



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

January 28, 2019
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of January 22, 2019
 - b. Approval of Claims in the amount of: \$677,387.15
 - c. Resolution 2031: Fixing a Time When a Petition for Vacation May Be Heard and Determined by the City Council in Setting a Public Hearing Date
6. **Public Hearings**
7. **Other Business**
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning February 4, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

February 4, 2019

- Contract Award: 2019 Waterline Replacement Project 19-001-WTR-001
- Ordinance 3035: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- Ordinance 3036: Municipal Code Chapter 1.30, Contracting (Discussion/Possible Action)
- Resolution 2030: Purchasing Policy (Discussion/Possible Action)

February 11, 2019

- Ordinance 3030: Fire Impact Fees (Discussion/Possible Action)
- Ordinance 3038: Establishing AMC Chapter 5.38, Public Utility and Telecommunications Right-of-Way Use, and AMC Chapter 19.68, Wireless Service Facilities (Discussion/Possible Action)

February 19, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 25, 2019

- Contract Award: Emergency Management Services 19-015-IDS-001
- Contract Award: Slurry Seal 2019 19-008-TRN-001
- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

March 4, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

March 11, 2019

March 18, 2019

March 25, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Jan 28, 2019, 5:00 PM, CANCELLED
- Public Works, Monday, Feb 4, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Feb 5, 2019, 8:30 AM, City Hall
- Public Safety, Tuesday, Feb 5, 2019, 10:00 AM, Mayor's Office, City Hall
- Skagit County Population Health Trust, Thursday, Feb 7, 2019, 8:30 AM, Mount Vernon
- Housing Affordability & Community Services, Thursday, Feb 7, 2019, 1:30 PM, City Hall
- Planning, Monday, Feb 11, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Feb 13, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Feb 18, 2019, 5:00 PM, Main Conference Room, City Hall

January 28, 2019
6:00 p.m.

Continue on back of sheet as needed

City Council Minutes – January 22, 2019

At 6:00 p.m. Mayor Laurie Gere called to order the regular Anacortes City Council meeting of January 22, 2019. Councilmembers Eric Johnson, Anthony Young, Brad Adams and Matt Miller were present. Councilmember Bruce McDougall participated in the meeting by telephone. Councilmembers Ryan Walters and Liz Lovelett were absent.

Mr. Young moved, seconded by Mr. Johnson, to excuse the absences of Mr. Walters and Ms. Lovelett. The motion carried unanimously by voice vote.

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mr. Young offered a shout out for the film series at Anacortes High School regarding diversity and inclusion. Mayor Gere said the next film would be Thursday evening at 7:00 p.m.

At approximately 6:02 p.m. Councilmember Ryan Walters joined the meeting.

Mr. Johnson reported on the Salvation Army cold weather shelter which had served at least fifteen families in its month of operation so far this winter. He advised that dinner and breakfast were served to shelter visitors and said volunteers were still being sought to work three-hour shifts at the shelter.

Public Comment

Matt Riley, an employee of the Washington State Ferries in Anacortes, asked if the city was doing anything to help local federal workers who were being affected by the government shutdown. Mr. Riley noted that customs and border patrol staff had not been paid for two pay periods so far but continued to serve the community. He encouraged the city to act to help federal workers, perhaps offering help with utility bills. Mayor Gere said that city staff would begin that conversation the next day. Mr. Johnson added that the Salvation Army has funds available for such situations and that federal workers were welcome to contact him or to contact the Salvation Army directly. Mr. Young offered to help publicize ways the public can assist. Mr. Riley reported that Safeway was donating \$20 gift cards to Feed a Fed. He noted that there are limits on the amount of gifts federal workers can accept. Mayor Gere thanked Mr. Riley for bringing the topic forward.

Simi Jain, representing Skagit Partners LLC, addressed Council regarding fully contained communities and her client's proposed changes to the Skagit County Comprehensive Plan, Countywide Planning Policies and development regulations for Skagit County's 2019 docket to allow for development of a fully contained community in Skagit County. Ms. Jain noted that as a GMA Steering Committee Member, Anacortes' input would be very important to the County's decision on whether to docket that request for further consideration. She asked Council to give Mayor Gere authority to support the docketing request. Ms. Jain's slide presentation was added to the packet materials for the meeting and was distributed to councilmembers at the dais. Her presentation described fully contained communities per RCW36.70A.350, the changes Skagit Partners had proposed to the Skagit County code, the proposed Avalon community, and population allocations and other concerns expressed about fully contained communities. Ms. Jain's law partner, Bob Carmichael, then presented more specifics about the Avalon community. Mr. Carmichael noted that the Skagit County commissioners would be making their docketing decision on January 29 and asked City Council to consider a non-binding straw vote expressing support of docketing and authorizing the mayor to sign a letter to that effect prior to January 29. He noted that the Skagit Partners docketing request had been supported by La Conner, Burlington, Lyman and Concrete but said he did not expect support from Mount Vernon and Sedro Wooley. Mr. Carmichael

responded to councilmember questions about housing affordability and population allocations under the GMA. Mayor Gere said she would refer the request to committee and that Council could take a straw vote at its January 28 meeting if it were so inclined.

Consent Agenda

Mr. Johnson moved, seconded by Mr. Adams, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of January 14, 2019
- b. Approval of Claims in the amount of: \$569,963.84
- c. Contract Award: Critical Areas Regulations Update - Additional Technical Support 16-082-IDS-003
- d. Resolution 2029: City of Anacortes Legislative Priorities

The following vouchers/checks were approved for payment:

EFT numbers: 91908 through 91937, total \$156,938.09

Check numbers: 91938 through 91973, total \$412,472.72

Wire transfer numbers: 243812 through 243934, total \$553.03

PUBLIC HEARINGS

Continued Public Hearing: Ordinance 3031 Updating AMC Titles 16, 17 and 19 for Low Impact Development

City Attorney Darcy Swetnam reminded that Ordinance 3031 was adopted by City Council on November 19, 2018 to reinforce low impact development and that per RCW 36.70A.390, the city had opened the required public hearing on that ordinance on January 14, 2019, within 60 days of adoption of the interim zoning ordinance. That public hearing had been left open to allow for additional public comment at the present meeting.

Mayor Gere invited members of the public to comment on the ordinance. No one present wished to address the Council on this topic. At approximately 6:41 p.m., Mayor Gere closed the public hearing.

OTHER BUSINESS

Parks & Recreation Update

Parks and Recreation Director Jonn Lunsford updated Council on recent developments and upcoming projects in the Parks and Recreation Department. His slide presentation was added to the packet materials for the meeting. Mr. Lunsford reported on the new online Washington Park campground reservation system launched in December. He said the user-friendly system had received very positive feedback and heavy use. Mr. Lunsford thanked Bob Vaux and Valora Sandstrom for spearheading the successful project. Mr. Lunsford next described the impact of winter storms on the Washington Park boat launch. He alerted Council that the launch float would likely need replacement in the current calendar year, ahead of anticipated budgeted expenditures. Mr. Lunsford indicated that staff were researching permits, design options and fish window constraints, noting the importance of minimizing disruption of this important revenue stream and community service. He addressed councilmember questions about whether the float could possibly be repaired rather than replaced and options for reconfiguring the approach to the launch. Mr. Lunsford next reported on the Anacortes Parks and Recreation and Anacortes Community Forest Lands Comprehensive Plan updates, noting that both plans had been reviewed by their respective advisory boards, would be posted on the city website and would be presented to the Planning Commission on March 27.

At approximately 6:52 p.m. Councilmember Bruce McDougall concluded his telephone connection to the meeting and joined the meeting in person.

Mr. Lunsford advised that planning continued for Pickett Pocket Park between 22nd and 21st Streets east of Commercial Avenue. He said that staff would request Council action to convert the alley right of way in that location to park use. He said permits had already been obtained and that Strandberg would be the contractor, working through the Anacortes Parks Foundation. Regarding the Grand View Cemetery expansion project, Mr. Lunsford reported that staff was working with environmental consultants on delineating critical areas as part of the SEPA review and that neighborhood meetings would be held as staff worked toward obtaining grade and fill and conditional use permits. Mr. Lunsford concluded with a report that Marguerite and Don Daniels fast pitch field turf replacement was under way, thanks to a generous donation of nearly 75% of the costs. He said staff was looking for other community partners for that project, had permits in hand, and was waiting for the construction window to open in February to allow team play on the field in the spring.

Executive Session (30 Minutes) per RCW 42.30.110 (i)

At approximately 6:56 p.m. Mayor Gere announced that City Council and the City Attorney would convene in Executive Session for approximately 30 minutes to discuss potential litigation or litigation and that following the executive session the meeting would adjourn with no action being taken.

There being no further business, at approximately 7:25 p.m. the Anacortes City Council meeting of January 22, 2019 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the January 28, 2019 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
243473	9/26/2018	1001	DORAN FENCE CO	WTP NORTH FENCE REPAIRS	\$ 5,907.83	dwtpr
244206	10/8/2018	84196192	ALPHA TECHNOLOGIES SERVICES	DC PLANT & BATTERIES INSTALLATION - ITEM 4	\$ 6,249.60	hr
244210	10/8/2018	90400524	ALPHA TECHNOLOGIES SERVICES	DC PLANT & BATTERIES INSTALLATION - ITEMS 1 AND 2	\$ 9,937.97	hr
244062	10/31/2018	8714939	EMD MILLIPORE CORPORATION	SODIUM HYPOCHLORITE TESTING EQUIPMENT	\$ 2,233.84	dwtpr
244019	11/21/2018	CVCS4454	JERRY SMITH CHEVROLET	REPAIR A/C UNIT IN VEH #029	\$ 60.71	dshop
244279	11/24/2018	65564780	WASTEQUIP MANUFACTURING CO LLC	21 GALLON TOTES	\$ 2,935.67	dshop
244243	11/27/2018	191078	MSDSOONLINE, INC.	1/27/19-1/26/20 ONLINE SAFETY DATA SHEETS	\$ 3,103.00	hr
243917	11/30/2018	IN929591	NOANET	COS SERVICES FOR FIBER PROJECT - NOVEMBER 2018	\$ 150.00	fiber
243918	11/30/2018	IN929629	NOANET	FIBER NETWORK OPS, GIS, AND ENGINEERING SUPPORT - NOVEMBER 2018	\$ 1,030.00	fiber
244270	12/3/2018	1235	WITHEFORD, PETER	RADIO ITEMS FOR AFD	\$ 262.85	finance
244005	12/14/2018	ACA9878806	ANACORTES FAMILY MEDICINE	TB TEST	\$ 28.00	medic
243922	12/18/2018	1307374	POLYDYNE, INC	CLARIFLOC - COAG POLY X 3 SUPERSACKS~	\$ 9,411.83	dwtpr
244004	12/19/2018	1002665282	CLEAN HARBORS	FUORIDE SLUDGE DISPOSAL	\$ 870.36	dwtpr
244060	12/20/2018	AFD Q1 19	SKAGIT- 911	1ST QTR 2019 - RADIO INFRASTRUCTURE MAINTENACE	\$ 4,769.00	medic
244085	12/21/2018	0155707	GEOENGINEERS, INC.	CRITICAL AREAS ASSESSMENT & PERMITTING - CRANBERRY LAKE AREA	\$ 4,074.03	parks
243914	12/21/2018	13700A	THE PLUMBING GUYS, INC	LIBRARY BOILERS REPLACEMENT	\$ 101,295.60	pwfac
243907	12/27/2018	239941	AMAZING WINDOW TREATMENTS	ROLLER SHADES FOR WTP WINDOWS	\$ 2,103.66	dwtpr
244252	12/27/2018	6580188	JOHNSON, IVER	PHARMACY COPAY	\$ 15.00	hr
243095	12/28/2018	360-293-3725-0501135	FRONTIER COMMUNICATIONS	DEPOT PHONE 12/28-1/27/19	\$ 59.03	parks
243002	12/28/2018	ContractGood	GOOD, PAMELA	TANGO PRACTICA CLASS - SEPT THRU DEC	\$ 495.00	pkrec
243966	12/31/2018	37003	DIMENSIONAL COMMUNICATIONS INC	ASAC MICRO PHONE REPAIR	\$ 2,691.94	pwfac
244213	12/31/2018	146721	INFOSEND, INC.	UB STATEMENTS PROCESSING DECEMBER 2018	\$ 3,496.85	finance
244285	12/31/2018	4473136	LANGUAGE LINE SERVICES	TRANSLATION SERVICES	\$ 3.16	finance
243904	12/31/2018	0173	SKAGIT COUNTY SOLID WASTE FUND	DECEMBER TONNAGE HAULED	\$ 64,119.15	dshop
244236	12/31/2018	1218212719	SKAGIT PUBLISHING LLC	POSITION AD, PT LIBRARY ASSISTANT	\$ 664.32	hr
244248	12/31/2018	601217-0	SKIDMORE, DENNIS	LEOFF1 RETIREE PHARMACY COPAYS	\$ 41.68	hr

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
244228	12/31/2018	11409	STURDY ENGINEERING CORPORATION	WWTP INCINERATOR EXHAUST SCRUBBER PLATFORM - ENGINEERING	\$ 660.00	dwwtp
244271	1/1/2019	67169	ASSOCIATION OF WASHINGTON	2019 AWC ANNUAL MEMBERSHIP FEE	\$ 2,510.00	hr
244272	1/1/2019	67309	ASSOCIATION OF WASHINGTON	AWC WORKERS' COMP RETRO PROGRAM, RETRO POOL MEMBERSHIP	\$ 23,447.78	hr
244277	1/1/2019	101412	ASSOCIATION OF WASHINGTON	JANUARY, SUPPLEMENTAL LIFE INSURANCE	\$ 478.50	hr
244186	1/1/2019	20190201	CHOWANEC, WILLIAM	FEBRUARY STA 3 RENT	\$ 2,160.00	medic
243200	1/1/2019	114357	VENTEK INTERNATIONAL	JAN SERVER HOSTING/DIGITAL CARRIER	\$ 135.00	parks
243135	1/2/2019	257685	DOG WASTE DEPOT	DOG WASTE BAGS - PARKS	\$ 2,220.00	parks
243542	1/2/2019	200012505505	PUGET SOUND ENERGY INC	WTP 12/1-12/31/18	\$ 64,519.94	dwwtp
243482	1/2/2019	11584	SKILLINGS CONNOLLY, INC	WWTP SAMPLING AND ANALYSIS PLAN (SAP) - 11/26/18-12/25/18	\$ 10,386.67	dwwtp
243521	1/2/2019	Pay App 3	TIGER CONSTRUCTION LTD	FURNISH AND INSTALL TRAVELING SCREENS AT WATER TREATMENT PLANT INTAKE STATION	\$ 6,924.20	dwwtp
244069	1/2/2019	DUES 2019-00104	WASHINGTON ASSOCIATION OF	ACTIVE DUES FOR WASPC 2019; CHIEF SMALL	\$ 245.00	apd
244182	1/3/2019	795075	BAYSHORE OFFICE PRODUCTS INC	REPLACEMENT FILE CABINET KEYS	\$ 27.13	pwfac
243895	1/3/2019	739873	CASCADE COLUMBIA DISTRIBUTION	SODIUM FLUORIDE	\$ 1,980.00	dwwtp
244220	1/3/2019	11282178	HACH COMPANY	PH BUFFER	\$ 176.19	dwwtp
244136	1/3/2019	MV204376	MOTOR TRUCKS, INC	PARTS- VEH #510	\$ 306.21	dshop
243196	1/3/2019	4490124	TWO RIVERS TERMINAL, LLC	CALCIUM NITRATE	\$ 10,276.42	dwwtp
244221	1/4/2019	11282282	HACH COMPANY	PH ELECTRODE	\$ 521.13	dwwtp
243942	1/4/2019	571669	IDEAL RENT-ALL	RENTAL OF CEMENT MIXER 1/3/19	\$ 277.18	parks
244012	1/5/2019	812-684	GCR TIRES & SERVICES	WHEEL SWITCH #170	\$ 71.61	dshop
244013	1/5/2019	812-682	GCR TIRES & SERVICES	REPAIR TIRES, VALVE STEMS, CAPS, LOOSE	\$ 105.79	dshop
244014	1/5/2019	812-681	GCR TIRES & SERVICES	SERVICE TRUCK TIRES VEH #514	\$ 35.26	dshop
244016	1/5/2019	812-680	GCR TIRES & SERVICES	TIRES FOR STOCK	\$ 343.27	dshop
244017	1/5/2019	812-685	GCR TIRES & SERVICES	TIRES FOR #403	\$ 241.40	dshop
243504	1/7/2019	795738	BAYSHORE OFFICE PRODUCTS INC	NOTEBOOKS	\$ 45.42	parks
244268	1/7/2019	795700	BAYSHORE OFFICE PRODUCTS INC	DATE STAMP	\$ 57.40	hr
244226	1/7/2019	18443.03-2	GRAY & OSBORNE INC	ON-CALL STORMWATER ENGINEERING SERVICES - CALWEST 20 UNIT	\$ 143.29	pw1
244227	1/7/2019	18606.00-4	GRAY & OSBORNE INC	2MG RESERVOIRS INSPECTION AND ANALYSIS - 12/9/18-1/5/19	\$ 1,440.77	pw1
244219	1/7/2019	11284778	HACH COMPANY	DPD FREE CHLORINE REAGENT AMPULES	\$ 1,093.47	dwwtp
244222	1/7/2019	11284830	HACH COMPANY	CL17 FREE CHLORINE REAGENT X 3 FOR PLANT	\$ 688.05	dwwtp
244224	1/7/2019	11284829	HACH COMPANY	SHIPPING CHARGES FOR CHLORINE REAGENT	\$ 47.47	dwwtp
244230	1/7/2019	11284779	HACH COMPANY	CL17 PROCESS ANALYZER	\$ 7,996.33	dwwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
244015	1/7/2019	INV1583603	KNOX COMPANY	2019 SOFTWARE SUBSCRIPTION (LOCKBOXES)	\$ 568.54	medic
244063	1/7/2019	53491	KROESENS UNIFORMS COMPANY	DUTY JACKET	\$ 146.46	medic
244066	1/7/2019	53490	KROESENS UNIFORMS COMPANY	DUTY JACKET	\$ 130.13	medic
244241	1/7/2019	314385	LEFEBER TURF FARM, LLC	CHLORINE - HYDRO SEEDING	\$ 434.00	dwtpt
243921	1/7/2019	71623B-X	UNDERWOOD & ASSOCIATES, LLC	WWTP RESTROOM UPGRADE - DESIGN	\$ 1,072.50	dwwtpt
244265	1/7/2019	1154635597	WILSON DDS, NICHOLAS J	DENTAL SERVICES, DAVID MEAD	\$ 1,619.00	hr
244216	1/8/2019	10297-12-18F	BERK CONSULTING, INC.	FIRE IMPACT FEE STUDY - DECEMBER 2018	\$ 1,961.87	medic
243846	1/8/2019	19000026 RI 05700	KRUGER	SAND PUMP REPLACEMENT GASKETS	\$ 1,045.66	dwtpt
244237	1/8/2019	8030	MACLEOD RECKORD PLLC	GUEMES CHANNEL TRAIL 30% DESIGN - PHASE VI - DECEMBER 2018	\$ 5,263.71	pw1
243735	1/8/2019	540894	RAINBOW ENTERPRISES	PUMPING OF HEART LAKE VAULT TOILET	\$ 325.50	parks
244073	1/8/2019	90324	VECA ELECTRIC & TECHNOLOGIES	ELECTRICAL FOR DOOR OPENERS @ CITY HALL	\$ 1,977.84	pwfac
243483	1/8/2019	114357	VENTEK INTERNATIONAL	PAYSTATION HOSTING	\$ 146.48	parks
244008	1/9/2019	1/9/19	ANACORTES FAMILY MEDICINE	TB TEST	\$ 28.00	medic
244251	1/9/2019	N03262	DEPARTMENT OF HEALTH	DOH PILOT PROJECT REVIEW	\$ 2,204.00	dwtpt
244067	1/9/2019	53516	KROESENS UNIFORMS COMPANY	UNIFORM BELT	\$ 26.04	medic
244072	1/9/2019	53515	KROESENS UNIFORMS COMPANY	15 NAME TAGS	\$ 134.81	medic
244264	1/9/2019	1095084969	MALVERN PANALYTICAL, INC.	ZETASIZER PARTS	\$ 316.82	dwtpt
243905	1/9/2019	596	SKAGIT COUNTY PUBLIC HEALTH &	COMMUNITY SERVICES @ ANACORTES SENIOR ACTIVITY CENTER - 4TH OTR	\$ 9,000.00	publib
243947	1/9/2019	17996	SUNLAND BARK & TOPSOILS	BARK	\$ 213.96	parks
243937	1/9/2019	114-7878631	UNITED SITE SERVICES, INC	RESET TIPPED OVER TOILET @ ACE OF HEARTS	\$ 51.71	parks
243909	1/10/2019	222	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN	\$ 891.25	parks
244214	1/10/2019	223	AQUA-TERR SYSTEMS INC	ON-CALL CRITICAL AREAS SITE REVIEWS - W 8TH ST - DEC 2018	\$ 821.58	plan
244076	1/10/2019	53544	KROESENS UNIFORMS COMPANY	DUTY JACKET	\$ 143.20	medic
243970	1/10/2019	300000300008	PUGET SOUND ENERGY INC	PARTIAL ENERGY BILLING 12/7-12/31/18	\$ 15,989.37	dwwtpt
243944	1/11/2019	1779401-5	BIRCH EQUIPMENT CO., INC	DEPOT CONTAINER RENTAL	\$ 151.90	parks
244233	1/11/2019	1200166980	HDR ENGINEERING, INC	WTP CHLORINE CONVERSION PROJECT - 11/25/18-12/29/18	\$ 6,136.19	dwtpt
244257	1/11/2019	655110	LABCONCO CORPORATION	LAB DISHWASHER CABLES	\$ 45.58	dwtpt
244280	1/11/2019	258310158001	OFFICE DEPOT, INC.	COPY PAPER	\$ 357.94	finance
244281	1/11/2019	258314771001	OFFICE DEPOT, INC.	COPY PAPER - 3RD FLOOR C/H	\$ 467.58	finance
244282	1/11/2019	258315417001	OFFICE DEPOT, INC.	COPY PAPER - APD	\$ 501.12	finance
244283	1/11/2019	258315867001	OFFICE DEPOT, INC.	COPY PAPER - ASAC	\$ 71.59	finance
244010	1/11/2019	001-422833	PISTON SERVICE OF ANACORTES	OIL FOR SHOP INVENTORY	\$ 65.55	dshop
244142	1/11/2019	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 12/6-1/4/19	\$ 6,668.17	dwtpt

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
244135	1/11/2019	101615589	RICOH USA, INC	S/N C32029555 CITY HALL COPIER 3RD 1/1-1/31/19	\$ 377.30	finance
243738	1/11/2019	19650	SUNLAND BARK & TOPSOILS	BARK FOR DOG PARK	\$ 922.25	parks
243945	1/11/2019	17996	SUNLAND BARK & TOPSOILS	BARK - Q AVE	\$ 80.24	parks
244074	1/11/2019	1264996	SURETY PEST CONTROL	PEST CONTROL FOR MUSEUM	\$ 44.49	pwfac
244061	1/14/2019	978 800 000 0	CASCADE NATURAL GAS CORP.	STA 3: 12/11 - 1/11	\$ 136.85	medic
244058	1/14/2019	K011272	CORE & MAIN LP	FORD FS202-2160/ WHISTLE LAKE RD PROJECT	\$ 961.00	wdist
244215	1/14/2019	12627	LOWE'S BUSINESS ACCOUNT/GEMB	PIPING	\$ 32.98	dwtpt
243992	1/14/2019	001-422997	PISTON SERVICE OF ANACORTES	SUPPLY- OPS SHOP	\$ 16.55	dshop
244253	1/14/2019	101637	THE HOSE SHOP, INC	TUBING	\$ 28.24	dwtpt
244211	1/14/2019	90420	VECA ELECTRIC & TECHNOLOGIES	OPERATIONS SHOP REMODEL - ELECTRICAL WORK 12/3/18-12/31/18	\$ 16,693.48	pw1
244205	1/14/2019	12147	WASHINGTON FIRE CHIEFS	EVIP TRAIN THE TRAINER CLASS	\$ 50.00	medic
244126	1/14/2019	RE 41 JA2711 L156	WASHINGTON STATE DEPARTMENT	DECEMBER 2018 SIGNAL LIGHT MAINT	\$ 90.79	dshop
244191	1/14/2019	RE41 JZ0145 L004	WASHINGTON STATE DEPARTMENT	SR20 FEED 4 PACK OF METERS	\$ 125.19	wdist
244183	1/15/2019	250006	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 1,427.19	pwfac
243948	1/15/2019	4894	EAGER BEAVER TREE SERVICE, INC	HAZARD TREE REMOVAL - 2319 FOREST VIEW	\$ 1,627.50	parks
244192	1/15/2019	19-01583	EDGE ANALYTICAL, INC	BAC T ANALYSIS	\$ 15.00	dwtpt
244078	1/15/2019	111056	FASTENAL COMPANY	FIREFIGHTING GLOVES, FLASHLIGHT	\$ 837.84	medic
244080	1/15/2019	111057	FASTENAL COMPANY	EXAM GLOVES	\$ 141.67	medic
244131	1/15/2019	131697	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONEWELLNESS EXAM	\$ 24.41	apd
243194	1/15/2019	627574	HASA, INC	SODIUM HYPOCHLORITE 12.5% SOLUTION	\$ 5,148.78	dwtpt
243991	1/15/2019	001-423127	PISTON SERVICE OF ANACORTES	PART- #6970	\$ 2.01	dshop
243998	1/15/2019	001-423193	PISTON SERVICE OF ANACORTES	FILTER- VEH #857	\$ 11.14	dshop
244201	1/15/2019	DUES19-003	PUGET SOUND MARINE	2019 MEMBERSHIP	\$ 150.00	medic
244082	1/16/2019	1991070914	ARAMARK	STA 3 MAT SERVICE - 1/16	\$ 21.70	medic
244071	1/16/2019	796743	BAYSHORE OFFICE PRODUCTS INC	OPS- OFFICE SUPPLIES	\$ 234.85	dshop
244000	1/16/2019	144457	COMPULINK MANAGEMENT CENTER, D/B/A LASERFICHE	LASERFICHE RIO 50 USER LICENSES	\$ 53,789.61	legal
244001	1/16/2019	144459	COMPULINK MANAGEMENT CENTER, D/B/A LASERFICHE	LASERFICHE SUPPORT 3/1/19-2/28/20	\$ 14,159.25	legal
244002	1/16/2019	144458	COMPULINK MANAGEMENT CENTER, D/B/A LASERFICHE	LASERFICHE FORMS PROFESSIONAL	\$ 9,354.70	legal
244231	1/16/2019	GIS-8466	GEOGRAPHIC INFORMATION	GIS SUPPORT BLOCK - DEC 2018	\$ 103.43	pw1
244218	1/16/2019	147857	INFOSEND, INC.	PROGRAMMING - UPDATE "ISSUED" DATE	\$ 300.00	finance
244011	1/16/2019	MV204941	MOTOR TRUCKS, INC	PARTS FOR TRUCK #511	\$ 268.72	dshop
244006	1/16/2019	001-423243	PISTON SERVICE OF ANACORTES	VEHICLE BATTERY	\$ 100.85	dshop
244009	1/16/2019	001-423269	PISTON SERVICE OF ANACORTES	HYD CART KIT FOR SHOP INVENTORY	\$ 112.09	dshop
244134	1/16/2019	001-423328	PISTON SERVICE OF ANACORTES	PARTS- VEH #514	\$ 127.08	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
244245	1/16/2019	RS18030638	SHIFTNOTE, LLC	WTP SERVICE 2/1/19-4/30/19	\$ 119.85	dwtp
244077	1/16/2019	1904	SKAGIT COUNTY EMS COMMISSION	TRANSFER RESOLUTUON FOR ZOLL EQUIPMENT	\$ 10.00	medic
244207	1/16/2019	1144277	SKAGIT PUBLISHING LLC	PUBLISH AA-1854343 AA-1855641	\$ 182.70	finance
244249	1/16/2019	331 0442987	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 55.62	dwtp
244293	1/16/2019	1737000	WASHINGTON TRACTOR, INC	14" CHAINSAW / STREET DEPT.	\$ 347.80	dshop
244138	1/16/2019	026P266462	WESTERN TRUCK CENTER	WINDSHIELD- VEH #511	\$ 283.79	dshop
244275	1/16/2019	2018-1243	WFCA: THE DAILY DISPATCH	CLASSIFIED AD FOR EMERGENCY MGT SERVICES RFO	\$ 100.00	hr
244250	1/17/2019	25814	ADAPTTOSOLVE, INC.	KEYPAD READERS AND ACCESSORIES	\$ 21,115.69	infosys
244064	1/17/2019	ALCS-COA-2018-1	APSB COMMUNITY SOLAR, LLC	APD + LIBRARY SOLAR ENERGY PAYMENT	\$ 3,569.40	finance
244075	1/17/2019	1991072957	ARAMARK	APD NYLON MATS CLEANED	\$ 16.28	apd
244133	1/17/2019	1991072963	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 70.35	finance
244139	1/17/2019	1991072964	ARAMARK	OPS MAT CLEANING: 01/17/19	\$ 35.35	dshop
244184	1/17/2019	1991072953	ARAMARK	STA 2 MAT SERVICE: 1/17	\$ 21.70	medic
244189	1/17/2019	1991072954	ARAMARK	STA 1 MAT SERVICE: 1/17	\$ 21.70	medic
244065	1/17/2019	797029	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 233.54	court
244083	1/17/2019	796874	BAYSHORE OFFICE PRODUCTS INC	PAPER SUPPLIES FOR DADDY DAUGHTER DANCE	\$ 16.22	pkrec
244203	1/17/2019	8498 30 017 0543538	COMCAST	DEPOT 611 R AVENUE - 1/22-2/21/19	\$ 186.12	finance
244193	1/17/2019	19-02101	EDGE ANALYTICAL, INC	TCR ANALYSIS	\$ 165.00	dwtp
244229	1/17/2019	01/17/2019	FIDALGO CLEANING	CLEANING	\$ 100.00	museum
244079	1/17/2019	3447418	FISHERIES SUPPLY	SAILING SUPPLIES	\$ 346.16	pkrec
244129	1/17/2019	61665/2	HB JAEGER	THREAD O LETS	\$ 356.64	wdist
244132	1/17/2019	001-423402	PISTON SERVICE OF ANACORTES	PARTS- VEH #511	\$ 3.08	dshop
244234	1/17/2019	045950	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 31.83	museum
244196	1/17/2019	1262265	SURETY PEST CONTROL	STA 2: JANUARY	\$ 44.49	medic
244256	1/17/2019	0043180	TMG SERVICES, INC	FLUORIDE PERISTALTIC PUMP TUBING	\$ 408.69	dwtp
244070	1/17/2019	FCU1901.3849	WASHINGTON DEPARTMENT OF	K9 TRAINING FEE; NEW HANDLER TRAINING	\$ 1,000.00	apd
244145	1/18/2019	cs- BBC12U	ANACORTES BASEBALL CLUB	PAYMENT FOR HELPING WITH GLOW DISC EVENT	\$ 400.00	pkrec
244144	1/18/2019	Refund	ASPEN POWER CATAMARANS	REFUND FOR BOAT RAMP	\$ 125.00	plan
244208	1/18/2019	1/18/19	BROWN, CHRISTOPHER	SUBSISTENCE FOR EVIP CLASS	\$ 16.00	medic
244239	1/18/2019	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 12/18-18-01/19/19	\$ 1,011.02	finance
244240	1/18/2019	912 800 0000 0	CASCADE NATURAL GAS CORP.	NATURAL GAS	\$ 343.79	museum
244242	1/18/2019	199 800 0000 4	CASCADE NATURAL GAS CORP.	NATURAL GAS	\$ 22.35	museum
244254	1/18/2019	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE	\$ 375.80	parks
244258	1/18/2019	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 12/18/18 - 1/17/19	\$ 1,428.80	publib
244259	1/18/2019	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 12/18 - 1/17	\$ 169.40	medic

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
244262	1/18/2019	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 12/18 - 1/17	\$ 152.04	medic
244276	1/18/2019	92556770	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,923.06	dwtp
244194	1/18/2019	K008183	CORE & MAIN LP	WATER INVENTORY PARTS: GASKETS, IPS	\$ 1,091.91	wdist
244197	1/18/2019	19-00013	EDGE ANALYTICAL, INC	BAC T ANALYSIS	\$ 49.00	dwtp
244198	1/18/2019	19-00625	EDGE ANALYTICAL, INC	BAC T ANALYSIS	\$ 49.00	dwtp
244266	1/18/2019	111376	FASTENAL COMPANY	FF GLOVES, EXTRICATION GLOVES, SAWSALLL	\$ 523.49	medic
244267	1/18/2019	111377	FASTENAL COMPANY	EXAM GLOVES	\$ 92.92	medic
244127	1/18/2019	05640C	FLORES JR., ODILON	WORK BOOTS FOR ODI FLORES	\$ 151.89	dwtp
244185	1/18/2019	123100	FRONTIER FORD	MOTOR- #159	\$ 31.31	dshop
244143	1/18/2019	NOVEMBER 12, 2018	ISLAND HOSPITAL FOUNDATION	SAFETY ASSESSMENT GRANT FOR 2019	\$ 2,500.00	apd
244238	1/18/2019	1633-26	MAKERS ARCHITECTURE	ZONING, DEV & DESIGN STDS - DECEMBER 2018	\$ 12,578.75	plan
244212	1/19/2019	000099E018039	UNITED PARCEL SERVICE, INC	PUMP RETURN TO MILLIPORE SIGMA	\$ 31.02	dwtp
244199	1/20/2019	3062	NW CLEANERS	STA 1 WEEKLY CLEANING FOR JANUARY	\$ 488.00	medic
244255	1/20/2019	3033	NW CLEANERS	JANITORIAL SERVICES AT THE WTP - JANUARY 2019	\$ 988.00	dwtp
244261	1/20/2019	3059	NW CLEANERS	JANITORIAL SERVICES AT THE ANACORTES PUBLIC LIBRARY - JAN 2019	\$ 2,388.00	publib
244200	1/21/2019	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 12/18/18-01/18/19	\$ 596.94	hr
244223	1/21/2019	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD (12/18/18-1/18/19)	\$ 714.21	apd
244274	1/21/2019	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPERATIONS 12/18/18 - 1/18/19	\$ 841.21	dshop
244187	1/21/2019	012119	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 700.00	apd
244209	1/21/2019	5055686995	RICOH USA, INC	S/N C86112175 3RD FL COPIER 10/21/18-01/20/19	\$ 1,810.69	finance
244225	1/22/2019	Pay App 3	ALLIED TRENCHLESS	2018 SANITARY SEWER LINE REHAB	\$ 80,717.76	pw1
244204	1/22/2019	53800000001pks	CASCADE NATURAL GAS CORP.	411 HILLCREST DR THRU 1/18/19	\$ 35.08	parks
244232	1/22/2019	989 800 0000 8	CASCADE NATURAL GAS CORP.	NATURAL GAS FOR WWTP	\$ 13.00	dwtp
244202	1/22/2019	WAANA111360	FASTENAL COMPANY	SAFETY GLASSES	\$ 16.24	dwtp
244190	1/22/2019	ReimbHill	HILL, SALLY	MEAL REIMB NANASP/NCOA'S CONF	\$ 178.00	hr
244244	1/22/2019	GB00100301	TRANSAMERICA LIFE INS CO	LEOFF LONG-TERM CARE INSURANCE	\$ 475.28	hr
243997	1/26/2019	18-170-PRK-0011	EAGER BEAVER TREE SERVICE, INC	RETAINAGE RELEASE	\$ 450.00	pw1

Total **\$677,387.15**



City Council Agenda Bill

Meeting Date: 1/28/2019

Agenda Item: 5c

Subject: Port of Anacortes Vacation, Alley in Block 31 "Map of the City of Anacortes"

Staff Contact: Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
X	Resolution No. 2031
	Contract
	Public Hearing
	Staff Report

Summary Statement: Seeking approval of a public hearing date of February 25, 2019 for possible city right-of-way vacation.

Background: This is standard procedure for a vacation application, to set a hearing date. More information will be sent prior to the hearing date.

Budget Impact	
Amount Budgeted	n/a
Budget Account (BARS)	n/a
Proposed Expenditure	n/a
Budget Amendment Required?	n/a
Revenue Source	n/a

Proposed Contract	
Contractor	n/a
Amount	n/a
Start Date	n/a
End Date	n/a

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move to approve Resolution No. 2031.

Alternative Actions: N/A

Attachments (listed in order presented): Resolution 2031

RESOLUTION NO. 2031

**A RESOLUTION FIXING A TIME WHEN A PETITION FOR VACATION MAY BE
HEARD AND DETERMINED BY THE CITY COUNCIL IN SETTING A PUBLIC
HEARING DATE.**

WHEREAS, a petition for the vacation of the below described property has been signed by the requisite number of abutting property owners and filed with the City Clerk of the City of Anacortes; and

WHEREAS, RCW 35.79.010 and AMC 12.50.070 require a time to be fixed for a public hearing on said matter; now, therefore,

**BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ANACORTES,
WASHINGTON, AS FOLLOWS:**

Section I. That certain petition asking for the vacation of the alley in Block 31 “Map of the City of Anacortes” shall be heard and determined by the City Council and a public hearing shall be heard thereof on the **25th day of February 2019.**

**INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY
OF ANACORTES on this 28th day of January 2019.**

LAURIE M. GERE, MAYOR

Approved as to form and legality:

Darcy Swetnam, WSBA #40530
City Attorney

ATTEST:

Steve D. Hoglund, City Clerk Treasurer



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning February 4, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

February 4, 2019

- Contract Award: 2019 Waterline Replacement Project 19-001-WTR-001
- Ordinance 3035: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- Ordinance 3036: Municipal Code Chapter 1.30, Contracting (Discussion/Possible Action)
- Resolution 2030: Purchasing Policy (Discussion/Possible Action)

February 11, 2019

- Ordinance 3030: Fire Impact Fees (Discussion/Possible Action)
- Ordinance 3038: Establishing AMC Chapter 5.38, Public Utility and Telecommunications Right-of-Way Use, and AMC Chapter 19.68, Wireless Service Facilities (Discussion/Possible Action)

February 19, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 25, 2019

- Contract Award: Emergency Management Services 19-015-IDS-001
- Contract Award: Slurry Seal 2019 19-008-TRN-001
- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

March 4, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

March 11, 2019

March 18, 2019

March 25, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Jan 28, 2019, 5:00 PM, CANCELLED
- Public Works, Monday, Feb 4, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Feb 5, 2019, 8:30 AM, City Hall
- Public Safety, Tuesday, Feb 5, 2019, 10:00 AM, Mayor's Office, City Hall
- Skagit County Population Health Trust, Thursday, Feb 7, 2019, 8:30 AM, Mount Vernon
- Housing Affordability & Community Services, Thursday, Feb 7, 2019, 1:30 PM, City Hall
- Planning, Monday, Feb 11, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Feb 13, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Feb 18, 2019, 5:00 PM, Main Conference Room, City Hall