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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

February 26, 2024
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Fiber Committee (Report)
 - b. Planning Committee (Report)
 - c. Museum Committee (Report)
 - d. Parks and Recreation Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of February 20, 2024 (Action)
 - b. Approval of claims in the amount of \$584,661.87 (Action)
 - c. Special Event Application: Free Movie Night on Kingsway (Action)
6. **Other Business**
 - a. * Planning, Community and Economic Development 2024 Department Update (Report)
 - b. * 2024 Stormwater Management Program Plan (Presentation)
 - c. Contract Modification: Pass Lake 10-Inch Watermain Replacement Project - Design #20-071-WTR-002 (Discussion/Possible Action)
7. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council Minutes - February 20, 2024

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of February 20, 2024 at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, and Anthony Young were present. Councilmembers Amanda Hubik, Carolyn Moulton (left at 7:33 pm due to technical problems with the remote meeting connection and did not rejoin) and Bruce McDougall (joined at 6:22 pm) participated in the meeting remotely via Zoom. Councilmember Christine Cleland-McGrath was absent.

Mr. Walters moved, seconded by Mr. Young, to excuse the absence of Ms. Cleland-McGrath. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced the visit of the mobile office of the Department of Social and Health Services on February 22nd at the Salvation Army, thanked library staff and volunteers for a successful Adventure Day event, and provided an R Avenue Improvement Project update.

Economic Development Committee

Mr. Young reported from the Economic Development Committee meeting held February 13th. The topics discussed included the onboarding of new committee members, establishing partnerships, identifying stakeholders, and defining the scope of work for the committee.

Housing Affordability and Community Services Committee

Ms. Moulton reported from the Housing Affordability and Community Services Committee meeting held the previous Thursday. The topics discussed included a discussion with Community Action Resource Center Coordinator, support services for seniors, and Salvation Army services.

Public Works Committee

Mr. Walters reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included recent parking code changes, the waterlines serving Oak Harbor, Skagit County fee increases for solid waste handling, Capital Facilities Plan projects including the downtown arch rehabilitation, Ninth Street connectivity with Commercial Avenue and the marina, a parking study, the stormwater management plan, and an upcoming presentation from Alta Design on the Commercial Avenue Corridor project.

Parks and Recreation Committee

Mayor Miller announced that Mr. McDougall would report from the Parks and Recreation Committee meeting held February 15th at a later date.

Skagit County Law and Justice Council

Mr. Fantini reported from the Skagit County Law and Justice Council meeting held on February 13th. The topics discussed included facilitative mediation, the North Star Project, expanding crisis and co-response services throughout the county, coordination of opioid settlement funds, expanding Julota software use to facilitate Interagency communication and coordination, and updating countywide land use policies to promote housing growth.

Police Officers Swearing In

Police Chief Dave Floyd introduced the officers to be sworn in, including Officer Tim Vanderkooy, Officer Demarkus Carter, and Officer Roberto Cheeseboro.

Mayor Miller administered the oath of office to Officers Vanderkooy, Carter and Cheeseboro.

Anacortes Public Library Board of Directors Appointment

Mayor Miller presented the appointment of Briana Lindquist to the Anacortes Public Library Board of Directors for a five-year term through December 31, 2028.

Mr. Fantini moved, seconded by Mr. Young, to confirm the appointment of Briana Lindquist to the Anacortes Public Library Board of Directors. The motion carried unanimously by voice vote.

Mr. Walters announced that he, Mr. McDougall, and Mr. Fantini will host an informal opportunity to discuss city issues on February 27th at the Library at 6:00 pm. Mr. Walters added that he, Ms. Moulton, and Ms. Cleland-McGrath will attend a meeting of the Fidalgo Democrats Club to discuss the 2025 Comprehensive Plan Update on March 12th at 7:00pm.at the Library.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Ms. Hubik moved, seconded by Mr. Fantini, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of February 12, 2024

b. Approval of claims in the amount of \$941,153.52

The following vouchers/checks were approved for payment:

EFT numbers: 108607 through 108663, total \$900,257.80

Check numbers: 108664 through 108679, total \$40,530.58

Wire transfer numbers: 341292 through 341707, total \$365.14

Other Business

Habitat for Humanity Lease

Skagit Habitat for Humanity Executive Director, Tina Tate, presented an overview of the organization's mission and future housing projects in Anacortes, referring to a slide presentation that was included in the packet materials for the meeting. Mr. Walters outlined the proposed lease agreement, referring to a slide that was added to the packet materials for the meeting.

Mayor Miller invited members of the audience to comment on this agenda item.

Public comment was given as follows:

George Salatka of Anacortes commented that the proposed location is unfavorable and the number of units in the proposed development is excessive. He also expressed concerns around equity considerations.

Discussion topics included:

- Flexibility for the period of the lease and ensuring affordability.
- Perpetual affordability.
- Home transfer and equity considerations.
- Home design, neighborhood integration, parking space, and refuse receptacle location.
- Consideration of number of units.
- Reason for lot choice.

- Threshold consideration for moving forward with the lease.
- Construction timeline.
- Opportunities for public input and ensuring that concerns are heard.
- Creating housing under market conditions and possible future acquisition.

Contract Award: Access Anacortes Fiber Internet EDA Expansion Backbone Construction #23-013-FBR-002

Fiber Manager Jim Lemberg introduced the proposed contract award for the Access Anacortes Fiber Internet EDA Expansion Backbone Construction #23-013-FBR-002

Discussion topics included:

- Grant funding total.
- Scope of work of the contract.
- Aerial versus underground infrastructure work.
- Project budget and actual expenses.
- Increased costs due to supply chain issues.
- Saved funds on having the city complete make-ready work.
- Local contractor.

ANTHONY YOUNG moved, seconded by TJ FANTINI, to authorize the mayor to sign contract #23-013-FBR-002 with Summit Contractors Inc. Vote: Ayes - ANTHONY YOUNG, RYAN WALTERS, BRUCE MCDOUGALL, AMANDA HUBIK, TJ FANTINI. Nays - None. Result: Passed

Contract Award: 16th Street and D Avenue Improvement Project – Design #22-213-TRN-002

Public Works Director Andrew Rheame introduced Lead Engineering Technician Steve Lange who detailed the proposed design contract award for the 16th Street and D Avenue Improvement Project #22-213-TRN-002, referring to a slide presentation that was added to the packet materials for the meeting.

Discussion topics included:

- Community and neighborhood meetings to make sure all concerns are heard.
- Childcare is a significant community need.
- Un-built portion of C Avenue between 16th Street and 17th Street.
- Traffic-calming measures.

Mr. Walters abstained from voting due to having previously managed the project.

ANTHONY YOUNG moved, seconded by AMANDA HUBIK, to authorize the mayor to sign contract #22-213-TRN-002 with HW Lochner Inc. Vote: Ayes - ANTHONY YOUNG, BRUCE MCDOUGALL, AMANDA HUBIK, TJ FANTINI. Nays - None. Abstentions: RYAN WALTERS. Result: Passed

Ordinance 4074: Title 9 Update

City Attorney Darcy Swetnam and Police Chief Dave Floyd introduced proposed Ordinance 4074, detailing the changes to Title 9 of the Anacortes Municipal Code that would re-introduce provoking assault and disorderly conduct.

Mayor Miller invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Discussion topics included:

- Ability to charge individuals with provoking assault for using racial slurs.
- Intentional requirement in Section I.A.5.
- The reason the provisions were omitted from the current version.
- Instances where the previous code language would have helped.
- Language is important and it can harm.
- Incitement goes beyond free speech.

Ordinance 4073: Adoption of Updated Washington State Building Codes

Planning, Community, and Economic Development Director John Coleman introduced Building Official Rob Frisinger, who detailed proposed Ordinance 4073: Adoption of Updated Washington State Building Codes, outlining the key elements of the code changes, including the wildland urban interface code, minimum elevator size, maximum vegetation height, and heating requirements for office buildings and homes.

Mayor Miller invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Discussion topics included:

- Eliminate fee information from the code and place it on the unified fee schedule.
- Refer penalties to Title 20, code enforcement title.
- Ordinance will be back before the Council on February 26th.

Ordinance 4068: Amending the 2023 Budget

Finance Director Steve Hoglund re-introduced Ordinance 4068: Amending the 2023 Budget.

Discussion topics included:

- Including the "Fund Balance" line to reflect \$113,300 for the Washington Park re-roof project in the Washington Park fund.
- Using the most restricted funding source.
- Staff budgeting skill.

ANTHONY YOUNG moved, seconded by RYAN WALTERS, to approve Ordinance 4068 with the prescribed change to the revenue line for Washington Park fund. Vote: Ayes - ANTHONY YOUNG, RYAN WALTERS, BRUCE MCDOUGALL, AMANDA HUBIK, TJ FANTINI. Nays - None. Result: Passed

Adjournment

There being no further business, at approximately 8:22 p.m. the Anacortes City Council meeting of February 20, 2024 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the February 26, 2024 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
340764	12/5/2023	026446659	GALLS, LLC.	UNIFORMS-COLLINS	\$ 139.51	afdcc
340768	12/14/2023	026539411	GALLS, LLC.	UNIFORM VESTS	\$ 116.52	afdcc
338836	12/26/2023	5008206398	FERRELLGAS, LP	DEC PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 55.47	finance
338046	12/26/2023	243940011	SURETY PEST CONTROL	PEST CONTROL LIBRARY 12/26/2023	\$ 97.91	publib
342043	12/27/2023	WCCI23478	WESTERN CASCADE CONTAINER LLC	ERR5000 - PURCHASE OF ROLL- OFF TRUCK DUMP BOX	\$ 20,480.27	pw1
339193	1/1/2024	US-83975	ENVISIONWARE, INC	ANNUAL MAINTENANCE SUBSCRIPTION 2024	\$ 3,826.28	libcc
339195	1/1/2024	79680547	INGRAM LIBRARY SERVICES, LLC	BOOKS	\$ 3,179.60	libcc
339708	1/1/2024	256476-0043-3	WASTE MANAGEMENT	WTP GARBAGE, RECYCLING 12/1/23-12/31/23	\$ 188.16	dwtpt
338518	1/3/2024	WAANA153191	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 189.39	dwtpt
338837	1/4/2024	245673356	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 64.18	finance
338353	1/4/2024	248409578	SURETY PEST CONTROL	PEST CONTROL PD/COURTHOUSE	\$ 136.00	pwfac
339324	1/8/2024	6560317155	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 82.23	wwtpcc
339169	1/8/2024	3255618	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 219.64	wwtpcc
339200	1/9/2024	196546	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONE MEDICATION	\$ 33.25	apdcc
340767	1/9/2024	026733473	GALLS, LLC.	UNIFORM VEST	\$ 58.75	afdcc
339296	1/9/2024	3255650	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 365.21	wwtpcc
339182	1/9/2024	240043	T-SHIRTS BY DESIGN	UNIFORM - LOGO	\$ 190.51	wwtpcc
339322	1/9/2024	9847	WATER ENVIRONMENT FEDERATION	TRAINING MANUALS	\$ 118.00	wwtpcc
339185	1/10/2024	C46893/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 15.21	wdistcc
339186	1/10/2024	C46894/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 20.82	wdistcc
339192	1/10/2024	1799-8004	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339184	1/10/2024	111-2443510- 4693016	AMAZON.COM SERVICES, INC	SHOP VAC & FIBER CLEANER	\$ 172.49	fibercc
339194	1/10/2024	111-6532285- 5619443	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 10.87	libcc
339304	1/10/2024	113-2807960- 9764226	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 106.09	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
339154	1/10/2024	113-5738477-8590645	AMAZON.COM SERVICES, INC	PRINTER	\$ 356.31	infosyscc
339199	1/10/2024	114-4714860-5985004	AMAZON.COM SERVICES, INC	MOUSE	\$ 13.05	afdcc
339181	1/10/2024	114-7574565-0225007	AMAZON.COM SERVICES, INC	BATTERIES FOR FIREARMS OPTICS	\$ 40.35	apdcc
339189	1/10/2024	9000565944	ASSURED PARTNERS OF WASHINGTON	AMP INSTRUCTOR INSURANCE	\$ 250.00	parksccl
339309	1/10/2024	1001757	BAYSHORE OFFICE PRODUCTS INC	2024 WALL CALENDAR OFFICE SUPPLIES	\$ 33.48	plancc
339183	1/10/2024	3631934	COLE-PARMER INSTRUMENT CO.	PROBE X 2	\$ 275.45	wtpcc
339544	1/10/2024	10723586043	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339311	1/10/2024	8255 9094 8736 4397	DISH	JANUARY SERVICE - 29-3	\$ 110.89	afdcc
339190	1/10/2024	026705017	GALLS, LLC.	UNIFORM JUMPSUIT REPAIR; SGT LEETZ	\$ 582.76	apdcc
339153	1/10/2024	O2511S20PZ	GREEN RIVER COMMUNITY COLLEGE	2024 WDM 3 RENEWAL	\$ 42.00	wdistcc
339187	1/10/2024	O2511SYWY6	GREEN RIVER COMMUNITY COLLEGE	2024 WATERWORKS RENEWAL	\$ 42.00	wdistcc
339196	1/10/2024	1276805	INTERNATIONAL SOCIETY OF	ANNUAL MEMBERSHIP FOR ARBORIST CERTIFICATION	\$ 210.00	parksccl
339151	1/10/2024	580753	NATIONAL FIRE PROTECTION	2024 SUBSCRIPTION TO NFPA FIRE CODES	\$ 1,552.50	afdcc
339174	1/10/2024	3986-287498	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #043	\$ 15.56	shopcc
339171	1/10/2024	3986-287510	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #152	\$ 6.90	shopcc
339175	1/10/2024	3986-287516	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 89.60	shopcc
339177	1/10/2024	3986-287523	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #043	\$ 22.17	shopcc
339178	1/10/2024	3986-287538	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #043	\$ 233.68	shopcc
339176	1/10/2024	3986-287517	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 65.15	shopcc
339172	1/10/2024	3986-287607	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #	\$ 115.70	shopcc
339173	1/10/2024	3986-287640	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 86.00	shopcc
339297	1/10/2024	24265381	PURCELL TIRE AND SERVICE CENTE	SERVICE FOR VEHICLE #515	\$ 512.23	shopcc
339298	1/10/2024	24265382	PURCELL TIRE AND SERVICE CENTE	SUPPLIES FOR SHOP	\$ 1,537.77	shopcc
339299	1/10/2024	24265383	PURCELL TIRE AND SERVICE CENTE	SERVICE FOR VEHICLE #304	\$ 40.75	shopcc
339300	1/10/2024	24265384	PURCELL TIRE AND SERVICE CENTE	TIRE REPAIR FOR EQUIP #403	\$ 98.95	shopcc
339197	1/10/2024	D56523	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 34.20	parksccl
339152	1/10/2024	D58442	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 37.31	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
339180	1/10/2024	0630DFC7-0051	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parksgcc1
339179	1/10/2024	0630DFC7-0052	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parksgcc1
339048	1/10/2024	245181745	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 95.73	dshop
339198	1/10/2024	ZTP5Y920322996037	UNITED PARCEL SERVICE, INC	SHIPPING: COMPRESSOR AIR ANALYSIS	\$ 13.66	afdcc
339435	1/10/2024	7EU27752EF273852C	WASHINGTON STATE POLICE	2024 MEMBERSHIP - OFC HATCHER	\$ 50.00	apdcc
339320	1/10/2024	3501	WAVECEL, LLC	ENGINEERING OPERATING SUPPLIES	\$ 103.94	pwfacc
339188	1/10/2024	SO344727	WITMER PUBLIC SAFETY GROUP INC	WILDLAND PANTS & SHIRTS FOR NEW MEMBERS	\$ 3,089.84	afdcc
339284	1/11/2024	B26217/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 17.61	parksgcc1
339312	1/11/2024	1625-9811	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339313	1/11/2024	1695-2860	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339400	1/11/2024	300-10131516	ALL BATTERY SALES & SERVICE	SUPPLIES FOR SHOP	\$ 993.62	shopcc
339314	1/11/2024	111-1967376-9892242	AMAZON.COM SERVICES, INC	PARTS FOR VEHICLE #3001	\$ 16.08	shopcc
339308	1/11/2024	111-4934735-3576266	AMAZON.COM SERVICES, INC	WORK GLOVES	\$ 158.14	fibercc
339307	1/11/2024	111-6103392-9773856	AMAZON.COM SERVICES, INC	ALCOHOL WIPES FOR FIBER CLEANING	\$ 33.50	fibercc
339476	1/11/2024	6560319365	ARAMARK	STA 2 MAT/MOP SERVICE: 1/11	\$ 16.31	medic
339477	1/11/2024	6560319366	ARAMARK	STA 1 MAT/MOP SERVICE: 1/11	\$ 23.32	medic
339222	1/11/2024	6560319371	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
339164	1/11/2024	10723595252	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339168	1/11/2024	10723595332	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339167	1/11/2024	10723617912	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339157	1/11/2024	10723617920	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339165	1/11/2024	10723782362	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339162	1/11/2024	10723794487	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
339166	1/11/2024	10723900822	DELL MARKETING LP	DELL LATITUDE 5530 LAPTOP	\$ 1,351.30	infosyscc
339158	1/11/2024	10723900830	DELL MARKETING LP	DELL LATITUDE 5440	\$ 1,477.50	infosyscc
339161	1/11/2024	10723900849	DELL MARKETING LP	DELL LATITUDE 5440	\$ 1,477.50	infosyscc
339163	1/11/2024	10723900857	DELL MARKETING LP	DELL LATITUDE 14 - 5440 LAPTOP	\$ 1,477.50	infosyscc
339156	1/11/2024	10723900865	DELL MARKETING LP	DELL LATITUDE 5530 LAPTOP	\$ 1,351.30	infosyscc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
339160	1/11/2024	10723900873	DELL MARKETING LP	DELL LATITUDE 15 5530 LAPTOP	\$ 1,351.30	infosyscc
339159	1/11/2024	10723900881	DELL MARKETING LP	ONE PRECISION LAPTOP 5570	\$ 3,162.82	infosyscc
339431	1/11/2024	7153	DOMINO'S PIZZA	MEETING/TRAINING SUPPLIES FOR ALL HANDS PW	\$ 370.58	pwfacc
339310	1/11/2024	1092681	FRONTIER BUILDING SUPPLY	EXPANSION JOINT MATERIALS	\$ 40.36	fibercc
339306	1/11/2024	475887	HARBOR FREIGHT TOOLS	SUPPLIES FOR SOLID WASTE	\$ 75.14	shopcc
339413	1/11/2024	WM57425881	HOME DEPOT	CORDLESS SHOP VAC	\$ 760.51	fibercc
339305	1/11/2024	33981956	MUNICIPAL RESEARCH &	MUNICIPAL RESEARCH AND SERVICES CENTER	\$ 40.00	execc
339301	1/11/2024	3986-287705	O'REILLY AUTO PARTS	PARTS FOR EQUIP #403	\$ 41.35	shopcc
339302	1/11/2024	3986-287746	O'REILLY AUTO PARTS	PARTS FOR EQUIP #852	\$ 1,273.31	shopcc
339430	1/11/2024	593 8 31 5372	SAFEWAY INC	MEETING/TRAINING SUPPLIES FOR ALL HANDS	\$ 45.64	pwfacc
339285	1/11/2024	356916	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 43.22	museumcc
339287	1/11/2024	D56738	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 31.54	pwfacc
339321	1/11/2024	D56774	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 20.25	parkscc1
339303	1/11/2024	D56850	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 34.11	wwtpcc
339323	1/11/2024	D57073	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 76.31	wwtpcc
339286	1/11/2024	D57107	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 49.04	wwtpcc
339317	1/11/2024	1544376	SKAGIT COUNTY SOLID WASTE FUND	PARKS DUMP RUN	\$ 41.34	parkscc1
339318	1/11/2024	1544384	SKAGIT COUNTY SOLID WASTE FUND	PARKS DUMP RUN	\$ 120.76	parkscc1
339316	1/11/2024	o2098340664	UNITED STATES POSTAL SERVICE	PREPAID ENVELOPES FOR PASSPORTS	\$ 1,206.25	libcc
339191	1/11/2024	01/11/2024	WASHINGTON ASSOCIATION OF	WA ASSOC PUBLIC RECORDS OFC; RECERTIFICATION - INGRAM	\$ 50.00	apdcc
339422	1/12/2024	1232-6930	AGC EDUCATION FOUNDATION	WSDOT TRAINING MODULE 3	\$ 125.00	pwfacc
339414	1/12/2024	111-3499824-6779464	AMAZON.COM SERVICES, INC	ALCOHOL WIPES FOR FIBER CLEANING	\$ 33.50	fibercc
339391	1/12/2024	111-9125168-7392212	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 56.47	pwfacc
339409	1/12/2024	123211	ASSOCIATION OF WASHINGTON	ASSOCIATION OF WASHINGTON CITIES	\$ 125.00	execc
339418	1/12/2024	H78871/44	COASTAL FARM &	GLOVES	\$ 32.61	wtppcc
339419	1/12/2024	H78978/44	COASTAL FARM &	GLOVES	\$ 39.11	wtppcc
339292	1/12/2024	10723970653	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339291	1/12/2024	10723970661	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
339289	1/12/2024	10723970670	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339294	1/12/2024	10723970688	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339293	1/12/2024	10723970696	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339290	1/12/2024	10723970709	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339295	1/12/2024	10723970717	DELL MARKETING LP	DOCKING STATION	\$ 250.23	infosyscc
339288	1/12/2024	XK7PMR576	DELL MARKETING LP	DELL PRECISION WORKSTATION FOR ENGINEERING	\$ 2,733.52	infosyscc
339416	1/12/2024	026722569	GALLS, LLC.	UNIFORM TIE; NEW HIRE MONGAHAN	\$ 17.49	apdcc
339424	1/12/2024	1960111	HEALTH & SAFETY INSTITUTE	INSTRUCTOR DEVELOPMENT COURSE	\$ 365.57	afdcc
339432	1/12/2024	1960167	HEALTH & SAFETY INSTITUTE	CPR INSTRUCTOR VIDEOS	\$ 334.06	afdcc
339399	1/12/2024	28320	LANCER SALES USA, INC	LAB SUPPLIES	\$ 1,181.00	wwtpcc
339315	1/12/2024	14123	LIFE TEK, INC	15 PALS, 15 CPR CERTIFICATIONS	\$ 359.04	afdcc
339421	1/12/2024	69531697	LOWE'S BUSINESS ACCOUNT/GEMB	DRYWALL SCREWS, INSULATION	\$ 66.86	wtpcc
339420	1/12/2024	977107142	LOWE'S BUSINESS ACCOUNT/GEMB	DRYWALL SAW, INSULATION	\$ 74.04	wtpcc
339786	1/12/2024	3255766	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 498.93	wwtpcc
339787	1/12/2024	3255767	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 50.68	wwtpcc
339404	1/12/2024	3986-287922	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 45.69	shopcc
339405	1/12/2024	3986-287926	O'REILLY AUTO PARTS	PARTS FOR EQUIP #877	\$ 636.65	shopcc
339406	1/12/2024	3986-287953	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 6.52	shopcc
339403	1/12/2024	3986-288045	O'REILLY AUTO PARTS	PARTS FOR EQUIP #855	\$ 1,273.31	shopcc
339427	1/12/2024	350198468-1	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 59.36	libcc
339392	1/12/2024	16188723	PACIFIC POWER BATTERIES	SUPPLIES FOR FACILITIES	\$ 177.56	pwfacc
339428	1/12/2024	D57241	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.98	parkscc1
339393	1/12/2024	462552	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 110.00	shopcc
339423	1/12/2024	8RRNS	STAKEWORLD.COM	HEAVY DUTY H STAKES, 25 COUNT, BUILDING DEPT	\$ 118.41	bldgcc
339319	1/12/2024	6657476C59486D6C6C71	UDEMY	ONLINE COURSE - TREJO-CUEVAS	\$ 23.92	infosyscc
339429	1/12/2024	231460902	WASHINGTON STATE FERRY (ALL)	TRAINING FERRY FROM DRE SCHOOL - PLEADWELL	\$ 17.90	apdcc
339425	1/13/2024	113-1851486-124662	AMAZON.COM SERVICES, INC	CABLE	\$ 12.83	infosyscc
339396	1/13/2024	113-5738477-8590645	AMAZON.COM SERVICES, INC	TONER CARTRIDGE	\$ 131.79	infosyscc
339397	1/13/2024	113-8065355-3239421	AMAZON.COM SERVICES, INC	ADD-ONS FOR WEIGHT MACHINE	\$ 241.52	afdcc

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339410	1/13/2024	114-8844454-0812242	AMAZON.COM SERVICES, INC	HAND, FOOT WARMERS	\$ 65.33	wtpcc
339407	1/13/2024	662 5 244 21	COSTCO WHOLESALE CORPORATION	REHAB SUPPLIES	\$ 62.97	afdcc
339390	1/13/2024	10724336600	DELL MARKETING LP	SERVERS	\$ 8,168.39	infosyscc
339395	1/13/2024	12345	DELL MARKETING LP	WIRELESS KEYBOARD	\$ 92.47	infosyscc
340517	1/13/2024	1125540307	FERRELLGAS, LP	WA PARK PROPANE	\$ 204.35	parks1
339398	1/13/2024	D57658	SEBO'S DO-IT CENTER	SILICONE SPRAY	\$ 10.87	afdcc
339417	1/14/2024	X70456/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 42.07	wwtpcc
339415	1/14/2024	X70535/1	ACE HARDWARE	PLANT MAINTENANCE	\$ 29.35	wwtpcc
339408	1/14/2024	114-2687359-6581048	AMAZON.COM SERVICES, INC	UNIFORM BOOTS; CSO NYBO	\$ 97.91	apdcc
341272	1/14/2024	79930532	INGRAM LIBRARY SERVICES, LLC	CHILDREN'S AND TEEN BOOKS	\$ 2,074.24	libcc
339534	45305	632757027	LOWE'S BUSINESS ACCOUNT/GEMB	CAULKING TOOL	\$ 7.59	wtpcc
339411	1/14/2024	1ZT5M6430391941035	UNITED PARCEL SERVICE, INC	SHIP INSTRUMENTS TO FLUKE	\$ 28.00	wtpcc
339412	1/14/2024	1ZT5M6430392732821	UNITED PARCEL SERVICE, INC	SHIP INSTRUMENTS TO HACH	\$ 165.37	wtpcc
339532	45305	202171978	WASHINGTON STATE FERRY (A	TRAINING FERRY 2ND WEEK	\$ 17.90	apdcc
339901	1/14/2024	102853701-0010599	WAVE	DEDICATED INTERNET ACCESS 1/11-1/31/24	\$ 440.95	fiber
339902	1/14/2024	102958801-0010599	WAVE	DEDICATED INTERNET ACCESS 1/11-1/31/24	\$ 441.95	fiber
339533	1/15/2024	111-4915182-9720214	AMAZON.COM SERVICES, INC	DIGITAL SOUND LEVEL METER FOR BLDG DEPT	\$ 73.12	bldgcc
339530	1/15/2024	111-4934735-3576266	AMAZON.COM SERVICES, INC	WORK GLOVES	\$ 32.60	fibercc
339527	1/15/2024	113-4779036-1891466	AMAZON.COM SERVICES, INC	COMPRESSED AIR CANISTERS	\$ 57.61	apdcc
339528	1/15/2024	114-0080734-6265826	AMAZON.COM SERVICES, INC	FIRST AID SUPPLIES	\$ 31.78	wtpcc
339589	1/15/2024	6560320707	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 82.23	wwtpcc
339587	1/15/2024	1124031	CORE HEALTH & FITNESS	TREADMILL - 29-3	\$ 5,578.84	afdcc
339531	1/15/2024	WJ48206422	HOME DEPOT	SUPPLIES FOR SOLID WASTE	\$ 104.25	shopcc
339529	1/15/2024	1038809	ROSEMOUNT, INC	PH PROBES X 12	\$ 6,245.39	wtpcc
339525	1/15/2024	108661/4/35615	STOWES, INC	RAIN BOOTS	\$ 204.12	shopcc
339578	1/16/2024	X70940/1	ACE HARDWARE	WORK GLOVES	\$ 39.15	fibercc
339583	1/16/2024	1267-8980	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339588	1/16/2024	111-3712162-1693839	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 102.26	wwtpcc

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339574	1/16/2024	112-3899784-5802614	AMAZON.COM SERVICES, INC	SUN GLASS HOLDERS, WALL HOOK, CAUTION SIGN, CORD BUNDLERS	\$ 280.83	afdcc
339571	1/16/2024	113-3322968-0691437	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 190.39	wwtpcc
339582	1/16/2024	114-0797330-0215445	AMAZON.COM SERVICES, INC	PEPPER SPRAY DECON WIPES	\$ 30.30	afdcc
339475	1/16/2024	6560318613	ARAMARK	STA 3 MAT/MOP SERVICE: 1/10	\$ 16.32	medic
339585	1/16/2024	811276	BLADE CHEVROLET, INC	PART FOR VEHICLE #1004	\$ 39.30	shopcc
339586	1/16/2024	811356	BLADE CHEVROLET, INC	PART FOR VEHICLE #189	\$ 106.11	shopcc
339580	1/16/2024	2653	CONFLUENT TECHNOLOGY GROUP	FIELD-INSTALLABLE FIBER CONNECTORS	\$ 936.73	fibercc
339581	1/16/2024	13871	CONTERRA, INC	PELICAN CASE ORGANIZERS	\$ 159.70	afdcc
339579	1/16/2024	01/16/2024	DIERICH ESPRESSO	PUZZLE COMPETITION PRIZES GIFT	\$ 25.00	pkreccc
339638	1/16/2024	01/16/2024	DOCKSIDE DOGS	PUZZLE COMPETITION SUPPLIES GIFT	\$ 40.00	pkreccc
339631	1/16/2024	BUR-20043133	FARMERS EQUIPMENT COMPANY	PARTS FOR VEHICLE #858	\$ 38.10	shopcc
339649	1/16/2024	BUR-20043158	FARMERS EQUIPMENT COMPANY	PARTS FOR VEHICLE #858	\$ 67.37	shopcc
340765	1/16/2024	026800153	GALLS, LLC.	BOOTS (KK)	\$ 211.51	afdcc
339570	1/16/2024	UZZY5QB53N	IDENTOGO	TWIC CARD - BRENT C	\$ 125.25	wdistcc
339569	1/16/2024	2023-23647	NARWHAL MET LLC	OPERATING SUPPLIES FOR STREET DEPT	\$ 475.00	shopcc
339577	1/16/2024	3986-288680	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #019	\$ 45.69	shopcc
339575	1/16/2024	S2126936.002	PUGET SOUND PIPE AND SUPPLY CO	SURGE TANK FITTINGS	\$ 22.55	wtpcc
339646	1/16/2024	464045	SKAGIT REGIONAL HEALTH	PHYSICAL	\$ 110.00	wwtpcc
339629	1/17/2024	B26217/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 17.61	parksccl
339648	1/17/2024	X71264/1	ACE HARDWARE	SUPPLIES FOR #90009	\$ 48.09	shopcc
339645	1/17/2024	1023-1096	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339640	1/17/2024	1096-1267	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339641	1/17/2024	1219-1839	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339643	1/17/2024	1239-9887	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339639	1/17/2024	1648-7168	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339644	1/17/2024	1681-9761	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339637	1/17/2024	113-0267747-7463419	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 32.59	shopcc
339535	1/17/2024	113-4727969-7814664	AMAZON.COM SERVICES, INC	PRINTER FOR PUBLIC DEFENDER'S OFFICE	\$ 361.75	infosyscc

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339635	1/17/2024	114-3339647-1615433	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 114.48	wwtpcc
339584	1/17/2024	6560319377	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 92.11	shopcc
339686	1/17/2024	1002396	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR SENIOR CENTER	\$ 200.91	parksccl
339679	1/17/2024	2137477	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 133.98	libcc
339633	1/17/2024	E0500QNSTR	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 12/16/23-1/15/24	\$ 29.00	infosyscc
339634	1/17/2024	E0500QNY3V	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 12/16/23-1/15/24	\$ 24.31	infosyscc
339636	1/17/2024	3986-288816	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #205	\$ 308.43	shopcc
339675	1/17/2024	530125	OSW EQUIPMENT & REPAIR, LLC	PARTS FOR EQUIP #858	\$ 77.32	shopcc
339642	1/17/2024	4206	PUBLIC SAFETY PSYCHOLOGICAL	PSYCH EVALS; PRE-EMPLOYMENT (BARRY AND WARD)	\$ 900.00	apdcc
339598	1/17/2024	245182640	SURETY PEST CONTROL	PLANT MAINTENANCE - OUTSIDE SERVICE - PEST CONTROL	\$ 187.13	dwwtp
339650	1/17/2024	593339	THE MAILBOX	UPS	\$ 89.71	fincccl
339568	1/17/2024	02186	WASHINGTON STATE ASSOCIATION	2024 MEMBERSHIP	\$ 743.00	afdcc
339690	1/18/2024	X71523/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 14.14	parksccl
339684	1/18/2024	1194-3913	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339688	1/18/2024	1372-3213	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339682	1/18/2024	1386-5732	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339685	1/18/2024	1619-7577	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339689	1/18/2024	1815-4655	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339651	1/18/2024	111-2679878-1983432	AMAZON.COM SERVICES, INC	COPY PAPER, 8 LBS. COFFEE	\$ 133.78	afdcc
339677	1/18/2024	111-8954858-2051432	AMAZON.COM SERVICES, INC	RFID BLOCKING SLEEVES	\$ 10.83	fibercc
339809	1/18/2024	113-0950360-2835460	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 36.76	wwtpcc
339681	1/18/2024	113-4619615-0193838	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 123.34	wwtpcc
339683	1/18/2024	114-2596930-4459452	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 9.22	execc
339862	1/18/2024	6560322928	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
339811	1/18/2024	1002464	BAYSHORE OFFICE PRODUCTS INC	PARKS OFFICE SUPPLIES	\$ 41.61	parksccl

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339678	1/18/2024	24-49940	BUDGET TOWING & AUTO REPAIR	TOWING FEE FOR VEHICLE #185	\$ 414.64	shopcc
339838	1/18/2024	1125612314	FERRELLGAS, LP	PROPANE	\$ 438.24	dshop
339836	1/18/2024	1125612321	FERRELLGAS, LP	PROPANE	\$ 54.04	dshop
339687	1/18/2024	1001067252	GALLS, LLC.	UNIFORM SHIRT AND SHOES; MONAGHAN	\$ 117.04	apdcc
339630	1/18/2024	9032904500909	OXFORD SUITES	ACCOMMODATION FOR NW LEADERSHIP SEMINAR	\$ 536.26	afdcc
339833	1/18/2024	1009853080	PET PLACE MARKET	K9 T-BONE FOOD AND SUPPLIES	\$ 89.74	apdcc
339680	1/18/2024	843	ROCKFISH GRILL	PUZZLE EVENT SUPPLIES	\$ 80.00	pkreccc
339676	1/18/2024	D59738	SEBO'S DO-IT CENTER	PARTS FOR VEHICLE #1006	\$ 14.09	shopcc
339647	1/18/2024	363137	SUPPLYCACHE.COM	ADAPTERS, WEDGES, AXE, BUCK'S BAGS, REHAB MEALS, BELT WEATHER KIT	\$ 1,480.05	afdcc
339827	1/18/2024	260085961-00	TACOMA SCREW PRODUCTS, INC.	EARPLUGS, LUBRICANT	\$ 135.55	wtpcc
339691	1/18/2024	0000233258	WATER ENVIRONMENT FEDERATION	TRAINING - WW OPERATOR PREP FOR EXAM	\$ 194.98	wwtpcc
339798	1/19/2024	B26978/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 14.56	parksccl
339813	1/19/2024	1249-2816	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339815	1/19/2024	1598-1520	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339819	1/19/2024	1891-0603	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
339814	1/19/2024	1905-7536	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacccl
342013	1/19/2024	111-9161416- 3007423	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 36.62	wwtpcc
342012	1/19/2024	111-9346947- 6440269	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 87.02	wwtpcc
339822	1/19/2024	111-9706297- 1940202	AMAZON.COM SERVICES, INC	WEBCAM MOUNT AND CABLE ADAPTER	\$ 19.56	infosyscc
342008	1/19/2024	111-9827413- 7221022	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 40.27	wwtpcc
339785	1/19/2024	113-8065355- 3239421	AMAZON.COM SERVICES, INC	LAT PULL DOWN BARS FOR WEIGHT MACHINE	\$ 217.58	afdcc
339816	1/19/2024	114-2596930- 4459452	AMAZON.COM SERVICES, INC	LEGAL OFFICE SUPPLIES	\$ 43.86	execc
339808	1/19/2024	12345	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 43.38	afdcc
339807	1/19/2024	12345	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 131.11	afdcc
340327	1/19/2024	287334328849X0127 202	AT&T MOBILITY	CITY WIDE CELL PHONES 12/20/23-1/19/24	\$ 1,605.86	finance
339803	1/19/2024	1002526	BAYSHORE OFFICE PRODUCTS INC	REC DEPT OFFICE SUPPLIES	\$ 6.53	pkreccc

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339817	1/19/2024	1002570	BAYSHORE OFFICE PRODUCTS INC	PLANNING DEPT OFFICE SUPPLIES	\$ 101.25	execc
339794	1/19/2024	216346	BLADE CHEVROLET, INC	SERVICE FOR VEHICLE #186	\$ 324.00	shopcc
339795	1/19/2024	811556	BLADE CHEVROLET, INC	PARTS FOR VEHICLE #052	\$ 28.66	shopcc
339806	1/19/2024	H81478/44	COASTAL FARM &	MEASURING TAPE, ICE SCRAPER, BLDG DEPT	\$ 58.71	bldgcc
339812	1/19/2024	H81644/44	COASTAL FARM &	WORK UNIFORM	\$ 118.35	shopcc
339778	1/19/2024	DWR7518913	DESIGN WITHIN REACH	OFFICE CHAIR	\$ 1,319.75	pwfacc
339802	1/19/2024	B85T6ZG138463977	ECCC	ECCC CONFERENCE TRAINING DF	\$ 31.97	libcc
339821	1/19/2024	1964186	HEALTH & SAFETY INSTITUTE	INSTRUCTOR DEVELOPMENT CLASS	\$ 45.70	afdcc
339780	1/19/2024	8561 00002 39848	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 223.79	wwtpcc
339793	1/19/2024	3986-289074	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #016A	\$ 89.01	shopcc
339789	1/19/2024	3986-289076	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #016A	\$ 22.17	shopcc
339790	1/19/2024	3986-289184	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #186	\$ 26.35	shopcc
339791	1/19/2024	3986-289190	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #186	\$ 15.88	shopcc
339825	1/19/2024	SAF332682	SAFARILAND, LLC	HOLSTERS	\$ 321.50	apdcc
339779	1/19/2024	593 54 7 8854	SAFEWAY INC	SUPPLIES FOR STREET DEPT	\$ 28.56	shopcc
339796	1/19/2024	108661/9/20926	STOWES, INC	WORK BOOTS	\$ 212.27	shopcc
339828	1/19/2024	VP_78ZJWJRZ	VISTAPRINT	BUSINESS CARDS	\$ 113.73	pwfacc
339824	1/19/2024	232707803	WASHINGTON STATE FERRY (ALL)	TRAINING FERRY 2ND WEEK FROM DRE SCHOOL - PLEADWELL	\$ 17.90	apdcc
339783	1/19/2024	10162073	WASHINGTON STATE PARKS	CAMPGROUND STAY DURING WOW WATER CONFERENCE	\$ 113.00	wtpcc
339823	1/20/2024	Adobe-2024-LIB	ADOBE SYSTEMS INCORPORATED	ADOBE ANNUAL SUBSCRIPTION X2 LIBRARY	\$ 391.55	libcc
339830	1/20/2024	111-8619609-3605816	AMAZON.COM SERVICES, INC	GROUND COFFEE - 10 LBS	\$ 93.90	afdcc
339826	1/20/2024	112-0034964-8827420	AMAZON.COM SERVICES, INC	MOUSE FOR MUSEUM	\$ 70.74	infosyscc
339805	1/20/2024	114-9910965-8621043	AMAZON.COM SERVICES, INC	DUTY BELT	\$ 31.50	apdcc
339831	1/20/2024	H82284/44	COASTAL FARM &	WORK UNIFORM	\$ 246.92	shopcc
339784	1/20/2024	10725500807	DELL MARKETING LP	DELL RUGGED LAPTOPS FOR APD	\$ 23,354.53	infosyscc
339820	1/20/2024	100167252	GALLS, LLC.	UNIFORM POUCHES ; MONAGHAN	\$ 69.51	apdcc
339782	1/20/2024	8561 00002 42933	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 173.65	wwtpcc

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339818	1/20/2024	8561 02 41265	HOME DEPOT	PVC PIPE, ELBOWS FOR PPE DRYER	\$ 370.84	afdcc
339801	1/20/2024	D60335	SEBO'S DO-IT CENTER	JOINT COMPOUND, SPRAY TEXTURE	\$ 45.67	afdcc
339804	1/21/2024	111-9997093-8662622	AMAZON.COM SERVICES, INC	REC PROGRAM SUPPLIES	\$ 56.62	pkreccc
339975	1/21/2024	005297	BOOTBARN.COM	WORK UNIFORM	\$ 65.23	shopcc
339974	1/21/2024	106700	BOOTBARN.COM	WORK UNIFORM	\$ 157.75	shopcc
339797	1/21/2024	033539	CABELA'S MKTG & BRAND MGT INC	WORK UNIFORM	\$ 98.16	shopcc
339829	1/21/2024	662 4 307 45	COSTCO WHOLESALE CORPORATION	WORK UNIFORM	\$ 43.42	shopcc
339832	1/21/2024	987393	MAVERICK WORK WEAR, INC.	WORK BOOTS	\$ 165.27	shopcc
339799	1/21/2024	0630DFC7-0053	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parkscc1
339800	1/21/2024	0630DFC7-0054	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parkscc1
339968	1/21/2024	1873764	WHISTLE WORKWEAR	WORK UNIFORM	\$ 195.80	shopcc
339996	1/21/2024	1874430	WHISTLE WORKWEAR	PARKS STAFF BOOT PURCHASE- M FARRELL	\$ 212.15	parkscc1
339962	1/22/2024	B27842/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 12.72	wwtpcc
339979	1/22/2024	1225-2142	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339980	1/22/2024	1427-9349	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339984	1/22/2024	1925-9070	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
339992	1/22/2024	111-0978992-4640200	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #4002	\$ 195.82	shopcc
339994	1/22/2024	111-2373348-6326666	AMAZON.COM SERVICES, INC	PARTS FOR VEHICLE #4002	\$ 105.57	shopcc
340129	1/22/2024	112-5856914-4408211	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 41.10	wwtpcc
339991	1/22/2024	113-2750514-4040239	AMAZON.COM SERVICES, INC	PRESSURE WASHER #9905	\$ 1,251.20	shopcc
339973	1/22/2024	113-3556080-7229057	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 32.61	wwtpcc
339993	1/22/2024	113-4507506-4357056	AMAZON.COM SERVICES, INC	PARTS FOR VEHICLE #8007	\$ 151.12	shopcc
339989	1/22/2024	113-5611676-9414661	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #8007	\$ 639.69	shopcc
339983	1/22/2024	113-7743419-7270614	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 207.75	shopcc
339810	1/22/2024	114-1522471-6260231	AMAZON.COM SERVICES, INC	REPLACEMENT FOR LOGAN LEE	\$ 309.40	infosyscc

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339971	1/22/2024	114-1537002-2441856	AMAZON.COM SERVICES, INC	FLASHLIGHT BATTERY	\$ 18.16	apdcc
339966	1/22/2024	114-2415591-3669041	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 84.17	wwtpcc
340097	1/22/2024	114-9407889-5725825	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 74.01	wwtpcc
339990	1/22/2024	P01-4891966-7822483	AMAZON.COM SERVICES, INC	PARTS FOR VEHICLE #8007	\$ 584.26	shopcc
339964	1/22/2024	002600280	AMERICAN HEART ASSOCIATION	ONLINE PALS CLASS	\$ 171.90	afdcc
339982	1/22/2024	6560322933	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 91.87	shopcc
339981	1/22/2024	6560322934	ARAMARK	OPS: MAT CLEANING	\$ 79.43	shopcc
340306	1/22/2024	6560323938	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 82.40	wwtpcc
340096	1/22/2024	1002566	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 514.26	pwfacc
340090	1/22/2024	1002738	BAYSHORE OFFICE PRODUCTS INC	PARKS OFFICE SUPPLIES	\$ 34.50	parkscc1
340118	1/22/2024	012243849	EWING IRRIGATION PRODUCTS, INC	PVC PIPE FOR PPE DRYER	\$ 291.19	afdcc
339995	1/22/2024	1095202	FRONTIER BUILDING SUPPLY	SUPPLIES FOR WATER MAINTENANCE	\$ 94.09	wdistcc
340105	1/22/2024	451576	HIVIS SUPPLY	PARKS STAFF UNIFORMS	\$ 820.08	parkscc1
339963	1/22/2024	U2416002147	ICONIX WATERWORKS INC	SUPPLIES FOR WATER MAINTENANCE	\$ 610.89	wdistcc
340121	1/22/2024	316590	NAPA	PARTS FOR VEHICLE #158	\$ 36.73	shopcc
339997	1/22/2024	3986-289514	O'REILLY AUTO PARTS	SUPPLIES FOR STREET DEPT	\$ 61.98	shopcc
339965	1/22/2024	98111	PIPETTE.COM	LAB SUPPLIES	\$ 260.59	wwtpcc
340289	1/22/2024	W2373	SAFEWERKS, LLC	SAFETY SUPPLIES - HARD HATS	\$ 2,327.04	wwtpcc
339961	1/22/2024	D61023	SEBO'S DO-IT CENTER	SUPPLIES FOR CUSTOMER REPAIR	\$ 15.74	fibercc
339998	1/22/2024	D61117	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 78.73	shopcc
342015	1/22/2024	X07111	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 25.58	wwtpcc
339986	1/22/2024	0268745	SIRENNET.COM	PARTS FOR EQUIP#4002	\$ 1,159.76	shopcc
339987	1/22/2024	0268746	SIRENNET.COM	PARTS FOR VEHICLE #8007	\$ 711.11	shopcc
339988	1/22/2024	0268747	SIRENNET.COM	PARTS FOR EQUIP #3007	\$ 2,148.75	shopcc
340112	1/22/2024	466289	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 110.00	wdistcc
339985	1/22/2024	108861/19/35775	STOWES, INC	WORK UNIFORM	\$ 108.56	shopcc
340130	1/22/2024	245182641	SURETY PEST CONTROL	STA 2: JANUARY	\$ 93.56	afdcc
340094	1/23/2024	X72858/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 128.51	wwtpcc

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340095	1/23/2024	X72910/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 15.66	wwtpcc
340115	1/23/2024	1066-5424	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340116	1/23/2024	1408-8533	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340114	1/23/2024	1427-9349	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340122	1/23/2024	1717-3471	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340117	1/23/2024	1723-1074	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340222	1/23/2024	111-0485385-9567459	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 10.87	wwtpcc
340224	1/23/2024	111-0825202-2632234	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 102.26	wwtpcc
340123	1/23/2024	111-1986286-6040259	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #7002	\$ 165.11	shopcc
340223	1/23/2024	111-3045653-2062642	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 117.25	wwtpcc
339969	1/23/2024	111-4834824-6001014	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 36.96	pkrecc
339976	1/23/2024	111-5244515-8182649	AMAZON.COM SERVICES, INC	CABLE PULLING FISH TAPE	\$ 130.55	fibercc
339999	1/23/2024	111-5769007-6640239	AMAZON.COM SERVICES, INC	KITCHEN SUPPLIES	\$ 37.94	afdcc
340106	1/23/2024	112-0347584-9478622	AMAZON.COM SERVICES, INC	PARKS MAINTENANCE SUPPLIES	\$ 141.42	parksccl
340119	1/23/2024	112-4742664-6856200	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 32.63	parksccl
340110	1/23/2024	113-1796010-0668258	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 95.04	wwtpcc
340111	1/23/2024	113-5386227-2299400	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 104.16	wwtpcc
340104	1/23/2024	113-9365925-3789067	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #858	\$ 47.56	shopcc
340107	1/23/2024	114-0482638-1640249	AMAZON.COM SERVICES, INC	PARKS MAINTENANCE SUPPLIES	\$ 171.62	parksccl
339970	1/23/2024	114-1899221-2884264	AMAZON.COM SERVICES, INC	TIE BARS	\$ 43.48	apdcc
339972	1/23/2024	114-9978816-1153851	AMAZON.COM SERVICES, INC	EARPIECES FOR RADIOS	\$ 118.50	apdcc
340202	1/23/2024	1002981	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 12.45	museumcc
340091	1/23/2024	H83166/44	COASTAL FARM &	PARKS STAFF BOOT PURCHASE-A YOST	\$ 75.00	parksccl
340199	1/23/2024	21422097	EWING IRRIGATION PRODUCTS, INC	PARKS MAINTENANCE SUPPLIES	\$ 69.31	parksccl

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340120	1/23/2024	200099597	FBI-LEEDA INC	COMMAND LEADERSHIP TRAINING; RECORD SVC MNGR INGRAM	\$ 795.00	apdcc
340226	1/23/2024	197004	FIDALGO ANIMAL MEDICAL CENTER	TREATMENT AND EXAM; APD CASE 23-A07972	\$ 129.40	apdcc
340131	1/23/2024	86864797	GOOD TO GO!	TOLL FEE	\$ 5.00	afdcc
340113	1/23/2024	UZZY5QQYVR	IDENTOGO	TWIC CARD - MIKE H	\$ 125.25	wdistcc
340109	1/23/2024	972218	NATIONAL RECREATION & PARK	ANNUAL DUES FOR NRPA MEMBERSHIP	\$ 180.00	pkreccc
340100	1/23/2024	3986-289658	O'REILLY AUTO PARTS	PARTS FOR EQUIP #2931	\$ 3.53	shopcc
340101	1/23/2024	3986-289667	O'REILLY AUTO PARTS	PARTS FOR EQUIP #2938	\$ 8.19	shopcc
340102	1/23/2024	3986-289677	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #028	\$ 175.99	shopcc
340103	1/23/2024	3986-289729	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #206A	\$ 25.31	shopcc
340099	1/23/2024	3986-289919	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #004	\$ 22.17	shopcc
340126	1/23/2024	D61356	SEBO'S DO-IT CENTER	SAW CHAINS- WILDLAND	\$ 97.90	afdcc
340093	1/23/2024	D61519	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 68.07	parkscc1
340275	1/23/2024	0273080	SIRENNET.COM	SUPPLIES FOR #90001	\$ 1,589.92	shopcc
340092	1/23/2024	108661/8/20993	STOWES, INC	PARKS STAFF BOOT PURCHASE-A YOST	\$ 161.50	parkscc1
340483	1/23/2024	245182643	SURETY PEST CONTROL	MARITIME HERITAGE CENTER/W.T. PRESTON	\$ 67.45	museum
340127	1/23/2024	120243987209	SURETYBONDS.COM	NOTARY PUBLIC BOND INSURANCE	\$ 85.00	plancc
340204	1/24/2024	X73116/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 27.37	wdistcc
340290	1/24/2024	CC7208274	ALPHACARD	SUBSCRIPTION RENEWAL CLOUDBADGING	\$ 239.88	hrcc
340207	1/24/2024	111-3448622-1077016	AMAZON.COM SERVICES, INC	TEEN BOOKS	\$ 14.64	libcc
340124	1/24/2024	111-4062781-5363433	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #7002	\$ 747.58	shopcc
340132	1/24/2024	111-5769007-6640239	AMAZON.COM SERVICES, INC	KITCHEN SUPPLIES	\$ 10.87	afdcc
340108	1/24/2024	112-4529488-4189825	AMAZON.COM SERVICES, INC	CEMETERY SUPPLIES	\$ 32.63	parkscc1
340214	1/24/2024	113-7101643-7365053	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #8007	\$ 201.27	shopcc
340312	1/24/2024	6560325625	ARAMARK	STA 3 MAT/MOP SERVICE: 1/24	\$ 16.32	medic
340303	1/24/2024	1003141	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES PLANNING DEPT-PLANNING COMMISSION	\$ 58.84	plancc

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340272	1/24/2024	299112	BEST WESTERN	HOTEL STAY DURING WETRC TRAINING	\$ 297.00	wtpcc
340221	1/24/2024	WA3DOL000551622	DEPARTMENT OF LICENSING	GOVERNMENT SERVICES--DOL - PROFESSIONAL LICENSING	\$ 42.00	plancc
340210	1/24/2024	4664	EDASC	ECONOMIC DEVELOPMENT ASSOCIATION	\$ 1,000.00	execc
340216	1/24/2024	WAANA153600	FASTENAL COMPANY	PARKS MAINTENANCE SUPPLIES	\$ 121.46	parkscc1
340211	1/24/2024	WAANA153603	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 13.14	wwtpcc
340212	1/24/2024	026825503	GALLS, LLC.	UNIFORM PATCH; NEW HIRE MONAGHAN	\$ 11.02	apdcc
340213	1/24/2024	026825508	GALLS, LLC.	UNIFORM SHIRTS, PANTS AND PATCHES; NEW HIRE MONAGHAN	\$ 510.38	apdcc
340215	1/24/2024	270383	HI-TORQUE PUBLICATIONS, INC	MOUNTAIN BIKE ACTION MAGAZINE	\$ 47.48	libcc
340293	1/24/2024	8561 02 51595	HOME DEPOT	SUPPLIES TO BUILD PPE DRYING RACK	\$ 142.53	afdcc
340125	1/24/2024	14146	LIFE TEK, INC	PALS CERTIFICATE	\$ 13.06	afdcc
340205	1/24/2024	3986-289919	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #004	\$ 22.17	shopcc
340206	1/24/2024	3986-289949	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #040	\$ 120.77	shopcc
340301	1/24/2024	351938821-001	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 13.87	libcc
340276	1/24/2024	24265632	PURCELL TIRE AND SERVICE CENTE	PARTS FOR VEHICLE #513	\$ 100.99	shopcc
340219	1/24/2024	D61697	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 12.61	pwfacc
340200	1/24/2024	D61810	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 11.92	wwtpcc
340201	1/24/2024	D61875	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 6.16	wwtpcc
340273	1/24/2024	2401-553759	SOUND CEDAR CO	OFFICE FURNITURE SUPPLIES	\$ 990.59	wwtpcc
340220	1/24/2024	9983261056	STAPLES ADVANTAGE	CHILDREN'S OFFICE SUPPLIES	\$ 59.60	libcc
340295	1/24/2024	79211137713	THE MARKET LLC	POSTAGE FOR SENIOR CENTER	\$ 27.20	parkscc1
340203	1/24/2024	1Z3Y592X0381846084	UNITED PARCEL SERVICE, INC	SHIPPING IFSAC DOCS	\$ 14.40	afdcc
340217	1/24/2024	25846	WARN INDUSTRIES	WILDLAND: NIGHTLINE ROPE ASSEMBLY, EPIC HAWSE FAIRFAD	\$ 521.80	afdcc
340208	1/24/2024	WHIA-Con 24 Tuition	WASHINGTON HOMICIDE	TRAINING AND MEMBERSHIP; WHIA CONF 2024 - DET CORP MICHAEL	\$ 425.00	apdcc
340209	1/24/2024	W1084127226	WOLVERINE	WORK UNIFORM	\$ 84.80	shopcc
341720	1/24/2024	90074277	CXT INCORPORATED	PURCHASE OF CXT UNIT FOR WASHINGTON PARK RESTROOM	\$ 127,337.13	parks1

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340302	1/25/2024	106766	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 375.00	pwfacc
340298	1/25/2024	112-3313274-2710659	AMAZON.COM SERVICES, INC	RITE IN RAIN NOTEPADS FOR FIELD WORK	\$ 26.73	infosyscc
340288	1/25/2024	113-5842885-2981850	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 30.53	apdcc
340426	1/25/2024	114-1861524-2705062	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 104.01	wwtpcc
340274	1/25/2024	114-3339647-1615433	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 76.32	wwtpcc
340305	1/25/2024	114-3704538-4192204	AMAZON.COM SERVICES, INC	BATTERIES	\$ 18.68	afdcc
340304	1/25/2024	114-9190384-3593044	AMAZON.COM SERVICES, INC	NOTARY PUBLIC STAMP PCED DEPT	\$ 23.93	plancc
340313	1/25/2024	6560326473	ARAMARK	STA 2 MAT/MOP SERVICE: 1/25	\$ 16.31	medic
340314	1/25/2024	6560326474	ARAMARK	STA 1 MAT/MOP SERVICE: 1/25	\$ 23.32	medic
340473	1/25/2024	6560326479	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
340944	1/25/2024	1003239	BAYSHORE OFFICE PRODUCTS INC	EXHIBIT PRINTING	\$ 382.25	museumcc
340451	1/25/2024	1003306	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE OFFICE PRODUCTS	\$ 76.14	pubdefcc
340287	1/25/2024	2138394	BLACKSTONE PUBLISHING	AUDIO BOOK	\$ 50.00	libcc
340291	1/25/2024	4649	EDASC	ECONOMIC DEVELOPMENT ASSOCIATION SKAGIT COUNTY	\$ 125.00	execc
340296	1/25/2024	56018300	FEDERAL EASTERN	LESS LETHAL AMMUNITION	\$ 282.52	apdcc
340294	1/25/2024	76332211	LOWE'S BUSINESS ACCOUNT/GEMB	CASTERS, SUPPLIES PPE DRYER	\$ 127.25	afdcc
340279	1/25/2024	3986-290043	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #031	\$ 8.69	shopcc
340280	1/25/2024	3986-290075	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #205	\$ 17.96	shopcc
340281	1/25/2024	3986-290078	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #014	\$ 334.38	shopcc
340282	1/25/2024	3986-290094	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #205	\$ 362.82	shopcc
340283	1/25/2024	3986-290095	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #022	\$ 157.67	shopcc
340284	1/25/2024	3986-290141	O'REILLY AUTO PARTS	PARTS FOR EQUIP #4000	\$ 120.70	shopcc
340285	1/25/2024	3986-290154	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #054	\$ 25.86	shopcc
340286	1/25/2024	3986-290171	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #022	\$ 37.96	shopcc
340455	1/25/2024	351938820-001	OFFICE DEPOT, INC.	OFFICE DEPOT RANDOM CHARGE TO DISPUTE	\$ 2.17	libcc
340268	1/25/2024	D62101	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 10.87	parkscc1
340270	1/25/2024	D62208	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 3.61	wwtpcc

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340269	1/25/2024	D62235	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 46.90	parksccl
340445	1/26/2024	B29575/1	ACE HARDWARE	ELECTRICAL TAPE	\$ 52.82	fibercc
340442	1/26/2024	B29578/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 98.82	wwtpcc
340461	1/26/2024	111-3599940-6243461	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 102.26	wwtpcc
340453	1/26/2024	111-3806993-7980268	AMAZON.COM SERVICES, INC	PRINTER FOR EXECUTIVE DEPARTMENT	\$ 336.19	infosyscc
340299	1/26/2024	111-7432515-4170645	AMAZON.COM SERVICES, INC	CITY CELL PHONE CASE AND SCREEN PROTECTOR	\$ 26.05	legalcc
340582	1/26/2024	111-8950546-1101007	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 48.11	wwtpcc
340271	1/26/2024	111-9757992-3326625	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 186.00	pwfacccl
340300	1/26/2024	111-9967848-1459401	AMAZON.COM SERVICES, INC	RACK MOUNT SHELF	\$ 32.30	infosyscc
340438	1/26/2024	113-7961032-4097069	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 28.28	wwtpcc
340458	1/26/2024	H84340/44	BOOTBARN.COM	WORK UNIFORM	\$ 195.83	shopcc
340457	1/26/2024	H84340/44	COASTAL FARM &	WORK UNIFORM	\$ 241.92	shopcc
340439	1/26/2024	H84405/44	COASTAL FARM &	WORK UNIFORM	\$ 80.03	shopcc
340454	1/26/2024	IN102401290926	FS.COM, INC.	FIBER TRANSCEIVERS FOR NETWORK SWITCHES	\$ 174.08	infosyscc
340428	1/26/2024	15215	KENT D BRUCE CO LLC	PARTS FOR VEHICLE #017	\$ 298.41	shopcc
340440	1/26/2024	316931	NAPA	SUPPLIES FOR SOLID WASTE	\$ 124.71	shopcc
341066	1/26/2024	2024-23856	NARWHAL MET LLC	OPERATING SUPPLIES FOR STREET DEPT	\$ 475.00	dshop
340429	1/26/2024	3986-290263	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #1005	\$ 6.59	shopcc
340431	1/26/2024	3986-290309	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #131	\$ 120.55	shopcc
340437	1/26/2024	355722	REDBACK BOOTS	BOOT INSERTS	\$ 32.00	afdcc
340441	1/26/2024	D62456	SEBO'S DO-IT CENTER	SUPPLIES FOR SOLID WASTE	\$ 111.68	shopcc
340434	1/26/2024	D62505	SEBO'S DO-IT CENTER	POWER WIRE FOR 7210	\$ 6.95	fibercc
340460	1/26/2024	D62520	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.45	parksccl
340463	1/26/2024	D62681	SEBO'S DO-IT CENTER	CABLE TIES	\$ 8.69	afdcc
340443	1/26/2024	D62719	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 42.58	wwtpcc
340578	1/26/2024	136441	SKAGIT RIVER STEEL &	SUPPLIES FOR VEHICLE #209	\$ 159.68	pwfacccl
340432	1/26/2024	0630DFC7-0055	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parksccl
340433	1/26/2024	4948-4	THE SHERWIN WILLIAMS CO	PAINT, ROLLERS - STATION 1 DORM	\$ 190.63	afdcc

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340444	1/26/2024	403	US BANK	HOTEL STAY DURING WETRC TRAINING - CRISTIAN HERNANDEZ	\$ 438.75	wtpcc
342036	1/26/2024	9335734579	GRAYBAR ELECTRIC COMPANY, INC	UNDERGROUND VAULTS	\$ 9,353.80	fiber
340448	1/27/2024	112-5116834-6924227	AMAZON.COM SERVICES, INC	SENIOR CENTER CLEANING SUPPLIES	\$ 115.54	parksccl
340423	1/27/2024	H84549/44	COASTAL FARM &	WORK UNIFORM	\$ 165.37	shopcc
340462	1/27/2024	H84778/44	COASTAL FARM &	WORK UNIFORM	\$ 34.81	shopcc
340449	1/27/2024	026879159	GALLS, LLC.	UNIFORM PANTS; CAPT PRUIETT	\$ 83.23	apdcc
340425	1/27/2024	8561 0052 29133	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 41.75	wwtpcc
340459	1/27/2024	9983261056	STAPLES ADVANTAGE	CHILDREN'S OFFICE SUPPLIES	\$ 57.40	libcc
340424	1/27/2024	108661/20/21090	STOWES, INC	WORK UNIFORM	\$ 230.73	shopcc
340436	1/27/2024	2	THE DONUT HOUSE	YOUTH BASKETBALL STAFF SUPPLIES	\$ 31.50	pkreccc
340446	1/27/2024	SO354630	WITMER PUBLIC SAFETY GROUP INC	WORK GLOVES, STREAMLIGHTS	\$ 1,143.06	afdcc
340447	1/28/2024	X74510/1	ACE HARDWARE	PVC CEMENT, FLEX (PPE DRYER)	\$ 27.18	afdcc
340456	1/28/2024	H84976/44	COASTAL FARM &	WORK UNIFORM	\$ 69.61	pwfacc
340450	1/28/2024	662 203 51 703	COSTCO WHOLESALE CORPORATION	WORK UNIFORM	\$ 43.42	shopcc
340452	1/28/2024	774685912542	FEDEX	RETURN BATTERY PACK	\$ 299.89	infosyscc
341273	1/28/2024	80167489	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 1,728.16	libcc
340576	1/28/2024	593 50 27 6350	SAFEWAY INC	WATER FOR REHAB	\$ 40.15	afdcc
340998	1/28/2024	9955331466	VERIZON WIRELESS	CITY WIDE CELL PHONES 12/29-1/28/24	\$ 150.29	finance
340570	1/29/2024	1692-5062	AGC EDUCATION FOUNDATION	WSDOT TRAINING	\$ 125.00	pwfacc
340583	1/29/2024	111-0383449-6111425	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 43.49	wwtpcc
340579	1/29/2024	112-3459551-0744245	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 302.25	wwtpcc
340435	1/29/2024	114-6511080-8629851	AMAZON.COM SERVICES, INC	TEEN BOOKS	\$ 29.92	libcc
340568	1/29/2024	6560326484	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 91.87	shopcc
340841	1/29/2024	6560327822	ARAMARK	LAUNDRY SERVICES FOR WWTP	\$ 82.40	wwtpcc
340584	1/29/2024	H85268/44	COASTAL FARM &	WORK UNIFORM-BOOTS	\$ 174.07	shopcc
340581	1/29/2024	16	CROA	TEAM MEMBERSHIP	\$ 200.00	afdcc

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340338	1/29/2024	1-592165-48	DIAMOND RENTALS, INC.	CEMETERY PORTABLE RESTROOMS 1/01-01/29/2024	\$ 140.00	parks1
340339	1/29/2024	1-592167-35	DIAMOND RENTALS, INC.	TTP PORTABLE RESTROOMS 1/01-01/29/2024	\$ 365.00	parks1
340552	1/29/2024	1097590	FRONTIER BUILDING SUPPLY	MATERIALS FOR TRAINING PROP	\$ 60.59	afdcc
340577	1/29/2024	1097896	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 7.76	shopcc
340565	1/29/2024	FS240129169703	FS.COM, INC.	FIBER TERMINATION / DISTRIBUTION BOX	\$ 677.83	fibercc
340564	1/29/2024	FS240129499683	FS.COM, INC.	FIBER OPTIC ADAPTERS / COUPLERS	\$ 38.63	fibercc
340749	1/29/2024	8561 02 64747	HOME DEPOT	LUMBER, SUPPLIES - PPE DRYER	\$ 75.37	afdcc
340561	1/29/2024	U242ARC00918	ICONIX WATERWORKS INC	SUPPLIES FOR WATER MAINTENANCE	\$ 247.46	wdistcc
340735	1/29/2024	3144971790	IDEXX DISTRIBUTION, INC	SAMPLE SEALER	\$ 5,765.43	wwtpcc
340569	1/29/2024	466313509	LOWE'S BUSINESS ACCOUNT/GEMB	HERCULES TAPE	\$ 61.36	wtpcc
340554	1/29/2024	620836845	LOWE'S BUSINESS ACCOUNT/GEMB	INSULATION TAPE, PIPE HEAT CABLE	\$ 133.56	wtpcc
340553	1/29/2024	WO Z0038428	NOVUS AUTO GLASS	SERVICE FOR VEHICLE #015	\$ 477.63	shopcc
340816	1/29/2024	3256086	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 233.94	wwtpcc
340817	1/29/2024	3256087	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 272.61	wwtpcc
340557	1/29/2024	3986-290755	O'REILLY AUTO PARTS	PARTS FOR EQUIP #4001	\$ 72.89	shopcc
340558	1/29/2024	3986-290758	O'REILLY AUTO PARTS	PARTS FOR EQUIP #4001	\$ 27.73	shopcc
340559	1/29/2024	3986-290786	O'REILLY AUTO PARTS	PARTS FOR EQUIP #4001	\$ 78.31	shopcc
340560	1/29/2024	3986-290801	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204A	\$ 603.93	shopcc
340754	1/29/2024	352718935	OFFICE DEPOT, INC.	OFFICE SUPPLIES/PAPER	\$ 592.13	libcc
340760	1/29/2024	16189115	PACIFIC POWER BATTERIES	SUPPLIES FOR FACILITIES	\$ 214.21	pwfacc
340574	1/29/2024	D63546	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 31.43	parkscc1
340575	1/29/2024	D63688	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 25.47	parkscc1
340567	1/29/2024	D63835	SEBO'S DO-IT CENTER	FASTENERS	\$ 48.39	afdcc
340563	1/29/2024	1432284	SHOWMECABLES	FIBER TERMINATION BOX FOR MDU / MTU	\$ 647.59	fibercc
340566	1/29/2024	5243	SIGND0G NW	ENGINE PUMP PLAQUES	\$ 81.53	afdcc
340763	1/29/2024	245180888	SURETY PEST CONTROL	STA 1: JANUARY SERVICE	\$ 81.59	afdcc
340742	1/29/2024	245181914	SURETY PEST CONTROL	WA PARK PEST CONTROL- JANUARY 2024	\$ 101.17	parkscc1
340741	1/29/2024	245182282	SURETY PEST CONTROL	CEMETERY PEST CONTROL- JANUARY 2024	\$ 63.09	parkscc1

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340562	1/29/2024	114-13784527	UNITED SITE SERVICES, INC	INTAKE PORTA POTTI RENTAL 12/22/23-1/21/24	\$ 116.76	wtpcc
340761	1/29/2024	22383753	ZORO TOOLS, INC	SMALL TOOLS	\$ 410.79	wwtpcc
341722	1/29/2024	22-009-11	HLN ENGINEERING	WASHINGTON PARK RESTROOM: DESIGN - JANUARY 2024	\$ 4,780.18	parks1
340732	1/30/2024	26584021	4IMPRINT, INC	PROMOTIONAL MATERIALS - CRIME PREVENTION	\$ 307.45	apdcc
340748	1/30/2024	X74989/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 147.37	wdistcc
340573	1/30/2024	111-2072917- 1748212	AMAZON.COM SERVICES, INC	NETWORK CABLE CONNECTORS	\$ 33.40	infosyscc
340572	1/30/2024	111-7047980- 4299447	AMAZON.COM SERVICES, INC	CELL PHONE PROTECTIVE CASE	\$ 14.02	infosyscc
340755	1/30/2024	111-9065444- 0766604	AMAZON.COM SERVICES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 22.51	pwfacc
340747	1/30/2024	113-0802477- 6441841	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; BINDER CLIPS	\$ 5.84	apdcc
340773	1/30/2024	12493689	AMERICAN ASSOCIATION FOR	ON-LINE TRAINING	\$ 215.00	museumcc
340840	1/30/2024	1003762	BAYSHORE OFFICE PRODUCTS INC	OPERATING - PUMP STATION	\$ 18.92	wwtpcc
340770	1/30/2024	026206953	CARHARTT	UNIFORMS	\$ 43.50	wwtpcc
340745	1/30/2024	7570-757001-76308	CHEF'S STORE	REC EVENT SUPPLIES	\$ 106.52	pkrecc
340772	1/30/2024	000062	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 51.50	apdcc
340746	1/30/2024	662 6 310 104	COSTCO WHOLESALE CORPORATION	REC EVENT SUPPLIES	\$ 71.91	pkrecc
340731	1/30/2024	LK-55451-238810	ELKAY HEADQUARTERS	SUPPLIES FOR FACILITIES	\$ 937.66	pwfacc
340751	1/30/2024	1098081	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 29.58	shopcc
340752	1/30/2024	5089490	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 1,933.19	shopcc
340766	1/30/2024	026800130	GALLS, LLC.	NAMETAGS	\$ 53.46	afdcc
340737	1/30/2024	3986-290893	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #170	\$ 378.03	shopcc
340738	1/30/2024	3986-290950	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #170	\$ 51.73	shopcc
340739	1/30/2024	3986-290977	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #170	\$ 23.76	shopcc
340740	1/30/2024	3986-290978	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #019	\$ 45.69	shopcc
340834	1/30/2024	352724632	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 27.99	libcc
340733	1/30/2024	INV00428926	PANTHEON SYSTEMS, INC	WEB HOSTING FEES FOR SAFEANDCLEANWATER.ORG	\$ 38.09	infosyscc
340730	1/30/2024	D64105	SEBO'S DO-IT CENTER	PARTS FOR EQUIP #7002	\$ 25.22	shopcc
340756	1/30/2024	X07534	SEBO'S DO-IT CENTER	HANDLES (BRUSH/MOP)	\$ 21.74	afdcc

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340827	1/30/2024	245180892	SURETY PEST CONTROL	PEST CONTROL ACC 34798464 2205 37TH ST A AVE BOOSTER	\$ 52.21	wtpcc
340828	1/30/2024	245182359	SURETY PEST CONTROL	PEST CONTROL ACC 34803359 2102 PENN AVE ROCKRIDGE BOOSTER	\$ 52.21	wtpcc
340771	1/30/2024	39920154595378370 90	THE DOG RANCH	K9 T-BONE BOARDING	\$ 278.10	apdcc
340758	1/30/2024	150287	THE HOSE SHOP, INC	PARTS FOR EQUIP #5554	\$ 73.71	shopcc
340743	1/30/2024	ACT-00089607	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOM	\$ 193.00	parksccl
340744	1/30/2024	INV-4110028	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS	\$ 259.10	parksccl
340757	1/30/2024	49310	VAN'S EQUIPMENT CO	PARTS FOR EQUIP #4001	\$ 208.38	shopcc
340750	1/30/2024	VP_D7133FPZ	VISTAPRINT	BUSINESS CARDS; VANDERKOOY AND CARTER	\$ 47.83	apdcc
340837	1/30/2024	2719	WEST MARINE PRODUCTS, INC	DECK BRUSHES	\$ 43.50	afdcc
340753	1/30/2024	SO8445763	XBYTE TECHNOLOGIES, INC	WWTP AND WTP CLUSTER SERVER HARD DRIVES	\$ 4,912.00	infosyscc
340762	1/30/2024	22386061	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 21.83	wwtpcc
342021	1/30/2024	INV5513	STUDSON, INC.	SHIPPING FEE	\$ 40.38	wdist
340835	1/31/2024	111-8482460- 1257006	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 42.16	libcc
340769	1/31/2024	112-1554268- 5533826	AMAZON.COM SERVICES, INC	SPIILLMAN KEYBOARDS	\$ 152.28	afdcc
340829	1/31/2024	114-5454708- 0555408	AMAZON.COM SERVICES, INC	COMPUTER MOUSE X 3	\$ 30.27	wtpcc
340826	1/31/2024	2139026	BLACKSTONE PUBLISHING	AUDIO BOOK	\$ 50.00	libcc
340734	1/31/2024	10723617920	DELL MARKETING LP	MONITOR 24"	\$ 157.75	infosyscc
341380	1/31/2024	1125525282B1	FERRELLGAS, LP	JAN PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 5.16	finance
340836	1/31/2024	1098688	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 43.57	parksccl
340972	1/31/2024	72270758	INTERSTATE BATTERIES	PARTS FORVEHICLE #043 & #170	\$ 1,052.91	shopcc
340759	1/31/2024	8188	INTREPID NETWORKS	SWAT CALL OUT SYSTEM : SIEDLER & HORNE	\$ 366.00	afdcc
340839	1/31/2024	A-318271	LIGHTHOUSE UNIFORM	RANK STRIPES, YEARS OF SERVICE, HAT BADGES	\$ 441.24	afdcc
341002	1/31/2024	40920049	LINDE GAS & EQUIPMENT INC.	MAINTENANCE SUPPLIES	\$ 340.18	dwwtp
340978	1/31/2024	12187	NATIONAL ANIMAL CARE & CONTROL	MEMBERSHIP NAT'L ANIMAL CARE AND CONTROL - ACO NYBO	\$ 25.00	apdcc
340819	1/31/2024	3986-291078	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #019	\$ 22.17	shopcc

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340820	1/31/2024	3986-291124	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #210	\$ 36.54	shopcc
340821	1/31/2024	3986-291130	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 25.31	shopcc
340822	1/31/2024	3986-291131	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 17.96	shopcc
340823	1/31/2024	3986-291133	O'REILLY AUTO PARTS	PARTS FOR VEHICLE 204	\$ 8.80	shopcc
340824	1/31/2024	3986-291161	O'REILLY AUTO PARTS	SHOP SUPPLIES FOR STOCK	\$ 241.26	shopcc
340825	1/31/2024	3986-291190	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 217.40	shopcc
340943	1/31/2024	593 176 141 8822	SAFEWAY INC	CITIZENS ACADEMY SUPPLIES AND SNACKS	\$ 22.60	apdcc
340838	1/31/2024	D64272	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 24.55	pwfacc
340842	1/31/2024	D64304	SEBO'S DO-IT CENTER	MAINTENANCE	\$ 9.35	museumcc
340833	1/31/2024	X07608	SEBO'S DO-IT CENTER	EXTENSION CORD	\$ 11.96	afdcc
340949	1/31/2024	5250	SIGNDOG NW	PARTS FOR VEHICLE #192	\$ 81.61	shopcc
340830	1/31/2024	WFC	WASHINGTON FIRE CHIEFS	OFFICER EDUCATION CONFERENCE (REGISTRATION)	\$ 525.00	afdcc
341896	1/31/2024	755	BOYS & GIRLS CLUBS	FUNDING AGREEMENT - LUNCH PROGRAM - JAN	\$ 280.00	finance
341853	1/31/2024	2351	SKAGIT CONSERVATION DISTRICT	NPDES PHASE II PUBLIC EDUCATION AND OUTREACH - JANUARY 2024	\$ 420.89	pw1
341855	1/31/2024	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 1/1-1/31/24	\$ 58.00	finance
340962	2/1/2024	X75788/1	ACE HARDWARE	TOOLS	\$ 28.86	fibercc
340961	2/1/2024	111-2005887-9225033	AMAZON.COM SERVICES, INC	ELECTRICAL TAPE	\$ 170.46	fibercc
340973	2/1/2024	1aCZ	ANACORTES PRINTING	SUPPLIES FOR SOLID WASTE	\$ 21.22	shopcc
341029	2/1/2024	6560330051	ARAMARK	APD NYLON MATS CLEANED	\$ 16.33	apd
341166	2/1/2024	40H53533SS991470 R	ASSOCIATION OF WASHINGTON	ASSOCIATION OF WASHINGTON CITIES	\$ 200.00	admsrvcc
340967	2/1/2024	10540	BACKFLOW PREVENTION SUPPLY INC	SUPPLIES FOR WATER MAINTENANCE	\$ 246.02	wdistcc
341151	2/1/2024	1004063	BAYSHORE OFFICE PRODUCTS INC	LARGE 2024 WALL CALENDAR	\$ 18.56	apdcc
341159	2/1/2024	1004191	BAYSHORE OFFICE PRODUCTS INC	PARKS OFFICE SUPPLIES	\$ 26.75	parkscc1
340963	2/1/2024	R4707888954	COAST WENATCHEE CENTER HOTEL	ACCOMMODATION FOR OFFICER EDUCATION CONFERENCE	\$ 478.24	afdcc
340946	2/1/2024	H86140/44	COASTAL FARM &	WORK UNIFORM	\$ 121.80	wdistcc
340947	2/1/2024	H86141/44	COASTAL FARM &	WORK BOOTS	\$ 147.96	wdistcc
340964	2/1/2024	662 204 197 704	COSTCO WHOLESALE CORPORATION	DETERGENT	\$ 28.66	wtpcc

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340945	2/1/2024	1099224	FRONTIER BUILDING SUPPLY	FIR FOR TRAINING PROP	\$ 42.23	afdcc
340968	2/1/2024	FS24021163779	FS.COM, INC.	NETWORK FIBER TRANSCEIVERS	\$ 352.52	infosyscc
340854	2/1/2024	133183	G12 COMMUNICATIONS	SIP TRUNKS 2/1-2/29/24	\$ 979.68	infosys
340976	2/1/2024	026877304	GALLS, LLC.	16 FIREFIGHTER BADGES	\$ 2,146.06	afdcc
341365	2/1/2024	026961499	GALLS, LLC.	UNIFORM PULLOVER	\$ 137.61	apdcc
340957	2/1/2024	904-991-0680	GOOGLE ANALYTICS	GOOGLE ADVERTISING - JAN 2024	\$ 210.95	fibercc
340948	2/1/2024	P0YKRv7F	GOOGLE ANALYTICS	SAFE AND CLEAN WATER.COM	\$ 6.36	infosyscc
340965	2/1/2024	20587	JUSTICE WORKS, LLC	JUSTICE WORKS 1/1-1/31/24	\$ 60.00	pubdefcc
341035	2/1/2024	4828888S185	LEMAY MOBILE SHREDDING	APD AND COURT SHREDDING 1/10	\$ 36.54	apd
340859	2/1/2024	4828889S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL	\$ 7.82	finance
340960	2/1/2024	30266	NW WA SUBSECTION PNWS-AWWA	AWWA CONFERENCE REGISTRATION - ISAAC BRUNK	\$ 500.00	wtpcc
340950	2/1/2024	3986-291266	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #108	\$ 3.09	shopcc
340951	2/1/2024	3986-291267	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #108	\$ 144.97	shopcc
340952	2/1/2024	3986-291268	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #108	\$ 141.83	shopcc
340953	2/1/2024	3986-291319	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #108	\$ 25.00	shopcc
340954	2/1/2024	3986-291369	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 87.00	shopcc
340955	2/1/2024	3986-291385	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 142.57	shopcc
340956	2/1/2024	3986-291418	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 156.54	shopcc
341154	2/1/2024	24265797	PURCELL TIRE AND SERVICE CENTE	REPAIR ON VEHICLE #851	\$ 71.89	shopcc
341193	2/1/2024	593 54 30 8854	SAFEWAY INC	WA PARK STAFF SUPPLIES	\$ 34.55	parksccl
340941	2/1/2024	D64698	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - INCINERATOR	\$ 14.06	wwtpcc
340974	2/1/2024	D64895	SEBO'S DO-IT CENTER	CHAINSAW MAINTENANCE: SPARK PLUGS, TOWELS, PAINT THINNER	\$ 100.53	afdcc
340971	2/1/2024	D64944	SEBO'S DO-IT CENTER	PAINT ROLLERS	\$ 13.25	afdcc
340975	2/1/2024	X07706	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 20.25	parksccl
340958	2/1/2024	X07739	SEBO'S DO-IT CENTER	SUPPLIES FOR VEHICLE #514	\$ 31.98	shopcc
340970	2/1/2024	X07785	SEBO'S DO-IT CENTER	PAINT ROLLER	\$ 8.51	afdcc
340778	2/1/2024	134901598	SHELL	FUEL FOR CITY VEHICLE #218	\$ 30.09	shopcc
340959	2/1/2024	29400	SHIFTNOTE, LLC	LOGBOOK 2/1/24-4/30/24	\$ 113.25	wtpcc
340966	2/1/2024	0020034571	THE UPS STORE	SHIPPING - WATER LEAK DETECTION DEVICE	\$ 22.30	wdistcc

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340311	2/1/2024	2574001-0043-0	WASTE MANAGEMENT	WTP TRASH, RECYCLING 1/1/24-1/31/24	\$ 243.42	dwtp
341026	2/1/2024	0116041-2819-6	WM LAMPTRACKER, INC	EXPIRED PHARMACEUTICALS DISPOSAL	\$ 129.00	medic
340977	2/1/2024	109471/3/70547	WORK OUTFITTERS	SAFETY BOOTS - TORRIN VEGA	\$ 189.58	wtpcc
342009	2/1/2024	0975	FIDALGO CLEANING	CLEANING	\$ 200.00	museum
342007	2/1/2024	0976	FIDALGO CLEANING	CLEANING	\$ 140.00	museum
341144	2/2/2024	X76092/1	ACE HARDWARE	SUPPLIES FOR FACILITIES	\$ 21.93	pwfacc
341192	2/2/2024	X76231/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 33.27	parksccl
341205	2/2/2024	111-5988162-5727413	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 28.80	wwtpcc
341152	2/2/2024	1004043	BAYSHORE OFFICE PRODUCTS INC	OPERATING SUPPLIES - CABINETS	\$ 1,385.05	wwtpcc
341145	2/2/2024	1004076	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 424.44	pwfacc
341190	2/2/2024	A96060/2	BURLINGTON COUNTRY STORE	PARKS MAINTENANCE SUPPLIES	\$ 27.15	parksccl
341167	2/2/2024	1099821	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 22.75	shopcc
341162	2/2/2024	MC18895469	MAILCHIMP	REC DEPT NEWSLETTER SUBSCRIPTION	\$ 28.83	parksccl
341142	2/2/2024	15042955	PAPE MACHINERY INC.	PARTS FOR EQUIP #11928	\$ 24.12	shopcc
341146	2/2/2024	D65010	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 21.07	pwfacc
341203	2/2/2024	X07918	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 28.78	parksccl
341195	2/2/2024	X07940	SEBO'S DO-IT CENTER	MURAL SUPPLIES	\$ 3.83	museumcc
341189	2/2/2024	1550897	SKAGIT COUNTY SOLID WASTE FUND	PARKS DUMP RUN	\$ 72.50	parksccl
341147	2/2/2024	1819092	SUN SUPPLY, INC.	SUPPLIES FOR STREET DEPT	\$ 681.63	shopcc
341157	2/2/2024	260087032-00	TACOMA SCREW PRODUCTS, INC.	SUPPLIES FOR SHOP	\$ 250.80	shopcc
341143	2/2/2024	150406	THE HOSE SHOP, INC	SUPPLIES FOR SHOP STOCK	\$ 133.95	shopcc
341200	2/2/2024	EST890267	TOPCON SOLUTIONS STORE	SURVEYOR TRAINING	\$ 1,900.00	pwfacc
341174	2/2/2024	577,727,901,132,139	UNIFIRST CORPORATION	WTP LAUNDRY - JANUARY - 5 INVOICES	\$ 924.69	wtpcc
341160	2/2/2024	ACT-00089607	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS 1/1/24-1/31/24	\$ 547.56	parksccl
341161	2/2/2024	ACT-00089607	UNITED SITE SERVICES, INC	WA PARK PORTABLE RESTROOMS 1/1/24-1/31/24	\$ 823.26	parksccl
341173	2/2/2024	INV-4154126	UNITED SITE SERVICES, INC	PENN AVE PORTA POTTY RENTAL 1/1/24-1/31/24	\$ 210.25	wtpcc

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341197	2/2/2024	2431972	WASHINGTON STATE DEPARTMENT	PARKS STAFF PESTICIDE LICENSE-R KRUGER	\$ 50.00	parksccl
341196	2/2/2024	2431972	WASHINGTON STATE DEPARTMENT	PARKS STAFF PESTICIDE LICENSE-R KRUGER	\$ 1.50	parksccl
341194	2/2/2024	INV239107005	ZOOM VIDEO COMMUNICATIONS INC.	COURT 2/2-3/1/24	\$ 17.40	courtcc
341732	2/2/2024	46377	ZUMAR INDUSTRIES, INC.	PARKS TRAFFIC CONES	\$ 701.77	parks1
341187	2/3/2024	111-0607286-0058663	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES CHILDREN'S	\$ 16.31	libcc
341186	2/3/2024	111-2254787-2089006	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 41.02	libcc
341141	2/3/2024	111-8075926-8837041	AMAZON.COM SERVICES, INC	WORK BOOTS (AJ)	\$ 236.88	afdcc
341181	2/3/2024	A41923/51	COASTAL FARM &	WORK UNIFORM	\$ 120.32	shopcc
341164	2/3/2024	H86807/44	COASTAL FARM &	WORKBOOTS - D GEFTE	\$ 200.18	fibercc
341169	2/3/2024	H86896/44	COASTAL FARM &	WORKBOOTS - I WADE	\$ 187.13	fibercc
341165	2/3/2024	ZJDBD16831	DBACKDROP	REC EVENT SUPPLIES	\$ 101.98	pkreccc
341172	2/3/2024	INV234641859	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 1/3-2/2/2024	\$ 60.92	execc
341153	2/4/2024	X76874/1	ACE HARDWARE	DOOR HINGE (29-3)	\$ 19.57	afdcc
341191	2/4/2024	111-2876244-5069001	AMAZON.COM SERVICES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 251.32	pwfacc
341206	2/4/2024	111-7714776-2269809	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 26.40	wwtpcc
341185	2/4/2024	112-7828492-4727432	AMAZON.COM SERVICES, INC	HEADPHONES FOR MASON'S DESK	\$ 14.68	infosyscc
341148	2/4/2024	114-2669350-1077009	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 359.01	shopcc
341170	2/4/2024	H87231/44	COASTAL FARM &	PARKS STAFF BOOTS PURCHASE	\$ 217.59	parksccl
341168	2/4/2024	25766902	GALLS, LLC.	BENCH CUFF FOR BAC ROOM	\$ 81.22	apdcc
341182	2/4/2024	X08259	SEBO'S DO-IT CENTER	SHARPEN 4 CHAIN SAWS	\$ 43.52	afdcc
341199	2/4/2024	X08260	SEBO'S DO-IT CENTER	BUCKETS FOR OC TRAINING	\$ 26.07	apdcc
341183	2/4/2024	X08264	SEBO'S DO-IT CENTER	WORK GLOVES	\$ 8.67	afdcc
341175	2/5/2024	X77064/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 22.84	wdistcc
341171	2/5/2024	X77122/1	ACE HARDWARE	SUPPLIES FOR STREET DEPT	\$ 5.85	shopcc
341149	2/5/2024	X77231/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 80.82	wdistcc
341208	2/5/2024	111-2206385-6820229	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 19.57	wwtpcc
341207	2/5/2024	111-2705763-7324237	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.86	wwtpcc

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341204	2/5/2024	111-5751515-1818634	AMAZON.COM SERVICES, INC	KITCHEN SUPPLIES	\$ 23.94	afdcc
341188	2/5/2024	111-6095465-1280241	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 19.01	libcc
341163	2/5/2024	112-1184154-9311462	AMAZON.COM SERVICES, INC	SKATE PARK MAINTENANCE SUPPLIES	\$ 125.33	parksccl
341158	2/5/2024	113-3468852-1893854	AMAZON.COM SERVICES, INC	PART FOR VEHICLE #607	\$ 282.81	shopcc
341178	45327	6560330056	ARAMARK	OPS & PARKS LAUNDRY SERVICE	\$ 91.87	shopcc
341180	2/5/2024	6560330057	ARAMARK	OPS: MAT CLEANING	\$ 79.43	shopcc
341475	2/5/2024	6560331382	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 82.40	wwtpcc
341300	2/5/2024	WAANA153780	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 247.28	dwwtp
341184	2/5/2024	1100548	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 420.58	shopcc
341150	2/5/2024	1100634	FRONTIER BUILDING SUPPLY	SUPPLIES FOR WATER MAINTENANCE	\$ 59.49	wdistcc
341198	2/5/2024	X08633	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 50.49	parksccl
341177	2/5/2024	5254	SIGNDOG NW	COMMAND BOARDS	\$ 384.27	afdcc
341275	2/5/2024	245182357	SURETY PEST CONTROL	PEST CONTROL ACC 34803357 6996 SAN JUAN HILL FIDALGO BOOSTER	\$ 54.39	wtppcc
341274	2/5/2024	245182358	SURETY PEST CONTROL	PEST CONTROL ACC 34803358 3802 MARINE HEIGHTS CASTILLEJA BOOSTER	\$ 52.21	wtppcc
341176	2/5/2024	VP_10MZ0R2M	VISTAPRINT	REC DEPT BUSINESS CARDS	\$ 26.09	parksccl
341678	2/5/2024	220013286491	PUGET SOUND ENERGY INC	APD 1/6-2/3/24	\$ 2,594.51	apd
341400	2/5/2024	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION: 01/06-02/03/24	\$ 30.08	dshop
341283	2/6/2024	X77353/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 83.20	wdistcc
341270	2/6/2024	X77369/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 7.81	wdistcc
341284	2/6/2024	X77465/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 28.36	wdistcc
341271	2/6/2024	2660502591	ADOBE SYSTEMS INCORPORATED	ADOBE ANNUAL SUBSCRIPTION #2 LIBRARY 1/19/24-1/18/25	\$ 391.55	libcc
341267	2/6/2024	111-6748325-1274641	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 271.99	pkreccc
341209	2/6/2024	111-8456330-0427447	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 15.66	wwtpcc

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341257	2/6/2024	113-1718802-1685860	AMAZON.COM SERVICES, INC	EXHIBIT SUPPLIES	\$ 28.06	museumcc
341263	2/6/2024	113-1934863-8793032	AMAZON.COM SERVICES, INC	USB HUBS AND M2 ADAPTERS	\$ 154.32	infosyscc
341201	2/6/2024	113-7391025-7290654	AMAZON.COM SERVICES, INC	SUPPLIES FOR SOLID WASTE	\$ 10.86	shopcc
341344	2/6/2024	1004552	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 2.79	museumcc
341260	2/6/2024	0188-1020634	CED	SUPPLIES FOR WATER MAINTENANCE	\$ 268.43	wdistcc
341261	2/6/2024	0188-1020642	CED	SUPPLIES FOR WATER MAINTENANCE	\$ 155.42	wdistcc
341285	2/6/2024	0188-1020646	CED	SUPPLIES FOR WATER MAINTENANCE	\$ 13.28	wdistcc
341262	2/6/2024	O-79194	CUMMINS, INC.	PARTS FOR VEHICLE #204	\$ 206.01	shopcc
341357	2/6/2024	255749A	DOUBLETREE INN	HOTEL STAY FOR CHIEF - LAW AND JUSTICE DAY	\$ 156.58	apdcc
341349	2/6/2024	5371	END OF THE TRAIL III	RAIN X FOR TRUCK 186	\$ 5.11	wtpcc
341259	2/6/2024	WAANA153823	FASTENAL COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 44.62	wdistcc
341280	2/6/2024	1101185	FRONTIER BUILDING SUPPLY	SUPPLIES FOR WATER MAINTENANCE	\$ 9.86	wdistcc
341269	2/6/2024	29439879	NAPA	OPERATING SUPPLIES	\$ 88.06	wwtpcc
341350	2/6/2024	317778	NAPA	PARTS FOR VEHICLE #514	\$ 40.51	shopcc
341266	2/6/2024	3986-292266	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #050	\$ 22.17	shopcc
341265	2/6/2024	3986-292282	O'REILLY AUTO PARTS	PARTS FOR EQUIP #424	\$ 10.87	shopcc
341371	2/6/2024	593 52 16 8852	SAFEWAY INC	MEETING SUPPLIES	\$ 44.29	pwfaccc
341281	2/6/2024	D66975	SEBO'S DO-IT CENTER	SUPPLIES FOR ENGINEERING	\$ 90.36	shopcc
341294	2/6/2024	246551097	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 112.05	dshop
341264	2/6/2024	123Y592X0115675824	UNITED PARCEL SERVICE, INC	LAB TESTING - TOXICITY SAMPLE TO RAINIER	\$ 106.94	wwtpcc
341268	2/6/2024	006608	US BANK	PARKING FOR CHIEF - LAW AND JUSTICE DAY	\$ 12.00	apdcc
341723	2/6/2024	2877415	FOSTER GARVEY PC	OUTSIDE DEFENSE COUNSEL FOR SHORELINES CASE - BARTH/SHADOWCREEK	\$ 902.70	legal
341706	2/6/2024	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 1/7-2/5/2024	\$ 4,628.75	publib
341293	2/6/2024	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 1/7-2/5/24	\$ 15.21	plan
342039	2/6/2024	1154635597	WILSON DDS, NICHOLAS J	DENTAL SERVICES, LEOFF1 RETIREE, D. MEAD	\$ 716.00	hr

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341347	2/7/2024	X77791/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 77.23	wdistcc
341277	2/7/2024	111-6999223-3297029	AMAZON.COM SERVICES, INC	PERMANENT MARKERS	\$ 27.03	fibercc
341362	2/7/2024	111-7366900-8961829	AMAZON.COM SERVICES, INC	CUSTOMER INSTALL SUPPLIES	\$ 29.37	fibercc
341279	2/7/2024	111-7366900-8961829	AMAZON.COM SERVICES, INC	CUSTOMER INSTALL SUPPLIES	\$ 29.37	fibercc
341286	2/7/2024	111-8218463-0137835	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 24.97	libcc
341278	2/7/2024	111-8657099-0997022	AMAZON.COM SERVICES, INC	CUSTOMER INSTALL SUPPLIES	\$ 195.37	fibercc
341358	2/7/2024	113-8783257-3897043	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; FOLDERS AND ZIP TIES	\$ 46.76	apdcc
341276	2/7/2024	114-6255630-7681053	AMAZON.COM SERVICES, INC	COMPUTER MOUSE X 2	\$ 47.76	wtpcc
341351	2/7/2024	002627721	AMERICAN HEART ASSOCIATION	CPR CLASS	\$ 39.17	afdcc
341342	2/7/2024	002627957	AMERICAN HEART ASSOCIATION	CPR CLASS (AB)	\$ 39.17	afdcc
341348	2/7/2024	1301502	BORN PRIMITIVE	UNIFORM T-SHIRTS	\$ 364.44	afdcc
341366	2/7/2024	200100548	FBI-LEEDA INC	TRAINING; REG FEE FBI-LEEDA - RECORDS SVC MNG INGRAM	\$ 795.00	apdcc
341368	2/7/2024	000021	FERRY LANDING LLC	TRAVEL FOR DISTRICT 17 OTEP	\$ 18.00	afdcc
341370	2/7/2024	1101350	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 81.03	shopcc
341363	2/7/2024	1101496	FRONTIER BUILDING SUPPLY	SUPPLIES FOR WATER MAINTENANCE	\$ 32.61	wdistcc
341373	2/7/2024	1101642	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 134.74	shopcc
341360	2/7/2024	1101654	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 62.02	parksccl
341446	2/7/2024	8561 06 85255	HOME DEPOT	PARKS MAINTENANCE SUPPLIES	\$ 55.93	parksccl
341447	2/7/2024	8561 52 51624	HOME DEPOT	PARKS MAINTENANCE SUPPLIES	\$ 27.04	parksccl
341361	2/7/2024	28004SP	LITTLE GIANT LADDER SYSTEMS	LADDER	\$ 835.82	fibercc
341352	2/7/2024	3986-292307	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #037	\$ 251.33	shopcc
341353	2/7/2024	3986-292316	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #014	\$ 75.62	shopcc
341354	2/7/2024	3986-292430	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #014	\$ 70.71	shopcc
341355	2/7/2024	3986-292431	O'REILLY AUTO PARTS	PARTS FOR EQUIP #25904	\$ 17.40	shopcc

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341345	2/7/2024	D67158	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 20.75	pwfacc
341364	2/7/2024	D67186	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 23.04	wdistcc
341372	2/7/2024	D67348	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 9.59	pwfacc
341356	2/7/2024	D67361	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 13.84	shopcc
341450	2/7/2024	008318	SHELL	FUEL FOR EQUIP #25904	\$ 23.25	shopcc
341374	2/7/2024	8151	STRONG ARM STORE	MAINTENANCE SUPPLIES	\$ 335.99	wwtpcc
341375	2/7/2024	324042	THRIFTY CLEANERS	JANUARY LAUNDRY	\$ 57.14	afdcc
341856	2/7/2024	42213	SKAGIT PUBLISHING LLC	PUBLISH AA-474781	\$ 178.64	plan
341857	2/7/2024	42214	SKAGIT PUBLISHING LLC	PUBLISH SVH-477837	\$ 53.80	legal
341465	2/8/2024	85655	AFFORDABLE FUNERAL SUPPLY	CEMETERY SERVICE SUPPLIES	\$ 280.10	parksc1
341469	2/8/2024	111-9453561-2708221	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 6.84	libcc
341467	2/8/2024	113-0138514-0957831	AMAZON.COM SERVICES, INC	PEST CONTROL SUPPLIES	\$ 50.00	shopcc
341463	2/8/2024	113-0242010-8237849	AMAZON.COM SERVICES, INC	EQUIPMENT RACK BRACKETS	\$ 35.03	fibercc
341369	2/8/2024	113-8648636-0708266	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES - IT	\$ 20.02	infosyscc
341376	2/8/2024	113-9930831-3456201	AMAZON.COM SERVICES, INC	PENS	\$ 14.65	afdcc
341449	2/8/2024	114-0836357-8481064	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 35.75	financecc
341359	2/8/2024	114-7673011-5040231	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 55.16	infosyscc
341613	2/8/2024	5JV39969AX284905T	ASSOCIATION OF WASHINGTON	ASSOCIATION OF WASHINGTON C	\$ 100.00	admsrvcc
341600	2/8/2024	1003943	BAYSHORE OFFICE PRODUCTS INC	PA OFFICE SUPPL	\$ 49.48	legalcc
341595	2/8/2024	1004712	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 426.52	pwfacc
341624	2/8/2024	1004834	BAYSHORE OFFICE PRODUCTS INC	BINDER FOR BUILDING DEPT-OFFICE SUPPLIES	\$ 12.32	bldgcc
341621	2/8/2024	1004836	BAYSHORE OFFICE PRODUCTS INC	SENIOR CENTER OFFICE SUPPLIES	\$ 163.84	parksc1
341643	2/8/2024	1004846	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 13.23	museumcc
341614	2/8/2024	1004853	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - LIBRARY	\$ 29.92	libcc
341609	2/8/2024	1004949	BAYSHORE OFFICE PRODUCTS INC	LEGAL DEPARTMENT OFFICE SUPPLIES	\$ 5.69	attorneycc
341462	2/8/2024	111128	BERG VAULT COMPANY	SUPPLIES FOR STREET DEPT	\$ 578.27	shopcc
341451	2/8/2024	0188-1020723	CED	SUPPLIES FOR FACILITIES	\$ 98.33	pwfacc

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341470	2/8/2024	1101960	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 142.98	parksc1
341472	2/8/2024	1102061	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 17.82	parksc1
341471	2/8/2024	1102179	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 90.08	parksc1
341473	2/8/2024	1102300	FRONTIER BUILDING SUPPLY	FURRING STRIPS (TRAINING)	\$ 46.83	afdcc
341602	2/8/2024	13914443	HACH COMPANY	OPERATING SUPPLIES - CHLORINE ANALYZER	\$ 1,719.04	wwtpcc
341452	2/8/2024	U242ARC01378	ICONIX WATERWORKS INC	SUPPLIES FOR WATER MAINTENANCE	\$ 48.55	wdistcc
341606	2/8/2024	INV-25402	IMAGE360	PARKS SIGNS FOR W 2ND TRAIL	\$ 171.96	parksc1
341641	2/8/2024	2023/2000061304	LAERDAL MEDICAL	LITTLE ANNE QCPR (4 PK)	\$ 1,195.72	afdcc
341468	2/8/2024	35009651	MUNICIPAL RESEARCH &	ONLINE TRAINING CLASS: UNDERSTANDING LOCAL GOVERNMENT SERVICE CONTRACTING	\$ 40.00	legalcc
341466	2/8/2024	35025879	MUNICIPAL RESEARCH &	TRAINING - UNDERSTANDING LOCAL GOVERNMENT SERVICE CONTRACTING	\$ 40.00	legalcc
341601	2/8/2024	29397	NATIONAL FIRE SUPPLY	WATER GAUGE FOR EXTINGUISHER	\$ 20.50	afdcc
341457	2/8/2024	3986-292510	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #197	\$ 11.90	shopcc
341458	2/8/2024	3986-292513	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #197	\$ 80.70	shopcc
341459	2/8/2024	3986-292548	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #022	\$ 22.17	shopcc
341460	2/8/2024	3986-292550	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #197	\$ 16.62	shopcc
341456	2/8/2024	3986-292666	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #018	\$ 192.53	shopcc
341615	2/8/2024	1472 176 116 8822	SAFEWAY INC	BREAKROOM SUPPLIES	\$ 9.99	wtpcc
341474	2/8/2024	D67716	SEBO'S DO-IT CENTER	TRAINING SUPPLIES (PADLOCKS, CHAINS)	\$ 176.05	afdcc
341453	2/8/2024	084328	STARBUCKS	CRIME PREVENTION - CITIZENS ACADEMY COFFEE	\$ 21.76	apdcc
341616	2/8/2024	C9YTW3BZ5	US BANK	HOTEL STAY DURING ERWOW CONFERENCE - CAMERON F	\$ 366.96	wtpcc
341639	2/8/2024	22481453	ZORO TOOLS, INC	MAINTENANCE SUPPLIES - AUTO DRAINS	\$ 1,451.12	wwtpcc
341914	2/8/2024	ReimbBrusseau	BRUSSEAU, THAD	REIMBURSE THAD BRUSSEAU FOR HOTEL DURING ERWOW CONFERENCE	\$ 366.96	dwtp

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341730	2/8/2024	300000290027	PUGET SOUND ENERGY INC	SKATE PARK 01/05-02/03/2024	\$ 46.81	parks1
341302	2/8/2024	JAN 24	THE LAW OFFICE OF	PROSECUTION SERVICES - JANUARY 2024	\$ 8,500.00	attorney
341304	2/8/2024	JAN 24 SUPMTL	THE LAW OFFICE OF	PROSECUTION SERVICES - JANUARY 2024 SUPMTL	\$ 1,017.50	attorney
341619	2/9/2024	X78491/1	ACE HARDWARE	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 60.65	wwtpcc
341630	2/9/2024	111-3780457-2564265	AMAZON.COM SERVICES, INC	HEADPHONES WITH MICROPHONE ATTACHMENT FOR VIDEO CONFERENCING	\$ 27.19	infosyscc
341610	2/9/2024	111-8426887-8803440	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 35.88	pkreccc
341611	2/9/2024	111-9997074-0689827	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 51.84	pkreccc
341638	2/9/2024	112-7785216-5659446	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES CHILDREN'S	\$ 68.33	libcc
341461	2/9/2024	113-0354873-1413042	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 16.09	shopcc
341464	2/9/2024	114-6535804-4253823	AMAZON.COM SERVICES, INC	TAPE DISPENSERS AND USB FLASH DRIVES	\$ 21.64	infosyscc
341644	2/9/2024	1004850	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 12.32	museumcc
341622	2/9/2024	1001067252	GALLS, LLC.	UNIFORM SHIRTS AND BARS	\$ 228.07	apdcc
341594	2/9/2024	8561 62 56465	HOME DEPOT	SUPPLIES FOR SHOP	\$ 108.51	shopcc
341632	2/9/2024	WM59462833	HOME DEPOT	WA PARK MAINTENANCE SUPPLIES	\$ 119.42	parksccl
341454	2/9/2024	E0600QUPBH	MICROSOFT CORPORATION	AZURE DISASTER AND RECOVERY 1/2-2/1/24	\$ 1,042.60	infosyscc
341597	2/9/2024	54413	MT BAKER OVERHEAD DOORS INC	GARAGE REPAIR	\$ 375.36	pwfacc
341604	2/9/2024	3986-292770	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #018	\$ 75.40	shopcc
341605	2/9/2024	3986-292771	O'REILLY AUTO PARTS	PARTS FOR EQUIP #428	\$ 14.63	shopcc
341623	2/9/2024	D67913	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 36.27	shopcc
341636	2/9/2024	X09334	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 13.85	pwfacc
341642	2/9/2024	1ZTP5Y920315372447	UNITED PARCEL SERVICE, INC	SHIP COMPRESSOR AIR TEST	\$ 18.32	afdcc
341640	2/9/2024	22492271	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 12.85	wwtpcc
341729	2/9/2024	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 01/05/2024-02/03/2024	\$ 4,611.50	parks1
341697	2/9/2024	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 1/6 TO 2/3	\$ 1,367.01	medic

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
341711	2/9/2024	300000290035	PUGET SOUND ENERGY INC	MUSEUM 1/6-2/3/24	\$ 504.33	museum
341488	2/9/2024	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 1/3-1/31/24	\$ 494.10	dshop
341731	2/9/2024	6003-6	THE SHERWIN WILLIAMS CO	PARKS MAINTENANCE FIELD PAINTER	\$ 3,916.79	parks1
341633	2/10/2024	486250	CIRCLE K	ICE FOR ALL DAY TRAINING AT CITY HALL	\$ 8.78	apdcc
341629	2/10/2024	H89082/44	COASTAL FARM &	WORK UNIFORM	\$ 177.89	shopcc
341618	2/10/2024	H89216/44	COASTAL FARM &	WORK BOOTS	\$ 203.99	shopcc
341625	2/10/2024	H89329/44	COASTAL FARM &	WORK UNIFORM	\$ 118.30	shopcc
341620	2/10/2024	8255 9094 8736 4397	DISH	FEBRUARY CABLE: 29-3	\$ 110.89	afdcc
341626	2/10/2024	1977630	HEALTH & SAFETY INSTITUTE	BBP EDUCATION MANUALS	\$ 126.33	afdcc
341637	2/10/2024	96222547	SMOKEY POINT CONCRETE INC	SUPPLIES FOR STREET DEPT	\$ 93.40	shopcc
341608	2/10/2024	0630DFC7-0056	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parksccl
341607	2/10/2024	0630DFC7-0057	SPYPOINT	PARKS SECURITY CAMERA SUBSCRIPTION	\$ 15.00	parksccl
341617	2/10/2024	1ZT5M64303226652 40	UNITED PARCEL SERVICE, INC	SHIP INSTRUMENT TO FLUKE FOR REPAIR	\$ 14.60	wtpcc
341851	2/10/2024	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 2/19-3/18/24	\$ 142.96	finance
341599	2/11/2024	111-0017794-3028200	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 92.90	pwfacc
341628	2/11/2024	112-1916317-5198645	AMAZON.COM SERVICES, INC	HEADPHONES FOR IT STAFF COMPUTERS	\$ 38.20	infosyscc
341627	2/11/2024	112-9613717-4202626	AMAZON.COM SERVICES, INC	CLEANING TOOL FOR FIBEROPTIC NETWORK CABLES LC/SC	\$ 20.66	infosyscc
341635	2/11/2024	101723622	INTERNATIONAL CODE COUNCIL, INC	REINSTATEMENT & CERTIFICATION FOR FIRE INSPECTOR	\$ 315.00	afdcc
341634	2/11/2024	1	JIMMY JOHNS	ALL DAY TRAINING AT CITY HALL - FOOD FOR VOLUNTEERS	\$ 139.24	apdcc
341612	2/12/2024	111-0657368-0549055	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 26.10	pkrecc
341902	2/12/2024	887556	CASCADE COLUMBIA DISTRIBUTION	SODIUM HYPOCHLORITE	\$ 13,186.43	dwtp
341846	2/12/2024	72300	COMMERCIAL FIRE PROTECTION INC	SERVICES FOR FACILITIES	\$ 8,153.89	pwfac
341734	2/12/2024	12P44145	MOTOR TRUCKS, INC	PARTS FOR VEHICLE #202	\$ 1,465.32	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
341905	2/12/2024	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 1/6-2/3/24	\$ 5,395.38	dwtp
341911	2/12/2024	51846538	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 6,233.91	dwtp
341912	2/12/2024	1675067	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 127.50	dwtp
341719	2/13/2024	Pay App 1	BLACKFISH CIVIL INFRASTRUCTURE	WASHINGTON PARK NEW RESTROOM FACILITY	\$ 103,020.60	parks1
342040	2/13/2024	14509016	BROWN AND CALDWELL	WTP SEEQ ADVANCE ANALYTICS SUPPORT - 2/24/23-1/25/24	\$ 3,318.17	dwtp
342038	2/13/2024	5197583311	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$ 1,034.17	hr
341850	2/13/2024	INV2779322	COPIERS NORTHWEST, INC	CANON/IRC5870I/3RD FLOOR 1/11-2/10/24	\$ 242.50	finance
341900	2/13/2024	00700284	HARRINGTON INDUSTRIAL	2-INCH BLK PE CHEM PROLINE 16.4-FOOT PIPE	\$ 187.17	dwtp
341909	2/13/2024	0313838-IN	NELSON-REISNER DISTRIBUTOR INC	FUCHS GEAR OIL - 1 DRUM	\$ 1,947.66	dwtp
341852	2/13/2024	1675099	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 45.00	finance
342018	2/14/2024	0001988775	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCE	\$ 101.06	medic
341918	2/14/2024	24-03783	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT FINISHED	\$ 19.00	dwtp
341921	2/14/2024	24-03801	EDGE ANALYTICAL, INC	WATER ANALYSIS - TCR SOUTH INTOWN	\$ 133.00	dwtp
342014	2/14/2024	1406817	LIFE ASSIST, INC	DISPOSABLE EAR SENSORS	\$ 693.60	medic
342024	2/14/2024	14920	NORTHWEST CLEAN AIR AGENCY	2024 REGISTRATION BASE FEE AND EMISSIONS FEE	\$ 1,031.70	dwwtp
342010	2/14/2024	INV29782	SEAWESTERN, INC.	O-RINGS FOR SCBA REPAIR	\$ 18.93	medic
342017	2/14/2024	42377	SKAGIT PUBLISHING LLC	PUBLISH AA-478254	\$ 166.46	plan
342020	2/14/2024	42378	SKAGIT PUBLISHING LLC	PUBLISH AA-479108	\$ 40.60	finance
341903	2/15/2024	90078648	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 5,964.26	dwtp
341907	2/15/2024	320448	DOORMAN COMMERCIAL, LLC	REPAIR SERVICE FOR FACILITIES	\$ 1,776.27	pwfac
342011	2/15/2024	280669	ENNIS-FLINT, INC, FLINT TRADING DIVISION	4" X 3"WHITE LINE- STREET DEPT	\$ 866.59	dshop
342030	2/15/2024	BINV0011168	GOBLE SAMPSON ASSOCIATES, INC	MAINTENANCE SUPPLIES	\$ 668.42	dwwtp
341901	2/15/2024	00700375	HARRINGTON INDUSTRIAL	2-INCH ELBOW X 6	\$ 365.93	dwtp
341908	2/15/2024	22364	INDUSTRIAL RESOURCES, INC.	SUPPLIES FOR WATER MAINTENANCE	\$ 135.75	wdist

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
341906	2/15/2024	12P44638	MOTOR TRUCKS, INC	PARTS FOR VEHICLE #513	\$ 968.62	dshop
341922	2/15/2024	B17961212	SHI INTERNATIONAL CORP.	HARD DRIVES	\$ 2,468.11	infosys
342016	2/15/2024	240168	T-SHIRTS BY DESIGN	UNIFORM HAT	\$ 38.08	medic
341904	2/16/2024	36651	COMMERCIAL ALARM & DETECTION	WTP ANNUAL ALARM SYSTEM TEST	\$ 1,225.05	dwtp
341899	2/16/2024	INV2781171	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 1/15-2/14/24	\$ 362.14	finance
341919	2/16/2024	24-03388	EDGE ANALYTICAL, INC	LAB TESTING - SIDE STREAM NITROGEN	\$ 43.35	dwwtp
341920	2/16/2024	24-03390	EDGE ANALYTICAL, INC	LAB TESTING - INFLUENT NITROGEN	\$ 43.35	dwwtp
341915	2/16/2024	24-03649	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT FINISHED	\$ 33.00	dwtp
341894	2/16/2024	B17947620	SHI INTERNATIONAL CORP.	ADOBE CREATIVE SUITE FOR PARKS	\$ 1,116.43	infosys
342031	2/16/2024	PS-INV107641	WHITNEY EQUIPMENT CO INC	MAINTENANCE SUPPLIES	\$ 2,176.00	dwwtp
342022	2/19/2024	INV2782279	COPIERS NORTHWEST, INC	COURT & ASC COPIES 1/16-2/15/24	\$ 1,116.31	finance
342035	2/19/2024	U297966	CORE & MAIN LP	FLANGE FOR EXPANSION TANK DRAIN	\$ 100.45	dwtp
342028	2/19/2024	274605	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS - SODIUM BISULFITE	\$ 2,975.68	dwwtp
342034	2/20/2024	232217	BLYTHE MECHANICAL, INC	SERVICE FOR FACILITIES	\$ 2,723.60	pwfac
341913	2/20/2024	INV-004274	DEPARTMENT OF ECOLOGY	OLD PLANT CLEANUP - ACCOUNT 1T000606 ECY-013605	\$ 817.04	dwtp
	Total				\$ 584,661.87	



City Council Agenda Bill

Meeting Date: February 26, 2024 **Agenda Item:** 5.c.

Agenda Item Title: Special Event Application: Free Movie Night on Kingsway

Staff Contact(s): Stephanie Snyder

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Stephanie Snyder	Motion
John Coleman	

Item Summary: "Free Movie Night on Kingsway" is a completely free, outdoor, family-friendly (PG) movie night to be held on Saturday, August 24, 2024. This will be the 4th year of the event, with 2021 being the inaugural year. The event will be on a small cul-de-sac and will not impede Kingsway.

Budget Impact:
0

Previous Action:

Recommended Motion: Approve

Alternative Actions: Disapprove/Modify

Attachments (listed in order presented):

1. FMNOK Council Packet



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

2/7/2024

Event Name *

Free Movie Night On Kingsway 2024

Event Type

- ☒ Street Fair / Festival
- ☐ Athletic Event
- ☐ Parade
- ☐ Rally / Demonstration
- ☐ Filming
- ☐ Other identified in AMC 7.04.010

Applicant/Organization Name *

David Schmelke

Mailing Address *

5408 Kingsway Anacortes, WA 98221

Event Contact Person *

David Schmelke

Event Contact Email *

david.schmelke@gmail.com

Event Contact Phone *

2067452046

Event Website

FreeMovieNightOnKingsway.com

Estimated Number of Participants/Attendees *

100

Event Description *

"Free Movie Night on Kingsway" is a completely free, outdoor, family-friendly (PG) movie night to be held on Saturday, August 24, 2024. This will be the 4th year of the event with 2021 being the inaugural year.

We, again, propose to close the cul-de-sac in front of my house at 5408 Kingsway in the Skyline neighborhood to vehicle traffic so that people can use the area for seating. The seating area and provided bathroom facilities will be wheelchair accessible. It will be a "bring-your-own-seat-event".

It will be completely free and open to the public. Residents of the Skyline neighborhood may gather in advance of the movie to visit.

Movie start time will be 9pm and will end by 11:30pm. Trivia on the big screen begins at 8pm. We plan on offering free hotdogs and pop from 8pm until 9pm, as long as supplies last (estimating 100). Hotdogs and pop will be served by an experienced and licensed food handler. The entire event will be cleaned up by 11:59pm.

The movie selection this year is "Indiana Jones and the Raiders of the Lost Ark". Only one movie will be shown. Movie will be projected on a 10' x 16' inflatable movie screen. A multimedia projector and high-quality speakers make for a very enjoyable viewing experience.

Each of the first 3 years of this event have been very successful. It has grown from 30 or so guests the first year to about 110 last year. There have been no issues, no problems; just very happy attendees.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

☒ Yes ☐ No

Date Event Starts *

8/24/2024

Time Event Starts *

8:00:00 PM

Date Event Ends *

8/24/2024

Time Event Ends *

11:59:00 PM

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

8/24/2024

Time Street Closure Starts *

10:00:00 AM

Date Street Closure Ends *

8/24/2024

Time Street Closure Ends *

11:59:00 PM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

The proposed location is the same as the last 3 years, the cul-de-sac directly in front of my house at 5408 Kingsway. Map attached entitled FMNOK Location Map. Proposed location marked on map with red star. Red line on map indicates proposed road closure.

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Most of the participants are expected to again be local residents within walking distance. However, there is typically plenty of parking available up and down Kingsway without blocking anyone's driveway or causing any congestion, as proven in years past.

Event Map (optional)

Upload one or more maps of the event

[FMNOK Location Map.jpg](#)

224.63KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[FMNOK Indem May 06, 2022.pdf](#) 300.1KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant may be required to provide public liability insurance subject to the provisions of AMC 7.04.100. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

☒ Yes

Signature

DAVID SCHMELKE

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

2/26/2024

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

2/19/2024

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

None

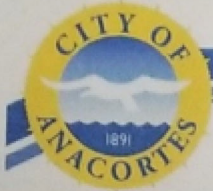
Public Works Department will provide the following services for this event:

Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, his employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 1-2-24

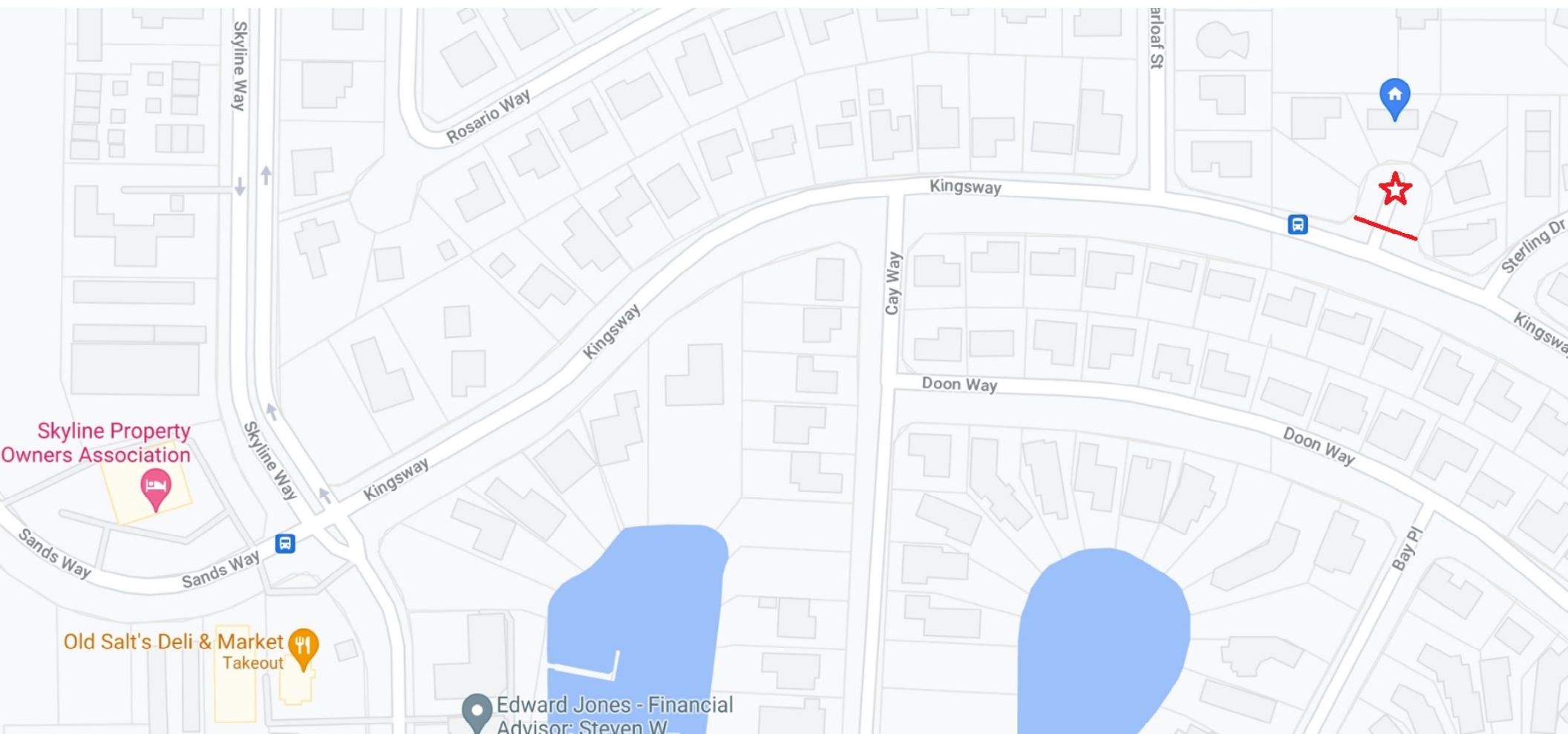
Howard W. Ashbach Founder

Name and Title – Printed

Name and Title – Printed

Howard W. Ashbach
Signature

Signature





City Council Agenda Bill

Meeting Date: February 26, 2024 **Agenda Item:** 6.a.

Agenda Item Title: Planning, Community and Economic Development 2024 Department Update

Staff Contact(s): John Coleman

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
GREG FRANCIOCH	Staff Report
John Coleman	

Item Summary: Planning, Community & Economic Development 2024 Department Update from the PCED Director, John Coleman

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. Planning Dept Update (2-26-24)



Planning, Community and Economic Development Update

City of Anacortes – Planning, Community & Economic
Development (PCED)

February 26, 2024 Council Meeting

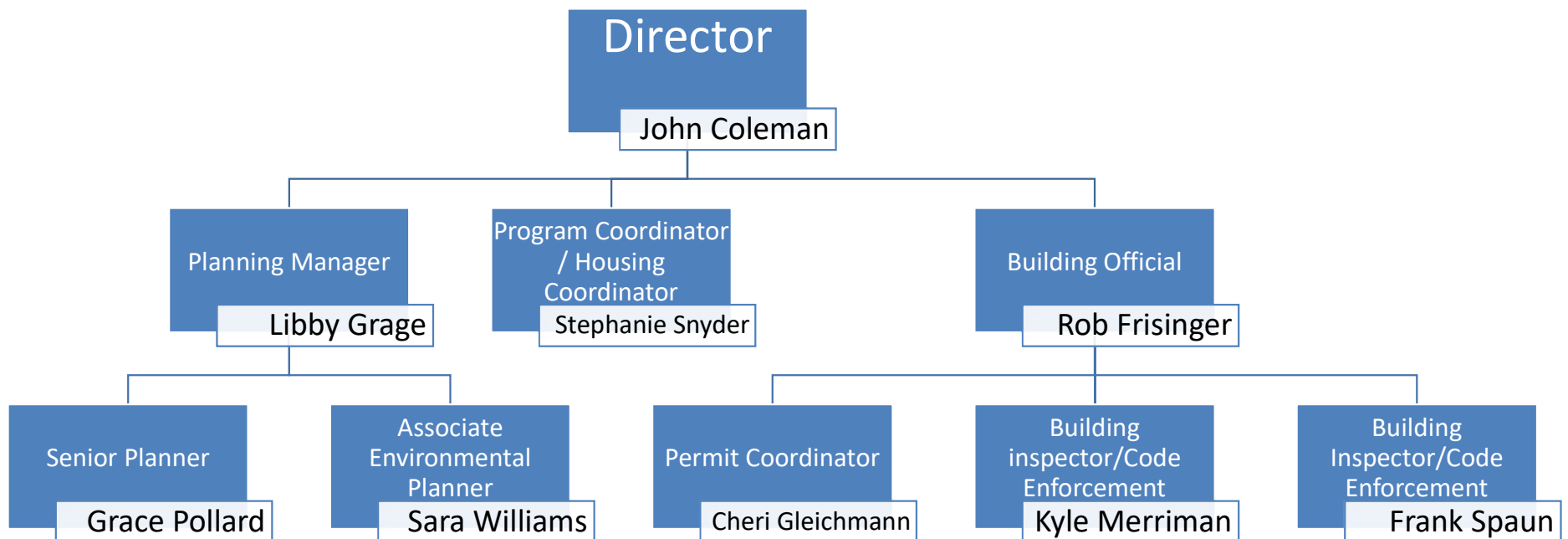


••• Overview



- PCED – Who we are & what we do
- Building Updates
- Planning Updates
- CDBG / Housing Updates

●●● PCED Organizational Chart



●●● PCED Staff



••• What We Do



- Front line customer service at the permitting counter (or by phone, email)
 - Residents, builders, developers, businesses, city departments and other agencies
- Economic Development activities
 - Coordinate with Chamber and Port to promote business retention, growth, and attraction, and tourism promotion
- Staff support for Council committees, Planning Commission, City Council
- Prepare, administer & implement land use plans, policies, and codes that guide & regulate physical development in the city
 - Building Permit review, issuance, inspection
 - Code compliance investigation & enforcement
 - Land use permit review, processing, tracking
 - Long range planning – Legislative actions
- Administer the Community Development Block Grant (CDBG) and Housing Action Plan

••• Building Division Updates

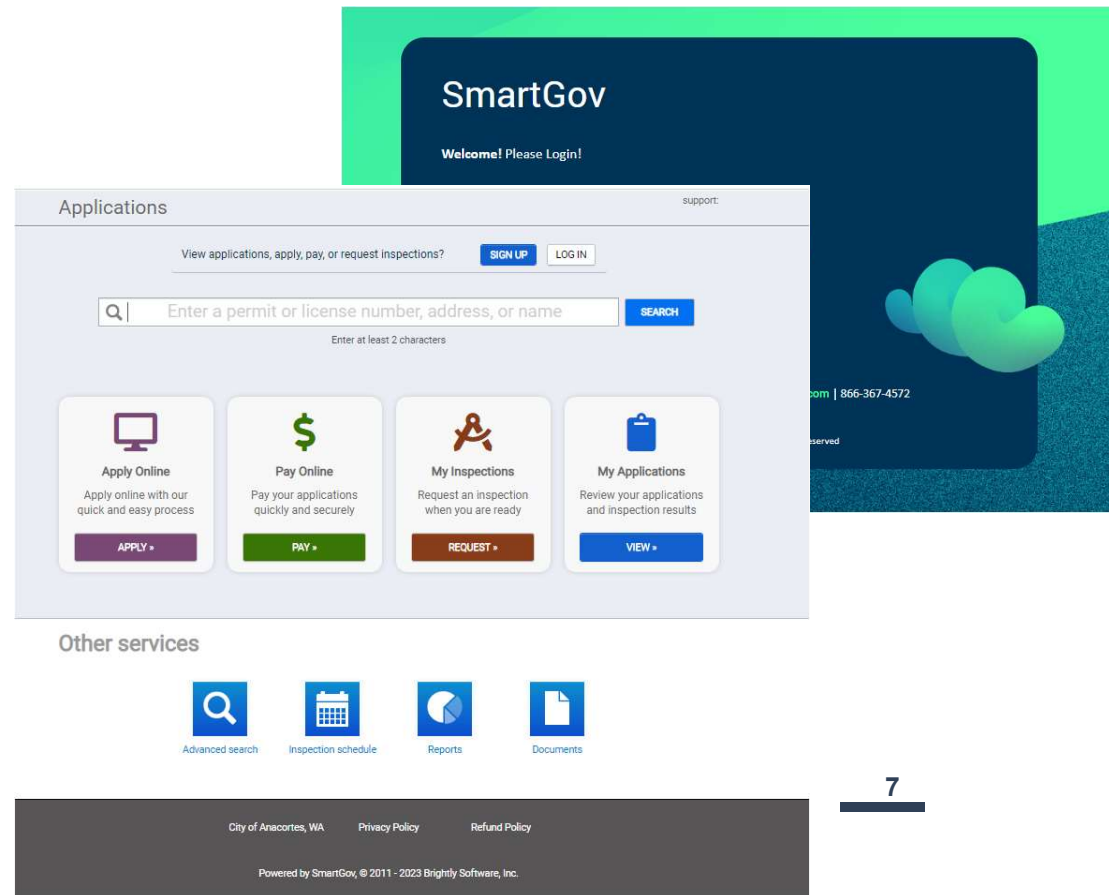


- **Adopting the 2021 Building Codes**
- **Creating SOPs for internal processes**
- **Digitization of paper files**
- **SmartGov implementation**

●●● Building Dept News & Projects

SmartGov

- Public Portal
- Apply for permits, submit plans
- Track permit review status
- Pay for permits
- Schedule inspections
- View project documents and notices
- Multiple departments can review & mark up one set of plans
- Workflow automates some parts of permit processing



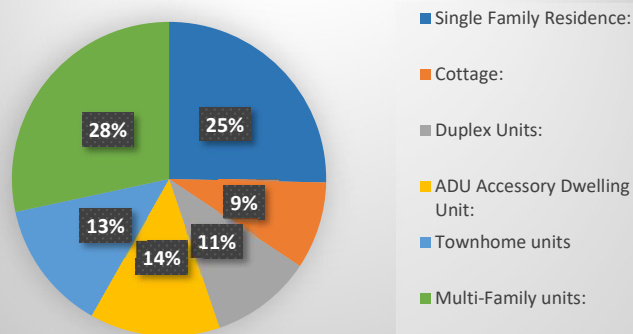
●●● Current Large Building Projects

PROJECT:	PERCENT COMPLETE:
- <u>Strandberg Crosswinds Cottages</u> Crosswinds Ct: 18 units -----	85%
- <u>Irwin Parkside Duplexes</u> 1210 29 th St: 8 units -----	25%
- <u>Samish Low Income Cottages</u> 34 th St & D Ave: 15 units -----	5%
- <u>Easy Street Cottages</u> 3620 Commercial Ave: 6 units-----	30%
- <u>32nd ST Cottages</u> 32 nd & D Ave: 6 Units-----	5%
- <u>Ultimate Garage</u> 9101 Molly Lane-----	90%
- <u>Island Hospital Rooftop Helipad</u> 1211 24 th St-----	60%
- <u>RV Park</u> 600 T Ave-----	80%
- <u>Washington Park Restrooms</u> -----	95%
- <u>Washington State Ferry Terminal</u> Toll Plaza 2100 Ferry Terminal Rd--	100%
- <u>Samish Early Learning Center</u> 1502 D Ave, issued but not started-----	0%

●●● Trends By Housing Type

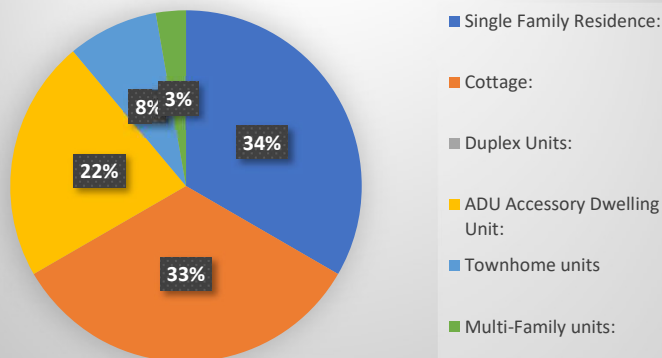


2022 With Hotel Conversion



2022 saw a maturation of trend shifts in housing types with a more even spread across the spectrum of housing options.

2023 Q1-Q4



2023 saw a decline in total number of housing units permitted.

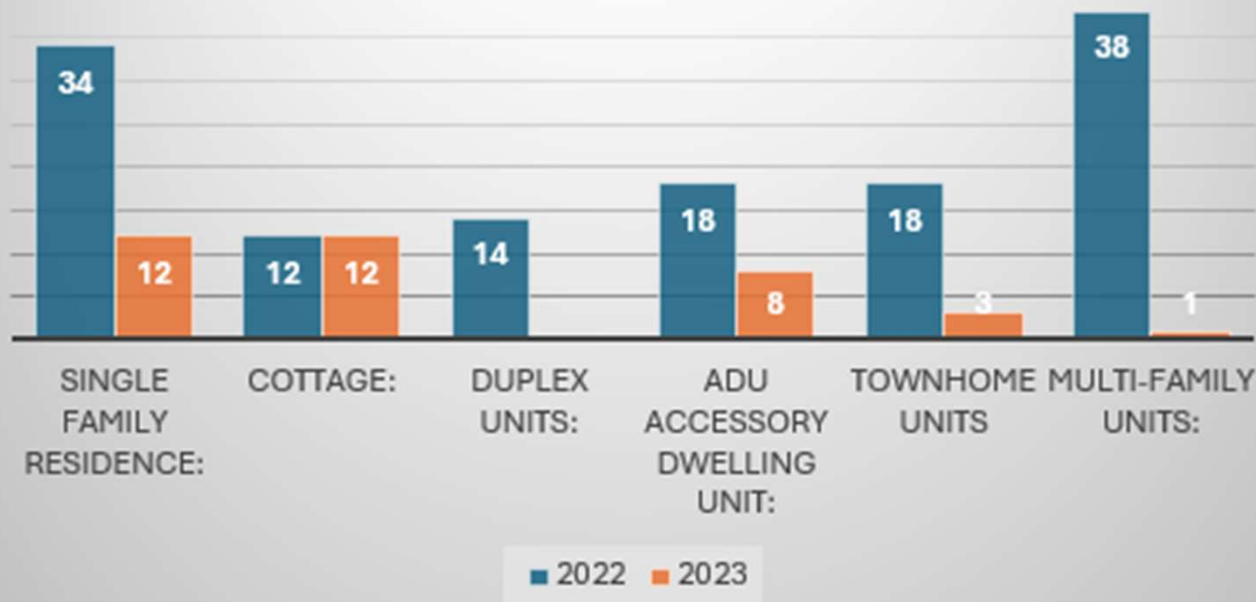
Cottage units saw the lowest total drop, with the number of units in 2023 equaling the number of units in 2022.

ADUs made up a larger portion of new housing units than any prior year

•••New Housing Units 2022-23



New Housing Units 2022-2023

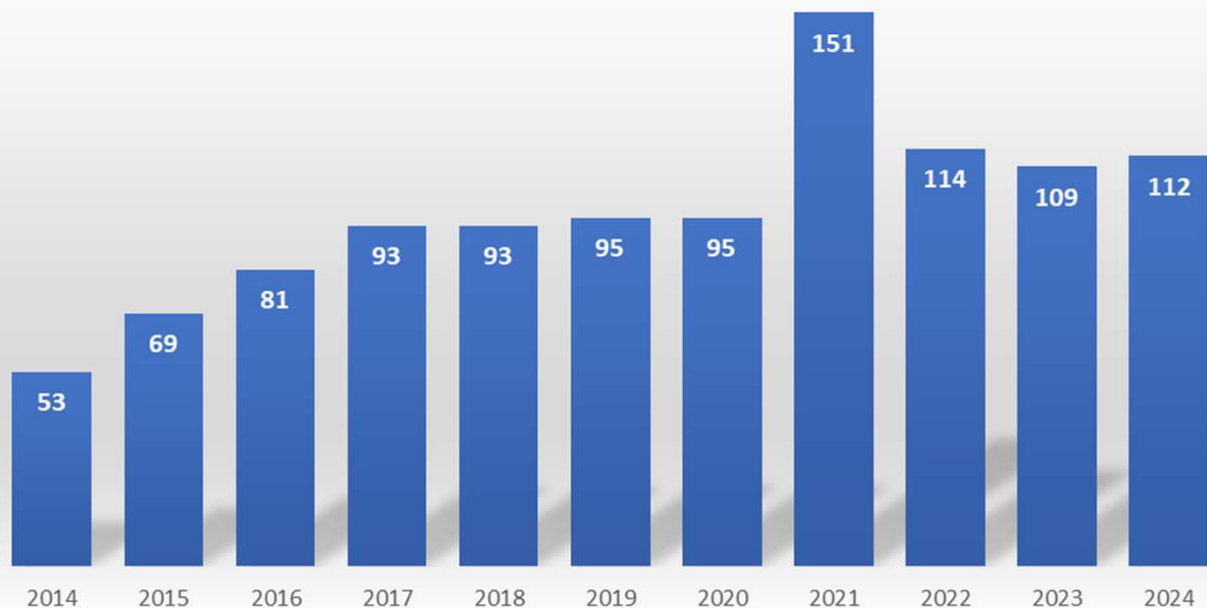


In 2023, the number of units for which permits were issued was down compared to 2022. Market conditions (interest rates) were likely the reason that we received fewer permit applications for new units.

●●● 2024 Building Permit Projections



Permit Submittals YTD on February 22nd



Year to date permitting activity is down slightly over the prior three years, but remains above our ten-year average, as well as above last year.

●●● Planning Division Updates



2024 work plan

- 2025 Comp Plan Update
- Process land use applications
- Economic Development Strategic Pla
- Short Term Rental rules in commercial/mixed use zones

••• 2025 Periodic Update



GMA - Mandatory Topics to Review and Revise

- Population projections
- Employment projections
- Available housing options for new residents by area median income (AMI)
- Climate Element
 - Resiliency sub-element
 - Greenhouse Gas Emissions sub-element
- Urban Growth Area (UGA)
- Critical Areas



July, 2016

••• 20-Year Projected Growth



2022 population estimate =	17,983	
2045 projected population =	<u>22,971</u>	
	4,998	27% more residents
2022 employment estimate =	9,503	
2045 projected employment =	<u>12,648</u>	
	3,145	33% more jobs

•••20-year Housing Growth



Now required to plan how to accommodate for housing in all income ranges. Projected NEW housing need through 2045. AMI = Area Median Income

INITIAL 2045 HOUSING ALLOCATIONS IN SKAGIT COUNTY

Urban Growth Areas	Initial Allocation of Net New Housing Needed (2020-2045)						Total
	0-30% AMI*	31-50% AMI	51-80% AMI	81-100% AMI	101-120% AMI	Above 120% AMI	
Anacortes	924	592	422	226	201	577	2,942

••• Upcoming Land Use Projects

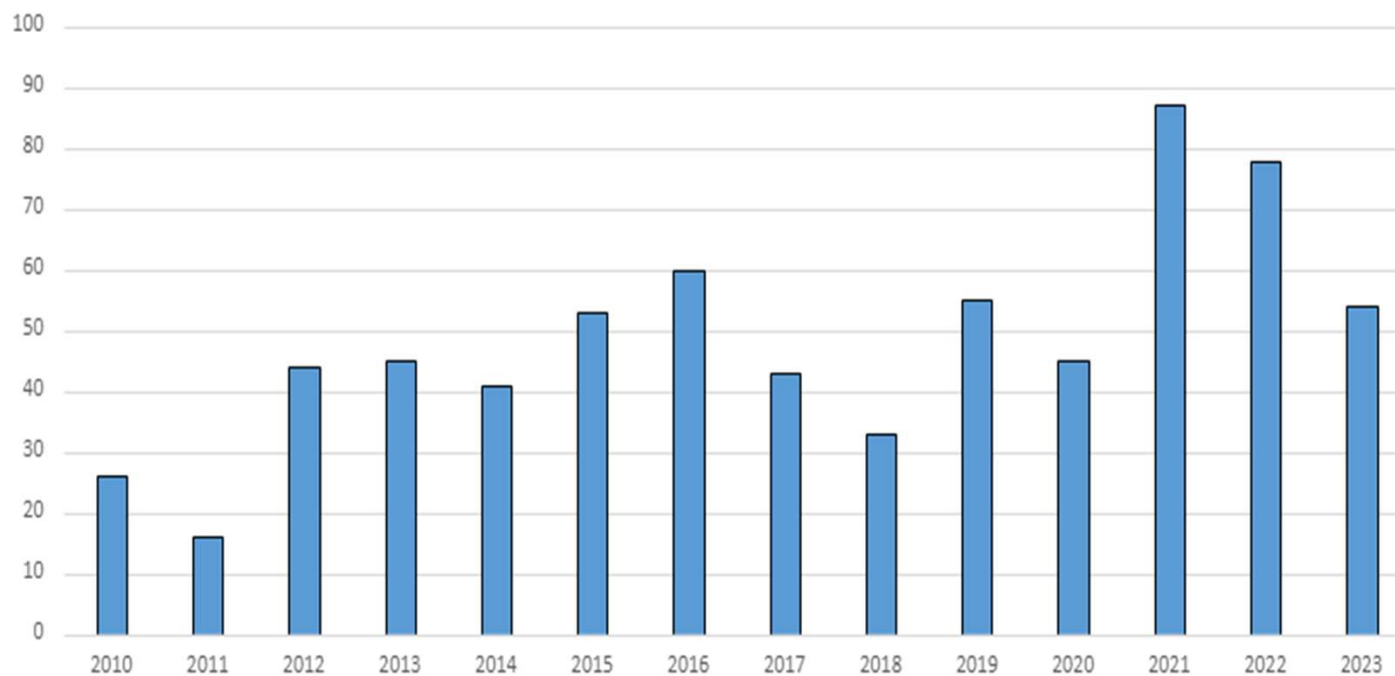


- MJB / Fidalgo Landing Subdivision
 - Current status: Application under review, waiting for info from applicant
- Guemes Ferry Electrification & Terminal Improvements
 - Current status: Incomplete Application (submitted February)
- Port of Anacortes West Basin Redevelopment Master Plan
 - Current status: Application under review, waiting for info from applicant
- Port of Anacortes Curtis Warf Repairs and 2nd Street Improvement
 - Current status: SSDP & Excavation/grading permit issued. Overwater permit close to being issued
- Mixed Use Development at Former Bowling Alley
 - Current status: Pre-App in Feb for 70 units w/retail adjacent to Commercial Ave.
- Critical Areas Permit for Cap Sante Viewpoint Improvements
 - Current status: Application under review

Land Use Permit Trends



Total number of Land Use Permit Applications



- Boundary Line Adjustments
- Critical Areas Permitting
- Conditional Use Permits
- Home Occupations
- Preliminary Plats
- Final Plats
- SEPA
- Shoreline Exemptions
- Shoreline Substantial Development Permits/ CUPs / Variances
- Site Plan Reviews
- Variances
- Wireless Service Facilities

●●● CDBG Updates



Community Development Block Grant

The program is authorized by Title I of the Community Development Act of 1974. Federal funds are provided to local governments to assist in the development of decent housing, a suitable living environment, and expanded economic opportunities primarily for persons of low and moderate income. CDBG funds must be used for activities determined by the federal government to be eligible, and the local government determines which eligible use is appropriate in the community.

The City of Anacortes is an "entitlement city" and receives an annual CDBG allocation from the federal government. The City accepts applications from various organizations to implement CDBG activities.

cityofanacortes.org/171/CDBG-Information

CDBG Funds

- The city receives approximately \$105,000 per year
- 15% typically goes to the AFC for administrative costs
- 85% typically goes to AHA for projects



Planning, Community & Economic Development Department

904 6th Street / PO Box 547
Anacortes, WA 98221

Planning: 360-299-1984 pced@cityofanacortes.org
Building: 360-293-1901 buildingpermit@cityofanacortes.org





City Council Agenda Bill

Meeting Date: February 26, 2024 **Agenda Item:** 6.b.

Agenda Item Title: 2024 Stormwater Management Program Plan

Staff Contact(s): DIANE HENNEBERT

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
DIANE HENNEBERT	Discussion
Andrew Rheaume	

Item Summary: The City's Municipal Stormwater Permit requires an annual update of the Stormwater Management Program Plan. Staff wishes to present the draft 2024 program plan.

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. draft 2024 SWMP Plan
2. 2024 Council Stormwater Management Program Update



City of Anacortes

2024 Stormwater Management Program Plan



March 31, 2024

Prepared in compliance with the
Western Washington Phase II Municipal Stormwater Permit
(issued on July 1, 2019, effective on August 1, 2019)

Permit # WAR04-5549

Prepared by:

City of Anacortes
Public Works Department

Date: March 31, 2024

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Section 1

INTRODUCTION

1.1 Overview

The City of Anacortes is a permittee under the Western Washington Phase II Municipal Stormwater Permit (Phase II Permit or Permit) issued by the Washington State Department of Ecology (Ecology) on July 1, 2019 and effective on August 1, 2019. Under the requirements of the Phase II Permit, the City must develop and implement a Stormwater Management Program (SWMP), which are actions and activities required under the Permit. The City is also required to prepare written documentation of the SWMP in a document called the SWMP Plan, which describes and informs the public of planned activities for the upcoming calendar year. The City updates the SWMP Plan at least annually for submittal with the City's Annual Report to the Department of Ecology. This SWMP Plan describes planned activities of the City's SWMP for 2024.

1.2 Regulatory Background

The federal Clean Water Act (CWA) establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating water quality standards for surface waters. The CWA's primary objective is to restore and maintain the integrity of the nation's waters. The objective translates into two fundamental national goals: to eliminate the discharge of pollutants into the nation's waters and to achieve water quality levels that are fishable and swimmable. The Environmental Protection Agency (EPA) regulates stormwater under Section 402(p) of the CWA, including regulating discharges from municipal separate storm sewer systems.

The National Pollutant Discharge Elimination System (NPDES) permitting program regulates point sources that discharge pollutants to waters of the United States. EPA delegated NPDES permit authority to the Washington State Department of Ecology (Ecology). Under Washington's Water Pollution Control Act, Ecology issued Municipal Separate Storm Sewer System (MS4) general permits in two phases. The Phase I Permit was first issued in 1995 to cover incorporated cities with a population of more than 100,000 people and unincorporated counties with a population of more than 250,000 people. Two Phase II Permits were first issued in 2007: one for Western Washington and one for Eastern Washington. Both cover MS4s serving less than 100,000 persons and construction sites disturbing more than one acre. The Western Washington Phase II Municipal Stormwater Permit was reissued in 2012 and 2019 and the current permit will expire on July 31, 2024. The new permit is expected to reissue on July 1, 2024 and become effective on August 1, 2024.

The Phase II Permit authorizes the discharge of stormwater to surface waters and groundwaters of the state from MS4s subject to the conditions contained in the Permit. The Permit requires permittees to implement actions and activities to protect the water quality of receiving waters, including "best management practices" (BMPs). Permittees are required to reduce the discharge of pollutants to the "maximum extent practicable" (MEP), use all known, available, and reasonable methods of prevention, control, and treatment (AKART) to prevent and control pollution of waters of the state, and protect water quality.

Under the Phase II Permit, the City of Anacortes must develop and implement a Stormwater Management Program (SWMP), which is a set of actions and activities required under the Permit, which include the following components specified in the Permit:

- Stormwater Planning
- Public Education and Outreach
- Public Involvement and Participation
- MS4 Mapping and Documentation
- Illicit Discharge Detection and Elimination
- Controlling Runoff from New Development, Redevelopment and Construction Sites
- Municipal Operations and Maintenance
- Source Control for Existing Development

1.3 City of Anacortes Regulated Area

Anacortes has an estimated population of 17,832 and covers approximately 11.7 square miles of land area. The majority of the stormwater runoff from Anacortes eventually drains into Fidalgo Bay, Guemes Channel, or Burrows Bay, which are located in the Salish Sea. Incorporated in 1891, Anacortes has been active in seafood harvesting and processing, natural resource refining (primarily wood products and oil), boat building and maintenance, shipping, ferry and port tourism, home building, retail businesses and promoting the natural beauty of the area. Anacortes is known as a working waterfront town.

1.4 SWMP Implementation Responsibilities and Internal Coordination Among City Departments

The administration of the SWMP is a multi-department effort that is overseen by the Stormwater Program Manager and Stormwater Division staff. The SWMP is implemented through coordination mechanisms among departments within the City and between the City and neighboring jurisdictions. The Stormwater Division in the City's Public Works Department works closely with staff in the following City offices and departments to implement the City's SWMP:

- Public Works Department (Public Works or PW)
 - Operations and Maintenance Division Staff
 - Street, Sewer, and Stormwater Crew (Street Crew) and Street Crew Supervisor
 - Stormwater Program Manager and Stormwater Division staff
 - Engineering Division Staff
 - Wastewater Treatment Plant Staff
 - Water Treatment Plant Staff
 - GIS Division Staff
- Planning, Community, and Economic Development Department (Planning)
 - Planners
 - Building Department Staff and Building Inspectors
- City Attorney's Office
- Finance Department
- Information Services
- Parks and Recreation Department (Parks)
- Police Department
- Fire Department

The Stormwater Division also works closely with the following community partners:

- Skagit Conservation District
- Samish Indian Nation
- Port of Anacortes
- Skagit Marine Resources Committee
- Skagit Watershed Council
- Friends of Skagit Beaches
- The Salish Sea School
- Stormwater Action Monitoring

Table 1-1 summarizes implementation responsibilities associated with the SWMP Components.

Table 1-1. SWMP Implementation Responsibilities and Coordination		
Stormwater Management Program Components	City Departments	Outside Entities
Stormwater Planning	• Public Works • Planning • City Attorney's Office	
Public Education and Outreach	• Public Works • Planning • Information Services • Finance	• Skagit Conservation District • Samish Indian Nation • Port of Anacortes • Skagit Marine Resources Committee • Skagit Watershed Council • Friends of Skagit Beaches • Salish Sea School
Public Involvement and Participation	• Public Works • Information Services • Finance	• Samish Indian Nation • Friends of Skagit Beaches
MS4 Mapping and Documentation	• Public Works • Information Services	
Illicit Discharge Detection and Elimination	• Public Works • Information Services • City Attorney's Office • Finance • Fire Department • Police Department	• Port of Anacortes • Samish Indian Nation • Friends of Skagit Beaches
Controlling Runoff from New Development, Redevelopment, and Construction Sites	• Public Works • Planning • Information Services • Finance	
Municipal Operations and Maintenance	• Public Works • Parks • Information Services • Finance	

Source Control Program for Existing Development	• Public Works • Planning • City Attorney’s Office • Information Services	
Water Quality Monitoring	• Public Works • Finance	• Stormwater Action Monitoring • Samish Indian Nation • Friends of Skagit Beaches

The following examples of internal and external coordination activities illustrate how the City’s coordination efforts remove barriers, promote understanding of the Phase II Permit, and facilitate Permit compliance:

- In 2024, the City will continue to hold regular meetings, with increased frequency when necessary, with representatives from:
 - PW-Operations & Maintenance
 - PW-Engineering
 - PW-Water
 - PW-Wastewater Treatment Plant
 - Planning-Construction Inspection
 - Planning-Planners
 - Parks
 - City Attorney’s Office
 - Fire Department
 - Police Department

These meetings allow the City to coordinate SWMP participation, recordkeeping, and ongoing staff training across City departments. Specific tasks for inter-departmental coordination meetings include discussions regarding work flow and communication among departments, permit requirements of each department, and communication to facilitate the submittal of information to the Stormwater Division as required for the Annual Report. These coordination efforts assist the successful completion and submittal of the City’s Annual Report. Coordination between jurisdictions facilitates information sharing, eliminates duplicate efforts and promotes regional solutions in a manner to most efficiently use the City’s resources to improve the stormwater program and water quality.

- City staff work with the Port of Anacortes regularly when investigating concerns about the storm drainage system, tracing stormwater pollutants, and conducting water quality sampling. The City also has quarterly meetings with the Port of Anacortes to discuss any stormwater-related concerns.
- The City coordinates water quality sampling and stormwater source control efforts with the Samish Indian Nation.
- The City partnered with Friends of Skagit Beaches in 2020 to launch a citizen science program monitoring water quality at stormwater outfalls. This program includes education and outreach activities, illicit discharge detection and elimination, and water quality monitoring.
- On a regional level, the City currently participates in several local coordination efforts. These efforts include the North Sound Coordinators Group, Skagit Marine Resources Committee, APWA Stormwater Managers Committee, Business Inspection Group, Skagit Watershed Council, and a regional education and outreach partnership with local jurisdictions and the Skagit Conservation District. The City’s

coordination with local and regional jurisdictions has provided an effective network of contacts and productive relationships.

1.5 SWMP Plan Organization

This SWMP Plan's organization follows the sequence of SWMP components in the Phase II Permit. Each section includes a summary of the relevant component and the planned activities for 2024:

- Section 2 - Stormwater Management Program Administration
- Section 3 - Stormwater Planning
- Section 4 - Public Education and Outreach
- Section 5 - Public Involvement and Participation
- Section 6 - MS4 Mapping and Documentation
- Section 7 - Illicit Discharge Detection and Elimination
- Section 8 - Controlling Runoff From New Development, Redevelopment, and Construction Sites
- Section 9 - Municipal Operations and Maintenance
- Section 10 - Source Control Program for Existing Development
- Section 11 - Monitoring and Assessment
- Section 12 - Reporting Requirements

Section 2

STORMWATER MANAGEMENT PROGRAM ADMINISTRATION

2.1 Permit Requirements

Phase II Permit Section S5.A requires the City to complete the following tasks:

- Submit an Annual Report of the Phase II Permit to Ecology by March 31 of each year.
- Update at least annually the City's SWMP Plan and submit it to Ecology with the City's Annual Report.
- Gather, track, maintain, and use information to evaluate SWMP development, implementation, and Permit compliance, and to set priorities.
- Track the cost of development and implementation of each component of the SWMP.
- Track the number of inspections, follow-up actions as a result of inspections, official enforcement actions, and types of public education activities as required by the respective program components.
- Continue implementing the existing stormwater management program until beginning implementation of an updated stormwater management program.
- Coordinate among departments within the City to eliminate barriers to compliance with the Permit, as well as additional coordination with other Permittees as needed.

2.2 City's SWMP Administration

This section provides a description of Phase II Permit requirements related to administration of the City's SWMP, which is a set of actions and activities required under the Permit, and the City's planned SWMP activities for 2024. The City has prepared and updates, at least annually, written documentation of the City's SWMP called the SWMP Plan, which describes and informs the public of planned SWMP activities for the upcoming calendar year.

Internal coordination among City staff in different departments occurs in various ways to achieve Permit compliance. Over the years, the City has implemented many measures that have improved communication and coordination among the departments involved in the stormwater program. The City has implemented electronic software programs that allow for increased information sharing and communication among various departments that has improved the efficiency of the stormwater program. Information is now electronically available to the various departments, which allows departments to share information and track development projects and inspections. For example, when an inspector updates information regarding stormwater infrastructure in the field, the GIS mapping team and other staff are also updated in real time. Another example is that various steps in the site plan review and inspection process are now automated so that the scheduling of various project reviews and site inspections are automatically prompted and scheduled once a preceding step in the development process has occurred. This allows various departments to efficiently coordinate their different roles in the development review process, and to be able to see in real time what steps other departments have completed. Under the direction of the City's Stormwater Program Manager, the City has instituted regular meetings among staff from different departments to discuss stormwater-related programs and coordination.

Regarding regional coordination or coordination between jurisdictions, City staff works with the Port of Anacortes regularly when investigating concerns about the storm drainage system, tracing stormwater pollutants, and conducting water quality sampling. The City also has quarterly meetings with the Port of Anacortes to discuss any stormwater related concerns. The City coordinates water quality sampling and

stormwater source control efforts with the Samish Indian Nation. On a watershed level, the City participates in several regional coordination efforts, including the North Sound Coordinators Group, Skagit Marine Resources Committee, and a regional education and outreach partnership with the Skagit Conservation District (SCD), Skagit County, City of Mount Vernon, City of Burlington, and City of Sedro-Woolley.

2.3 Planned 2024 Compliance Activities

Planned activities for the City's 2024 SWMP are included in Table 2-1.

Table 2-1. 2024 Stormwater Management Program Administration Work Plan	
Activity ID	Activity Description
SWMP-1	Revise and update the City's SWMP Plan to identify planned activities for 2024.
SWMP-2	Track SWMP implementation and Phase II Permit compliance.
SWMP-3	Maintain a database for tracking costs associated with the Phase II Permit.
SWMP-4	Track inspections, official enforcement actions, and types of public education activities to be included in the Annual Report.
SWMP-5	Regular meetings with City department representatives to discuss stormwater-related programs and coordination.
SWMP-6	Coordinate with other local Permittees and regional groups on stormwater-related programs and projects.
SWMP-7	Receive and evaluate community input regarding the City's SWMP and SWMP Plan.
SWMP-8	Assess new permit requirements and coordinate implementation across City departments.

Section 3

STORMWATER PLANNING

3.1 Permit Requirements

Phase II Permit section S5.C.1 requires the City to complete the following tasks:

- Convene an inter-disciplinary team to inform and assist in the development, progress, and influence of this program.
- Describe how stormwater management needs and protection/improvement of receiving water health are informing the planning update processes and implementation strategies. The report shall describe the water quality and watershed protection policies, strategies, codes, and other measures intended to protect and improve local receiving water health through planning or considering stormwater management needs or limitations.
 - Respond to annual report questions describing how anticipated stormwater impacts on water quality were addressed during the 2013-2019 permit cycle and the current permit term.
- Continue to require LID Principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed. LID shall be the preferred and commonly used approach to site development.
- Assess and document any newly identified administrative or regulatory barriers to implementation of LID Principles or LID BMPs and the measures to address the barriers.
- Document and assess existing information related to their local receiving waters and contributing area conditions to identify which receiving waters are most likely to benefit from stormwater management planning. Permittees shall submit a watershed inventory and include a brief description of the relative conditions of the receiving waters and the contributing areas.
- Informed by the assessment of receiving water conditions, Permittees shall develop and implement a prioritization method and process to determine which receiving waters will benefit the most from implementation of stormwater facility retrofits, tailored implementation of SWMP actions, and other land/development management actions.
- Develop a Stormwater Management Action Plan (SMAP) for at least one high priority catchment area that includes a description of stormwater retrofits needed for the area, land management/development strategies for water quality management, target implementation of stormwater management actions, identification of changes needed to local long-range plans to address SMAP priorities, a proposed implementation schedule and budget sources, and a process and schedule to provide future assessment and feedback to improve the planning process and implementation of procedures or projects.

3.2 City's Stormwater Planning

The City of Anacortes has regular interdepartmental meetings on stormwater topics and stormwater planning is a City-wide effort. In 2019, the City of Anacortes passed an ordinance updating stormwater management standards, including Low Impact Development (LID), illicit discharge detection and elimination, operations and maintenance of private and public stormwater facilities, and clearing and grading standards. In 2022, the City of Anacortes passed two ordinances updating the City's stormwater management manual and amending the code to support the Source Control Program for Existing Businesses.

The City submitted the Fidalgo North Stormwater Management Action Plan to Ecology in 2023, in compliance with Permit requirements.

In 2024 the City of Anacortes will update the Stormwater Master Plan, formerly called the Stormwater Comprehensive Plan. This effort will include input from multiple departments and divisions across the city. The new Stormwater Master Plan will include an updated stormwater model, prioritized capital projects to protect water quality and improve capacity in the storm system, and an analysis of surface waters in Anacortes.

3.3 Planned 2024 Compliance Activities

The City's planned compliance activities for 2024 are included in Table 3-1.

Table 3-1. 2024 Stormwater Planning Work Plan	
Activity ID	Activity Description
SP-1	Coordinate with interdisciplinary team in the development, progress, and influence of the stormwater program.
SP-2	Provide opportunities for community input on the stormwater planning process.
SP-3	Continue to require LID Principles and LID BMPs in local development-related codes, rules, standards, and other enforceable documents.
SP-4	Assess and document any newly identified administrative or regulatory barriers to implementation of LID Principles of LID BMPs and mechanisms adopted to encourage or require implementation of LID principles or LID BMPs.
SP-5	Update Stormwater Master Plan.
Sp-6	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 4

PUBLIC EDUCATION AND OUTREACH

4.1 Permit Requirements

Section S5.C.2 of the Phase II Permit requires the City to implement an education and outreach program designed to:

- Build general awareness about methods to address and reduce impacts from stormwater runoff.
- Effect behavior change to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts.
- Create stewardship opportunities that encourage community engagement in addressing the impacts from stormwater runoff.
- Conduct an evaluation of the effectiveness of an ongoing behavior change campaign.

4.2 City's Public Education and Outreach Activities

The City's SWMP currently includes a variety of activities and educational opportunities for public education and outreach. The City provides a wide range of brochures for the public, as well as brochures directed towards specific industries. These brochures are available at City Hall and many are also available on the City of Anacortes stormwater website. Additional information regarding the City's SWMP is also available on the City's stormwater website, including information on:

- Public education and outreach opportunities
- Best management practices to protect water quality in the storm system
- Low impact development
- Illicit discharge detection and elimination, including reporting options
- Stormwater utility billing
- Municipal stormwater permit
- Source control program for existing businesses
- Useful links to outside stormwater resources

The City's public education and outreach activities are designed to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts and encourage the public to participate.

The City is part of a partnership with the Skagit Conservation District (SCD), Skagit County, City of Mount Vernon, City of Burlington, and City of Sedro-Woolley to provide workshops and classes for public education and outreach that comply with the City's Phase II Permit, including:

- Skagit Stream Team
- Backyard Conservation Stewardship Short Course Program
- Watershed Masters Program
- Private Stormwater Facility Maintenance Workshop
- Enviroscope presentations at elementary schools

The regional partnership is working together on a behavior change campaign across the county focused on a reduction in pet waste reaching local waterways. The program includes signage at local parks, monitoring of popular dog walking locations, and a scoop the poop pledge program.

Web addresses for City of Anacortes and Skagit Conservation District websites, as well as the associated programs and handouts, are contained in Appendix C.

In 2020, Friends of Skagit Beaches, in partnership with the City of Anacortes, launched a citizen science program aimed at monitoring water quality at City stormwater outfalls. The Stormwater Program Manager worked with Friends of Skagit Beaches to train volunteers and continues to communicate with the volunteers about sampling results and educate them on stormwater issues. The Stormwater Program Manager has continued to work with the Friends of Skagit Beaches citizen science program to address water quality concerns and provide additional information on water quality issues. The program has expanded to neighboring counties and has been renamed the Salish Sea Stormwater Monitoring Program.

The City provides outreach at a variety of community events to engage the public on matters of stormwater and pollution prevention. In 2023 the City Stormwater Division tabled at the Anacortes Waterfront Festival, Fidalgo Bay Day, and the Public Works Open House. Environmental education was provided to elementary school students in Anacortes in 2023 through the partnership with the Skagit Conservation District. The Skagit Conservation District program presented using the Enviroscope watershed model to 11 classes, reaching a total of 206 students. City staff also presented to the Salish Sea Conservation Corps, had a booth at Science at Work night at Island View Elementary School, and partnered with the Skagit Watershed Council to teach rain garden curriculum to students at Mt. Erie Elementary School. Outreach at public events and in schools will continue in 2024.

4.3 Planned 2024 Compliance Activities

The City of Anacortes, along with our regional partners, contract with the Skagit Conservation District (SCD) to conduct education and outreach activities. The City will continue to partner with the SCD in 2024, as well as conduct education and outreach activities independently. The City's planned activities for public education and outreach for this calendar year are included in Table 4-1.

Table 4-1. 2024 Public Education and Outreach Work Plan	
Activity ID	Activity Description
EDUC-1	Coordinate with SCD, Stormwater Outreach for Regional Municipalities (STORM) and other regional groups to promote education and outreach programs.
EDUC-2	Continue to implement education and outreach strategy with SCD, including the Stormwater Facility Maintenance Workshop, Skagit Stream Team, Watershed Masters Program, Backyard Conservation Stewardship Program, and Enviroscope presentations at elementary schools.
EDUC-3	Continue to implement the regional pet waste campaign.
EDUC-4	Submit evaluation to Ecology on the effectiveness of the behavior change campaign.

EDUC-5	Create stewardship opportunities to encourage residents to participate in activities such as stream team, outfall water quality monitoring, storm drain marking, riparian plantings and education activities.
EDUC-5	Educate select City staff and elected officials to develop a common level of knowledge related to Low Impact Development stormwater management principles and techniques.
EDUC-7	Educate the general public and developers to develop a common level of knowledge related to Low Impact Development stormwater management principles and techniques.
EDUC-8	Provide outreach materials regarding stormwater pollution prevention, natural yard care, and best management practices for preventing improper waste disposal to the public at City Hall, the library and community events.
EDUC-9	Review and revise the City of Anacortes Stormwater website to increase the information provided to the public regarding stormwater pollution prevention, educational opportunities, and hazards associated with stormwater pollution, illicit discharges, and improper waste disposal.
EDUC-10	Place ads in A-Town is Our Town magazine regarding the City's spill hotline and procedures and requirements for reporting and responding to spills.
EDUC-11	Work with Skagit Conservation District to administer an Anacortes-specific outreach curriculum to be presented to elementary school aged youth.
EDUC-12	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 5

PUBLIC INVOLVEMENT AND PARTICIPATION

5.1 Permit Requirements

Phase II Permit Section S5.C.3 requires the City to provide ongoing opportunities for public involvement and participation through advisory councils, public hearings, watershed committees, participation in developing rate-structures or other similar activities. The following are the minimum performance measures contained in the Permit:

- Create opportunities for the public, including overburdened communities, to participate in the decision-making processes involving the development, implementation, and update of the Permittee's SMAP and SWMP.
- Post online the SWMP Plan and Annual Report no later than May 31 each year.

5.2 Opportunities for Public Involvement and Participation

Public involvement and participation are important to the development and implementation of a stormwater management program. The City solicits public participation by making stormwater information available for review and providing opportunities for public input. For example, the City actively reaches out to partnering organizations for input and comments to its SWMP Plans, invites public input to the SWMP, and posts the SWMP Plan on its stormwater website. The City held a public discussion and gathered public input to the draft of the 2024 SWMP Plan during a City Council meeting on February 26, 2024, as posted on the City's website. Web addresses for City of Anacortes websites are contained in Appendix C.

5.3 Planned 2024 Compliance Activities

The City's SWMP involves the public in decision making and provides opportunities for increased participation. The City's planned SWMP activities for public involvement and participation for this calendar year are included in Table 5-1.

Table 5-1. 2024 Public Involvement and Participation Work Plan	
Activity ID	Activity Description
PI-1	Provide public involvement opportunities, including overburdened communities, for annual SWMP update.
PI-2	Present SWMP Plan at a City Council meeting and provide an opportunity for public comment.
PI-5	Make SWMP and Annual Report available to public by posting on the City website.
	Provide public involvement opportunities for the public to participate in the implementation of the SWMP and SMAP.
PI-6	Participate in community events as they are offered to promote awareness of stormwater pollution prevention best management practices and the City's SWMP.
PI-7	Summarize annual activities for the Public Involvement and Participation component of the Annual Report.
PI-8	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 6

MS4 MAPPING AND DOCUMENTATION

6.1 Permit Requirements

Section S5.C.4 of the Phase II Permit requires Permittees to include an ongoing program for mapping and documenting the MS4. The minimum performance measures include:

- Each Permittee shall maintain mapping data for the features listed below:
 - Known MS4 outfalls and known MS4 discharge points.
 - Receiving waters, other than groundwater.
 - Stormwater treatment and flow control BMPs/facilities owned or operated by the Permittee.
 - Geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters.
 - Tributary conveyances to all known outfalls and discharge points with a 24-inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems.
 - Connections between the MS4 owned or operated by the Permittee and other municipalities or public entities.
 - All connections to the MS4 authorized or allowed by the Permittee after February 16, 2007.
- Collect size and material for all known MS4 outfalls and update records.
- Map all known connections from the MS4 to privately owned stormwater system.
- Map format is required to be electronic, with fully described mapping standards.

6.2 City Mapping

Anacortes has implemented a comprehensive program to map the MS4, including stormwater conveyance infrastructure, treatment and flow control BMPs, outfalls, receiving waters, drainage areas, land uses, wetlands, and other components. The mapping program began prior to 2007 when the Permit went into effect. It has evolved as technology for mapping and data gathering has improved. The City's primary mapping system currently resides in a central geographic information system geodatabase (ArcGIS), which is managed by the GIS Manager.

The City began using ArcGIS for utility mapping in 2006. The mapping inventory is built by using GPS equipment in the field to collect spatial and attributional information on drainage assets. Mapping consists of uploading GPS point data, processing data and producing individual asset layers in ArcGIS.

The City's MS4 map is updated on a continuous basis in a cooperative effort between the Street/Sewer Department, the Stormwater Division, and the GIS Division. ArcGIS provides current mapping of the system and a database containing information related to stormwater infrastructure. Staff investigating an illicit discharge report can quickly access a detailed map of the section of the storm system in question, including information on homes and businesses in the drainage basin.

The City has also implemented the Cartegraph asset management system for Public Works, including the Stormwater Division, which allows staff to access detailed information on the storm system in real time. While in the field, staff can verify information on stormwater assets such as catch basins, pipes, storm ponds, outfalls, etc., as well as upload information on current inspection and maintenance activities. With the implementation

of Cartegraph, Public Works employees can update storm drain maps as discrepancies are discovered or forward them to the GIS Division or Stormwater Program Manager.

All known MS4 outfalls have been mapped. A process has been implemented to add new stormwater system features into the mapping system after they are constructed.

Mapping and documentation of the stormwater system is vital to many City functions. It aids the City in managing resources, assists in planning for development and redevelopment, improves communication, helps trace stormwater pollution from sources to receiving waters, provides relevant information to staff conducting investigations, and enhances educational opportunities. By identifying connections within the stormwater system and understanding the relationship to overlaying drainage basins, analyses can be performed on the entire system. This information also assists in providing service to underserved areas and development of solutions to capacity problems.

6.3 Planned 2024 Compliance Activities

The City's planned compliance activities for MS4 Mapping and Documentation are included in Table 6-1.

Table 6-1. 2024 MS4 Mapping and Documentation Work Plan	
Activity ID	Activity Description
MD-1	Maintain mapping data for known MS4 outfalls, receiving waters, stormwater treatment and flow control BMPs/facilities, geographic areas served by the MS4 that do not discharge stormwater to surface waters, tributary conveyances to all known outfalls and discharge points with a 24-inch diameter or larger, connections between the MS4 and other municipalities, public entities or privately owned stormwater systems.
MD-2	Make available to Ecology, upon request, available maps depicting information required by the Phase II Permit.
MD-3	Provide, upon request, mapping information to federally recognized Indian Tribes, municipalities, and other Permittees.
MD-4	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 7

ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

7.1 Permit Requirements

Section S5.C.5 of the Phase II Permit requires the City to include an ongoing program designed to prevent, detect, characterize, trace, and eliminate illicit connections and illicit discharges into the City's MS4. The minimum performance measures include:

- Procedures for reporting and correcting or removing illicit connections, spills and other illicit discharges when they are suspected or identified.
- Inform public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste.
- Implement an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges into the MS4.
- Implement an ongoing program designed to detect and identify non-stormwater discharges and illicit connections into the MS4.
- Implement an ongoing program to address illicit discharges to the MS4 that includes procedures to characterize, trace and eliminate illicit discharges.
- Develop procedures for and complete field screening as directed by the Phase II Permit.
- Publicly list and publicize a hotline or other telephone number for reporting spills and other illicit discharges.
- Maintain a training program for all municipal field staff who might come into contact with or observe an illicit discharge or illicit connection. Training shall include procedures for illicit discharge characterization, tracing, and elimination, as well as notification of appropriate authorities.
- Train staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges and illicit connections to conduct these activities.
- Track and maintain records of the activities conducted to meet the requirements of this section.

7.2 City's IDDE Program

The IDDE Program regulates illicit connections and illicit discharges. An illicit connection means any infrastructure connection to the MS4 that is not intended, permitted, or used for collecting and conveying stormwater or non-stormwater discharges allowed as specified in Section S5.C.5 of the Permit. Examples of illicit connections include sanitary sewer connections, floor drains, pipelines, inlets, or outlets that are connected directly to the MS4. An illicit discharge means any discharge to a MS4 that is not composed entirely of stormwater or of non-stormwater discharges allowed as specified in Section S5.C.5 of the Permit. Illicit discharges may originate from a variety of sources, including illegal dumping, sanitary sewer overflow, and incidental spills such as oil or gas.

The City's IDDE Program implements a variety of activities to detect, identify, address, and eliminate spills and other illicit discharges and connections to the MS4, including field screening, stormwater monitoring, spills and complaint response, and construction inspections. Test results from sampling outfalls within the MS4 are used to screen for illicit discharges to the MS4. In 2024, the City will continue to partner with Friends of Skagit Beaches to monitor water quality at stormwater outfalls within City limits. The City will continue to coordinate with the

Samish Indian Nation regarding sampling results and illicit discharge investigations. The City will follow established procedures to trace and identify the source of any potential illicit discharges in the drainage basin.

The City's IDDE program also includes procedures for conducting investigations and ongoing training programs for municipal field staff on IDDE. The City conducts outfall screening and has conducted sampling of stormwater outfalls to search for cross connections within the City's MS4. Other components of the City's IDDE program are explained below and are more fully described in the City's Illicit Discharge Detection and Elimination Program document (IDDE Program Manual), which is posted on the City's stormwater website and is incorporated into this SWMP Plan by reference. Web addresses for City of Anacortes websites and IDDE Program Manual are contained in Appendix C.

Reporting of Illicit Discharges and Connections

The City carries out activities to increase the frequency that spills and other illicit discharges are reported. The Anacortes community has been a good source of reports regarding illicit discharges to the MS4. The City maintains a hotline where citizens can report spills or other illicit discharges, as well as online reporting option. In 2023 the City launched See-Click-Fix, an app that allows City staff and the public to report issues and request services. The See-Click-Fix includes spill reporting options for users. Additionally, the City provides information regarding how to report illicit discharges on the City website and in other educational materials. The City's Stormwater Program Manager and Public Works Department, Street, Sewer, and Stormwater Crew (Street Crew) respond to incidents, investigate, determine the appropriate response, document details of the incident and response, and log and track the information.

Monday to Friday, 8 a.m. to 5 p.m.:	Call hotline # (360) 293-1921
All other times:	Call 911

Online reporting: <https://www.anacorteswa.gov/FormCenter/PW-Stormwater-31/Spill-Reporting-105>

From Monday to Friday, 8 a.m. to 5 p.m., the City hotline number above is supported by the City's Operations and Maintenance Division. The call is logged in and a "Maintenance Division Service Request" is generated and forwarded to the Supervisor of the Street Crew. If any unauthorized substance reaches the MS4, the Street Crew follows an Illicit Discharge protocol and notifies the Stormwater Program Manager and other required agencies, including the Department of Ecology and Department of Health. During all other times, the 911 dispatch operator answers and directs calls to the Anacortes Water Treatment Plant, which is staffed twenty-four hours a day. The Anacortes Water Treatment Plant Operator evaluates the nature of the call received and contacts the appropriate supervisor on a "call out" list. In any incident involving the MS4, the Street Crew Supervisor is called. If it is determined that an unauthorized substance reached the MS4, the Street Crew Supervisor follows an Illicit Discharge protocol and notifies the Stormwater Program Manager and other required agencies, including the Department of Ecology and Department of Health.

If City Public Works Department staff, Parks Department staff, or administration staff become aware of an illicit discharge to the MS4, they call the City's Operations and Maintenance Division during regular hotline hours or call the Stormwater Program Manager directly. During heavy rain events, the City Street Crew and WWTP staff examine sewer collection systems and sewer storage capacity closely in order to monitor the potential for a sanitary sewer overflow (SSO) event. If sewer storage is nearing capacity, the Stormwater Program Manager is alerted in order to prepare for a potential SSO event.

If the Waste Water Treatment plant (WWTP) becomes aware of a sanitary sewer discharge to the MS4, the WWTP follows an overflow checklist with reporting requirements under the WWTP's NPDES permit, which includes notifying the City's Stormwater Program Manager. The Police Department and Fire Department are often first responders to the scene of many events in the City, and they are trained to report any discharge to the MS4 to 911. The dispatch operator for 911 would then follow the same procedure described above.

Municipal Code Sections Addressing IDDE

Anacortes municipal code includes provisions that prohibit non-stormwater, illicit discharges into the City's MS4. The main illicit discharge regulations are contained in Chapter 18.30 *Illicit Discharges and Connections to the Stormwater Drainage System*. Chapter 18.30 prohibits illicit discharges to the storm system, clarifies allowable discharges, and creates an enforcement process for violations of the chapter. In 2022, the City adopted Ordinance 4023, which updated Chapter 18.30 to support the Source Control Program for Existing Development that is discussed in Section 10 of this SWMP Plan.

SSO Events

Since 2015, the City has increased its effort to address sanitary sewer overflow (SSO) events. The City's IDDE Program Manual describes some of these efforts to eliminate future SSO events, which include incorporating BMPs to mitigate possible future SSO events, training staff, and conducting various investigations, including those in partnership with Friends of Skagit Beaches and the Samish Indian Nation. Anacortes has miles of sanitary sewer pipe installed over the past 100 years. Some sections of the sanitary sewer have significant inflow and infiltration. During a heavy rainfall event, a significant volume of stormwater enters the sanitary sewer, which increases the volume of water in the collection system and fills existing storage capacity. Once the collection system fills to capacity, the system is subject to combined sewer overflow (CSO) events and SSO events through manholes overtopping.

The City is actively working toward the goal of reducing CSO and SSO events. In 2019 the City completed a study to determine the best options to eliminate and/or reduce CSO and SSO events. The preferred option is to build a new high capacity outfall from the WWTP and move the existing CSO outfall to the WWTP outfall. This ensures that if a CSO were to occur, the overflow would mix with the WWTP effluent. The overflow will be diluted by the WWTP effluent and enter the Guemes Channel in a better mixing zone than the current outfall. The location of the new CSO outfall is expected to eliminate SSOs along the Q Avenue corridor. Construction will begin once permits are obtained and the City has completed the protocols for identified cultural artifacts.

7.3 Planned 2024 Compliance Activities

The City's planned SWMP activities for illicit discharge detection and elimination for this calendar year are included in Table 7-1.

Table 7-1. 2024 Illicit Discharge Detection and Elimination Work Plan	
Activity ID	Activity Description
IDDE-1	Continue to implement City-wide IDDE program and develop any necessary supplemental activities.
IDDE-2	Revise and update IDDE educational materials and IDDE Program Manual as needed.
IDDE-3	Maintain a training program for municipal field staff, who, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or

	connection to the MS4. Schedule, conduct, and track IDDE training for new City field staff, and refresher training for other City field staff, regarding the identification of and proper procedures for reporting and responding to illicit discharges and connections to the MS4.
IDDE-4	Hold regular meetings with City department representatives to discuss coordination of IDDE program.
IDDE-5	Continue coordinating and holding quarterly meetings with the Port of Anacortes regarding investigating concerns about the storm drainage system, tracing stormwater pollutants, and conducting water quality sampling.
IDDE-6	Continue coordinating with the Samish Indian Nation to investigate and address illicit discharges and connections.
IDDE-7	Continue partnering with Friends of Skagit Beaches to monitor stormwater outfalls.
IDDE-8	Continue to publicize and educate the public about the hotline and how to report spills and other illicit discharges. Maintain hotline information and instructions on City stormwater and other City websites.
IDDE-9	Distribute IDDE magnets to the public to educate on proper procedures for illicit discharge reporting, including at Spring Clean-Up, Kids-R-Best Fest, Anacortes Waterfront Festival, Public Works Open House, Fidalgo Bay Day, and the Energy Fair.
IDDE-10	Maintain record-keeping system for all calls received and resulting actions for reported illicit discharge and connection incidents.
IDDE-11	Perform field screening of at least 12% of the MS4 annually.
IDDE-12	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 8

CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT AND CONSTRUCTION SITES

8.1 Permit Requirements

Permit section S5.C.6 requires the City to fulfill the following actions:

- Implement and enforce a program to reduce pollutants in stormwater runoff to the MS4 from new development, redevelopment and construction site activities. The program shall apply to private and public development, including transportation projects.
- Adopt an ordinance that addresses runoff from new development, redevelopment, and construction site projects. The ordinance shall include Minimum Requirements, thresholds, and definitions that are described in Appendix I of the Phase II Permit and the Stormwater Management Manual for Western Washington (SWMMWW).
- Implement a program that includes a permitting process with site plan review, inspection and enforcement capability to meet the standards in the Phase II Permit using qualified personnel, where the program is to be applied to all sites that meet the minimum thresholds adopted by the City pursuant to the Phase II Permit. As part of this program, the City is to perform various tasks in the Permit (see Table 8-2, Activity IDs 3a-g), including:
 - Review all stormwater site plans for proposed development activities.
 - Inspect, prior to clearing and construction, all permitted development sites that have a high potential for sediment transport.
 - Inspect all permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls.
 - Inspect all stormwater treatment and flow control BMPs/facilities, and catch basins, in new residential developments every six months, until 90% of the lots are constructed (or when construction has stopped and the site is fully stabilized), to identify maintenance needs.
 - Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. Verify that a maintenance plan is completed and responsibility for maintenance is assigned for stormwater treatment and flow control BMPs/facilities.
 - Keep records of inspections and enforcement actions by staff, including inspection reports, warning letters, notice of violations, and other enforcement activities.
- Provide copies of the “Notice of Intent” for construction or industrial activities to representatives of the proposed new development and redevelopment. Continue to enforce local ordinances controlling runoff from sites that are also covered by stormwater permits issued by Ecology.
- Provide training to staff on updated codes, standards, and procedures, and create public education and outreach materials.
- Maintain records of all inspections and enforcement actions by staff, as well as maintenance inspections and maintenance activities.

8.2 City's Development Activities Summary

The City's SWMP implements a program to reduce pollutants in stormwater runoff from new development, redevelopment, and construction site activities. The City Planning Department and Public Works Department are responsible for permitting, site plan review, inspections, and code enforcement actions, and work with the Stormwater Division for coordination and tracking of Permit compliance. This includes the permitting, site plan review, inspections, and enforcement for residential and commercial projects.

Development Site Plan Review and Inspections

The City's program integrates the requirements of the Permit with the various stages of development. Compliance with Permit requirements for site plan review and inspections prior to, during, and post construction are required before certain stages of permitting are approved. For projects that meet the applicable thresholds, the City requires compliance with the Minimum Requirements found in Appendix I of the Permit. The complete Minimum Requirements are included in Table 8-1.

Table 8-1. Minimum Requirements for Projects Meeting Permit Thresholds	
#	Description
1	Preparation of Stormwater Site Plan
2	Construction Stormwater Pollution Prevention Plan (SWPPP) (or, if the project does not meet the thresholds, develop controls for the 13 elements in section 4.2 of Appendix I of the Permit that pertain to the project site)
3	Source Control of Pollution
4	Preservation of Natural Drainage Systems and Outfalls
5	On-site Stormwater Management
6	Runoff Treatment
7	Flow Control
8	Wetlands Protection
9	Operation and Maintenance

The City Planning and Public Works Departments review all applications for permits that are subject to the thresholds and Minimum Requirements in Appendix I of the Permit. Applicants are provided with checklists, forms, flow charts, and other information regarding the site plan and inspection process, many of which are on the City's website. Appendix D to this SWMP Plan contains Ecology flowcharts the City provides to project applicants regarding determining the applicability of various Minimum Requirements to a project. The web addresses for the City's Stormwater Minimum Requirements #1 to #5/9 form and Minimum Requirement #2 form are found in Appendix C. The City requires every applicant to complete a Minimum Requirement #2 form, and requests information for determining construction site sediment damage potential in compliance with Permit Appendix 7. Applicants are also directed to the Department of Ecology website to file a "Notice of Intent" for construction or industrial activity.

For site plan review, the Planning and Public Works Departments review project thresholds to determine the applicability of the Minimum Requirements in Appendix I of the Permit. This includes using the information and

flow charts found in Appendix D. Applicants are also given checklists and templates for determining the applicability of Minimum Requirements and for preparing site plans. After determining whether an applicant is required to comply with Minimum Requirements #1-5 (possibly including Minimum Requirement #7) or Minimum Requirements #1-9, the Planning and Public Works Departments review the site plan and approve those in compliance with the Permit and that use site-appropriate development principles prepared in accordance with the SWMMWW. The City has developed a Minimum Requirements submission format to streamline the submission and review process. Commercial projects generally meet the thresholds applicable for Minimum Requirements #1-9. Site plan review for projects that meet the thresholds for Minimum Requirements #1-9 are completed in conjunction with third party review.

Construction sites are required to implement Best Management Practices (BMPs) to prevent erosion and the discharge of sediment and other pollutants into receiving waters, and to comply with requirements related to construction stormwater pollution prevention depending on the thresholds met by the project. Prior to the start of construction, the City inspects sites to verify that BMPs are properly installed and are in compliance with the Permit. No work is approved to begin until the site has passed the pre-construction BMP inspection. The City tracks inspection results and compliance electronically.

Additional inspections are conducted during construction to review whether BMPs are functioning as designed and that projects are complying with construction stormwater pollution prevention requirements. Contractors are required to submit weekly Temporary Erosion and Sediment Control (TESC) inspection reports, as well as inspect construction sites following rain events that cause runoff to discharge from the site. Among other things, the inspector reviews all areas disturbed by the construction activities, all BMPs, and all stormwater discharge points. The inspector also evaluates the effectiveness of BMPs and determines whether it is necessary to install, maintain, or repair BMPs. During City inspections, a correction notice is issued when a site is found to be out of compliance or a BMP is not functioning properly. Escalation clauses are included if compliance is not obtained as indicated in the correction notice, which can escalate to a stop work order or administrative order and fines under Anacortes Municipal Code Title 20, Civil Enforcement and Penalties. The City tracks inspection results and compliance electronically.

At the close of a project, an inspection is required to review whether permanent stormwater treatment and flow control BMPs have been correctly installed and meet City requirements. The Public Works Inspector must approve stormwater facilities before a site will pass its final City inspection and receive a Certificate of Occupancy. All permanent stormwater facilities that will be privately owned and maintained are required to have a maintenance plan that has been approved by the Director of the City Planning Department and filed with the Skagit County Auditor against the title of all properties using the stormwater facility. The maintenance plan must be consistent with the SWMMWW. The City tracks permanent stormwater facilities electronically.

Anacortes Municipal Code Revisions

The City passed Ordinance 2991 on November 28, 2016, Ordinance 2992 on December 16, 2016, Ordinance 3040 on July 22, 2019, and Ordinance 4022 on June 6, 2022 in compliance with Permit requirements to maintain municipal code that addresses runoff from new development, redevelopment, and construction site activities.

Ordinance 2991 included the Minimum Requirements, thresholds, and definitions that are described in Appendix I of the Phase II Permit and the SWMMWW, as well as site planning requirements, criteria for BMP selection, design, and infeasibility criteria, LID competing needs criteria, and BMP limitations. The ordinance integrated the specifications and guidance in the 2012 Puget Sound Partnership Low Impact Development (LID) Technical

Guidance Manual, and also made LID the preferred and commonly used approach to site development. It expressly prohibited illicit discharges and illicit connections to the MS4 and provided enforcement and penalty provisions. It also included provisions regarding the operation and maintenance of private and municipal stormwater facilities.

Ordinance 2992 mainly introduced Title 19, the new Unified Development Code, which clarified and consolidated the City's development and permit process regulations and procedures in a single title of the code. It also addressed standards for stormwater management in compliance with the Permit.

The City passed Ordinance 3040 on July 22, 2019. Ordinance 3040 reinforced LID as the preferred and commonly used approach to site development and further consolidated development regulations into Title 19.

The 2019 Stormwater Management Manual for Western Washington was officially adopted under Ordinance 4022 on June 6, 2022.

8.3 Planned 2024 Compliance Activities

The City's planned SWMP activities for controlling runoff from new development, redevelopment, and construction sites for this calendar year are included in Table 8-2.

Table 8-2. 2024 Controlling Runoff from New Development, Redevelopment, and Construction Sites Work Plan	
Activity ID	Activity Description
CTRL-1	Hold refresher training for City staff and training for new staff regarding site plan review and the 2019 SWMMWW. Schedule additional training sessions, including those that coincide with internal coordination meetings to provide refresher training and train new staff regarding coordination mechanisms between City Departments.
CTRL-2	Review City process and procedures and revise as necessary; train City staff on any updates and changes.
CTRL-3a	Track and report new development, redevelopment and construction permits, inspections and enforcement actions. Use Permit Appendix 1 to review and apply technical thresholds and determine the applicable Minimum Requirements for stormwater management at new development and redevelopment sites.
CTRL-3b	Review all stormwater site plans for proposed development activities in accordance with the SWMMWW.
CTRL-3c	Prior to clearing and construction, inspect all construction sites or permitted development sites that have a high potential for sediment transport as determined through plan review based on requirements described in Permit Appendix 7 regarding construction site sediment damage potential.
CTRL-3d	Inspect all permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls.
CTRL-3e	Inspect all stormwater treatment and flow control BMPs/facilities, and catch basins, in new residential developments every six months, until 90% of the lots are constructed (or when construction has stopped and the site is fully stabilized), to identify maintenance needs and enforce compliance with maintenance standards as needed.
CTRL-3f	Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy to review whether proper installation of permanent stormwater facilities.

CTRL-3g	Verify that a maintenance agreement is on file for all newly constructed, privately owned permanent stormwater facilities.
CTRL-4	Maintain records of the City's inspection and enforcement activities.
CTRL-5	Make available the link to the electronic Construction Stormwater General Permit Notice of Intent form for construction activity and the electronic Industrial Stormwater General Permit Notice of Intent for industrial activity.
CTRL-6	Assess new permit requirements and coordinate implementation across other City departments and divisions.

DRAFT

Section 9

MUNICIPAL OPERATIONS AND MAINTENANCE

9.1 Permit Requirements

Phase II Permit Section S5.C.7 requires the City to perform the following tasks:

- Implement and document an operations and maintenance program, with training, that has the ultimate goal of preventing or reducing stormwater impacts from municipal operations.
- Implement maintenance standards for the MS4 that are at least as protective as those specified in the Stormwater Management Manual for Western Washington (SWMMWW).
- Include provisions to verify adequate long-term operations and maintenance of privately owned stormwater treatment and flow BMPs/facilities, including:
 - Adopt an ordinance or enforceable mechanism that clearly identifies the party responsible for maintenance in accordance with maintenance standards established under S5.C.7.a., requires inspection of facilities in accordance with the requirements, and establishes enforcement procedures.
 - Annually inspect stormwater treatment and flow control BMPs/facilities that discharge to the MS4 and were permitted according to S5.C.6, including those permitted in accordance the 2007-2019 Ecology municipal stormwater permits, achieving at least 80% of required inspections.
 - Include a procedure for keeping records of inspections and enforcement actions by staff.
- Conduct annual inspection of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. Maintain an inspection program designed to inspect all sites that achieves at least 95% of inspections.
- When there is an exceedance of maintenance standards, perform maintenance: within 1 year for typical maintenance facilities (except catch basins), within 6 months for catch basins, and within 2 years for capital construction projects of less than \$25,000.
- Inspect all catch basins and inlets owned or operated by the City every two years. Clean the catch basins if inspections indicate cleaning is needed to comply with maintenance standards. Maintain an inspection program designed to inspect all sites that achieves at least 95% of inspections.
- Spot check potentially damaged treatment and flow control facilities after major storm events (24-hour storm event with a 10-year or greater recurrence interval). If spot checks indicate widespread damage or maintenance needs, inspect all facilities. Conduct repairs as needed in accordance with adopted maintenance standards.
- Implement practices, policies, and procedures to reduce stormwater impacts associated with runoff from road maintenance activities and all lands owned or maintained by the City, which includes City streets, parking lots, roads, or highways.
- Maintain and document an ongoing training program for staff, including follow up training as needed to address, among other things, the importance of protecting water quality, operation and maintenance standards, inspection procedures, relevant SWPPPs, selecting appropriate BMPs, ways to perform job activities to prevent or minimize impacts to water quality, maintenance and repair procedures, and procedures for reporting water quality concerns.

- Implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City that are not subject to another NPDES stormwater permit.
- Maintain records of the City's inspections, maintenance, or repair activities.

9.2 Municipal Operations and Maintenance

The City's Operations and Maintenance Division (housed within Public Works) oversees stormwater system inspection and maintenance. Their responsibilities include catch basin inspections and cleanings, street sweeping, facility cleaning and maintenance, spill response and control, and flood response and repair where applicable. The City storm system includes catch basins, storm drain pipes, ditches, storm ponds, storm vaults, and other associated structures. The City's code includes maintenance standards contained in the SWMMWW. The City inspects and cleans all catch basins owned and operated by the City every two years. Records are maintained and inspections are scheduled and tracked for all stormwater BMP/facilities owned or operated by the City in the City's asset management software program.

Long-term Operation and Maintenance

The City requires that a maintenance agreement is on file for all newly constructed, privately owned permanent stormwater facilities for the operation and maintenance of permanent stormwater treatment and flow control BMPs/facilities. The City conducts annual inspections of all treatment and flow control BMPs/facilities that discharge to the MS4 and that were permitted pursuant to the City's process for permitting, site plan review, and inspections. In new residential developments, the City conducts inspections of permanent stormwater treatment and flow control BMPs/facilities and catch basins to identify maintenance needs based on whether there are exceedances of maintenance standards. When there is an exceedance of maintenance standards, the City performs maintenance within timeframes provided in the Permit. The City maintains records of the City's inspection, maintenance, and enforcement activities.

Existing, permanent stormwater facilities are inspected to review whether ongoing maintenance is being completed. The City tracks permanent stormwater facilities electronically.

9.3 Planned 2024 Compliance Activities

The City's planned SWMP activities for municipal operations and maintenance for this calendar year are included in Table 9-1.

Table 9-1. 2024 Municipal Operations and Maintenance Work Plan	
Activity ID	Activity Description
MOM-1	Schedule and conduct City staff training and refresher training to address, among other things, the importance of protecting water quality, operation and maintenance standards, inspection procedures, maintenance and repair procedures, the City's SWPPPs, methods to minimize impacts to stormwater, and procedures for reporting water quality concerns.
MOM-2	For long-term operation and maintenance, conduct annual inspection of all treatment and flow control BMPs/facilities that discharge to the MS4 and were permitted pursuant to the City's process for permitting, site plan review, and inspections.
MOM-3	Conduct annual inspections of all treatment and flow control facilities owned or operated by the City and perform maintenance as triggered by the maintenance standards.
MOM-4	Continue catch basin inspections at a rate that will achieve all catch basins being inspected every two years.
MOM-5	Clean catch basins as needed based on inspection results.
MOM-6	Perform street sweeping to reduce the amount of street waste that enters the storm drainage conveyance system.
MOM-7	Implement SWPPPs at required City facilities. Review and update SWPPPs as needed.
MOM-8	Review and maintain records in the City's asset management software program for inspections and maintenance.
MOM-9	Schedule regular internal coordination meetings with various City staff involved in the inspection, maintenance, and repair of treatment and flow control facilities owned or operated by the City to review the scheduling of inspections and maintenance of the City's operation and maintenance program, determine whether the City is meeting its timing targets for inspections and maintenance, discuss tracking and records keeping, and gauge the need for any additional training or review of maintenance standards.
MOM-10	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 10

SOURCE CONTROL PROGRAM FOR EXISTING DEVELOPMENT

10.1 Permit Requirements

Under Phase II Permit section S5.C.8 the City is required to implement a program to prevent and reduce pollutants in runoff from areas that discharge to the MS4. The program shall include:

- Application of operational source control BMPs, and if necessary, structural source control BMPs or treatment BMPs/facilities, or both, to pollution generating sources associated with existing land uses and activities.
- Inspections of pollutant generating sources at publicly and privately owned institutional, commercial and industrial sites to enforce implementation of required BMPs to control pollution discharging into the MS4.
- Application and enforcement of local ordinances at sites, identified pursuant to S5.C.8.b.ii, including sites with discharges authorized by a separate NPDES permit. Permittees that are in compliance with the terms of this Permit will not be held liable by Ecology for water quality standard violations or receiving water impacts caused by industries and other Permittees covered, or which should be covered under and NPDES permit issued by Ecology.
- Practices to reduce polluted runoff from the application of pesticides, herbicides, and fertilizers from the sites identified in the inventory.

The minimum performance measures for the Source Control Program includes:

- Permittees shall adopt and make effective an ordinance or other enforceable document requiring the application of source control BMPs for pollutant generating sources associated with existing land uses and activities.
- Permittees shall establish an inventory that identifies publicly and privately owned institutional, commercial, and industrial sites which have the potential to generate pollutants to the MS4. The inventory shall include businesses and/or sites identified based on the presence of activities that are pollutant generating and other pollutant generating sources, based on complaint response, such as home-based businesses and multi-family sites.
- Permittees shall implement an inspection program for sites identified pursuant to S5.C.8.b.ii (due January 1, 2023). All identified sites with a business address shall be provided information about activities that may generate pollutants and the source control requirements applicable to those activities. The Permittee shall annually complete the number of inspections equal to 20% of the businesses and/or sites listed in their source control inventory to assess BMP effectiveness and compliance with source control. Permittees shall inspect 100% of sites identified through credible complaints.
- Permittee shall implement a progressive enforcement policy that requires sites to comply with stormwater requirements within a reasonable time period.
- Permittees shall train staff who are responsible for implementing the source control program to conduct these activities. The ongoing training program shall cover the legal authority for source

control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures.

10.2 City's Source Control Program Development

The City passed Ordinance 4023 on July 18, 2022, which amended Chapter 18.30 Illicit Discharges and Connections to the Stormwater Drainage System. The ordinance provided the regulatory requirements for implementation of source control BMPs for pollutant generating sources at businesses.

An inventory was completed that includes businesses that have the potential to generate pollutants in the City stormwater drainage system. City staff update the inventory on an ongoing basis with new businesses as the City becomes aware of them, as well as removing any businesses who have closed.

City staff sent a letter introducing the Source Control Program and information on source control BMPs to all businesses in the inventory prior to the start of Source Control inspections in 2023. The City will continue to inspect businesses, completing a minimum number of inspections equal to 20% of the sites listed in the inventory, as well as inspecting all sites identified through credible complaints.

10.3 Planned 2024 Compliance Activities

The City's planned SWMP activities for the Source Control Program for this calendar year are included in Table 10-1.

Table 10.1 2024 Source Control Program Work Plan	
Activity ID	Activity Description
SC-1	Continue to implement inspection program and progressive enforcement policy for sites identified in the Source Control business inventory.
SC-2	Complete the number of inspections equal to 20% of the sites listed in the inventory.
SC-3	Inspect all sites identified through credible complaints.
SC-4	Update business inventory as the City becomes aware of new and closing businesses.
SC-5	Train all staff who are responsible for implementing the Source Control program.
SC-6	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 11

MONITORING AND ASSESSMENT

11.1 Permit Requirements

Section S8 of the Phase II Permit offers two options to meet monitoring and assessment requirements of the Permit regarding regional status and trends monitoring, SWMP effectiveness and source identification studies. Option #1 requires the City to pay annually into a collective fund to implement regional receiving water status and trends monitoring of small streams and marine nearshore areas. Option #1 Permittees are required to provide a brief description of the type of information gathered or received with their Annual Report. Option #2 requires a Permittee to conduct the required monitoring and other studies independently, and to provide a description of stormwater monitoring or studies conducted during the reporting period.

11.2 City's Monitoring and Assessment Program under Option #1

The City of Anacortes has implemented Option #1 to meet monitoring and assessment requirements regarding status and trends monitoring, and SWMP effectiveness and source identification studies. By implementing Option #1, the City is required to pay into a collective fund to implement a regional monitoring program for each of the monitoring and assessment requirements in the Phase II Permit. Annual payments to Ecology are due by August 15 of each year.

The City participates in the Stormwater Action Monitoring (SAM) program. The program aims to improve stormwater management, reduce pollution, improve water quality, and reduce flooding. SAM does this by measuring stormwater impacts on the environment and evaluating the effectiveness of efforts to manage stormwater. SAM targets three categories: effectiveness studies, status and trends studies, and source identification. Effectiveness studies look at how well the required or proposed stormwater management practices are working. Status and trends studies document water quality trends in the region. Source identification focuses on the common sources of illicit discharges and regional solutions and elimination methods. More information on SAM may be found on the Ecology website. Information for the SAM website is provided in Appendix C.

In 2020, Friends of Skagit Beaches, in partnership with the City of Anacortes, launched the Salish Sea Stormwater Monitoring Program, a citizen science program aimed at monitoring water quality at City stormwater outfalls. Outfall samples were analyzed for temperature, dissolved oxygen, specific conductivity, pH, and turbidity. The program added e. coli sampling in 2022. The Stormwater Program Manager is in regular contact with program participants and volunteers are trained to report any suspicions of illicit discharges. The program will continue sampling in 2024.

11.3 Planned 2024 Compliance Activities

The City's SWMP has a Water Quality Monitoring Program component. The City's planned SWMP activities for monitoring and assessment for this calendar year are included in Table 11-1.

Table 11-1. 2024 Monitoring and Assessment Work Plan	
Activity ID	Activity Description
MA-1	Continue annual payment for small streams and marine nearshore status trends by August 15.
MA-2	Continue annual payment for SWMP effectiveness and source identification studies by August 15.
MA-3	Continue coordination the Salish Sea Stormwater Monitoring citizen science program.
MA-4	Assess new permit requirements and coordinate implementation across other City departments and divisions.

Section 12

REPORTING REQUIREMENTS

12.1 Permit Requirements

Section S9 of the Phase II Permit requires the City to:

- Submit an Annual Report to Ecology by March 31 of the following year (the reporting period for the annual report is the previous calendar year). The Annual Report shall include a submittal of the Annual Report form and attachments, which includes a copy of the Permittee's SWMP Plan and summaries, descriptions, reports, or other information as required.
- Retain all records related to the Phase II Permit and SWMP for at least five years and submit records to Ecology upon request.
- Make all records related to the Phase II Permit and the City's SWMP available to the public at reasonable times during business hours. A reasonable charge may be assessed by the Permittee for making photocopies of records.

12.2 Planned 2024 Compliance Activities

This SWMP Plan has been prepared in compliance with the NPDES Phase II Permit and describes planned activities for this calendar year. This SWMP Plan will be updated at least annually. The Annual Report and SWMP Plan will be posted to the City of Anacortes Stormwater website as required by the Permit. The web address for the City of Anacortes Stormwater website is contained in Appendix C. The City's planned SWMP activities for reporting requirements for this calendar year are included in Table 12-1.

Table 12-1. 2024 Reporting Requirements Work Plan	
Activity ID	Activity Description
RR-1	Submit Annual Report and SWMP Plan to Ecology.
RR-2	Retain records related to Phase II Permit and SWMP for at least five years.
RR-3	Make all records related to the Phase II Permit and SWMP available to the public.
RR-4	Post the Annual Report and SWMP Plan to the City of Anacortes Stormwater website as required by the Permit.

Appendix A

ACRONYMS AND DEFINITIONS

Acronyms and Abbreviations

AKART – All Known, Available, and Reasonable Methods of Prevention, Control, and Treatment

BMP – Best Management Practice

CWA – Clean Water Act of 1972

Ecology – Department of Ecology

EPA – Environmental Protection Agency

FBARCSC – Fidalgo Bay Aquatic Reserve Citizen Stewardship Committee

IDDE – Illicit Discharge Detection and Elimination

IS – Information Services

MEP – Maximum Extent Practicable

MS4 – Municipal Separate Storm Sewer System

NPDES – National Pollutant Discharge Elimination System

O&M – Operations and Maintenance

Parks – City of Anacortes Parks Department

Phase II Permit – Western Washington Phase II Municipal Stormwater Permit

Public Works or PW – City of Anacortes Public Works Department

RSMP – Regional Stormwater Monitoring Program

SAM – Stormwater Action Monitoring

SCD – Skagit Conservation District

SIDIR – Source Identification Information Repository

SOP – Standard Operating Procedure

STORM – Stormwater Outreach for Regional Municipalities

SWMMWW – Stormwater Management Manual for Western Washington (2012, amended 2014)

SWMP – Stormwater Management Plan

SWPPP – Stormwater Pollution Prevention Plan

TMDL – Total Maximum Daily Load

Definitions

The following definitions are taken directly from the Phase II Permit and are reproduced here for the reader's convenience.

40 CFR means Title 40 of the Code of Federal Regulations, which is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the federal government.

AKART means All Known, Available, and Reasonable methods of prevention, control and Treatment. See also State Water Pollution Control Act, Chapter 90.48.010 RCW and Chapter 90.48.520 RCW.

All Known, Available and Reasonable Methods of Prevention, Control and Treatment (AKART) refers to the State Water Pollution Control Act, Chapter 90.48.010 RCW and Chapter 90.48.520 RCW.

Applicable TMDL means a TMDL which has been approved by EPA on or before the issuance date of this Permit, or prior to the date that Ecology issues coverage under this Permit, whichever is later.

Beneficial Uses means uses of waters of the State, which include but are not limited to use for domestic, stock watering, industrial, commercial, agricultural, irrigation, mining, fish and wildlife maintenance and enhancement, recreation, generation of electric power and preservation of environmental and aesthetic values, and all other uses compatible with the enjoyment of the public waters of the State.

Best Management Practices are the schedules of activities, prohibitions of practices, maintenance procedures, and structural and/or managerial practices approved by Ecology that, when used singly or in combination, prevent or reduce the release of pollutants and other adverse impacts to waters of Washington State.

BMP means Best Management Practice.

Bypass means the diversion of stormwater from any portion of a stormwater treatment facility.

Circuit means a portion of a MS4 discharging to a single point or serving a discrete area determined by traffic volumes, land use, topography or the configuration of the MS4.

Component or Program Component means an element of the Stormwater Management Program listed in S5 - Stormwater Management Program for Cities, Towns, and Counties, or S6 – Stormwater Management Program for Secondary Permittees, or S7 – Compliance with Total Maximum Daily Load Requirements, or S8 – Monitoring and Assessment, of this Permit.

Community-based social marketing is a social marketing methodology. It employs a systematic approach intended to change the behavior of communities to reduce their impact on the environment. Realizing that providing information is usually not sufficient to initiate behavior change, community-based social marketing uses tools and findings from social psychology to discover the perceived barriers to behavior change and ways of overcoming these barriers.

Conveyance System means that portion of the municipal separate storm sewer system designed or used for conveying stormwater.

Co-Permittee means an owner or operator of an MS4 which is in a cooperative agreement with at least one other applicant for coverage under this Permit. A Co-Permittee is an owner or operator of a regulated MS4

located within or in proximity to another regulated MS4. A Co-Permittee is only responsible for permit conditions relating to discharges from the MS4 the Co-Permittee owns or operates. See also 40 CFR 122.26(b)(1).

CWA means Clean Water Act (formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972) Pub.L. 92-500, as amended Pub. L. 95-217, Pub. L. 95- 576, Pub. L. (6-483 and Pub. L. 97-117, 33 U.S.C. 1251 et seq.).

Director means the Director of the Washington State Department of Ecology, or an authorized representative.

Discharge Point means the location where a discharge leaves the Permittee's MS4 through the Permittee's MS4 facilities/BMPs designed to infiltrate.

Entity means a governmental body, or a public or private organization.

EPA means the U.S. Environmental Protection Agency.

Fully Stabilized means the establishment of a permanent vegetative cover, or equivalent permanent stabilization measures (such as riprap, gabions or geotextiles) which prevents erosion.

General Permit means a permit which covers multiple dischargers of a point source category within a designated geographical area, in lieu of individual permits being issued to each discharger.

Groundwater means water in a saturated zone or stratum beneath the surface of the land or below a surface water body. Refer to Chapter 173-200 WAC.

Hazardous Substance means any liquid, solid, gas, or sludge, including any material, substance, product, commodity, or waste, regardless of quantity, that exhibits any of the physical, chemical, or biological properties described in WAC 173-303-090 or WAC 173-303-100.

Heavy Equipment Maintenance or Storage Yard means an uncovered area where any heavy equipment, such as mowing equipment, excavators, dump trucks, backhoes, or bulldozers are washed or maintained, or where at least five pieces of heavy equipment are stored on a long-term basis.

Highway means a main public road connecting towns and cities.

Hydraulically Near means runoff from the site discharges to the sensitive feature without significant natural attenuation of flows that allows for suspended solids removal. See Appendix 7 Determining Construction Site Sediment Damage Potential for a more detailed definition.

Hyperchlorinated means water that contains more than 10 mg/Liter chlorine.

Illicit Connection means any infrastructure connection to the MS4 that is not intended, permitted, or used for collecting and conveying stormwater or non-stormwater discharges allowed as specified in this Permit (S5.C.5 and S6.D.3). Examples include sanitary sewer connections, floor drains, channels, pipelines, conduits, inlets, or outlets that are connected directly to the MS4.

Illicit Discharge means any discharge to a MS4 that is not composed entirely of stormwater or of no stormwater discharges allowed as specified in this Permit (S5.C.5 and S6.D.3).

Impervious Surface means a non-vegetated surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development. A non-vegetated surface area which causes

water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or stormwater areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled, macadam or other surfaces which similarly impede the natural infiltration of stormwater.

Land Disturbing Activity means any activity that results in a change in the existing soil cover (both vegetative and non-vegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to clearing, grading, filling and excavation. Compaction that is associated with stabilization of structures and road construction shall also be considered land disturbing activity. Vegetation maintenance practices, including landscape maintenance and gardening, are not considered land disturbing activity. Stormwater facility maintenance is not considered land disturbing activity if conducted according to established standards and procedures.

LID means Low Impact Development.

LID BMP means Low Impact Development Best Management Practices.

LID Principles means land use management strategies that emphasize conservation, use of on-site natural features, and site planning to minimize impervious surfaces, native vegetation loss, and stormwater runoff.

Low Impact Development (LID) means a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

Low Impact Development Best Management Practices (LID BMP) means distributed stormwater management practices, integrated into a project design, that emphasize pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration. LID BMPs include, but are not limited to, bioretention, rain gardens, permeable pavements, roof downspout controls, dispersion, soil quality and depth, vegetated roofs, minimum excavation foundations, and water re-use.

Material Storage Facilities means an uncovered area where bulk materials (liquid, solid, granular, etc.) are stored in piles, barrels, tanks, bins, crates, or other means.

Maximum Extent Practicable refers to paragraph 402(p)(3)(B)(iii) of the federal Clean Water Act which reads as follows: Permits for discharges from municipal storm sewers shall require controls to reduce the discharge of pollutants to the maximum extent practicable, including management practices, control techniques, and system, design, and engineering methods, and other such provisions as the Administrator or the State determines appropriate for the control of such pollutants.

MEP means Maximum Extent Practicable.

MS4 means Municipal Separate Storm Sewer System.

Municipal Separate Storm Sewer System means a conveyance, or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- (i) Owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of wastes, stormwater, or

other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of Washington State.

- (ii) Designed or used for collecting or conveying stormwater.
- (iii) Which is not a combined sewer;
- (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.; and
- (v) Which is defined as “large” or “medium” or “small” or otherwise designated by Ecology pursuant to 40 CFR 122.26.

National Pollutant Discharge Elimination System means the national program for issuing, modifying, revoking, and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under Sections 307, 402, 318, and 405 of the Federal Clean Water Act, for the discharge of pollutants to surface waters of the State from point sources. These permits are referred to as NPDES permits and, in Washington State, are administered by the Washington State Department of Ecology.

Native Vegetation means vegetation comprised of plant species, other than noxious weeds, that are indigenous to the coastal region of the Pacific Northwest and which reasonably could have been expected to naturally occur on the site. Examples include trees such as Douglas Fir, western hemlock, western red cedar, alder, big-leaf maple; shrubs such as willow, elderberry, salmonberry, and salal; and herbaceous plants such as sword fern, foam flower, and fireweed.

New Development means land disturbing activities, including Class IV General Forest Practices that are conversions from timber land to other uses; structural development, including construction or installation of a building or other structure; creation of hard surfaces; and subdivision, short subdivision and binding site plans, as defined and applied in Chapter 58.17 RCW. Projects meeting the definition of redevelopment shall not be considered new development. Refer to Appendix 1 for a definition of hard surfaces.

New Permittee means a city, town, or county that is subject to the Western Washington Municipal Stormwater General Permit and was not subject to the permit prior to July 1, 2019.

New Secondary Permittee means a Secondary Permittee that is covered under a municipal stormwater general permit

NOI means Notice of Intent.

Notice of Intent (NOI) means the application for, or a request for coverage under, a General Permit pursuant to WAC 173-226-200.

Notice of Intent for Construction Activity means the application form for coverage under the Construction Stormwater General Permit.

Notice of Intent for Industrial Activity means the application form for coverage under the Industrial Stormwater General Permit.

NPDES means National Pollutant Discharge Elimination System.

Outfall means a point source as defined by 40 CFR 122.2 at the point where a discharge leaves the Permittee’s MS4 and enters a surface receiving waterbody or surface receiving waters. Outfall does not include pipes,

tunnels, or other conveyances which connect segments of the same stream or other surface waters and are used to convey primarily surface waters (i.e., culverts).

Overburdened Community means minority, low-income, tribal, or indigenous populations or geographic locations in Washington State that potentially experience disproportionate environmental harms and risks. This disproportionality can be as a result of greater vulnerability to environmental hazards, lack of opportunity for public participation, or other factors. Increased vulnerability may be attributable to an accumulation of negative or lack of positive environmental, health, economic, or social conditions within these populations or places. The term describes situations where multiple factors, including both environmental and socio-economic stressors, may act cumulatively to affect health and the environment and contribute to persistent environmental health disparities.

Permittee unless otherwise noted, the term “Permittee” includes city, town, or county Permittee, CoPermittee, New Permittee, Secondary Permittee, and New Secondary Permittee.

Physically Interconnected means that one MS4 is connected to another storm sewer system in such a way that it allows for direct discharges to the second system. For example, the roads with drainage systems and municipal streets of one entity are physically connected directly to a storm sewer system belonging to another entity.

Project site means that portion of a property, properties, or rights-of-way subject to land disturbing activities, new hard surfaces, or replaced hard surfaces. Refer to Appendix 1 for a definition of hard surfaces.

QAPP means Quality Assurance Project Plan.

Qualified Personnel means someone who has had professional training in the aspects of stormwater management for which they are responsible and are under the functional control of the Permittee. Qualified Personnel may be staff members, contractors, or volunteers.

Quality Assurance Project Plan means a document that describes the objectives of an environmental study and the procedures to be followed to achieve those objectives.

RCW means the Revised Code of Washington State.

Receiving Waterbody or Receiving Waters means naturally and/or reconstructed naturally occurring surface water bodies, such as creeks, streams, rivers, lakes, wetlands, estuaries, and marine waters, or groundwater, to which a MS4 discharges.

Redevelopment means, on a site that is already substantially developed (i.e., has 35% or more of existing hard surface coverage), the creation or addition of hard surfaces; the expansion of a building footprint or addition or replacement of a structure; structural development including construction, installation or expansion of a building or other structure; replacement of hard surface that is not part of a routine maintenance activity; and land disturbing activities. Refer to Appendix 1 for a definition of hard surfaces.

Regulated Small Municipal Separate Storm Sewer System means a Municipal Separate Storm Sewer System which is automatically designated for inclusion in the Phase II stormwater permitting program by its location within an Urbanized Area, or by designation by Ecology and is not eligible for a waiver or exemption under S1.C.

Runoff is water that travels across the land surface and discharges to water bodies either directly or through a collection and conveyance system. See also “Stormwater.”

SAM means Stormwater Action Monitoring

Secondary Permittee is an operator of a regulated small MS4 which is not a city, town or county. Secondary Permittees include special purpose districts and other public entities that meet the criteria in S1.B.

Sediment/Erosion-Sensitive Feature means an area subject to significant degradation due to the effect of construction runoff, or areas requiring special protection to prevent erosion. See Appendix 7 Determining Construction Site Sediment Damage Potential for a more detailed definition.

Shared Water Bodies means water bodies, including downstream segments, lakes and estuaries that receive discharges from more than one Permittee.

Significant Contributor means a discharge that contributes a loading of pollutants considered to be sufficient to cause or exacerbate the deterioration of receiving water quality or instream habitat conditions.

Small Municipal Separate Storm Sewer System means an MS4 that is not defined as “large” or “medium” pursuant to 40 CFR 122.26(b)(4) & (7) or designated under 40 CFR 122.26 (a)(1)(v).

Source Control BMP means a structure or operation that is intended to prevent pollutants from coming into contact with stormwater through physical separation of areas or careful management of activities that are sources of pollutants. The SWMMWW separates source control BMPs into two types. Structural Source Control BMPs are physical, structural, or mechanical devices, or facilities that are intended to prevent pollutants from entering stormwater. Operational BMPs are non-structural practices that prevent or reduce pollutants from entering stormwater.

Stormwater means runoff during and following precipitation and snowmelt events, including surface runoff, drainage or interflow.

Stormwater Action Monitoring (SAM) is the regional stormwater monitoring program for Western Washington. This means, for all of Western Washington, a stormwater-focused monitoring and assessment program consisting of these components: status and trends monitoring in small streams and marine nearshore areas, stormwater management program effectiveness studies, and source identification projects. The priorities and scope for SAM are set by a formal stakeholder group that selects the studies and oversees the program’s administration.

Stormwater Associated with Industrial and Construction Activity means the discharge from any conveyance which is used for collecting and conveying stormwater, which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant, or associated with clearing, grading and/or excavation, and is required to have an NPDES permit in accordance with 40 CFR 122.26.

Stormwater facility retrofits means both: projects that retrofit existing treatment and/or flow control facilities; and new flow control or treatment facilities or BMPs that will address impacts from existing development.

Stormwater Management Program (SWMP) means a set of actions and activities designed to reduce the discharge of pollutants from the MS4 to the MEP and to protect water quality, and comprising the components listed in S5 (for cities, towns, and counties) or S6 (for Secondary Permittees) of this Permit and any additional actions necessary to meet the requirements of applicable TMDLs pursuant to S7 – Compliance with TMDL Requirements, and S8– Monitoring and Assessment.

Stormwater Treatment and Flow Control BMPs/Facilities means detention facilities, permanent treatment BMPs/facilities; and bioretention, vegetated roofs, and permeable pavements that help meet Appendix 1 Minimum Requirements #6 (treatment), #7 (flow control), or both.

Surface Waters includes lakes, rivers, ponds, streams, inland waters, salt waters, and all other surface waters and water courses within the jurisdiction of the State of Washington.

SWMMWW or Stormwater Management Manual for Western Washington means Stormwater Management Manual for Western Washington (2019).

SWMP means Stormwater Management Program.

TMDL means Total Maximum Daily Load.

Total Maximum Daily Load (TMDL) means a water cleanup plan. A TMDL is a calculation of the maximum amount of a pollutant that a water body can receive and still meet water quality standards, and an allocation of that amount to the pollutant's sources. A TMDL is the sum of the allowable loads of a single pollutant from all contributing point and nonpoint sources. The calculation must include a margin of safety to ensure that the water body can be used for the purposes the state has designated. The calculation must also account for seasonable variation in water quality. Water quality standards are set by states, territories, and tribes. They identify the uses for each water body, for example, drinking water supply, contact recreation (swimming), and aquatic life support (fishing), and the scientific criteria to support that use. The Clean Water Act, Section 303, establishes the water quality standards and TMDL programs.

Tributary Conveyance means pipes, ditches, catch basins, and inlets owned or operated by the Permittee and designed or used for collecting and conveying stormwater.

UGA means Urban Growth Area.

Urban Growth Area (UGA) means those areas designated by a county pursuant to RCW 36.70A.110.

Urbanized Area is a federally-designated land area comprising one or more places and the adjacent densely settled surrounding area that together have a residential population of at least 50,000 and an overall population density of at least 1,000 people per square mile. Urbanized Areas are designated by the U.S. Census Bureau based on the most recent decennial census.

Vehicle Maintenance or Storage Facility means an uncovered area where any vehicles are regularly washed or maintained, or where at least 10 vehicles are stored.

Water Quality Standards means Surface Water Quality Standards, Chapter 173-201A WAC, Groundwater Quality Standards, Chapter 173-200 WAC, and Sediment Management Standards, Chapter 173-204 WAC.

Waters of the State includes those waters as defined as "waters of the United States" in 40 CFR Subpart 122.2 within the geographic boundaries of Washington State and "waters of the State" as defined in Chapter 90.48 RCW which includes lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface waters and water courses within the jurisdiction of the State of Washington.

Waters of the United States refers to the definition in 40 CFR 122.2.

Appendix B

ANACORTES MUNICIPAL CODE

The following includes the many of the sections in the City of Anacortes Municipal Code that relate to the City's Stormwater Management Program:

Title 13 Public Services

Chapter 13.10 Storm and Sewer Surface Water Utility

Chapter 13.18 Elimination of Storm or Surface Drainage Water from Sewerage System

Title 16 Tree Preservation

Chapter 16.50 Tree Preservation

Title 17 Critical Areas and Essential Public Facilities

Chapter 17.70 Critical Area Regulations

Title 18 Environmental Protection

Chapter 18.04 State Environmental Policy Act

Chapter 18.16 Shoreline Master Plan

Chapter 18.30 Illicit Discharges and Connections to the Stormwater Drainage System

Chapter 18.40 Operations and Maintenance of Private and Municipal Stormwater Facilities

Title 19 Unified Development Code

Chapter 19.12 Definitions and Interpretation

Chapter 19.22 Concurrency

Chapter 19.30 Site Plan Review

Chapter 19.32 Land Divisions

Chapter 19.42 Form and Intensity Standards

Chapter 19.43 Residential Uses

Chapter 19.51 Public Street Improvements Required

Chapter 19.52 Public Street Design

Chapter 19.53 Private Driveways and Access

Chapter 19.54 Subdivision Design and Block Structure

Chapter 19.61 Block Frontage Standards

Chapter 19.62 Site Planning

Chapter 19.64 Parking

Chapter 19.65 Landscaping

Chapter 19.76 Stormwater

Chapter 19.78 Clearing and Grading

Chapter 19.82 Development Agreement for Port-Owned Property

Title 20 Civil Enforcement and Penalties

Appendix C

USEFUL WEBSITES

City of Anacortes website: <https://www.anacorteswa.gov/>

City of Anacortes stormwater website: <https://www.anacorteswa.gov/493/Stormwater>

City of Anacortes Stormwater Resources:
<https://www.anacorteswa.gov/269/Stormwater>

City of Anacortes Illicit Discharge Detection and Elimination Program Manual:
<https://www.cityofanacortes.org/DocumentCenter/View/13588/IDDE-Manual-with-Appendix-A-F-October-2018-PDF>

City of Anacortes GIS Mapping: <https://www.anacorteswa.gov/635/GIS-Mapping>

City of Anacortes IDDE Program Manual:
<https://www.anacorteswa.gov/DocumentCenter/View/13588/IDDE-Manual-with-Appendix-A-F-October-2018-PDF>

City of Anacortes Minimum Requirements #1 to # 5/9 Form:
<https://www.anacorteswa.gov/DocumentCenter/View/99/Stormwater-Minimum-Requirements-1-9--PDF>

City of Anacortes Minimum Requirements #2 Form:
<https://www.anacorteswa.gov/DocumentCenter/View/13743/Stormwater-Minimum-Requirement-2-PDF>

City of Anacortes Planning, Community, and Economic Development website:
<https://www.cityofanacortes.org/161/Planning-Community-Economic-Development>

Skagit Conservation District: <http://www.skagitcd.org/>

Department of Ecology: <https://ecology.wa.gov/>

NPDES Phase II Permit: <https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Stormwater-general-permits/Municipal-stormwater-general-permits/Western-Washington-Phase-II-Municipal-Stormwater>

Stormwater Action Monitoring: <https://ecology.wa.gov/Regulations-Permits/Reporting-requirements/Stormwater-monitoring/Stormwater-Action-Monitoring>

Skagit Conservation District Programs in partnership with the City of Anacortes:

Skagit Stream Team: http://skagitcd.org/stream_team

Backyard Conservation Stewardship Program: http://skagitcd.org/backyard_wildlife

Watershed Masters Volunteer Training Program: http://skagitcd.org/watershed_masters

Brochures available on the City of Anacortes website:

Charity Car Wash Kits: <https://www.anacorteswa.gov/DocumentCenter/View/4584/Charity-Car-Wash-Kits-PDF>

Five Steps to Natural Yard Care: <https://www.anacorteswa.gov/DocumentCenter/View/4585/Five-Steps-to-Natural-Yard-Care-PDF>

Food and Restaurant Good Cleaning Practices:
<https://www.anacorteswa.gov/DocumentCenter/View/4586/Food-and-Restaurant-Good-Cleaning-Practices-PDF>

Industry Automobile Good Cleaning Practices:
<https://www.anacorteswa.gov/DocumentCenter/View/4587/Industry-Automobile-Good-Cleaning-Practices-PDF>

Low Impact Development (LID) Fact Sheet:
<https://www.anacorteswa.gov/DocumentCenter/View/4588/Low-Impact-Development-LID-Fact-Sheet-PDF>

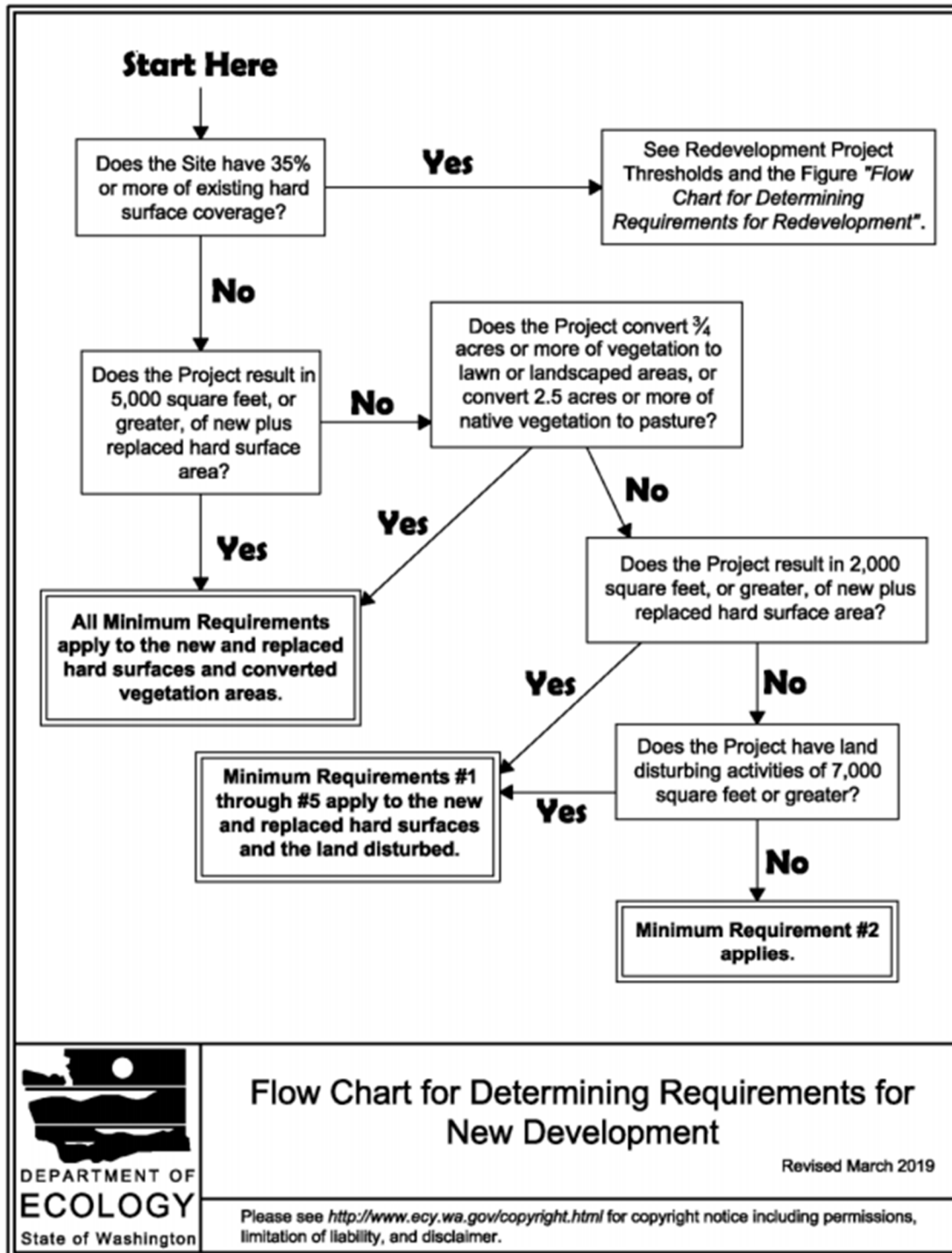
Mobile Carpet Cleaning Practices:
<https://www.anacorteswa.gov/DocumentCenter/View/4589/Mobile-Carpet-Cleaning-Practices-PDF>

Power Washing Practices:
<https://www.anacorteswa.gov/DocumentCenter/View/4590/Power-Washing-Practices-PDF>

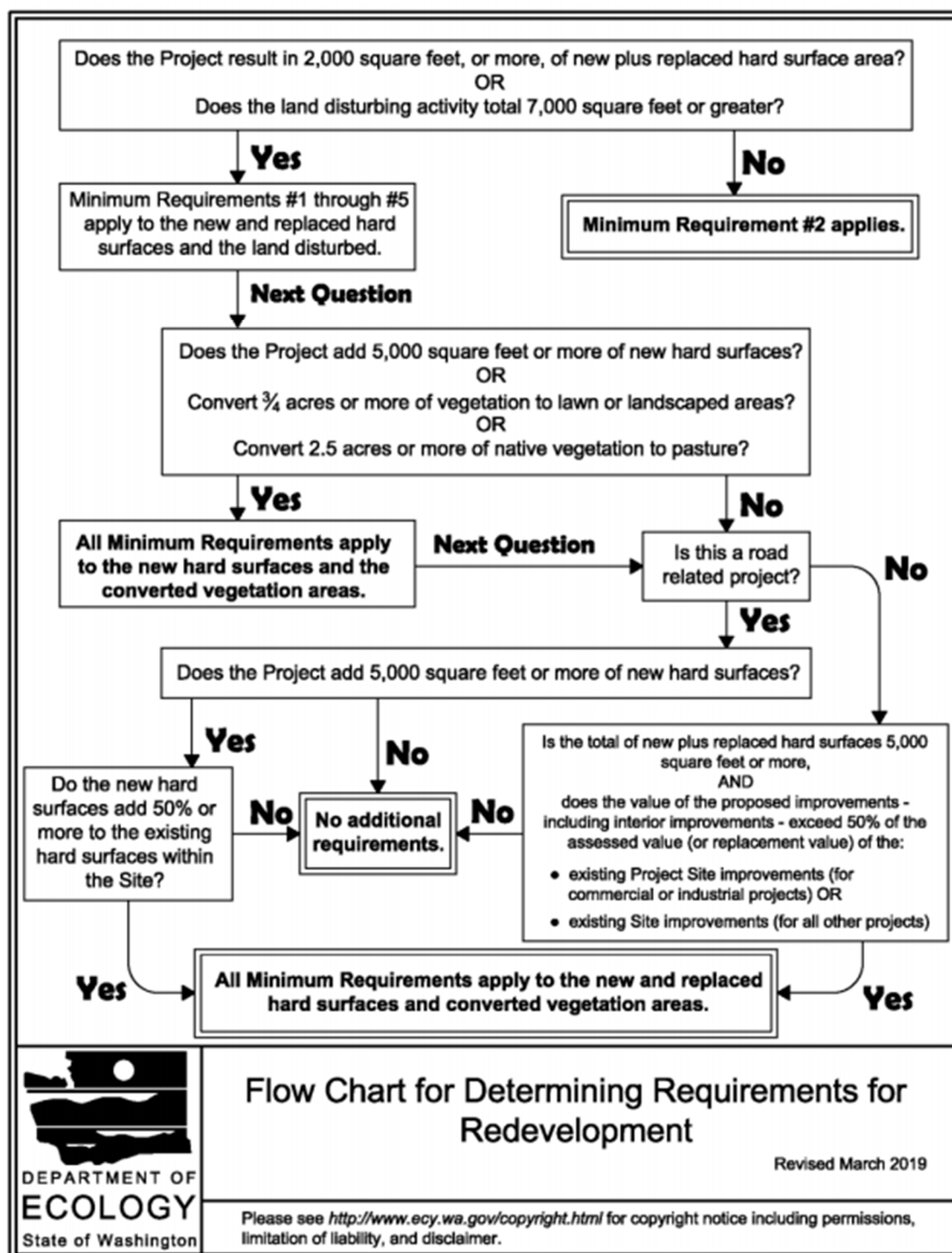
Appendix D

ECOLOGY FLOW CHARTS

Flow Chart for Determining Requirements for New Development



Flow Chart for Determining Requirements for Redevelopment





2024 STORMWATER MANAGEMENT PROGRAM UPDATE

Diane Hennebert
Stormwater Program Manager

Western Washington Phase II Municipal Stormwater Permit Requirements

Stormwater Planning

Public Education and Outreach/Public Involvement and Participation

Mapping and Documentation

Illicit Discharge Detection and Elimination

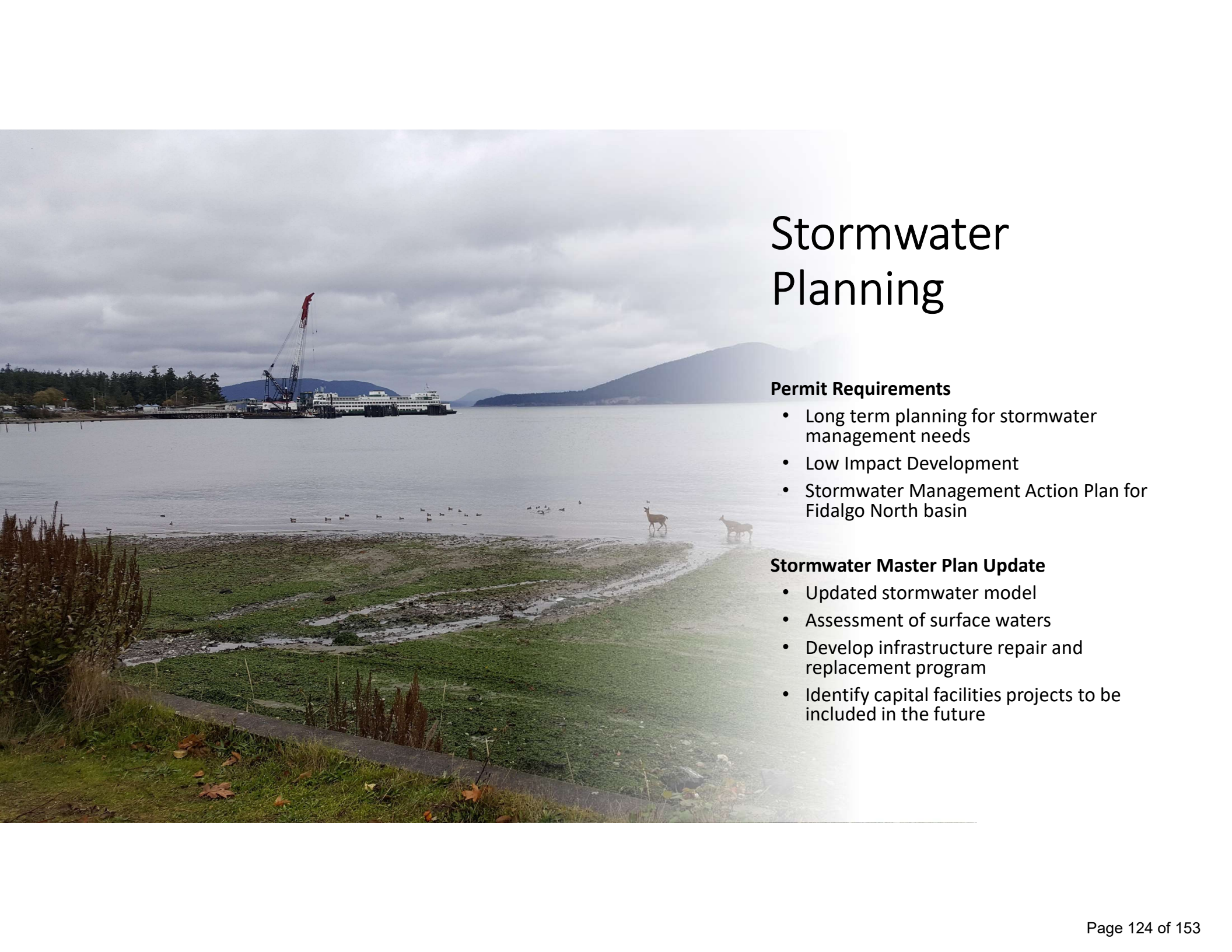
Controlling Runoff from New Development, Redevelopment and Construction Sites

Operations and Maintenance

Source Control Program for Existing Development

Stormwater Program Administration



A wide-angle photograph of a coastal scene. In the foreground, there's a grassy area with some low-lying plants. A concrete path or wall runs along the edge. Beyond this is a muddy, greenish-brown shoreline with some water pools. In the middle ground, a large body of water stretches across the frame. On the left side of the water, a large white ship with a red crane is docked. In the distance, there are blue mountains under a heavy, grey, overcast sky. Two deer are visible on the shoreline near the water's edge.

Stormwater Planning

Permit Requirements

- Long term planning for stormwater management needs
- Low Impact Development
- Stormwater Management Action Plan for Fidalgo North basin

Stormwater Master Plan Update

- Updated stormwater model
- Assessment of surface waters
- Develop infrastructure repair and replacement program
- Identify capital facilities projects to be included in the future

Education and Outreach & Public Involvement and Participation

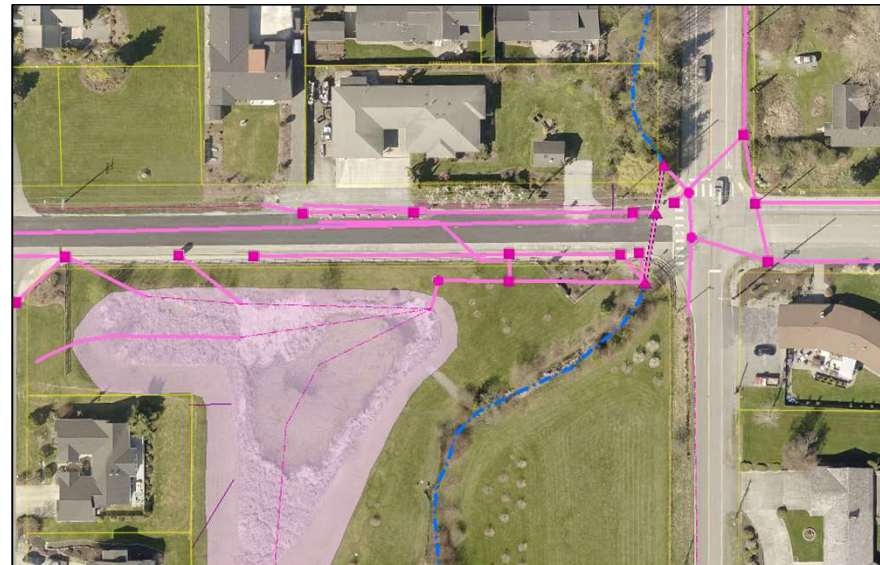


Mapping and Documentation



Stormwater use of ArcGIS and Cartegraph systems includes:

- Illicit Discharge tracking
- Citizen concerns
- Maintenance tracking
- Development information
- Basin analysis
- Source control program



Controlling Runoff from New Development, Redevelopment, and Construction Sites



Storm Water Drainage Report Minimum Requirements 1 through 5 Minimum Requirement 1 through 9 ENGINEERING DEPARTMENT 904 6th Street Anacortes, WA 98221 www.anacorteswa.gov

Local Use Only: (Information to Inspectors)

Describe Storm Water Facility and other related requirements:

- Stormwater site plan review
- Construction inspection
- BMP maintenance agreements

Address:

City:

Submittal Date:

Revision Number:

Reviewer:

Acceptance Date (COA):

REPORT:

Checklist: (All items listed below are required for complete submittal)

Preparer to Provide): Project title, Location, Dates, Engineer's Stamp
Minimum Requirement #1 – Preparation of Stormwater Plans
Minimum Requirement #2 – Construction Stormwater Prevention (SWPP)
Minimum Requirement #3 – Source Control of Pollution
Minimum Requirement #4 –

Source Control Program for Existing Businesses

- More effective to stop pollution at the source than to try to remove it from stormwater later
- Working with local businesses to reduce pollution through improved business practices
- Emphasis on education and technical assistance

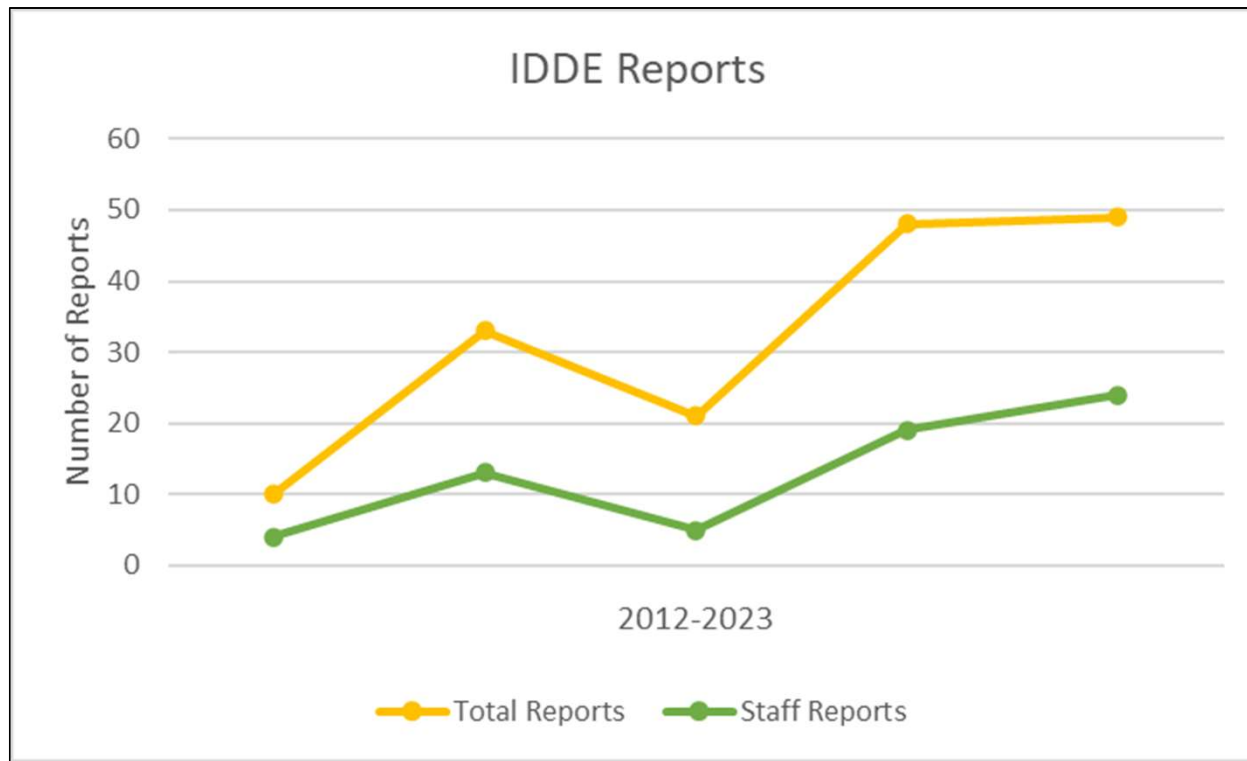
First year statistics:

43 businesses visited

69 total inspections



Illicit Discharge Detection and Elimination



- Spill response
- Illegal dumping
- Illicit connections



Operations and Maintenance

Maintenance and repair for:

- 4,350 catch basins and manholes
- 80 miles of storm pipe
- 50 miles of ditches
- 41 stormwater vaults
- 64 stormwater ponds
- Sweeping of 130 miles of streets



2024-2029 Permit Cycle

Draft permit
language released,
public comment
period has closed

Permit will be
issued on July 1,
2024, in effect on
August 1, 2024



Questions? Comments?

Diane Hennebert
Stormwater Program Manager
dianeh@cityofanacortes.org





City Council Agenda Bill

Meeting Date: February 26, 2024 **Agenda Item:** 6.c.

Agenda Item Title: Contract Modification: Pass Lake 10-Inch Watermain Replacement Project - Design #20-071-WTR-002

Staff Contact(s): Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Sidney Neel	Contract Modification
Andrew Rheume	

Item Summary: City staff seeks Council consent to issue a contract modification to Kimley-Horn and Associates, Inc. in the amount of \$356,800.00, increasing the total contract price to \$738,422.00, in order to add additional design services.

Background:

1. **Reason for Contract Change:** This modification adds design services to replace an additional approximately 5,700 lineal feet of existing 10-inch steel and/or asbestos cement (AC) water main along SR20 between the existing intertie near Pass Lake and Deception Road.
2. **History:** The initial contract with Kimley-Horn and Associates, Inc. was executed on 9/14/23 to evaluate and prepare construction contract documents to either replace or line the existing pipeline of 3,800 lineal feet of 10-inch steel and/or asbestos cement water main along Highway 20 between an intertie near Pass Lake and Deception Pass Bridge.
3. **Key Terms:** increase of \$356,800.00, no change to term of agreement.
4. **Competitive Bidding:** Per RCW 39.80 this engineering consultant was selected from the City's MRSC Architectural, Landscape Architectural, and Engineering Service Roster to provide a proposal for this scope of work, after which a price was negotiated.

Budget Impact:

Consultant	Kimley-Horn and Associates, Inc.
------------	----------------------------------

Original Agreement Amount	\$381,622.00
Current Agreement Amount	\$381,622.00
Change Per This Modification	\$356,800.00
Total After Modification	\$738,422.00
Earmarked Funds	\$2,400,000.00
BARS #	401.740.594.34.63
Paid on Contract as of 2/22/2024	\$63,467.73
Budget Amendment Required?	No
Start Date	Contract execution
End Date	12/31/24

Previous Action: Contract [20-071-WTR-002](#) was approved at the [8/28/2023](#) City Council meeting.

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with Kimley-Horn and Associates, Inc. under Contract 20-071-WTR-002, in the amount of \$356,800.00 increasing the total contract price to \$738,422.00.

Alternative Actions: Not approve the modification.

Attachments (listed in order presented):

1. 20-071-WTR-002 Mod 01
2. Pass Lake Additional Project Area



Date February 26, 2024
Page 1 of 1 Page

Contract Title Pass Lake 10-Inch Watermain Replacement Project - Design
Consultant Kimley-Horn and Associates, Inc.

BACKGROUND

This modification is issued in accordance with Article 21, Changes/Additional Work and provides for an addition to the Scope of Work to include the design services to replace an additional approximately 5,700 lineal feet of existing 10-inch steel and/or asbestos cement (AC) water main along SR20 between the existing intertie near Pass Lake and Deception Road. Accordingly, the contract price is increased from \$381,622.00 by \$356,800.00 to \$738,422.00, and the following changes are incorporated under this contract:

ARTICLE 1. Scope Of Work. The following second paragraph is added:

“The work as described above is hereby amended per Modification 01. The Consultant will perform additional design services to replace an additional approximately 5,700 lineal feet of existing 10-inch steel and/or asbestos cement (AC) water main along SR20 between the existing intertie near Pass Lake and Deception Road, as detailed in Exhibit C, which is hereby incorporated by reference and made a part hereof.”

ARTICLE 2. Price and Payment Terms. The paragraph is revised to read:

“The services provided under this Agreement shall be on a time and materials basis not-to-exceed **Seven Hundred Thirty-Eight Thousand Four Hundred Twenty-Two Dollars (\$738,422.00)**. The billable rates for services provided shall be in accordance with Exhibits B and D, which are hereby incorporated by reference and made a part hereof.”

All other terms of the contract remain unchanged.

CITY OF ANACORTES

KIMLEY-HORN AND ASSOCIATES, INC.

By _____

By _____

Date _____

Date _____

Original Agreement Amount	\$381,622.00	Original Contract Completion Date	12/31/2024
Current Agreement Amount	\$381,622.00	Current Contract Completion Date	12/31/2024
Change Per this Modification	\$356,800.00	Net Change	0 Days
Total After Modification	\$738,422.00	Contract Completion Date After Change	12/31/2024



BACKGROUND

Kimley-Horn is currently providing consulting engineering services to the City of Anacortes (City) to design Bid-Ready construction documents to replace the existing 10-inch steel and asbestos cement (AC) water main within SR20 right of way between Deception Pass Bridge and the intertie with the City of Oak Harbor located near Pass Lake. These services are currently under contract agreement 20-071-WTR-002 Pass Lake 10-Inch Watermain Replacement Project.

Based on discussions with City of Anacortes staff we understand the City wishes to amend existing contract 20-071-WTR-002 to provide design services to replace an additional approximately 5,700 lineal feet of existing 10-inch steel and/or asbestos cement (AC) water main along SR20 between the existing intertie near Pass Lake and Deception Road. This area is herein referred to as Phase I-B.

The City desires the design services for Phase I-B to be developed in two stages. The first phase will produce Preliminary Design-Level Plans and Planning Level Engineer's Opinion of Probable Construction Cost (EOPCC). The second stage, if authorized, will provide consulting services to produce Bid-Ready Construction Contract Documents for the Phase I-B area.

The scope of services consists of the following tasks and submittal stages for the Phase I-B area:

- Task 700 – Phase I-B Preliminary Design Services
 - Task 701 – Phase I-B Preliminary Project Management and Coordination
 - Task 702 – Phase I-B Preliminary Design Services
 - Task 703 – Phase I-B Topographic Survey
- Task 800 – Phase I-B Final Design Services (Management Reserve)
 - Task 801 – Phase I-B Final Design Project Management and Coordination
 - Task 802 – Phase I-B Geotechnical Engineering Services
 - Task 803 – Phase I-B Final Design Services (60% Design, 90% Design, Bid-Ready Construction Contract Documents)
 - Task 804 – Management Reserve

SCOPE OF SERVICES

The scope of services includes the following:

TASK 701. Phase I-B Preliminary Project Management and Coordination

Kimley-Horn will provide project management throughout the project duration, which includes:

- Kickoff meeting and meeting notes with City of Anacortes
- Monthly progress reports, invoicing, and coordination with the City of Anacortes (anticipated email/phone coordination every 2 weeks)
- Coordination meeting with City of Oak Harbor
- Internal project meetings
- Coordination with subconsultants

TASK 702. Phase I-B Preliminary Design Services

Kimley-Horn will prepare and submit for the City's review Preliminary Design documents for the Phase I-B area which includes:

- Review background information provided by City:
 - GIS Records
 - AsBuilts on City of Anacortes 10-inch Water Main in SR20
 - Asbuilts on City of Oak Harbor 24-inch Water Main in SR20
 - Repair records/photos on City of Anacortes 10-inch Water Main in SR20
- Contact franchise utility companies for cable, power, fiberoptic records if applicable
- Prepare 30% Conceptual Plan View Layout for replacement area. Plan sheets to include:
 - Cover
 - Sheet Index
 - Horizontal Control and Survey Notes
 - Plan View Layout of Water Main
 - Water Main Connection Details
 - City of Anacortes Standard Water Main Details
 - WSDOT Roadway Restoration Details
- Prepare Planning Level EOPCC with 35% contingency.
- Provide QA/QC for Preliminary Design Deliverables.

City to provide the following information:

- As-built records for City of Anacortes 10-inch water main in SR20 ROW
- As-built records for City of Oak Harbor 24-inch water main in SR20 ROW
- As-built records for water mains connecting into the City of Anacortes 10-inch water main within the Phase I-B project limits
- Repair photos and records on the City of Anacortes 10-inch water main with the Phase I-B project limits
- GIS for study area

TASK 703. Phase I-B Topographic Survey

Survey & Mapping (SAM), as a subconsultant to Kimley-Horn, will provide services as outlined below on the project area along SR20 from 600 feet northeast of the intersection of SR20/Rosario Rd (near Pass Lake), north to the intersection with Deception Road (Approx. 5,900 LF) ****Mapping limits graphically shown on attached exhibit.**

SAM will prepare base mapping for the area specified in the Project Description above. AutoCAD drawings will be prepared at a scale of 1"=20', or as required by the design engineer or the City before drafting commences. Existing aerial and/or LIDAR mapping sources may be utilized directly or as a basis for verification. Services will include the following:

- Control survey in NAD 83/2011 Horizontal Datum, with all elevations derived from and checked to NAVD 88 Vertical Datum.
- Delineate parcel lines and right of way within above-described area as available from recorded plats and public records further compared to Skagit County Parcel GIS lines.
- Set additional benchmarks at least 1 per 1000' of route mapping.
- Coordinate and hire as a subcontractor Applied Professional Services (APS) to provide utility locate services for underground utilities including: power, gas, cable, fiber optics and telecommunications.
- Retrieve, interpret, and include existing as-builts as available from local agencies and purveyors.
- Show known utilities by surface evidence, utility pre-painting, or as-built location.
- Locate top of valve nut elevations on all existing water valves within the project limits.
- Depict hard and soft surfaces on individual layers per accepted APWA standards.
- Location of trees with DBH size, species, and approximate driplines within the Right of Way per the local Municipal Code.
- Show and dimension located topographic features and contours at 2' intervals.

Deliverables: AutoCAD 2023 drawing file with point database and dtm files

Underlying Assumptions: The City of Anacortes will provide all necessary right of entry into private property and notice to landowners along the route of mapping activity. The City of Anacortes will provide a copy of the notice to be presented to landowners by SAM Survey Crews. We anticipate that if traffic control is required it will be provided by the City and is therefore, not included in this scope of work.

TASK 801. Phase I-B Final Design Project Management and Coordination (Management Reserve)

Kimley-Horn will provide project management throughout the project duration, which includes:

- Monthly progress reports, invoicing, and coordination with the City of Anacortes (up to 2 review meetings with the City and anticipated email/phone coordination every 2 weeks)
- Coordination meetings with City of Oak Harbor (up to 2 mtgs)
- Internal project meetings
- Coordination with subconsultants

TASK 802. Phase I-B Geotechnical Engineering Services (Management Reserve)

GeoEngineers, as a subconsultant to Kimley-Horn, will complete the Geotechnical Engineering Services along the Phase I-B project limits as outlined in the attached proposal.

TASK 803. Phase I-B Final Design Services (Management Reserve)

Kimley-Horn will prepare Final Design documents. Efforts involved in these tasks will include the following:

- Provide Construction Plans including the following sheets. It is anticipated the additional final Bid-Ready Construction Plans would contain up to 41 additional sheets not included in the current contract as identified below:
 - Horizontal Control and Sheet Layout
 - Existing Conditions and TESC
 - Water Main Plan and Profile Sheets
 - Road Restoration and Channelization Plans
 - Traffic Control Plans for water main construction and roadway restoration
- Provide Project Contract Documents Manual based on WSDOT Standard Specifications for Municipal Construction incorporating City-provided front end contractual specifications. Kimley-Horn will work with the City to resolve relevant conflicts with the City-provided front end specifications/General Conditions and project specific Special Provisions.
- Provide EOPCC and Bid Schedule. Kimley-Horn will work with the City during the design process to determine preferred bid items and units.
- Provide Design Memo outlining assumptions and questions to be discussed at each design submittal stage.
- Quality Assurance/Quality Control (QA/QC)
- Conduct Plan-In-Hand Site Visit with City Staff following 60% Design submittal.

Deliverables:

- 60%/90% Design submittals – PDFs of Plans, Specifications, and EOPCC. Word document of Design Memo
- Bid-Ready PS&E – PDFs of Plans, Specifications, and EOPCC, ACAD base file, Word Documents of Specifications and Excel file of Bid Schedule.

Assumptions:

- It is anticipated that the Phase I-B project area would be constructed under the same construction contract as the Phase 1 project area between the existing intertie at Pass Lake and Deception Pass Bridge. Therefore, Phase I-B Plans, Specifications, and EOPCC would be part of the Phase I Bid-Ready Construction Contract Documents.

TASK 804. Management Reserve

A management reserve of approximately 10% of Kimley-Horn fees is included to allow for additional services not included in this scope of work that may arise over the course of the project.

Management reserve has also been included to allow for additional field work related to permitting that may be determined to be needed as the design progresses. At this time, it is assumed that no additional effort is required related to permitting.

If the Phase I-B project area is authorized for Final Design, the permits included in the Phase I contract would be applied for to cover the total Phase I and Phase I-B project areas. A management reserve allowance has been included in this task should conditions change and additional field services associated with permitting be required.

The management reserve tasks under Task 800 are not to be used unless authorized by the City in writing.

SCHEDULE

Below is an approximate schedule for the services included in this contract:

Notice to Proceed	February 2024
Survey (SAM)	March 2024
Preliminary Design	April - May 2024

A detailed schedule beyond Preliminary Design will be provided after Kimley-Horn receives authorization to proceed to Task 800 Final Design Services.

BUDGET SUMMARY

Kimley-Horn will perform the services in Tasks 700 and 800 on a labor fee plus expense basis with the maximum labor fee shown below.

Kimley-Horn will not exceed the total maximum labor fee shown without authorization from the Client. Individual task amounts are provided for budgeting purposes only. Kimley-Horn reserves the right to reallocate amounts among authorized tasks as necessary.

Labor fee will be billed on an hourly basis according to our then-current rates. As to these tasks, direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.10 times cost. Administrative time related to the project may be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client. Should the Client request Kimley-Horn to advance any such project fees on the Client's behalf, an invoice for such fees, with a ten percent (10%) markup, will be immediately issued to and paid by the Client.

Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

TASK 700.	Phase I-B Preliminary Design Kimley-Horn Labor Fee	\$43,000
	SAM (Survey Subconsultant) Fee	\$63,300
TASK 700 TOTAL FEE		\$106,300
TASK 800.	Phase I-B Water Main Final Design Kimley-Horn Labor Fee	\$176,600
	GeoEngineers (Geotechnical Engineering Subconsultant) Fee	\$32,300
	Widener & Associates (Permitting Subconsultant) Fee	\$39,600
TASK 800 TOTAL FEE		\$248,500
Expenses		\$2,000
PHASE I-B TOTAL:		\$356,800
ORIGINAL CONTRACT AMOUNT:		\$381,622
TOTAL AMENDED CONTRACT AMOUNT:		\$738,422

EXCLUSIONS/ASSUMPTIONS

Any other services, including but not limited to the following, are not included in this Agreement but can be added through a contract modification.

- Condition assessment of the existing water main
- Flow testing and/or hydraulic modeling
- Shoring design
- Bypass design
- Record of Survey services
- Structural engineering
- Environmental engineering
- Easement Execution. It is assumed all work will occur within WSDOT right-of-way.
- Skagit County permitting. It is assumed all work will occur within WSDOT right-of-way.
- Construction phase / post-design phase services
- Construction funding applications
- Clean Air permitting

February 2, 2024

Kimley-Horn and Associates, Inc.
2828 Colby Avenue, Suite 200
Everett, Washington 98201

Attention: Deanna Martin, PE

Subject: Scope and Fee Estimate
Geotechnical Engineering Services
City of Anacortes—SR 20 Pass Lake Waterline Replacement
Anacortes, Washington
File No. 00382-057-00

INTRODUCTION

GeoEngineers, Inc. (GeoEngineers) is pleased to present this scope and fee estimate for providing geotechnical engineering services for a proposed waterline replacement in Anacortes, Washington. This scope and fee estimate is based on conversations with you, our knowledge of the local conditions and previous experience on similar projects.

We understand that the City of Anacortes (City) will be replacing approximately 5,700 linear-feet of an existing waterline with a new 10-inch diameter waterline along Highway 20 (SR 20) from Pass Lake, just east of Rosario Road, to just past Deception Road. We understand that the replacement waterline will use open trench construction, with typical trench depth between 5 and 6 feet below the existing ground surface (bgs). We understand the project will also include removing an existing booster pump station which extends 10 to 12 feet bgs.

Based on discussions with Kimley-Horn and Associates, Inc. (Kimley-Horn), the services will include soils exploration to provide geotechnical engineering conclusions and recommendations for the proposed open cut installation along SR 20. Based on geologic mapping the eastern portion of the project site is mapped as glacial till and the western portion is mapped as sedimentary bedrock which may also be mantled with glacial deposits.

PURPOSE AND SCOPE OF SERVICES

The purpose of our services will be to explore and characterize site soil and groundwater conditions at the site as a basis for providing geotechnical engineering recommendations to support design and construction of the proposed waterline replacement project. Our scope of services includes the following tasks:

Task 100- Project Management

1. Provide general project management including correspondence, monthly invoicing, coordination of field staff and preparation of a field brief and Job Hazard Analysis (JHA) document for field operations.
2. Attend up to three project virtual meetings (assumed 1-hour each) to support design coordination.

Task 200 – Subsurface Explorations and Lab Testing

1. Review geologic maps, hydrogeologic references and available geotechnical reports, if any, to evaluate geologic conditions near the proposed alignment.
2. Perform a site reconnaissance to observe surface conditions and mark our boring locations to facilitate the utility clearance. We will contact the “One-Call Underground Utility Locate Service” prior to beginning explorations. We have not included a subcontracted private utility locator to check for utilities not identified by the One-Call locate service but could add this service for an additional fee if requested.
3. Coordinate site access and obtain the necessary Washington State Department of Transportation (WSDOT) Right-of-Way (ROW) permit. We have assumed up to 4 hours of separate Project Manager time with Associate and Administrative support for this task.
4. Explore subsurface conditions by completing up to eight drilled borings within SR 20 along the proposed alignment. The borings will be equally distributed along the proposed alignment, to an approximate depth of 10 to 15 feet bgs.
 - a. Borings will be completed with a mobile trailer-mounted drill rig subcontracted to GeoEngineers.
 - b. GeoEngineers will hire a subcontracted traffic control service to implement the approved traffic control plans. We have assumed one lane of traffic will be closed while explorations are completed.
 - c. Obtain samples of soils encountered in the borings at 2½-foot intervals to 10 feet, and 5-foot intervals thereafter using a standard split spoon sampler. Classify soils encountered in the borings in general accordance with ASTM International (ASTM) Standard Practices D 2488.
 - d. The borings will be monitored by one of our engineering geologists or geotechnical engineers on a full-time basis.
 - e. Our representative will maintain a detailed log of each exploration and obtain samples of the various materials encountered. The samples will be returned to our office for additional examination and analysis, as necessary, for the development of our recommendations.
 - f. Soil cuttings will be drummed and disposed of off-site.
 - g. The borings will be backfilled in general accordance with the requirements of the Department of Washington State Department of Ecology (Ecology). Borings within the roadway will be patched in accordance with the WSDOT ROW permit and assumed to be fast-set concrete plug. We have conservatively budgeted up to 2 full days to complete the explorations but anticipate they may be completed in less time.
5. Evaluate pertinent physical and engineering characteristics of the site soils from laboratory tests performed on samples obtained from the soil boring explorations. A limited number of moisture content, grain-size analysis and/or Atterberg limits will be completed to characterize the soils encountered.

Task 300- Geotechnical Analysis and Reporting

1. Provide a summary of site surface and subsurface soil and groundwater conditions encountered.
2. Evaluate and provide recommendations for site preparation and earthwork, including temporary and permanent cut slopes, constraints for wet weather construction, specifications for imported soil for use as pipeline trench backfill, and backfill placement and compaction requirements.
3. Evaluate excavation considerations and provide recommendations for temporary cut slope inclinations and shoring, as appropriate.
4. Evaluate and provide recommendations for dewatering based on subsurface conditions encountered during the geotechnical exploration where the trenches are anticipated to be below groundwater.
5. Evaluate and provide recommendations for pipeline support options, if required.
6. We understand the pavement design will be completed another party and therefore is not included in our scope.
7. Comment on any anticipated construction difficulties identified from the results of site studies, including potential for encountering bedrock within the trench depth based on the explorations completed.
8. Provide a geotechnical report with our conclusions and recommendations. Our report will include summary exploration logs, a site plan showing location of the explorations, laboratory testing results and engineering figures, as appropriate.

SCHEDULE, TERMS AND BUDGET

We can schedule the borings upon receiving authorization to proceed. Our preferred driller is typically scheduled 4 to 6 weeks out. Laboratory testing will be completed within 1 to 2 weeks following drilling. We can provide verbal results to the design team as soon as they become available. We expect that the report can be available approximately three weeks after the laboratory program is completed. If this schedule does not meet your needs, please contact us regarding any modifications that will allow you to meet your time schedule.

We propose to complete the above-described services on a time-and-expense basis in accordance with the Schedule of Charges attached and the terms of our Master Services Agreement with Kimley-Horn and Associates, Inc dated April 28, 2020. We estimate that our fee will be in accordance with the approximate breakdown provided in Table 1 below. Our services are broken up into tasks for project clarity and organization. Estimated fees may vary between specific tasks but we estimate our total fee will be in accordance with the total below. We will only invoice for those services performed. We will not exceed this authorized budget without written authorization.

TABLE 1. ESTIMATED FEES

Task	Description	Estimated Fee
100	Project Management	
	Project setup, communication and coordination, invoicing, and project management	\$1,300
	Meeting attendance	\$1,400

Task	Description	Estimated Fee
200	Subsurface Explorations and Laboratory Testing	
	Review available information	\$600
	Contractor coordination and utility locate	\$2,150
	WSDOT ROW Coordination	\$1,100
	Field exploration labor and expenses	\$3,950
	Subcontracted traffic control	\$4,000
	Subcontracted drilling	\$8,900
	Laboratory testing, log preparation	\$2,000
300	Geotechnical Analysis and Reporting	
	Engineering analyses	\$1,300
	Report preparation and project management	\$2,600
Estimated Total		\$29,300

LIMITATIONS

We will conduct our services for the exclusive use of Kimley-Horn, the City of Anacortes, and their design team on this project. No other party may rely on the product of our services unless we agree in advance to such reliance in writing. This limitation provides our firm with reasonable protection against open-ended liability claims by third parties with whom there would otherwise be no contractual limits to their actions.

There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.

This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by GeoEngineers, Inc., after the expiration date.

We appreciate the opportunity to present this scope of services and look forward to working with you on this project. Please call if you have questions.

Sincerely,
GeoEngineers, Inc.



Jacob A. Gillis, EIT
Staff Geotechnical Engineer



Sean W. Cool, PE
Associate Geotechnical Engineer

JAG:SWC:scb

Attachments:

Schedule of Charges—Bellingham Local Agency - 2024

One copy submitted electronically

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our client to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

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Schedule of Charges – 2024

COMPENSATION

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement. Current rates are:

Professional Staff

Staff 1 Scientist	\$	135/hour
Staff 1 Engineer	\$	139/hour
Staff 2 Scientist	\$	148/hour
Staff 2 Engineer	\$	154/hour
Staff 3 Scientist	\$	174/hour
Staff 3 Engineer	\$	179/hour
Project Engineer/Scientist 1	\$	202/hour
Project Engineer/Scientist 2	\$	207/hour
Senior Engineer/Scientist 1	\$	219/hour
Senior Engineer/Scientist 2	\$	241/hour
Associate	\$	275/hour
Principal	\$	292/hour
Senior Principal	\$	332/hour

Technical Support Staff

Administrator 1	\$	91/hour
Administrator 2	\$	103/hour
Administrator 3	\$	115/hour
CAD Technician	\$	112/hour
CAD Designer	\$	131/hour
Senior CAD Designer	\$	157/hour
GIS Analyst	\$	148/hour
Senior GIS Analyst	\$	164/hour
GIS Coordinator	\$	179/hour
*Technician	\$	98/hour
*Senior Technician	\$	110/hour
*Lead Technician	\$	122/hour
Environmental Database Manager	\$	202/hour
Health and Safety Specialist	\$	135/hour
Health and Safety Manager	\$	202/hour

*Hours in excess of 8 hours in a day or 40 hours in a week will be charged at one and one-half times the hourly rates listed above.

Contracted professional and technical services will be charged at the applicable hourly rates listed above. Staff time spent providing expert services in disputes, mediation, arbitration and litigation will be billed at one and one-half times the above rates. Time spent in either local or inter-city travel, when travel is in the interest of this contract, will be charged in accordance with the foregoing schedule. A surcharge may be applied to night and weekend work. See proposal for details.

Rates for data storage and web-based access will be provided on a project-specific basis.

Equipment

Air Quality Equipment, per day	\$	210.00
Air Sparging Field Test, per day	\$	525.00
Construction Monitoring Equipment	\$	30.00
Continuous Recording Data Logger, per day	\$	350.00
Environmental Exploration Equipment, per day	\$	165.00
Field Data Acquisition Equipment (Field Tablet), per day	\$	55.00
Field Water Quality Testing Equipment, per day (1 day min.)	\$	90.00
Gas Detection and Oxygen Meters, per day (1 day min.)	\$	105.00
Generator, per day (1 day min.)	\$	105.00
Geotechnical Exploration Equipment, per day	\$	145.00
Groundwater Development and Sampling Pumps, per day (1 day min.)	\$	120.00
Groundwater Monitoring Equipment, per day	\$	250.00
Nuclear Density Gauge, per hour (4 hour daily min.)	\$	15.00
pH Probe/Meter, per day	\$	20.00
Rock/slope Fall Protection/Rigging Equipment, per day	\$	700.00
Single Channel Data Logger, per logger, per day (1 day min.)	\$	110.00
Slope Indicator, per day (1 day min.)	\$	210.00
Survey equipment, Porter sampling gear and Dynamic cone sounding equipment, per day	\$	50.00
Vapor Extraction Field Test, per day	\$	530.00
Vehicle usage, per mile	\$	IRS Rate
Vehicle - 4-wheel drive truck, per day (1 day min.)	\$	90.00
Water Disposal Equipment, per use, per day	\$	55.00
Water Quality Equipment, per day	\$	140.00

Specialized and miscellaneous field equipment, at current rates, list available upon request.

OTHER SERVICES, SUPPLIES AND SPECIAL TAXES

Charges for services, equipment, supplies and facilities not furnished in accordance with the above schedule, and any unusual items of expense not customarily incurred in our normal operations, are charged at cost plus 4 percent. This includes shipping charges, subsistence, transportation, printing and reproduction, miscellaneous supplies and rentals, surveying services, drilling equipment, construction equipment, watercraft, aircraft, and special insurance which may be required. Taxes required by local jurisdictions for projects in specific geographic areas will be charged to projects at direct cost.

Per diem may be charged in lieu of subsistence and lodging.

Routinely used field supplies stocked in-house by GeoEngineers, at current rates, list available upon request.

In-house testing for geotechnical soil characteristics at current rates, list available upon request.

All rates are subject to change upon notification.

Cost Proposal Summary City of Anacortes SR20 Pass Lake Phase I-B Water Main Replacement February 6, 2024 (Costs Rounded to the Nearest \$1.00)			
DIRECT LABOR			
Classification	Estimated Hours	Hourly Rate	Labor Costs
Principal/Sr. PM	117	\$270.00	\$ 31,590
Sr. Professional	162	\$255.00	\$ 41,310
Professional	381	\$220.00	\$ 83,820
Analyst	310	\$190.00	\$ 58,900
Admin Support I	10	\$165.00	\$ 1,650
Admin Support II	20	\$115.00	\$ 2,300
TOTAL KIMLEY-HORN LABOR	1,000	Total Labor	\$ 219,600
DIRECT EXPENSES			
TOTAL DIRECT EXPENSES			\$ 2,000
OUTSIDE SERVICES (includes 10% markup)			
Survey (SAM)			\$ 63,300
GeoTechnical Engineering (GeoEngineers)			\$ 32,300
Permitting (Widener - allowance)			\$ 39,600
TOTAL OUTSIDE SERVICES			\$ 135,200
Total Direct Labor			\$ 219,600
Total Direct Expenses			\$ 2,000
Total Outside Services			\$ 135,200
TOTAL BASE COST (NOT TO EXCEED)			\$ 356,800
Additional Services Direct Labor			N/A
Additional Services Outside Services			N/A
TOTAL ADDITIONAL SERVICES COST (NTE)			\$ 0
TOTAL PROPOSAL (NTE)			\$ 356,800

AGREEMENT 20-071-WTR-002
EXHIBIT D

Derivation of Hours
City of Anacortes SR20 Pass Lake Phase I-B Water Main Replacement
February 6, 2024

Task	Description	Principal / Sr. PM	Sr. Professional	Professional	Analyst	Admin Support I	Admin Support II	Total Hrs	
Task 701 - Phase I-B Preliminary Project Management and Coordination									
	Kickoff Meeting	2		2				4	\$980.00
	Coordination/Progress Meetings with City of Anacortes	4		4				8	\$1,960.00
	Coordination Meeting with City of Oak Harbor	3		3				6	\$1,470.00
	Internal Project Meetings, Team Management and Scheduling	4	4	4				12	\$2,980.00
	Budget Control and Invoicing	2				2		4	\$870.00
	Coordination with Subconsultants	2						2	\$540.00
								0	\$0.00
	Task 701 Totals	17	4	13	0	2	0	36	\$8,800.00
Task 702 - Phase I-B Preliminary Design Services									
	Review Background Info		2	4				6	\$1,390.00
	Prepare 30% Plan View Layout for Replacement Area	2	16	48	60			126	\$26,580.00
	Planning Level EOPCC		2	16				18	\$4,030.00
	QA/QC Preliminary Design	8						8	\$2,160.00
								0	\$0.00
	Task 702 Totals	10	20	68	60	0	0	158	\$34,200.00
Task 703 - Phase I-B Topographic Survey									
	Survey & Mapping (SAM) - see outside services costs							0	\$0.00
	Task 703 Totals	0	0	0	0	0	0	0	\$0.00
Task 801 - Phase I-B Final Design Project Management and Coordination									
	Coordination/Progress Meetings with City of Anacortes	16		16				32	\$7,840.00
	Coordination Meetings with City of Oak Harbor	6		6				12	\$2,940.00
	Internal Project Meetings, Team Management and Scheduling	8	8	8				24	\$5,960.00
	Budget Control and Invoicing	4				8		12	\$2,400.00
	Coordination with Subconsultants	4						4	\$1,080.00
								0	\$0.00
	Task 801 Totals	38	8	30	0	8	0	84	\$20,200.00
Task 802 - Phase I-B Geotechnical Engineering Services									
	GeoEngineers - see outside services costs							0	\$0.00
	Task 802 Totals	0	0	0	0	0	0	0	\$0.00
Task 803 - Phase I-B Final Design Services									
	Preliminary Design Review Meeting with City	4		4				8	\$1,960.00
	60% Design Plans		32	72	90			194	\$41,100.00
	60% Project Specifications		8	20			8	36	\$7,360.00
	60% Engineer's Opinion of Probable Construction Cost		4	16				20	\$4,540.00
	60% Design Memo		2	2				4	\$950.00
	QA/QC 60% Design	12	4					16	\$4,260.00
	Site Visit/Plan-In-Hand Walkthrough with City including prep	4		4				8	\$1,960.00
	90% Design Plans		20	48	72			140	\$29,340.00
	90% Project Specifications		6	12			8	26	\$5,090.00
	90% Engineer's Opinion of Probable Construction Cost		2	8				10	\$2,270.00
	90% Design Memo		2	2				4	\$950.00
	Traffic Control Plans		4	16				20	\$4,540.00
	QA/QC 90% Design	16	8					24	\$6,360.00
	Bid-Ready Design Plans		8	24	48			80	\$16,440.00
	Bid-Ready Project Specifications		4	12			4	20	\$4,120.00
	Bid-Ready Engineer's Opinion of Probable Construction Cost		2	6				8	\$1,830.00
	QA/QC Bid-Ready Design	12	4					16	\$4,260.00
								0	\$0.00
	Task 803 Totals	48	110	246	210	0	20	634	\$137,300.00
Task 804 - Management Reserve (Allowance)									
	Additional Items of Requested Work Not Included in Other Tasks	4	20	24	40				\$19,060.00
	Widener & Associates - see outside services costs								\$0.00
	Task 804 Totals	4	20	24	40	0	0	88	\$19,100.00
	TOTALS	117	162	381	310	10	20	1000	\$219,600.00

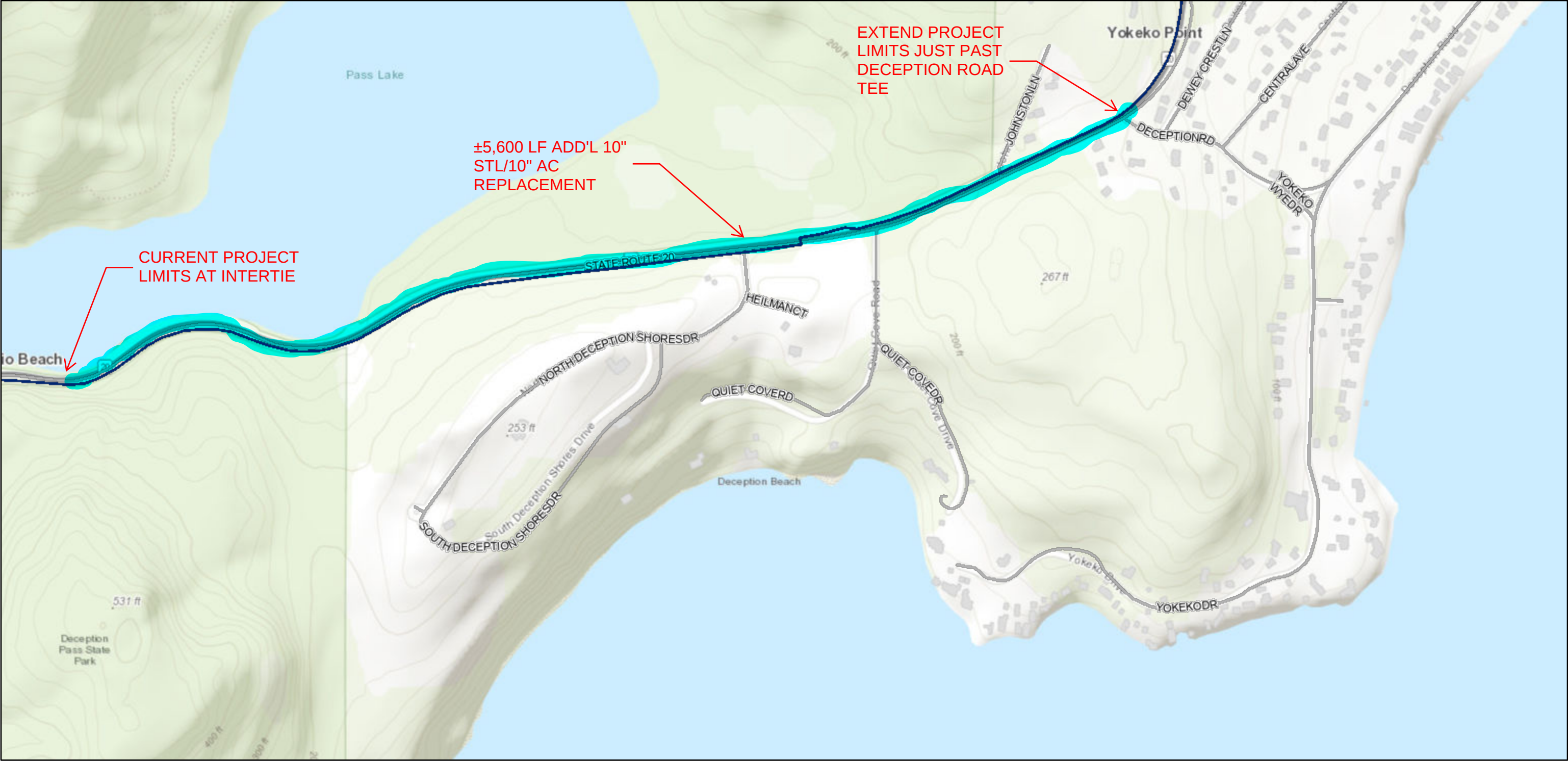
Classification	Principal / Sr. PM	Sr. Professional	Professional	Analyst	Admin Support I	Admin Support II
Rate	\$ 270.00	\$ 255.00	\$ 220.00	\$ 190.00	\$ 165.00	\$ 115.00

Direct Expenses
City of Anacortes SR20 Pass Lake Phase I-B Water Main Replacement
February 6, 2024

(Costs Rounded to the Nearest \$1.00)

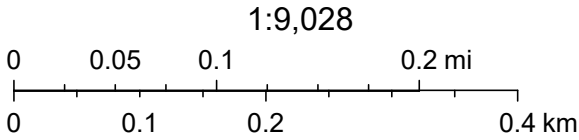
MILEAGE			
<u>Location</u>	<u>No. of Trips</u>	<u>Miles</u>	<u>Total Miles</u>
Meeting/Site Visit	3	120	360
			0
Total Miles			360
Total Cost at \$ 0.66 per mile			\$ 238
REPRODUCTIONS			
<u>Type</u>	<u>Amount</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Plotting and sheet preparation	164	\$ 10.00	\$ 1,640
Photocopy (8 1/2" x 11")	2000	\$ 0.05	\$ 100
Photocopy (11" x 17")	0	\$ 0.15	\$ 0
Displays (24" x 36")	0	\$ 80.00	\$ 0
Mylars	0	\$ 14.00	\$ 0
Total Reproductions			\$ 1,740
TOTAL DIRECT EXPENSES			\$ 1,978

Additional Project Area



1/19/2024, 2:05:08 PM

- Oak Harbor waterline
- County_Streets



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community