



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

August 19, 2019

6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee
 - b. Parks & Recreation Committee
 - c. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of August 12, 2019
 - b. Approval of Claims in the amount of: \$453,535.95
 - c. Contract Awards: Treatment Plant Chemicals 19-129-IDS
 - d. Street Fair Application: Parkside Block Party
6. **Public Hearings**
7. **Other Business**
 - a. * Resolution 2054: Declaring the intent of the City of Anacortes to adopt legislation to authorize a sales and use tax for affordable and supportive housing consistent with SHB 1406 (Discussion/Possible Action)
8. **Adjournment**

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning August 26, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

August 26, 2019

- Street Fair Application: Jingle Bell Dash (Consent)
- Closed Record Decision Hearing: Calwest Inc., Ferry Terminal Road Conditional Use Permit to permit construction of 9-duplexes & preliminary approval of 9-lot short plat (Discussion/Possible Action)
- Public Hearing: Ordinance 3047: Establishing a residential targeted area for the proposed Anacortes Municipal Code Chapter 3.69 Multifamily Tax Exemption Program (Discussion)
- Sewer Rate Structure Update by FCS Group (Discussion)
- Donation of Public Art: "New Eyes" by Peregrine O'Gormley (Action)

September 3, 2019

- Interlocal 281 with Port of Anacortes: Mutual Assistance on Minor Projects (Consent)
- Interlocal 285 with Port of Anacortes: Blanket Temporary Laydown Space Agreement (Consent)
- Challenges and Options to Address Homelessness (Discussion)

September 9, 2019

- Municipal Fiber Update (Discussion)
- Combined Sewer Overflow (CSO) Reduction Study (Discussion/Possible Action)

September 16, 2019

September 23, 2019

October 7, 2019

October 14, 2019

October 21, 2019

- Mid Biennial Budget Review (Discussion)

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Aug 19, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Aug 26, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Aug 28, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Sep 3, 2019, 8:30 AM, Port of Anacortes
- Public Works, Tuesday, Sep 3, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Sep 9, 2019, 5:00 PM, Main Conference Room, City Hall
- Personnel, Friday, Sep 13, 2019, 9:00 AM, Main Conference Room, City Hall

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

**Municipal Building Council Chambers
904 Sixth Street**

**August 19, 2019
6:00 p.m.**

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
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City Council Minutes – August 12, 2019

Mayor Pro Tem Matt Miller called to order the Anacortes City Council meeting of August 12, 2019 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Brad Adams, Carolyn Moulton, Bruce McDougall and Matt Miller were present. Councilmember Anthony Young was absent. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mr. Miller thanked Community Service Officer Karl Wolfswinkel and the many other city staff for the very successful National Night Out on August 6.

Public Safety Committee: Mr. Miller reported from the committee meeting on August 6. Mr. Miller said Fire Department staff addressed the Fire Station 3 remodel, increased response volume and expanded service area from Station 3, the recent wildland fire community meeting, and staffing challenges. He said Police Department staff reported on impacts of implementing HB2025, work with the Washington State Patrol on ferry security, and citizen input on the Neighborhood Block Watch program.

Port/City Liaison Committee: Mr. Johnson reported from the committee meeting on August 6. He listed topics discussed including the northwest basin redevelopment project status and a planned September 19, 2019 open house for that project, progress on the Maritime Strategic Plan update, and the city's upcoming Shoreline Master Program update.

Mr. McDougall moved, seconded by Mr. Walters, to excuse the absence of Mr. Young. The motion carried unanimously by voice vote.

Mr. Walters asked staff to rectify reported problems with the audio and/or video recordings of the recent City Council meetings. Other councilmembers indicated problems had also been experienced with city Facebook pages.

Public Comment

Mr. Miller invited those who had signed up to speak about topics not already on the agenda to queue up at the microphone.

Grace Hill, 1308 34th Street, spoke in favor of a ban on plastic bags. Ms. Hill provided a written copy of her remarks which was added to the packet materials for the meeting.

Wayne Huseby, 3318 W 2nd Street, requested that the City ban lightweight thin-film grocery bags. Mr. Huseby provided a written copy of his remarks which was added to the packet materials for the meeting.

John Strathman, Guemes Island, spoke in favor banning single-use plastic bags in Anacortes. Mr. Strathman provided a written copy of his remarks which was added to the packet materials for the meeting, along with a folder of information on the topic that Mr. Strathman and Friends of Skagit Beaches distributed to all councilmembers before the meeting.

Julia Frisbee, 4001 W 4th Street, spoke in favor of a ban on plastic bags. Ms. Frisbee said that she was also speaking as a friend of Transition Fidalgo whose board members had said they would be at the Council meeting to support a bag ban ordinance if the Council meeting had not conflicted with the group's own regular meeting.

Doug Thurber, Post Office Box 159, spoke against banning plastic bags and described how the bags can be and are reused and recycled.

Callie Martin, 4003 Broadview Drive, spoke in favor of a plastic bag reduction ordinance and said Anacortes could lead the county in this effort.

Andrea Doll, 1319 8th Street, spoke in favor of taking collective action to defend and protect local marine waters [from plastic bags].

Kimberly Draper, 3608 Malland Court, spoke in favor of a plastic bag ban in Anacortes.

Consent Agenda

Mr. Adams moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of August 5, 2019
- b. Approval of Claims in the amount of: \$370,160.04
- c. Resolution 2051: Sole Source Declaration for Sewage Pump Station Aluminum Hatch Covers
- d. Resolution 2052: Sole Source Declaration for WWTP 60" Screw Pumps Replacement Parts

The following vouchers/checks were approved for payment:

EFT numbers: 94160 through 94216 and 94250 through 94251, total \$233,811.35

Check numbers: 94159 and 94217 through 94249, total \$179,695.26

Wire transfer numbers: 254038 through 254241, total \$3,137.64

OTHER BUSINESS

Parks and Recreation Update

Parks & Recreation Director Jonn Lunsford updated Council on current projects and programs in the department. Mr. Lunsford's slides were added to the packet materials for the meeting. He reported on the turfing project at Marguerite and Don Daniels Field and thanked the Daniels Family Foundation for its generous donations at the park and the Anacortes Baseball Club for its donation for the turfing project. Mr. Lunsford reported on the status of the Grand View Cemetery Expansion which would be presented to the Planning Commission for a Conditional Use Permit in the near future. He reported on the status of the Washington Park float and dock repair following the storm damage caused in February. Mr. Lunsford thanked Transpac Marinas, Inc. for its generous donation of time and design services and thanked 40th District Senator Liz Lovelett for successfully pursuing \$200K of grant funding for the project from the state legislature. Mr. Lunsford highlighted fall recreation offerings including youth soccer, the Mt. Erie road and trail run on October 12, and the Wonderland Walk December 13 and 14 at Washington Park.

Mr. Lunsford next reported on the proposed bike skills course at the former A Avenue landfill in the ACFL. He summarized constraints on the site due to wetlands and conditions of the landfill cap. Mr. Lunsford described six other sites around Anacortes that had been considered as alternative locations for a bike skills park since the idea was first raised 17 years prior and explained why none of those sites were ideal. Mr. Lunsford presented the proposed phasing that had been considered by the Forest Board for the 1.5 acre area and summarized the public meetings that had been held to discuss the proposal including Forest Board meetings in March, April, June and August and Planning Commission and City Council meetings in May. He discussed likely costs, required permits and consultations with Skagit Land Trust, Friends of the ACFL and Skagit County. Mr. Lunsford responded to councilmember questions about the possibility of co-locating the skills park with the Ben Root Skate Park, history of the landfill, and Forest Board recommendations for the site.

Mr. Miller invited those who had signed up to speak on this topic to queue up at the microphone.

Stacey Curtis spoke about health concerns at the site that she had raised at the August 5, 2019 City Council meeting and reported on information she had received from Skagit County Health Department earlier in the afternoon. Ms. Curtis noted that the landfill closure conditions would be lifted in another 20 years and urged Council to take time to make the best long term decision for the site.

At approximately 7:06 p.m. Mr. McDougall left the meeting.

Bob Barry, 1914 22nd Street, spoke against the proposed siting for the bike skills park. Mr. Barry said the City has a moral obligation to stick to the policy that the forestlands are a natural area to be protected as such. Mr. Barry also warned that a bike skills park at that site would require additional and safer parking.

Neil O'Hara, 4407 Anaco Beach Place, supported the concept of a bike park in Anacortes but said the proposed site was inappropriate and unsuitable. Mr. O'Hara said using that site would violate the closure recommendation issued by DOE in 2009 which prohibits public access. He raised concerns about water quality impacts of developing the site.

Kevin Foss, 2219 28th Street, a member of Fidalgo Trail Riders, spoke in support of the proposed skills park. Mr. Foss summarized the history of the group's exploration of other potential sites over the past 17 years. Mr. Foss said the 2009 Comprehensive Plan contemplated a dog park on the site but that the Planning Commission had changed that to recreational use. He asked for clarification on whether recreational use is allowed in this public use zone and revision of the Comprehensive Plan if not.

Marlene Finley, 1410 Kellogg Place, said the bike skills park was an excellent idea but the proposed location was flawed. She warned of user conflicts that would result and said a bike skills park would require the addition of restrooms, garbage cans, parking, signage, and a higher level of management. She urged considering a different location better suited to the proposed use.

Bret Andrich, 2016 10th Street, spoke in favor of the proposed bike skills park, recounting how he arrived at that position following his initial skepticism about the project. Mr. Andrich provided a written copy of his remarks which was added to the packet materials for the meeting.

Stuart Ford, 12365 Windward Way, spoke in support of the proposed bike skills park and said it would provide a healthy place for generations of kids to be out of doors.

Kathryn O'Hara, 4407 Anaco Beach Place, spoke in support of creating a bike skills park in Anacortes but said it should be located somewhere else, not on top of a toxic waste dump next to a wetland. Ms. O'Hara requested more information about which locations were considered and rejected and other locations that might be considered. She also asked for more information about Skagit County 2009 report follow up and potential impacts of recontouring the site for the skills park.

Brian Wetcher, 814 26th Street, spoke as a member of the Forestlands Advisory Board. He referred the Council to the [brownfields restoration page](#) on the Department of Ecology website. Mr. Wetcher noted that many people considered the proposed skills park a valuable asset and many others considered it an unnatural intrusion in the ACFL and that Council would have to decide. He urged Council to first adopt the revised ACFL Comprehensive Plan, then make a decision on use of the site consistent with the adopted plan. He also urged long term restoration and monitoring of the site and suggested Council make a site visit all the way around it.

Kathleen Lorence-Flanagan, 2005 10th Street, said she was profoundly disappointed that this was the first time this topic had been brought before the public, after 17 years. She asked Council to answer the questions posed to

it in a letter from Ross Barnes. Ms. Lorence-Flanagan echoed Bob Barry's earlier comments and opposed the skills park on the basis that it sounded totally counter to the quiet and peacefulness of the ACFL.

Arlene Cook, 2318 Forest Park Lane, reiterated her comments from the August 5, 2019 City Council meeting, expressing concern that the bike park would cause abundant wildlife to relocate away from the area, including into private yards. She warned that the park would attract riders from out of town to the detriment of the forestlands. Ms. Cook said the prior week's commenters had succeeded in opening up public discussion of the proposal and said it was now up to Council to decide.

Wim Houppermans, 3412 K Avenue, said he had come to hear about the Guemes Channel Trail, not the bike park. Mr. Houppermans said Council had promised a transparent process about the trail but he had just learned from the *Anacortes American* the prior week that it would cost \$2.4M to go from Lovric's to 6th Street and \$400K to go from Edwards Way through to Ship Harbor, which had issues with the wetland buffer. He asked Council to update the Transportation Improvement Plan to remove the categorical exclusion from that wetland section. Mr. Houppermans said that since Mr. Lunsford did not address the GCT in his report perhaps he would do so the following week.

Seth Kiser expressed frustration about people moving to Anacortes and then not wanting it to change, saying he had seen a great deal of development during his lifetime in Anacortes. Mr. Kiser said the bike skills park would be a great use of the old landfill site, would be wonderful for local youth, and would likely be accessed from other trailheads so parking would not be a huge issue.

No other members of the public wished to address Council on this issue.

Mr. Lunsford responded to questions from councilmembers about Conservation Easement restrictions on the site, projected costs for the skills park and management of its construction, parking needs, Forest Board guidance for the project, the planned timeline for Phase I and the potential for future phases, and timing for subsequent water sampling. Mr. Walters reminded that Council did not have to approve the park if it is a permitted use in the zone under current code and if allowed under the terms of any applicable conservation easements. Mr. Miller suggested that Mr. Lunsford come back to Council with an update once permits were in hand in order to keep the public informed. Mr. Lunsford reminded that the public can subscribe on the city website to notification of Forest Advisory Board meetings and agenda topics as well as Planning Commission and City Council meetings. Mr. Johnson asked that the skills park proposal be posted on the city website. He indicated that additional discussion of supporting infrastructure was warranted. Mr. Johnson also requested a matrix of public comments and staff responses to each. Mr. Lunsford agreed to prepare such a matrix.

There being no further business, at approximately 8:07 p.m. the Anacortes City Council meeting of August 12, 2019 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 19, 2019 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254559	4/8/2019	27263	DAHL ELECTRIC, INC	STREAMING CURRENT MOTOR WORK D005246	\$ 8,092.54	dwtp
254561	6/5/2019	19007631	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 12.00	admsrv
254710	6/6/2019	1358795	POLYDYNE, INC	CLARIFLOC X 3	\$ 9,411.83	dwtp
254386	6/6/2019	71709B-X	UNDERWOOD & ASSOCIATES, LLC	WWTP RESTROOM UPGRADE	\$ 1,375.84	pw1
254467	6/10/2019	190802	T-SHIRTS BY DESIGN	MINI VOLLEYBALL T SHIRTS	\$ 65.10	parks1
254678	6/11/2019	38163	DIMENSIONAL COMMUNICATIONS INC	PANIC BUTTON TROUBLESHOOTING @ PUBLIC SAFETY	\$ 239.14	pwfac
254611	6/16/2019	70581034	PROQUEST LLC	DATABASE RENEWALS	\$ 311.04	publib
254502	6/26/2019	WABUR212803	FASTENAL COMPANY	SAFETY SUPPLIES	\$ 279.28	dwtp
254468	6/27/2019	190878	T-SHIRTS BY DESIGN	MINI SOCCER CAMP T SHIRTS	\$ 255.45	parks1
254522	7/1/2019	2019-RS-WAR045549	DEPARTMENT OF ECOLOGY	2019 NPDES S8 MONITORING PAYMENT	\$ 7,848.00	pw1
254679	7/4/2019	7419	NORTHWEST ELEVATIONS, INC	ELEVATOR REPAIR @ MUSEUM	\$ 4,103.43	pwfac
254516	7/10/2019	2427	SOUND COMPUTING SOLUTIONS, INC	NETWORK ENGINEERING CONSULTANT - 7/10-7/12/19	\$ 646.77	fiber
253980	7/16/2019	800219	MISTER T'S AWARDS &	EXEC BADGES, ALEXANDRA HOLDEN & VANESS BRONSEMA. LOGO MUG	\$ 43.40	hr
254022	7/16/2019	0056000000008060	PROLIANCE SURGEONS, INC. P.S.	COPAYS LEOFF1 RETIREE	\$ 14.77	hr
254414	7/22/2019	1991337829	ARAMARK	LAUNDRY SERVICES FOR WWTP	\$ 74.56	dwwtp
253835	7/23/2019	17913023814	HB JAEGER	ANACO BEACH SIDEWALK ITEMS	\$ 402.17	pw1
254332	7/23/2019	10162410	HUGHES, LORIN	REFUND CANCELLED CAMPING RESERVATION	\$ 61.00	parks1
254487	7/24/2019	001-441133	PISTON SERVICE OF ANACORTES	WHITE LITHIUM	\$ 5.64	pw1
254334	7/24/2019	10189293	SMITH, EMILY	REFUND CANCELLED CAMPING RESERVATION	\$ 11.00	parks1
254570	7/25/2019	41094054	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 41.70	publib
254571	7/25/2019	41094055	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 198.16	publib
254337	7/29/2019	10171562	CHEUNG, ISAAC	REFUND CANCELLED CAMPSITE RESERVATION	\$ 17.00	parks1
254329	7/29/2019	10165852	MCLEAN, SIRI	REFUND CANCELLED CAMPING RESERVATION	\$ 65.00	parks1
254001	7/29/2019	MV217302	MOTOR TRUCKS, INC	ELBOW, DRAIN VALVE- VEH #612	\$ 118.99	dshop
254002	7/29/2019	MV217272	MOTOR TRUCKS, INC	ELBOW- VEH #612	\$ 36.85	dshop
254303	7/29/2019	1291618	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$ 66.31	publib
254593	7/29/2019	201041	TRUCK VAULT INC	CUSTOM COMMAND CONSOLE- VEH #210A	\$ 2,371.08	dshop
254569	7/30/2019	BINV0007792	GOBLE SAMPSON ASSOCIATES, INC	PUMPHEAD X 2	\$ 512.07	dwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254566	7/31/2019	90985277	150-PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL AND GAS	\$ 671.84	dwwtp
254477	7/31/2019	213	BUBBA SUDZ CAR WASH, INC.	JULY CAR WASHES- 16	\$ 143.99	dshop
254323	7/31/2019	1790899037	CASCADE DENTAL, LLC	DENTAL SERVICES, LEOFF1 RETIREE	\$ 291.00	hr
254263	7/31/2019	64303	CODE PUBLISHING COMPANY	CODIFICATION SERVICES - 5/30/19	\$ 119.30	legal
254613	7/31/2019	8010000	EWING IRRIGATION PRODUCTS, INC	IRRIGATION SUPPLIES	\$ 572.20	parks1
254591	7/31/2019	812-4737	GCR TIRES & SERVICES	RECAP TIRES- SHOP STOCK	\$ 1,732.24	dshop
254592	7/31/2019	812-4736	GCR TIRES & SERVICES	RECAP TIRES- SHOP STOCK	\$ 443.93	dshop
254339	7/31/2019	14118	LYNDEN PRECAST LLC	22 CREMATION LINERS	\$ 550.00	parks1
254321	7/31/2019	10206931	NAVIA BENEFIT SOLUTIONS, INC	JULY, FLEXIBLE SPENDING MAINTENANCE FEES	\$ 124.50	hr
254568	7/31/2019	0000674684	OCLC, INC	CATALOGING, ILL, FIRSTSEARCH/WORLDCAT DISCOVERY	\$ 371.59	publib
254319	7/31/2019	18311	ORCA INFORMATION, INC	EMPLOYMENT BACKGROUND INVESTIGATIONS:	\$ 275.00	hr
254420	7/31/2019	7823	PETDATA, INC	PETDATA LICENSING FEES JULY	\$ 127.10	finance
254300	7/31/2019	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 7/2-7/31/19	\$ 6.57	publib
254301	7/31/2019	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 7/2-7/31/19	\$ 20.60	publib
254424	7/31/2019	B10355527	SHI INTERNATIONAL CORP.	ADOBE AROBAT WTP	\$ 100.62	infosys
254413	7/31/2019	0173	SKAGIT COUNTY SOLID WASTE FUND	JULY TONNAGE HAULED	\$ 90,712.58	dshop
254423	7/31/2019	INV00531923	SMARSH, INC	ARCHIVING PLATFORM 7/1/19-6/30/2020	\$ 13,500.60	infosys
254577	7/31/2019	331 0473563	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 52.88	dwwtp
254574	7/31/2019	114-8903479	UNITED SITE SERVICES, INC	PENN AVE PORTA POTTI RENTAL	\$ 139.60	dwwtp
254586	7/31/2019	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 7/1/2019 - 7/31/2019	\$ 67.00	finance
254485	8/1/2019	052-0010-00	CITY OF ANACORTES	OPS W/S/G JULY	\$ 1,218.00	dshop
254462	8/1/2019	125974	FRONTIER FORD	LATCH- VEH #046	\$ 50.64	dshop
254581	8/1/2019	9250381507	GRAINGER	FLANGE GASKETS	\$ 39.40	dwwtp
254312	8/1/2019	8292	PORT OF ANACORTES	MOORAGE - QUARTERLY - SPACE QD-01A	\$ 66.80	parks1
254316	8/1/2019	989	PORT OF ANACORTES	DOCK RENTAL - QD-25	\$ 33.95	parks1
254317	8/1/2019	987	PORT OF ANACORTES	DOCK RENTAL - QD-20	\$ 34.97	parks1
254320	8/1/2019	986	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$ 34.97	parks1
254325	8/1/2019	985	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$ 34.97	parks1
254326	8/1/2019	984	PORT OF ANACORTES	DOCK RENTAL - QD24	\$ 34.97	parks1
254327	8/1/2019	983	PORT OF ANACORTES	DOCK RENTAL - QD-19	\$ 34.97	parks1
254681	8/1/2019	530	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$ 104.91	parks1
254335	8/1/2019	200012505505	PUGET SOUND ENERGY INC	WTP 7/1-7/31/19	\$ 91,773.86	dwwtp
254672	8/1/2019	1326018169	R. CHARLIE COLLINS	DENTAL SERVICES	\$ 101.00	hr
254675	8/1/2019	1326018169	R. CHARLIE COLLINS	DENTAL SERVICES, ROBERT STRICKERT, LEOFF1 DENTAL	\$ 271.00	hr
254304	8/1/2019	3004758842	THYSSENKRUPP ELEVATOR CORP	LIBRARY ELEVATOR PHONE MONITORING 8/1-10/31/19	\$ 52.85	publib

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254315	8/1/2019	GB00100301	TRANSAMERICA LIFE INS CO	AUGUST, 2019, LEOFF LONG-TERM CARE INSURANCE	\$ 523.07	hr
254503	8/1/2019	1390696-0043-8	WASTE MANAGEMENT	JULY 2019 CONTRACTED SERVICES	\$ 111,794.19	finance
254563	8/2/2019	4900/0100136378/2020	DEPARTMENT OF NATURAL	C2000087715 MITIGATION 9/1/19-8/31/2020	\$ 4,142.04	plan
254273	8/2/2019	4145376	SKAGIT VALLEY POLARIS KAWASAKI	AXLE - VEH #850	\$ 148.91	dshop
254419	8/2/2019	4145376- 2	SKAGIT VALLEY POLARIS KAWASAKI	EXHAUST SEAL, STUDD, LUG NUT BOX- #850	\$ 79.47	dshop
254614	8/4/2019	41212317	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 17.53	publib
254616	8/4/2019	41212319	INGRAM LIBRARY SERVICES, LLC	YOUNG ADULT BOOKS	\$ 48.89	publib
254617	8/4/2019	41212318	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 52.13	publib
254671	8/4/2019	1174697	SKAGIT PUBLISHING LLC	JOB POSTING ANNOUNCEMENT, PUBLIC WORKS SOLID WASTE	\$ 698.29	hr
254584	8/5/2019	WAANA118099	FASTENAL COMPANY	LADDERS	\$ 278.26	dwwtp
254578	8/5/2019	11577880	HACH COMPANY	CHLORINE FREE CL17 REAGENT SETS X 13	\$ 873.27	dwwtp
254669	8/5/2019	1095103684	MALVERN PANALYTICAL, INC.	ZETASIZER REPLACEMENT PARTS	\$ 738.89	dwwtp
254330	8/5/2019	10175961	SHERMAN, BRUCE	REFUND CANCELLED CAMPING RESERVATION	\$ 258.00	parks1
254422	8/5/2019	B10379027	SHI INTERNATIONAL CORP.	COMPUTER ITEMS	\$ 408.86	infosys
254472	8/5/2019	20421	SUNLAND BARK & TOPSOILS	BARK AT FIRE HALL	\$ 134.52	parks1
254474	8/5/2019	20424	SUNLAND BARK & TOPSOILS	BARK - FIREHALL	\$ 134.52	parks1
254677	8/6/2019	263201A	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 92.63	pwwfac
254331	8/6/2019	19-28900	EDGE ANALYTICAL, INC	BACT ANALYSIS FINISHED	\$ 15.00	dwwtp
254428	8/6/2019	19-24007	EDGE ANALYTICAL, INC	UCMR4 ANALYSIS/REPORT WRITING	\$ 700.00	dwwtp
254429	8/6/2019	19-25811	EDGE ANALYTICAL, INC	UCMR4 ANALYSIS/REPORT WRITING	\$ 700.00	dwwtp
254481	8/6/2019	19-26750	EDGE ANALYTICAL, INC	EFFLUENT TESTING	\$ 201.00	dwwtp
254583	8/6/2019	0792551	FERGUSON ENTERPRISES, INC	HANDLE, SCREWS, ORINGS AND PLUNGER ASSEMBLY KIT	\$ 258.69	dwwtp
254340	8/6/2019	ReimbFrazer	FRAZER, CAMERON	MEAL REIMBURSEMENT WETRC HYDRAULICS CLASS - CAMERON F	\$ 175.00	dwwtp
251744	8/6/2019	007K3469	HARRINGTON INDUSTRIAL	RAS VALVE AND ACTUATOR REPLACEMENT	\$ 10,680.36	dwwtp
254615	8/6/2019	41252669	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 18.90	publib
254618	8/6/2019	41252670	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 111.47	publib
254620	8/6/2019	41252672	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 18.25	publib
254621	8/6/2019	41252674	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 320.35	publib
254622	8/6/2019	41252673	INGRAM LIBRARY SERVICES, LLC	BOOK PROCESSING	\$ 30.82	publib
254623	8/6/2019	41252671	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 1,134.37	publib
254607	8/6/2019	10182504	MYHRE, JEFF	REFUND CANCELLED CAMPING RESERVATION	\$ 122.00	parks1
254501	8/6/2019	001-442315	PISTON SERVICE OF ANACORTES	ROAD PAINT, SUPPLIES	\$ 48.87	dwwtp
254600	8/6/2019	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 7/6-8/5/19	\$ 33.78	plan

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254601	8/6/2019	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION 7/6-8/5/19	\$ 51.01	dshop
254604	8/6/2019	200015995380	PUGET SOUND ENERGY INC	APD 7/6-8/5/19	\$ 1,511.89	apd
254606	8/6/2019	APD web2019	SKAGIT 911	JOINT RECRUITMENT WEBSITE - APD PORTION/MOU ATTACHED	\$ 450.00	apd
254427	8/7/2019	19-29247	EDGE ANALYTICAL, INC	TCR ANALYSIS BOOSTERS	\$ 165.00	dwtpt
254580	8/7/2019	9256343337	GRAINGER	FLANGE GASKET	\$ 44.04	dwwtpt
254517	8/7/2019	1200207081	HDR ENGINEERING, INC	PILOT-SCALE & FULL-SCALE TESTING FOR WTP FILTERS RE-RATING - 6/30/19-8/3/19	\$ 718.68	dwtpt
254519	8/7/2019	1200207082	HDR ENGINEERING, INC	SKAGIT RIVER 42" WATER LINE PROJECT - PHASE 1 - 6/30/19-8/3/19	\$ 8,226.49	pw1
254603	8/7/2019	4614256264	HILTI, INC	BATTERY PACK	\$ 345.93	dwwtpt
254483	8/7/2019	001-442401	PISTON SERVICE OF ANACORTES	PARTS- VEH #144 & #150	\$ 164.99	dshop
254473	8/7/2019	2496	POSM SOFTWARE LLC	POSM PRO SERVICE CONTRACT FOR SOFTWARE	\$ 1,500.00	dshop
254598	8/7/2019	220013297076	PUGET SOUND ENERGY INC	1100 STATE ROUTE 20 7/9-8/6/19	\$ 17.64	plan
254665	8/7/2019	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGES- 7/9 - 8/6/19	\$ 67.37	dshop
254479	8/7/2019	B10385609	SHI INTERNATIONAL CORP.	SURFACE PRO	\$ 1,167.62	infosys
254463	8/7/2019	148344	SKAGIT HYDRAULICS	SERVICE- VEH #512	\$ 484.08	dshop
254565	8/7/2019	1175435	SKAGIT PUBLISHING LLC	PUBLISH AA-1929514 AA-1929562 AA-1929572 AA-1929809 AA-1929953 AA-1930071	\$ 1,055.60	finance
254676	8/7/2019	1297102	SURETY PEST CONTROL	ASAC PEST CONTROL	\$ 92.40	pwfac
254471	8/7/2019	COA0819	SYSTEMS DESIGN WEST, LLC	AMBULANCE BILLING JULY	\$ 4,008.40	finance
254430	8/7/2019	331 0474656	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 52.88	dwtpt
254421	8/7/2019	20000187	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 11.00	hr
254426	8/7/2019	20000674	WASHINGTON STATE PATROL	BACKGROUND CHECKS; JULY 2019	\$ 92.75	apd
254470	8/7/2019	20000171	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 77.00	parks1
254512	8/8/2019	1991363830	ARAMARK	OPS: MAT CLEANING 08/08/19	\$ 41.63	dshop
254560	8/8/2019	1991363829	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 64.37	finance
254670	8/8/2019	92705891	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,585.84	dwtpt
254482	8/8/2019	190-1840-00	CITY OF ANACORTES	UTILITY BILL FOR WWTP	\$ 5,583.46	dwwtpt
254567	8/8/2019	19-26722	EDGE ANALYTICAL, INC	THICKENED SLUDGE TESTING	\$ 179.48	dwwtpt
254478	8/8/2019	5005065041	FERRELLGAS, LP	JULY PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 348.73	finance
254484	8/8/2019	10178205	HANSON, COURTNEY	CAMPING REFUND-CANCELLED SITE A1, C1 & C2	\$ 117.00	parks1
254518	8/8/2019	1200207355	HDR ENGINEERING, INC	SANITARY SEWER STORAGE STUDY - 6/30/19-8/3/19	\$ 28,297.47	pw1
254590	8/8/2019	37184	JERRY SMITH CHEVROLET	GAS CAP #176	\$ 22.88	dshop
254475	8/8/2019	1112	MAKE NORTHWEST	CAUSLAND MEMORIAL PARK BROCHURE	\$ 1,375.00	parks1
254514	8/8/2019	MV217990	MOTOR TRUCKS, INC	WATER FILTER- #514	\$ 69.42	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254515	8/8/2019	MV217991	MOTOR TRUCKS, INC	OIL FILTER- #514	\$ 7.30	dshop
254511	8/8/2019	001-442514	PISTON SERVICE OF ANACORTES	HOSE PLIER- VEH #514	\$ 29.62	dshop
254466	8/8/2019	19-512	PROJECT ENERGY SAVERS, LLC	KITCHEN CUTTING MAT WITH ENERGY SAVINGS	\$ 2,038.13	pwfac
254486	8/8/2019	10162139	SHELTON, DIANA	CANCELLATION SITE B13 FOR 8/9-8/10 - LESS \$10	\$ 32.00	parks1
254625	8/8/2019	1175690	SKAGIT PUBLISHING LLC	PUBLISH SVH-1931088	\$ 88.66	finance
254476	8/8/2019	114793	WALTON BEVERAGE COMPANY, INC	OPS: BREAK ROOM SUPPLIES	\$ 105.00	dshop
254480	8/8/2019	114791	WALTON BEVERAGE COMPANY, INC	WWTP BREAKROOM SUPPLIES	\$ 52.50	dwwtp
254576	8/8/2019	114795	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 87.50	dwwtp
254608	8/9/2019	3784	ANACORTES TOWING, LLC	TOWING; APD CASE 19-A05656	\$ 163.05	apd
254609	8/9/2019	3782	ANACORTES TOWING, LLC	TOWING; APD CASE 19-A05598	\$ 163.05	apd
254509	8/9/2019	143-2700-02	BASNAR, CARY	Refund for overpayment on closed account	\$ 108.60	finance
254664	8/9/2019	INV2000400	COPIERS NORTHWEST	CANON/IRC5560I FINANCE/OPS/WWTP 7/8-8/7/19	\$ 499.82	finance
254504	8/9/2019	053-4180-02	DAVALLOU, PAUL	Refund for overpayment on closed account	\$ 118.03	finance
254597	8/9/2019	17913028112	HB JAEGER	2" TYPE 1 CATCH BASIN RISER	\$ 281.04	dshop
254599	8/9/2019	17913028114	HB JAEGER	18" X 24" C.I. SM50 GRATE ONLY	\$ 508.93	dshop
254506	8/9/2019	400-7900-02	HUREWITZ, PHALEN & RENEE	Refund for overpayment on closed account	\$ 121.01	finance
254507	8/9/2019	070-2000-01	MCELROY, ROBERT	Refund for overpayment on closed account	\$ 109.96	finance
254508	8/9/2019	052-7060-02	MCKEEVER, LIAM	Refund for overpayment on closed account	\$ 84.37	finance
254505	8/9/2019	054-0270-00	MULLINAUX, ELSIE	Refund for overpayment on closed account	\$ 124.07	finance
254510	8/9/2019	110-0800-03	OATES, KAREN	Refund for overpayment on closed account	\$ 91.30	finance
254575	8/9/2019	889779	SKAGIT COUNTY SOLID WASTE FUND	WTP DUMP RUN .17 TN	\$ 17.08	dwwtp
254564	8/9/2019	S20184219	SUPERIOR SYSTEMS, INC	8" ADAPTER TO 36" PIPE- WATER DEPT	\$ 942.49	wdist
254513	8/9/2019	107844	THE HOSE SHOP, INC	VEP HYD PLUG, VEP COUPLER, CAP- #404	\$ 403.51	dshop
254579	8/9/2019	0044045-IN	TMG SERVICES, INC	ACETATE BUFFER SOLUTION	\$ 956.97	dwwtp
254595	8/10/2019	8493 30 017 0490698	COMCAST	CITY HALL INTERNET CONNECTION 8/20-9/19/19	\$ 186.15	finance
254596	8/10/2019	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 8/19-9/18/19	\$ 232.86	finance
254602	8/11/2019	81119	ADVANTAGE WINDOW COVERINGS	BLINDS FOR LIBRARY MEETING ROOM	\$ 420.67	pwfac
254585	8/12/2019	1991367569	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 74.97	dwwtp
254588	8/12/2019	143-2700-02	BASNAR, CARY	REFUND FOR PAYMENT ON CLOSED ACCOUNT	\$ 128.19	finance
254587	8/12/2019	ReimbBower	BOWER, ALAN	WORK BOOTS FOR AB	\$ 105.00	dwwtp
254572	8/12/2019	16734	ENTERPRISE OFFICE SYSTEMS INC	OFFICE SUPPLIES	\$ 178.24	publib
254605	8/12/2019	114-8951166	UNITED SITE SERVICES, INC	TOILET RENTAL FOR ART DASH	\$ 82.73	parks1
254562	8/12/2019	19008335	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 12.00	admsrv
254594	8/13/2019	8832314264	CENTURION TECHNOLOGIES INC	SMARTSHIELD 10/28/19-10/28/2020	\$ 206.68	infosys
254673	8/13/2019	Aug 2019	FERRARIO, DONNA	INDIGENT SCREENING FEE	\$ 300.00	court

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
254666	8/13/2019	164641	OASYS INC	PLOTTER CHARGE BASE AND CONTRACT 8/9-9/8/19	\$ 102.13	finance
254619	8/13/2019	PettyCashIngram	PETTY CASH FUND	REIMBURSE PETTY CASH FUND - APD (RANGE TARGETS AND CAT FOOD)	\$ 20.34	apd
254667	8/13/2019	ReimbRollo	ROLLO, JAMES	REIMBURSEMENT FOR WTP OP 3 APPLICATION, EXAM	\$ 188.74	dwtp
254668	8/13/2019	ReimbRossi	ROSSI, JAMES	REIMBURSEMENT FOR CDL MEDICAL EXAM - JAMES ROSSI	\$ 160.00	dwtp
254214	8/13/2019	650090579	SERVOMEX CO	SCRUBBER KIT	\$ 660.36	dwwtp
254272	8/15/2019	August 2019	SKAGIT LAW GROUP PLLC	PROSECUTION SERVICES AUGUST 2019	\$ 6,120.00	legal
254521	8/21/2019	19-108-WTR-0011	H2O SOLUTIONS, LLC	RETAINAGE RELEASE	\$ 650.00	pw1

Total **\$453,535.95**



City Council Contract Agenda Bill

Meeting Date: 8/19/2019 **Agenda Item:** 5c

Subject: Contract Award – Treatment Plant Chemicals 2019-2020 #19-129-IDS

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by: Darcy Swetnam, City Attorney
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Action Type: Contract Award

Summary Statement: City staff seeks Council consent to award contracts as listed in the attached memo for treatment plant chemicals for the 2019-2020 cycle.

Background:

1. **History:** In an effort to ensure that we obtain the best price for treatment chemicals, the request for bids is submitted every year. In addition, this allows us to take advantage of new innovative and more efficient chemicals that are developed.
2. **Key Terms:**
 - All contracts run from 9/1/19-8/31/20
3. **Competitive Bidding:** On July 26, 2019 the City issued an [Invitation to Bid](#) for the subject project and on August 8, 2019 a bid opening was conducted and 10 bids were received. Bid results are provided in the attached memo.

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign the contracts as listed in the attached memo for treatment plant chemicals for the 2019-2020 cycle.

Alternative Actions: N/A

Attachments: Contract Awards Recommendation Memo, Chemical Contract Form for approval, Chemical Cost Comparisons

Contractor	See memo
Contract Amount	See memo
BARS #	401.730.534.10.34
Earmarked Funds	\$453,200.00
BARS #	440.750.535.83.31
Earmarked Funds	\$112,000.00
Start Date	9/1/2019
End Date	8/31/2020



CITY OF ANACORTES
 Legal Department
 Tiffany Matson, Contract Specialist

Bids for chemicals were opened at 10:00am on August 8, 2019 for the following chemicals:

1. 960 Tons Liquid Aluminum Sulfate
2. 6.5 Tons Polymer Clarifloc A-3310 – for WTP
3. 6 Tons Sodium Fluoride
4. Sodium Hydroxide
 - 4a. 300 Tons dry weight
 - 4b. 5,000 Gallons
 - 4c. 500 Gallons in mini-bulk deliveries
 - 4d. 150,000 Gallons
5. 180,000 Gallons Sodium Hypochlorite
6. 12 Tons Polymer Clarifloc WE785 – for WWTP
7. 3,500 Gallons Sodium Bisulfite
8. 33,000 Gallons Nitrate Solution
 - 8a. 8,000 Gallons
 - 8b. 25,000 Gallons

Bids were received as follows:

* = APPARENT WINNER

CHEMICAL NAME	BID PRICE
1. ALUMINUM SULFATE	
♦ ChemTrade Chemicals*	\$347.00/dry ton
♦ Eco Services	\$414.00/dry ton
♦ Kemira	\$499.00/dry ton
2. POLYMER - for WTP	
♦ SNF/Polydyne*	\$1.80/pound
3. SODIUM FLUORIDE	
♦ Univar*	\$1,900.00/ton
♦ Cascade Columbia	\$1,980.00/ton
4. SODIUM HYDROXIDE	
4a. 300 DRY TONS	
♦ Jones Chemical*	\$700.00/dry ton
♦ Univar	\$705.00/dry ton
4b. 5,000 GALLONS	
♦ Univar*	\$1.39/gallon
♦ Jones Chemical	\$1.48/gallon
4c. 500 GALLONS IN MINI DELIVERIES	
♦ Univar*	\$1.39/gallon
4d. 150,000 GALLONS	
♦ Univar*	\$0.9573/gallon
♦ Jones Chemical	\$1.08/gallon
5. SODIUM HYPOCHLORITE	
♦ Jones Chemical*	\$0.92/gallon
♦ Hasa Inc.	\$0.99/gallon
♦ Cascade Columbia	\$1.18/gallon

6. POLYMER - for WWTP ♦ SNF/Polydyne*	\$1.35/pound
7. SODIUM BISULFITE ♦ Univar*	\$3.72/gallon
8. CALCIUM NITRATE SOLUTION 33,000 Gallons 8a. 8,000 GALLONS ♦ Evoqua Water Technologies*	\$2.32/gallon
8b. 25,000 GALLONS ♦ Two Rivers Terminal*	\$1.92/gallon
♦ Evoqua Water Technologies	\$2.19/gallon

Jeff Marrs, Anacortes Water Treatment Plant Manager, has reviewed the chemical bids and recommends acceptance of the following low bids:

1. Aluminum Sulfate	ChemTrade Chemicals
2. Polymer	Polydyne, Inc.
3. Sodium Fluoride	Cascade Columbia
4d. Sodium Hydroxide – 150,000 Gal	Univar
5. Sodium Hypochlorite	Jones Chemical

Harry Whyte, Anacortes Waste Water Treatment Plant, has reviewed the chemical bids and recommends acceptance of the following low bids:

4b. Sodium Hydroxide – 5,000 Gal	Univar
4c. Sodium Hydroxide – 500 Gal	Univar
5. Sodium Hypochlorite	Jones Chemical
6. Polymer	Polydyne, Inc.
7. Sodium Bisulfite	Univar
8b. Calcium Nitrate Solution – 25,000 Gal	Two Rivers Terminal

Chad Tesarik, City of Mount Vernon Waste Water Treatment Plant, has reviewed the chemical bids and recommends acceptance of the following low bid:

4a Sodium Hydroxide – 300 Dry Tons	Jones Chemical
8a. Calcium Nitrate Solution – 8,000 Gal	Evoqua Water Technologies



CHEMICAL CONTRACT FORM FOR APPROVAL

CONTRACT 19-129-IDS-###

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and _____ a private company at _____ (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

I. The Supplier shall furnish:

in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2019-2020**" issued July 26, 2019 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and General Conditions contained therein.

- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The Unit prices and quantities are specified in the attached Supplier's Bid which is hereby incorporated by reference.
- IV. The contract time is from September 1, 2019 to August 31, 2020.
- V. The Supplier for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to be bound accordingly;

(SUPPLIER)

CITY OF ANACORTES

Signature

Laurie Gere, Mayor

Printed

Date

Date

CHEMICAL COST COMPARISON

Chemical	2018-2019		2019-2020		Cost Difference
1. Aluminum Sulfate	ChemTrade Chemicals	347/ton	ChemTrade Chemicals	347/ton	no change
2. Polymer - WTP - Clarifloc A-3310	Polydyne, Inc.	1.69/lb	Polydyne, Inc.	1.80/lb	+0.11/lb
3. Fluoride	Cascade Columbia	0.99/lb	Univar	0.95/lb	-0.04/lb
4. Sodium Hydroxide					
4a. Sodium Hydroxide (300 Dry Tons)	Univar	790/ton	Jones Chemical	700/ton	-90/ton
4b. Sodium Hydroxide (5,000 Gallons)	Univar	1.52/gallon	Univar	1.39/gallon	-0.13/gallon
4c. Sodium Hydroxide (500 Gallons)	Univar	5.14/gallon	Univar	1.39/gallon	-3.75/gallon
4d. Sodium Hydroxide (150,000 Gallons)	Univar	1.0737/gallon	Univar	0.9573/gallon	-0.11/gallon
5. Sodium Hypochlorite	Hasa	0.94/gallon	Jones Chemical	0.92/gallon	-0.02/gallon
6. Polymer - WWTP - Clarifloc WE785	Polydyne, Inc.	1.4105/lb	Polydyne, Inc.	1.35/lb	-0.06/lb
7. Sodium Bisulfite	NorthStar Chemical	2.98/gallon	Univar	3.72/gallon	+0.74/gallon
8. Calcium Nitrate Solution					
8a. Calcium Nitrate Solution (8,000 Gal)	Evoqua	2.05/gallon	Evoqua	2.32/gallon	+0.27/gallon
8b. Calcium Nitrate Solution (25,000 Gal)	Two Rivers Terminal	1.92/gallon	Two Rivers Terminal	1.92/gallon	no change



City Council Agenda Bill

Meeting Date: 8/19/2019 **Agenda Item:** 5d

Subject: Street Fair Application: Parkside Neighborhood Block Party

Staff Contact: Fred Buckenmeyer, Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer
X	Don Measamer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Street Fair Application for Parkside Neighborhood Block Party, Saturday, September 7, 2019 at 4 p.m. to 7 p.m.

Background: The Parkside neighborhood will hold a social gathering/bbq on Saturday, September 7 from 4 p.m. to 7 p.m. The gathering will be held in a cul-de-sac located at approximately 2319 Hickory Drive, Anacortes. The entrance to the cul-de-sac will be blocked to traffic during the event.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the proposed street fair application as submitted

Alternative Actions: Deny the request(s)

Attachments (listed in order presented): Permit Memo & Application



MEMO

TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: August 19, 2019
SUBJECT: Parkside Block Party

Location:

2319 Hickory Drive, Anacortes. Cul-de-sac will be closed for approximately 3 hours – 4 p.m. to 7 p.m.

Dates & Times:

Saturday, September 7, 2019
4 p.m. – 7 p.m.

Background:

Neighborhood social event/bbq

Parking Restrictions:

None – event only for neighborhood so no cars will be used to access event

Public Works Services:

Applicant will supply cones, barricades as needed

Police Services:

None

Recommendations:

Staff recommends approval subject to applicant's submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Katherine Fay, 201-835-6077

cc: Marcia Hunt



STREET FAIR APPLICATION

Date Received: 8/5/19 Received by: Dave Dick City Council Approved: _____

NAME OF EVENT Parkside Block party

DATES of Event September 7th

TIME of Day 4-7pm

NATURE/PURPOSE of Event Neighborhood gathering

PARTICIPANTS/Attendees (estimated number) 50

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) green hill

concrete cul-de-sac No structures erected, but we
will set up tables to hold food + activities

DESCRIPTION of Event An event, BBQ, for neighbors to come
together & socialize

FACILITIES requested (street, sidewalk, park, etc.) No facilities requested

Dates/hours requested N/A

EQUIPMENT requested No equipment requested

Dates/hours requested N/A

SERVICES requested (eg. Custodial, traffic control) No services requested

Dates/hours requested N/A

PARKING (include locations and dimensions of parking space to be available/provided) no parking
will be needed, since everyone lives in the neighborhood

INSURANCE (Certificate of Insurance must be submitted with Application)

Required _____ Not Required _____

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

APPLICANT/ORGANIZATION (Name) Katherine Fay

Name of responsible person Katherine Fay Phone # 201 835 6077

Address 2319 Hickory Dr
Anacortes, WA 98221

Event and contact information to be included on the City website: this is a private event

Contact Name _____ Phone # _____

Contact Address _____

Email Address _____ Website address _____

Event Address _____ Hours of Event _____

Does your event require vendor(s) or participant(s) to sign up to participate? _____

The undersigned agrees to assume responsibility for the above-described event, is over the age of 18,
and to abide by all conditions stipulated upon acceptance of permit. Katie afay@gmail.com

Signature Katherine Fay Date 8/4/19

* FOR OFFICE USE ONLY *

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor	_____	_____
Building	<u>DM</u>	_____
Fire	<u>JK</u>	_____
Parks	<u>JL</u>	_____
Police	<u>JS</u>	_____
Public Works	<u>fb</u>	_____
City Council	_____	_____

* PERMIT *

Permit will be issued after review by above Department Heads and City Council subject to the
following conditions: Compliance with all City Ordinances, Compliance with Department with Public
Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.



City Council Agenda Bill

Meeting Date:

Agenda Item: 7a

Subject: Resolution 2054 declaring the intent of the City of Anacortes to adopt legislation to authorize a sales and use tax for affordable and supportive housing consistent with Substitute House Bill 1406.

Staff Contact: Don Measamer

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
X	Resolution No. 2054
	Contract
	Public Hearing
	Staff Report

Summary Statement: SHB 1406 provides authority for cities and counties to take advantage of a .0146 percent sales tax that is credited against the state's share of the sales tax. The revenue can be used for the acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, and for the operations and maintenance costs of affordable housing or supportive housing. Because it is credited against the state's share of the sales tax, the imposition of this tax will not result in any increase in the sales tax the consumer pays. In order to impose the sales tax, the City must adopt a notice of intent to impose the sales tax and, subsequently, adopt an ordinance imposing the sales tax. Once the ordinance setting forth legislation is adopted by the city council the City will begin receiving this revenue.

Based on 2018 sales tax data .0146 percent would amount to approximately \$84,272.00, however if the county participates the amount of tax would be reduced to 0.0073% (50%) to \$42,136.00.

Background: A Qualifying Local Tax, 0.1%, would need to be approved by the voters prior to the July 27, 2020 deadline to take advantage of the full .0146 percent if the county declares intent for the tax. To do so would require a ballot measure for a special election either February 11, 2020 or April 28, 2020. A special election could cost upwards of \$30,000 and a successful campaign would also need to be in motion very soon.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: The Housing Affordability and Community Services committee met on August 1, 2019 recommending that staff bring the proposed resolution before City Council as soon as possible for approval.

Competing Viewpoints Considered:

Recommended Motion: I move to approve Resolution 2054 declaring the intent of the City of Anacortes to adopt legislation to authorize a sales tax for affordable and supportive housing consistent with substitute House Bill 1406.

Alternative Actions: Deny resolution 2054 and allow the county full use of the tax for county wide projects.

Attachments (listed in order presented): Proposed Resolution 2054

RESOLUTION No. 2054

A RESOLUTION OF THE ANACORTES CITY COUNCIL DECLARING THE INTENT OF THE CITY OF ANACORTES TO ADOPT LEGISLATION TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE AND SUPPORTIVE HOUSING IN ACCORDANCE WITH SUBSTITUTE HOUSE BILL 1406 (CHAPTER 338, LAWS OF 2019), AND OTHER MATTERS RELATED THERETO.

WHEREAS, in the 2019 Regular Session, the Washington State Legislature approved, and the Governor signed, Substitute House Bill 1406 (Chapter 338, Laws of 2019) (“SHB 1406”); and

WHEREAS, SHB 1406 authorizes the governing body of a city or county to impose a local sales and use tax for the acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, and for the operations and maintenance costs of affordable or supportive housing; and

WHEREAS, the tax will be credited against state sales taxes collected within the City and, therefore, will not result in higher sales and use taxes within the City and will represent an additional source of funding to address housing needs in the City; and

WHEREAS, the tax must be used to assist persons whose income is at or below sixty percent of the City median income; and

WHEREAS, many people are paying well beyond 30% of their income on rent and the City has determined that imposing the sales and use tax to address this need will benefit its citizens; and

WHEREAS, in order for a city or county to impose the tax, within six months of the effective date of SHB 1406, or January 28, 2020, the governing body must adopt a resolution of intent to authorize the maximum capacity of the tax, and within twelve months of the effective date of SHB 1406, or July 28, 2020, must adopt legislation to authorize the maximum capacity of the tax; and

WHEREAS, this resolution constitutes the resolution of intent required by SHB 1406; and

WHEREAS, the City Council now desires to declare its intent to impose a local sales and use tax as authorized by SHB 1406 as set forth herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES AS FOLLOWS:

Section 1. Resolution of Intent. The City Council declares its intent to adopt legislation to authorize the maximum capacity of the sales and use tax authorized by SHB 1406 within one year of the effective date of SHB 1406, or by July 28, 2020.

Section 2. Further Authority; Ratification. All City officials, their agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the actions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified.

Section 3. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

Passed by majority vote of the City Council in open meeting this _____ day of _____, 2019.

Laurie M. Gere, Mayor

Approved as to form and Legality:

Darcy Swetnam, WSBA # 40530
City Attorney

ATTEST:

Steve D. Hogland, City Clerk Treasurer

HB 1406, Affordable Housing Sales tax

Up to .0146% in sales tax revenues; .0073% City share if County participates.

The tax share will be effective for 20 years.

Full County share sales tax rate:	0.01460%	0.01460%		
HB 1406 full County share:	76,242	88,047		
			1/10th sales tax based on 2018 taxable retail sales	half of one 10th sales tax based on 2018 taxable retail sales
	Based on 2017 taxable retail sales	Based on 2018 taxable retail sales		
City share sales tax rate:	0.00730%	0.00730%		
Retail sales:	\$ 522,205,021.18	\$ 603,060,054.12	0.100%	0.050%
HB 1406 City share:	38,121	44,023	\$ 603,060	\$ 301,530
20 year principal, City share:	525,000	600,000	8,000,000	4,000,000
Annual debt service:	(\$38,630)	(\$44,149)	(\$588,654)	(\$294,327)
Assumed interest rate:	4%	4%	4%	4%
Length of bond in years:	20	20	20	20
Full County share:	76,241.93	88,046.77		
20 year principal:	1,000,000	1,200,000		
Annual debt service:	(\$73,581.75)	(\$88,298.10)		

Sales and Use Tax for Affordable and Supportive Housing

Kayla Schott-Bresler
Skagit County Public Health
kaylasb@co.Skagit.wa.us
August 19, 2019



SHB 1406 History & Overview



Background

- SHB 1406 was signed into law during 2019 Regular Legislative Session
- Encourages investments in affordable and supportive housing
- Allows imposition of a local sales and use tax to be credited against state revenue
- Authority is granted to counties and cities and towns, which can choose to participate
- Revenue is to be used solely for affordable housing
- **This tax does not increase sales tax to the public but redirects it to local authority rather than state general fund**



Local Tax Authority

- Participating entities must adopt a resolution of intent by January 28, 2020 in order to be eligible to impose the tax
- The tax must be imposed by July 28, 2020 and expires 20 years after the date first imposed
- Maximum rates are:
 - .0146% on taxable retail sales in the unincorporated portions of the County and within incorporated cities that do not levy the new tax
 - .0073% on taxable retail sales in the incorporated cities in the County, if those cities impose the tax and do not levy a “qualifying local tax”
- **The maximum amount of revenue to be received in any year will be limited, based on actual taxable retail sales from July 1, 2018 to June 30, 2019 (the state fiscal year 2019)**



DOR Estimated Revenue Potential

Countywide Estimated Revenue

\$ 466,476

		Potential County Revenue ⁽¹⁾	Potential City Revenue ⁽¹⁾
SKAGIT COUNTY	\$ 475,345,841	\$ 69,400	
ANACORTES	576,588,996	42,091	\$ 42,091
BURLINGTON	1,017,218,461	74,257	74,257
CONCRETE	14,201,139	1,037	1,037
HAMILTON	6,305,614	460	460
LA CONNER	53,379,675	3,897	3,897
LYMAN	3,174,722	232	232
MOUNT VERNON	861,170,790	62,865	62,865
SEDRO WOOLLEY	187,660,978	13,699	13,699
		<u>\$ 267,938</u>	<u>\$ 198,538</u>

(1) Assumes no city imposes a "qualifying tax" under the legislation. If a city imposes a qualifying tax, they receive all potential revenue in their jurisdiction.



Financing Considerations

- Bonds may be used for leverage, in order to fund larger outflow upfront
- Bonds would not have to be issued today – if an opportunity arises in the future, you could look at bonding for the balance of tax levy authority (i.e, less than 20 years)
- Because the bill explicitly allows for bonding, if you have pledged this revenue to bond repayment, the legislature could not eliminate this revenue source in the future
- Interlocal cooperation allowed
- Cities may declare that they are NOT intending to impose the tax in which case the County may collect at the maximum rate of .0146% through July 28, 2020



Potential Leveraging with Bonds

- SHB 1406 allows for leveraging through bond issuance or you may “pay as you go”
- The revenue is limited to a maximum annual amount for 20 years

Potential Bond Proceeds Supported

Based on \$466,476 Total Countywide Revenue

	80% of Revenue \$373,180 annually 19 Year Term	50% of Revenue \$233,238 annually 19 Year Term
<u>Interest Rate</u>		
3.5% Avg Interest	\$5,040,000	\$3,135,000
4.0% Avg Interest	\$4,825,000	\$3,000,000



Broad Eligible Population

- Households at or below 60% of county median income
- ¼ of Skagit County households qualify.

Skagit County, 60% of Area Median Income (2019)

Household Size	Annual Income
1 person	\$31,920
2 persons	\$36,480
3 persons	\$41,040
4 persons	\$45,600
5 persons	\$49,260



Eligible Uses

- Acquisition, rehabilitation or construction of affordable housing
- Operations and maintenance costs of new units of affordable or supportive housing
- Rental assistance



Affordable Housing Landscape



Overview of Housing Need

- One quarter of Skagit County renters pay more than half of their income for housing.
- More than 1,633 Skagit County residents were homeless over the course of 2018, including 606 children.
- Across WA State, there are only 50 affordable and available rental homes for every 100 very-low income renter households.



Estimated Countywide Housing Need

Income	# Renter Households	Rental Units	Over/Under
<30% AMI	3,640	1,734	-1,906
30-50% AMI	2,960	2,165	-795
50-80% AMI	3,345	8,565	5,220
80-100% AMI	1,540	3,055	1,515
>100% AMI	3,750	1,500	-2,250
TOTAL	15,235	17,019	1,784



CHAS, 2011-2015, American Community Survey

Skagit County's Affordable Housing Program (2017-2019)

- 139 homes produced or in the pipeline
- \$4,450,000 in local and HOME funding spent or committed
- Long-term affordability
- Countywide investments



What would Skagit County
implementation of SHB 1406 look like?



Maximum Countywide Productivity by Bond Size

(20 years, 3.5% interest rate)

Bond Size	# of Total Homes Built	# of Annual "Vouchers"
<i>assuming \$466,476 total countywide revenue</i>		
\$5,040,000	240	13*
\$3,135,000	149	33*
Zero	0	66*

**Use of funds eliminates cushion for bond payments if max revenue not achieved*



Rental Housing Pipeline – Partially Funded

Mount Vernon

Skagit Permanent Supportive Housing

Developer: Catholic Housing Services

Units: 70

Funding: HOME — \$923,191*

Behavioral Health Sales Tax — \$2,000,050*

REET — \$50,000

Burlington

Burlington Veterans Housing Project

Developer: TBD

Units: 20+

Funding: Veterans Assistance Funds — \$500,000*

Anacortes

Land Acquisition for apartment building

Developer: Anacortes Family Center

Units: 14 - 20

Funding: REET — \$450,000



Rental Housing Pipeline – Upcoming Projects

[Mount Vernon]

Mount Vernon Farmworker and Family Housing

Developer: Housing Authority of Skagit Co.

Units: 50

[Anacortes]

Olsen Building

Developer: Anacortes Housing Authority

Downtown Townhomes

Developer: Anacortes Housing Authority

[Location TBD]

Skagit County Affordable Housing

Developer: LIHI



Advantages of Countywide Cooperation

- Cost sharing for potential debt issuance
- Leveraging of state and federal funding
- Coordination with other funders
- Pipeline coordination
- Administrative efficiency
- Developers access to funds
- Ability to support larger projects
- Meeting countywide need for different populations



Questions?



Contact

Kayla Schott-Bresler
Skagit County Public Health
(360) 416-1520

kaylasb@co.Skagit.wa.us



The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern, layered effect.

Implementation of HB 1406 City of Anacortes Resolution 2054

Overview of HB 1406

- This is not an additional tax – local jurisdictions are just retaining a portion of the sales and use taxes already paid.
- All cities and counties are eligible. If a city and county both act to implement it is shared. Skagit County passed Resolution of intent August 5, 2019.
- Department of Revenue determines the maximum revenue, based on state fiscal year 2019 taxable retail sales with the county or city. Aprx \$41,00.00, .0073%, 1/2 share, \$833,000 over 20 years , \$83,000, .0146%, full share, \$1,666,000 over 20 years (based on MRSC Projections)
- Earliest possible use of the funds is fall 2019.
- Authority expires after 20 years.

Use of the funds

- Counties with a population greater than 400,000 and cities with a population greater than 100,000:

Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW 71.24.385; or funding the operations and maintenance costs of new units of affordable or supportive housing.

- Cities with a population less than 100,000:

The above uses and/or for rental assistance.

- The housing and services may only be provided to persons whose income is at or below sixty percent of the median income of the county imposing the tax.

Use of the funds

Bonding and revenue sharing:

- Cities or counties imposing the tax may issue general obligation or revenue bonds and may pledge the revenue collected for repayment of the bonds.
- A county or city may enter into an interlocal agreement with other local government or public housing authorities to pool the tax receipts received and pledging those taxes to bonds.
- CDBG funds can be leveraged up to 5 times the annual allocation to be applied to certain aspects of affordable housing projects, such as infrastructure and potential construction. Aprx \$500,000 (need a project shovel ready)

Qualifying Tax

- Cities can levy the maximum authority if they have levied one of the qualifying local taxes before or within the first year.
- Qualifying Local Taxes are:
- Affordable housing levy (property tax) under RCW 84.52.105
- Sales and use tax for affordable housing and related services under RCW 82.14.530. The city must have adopted at least half of the authorized maximum rate of one tenth of one percent.
- Sales tax for chemical dependency and mental health under RCW 82.14.460, population over 30K and in Pierce County
- Property Tax Levy authorized under RCW 84.55.050, if used solely for affordable housing

Qualifying Tax

- All four of the Qualifying taxes require the City Council to submit a ballot proposition to a vote of the people for approval.
- Special election ballot deadline for February 11, 2020 is December 11, 2019 and the April 28, 2020 special election ballot deadline is February 28, 2020
- Campaign costs?
- Special election costs range \$20,000 to \$40,000, election costs are distributed among participating jurisdictions based on the number of measures each has on the ballot and the number of voters in each of the participating jurisdictions.

Timelines

- Resolution of Intent must be adopted by January 28, 2020.
- The legislation must be adopted by July 28, 2020,
- Department of Revenue requires 30-days notice of adoption of sales tax credits and the change must occur on a first day of the month (RCW 82.14.055)
- Considering the necessary actions, the earliest possible use of the funds is this fall.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning August 26, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

August 26, 2019

- Street Fair Application: Jingle Bell Dash (Consent)
- Closed Record Decision Hearing: Calwest Inc., Ferry Terminal Road Conditional Use Permit to permit construction of 9-duplexes & preliminary approval of 9-lot short plat (Discussion/Possible Action)
- Public Hearing: Ordinance 3047: Establishing a residential targeted area for the proposed Anacortes Municipal Code Chapter 3.69 Multifamily Tax Exemption Program (Discussion)
- Sewer Rate Structure Update by FCS Group (Discussion)
- Donation of Public Art: "New Eyes" by Peregrine O'Gormley (Action)

September 3, 2019

- Interlocal 281 with Port of Anacortes: Mutual Assistance on Minor Projects (Consent)
- Interlocal 285 with Port of Anacortes: Blanket Temporary Laydown Space Agreement (Consent)
- Challenges and Options to Address Homelessness (Discussion)

September 9, 2019

- Municipal Fiber Update (Discussion)
- Combined Sewer Overflow (CSO) Reduction Study (Discussion/Possible Action)

September 16, 2019

September 23, 2019

October 7, 2019

October 14, 2019

October 21, 2019

- Mid Biennial Budget Review (Discussion)

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Aug 19, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Aug 26, 2019, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Aug 28, 2019, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison, Tuesday, Sep 3, 2019, 8:30 AM, Port of Anacortes
- Public Works, Tuesday, Sep 3, 2019, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Sep 9, 2019, 5:00 PM, Main Conference Room, City Hall
- Personnel, Friday, Sep 13, 2019, 9:00 AM, Main Conference Room, City Hall
