

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



**Anacortes City Council
NOTICE OF SPECIAL MEETING**

May 20, 2019
5:00 p.m.

Municipal Building Council Chambers
904 6th Street

NOTICE IS HEREBY GIVEN that the regular Anacortes City Council meeting of May 20, 2019 will begin at 5:00 p.m.

The Public Works Committee meeting scheduled for 5:00 p.m. on May 20 2019 has been cancelled.

Published: May 15, 2019

**Distribution: City Council
Media**



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

May 20, 2019

Special Start Time
5:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Parks & Recreation Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of May 13, 2019
 - b. Approval of Claims in the amount of: \$484,801.22
 - c. Contract Modification: Direct Internet Access (DIA) Service (19-045-FBR-001)
6. **Public Hearings**
7. **Other Business**
 - a. * Resolution 2042: Lodging Tax Application - Heart of Anacortes 2019 Music Event (Discussion/Possible Action)
 - b. * Resolution 2044: Adopting New City Council Procedures (Discussion/Possible Action)
 - c. * Municipal Broadband Fiber: Residential and Business Pricing (Discussion)
 - d. Planning Commission Recommendation: Development Regulations and Zoning Map Amendments (Discussion)
8. **Executive Session (30 Minutes)**
 - a. Potential Litigation or Litigation per RCW 42.30.110 (i)
9. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 28, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 28, 2019

- Finance Update (Discussion)
- Ordinance 3042: Amending the 2019/2020 Biennial Budget (Discussion/Possible Action)
- Ordinance 3044: Amending 2019 - 2024 Capital Facilities Plan (Discussion/Possible Action)

June 3, 2019

- Contract Award: 2019 Asphalt Overlay - Utility and Pedestrian Improvements Project #19-004-TRN-002 (Consent)

June 10, 2019

- Contract Award: Downtown Sidewalks Phase 4 #19-009-TRN-002 (Consent)
- Closed Record Decision Hearing, Swinomish Indian Tribal Community Conditional Use Permit & SEPA environmental review to permit an addition/ expansion to an existing and permitted opioid treatment facility/clinic located on the subject property. The expansion includes adding an approximate 21,019 square foot 3-story addition to the north side of the existing treatment facility, an approximate 260 square foot one-story open air bus shelter, and a new approximate 50-space parking area

June 17, 2019

June 24, 2019

July 1, 2019

July 8, 2019

July 15, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Finance, Wednesday, May 22, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Tuesday, May 28, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Jun 3, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Jun 4, 2019, 8:30 AM, City Council Chambers, City Hall
- Public Safety, Tuesday, Jun 4, 2019, 10:00 AM, Mayor's Office, City Hall
- Planning, Monday, Jun 10, 2019, 5:00 PM, Main Conference Room, City Hall

Robert M. Gates

January 22, 2018

Letter of Endorsement for Vets Connect Center

I strongly support the creation of "Skagit Vets Connect" in conjunction with a new facility for the Community Action Services Center.

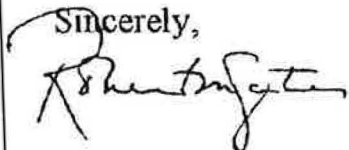
During the nearly five years I served as Secretary of Defense for Presidents George W. Bush and Barack Obama, my focus was on meeting the needs of the troops on the battlefield as quickly as possible. I never could have imagined that I would be responsible for overseeing two wars and for the well-being of those fighting them. It wasn't long before I had signed the orders deploying every single person in an American uniform to Iraq and Afghanistan.

For those who fought, for the wounded and their families, for the families of the fallen, these wars will continue for the rest of their lives. We must never forget what they did and what they sacrificed.

Now that these veterans have returned home, we all have a responsibility to ensure they are cared about and cared for. And that is why I believe the "Vets Connect Center" is so important here in Skagit County – a place where our veterans can learn about and gain access to the benefits they have earned and community-provided services they need, such as housing, food, clothing and counseling.

This one percent of the American people protected and defended us. Now it is our turn – our obligation – to take care of them.

Sincerely,



Robert M. Gates

Skagit Vets Connect Services

Hours of Operation
9am-3pm, Monday-Friday
Open for services May 28

When a veteran walks into Skagit Vets Connect, they can expect to be greeted by some of our community's most skilled and knowledgeable service providers of veteran services. They will take time with each veteran to understand their particular situation and connect them with resources to help them meet their needs.

- **There will be a Veteran Service Officer on site that can assist veterans and their families by answering questions, advising, and educating individuals and groups on what benefits are available from federal, state, county, local resources, and assisting eligible persons in filing the necessary claims.**
- **Case Managers can assist limited emergency assistance to eligible veterans and their dependents to help them meet their immediate needs such as hygiene items, Veterans Affairs compensation and pension claims, Basic Food applications and other mainstream benefit applications such as Social Security or Apple Health. Case Managers will also refer to other local resources such as financial education, legal aid, or energy assistance, as appropriate.**
- **Staff can assist homeless veterans to fill out the intake to apply for housing assistance through the Housing Resource Center's Coordinated Entry System.**

**For more information contact us at 360-416-7585 ext. 1162
www.communityactionskagit.org**



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Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

May 20, 2019
5:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
Caryn Wood	homeless situation
Dorothy Mathis	" "
Dorothy Taylor	" "
Mary Stahl	zoning changes

Continue on back of sheet as needed

City Council Minutes – May 13, 2019

Mayor Laurie Gere called to order the Anacortes City Council meeting of May 13, 2019 at the advertised special time of 5:00 p.m. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Brad Adams, Carolyn Moulton, Bruce McDougall and Matt Miller were present.

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Port/City Liaison Committee: Mr. Miller reported from the committee meeting the prior Tuesday. He listed topics discussed including the Chamber of Commerce mentorship group for the maritime work force, Lavle interest in Anacortes, the second annual Boat and Yacht Show starting May 16, Norwegian companies interested in locating in Anacortes, and the Port's 10% design for its planned event center. Mr. Young added that parking was the biggest concern expressed by the public at open houses regarding the planned north basin development; he said the Port would pursue additional parking studies to learn more about parking demand at different times and seasons. Mr. Young reported a productive discussion about including transit connections in development plans for this area and city wide, a topic raised by Museum Director Bret Lunsford.

Skagit County Law & Justice Council:

Mr. Miller reported from the May 8 LJC meeting which focused on opioid issues and solutions. He mentioned successful programs including the treatment program at the new county jail, the embedded social worker program in Mt Vernon, and treatment centers such as the didg^wálič Wellness Center in Anacortes. Mr. Miller also reported that the jail was temporarily turning away some bookings while improperly built bunks were being overhauled.

Mayor Gere shared that Dolores Meische had visited City Hall that morning with flowers in remembrance of the location where she had met her husband 74 years prior at a dance on the third floor. The mayor also invited the public to Community Service Officer Karl Wolfswinkel's regular Coffee with Karl the next day from 10 to 11 a.m. at the Anacortes Senior Activity Center and to the mayor's own Coffee with Laurie on May 22 from 1:30 to 3:00 p.m., also at the ASAC.

Mr. Walters noted that Section 4.3(d) of the current City Council procedures limited councilmember participation in absentia to twice per year. He suggested modifying the procedures to expand that limit and adopting the new procedures by resolution. Mr. McDougall commented that participating in City Council meetings by phone while he was traveling for business had worked very well for him and that he appreciated the ability to do so when he could not arrange his schedule around the Monday Council meetings. Mr. Miller and Mr. Young said participation in absentia should not be unlimited. Mr. Walters proposed a maximum of twelve times per year. Mr. Adams felt that six times would be more reasonable. Councilmembers directed staff to prepare a resolution and revised procedures for Council consideration at the next meeting, leaving the in absentia session limit blank for Council to determine at that time.

Ms. Moulton reported that May is national Bike to Everything month and that Friday, May 17 is Bike Everywhere Day. She said that in celebration, the Anacortes Bike/Pedestrian Advisory Committee would be offering coffee and donuts at the corner of 22nd Street and Commercial Avenue from 7 to 9 a.m. for anyone traveling under human power that morning.

Mr. Young reported that he had recently toured the Anacortes Senior Activity Center. He offered glowing praise of the breadth of trainings, activities and opportunities offered there.

Public Comment

Teresa Baker, 1120 G Street, said that the Port's open house for the north basin development plan several weeks prior was packed but there was no way for the public to convey information to the Port and no question and answer session. Ms. Baker agreed with Mr. Young's assessment that parking was the big issue at that meeting but she said that in addition, the boating community felt like the Port was shutting the boaters out in favor of resort facilities that are contrary to boaters' needs. She listed proposed changes to the north basin that would reduce or remove access for boaters. Ms. Baker suggested that the City consider the boaters' concerns when dealing with the Port. Mayor Gere said she had spoken with Port Commissioners on that topic and that the Port was planning an additional public open house in a different format that would include a presentation and more opportunity for discussion.

Consent Agenda

Mr. Walters removed Item 5f, Resolution 2041: Rejection of all Bids for Senior Center Metal Roof Installation (19-066-FAC-001), from the Consent Agenda. Mr. McDougall removed Item 5c, Contract Award: Fire Station 3 Upgrades (18-156-FIR-003), from the Consent Agenda.

Mr. Johnson moved, seconded by Mr. Miller, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of May 6, 2019
- b. Approval of Claims in the amount of: \$1,071,959.95
- d. Contract Award: Library RFID Equipment (19-075-LIB-001)
- e. Contract Modification: Pilot-Scale & Full-Scale Testing for WTP Filters Re-Rating Assistance (17-110-WTR-001)
- g. Contract Award: Haddon Road Waterline Project (19-091-WTR-001)

The following vouchers/checks were approved for payment:
EFT numbers: 93167 through 93213, total \$143,249.32
Check numbers: 93214 through 93255, total \$923,987.53
Wire transfer numbers: 249348 through 249532, total \$3,331.05

- c. Contract Award: Fire Station 3 Upgrades (18-156-FIR-003)

Mr. McDougall asked Fire Chief David Oliveri to explain why staff was proposing the significant remodel to leased Station 3 rather than constructing a fire station on city owned property. Chief Oliveri explained that the countywide EMS transition at the beginning of the year required the city to staff Station 3 24/7 in order to meet its contractually required response times on the eastern side of its service area. 24/7 staffing required adding sleeping quarters, plumbing and other amenities, and construction prices are currently high due to high demand. Chief Oliveri said staff had solicited five companies off the small works roster and received only two bids. Council discussed the eventual goal to build a city owned Station 3; Chief Oliveri said he hoped to begin construction in 2021 and occupy by 2022 but that schedule was not assured. Mr. Johnson reported that for \$75K the city could purchase a double wide shipping container including showers that could withstand winds up to 110 mph and an 8.0 earthquake. He asked why the city couldn't use that option instead until a permanent station was built and save \$102K in remodeling costs. Planning Director Don Measamer explained the International Building Code measures such a temporary structure would have to meet and suggested that doing so might add to its cost. Mr. Adams asked if EMS levy funds would pay for the proposed remodel. Finance Director Steve Hoglund explained that the city had been allocated \$208K for startup costs from Skagit County as part of the EMS transition. Chief Oliveri said that all startup costs except the Station 3 remodel had now been incurred. Mr. Hoglund said that the total startup costs for the EMS transition had been covered by the \$208K but that a budget amendment would be required, noting that the budget had anticipated some general fund contribution to the

transition. Mr. Johnson asked to wait a week before taking action on the contract and asked staff to investigate the alternative of a temporary structure, noting that this was the first time the Council had seen the proposed cost for remodeling Station 3. Mr. Young supported investigating a less expensive alternative. Chief Oliveri cautioned that there was not room on the existing Station 3 site to position a container and that the lease would likely have to be renegotiated to locate additional structures there. After some additional discussion, Mr. Walters moved, seconded by Ms. Moulton, to approve the contract as presented. Vote: Ayes – Walters, Adams, Moulton, McDougall and Miller. Nays – Young and Johnson. Motion carried.

f. Resolution 2041: Rejection of all Bids for Senior Center Metal Roof Installation (19-066-FAC-001)

Mr. Walters requested more information on this item and explanation from staff on the alternatives to awarding the roof contract, noting that Council had specifically requested a metal roof for the ASAC. He felt that \$176K for 14K SF of roofing was not unreasonable. Public Works Director Fred Buckenmeyer reported that the amount of subroof damage was hard to quantify without tearing off the existing roof and that the bid price of \$176K could increase to \$200K of actual cost after the project began, compared to the \$150K budgeted for the project. He reported that staff had hired an inspection contractor to evaluate the roof condition of all city facilities which would allow staff to prepare new bid documents to include both expected subroof repairs and reroofing. Mr. Walters moved, seconded by Mr. Adams, to approve the resolution as presented. The motion carried unanimously by voice vote.

OTHER BUSINESS

Contract Award: Library Main Floor Carpet Design & Installation 19-073-FAC-001

Mr. Buckenmeyer said he had sent out information to Council prior to the meeting in response to questions raised about this contract at the May 6, 2019 meeting. Mr. Buckenmeyer's email to councilmembers was added to the packet materials for the meeting.

Mr. Buckenmeyer then shared a slide presentation outlining the process of planning for capital facilities projects. His slides were added to the packet materials for the meeting. Councilmembers emphasize their need for a capital facilities plan that included both operational and long term maintenance costs for every city facility in order to allow them to project annual costs and determine whether or not to undertake new projects. Mr. Buckenmeyer explained that the CFP was being developed to meet that need but that undertaking that task at existing staffing levels made it impossible to anticipate when the CFP would be completed.

Mr. Adams moved, seconded by Mr. Johnson, authorize the Mayor to sign contract 19-073-FAC-001 with Flooring Connections, Inc. in the amount of \$73,379.22 to perform the Library Main Floor Carpet Design & Installation project.

Mr. Walters asked that the capital facilities planning question be referred to the Finance and/or Public Works committees.

Vote: Ayes – Adams, Moulton, McDougall, Miller and Johnson. Nays – Walters and Young. Motion carried.

Public Informational Meeting: Resolution 2043: Amending the Water System Plan

Mr. Buckenmeyer advised that the current Water System Plan was adopted in 2011 and updated again in 2018 with another update due in 2022. He said staff were requesting an amendment to the Water System Plan to include additional property adjacent to the existing Water Treatment Plant (WTP) for potential future improvements and/or additions to the WTP. Mr. Buckenmeyer elaborated on the potential benefits to the water utility of purchasing the adjoining parcel, referring to his memo in the packet materials. He noted that the project was included in the CFP but not for the current year so the CFP would later need to be amended to move the project forward. Mr. McDougall confirmed that the cost of the property acquisition would be shared across the

entire regional water system. In response to a question from Mr. Walters, Mr. Buckenmeyer said that due to the very recent development of this acquisition opportunity staff did not yet have a detailed plan for immediate use of the property but he confirmed that any use would have to conform to Skagit County zoning and land use code.

Mr. Johnson moved, seconded by Mr. Young, to approve Resolution 2043 amending the Water System Plan to include additional property adjacent to the existing Water Treatment Plant for potential future improvements and/or additions. Vote: Ayes - Adams, Moulton, McDougall, Miller, Johnson, Young and Walters. Motion carried.

Public Hearing: Ordinance 3041: Providing for the Acquisition of Property for the Improvement of the Water Utility

City Attorney Darcy Swetnam introduced draft Ordinance 3041 providing for the acquisition of the property described in Resolution 2043 just adopted. She provided an overview of the property, noted the presence of structures on the property line between the WTP property and the adjoining property, then described the eminent domain process. Ms. Swetnam demonstrated that the city had complied with notice requirements for the ordinance. She concluded with staff's recommendation to open and close the advertised public hearing at the present meeting, adopt Ordinance 3041 identifying the public use and necessity of the property and authorizing the condemnation process, then to pursue a friendly process to arrange purchase of the property. Ms. Swetnam's slide presentation was added to the packet materials for the meeting.

At approximately 6:28 p.m. Mayor Gere opened the advertised public hearing. No one present wished to address the Council.

Mr. Miller asked that Section 1.3 of the ordinance be corrected to read "property rights" rather than "property tights" and asked that the abbreviated legal description be correctly formatted. Ms. Swetnam said she would make those corrections before signature.

Mayor Gere again invited audience comment. No one present wishing to speak, at approximately 6:30 p.m. the mayor closed the public hearing.

Mr. Young moved, seconded by Mr. Johnson, to adopt Ordinance 3041 providing for the acquisition of property for the improvement of the Water Utility. Vote: Moulton, McDougall, Miller, Johnson, Young, Walters and Adams. Motion carried.

Closed Record Decision Hearing: Randy Click & Donna Jung Conditional Use Permit CUP-2018-0003

Senior Planner Kevin Cricchio presented an application from Randy Click and Donna Jung for a Conditional Use Permit (CUP) to permit the conversion of three (3) short-term rentals located in the Commercial zoning district at the corner of 34th Street and Q Avenue to single-family residences along with allowing the construction of a single-family residence on the vacant lot (P133553). Mr. Cricchio's slide presentation was added to the packet materials for the meeting. He advised that all four of the subject lots involved in the CUP request were created by short plat (SPL-2015-0004) in 2016 and are located in the Commercial Zoning District. He noted that short-term rentals are permitted outright (typed as "Overnight Accommodations" in AMC 17.24.020) in the Commercial Zoning District but that single-family residences require an approved Conditional Use Permit per AMC 17.24.040. Mr. Cricchio summarized the surrounding zoning and land uses, the history of the short plat and structures constructed thereon since 2016, the neighborhood meeting held on December 4, 2018 regarding CUP-2018-0003, required noticing performed, public comments received (Exhibits 4 and 5), and the relevant zoning code. Mr. Cricchio reported that following the pre-decision open-record public hearing held on April 24, 2019, the Planning Commission deliberated and voted 4 to 1 in favor of recommending approval of the CUP to City Council. Mr. Cricchio recommended approval of CUP-2018-0003 subject to staff's suggested conditions of approval. He displayed a map and photographs of the property.

Councilmembers discussed recommended Condition 6 regarding an access/parking easement required before approval to build a fourth single-family residence on the currently vacant lot.

At approximately 6:45 p.m. Mayor Gere invited parties of record to address the Council.

Applicant Randy Click, 1308 33rd Street, indicated the applicants had been working on the project for going on four years. He cited AMC 17.24.040 allowing single family residences as a conditional use in the Commercial zone. Mr. Click said city staff and Planning Commission both recommended approval of the CUP. He asked to reserve the right to address letters of opposition to the CUP later in the hearing. He requested that Council approve the requested CUP.

Councilmembers discussed the access/parking easement with staff and with Mr. Click at some length and considered altering Condition 6 to strike the word “parking”. Councilmembers discussed the need for more affordable housing in Anacortes, the current surplus of available commercial space, and the fact that revisions under way to AMC Title 19 would very likely make single family residences an outright permitted use in this location.

Mr. Miller moved, seconded by Ms. Moulton, to approve CUP-2018-0003 to permit the conversion of three (3) short-term rentals located on the subject properties to single-family residences along with allowing the construction of a single-family residence on the vacant lot, subject to staff’s recommended conditions of approval. Vote: Ayes - McDougall, Miller, Johnson, Young, Walters, Adams and Moulton. Motion carried.

At approximately 7:15 p.m. Mayor Gere called a 10 minute recess. At 7:25 p.m. the mayor called the meeting back to order.

Planning Commission Recommendation: Development Regulations and Zoning Map Amendments - Division 5

Senior Planner Libby Grage invited Council to continue review and discussion of the Development Regulations and Zoning Map Amendments, focusing on Division 5, Community Design. Ms. Grage’s slide presentation was added to the packet materials for the meeting. She summarized the chapters within the division.

Ms. Grage presented proposed Chapter 19.51, Public Street Improvements Required. Mr. Walters objected to 19.51.030 leaving minimum street improvement requirements subject to public works director determination. He argued that determining which streets should have sidewalks should be undertaken by City Council as a legislative process. Ms. Grage suggested that later portions of the presentation would possibly address Mr. Walters’s concerns.

Ms. Grage presented proposed Chapter 19.52, Public Street Design. She displayed a draft street classification map depicting the classification system outlined in 19.52.03 and advised that the map had been included as page 10 of the packet materials for the meeting. Ms. Grage displayed and discussed 19.52.040(A) which addresses exceptions. She displayed the draft Sidewalk Location Plan included as page 11 of the packet materials. Mr. Measamer noted that the sidewalk plan had not yet been adopted but could become part of AMC Title 19. Mr. Walters argued that the draft was too aggressive, indicating sidewalks in more locations than needed and more locations than the city could afford to construct or maintain. Mr. Miller agreed. Mr. Measamer suggested that perhaps the Public Works committee could review the map and then schedule a work session before full Council to address appropriate locations for sidewalks, separate from and following the finalization of the development regulations. Mr. Johnson suggested that the Traffic Safety and Public Safety committees also participate. Mr. McDougall asked that bike paths be addressed at the same time.

Ms. Grage continued her presentation of the remainder of Chapter 19.52, Chapter 19.53, Private Driveways and Access, and Chapter 19.54, Subdivision Design and Block Structure.

Mr. Adams asked what “subdivision” meant in the new code. Mr. Johnson asked staff to add “subdivision” to the definitions section of Title 19.

Mr. Measamer recommended that at its next meeting on May 20, City Council conclude its review of Division 4 (begun at the April 29 meeting) and then review the list of topics that would require additional public comment due to Council desire to consider items not already considered by the Planning Commission. Mr. Measamer outlined the public comment mechanisms allowed by AMC 19.16.090 and said staff recommended using 19.16.090(C)(1), written public comment. He said Council could finalize a list of public comment topics at its May 20 meeting, then staff could notice the public comment opportunity in the May 29, 2019 issue of the *Anacortes American* for a fourteen-day comment period, closing June 12, allowing staff to collate and construct a comment matrix for Council review at its June 24, 2019 meeting. Councilmembers concurred with that recommendation and asked to see the list of additional comment topics as soon as it was available. Ms. Moulton confirmed that at the May 20 meeting Council could address any last items that had not yet been discussed.

There being no further business, at approximately 8:15 p.m. the Anacortes City Council meeting of May 13, 2019 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 20, 2019 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
245382	2/26/2019	17329883	4IMPRINT, INC	TRITAN BOTTLES	\$ 612.88	pkrec
249847	3/1/2019	248	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN	\$ 1,742.15	parks1
249849	3/21/2019	276	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN - OFFICE WORK	\$ 209.03	parks1
247838	3/21/2019	4721160	EVGO SERVICES LLC	WTP BOLT CHARGES	\$ 28.58	wtpcc
247614	3/22/2019	0223520-IN	INORGANIC VENTURES	LAB SUPPLIES	\$ 108.84	wwtpcc
247500	3/23/2019	0197139-IN	NURNBERG SCIENTIFIC	LAB CHEMICALS	\$ 356.45	wwtpcc
247506	3/25/2019	111-5464467-1109062	AMAZON.COM SERVICES, INC	2 TONER CARTRIDGES (29-3)	\$ 24.94	afdcc
247621	3/25/2019	2019032515124427152	DETAILED PLAY PRO	PLAY EQUIPMENT REPAIR PARTS	\$ 133.95	parkscc1
247502	3/25/2019	27025994	DRONE LAUNCH ACADEMY	WTP DRONE CLASS - BOLTON	\$ 149.00	wtpcc
247622	3/25/2019	001-428877	PISTON SERVICE OF ANACORTES	FLUX CORE	\$ 19.62	parkscc1
247498	3/25/2019	D94043	SEBO'S DO-IT CENTER	SPRAY PAINT/TAPE/FASTENERS	\$ 29.30	parkscc1
247499	3/25/2019	H75JH7GQK	SHILO INN	HOTEL STAY - WOW CONFERENCE - CJS	\$ 225.84	wtpcc
247501	3/25/2019	H75JH7GY7	SHILO INN	HOTEL STAY WOW CONFERENCE - JEFF MARRS	\$ 338.76	wtpcc
247504	3/25/2019	H75JH7GQH	SHILO INN	HOTEL STAY - WOW CONFERENCE - MG	\$ 225.84	wtpcc
247505	3/25/2019	H75JH7GQM	SHILO INN	HOTEL STAY WOW CONFERENCE - SVW	\$ 225.84	wtpcc
247620	3/25/2019	6888	WEST MARINE PRODUCTS, INC	TILLER FITTING/SAILING SUPPLIES	\$ 13.63	pkreccc
247503	3/25/2019	E1831098	WITMER PUBLIC SAFETY GROUP INC	4 WILDLAND HELMETS, WILDLAND BOOTS	\$ 413.95	afdcc
247630	3/26/2019	112-2577059-1460242	AMAZON.COM SERVICES, INC	4 CELL PHONE CASES/HOLSTERS	\$ 70.28	afdcc
247631	3/26/2019	111-2570932-2449864	AMAZON.COM SERVICES, INC	SURFACE PRO VEHICLE CHARGER	\$ 21.69	afdcc
247661	3/26/2019	1116-030849	BEST WESTERN	WABO CONFERENCE	\$ 90.91	bldgcc
247658	3/26/2019	69398	CALIBRE PRESS LLC	TRAINING REGISTRATION FEE; CAPT FLOYD - ACTIVE THREAT INCIDENTS	\$ 309.00	apdcc
247627	3/26/2019	E/4970847	CHEVRON AND TEXACO UNIVERSAL	FUEL FOR EQUIP #175	\$ 11.67	shopcc
247623	3/26/2019	662 12 35 5	COSTCO WHOLESALE CORPORATION	UPS X 3	\$ 325.47	wtpcc
247662	3/26/2019	1518785742	DISTRIBUTION INTERNATIONAL	INSULATING BLANKET FOR INCINERATOR REACTOR TUYERES	\$ 245.42	wwtpcc
247616	3/26/2019	62566479TE140320S	EBAY OR PAYPAL	NITRIFICATION INHIBITOR	\$ 11.94	wwtpcc
247624	3/26/2019	CR811468	FERGUSON ENTERPRISES, INC	PLUMBING SUPPLIES	\$ 24.60	wtpcc
247665	3/26/2019	8561 00012 61668	HOME DEPOT	LANDSCAPING RAKE	\$ 53.14	wdistcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
247462	3/26/2019	IV-COA -032619-R	IVAC INDUSTRIAL VACUUM	WTP FILTER #3 UNDERDRAIN REPAIRS - EQUIPMENT RENTAL	\$ 11,130.77	dwtpp
247615	3/26/2019	87741	LANCER SALES USA, INC	LAB DISHWASHER REPAIR - VALVE, HOSE,	\$ 418.78	wwtpcc
247625	3/26/2019	49616887	LOWE'S BUSINESS ACCOUNT/GEMB	EXTENSION POLE, REPLACEMENT HEADS	\$ 42.87	wtpcc
247672	3/26/2019	465890	PROMOTIONSNOW	OUTREACH PROGRAM ITEMS	\$ 653.12	pwfacc
247611	3/26/2019	1881021699	QUICK CARE MEDICAL CLINIC	EXAM - BRIAN TOTTENHAM	\$ 150.00	parksccl
247612	3/26/2019	D94739	SEBO'S DO-IT CENTER	BATTERIES/COUPLINGS	\$ 22.68	parksccl
247613	3/26/2019	D94824	SEBO'S DO-IT CENTER	BARBED TEES	\$ 4.24	parksccl
247619	3/26/2019	D94841	SEBO'S DO-IT CENTER	FOAM BRUSHES	\$ 5.36	parksccl
247632	3/26/2019	D94774	SEBO'S DO-IT CENTER	PADLOCK	\$ 21.26	shopcc
247629	3/26/2019	840-59800076-3	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 19.80	parksccl
247668	3/27/2019	C46750/1	ACE HARDWARE	INCINERATOR SHUTDOWN MAINTENANCE	\$ 104.30	wwtpcc
247670	3/27/2019	C46573/1	ACE HARDWARE	INCINERATOR PROJECT	\$ 58.48	wwtpcc
247673	3/27/2019	C46491/1	ACE HARDWARE	FASTENERS- #6970	\$ 2.15	shopcc
247618	3/27/2019	114-1927709-4196211	AMAZON.COM SERVICES, INC	SOFT SHELF LINER	\$ 29.24	wwtpcc
247626	3/27/2019	113-5147187-9770613	AMAZON.COM SERVICES, INC	MAXLINE OUTLET KIT FOR SHOP	\$ 37.38	shopcc
247628	3/27/2019	111-5214805-5334657	AMAZON.COM SERVICES, INC	FRAME SET	\$ 43.39	pwfacc
247633	3/27/2019	112-5567557-8061048	AMAZON.COM SERVICES, INC	CELL PHONE ACCESSORIES	\$ 28.15	shopcc
247660	3/27/2019	112-6053603-1797823	AMAZON.COM SERVICES, INC	WORK GLOVES; CSO NYBO	\$ 32.54	apdcc
247674	3/27/2019	114-4358995-3991458	AMAZON.COM SERVICES, INC	FILTER CARTRIDGE	\$ 145.56	wwtpcc
247664	3/27/2019	111-0679171-354648	AMAZON.CREDIT PLAN	CERTIFICATE FRAMES X 2	\$ 37.96	wtpcc
247657	3/27/2019	4022572807838101	ASSOCIATION OF WASHINGTON	AWC WEB POSTING ANNOUNCEMENT - SANITATION WORKER	\$ 50.00	hrcc
247659	3/27/2019	12739961	GALLS, LLC.	DUTY BELT; CORP MICHAEL	\$ 43.40	apdcc
247610	3/27/2019	0101874519	NORTHERN SAFETY CO INC	SAFETY GEAR	\$ 120.32	shopcc
247707	3/27/2019	001-429152	PISTON SERVICE OF ANACORTES	SOCKET	\$ 37.98	wwtpcc
247714	3/27/2019	001-429219	PISTON SERVICE OF ANACORTES	SOCKETS	\$ 35.60	wwtpcc
247671	3/27/2019	84508	PORT OF ANACORTES	NON-ETHANOL GASOLINE	\$ 19.17	afdcc
247713	3/27/2019	593 7 348 3230	SAFeway INC	EDUCATION SUPPLIES	\$ 2.17	museumcc
247667	3/27/2019	82144958613026888316	UNITED PARCEL SERVICE, INC	POSTAGE FOR FLEET	\$ 15.46	shopcc
247663	3/27/2019	000005	US BANK	TRAVEL MEAL	\$ 16.00	shopcc
247666	3/27/2019	000003	US BANK	TRAVEL MEAL	\$ 16.00	shopcc
247669	3/27/2019	000004	US BANK	TRAVEL MEAL	\$ 13.33	shopcc
247705	3/28/2019	C47081/1	ACE HARDWARE	BROOM/CLIP/HITCH - REC SUPPLIES	\$ 50.35	pkreccc

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247675	3/28/2019	112-0490696-4050667	AMAZON.COM SERVICES, INC	TEA - FOOD ITEM NO TAX	\$ 12.28	afdcc
247676	3/28/2019	114-0861973-1544242	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 43.00	libcc
247708	3/28/2019	112-0503753-1496201	AMAZON.COM SERVICES, INC	WHITE BOARDS	\$ 59.82	wwtpcc
247720	3/28/2019	114-2691826-3282604	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 9.08	libcc
247833	3/28/2019	804952	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 1,451.12	pwfaccc
247834	3/28/2019	805087	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 116.57	pwfaccc
247835	3/28/2019	804117	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 464.08	pwfaccc
247706	3/28/2019	84565	CAP SANTE MARINE LTD	FUEL-SAILING PROGRAM	\$ 28.93	pkreccc
247830	3/28/2019	11195512	ENGINEER SUPPLY, LLC	SAFETY APPAREL	\$ 122.24	pwfaccc
247704	3/28/2019	423767	HARBOR FREIGHT TOOLS	RECREATION SUPPLIES	\$ 99.93	pkreccc
247832	3/28/2019	8563 02 35770	HOME DEPOT	FACILITY USE ITEMS	\$ 576.19	pwfaccc
249789	3/28/2019	001-429262	PISTON SERVICE OF ANACORTES	CORRECT MISAPPLIED CREDIT	\$ 4.10	finance
247703	3/28/2019	D95562	SEBO'S DO-IT CENTER	PLIERS	\$ 10.62	parksccl
247715	3/28/2019	D95642	SEBO'S DO-IT CENTER	INCINERATOR SHUTDOWN MAINTENANCE	\$ 65.03	wwtpcc
247717	3/28/2019	023340	SUPER DUPER FOODS	FUEL FOR BULK TANK	\$ 84.00	shopcc
247718	3/28/2019	83144958645281882559	UNITED PARCEL SERVICE, INC	SHIPPING OF SEWER CAMERA	\$ 298.77	shopcc
247837	3/29/2019	C47722/1	ACE HARDWARE	BOLT CUTTER	\$ 39.05	parksccl
247709	3/29/2019	112-2135186-8040228	AMAZON.COM SERVICES, INC	PHONE CHARGERS	\$ 121.28	wwtpcc
247721	3/29/2019	114-7680521-1628202	AMAZON.COM SERVICES, INC	FAST CHARGER	\$ 21.69	wwtpcc
247851	3/29/2019	111-6228342-5193025	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES	\$ 23.44	shopcc
247841	3/29/2019	805139	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; TAPE	\$ 9.65	apdcc
247842	3/29/2019	805152	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; DRY ERASE MARKERS	\$ 6.54	apdcc
247711	3/29/2019	3601889	CRANE, JOHN	PRESSURE GAUGE X 2	\$ 192.81	wtpcc
247831	3/29/2019	D96057	SEBO'S DO-IT CENTER	PLASTIC CUTTER, WEEDER	\$ 26.56	parksccl
247839	3/29/2019	D96055	SEBO'S DO-IT CENTER	LAWN SEED MIX	\$ 75.94	wdistcc
247836	3/29/2019	12632930	SHILO INN	HOTEL STAY WOW CONFERENCE - JM	\$ 112.92	wtpcc
247850	3/29/2019	4142226	SKAGIT VALLEY POLARIS KAWASAKI	DRIVE BELT #838	\$ 86.95	shopcc
247840	3/29/2019	00000085	THE STORE	EARLY MORNING ORAL BOARD ASSESSOR'S SNACKS	\$ 6.95	apdcc
247710	3/29/2019	201799	US BANK	TRAVEL MEAL / J. TOSTENSON	\$ 16.00	shopcc
247712	3/29/2019	201798	US BANK	TRAVEL MEAL / J. NORRIS	\$ 16.00	shopcc
247716	3/29/2019	03292019	US BANK	LUNCH FOR TRAVEL	\$ 16.27	shopcc
247844	3/30/2019	9403920160	3M COMPANY	STREET SIGN MATERIAL	\$ 929.76	shopcc

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247848	3/30/2019	9309350385	GRAYBAR ELECTRIC COMPANY, INC	FIBER SPOOLER	\$ 5,750.50	pwfacc
247849	3/30/2019	9309350396	GRAYBAR ELECTRIC COMPANY, INC	FREIGHT FOR FIBER SPOOLER	\$ 531.65	pwfacc
247847	3/30/2019	D97184	SEBO'S DO-IT CENTER	SEPTAGE GRINDER	\$ 33.22	wwtpcc
247829	3/30/2019	102	SMART FOODSERVICE	BREAKROOM SUPPLIES CITY HALL	\$ 34.34	financecc
249546	3/31/2019	March 31, 2019	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER EXPERIENCE PROJECT	\$ 7,263.04	plan
247909	3/31/2019	966	US BANK	SIDNEY BC TRIP - PARKING	\$ 12.00	admincc
247976	3/31/2019	215	US BANK	SIDNEY BC TRIP - HOTEL	\$ 145.41	admincc
247904	4/1/2019	C49781/1	ACE HARDWARE	CELL PHONE CHARGING STATION	\$ 22.75	wwtpcc
247906	4/1/2019	C50101/1	ACE HARDWARE	DEPOT KEYS	\$ 32.12	pwfacc
247910	4/1/2019	C50027/1	ACE HARDWARE	CONCRETE MIX	\$ 16.01	wwtpcc
247907	4/1/2019	113-7337602-7066621	AMAZON.COM SERVICES, INC	SURFACE PRO COVER	\$ 102.07	infosyscc
247911	4/1/2019	114-7678863-8049054	AMAZON.COM SERVICES, INC	DRIVE RIVETS- STREET DEPT	\$ 551.70	shopcc
247908	4/1/2019	AWWARossi	AMERICAN WATER WORKS	AWWA DOH WORKSHOP REGISTRATION - JR	\$ 80.00	wtpcc
247973	4/1/2019	805491	BAYSHORE OFFICE PRODUCTS INC	LIBRARY OFFICE SUPPLIES	\$ 42.46	pwfacc
247903	4/1/2019	BKD-73626072303	CLEVERBRIDGE INC	RECOVERY WIZARD PROFESSIONAL	\$ 76.04	infosyscc
247905	4/1/2019	113994	FASTENAL COMPANY	NUTS AND BOLTS	\$ 87.09	wwtpcc
247980	4/1/2019	8561 00001 19172	HOME DEPOT	MASON LINE, WHITE POLY PRO	\$ 36.55	pwfacc
247971	4/1/2019	164573	NAPA	BELTS AND MAGNIFYING GLASS	\$ 47.91	wwtpcc
247912	4/1/2019	TRFORD010951	NEWMAN SIGNS, INC	SIGN MATERIALS FOR STOCK	\$ 1,047.10	shopcc
247965	4/1/2019	001-429628	PISTON SERVICE OF ANACORTES	AIR LINE HOSE & FITTINGS	\$ 143.13	wwtpcc
247970	4/1/2019	001-429569	PISTON SERVICE OF ANACORTES	PIPE FITTINGS AND GLOVES	\$ 155.93	wwtpcc
249716	4/1/2019	2853	SKAGIT COUNTY SHERIFF'S OFFICE	INMATE MEDICAL PER CONTRACT #C20130315; PERIOD END 6-25-2019	\$ 16,214.69	apd
247902	4/1/2019	040119	THE STORE	HR MANAGER INTERVIEW LUNCHES	\$ 41.79	admincc
247982	4/1/2019	478749822	THRIVE COMMUNITY FITNESS	VOLUNTEER MEMBERSHIP - APRIL	\$ 21.65	afdcc
247983	4/1/2019	478749821	THRIVE COMMUNITY FITNESS	2 MEMBERSHIPS - APRIL	\$ 43.30	afdcc
247974	4/2/2019	113-9378487-5159464	AMAZON.COM SERVICES, INC	SURFACE PRO CASES	\$ 64.76	infosyscc
247975	4/2/2019	111-3188938-0958649	AMAZON.COM SERVICES, INC	ACCESS POINT	\$ 975.03	infosyscc
247977	4/2/2019	113-0543880-3071423	AMAZON.COM SERVICES, INC	RAYBESTOS BRAKES FOR STOCK	\$ 157.86	shopcc
248015	4/2/2019	340946	BRABER EQUIPMENT	FLAILS, D-RINGS	\$ 408.84	shopcc
248016	4/2/2019	114531	INTERNATIONAL ASSOCIATION OF	MEMBERSHIP THROUGH 03/31/2021	\$ 260.00	afdcc
248022	4/2/2019	164674	NAPA	BELTS	\$ 11.92	wwtpcc
247967	4/2/2019	0197468-IN	NURNBERG SCIENTIFIC	DO PROBE	\$ 884.47	wwtpcc
247968	4/2/2019	162865	RIBBONS GALORE	RIBBONS	\$ 227.93	pkrecc
247966	4/2/2019	D98861	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 6.64	pwfacc

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247972	4/2/2019	D98933	SEBO'S DO-IT CENTER	SCREWDRIVER/VALVE BOX	\$ 28.74	parksccl
247981	4/2/2019	D98898	SEBO'S DO-IT CENTER	SPRAY PAINT	\$ 35.31	shopcc
247969	4/2/2019	039826	THE STORE	POLICE DEPT. CIVIL SERVICE TESTING, LUNCHES	\$ 32.85	hrcc
247978	4/2/2019	1334 1324 0028 2121	WALMART	DIESEL EXHAUST FLUID	\$ 27.11	wtpcc
247979	4/2/2019	WEB131431	ZOLL MEDICAL CORPORATION	PEDIATRIC SINGLE USE SENSORS	\$ 646.93	afdcc
248017	4/3/2019	093708	ACE HARDWARE	FASTENERS-SAILING PRGM	\$ 7.43	pkreccc
247984	4/3/2019	114-5980265-9969057	AMAZON.COM SERVICES, INC	OUTLET WALL MOUNT ADAPTER	\$ 20.10	wwtpcc
248025	4/3/2019	114-3592491-5321825	AMAZON.COM SERVICES, INC	DVD	\$ 16.27	libcc
248814	4/3/2019	191156281	AMAZON.COM SERVICES, INC	AMAZON WEB SERVICES TRANSCRIBE PC	\$ 12.64	plan
248074	4/3/2019	805542	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 1,670.94	pwfaccc
248021	4/3/2019	000009	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
248020	4/3/2019	J26493	COASTAL FARM &	COVERALLS, WINDSHIELD FLUID X 6	\$ 76.56	wtpcc
248023	4/3/2019	89684405	DEPARTMENT OF LICENSING	WA DOL VEHICLE LICENSING	\$ 50.00	shopcc
248014	4/3/2019	H46529	FRONTIER BUILDING SUPPLY	3RD FLOOR TRIM	\$ 57.92	pwfaccc
248081	4/3/2019	8561 01 25112	HOME DEPOT	FILTER 3 COVER	\$ 112.84	wtpcc
248075	4/3/2019	9599	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 28.11	wtpcc
248071	4/3/2019	9064499	US BANK	TRUCK 157 GAS FILLUP	\$ 57.37	pwfaccc
248070	4/3/2019	5280	WEST MARINE PRODUCTS, INC	BATTLESTICKS/BOAT DRAINS	\$ 30.04	pkreccc
248073	4/4/2019	C51689/1	ACE HARDWARE	SCREWS	\$ 5.27	parksccl
248079	4/4/2019	C51745/1	ACE HARDWARE	MESSY ME SUPPLIES	\$ 21.28	parksccl
248018	4/4/2019	113-6399971-6477022	AMAZON.COM SERVICES, INC	DISPLAY PORT	\$ 38.00	infosyscc
248024	4/4/2019	112-5706520-1297021	AMAZON.COM SERVICES, INC	BBP SPILL KITS FOR VEHICLES	\$ 89.91	shopcc
248026	4/4/2019	114-6836888-5984202	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 60.20	libcc
248077	4/4/2019	114-3606988-3691468	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 73.85	libcc
248080	4/4/2019	114-0074658-8190671	AMAZON.COM SERVICES, INC	PUD DEF OFC SUP	\$ 28.24	courtcc
248171	4/4/2019	805956	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 372.41	pwfaccc
248082	4/4/2019	190404-121923	BRILLIANTPROMOS.COM	SAMPLE OF SOLAR FLASHLIGHT S	\$ 11.54	pwfaccc
248069	4/4/2019	68244-1	CHEROKEE TRUCK EQUIPMENT, LLC	12V COILS FOR VEH #603	\$ 351.54	shopcc
248190	4/4/2019	51466	ECONOWASH LAUNDRY & DRY	DRYCLEANING JUDGE ROBE	\$ 16.31	courtcc
248065	4/4/2019	H46909	FRONTIER BUILDING SUPPLY	TRIM FOR 3RD FLOOR OFFICE	\$ 38.74	pwfaccc
248170	4/4/2019	8563 02 64911	HOME DEPOT	FACILITY USE ITEMS	\$ 170.19	pwfaccc
248163	4/4/2019	027867	LOU'S GLOVES, INC	LARGE GLOVES	\$ 308.00	wwtpcc

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248076	4/4/2019	49392547	LOWE'S BUSINESS ACCOUNT/GEMB	KNEELING PADS	\$ 35.82	wtpcc
248184	4/4/2019	164837	NAPA	DIGITAL CALIPER	\$ 32.60	wwtpcc
248083	4/4/2019	D99777	SEBO'S DO-IT CENTER	TEES, COUPLERS, ELBOWS, CAPS	\$ 58.09	shopcc
248084	4/4/2019	D99778	SEBO'S DO-IT CENTER	BYPASS LOPPER	\$ 40.47	shopcc
248085	4/4/2019	E00009	SEBO'S DO-IT CENTER	ELBOWS, CAPS, GASKETS	\$ 57.48	shopcc
248067	4/4/2019	103920	THE HOSE SHOP, INC	HOSES FOR SAND SAMPLES	\$ 122.28	wtpcc
248072	4/4/2019	190455	T-SHIRTS BY DESIGN	SAFETY VEST PRINTS	\$ 75.95	pwfacc
249979	4/4/2019	1154635597	WILSON DDS, NICHOLAS J	DENTAL SERVICES LEOFF1 RETIREE	\$ 319.00	hr
248066	4/5/2019	114-0058198-0986646	AMAZON.COM SERVICES, INC	SAFETY READER GLASSES	\$ 31.77	wwtpcc
248078	4/5/2019	114-6241572-0301056	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 21.74	libcc
248164	4/5/2019	114-0290931-7433025	AMAZON.COM SERVICES, INC	NITRILE GLOVES	\$ 239.20	wwtpcc
248179	4/5/2019	114-3606988-3691468	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 19.61	libcc
248180	4/5/2019	114-6241572-0301056	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 14.77	libcc
248193	4/5/2019	114-6575173-1381806	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 13.03	libcc
248189	4/5/2019	833873	AMERICAN PUBLIC WORKS	AMERICAN PUBLIC WORKS MEMBERSHIP	\$ 780.00	pwfacc
248175	4/5/2019	AWWAMulti	AMERICAN WATER WORKS	AWWA 2019 DOH WORKSHOP - CS, MG, SVW, IB	\$ 320.00	wtpcc
248185	4/5/2019	7015945829	APPLIED INDUSTRIAL	BEARINGS	\$ 108.96	wwtpcc
248166	4/5/2019	71927	ASSOCIATION OF WASHINGTON	LABOR RELATIONS INSTITUTE REGISTRATION - E SCHUH	\$ 320.00	hrcc
248191	4/5/2019	806031	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 1.52	financecc
248188	4/5/2019	69687	CALIBRE PRESS LLC	ACTIVE THREAT INCIDENTS CLASS	\$ 309.00	afdcc
248159	4/5/2019	H47072	FRONTIER BUILDING SUPPLY	3RD FLOOR TRIM	\$ 46.71	pwfacc
248172	4/5/2019	H47129	FRONTIER BUILDING SUPPLY	FACILITY USE TIEMS	\$ 107.56	pwfacc
248168	4/5/2019	002375	MISTER T'S AWARDS &	MISTER TS AWARDS- OPS RECOGNITION	\$ 97.11	pwfacc
248160	4/5/2019	138256	MUNICIPAL SUPPLY & SIGN CO	SQ GALV POSTS 3'	\$ 1,114.75	shopcc
248192	4/5/2019	446775	MY TAILOR	PATCHES ON UNIFORM	\$ 9.00	afdcc
248186	4/5/2019	164919	NAPA	BELT	\$ 9.01	wwtpcc
248174	4/5/2019	298701247-001	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 86.06	wtpcc
248167	4/5/2019	#fbbr	PACIFIC NORTHWEST POLICE	2019 CONFERENCE AND MEMBERSHIP FOR NARCOTIC DETECTION K9 : OFC HATCHER	\$ 445.00	apdcc
248161	4/5/2019	E00292	SEBO'S DO-IT CENTER	4" SEWER PIPE- STREET DEPT	\$ 136.92	shopcc
248169	4/5/2019	E00464	SEBO'S DO-IT CENTER	SCREWDRIVER	\$ 23.42	parkscc1
248173	4/5/2019	E00365	SEBO'S DO-IT CENTER	FINANCE REPAIR ITEMS	\$ 54.24	pwfacc
248176	4/5/2019	E00667	SEBO'S DO-IT CENTER	CONCRETE MIX	\$ 25.11	shopcc

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248178	4/5/2019	EM1824090	WITMER PUBLIC SAFETY GROUP INC	STRUCTURE FIRE BOOTS	\$ 460.44	afdcc
248182	4/6/2019	114-0844198-2755431	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 45.92	libcc
248165	4/6/2019	8127142600	ELLIOTT BAY BOOK COMPANY	NASA EVENT SUPPLIES	\$ 15.36	libcc
248181	4/6/2019	1137016	WLA	MEMBERSHIP RENEWAL	\$ 85.00	libcc
248162	4/7/2019	111-7989716-5641825	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	\$ 9.76	financecc
248183	4/7/2019	114-6241572-0301056	AMAZON.COM SERVICES, INC	BOOK YS	\$ 9.20	libcc
248187	4/7/2019	WR19135748	BLAUER	CLASS B UNIFORM PANTS	\$ 154.99	afdcc
248177	4/7/2019	662 9 69 34	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 147.96	apdcc
248274	4/8/2019	C54823/1	ACE HARDWARE	MASTERSEAL X 4	\$ 312.44	wtpcc
248275	4/8/2019	0000023436	ADVANCED TRAFFIC PRODUCTS	EMITTER- VEH #222	\$ 819.32	shopcc
248268	4/8/2019	113-8031964-6841065	AMAZON.COM SERVICES, INC	IPAD PRO LIBRARY	\$ 977.21	infosyscc
248277	4/8/2019	113-7199785-1931410	AMAZON.COM SERVICES, INC	REHAB SUPPLIES AM - FOOD ITEMS	\$ 71.10	afdcc
248273	4/8/2019	AWWAHenson	AMERICAN WATER WORKS	AWWA DOH WORKSHOP - MH	\$ 80.00	wtpcc
248314	4/8/2019	806153	BAYSHORE OFFICE PRODUCTS INC	FIBER OFFICE SUPPLIES	\$ 270.66	pwfacc
248279	4/8/2019	J29135	COASTAL FARM &	RAIN GEAR/BOOTS	\$ 304.33	shopcc
248321	4/8/2019	6172826	CONTRACTORS DIRECT	COMPACTOR- STREET DEPT	\$ 2,281.29	shopcc
248267	4/8/2019	578603	DIAMOND RENTALS, INC.	HAND HELD CORE DRILL RENTAL- STREET DEPT	\$ 114.14	shopcc
248313	4/8/2019	8563 59 03729	HOME DEPOT	FINANCE ITEMS	\$ 124.17	pwfacc
248270	4/8/2019	87962	LANCER SALES USA, INC	LANCERACID AND LANCERCLEAN	\$ 935.00	wwtpcc
248759	4/8/2019	E0600805OP	MICROSOFT CORPORATION	AZURE GOVERNMENT PAY-AS-YOU-GO 3/2-4/1/19	\$ 640.11	infosyscc
248272	4/8/2019	E02391	SEBO'S DO-IT CENTER	FASTENERS	\$ 4.88	parksc1
248271	4/8/2019	7084053	STOWES, INC	RAIN GEAR- STREET DEPT	\$ 65.08	shopcc
248304	4/8/2019	3715751	WATERTOWN HOTEL	LODGING FOR NASSCO TRAINING- STREET DEPT	\$ 186.06	shopcc
248327	4/8/2019	3715751P	WATERTOWN HOTEL	OVERNIGHT HOTEL PARKING	\$ 24.52	shopcc
248328	4/8/2019	3715751D	WATERTOWN HOTEL	MEAL DURING TRAINING	\$ 27.53	shopcc
248269	4/9/2019	113-8031964-6841065	AMAZON.COM SERVICES, INC	SAMSUNG TABLET FOR LIBRARY	\$ 215.22	infosyscc
248276	4/9/2019	112-5306115-8493846	AMAZON.COM SERVICES, INC	GAS CAP GAUGE- VEH #838	\$ 43.47	shopcc
248308	4/9/2019	114-8536419-7425818	AMAZON.COM SERVICES, INC	WEIGHING DISHES	\$ 23.16	wwtpcc
248322	4/9/2019	112-2182975-6246601	AMAZON.COM SERVICES, INC	PLOW WEATHER PLUG & CAP KIT- #170	\$ 29.61	shopcc

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248326	4/9/2019	111-6708915-4110623	AMAZON.COM SERVICES, INC	TRU BLUE PIPE THREAD SEALANT	\$ 161.40	pwfacc
248329	4/9/2019	114-2314441-9891408	AMAZON.COM SERVICES, INC	STRIPING TAPE	\$ 27.15	wwtpcc
248330	4/9/2019	113-6202562-8604264	AMAZON.COM SERVICES, INC	STYLUS FOR SURFACE PRO	\$ 31.65	afdcc
248316	4/9/2019	AWWAMulti	AMERICAN WATER WORKS	AWWA SHORT SCHOOL - SVW, CJS	\$ 440.00	wtpcc
248302	4/9/2019	H47838	FRONTIER BUILDING SUPPLY	SHELVE MATERIAL	\$ 86.26	pwfacc
248447	4/9/2019	8561 02 04156	HOME DEPOT	MARITIME BUILDING LIGHTS	\$ 108.43	museumcc
248385	4/9/2019	806311	MISTER T'S AWARDS &	WHOLESALE OFFICE SUP-BAYSHORE OFFICE PRODUCTS	\$ 69.54	hrcc
248320	4/9/2019	041119	NETWORK FOR GOOD	UNITED WAY EVENT	\$ 30.90	admincc
248319	4/9/2019	1826535	NUSHOE, INC.	REPAIR WORKBOOTS	\$ 150.00	afdcc
248303	4/9/2019	E02612	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 5.96	pwfacc
248305	4/9/2019	E02773	SEBO'S DO-IT CENTER	NOZZLE/FASTENERS/HOSE	\$ 89.32	parksccl
248312	4/9/2019	E02590	SEBO'S DO-IT CENTER	SINGLE CUT KEY	\$ 7.20	parksccl
248315	4/9/2019	E02620	SEBO'S DO-IT CENTER	FASTENERS/RIVETS-WP	\$ 35.27	parksccl
248317	4/9/2019	E02601	SEBO'S DO-IT CENTER	TARP AND FASTENERS	\$ 108.73	wdistcc
248323	4/9/2019	E02589	SEBO'S DO-IT CENTER	CLAMP SHELL, BOLT LEVER- #13973	\$ 12.23	shopcc
248324	4/9/2019	E02743	SEBO'S DO-IT CENTER	BRASS ADAPTERS	\$ 12.76	wdistcc
248393	4/9/2019	355370	SHELL OIL COMPANY	FUEL MISC. 90006	\$ 21.96	shopcc
248395	4/9/2019	9073748	SHELL OIL COMPANY	FUEL FOR MISC. 90006	\$ 21.30	shopcc
248399	4/9/2019	242125	TRI-DEE DISTRIBUTORS	MARKER DRIPSTICK	\$ 7.34	parksccl
248462	4/9/2019	1099565	VERATHON	RIGID STYLET FOR VIDEO LARYNGOSCOPE - 10 PK	\$ 393.42	afdcc
248325	4/9/2019	CAEC-04092019-1099	WASHINGTON CHAPTER APWA	CLASS REGISTRATION - BACK TO CONTRACT BASICS	\$ 20.00	legalcc
248318	4/9/2019	E18152549	WITMER PUBLIC SAFETY GROUP INC	2 PAIR FIRE BOOTS	\$ 708.97	afdcc
248383	4/10/2019	C55771/1	ACE HARDWARE	MANURE	\$ 10.53	parksccl
248384	4/10/2019	C55930/1	ACE HARDWARE	MANURE	\$ 10.53	parksccl
248398	4/10/2019	C55824/1	ACE HARDWARE	PROOFING BALLS	\$ 2.92	pwfacc
248307	4/10/2019	113-6831379-0190662	AMAZON.COM SERVICES, INC	APPLE MACBOOK PRO	\$ 2,335.96	infosyscc
248310	4/10/2019	112-2992367-7425836	AMAZON.COM SERVICES, INC	PHONE CHARGERS	\$ 56.50	wwtpcc
248311	4/10/2019	112-7008478-1061833	AMAZON.COM SERVICES, INC	MONITOR STAND RISER	\$ 34.12	wwtpcc
248331	4/10/2019	114-4215711-4495450	AMAZON.COM SERVICES, INC	MARKERS	\$ 16.46	wwtpcc
248378	4/10/2019	111-6107147-6397803	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	\$ 9.76	financecc

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248389	4/10/2019	112-0343767-1759424	AMAZON.COM SERVICES, INC	NITRILE GLOVES XL	\$ 114.03	wwtpcc
248390	4/10/2019	112-2992367-7425836	AMAZON.COM SERVICES, INC	SURGE PROTECTOR	\$ 29.31	wwtpcc
248391	4/10/2019	112-5089794-4045043	AMAZON.COM SERVICES, INC	PACKAGING ENVELOPES	\$ 17.38	wwtpcc
248392	4/10/2019	113-2768248-6018626	AMAZON.COM SERVICES, INC	PRINTER PAPER	\$ 20.64	infosyscc
248400	4/10/2019	113-6202562-8604264	AMAZON.COM SERVICES, INC	SURFACE PRO CHARGER	\$ 27.16	afdcc
248401	4/10/2019	114-7751414-5220208	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 82.55	libcc
248456	4/10/2019	009917	BAYSHORE OFFICE PRODUCTS INC	COPIES OF STA 3 REMODEL PLANS	\$ 61.96	afdcc
248457	4/10/2019	806471	BAYSHORE OFFICE PRODUCTS INC	AVERY POSTCARDS	\$ 159.98	wtpcc
248387	4/10/2019	WR19136044	BLAUER	UNIFORM PANTS; CSO NYBO	\$ 179.98	apdcc
248459	4/10/2019	8561 00004 46906	HOME DEPOT	WINDOW BLINDS / OPS CONF. ROOM	\$ 31.47	shopcc
248403	4/10/2019	#b7WH	MY TAILOR	NAME TAG ON UNIFORM	\$ 4.50	afdcc
248379	4/10/2019	0197780-IN	NURNBERG SCIENTIFIC	FILTER PAPER	\$ 141.46	wwtpcc
248380	4/10/2019	0197781-IN	NURNBERG SCIENTIFIC	WEIGHING DISHES	\$ 284.32	wwtpcc
248381	4/10/2019	0197778-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 208.04	wwtpcc
248382	4/10/2019	0197779-IN	NURNBERG SCIENTIFIC	ORP STANDARD AND DRIERITE	\$ 44.08	wwtpcc
248454	4/10/2019	593 3 79 4291	SAFEWAY INC	FRUIT AND SNACKS FOR ACCREDITATION ASSESSORS	\$ 19.27	apdcc
248396	4/10/2019	E03230	SEBO'S DO-IT CENTER	PIPE- WATER DEPT	\$ 60.11	wdistcc
248458	4/10/2019	360651	SHELL	FUEL- #900061	\$ 26.59	wdistcc
248394	4/10/2019	300558	SMILEY'S INC	1/4" PLATE	\$ 252.59	shopcc
248386	4/10/2019	000003	THE STORE	LUNCH FOR ACCREDITATION ASSESSORS	\$ 59.55	apdcc
248448	4/10/2019	3715761	WATERTOWN HOTEL	HOTEL, B. LOWRY, TRAINING	\$ 214.04	shopcc
248460	4/10/2019	3715764	WATERTOWN HOTEL	HOTEL CHARGE - TRAINING	\$ 189.52	shopcc
248397	4/10/2019	WEB131936	ZOLL MEDICAL CORPORATION	EMS PATIENT CABLE (AED)	\$ 265.83	afdcc
248452	4/11/2019	C56269/1	ACE HARDWARE	COMPOST	\$ 21.21	parksccl
248453	4/11/2019	C56546/1	ACE HARDWARE	COMPOST	\$ 3.51	parksccl
248388	4/11/2019	112-8964094-6382644	AMAZON.COM SERVICES, INC	UNIFORM DUTY BELT; CSO NYBO	\$ 32.86	apdcc
248402	4/11/2019	114-0047938-1180209	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 28.24	libcc
248466	4/11/2019	114-1642585-7167433	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 11.95	libcc
248467	4/11/2019	114-0689510-3772230	AMAZON.COM SERVICES, INC	COVERALLS FOR ACADEMY	\$ 40.21	afdcc
248557	4/11/2019	806744	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 18.00	pwfacc
248558	4/11/2019	806661	BAYSHORE OFFICE PRODUCTS INC	OPERATING SUPPLIES	\$ 2.59	libcc

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248573	4/11/2019	806494	BAYSHORE OFFICE PRODUCTS INC	OPERATING SUPPLIES	\$ 46.74	libcc
248461	4/11/2019	129856	BLADE CHEVROLET	OIL CHANGE- VEH #030	\$ 65.17	shopcc
248449	4/11/2019	BU 277889	CENTRAL WELDING SUPPLY CO, INC	NITROGEN BOTTLE REFILL X 2	\$ 73.29	wtpcc
248464	4/11/2019	662 13 46 10	COSTCO WHOLESALE CORPORATION	MOM-SON DANCE	\$ 150.68	parksccl
248559	4/11/2019	91669495	MCMaster-CARR	DESICCANT X 2	\$ 159.20	wtpcc
248451	4/11/2019	0197792-IN	NURNBERG SCIENTIFIC	VIAL SAMPLE BLANK	\$ 17.12	wwtpcc
248446	4/11/2019	84879	PORT OF ANACORTES	FUEL- #90007	\$ 36.12	shopcc
248566	4/11/2019	593 54 67 8854	SAFEWAY INC	MOM-SON DANCE	\$ 41.33	parksccl
248465	4/11/2019	E03593	SEBO'S DO-IT CENTER	13" TOOLBOX W/TRAY	\$ 7.45	shopcc
248572	4/11/2019	13709542	SHILO INN	FIRE ACADEMY ACCOMMODATION - TL	\$ 72.47	afdcc
248463	4/11/2019	24	SMART FOODSERVICE	SUPPLIES FOR MOM SON DANCE FOOD	\$ 20.77	parksccl
248450	4/11/2019	104151	THE HOSE SHOP, INC	HOSE FITTING	\$ 21.36	wtpcc
248455	4/12/2019	112-2834210-9701006	AMAZON.COM SERVICES, INC	WIRELESS KEYBOARD AND MOUSE	\$ 25.57	wwtpcc
248550	4/12/2019	113-5001077-1864243	AMAZON.COM SERVICES, INC	APPLE PENCIL FOR LIBRARY	\$ 140.22	infosyscc
248560	4/12/2019	AWWARollo	AMERICAN WATER WORKS	AWWA PUMP WORKSHIP REGISTRATION - CR	\$ 85.00	wtpcc
248575	4/12/2019	806655	BAYSHORE OFFICE PRODUCTS INC	OPERATING SUPPLIES	\$ 23.94	libcc
248569	4/12/2019	431523	CAMPBELL'S	WPTA CONFERENCE LODGING	\$ 460.38	financecc
248571	4/12/2019	554600	CAMPBELL'S	WPTA CONFERENCE LODGING	\$ 413.67	financecc
248551	4/12/2019	1453169	CP LAB SAFETY	ORP STANDARD	\$ 78.03	wwtpcc
248562	4/12/2019	04/12/2019	FACEBOOK	ADVERTISING	\$ 8.31	museumcc
248549	4/12/2019	647716A	HILTON HOTELS	WRPA CONFERENCE	\$ 552.48	parksccl
248574	4/12/2019	980211968947421932	OFFICE MAX	OPERATING SUPPLIES	\$ 21.73	libcc
248567	4/12/2019	593 38 15 0421	SAFEWAY INC	BALLOONS	\$ 48.72	parksccl
248561	4/12/2019	372383	SHELL OIL COMPANY	FUEL FOR COMPRESSOR	\$ 24.80	shopcc
248565	4/12/2019	0412816143	TRAFFIC SAFETY SUPPLY CO. INC	TRAFFIC CONES & BARRICADES	\$ 2,223.71	pwfacccl
248578	4/12/2019	069927	US BANK	LUNCH & DINNER FOR ACADEMY (4/12)	\$ 49.88	afdcc
248564	4/13/2019	114-0469690-8050622	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 19.37	libcc
248570	4/13/2019	114-6510720+7525815	AMAZON.COM SERVICES, INC	STRIPING TAPE	\$ 26.17	wwtpcc
248576	4/13/2019	114-6071477-0955455	AMAZON.COM SERVICES, INC	CLEANING SUPPLIES	\$ 22.92	wwtpcc
248577	4/13/2019	114-6071477-0955455	AMAZON.COM SERVICES, INC	CLEANING SUPPLIES	\$ 53.74	wwtpcc
248552	4/13/2019	173651	AMERICAN LIBRARY ASSOCIATION	ALA MEMBERSHIP	\$ 147.00	libcc
248563	4/13/2019	FS190412658822	FS.COM, INC.	IT USE ITEMS	\$ 83.38	infosyscc
248554	4/13/2019	21466090	WASHINGTON STATE FERRIES	WSF - KEVIN PRATT - SAILING	\$ 41.25	pkrecccl

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248555	4/13/2019	21466118	WASHINGTON STATE FERRIES	WSF - SAILING PRGM - PRATT	\$ 166.95	pkreccc
248553	4/13/2019	691D4NPNQ9BMR	WATERMARK BOOK COMPANY	ADULT BOOKS	\$ 17.38	libcc
248548	4/14/2019	C57945/1	ACE HARDWARE	SHOWER HEADS, DUSTERS AND SHOWER LINERS	\$ 116.89	wwtpcc
248568	4/14/2019	J32464	COASTAL FARM &	WORK BOOTS - SVW	\$ 156.52	wtpcc
248616	4/14/2019	13710995	SHILO INN	FIRE ACADEMY ACCOMMODATION: 4/14 - 4/19 - TL	\$ 362.35	afdcc
248617	4/14/2019	4/14/19	TARGET	ACADEMY LUNCH FOR 4/15	\$ 18.53	afdcc
248614	4/14/2019	23181285902	VILLAGE BOOKS	BOOKS YS	\$ 62.35	libcc
248556	4/15/2019	112-4655192-2611423	AMAZON.COM SERVICES, INC	GLOVES	\$ 137.22	wwtpcc
248648	4/15/2019	807031	BAYSHORE OFFICE PRODUCTS INC	COUNCILWOMAN MOULTON NAME PLATE	\$ 12.99	admincc
248652	4/15/2019	801767	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 6,846.44	pwfaccc
248611	4/15/2019	0188-500461	CONSOLIDATED ELECTRICAL	2PLY PULLING PAIL / LUBE FOR FIBER	\$ 80.34	wdistcc
248653	4/15/2019	8561 58 05338	HOME DEPOT	ADAPTERS / PIPE	\$ 19.97	wdistcc
248615	4/15/2019	3064599	INTERSTATE PLASTICS	PLASTIC SHEET FOR GRIT CLASSIFIER	\$ 606.54	wwtpcc
248657	4/15/2019	668	US BANK	ACADEMY DINNER - 4/15	\$ 32.00	afdcc
248609	4/15/2019	041519	WALGREENS	BILL MITCHELL DAY PROCLAMATION FRAME	\$ 26.07	admincc
248610	4/16/2019	112-5641818-0817067	AMAZON.COM SERVICES, INC	USB PORT	\$ 23.90	wwtpcc
248650	4/16/2019	111-1389103-9249018	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - NEW H/R MANAGER	\$ 46.74	financecc
248654	4/16/2019	111-4558186-3328241	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 10.86	infosyscc
248655	4/16/2019	7432251	PARTS MASTER	WHEEL, FRONT, 125 M FOR EQUIP #13-932	\$ 62.73	shopcc
248701	4/16/2019	1594 3 371 2568	SAFEWAY INC	ACADEMY LUNCH FOR 4/17	\$ 16.30	afdcc
248658	4/16/2019	000059	US BANK	ACADEMY DINNER 4/16	\$ 31.00	afdcc
248757	4/16/2019	12345	US BANK	FUEL - CONFERENCE CERVANTES	\$ 40.01	infosyscc
248694	4/17/2019	C59893/1	ACE HARDWARE	BATTERIES FOR WILDLIFE CAMERA	\$ 27.37	parkscc1
248649	4/17/2019	112-9436317-6444248	AMAZON.COM SERVICES, INC	AMAZON OFFICE SUPPLIES	\$ 53.77	admincc
248651	4/17/2019	111-7820970-5607426	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - ASAC	\$ 58.69	financecc
248692	4/17/2019	112-9436317-6444248	AMAZON.COM SERVICES, INC	AMAZON OFFICE SUPPLIES	\$ 30.97	admincc
249848	4/17/2019	298	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN - MILEAGE	\$ 8.12	parks1
248700	4/17/2019	190417-122980	BRILLIANTPROMOS.COM	SOLAR FLASHLIGHTS F	\$ 872.50	pwfaccc
248695	4/17/2019	00000001	EMERALD MARINE	SAILING SUPPLIES	\$ 57.07	pkreccc
248770	4/17/2019	001-431244	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSE FOR PAVING EQUIP	\$ 289.57	shopcc
248696	4/17/2019	85035	PORT OF ANACORTES	FUEL- #900011	\$ 56.21	shopcc
248763	4/17/2019	0020107433	POWELL'S CITY OF BOOKS	ADULT BOOKS	\$ 27.99	libcc

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248771	4/17/2019	18990	POWELL'S CITY OF BOOKS	BOOKS YS	\$ 233.78	libcc
248699	4/17/2019	1878	REFLECTIVE INC	STIMSONITE REFLECTIVE ROAD MARKERS	\$ 1,275.00	pwfacc
248755	4/17/2019	593 6 80 5587	SAFEWAY INC	ICE FOR THE LAB	\$ 38.87	wwtpcc
248776	4/17/2019	1594 5 563 3932	SAFEWAY INC	ACADEMY LUNCH FOR 4/18	\$ 19.00	afdcc
248693	4/17/2019	E07186	SEBO'S DO-IT CENTER	2" CURVED BAR CLAMP	\$ 21.28	wdistcc
248697	4/17/2019	E07281	SEBO'S DO-IT CENTER	STORVIK REPAIRS	\$ 23.42	parksccl
248698	4/17/2019	E07266	SEBO'S DO-IT CENTER	2 GAL POLY TANK SPRAYER	\$ 32.24	shopcc
248777	4/17/2019	4/17/19	US BANK	ACADEMY DINNER 4/17	\$ 30.00	afdcc
248765	4/17/2019	6224	WEST MARINE PRODUCTS, INC	CLAM CLEAT - SAILING SUPPLIES	\$ 18.57	pkreccc
248758	4/18/2019	172547	ABP INTERNATIONAL, INC	ISONAS LICENSE RENEWAL	\$ 1,129.42	infosyscc
248756	4/18/2019	C60585/1	ACE HARDWARE	LOCKS, CABLES (LOCK OUT-TAG OUT: ELEVATOR RESCUE)	\$ 53.64	afdcc
248761	4/18/2019	114-8536419-7425818	AMAZON.COM SERVICES, INC	GLASS MICROFIBER FILTER PAPER	\$ 98.46	wwtpcc
248768	4/18/2019	112-3597799-4252260	AMAZON.COM SERVICES, INC	LASERJET PRINTER TONER CARTRIDGE FOR RECORDS	\$ 19.99	apdcc
248762	4/18/2019	WAANA114562	FASTENAL COMPANY	FASTENERS FOR #410	\$ 49.93	shopcc
248773	4/18/2019	85053	PORT OF ANACORTES	FUEL SMALL TOOLS / PARKS DEPT.	\$ 61.16	shopcc
248766	4/18/2019	E07683	SEBO'S DO-IT CENTER	TOOL	\$ 26.62	parksccl
248767	4/18/2019	E08010	SEBO'S DO-IT CENTER	FILLER CAP	\$ 8.51	parksccl
248760	4/18/2019	72365	SPRINGHILL SUITES KENNEWICK	LODGING - CERVANTES	\$ 218.56	infosyscc
248764	4/18/2019	zM18	SQUARE	BOOKS ADULT	\$ 55.88	libcc
248772	4/18/2019	zM18	SQUARE	BOOKS YS	\$ 81.52	libcc
248888	4/18/2019	752-258-540	TARGET	ACADEMY DINNER 4/18, LUNCH 4/19	\$ 12.02	afdcc
248877	4/19/2019	C61149/1	ACE HARDWARE	KEYS	\$ 7.80	pkreccc
248769	4/19/2019	111-5877311-5453869	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 13.03	infosyscc
248879	4/19/2019	112-1839413-0553059	AMAZON.COM SERVICES, INC	2.6 GAL POUR POT WITH LEGS	\$ 88.25	shopcc
248880	4/19/2019	112-1839413-0553059	AMAZON.COM SERVICES, INC	KRAFT TOOL - LUTE BLADE	\$ 16.51	shopcc
248887	4/19/2019	112-7248372-7681832	AMAZON.COM SERVICES, INC	UNIFORM CARDIGAN	\$ 37.48	afdcc
248886	4/19/2019	807647	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 19.56	parksccl
248869	4/19/2019	34963759	LIFELINE	PHILIPS LIFELINE, LEOFF1 RETIREE 4/19-5/19/19	\$ 55.12	hrcc
248873	4/19/2019	001-431483	PISTON SERVICE OF ANACORTES	WIPER BLADES	\$ 6.02	shopcc
248883	4/19/2019	001-431515	PISTON SERVICE OF ANACORTES	POLYSLEEVE HOSE	\$ 9.90	pwfacc
248874	4/19/2019	19951	POWELL'S CITY OF BOOKS	BOOKS ADULT AND YS	\$ 80.39	libcc
248870	4/19/2019	E08596	SEBO'S DO-IT CENTER	MAINTENANCE - CARNEGIE	\$ 4.33	museumcc
248878	4/19/2019	E08434	SEBO'S DO-IT CENTER	KEYS/RINGS/IDENTIFIERS	\$ 12.86	pkreccc

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248884	4/19/2019	E08383	SEBO'S DO-IT CENTER	ELEC TAPE, PLIERS, CABLE TIES	\$ 36.18	pwfaccc
248871	4/19/2019	72366	SPRINGHILL SUITES KENNEWICK	LODGING ARCEO	\$ 327.84	infosyscc
248872	4/19/2019	7084053	STOWES, INC	WORK BOOTS - STEEL TOE SAFETY	\$ 98.00	shopcc
248889	4/19/2019	074038	US BANK	ACADEMY: DINNER 4/18, LUNCH 4/19	\$ 32.04	afdcc
249017	4/19/2019	872929	USA BLUE BOOK	LAB WASH BOTTLES X 6	\$ 48.93	dwtpt
248885	4/20/2019	9309697058	GRAYBAR ELECTRIC COMPANY, INC	CONDUX INTERNATIONAL	\$ 30.93	pwfaccc
248881	4/20/2019	657634A	HILTON HOTELS	LODGING FOR ALA CONFERENCE	\$ 440.38	libcc
248875	4/20/2019	12420	POWELL'S CITY OF BOOKS	ADULT BOOKS	\$ 19.99	libcc
248890	4/20/2019	023001	US BANK	ACADEMY: DINNER 4/19	\$ 26.91	afdcc
248882	4/21/2019	112-7790740-6233810	AMAZON.COM SERVICES, INC	COMPUTER STEREO SPEAKER	\$ 48.87	shopcc
248876	4/21/2019	26790060975	BARNES & NOBLE	ADULT BOOKS	\$ 101.83	libcc
248946	4/21/2019	385 514 194	FRED MEYER	ACADEMY: LUNCH 4/22	\$ 18.48	afdcc
248945	4/21/2019	13947493	SHILO INN	ACADEMY ACCOMMODATION: 4/21 - 4/26	\$ 362.35	afdcc
248942	4/22/2019	112-2830450-4359412	AMAZON.COM SERVICES, INC	RODENT REPELLENT- #90008	\$ 184.74	shopcc
248941	4/22/2019	111-7739517-7939440	AMAZON.CREDIT PLAN	DESK RAILS	\$ 18.39	wtpcc
249008	4/22/2019	385 504 132	FRED MEYER	ACADEMY: LUNCH 4/23	\$ 19.50	afdcc
248940	4/22/2019	2745170922	INTERNATIONAL TRAINING & REHAB	NASSCO TRAINING / RE-CERT CLASS	\$ 1,925.00	shopcc
248944	4/22/2019	U975127	PLATT ELECTRIC SUPPLY INC	TWINE & CONDUIT PISTON- WATER DEPT	\$ 157.51	wdistcc
248991	4/22/2019	Receipts	SAFEWAY INC	FOOD FIBER RETREAT	\$ 35.08	hrcc
249001	4/22/2019	593 3 111 5587	SAFEWAY INC	DISTILLED WATER	\$ 6.46	shopcc
248938	4/22/2019	ZJLC895A451Q3	VISTAPRINT	BUSINESS CARDS - GERE	\$ 14.08	admincc
248939	4/22/2019	3DQC895A05601	VISTAPRINT	BUSINESS CARDS - PANKEY	\$ 22.77	admincc
248989	4/22/2019	9182	WEST MARINE PRODUCTS, INC	SIGNAL HORN	\$ 9.54	pkreccc
248999	4/23/2019	205173	5G STORE	MODEM	\$ 901.99	infosyscc
248994	4/23/2019	113-3831362-5585846	AMAZON.COM SERVICES, INC	POWER CABLES	\$ 162.70	infosyscc
249006	4/23/2019	114-9242048-1408252	AMAZON.COM SERVICES, INC	C FOLD PAPER TOWELS	\$ 72.66	wwtpcc
249007	4/23/2019	114-7988269-2816244	AMAZON.COM SERVICES, INC	CHARGING CABLES	\$ 14.12	wwtpcc
248996	4/23/2019	AWWA Frazer	AMERICAN WATER WORKS	AWWA SHORT SCHOOL REGISTRATION - CF	\$ 220.00	wtpcc
248943	4/23/2019	00064789	BACKFLOW PREVENTION SUPPLY INC	CHECK VALVE REPLACEMENTS	\$ 357.15	pwfaccc
248990	4/23/2019	85176	CAP SANTE MARINE LTD	FUEL-SAILING PRGM	\$ 100.90	pkreccc
248992	4/23/2019	H51724	FRONTIER BUILDING SUPPLY	FRAMING ANCHORS, SHEATING, FASTENERS	\$ 44.91	shopcc
249003	4/23/2019	476798	L.N. CURTIS & SONS	SWIVEL GASKETS, BRASS EXPANSION RING	\$ 215.99	pwfaccc
249000	4/23/2019	AHH1-042019-1696	MUNICIPAL RESEARCH &	TRAINING MRSC AFFORDABLE HOUSING	\$ 35.00	plancc
248997	4/23/2019	1174723068	QUICK CARE MEDICAL CLINIC	DOT PHYSICAL	\$ 150.00	wdistcc
248987	4/23/2019	E10528	SEBO'S DO-IT CENTER	FACILITY TOOLS	\$ 6.37	pwfaccc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
248993	4/23/2019	E10639	SEBO'S DO-IT CENTER	LIGHT REPLACEMENTS	\$ 23.41	parksccl
248995	4/23/2019	E10846	SEBO'S DO-IT CENTER	WP FAUCET HARDWARE	\$ 74.56	parksccl
248998	4/23/2019	E10511	SEBO'S DO-IT CENTER	GRIND SHIELD, KEY TAGS	\$ 31.51	shopcc
249004	4/23/2019	E10521	SEBO'S DO-IT CENTER	SMALL TOOLS / FASTENERS	\$ 44.41	shopcc
249005	4/23/2019	E10663	SEBO'S DO-IT CENTER	GRAFFITI REMOVER	\$ 16.61	shopcc
248988	4/23/2019	104467	THE HOSE SHOP, INC	HOSE FOR REPAIR	\$ 29.15	wtpcc
249009	4/23/2019	2490	US BANK	ACADEMY: DINNER 4/22	\$ 28.00	afdcc
249010	4/23/2019	078685	US BANK	ACADEMY: DINNER 4/23	\$ 24.83	afdcc
249002	4/24/2019	112-5770266-8158601	AMAZON.COM SERVICES, INC	FIRST AID KITS FOR VEHICLES	\$ 250.20	shopcc
249966	4/25/2019	256044C	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 32.56	pwfac
249967	4/25/2019	256044B	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 52.80	pwfac
249974	4/25/2019	5004904045	FERRELLGAS, LP	APRIL PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 517.11	finance
249969	4/26/2019	1277199	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 43.48	pwfac
249650	4/28/2019	360-293-3575-0501135	FRONTIER COMMUNICATIONS	DEPOT PHONE 4/28-5/27/19	\$ 60.29	parks1
249623	4/29/2019	2019-0704	ISLAND SASH & DOOR, INC.	ALTON DANIEL'S FIELD ANNOUNCER'S BOOTH WINDOW REPLACEMENT	\$ 522.89	parks1
249632	4/29/2019	188743	REECE, STORMIE	DEPOT CLEANING - APRIL 2019	\$ 660.00	parks1
249964	4/30/2019	89184616	150-PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL AND GASES	\$ 408.29	dwwtp
249976	4/30/2019	256748	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 479.30	pwfac
249783	4/30/2019	263	BOYS & GIRLS CLUBS	APRIL- LUNCH PROGRAM SERVICE PROVISION	\$ 500.00	finance
249441	4/30/2019	I5128212	HD FOWLER COMPANY INC	SWIVEL HOSE ADAPTER	\$ 94.29	wdist
249954	4/30/2019	152963	INFOSEND, INC.	APRIL 2019 PROCESSING	\$ 3,495.13	finance
249860	4/30/2019	9020577002	LANGUAGE LINE SERVICES	INTERPRETER SERVICES FOR COURT ROOM	\$ 10.43	court
249827	4/30/2019	3091983379	LEXISNEXIS	ON-LINE LEGAL RESEARCH CONTRACT APRIL	\$ 324.42	legal
249861	4/30/2019	27637	PACIFIC SECURITY	SECURITY DETAIL FOR COURT ROOM	\$ 595.00	court
249940	4/30/2019	29414	REICHHARDT & EBE ENGINEERING	SHIP HARBOR & SR20 INTERSECTION - 3/26/19-4/26/19	\$ 3,289.27	pw1
249779	4/30/2019	30500	SKAGIT RIVER STEEL &	APPLIANCE/REFRIGERATOR RECYCLING	\$ 330.00	dshop
249945	4/30/2019	88124	WHITNEY EQUIPMENT CO INC	GLAND SCREW	\$ 117.31	dwwtp
249855	5/1/2019	251646	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; APRIL 2019	\$ 152.50	apd
249965	5/1/2019	190-1830-00	CITY OF ANACORTES	WWTP UTILITY BILLING	\$ 5,003.35	dwwtp
249972	5/1/2019	242633	DEPT OF LABOR & INDUSTRIES	RENEWAL OF ANNUAL OPERATING CERTIFICATES-ELEVATOR	\$ 454.70	pwfac
250026	5/1/2019	39952586	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$ 1,150.06	publib
250027	5/1/2019	39952585	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$ 257.55	publib

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
249978	5/1/2019	610749	MISTER T'S AWARDS &	BADGES, SENIOR ACTIVITY CENTER. PICKED	\$ 86.26	hr
249635	5/1/2019	989	PORT OF ANACORTES	DOCK RENTAL - QD-25	\$ 33.95	parks1
249639	5/1/2019	987	PORT OF ANACORTES	DOCK RENTAL - QD-20	\$ 34.97	parks1
249640	5/1/2019	986	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$ 34.97	parks1
249642	5/1/2019	985	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$ 34.97	parks1
249645	5/1/2019	984	PORT OF ANACORTES	DOCK RENTAL - QD24	\$ 34.97	parks1
249646	5/1/2019	983	PORT OF ANACORTES	DOCK RENTAL - QD-19	\$ 34.97	parks1
249647	5/1/2019	530	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$ 103.89	parks1
249787	5/1/2019	400002359836	PUGET SOUND ENERGY INC	POLE ATTACHMENT MODIFICATION	\$ 2,842.33	hr
249863	5/1/2019	2nd QTR JUDICIAL	SKAGIT COUNTY DISTRICT COURT	2ND QTR JUDICIAL SERVICES	\$ 18,629.50	court
249802	5/2/2019	11450983	HACH COMPANY	CL17 REAGENT	\$ 144.79	dwtpt
249620	5/3/2019	2481	ANACORTES PRINTING	OPS LETTERHEAD	\$ 206.53	dshop
249453	5/3/2019	276819	DOG WASTE DEPOT	DOG WASTE BAG DISPENSER	\$ 59.99	parks1
249831	5/3/2019	9165335853	GRAINGER	COMPRESSOR AIR FILTERS	\$ 166.44	dwtpt
249957	5/3/2019	11452550	HACH COMPANY	TURBIDITY STANDARD X 4	\$ 629.03	dwtpt
250029	5/3/2019	IGT Share	HEALTH CARE AUTHORITY, OFFICE ACCOUNTING SERVICE	CY2017 GEMT REFUND APPLICATION FEE	\$ 99,843.67	finance
249850	5/3/2019	1633-30	MAKERS ARCHITECTURE	ZONING, DEV & DESIGN STDS - APRIL 2019	\$ 5,500.10	plan
249731	5/3/2019	ReimbOliveri	OLIVERI, DAVID	SUBSISTENCE EXPENSES - LABOR RELATIONS	\$ 82.00	medic
249785	5/3/2019	641	SKAGIT COUNTY PUBLIC HEALTH	1ST QTR CITY SHARE OF LIQUOR TAX	\$ 6,018.38	finance
249721	5/4/2019	85965	LAKESIDE INDUSTRIES, INC.	CLASS G ASPHALT	\$ 1,035.09	dshop
249722	5/4/2019	86138	LAKESIDE INDUSTRIES, INC.	DUMP FEES	\$ 217.20	dshop
249723	5/4/2019	86139	LAKESIDE INDUSTRIES, INC.	1 1/4 & 1/12" ROCK SALES	\$ 96.61	wdist
249724	5/4/2019	86175	LAKESIDE INDUSTRIES, INC.	DUMP FEES	\$ 66.40	wdist
249800	5/4/2019	192514	SKAGIT FARMERS SUPPLY	ETHANOL FREE UNLEADED	\$ 39.59	dwtpt
249786	5/4/2019	1161557	SKAGIT PUBLISHING LLC	PUBLISH SVH-1893902	\$ 306.28	finance
249977	5/5/2019	1161609	SKAGIT PUBLISHING LLC	POSITION AD, LIBRARY ADMINISTRATIVE ASSISTANT	\$ 656.15	hr
250028	5/6/2019	6606124	DEMCO, INC.	OPERATING SUPPLIES	\$ 409.27	publib
249713	5/6/2019	012664817	GALLS, LLC.	UNIFORM SHIRTS; NEW EMP MOWRER	\$ 21.70	apd
249960	5/6/2019	11454981	HACH COMPANY	CHLORINE FREE CL17 REAGENT SET X 13	\$ 873.27	dwtpt
249948	5/6/2019	1200189486	HDR ENGINEERING, INC	WATER SYSTEM MODEL UPDATE 12/31/17-4/27/19	\$ 8,246.91	pw1
249949	5/6/2019	1200189498	HDR ENGINEERING, INC	SKAGIT RIVER 42" WATER LINE PROJECT - PHASE 1 - 3/31/19-4/27/19	\$ 9,539.05	pw1
249952	5/6/2019	1200189497	HDR ENGINEERING, INC	WTP CHLORINE CONVERSION PROJECT 3/31/19-4/27/19	\$ 1,507.37	dwtpt
249730	5/6/2019	AFD 19	ISLAND HOSPITAL	MARCH AMBULANCE SUPPLIES	\$ 1,886.97	medic
249955	5/6/2019	48697	ROBINSON BROTHERS	FIBER BUILD - PHASE 3 - THROUGH 5/2/19	\$ 59,470.04	pw1

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
249947	5/6/2019	0113866-IN	SWS EQUIPMENT	SANITATION TRUCK RENTAL - 5/13/19-6/12/19	\$ 10,217.80	pw1
249648	5/6/2019	190625	T-SHIRTS BY DESIGN	T-SHIRTS FOR SURVIVOR CAMP	\$ 326.10	parks1
249649	5/6/2019	190624	T-SHIRTS BY DESIGN	T-SHIRTS FOR PEE WEE BASEBALL	\$ 565.24	parks1
249852	5/6/2019	71679B-X	UNDERWOOD & ASSOCIATES, LLC	LIBRARY SPACE CORRECTIONS - DESIGN - APRIL 2019	\$ 3,510.00	publib
249943	5/7/2019	Pay App 5	AWARD CONSTRUCTION, INC.	CHLORINATION CONVERSION PROJECT - CONSTRUCTION	\$ 19,983.14	dwtp
249968	5/7/2019	256748A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 220.70	pwfac
249714	5/7/2019	ReimbFloyd	FLOYD, DAVID	ACTIVE THREAT TRAINING PER DIEM; CAPT FLOYD	\$ 186.00	apd
249799	5/7/2019	637940	HASA, INC	SODIUM HYPOCHLORITE	\$ 4,594.65	dwtp
249720	5/7/2019	001-433273	PISTON SERVICE OF ANACORTES	LED LIGHTS	\$ 12.09	dshop
249942	5/7/2019	200015995380	PUGET SOUND ENERGY INC	APD 4/5-5/6/19	\$ 1,539.66	apd
249958	5/7/2019	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION 4/5-4/30/19	\$ 70.38	dshop
249961	5/7/2019	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 4/5-4/30/19	\$ 62.50	plan
249851	5/7/2019	1162309	SKAGIT PUBLISHING LLC	PUBLISH AA-189689 SVH-1896796 AA-1896802 AA-1896920 AA-1897201	\$ 547.38	finance
249718	5/7/2019	S20183649	SUPERIOR SYSTEMS, INC	MODIFY PIPE FITTING	\$ 274.35	wdist
249717	5/7/2019	331 0460354	UNIFIRST CORPORATION	LAUNDRY WATER DEPT.	\$ 59.39	wdist
249735	5/8/2019	1991232778	ARAMARK	STA 3 MAT & MOP SERVICE - 5/8	\$ 21.74	medic
249738	5/8/2019	6593	C & C TIMBER, INC	FIREWOOD BUNDLES - RESALE ITEM	\$ 1,875.00	parks1
249939	5/8/2019	3347643	DAILY JOURNAL OF COMMERCE	LEGAL NOTICE - 2019 ASPHALT OVERLAY 19-004-TRN-002	\$ 98.40	pw1
249832	5/8/2019	19-16099	EDGE ANALYTICAL, INC	TCR ANALYSIS BOOSTERS	\$ 165.00	dwtp
249784	5/8/2019	0763829	FERGUSON ENTERPRISES, INC	BRZ DOUBLE CHECK ASSEMBLY	\$ 870.30	wdist
249732	5/8/2019	1221157	FOSTER PEPPER PLLC	WATER TREATMENT PLANT MATTER NO. 96	\$ 2,244.00	legal
249734	5/8/2019	1221158	FOSTER PEPPER PLLC	CLEAN WATER ACT CITIZEN SUIT MATTER #103	\$ 23,682.00	legal
249963	5/8/2019	11457854	HACH COMPANY	TU5300/5400 PROCESS TURBIDITY METER ONLINE CLASS X 8	\$ 868.00	dwtp
249946	5/8/2019	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGES 4/6-5/7/19	\$ 75.36	wdist
249956	5/8/2019	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 4/6-4/30/19	\$ 17.29	plan
249962	5/8/2019	400002364679	PUGET SOUND ENERGY INC	POLE FOR FIBER	\$ 1,876.55	hr
249870	5/8/2019	0236744-IN	REISNER DISTRIBUTOR INC	TANK TESTING/TREATMENT- #90006 WTP FUEL SYSTEM	\$ 1,157.34	dshop
249733	5/8/2019	2019	SKAGIT COUNTY FIRE CHIEFS	2019 MEMBERSHIP DUES	\$ 264.00	medic
249719	5/8/2019	S20183615	SUPERIOR SYSTEMS, INC	BUCKET PIN MODIFICATIONS	\$ 53.17	wdist
249801	5/8/2019	331 0460515	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 59.49	dwtp
249711	5/8/2019	I19007416	WASHINGTON STATE PATROL	BACKGROUND CHECKS; APRIL 2019	\$ 225.25	apd

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
249727	5/8/2019	119006926	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 60.00	hr
249736	5/9/2019	1991234771	ARAMARK	STA 2 MAT & MOP SERVICE - 5/9	\$ 21.74	medic
249737	5/9/2019	1991234772	ARAMARK	STA 1 MAT & MOP SERVICE	\$ 21.74	medic
249781	5/9/2019	1991234782	ARAMARK	OPS: MAT CLEANING 05/09/19	\$ 34.96	dshop
249796	5/9/2019	1991234781	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 62.43	finance
249856	5/9/2019	1991234775	ARAMARK	APD NYLON MATS CLEANED	\$ 16.31	apd
249843	5/9/2019	1200190961	HDR ENGINEERING, INC	SANITARY SEWER STORAGE STUDY - 3/31/19-4/27/19	\$ 26,505.74	pw1
249846	5/9/2019	000030	HUNTER, JOSHUA	BLS OTEP TRAINER - THROUGH 4/30/19	\$ 700.00	medic
249862	5/9/2019	153705	INFOSEND, INC.	2019 FIREWORKS PRINT FEES	\$ 562.80	parks1
249729	5/9/2019	MTB3717	MOTOR TRUCKS, INC	REFINISH FENDER EXTENSION- VEH #607	\$ 500.02	dshop
249726	5/9/2019	130-3200-01	PATNODE, KEN	Refund for overpayment on closed account	\$ 114.39	finance
249833	5/9/2019	3-28 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 170.00	court
249834	5/9/2019	3-05 MAR APR 19	STUM, MELANIE	PUB DEF CONFL	\$ 178.50	court
249835	5/9/2019	3-10 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 42.50	court
249836	5/9/2019	3-14 MAR APR 19	STUM, MELANIE	PUB DEF CONFL	\$ 178.50	court
249837	5/9/2019	3-15 APR 19	STUM, MELANIE	PUB DEF CONFL	\$ 170.00	court
249838	5/9/2019	3-17 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 153.00	court
249839	5/9/2019	3-18 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 195.50	court
249840	5/9/2019	3-19 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 102.00	court
249841	5/9/2019	3-20 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 42.50	court
249842	5/9/2019	3-24 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 153.00	court
249844	5/9/2019	3-26 MAR 19	STUM, MELANIE	PUB DEF CONFL	\$ 144.50	court
249845	5/9/2019	3-29 MAR APR 19	STUM, MELANIE	PUB DEF CONFL	\$ 476.00	court
249865	5/10/2019	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 5/19-6/18/19	\$ 230.17	finance
249867	5/10/2019	8493 30 017 0490698	COMCAST	CITY HALL INTERNET CONNECTION 5/20-6/19/19	\$ 186.15	finance
249930	5/10/2019	WAANA115288	FASTENAL COMPANY	CABLE TIES	\$ 135.21	dwwtp
249944	5/10/2019	0157971	GEOENGINEERS, INC.	FIDALGO BAY ROAD REPAIRS - ENGINEERING	\$ 8,000.00	pw1
249782	5/10/2019	28300	JET CITY EQUIPMENT	SAKAI 48" DD ROLLER RENTAL	\$ 341.32	dshop
249868	5/10/2019	001-433725	PISTON SERVICE OF ANACORTES	FUSE BLOCK, SILICONE, SANDING DISC- VEH #220	\$ 97.41	dshop
249869	5/10/2019	001-433790	PISTON SERVICE OF ANACORTES	FITTINGS- VEH #704	\$ 59.86	dshop
249866	5/10/2019	300915	SMILEY'S INC	ALUMINUM PLATES- VEH #220	\$ 525.00	dshop
249970	5/10/2019	20190211	SYSTEMS DESIGN WEST, LLC	AMBULANCE BILLING APRIL	\$ 3,483.15	finance
249792	5/10/2019	119006944	WASHINGTON STATE PATROL	BACKGROUND CHECK - VOLLEYBALL	\$ 12.00	pkrec
249953	5/11/2019	8498 30 017 0464628	COMCAST	WA PARK INTERNET 5/21-6/20/19	\$ 106.15	finance

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249854	5/11/2019	00005W5A83199	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 5-11-19	\$ 17.45	apd
249941	5/13/2019	84223088	ALPHA TECHNOLOGIES SERVICES	DC PLANT & BATTERIES INSTALLATION - LABOR	\$ 9,000.36	pwfac
249929	5/13/2019	1991238505	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 73.32	dwwtp
249858	5/13/2019	203	CHANNEL VIEW FARMS	14" WROUIGH IRON FLOWER BASKETS	\$ 1,050.28	parks1
249973	5/13/2019	0188-501231	CONSOLIDATED ELECTRICAL	IN LINE VOLTAGE LED AMPS FOR NEW HR OFFICES	\$ 186.96	pwfac
249864	5/13/2019	051319	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 700.00	apd
249857	5/13/2019	012679471	GALLS, LLC.	UNIFORM SHIRT; NEW EMP MOWRER	\$ 67.38	apd
249928	5/13/2019	001-433966	PISTON SERVICE OF ANACORTES	OIL- SHOP STOCK	\$ 66.98	dshop
250062	5/14/2019	May 14 2019	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER WELCOME SIGN	\$ 4,461.75	plan
249975	5/14/2019	190664	T-SHIRTS BY DESIGN	PEE WEE BASEBALL SHIRTS	\$ 51.63	pkrec

Total **\$484,801.22**



City Council Contract Agenda Bill

Meeting Date: 5/20/2019 **Agenda Item:** 5c

Subject: Contract Award - Direct Internet Access (DIA) Service 19-045-FBR-002

Staff Contact: Emily Schuh

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Award

Summary Statement: City staff seeks City Council consent to award a contract to Wave Business Solutions, LLC to provide Direct Internet Access (DIA) Service for the City-managed ISP service. This contract supersedes contract 19-045-FBR-001. Changes to the services were made as follows:

- DIA access point at Library rather than at WTP.
- Change from a /29 to a /28 for an increase in the numbers of IPv4 addresses available to the City. This is a \$29.95/mo increase but necessary for our IT department. The additional addresses will be used for our Enterprise needs such as the Exchange Server, Arc GIS, and other public portals. They will not be used for our residential or business services.

The City is committing to a 24 month term with a monthly cost of \$2,911.95, after which we may opt to terminate the agreement or continue for an additional 36 months at the same monthly rate.

Background:

1. **History:** The City is establishing a municipally owned ISP providing affordable high-speed Internet, dark fiber, and Metro Ethernet services throughout the City of Anacortes over our community-owned fiber optic infrastructure. The City requires Dedicated Internet Access (DIA) as we are establishing a City-managed ISP service. This contract provides 1Gb synchronous service on a 1Gb physical port and 1Gb, burstable to 10 Gb synchronous service on a 10Gb physical port. This contract will allow the City to provide internet access to our subscribers.
2. **Key Terms:**
 - The City is committing to a 24 month term with a monthly cost of \$2,911.95, after which we may opt to terminate the agreement or continue for an additional 36 months at the same monthly rate.
 - The service is burstable at an additional charge of \$5.00 per Mbps. Charges for burstable Service will be calculated by using the industry standard 95th percentile. The 95th percentile measurement evaluates the regular and sustained use of a network connection and is measured by sampling usage at 5 minute intervals and ignoring the top 5% of usage samples taken over a month. The 95th percentile measure of peak bandwidth will then be compared to the base bandwidth and the incremental usage will be billed at the burst rate in arrears on a monthly basis. Charges for burstable Service will be measured, calculated and accrued on a monthly basis, and billed in arrears on a monthly basis.
3. **Competitive Bidding:** This work is considered a Personal Service and as such the City made an informal request for proposals. The Fiber Committee reviewed the two responses received and selected Wave's proposal as the most fiscally advantageous to the City.

Previous Council/Committee Action: [Contract 19-045-FBR-001](#) was awarded at the [3/11/19](#) Council meeting.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract 19-045-FBR-002 with Wave Business Solutions, LLC in the amount of \$2,911.95 per month for the Direct Internet Access (DIA) Service.

Alternative Actions: Not award the contract

Attachments: Contract 19-045-FBR-002

Contractor	Wave Business Solutions, LLC
Contract Amount	\$69,886.80 for 24 months
Earmarked Funds	\$1,050,000.00
BARS #	001.260.532.10.41
Budget Amendment Required?	No
Start Date	Inception
End Date	60 months

ORDER FOR BURSTABLE INTERNET SERVICES

This Order for Burstable Internet Services (this “Service Order”) is entered into as of the date of last signature below (the “Effective Date”), by and between WAVE BUSINESS SOLUTIONS, LLC, a Washington limited liability company (“Provider”), and CITY OF ANACORTES, a Washington municipal corporation (“Customer”). This Service Order is made pursuant to and will be governed by that certain Master Services Agreement between Provider and Customer dated February 21, 2019 (the “MSA”). All capitalized terms used but not defined in this Service Order shall have the meanings given to them MSA.

NOTE: Provider and Customer are the parties to that certain Service Order COA: 18-108-IDS-001 dated July 2, 2018, pursuant to which Customer ordered certain dark fiber services from Provider and that certain Order for Burstable Internet Services executed by the Parties hereto on March 12, 2019, pursuant to which Customer ordered that certain burstable 1 Gbps Dedicated Internet Access from Provider (the “Old Contracts”). The Parties now intend for this Service Order to replace and supersede the Old Contracts in their entirety. Accordingly, as of the Effective Date of this Service Order, the Old Contracts shall terminate and have no further force or effect, with no Termination Charge or other early termination fee to be incurred by Customer in connection with said termination.

Description of Services and Charges:			
Dedicated Internet Access (DIA)			
Initial Service Term:	60 Months		
Service Address:	11489 Riverbend Rd, Mount Vernon, WA 98273*		
Service	14489	MRC	NRC
10 Gbps Port; 1 Gbps Internet		\$1,441.00	\$0.00
/28 IP Block (16 IPs; 13 usable)		\$29.95	\$0.00
Total		\$1,470.95	\$0.00
Burstable Service:			
Base Bandwidth: 1 Gbps; Max Burst: 10 Gbps			
Burst Rate: \$5.00 per Mbps, as measured at the 95 th percentile			
	14489		
*Provider shall deliver the Service to the Water Treatment Plant at 11489 Riverbend Rd, Mount Vernon, WA 98273, Customer shall extend the Service via municipal fiber to the City of Anacortes Library at 1120 10 th St, Anacortes, WA 98221 and Provider shall place their electronics in the library.			
Dedicated Internet Access (DIA)			
Initial Service Term:	60 Months		
Service Address:	1220 10th St, Anacortes, WA 98221		
Service		MRC	NRC
10 Gbps Port; 1 Gbps Internet		\$1,441.00	\$0.00
/29 IP Block (8 IPs; 5 usable)		\$0.00	\$0.00
Total		\$1,441.00	\$0.00
Burstable Service:			
Base Bandwidth: 1 Gbps; Max Burst: 10 Gbps			
Burst Rate: \$5.00 per Mbps, as measured at the 95 th percentile			
Grand Total:		\$2,911.95	\$0.00
Account Executive to Customer: Jim McAfee			
Customer Billing Address: PO Box 547, Anacortes WA 98221 ATTN: Jim Lemberg			

Special Terms and Conditions

Early Termination Option. Customer shall have the option, at any time after the twenty-fourth (24th) month of the Initial Service Term, to terminate this Service Order without incurring a Termination Charge or any other early termination fee. To exercise its option to terminate under this paragraph, Customer shall deliver written notice of termination to Provider no less than thirty (30) days prior to the desired termination date.

Right to Re-Sell Services. With respect to this Service Order, the provisions of this paragraph shall control over the provisions contained in Section 3.3 of the MSA. Provider expressly understands and agrees that Customer is in the process of establishing a municipal broadband network and intends to re-sell the Services provided pursuant to this Service Order to the subscribers of said municipal broadband network. Provider expressly consents to this re-selling of the Services.

The submission of this Service Order to Customer by Provider does not constitute an offer. Instead, this Service Order will become effective only when both parties have signed it. The date this Service Order is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the Effective Date of this Service Order.

CUSTOMER:

CITY OF ANACORTES

By _____

Name: Laurie GereTitle: Mayor

Date: _____

PROVIDER:

WAVE BUSINESS SOLUTIONS, LLC

By _____

Name: _____

Title: _____

Date: _____

[The remainder of this page is intentionally left blank.]



City Council Agenda Bill

Meeting Date: 5/20/2019 **Agenda Item:** 7a

Subject: Resolution No. 2042 Authorizing Execution of the Tourism Promotion Fund Contract by and Between the City of Anacortes and the City of Anacortes Parks & Recreation Department

Staff Contact: Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Don Measamer, PCED Director

Action Type	
	Ordinance No.
	Code Revision?
X	Resolution No. 2042

Summary Statement: The City of Anacortes Parks & Recreation Department submitted an application to fund the Heart of Anacortes Summer Concert Series for 2019. City Council will review and determine the funding for this project.

Background: The Revised Code of Washington (RCW) 67.28.080 provides authority for cities to adopt a lodging tax of up to 4% of lodging charges made by hotels and motels in order to attract visitors for both overnight stays and day trips. The Lodging Tax Advisory Committee reviewed this request and recommends this project be funded in the amount of \$1,500. The Parks Director has requested \$4,000 to help cover the costs of this project and is requesting City Council reconsider the recommendation from the LTAC.

Budget Impact	
Projected total fund available for 2019	\$430,970
Total Approved Expenditure	\$333,798
Proposed New Project	\$1,500 or \$4,000
Revenue Source	Lodging Tax
Budget Account (BARS)	135.240.557.30.41

Previous Council/Committee Action: LTAC recommends approval of the contract for the Heart of Anacortes Summer Concert Series in the amount of \$1,500.

Competing Viewpoints Considered: This proposal was reviewed by the LTAC and forwarded to City Council to be funded in the amount of \$1,500. The Parks Department Director is requesting \$4,000 to provide adequate funding for this project.

Recommended Motion: I move to approve Resolution No. 2042 Authorizing Execution of the Tourism Promotion Fund Contract by and Between the City of Anacortes and Recipient Agency in the amount of \$_____.

Alternative Actions: Deny Resolution 2042.

Attachments (listed in order presented): Draft Resolution No. 2042, Application

RESOLUTION NO. 2042

**A DRAFT RESOLUTION AUTHORIZING EXECUTION OF TOURISM PROMOTION FUND
CONTRACT BY AND BETWEEN THE CITY OF ANACORTES
AND RECIPIENT AGENCY**

WHEREAS, the below listed agency has been selected by the City to undertake a project designed to advertise, publicize, or distribute information or undertake other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to the City of Anacortes; and

WHEREAS, the City of Anacortes wishes to contract with this agency for the provision of these services and is willing to provide certain monies to this agency, which monies have been collected or will be collected as part of the Motel/Hotel Tax;

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE ANACORTES CITY COUNCIL to authorize the distribution of tourism promotion funds to the following agency, as the official act and deed of the City of Anacortes:

	Project	Grant Recipient	2019 Request	LTAC RECOMMEN DATIONS	APPROVED
1	Heart of Anacortes Summer Concert Series	City of Anacortes Parks & Recreation Department	\$ 4,000	\$1,500	\$ _____

PASSED and **APPROVED** on this 20th day of May, 2019.

CITY OF ANACORTES

By _____
Laurie Gere, Mayor

ATTEST:

Steven Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Application

Project Detail

Project name	Heart of Anacortes Summer Concert Series
Date(s) of project	May – September 2019
Amount of funding requested	\$4,000
Type of qualifying project	☐ Tourism Promotion/Marketing ☒ Operation of a Special Event/Festival designed to attract tourists ☐ Operation of a Tourism Promotion Agency ☐ Operation of a Tourism-Related Facility owned or operated or non-profit organization ☐ Operation and/or Capital Costs of a Tourism-Related Facility owned by a municipality

Applicant Detail

Applicant name	Anacortes Parks and Recreation
Type of applicant	☐ Individual ☐ Non-profit corporation ☒ Public agency ☐ Other: enter text.
Federal tax ID #	91-6001227
Contact name	Jon Lunsford
Mailing address	Anacortes Parks and Recreation, PO Box 547, Anacortes, WA 98221
Email address	jonnl@cityofanacortes.org
Phone	360-293-1918

Project Questionnaire

Describe your project.

We are working with the Heart of Anacortes to promote a summer concert series located at the venue at 4th and "O" Avenue in Anacortes. According to the contract between the City of Anacortes and the Heart of Anacortes, LLC, the series will have no fewer than eight concerts planned between eight to twelve weeks. The shows require the booking of entertainment, hire and pay sound technician, promote the event and management on the day of the event, including food/beverage concessions. No fees are charged for admission.

Describe with specificity what aspects of your project you would spend the requested funds on.

The funds would be spent on 2019 summer concert series band expenses, sound system operation for 2019 concert series, advertising expenses for the clamdigger, posters and printing. Funds will also cover the managing of on day event and handling of food/beverage concessions.

Promotion

Describe how you will promote your project to attract tourists.

The event is well publicized in the community through the distribution of printed materials along the downtown corridor and beyond. The concert series is also advertised on facebook and the Clamdigger

Describe how you will promote lodging establishments, restaurants, and businesses located in Anacortes.

Local businesses that participate in the food and beverage concessions will be included on the printed materials that are posted and distributed around the city.

Budget

Describe the overall budget for your project.

The overall budget is \$8000 plus in-kind donations from local sponsors.

What percentage of that budget are you requesting from the city?

We are requesting 50% or \$4000

What would you cut from your proposed project if your application is not fully funded?

If the proposed project is not fully funded, there are many possibilities that could range from a shortened season to limited printed materials.

Tourism-Impact Estimate

Provide the following estimates of the number of visitors to Anacortes as a direct result of your project. For recurring events, provide actual data from prior years. Leave blank if prior year data is not available.

	Estimate	Actuals		
	2019	2018	month/year	month/year
Overall attendance	1400	1200	Enter ###.	Enter ###.
Number of people traveling more than 50 miles or more one way from their place of residence or business for the day or staying overnight	30-40%	30-40%	Enter ###.	Enter ###.
Number of people traveling from another country or state outside of their place of residence or their business	5-10%	5-10%	Enter ###.	Enter ###.
Number of people staying in PAID accommodations (e.g., hotel, motel, bed-and-breakfast) in Anacortes	10-15%	10-15%	Enter ###.	Enter ###.
Number of paid lodging room nights resulting from your project (e.g., 25 rooms on Friday and 50 rooms on Saturday = 75 room nights)	93	80	Enter ###.	Enter ###.

Describe methods you will use to track tourists for the purpose of mandatory reporting.

An Anacortes resident and volunteer had agreed to track all attendees to the summer series of concerts.

Describe the prior success of your project in attracting tourists.

The summer concert series has grown steadily over the years and many have heard about the event through word of mouth, printed material and facebook. The bands themselves draw many crowds as they have their own following.

Describe your target tourist audience (location, demographics, etc.)

The target audience for the summer concert series changes with the type of music and type of band that is performing. The bands range from pop, alternative, country, jazz and cover bands. With each band comes it's own demographic.

Attachments

Prior recipients for similar proposals must attach examples of ads, promotional materials, reports, or other materials they have generated with prior allocations of lodging tax funds.

List the titles of any attachments you have included with this application:

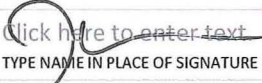
2019 contact with Heart of LLC 2019

2018 Invoice from heart of Anacortes LLC

Example of Previous Free Summer concert Series Flyer

Certification

- I am an authorized agent of the organization applying for funding.
- If awarded, my organization intends to enter into a Municipal Services Contract with the City; provide liability insurance for the duration of the contract naming the City as additional insured and in an amount determined by the City; and file for a permit to use City property, if applicable.
- I understand that the City will only reimburse those costs actually incurred by the Applicant and only after the service is rendered, paid for if provided by a third party, and a signed Request for Reimbursement form (or other form acceptable to the City) has been submitted to the City, including copies of invoices and payment documentation.
- I understand that the Applicant will be required to submit a report in a format determined by the City.
- I understand that all project activities must be identified in promotional and other business materials as having been funded by the City of Anacortes.
- I understand that once submitted, this application is a public record. The City may post part or all of it on the City website or provide it in response to public records request.

Signature	 Click here to enter text TYPE NAME IN PLACE OF SIGNATURE IF SUBMITTING ELECTRONICALLY
Printed name	John Lunsford
Title	Director
Organization	Anacortes Parks and Recreation

Heart of Anacortes, LLC

1014 4th Street
Anacortes, WA 98221

Invoice

Date	Invoice #
9/10/2018	2018-09

Bill To
City of Anacortes ATTN: Gary Robinson P.O. Box 547 Anacortes, WA 98221

P.O. No.	Terms	Project
Summer 2018	Due on receipt	

Quantity	Description	Rate	Amount
	2018 Summer Concert Series Band Expenses	4,500.00	4,500.00
	Sound for 2018 Summer Concert Series	2,000.00	2,000.00
	Advertising Expense for 2018 Summer Concert Series - Clamdigger	676.00	676.00
	Posters & Printing	424.00	424.00
	Sponsorship - Barrett Financial	-1,200.00	-1,200.00
	Sponsorship - Island Hospital	-1,200.00	-1,200.00
	Sponsorship - Kreider Construction	-1,200.00	-1,200.00
Please remit to above address.		Total	\$4,000.00



City of Anacortes

FREE SUMMER CONCERT SERIES

AT THE *Heart of Anacortes* 

SATURDAY EVENINGS ALL AGES WELCOME

SPONSORED BY RICK EPTING FOUNDATION FOR THE ARTS

REFA

JULY 8th - 6-8pm Johnny Bulldog

Classic Rock to roll with!

JULY 15th - 6-8pm The Fieldboats

Original Rock with a Northwest American Groove

JULY 22nd - 6-8pm The Hoe and the Harrow

Home Town Folk America and Rock

JULY 29th - 5-9pm Three-ish and Hamilton/Cox

Seabear's Diamond Anniversary Concert

AUG 12th - 6-8pm Janie Cribbs and

the T.Rust Band

Blues and Sultry Soul Revolution

AUG 19th - 5-8pm The Walrus

REFA Benefit and Silent Auction

Celebrating the 50th Anniversary of the Summer of Love

AUG 26th - 6-8pm Hot Damn Scandal

American Gypsy Blues

SEPT 2nd - 6-8pm Stacey Jones Band

Best of the Blues



Supporting Art, Music and Community in Anacortes!

Corner of 4th & "O" Family Friendly • www.HeartOfAnacortes.com



Refreshments available from

In 2018 - statistics of people attending the free music events at the Heart of Anacortes were only tracked via personal contact as the public entered the venue.

In 2019 - attendance will be more closely followed by handing each visitor a postcard, such as the attached example, and results will be tabulated.

Thank you.



THANK YOU VISITING ANACORTES AND ATTENDING THE
FREE OUTDOOR CONCERT.

TO HELP IMPROVE ON OUR EVENT, CAN YOU PLEASE ANSWER A
FEW QUESTIONS.

HOW FAR DID YOU TRAVEL TO ATTEND: _____

DID YOU SPEND THE NIGHT AT A LOCAL HOTEL: _____

HOW DID YOU HEAR ABOUT THIS EVENT: _____

Below is a list of publications that are used to promote concert events at the Heart of Anacortes in 2018 and will also be used in 2019. Copies from 2018 were not retained but will be kept in the future.

Skagit Valley Herald

La Conner News,

Bellingham Herald

Everett Herald

Whidbey News

Northwest Events

Marget Bikman's Entertainment Blog: Bellingham

Cascadia Weekly, Bellingham

Island Sounder, San Juan Islands

Entertainment News Northwest Magazine

Evensi, internet event site which covers Western Washington and beyond

Facebook event pages

Anacortes American

Anacortes Clamdigger



DREAM FOLK FROM THE PACIFIC NORTHWEST

[HOME](#) [ABOUT](#) [MUSIC](#) [MEDIA](#) [SHOWS](#)
[STORE](#) [CONTACT US](#)

[← BACK TO ALL EVENTS](#)

**Anacortes,
WA | Heart
of Anacortes**

Anacortes' live summer series kickoff!

♥ 0 Likes [Share](#)

Saturday, July 7, 2018,
6:00 PM –

Sunday, July 8, 2018,
9:00 PM

Earlier Event: June 30

Conway, WA | Officially PNW Summer at the Muse

Later Event: July 11

Seattle, WA | Tractor Tavern w/ Pineola + Scout



Powered by Squarespace

CASCADIA WEEKLY

ThisWeek
A glance at this week's
happenings

WEDNESDAY [08.16.17]

ONSTAGE

Bicycle Noir: 7:30pm, Cafe Velo and beyond
Asperger's Are Us: 8pm, Make.Shift Art Space

MUSIC

Down North: 6-8pm, Maritime Heritage Park

COMMUNITY

NW Washington Fair: 9am-11pm, NW Washington Fairgrounds, Lynden

VISUAL

Rodeo Dreams Reception: 5-7pm, the Inn at Lynden

THURSDAY [08.17.17]

ONSTAGE

Edward II: 7pm, Rexville Grange Amphitheater
Help!: 7:30pm, MBT's Walton Theatre
Bicycle Noir: 7:30pm, Cafe Velo and beyond
An Iliad: 7:30pm, Sylvia Center for the Arts
The Cemetery Club: 7:30pm, Anacortes Community Theatre
Good, Bad, Ugly: 8pm, Upfront Theatre
The Project: 10pm, Upfront Theatre

MUSIC

Chris Eger Band: 5-9pm, Hotel Bellwether
Quickdraw String Band: 6-8pm, Elizabeth Park
Whiskey Fever: 6-8pm, Riverwalk Plaza, Mount Vernon
Night Ranger: 7:30pm, NW Washington Fairgrounds, Lynden

COMMUNITY

NW Washington Fair: 9am-11pm, NW Washington Fairgrounds

FOOD

Lynden Farmers Market: 12-6pm, 324 Front St.
Bow Farmers Market: 1-6pm, Samish Bay Cheese

FRIDAY [08.18.17]

ONSTAGE

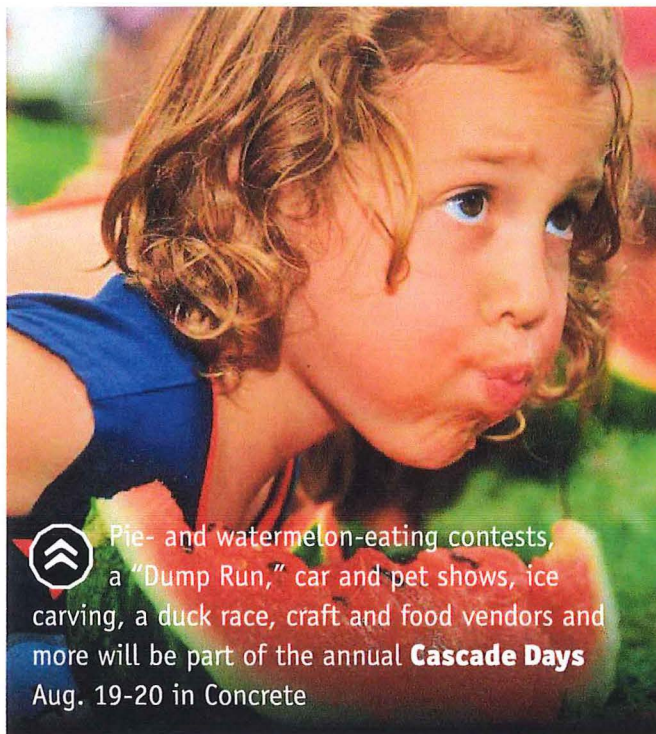
The Comedy of Errors: 7pm, Rexville Grange Amphitheater
Help!: 7:30pm, MBT's Walton Theatre
An Iliad: 7:30pm, Sylvia Center for the Arts
Bicycle Noir: 7:30pm, Cafe Velo and beyond
The Cemetery Club: 7:30pm, Anacortes Community Theatre
The Heroes: 9pm, Upfront Theatre

DANCE

Dancing on the Green: 7-9:30pm, Fairhaven Village Green
USA Dance: 7:15-10pm, the Majestic

MUSIC

Mojo Cannon: 6-8pm, Seafarers Park, Anacortes
Farm Tunes: 6-9pm, BelleWood Acres
The Naughty Blokes: 7-9pm, Burlington



⌄ Pie- and watermelon-eating contests, a "Dump Run," car and pet shows, ice carving, a duck race, craft and food vendors and more will be part of the annual **Cascade Days** Aug. 19-20 in Concrete



⌄ Ride along with the cast of WWU's comedic "**Bicycle Noir**" and help the lead detective solve a murder Aug. 16-20 starting at Cafe Velo

Amphitheater
Scotty McCreery: 7:30pm, NW Washington Fairgrounds, Lynden

COMMUNITY

NW Washington Fair: 9am-11pm, NW Washington Fairgrounds

GET OUT

Wild Things: 9:30-11am, Lake Padden Park
Sin & Gin Tour: 4pm, downtown Bellingham

FOOD

Ferndale Farmers Market: 3-7pm, Centennial Riverwalk Park

VISUAL

Night Market: 6-10pm, 1300 block of Commercial Street

SATURDAY [08.19.17]

ONSTAGE

Edward II: 7pm, Rexville Grange Amphitheater
Help!: 7:30pm, MBT's Walton Theatre
An Iliad: 7:30pm, Sylvia Center for the Arts
Bicycle Noir: 7:30pm, Cafe Velo and beyond
Gabriel "Fluffy" Iglesias: 7:30pm, NW Washington Fairgrounds
The Cemetery Club: 7:30pm, Anacortes Community Theatre
The Heroes: 9pm, Upfront Theatre

MUSIC

Skagit Woodstock: 11:30am-10pm, Edgewater Park, Mount Vernon
Kulshan Chorus Variety Show: 4-11pm, Boundary Bay Brewery
Summer of Love: 5-8pm, Heart of Anacortes

FILM

La La Land: Dusk, Fairhaven Village Green

COMMUNITY

NW Washington Fair: 9am-11pm, NW Washington Fairgrounds, Lynden
Cascade Days: 9am-4:30pm, throughout Concrete

GET OUT

Sin & Gin Tour: 4pm, downtown Bellingham
Sin & Gin Tour: 7pm, historic Fairhaven

FOOD

Anacortes Farmers Market: 9am-2pm, Depot Arts Center
Mount Vernon Market: 9am-2pm, Riverfront Plaza
Saturday Market: 10am-1pm, Lummi Island
Blaine Gardeners Market: 10am-2pm, H Street Plaza
Twin Sisters Market: 10am-12pm, North Fork Library
Bellingham Farmers Market: 10am-3pm, Depot Market Square

SUNDAY [08.20.17]

ONSTAGE

Bicycle Noir: 2pm, Cafe Velo and beyond
Way North Comedy Showcase: 7pm, Farmstrong Brewing Co., Mount Vernon
Help!: 7:30pm, MBT's Walton Theatre

MUSIC

Amigos Nobles: 1-4pm, Gilkey Square, La Conner

COMMUNITY

Cascade Days: 9am-4pm, throughout Concrete
Dog Days of Summer: 10am-3pm, Lake Padden Park

FOOD

Edison Farmers Market: 10am-2pm, Edison Granary

MONDAY [08.21.17]

WORDS

Kwame Alexander: 7pm, Village Books

TUESDAY [08.22.17]

ONSTAGE

BIFT: 6pm, Boundary Bay Brewery

GET OUT

History Cruise: 6pm, Bellingham Cruise Terminal

Heart of Anacortes

Saturday 1 September 2018 6:00 PM ▶ Saturday 1 September 2018 8:00 PM

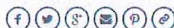
ENDED

 **SAVE**

Mount Vernon • The Pacific • Heart of Anacortes

Last update 03/09/2018

102



Save to Facebook Like 0

Jefferson Rose returns to his hometown with a new band to rock this beautiful downtown Anacortes stage

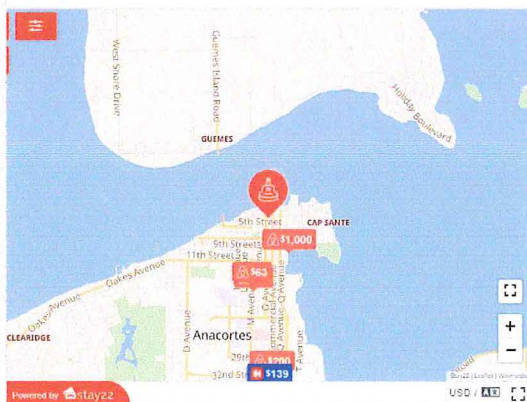
[View all](#)

CONCERTS

NEARBY HOTELS AND APARTMENTS

NEARBY HOTELS AND APARTMENTS

1014 4th St, Anacortes, Washington 98221
1014 4th st, anacortes, 98221



**1014 4th St, Anacortes,
Washington 98221**
1014 4th St, Anacortes, 98221

1014 4th St. Anacortes, 98221



PLACES TO STAY

HOSTED BY



The Pazific

ADD TO FAVORITES

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Be the first of your friends to like this



② Help

② Help



Peterson Photography + Follow

The Naughty Blokes - Heart of Anacortes Outdoor Concerts

Anacortes, Washington

2018 Summer Concert Series
Presented by City of Anacortes

The Naughty Blokes formed in 2014 in Bellingham, Washington, and all members are veterans of the North West Coast music scene. The Blokes rock'n'roll mission was galvanized when they won KISM Radio's Road to Rockstar competition.

They have recorded a self-titled six song E.P. and their latest, full album release, "We Rise". Both are available for sale and online streaming.

The Blokes are dedicated to living the rock'n'roll dream of writing and performing classic rock for the modern age.

Vocals, Guitar / WARREN MEIER
Bass, Vocals / JON MYERS
Drums & Percussion / TIM MALOY
Lead Guitar & Vocals / Johnny Dennis

www.theheartofanacortes.com/photo-galleries/

Image best viewed in Large screen. Thank-you for your visit! I really appreciate it! "Sonja"

139 views

0 faves

0 comments

Taken on August 18, 2018

© All rights reserved



Nikon D5300
18.0-300.0 mm
1/3.5-6.3



f/6.0



140.0 mm



1/320



ISO 250



Flash (off,
did not fire)



Show EXIF

This photo is in 1 album



Anacortes, Washington
(2018)
34 items

Tags

Anacortes Washington

Washington State

State of Washington

Nikon Nikon D5300

of the day will be Merchant of Vegas at 7 pm. \$30 advance ticket at shakesnw.org.com or \$35 at the gate. Please send t-shirt sizes via email to twoplitts@comcast.net.

DEWARD & BODE
THE APPLIANCE & MATTRESS GIANTS
Since 1946

RED TAG sale event

24 months | **SAVE up to 50% off** | **FREE LOCAL DELIVERY**

SPECIAL FINANCING | **CLOSEOUTS, ONE ONLY**

On approved credit. Minimum purchase necessary. While supplies last. First come, first serve. See store for details.

Ann Chadwick Reid's cut work artistry from 10 a.m. to 4 p.m. Saturday, July 30, at the Samish Island Community Center, 11292 Blue Heron Road, Samish Island. The festival also features over 40 artists, live music, fresh local cuisine, a beer garden and children's crafts. Free. 360-420-0243 or samishisland.net.

AMERICAN ROOTS MUSIC SERIES

Enjoy free performances at 7 p.m. Saturdays at Deception Pass State Park, West Beach Amphitheater, 41020 Highway 20, Oak Harbor. Discover Pass or day-use permit required for park access. For information, call 360-675-3767 or visit parks.state.wa.us/folkarts.

n July 30: Dunava: Women's a cappella folk music of Eastern Europe.

CENTENNIAL SOCIAL

The Mount Vernon City Library celebrates 100 years of service supporting literacy, community development, and intellectual freedom from 1 to 4 p.m. Saturday, July 30, at 315 Snoqualmie St., Mount Vernon. Highlights during the afternoon include ice cream, lemonade, music, old-timey games, trivia, and preview performances by New Old Time Chautauqua. 360-336-6209 or mountvernonwa.gov.



Hot Damn Scandal

[Buy Now](#)

HEART OF ANACORTES OUTDOOR CONCERT SERIES

Come to an intimate outdoor concert Saturdays from July into Sept., at the Heart of Anacortes, Fourth Street. and O Avenue, Anacortes. The concerts will be canceled in the case of rain. 360-293-3515 or theheartofanacortes.com.

n July 30: 6 to 8 p.m., Hot Damn Scandal.

SHAKESPEARE IRON MAN

See three Shakespeare in the Park performances in a single day and win a t-shirt from 1 to 10 p.m. Saturday, July 30, at the Rexville-Blackrock Amphitheatre, 19299 Rexville Grange Road, Mount Vernon. "Cymbeline" starts at 1 p.m., followed by Shakespeare's Wonderland at 4 p.m. The final performance



DeWAARD & BODE
THE APPLIANCE & MATTRESS GIANTS
Since 1946

RED TAG sale *event*

Get up to **24 months** | & | SAVE up to **50% off** | & | **FREE**

0% SPECIAL FINANCING on select in-stock appliances.
On approved credit. Minimum purchase necessary.
See store for details.

CLOSEOUTS, ONE ONLY, BLEMISHED & FLOOR MODELS
While supplies last. First come, first serve!
See store for details.

LOCAL DELIVERY on select in-stock items.
Minimum purchase necessary. Island counties extra. See store for details.

SALE

We service what we sell!

https://www.goskagit.com/entertainment/this-weekend-heart-of-anacortes-arts-and-shakespeare/article_758a5429-5d11-5971-8b5b-88810fb3d329.html

This Weekend: Heart of Anacortes, arts and Shakespeare

Skagit Valley Herald staff Jul 28, 2016

RICK EPTING FOUNDATION

Supporting Arts in the Northwest

[Home](#)[Helping The Arts](#)[Events](#)[Meet The Board](#)[Contact Us](#)

Helping The Arts

Each year we provide grants to deserving artists and organizations for art related projects with the money raised in the previous year.

2018 Recipients

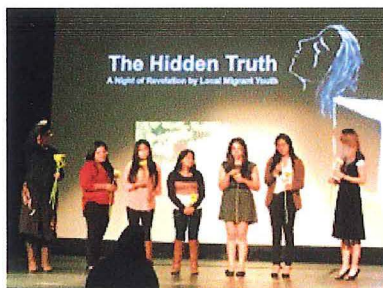
The recipients for the funds raised in 2017 are listed below.



- Artist Scholarship awarded to Natasha Berthelote
- Artist Scholarship awarded to Olivia Kolppa
- Skagit River Poetry Festival
- Kit Mills, Local Schools Drum/Percussion Education Series
- Mount Vernon Riverwalk Concert Series
- Anacortes Seahawk Music Boosters
- Anacortes Family Center Childrens Life Skills Program
- La Conner Schools Music Fund
- Anacortes Schools Music Fund

2017 Recipients

The recipients for the funds raised in 2016 are listed below.



- Artist Scholarship awarded to Savannah Zullo
- Artist Scholarship awarded to Drew Shipman
- Skagit Migrant Leaders Club writing project
- Voices of the Children film project
- Museum of Northwest Art local schools project
- Celtic Celebration performance
- Mount Vernon Riverwalk Concert Series
- Skagit Community Band for free concert series
- Skagit Historical Museum art project by Barbara Summers
- Buskers at Mount Vernon summer event
- META summer theater camp at the Lincoln Theatre

2016 Recipients

The recipients for the funds raised in 2015 are listed below.

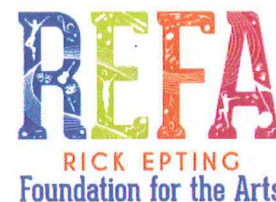


- Artist Scholarship awarded to Riley McClenaghan
- Cantable Chamber Choir of Skagit Valley Earth Day event
- Skagit Community Band for free concert series
- Skakespeare Northwest Association for stage repairs
- Lincoln Theatre installation of hearing loop
- Anacortes grade school art show and benefit for Fire District featuring Geoffrey Castle on St. Patrick's Day at The Depot
- Mount Vernon Riverwalk Concert Series
- Mount Vernon Farmers Market sound system upgrade
- Anacortes Middle School Piano drive

2015 Recipients

The recipients for the funds raised in 2014 are listed below.

- 1st Annual Arts Scholarship to Nathan Donovan
- Watershed Art and Discovery Day
- Mt Vernon Downtown Association Harvest Moon Festival
- 2015 Yadira Rosales Multicultural Festival



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Our Mission

To enhance the quality of life in Skagit County through the arts.



- **La Conner 2015 Rock the Dock Event**
- **Riverwalk Concert Series in Mount Vernon**
- **Migrant Leaders Local Youth Documentary Screening**
- **Anacortes Music Channel**
- **Meta Performing Arts Cats Performance**
- **Oasis Teen Shelter to improve art center**



2014 Recipients

The recipients for the funds raised in 2013 are listed below. Please visit their websites by clicking the link in the list below.

- **Laventure Middle School Marimba Band 2015 Project**
- **Skagit River Poetry Foundation 2015 Poetry Festival**
- **Clear Lake Elementary 2015 Art & Music Project**
- **Native American 2014 YMCA Art Camp**
- **Anacortes 2014 Rock the Dock Event**



2013 Recipients

The recipients for the funds raised in 2012 are listed below. Please visit their websites by clicking the link in the list below.

- **Bay View Elementary 2014 ancient civilizations art project.**
- **Skagit River Poetry Foundation 2014 Poetry Festival**
- **Clear Lake Elementary 2014 multi-media event.**
- **Anacortes Schools sponsorship of young students participation in the after school arts program.**
- **Burlington Edison Schools providing support for the Museum of Northwest Art education program.**
- **Anacortes 2014 annual Geoffrey Castle Christmas show.**
- **2013 Catapult Music Festival sponsorship of the band Sleepy Lagoon.**

2012 Recipients



The recipients for the funds raised in 2011 were given grants of \$500. The recipients are listed below. Please visit their websites by clicking the link in the list below.

- **Patty Detzer Youth at Risk Ceramic Art Project**
- **Skagit River Poetry Foundation**
- **Laventure Middle School Band Recording Project**
- **Jules McEvoy Circus Skills at Schools Project**



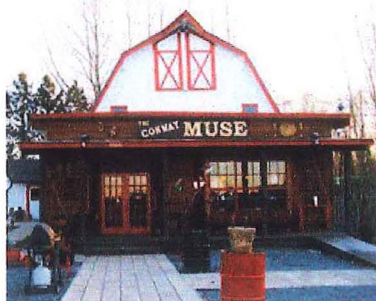
2011 Recipients

The recipients for the funds raised in 2010 were given grants of \$500 and \$200. The recipients are listed below. Please visit their websites by clicking the link in the list below.

- **Skagit Symphony**
- **META Performing Arts**
- **Theatre Arts Guild**
- **Beth Trafton**
- **Deanne Savage**
- **Rebecca Hedman**
- **Suzanne Carr**

2010 Recipients

The recipients for the funds raised in 2009 were given grants of \$300 and \$500. The recipients are listed below. Please visit their websites by clicking the link in the list below.



- **The Conway Muse**
- **Skagit Senior Services**
- **KSVR Radio Station**
- **Anacortes Community Christmas Celebration**



2009 Recipients

The recipients for the funds raised in 2008 were each given a grant of \$300. The recipients are listed below. Please visit their websites by clicking the link in the list below.

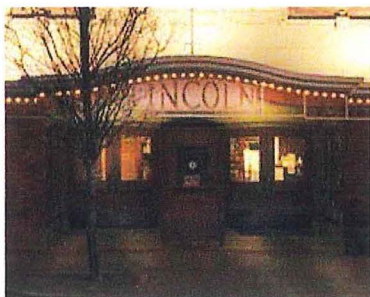
- **Skagit River Poetry Festival**
- **Senior Services**
- **META Performing Arts**
- **Susana Bonadea**
- **Idiom Theatre**
- **Lincoln Theatre**



2008 Recipients

The recipients for the funds raised in 2007 were each given a grant of \$500. The recipients are listed below. Please visit their websites by clicking the link in the list below.

- **META Performing Arts**
- **Skagit Community Band**
- **Dream Science Circus**
- **Lincoln Theatre**

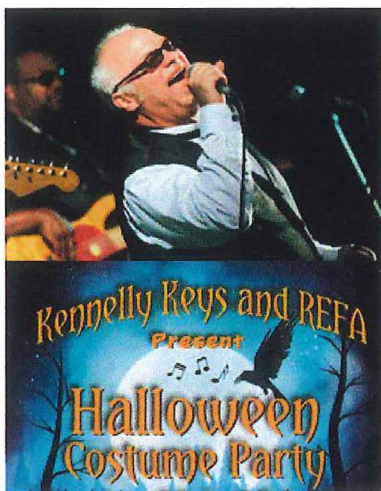


2006/2007 Recipients

The recipients for the funds raised in 2006 were each given a grant of \$500. The recipients are listed below. Please visit their websites by clicking the link in the list below.

- **Lincoln Theatre**
- **META Performing Arts**
- **Skagit Performing Arts Council (SPAC)**

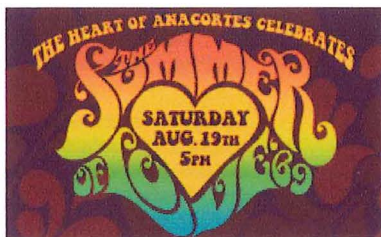
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2016, *The Beautiful Lowdown*, which was number 6 on the Billboard Blues Chart when it came out. Curtis was awarded the 2017 Soul Blues Artist of the Year in addition to the Song of the Year for *Walk A Mile in My Blues*. Come support the arts and enjoy seeing this Northwest Blues legend.

October 28, 2017 7:30pm

REFA and Kennelly Keys in Anacortes joined together for this dress up Halloween Party to help raise money for free music lessons to kids who can't afford them. The party featured live music by the Penny Stinkers who kept the lively crowd up and dancing for the evening.



August 19, 2017 5:00pm

This annual REFA fundraiser at the Heart of Anacortes featured the rockin' sounds of the Walrus and celebrated the summer of love. The sellout crowd of supporters danced and participated in the auction and costume contest. A fun time was had by all the attendees and this was a very successful fund raising event for the organization.



March 4th, 2017 7:30pm

This early 2017 Lincoln Theatre show featured the funky Lydia Pense and Cold Blood with former Tower of Power singer Fred Ross doing a Tower of Power set as well as a Cold Blood set. This was an energy packed show enjoyed by the Lincoln crowd.



October 20, 2016 7:30pm

This Lincoln Theatre show featured Paula Cole. Paula played a grand piano and was accompanied by guitar and drums. She gave a very emotional and moving performance including "Where Have All the Cowboys Gone?" and "I Don't Want to Wait". The Lincoln crowd was blown away and reacted accordingly.



August 27, 2016 5:00pm

The annual REFA fund raiser was a big success. Scary Monster and the Super Creeps, a Bellingham band that covers David Bowie and Prince, performed David Bowie's hits and the whole *Purple Rain* album by Prince. The event was held at the beautiful outdoor Anacortes venue, The Heart of Anacortes. There was a variety of items that were auctioned or raffled off to the attendees. It was a beautiful day that involved a costume contest, dancing and lots of prizes. Another fun musical event which raised over \$4000 toward our grant and scholarship programs!

July 3, 2016 7:30pm

This Lincoln Theatre show featured Ana Popovic. Ana brought her incredible band and wowed the local audience with her performance playing classic blues tunes and her own compositions. The Lincoln crowd as always made her feel appreciated and welcome and it was a high energy show enjoyed by both the audience

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Past Events



November 30, 2018 7:30pm

Each and every season for 33 years *Grammy Award* winning artists **Eric Tingstad and Nancy Rumbel** have been home for the holidays creating a longstanding tradition with Northwest families. Their holiday presence illuminates the enduring spirit of the season with a gift of song. This year REFA sponsored an event with **Tingstad and Rumbel** at **The Hall at Kennelly Keys** where they gave an incredible performance. A fun time was had by all.



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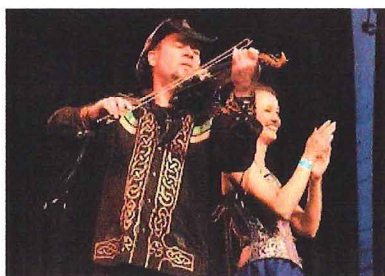
August 25, 2018 4:00pm

REFA's Annual Fundraiser featured a performance by **The Penny Stinkers** at **The Heart of Anacortes**. Although the band began over a decade ago as a folksy "busking" band, it has grown into a unique, high-energy party and dance band that balances trips down memory lane with the latest in musical genres and hard-charging originals. A fun time was had by all the participants and it was a very successful fundraiser for REFA.



July 4, 2018 5:00pm

Fireworks will light up the sky and music will fill the air as the **Town of La Conner** and the **Port of Skagit** combine forces to celebrate the 4th of July the old-fashioned way. Highlights of the day will be a free outdoor concert at the **La Conner Marina** followed after dark by a fireworks display over the **Swinomish Channel**. The concert features *Pacific Northwest Legends* **Jr Cadillac** and local classic rock favorites **The Walrus**.



March 16, 2018 8:00pm

This Lincoln Theatre St. Patrick's Day Celtic Celebration features *violin wizard* Geoffrey Castle who has been putting this show on for 13 years now. For this year's production, Castle is bringing the Award Winning Seattle Irish Dance Company, his All-Star Celtic Night Band with Dan Connolly and special guests including Anacortes Town Crier Richard Riddell, Mt Vernon's own Don Wick as MC and bagpiper Don Scobie. Come support the arts and enjoy seeing this Northwest artist.

February 10, 2018 7:30pm

This Lincoln Theatre show features soul-singer/harmonica icon Curtis Salgado, a Northwest blues legend from Everett. Curtis released his latest album in



City Council Agenda Bill

Meeting Date: 5/20/2019

Agenda Item: 7b

Subject: Resolution 2044 revising City Council Procedures

Staff Contact: Marcia Hunt

Approved for Submittal to Council by	
X	Laurie Gere, Mayor
X	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
x	Resolution No. 2044
	Contract
	Public Hearing
	Staff Report

Summary Statement: Resolution 2044 would revise the City Council procedures to allow councilmembers to participate in absentia more than twice a year.

Background: On April 4, 2016 City Council adopted Resolution 1949 establishing new City Council procedures. Section 4.3(d) limits councilmember participation in absentia to no more than two times per calendar year. Current technology makes it possible for councilmembers who are traveling or temporarily unable to attend meetings in person for health reasons to participate by phone. Councilmembers wish to allow such participation more than twice per calendar year. Mayor and staff recommend against more than one councilmember participating in absentia at the same meeting; current hardware limits such connections to a single caller.

Budget Impact - None	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract – N/A	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: [Resolution 1949](#) on April 4, 2016; direction to staff at [May 13, 2019 meeting](#) to prepare revised procedures allowing more frequent participation in absentia, the specific frequency to be determined prior to Council action on the resolution.

Competing Viewpoints Considered: Councilmembers should be present in person at all meetings.

Recommended Motion: I move to adopt Resolution 2044 specifying in Section 4.3(d) that councilmembers may participate in absentia no more than __ times per calendar year.

Alternative Actions: Leave the procedures as established by Resolution 1949

Attachments (listed in order presented): Draft Resolution 2044

Resolution No. 2044

A Resolution Repealing Resolution No. 1949 and Adopting New City Council Procedures

Whereas RCW 3SA.11.020 provides that "the legislative body of each code city shall have power to organize and regulate its internal affairs...and to define the functions, powers, and duties of its officers and employees"; and

Whereas RCW 3SA.12.120 provides that "the council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order"; and

Whereas the City Council wishes to adopt new procedures to allow more frequent participation in absentia by councilmembers who may be unable to attend meetings in person due to health or business travel constraints;

Now, therefore, be it resolved by the City Council of the City of Anacortes:

Section 1. Resolution No. 1949 adopted on April 4, 2016 is repealed.

Section 2. The procedures attached as Attachment A are adopted.

Section 3. This Resolution shall take effect on _____ after publication as required by law.

PASSED by the City Council this ____ day of May, 2019

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steven D. Hoglund, City Clerk/Treasurer

Attachment A—City Council Procedures

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1 General Provisions

1.1 Authority

- (a) RCW 35A.11.020 provides that “the legislative body of each code city shall have power to organize and regulate its internal affairs...and to define the functions, powers, and duties of its officers and employees.”
- (b) RCW 35A.12.120 provides that “the council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order.”

1.2 Definitions

- (a) “Chair” means the presiding officer of a meeting; for council meetings, usually the Mayor.
- (b) “Clerk/Treasurer” means the City Clerk/Treasurer or designee.
- (c) “Final action” has the same meaning as in RCW 42.30.020: a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.

- 1.3 Savings.** These rules are meant to provide assistance to the Council and Mayor for orderly, cordial, and constructive proceedings. The failure to adhere to any of these rules shall not be cause to nullify, invalidate, void or render unenforceable any action taken or any non-action by the Council or any action by the City in reliance thereon. Without affecting rights otherwise provided by law, no person has any cause of action to challenge any ordinance, resolution, motion, decision, or any act whatsoever taken by the Council or the City based on any action or nonaction by the Council in violation of, or in alleged violation of, these rules.

2 Officers

2.1 Mayor

- (a) Per RCW 35A.12.100, the Mayor “shall preside over all meetings of the city council when present.”
- (b) The Mayor is an independently elected official of the City of Anacortes with duties and powers established by statute and city code. These procedures do not affect the Mayor’s duties and powers as established by statute or city code; instead, they govern the role of the Mayor in City Council meetings as presiding officer.
- (c) The Mayor does not have a vote on matters before the City Council except in the case of a tie vote as permitted by RCW 35A.12.100 with respect to matters other than the passage of any ordinance, grant or revocation of franchise or license, or any resolution for the payment of money.
- (d) The Mayor may participate in discussion of all issues that come before the Council.

2.2 Mayor Pro Tem.

- (a) Election. The City Council must elect a Mayor Pro Tem from among the Councilmembers at the first Council meeting in January after each general municipal election, and whenever a vacancy occurs.
- (b) Duties and Powers.
 - (1) In case of the absence or temporary disability of the Mayor, the Mayor Pro Tem may perform the duties of the Mayor.
 - (2) In the event of a vacancy in the office of Mayor pursuant to RCW 35A.12.050 or RCW 42.12.010, the Mayor Pro Tem shall perform the duties of mayor and preside over the Council during the interim period starting when the vacancy commences and ending upon the appointment to fill the vacancy pursuant to RCW Chapter 42.12.
 - (3) When acting for the Mayor, the Mayor Pro Tem has the power to:
 - (i) call special meetings;
 - (ii) administer oaths and affirmations;
 - (iii) take affidavits and certify them;
 - (iv) sign all conveyances made by the City and all instruments that require the seal of the City. See RCW 35A.12.100, Duties and Authority of the Mayor.
- (c) Right to vote. The appointment of a councilmember as Mayor Pro Tem does not in any way abridge that councilmember's right to vote upon all questions coming before the Council.

2.3 Clerk/Treasurer.

- (a) Duties. The City Clerk/Treasurer must:
 - (1) Prepare the council meeting agenda.
 - (2) Maintain and publish the list of council committees and their meeting schedules.

3 Council Meetings—Types

3.1 Regular Meetings.

- (a) Regular meetings of the City Council are held on the first, second, third, and fourth Monday of each month at 6:00 p.m., except that when any of these days falls on a holiday, the City Council meets on the next business day.
- (b) The City Council may cancel, postpone, or advance the date of any regular Council meeting, except per RCW 35A.12.110 the City Council may not hold fewer than one regular business meeting in each month.
- (c) Regular meetings are held in in the Council Chambers at City Hall.
- (d) In the event there are no agenda items to be considered at a scheduled meeting, such meeting may be canceled by notification by the Mayor to members of the City Council, the public, and other affected parties.

3.2 Special Meetings.

- (a) A special meeting is any meeting of the City Council other than a regular meeting.
- (b) Per RCW 35A.12.110, a special meeting may be called at any time by the Mayor or by any three council members.
- (c) Notice of special meetings must be provided in accordance with RCW 42.30.080.
- (d) Per RCW 42.30.080(3), final action at special meetings may only be taken on the items on the agenda.

3.4 Adjournment. Any regular, adjourned regular, special, or adjourned special meeting may be adjourned in the manner set forth in RCW 42.30.090.

3.5 Continuances. Any meeting or hearing being held, noticed, or ordered to be held by the City Council may be continued to a specified time and place in the manner set forth in RCW 42.30.100.

3.6 Executive Sessions.

- (a) The City Council may hold an executive session without the public as allowed by RCW 42.30.110.
- (b) When the Council adjourns to an executive session, the Mayor must:
 - (1) announce the general topic and the specific RCW authorizing the executive session;
 - (2) specify whether or not the City Council will reconvene afterward and the expected time the City Council will reconvene;
 - (3) announce that the Council will not take any final action in executive session.
- (c) Consistent with RCW 42.30.910, the authorized purposes for executive sessions are to be strictly construed.
- (d) Attendance at executive sessions is limited to councilmembers, the Mayor, and those staff necessary to discuss the subject of the executive session.
- (e) No Councilmember, employee of the City, or any other person present during an executive session may disclose the content or substance of any discussion or action that took place during the executive session, unless authorized to make such disclosure.
- (f) Any discussions in an executive session with its City Attorney or other legal counsel are subject to the attorney-client privilege.
- (g) The Council may not take any votes or any “final action” as defined by RCW 42.30.020(3) at any executive session.

3.7 Retreats

- (a) The Council may meet in an informal conversation setting for a variety of purposes related to City business. Such meetings constitute special meetings under RCW 42.30.

4 Council Meetings—Attendance

4.1 Quorum.

- (a) **Defined.** Per RCW 35A.12.120, a majority of all the members of the City Council constitutes a quorum.
- (b) No business may be conducted without a quorum of councilmembers present or participating in absentia.
- (c) If a quorum is not present at the beginning of a meeting, or if the absence of a quorum arises during a meeting, the presiding officer must adjourn the meeting.

4.2 Attendance Required.

- (a) All Councilmembers must attend all regular meetings of the City Council. Any Councilmember who cannot attend a meeting should notify the Mayor of the reason he or she cannot attend. The Mayor must advise the Council of the reason and entertain a motion to excuse the absence, if any.
- (b) At any regular meeting where a Councilmember is absent, any other Councilmember may move to excuse the absent member. A motion to excuse requires a second and majority vote for passage.
- (c) Per RCW 35A.12.060, a Councilmember is automatically removed from office after failure to attend three consecutive regular meetings without being excused.
- (d) A Councilmember participating in absentia is not considered absent for the purpose of RCW 35A.12.120 or RCW Chapter 42.30.

4.3 Participation in Absentia.

- (a) **Defined.** Participation in absentia means participation in a council meeting without being physically present.
- (b) A Councilmember wishing to participate in absentia must request accommodation to attend via telephone or other electronic communications by contacting the Mayor no later than 24 hours prior to the meeting, unless the meeting is a special meeting where the Councilmember must request participation in absentia as soon as reasonably possible.
- ~~(c)~~ The Councilmember participating in absentia must be able to hear the entire proceedings including all participants, and all participants at the meeting must be able hear the Councilmember ~~(s)~~ appearing by telephone or other electronic means.
- ~~(e)(d)~~ No more than one Councilmember may participate in absentia at each council meeting.
- ~~(d)(e)~~ No Councilmember may participate in absentia more than ~~twice~~ times in any calendar year.
- ~~(e)(f)~~ The recording secretary must note in the meeting minutes the participation of an absent Councilmember.

5 Council Meetings—Agenda

5.1 Preparation.

- (a) The City Clerk/Treasurer is responsible for preparation of the City Council's meeting agenda.

- (b) The City Clerk/Treasurer must distribute the agenda to Councilmembers and publish it to the City website for regular meetings at least five days prior the meeting.

5.2 Form and Standard Order of Business. Unless modified by the Chair for a single meeting, the agenda must list business in the following order:

- (a) Call to Order / Pledge of Allegiance;
- (b) Announcements and Committee Reports (including a list of Council Committees that met since the prior meeting);
- (c) Public Comment;
- (d) Consent Agenda;
- (e) any public hearings;
- (f) any high-priority business that must be conducted at that meeting;
- (g) any other business.

5.3 Addition of items to the agenda

- (a) A City Department Head may request addition of an item to a Council meeting agenda. An agenda item coversheet is required for all such agenda items.
- (b) Any two Councilmembers, by submitting a written request to the Clerk/Treasurer, may add an item to a Council meeting agenda for a specific date at least 6 days after the request. The Mayor may decline to put a requested item on an agenda if it is inappropriate, untimely, or unrelated to the business of the City. However, if three Councilmembers support the agenda request, the item must be included on the agenda. An agenda item coversheet is required for all such agenda items.
- (c) A member of the public may suggest or request, in writing, an item for a future Council meeting agenda. The Mayor has discretion to decide whether to add such an item to a Council meeting agenda, and may recommend the item be presented instead to a Council Committee.
- (d) On the second and fourth regular meeting of each month, items requiring final action, other than those qualifying for the consent agenda, should not be scheduled.

6 Council Meetings—Standard Business

6.1 Call to Order.

- (a) The Clerk/Treasurer must note the absence of any councilmember.
- (b) Attendees stand and recite the pledge of allegiance.

6.2 Announcements and Committee Reports.

Councilmembers and the Mayor should make any announcements related to city business that are relevant to the Council or the public.

6.3 Public Comment. See Rule 8 Council Meetings—Public Comment.

6.4 Consent Agenda.

- (a) The Consent Agenda is a list of routine items not requiring discussion or independent action.
- (b) The Council must approve the items on the Consent Agenda as a group, but any Councilmember may remove any item from the Consent Agenda to be considered separately.
- (c) All items on the Consent Agenda (except for minutes and routine payment of claims) require:
 - (1) a completed agenda item coversheet;
 - (2) the complete document for which approval is requested;
 - (3) approval as to content by the relevant department head;
 - (4) approval as to budget by the Clerk/Treasurer;
 - (5) approval as to form by the City Attorney.
- (d) Items eligible for consent agenda include the following.
 - (1) meeting minutes.
 - (2) payment of claims per AMC Chapter 3.02;
 - (3) street fair applications;
 - (4) resolutions to set the date of a public hearing;
 - (5) final decisions on land use applications that received unanimous preliminary approval at a previous meeting;
 - (6) grant agreements $\leq$ \$250,000;
 - (7) Public Works contracts that have been publicly bid $\leq$ \$200,000;
 - (8) purchased or personal services contracts on standard city forms $\leq$ \$100,000;
 - (9) any item the council has indicated may be placed on the Consent Agenda at a previous meeting.

7 Council Meetings—Motions, Voting, and Types of Action

7.1 Debate. Debate must follow the rules in Attachment B.

7.2 Voting.

- (a) All votes may be taken by voice vote except for final votes on the adoption of an ordinance or resolution, which must be by roll call.
- (b) Per RCW 35A.12.120, any vote must be by roll call vote if a council member requests it.
- (c) Per RCW 35A.12.120, the passage of any ordinance, grant or revocation of franchise or license, and any resolution for the payment of money requires the affirmative vote of at least a majority of the whole membership of the council.

7.3 Resolutions.

- (a) **Defined.** A resolution is a written form of a motion.
- (b) The City Council may use a resolution to formalize rules, recommendations, administrative policies, or expressions of opinion; to authorize contracts; and to take other actions that do not require an ordinance.
- (c) A resolution does not require approval of the Mayor. The Mayor's signature on a resolution indicates the Mayor's certification, as presiding officer, that the Council approved the resolution as written.

7.4 Ordinances

- (a) **Defined.** An ordinance is a law of the City. An ordinance is generally required for the following actions:
 - (1) imposing a tax;
 - (2) establishing fees or charges for city services;
 - (3) regulating the conduct of business;
 - (4) revising the Anacortes Municipal Code and other city regulations;
 - (5) adopting or revising the Comprehensive Plan;
 - (6) other items that State law or City policy requires to be enacted by means of an ordinance.
- (b) **Two-read rule.** An ordinance must be heard at two separate council meetings before it can be adopted.

8 Council Meetings—Public Comment

- (a) **Generally.**
 - (1) The chair should preserve order and decorum at all regular and special meetings of the City Council, in accordance with RCW 43.30.050.
 - (2) Meetings are intended to be of a neutral and businesslike atmosphere.
 - (3) These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising the right to free speech.
- (b) **Opportunities.**
 - (1) The agenda may indicate when opportunities for public comment are allowed or invited.
 - (2) The mayor or councilmembers may invite additional information, questions, or comments from the public, pertinent to the matters under discussion.
 - (3) Public input for quasi-judicial proceedings and other actions covered by specific rules of procedure are governed by the applicable rules.
 - (4) Comments on certain matters may be restricted to the date and time they are considered under an agenda, such as those requiring a public hearing or subject to a public participation plan.

(c) Time limits.

- (1) The chair may set uniform time limits or time allocations for testimony as necessary to manage the orderly progress of the meeting.
- (2) As time allows, additional time may be allowed by the chair to an individual or group, after everyone else has spoken.
- (3) Spokesperson for a group. In order to expedite matters and to avoid repetitious presentation, delay or interruption of the orderly business of the Council, whenever any group of persons wishes to address the Council on the same subject matter, the chair may request that a spokesperson be chosen by the group to address the Council. However, being a member of a group shall not preclude an individual from stating that they agree or disagree with the spokesperson, or from presenting additional comments not addressed by the spokesperson.

(d) Method of addressing Council.

- (1) A person desiring to address the Council must first obtain the permission of the chair.
- (2) A person addressing the Council must:
 - (i) speak into a microphone;
 - (ii) provide their name for the record;
 - (iii) for public hearings, provide his or her address for the record;
 - (iv) confine their remarks to those relevant the issues being considered.

(e) Disruptions.

- (1) The chair should maintain control over interruptions and disruptive behavior.
- (2) No person may:
 - (i) engage in any indecorous, abusive or inappropriate language;
 - (ii) make personal attacks on any other person;
 - (iii) impugn the integrity, honesty, or motives of any person;
 - (iv) in any way make slanderous remarks;
 - (v) wave signs, cheer or applaud, or take disruptive actions.
- (3) Any person whose comments have been ruled out of order by the chair must immediately cease and refrain from further improper comments. Anyone who persists in making “out of order” comments, interrupting others, or otherwise disrupting the meeting is subject to removal from the meeting.
- (4) In the event that any meeting is interrupted by a person or group of persons so as to render the orderly conduct of such meeting unfeasible, and order cannot be restored by the removal of individuals who are interrupting the meeting, the members of the Council may vote to order the meeting room cleared and continue in session or may adjourn the meeting and reconvene at another location selected by majority vote of the members.

9 Council Meetings—Records

9.1 Recording. City staff must make audio and video recordings of all City Council meetings, and maintain an archive of all such recordings on the City website for access by the public.

9.2 Minutes

- (a) City staff must prepare minutes of all Council meetings and provide to each Councilmember for approval at a subsequent meeting.
- (b) Approved meeting minutes must be published on the City website.

10 Council Committees

10.1 Purpose.

- (a) Council Committees are for the purpose of studying and considering policy issues, and bringing recommendations on issues forward to the full Council for consideration. Issues may be referred to a Committee by the Council for the Committee to review and make a recommendation back to the Council. Issues may also be brought to a Committee's attention by any Councilmember, by City staff, or by the public through a Councilmember or staff. Committees will also assist staff by reviewing issues in advance of their presentation to the full Council.

10.2 Council Committees do not represent, and may not speak for, the City Council.

10.3 Standing Committees.

- (a) The Mayor Pro-Tem must appoint three Councilmembers to each standing committees at the second regular meeting of each year that follows a general municipal election. The appointments must be confirmed by the City Council.
- (b) The following standing committees are established for the purposes described:
 - (1) **Finance**; to make recommendations on the municipal budget, capital facilities financing, and to approve transactions as authorized by municipal code.
 - (2) **Housing Affordability and Community Services**: to develop a draft strategic plan to improve housing affordability and make recommendations on budget and CDBG grant allocations for social services.
 - (3) **Personnel**: to make recommendations regarding positions and personnel policies.
 - (4) **Planning**: to make recommendations regarding land use, comprehensive planning, development regulations, and community and economic development.
 - (5) **Parks and Recreation**: to make recommendations regarding park, recreation, and trail facilities, activities, and policies.
 - (6) **Public Works**: to make recommendations regarding public works and city utilities.
 - (7) **Public Safety**: to make recommendations regarding public safety, including the police and fire departments and emergency medical services.

10.4 Ad Hoc Committees. The Mayor Pro-Tem may appoint Ad Hoc Committees to consider and make reports or policy recommendations on specific topics. The appointments must be confirmed by the City Council.

10.5 Committee Meetings.

- (a) Council Committees may set their own meeting times, agendas, and work programs.
- (b) The regular Council Committee meeting schedule must be posted on the City website and upcoming meeting times should included on Council agendas.
- (c) A Committee may call a special meeting or re-schedule a regular meeting at any time with 24-hour notice consistent with RCW 42.30.080.
- (d) The Committees may prioritize the various issues that are put before them, and determine which ones to work on.
- (e) If an issue is referred to a Committee by Council vote, with a request for the Committee to make a recommendation back to Council, that issue shall have a high priority.
- (f) Duty to avoid a quorum. No more than three Councilmembers may attend any Committee meeting. A Councilmember may attend a committee meeting in the absence of a regular member if asked to do so by the remaining regular Committee members to facilitate the work of the Committee.

10.6 Committee Reports.

- (a) At regular council meetings, each committee that has met since a prior council meeting should provide a report of the committee's business.
- (b) Committees may request time at a full Council meeting for:
 - (1) discussion of an issue that the Committee is working on; or
 - (2) presentation of the Committee's formal recommendations to the Council with a request for Council action.
- (c) When the Committee members are not unanimous in their recommendation, a minority viewpoint may be presented.

10.7 Council Representatives

- (a) The Mayor Pro-Tem may appoint a Councilmember to be a Council representative or liaison to a community organization, a neighborhood group, a committee or group of another governmental entity, or in some way to coordinate between the Council or City and another group. The appointment must be confirmed by the City Council.
- (b) Council representatives must regularly report to the City Council.

11 Suspension and Amendment of these Procedures

- 11.1 Suspension of the Rules.** Any provision of these rules not governed by other laws may be suspended until the next meeting by 2/3 vote of those Councilmembers present.
- 11.2 Amendment of the Rules.** These rules may be amended or new rules adopted by a vote of at least four Councilmembers, provided that the proposed amendments or new rules must have been introduced at a prior Council meeting.

Attachment B—Rules of Debate

1.1 Generally

- (a) Unless otherwise stated in this document, or unless in conflict with state law, the Mayor shall maintain order, control the manner of discussion among the Councilmembers, and implement the City Council's rules. If a question arises regarding the application of the rules, any two members can appeal to the Council for a decision.
- (b) The presiding officer shall determine all points of order subject to the right of any Councilmember to appeal to the Council. If any appeal is taken, the point of order shall be decided by vote of the Council.

1.2 Introduction of Business

- (a) The presiding officer shall state all questions coming before the Council, provide opportunity for discussion from the floor where required by ordinance or statutes, or these rules of procedure, and at other times at his or her discretion, and announce all decisions of the Council.
- (b) The Mayor shall introduce each item of business and refer it to the appropriate spokesperson for explanation to the entire Council.

1.3 Right to Speak.

- (a) Each Councilmember desiring to speak shall address the presiding officer, and the Mayor shall recognize members of the Council in the order that they request the floor.
- (b) Upon recognition, each Councilmember shall confine his or her comments to the issues being considered. At the discretion of the Council, an informal conversational format may be utilized for discussion of some issues.
- (c) Interruptions. A member of the Council, once recognized, shall not be interrupted when speaking unless it is to call him or her to order. The Mayor shall maintain control over interruptions.

1.4 Motion Procedures.

- (a) Any Councilmember may make a motion with respect to the item of business on the floor.
- (b) Motions shall be clear and concise and not include statements for the motion within the motion.
- (c) If a motion does not receive a second, it dies. After a motion and a second, the Mayor shall restate the motion.
- (d) Motions that do not need a second include: nominations, agenda order, point of order, and adjournment. After consideration of the Mayor's ability to break a tie vote, according to State law, a motion that receives a tie vote is deemed to have failed.
- (e)
- (f) A motion to amend a motion, upon a second, may be discussed and must be decided before the principal motion is further considered.

- (g) A motion to postpone to a certain time, including later in the same meeting, is debatable, is amendable, and may be reconsidered at the same meeting. The question being postponed must be considered at a later time at the same meeting or at a future regular or special Council meeting.
- (h) Where there is insufficient information available to the Council to decide an issue, a motion to postpone to a time when the issue is deemed ready for further consideration may be made. A motion for consideration at such an indefinite time shall state with specificity the conditions to be met or deemed not meetable before the Council is to again consider the issue. If such a motion is seconded, it is debatable, amendable, and may be reconsidered at the same meeting. The question so postponed will be considered when the conditions have been met or are deemed impossible to meet.

1.5 Discussion.

- (a) Discussion of an issue may occur before a motion on the issue has been made. After a motion has been made and seconded, the Councilmembers may discuss their opinions on the issue prior to the vote; the post-motion discussion shall focus on the issue within the context of the merits of the motion.
- (b) All Councilmembers must be afforded an opportunity to speak on the issue. Public comment shall not be allowed when a motion is pending except at the request of a Councilmember to the Mayor to clarify the details of the issue at hand, for limited inquiry made to staff or legal counsel, or to a person who previously provided formal or informal testimony concerning the issue at hand. The Mayor shall insure that any response is limited to the inquiry made.

1.6 Closing Discussion.

- (a) A motion calling for the question shall close discussion on the main motion and is not debatable. Such a motion must receive a second and fails without a two-thirds (2/3) vote of those Councilmembers present.
- (b) Discussion is re-opened if the motion fails.

1.7 Voting.

- (a) The Mayor or recording secretary shall restate the motion prior to voting.
- (b) The recording secretary shall conduct any roll call votes.
- (c) No Councilmember shall be allowed to pass when called upon and then vote later in the order.
- (d) Councilmembers may abstain from the entire vote only where disqualified by reason of conflict of interest or where approved by the Mayor due to the Councilmember's non-participation in earlier proceedings concerning the subject of the motion. Should any Councilmember nonetheless fail to vote when his/her name is called or otherwise abstain, his/her vote will be counted as an "aye" on the question.
- (e) To meet a "two thirds of Councilmembers present" requirement, the vote must be as follows:
 - (1) if seven (7) members are present, then five (5) must vote in the affirmative;
 - (2) if six or five (6 or 5) members are present, then four (4) must vote in the affirmative;

- (3) if four (4) members are present, then three (3) must vote in the affirmative.
- (f) At the conclusion of any vote, the Mayor shall inform the Council of the result of the vote. The recording secretary may confirm the result.

1.8 Informal Concurrence. When the Council concurs or agrees with an item that does not require a formal motion, the Mayor will summarize the agreement at the conclusion of the discussion. Unless objection is made by a Councilmember after such a summary, the summary stands. If objection is made, the matter should be decided by formal motion.

1.9 Reconsideration. When a question other than: (a) a bond resolution; (b) a quasijudicial decision; (c) an ordinance enacting or amending a comprehensive plan, a development regulation, or the Shoreline Master Program; or (d) in reliance on which City staff has already acted and has been decided by vote of the Council, any Councilmember who voted in the majority may move for reconsideration. A motion for reconsideration may occur no later than the next following regular business meeting of the Council. Any such motion must receive a second to be considered.



City Council Agenda Bill

Meeting Date: May 20, 2019 **Agenda Item:** 7c

Subject: Fiber Broadband Update and Proposed Pricing Structure for Residential and Small Business Customers

Staff Contact: Emily Schuh, Jim Lemberg

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: Council update on the milestones to achieve in preparation for connecting our first customers. Proposed pricing structure for connecting our residential and small business customers.

Background

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: No action at this time

Alternative Actions: N/A

Attachments (listed in order presented): PowerPoint Presentation

City of Anacortes' Municipal Fiber Network

May 2019



PROPOSED PRICING FOR RESIDENTIAL AND SMALL BUSINESS CUSTOMERS



Agenda

- Major milestones to first customers in-service
- How we reached these proposed price points
- Our thinking about pricing
- Some services for which we are not yet proposing specific price levels
- Our proposed price points

MILESTONES TO FIRST CUSTOMERS

SEVEN PARALLEL TASK PATHS

Launch CBD
Marketing &
Selling
Campaign

Order ONTs

Finalize Job
Descriptions

Recruit
Business
Assistant
and p/t
Network
Engineer

On-board
Business
Assistant
and p/t
Network
Engineer

Issue RFP
for CBD
Outside
Plant
Construction

Issue RFP
for CBD
Customer
Premise
Installation

Contractor
Builds OSP

Contractor
Installs
Customer
Premises

Issue RFP
for Old Town
Outside
Plant
Construction

Issue RFP
for Old Town
Customer
Premise
Installation

Contractor
Builds OSP

Contractor
Installs
Customer
Premises

Create
Internet
Products in
City Billing
System

Input New
Customer
Information
into City
Billing
System

Run Test
Invoices

Complete
Fiber Build
to Water
Treatment
Site

Connect &
Test
Upstream
Internet
Feeds

Configure &
Install
Routers &
Other Core
Network
Equipment

Test Overall
Network &
Internet
Delivery

*Turn
It
On*

RECOMMENDED PRICING

HOW WE REACHED THESE PRICE POINTS

- ▶ Considered existing service providers' published rates
- ▶ Reviewed actual invoices from existing service providers
- ▶ Considered word-of-mouth existing price points
- ▶ Considered anecdotal reports about existing service providers
- ▶ Considered anecdotal reports about existing install prices
- ▶ Conversations with potential customers

RECOMMENDED PRICING

OUR THINKING ABOUT PRICING

- ▶ Be lower than incumbents' published rates
- ▶ Be lower than actual incumbents' invoices
- ▶ Be lower than word-of-mouth incumbents' price points
- ▶ Require a nominal installation charge
- ▶ Our product will be superior to the incumbents' products

RECOMMENDED PRICING

SERVICES YET TO BE PRICED

- ▶ Dedicated Internet Access
- ▶ IPv4 addresses
- ▶ Ethernet circuits (point-to-point, point-to-multipoint)
- ▶ Dark fiber

RECOMMENDED PRICING

SERVICE	CONTRACT REQUIRED?	MONTHLY PRICE	MONTHLY INCREMENT FOR WIFI	INSTALLATION CHARGE
Residential, 100 Mbps	NO	\$39	\$10	\$100
Residential, 1 Gbps	NO	\$69	\$10	\$100
Business, 100 Mbps	YES	\$89	\$10	\$100
Business, 1 Gbps	YES	\$149	\$10	\$100

ANACORTES

Development Regulations Update

City Council Meeting

May 20, 2019



Tonight

- Finalize items for additional public comment
- Discuss other remaining items

Additional Public Comment Opportunity

- Several PC recommended changes not previously available for public comment
- During its review, CC directed various changes requiring additional public comment (per 19.16.090.C)

Updated memo (5/17/19)



Planning, Community, & Economic Development Department
Don Measamer, Director

MEMORANDUM

To: Anacortes City Council
Date: May 17, 2019
From: Planning, Community, & Economic Development Department
Subject: Title 19 Unified Development Code:
Public comment items – Updated 5/17/19

The Anacortes City Council has reviewed the Anacortes Planning Commission's recommendation for proposed amendments to the Anacortes Municipal Code Title 19, Unified Development Code. During its review, the City Council has directed staff to make numerous changes to the proposal. Many of these changes are minor in nature. Pursuant to AMC 19.16.090.1 and 2, changes to the proposal to correct errors and cross-references, clarify language, revert to an alternative that was previously available for public comment, or to maintain the status quo do not require additional public comment opportunity.

Several changes recommended by Planning Commission and directed by Council are more substantial, and were not previously available for public comment during the Planning Commission's review process. Pursuant to AMC 19.16.090.C, council must allow additional public comment opportunity on these changes prior to final action. A list of these changes is provided below.

Changes requiring additional public comment opportunity

#	Draft AMC Reference	Change
1	Table 19.41.050, Principal uses permitted in mixed-use and industrial zones	Update Table 19.41.050 by: - Update the Retail Sales row: ">50,000 NFA" to say either "50,000-75,000" or "50,000-100,000" and retain current row permissions; and - Add a new row below: ">75,000 NFA" or ">100,000 NFA" and include a C under the C and CBD zone columns, but not under the MMU zone column. See Appendix for an illustration of how the Table would change. <i>Staff question for City Council – the proposed update highlights that uses larger than 75k or 100k would still be conditional in the C and CBD. Is that OK – or would you like to prohibit such individual uses that large in the C and CBD as well?</i>
2	Table 19.42.020, (Form and intensity standards for residential zones)	Update Table 19.42.020 by: - Reduce min. lot width circle to 25' for lots with alley access in R4 and R4A for consistency with other zones. - R2A lot coverage maximum changed from 35% to 40%. See Appendix for an illustration of how the Table (and associated regulations) would change.
3	Table 19.42.020, (Form and intensity standards for residential zones) and 19.42.130(B) (Street setbacks).	Update the minimum street setbacks for garages for some or all residential uses within the R1-R3 zones in Table 19.42.020 and associated regulations by one of the four following options intended to deemphasize the garage in the design of dwelling units: - Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types) - Require that garages for small lot single family, duplexes and triplexes be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) - Require individual/private garages for all housing types be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) - Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types), except for where garages are placed at least 5' behind the front face of the dwelling (including a porch or covered entry feature) and the garage features a minimum street setback of 20'. See Appendix for an illustration of how the Table (and associated regulations) would change. <i>NOTE: If option (1) is chosen, technically, no additional public comment opportunity is needed for this issue, since option (1) was published in a previous draft – with comments received on it.</i>

1

Retail Sales in MMU zone

#	Draft AMC Reference	Change
I	Table 19.41.050, Principal uses permitted in mixed-use and industrial zones	Update Table 19.41.050 by: • Update the Retail Sales row: ">50,000 NFA" to say either "50,000-75,000" or 50,000-100,000" and retain current row permissions; and • Add a new row below: ">75,000 NFA" or ">100,000 NFA" and include a C under the C and CBD zone columns, but not under the MMU zone column. See Appendix for an illustration of how the Table would change. <i>Staff question for City Council – the proposed update highlights that uses larger than 75k or 100k would still be conditional in the C and CBD. Is that OK – or would you like to prohibit such individual uses that large in the C and CBD as well?</i>

1

Retail Sales in MMU zone

Item #1 Changes:

Options discussed by City Council were either prescribing a maximum size allowance for individual retail sales uses in the MMU via CUP of either 75,000 or 100,000 NFA. Adjust the chart accordingly.

Table 19.41.050											
Principal uses permitted in mixed-use and industrial zones.											
Principal Use	CBD	C	MMU	CM	CM2	LM	LMI	MS	I	HM	Reference
COMMERCIAL											
Retail Sales, Except as listed below and based on net floor area (NFA)/individual use:											AMC 19.44.120(A)
<5,000 NFA	P	P	P	P	P		P(x)	P		P(x)	(x) AMC 19.44.120(B-C)
5,000-25,000 NFA	P	P	P	P				C			
25,001-50,000 NFA	P	P	C								
<u>>50,001-100,000 NFA</u>	<u>C</u>	<u>C</u>	<u>C</u>								
<u>>100,000</u>	<u>C</u>	<u>C</u>									

Net floor area means the actual occupied area not including unoccupied accessory areas such as corridors, stairways, ramps, toilet rooms, mechanical rooms, and closets.

Question:
In C and CBD zones should allowance (w/ CUP) for individual retail sales uses >75,000 or 100,000 NFA be retained or should individual uses that large be prohibited?

3

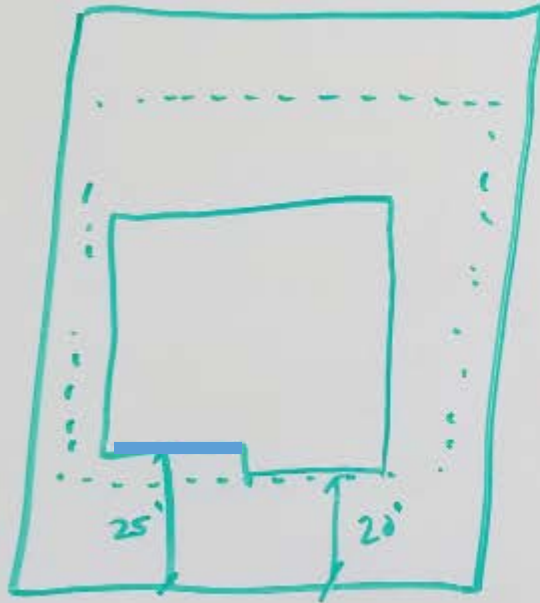
Garage setbacks - residential zones

...Minimize the impacts of garages and driveways on the streetscape...

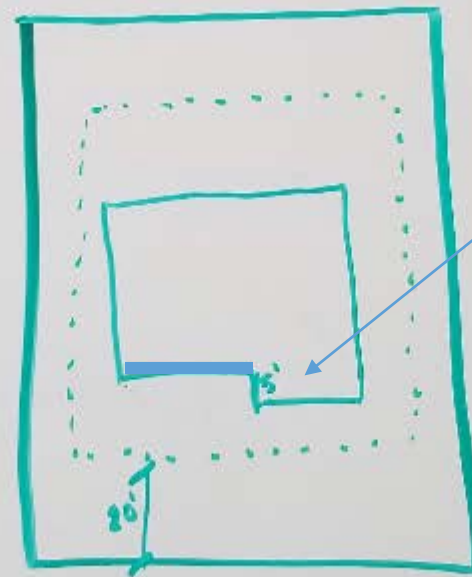
3	Table 19.42.020, (Form and intensity standards for residential zones) and 19.42.130(B) (Street setbacks).	Update the minimum street setbacks for garages for some or all residential uses within the RI-R3 zones in Table 19.42.020 and associated regulations by one of the four following options intended to deemphasize the garage in the design of dwelling units: 1. Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types) 2. Require that garages for small lot single family, duplexes and triplexes be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) 3. Require individual/private garages for all housing types be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) 4. Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types), except for where garages are placed at least 5' behind the front face of the dwelling (including a porch or covered entry feature) and the garage features a minimum street setback of 20'. See Appendix for an illustration of how the Table (and associated regulations) would change. <i>NOTE: If option (1) is chosen, technically, no additional public comment opportunity is needed for this issue, since option (1) was published in a previous draft – with comments received on it.</i>
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3

Garage setbacks - residential zones



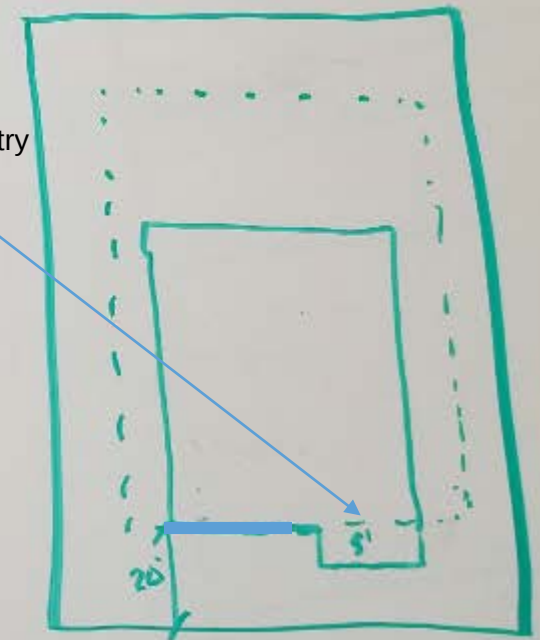
Option 1:
25' garage setback
(all housing types)



Option 2:
Garage must be min. 5' front
face of the dwelling
(small lot, duplex, triplex)

Option 3:
Garage must be min. 5' front
face of the dwelling
(all housing types)

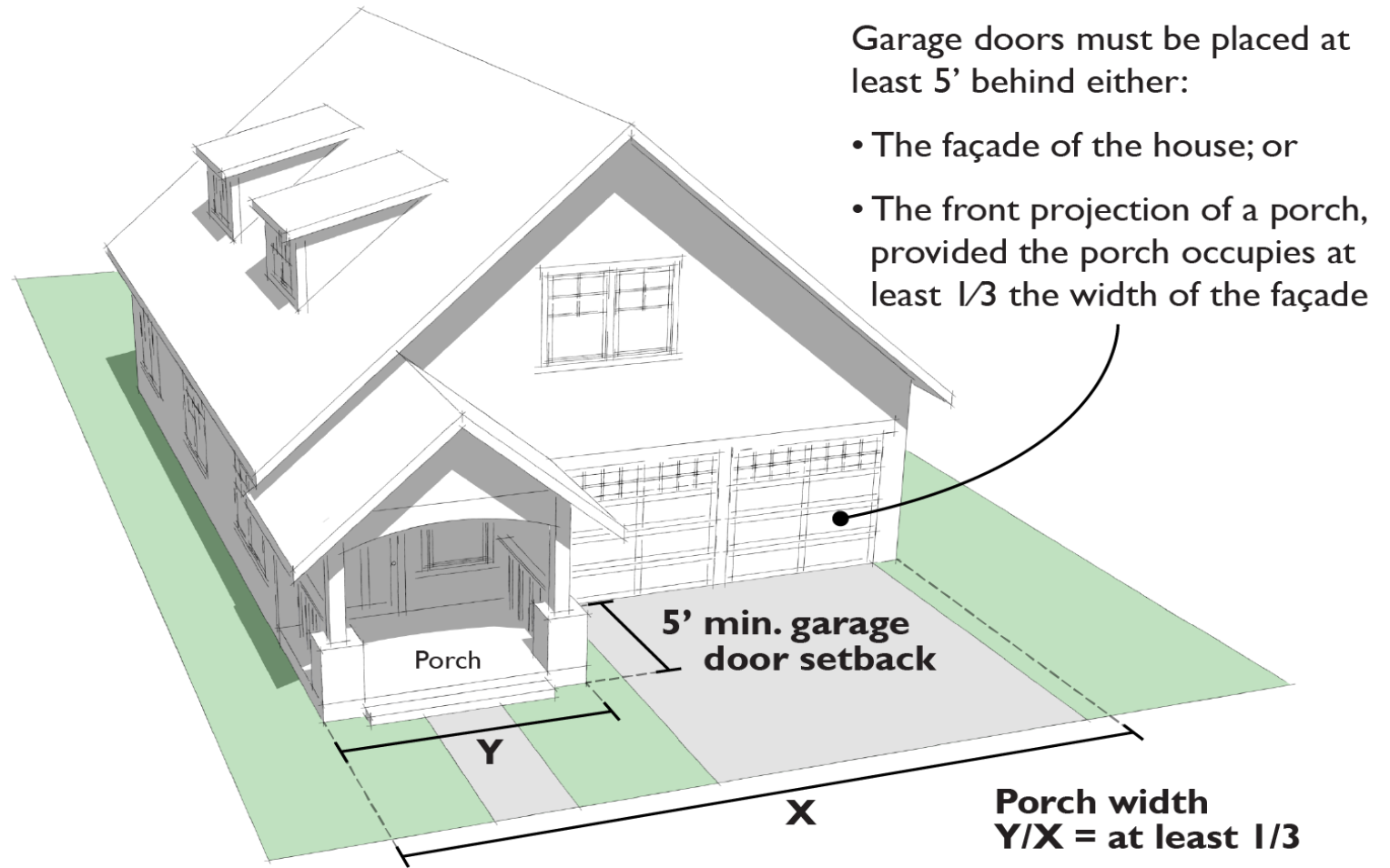
Face of
dwelling
or porch/
covered entry
feature

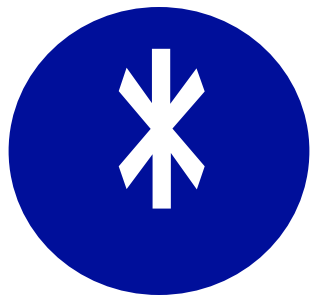


Option 4:
25' garage setback, except
where garage is placed at
least 5' behind front face of
dwelling and garage maintains
at least 20' street setback
(all housing types)

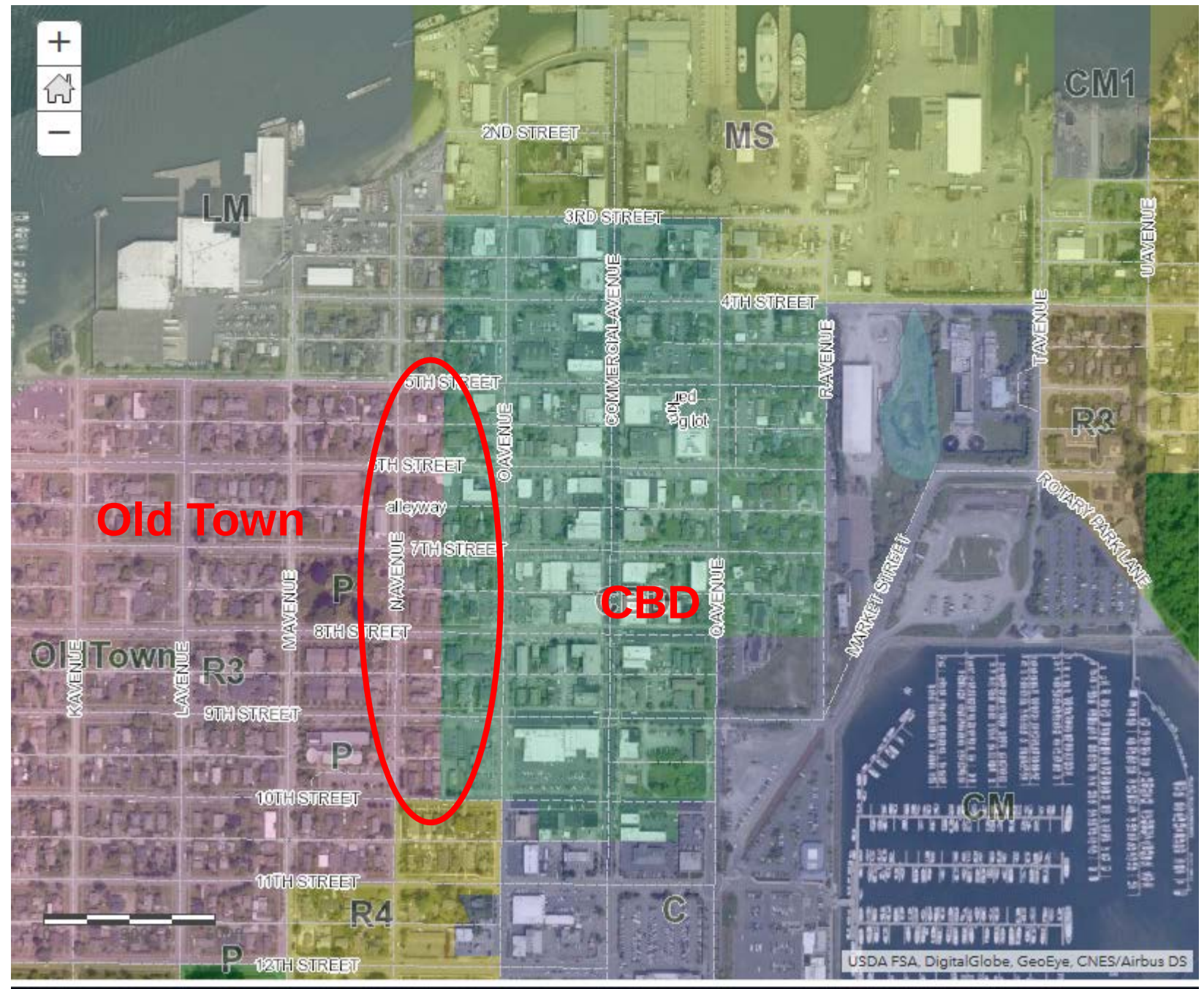
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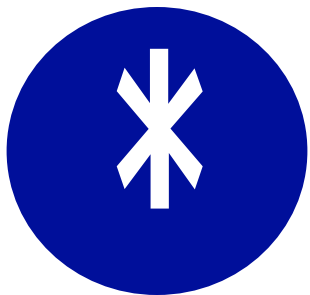
Garage setbacks





Side setback provisions for CBD/Old Town transition





Applicable standards –

Side setback provisions for CBD/Old Town transition

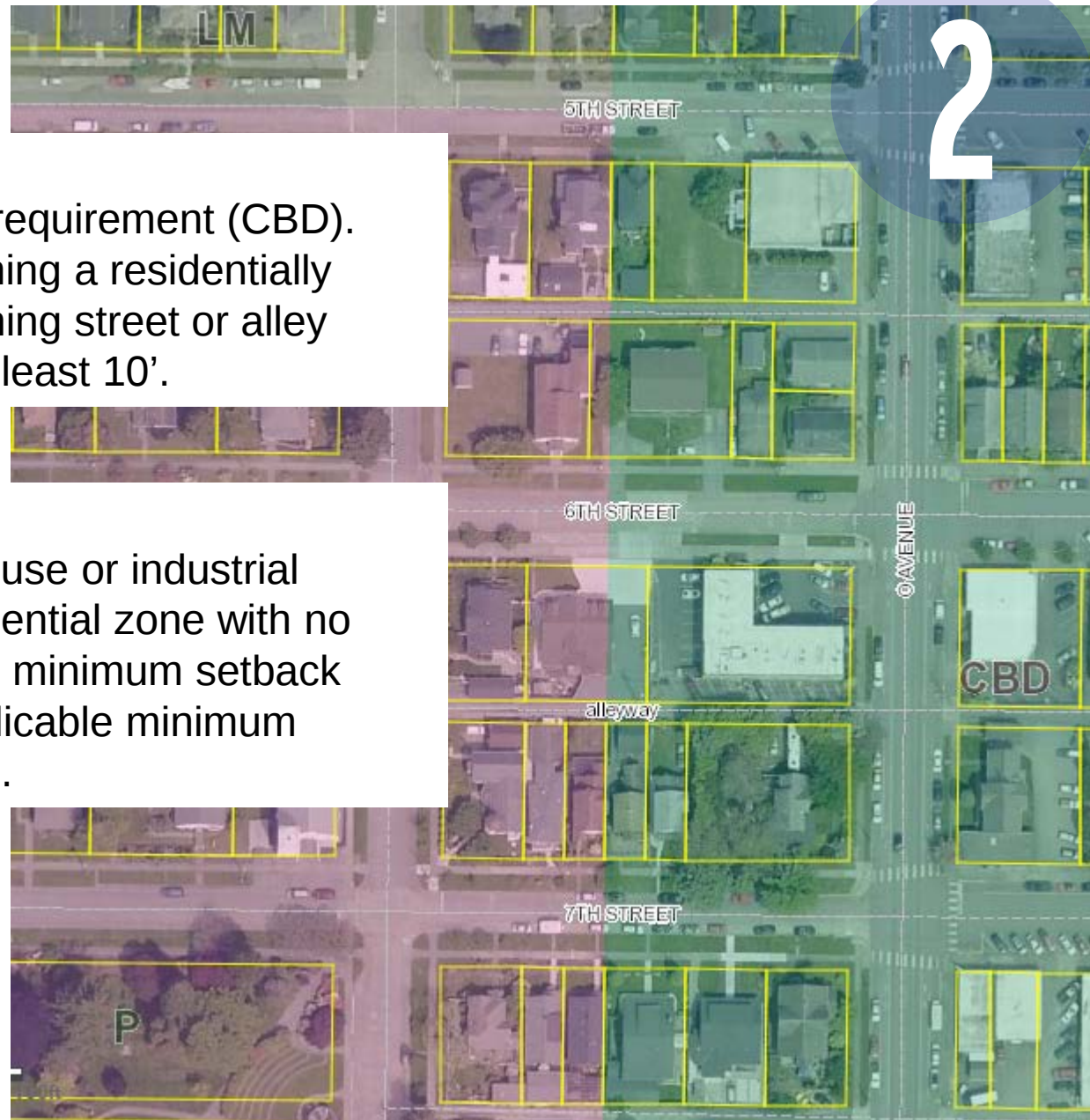
Current –

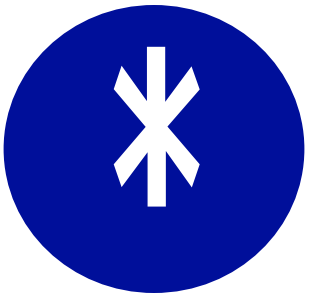
17.20.060 Minimum setback requirement (CBD).
Along any property line adjoining a residentially
zoned district with no intervening street or alley
there shall be a setback of at least 10'.

Proposed –

(19.42.150) Along any mixed-use or industrial
property line adjoining a residential zone with no
intervening street or alley, the minimum setback
must be the same as the applicable minimum
setback for the adjacent zone.

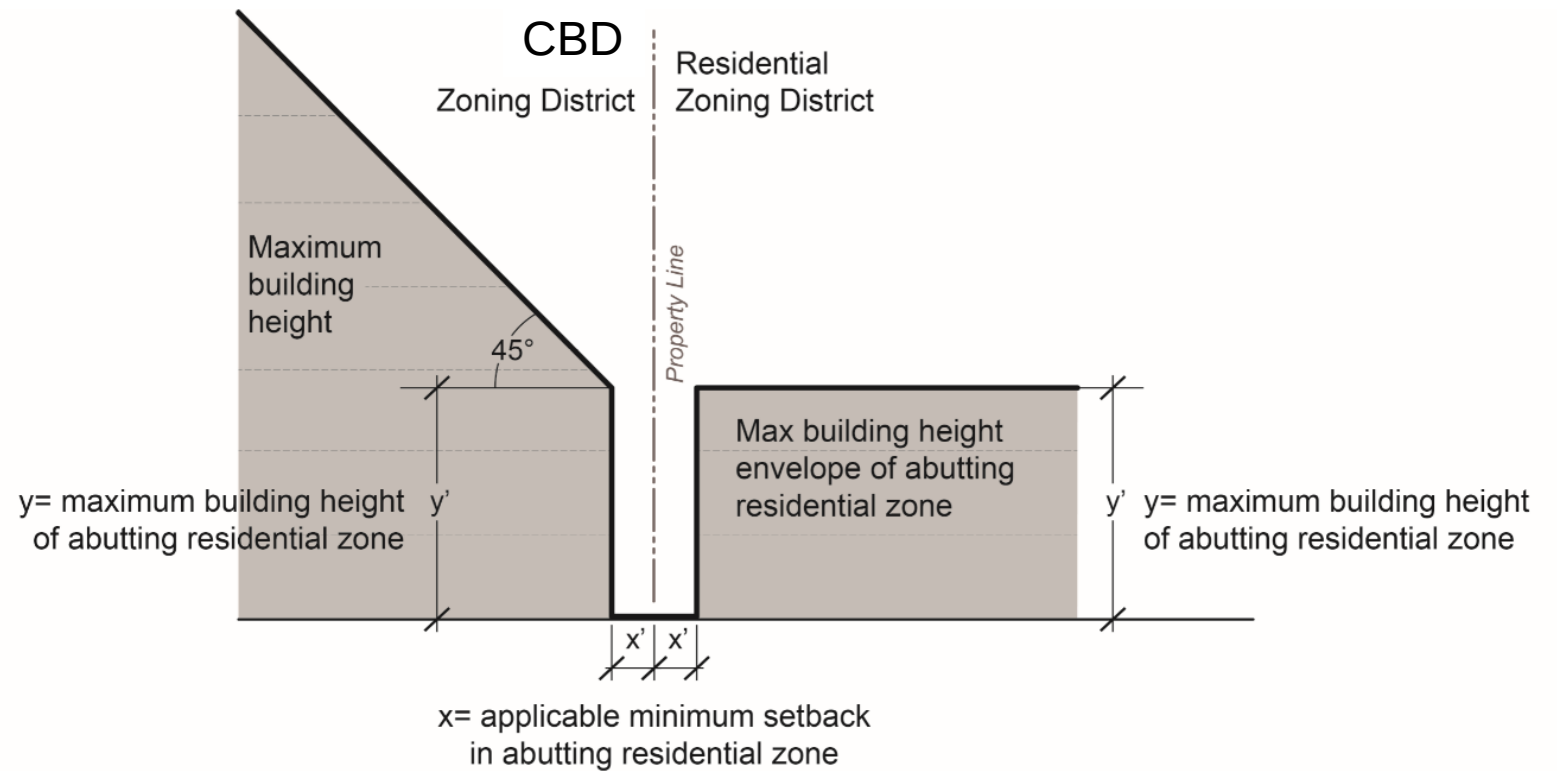
*OT zone setbacks based
on height of wall & lot
coverage (19.42.160)*



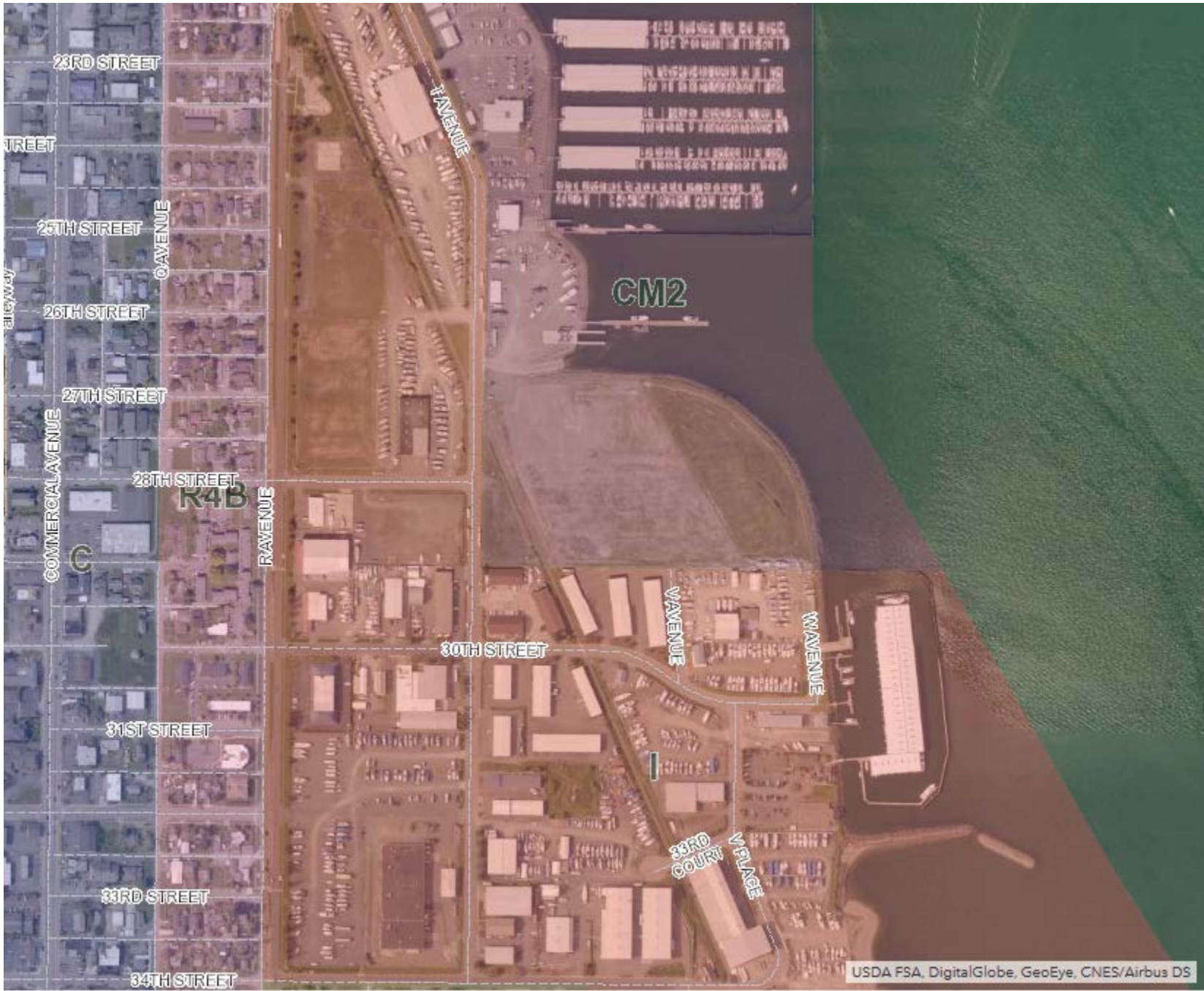


Side setback provisions for CBD/Old Town transition

- Possible options:
- Retain 10' internal side setback in CBD adjacent to OT,
 - or
 - 10' setback, plus height / setback plane



Industrial zone uses



Industrial zone uses - Comp. Plan guidance

Industrial

Purpose: This designation provides for manufacturing and closely related uses in areas with existing industrial uses or other areas with suitable land and transportation access that are buffered from residential and other uses that are likely to complain about industrial activities.

Principal uses & density: Industrial, research and development, repair, warehouse, shipping terminals that minimize external impacts to adjacent districts, and accessory uses.

Special topics to explore: *Refine use, design, bulk and dimensional standards to promote desired development.*

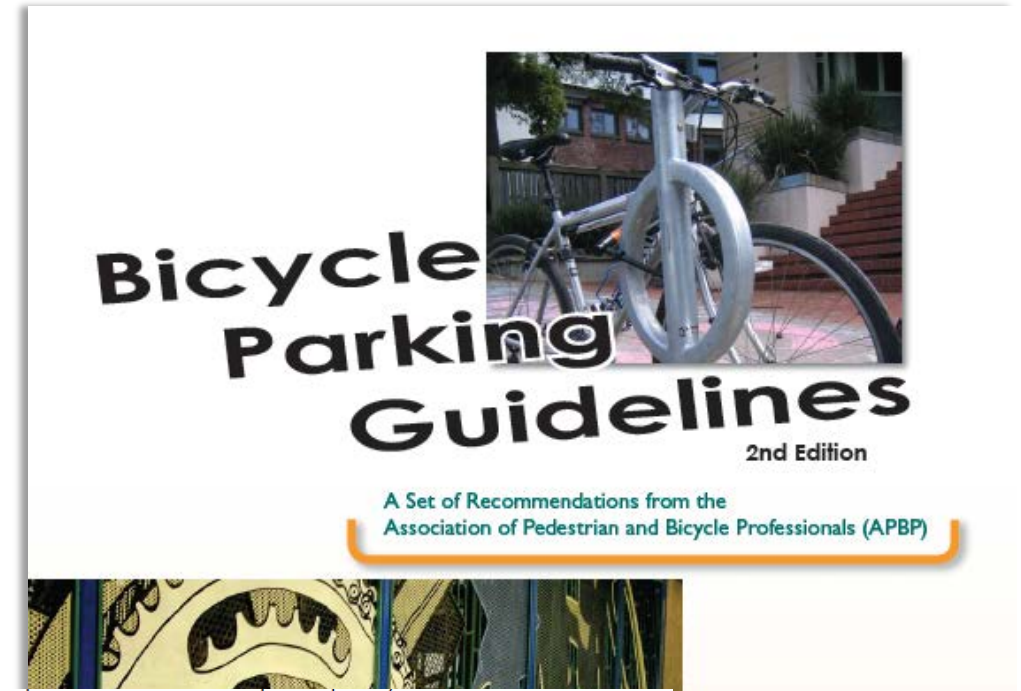
LU-9.4. Limit non-industrial uses to those that are complementary to industrial activities in terms of access and circulation, public safety, hours of operation, and other land use activities.

LU-9.5. Protect industrial and manufacturing lands from encroachment by other land uses, which would reduce the economic vitality of industrial lands.

Bike Parking

Staff thoughts:

- Eliminate exemption for developments requiring less than 10 parking spaces
- Add minimum bike parking requirement for most land uses
- Minor adjustments to be in line with quantity recommendations



Bicycle Parking Guidelines
2nd Edition
A Set of Recommendations from the Association of Pedestrian and Bicycle Professionals (APBP)

4. Developments which require less than 10 vehicle parking spaces under the provisions of this chapter are exempt from these bicycle parking requirements.

Use	Minimum Short-Term Bicycle Parking Spaces Required	Minimum Long-Term Bicycle Parking Spaces Required
RESIDENTIAL USES		
Multifamily and group residential	1 per 20 dwelling units	1 per 10 dwelling units
COMMERCIAL & INDUSTRIAL USES		
Hotel/motel	1 per 15 guest rooms	1 per 30 guest rooms
Place of assembly	1 per 30 fixed seats or 1 per 1,000-square-feet of NLA if no fixed seats	1 per 60 fixed seats or 0.25 per 1,000-square-feet of NLA if no fixed seats
Retail and service	0.25 per 1,000-square-feet of NLA	0.10 per 1,000-square-feet of NLA
Office	0.25 per 1,000-square-feet of NLA	0.25 per 1,000-square-feet of NLA
Industrial	1 per 10,000-square-feet of NLA	0.5 per 10,000-square-feet of NLA
PUBLIC, INSTITUTIONAL & OPEN SPACE USES		
Education/school	2 per 1,000-square-feet of NLA	A quantity equal to 10-percent of the maximum students present at the peak hour plus 5-percent of employees





Title 19 Update.....Until Next Time



City Council Agenda Bill

Meeting Date: 5/20/2019 **Agenda Item:** 7d

Subject: Development Regulations Update – Wrap-up items

Staff Contact: Don Measamer, Libby Grage

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Don Measamer

Action Type	
	Ordinance No. 3040
x	Code Revision
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: At the Council meeting on May 20, 2019, staff recommends Council review and confirm the attached list of changes to the development regulations updates (requiring additional public comment opportunity). Once finalized, staff will publish a notice of a written public comment period on those specific items.

The following items have been suggested by Councilmembers for discussion at the 5/20/19 meeting:

- Allowed uses in the Industrial zone (see attached email from Councilmember Johnson)
- Bicycle parking requirements

The recommended schedule for completion of Council's review and adoption process is as follows:

May 20, 2019: Council discussion of wrap-up items

May 29, 2019: Public notice of additional written comment opportunity published

June 12, 2019: End of additional comment period

June 24, 2019: City Council review of public comments, final draft, possible ordinance adoption

Background: Updates to existing provisions in AMC Title 16 Subdivisions and Title 17 Zoning are proposed, along with their integration into Title 19 Unified Development Code. Updates to existing provisions in Title 19 are also proposed, along with the addition of entirely new standards, including community and project design standards. The changes to the code and zoning map are intended to implement key goals and policies of the [2016 Comprehensive Plan](#). All project related-documents can be viewed on the project website (<https://www.anacorteswa.gov/202/Development-Regulations-Design-Standards>).

Previous Council/Committee Action: Council authorized a contract (16-081-IDS-001) with MAKERS Architecture & Urban Design, LLP to assist with the updates on October 17, 2016. Contract modifications were executed on December 7, 2017, May 22, 2018, and December 27, 2018. City Council and Planning Commission held a joint meeting to discuss the proposed amendments on May 9, 2018.

Competing Viewpoints Considered: The City received 154 official written comment letters/emails throughout the update process, along with numerous spoken public comments at Planning Commission meetings. Community feedback has resulted in numerous recommended refinements to the draft code. Written public comments and project team responses can be viewed [here](#). An additional public comment opportunity is being provided for specific substantial changes directed by City Council.

Recommended Motion: N/A, discussion only.

Alternative Actions: N/A

Attachments (listed in order presented):

Staff memo re: Public comment items (dated 5/15/19)
Document from Councilmember Johnson

Hunt, Marcia

From: Grage, Libby
Sent: Friday, May 17, 2019 3:21 PM
To: City Council
Cc: Measamer, Don; Swetnam, Darcy; Gere, Laurie; Hunt, Marcia
Subject: Updated memo with public comment items - Dev. Regs Update
Attachments: 20190520-PublicCommentItems_Updated.pdf

Hi everyone,

In preparation for Monday's council meeting agenda item 7d, please find attached an updated memo listing items proposed for an additional public comment opportunity. Note that several of the items have been combined, and an appendix has been added identifying specific proposed code language (or options), where applicable.

Please let me know if you have any questions.

Have a great weekend!

Libby Grage | City of Anacortes
Planning, Community & Economic Development Department
Planning Manager
P.O. Box 547 | 904 6th Street | Anacortes, WA 98221
360.299.1986 (work) | libbyb@cityofanacortes.org | www.cityofanacortes.org

My incoming and outgoing email messages are subject to public disclosure requirements per RCW 42.56.



Planning, Community, & Economic Development Department

Don Measamer, Director

MEMORANDUM

To: Anacortes City Council
Date: May 17, 2019
From: Planning, Community, & Economic Development Department
Subject: Title 19 Unified Development Code:
Public comment items – Updated 5/17/19

The Anacortes City Council has reviewed the Anacortes Planning Commission's recommendation for proposed amendments to the Anacortes Municipal Code Title 19, Unified Development Code. During its review, the City Council has directed staff to make numerous changes to the proposal. Many of these changes are minor in nature. Pursuant to AMC 19.16.090.1 and 2, changes to the proposal to correct errors and cross-references, clarify language, revert to an alternative that was previously available for public comment, or to maintain the status quo do not require additional public comment opportunity.

Several changes recommended by Planning Commission and directed by Council are more substantial, and were not previously available for public comment during the Planning Commission's review process. Pursuant to AMC 19.16.090.C, council must allow additional public comment opportunity on these changes prior to final action. A list of these changes is provided below.

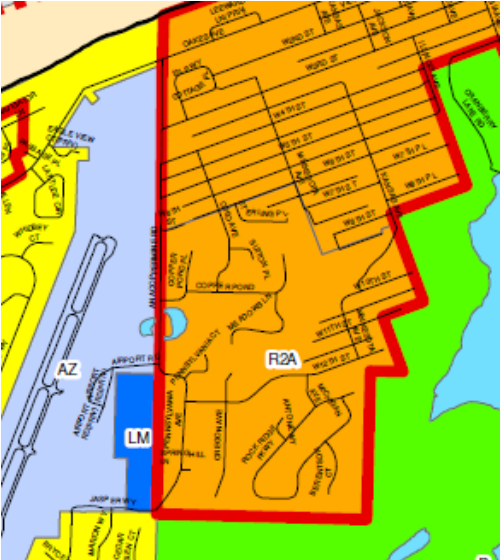
Changes requiring additional public comment opportunity

#	Draft AMC Reference	Change
1	Table 19.41.050 , Principal uses permitted in mixed-use and industrial zones	Update Table 19.41.050 by: - Update the Retail Sales row: ">50,000 NFA" to say either "50,000-75,000" or "50,000-100,000" and retain current row permissions; and - Add a new row below: ">75,000 NFA" or ">100,000 NFA" and include a C under the C and CBD zone columns, but not under the MMU zone column. See Appendix for an illustration of how the Table would change. <i>Staff question for City Council – the proposed update highlights that uses larger than 75k or 100k would still be conditional in the C and CBD. Is that OK – or would you like to prohibit such individual uses that large in the C and CBD as well?</i>
2	Table 19.42.020 , (Form and intensity standards for residential zones)	Update Table 19.42.020 by: - Reduce min. lot width circle to 25' for lots with alley access in R4 and R4A for consistency with other zones. - R2A lot coverage maximum changed from 35% to 40%. See Appendix for an illustration of how the Table (and associated regulations) would change.
3	Table 19.42.020 , (Form and intensity standards for residential zones) and 19.42.130(B) (Street setbacks).	Update the minimum street setbacks for garages for some or all residential uses within the R1-R3 zones in Table 19.42.020 and associated regulations by one of the four following options intended to deemphasize the garage in the design of dwelling units: - Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types) - Require that garages for small lot single family, duplexes and triplexes be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) - Require individual/private garages for all housing types be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature) - Increase the min. street setback for the garage to 25' (applies to all individual/private garages for all housing types), except for where garages are placed at least 5' behind the front face of the dwelling (including a porch or covered entry feature) and the garage features a minimum street setback of 20'. See Appendix for an illustration of how the Table (and associated regulations) would change. <i>NOTE: If option (1) is chosen, technically, no additional public comment opportunity is needed for this issue, since option (1) was published in a previous draft – with comments received on it.</i>

#	Draft AMC Reference	Change
4	19.42.030 , Form and intensity standards for mixed use and industrial zones	In the LM zone, eliminate the height bonus allowing up to 50' (in conjunction with eliminating 19.42.120.C.1, relating to an increase to 50' through a CUP process). Retain the 35' maximum base height limit. See Appendix for specific code changes.
5	19.42.050 , C and CBD zone base and bonus heights and incentive options	Update Table 19.42.030 to reduce base height limits in the C and CBD to 40- and 50-feet, respectively, and add maximum height limit with bonus to 50- and 65-feet, respectively. Include the following height bonus options available in the R4, C and CBD zones: • Option 1: Small units. Developments where at least 25 percent of the total dwelling units contain no more than 600 square feet of gross floor area qualify for the height bonus. • Option 2: Affordable units. Developments that integrate affordable dwelling units per the standards in 19.42.050.D.1 qualify for the height bonus. See Appendix for specific code changes. <i>NOTE: Additional public comment opportunity is technically only needed for adding the small unit bonus incentive option, since the other elements here were previously included in published drafts of the code.</i>

#	Draft AMC Reference	Change
6	Table 19.42.070, Bonus incentives in the MMU zone east of Q Ave.	Proposed changes from the Planning Commission/3rd Draft are highlighted in yellow. 1. Vertical mixed-use building design: Ground level spaces designed to accommodate non-residential uses must occupy at least 50% of the building's primary façade. Such spaces must be at least 50' deep and contain 13' minimum floor to ceiling heights. Residential lobbies and structured parking areas do not qualify as non-residential space for the purposes of this incentive option. 3. Provide space for a public park proportional to the additional building space achieved, but not less than 10,000sf in area, on a site agreed upon by, and dedicated to, the City. The space should be configured and located so it is able to incorporate common municipal park features such as playgrounds, fitness areas, picnic areas, pavilions, etc. 4. Integrate ornamental stormwater management features. Include creative and expressive techniques to celebrate stormwater management. The feature must be a significant visible design feature of the site and must include educational signage or a plaque explaining the incorporated stormwater techniques as determined and approved by the City. The design and management plan for the features must demonstrate long term success of the ornamental stormwater management element. 6. Integrate upper level building step backs. <i>Make this feature mandatory for any increase over the 45' base height.</i> 7. Integration of permanent public art in visible location. This could include murals, mosaics, sculptural elements, or gateway features that are clearly recognizable as public art as determined by the director in consultation with the City of Anacortes Arts Commission. Features may be located in a plaza, within the streetscape adjacent to the building, and/or on the building. Off-site features may be considered by the City provided they are placed within the Central Waterfront MMU zone. To qualify as an amenity, the estimated cost of the features must be at least 1% of the construction cost of the development. 8. Exceptional landscaping display in visible location. The display must cover an area equal to at least 2% of the development site and function as a prominent visual feature of the development. The design and management plan for the landscaping display must demonstrate long term success of the landscaping elements. See examples below. 12. Other similar features that function as a permanent public amenity. Such features must be comparable in cost and public benefit to the features above. See Appendix for specific code changes.

#	Draft AMC Reference	Change
7	19.42.140(B)(1), Building Height calculations, exceptions, and modifications	Increase height exception (from 10' to 15') for rooftop elevator housing/screening on buildings over 4-stories in height based on modern functional needs of such facilities when used to allow access to shared roof decks that meet the requirements of AMC 19.62.040(B)(1)(d). See Appendix for specific code changes.
8	19.43.010(H)(3), Multifamily in the MMU zone (east of Q Ave.)	Changes from the Planning Commission/3 rd Draft are highlighted in yellow. b. Multifamily family dwellings and other permitted residential uses within single purpose buildings* may cover up to 60 percent of the site area (parcel or contiguous parcels held under common ownership) provided they meet access, site and building design standards in this title. Associated parking, landscaping, open space, and other facilities accessory to the residential uses are included within the site area limitation. The maximum percentage may be increased through a framework development plan (AMC 19.61.180). * Mixed-use buildings that meet the following criteria are not considered a single-purpose residential building: i. At least 50 percent of the ground level building frontage is designed to accommodate non-residential uses meeting the interior space requirements in subsections (ii) and (iii) below. ii. Spaces feature 13-foot minimum floor to ceiling height. iii. Spaces are at least 50 feet deep.
9	19.47.030(C)(5), Accessory dwelling units	Changes from the Planning Commission/3 rd Draft are highlighted in yellow. b. Height limits for detached ADUs are: i. 20 feet where the roof pitch is less than 6:12. ii. 25 feet where the roof pitch is 6:12 or greater. Exception: ADU height and roof pitch adjustments may be needed for structures to comply with the 45-degree height/setback plane provisions in subsection (C)(6)(a) below.
10	19.66 Fences, walls and hedges	Create special standards for fences on new lots north of Oakes Ave., from west of D Ave. to Ferry Terminal Rd to help preserve marine views from Oakes Ave. See Appendix for specific code changes.
11	19.67.100, Monument and noncommercial speech signs	Code change to regulate the size of noncommercial speech sign types (in AMC 19.67.100) consistent with the commercial monument sign standards (in AMC 19.67.080). The change includes an adjustment to the monument sign standards table. See Appendix for specific code changes.

#	Draft AMC Reference	Change
12	Official zoning map	Adjust boundary for the new R2A-designated area to match PC recommendation: Initial proposal. Designate as R2A the existing R2 area east of Anacopper Mine Road.  Planning Commission recommendation. Designate as R2A the existing R2 area east of Anacopper Mine Road and north of West 6th St., Minnesota Ave., and 1/2 block south of West 8th St. 

Appendix:

Item #1 Changes:

Options discussed by City Council were either prescribing a maximum size allowance for individual retail sales uses in the MMU via CUP of either 75,000 or 100,000 NFA. Adjust the chart accordingly.

Table 19.41.050 Principal uses permitted in mixed-use and industrial zones.											
Principal Use	CBD	C	MMU	CM	CM2	LM	LMI	MS	I	HM	Reference
COMMERCIAL											
Retail Sales, Except as listed below and based on net floor area (NFA)/individual use:											AMC 19.44.120(A)
<5,000 NFA	P	P	P	P	P		P(×)	P		P(×)	(×) AMC 19.44.120(B-C)
5,000-25,000 NFA	P	P	P	P				C			
25,001-50,000 NFA	P	P	C								
>50,001-100,000 NFA	C	C	C								
>100,000	<u>C</u>	<u>C</u>									

Item #2 Changes:

The below table illustrates the minimum lot width circle changes for R4 and R4A and lot coverage changes for the R2A zone.

Table 19.42.020 Form and intensity standards for residential zones.									
Measure	R1	R2	R2A	R3	R3A	R4	R4A	OT	Conditions/Reference
LOT SIZE & DEVELOPMENT INTENSITY									
Minimum lot width circle									Applies to each newly created lot in residential zones. See AMC 19.42.090 for minimum lot width circle calculation and exceptions.
Lot with alley access (feet)	100	60	50	35	25	30 25	30 25	45	
Lot without alley access (feet)	100	60	50	40	30	30	30	50	
Lot coverage, maximum percentage	35%	35%	40% 35%	50%	50%	50%	50%	35% (×)	See AMC 19.42.110 for clarification of lot coverage standards. (×) See AMC 19.42.160(A) for additional lot coverage standards in the OT zone.

Item #3 Changes:

Update the minimum street setbacks for garages for some or all residential uses within the R1-R3 zones in Table 19.42.020 and associated regulations by one of the four following options intended to deemphasize the garage in the design of dwelling units:

Option (1)

Increase garage setback to 25' (applies to all individual/private garages for all housing types):

Table 19.42.020									
Form and intensity standards for residential zones.									
Measure	R1	R2	R2A	R3	R3A	R4	R4A	OT	Conditions/Reference
SETBACKS (feet)									
Street setback, minimum	20	20	20	20	20	10	10	20	AMC 19.42.130(B)
Street setback - garage, minimum	25 (X)	25 (X)	25 (X)	25 (X)	25 (X)	20 (X)	20 (X)	25 (X) (Y)	AMC 19.42.130(B) (X) See AMC 19.43.010 for applicable garage placement/design standards for the different housing types (Y) See AMC 19.42.160(D) for additional garage setback standards in the OT zone.

Option (2)

Update the housing types standards for small-lot single family, duplexes and triplexes by adding the following text changes within 19.43.010(C)(3)(b):

- ii. Garages must be setback at least five feet from the front projection of the dwelling (including the porch or covered entry feature), and no less than 20 feet from the street property line. Garages that face towards one of the side property lines rather than the street are not subject to this provision.

Option (3)

Require that garages for all individual/private garage doors for all housing types be setback be at least 5' behind the front face of the dwelling (including a porch or covered entry feature). See corresponding changes to Table 19.42.020 and AMC 19.42.130 below and on the following page.

Table 19.42.020 Form and intensity standards for residential zones.									
Measure	R1	R2	R2A	R3	R3A	R4	R4A	OT	Conditions/Reference
SETBACKS (feet)									
Street setback, minimum	20	20	20	20	20	10	10	20	AMC 19.42.130(B)
Street setback - garage, minimum	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	20 (X) <u>(M)</u>	25 (X) <u>(M)</u> <u>(Z)</u>	(X) AMC 19.42.130(B) <u>(3)</u> (Y) See AMC 19.43.010 for applicable garage placement/design standards for the different housing types (Z) See AMC 19.42.160(D) for additional garage setback standards in the OT zone.

19.42.130 - Setback types and measurements.

B. Street setbacks.

- Private garages for individual dwelling units must be setback at least five feet from the front projection of the dwelling (including the porch or covered entry feature), and no less than 20 feet from the street property line. Private garages that face towards one of the side property lines rather than the street are not subject to this provision.
~~Street setbacks for garages apply to the front doors of individual private garages and do not apply to underground or aboveground parking structures shared by multiple residents or tenants.~~

Option (4)

Increase the min. street setback for the garage to 25-feet (applies to all individual/private garages for all housing types), except for where garages are placed at least 5-feet behind the front face of the dwelling (including a porch or covered entry feature) and the garage features a minimum street setback of 20 feet. See corresponding changes to Table 19.42.020 and AMC 19.42.130 below.

Table 19.42.020 Form and intensity standards for residential zones.									
Measure	R1	R2	R2A	R3	R3A	R4	R4A	OT	Conditions/Reference
SETBACKS (feet)									
NOTE: The setbacks below apply to principal and accessory structures, except where accessory structure setbacks are modified by 19.47.020(B).									
Street setback, minimum	20	20	20	20	20	10	10	20	AMC 19.42.130(B)
Street setback - garage, minimum	25 (X)(M)	25 (X)(M)	25 (X)(M)	25 (X)(M)	25 (X)(M)	20 (X)(M)	20 (X)(M)	25 (X)(M)(Z)	(X) AMC 19.42.130(B) (3-4) (X) See AMC 19.43.010 for applicable garage placement/design standards for the different housing types (Z) See AMC 19.42.160(D) for additional garage setback standards in the OT zone.

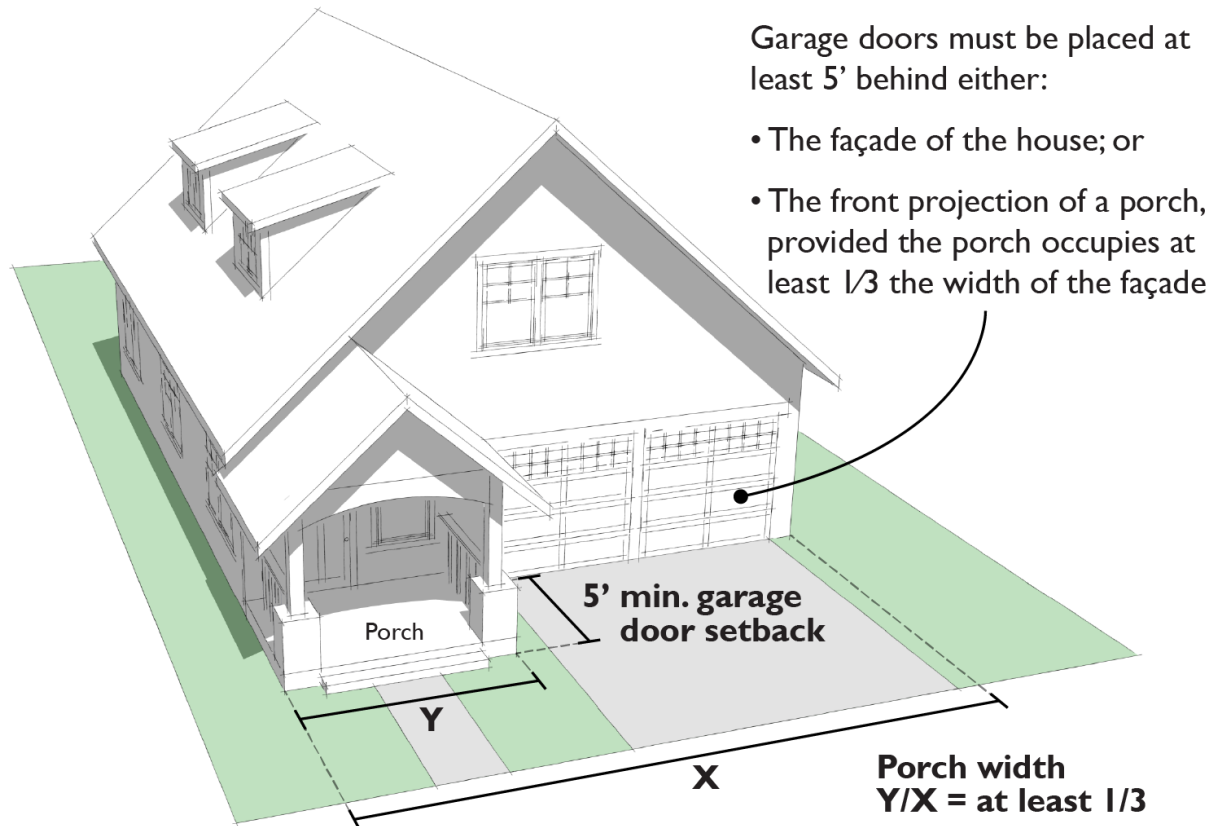
19.42.130 - Setback types and measurements.

B. Street setbacks.

- Street setbacks for garages apply to the front doors of individual private garages and do not apply to underground or aboveground parking structures shared by multiple residents or tenants.
- Street setbacks for individual private garages may be reduced to 20-feet provided they are setback at least five feet from the front projection of the dwelling (including the porch or covered entry feature).

Graphic Illustrating the primary concept of Options 2-4 above

NOTE: The graphic below illustrates the concept of placing the garage at least 5' behind the front projection of a porch/covered entry. The note here about the porch – occupying at least 1/3 the width of a façade – is a design variation option – to ensure that homes don't include a narrow projection used just to reduce garage setback.



Note that in Option 4 – this provision only would apply when the applicant wants to reduce the garage's street setback below 25-feet. Thus – if the garage setback is 25' or greater – then the rest of the house could be placed further behind the garage front (this situation also applies to Option 1).

Items #4-5 Changes:

The updated table includes Item 4 change (LM zone height) and Item 5 changes (height for the CBD and C zones).

Table 19.42.030											
Form and intensity standards for mixed-use and industrial zones.											
Measure	CBD	C	MMU	CM	CM2	LM	LM1	MS	I	HM	Conditions/ Reference
HEIGHT (feet) – PRINCIPAL STRUCTURES											
Height, base maximum	50 65	40 50	35-45 (X)	35	50	35- 50 (X)	50	50	50	50	See AMC 19.42.120 for building height exceptions and modifications (X) AMC 19.42.120(C)
Height, maximum with bonus	65	50	50-65 (X)	50		50 (X)					See AMC 19.42.060-.080 (X) AMC 19.42.120(C)

Item ~~5-4~~ update requires the additional change below.

19.42.120 - Building height calculations, exceptions, and modifications.

- ~~I. The LM zone abutting the Guemes Channel. Nonresidential structures over 35 feet in height may only be approved through the conditional use process. A conditional use permit for heights between 35 and 50 feet must only be granted for uses which are permitted uses in the zone, and where the specialized nature of the use is such that the operations, processes, and equipment cannot be accommodated in a building 35 feet or less in height. The applicant must show specifically why the additional height is needed. The conditional use permit must limit the height and area consistent with RCW 90.58.320 and to that which is reasonably necessary to accommodate the specific operations, processes, and equipment. All portions of the facility which do not have a specialized function requiring additional height must comply with the 35 foot height limit.~~

Update numbering thereafter to reflect above deletion.

Item 6

In addition to the highlighted changes shown in the chart above, proposed changes to 19.42.070(B) associated with bonus incentives in the portion of the MMU zone east of Q Avenue are illustrated below.

19.42.070 - Bonus incentives in the MMU zone.

- B. Bonus incentives in the portion of the MMU zone east of Q Avenue.** Buildings qualify for a height bonus incentive provided they integrate upper level building step-backs at least eight-foot deep along at least 75-percent of building frontage (all street-facing façades) and include:

- ~~I. One~~ One feature from the list below have a bonus height limit addition of ten-feet above the base height limit.

2. Buildings integrating two features from the list below have a bonus height limit addition of 20-feet above the base height limit.

Update Table 19.42.070 to delete feature #6 and update the tables' numbering thereafter.

Item 7

Update AMC 19.42.140(B)(1) as shown below.

19.42.140 - Building height calculations, exceptions, and modifications.

- B. Exceptions. The following structures may be erected above the height limits established in Tables 19.42.020 and 19.42.030:
 - I. Roof structures housing or screening elevators, stairways, tanks, rooftop wind generators, ventilating fans or similar equipment required for building operation and maintenance may exceed the height limit by:
 - a. Up to ten feet in the R3, R3A, R4, R4A, mixed-use, and industrial zones, provided the area with the added height is limited to what is necessary to screen or enclose the use.
 - b. Up to 15-feet on buildings over four-stories in height where they allow access to shared roof decks that meet the requirements of AMC 19.62.040(B)(1)(d).

Such structures constructed for non-residential or multifamily uses are subject to screening standards in AMC 19.62.070(E).

Item 10

Update AMC 19.42.140(B)(1) as shown below.

19.66.030 - Fences, walls, and hedges for residential zones.

A. Height and design standards by location.

- I. Table 19.66.030 provides height and transparency standards for fences, walls, and hedges for residential uses and zones. Figure 19.66.030(A) provides clarification on the location of fences, walls, and hedges associated with the standards in Table 19.66.030.

Table 19.66.030 Height standards for fences, walls, and hedges in residential zones by location.			
Location		Maximum height	Maximum height for homes with accessory daycare uses
Front	Within the street setback	42"	54", and any portion above 42" must be at least 50-percent transparent
	Elsewhere between the façade and street property line	7' <u>See subsection (A)(2) below for exceptions for lots on the north side of Oakes Avenue between D Avenue and Ferry Terminal Road.</u>	7'
Side	Corner lot – side fence, within 5-feet of any street property line	42"	54", and any portion above 42" must be at least 50-percent transparent
	Corner lot – side fence, more than 5-feet from any street property line	7'	7'
	Along/near any internal side property line	7'	7'
Rear	Along/near rear property line with or without an abutting alley	7'	7'
	Through lots – within 5' of a street property line	42"	54" within 5' of the property line, and any portion above 42" must be at least 50-percent transparent
	Through lots –5' or more from street property line	7' <u>See subsection (A)(2) below for exceptions for lots on the north side of Oakes Avenue between D Avenue and Ferry Terminal Road.</u>	7'

2. The following standards apply to all lots created after (INSERT ADOPTION DATE OF THIS ORDINANCE) on the north side of Oakes Avenue between D Avenue and Ferry Terminal Road. Fences, walls, and hedges are limited in height to 42-inches for the entire street setback or rear setback for through lots where such lots abut Oakes Avenue. Exceptions may be made to the height and design of landscaping hedges through the subdivision approval process provided the design allows for visual access to the water from Oakes Avenue. Notes must be placed on the final plat indicating the applicable fence standard and any applicable exceptions.

Item 11

Code changes associated with adjustments to monument sign standards and noncommercial speech sign types are provided in AMC 19.67.080 and 19.67.100 below.

19.67.080 - Supplemental freestanding sign design standards.

4. Maximum size and height. Table 19.67.080(A)(5) illustrates the maximum allowable sign area and height for all monument signs.

Table 19.67.080(B)(4) Maximum allowable sign area and height for monument signs.		
Total ROW Frontage of Parcel (on each streets)	Allowable Sign Area	Maximum Height
Less than 80-feet	16 sq. ft.	5-feet
80-119 Less than 120-feet	24 sq. ft.	6-feet
120-199-feet	30 sq. ft.	7-feet
200 - 299-feet	40 sq. ft.	8-feet
300 - 399-feet	50 sq. ft.	9-feet
400-feet or More	70 sq. ft.	10-feet

2. Community banner signs up to 100-square-feet in size and 20-feet above grade in height may only be located on public banner poles erected by the City for that use. Community banner signs may not be illuminated.
3. Signs advertising a public event. Maximum duration must be from one month before the event to five days after the event.

19.67.100 - Noncommercial speech signs.

Noncommercial speech signs express noncommercial speech such as public community events, religious, political, social, or other philosophical messages.

Noncommercial speech signs do not promote commercial products or services. The content of such signs is not regulated, but is subject to the following requirements:

- A. The maximum sign area and height of noncommercial speech signs are consistent with the monument sign standards set forth in Table 19.67.080(B)(4) based on the total right-of-way frontage of the applicable parcel (on each street)-must not exceed 32-square-feet.
- B. ~~The maximum height is limited to six feet.~~
- C. Noncommercial speech signs that do not comply with the requirements of this section must be subject to the permit requirements, sign area, setback and other provisions of this chapter. All noncommercial speech signs must comply with general sign requirements per AMC 19.67.040 General requirements.

Some Considerations for the Industrial Zone

What's desired (per the Comp Plan) for the Industrial Zone

- Purpose: This designation provides for manufacturing and closely related uses in areas with existing industrial uses or other areas with suitable land and transportation access that are buffered from residential and other uses that are likely to complain about industrial activities.
- Principal uses & density: Industrial, research and development, repair, warehouse, shipping terminals that minimize external impacts to adjacent districts, and accessory uses.

What's there, currently, of a non-industrial nature

- The Salvation Army, Anacortes Marine and Specialty Insurance, Anacortes Physical Therapy, Black's Bowser Boutique, Crossfit Anacortes

Principal Uses (from Table 19.41.050) (p.94)

Heavy Service	
Public Safety Facility	P
Office (AMC 19.44.040(A) [see note] & check if "x" refers to AMC 19.44.040(B); does this apply?"	P(x)
Parking	P
Animal Care - Indoor	
Animal Care - Outdoor	
Recreation Indoor	
Adult Concessions	P
Marinas & Boat Moorage	C
Recreational Vehicle Park	
Food Truck	P
Retail Sales	
Marine sales/rental	P
Heavy Industrial	P
Light Industrial	P
Light Manufacturing	P
R&D	P
Warehouse & Distribution	P
Recycling Facility	P

Dry Stack boat storage	P
Boat launch facility	P
Community center	C
Private recreational, civic, social and/or cultural clubs	
Parks, plazas and open spaces	P
Utilities, major	C
Utilities Minor	P

The Question: Where should the City locate activities that:

1. Produce jobs
2. Are likely to receive complaints from other users and neighbors
3. Would be more desirable to be located closer to the heart of the city and available services rather than in the Light Manufacturing Zone

With these criteria being considered, what activities might fulfill those criteria and are not currently allowed in Table 19.41.050?

The following activities may be less than welcome (or permitted) in other parts of the city. Should we consider the following activities for inclusion in the I-Zone? (most likely as Conditional Uses):

- A Salvation Army-type food bank, human services center?
 - This may be a Permitted use if this activity falls under the rubric of an Office for charitable institutions [AMC 19.44.040 A.4]
- A job training center (e.g., Goodwill Job Training and Education Center, Frontier Industries)
- Doggie Day Care and Outdoor Exercise
- Homeless Day Center
- Cold Weather Shelter for Homeless
- Marijuana Sales
- Fitness and recreational centers

And, finally...

- Is this something that needs to be discussed in an amendment to the Comp Plan, despite the fact that the I-Zone currently supports a number of disparate uses?



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 28, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 28, 2019

- Finance Update (Discussion)
- Ordinance 3042: Amending the 2019/2020 Biennial Budget (Discussion/Possible Action)
- Ordinance 3044: Amending 2019 - 2024 Capital Facilities Plan (Discussion/Possible Action)

June 3, 2019

- Contract Award: 2019 Asphalt Overlay - Utility and Pedestrian Improvements Project #19-004-TRN-002 (Consent)

June 10, 2019

- Contract Award: Downtown Sidewalks Phase 4 #19-009-TRN-002 (Consent)
- Closed Record Decision Hearing, Swinomish Indian Tribal Community Conditional Use Permit & SEPA environmental review to permit an addition/ expansion to an existing and permitted opioid treatment facility/clinic located on the subject property. The expansion includes adding an approximate 21,019 square foot 3-story addition to the north side of the existing treatment facility, an approximate 260 square foot one-story open air bus shelter, and a new approximate 50-space parking area

June 17, 2019

June 24, 2019

July 1, 2019

July 8, 2019

July 15, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Finance, Wednesday, May 22, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Tuesday, May 28, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Jun 3, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Jun 4, 2019, 8:30 AM, City Council Chambers, City Hall
- Public Safety, Tuesday, Jun 4, 2019, 10:00 AM, Mayor's Office, City Hall
- Planning, Monday, Jun 10, 2019, 5:00 PM, Main Conference Room, City Hall
