Budget

Senior Accountant, Philip Steffen, introduced Ordinance 4064 2024 Operating Budget, referring to a slide presentation that was added to the packet materials for the meeting.

Discussion topics included:

- Environmental impact study funding for the Guemes Channel Trail via interfund loan.
- Equipment rental and replacement funding.
- Reasons for a larger budget when compared to municipalities of similar size.
- Removing a half-time employee from municipal court.
- Diversity Equity and Inclusion and anti-harassment training.
- Local development initiatives.

- General fund fiber "other improvements".
- Senior Center Administrative Assistant hours.

Ordinance 4066: 2024-2029 Capital Facilities Plan

Senior Accountant, Philip Steffen, introduced Ordinance 4066: 2024-2029 Capital Facilities Plan (CFP).

Discussion topics included:

- The Environmental Impact Study for the Guemes Channel Trail.
- Overall list of full-time employee positions being included in the budget.
- Priority ranking legend for capital projects.

Interlocal Agreement #24-020-STM-001 National Pollutant Discharge Elimination System (NPDES) Phase II Public Education and Outreach 2024

Public Works Director, Andrew Rheaume, introduced the interlocal agreement #24-020-STM-001 with the Skagit Conservation District for NPDES Phase II Public Education and Outreach 2024, outlining the requirements to comply with the city's permit for storm water discharge.

BRUCE MCDOUGALL moved, seconded by JEREMY CARTER, to authorize the mayor to execute interlocal agreement #24-020-STM-001 with the Skagit Conservation District.

Vote: Ayes - JEREMY CARTER, CHRISTINE CLELAND-MCGRATH, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Interlocal Agreement #23-306-GIS-001 with Skagit County for Digital Aerial Photos Licensing

Public Works Director, Andrew Rheaume, introduced the interlocal agreement #23-306-GIS-001 with Skagit County for Digital Aerial Photos Licensing.

AMANDA HUBIK moved, seconded by JEREMY CARTER, to authorize the mayor to execute interlocal agreement #23-306-GIS-001 with Skagit County. Vote: Ayes - JEREMY CARTER, CHRISTINE CLELAND-MCGRATH, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Interlocal Agreement #24-019-MCT-001 for Indigent Defense Screening Services for In-Custody Clients between County and City

Administrative Services Director, Emily Schuh, introduced the interlocal agreement #24-019-MCT-001 with Skagit County for Indigent Defense Screening Services for In-Custody Clients.

JEREMY CARTER moved, seconded by AMANDA HUBIK, to authorize the mayor to execute interlocal #24-019-MCT-001 with Skagit County. Vote: Ayes - JEREMY CARTER, CHRISTINE CLELAND-MCGRATH, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Contract Award: Police Department Virtual Reality (VR) Training System #23-303-APD-001

Police Chief, Dave Floyd, introduced contract #23-303-APD-001 for the purchase of the Police Department Virtual Reality (VR) Training System from InVeris Training Solutions, detailing the system's purpose and utility for his department. He pointed out that the purchase would be funded by casino impact funds and private donations.

Discussion topics included:

- Cooperative purchasing agreement.
- Virtual reality training vests and their lifespan.

JEREMY CARTER moved, seconded by CHRISTINE CLELAND-MCGRATH, to authorize the mayor to sign contract #23-303-APD-001 with InVeris Training Solutions. Vote: Ayes - JEREMY CARTER, CHRISTINE CLELAND-MCGRATH, BRUCE MCDOUGALL, AMANDA HUBIK. Nays - None. Result: Passed

Adjournment

There being no further business, at approximately 7:39 p.m. the Anacortes City Council meeting of December 4, 2023 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the December 11, 2023 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
335757	5/15/2023	ReimbLindquist	LINDQUIST, THAD	LEOFF1 MEDICAL COPAY	\$ 231.00	hr
336287	8/10/2023	344414	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 71.81	pwfac
336296	8/10/2023	344436	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 1,982.12	pwfac
336302	9/7/2023	345841	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 1,137.84	pwfac
336289	10/26/2023	348387	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 869.49	pwfac
336595	10/26/2023	1001040	WBE TECHNOLOGIES LLC	EDA FIBER EXPANSION - MATERIALS - BID ITEMS 15, 25, 27, 29-32	\$ 33,517.63	fiber
336280	10/27/2023	P2258-NT-2	QCC QUALITY CONTROLS CORP.	WWTP PRESSURE DEVICES - STARTUP & TESTING	\$ 615.00	dwwtp
336404	10/31/2023	13777	NATIONAL TESTING NETWORK, INC	BALANCE OF CPAT: BARNES, WOOD	\$ 81.00	medic
336573	10/31/2023	1191	WIDENER & ASSOCIATES	WWTP OUTFALL PERMITTING SERVICES - OCTOBER 2023	\$ 6,460.20	pw1
336610	11/2/2023	INV27422	SEAWESTERN, INC.	22 - 50' LENGTHS OF FIRE HOSE	\$ 7,131.17	medic
336179	11/7/2023	20942	SEASIDE AUTO BODY	REPAIR FOR VEHICLE #204A	\$ 1,553.28	dshop
336321	11/8/2023	18266196	DICK'S TOWING, INC	TOWING; APD 23-A08271	\$ 150.14	apd
336579	11/8/2023	401293475	XYLEM DEWATERING SOLUTIONS	WWTP PUMP STATION BACKUP PUMP RENTAL	\$ 7,536.59	dwwtp
336580	11/15/2023	304.0002019.240 - 30	ALTA PLANNING AND DESIGN, INC	COMMERCIAL AVE CORRIDOR PLAN PHASE 1 - 11TH-13TH ST DESIGN - THROUGH 10/27/23	\$ 3,312.47	pw1
336311	11/15/2023	15-95574	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#14	\$ 1,364.04	pw1
336310	11/15/2023	15-95581	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - 3 MG RESERVOIR	\$ 1,450.85	pw1
336559	11/16/2023	2023.11A	BAYVIEW CONSULTING, LLC	FORMER WTP DEMOLITION PROJECT: SURVEYING	\$ 5,312.50	dwwtp
336309	11/16/2023	15-95616	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - OPERATIONS	\$ 751.19	pw1
336308	11/16/2023	15-95617	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WWTP	\$ 559.75	pw1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336307	11/16/2023	15-95618	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - FS #2 2-910	\$ 584.86	pw1
336306	11/16/2023	15-95619	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - LIBRARY	\$ 1,012.04	pw1
336305	11/16/2023	15-95620	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - POLICE	\$ 967.23	pw1
336304	11/16/2023	15-95621	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - POLICE	\$ 1,216.66	pw1
336303	11/16/2023	15-95622	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - OPERATIONS	\$ 1,157.83	pw1
336301	11/16/2023	15-95623	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - 1200B AVE	\$ 1,455.45	pw1
336300	11/16/2023	15-95624	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#17	\$ 1,102.45	pw1
336299	11/16/2023	15-95625	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#21	\$ 1,102.45	pw1
336298	11/16/2023	15-95626	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#20	\$ 1,046.45	pw1
336297	11/16/2023	15-95627	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#13	\$ 1,481.71	pw1
336295	11/16/2023	15-95628	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WW IS#18	\$ 1,160.66	pw1
336292	11/16/2023	15-95629	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - WWTP	\$ 1,098.99	pw1
336290	11/16/2023	15-95630	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - FS #1 2-909	\$ 1,098.99	pw1
336279	11/16/2023	P2276-NT-1	QCC QUALITY CONTROLS CORP.	WWTP AERATION BASIN BLOWER 2 CONTROL PANEL - ENGINEERING	\$ 4,650.00	dwwtp
336178	11/17/2023	i14520	A-1 MOBILE LOCK AND KEY, INC.	SUPPLIES FOR WATER MAINTENANCE	\$ 680.00	wdist

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336396	11/17/2023	369342	DEPT OF LABOR & INDUSTRIES	FACILITIES MAINTENANCE	\$ 317.00	pwfac
336576	11/17/2023	19466	TRANSPORTATION SOLUTIONS INC	32ND AND M INTERSECTION - DESIGN - 8/16/23-11/15/23	\$ 5,082.34	pw1
336135	11/19/2023	8964	ANACORTES TOWING, LLC	TOW VEHICLE #037A	\$ 181.70	dshop
336582	11/20/2023	0798	FIDALGO CLEANING	APD CLEANING & SUPPLIES 11/29-12/3/23	\$ 800.00	apd
336592	11/20/2023	INV-45225	POWERDMS, INC	POLICE POLICY MANUAL & ACCREDITATION MANAGEMENT - POWER FTO	\$ 2,707.00	apd
336553	11/20/2023	2445	THE CLEAN TEAM	2023 JANITORIAL SERVICES - NOVEMBER 2023	\$ 4,776.00	pw1
336423	11/20/2023	9949798850	VERIZON WIRELESS	SCADA COMMUNICATION 10-21 TO 11-20-2023	\$ 1,241.32	dwwtp
336285	11/21/2023	20927	ANCHOR QEA, LLC	FORMER WTP MATTER NO. 96	\$ 124,192.21	dwwtp
336411	11/21/2023	881795	CASCADE COLUMBIA DISTRIBUTION	SODIUM HYPOCHLORITE	\$ 12,468.04	dwwtp
336443	11/22/2023	8281763056	MOTOROLA SOLUTIONS INC	RADIO FOR VEHICLE #3000	\$ 8,951.25	dshop
336401	11/22/2023	39970	SKAGIT PUBLISHING LLC	PUBLISH AA-450179	\$ 198.94	plan
336394	11/22/2023	39971	SKAGIT PUBLISHING LLC	PUBLISH AA-450233	\$ 178.64	plan
336320	11/25/2023	307351	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; OCTOBER 2023	\$ 235.00	apd
336413	11/26/2023	9950311851	VERIZON WIRELESS	WTP SCADA 10/27-11/26/23	\$ 911.78	dwwtp
336602	11/27/2023	0001529	CITY OF BURLINGTON	DARK FIBER & RACK SPACE	\$ 275.00	fiber
336286	11/27/2023	2331-1217	JANICKI GENERAL CONTRACTING	BEN ROOT SKATEPARK CONSTRUCTION	\$ 104,308.53	parks1
336177	11/27/2023	2010732	MILES SAND & GRAVEL CO.	RESTOCKING CITY BUNKERS	\$ 424.32	dshop
336293	11/28/2023	349874	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 1,850.91	pwfac
336442	11/28/2023	71311	COMMERCIAL FIRE PROTECTION INC	FACILITY FIRE EXTINGUISHER INSPECTIONS	\$ 1,088.11	dshop
336440	11/28/2023	17498	IRONCLAD COMPANY	SUPPLIES FOR STORM DEPT	\$ 3,187.50	dshop
336288	11/28/2023	(2) 1000975	KCI TECHNOLOGIES, INC	GIS SUPPORT - 8/1/23-10/31/23	\$ 6,252.50	pw1
336294	11/28/2023	12P40528	MOTOR TRUCKS, INC	PARTS #609	\$ 1,221.46	dshop
336180	11/28/2023	14927308	PAPE MACHINERY INC.	PARTS FOR EQUIP #867	\$ 5.85	dshop
336439	11/28/2023	5Z38454	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	\$ 288.35	dwwtp
336278	11/28/2023	P0001-90	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - OCTOBER 2023	\$ 1,815.00	dwwtp
336134	11/28/2023	51665027	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 6,674.24	dwwtp
336271	11/28/2023	9950388375	VERIZON WIRELESS	City Cell Phones 10/29-11/28/23	\$ 27,091.48	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336136	11/28/2023	1658348	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	\$ 157.50	dshop
336281	11/28/2023	PS-INV106796	WHITNEY EQUIPMENT CO INC	WWTP PUMP STATION 14 REPLACEMENT PUMP PURCHASE	\$ 67,185.19	dwwtp
336318	11/28/2023	360-293-4900-0912865	ZIPLY FIBER	APD BAC LINE 11/28-12/27/23	\$ 95.61	apd
336175	11/28/2023	360-293-6427-0218975	ZIPLY FIBER	CITY HALL BACKUP 11/28-12/27/23	\$ 89.19	finance
336425	11/28/2023	360-299-0973-1017915	ZIPLY FIBER	PHONE BILL WWTP 11-28 TO 12-27-2023	\$ 496.07	dwwtp
336606	11/28/2023	360-299-2484-0726025	ZIPLY FIBER	LIBRARY PHONE 11/28-12/27/23	\$ 66.09	publib
336176	11/28/2023	360-299-3674-0214175	ZIPLY FIBER	OPS PHONE LINE: 11/28-12/27/23	\$ 79.70	dshop
336319	11/28/2023	360-299-6615-0615165	ZIPLY FIBER	APD 911 LINE 11/28-12/27/23	\$ 83.00	apd
336431	11/29/2023	23-35852	EDGE ANALYTICAL, INC	WATER ANALYSIS - TCR NORTH INTOWN	\$ 133.00	dwwtp
336429	11/29/2023	WAANA152599	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 158.76	dwwtp
336591	11/29/2023	1200574950	HDR ENGINEERING, INC	WASTEWATER TREATMENT PLANT OUTFALL - DESIGN - 10/1/23-11/4/23	\$ 80,381.06	pw1
336426	11/29/2023	831734-3	IBS INC	SAFETY SUPPLIES	\$ 107.93	dwwtp
336402	11/29/2023	1384501	LIFE ASSIST, INC	TUBE HOLDERS, EXAM GLOVES, CATHETERS	\$ 818.94	medic
336601	11/29/2023	10796722	NAVIA BENEFIT SOLUTIONS, INC	NOVEMBER FLEXIBLE SPENDING PARTICIPANT FEE	\$ 136.95	hr
336427	11/29/2023	PSI00123457	WOOD'S LOGGING SUPPLY	PARTS FOR EQUIP #11981	\$ 4.33	dshop
336565	11/30/2023	21-043-FIN-001	ANACORTES FAMILY CENTER	OCT AFFORDABLE HOUSING TAX PAYMENT	\$ 36,969.31	finance
336562	11/30/2023	21-247-FIN-001	ANACORTES HOUSING AUTHORITY	OCT AFFORDABLE HOUSING TAX PAYMENT	\$ 36,969.31	finance
336556	11/30/2023	2023.11	BAYVIEW CONSULTING, LLC	FORMER WTP DEMOLITION PROJECT: SPECIAL PROJECT MANAGER	\$ 8,830.46	dwwtp
336412	11/30/2023	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 10/28/23-11/29/23	\$ 7,794.68	dwwtp
336420	11/30/2023	93633006	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 5,987.48	dwwtp
336313	11/30/2023	0014283	FERGUSON ENTERPRISES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 2,651.80	wdist
336314	11/30/2023	0024362	FERGUSON ENTERPRISES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 2,422.62	wdist
336424	11/30/2023	13832637	HACH COMPANY	CL17 REAGENT SETS X 36	\$ 2,962.61	dwwtp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336434	11/30/2023	251432	INFOSEND, INC.	NOVEMBER 2023 PROCESSING	\$ 4,100.83	finance
336436	11/30/2023	255594	LAKE SIDE INDUSTRIES, INC.	1 1/4" & 1 1/2" ROCK	\$ 541.34	dshop
336433	11/30/2023	39796780	LINDE GAS & EQUIPMENT INC.	CYLINDER RENTAL	\$ 1,352.42	dwwtp
336312	11/30/2023	2011268	MILES SAND & GRAVEL CO.	RESTOCKING CITY BUNKERS	\$ 636.48	dshop
336410	11/30/2023	0708878-IN	NATIONAL SAFETY, INC	SAFETY SUPPLIES AND MAINTENANCE	\$ 171.40	dwwtp
336284	11/30/2023	1123	NELSON, BONNIE	AGING MASTERY PROGRAM	\$ 862.50	pkrec
336569	11/30/2023	IN953984	NOANET	BACKUP DEDICATED INTERNET ACCESS - NOVEMBER 2023	\$ 210.00	fiber
336430	11/30/2023	268892	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS	\$ 2,678.11	dwwtp
336593	11/30/2023	36778	ORCA INFORMATION, INC	BACKGROUND CHECKS - NEW HIRES	\$ 315.00	hr
336438	11/30/2023	5Z42291	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 175.44	dwwtp
336625	11/30/2023	CL69263	REISNER DISTRIBUTOR INC	VEHICLE FUEL - NOV 2023	\$ 26,605.58	finance
336560	11/30/2023	03188	SKAGIT COUNTY SHERIFF'S OFFICE	OCT JAIL TAX PAYMENT PER CONTRACT	\$ 93,579.89	finance
336623	11/30/2023	NOV 23	SKAGIT LAW GROUP, PLLC	PROSECUTION SERVICES - NOVEMBER 2023	\$ 6,700.00	attorney
336283	11/30/2023	5008	SOFTRESOURCES LLC	ERP SOFTWARE SELECTION - CONSULTING SERVICES - NOVEMBER 2023	\$ 11,600.00	admsrv
336269	11/30/2023	231482	T-SHIRTS BY DESIGN	REC PROGRAM SUPPLIES	\$ 3,945.09	pkrec
336563	11/30/2023	Pay App 1	TIGER CONSTRUCTION LTD	6TH STREET STORM PIPE REDIRECT	\$ 33,456.00	pw1
336421	11/30/2023	113938	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 75.50	dwwtp
336282	12/1/2023	December 2023	COMMUNITY ACTION OF SKAGIT CTY	ANACORTES COMMUNITY ACTION OFFICE & CARE SPECIALIST - DECEMBER 2023	\$ 5,454.51	plan
336405	12/1/2023	23-35303	EDGE ANALYTICAL, INC	LAB TESTING - EFFLUENT NUTRIENTS MONTHLY	\$ 99.45	dwwtp
336407	12/1/2023	23-35333	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT NITROGEN MONTHLY	\$ 40.80	dwwtp
336408	12/1/2023	23-35334	EDGE ANALYTICAL, INC	LAB TESTING - ASH - ANNUAL	\$ 387.60	dwwtp
336409	12/1/2023	23-35337	EDGE ANALYTICAL, INC	LAB TESTING - SLUDGE METALS BI MONTHLY	\$ 293.25	dwwtp
336428	12/1/2023	23-35819	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT RAW	\$ 63.00	dwwtp
336416	12/1/2023	2377	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 187.50	pubdef
336418	12/1/2023	2378	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 412.50	pubdef
336417	12/1/2023	2961	OAB ENGINEERING, LLC	STA 3 INTERNET: DECEMBER	\$ 150.00	medic

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336422	12/1/2023	12/1/2023	PORT OF ANACORTES	MARINE 29 MOORAGE: DECEMBER	\$ 397.73	medic
336607	12/1/2023	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 11/1-12/1/23	\$ 11.82	publib
336608	12/1/2023	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 11/1/2023-12/1/2023	\$ 24.75	publib
336614	12/1/2023	200012505505	PUGET SOUND ENERGY INC	WTP 11/1-11/30/23	\$ 66,717.56	dwtpt
336622	12/1/2023	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS: 10-28 TO 11-29	\$ 311.28	dshop
336590	12/1/2023	5068549497	RICOH USA, INC	S/N C86138600 APD HALLWAY 9/1-11/30/23	\$ 36.92	apd
336583	12/1/2023	5068549592	RICOH USA, INC	S/N C86111493 COURT 9/1-11/30/23	\$ 93.20	finance
336588	12/1/2023	5068550277	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 11/1-11/30/23	\$ 39.76	apd
336584	12/1/2023	5068550378	RICOH USA, INC	S/N C86079893 LIBRARY PUBLIC 9/1-11/30/23	\$ 132.95	finance
336581	12/1/2023	5068550675	RICOH USA, INC	S/N C86150637 CARNEGIE 9/1-11/30/23	\$ 84.49	finance
336578	12/1/2023	5068551005	RICOH USA, INC	S/N C86152062 HR COPIES 11/1-11/30/23	\$ 8.24	finance
336322	12/1/2023	ReimbScheepers	SCHEEPERS, EDWIN	UNIFORM BOOTS; CORP SCHEEPERS	\$ 82.14	apd
336613	12/1/2023	0542005-001	UNUM LIFE INS CO OF AMERICA	DECEMBER UNUM LONG TERM CAR	\$ 1,247.70	hr
336316	12/1/2023	12402806	WASHINGTON STATE PATROL	BACKGROUND CHECKS; NOVEMBER 2023	\$ 251.75	apd
336435	12/1/2023	1397412-0043-8	WASTE MANAGEMENT	NOVEMBER 2023 CONTRACTED SERVICES	\$ 143,727.13	finance
336585	12/2/2023	00005W5A83434	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 12-2-23	\$ 23.18	apd
336444	12/3/2023	1155	COLUMBIA BASIN WATER WORKS INC	METER TESTING	\$ 1,000.00	wdist
336555	12/3/2023	2447	THE CLEAN TEAM	2023 JANITORIAL SERVICES - SENIOR CENTER/CITY HALL AS NEEDED CLEANINGS	\$ 960.00	pw1
336403	12/4/2023	AN 95707	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 98.45	medic
336386	12/4/2023	23-287-FAC-0011	DOORMAN COMMERCIAL, LLC	RETAINAGE RELEASE	\$ 467.12	pw1
336406	12/4/2023	23-35332	EDGE ANALYTICAL, INC	LAB TESTING SIDE STREAM NITROGEN MONTHLY	\$ 215.90	dwwtp
336605	12/4/2023	9335042847	GRAYBAR ELECTRIC COMPANY, INC	WALLBOXES FOR MDU	\$ 3,156.94	fiber
336419	12/4/2023	2379	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 13.00	pubdef

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
336621	12/4/2023	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS: 11/17-11/30/23	\$ 64.50	dshop
336567	12/4/2023	Pay App 2	SCIMITAR CONSTRUCTION	O AVENUE SIDEWALK INFRASTRUCTURE IMPROVEMENT PROJECT	\$ 55,669.42	pw1
336400	12/4/2023	39972	SKAGIT PUBLISHING LLC	PUBLISH AA-450248	\$ 158.34	plan
336388	12/4/2023	23-137-TRN-0011	SRV CONSTRUCTION, INC	RETAINAGE RELEASE	\$ 1,179.54	pw1
336615	12/4/2023	INV00210791	USA BLUE BOOK	TRIS HYDROX METHYL AMINO METHANE	\$ 92.74	dwtp
336566	12/5/2023	21-043-FIN-001	ANACORTES FAMILY CENTER	NOV AFFORDABLE HOUSING TAX PAYMENT	\$ 38,714.03	finance
336564	12/5/2023	21-247-FIN-001	ANACORTES HOUSING AUTHORITY	NOV AFFORDABLE HOUSING TAX PAYMENT	\$ 38,714.03	finance
336609	12/5/2023	7342358434	CARDINAL HEALTH 110, INC.	PHARMA: DILTIAZEM, ONDANSETRON.	\$ 114.89	medic
336617	12/5/2023	220025931985	PUGET SOUND ENERGY INC	CHERRY LN & ORCHARD AVE ST LIGHTS: 11/1-12/1/23	\$ 8.90	dshop
336618	12/5/2023	220030712800	PUGET SOUND ENERGY INC	STREET LIGHTS: 11/1-12/1/23	\$ 4.88	dshop
336620	12/5/2023	300000290043	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/3-10/31/23	\$ 18,638.61	dshop
336616	12/5/2023	300000325005	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/7-11/6/23	\$ 101.97	dshop
336619	12/5/2023	300000340004	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/28-11/29/23	\$ 89.62	dshop
336558	45265	62906904	ROBERT HALF INTERNATIONAL INC.	TEMPORARY STAFFING - FINANCE	\$ 2,315.56	finance
336561	12/5/2023	03188	SKAGIT COUNTY SHERIFF'S OFFICE	NOV JAIL TAX PAYMENT PER CONTRACT	\$ 96,073.25	finance
336432	12/29/2023	23-35870	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT FINISHED	\$ 19.00	dwtp
	Total				\$ 1,330,365.38	



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 6.a.

Agenda Item Title: 2024 Operating Budget

Staff Contact(s): PHILIP STEFFEN

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Discussion
STEVE HOGLUND	

Item Summary: As required by RCW, public hearing on the City of Anacortes 2024 Operating Budget

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented): None



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 7.a.

Agenda Item Title: Resolution 3142: 2023 Joint Resolution Reaffirming Equality and Inclusion

Staff Contact(s): JEREMY CARTER, Amanda Hubik, CHRISTINE CLELAND-MCGRATH

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Resolution
PHILIP STEFFEN	
DARCY SWETNAM	

Item Summary: In 2019, the Anacortes City Council and Mayor passed [Resolution 2060](#), a *Resolution of Equality and Inclusion* that affirmed the City's commitment to being accessible, open and welcoming to all. Since that time, a new mayor and members of council have been elected. It is the intent of the current leadership to deliberately uphold the statement of values by bringing forward and reaffirming this policy. This is a declaration of the city's commitment to uphold the value of inclusivity and accessibility, while condemning intolerance in all its forms.

Budget Impact:
None

Previous Action: None

Recommended Motion: I move we approve Resolution 3142, a Joint Resolution of Equality and Inclusion that reaffirms the City's commitment to being accessible, open, and welcoming to all.

Alternative Actions: Don't approve the Resolution of Equality and Inclusion.

Attachments (listed in order presented):

1. Resolution 3142 - Resolution Reaffirming Equality and Inclusion
2. Resolution 2060

RESOLUTION 3142

A Joint Resolution of the City Council and Mayor of Anacortes Reaffirming the Citywide Policy of Inclusion

WHEREAS, the City’s elected officials passed Resolution 2060 on October 28, 2019;

WHEREAS, the current City’s elected officials want to formally reaffirm their commitment to this policy;

WHEREAS, the City’s elected officials recognize the following principles as fundamental and true to the values, unity, and hospitality found throughout the Anacortes community:

- We understand that every person should be measured by the content of their character. The unalienable rights to life, liberty, and pursuit of happiness belong to all people, equally. We expect all individuals to be treated fairly and to be allowed to live their lives with dignity, free from mistreatment and targeting.
- We firmly reject and condemn all acts of racism, harassment, intimidation, and other forms of bullying.
- We firmly reject and condemn, as contrary to our values, acts of hate speech—speech that attacks a person or a group on the basis of race, color, ethnicity, ancestry, national origin, immigration status, gender, gender identity, sexual orientation, age, mental or physical ability, economic status, housing status, social status, system of belief, practice of faith.
- We believe that the clear and noteworthy spirit of our community as a whole is welcoming and kind, richly diverse, and warmly accepting of everyone—locals and visitors alike.
- We are committed to maintaining Anacortes as a welcoming, safe, and just community for everyone. We will continue to work, in cooperation with our community partners, to ensure that consistent with the law our services and programs are accessible and open to all individuals.

NOW, THEREFORE, BE IT JOINTLY RESOLVED BY THE CITY COUNCIL AND MAYOR OF THE CITY OF ANACORTES, WASHINGTON, AS FOLLOWS:

The City Council and Mayor declare it to be the policy of the City that our City is accessible and open to everyone; to vigorously oppose all acts of racism, harassment, intimidation, bullying, and hate speech toward anyone; and to provide equal access to our local government to all persons in our City.

PASSED by the City Council and **APPROVED** by the Mayor this 11th day of December, 2023.

CITY OF ANACORTES

Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

RESOLUTION 2060

**A JOINT RESOLUTION OF THE CITY COUNCIL AND MAYOR OF ANACORTES
DECLARING A CITYWIDE POLICY OF INCLUSION**

WHEREAS, as the City's elected officials recognize the following principles as fundamental and true to the values, unity, and hospitality found throughout the Anacortes community:

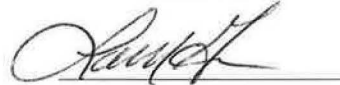
- We understand that every person should be measured by the content of their character. The unalienable rights to life, liberty, and pursuit of happiness belong to all people, equally. We expect all individuals to be treated fairly and to be allowed to live their lives with dignity, free from mistreatment and targeting.
- We firmly reject and condemn all acts of racism, harassment, intimidation, and other forms of bullying.
- We firmly reject and condemn, as contrary to our values, acts of hate speech—speech that attacks a person or a group on the basis of race, color, ethnicity, ancestry, national origin, immigration status, gender, gender identity, sexual orientation, age, mental or physical ability, economic status, housing status, social status, system of belief, practice of faith.
- We believe that the clear and noteworthy spirit of our community as a whole is welcoming and kind, richly diverse, and warmly accepting of everyone—locals and visitors alike.
- We are committed to maintaining Anacortes as a welcoming, safe, and just community for everyone. We will continue to work, in cooperation with our community partners, to ensure that consistent with the law our services and programs are accessible and open to all individuals.

**NOW, THEREFORE, BE IT JOINTLY RESOLVED BY THE CITY COUNCIL AND
MAYOR OF THE CITY OF ANACORTES, WASHINGTON, AS FOLLOWS:**

The City Council and Mayor declare it to be the policy of the City that our City is accessible and open to everyone; to vigorously oppose all acts of racism, harassment, intimidation, bullying, and hate speech toward anyone; and to provide equal access to our local government to all persons in our City.

PASSED by the City Council and **APPROVED** by the Mayor this 28th day of October, 2019.

CITY OF ANACORTES



Laurie Gere, Mayor

ATTEST:



Steve Hoglund, City Clerk

APPROVED AS TO FORM:



Darcy Swetnam, City Attorney



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 7.b.

Agenda Item Title: Ordinance 4066: 2024-2029 Capital Facilities Plan

Staff Contact(s): PHILIP STEFFEN

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Ordinance
DARCY SWETNAM	

Item Summary: 2024-2029 Capital Facilities Plan, to be adopted with the 2024 annual budget. Added \$400,000 for Guemes Channel Trail Environmental Impact Study based on discussion at the [12/4 council meeting](#). Also added inventory of existing facilities.

Budget Impact:

Previous Action: Full council discussion and meetings on [10/16](#), [10/23](#) and [12/4](#).

Recommended Motion: I move to approve ordinance 4066 and adopt the 2024-2029 Capital Facilities Plan

Alternative Actions: No action would delay adoption of the CFP.

Attachments (listed in order presented):

1. Budget presentation 12-11
2. Ord 4066 Adopting 2024-2029 CFP
3. 24-29 DRAFT CFP FULL 12-6

Budget presentation

**2024 City of Anacortes Budget
December 11th, 2023**

Overview

- ✓ Budget highlights and specifics
- ✓ CFP updates
- ✓ Budget corrections
- ✓ Unified Fee Schedule

2024 Budget: Salaries and Benefits



238 FTE

-[OpenGov Report](#)



-Salaries:
\$23,474,792

-Benefits:
\$10,543,361

-[OpenGov Report](#)

-[Detail Report](#)



New Positions:

1 FTE, Legal Dept.

5 FTE, Police

8 FTE, Fire

1 FTE, Public Works

.25 FTE, Parks, Senior Center

2024 Budget:

Salaries and Benefits



New Positions:

1 FTE, Legal Dept.

-Assistant City Attorney, Prosecuting Attorney

1 FTE, Public Works Dept.

-Engineering Tech.

8 FTE, Fire Fighter/Paramedic Positions

5 FTE, Police officer Positions

.25 FTE, Parks – Senior Center

Revenues

- 308 – Beg Fund Balance
 - This is the amount we are using from reserves
- 333 – Indirect Federal Grants
 - 30th and R Roundabout
 - Sewer Outfall

Fund Balances

- Fund balance used – The amount of spending that is more than revenue.
- Fund Balance Used – OpenGov view

Summary of Road Funding

	Spent	Target
2023	\$2,432,697	\$1,800,000
2022	\$520,109	\$1,800,000
2021	\$2,100,005	\$1,800,000
2020	\$874,820	\$1,800,000
<u>2019</u>	<u>\$2,110,233</u>	<u>\$1,800,000</u>
	\$8,037,864	\$9,000,000

Delta \$962,136

Create
Construction
Fund in 2024

Construction
funds do not
require a budget

Summary changes

- CFP –
 - Add \$400,000 EIS for GCT
 - Added existing facility inventory
- Budget –
 - Remove \$400,000 for EIS
 - Remove \$10,000 from HR budget
 - Added FTE count page

Corrections CFP

- Page 5: Changed to 'Every year...' from every two years
- Page 11: Add fund numbers

Corrections Budget

- Page 81: Example should have read 2022 Bond, not 2020
- Page 82: PWTF Loans, .5%, not 50%
- Page 83: Updated table to show 2023 required reserves and removed decimal points. Corrected spelling, Cemetery
- Page 92: Corrected spelling, Museum Aides
- Page 111: 'Includes 3% base wage increase' vs 2%

Thank you

Philip Steffen

360-293-1903

steffenp@cityofanacortes.org

www.anacorteswa.gov



Unified Fee Schedule Update

- Parks Depot Fees section added
- Rates for parks Depot Fees increased to align with like properties and rates

ORDINANCE NO. 4066

AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP)
FOR THE 6-YEAR PERIOD 2024-2029

Section 1. The Growth Management Act mandates development of a capital facilities element consisting of a six-year financing plan [RCW 36.70a.070-(3)].

Section 2. The City of Anacortes Comprehensive Plan is hereby amended adopting the 2024-2029 Capital Facilities Plan. Adoption of the 2024-2029 Capital Facilities Plan will replace the 2023-2028 Capital Facilities Plan.

Section 3. The total estimated expenditures/revenues for each major category and the aggregate total for all such categories combined are summarized and set forth as follows:

Fiber	\$7,785,165
Fire/EMS	\$2,625,000
General Government	\$11,925,000
Parks	\$7,135,000
PW	\$1,770,000
Storm	\$2,544,750
Transportation	\$104,452,230
Waste Water	\$89,271,000
Water	\$31,418,666
Total	\$258,926,811

Section 4. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 11th day of December, 2023

CITY OF ANACORTES, WASHINGTON

BY: _____
Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy J. Swetnam, WSBA # 40530
City Attorney

2024-2029 Capital Facilities Plan



EXECUTIVE SUMMARY

This Capital Facilities Plan (CFP) is a supporting document to the Comprehensive Plan. The CFP identifies what public facilities and services are needed for the planned growth and how to finance them. The information presented in the CFP reflects an evaluation of existing infrastructure and levels of service for the following facilities: 1) general government facilities 2) public safety 3) water 4) sanitary sewer 5) storm water 6) solid waste facilities 7) parks and recreation, and 8) transportation facilities. With a set of proposed capital projects and the related financial plans to carry them out, this CFP provides a clear path forward for infrastructure expansion. The CFP also ensures that infrastructure improvements are provided at the same time as development (“concurrent”) as required by state law.

INTRODUCTION

In 1990, the Washington State Legislature approved the Growth Management Act (GMA) directing local government to control and manage growth within their jurisdictional boundaries. Through this unprecedented action, the State Legislature recognized that uncoordinated and unplanned growth without common goals could impact the environment and effect economic development and the high quality of life for Washington citizens. GMA has significant requirements in the areas of facilities planning and capital improvement financing to ensure that the public facilities and services necessary to support development will be adequate at the time the development is available for occupancy and use. Furthermore, this support must be planned for and funded without decreasing current levels of service below locally established minimum standards.

The statutory requirements for preparing a capital facilities plan under GMA have changed the way comprehensive planning has previously been accomplished. Both the transportation element and the capital facilities element reinforce the requirement that a local government’s comprehensive plans prepared according to GMA be realistic. Specifically, the GMA requires that the Capital Facilities Element of a Comprehensive Plan include an inventory of public facilities, a projection of future needs, and a plan for funding and financing public facilities and infrastructure. This Capital Facilities Plan is intended to provide the technical foundation – inventory of existing facilities, established Level of Service (LOS) standards, proposed projects, and projected funding as appropriate – for the Capital Facilities Element.

Why are capital facilities important? Capital facilities support the growth envisioned in the City’s Comprehensive Plan. The GMA requires that all capital facilities have “probable funding” to pay for capital facility needs, and that jurisdictions have capital facilities in place and readily available for new development or must be of sufficient capacity when the population grows, particularly for transportation concurrency or for services deemed necessary to support development.

CAPITAL FACILITIES PLAN OVERVIEW

This Capital Facilities Plan is a companion document to the Capital Facilities Element of the City of Anacortes Comprehensive Plan. The Capital Facilities Element addresses the City’s capital facilities planning approach and policy framework, while the Capital Facilities Plan is an implementing strategy and planning methodology designed to demonstrate that the Capital Facilities Element is financially realistic and attainable. The Capital Facilities Plan and the Capital Facilities Element, in combination,

fulfill the requirement of the State of Washington's GMA that the comprehensive plan of each jurisdiction planning under the Act include the following elements:

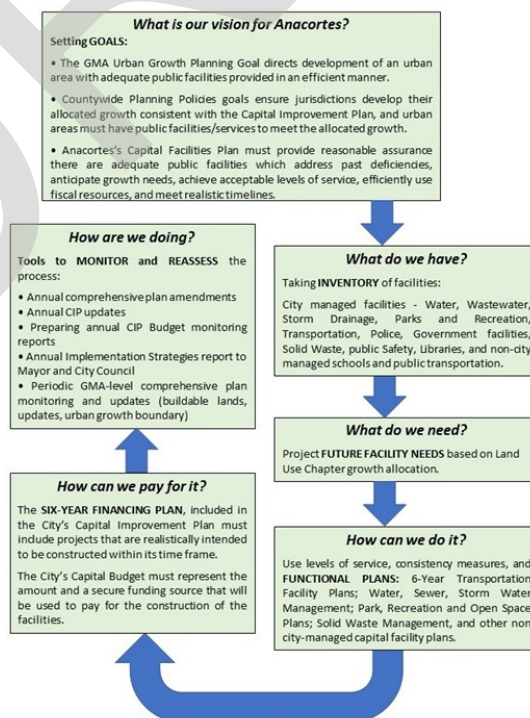
- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities;
- A forecast of the future needs for such capital facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, Capital Facilities

Element, and financing plan within the capital facilities plan element are coordinated and consistent. (RCW 36.70A.070)

The Capital Facilities Plan and the Capital Facilities Element are also intended to achieve, primarily, the following planning goal of the GMA:

“Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.” (RCW 36.70A.020)

CAPITAL FACILITIES PLANNING PROCESS UNDER THE GMA



DEFINITION OF A CAPITAL PROJECT

According to WAC 365-196-415, capital facilities to be included in the inventory and analysis of the CFP include, at a minimum water systems, wastewater systems, stormwater systems, schools, parks, trails, and recreation, public safety, and transportation. Capital facilities generally have a long useful life and include both city and non-city operated infrastructure. Capital facilities planning does not cover regular operations and maintenance, but such planning does include major repair, rehabilitation, or reconstruction of facilities.

For the purposes of this plan document, capital facilities projects are generally defined to be any project that possesses all the following characteristics:

Has a useful life of at least 10 years;

Exceeds an estimated cost of \$20,000;

Involves totally new physical construction (or equipment procurement), reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;

Involves City funding in whole, or in part, or involves no City funds, but is the City's responsibility for implementing, such as a 100% grant-funded project.

Examples of Capital Facilities	
Facility Category	Improvements, Equipment, Etc.
General Government	Community Youth Recreation Center
Public Safety	Expansion of Public Safety facility
Water	Water tanks
	Treatment facilities/buildings
	Transmission/distribution pipeline system
Sewer	Wastewater Treatment Plant
	Pump stations & standby generators
	Sewer collection and conveyance system
Storm drain	Regional detention/Treatment facilities
	Subdivision detention/treatment facilities (public)
	Pipeline/open channel conveyance systems
Solid Waste	Dumpsters
Parks & Recreation	Purchase of park property
	Construction of park facilities
	Construction of trail facilities
Transportation	Arterial street improvements
	Collector, residential & neighborhood streets
	Intersection improvements

CAPITAL FACILITIES PROVIDED BY OTHERS

In addition to city-owned infrastructure and facilities, the GMA requires that jurisdictions plan for facilities that are provided by other entities, such as public school facilities. Public school facilities are planned for and provided throughout the UGA by the Anacortes School District. Each county and city must also provide a process for identifying and citing “essential public facilities” within our area. Such facilities could include major regional facilities that are needed but difficult to site, such as airports, state educational facilities, solid waste handling facilities, substance abuse and mental health facilities, group homes and others.

Schools

In the Anacortes UGA, school facilities are planned for and provided by the Anacortes School District. The City provides projected growth information to the School District for its planning purposes. In 2015, the voters passed an \$86.9 million bond to partially replace the high school and address other facility needs.

School Building	Location	Bldg. Size (SF)	Enrollment (2017)	Capacity
Whitney Early Childhood Education Center	1200 M Ave.	16,750	143	192
Fidalgo Elementary School (K-5)	13590 Gibraltar Rd.	56,722	373	451
Island View Elementary School (K-5)	2501 J Ave.	56,566	423	475
Mt. Erie Elementary School (K-5)	1313 41st St.	41,796	384	449
Anacortes Middle School (6-8)	2202 M Ave.	96,791	617	675
Anacortes High School (9-12)	1600 20th St.	146,330	745	994

Other Recreational Facilities

The Fidalgo Parks and Recreation District (a special purpose district) operates a public swimming pool and fitness center located at 1603 22nd Street. The pool was constructed in 1975. In 2014 a new fitness center was constructed adjacent to the pool building.

On October 1, 2018 the District Commission voted to move forward with the proposed construction of a new, approximately 40,000 sq. ft. pool facility to better serve the community's evolving needs. Potential funding includes a combination of private donations and public funds. If adequate funding is obtained, construction of the facility is projected to begin in spring 2021.

DETERMINING WHERE, WHEN, AND HOW CAPITAL FACILITIES WILL BE BUILT

In planning for future capital facilities, many factors need to be considered. The process used to determine the location of a new park is very different from the process used to determine the location of a new sewer line. Also, many sources of financing can only be used for certain types of projects. The City conducts detailed planning regarding water, sewer, and stormwater systems; parks and recreation; transportation; and public safety. Planning documents related to each of these facilities include detailed inventories and capacity information, needs analyses, and general financing information. This Capital Facilities Plan, therefore, is the product of many separate but coordinated planning documents, each focusing on a specific type of facility.

The Comprehensive Plan provides goals and policies for capital facilities planning. Policy CF-1.5 states "When planning, developing, and administering the City's capital facilities plan, give primary consideration to the following:

1. Protect public health and safety.
2. Provide infrastructure to support the vision of Anacortes's future as articulated in the Comprehensive Plan.
3. Support the provision of City services consistent with the expectations of the community, as expressed in the City's adopted level of service standards.
4. Maintain, rehabilitate, or replace the City's facilities and infrastructure as necessary to extend the useful life of existing facilities and ensure continued efficiency.
5. Develop and operate capital investments in a way that is fiscally responsible."

In addition to established goals and policies, recommendations of local community members and advisory boards are also considered when determining types and locations of projects. Some capital needs of the City are not specifically included in a comprehensive plan, however are important to the

quality of life in Anacortes. These projects may not meet the growth management definition of capital facilities because of the nature of the improvement, its cost, or useful life.

THE ROLE OF THE CFP IN THE OPERATING BUDGET PROCESS

The CFP is a financial planning document that satisfies mandatory planning requirements under the Growth Management Act as outlined in RCW 36.70A.070 , and allows the City to apply for grants and authorized funding sources such as REET. The CFP financing plan proposes (vs. provides) an income stream that can finance capital expenditures and the increased operating costs which may result from opening new public facilities. However, projects that are listed in the CFP do not automatically roll into the budget. It is not until budget decisions are made by the City Council that the actual means of financing a project are determined and the actual dollars to be spent on capital costs and operating costs are determined, budgeted, and approved.

Once developed, the CFP makes the budget preparation process easier in that capital outlays will have already been spelled out and the dollar amounts only need be carried across to the budget. The CFP document accompanies the budget as a companion explanatory reference source. The City will perform its activities and make capital budget decisions in conformity with its Comprehensive Plan (RCW 36.70A.120).

CFP REVIEW PROCESS

Every two years a review process is conducted to update the Capital Facilities Plan, similar to the Operating Budget review process. The Anacortes Municipal Code (AMC 19.16.030.C) outlines the procedural requirements for amendments to the Comprehensive Plan capital facilities planning element and financing plan. Following is a general description of the biennial CFP update process:

1. Recommended Staff Changes

City staff reviews the current CFP and suggests alterations in scope, cost, financing sources or schedule for some of the projects currently in the Plan, then considers a list of entirely new CFP projects. Department managers present their preliminary program to the Mayor for review and changes are made based on overall City goals and priorities.

2. Staff Presentation to the City Council

The Council receives the staff's draft CFP and begins discussing the content. Staff makes presentations detailing the Plan's content and areas of change from the previous Plan.

3. Public Presentations and Feedback

Staff also offers to conduct informational meetings with community groups and the general citizenry. Suggested changes to the CFP that arise from these sessions are forwarded to the City Council.

4. Public Comment Period and Hearing

Public notice of the availability of the draft CFP is provided and the public is invited to comment in writing and/or at a public hearing conducted by the City Council.

5. City Council Review and Adoption

After considering all public testimony, the City Council makes their desired alterations to the CFP, adopts the plan by ordinance, and directs staff to prepare a published document containing the newly revised final CFP and to formally incorporate this into the City's Comprehensive Plan.

MEETING EXPECTATIONS: LEVELS OF SERVICE AND CONCURRENCY

INTRODUCTION

State Growth Management Act Administrative Code (WAC 365-195-315) recommends that local capital facilities plans include a discussion on “. . . the selection of levels of service or planning assumptions for the various facilities to apply during the planning period (twenty years or more) and which reflect community goals.” This section of this plan will constitute that discussion for the Anacortes Capital Facilities Plan.

LEVELS OF SERVICE

Level of service (LOS) is a term that describes the amount, type, or quality of facilities that are needed to serve the community at desired and measurable standards. These standards vary, based not only on the type of services being provided, but also by the quality of services desired by the community. A community has the option to lower, raise, or maintain the existing levels of service for each type of capital facility and service. This decision will affect both the quality of service provided, as well as the amount of new investment or facilities that are, or will be, needed in the future to serve the community. Level of service standards state the quality of service that the community desires and for which service providers should plan. The adoption of level of service standards indicates that a community will ensure that those standards are either met, or can be met, at the time development occurs. If such standards cannot be met, the community may decide to decrease the standard, determine how the needed improvements will be paid for, or deny the development.

CAPITAL FACILITIES PROVIDED BY THE CITY

Service or Facility	Level of Service Standard
Water	A flow volume that meets instantaneous demand together with projected fire flows consistent with the Anacortes Water System Plan, the Skagit County Coordinated Water System Supply Plan and the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out of Stream Purposes.
Wastewater	Collection and treatment of peak wastewater discharge, including infiltration and inflow, consistent with the Sewer System Utility/Comprehensive Plan.
Stormwater	Consistent with the requirements of the current Department of Ecology Surface Water Design Manual and Surface Waste Water Comprehensive Plan adopted by the City.
Parks	As adopted in the Anacortes Parks & Recreation Comprehensive Plan
Transportation	LOS C for City street corridors. Washington State Department of Transportation LOS requirements apply to the State Routes within the City (LOS D). For a complete description of LOS standards for transportation, refer to the Transportation Element.
Police Protection	1.7 officers per 1,000 people Average 5 minute response to emergency calls from time of dispatch. Average 15 minute response to non-emergency calls from time of dispatch.
Fire Protection	Initial response –imminent rescue capability From time of 911 call to any structure, vessel, vehicle, wildland fire, and hazardous materials incident; arrive with the closest fire engine staffed with 3 firefighters within 7 minutes 90% of the time. Effective response force From time of 911 call, to any structure, boat, vehicle, wildland fire, and hazardous materials incident; be able to assemble an Effective Response Force of 12 firefighters within 11 minutes 90% of the time. Fire prevention Provide an initial fire inspection of High Risk Business Occupancies twice a year, and other Business Occupancies annually.

CAPITAL FACILITIES PROVIDED BY OTHERS

For some of the capital facilities in Anacortes, the City is not the direct provider of service. In the instances where the City does not provide the service, it may contract with either districts or other governmental entities. In some instances, certain public services, such as public transit, other recreational facilities, and school services, are entirely provided through other public entities. In these cases, the City can work collaboratively with those providers to recommend service goals and provide information to ensure that those providers are planning for appropriate growth in the City.

CONCURRENCY

The term concurrency is used in conjunction with LOS standards within the Capital Facilities Element of Anacortes's Comprehensive Plan and requires that the public facilities and services necessary to support development shall be adequate to serve the development at the same time (concurrent to when) the development is available for occupancy or use, or within a reasonable time as approved by the City, without decreasing current service levels below locally established minimum standards.

When concurrency is applied to a specific development, one of two outcomes is possible:

Outcome 1

When a new development requires capacity of capital facilities that are already in place, then that development has satisfied the concurrency test. Development and occupancy can then proceed.

Outcome 2

When a new development requires capital facilities that do not exist in order to maintain an adopted level of service, then that development does not satisfy the concurrency test. The new enhanced capital facilities must be strategized for, constructed, or bonded. Costs of the new facilities will be borne by the developer's fair share impact, the City, and possibly other parties participating in the installation of facilities.

CONCURRENCY – WHAT IS IT?

Concurrency is synonymous with the provision of adequate public facilities for a specific development project. GMA gives numerous statements of standards to follow when analyzing concurrency requirements:

GMA Planning Goals 12 (RCW 36.70A.020)

“ . . . public facilities and services. . . shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.”

Subdivisions (RCW 58.17.110 (2))

“A proposed subdivision and dedication shall not be approved unless the city, town, or county legislative body makes written findings that: (a) appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainageways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds. . .”

Comprehensive Plans - Mandatory Elements (RCW 36.70A.070 (6)(b))

“ . . . local jurisdictions must adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the⁷

impacts of development are made concurrent with the development . . . For the purposes of this subsection, 'concurrent with the development' shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years."

Impact Fees. (RCW 82.02.050 (1)(a))

"...It is the intent of the legislature . . . To ensure that adequate facilities are available to serve new growth and development."

Interpretations on Concurrency. (WAC 365-195-070 (3))

"...concurrency should be sought with respect to public facilities in addition to transportation facilities. ...Concurrency describes the situation in which adequate facilities are available when the impacts of development occur, or within a specified time thereafter. With respect to facilities other than transportation facilities and water systems, local jurisdictions may fashion their own regulatory responses and are not limited to imposing moratoria on development during periods when concurrency is not maintained."

CONCURRENCY APPLIED

The Anacortes Comprehensive Plan addresses concurrency in various goals and policy sections. The Capital Facilities Element of the Comprehensive Plan sets forth the following goals, each with its related policy subsets, relating to concurrency:

Goal CF-1. Support Existing Development and Future Growth. Provide capital facilities and public services necessary to support existing and new development envisioned in the land use element.

Goal CF-2. Level of Service. Utilize level of service standards that correspond with the Land Use Element and provide a realistic assessment of City resources.

Goal CF-3. Correct Deficiencies. Identify deficiencies in public facilities serving existing development based on adopted level of service standards and the means and timing by which those deficiencies will be corrected.

Goal CF-4. Financial Feasibility. Ensure that planned capital facilities are financially feasible.

Goal CF-5. Development Costs. Require new development to pay its share of the cost of new facilities needed to serve such growth and development.

Goal CF-6. Sewer Connection. Develop codes and policies to require connection to the sanitary sewer system when development or subdivision of land occurs.

Goal CF-7. Design & Location. Design and locate capital facilities with features and characteristics that support the environmental, energy efficiency, aesthetic, technical innovation, cost-effectiveness and sustainability goals.

Goal CF-8. Essential Public Facilities. Ensure that Essential Public Facilities are sited and designed in compliance with the State Growth Management Act.

Goal CF-9. Anacortes Airport. Coordinate with the Port of Anacortes in planning activities associated with the airport.

In addition, the Transportation element of the Comprehensive Plan sets forth the following goals, in conjunction with the Countywide Planning Policies:

Goal T-1. Operations, Maintenance, Management and Safety. As a high priority, maintain, preserve, and operate the city's transportation system in a safe and functional state.

Goal T-2. Greater Safety, Options and Mobility. Invest in transportation systems that offer greater options, mobility, and access in support of the city's growth strategy.

Goal T-3. Support Growth. Support the city's and region's growth strategy by focusing on moving people and goods within the city and beyond with a highly efficient multimodal transportation network for now and into the future.

Goal T-4. Sustainability. Design and manage the city's transportation system to minimize the negative impacts of transportation on the natural environment, promote public health and safety, and achieve optimum efficiency.

ABSENCE OF CONCURRENCY

If a specific development fails to meet levels of service or other plan performance measures, development standards, impact or mitigation fee charges, then that development should not be permitted for construction or occupancy. Furthermore, the City may enact a moratorium on new development if the level of service is not being met or will not be met in six years.

REVENUE AND FUNDING SOURCES

INTRODUCTION

RCW Section 36.70A.070 requires that the Capital Facilities Element of the Comprehensive Plan include at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identify sources of public money for such purposes. The Comprehensive Plan provides a comprehensive list of the various funding sources available.

FUNDING CATEGORIES

For financial accounting purposes, municipal operations are divided into two broad categories: general governmental and proprietary. General governmental activities are primarily tax and user fee supported, while proprietary activities rely primarily on fees generated from rate payers for the sale of goods and services for their operations. Capital improvements for police, fire, parks, administration, and transportation are traditionally general governmental in nature, while water, wastewater, storm drain and equipment rental are proprietary. Although, the State Legislature did approve legislation in 1990 that would allow streets to be established as proprietary rather than general governmental entities. In this plan, the Transportation element continues to remain general governmental in nature. Capital funding for both general governmental and proprietary categories emanates primarily from operating revenues, with grants, local improvement districts, latecomer, and impact fees frequently contributing substantial sums towards capital construction. General governmental and proprietary operations both use such debt financing strategies as bonding and leasing to help fund improvements. It is at this juncture that the similarities between general governmental and proprietary capital projects diverge. In Washington State, it is generally easier to fund proprietary capital improvements than it is general governmental improvements. To carry out a proprietary capital improvement, there may be an increase in the charges for commodities like water, sewer, and storm drain rates or raising the connection charges or system development charges. In the general governmental area, however, Washington State law limits: 1) the sources municipalities can use to raise funds for capital improvements; 2) the tax rates that can be charged to raise funds for capital improvements; and 3) the amount of general obligation debt capacity that can be issued to raise funds for capital improvements. Again, we note that substantial change in this area has arisen because of the Growth Management Act. GMA authorizes, through proper legislation of the City Council, impact fees for various areas that include: (a) public streets and roads; (b) publicly owned parks, open space and recreation facilities; (c) school facilities; and (d) fire protection facilities in jurisdictions that are not part of a fire district.

Below is a description of the various revenue sources used to fund Capital Facilities:

- Real Estate Excise Tax
- State and Federal Grants
- Impact Fees
- User Fees
- Cash Reserves

SUMMARIES OF REVENUE AND EXPENDITURE REQUIREMENTS

The availability of revenues is critical to the funding of needed capital facilities. Different sources of revenue have varying statutory or application methodologies which may restrict certain revenues from being utilized for functionally non-related projects. For example, park impact fees may only be used for parks and recreation facilities, utility rate revenues may only be used to fund projects specifically related to the originating utility, or real estate excise taxes may be spent under the parameters of State statutes. At the same time, certain tax revenues may be utilized as funding sources at the discretion of the entity's legislative body. For example, sales, property, and utility taxes may, at times, be used across departmental functions.

PROJECTED EXPENDITURES

All CFP by fund

	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
General Fund	\$6,840,165	\$6,185,000	\$2,550,000	\$5,505,000	\$5,567,750	\$25,581,000
Parks & Recreation Fund	\$55,000	\$0	\$0	\$0	\$0	\$0
Grandview Cemetery Fund	\$20,000	\$0	\$0	\$0	\$0	\$0
Street Maintenance Fund	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Arterial Street Construction	\$7,171,000	\$4,344,500	\$11,072,000	\$30,215,600	\$19,553,230	\$23,760,900
Parks Capital Improvement	\$1,620,000	\$2,550,000	\$1,590,000	\$1,200,000	\$50,000	\$50,000
Water Fund	\$5,795,982	\$8,714,250	\$5,457,130	\$4,735,130	\$3,611,280	\$3,099,894
Sewer Fund	\$11,406,000	\$6,055,000	\$5,100,000	\$6,255,000	\$15,430,000	\$12,700,000
Storm Drainage Fund	\$530,000	\$541,000	\$320,000	\$450,000	\$200,000	\$200,000
Sanitation Fund	\$0	\$0	\$0	\$150,000	\$0	\$0
Equipment Rental Fund	\$300,000	\$220,000	\$650,000	\$125,000	\$600,000	\$0
TOTAL	\$35,538,147	\$30,409,750	\$28,539,130	\$50,435,730	\$46,812,260	\$67,191,794

DEPARTMENTAL PROJECT REQUEST DETAILS

The two summary pages are totals based on the detail that follows.

Total by Fund		Year						
Fund		2024	2025	2026	2027	2028	2029	Grand Total
001		\$ 6,840,165	\$ 6,185,000	\$ 2,550,000	\$ 5,505,000	\$ 5,567,750	\$ 25,581,000	\$ 52,228,915
101		\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
102		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
103		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
104		\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 10,800,000
105		\$ 7,171,000	\$ 4,344,500	\$ 11,072,000	\$ 30,215,600	\$ 19,553,230	\$ 23,760,900	\$ 96,117,230
107		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108		\$ 1,620,000	\$ 2,550,000	\$ 1,590,000	\$ 1,200,000	\$ 50,000	\$ 50,000	\$ 7,060,000
110		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
135		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401		\$ 5,795,982	\$ 8,714,250	\$ 5,457,130	\$ 4,735,130	\$ 3,611,280	\$ 3,099,894	\$ 31,413,666
440		\$ 11,406,000	\$ 6,055,000	\$ 5,100,000	\$ 6,255,000	\$ 15,430,000	\$ 12,700,000	\$ 56,946,000
445		\$ 530,000	\$ 541,000	\$ 320,000	\$ 450,000	\$ 200,000	\$ 200,000	\$ 2,241,000
450		\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
501		\$ 300,000	\$ 220,000	\$ 650,000	\$ 125,000	\$ 600,000	\$ -	\$ 1,895,000
Grand Total		\$ 35,538,147	\$ 30,409,750	\$ 28,539,130	\$ 50,435,730	\$ 46,812,260	\$ 67,191,794	\$ 258,926,811

	Year						
Revenue Category	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	Grand Total
313 Retail Sales & Use Taxes	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 6,900,000
367 Contributions & Donations From I	\$ 460,000	\$ 1,350,000	\$ 500,000	\$ 225,000	\$ -	\$ -	\$ 2,535,000
311 General Property Tax	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
391 Proceeds From Long-Term Debt	\$ 5,321,269	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 6,071,269
308 Beginning Fund Balance	\$ 180,000	\$ 2,462,000	\$ 150,000	\$ 150,000	\$ 350,000	\$ 150,000	\$ 3,442,000
379 Capital Contributions - Private Co	\$ 697,800	\$ 5,644,200	\$ 5,010,000	\$ 2,208,000	\$ 329,030	\$ 19,752,894	\$ 33,641,924
337 Interlocal Grants, Entitlements &	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
334 State Grants	\$ -	\$ 1,000,000	\$ -	\$ 12,000,000	\$ 12,000,000	\$ 12,000,000	\$ 37,000,000
316 Business & Occupation Taxes	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000
397 Transfers-In	\$ 1,062,200	\$ 2,184,300	\$ 4,722,000	\$ 2,112,600	\$ 1,103,230	\$ 2,788,900	\$ 13,973,230
341 General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
374 Capital Contributions	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
343 Utilities	\$ 17,201,982	\$ 14,769,250	\$ 10,557,130	\$ 10,990,130	\$ 13,430,000	\$ 12,900,000	\$ 79,848,492
333 Indirect Federal Grants	\$ 7,874,896	\$ 150,000	\$ 6,000,000	\$ 21,150,000	\$ 18,000,000	\$ 18,000,000	\$ 71,174,896
	\$ 35,538,147	\$ 30,409,750	\$ 28,539,130	\$ 50,435,730	\$ 46,812,260	\$ 67,191,794	\$ 258,926,811

Total by Proposal	Year							Grand Total
Fund	2024	2025	2026	2027	2028	2029		
Fiber - Access Anacortes Fiber Internet Expansion - EDA Grant Area	\$ 3,715,165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,715,165
Fiber - Equipment for Developers	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Fiber - Guemes View	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Fiber - Highway 20 Light Manufacturing Corridor (city limits)	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Fiber - Remaining Fiber Construction Inside City Limits	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Fire - Aerial Ladder Truck	\$ 1,675,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,675,000
Fire - Ladder Truck Training Tower	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Fire - Main Fire Station Upgrade	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Fire - Medic Unit Replacement	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Gen Gov - Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	\$ 120,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Gen Gov - Downtown Streetscape	\$ 35,000	\$ -	\$ 950,000	\$ -	\$ 950,000	\$ -	\$ -	\$ 1,935,000
Gen Gov - Downtown Welcome Arch	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Gen Gov - Enterprise Resource Planning (ERP) System replacement	\$ 150,000	\$ 1,150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 1,900,000
Gen Gov - Fac - ASAC Additional HVAC system	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Gen Gov - Fac - ASAC Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - ASAC Window Replacement	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Gen Gov - Fac - City Fleet EV Charging Infrastructure	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ 200,000	\$ -	\$ -	\$ 350,000
Gen Gov - Fac - City Hall Elevator Replacement	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Gen Gov - Fac - City Hall Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - City Hall Seismic Retrofit or Alternative	\$ -	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000
Gen Gov - Fac - Facility Comprehensive Master Plan	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Gen Gov - Fac - Fire Department Elevator Replacement	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Gen Gov - Fac - Fire Dept. Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - Library Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - Museum Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - Parks Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - Police Dept/Court Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Gen Gov - Fac - Police/Court Department Exterior Paint	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Gen Gov - Fac - Police/Court HVAC Rebuild/Replace	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Gen Gov - Museum - Storage workshop construction	\$ 30,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Gen Gov - Parking Plan	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Gen Gov - Pedestrian Link Between Downtown and Marina	\$ 30,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 530,000
Parks - Guemes Channel Trail EIS	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Parks - Ace of Hearts restrooms and upgrades	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Parks - Bicycle and Pedestrian Connections	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Parks - Cap Sante Eastside Summit Trail Improvement	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Parks - Cap Sante Lookout Improvements	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Parks - Depot Pavilion Planning	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Parks - Guemes Channel trail Phase III (Shannon Point)	\$ 50,000	\$ 150,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 800,000
Parks - H Avenue Stream Restoration & Educational Trail	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Parks - Heart Lake Improvements	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Parks - Heart Lake Water Quality	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Parks - James Rice Civic Park Improvements	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Parks - Little Cranberry Lake Shoreline	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Parks - Parks Infrastructure	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 300,000
Parks - Planning Study for the Tommy Thompson Trestle and Causeway Replacement	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Parks - Pocket Park Construction	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Parks - Q'elech'ilhch Park Improvements	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Parks - Replace Parks Grandview Cemetery Office	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Parks - Re-roof and Re-model Washington Park Maintenance Building	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Parks - Senior Center Generator Transfer Switch	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Parks - Ship Harbor Wetland Interpretive Trail	\$ 250,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Parks - Storvik Park field lighting and improvements	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Parks - Storvik Park small courts makeover	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Parks - Trail Improvement Projects	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Parks - Volunteer Field Improvement	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Parks - Washington Park Campground Improvements	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Parks - West Side Park	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
PW - Fleet - City Hall Pool Car	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
PW - Fleet - Ops Pool Car/admin vehicle	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
PW - OPS - 100 kW Solar Array on Maintenance Facility	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
PW - Ops - Facilities Vehicle	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
PW - Ops - Operations Upper Parking lot pavement/reconfigure	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
PW - Ops - Operations/ASD Facility Repave East Half	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000
PW - Ops - Ops Facility Expansion/Master Plan	\$ 50,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
PW - Ops - Ops Security System Replacement/expansion	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
PW - Ops - Sewer/Storm/Street Maintenance truck addition	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
PW - Solid Waste - New Dumpster Hauling/Delivery truck	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Storm - Ace of Heart Creek Rotary Park Stream Restoration	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Storm - B9 Basin Capacity Improvement - Kingsway at Windsor	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Storm - F4 Basin Capacity Improvements - R Ave Vicinity	\$ 50,000	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Storm - Inspection Vehicle	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Storm - Outfall Evaluation and Rehabilitations	\$ -	\$ 50,000	\$ 50,000	\$ 55,000	\$ 67,750	\$ 81,000	\$ -	\$ 303,750
Storm - Storm System Restoration and Upgrades	\$ 220,000	\$ 231,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 1,251,000
Storm - Stormwater Comprehensive Plan Update	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Transportation - 12th Street and K Avenue Intersection	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 2,240,000	\$ -	\$ 2,500,000
Transportation - 16th Street Improvements	\$ 300,000	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000
Transportation - 17th Street Q Ave Intersection	\$ -	\$ 260,000	\$ 2,240,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Transportation - 2025 Comprehensive Plan Update Transportation Element	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Transportation - ADA Ramps	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 130,000	\$ 135,000	\$ -	\$ 735,000
Transportation - Annual Pavement Maintenance	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ -	\$ 10,800,000
Transportation - Fidalgo Bay Road Reconstruction	\$ -	\$ 1,000,000	\$ -	\$ 8,500,000	\$ -	\$ -	\$ -	\$ 9,500,000
Transportation - Guemes Channel Trail Phases II & VI	\$ -	\$ -	\$ -	\$ 328,000	\$ -	\$ 3,172,000	\$ -	\$ 3,500,000
Transportation - Kansas Ave	\$ -	\$ -	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 550,000
Transportation - Local Road Safety Plan	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Transportation - March Point Road - Trestle â€” Park & Ride â€” Trail	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Transportation - Non-Motorized Improvements	\$ 11,000	\$ 11,500	\$ 12,000	\$ 12,600	\$ 13,230	\$ 13,900	\$ -	\$ 74,230
Transportation - Q Avenue Pedestrian Improvement	\$ 53,000	\$ 458,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511,000
Transportation - R Avenue Safety and Mobility Improvements	\$ 257,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,000
Transportation - Sidewalk and Trip Hazard Repairs	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 1,200,000
Transportation - South Commercial Avenue Corridor Plan -- Phase I Commercial Avenue from 11th to 13th	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000
Transportation - South Commercial Avenue Corridor Plan - Phase II Commercial Avenue from 14th to 34th	\$ -	\$ -	\$ 6,000,000	\$ 18,000,000	\$ 18,000,000	\$ 18,000,000	\$ -	\$ 60,000,000
Transportation - South March Point Road Reconstruction	\$ -	\$ -	\$ -	\$ 2,550,000	\$ -	\$ -	\$ -	\$ 2,550,000
Transportation - SR 20 Spur (Oakes Ave) Sidewalk Improvements	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Wastewater - Collections: General Sewer plan	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Wastewater - Collections: March Point Area Force Main Upgrades	\$ -	\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,850,000

Wastewater - Collections: Pump Station #16 Upgrade	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Wastewater - Collections: Pump Station #3 Rehabilitation	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,150,000
Wastewater - Collections: Pump Station #4 rehabilitation	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -	\$ 1,350,000
Wastewater - Collections: Pump Station #7 convert to duplex	\$ -	\$ -	\$ 25,000	\$ 200,000	\$ -	\$ -	\$ 225,000
Wastewater - Collections: Pump Station Ongoing Upgrades	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ 600,000	\$ 2,875,000
Wastewater - Collections: Reservation Road, Padilla Heights Rd. and Similk Bay Road Sewer Extension	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000	\$ 10,000,000
Wastewater - Collections: Sewer line from Dakota Ave to 6th Street	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000	\$ -	\$ 10,000,000
Wastewater - Collections: System Maintenance/Inflow and Infiltration Reduction	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,000,000
Wastewater - Plant: Addition of Aeration Basin Zone Actuators	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Wastewater - Plant: Addition of Denitrification Zone Mixers	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Wastewater - Plant: Admin building expansion and reroofing	\$ 676,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 676,000
Wastewater - Plant: Basin Rehabilitation	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000
Wastewater - Plant: Biosolids Handling Alternative	\$ -	\$ 200,000	\$ 200,000	\$ 500,000	\$ 5,000,000	\$ 25,000,000	\$ 30,900,000
Wastewater - Plant: Construct New CSO Pump Station	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000
Wastewater - Plant: Covered Storage for North Pad	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Wastewater - Plant: Effluent Pump Station Upgrade	\$ -	\$ -	\$ -	\$ -	\$ 730,000	\$ -	\$ 730,000
Wastewater - Plant: Emergent Maintenance and Repair Projects	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ 600,000	\$ 2,875,000
Wastewater - Plant: Influent Pumping Upgrade	\$ -	\$ 825,000	\$ -	\$ -	\$ -	\$ -	\$ 825,000
Wastewater - Plant: Nutrient Removal Evaluation and Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 300,000
Wastewater - Plant: Purchase Administrative commuter vehicle	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Wastewater - Plant: Purchase UTV service vehicle	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Wastewater - Plant: Rebuild Belt Filter Press	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Wastewater - Plant: Recoat Clarifier Steelworks	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Wastewater - Plant: Replace #1 Aeration Blower with Efficient Hybrid	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Wastewater - Plant: Replace #2 aeration blower with efficient hybrid	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Wastewater - Plant: Replace Admin Building Boiler and controls	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Wastewater - Plant: Replace Aeration Basin #2 Diffusers	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Wastewater - Plant: Replace Aeration Basin Recirculation Pumps	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Wastewater - Plant: Replace Bar Screens and upgrade grit handling system	\$ -	\$ 60,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,060,000
Wastewater - Plant: Replace Dewatering Pump	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Wastewater - Plant: Replace Incinerator Preheat Unit	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Wastewater - Plant: Replace RAS pumps and Separate RAS Manifolds	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Wastewater - Plant: Re-roof The Solids Handling Building	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Wastewater - Plant: Re-roof the WWTP Secondary Building	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Wastewater - Plant: Re-roof WWTP Head Works Building	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Wastewater - Plant: Septage Handling Facility Upgrade	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Wastewater - Plant: Upgrade SCADA with Dashboarding Capabilities	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Water System - Oak Harbor: Campbell Lake Fish Passage Waterline Relocate	\$ -	\$ 75,250	\$ 372,130	\$ 372,130	\$ -	\$ -	\$ 819,510
Water System - Oak Harbor: Pass Lake 10-inch Waterline Repair/Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water System - Refinery: West March Point Road Waterline	\$ 420,000	\$ 1,790,000	\$ -	\$ -	\$ -	\$ -	\$ 2,210,000
Water System - Regional: Cathodic Protection Transmission Main	\$ -	\$ 80,000	\$ 220,000	\$ -	\$ -	\$ -	\$ 300,000
Water System - Regional: Construct Storage Building	\$ -	\$ 60,000	\$ 320,000	\$ -	\$ -	\$ -	\$ 380,000
Water System - Regional: Hydro Excavator	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Water System - Regional: Phase 4 & 5 WTP Controls Reliability	\$ 175,000	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ 555,000
Water System - Regional: Repair 36" Valve at Telegraph Slough and Corrosion Control	\$ -	\$ 150,000	\$ 625,000	\$ -	\$ -	\$ -	\$ 775,000
Water System - Regional: Repair 36-inch Transmission Line near Swinomish Slough	\$ 115,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 565,000
Water System - Regional: Replace WTP Discharge Meters	\$ -	\$ -	\$ -	\$ 160,000	\$ 795,000	\$ -	\$ 955,000
Water System - Regional: Treatment Plant Optimization/Pilot Filter	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Water System - Regional: Water System Plan Update	\$ 375,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,590
Water System - Regional: Water System Security	\$ 650,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
Water System - Regional: Water Treatment Plant - Emergent Equipment Replacements	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ -	\$ 2,275,000
Water System - Retail: Advanced Metering Infrastructure (AMI) Water Meters(moved to O&M)	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,500,000
Water System - Retail: Blue Heron Pump Station Upgrade	\$ -	\$ -	\$ 75,000	\$ 825,000	\$ -	\$ -	\$ 900,000
Water System - Retail: Fidalgo Island Water Service (FIWS) area Telemetry	\$ 221,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 221,392
Water System - Retail: Pipeline Replacements	\$ 1,543,000	\$ 1,620,000	\$ 1,701,000	\$ 2,136,000	\$ 2,242,280	\$ 2,354,394	\$ 11,596,674
Water System - Retail: Re-roof A Avenue Booster	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000
Water System - Retail: Re-roof Blue Heron Booster Station	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Water System - Retail: Re-roof Fidalgo Bay Estates Booster Station	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Water System - Retail: Reservoir Internal Maintenance	\$ 300,000	\$ 2,310,000	\$ 1,170,000	\$ -	\$ -	\$ -	\$ 3,780,000
Water System - Retail: S. Fidalgo Island Water System Pipeline Replacement	\$ -	\$ -	\$ -	\$ 710,000	\$ -	\$ 745,500	\$ 1,455,500
Water System - Retail: Service Vehicle	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000
Water System - Water Model	\$ 65,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	\$ 161,000
Water System - Whistle Lake Dam Project	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Grand Total	\$ 35,538,147	\$ 30,409,750	\$ 28,539,130	\$ 50,435,730	\$ 46,812,260	\$ 67,191,794	\$ 258,926,811

CFP Priority

Departments have determined their project priorities based on these guidelines.

Priority:	Description	Resources
1	Critical	Available
2	Necessary	Available
3	Necessary	Not Available
4	Nice to have	Available
5	Nice to have	Not Available

Proposal Name	2024	2025	2026	2027	2028	2029	Analysis	Background	Priority	Recommendation
Fiber - Access Anacortes Fiber Internet Expansion - EDA Grant Area	\$ 3,715,165	\$ -	\$ -	\$ -	\$ -	\$ -	Cost estimates are based on \$3000 per premise passed and 35% take rate.	Continued expansion of fiberoptic network throughout City of Anacortes. Project cost includes expanding core network equipment, designing infrastructure, obtaining construction permits and easements, procuring materials, creating and submitting pole attachment requests, and deploying infrastructure for 100% of premises passed. It also includes performing customer installations including customer premise equipment for 35% of premises passed.	2	Our network provides a fiber connectivity directly to premise and symmetrical upload/downloads speeds not less than 100 Mbps (\$39/mo) and up to 1 Gbps (\$69/mo). To ensure that there are no barriers to broadband internet service customers do not have a long-term contract, just a month to month commitment and installation fees are only \$100 for all customers regardless of the complexity of the installation. Rates and policies for services are established in a public forum by the Anacortes City Council.
Fiber - Equipment for Developers	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	These requirements are part of the Development Regulations that the City provides this material to the Contractor.	Ongoing equipment needs require some material to be kept on hand, and provided by the City.	2	The referenced equipment should be budgeted for to provide a more accurate budget and better cost planning.
Fiber - Guemes View	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	Project is underway. Materials are procured. City has obtained \$500,000 grant from Skagit County utilized in 2022, and \$660,000 is ARPA funding is set aside for this project. Cost estimate is combination of original estimate and 2022 expenditures for materials and the contract with SummitX for underground construction.	In 2024, network design and construction is complete and costs will be for customer installations. Projections for costs are based on the assumption of installations for 35% of premises passed. Estimated total cost for design, construction, and customer installations for Guemes View was \$3,880.000.	2	Our network provides a fiber connectivity directly to premise and symmetrical upload/downloads speeds not less than 100 Mbps (\$39/mo.) and up to 1 Gbps (\$69/mo.). To ensure that there are no barriers to broadband internet service customers do not have a long-term contract, just a month to month commitment and installation fees are only \$100 for all customers regardless of the complexity of the installation. Rates and policies for services are established in a public forum by City Council.
Fiber - Highway 20 Light Manufacturing Corridor (city limits)	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	Cost estimates are based on \$3000 per premise passed and 35% take rate.	Continued expansion of fiberoptic network throughout City of Anacortes. This project will follow the HWY 20 Corridor from Sharp's Corner to Reservation Road aligning with the City's light manufacturing zoning boundaries. Project cost is approximate without design work complete. The intent is to expanding core network equipment, designing infrastructure, obtaining construction permits and easements, procuring materials, creating and submitting pole attachment requests, and deploying infrastructure for 100% of premises passed. It also includes performing customer installations including customer premise equipment for 35% of premises passed.	3	Our network provides a fiber connectivity directly to premise and symmetrical upload/downloads speeds not less than 100 Mbps (\$39/mo.) and up to 1 Gbps (\$69/mo.). To ensure that there are no barriers to broadband internet service customers do not have a long-term contract, just a month to month commitment and installation fees are only \$100 for all customers regardless of the complexity of the installation. Rates and policies for services are established in a public forum by City Council.
Fiber - Remaining Fiber Construction Inside City Limits	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	Project cost is approximate and will become more clear when all areas are identified.	Continued expansion of fiberoptic network throughout City of Anacortes. This portion of the project will allow the build out of the fiberoptic network in areas within the City limits where construction was bypassed for a variety of reasons. Project cost includes expanding core network equipment, designing infrastructure, obtaining construction permits and easements, procuring materials, creating and submitting pole attachment requests, and deploying infrastructure for 100% of premises passed. It also includes performing customer installations including customer premise equipment for 35% of premises passed.	3	

Fire - Aerial Ladder Truck	\$ 1,675,000	\$ -	\$ -	\$ -	\$ -	\$ -	This project has already been approved by council during the 2022 budget process and is on order. Currently the pre-construction meeting is scheduled for August of 2023 with a tentative delivery date of March 2024. These delays were longer than anticipated and has caused a need to move the funding of this project into the 2024 CFP and budget. The purchase contract was signed for \$1,622,000. We are requesting an authorization to adjust the purchase price up to \$1,675,000 at the time of pre-construction. During the pre-construction process it is likely that there will be adjustments made to the plan by design engineers and unknown but usefully features might be recommended. There is also very little room in the operating budget to add equipment to this apparatus. Adding some of this equipment such as hose or extrication tools to the purchase contract would allow us to spread these costs out during the life of the loan so as to not greatly impact a single operating budget. These types of equipment are likely to last the duration of the service life of this apparatus.	The City of Anacortes needs a ladder truck for many reasons. The rescue of victims in multi-story buildings trapped by fire is the most critical need. As our community continues to grow and add 4 and 5 story buildings this need will only grow greater. The aerial device is also used to provide elevated master streams to fight fires in all types of buildings including multi-story, commercial and large expansive buildings and is also used in many rescue scenarios. The City's current Aerial Ladder Truck is 22 years old and past its front-line service life. A modern ladder truck will allow for faster and more efficient operations that will be safer for both our citizens and our firefighters.	2	The current plan is to fund this purchase through a low interest Washington State loan or FEMA funds. It is our recommendation that we move this expense forward into the 2024 budget with the additional \$53,000 authorized for change orders and equipment.
Fire - Ladder Truck Training Tower	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	Training on occupied and operating buildings is currently our only option. This creates liability when working on and around private property as well as severely limits the types of training activities the crews can perform. Operating from standpipes in hallways and from stairwells is a skill as critical as operating the aerial device itself. There is little doubt that our community will continue to grow vertically. The facilities being planned at the new MJB development are prime examples of this growth.	There are multiple 3-5 story buildings currently in Anacortes with many more under construction and being planned for the future. The AFD needs to be able to adapt to this new risk. The ability to train our personnel on proper aerial placement and operations as well as conducting interior operations on upper floors is critical in preparing for fires and other emergencies in these types of occupancies. Currently there is no realistic local ability to conduct this training.	3	Our recommendation is to build a 4-5 story training building that will allow the AFD to properly train with our ladder truck and also train on standpipe operations utilizing interior stairwells. With the change of plans to not build a new Station 3, there is currently no known location for this facility.
Fire - Main Fire Station Upgrade	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	Originally \$1,000,000 was placed in 2024 for a complete remodel/additions. This is now revised to Kitchen/sleeping quarter remodel in 2025. Training room addition is currently deleted pending Station 3 decisions. We could consider an improvement in conjunction with a bond for Station 3.	This project would remodel the kitchen area at station 1 to increase safety, cooking space and storage. It will upgrade all station's alerting devices to a modern, reliable system utilizing Fiber access. Fire Station 1 is now 30 years old and showing its age in some areas. The training room is inadequate for department wide or regional training. The kitchen area is inadequate and lacks some safety features that are needed in fire stations such as the oven shutting off when tones alert the crews for emergency calls. Apparatus bays and training spaces are meeting our minimum needs currently but will become inadequate in the near future, particularly as no new Station 3 was constructed.	3	Our recommendation is to complete a kitchen and sleeping area remodel should be in 2025 either in conjunction with a Station 3 build or as a stand-alone, more robust, project that would include a larger training room should we choose not to build Station 3.
Fire - Medic Unit Replacement	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	This project would place a 4th Medic Unit into our maintained fleet. Currently the reserve Medic unit (4th) is 17 years old and is no longer reliable enough to serve. It is a unit that was replaced several years ago and is not maintained in our ER&R fund. The plan is to purchase a new unit and place our oldest unit into reserve status but maintain it in the ER&R so that we don't reach this point again. Our reserve unit is placed into front line service regularly with any maintenance or damage issues that effect our front line units. It is also utilized anytime we recall additional staff for multiple calls (275 times in 2022)		None	

Gen Gov - Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	120,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	Project has not yet been completed	The creosote piles will need to be removed and replaced with non-creosote (steel) piles consistent with the DNR Aquatic Land Lease. The due date for project completion per the DNR Lease is January 2, 2026.	3	For compliance with the DNR Aquatic Lands lease and furthers Shoreline Master Program goals related to improving water quality by replacing creosote pilings with non-toxic alternatives.
Gen Gov - Downtown Streetscape	\$ 35,000	\$ -	\$ 950,000	\$ -	\$ 950,000	\$ -	This work supports the Comprehensive Plan, which asks that we enhance the character and economic vitality of Downtown: Policy LU-7.1. "Maintain and strengthen downtown as the center for civic, retail, cultural, dining and entertainment activity in Anacortes." "D. Emphasize downtown as the primary gathering place for Anacortes: Enhance the streetscape downtown to provide opportunities for outdoor dining, interaction, public art, and people watching. " "H. Identify and improve walking and biking routes to downtown as a pedestrian and biking-friendly destination. Provide safe methods such as textured crosswalk paths and bulb-outs where people can cross major streets at regular and convenient intervals."	The goal is to maintain and strengthen downtown as the center for civic, retail, cultural, dining and entertainment activity in Anacortes.	5	Create a series of investments for pedestrian-friendly features and public gathering spaces over the next 6 years: 1. A planning budget in 2024 to design and plan additional streetscape amenities for Downtown such as pocket parks, built in seating and planters, with sub-projects in that plan to be tackled annually for the following 5 years (2025-2029). 2. A demonstration pedestrian intersection at Commercial and 6th with bulb-outs, textured crosswalk paths, public art and seating in late 2024 / early 2025. This demonstration intersection will test ideas to inform future year investments. 3. A second pedestrian intersection at Commercial and 4th in 2027. 4. Create a maintenance plan for sidewalks and include the maintenance and rotating replacement of downtown street trees on an ongoing annual basis. - Transportation - This is a project outside of the scope of the Capital Facilities Plan update. 5. Adding a line item for a public plaza to the "Projects to Occur Between 2028 & 2041" list.
Gen Gov - Downtown Welcome Arch	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	The welcome arch into downtown has damaged lighting, paint and masonry work and cannot support hanging baskets because the irrigation system is broken.	The Downtown Welcome Arch serves as the first impression of Downtown Anacortes and is designed to create a welcoming transition from state Highway 20 into the pedestrian core of downtown Anacortes. The arch was built in 2005 and is in need of maintenance.	3	- Repair existing electrical; - Fix existing Edison bulb lights - Fix existing light on 'thank you for visiting sign' - Investigate LED for 'welcome' sign - Investigate column lights to highlight existing architectural details - Ensure hanging baskets are in working order for the coming summer - Test and repair irrigation - Repair stone work at the base caused by 2023 accident - Refresh paint on black steel crossbars – to prevent additional rust damage over time.
Gen Gov - Enterprise Resource Planning (ERP) System replacement	\$ 150,000	\$ 1,150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Costs for this project will include the hiring of a consultant and the hiring of additional staff in Finance and IT to allow current staff to focus their time on the implementation process. In addition to the implementation costs it is projected that there will be ongoing subscription costs. that will need to be budgeted for.	The City currently uses Eden, produced by Tyler Technologies, as its ERP system, which is the computing platform that unifies the various city functions, including utility billing, accounts payable, accounts receivable, accounting, payroll, HR. Eden will be discontinued in February 2027. City staff is beginning the process of evaluating replacement options for the City's current Enterprise Resource Planning ("ERP") System. Maintaining a current, functioning ERP system is vital to coordinating and running the main business functions of the City. The ERP System stores and processes multiple types of data in order to perform various critical business functions, such as running finance reports, maintaining employee records, and other similar functions. Upgrading the City's ERP System will not only modernize the City's legacy technology system, but will also streamline business processes, implement best practices, and provide City staff with a better tool to manage ongoing challenges in an ever-evolving environment. Throughout the course of the project, City staff will evaluate current practices and procedures to identify areas in which communication, efficiency, and functionality can be streamlined or improved. This opportunity for evaluation will apply to every department in the City and will allow the city to continue to be innovative, modern, passionate about improving technology, high-performing, and transparent. City staff considers this project to be a transformative project in which to continue the City's mission, vision, and values.	3	The City has been utilizing Tyler Technology's Eden applicaiton as an ERP for over 20 years. Tyler is no longer supporting EDEN and the application will stopped being supported in 2027. The initial stages of this process is to develop a needs assessment and discovery process to analyze what the City needs are. This will include hiring a consultant and devoting significant City staff time to working thru the needs assessment. An implementation can take up to 2+ years to complete.

Gen Gov - Fac - ASAC Additional HVAC system	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -		Currently at the Senior activity center the only room that has A/C is the Great Room. The 2 Sunriser rooms, Kitchenette, Pool room, Library nor any of the Office space have A/C. This facility is frequently used by various members of the community. During the hot summer days it could also be used for a cooling are for the elderly. We possibly could get some funding from the foundation.	2	The recommendation is to add Hvac units that would add conditioned space to the center to provide for a comfortable environment for some of our more at risk citizens.
Gen Gov - Fac - ASAC Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: - replacement of furnaces - hot water tanks 3x hvac service calls - electrical repairs - appliance repairs - covid protections - exterior painting	2	Having and annual budget for general repairs will allow us to properly maintain our facilities.
Gen Gov - Fac - ASAC Window Replacement	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -		At the Anacortes Senior Activity Center some of the windows are cracked, seals are bad, and some windows are just generally damaged	2	Recommending a 2 year project to replace the windows at the ASAC to improve the functionality and appearance of the windows and the center. These new windows will meet current codes and should help with the climate control of the building as well.
Gen Gov - Fac - City Fleet EV Charging Infrastructure	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ 200,000	\$ -		The state of WA has signed the Clean Cars bill into law banning the sales of new Internal combustion engines in 2030. We are essentially 5 model years away from only being able to buy EV's for any non emergency automotive vehicle. We need to consider starting to plan charging station infrastructure for City Owned vehicles at various facilities where we park our City Fleet. This will be an extensive investment in City infrastructure. Especially at some facilities that don't have the space or electrical load capacity.	5	This may be one of the best examples of needing to determine which comes first, the demand or the infrastructure. We can't convert to electrified vehicles before we have a place to charge them. The infrastructure takes a lot of time, work and money to get installed. Timing of when and how to do this needs to be considered. The City currently has 3 non-public chargers and 4 EV's/ Plug in hybrids. City Hall has 6 public chargers that can be changed to Internal use as required for our fleet. We will need to determine the overnight parking location and quantity of fleet vehicle at each City owned facility.
Gen Gov - Fac - City Hall Elevator Replacement	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -		Elevator is long overdue for upgrade. The hydraulic portion has been upgraded but the control panel, the elevator and various components have not.	3	This is a public building and needs to have ADA accessibility. To ensure that we have a reliable elevator we need to look at updating other components of the elevator.
Gen Gov - Fac - City Hall Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: 3x HVAC service calls - covid protections - electrical - plumbing repairs - recirc pump - automatic doors. - lighting upgrade - window cleaning - Led lighting upgrade - lighting repairs	2	Having and annual budget for general repairs will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.

Gen Gov - Fac - City Hall Seismic Retrofit or Alternative	\$ -	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -		This topic has come up several times in the past and we have even had studies done. The City Hall building is a very old public building and has many staff working it in everyday and the boys and girls club in the basement.	5	If City Hall is to remain an effective building for our staff and public to conduct City business we need to consider the safety of the building in the event of an earth quake.
Gen Gov - Fac - Facility Comprehensive Master Plan	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -		For budgeting/CFP purposes we should have a facilities comprehensive plan for all facilities, which should cover everything in each facility and the grounds of the facility.	3	This is a long over due item that we are hopeful will help us more accurately budget future CFP's
Gen Gov - Fac - Fire Department Elevator Replacement	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	The requirement for the elevator is under review by several city departments.	The elevator in the Fire station is inoperable and has been taken out of service by L&I, it needs a complete replacement/modernization. The existing elevator type is one of only 2 in the state of WA and they are both in Anacortes. The manufacturer is no longer in business and parts are no longer available. We can decommission it by L&I standards for \$19,000.	2	Facilities needs direction on if we are going to modernize the current elevator or to decommission the current one. If we do nothing we may start to incur fines from L&I
Gen Gov - Fac - Fire Dept. Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: garage doors led lighting upgrade appliance replacement covid protections furnace repairs electrical repairs plumbing repairs	2	Having and annual budget for general repairs will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.
Gen Gov - Fac - Library Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going general repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: 3x hvac repairs carpet cleaning covid protections roof repair electrical repair plumbing repair carpet repair	2	Having and annual budget for general repairs will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.

Gen Gov - Fac - Museum Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going general repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: Furnace replacement x 2 covid protections havac repairs x3 paint roof repairs	2	Having and annual budget for general repairs will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.
Gen Gov - Fac - Parks Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going general maintenance and repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: Water heaters x4 furnace garage doors electrical repairs covid protections plumbing repairs	2	Having and annual budget for general repairs and maintenance will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.
Gen Gov - Fac - Police/Court Department Exterior Paint	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -		Building is over 24 yrs old and has never been repainted and the paint is cracking and peeling off.	2	In an effort to preserve our buildings and keep them in good shape routine maintenance such as painting is required.
Gen Gov - Fac - Police/Court HVAC Rebuild/Replace	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -		As of July 2023 the outdoor unit which supplies the entire building is operating on 1 of its 2 circuits. currently waiting on quote for replacement verses retrofit	2	The current HVAC system is nearing 30 years old and in need of replacement.
Gen Gov - Fac - Police Dept/Court Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		It is important that the City stay on top on going general maintenance and repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees. For reference only in 2022 some emergent items at this facility: Electrical repairs hvac repairs Boiler replacement Covid protections fire pumps	2	Having and annual budget for general repairs and maintenance will allow us to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.
Gen Gov - Museum - Storage workshop construction	\$ 30,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -	Consistent with the City's Comprehensive Plan value to embrace a culture that celebrates Anacortes's History through preservation.	Project would consist of design and site work prior to construction of Museum storage and workshop pole structure on the west side of Carnegie building lot.	2	Museum Plan (2012): Construct building on the SW corner of the Museum grounds to provide workshop & artifact storage.

Gen Gov - Parking Plan	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	The Comprehensive plan has 5 policies across 3 goals discussing downtown public parking (Policy LU-7.1, Policy T-3.23, Policy T-3.24, Policy T-3.25, Policy ED-2.13) and other than this, there is no provision on the Capital Facilities Plan for public parking investments over the next 6 years. Here are the 2 most directly relevant policies: “Policy LU-7.1. Maintain and strengthen downtown as the center for civic, retail, cultural, dining and entertainment activity in Anacortes. “Policy ED-2.13. Provide for adequate, convenient, and safe parking for cars and bicycles in all commercial areas.”	In the 2015 Parking Plan strategies were identified to improve parking, such as additional angel parking.	5	Prioritize and implement recommendations in the Anacortes Parking Study, which identifies short and long-term strategies and alternatives for providing additional and better management of downtown public parking.”
Gen Gov - Pedestrian Link Between Downtown and Marina	\$ 30,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	Investments in a pedestrian connection from the marina to downtown support the Comprehensive Plan, which has goals to enhance the waterfront as a recreational amenity, and to enhance year-round tourism. Policy LU-8.1. “Enhance physical and visual access to the water. Enhance the pedestrian connections between downtown and Fidalgo Bay waterfront. Key considerations: Improve pedestrian crossings on Q/R Avenue near Cap Sante Marina. Consider options to re-establish logical connection between Q and Commercial Avenue near 12th Street.”	Enhance the experience of being downtown, leading to more frequent visits and longer dwell times downtown for both residents and tourists. This is good for both civic engagement and the economic vitality of downtown. The Port has put forward a plan that will make public waterfront access at the intersection of 9th and the Marina. It is critical to downtown businesses that we plan for capital improvements to encourage pedestrian flow in the last 2 blocks from the marina redevelopment to the downtown business corridor during the planned NW Basin Redevelopment Plan. This will help us have a single flowing commercial area, rather than two rival commercial areas: downtown and the waterfront	5	Complete discussions with Port about the Port NW Basin Redevelopment Plan, including the creation of waterfront access and a focal point from downtown at the end of 9th. Plan and budget for enhanced streetscape work for the 1 blocks of 9th from commercial to the beginning of the Port projects at 9th and Q designed to make a pleasant pedestrian connection between downtown and the waterfront. This would include landscaping, benches and public art, and would be timed in concert with the Port of Anacortes NW Basic Redevelopment Phase 2.1
Parks - Guemes Channel Trail EIS	\$ 400,000									

Parks - Ace of Hearts restrooms and upgrades	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	As Anacortes continues to grow we are seeing an increasing use of our parks. Our own recreational leagues are growing and using more spaces for practices, especially during soccer season. Other leagues run by local athletic non-profits use these fields as well. Completing the park is an important element in our goal to provide adequate recreational facilities for our growing community.	When the park was created several years ago with a dog park and new athletic field, we did not have the funds to complete a number of projects. These include build pathways, add a restroom, complete dugouts and add bleachers, pave the access and parking. We are looking for funding to complete various pieces of this list.	5	Provide the funding to complete this project as soon as revenue allows.
Parks - Bicycle and Pedestrian Connections	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	These elements include improvement to sidewalks at the trail heads, amenities, signage and pedestrian crossings.	We added this element to our impact fees and comprehensive plan because of the increase use of non-motorized travel to reach our parks in trails. Our goal is to improve the infrastructure to accommodate the needs of our users to safely access and use our parks and trails.	5	Improve non-motorized transportation opportunities in the city and connect with existing trail heads and parks for local businesses, visitors and residents.
Parks - Cap Sante Eastside Summit Trail Improvement	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	The east side of the city would benefit with a loop trail through Cap Sante to reduce parking pressures at the summit and encourage pedestrian corridors in this end of town. The recent improvements by the Rotary Club on Cap Sante have encouraged more users to walk to the summit. To make a loop on their walk they either need to walk down the road or use the unimproved trail on the east side. Improvements to this east side trail would be a benefit to this specific neighborhood and all the downtown residents who could connect to this path via the Thompson Trail and downtown sidewalk access points. It would also improve pedestrian safety by taking walkers off of this narrow road.	Improve the trail leading from the summit down the east side of Cap Sante, past the old amphitheater and connecting near 5th Street. The trail has a stair case that was built in the 1930's that will need to be restored as part of this project.	5	Support funding of this project through donated or grant funding.
Parks - Cap Sante Lookout Improvements	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	The Rotary Club is preparing design options to present to the Parks and Recreation Advisory Commission so the public can hear the various options and provide opinions. The issue of parking is a concern that we are trying to address with the hope of encouraging more pedestrian access to Cap Sante. We expect to work through the details of this proposal with the Parks and Recreation Commission to allow for public input and comment on any designs.	A lookout on the east side of the parking lot at Cap Sante is a project being considered by the Anacortes Rotary Club. The style of the lookout has not been determined but would serve as a destination to allow an accessible place for families to enjoy the view of Mt. Baker and the islands.	4	Encourage the continued collaboration with the Rotary Club on this concept.
Parks - Depot Pavilion Planning	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	A community process to evaluate the value of a covered area at the depot with examples to review would provide important feedback.	Per the Depot Master Plan and recent community discussions, a year round covering on or adjacent to the Depot Plaza could benefit the Farmers Market and small community events. Our goal is to acquire architectural drawings to present to the community for feedback and revision of a covering on or adjacent to the plaza that would fit in with the historic nature of the Depot.	4	Staff will look at LTAC funds as a possible resource for this project.
Parks - Guemes Channel trail Phase III (Shannon Point)	\$ 50,000	\$ 150,000	\$ -	\$ 600,000	\$ -	\$ -			4	
Parks - H Avenue Stream Restoration & Educational Trail	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	A project to daylight the stream and establish significant buffers is a unique opportunity due to the size and location of the park. There are few structures in the vicinity that would block these improvements.	This would be a restoration project at the Ace of Hearts/Rotary Park to daylight the stream that flows through the park. This could be a benefit to increase riparian habitat and establish an educational trail.	5	Seek out grant or restoration funding for this project.

Parks - Heart Lake Improvements	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	New critical areas regulations could alter the original master plan from 2010 and would need to be addressed in this project.	This improvement has recreational, conservation and transportation elements in its design. Once the path from 41st Street to the forestlands is constructed along "H" Avenue, it will create an important link to the community forest lands. A 2010 Heart Lake master plan was developed to make improvements that would amplify the benefits from this 41st Street connection by improving amenities at Heart Lake. These include a major redesign of the parking lot to better organize the parking and replace gravel with native plantings. A new boat launch, dock and pit toilet system are part of this plan.	None	The use at Heart Lake is growing and with the lake being clear of algae now, it will continue and management is needed to preserve the space and make it more useable. Upgrades at the parking lot, consistent with critical areas regulations should be implemented as funding allows.
Parks - Heart Lake Water Quality	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	This should be done as aquatic survey and lake testing dictates. Aquatic weed and algae treatment at the lake will need continued attention and treatment to preserve existing habitat and recreation opportunities. Eliminating or broadly reducing blooms of toxic cyanobacteria will benefit public health.	Continued management of water quality at Heart Lake including milfoil and algae treatments.	2	Provide funding from Forest Lands reserves as necessary to maintain lake health.
Parks - James Rice Civic Park Improvements	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	The work required involves removing the two sets of railroad tracks and railroad ties and adding a pathway and parks amenities such as tables, benches, and garbage/recycling receptacles. The sale of the surplus tracks could help with the clean up of the ties as they have in other locations. We would look to REET to fund the other amenities. We would coordinate this project with the Anacortes Museum so that it best served the existing facilities and park users.	The Jim Rice Civic Park incorporates the area from 9th Street to 6th Street and R Avenue to Market Street. The Depot, the WT Preston, the Maritime Heritage Center and the Altair / Americus Park all reside within the Jim Rice Civic Park. We are looking at making improvements to the southern end of the park adjacent to the WT Preston south to 9th Street. Per the Depot Master Plan, this section of the park was slated to have pathway improvements and other amenities to provide a welcoming place for residents to gather to enjoy the park and its water views.	5	We are recommending that City Council provide the \$20,000 in REET funding to do this work.
Parks - Little Cranberry Lake Shoreline	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	The project could possibly add a float approximately 60 to 70SF and/or a kayak chute to help people launch their vessel without falling, or falling into the water. This would be on the west side of shore near the dam. On east side, the shoreline is currently eroded by those seeking access to the water for themselves or their dogs. Staff is interested in replanting approximately 80 liner feet of shoreline. A site could be chosen on this shoreline for a hardened surface, likely made of gravel and wood, to allow a step down into the lake.	The department was approached by community members through the Anacortes Parks Foundation to improve access to the shoreline and water for kayaks and canoe enthusiasts who had mobility issues. Staff, with donations from the foundation, hired a biologist to study impacts to the lake and surrounding areas from the proposed project. At this stage the report is underway and a structural design is in the works appropriate for the site.	4	If plans develop for this project, staff would take this through the permit and public review process.
Parks - Parks Infrastructure	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	We would like to continue improvements in the campground and other facilities at Washington Park by improving sidewalks, ventilation at the campground upper restrooms as well as our heating system.	By working on small projects in a regular fashion through the CFP we have maintained a healthy infrastructure in our parks to better serve our guests. At Washington Park the past several years we used funds to improve our failing water and electrical infrastructure in the campground.	3	Fund this project via REET 1 Funds.
Parks - Planning Study for the Tommy Thompson Trestle and Causeway Replacement	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	Grant from the State Agency is approved. We have matching funds from the State Department of Natural Resources and the Samish Indian Nation.	We are working with various state agencies and the Samish Indian Nation on a feasibility study for the removal and replacement of the trestle and causeway of the Tommy Thompson Trail. The work will start at Weaverling Spit and go east to March Point. The goal is to improve the health of Fidalgo Bay by opening up the tidal flushing capacity to benefit habitat for salmon and marine species beneficial to salmon development.	None	We are creating a feasibility study to analyze removal of the 700+ creosote piles that are now make up the trestle. We expect that more pilings are buried in the stone causeway. Removal of the creosote and the rip rap that makes up the causeway will take away a source of pollution and open up the bay for better tidal flow to improve habitat for feeder fish and juvenile salmon populations.

Parks - Pocket Park Construction	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	The addition of Pickett Pocket Park near Commercial Avenue and 22nd Street has turned out to be an important neighborhood and community park that was especially used during the COVID shutdowns as an outdoor gathering place. We are encouraged to look for additional opportunities along Commercial Avenue for public open spaces.	Add new pocket park in south Commercial Avenue area similar to Pickett Pocket Park.	5	Look for opportunities as they become available.
Parks - Q'elech'ilhch Park Improvements	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	The park is growing in popularity and use and was renamed Q'elech'ilhch Park (translated to Ironwoods) after the Samish village on Guemes and Fidalgo Island in this vicinity.	This project is a collaboration with the Samish Nation to rename the park and place interpretive signs and continue the renovation of the park.	5	
Parks - Replace Parks Grandview Cemetery Office	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	The current building does not have a foundation and is connected to an old garage and workspace that is deteriorating. Staff looked at alternatives to restore the current structure that was built in 1946 and it is not cost effective.	The building has started to fail and repairing it would amount to almost a total rebuild and rewiring. Our plan is to replace it with a smaller manufactured unit that can serve the office needs of the cemetery to meet with families on site and store some of the records and maps. A small, heated place that can serve as an office is necessary for the function of the cemetery.	2	Replace the existing structure with a new, smaller manufactured building.
Parks - Senior Center Generator Transfer Switch	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -		Senior Center has no back up generator. The City has a backup mobile generator that could serve several locations around the city in a back up capacity. In order to use this temporary back up generator at the Senior center we need to install a manual transfer switch and connection port. This would not provide instant automatic back up power rather it would give us the ability to mobilize our backup unit based on availability and need.	4	This project would make us able to have backup power for the Senior Center which supports many things including food distribution to seniors.
Parks - Ship Harbor Wetland Interpretive Trail	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -		The SHIP trail was recently damaged in December 2022 during the King Tides when a 100+ foot section was undermined by the tide. We have started planning for the repair of this section of trail.	3	Repair damaged section of the Ship Harbor Interpretive Reserve Trail.
Parks - Storvik Park field lighting and improvements	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	Storvik Park will be 50 years old in 2023 and the playfield, lighting and backstop are in need of repair to accommodate increase growth in Anacortes and more use of the park. We are also holding more events at the park that require better access to utilities. We are considering LED lighting at the field, access to power at each pole, a new backstop, dugouts and field drainage.	We want to replace turf and amend the soil for drainage, replace the existing field lighting as well as make improvements to the backstop and area around the scorer's booth.	5	This is a project that would most likely require state funds with the city providing matching funds. Our recommendation is to make that match available at the time of the grant application.
Parks - Storvik Park small courts makeover	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -		We want to upgrade the "small courts" area of Storvik Park that now includes horseshoe pits, shuffleboard courts and an old lawn bowling area. There are a number of options of what might go in its place. We are looking at making it a grass play area that could accommodate different uses and installing a zip line. We could also include smaller climbing toys such as boulders, etc.	4	Parks and Recreation staff and the Parks and Recreation Advisory Commission have recommended this as their top priority for 2024.
Parks - Trail Improvement Projects	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	Regular maintenance work will help us to avoid more expensive and dramatic repair projects that could close or limit access for longer periods of time.	Parks and Recreation will take advantage of grant opportunities and donations to improve and repair trails in our parks system. These include paved roads and pathways such as the Thompson Trail, Rotary Park, the Loop Road, and other minor trails and pathways in our system.	4	Take advantage of frequent grant opportunities to make repairs.

Parks - Volunteer Field Improvement	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	The returfing of Volunteer Field with synthetic turf extends the use of the area throughout the year and provides opportunities for other groups to use them. The fact that this field also has existing field lights extends the use of the fields that benefit from the all weather surface.	The City has been fortunate to work with private donors to improve our facilities at Volunteer Park over the last 20 years. Recently we were able to place synthetic turf on Alton Daniels Field and returf the Marguerite and Don Daniels Field. These are primarily used for baseball and fastpitch but we are increasingly using them for soccer practices and other activities because they have lights and all weather surfaces. We now have the opportunity to change out Volunteer Field from grass to synthetic turf which would allow us to use this field for more activities and practices that benefit baseball, soccer, lacrosse and potentially softball. The donor is asking for public and other private funds to contribute to the identified donated funds.	4	Approve the use of REET funds to serve as a partial match of private money to help fund this project.
Parks - Washington Park Campground Improvements	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Our goal is to do as much of this work as possible using a combination of expertise with the city staff and use funds to pay for the materials. If this is not possible we will use outside contractors.	These projects are on-going to improve campground facilities. We have upgraded water and electrical services but still need to improve accessible pathways and ventilation in our restroom in the campground. Repair and improvement to the road facilities are also upcoming necessities. With increased camping and the larger size of camping units starting the process of paving our camping loops and exit road would improve the camping experience for our guests.	3	Continue funding these improvements to Washington Park infrastructure.
Parks - West Side Park	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	Our goal is to add another west end neighborhood park that will provide this section of town with a neighborhood playground. It will be limited by the size of the lot identified at West 6th Street and Minnesota Avenue for the park location. Tursi Park is similar to what could be designed here. We hold neighborhood meetings and design what could fit here with help of the community's input.	The west streets have limited parks and playgrounds within walking and biking distance given the increasing density of this neighborhood. The Community Forest Lands do offer recreational opportunities, but they lack the playgrounds and other amenities found in a more traditional park.	5	Build new neighborhood park at West 6th and Minnesota.

PW - Fleet - City Hall Pool Car	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -		City Hall currently has 3 pool vehicles 2 of which are in the replacement program the 3rd is a vehicle that was replaced then retained because we have grown and have an increased need for pool vehicles. The retained unit was replaced in 2020. In an effort to provide employees vehicles to effectively do their job as well as travel and attend trainings we need to maintain a quality fleet of pool vehicles and insure that they are available. All 3 units are commonly in use and we are short pool vehicles which requires employees either use a truck or vehicle that is larger than needed.	4	It is recommended that we plan to purchase a new pool vehicle to insure we have vehicles available to staff. The new vehicle will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus one vehicle. This will not increase the fleet size because we will surplus the previously retained vehicle.
PW - Fleet - Ops Pool Car/admin vehicle	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -		Currently the only vehicle that PW Ops has to use for a pool car/admin car 21 year old sedan that has served it life once and was retained out of the need for a vehicle. We considered waiting for a surplus vehicle to come about but with growth of the City and not having many sedans in service it is not likely to happen. It is imperative that we have a reliable vehicle for staff to drive. Staff generally drives their personal vehicle for City work due to a vehicle being unavailable and City hall pool cars all being reserved. This car could be a backup to the City hall pool car fleet for cases when they are all checked out.	2	Purchasing a new vehicle for Ops pool/Admin to drive would alleviate the use of personal vehicles as well as provide a reliable vehicle for trainings and take pressure off of the City Hall pool cars. Its is recommended that we plan for the purchase of an addition vehicle that can then be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This would be an addition to the fleet but with the amount that we have grown it is justifiable.
PW - OPS - 100 kW Solar Array on Maintenance Facility	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -		Install a 100kW solar array on the Maintenance/Operations Facility, the roof was replaced in 2016 with a standing seam metal roof specifically to install a solar array system.	5	A 100kW solar system will roughly produce enough electricity to cover 2/3 of the yearly bill at the Maintenance/Operations Facility. The rough pay back based on a cost of \$200,000 is 12 -13 years, average life span of a solar array system is 25 to 30 years.
PW - Ops - Facilities Vehicle	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	Purchasing a new vehicle will allow us to get rid of a 24 year old vehicle which will improve fuel efficiencies, decrease maintenance costs and provide a safer, more reliable vehicle for staff to drive. This vehicle will be used to serve all City staff and all City facilities.	Facilities has 2 vehicles that have been previously retired from other departments. These vehicles have been a great fit for the purpose they served in the Facilities department however they are both now aged and will require updating at some point. As the department and the City has grown there as been less and less surplus down vehicles to retain making it difficult to source a surplus vehicle. Both of the aged vehicles that Facilities currently has are over 20 years old and we find that in that time frame that we start having more issue sand that parts sourcing becomes increasingly difficult. We received an additional 5 years of life out of unit #150 by repurposing when we did.	4	Its is recommended that we plan for the purchase of an addition vehicle that can then be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus one vehicle.
PW - Ops - Operations/ASD Facility Repave East Half	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -		This pavement is poor. There has been trips and falls by ASD employees who often walk it in the early morning and at night in the dark. The West half was done about 10 years ago. Public works did pave the main thruways in 2022 helping to push this project out before the rest of the area needs repaving. We will want to consider future use of this space as well as the need for City Heavy Duty EV charging infrastructure install before this project is completed.	5	The East half of ASD/Ops Facility needs repaving in the future. the immediate need has been remedied. this should play in to the strategic plan of the Ops facility reconfiguration.
PW - Ops - Operations Upper Parking lot pavement/reconfigure	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -		Pavement in upper parking lot has failed, base has failed and sloughed in places and the poured curb has crumbled. A new development to the west has forced us to reconfigure the parking lot entrance off of 37th St. We will take this opportunity to reconfigure for more spaces as well as for safety likely making the direction of travel one way. The very long staircase that serves the parking lot that city and school district employees use daily has sank and has awkward size stairs with no outside handrails.	3	Aged pavement and high use are resulting in further damage. Increase in use due to increase in employees for both the City and the School district as well as new housing development and Fiber laydown yard entrance furthers the need to reconfigure the parking lot. Approx. 70 employees park on site daily. We had a 2022 rough estimate to contract just repaving the current space for \$350k if funded in the operating budget this could be done in house at a lower cost and we will include slightly expanding and improving parking space as well as considering replacing the very large concrete staircase that has sunk and is awkward further improving safety.

PW - Ops - Ops Facility Expansion/Master Plan	\$50,000	\$-	\$500,000	\$-	\$-	\$-	This is a long road kind of project. It will take time to formulate a plan and it will be a hardship on the school district to find a new space however if we don't confront this issue soon it will become more and more of a detriment and burden to the City.	This was funded in the 2023 CFP however with the vacancy of a Director never came to be a project so we are moving it ahead. The City and the Anacortes School Dist. and the City have operated out of The Operations facility jointly since 1977. According to the only known written agreement to this endeavor the City owns the property and 60% of the original building plus any additions done since, the ASD owns 40% of original primary structure. Both agencies have grown tremendously in that time. • We have grown and are still growing. • Approx. 50 City and 25+ School Dist. employees work out of the facility daily. • The City has added the Fiber and Facilities Departments to the Operations facility which brought more employees as well as equipment to store. • We are operating an impound yard for illegal oversize vehicles for the Police Dept. as well as storage for county wide drug task force impound. • Our own Equipment is getting larger and larger taking up storage space as well as shop space to repair and maintain it. • Electric heavy duty trucks are on the horizon, Electric Busses are already here, WA State mandating EV's by 2030 and will require charging infrastructure and space. • We continue to move more and more equipment into our rear yard for storage which is unsecured and also shrinking. • The increased number of School busses makes navigating the parking lot hazardous at times • The twice a year WSD School bus testing that the ASD performs	2	Develop a master plan for the Operations facility in order to anticipate future and ongoing growth and space requirements. A mid to long term plan will better help the City navigate growth and give us a clearer picture of the space required to continue operations. We need to consider the impacts of the \$0 property lease and the valuable space used by the School Dist. Transportation Dept. Recommendation is to work with ASD to find a good transition plan. This is a long term process so the sooner we start the process the sooner we can expect to see the benefits. The Property we already own is the least expensive way for us to move forward vs us finding property and building a new facility.
PW - Ops - Ops Security System Replacement/expansion	\$-	\$-	\$125,000	\$-	\$-	\$-		The Ops Facility currently houses the following City departments and all of their associated equipment supplies and offices: • Streets • Storm/Sewer conveyance • Solid Waste • Facilities • Fleet • Fiber • Water Distribution • Parks • Police impound In addition Ops is the storage location to the Anacortes, Lopez Island and Orcas Island School bus parking. The facility and the over 75 daily users is and always has been a difficult site to secure . We continue to grow and need to be proactive at protecting our assets. We need to evaluate our security system and upgrade to current technology and a system that is reliable and operational. We have had at times issues getting the gate open to even get into the facility, this causes issues for city services as well as School bus routes.	3	Seek proposals for a security system upgrade.
PW - Ops - Sewer/Storm/Street Maintenance truck addition	\$75,000	\$-	\$-	\$-	\$-	\$-		The Streets department has many pieces of specialized equipment, but sometimes just a pickup truck is needed. Currently the department has 4 pickup trucks and 11 employees. At times there is not enough vehicles especially if we add an FTE. Without enough pickup trucks, the crew is forced to drive a much larger or even a specialty piece of equipment to perform small tasks.	2	It is recommended that we plan for the purchase of an addition vehicle that can then be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available.

PW - Solid Waste - New Dumpster Hauling/Delivery truck	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -		Solid Waste has 1 dumpster/container/tote hauling truck. The current truck was built by repurposing an old ambulance after it was life-cycled out of service therefore it has no replacement funds associated. This repurposed unit has worked great but we need to plan to purchase a new truck so that we can ensure reliability as we have no back up for this part of the operation.	2	We need to plan to purchase a new container hauling truck so that we can continue to provide outstanding customer service to our customers without interruption. This vehicle is used daily for Dumpster and tote delivery. This new vehicle will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available.
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Storm - Ace of Heart Creek Rotary Park Stream Restoration	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -		This project was identified in the 2023 Stormwater Management Action Plan (SMAP) and will be eligible for required credit toward implementation in the next NPDES Permit.	4	Daylight Ace of Hearts Creek as it passes through Ace of Hearts Rotary Park and improvement of the adjacent storm pond and wetland area.
Storm - B9 Basin Capacity Improvement - Kingsway at Windsor	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -			2	
Storm - F4 Basin Capacity Improvements - R Ave Vicinity	\$ 50,000	\$ 310,000	\$ -	\$ -	\$ -	\$ -		Stormwater modeling has identified capacity limitations in the storm conveyance system along R Avenue from 32nd Street to 34th Street. This causes increased storm water requirements for developments upstream.	2	Evaluate opportunities to increase capacity including upsizing pipes and rerouting upstream flows direct new water to bypass capacity limitation.
Storm - Inspection Vehicle	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -		The storm department has never been allocated a vehicle of their own for inspections, illicit discharge response and transportation to meetings. To date they have made use of a 30 year old police car that is past it useful life and was passed along instead of surplusd.	4	It is recommended that we purchase a vehicle for the Storm Department to insure we have vehicles available to staff. The new vehicle will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus the previously retained vehicle.
Storm - Outfall Evaluation and Rehabilitations	\$ -	\$ 50,000	\$ 50,000	\$ 55,000	\$ 67,750	\$ 81,000		The City has 73 Storm system outfalls. Many outlet below the ordinary high water line into the salt water environment resulting in saltwater intrusion into the storm system. This has resulted in degraded condition of the outfalls.	2	Evaluate reconstruction needs of outfall.
Storm - Storm System Restoration and Upgrades	\$ 220,000	\$ 231,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000			2	Various projects to restore and upgrade the storm system, including: storm pond cleaning, repair, and fencing; storm pipe and outfall reconstruction; separation of combined storm/sanitary sewer systems; conveyance capacity improvement; trash rack installation; and water quality improvement, including storm swale and pond retrofitting.
Storm - Stormwater Comprehensive Plan Update	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -		The last update to the Stormwater comprehensive plan was in 2007. Most of the projects identified have been completed and are based upon old methodology. A new Stormwater NPDES Permit will go into effect in 2024.	2	The stormwater comprehensive plan should be updated to include current DOE Manual and NPDES Permit requirements.

Transportation - 12th Street and K Avenue Intersection	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 2,240,000		The City's 2016 Comprehensive Plan identifies this intersection delay as LOS D in 2015 and dropping to a LOS F in 2036. As this is on SR20 Spur the LOS Standard for this intersection is LOS D per WSDOT standards.	3	Capacity improvement to accommodate anticipated growth and maintain level of service. The Comprehensive Plan identifies project possibilities as follows: Capacity improvements options include signal, roundabout, right-in-right-out, or westbound acceleration lane.
Transportation - 16th Street Improvements	\$ 300,000	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	This project is funded through Tribal Transportation Funds from the Samish Indian Nation.	Construction of 16th Street from D Avenue to C Avenue.	2	
Transportation - 17th Street Q Ave Intersection	\$ -	\$ 260,000	\$ 2,240,000	\$ -	\$ -	\$ -		Intersection upgrades resulting from development of MJB property.	3	Capacity improvements to accommodate anticipated growth and maintain level of service. Possible roundabout to replace signalized intersection.
Transportation - 2025 Comprehensive Plan Update Transportation Element	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -		The City is required by State Law to update the Comprehensive Plan in 2025. The State has mandated many new element that need to be included in the Transportation Element.	1	Include funding for professional services to update the Transportation Element of the Comprehensive Plan to include required new State requirements and updated demand modeling.
Transportation - ADA Ramps	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 130,000	\$ 135,000		Modify existing ramps and build new ramps to meet ADA standards throughout the City	1	The City is always working to update our facilities to meet ADA requirements. Also ADA needs to be met when most road maintenance is performed.
Transportation - Annual Pavement Maintenance	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000			1	
Transportation - Fidalgo Bay Road Reconstruction	\$ -	\$ 1,000,000	\$ -	\$ 8,500,000	\$ -	\$ -		Reconstruction of Fidalgo Bay Road from 35th and V Avenue south to SR 20	5	The Samish Indian Nation is interested pursuing grant funding the reconstruct Fidalgo Bay Road to improve access to their Nation's main economic resource. Inclusion of this project on the City's Transportation Plan will help to facilitate grant acquisition.
Transportation - Guemes Channel Trail Phases II & VI	\$ -	\$ -	\$ -	\$ 328,000	\$ -	\$ 3,172,000		Design and construct a bicycle and pedestrian trail: Phase II - Ferry Terminal Road to Edwards Way Phase III - Ferry Terminal Road to Washington Park Phase VI - Hartford Ave. vicinity to 6th St. vicinity	3	The Comprehensive Plan and Shoreline Master Program direct extending the Guemes Channel Trail to enhance physical and visual access to the water and to provide a nonmotorized connection between Washington Park and the Tommy Thompson trail.
Transportation - Kansas Ave	\$ -	\$ -	\$ 50,000	\$ 500,000	\$ -	\$ -		Complete roadway construction for Kansas Avenue from West 4th Street to West 2nd Street with pedestrian improvements to full City of Anacortes Standards .	5	Justification; Improved street network and pedestrian safety adding direct route to the arterial/collector network.
Transportation - Local Road Safety Plan	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -		The City of Anacortes applied for a \$100,000 Planning and Demonstration grant from the 2023 Safe Streets for All (SS4A) Bipartisan Infrastructure Law (BIL) grant cycle with a \$25,000 City match to fund its proposed SS4A Action Plan project totaling \$125,000. The City does not currently have a Comprehensive Action Plan. Award of this \$100,000 federal grant request will fund preparation of a City of Anacortes Comprehensive Safety Action Plan in 2024 that meets all self-certification requirements with the intent to make the City of Anacortes eligible for future BIL SS4A Implementation Grant opportunities.	2	
Transportation - March Point Road - Trestle – Park & Ride – Trail	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	The City was awarded \$250,000 in State funding in the 2023-25 Transportation Budget through the Connecting Washington (CWA) – Tier Pedestrian & Bicycle program. Based on the funding provided by the legislature, WSDOT can only reimburse the City for the approved work completed in the 2023-25 biennium.	Planning, design, permitting and construction of bike lanes from the Trestle Vicinity of March Point Road to the South March Point Road Park and Ride lot.	4	
Transportation - Non-Motorized Improvements	\$ 11,000	\$ 11,500	\$ 12,000	\$ 12,600	\$ 13,230	\$ 13,900		Various Non-Motorized transportation improvements	4	
Transportation - Q Avenue Pedestrian Improvement	\$ 53,000	\$ 458,000	\$ -	\$ -	\$ -	\$ -			2	

Transportation - R Avenue Safety and Mobility Improvements	\$ 257,000	\$ -	\$ -	\$ -	\$ -	\$ -	Added additional design grant and match. \$176,000 - Design Grant \$ 28,000 - Impact Fee Match	Continued bicycle and pedestrian improvements and access to roundabout from west.	2	Needed capacity improvements to accommodate anticipated growth and maintain level of service. This project corrects projected capacity deficiencies in at three intersections along R Avenue (28th, 30th & 32nd).
Transportation - Sidewalk and Trip Hazard Repairs	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000		Pedestrian safety projects to eliminate trip hazards and fill in sidewalk gaps	1	
Transportation - South Commercial Avenue Corridor Plan -- Phase I Commercial Avenue from 5th to 10th	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -		Improve safety; pedestrian facilities and bicycle facilities at the 12th and Commercial Avenue intersections (SR 20 Spur).	2	Implements Comp. Plan Policy LU-7.2 relating to enhancing and promoting non-motorized access on south Commercial Ave, and Transportation element policies prioritizing pedestrian and bicycle travel modes in planning and budgeting decisions.
Transportation - South Commercial Avenue Corridor Plan - Phase II Commercial Avenue from 14th to 34th	\$ 18,000,000	\$ -	\$ 6,000,000	\$ 18,000,000	\$ 18,000,000	\$ 18,000,000		Revise and redevelop Commercial Avenue to have a more user friendly flow and atmosphere to facilitate ease of use and access of commercial and governmental entities.	3	
Transportation - South March Point Road Reconstruction	\$ -	\$ -	\$ -	\$ 2,550,000	\$ -	\$ -		Reconstruction of South March Point Road to enhance the high volume use road. Project will include 10-foot wide driving lanes, 5-foot bike path, 8-foot multi-modal use path, landscaping, water quality and RRFBs.	5	The Swinomish Indian Tribal Community is constructing a rehab facility in the area that is changing the feel of the LM1 road design. In order to reduce speeds in this area, the roadway needs to feel different than an LM1 roadway.
Transportation - SR 20 Spur (Oakes Ave) Sidewalk Improvements	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -		Curb, gutter, and sidewalk on Oakes Avenue	3	Needed capacity improvements to accommodate anticipated growth and maintain level of service, and implements Comp. Plan policy T-1.16 regarding providing adequate shoulders, safe bike lanes and sidewalks on this portion of roadway.

Wastewater - Collections: General Sewer plan	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -		A Sewer General Plan, formerly known as a Wastewater Comprehensive Plan, was last updated in 2015. It is due to be updated. This planning document characterizes condition, capacity and performance of the existing sewer infrastructure and compares it with future needs. The ever tightening emission requirements for both air and water are assessed in conjunction with I&I, estimated population growth, UGA boundaries and potential annexations. The conclusions of this planning effort will help direct tens of millions of capital dollars towards necessary improvements in the collection system, the treatment plant itself, and the biosolids treatment system. This planning effort will be conducted in conjunction with the citywide 2025 Comprehensive Plan.	1	Engage a qualified engineering firm to proceed with this study and present their findings.
Wastewater - Collections: March Point Area Force Main Upgrades	\$ -	\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -		As a result of the east end capacity analysis and before the proposed rebuild of March Point Road evaluation and redundancy of the March Point Area force main should be performed. This will also allow for any required upsizing to meet new capacity needs from additional growth in the March Point Area resulting from annexation of UGA areas. The existing 6" force main is inadequate for significant development of the east end.	2	Design and construction of upgraded March Point Area force main in Fidalgo Bay Road.
Wastewater - Collections: Pump Station #16 Upgrade	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	Previously in CFP for 2022 and 23. Due to funding and resource availability resulting from the Outfall project, this project has been rolled forward.	Upgrade PS 16 to include a larger wetwell, VFD controls, higher capacity, and full-time emergency power generator, and force main improvements. Expansion of the footprint may involve property acquisition.	1	Pump station 16 needs a comprehensive upgrade to meet reliability and logistical requirements. Engineering has begun in 2023. Budget includes outside engineering services. Based upon preliminary engineering discussions and the draft Scope and Budget Proposal received, the proposed budget for this project has been increased to \$2.0M
Wastewater - Collections: Pump Station #3 Rehabilitation	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	This lift station is a priority due to the B Avenue CSO. Previously in CFP for 2022 and 23. This project has been ammended and rolled forward.	Pump station #3 is under consideration for a complete rebuild and possible relocation. The planning for this is dependent upon other factors such as the Lovric's sewer extension and Guemes Channel trail progress. Until these issues resolve, certain aged-out equipment in PS#3 must be replaced to provide reliable operation in the interim.	1	During the long term planning effort, this lift station will be hardened with replacement of old pumps and corroded hardware
Wastewater - Collections: Pump Station #4 rehabilitation	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -	Hardening of this lift station in the near term should include the replacement of aged-out equipment.	With consideration to the Padilla Heights and Reservation Road sewer extension projects. Pump Station 4, which pumps all of the sewer flow from the March Point area, will need a larger wet well and new pumps to increase capacity to accommodate the added flow. Until a comprehensive plan identifies the extent of the needed capacity, temporary measures to harden this station to prevent failure within approximately a 5-year window are needed.	1	Purchase replacement pumps and replacements of corroded hardware. Rebuild old pumps to be maintained as shelf spares. Complete rebuild of lift station anticipated 2028
Wastewater - Collections: Pump Station #7 convert to duplex	\$ -	\$ -	\$ 25,000	\$ 200,000	\$ -	\$ -		Pump station #7 is currently a simplex station. In our ongoing effort to prevent SSOs, converting all stations to duplex or better will provide necessary redundancy.	1	Equipment specifications and engineering can be accomplished in-house. Installation also anticipated to be done by COA staff.
Wastewater - Collections: Pump Station Ongoing Upgrades	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ 600,000		The City owns and operates 23 (soon to be 24) sanitary sewer pump stations. It is anticipated that any particular pump station will need work, such as pump, piping, or controls upgrades, on an approximate 20-year rotation. This proposal is intended to cover planned annual projects for such work, reprioritized on an ongoing basis, as well as emergent repair needs. The annual dollar values for these projects are intended to cover component replacement and upgrade rather than entire lift station replacements.	2	These valuations are forwarded from previous CFP.

Wastewater - Collections: Reservation Road, Padilla Heights Rd. and Similk Bay Road S	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000		Extend the infrastructure of a gravity sewer collection system on Reservation Road and Similk Bay Road to convey the sewage to the existing collection system on March Point Rd.	5	The realization of this project is dependent upon the outcome of an East End Collection System Comprehensive Plan. The potential expenses remain in the CFP, rolled forward from a previous CFP.
Wastewater - Collections: Sewer line from Dakota Ave to 6th Street	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000	\$ -		Sewer line from old Lovric's property to 6th Street, or potentially along the waterfront. The (current owner) Stabbert Marine and Industrial property is not currently tied to the City sewer system. Any development of this property will require sewer hookup. Either a lift station pumping sewage up the bluff to Oakes Ave or a gravity sewer main along the waterfront will be required. Discussions of a gravity line along the waterfront will include discussions of the ultimate disposition of both pump station #3 and pump station #15. Pump station #3 is the location of the existing B Ave CSO. 2028 is a very approximate timeline for this project.	3	This is rolled forward from the previous CFP. Planning for this project will be tied to the ultimate replacement of Lift Station #3.
Wastewater - Collections: System Maintenance/Inflow and Infiltration Reduction	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000		These are annual projects to repair or replace deteriorating components of the sewer collection system, to reduce inflow and infiltration of surface and ground water into the sanitary sewer, and to eliminate sewer overflows. Funds may also be used for bond payment for larger projects.	1	
Wastewater - Plant: Addition of Aeration Basin Zone Actuators	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -		New modes of processing require remote control of airflow to each of the zones in each of the basins. New butterfly valves with actuators on each leg of the common manifold are the way to accomplish this.	1	Purchase 8 new valve/actuator combinations. Run power and controls to each.
Wastewater - Plant: Addition of Denitrification Zone Mixers	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -		New modes of operation require mixing without aeration. The aeration basin have 4 zones requiring mixing.	1	Purchase 4 new mixers and install with power and controls.
Wastewater - Plant: Admin building expansion and reroofing	\$ 676,000	\$ -	\$ -	\$ -	\$ -	\$ -		The WWTP desperately needs additional administrative space. Without remodeling the entire building, the most cost-effective solution is the addition of 960 square feet of space on the NE corner of the building, and the remodeling of the roofline to accommodate. This expansion will provide a needed meeting space, along with one or two necessary offices for Supervisors. The additional Supervisor office space will in turn free up 25% more laboratory space which will absolutely be needed in the coming years for additional analytical bandwidth.	1	This building expansion will be done simultaneous with the roof and boiler repair and will not require excessive site work. Parking, sidewalks and utilities should not be disturbed for this addition. An estimated \$100k is included in this proposal to conduct restoration of the entire roof simultaneous with the expansion. \$600/square foot is the estimate used for the expansion portion of the project. Boiler/HVAC replacement is budgeted separately.
Wastewater - Plant: Basin Rehabilitation	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	Previously in CFP for 2022 and 23. The project has been rolled forward.	Sandblast and coat the interior of basins to protect the concrete structures from further erosion. Coat the primary clarifiers, gravity thickeners, chlorine contact chambers, and aeration basins	1	Required maintenance on original plant and equipment. Still awaiting current blast and coat estimates. Expected to rehab two basins annually.
Wastewater - Plant: Biosolids Handling Alternative	\$ -	\$ 200,000	\$ 200,000	\$ 500,000	\$ 5,000,000	\$ 25,000,000	EPA is working on studies and potential new regulations for biosolids. Additionally, new solids handling technology is going full scale at other facilities creating additional options for treatment. A deeper look at the universe of options for solids handling is required to take these factors into consideration. Responsible decisionmaking regarding the future of biosolids handling in Anacortes is still a few years away.	Select, design and install a biosolids treatment process to replace our aging incineration process.	1	Pursue through data gathering the long term process of replacing the aging sewage sludge incinerator with an alternative biosolids technology or rebuild the process to continue incineration for several more decades.
Wastewater - Plant: Construct New CSO Pump Station	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	Previously in CFP for 2022 and 23. With 90% design complete and a high degree of certainty of the ultimate construction of the new outfall, construction of this pump station is now scheduled for 2024.	This was formerly part of the 2023 CFP proposal for "New Wastewater Treatment Plant Outfall". This has been separated out as an individual project and is not subject to FEMA reimbursement. This pump station will replace the existing Q Avenue CSO and will function to prevent future SSOs in the downtown corridor by more effectively moving liquid out of the collection system.	1	Eliminate sanitary sewer overflows by relocating the CSO discharge to the new WWTP outfall. Construct in 2024, simultaneously with the new outfall. Final design considerations for pump selection include the potential for increasing capacity to bypass existing influent pumps into the WWTP for emergency and maintenance considerations.

Wastewater - Plant: Covered Storage for North Pad	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	One of the things this WWTP is desperately short of is storage space. The ever increasing inventory of spare parts for an aging plant has nowhere to live and too often expensive equipment is left outdoors in the weather. With the future configuration of the plant yet unknown, we have diligently protected real estate that will be needed for future plant expansion, but we have also identified certain key spaces we can utilize now for our growing needs. One of these spaces is directly north and east of the incinerator building.	1	We intend to cover, with an attached lean-to style roof, the 35' X 40' concrete pad on the north side of the incinerator building in order to store mobile generators , skid-mounted equipment, and other items best kept out of the weather. Roofed area is estimated at \$100/ft2. Additionally, we intend to gravel the area east of the incinerator to allow forklift access, and purchase four 20-foot Conex boxes for secure pumps and parts storage.
Wastewater - Plant: Effluent Pump Station Upgrade	\$ -	\$ -	\$ -	\$ -	\$ 730,000	\$ -	Previously in CFP for 2023. The scope and requirements of this project are dependent upon hydraulic capacities yet to be identified in a facility plan budgeted for 2027. Existing effluent pumps are being rebuilt in the interim. The project has been rolled forward to 2028	2	Budget for potential upgrades following a formal Facility Plan.
Wastewater - Plant: Emergent Maintenance and Repair Projects	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ 600,000	As a facility in the later half of its designed lifespan, it is important to have a dedicated source of funding for emergent repair issues. Most of the equipment and infrastructure within this facility is 30+ years old. Our projects are planned so as to replace equipment prior to failure, but there is always the unexpected. We do not know specifically what equipment will fail this year or next, but we do know it will happen. The best example of this is the outfall failure spending in 2016 (and every year since), though any large piece of mechanical equipment, component of the incinerator or the scrubber or the electrical system has a proven ability to exceed the proposal values herein. The intent of this funding is to be able to address or begin to address emergent repair issues large and small with an immediacy that will prevent any further costs that may result from inaction.	2	Maintain this proposed funding source as it has been approved in prior CFPs. Values are graduated annually.
Wastewater - Plant: Influent Pumping Upgrade	\$ -	\$ 825,000	\$ -	\$ -	\$ -	\$ -	Previously in CFP for 2024. The scope and requirements of the project are dependent on the project to replace the Outfall and CSO pump station. The project has been rolled forward to 2025 following completion of the outfall. Replacement of the pumps has been included.	2	General maintenance of existing capacity and replacement of equipment installed when plant was built.
Wastewater - Plant: Nutrient Removal Evaluation and Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	The NPDES PSNGP became effective in 2022 with discharge limits, milestone dates and reporting requirements.	1	The WWTP is subject to the new NPDES Puget Sound Nutrient General Permit (PSNGP). Immediate upgrades to meet new discharge limits may cost several million in the near term and, depending on the limits of the next PSNGP, may require plant upgrades of \$20million+.
Wastewater - Plant: Purchase Administrative commuter vehicle	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	An efficient commuter vehicle is needed for regular use at the WWTP. Often times pool vehicles are not available. Travel within the city and to out of town meetings and trainings is often done in the full-size service trucks, leaving the Operators short a vehicle.	2	Purchase of an economical 4/5 passenger commuter vehicle for work-related travel by all WWTP staff. Ordering vehicle is expected in 2024, with wait times likely pushing delivery out to 2025.
Wastewater - Plant: Purchase UTV service vehicle	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	The proposed vehicle will contribute to both Operator safety and efficiency as well as offsetting mileage on the larger vehicles.	2	Purchase a street-legal UTV for in-plant and lift station service work.

Wastewater - Plant: Rebuild Belt Filter Press	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	Having the press professionally rebuilt is roughly half the cost of replacement and can be done in place and on a shorter schedule than replacement.	The belt filter press is over 30 years old and is in need of rehabilitation.	1	We propose to have the press rebuilt to gain another decade or two of service life from this piece of equipment.
Wastewater - Plant: Recoat Clarifier Steelworks	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -		The steel superstructures of both secondary clarifiers have not been refurbished since new. Upon inspection this year, the coatings have begun to fail in places and corrosion is becoming significant. With the goal of realizing another 20 years of service from this equipment, now is the time to preserve these metal structures and prevent further corrosion.	1	Sandblast, replace components and fasteners, and recoat central towers and rotating structures on both secondary clarifiers.
Wastewater - Plant: Replace #1 Aeration Blower with Efficient Hybrid	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -		New modes of operation require blowers other than the two centrifugal blowers remaining from the original plant installation. We currently operate nearly 100% of the time on the single hybrid blower available. The remaining centrifugals need to be replaced with additional hybrids for reasons of both control and electrical efficiency.	1	Purchase and install with power and controls an Aerzen hybrid blower to replace one of the remaining centrifugal blowers.
Wastewater - Plant: Replace #2 aeration blower with efficient hybrid	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -		Eliminate the last centrifugal with a more efficient hybrid blower. Split the common air manifold to allow independent operation of aeration basins optimized for nutrient removal.	1	Purchase and installation of Aerzen Hybrid to match the other two. Splitting of the air manifold should be accomplished within the blower room to prevent excessive retrofit costs.
Wastewater - Plant: Replace Admin Building Boiler and controls	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -		The admin building boiler is older than the building itself and faults out somewhat routinely. This becomes critical in the need to maintain an accredited laboratory. A newer unit will also be more energy efficient. Replacement of this unit should be done at the same time the admin building addition is happening. The addition to the admin building will also require updates to the HVAC controls which no longer have parts or service representation.	1	Have the boiler replaced and the environmental controls upgraded .
Wastewater - Plant: Replace Aeration Basin #2 Diffusers	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -		Aeration basin #1 was retrofitted with newer, more efficient fine bubble diffusers. Basin #2 has not yet been retrofitted. Better process control and better energy efficiency will be realized with new diffusers.	1	Purchase and install new Aerostrip diffusers to match Basin #1.
Wastewater - Plant: Replace Aeration Basin Recirculation Pumps	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -		Internal recirculation control is critical to efficient nutrient removal. The existing recirc pumps are nearing the end of their service life and only provide a max 1Q recirc rate. Newer larger pumps, controlled by VFDs, are required.	1	Purchase and install 2 new pumps and install with power and controls.
Wastewater - Plant: Replace Bar Screens and upgrade grit handling system	\$ -	\$ 60,000	\$ 2,000,000	\$ -	\$ -	\$ -		Remove existing mechanical bar screens and replace with new screens and equipment that meet current requirement for disposal in a sanitary landfill. New equipment will grind and wash screenings. Equipment selection will depend on process requirements defined in Facility Upgrade Plan anticipated for 2027. If there is uncertainty in the plant configuration to be outlined in 2027, then this project may need to be rolled forward.	2	The project design and construction have been rolled forward from previous CFP. Equipment selection is dependent upon future plant configuration.
Wastewater - Plant: Replace Dewatering Pump	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -		The Plant dewatering pump is nearing the end of its service life. Replacement is necessary.	1	Purchase and install new pump by COA staff.
Wastewater - Plant: Replace Incinerator Preheat Unit	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -		Completely rebuild the incinerator preheat burner.	2	This is primarily a maintenance project to repair or replace worn original plant equipment. Switching fuel from diesel to natural gas will also be considered to increase efficiency.

Wastewater - Plant: Replace RAS pumps and Separate RAS Manifolds	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -		The current RAS pumps are 30 years old and of dated design. They suffer from ragging issues and are capable of less than 50% RAS ratio at plant capacity. It is time to install newer, higher capacity pumps. All pumps currently share a common manifold back to the basins. Separation into 2 manifolds should be done at the time of pump replacement to accommodate the elimination of failing control valves and allow more efficient nutrient reduction.	2	Purchase 3 new RAS pumps of higher capacity and divide the existing common manifold to provide better process control. Second manifold to be installed through utilidor into Basin #1.
Wastewater - Plant: Re-roof The Solids Handling Building	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -		This is the original roof installed in 1992 and is in fair condition and will need replaced in 2025. It will be replaced with a 50-Mil Duro Last PVC single ply roof membrane system.	2	It will need replacing during the current 2022 - 2027 CFP.
Wastewater - Plant: Re-roof the WWTP Secondary Building	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -		This is the original roof installed in 1992 and is fair to poor condition and will need replacing. It will be replaced with a 50-Mil Duro Last PVC single ply roof membrane system.	2	Roof is in poor condition and needs replacing.
Wastewater - Plant: Re-roof WWTP Head Works Building	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -		This is the original roof installed in 1992 and is fair to poor condition and will need replacing. It will be replaced with a 50-Mil Duro Last PVC single ply roof membrane system.	2	Roof is starting to wear down.
Wastewater - Plant: Septage Handling Facility Upgrade	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	Install a prepackaged septage receiving system to remove rocks and rags from septage prior to entering septage tanks.	The previous CFP project included automating valves and adding controls to improve cleaning the tanks. The project has been modified to remove rags and rocks prior to entering the tanks to eliminate plugging and debris handling issues. Rags and rocks create a significant problem in the septage tanks and associated plumbing. Rags plug the piping, valves and pump. Rocks settling in the bottom of the tanks and need to be removed using the vac truck.	2	This project is rolled forward from previous CFP. Project estimate is based upon several quotes from potential equipment vendors.
Wastewater - Plant: Upgrade SCADA with Dashboarding Capabilities	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	The requested software reaches out to multiple data sources and copies that data to a secure central server. Lab data, plant data, Historian data, weather, tides, collections status, and others are managed collectively on a secure server accessible both on-site and remotely. This server will provide real-time remote access to plant health metrics and automatically create customizable reports and annunciate alarm conditions. Data extraction and manipulation currently requires approximately 1/2 FTE of supervisor level time, and this is currently a very tedious and manually intensive process. This software will bring the WWTP's data utilization into the 21st century and is anticipated to pay for itself by freeing up much needed staff hours within our department.	The existing SCADA system is the same vintage as the treatment plant itself. The SCADA system will be entirely replaced at the time the plant undergoes a major upgrade. However, certain improvements can be made now which are independent of the configuration of the future SCADA. Software vendors such as Rockwell, Wonderware/Aveva, SEEQ and others provide excellent dashboarding tools that not only meet the immediate needs of our data managers but also lay a viable groundwork for an independent, virtualized, secure-server SCADA which will serve us well into the future.	2	Invest in the up front setup and licensing for a chosen dashboarding software package with the option of creation of a web-based SCADA system.
Water System - Oak Harbor: Campbell Lake Fish Passage Waterline Relocate	\$ -	\$ 75,250	\$ 372,130	\$ 372,130	\$ -	\$ -		Relocate 10-in waterline supplying Oak Harbor	None	
Water System - Oak Harbor: Pass Lake 10-inch Waterline Repair/Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	No change: extension of planned project	Either repair by cured-in-place process, or replace, a portion of the existing 10-inch waterline between Pass Lake and the meter near Deception Pass bridge.	2	This is an aging line that has been in the CFP for a long time, and repairs are necessary.
Water System - Refinery: West March Point Road Waterline	\$ 420,000	\$ 1,790,000	\$ -	\$ -	\$ -	\$ -	No change: extension of planned project	Construct a 30-inch waterline from the 36-inch transmission line on Highway 20 at March Point Road, along March Point Road and West Texas Road, to the existing 24-inch waterline on West Texas Road at the Refinery meter shacks.	2	Existing 24 inch line is aging, new line would provide higher capacity and serve both refineries. Full cost would be paid by the refineries by an increase incorporated into the 3 year refinery rates.
Water System - Regional: Cathodic Protection Transmission Main	\$ -	\$ 80,000	\$ 220,000	\$ -	\$ -	\$ -		Water System - Regional: Cathodic Protection Transmission Main (Rebuild Cathodic Protection Wells)	None	

Water System - Regional: Construct Storage Building	\$ -	\$ 60,000	\$ 320,000	\$ -	\$ -	\$ -	No change: extension of planned project	Construct a new maintenance storage building at the WTP	2	Currently, equipment and spare parts are scattered throughout the WTP. A centralized storage facility will allow for a more efficient operation of the plant as well as additional space for a larger inventory of spare parts.
Water System - Regional: Hydro Excavator	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	272-hours of hydro-excavator rental and use from other departments have been documented in 2020 and 2021. Cross-contamination between sewer and water is an elevated risk. Increase in water main breaks has increased risk exposure to claims. The use of hydro-excavators has become the industry standards to repairing water breaks and leaks due to the safety of water customers, employees, and the public.	Excavation equipment that uses high-pressure water to move soil or debris while simultaneously vacuuming it out. For the last several years the water crew has been borrowing the sewer jet truck from the street crew to hydro-excavate areas with heavily occupied underground utilities. In some cases, we can expose the water line to replace or repair with conventional equipment (I.E., backhoe), but with some if not all the new utilities required to be buried this proves to be a challenge. A couple of those included preventing cross-contamination of sewer and drinking water during main breaks, safety of the Team and public while excavating, and efficiencies of operations among many other ideas such as saving water during main breaks and improved response times.	2	
Water System - Regional: Phase 4 & 5 WTP Controls Reliability	\$ 175,000	\$ 380,000	\$ -	\$ -	\$ -	\$ -	No change: extension of planned project	Project replaces the controls to pumps and motors at the Water Plant. During power outages and plant shutdowns, key equipment becomes inoperable due to the controls.	1	This project will greatly improve the resiliency of the water treatment plant to operate at times of emergency.
Water System - Regional: Repair 36-inch Transmission Line near Swinomish Slough	\$ 115,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	No change: extension of planned project	Repair the internal coating on the transmission line	2	If not repaired line will continue to degrade, causing future premature failures.
Water System - Regional: Repair 36" Valve at Telegraph Slough and Corrosion Control	\$ -	\$ 150,000	\$ 625,000	\$ -	\$ -	\$ -		Repair 36" Valve at Telegraph Slough and Corrosion	None	
Water System - Regional: Replace WTP Discharge Meters	\$ -	\$ -	\$ -	\$ 160,000	\$ 795,000	\$ -		Replace WTP Discharge Meters	None	
Water System - Regional: Treatment Plant Optimization/Pilot Filter	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -		Develop and design water treatment plant pilot filter project to optimize chemical usage and constitute reduction.	1	
Water System - Regional: Water System Plan Update	\$ 375,590	\$ -	\$ -	\$ -	\$ -	\$ -		Update the City's Water System Plan	1	Dept of Health requirement to update Water System Plan, currently every 10 years. Next update due 2022.
Water System - Regional: Water System Security	\$ 650,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -		In 2020, the City of Anacortes conducted a risk assessment on the major components of the water delivery system. The delivery system is divided into four broad categories: water treatment and purification, large wholesale distribution, water storage, and small commercial and residential distribution. A myriad of natural and malevolent acts can impact or cripple each component of the system in different ways. The risk assessment included the assessment of natural hazards identified in the Skagit County 2020 Natural Hazard Mitigation plan, and the evaluation of risks from malevolent acts on facilities such as active shooter, arson fire, and malware or ransomware attacks on the City's information technology systems.	1	No change: extension of planned project

Water System - Regional: Water Treatment Plant - Emergent Equipment Replacements	\$ 375,000	\$ 400,000	\$ 450,000	\$ 500,000	\$ 550,000	\$ -		The City of Anacortes Water Department is proposing a budget of \$1,050,000 to replace equipment, motors, and facilities that break in an emergency. This budget is based on the cost of past emergency repairs, as well as the anticipated cost of future repairs. Past Emergency Repairs In the past three years, the Water Department has had to make the following emergency repairs: • \$300,000 for water plant transmission main emergency repair • \$650,000 for the water treatment plant intake transformer repair • \$100,000 to replace the treatment train pumping station Anticipated Cost of Future Repairs The Water Department anticipates that the cost of future emergency repairs will be \$500,000 per year. This is based on the average cost of past emergency repairs, as well as the age and condition of the equipment and facilities.	3	
Water System - Retail: Advanced Metering Infrastructure (AMI) Water Meters(moved	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	No change: extension of planned project	Advanced water meter reading technology that provides on demand information their usage on a hourly, daily or monthly basis through an online portal. Project kicked off with work starting in 2021 and into 2022. The cost of the project is estimated at 1.9 million. The project is expected to extend over three budget cycles. To-date the project has expended \$118,234.00.	1	AMIs provide more information to the customer to manage consumption, cost and other issues concerning service and usage; and provide higher reliability, more accurate billing and better quality of water delivery, while keeping utility costs at reasonable levels.
Water System - Retail: Blue Heron Pump Station Upgrade	\$ -	\$ -	\$ 75,000	\$ 825,000	\$ -	\$ -	No change: extension of planned project	The project involves upgrading the aging pump station to improve the system flow and operability of the Skyline Reservoir during periods of high demand as well as provide adequate source for the Anacortes system. Project will start with the evaluation of current capacity to serve to establish scope of project.	1	Replacing aging infrastructure to prevent failure and upgrading water system to meet increasing demand.
Water System - Retail: Fidalgo Island Water Service (FIWS) area Telemetry	\$ 221,392	\$ -	\$ -	\$ -	\$ -	\$ -	No change: extension of planned project	Install telemetry to newly acquired service area. This improvement will allow the water plant to control and monitor this section of the distribution system. This includes controls upgrade at WTP control room.	1	Reservoirs, control valves will be connected to the existing WTP Supervisory Control and Data Acquisition (SCADA) system to control water system components. This work must be completed prior to transfer of PUD service area to the City
Water System - Retail: Pipeline Replacements	\$ 1,543,000	\$ 1,620,000	\$ 1,701,000	\$ 2,136,000	\$ 2,242,280	\$ 2,354,394	No change: continuation of annual replacement program	Annual projects to replace aging distribution lines, focusing primarily on pipe sections with know history of failure, as well as asbestos-cement pipe.	1	Standard replacement policy to prevent infrastructure failure and save costs on repairs
Water System - Retail: Re-roof A Avenue Booster	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -		This is the original roof installed in 1989 and is in fair condition and will need replaced in 2026. It will be replaced with a standing seam metal roof.	2	It will need replacing during the current 2023 - 2027 CFP.
Water System - Retail: Re-roof Blue Heron Booster Station	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -		Roof was replaced in 2001 (asphalt shingles) which now is in poor condition and needs to be replaced. Roof will be re-placed with a standing metal seam metal roof	2	Roof is in bad shape, was last replaced in July of 2001.
Water System - Retail: Re-roof Fidalgo Bay Estates Booster Station	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -		This is the original roof installed in 1990 and is in fair condition and will need replaced in 2026. It will be replaced with a standing seam metal roof.	2	It will need replacing during the current 2022 - 2027 CFP.
Water System - Retail: Reservoir Internal Maintenance	\$ 300,000	\$ 2,310,000	\$ 1,170,000	\$ -	\$ -	\$ -	No change: extension of planned project	29th St and Skyline reservoirs - Perform extensive maintenance and upgrade work, including re-coating of interior and exterior surfaces, seal welding top plates, structural repair, seismic updating, and security.	1	Both 29th St and Skyline reservoirs are being considered at the same time as there may be economies of scale.
Water System - Retail: Service Vehicle	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -		Service Vehicle	None	
Water System - Retail: S. Fidalgo Island Water System Pipeline Replacement	\$ -	\$ -	\$ -	\$ 710,000	\$ -	\$ 745,500		S. Fidalgo Island Water System Pipeline Replacement	None	

Water System - Water Model	\$ 65,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	No change: extension of planned project	A computerized model to show how the hydraulics of the water system changes as infrastructure is added, taken away, reconfigured, etc.	1	Necessary to know how the water system changes to ensure efficient water capacity, quality and fire-flow.
Water System - Whistle Lake Dam Project	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	Moved from 2022 to 2024 to match grant timeline.	Evaluate the condition of Whistle Lake Dam and prepare a dam safety evaluation and a hazard mitigation plan.	3	The City has applied for a dam safety grant to evaluate Whistle Lake Dam and prepare a dam safety evaluation and a hazard mitigation plan.

Appendix 1: Existing Infrastructure Inventory

Below is an inventory of existing capital facilities owned by the City, including the locations and capacities of the facilities, where applicable.

General Government

Name	Location	Year Built	Size (SF)	Notes
City Hall	904 6 th St.	1915/1926	31,846	Includes Parks/Rec, Finance, Planning, Building, Engineering, Admin. Services Departments; Mayor's Office, City Council Chambers; Boys' & Girls' Club in basement
Maintenance Shop	2201 37 th St.	1977	15,164	Also serves as bus barn to ASD; includes truck storage, equipment shed, pressure booster station, water inventory, and storage/water debris
Library	1210 10 th St.	2003	28,478	Includes public library, public meeting rooms, playground equipment
Anacortes Museum	1305 8 th St.	1910	2,500	Built as a Carnegie Library; National Register of Historic Places.
WT Preston	713 R Ave.	Acquired 1983	N/A	Steam-powered sternwheeler on dry land, originally constructed in 1939, National Historic Landmark
Anacortes Maritime Heritage Center	713 R. Ave	2005	1,912	Museum exhibits featuring Anacortes' maritime heritage
Anacortes Senior Activity Center	1701 22 nd St.	1995	11,385	Senior center; also used for community meetings.
Heart of Anacortes	315 O Ave.	Stage – 2012 Restroom - 2010		Public restroom facility & music/community venue; includes concession/bathroom, fence & stage
Thompson Train Building.	605 R Ave.			
Tommy Thompson Trail Public Restroom	2219 R Ave.			
Downtown Archway	11 th & Commercial			
Public concrete floating dock & ramp	Fidalgo Bay / 30 th St.			City leases property from DNR; owns structures
Industrial User Boat Ramp	Fidalgo Bay / 30 th St.			City owns property
Public concrete travel lift pier and concrete floating docks	Fidalgo Bay / W Ave.			City leases property from DNR; owns structures
Land/No structures				
Anacortes Theater property & public parking Lot	415 O Avenue	-	15,000	City leases land to the Theater; owns north public parking area
6 th & Q parking lot	511 Q Ave.		19,000	Provides additional city vehicle parking and public parking

Public Safety Buildings

Name	Location	Year Built	Size (SF)	Type
Public Safety Building	1218 24 th St.	2000	17,000	Includes police station, courtroom, and generator
Main Fire Station	1016 13 th St.	1993	10,464	
Norman Brown (West End) Fire Station	5209 Sunset Ave.	1993	3,306	Includes building and generator building
March Point Fire Station	9029 Molly Lane	2009	2,842	Leased facility

Water System

Name	Location	Notes
Anacortes Water Treatment Plant Capable of 42MGD, expandable to 55MGD	14489 Riverbend Rd., Mount Vernon	Includes lime storage building, old treatment building, maintenance shed, power substation & generator, switch gear building an generator, standby generators (2), fuel tanks (2), surge tank, pump station, switch gear building, water tank storage, main treatment plant and chemical building; some of these buildings are proposed for demolition
Skagit River Intake Structure	14301 Avon-Allen Rd.	
Two 1.5 MG reservoirs	Whistle Lake Rd. / Blue Heron Circle	Constructed in 2018; includes booster station, reservoirs & generator
2 MG 29 th St. Reservoir	29 th St.	
2 MG Skyline Reservoir	3802 Marine Heights Way / 4000 Clyde Way	Includes reservoir, pump station, generator and telemetry equipment.
Fidalgo Bay Estates Reservoir & Booster station	San Juan Hill	30,000 gallons used for local storage; Includes pump station, telemetry, generator
2012 Pennsylvania Booster Station (Tursi)	2102 Pennsylvania	Includes booster station and generator building
Pipelines		
Transmission pipelines	From WTP to 3MG reservoir	Two 36" diameter steel pipes
Transmission pipelines	Spur to March Point refineries	20" diameter pipe
Transmission pipeline	Spur to Deception Pass	10" and 16" diameter pipes
Service and transmission pipelines	Various	842,247 lineal feet of ductile iron, asbestos cement, steel, concrete, PVC, cast iron, and galvanized iron pipes.
Other		
Water Valves	Various	3,521 water valves
Water Meters	Various	8,074 existing / 7,582 active
Fire Hydrants	Various	City – 922 County – 118 Private - 58
Pressure Reducing Valves	Various	25 pressure reducing stations
Interties	Various	Interties with wholesale customers

Wastewater System

Name	Location	Notes
Wastewater Treatment Plant Processing capacity of 7.8MGD	500 T Ave.	Treatment for over 4,307 acres of residential and commercial customers; includes admin/shop, solids handling, primary

		treatment, secondary treatment & aeration, effluent pump station, secondary clarifier and basin, splitter box and generator
Gravity Sewers (including trunks, interceptors, laterals, force mains, outfalls)	Various	106.2 miles of sewer ranging from 4" to 36", including clay, concrete, ductile iron, HDPE, and PVC
Lift Stations		Year Constructed
Lift Station #1	3911 Mallard Pl.	2000
Lift Station #2	4105 Mitchell Dr.	1983
Lift Station #3	2322 11 th St.	2000
Lift Station #4	2819 / 2803 T Ave.	2001
Lift Station #5	1118 Edwards Way	2005
Lift Station #6	3009 B Ave.	2000
Lift Station #7	1411 I Ave.	1991
Lift Station #8	418 2 nd St.	1997
Lift Station #9	416 2 nd St.	1997
Lift Station #10	201 Curtis Dr.	1998
Lift Station #11	203 E. Park Dr.	1978
Lift Station #12	103 5 th St.	2007
Lift Station #13	5918 Cabana Ln.	2010
Lift Station #14	2100 Ferry Terminal Rd.	1992; includes pump station and telemetry
Lift Station #15	1200 B Ave.	2005
Lift Station #16	4533 Anaco Beach Rd.	2005
Lift Station #17	1517 R. Ave.	2010
Lift Station #18	8071 S. March Pt. Rd.	2004
Lift Station #19	12493 Bartholomew Rd.	Mothballed
Lift Station #20	9430 S. March Pt. Rd.	2004
Lift Station #21	2708 Fircrest Blvd.	2005; includes generator/telemetry
Lift Station #22	1016 13 th St.	2009; includes pump station & generator
Lift Station #23	1915 13 th St.	2009
Overflows		
B Avenue Combined Sewer Overflow	Northern end of B Ave., appx. 180' north of 11 th St.	
Q Avenue Combined Sewer Overflow	2 nd St. & Commercial Ave.	
Other		Number
Sanitary Sewer Manholes	Various	2,451
Clean outs (including stubs and tees)	Various	345
Structures connected to city sewer	Various	7,136

Stormwater System

Drainage Basin	Outfalls	Catch Basins	Detention Facilities	Ditch (Lineal Ft.)	Pipe (Lineal Ft.)	Notes
Guemes Channel Drainage Basin	30	1,235	39	45,434	159,881	
Burrows Bay Drainage Basin	14	510	13	18,225	77,046	
Fidalgo Bay Drainage Basin	34	1,371	28	133,788	196,632	
Padilla Bay Drainage Basin	1	7	11	74,521	3,619	
Similk Bay Drainage Basin	1	18	2	26,123	1,933	

Parks, Trails, and Recreation Facilities

Name	Location	Size	Notes
Ace of Hearts Rotary Park	H Ave. & 38 th St.	5 acres	
Alice Parchman Newland Park	R Ave.	10 acres	
Ben Root Skate Park	N. end of Alice Parchment Newland Park	2 acres	
Cap Sante Park	S. end of W Ave.	37 acres	
Causland Memorial Park	8 th St. & N Ave.	2 acres	
Clearidge Park	Blakely Pl.	0.8 acres	
The Depot Arts Center	7 th St. & R Ave.	5.75 acres	Includes arts building/old Great Northern Railway building (built in 1909)
Grand View Cemetery	411 Hillcrest Drive	12 acres	
Kiwanis Waterfront Park	W. of Guemes Ferry Dock	2 acres	
N Avenue Park	2 nd St. & N Ave.	0.4 acres	
Roadside Park	Jackson Ave.	0.3 acres	
Rotary Park	Market St. & T Ave.	1.5 acres	
Storvik Park	Between 29 th & 32 nd St.	8.7 acres	Includes restroom and playground equipment
Ship Harbor Interpretive Preserve	Edwards Way	30 acres	
Shugarts Playground	Adjacent to the Library	0.25 acres	
Tommy Thompson Parkway	Between 9 th St. & Q Ave.	3.3 miles	
Volunteer Park	14 th St. & H Ave.	24 acres	Partially owned by Anacortes School District. Includes field house, restroom, dugouts, press box/bleachers, storage building, AR Daniels turf, light standards, scoreboards, picnic shelter, south field maintenance/shop, Kiwanis Meadows P/G, fencing, flagpoles, batting cages, M&D storage building
Washington Park	Sunset Ave.	220 acres	Includes, upper and lower restrooms, pay machines, picnic shelters, dwelling, maintenance shop, playground equipment, Includes playground shelter
John and Doris Tursi Park	W. 12 th and Pennsylvania Ave.	3 acres	
29th St. Playground	29 th St. & Q Ave.	0.5 acres	
Little Cranberry Lake Forest Lands (ACFL)	Georgia Ave.	703 acres	
Whistle Lake Forest Lands (ACFL)	Whistle Lake Road	1,604 acres	Includes vault toilet, Mt. Erie communications building
Heart Lake Forest Lands (ACFL)	Heart Lake Road	452 acres	
Gazebo	5 th & T		
Trails		Miles	
Washington Park Trails	Washington Park	2.97 miles	
ACFL Trails	Various	54.88 miles	
S.H.I.P. Trail	North end of Edwards Way	0.28 miles	
Guemes Channel Trail	Guemes Channel, between Edwards Way and Lovric's Marina	.5 miles	

Transportation

Name	Lineal Feet	Miles	Notes
Principal Arterials (State Route 20)	53,014	10.0	
Minor Arterials	18,419	3.5	
Collector Arterials	119,747	22.7	
Local Streets	419,356	79.4	
Park streets	25,573	4.8	
Private	27,566	5.2	
Paved streets	550,022	104.2	
Gravel streets	23,344	4.4	
Parks paved roads	34,814	6.6	
Parks gravel roads	1,747	0.3	
Paved alleys	21,707	4.1	
Gravel alleys	68,314	12.9	
Grass alleys	5,633	1.1	

Fiber

Name	Location	Qty	Notes
Optical Line Terminal #1	Fiber equipment room at CoA Library	1	Nokia 7360 ISAM FX-16 with 16 GPON line cards
Optical Line Terminal #2	Equipment cabinet in Skyline area	1	Nokia 7360 ISAM FX-8 with 8 GPON line cards
Router	Fiber equipment room at CoA Library	1	Nokia 7210 SAS R6 with eight 10 Gbps interfaces, twenty-two 1 Gbps interfaces, and two unpopulated line card slots
DC Battery Set	Fiber equipment room at CoA Library	1	Direct current batteries providing 48 vDC power to Optical Line Terminal and Router.
Outside Plant	Throughout City	n/a	(i) aerial & underground backbone cables containing 288, 144, 96, or 48 optical fibers; (ii) cabinets containing passive 1x4 optical splitters; (iii) multi-port service terminals containing passive 1x4 or 1x8 optical splitters; (iv) underground vaults; and (v) aerial & underground service drop cables containing 1 optical fiber between backbone cables & customer premises.

Appendix 2: Glossary of Terms

Adequate public facilities. Facilities that have the capacity to serve development without decreasing levels of service below locally established minimums.

Assessed Valuation. Refers to how much the total real estate and personal property within a jurisdiction is worth. The value is established by the County Assessor at 100% of appraised market value, and adjusted by the State to account for variations in assessment practices among counties.

Available public facilities. Facilities or services are in place or that a financial commitment is in place to provide the facilities or services within a specified time. In the case of transportation, the specified time is six years from the time of development.

Bonding. Is the act of issuing the debt to finance capital projects and other expenditures.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Capital Program. A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Concurrent or Concurrency. Means that adequate public facilities are available when the impacts of development occur. This definition includes the two concepts of “adequate public facilities” and of “available public facilities” as defined above.

General Obligation Debt. Debt that will be repaid mainly by taxes and other general governmental revenues. This debt includes limited and unlimited general obligation bonds, capital leases and other notes and contracts issued with the full faith and credit of the government.

Impact Fee. A fee assessed on new development that creates additional demand and need for public facilities.

Infrastructure. The underlying foundation, especially the basic installations and facilities on which the continuance and growth of a jurisdiction depends, i.e., streets and roads, sewer, and water systems.

Latecomer Fees. Fees paid by developers or future service users for their share of past improvements financed by others.

Leasing. A financing technique whereby ownership of the project or equipment remains with the financing entity, and where title may or may not transfer to the City at the end of the lease.

Local Improvement District (“LID”). A method of carrying out a specific improvement by allocating the costs among the benefiting properties. The project is usually financed through a long term bond issue, and the repayment of which is mainly from the collection of special assessments from the benefiting properties.



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 7.c.

Agenda Item Title: Ordinance 4064: 2024 Operating Budget

Staff Contact(s): PHILIP STEFFEN

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Ordinance
PHILIP STEFFEN	
DARCY SWETNAM	

Item Summary: The 2024 operating budget is \$109,686,038. Of this, \$74,147,891 is for operating expenditures and \$35,538,147 is for capital. Changes from last version: \$400,000 EIS moved to capital from operating. Removed \$10,000 from HR budget. Added FTE count tables after org charts.

Budget Impact:

The city needs a budget to continue operations in 2024.

Previous Action: Council has reviewed the budget and discussed it at various meetings and committee meetings.

Recommended Motion: I move to approve ordinance 4064 to adopt the 2024 operating budget of \$109,686,038.

Alternative Actions: NA

Attachments (listed in order presented):

1. Ord 4064 Budget 2024
2. Final Budget Book 12-6-23 FTE

ORDINANCE NO. 4064

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES
AND USES FOR THE YEAR 2024

Section 1. The 2024 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2024 Revenues/ Expenditures
001	GENERAL FUND	35,623,190
101	PARKS & RECREATION FUND	2,653,360
102	GRANDVIEW CEMETERY FUND	309,855
103	PUBLIC LIBRARY FUND	1,835,174
104	STREET MAINTENANCE FUND	3,681,821
105	ARTERIAL STREET CONSTRUCTION	7,318,654
107	WASHINGTON PARK FUND	340,561
108	PARKS CAPITAL IMPROVEMENT	1,620,000
109	AFFORDABLE HOUSING	639,997
112	DEVELOPMENT IMPACT FEE	257,000
113	ACFL MANAGEMENT FUND	41,864
135	TOURISM FUND	559,367
335	REET	2,141,000
401	WATER FUND	19,337,327
440	SEWER FUND	20,565,165
445	STORM DRAINAGE FUND	2,288,880
450	SANITATION FUND	6,775,331
501	EQUIPMENT RENTAL FUND	3,697,492
	Total	109,686,038

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the

Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 11th day of December 2023

CITY OF ANACORTES, WASHINGTON

By: _____
Matt Miller, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney

CITY OF ANACORTES, WASHINGTON



2024 Annual Budget



CITY OF ANACORTES

2024 ANNUAL BUDGET

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2024 Budget Message Mayor Matt Miller

Introduction

Honorable City Council and Members of our Community:

In accordance with RCW 35A.33.050, I am proud to present the City's 2024 proposed annual budget. This \$107 million budget reflects department and program managers' estimates of revenue and expenditure reflecting community priorities and values. It includes \$74 million in operating expenses and \$33 million in capital expenses.

This budget builds on sound financial planning and a focus on optimizing resources and maximizing efficiencies. The most significant change in the budget is the addition of 13 FTE public safety professionals funded via Proposition 1 "Public Safety Staffing" levy approved by the voters in April 2023. This will add increased levels of service to the safety and security of our citizenry.

In 2023, the WA State Legislature adopted SB 5536 which is known as the "Blake Fix." This bill makes it a gross misdemeanor to knowingly possess counterfeit and controlled substances or to knowingly use prohibited substances in a public place. Prior to 2021, drug cases were held in Skagit County Superior Court. These cases are now being held in Anacortes Municipal Court. The City continues to evaluate the impact of this bill on our budgets including the Municipal Court, Office of Public Defense, and Prosecutor's Office. We project an increase of 250 cases each year at the Municipal Court.

Budgetary pressure will continue as we finalize the construction of the last large area of our Access Anacortes Fiber project. This was a conscious and prudent choice by the City Council to fund this significant community investment through the general fund, but it does result in little maneuvering space for incurring additional general fund expenses without additional revenue.

The primary increases to our operating budget for 2024 include the following:

- \$1.7 million for 8 firefighter/medics and 5 commissioned police officers
- \$1.9 million in increased wages and benefits
- \$186K liability/property insurance increases
- \$188K in utility cost inflation
- \$480K in professional services to meet legislated planning requirements

Public Safety

Anacortes Police Department

The Anacortes Police Department (APD) looks to continue the success they have had filling vacant positions in 2023 with proactive recruiting and continuing to foster a positive agency culture in the workplace. We are on track to fill the remaining openings by the end of this year and will begin to fill the five additional positions funded by the Public Safety Levy in 2024. The department will focus on basic training for the newly hired officers to increase 24/7 police presence throughout the city including in our parks and forestlands.

The APD strives to continue the success of reducing the number of individuals living on our city streets through effective partnerships with Anacortes Family Center's *Social Services Outreach Coordinator* and other service organizations. These partnerships successfully placed previously homeless individuals into stable permanent housing in 2023 and contributed to increased quality of life for all city residents. These efforts will continue to pay dividends in 2024.

The addition of a part-time Parking and Code Enforcement position, combined with new parking ordinances in 2023, allowed APD to become more proactive in addressing parking problems, code violations, and removing junk vehicles from our streets.

With the passage of SB 5536, the department returned to addressing illegal drug use with the goal of steering individuals toward treatment programs, while holding those accountable when their actions affect the safety and quality of life for our community. Coordination between the APD, Prosecutor, and court staff will be essential to ensure individuals can be successfully diverted from jails to an effective treatment program, lowering recidivism, providing consequences to those that choose not to engage, and bringing justice to victims.

Anacortes Fire Department

2024 will be a significant year of growth for the Anacortes Fire Department in both size and capabilities. The major focus will be on the training and deployment of the eight (8) new firefighters approved by Proposition #1 and integration of a new ladder truck.

Our staff will operate a 14-week academy for new employees in January 2024. This additional staff will allow us to deploy a second unit at Station #1, improving our effectiveness and lowering response times citywide. The pending delivery of Ladder Truck 29 will further enhance our ability to respond to hazards and protect our community.

The *Alternative Response Team* supports the City's community paramedic and complements the Police Department social worker. A social navigator and mental health professional are contracted through the Anacortes Family Center to support this coordinated response to support people in crisis. This team has successfully connected our homeless population with resources and opportunities. Currently this program is funded through an Association of Washington Cities grant and the City is seeking long-term funding sources to maintain this program.

In 2023, we were able to purchase our Station #3 property that had been leased for seventeen (17) years. This provides us operational stability and saved the taxpayers \$7-10 million in new construction costs.

Our new wildland fire engine was constructed in-house at approximately 60% of the commercial cost, both increasing our ability to protect our local forest lands and creating the opportunity to deploy statewide support in 2024.

Infrastructure

Access Anacortes Fiber Internet

Since beginning construction in 2019, the City's fiberoptic project now passes 75% of the City's businesses and residences, has over 2100 business and residential customers in service with another 1400 orders in queue, and is generating over \$1.5M annually. Fiber internet construction continues in Anacortes with the remaining core areas of town under construction.

The City's general fund, a \$2.25M grant from the Economic Development Administration and two grants from Skagit County totaling \$1M, and a \$4.5M line of credit have been the primary funding source for the City's entire fiberoptic project.

Staff have completed a thorough analysis of financing options for the City's fiberoptic project, and this budget incorporates a recommendation to utilize an interfund loan to meet the necessary construction cashflow through the end of 2024. An interfund loan will allow the City to continue to build the network, add customers, pay interest internally to the fund we borrow from, and allow additional time for the financial market to stabilize before obtaining a long-term debt financing option.

Anacortes is the first city in the State of Washington to operate as an internet service provider. I am excited to see the network expand to pass every home and business within the City of Anacortes. I truly believe that this is an important legacy investment in our community's future.

Public Works

The Public Works Department is our largest department, providing essential services, such as streets maintenance, engineering, a regional water source and distribution system, sewer collection and treatment, stormwater management, building maintenance and operation, garbage collection, and management of the City's fleet. These services are critical to support the community and require the *no fail* philosophy and work ethic demonstrated by staff.

The proposed 2024 budget allows us to maintain services and implement capital improvements to serve our community most effectively.

Increases in the proposed operating budget account for inflation of service costs, increased costs in fuel, electricity, Skagit County garbage disposal, consultant engineering support, Department of Health required water quality sampling, and the addition of a 1 FTE Engineering Technician

Public Works significant proposed capital investments in 2024 include:

- \$270,000 in stormwater system restoration and upgrades
- \$5 million in wastewater pump station upgrades
- \$4.5 million CSO Pump Station
- \$2 million ongoing WWTP plant maintenance
- \$600,000 in drinking water production improvements
- \$2 million in retail water pipe replacements
- \$2 million in drinking water system infrastructure updates including Advanced Metering Infrastructure (AMI), water tank preventative maintenance, and telemetry.
- \$750K fleet additions:
 - \$60K EV vehicle for stormwater inspections
 - \$650K Vactor truck for hydro excavating
 - \$41K retail water service vehicle
 - \$41K side-by-side utility vehicle for WWTP

- \$8.5 million in transportation improvements:
 - \$5.5 million for 12th and Commercial roundabout
 - \$1.8 million in overlays
 - \$300K in ADA/sidewalks ramps
 - \$250K H Ave multi-model
 - \$300K 16th street improvements

Included in this budget is significant planning to provide the City Council and our community with a long-range holistic assessment of system needs and a general timeline for upgrades and replacements. These planning efforts include updating the General Sewer Plan, the Water System Plan, the Stormwater Management Plan, and the creation of a Comprehensive Facilities Plan, a Maintenance and Operations Plan, and a Transportation Master Plan addressing streets, sidewalks, and multimodal systems.

Smart Growth

Planning, Community, and Economic Development

The Planning, Community and Economic Development (PCED) department is tasked with supporting the community's vision for our future as outlined in the Anacortes Comprehensive Plan. The values defining our work include sustainability, preservation, economic vitality, and providing a supported and connected community.

In 2024, PCED will begin significant work on the required Growth Management Act (GMA) Periodic Updates to the 2016 Comprehensive Plan that are due in 2025. This major update will incorporate revised 20-year population and job growth projections for the years 2025-2045.

Once those projections are determined, the City will update its Comprehensive Plan and zoning map to show how we will accommodate projected growth.

As we have done in years past, a consultant will be hired to perform a land capacity analysis (LCA) to determine how much land is available for development in the city and its urban growth area (UGA). The PCED budget request includes \$35,000 for this LCA.

The City will also update its Critical Areas Ordinance (CAO) as part of the 2025 Periodic Update. The Department of Commerce has given us a \$125,000 grant to assist with the costs of the project. This grant will cover many of the required updates and studies.

In addition to the usual requirements for a periodic update, HB 1181 further requires that jurisdictions plan for climate change in their comprehensive plans and development regulations.

HB 1181 further requires that jurisdictions plan for climate change in their comprehensive plans and development regulations. The City will need to create a new Climate Change and Resiliency Element, as well as make amendments to the Transportation Element, Utilities Element, and Land Use element to comply with these requirements.

Fortunately, the State has made a \$500,000 planning grant available to help defray the costs of adopting comprehensive plan policy and development regulation amendments to implement in accordance with these new state mandates.

In addition to the work on the 2025 Periodic Update, PCED is actively working to achieve the City's affordable housing goals. We completed major updates to the zoning code to support the housing affordability and diversity policies in the 2016 Comprehensive Plan. To further support the development of affordable housing, the city also adopted a Housing Action Plan (HAP) in 2023. The HAP will inform major updates to the Housing Element of the Comprehensive Plan during the 2025 Periodic Update.

All areas of housing continue to be a pressing concern. The City is working to implement housing action items in the HAP in advance of the 2025 Periodic Update. For example, we are pursuing private partners that could provide high-density affordable housing on city-owned land at Sharpe's Corner. To understand how much housing can be accommodated on that land, staff has put a \$35,000 request in the budget to commission a feasibility study and subarea plan for housing at that location.

PCED also expects that the City will continue its agreement with Community Action to provide social services at a satellite office in Anacortes at \$60,000.

The 2025 Periodic Update and HAP are not the only activities PCED will be engaging in over the next year that will require budget support. The Economic Development Committee is working on a request for proposals (RFP) for a consultant to complete an Economic Development Strategic Plan (including a community survey) and requests \$20,000. Additionally, in concert with Public Works, we will be perusing grants for EV charging planning and acquisitions with potential sites at the Depot Arts Center and movie theater parking lot.

In our ongoing support of the maritime industry, we will continue the planning process to install travel lift pier floats at the city-owned dock. In our Capital Facilities Plan (CFP) we included a request for \$54,000 to complete the creosote pile and treated wood replacement at the Fidalgo Bay Marina, which meets our DNR lease requirements and supports environmental stewardship goals.

PCED staff will continue working with property owners along Guemes Channel to acquire easements for the planned trail. Stabbert Maritime has indicated that they are willing to dedicate a trail easement across their property as part of redevelopment plans at that site. Because Stabbert owns a long stretch of property along the waterfront, acquiring this trail easement will be a major step in the trail project. Permit applications for early phases of Stabbert's redevelopment of the site may be received as soon as 2024.

In 2024 PCED staff will also be spending time working with the MJB project. MJB has submitted applications and those will be processed with public input well into 2024. MJB has indicated that they are preparing to submit building plans for Phase 1 in the near future.

Courts

Municipal Court and Public Defense

The Municipal Court is responsible for processing infractions and citations in violation of city ordinances and state statutes issued by the Anacortes Police Department. This now includes processing infractions for knowingly possessing counterfeit and controlled substances or knowingly using prohibited substances in a public place.

Currently the City employs a court administrator, two court clerks and contracts with Skagit County District Court for Judicial Services. In 2024, we will continue to monitor the impact of the "Blake Fix" on the current staffing levels. The Municipal Court has a duty to set cases for arraignments, hearings, probation revocations, and trial. The City currently has an interlocal with Skagit County to provide two court dockets per month for Community Court, a non-traditional system that is intended to address the root cause giving rise to criminal behavior.

The City employs a full-time public defender and legal assistant to meet the state-mandated standards for delivery of public defense services. The 2024 budget includes additional funding to increase the number and reimbursement rate for contract attorneys retained to handle overflow or conflict cases. The Washington State Office of Public Defense (OPD) awarded the City of Anacortes a \$30,000 grant, the City will utilize \$15,000 each year to offset the increase in indigent defense expenses.

State law limits the number of cases that public defenders can represent. This budget maintains the commitment to continue to serve this community to the highest standards.

City Business

City Attorney

The role of the City Attorney's Office is to provide in-house counsel to City leaders and staff, ensuring the City meets the highest legal standards. The City Attorney's Office also oversees all City procurement and contracts, public records management and responses, claims management, and prosecution services.

The 2024 budget includes a plan to transition prosecution services in-house through the addition of an assistant city attorney position. Currently these duties are contracted with Skagit Law Group. This individual will provide additional staff time to handle the anticipated increased caseload from the new drug possession laws. An in-house assistant city attorney will also help support the Anacortes Police Department as it navigates recent state legislation, court decisions and new city ordinances.

Human Resources

The Human Resources Department is staffed with a Human Resources and Labor Relations Director and a Human Resources Generalist. The Department received the help of a Temporary HR Assistant in 4th quarter 2023 and will continue this temporary addition as we onboard new city staff in 2024. The Department is also working to increase efficiency with the implementation of NeoGov recruiting software which will roll out in 2024.

The City is diligently assessing the expenditures linked to employee compensation and negotiated wages and benefits. This meticulous evaluation encompasses salaries, benefits, and other related costs. By scrutinizing these financial aspects, the City aims to ensure fair and competitive compensation for its workforce while maintaining fiscal responsibility and efficient resource allocation. This process underscores the City's commitment to both its employees' well-being and prudent financial management.

In 2023, a successive collective bargaining agreement was negotiated with Teamster's Local 231 Union. In 2024, the HR Department will negotiate new contracts with both Anacortes Police Services Guilds, Commissioned Employees and Non-Commissioned Employees.

Information Systems and Technology

The Information Systems and Technology division supports computing and networking requirements playing a vital role in keeping the City's business moving forward. The work of this division is crucial to every department's success and essential to ensure stability and security of city networks. Each year there is an increase in the number of systems the division is responsible for with new hardware and software requirements.

The division is funded through departmental interfund charges. Each department's funding allocation is based on the number of "nodes" utilized. A stringent review of "nodes" and life cycle replacement has resulted in significant cost saving for several departments. Interfund charges support the department's operating costs and equipment replacements costs.

The 2024 a significant amount of time will be spent evaluating a new enterprise resource program software system to automate and manage core business processes for optimal performance. Focus remains on enhancing the City's security and protecting critical data. In 2024 we will complete a security audit to evaluate our cybersecurity posture and identify security gaps and vulnerabilities.

Quality of Life

Parks and Recreation

The Parks and Recreation Department manages our parks, community forest lands, recreation programs, Senior Activity Center, and Grand View Cemetery. We are proudly a "city within a park" with nearly 40% percent of our city limits being parks and forest lands.

Our 2024 budget emphasizes how important our park spaces and facilities are for our residents and continues funding of existing maintenance.

Planned construction includes the small courts area at Storvik Park, rebuilding the damaged section of the Ship Harbor Boardwalk, renovating a trail on Cap Sante's east side, as well as cemetery and Washington Park improvements.

We are continuing to investigate ways to support the community with the closing of the Port Transit Shed Event Center at the end of this year. We are studying the feasibility of a temporary tent facility at the Depot Plaza or on private land to support the shoulder season. This endeavor will need Lodging Tax funding support.

In 2023, our recreation staff provided over 120 opportunities for community recreation; in 2024 we expect to exceed that amount. Enrichment for all ages is a fundamental part of the Parks and Recreation responsibilities.

Senior Activity Center

As the only accredited senior center in the State of Washington, the Anacortes Senior Activity Center takes pride in providing innovative programs. Nearly 140 guests visit our facility each day of the week for meals, classes, and events. In 2024 we look forward to the continued expansion of offerings promoting the health, wellness, and creativity of our community's seniors. In 2024, we are budgeting for an anticipated 10% increase in costs to continue providing essential "Meals on Wheels" service to our residents.

Museum

Anacortes Museum staff operates three public facilities in our historic downtown: the museum and research library, the Maritime Heritage Center, and the National Historic Landmark *W.T. Preston*. We are proud to share that visitation numbers have increased nearly 20% during the first three quarters of 2023 and we expect continued growth in visitations and programing in 2024.

Beyond these structures, the Museum outreach extends to stewardship of the Bill Mitchell murals, creation of interpretive signage at significant locations, and digital platforms linked from the Museum website to more than 90,000 archived photographs, historic films, oral history recordings and online access to 110 years of local newspapers.

The Anacortes Museum provides dedicated customer service for residents and visitors while working in collaboration with community organizations with respect for our history. Each year the Anacortes Museum Collection receives more donated artifacts, creating a need for additional artifact storage and curatorial workspace. Beyond core needs, the museum partners on fundraising with the Anacortes Museum Foundation to enhance our exhibits, events, publications, and other programs.

Library

The Anacortes Public Library is an inclusive space encouraging lifelong learning, curiosity, and a sense of belonging. Whether it be a quiet place to get some work done, a place to connect with other parents with young children, or a place to attend one of the hundreds of enriching programs the library offers every year, the library is a crucial investment in the community.

The library is making every effort to keep their budget flat again this year, despite increasing utility expenses, by being mindful of technology expenses, drawing on other city departments such as the fire department to provide required CPR training, and continuing to rely on the Foundation and Friends to support crucial services loved by the community.

The Library Foundation and Friends organizations contribute over \$150,000 a year to supplement the library budget. They provide the library's only programming funding while supporting popular online resources like Hoopla which provides Audio books, eBooks, and streaming and downloadable movies. They also fund scholarship opportunities for students, and support jazz events that bring in thousands of people a year.

In 2024, the Library Foundation will continue to explore a teen area remodel. The first design and engineering step of this project has already been funded. Utilizing funding from donors like HF Sinclair, teens will see updates including expanded technology access, seating, and study space. This update is a core part of the Library's mission to create a welcoming space for all and recognizes the community's continued efforts to support our teens and young adults.

Conclusion

It is my fiscal responsibility to continuously evaluate City revenue and expenditures with a view to maintaining a strong financial position within the parameters of our fiscal policies and state law all while providing quality municipal services.

Looking forward, we continue our commitment to our community with high quality services and a balanced budget. We will always look to enhance public safety, grow smartly, improve infrastructure, be fiscally accountable, and maintain and enhance our quality of life and pursuit of happiness for all.

All the Best/Matt

- **Enhancing public safety** by strengthening the capability of police and fire departments with additional code enforcement and creative crisis response
- **Smart growth** with a clear vision that supports a variety of housing options, enhances access to waterfront, supports downtown businesses, and protects our natural resources while we monitor impacts of recent code changes with respect to density and affordability.
- **Focus on Infrastructure** by fixing our streets using innovative paving strategies and completing our exceptional fiber project that remains on a positive trajectory.
- **Fiscal accountability** that prioritizes must haves versus nice to haves, taxing only what we need, with a commitment to transparency in how we spend your tax dollars.
- **Quality of Life** by continuing to offer extraordinary services through our library, museum, senior activity center, parks, forestlands, arts, and recreation programs – services that bring our community together and support healthy, vibrant citizens.

ELECTED OFFICIALS



Mayor Matt Miller

The City of Anacortes is a code city Mayor / Council form of government operating under RCW 35A.12. City Council has legislative authority of the City and determines policy matters. The Mayor has executive authority and executes city policy. City Council is comprised of one member from each of the three wards within the city, and four at large positions. The Mayor and City Council Members are elected to four-year terms. The Council terms are structured such that Ward positions run concurrently; and At Large positions run concurrently. The Mayor's term is the same as At Large terms. The At Large position terms end 12/31/2025, and Ward position terms end 12/31/2023.

City Council members



Ward 1
Ryan Walters



Ward 2
Christine
Cleland-McGrath



Ward 3
Jeremy Carter



At Large
Amanda Hubik



At Large
Bruce McDougall



At Large
Carolyn Moulton



At Large
Anthony Young

MISSION STATEMENT

Anacortes seeks to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

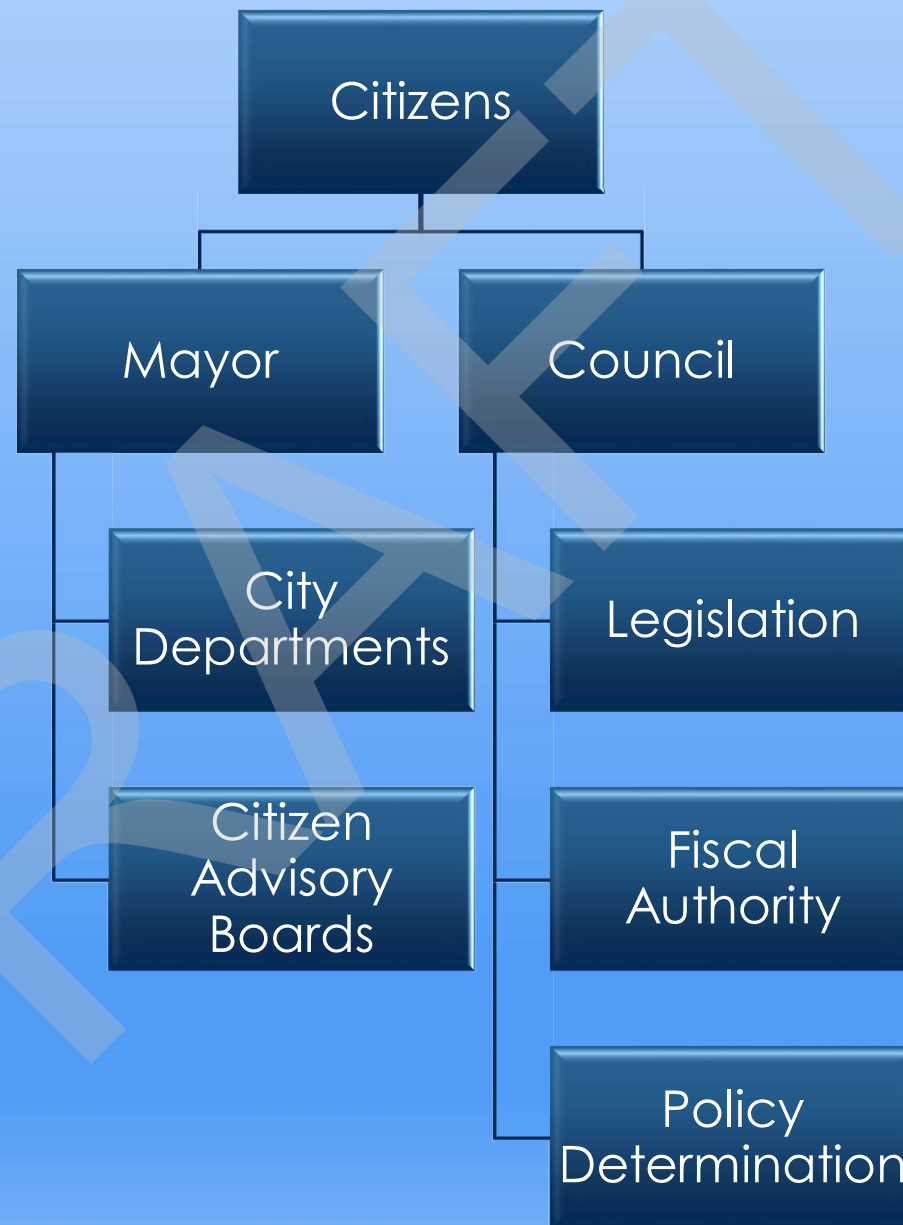
VISION STATEMENT

Anacortes is a unique, creative, vibrant and caring maritime community that supports cultural and economic diversity and vitality, balances sustainable growth with respect for our history, and protects our natural environment and public lands for future generations.

BUDGET GOALS

Mayor and Council have adopted seven broad goals that determine how the City's resources are allocated through the biennial budget process.

- Goal 1: Provide Community enrichment through quality of life services including library, recreation, museum, and cemetery services.
- Goal 2: Provide Public Safety through robust Police, Fire, EMS, and Court Services.
- Goal 3: Enable Community and Economic Development by preparing for growth and providing requirements for commerce opportunities.
- Goal 4: Provide Essential Services in the form of robust utility and transportation infrastructure.
- Goal 5: Ensure Natural Resource Sustainability by being good stewards of land, water rights, parks and forestlands.
- Goal 6: Provide Social Services in the form of health and indigent defense services of vulnerable citizens.
- Goal 7: Provide a responsible and representative government that operates transparently with public process, maintaining financial sustainability.



ORDINANCE NO. 4064

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES
AND USES FOR THE YEAR 2024

Section 1. The 2024 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2024 Revenues/ Expenditures
001	GENERAL FUND	35,623,190
101	PARKS & RECREATION FUND	2,636,807
102	GRANDVIEW CEMETERY FUND	309,855
103	PUBLIC LIBRARY FUND	1,835,174
104	STREET MAINTENANCE FUND	3,681,821
105	ARTERIAL STREET CONSTRUCTION	7,318,654
107	WASHINGTON PARK FUND	340,561
108	PARKS CAPITAL IMPROVEMENT	1,620,000
109	AFFORDABLE HOUSING	639,997
112	DEVELOPMENT IMPACT FEE	257,000
113	ACFL MANAGEMENT FUND	41,864
135	TOURISM FUND	559,367
335	REET	2,141,000
401	WATER FUND	19,337,327
440	SEWER FUND	20,565,165
445	STORM DRAINAGE FUND	2,288,880
450	SANITATION FUND	6,775,331
501	EQUIPMENT RENTAL FUND	3,697,492
	Total	109,686,038

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the

Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 11th day of December 2023

CITY OF ANACORTES, WASHINGTON

By: _____
Matt Miller, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney

ORDINANCE NO. 4061

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
SETTING THE CITY'S YEAR 2024 PROPERTY TAX LEVY

WHEREAS, the City Council of the City of Anacortes does attest that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, pursuant to RCW 84.55 the City Council approved Resolution 3103 on December 5, 2022 which authorized a public vote for a one time permanent levy lid lift to be held at a special election on April 25, 2023 special election, and

WHEREAS, the lid lift amount authorized by the City Council was for a one-time permanent levy lid lift of .36240 per \$1,000 of assessed value which increased the property tax levy rate to a new total of 1.34335 per \$1,000 of value, and

WHEREAS, the voters of the City of Anacortes did approve by a 67.74% majority of voters as certified by Skagit County Elections Department on May 5, 2023, a one-time permanent levy lid lift of .36240 per \$1,000 of assessed value to a total new rate of 1.34335 per \$1,000 of value, and

WHEREAS, in previous budget years the City Council's consideration of property tax was limited to a 1% property tax increase over the prior year's actual levy, the property tax levy for budget year 2024 must be implemented at the millage approved by the voters; and

WHEREAS, pursuant to RCW 84.55.120 the City has held a public hearing on October 23, 2023, on the City's 2024 revenue sources, which include an increase in property tax which is from the one-time levy lid lift approved by the voters which fixed the new property tax rate at 1.34335 per \$1,000 in assessed value, and

WHEREAS, after hearing and after duly considering all relevant evidence and testimony presented, the City Council has determined that the City of Anacortes requires an increase in property tax revenue from the previous year which will be determined by the new property tax rate of 1.34335 per \$1,000 of value.

NOW THEREFORE, the City of Anacortes does ordain:

Section 1: the City Council of the City of Anacortes does hereby fix and establish for 2024 a property tax rate as determined by the City of Anacortes voters at 1.34335 per \$1,000 of assessed value, which will establish a levy for 2024 in the amount of \$8,827,912.

Section 2: Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

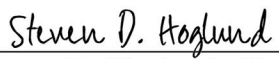
ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 20th day of November 2023, by a majority of the members.

City of Anacortes, Washington

BY:


Matt Miller, Mayor

ATTEST:


Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:


Darcy Swetnam, WSBA #40530
City Attorney

FINANCIAL MESSAGE

Dear Reader:

The annual budget of the City of Anacortes for 2024 is hereby submitted.

BUDGET SUMMARY

The proposed budget for all funds totals \$109,696,038 for 2024. The budgets break down between operating and capital funding in the following manner:

	2024	% of Total
Operating	74,147,891	68%
Capital	35,538,147	32%
Total Budget	109,686,038	100%

The City’s budget has salient decreases in 2024 over the prior budget in several areas.

The 2023 CFP budget authorized the sewer plant outfall replacement. This project has been removed from the 2024 budget but is expected to being in early 2024.

The Fire / EMS department includes \$1.675 million for a ladder truck in the 2024 budget, as in the 2023 budget, due to issues outside of the City’s control. The delivery milestone was extended beyond the prior budget year due to part shortages, excess demand, and supply chain issues that affected many other vendors in addition to fire equipment. The reasoning and financing strategy remain the same as in budget year 2023. The ladder truck currently in use was obtained from a donation made by a refinery in 1999, and at that time was not incorporated into the City fleet financing strategy, in that future replacement costs were not budgeted and set aside. The City plans on using the State Treasurer LOCAL program to fund the purchase, which will provide a 10-year, low interest, fixed rate loan. The financing strategy at this point is for the Fire department to continue to budget for the loan payment for the following 10 years after the loan is paid off and set that money aside for the future replacement of the new Ladder truck, which effectively incorporates the new ladder truck into the fleet financing schedule.

The Fiber department continued its expansion in 2024 relying on cash reserves and a grant from Skagit County for resources and is again budgeting to continue that expansion with \$4 million in capital spending, offset with debt resources.

In 2023 the overlay program was funded at \$2.4 million. For 2024, staff is proposing to return to the annual \$1.8 million level of funding.

CAPITAL BUDGET

As a result of the State’s Growth Management Act, the City complies with state law by formal adoption of a six-year Capital Facilities Plan (CFP) at least every other year. The Plan identifies the demands placed upon the City associated with growth and presents estimated budget impacts in the form of street improvements, upgraded water, sewer, and storm drain services, additional park and recreation facilities, and increased fire and police protection. The CFP presents only those major public improvements that are viewed as most urgently needed within the next six years. However, these public improvements still require public hearings, environmental review, and budget decisions.

The 2024-2029 CFP identified projects (utility and governmental) at an estimated total cost over the six-

year planning horizon of \$258,526,811. Most of the funding would be financed through the present income streams of property, sales, utility, and excise taxes, as well as user fees and impact fees. Any additional amounts of funding could come from grants, private developer's contributions, revenue bonds, and Public Works Trust Fund Loans.

The City’s CFP can be viewed at <https://www.anacorteswa.gov/175/Capital-Facilities-Plan-CFP>

Capital projects listed in this annual budget are also found in the CFP, particularly the projects found in the Governmental funds that rely on Real Estate Excise Tax (REET) and Impact Fee funding as the revenue sources. The following departments all have REET as revenue sources to support capital projects: Facilities (Fund 001.713) \$300,000; Parks Capital (Fund 108) \$405,000; Road Maintenance (Fund 104) \$1,000,000; Road Construction (fund 105) \$436,000.

In the Utility funds, the Water Fund has \$5,795,982 in capital budgeted in 2024, the largest project is pipeline replacements at a budget of \$1,543,000.

The Sanitary Sewer fund has \$11,631,000 in capital budgeted in 2024, the largest of which is \$4,500,000 to construct a new CSO pump station.

The Storm Sewer fund has \$530,000 budgeted for storm system upgrades and detention pond maintenance.

The Equipment Rental and Reserve fund has \$275,000 budgeted in 2024 to upgrade the upper parking lot of the city maintenance facility.

GOVERNMENTAL ACCOUNTING

Governmental accounting/budgeting differs from that practiced by private business in that it utilizes the FUND concept. Each fund of the City is a separate accounting entity. In certain cases, money is appropriated (budgeted) and paid from one fund for services performed and appropriated by another fund. For example, the utility funds receive payment for water, sewer, and garbage services that are provided to other funds within the city, such as the Library and Parks funds.

OPERATING TRANSFERS are used to re-allocate revenue between funds. Operating transfers are typically used to distribute interfund payments, real estate tax, and impact fee revenues to the appropriate expenditure accounts. This allocation results in a ‘double budgeting’ effect that inflates the total city budget:

	2024 Budget
General Fund	\$ 300,000
Parks & Recreation Fund	10,000
Street Maintenance Fund	1,000,000
Arterial Street Construction	693,000
Parks Capital Improvement	405,000
Total	\$ 2,408,000

	2024 Budget
Development Impact Fee	\$ 257,000
Tourism Fund	10,000
Growth Mgmt Capital Imprv Fund	2,141,000
Total	\$ 2,408,000

The EQUIPMENT RENTAL FUND, also known as the ER&R Fund, provides equipment rental services to maintain the city's fleet equipment. The ER&R fund increases government efficiency by giving the city a way to allow expensive equipment and supplies to be 'rented' to other departments. The fund operates by setting rates to cover all costs associated with the operation of the fund including:

1. Expenses for maintenance and operation (employee wages, building rental, equipment, equipment repair, supplies etc).
2. Depreciation of equipment
3. Surcharge for equipment replacement
4. Corrections for prior year charges

The ADMINISTRATIVE departments in the General Fund (executive, legal, human resources, finance) spend varying portions of their departmental resources to help administer the proprietary funds. There are efficiencies in the Utility funds not hiring their own staff to perform those administrative duties, however the water, sewer, storm, sanitation and equipment rental funds are still required to reimburse the General Fund for those services. In the case of the City of Anacortes, the Mayor's expenses are also included in those administrative expenses that are repaid by the utilities, as there is not a city manager, and the Mayor is effectively the executive manager of those departments.

DATA PROCESSING charges are accounted for within the city's General Fund to recover the expenses of the Information Technology (IT) Department. The IT Department supports the city by providing technical support to maintain and upgrade the city's data processing network. IT expenses include wages and benefits, software maintenance, individual and network hardware upgrades and other tools and equipment, network software upgrades and equipment reserve. The charges are distributed to each department based on the number of devices connected to the network. Project-specific expenses are charged directly to the benefiting department.

SPECIAL SALES TAX revenues have been approved for two initiatives by City voters in recent years, that are receipted into the City, and passed through to other agencies for their use, as authorized by interlocal agreements approved by City Council. Those monies are recorded as revenues when received, and then recorded as expenditures when passed on to those agencies, but are not actually expended by the City. There are three such revenues: 3/10ths of one percent for Public Safety that goes to the County for the County Jail; and 1/10th for Affordable Housing options that are split between the Anacortes Housing Authority, and the Anacortes Family Center, that both have affordable housing options that are supported by these monies.

The above-described processes create a 'double budget' effect from the expenses charged to, and revenues collected from, other City departments. The double budget effect inflates the overall city budget by the following amounts:

DOUBLE BUDGET EFFECT	
Administrative Overhead	1,248,660
Public Safety Tax	1,314,999
Data Processing	1,578,646
Affordable Housing	639,997

Equipment Rental	3,158,644
Operating Transfers	<u>2,408,000</u>
	10,348,946

ECONOMIC CONDITION AND OUTLOOK

For the City of Anacortes, the year ending 2023 exceeded expectations from several economic standpoints, with several revenue streams exceeding budgeted expectations. The one area of slowdown that occurred in 2022 was the sale of existing homes slowing to levels not seen since the City was coming out of the Great Recession. This trend as well as a decrease in new construction has continued.

Property tax in 2024 is budgeted at \$8,387,000, a 49% increase over the 2023 actual property tax receipts. The City’s property tax levy increased to \$1.34/1000 of assessed value due to the voter approved levy lid lift.

Sales tax revenue continued to provide strong receipts in 2023, totaling \$4,002,319 at time of publishing. For 2024 Sales Tax is budgeted at \$5,349,971; this amount was estimated as 95% of the full year’s receipts, when calculated based on actual receipts in August of 2023. During the Covid years of 2020 and 2021, the sales tax generated from use of electronic retail sales platforms increased over prior years. This increased use continued through 2023 and continues to be one of the top sales tax generating segments. Also generating strong sales tax in 2023 were restaurants and hospitality.

Utility tax revenues increased again in 2023, totaling \$4,044,836 as of November 2023. Utility tax is made up of tax on the City’s public utilities of water, sewer, storm drain, and solid waste; as well as on the private utilities of electricity, natural gas, phone service, and cable TV. For several years the private utility tax collection has been flat or decreasing. In 2022 it rose 12.3% on significant increases in natural gas and electricity costs, leading the entire revenue stream. The 2024 budget is set at \$5,023,495, as slight increases in both categories are expected in the coming year.

Real Estate Excise Tax (REET) totaled \$1,321,692 in 2023, which was a decrease of 15%. However, it is noted that existing home sales (from which REET is generated) fell from 455 units in 2021 to 353 homes sold in 2022, a decrease of 22%. Home sales continued to decrease in 2023.

2023 showed a lot of economic strength in several areas as indicated above, but saw continued challenges with inflation, and increasing interest rates that appear to have possibly effected the secondary home sales market and are now also affecting the new construction market.

The high levels of inflation that continue may present challenges with increased staff costs. Increased interest rates could bring financing challenges to the City, as it looks to obtain debt to fund 7.8M in capital costs budgeted for the City’s Broadband buildout.

DEBT OBLIGATIONS

The City of Anacortes is currently holding three types of debt:

1. General Obligation, or GO debt, secured by the full faith and credit of the City’s taxing authority.
2. Revenue debt, which is issued through the City’s utilities and is secured by those utility revenues, derived from charges to customers for the utility service provided.
3. Refunding debt, which are bonds that are issued at a lower rate of interest than the bond it is replacing, thereby saving money to the city. Refunded debt is secured by the same means as the instrument it is replacing.

The City has a \$4.5 million line of credit that was drawn on in 2021 to support the Fiber department's broadband capital buildout; the line of credit is a GO debt, secured by general government revenues. It has a fixed interest rate of 1.75%, and interest only requirements until its maturity of January 31, 2024.

The City has Revenue debt which was issued to support capital activities in both the Water and Sewer utilities. As of December 31, 2023, the City holds \$37.4 million in revenue debt in the Water utility and Sewer utility. Detailed information on the City's debt can be found in the Long-Term Debt section of this Budget Book.

As prescribed by statutes of the State of Washington, the unlimited tax general obligation indebtedness permitted for cities, subject to 60% majority vote of qualified electors, is limited to 2.5% of assessed valuation for general purposes, 2.5% for open space/park facilities, and 2.5% for utilities. Non-voted (limited tax) general obligation indebtedness is limited to 1½% of assessed valuation. The combination of unlimited tax and limited tax general obligation debt for all purposes cannot exceed 7.5% of assessed valuation.

The Moody's rating agency reviews the City's financial position and issues ratings on both the General Obligation and Utility System of the City. The current GO rating from Moody's is Aa3, and the current Utility System rating is A1.

Respectfully submitted,

CITY OF ANACORTES

Finance Manager
Philip Steffen

USER'S GUIDE TO THE BUDGET

The main purpose of this document is to present to City Council, the public, and city staff a clear picture of the services the City plans to provide during the next budget period. The budget reflects the Mayor's and City Council's approach to execute the operative mission of the City of Anacortes. The document enables the public to gain a detailed look at what financial resources are necessary and have been allocated to carry out this objective. City staff have a quick reference to what resources are available to them for their assignments. Thus, a major purpose of the Budget is to provide a financial and operating plan that conforms to the City's accounting system.

The budget also explains the organizational and reporting structure of the City. Overall, this budget is presented by departments. Beginning with the General Fund (fund number 001). There are included the following 15 departments: Legislative, Executive, Judicial, Finance, Information Systems, Human Resources, Planning & Community Development, Legal, Fiber, Police, Fire, Museum, Engineering, Facilities, and Resource Conservation. Some departments, where additional accountability and ease of review are desired, have their own fund, such as the Library, which is a single department that has its own fund.

Other departments may include several funds, such as the City Parks Department, which has Fund 101 Parks and Recreation, Fund 102 Cemetery, Fund 107 Washington Park, Fund 108 Parks Construction, and Fund 113 Anacortes Community Forestlands (ACFL). Public Works is another department that has multiple funds, including Fund 104 Road Maintenance, Fund 105 Road Construction, and four utility funds (Funds 401 Water, Fund 440 Sanitary Sewer, Fund 445 Storm Sewer, and Fund 450 Solid Waste), and an Internal Service fund, Fund 501 Equipment Rental and Revolving (ERR). The level of detail reported for each fund depends upon the nature of the activity carried out.

It is important to bear in mind that the City's organizational structure does not necessarily match its fund structure. As illustrated above, the Public Works department, for example, has one Director, who oversees functions in the general fund, special revenue funds, enterprise funds and internal services fund. These activities are grouped together under the Public Works department.

The Table of Contents provides an easy way to locate specific information, or areas of interest.

Budget Policies and Procedures

OVERALL BUDGET

The budget is a performance, financing and spending plan agreed to by the Mayor, City Council, and Department Directors. It contains information and data regarding expected revenues, expected expenditures and expected performance.

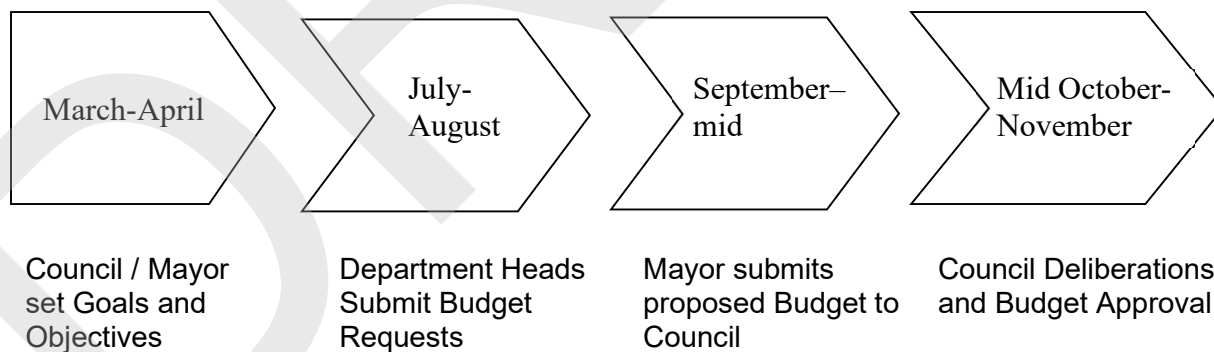
The City adopts a balanced budget for all funds. A balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing resources to finance those costs. The ongoing resources will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.

The City shall maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.

As a comprehensive business plan, the budget shall provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.

BUDGET PROCESS

The Finance Department is responsible for coordinating the overall preparation of the City's annual operating budget. To this end, the Finance Department issues budget instructions, conducts budget preparation training sessions, and communicates regularly with all city departments.



The budget process for the City of Anacortes is a year-round activity. Formal budget planning begins in mid May when budget worksheets, manpower reports, instructions and other materials are provided to the departments.

From June through August, staff in each department is responsible for developing annual departmental operating budgets that meet the general policy direction provided by City

Administration. Departmental budgets are due mid August. During the same time, the Finance Department develops and updates revenue estimates for the coming year. These estimates are further refined in September.

Beginning in August, the Mayor meets with representatives from Finance and other departments to discuss specific changes to departmental budgets. By October 1st, a balanced preliminary budget is typically completed and submitted to City Council.

In mid October, public study sessions are held during the time City Council is deliberating on the preliminary budget proposal. A formal public hearing consistent with RCW budgeting requirements is generally held the first part of November. City Council, by a majority vote of its members, must adopt the final operating budget by ordinance by December 31st. If a 1% property tax increase is authorized by Council Resolution, that must be submitted to the County by November 30th; if the budgeting process is complete by that point the budget ordinance will be adopted at the same time. The budget is effective January 1. The budget can be amended after it is adopted by an ordinance of the City Council.

BUDGET RESPONSIBILITY

Department heads have primary responsibility for formulating budget proposals in line with City Administration priorities and for implementing approved budgets.

The Finance Department is responsible for coordinating all aspects of the budget process on behalf of City Administration, such as analyzing departmental budget information, preparing budget revenue estimates, assembling the budget document, financial monitoring, and fulfilling reporting requirements once the budget is adopted.

Throughout the year, the Finance Department assists department heads in identifying budget problems, formulating solutions and alternatives, and implementing corrective action approved by the City Administration.

DEVELOPING THE OPERATING BUDGET POLICIES

City staff members develop annual operating budget proposals after receiving guidance from City Administration. The budget determines what services the City will provide, the level of these services, and how funds will be provided to finance these services. Recognizing the importance of these decisions, the following statements reflect the principles and priorities the city staff uses in preparing the budget.

REVENUE

General Revenue Policies

The City shall maintain a diversified and stable revenue system to shelter public services from short-run fluctuations in any one revenue source.

Revenue forecasts shall be conservative, thus minimizing the possibility that economic and political (e.g. voter-passed initiatives) fluctuations could imperil ongoing service programs during the budget year.

Intergovernmental Revenues

All potential grants shall be carefully examined for matching requirements.

One-time Revenues

One-time revenues will be used only for one-time expenditures.

One-time revenues will be used only after examining whether they are subsidizing an imbalance between operating revenues and expenditures, and then only if a long-term forecast shows that the operating deficit will not continue. The City will avoid dependence on temporary revenues to fund mainstream municipal services.

Property Tax Revenues

The City depends on the County to maintain a very high tax collection rate, currently at roughly 99%.

User Fees

User fees shall be imposed to cover the cost of specific services used by select or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery, or the service may be subsidized as determined by Council.

Enterprise Fund Revenue

The City shall set sewer, water, storm drain, solid waste, and other rate structures to adequately insure that these enterprise funds remain firmly and separately self-supporting. Rate structures must support the direct and indirect costs of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

EXPENDITURES

General Expenditure Policies

All department heads shall share in the responsibility for looking at the long-term financial viability of the City, developing spending trends, projecting incomes, and educating themselves and employees on the disparity between revenues and expenditures.

The City of Anacortes seeks to provide quality service programs. If expenditure reductions are necessary, complete elimination of a specific service is preferable to lower quality programs.

Department heads are encouraged to help employees better see the "big picture" of City government to increase teamwork.

The City shall consider the impact of growth on the fiscal viability of the City and adopt appropriate policies and strategies to deal with this issue.

An appropriate balance shall be maintained between budget dollars provided for direct services to the public and dollars proved to assure good management and legal compliance.

All expenditures must be made only after appropriate approvals have been attained, city and state purchasing requirements have been met and appropriation through the budget process has been approved.

High priority shall be given to expenditures that will reduce future operating costs such as increased utilization of technology and equipment, and more prudent business methods.

Departmental budgets shall be prepared in a manner to reflect the full cost of providing services. Estimated direct costs of services shall be budgeted in and charged to the service performing fund. Interfund service fees shall be charged to recover any direct costs, and shall be recognized as revenue to the providing fund. A standard allocation formula for distributing general overhead to the enterprise and internal service funds shall be utilized for consistency and fairness. This allocation includes the Mayor's time, as it is a fulltime position that is responsible for overseeing all funds and departments.

All externally mandated services for which funding is available shall be fully costed out to allow for complete reimbursement of expenses.

Before the City enters any agreements that would create fixed ongoing costs, the financial implications of such agreements shall be fully determined for current and future years.

Organizations that are not part of the City, but which receive non-obligatory funding from the City, shall not have their existing budgetary allocation carried forward from year to year unless expressly authorized and directed by City Administration.

Budget procedures that fund current expenditures at the expense of future needs shall be avoided.

Personnel

Emphasis shall be placed on improving productivity rather than adding to the work force. Productivity improvement programs shall be initiated in all labor-intensive departments.

Additional personnel shall be recommended only after needs have been thoroughly documented and it is substantiated that the new employee is critical to the operation of the City. Prior to hiring, any additional budgeted personnel shall require final, formal approval by the Mayor.

All compensation negotiations shall focus on total compensation: Direct salary plus employer share of fringe benefits.

Maintenance and Replacement

The budget shall provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment.

Future maintenance needs for all new capital facilities shall be fully costed out.

Land

Whenever feasible the acquisition of property shall be in advance of need, to provide for future public facilities.

Pensions

The budget shall provide for adequate funding of all retirement systems.

Reserves

The City has implemented a fund balance fund policy authorized by Council Ordinance 2995, which dictates that an Economic Stabilization Reserve Fund is established in the General (Current Expense) Fund that has a targeted balance equal to 20% of the annual expenditures of the following City's governmental funds: 001, 101, 102, 103, 104, 107, and 110. The use of the fund requires approval of a majority plus one of City Council members.

CAPITAL IMPROVEMENTS

The City shall maintain a multi-year (6 year) Capital Facilities Plan (CFP) and update it at least bi annually. All capital improvements shall be made in accordance with the adopted plan. The CFP shall be developed in conjunction with the budget to insure that all operation and maintenance costs associated with new capital improvements are adequately funded. The City shall maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

AMENDING THE BUDGET

When the Mayor/City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, City Council may do so by ordinance approved by a simple majority. The Mayor is authorized to transfer budgeted amounts between departments within any fund. The Mayor is also authorized to transfer budgeted amounts between programs within any department.

BUDGET PRACTICES

Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions, as well as information about changing economic or commercial activities in the community. The City shall annually review all revenue schedules, including taxes, rates, license fees, user fees, and other charges to insure that these revenue collections are kept current. Regular reports comparing actual to budgeted revenues shall be prepared by the Finance Director and presented to the Mayor and City Council.

The Finance Department and City Administration together create a list of parameters for departments to follow when preparing base budgets. These parameters include items such as allowable growth in Operations and Maintenance (O&M), changes in staffing due to workload increases/decreases, utility rate increases, adjustments for inflation, and other effects that will cause changes in expenditures. The Finance Department budgets all non-departmental contributions and projects separately based on the unique requirements of each program.

Separate from this process, the departments prepare schedules of new program requests for the upcoming budget period. Individual budget requests are presented for each different local service or function. Currently existing services compete directly with new program requests during the budget evaluation process. Existing services do not receive greater support merely because of their historical standing. After all base expenditures are calculated, and new programs are summarized, City Administration balances the budget by selecting new programs to add, and selecting current services to discontinue.

GOALS FOR IMPROVING BUDGET POLICY

Position Control

Assist the Administration and Human Resources departments with developing and maintaining centralized position control to assure that salary commitments do not exceed budgeted amounts.

Financial Condition

Complete evaluation of City's Financial Condition.

Budget Document

Continue fine-tuning of this budget document format to better inform the citizens of Anacortes and to the many other users as well.

BUDGET CONTROL

The City maintains budgetary controls in accordance with the Revised Code of Washington (RCW 35A.33). All budgets are controlled on a departmental basis. City budgets are legally adopted and controlled on a cash basis.

BUDGETARY ACCOUNTING

According to the Washington State Auditor's Office all general (current expense), special revenue and proprietary (enterprise and internal service) funds must have appropriated budgets. Debt service, capital project, and trust fund budget requirements are met by the continuing appropriation contained in the enabling ordinance or resolution. These funds do not need annual appropriated budgets, however, the City, to give greater visibility and understanding, may budget these funds. The City may also budget its fiduciary pension trust fund.

BUDGET ACCOUNT CLASSIFICATIONS

Fund Accounting

The City of Anacortes utilizes (for all funds) the Budgeting, Accounting, Reporting System (BARS) for GAAP compliant cities in the State of Washington as prescribed by the State Auditor's Office. Emphasis is placed on programs and services of what the City attempts to accomplish rather than upon objects or individual services to be paid.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City uses governmental, proprietary and fiduciary funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped as follows:

GOVERNMENTAL FUNDS

Governmental funds are accounted for on a spending measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported

fund balance (net current assets) is considered a measure of "available expendable resources." Governmental fund operating statements focus on measuring changes in financial position, rather than net income; they present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

General Fund - The General Fund, also known as the Current Expense Fund, is the general operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund. The activities of fire and police service, legal services, general administration, and other general activities are included.

Special Revenue Funds - Special Revenue Funds account for the proceeds of specific revenue sources (other than expendable trusts, or for major capital projects) that are legally restricted to expenditures for specified purposes. The activities of parks & recreation, cemetery, library, streets, tourism and community development are included here.

Debt Service Funds - Debt Service Funds account for the accumulation of resources and the payment of general long-term debt principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

PROPRIETARY FUNDS

Proprietary funds are accounted for on a capital maintenance measurement focus. All assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increase (revenue and gains) and decreases (expenses and losses) in net total assets.

Enterprise Funds - Enterprise Funds account for operations

(a) which are normally financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or

(b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise funds include the Water Utility, Sewer Utility, Storm Drain Utility, and Solid Waste Utility.

Internal Service Funds - Internal Service funds account for the financing of goods or services provided by one department to other departments of the City on a cost reimbursement basis. The only current internal service fund is that of Equipment Rental.

FIDUCIARY FUNDS

Trust Funds - Trust Funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The City's only Trust fund is the Firemen's Pension Fund.

DRAFT

REVENUE SOURCES

GOVERNMENTAL FUNDS

Fund Balances

Technically, a fund balance is the difference between assets and liabilities of a governmental fund. However, for budgetary purposes, the City defines balances as equivalent to "Cash on Hand at the Beginning of a Year". Fund balances therefore are estimated amounts of cash needed to carry over to balance a fund's budget where estimated expenditures exceed estimated revenues. Where a negative fund balance amount is recorded in the budget it means estimated resources exceed estimated expenditures, resulting in excess fund balance.

Taxes

Property Tax

The County Treasurer acts as agent to collect property (real and personal) taxes levied in the County for all taxing authorities. The City may levy up to \$3.60* per \$1,000 of assessed valuation (A.V.) for general governmental services (RCW 84.52.043), subject to two limitations:

- 1) Regular property tax levy increases to 1%, unless a city chooses to submit a voter-approved levy lid lift. (In early November of 2007 the Washington State Supreme Court ruled that I-747 [which limited property tax increases to 1% annually] was unconstitutional. A special session of the state legislature was called that same month, and in late November of 2007 House Bill 2416 reinstated the 1% cap on property tax increases.)
- 2) The Washington State Constitution limits the total regular property taxes to 1% of assessed valuation or \$10 per \$1,000 of value. If the taxes of all districts exceed this amount, each is proportionately reduced until the total is at or below the 1% limit.

Voters may approve excess property tax levies over the constitutional and statutory limits for a number of years to pay off general obligation bonds (debt) for construction, or a single year levy (two years for school districts) for general operating purposes. The constitution requires 40% of voter turnout in the previous general election and a 60% favorable majority vote (RCW 41 & 84).

Levy Lid Lift

Cities that are levying property taxes at a rate lower than the statutory maximum can ask the voters to lift the levy lid by more than 1%. A simple majority vote is required (RCW 84.55.050). The purpose for which the money will be used does not need to be specified.

Even cities that are currently levying their statutory maximum rate can ask the voters to raise their rate for one year (RCW 84.52.052). Referred to as an O & M (operations and maintenance) levy. The proposition must be approved by 60% of those voting and the total number of voters must be at least 40% of those voting in the most recent general election. As with the levy lid lift, the purpose for which the money will be used does not need to be specified.

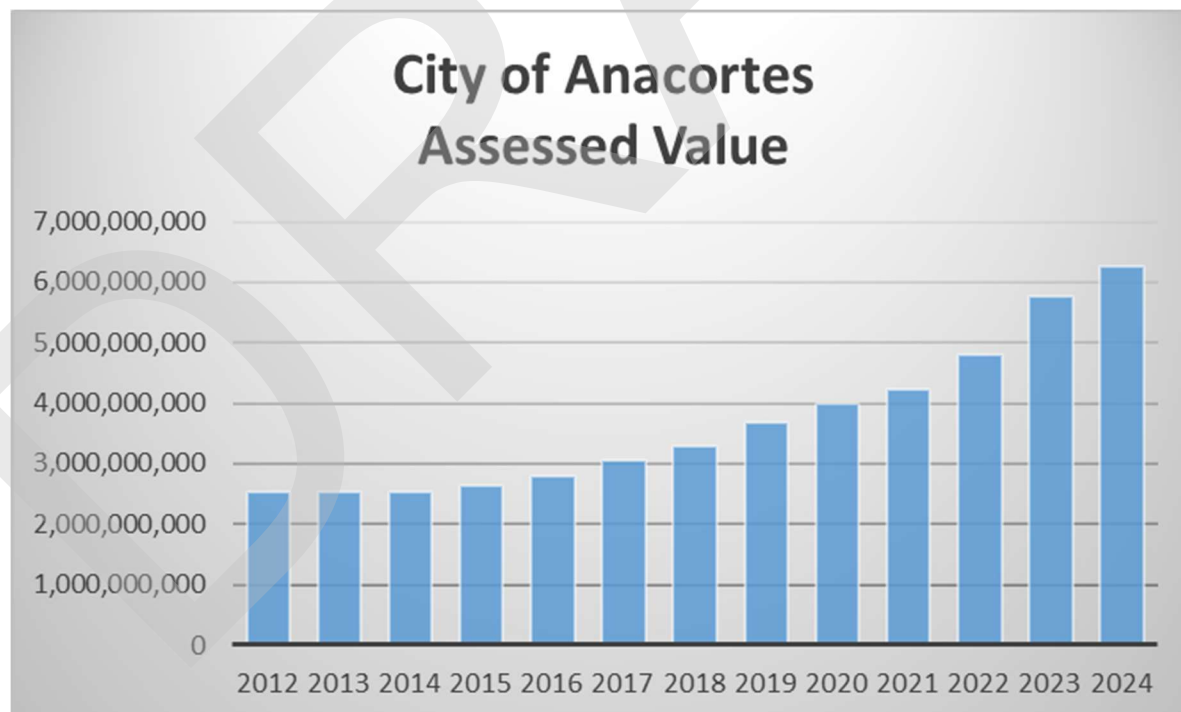
* The City, having a Firemen's Pension Fund, is allowed an additional \$0.225/\$1,000 A.V., (RCW 41.16.060), which the City has not yet chosen to use.

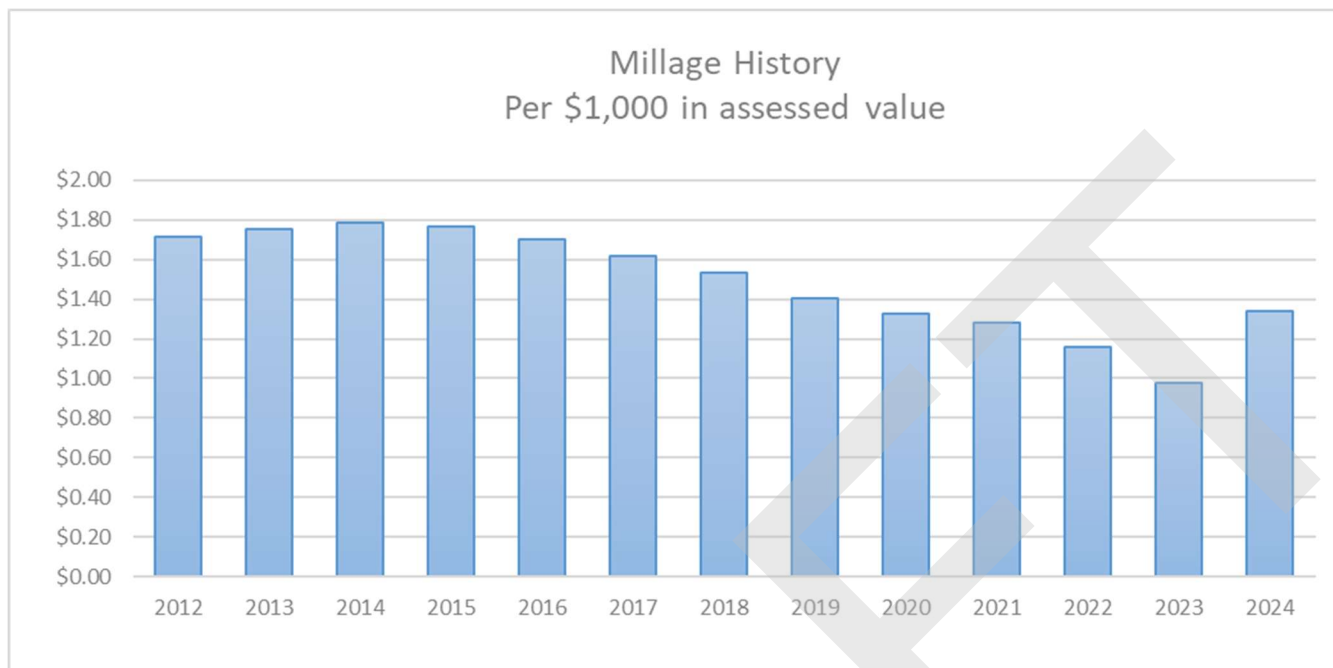
Property taxes are due on April 30 and October 31. This means that the bulk of property tax revenue is received in May, June, November and December. The County Treasurer collects all property taxes and transmits the City's portion on the 10th day of the month.

Property Tax Levy Rates

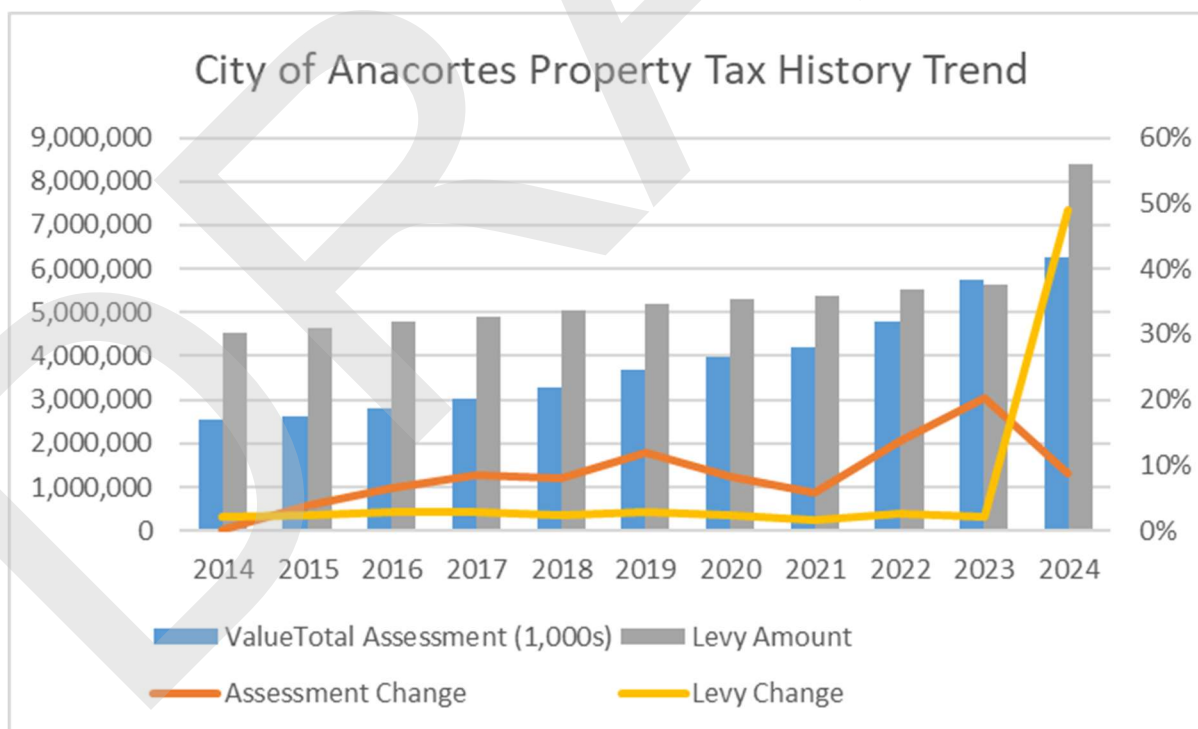
The following charts show for a twelve year period (2014-2024) the City's assessed valuation changes and the City's basic levy rate changes relative thereto:

	Millage	Value	Levy Amount
2012	1.7115	2,540,100,468	4,345,586
2013	1.7522	2,532,928,182	4,438,208
2014	1.7874	2,535,867,557	4,532,660
2015	1.7639	2,631,896,915	4,642,472
2016	1.7048	2,802,600,923	4,777,878
2017	1.6167	3,042,165,745	4,918,345
2018	1.5315	3,289,763,092	5,038,278
2019	1.4062	3,681,764,163	5,177,370
2020	1.3289	3,985,572,170	5,296,453
2021	1.2781	4,213,585,262	5,385,680
2022	1.1607	4,785,505,751	5,523,241
2023	0.9800	5,758,266,074	5,648,034
2024	1.3400	6,258,633,649	8,407,536



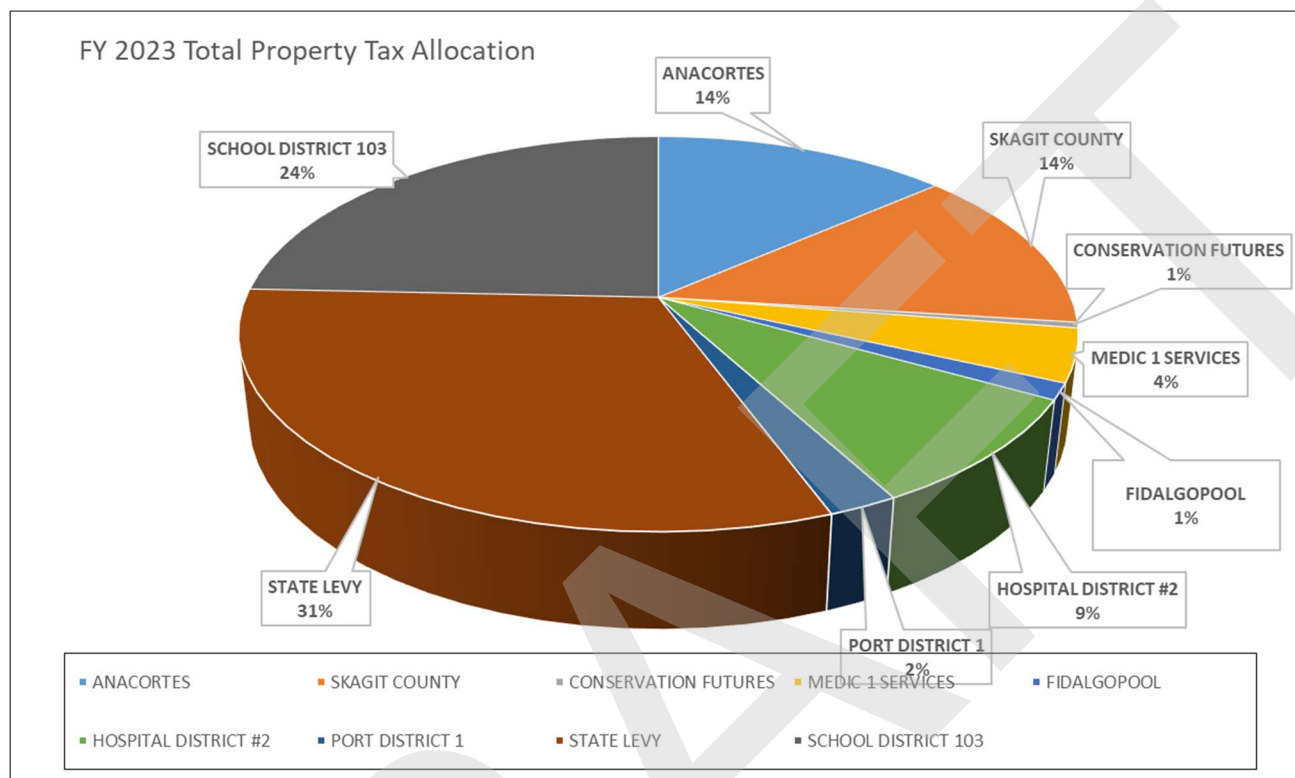


The following chart shows a 10 year trend of the City's property tax assessments against the property tax levy, and calculated millage:



The following chart shows a comparison of the City's tax levy relative to all other entities making

up the total tax levy for the citizens of Anacortes, including the City. These other entities are: State, School District, County (which includes Conservation Futures), Fidalgo Pool, Port, Emergency Medical Services (Medic 1), and Hospital.



B. Retail Sales and Use Tax

As of January 1, 2023, sales tax (RCW 82.14.030) in Anacortes is 8.8%. Of this, the largest portion, 6.5% goes to the State. The local share for general use is 1%; of that 1.0%, 0.15% goes to the County, and an approximate .01% administrative charge is kept by the State, so the City actually receives a net of .84%.

Additionally, there is 0.1% that goes to the County and is distributed back to the cities to be used strictly for criminal justice purposes; another 0.4% is for the Skagit County Public Transportation Benefit Area Authority (Skagit Transit); 0.1% goes to the County for chemical dependency treatment and mental health; 0.1% is to provide funds for costs associated with emergency communication and facilities (911 call center).

In 2013 the City of Anacortes entered into an Interlocal agreement with Skagit County and the other three largest Cities in the County, Sedro Woolley, Burlington, and Mount Vernon, to pool the .3% sales tax allowed under RCW 82.14.450. This .3% is restricted for Public Safety, and was authorized with a vote of Skagit County voters in August of 2013.

In 2018 54.9% Anacortes of voters approved a 2/10ths sales tax increase, the revenues from which would be used to help fund the City's Street Overlay program. The vote was pursuant to RCWs 36.73.040(3), 36.73.065, and 82.14.0455, and is effective for a period of 10 years, unless otherwise extended by voters for another period not to exceed 10 years.

In the February 11, 2020 special election, the citizens of the City of Anacortes authorized by a 55% voter approval rate to increase sales tax by one tenth of a percent (.1%) the proceeds from which will fund an Affordable Housing Program. The City will partner with the Anacortes Housing Authority, and the Anacortes Family Center to construct three affordable housing facilities. The sales tax is authorized under RCW 82.14.530, and went into effect July 1, 2020; the vote also enabled a sales tax credit from the state, the proceeds of which are to be used in the same manner. The State tax credit expires after 20 years; the sales tax has no sunset clause.

Sales tax is imposed on all retail sales of personal property except retail for food products consumed off premises and prescription drugs (there are other minor exemptions).

On purchases made out-of-state by Washington residents, the sales tax has to be paid when the item(s) are put to use in Washington. It is then called a "use tax" because the item is purchased out of the State but is "used" in Washington. If the other State charges a sales tax but is less than the Washington tax, then the Washington resident must pay the difference (e.g. if another state charges 5.0% sales tax on an automobile, then the Anacortes resident would have to pay an additional 3.8% use tax)

With the passage of Substitute Senate Bill 5089, the Streamlined Sales Tax initiative (also known as the Destination Based Sales Tax initiative), effective July 1 of 2008, the sales tax charged on a purchase is the rate that is in effect at the destination of the purchase, and the sales tax revenue is then remitted to the city in which that purchase is delivered. Prior to SSB 5089, sales tax was collected at the city's rate where the purchase originated and that sales tax revenue then remitted to that city. As of July 1, 2008, the city at which the purchase is delivered to receives the sales tax revenue for that purchase. Destination sales tax only applies to businesses that ship or deliver the goods they sell to locations within Washington State; there is no change for deliveries outside the state, or over the counter sales where customers take their goods with them from the store.

The State Department of Revenue distributes the monies collected monthly, along with accrued interest (RCW 82.14.050).

C. Lodging Excise Taxes (Referred to as Hotel-Motel Tax)

In 1997, SSB 5847 (Chapter 452, Laws of 1997, RCW 67.28) authorized cities a 4% hotel-motel tax rate. This includes the original 2% tax taken as a credit against the 6.5% state sales tax (not an additional tax.) The 1997 state legislature allowed an additional 2% lodging tax, which the City has adopted.

Permitted uses for tax revenues are tourist promotion and operation of tourism related events; and for acquisition/maintenance by the City or a Public Facilities District, of facilities dedicated to tourism or performing arts.

D. Utility Taxes

The City imposes a utility tax on the gross operating revenues that private and public utilities earn from operations within City boundaries (RCW 35A.82.020).

Taxes are levied as follows:

(private)	Electric	6%	
(private)	Gas	6%	
(private)	Telephone	6%	
(private)	Cable TV	7%	
(public)	Water	7%	
(public)	Sewer	7%	
(public)	Storm water	7%	
(public)	Solid Waste	8.4%	(State also imposes 3.6%)
(public)	Recycling	12%	

The taxes levied against private utilities are receipted directly into the General Fund; the taxes against the City utilities are receipted into those utility funds, and then transferred to the General Fund.

Legislation passed in 1982 limits the tax rate on electric, gas, and telephone utilities to 6%. There are no restrictions on the tax rates for water, sewer, storm water, and solid waste. The rate on cable TV is governed by the 1992 FCC "Cable TV Consumer Protection & Competition Act" authorizing cities (as the local franchising authority) rate regulation powers over "basic cable service".

A city may ask the voters to approve a rate higher than 6% on electric, gas, and telephone, which has been done by a few cities mainly for public safety purposes (RCW 35.21.870).

Franchise fees are charges levied on private utilities for the right to use city streets, alleys and other public properties. Since 1982, however, the charges on electric, natural gas and telephone utilities are limited to the actual administrative expenses incurred by the city or town directly related to receiving and approving a permit, license or franchise; reviewing plans and monitoring construction; and preparing a detailed SEPA document (RCW 35.21.860).

Cable TV franchise fees are governed by federal rather than state law and may be levied at a rate of five percent of gross revenues, regardless of the costs of managing the franchise process.

E. Leasehold Excise Tax

Any permanent occupancy of publicly-owned premises for private use for 30 days or more is subject to a 12.84% leasehold tax (RCW 82.29A.020/.040). The tax exists as a substitute for regular property taxes to compensate cities and counties for services provided, such as police and fire protection. (There are a number of property exclusions from the tax).

The various public entities owning property in the city that lease land (City, Port, Hospital, School District, State, etc.) must charge 12.84% against the "fair market rent" of the property and remit the tax to the Department of Revenue. Of the total dollars received by the Department of Revenue from all the public entities leasing land in the city, they keep half (6.84%, includes administration fee). Of the remaining 6%, 2% is distributed bimonthly by the State Treasurer to the County and 4% to the City (RCW 82.29A.090). Hence, the city receives approximately one-third of all leasehold tax monies collected by all public entities leasing property in the city, meaning that it receives five to six times more tax money than it collects from its own leased properties.

F. Real Estate Excise Taxes

The real estate excise tax (REET) is levied on all sales of real estate against the full selling price. The State levies a 1.28% tax. Additionally, a locally imposed tax is authorized. The local tax takes two forms:

- 1) 1st 1/4% REET (RCW 82.46.010). Cities of 5,000 or more population and planning under the GMA (Growth Management Act) must spend tax receipts solely on capital projects listed in the CFP (Capital Facilities Plan) element of their Comprehensive Plan.
- 2) The 2nd 1/4% REET (RCW 82.46.035). All cities planning under the GMA (regardless of population size) were given the option of levying a second quarter percent to help defray the costs of implementing the Growth Management Act.

Note: Cities can levy an additional 1/2% real estate excise tax in addition to the 1/2% (1/4% + 1/4%) described above (RCW 82.46.010). But that is available only for a city not levying the optional 1/2% sales tax. This is mainly to help border towns who do not feel they are able to levy the optional sales tax. Since Anacortes does levy the optional sales tax, it is not eligible for the additional 1/2% REET.

1. Licenses and Permits

A. Regulatory License Fees

In 2007 the City joined the State Master Licensing Service. The cost of a first time annual business license is \$90, and an additional \$40 comes back to the city, requiring a first time business license fee of \$130. The renewal fee is \$50, \$40 comes back to the City and \$10 is a state processing fee. The purpose of the City portion of the fee is to register all businesses to provide the City with a record of the owners of enterprises doing business in the City, in the event a citizen or a City department has an issue with a business that needs to be addressed. The amount is designed to recover the costs of inspecting businesses for licenses and investigating backgrounds (such as taxi drivers, contractors, pawnbrokers, etc.).

B. Permits

Permits are issued to aid in various regulatory areas, including:

- 1) Building permits (fee schedules according to building valuations).
- 2) Animal permits (dog licenses-\$10 if spayed/neutered, under eight months or over 12 years old, \$50 unaltered).
- 3) Concealed weapons: New applications - \$49.25, (City retains \$18, Department of Licensing gets \$18 and the FBI gets \$13.25). Renewals - \$32 (City retains \$14, DOL gets \$18). Late renewals have a \$42 fee, of this the City retains \$21, and DOL gets \$21. Concealed permits can be renewed up to 90 days before the expiration date and obtain a late renewal up to 90 days after the expiration date; beyond 90 days would require a new application. Replacements for lost cards can be obtained for \$10, which the City retains.

4) Environmental and engineering permits (based on detailed fee schedules).

2. Intergovernmental Revenues

A. State Shared Revenues:

State shared revenues differ from state-collected revenues, which are levied by the local government itself but collected and distributed by the state (e.g. local sales taxes). State shared revenues differ from state entitlements and impact payments by the nature of the distribution (distribution formula).

B. State Entitlements, Impact Payments, & In-Lieu Taxes:

1) Criminal Justice Revenues

The 1993 legislature (SB 5521) allowed any county to levy an additional 0.1% Local-Option Countywide Sales Tax (non-voter approved). Skagit County implemented the tax effective 1/1/94. All funds collected from incorporated and unincorporated areas are distributed as follows:

- County - 10%
- County and cities based on population - 90%
- cities - incorporated population
- counties - unincorporated population

2) Liquor and Cannabis Taxes/Profits

Since cities are responsible for the policing of liquor establishments located within their limits, but are precluded from taxing them because of the state liquor monopoly, the law provides that a share of the state-collected profits and taxes be returned to cities to help defray the costs of policing liquor establishments.

To be eligible to receive liquor taxes and profits, a city must devote at least two percent of its distribution to support an approved alcoholism or drug addiction program (RCW 70.96A.087). This is done through an agreement with Skagit County to support the County's Community Services Department.

a) Liquor Excise Tax

Of the liquor taxes received by the state, a quarterly distribution is made to the cities & counties. Of spirituous liquors 28% (32% of wine) goes to the cities on a per capita (population) basis (RCW 82.08.160/.170).

b) Liquor Board Profits

Liquor Board profits consist of the difference between liquor revenue (liquor stores, taxes on wine & beer, license fees, permit fees, penalties & forfeitures) and Board expenditures. Cities get a 40% share distributed quarterly on a per capita basis. (RCW 66.08.190). 10% goes to the counties and 50% to the state General Fund.

c) Marijuana Excise Tax

Cities and counties that allow marijuana businesses get shared excise tax from the state on the sale of marijuana. While the state has been sharing the marijuana excise tax with local governments and has indicated it plans to continue to do so, the amount of this shared revenue received by the City has not been material to the General fund in any year its been received.

3) Motor Vehicle Fuel Excise Tax (gas tax)

Because the federal & state governments have preempted the taxation of gasoline; the state has provided that the state-collected gasoline tax be shared with cities. Cities receive 10.6961 percent in accordance with RCW 46.68.090(2) for proper road and street purposes. Distribution is based on population. Cities also receive 0.5 cents per gallon based on RCW 46.68.090(4)(a)(5)(a).

Note: There is a requirement that cities spend at least .42% of all gas tax receipts on paths & trails within 10 years of receipt (RCW 47.30.050).

C. Intergovernmental Revenues

1) Emergency Medical Services

This is an additional property tax with a maximum levy of \$0.50 per \$1,000 assessed valuation to support emergency medical services, authorized by RCW 84.52.069. The levy requires passage under the 60/40 voting rule. This is a county levy and it is at \$.44/\$1,000 assessed value for Skagit County residents. It is also subject to the annual 1% property tax limit rule.

2) Grants

Some grant examples are:

a) Grants - (State)

Recreation and Conservation Office Grant - This is a grant program administered by the State Interagency Committee for Outdoor Recreation. Applications for funding for a particular park or other outdoor recreation projects must be submitted to the Committee for approval. Grant agreements require from 10% to 51% of eligible project expenses be paid from local matching funds.

TIB (Transportation Improvement Board) - These are grants provided from State motor vehicle fuel tax for approved arterial street improvement projects. The program is administered by the Urban Arterial Trust Board, an independent State board that reviews and approves applications made for funding for specific improvement projects. TIB agreements require the grant recipient to provide 10% matching funds for amounts awarded under the program.

b) Grants - (Federal)

CDBG (Community Development Block Grant) - This is a federal grant program administered by Housing and Urban Development (HUD). Funds are made available to make infrastructure improvements in locales that meet certain poverty criteria, to provide Americans with Disability Act (ADA) improvements such as wheel chair curb cuts, and support to organizations that meet

the needs of individuals who meet certain poverty criteria.

c) Grants - (County)

Skagit County has provided grant funding to the Library since 1989, allowing sharing of county sales tax monies to help offset the cost of provide library services for county residents.

3. Charges for Services

A. Professional/Impact/other

Fees and charges for professional and other services rendered. This category includes numerous charges such as sales of maps, photocopying services, ambulance services, various land-use planning fees, cemetery services, library services, museum fees, park/recreation services.

Development Impact Fees:

These fees are assessed to developers to provide a portion of the funding for reasonable and necessary improvements to mitigate the cumulative impacts of growth and development in the Comprehensive Plan area. The estimated revenues to be derived from these fees are calculated based on expectations of development in the City and a fee calculation and collection process delineated in the Ordinances that implemented the fees. The City charges Fire, Parks, and Street Impact Fee, authorized by ordinance 3030, 3085, and 3011 respectively. The City's impact fees can viewed on the City's Unified Fee Schedule.

Sprinkled throughout the RCWs is authority for cities to levy fees and charges to cover the cost of providing services or programs and regulatory activities. The guiding principle for all these fees and charges is that they may be set at a level that recovers all the direct and indirect costs associated with the activity, including administrative overhead. If fees more than recover, however, they then become more like taxes, and cities need specific statutory authority to levy taxes.

B. Interfund Charges for Services

These are charges against the utility funds (water, sewer, storm drain, solid waste, and ERR) for services rendered by the various administrative departments (finance, engineering, executive, personnel, legal). Reimbursement is allocated to the General Fund. The Mayor's time is included in the City's administrative overhead calculation as, unlike City's with a city manager, the mayor is the Chief Administrative Officer of the City, and as such, it is reasonable the Mayor's budget is included in the cost of running the city utilities.

4. Fines & Forfeits

This category includes municipal court fines & forfeits, park damage restitution's, library lost book fines, and late payment penalties.

Traffic and Parking Fines: Although the State Supreme Court establishes the schedule of fines for traffic infractions, cities share in the revenue for infractions committed within their boundaries. After the municipal court collects the fines, 35 percent is sent to the state. The remainder is kept by the city and placed in the general fund (RCW 3.50.100 & 3.62.040).

A city has complete control over setting fines for violation of its parking ordinances. It may also charge a penalty of up to \$25 for failure to pay the parking ticket fine in the time prescribed by law.

5. Miscellaneous Revenues

This category includes interest earnings on investments, rentals & leases, private contributions & donations, judgments & settlements, refunds and a whole host of small dollar-value receipts.

6. Non-Revenues

This category includes mainly monies received from issuance of debt (G.O./revenue bonds, loans, short-term notes, interfund loans or equity transfers, etc.)

7. Other Financing Sources

Includes mainly various interfund transfers, and land sales, and sales of surplus city assets.

PROPRIETARY FUNDS

1. Enterprise (Utility) Funds

The City accounts for four utility funds: Water, Sewer, Storm Drainage, and Solid Waste. These funds are financed mainly from service charges, i.e. rates charged to customers of the utilities. Rates are set by city ordinance and can be seen on the City's Unified Fee Schedule.

Monthly charges for Water and Sewer are based on usage, Solid Waste is based on size and number of cans, and Storm Drainage has a flat fee per ERU (an ERU is 3,600 square feet of impervious surface). Current fees can be seen on the City's Unified Fee Schedule.

General facility charges (GFC's) are fees charged to new construction to hook-up to the existing water and sewer infrastructure. These fees are set by city ordinance, and can be seen on the City's Unified Fee Schedule.

2. Internal Service Funds

Internal Service Funds are used to account for the financing of services provided by other departments or agencies of the City on a cost-reimbursement basis. The only fund in this category is the Equipment Rental fund (city garage).

FIDUCIARY FUNDS (Pension Trust)

Intergovernmental Revenues - State Entitlement

Fire Insurance Premium Tax. The state collects a 2% tax on the premiums of all insurance policies written. 45% of the tax collected on fire and fire component policies are distributed to cities and fire districts having firemen's pension funds existent prior to March 1, 1970 (LEOFF System 1) (RCW 41.16.050). The amount remitted is determined by the number of full-time

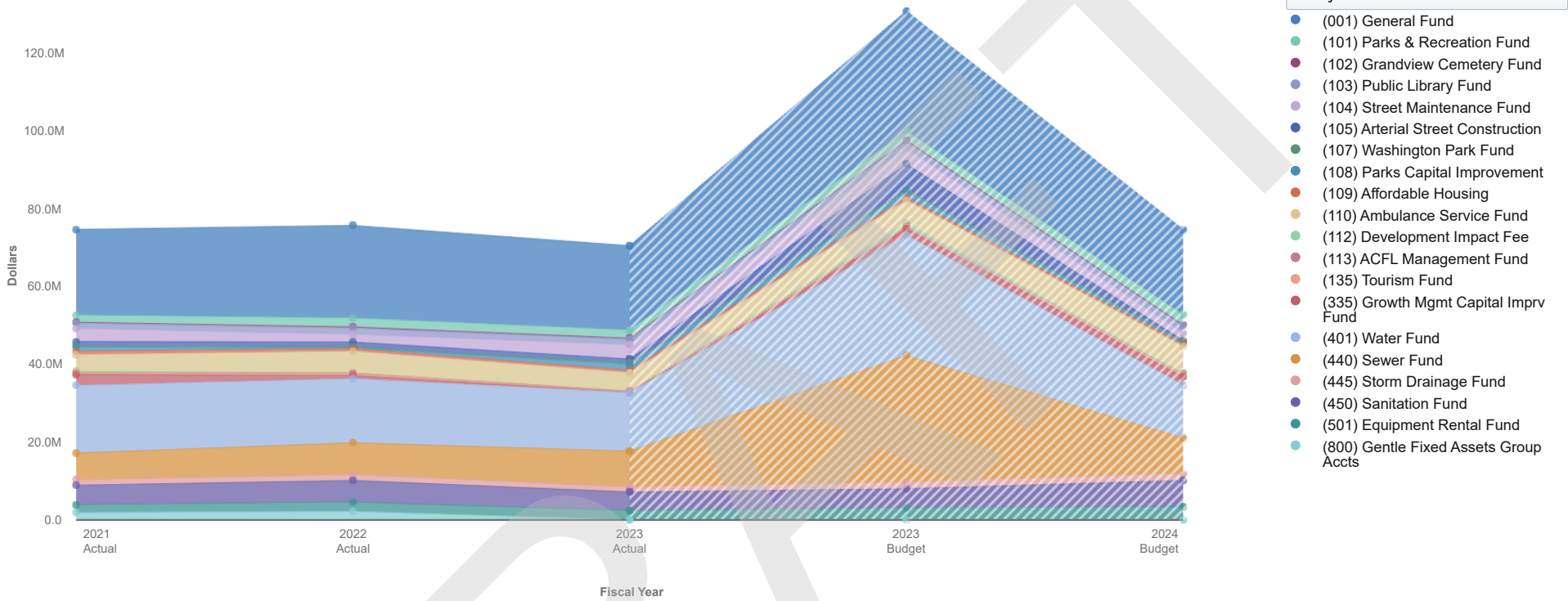
paid firemen in the city proportionate to the statewide total. The annual remittance is placed in the city's Firemen's Pension Fund.

*The City, having a Firemen's Pension Fund, is allowed an additional property tax \$.225/\$1,000 A.V., (RCW 41.16.060), which the City has not yet chosen to use because of the declining number of retired firefighters receiving a pension or partial pension. As of January 1, 2023 there is one surviving beneficiary receiving a monthly benefit, and one retired firefighter receiving a portion of their retirement based on the difference of what the State retirement system pays and the prevailing wage of the current IAFF contract with the City. There will be no further retirees which the City will be required to supplement their pensions.

2024 Operating Budget Summary



Visualization



Data filtered by Funds, No Project, Expenses and exported on November 29, 2023. Created with OpenGov

	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Budget
(001) General Fund	\$ 22,038,513	\$ 23,792,942	\$ 21,672,523	\$ 30,833,993	\$ 21,880,497
(101) Parks & Recreation Fund	1,791,150	2,278,133	2,059,603	2,384,451	2,598,360
(102) Grandview Cemetery Fund	203,670	268,978	228,358	272,776	289,855
(103) Public Library Fund	1,419,319	1,611,939	1,460,561	1,791,065	1,835,174
(104) Street Maintenance Fund	3,343,868	1,983,223	3,671,452	3,973,282	1,881,821
(105) Arterial Street Construction	1,086,711	1,211,280	996,858	6,657,350	147,654
(107) Washington Park Fund	269,427	265,875	276,212	267,233	340,561
(108) Parks Capital Improvement	1,087,250	197,153	1,586,259	1,689,000	400,000
(109) Affordable Housing	921,707	729,972	640,396	695,459	639,997
(110) Ambulance Service Fund	4,223,019	5,550,919	4,732,389	5,884,357	6,902,528
(112) Development Impact Fee	357,924	0	0	784,077	257,000
(113) ACFL Management Fund	62,584	63,510	36,244	43,637	41,864
(135) Tourism Fund	404,061	509,080	282,974	504,610	559,367
(335) Growth Mgmt Capital Imprv Fund	2,855,061	881,322	0	1,730,500	2,141,000
(401) Water Fund	17,337,116	16,454,597	15,067,535	30,865,871	13,541,345
(440) Sewer Fund	6,872,692	8,150,781	9,200,183	32,531,925	9,159,165
(445) Storm Drainage Fund	1,377,211	1,522,966	1,282,088	1,656,344	1,758,880
(450) Sanitation Fund	4,942,476	5,538,294	4,739,840	4,889,755	6,775,331
(501) Equipment Rental Fund	2,073,141	2,412,905	2,445,034	3,144,130	3,397,492
(800) Gentle Fixed Assets Group Accts	1,901,211	2,182,793	0	0	0
Total	\$ 74,568,110	\$ 75,606,662	\$ 70,378,513	\$ 130,599,814	\$ 74,547,891

Data filtered by Funds, No Project, Expenses and exported on November 29, 2023. Created with OpenGov

2024 Operating Revenues by Fund

	2022 Actual	2023 Actual	2023 Budget	2024 Budget
General Fund	\$ 21,244,426	\$ 15,570,077	\$ 21,388,677	\$ 28,430,662
Parks & Recreation Fund	2,412,669	2,136,955	2,374,451	2,626,807
Grandview Cemetery Fund	264,186	244,320	272,776	309,855
Public Library Fund	1,700,319	1,599,682	1,791,065	1,835,174
Street Maintenance Fund	2,208,247	2,202,399	3,173,282	2,681,821
Arterial Street Construction	1,319,376	578,810	5,557,773	6,625,654
Washington Park Fund	365,010	361,240	267,233	340,561
Parks Capital Improvement	134,706	189,624	1,374,000	815,000
Affordable Housing	790,601	519,311	695,459	639,997
Ambulance Service Fund	5,920,592	3,996,535	5,884,358	6,902,528
Development Impact Fee	447,395	127,101	784,077	257,000
ACFL Management Fund	6,937	9,410	43,637	41,864
Forestland Endowment Fund	30,431	46,851	0	0
Tourism Fund	589,889	473,486	504,610	559,367
Growth Mgmt Capital Imprv Fund	1,599,947	1,385,167	1,730,500	2,141,000
Water Fund	23,138,710	18,016,837	33,727,925	19,337,327
Sewer Fund	8,926,325	9,421,336	33,196,399	20,565,165
Storm Drainage Fund	2,020,735	1,859,856	1,656,344	2,288,880
Sanitation Fund	5,446,749	5,041,708	4,889,755	6,775,331
Equipment Rental Fund	2,849,961	2,217,540	3,098,736	3,697,492
Total	\$ 81,417,210	\$ 65,998,246	\$ 122,411,057	\$ 106,871,485

Data filtered by Funds, No Project, Revenues and exported on November 29, 2023. Created with OpenGov

2024 Operating Revenues

Expand All	2022 Actual	2023 Actual	2023 Budget	2024 Budget
▶ 340 Charges For Goods & Services	\$ 34,313,420	\$ 30,357,501	\$ 36,961,610	\$ 39,073,967
▶ 310 Taxes	22,707,759	17,870,951	22,205,221	23,246,481
▶ 308 Beginning Fund Balance	0	0	19,942,539	26,887,729
▶ 370 Proprietary Funds Revenues	12,040,729	6,359,557	12,654,012	7,869,263
▶ 333 Indirect Federal Grants	1,050,725	2,904,773	21,418,087	0
▶ 380 Other Increases In Fund Resources	2,870,609	2,355,552	2,853,215	2,929,657
▶ 360 Interest & Other Earnings	1,757,128	2,296,330	2,022,905	1,685,694
▶ 337 Interlocal Grants, Entitlements & Other	1,727,245	1,761,099	1,765,795	2,262,553
▶ 332 Federal Entitlements, Impact Payments, &	1,003,794	567,611	750,554	1,116,596
▶ 336 State Shared Revenue, Entitlements & Imp	690,976	500,059	680,721	694,685
▶ 322 Non-Business Licenses & Permits	757,632	382,359	471,518	424,706
▶ 330 Intergovernmental Revenues	1,531,340	95,150	216,094	106,278
▶ 321 Business Licenses & Permits	368,208	322,558	354,581	368,208
▶ 334 State Grants	516,566	184,207	0	77,500
▶ 350 Fines & Penalties	81,080	40,538	114,205	128,168
Total	\$ 81,417,210	\$ 65,998,246	\$ 122,411,057	\$ 106,871,485

Data filtered by Revenues, Funds, No Project and exported on November 29, 2023. Created with OpenGov

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-000-308.90-308.9	General Fund	Non-Departmental	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginning	829,369	0	0	-336,095	7,526,975			
001-000-311.10-311.1	General Fund	Non-Departmental	Property Tax	Property Tax	458,942	0	702,092	375,000	1,450,000			
001-000-313.11-313.1	General Fund	Non-Departmental	Local Retail Sales And Use Tax	Local Retail Sales and Use Tax	5,571,437	0	4,002,319	5,911,401	5,439,971			
001-000-313.15-313.1	General Fund	Non-Departmental	Special Purpose Sales And Use Tax	Special Purpose Sales and Use Tax	928,337	0	722,442	1,003,317	1,088,749			
001-000-316.40-316.4	General Fund	Non-Departmental	Business And Occupation Taxes On Ut	Business and Occupation Taxes on U	4,292,835	0	3,687,944	4,794,548	4,546,818			
001-000-317.20-317.2	General Fund	Non-Departmental	Leasehold Excise Tax	Leasehold Excise Tax	281,775	0	166,299	247,514	293,593			
001-000-321.91-321.9	General Fund	Non-Departmental	Franchise Fees And Royalties	Franchise Fees and Royalties	267,382	0	253,535	252,835	268,078			
001-000-336.06-336.0	General Fund	Non-Departmental	Criminal Justice - Cities - High Crime	Criminal Justice - Cities - High Crime	288,482	0	228,871	292,686	308,634			
001-000-337.00-337.0	General Fund	Non-Departmental	Local Grants, Entitlements And Other	Local Grants, Entitlements and Othe	6,248	0	7,026	6,659	7,026			
001-000-341.81-341.8	General Fund	Non-Departmental	Data/Word Processing, Printing, Dupli	Data/Word Processing, Printing, Dup	130	0	127	123	0			
001-000-361.10-361.1	General Fund	Non-Departmental	Investment Earnings	Investment Earnings	110,765	0	88,860	52,236	113,258			
001-000-361.40-361.4	General Fund	Non-Departmental	Other Interest	Other Interest	7,997	0	18,021	0	16,043			
001-000-369.40-369.4	General Fund	Non-Departmental	Judgments And Settlements	Judgments and Settlements	0	0	1,977	0	0			
001-000-369.80-369.8	General Fund	Non-Departmental	Cash Adjustments	Cash Adjustments	0	0	-2	0	0			
001-000-379.00-379.0	General Fund	Non-Departmental	Capital Contributions	Capital Contributions	6,179	0	3,919	5,897	0			
001-000-389.01-389.0	General Fund	Non-Departmental	Overhead Spread	Overhead Spread	0	0	919,926	1,226,578	1,248,661			
001-000-389.02-389.0	General Fund	Non-Departmental	DIS Spread	DIS Spread	0	0	0	0	0			
001-000-395.10-395.1	General Fund	Non-Departmental	Proceeds From Sales Of Capital Assets	Proceeds from Sales of Capital Asset	405	0	1,617	1,909	0			
001-000-397.00-397.0	General Fund	Non-Departmental	Transfers-In	Transfers-In	726,000	0	0	0	0			
001-000-397.01-397.0	General Fund	Non-Departmental	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-000-397.01-397.0	General Fund	Non-Departmental	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-120-341.43-341.4	General Fund	Executive	Budgeting And Accounting Services	Budgeting and Accounting Services	300	0	260	96	0			
001-130-313.71-313.7	General Fund	Judicial	Criminal Justice Sales And Use Tax	Criminal Justice Sales and Use Tax	419,606	0	369,049	494,563	544,316			
001-130-334.01-334.0	General Fund	Judicial	State Grant From Attorney General Of	State Grant from Attorney General C	0	0	0	0	15,000			
001-130-336.01-336.0	General Fund	Judicial	Court Cost Reimbursement - Mental H	Court Cost Reimbursement - Mental	4,624	0	3,173	4,620	4,893			
001-130-336.06-336.0	General Fund	Judicial	Criminal Justice - Cities - High Crime	Criminal Justice - Cities - High Crime	28,298	0	23,412	34,194	29,408			
001-130-341.43-341.4	General Fund	Judicial	Budgeting And Accounting Services	Budgeting and Accounting Services	36	0	62	50	0			
001-210-321.99-321.9	General Fund	Finance Department	Other Business Licenses And Permits	Other Business Licenses and Permits	90,490	0	69,023	101,747	100,130			
001-210-341.43-341.4	General Fund	Finance Department	Budgeting And Accounting Services	Budgeting and Accounting Services	5,049	0	3,478	5,000	5,000			
001-220-341.43-341.4	General Fund	Information Systems	Budgeting And Accounting Services	Budgeting and Accounting Services	3,462	0	3,244	3,546	0			
001-220-389.02-389.0	General Fund	Information Systems	DIS Spread	DIS Spread	0	0	1,435,626	1,343,853	1,680,996			
001-230-341.43-341.4	General Fund	Human Resources	Budgeting And Accounting Services	Budgeting and Accounting Services	0	0	296	361	0			
001-240-322.10-322.1	General Fund	Planning & Community Developme	Buildings, Structures And Equipment	Buildings, Structures and Equipment	656,331	0	353,354	438,046	394,242			
001-240-331.14-331.1	General Fund	Planning & Community Developme	Federal Direct Grant From Departmen	Federal Direct Grant from Departme	155,000	0	32,671	155,000	105,000			
001-240-334.04-334.0	General Fund	Planning & Community Developme	State Grant From Department Of Chil	State Grant from Department of Chil	0	0	75,000	0	62,500			
001-240-341.43-341.4	General Fund	Planning & Community Developme	Budgeting And Accounting Services	Budgeting and Accounting Services	177	0	180	0	-1			
001-240-342.40-342.4	General Fund	Planning & Community Developme	Protective Inspection Services	Protective Inspection Services	2,810	0	2,399	4,988	4,326			
001-240-345.81-345.8	General Fund	Planning & Community Developme	Zoning And Subdivision Services	Zoning and Subdivision Services	18,584	0	9,520	16,447	24,390			
001-240-345.83-345.8	General Fund	Planning & Community Developme	Plan Checking Services	Plan Checking Services	52,425	0	59,262	34,420	184,120			
001-240-345.86-345.8	General Fund	Planning & Community Developme	Sepa Related Mitigation Fees	SEPA Related Mitigation Fees	5,200	0	480	4,443	9,120			
001-240-345.89-345.8	General Fund	Planning & Community Developme	Other Planning And Development Ser	Other Planning and Development Se	7,986	0	113,271	10,659	11,781			
001-240-345.90-345.9	General Fund	Planning & Community Developme	Housing Services	Housing Services	25	0	50	39	0			
001-240-362.50-362.5	General Fund	Planning & Community Developme	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term)	48,252	0	71,172	64,840	60,037			
001-250-341.43-341.4	General Fund	Legal Department	Budgeting And Accounting Services	Budgeting and Accounting Services	37	0	81	0	0			
001-260-341.43-341.4	General Fund	Fiber	Budgeting And Accounting Services	Budgeting and Accounting Services	1,233	0	750	1,239	0			
001-260-343.20-343.2	General Fund	Fiber	Television/Cable/Internet Sales And Se	Television/Cable/Internet Sales and :	1,034,500	0	1,154,545	1,716,975	1,906,133			
001-260-343.22-343.2	General Fund	Fiber	Dark Fiber Leases	Dark Fiber Leases	13,875	0	23,538	33,300	27,750			
001-260-343.23-343.2	General Fund	Fiber	Ethernet Circuit Lease - Burlington	Ethernet Circuit Lease - Burlington	16,332	0	8,803	10,404	10,404			
001-260-343.28-343.2	General Fund	Fiber	Fiber Installation/Repair Services	Fiber Installation/Repair Services	76,101	0	49,405	82,351	65,808			
001-310-322.30-322.3	General Fund	Police	Animal Licenses	Animal Licenses	9,304	0	9,682	11,858	11,025			
001-310-322.90-322.9	General Fund	Police	Other Non-Business Licenses And Pern	Other Non-Business Licenses and Pe	0	0	4,529	6,885	6,361			
001-310-331.16-331.1	General Fund	Police	Federal Direct Grant From Departmen	Federal Direct Grant from Departme	0	0	1,385	0	1,278			
001-310-333.97-333.9	General Fund	Police	Federal Indirect Grant From Departme	Federal Indirect Grant from Departm	0	0	6,215	0	0			
001-310-334.04-334.0	General Fund	Police	State Grant From Department Of Chil	State Grant from Department of Chil	0	0	0	0	0			
001-310-337.00-337.0	General Fund	Police	Local Grants, Entitlements And Other	Local Grants, Entitlements and Othe	147,318	0	185,789	157,944	585,789			
001-310-341.43-341.4	General Fund	Police	Budgeting And Accounting Services	Budgeting and Accounting Services	628	0	907	588	0			
001-310-342.10-342.1	General Fund	Police	Law Enforcement Services	Law Enforcement Services	0	0	10,292	0	7,551			
001-310-353.10-353.1	General Fund	Police	Traffic Infraction Penalties	Traffic Infraction Penalties	120,639	0	38,484	112,044	126,186			
001-310-354.00-354.0	General Fund	Police	Civil Parking Infraction Penalties	Civil Parking Infraction Penalties	664	0	525	378	650			
001-310-367.00-367.0	General Fund	Police	Contributions And Donations From No	Contributions and Donations from N	0	0	31,489	2,452	2,622			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-310-369.20-369.2i	General Fund	Police	Unclaimed Cash And Proceeds From Si	Unclaimed Cash and Proceeds from Si	0	0	303	40	947			
001-310-369.30-369.3i	General Fund	Police	Confiscated And Forfeited Property	Confiscated and Forfeited Property	0	0	129	100	2,047			
001-310-369.40-369.4i	General Fund	Police	Judgments And Settlements	Judgments and Settlements	0	0	43,158	247	41			
001-320-341.43-341.4	General Fund	Medic/Fire Department	Budgeting And Accounting Services	Budgeting and Accounting Services	1,360	0	2,381	77,024	2,620			
001-320-362.50-362.5i	General Fund	Medic/Fire Department	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term)	14,873	0	76,104	15,371	99,510			
001-320-367.00-367.0i	General Fund	Medic/Fire Department	Contributions And Donations From No	Contributions and Donations from N	0	0	1,224	500	0			
001-320-397.00-397.0i	General Fund	Medic/Fire Department	Transfers-In	Transfers-In	0	0	0	0	0			
001-320-397.01-397.0	General Fund	Medic/Fire Department	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-320-397.01-397.0	General Fund	Medic/Fire Department	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-410-341.70-341.7i	General Fund	Parks & Recreation	Sales Of Merchandise	Sales of Merchandise	0	0	41	0	0			
001-410-346.90-346.9i	General Fund	Parks & Recreation	Aging And Disability Services	Aging and Disability Services	0	0	0	0	0			
001-410-362.40-362.4i	General Fund	Parks & Recreation	Space & Facilities Rentals (Short-Term)	Space & Facilities Rentals (Short-Term)	0	0	0	0	0			
001-410-397.01-397.0	General Fund	Parks & Recreation	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-410-397.01-397.0	General Fund	Parks & Recreation	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-450-341.43-341.4	General Fund	Museum Department	Budgeting And Accounting Services	Budgeting and Accounting Services	63	0	242	60	190			
001-450-341.70-341.7i	General Fund	Museum Department	Sales Of Merchandise	Sales of Merchandise	1,510	0	702	336	189			
001-450-347.50-347.5i	General Fund	Museum Department	Exhibit Admission Fees	Exhibit Admission Fees	8,185	0	8,586	2,918	7,498			
001-450-367.00-367.0i	General Fund	Museum Department	Contributions And Donations From No	Contributions and Donations from N	0	0	19,837	2,657	13,273			
001-710-341.43-341.4	General Fund	Central Public Works	Budgeting And Accounting Services	Budgeting and Accounting Services	5,079	0	3,698	4,248	4,484			
001-710-397.01-397.0	General Fund	Central Public Works	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-710-397.01-397.0	General Fund	Central Public Works	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
001-712-345.81-345.8	General Fund	Engineering Plans & Services	Zoning And Subdivision Services	Zoning and Subdivision Services	2,669	0	121	1,539	3,986			
001-713-362.40-362.4i	General Fund	Municipal/Community Buildings	Space & Facilities Rentals (Short-Term)	Space & Facilities Rentals (Short-Term)	0	0	2,108	0	1,256			
001-713-367.00-367.0i	General Fund	Municipal/Community Buildings	Contributions And Donations From No	Contributions and Donations from N	0	0	0	0	0			
001-713-397.01-397.0	General Fund	Municipal/Community Buildings	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	300,000	0			
001-713-397.01-397.0	General Fund	Municipal/Community Buildings	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	300,000	300,000			
001-714-334.04-334.0	General Fund	Resource Conservation	State Grant From Department Of Child	State Grant from Department of Child	0	0	0	0	0			
001-714-367.00-367.0i	General Fund	Resource Conservation	Contributions And Donations From No	Contributions and Donations from N	0	0	0	0	0			
101-000-361.10-361.1i	Parks & Recreation Fur	Non-Departmental	Investment Earnings	Investment Earnings	7,347	0	17,582	8,783	0			
101-410-308.90-308.9i	Parks & Recreation Fur	Parks & Recreation	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginning	-68,797	0	0	186,612	261,191			
101-410-311.10-311.1i	Parks & Recreation Fur	Parks & Recreation	Property Tax	Property Tax	2,108,642	0	1,803,103	1,900,000	2,100,000			
101-410-322.30-322.3i	Parks & Recreation Fur	Parks & Recreation	Animal Licenses	Animal Licenses	4,546	0	4,249	5,496	5,496			
101-410-337.00-337.0i	Parks & Recreation Fur	Parks & Recreation	Local Grants, Entitlements And Other	Local Grants, Entitlements and Other	100,775	0	78,604	100,775	108,997			
101-410-341.43-341.4	Parks & Recreation Fur	Parks & Recreation	Budgeting And Accounting Services	Budgeting and Accounting Services	978	0	2,237	0	2,500			
101-410-341.70-341.7i	Parks & Recreation Fur	Parks & Recreation	Sales Of Merchandise	Sales of Merchandise	5,048	0	3,124	2,441	3,100			
101-410-347.60-347.6i	Parks & Recreation Fur	Parks & Recreation	Program Fees	Program Fees	103,104	0	132,522	122,817	117,362			
101-410-362.40-362.4i	Parks & Recreation Fur	Parks & Recreation	Space & Facilities Rentals (Short-Term)	Space & Facilities Rentals (Short-Term)	15,496	0	26,222	12,453	21,461			
101-410-362.50-362.5i	Parks & Recreation Fur	Parks & Recreation	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term)	1,230	0	1,064	5,875	700			
101-410-367.00-367.0i	Parks & Recreation Fur	Parks & Recreation	Contributions And Donations From No	Contributions and Donations from N	10,000	0	65,908	29,200	6,000			Sr Center foundation donations
101-410-397.00-397.0i	Parks & Recreation Fur	Parks & Recreation	Transfers-In	Transfers-In	0	0	0	10,000	10,000			LTAC Fireworks
102-000-361.10-361.1i	Grandview Cemetery F	Non-Departmental	Investment Earnings	Investment Earnings	0	0	4,205	0	2,627			
102-430-308.90-308.9i	Grandview Cemetery F	Cemetery	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginning	42,340	0	0	69,959	51,782			
102-430-311.10-311.1i	Grandview Cemetery F	Cemetery	Property Tax	Property Tax	198,104	0	185,057	195,000	200,000			
102-430-343.60-343.6i	Grandview Cemetery F	Cemetery	Cemetery Sales And Services	Cemetery Sales and Services	49,894	0	55,059	7,817	55,446			
103-000-361.10-361.1i	Public Library Fund	Non-Departmental	Investment Earnings	Investment Earnings	5,749	0	10,555	1,344	11,206			
103-440-308.90-308.9i	Public Library Fund	Public Library	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginning	34,196	0	0	117,191	62,895			
103-440-311.10-311.1i	Public Library Fund	Public Library	Property Tax	Property Tax	1,590,000	0	1,518,318	1,600,000	1,690,000			
103-440-333.45-333.4i	Public Library Fund	Public Library	Federal Indirect Grant From National F	Federal Indirect Grant from National	0	0	0	0	0			
103-440-337.00-337.0i	Public Library Fund	Public Library	Local Grants, Entitlements And Other	Local Grants, Entitlements and Other	14,710	0	20,695	0	15,297			
103-440-341.43-341.4	Public Library Fund	Public Library	Budgeting And Accounting Services	Budgeting and Accounting Services	520	0	585	877	700			
103-440-341.81-341.8	Public Library Fund	Public Library	Data/Word Processing, Printing, Dupli	Data/Word Processing, Printing, Dup	4,293	0	825	454	468			
103-440-341.99-341.9i	Public Library Fund	Public Library	Passport And Naturalization Services	Passport and Naturalization Services	23,435	0	26,650	12,180	30,905			
103-440-347.20-347.2i	Public Library Fund	Public Library	Library Services	Library Services	20,308	0	19,550	23,421	22,371			
103-440-359.00-359.0i	Public Library Fund	Public Library	Non-Court Fines And Penalties	Non-Court Fines and Penalties	1,080	0	1,504	1,783	1,332			
103-440-367.00-367.0i	Public Library Fund	Public Library	Contributions And Donations From No	Contributions and Donations from N	0	0	0	33,815	0			
104-000-361.10-361.1i	Street Maintenance Fu	Non-Departmental	Investment Earnings	Investment Earnings	0	0	17,311	0	16,438			
104-720-308.90-308.9i	Street Maintenance Fu	Street Maint/Const Activities	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginning	-82,481	0	0	450,828	-377,414			
104-720-311.10-311.1i	Street Maintenance Fu	Street Maint/Const Activities	Property Tax	Property Tax	0	0	617,033	650,000	900,000			
104-720-313.10-313.1i	Street Maintenance Fu	Street Maint/Const Activities	Public Transportation Systems Sales	Public Transportation Systems Sales	0	0	0	0	1,279,993			
104-720-313.21-313.2	Street Maintenance Fu	Street Maint/Const Activities	Public Transportation Systems Sales	Public Transportation Systems Sales	1,300,000	0	940,801	1,150,000	0			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
104-720-316.40-316.4	Street Maintenance Fu	Street Maint/Const Activities	Business And Occupation Taxes On Uti	Business and Occupation Taxes on U	390,797	0	356,893	564,000	476,677			
104-720-322.40-322.4	Street Maintenance Fu	Street Maint/Const Activities	Street And Curb Permits	Street and Curb Permits	6,947	0	4,345	9,233	7,582			
104-720-333.21-333.2	Street Maintenance Fu	Street Maint/Const Activities	Federal Indirect Grant From Departme	Federal Indirect Grant from Departm	0	0	0	0	0			
104-720-336.00-336.0	Street Maintenance Fu	Street Maint/Const Activities	Multimodal Transportation - Cities	Multimodal Transportation - Cities	381,740	0	244,603	349,221	351,750			
104-720-337.30-337.3	Street Maintenance Fu	Street Maint/Const Activities	Description pending	Description pending	0	0	21,114	0	26,795			
104-720-397.00-397.0	Street Maintenance Fu	Street Maint/Const Activities	Transfers-In	Transfers-In	1,100,000	0	0	0	0			
104-720-397.01-397.0	Street Maintenance Fu	Street Maint/Const Activities	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	800,000	0			
104-720-397.01-397.0	Street Maintenance Fu	Street Maint/Const Activities	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	800,000	0			
104-720-397.02-397.0	Street Maintenance Fu	Street Maint/Const Activities	Reet 2 Transfer In	Reet 2 Transfer In	0	0	0	0	1,000,000			
104-720-398.00-398.0	Street Maintenance Fu	Street Maint/Const Activities	Insurance Recoveries	Insurance Recoveries	0	0	16,813	0	0			
105-000-361.10-361.1	Arterial Street Construi	Non-Departmental	Investment Earnings	Investment Earnings	0	0	7,080	0	4,581			
105-720-308.90-308.9	Arterial Street Construi	Street Maint/Const Activities	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	8,013	0	0	139,686	6,474,073			
105-720-311.10-311.1	Arterial Street Construi	Street Maint/Const Activities	Property Tax	Property Tax	0	0	0	0	147,000			
105-720-333.20-333.2	Arterial Street Construi	Street Maint/Const Activities	Federal Indirect Grant From Departme	Federal Indirect Grant from Departm	2,335,250	0	533,464	5,418,087	0			
105-720-334.03-334.0	Arterial Street Construi	Street Maint/Const Activities	State Grant From Department Of Ecol	State Grant from Department of Eco	0	0	38,266	0	0			
105-720-397.00-397.0	Arterial Street Construi	Street Maint/Const Activities	Transfers-In	Transfers-In	794,750	0	0	0	0			
105-720-397.01-397.0	Arterial Street Construi	Street Maint/Const Activities	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	315,500	0			
105-720-397.01-397.0	Arterial Street Construi	Street Maint/Const Activities	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	315,500	0			
105-720-397.02-397.0	Arterial Street Construi	Street Maint/Const Activities	Reet 2 Transfer In	Reet 2 Transfer In	0	0	0	0	436,000			
105-720-397.03-397.0	Arterial Street Construi	Street Maint/Const Activities	Traffic Impact Fees	Traffic Impact Fees	0	0	0	784,077	257,000			FROM 112
107-000-361.10-361.1	Washington Park Fund	Non-Departmental	Investment Earnings	Investment Earnings	0	0	4,813	0	5,001			
107-410-308.90-308.9	Washington Park Fund	Parks & Recreation	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	-29,296	0	0	-72,705	-47,917			
107-410-341.71-341.7	Washington Park Fund	Parks & Recreation	Sales Of Merchandise	Sales of Merchandise	12,381	0	12,801	6,958	7,854			
107-410-341.72-341.7	Washington Park Fund	Parks & Recreation	Sales Of Merchandise	Sales of Merchandise	2,786	0	3,162	3,412	2,068			
107-410-362.31-362.3	Washington Park Fund	Parks & Recreation	Parking Fees - Boat Trailer Lot	Parking Fees - Boat Trailer Lot	78,618	0	77,356	74,346	76,191			
107-410-362.32-362.3	Washington Park Fund	Parks & Recreation	Parking Fees - Lot 'B'	Parking Fees - Lot 'B'	4,981	0	5,170	7,527	4,854			
107-410-362.41-362.4	Washington Park Fund	Parks & Recreation	Camping Fees	Camping Fees	200,373	0	244,453	242,547	284,686			
107-410-362.42-362.4	Washington Park Fund	Parks & Recreation	Day Use Park Fee	Day Use Park Fee	0	0	6,310	5,148	7,824			
107-410-369.40-369.4	Washington Park Fund	Parks & Recreation	Judgments And Settlements	Judgments and Settlements	0	0	111	0	0			
107-410-369.80-369.8	Washington Park Fund	Parks & Recreation	Cash Adjustments	Cash Adjustments	0	0	64	0	0			
107-410-397.01-397.0	Washington Park Fund	Parks & Recreation	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
108-000-361.10-361.1	Parks Capital Improven	Non-Departmental	Investment Earnings	Investment Earnings	0	0	3,556	0	2,374			
108-410-308.80-308.8	Parks Capital Improven	Parks & Recreation	Unreserved Fund Balance	Unreserved Fund Balance	0	0	0	0	784,520			
108-410-308.90-308.9	Parks Capital Improven	Parks & Recreation	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	86,892	0	0	9,000	0			
108-410-318.34-318.3	Parks Capital Improven	Parks & Recreation	Reet 1 - First Quarter Percent	REET 1 - First Quarter Percent	0	0	0	0	0			
108-410-336.00-336.0	Parks Capital Improven	Parks & Recreation	Multimodal Transportation - Cities	Multimodal Transportation - Cities	0	0	0	0	0			
108-410-362.50-362.5	Parks Capital Improven	Parks & Recreation	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term	28,108	0	28,108	0	28,106			
108-410-367.00-367.0	Parks Capital Improven	Parks & Recreation	Contributions And Donations From No	Contributions and Donations from N	975,000	0	143,821	1,365,000	400,000			
108-410-391.00-391.0	Parks Capital Improven	Parks & Recreation	Long Term Loan	Long Term Loan	0	0	0	0	0			
108-410-397.00-397.0	Parks Capital Improven	Parks & Recreation	Transfers-In	Transfers-In	200,000	0	0	0	0			
108-410-397.01-397.0	Parks Capital Improven	Parks & Recreation	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	315,000	0			
108-410-397.01-397.0	Parks Capital Improven	Parks & Recreation	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	315,000	405,000			
108-430-343.60-343.6	Parks Capital Improven	Cemetery	Cemetery Sales And Services	Cemetery Sales and Services	0	0	4,139	0	0			
109-000-313.25-313.2	Affordable Housing	Non-Departmental	Housing And Related Services Sales An	Housing and Related Services Sales a	730,463	0	470,717	695,459	639,997			
110-000-361.10-361.1	Ambulance Service Fur	Non-Departmental	Investment Earnings	Investment Earnings	0	0	21,127	4,784	13,290			
110-320-308.90-308.9	Ambulance Service Fur	Medic/Fire Department	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	531,347	0	0	578,538	79,367			
110-320-311.10-311.1	Ambulance Service Fur	Medic/Fire Department	Property Tax	Property Tax	1,094,312	0	507,443	900,000	1,900,000			
110-320-332.93-332.9	Ambulance Service Fur	Medic/Fire Department	Medicare Retiree Drug Subsidy (Rds)	Medicare Retiree Drug Subsidy (RDS)	787,000	0	535,061	750,554	1,116,596			GEMT Gross revenues
110-320-334.04-334.0	Ambulance Service Fur	Medic/Fire Department	State Grant From Department Of Chilc	State Grant from Department of Chil	0	0	0	0	0			
110-320-337.00-337.0	Ambulance Service Fur	Medic/Fire Department	Local Grants, Entitlements And Other	Local Grants, Entitlements and Othe	1,494,472	0	1,351,549	1,500,417	1,518,649			County EMS levy
110-320-341.43-341.4	Ambulance Service Fur	Medic/Fire Department	Budgeting And Accounting Services	Budgeting and Accounting Services	806	0	4,964	0	0			
110-320-342.60-342.6	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Ambulance Services	1,747,129	0	1,545,830	2,150,065	2,274,626			Ambulance Billing Gross revenues
110-320-367.00-367.0	Ambulance Service Fur	Medic/Fire Department	Contributions And Donations From No	Contributions and Donations from N	0	0	29,160	0	0			
112-000-361.10-361.1	Development Impact F	Non-Departmental	Investment Earnings	Investment Earnings	0	0	20,514	0	24,432			
112-240-308.90-308.9	Development Impact F	Planning & Community Developme	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	-111,145	0	0	471,585	54,540			
112-240-345.85-345.8	Development Impact F	Planning & Community Developme	Growth Management Act (Gma) Impa	Growth Management Act (GMA) Impa	437,145	0	106,587	312,492	178,028			
113-000-361.10-361.1	ACFL Management Fur	Non-Departmental	Investment Earnings	Investment Earnings	0	0	9,410	0	11,335			
113-410-308.90-308.9	ACFL Management Fur	Parks & Recreation	Unassigned Fund Balance - Beginning	Unassigned Fund Balance - Beginnini	81,355	0	0	43,637	30,529			
114-410-367.00-367.0	Forestland Endowmen	Parks & Recreation	Contributions And Donations From No	Contributions and Donations from N	0	0	4,670	0	0			
135-000-361.10-361.1	Tourism Fund	Non-Departmental	Investment Earnings	Investment Earnings	13,918	0	22,331	0	0			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
135-240-308.10-308.1	Tourism Fund	Planning & Community Development	Reserved Fund Balance	Reserved Fund Balance	0	0	0	0	10,000			
135-240-313.31-313.3	Tourism Fund	Planning & Community Development	Hotel/Motel Sales And Use Tax	Hotel/Motel Sales and Use Tax	476,267	0	451,156	504,610	549,367			
335-000-361.10-361.1	Growth Mgmt Capital	Non-Departmental	Investment Earnings	Investment Earnings	0	0	63,475	0	0			
335-240-308.10-308.1	Growth Mgmt Capital	Planning & Community Development	Reserved Fund Balance	Reserved Fund Balance	1,349,669	0	0	510,691	2,141,000			
335-240-318.34-318.3	Growth Mgmt Capital	Planning & Community Development	REET 1 - First Quarter Percent	REET 1 - First Quarter Percent	572,541	0	660,846	609,904	0			
335-240-318.35-318.3	Growth Mgmt Capital	Planning & Community Development	REET 2 - Second Quarter Percent	REET 2 - Second Quarter Percent	572,541	0	660,846	609,904	0			
401-000-308.10-308.1	Water Fund	Non-Departmental	Reserved Fund Balance	Reserved Fund Balance	-941,274	0	0	10,575,845	-2,086,083			
401-000-337.00-337.0	Water Fund	Non-Departmental	Local Grants, Entitlements And Other	Local Grants, Entitlements and Other	0	0	0	0	0			
401-000-343.40-343.4	Water Fund	Non-Departmental	Water Sales And Services	Water Sales and Services	11,297,627	0	10,802,691	12,942,862	13,121,484			
401-000-343.90-343.9	Water Fund	Non-Departmental	Irrigation/Reclamation Sales And Servi	Irrigation/Reclamation Sales and Ser	245,470	0	534,297	430,913	350,961			
401-000-361.10-361.1	Water Fund	Non-Departmental	Investment Earnings	Investment Earnings	0	0	538,404	0	377,730			
401-000-367.00-367.0	Water Fund	Non-Departmental	Contributions And Donations From No	Contributions and Donations from N	0	0	1,000	0	0			
401-000-369.10-369.1	Water Fund	Non-Departmental	Sale Of Surplus	Sale of Surplus	0	0	0	0	0			
401-000-369.40-369.4	Water Fund	Non-Departmental	Judgments And Settlements	Judgments and Settlements	0	0	0	0	0			
401-000-379.00-379.0	Water Fund	Non-Departmental	Capital Contributions	Capital Contributions	9,277,800	0	5,555,440	9,219,345	6,874,846			
401-730-341.43-341.4	Water Fund	Water Treatment Plant	Budgeting And Accounting Services	Budgeting and Accounting Services	2,903	0	2,932	2,903	0			
401-730-362.50-362.5	Water Fund	Water Treatment Plant	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term)	25,415	0	27,094	25,415	27,155			
401-740-362.51-362.5	Water Fund	Water Maintenance	Equipment & Vehicle Leases (Long-Ter	Equipment & Vehicle Leases (Long-T	1,470	0	1,137	1,470	0			
401-740-379.10-379.1	Water Fund	Water Maintenance	Meter Installation Fees	Meter Installation Fees	107,701	0	40,373	19,974	27,916			
401-740-379.13-379.1	Water Fund	Water Maintenance	General Facilities Charges	General Facilities Charges	477,965	0	513,467	509,199	643,318			
440-000-308.80-308.8	Sewer Fund	Non-Departmental	Unreserved Fund Balance	Unreserved Fund Balance	12,023,225	0	0	8,086,689	10,752,709			
440-000-343.50-343.5	Sewer Fund	Non-Departmental	Sewer/Reclaimed Water Sales And Ser	Sewer/Reclaimed Water Sales and Si	7,073,754	0	6,629,117	8,483,812	9,286,503			
440-000-361.10-361.1	Sewer Fund	Non-Departmental	Investment Earnings	Investment Earnings	0	0	216,518	0	235,192			
440-000-362.50-362.5	Sewer Fund	Non-Departmental	Space & Facilities Leases (Long-Term)	Space & Facilities Leases (Long-Term)	26,750	0	28,518	26,750	28,582			
440-000-369.10-369.1	Sewer Fund	Non-Departmental	Sale Of Surplus	Sale of Surplus	0	0	576	0	0			
440-000-369.40-369.4	Sewer Fund	Non-Departmental	Judgments And Settlements	Judgments and Settlements	0	0	0	0	0			
440-750-341.43-341.4	Sewer Fund	Waste Water Treatment Plant	Budgeting And Accounting Services	Budgeting and Accounting Services	2,338	0	3,050	2,338	0			
440-750-343.50-343.5	Sewer Fund	Waste Water Treatment Plant	Sewer/Reclaimed Water Sales And Ser	Sewer/Reclaimed Water Sales and Si	0	0	0	0	0			
440-750-379.13-379.1	Sewer Fund	Waste Water Treatment Plant	General Facilities Charges	General Facilities Charges	972,380	0	200,604	546,810	262,179			
445-000-308.80-308.8	Storm Drainage Fund	Non-Departmental	Unreserved Fund Balance	Unreserved Fund Balance	-284,196	0	0	-512,918	199,037			
445-000-361.10-361.1	Storm Drainage Fund	Non-Departmental	Investment Earnings	Investment Earnings	0	0	22,005	3,799	22,915			
445-770-343.10-343.1	Storm Drainage Fund	Storm Drainage System	Storm Drainage Sales And Services	Storm Drainage Sales and Services	1,828,059	0	1,747,097	2,066,408	2,005,924			
445-770-379.13-379.1	Storm Drainage Fund	Storm Drainage System	General Facilities Charges	General Facilities Charges	96,347	0	45,754	99,055	61,004			
450-000-308.80-308.8	Sanitation Fund	Non-Departmental	Unreserved Fund Balance	Unreserved Fund Balance	479,243	0	0	-692,021	614,954			
450-000-361.10-361.1	Sanitation Fund	Non-Departmental	Investment Earnings	Investment Earnings	0	0	29,755	0	35,509			
450-780-343.70-343.7	Sanitation Fund	Sanitation Services	Solid Waste Sales And Services	Solid Waste Sales and Services	5,022,883	0	5,010,456	5,581,776	6,124,868			
450-780-369.10-369.1	Sanitation Fund	Sanitation Services	Sale Of Surplus	Sale of Surplus	0	0	1,498	0	0			
501-000-361.10-361.1	Equipment Rental Fun	Non-Departmental	Investment Earnings	Investment Earnings	0	0	158,345	36,208	128,471			
501-710-341.43-341.4	Equipment Rental Fun	Central Public Works	Budgeting And Accounting Services	Budgeting and Accounting Services	0	0	5,168	0	4,997			
501-790-308.80-308.8	Equipment Rental Fun	Vehicle & Equipment Fleet	Unreserved Fund Balance	Unreserved Fund Balance	174,526	0	0	316,017	355,571			
501-790-344.30-344.3	Equipment Rental Fun	Vehicle & Equipment Fleet	Repair Services	Repair Services	2,685,493	0	2,054,027	2,746,510	3,208,453			
501-790-395.10-395.1	Equipment Rental Fun	Vehicle & Equipment Fleet	Proceeds From Sales Of Capital Assets	Proceeds from Sales of Capital Asset	0	0	100,666	29,420	0			
501-790-395.20-395.2	Equipment Rental Fun	Vehicle & Equipment Fleet	Compensation For Loss/Impairment O	Compensation for Loss/Impairment	17,291	0	4,365	15,975	0			
501-790-397.00-397.0	Equipment Rental Fun	Vehicle & Equipment Fleet	Transfers-In	Transfers-In	0	0	0	0	0			
501-790-397.01-397.0	Equipment Rental Fun	Vehicle & Equipment Fleet	Reet 1 Transfer In	Reet 1 Transfer In	0	0	0	0	0			
501-790-398.00-398.0	Equipment Rental Fun	Vehicle & Equipment Fleet	Insurance Recoveries	Insurance Recoveries	0	0	0	0	0			
611-000-361.10-361.1	Firemen's Pension Fun	Non-Departmental	Investment Earnings	Investment Earnings	0	0	2,920	0	0			
611-320-336.06-336.0	Firemen's Pension Fun	Medic/Fire Department	Criminal Justice - Cities - High Crime	Criminal Justice - Cities - High Crime	29,630	0	34,408	0	0			
621-000-361.10-361.1	Paramedic Donation Fi	Non-Departmental	Investment Earnings	Investment Earnings	0	0	0	0	0			
001-110-511.30-41-	General Fund	Legislative	Official Publication Services	Professional Services	40,000	13,963	55,015	40,000	40,000			A-Town publication
001-110-511.30-42-	General Fund	Legislative	Official Publication Services	Communication	3,000	2,883	2,683	3,000	3,000			Publishing ordinances
001-110-511.60-10-	General Fund	Legislative	Legislative Activities	Salaries & Wages	119,375	130,135	109,694	125,801	127,852			
001-110-511.60-20-	General Fund	Legislative	Legislative Activities	Personnel Benefits	15,252	20,698	20,126	25,458	27,267			
001-110-511.60-31-	General Fund	Legislative	Legislative Activities	Office & Operating Supplies	2,000	1,476	1,002	2,000	2,000			Misc supplies for Clerk's office
001-110-511.60-40-	General Fund	Legislative	Legislative Activities	Interfund Services	18,845	18,845	22,418	24,456	19,976			
001-110-511.60-41-	General Fund	Legislative	Legislative Activities	Professional Services	15,000	15,633	16,981	57,896	32,066			Dues
001-110-511.60-41-	General Fund	Legislative	Legislative Activities	Professional Services						17,614		SCOG Dues
001-110-511.60-41-	General Fund	Legislative	Legislative Activities	Professional Services						14,452		AWC Dues
001-110-511.60-42-	General Fund	Legislative	Legislative Activities	Communication	1,200	391	287	1,200	500			Postage
001-110-511.60-43-	General Fund	Legislative	Legislative Activities	Travel & Training	1,000	1,058	3,917	3,000	5,000			Council member training.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-110-511.60-44-	General Fund	Legislative	Legislative Activities	Taxes & Operating Assessments	0	0	0	0	0			
001-110-514.90-41-	General Fund	Legislative	Voter Registration Services	Professional Services	40,000	32,921	116,675	82,000	40,000			Voter registration costs. roughly double every other year. There is no budget in 2023 because this bars # did not get included in the original data set in the 2023 template. Part of the OG development process.
001-110-557.20-10-	General Fund	Legislative	Information Services	Salaries & Wages	37,302	40,931	35,101	40,084	44,072			
001-110-557.20-20-	General Fund	Legislative	Information Services	Personnel Benefits	11,148	15,517	14,283	13,211	14,292			
001-110-557.20-31-	General Fund	Legislative	Information Services	Office & Operating Supplies	5,000	363	397	1,000	1,000			Clerk communications (Internet streaming, Channel 10, YouTube)
001-110-557.20-44-	General Fund	Legislative	Information Services	Taxes & Operating Assessments	0	0	0	0	0			
001-120-513.10-10-	General Fund	Executive	Executive Office	Salaries & Wages	141,359	150,221	143,292	155,987	178,495			
001-120-513.10-20-	General Fund	Executive	Executive Office	Personnel Benefits	45,132	45,336	49,116	44,302	48,564			
001-120-513.10-31-	General Fund	Executive	Executive Office	Office & Operating Supplies	1,700	3,306	2,835	2,000	3,000			Typical office supplies to support Mayor's office
001-120-513.10-40-	General Fund	Executive	Executive Office	Interfund Services	18,231	18,231	17,593	19,193	17,970			
001-120-513.10-41-	General Fund	Executive	Executive Office	Professional Services	1,500	3,585	7,250	3,000	7,000			Chamber, retreats.
001-120-513.10-42-	General Fund	Executive	Executive Office	Communication	1,200	1,053	2,701	1,200	1,300			the spike in 2023 was from mailers related to Public Safety Prop 1.
001-120-513.10-43-	General Fund	Executive	Executive Office	Travel & Training	2,000	9,085	6,495	3,000	7,000			AWC, Legislative, and other conferences
001-120-513.10-44-	General Fund	Executive	Executive Office	Taxes & Operating Assessments	0	0	0	0	0			
001-130-512.50-10-	General Fund	Judicial	Municipal Court	Salaries & Wages	208,873	221,993	207,750	236,584	250,673			remove 1/2 FTE court clerk from Draft, wait and see impact in 2024
001-130-512.50-20-	General Fund	Judicial	Municipal Court	Personnel Benefits	96,224	98,879	90,420	103,991	114,277			
001-130-512.50-31-	General Fund	Judicial	Municipal Court	Office & Operating Supplies	10,645	11,583	1,726	2,000	2,000			Court Forms, Printer Maintenance, Office Supplies
001-130-512.50-40-	General Fund	Judicial	Municipal Court	Interfund Services	30,794	30,794	28,579	31,177	34,845			
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services	153,025	138,435	143,206	161,264	158,853			
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						7,500		Indigent Screening- Additional amount for in-custody screening.
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						2,500		Interpreter Services
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						27,000		Probation Services through an Interlocal Cooperative Agreement with Skagit County thru 12/2025
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						97,913		Judicial Services
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						10,000		Community Court through an Interlocal Cooperative Agreement with Skagit County (\$325 per docket- currently 650 per month. Anticipating addition dockets in 2024 post Blake.)
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						240		Zoom for Court Proceedings
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						2,700		AV Capture
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						10,000		Pacific Security- Courtroom Security
001-130-512.50-41-	General Fund	Judicial	Municipal Court	Professional Services						1,000		Jury and Witness Fees
001-130-512.50-42-	General Fund	Judicial	Municipal Court	Communication	6,000	4,195	2,854	5,000	5,000			Postage and 1 Cell Phone
001-130-512.50-43-	General Fund	Judicial	Municipal Court	Travel & Training	3,000	1,980	1,234	3,000	3,250			3 employees @ \$1000; DMCA Membership
001-130-512.50-44-	General Fund	Judicial	Municipal Court	Taxes & Operating Assessments	0	0	0	0	0			
001-130-514.20-49-	General Fund	Judicial	Financial Services	Miscellaneous	0	-385	500	0	0			
001-130-515.93-10-	General Fund	Judicial	Adult Misdemeanor	Salaries & Wages	194,077	201,743	184,257	217,720	211,420			review wages
001-130-515.93-20-	General Fund	Judicial	Adult Misdemeanor	Personnel Benefits	79,019	81,153	76,150	72,761	81,986			
001-130-515.93-31-	General Fund	Judicial	Adult Misdemeanor	Office & Operating Supplies	500	642	680	600	600			
001-130-515.93-31-	General Fund	Judicial	Adult Misdemeanor	Office & Operating Supplies						600		Business cards & Office supplies
001-130-515.93-40-	General Fund	Judicial	Adult Misdemeanor	Interfund Services	9,213	9,213	9,159	9,992	10,321			
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services	25,000	14,941	25,315	25,000	65,095			
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						60,000		Conflict/Overflow Contract Attorneys @\$100/hr
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						720		Defender Data case management system
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						300		Odyssey statewide case search database

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						3,000		Westlaw legal research database
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						500		WSBA licensing renewal fees
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						75		Skagit County Bar Association membership dues
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						300		WA Defender Association membership dues
001-130-515.93-41-	General Fund	Judicial	Adult Misdemeanor	Professional Services						200		WA Assoc of Criminal Defense Lawyers membership dues
001-130-515.93-42-	General Fund	Judicial	Adult Misdemeanor	Communication	750	18	430	750	1,700			Postage and 2 Cell Phones
001-130-515.93-43-	General Fund	Judicial	Adult Misdemeanor	Travel & Training	2,700	1,640	560	2,700	3,000			
001-130-515.93-43-	General Fund	Judicial	Adult Misdemeanor	Travel & Training						3,000		WA Defender Assoc conference and mandator continuing legal education
001-130-515.93-44-	General Fund	Judicial	Adult Misdemeanor	Taxes & Operating Assessments	0	0	0	0	0			
001-210-514.20-10-	General Fund	Finance Department	Financial Services	Salaries & Wages	454,691	497,064	438,351	530,437	576,634			
001-210-514.20-20-	General Fund	Finance Department	Financial Services	Personnel Benefits	194,461	202,551	181,488	201,176	219,097			
001-210-514.20-31-	General Fund	Finance Department	Financial Services	Office & Operating Supplies	15,000	8,446	4,665	15,000	14,000			Includes City Hall paper, envelopes, as well as Finance office supplies
001-210-514.20-31-	General Fund	Finance Department	Financial Services	Office & Operating Supplies						14,000		
001-210-514.20-40-	General Fund	Finance Department	Financial Services	Interfund Services	50,423	50,423	43,909	46,373	40,160			
001-210-514.20-41-	General Fund	Finance Department	Financial Services	Professional Services	140,000	81,875	78,967	61,475	60,000			Primarily State Audit fees, increased federal grants require additional audit costs (40-50 hours per federal program), 2023 we have 2 programs audited. Additionally SAO fees are increasing from 128/hour in 2023. Additionally professional subscriptions and CC fees.
001-210-514.20-42-	General Fund	Finance Department	Financial Services	Communication	15,000	11,192	10,321	15,000	15,000			Includes City Hall main phone lines, SIP trunks, and mailing machine fees.
001-210-514.20-43-	General Fund	Finance Department	Financial Services	Travel & Training	3,500	5,556	5,799	4,500	5,500			Generally we try to send 2 staff to WPTA and WFOA conferences, as well as other local training and CPE requirements.
001-210-514.20-44-	General Fund	Finance Department	Financial Services	Taxes & Operating Assessments	200	-970	-17	0	0			
001-220-518.80-10-	General Fund	Information Systems	Information Technology Services	Salaries & Wages	518,990	532,607	499,151	584,072	613,309			
001-220-518.80-20-	General Fund	Information Systems	Information Technology Services	Personnel Benefits	221,691	220,941	194,083	225,680	240,928			
001-220-518.80-31-	General Fund	Information Systems	Information Technology Services	Office & Operating Supplies	8,000	6,883	8,684	8,000	8,500			General IT Supplies.
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment	428,139	431,855	140,362	136,039	121,278			
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						40,037		24 Desktop Computers
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						6,310		4 Harddrives for Cluster and Stonefly appliance
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						16,320		5 MDTs
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						1,763		9 Monitors
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						1,741		2 Printers
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						14,275		9 Notebook computeters
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						8,704		2 Servers
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						13,252		12 Tablets
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						163		1 Conf Rm VOIP phone
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						14,144		6 Workstations
001-220-518.80-35-	General Fund	Information Systems	Information Technology Services	Small Tools & Minor Equipment						4,570		1 Multifunction Printer
001-220-518.80-40-	General Fund	Information Systems	Information Technology Services	Interfund Services	6,788	6,788	3,852	5,135	11,252			
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services	550,000	369,401	479,194	556,555	618,472			
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						1,632		ABP Tech: Pure Access Cloud
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						81		ACCIS Membership
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						10,880		AIIPhase: Mitel VOIP System
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						7,072		ArchiveSocial: Social Media Archive

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						41,344		Laserfiche licensing fees and support
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						19,584		Civic Plus: Hosting Fees for Civic Plus and Civic Clerk
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						38,080		Critical Insight: Managed Detection & Response Service
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						7,616		FireEye: Web Filter
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						14,144		G12: SIP lines & DIDs for VOIP and e-fax
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						29,376		Barracuda Total Email Protection
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						4,896		KnowBe4: Security Awareness Staff Training
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						3,264		Lansweeper: Help Desk, Software and Hardware Inventory
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						517		Rise Vision Software (Info Monitors for City Hall, APD, & Court)
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						8,704		Duo Security: Multi-factor Authentication for servers, VPN users including staff, vendors, and consultants
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						16,320		Microsoft Azure: Disaster and Recovery
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						16,320		Adobe Products Subscription
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						114,240		Microsoft Windows Operating System & Office 365
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						31,551		Smarsh: Text Archiving
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						3,155		TeamViewer
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						21,760		Sophos antivirus, antimalware, anti ransomware protection
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						92,480		Eden ERP & Tyler Cashiering
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						0		Misc items such as SSL certificates, domain name fees, etc.
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						10,662		Keeper Password Manager
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						48,960		OpenGov: Budgeting Software
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						1,414		Recording Software for Council Chambers
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						2,285		FaxFinder digital faxing
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						4,570		Docusign
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						544		PRTG Monitoring tool for servers and network equipment
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						38,080		Security Audit
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						16,320		Veeam Backup and Replication
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						544		Wildcard SSL certificate
001-220-518.80-41-	General Fund	Information Systems	Information Technology Services	Professional Services						12,077		Splunk- SEIM system that collects & stores sys logs for CJIS compliance
001-220-518.80-42-	General Fund	Information Systems	Information Technology Services	Communication	4,200	9,037	5,618	5,600	5,600			7 cell phones with hot spots
001-220-518.80-43-	General Fund	Information Systems	Information Technology Services	Travel & Training	10,500	8,332	4,672	10,500	10,500			\$1500 training X 7 employees
001-220-518.80-44-	General Fund	Information Systems	Information Technology Services	Taxes & Operating Assessments	0	0	0	0	0			
001-220-518.80-48-	General Fund	Information Systems	Information Technology Services	Repairs & Maintenance	4,000	3,755	4,789	4,000	6,000			Replacement parts
001-230-517.90-31-	General Fund	Human Resources	Other Employee Benefit Programs	Office & Operating Supplies	6,500	6,988	6,214	6,500	8,500			Coffee/tea; City Hall breakroom supplies, and \$4,000 for wellness program (minimum \$10/employee, additional incentive programs & prizes, supplies for City-wide drives, benefits fairs, flu/vaccine pop-up events).
001-230-517.90-41-	General Fund	Human Resources	Other Employee Benefit Programs	Professional Services	3,000	2,041	51,567	3,000	53,000			HSA and FSA participant fees (\$3,000); AWC annual membership (approximately \$40,000).
001-230-517.90-43-	General Fund	Human Resources	Other Employee Benefit Programs	Travel & Training	0	0	0	0	15,000			City-wide training: DEI, antiharassment, etc. (\$10,000); MSDS online database (\$5,000).
001-230-518.10-10-	General Fund	Human Resources	Personnel Services	Salaries & Wages	165,281	183,952	144,821	175,003	191,000			
001-230-518.10-20-	General Fund	Human Resources	Personnel Services	Personnel Benefits	64,917	63,986	55,382	53,879	76,242			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-230-518.10-31-	General Fund	Human Resources	Personnel Services	Office & Operating Supplies	3,500	3,731	1,253	1,500	3,000			Badge materials; copies; shredding services; HR office supplies
001-230-518.10-40-	General Fund	Human Resources	Personnel Services	Interfund Services	12,268	12,268	10,478	9,904	10,463			
001-230-518.10-41-	General Fund	Human Resources	Personnel Services	Professional Services	80,000	61,715	28,409	83,475	36,000			Recruitment expenses (\$20,000: job postings, online accounts); NeoGov recruiting software (\$11,000); background investigations & pre-employment screening; drug & alcohol testing; safety & first aid kit supplies (\$5,000).
001-230-518.10-42-	General Fund	Human Resources	Personnel Services	Communication	1,500	14,601	636	800	1,500			2 cell phones \$43/month; postage \$100/quarter
001-230-518.10-43-	General Fund	Human Resources	Personnel Services	Travel & Training	4,500	4,607	2,630	3,000	7,500			3 @ \$2,500: AWC Labor Relations; WAPELRA membership; AWC Retro; AWC Member Expo; various HR trainings; SIHRMA; First Aid/CPR training; AWC Wellness Forum attendance; 3 SHRM memberships and trainings/testing.
001-230-518.11-10-	General Fund	Human Resources	Police Labor Relations	Salaries & Wages	14,753	16,902	10,061	18,139	33,056			
001-230-518.11-20-	General Fund	Human Resources	Police Labor Relations	Personnel Benefits	4,994	5,326	3,314	4,329	8,243			
001-230-518.11-41-	General Fund	Human Resources	Police Labor Relations	Professional Services	15,000	21,797	1,125	7,500	16,000			Police labor relations attorney (@\$400/hour) 20 hours general matters; 20 hours contract negotiations
001-230-518.12-10-	General Fund	Human Resources	Fire Labor Relations	Salaries & Wages	14,753	16,902	10,061	18,139	33,056			
001-230-518.12-20-	General Fund	Human Resources	Fire Labor Relations	Personnel Benefits	4,994	5,326	3,314	4,329	8,243			
001-230-518.12-41-	General Fund	Human Resources	Fire Labor Relations	Professional Services	15,000	2,100	0	7,500	8,000			Fire labor relations attorney (@\$400/hour) 20 hours general matters
001-230-518.13-10-	General Fund	Human Resources	Other Labor Relations	Salaries & Wages	9,486	10,347	5,030	11,352	6,974			
001-230-518.13-20-	General Fund	Human Resources	Other Labor Relations	Personnel Benefits	3,363	3,588	1,657	3,230	1,880			
001-230-518.13-41-	General Fund	Human Resources	Other Labor Relations	Professional Services	5,000	0	8,789	5,000	5,350			Labor relations attorney (@\$400/hour), 20 hours general matters
001-230-518.60-46-	General Fund	Human Resources	Risk Management Services	Insurance	284	295	262	262	307			WA Cities Insurance Authority - Finance to populate.
001-230-521.10-10-	General Fund	Human Resources	Administration	Salaries & Wages	4,743	5,173	503	5,676	697			
001-230-521.10-20-	General Fund	Human Resources	Administration	Personnel Benefits	1,682	1,794	166	1,615	188			
001-230-521.10-41-	General Fund	Human Resources	Administration	Professional Services	14,000	11,468	2,341	6,500	22,000			Fire Civil Service and Public Safety Testing (\$6,300); Assessment center consultant (even years) for Sergeant (\$10,400); Assessment center (even years) Corporal, in-house (\$5,000)
001-230-521.10-43-	General Fund	Human Resources	Administration	Travel & Training	500	0	0	0	800			Food & beverages for assessment centers and ongoing oral boards.
001-230-522.10-10-	General Fund	Human Resources	Administration	Salaries & Wages	4,743	5,173	503	5,676	697			
001-230-522.10-20-	General Fund	Human Resources	Administration	Personnel Benefits	1,682	1,794	166	1,615	188			
001-230-522.10-41-	General Fund	Human Resources	Administration	Professional Services	14,000	29,346	1,120	6,500	27,000			"Fire Civil Service and Public Safety testing (\$6,300); Assessment center consultant (even years) for Captain & Lieutenant (\$20,300)

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-230-522.10-43-	General Fund	Human Resources	Administration	Travel & Training	500	0	0	0	800			Food & beverages for assessment centers and ongoing oral boards.
001-240-514.30-41-	General Fund	Planning & Community Development	Recording Services	Professional Services	3,500	0	816	3,500	2,000			Legal Notices and Mailings
001-240-515.30-41-	General Fund	Planning & Community Development	Legal Services	Professional Services	22,000	4,828	17,693	7,000	7,000			Code Enforcement
001-240-554.90-41-	General Fund	Planning & Community Development	Other Environmental Services	Professional Services	14,000	21,785	8,875	14,000	14,000			Critical areas reviews and NW Clean Air (\$6,000)
001-240-558.50-10-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Salaries & Wages	450,699	375,380	442,028	491,999	502,475			
001-240-558.50-12-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Overtime	0	929	2,194	0	0			
001-240-558.50-20-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Personnel Benefits	195,463	188,365	179,242	199,065	203,520			
001-240-558.50-31-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Office & Operating Supplies	2,000	2,225	36,183	50,800	6,000			
001-240-558.50-40-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Interfund Services	30,340	30,340	29,961	33,352	38,263			
001-240-558.50-41-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Professional Services	58,000	95,782	68,804	29,500	10,000			Storm Water reviews which are a pass through
001-240-558.50-42-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Communication	4,500	6,341	5,187	6,500	6,500			Cell phones and postage
001-240-558.50-43-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Travel & Training	4,000	2,047	2,889	4,000	5,000			Building Code Training
001-240-558.50-44-	General Fund	Planning & Community Development	Building Permits & Plan Reviews	Taxes & Operating Assessments	0	1,110	1,037	0	0			
001-240-558.60-10-	General Fund	Planning & Community Development	Planning	Salaries & Wages	338,208	423,962	403,553	390,715	389,581			
001-240-558.60-12-	General Fund	Planning & Community Development	Planning	Overtime	0	3,892	1,780	0	0			
001-240-558.60-20-	General Fund	Planning & Community Development	Planning	Personnel Benefits	136,209	134,743	124,254	136,888	130,120			
001-240-558.60-31-	General Fund	Planning & Community Development	Planning	Office & Operating Supplies	8,000	7,541	5,532	2,800	7,000			Planning department office supplies
001-240-558.60-40-	General Fund	Planning & Community Development	Planning	Interfund Services	45,611	45,611	41,763	45,559	36,865			
001-240-558.60-41-	General Fund	Planning & Community Development	Planning	Professional Services	96,000	114,594	24,059	43,000	160,000			Downtown Parking plan, Land Capacity Analysis for Comp Plan update, and SMP completion/implementation
001-240-558.60-42-	General Fund	Planning & Community Development	Planning	Communication	6,500	7,227	5,361	6,500	10,000			Public notice publications.
001-240-558.60-43-	General Fund	Planning & Community Development	Planning	Travel & Training	4,000	4,445	234	4,000	6,500			Planner Training
001-240-558.60-44-	General Fund	Planning & Community Development	Planning	Taxes & Operating Assessments	0	0	0	0	0			
001-240-558.60-45-	General Fund	Planning & Community Development	Planning	Operating Rentals & Leases	48,000	-433	51,895	51,800	54,000			DNR Aquatic Lands Lease, including anticipated cpi increase
001-240-558.70-41-	General Fund	Planning & Community Development	Economic Development	Professional Services	32,500	15,000	12,500	20,000	35,000			10,000 for EDASC, other downtown economic development initiatives
001-240-558.70-43-	General Fund	Planning & Community Development	Economic Development	Travel & Training	2,000	188	705	4,000	4,000			Environmental training, Biologist and Shorelines
001-240-558.70-46-	General Fund	Planning & Community Development	Economic Development	Insurance	7,603	17,571	19,631	8,359	9,696			
001-240-565.10-41-	General Fund	Planning & Community Development	Welfare	Professional Services	665,000	785,082	87,216	215,000	194,000			HUD
001-240-565.10-41-	General Fund	Planning & Community Development	Welfare	Professional Services						128,000		HUD CDBG Grant
001-240-565.10-41-	General Fund	Planning & Community Development	Welfare	Professional Services						66,000		Skagit County Community Action Agency
001-240-565.10-42-	General Fund	Planning & Community Development	Welfare	Communication	0	544	536	0	550			CDBG publication
001-240-566.00-41-	General Fund	Planning & Community Development	Chemical Dependency Services	Professional Services	18,000	0	26,230	18,000	27,000			Interlocal with Skagit County /Liquor Tax
001-240-567.00-41-	General Fund	Planning & Community Development	Children Services	Professional Services	10,000	0	1,420	10,000	10,000			Children Services/ Boys and Girls club
001-250-511.30-41-	General Fund	Legal Department	Official Publication Services	Professional Services	10,000	7,775	4,967	10,000	20,000			Professional services for codification of adopted ordinances.
001-250-515.30-10-	General Fund	Legal Department	Legal Services	Salaries & Wages	288,504	319,397	291,669	341,100	484,062		114,595	
001-250-515.30-20-	General Fund	Legal Department	Legal Services	Personnel Benefits	117,609	125,854	133,650	134,255	198,260		34,312	
001-250-515.30-31-	General Fund	Legal Department	Legal Services	Office & Operating Supplies	6,000	5,592	4,238	6,000	9,000			General office supplies, legal publications, LexisNexis subscription fees.
001-250-515.30-40-	General Fund	Legal Department	Legal Services	Interfund Services	38,129	38,129	33,917	37,001	26,891			
001-250-515.30-41-	General Fund	Legal Department	Legal Services	Professional Services	110,000	91,137	85,539	110,000	50,000			Three months of prosecution contract overlap to train new in-house prosecutor, as well as non utility outside counsel. \$25K to each category.
001-250-515.30-42-	General Fund	Legal Department	Legal Services	Communication	2,400	2,933	2,017	2,800	3,000			cell phones and postage
001-250-515.30-43-	General Fund	Legal Department	Legal Services	Travel & Training	6,000	2,514	760	6,000	9,000			WSAMA, WAPRO, WSAMA conferences, CLEs, staff training.
001-250-515.30-44-	General Fund	Legal Department	Legal Services	Taxes & Operating Assessments	0	0	0	0	0			
001-260-532.10-10-	General Fund	Fiber	Fiber Administration	Salaries & Wages	757,573	403,450	370,350	233,807	467,576			450,000 of technician time will be charged to capital buildout.
001-260-532.10-12-	General Fund	Fiber	Fiber Administration	Overtime	0	7,222	9,975	0	12,000			Based on actual hours to meet customer demand.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-260-532.10-20-	General Fund	Fiber	Fiber Administration	Personnel Benefits	358,149	151,964	145,398	291,350	365,438			
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies	11,172	11,756	5,189	4,300	8,150			
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						2,000		Office Supplies
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						3,300		Uniforms & Boot Allowance
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						500		Safety (hard hats, high visibility vests)
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						250		Racks & totes for inventory storage
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies								Fiber jumpers for remote cabinets & Fiber Equipment Room
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						500		Cable management supplies
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						250		
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						350		Fuel & lubricants for Dingo & backup generator
001-260-532.10-31-	General Fund	Fiber	Fiber Administration	Office & Operating Supplies						1,000		Unanticipated items
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment	10,000	11,526	12,160	10,000	10,000			Power and Hand Tool replacement parts. OTDR & Splicer maintenance.
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						1,000		Equipment repairs
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						500		Shovels
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						1,000		Hand tools, drill bits
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						4,000		Power tools
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						500		Fish tape for cable pulling
001-260-532.10-35-	General Fund	Fiber	Fiber Administration	Small Tools & Minor Equipment						3,000		Office equipment
001-260-532.10-40-	General Fund	Fiber	Fiber Administration	Interfund Services	89,431	89,431	118,089	143,065	162,638			Fiber network equipment now included, in addition to typical ERR and DIS costs, in replacement costs based on 10 year depreciation schedule.
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services	199,755	218,643	254,013	262,592	340,679			Increase due to additional customer service requirements.
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						140,000		NoaNet NOC services
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						21,231		OSP Insight
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						45,000		Nokia Support
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						11,270		Cartegraph (OpenGov)
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						47,000		Internet Bandwidth
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						6,000		Marketing
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						1,000		ARIN Annual fee
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						4,200		Dark fiber, Mount Vernon
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						2,100		Dark Fiber, Burlington
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						1,200		Rack Space, Burlington
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						4,500		Pole Attachment Fees
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						3,300		CALEA support, Vantage Point
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						26,000		WiFi tool, Nokia HomeCare
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						13,000		WiFi tool, RouteThis Certify
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						4,000		DC battery maintenance, Library & West End
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						2,815		Laserfiche licensing
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						1,000		American Association for Public Broadband membership
001-260-532.10-41-	General Fund	Fiber	Fiber Administration	Professional Services						7,063		ESRI - GIS software
001-260-532.10-42-	General Fund	Fiber	Fiber Administration	Communication	5,880	6,364	5,120	5,880	5,940			
001-260-532.10-42-	General Fund	Fiber	Fiber Administration	Communication						5,280		11 cell phones @\$40/month
001-260-532.10-42-	General Fund	Fiber	Fiber Administration	Communication						660		11 hotspots @ \$5/month
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training	14,450	6,622	9,306	11,000	14,000			
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						2,000		Director
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						2,500		Nokia
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						2,000		WiFi
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						1,500		Flagger
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						2,000		Outside Plant
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						4,000		Building wiring (e.g., BICSI)
001-260-532.10-43-	General Fund	Fiber	Fiber Administration	Travel & Training						0		
001-260-532.10-44-	General Fund	Fiber	Fiber Administration	Taxes & Operating Assessments	13,759	18,395	18,376	16,100	30,380			
001-260-532.10-44-	General Fund	Fiber	Fiber Administration	Taxes & Operating Assessments						3,410		Sales Tax for Installation
001-260-532.10-44-	General Fund	Fiber	Fiber Administration	Taxes & Operating Assessments						25,000		WA State B&O Tax (0.471%)

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-260-532.10-44-	General Fund	Fiber	Fiber Administration	Taxes & Operating Assessments						1,800		Leasehold Excise Tax on dark fiber lease
001-260-532.10-44-	General Fund	Fiber	Fiber Administration	Taxes & Operating Assessments						170		Skagit County telecom franchise fee on dark fiber
001-260-532.10-46-	General Fund	Fiber	Fiber Administration	Insurance	0	117	115	129	127			WCIA
001-260-532.10-47-	General Fund	Fiber	Fiber Administration	Utility Services	2,100	2,046	1,906	2,100	2,416			Solid Waste Charges
001-260-592.32-80-	General Fund	Fiber	Facility Engineering	Debt Service: Interest & Related Cos	80,000	71,208	39,375	83,000	19,868			SaviBank Line of Credit Interest Payment
001-260-594.32-63-	General Fund	Fiber	Facility Engineering	Other Improvements	9,332,226	5,118,340	2,815,859	7,830,000	0			NOTE: Includes \$450k in technician and outside labor costs labor costs
001-260-594.32-63-	General Fund	Fiber	Facility Engineering	Other Improvements						0		Guemes View Fiber Expansion
001-260-594.32-63-	General Fund	Fiber	Facility Engineering	Other Improvements						0		EDA Fiber Expansion
001-260-594.32-63-	General Fund	Fiber	Facility Engineering	Other Improvements						0		Material for developers.
001-260-594.32-64-	General Fund	Fiber	Facility Engineering	Machinery & Equipment	362,000	4,669	10,503	0	50,000			More GPON SFPs and Line cards to serve new customers.
001-310-514.20-49-	General Fund	Police	Financial Services	Miscellaneous	0	225	0	55,555	0			
001-310-517.20-20-	General Fund	Police	Pension & Other Benefit Payments To	Personnel Benefits	95,617	118,615	105,656	97,683	80,100			
001-310-521.10-10-	General Fund	Police	Administration	Salaries & Wages	444,500	460,100	470,999	532,123	580,627			
001-310-521.10-20-	General Fund	Police	Administration	Personnel Benefits	170,984	165,859	169,730	189,777	210,724			
001-310-521.10-31-	General Fund	Police	Administration	Office & Operating Supplies	4,500	5,063	6,050	5,000	7,000			Business cards, copy paper, Adobe pro licensing, digital evidence storage devices, cell phone cases, office supplies.
001-310-521.10-35-	General Fund	Police	Administration	Small Tools & Minor Equipment	0	0	0	0	0			
001-310-521.10-40-	General Fund	Police	Administration	Interfund Services	269,300	269,344	301,442	389,345	325,215			
001-310-521.10-41-	General Fund	Police	Administration	Professional Services	65,000	78,260	62,155	80,000	117,500			
001-310-521.10-41-	General Fund	Police	Administration	Professional Services						60,000		AFC Social Worker Contract
001-310-521.10-41-	General Fund	Police	Administration	Professional Services						37,500		Pre-employment screening, LeadsOnline, PowerDMS, digital fingerprint machine, professional dues, computer forensic tool licensing, Axon, shipping charges,
001-310-521.10-41-	General Fund	Police	Administration	Professional Services						20,000		Evidence management system recommended during Accreditation inspection.
001-310-521.10-42-	General Fund	Police	Administration	Communication	119,196	88,683	92,358	126,769	127,000			Spillman, cell phones, printing
001-310-521.10-44-	General Fund	Police	Administration	Taxes & Operating Assessments	0	1,171	138	0	0			
001-310-521.10-45-	General Fund	Police	Administration	Operating Rentals & Leases	737	402	0	750	750			Copy/fax machines
001-310-521.10-46-	General Fund	Police	Administration	Insurance	19,231	31,146	25,268	14,130	16,563			
001-310-521.20-10-	General Fund	Police	Support Services	Salaries & Wages	246,920	241,260	214,399	273,572	279,519			
001-310-521.20-20-	General Fund	Police	Support Services	Personnel Benefits	113,155	115,035	95,938	113,763	109,973			
001-310-521.20-42-	General Fund	Police	Support Services	Communication	9,054	5,378	3,349	9,054	9,055			Phone lines
001-310-521.30-10-	General Fund	Police	Crime Prevention	Salaries & Wages	60,409	62,902	58,547	99,709	70,179			
001-310-521.30-20-	General Fund	Police	Crime Prevention	Personnel Benefits	34,848	35,168	32,070	61,014	41,027			
001-310-521.30-31-	General Fund	Police	Crime Prevention	Office & Operating Supplies	3,977	3,304	1,768	2,843	2,900			Crime prevention meetings, promotional materials for events, citizens academy, junior citizens academy.
001-310-521.30-35-	General Fund	Police	Crime Prevention	Small Tools & Minor Equipment	945	0	9	950	1,100			Project lifesaver, speed warning reader board
001-310-521.30-41-	General Fund	Police	Crime Prevention	Professional Services	8,211	3,674	2,984	8,225	8,250			Skagit Domestic Violence and Sexual Assault Services,
001-310-521.40-43-	General Fund	Police	Training	Travel & Training	50,000	51,197	54,460	60,000	85,000			Training ammunition, CJTC training fees (including BLEA charges for 5 new officers to attend the academy), travel costs, training tuition, training supplies, range rental fees.
001-310-521.50-31-	General Fund	Police	Facilities	Office & Operating Supplies	2,843	408	2,198	2,843	2,900			Office first aid kits, office AED, sidewalk ice melt
001-310-521.50-41-	General Fund	Police	Facilities	Professional Services	23,500	21,047	18,434	23,500	25,000			Building cleaning service and cleaning supplies
001-310-521.50-46-	General Fund	Police	Facilities	Insurance	4,753	4,779	4,940	5,257	25,411			
001-310-521.50-47-	General Fund	Police	Facilities	Utility Services	42,103	46,475	49,120	47,000	50,000			Puget Sound Energy, Cascade Natural Gas
001-310-521.50-48-	General Fund	Police	Facilities	Repairs & Maintenance	19,312	754	596	19,312	20,500			Guardian Security Alarms, building repairs, maintenance

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-310-521.70-10-	General Fund	Police	Patrol & Investigations	Salaries & Wages	2,270,412	2,202,876	2,043,654	2,528,200	3,093,453		423,604	
001-310-521.70-12-	General Fund	Police	Patrol & Investigations	Overtime	128,147	193,002	145,550	135,000	150,000			
001-310-521.70-20-	General Fund	Police	Patrol & Investigations	Personnel Benefits	978,756	896,571	813,224	1,007,932	1,236,720		214,153	Adj by Finance, benefits owed with OT adjustment
001-310-521.70-21-	General Fund	Police	Patrol & Investigations	Uniform Purchases	30,000	18,938	32,624	40,000	60,000			Increase primarily due to new staff. Uniforms, duty gear, soft body armor, uniform cleaning.
001-310-521.70-31-	General Fund	Police	Patrol & Investigations	Office & Operating Supplies	15,567	27,460	9,858	48,888	35,000			Investigative forensic tools, K9 program costs (food, medical, grooming, kennel fees) , investigative fees, Body Worn Camera Hardware, Celebrite machine, batteries (general, taser, radio, flashlight), less lethal ammunition, taser cartridges, safety supplies, evidence storage supplies, officer badges, first aid supplies for officer vehicles.
001-310-521.70-35-	General Fund	Police	Patrol & Investigations	Small Tools & Minor Equipment	94,805	58,088	83,333	80,615	130,000			Increase primarily due to new staff. Less lethal tools, duty ammunition, tasers, duty pistols, duty rifles, portable radios, radars, PBT's SECTOR equipment. This amount includes purchases needed for outfitting the five new levy lift positions and replacing existing equipment.
001-310-521.70-40-	General Fund	Police	Patrol & Investigations	Interfund Services	299,477	299,657	186,921	249,228	298,665			Additional 5 patrol vehicles, includes vehicles, MDT's, and desk top computers.
001-310-521.70-41-	General Fund	Police	Patrol & Investigations	Professional Services	10,000	9,428	6,925	10,000	25,500			
001-310-521.70-41-	General Fund	Police	Patrol & Investigations	Professional Services						15,500		Vehicle towing/impounds, junk RV disposal, shredding for confidential documents.
001-310-521.70-41-	General Fund	Police	Patrol & Investigations	Professional Services						10,000		Mental Health Professional for employee wellness.
001-310-521.70-45-	General Fund	Police	Patrol & Investigations	Operating Rentals & Leases	257,641	226,280	293,524	288,566	338,201			
001-310-521.70-45-	General Fund	Police	Patrol & Investigations	Operating Rentals & Leases						338,201		Skagit 911 Agency Fees, Law Radio Infrastructure Fund
001-310-521.70-48-	General Fund	Police	Patrol & Investigations	Repairs & Maintenance	6,157	1,190	0	6,157	7,500			Radar calibration, evidence scale calibration, police radio repairs
001-310-523.50-41-	General Fund	Police	Facilities	Professional Services	928,337	963,773	896,736	1,003,317	1,088,749			Public Safety Sales tax pass through for County Jail
001-310-523.60-41-	General Fund	Police	Care & Custody Of Prisoners	Professional Services	45,997	47,137	42,627	32,500	37,500			Jail medical costs, extradition transport chain
001-310-554.30-10-	General Fund	Police	Animal Control	Salaries & Wages	68,336	71,728	65,994	73,237	77,286			
001-310-554.30-12-	General Fund	Police	Animal Control	Overtime	0	334	0	0	0			
001-310-554.30-20-	General Fund	Police	Animal Control	Personnel Benefits	41,864	42,202	38,660	44,521	48,955			
001-310-554.30-31-	General Fund	Police	Animal Control	Office & Operating Supplies	1,190	1,126	804	1,200	1,500			City dog licensing costs
001-310-554.30-40-	General Fund	Police	Animal Control	Interfund Services	4,883	4,883	6,248	8,331	6,612			
001-310-554.30-41-	General Fund	Police	Animal Control	Professional Services	10,000	3,413	3,471	10,000	12,500			Animal impound fees, impounded animal medical care; local and SVHS.
001-310-594.21-64-	General Fund	Police	Law Enforcement	Machinery & Equipment	0	816	65,213	70,000	400,000			5 fully equipped patrol vehicles for five new officers authorized by levy left.
001-320-517.20-10-	General Fund	Medic/Fire Department	Pension & Other Benefit Payments To	Salaries & Wages	0	0	0	0	9,894			Leoff1 Retired Costs
001-320-517.20-20-	General Fund	Medic/Fire Department	Pension & Other Benefit Payments To	Personnel Benefits	44,171	52,200	52,094	81,016	75,151			Leoff1 Retired Medical/Medicare
001-320-522.10-10-	General Fund	Medic/Fire Department	Administration	Salaries & Wages	128,319	136,051	122,963	152,264	162,470			Admin
001-320-522.10-12-	General Fund	Medic/Fire Department	Administration	Overtime	0	174	323	0	0			Admin
001-320-522.10-20-	General Fund	Medic/Fire Department	Administration	Personnel Benefits	44,750	40,497	38,403	56,288	58,180			Admin
001-320-522.10-31-	General Fund	Medic/Fire Department	Administration	Office & Operating Supplies	147,500	125,782	106,623	123,000	150,000			PPE, Uniforms, Office Supplies, Prevention and Investigation Supplies, Miscellaneous items.
001-320-522.10-40-	General Fund	Medic/Fire Department	Administration	Interfund Services	40,265	40,287	37,121	40,496	44,730			IT

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-320-522.10-41-	General Fund	Medic/Fire Department	Administration	Professional Services	63,000	135,360	67,042	89,500	100,000			Multiple maintenance and testing services, Knox Box, employee medical/psych testing, memberships, facilities care.
001-320-522.10-42-	General Fund	Medic/Fire Department	Administration	Communication	25,000	24,610	26,533	23,500	25,000			Skagit 911, phone/tablet connectivity, postage
001-320-522.10-44-	General Fund	Medic/Fire Department	Administration	Taxes & Operating Assessments	250	271	937	0	1,000			B&O tax on antenna lease revenue
001-320-522.10-46-	General Fund	Medic/Fire Department	Administration	Insurance	7,510	2,370	8,334	8,321	9,754			
001-320-522.20-10-	General Fund	Medic/Fire Department	Fire Suppression & Emergency Medica	Salaries & Wages	442,366	483,414	436,620	475,931	617,008		127,372	Fire Suppression
001-320-522.20-12-	General Fund	Medic/Fire Department	Fire Suppression & Emergency Medica	Overtime	82,758	77,775	77,626	86,094	76,000			Fire Suppression
001-320-522.20-14-	General Fund	Medic/Fire Department	Fire Suppression & Emergency Medica	Salaries & Wages - Volunteers	29,400	599	1,751	0	15,000			Fire Suppression
001-320-522.20-20-	General Fund	Medic/Fire Department	Fire Suppression & Emergency Medica	Personnel Benefits	167,288	159,472	149,665	172,509	227,769		50,487	Fire Suppression
001-320-522.20-35-	General Fund	Medic/Fire Department	Fire Suppression & Emergency Medica	Small Tools & Minor Equipment	30,000	31,354	35,383	54,000	76,000			Fire Hose, Fire Equipment, SCBA, Fitness Equipment, radios
001-320-522.30-10-	General Fund	Medic/Fire Department	Fire Prevention & Investigation	Salaries & Wages	93,365	108,293	73,134	105,028	121,737		15,922	Fire Prevention
001-320-522.30-12-	General Fund	Medic/Fire Department	Fire Prevention & Investigation	Overtime	12,026	9,722	9,703	8,000	9,500			Fire Prevention
001-320-522.30-14-	General Fund	Medic/Fire Department	Fire Prevention & Investigation	Salaries & Wages - Volunteers	0	599	1,751	0	0			Fire Prevention
001-320-522.30-20-	General Fund	Medic/Fire Department	Fire Prevention & Investigation	Personnel Benefits	33,083	30,572	23,309	38,016	43,088		6,311	Fire Prevention
001-320-522.45-10-	General Fund	Medic/Fire Department	Training Obtained By Employees	Salaries & Wages	102,253	84,235	98,442	109,460	132,897		15,922	Training
001-320-522.45-12-	General Fund	Medic/Fire Department	Training Obtained By Employees	Overtime	12,275	9,722	9,703	8,000	9,500			Training
001-320-522.45-14-	General Fund	Medic/Fire Department	Training Obtained By Employees	Salaries & Wages - Volunteers	0	4,194	12,257	0	0			
001-320-522.45-20-	General Fund	Medic/Fire Department	Training Obtained By Employees	Personnel Benefits	37,583	28,632	34,905	45,831	56,877		6,311	Training
001-320-522.45-43-	General Fund	Medic/Fire Department	Training Obtained By Employees	Travel & Training	72,000	51,924	90,405	105,500	75,000			Fire and Rescue Training, Conferences, 2 Academy slots, Aerial Operations, Ladder Truck pre construction/acceptance travel, mechanic training,
001-320-522.50-31-	General Fund	Medic/Fire Department	Facilities	Office & Operating Supplies	5,000	3,839	5,162	5,500	5,500			Facility and cleaning supplies.
001-320-522.50-45-	General Fund	Medic/Fire Department	Facilities	Operating Rentals & Leases	28,800	0	4,746	35,500	5,000			Marine 29 moorage less Sta. 3 Rent
001-320-522.50-46-	General Fund	Medic/Fire Department	Facilities	Insurance	2,675	2,443	2,516	2,687	0			
001-320-522.50-47-	General Fund	Medic/Fire Department	Facilities	Utility Services	27,000	35,981	28,907	39,000	41,000			Station utilities: Gas, power, internet, Water/Sewer.
001-320-522.50-48-	General Fund	Medic/Fire Department	Facilities	Repairs & Maintenance	15,000	1,515	1,368	8,000	8,000			Minor facility maintenance.
001-320-522.54-31-	General Fund	Medic/Fire Department	Training Facility	Office & Operating Supplies	7,500	0	0	7,500	7,500			Joint Training Facility Supplies.
001-320-522.60-40-	General Fund	Medic/Fire Department	Vehicles & Equipment Maintenance	Interfund Services	266,793	266,793	209,247	278,996	324,313			ER&R
001-320-525.60-31-	General Fund	Medic/Fire Department	Disaster Preparedness	Office & Operating Supplies	2,000	0	1,008	2,000	2,000			EOC Supplies, CERT, Etc.
001-320-525.60-35-	General Fund	Medic/Fire Department	Disaster Preparedness	Small Tools & Minor Equipment	3,000	0	1,006	1,000	1,000			EOC Equipment, CERT, Etc.
001-320-525.60-40-	General Fund	Medic/Fire Department	Disaster Preparedness	Interfund Services	22,378	22,447	16,802	18,330	29,083			IT
001-320-525.60-41-	General Fund	Medic/Fire Department	Disaster Preparedness	Professional Services	104,000	59,685	58,413	67,000	82,000			DEM Interlocal
001-320-525.60-43-	General Fund	Medic/Fire Department	Disaster Preparedness	Travel & Training	4,000	0	0	2,000	2,000			EOC Training
001-320-594.22-62-	General Fund	Medic/Fire Department	Fire Control	Buildings & Structures	126,000	3,330	1,827,697	1,857,773	0			
001-320-594.25-64-	General Fund	Medic/Fire Department	Emergency Services	Machinery & Equipment	1,500,000	5,484	4,886	1,750,000	0			New Ladder Truck
001-450-575.30-10-	General Fund	Museum Department	Museums & Art Galleries	Salaries & Wages	292,231	300,158	302,216	315,617	369,118			
001-450-575.30-20-	General Fund	Museum Department	Museums & Art Galleries	Personnel Benefits	89,750	89,343	96,720	80,608	109,781			
001-450-575.30-40-	General Fund	Museum Department	Museums & Art Galleries	Interfund Services	32,868	32,868	32,000	34,909	35,244			
001-450-575.30-43-	General Fund	Museum Department	Museums & Art Galleries	Travel & Training	4,300	1,930	1,077	2,274	1,800			Museum association memberships and subscriptions; staff training and travel.
001-450-575.30-44-	General Fund	Museum Department	Museums & Art Galleries	Taxes & Operating Assessments	400	134	139	0	150			
001-450-575.32-31-	General Fund	Museum Department	Museum Services	Office & Operating Supplies	8,800	9,880	5,280	7,512	6,885			Collections storage, curatorial supplies, exhibit supplies, research library and office supplies.
001-450-575.32-41-	General Fund	Museum Department	Museum Services	Professional Services	11,000	10,288	2,489	9,800	12,000			Curatorial services, mural conservation, digital conversions, advertising, presentations.
001-450-575.32-42-	General Fund	Museum Department	Museum Services	Communication	3,400	1,020	1,478	2,697	1,820			mobile phones, postage
001-450-575.35-31-	General Fund	Museum Department	Facilities	Office & Operating Supplies	9,800	4,979	2,322	4,405	4,625			Maintenance supplies for Carnegie building, Maritime Heritage Center, W.T. Preston, and mural shed.
001-450-575.35-46-	General Fund	Museum Department	Facilities	Insurance	1,234	6,629	5,185	1,498	6,057			Insurance for Carnegie building, Maritime Heritage Center, W.T. Preston.
001-450-575.35-47-	General Fund	Museum Department	Facilities	Utility Services	15,000	17,100	13,525	19,420	17,830			Utilities for Carnegie building, Maritime Heritage Center, W.T. Preston.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
001-450-575.35-48-	General Fund	Museum Department	Facilities	Repairs & Maintenance	37,575	35,568	32,877	25,276	31,000			Painting and sternwheel repair at W.T. Preston; north door replacement at mural shed; cleaning, lift services, pest control.
001-712-542.10-10-	General Fund	Engineering Plans & Services	Engineering	Salaries & Wages	0	0	0	31,406	0			Engineering - General Fund. Not used in 2023, don't need in 2024
001-712-542.10-20-	General Fund	Engineering Plans & Services	Engineering	Personnel Benefits	0	0	0	22,532	0			Not used in 2023, don't need in 2024
001-712-542.10-41-	General Fund	Engineering Plans & Services	Engineering	Professional Services	0	0	0	17,500	0			
001-712-543.10-40-	General Fund	Engineering Plans & Services	Management	Interfund Services	95,219	95,536	78,143	88,912	87,338			
001-712-543.10-43-	General Fund	Engineering Plans & Services	Management	Travel & Training	1,960	4,077	1,479	2,000	0			
001-712-543.30-31-	General Fund	Engineering Plans & Services	General Services	Office & Operating Supplies	3,600	2,820	3,019	3,600	0			
001-712-543.30-42-	General Fund	Engineering Plans & Services	General Services	Communication	15,000	11,697	9,261	15,000	0			Cell phones and postage - These costs reallocated from general fund to all three utilities.
001-712-543.30-43-	General Fund	Engineering Plans & Services	General Services	Travel & Training	2,000	785	500	2,000	0			
001-713-518.30-10-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Salaries & Wages	123,294	164,422	183,244	164,130	181,060			Facilities - General Fund
001-713-518.30-20-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Personnel Benefits	46,755	55,393	72,750	58,001	63,166			
001-713-518.30-31-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Office & Operating Supplies	12,500	12,807	17,858	12,500	17,000			Increase tools and furniture, need additional tools in 2024 to outfit new hire.
001-713-518.30-31-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Office & Operating Supplies						12,500		office furniture, due to staffing changes,
001-713-518.30-31-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Office & Operating Supplies						4,500		Tools for new facility FTE, outfit new facility truck with tools and woodshop tools.
001-713-518.30-40-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Interfund Services	19,276	19,276	22,925	27,430	51,468			
001-713-518.30-41-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Professional Services	40,000	20,255	251,481	77,004	40,000			CFP has itemized list of investment in facilities, by facility.
001-713-518.30-42-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Communication	0	4	874	0	750			
001-713-518.30-43-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Travel & Training	2,500	435	52	2,500	5,400			new employee new training needed.
001-713-518.30-43-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Travel & Training						4,000		siemens hvac program
001-713-518.30-43-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Travel & Training						400		Weed spray certifications.
001-713-518.30-44-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Taxes & Operating Assessments	0	0	0	0	0	1,000		Misc emergent training
001-713-518.30-46-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Insurance	8,853	10,466	12,827	11,513	12,271			
001-713-518.30-47-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Utility Services	35,000	37,570	33,978	39,000	44,000			Estimated and up 12% as per S/H
001-713-518.30-48-	General Fund	Municipal/Community Buildings	Maintenance/Security/Insurance/Janit	Repairs & Maintenance	600,000	431,569	328,336	300,000	50,000			This line item is for emergent needs and services performed in house. This covers all non utility facilities for all of their repair and maintenance needs IE hvac, plumbing, small electrical, lightbulbs and all emergent needs.
001-713-575.50-41-	General Fund	Municipal/Community Buildings	Depot	Professional Services	0	0	0	0	0			This was part of historical \$600k that got split into half utility op budget and half cfp. in the CFP each Gen fund facility has a CFP project and associated funding.
001-713-575.50-46-	General Fund	Municipal/Community Buildings	Depot	Insurance	0	0	0	0	0			Shifted to 518.30-47
001-713-576.91-47-	General Fund	Municipal/Community Buildings	Heart Of Anacortes	Utility Services	0	407	0	0	0			Shifted to 518.30-47
001-714-554.90-10-	General Fund	Resource Conservation	Other Environmental Services	Salaries & Wages	19,186	11,236	0	17,675	0			
001-714-554.90-20-	General Fund	Resource Conservation	Other Environmental Services	Personnel Benefits	10,340	5,092	0	12,256	0			
001-714-554.90-31-	General Fund	Resource Conservation	Other Environmental Services	Office & Operating Supplies	5,000	3,306	0	0	0			
001-714-554.90-41-	General Fund	Resource Conservation	Other Environmental Services	Professional Services	0	15,515	0	0	0			
001-714-554.90-42-	General Fund	Resource Conservation	Other Environmental Services	Communication	500	240	0	0	0			
001-714-554.90-44-	General Fund	Resource Conservation	Other Environmental Services	Taxes & Operating Assessments	0	0	0	0	0			
101-410-571.00-10-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Salaries & Wages	158,021	0	145,871	170,859	181,686			
101-410-571.00-11-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Student Rec Wages	28,000	0	33,243	28,000	34,000			High School and Middle School workers who help coach early childhood sport programs, summer enrichment camps, and work youth sport leagues.
101-410-571.00-20-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Personnel Benefits	78,484	0	73,384	47,545	91,536			Corrected back to appropriate level from data transfer loss.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
101-410-571.00-31-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Office & Operating Supplies	86,000	0	64,103	90,300	90,000			This pays for the supplies to run programs, i.e. sport balls, t-shirts, etc. as well as supplies for our events (KidsRBest, Dad/Daughter Dance, Egg Dash, Bark in the Park, Haunted Forest, Wonderland Walk, etc.)
101-410-571.00-40-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Interfund Services	0	0	0	0	0			
101-410-571.00-41-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Professional Services	49,000	0	37,245	51,450	52,000			Contracted instructors, referees, and online registration system fees.
101-410-571.00-42-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Communication	6,600	0	1,872	6,600	6,600			City Cell phones
101-410-571.00-43-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Travel & Training	1,550	0	725	1,550	1,550			Staff training/certification.
101-410-571.00-44-	Parks & Recreation Fur	Parks & Recreation	Educational & Recreational Activities	Taxes & Operating Assessments	0	0	0	0	0			
101-410-573.10-31-	Parks & Recreation Fur	Parks & Recreation	Cultural & Community Activities	Office & Operating Supplies	3,000	752	31	3,000	3,000			Arts Commission expenses
101-410-575.50-31-	Parks & Recreation Fur	Parks & Recreation	Depot	Office & Operating Supplies	0	4,864	14,559	3,000	11,000			Previously captured under Professional Services which is no longer used. The Depot is experiencing more use. This line item pays for cleaning and janitorial after rentals.
101-410-575.50-42-	Parks & Recreation Fur	Parks & Recreation	Depot	Communication	0	309	0	500	500			
101-410-575.50-47-	Parks & Recreation Fur	Parks & Recreation	Depot	Utility Services	22,000	31,571	29,515	20,000	24,000			City utility bills, as well as electric and natural gas.
101-410-575.50-48-	Parks & Recreation Fur	Parks & Recreation	Depot	Repairs & Maintenance	2,100	2,539	436	2,100	2,200			
101-410-575.52-10-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Salaries & Wages	146,843	137,568	140,803	167,799	174,298			review staff costs
101-410-575.52-20-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Personnel Benefits	89,722	70,260	61,048	74,563	84,703			
101-410-575.52-31-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Office & Operating Supplies	5,000	3,109	8,692	5,000	10,000			Catching up on some deferred maintenance projects, as well as typical office and activity supplies for ASAC admin and programs.
101-410-575.52-40-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Interfund Services	52,593	52,593	51,531	65,416	57,717			Reduction in nodes, eliminating unnecessary computers.
101-410-575.52-41-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Professional Services	55,000	54,394	30,959	55,000	40,000			This pays for instructors and consultants to teach at the center. It also covers costs for our agreement with Skagit County.
101-410-575.52-42-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Communication	500	129	103	500	500			
101-410-575.52-43-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Travel & Training	1,500	324	0	1,000	1,000			
101-410-575.52-44-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Taxes & Operating Assessments	0	0	0	0	0			
101-410-575.52-47-	Parks & Recreation Fur	Parks & Recreation	Senior Center	Utility Services	22,000	16,858	14,383	23,694	29,000			Utilities for the operation of the center.
101-410-576.80-10-	Parks & Recreation Fur	Parks & Recreation	General Parks	Salaries & Wages	604,038	603,599	539,131	664,505	689,909			review staff costs
101-410-576.80-12-	Parks & Recreation Fur	Parks & Recreation	General Parks	Overtime	4,148	2,612	1,070	4,200	4,000			
101-410-576.80-20-	Parks & Recreation Fur	Parks & Recreation	General Parks	Personnel Benefits	254,254	257,392	229,706	251,811	279,646			
101-410-576.80-31-	Parks & Recreation Fur	Parks & Recreation	General Parks	Office & Operating Supplies	63,500	101,629	78,888	85,000	95,000			This funds day to day repairs, fertilizer purchases, port-a-potties, field paints, irrigation parts; everything we use to make repairs and operate the park system.
101-410-576.80-35-	Parks & Recreation Fur	Parks & Recreation	General Parks	Small Tools & Minor Equipment	1,350	117	599	1,350	1,400			Small tools such as weedeers, mowers and chainsaws not eligible for ER&R funds are purchased with this BARS.
101-410-576.80-40-	Parks & Recreation Fur	Parks & Recreation	General Parks	Interfund Services	198,711	198,711	172,867	212,627	248,900			
101-410-576.80-41-	Parks & Recreation Fur	Parks & Recreation	General Parks	Professional Services	38,000	59,046	30,113	40,000	40,000			This is used primarily to pay for the city's fireworks show.
101-410-576.80-42-	Parks & Recreation Fur	Parks & Recreation	General Parks	Communication	5,000	7,857	6,160	5,500	5,500			city cell phones
101-410-576.80-44-	Parks & Recreation Fur	Parks & Recreation	General Parks	Taxes & Operating Assessments	1,420	1,220	1,139	1,000	1,000			
101-410-576.80-46-	Parks & Recreation Fur	Parks & Recreation	General Parks	Insurance	4,771	6,292	35,520	34,319	41,513			
101-410-576.80-47-	Parks & Recreation Fur	Parks & Recreation	General Parks	Utility Services	87,000	85,902	103,268	65,000	85,000			City utilities, as well as electric and natural gas.
101-410-576.90-10-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Salaries & Wages	122,436	121,895	97,907	137,369	141,643			check staff costs
101-410-576.90-12-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Overtime	0	1,366	798	900	1,000			
101-410-576.90-20-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Personnel Benefits	47,927	52,183	40,542	47,843	52,843			Adj by Finance. Benefits paid with overtime adjustment
101-410-576.90-31-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Office & Operating Supplies	1,600	2,623	893	1,600	1,600			Forest Lands specific supplies

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
101-410-576.90-40-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Interfund Services	12,258	12,258	7,164	9,552	10,116			
101-410-576.90-42-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Communication	4,000	2,261	2,034	4,000	4,000			City Cell phones
101-410-576.90-44-	Parks & Recreation Fur	Parks & Recreation	Community Forestlands/Acfl	Taxes & Operating Assessments	0	0	0	0	0			
102-430-536.00-10-	Grandview Cemetery F	Cemetery	Cemetery	Salaries & Wages	164,428	0	134,177	189,360	174,738			
102-430-536.00-12-	Grandview Cemetery F	Cemetery	Cemetery	Overtime	0	0	232	500	200			
102-430-536.00-20-	Grandview Cemetery F	Cemetery	Cemetery	Personnel Benefits	65,782	0	57,757	64,978	71,417			
102-430-536.00-31-	Grandview Cemetery F	Cemetery	Cemetery	Office & Operating Supplies	26,500	0	2,885	4,000	4,500			This line item is for purchasing cemetery grave liners and equipment. We may be adding a new tool to move large markers that we currently struggle to move, it would cost us over \$4000
102-430-536.00-35-	Grandview Cemetery F	Cemetery	Cemetery	Small Tools & Minor Equipment	400	0	0	400	5,000			
102-430-536.00-40-	Grandview Cemetery F	Cemetery	Cemetery	Interfund Services	3,721	0	2,332	3,109	10,455			
102-430-536.00-41-	Grandview Cemetery F	Cemetery	Cemetery	Professional Services	100	0	353	150	200			Staff work wear cleaning comes out of this line item.
102-430-536.00-44-	Grandview Cemetery F	Cemetery	Cemetery	Taxes & Operating Assessments	1,350	0	642	400	500			
102-430-536.00-45-	Grandview Cemetery F	Cemetery	Cemetery	Operating Rentals & Leases	1,000	0	2,075	1,000	1,700			Cemetery facilities rental.
102-430-536.00-46-	Grandview Cemetery F	Cemetery	Cemetery	Insurance	307	0	337	378	6,145			
102-430-536.00-47-	Grandview Cemetery F	Cemetery	Cemetery	Utility Services	25,000	0	25,561	8,500	25,000			Natural Gas and electricity for the shop at the cemetery as well as irrigation.
103-440-572.10-10-	Public Library Fund	Public Library	Administration	Salaries & Wages	113,757	113,991	107,267	120,868	131,464			
103-440-572.10-20-	Public Library Fund	Public Library	Administration	Personnel Benefits	57,057	50,727	46,422	53,829	59,708			
103-440-572.10-44-	Public Library Fund	Public Library	Administration	Taxes & Operating Assessments	0	0	0	0	0			
103-440-572.20-10-	Public Library Fund	Public Library	Library Services	Salaries & Wages	775,761	745,090	693,868	855,875	911,737			
103-440-572.20-20-	Public Library Fund	Public Library	Library Services	Personnel Benefits	345,980	328,101	302,917	354,097	370,029			
103-440-572.20-31-	Public Library Fund	Public Library	Library Services	Office & Operating Supplies	21,000	23,265	18,583	21,000	21,000			General Office Supplies
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale	84,250	75,267	64,733	84,250	84,932			Books Budget, ebook Budget (\$16,810 Overdrive), periodicals, databases (online resources), non-print materials.
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						30,000		Adult Collection
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						16,000		Children's Collection
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						5,000		Young Adult Collection
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						18,492		Ebooks (Overdrive) - 10% increase
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						4,000		Periodicals
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						6,440		Non-Print/Ebook Requests
103-440-572.20-34-	Public Library Fund	Public Library	Library Services	Supplies Purchased for Inventory or Resale						5,000		Databases
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services	30,000	21,344	23,451	29,475	29,875			ILS (Library catalog (Biblionix), Passport schedule software, meeting room schedule software, Adobe cloud subscriptions, OCLC subscriptions (ILL, Worldcat), Ziply elevator phone, copy machine, credit card machine, smart shield (anti virus software - public internet computers)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						9,500		Biblionix Apollo (Catalog software subscription)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						4,000		Envisionware (Self Check/RFID Maintenance Contract)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						900		Demco? (likely switching vendors) Passport Schedule Subscription
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						825		Envisionware Mobile Printing
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						300		Skedda Meeting Room Scheduler Subscription
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						800		Adobe Cloud (Two Subscriptions)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						5,400		OCLC (Interlibrary Loan, Worldcat, First Search) Archive Social (Public Records Request Retention)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						500		WSP/Background Checks Volunteers
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						750		Ziply Emergency Phone in Elevator
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						2,900		Ricoh/Canon copies

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						3,500		Merchant Services (Credit Card Machine for Public)
103-440-572.20-41-	Public Library Fund	Public Library	Library Services	Professional Services						300		Smart Shield (Anti Virus Software) - likely different vendor
103-440-572.20-42-	Public Library Fund	Public Library	Library Services	Communication	10,860	9,089	6,649	9,000	9,000			Phones, postage
103-440-572.20-43-	Public Library Fund	Public Library	Library Services	Travel & Training	8,500	2,728	3,555	5,000	5,000			Librarian/Staff Training/Conferences
103-440-572.20-44-	Public Library Fund	Public Library	Library Services	Taxes & Operating Assessments	0	7	3	0	0			
103-440-572.40-43-	Public Library Fund	Public Library	Training	Travel & Training	6,000	4,344	1,392	6,000	0			CPR/BBP will be done in-house now
103-440-572.50-40-	Public Library Fund	Public Library	Facilities	Interfund Services	141,936	141,936	118,777	129,575	115,353			DIS Fund
103-440-572.50-41-	Public Library Fund	Public Library	Facilities	Professional Services	28,000	27,480	0	28,000	20,000			Insect control, elevator inspection, carpet cleaning, boiler repair, etc.
103-440-572.50-46-	Public Library Fund	Public Library	Facilities	Insurance	8,690	7,360	7,393	8,096	8,176			
103-440-572.50-47-	Public Library Fund	Public Library	Facilities	Utility Services	48,000	60,296	64,515	53,000	68,900			30% increase based on current 2023 numbers.
103-440-572.50-48-	Public Library Fund	Public Library	Facilities	Repairs & Maintenance	16,000	913	1,037	33,001	0			In Facilities Budget
104-711-543.10-10-	Street Maintenance Fu	Administration	Management	Salaries & Wages	31,117	33,494	30,802	36,696	36,344			PW Administration - Streets Fund
104-711-543.10-20-	Street Maintenance Fu	Administration	Management	Personnel Benefits	11,897	11,419	10,563	12,095	15,165			
104-711-543.10-31-	Street Maintenance Fu	Administration	Management	Office & Operating Supplies	500	99	301	500	500			PW Administration - Streets Operating supplies
104-711-543.10-40-	Street Maintenance Fu	Administration	Management	Interfund Services	55,983	55,983	55,842	60,918	47,440			
104-711-543.10-42-	Street Maintenance Fu	Administration	Management	Communication	0	400	1,290	500	1,000			Desk Phones, Postage
104-711-543.10-44-	Street Maintenance Fu	Administration	Management	Taxes & Operating Assessments	0	0	0	0	0			
104-711-543.10-46-	Street Maintenance Fu	Administration	Management	Insurance	51,428	53,565	182,983	182,703	214,156			Increase due to WCIA liability insurance increase
104-712-542.10-10-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Salaries & Wages	81,621	64,454	65,791	92,202	99,688			Engineering - Streets
104-712-542.10-12-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Overtime	1,096	0	300	0	1,000			Based upon 2022 actuals
104-712-542.10-20-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Personnel Benefits	39,028	30,332	29,439	39,989	45,356			
104-712-542.10-41-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Professional Services	13,400	3,411	16,578	17,500	112,062			ArcGIS & Cartegraph Licensing split between streets, water, wastewater, stormwater
104-712-542.10-41-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Professional Services						7,062		ESRI GIS 2024 license
104-712-542.10-41-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Professional Services						10,000		Cartegraph 2024 license
104-712-542.10-41-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Professional Services						70,000		ADA Transition Plan
104-712-542.10-41-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Professional Services						25,000		Professional Engineer support/review
104-712-542.10-44-	Street Maintenance Fu	Engineering Plans & Services	Engineering	Taxes & Operating Assessments	0	0	0	0	0			
104-720-542.30-10-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Salaries & Wages	145,294	362,087	396,699	164,319	178,138			Road way - Streets Fund
104-720-542.30-12-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Overtime	1,114	2,946	2,203	2,000	3,000			Roadway OT increase based on past years.
104-720-542.30-20-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Personnel Benefits	71,102	73,053	69,311	72,068	82,443			
104-720-542.30-30-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Supplies	20,000	26,076	78,701	85,000	85,000			Change in use of this bars number. maintenance asphalt, roadwork supplies ETC.
104-720-542.30-31-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Office & Operating Supplies	75,000	67,461	6,609	15,000	15,000			Change in use of this bars number. Streets operating supplies, tools and small equipment.
104-720-542.30-40-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Interfund Services	126,416	126,537	108,927	145,236	220,586			
104-720-542.30-41-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Professional Services	1,850,000	394,916	2,083,537	2,400,000	0			Engineering Overlays - 1.8M Pavement Management from Resolution 2018. Down \$600,000 from 2023 due to 2022 budget rollover
104-720-542.30-44-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Taxes & Operating Assessments	0	0	0	0	0			
104-720-542.30-47-	Street Maintenance Fu	Street Maint/Const Activities	Roadway	Utility Services	0	894	957	1,500	1,500			estimated based on current usage.
104-720-542.61-10-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Salaries & Wages	23,758	36,267	35,181	26,423	28,248			Streets - Construction
104-720-542.61-12-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Overtime	0	368	117	500	300			Street/sidewalk OT
104-720-542.61-20-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Personnel Benefits	11,396	11,425	11,584	11,659	14,121			
104-720-542.61-31-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Office & Operating Supplies	5,000	4,360	9,936	10,000	20,000			increase in in-house sidewalk work was a priority. Concrete, and tools and supplies for sidewalk work
104-720-542.61-40-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Interfund Services	6,294	6,294	5,745	7,660	9,028			
104-720-542.61-44-	Street Maintenance Fu	Street Maint/Const Activities	Sidewalks	Taxes & Operating Assessments	0	0	0	0	0			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
104-720-542.63-47-	Street Maintenance Fu	Street Maint/Const Activities	Street Lighting	Utility Services	175,000	218,686	190,049	185,000	252,000			Street Lights estimated based on current usage inflated by 12% per SH
104-720-542.64-10-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Salaries & Wages	50,858	31,662	15,528	55,868	60,689			Streets - Traffic Control Devices
104-720-542.64-12-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Overtime	0	648	623	500	500			traffic control OT
104-720-542.64-20-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Personnel Benefits	26,006	26,149	24,799	27,375	31,241			
104-720-542.64-31-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Office & Operating Supplies	50,000	48,501	40,813	60,000	60,000			Signs, Cones, barrels, barricades. flashing beacons etc. School beacon annual charges.
104-720-542.64-40-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Interfund Services	14,162	14,162	12,926	17,235	20,313			
104-720-542.64-44-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Taxes & Operating Assessments	0	0	0	0	0			
104-720-542.64-48-	Street Maintenance Fu	Street Maint/Const Activities	Traffic Control Devices	Repairs & Maintenance	5,000	2,575	375	7,500	7,000			repair and maintenance for traffic control devices
104-720-542.66-10-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Salaries & Wages	12,223	37,643	10,302	13,684	14,597			Streets - Snow and Ice
104-720-542.66-12-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Overtime	0	170	44	2,000	2,000			Snow and Ice OT
104-720-542.66-20-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Personnel Benefits	5,637	5,695	5,586	6,093	6,723			Adj by Finance. Benefits paid with overtime adjustment
104-720-542.66-31-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Office & Operating Supplies	30,000	36,122	36,962	40,000	45,000			Salt, sand and De-icer supply
104-720-542.66-40-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Interfund Services	9,441	9,441	8,618	11,490	13,542			
104-720-542.66-41-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Professional Services	2,000	0	0	2,000	2,000			Snow and Ice professional services, Tow truck etc.
104-720-542.66-44-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Taxes & Operating Assessments	0	0	0	0	0			
104-720-542.66-48-	Street Maintenance Fu	Street Maint/Const Activities	Snow & Ice Control	Repairs & Maintenance	2,000	1,482	0	2,000	2,000			Deicer pumps, snow shovels and Snow and ice gear repair
104-720-542.70-10-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Salaries & Wages	38,596	113,292	79,465	92,325	50,000			Streets - Construction - vegetation control ditches
104-720-542.70-10-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Salaries & Wages						-45,990		Streets - Construction - vegetation control ditches
104-720-542.70-10-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Salaries & Wages						0		
104-720-542.70-10-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Salaries & Wages						50,000		2 seasonal employees for veg management and other duties.
104-720-542.70-12-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Overtime	0	520	448	500	1,000			
104-720-542.70-20-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Personnel Benefits	19,755	19,821	19,123	20,762	24,057			
104-720-542.70-31-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Office & Operating Supplies	5,000	5,034	4,985	5,000	5,000			roadside ppe and tools, chainsaws, chains, weed eaters etc.
104-720-542.70-40-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Interfund Services	18,882	18,882	17,235	22,980	27,084			
104-720-542.70-41-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Professional Services	10,000	26,776	100	15,000	20,000			Tree services have increased, etc. this years trees got billed somewhere else be will be fine tuning this bars number
104-720-542.70-44-	Street Maintenance Fu	Street Maint/Const Activities	Roadside	Taxes & Operating Assessments	0	0	0	0	0			
104-720-542.90-43-	Street Maintenance Fu	Street Maint/Const Activities	Maintenance Administration & Overh	Travel & Training	1,000	120	78	1,500	7,000			weed spraying school, flaggers training etc
104-720-542.90-43-	Street Maintenance Fu	Street Maint/Const Activities	Maintenance Administration & Overh	Travel & Training						2,000		weed scool, flagger , etc
104-720-542.90-43-	Street Maintenance Fu	Street Maint/Const Activities	Maintenance Administration & Overh	Travel & Training						5,000		new construction equipment Operator training program.
105-712-595.90-10-	Arterial Street Construi	Engineering Plans & Services	Construction Administration & Overhe	Salaries & Wages	84,582	79,433	77,978	94,231	100,505			Engineering - Arterial Street Fund
105-712-595.90-12-	Arterial Street Construi	Engineering Plans & Services	Construction Administration & Overhe	Overtime	2,923	606	1,560	3,000	3,000			Engineering Arterial Const. OT inspection
105-712-595.90-20-	Arterial Street Construi	Engineering Plans & Services	Construction Administration & Overhe	Personnel Benefits	39,009	34,529	33,856	38,455	43,149			
105-712-595.90-43-	Arterial Street Construi	Engineering Plans & Services	Construction Administration & Overhe	Travel & Training	1,500	139	1,417	4,000	1,000			Engineering arterial construction training. Reallocated \$3,000 to utilities.
105-712-595.90-44-	Arterial Street Construi	Engineering Plans & Services	Construction Administration & Overhe	Taxes & Operating Assessments	0	0	0	0	0			
107-410-576.30-10-	Washington Park Fund	Parks & Recreation	Campgrounds	Salaries & Wages	132,242	132,009	137,205	137,755	169,792			check staff costs
107-410-576.30-12-	Washington Park Fund	Parks & Recreation	Campgrounds	Overtime	0	301	0	500	0			
107-410-576.30-20-	Washington Park Fund	Parks & Recreation	Campgrounds	Personnel Benefits	36,769	43,062	41,330	36,820	46,845			
107-410-576.30-31-	Washington Park Fund	Parks & Recreation	Campgrounds	Office & Operating Supplies	29,000	16,834	27,657	29,000	34,000			Port a pottes, equipment for repairs, and maintenance supplies for the campground.
107-410-576.30-34-	Washington Park Fund	Parks & Recreation	Campgrounds	Supplies Purchased for Inventory or	7,000	7,116	9,904	7,000	8,000			This fund is used to purchase firewood for resale in the campground.
107-410-576.30-40-	Washington Park Fund	Parks & Recreation	Campgrounds	Interfund Services	7,468	7,468	6,247	8,329	14,586			
107-410-576.30-41-	Washington Park Fund	Parks & Recreation	Campgrounds	Professional Services	15,000	15,004	12,146	15,000	20,000			This fund covers costs related to the operation of our payment machines in the campground and boat trailer lot.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
107-410-576.30-44-	Washington Park Fund	Parks & Recreation	Campgrounds	Taxes & Operating Assessments	1,526	1,885	1,577	800	1,800			
107-410-576.30-46-	Washington Park Fund	Parks & Recreation	Campgrounds	Insurance	839	935	914	1,029	6,338			
107-410-576.30-47-	Washington Park Fund	Parks & Recreation	Campgrounds	Utility Services	40,000	41,261	39,233	31,000	39,200			Utility costs for the campground and restroom facilities at the park.
108-410-594.76-60-	Parks Capital Improven	Parks & Recreation	Park Facilities	Capital Outlays	1,770,000	197,153	1,586,259	1,689,000	400,000			Guemes Channel EIS
109-000-551.00-41-	Affordable Housing	Non-Departmental	Public Housing Services	Professional Services	730,463	0	640,396	695,459	639,997			
109-000-597.00-00-	Affordable Housing	Non-Departmental	Transfers-Out	Fund Balances, Nonexpenditures & T	0	0	0	0	0			
110-320-522.10-10-	Ambulance Service Fur	Medic/Fire Department	Administration	Salaries & Wages	128,319	136,051	152,557	152,264	162,470			EMS Admin
110-320-522.10-12-	Ambulance Service Fur	Medic/Fire Department	Administration	Overtime	0	174	323	0	0			EMS Admin
110-320-522.10-20-	Ambulance Service Fur	Medic/Fire Department	Administration	Personnel Benefits	44,748	40,497	45,448	56,288	58,180			EMS Admin
110-320-522.10-31-	Ambulance Service Fur	Medic/Fire Department	Administration	Office & Operating Supplies	146,000	146,477	173,019	313,000	125,000			Medical Supplies, pharmaceuticals, etc. (change to 70.31)
110-320-522.10-40-	Ambulance Service Fur	Medic/Fire Department	Administration	Interfund Services	215,336	215,449	186,785	229,016	230,323			IT
110-320-522.10-41-	Ambulance Service Fur	Medic/Fire Department	Administration	Professional Services	101,000	70,270	58,400	100,000	80,000			EMS maintenance contracts, policy software, ESO reporting software, etc.
110-320-522.10-42-	Ambulance Service Fur	Medic/Fire Department	Administration	Communication	33,000	36,805	33,197	42,000	45,000			Skagit 911, Cell/Tablet Connectivity, postage.
110-320-522.10-46-	Ambulance Service Fur	Medic/Fire Department	Administration	Insurance	0	5,452	0	0	0			
110-320-522.70-10-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Salaries & Wages	2,362,498	2,351,878	2,027,281	2,482,600	3,036,756		636,862	EMS
110-320-522.70-12-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Overtime	399,685	390,549	383,168	305,000	380,000			EMS
110-320-522.70-14-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Salaries & Wages - Volunteers	54,600	9,586	28,017	75,000	60,000			EMS
110-320-522.70-20-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Personnel Benefits	809,850	780,438	701,741	863,796	1,113,597		252,435	EMS
110-320-522.70-35-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Small Tools & Minor Equipment	0	0	0	0	60,000			Medical and Rescue Equipment
110-320-522.70-41-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Professional Services	0	1,540	24,894	26,000	40,000			Family Center Alternative Response, grant funded
110-320-522.70-43-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Travel & Training	12,000	7,915	12,542	11,500	15,000			EMS and Rescue Training
110-320-522.70-49-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services	Miscellaneous	1,155,650	1,120,949	693,766	1,033,106	1,216,204			Ambulance Billing contractual writeoffs
110-320-522.71-49-	Ambulance Service Fur	Medic/Fire Department	Ambulance Services-Gemt	Miscellaneous	192,381	232,118	144,365	179,788	279,998			GENT contractual writeoffs
110-320-594.22-64-	Ambulance Service Fur	Medic/Fire Department	Fire Control	Machinery & Equipment	0	0	46,578	0	0			
112-000-597.00-00-	Development Impact F	Non-Departmental	Transfers-Out	Fund Balances, Nonexpenditures & T	200,000	0	0	784,077	257,000			ROAD
112-000-597.00-02-	Development Impact F	Non-Departmental	Transfers-Out	Transfer Out	0	0	0	0	0			FIRE
112-000-597.00-04-	Development Impact F	Non-Departmental	Transfers-Out	Transfer Out	126,000	0	0	0	0			PARK
113-410-576.90-10-	ACFL Management Fur	Parks & Recreation	Community Forestlands/Acfl	Salaries & Wages	33,157	16,479	15,014	17,655	18,584			This generally covers ACFL season staff costs.
113-410-576.90-20-	ACFL Management Fur	Parks & Recreation	Community Forestlands/Acfl	Personnel Benefits	8,879	7,171	6,493	6,782	7,280			
113-410-576.90-41-	ACFL Management Fur	Parks & Recreation	Community Forestlands/Acfl	Professional Services	38,000	37,944	13,000	18,000	15,000			Community education funds for work done by our non profit partner organizations.
113-410-576.90-44-	ACFL Management Fur	Parks & Recreation	Community Forestlands/Acfl	Taxes & Operating Assessments	1,069	774	774	1,200	1,000			
135-240-557.30-41-	Tourism Fund	Planning & Community Developme	Tourism	Professional Services	490,185	474,637	282,780	494,435	549,367			Lodging tax, estimated 85% of 2023 projected total
135-240-597.00-00-	Tourism Fund	Planning & Community Developme	Transfers-Out	Fund Balances, Nonexpenditures & T	0	0	0	10,000	0			
135-240-597.00-00-	Tourism Fund	Planning & Community Developme	Transfers-Out	Fund Balances, Nonexpenditures & T	0	0	0	10,000	10,000			TO 101 Fireworks
335-711-597.01-02-	Growth Mgmt Capital I	Administration	Reet 1 Transfer Out	Transfer Out	0	0	0	0	705,000			
335-711-597.02-02-	Growth Mgmt Capital I	Administration	Reet 2 Transfer Out	Transfer Out	0	0	0	0	1,436,000			
401-711-534.00-10-	Water Fund	Administration	Water Utilities	Salaries & Wages	171,932	0	186,494	206,142	213,452			PW Administration - Water
401-711-534.00-20-	Water Fund	Administration	Water Utilities	Personnel Benefits	69,817	0	64,632	71,029	85,591			
401-711-534.00-31-	Water Fund	Administration	Water Utilities	Office & Operating Supplies	0	0	885	1,000	3,000			Admin Water Operating Supplies - evened out office and operating supplies across utilities
401-711-534.00-40-	Water Fund	Administration	Water Utilities	Interfund Services	991,270	0	587,839	745,758	757,323			
401-711-534.00-41-	Water Fund	Administration	Water Utilities	Professional Services	0	0	585,681	213,475	200,000			Legal matter is the largest portion
401-711-534.00-42-	Water Fund	Administration	Water Utilities	Communication	0	0	362	1,000	1,000			land line phones
401-711-534.00-44-	Water Fund	Administration	Water Utilities	Taxes & Operating Assessments	1,690,449	0	1,575,940	2,101,252	2,208,906			2023 budget was incorrect, and the 2023 actual is not correct, its not linking correctly in OpenGov. City Utility Tax, assessed against all Utilites to operate, State Public Utility Tax; 5% assessed by the State; and Dike District Property Assessments.
401-711-534.00-49-	Water Fund	Administration	Water Utilities	Miscellaneous	0	0	1,786	0	2,000			Writeoffs

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
401-711-553.10-10-	Water Fund	Administration	Soil & Water Conservation	Salaries & Wages	19,186	11,236	0	17,675	0			PW Administration - Water
401-711-553.10-20-	Water Fund	Administration	Soil & Water Conservation	Personnel Benefits	10,340	5,092	0	12,256	0			
401-711-553.10-31-	Water Fund	Administration	Soil & Water Conservation	Office & Operating Supplies	9,500	464	2,562	9,500	0			Water Conservation Operating Supplies not needed bc cut program 2022
401-711-553.10-40-	Water Fund	Administration	Soil & Water Conservation	Interfund Services	0	3,181	0	0	0			
401-711-553.10-43-	Water Fund	Administration	Soil & Water Conservation	Travel & Training	0	678	0	1,000	2,500			PW Administration - Water Travel
401-711-553.10-44-	Water Fund	Administration	Soil & Water Conservation	Taxes & Operating Assessments	0	0	0	0	0			
401-711-591.34-70-	Water Fund	Administration	Description pending	Debt Service Principal	3,367,515	0	0	0	0			debt service principle payments do not hit the operating budget, processed through balance sheet, zeroed out here.
401-711-592.34-80-	Water Fund	Administration	Water Utilities	Debt Service: Interest & Related Cos	1,469,526	676,903	618,757	1,003,700	1,090,063			Long term debt interest payments is operating budget expense
401-712-534.00-10-	Water Fund	Engineering Plans & Services	Water Utilities	Salaries & Wages	265,412	0	247,645	300,365	341,982		24,120	Engineering - Water
401-712-534.00-12-	Water Fund	Engineering Plans & Services	Water Utilities	Overtime	4,202	0	4,347	4,500	9,000			Engineering Water Overtime likely due to night water main work, including Commercial Ave in 2024
401-712-534.00-20-	Water Fund	Engineering Plans & Services	Water Utilities	Personnel Benefits	128,027	0	100,067	134,592	152,104		7,705	
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services	35,000	0	28,471	41,073	77,976			GIS/Cartograph
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						14,125		GIS ESRI license fee and service contracts
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						21,000		Cartograph license fees and service contracts
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						5,351		Aerial photo to Skagit for flying city
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						2,500		Asset Management Summer seasonal employee
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						10,000		Contracted IT support for GIS server and migration from ArMap to GIS Pro
401-712-534.00-41-	Water Fund	Engineering Plans & Services	Water Utilities	Professional Services						25,000		Professional Engineer support services
401-712-534.00-42-	Water Fund	Engineering Plans & Services	Water Utilities	Communication	0	0	259	0	5,000			Cell phones and postage - New BARS Number to reallocate Engineering Communications costs to Utilities and away from General Fund. \$15,000 Split between Water Sewer and Storm
401-712-534.00-43-	Water Fund	Engineering Plans & Services	Water Utilities	Travel & Training	0	0	2,998	12,500	15,000			GIS & Engineering Water Training
401-712-534.00-43-	Water Fund	Engineering Plans & Services	Water Utilities	Travel & Training						10,000		GIS-Cartograph training for GIS manager and coordinator
401-712-534.00-43-	Water Fund	Engineering Plans & Services	Water Utilities	Travel & Training						5,000		Engineering
401-712-534.00-44-	Water Fund	Engineering Plans & Services	Water Utilities	Taxes & Operating Assessments	0	0	0	0	0	0		
401-712-534.0-10-	Water Fund	Engineering Plans & Services	Water Utilities	Salaries & Wages	0	240,400	0	0	0			BARS Code error
401-712-534.0-20-	Water Fund	Engineering Plans & Services	Water Utilities	Personnel Benefits	0	101,516	0	0	0			BARS Code Error
401-730-534.10-10-	Water Fund	Water Treatment Plant	Water Treatment Plant	Salaries & Wages	1,050,781	1,163,278	1,095,627	1,206,173	1,294,660			
401-730-534.10-12-	Water Fund	Water Treatment Plant	Water Treatment Plant	Overtime	5,208	28,936	15,209	0	30,000			Amount reflects 2022 actual
401-730-534.10-20-	Water Fund	Water Treatment Plant	Water Treatment Plant	Personnel Benefits	473,844	477,064	436,096	444,220	490,450			
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies	203,000	258,858	256,439	278,316	317,816			ficeffice Increased 10 percent based on 2022 and 2023 actual expenses
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						21,568		Office Supplies
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						5,000		Plant Operating Supplies
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						130,000		Plant Equipment Repair & Maintenance
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						10,000		Plant Pump Maintenance
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						30,000		Lab Supplies
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						30,000		Process Analyzers
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						20,000		Safety Supplies & Services
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						2,748		Uniforms
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						1,500		HVAC System Filters & Belts
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						10,000		Lubricants
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						12,000		Chemical Feed Pump Replacement Parts
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						20,000		Acti-Flo System Replacement Parts
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						3,500		Misc. pipe fittings and tubing
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						20,000		Replace co-ag feed pumps

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
401-730-534.10-31-	Water Fund	Water Treatment Plant	Water Treatment Plant	Office & Operating Supplies						1,500		Public education materials - water conservation, cross-connection
401-730-534.10-32-	Water Fund	Water Treatment Plant	Water Treatment Plant	Fuel Consumed	500	220	84	500	700			Increased to \$700 to reflect projected increase in fuel prices.
401-730-534.10-32-	Water Fund	Water Treatment Plant	Water Treatment Plant	Fuel Consumed						700		Propane
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale	401,400	298,502	313,746	401,400	429,400			Increased raw chemical costs of contracts overall 30 percent increase.
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						130,000		Aluminum Sulfate
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						90,000		Sodium Hydroxide
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						42,400		Coag Poly
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						5,000		Coag Sand
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						150,000		Sodium Hypochlorite
401-730-534.10-34-	Water Fund	Water Treatment Plant	Water Treatment Plant	Supplies Purchased for Inventory or Resale						12,000		Filter Aid Poly
401-730-534.10-35-	Water Fund	Water Treatment Plant	Water Treatment Plant	Small Tools & Minor Equipment	0	8,923	1,583	6,500	6,500			
401-730-534.10-35-	Water Fund	Water Treatment Plant	Water Treatment Plant	Small Tools & Minor Equipment						5,000		Small Tools
401-730-534.10-35-	Water Fund	Water Treatment Plant	Water Treatment Plant	Small Tools & Minor Equipment						1,500		Minor Equipment
401-730-534.10-40-	Water Fund	Water Treatment Plant	Water Treatment Plant	Interfund Services	67,590	67,590	58,464	77,952	93,393			
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services	225,000	145,757	177,621	223,714	370,775			Increased 40 percent to account for additional water sampling for water quality program. Was not included in 2022 budget.
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						2,170		Fire Alarm Monitoring
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						154		Newspaper postings, printing, ads
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						22,413		Wonderware Licensing
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						18,000		Outside Lab: Plant
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						18,000		Outside Lab: Distribution
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						6,000		Laundry Service
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						9,500		SCADA System Support
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						3,000		Allmax OP10
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						50,000		Optimization SEEQ License
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						10,500		Varius - ShakeAlert
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						713		Shiftnote License
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						1,246		Win 911 License
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						4,500		Cartegraph
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						4,000		Intergov: Wastewater Permit (NPDES)
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						15,579		Intergov: DOH Operating Permit
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						500		Intergov: Lab Accreditation
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						1,500		Intergov: Sanitary Survey
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						1,000		Intergov: DOH Project Review Fees
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						120,000		Confluence filter pilot study is a new expense..
401-730-534.10-41-	Water Fund	Water Treatment Plant	Water Treatment Plant	Professional Services						82,000		Outside Engineering
401-730-534.10-42-	Water Fund	Water Treatment Plant	Water Treatment Plant	Communication	19,710	21,833	18,318	20,010	20,010			
401-730-534.10-42-	Water Fund	Water Treatment Plant	Water Treatment Plant	Communication						8,100		Phone/general communications
401-730-534.10-42-	Water Fund	Water Treatment Plant	Water Treatment Plant	Communication						11,800		SCADA Modems
401-730-534.10-42-	Water Fund	Water Treatment Plant	Water Treatment Plant	Communication						110		Postage
401-730-534.10-43-	Water Fund	Water Treatment Plant	Water Treatment Plant	Travel & Training	34,044	16,213	19,442	46,579	46,579			
401-730-534.10-43-	Water Fund	Water Treatment Plant	Water Treatment Plant	Travel & Training						26,325		Operator Certification Classes
401-730-534.10-43-	Water Fund	Water Treatment Plant	Water Treatment Plant	Travel & Training						5,000		Membership, Dues, Subscriptions
401-730-534.10-43-	Water Fund	Water Treatment Plant	Water Treatment Plant	Travel & Training						3,000		Safety & Health Training
401-730-534.10-43-	Water Fund	Water Treatment Plant	Water Treatment Plant	Travel & Training						7,254		General Training Materials including REACH 23, WOW, Short school
401-730-534.10-44-	Water Fund	Water Treatment Plant	Water Treatment Plant	Taxes & Operating Assessments	0	0	0	0	0			PNW AWWA Spokane 3 Employees
401-730-534.10-46-	Water Fund	Water Treatment Plant	Water Treatment Plant	Insurance	47,326	44,634	48,906	47,326	47,326			Increased due to overall city-wide costs of insurance.
401-730-534.10-46-	Water Fund	Water Treatment Plant	Water Treatment Plant	Insurance						-8,391		Increased due to overall city-wide costs of insurance.
401-730-534.10-46-	Water Fund	Water Treatment Plant	Water Treatment Plant	Insurance						47,326		Insurance

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
401-730-534.10-47-	Water Fund	Water Treatment Plant	Water Treatment Plant	Utility Services	1,039,200	995,663	837,281	1,139,200	1,140,000			PSE rate is different in county. This is not inflated by 12% like other utilities due to the different rate.
401-730-534.10-47-	Water Fund	Water Treatment Plant	Water Treatment Plant	Utility Services						1,100,000		Electricity
401-730-534.10-47-	Water Fund	Water Treatment Plant	Water Treatment Plant	Utility Services						36,200		Natural Gas
401-730-534.10-47-	Water Fund	Water Treatment Plant	Water Treatment Plant	Utility Services						3,800		Solid Waste Disposal
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance	285,000	482,383	429,644	368,242	397,742			Increase over 2022 and 2023 based on aging HVAC system and increased in maintenance costs. Contracted services & supplies
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						500		Office Equipment Maintenance
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						10,000		Plant Pumps Outside Repair
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						1,000		Sand & Gravel
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						210,000		Preventive Maintenance & Repairs
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						32,742		HVAC Maintenance and Service Agreements
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						3,500		Overhead Cranes Annual Service
401-730-534.10-48-	Water Fund	Water Treatment Plant	Water Treatment Plant	Repairs & Maintenance						140,000		Electrical gear maintenance
401-730-534.20-10-	Water Fund	Water Treatment Plant	Intake Operations	Salaries & Wages	38,663	43,663	40,978	43,684	48,529			WTP Intake
401-730-534.20-12-	Water Fund	Water Treatment Plant	Intake Operations	Overtime	260	1,274	693	1,500	1,500			Historical amount based on actuals
401-730-534.20-20-	Water Fund	Water Treatment Plant	Intake Operations	Personnel Benefits	18,273	18,376	16,811	17,400	19,266			
401-730-534.20-31-	Water Fund	Water Treatment Plant	Intake Operations	Office & Operating Supplies	8,000	125	1,354	8,000	8,000			
401-730-534.20-31-	Water Fund	Water Treatment Plant	Intake Operations	Office & Operating Supplies						3,500		Intake Pumps Repair & Maintenance
401-730-534.20-31-	Water Fund	Water Treatment Plant	Intake Operations	Office & Operating Supplies						3,500		Structure repairs
401-730-534.20-31-	Water Fund	Water Treatment Plant	Intake Operations	Office & Operating Supplies						1,000		General operation supplies
401-730-534.20-35-	Water Fund	Water Treatment Plant	Intake Operations	Small Tools & Minor Equipment	1,000	0	0	1,000	1,000			
401-730-534.20-35-	Water Fund	Water Treatment Plant	Intake Operations	Small Tools & Minor Equipment						700		Intake Small Tools
401-730-534.20-35-	Water Fund	Water Treatment Plant	Intake Operations	Small Tools & Minor Equipment						300		Intake Minor Equipment
401-730-534.20-40-	Water Fund	Water Treatment Plant	Intake Operations	Interfund Services	67,590	67,590	58,464	77,952	93,393			
401-730-534.20-41-	Water Fund	Water Treatment Plant	Intake Operations	Professional Services	20,500	874	7,079	1,000	1,000			
401-730-534.20-41-	Water Fund	Water Treatment Plant	Intake Operations	Professional Services						1,000		Intake Porto-Potty Rental
401-730-534.20-44-	Water Fund	Water Treatment Plant	Intake Operations	Taxes & Operating Assessments	0	0	0	0	0			
401-730-534.20-47-	Water Fund	Water Treatment Plant	Intake Operations	Utility Services	4,200	88,211	59,352	4,620	4,620			
401-730-534.20-47-	Water Fund	Water Treatment Plant	Intake Operations	Utility Services						4,620		Intake Electricity
401-730-534.20-48-	Water Fund	Water Treatment Plant	Intake Operations	Repairs & Maintenance	20,000	6,769	0	45,500	107,500			Increased to install emergency generator plug with transfer switch. Generator station failed in 2022 which resulted in extended water plant outage due to lack of provisions for emergency power.
401-730-534.20-48-	Water Fund	Water Treatment Plant	Intake Operations	Repairs & Maintenance						15,000		Intake General Repairs & Maintenance, Generator Plugin
401-730-534.20-48-	Water Fund	Water Treatment Plant	Intake Operations	Repairs & Maintenance						20,000		Intake Dike Mowing, Building Maintenance
401-730-534.20-48-	Water Fund	Water Treatment Plant	Intake Operations	Repairs & Maintenance						10,500		SCADA Programming (QCC)
401-730-534.20-48-	Water Fund	Water Treatment Plant	Intake Operations	Repairs & Maintenance						62,000		Backup generator manual transfer switch installation
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies	54,000	62,174	57,092	54,000	59,000			Boosters and Reservoir BARS - Fluoride chemical costs increased by 3.0 percent.
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						25,000		Flouride
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						5,000		Boosters Operating Supplies
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						5,000		Boosters Lab Supplies
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						4,000		Boosters Remove & Replace Instrumentation
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						5,000		Booster Facility Materials & Maintenance
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						5,000		Booster Site Repairs
401-730-534.30-31-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Office & Operating Supplies						10,000		Booster Tank Repairs & Maintenance
401-730-534.30-35-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Small Tools & Minor Equipment	0	228	0	1,500	1,500			
401-730-534.30-35-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Small Tools & Minor Equipment						1,000		Boosters Small Tools
401-730-534.30-35-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Small Tools & Minor Equipment						500		Boosters Minor Equipment
401-730-534.30-40-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Interfund Services	67,590	67,590	58,464	77,952	93,393			
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services	41,300	5,714	19,115	34,800	34,800			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services						10,000		Boosters SCADA Support
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services						5,000		Fluoride Waste Disposal
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services						3,000		Porto-Potty Rental - Pennsylvania Avenue - Rockridge Booster
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services						3,000		Boosters Pest Control
401-730-534.30-41-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Professional Services						13,800		Boosters General Professional Services
401-730-534.30-47-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Utility Services	41,500	53,438	45,306	55,000	61,000			Increased 12 percent
401-730-534.30-47-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Utility Services						61,000		Booster Electricity
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance	78,000	4,188	0	98,000	110,000			S. Fidalgo Island Water System has increased the M&O for reservoir maintenance to clean/inspect with modifications to control sensors.
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						5,000		Reservoir Cathodic Protection
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						65,000		Reservoir Clean & Inspect
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						5,000		Boosters Water Quality Outside Repairs
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						5,000		Booster Pump Outside Repairs
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						20,000		Outside Engineering support
401-730-534.30-48-	Water Fund	Water Treatment Plant	Distribution Reservoirs	Repairs & Maintenance						10,000		Process Analyzers
401-740-534.13-10-	Water Fund	Water Maintenance	Water Maintenance Administration	Salaries & Wages	69,738	114,925	104,618	129,000	78,779			Water Maintenance Administration BARS number - Removed seasonal costs to .62
401-740-534.13-10-	Water Fund	Water Maintenance	Water Maintenance Administration	Salaries & Wages						-78,779		Water Maintenance Administration BARS number - Removed seasonal costs to .62
401-740-534.13-10-	Water Fund	Water Maintenance	Water Maintenance Administration	Salaries & Wages						78,779		
401-740-534.13-20-	Water Fund	Water Maintenance	Water Maintenance Administration	Personnel Benefits	34,253	34,854	29,196	33,031	38,875			
401-740-534.13-31-	Water Fund	Water Maintenance	Water Maintenance Administration	Office & Operating Supplies	300	260	1,010	2,500	2,500			
401-740-534.13-31-	Water Fund	Water Maintenance	Water Maintenance Administration	Office & Operating Supplies						1,000		5Pens, Pencils, notebooks, paper - Increased based on prior two year actuals
401-740-534.13-31-	Water Fund	Water Maintenance	Water Maintenance Administration	Office & Operating Supplies						1,500		Public education programs for water conservation, Cross-connection Control,
401-740-534.13-40-	Water Fund	Water Maintenance	Water Maintenance Administration	Interfund Services	30,892	30,892	21,696	28,865	67,619			
401-740-534.13-41-	Water Fund	Water Maintenance	Water Maintenance Administration	Professional Services	8,100	9,960	6,713	10,300	10,800			Increased from 2022 based on actual expense. Paint supplies increased, fiber locates increased cost of supplies
401-740-534.13-41-	Water Fund	Water Maintenance	Water Maintenance Administration	Professional Services						5,000		Uniforms
401-740-534.13-41-	Water Fund	Water Maintenance	Water Maintenance Administration	Professional Services						800		CDL Physical
401-740-534.13-41-	Water Fund	Water Maintenance	Water Maintenance Administration	Professional Services						3,000		Locate Supplies
401-740-534.13-41-	Water Fund	Water Maintenance	Water Maintenance Administration	Professional Services						2,000		Utility Pipe Locator
401-740-534.13-42-	Water Fund	Water Maintenance	Water Maintenance Administration	Communication	7,500	7,251	6,248	7,500	7,500			Increased to \$200.00 based on service price increase
401-740-534.13-42-	Water Fund	Water Maintenance	Water Maintenance Administration	Communication						7,500		
401-740-534.13-43-	Water Fund	Water Maintenance	Water Maintenance Administration	Travel & Training	4,500	5,055	4,970	6,500	8,000			Increased due to number of required certified staff requiring college education every three years
401-740-534.13-43-	Water Fund	Water Maintenance	Water Maintenance Administration	Travel & Training						1,000		FA/CPR/BBP classes
401-740-534.13-43-	Water Fund	Water Maintenance	Water Maintenance Administration	Travel & Training						7,000		Certification training
401-740-534.13-44-	Water Fund	Water Maintenance	Water Maintenance Administration	Taxes & Operating Assessments	0	0	0	0	0			
401-740-534.13-46-	Water Fund	Water Maintenance	Water Maintenance Administration	Insurance	46,170	48,613	241,020	241,355	286,050			Increased due to city wide insurance rates being increased. This is Waters portion of the city-wide insurance increase
401-740-534.13-47-	Water Fund	Water Maintenance	Water Maintenance Administration	Utility Services	4,000	4,844	2,181	4,000	5,000			Water's utility portion at operations
401-740-534.13-47-	Water Fund	Water Maintenance	Water Maintenance Administration	Utility Services						5,000		
401-740-534.61-10-	Water Fund	Water Maintenance	Water Transmission System	Salaries & Wages	67,825	104,828	67,915	78,339	132,664		52,436	Water - Maintenance; New Senior Utility Engineer FTE request.
401-740-534.61-10-	Water Fund	Water Maintenance	Water Transmission System	Salaries & Wages	67,825	104,828	67,915	78,339	80,228			Water Transmission Bars Numbers
401-740-534.61-12-	Water Fund	Water Maintenance	Water Transmission System	Overtime	0	256	382	0	300			Historically \$300.00 annually
401-740-534.61-20-	Water Fund	Water Maintenance	Water Transmission System	Personnel Benefits	29,589	30,188	26,246	28,060	50,651		16,751	New Senior Engineer FTE request
401-740-534.61-20-	Water Fund	Water Maintenance	Water Transmission System	Personnel Benefits	29,589	30,188	26,246	28,060	33,901			
401-740-534.61-31-	Water Fund	Water Maintenance	Water Transmission System	Office & Operating Supplies	5,000	5,624	4,562	5,000	5,000			
401-740-534.61-40-	Water Fund	Water Maintenance	Water Transmission System	Interfund Services	18,282	18,282	14,705	19,606	21,784			
401-740-534.61-44-	Water Fund	Water Maintenance	Water Transmission System	Taxes & Operating Assessments	0	0	0	0	0			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
401-740-534.61-46-	Water Fund	Water Maintenance	Water Transmission System	Insurance	0	2,762	7,523	0	0			
401-740-534.61-47-	Water Fund	Water Maintenance	Water Transmission System	Utility Services	4,000	3,516	2,571	4,000	4,500			Electricity for rectifiers increased due to PSE increase 12 percent prediction
401-740-534.61-48-	Water Fund	Water Maintenance	Water Transmission System	Repairs & Maintenance	35,000	12,515	49,831	125,000	135,000			Increased \$10,000 for rectifier cathodic protection initiation and startup services
401-740-534.61-48-	Water Fund	Water Maintenance	Water Transmission System	Repairs & Maintenance						85,000		Repair and maintenance on transmission line
401-740-534.61-48-	Water Fund	Water Maintenance	Water Transmission System	Repairs & Maintenance						50,000		Cathodic Protection
401-740-534.62-10-	Water Fund	Water Maintenance	Water Distribution System	Salaries & Wages	480,044	438,542	428,817	504,746	545,573			Water Distribution System (Retail)
401-740-534.62-12-	Water Fund	Water Maintenance	Water Distribution System	Overtime	2,586	4,137	1,392	0	5,000			Amount based on 2022 Actuals
401-740-534.62-20-	Water Fund	Water Maintenance	Water Distribution System	Personnel Benefits	208,979	213,138	181,598	193,961	209,916			
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies	126,000	127,021	50,054	128,000	157,000			Increased \$30,000 due to 20 percent increase in parts costs.
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies						100,000		Operating supplies
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies						25,000		Backflow software
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies						2,000		Repairs to city owned backflow assemblies
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies						25,000		O&M for mains/ARV/PRV
401-740-534.62-31-	Water Fund	Water Maintenance	Water Distribution System	Office & Operating Supplies						5,000		safety gear/vests/boots/raingear/gloves/hearing protection
401-740-534.62-35-	Water Fund	Water Maintenance	Water Distribution System	Small Tools & Minor Equipment	15,000	14,961	17,436	20,000	25,000			Increased to support Uni-directional flushing program. Additional tools and equipment are needed to modify how water mains are cleaned.
401-740-534.62-35-	Water Fund	Water Maintenance	Water Distribution System	Small Tools & Minor Equipment						15,000		Small tool replacement
401-740-534.62-35-	Water Fund	Water Maintenance	Water Distribution System	Small Tools & Minor Equipment						10,000		Additional flushing equipment for UDF
401-740-534.62-40-	Water Fund	Water Maintenance	Water Distribution System	Interfund Services	120,491	120,491	96,515	128,687	147,427			
401-740-534.62-41-	Water Fund	Water Maintenance	Water Distribution System	Professional Services	0	571	0	0	160,000			Engineering services to support Lead and Copper, Water Quality Improvements
401-740-534.62-44-	Water Fund	Water Maintenance	Water Distribution System	Taxes & Operating Assessments	0	0	0	0	0			
401-740-534.62-47-	Water Fund	Water Maintenance	Water Distribution System	Utility Services	4,000	452	364	6,000	6,000			Electricity for meters/PRVs
401-740-534.63-10-	Water Fund	Water Maintenance	In City Maintenance Of Services	Salaries & Wages	29,491	81,441	57,222	32,791	167,048			
401-740-534.63-12-	Water Fund	Water Maintenance	In City Maintenance Of Services	Overtime	0	179	13	0	200			Based on actuals from 2022
401-740-534.63-20-	Water Fund	Water Maintenance	In City Maintenance Of Services	Personnel Benefits	15,119	15,341	12,036	14,260	14,263			
401-740-534.63-31-	Water Fund	Water Maintenance	In City Maintenance Of Services	Office & Operating Supplies	126,000	178,862	104,605	128,000	515,000			Increased based on water meter project was located in CFP and now is budgeted in M&O
401-740-534.63-31-	Water Fund	Water Maintenance	In City Maintenance Of Services	Office & Operating Supplies						15,000		Debris removal
401-740-534.63-31-	Water Fund	Water Maintenance	In City Maintenance Of Services	Office & Operating Supplies						500,000		Meter/register/radio replacements. Service renewals- Was in CFP and now in M&O per Heiko
401-740-534.63-40-	Water Fund	Water Maintenance	In City Maintenance Of Services	Interfund Services	74,727	74,727	59,706	79,607	92,895			
401-740-534.63-41-	Water Fund	Water Maintenance	In City Maintenance Of Services	Professional Services	18,000	14,127	21,783	61,380	65,000			Software support for meters, leak detection.
401-740-534.63-41-	Water Fund	Water Maintenance	In City Maintenance Of Services	Professional Services						20,000		Sensus software as a service agreement
401-740-534.63-41-	Water Fund	Water Maintenance	In City Maintenance Of Services	Professional Services						30,000		Engineering small projects
401-740-534.63-41-	Water Fund	Water Maintenance	In City Maintenance Of Services	Professional Services						15,000		Meter calibrations, Sensus upgrades
401-740-534.63-44-	Water Fund	Water Maintenance	In City Maintenance Of Services	Taxes & Operating Assessments	0	0	0	0	0			
401-740-534.64-10-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Salaries & Wages	27,360	14,587	18,340	28,758	31,556			Fire Hydrant Maintenance
401-740-534.64-10-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Salaries & Wages						-31,556		Fire Hydrant Maintenance
401-740-534.64-10-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Salaries & Wages						31,556		
401-740-534.64-12-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Overtime	0	588	7	0	600			Budget based on historical actuals.
401-740-534.64-20-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Personnel Benefits	14,803	15,385	12,348	14,998	16,020			
401-740-534.64-31-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Office & Operating Supplies	20,000	9,962	2,914	20,000	20,000			Fire hydrant maintenance, replacement/repair
401-740-534.64-40-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Interfund Services	10,974	10,974	8,827	11,769	13,076			
401-740-534.64-44-	Water Fund	Water Maintenance	Fire Hydrants Maintenance	Taxes & Operating Assessments	0	0	0	0	0			
440-711-535.00-10-	Sewer Fund	Administration	Sewer Utilities	Salaries & Wages	120,904	0	100,462	137,746	118,264			PW Administration - Sewer
440-711-535.00-20-	Sewer Fund	Administration	Sewer Utilities	Personnel Benefits	51,718	0	36,200	54,943	52,624			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
440-711-535.00-31-	Sewer Fund	Administration	Sewer Utilities	Office & Operating Supplies	0	0	2,763	500	3,000			Admin Sewer Operating Supplies - evened out
440-711-535.00-40-	Sewer Fund	Administration	Sewer Utilities	Interfund Services	115,984	0	105,885	113,984	139,944			office and operating supplies across utilities
440-711-535.00-41-	Sewer Fund	Administration	Sewer Utilities	Professional Services	0	0	81,167	43,475	40,000			Utility Billing payment processing fees.
440-711-535.00-41-	Sewer Fund	Administration	Sewer Utilities	Professional Services						40,000		
440-711-535.00-44-	Sewer Fund	Administration	Sewer Utilities	Taxes & Operating Assessments	0	0	0	0	0			
440-711-535.00-46-	Sewer Fund	Administration	Sewer Utilities	Insurance	369,562	0	295,633	295,483	324,759			Prior year claims assessments
440-711-535.14-41-	Sewer Fund	Administration	Administration	Professional Services	0	10,724	12,525	10,000	10,000			Audit Fees
440-711-535.14-44-	Sewer Fund	Administration	Administration	Taxes & Operating Assessments	0	733,842	528,665	1,441,432	953,119			7% City Utility Tax, State PUT
440-711-535.14-49-	Sewer Fund	Administration	Administration	Miscellaneous	0	1,488	16,275	0	20,000			Delinquent account write-offs - Based upon 2023 actuals
440-711-591.34-70-	Sewer Fund	Administration	Description pending	Debt Service Principal	314,862	0	0	0	0			
440-711-592.35-80-	Sewer Fund	Administration	Sewer Utilities	Debt Service: Interest & Related Cos	298,737	213,358	141,856	283,363	267,754			Long term debt interest
440-712-535.00-10-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Salaries & Wages	318,568	0	223,829	363,831	407,544		26,218	Engineering - Sewer
440-712-535.00-12-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Overtime	5,024	0	4,097	5,000	5,000			Engineering Sewer Overtime
440-712-535.00-20-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Personnel Benefits	157,542	0	127,286	162,800	183,096		8,375	
440-712-535.00-40-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Interfund Services	244,890	0	240,294	320,396	368,008			
440-712-535.00-41-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Professional Services	0	0	5,088	0	25,000			Professional Engineer support/review, \$100,000 split evenly into water, sewer , storm, general fund.
440-712-535.00-42-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Communication	0	0	269	0	5,000			Cell phones and postage - New BARS Number to reallocate Engineering Communications costs to Utilities and away from General Fund. \$15,000 Split between Water Sewer and Storm Reallocation of travel and training evenly across utilities
440-712-535.00-43-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Travel & Training	0	0	2,401	2,000	5,000			
440-712-535.00-44-	Sewer Fund	Engineering Plans & Services	Sewer Utilities	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.14-10-	Sewer Fund	Waste Water Treatment Plant	Administration	Salaries & Wages	201,486	250,707	192,412	229,650	237,397			Sewer Treatment Plant
440-750-535.14-12-	Sewer Fund	Waste Water Treatment Plant	Administration	Overtime	0	299	97	200	300			
440-750-535.14-20-	Sewer Fund	Waste Water Treatment Plant	Administration	Personnel Benefits	75,684	81,950	71,400	74,814	79,440			
440-750-535.14-31-	Sewer Fund	Waste Water Treatment Plant	Administration	Office & Operating Supplies	4,200	3,423	3,069	12,200	13,000			6% inflation based on CPI
440-750-535.14-41-	Sewer Fund	Waste Water Treatment Plant	Administration	Professional Services	126,155	80,707	27,154	102,155	108,000			software renewals; arcserver, cartegraph ,laserfiche, antero, opengov, win911. QCC integration. Increased by 6% CPI
440-750-535.14-41-	Sewer Fund	Waste Water Treatment Plant	Administration	Professional Services						38,000		cartegraph license and implementation
440-750-535.14-41-	Sewer Fund	Waste Water Treatment Plant	Administration	Professional Services						6,000		Opengov
440-750-535.14-41-	Sewer Fund	Waste Water Treatment Plant	Administration	Professional Services						6,000		ArcGIS Support
440-750-535.14-41-	Sewer Fund	Waste Water Treatment Plant	Administration	Professional Services						58,000		Engineering services
440-750-535.14-42-	Sewer Fund	Waste Water Treatment Plant	Administration	Communication	17,000	14,266	12,476	17,000	18,000			6% inflation based on CPI
440-750-535.14-43-	Sewer Fund	Waste Water Treatment Plant	Administration	Travel & Training	7,500	4,115	20,588	7,500	52,500			operator CEUs, memberships, dues, safety/health training, PNCWA/WEF/Biosolids conventions, incinerator license training, facility planning travel. Management feels it's imperative to increase treatment plant employee training due to new discharge and performance requirements. Includes IT component.
440-750-535.14-44-	Sewer Fund	Waste Water Treatment Plant	Administration	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.20-40-	Sewer Fund	Waste Water Treatment Plant	Engineering	Interfund Services	5,213	5,213	5,133	6,844	8,442			
440-750-535.80-10-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Salaries & Wages	9,314	3,605	8,763	10,180	10,940			Ferry Pump Station
440-750-535.80-12-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Overtime	347	1,524	1,038	500	1,500			Based on 2022 actuals.
440-750-535.80-20-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Personnel Benefits	4,144	4,489	4,036	4,405	4,687			
440-750-535.80-31-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Office & Operating Supplies	7,000	4,839	10,842	7,000	7,500			6% inflation based on CPI
440-750-535.80-32-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Fuel Consumed	600	0	546	600	700			diesel
440-750-535.80-44-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.80-47-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Utility Services	7,500	8,297	7,022	8,800	9,300			gas, electricity, COA
440-750-535.80-48-	Sewer Fund	Waste Water Treatment Plant	Ferry Terminal Pump Sta. Op.	Repairs & Maintenance	1,000	266	1,616	1,000	1,100			6% inflation based on CPI

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
440-750-535.81-10-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Salaries & Wages	74,062	66,155	58,259	82,829	88,568			Sewer Pump Stations (except ferry pump station)
440-750-535.81-12-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Overtime	4,592	2,756	3,808	4,500	5,000			
440-750-535.81-20-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Personnel Benefits	32,097	33,796	30,411	34,662	36,551			
440-750-535.81-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Office & Operating Supplies	350,000	107,013	216,953	362,000	384,000			Proactive and reactive equipment replacement
440-750-535.81-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Office & Operating Supplies						252,000		emergent pump station part replacement
440-750-535.81-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Office & Operating Supplies						132,000		annual O&M
440-750-535.81-32-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Fuel Consumed	3,000	0	3,261	3,000	3,200			diesel
440-750-535.81-40-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Interfund Services	44,313	44,313	43,632	58,176	71,755			
440-750-535.81-44-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.81-47-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Utility Services	75,000	82,197	60,854	87,400	92,600			12% increase based on Finance
440-750-535.81-48-	Sewer Fund	Waste Water Treatment Plant	Sewage Pumping Expenses	Repairs & Maintenance	140,000	60,371	64,073	140,000	148,000			contracted services for pump rebuilds and control upgrades,
440-750-535.83-10-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Salaries & Wages	477,867	539,593	485,285	553,889	608,784			Sewer Treatment Plant
440-750-535.83-10-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Salaries & Wages						-567,184		Sewer Treatment Plant
440-750-535.83-10-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Salaries & Wages						41,600		Temporary Maintenance Position 1040 hours @ \$40
440-750-535.83-10-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Salaries & Wages						567,184		estimate FTE wages
440-750-535.83-12-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Overtime	23,771	33,161	27,428	43,771	44,025			
440-750-535.83-20-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Personnel Benefits	211,529	218,967	199,943	228,945	239,442			
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies	325,000	281,374	470,057	553,000	585,000			Annual O&M, small equip upgrades and rehab, sump pumps, heat tracing, gelcoating odor control tanks, chemical sumps, utilidor insulation, channel blower rebuilds, paint and trim, additional process probes
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						130,000		O&M consumables
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						25,000		sump pumps
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						15,000		basin instrumentation
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						40,000		gel coating odor control
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						30,000		chemical sumps
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						50,000		channel blowers
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						20,000		paint and trim
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						100,000		underdrain rehab
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						15,000		scum pump/grinder
440-750-535.83-31-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Office & Operating Supplies						160,000		bar screen replacement
440-750-535.83-35-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Small Tools & Minor Equipment	2,500	2,202	3,750	2,500	2,700			CPI-U
440-750-535.83-40-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Interfund Services	15,640	15,640	15,399	20,533	25,325			
440-750-535.83-41-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Professional Services	30,000	59,396	39,651	30,000	31,800			Brown Caldwell EOM, QCC integration
440-750-535.83-44-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.83-47-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Utility Services	250,000	336,631	248,416	298,000	334,000			12% increase based on Finance
440-750-535.83-48-	Sewer Fund	Waste Water Treatment Plant	Sewage Treatment Expenses	Repairs & Maintenance	68,000	200,294	320,250	339,000	359,000			contractor repair services, annual inspections, equipment installations, concrete floor rehab, solids handling ventilation, polymer mixing rebuilds, hvac, underdrain rehab, AB membrane replacement, cathodic protection, heat tracing, insulation
440-750-535.85-10-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Salaries & Wages	253,603	261,540	238,266	274,616	295,417			Sewer Treatment Plant
440-750-535.85-12-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Overtime	3,262	2,654	3,395	3,262	7,425			State certification of lab for additional parameters: COD, TKN, ORP
440-750-535.85-20-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Personnel Benefits	104,101	102,947	94,630	107,591	115,693			Adj by Finance. Benefits paid with overtime adjustment
440-750-535.85-31-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Office & Operating Supplies	56,500	51,929	33,129	39,000	41,000			annual O&M, instrument and labware replacement, COD/TKN/ORP upgrades, refrigeration replacement
440-750-535.85-41-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Professional Services	19,000	11,610	12,414	19,000	20,000			outside lab testing for NPDES, general permit, accreditation and PT studies. Instrument repairs and calibrations.

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
440-750-535.85-44-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.85-48-	Sewer Fund	Waste Water Treatment Plant	Laboratory Expenses	Repairs & Maintenance	850	898	1,118	850	1,000			6% inflation based on CPI
440-750-535.89-10-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Salaries & Wages	219,616	223,008	197,729	238,874	256,239			Sewer Treatment Plant - solids handling (incinerator)
440-750-535.89-12-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Overtime	9,072	55,627	29,849	44,000	60,000			
440-750-535.89-20-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Personnel Benefits	96,463	118,906	97,180	108,370	108,236			Benefits paid with overtime adjustment
												Based on 2023 actuals to date and estimate for the full year. Annual O&M, Hg modules, sludge feed components, BFP parts, sand, consumables. In-house repairs
440-750-535.89-31-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Office & Operating Supplies	284,500	122,983	319,937	212,000	280,000			diesel
440-750-535.89-32-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Fuel Consumed	22,000	29,750	17,420	32,274	34,000			Engineering, outside solids testing, source testing, RATA, CEMS integration
440-750-535.89-41-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Professional Services	85,000	110,688	85,963	90,000	95,000			
440-750-535.89-44-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Taxes & Operating Assessments	0	0	0	0	0			
440-750-535.89-47-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Utility Services	22,000	17,644	15,948	22,000	25,000			12% increase based on Finance
440-750-535.89-48-	Sewer Fund	Waste Water Treatment Plant	Solids Handling Expenses	Repairs & Maintenance	280,000	363,432	60,073	382,000	405,000			Aging incinerator, belt press and scrubber repair. Outside contracted repairs
440-760-535.10-10-	Sewer Fund	Sewage Collection	Administration	Salaries & Wages	48,411	52,700	45,737	55,581	56,601			Sewer Collection - Admin
440-760-535.10-20-	Sewer Fund	Sewage Collection	Administration	Personnel Benefits	22,987	23,102	19,475	23,164	25,156			
												Increased based on 2023 actuals. refining use of this number to be consumables, fittings, tools for jet trucks and camera van.
440-760-535.10-31-	Sewer Fund	Sewage Collection	Administration	Office & Operating Supplies	750	770	6,228	4,000	8,000			
440-760-535.10-40-	Sewer Fund	Sewage Collection	Administration	Interfund Services	5,213	5,849	5,133	6,844	8,442			
440-760-535.10-41-	Sewer Fund	Sewage Collection	Administration	Professional Services	6,000	5,118	6,093	6,000	11,500			city uniforms, Laundry service, locate services, Locate services
440-760-535.10-41-	Sewer Fund	Sewage Collection	Administration	Professional Services						3,000		City uniforms, increased by director to make sure staff are recognized as city employees and are equipped with enough uniforms for a weeks work.
440-760-535.10-41-	Sewer Fund	Sewage Collection	Administration	Professional Services						8,000		Laundry service
440-760-535.10-41-	Sewer Fund	Sewage Collection	Administration	Professional Services						500		phones and ipads
440-760-535.10-42-	Sewer Fund	Sewage Collection	Administration	Communication	8,000	6,342	4,052	8,000	8,000			
440-760-535.10-44-	Sewer Fund	Sewage Collection	Administration	Taxes & Operating Assessments	0	0	0	0	0			
440-760-535.20-10-	Sewer Fund	Sewage Collection	Engineering	Salaries & Wages	224,691	71,610	87,212	246,416	265,638			Sewer - Collection system maintenmce
440-760-535.20-10-	Sewer Fund	Sewage Collection	Engineering	Salaries & Wages	224,691	71,610	87,212	246,416	265,638			Sewer Collection - Operations and Maintenance
440-760-535.20-12-	Sewer Fund	Sewage Collection	Engineering	Overtime	1,653	5,629	5,099	5,000	6,000			emergency sewer repair OT based on prior years
440-760-535.20-20-	Sewer Fund	Sewage Collection	Engineering	Personnel Benefits	109,454	117,332	107,785	122,274	136,586			
440-760-535.20-20-	Sewer Fund	Sewage Collection	Engineering	Personnel Benefits	109,454	117,332	107,785	122,274	136,586			
440-760-535.20-31-	Sewer Fund	Sewage Collection	Engineering	Office & Operating Supplies	25,000	2,926	806	25,000	20,000			sewer supplies and inventory parts (pipe, couplers, pipe patches).
440-760-535.20-40-	Sewer Fund	Sewage Collection	Engineering	Interfund Services	193,018	193,018	186,603	248,804	328,564			ER&R increase due to new jetter truck.
440-760-535.20-44-	Sewer Fund	Sewage Collection	Engineering	Taxes & Operating Assessments	0	0	0	0	0			
445-711-531.00-10-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Salaries & Wages	55,548	0	56,480	65,291	66,885			PW Administration - Storm
445-711-531.00-20-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Personnel Benefits	26,460	0	24,188	26,636	31,516			
												Admin Storm Operating Supplies - evened out office and operating supplies across utilities
445-711-531.00-31-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Office & Operating Supplies	0	0	2,507	750	3,000			Increases based upon 2023 Actuals. NPDES outreach & education, and Action plan monitoring; other Utility Billing payment processing fees.
445-711-531.00-41-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Professional Services	40,000	0	63,335	58,475	70,000			NPDES Permit Fee to DOE
445-711-531.00-41-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Professional Services						10,000		Stormwater Action plan monitoring
445-711-531.00-41-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Professional Services						10,000		Permit Mandated Education & Outreach - Skagit Conservation Dist.
445-711-531.00-41-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Professional Services						20,000		Utility Billing payment processing fees - Paymentus, OpenGov
445-711-531.00-41-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Professional Services						30,000		Postage
445-711-531.00-42-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Communication	1,000	0	880	1,000	1,000			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
445-711-531.00-44-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Taxes & Operating Assessments	0	0	0	0	0			
445-711-531.00-46-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Insurance	0	0	17,084	0	19,994			
445-711-531.00-49-	Storm Drainage Fund	Administration	Storm Drainage Utilities	Miscellaneous	0	0	293	0	500			Delinquent Account Write-offs. Based upon 2023 actuals ion Eden
445-712-531.00-10-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Salaries & Wages	282,915	0	308,642	320,819	342,351		2,097	Engineering - Storm
445-712-531.00-12-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Overtime	6,851	0	5,472	14,000	14,000			Engineering Storm Overtime
445-712-531.00-20-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Personnel Benefits	139,356	0	127,200	202,820	159,160		670	
445-712-531.00-41-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Professional Services	1,000	0	0	0	25,000			Professional Engineer support/review, \$100,000 split evenly into water, sewer , storm, general fund.
445-712-531.00-42-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Communication	0	0	265	0	5,000			Cell phones and postage - New BARS Number to reallocate Engineering Communications costs to Utilities and away from General Fund. \$15,000 Split between Water Sewer and Storm Engineering Storm Training evenly split across utilities
445-712-531.00-43-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Travel & Training	1,000	0	503	2,000	5,000			
445-712-531.00-44-	Storm Drainage Fund	Engineering Plans & Services	Storm Drainage Utilities	Taxes & Operating Assessments	0	0	0	0	0			
445-720-531.67-10-	Storm Drainage Fund	Street Maint/Const Activities	Storm Drainage Utilities	Salaries & Wages	63,147	59,711	54,813	68,124	77,307			Storm - Construction
445-720-531.67-12-	Storm Drainage Fund	Street Maint/Const Activities	Storm Drainage Utilities	Overtime	690	1,699	4,635	0	0			
445-720-531.67-20-	Storm Drainage Fund	Street Maint/Const Activities	Storm Drainage Utilities	Personnel Benefits	26,569	27,797	25,283	28,099	31,264			
445-720-531.67-40-	Storm Drainage Fund	Street Maint/Const Activities	Storm Drainage Utilities	Interfund Services	54,019	54,019	45,759	61,011	89,594			
445-720-531.67-44-	Storm Drainage Fund	Street Maint/Const Activities	Storm Drainage Utilities	Taxes & Operating Assessments	0	0	0	0	0			
445-770-531.10-10-	Storm Drainage Fund	Storm Drainage System	Administration	Salaries & Wages	29,706	44,238	29,382	34,631	34,829			Storm - Admin
445-770-531.10-20-	Storm Drainage Fund	Storm Drainage System	Administration	Personnel Benefits	12,634	12,764	11,884	11,958	15,395			
445-770-531.10-41-	Storm Drainage Fund	Storm Drainage System	Administration	Professional Services	11,000	19,077	22,779	26,000	36,625			License, software support, summer help
445-770-531.10-41-	Storm Drainage Fund	Storm Drainage System	Administration	Professional Services						14,125		GIS
445-770-531.10-41-	Storm Drainage Fund	Storm Drainage System	Administration	Professional Services						21,000		Cartegraph
445-770-531.10-41-	Storm Drainage Fund	Storm Drainage System	Administration	Professional Services						1,500		Cartegraph summer help
445-770-531.10-44-	Storm Drainage Fund	Storm Drainage System	Administration	Taxes & Operating Assessments	117,101	174,850	140,845	0	193,663			City Utility Tax, State PUT
445-770-531.30-10-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Salaries & Wages	226,399	104,762	94,205	258,572	276,885			Storm - collection system maintenance
445-770-531.30-10-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Salaries & Wages	226,399	104,762	94,205	258,572	276,885			Storm - Maintenance
445-770-531.30-12-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Overtime	2,228	4,480	4,307	4,000	5,000			Storm OT increased based on prior years
445-770-531.30-20-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Personnel Benefits	99,578	107,872	99,541	104,604	115,716			
445-770-531.30-20-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Personnel Benefits	99,578	107,872	99,541	104,604	115,716			
445-770-531.30-40-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Interfund Services	81,757	91,094	82,494	109,995	102,196			
445-770-531.30-41-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Professional Services	1,000	3,338	812	2,000	10,000			Merged part of 10.41. Street storm water professional services to consolidate. Perk filter reclamation and change outs.
445-770-531.30-43-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Travel & Training	3,500	1,273	1,937	3,500	2,000			Storm water training decreased based on prior years
445-770-531.30-44-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Taxes & Operating Assessments	0	0	0	0	0			
445-770-531.30-48-	Storm Drainage Fund	Storm Drainage System	Storm Drainage Maintenance	Repairs & Maintenance	25,000	23,760	19,448	25,000	25,000			emergent storm repair, maintenance and supplies.
445-770-594.31-60-	Storm Drainage Fund	Storm Drainage System	Natural Resources	Capital Outlays	250,000	0	19,368	0	0			
450-780-537.10-10-	Sanitation Fund	Sanitation Services	Administration	Salaries & Wages	207,317	206,028	180,217	233,044	218,843			Sanitation - Admin
450-780-537.10-20-	Sanitation Fund	Sanitation Services	Administration	Personnel Benefits	100,967	91,734	76,798	105,662	101,761			
450-780-537.10-31-	Sanitation Fund	Sanitation Services	Administration	Office & Operating Supplies	4,000	2,715	3,122	4,000	75,000			New Use. Dumpsters and containers taken out of CFP. Dumpsters, roll off boxes and new totes sizes.
450-780-537.10-40-	Sanitation Fund	Sanitation Services	Administration	Interfund Services	19,130	19,130	19,569	19,821	29,139			
450-780-537.10-41-	Sanitation Fund	Sanitation Services	Administration	Professional Services	100,000	50,598	43,109	103,475	100,000			Legal, Finance, Laserfiche, A AVE landfill, Processing.
450-780-537.10-42-	Sanitation Fund	Sanitation Services	Administration	Communication	4,000	3,479	3,951	4,000	5,000			phones increase due to adding iPad for cartegraph
450-780-537.10-43-	Sanitation Fund	Sanitation Services	Administration	Travel & Training	2,000	540	390	2,000	2,000			Supervisor training for new supervisor, New lead worker training, first aid, flagger training.
450-780-537.10-44-	Sanitation Fund	Sanitation Services	Administration	Taxes & Operating Assessments	0	0	0	0	0			
450-780-537.10-46-	Sanitation Fund	Sanitation Services	Administration	Insurance	27,956	28,837	30,432	0	0			

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
450-780-537.10-46-	Sanitation Fund	Sanitation Services	Administration	Insurance						-35,778		
450-780-537.10-46-	Sanitation Fund	Sanitation Services	Administration	Insurance						0		
450-780-537.20-10-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Salaries & Wages	519,961	513,320	432,240	585,274	597,908			Sanitation - O&M
450-780-537.20-12-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Overtime	7,373	4,829	1,190	7,000	6,000			free garbage days, double up day OT
450-780-537.20-20-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Personnel Benefits	260,994	276,747	235,392	286,243	299,022			Finance Adj. Benefits paid with the OT adj
450-780-537.20-31-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Office & Operating Supplies	2,000	46,639	1,521	4,000	6,000			Work supplies, PPE, workwear
450-780-537.20-31-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Office & Operating Supplies						4,000		uniforms
450-780-537.20-31-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Office & Operating Supplies						2,000		work supplies and PPE
450-780-537.20-34-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Supplies Purchased for Inventory or I	8,000	0	6,251	8,000	8,000			Prepaid blue bags done by finance
450-780-537.20-40-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Interfund Services	900,753	979,609	599,056	798,736	878,753			
450-780-537.20-41-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Professional Services	38,500	12,751	41,464	38,500	4,000			cdl physicals, pest control etc. Down because we moved where we purchase totes from we are refining the use of this line item..
450-780-537.20-44-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Taxes & Operating Assessments	689,674	744,037	621,760	0	743,905			City Utility Tax, State PUT
450-780-537.20-47-	Sanitation Fund	Sanitation Services	General Solid Waste Activities	Utility Services	2,563,500	2,644,150	2,395,898	2,600,000	3,700,000			Waste management fees and dump fees. Dump fees estimated based on actuals and increased by tipping fees by 40%. WM fees estimated and increased 12% per SH
450-780-594.37-60-	Sanitation Fund	Sanitation Services	Garbage/Solid Waste	Capital Outlays	46,000	0	45,000	45,000	0			
501-790-548.31-10-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Salaries & Wages	48,462	53,976	44,764	56,588	54,565			Operations Admin
501-790-548.31-20-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Personnel Benefits	22,980	23,073	19,427	22,406	26,647			
501-790-548.31-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Office & Operating Supplies	3,000	1,343	1,785	3,500	3,500			Copier rental, paper and office supplies.
501-790-548.31-35-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Small Tools & Minor Equipment	1,000	0	103	1,500	1,000			Office Equipment front office
501-790-548.31-40-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Interfund Services	82,991	121,259	101,512	123,495	110,285			
501-790-548.31-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Professional Services	30,500	24,225	10,527	53,475	40,000			security system emergent repairs and upgrades, Ops Facility emergent repairs, maintenance and improvements.
501-790-548.31-42-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Communication	4,000	4,975	3,589	5,000	5,000			Cell phones and ipads
501-790-548.31-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Travel & Training	1,000	0	2,130	2,500	4,500			Admin Training,
501-790-548.31-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Travel & Training						1,000		green fleet conference
501-790-548.31-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Travel & Training						2,000		Fleet Admin and ops admin training
501-790-548.31-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Travel & Training						1,500		Public Works Institute
501-790-548.31-44-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Taxes & Operating Assessments	0	88	456	0	0			
501-790-548.31-47-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Utility Services	29,300	24,136	22,388	32,000	31,000			Estimated and inflated projected actuals by 12% per SH
501-790-548.31-48-	Equipment Rental Fun	Vehicle & Equipment Fleet	Centralized Public Works Administrat	Repairs & Maintenance	5,000	9,332	36,782	25,000	0			repairs, maintenance and improvements.
501-790-548.32-10-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Salaries & Wages	11,035	3,345	4,286	9,208	10,098			electrical in back yard.
501-790-548.32-12-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Overtime	0	76	46	0	0			Mechanical shop - partial salary
501-790-548.32-20-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Personnel Benefits	4,950	3,555	3,594	4,386	4,300			no planned OT for this number
501-790-548.32-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Office & Operating Supplies	3,000	4,582	4,015	5,000	6,000			Shop ppe, uniforms
501-790-548.32-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Office & Operating Supplies						3,000		shop PPE
501-790-548.32-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Office & Operating Supplies						3,000		Work wear/uniforms
501-790-548.32-35-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Small Tools & Minor Equipment	4,000	3,683	20,254	20,500	12,500			Shop equipment, tools. This is a drop due to a new hoist that was planned and completed last year
501-790-548.32-44-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Taxes & Operating Assessments	0	0	0	0	0			
501-790-548.32-46-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Insurance	0	3,180	3,565	524	13,973			
501-790-548.32-48-	Equipment Rental Fun	Vehicle & Equipment Fleet	Mechanical Shops	Repairs & Maintenance	5,000	234	4,050	7,000	7,000			Spill containment upgrades, shop repairs, maintenance and improvements
501-790-548.61-10-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Salaries & Wages	31,320	27,185	23,606	37,245	41,211			Manager/supervisor - partial salary
501-790-548.61-12-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Overtime	0	554	278	250	250			Emergency OT Mechanics
501-790-548.61-20-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Personnel Benefits	14,893	15,257	15,972	19,768	18,702			Finance Adj. Benefits paid with the OT adj
501-790-548.61-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Office & Operating Supplies	300	389	39	500	500			shop offices supplies
501-790-548.61-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Professional Services	2,500	2,142	2,502	2,500	3,500			shop services, heater repairs, hoist repairs.
501-790-548.61-42-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Communication	4,000	2,283	2,062	4,000	3,500			shop computer and software

Account String	Fund number Name	Department detail Name	Division Name	Account Name	2022 Budget	2022 Actuals	2023 Actuals	2023 Budget	2024 Proposed	2024 Itemizations	2024 Position Requests	Description
501-790-548.61-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Travel & Training	2,000	443	1,675	5,000	8,000			Mechanic training, Ladder truck and new Hydro excavator coming will need training. 2 years of covid slowed training opportunities
501-790-548.61-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Travel & Training						3,000		new Hydro excavator/vactor factory training
501-790-548.61-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Travel & Training						3,000		new Ladder truck factory mechanic training
501-790-548.61-43-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Travel & Training						2,000		other emergent training, new mechanic training.
501-790-548.61-44-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Administration	Taxes & Operating Assessments	0	0	0	0	0			
501-790-548.62-10-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Salaries & Wages	262,480	240,719	251,326	263,922	292,117			
501-790-548.62-12-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Overtime	1,718	1,351	1,992	2,000	2,000			mechanic Overtime,
501-790-548.62-20-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Personnel Benefits	124,681	107,317	113,533	140,613	132,848			Finance Adj. Benefits paid with the OT adj
501-790-548.62-31-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Office & Operating Supplies	700	344	818	1,250	1,500			gloves, chemicals, ppe
501-790-548.62-32-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Fuel Consumed	400,000	452,528	327,463	500,000	430,000			Fuel for all City vehicle and generators estimated actuals and inflated by 12%
501-790-548.62-35-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Small Tools & Minor Equipment	6,000	5,281	4,075	8,000	6,000			New ladder truck and hydro truck and garbage trucks may require new tools.
501-790-548.62-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Professional Services	7,500	19,372	3,419	50,000	132,000			new use of this number, shifted load testing from 62.48. Hoist inspections. and all outside repairs and inspections on equipment.
501-790-548.62-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Professional Services						90,000		Generator load testing etc
501-790-548.62-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Professional Services						40,000		Generator load testing and servicing
501-790-548.62-41-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Professional Services						2,000		all emergent contracted equipment repairs
501-790-548.62-44-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Taxes & Operating Assessments	0	0	0	0	0			Annual Boom truck cert
501-790-548.62-46-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Insurance	0	65,369	76,486	0	0			
501-790-548.62-48-	Equipment Rental Fun	Vehicle & Equipment Fleet	Equipment Rental Operations	Repairs & Maintenance	325,000	380,957	375,175	350,000	300,000			Split out \$50k and shift to 62.41. all Equipment repair and maintenance parts, Tires, Oil, ETC.
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays	1,438,000	0	961,342	1,387,000	1,694,996			Vehicles and Equipment ER Funded Replacements.
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						380,000		Replace 513 2015 Roll-off Truck for solid waste Ordered in 2022
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						449,996		Replace 514 2016 Front load Garbage truck Ordered in 2022
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						60,000		Replace #151 2002 Parks 3/4 Ton
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						60,000		Replace #154 2002 Parks 1/2 ton
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						120,000		Replace #706A Parks Wide Area Mower Ordered in 2023
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						200,000		Replace 7915 Pump station 13 generator 60+ week leadtime.
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						175,000		Replace 7914 Pump station 14 generator. 60 + week leadtime.
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						200,000		Replace 7913 Pump station 15 generator 60 week lead time
501-790-594.48-60-	Equipment Rental Fun	Vehicle & Equipment Fleet	Motor Pool Vehicles/Public Works Equ	Capital Outlays						50,000		Replace #014 Police Admin car
611-320-517.20-20-	Firemen's Pension Fun	Medic/Fire Department	Pension & Other Benefit Payments To	Personnel Benefits	31,257	38,024	27,512	0	25,000			Retired Fire Medical
611-320-522.10-41-	Firemen's Pension Fun	Medic/Fire Department	Administration	Professional Services	15,000	12,125	3,600	0	12,000			Actuary Study for Retired Medical

LONG TERM DEBT

As a municipal government in the State of Washington, the City of Anacortes is authorized to become indebted, within limits, as outlined in Article 8 Section 6 of the Washington State Constitution. The debt limit of the City is generally 1.5% of the City's total Assessed Value, as outlined in RCW 39.36.020.

The City may issue the following types of debt:

General obligation (GO) debt is secured by the full faith and credit of the City. The City pledges its tax revenues unconditionally to pay the interest and principal on the debt as it matures.

- **Limited tax general obligation (LTGO)** bonds (also called "councilmanic" bonds, or non-voted debt), may be issued by a vote of City Council. As the voters have not been asked to approve a tax increase to pay for the principal and interest, general fund revenues must be pledged to pay the debt service on LTGO. LTGO debt does not provide any additional revenue to fund debt service payments but must be paid from existing revenue sources.
- **Unlimited tax general obligation (UTGO)** bonds (also called voted debt) must be approved by 60% of the voters, with a voter turnout equal to at least 40% of those who voted in the most recent general election. When the voters are being asked to approve the issuance of these bonds, they are simultaneously asked to approve an excess levy which raises their property taxes to cover the debt service payments. UTGO bonds can be used only for capital purposes. Replacement of equipment is not a permitted use per RCW 84.52.056.

Revenue debt may be issued to finance projects for any enterprise that is self-supporting. RCW 35.41.030 provides authority for the City to issue revenue bonds, and the repayment is guaranteed by the specific revenues generated by the issuer. In the case of the City, Revenue bonds have been issued to finance water and wastewater projects, and payment for debt service on revenue bonds comes from user fees generated by the Utility. Revenue bonds are not backed by the full faith and credit of the City.

Refunding bonds is a procedure where the City refinances an outstanding bond issue by issuing new bonds. These bonds are generally issued to obtain lower interest rates on the later years of a long term bond issue. The new obligations are referred to as the "refunding bonds" and the outstanding obligations being refinanced are referred to as the "refunded bonds" or the "prior issue."

DEBT SCHEDULE

The name of a Bond issue is generally referred to as the year it was issued, and the type of debt. E.g. the bond issued in 2022 to refund the Water Utility bond from 2012, is referred to as the 2020 Utility Revenue bond.

In March of 2021 the City obtained a \$4.5 million revolving line of credit that is backed by the full faith and credit of the City's taxing authority; the use of these funds has been to fund the backbone buildout of the City's fiber optic broadband system.

As of December 31st 2023 the City is holding the following debt, as illustrated on the City's Debt Schedule:

CITY OF ANACORTES
Schedule of Long Term Debt
For the Year Ended 2023

	Issue Date	Maturity Date	Interest Rate	Original Amount Issued	Redemptions to Date	Amount Outstanding 12/31/2023
General Obligation Debt						
Limited Tax General Obligation Note, 2021	3/1/2021	1/31/2024	1.75%	\$ 4,500,000	\$ -	\$ 4,500,000
	Issue Date	Maturity Date	Interest Rate	Original Amount Issued	Redemptions to Date	Amount Outstanding 12/31/2023
Revenue Debt						
2017 Water Revenue	12/28/2017	12/1/2026	1.98%	\$ 6,635,000	\$ 4,630,000	\$ 2,005,000
2010 PWTF Loan	10/1/2011	7/1/2029	50.00%	\$ 1,000,000	\$ 729,167	\$ 270,833
2012 PWTF Loan	6/14/2012	6/1/2031	50.00%	\$ 10,000,000	\$ 5,789,474	\$ 4,210,526
2019 Drinking Water Loan	5/23/2019	10/1/2035	1.50%	\$ 4,438,036	\$ 1,305,305	\$ 3,132,731
2020 Utility System Revenue & Refunding	10/20/2020	12/1/2041	2.04%	\$ 24,925,000	\$ 3,030,000	\$ 21,895,000
2022 Utility System Revenue & Refunding	5/12/2022	12/1/2023	2.62%	\$ 7,120,000	\$ 1,265,000	\$ 5,855,000
				\$ 54,118,036	\$ 16,748,946	\$ 37,369,090

**City of Anacortes Fund balance Policy
Ordinance Number 4003**

On December 13th 2021 City Council adopted Ordinance 4003 which repealed and updated ordinance 2995, the official fund balance policy of the City of Anacortes.

The Policy contains definitions and reasons the City has a policy, identifies metrics to use to annually establish emergency cash reserve amounts for both Governmental and Enterprise funds, identifies the allowable uses of the emergency reserve cash, and how the reserve will be paid back if tapped into.

Governmental Funds:

Economic Stabilization Reserve Fund- Target

A reserve account entitled "Economic Stabilization Reserve Fund" is established in the General Fund. Although accounted for in the General Fund, this reserve fund is intended for use when needed by the chosen governmental operating funds 001, 101, 102, 103, and 110. The reserve may also be known as the "Rainy Day Fund" and is considered to be a portion of committed fund balance. The use of this fund is intended to be after other unreserved fund balances have been spent, elevating the importance of this fund to more serious need situations. The Economic Stabilization Reserve Fund:

1. Has a targeted balance equal to 17% of the annual expenditures of the chosen governmental operating funds by the City of Anacortes (as defined in the policy);
2. May be spent, after approval of a majority plus one city council members, and after unreserved fund balance has been spent, as follows;
 - a. Up to 100% of the available funds may be used for a bona fide natural causes emergency;
 - b. Up to 25% of the fund may be used to balance the next year's budget (and only for one year) if the next year's revenues are projected to be less than 90% of the current year's projected revenues; or
 - c. Up to 25% of the fund may be used to balance the next year's budget (and only for one year) to pay for a new unfunded judicial, state, or federal mandate that is imposed on the City.

	Expenses	17% Reserve Amount
General Fund	16,715,716	2,841,671.69
Parks Fund	1,791,157	304,496.76
Cemetery	203,670	34,623.86
Library	1,419,044	241,237.45
EMS	3,203,251	544,552.70
Total:	23,332,838	
Required Reserve for 2022:		3,966,582

Enterprise Funds:

Utility Rate Stabilization Fund Balance

A reserve account entitled "Utility Rate Stabilization Fund Balance" is established in each enterprise utility fund. This reserve is to be used to smooth rate changes due to unanticipated expenses or loss of revenue of the utility. If used, this fund will be replenished and customer rates will increase to recover the expense.

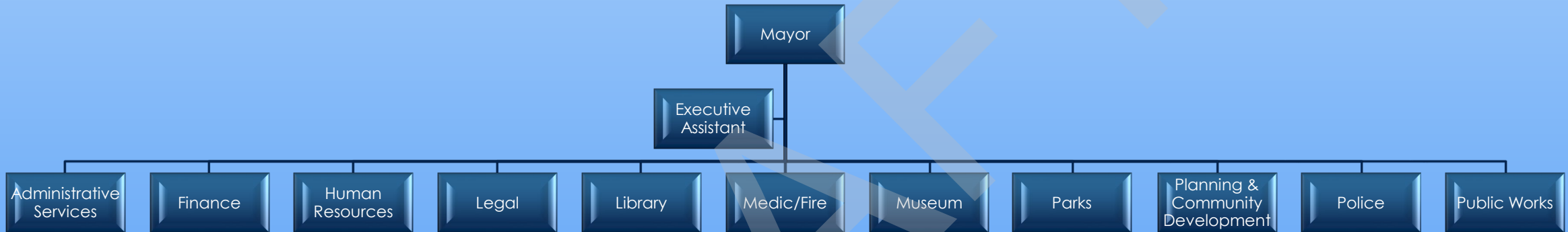
- a. The target balance must be 10% of the annual revenues of the utility funds.
- b. Must be replenished within three years at a rate of at least one third of the outstanding balance per year.

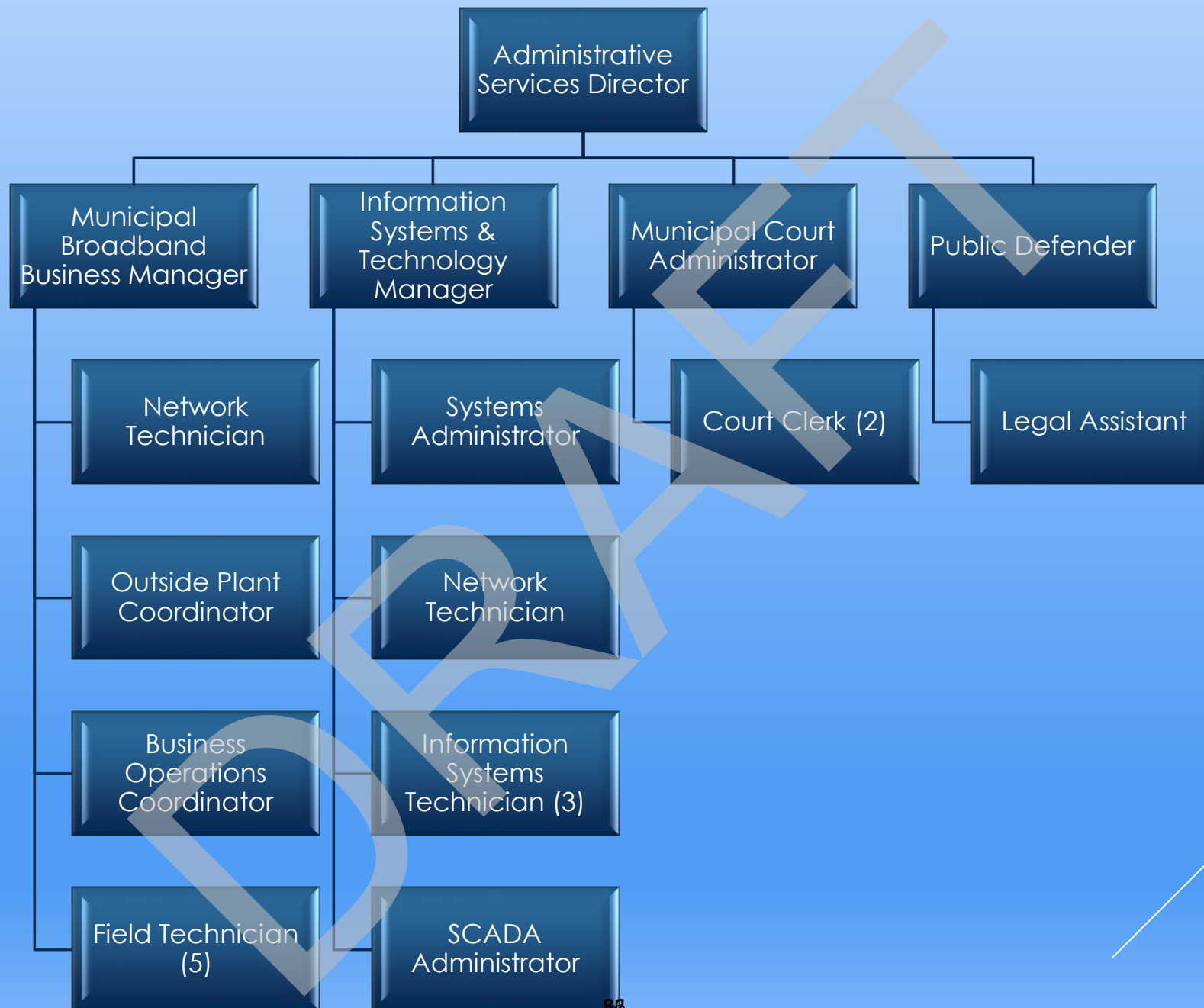
	Total Revenues	Less Capital Contributions	Operating Revenues	10% Reserve
Water	21,521,260	9,277,823	12,243,438	1,224,344
Sewer	8,480,701	1,045,793	7,434,908	743,491
Storm	1,963,519	171,739	1,791,781	179,178
Solid Waste	4,888,328	0	4,888,328	488,833

CITY OF ANACORTES

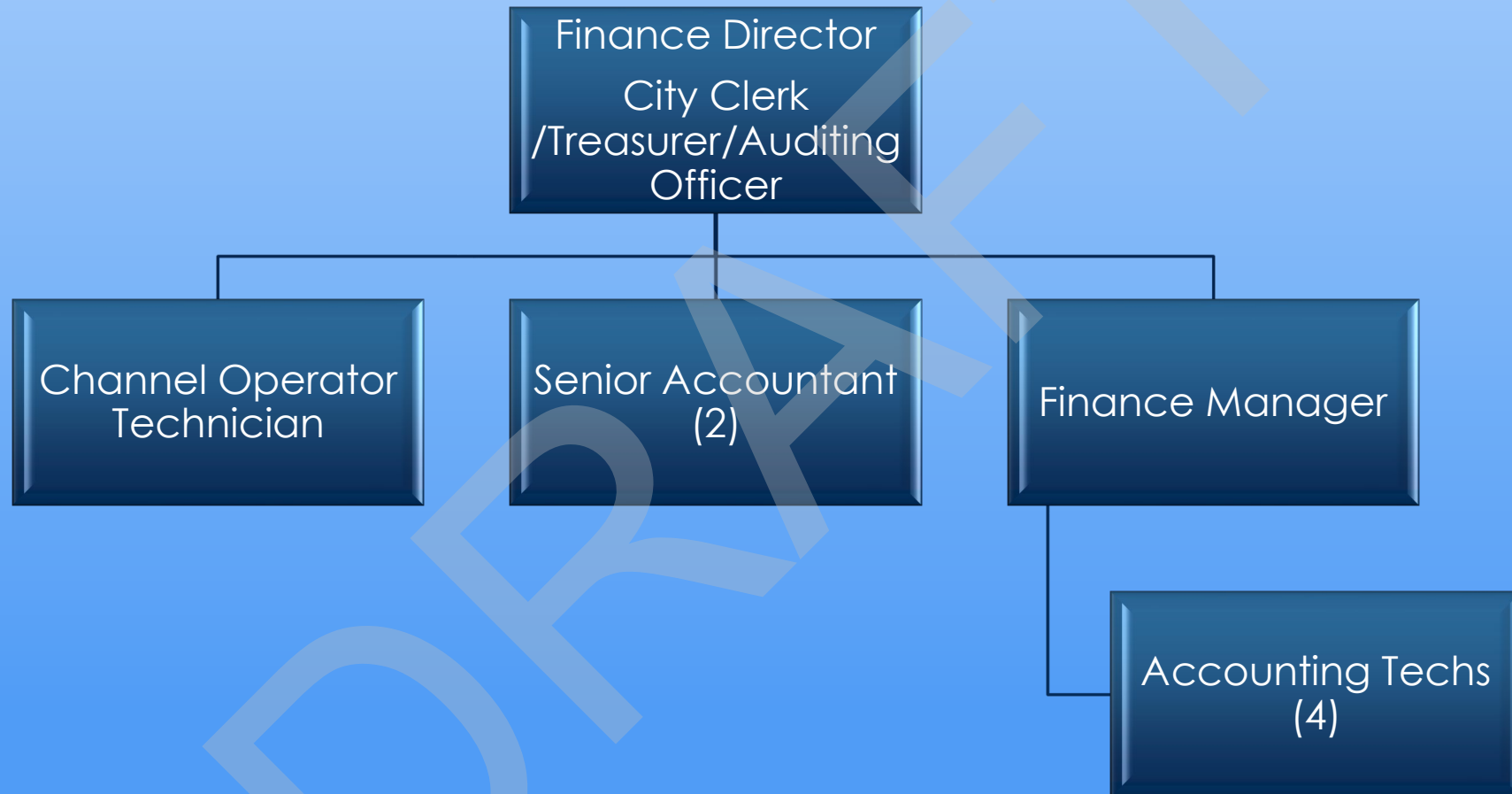
Organizational Charts for City Departments

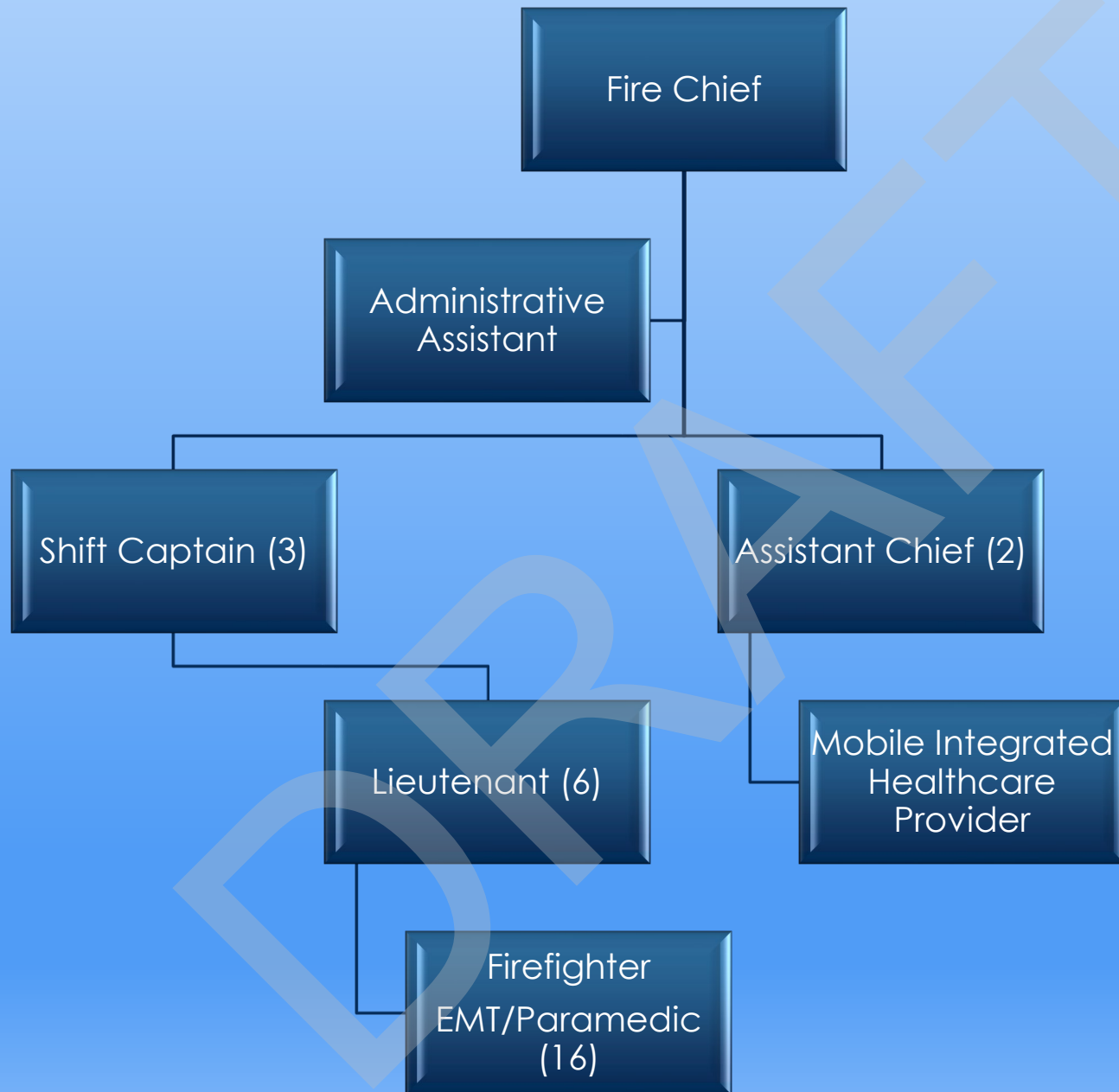






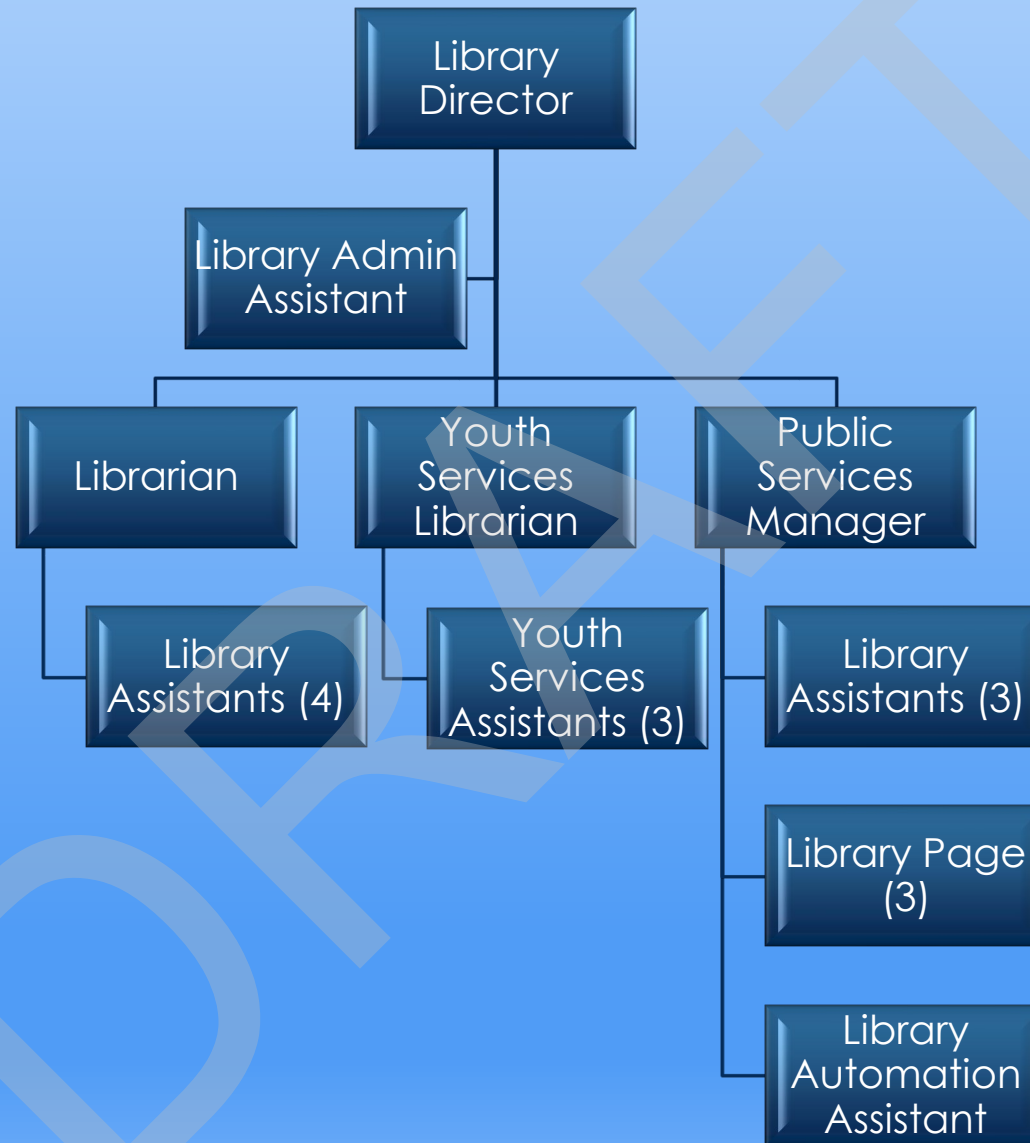


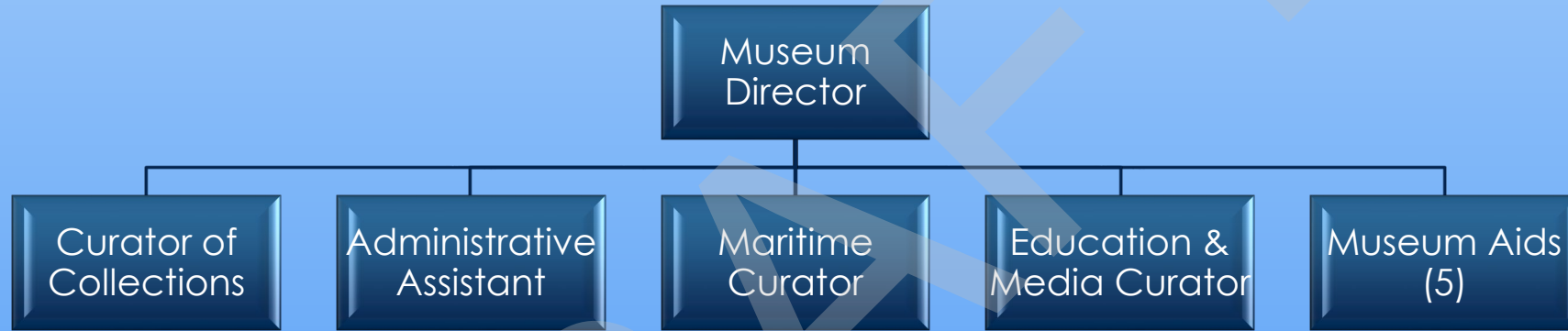


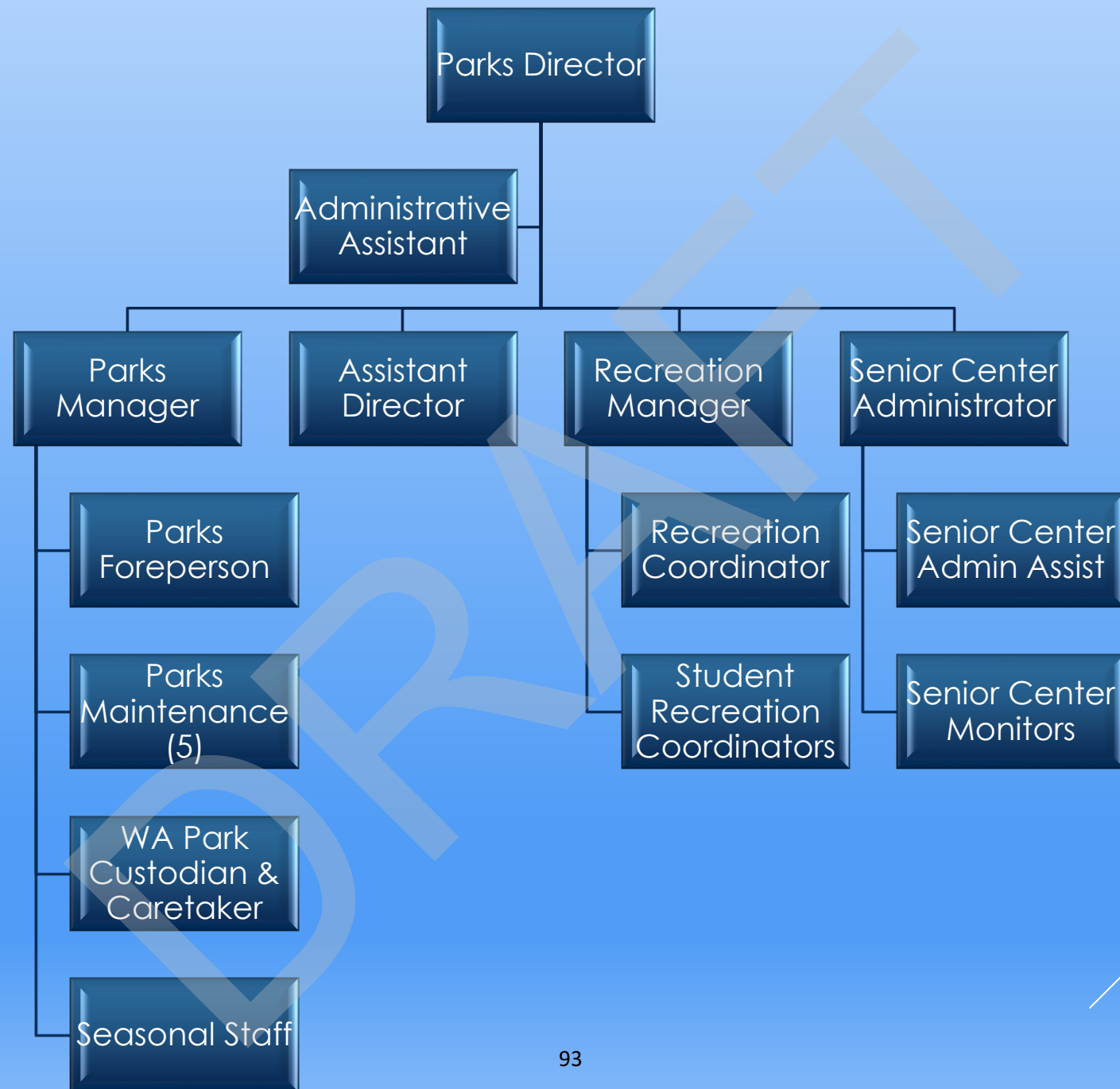


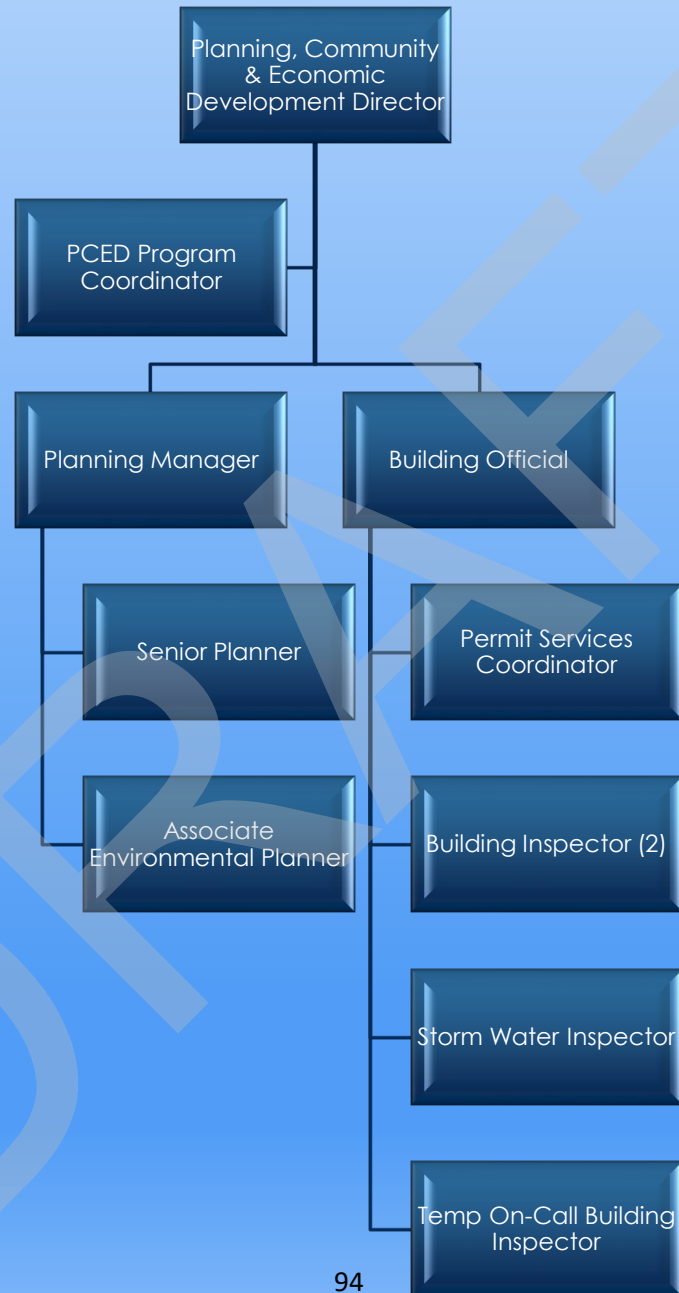
Human Resources
& Labor Relations
Director

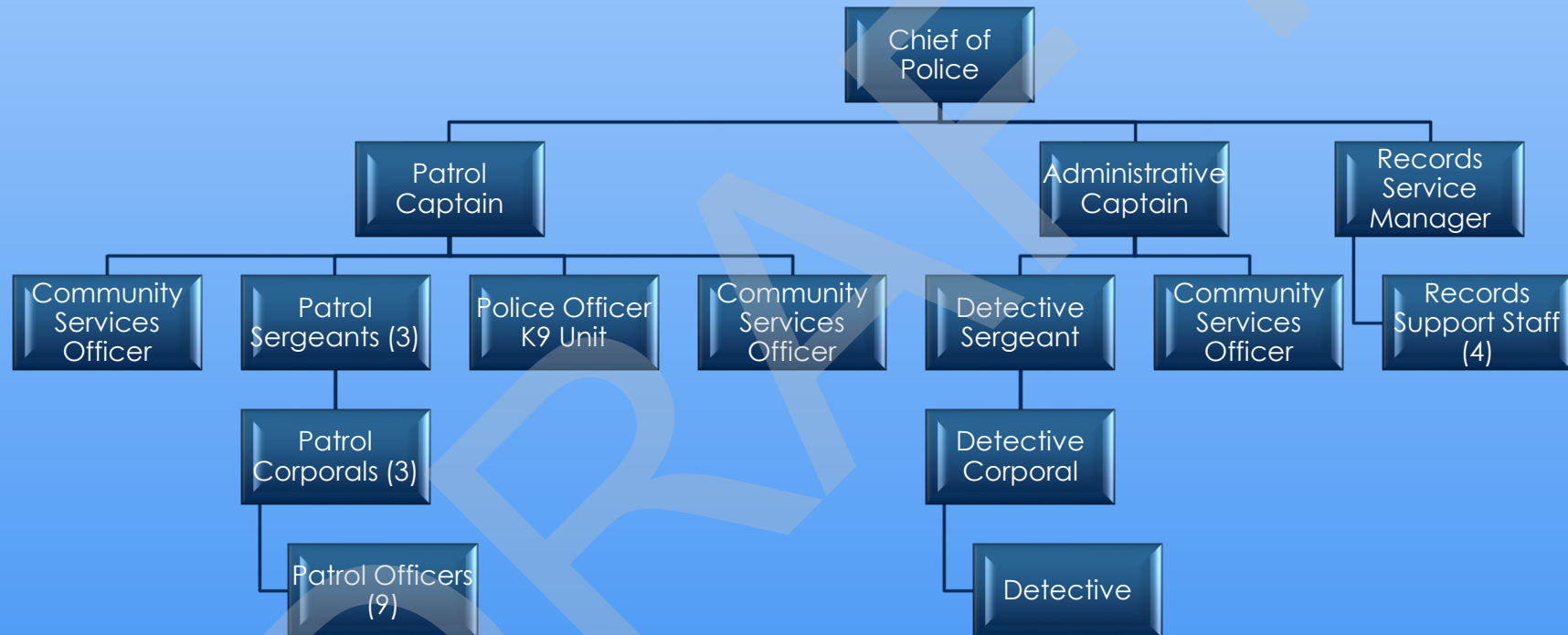
Human Resources
Generalist

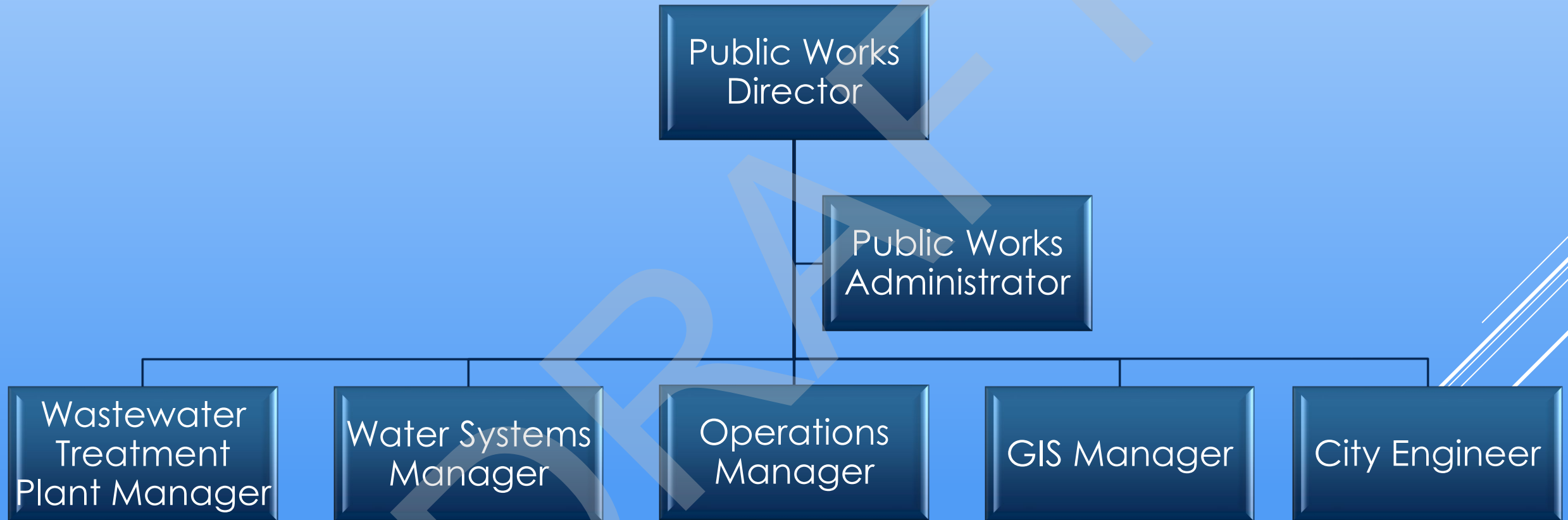














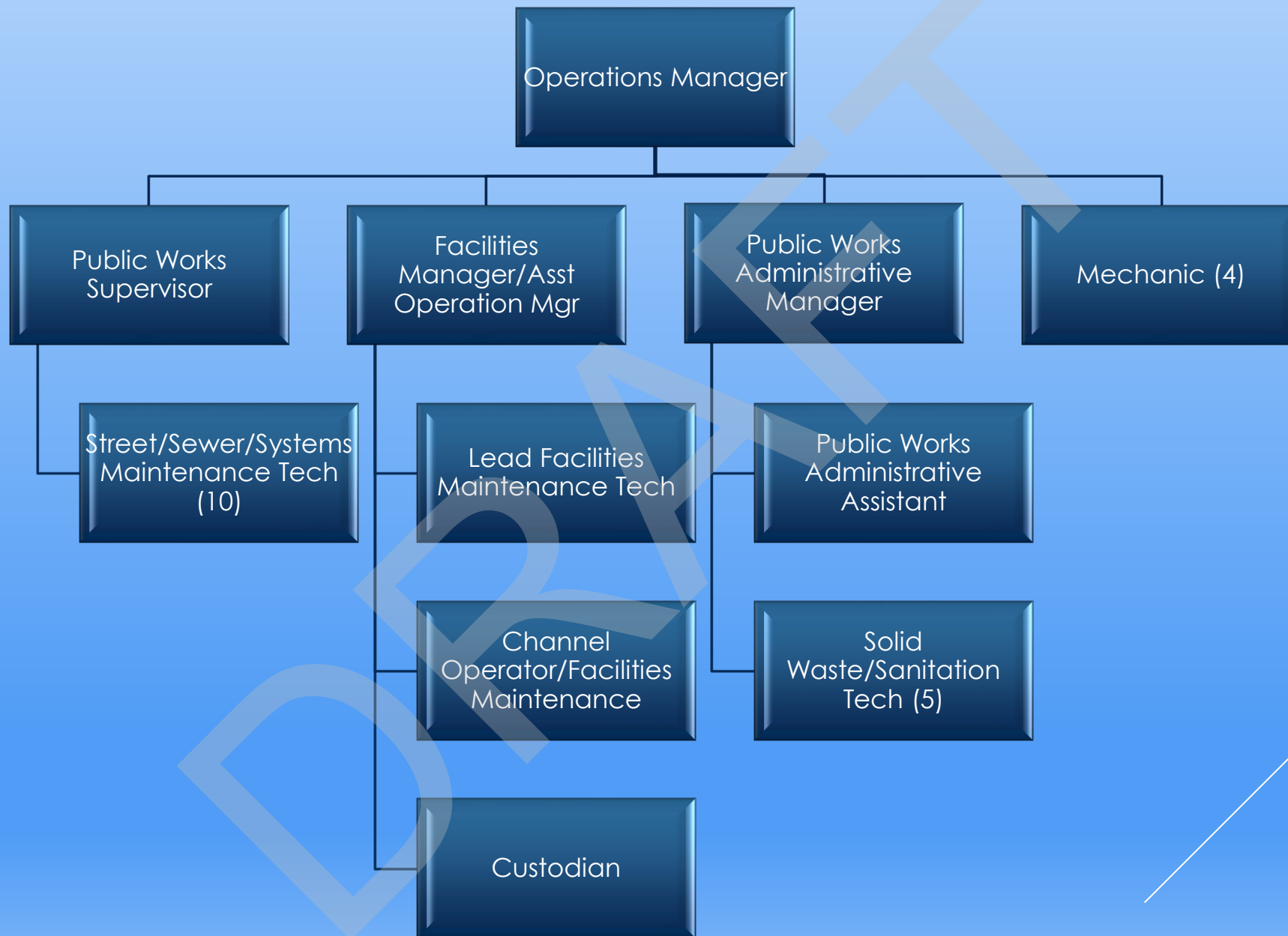
GIS
Manager

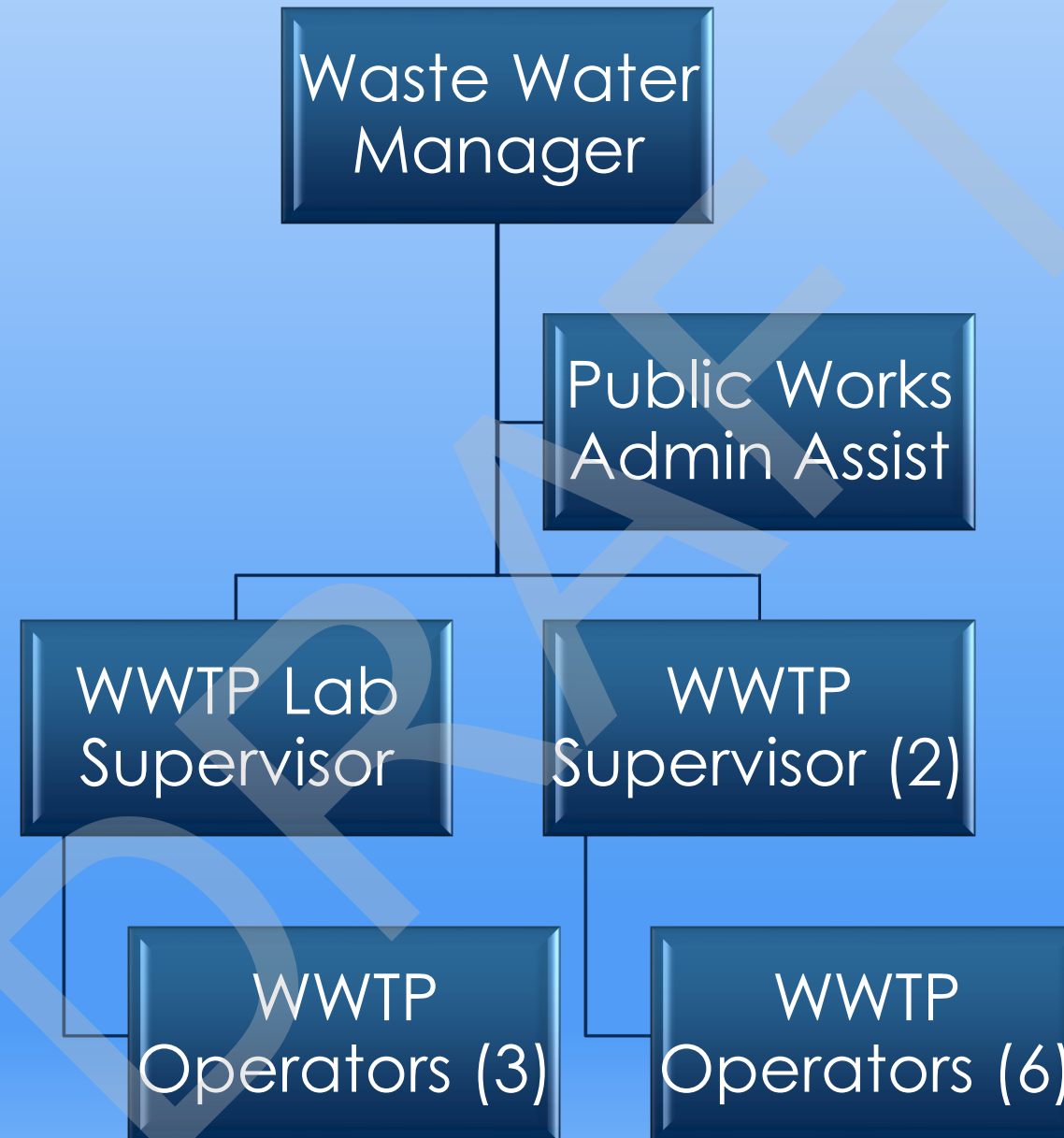


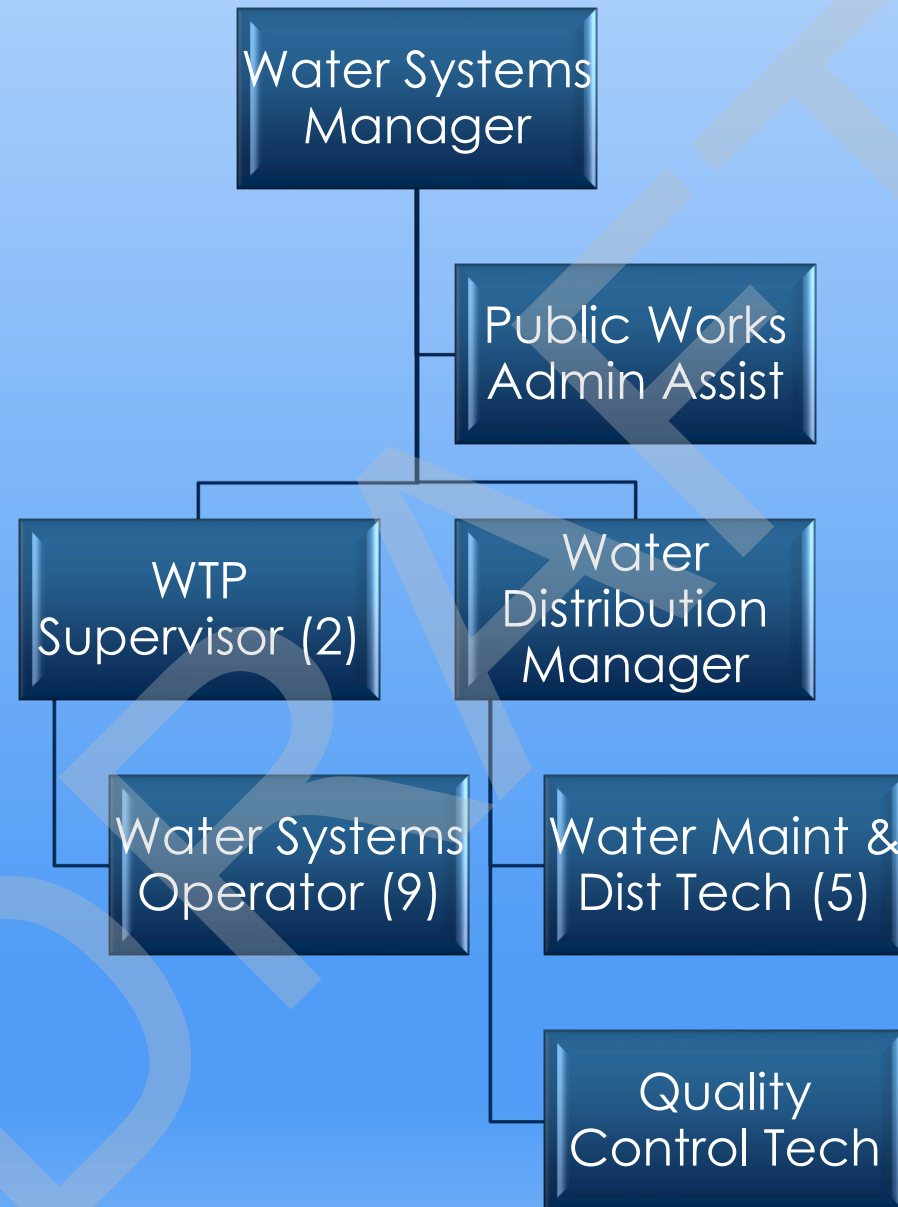
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graph TD; A[GIS Manager] --> B[GIS Asset Coordinator];
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The diagram shows a hierarchical relationship between two roles. The top role, 'GIS Manager', is in a dark blue box. A vertical line connects it to the bottom role, 'GIS Asset Coordinator', which is also in a dark blue box. The background is a light blue gradient with some faint, stylized white lines on the right side.

GIS Asset
Coordinator







2024 Budget - FTE Count by Fund and Division

Fund Description	Total Cost	Allocated FTE Count
ACFL Management Fund	\$ 25,864	0.2
Ambulance Service Fund	\$ 3,481,706	23
Arterial Street Construction	\$ 143,655	1
Equipment Rental Fund	\$ 580,487	5
General Fund	\$ 13,367,125	115
Grandview Cemetery Fund	\$ 246,155	2
Parks & Recreation Fund	\$ 1,654,271	14
Public Library Fund	\$ 1,472,939	13
Sanitation Fund	\$ 1,217,533	9
Sewer Fund	\$ 3,250,710	25
Storm Drainage Fund	\$ 1,148,538	10
Street Maintenance Fund	\$ 682,800	5
Washington Park Fund	\$ 216,637	2
Water Fund	\$ 3,698,368	29
	\$ 31,186,789	253

Department Detail Description	Total Cost	Allocated FTE Count
Parks & Recreation	\$ 1,896,772	16
Water Maintenance	\$ 1,084,159	8
Street Maint/Const Activities	\$ 594,818	4
Executive	\$ 227,058	1
Sanitation Services	\$ 1,217,533	9
Public Library	\$ 1,472,939	13
Judicial	\$ 658,356	5
Water Treatment Plant	\$ 1,852,905	14
Human Resources	\$ 360,463	2
Cemetery	\$ 246,155	2
Sewage Collection	\$ 483,982	5
Municipal/Community Buildings	\$ 244,226	2
Administration	\$ 619,839	5
Fiber	\$ 1,283,014	10
Storm Drainage System	\$ 442,824	5
Medic/Fire Department	\$ 4,764,452	39
Police	\$ 5,209,801	40
Legislative	\$ 213,482	8
Museum Department	\$ 478,899	5
Waste Water Treatment Plant	\$ 2,039,795	15
Vehicle & Equipment Fleet	\$ 580,487	5
Finance Department	\$ 795,731	5
Legal Department	\$ 533,415	4
Engineering Plans & Services	\$ 1,805,751	13
Planning & Community Development	\$ 1,225,696	9
Information Systems	\$ 854,237	6
	\$ 31,186,789	253

IAFF 1537

January 1 - June 30, 2024 Wage Schedule 2.0% Wage Increase

Firefighter	Grade 12F1	Step 1	Step 2	Step 3	Step 4	Step 5
12 hour shift	Monthly	7,247.98	7,465.42	7,689.38	7,920.06	8,157.66
	Hourly	34.75	35.79	36.86	37.97	39.11
	Call Back	62.72	64.60	66.54	68.54	70.60
	Overtime	52.12	53.69	55.30	56.96	58.66
	Annual	86,975.75	89,585.02	92,272.57	95,040.75	97,891.97

Firefighter	Grade 24F1	Step 1	Step 2	Step 3	Step 4	Step 5
24 hour shift	Monthly	7,247.98	7,465.42	7,689.38	7,920.06	8,157.66
	Hourly	33.77	34.79	35.83	36.91	38.01
	Call Back	62.72	64.60	66.54	68.54	70.60
	Overtime	50.66	52.18	53.75	55.36	57.02
	Annual	86,975.75	89,585.02	92,272.57	95,040.75	97,891.97

Lieutenant	Grade F2	Step 1	Step 2	Step 3
24 hour shift	Monthly	8,647.12	8,906.54	9,173.73
	Hourly	40.29	41.50	42.75
	Call Back	74.83	77.08	79.39
	Overtime	60.44	62.25	64.12
	Annual	103,765.49	106,878.46	110,084.81

Captain	Grade F3	Step 1	Step 2	Step 3
24 hour shift	Monthly	9,448.95	9,732.41	10,024.39
	Hourly	44.03	45.35	46.71
	Call Back	81.77	84.22	86.75
	Overtime	66.05	68.03	70.07
	Annual	113,387.36	116,788.98	120,292.65

July 1 - December 31, 2024 Wage Schedule 2.0% Wage Increase

Firefighter	Grade 12F1	Step 1	Step 2	Step 3	Step 4	Step 5
12 hour shift	Monthly	7,392.94	7,614.73	7,843.17	8,078.46	8,320.82
	Hourly	35.44	36.51	37.60	38.73	39.89
	Call Back	63.98	65.90	67.87	69.91	72.01
	Overtime	53.17	54.76	56.40	58.10	59.84
	Annual	88,715.27	91,376.72	94,118.03	96,941.57	99,849.81

Firefighter	Grade 24F1	Step 1	Step 2	Step 3	Step 4	Step 5
24 hour shift	Monthly	7,392.94	7,614.73	7,843.17	8,078.46	8,320.82
	Hourly	34.45	35.48	36.55	37.64	38.77
	Call Back	63.98	65.90	67.87	69.91	72.01
	Overtime	51.67	53.23	54.82	56.47	58.16
	Annual	88,715.27	91,376.72	94,118.03	96,941.57	99,849.81

Lieutenant	Grade F2	Step 1	Step 2	Step 3
24 hour shift	Monthly	8,820.07	9,084.67	9,357.21
	Hourly	41.10	42.33	43.60
	Call Back	76.33	78.62	80.98
	Overtime	61.65	63.50	65.40
	Annual	105,840.80	109,016.03	112,286.51

Captain	Grade F3	Step 1	Step 2	Step 3
24 hour shift	Monthly	9,637.93	9,927.06	10,224.87
	Hourly	44.91	46.26	47.65
	Call Back	83.41	85.91	88.48
	Overtime	67.37	69.39	71.47
	Annual	115,655.10	119,124.76	122,698.50

Anacortes Commissioned Police Service Guild

January 1 - June 30, 2024 Wage Schedule 2.0% Wage Increase

GRADE	CLASSIFICATION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
13	Police Officer	6,690.45	6,991.52	7,306.14	7,634.92	7,978.49	8,377.41
14	Corporal	8,544.97	8,715.86				
15	Sergeant	9,382.70	9,687.64	10,002.49			

MONTHLY, HOURLY, OVERTIME, ANNUAL WAGES

GRADE	CLASSIFICATION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
13	MONTHLY	6,690.45	6,991.52	7,306.14	7,634.92	7,978.49	8,377.41
	HOURLY	38.60	40.34	42.15	44.05	46.03	48.33
	OVERTIME	57.90	60.50	63.23	66.07	69.04	72.50
	ANNUAL	80,285.44	83,898.28	87,673.70	91,619.02	95,741.88	100,528.97
14	MONTHLY	8,544.97	8,715.86				
	HOURLY	49.30	50.28				
	OVERTIME	73.95	75.43				
	ANNUAL	102,539.58	104,590.38				
15	MONTHLY	9,382.70	9,687.64	10,002.49			
	HOURLY	54.13	55.89	57.71			
	OVERTIME	81.20	83.84	86.56			
	ANNUAL	112,592.45	116,251.70	120,029.88			

Anacortes Commissioned Police Services Guild

July 1 - December 31, 2024 Wage Schedule 2.0% Wage Increase

GRADE	CLASSIFICATION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
13	Police Officer	6,824.26	7,131.35	7,452.26	7,787.62	8,138.06	8,544.96
14	Corporal	8,715.86	8,890.18				
15	Sergeant	9,570.36	9,881.39	10,202.54			

MONTHLY, HOURLY, OVERTIME, ANNUAL WAGES

GRADE	CLASSIFICATION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
13	MONTHLY	6,824.26	7,131.35	7,452.26	7,787.62	8,138.06	8,544.96
	HOURLY	39.37	41.14	42.99	44.93	46.95	49.30
	OVERTIME	59.06	61.71	64.49	67.39	70.43	73.95
	ANNUAL	81,891.15	85,576.25	89,427.18	93,451.40	97,656.72	102,539.55
14	MONTHLY	8,715.86	8,890.18				
	HOURLY	50.28	51.29				
	OVERTIME	75.43	76.93				
	ANNUAL	104,590.38	106,682.18				
15	MONTHLY	9,570.36	9,881.39	10,202.54			
	HOURLY	55.21	57.01	58.86			
	OVERTIME	82.82	85.51	88.29			
	ANNUAL	114,844.30	118,576.74	122,430.48			

2024 Non Commissioned Police Guild Wage Schedule

2.5% COLA Adjustment to Wage Scale		Monthly Rate	1.03						Hourly Rate							Annual Salary						
	3.0% between each step																					
Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		
	Level NC1	\$ 4,629.04	\$ 4,767.91	\$ 4,910.95	\$ 5,058.28	\$ 5,210.02	\$ 5,366.32	NC1	\$ 26.71	\$ 27.51	\$ 28.33	\$ 29.18	\$ 30.06	\$ 30.96	NC1	\$55,548.46	\$57,214.92	\$58,931.36	\$60,699.30	\$62,520.28	\$64,395.89	
	Level NC2	\$ 4,765.62	\$ 4,908.59	\$ 5,055.85	\$ 5,207.52	\$ 5,363.75	\$ 5,524.66	NC2	\$ 27.49	\$ 28.32	\$ 29.17	\$ 30.04	\$ 30.94	\$ 31.87	NC2	\$57,187.46	\$58,903.08	\$60,670.17	\$62,490.28	\$64,364.99	\$66,295.94	
	Level NC3	\$ 4,906.30	\$ 5,053.49	\$ 5,205.10	\$ 5,361.25	\$ 5,522.09	\$ 5,687.75	NC3	\$ 28.31	\$ 29.15	\$ 30.03	\$ 30.93	\$ 31.86	\$ 32.81	NC3	\$58,875.62	\$60,641.89	\$62,461.15	\$64,334.98	\$66,265.03	\$68,252.98	
Records Support	Level NC4	\$ 5,051.20	\$ 5,202.74	\$ 5,358.82	\$ 5,519.59	\$ 5,685.17	\$ 5,855.73	NC4	\$ 29.14	\$ 30.02	\$ 30.92	\$ 31.84	\$ 32.80	\$ 33.78	NC4	\$60,614.43	\$62,432.87	\$64,305.85	\$66,235.03	\$68,222.08	\$70,268.74	
	Level NC5	\$ 5,200.45	\$ 5,356.46	\$ 5,517.16	\$ 5,682.67	\$ 5,853.15	\$ 6,028.75	NC5	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	NC5	\$62,405.41	\$64,277.57	\$66,205.90	\$68,192.07	\$70,237.84	\$72,344.97	
	Level NC6	\$ 5,354.18	\$ 5,514.80	\$ 5,680.25	\$ 5,850.65	\$ 6,026.17	\$ 6,206.96	NC6	\$ 30.89	\$ 31.82	\$ 32.77	\$ 33.75	\$ 34.77	\$ 35.81	NC6	\$64,250.11	\$66,177.62	\$68,162.94	\$70,207.83	\$72,314.07	\$74,483.49	
Code Enforcement Officer/Animal Control; Community Service Officer	Level NC7	\$ 5,512.51	\$ 5,677.89	\$ 5,848.23	\$ 6,023.67	\$ 6,204.38	\$ 6,390.51	NC7	\$ 31.80	\$ 32.76	\$ 33.74	\$ 34.75	\$ 35.79	\$ 36.87	NC7	\$66,150.16	\$68,134.66	\$70,178.70	\$72,284.06	\$74,452.58	\$76,686.16	
	Level NC8	\$ 5,675.60	\$ 5,845.87	\$ 6,021.24	\$ 6,201.88	\$ 6,387.94	\$ 6,579.58	NC8	\$ 32.74	\$ 33.73	\$ 34.74	\$ 35.78	\$ 36.85	\$ 37.96	NC8	\$68,107.20	\$70,150.42	\$72,254.93	\$74,422.58	\$76,655.26	\$78,954.92	
	Level NC9	\$ 5,843.58	\$ 6,018.89	\$ 6,199.45	\$ 6,385.44	\$ 6,577.00	\$ 6,774.31	NC9	\$ 33.71	\$ 34.72	\$ 35.77	\$ 36.84	\$ 37.94	\$ 39.08	NC9	\$70,122.96	\$72,226.65	\$74,393.45	\$76,625.25	\$78,924.01	\$81,291.73	
	Level NC10	\$ 6,016.60	\$ 6,197.10	\$ 6,383.01	\$ 6,574.50	\$ 6,771.74	\$ 6,974.89	NC10	\$ 34.71	\$ 35.75	\$ 36.83	\$ 37.93	\$ 39.07	\$ 40.24	NC10	\$72,199.19	\$74,365.17	\$76,596.12	\$78,894.01	\$81,260.83	\$83,698.65	

**TEAMSTERS LOCAL 231
2024**

3% BETWEEN STEPS AND GRADES

3.0% COLA

**Wage calculations are applied to the monthly wage rate at Grade T1, Step 1. This calculation method maintains the integrity of the wage structure with 3% between steps and 3% between grades.*

	Position Title	Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Min. Wage + \$1.00	Library Pages, Museum Docents	Hourly	17.28						
Grade T1		Annual	\$37,432.91	\$38,555.90	\$39,712.58	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86
		Monthly	\$3,119.41	\$3,212.99	\$3,309.38	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74
		Hourly	\$18.00	\$18.54	\$19.09	\$19.67	\$20.26	\$20.86	\$21.49
Grade T2		Annual	\$38,555.90	\$39,712.58	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76
		Monthly	\$3,212.99	\$3,309.38	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48
		Hourly	\$18.54	\$19.09	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13
Grade T3		Annual	\$39,712.58	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89
		Monthly	\$3,309.38	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57
		Hourly	\$19.09	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80
Grade T4	Museum Aide	Annual	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46
		Monthly	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12
		Hourly	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48
Grade T5		Annual	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71
		Monthly	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23
		Hourly	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19
Grade T6		Annual	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91
		Monthly	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99
		Hourly	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91
Grade T7	Library Assistant, Museum Curator, Museum Educator	Annual	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38
		Monthly	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53
		Hourly	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66
Grade T8	Library Technology Assistant	Annual	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50
		Monthly	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96
		Hourly	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43
Grade T9	Museum Administrative Assistant	Annual	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64
		Monthly	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39
		Hourly	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22
Grade T10	Senior Center Administrative Assistant	Annual	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26
		Monthly	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94
		Hourly	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04
Grade T11		Annual	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84
		Monthly	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74
		Hourly	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88
Grade T12	Custodian, Library Administrative Assistant	Annual	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90
		Monthly	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91
		Hourly	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75
Grade T13		Annual	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03
		Monthly	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59
		Hourly	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75	\$30.64

Position Title		Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Grade T14		Annual	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84
		Monthly	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90
		Hourly	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75	\$30.64	\$31.56
Grade T15		Annual	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01
		Monthly	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00
		Hourly	\$27.22	\$28.04	\$28.88	\$29.75	\$30.64	\$31.56	\$32.50
Grade T16	Court Clerk	Annual	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25
		Monthly	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02
		Hourly	\$28.04	\$28.88	\$29.75	\$30.64	\$31.56	\$32.50	\$33.48
Grade T17	Water Treatment Plant (WTP) OIT, Wastewater Treatment Plant (WWTP) OIT	Annual	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33
		Monthly	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11
		Hourly	\$28.88	\$29.75	\$30.64	\$31.56	\$32.50	\$33.48	\$34.48
Grade T18	Public Works Administrative Assistant, Planning Administrative Assistant, Parks Administrative Assistant	Annual	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09
		Monthly	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42
		Hourly	\$29.75	\$30.64	\$31.56	\$32.50	\$33.48	\$34.48	\$35.52
Grade T19	Accounting Technician, Permit Services Coordinator	Annual	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41
		Monthly	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12
		Hourly	\$30.64	\$31.56	\$32.50	\$33.48	\$34.48	\$35.52	\$36.58
Grade T20	Service Mechanic	Annual	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21
		Monthly	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35
		Hourly	\$31.56	\$32.50	\$33.48	\$34.48	\$35.52	\$36.58	\$37.68
Grade T21	PCED Program Coordinator	Annual	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49
		Monthly	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29
		Hourly	\$32.50	\$33.48	\$34.48	\$35.52	\$36.58	\$37.68	\$38.81
Grade T22	WTP Operator 1, WWTP Operator 1, Streets/Sewers/Systems Maintenance, Water Maintenance & Distribution**, Facilities Maintenance, Public Works Inspector, Solid Waste/Sanitation, Parks Maintenance, Recreation Coordinator, Municipal Broadband Field Technician, Business Operations Coordinator	Annual	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32
		Monthly	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11
		Hourly	\$33.48	\$34.48	\$35.52	\$36.58	\$37.68	\$38.81	\$39.98
**WDM 2: \$200/month qualification pay; *WDM3: \$300 (total)/month qualification pay. Eligible for qualification pay the pay period following the City's receipt of certification.									
Grade T23	Associate Planner, Outside Plant Coordinator	Annual	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80
		Monthly	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98
		Hourly	\$34.48	\$35.52	\$36.58	\$37.68	\$38.81	\$39.98	\$41.17
Grade T24	Building Inspector, Equipment Mechanic, Stormwater Inspector	Annual	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11
		Monthly	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09
		Hourly	\$35.52	\$36.58	\$37.68	\$38.81	\$39.98	\$41.17	\$42.41
Grade T25	WTP Operator 2, WWTP Operator 2, GIS Asset Coordinator, Building Plans Examiner, Engineering Technician, Quality Control Technician	Annual	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51
		Monthly	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63
		Hourly	\$36.58	\$37.68	\$38.81	\$39.98	\$41.17	\$42.41	\$43.68
Grade T26	Parks Maintenance Foreperson	Annual	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29
		Monthly	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77
		Hourly	\$37.68	\$38.81	\$39.98	\$41.17	\$42.41	\$43.68	\$44.99
Grade T27	WTP Operator 3, WWTP Operator 3	Annual	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85
		Monthly	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74
		Hourly	\$38.81	\$39.98	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34

	Position Title	Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Grade T28		Annual	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64
		Monthly	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72
		Hourly	\$39.98	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73
Grade T29	WTP Operator 4, WTP Instrumentation Technician, Senior Engineering Technician, Senior GIS Coordinator	Annual	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17
		Monthly	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93
		Hourly	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16
Grade T30		Annual	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07
		Monthly	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59
		Hourly	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64
Grade T31		Annual	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00
		Monthly	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92
		Hourly	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16
Grade T32	Senior Planner	Annual	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73
		Monthly	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14
		Hourly	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72
Grade T33		Annual	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10
		Monthly	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51
		Hourly	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34
Grade T34		Annual	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10	\$118,551.05
		Monthly	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51	\$9,879.25
		Hourly	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34	\$57.00
Grade T35		Annual	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10	\$118,551.05	\$122,107.58
		Monthly	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51	\$9,879.25	\$10,175.63
		Hourly	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34	\$57.00	\$58.71

2024 Salary Range

NON-REPRESENTED & MANAGEMENT SALARY SCHEDULE

Grade	Position		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
M1	Fire Department Administrative Assistant	Annual	\$59,345.56	\$61,719.39	\$64,188.16	\$66,755.69	\$69,425.92	\$72,202.95	\$75,091.07
		Monthly	\$4,945.46	\$5,143.28	\$5,349.01	\$5,562.97	\$5,785.49	\$6,016.91	\$6,257.59
		Hourly	\$28.53	\$29.67	\$30.86	\$32.09	\$33.38	\$34.71	\$36.10
M2		Annual	\$61,125.93	\$63,570.97	\$66,113.81	\$68,758.36	\$71,508.69	\$74,369.04	\$77,343.80
M3		Annual	\$62,959.71	\$65,478.10	\$68,097.22	\$70,821.11	\$73,653.95	\$76,600.11	\$79,664.12
M4		Annual	\$64,848.50	\$67,442.44	\$70,140.14	\$72,945.74	\$75,863.57	\$78,898.12	\$82,054.04
M5	Legal Assistant; IS Technician; IS Network Technician; Library Public Service Manager; Municipal Broadband Network Technician	Annual	\$66,793.95	\$69,465.71	\$72,244.34	\$75,134.12	\$78,139.48	\$81,265.06	\$84,515.66
		Monthly	\$5,566.16	\$5,788.81	\$6,020.36	\$6,261.18	\$6,511.62	\$6,772.09	\$7,042.97
		Hourly	\$32.11	\$33.40	\$34.73	\$36.12	\$37.57	\$39.07	\$40.63
M6	PW Administrative Manager; Executive Assistant; Human Resources Assistant; Public Works Administrator	Annual	\$68,797.77	\$71,549.68	\$74,411.67	\$77,388.14	\$80,483.66	\$83,703.01	\$87,051.13
		Monthly	\$5,733.15	\$5,962.47	\$6,200.97	\$6,449.01	\$6,706.97	\$6,975.25	\$7,254.26
		Hourly	\$33.08	\$34.40	\$35.77	\$37.21	\$38.69	\$40.24	\$41.85
M7	Librarian; Librarian-Youth Services; Resource Conservation Manager; Recreation Manager; Contract Specialist	Annual	\$70,861.71	\$73,696.17	\$76,644.02	\$79,709.78	\$82,898.17	\$86,214.10	\$89,662.66
		Monthly	\$5,905.14	\$6,141.35	\$6,387.00	\$6,642.48	\$6,908.18	\$7,184.51	\$7,471.89
		Hourly	\$34.07	\$35.43	\$36.85	\$38.32	\$39.85	\$41.45	\$43.11
M8		Annual	\$72,987.56	\$75,907.06	\$78,943.34	\$82,101.08	\$85,385.12	\$88,800.52	\$92,352.54
M9	Assistant City Clerk & ECM Analyst; Human Resources Generalist	Annual	\$75,177.18	\$78,184.27	\$81,311.64	\$84,564.11	\$87,946.67	\$91,464.54	\$95,123.12
		Monthly	\$6,264.77	\$6,515.36	\$6,775.97	\$7,047.01	\$7,328.89	\$7,622.04	\$7,926.93
		Hourly	\$36.14	\$37.59	\$39.09	\$40.66	\$42.28	\$43.97	\$45.73
M10		Annual	\$77,432.50	\$80,529.80	\$83,750.99	\$87,101.03	\$90,585.07	\$94,208.48	\$97,976.81
M11	Accountant	Annual	\$79,755.48	\$82,945.69	\$86,263.52	\$89,714.06	\$93,302.63	\$97,034.73	\$100,916.12
		Monthly	\$6,646.29	\$6,912.14	\$7,188.63	\$7,476.17	\$7,775.22	\$8,086.23	\$8,409.68
		Hourly	\$38.34	\$39.88	\$41.47	\$43.13	\$44.86	\$46.65	\$48.52
M12	IS Network Administrator; IS System Administrator; Municipal Broadband Network Administrator; SCADA Administrator; Senior Activity Center Administrator; Court Administrator; Stormwater Program Manager	Annual	\$82,148.14	\$85,434.06	\$88,851.43	\$92,405.48	\$96,101.70	\$99,945.77	\$103,943.60
		Monthly	\$6,845.68	\$7,119.51	\$7,404.29	\$7,700.46	\$8,008.48	\$8,328.81	\$8,661.97
		Hourly	\$39.49	\$41.07	\$42.72	\$44.43	\$46.20	\$48.05	\$49.97
M13		Annual	\$84,612.58	\$87,997.09	\$91,516.97	\$95,177.65	\$98,984.76	\$102,944.15	\$107,061.91
M14	Senior Accountant; PW Supervisor - Sanitation, Streets, Fleet; Parks Manager; Records Service Manager	Annual	\$87,150.96	\$90,637.00	\$94,262.48	\$98,032.98	\$101,954.30	\$106,032.47	\$110,273.77
		Monthly	\$7,262.58	\$7,553.08	\$7,855.21	\$8,169.41	\$8,496.19	\$8,836.04	\$9,189.48
		Hourly	\$41.90	\$43.58	\$45.32	\$47.13	\$49.02	\$50.98	\$53.02
M15		Annual	\$89,765.49	\$93,356.11	\$97,090.35	\$100,973.97	\$105,012.93	\$109,213.44	\$113,581.98
M16	WWTP Supervisor; Water Treatment Plant Supervisor I; Water Distribution Supervisor; Assistant Parks & Recreation Director	Annual	\$92,458.45	\$96,156.79	\$100,003.06	\$104,003.19	\$108,163.31	\$112,489.85	\$116,989.44
		Monthly	\$7,704.87	\$8,013.07	\$8,333.59	\$8,666.93	\$9,013.61	\$9,374.15	\$9,749.12
		Hourly	\$44.45	\$46.23	\$48.08	\$50.00	\$52.00	\$54.08	\$56.24
M17	GIS Manager; Facilities Manager/Assistant Operations Manager	Annual	\$95,232.21	\$99,041.50	\$103,003.16	\$107,123.28	\$111,408.21	\$115,864.54	\$120,499.12
		Monthly	\$7,936.02	\$8,253.46	\$8,583.60	\$8,926.94	\$9,284.02	\$9,655.38	\$10,041.59
		Hourly	\$45.78	\$47.62	\$49.52	\$51.50	\$53.56	\$55.70	\$57.93
M18	Planning Manager; Water Treatment Plant Supervisor II; Human Resources Manager	Annual	\$98,089.17	\$102,012.74	\$106,093.25	\$110,336.98	\$114,750.46	\$119,340.48	\$124,114.10
		Monthly	\$8,174.10	\$8,501.06	\$8,841.10	\$9,194.75	\$9,562.54	\$9,945.04	\$10,342.84
		Hourly	\$47.16	\$49.04	\$51.01	\$53.05	\$55.17	\$57.38	\$59.67
M19	Engineering Services Manager (non PE)	Annual	\$101,031.85	\$105,073.12	\$109,276.05	\$113,647.09	\$118,192.97	\$122,920.69	\$127,837.52
		Monthly	\$8,419.32	\$8,756.09	\$9,106.34	\$9,470.59	\$9,849.41	\$10,243.39	\$10,653.13
		Hourly	\$48.57	\$50.52	\$52.54	\$54.64	\$56.82	\$59.10	\$61.46
M20	Finance Manager; Building Official; Operations Manager	Annual	\$104,062.81	\$108,225.32	\$112,554.33	\$117,056.50	\$121,738.76	\$126,608.31	\$131,672.65
		Monthly	\$8,671.90	\$9,018.78	\$9,379.53	\$9,754.71	\$10,144.90	\$10,550.69	\$10,972.72
		Hourly	\$50.03	\$52.03	\$54.11	\$56.28	\$58.53	\$60.87	\$63.30
M21	WWTP Manager	Annual	\$107,184.69	\$111,472.08	\$115,930.96	\$120,568.20	\$125,390.93	\$130,406.56	\$135,622.83
		Monthly	\$8,932.06	\$9,289.34	\$9,660.91	\$10,047.35	\$10,449.24	\$10,867.21	\$11,301.90
		Hourly	\$51.53	\$53.59	\$55.74	\$57.97	\$60.28	\$62.70	\$65.20
M22	Water System Manager; IS & Technology Manager; Municipal Broadband Business Manager; Public Defender; Prosecutor	Annual	\$110,400.23	\$114,816.24	\$119,408.89	\$124,185.24	\$129,152.65	\$134,318.76	\$139,691.51
		Monthly	\$9,200.02	\$9,568.02	\$9,950.74	\$10,348.77	\$10,762.72	\$11,193.23	\$11,640.96
		Hourly	\$53.08	\$55.20	\$57.41	\$59.70	\$62.09	\$64.58	\$67.16
M23	City Engineer	Annual	\$113,712.24	\$118,260.73	\$122,991.16	\$127,910.80	\$133,027.23	\$138,348.32	\$143,882.26
		Monthly	\$9,476.02	\$9,855.06	\$10,249.26	\$10,659.23	\$11,085.60	\$11,529.03	\$11,990.19
		Hourly	\$54.67	\$56.86	\$59.13	\$61.50	\$63.96	\$66.51	\$69.17
M24	Assistant PW Director	Annual	\$117,123.60	\$121,808.55	\$126,680.89	\$131,748.13	\$137,018.05	\$142,498.77	\$148,198.72
		Monthly	\$9,760.30	\$10,150.71	\$10,556.74	\$10,979.01	\$11,418.17	\$11,874.90	\$12,349.89
		Hourly	\$56.31	\$58.56	\$60.90	\$63.34	\$65.87	\$68.51	\$71.25
M25		Annual	\$120,637.31	\$125,462.80	\$130,481.32	\$135,700.57	\$141,128.59	\$146,773.74	\$152,644.69
M26	Police Captain; Assistant Fire Chief	Annual	\$124,256.43	\$129,226.69	\$134,395.76	\$139,771.59	\$145,362.45	\$151,176.95	\$157,224.03
		Monthly	\$10,354.70	\$10,768.89	\$11,199.65	\$11,647.63	\$12,113.54	\$12,598.08	\$13,102.00
		Hourly	\$59.74	\$62.13	\$64.61	\$67.20	\$69.89	\$72.68	\$75.59
M27		Annual	\$127,984.12	\$133,103.49	\$138,427.63	\$143,964.73	\$149,723.32	\$155,712.26	\$161,940.75
M28		Annual	\$131,823.65	\$137,096.59	\$142,580.46	\$148,283.68	\$154,215.02	\$160,383.62	\$166,798.97
M29		Annual	\$135,778.36	\$141,209.49	\$146,857.87	\$152,732.19	\$158,841.47	\$165,195.13	\$171,802.94
M30		Annual	\$139,851.71	\$145,445.78	\$151,263.61	\$157,314.15	\$163,606.72	\$170,150.99	\$176,957.03

Senior Center Coordinator wages are at \$20.96 with regular base wage increases

Includes 3% base wage increase; 7 steps with 26.53% range; 4% between steps, 3% between ranges

2024 Salary Range

DIRECTOR SALARY SCHEDULE									
Grade	Position		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
D1	Museum Director	Annual	\$84,612.58	\$87,997.09	\$91,516.97	\$95,177.65	\$98,984.76	\$102,944.15	\$107,061.91
		Monthly	\$7,051.05	\$7,333.09	\$7,626.41	\$7,931.47	\$8,248.73	\$8,578.68	\$8,921.83
		Hourly	\$40.68	\$42.31	\$44.00	\$45.76	\$47.59	\$49.49	\$51.47
D2	Library Director	Annual	\$107,184.69	\$111,472.08	\$115,930.96	\$120,568.20	\$125,390.93	\$130,406.56	\$135,622.83
		Monthly	\$8,932.06	\$9,289.34	\$9,660.91	\$10,047.35	\$10,449.24	\$10,867.21	\$11,301.90
		Hourly	\$51.53	\$53.59	\$55.74	\$57.97	\$60.28	\$62.70	\$65.20
D3	Parks and Recreation Director	Annual	\$124,256.43	\$129,226.69	\$134,395.76	\$139,771.59	\$145,362.45	\$151,176.95	\$157,224.03
		Monthly	\$10,354.70	\$10,768.89	\$11,199.65	\$11,647.63	\$12,113.54	\$12,598.08	\$13,102.00
		Hourly	\$59.74	\$62.13	\$64.61	\$67.20	\$69.89	\$72.68	\$75.59
D4	Human Resources Director	Annual	\$127,984.12	\$133,103.49	\$138,427.63	\$143,964.73	\$149,723.32	\$155,712.26	\$161,940.75
		Monthly	\$10,665.34	\$11,091.96	\$11,535.64	\$11,997.06	\$12,476.94	\$12,976.02	\$13,495.06
		Hourly	\$61.53	\$63.99	\$66.55	\$69.21	\$71.98	\$74.86	\$77.86
D5		Annual	\$131,823.65	\$137,096.59	\$142,580.46	\$148,283.68	\$154,215.02	\$160,383.62	\$166,798.97
		Monthly	\$10,985.30	\$11,424.72	\$11,881.70	\$12,356.97	\$12,851.25	\$13,365.30	\$13,899.91
		Hourly	\$63.38	\$65.91	\$68.55	\$71.29	\$74.14	\$77.11	\$80.19
D6	Finance/Clerk-Treasurer; Planning & Community Development Director; Public Works Director (non PE)	Annual	\$135,778.36	\$141,209.49	\$146,857.87	\$152,732.19	\$158,841.47	\$165,195.13	\$171,802.94
		Monthly	\$11,314.86	\$11,767.46	\$12,238.16	\$12,727.68	\$13,236.79	\$13,766.26	\$14,316.91
		Hourly	\$65.28	\$67.89	\$70.60	\$73.43	\$76.37	\$79.42	\$82.60
D7	Police Chief; Fire Chief; Public Works Director (PE); City Attorney; Administrative Services Director	Annual	\$139,851.71	\$145,445.78	\$151,263.61	\$157,314.15	\$163,606.72	\$170,150.99	\$176,957.03
		Monthly	\$11,654.31	\$12,120.48	\$12,605.30	\$13,109.51	\$13,633.89	\$14,179.25	\$14,746.42
		Hourly	\$67.24	\$69.93	\$72.72	\$75.63	\$78.66	\$81.80	\$85.08

Includes 2% base wage increase; 7 steps with 26.53% range; 4% between steps



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 7.d.

Agenda Item Title: Interlocal Agreement #24-021-ASC-001 with Skagit County for the 2024 Senior Services Program

Staff Contact(s): JONN LUNSFORD

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
TIFFANY MATSON	Contract Award

Item Summary: City staff seeks City Council consent to enter into an interlocal agreement with Skagit County to define the services provided by the City and County at the Anacortes Senior Activity Center for the year 2024.

Background: The County operates a Senior Services Program, within the Skagit County Public Health Department, and employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to seniors. This interlocal agreement provides for the continuation of the current services provided by the City and County at the Anacortes Senior Activity Center.

Key Terms:

- The term of this Agreement shall be from January 1, 2024 through December 31, 2024.
- The City will pay the County \$43,725.00 for 2024.
- The County will pay the City \$104,805.00 for 2024.

Budget Impact:

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to execute Interlocal Cooperation Agreement #24-021-ASC-001 between the City of Anacortes and Skagit County for the 2024 Senior Services Program.

Alternative Actions: Not approve the interlocal.

Attachments (listed in order presented):

1. 24-021-ASC-001

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

Skagit County
AND
The City of Anacortes

THIS AGREEMENT is made and entered into by and between City of Anacortes ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The County operates a **Senior Services Program, within the Skagit County Public Health Department**, and employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to seniors. For the purpose of this Agreement, a senior will be defined as any person 55 years of age or older. As a result of other contractual Agreements, some services may be limited to those over 60 years of age.

The City desires to enter into an Agreement whereby the County will provide to the City certain administrative and professional services and the City will pay for the services so performed. This Agreement is general in nature and reflects the broad responsibilities the County has for the provision of services to seniors.

2. RESPONSIBILITIES:

1. City Responsibilities:

- a. The City will oversee and provide comprehensive programming and operational support to the Anacortes Senior Activity Center for all Senior Center programs and activities, other than those provided by the County as part of the nutrition program described in Paragraph 2 below. The City will assume responsibility for all necessary acts to provide senior programming, including staff development, volunteer recruitment, administrative and professional support, safety management, budget oversight, and any other necessary activities.
- b. The City will provide the following general services:
 - i. Daily operation of Senior Activity Center Monday through Friday from 8am to 4pm except for holidays and during inclement weather.
 - ii. Provide a variety of healthy lifestyle and educational programs, along with other activities of interest to older adults.
 - iii. Prepare and distribute a monthly schedule of center programs and activities, including a menu.
 - iv. Provide table set up and decorations for holiday meals.
 - v. Provide all tableware, coffee pots, coffee supplies, and coffee service.
 - vi. Provide coffee service during ASAC operating hours.
 - vii. Provide mutually agreeable reasonable support to County fundraising efforts to fund the meals on wheels programs including:
 1. Ensure local outreach and advertisement to support annual March for Meals fundraising campaign, including mailings,

- flyers, promotional ads etc.
 - 2. Support annual events as identified by County Nutrition Program such as Giving Tree, through efforts such as collection of donations, storing of gifts, and organizing volunteers to wrap gifts.
 - 3. Promote and participate in County-identified Meals on Wheels and senior nutrition fundraising events.
 - viii. Provide onsite office space and phone line access for Nutrition Program staff. Ensure access to kitchen phone line.
 - ix. Provide internet access and connection for Nutrition Program staff.
 - x. Continue to provide janitorial services for kitchen and dining.
 - xi. Support and assist County's volunteer recruitment efforts to maintain necessary volunteers for the County's nutrition programming.
2. County Responsibilities: The County will oversee and operate the nutrition program at the Anacortes Senior Activity Center, including the components described below. The County will assume responsibility for all necessary acts to provide nutrition programming, including staff development, volunteer recruitment, fundraising activities in conjunction with City support, administrative and professional support, budget oversight any other necessary activities.
- a. Congregate meals: The County will provide hot, nutritionally balanced noon-time meals served at the Anacortes Senior Activity Center Monday through Friday except for regularly scheduled County holidays or other closures resulting from business need.
 - b. Home delivered meals: The County will provide home-delivered meals to eligible Meals on Wheels Program clients. The County will conduct all initial home visits to assess clients' needs and conduct any necessary periodic assessments or reevaluations.
 - c. Liquid supplements: The County will make liquid food supplements available to all seniors with special nutritional needs during regular Nutrition Program hours.
 - d. Volunteers: The County will recruit, train, supervise and schedule volunteers for the following duties:
 - i. Deliver hot and frozen meals;
 - ii. Assist in the kitchen to package hot meals;
 - iii. Receive client donations;
 - iv. Serve congregate meals;
 - v. Greet and sign in congregate meal guest;
 - vi. Dish up and portion out meal components; and
 - vii. Wash dishes.
3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2024 through December 31, 2024.
3. MANNER OF FINANCING:
- a. County Payments
 - i. Amount: The County will pay the City an amount of \$104,805 for 2024.
 - ii One-fourth of the amount described in paragraph (a) above will be due at the end of each calendar quarter. Payment will be made after submission of an invoice from City and completion of payment processing by the County. The full amount owed may be paid at any time by the County.

- b. City Payment: The City will pay the County an amount of \$43,725 for 2024.
- c. Historical Fundraising Contribution: The City will partner with the County to support and facilitate fundraising efforts of the March for Meals campaign.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

- 5.1 The County's representative shall be the Senior Program Manager.
- 5.2 City's representative shall be the Mayor.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

12. OTHER PROVISIONS:

1. Operation

- a. City Operations: The City will be responsible for all necessary operational expenses associated with providing direct senior services as outlined in this

Agreement. The City will maintain the Premises and be responsible for all costs associated with facility maintenance, utilities, repairs, and custodial services. Repairs to kitchen equipment critical for meal production shall be made as soon as possible to minimize interruption to meal service programs. The City has full discretion to authorize use of the Premises in any way it deems necessary; provided, however, that the City may not authorize use of the Premises in any way that interferes with the County's provision of nutritional programming.

- b. Kitchen: The City will be responsible for maintenance and repairs of all kitchen equipment, including but not limited to large appliances, small appliances, serve ware, and any other equipment regularly used in the provision of nutritional services. The parties hereby acknowledge that the City may use all kitchen facilities and equipment for the provision of programming that supports Anacortes Senior Activity Center activities, including holiday celebrations, fundraising events, and special activities, at any time the kitchen facilities and equipment are not in use for the provision of nutrition programming, or as mutually agreed upon by the Parties provided that the City will ensure a monitor is onsite at any time the kitchen is used during non-Nutrition Program hours.
- c. County Property:
 - i. The County may leave equipment, materials, and food at the Anacortes Senior Activity Center in a mutually agreed upon location to facilitate County nutrition programming.
 - ii. The County may keep its freezer used to store home delivery meals at the Premises. The County is solely responsible for all maintenance, repairs, and cleaning associated with the freezer. The parties hereby acknowledge that the City has no access to the freezer and will not take any action to move, adjust or access the freezer without the prior permission of the County; provided, however, that, if the freezer interferes in any way with the City's use of the Premises, the City may, after consultation with County, take any reasonable actions necessary to remediate said interference.
- d. No Joint Property: No fixed assets or personal or real property will be jointly or cooperatively acquired, held, used, or disposed of pursuant to this Agreement.

City of Anacortes:

Matt Miller, Mayor

Date _____

Mailing Address:
PO Box 547
904 6th Street
Anacortes, WA 98221

DATED this _____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Lisa Janicki, Commissioner

Attest:

Peter Browning, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director



City Council Agenda Bill

Meeting Date: December 11, 2023 **Agenda Item:** 7.e.

Agenda Item Title: Resolution 3140: A Resolution of the City Council of the City of Anacortes Updating the Unified Fee Schedule

Staff Contact(s): PHILIP STEFFEN

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
PHILIP STEFFEN	Resolution
DARCY SWETNAM	

Item Summary: The City has created and been adding to the Unified Fee Schedule since 2016. This document summarizes all fees/rates charged for City services and programs. Not all rates are included at this time, but we slowly add to this fee schedule as we update documents and code.

Budget Impact:

Rates as presented are used to calculate estimated 2024 revenue

Previous Action: NA

Recommended Motion: I motion to approve Resolution to adopt the updated Unified Fee Schedule

Alternative Actions: No adoption would mean lower depot rates and not included in the Unified Fee Schedule

Attachments (listed in order presented):

1. UFS - 2024-1-01
2. Resolution 3140 Add DEPOT fees



Unified Fee Schedule

As adopted by:
Resolution 30xx December xxth, 2023
Effective January 1st, 2024

Index:

General

Utility Discount Program

Fiber

Water

Sewer

Solid Waste

Storm

Impact Fees

Engineering & Development Fees

Planning, Community & Economic Development Department

Parks Fees

Cemetery Fees

General Provisions applicable to all City fees and charges

Unless otherwise noted

	Rates Effective 1/1/2024	
City ACH Autopay and Paperless Billing Discount	\$	2.00
This does not include autopay thru Paymentus or a bank bill pay service. Only direct debit from a checking or savings account setup thru the City directly.		
Credit Card Fee		3.00%
Fee is applied to the total purchase if using a credit card. This is less than the average cost to accept this payment type.		
Service Fee	\$	75.00
Charged to all accounts and services if unpaid after 'shut-off' deadline.		
Service Charge Reduction for Low-Income Residential Customers		
Available for Water, Sewer, Solid Waste, Storm, and Fiber service charges.		
See AMC 13.44.020 for more details.		
NSF Fees for Utility Billing		
First offense	\$	25.00
Each additional offense, rate is increased by \$25		
For example, the third offense is \$75		

For all rate purposes:

“Single-family residence” is defined as a building containing one kitchen, designed and/or used to house not more than one family, including all necessary employees of such family, such building having a single sewer service connection. Manufactured homes occupying a separate lot and providing permanent housing with a separate sewer connected shall be classified as a single-family residence.

“Multiple-family residence” is defined as a building or a group of buildings housing two or more families, living independently of each other, a family being defined as one or more persons living as a single housekeeping unit or household with sewer service being provided through not more than one sewer connection.

Utility Discount Program Information

The City of Anacortes has a Utility Discount Program for eligible customers. We offer those who qualify a 30% discount on their City of Anacortes Utility Bill on the water, storm, sewer, refuse, recycling, organics and fiber. The discount may only be applied to residential customer accounts.

More information can be found on our website: <https://anacorteswa.gov/187/Utility-Discount-Program>

Eligibility Guidelines

To be eligible for UDP (Must renew by May 31st every year), applicants must meet the following:

- Your total household income in the monthly period prior to applying meets the income guidelines
- You are the homeowner of the service address or the property owner/manager has designated you to pay the utility bill and your name appears on the City of Anacortes Utility Bill
- Complete and provide all required documentation

Please review AMC chapter 3.50 for all details

3.50.050 Qualifying accounts.






 This section was recently added by Ordinance 4044, codified in April 2023.

The following utility bill accounts qualify for the discount program created by this chapter:

- A. A household with a gross income at or below the HUD extremely low income, very low income, or low-income levels, subject to application under AMC [3.50.060\(A\)](#).
- B. A multifamily building owned by a tax-exempt nonprofit organization or housing authority that is providing housing to people making less than 80 percent AMI;
- C. A property that is receiving the general facility waiver for low-income housing under AMC [13.44.010](#) or the impact fee waiver for low-income housing under AMC [3.93.060](#);
- D. A property enrolled in the property tax exemption for senior citizens and people with disabilities under RCW Chapter [84.36](#). (Ord. 4044 § 2 (Att. A), 2023)

Please submit the application and provide the necessary documentation requested on this form below:

[Utility Discount Program - Submission Form](#)

If you need to speak with someone or need help completing the application, please email, or call 360.293.1909.

Office hours are Monday through Friday from 8 a.m. to 4 p.m. (except for City holidays).

Financial Assistance

If you are having trouble making your utility payment, agencies are available to assist you. You may contact Washington Community 211 for assistance referrals, by simply dialing 211 from your phone. Salvation Army, local churches, and even your neighbor may be there to help you. We take funds from anyone. Please reach out to those who can help.

FIBER

Fiber internet service will be billed monthly.

For customers who own the property where internet service is provided, internet will be billed on the same bill as other utilities provided at the same address. Customers who do not own the property at which service is provided will be billed on a separate bill.

Access Anacortes Fiber Internet

Service	Long Term Contract Required	Monthly Service	Monthly	Optional Services	Installation Charge*
			<i>Managed Wi-Fi Router</i>	<i>Managed Wi-Fi Router with Extender</i>	
Residential, 100 Mbps	No	\$ 39	\$ 10	\$ 20	\$ 100
Residential, 1 Gbps	No	\$ 69	\$ 10	\$ 20	\$ 100
Business, 100 Mbps	Yes	\$ 89	\$ 10	\$ 20	\$ 100
Business, 1 Gbps	Yes	\$ 149	\$ 10	\$ 20	\$ 100

*Includes applicable sales tax.

Static IP addresses

IPv6	No Charge
IPv4, 1 usable address	\$ 9
IPv4, 5 usable addresses	\$ 20
IPv4, more than 5 usable addresses to be negotiated on an individual case basis	

Unreturned Equipment Fee \$75 fee for equipment not returned within 15 days of changing or canceling service.

Service Suspension \$20 per month Available to residential customers or business class customers who have fulfilled their 12 month contract
Service suspension must be a minimum of 60 days

Customer-Caused Service Call The charges will apply to configuring customer-owned equipment and repairing customer-caused damage to city-owned equipment.
\$50 per hour per technician During regular City work hours
\$75 per hour per technician Outside of regular City work hours

Services Yet To Be Priced

Dedicated Internet Access

Ethernet circuits (point-to-point, point-to-multipoint)

Dark fiber

WATER

Regular water rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023

4.791%

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the water utility.

Water Residential and Commercial Charges

Monthly Fixed Charge

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

6

8

Rates Effective 1/1/2024

Residential

Commercial

Multi-Family

\$	26.13	\$	39.24	\$	29.20
\$	43.65	\$	65.52	\$	48.76
\$	87.02	\$	130.66	\$	97.24
\$	139.30	\$	209.16	\$	155.66
		\$	418.32	\$	311.32
		\$	653.78	\$	486.55
		\$	1,307.94	\$	973.38
		\$	2,092.79	\$	1,557.47

Residential

Commercial

Multi-Family

\$	0.02901	\$	0.04359	\$	0.03251
\$	0.00388	\$	0.00583	\$	0.00435

Monthly Consumption Charge

All consumption per cubic foot (CF)

All consumption per gallon*

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

~Base rates and consumption rates are subject to a 50% surcharge for out of City limits service

Water General Facilities Charges~

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

GFC In-City

\$	10,143
\$	25,356
\$	50,713
\$	81,141
\$	162,281
\$	253,565

~ Outside City Limits rate is 1.5x the In-City rate.

5/8 × ¾ & ¾

GFC, Out of City Limits

\$	15,214
----	--------

Water Agriculture Irrigation

Agriculture Meter (double check)

Agriculture Consumption Rate

Rates Effective 1/1/2024

\$	511.45	
\$	2,928	Per Million Gallons
\$	0.0219	Per Cubic Foot

Water Additional Fees

Meter Installation Fee, up to 1" (For non typical installations, as determined by City)

Meter Installation Fee deposit, greater than 1" (For non typical installations, as determined by City)

Standpipe Water Charges

Construction Meter Charges

Flat fee up to 60 days, up to 1000CF, billed at standpipe rate after CF cap.

Water service fee*

After hours additional water service fee*

City ACH Autopay and Paperless Billing Discount*

This does not include autopay thru Paymentus or a bank bill pay service. Only direct debit from a checking or savings account setup thru the City directly.

\$	1,320.53	
\$	1,353.50	towards install cost
\$	0.04832	Per Cubic Foot
\$	74.46	
\$	75.00	
\$	75.00	
\$	2.00	

*Not subject to CPI adjustments

ALL RATES ARE SUBJECT TO CHANGE BASED ON CITY COUNCIL DECISIONS

SEWER

Regular sewer rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023 4.791%

2022 rates implemented based on Sewer rate study completed in 2019. See study for more details.

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the sewer utility.

Sewer Residential and Commercial Charges

Monthly Fixed Charge

Meter Size (Inches)

5/8 × ¾ & ¾

1

1½

2

3

4

6

*Rates Effective 1/1/2024

Residential	Commercial	Multi-Family
\$ 46.21	\$ 80.03	\$ 80.03
\$ 64.73	\$ 112.09	\$ 112.09
\$ 80.39	\$ 145.62	\$ 145.62
	\$ 232.17	\$ 232.17
	\$ 880.66	\$ 880.66
	\$ 1,120.85	\$ 1,120.85
	\$ 1,681.28	\$ 1,681.28

Monthly Consumption Charge

SIC 1 consumption per cubic foot

SIC 1 consumption per gallon*

SIC 2 consumption per cubic foot

SIC 2 consumption per gallon*

SIC 3 consumption per cubic foot

SIC 3 consumption per gallon*

SIC 4 consumption per cubic foot

SIC 4 consumption per gallon*

SIC 4: BOD per pound

SIC 4: TSS per pound

Residential	Commercial	Multi-Family
\$ 0.03647	\$ 0.06298	\$ 0.06298
\$ 0.00487	\$ 0.00842	\$ 0.00842
	\$ 0.07866	
	\$ 0.01052	
	\$ 0.15310	
	\$ 0.02047	
	\$ 0.02491	
	\$ 0.00333	
	\$ 2.97254	
	\$ 1.81374	

***Rates Effective 1/1/2024**

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

Direct Discharge Rates

Yearly Discharge Card	\$	70.96
Per Gallon Fee		
Waste Generated on Fidalgo Island	\$	0.1419
Waste Generated off Fidalgo Island	\$	0.1703

Sewer General Facilities Charges

Per ERU, see code for details

Table 13.08.020 ERU DETERMINATION ALTERNATIVE

TYPE OF BUILDING AND SEWER USE

	ERUs	GFC In-City
		\$ 11,349
1. Single-family residence	1 each per unit	\$ 11,349
2. Multiple-family residence	0.8 per dwelling unit	\$ 9,079
3. Manufactured home space in manufactured home park (common building at additional commercial rate and laundry areas at laundry rate)	0.65 per space	\$ 7,377
4. Recreational vehicle waste dumping station	0.65 per station	\$ 7,377
5. Schools	0.030 per student capacity	\$ 340
6. Churches (school uses at additional per student capacity rate)	0.64 per 100 seats	\$ 7,263
7. Hospitals—General	1 per bed	\$ 11,349
8. Convalescent hospitals	0.5 per bed	\$ 5,674
9. Residential care/boarding facilities	0.25 per bed	\$ 2,837
10. Hotels and motels (additional charges for restaurant or tavern at restaurant or tavern rate, laundry areas at laundry rates, and meeting room areas with fixtures at commercial rate)	0.25 per room or motel unit	\$ 2,837
11. Food preparation and/or serving areas	0.15 per 100 sq feet	\$ 1,702
12. Vehicle wash		
Self-service vehicle wash	1.17 per bay	\$ 13,278
Full-service vehicle wash	15.66 per bay	\$ 177,720
All other vehicle washes	See Wet industrial, 13.08.020F.15.	

- 13. Laundries and Laundromats
 - Industrial laundries
- 14. Commercial, office and dry industrial
 - Bath tub w/ or w/o shower
 - Dental unit or cuspidor
 - Dishwasher
 - Disposal
 - Drinking fountain
 - Floor drain
 - Fountain/backwash
 - Kitchen sink
 - Laundry tray
 - Lavatory
 - Service sink
 - Shower (each head)
 - Swimming pool/backwash
 - Urinal
 - Urinal trough (for each 2-foot section)
 - Wash sink (for each set of faucets)
 - Washing machine
 - Water closet

*Rates Effective 1/1/2024		
0.3 per 100 sq feet	\$	3,405
See Wet industrial, 13.08.020F.15.		
Charge for each plumbing fixture to be installed		
	0.130 \$	1,475
	0.100 \$	1,135
	0.100 \$	1,135
	0.100 \$	1,135
	0.050 \$	567
	0.013 \$	148
	0.100 \$	1,135
	0.080 \$	908
	0.080 \$	908
	0.050 \$	567
	0.080 \$	908
	0.130 \$	1,475
	0.100 \$	1,135
	0.170 \$	1,929
	0.170 \$	1,929
	0.080 \$	908
	0.070 \$	794
	0.330 \$	3,745

In case of a remodel in types 5—13 which results in no increase in the units on which the charge for a new building is calculated, the ERU for the remodel will be calculated on the basis of the fixtures added using the amounts in Item 14.

- 15. Wet industrial
 - To be determined on an individual basis by the city
- 16. Undefined building
 - To be determined on an individual basis by the city and sewer use
- 17. Additional loading or change of use
 - Determined on basis of new use for entire facility less credit for former use; no refunds if new use is less than former use

SOLID WASTE

Regular solid waste rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023

4.791%

These rates do not include the State Refuse Tax of 3.6%

The amount billed includes a fee or tax up to 12% calculated on the gross revenue of the solid waste utility.

Rates effective 1/1/2024

Solid Waste Residential Rates, includes structures with more than one living unit

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes
Organics Tote	32, 64, 96 gallon	n/a	n/a	\$17.44	\$17.44
Recyclables Tote	32, 64, 96 gallon	1	n/a	\$14.28	\$14.28
Refuse Tote	21 gallon	1	1 per dwelling unit	\$11.43	\$11.43
Refuse Tote	32 gallon	n/a	1 per dwelling unit	\$21.24	\$21.24
Refuse Tote	64 gallon	n/a	n/a	\$42.49	\$42.49
Refuse Tote	96 gallon	n/a	n/a	\$63.73	\$63.73

Solid Waste Commercial Rates

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes
Organics Tote - Restaurants only	96 gallon	n/a	n/a	\$24.64	\$24.64
Recyclables Tote	n/a	n/a	n/a	n/a	n/a
Refuse Tote	21 gallon	n/a	1	\$11.43	n/a
Refuse Tote	32 gallon	n/a	1	\$21.24	\$21.24
Refuse Tote	64 gallon	n/a	1	\$42.49	\$42.49
Refuse Tote	96 gallon	n/a	n/a	\$63.73	\$63.73

Recycling Container Rates - Residential

Container Size	Monthly Rate	Extra Collections
1 Cubic Yard	\$39.65	\$23.80
2 Cubic Yard	\$71.39	\$31.72
3 Cubic Yard	\$111.04	\$39.65
6 Cubic Yard	\$142.76	\$47.59
8 Cubic Yard	\$206.22	\$63.45

Refuse Drop Box Rental Rates PERMANENT - Commercial

Container Size	Monthly Rate, for rented box only	Delivery Fee	Tonnage Fee Per Ton*	Haul Fee Compactor Box	Haul Fee Non Compactor Box
10 Cubic Yard	\$163.39	\$122.54	At Cost plus \$1.00/ton	\$302.27	\$269.59

Rates effective 1/1/2024					
30 Cubic Yard	\$163.39	\$122.54	At Cost plus \$1.00/ton	\$302.27	\$269.59

Refuse Drop Box Rental Rates TEMPORARY - Prepayment Required

Container Size	Delivery, Removal & 7 Days	Haul Fee Non Compactor Box	Tonnage Fee Per Ton*	Daily Rate, Starting 8th Day	Pre-Pay amount, includes all tax
10 Cubic Yard	\$441.15	\$269.59	At Cost plus \$1.00/ton	\$24.51	\$457.03
30 Cubic Yard	\$441.15	\$269.59	At Cost plus \$1.00/ton	\$24.51	\$457.03

Refuse Container Rates PERMANENT - Commercial

Container Size	Monthly Rate	Extra Collections
1.5 Cubic Yard	\$155.22	\$40.85
2 Cubic Yard	\$187.90	\$49.02
3 Cubic Yard	\$269.59	\$65.36
6 Cubic Yard	\$531.02	\$138.88
8 Cubic Yard	\$710.75	\$179.73

Refuse Container Rates TEMPORARY - Prepayment required

Container Size	Delivery, Removal & 7 Days	Daily Rate, Starting 8th Day	Extra Collections	Pre-Pay amount, includes tax
1.5 Cubic Yard	\$155.22	\$4.90	\$89.86	\$160.81
2 Cubic Yard	\$179.73	\$6.54	\$106.20	\$186.20
3 Cubic Yard	\$212.41	\$8.99	\$130.71	\$220.05
6 Cubic Yard	\$302.27	\$16.34	\$212.41	\$313.15
8 Cubic Yard	\$367.63	\$24.51	\$269.59	\$380.86

Solid Waste Additional Fees

Description	Per Unit
Additional Organics Dump	\$7.93
City Garbage Bags	\$6.53
City Garbage Bags - Retail Outlet Price	\$6.13
Non-Refrigerated Appliance	\$40.85
Organics Tote Cleaning Fee	\$15.86
Refrigerated Appliance	\$57.19
Refuse Overtime Call-Out, Per Hour	\$87.25
Replacement Tote Due To Negligence	At Cost plus \$12.35
Special Haul Per Cubic Yard	\$57.19

Rates effective 1/1/2024	
Refuse Return Trip	\$25.00
Recycling or Organics Return Trip	\$25.00

STORM

Regular storm rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-*Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023* 4.791%

The amount billed includes a fee or tax up to 7% calculated on the gross revenue of the storm utility.

Rates Effective 1/1/2024

Storm Residential and Commercial Charges

Monthly Fixed Charge

Single Family Residential (flat fee)	\$	15.34
Commercial per ERU per Month	\$	15.34
One ERU is 3,600 square feet of impervious area		

Effective 1/1/2019 until 12/31/2022 HM and LM1 zones rate reduction will decrease by 5% per year. Effective 1/1/2023 until 12/31/2028 this rate reduction will decrease by 10% per year. Effective 1/1/2029 all storm charges for properties located in the HM or LM1 zones will be charged the current charges without any reductions. The minimum billed will be 100% of 1 ERU.

Monthly Fixed Charge (HM and LM1 Zones)	Rates Effective 1/1/2024	Rates Effective 1/1/2025	Rates Effective 1/1/2026	Rates Effective 1/1/2027	Rates Effective 1/1/2028	Rates Effective 1/1/2029
% of current rate	50%	60%	70%	80%	90%	100%
Single Family Residential (flat fee)	\$ 7.67					
Commercial per ERU per Month	\$ 7.67					

Storm General Facilities Charges

Type; Residential and Commercial	Rates Effective 1/1/2023
Per ERU, minimum of 1 ERU	\$ 2,056
Including Tax	

Explanation of Charges

Single-Family Properties: Residential properties are charged a flat rate per month, and are considered 1 ERU.

This rate was set based on aerial photo surveys which show that the average amount of impervious surface on a single-family parcel in Anacortes is approximately 3,600 square feet.

Commercial and Multi-Family Properties: Commercial properties are assessed a charge based on the actual amount of impervious surface area they contain (buildings, parking lots, etc.)(minimum of 1 ERU).

One ERU is equal to 3,600 square feet (ft²) of impervious surface.

Commercial Storm Water Fee = # ERU x Commercial per ERU per Month fee

Sample Calculation

A property has 10,000 ft² of impervious surface (parking lots, walkways, rooftops, etc.), so the storm water fee would be:

10,000 ft² / 3,600 ft² = 2.78 ERU

2.78 ERU X \$15.34 per month per ERU = \$42.65 per month

IMPACT FEES

Unless otherwise determined, regular impact fees are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023

4.791%

Parks, Fire, and Transportation impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.

Engineering News Record Construction Index (CCI), October 2022-October 2023

5.704%

Park Impact Fee Rate Schedule

Rates Effective 1/1/2024			Park Impact Fee adopted via Ord. 3085 <i>Rate Basis: Park & Recreation Impact Fee Study/Report dated 1/28/2021</i> <i>Park impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.</i>
Land Uses	Unit of Measure	Rate	
Single family	Dwelling	\$1,644.37	
Multi-family, per dwelling unit	Dwelling	\$1,184.73	
Commerical, Retail	Per 1,000 sq. ft.	\$1,383.10	
Commerical, Industrial	Per 1,000 sq. ft.	\$691.56	
Commerical, Services	Per 1,000 sq. ft.	\$2,127.86	
Commerical, Gov/Edu	Per 1,000 sq. ft.	\$2,127.86	

Fire Impact Fee Rate Schedule

Rates Effective

1/1/2024

Land Uses	Unit of Measure	Rate
Residential		
Single family	Dwelling	\$562.76
	EMS Portion	\$438.93
	Fire Portion	\$123.81
Multi-family, per dwelling unit	Dwelling	\$476.93
Commercial		
Commercial 1		
Land uses (NAICS)		
Wholesale/retail trade (42, 44-45)	Per 1,000 sq. ft.	\$1,614.96
Warehousing (49)		
Information (51)		
Finance & Insurance (52)		
Real Estate and Rental & Leasing (53)		
Professional, Scientific, & Technical Services (54)		
Food Services & Drinking Places (722)		
Commercial 2		
Land uses (NAICS)		

Fire Impact fees updated via Ord 3030

Rate Basis: Fire Impact Fee Study/Report dated 12/5/18

Per study, 22% is for Fire and 78% is for EMS.

Fire Portion is waived for Single Family Residence with Sprinkler System

Fire impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.

Manufacturing (31-33)	Per 1,000 sq. ft.	\$13.29
Commercial 3		
<i>Land uses (NAICS)</i>		
Transportation (48)	Per 1,000 sq. ft.	\$2,707.84
Health Care and Social Assistance (62)		
Arts, Recreation & Entertainment (71)		
Accommodation (721)		
Religious Organizations (8131)		
Commercial 4		
<i>Land uses (NAICS)</i>		
Educational Services (61)	Per 1,000 sq. ft.	\$513.13
Public Administration (92)		

Transportation Impact Fee Rate Schedule

Rates Effective		1/1/2024
Land Uses	Unit of Measure*	Rate
Cost per New P.M. Trip Generated		\$3,400.68
Residential		
Single family (detached)	Dwelling	\$ 3,400.68
Duplex or Cottage	Dwelling	\$ 2,108.42
Apartment (rental, low/med/high rise)	Dwelling	\$ 1,972.39
Low-Rise Apartment (rental, 1-2 levels)	Dwelling	\$ 1,326.27
Mid-Rise Apartment (rental, 3-10 levels)	Dwelling	\$ 1,190.24
High-rise (rental, more than 10 levels)	Dwelling	\$ 1,768.35
Residential condominium/townhouse (ownership units) with at least 1 other owned unit in structure)	Dwelling	\$ 2,652.53
Low-rise res. condo/townhome	Dwelling	\$ 1,292.26
High-Rise Residential Condo/Townhome	Dwelling	\$ 2,006.40
Mobile Home	Dwelling	\$ -
Commercial - Services		
Bank (drive-in)	sq. ft. / GFA	\$ 82.64
Day Care	sq. ft. / GFA	\$ 41.42
Hotel/Motel	room	\$ 2,040.41
Gasoline/Service Station	fueling position	\$ 47,167.44
Gasoline/Service Station w/ Convenience Mart	fueling position	\$ 45,943.20
Quick Lubrication Vehicle Stop	servicing position	\$ 17,649.53
Marina	berth	\$ 646.13

Transportation Impact fee rate adopted via Ord. 3011

Rate Basis: 2016 Comprehensive Plan Transportation Element

Notes:

1. Transportation impact fee rates are increased annually by the treasurer using the Engineering News Record Construction Index (CCI) as a basis for the increase.
 2. P.M. peak hour trips are determined by using the latest version of the ITE Trip Generation Manual published by the Institute of Transportation Engineers (ITE) for the land use(s) that are the subject of the permit. PM peak hour is the sixty minute period between 4:00 p.m. and 6:00 p.m. with the greatest sum of traffic volumes on a roadway segment or passing through the area of a transportation improvement project. Other trip generation rate sources approved by the City may be used where ITE data are based on a limited survey base or where there may be special trip generating characteristics of the proposal.
 3. If the land use does not fit into any of the categories specified in the land use table in the ITE Trip Generation Manual, the City Engineer may use the most directly comparable type of land use.
- Review Fee for independent fee calculation: \$500 + additional staff time spent in the review and cost of consultant services if the City deems these services to be necessary.*

Institutional		
Elementary School	student	\$ 510.10
Middle School	student	\$ 544.11
High School	student	\$ 442.09
Church	sq. ft. / GFA	\$ 1.87
Hospital	sq. ft. / GFA	\$ 3.16
Assisted Living, Nursing Home, Group Home	bed	\$ 986.20

Transportation Impact Fee Rate Schedule

Land Uses	Unit of Measure*	Rate
Industrial		
Light Industry/Manufacturing/Industrial Park	sq. ft. / GFA	\$ 3.30
Warehousing/Storage	sq. ft. / GFA	\$ 1.09
Mini Warehouse	sq. ft. / GFA	\$ 0.88
Restaurant		
Restaurant	sq. ft. / GFA	\$ 25.47
Fast Food Restaurant (w/ drivethrough)	sq. ft. / GFA	\$ 111.03
Coffee/Donut Shop with Drive-Through Window	sq. ft. / GFA	\$ 145.55
Coffee/Donut Shop without Drive-Through Window	sq. ft. / GFA	\$ 138.58
Commercial - Retail		
Specialty Retail Center (small strip shopping center)	sq. ft. / GFA	\$ 9.22
Apparel Store	sq. ft. / GFA	\$ 13.02
Automobile Sales	sq. ft. / GFA	\$ 8.91
Auto Parts Sales	sq. ft. / GFA	\$ 20.34
Supermarket	sq. ft. / GFA	\$ 32.24
Convenience Market (open 24 hrs)	sq. ft. / GFA	\$ 178.23
Furniture Store	sq. ft. / GFA	\$ 1.53
Nursery/Garden Center	sq. ft. / GFA	\$ 23.60
Pharmacy/Drugstore (w/ drivethrough)	sq. ft. / GFA	\$ 33.70
Hardware/Building Materials Store	sq. ft. / GFA	\$ 15.27
Discount Merchandise Store (Free Standing)	sq. ft. / GFA	\$ 16.94
Commercial - Office		
General office building (multiple tenants)	sq. ft. / GFA	\$ 5.07
Single tenant office building	sq. ft. / GFA	\$ 5.92
Medical/Dental Office Building	sq. ft. / GFA	\$ 12.14

*For uses with a standard of measure in square feet, trip rate is given as trips per 1,000 square feet, and impact fee is dollars per square foot.

Engineering and development fees

Unless otherwise determined, regular engineering and development fees are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U), October 2022-October 2023

4.791%

Originally Adopted by ordinance 2266

Rates Effective 1/1/2024

Application for encroachment agreement	\$ 126.83			
Application for utility extension	\$ 126.83			
Application for street improvement waiver	\$ 126.83			
Application for curb cut permit	\$ 63.41			
Application for street cut/R.O.W. permit				
Inside traveled way	\$ 63.41			
Outside traveled way	\$ 25.37			
Engineering plan reviews	0.5% approved engineering estimate for all public works improvements			
Construction inspection	\$ 634.14	plus		
	1.5% approved engineering estimate for all public works improvements, with a reduction of up to 50% of the percentage fee approvable by the director of engineering and development services when he/she finds that the developer provides on-site construction inspection and construction engineering through private consultants to the same standard as that of the city			
Reinspection fees for curb cuts, street cuts and sewer connections	additional one-half of the original permit fee			
Sewer inspection fee	\$ 63.41			
Monitoring clearing and grading permitted activity	\$ 126.83	plus	\$ 31.71	per acre

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
PLN	Administrative Permits Interpretations, determinations, departures	\$120	<i>Min. 1 hour</i>
PLN	Appeals Decisions, Administrative Orders, SEPA Determinations	\$200	<i>If appeal is won, City will reimburse appeal fee</i>
LPS	Annexation	\$1,870	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
BLA	Boundary Line Adjustment	\$240	
	Comprehensive Plan Amendment		
CPA	Amendment Petition Submittal	\$960	
	If Docketed	\$1,870	<i>Must be paid within 14 days of Ord. setting docket</i>
	Conditional Use Permit		
	Administrative	\$850	
	Quasi-Judicial	\$1,870	
CUP	Essential Public Facility	\$1,570	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
	Wireless Facility	\$1,330	<i>Plus \$120 per facility <u>and</u> actual cost of HE, including \$1,000 pre-payment</i>
	Critical Areas		
CAX	Letter of Exemption	\$120	
CAP	Permitted Alteration	\$1,090	
CAV	Reasonable Use/Variance	\$1,630 plus HE fees	
BLD	Demolition Permit	\$60	
PLN	Development Agreement	\$1,570	<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
BLD	Fence Permit	\$15	

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
FLD	Floodplain Development Permit	\$120	
PLN	Framework Development Plan	\$1,570	
			<i>For projects requiring more than 20 hours of staff time the applicant will be billed at the hourly Planning Dept. rate</i>
HMO	Home Occupation Permit	\$150	
	Land Divisions - Preliminary		
SPL	Short Plat (up to 9 lots)	\$1,090	
LPS	Long Plat (over 9 lots)	\$1,870	
	Binding Site Plan:		
BSP	Less than 10 lots	\$1,090	
	10+ lots	\$1,870	
	Unit Lot Subdivision		
ULS	Less than 10 lots	\$360 + \$1,090	Type 1 site plan review + short plat
	10+ lots	\$1,090 + \$1,870	Type 2 site plan review + short plat
SPL	Short Subdivision Amendment/Modification	\$1,090	
LPS	Long Plat Amendment/Modificaiton	\$1,870	
	Land Divisions - Final		<i>Final fees added on to original permit application</i>
	Short Plat (up to 9 lots)		
	with site improvements	\$480	
	without site improvements	\$240	
	Long Plat (over 9 lots)	\$600	
	Binding Site Plan:		
	with site improvements	\$480	
	without site improvements	\$240	
	Unit Lot Subdivision		
	Less than 10 lots	\$360	
	10+ lots	\$600	
	Short Subdivision Amendment/Modification	\$240	
	Long Plat Amendment/Modificaiton	\$600	

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type		Fee	Notes
Pre-Application Meeting			
PRE	General Information	\$0	
	Pre-submittal	\$240	<i>Fee credited to formal application fee, if submitted within 6 months</i>
REZ	Rezone Site specific/authorized by Comp. Plan	\$1,870	
SEPA Review			
SEPA	Threshold Determination	\$480	<i>May be added to parent permit fees</i>
	EIS	Actual cost of prep	
Shoreline Permits			
SLX	Letter of Exemption	\$240	
Shoreline Substantial Development Permit			
SDP	Type 3	\$1,630	
	Type 4	\$1,870	
SCUP	Shoreline CUP	\$300	<i>Plus parent SDP fees</i>
SLV	Shoreline Variance	\$300	<i>Plus parent SDP fees</i>
Site Plan Review			
SPR	Type 1 - <u>Less than</u> : 10 dwelling units, 12,000 sq. ft. of nonresidential gross floor area, or 20,000 sq. ft. of nonresidential site improvements	\$360	<i>May be added to building permit fees</i>
	Type 2 - <u>More than</u> : 10 dwelling units, 12,000 sq. ft. of nonresidential gross floor area, or 20,000 sq. ft. of nonresidential site improvements	\$1,090	
PLN	Stormwater Management Manual Adjustments & Exceptions	\$1,090	
ROW	Vacation of Right-of-Way	\$480	<i>Plus actual cost of appraisal</i>
Variance			
VAR	Level 1	\$730	
	Level 2	\$1,330	<i>Plus actual cost of HE, including \$1000 pre-payment</i>

Planning, Community, & Economic Development Department

Land Use Application Fees - Updated Effective 2/1/2022

Permit Type	Fee	Notes
Wireless Service Facilities		
WSF	Wireless Service Facility Permit	Per facility
	Eligible Facility Determination	
	Master ROW Use Agreement	
Other Planning Review		
	Additional plan review requested by changes, additions, or revisions to plans after 2 reviews have been completed.	Min. 1 hour
	Planning review for activities not specifically listed above, as determined by director	Min. 1 hour
Other Fees		
	Consultant/3rd Party Review Fees	Actual Cost
	Additional notice publication costs necessitated by changes, additions, or revisions to an application.	Actual Cost
Other Fees - Added to Parent Permit		
	Minor Permit Revision	\$300
	Major Permit Revision	Cost of new application
	ADU Review	\$120
	Permit Time Extension	\$120
	Stormwater Review	\$150 per lot for subdivisions or \$0.08/sq. ft. of new or replaced hard surface For more than 2 reviews, billed at hourly rate
	Critical area report review/confirmation	\$120 New add-on fee
	SFR or duplex site plan review	\$60
	Sign Permit Review	\$60
Transportation Concurreny Review		

Planning, Community, & Economic Development Department**Land Use Application Fees - Updated Effective 2/1/2022**

Permit Type	Fee	Notes
Consultant Review	Actual Cost	<i>100% consultant cost</i>
Staff Review	\$60/hour	<i>Min. 1 Hour</i>

Parks Fees

Various Parks Fees

Washington Park

Rates effective 1/1/2024

Utility Non-Resident	\$	37
Utility - Resident	\$	27
Non-Utility - Non Resident	\$	30
Non-Utility - Resident	\$	25
Boat Lot Daily Non-Resident	\$	13
Boat Lot Daily - Resident	\$	9
Boat Lot Annual Non-Resident	\$	261
Boat Lot Annual Resident	\$	174
Group Camp	\$	131
Group Picnic Weekdays	\$	62
Group Picnic Weekends	\$	88
Hiker/Biker	\$	15
Lot B Overflow Parking	\$	11
Bundle of Wood	\$	7

Regular parks rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bellevue-All Urban Wage Earners (CPI-U) for the previous October. Rates are rounded to the nearest dollar.

Depot Arts and Community Center

Rates effective 1/1/2024

ROOM	RATE per hour, *day	CAPACITY	DEPOSIT
Freight Room	\$ 60.00	150	\$ 100.00 \$ 500.00
Baggage Room	\$ 21.00	40	\$ 100.00 \$ 500.00
Kitchen	\$ 46.00		\$ 100.00 \$ 500.00
Gallery	\$ 46.00	40	\$ 100.00 \$ 500.00
Freight / Baggage / Kitchen	\$ 74.00	190	\$ 100.00 \$ 500.00
Freight Room / Baggage Room	\$ 67.00	190	\$ 100.00 \$ 500.00
Freight I Baggage / Kitchen all day*	\$ 524.00	190	\$ 100.00 \$ 500.00
Freight/Gallery/ Baggage / Kitchen	\$ 81.00	80	\$ 100.00 \$ 500.00
Whole facility all day*	\$ 670.00	230	\$ 100.00 \$ 500.00
Plaza only	\$ 44.00		
Plaza-w/interior rooms**	\$ 140.00		

AVAILABILITY

The Center is generally available for rental Monday through Sunday from 6:00 am to 12 pm.

The Center is generally available for rental on the following City holidays: New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, Easter, Memorial Day, Juneteenth, Fourth of July, Labor Day, Veteran's Day, Thanksgiving, day after Thanksgiving, Christmas Eve, and Christmas Day, at a premium rate.

Rentals for short term or one-time users will be for a minimum of four hours on Saturdays and Sundays.

APPLICATION PROCEDURE

Complete and submit a Request for Facility Use application to Anacortes Parks & Recreation Department at City Hall, 6th & Q Streets, or mail to P.O. Box 547, Anacortes, WA 98221. Requests for use must be submitted at least 14 days prior to the requested date. The Parks Department staff shall review all applications and has the right to grant or deny use based on policies and availability, or to grant use subject to certain conditions. One individual should be designated as the responsible party for the requesting group and will sign both the request for use and the clean-up agreement. The person signing these forms is the responsible party and is assuming responsibility for the clean-up and any damage, loss, or disturbances during the rental period.

FEES, DEPOSITS, REFUNDS

Rental fees and deposits must be paid NO LATER THAN 14 DAYS PRIOR TO THE SCHEDULED EVENT, by Cashier's Check, Money Order, Cash, or Personal Check, or the event will be cancelled. Payment will be made payable to the City of Anacortes at the Parks & Recreation office at City Hall or mailed to Anacortes Parks and Recreation, P.O. Box 547, Anacortes WA 98221 (360-293-1918)

Cemetery

Rates effective 6/27/2022

All fees at Grand View Cemetery shall be adjusted each year based on the Consumer Price Index - West Region All Items (CUUR0400SA0) as published by the U.S. Department of Labor- Bureau of Labor Statistics. They will be adjusted on March 1st of each year based on the previous years CPI change.

PROPERTY

Grave site	\$	1,018
15% endowment care	\$	152
Total Grave Site	\$	1,170
Grave Site (Youth)	\$	321
15% endowment care	\$	49
Total Grave Site	\$	370
Grave Site (Cremation)	\$	535
15% endowment care	\$	81
Total Grave Site	\$	616
Mausoleum - Eco Niches/Single only	Catalog Price	
Mausoleum - Simplicity Niches	Catalog Price	
Extended Property Use	\$	213
Extended Niche Use	\$	213

SERVICES

Opening & Closing - Regular	\$	535
Opening & Closing - Vault	\$	682
Opening & Closing- Ground inurnment/No Service	\$	142
Opening & Closing - Ground inurnment/Service	\$	249
Opening & Closing- Eco or Simplicity Niches	\$	71
Opening & Closing - Youth	\$	286
Opening and Closing - Crypt/includes name plate and vase	\$	641
Disinterment - Removal from Cemetery		
Standard	\$	1,284
Youth	\$	785
Cremated remains	\$	178
Relocation - Within Cemetery		
Standard	\$	2,353
Youth	\$	1,069
Cremated remains	\$	357

MATERIALS**

Grave Liner	\$	466	tax included
Youth Liner	\$	334	tax included
Concrete Cremation Urn Liner	\$	194	tax included
15.25"W x 9.75"L x 9.50"D			

MISCELLANEOUS SERVICES

Lot Transfers	\$	50
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Overtime Charge

Saturday Standard Burial Charge	\$	499
Saturday Cremation Burial Charge	\$	286
Hourly Rate	\$	142

MEMORIAL MARKER SERVICES

Placement fee for Flat-Bronze or Granite: \$.57 per square inch of the outside dimension (length x width) of the marker.

Placement fee for Pillowed Markers: \$.71 per square inch of the outside dimension (length x width) of the marker.

Placement fee for Slants and Hickeys: \$.85 per square inch of the outside dimension (length x width) of the marker. If the slant or hickey has a granite base, then the fee is based upon the outside dimension (length x width) of the granite base.

Placement fee for Monuments: \$1.00 per square inch of the outside dimension (length x width) of the monument's granite base.

Resetting fee for flats and pillowed markers	\$	57
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Resetting fee for monuments/slants/hickeys	\$	135
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Concrete Collars for FLAT marker sizes**

16 x 8		
20 x 10	\$	139 tax included
24 x 12	\$	155 tax included
36 x 12	\$	186 tax included
Larger than 36 x 12	\$	304 tax included

Concrete Slabs provided by Cemetery**

32 x 20 x 4	\$	172 tax included
36 x 24 x 4	\$	186 tax included
44 x 20 x 4	\$	201 tax included
56 x 20 x 4	\$	216 tax included
44 x 26 x 4	\$	232 tax included
48 x 24 x 4	\$	232 tax included
64 x 20 x 4	\$	249 tax included
68 x 24 x 4	\$	264 tax included
84 x 20 x 4	\$	286 tax included
84 x 26 x 4	\$	380 tax included
92 x 26 x 4	\$	426 tax included

**Subject to 8.8% Washington State Sales Tax

RESOLUTION NO. 3140

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ANACORTES UPDATING THE UNIFIED FEE SCHEDULE TO INCLUDE PARKS
DEPOT FEES**

WHEREAS, the City would like to add parks Depot rental fees to the unified fee schedule; and

WHEREAS, the City would like to increase parks Depot rental fees; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes,
Washington, that:

Section 1.

- 1. The Unified Fee Schedule currently in effect will be updated to include Parks Depot Rental fees, Effective January 1, 2024, as described in Attachment A.**

**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY
OF ANACORTES on this 11th day of December, 2023.**

MATTHEW C. MILLER, MAYOR

Approved as to form:

Darcy Swetnam, WSBA #40530
City Attorney

Attest:

Steven D. Hoglund, City Clerk Treasurer