



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

January 7, 2019
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Confirmation of Parks and Recreation Director Jonn Lunsford (Action)
 - b. Fire Department Oath of Office: Lieutenant Promotions (Lamp, Byer, Frazier)
 - c. Fire Department Oath of Office: Firefighter-Paramedics (Lucas, Jessen, Pratt, Tribble, VanSchaick)
 - d. Pride in Service Award to Carla Bray
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of December 17, 2018
 - b. Approval of Claims
6. **Public Hearings**
7. **Other Business**
 - a. * Resolution 2029: City of Anacortes Legislative Priorities (Discussion)
 - b. * Laserfiche Update (Discussion)
 - c. * Public Works 2018 Year in Review (Presentation)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning January 14, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

January 14, 2019

- Public Hearing: Ordinance 3031 Updating AMC Titles 16, 17 and 19 for Low Impact Development (Discussion)
- Ordinance ____: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- WA Cities Insurance Authority 1-Hour Elected Official Training Regarding Liability Exposures and Recommended Risk Controls (Discussion)

January 22, 2019

- Ordinance ____: Municipal Code Chapter 1.30, Contracting (Discussion/Possible Action)
- Purchasing Policy Update (Discussion/Possible Action)

January 28, 2019

February 4, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 11, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 19, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 25, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Port/City Liaison, Monday, Jan 8, 2018, 8:30 AM, Port of Anacortes
- Skagit County Population Health Trust, Thursday, Jan 3, 2019, 8:30 AM, Mount Vernon
- Public Works, Monday, Jan 7, 2019, 5:00 PM, Main Conference Room, City Hall
- Skagit County Law & Justice Council, Wednesday, Jan 9, 2019, 8:15 AM, Mount Vernon
- Finance, Wednesday, Jan 9, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Jan 14, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Jan 22, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Jan 23, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Jan 28, 2019, 5:00 PM, Main Conference Room, City Hall

Memo

To: City Council Members
From: Laurie M. Gere, Mayor 
CC: Personnel File
Date: December 19, 2018
Re: Parks & Recreation Appointment

On January 7, 2019 I will ask City Council to confirm my appointment of John Lunsford as Parks and Recreation Director. Mr. Lunsford has accepted my promotional offer of employment following a national recruitment, a community panel interview, a stakeholder forum, and an interview with me.

Mr. Lunsford brings 17 years of servant leadership and a wealth of knowledge about the complexity of managing our parks, trails, and the Anacortes Community Forestlands. He understands the diverse responsibilities of managing the department and is a stalwart believer in the importance of public involvement and process. I am excited about the future for the department, expanding recreational opportunities, and growing the stewardship of our natural resources.

I have attached a copy of Mr. Lunsford's cover letter, supplemental question response, and resume for your review.

If you have any questions, please do not hesitate to contact me.

Jonn Lunsford - [REDACTED] Anacortes, WA 98221 [REDACTED]

November 29, 2018

Emily Schuh
City of Anacortes
Administrative Services Director
PO Box 547
Anacortes, WA 98221

RECEIVED
NOV 29 2018
CITY OF ANACORTES
HUMAN RESOURCES

Dear Ms. Schuh,

Thank you for the opportunity to apply for the position of Parks and Recreation Director. I have been the Anacortes Parks and Forest Lands Manager since 2001. My personal style as a leader is defined by hard work and a desire to understand what I am asking others to do. When I first started here, we were asked to exhume a grave at Grand View Cemetery. I felt that as manager I should work side by side with my staff on this delicate project, and I did. On a lighter note, for the past three years I have refereed Parks and Recreation basketball games to experience what it takes to make a successful youth program. I am a better leader now because I have seen the daily operations of our department from many perspectives and know what it takes to improve what we do.

I currently manage seven full time union employees and seven seasonal staff who work hard to maintain the parks, playfields, trails, cemetery and grounds at city facilities. I take responsibility for daily direction, annual evaluations and completing projects. Our annual operating budget is approximately \$1.9 million which I assist in managing with our Director. I also oversee the operation of the forest lands; my tasks vary from permitting projects with city and state agencies to suggesting a trail hike for a new Anacortes resident. I have been fortunate to have a wide variety of duties during my tenure with the city, and I have served as Interim Director on two occasions for three months and six weeks respectively.

While serving as Interim Director in 2008, I was unexpectedly asked to be the project manager on the construction of Tursi Park. The Tursi Park plan came under fire from a well-meaning environmental group that opposed a trail in a wetlands buffer. Because we had built a good plan with input from neighborhood residents and received our proper permits we were able to move forward with the project. In 2011, I was project manager at the Ace of Hearts ballfield, the result of a grant I applied for through the State Recreation and Conservation Office. I managed the 28th Street Playground project, which was a collaboration with our Planning Department through a federal Housing and Urban Development grant. I am comfortable managing large and complicated budgets thanks to these experiences. Building Tursi Park was an especially useful lesson because it taught me how to involve the community and create a project that benefited both the environment and recreation.

I have learned that to lead effectively you must listen. I led the Heart Lake Management Plan in 2004, working with a diverse group of citizens and officials on use policies for the newly acquired former Heart Lake State Park. Fast forward to 2010 when the local committee we convened to create a milfoil treatment plan at Heart Lake supported the opposite of my recommendation. Based on my research, I supported the use of the herbicide fluridone, but the

committee voted for manual milfoil removal. I accepted this as the community's sentiment because I realized most of us were uncomfortable using herbicides until other avenues were exhausted. We eventually did treat the lake with fluridone and have so far been successful in revitalizing Heart Lake.

I enjoy finding creative solutions to problems especially when I can promote collaboration within parks and other city departments. For example, the parks staff wanted a trackhoe excavator and flail mower to perform some of the new tasks at the Tommy Thompson and Guemes Channel trails. These items were not in our budget, so I created a funding plan with our Fleet Manager, Finance Director and Parks Director to procure it. The new equipment gives us better control over our work at these environmentally sensitive sites. I trust the expertise of the parks staff and strive to provide them the tools they need to do their jobs well. I think they appreciate that. An added bonus is that this particular equipment is often borrowed by other city departments and benefits their work as well.

The community expects city staff and elected officials to work together efficiently and to be careful stewards of their tax dollars. To this end, since 2007 I have taken the lead on investigating Native Growth Protections Easement violations with the Planning Department. In 2005, I began managing the city's response to hazard trees in street right of ways and working with both Planning and Public Works on these projects. This cooperative approach extends to my work with our Police and Fire Departments, dealing with hot button issues from homelessness in city parks and forest lands, transient drug use at our facilities, injury assistance at area lakes and wildland fires, or weekend callouts to pick up dead deer. If we work together and coordinate our efforts, we increase our efficiency across departments.

I also value working with various groups outside city government. I have helped to build a productive partnership with the Friends of the Forest and the Skagit Land Trust during my management of the Conservation Easement Program in the forest lands. I have worked extensively with Transition Fidalgo and Friends on the creation of the Community Garden projects and a new forest health monitoring program. I work with our service clubs and religious organizations who donate time and money to benefit parks and recreation programs. I value my relationships with the Anacortes Arts Festival for our Buskerfest and Pianocortes projects and the Chamber of Commerce to beautify the downtown.

All of these experiences have prepared me to serve as Parks and Recreation Director. I am comfortable managing our budget, writing grants and carrying out complicated projects under public scrutiny. I enjoy improving city efficiency by working together. I am proud of what we have accomplished as a department and as a city, and I am excited about the potential to do even more. I want the community to expect a robust park system; one that they can weave into their daily lives for exercise, socializing with friends and relaxing in the quiet beauty of Fidalgo Island.

Sincerely,



John Lunsford

Parks and Recreation Director Essay

In 2008 and 2009, I managed the successful construction of the John and Doris Tursi Park despite opposition from a local group that did not want a trail in the wetlands buffer. I went from project assistant to project manager when our Parks Director, Gary Robinson, took an unexpected 3 month leave as we were getting ready to break ground.

When the project started we held neighborhood meetings and asked west end residents to help design a park that protected wetlands and buffers, and provided a safe and interesting place to play. The group Evergreen Islands took issue with the educational trail design through the wetland buffer and with other passive recreational activities in the park. When I was asked to suddenly take over, I made sure to follow the plan and permits approved by City Council and to meet our goal of transforming a vacant lot into a great local park with a healthy wetland and buffer. Today Tursi Park balances environmental stewardship and recreation; it was a successful plan that followed an open process. It was a great learning experience for me and involving the community at each step of the project was key to the project's success.

In 2007-08, I was the lead staff on the Anacortes Community Forest Lands (ACFL) Comprehensive Plan. The plan had not been updated in 16 years and a major issue was the management of Mt. Erie for rock climbing and scrambling. I tried to collaborate with climbers to write a draft section of the plan that would show support for climbing and also address city liability concerns.

I knew there was a problem when I started to receive a rash of emails condemning the draft plan and about 50 climbers showed up at our next meeting in protest. A handful of climbers had been incorrectly posting on the internet that I wanted to shut down recreational opportunities in the ACFL in favor of the environment. It took several more meetings and the creation of a "climbers committee" in the plan to help me and the Forest Advisory Board work with the community to successfully move forward.

This project showed me the importance of providing information early and often while sharing it with a wide array of public interests. Even then, there may still be detractors who disagree with the plan. I believe you have to listen and find enough common ground with the community until a plan or project gains support. If people perceive that the city is going to take away a place where they go to relax or de-stress, the city becomes the focus of that stress and anxiety. I try to remember that when I go into a project, asking myself how this is going to affect people and what will they do in response? On the ACFL plan I thought I had initially done the right thing by working with climbers, but I realized I had not worked with a broad enough group of people.

The Heart Lake milfoil and algae treatment plans provided an opportunity to use what I learned in the 2007-08 ACFL Comprehensive Plan. I patiently directed the 10 year process with a diverse group of stakeholders to gain support and carry out this successful and popular plan.

Over the past 17 years while working on four different comprehensive plans and managing several park construction projects, I have learned that every park or plan is unique. Citizens often get involved if they believe a plan is a threat to their neighborhood or values. It is our job as city leaders to listen and give people a chance to voice their concerns, which ultimately results in a better plan. While we cannot accommodate everyone, we do our best to consider their input and build the best possible project for the overall community.

Resume

Experience:

Parks and Forest Lands Manager, Anacortes Parks and Recreation 2001- present.

- Coordinate daily operations at city parks and trails, community forest lands, cemetery and city facilities grounds, incorporating over 3000 acres of land and 60 miles of trails.
- Supervise 7 full time unionized employees and 7 seasonal employees. Responsible for annual performance reviews, work plans, project meetings and managing our hiring processes for Director.
- Executed Heart Lake milfoil and algae removal strategies including permitting, hiring consultants, leading public meetings, while serving as project manager for the city, 2008 through present.
- Directed Anacortes Community Forest Lands (ACFL) Comprehensive Plans 2007-08 and 2014. Led public meetings, authored draft and final documents.
- Assisted Director with Parks and Recreation Comprehensive Plan 2008, member of strategic planning team for 2018 Parks and Recreation Draft Comprehensive Plan.
- Project Manager on park construction at Tursi Park. Project Manager of planning and construction at Ace of Hearts ballfield and 28th Street Playground.
- Strategic planning team member for Guemes Channel Trail.
- Headed successful grant writing on projects with state agencies including Ecology, DNR and Recreation Conservation Office and raised approximately \$300,000 for city projects.
- Negotiated initial land deal for the city on Heart Lake transfer from State Parks, on Udd and McClean/Van Buren land purchases and other small donations of property adding nearly 500 acres to the community forest lands.
- Monitor budget of parks and cemetery (\$1.9 million annually), assist Director on budget preparation and capital facilities planning.
- Formalized city wide hazard tree evaluations and removals since 2005. Involves contacting neighbors, hiring contractors and coordinating with Planning and Public Works Directors.
- Reinvigorated Tree City USA program with the National Arbor Day Society in 2001 and have maintained good standing for 18 years.
- Oversee operation of the Conservation Easement Program for the ACFL, bringing in nearly \$2 million in donations since 2001. Worked collaboratively with the Skagit Land Trust and Friends of the Forest throughout.
- Facilitate monthly Forest Advisory Board meetings, prepare monthly reports, organize agenda, answer public questions and correspondence.
- Administer cases of improper land use in buffers throughout the city, work with abutting neighbors and coordinate response with appropriate city department.
- Orchestrated new recreation music programs: Buskerfest, Pianocortes, jazz lessons and "Jazz Mob" in cooperation with Manieri Jazz Endowment, Anacortes School District and Anacortes Arts Festival, respectively.
- Launched organic fertilizer program in city parks and have reduced our herbicide use since 2003. Eliminated general use of "weed and feed" products.
- Cultivated city initiatives for community garden at 29th Street and Mt. Erie School.
- Tackled field scheduling conflicts with Anacortes School District and youth sports leagues as city recreation field coordinator, 2001-2016.

- Collaborate with community environmental groups such as the Friends of the Forest on their annual meeting and assist Transition Fidalgo and Friends on new forest monitoring project.

Research Director, Northwest Coalition 1999-2001.

- Edited weekly, quarterly and special reports on white supremacist activity and violence in the Pacific Northwest.
- Orchestrated media strategies with regional and national media outlets.
- Collaborated on grant writing and major donor funding.
- Trained municipal and county public safety and social services staff.

Researcher, Western States Center, 1995-1998.

- Researched across 8 state region regarding conflicts and hostilities over natural resources.
- Led educational workshops for community organizers.
- Dismantling Racism trainer, member of multi-racial team of trainers.

Education:

Lewis and Clark College, BA, International Studies 1987
University of Oregon, MA, Political Science, 1992

Awards and Achievements:

United Nations Internship, National Council of Churches, New York City, 1988-89.
MRG Foundation Board Member, Eugene, Oregon, 1994.
American Croatian Club of Anacortes, past President, Board member, 2000 – present.
City of Anacortes, Mayor's Award of Merit, 2005.
Recreation Conservation Office, Statewide Recreational Trails Grant Making Committee, Local Government Representative, 2017 – present.

References:

Bonnie Bowers
City of Anacortes Police Chief (Retired)
Phone Number: 360-540-9318

Jack Hartt
Deception Pass State Park Manager (Retired)
Phone Number: 360-840-8969

Erica Pickett
Anacortes City Council Member (Retired)
Phone Number: 360-293-6264

Kelley Weigel
MRG Foundation, Deputy Interim Director
Phone Number: 503-970-4106



Oath of Office Lieutenant



I, Chris Byer, as a Lieutenant for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

As an Officer of the Anacortes Fire Department, my duty is to serve the people I swear to protect, to safeguard and preserve life, health and property against fire and other perils, and to maintain a proficiency in the fire service.

As an Officer, I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a Firefighter.

I will lead my fire company to the best of my ability with fairness and no prejudice. I will, at all times, respect the property and rights of all.

I accept the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Chris Byer, Lieutenant

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Lieutenant



I, Ryan Frazier, as a Lieutenant for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

As an Officer of the Anacortes Fire Department, my duty is to serve the people I swear to protect, to safeguard and preserve life, health and property against fire and other perils, and to maintain a proficiency in the fire service.

As an Officer, I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a Firefighter.

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As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Ryan Frazier, Lieutenant

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Lieutenant



I, Dan Lamp, as a Lieutenant for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

As an Officer of the Anacortes Fire Department, my duty is to serve the people I swear to protect, to safeguard and preserve life, health and property against fire and other perils, and to maintain a proficiency in the fire service.

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I will lead my fire company to the best of my ability with fairness and no prejudice. I will, at all times, respect the property and rights of all.

I accept the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Dan Lamp, Lieutenant

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Firefighter-EMT



I, Tristan Lucas, as a Firefighter-EMT for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

I swear I will protect, safeguard and preserve life, health and property against fire and other perils;

I will uphold the standards of my profession, continually striving to achieve the objectives and ideals the fire service instills;

I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a First Responder and guardian of the community;

I will, at all times, respect the property and rights of all;

I recognize the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Tristan Lucas, Firefighter-EMT

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Firefighter-Paramedic



I, Nick Jessen, as a Firefighter-Paramedic for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

I swear I will protect, safeguard and preserve life, health and property against fire and other perils;

I will uphold the standards of my profession, continually striving to achieve the objectives and ideals the fire service instills;

I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a First Responder and guardian of the community;

I will, at all times, respect the property and rights of all;

I recognize the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Nick Jessen, Firefighter-Paramedic

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Firefighter-Paramedic



I, Joel Pratt, as a Firefighter-Paramedic for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

I swear I will protect, safeguard and preserve life, health and property against fire and other perils;

I will uphold the standards of my profession, continually striving to achieve the objectives and ideals the fire service instills;

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I recognize the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Joel Pratt, Firefighter-Paramedic

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Firefighter-Paramedic



I, Mike Tribble, as a Firefighter-Paramedic for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

I swear I will protect, safeguard and preserve life, health and property against fire and other perils;

I will uphold the standards of my profession, continually striving to achieve the objectives and ideals the fire service instills;

I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a First Responder and guardian of the community;

I will, at all times, respect the property and rights of all;

I recognize the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Mike Tribble, Firefighter-Paramedic

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk



Oath of Office Firefighter-Paramedic



I, Holly VanSchaick, as a Firefighter-Paramedic for the Anacortes Fire Department, do hereby declare, that I will support the Constitution & Laws of the United States, the Constitution & Laws of the State of Washington, and the Ordinances of the City of Anacortes;

I swear I will protect, safeguard and preserve life, health and property against fire and other perils;

I will uphold the standards of my profession, continually striving to achieve the objectives and ideals the fire service instills;

I will never allow my personal feelings, nor danger to self, deter me from my responsibilities as a First Responder and guardian of the community;

I will, at all times, respect the property and rights of all;

I recognize the badge of my office as a symbol of public faith and trust, and I will remain true to the ethics of the Fire Service. I will constantly strive to achieve the objectives and ideals that the Fire Service instills.

As a member of the Anacortes Fire Department, I accept this self-imposed and self-enforced obligation as my responsibility and make these promises so solemnly, freely, and upon my honor, so help me God.

Holly VanSchaick, Firefighter-Paramedic

Subscribed and Sworn to Me this 7th Day of January, 2019:

Laurie Gere, Mayor

Attest: Steve Hoglund, Clerk

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

**Municipal Building Council Chambers
904 Sixth Street**

**January 7, 2019
6:00 p.m.**

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
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City Council Minutes – December 17, 2018

At 6:00 p.m. Mayor Laurie Gere called to order the regular Anacortes City Council meeting of December 17, 2018. Councilmembers Eric Johnson, Ryan Walters, Brad Adams and Liz Lovelett were present. Councilmembers Anthony Young and Matt Miller were absent. Councilmember Bruce McDougall participated in the meeting via telephone. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Reappointments to Boards and Commissions:

Mayor Gere requested Council's confirmation of the following reappointments:

- Gunnar Christensen to the Historic Preservation Board for a three-year term that expires December 31, 2021
- Marty Laumbattus to the Anacortes Forest Advisory Board for a five-year term ending in November of 2023
- Libby Walgamott and Lewis Jones to the Museum Advisory Board for four-year terms that expire December 31, 2022

Mayor Gere requested Council's confirmation of the following appointment:

- Deane Brazas to the Museum Advisory Board, to replace retiring James Taylor, completing the last year of the term to expire December 31, 2019

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the slate of appointments as presented. The motion carried unanimously by voice vote. Ms. Lovelett and Mayor Gere thanked all the volunteers for serving.

Mayor Gere announced the following reappointments:

- Laura Hamilton and Karla Locke to the Anacortes Arts Commission for terms that expire on December 31, 2021
- Tanna Baker to serve another 5-year term on the Anacortes Housing Authority Board that will end December 2023

City Attorney Darcy Swetnam reported from the December 10, 2018 meeting of the [Joint Legislative Task Force on Water Supply](#). Ms. Swetnam reminded that the group had been tasked with gathering information to assist the legislature in developing solutions to water challenges in the Skagit River Basin. She said the group focused outside Skagit County in 2019, will focus on Whatcom County in 2019 and Skagit County in 2020. She reported on Skagit County Commissioner Lisa Janicki's report to the task force on the county's plan to mitigate for permit exempt wells. Ms. Swetnam said Commissioner Janicki encouraged the task force to ensure that the agriculture community has the resources it needs to continue. Ms. Swetnam also reported on the DOE's report to the Task Force on current research projects.

Mayor Gere observed the passing of Terry Christiansen who died November 27, 2018. The Mayor shared a synopsis of Mr. Christiansen's many years of public service including 12 years of service on the Anacortes City Council. Mr. Walters thanked Mr. Christiansen for his extensive efforts on the city's municipal code.

Public Comment

No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. Johnson removed Item 5b, Approval of Claims, from the Consent Agenda. Mr. Adams moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of December 10, 2018
- c. Contract Modification: On-Call SCADA & PLC Services at the WWTP 15-009-SEW-001
- d. Amendment #1 to Interlocal 259 with Skagit Conservation District
- e. Contract Award: Prosecution Services 2019
- f. Amendment #1 to Interlocal with Skagit County for Senior Activity Center

The following vouchers/checks were approved for payment:

EFT numbers: 91554 through 91598 and 91656 through 91668, total \$103,104.19

Check numbers: 91599 through 91658 and 91663 through 91672, total \$477,319.59

Wire transfer numbers: 242056 through 242221, total \$1,263.16

b. Approval of Claims

Mr. Johnson noted two invoices for holiday street lights totaling nearly \$8,900. Mr. Johnson observed that this expense, which was formerly absorbed by the Anacortes Chamber of Commerce, would cover 180 days of motel vouchers for the homeless. He suggested that in 2019 the city consider using LTAC funding to support the street lights that attract visitors to Anacortes and spending the city funds to provide for homeless children and families. Mr. Johnson moved, seconded by Ms. Lovelett, to approve Consent Agenda Item 5b. The motion carried unanimously by voice vote.

PUBLIC HEARINGS

Public Hearing: Ordinance 3033: Adopting the 2019-2024 Capital Facilities Plan

Finance Director Steve Hoglund recalled that the public hearing on this item was opened on November 5, 2018 and that the CFP had been discussed at several subsequent City Council meetings. He presented the final draft CFP which balanced to the approved biennial budget. Mr. Hoglund recommended approval of the CPF as presented. Mr. Johnson observed that the same chart of expenditures by department appeared on both pages 19 and 20; he asked that the second copy instead reflect revenue by source as had been requested the prior week. Mr. Hoglund agreed to make that correction in the final published CFP.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council. At approximately 6:15 p.m. the mayor closed the public hearing.

Mr. Johnson moved, seconded by Ms. Lovelett, to adopt Ordinance 3033 adopting the 2019-2024 Capital Facilities Plan with the one correction of the graph on Page 20 as noted. Vote: Ayes – Walters, Adams, Lovelett, McDougall and Johnson. Motion carried.

OTHER BUSINESS

EDASC 2019 Work Plan Presentation

Economic Development Alliance of Skagit County Chief Executive Officer John Sternlicht provided an update on the Alliance's work in the county and for Anacortes. Mr. Sternlicht's slide presentation was added to the packet materials for the meeting. He introduced EDASC staff Kathryn Bennett, Cindy Brooks, and Sean Connell. Mr. Sternlicht summarized EDASC's work plan for 2019 including business retention and expansion, business attraction and capacity building. He elaborated on the types of businesses currently being courted, citing LAVLE and Breedt Precision Tooling as recent wins. Mr. Sternlicht then summarized the types of services provided by EDASC to help retain and expand existing local businesses and listed several examples. He responded to councilmember questions about opportunity zones. Mr. Walters noted the valuable service EDASC had provided to support Anacortes's application for such a zone. Mr. Sternlicht alerted Council on upcoming

events at EDASC including NextExec, Economic Forecast Night, Spotlight on Skagit, and the EDASC golf tournament.

Mr. Johnson thanked EDASC for hosting a recent forum on childcare, noting that a scarcity of child and infant care is discouraging families from moving to Anacortes. He asked how else EDASC might be able to further that effort. Mr. Sternlicht described the need for both increasing availability of childcare and training childcare workers and said EDASC has been connecting parties such as United Way, Skagit Valley College, and regional employers to address the need. Ms. Lovelett thanked Mr. Sternlicht for his service on the Population Health Trust and for serving as a conduit between the business community and the public health organization. Mr. Adams asked Mr. Sternlicht how the dues paid by Anacortes in 2018 had directly benefited Anacortes. Mr. Walters asked why Skagit County was no longer reimbursing cities for their EDASC dues. Mr. Sternlicht explained the origin of the Skagit County dues reimbursement program following the 2008 recession and said EDASC calculates rates for each city using the same formula established by the Skagit Council of Governments (SCOG). Mr. Walters agreed with Mr. Sternlicht that each city benefits from economic development anywhere in the county. He supported continuing Anacortes's support of EDASC and also advocated urging Skagit County to direct .09 funds to EDASC. Mayor Gere suggested that EDASC present its work to Council on a regular basis, to remind the community of EDASC's work for the community between high profile success stories such as LAVLE. Mr. Sternlicht agreed.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. McDougall's telephone connection with the meeting was lost at this point.

Contract Award: Sanitary Sewer Storage Study – Phase 1 Planning - 10% Design 18-179-SEW-001

Public Works Director Fred Buckenmeyer presented this contract for approval, following the detailed presentation the prior week. He noted that the agenda bill and contract had been revised per councilmember requests from the December 10, 2018 meeting. Mr. Buckenmeyer recommended approval of the contract. Mr. Adams acknowledged that the project was necessary but asked Mr. Buckenmeyer to explain the benefits of this very expensive project. Mr. Buckenmeyer explained that in the past the city had experienced CSO events within the allowed limits but that staff was concerned that such events were becoming more frequent and that current I&I reduction efforts were not addressing the problem quickly enough so, like many other stormwater utilities, Anacortes needed to provide additional storage for combined sewage during storm events. Ms. Lovelett and Mr. Walters supported directing budgeted I&I funding towards this more comprehensive and effective project. Councilmembers questioned Mr. Buckenmeyer on the expected total cost to design and construct. Mr. Buckenmeyer explained that due to the huge number of variables, cost estimates were not possible until alternatives were proposed and evaluated and a preferred alternative established. Ms. Lovelett noted that there would be opportunities for public participation as the alternatives were developed and selected.

Mr. Walters moved, seconded by Mr. Johnson, to approve the contract as presented. Vote: Ayes – Adams, Lovelett, Johnson and Walters. Motion carried.

Guemes Channel Trail: Process Update

City Attorney Darcy Swetnam updated Council on recent Guemes Channel Trail discussions and a process for moving forward, referring to her slide presentation included in the packet materials for the meeting. Ms. Swetnam reported on staff meetings with Sierra Club representatives on October 31, 2018 and with Evergreen Islands, the Mount Baker branch of Sierra Club, and Skagit Audubon Society on November 14. She said that at the November 14 meeting staff had presented a proposed public participation plan but that Evergreen Islands had rejected that plan and demanded that the City proceed with full Environmental Analysis and an Environmental Impact Statement for the entire trail.

Ms. Swetnam then presented a public information plan to provide an overall Guemes Channel Trail page on the City website to allow the public to easily find information on the various phases, previous processes, and upcoming opportunities to participate. She said staff recommended turning that page live early in 2019, before any additional trail processes continue. Ms. Swetnam then shared slides outlining features of the previously proposed public participation plan. Next she described the Environmental Assessment (EA) and EIS requested by Evergreen Islands, estimating the cost for such work to range from \$100K to \$500K over more than a year. Ms. Swetnam concluded with staff's recommendations to proceed with the website development first, then come back to Council to consider appropriate next steps. She shared contact information for herself, Bob Vaux and Jonn Lunsford for members of the public who had questions or suggestions.

Mr. Walters reiterated his previous suggestion that the city develop a formal public participation process for the project including defining its goals, establishing community consensus, and achieving Council endorsement of a written plan. He urged environmental review of the entire project but said such a review was not yet appropriate since only routes under consideration needed to be reviewed and no potential routes had yet been selected. Mr. Adams noted the significant cost of SEPA and asked how that would be funded. Ms. Swetnam said the city's current grant funding would not cover SEPA review but allowed that other grant funding sources may exist.

Mayor Gere invited members of the audience to comment on this agenda item, beginning with those who had signed up prior to the meeting.

Tom Glade, 210 Mansfield Court, representing Evergreen Islands, said EI's position had been misunderstood. Mr. Glade said EI was only concerned currently with the trail's impacts on Ship Harbor as EI's core values include protection of the Ship Harbor preserve. Mr. Glade read from his prepared remarks which were added to the packet materials for the meeting. He clarified that EI had not asked for an EIS for the entire trail at this point but agreed with Mr. Walters that cumulative impacts of the various trail phases needed to be addressed. He asked the city to issue a Determination of Significance which requires an EIS. Ms. Lovelett clarified with Mr. Glade that EI would not require an EIS for trail segments located outside the wetland buffer.

Marlene Finley, 1410 Kellogg Place, speaking as an Evergreen Islands Board Member, urged Council to move forward with the public participation process and to direct staff to complete an environmental assessment on a range of alternatives for Phase II of the Guemes Channel Trail. She also urged Council to protect the SHIP preserve from development. Ms. Finley described the many important ecological and wildlife habitat functions performed by wetlands and specifically by the SHIP wetland. Ms. Finley cautioned against path alignments that would encroach on the borders of the preserve. She noted that the Anacortes community is well educated and passionate about the environment and that citizen want to see the analysis and the science informing decisions being made in the public interest, including relating to siting and routing the GCT.

At approximately 7:25 p.m. Mr. McDougall arrived in Council Chambers and joined the meeting in person for its duration.

Arlene French, 1411 8th Street, said that there is already a perfectly usable bike trail path connecting the Washington State ferry terminal to Washington Park or to downtown along Oakes Avenue, as safe as any route on any street in town. Ms. French asked Council to do the right and reasonable thing and put the proposed bike trail through the SHIP upper wetlands on the back burner. She said that until the current trail segments connect east to downtown it is a trail to nowhere so there's no purpose for cyclists to be on the Ship Harbor wetland section. Ms. French said state transportation grant funds should be used to create a state of the art bicycle/pedestrian path along Oakes Venue, not for a path that goes nowhere.

Brian Wetcher, 814 26th Street, remembered Terry Christiansen as the type of engaged, informed citizen always working to make the community a better place. Mr. Wetcher then addressed Council as Vice President of Evergreen Islands. He recalled 35 years of discussing the preservation of Ship Harbor and Evergreen Islands

spearheading the efforts to create the preserve in the early 1980s. Mr. Wetcher said the eventual settlement agreement was *the* controlling document for the preserve. He described the subsequent SHIP advisory committee and EI's participation in the location and implementation of the current interpretive trail. Mr. Wetcher concluded that EI is a valid stakeholder in this process and that it looked forward to engaging with the city as a major stakeholder going forward. He emphasized that EI was particularly concerned with the stipulations in the settlement agreement prohibiting trails in the wetland buffer and that any portions of the GCT would need to stay outside the buffer, which in some cases extends into private property.

Katherine O'Hara, 4407 Anaco Beach Place, addressed Council as a board member of Skagit Audubon Society and as a local citizen and frequent user of the trail. Ms. O'Hara read from prepared remarks, saying Skagit Audubon remains concerned with the speed with which the city wants to push forward the destructive paving project in the SHIP preserve. She said spending on a website to push information one way while skimping on environmental analysis that would support fact based decision making is wrong. Ms. O'Hara said the city still lacks the open and publicly announced process for the trail that Mr. Walters had suggested some time ago. She said the city seemed to be doing anything to show progress on the SHIP section of the trail without having all its ducks lined up. She said that until access constraints on connecting the trail east into downtown are resolved, the trail is still a dead end from a bicyclist standpoint. She asked why the city was in such a hurry to ruin the small but treasured wetland gem essential to wildlife when doing so would provide no benefit to constituents.

Wim Houppermans, 3412 K Avenue, speaking as a member of Evergreen Islands, said he appreciated the website idea presented by Ms. Swetnam. He suggested that to be transparent and accurate, it should list all the stakeholders in the process including the Washington State Ferries, WWU, businesses, private property owners, EI, and so forth. He also asked for an accurate account of where things stand on that website. Mr. Houppermans suggested that the website also address the current state of the mitigation process, the results of planting monitoring, etc.

Kathleen Lorence-Flanagan, 2005 10th Street, presented questions of trust. She observed that Ms. Swetnam said EI had insisted on an EIS for the entire trail but that EI had only requested an EIS for SHIP. She said inaccurate information does not build trust. She described differing accounts of an October 31 site visit to SHIP and differing interpretations of a subsequent letter from the Sierra Club. Ms. Lorence-Flanagan suggested that the website present source documents so the public can interpret for itself. She also asked if the website would include costs of each phase of the trail, the source of the funds, the costs of purchasing property, delineation of adjoining property boundaries, and applications to WSDOT for future phases *before* they are submitted. Ms. Lorence-Flanagan said Phases I and VII remain problematic in regards to mitigation and other factors and asked if the website would address those topics as well. She asked if the city could be trusted to present all sides of the GCT. She said she hoped for more transparency than in the past.

Catherine Houck, 2318 20th Street, thanked the EI members who began the preservation efforts at SHIP 35 years ago. Ms. Houck described herself as both an ecologist and a bicyclist and said she was concerned about how much longer it might take to establish a non-motorized route from Anacortes to the ferry. She noted that after 30 years and millions of dollars spent the last 1.4 mile segment of the Burke-Gilman Trail in Seattle remains unfinished. She urged working together, rather than misquoting one another in public. Ms. Houck said an upper route for the trail around SHIP in what is now private property could completely protect the wetland buffer and allow the community to move forward together. She also observed that the current trail, along the shoreline, is in the very most environmentally sensitive area and suggested that perhaps future discussions would consider removing some of that trail. She said that looking at the environmental impact of the trail project as a whole might be more productive and allow the community to come together to achieve a separated non-motorized public pathway that protects the environment.

Warren Tessler, 1613 6th Street, president of the Anacortes Parks Foundation, thanked Ms. Swetnam for her update. He heartily endorsed moving ahead with gathering facts, establishing public process, then moving

forward to address people's concerns and get a survey done of alternative routes so that the range of options is known. He said that was possible to build a trail that is not just environmentally sensitive but could possibly enhance the buffer by addressing past logging on the site, invasive species, ad hoc trails, and other such issues. Mr. Tessler suggested moving forward to see what can be accomplished in compliance with regulations because the trail could be a terrific resource for the community as well as enhancing both the environment and quality of life.

Laurie Sherman, 4596 Ginnett Road, said she was feeling positive and grateful for the work being done here. She said the trail could be made better. Ms. Sherman agreed that wetlands are critical and supported EI's request for environmental assessment to find out what is actually possible. She said questioned investing millions of dollars along the shoreline in the face of rising sea levels. Ms. Sherman endorsed looking ahead and working together.

Skip Hawk, 4618 Edwards Way, spoke about how important an amenity the current trail is for its neighbors including his in San Juan Passage, noting that several hundred people recreate there regularly and many are frustrated that the trail hasn't moved forward more quickly. Mr. Hawk said he was horrified by the idea of putting the trail along Oakes Avenue, saying it is primarily a walking trail but that all users including some bicycles share it now. Mr. Hawk said he understood concern about the wetland buffer but said current residents are responsible for ensuring public access for the future. He suggested that children need to see a wetland and a buffer so they know what it is they need to protect. Mr. Hawk said he did not support planning the entire trail before making any more progress, acknowledging that some segments may take a long time to accomplish but that each added section adds to the recreational opportunities for the public.

Mr. Johnson asked if the proposed website would be interactive, to allow public comment and input. Ms. Swetnam thanked him for that suggestion, thanked the other speakers who had recommended specific types of information to post, and invited the public to contact the city staff members listed on her final slide with more suggestions and ideas. Mr. Walters agreed, and suggested a project manager for the effort to ensure responsibility for timelines, performance and transparency. He reiterated his support for planning and performing environmental review on the entire trail, including a timeline. Mr. McDougall agreed that an environmental assessment is absolutely required to extend the trail through the SHIP segment but asked if work on the website could begin before that. Ms. Swetnam said staff recommended beginning with the website to get more information out to the public, then determining what environmental process needs to happen. Mr. Adams supported the public participation plan that was described and said that could run concurrently with other processes to get the trail completed. He thanked everyone for their comments and said Council was motivated to make the right kind of progress, noting that the link east from the ferry terminal is vital. Ms. Lovelett suggested that the website offer the public the opportunity to subscribe to updates and possibly to volunteer. Ms. Swetnam apologized for misunderstanding EI's position and said that pointed out the need for more discussion and making sure everyone has access to the same information. Mr. Walters cautioned that documents posted to the website need to include context so that drafts are not mistaken for final documents and so on. Mayor Gere thanked everyone present for participating in the conversation and said the city was excited to get to work on the website and move forward with the next steps.

At 8:11 p.m. Mayor Gere called a 5 minute break. At 8:18 p.m. the mayor called the meeting back to order.

Year End Finance Update

Finance Director Steve Hoglund presented a series of charts summarizing the city's financial picture at the end of November, 92% through the year. He reviewed tax revenue by type, property tax receipts (at 104% of budget due to additions to the tax rolls), sales tax by month (18% over prior year, 8% over budget), REET (10% over prior year), impact fees (126% over prior year, reflecting the new fees effective in 2018), and lodging tax (6.8% over prior year). Mr. Hoglund then reviewed revenues and expenditures by fund compared to budget and reported no troubling discrepancies, noting funds for which year end fund transfers were pending and funds

which reflected higher property tax revenue than budgeted. He concluded that the city's overall financial position was healthy.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Ordinance 3034: 4th Quarter Amendment of the 2017/2018 Biennial Budget

Mr. Hoglund presented Ordinance 3034 amending the 2018 budget. Mr. Hoglund explained each line item of the amendment, referring to his memo which was included in the packet materials for the meeting. He indicated that 2018 reflected the city's first experience with biennial budgeting and that it would inform the method of projecting expenditures for the 2019/2020 mid-biennium review. Mr. Hoglund, Fire Chief David Oliveri and Public Works Director Fred Buckenmeyer responded to councilmember questions regarding individual budget overruns. Mr. Walters asked that department heads submit written explanations to substantiate requests for budget amendments. Councilmembers discussed with Mr. Buckenmeyer the need to project and possibly establish replacement reserves for replacement and repair of facilities and major equipment. Mr. Buckenmeyer explained the project currently under way to add all such assets to the Cartegraph asset management system, which would eventually allow such projections and inclusion of facilities needs in the CFP. Mr. Buckenmeyer explained how sidewalk retrofits, paid out of Fund 105, impact street overlay spending, paid out of Fund 104. Ms. Lovelett suggested revisiting the pavement management resolution to consider allowing TBD funding to contribute to sidewalk work required to complete an overlay; Mr. Johnson concurred. Ms. Lovelett observed that expenditures for the firefighter volunteer program totaled approximately \$100K, nearly the cost of one full time professional firefighter. She requested a cost analysis and report on the efficacy of that program.

Mr. Walters moved, seconded by Mr. Adams, to approve Ordinance 3034 amending the 2017/2019 biennial budget. Vote: Ayes – Lovelett, McDougall, Johnson, Walters and Adams. Motion carried.

Mayor Gere reminded that the December 24, 2018 regular City Council meeting had been cancelled and that the next meeting would be on January 7, 2019.

There being no further business, at approximately 9:20 p.m. the Anacortes City Council meeting of December 17, 2018 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the January 7, 2019 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
242429	8/22/2018	ML-18082216141	CASCADE ENGINEERING SVCS INC	RADAR CALIBRATION - WORK DONE ON-SITE IN AUGUST 2018	\$ 1,875.00	apd
242427	8/29/2018	ML-18082916216	CASCADE ENGINEERING SVCS INC	RADAR CALIBRATION - DONE IN AUGUST 2018	\$ 165.69	apd
242682	9/20/2018	3022	NW CLEANERS	FLOOR STRIP/WAX @ ASAC	\$ 3,000.00	pwfac
242680	9/26/2018	233782	WON DOOR CORPORATION	FIDALGO CENTER FORE DOOR REPAIR	\$ 1,723.08	pwfac
242320	9/28/2018	0042563	JAMAR TECHNOLOGIES, INC.	BLACK CAT II RADAR RECORDER KIT & USB	\$ 3,311.00	dshop
242547	10/4/2018	839090141	THOMSON REUTERS - WEST	WA COURT RULES (STATE & LOCAL) FOR JUDGE 9/5-10/4/18	\$ 1,077.42	legal
242299	10/15/2018	181207	T-SHIRTS BY DESIGN	DK MT. ERIE RUN T SHIRTS	\$ 286.44	parks
242393	10/18/2018	52488	KROESENS UNIFORMS COMPANY	SHIPPING AND TAX NOT ADDED TO INVOICE # 52492	\$ 21.69	medic
242440	10/19/2018	92491330	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,842.28	dwtpt
242766	10/19/2018	504383	FRONTIER BUILDING SUPPLY	STORVIK PARK SUPPLIES	\$ 0.88	parks
242939	10/30/2018	AS-71840	CUMMINS, INC.	LIBRARY GENERATOR PURCHASE	\$ 62,145.05	pw1
242568	10/31/2018	0188-963539	CONSOLIDATED ELECTRICAL	OFFSET CREDIT	\$ 13.02	finance
240510	10/31/2018	168453	SCOTT RICHARDS INSURANCE, INC	ADD VEHICLE	\$ 86.59	finance
242324	11/1/2018	63	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER WELCOME SIGN	\$ 6,667.00	plan
242586	11/1/2018	505869	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 69.77	pwfac
242441	11/5/2018	92502870	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,884.57	dwtpt
240969	11/6/2018	884514-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - FIRE STATION #2	\$ 730.21	pw1
242451	11/6/2018	882988-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - FIRE STATION 1	\$ 773.61	pw1
242452	11/6/2018	882989-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - 37TH ST	\$ 943.95	pw1
242453	11/6/2018	882993-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - OPERATIONS	\$ 773.61	pw1
242454	11/6/2018	882994-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - THE POINTE	\$ 791.10	pw1
242459	11/6/2018	883003-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - WW L/S #17	\$ 694.40	pw1
242460	11/6/2018	883004-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - SKYLINE CABANA	\$ 1,371.11	pw1
242461	11/6/2018	883027-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - WW L/S #15	\$ 1,177.82	pw1
242442	11/8/2018	92506878	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,955.82	dwtpt

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
243042	11/12/2018	2926	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A08771 (FROM OFFICE TO TOW YARD)	\$ 162.75	apd
242569	11/12/2018	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 10/5-11/2/18	\$ 6,951.32	parks
242458	11/14/2018	66655	ASSOCIATION OF WASHINGTON	2018 AWC REGIONAL MTG ANACORTES FOR MATT MILLER	\$ 50.00	admin
242465	11/14/2018	KT558705	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 3,126.32	dwtpt
243146	11/15/2018	INV00008712	DEMCO SOFTWARE	SOFTWARE RENEWAL	\$ 674.10	publib
242692	11/18/2018	140	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN	\$ 455.75	parks
242443	11/23/2018	92515903	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,982.12	dwtpt
242421	11/25/2018	40046	GEO-TEST SERVICES, INC	CHLORINE-INSPECTION	\$ 2,326.00	dwtpt
241467	11/26/2018	B91053/1	ACE HARDWARE	FOAM ROLLERS OPS REMODEL PH2	\$ 28.55	shopcc
241456	11/26/2018	113-0823663-7733818	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PARKS	\$ 80.55	financecc
241453	11/26/2018	11/26/2018	ANACORTES SCHOOLS FOUNDATION	ASF EVENT - GERE	\$ 77.10	admincc
241466	11/26/2018	BBY01-805590517114	BEST BUY	49" LED	\$ 195.29	infosyscc
242579	11/26/2018	5112	BIBLIONIX, LLC	APOLLO SERVICE AND OPTIONS 12/12/18-12/11/19	\$ 7,023.50	publib
241463	11/26/2018	AN 62519	CENTRAL WELDING SUPPLY CO, INC	REGULATOR REPAIR	\$ 156.24	parksc
241464	11/26/2018	662 13 339 73	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 86.74	apdcc
242352	11/26/2018	5004618662	FERRELLGAS, LP	NOVEMBER PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 1,240.69	finance
242394	11/26/2018	508258	FRONTIER BUILDING SUPPLY	MDF MOULDING FOR OPS REMODEL	\$ 649.78	dshop
242629	11/26/2018	GRCGR1000014651	GREEN RIVER COMMUNITY COLLEGE	2019 WATERWORKS RENEWAL CHRISTENSEN	\$ 42.00	ap direct
242410	11/26/2018	60999/2	HB JAEGER	AIR VALVE	\$ 7,908.40	dwtpt
241528	11/26/2018	314219	LEFEBER TURF FARM, LLC	TURF - SENIOR CENTER	\$ 83.00	parksc
241870	11/26/2018	MV202159	MOTOR TRUCKS, INC	PART- VEH #213	\$ 145.12	dshop
242944	11/26/2018	T890556	PLATT ELECTRIC SUPPLY INC	BULBS - ALARM LIGHT	\$ 5.13	dwtpt
241454	11/26/2018	D37125	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 4.77	pwfacc
241455	11/26/2018	D37134	SEBO'S DO-IT CENTER	PADLOCK, FASTENERS	\$ 35.77	afdcc
241459	11/26/2018	D37287	SEBO'S DO-IT CENTER	IRRIGATION PARTS	\$ 13.58	parksc
241460	11/26/2018	D37332	SEBO'S DO-IT CENTER	FASTENERS	\$ 10.64	parksc
241461	11/26/2018	D37384	SEBO'S DO-IT CENTER	STORVIK REPAIR SUPPLIES	\$ 8.50	parksc
241462	11/26/2018	D37464	SEBO'S DO-IT CENTER	STORVIK REPAIR SUPPLIES	\$ 4.24	parksc
241458	11/26/2018	1811260032	US BANK	SUBSISTENCE: TRIP TO HUNTERS TO PICK UP TRAILER	\$ 19.88	afdcc
241532	11/26/2018	E1785166	WITMER PUBLIC SAFETY GROUP INC	CHIEF'S HELMET	\$ 290.37	afdcc
241457	11/26/2018	INV9408801	XBYTE TECHNOLOGIES	COMPUTER ITEMS	\$ 2,034.48	infosyscc
241540	11/27/2018	B91557/1	ACE HARDWARE	COOKING FUEL - BWS	\$ 23.84	parksc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
241465	11/27/2018	114-6863738-5271405	AMAZON.COM SERVICES, INC	K9 T-BONE FOOD	\$ 56.41	apdcc
241468	11/27/2018	112-5849599-1748207	AMAZON.COM SERVICES, INC	CANDY FOR CHRISTMAS PARADE	\$ 24.99	afdcc
241521	11/27/2018	113-1636035-5675443	AMAZON.COM SERVICES, INC	SAFETY VESTS - BLDG DEPT	\$ 26.35	financecc
241524	11/27/2018	114-3018336-3117036	AMAZON.COM SERVICES, INC	GLASS MICROFIBER FILTERS	\$ 12.49	wwtpcc
241530	11/27/2018	114-8071409-4651462	AMAZON.COM SERVICES, INC	K9 T-BONE DOG BISCUITS	\$ 32.32	apdcc
241533	11/27/2018	113-9427693-6720267	AMAZON.COM SERVICES, INC	IT ITEMS	\$ 128.80	infosyscc
241536	11/27/2018	113-8376091-4767461	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 21.94	libcc
241525	11/27/2018	10281621933	DELL MARKETING LP	LICENSE KEY	\$ 2,623.53	infosyscc
241538	11/27/2018	273299	DITCH WITCH WEST	HYDRAULIC POWER UNITS- #7-929 & #7-930	\$ 12,764.40	shopcc
241535	11/27/2018	H19438	FRONTIER BUILDING SUPPLY	DRYWALL SCREWS	\$ 12.24	shopcc
241541	11/27/2018	H19498	FRONTIER BUILDING SUPPLY	BLDG MATERIALS FOR OPS PH2 REMODEL	\$ 74.93	shopcc
241605	11/27/2018	8561 00002 15756	HOME DEPOT	OPS REMODEL PH 2 - DOOR HANGER	\$ 53.75	shopcc
241527	11/27/2018	TrainingSalmon	LIFE TEK, INC	2018 TRAINING - SALMON	\$ 65.00	wtpcc
241597	11/27/2018	025940	LOU'S GLOVES, INC	NITRILE GLOVES LARGE	\$ 154.00	wwtpcc
241543	11/27/2018	483242	NATIONAL FIRE PROTECTION	NATIONAL FIRE CODES SUBCRPTION: 11/30/18 - 11/30/19	\$ 1,345.50	afdcc
241523	11/27/2018	0192892-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 309.63	wwtpcc
241519	11/27/2018	D37684	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 17.00	pwfacc
241531	11/27/2018	D37724	SEBO'S DO-IT CENTER	CAR FOB BATTERY; CHIEF SMALL	\$ 6.50	apdcc
241534	11/27/2018	D37829	SEBO'S DO-IT CENTER	WOOD SHIMS FOR OPS REMODEL PH 2	\$ 25.29	shopcc
241542	11/27/2018	D37928	SEBO'S DO-IT CENTER	BLDG MATERIALS FOR OPS REMODEL PH2	\$ 34.83	shopcc
241602	11/27/2018	93pd	US BANK	SUBSISTENCE: PICK UP TRAILER IN HUNTERS	\$ 13.64	afdcc
242538	11/27/2018	13450387	WASHINGTON ASSOCIATION OF	WELDER CERT RENEWAL - RAINS 1/1/19-1/1/2020	\$ 55.00	ap direct
241539	11/27/2018	37218208	WASTEQUIP MANUFACTURING CO LLC	WINCH HANDLES 11"	\$ 220.47	shopcc
241522	11/28/2018	113-7305977-6925860	AMAZON.COM SERVICES, INC	SAFETY VESTS & HARD HATS - BLDG DEPT	\$ 117.31	financecc
241537	11/28/2018	113-9956732-0557812	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 22.98	libcc
241607	11/28/2018	114-2068779-4439411	AMAZON.COM SERVICES, INC	SCISSORS	\$ 11.92	wwtpcc
241682	11/28/2018	791039	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 32.97	museumcc
241596	11/28/2018	100498474	DANNER	WORKBOOTS FOR NEW HIRE	\$ 122.06	afdcc
241598	11/28/2018	86200	LANCER SALES USA, INC	LANCERCLEAN POTASSIUM HYDROX	\$ 519.63	wwtpcc

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242455	11/28/2018	882998-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - WTP	\$ 6,998.85	pw1
242456	11/28/2018	882999-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - WTP	\$ 6,727.00	pw1
242457	11/28/2018	883000-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - WTP	\$ 6,727.00	pw1
241601	11/28/2018	D38326	SEBO'S DO-IT CENTER	PARTS- VEH #005	\$ 5.51	shopcc
241604	11/28/2018	D38413	SEBO'S DO-IT CENTER	EASY ROOTER RENTAL FOR RV DUMP	\$ 31.90	wwtpcc
241606	11/28/2018	D38389	SEBO'S DO-IT CENTER	TOILET REPAIR KIT - STATION 1	\$ 10.84	afdcc
241608	11/28/2018	D38222	SEBO'S DO-IT CENTER	HOSE SHUT OFF, ROPE, BRUSH	\$ 30.35	wwtpcc
242670	11/28/2018	1252721	SURETY PEST CONTROL	RODENT CONTROL @ CITY HALL	\$ 43.40	pwfac
242672	11/28/2018	1261470	SURETY PEST CONTROL	PEST MAINTENANCE @ WA PARK	\$ 135.63	pwfac
241595	11/28/2018	000063	THE DONUT HOUSE	OPEN HOUSE SUPPLIES	\$ 26.04	museumcc
241526	11/28/2018	103512685	ULINE, INC.	POLY TUBING AND CABLE TIES	\$ 665.72	wwtpcc
241594	11/28/2018	683707	WASHINGTON STATE UNIVERSITY	PUBLICATIONS ON PESTICIDE LAWS & SAFETY	\$ 92.77	shopcc
242543	11/28/2018	36311860	WESTERN WASHINGTON	2019 PESTICIDE RECERT CLASS - RAINS	\$ 120.00	ap direct
241657	11/29/2018	B92365/1	ACE HARDWARE	BUSHINGS & NIPPLES	\$ 20.66	wwtpcc
241599	11/29/2018	114-4495605-3449067	AMAZON.COM SERVICES, INC	NITRILE GLOVES XXL	\$ 177.20	wwtpcc
241600	11/29/2018	114-6432955-2163441	AMAZON.COM SERVICES, INC	PITCHER, BRUSH AND TOOL HOLDER FOR LAB	\$ 30.50	wwtpcc
241663	11/29/2018	113-2459296-9735404	AMAZON.COM SERVICES, INC	CABLE FOR OPS	\$ 85.70	infosyscc
241664	11/29/2018	113-0660762-7225001	AMAZON.COM SERVICES, INC	ETHERNET CABLE	\$ 477.91	infosyscc
241665	11/29/2018	114-7671752-4801852	AMAZON.COM SERVICES, INC	WEIGHING DISHES AND HOOKS	\$ 19.96	wwtpcc
241678	11/29/2018	113-6599251-1051451	AMAZON.COM SERVICES, INC	PLANNER/CALENDAR	\$ 26.03	shopcc
242625	11/29/2018	247415	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 579.72	pwfac
242587	11/29/2018	790133	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEMS	\$ 361.31	pwfac
241680	11/29/2018	662 10 41 22	COSTCO WHOLESALE CORPORATION	BREAKFAST WITH SANTA SUPPLIES	\$ 33.81	parkscc
243104	11/29/2018	18-308-1	GIBSON TRAFFIC CONSULTANTS	Q AVE AND SEAFARERS WAY TRAFFIC EVALUATION	\$ 2,287.48	pw1
241757	11/29/2018	8563 02 83242	HOME DEPOT	FACILITY USE ITEMS	\$ 165.33	pwfaccc
241761	11/29/2018	8561 58 26490	HOME DEPOT	SUPPLIES- OPS REMODEL PHASE 2	\$ 50.01	shopcc
241677	11/29/2018	S012520403.001	KELLER SUPPLY COMPANY	PLUMBING/FIXTURES FOR OPS REMODEL PH 2	\$ 562.24	shopcc
241681	11/29/2018	88134	LOWE'S BUSINESS ACCOUNT/GEMB	SHEET OF LAMINATE	\$ 110.67	shopcc
241772	11/29/2018	937109	PARTY CITY	BREAKFAST WITH SANTA SUPPLIES	\$ 29.23	parkscc
241679	11/29/2018	82383	PORT OF ANACORTES	FUEL FOR SMALL TOOLS / PARKS DEPT.	\$ 31.33	parkscc

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242425	11/29/2018	0230366-IN	REISNER DISTRIBUTOR INC	50/50 PRE MIX , 15W-40 OIL, DIESEL	\$ 1,715.48	dshop
241660	11/29/2018	1196130	RITE AID	OPEN HOUSE SUPPLIES	\$ 16.81	museumcc
241771	11/29/2018	593 5 188 0308	SAFEWAY INC	BREAKFAST WITH SANTA SUPPLIES FOOD	\$ 87.82	parksc
241550	11/29/2018	169997	SCOTT RICHARDS INSURANCE, INC	POLICY CHANGE ADD ITEM	\$ 75.97	finance
241658	11/29/2018	D38631	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 8.43	pwfacc
241659	11/29/2018	D38794	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 18.20	pwfacc
241661	11/29/2018	D38599	SEBO'S DO-IT CENTER	SANDING PAPER, STAPLE GUN	\$ 79.10	parksc
241662	11/29/2018	D38683	SEBO'S DO-IT CENTER	BUILDING SUPPLIES	\$ 107.81	parksc
241668	11/29/2018	D38663	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 18.05	pwfacc
241672	11/29/2018	D38801	SEBO'S DO-IT CENTER	PLUMBING / CAULK FOR OPS REMODEL PH2	\$ 29.03	shopcc
241673	11/29/2018	D38689	SEBO'S DO-IT CENTER	DRILL BIT / FASTENERS FOR OPS REMODEL PH 2	\$ 25.35	shopcc
241674	11/29/2018	D38707	SEBO'S DO-IT CENTER	ROPE	\$ 47.72	wwtpcc
241669	11/29/2018	AuburnCenter	US BANK	WTP BOLT CHARGING	\$ 3.20	wtpcc
242541	11/29/2018	1811288729668	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE RENEWAL OICLES	\$ 33.99	ap direct
242542	11/29/2018	1811288884924	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE RENEWAL - RAINS	\$ 33.99	ap direct
241758	11/30/2018	B92829/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 6.82	pwfacc
241754	11/30/2018	114-7954437-1018637	AMAZON.COM SERVICES, INC	EXTENSION POLE	\$ 32.54	wwtpcc
241762	11/30/2018	114-9330314-7751417	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; MAILBOX NAME TAGS	\$ 12.01	apdcc
241763	11/30/2018	113-2446606-1492245	AMAZON.COM SERVICES, INC	ADAPTER	\$ 37.64	infosyscc
241759	11/30/2018	791355	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 11.98	pwfacc
241779	11/30/2018	791397	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 28.68	museumcc
242468	11/30/2018	V222	BLYTHE PLUMBING & HEATING, INC	PUBLIC SAFETY BUILDING HOT WATER HEATER REPLACEMENT	\$ 9,915.82	pwfac
242675	11/30/2018	86326^	BLYTHE PLUMBING & HEATING, INC	REPAIRS TO OUTDOOR HVAC @ PUBLIC SAFETY BUILDING	\$ 4,167.74	pwfac
242677	11/30/2018	87748^	BLYTHE PLUMBING & HEATING, INC	HVAC REPAIRS @ WTP	\$ 196.93	pwfac
242432	11/30/2018	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 10/30-11/29/18	\$ 2,377.28	dwtp
241755	11/30/2018	9018542829	GRAINGER	IGNITOR SENSOR #821	\$ 42.81	shopcc
242402	11/30/2018	11240367	HACH COMPANY	TITRATOR HARDNESS STANDARD	\$ 79.26	dwtp
242322	11/30/2018	145421	INFOSEND, INC.	UB STATEMENTS PROCESSING	\$ 3,510.53	finance
242449	11/30/2018	53037	KROESENS UNIFORMS COMPANY	DUTY JACKET - NEW HIRE	\$ 133.93	medic
242552	11/30/2018	9020577002	LANGUAGE LINE SERVICES	LANGUAGE LINE - INTERPRETER SERVICES	\$ 15.67	court
242010	11/30/2018	3091753603	LEXISNEXIS	LEGAL ON-LINE RESEARCH PROGRAM OCTOBER	\$ 324.42	legal
241756	11/30/2018	27598233	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- SHOP	\$ 44.74	wdistcc
241767	11/30/2018	16589308	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- SHOP	\$ 443.69	shopcc
242566	11/30/2018	10194	PETEK PH D, THOMAS C	PSYCH EVALUATIONS	\$ 900.00	medic

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241774	11/30/2018	001-419936	PISTON SERVICE OF ANACORTES	PLIERS	\$ 25.01	wwtpcc
242466	11/30/2018	28942	REICHHARDT & EBE ENGINEERING	SHIP HARBOR & SR20 INTERSECTION - 10/29/18-11/14/18	\$ 2,810.78	pw1
241773	11/30/2018	593 38 24 4910	SAFEWAY INC	BREAKFAST WITH SANTA SUPPLIES	\$ 45.78	parksc
241760	11/30/2018	D39275	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 20.19	pwfacc
242584	11/30/2018	601217	SKIDMORE PHARMACY INC.	LEOFF1 PHARMACY COPAYS, LEOFF1 RETIREE	\$ 26.65	hr
242626	11/30/2018	18112988936130	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE - MITCHELL	\$ 33.99	ap direct
241751	11/30/2018	71344	WATERMARK BOOK COMPANY	REFERENCE BOOK	\$ 27.13	museumcc
242418	11/30/2018	206162	WIDENER & ASSOCIATES	SKAGIT RIVER 42" WATER LINE - DESIGN ASSISTANCE & PERMITTING - NOV 2018	\$ 2,385.60	dwt
241752	12/1/2018	113-9244475-4396224	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 47.64	financecc
241765	12/1/2018	113-6431731-5735459	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 80.89	libcc
241766	12/1/2018	113-0591011-2471446	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 15.14	libcc
241764	12/1/2018	63500006589898	AT&T	OPERATING SUPPLIES- STREET DEPT	\$ 65.10	shopcc
242467	12/1/2018	P01/08-18-02	EDASC	SERVICES AGREEMENT 2018 - 2ND 1/2 PAYMENT	\$ 10,250.00	finance
242404	12/1/2018	360-293-0045-0223175	FRONTIER COMMUNICATIONS	STA 1 BACK-UP LINES: 12/1 - 12/31	\$ 147.82	medic
242913	12/1/2018	862894	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - FIRE STATION 1 1/1-3/31/19	\$ 165.00	finance
242914	12/1/2018	862895	GUARDIAN SECURITY SYSTEMS INC	CLOUD STORAGE/VIDEO FEED - SHOP 1/1-3/31/19	\$ 657.00	finance
242917	12/1/2018	862898	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - INTERPRETIVE CENTER 1/1-3/31/19	\$ 165.00	finance
242918	12/1/2018	862896	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WT PRESTON 1/1-3/31/19	\$ 165.00	finance
242919	12/1/2018	862897	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - APD 1/1-3/31/19	\$ 165.00	finance
242920	12/1/2018	862899	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - FIDALGO CENTER 1/1-3/31/19	\$ 165.00	finance
242921	12/1/2018	862900	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - LIBRARY 1/1-3/31/19	\$ 165.00	finance
242922	12/1/2018	862901	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - MUSEUM 1/1-3/31/19	\$ 165.00	finance
242989	12/1/2018	862902	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WTP 1/1-3/31/19	\$ 96.00	finance
242990	12/1/2018	864506	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - CITY HALL 1/1-3/31/19	\$ 165.00	finance
241776	12/1/2018	27692160	LOWE'S BUSINESS ACCOUNT/GEMB	FRP PANEL	\$ 35.84	wtpcc
242315	12/1/2018	5055215327	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 11/1-11/30/18	\$ 38.62	apd

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242316	12/1/2018	5055214858	RICOH USA, INC	S/N C86138600 APD HALLWAY 9/1/-11/30/18	\$ 63.00	apd
241777	12/1/2018	478749822	THRIVE FITNESS	DECEMBER VOLUNTEER MEMBERSHIP	\$ 21.65	afdcc
241778	12/1/2018	478749821	THRIVE FITNESS	2 MEMBERSHIPS - DECEMBER	\$ 43.30	afdcc
242312	12/1/2018	045-244477	TYLER TECHNOLOGIES, INC	TYLER SOFTWARE SUPPORT 1/1/19-12/31/19	\$ 81,877.57	finance
242403	12/1/2018	000099E018488	UNITED PARCEL SERVICE, INC	SHIPPING (NW SAFETY CLEAN)	\$ 13.55	medic
241775	12/1/2018	CLE122018	WASHINGTON ASSOCIATION OF	2018 WACDL CLE - JONES	\$ 175.00	courtcc
242350	12/1/2018	WABO2019	WASHINGTON ASSOCIATION OF	2019 WABO DM YEARLY MEMBERSHIP	\$ 95.00	plan
241753	12/2/2018	113-0012620-5327477	AMAZON.COM SERVICES, INC	INK CARTRIDGE	\$ 46.60	infosyscc
241768	12/2/2018	16773154	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- SHOP	\$ 53.03	shopcc
241869	12/2/2018	16791292	LOWE'S BUSINESS ACCOUNT/GEMB	SHIPLAP FOR OPS REMODEL PH 2	\$ 43.35	shopcc
241868	12/2/2018	261525	VILLAGE BOOKS	BOOKS YS	\$ 72.77	libcc
241863	12/3/2018	113-5094629-6306605	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PARKS	\$ 43.38	financecc
241865	12/3/2018	191017-5	BIRCH EQUIPMENT CO., INC	SCISSOR LIFT	\$ 151.90	pwfacc
241895	12/3/2018	38870492	BOUND TREE MEDICAL, LLC	SODIUM CHLORIDE	\$ 57.99	afdcc
242405	12/3/2018	11243618	HACH COMPANY	FLUORIDE STANDARD	\$ 156.23	dwtpp
241894	12/3/2018	1378	SEAWESTERN, INC.	FIREFIGHTING BOOTS FOR 4 NEW RECRUITS	\$ 1,630.97	afdcc
241864	12/3/2018	D40796	SEBO'S DO-IT CENTER	FLEXIBLE COUPLING	\$ 19.12	wdistcc
241866	12/3/2018	D40781	SEBO'S DO-IT CENTER	LIBRARY REPAIR ITEMS	\$ 28.64	publib
241867	12/3/2018	1533389392	STORMWATERONE.COM	STORMWATERONE CERTIFICATION-KRAMER 12/6/18	\$ 189.00	plancc
241899	12/4/2018	B95454/1	ACE HARDWARE	WONDERLAND WALK SUPPLIES	\$ 70.11	parkscc
241896	12/4/2018	112-0489849-4351448	AMAZON.COM SERVICES, INC	ETHERNET SWITCH	\$ 249.69	infosyscc
242704	12/4/2018	13034	ANACORTES CHAMBER OF COMMERCE	ARTWALK ADVERTISING-98221 GALLERY @ CITY HALL	\$ 30.00	parks
242767	12/4/2018	13033	ANACORTES CHAMBER OF COMMERCE	DEPOT ARTWALK FEES	\$ 30.00	parks
242624	12/4/2018	247415A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 423.04	pwfacc
241951	12/4/2018	791818	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 18.99	museumcc
242349	12/4/2018	4900- 0100130679/2019	DEPARTMENT OF NATURAL	DNR LEASE 2664 1/3/19-1/2/2020	\$ 37,020.20	plan
242424	12/4/2018	11245479	HACH COMPANY	CL17 TUBING KITS X 11	\$ 2,929.15	dwtpp
242463	12/4/2018	53087	KROESENS UNIFORMS COMPANY	WORK BOOTS, 3 BELTS - NEW HIRES	\$ 394.13	medic
241958	12/4/2018	0193167-IN	NURNBERG SCIENTIFIC	WEIGH DISHES AND FILTERS	\$ 467.09	dwwtpp
241943	12/4/2018	001-420216	PISTON SERVICE OF ANACORTES	DE-ICER, SPRAY LUBE	\$ 111.82	shopcc
241944	12/4/2018	0571355-IN	REISNER DISTRIBUTOR INC	DELO STARPLEX EP 2	\$ 99.26	shopcc
242934	12/4/2018	209520	SEAWESTERN, INC.	FIREFIGHTING BOOTS - NEW HIRES	\$ 1,630.97	medic

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241893	12/4/2018	80728	WASHINGTON SECRETARY OF STATE	WA STATE ARCHIVES RECORD	\$ 7.50	attorneycc
242397	12/4/2018	785	WASHINGTON STATE DEPARTMENT	2018 LEADERSHIP CLASS - DAVIS	\$ 785.00	medic
241897	12/4/2018	71530	WATERMARK BOOK COMPANY	BOOKS YS	\$ 58.97	libcc
241898	12/4/2018	WEB126565	ZOLL MEDICAL CORPORATION	BATTERY PACKS	\$ 260.40	afdcc
241950	12/5/2018	B96104/1	ACE HARDWARE	WONDERLAND WALK SUPPLIES	\$ 76.40	parksc
241940	12/5/2018	111-3269293-1628266	AMAZON.COM SERVICES, INC	PHONE CORD	\$ 7.37	wwtpcc
241947	12/5/2018	113-0322608-1199467	AMAZON.COM SERVICES, INC	TOOL CABINET - QUOTES ARE ON THE	\$ 1,003.66	shopcc
241939	12/5/2018	1033	ANACORTES OUTBOARD SERVICE	REPAIRS / PARTS FOR #387	\$ 497.81	shopcc
241938	12/5/2018	367175	ARROW LOCK SERVICE	PART- VEH #115A	\$ 86.96	shopcc
241883	12/5/2018	791982	BAYSHORE OFFICE PRODUCTS INC	MONTHLY PLANNER	\$ 24.84	legal
241988	12/5/2018	791954	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; CERTIFICATE HOLDERS	\$ 12.42	apdcc
241945	12/5/2018	574682	DIAMOND RENTALS, INC.	LINOLEUM ROLLER	\$ 47.74	shopcc
241935	12/5/2018	180615	ETA INTERNATIONAL	2018 FIBER / CONTINUING EDUCATION CHRISTENSEN	\$ 25.00	wdistcc
241942	12/5/2018	187056	GREEN RIVER COMMUNITY COLLEGE	2018 PROFESSIONAL GROWTH WRAP-UP CLASS	\$ 100.00	pwfacc
242422	12/5/2018	18000780 RI 05700	I. KRUGER INC	SAND PUMP REBUILD PARTS	\$ 6,312.30	dwtp
241992	12/5/2018	16140522	PACIFIC POWER BATTERIES	BATTERY AND PARTS OF COMPRESSOR	\$ 103.68	wtpcc
241980	12/5/2018	001-420267	PISTON SERVICE OF ANACORTES	5/8 HITCH PIN	\$ 6.64	wdistcc
241936	12/5/2018	D41894	SEBO'S DO-IT CENTER	CORD/BULB	\$ 18.05	parksc
241937	12/5/2018	D41958	SEBO'S DO-IT CENTER	OUTDOOR CORD	\$ 51.02	parksc
241941	12/5/2018	D42086	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 13.50	pwfacc
241946	12/5/2018	D42114	SEBO'S DO-IT CENTER	WOOD STAIN, TACK CLOTH OPS REMODEL PH2	\$ 79.49	shopcc
241948	12/5/2018	D42046	SEBO'S DO-IT CENTER	BROOM	\$ 15.17	afdcc
241949	12/5/2018	D41901	SEBO'S DO-IT CENTER	TRASH CAN/SCRAPER	\$ 54.27	parksc
242417	12/5/2018	331 0436252	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 55.62	dwtp
242419	12/5/2018	331 0436268	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE FOR INTERN TH	\$ 6.18	dwtp
241987	12/5/2018	41086879701	WASHINGTON HOMICIDE	2018 TRAINING REG FEE WHIA; PRUIETT AND BUFFUM	\$ 200.00	apdcc
241983	12/6/2018	B96541/1	ACE HARDWARE	TROWEL, FASTENERS - OPS REMODEL	\$ 4.08	shopcc
241952	12/6/2018	113-2121228-3631466	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 55.32	museumcc
241981	12/6/2018	112-6254421-5459437	AMAZON.COM SERVICES, INC	ANIMAL CONTROL SUPPLIES	\$ 10.80	apdcc
241990	12/6/2018	113-5843109-9516268	AMAZON.COM SERVICES, INC	KICKPLATES, DOOR STOPS, WEATHERSTRIP, HANDLES	\$ 412.84	shopcc
242111	12/6/2018	792268-792269	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 28.38	museumcc
241979	12/6/2018	57741	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER MAINTENANCE	\$ 29.16	pwfacc

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242697	12/6/2018	12/20/2018	FIDALGO CLEANING	MUSEUM CLEANING 12/6 & 12/20	\$ 100.00	museum
243001	12/6/2018	11251739	HACH COMPANY	DPD FREE CHLORINE REAGENT	\$ 36.72	dwtpp
242396	12/6/2018	890693	LIFE ASSIST, INC	SAM SLINGS (5)	\$ 295.66	medic
241993	12/6/2018	351874	MY TAILOR	REPLACE PATCHES ON CHIEF'S JACKETS	\$ 27.00	afdcc
242129	12/6/2018	693816479	ORIENTAL TRADING CO INC	EDUCATION SUPPLIES	\$ 16.57	museumcc
242298	12/6/2018	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 11/3-12/5/18	\$ 111.93	plan
241978	12/6/2018	D42641	SEBO'S DO-IT CENTER	WA PARK ITEMS	\$ 37.68	parks
241984	12/6/2018	D42396	SEBO'S DO-IT CENTER	ADHESIVE FOR OPS REMODEL	\$ 10.83	shopcc
241985	12/6/2018	D42440	SEBO'S DO-IT CENTER	ADHESIVE FOR OPS REMODEL	\$ 21.44	wdistcc
241986	12/6/2018	241986	SEBO'S DO-IT CENTER	STEEL WOOL, POLY BRUSH	\$ 19.75	shopcc
241989	12/6/2018	003715	SEBO'S DO-IT CENTER	SUPPLIES FOR WINTER WONDERLAND DISPLAY	\$ 8.06	apdcc
242409	12/6/2018	546462530	SIGMA-ALDRICH, INC.	E. COLI FOR PROFICIENCY TEST	\$ 162.39	dwtpp
241982	12/6/2018	790103	SKAGIT COUNTY PUBLIC	DUMP FEES	\$ 66.39	parksc
242678	12/6/2018	INV241979	UNITED LABORATORIES	FACILITY SUPPLIES	\$ 207.60	pwfac
242106	12/7/2018	B97439/1	ACE HARDWARE	ELBOWS	\$ 5.85	wwtpcc
242122	12/7/2018	113-5843109-9516268	AMAZON.COM SERVICES, INC	OPS REMODEL KICK PLATES, DOOR STOPS, HANDLES	\$ 173.96	shopcc
242125	12/7/2018	114-6831010-1878665	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 30.78	libcc
242108	12/7/2018	5462890921560342	ASSOCIATION OF WASHINGTON	AWC JOB POSTING ANNOUNCEMENT - PT LIBRARY ASSISTANT	\$ 50.00	hrcc
242413	12/7/2018	Pay App 2	AWARD CONSTRUCTION, INC.	CHLORINATION CONVERSION PROJECT - CONSTRUCTION	\$ 194,019.70	pw1
242126	12/7/2018	792333	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 6.67	libcc
242685	12/7/2018	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 11/17-12/17/18	\$ 571.93	hr
242109	12/7/2018	0188-497598	CONSOLIDATED ELECTRICAL	PARK USE ITEMS	\$ 75.95	parks
242115	12/7/2018	7YL26572JA5706735	EBAY OR PAYPAL	RACK MOUNT	\$ 29.50	infosyscc
242703	12/7/2018	0720662	FERGUSON ENTERPRISES, INC	DOUBLE CHECK ASSEMBLY-POCKET PARK	\$ 281.10	parks
242389	12/7/2018	17192	FLOORING CONNECTIONS	ADHESIVE FOR TRANSITIONS, OPS REMODEL	\$ 57.74	dshop
242112	12/7/2018	H21915	FRONTIER BUILDING SUPPLY	MAINTENANCE SUPPLIES - CARNEGIE	\$ 71.62	museumcc
242540	12/7/2018	MV203047	MOTOR TRUCKS, INC	PART- VEH #213	\$ 329.10	dshop
242127	12/7/2018	0526288-IN	NATIONAL SAFETY, INC	SAMPLE LINE FOR CONFINED SPACE ENTRY	\$ 32.39	wwtpcc
241991	12/7/2018	q6nx09da	PREZI INC.	PREZI COMPUTER PROGRAM 12/6/18-12/6/19	\$ 228.00	pwfaccc
242302	12/7/2018	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 11/6-12/6/18	\$ 18.30	plan
242406	12/7/2018	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGES, 11/6-12/6/18	\$ 74.86	wdist
242124	12/7/2018	593 5 138 1689	SAFEWAY INC	WONDERLAND WALK SUPPLIES #0593 -	\$ 42.04	parksc
242107	12/7/2018	D43347	SEBO'S DO-IT CENTER	W2 PROJECT REPAIR	\$ 4.11	wwtpcc

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242121	12/7/2018	D43087	SEBO'S DO-IT CENTER	CABBLE TIES	\$ 8.67	wwtpcc
242673	12/7/2018	1261474	SURETY PEST CONTROL	WA PARK RESIDENT EXCLUSION	\$ 162.75	pwfacc
242118	12/7/2018	181491	T-SHIRTS BY DESIGN	ADD TEXT TO CUSTOMER PROVIDED SHIRTS	\$ 63.86	wdistcc
242435	12/7/2018	756467	USA BLUE BOOK	ROSEMOUNT PH PROBE	\$ 373.24	dwtpp
242431	12/7/2018	16144197	WASHINGTON STATE DEPARTMENT	FEDERAL SURPLUS ADMIN FEE FOR 1/1-12/31/2019	\$ 600.00	apd
242117	12/8/2018	114-5975707-8337047	AMAZON.COM SERVICES, INC	BOOKS ADULT	\$ 197.35	libcc
242128	12/8/2018	111-9043835-9243448	AMAZON.COM SERVICES, INC	PAPER TOWELS	\$ 92.91	wwtpcc
242131	12/8/2018	114-4307658-0305809	AMAZON.COM SERVICES, INC	EDUCATION SUPPLIES	\$ 17.49	museumcc
242130	12/8/2018	19957892	BLICK	EDUCATION SUPPLIES	\$ 33.26	museumcc
242114	12/8/2018	662 14 313 72	COSTCO WHOLESALE CORPORATION	BREAKROOM SUPPLIES C/H	\$ 9.49	financecc
242116	12/8/2018	QF26RH6242	FACEBOOK	FACEBOOK EVENT ADVERTISING	\$ 17.78	libcc
242110	12/8/2018	H22279	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 42.55	pwfacc
242770	12/8/2018	73113	LAKESIDE INDUSTRIES, INC.	GRAVEL FOR WASHINGTON PARK	\$ 109.80	parks
242119	12/8/2018	88757	LOWE'S BUSINESS ACCOUNT/GEMB	MULTI TOOLS	\$ 615.76	wtpcc
242123	12/8/2018	28304887	LOWE'S BUSINESS ACCOUNT/GEMB	TRIM, ROUGH SAWN BOARD, KNIVES	\$ 282.75	shopcc
242450	12/8/2018	12/08/18	SCOTT MILO GALLERY/FRAMEMAKER	CHANGE OUT ONE PICTURE AND ONE PLAQUE	\$ 54.25	admin
242113	12/8/2018	D43851	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - CARNEGIE	\$ 19.52	museumcc
242120	12/8/2018	D43740	SEBO'S DO-IT CENTER	WONDERLAND WALK SUPPLIES	\$ 11.95	parkscc
242192	12/9/2018	6531-2-1965-782422-1	OFFICE MAX	OFFICE SUPPLIES	\$ 22.82	libcc
242191	12/9/2018	6Z735W8PC1ZFA	VILLAGE BOOKS	BOOKS YS	\$ 127.11	libcc
242194	12/10/2018	B89744/1	ACE HARDWARE	REPLACEMENT MAILBOX	\$ 130.19	shopcc
242554	12/10/2018	792349	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 34.56	court
242768	12/10/2018	189315-5	BIRCH EQUIPMENT CO., INC	LIGHT TOWER FOR WONDERLAND WALK	\$ 103.08	parks
242532	12/10/2018	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. -12/19-01/18/19	\$ 230.50	finance
242533	12/10/2018	8493 30 017 0490698	COMCAST	CITY HALL INTERNET CONNECTION 12/20-01/19/19	\$ 186.12	finance
243141	12/10/2018	RefundEdens	EDENS, LOUISE	LIBRARY REFUND REQUEST	\$ 30.00	publib
242567	12/10/2018	1103907724	FERRELLGAS, LP	6405 SUNSET AVE - WP HOUSE	\$ 265.69	parks
242189	12/10/2018	H22476	FRONTIER BUILDING SUPPLY	FASTENERS / LUMBER OPS REMODEL	\$ 98.15	shopcc
242197	12/10/2018	B73925/2	HB JAEGER	VITA-D-CHLOR TABLETS X 20	\$ 275.09	wtpcc
242323	12/10/2018	145975	INFOSEND, INC.	PROGRAMMING - ADDING CREDIT AREA TO BILLING	\$ 320.00	finance
242544	12/10/2018	41600296675	LES SCHWAB TIRE CENTERS	SERVICE- #513	\$ 113.93	dshop
242195	12/10/2018	16452512	LOWE'S BUSINESS ACCOUNT/GEMB	LUMBER FOR OPS REMODEL	\$ 272.64	shopcc

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242196	12/10/2018	94875	LOWE'S BUSINESS ACCOUNT/GEMB	STACKED WASHER/DRYER FOR OPS	\$ 1,561.32	wdistcc
243112	12/10/2018	0193836	NURNBERG SCIENTIFIC	PH MODULE X 1	\$ 1,139.90	dwtpp
242534	12/10/2018	001-420656	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #213	\$ 22.53	dshop
242433	12/10/2018	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 11/2 - 12/5	\$ 939.45	medic
242536	12/10/2018	300000300008	PUGET SOUND ENERGY INC	WWTP 11/6-12/6/18	\$ 17,581.12	dwwtp
242555	12/10/2018	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 11/3-12/5/18	\$ 4,807.57	parks
242558	12/10/2018	300000290035	PUGET SOUND ENERGY INC	MUSEUM 11/3-12/5/18	\$ 292.15	museum
242190	12/10/2018	D44509	SEBO'S DO-IT CENTER	MAGNETIC DOOR STOP OPS REMODEL	\$ 75.45	shopcc
242187	12/10/2018	36154 1	THE MARKET LLC	FOIL AND ICE FOR THE LAB	\$ 46.62	wwtpcc
242198	12/10/2018	903771	W.W. NORTON & COMPANY	EDUCATION SUPPLIES	\$ 37.84	museumcc
242188	12/11/2018	113-9976882-0554640	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 746.97	libcc
242193	12/11/2018	112-1405516-8973053	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 36.49	libcc
242283	12/11/2018	113-4859010-7055425	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 20.61	libcc
242287	12/11/2018	112-856411-0209007	AMAZON.COM SERVICES, INC	HOLSTER BELT CLIPS, CHARGING CORDS	\$ 40.11	afdcc
242931	12/11/2018	ACA9868376	ANACORTES FAMILY MEDICINE	TB TEST	\$ 28.00	medic
242630	12/11/2018	247415B	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 44.49	pwfacc
242669	12/11/2018	247941	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 662.37	pwfacc
242340	12/11/2018	792732	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEMS	\$ 11.66	pwfacc
242531	12/11/2018	8498 30 017 0464628	COMCAST	WA PARK INTERNET 12/21-01/20/19	\$ 106.12	finance
242437	12/11/2018	18-42409	EDGE ANALYTICAL, INC	BOOSTER STATION WATER ANALYSIS	\$ 270.00	dwtpp
242268	12/11/2018	110382	FASTENAL COMPANY	FASTENERS	\$ 46.83	shopcc
242275	12/11/2018	H22910	FRONTIER BUILDING SUPPLY	PRIMED MOULDING	\$ 29.39	parksc
242276	12/11/2018	H22915	FRONTIER BUILDING SUPPLY	CORNER BRACE	\$ 6.98	parksc
242280	12/11/2018	H22747	FRONTIER BUILDING SUPPLY	LUMBER FOR OPS REMODEL	\$ 74.85	shopcc
242286	12/11/2018	H22838	FRONTIER BUILDING SUPPLY	JET SET	\$ 35.19	shopcc
242390	12/11/2018	510095	FRONTIER BUILDING SUPPLY	HARDBOARD SLABS, HARDBOARD PKT	\$ 334.01	dshop
242391	12/11/2018	510087	FRONTIER BUILDING SUPPLY	SHEETROCK	\$ 47.22	dshop
242947	12/11/2018	18606.00-3	GRAY & OSBORNE INC	2MG RESERVOIRS INSPECTION AND ANALYSIS - 11/11/18-12/8/18	\$ 1,303.32	pw1
242548	12/11/2018	26950	LEXIPOL, LLC	2019 SUBCRIPTION	\$ 5,143.00	medic
242337	12/11/2018	158387	NAPA	BELT	\$ 10.11	wwtpcc
242270	12/11/2018	0193369-IN	NURNBERG SCIENTIFIC	DRIERITE MESH	\$ 110.08	wwtpcc
242271	12/11/2018	0193435-IN	NURNBERG SCIENTIFIC	BUFFER	\$ 33.89	wwtpcc
242267	12/11/2018	AP	PITA J'S	DINNER FOR COUNCIL EXECUTIVE SESSION	\$ 177.65	admincc
242285	12/11/2018	82653	PORT OF ANACORTES	NON-ETHANOL GAS	\$ 4.21	afdcc

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242711	12/11/2018	9112904	RYAN HERCO PRODUCTS CORP	HOSE ELBOWS	\$ 71.63	dwwtp
242712	12/11/2018	9112903	RYAN HERCO PRODUCTS CORP	CLAMPS	\$ 38.96	dwwtp
242269	12/11/2018	D45180	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - CARNEGIE	\$ 11.89	museumcc
242277	12/11/2018	D44931	SEBO'S DO-IT CENTER	FASTENERS/DRILL BITS	\$ 8.91	parkscc
242278	12/11/2018	D45083	SEBO'S DO-IT CENTER	FASTENERS	\$ 4.32	parkscc
242281	12/11/2018	D44919	SEBO'S DO-IT CENTER	INSTALLATION PARTS FOR WASHER/DRYER	\$ 60.56	shopcc
242282	12/11/2018	D45152	SEBO'S DO-IT CENTER	KEYS FOR SEWER SHED	\$ 5.50	shopcc
242343	12/11/2018	J96553/4	SKAGIT FARMERS SUPPLY	STRAW BALE	\$ 15.21	wdistcc
242408	12/11/2018	89687	VECA ELECTRIC & TECHNOLOGIES	OPERATIONS SHOP REMODEL - ELECTRICAL WORK 11/5/18-12/2/18	\$ 10,334.12	pw1
242627	12/11/2018	18121090956675	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE - KRAUSE	\$ 33.99	ap direct
242628	12/11/2018	36517833	WASHINGTON STATE UNIVERSITY	2019 RECERTIFICATION TRAINING - KRAUSE	\$ 120.00	ap direct
242344	12/12/2018	B99640/1	ACE HARDWARE	FASTENERS, DRILL BITS	\$ 30.76	shopcc
242284	12/12/2018	113-1073945-0269843	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 27.23	libcc
242339	12/12/2018	113-1934223-7248213	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 173.55	libcc
242345	12/12/2018	112-0842321-8541842	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 45.71	libcc
242346	12/12/2018	111-4355473-2099454	AMAZON.COM SERVICES, INC	BATTERIES FOR PUMP STATIONS	\$ 110.52	wwtpcc
242347	12/12/2018	112-7504409-0573848	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.55	libcc
242621	12/12/2018	792738	BAYSHORE OFFICE PRODUCTS INC	FACILITY SUPPLIES	\$ 105.72	pwfac
242414	12/12/2018	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 11/8 - 12/10	\$ 160.97	medic
242564	12/12/2018	AN 63141	CENTRAL WELDING SUPPLY CO, INC	EMS O2 SUPPLY	\$ 151.49	medic
242342	12/12/2018	WAANA110422	FASTENAL COMPANY	FASTENERS	\$ 18.23	parkscc
242708	12/12/2018	WAANA110386	FASTENAL COMPANY	ICE MELT AND WINDSHIELD DE-ICER	\$ 94.30	dwwtp
242338	12/12/2018	70625908	LOWE'S BUSINESS ACCOUNT/GEMB	SHIP LAP / TRIM FOR OPS REMODEL	\$ 575.26	shopcc
242416	12/12/2018	8027	MACLEOD RECKORD PLLC	GUEMES CHANNEL TRAIL 30% DESIGN - PHASE II - NOVEMBER 2018	\$ 1,544.10	pw1
242585	12/12/2018	609347	MISTER T'S AWARDS &	NAME BADGE, JJ SMALL, LIBRARY	\$ 20.07	hr
242565	12/12/2018	11437	NORTHWEST CLEAN AIR AGENCY	2019 LOCAL ASSESSMENT - PER CAPITA FEE	\$ 5,873.00	finance
242388	12/12/2018	001-420917	PISTON SERVICE OF ANACORTES	AUTO BATTERY FOR #406	\$ 321.05	dshop
242401	12/12/2018	U005765	PLATT ELECTRIC SUPPLY INC	FUSES FOR PUMP STATION 2	\$ 166.51	dwwtp
241559	12/12/2018	1304836	POLYDYNE, INC	CLARIFLOC POLYMER	\$ 3,357.70	dwwtp
242382	12/12/2018	593 7 4 4246	SAFEWAY INC	SAFEWAY-LIGHT REFRESHMENTS- ALL HANDS MEETING	\$ 93.04	pw1
242222	12/12/2018	B09246511	SHI INTERNATIONAL CORP.	ADOBE VOLUME LICENSE	\$ 171.74	infosys

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242341	12/12/2018	26883	SKAGIT POWDER COATING, INC.	POWDER COATING SIGNAGE POSTS - WASH. PARK	\$ 434.00	parksc
242398	12/12/2018	1138896	SKAGIT PUBLISHING LLC	PUBLISH AA-1843451	\$ 44.66	finance
242370	12/12/2018	8832313539	SMARTSHIELD	PROTECT ASAC COMPUTERS IN LAB	\$ 192.00	infosyscc
242470	12/12/2018	71609B-X	UNDERWOOD & ASSOCIATES, LLC	LIBRARY SPACE CORRECTIONS - DESIGN	\$ 751.00	publib
242438	12/12/2018	331 0437368	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 55.62	dwt
242439	12/12/2018	331 0437385	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE FOR INTERN TH	\$ 6.18	dwt
242376	12/12/2018	E1794125	WITMER PUBLIC SAFETY GROUP INC	HELMETS & SHIELDS - NEW LIEUTENANTS	\$ 784.05	afdcc
242317	12/13/2018	1991022413	ARAMARK	APD NYLON MATS CLEANED	\$ 16.28	apd
242570	12/13/2018	1991022421	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 66.27	finance
242549	12/13/2018	793040	BAYSHORE OFFICE PRODUCTS INC	NCR PAPER FOR COURT FORMS	\$ 107.87	court
242369	12/13/2018	WAANA110438	FASTENAL COMPANY	FACILITY USE ITEMS	\$ 22.25	pwfacc
242710	12/13/2018	WAANA110429	FASTENAL COMPANY	WINDSHIELD DE-ICER	\$ 19.49	dwwt
242765	12/13/2018	1103568521	FERRELLGAS, LP	LP GAS FOR LOWER RESTROOMS	\$ 228.50	parks
242384	12/13/2018	1214405	FOSTER PEPPER PLLC	WATER TREATMENT PLANT MATTER NO. 96	\$ 893.00	legal
242385	12/13/2018	1214404	FOSTER PEPPER PLLC	WATER TREATMENT PLANT MATTER NO. 102	\$ 774.00	legal
242386	12/13/2018	1214406	FOSTER PEPPER PLLC	CLEAN WATER ACT CITIZEN SUIT MATTER #103	\$ 51,414.00	legal
242387	12/13/2018	1214403	FOSTER PEPPER PLLC	GENERAL MATTERS NO. 1	\$ 3,608.50	legal
242375	12/13/2018	H23384	FRONTIER BUILDING SUPPLY	2X6 LUMBER FOR OPS REMODEL	\$ 9.49	shopcc
242392	12/13/2018	510332	FRONTIER BUILDING SUPPLY	PRIMED MDF MOULDING	\$ 66.66	dshop
242535	12/13/2018	149299C	FRONTIER FORD	SERVICE TO VEH #157	\$ 1,510.63	dshop
242372	12/13/2018	9479634-00	GRIZZLY INDUSTRIAL, INC	MAPLE BUTCHER BLOCK FOR OPS REMODEL	\$ 418.50	shopcc
242769	12/13/2018	1023	HERRIGSTAD ENGINEERING PS	DANIEL'S FIELD DRAINAGE REPORT	\$ 510.00	parks
242464	12/13/2018	53217	KROESENS UNIFORMS COMPANY	DUTY JACKET - VOLUNTEER	\$ 130.13	medic
242469	12/13/2018	53219	KROESENS UNIFORMS COMPANY	PANTS, SHIRTS, BELT - NEW HIRES	\$ 1,295.38	medic
242471	12/13/2018	53218	KROESENS UNIFORMS COMPANY	UNIFORM PANTS,SHIRTS FOR NEW HIRES	\$ 2,809.64	medic
242373	12/13/2018	55721231	LOWE'S BUSINESS ACCOUNT/GEMB	ROUGH SAWN TRIM, WALLBOARD JOINT, POCKET DOOR OPS REMODEL	\$ 364.93	shopcc
242374	12/13/2018	27730064	LOWE'S BUSINESS ACCOUNT/GEMB	R-13 40 SQ FT INSULATION	\$ 28.94	wdistcc
242378	12/13/2018	83060	LOWE'S BUSINESS ACCOUNT/GEMB	LAMINATE COUNTERTOP OPS REMODEL	\$ 59.13	shopcc
242784	12/13/2018	7174100	MOTION & FLOW CONTROL	PARTS- VEH #213	\$ 86.73	dshop
242379	12/13/2018	MK516579	NATIONAL BUSINESS FURNITURE	DESKS FOR WATER DEPT. OFFICE	\$ 2,157.35	pwfacc
242380	12/13/2018	82675	PORT OF ANACORTES	FUEL FOR PARKS SMALL TOOLS	\$ 51.84	parksc
242689	12/13/2018	101491115	RICOH USA, INC	S/N C32029555 CITY HALL COPIER 3RD 12/1-12/31/18	\$ 377.30	finance
242377	12/13/2018	D45845	SEBO'S DO-IT CENTER	FASTENERS	\$ 5.02	shopcc
242381	12/13/2018	D46415	SEBO'S DO-IT CENTER	TARP	\$ 45.71	parksc
242395	12/13/2018	9825-9	SHERWIN WILLIAMS	PAINT FOR OPS REMODEL	\$ 69.90	dshop

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242510	12/13/2018	732587	STARBUCKS	REFRESHMENTS PARKS & REC INTERVIEWS	\$ 18.39	hrcc
242368	12/13/2018	0172	THE STORE	LUNCH FOR PARKS & REC INTERVIEWS STORE	\$ 158.64	hrcc
242412	12/13/2018	0043047-IN	TMG SERVICES, INC	FLUORIDE PUMP TUBES	\$ 389.28	dwtpt
242411	12/13/2018	Pay App 4	TRINITY CONTRACTORS, INC	2018-2019 STORM POND MAINTENANCE	\$ 2,977.24	pw1
242313	12/13/2018	113735	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 105.00	finance
242399	12/13/2018	113733	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	\$ 87.50	medic
242400	12/13/2018	113734	WALTON BEVERAGE COMPANY, INC	WWTP BREAKROOM SUPPLIES	\$ 52.50	dwwtp
242434	12/13/2018	113738	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 87.50	dwtpt
242486	12/13/2018	113736	WALTON BEVERAGE COMPANY, INC	OPS- BREAK ROOM SUPPLIES	\$ 157.50	dshop
242559	12/13/2018	18121391541573	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE RENEWAL FOR MIKE HENSON	\$ 33.99	wtpcc
242560	12/13/2018	Henson	WASHINGTON STATE UNIVERSITY	2019 WSU PESTICIDE CLASS MIKE HENSON	\$ 120.00	wtpcc
242512	12/14/2018	C00805/1	ACE HARDWARE	DOOR STOPS AND HINGE PINS	\$ 26.82	shopcc
242521	12/14/2018	1952	ADA CENTRAL SIGNS	ADA CUSTOM SIGN OPS REMODEL	\$ 18.50	shopcc
242562	12/14/2018	7001608187	AMERICAN WATER WORKS	2019 AWWA MEMBERSHIP JEFF MARRS	\$ 2,139.00	wtpcc
242530	12/14/2018	793267	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 7.79	museumcc
242701	12/14/2018	177940H-5	BIRCH EQUIPMENT CO., INC	CONTAINER @ DEPOT-MONTHLY	\$ 151.90	parks
242444	12/14/2018	92532537	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,822.08	dwtpt
243099	12/14/2018	307234	DEPT OF LABOR & INDUSTRIES	BOILER INSPECTION	\$ 30.40	finance
243147	12/14/2018	0509534	EBSCO INFORMATION SERVICES	2019 DATABASES	\$ 3,977.00	publib
242513	12/14/2018	WAANA110491	FASTENAL COMPANY	FASTENERS	\$ 14.60	parksc
243103	12/14/2018	2914-21812042	FCS GROUP	SEWER COST OF SERVICE AND RATE DESIGN STUDY - THROUGH 12/14/18	\$ 6,431.24	pw1
242561	12/14/2018	0726153	FERGUSON ENTERPRISES, INC	REGISTERS 5/8 X 3/4 TRPL 100CF 6 +	\$ 3,579.96	wdist
242514	12/14/2018	H23696	FRONTIER BUILDING SUPPLY	DOUGLAS FIR FOR WP	\$ 13.11	parksc
242520	12/14/2018	H23702	FRONTIER BUILDING SUPPLY	PLYWOOD FOR BOXSPRING (DORM)	\$ 52.32	afdcc
242706	12/14/2018	37294	GC SYSTEMS, INC	REPAIR KIT FOR PILOT CONTROL	\$ 261.12	dwwtp
243000	12/14/2018	11260482	HACH COMPANY	CA610 FLUORIDE REAGENT	\$ 201.65	dwtpt
243046	12/14/2018	61264/1	HB JAEGER	MALE COUPLERS FOR PUMP STATION	\$ 442.26	dwwtp
242932	12/14/2018	53238	KROESENS UNIFORMS COMPANY	DUTY JACKET	\$ 151.82	medic
242933	12/14/2018	53231	KROESENS UNIFORMS COMPANY	DUTY JACKET	\$ 130.13	medic
243114	12/14/2018	0193731	NURNBERG SCIENTIFIC	PH ELECTRODE X 6	\$ 2,633.08	dwtpt
242474	12/14/2018	ReimbOliveri	OLIVERI, DAVID	REIMBURSEMENT FOR USED TABLE FOR	\$ 85.00	medic
242588	12/14/2018	001-421057	PISTON SERVICE OF ANACORTES	SUPPLIES FOR SHOP	\$ 133.39	dshop
242511	12/14/2018	D46691	SEBO'S DO-IT CENTER	KEYS	\$ 3.59	parksc
242526	12/14/2018	CRM001294359489	SNAP-ON INDUSTRIAL	TOOLS- SHOP INVENTORY	\$ 30.69	shopcc
242581	12/14/2018	I15373	STILLY RIVER MECHANICAL, INC.	OPERATIONS FACILITY HVAC SYSTEM INSTALL	\$ 47,799.97	pwfac
242796	12/14/2018	1257638	SURETY PEST CONTROL	DECEMBER SERVICE - 29-2	\$ 44.49	medic

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242557	12/14/2018	Himba	WASHINGTON STATE DEPARTMENT	2019 PESTICIDE LICENSE RENEWAL NICK HIBMA	\$ 33.99	wtpcc
242556	12/14/2018	36603597	WASHINGTON STATE UNIVERSITY	2019 PESTICIDE CLASS FOR NICK HIBMA	\$ 120.00	wtpcc
242509	12/15/2018	C01134/1	ACE HARDWARE	MASKING TAPE	\$ 15.17	wwtpcc
242524	12/15/2018	112-7835488-2449011	AMAZON.COM SERVICES, INC	SUPPLIES- WATER DEPT	\$ 60.74	pwfacc
242529	12/15/2018	113-4464397-0904241	AMAZON.COM SERVICES, INC	TRASH AND STORAGE BAGS	\$ 71.20	wwtpcc
242522	12/15/2018	16927047	LOWE'S BUSINESS ACCOUNT/GEMB	DESK TOP ENDCAP, SHIPLAP	\$ 178.21	shopcc
242523	12/15/2018	H273878	THE HARDWARE HUT	WORKSTATION BRACKETS	\$ 398.93	shopcc
242426	12/15/2018	00005W5A83508	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK END 12-15-18	\$ 26.01	apd
242606	12/16/2018	208578192	ANCESTRY.COM	MEMBERSHIP 12/16/18-7/16/19	\$ 107.42	museumcc
242528	12/16/2018	49962838	LOWE'S BUSINESS ACCOUNT/GEMB	GRINDER CUTTING WHEELS	\$ 32.39	wtpcc
242612	12/16/2018	ReimbHess	SAFEWAY INC	OPERATING SUPPLIES	\$ 54.95	libcc
242527	12/16/2018	CRM001294359489	SNAP-ON INDUSTRIAL	TOOLS- SHOP INVENTORY	\$ 128.39	shopcc
242616	12/17/2018	C02263/1	ACE HARDWARE	WOOD FILLER, RESIN FOR OPS REMODEL	\$ 70.49	shopcc
242551	12/17/2018	2018-13401	ALADTEC, INC	2019 SUBSCRIPTION	\$ 2,707.08	medic
242436	12/17/2018	3444	AMERICAN WATER WORKS	2019 WASHINGTON WATER UTILITIES COUNCIL DUES	\$ 500.00	dwwtp
242446	12/17/2018	1991026237	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 73.17	dwwtp
242610	12/17/2018	279336	BREAKTHROUGH BASKETBALL, LLC	PEE WEE BASKETBALLS	\$ 668.30	parksc
242690	12/17/2018	8498 30 017 0543538	COMCAST	DEPOT 611 R AVENUE - 12/22-01/21/19	\$ 186.12	parks
242775	12/17/2018	WABUR207685	FASTENAL COMPANY	SAFETY GLASSES	\$ 15.72	dwwtp
242613	12/17/2018	H23941	FRONTIER BUILDING SUPPLY	POWER BITS/SCREWS	\$ 4.40	parksc
242473	12/17/2018	17-028-TRN-0041	LARRY BROWN CONSTRUCTION INC	RETAINAGE RELEASE	\$ 11,452.89	pw1
242572	12/17/2018	Pay App 1	LARRY BROWN CONSTRUCTION INC	RAPID FLASHING BEACONS INSTALLATION	\$ 31,101.53	pw1
242674	12/17/2018	D7N2MLVHTMW	MUNICIPAL RESEARCH &	1/16/19 WEBINAR - ETHICAL CONSIDERATIONS FOR LOCAL GOVERNMENT OFFICIALS & STAFF	\$ 35.00	hrcc
243178	12/17/2018	GFNYWMDZJLR	MUNICIPAL RESEARCH &	2019 WEBINAR SWETNAM	\$ 35.00	ap direct
242607	12/17/2018	0193632-IN	NURNBERG SCIENTIFIC	AMMONIA STANDARD	\$ 159.87	wwtpcc
242589	12/17/2018	001-421251	PISTON SERVICE OF ANACORTES	BATTERY- #2910A	\$ 106.28	dshop
242937	12/17/2018	400002283358	PUGET SOUND ENERGY INC	LIBRARY PARKING LOT LIGHTING REPLACEMENT	\$ 10,330.73	pw1
242423	12/17/2018	P1712-7	QCC QUALITY CONTROLS CORP.	TELEMETRY UPGRADES PHASE C	\$ 16,751.15	pw1
242666	12/17/2018	593 5 92 4284	SAFEWAY INC	FANCY NANCY SUPPLIES	\$ 44.33	parksc
242938	12/17/2018	200623-1	SEATTLE PUMP & EQUIPMENT CO	KANFLEX HOSE FOR TRUCK #601	\$ 266.91	dshop
242780	12/17/2018	41 JA2711 L155	WASHINGTON STATE DEPARTMENT	NOVEMBER 2018 SIGNAL LIGHT MAINT -	\$ 218.42	dshop
242483	12/17/2018	18-149-FAC-0011	XTRA-THERM INSULATION LLC	RETAINAGE RELEASE	\$ 323.03	museum

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242608	12/17/2018	1315863	YSI INCORPORATED (XYLEM)	STIR SHAFT PRO OBOD	\$ 105.35	wwtpcc
242659	12/18/2018	C02592/1	ACE HARDWARE	BUILDING MATERIALS FOR OPS REMODEL	\$ 265.14	shopcc
242657	12/18/2018	114-1551780-3900222	AMAZON.COM SERVICES, INC	ADAPTERS	\$ 211.55	infosyscc
242660	12/18/2018	112-3861685-6305823	AMAZON.COM SERVICES, INC	LED LIGHTS	\$ 68.62	shopcc
242663	12/18/2018	114-0268964-4609832	AMAZON.COM SERVICES, INC	NI-CAD BOSCH BATTERY CHARGER	\$ 20.24	afdcc
242664	12/18/2018	111-9289938-9017869	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- WATER DEPT	\$ 26.95	pwfacc
242665	12/18/2018	111-9289938-9017869	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- WATER DEPT	\$ 51.12	pwfacc
242668	12/18/2018	114-8766827-5905845	AMAZON.COM SERVICES, INC	PENS	\$ 14.85	wwtpcc
242761	12/18/2018	4595643199496480	AMERICAN WATER WORKS	AWWA CLASS BUILDING RESILIENCE JM	\$ 100.00	wtpcc
242580	12/18/2018	101412	ASSOCIATION OF WASHINGTON	SUPPLEMENTAL LIFE INSURANCE - NEW HIRES	\$ 29.40	hr
242573	12/18/2018	ReimbBarber	BARBER, LYNN	TRAVEL EXPENSES, SIHRMA REGISTRATIONS	\$ 53.00	hr
242860	12/18/2018	248436	BAY CITY SUPPLY	FACILITY USE ITEM	\$ 134.64	pwfacc
242617	12/18/2018	B792738-1	BAYSHORE OFFICE PRODUCTS INC	FACILITY SUPPLIES	\$ 52.86	pwfacc
242583	12/18/2018	070-2530-03	BULL, ANTONY	Refund on overpayment for closed account	\$ 65.07	finance
242781	12/18/2018	3809629	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$ 106.95	medic
242787	12/18/2018	3809769	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$ 325.58	medic
242686	12/18/2018	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 11/17-12/17/18	\$ 861.72	finance
242688	12/18/2018	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD 11/17-12/17/18	\$ 693.33	apd
242693	12/18/2018	199 800 0000 4	CASCADE NATURAL GAS CORP.	R AVENUE 11/17-12/17/18	\$ 43.75	museum
242694	12/18/2018	912 800 0000 0	CASCADE NATURAL GAS CORP.	CARNEGIE BUILDING 11/17-12/17/18	\$ 313.85	museum
242695	12/18/2018	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE - DEPOT 11/17-12/17/18	\$ 269.77	parks
242696	12/18/2018	917 600 0000 9	CASCADE NATURAL GAS CORP.	1915 13TH ST./VOL. PARK 11/17-12/17/18	\$ 49.10	parks
242698	12/18/2018	638 000 0000 0	CASCADE NATURAL GAS CORP.	411 HILLCREST - 11/17-12/17/18	\$ 77.15	parks
242699	12/18/2018	538 000 0000 1	CASCADE NATURAL GAS CORP.	411 HILLCREST - 11/17-12/17/18	\$ 33.03	parks
242707	12/18/2018	989 800 0000 8	CASCADE NATURAL GAS CORP.	WWTP 11/17-12/17/18	\$ 13.00	dwwtp
242783	12/18/2018	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPERATIONS/ANAC SCHOOL 11/17-12/17/18	\$ 1,064.21	dshop
242797	12/18/2018	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 11/17 - 12/17/18	\$ 180.75	medic
242930	12/18/2018	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 11/17 - 12/17/18	\$ 128.61	medic
243143	12/18/2018	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 11/17 - 12/17/18	\$ 1,111.65	publib
242575	12/18/2018	072-8430-03	CHRISTIE, LUCIA	Refund on overpayment for closed account	\$ 117.93	finance
242656	12/18/2018	000007	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
242758	12/18/2018	0188-497600	CONSOLIDATED ELECTRICAL	CAN LIGHT TRIM AND LED LIGHT FOR SHOP	\$ 580.84	pwfacc

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242578	12/18/2018	071-5392-01	DECKER, CRAIG & NANCY	Refund for overpayment on closed account	\$ 83.31	finance
242774	12/18/2018	18-46696	EDGE ANALYTICAL, INC	COLIFORM ANALYSIS	\$ 15.00	dwtp
242786	12/18/2018	868767	GUARDIAN SECURITY SYSTEMS INC	SERVICE CALL- SHOP	\$ 325.50	dshop
242741	12/18/2018	233844	HANDCUFF WAREHOUSE	PATROL SUPPLIES; HOBBLE RESTRAINTS	\$ 54.29	apdcc
242574	12/18/2018	070-2530-03	KALMAN, ANTONIA & JASON	Refund on overpayment for closed account	\$ 111.83	finance
242577	12/18/2018	130-1430-00	KNORR, BARBARA	Refund for overpayment on closed account	\$ 95.70	finance
242904	12/18/2018	41600297846	LES SCHWAB TIRE CENTERS	TIRE- VEH #709	\$ 176.71	dshop
242749	12/18/2018	4706 97 78846	LOWE'S BUSINESS ACCOUNT/GEMB	BUILDING SUPPLIES- OPS REMODEL PHASE 2	\$ 638.46	shopcc
242623	12/18/2018	12/18/2018	MCCOOL CONSTRUCTION CO	MUSUEM CRAWL SPACE ACCESS	\$ 810.68	pwfac
242652	12/18/2018	E060076CWI	MICROSOFT CORPORATION	AZURE GOVERNMENT PAY-AS-YOU-GO	\$ 980.26	infosyscc
242484	12/18/2018	136553	NORTHSTAR CHEMICAL INC.	SODIUM BISULFITE - 38% SOLUTION	\$ 1,600.48	dwtp
242582	12/18/2018	1720007263	PATEL DDS, RAMAN	DENTAL SERVICES, LEOFF1 RETIREE	\$ 249.00	hr
242650	12/18/2018	D48522	SEBO'S DO-IT CENTER	DEPOT FAUCET	\$ 20.18	parksc
242651	12/18/2018	D48767	SEBO'S DO-IT CENTER	DEPOT ITEMS	\$ 14.88	parksc
242667	12/18/2018	D48846	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL PHASE 2	\$ 12.59	shopcc
242751	12/18/2018	61520	SKAGIT REGIONAL HEALTH	CDL PHYSICAL	\$ 92.00	wdistcc
242955	12/18/2018	Pay App 3	SRV CONSTRUCTION, INC	32ND ST & D AVE INTERSECTION IMPROVEMENTS	\$ 23,945.31	pw1
242789	12/18/2018	I15381	STILLY RIVER MECHANICAL, INC.	BUILDING SUPPLIES- OPS REMODEL PHASE 2	\$ 210.21	dshop
242545	12/18/2018	181556	T-SHIRTS BY DESIGN	T-SHIRTS, SWEATSHIRTS, SHORTS,	\$ 2,205.33	medic
242576	12/18/2018	145-5200-01	WEBSTER, DAVID & CAROL	Refund on overpayment for closed account	\$ 308.53	finance
242734	12/19/2018	C03082/1	ACE HARDWARE	QUICK LINK SS	\$ 18.20	wwtpcc
242747	12/19/2018	C03158/1	ACE HARDWARE	MIX CONTAINERS, DOOR STOPS, RESIN, PUTTY KNIFE	\$ 53.61	shopcc
243138	12/19/2018	17-1344	AGATI, INC	STUDY TABLES	\$ 8,656.34	publib
242662	12/19/2018	112-6890480-2636216	AMAZON.COM SERVICES, INC	CORK BOARD SHEETS	\$ 238.64	shopcc
242739	12/19/2018	111-9289938-9017870	AMAZON.COM SERVICES, INC	Library Supplies	\$ 14.06	libcc
242740	12/19/2018	111-9289938-9017873	AMAZON.COM SERVICES, INC	Library Supplies	\$ 19.59	libcc
242750	12/19/2018	111-5782788-2649813	AMAZON.COM SERVICES, INC	BUILDING SUPPLIES- OPS REMODEL PHASE 2	\$ 108.44	shopcc
242618	12/19/2018	LTAC Farmers Market	ANACORTES FARMERS MARKET	LTAC FARMERS MARKET REIMBURSE 2018	\$ 9,000.00	plan
242792	12/19/2018	1991030430	ARAMARK	STA 3 MAT SERVICE 12/19	\$ 21.70	medic
242846	12/19/2018	793862	BAYSHORE OFFICE PRODUCTS INC	PACKAGING TAPE	\$ 9.70	pwfacc
242736	12/19/2018	0188-497897	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS	\$ 23.45	pwfacc
242590	12/19/2018	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; NOVEMBER 2018	\$ 432.00	apd
242773	12/19/2018	18-46487	EDGE ANALYTICAL, INC	BLUE HERON FLUORIDE ANALYSIS	\$ 24.00	dwtp

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242705	12/19/2018	WAANA110584	FASTENAL COMPANY	EYE NUTS	\$ 58.74	dwwtp
243107	12/19/2018	0726041	FERGUSON ENTERPRISES, INC	PIPING FOR NEW INTAKE AIR-VACS	\$ 1,232.44	dwwtp
242676	12/19/2018	0122418	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 700.00	apd
242738	12/19/2018	H24503	FRONTIER BUILDING SUPPLY	OAK MOULD OPS REMODEL	\$ 160.93	shopcc
242684	12/19/2018	6538	GLOBAL CONSTRUCTION SUPPLY	AUX PATROL SAFETY VESTS	\$ 294.25	apd
243120	12/19/2018	9307789322	GRAYBAR ELECTRIC COMPANY, INC	FIBER BUILD CBD - MATERIALS - 7 OF ITEM 200	\$ 919.75	pw1
242754	12/19/2018	27235763	LOWE'S BUSINESS ACCOUNT/GEMB	PACKING MATERIAL	\$ 25.07	wtpcc
242742	12/19/2018	0193728-IN	NURNBERG SCIENTIFIC	CHEMICALS	\$ 3,981.15	wtpcc
242743	12/19/2018	0193730-IN	NURNBERG SCIENTIFIC	CHEMICALS	\$ 1,548.74	wtpcc
242746	12/19/2018	S157942	OLDCASTLE PRECAST INC	30" COVER, BOLT DOWN, 30" X 6 FRAMES	\$ 4,646.40	wdistcc
242745	12/19/2018	90609653	PAST PERFECT SOFTWARE	5 LICENSES PAST PERFECT SOFTWARE	\$ 412.00	infosyscc
242735	12/19/2018	36320110	PHILIPS HEALTHCARE	LIFELINE, LEOFF1 RETIREE	\$ 55.12	hrcc
242771	12/19/2018	1307224	POLYDYNE, INC	CLARIFLOC COAG POLY	\$ 522.88	dwwtp
242772	12/19/2018	1307223	POLYDYNE, INC	CLARIFLOC A-3310 COAG POLY	\$ 522.88	dwwtp
242653	12/19/2018	111-9289938-9017874	R&L Publsiing Group	Library Supplies	\$ 186.41	libcc
242748	12/19/2018	D49149	SEBO'S DO-IT CENTER	CONCRETE MIX FOR ADMIN UPGRADE	\$ 18.39	wwtpcc
242753	12/19/2018	D49267	SEBO'S DO-IT CENTER	FASTENERS / OPS REMODEL	\$ 12.29	shopcc
242851	12/19/2018	1139685	SKAGIT PUBLISHING LLC	PUBLISH AA-1846051 AA-1846679 AA-1847661	\$ 304.50	finance
242553	12/19/2018	331 0438491	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 55.62	wdist
242777	12/19/2018	331 0438507	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE FOR INTERN TH	\$ 6.18	dwwtp
242898	12/19/2018	18121992683966	US DEPT OF AGRICULTURE	2019 PESTICIDE LISCENSE - SHARDLOW	\$ 33.99	dshop
242900	12/19/2018	18121992683361	US DEPT OF AGRICULTURE	2019 PESTICIDE LIC. - BRANDON LOWRY	\$ 33.99	shopcc
242681	12/19/2018	40530	WASHINGTON STATE BAR	2019 BAR LICENSE SWETNAM	\$ 543.00	attorney
242903	12/19/2018	36307575	WASHINGTON STATE UNIVERSITY	2019 PESTICIDE TRAINING & EXAM: NORRIS, TOSTENSON, JORDAN	\$ 360.00	shopcc
242908	12/19/2018	36652782	WASHINGTON STATE UNIVERSITY	2019 REGISTRATION FOR PESTICIDE CLASS	\$ 240.00	shopcc
242927	12/19/2018	36538500	WASHINGTON STATE UNIVERSITY	2019 PESTICIDE TRAINING - NICHOLA MITCHELL	\$ 120.00	ap direct
242842	12/19/2018	6028	WEST MARINE PRODUCTS, INC	CLEANSER FOR BACKSTOP PADS	\$ 67.40	parksc
242839	12/20/2018	C03798/1	ACE HARDWARE	CLIPS & FASTENERS FOR OPS REMODEL	\$ 53.02	shopcc
242847	12/20/2018	C03897/1	ACE HARDWARE	RAINGEAR (STEVE)	\$ 169.78	parksc
242737	12/20/2018	114-7048242-4175438	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 5.65	wwtpcc
242838	12/20/2018	114-1577477-801650	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 18.02	wwtpcc
242840	12/20/2018	111-9289938-9017872	AMAZON.COM SERVICES, INC	Library Supplies	\$ 18.89	libcc

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242844	12/20/2018	111-9289938-9017869	AMAZON.COM SERVICES, INC	Library Supplies	\$ 10.67	libcc
242691	12/20/2018	1991032478	ARAMARK	APD NYLON MATS CLEANED	\$ 16.28	apd
242788	12/20/2018	1991032485	ARAMARK	OPS: MAT CLEANING 12/20/18	\$ 70.13	dshop
242793	12/20/2018	1991032474	ARAMARK	STA 2 MAT SERVICE: 12/20	\$ 21.70	medic
242794	12/20/2018	1991032475	ARAMARK	STA 1 MAT SERVICE: 12/20	\$ 21.70	medic
242849	12/20/2018	1991032484	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 66.27	finance
242861	12/20/2018	248726	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 213.96	pwfac
242845	12/20/2018	12/20/2018	CHANNING L BETE CO INC	MEDICAL TRAINING MANUALS	\$ 150.61	afdcc
242841	12/20/2018	EN875605	ENGINEERING NEWS RECORDS	MAGAZINE SUBSCRIPTION 12/12/18-12/23/19	\$ 39.00	pwfacc
242782	12/20/2018	0726153-1	FERGUSON ENTERPRISES, INC	REGISTERS, 5/8 X 3/4 2ND HALF OF ORDER	\$ 3,579.96	wdist
242843	12/20/2018	H24854	FRONTIER BUILDING SUPPLY	1X3 PRIMED MOULDING - OPS REMODEL	\$ 29.39	shopcc
242683	12/20/2018	3023	NW CLEANERS	WA PARK UPER AND LOWER BATH ROOM CLEANING	\$ 400.00	pwfac
242795	12/20/2018	3021	NW CLEANERS	WEEKLY CLEANING FOR DECEMBER (29-1)	\$ 488.00	medic
242950	12/20/2018	2992	NW CLEANERS	JANITORIAL SERVICES AT THE WTP - DECEMBER 2018	\$ 988.00	dwtpp
242951	12/20/2018	3019	NW CLEANERS	JANITORIAL SERVICES AT THE ANACORTES PUBLIC LIBRARY - DECEMBER 2018	\$ 2,388.00	publib
242936	12/20/2018	0231460-IN	REISNER DISTRIBUTOR INC	WTP GENERATOR DIESEL #6966, #6967, #6968	\$ 19,459.04	dshop
242776	12/20/2018	171670	SCOTT RICHARDS INSURANCE, INC	RENEW POLICY - ARTWORK 12/16/18-12/16/19	\$ 2,375.00	finance
242905	12/20/2018	171685	SCOTT RICHARDS INSURANCE, INC	BUSINESS AUTO - RENEW POLICY 1/1/19-1/1/2020	\$ 37,055.00	finance
242896	12/20/2018	9967-9	SHERWIN WILLIAMS	1.5 CLEARCUT DALE FOR OPS REMODEL	\$ 9.71	dshop
242897	12/20/2018	9966-1	SHERWIN WILLIAMS	PAINT FOR OPS REMODEL	\$ 286.90	dshop
242929	12/20/2018	181595	T-SHIRTS BY DESIGN	25 NAME TAGS	\$ 271.25	medic
242778	12/20/2018	KT561247	UNIVAR USA INC	SODIUM HYDROXIDE (CAUSTIC)	\$ 5,333.38	dwtpp
242889	12/20/2018	Reimb	US BANK	OPERATING SUPPLIES	\$ 26.94	afdcc
243037	12/20/2018	9820714672	VERIZON WIRELESS	SCADA COMMUNICATIONS 11/21-12/20/18	\$ 1,089.32	dwtpp
242848	12/20/2018	V67B9-45A98-6N4	VISTAPRINT	SELF-INKING STAMP	\$ 23.30	afdcc
242886	12/21/2018	C04422/1	ACE HARDWARE	PAINT AND BRUSHES	\$ 42.92	wwtpcc
242887	12/21/2018	C04232/1	ACE HARDWARE	SUPPLIES- OPS REMODEL PHASE 2	\$ 96.65	shopcc
242953	12/21/2018	Pay App 1	ALLIED TRENCHLESS	2018 SANITARY SEWER LINE REHAB	\$ 92,609.90	pw1
242763	12/21/2018	2939	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A09644	\$ 162.75	apd
242878	12/21/2018	1670984643842349	ASSOCIATION OF WASHINGTON	AWC EMPLOYMENT AD ON WEBSITE, FIBER MANAGER	\$ 50.00	hrcc
242992	12/21/2018	794254	BAYSHORE OFFICE PRODUCTS INC	24 # PAPER FOR JURY MAILINGS	\$ 99.82	court
242999	12/21/2018	92537663	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,905.15	dwtpp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
242779	12/21/2018	122120182	CLUMPNER, LORI & ROBERT	APPLIANCE REBATE FOR NEW ENERGY	\$ 50.00	pwfac
242755	12/21/2018	122120181	FENDLY, BRIAN	CITY APPLIANCE REBATE PROGRAM REBATE	\$ 50.00	pwfac
242884	12/21/2018	12/21/2018	FLOORING CONNECTIONS	FLOORING	\$ 1,667.67	pwfacc
242879	12/21/2018	H25032	FRONTIER BUILDING SUPPLY	FACILITY USE ITEMS	\$ 86.62	pwfacc
242888	12/21/2018	8561 13 57805	HOME DEPOT	LOCK	\$ 5.92	wtpcc
242885	12/21/2018	86023	NATIONAL ENVIRONMENTAL	HAZWOPER TRAINING X 12	\$ 1,020.00	wtpcc
243113	12/21/2018	0193866	NURNBERG SCIENTIFIC	STIRRING PROBE X 7	\$ 1,548.74	dwt
242952	12/21/2018	P1552-22	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WTP	\$ 2,015.00	dwt
242890	12/21/2018	D50050	SEBO'S DO-IT CENTER	FASTENERS	\$ 17.95	shopcc
242891	12/21/2018	D50310	SEBO'S DO-IT CENTER	3X1 ANGLE FOR OPS REMODEL	\$ 37.87	shopcc
242928	12/21/2018	91813	SKAGIT RIVER STEEL &	ALUM ANGLE FOR OPS REMODEL	\$ 185.59	dshop
243087	12/21/2018	1261626	SURETY PEST CONTROL	RODENT INSPECTION WA PARK	\$ 70.53	pwfac
242998	12/21/2018	KT561328	UNIVAR USA INC	SODIUM HYDROXIDE (CAUSTIC)	\$ 4,618.17	dwt
242856	12/21/2018	8136 50 291 0005268	WAVE	FIBER LEASE WTP TO CITY HALL 1/1-1/31/19	\$ 320.12	finance
242757	12/21/2018	122120182	WORTHY, SUSAN	APPLIANCE REBATE PROGRAM REBATE FOR	\$ 50.00	pwfac
242880	12/22/2018	111-9289938-9017871	AMAZON.COM SERVICES, INC	Library Supplies	\$ 18.13	libcc
242854	12/22/2018	8126245185	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	\$ 38.83	hr
242911	12/22/2018	8126242350	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	\$ 52.78	apd
242857	12/22/2018	000099E018518	UNITED PARCEL SERVICE, INC	SHIPPING	\$ 20.99	finance
242881	12/23/2018	111-9289938-9017875	AMAZON.COM SERVICES, INC	Library Supplies	\$ 661.26	libcc
242877	12/23/2018	3419 2753 002	MICHAELS	OFFICE SUPPLIES - CERTIFICATE FRAMES	\$ 35.79	admincc
242892	12/24/2018	1991036294	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 72.00	dwwtp
243190	12/24/2018	248873	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 31.41	pwfac
243134	12/24/2018	400002284984	PUGET SOUND ENERGY INC	INSTALL OF 3 K118 STREET LIGHTS TO LED	\$ 4,255.88	pwfac
242859	12/24/2018	44587	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 333.72	pwfac
242852	12/24/2018	B09253203	SHI INTERNATIONAL CORP.	HARDWARE	\$ 1,913.14	infosys
242994	12/24/2018	795984	SKAGIT COUNTY SOLID WASTE FUND	WTP DUMP RUN	\$ 25.82	dwt
242986	12/25/2018	8498 30 017 0487207	COMCAST	CITY HALL INTERNET CONNECTION 1/5-2/4/19	\$ 191.12	finance
242993	12/26/2018	C06404/1	ACE HARDWARE	SUPPLIES- OPS REMODEL PHASE 2	\$ 66.74	dshop
243184	12/26/2018	122618	ANACORTES COMMUNITY HEALTH	2018 ANACORTES COMMUNITY HEALTH COUNCIL	\$ 1,500.00	plan
242906	12/26/2018	1942	ANACORTES PRINTING	DWLS AMENDMENT FORMS/PROSECUTOR	\$ 244.13	legal
242916	12/26/2018	66873	ASSOCIATION OF WASHINGTON	2019 MEMBERSHIP FEE	\$ 12,169.00	admin
242909	12/26/2018	794417	BAYSHORE OFFICE PRODUCTS INC	CALENDAR AND PADS	\$ 29.63	dwwtp
243033	12/26/2018	83070303	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$ 88.80	medic

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
243032	12/26/2018	21335	ECONOWASH LAUNDRY & DRY	DECEMBER LAUNDRY SERVICE - ALL STATIONS	\$ 1,176.68	medic
243049	12/26/2018	21333	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING; DEC 2018	\$ 311.12	apd
242591	12/26/2018	0727121	FERGUSON ENTERPRISES, INC	WATER METERS/PARTS FOR STOCK	\$ 4,836.41	wdist
242995	12/26/2018	778103	JCI JONES CHEMICALS INC	CHLORINE X 3	\$ 2,700.00	dwtpt
243090	12/26/2018	001-421665	PISTON SERVICE OF ANACORTES	PARTS- SHOP SUPPLIES	\$ 96.07	dshop
242893	12/26/2018	0040630-IN	REISNER DISTRIBUTOR INC	DIESEL FOR THE PLANT	\$ 3,929.98	dwwtp
243024	12/26/2018	1140249	SKAGIT PUBLISHING LLC	PUBLISH AA-1848509 AA-1848516 AA-1849622	\$ 239.54	finance
243191	12/26/2018	1257596	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 43.40	pwfac
242996	12/26/2018	331 0439614	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 81.69	dwtpt
242997	12/26/2018	331 0439631	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE INTERN TH	\$ 6.18	dwtpt
243198	12/26/2018	114-7835430	UNITED SITE SERVICES, INC	FIDALGO ELEM - FINAL BILL	\$ 33.10	ap direct
242987	12/27/2018	1991042580	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 80.90	finance
243045	12/27/2018	1991042572	ARAMARK	APD NYLON MATS CLEANED	\$ 16.28	apd
243101	12/27/2018	111-1807609	BANK OF NEW YORK MELLON	ANAUTIBAB10 AGENT & ADMIN FEE - 2019	\$ 350.00	finance
243118	12/27/2018	794429	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEMS	\$ 176.16	pwfac
243031	12/27/2018	3835698	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$ 435.41	medic
242949	12/27/2018	257332	DOG WASTE DEPOT	CASE - DOG WASTE BAGS	\$ 69.99	parks
242945	12/27/2018	4850	EAGER BEAVER TREE SERVICE, INC	HAZARD TREE REMOVAL - 4013 W 5TH ST	\$ 2,170.00	parks
242946	12/27/2018	4851	EAGER BEAVER TREE SERVICE, INC	HAZARD TREE REMOVAL - 1309 ANNACOPPER RD	\$ 2,712.50	pw1
243105	12/27/2018	WABUR207540	FASTENAL COMPANY	BOXES FOR INVENTORY	\$ 327.37	dwtpt
243029	12/27/2018	36304CVR	JERRY SMITH CHEVROLET	MOLDING FOR VEH #178	\$ 52.02	dshop
242942	12/27/2018	16141181	PACIFIC POWER BATTERIES	12V BATTERIES	\$ 43.59	dwwtp
243089	12/27/2018	001-421767	PISTON SERVICE OF ANACORTES	PART- VEH #219	\$ 50.07	dshop
243034	12/27/2018	600001064	SKAGIT REGIONAL HEALTH	RESPIRATORY EXAMS	\$ 44.00	medic
242935	12/27/2018	113788	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	\$ 87.50	medic
242941	12/27/2018	113791	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	\$ 140.00	dshop
242943	12/27/2018	113789	WALTON BEVERAGE COMPANY, INC	WWTP BREAKROOM SUPPLIES	\$ 52.50	dwwtp
242954	12/27/2018	113790	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 192.50	finance
243043	12/28/2018	2941	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A09754	\$ 162.75	apd
243044	12/28/2018	2942	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A09776	\$ 162.75	apd
243117	12/28/2018	794770	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEMS	\$ 33.10	pwfac
243119	12/28/2018	794780	BAYSHORE OFFICE PRODUCTS INC	SIT STAND DESK FOR MU	\$ 736.77	pwfac
242984	12/28/2018	511158	FRONTIER BUILDING SUPPLY	PLYWOOD, SCREWS FOR OPS REMODEL	\$ 92.38	dshop
243050	12/28/2018	360-293-4900-0912865	FRONTIER COMMUNICATIONS	APD "BAC" LINE 12/28-1/27/19	\$ 79.76	apd
243051	12/28/2018	360-588-11422-082205	FRONTIER COMMUNICATIONS	APD "BUSINESS LINE" 12/28-01/27/19	\$ 290.84	apd

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
243052	12/28/2018	360-299-6615-0615165	FRONTIER COMMUNICATIONS	APD 911 LINE 12/28-01/27/19	\$ 67.38	apd
243053	12/28/2018	360-588-9248-0619005	FRONTIER COMMUNICATIONS	APD "BACKUP LINE" 12/28-01/27/19	\$ 202.06	apd
243097	12/28/2018	360-293-6427-0218975	FRONTIER COMMUNICATIONS	CITY HALL 911 12/28-1/27/19	\$ 73.93	finance
243136	12/28/2018	360-299-2484-0726025	FRONTIER COMMUNICATIONS	LIBRARY PHONE 12/28 - 1/27/19	\$ 54.72	publib
243174	12/28/2018	360-299-0813-1017915	FRONTIER COMMUNICATIONS	WWTP 12/28-1/27/19	\$ 301.35	ap direct
243192	12/28/2018	360-299-3674-0214175	FRONTIER COMMUNICATIONS	OPS BACK UP PHONE LINE: 12/28- 01/27/19	\$ 66.33	ap direct
243035	12/28/2018	18-22775	NORTHWEST SAFETY CLEAN	REPAIR BUNKER COAT	\$ 243.55	medic
243109	12/28/2018	0194026	NURNBERG SCIENTIFIC	PH MODULES X 3, ARMS FOR METERS X 4	\$ 3,981.15	dwtpt
243086	12/28/2018	001-421806	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- SHOP	\$ 21.96	dshop
242485	12/28/2018	300000305007	PUGET SOUND ENERGY INC	SKYLINE ST LIGHTS, ANACORTS 10/31/18 -	\$ 434.54	dshop
243041	12/29/2018	00005W5A83528	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 12-29-18	\$ 8.44	apd
243108	12/30/2018	206206	WIDENER & ASSOCIATES	GUEMES CHANNEL TRAIL -TECHNICAL ASSISTANCE & ONGOING MONITORING - DEC 2018	\$ 1,232.00	pw1
243145	12/30/2018	206208	WIDENER & ASSOCIATES	SKAGIT RIVER 42" WATER LINE - DESIGN ASSISTANCE & PERMITTING - DEC 2018	\$ 3,879.18	pw1
243122	12/31/2018	LTAC Reimburse	ANACORTES MUSIC PROJECT	LTAC ANACORTES MUSIC PROJECT	\$ 2,570.00	plan
243039	12/31/2018	1991046423	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 72.59	dwwtp
243130	12/31/2018	18-120-FAC-0011	CASCADE GUTTER SERVICE, INC.	RETAINAGE RELEASE	\$ 383.00	pw1
243030	12/31/2018	ReimbGere	GERE, LAURIE	TRAVEL FOR 2018	\$ 638.74	admin
243186	12/31/2018	SIGURD DEC18	JULIE C. WALTERS	PUB DEF CONFL	\$ 273.00	court
243187	12/31/2018	COVERDEC18	JULIE C. WALTERS	PUB DEF COVER	\$ 117.00	court
243188	12/31/2018	MCGRIFFF DEC18	JULIE C. WALTERS	PUB DEF CONFL	\$ 208.00	court
243139	12/31/2018	894268	LIFE ASSIST, INC	3 CASES EXAM GLOVES	\$ 270.17	medic
243047	12/31/2018	18-2023525	LION GROUP	PPE RENTAL FOR FIRE ACADEMY (2 SETS)	\$ 791.20	medic
243088	12/31/2018	159339	NAPA	PART- VEH #511	\$ 18.11	dshop
243102	12/31/2018	IN929924	NOANET	COS SERVICES FOR FIBER PROJECT - DECEMBER 2018	\$ 150.00	pw1
243144	12/31/2018	IN929944	NOANET	CBD FIBER NETWORK OPS, GIS, AND ENGINEERING SUPPORT - DEC 2018	\$ 2,515.00	pw1
243026	12/31/2018	188750	REECE, STORMIE	DEPOT CLEANING DEC. 2018	\$ 825.00	parks
243199	12/31/2018	COURT & BUILDING FEE	WASHINGTON STATE TREASURER	4TH QTR COURT & BUILDING FEES 2018	\$ 40,999.77	finance
242311	1/1/2019	179701	CIVICPLUS, INC.	HOSTING & SUPPORT 1/1-12/31/19	\$ 4,725.00	infosys
243148	1/1/2019	0508622	EBSCO INFORMATION SERVICES	2019 PERIODICAL SUBSCRIPTION	\$ 377.72	publib

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
243149	1/1/2019	0508894	EBSCO INFORMATION SERVICES	2019 PERIODICAL SUBSCRIPTION	\$ 1,995.26	publib
243193	1/1/2019	93573954	ESRI INC	ESRI ARCGIS	\$ 17,305.75	pw1
243085	1/1/2019	107471	GRANICUS, INC.	GRANICUS 2019	\$ 5,607.50	finance
243131	1/1/2019	M19-C90071	IAPE	2019 INTERNATIONAL ASSOC OF PROPERTY & EVIDENCE RENEWAL; NEWSOM	\$ 50.00	apd
243111	1/1/2019	5055489034	RICOH USA, INC	CITY WIDE 10/1-12/31/18	\$ 503.82	finance
243115	1/1/2019	5055489227	RICOH USA, INC	S/N C86086497 PUB DEF COPIES 10/1-12/31/18	\$ 37.60	finance
243116	1/1/2019	5055489170	RICOH USA, INC	S/N C86152062 HR COPIES 12/1-12/31/18	\$ 16.90	finance
243126	1/1/2019	5055489063	RICOH USA, INC	APD FRONT OFFICE COPIES 12/1-12/31/18	\$ 31.26	apd
243179	1/1/2019	LicensePhillips	WASHINGTON STATE DEPARTMENT	2019 RECIPROCAL PESTICIDE LICENSE - PHILLIPS	\$ 33.00	ap direct
243096	1/2/2019	794868	BAYSHORE OFFICE PRODUCTS INC	FOLDERS/TEMPERA PAINT	\$ 5.00	parks
243094	1/2/2019	001-421991	PISTON SERVICE OF ANACORTES	PARTS- VEH #511	\$ 15.45	dshop

Total **\$1,247,172.75**



City of Anacortes Legislative Priorities Review



January 7, 2019

WA State Legislative Session Fun Facts



- ▶ The Legislature begins each legislative session annually on the second Monday in January.
- ▶ In odd-numbered years, such as when the state budget is debated upon, the State Legislature meets for 105 days, and in even-numbered years, it meets for 60 days
- ▶ In 2019, the legislature will be in session from January 14, 2019, through April 28, 2019

Why City Legislative Priorities?

- ▶ Cities house 65 percent of the state's residents, drive its economy, and provide the most accessible government.
- ▶ Anacortes legislative priorities provide a focused direction for City staff and the Mayor when meeting with legislators

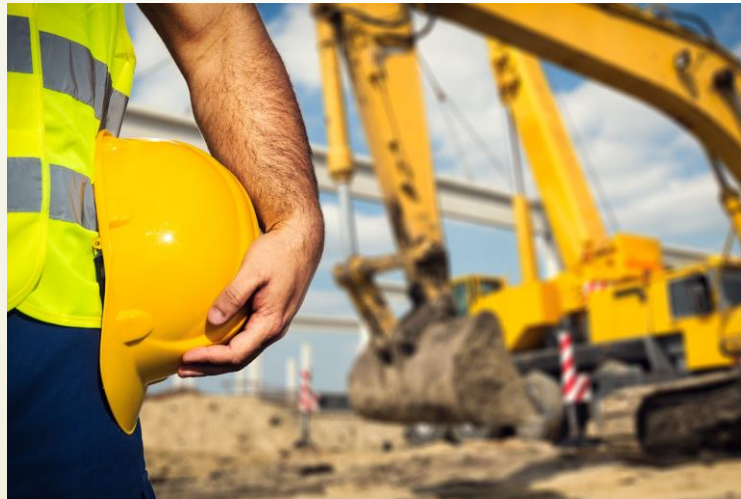




- **Community Youth Recreation Center** Anacortes youth emphatically asked for a place to call their own. A partnership between the City, the Anacortes School District, and the Anacortes Boys & Girls Club aims to provide them a safe place. A Community Youth Recreation Center will foster emotional and mental health wellbeing, encourage educational achievement, and support the youth of our community. Anacortes goal is to create diverse, innovative, affordable, and age-appropriate opportunities; to offer a safe place to study and socialize; to expose members to recreational, educational, and family support opportunities.

Top Priorities for Anacortes

- **Municipal Broadband** Anacortes is making significant infrastructure investments to provide a community-wide fiber broadband system for business and residential internet service.



Top Priorities for Anacortes

- ▶ **Trail Systems** Anacortes continues to expand trail systems to connect our community, enhance access to waterfront areas, and provide non-motorized transportation options.





Anacortes supports legislation to

- ▶ Promote the City Council's goals and protect the City's ability to provide municipal services to our residents.
 - ▶ Revitalize and build infrastructure to support job creation, community health and safety, and quality of life
 - ▶ Protect shared state revenue sources and provide mechanisms to invest in infrastructure
 - ▶ Enhance efforts to increase affordable housing, decrease homelessness, and improve a strained behavioral health system
- 



Our priorities

- Economic development tools to encourage job creation and economic growth that assist cities in maintaining, expanding, and modernizing local infrastructure to help spur local investment. Our municipal fiber initiative is an important economic development tool for our community.
- 



Our Priorities

- Keeping the Public Works Trust Fund (PWTF) in working order. The PWTF is a crucial funding partner in our efforts to provide necessary infrastructure improvements which includes critical sanitary sewer storage capacity increases.
- 



Our priorities

- ▶ Investing in affordable housing including the ongoing \$200 million capital budget investment in the Housing Trust Fund, a \$20 million per year local government revenue sharing proposal, and \$1.5 million per year for reinvestment of the sales tax from the construction of multifamily development. In 2018, Anacortes exempted low income housing projects from paying impact fees. The Anacortes Family Center benefited from this policy change when they applied for a building permit for a 20 unit transitional housing project resulting in cost savings of \$160,000 in reduced impact fees and general facilities waivers.

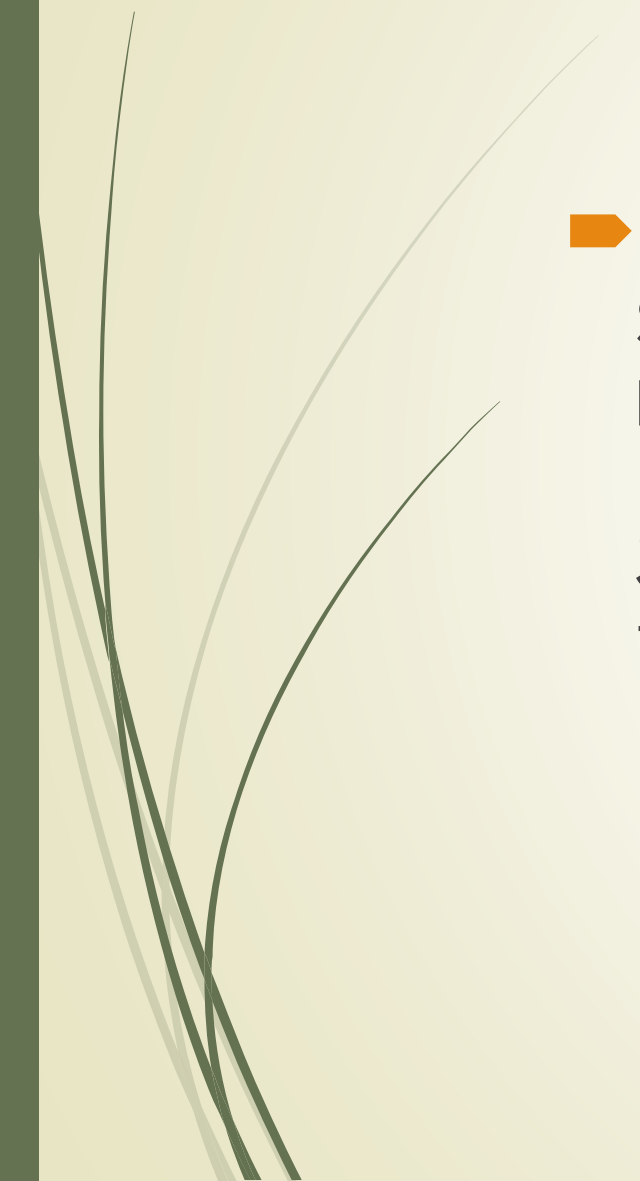


Our priorities

- ▶ Funding for the Criminal Justice Training Commission to ensure that newly-hired law enforcement officers have timely access to basic training. Currently the wait list is several months long delaying the Anacortes ability to benefit from hired commissioned officers serving the community.



Our priorities

- ▶ Addressing a failing behavioral health system. Anacortes is experiencing the ramifications of an overwhelmed mental health and drug abuse response system. Statewide investments need to be made to improve access to these systems.
- 

“

***Our democratic system only works
when we actively participate in the
process. All of us.***

George Takei

”





City Council Agenda Bill

Meeting Date: 1/7/2019

Agenda Item: 7a

Subject: 2019 Legislative Priorities

Staff Contact: Emily Schuh

Approved for Submittal to Council by	
X	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Emily Schuh, Admin Services Dir.

Action Type	
	Ordinance No.
	Code Revision?
X	Resolution No. 2029
	Contract
	Public Hearing
	Staff Report

Summary Statement: In coordination with the Association of WA Cities, Mayor Gere and staff have compiled a list of legislative priorities for City Council's discussion. Council's adoption of legislative priorities guide staff on how best to represent the City's efforts to influence, affect, or guide the passage of legislation in the Washington State Legislature. We will incorporate Council feedback following discussion at the January 7, 2019 City Council meeting.

Background:

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: City Council adopted [Resolution 1980](#) on [January 17, 2017](#) adopting legislative priorities for the 2017 legislative session.

Competing Viewpoints Considered: N/A

Recommended Motion: I move to approve Resolution 2029 adopting the City's 2019 legislative priorities.

Alternative Actions: Defer adoption for further consideration

Attachments (listed in order presented): Proposed Resolution 2029; 2019 Legislative Priorities; 2019 AWC Legislative Priorities

RESOLUTION NO. 2029

**A RESOLUTION OF THE CITY OF ANACORTES, WASHINGTON REGARDING THE
ADOPTION OF THE CITY'S 2019 WASHINGTON STATE LEGISLATIVE PRIORITIES**

WHEREAS, the 2019 state legislative session will begin a 105 day session on January 4, 2019;
and

WHEREAS, efforts of representation on behalf of the City of Anacortes to influence, affect or
guide the passage of legislation in the Washington State legislature are enhanced by a
comprehensive package of priorities that have been officially adopted by the City Council
pursuant to this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
ANACORTES that City Council adopts the attached City of Anacortes 2019 Washington State
Legislative Priorities as the position of the City of Anacortes on the items stated therein.

ADOPTED by the City Council this ____ day of January 2019.

CITY OF ANACORTES:

By

Laurie M. Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, WSBA# 40530
City Attorney



CITY OF ANACORTES 2019 LEGISLATIVE AGENDA

Resolution 2029 adopted

Top Priorities for the City of Anacortes

Community Youth Recreation Center Anacortes youth emphatically asked for a place to call their own. A partnership between the City, the Anacortes School District, and the Anacortes Boys & Girls Club aims to provide them a safe place. A Community Youth Recreation Center will foster emotional and mental health wellbeing, encourage educational achievement, and support the youth of our community. Anacortes goal is to create diverse, innovative, affordable, and age-appropriate opportunities; to offer a safe place to study and socialize; to expose members to recreational, educational, and family support opportunities.

Municipal Broadband Anacortes is making significant infrastructure investments to provide a community-wide fiber broadband system for business and residential internet service.

Trail Systems Anacortes continues to expand trail systems to connect our community, enhance access to waterfront areas, and provide non-motorized transportation options.

General Principles

Anacortes supports legislation to promote the City Council's goals and protect the City's ability to provide municipal services to our residents.

- Revitalize and build infrastructure to support job creation, community health and safety, and quality of life
- Protect shared state revenue sources and provide mechanisms to invest in infrastructure
- Enhance efforts to increase affordable housing, decrease homelessness, and improve a strained behavioral health system

Legislative Priorities. The City of Anacortes supports:

- Economic development tools to encourage job creation and economic growth that assist cities in maintaining, expanding, and modernizing local infrastructure to help spur local investment. Our municipal fiber initiative is an important economic development tool for our community.
- Keeping the Public Works Trust Fund (PWTF) in working order. The PWTF is a crucial funding partner in our efforts to provide necessary infrastructure improvements which includes critical sanitary sewer storage capacity increases.
- Investing in affordable housing including the ongoing \$200 million capital budget investment in the Housing Trust Fund, a \$20 million per year local government revenue sharing proposal, and \$1.5 million per year for reinvestment of the sales tax from the construction of multifamily development. In 2018, Anacortes exempted low income housing projects from paying impact fees. The Anacortes Family Center benefited from this policy change when they applied for a building permit for a 20 unit transitional housing project resulting in cost savings of \$160,000 in reduced impact fees and general facilities waivers.
- Funding for the Criminal Justice Training Commission to ensure that newly-hired law enforcement officers have timely access to basic training. Currently the wait list is several months long delaying the Anacortes ability to benefit from hired commissioned officers serving the community.
- Addressing a failing behavioral health system. Anacortes is experiencing the ramifications of an overwhelmed mental health and drug abuse response system. Statewide investments need to be made to improve access to these systems.

Strong cities make a great state. Cities house 65 percent of the state's residents, drive its economy, and provide the most accessible government. The continued success of cities depends on adequate resources and community-based decision-making to best meet the needs of our residents. Preserving local decision-making continues to be one of our core principles.



Support economic development tools to encourage job creation and economic growth

Washington's cities need additional economic development tools that assist in maintaining, expanding, and modernizing local infrastructure to help spur local private sector investment. By supporting value capture financing, the Legislature can partner with cities and towns to advance our shared goals of building a robust and diverse economy for communities around the state.



Keep the Public Works Trust Fund in working order

Cities support ongoing investment in the various infrastructure funding programs sponsored by the state. In particular, the Public Works Trust Fund (PWTF) is a crucial funding partner in our efforts to provide the necessary infrastructure for our communities. We seek full funding for the Public Works Board's \$217 million budget, funded from the current stream of loan repayments and the 2 percent of REET dedicated to the account. Additionally, we look to strengthen the program by ending REET fund diversions from the account now instead of waiting until 2023.



Invest in affordable housing

Communities around the state are facing a housing affordability crisis. Cities support an ongoing \$200 million capital budget investment in the Housing Trust Fund, a \$20 million per year local government revenue sharing proposal, and \$1.5 million per year for reinvestment of the sales tax from the construction of multifamily development. In addition, cities support proposals that remove barriers to affordable housing, including voluntary density and infill development solutions, opportunities for creating shared housing, and addressing condominium liability to expand housing choices.



Fund a systems approach to correct fish-blocking culverts

AWC and state agency partners are focused on developing and funding a comprehensive statewide approach to fix salmon-blocking culverts. In order to achieve meaningful salmon and orca recovery, cities need ongoing and significant funding to upgrade city culverts. This critical investment will support fish passage by maximizing collaboration with the state's legal obligation to upgrade its culverts, while also addressing other critical needs like stormwater and water quality. Cities support creating a permanent framework to fund systemwide corrections that begins with fully funding the Fish Barrier Removal Board this biennium, including capacity for a grant program in the second half of the biennium. An effective framework also includes a commitment to future investment.



Provide responsive funding for the Criminal Justice Training Commission (CJTC)

Cities need a responsive funding model for the CJTC to ensure that newly-hired law enforcement officers and corrections officers have timely access to basic training. Cities seek funding for at least 19 Basic Law Enforcement Academy (BLEA) classes per year and at least seven Corrections Officer Academy classes per year in order to meet our public safety needs.



Address a failing behavioral health system

Cities are experiencing the ramifications of an overwhelmed mental health and drug abuse response system. The state needs to make investments sufficient to improve access to these systems and their success across the state. Cities will work with the state to pursue enhancements and reforms to the behavioral health delivery systems including engaging with mental health transformation proposals, the *Trueblood* settlement, making permanent the mental health co-responder program, and supporting comprehensive opioid response legislation.

Contact:

Candice Bock

Director of Government Relations
candiceb@awcnet.org • 360.753.4137

Hunt, Marcia

From: Johnson, Eric
Sent: Monday, January 7, 2019 3:19 PM
To: Gere, Laurie; Schuh, Emily; Hunt, Marcia
Subject: City Council Agenda Item 7a: legislative priorities

Laurie -

I would like to add one additional legislative priority to the list:

The City of Anacortes supports:

- *The efforts of the Legislature in passing SHB 2367, establishing a Child Care Collaborative Task Force, and we encourage the passage of future legislation that will provide incentives employer-supported child care and improve child care access and affordability for employees.*

I will address this at tonight's meeting. Sorry about the belated response; I've been covering the Graveyard Shift at the Cold Weather Shelter and that's led to some Temporal Anomalies in my getting around to stuff.

Regards,
Eric

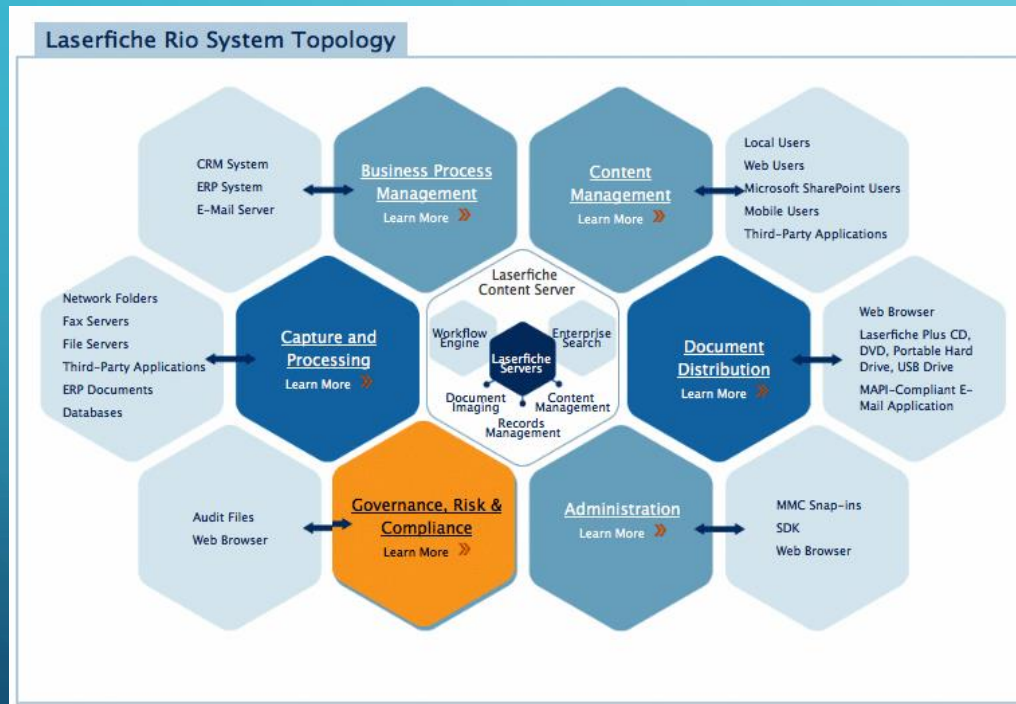
Eric Johnson
Anacortes City Council, Ward 3
(360) 840-5415 [mobile]

LASERFICHE UPDATE

JANUARY 7, 2019



WHAT IS LASERFICHE AGAIN?



- Software to more efficiently manage records and information
- Allows structured information to be easily defined and shared across multiple teams
- Will provide the City:
 - Enterprise content management
 - Business process automation
 - Productivity-boosting analytics

WHERE ARE WE NOW?



2018 SUCCESSES: INSTALLED AND CONFIGURED

- Software installed, configured and tested
 - Laserfiche components distributed across six City servers
 - Citywide document repository established
 - CJIS/HIPAA secure repository will follow in 2019
 - Redundant backup verified
 - User permissions established and verified
 - Automated OCR and table update processes established and verified
 - Key user training complete

2018 SUCCESSES : RETENTION SCHEDULES

- Local Government Records Retention Schedules Established and Activated
 - Installed from Cities Digital
 - CORE (Common Records Retention)
 - Land Use Planning and Permitting
 - Law Enforcement
 - Built by Team LF
 - Animal Services
 - Fire and Emergency Medical Records
 - Parks and Recreation
 - Utility Services



Office of the Secretary of State
Washington State Archives

Local Government Common Records Retention Schedule (CORE)
Version 4.0 (May 2017)

1.8 LEGAL AFFAIRS

The activity of providing legal counsel and managing litigation for the local government agency. Includes internal and outside counsel.

IMPORTANT: Criminal and civil cases filed on behalf of "the People of" the cities, counties, or the State of Washington, are covered in the [Prosecuting Attorney Records Retention Schedule](#).

DISPOSITION AUTHORITY NUMBER (DAN)	DESCRIPTION OF RECORDS	RETENTION AND DISPOSITION ACTION	DESIGNATION
GS52-07-03 Rev. 1	Legal Advice, Analysis, and Opinions – Development Records relating to the development of legal advice and analysis of the law. Includes, but is not limited to: • Preliminary drafts; • Comments on preliminary drafts; • Related correspondence/communications.	Retain until issuance of advice/opinion <i>then</i> Destroy.	NON-ARCHIVAL NON-ESSENTIAL OFM
GS53-02-03 Rev. 2	Legal Advice, Analysis, and Opinions – Official Records relating to the provision of legal advice, opinions and interpretations in the process of acting as legal counsel for the agency or any of its departments/offices, where the advice/analysis/opinions are <u>not</u> retained and dispositioned with other agency records to which they relate. Excludes records covered by <i>Legal Advice, Analysis and Opinions – Development</i> (DAN GS52-07-03).	Retain for 10 years after issuance of advice/opinion <i>then</i> Transfer to Washington State Archives for appraisal and selective retention.	ARCHIVAL (Appraisal Required) NON-ESSENTIAL OPR
GS53-02-05 Rev. 1	Legal Advice, Analysis, and Opinions – Secondary Copies Records relating to the provision of legal advice, opinions and interpretations in the process of acting as legal counsel for the agency or any of its departments/offices, where the advice/analysis/opinions <u>are</u> retained and dispositioned with the agency records to which they relate. Excludes records covered by <i>Legal Advice, Analysis and Opinions – Development</i> (DAN GS52-07-03).	Retain until no longer needed for agency business <i>then</i> Destroy.	NON-ARCHIVAL NON-ESSENTIAL OFM

2018 SUCCESSES : REAL TIME USE

- Real time business processes migrated to Laserfiche for
 - City Clerk
 - City Council and Planning Commission meeting documents
 - City Council legislation
 - Public Notices
 - Legal Department
 - Contracts
 - Claims
 - Public Records Requests
 - City Attorney
 - Information Systems



2018 SUCCESSES : REAL TIME USE

- Finance Department
 - Daily and monthly accounting transactions
 - Utility Billing account records
 - Accounts Payable vendor records
- Building Department
 - Building permit files
- Human Resources/Parks/ASAC
 - Volunteer processing



2018 SUCCESSES : REAL TIME USE - BENEFITS

- Documents are created and stored directly in Laserfiche
 - No more paper!
 - No more re-handling to archive
 - Shortcut pointers eliminate duplicate copies of records
 - Records are flagged with applicable retention requirements at inception
- Security and records management compliance are built in
 - PII and PHI are redacted when each document is created
 - Granular rights assignment allows appropriate shared access across departments
- Full text search available for all records in the repository
 - More efficient access for staff
 - More efficient response to public records requests
- Designated record sets are immediately available on the web with no additional handling or posting effort by staff

2018 SUCCESSES : APPLICATION INTEGRATION

- Implementation of Laserfiche Connector to tie Eden transactions to their supporting documents stored in Laserfiche
 - Store and retrieve documents with *no keystrokes* – Laserfiche reads existing data on Eden screens
 - Standardized document naming and filing
 - Avoids data entry errors
 - Currently supporting
 - Contracts
 - Accounts payable and receivable
 - Utility billing
 - Building permits

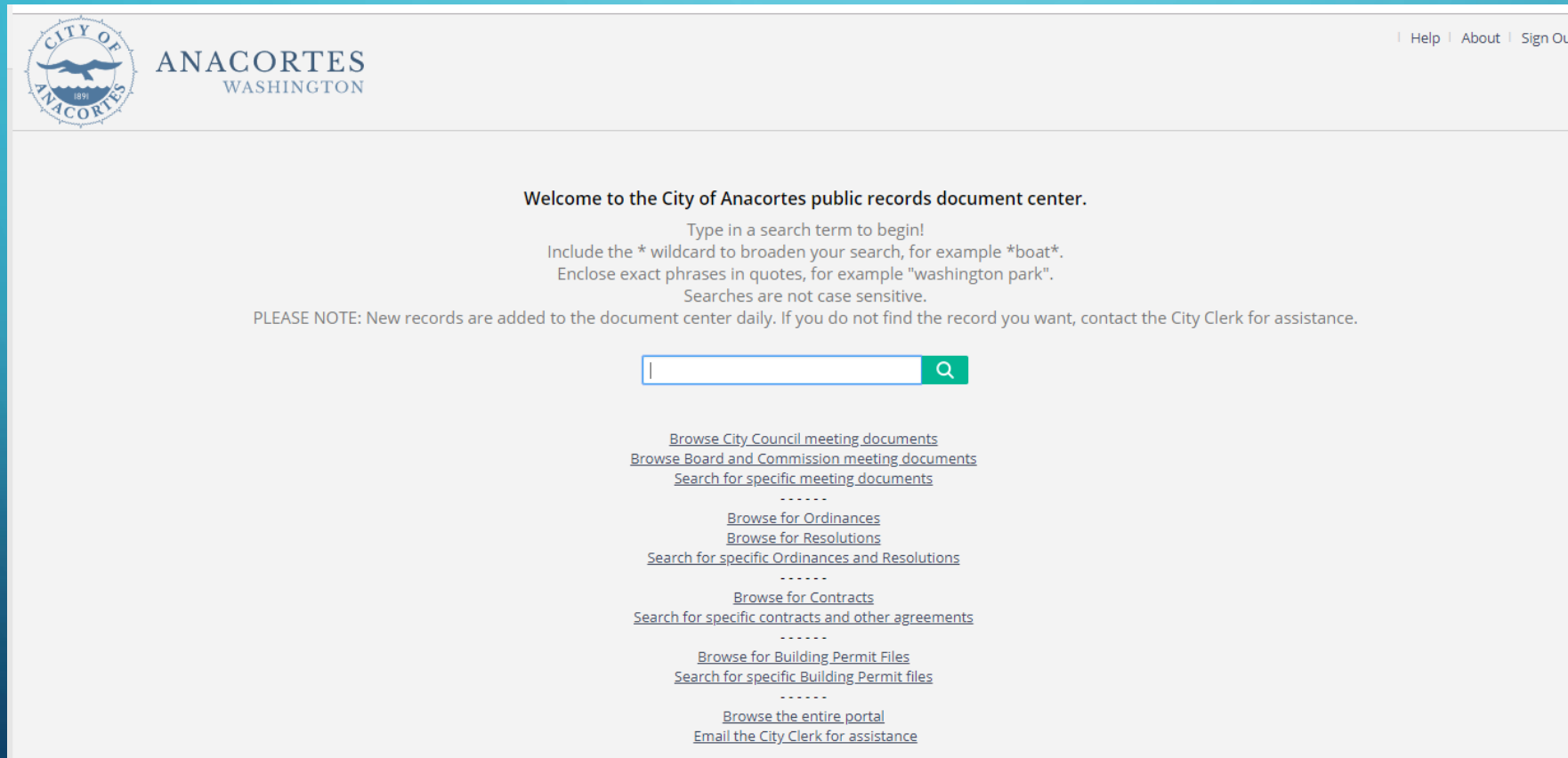
2018 SUCCESSES : ELECTRONIC DOCUMENT PORTAL

- **Over 20,000** public records available on the web and text searchable including:
 - Over 8600 building permit files –linked to ArcGIS maps!
 - Nearly 400 land use files (short plats and conditional use permits) –linked to ArcGIS maps!
 - Over 2700 contracts and interlocal agreements
 - Over 700 public notices
 - All 3034 ordinances dating back to 1891
 - All 2028 resolutions dating back to 1901
 - All City Council minutes dating back to 1914
 - All City Council agenda packets beginning with 2012
 - All Planning Commission agenda packets beginning with 2017



2018 SUCCESSES : ELECTRONIC DOCUMENT PORTAL

- Available from City website or directly at docs.cityofanacortes.org

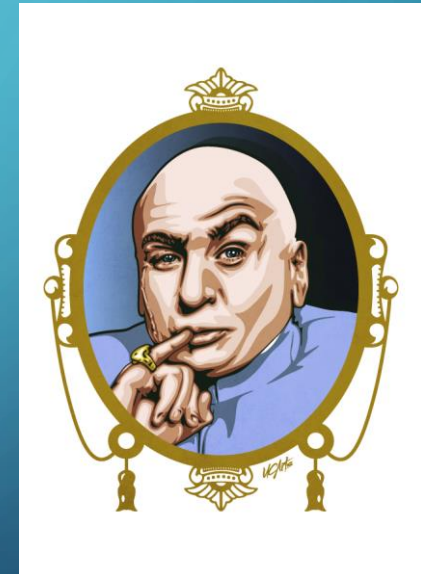


2018 SUCSESSES : ELECTRONIC DOCUMENT DELIVERY

- Web portal quickly, conveniently and securely delivers documents in response to [voluminous] public records requests
 - Faster delivery to requestors
 - No more burning and mailing CDs or flash drives
 - More efficient use of staff time



2019 WORK PLAN



2019 WORK PLAN

- Expand licensing from 50 to 100 full users per approved 2019 budget
- Implement invoice storage in Laserfiche citywide (eliminate duplication, ensure security and records management compliance for nearly 13,000 documents annually)
- Move all Public Works divisions into Laserfiche
- Establish separate repositories for APD and City Prosecutor
- Install, train and implement Forms Professional to enhance capability for internal and external workflows (e.g., grant management, travel requests, planning projects)

ROI IS REAL!

- Records are scanned once, stored once, easy to locate, and filed from inception according to state records retention requirements
- Growing document repository is available 24/7 from any location
- Electronic Document Portal provides transparent public access to designated records *automatically*
 - No staff time spent separately posting and updating documents to the website

QUESTIONS?





ENGINEERING TEAM

Maintain complete and accessible engineering records, design and construct robust public improvements, and partner with the private sector to preserve the quality of life and promote the economic vigor of the community.

Tim Hohmann
Steve Lange
Eric Shjarback
Justin Symonds
Gunnar Christenson
Jeff Beltramini



SIDEWALK

STORM
POND

PAVING &
OVERLAY

WATERLINE
REPLACEMENT

WSDOT
FORUM

ROUNDAABOUT



DOWNTOWN SIDEWALKS

GUNNAR CHRISTENSEN, PROJECT MANAGER

Use of Horizontal
 saw cutting to
 eliminate trip hazards
 Saved the City \$200,000



STORM POND MAINTENANCE

TIM HOHMANN, PROJECT MANAGER
Pleasant Slope Regional Detention Pond

Cleaning and maintenance of large wet pond on 27th Place. The Street Department cleared large amount of overgrowth. Then the Engineering Department hired a contractor to clean the sediment from the pond and further enlarge the pond to account for upstream development.



THANK YOU
Street Department
for your hard work
on this project

Part of NPDES
Phase II Permit
Requirements

ISSUES

1. Diminished function due to sediment and vegetation
2. Pond needed to be increased for upstream development

Thank you to our
Streets Department for
complete construction
of this much needed
connection in our
community

PAVING TRAIL AT Q AVENUE

TIM HOHMANN, PROJECT MANAGER & DESIGNER
Q AVENUE WITH NEW PAVING MACHINE

M
AVENUE
OVERLAY

PEDESTRIAN
OVERLAY



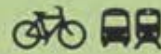
SOLUTION

Create a Pedestrian and Bicycle connection along the Q Avenue Coordinator

M AVENUE OVERLAY

TIM HOHMANN, PROJECT MANAGER

COMPLETE STREETS PROJECT



Failing
Pavement



Traffic
Calming

This project was completed in preparation for the planned paving of M Avenue.

Upgraded
80 ADA ramps
along M Avenue.

Installed a new
mid-block crossing at
Whitney School

UTILITY & PEDESTRIAN IMPROVEMENT PROJECT

Preparation for Overlay Project

TIM HOHMANN, PROJECT MANAGER

This project was completed in preparation for the planned paving of M Avenue.

11 Alley approaches

were reconstructed to become ADA compliant & provide a gentler approach to M Avenue from the alleys.

Multiple sidewalk gaps were completed.

Installed additional catch basins to fix known drainage issues.



WATERLINE REPLACEMENT

JEFF BELTRAMINI, PROJECT MANAGER





WASHINGTON TRANSPORTATION PROFESSIONALS FORUM

Steve Lange, Engineering Technician presented at the Washington Transportation Professionals is a transportation peer exchange and networking group held in Anacortes.



WHAT IS A ROUNABOUT?

A modern roundabout is a circular intersection where drivers travel counterclockwise around a center island. There are no traffic signals or stop signs in a modern roundabout. Drivers yield at entry to traffic in the roundabout, then enter the intersection and exit at their desired street.

Studies by the Federal Highway Administration have found that roundabouts can increase traffic capacity by **30 percent to 50 percent** compared to traditional intersections.

SHARPES
CORNER

32ND & D
AVENUE



SHARPES CORNER ROUNDAABOUT

WSDOT and prime contractor Tapani, Inc. have completed construction of this \$13 million Connecting Washington project - delivering it under budget and ahead of schedule.

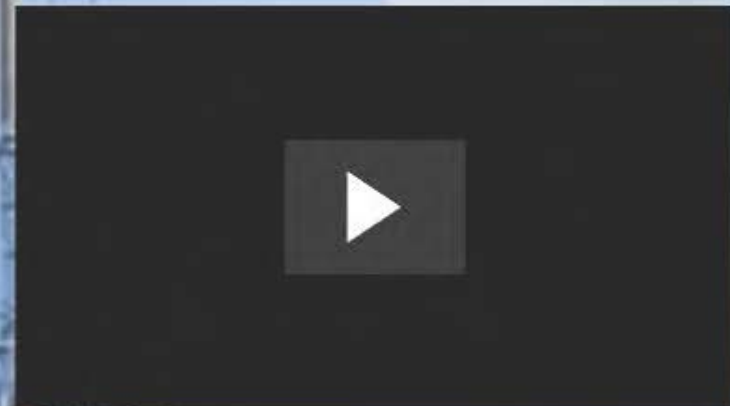
- Improve safety
- Ease congestion
- Improve the reliability of trips and provide better bicyclist and pedestrian access through this area
- Crews built two new roundabouts, created a right-in right-out only corridor and built a bicycle and pedestrian trail which connects to improved crossing areas and safety islands in this western Skagit County community.



32ND & D AVENUE ROUNABOUT

To improve safety, ease congestion, improve the reliability of trips and provide better bicyclist and pedestrian access through this area - crews built a single lane roundabout including truck aprons and mountbale islands. Bicycle facilities include bicycle lanes that transition to a multi-use walkway around the roundabout.

Pedestrian improvements include 8-foot wide sidewalks, ADA ramps, and crosswalks. Also, driveways, pavement markings, utilities work, landscape retaining walls and vegetation in accordance with the contract plans and contract provisions and Standard Specifics.



OPERATIONS TEAM

Operations is one of the most diverse divisions in Public Works. We employ over 25 professionals dedicated to providing essential services to our community.

The teams include Fleet Services, Solid Waste, and Streets Utilities.

OPS
Building

Streets

Fleet

Solid
Waste

Statistics

OPERATIONS REMODEL

Phase 1 was completed at the end of 2017
Phase 2 was started January 2018 and will be
completed by the end of the month.



The Operations and Water department has
helped to complete the big remodel. Big thanks
to everyone who lent a hand or helped cover

Phase 3 will be completed in 2019!



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STREETS & UTILITIES

The Streets and Utilities Department maintains the infrastructure of the City's Street, Storm and Sewer lines.



FLEET SERVICES

The Fleet Services Department is responsible for purchasing and maintaining all of the City's 394 pieces of equipment
180- driven or towed
214- generators, small outdoor power equipment, lawn care, and boats.



NEW ALTERNATE FUEL VEHICLES

Using alternative fuel in 20 of our vehicles over the last 12 months we have displaced about 7,500 gallons of gasoline. With propane to gas savings and a small grant we saved about \$20,000 and reduced our carbon foot print. (Propane was about \$1.98/gallon cheaper than gas)



New Solid
Waste
Truck

394
pieces of fleet
EQUIPMENT

In 2018 we received:

- 1 new electric car at the Water Plant
- 1 new Propane Van in the Water department FOR
- We are awaiting 4 more propane conversion kits for 2018 Tahoe's and Silverado's.
- 6 more alternative fuel vehicles in 2019



AMBULANCE TURNED SOLID WASTE TRUCK



The Fire Department was retiring an Ambulance and the county did not want the chassis back so we came up with the idea of modifying it and updating the solid waste departments dumpster hauler. The unit it replaced was repurposed from a rear-loader 26 years ago.



SOLID WASTE SERVICES

The City of Anacortes Solid Waste department is responsible for the pick up of both commercial and residential solid waste within the city limits of Anacortes.



DROP BOX SERVICE

began in October 2016.

Currently we have 11 permanent accounts. Seven of those are non-compactor drop boxes, supplied by the city. Four of them are compactors which belong to the customer. Of the 11 permanent accounts, 9 are scheduled for weekly pickups and 2 are on call.

Our total tons hauled this year for drop boxes through October is

1,725.16 tons. Ole Lindbo is the drop box driver, with Dan Jones from the Street department being his relief driver.

FREE SPRING & FALL CLEAN UP

April 14th

- 17 employees worked, 268 customers, collected 24.92 tons of garbage and 60 yards of organics

September 8th

- 15 employees worked, 186 customers, collected 7.24 tons of garbage and 60 yards of organics



2018 STATISTICS



Over
1700
storm inlets
cleaned



6 ponds
returned to
original design

9,450 feet
of sewer lines
roots were
cut out



61
control
structures
cleaned



570 gallons
of **YELLOW**
road paint

535 gallons
of **WHITE**
road paint
put down



484 tons
of asphalt put down

11,000 feet of storm
lines cleaned

139,085 feet
of sewer lines
cleaned



969
storm
manholes
cleaned



40,808 feet
of sewer lines
videoed

City Hall

Senior Center

**Fiber
Server
Room**

Library

Depot

Public Safety Projects

"Thank you to all that assisted with the various projects, Brandon and I would like to say THANK YOU! Water Department, Street Department, Parks Department, Library staff and their volunteers, and Information Services. We couldn't have achieved so much without your support."

- Mac Jackson,
Facilities Manager



City of Anacortes Facilities

[illegible]

CITY HALL PROJECTS

THIRD FLOOR REMODEL
ADMIN AND PERMIT AREA
NEW CARPET



SENIOR ACTIVITY CENTER PROJECTS

PROJECTS INCLUDE: Network Cabling for phones and computers, new phone serve, network server room, new projector screen and audio in the great room, phone service for ASAC from public safety, powered doors great room and sunriser room





FIBER SERVER ROOM



- Cooling System
- DC Power Plant
- Electrical for Fiber Room
- Fiber Panels
- Server Room





ANACORTES PUBLIC LIBRARY

- Children's Area
New Carpet &
Shelving
- New Book Storage
- Generator
- Conference Room
Remodel



DEPOT PROJECTS

DEPOT ELECTRICAL UPGRADE AND FLOOR RESURFACE





Water fountain upgrades, boiler venting replacement, camera upgrade and new installation (24 total units), court bathroom floor upgrade, exterior lighting, garage door openers replaced, hot water heater replacement, keypad and proximity (17 keypads), monitor installation, patrol monitor upgrade

WATER SYSTEM

Treatment and Distribution



The City of Anacortes is committed to providing quality water for all residents and making sure its citizens can rest assured of its safety and superior quality.

Water Treatment Plant
The City owns and operates a regional water treatment plant located near Mount Vernon, on the east bank of the Skagit River. In 2013, the City essentially replaced the previous water plant with a new plant on the same site on the Skagit River.

INNOVATION

SYSTEM
IMPROVEMENTS

OUR TEAM



DRONE



ZETASIZER

CL-17

FIBER

DOH
OPTIMIZATION



MALVERN ZETASIZER

A Malvern Zetasizer WT was purchased at the Water Treatment Plant to help operators make smart decisions when treating raw water from the Skagit River for drinking water.

The Zetasizer reads the charge of electrons in the water via a frequency pulsing laser and an oscillating voltage source supply to the sample.

This indicates when more or less coagulant is needed to treat the water, which reduces the chance of overdosing and enables a predictive, rather than a reactive response to treating.

Plant stability is more easily maintained in the face of storms, flooding, heavy rain, snow melt and leaf fall.



FIBER INSTALLATION

Water distribution crews successfully installed micro-duct into Anacortes water pipes, using the Craley Group Limited pipe-in-pipe system, making the city the first entity in the United States to do so.

The micro-duct will allow city staff to feed fiber-optic cables through the pipes, connecting the Water Treatment Plant on River Bend Road in Mount Vernon with the in-town Blue Heron booster station with fiber optics.

The system will replace the city's unreliable radio-based telemetry system used to control the sewer and water systems and may provide a backbone for a city-wide broadband system.





DOH OPTIMIZATION

The Anacortes Water Treatment Plant has been one of 11 plants in Washington State taking part in Performance Based Training sponsored by the Department of Health during the past year and a half.

Plant employees created and performed a series of special studies and reported their findings to the group.

The studies included:

- Filter turbidimeter detention time study – Staff found that installing smaller gauge hose decreased detention time to the filter turbidimeter and increased efficiency.
- Filter Bed Expansion study – Staff found the plant's filters expanded properly at 20% expansion and no adjustment was necessary to BW flow rates.
- End of filter backwash study – Staff studied end of filter backwash turbidity at the sixth, seventh and eighth minute with a goal of ending backwash at or near 10 NTU. The test is performed every 6 months to ensure staff is not overwashing or underwashing filters.

CL-17 ANALYZERS



Several CL-17 chlorine analyzers were installed alongside pH probes as monitoring stations at three locations at the Water Treatment Plant and at the in-town booster stations.

The instruments are a highly reliable source of data gathering used for detection of main breaks and other faults in the lines that come to the booster stations.

They use the same indicator method plant operators use in the lab and are basically bulletproof when it comes to regular operation.



DRONE

An Evo drone was gifted to the Water Treatment Plant by Autel Robotics in exchange for feedback. The drone has a 30-minute flight time and flight range of 4.2 miles. The built-in camera can produce 12-megapixel still images and video at 4k resolution and 60 frames per second.

It is currently being used for inspections where fall protection and confined space permits are required. It has cut back on the time needed to do those jobs and the human risk involved.

Future plans are to use it on basic security checks across at the water intake station and Wi-Fi feasibility for booster stations.



SYSTEM IMPROVEMENTS

Blue Heron Reservoirs

Chlorine Conversion

Rock Ridge Pump Station

Waterline Replacement

Raw Water Pipeline

Pilot Filter Study



BLUE HERON RESERVOIRS

The construction of two brand new **1.5 million-gallon** water reservoirs off Blue Heron Circle was completed.

The tanks replaced the 40-year-old, 3-million-gallon tank that was showing signs of structural degradation.

Having two tanks will provide a backup for the city in the case of an emergency and during routine maintenance.

The project was completed by Stellar J Corp. or Woodland for approximately \$5 million, paid for with a loan from the U.S. Environmental Protection Agency Drinking Water State Revolving Fund.









CHLORINE CONVERSION PROJECT



A project to convert the Water Treatment Plant's use of chlorine gas to sodium hypochlorite or liquid chlorine began in October and is on schedule to be completed in early 2019.

Chlorine is used as a disinfectant at the plant. In liquid form, it is safer and requires less stringent rules for its use by the state.

Award Construction has taken the lead on the construction with added help from city distribution crews who constructed a spill containment system.

The project is expected to cost \$700,000 with funds coming from the regional water system capital funds.



ROCK RIDGE PUMP STATION UPGRADE

The Rock Ridge pump station was upgraded with three 5-horsepower pumps, one 125-horsepower pump and three variable frequency drives this year.

The project improved efficiency and reliability at one of Anacortes' key water distribution sites, as well as met build-out conditions of 200 residential connections in the Rock Ridge pressure zone.



WATERLINE REPLACEMENT

As part of the 2018 Waterline Replacement Project, approximately 3,000 linear feet of water main was replaced on Piper Circle and Sugarloaf Street.

Also as part of the project a new asphalt surface was installed on these roads.



RAW WATER PIPELINE PROJECT

Water Treatment Plant staff began work on a project to construct a second raw water pipeline underneath the Skagit River in Mount Vernon. When completed, the 42-inch line will provide a redundancy for bringing water from the intake station to the plant on the other side of the Skagit River.

It will be designed to carry the full flow capacity of 54.9 million gallons per day allowed under the city's water right.





PILOT FILTER STUDY

In 2018, staff at the Anacortes Water Treatment Plant, led by operator-in-training Crystal Salmon, completed the first testing phase of a pilot filter to demonstrate performance at the surface filter loading rate of

7.41 gallons per minute per sq. ft.

The plant's eight filters, used to remove pathogen-sized particles from water coming out of the Skagit River, are currently limited to a surface loading rate of 6 gallons per minute per square foot.

The new rating, if approved by the Washington Department of Health, would allow the plant to up its maximum production capacity from 34.8 million gallons per day to 42 million gallons per day.

Testing is done by introducing endospores to the pilot filter at a loading rate greater than the 7.41 goal. The resulting water is sampled and sent to an outside lab for complex testing to confirm the desired results.

A second and third phase of the study is expected to be done in January and during the summer months in 2019.





OUR TEAM

NEW HIRES

The water treatment plant hired three new operators this year, starting with Crystal Salmon and James Rossi in April, followed by Isaac Brunk in September.

- Crystal was a former fish culturist, working for the state at salmon hatcheries.
- James moved here from Wyoming, where he worked at a similarly sized water plant.
- Isaac came from the Olympic Peninsula where he worked for the Quileute Nation Water System.

NEW POSITIONS

- Seth Van Wyck, an operator with the water treatment plant since May of 2016 moved into the position of lead operator this year.
- Mike Henson, Mike was originally a street department employee and recently moved to water maintenance full time and has also been instrumental in the fiber optics project.
- Nick Hibma came over to water distribution from the street department and became a highly-valuable employee from the start.

WASTEWATER TREATMENT PLANT

"Essential services for our community"



The Anacortes Wastewater Treatment Plant, located on T Ave between 4th & 6th Streets, went online on February 17, 1992. At this time the city went to a secondary treatment biological process, that treats suspended and dissolved solids. This process vastly improves the quality of the treated water Anacortes discharges into the Puget Sound. The treatment plant has an average daily flow of 1.89 million gallons and is permitted for up

to **4.5 million
gallons per
day.**

OUR
TEAM

TELEMETRY
UPGRADE

SECONDARY
CLARIFIER

INCINERATOR

FIRE PUMP
STATION

OUTFALL



STAFF

Becky Fox – WWTP Manager
 Lou Zurcher – WWTP Operator III
 Allen Lindbo – WWTP Operator III
 Katy Wynn – WWTP Operator III
 Odi Flores – WWTP Operator IV
 Alan Bower – WWTP Operator III
 Bob Hendrix- Formerly WWTP Operations Supervisor, Retired
 Harry Whyte – WWTP Operations Supervisor
 Mark Gatto – WWTP Operator IV
 Jordan Davis – WWTP Operator I
 Adam Veal – WWTP Operator III
 Wayne Davis – WWTP Operator III
 Sylvia Cooper – WWTP Department Secretary II
 Steve Doeblner – WWTP Maintenance Supervisor



Bob
 Hendrix
 retired after
 working for
 the city for
 27 years.
 He has
 been
 missed.



Harry Whyte moved from Lab
 Supervisor to Operations Supervisor
 and Corrin Hamburg was hired to
 replace Harry as the Lab Supervisor.

Welcome Corrin!

TELEMETRY UPGRADE

The telemetry upgrade was a two year project, in 2018, the remaining 11 pump stations were upgraded and the pump stations are in Fiber Ready status. There are no pump stations communicating with the radio telemetry (old system).

Each pump station has unique operating conditions, individual set points and configurations requiring testing and careful scrutiny to ensure all aspects of the programming and control system are reliable and work properly following each upgrade.



Odi Flores and Jordan Davis, making upgrades to control panel components as part of the Fiber Telemetry upgrade



Inside View of the Control Panel

SECONDARY CLARIFIER



Preparations were made to rebuild the Secondary Clarifier drive mechanisms after 26 years of service. After evaluation it was found they are in excellent condition and do not need to be rebuilt.

While the Secondary Clarifier was down, staff took the opportunity to perform a thorough inspection, replace seals, shields and valves in the clarifier.

SHUTDOWN

INCINERATOR CROSS OVER DUCT

The biggest project this year was replacing the crossover duct, expansion joints and tube sheet on the heat exchanger on the Incinerator.

After 26 years of operation, the equipment needed repair. A large crane was used to remove the old equipment. The project required 5 days of 24/7 shift work by the contractor with plant staff working around the clock while the contractor was on site. With the incinerator shut down for this length of time, it took 5 days to heat up and burn the stockpiled sludge.

There was extensive planning and coordination to accomplish this project within the short turnaround window available.



INCINERATOR SHUTDOWN

During the incinerator shutdown, Katy Wynn and Lou Zurcher cleaned out the Ash Thickener. (photo on the right). In the photo above, Jordan Davis is returning the bricks to close off the incinerator in preparation for starting the incinerator.

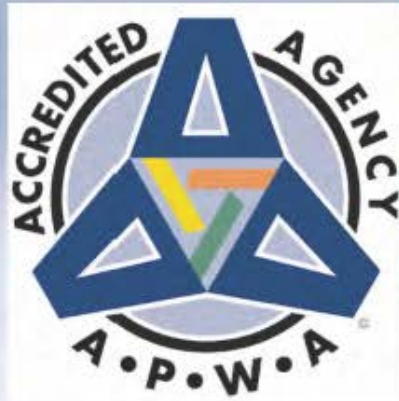


FIRE STATION 1 PUMP STATION

Work was completed to replace temporary plumbing with a hard plumbed intertie on the sewage pump station at Fire Station 1.



WWTP OUTFALL



The City of Anacortes
Wastewater Treatment Plant,
Culbertson Marine Construction,
and Skillings Connolly, Inc
were awarded the

2018 Project of the Year Award

by the American Public Works
Association (APWA) for the
coordinated efforts on the
WWTP Outfall
repair project.



GIS

ROB HOXIE, GIS COORDINATOR

GIS is an acronym for Geographic Information Systems, which combines geography, information and technology – producing an extremely powerful tool. With GIS, it is possible to quickly and efficiently calculate information, report information and of course, map information to edit

Interactive
Maps

City
Statistics

Video by Jacob Hoxie
Anacortes High School

Digital
Media
Production
Class





City of Anacortes Structures
Structures in City Limits



City of Anacortes Zoning Map
Zoning



City of Anacortes Plats & Short...
Plats & Short Plats in City of
Anacortes



Grand View Cemetery Location...



City of Anacortes Easements
Easements



City of Anacortes Developme...
Development Information
Correspondence



Anacortes Community Forest ...
ACPL Trails



City of Anacortes Encroachments...
Encroachments



City of Anacortes Shoreline Data
Shoreline Data Map



Anacortes City Parks Map
Parks Web Map Application



City of Anacortes Accident Lo...



City of Anacortes Monuments
Monumentation for Anacortes



City of Anacortes Vacations
City Vacations



Anacortes Fire Hydrants
Fire Hydrant Web Map Application



City of Anacortes Boundary LL...
Boundary Line Adjustment in



NGPE Plat/Short Plat Map
plats with NGPE or buffer areas

INTERACTIVE MAPS

The City of Anacortes GIS Web Maps are designed to be used by the public as well as the city employees to better find and maintain many utilities, parks and other city owned properties.

**MILE
1
5**

The City of Anacortes corporate city limit is **15.53 sq miles** in size

18 parks which cover **3,176 acres** including Grandview Cemetery

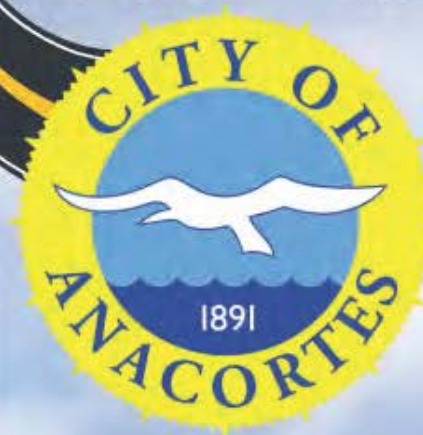


1,098
fire
hydrants

64
miles
of trails



126
miles
of roads



160
miles
of active
water
main
line

106
miles
of active sewer
main lines.



The highest
elevation point is
1,273 ft.
"Mt. Erie"

3,000 ANACORTES SIGNS



STORMWATER MANAGEMENT PROGRAM

The City of Anacortes is required to obtain coverage under Western Washington Phase II Municipal Stormwater Permit (MS4 Permit) because it operates a regulated small municipal separate storm sewer system (MS4) that discharges stormwater to the surface waters of Washington State.



DEPARTMENT OF
ECOLOGY
State of Washington

**WATER
QUALITY**

**ILLICIT
DISCHARGE**

OUTREACH



Diane Hennebert,
Stormwater Program
Manager

WATER QUALITY MONITORING

The City of Anacortes is part of the Regional
Stormwater Monitoring Program



Skagit Stream Team
monitoring of Ace of
Hearts Creek



SKAGIT
CONSERVATION DISTRICT
SOIL • WATER • WOODLAND

ILLICIT DISCHARGE DETECTION & ELIMINATION



An illicit discharge means any discharge to the MS4 that is not composed entirely of stormwater or of non-stormwater discharges allowed as specified in the City's MS4 Permit.



OUTREACH

There are many ways to get involved in protecting water quality in Anacortes!

The City of Anacortes partners with the Skagit Conservation District to offer a variety of opportunities to learn best management practices and how to implement them in our everyday lives.

The City of Anacortes has also worked with Anacortes High School's Green Club on several projects. With assistance from the City and the Samish Indian Nation, the Green Club has designed and built rain gardens in town.



SKAGIT
CONSERVATION DISTRICT
SOIL • WATER • WOODLAND





CITY
HALL

CITY FACILITY LED LIGHTING PROJECT

City Facility	1 st Year Project Savings	Puget Sound Rebate
WWTP	\$3,701.00	\$7,995.38
Library	\$6,016.00	\$11,719.90
City Hall	\$3,344.00	\$5,268.09
Fire Station I	\$1,687.00	\$3,503.83
Fire Station II	\$520.00	\$1,081.00
Totals	\$15,268	\$29,568.20

LIBRARY

OUTREACH

2019 PROJECTS

Maintenance Shop	Anacortes Senior Center
Public Safety Building	4 Pump Stations

GREEN
DIRECT

CITY HALL SOLAR ENERGY 21 kw

For the third year in a row the city has received the maximum amount possible in production credit from Puget Sound Energy

THIS DOCUMENT HAS A DIGITAL SIGNATURE AND IS A VALID E-CHECK

PSE PUGET SOUND ENERGY

PO Box 87034
Bellevue, WA 98009-8704

DATE: 11/07/2018
CHECK NO: 0001707348

Pay *** FIVE THOUSAND USD ***

Amount
\$****5,000.00

VOID AFTER 60 DAYS

TO THE ORDER OF
CITY OF ANACORTES
C/O Parks Dept
PO Box 547
Anacortes WA 98221

Key Bank
Portland, Maine

David A. Boyle
AUTHORIZED SIGNATURE

THIS CHECK HAS A Faint WATERMARK AND MOBILE EMBEDDED CODES



LIBRARY LED PARKING LIGHTS



OUTREACH SWAG



HOME ENERGY MONEY SAVING TIPS

- Clean Your Refrigerator Coils
- Install Switch & Outlet Gaskets
- Switch To LED Light Bulbs
- Conserve Your Use Of Hot Water
- Check Window & Door Seals
- R-Caulk Windows & Doors
- Install A Programmable Thermostat
- Wash Laundry In Cold Water

For more detailed information visit
JUST DO ONE THING
www.scechallenge.org



GREEN DIRECT

Starting in 2019 PSE will start construction on **51 wind turbines** in Lewis County, once completed the city will be purchasing green power for all it's facilities. In the graphic to the right are all the participants involved.

Innovative. Groundbreaking. Pioneering. **Green Direct.**

We believe in partnerships. Together, with cities, governments and major commercial customers like Target, T-Mobile, Starbucks, REI, King County and Sound Transit, we've created Green Direct, an industry-leading renewable energy program that ensures our customers have safe, reliable and affordable energy service for years to come.



"PSE's Green Direct project is entirely consistent with our **climate goals** to take bold steps that will cut our climate footprint and **boost green jobs** to come."

—Gus Corbitt, King County Executive

"PSE's Green Direct tariff directly benefits Washington, is a **winning move for climate** and supports REI's success in continuing to operate 100 percent on renewable electricity."

—Vik Sahney, REI Divisional Vice President of Sustainability

"Signing on to use renewable energy through the Green Direct program is an all-around WIN for T-Mobile."

—Mike Sievert, President and COO of T-Mobile

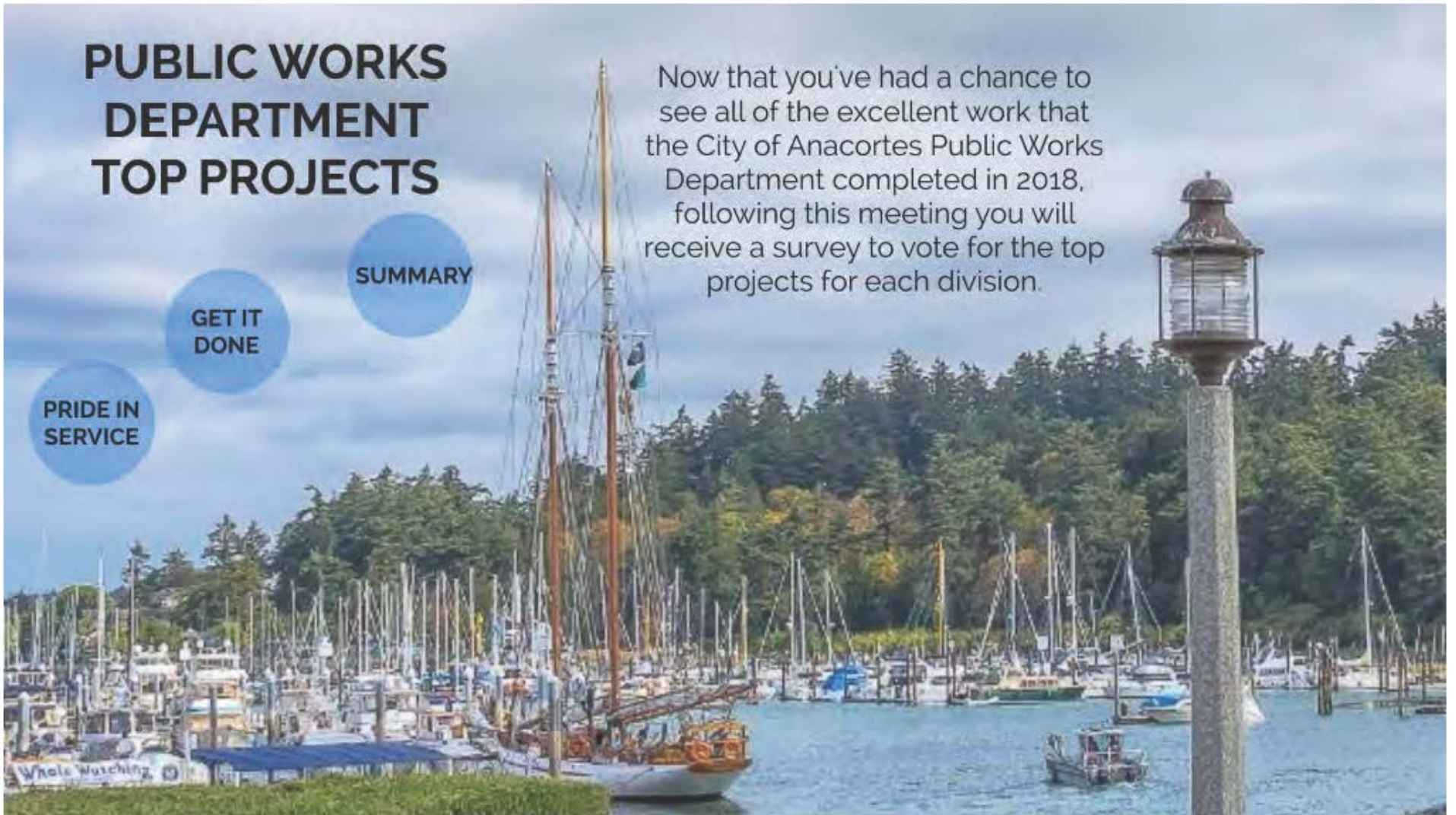
PUBLIC WORKS DEPARTMENT TOP PROJECTS

SUMMARY

GET IT
DONE

PRIDE IN
SERVICE

Now that you've had a chance to see all of the excellent work that the City of Anacortes Public Works Department completed in 2018, following this meeting you will receive a survey to vote for the top projects for each division.



PRIDE IN SERVICE

MAYORS AWARD OF MERIT

1 YEAR

JOAN PRINGLE, DEPT SECRETARY I
JUSTIN SYMONDS, ENGINEERING TECH I
KENT BOLTON, INSTRUMENTATION TECHNICIAN
CAMERON JAMES-SHERMAN, WTP O I
JAMES ROLLO, WTP OIT II

5 YEARS

RICHARD SIEDLIK, WTP SUPERVISOR

10 YEARS

MARTIN LENTZ, WATER MAINTENANCE WORKER
BRENT CHRISTENSEN, WATER MAINTENANCE LEAD
ADAM VEAL, WWTP O III

15 YEARS

ROBERT MACKAY, WTP O III

20 YEARS

DANIEL JONES, STREET/SEWER WORKER
BRANDON LOWRY, STREET/SEWER WORKER

30 YEARS

ANDREW KLINGMAN, STREET/SEWER LEAD
ALLEN LINDBO, WWTP O III



TERRY NEMETH WATER SUPERVISOR

Congratulations! Terry, you have been nominated by Jeff Marx to receive the Mayor's Award of Merit because of your outstanding and diligent performance in the Public Works Department. Your supervisor and co-workers commend your eagerness and steadfastness in handling each task that is before you. Additionally, you have been instrumental in various cost saving projects for the city.

As Water Distribution Supervisor for the City of Anacortes Public Works Department, you have been ready to deal with any issue that arises within the department 24/7 for a number of years now. On top of your job duties, you have recently taken the lead on such projects as: the first in North America to install fiber optics in a water pipe system, the remodel of the operations shop, and the coordination with the Washington State Department of Transportation on the Sharpe's Corner roundabout project on Highway 20 into the city. As with many projects, you have saved our city money on this last project and was recognized by WSDOT for your efforts on the Sharpe's Corner roundabout project. WSDOT and contractor representatives have commented that your quick response and general cooperative attitude went a long way to keeping the Sharpe's Corner roundabout project on schedule.

"This is unbelievable, what a transformation, I never thought this was possible especially to this extent....."

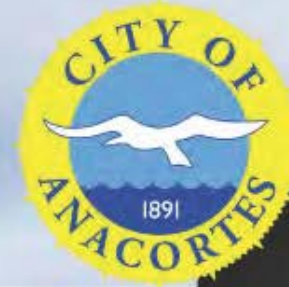
"I had sort of given up on the idea, but here it is approved"

"How is it going?.....I don't think we are going to get it completed this year...very frustrating, disappointing....I don't want it to seem."

"There is no city our size anywhere that has this.....this is so cool.....people need to know about this!"

"Is there anything else you want me to do.... I enjoy doing this!"

What is the problem we are trying to solve?



It is my privilege to present to you the excellent work that the City of Anacortes Public Works Department completed in 2018. It is an honor and a privilege to serve the community of Anacortes. I really enjoy Public Works. I like to maintain things and build things. I am proud to be the your Public Works Director. I enjoy working for the City of Anacortes and I enjoy working with each and everyone of you. Our Public Works department is the envy of many in the county, we are professionals, and organized and I have heard people say we are nimble not bogged down with red tape and process we see a problem or an issue and we solve it. We are the "go to" department within the city if somebody wants to get stuff done.

Special thanks to our City Council and Mayor Gere for their support and trust in us to do our jobs. We also want to thank you community. Thank you for allowing us to serve you. I invite you to learn more about the Public Works Department and the services we provide for you.



*Fred Buckenmeyer,
Director*

Let's figure out what the problem is and get out of the box and solve it



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning January 14, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

January 14, 2019

- Public Hearing: Ordinance 3031 Updating AMC Titles 16, 17 and 19 for Low Impact Development (Discussion)
- Ordinance ____: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- WA Cities Insurance Authority 1-Hour Elected Official Training Regarding Liability Exposures and Recommended Risk Controls (Discussion)

January 22, 2019

- Ordinance ____: Municipal Code Chapter 1.30, Contracting (Discussion/Possible Action)
- Purchasing Policy Update (Discussion/Possible Action)

January 28, 2019

February 4, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 11, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 19, 2019

- Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)

February 25, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Port/City Liaison, Monday, Jan 8, 2018, 8:30 AM, Port of Anacortes
- Skagit County Population Health Trust, Thursday, Jan 3, 2019, 8:30 AM, Mount Vernon
- Public Works, Monday, Jan 7, 2019, 5:00 PM, Main Conference Room, City Hall
- Skagit County Law & Justice Council, Wednesday, Jan 9, 2019, 8:15 AM, Mount Vernon
- Finance, Wednesday, Jan 9, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Jan 14, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Jan 22, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Jan 23, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Jan 28, 2019, 5:00 PM, Main Conference Room, City Hall
