

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube](#) Channel, or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council

Municipal Building Council Chambers 904 6th Street

**November 25, 2024
6:00 PM**

PRELIMINARY AGENDA [Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Planning Committee (Report)
 - b. Parks and Recreation Committee (Report)
 - c. Museum Committee (Report)
 - d. Planning Commission Re-appointments (Discussion/Action)
 - e. Anacortes Arts Commission Re-appointment (Announcement)
 - f. Parks and Recreation Advisory Commission Re-appointment (Discussion/Action)
 - g. Forest Advisory Board Re-appointment (Discussion/Action)
4. **Public Comment**
 - a. Written Public Comment - William Turner
5. **Consent Agenda**
 - a. Minutes of November 18, 2024 (Action)
 - b. Approval of claims in the amount of \$784,804.46 (Action)
 - c. Contract Award: Development Review Process Evaluation #24-220-ENG-001 (Action)
6. **Public Hearings**
 - a. * Continued Public Hearing on the 2025 Operating Budget (Discussion)

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

7. **Closed Record Decision Hearing**
 - a. Closed-Record Decision Hearing on the Port of Anacortes' T-Dock Shoreline Substantial Development Permit (SDP-2024-0005) (Discussion/Action)
8. **Other Business**
 - a. * Ordinance 4090: 2025 Operating Budget (Discussion/Possible Action)
 - b. * Ordinance 4088: 2024-2029 Capital Facilities Plan Amendment (Discussion/Possible Action)
 - c. * Ordinance 4093: Trespassing AMC 9.50.070 (Discussion)
 - d. Contract Award: Purchase of Two North Star 167-1 Ambulances #24-286-ERR-001 (Discussion/Action)
9. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

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- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

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City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: November 25, 2025
RE: Planning Commission Re-appointments

Summary Statement:

The following re-appointments to the Planning Commission are being presented at the regular City Council meeting on November 25, 2024.

I appreciate the contributions of our volunteers and their willingness to serve our community. If you have any questions or feedback regarding these candidates, please contact me prior to the meeting.

Appointed by the Mayor

Planning Commission Re-appointment Recommendations:

- Linda Martin to be re-appointed for six-year term through December 31, 2030
- Frank Jeretzky to be re-appointed for six-year term through December 31, 2030

Recommended Motion:

I move to re-appoint Linda Martin and Frank Jeretzky to the Planning Commission for six-year terms through December 31, 2030.



City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: November 25, 2024
RE: Anacortes Arts Commission Re-appointment

Summary Statement:

The following re-appointment to the Anacortes Arts Commission is being presented at the regular City Council meeting on November 25, 2024.

I appreciate the contributions of our volunteers and their willingness to serve our community. If you have any questions or feedback regarding this candidate, please contact me prior to the meeting.

- Todd Young reappointment to the Anacortes Arts Commission for a three (3) year term effective through December 31, 2027.

Appointed by the Mayor

Anacortes Arts Commission Re-appointment

- Todd Young reappointment to the Anacortes Arts Commission for a three (3) year term effective through December 31, 2027.

Recommended Motion:

- I move that Todd Young be re-appointed to the Anacortes Arts Commission for a three (3) year term effective through December 31, 2027.



City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: November 25, 2024
RE: Parks and Recreation Advisory Commission Reappointment
Appointed by the Mayor

Summary Statement:

The following reappointment to the Parks and Recreation Advisory Commission is being presented at the regular City Council meeting on November 25, 2024.

- Sarah Nichols – reappointment for a five (5) year term effective through December 31, 2029.
-

Parks and Recreation Advisory Commission Re-appointment

- Sarah Nichols – reappointment for a five (5) year term effective through December 31, 2029.

Recommended Motion:

- I move that Sarah Nichols be re-appointed to the Parks and Recreation Advisory Commission for a five-year term effective through December 31, 2019.



City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: November 25, 2024
RE: Forest Advisory Board Reappointment
Appointed by the Mayor

Summary Statement:

The following reappointment to the Forest Advisory Board is being presented at the regular City Council meeting on November 25, 2024.

- Brian Wetcher – reappointment for a five (5) year term effective through December 31, 2029.
-

Forest Advisory Board Re-appointment

- Brian Wetcher – reappointment for a five (5) year term effective through December 31, 2029.
-

Recommended Motion:

- I move that Brian Wetcher be re-appointed to the Forest Advisory Board for a five-year term effective through December 31, 2029.



Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

November 25, 2024
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 3141, citizens wishing to comment on items not on the agenda may do so on any matter specifically pertaining to the City of Anacortes under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
✓ Sally Turner	Ade of Hearts Creek Dogpark
✓ Linda Martin	thanks
✓ John Wilkinson	Budget CFP - Oct/Nov 2025
✓ Linnea McLeod	Reminder: Spending from Mar
→ Judy Billings	Budget, etc. 2024
→ SUZANNE ROANER	BUDGET BUDGET
→ WILLIAM TURNER	PERMIT FOR ADE OF HEARTS CREEK POND MAINTENANCE

Continue on back of sheet as needed

From: [William Turner](#)
To: [Amanda Hubik](#); [Anthony Young](#); [Bruce McDougall](#); [Carolyn Moulton](#); [Christine Cleland-McGrath](#); [Matt Miller](#); [Ryan Walters](#); [TJ Fantini](#); [CityClerk](#); [TJ Fantini](#); [Ryan Walters](#); [Carolyn Moulton](#); [Anthony Young](#)
Subject: Destruction of Critical Area a Riparian buffer by City
Date: Friday, November 22, 2024 12:03:50 PM

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

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>

> Dear Council,

> On Monday, you all will hear information about a person who “trespassed” on City property, aka a park for people and dogs. That person was me. The entire paragraph is a large mischaracterization of the events, some of which is simply untrue.

> My intention on that day was to protect the trees, and a whole ecosystem there, from destruction. I was doing that by wanting to observe this destruction that adjoins the dog park. I come to the dog park 5-6 days a week.

> Let me be clear, the City disobeyed their own rules of notification of that impact. No Exemption was issued by Planning director, which entails a yellow sign to be posted for 14-30 days, which gives public the ability to comment. Even the Parks dept was only informed the previous afternoon. No staff person issued any findings that would support this destruction, as required. So I reacted, as I have done many times to protect our forests and all our Critical areas.

> I am truly sorry if workers thought I created a danger to them. I have been involved in heavy construction for 40 years as a home builder and developer, and I never endangered anyone on that day.

> But by knowing our Critical Areas Ordinance, I was frightened for our park. There was no one there from the City who even knew what the rules require. I suspect the Public Works director does not know how much we Anacortans love our natural wonders here, and how hard a lot of us worked to put in place the Critical Areas Ordinance after the GMA was implemented.

> It was a long fight and took a lot of work. With the forest lands and all our parks, Anacortes is a jewel. That’s why I was concerned and STILL AM!

> Since my wife Sally, and I, and others dog owners worked 20 years ago to place the dog park there, I confess I was freaked out that Public Works was unilaterally destroying a critical area, one that all of us who use the park truly love, and breaking the rules to do it. I have seen multiple species of bird etc in that pond, including ducks, hawks woodpeckers and even fox.

> I suggest you look into the CAO and determine for yourselves that rules were broken. Please feel free to call me and get my side of the story. Is the CAO going to be abandoned? I hope not!

> Bill Turner

360-202-6287

>

>

>

>

> Sent from my iPad

Sent from my iPad

Anacortes City Council Minutes - November 18, 2024

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of November 18, 2024 at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik were present.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced that the Economic Development Stakeholders meeting will be held at 12pm on November 19th in the City Council chambers, that he would be at the Senior Center on Wednesday, November 20th at 1:30pm for the monthly conversation with Mayor Miller, and that on Saturday, November 23rd, the Anacortes Farmers Market will have a holiday market from 10am-4pm and the Anacortes Downtown Alliance is sponsoring Elves Night Out from 4-7pm.

Finance Committee

Mayor Miller announced that the Finance Committee did not meet as scheduled.

Public Works Committee

Mr. Walters reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included traffic safety improvements, including a proposal for photo enforcement at the signal at 12th Street and D Avenue, speed study methods and reports, and the addition of a sidewalk on 14th Street between L Avenue and M Avenue.

Mr. Walters reminded the public that he, Ms. Moulton, and Mr. Young will hold a community meeting Thursday, November 21st, from 6-8pm at the Anacortes Public Library.

Mr. Fantini mentioned the special meeting of the Parks Commission regarding community pickleball held on November 14th, reporting that the discussion was civil and productive and that there were good ideas brought forward for the commission's consideration.

Ms. Moulton reported attending the Northwest Straits Foundation Initiative conference in Everett on November 15th with representatives from Snohomish, Whatcom, Island, and San Juan counties where there are ongoing efforts to ameliorate marine health in the North Puget Sound region.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Public comment was given as follows:

Nina Le Baron of Anacortes addressed sewer hook-up fees for single and multifamily homes, citing a nine-bedroom apartment building where the cost of permitting comes to approximately 8% of the total project cost. She asserted that the sewer hook-up fee should be based on the number of bedrooms rather than a different calculation depending on whether the structure is a single-family or multifamily dwelling. She asked the Council to consider rolling back the multifamily sewer general facilities charge (SGFC) rate to match single family rates.

Consent Agenda

Mr. McDougall moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion

Anacortes City Council Minutes - November 18, 2024

carried unanimously by voice vote.

a. Minutes of November 12, 2024

b. Approval of claims in the amount of \$1,399,677.49

The following vouchers/checks were approved for payment:

EFT numbers: 110956 through 111004, total \$1,179,835.05

Check numbers: 111005 through 111015, total \$219,344.97

Wire transfer numbers: 357994 through 358328, total \$497.47

c. Contract Award: "On Water Education" Program #25-004-PRK-001

d. Special Event: Coastal Christmas Tree Lighting

e. Contract Award: "Q" Avenue Pedestrian Crossings - Design #24-018-TRN-001

Public Hearings

Public Hearing on the 2025 Operating Budget

Finance Director Steve Hoglund opened the advertised public hearing on the 2025 Operating Budget, referring to an electronic draft copy of the 2025 Budget Book that was included in the packet materials for the meeting.

Mayor Miller invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Discussion topics included:

- Parks and Recreation - West 6th Street park proposal - move design funding to 2025?
 - \$50,000 could be allocated for the design of a park on West 6th Street.
- Appreciation for the staff work that went into producing the budget book.
- High-level discussion on revenues and expenditures.
 - Federal Emergency Management Agency (FEMA) funding is still not received.
 - \$2.3 million shortfall - how to make up for this shortfall and achieve permanent solvency.
 - The mayor has engaged with Senator Murray's office on FEMA reimbursement, and does not expect funding to arrive in 2025.
 - A study session or group discussion would be preferred to a regular meeting. To be held at the 2025 City Council retreat?
 - Impact fees should be considered due to recent legislative action.
 - Learn about the budget priorities of each Councilmember.
 - Get new revenues or cut staffing.
 - How long does the Council / City have to plug the funding gap in the budget?
 - Consider altering connection fees and impact fees to close the gap.
- Selectively holding back on filling vacant positions.
 - Vacant police positions - how are they accounted for in the 2025 budget?
 - It is assumed that the positions are full as of January 1st.

Other Business

Ordinance 4089: Setting the City's 2025 Property Tax Levy Increase

Finance Director Steve Hoglund re-introduced Ordinance 4089 that sets the city's 2025 property tax levy increase at 1%, referring to an electronic graph of the Consumer Price Index versus annual property tax and new construction revenues that was added to the packet materials for the meeting and an electronic draft copy of the ordinance that was included in the packet materials for the meeting.

Mayor Miller invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Discussion topics included:

- How much does the 1% help in keeping up with revenues?
- The Association of Washington Cities is lobbying state legislators to allow municipalities to raise property tax by 3% annually.
- Greater discussion next year about alternative ways to make up the gap via another revenue source - sales tax.
- Ensure provision of quality services.
- Consider all possible revenue sources.

Anthony Young moved, seconded by Bruce McDougall, to adopt Ordinance 4089 setting the 2025 property tax levy increase.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Amendment to Interlocal Agreement #IL267 with Skagit County

Fire Chief Bill Harris introduced the amendment to interlocal agreement #IL267 with Skagit County for emergency medical services (EMS) training, which would extend the current agreement through June 2025, at which point a new agreement would come before the Council for consideration.

Bruce McDougall moved, seconded by Amanda Hubik, to authorize the mayor to execute amendment #4 to interlocal agreement #IL267 with Skagit County.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Interlocal #24-282-PLN-001 Accepting the Paper to Digital Permitting Grant

Planning, Community, and Economic Development Director John Coleman introduced interlocal agreement #24-282-PLN-001 with the Washington State Department of Commerce to accept \$197,335 in grant funding to assist the city with the transition from paper permitting systems to software systems capable of processing digital permit applications, virtual inspections, electronic review and with the capacity for video storage.

Discussion topics included:

- Virtual inspections and video capability - how does it work?
 - Would it replace in-person inspections? Save staff time?
 - Effective for small or specific areas of a property, not a full inspection.
 - Would save staff time necessary to transit to and from the inspection site.
- What is the expected time until noticeable process improvements are realized?
 - Deliverables in the grant agreement.
 - No specific timeline.
- Does the city want to get away from paper-based permitting altogether?
 - Stopped accepting paper plans last year.
 - Staff work with the public to assist with submitting electronic permit documents.

Carolyn Moulton moved, seconded by TJ Fantini, to authorize the mayor to execute interlocal #24-282-PLN-001 with the Washington State Department of Commerce.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Adjournment

There being no further business, at approximately 6:57 pm, the Anacortes City Council meeting of November 18, 2024, was adjourned.

**The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for
City Council approval at the November 25, 2024 City Council meeting:**
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
358535	11/30/2023	WA07-00228642	MOTION INDUSTRIES, INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 1,038.66	dwwtp
358538	11/30/2023	WA07-00228686	MOTION INDUSTRIES, INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 176.28	dwwtp
358539	12/1/2023	WA07-0028727	MOTION INDUSTRIES, INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 117.62	dwwtp
358533	2/7/2024	9592	ANTEC CORPORATION	MAINTENANCE SUPPLIES - INCINERATOR	\$ 620.16	dwwtp
358675	4/30/2024	88641	SOUND DEVELOPMENT GROUP, LLC	H AVENUE MULTIMODAL ACFL CONNECTOR	\$ 1,075.00	pw1
348781	4/30/2024	INV13402	OPENGOV, INC	OPENGOV BUDGET MODULE 4/19- 4/18/25	\$ 24,897.69	finance
358676	7/31/2024	88810	SOUND DEVELOPMENT GROUP, LLC	F4 SUB-BASIN STORM PROJECT - O AVE BETWEEN 34TH & 32ND STREET	\$ 2,082.50	pw1
358549	8/6/2024	864	BLUE COW CARWASH	CAR WASHES QTR 2 2024	\$ 1,104.00	dshop
358678	8/30/2024	88858	SOUND DEVELOPMENT GROUP, LLC	F4 SUB-BASIN STORM PROJECT - O AVE BETWEEN 34TH & 32ND STREET	\$ 1,293.75	pw1
358632	9/1/2024	9170257686	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE - SEPTEMBER 2024	\$ 762.65	pw1
354489	9/4/2024	ANA-4582277	ANACORTES AMERICAN	AFD 2024-2025	\$ 88.40	medic
357882	9/17/2024	21851	SKAGIT SOILS, INC.	PARKS MAINTENANCE SUPPLIES	\$ 1,554.06	parks1
355003	9/17/2024	R20240003103	PAESSLER AG	PRTG NETWORK MONITOR SOFTWARE - 9/17/24-9/17/25	\$ 1,830.95	infosys
358556	9/19/2024	INV2887638	COPIERS NORTHWEST, INC	S/N 2YJ30356 LIBRARY FL1 TECH SERVICES COPIER 8/18-9/17/24	\$ 170.63	finance
358681	9/23/2024	07-240996064	CUMMINS, INC.	PURCHASE OF NEW PUBLIC SAFETY BUILDING GENERATOR	\$ 2,772.40	pw1
356722	9/23/2024	S03494751	USA BLUE BOOK	LAB SUPPLIES	\$ 2,484.06	wwtpcc
358633	10/1/2024	9170257934	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE - OCTOBER 2024	\$ 762.65	pw1
357972	10/1/2024	21964	JUSTICE WORKS, LLC	JUSTICE WORKS SUB 9/1-9/30/24	\$ 60.00	pubdefcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
357243	10/1/2024	850884608	THOMSON REUTERS - WEST	THOMAS REUTERS - WESTLAW SUB	\$ 278.53	pubdefcc
356464	10/4/2024	61576078	DISTRIBUTION INTERNATIONAL	INCINERATOR SUPPLIES	\$ 1,058.57	wwtpcc
358683	10/5/2024	8281996101	MOTOROLA SOLUTIONS INC	BODY WORN CAMERAS FOR POLICE OFFICERS - V700 BATTERIES (QUOTE ITEM 7)	\$ 957.44	infosys
356743	10/6/2024	84099989	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 207.94	libcc
357430	10/9/2024	1078256	BUILDERS EXCHANGE OF	ONLINE BID DOCUMENTS POSTING	\$ 45.00	parks1
356366	10/9/2024	114-0120731-0261869	AMAZON.COM SERVICES, INC	JBL QUANTUM 100 - WIRED OVER-EAR	\$ 27.15	infosyscc
356367	10/9/2024	114-0120731-0261869	AMAZON.COM SERVICES, INC	JBL QUANTUM 100 WIRED-OVER-EAR & 11 PIECE COMPUTER TOOL KIT	\$ 48.80	infosyscc
356452	10/9/2024	114-9338696-6131438	AMAZON.COM SERVICES, INC	INVENTORY LABEL STICKERS	\$ 5.43	infosyscc
356369	10/9/2024	24270922	PURCELL TIRE AND SERVICE CENTE	TIRE REPAIR FOR VEHICLE #515	\$ 7.25	shopcc
356383	10/9/2024	76958	US BANK	ACCOMMODATION FOR FIRE ADMIN CONFERENCE	\$ 285.98	afdcc
356379	10/9/2024	MQKV1HVM2J	APPLE	APD PREP WAVE	\$ 5.43	infosyscc
356365	10/9/2024	U2416043587	ICONIX WATERWORKS INC	SUPPLIES FOR WATER MAINTENANCE	\$ 58.64	wdistcc
356375	10/9/2024	U2416043623	ICONIX WATERWORKS INC	SUPPLIES FOR STORM DEPT	\$ 77.06	shopcc
356482	10/10/2024	00056736	SAFEWAY INC	LEMONADE - OPEN HOUSE	\$ 28.91	afdcc
356384	10/10/2024	111-1396189-7078654	AMAZON.COM SERVICES, INC	PLASTIC MERCHANDISE BAGS (OPEN HOUSE)	\$ 15.22	afdcc
356481	10/10/2024	112-6300594-9164221	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 14.00	wwtpcc
356382	10/10/2024	112-9635583-1962604	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 21.43	wwtpcc
356381	10/10/2024	113-8840334-4862634	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 33.00	shopcc
356374	10/10/2024	114-8279815-3885803	AMAZON.COM SERVICES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 1,247.06	wdistcc
356456	10/10/2024	11740118821	TRACTOR SUPPLY CO	REC DEPT SUPPLIES	\$ 397.11	pkrecc
356450	10/10/2024	120695815506	WASHINGTON FINANCE OFFICERS	BARS GAAP CLASS REGISTRATION	\$ 225.00	financecc
356380	10/10/2024	1214487	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 254.81	pwfacc
356483	10/10/2024	1Z61TE740396383274	UNITED PARCEL SERVICE, INC	SHIPMENT TO CORRECT EQUIPMENT	\$ 22.77	wwtpcc
356472	10/10/2024	217040	IAPE	EVIDENCE TRAINING; IAPE 2-DAY COURSE - BERLEUE	\$ 395.00	apdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
356463	10/10/2024	220755	L.N. CURTIS & SONS	FN LESS LETHAL PROJECTILES	\$ 464.54	apdcc
356376	10/10/2024	2415176	SKAGIT VALLEY HERALD	APD 2024-2025	\$ 348.20	apdcc
356454	10/10/2024	24270939	PURCELL TIRE AND SERVICE CENTE	TIRES FOR SHOP STOCK	\$ 1,548.64	shopcc
356455	10/10/2024	24270941	PURCELL TIRE AND SERVICE CENTE	TIRE REPAIR FOR VEHICLE #515	\$ 71.89	shopcc
356370	10/10/2024	3986-340457	O'REILLY AUTO PARTS	PART FOR VEHICLE #204	\$ 15.22	shopcc
356371	10/10/2024	3986-340458	O'REILLY AUTO PARTS	PART FOR VEHICLE #204	\$ 45.66	shopcc
356372	10/10/2024	3986-340480	O'REILLY AUTO PARTS	PART FOR #90002	\$ 65.27	shopcc
356473	10/10/2024	4186	LEIRA	ADVANCED PDR CLASS - PAUL AND BERLEUE	\$ 400.00	apdcc
356476	10/10/2024	533442114-01	US BANK	HOTEL STAY DURING APWA FALL CONFERENCE	\$ 342.67	pwfacc
356457	10/10/2024	593 93 47 8893	SAFEWAY INC	REC EVENT SUPPLIES	\$ 93.14	pkrecc
356399	10/10/2024	6560456765	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
356465	10/10/2024	8561 62 01388	HOME DEPOT	CONDUIT CUTTING TOOL	\$ 92.24	fibercc
356363	10/10/2024	C87001/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 19.57	parksc1
356368	10/10/2024	SO3512000	USA BLUE BOOK	LAB SUPPLIES	\$ 376.44	wwtpcc
356364	10/10/2024	STS10082024	SIGNATURE TREE SERVICE	TREE REMOVAL	\$ 3,916.80	shopcc
356478	10/11/2024	1030417	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - TONER CARTRIDGE FOR COURT ROOM PRINTER	\$ 205.53	courtcc
356462	10/11/2024	112-5181406-6849831	AMAZON.COM SERVICES, INC	PARKING ENF - NEON WATERPROOF MARKERS	\$ 59.92	apdcc
356461	10/11/2024	113-6245502-0932244	AMAZON.COM SERVICES, INC	PACKING TAPE	\$ 23.76	apdcc
356484	10/11/2024	114-2713495-1725053	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 49.83	wwtpcc
356485	10/11/2024	114-8047572-2468244	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 136.42	wwtpcc
356453	10/11/2024	114-8826977-7165063	AMAZON.COM SERVICES, INC	JBL QUANTUM 100 HEADPHONES	\$ 54.30	infosyscc
356466	10/11/2024	1143012903	COSTCO WHOLESALE CORPORATION	OPERATING SUPPLIES	\$ 57.64	execc
356389	10/11/2024	257801192	SURETY PEST CONTROL	PEST CONTROL APD/COURT	\$ 136.00	pwfacc
356471	10/11/2024	8255 9094 8736 4397	DISH NETWORK CORP	CABLE FOR 29-3: OCTOBER	\$ 117.89	afdcc
356477	10/11/2024	84582641	DOUBLETREE INN	LODGING- WSP DRE TRAINING; PLEADWELL	\$ 520.50	apdcc
356475	10/11/2024	8561 61 15448	HOME DEPOT	SUPPLIES FOR WATER MAINTENANCE	\$ 61.65	wdistcc
356468	10/11/2024	C87462/1	ACE HARDWARE	SUPPLIES FOR SOLID WASTE	\$ 21.11	shopcc

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356373	10/11/2024	CUVN8FCAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 50.00	admsrvcc
356470	10/11/2024	E82595	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 27.56	wdistcc
356459	10/11/2024	E82615	SEBO'S DO-IT CENTER	REC DEPT SUPPLIES	\$ 86.56	parksccl
356564	10/11/2024	INV3737707	CROWN ENGINEERING CORPORATION	INCINERATOR SUPPLIES	\$ 841.52	wwtpcc
356474	10/11/2024	U2416044074	ICONIX WATERWORKS INC	SUPPLIES FOR WATER MAINTENANCE	\$ 152.84	wdistcc
356467	10/12/2024	1143012903-2	COSTCO WHOLESALE CORPORATION	OPERATING SUPPLIES	\$ 28.83	execc
356469	10/12/2024	15522	EVERGREEN RURAL WATER OF WA	ERWOW CONFERENCE REGISTRATION - ANA PUREZA	\$ 450.00	wtppcc
356480	10/12/2024	E83499	SEBO'S DO-IT CENTER	PROPANE	\$ 18.15	afdcc
356458	10/12/2024	INV0666691	EZUP.COM	REC EVENT SUPPLIES	\$ 539.65	pkreccc
356479	10/12/2024	X74371	SEBO'S DO-IT CENTER	APPARATUS WASHING SUPPLIES	\$ 25.00	afdcc
356556	10/13/2024	111-6624666-1941056	AMAZON.COM SERVICES, INC	NIC	\$ 326.37	infosyscc
356579	10/13/2024	593 176 101 8822	SAFEWAY INC	LEMONADE - OPEN HOUSE	\$ 9.96	afdcc
356742	10/13/2024	84221961	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 2,009.61	libcc
356460	10/13/2024	KPCLKDQAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 55.00	admsrvcc
356581	10/14/2024	00705637	HARRINGTON INDUSTRIAL	1/2" ADAPTERS FOR CAUSTIC LINE REPAIRS	\$ 38.42	wtppcc
356565	10/14/2024	10741432059	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE STATE OF THE PORT LUNCHEON	\$ 66.00	execc
356561	10/14/2024	111-1632822-0017009	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 304.62	pkreccc
356562	10/14/2024	111-3182610-3126627	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 38.06	pkreccc
356563	10/14/2024	111-9682083-1280211	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 489.59	pkreccc
356571	10/14/2024	113-1641822-7501026	AMAZON.COM SERVICES, INC	SUPPLIES FOR VEHICLE #197	\$ 43.89	shopcc
356644	10/14/2024	113-5549507-0663455	AMAZON.COM SERVICES, INC	FINANCE OFFICE SUPPLIES	\$ 10.85	financecc
356654	10/14/2024	114-7400515-8309065	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 21.74	wwtpcc
356573	10/14/2024	2118509	HEALTH & SAFETY INSTITUTE	31 CPR CERTIFICATION FOR CITY EMPLOYEES	\$ 251.61	afdcc
356648	10/14/2024	339820	NAPA	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 43.26	wwtpcc
356559	10/14/2024	3986-341309	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #515	\$ 55.53	shopcc

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356650	10/14/2024	6560452466	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICES: 10/2	\$ 16.32	afdcc
356570	10/14/2024	6560453198	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE: 10/3	\$ 16.32	afdcc
356651	10/14/2024	6560453199	VESTIS SERVICES LLC	STATION 1 MAT/MOP SERVICE: 10/3	\$ 20.02	afdcc
356569	10/14/2024	6560453208	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
356568	10/14/2024	6560456771	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
356567	10/14/2024	6560456772	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 52.77	shopcc
356748	10/14/2024	6560458425	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 48.98	wwtpcc
356557	10/14/2024	C88942/1	ACE HARDWARE	TRIM LINE, LOPPER	\$ 55.47	wtpcc
356574	10/14/2024	C89208/1	ACE HARDWARE	SUPPLIES FOR STREET DEPT	\$ 8.99	shopcc
356577	10/14/2024	E84150	SEBO'S DO-IT CENTER	PARKS SMALL TOOLS	\$ 97.46	parksccl
356575	10/14/2024	E84232	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 94.61	shopcc
356560	10/14/2024	INV-26472	IMAGE360	TTP REPLACEMENT SIGN	\$ 355.04	parksccl
356572	10/14/2024	X74665	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 22.59	wdistcc
356578	10/14/2024	X74828	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 6.51	parksccl
356576	10/14/2024	X74832	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 69.43	shopcc
358639	10/15/2024	15-241099985	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-9-910 LIBRARY	\$ 1,012.04	pw1
358684	10/15/2024	8282001247	MOTOROLA SOLUTIONS INC	FIRE DEPT MOTOROLA APX NEXT RADIOS - QUOTE ITEMS 1, 1A-1F, 11.2.3.9-13	\$ 31,761.66	medic
356790	10/15/2024	10-12197-66664	EBAY	PARTS FOR VEHICLES #3004,3005,3006,3008,3009,3010	\$ 1,840.70	shopcc
356657	10/15/2024	1015032736	PET PLACE MARKET	K9 T-BONE SUPPLIES	\$ 76.15	apdcc
356752	10/15/2024	1031053	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 23.99	museumcc
356558	10/15/2024	10776915691	DELL MARKETING LP	RUGGED TABLET FOR WTP-SCADA.	\$ 3,462.08	infosyscc
356580	10/15/2024	111-4630010-8313015	AMAZON.COM SERVICES, INC	15 LBS COFFEE BEANS	\$ 149.85	afdcc
356631	10/15/2024	1111507145	B & H PHOTO - VIDEO	DSAN LIMIT TIMER WIRELESS CONFERENCE KIT	\$ 2,083.52	infosyscc
356634	10/15/2024	112-5473903-2639403	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 35.89	parksccl

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356649	10/15/2024	112-9278307-7659440	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 43.51	wwtpcc
356637	10/15/2024	113-0281387-3296271	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 85.40	parksccl
356636	10/15/2024	113-1459181-9297859	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 723.25	parksccl
356638	10/15/2024	113-2662534-3572229	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 199.09	parksccl
356656	10/15/2024	114-1738391-5151433	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 49.83	wwtpcc
356746	10/15/2024	114-1865942-4755409	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 28.50	wwtpcc
356749	10/15/2024	114-3944863-3675426	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 136.42	wwtpcc
356797	10/15/2024	114-4410988-3158654	AMAZON.COM SERVICES, INC	LUNCH ROOM AND MAINTENANCE SUPPLIES	\$ 68.99	wwtpcc
356717	10/15/2024	114-5703310-9859415	AMAZON.COM SERVICES, INC	SHURE DUAL BAND FREQUENCY MANAGER	\$ 597.31	infosyscc
356751	10/15/2024	114-5870244-3857812	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 17.46	wwtpcc
358039	10/15/2024	114-6691966-0805807	AMAZON.COM SERVICES, INC	14 SHURE MICROPHONES WITH BASE FOR COUNCIL CHAMBERS	\$ 5,194.14	infosyscc
356655	10/15/2024	114-7285510-6828252	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 46.77	wwtpcc
356653	10/15/2024	114-8557731-0229839	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 35.85	wwtpcc
356747	10/15/2024	114-9165249-0134637	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 14.68	wwtpcc
356646	10/15/2024	1215988	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 41.32	pwfacccl
356647	10/15/2024	1216390	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 145.19	pwfacccl
356641	10/15/2024	185089	PELICAN BAY BOOKS	AGING MASTERY SUPPLIES	\$ 75.00	parksccl
356723	10/15/2024	24-53695	BUDGET TOWING & AUTO REPAIR	VEHICLE #179 TOW	\$ 207.32	shopcc
356665	10/15/2024	257800078	SURETY PEST CONTROL	OPS PEST CONTROL OCTOBER	\$ 112.05	dshop
356730	10/15/2024	257801012	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 116.41	parksccl
356721	10/15/2024	32551-1	OMEGA MEDICAL MECHTRONICS	SERVICE REPAIR FOR LAB WASHER	\$ 1,240.32	wwtpcc
356632	10/15/2024	3986-341463	SEBO'S DO-IT CENTER	SUPPLIES FOR VEHICLE #051	\$ 36.42	shopcc
356642	10/15/2024	549030	HARBOR FREIGHT TOOLS	WRENCH HOLDERS	\$ 50.03	wtpcc
356652	10/15/2024	7172	LISTEN AUDIOLOGY SERVICES INC	12 HEARING EXAMS	\$ 660.00	afdcc

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356639	10/15/2024	8852627427	DSW SHOES	UNIFORM BOOT ORDER; OFC MELTON	\$ 81.56	apdcc
356630	10/15/2024	BBY01-806975542884	BEST BUY STORES, L.P.	TWO 85 IN TV'S FOR COUNCIL CHAMBERS	\$ 5,004.78	infosyscc
356629	10/15/2024	C08803/1	KAPTEIN'S ACE HARDWARE	FASTENERS	\$ 6.83	wtpcc
356635	10/15/2024	C89416/1	ACE HARDWARE	SHOVELS	\$ 144.88	fibercc
356643	10/15/2024	C89458/1	ACE HARDWARE	TERMINAL RINGS	\$ 5.43	wtpcc
356640	10/15/2024	C89527/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 45.70	wdistcc
356633	10/15/2024	PSI00265180	WOOD'S LOGGING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 159.95	shopcc
356718	10/15/2024	SHU9851669	SHURE	HANDHELD WIRELESS MICROPHONES AND WIRELESS HEADSET MICROPHONES.	\$ 4,791.55	infosyscc
356720	10/15/2024	SHU9851727	SHURE	DIRECTIONAL ANTENNAS, CABLES AND MOUNTING HARDWARE	\$ 831.23	infosyscc
356645	10/15/2024	VP_P3M5FV3S	VISTAPRINT	COMP PLAN PUBLIC MEETING SUPPLIES	\$ 110.11	plancc
358661	10/16/2024	15-241010010	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-OPERATION 9-902A	\$ 751.19	pw1
358660	10/16/2024	15-241010012	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-9-911 SPARE	\$ 967.23	pw1
356784	10/16/2024	112-6838402-3803430	AMAZON.COM SERVICES, INC	CEMETERY SUPPLIES	\$ 20.14	parksccl
356734	10/16/2024	113-2079199-0545024	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 338.60	parksccl
356733	10/16/2024	113-4183581-8693026	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 326.32	parksccl
356740	10/16/2024	113-4613553-8847234	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 100.37	shopcc
356750	10/16/2024	114-9870390-3311411	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 175.03	wwtpcc
356791	10/16/2024	120704045234	WASHINGTON FINANCE OFFICERS	BARS IN-PERSON CLASS REGISTRATION	\$ 225.00	financecc
356745	10/16/2024	1216667	FRONTIER BUILDING SUPPLY	WA PARK MAINTENANCE SUPPLIES	\$ 163.19	parksccl
356714	10/16/2024	1746283-00	COLE-PARMER INSTRUMENT CO.	SUPPLIES FOR WATER MAINTENANCE	\$ 5,816.40	wdistcc

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356783	10/16/2024	24271066	PURCELL TIRE AND SERVICE CENTE	SUPPLIES FOR SHOP STOCK	\$ 1,578.45	shopcc
356599	10/16/2024	257800223	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 71.80	finance
356731	10/16/2024	28224608	4IMPRINT, INC	REC PROGRAM SUPPLIES	\$ 955.11	pkreccc
356787	10/16/2024	289337	AMERICAN METAL FILTER COMPANY	OPERATING SUPPLIES	\$ 1,330.10	wwtpcc
356715	10/16/2024	340989642	LAQUINTA INN	LODGING FOR CCS SEMINAR	\$ 148.04	wdistcc
356736	10/16/2024	340989645	LAQUINTA INN	LODGING FOR CCS SEMINAR	\$ 148.04	wdistcc
356726	10/16/2024	3986-341615	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #037	\$ 65.85	shopcc
356724	10/16/2024	3986-341641	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #196	\$ 29.70	shopcc
356729	10/16/2024	3986-341665	O'REILLY AUTO PARTS	PART FOR VEHICLE #196	\$ 401.52	shopcc
356728	10/16/2024	3986-341680	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 170.45	shopcc
356725	10/16/2024	3986-341740	O'REILLY AUTO PARTS	PART FOR VEHICLE #195	\$ 44.37	shopcc
356727	10/16/2024	3986-341745	O'REILLY AUTO PARTS	PART FOR VEHICLE #195	\$ 102.52	shopcc
356789	10/16/2024	593 5 78 5587	SAFEWAY INC	AGING MASTERY SUPPLIES	\$ 9.53	parksccl
356744	10/16/2024	84099990	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 114.15	libcc
356713	10/16/2024	CS24795	JIT TRUCK PARTS, LLC	PART FOR VEHICLE #516	\$ 267.95	shopcc
356732	10/16/2024	INV0666691	EZUP.COM	REC EVENT SUPPLIES	\$ 586.43	pkreccc
356735	10/16/2024	UQL9FUAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 61.00	admsrvcc
356716	10/16/2024	VP-101-116557	SNAP-ON INDUSTRIAL	SUPPLIES FOR VEHICLE #610	\$ 705.02	shopcc
356741	10/16/2024	X75276	SEBO'S DO-IT CENTER	FLASHLIGHT	\$ 34.81	pwfacc
358534	10/17/2024	BI-0374286	GRANICH ENGINEERED PRODUCTS	MAINTENANCE SUPPLIES - REPAIR KIT	\$ 1,210.46	dwwtp
358699	10/17/2024	i18609	A-1 MOBILE LOCK AND KEY, INC.	WTP PLANT ACCESS CONTROL HARDWARE	\$ 33,372.78	dwwtp
356857	10/17/2024	00048289	SAFEWAY INC	WATER FOR REHAB	\$ 56.43	afdcc
356858	10/17/2024	111-4384360-5321025	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 114.24	wwtpcc
356786	10/17/2024	113-5146133-6697021	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 7.61	parksccl
356885	10/17/2024	114-4125760-2304220	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 107.52	wwtpcc
356886	10/17/2024	114-4467935-2132256	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 87.98	wwtpcc
356793	10/17/2024	1217237	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 90.62	pwfacc
356794	10/17/2024	1217295	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 143.04	parksccl
356863	10/17/2024	257800977	SURETY PEST CONTROL	DEPOT PEST CONTROL	\$ 121.85	parksccl
356671	10/17/2024	2US1008037	MALVERN PANALYTICAL, INC.	FOLDED CAPILLARY ZETA CELLS X 2	\$ 579.38	dwwtp
356788	10/17/2024	3222 0861 0419 3285	WALMART	PICTURE FRAME	\$ 10.81	afdcc

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356919	10/17/2024	6560460314	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
356781	10/17/2024	E0500TZ8YX	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 9/16-10/15/24	\$ 29.00	infosyscc
356782	10/17/2024	E0500TZH64	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 9/16- 10/15/24	\$ 23.60	infosyscc
356785	45582	E85312	SEBO'S DO-IT CENTER	REC EVENT SUPPLIES	\$ 28.56	pkreccc
356795	10/17/2024	E85320	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 23.93	pwfacc
356792	10/17/2024	E85338	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 30.91	pwfacc
358696	10/18/2024	24136-1	COMMERCIAL ALARM & DETECTION	MOLLY LANE BUILDING FIRE ALARM SYSTEM INSTALLATION	\$ 10,254.40	pw1
356887	10/18/2024	1031378	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 13.06	wwtpcc
356856	10/18/2024	1031410	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 55.34	plancc
356881	10/18/2024	111-9831020- 4897027	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 204.64	pwfacc
356869	10/18/2024	112-8940882- 7164241	AMAZON.COM SERVICES, INC	CABLE CLIPS	\$ 150.50	fibercc
356876	10/18/2024	113-1541414- 2635436	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 94.86	shopcc
356877	10/18/2024	190036738	DEPARTMENT OF LICENSING	LICENSING FEE FOR VEHICLE #1009	\$ 64.00	shopcc
356867	10/18/2024	214172107	CONVERSE	UNIFORM BOOT; OFC PACKARD	\$ 130.56	apdcc
356899	10/18/2024	257800216	SURETY PEST CONTROL	LIBRARY PEST CONTROL 10/18/2024	\$ 106.61	publib
356799	10/18/2024	257800706	SURETY PEST CONTROL	OUTSIDE SERVICE	\$ 204.53	dwwtp
356890	10/18/2024	257800978	SURETY PEST CONTROL	PEST CONTROL	\$ 73.97	museum
356859	10/18/2024	3986-342052	O'REILLY AUTO PARTS	PART FOR VEHICLE #206	\$ 5.89	shopcc
356861	10/18/2024	3986-342081	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #206	\$ 81.67	shopcc
356862	10/18/2024	3986-342125	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 264.11	shopcc
356860	10/18/2024	3986-342161	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #015	\$ 44.37	shopcc
356882	10/18/2024	593442	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 110.00	shopcc
356873	10/18/2024	6560460320	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
356864	10/18/2024	83556	MARRIOTT	PARKS STAFF LODGING FOR TRAINING	\$ 653.79	parksccl
356880	10/18/2024	SO23469895.001	KELLER SUPPLY COMPANY	SUPPLIES FOR FACILITIES	\$ 36.98	pwfacc
356879	10/19/2024	111-3892049- 5130635	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 10.87	libcc
356874	10/19/2024	113-2495650- 0413047	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 17.56	shopcc

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356875	10/19/2024	113-5768676-0433837	AMAZON.COM SERVICES, INC	HEADPHONES	\$ 76.14	pwfacc
356872	10/19/2024	114-2784366-8128239	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES - PENS	\$ 27.26	wtppcc
356878	10/19/2024	2121996	HEALTH & SAFETY INSTITUTE	CPR CERTIFICATIONS	\$ 103.21	afdcc
356868	10/19/2024	AD935100607	ADIDAS AMERICA INC	UNIFORM BOOTS; SGT LEETZ	\$ 233.90	apdcc
356865	10/20/2024	113-8156087-7657025	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 149.47	parkscc1
356994	10/20/2024	120708833226	WASHINGTON FINANCE OFFICERS	BARS - GAAP IN-PERSON CLASS	\$ 225.00	financecc
356866	10/20/2024	7AT6FFUAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 68.00	admsrvcc
356854	10/20/2024	C09861/1	KAPTEIN'S ACE HARDWARE	DRAIN COCK FOR AIR COMPRESSOR	\$ 8.69	wtppcc
356870	10/20/2024	C91812/1	ACE HARDWARE	OPERATING SUPPLIES - INCINERATOR	\$ 53.83	wwtpcc
356883	10/20/2024	SO708299	DICKIES	WORK PANTS	\$ 304.55	shopcc
357081	10/21/2024	0002	THE STORE	REC EVENT SUPPLIES	\$ 45.00	pkrecc
356997	10/21/2024	000374911	WATER ENVIRONMENT FEDERATION	MEMBERSHIP FEE - SD	\$ 122.00	wwtpcc
356999	10/21/2024	007)5756	HARRINGTON INDUSTRIAL	PIPE MATERIALS FOR CAUSTIC REPAIRS	\$ 1,719.27	wtppcc
357000	10/21/2024	007O5756	HARRINGTON INDUSTRIAL	SHIPPING ON PIPE MATERIALS FOR CAUSTIC REPAIRS	\$ 28.47	wtppcc
356987	10/21/2024	108661/20/45607	STOWES, INC	SAFETY BOOTS - JOHN NORRIS	\$ 77.00	pwfacc
356992	10/21/2024	111-8314498-4190615	AMAZON.COM SERVICES, INC	ADULT COLLECTION DVDS	\$ 53.29	libcc
356978	10/21/2024	113-1939536-0765818	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 31.53	shopcc
356996	10/21/2024	113-5766333-6794621	AMAZON.COM SERVICES, INC	LAPTOP CARRY CASE	\$ 21.53	plancc
356998	10/21/2024	114-0517128-5249829	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 32.76	wwtpcc
357071	10/21/2024	1548335-IN	SUN SUPPLY, INC.	SUPPLIES FOR STREET DEPT	\$ 680.55	shopcc
356993	10/21/2024	171276	WATERMARK BOOK COMPANY	REFERENCE LIBRARY	\$ 27.15	museumcc
357092	10/21/2024	245847	SUPER CHEAP SIGNS	SIGNS FOR BUILDING DEPT	\$ 107.36	bldgcc
357086	10/21/2024	256457163	SURETY PEST CONTROL	PEST CONTROL ACC 34803360 4155 SAN JUAN BLVD POINTE BOOSTER	\$ 58.63	wtppcc
357084	10/21/2024	257800358	SURETY PEST CONTROL	PEST CONTROL ACC 34798464 2205 37TH ST A AVE BOOSTER	\$ 58.74	wtppcc

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357085	10/21/2024	257800546	SURETY PEST CONTROL	PEST CONTROL ACC 34803359 2102 PENN AVE ROCKRIDGE BOOSTER	\$ 58.74	wtpcc
356988	10/21/2024	3057	ANACORTES PRINTING	PRINTING; ANIMAL COMPLAINT FORMS	\$ 29.92	apdcc
357080	10/21/2024	593 176 25 8822	SAFEWAY INC	REC EVENT SUPPLIES	\$ 34.34	pkreccc
357402	10/21/2024	6560461649	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 48.98	wwtpcc
356980	10/21/2024	662 208 218 708	COSTCO WHOLESALE CORPORATION	SNACKS FOR PLANNING DEPT PUBLIC OPEN HOUSE	\$ 44.87	plancc
356855	10/21/2024	78311	MASTER TOOL REPAIR	AIR FILTER ASSEMBLY FOR INTAKE COMPRESSOR	\$ 22.66	wtpcc
356990	10/21/2024	C91997/1	ACE HARDWARE	SUPPLIES	\$ 32.61	plancc
356995	10/21/2024	C92003/1	ACE HARDWARE	SUPPLIES FOR EQUIP #9911	\$ 34.73	shopcc
356986	10/21/2024	E86973	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 30.92	shopcc
356979	10/21/2024	G69UJELAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	fibercc
356983	10/21/2024	X76139	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 91.09	parksccl
356977	10/21/2024	X76161	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 15.98	parksccl
358659	10/22/2024	15-241010081	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- FS #2 2-910	\$ 584.86	pw1
358658	10/22/2024	15-241010083	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- FS #1 2-909	\$ 664.01	pw1
358653	10/22/2024	15-241010085	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- ROCK RIDGE 6-953	\$ 842.63	pw1
358652	10/22/2024	15-241010086	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- CASTELLEJA 6-952	\$ 751.19	pw1
358651	10/22/2024	15-241010087	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMS- WWLS#18 7-905	\$ 1,043.02	pw1
358650	10/22/2024	15-241010088	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- WWLS #20 7-917	\$ 665.51	pw1

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358649	10/22/2024	15-241010090	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-WWLS #21 7-919	\$ 559.75	pw1
357181	10/22/2024	063602	SAMCOR FUEL	FUEL- SMALL EQUIPMENT #90013	\$ 40.46	parksc1
357175	10/22/2024	1031686	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR SENIOR CENTER USE	\$ 91.20	parksc1
357179	10/22/2024	1031739	BAYSHORE OFFICE PRODUCTS INC	COMP PLAN OPEN HOUSE OFFICE SUPPLIES	\$ 70.17	plancc
356985	10/22/2024	10778093148	DELL MARKETING LP	WIRELESS KEYBOARD AND MOUSE COMBOS	\$ 108.76	infosyscc
356991	10/22/2024	111-6613919-5200259	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 41.79	libcc
357096	10/22/2024	111-7029462-2289066	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 14.89	libcc
357095	10/22/2024	111-8993310-7842638	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 7.82	libcc
357078	10/22/2024	112-1315734-3343408	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 48.93	parksc1
357093	10/22/2024	112-9111990-5550661	AMAZON.COM SERVICES, INC	DYE TRACER TABLETS	\$ 75.97	pwfacc
356984	10/22/2024	113-1068635-5533006	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; LAMINATING SHEETS AND MARKERS	\$ 13.96	apdcc
357072	10/22/2024	113-6630997-5438637	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 31.53	shopcc
357087	10/22/2024	114-3889080-7261004	AMAZON.COM SERVICES, INC	TABLET CASES X 2	\$ 52.95	wtpcc
357094	10/22/2024	114-9720495-3353815	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #9911	\$ 16.15	shopcc
357173	10/22/2024	130737	CHEVRON	FUEL FOR GAS CANS- #90013	\$ 90.20	shopcc
357159	10/22/2024	154361	LITHTEX NW	PLANNING DEPT COMP PLAN OPEN HOUSE MATERIALS	\$ 87.96	plancc
357160	10/22/2024	210141	PHENOVA	LAB TESTING	\$ 283.69	wwtpcc
357076	10/22/2024	3986-342726	O'REILLY AUTO PARTS	PART FOR VEHICLE #178	\$ 73.20	shopcc
357077	10/22/2024	3986-342731	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #204	\$ 168.10	shopcc
357074	10/22/2024	3986-342847	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #304	\$ 11.41	shopcc
357075	10/22/2024	3986-342865	O'REILLY AUTO PARTS	PART FOR VEHICLE #204	\$ 36.79	shopcc
357073	10/22/2024	3986-342900	O'REILLY AUTO PARTS	PART FOR VEHICLE #204	\$ 5.91	shopcc
357187	10/22/2024	44882108	WASHINGTON STATE UNIVERSITY	PESTICIDE TRAINING	\$ 120.00	pwfacc

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357176	10/22/2024	59746	OFFICECHAIRSUSA	OFFICE CHAIRS USA - ERGO CENTRIC CHAIR	\$ 797.51	hrcc
357100	10/22/2024	6560459806	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE: 10/16	\$ 16.32	afdcc
357101	10/22/2024	6560460310	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE: 10/17	\$ 16.32	afdcc
357102	10/22/2024	6560460311	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE: 10/17	\$ 20.02	afdcc
357097	10/22/2024	9521115550	SKAGIT VALLEY HERALD	LIBRARY 10/30/24-10/23/2025	\$ 343.00	libcc
357090	10/22/2024	E87630	SEBO'S DO-IT CENTER	CLAMPS	\$ 6.47	afdcc
357091	10/22/2024	E87632	SEBO'S DO-IT CENTER	SILICONE	\$ 17.40	afdcc
357088	10/22/2024	SO23495312.001	KELLER SUPPLY COMPANY	SUPPLIES FOR SHOP	\$ 1,083.78	wdistcc
357089	10/22/2024	SO23498266.001	KELLER SUPPLY COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 3.60	wdistcc
357098	10/22/2024	X76393	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 8.09	parksccl
357099	10/22/2024	X76586	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 39.15	shopcc
358648	10/23/2024	15-241010104	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-3 MILLION RES 6-93	\$ 1,450.85	pw1
358647	10/23/2024	15-241010105	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-WWLS #5 7-920	\$ 751.19	pw1
357234	10/23/2024	1031880	BAYSHORE OFFICE PRODUCTS INC	PENS & LEGAL PADS	\$ 53.36	fibercc
357194	10/23/2024	111-8689996-0190643	AMAZON.COM SERVICES, INC	GLOW STICKS FOR HALLOWEEN	\$ 117.48	afdcc
357180	10/23/2024	111-8829270-3132269	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.97	libcc
357192	10/23/2024	111-9036616-5645006	AMAZON.COM SERVICES, INC	ASSORTED MILITARY FLAGS	\$ 47.86	afdcc
357164	10/23/2024	112-1315734-3343408	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 48.93	parksccl
357079	10/23/2024	112-7562253-5413818	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 10.86	parksccl
357165	10/23/2024	112-9734387-1313056	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 39.14	parksccl
357082	10/23/2024	113-4632280-1815413	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 26.92	parksccl

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357169	10/23/2024	113-9388824-9148240	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 71.78	parkscc1
357174	10/23/2024	114-13954827	UNITED SITE SERVICES, INC	INTAKE PORTA POTTY RENTAL 9/22-10/21/24	\$ 118.09	wtpcc
357177	10/23/2024	118168	ELECTRONIC DISTRIBUTING	MODEMS	\$ 17.19	wtpcc
357178	10/23/2024	118170	ELECTRONIC DISTRIBUTING	MODEM	\$ 5.39	wtpcc
357166	10/23/2024	1219434	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 148.84	shopcc
357183	10/23/2024	1219524	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 137.47	parkscc1
357190	10/23/2024	1219972	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 746.24	shopcc
357235	10/23/2024	1234	ROCKFISH GRILL	REC EVENT SUPPLIES	\$ 80.00	pkreccc
357575	10/23/2024	183817	A-1 MOBILE LOCK AND KEY, INC.	PARKS LOCKS SERVICE	\$ 75.00	parks1
357184	10/23/2024	185572	PORT OF ANACORTES	NON-ETHANOL GAS	\$ 8.55	afdcc
357156	10/23/2024	1Z3Y592X4223559822	UNITED PARCEL SERVICE, INC	SHIPMENT TO BERTHOLD - INCINERATOR	\$ 177.55	wwtpcc
357193	10/23/2024	1ZTP5Y920328588860	UNITED PARCEL SERVICE, INC	SHIP COMPRESSOR AIR FOR TESTING	\$ 17.11	afdcc
357241	10/23/2024	233028411060	SAFEWAY INC	SUPPLIES FOR AGING MASTERY CLASS	\$ 19.41	parkscc1
357239	10/23/2024	257800676	SURETY PEST CONTROL	PEST CONTROL ACC 34803358 3802 MARINE HEIGHTS CASTILLEJA BOOSTER	\$ 58.74	wtpcc
357163	10/23/2024	37780	RAIRDON'S OF BELLINGHAM	SENSOR #204A	\$ 59.59	shopcc
357162	10/23/2024	3986-342960	O'REILLY AUTO PARTS	STOPLIGHT #204A	\$ 20.66	shopcc
357161	10/23/2024	3986-343129	O'REILLY AUTO PARTS	SUPPLIES- SHOP	\$ 18.49	shopcc
357230	10/23/2024	443564	NSI LAB SOLUTIONS	LAB TESTING	\$ 131.30	wwtpcc
357229	10/23/2024	593 52 62 8852	SAFEWAY INC	SNACK ITEMS FOR COMP PLAN OPEN HOUSE	\$ 16.78	plancc
357157	10/23/2024	5XGJ5EQAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	fibercc
357227	10/23/2024	6658	WEST MARINE PRODUCTS, INC	PARTS #304	\$ 88.06	shopcc
357171	10/23/2024	AD1167213	AR15DISCOUNTS.COM	FIREARMS SUPPLIES; AMBIDEXTROUS HANDLE	\$ 272.92	apdcc
357158	10/23/2024	C92881/1	ACE HARDWARE	PARTS #304	\$ 39.15	shopcc
357168	10/23/2024	C93208/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 48.92	parkscc1
357182	10/23/2024	E87817	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 61.52	parkscc1
357188	10/23/2024	E88030	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 12.35	pwfacc
357070	10/23/2024	TC0003385790	REV.COM	ORAL HISTORY PROJECT	\$ 17.95	museumcc

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357172	10/23/2024	X76746	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 13.85	parksccl
357189	10/23/2024	X76798	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 4.68	pwfacccl
358646	10/24/2024	15-241010119	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-9-910 LIBRARY	\$ 1,157.31	pw1
357366	10/24/2024	00001555	MAMAWING KITCHEN	CITY PLANNING & PW MEETING	\$ 20.54	plancc
357370	10/24/2024	0558001009681024249	HOBBY LOBBY	SUPPLIES FOR AGING MASTERY PROGRAM	\$ 11.42	parksccl
357377	10/24/2024	0919	US BANK	CITY OF BELLINGHAM PARKING	\$ 3.00	execc
357371	10/24/2024	1031928	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR SENIOR CENTER USE	\$ 177.31	parksccl
357355	10/24/2024	1032049	BAYSHORE OFFICE PRODUCTS INC	REC EVENT SUPPLIES	\$ 3.24	parksccl
357253	10/24/2024	111-5153136-0275445	AMAZON.COM SERVICES, INC	FRAME	\$ 20.66	afdcc
357249	10/24/2024	112-2580287-5967456	AMAZON.COM SERVICES, INC	SUPPLIES FOR SOLID WASTE	\$ 97.71	shopcc
357170	10/24/2024	113-1170074-3317068	AMAZON.COM SERVICES, INC	ENVELOPES FOR MAILING AND EVIDENCE PACKAGING	\$ 28.23	apdcc
357236	10/24/2024	113-7169677-6889855	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 19.57	parksccl
357185	10/24/2024	114-7776158-9659409	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 231.02	shopcc
357251	10/24/2024	1220313	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 132.29	shopcc
357340	10/24/2024	178939	PORTLAND COMPRESSOR INC	INLET FILTER FOR AIR COMPRESSOR	\$ 55.34	wtpcc
357237	10/24/2024	200113161	FBI-LEEDA INC	FBI-LEEDA; SUPERVISOR LEADERSHIP INSTITUTE; NATIONS	\$ 795.00	apdcc
357238	10/24/2024	200113163	FBI-LEEDA INC	FBI-LEEDA; SUPERVISOR LEADERSHIP INSTITUTE; WILSON	\$ 795.00	apdcc
357240	10/24/2024	234970	GREEN RIVER COMMUNITY COLLEGE	BACKFLOW TESTER CERT COURSE - MIKE HENSON	\$ 770.00	wtpcc
357345	10/24/2024	24271198	PURCELL TIRE AND SERVICE CENTE	TIRES FOR SHOP STOCK	\$ 4,344.84	shopcc
357342	10/24/2024	24271277	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #517	\$ 186.27	shopcc
357343	10/24/2024	24271278	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #515	\$ 2,054.10	shopcc

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357344	10/24/2024	24271279	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #517	\$ 1,978.35	shopcc
357354	10/24/2024	257800670	SURETY PEST CONTROL	CEMETERY PEST CONTROL	\$ 72.89	parksccl
357244	10/24/2024	26099	TANKANDBARREL	SUPPLIES FOR WATER MAINTENANCE	\$ 7,032.23	shopcc
357358	10/24/2024	281945-5	BIRCH EQUIPMENT CO., INC	REC EVENT SUPPLIES	\$ 519.96	pkreccc
357247	10/24/2024	2884717	GAYLORD BROTHERS INC	CURATORIAL SUPPLIES	\$ 210.65	museumcc
357233	10/24/2024	3986-343165	O'REILLY AUTO PARTS	WIPER BLADES #204A	\$ 44.37	shopcc
357232	10/24/2024	3986-343218	O'REILLY AUTO PARTS	SUPPLIES- SHOP	\$ 18.49	shopcc
357384	10/24/2024	593 94 45 8894	SAFEWAY INC	WA PARK SUPPLIES	\$ 41.06	parksccl
357408	10/24/2024	6560464188	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
357361	10/24/2024	85893813	DOUBLETREE INN	LODGING FOR CONSORTIUM CONFERENCE JV WSL	\$ 240.36	libcc
357390	10/24/2024	958890 A	HILTON HOTELS	LODGING ESRI CONFERENCE - ROB HOXIE	\$ 521.54	pwfaccc
357226	10/24/2024	C10815/1	KAPTEIN'S ACE HARDWARE	DUCT TAPE, PIPE WRAP	\$ 61.30	wtppcc
357248	10/24/2024	E88234	SEBO'S DO-IT CENTER	PART #7913	\$ 63.96	shopcc
357391	10/24/2024	PSO155667-1	SONSRAY MACHINERY, LLC	PARTS FOR EQUIP #406	\$ 752.47	shopcc
357374	10/24/2024	SO-2855039	SEL ENGINEERING SERVICES, INC.	COMPUTER CABLES - SEL-C662	\$ 244.09	wtppcc
357351	10/24/2024	U2416046247	ICONIX WATERWORKS INC	SUPPLIES FOR STORM DEPT	\$ 613.16	shopcc
357167	10/24/2024	us20241024002560	VEVOR	REC PROGRAM SUPPLIES	\$ 64.18	pkreccc
357242	10/24/2024	VP_JHL98R5X	VISTAPRINT	BUSINESS CARDS; SGT LEETZ	\$ 22.83	apdcc
357245	10/24/2024	WAANA158664	FASTENAL COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 78.07	wdistcc
357246	10/24/2024	X76877	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 7.20	parksccl
357252	10/24/2024	X76882	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 28.28	parksccl
357254	10/24/2024	X76958	SEBO'S DO-IT CENTER	OFFICE SUPPLIES	\$ 43.50	museumcc
358705	10/25/2024	22409 - 9	H W LOCHNER, INC	CITY ENGINEER OF RECORD FOR STREETS AND STORMWATER - 9/28/24-10/25/24	\$ 29,979.12	pw1
358688	10/25/2024	294910	WON-DOOR CORPORATION	SENIOR CENTER RETRACTABLE FIRE DOOR YEARLY INSPECTION AND MAINTENANCE	\$ 1,125.75	pw1
357400	10/25/2024	094648	CHEVRON	FUEL FOR #90011	\$ 30.21	parksccl
357356	10/25/2024	1032182	BAYSHORE OFFICE PRODUCTS INC	REC EVENT SUPPLIES	\$ 3.82	parksccl

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357389	10/25/2024	1032217	BAYSHORE OFFICE PRODUCTS INC	BINDERS FOR COUNCIL MEETING AND GENERAL SUPPLIES FOR FINANCE	\$ 288.49	financecc
357397	10/25/2024	1032261	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES CHILDREN'S	\$ 20.13	libcc
357385	10/25/2024	111-0075837-748906	AMAZON.COM SERVICES, INC	ADULT BOOKS AND DVDS	\$ 128.17	libcc
357826	10/25/2024	111-3192112-587704	AMAZON.COM SERVICES, INC	CURATORIAL SUPPLIES	\$ 158.98	museumcc
357378	10/25/2024	111-4379539-127060	AMAZON.COM SERVICES, INC	POWER SUPPLY FOR DOOR CONTROL RELAY	\$ 190.40	infosyscc
357381	10/25/2024	111-5431599-217381	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 26.82	libcc
357380	10/25/2024	111-7613232-717860	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 23.91	libcc
357401	10/25/2024	114-9372222-945865	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 19.52	wwtpcc
357396	10/25/2024	1221087	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 115.93	shopcc
357364	10/25/2024	158158	THE HOSE SHOP, INC	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 74.74	wwtpcc
357403	10/25/2024	185633	CAP SANTE MARINE LTD	MARINE 29 FUEL (#2003)	\$ 15.94	afdcc
357375	10/25/2024	2000005994	SIRENNET.COM	PART FOR VEHICLE #3010	\$ 526.88	shopcc
357350	10/25/2024	225754	BLADE CHEVROLET, INC	SERVICE FOR VEHICLE #179	\$ 13,333.12	shopcc
357339	10/25/2024	260109621-00	TACOMA SCREW PRODUCTS, INC.	SUPPLIES FOR STREET DEPT	\$ 67.41	shopcc
357477	10/25/2024	329338790	US BANK	LODGING OLSON ACCIS CONFERENCE	\$ 883.56	infosyscc
357489	10/25/2024	329649830	US BANK	LODGING TREJO ACCIS CONFERENCE	\$ 883.56	infosyscc
357479	10/25/2024	330130047	US BANK	LODGING CERVANTES ACCIS CONFERENCE	\$ 883.56	infosyscc
357348	10/25/2024	3986-343416	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 45.57	shopcc
357347	10/25/2024	3986-343440	O'REILLY AUTO PARTS	PART FOR VEHICLE #195	\$ 22.18	shopcc
357346	10/25/2024	3986-343442	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 7.61	shopcc
357349	10/25/2024	3986-343563	O'REILLY AUTO PARTS	PART FOR VEHICLE #019	\$ 427.85	shopcc
357392	10/25/2024	596646	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 110.00	shopcc
357373	10/25/2024	6560464194	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
357372	10/25/2024	6560464195	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 52.77	shopcc
357360	10/25/2024	662 7 248 62	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 95.96	apdcc
357341	10/25/2024	72317	GLOBAL TRAFFIC TECHNOLOGIES	PART FOR VEHICLE #205	\$ 309.50	shopcc
357386	10/25/2024	941387549	COMFORT INN	LODGING; APPLIED SKILLS INSTRUCTOR COURSE; DOTZAUER AND RHODES	\$ 731.20	apdcc
357352	10/25/2024	C93984/1	ACE HARDWARE	SUPPLIES FOR STORM DEPT	\$ 24.82	shopcc

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357353	10/25/2024	C93986/1	ACE HARDWARE	SUPPLIES FOR STORM DEPT	\$ 7.33	shopcc
357379	10/25/2024	INV-US-73454	ENVISIONWARE, INC	ENVISIONWARE TIME AND PRINT MANAGEMENT SOFTWARE 11/1/24-10/31/2025	\$ 1,695.00	libcc
357539	10/25/2024	RN10631273	FERRELLGAS, LP	ANNUAL RENTAL FEE 10/27/24-10/26/2025	\$ 1.09	dshop
357365	10/25/2024	X77129	SEBO'S DO-IT CENTER	OPERATING SUPPLIES - INCINERATOR	\$ 9.13	wwtpcc
357383	10/25/2024	X77206	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 15.09	pwfaccc
357376	10/25/2024	X77247	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 265.65	wdistcc
357395	10/25/2024	X77273	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 19.18	shopcc
357382	10/26/2024	111-0355142-9033010	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES HAUNTED WALK	\$ 60.79	libcc
357399	10/26/2024	111-2113440-7577867	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES CHILDREN'S	\$ 21.70	libcc
357398	10/26/2024	13925	MUSIC FOR KIDDOS	MUSIC FOR CHILDREN'S AREA	\$ 34.00	libcc
357357	10/26/2024	6872	WEST MARINE PRODUCTS, INC	REC EVENT SUPPLIES	\$ 67.41	parksccl
357367	10/26/2024	I93933/44	COASTAL FARM &	WORK UNIFORM	\$ 293.72	wdistcc
357368	10/26/2024	I93935/44	COASTAL FARM &	WORK BOOTS	\$ 90.00	wdistcc
357387	10/27/2024	10/27/2024	SPARK MUSEUM	EXHIBIT EXPENSES	\$ 30.00	museumcc
357362	10/27/2024	111-7083021-8487403	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 60.58	execc
357394	10/27/2024	7014035024200250	FRED MEYER	WORK PANTS- SABEN W	\$ 274.78	shopcc
358120	10/27/2024	84468353	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 1,158.84	libcc
357359	10/27/2024	HWFVVFUAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	admsrvcc
357393	10/27/2024	I94820/44	COASTAL FARM &	WORK BOOTS	\$ 157.75	shopcc
357369	10/27/2024	SO501519	WITMER PUBLIC SAFETY GROUP INC	6 FIRE HELMETS	\$ 3,148.39	afdcc
358645	10/28/2024	15-241010165	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-WWTP 7-902	\$ 1,098.99	pw1
358643	10/28/2024	15-241010166	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-WWTP 7-903	\$ 1,098.99	pw1
357487	10/28/2024	0186-1024588	CED	SUPPLIES FOR FACILITIES	\$ 93.19	pwfaccc
357482	10/28/2024	1016869911	WASHINGTON STATE BAR	WASHINGTON STATE BAR ASSOCIATION	\$ 11.67	attorneycc

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357483	10/28/2024	1016869911-1	WASHINGTON STATE BAR	WASHINGTON STATE BAR ASSOCIATION	\$ 466.75	attorneycc
357488	10/28/2024	111-2898124-8732215	AMAZON.COM SERVICES, INC	ADULT BOOKS	\$ 35.33	libcc
357493	10/28/2024	111-8886888-5449846	AMAZON.COM SERVICES, INC	CELL CHARGERS	\$ 42.36	afdcc
357491	10/28/2024	112-2298612-1237066	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 141.43	wwtpcc
357492	10/28/2024	112-5465443-0773841	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 73.67	wwtpcc
357537	10/28/2024	16195018	PACIFIC POWER BATTERIES	WTP GATOR BATTERY REPLACEMENT	\$ 72.90	wtpcc
357530	10/28/2024	24.11.13	NW WA SUBSECTION PNWS-AWWA	WATER DISTRIBUTION WORKSHOP - CAMERON JAMES SHERMAN	\$ 120.00	wtpcc
357481	10/28/2024	3986-343941	O'REILLY AUTO PARTS	PARTS FOR EQUIP #11961	\$ 9.07	shopcc
357723	10/28/2024	5604655556	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 48.98	wwtpcc
357490	10/28/2024	5657	SIGNDOG NW	SUPPLIES FOR SOLID WASTE	\$ 298.33	shopcc
357486	10/28/2024	642 3 18 161	COSTCO WHOLESALE CORPORATION	HALLOWEEN SUPPLIES	\$ 199.90	afdcc
357480	10/28/2024	BBY-806975542884	BEST BUY STORES, L.P.	DELIVERY FEE	\$ 20.00	infosyscc
357478	10/28/2024	I95092/44	COASTAL FARM &	WORK UNIFORM	\$ 76.11	shopcc
357485	10/28/2024	W2493301	NORTHWEST RIVER SUPPLIES	PFD FOR MARINE 29	\$ 205.47	afdcc
357538	10/29/2024	000072	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
357535	10/29/2024	00116838	OWEN EQUIPMENT COMPANY	PARTS FOR VEHICLE #715	\$ 934.13	shopcc
357725	10/29/2024	111-2268940-0048227	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 43.10	museumcc
357522	10/29/2024	111-7535604-4749057	AMAZON.COM SERVICES, INC	YUBIKEY	\$ 979.20	infosyscc
358064	10/29/2024	112-0906649-6855447	AMAZON.COM SERVICES, INC	SMALL TOOLS	\$ 119.68	wwtpcc
357528	10/29/2024	112-4372857-4783453	AMAZON.COM SERVICES, INC	SAFETY BOOTS - JEFF BELTRAMINI	\$ 157.71	pwfacc
357523	10/29/2024	112-4599655-6897814	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 130.33	pwfacc
357720	10/29/2024	112-5732216-8893031	AMAZON.COM SERVICES, INC	SMALL TOOLS	\$ 534.48	wwtpcc
357484	10/29/2024	113-0705003-3864267	AMAZON.COM SERVICES, INC	ENVELOPES - OFFICE AND EVIDENCE	\$ 16.56	apdcc
357646	10/29/2024	114-0015861-3114653	AMAZON.COM SERVICES, INC	LUNCHROOM SUPPLIES	\$ 18.10	wwtpcc

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357527	10/29/2024	114-0901630-3866663	AMAZON.COM SERVICES, INC	MONITORS FOR SCADA TRENDS WTP	\$ 424.23	infosyscc
357526	10/29/2024	114-4547824-9409052	AMAZON.COM SERVICES, INC	WRIST REST AND FOOT REST	\$ 10.65	infosyscc
357644	10/29/2024	114-7484663-9457826	AMAZON.COM SERVICES, INC	LABELS FOR THE LAB	\$ 19.58	wwtpcc
357645	10/29/2024	114-7795335-3555442	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 13.59	wwtpcc
357520	10/29/2024	1221930	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 82.63	parksccl
357536	10/29/2024	25074354	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 258.31	wwtpcc
357640	10/29/2024	25084629	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 391.78	wwtpcc
357623	10/29/2024	257799982	SURETY PEST CONTROL	PEST CONTROL ACC 34803357 6996 SAN JUAN HILL FIDALGO BOOSTER	\$ 60.92	wtpcc
357624	10/29/2024	257801053	SURETY PEST CONTROL	PEST CONTROL ACC 34803360 4155 SAN JUAN BLVD POINTE BOOSTER	\$ 58.63	wtpcc
357638	10/29/2024	355603	MAILLIARD'S LANDING NURSERY	REPLACEMENT TREES FOR ROUNDAABOUT	\$ 226.28	parksccl
357525	10/29/2024	3986-344079	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 78.29	shopcc
357524	10/29/2024	3986-344088	O'REILLY AUTO PARTS	PART FOR VEHICLE #514	\$ 42.27	shopcc
357701	10/29/2024	400140307	EPPENDORF NORTH AMERICA	LAB SUPPLIES	\$ 336.94	wwtpcc
357642	10/29/2024	55760	EAGLE ENGRAVING	BADGES	\$ 398.05	afdcc
357643	10/29/2024	55761	EAGLE ENGRAVING	BADGES	\$ 362.10	afdcc
357627	10/29/2024	593 3 113 9666	SAFEWAY INC	SUPPLIES FOR AGING MASTERY PLAN	\$ 10.15	parksccl
357534	10/29/2024	663304	SAN DIEGO POLICE EQUIP CO INC	SIMUNITION CONVERSION KITS	\$ 2,301.49	apdcc
357517	10/29/2024	E90097	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 11.72	parksccl
357531	10/29/2024	E90127	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 14.34	wdistcc
357641	10/29/2024	WB1328985879	ZORO TOOLS, INC	MAINTENANCE SUPPLIES - PUMP STATIONS AND INCINERATOR	\$ 263.33	wwtpcc
357533	10/29/2024	X77855	SEBO'S DO-IT CENTER	SUPPLIES FOR WATER MAINTENANCE	\$ 30.02	pwfacc
357518	10/29/2024	X77896	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 9.59	parksccl
357521	10/29/2024	X77947	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 21.75	museumcc
357519	10/29/2024	X77991	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 41.37	parksccl

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357635	10/30/2024	00116874	OWEN EQUIPMENT COMPANY	PART FOR VEHICLE #610	\$ 222.65	shopcc
357631	10/30/2024	060854	SKAGIT COUNTY PUBLIC WORKS	FERRY CHARGE FOR DISTRICT 17 OTEP	\$ 18.00	afdcc
357628	10/30/2024	112-5494905-7373826	AMAZON.COM SERVICES, INC	OFFICE FURNITURE PLANNING, REPLACE A WORN/BROKEN SEAT	\$ 129.92	plancc
357532	10/30/2024	112-7166461-6628213	AMAZON.COM SERVICES, INC	WTP TWO-WAY RADIOS	\$ 706.29	wtppcc
357630	10/30/2024	112-7166461-6628213	AMAZON.COM SERVICES, INC	RADIO HEADSETS	\$ 173.72	wtppcc
357621	10/30/2024	114-0901630-3866663	AMAZON.COM SERVICES, INC	MONITOR STAND	\$ 129.44	infosyscc
357622	10/30/2024	114-4547824-9409052	AMAZON.COM SERVICES, INC	WRIST REST AND FOOT REST	\$ 28.28	infosyscc
357632	10/30/2024	114-9925721-6425809	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 30.10	pwfacc
357633	10/30/2024	1222542	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 127.06	pwfacc
357634	10/30/2024	1222774	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 5.65	parksc1
357629	10/30/2024	15-241010197	CUMMINS, INC.	PART FOR VEHICLE #304	\$ 1,119.09	shopcc
357724	10/30/2024	2057384	US BANK	FUEL FOR #90013	\$ 66.29	shopcc
357698	10/30/2024	277921262	WASHINGTON STATE FERRY (ALL)	TRAVEL FEE - FERRY	\$ 11.20	financecc
357615	10/30/2024	3986-344368	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 18.49	shopcc
357616	10/30/2024	3986-344378	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 36.97	shopcc
357617	10/30/2024	3986-344432	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #143	\$ 209.72	shopcc
357697	10/30/2024	651398623	WASHINGTON STATE FERRY (ALL)	TRAVEL FEE - FERRY	\$ 11.20	financecc
357613	10/30/2024	C96442/1	ACE HARDWARE	SHOVELS & WORK GLOVES	\$ 81.24	fibercc
357618	10/30/2024	E/5483928	CHEVRON	FUEL FOR #90013	\$ 59.00	shopcc
357636	10/30/2024	E90531	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 152.30	pwfacc
357710	10/30/2024	PUYALLUP 7	KLS3, LLC	TRAINING FEE; HUMAN INTELLIGENCE; RHODES AND HATCHER	\$ 300.00	apdcc
357620	10/30/2024	WAANA158772	FASTENAL COMPANY	SUPPLIES FOR STREET DEPT	\$ 107.42	shopcc
357637	10/30/2024	X78097	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 89.53	shopcc
357639	10/30/2024	X78102	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 14.13	parksc1
357626	10/30/2024	X78321	SEBO'S DO-IT CENTER	PADLOCK	\$ 16.31	afdcc
358532	10/31/2024	029507134	GALLS, LLC.	PANTS, BELT, SHIRTS - MR	\$ 1,005.87	medic

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358641	10/31/2024	15-241010206	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- OPERATION 9-902A	\$ 1,157.83	pw1
358640	10/31/2024	15-241010222	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA- CASTELLEJA 6-952	\$ 1,184.08	pw1
358555	10/31/2024	2557	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - OCTOBER 2024	\$ 1,333.30	pw1
357711	10/31/2024	029469559	GALLS, LLC.	UNIFORM JUMPSUIT; OFC PLEADWELL	\$ 577.36	apdcc
357712	10/31/2024	029479817	GALLS, LLC.	UNIFORM VEST CARRIER; OFC SCHOLTEN	\$ 958.83	apdcc
357726	10/31/2024	10-31-2024	WASHINGTON TRUST FOR HISTORIC	MEMBERSHIP 10/31/2024-10/2025	\$ 75.00	museumcc
357844	10/31/2024	1032892	BAYSHORE OFFICE PRODUCTS INC	RETIREMENT CELEBRATION SUPPLIES; FARRELL	\$ 17.40	apdcc
357967	10/31/2024	110240083402	EJ USA, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 1,222.00	wdistcc
357706	10/31/2024	112-0401859-1362664	AMAZON.COM SERVICES, INC	TRAINING SUPPLIES; FIREARMS CLEANING KITS	\$ 97.56	apdcc
357709	10/31/2024	112-1505236-2933008	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 39.70	parksccl
357722	10/31/2024	112-2893359-4006604	AMAZON.COM SERVICES, INC	10 LBS. COFFEE	\$ 79.90	afdcc
357837	10/31/2024	112-4031052-9545864	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 72.88	hrcc
357838	10/31/2024	112-4031052-9545864	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 202.44	hrcc
357699	10/31/2024	113-1005905-8642655	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 129.42	shopcc
357705	10/31/2024	113-8157879-4698617	AMAZON.COM SERVICES, INC	WALL CLOCK FOR RECORDS DEPARTMENT	\$ 40.23	apdcc
357713	10/31/2024	114-9328714-7741808	AMAZON.COM SERVICES, INC	LITHIUM BATTERIES	\$ 134.64	wtppcc
357828	10/31/2024	24271430	PURCELL TIRE AND SERVICE CENTE	TIRES FOR EQUIP #861	\$ 324.56	shopcc
357717	10/31/2024	300-10152494	ALL BATTERY SALES & SERVICE	SUPPLIES FOR SHOP STOCK	\$ 61.23	shopcc
357703	10/31/2024	3986-344506	O'REILLY AUTO PARTS	PART FOR VEHICLE #019	\$ 183.48	shopcc
357843	10/31/2024	593 175 149 8821	SAFEWAY INC	RETIREMENT CELEBRATION SUPPLIES; FARRELL	\$ 19.65	apdcc
357749	10/31/2024	6560467734	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd

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357714	10/31/2024	C96711/1	ACE HARDWARE	SUPPLIES FOR FACILITIES	\$ 43.05	pwfaccc
357715	10/31/2024	E90933	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 31.94	pwfaccc
357704	10/31/2024	INV-26627	IMAGE360	TRESTLE REPLACEMENT SIGN	\$ 355.04	parksccl
357614	10/31/2024	NCN4EGCAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	fibercc
357719	10/31/2024	X78362	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 13.85	pwfaccc
357716	10/31/2024	X78368	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 20.88	parksccl
357700	10/31/2024	X78369	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 14.92	parksccl
357708	10/31/2024	X78437	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 30.46	shopcc
357718	10/31/2024	X78504	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 9.16	pwfaccc
358550	11/1/2024	029521409	GALLS, LLC.	PANTS, BELT (AA)	\$ 511.02	medic
358382	11/1/2024	052-0010-00	CITY OF ANACORTES	OPS: 10/1- 10/31/24	\$ 1,813.90	dshop
358400	11/1/2024	190-1840-00	CITY OF ANACORTES	UTILITY BILL FOR WWTP	\$ 9,004.82	dwwtp
358145	11/1/2024	300000290043	PUGET SOUND ENERGY INC	STREET LIGHTS: 8/31-10/1/24	\$ 3,909.40	dshop
358634	11/1/2024	9170258230	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE - NOVEMBER 2024	\$ 762.65	pw1
357848	11/1/2024	111-8941971-5525800	AMAZON.COM SERVICES, INC	COPY PAPER, STICKY NOTES	\$ 65.26	afdcc
357971	11/1/2024	22143	JUSTICE WORKS, LLC	JUSTICE WORKS SUB 10/1-10/31/24	\$ 60.00	pubdefcc
357839	11/1/2024	225552	BLADE CHEVROLET, INC	SERVICE FOR VEHICLE #035	\$ 3,288.45	shopcc
357830	11/1/2024	260109805-00	TACOMA SCREW PRODUCTS, INC.	SUPPLIES FOR SHOP	\$ 643.71	shopcc
357577	11/1/2024	2664525-0043-9	WASTE MANAGEMENT	WTP TRASH, RECYCLE PICKUP 10/1-10/31/24	\$ 252.25	dwwtp
357551	11/1/2024	300818208	KCDA PURCHASING COOPERATIVE	COPY PAPER FOR 2ND AND 3RD FLOORS	\$ 366.59	finance
357836	11/1/2024	33581	SHIFTNOTE, LLC	WTP DAILY LOG 11/1/24-1/31/25	\$ 122.30	wtpcc
357847	11/1/2024	3678	THRIFTY CLEANERS	OCTOBER LAUNDRY	\$ 37.08	afdcc
357829	11/1/2024	3986-344754	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 498.02	shopcc
357754	11/1/2024	4863686S185	LEMAY MOBILE SHREDDING	APD AND COURT ON-SITE SHREDDING 10/8	\$ 39.46	apd
357734	11/1/2024	4863687S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL 10/8	\$ 28.18	finance
357840	11/1/2024	E91498	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 27.69	pwfaccc
357835	11/1/2024	Google-2410	GOOGLE ANALYTICS	GOOGLE ADVERTISING - OCT 2024	\$ 149.16	fibercc
357831	11/1/2024	INV-4897361	UNITED SITE SERVICES, INC	REC PROGRAM PORTABLE RESTROOMS	\$ 231.00	parksccl

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357707	11/1/2024	INV-4899731	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL PENN AVE 10/1-10/31/24	\$ 210.25	wtpcc
357833	11/1/2024	Q8UUPDKU4	BITS AND PIECES	REC PROGRAM SUPPLIES	\$ 220.70	pkreccc
358370	11/2/2024	315732	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER SEPTEMBER 2024	\$ 450.00	apd
357842	11/2/2024	114-3245080-4137021	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 43.07	pwfaccc
357845	11/2/2024	279490328	ZOOM VIDEO COMMUNICATIONS INC.	COURT 11/2-12/1/24	\$ 17.40	courtcc
357841	11/2/2024	I97192/44	COASTAL FARM &	WORK UNIFORM	\$ 82.67	pwfaccc
357832	11/2/2024	MC20385907	MAILCHIMP	REC NEWSLETTER SUBSCRIPTION	\$ 28.83	parkscc1
357846	11/3/2024	112-5320221-7916224	AMAZON.COM SERVICES, INC	SUPPLIES FOR SOLID WASTE	\$ 468.49	shopcc
358119	11/3/2024	84590487	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 3,894.06	libcc
357834	11/3/2024	INV279614522	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 11/3-12/3/2024	\$ 69.62	execc
358709	11/4/2024	1200666145	HDR ENGINEERING, INC	WTP NORTH LINE REPAIR & FLOWMETER UPGRADES - DESIGN - 8/25/24-9/28/24	\$ 38,408.16	pw1
358564	11/4/2024	1349	FIDALGO CLEANING	APD CLEANING & SUPPLIES 11/4-11/17/24	\$ 875.00	apd
358682	11/4/2024	1411132421	MOTOROLA SOLUTIONS INC	BODY WORN CAMERAS FOR POLICE OFFICERS - VIDEO-AS-A-SERVICE 10/31/24-10/30/25	\$ 7,206.91	infosys
358366	11/4/2024	PD-02345	CITY OF LAKEWOOD	UAS PILOT GROUND SCHOOL; MOWRER	\$ 375.00	apd
357758	11/4/2024	1-592165-58	DIAMOND RENTALS, INC.	CEMETERY PORTABLE RESTROOMS 10/7-11/4/24	\$ 140.00	parks1
357757	11/4/2024	1-592167-58	DIAMOND RENTALS, INC.	TTP PORTABLE RESTROOMS 10/7-11/4/24	\$ 365.00	parks1
357968	11/4/2024	112-1675197-7234611	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 19.53	parkscc1
357961	11/4/2024	114-2380473-6159434	AMAZON.COM SERVICES, INC	LABEL MAKER	\$ 56.96	infosyscc
358297	11/4/2024	1180-0349	AGC EDUCATION FOUNDATION	FORCE ACCOUNT DOCUMENTATION AND PAYMENT COURSE - SABEN WILLIAMSON	\$ 125.00	pwfaccc
358066	11/4/2024	257800356	SURETY PEST CONTROL	STA 1 - OCTOBER SERVICE	\$ 90.29	afdcc
357970	11/4/2024	5663353	WEST COAST CODE CONSULTANTS	ARCHITECTURAL/ENGINEERING CERTS BLDG DEPT	\$ 247.00	bldgcc

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358048	11/4/2024	601145	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 110.00	shopcc
357983	11/4/2024	6560466986	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE: 10/30	\$ 16.32	afdcc
357984	11/4/2024	6560467730	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE: 10/31	\$ 16.32	afdcc
357985	11/4/2024	6560467731	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE: 10/31	\$ 20.02	afdcc
357969	11/4/2024	6560467740	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
358068	11/4/2024	6560469102	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 48.98	wwtpcc
358047	11/4/2024	662 207 83 707	COSTCO WHOLESALE CORPORATION	RETIREMENT CELEBRATION SUPPLIES; FARRELL (CAKE)	\$ 24.99	apdcc
357965	11/4/2024	927595473	BSN SPORTS, LLC	REC PROGRAM SUPPLIES	\$ 351.97	pkreccc
357962	11/4/2024	ACT-00089607	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS WA-4902883	\$ 760.47	parksccl
357963	11/4/2024	ACT-00089607	UNITED SITE SERVICES, INC	WA PARK PORTABLE RESTROOMS WA-UNITED	\$ 507.30	parksccl
357973	11/4/2024	C98699/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 34.41	wdistcc
357987	11/4/2024	E92852	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 6.70	wwtpcc
357964	11/4/2024	INV-4903158	UNITED SITE SERVICES, INC	REC PROGRAM PORTABLE RESTROOM	\$ 231.00	parksccl
357827	11/4/2024	RZBELEGAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	fibercc
357977	11/4/2024	X79250	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 14.13	parksccl
357974	11/4/2024	X79251	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 5.32	pwfacccl
357975	11/4/2024	X79255	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 3.20	pwfacccl
357980	11/4/2024	X79337	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 34.94	pwfacccl
357976	11/4/2024	X79338	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 17.05	pwfacccl
357981	11/4/2024	X79368	SEBO'S DO-IT CENTER	WA PARK MAINTENANCE SUPPLIES	\$ 16.52	parksccl
358673	11/5/2024	88959	SOUND DEVELOPMENT GROUP, LLC	H AVENUE MULTIMODAL ACFL CONNECTOR	\$ 688.75	pw1
358672	11/5/2024	88979	SOUND DEVELOPMENT GROUP, LLC	F4 SUB-BASIN STORM PROJECT - O AVE BETWEEN 34TH & 32ND STREET	\$ 1,208.75	pw1
358053	11/5/2024	0059	GROCERY OUTLET	AGING MASTERY SUPPLIES	\$ 4.98	parksccl
358056	11/5/2024	029507097	GALLS, LLC.	UNIFORM JUMPSUIT; OFC CHEESEBORO	\$ 1,110.66	apdcc
358057	11/5/2024	1001067252	GALLS, LLC.	UNIFORM JUMPSUIT AND PANTS; OFC VANDERKOOY	\$ 1,278.89	apdcc

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358132	11/5/2024	1033324	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 23.88	museumcc
358046	11/5/2024	111-0434042-0381825	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 21.74	pkreccc
358037	11/5/2024	111-4497526-4149805	AMAZON.COM SERVICES, INC	UPS BACK UP	\$ 429.43	infosyscc
358036	11/5/2024	111-5836174-4117009	AMAZON.COM SERVICES, INC	UPS BATTERY	\$ 323.08	infosyscc
358045	11/5/2024	111-7617715-1881025	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 24.69	pkreccc
358043	11/5/2024	112-0602069-9255459	AMAZON.COM SERVICES, INC	PARKS SMALL TOOLS	\$ 97.91	parksccl
358038	11/5/2024	113-2971322-0833016	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 51.13	shopcc
357966	11/5/2024	113-3638301-0806632	AMAZON.COM SERVICES, INC	2025 CALENDARS	\$ 87.20	apdcc
358044	11/5/2024	113-5971515-7549833	AMAZON.COM SERVICES, INC	PARKS SMALL TOOLS	\$ 21.49	parksccl
357979	11/5/2024	113-6368560-3937048	AMAZON.COM SERVICES, INC	LAMP	\$ 27.89	pwfacc
358058	11/5/2024	113-7933298-0797013	AMAZON.COM SERVICES, INC	PARTS FOR VEHICLE #7003	\$ 112.37	shopcc
357986	11/5/2024	113-9832498-2043457	AMAZON.COM SERVICES, INC	RIBBON BAR BACKPLATE	\$ 13.00	afdcc
358116	11/5/2024	114-0389078-4378652	AMAZON.COM SERVICES, INC	TRIPLE MONITOR MOUNT HOLDS	\$ 119.66	infosyscc
358063	11/5/2024	1225091	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STREET DEPT	\$ 61.24	shopcc
358109	11/5/2024	184279-SO	NOVA TECH INTERNATIONAL INC.	LAB SUPPLIES	\$ 1,039.63	wwtpcc
358060	11/5/2024	185929	PORT OF ANACORTES	MARINE 29 FUEL (#2003)	\$ 25.44	afdcc
358055	11/5/2024	186477	PELICAN BAY BOOKS	AGING MASTERY SUPPLIES	\$ 180.00	parksccl
358054	11/5/2024	24 6 13 2043835	FRED MEYER	AGING MASTERY SUPPLIES	\$ 9.96	parksccl
357903	11/5/2024	259308839	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 71.80	finance
358128	11/5/2024	36014038	MCMMASTER-CARR SUPPLY CO.	MAINTENANCE SUPPLIES	\$ 720.57	wwtpcc
358042	11/5/2024	3986-345393	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 275.50	shopcc
358067	11/5/2024	7149	LISTEN AUDIOLOGY SERVICES INC	17 HEARING EXAMS	\$ 680.00	afdcc
357960	11/5/2024	819121	BLADE CHEVROLET, INC	PART FOR VEHICLE #035	\$ 158.91	shopcc
358049	11/5/2024	C99012/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 52.86	wwtpcc
358052	11/5/2024	C99272/1	ACE HARDWARE	SUPPLIES FOR #90009	\$ 23.49	wdistcc
358035	11/5/2024	E93270	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 65.35	museumcc
358050	11/5/2024	E93292	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 31.98	wwtpcc

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358195	11/5/2024	O215R0YG98	DEPARTMENT OF HEALTH	CERTIFICATION RENEWAL	\$ 42.00	wdistcc
358209	11/5/2024	O215R0YN70	GREEN RIVER COMMUNITY COLLEGE	WASHINGTON CERT RENEWAL - MARIO GONZALEZ	\$ 42.00	wtpcc
358065	11/5/2024	SO313075	FLSMIDTH KREBS INC	MAINTENANCE	\$ 22.11	wwtpcc
358034	11/5/2024	X79456	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 43.50	parksccl
358644	11/6/2024	0275353	POLLARD WATER	SUPPLIES FOR WATER MAINTENANCE	\$ 2,434.53	wdist
358638	11/6/2024	15-241110268	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-FS #2 2-910	\$ 1,125.26	pw1
358637	11/6/2024	15-241110270	CUMMINS, INC.	ANNUAL CUMMINS GENERATOR TESTING AND SERVICING - PMA-WWLS #20 7-917	\$ 1,046.45	pw1
358372	11/6/2024	220013286491	PUGET SOUND ENERGY INC	APD 10/5-11/5/24	\$ 2,659.40	apd
358398	11/6/2024	220021901958	PUGET SOUND ENERGY INC	1958 PW TSUNAMI WARNING 10/5-11/5/24	\$ 11.04	dwwtp
358378	11/6/2024	24-32787	EDGE ANALYTICAL, INC	WATER ANALYSIS - FLUORIDE	\$ 33.00	dwwtp
358401	11/6/2024	44401233	TWO RIVERS TERMINAL, LLC	PLANT CHEMICALS	\$ 12,780.63	dwwtp
358568	11/6/2024	663544	SAN DIEGO POLICE EQUIP CO INC	AMMO	\$ 3,526.10	apd
358118	11/6/2024	0-092-769-935	DEPARTMENT OF LICENSING	REPORT OF SALE FOR VEHICLE #051	\$ 13.65	shopcc
358117	11/6/2024	0-092-810-848	DEPARTMENT OF LICENSING	REPORT OF SALE FOR VEHICLE #202	\$ 13.65	shopcc
358110	11/6/2024	111-6215451-5612201	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 67.23	wwtpcc
358129	11/6/2024	112-9306706-9021045	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 1,100.96	wwtpcc
358062	11/6/2024	113-6368560-3937048	AMAZON.COM SERVICES, INC	CHARGER, HEADPHONE	\$ 24.99	pwfaccc
358061	11/6/2024	113-8240475-5021837	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 32.60	shopcc
358051	11/6/2024	114-3584698-1792226	AMAZON.COM SERVICES, INC	WTP COAT	\$ 141.17	wtpcc
358130	11/6/2024	114-7317090-8596214	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 16.90	wwtpcc
358121	11/6/2024	151450549	LOWE'S BUSINESS ACCOUNT/GEMB	2-STROKE OIL	\$ 22.80	wtpcc
358127	11/6/2024	185946	CAP SANTE MARINA	PARKS MAINTENANCE FUEL	\$ 77.93	parksccl
358106	11/6/2024	2024-25458	NARWHAL MET LLC	MONTHLY WEATHER SERVICES	\$ 475.00	shopcc

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358218	11/6/2024	2024-8112	EAGLE ENGRAVING	COLLAR PINS	\$ 80.35	afdcc
358122	11/6/2024	260110426-00	TACOMA SCREW PRODUCTS, INC.	RPMX BOLTS	\$ 147.18	wtpcc
358112	11/6/2024	3986-345551	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #304	\$ 27.37	shopcc
358111	11/6/2024	3986-345559	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #3010	\$ 19.01	shopcc
358108	11/6/2024	3SC3HGUAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 26.92	fibercc
358199	11/6/2024	593 53 11 8853	SAFeway INC	REC PROGRAM SUPPLIES	\$ 7.31	parksccl
358203	11/6/2024	593 94 44 8894	SAFeway INC	AGING MASTERY SUPPLIES	\$ 8.33	parksccl
358115	11/6/2024	819151	GOV'T FINANCE OFFICERS ASSN	GFOA GOVERNMENTAL GAAP UPDATE	\$ 150.00	financecc
358211	11/6/2024	8561 51 73323	HOME DEPOT	SUPPLIES FOR FACILITIES	\$ 47.76	pwfacc
358212	11/6/2024	8561 62 60137	HOME DEPOT	SUPPLIES FOR FACILITIES	\$ 140.09	pwfacc
358126	11/6/2024	C99440/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 13.69	parksccl
358131	11/6/2024	C99557/1	ACE HARDWARE	OPERATING SUPPLIES - PUMP STATIONS	\$ 23.48	wwtpcc
358125	11/6/2024	C99944/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 9.78	parksccl
358107	11/6/2024	DGAXQEGAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 27.41	fibercc
358123	11/6/2024	E93346	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 9.59	pwfacc
358196	11/6/2024	INV00535564	USA BLUE BOOK	LAB SUPPLIES	\$ 79.80	wwtpcc
358113	11/6/2024	VP_6Z4WCDG1	VISTAPRINT	BUSINESS CARDS FOR SENIOR CENTER	\$ 22.83	parksccl
358114	11/6/2024	W04212952	1000BULBS.COM	REC EVENT SUPPLIES	\$ 560.20	pkrecc
358124	11/6/2024	X79631	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 6.05	pwfacc
358381	11/7/2024	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 10/8-11/6/2024	\$ 3,639.16	publib
358490	11/7/2024	2045564	MILES SAND & GRAVEL CO.	SUPPLIES FOR STREET DEPT	\$ 1,414.40	dshop
358379	11/7/2024	24-32936	EDGE ANALYTICAL, INC	WATER ANALYSIS - TCR 00932	\$ 38.00	dwtpp
358386	11/7/2024	24-32937	EDGE ANALYTICAL, INC	WATER ANALYSIS - TCR SOUTH	\$ 95.00	dwtpp
358392	11/7/2024	24-32993	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT FINISHED	\$ 19.00	dwtpp
358208	11/7/2024	113-2900264-6136242	AMAZON.COM SERVICES, INC	SUPPLIES FOR VEHICLE #3004,3005, & 3006	\$ 489.10	shopcc
358302	11/7/2024	114-2355883-1989859	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 17.40	wwtpcc
358219	11/7/2024	114-8762539-8737843	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 67.52	wwtpcc
358197	11/7/2024	18706	MANCINO MANUFACTURING	REC DEPT SUPPLIES	\$ 399.41	pkrecc
358200	11/7/2024	2033941	LA POLICE GEAR, INC.	UNIFORM BOOTS; SGT KING	\$ 208.84	apdcc

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358198	11/7/2024	22706722062	DOLLAR TREE STORES	REC EVENT SUPPLIES	\$ 90.00	pkreccc
358273	11/7/2024	24271607	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #2000	\$ 749.39	shopcc
358274	11/7/2024	24271608	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #204	\$ 2,591.81	shopcc
358220	11/7/2024	29123	FORDK9	K9 DETECTION TRAINING APP - 11/1/2024-11/1/2025	\$ 270.00	apdcc
358206	11/7/2024	3117	JAMIE'S SIGNS, LLC	30 PUBLIC NOTICE SIGNS FOR PLANNING DEPT	\$ 900.00	plancc
358194	11/7/2024	36520	CWT, LLC	CESCL CERTIFICATIONS	\$ 2,067.20	shopcc
358201	11/7/2024	45566246	MUNICIPAL RESEARCH &	MUNICIPAL RESEARCH AND SERVICES CENTER	\$ 40.00	execc
358268	11/7/2024	83595257	HAMPTON INN/SUITES	LODGING FOR CCS CLASS	\$ 193.33	wdistcc
358217	11/7/2024	C99944/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 9.78	parkscc1
358213	11/7/2024	E93980	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 30.47	pwfaccc
358216	11/7/2024	E94016	SEBO'S DO-IT CENTER	PART FOR EQUIP #2910	\$ 11.72	shopcc
358193	11/7/2024	PQQ23	US BANK	DEPOSIT ON HOTEL FOR WFC IGNITE SYMPOSIUM	\$ 254.25	afdcc
358202	11/7/2024	SO506388	WITMER PUBLIC SAFETY GROUP INC	PPE CLEANER	\$ 278.45	afdcc
358215	11/7/2024	X79973	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 39.16	parkscc1
358391	11/8/2024	0175556-IN	SWS EQUIPMENT	PART FOR VEHICLE #515	\$ 594.53	dshop
358563	11/8/2024	1351	SKAGIT SHOOTING RANGE, LLC	QUARTERLY RANGE DAY	\$ 597.30	apd
358691	11/8/2024	33760	TRANSPO GROUP USA, INC.	TRANSPORTATION ELEMENT OF THE 2025 COMPREHENSIVE PLAN THROUGH 10/31/24	\$ 9,926.68	pw1
358162	11/8/2024	COA WWTP Op Renewal	DEPARTMENT OF ECOLOGY	WASTEWATER OPERATOR RENEWALS	\$ 2,600.00	dwwtp
358710	11/8/2024	LR5013	LIFE RESCUE INC	PUBLIC WORKS CONFINED SPACE TRAINING	\$ 5,295.00	dwtp
358403	11/8/2024	ReimbFlores	FLORES JR, ODILON	BOOT REIMBURSEMENT - OF	\$ 240.00	dwwtp
358287	11/8/2024	0558004094981108246	HOBBY LOBBY	AGING MASTERY SUPPLIES	\$ 5.95	parkscc1
358298	11/8/2024	1033718	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 7.20	pwfaccc
358210	11/8/2024	111-3103805-2043456	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 19.03	libcc
358264	11/8/2024	111-4162156-7746610	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 75.62	pwfaccc

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358286	11/8/2024	111-6178656-4642663	AMAZON.COM SERVICES, INC	FIBER OPTIC CLEANING TOOL	\$ 43.50	fibercc
358214	11/8/2024	113-0639556-6069048	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 37.44	shopcc
358303	11/8/2024	114-6743232-8658639	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 51.13	wwtpcc
358304	11/8/2024	114-7346079-1261821	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 49.60	wwtpcc
358301	11/8/2024	1226529	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 98.95	parkscc1
357978	11/8/2024	1290-0010	AGC EDUCATION FOUNDATION	ENVIRONMENT COURSE - SABEN WILLIAMSON	\$ 125.00	pwfacc
358269	11/8/2024	172029	WATERMARK BOOK COMPANY	EXHIBIT SUPPLIES	\$ 23.94	museumcc
358270	11/8/2024	29635	WORK OUTFITTERS	SAFETY BOOTS - CAMERON JAMES SHERMAN	\$ 150.70	wtpcc
358279	11/8/2024	3986-345955	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 474.41	shopcc
358276	11/8/2024	3986-345969	O'REILLY AUTO PARTS	PART FOR EQUIP #6997	\$ 2.38	shopcc
358277	11/8/2024	3986-345988	O'REILLY AUTO PARTS	SUPPLIES FOR EQUIP #6997	\$ 35.50	shopcc
358278	11/8/2024	3986-346124	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #030	\$ 76.14	shopcc
358280	11/8/2024	41600539217	LES SCHWAB TIRE CENTERS	TIRES & REPAIR FOR VEHICLE #100	\$ 1,035.29	shopcc
358288	11/8/2024	6560471292	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 73.78	shopcc
358289	11/8/2024	6560471293	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 52.77	shopcc
358281	11/8/2024	7570-757002-17310899	CHEF'S STORE	REC EVENT SUPPLIES	\$ 263.79	pkreccc
358282	11/8/2024	927661450	BSN SPORTS, LLC	REC PROGRAM SUPPLIES	\$ 145.79	pkreccc
358294	11/8/2024	D00793/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 15.44	parkscc1
358271	11/8/2024	E0600U4T1J	MICROSOFT CORPORATION	AZURE: DISASTER AND RECOVERY 10/2-11/1/2024	\$ 1,110.25	infosyscc
358295	11/8/2024	E94154	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.03	parkscc1
358292	11/8/2024	I99403/44	COASTAL FARM &	WORKBOOTS	\$ 160.00	fibercc
358275	11/8/2024	I99524/44	COASTAL FARM &	WORK UNIFORM	\$ 73.42	shopcc
358283	11/8/2024	X80067	SEBO'S DO-IT CENTER	PARKS DEPT OFFICE SUPPLIES	\$ 26.51	parkscc1
358299	11/8/2024	X80120	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 8.67	pwfacc
358368	11/9/2024	00005W5A83454	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 11-9-24	\$ 12.47	apd
358387	11/9/2024	296839	LAKE SIDE INDUSTRIES, INC.	ROCK SALES	\$ 846.76	dshop
358389	11/9/2024	296896	LAKE SIDE INDUSTRIES, INC.	5/8" & 3/4" ROCK SALES	\$ 864.56	wdist

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
358300	11/9/2024	111-1018624-8028234	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 121.18	pwfaccc
358293	11/9/2024	111-3892049-5130635	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 3.42	libcc
358266	11/9/2024	113-0603898-2169003	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 25.00	shopcc
358263	11/9/2024	114-1924786-2038613	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES FOR SENIOR CENTER	\$ 21.65	parkscc1
358369	11/10/2024	10368	WASHINGTON ASSOCIATION OF	WAPRO ANNUAL MEMBERSHIP; RECORDS MNGR INGRAM	\$ 25.00	apd
358267	11/10/2024	113-0651557-0825045	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 134.89	shopcc
358296	11/10/2024	186107	PORT OF ANACORTES	NON-ETHANOL (2917)	\$ 22.53	afdcc
358284	11/10/2024	5UT5QFLAP2	FACEBOOK	FACEBOOK ADVERTISING	\$ 75.00	admsrvcc
358367	11/11/2024	241306	T-SHIRTS BY DESIGN	APD HATS	\$ 311.17	apd
358695	11/11/2024	8498 30 017 0464628	COMCAST	WA PARK INTERNET SERVICE	\$ 111.85	parks1
358704	11/12/2024	10942-10-24	BERK CONSULTING, INC.	SENIOR ACTIVITY CENTER NEEDS ASSESSMENT - OCTOBER 2024	\$ 5,554.24	parks1
358701	11/12/2024	28667	ANCHOR QEA, INC	A AVENUE LANDFILL MATTER NO. 200	\$ 3,507.75	pw1
358702	11/12/2024	28668	ANCHOR QEA, INC	FORMER WTP MATTER NO. 96	\$ 2,436.50	pw1
358560	11/12/2024	315942	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; OCTOBER 2024	\$ 135.00	apd
358396	11/12/2024	368809A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 254.25	pwfac
358399	11/12/2024	369090	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 312.30	pwfac
358397	11/12/2024	369236	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 544.44	pwfac
358700	11/12/2024	77148	UNDERWOOD & ASSOCIATES, LLC	LIBRARY TEEN AREA REMODEL: DESIGN	\$ 160.00	pw1
358680	11/12/2024	FC-2024-06-07-08	SOUND DEVELOPMENT GROUP, LLC	H AVENUE MULTIMODAL ACFL CONNECTOR - FINANCE CHARGES	\$ 27.57	pw1
358662	11/13/2024	1064	DUNTON SECURITY/MARINE WELDING	OPERATIONS UPPER PARKING LOT - STAIRCASE RAILING; R AVE PED CROSSING RAILING	\$ 18,453.29	pw1
358385	11/13/2024	14257230	HACH COMPANY	DESICCANT TUBE EMPTY WITH COTTON	\$ 20.64	dwtp
358566	11/13/2024	208336	FIDALGO ANIMAL MEDICAL CENTER	APD CASE 24-A07432	\$ 231.50	apd

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
358567	11/13/2024	208337	FIDALGO ANIMAL MEDICAL CENTER	APD CASE 24-A03522	\$ 121.50	apd
358393	11/13/2024	24-33825	EDGE ANALYTICAL, INC	WATER ANALYSIS - TCR NORTH	\$ 133.00	dwtp
358636	11/13/2024	24085	INDUSTRIAL RESOURCES, INC.	SERVICE FOR WATER MAINTENANCE	\$ 287.79	wdist
358488	11/13/2024	241332	T-SHIRTS BY DESIGN	WTP UNIFORMS	\$ 464.58	dwtp
358536	11/13/2024	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 10/15-11/12/24	\$ 32.82	medic
358663	11/13/2024	INV-14972	NW COMMUNICATIONS, INC	RADIO SERVICE FOR VEHICLE #209	\$ 157.76	dshop
358384	11/13/2024	INV00541590	USA BLUE BOOK	ACCUVAC SNAPPER X 5	\$ 177.34	dwtp
358394	11/13/2024	MEK0008	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT RAW	\$ 63.00	dwtp
358395	11/13/2024	V944143	CORE & MAIN LP	SUPPLIES FOR WATER MAINTENANCE	\$ 44.54	wdist
358562	11/14/2024	1354	SKAGIT SHOOTING RANGE, LLC	USE OF RANGE; TWO OFFICERS	\$ 38.01	apd
358402	11/14/2024	2024	FRIENDS OF THE FOREST	ANNUAL SUPPORT OF FRIENDS OF THE FOREST	\$ 10,000.00	parks1
358489	11/14/2024	2046309	MILES SAND & GRAVEL CO.	SUPPLIES FOR STREET DEPT	\$ 1,044.48	dshop
358388	11/14/2024	296895	LAKESIDE INDUSTRIES, INC.	ASPHALT	\$ 1,322.90	wdist
358551	11/14/2024	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 10/4-11/5/24	\$ 6,671.69	parks1
358540	11/14/2024	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 10/4-11/5/24	\$ 1,278.09	medic
358642	11/14/2024	300000290035	PUGET SOUND ENERGY INC	MUSEUM/WT PRESTON 10/5-11/5/2024	\$ 327.75	museum
358491	11/14/2024	300000300008	PUGET SOUND ENERGY INC	WWTP 10/5-11/5/24	\$ 24,996.34	dwwtp
358552	11/14/2024	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 10/2-10/31/24	\$ 265.04	dshop
358487	11/14/2024	369356	BAY CITY SUPPLY	WTP PAPER, CLEANING SUPPLIES	\$ 151.40	dwtp
358544	11/14/2024	50563	SKAGIT PUBLISHING LLC	PUBLISH AA-578989	\$ 93.38	plan
358545	11/14/2024	50564	SKAGIT PUBLISHING LLC	PUBLISH - AA-579209	\$ 117.74	plan
358689	11/15/2024	158908	SUMMIT LAW GROUP, PLLC	POLICE CBA NEGOTIATIONS	\$ 7,139.20	hr
358547	11/15/2024	24-34117	EDGE ANALYTICAL, INC	WATER ANALYSIS - BACT FINISHED	\$ 19.00	dwtp
358537	11/15/2024	241343	T-SHIRTS BY DESIGN	T-SHIRTS, SWEATSHIRTS FOR NEW HIRES	\$ 1,114.11	medic
358542	11/15/2024	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 10/5/24-11/5/24	\$ 4,635.46	dwtp
358664	11/15/2024	4485637	LTI, INC.	SUPPLIES FOR STREET DEPT	\$ 6,740.33	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
358703	11/15/2024	P2233-3	QCC QUALITY CONTROLS CORP.	FIDALGO ISLAND WATER SERVICE AREA EXPANSION: SCADA INTEGRATION	\$ 66,962.76	dwtp
358561	11/16/2024	00005W5A83464	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 11/16/24	\$ 24.94	apd
358671	11/18/2024	1065	DUNTON SECURITY/MARINE WELDING	OPERATIONS UPPER PARKING LOT - STAIRCASE RAILING; R AVE PED CROSSING RAILING	\$ 3,298.67	pw1
358707	11/18/2024	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE 10/11-11/8/24	\$ 358.11	dwtp
358674	11/18/2024	2046554	MILES SAND & GRAVEL CO.	SUPPLIES FOR STREET DEPT	\$ 261.12	dshop
358687	11/18/2024	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE10/19-11/15/24	\$ 345.51	parks1
358686	11/18/2024	304 713 4234 2	CASCADE NATURAL GAS CORP.	607 R AVE SERVICE DATES 10/19-11/15/24	\$ 13.83	parks1
358692	11/18/2024	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 10/19-11/15/24	\$ 554.65	parks1
358685	11/18/2024	538 000 0000 1	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. 10/19-11/15/24	\$ 12.50	parks1
358690	11/18/2024	638 000 0000 0	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. #B,10/19-11/15/24	\$ 73.40	parks1
358677	11/18/2024	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPS: 10/19-11/15/24	\$ 1,119.41	dshop
358666	11/18/2024	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 10/19-11/15/24	\$ 1,011.43	finance
358541	11/18/2024	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 11/19-12/18/24	\$ 143.75	finance
358694	11/18/2024	917 600 0000 9	CASCADE NATURAL GAS CORP.	1915 13TH ST. 10/19-11/15/24	\$ 88.84	parks1
358665	11/18/2024	989 800 0000 8	CASCADE NATURAL GAS CORP.	989 800 0000 8 WWTP 10/19-11/15/24	\$ 338.74	dwwtp
358554	11/18/2024	ARIV1010651	HANSON PROFESSIONAL SERVICES	THOMPSON TRAIL TRESTLE AND CAUSEWAY REPLACEMENT: DESIGN - THROUGH 10/31/24	\$ 20,429.74	parks1
358543	11/18/2024	INV2917546	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 10/15-11/14/24	\$ 191.16	finance
358631	11/18/2024	Pay App 6	C JOHNSON CONSTRUCTION, INC	2024 WATERLINE REPLACEMENT PROJECT	\$ 103,450.09	pw1
358698	11/19/2024	1742474	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 792.00	finance
358697	11/19/2024	24136-2	COMMERCIAL ALARM & DETECTION	MOLLY LANE BUILDING FIRE ALARM SYSTEM INSTALLATION	\$ 6,693.38	pw1
358706	11/19/2024	360-293-6427- 0218975	ZIPLY FIBER	CITY HALL 911 10/28-11/27/24	\$ 88.71	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
358667	11/19/2024	700-1350-00	THRESHOLD COMMUNICATIONS	UB Refund Cst #063414	\$ 698.25	finance
358668	11/19/2024	700-5080-00	ECONOMON, SUSAN	UB Refund Cst #064819	\$ 31.20	finance
358669	11/19/2024	700-5610-00	KENNEDY, MICHAEL	UB Refund Cst #065011	\$ 27.60	finance
358558	11/19/2024	INV2918218	COPIERS NORTHWEST, INC	COURT & ASC COPIES 10/16-11/15/24	\$ 640.93	finance
358557	11/19/2024	INV2918219	COPIERS NORTHWEST, INC	S/N 2YJ30356 LIBRARY FL1 TECH SERVICES COPIER 10/18-11/17/24	\$ 213.12	finance
358708	11/19/2024	RefundPetrish	PETRISH, MICHAEL	CUSTOMER OVERPAID FOR LICENSE	\$ 22.00	apd
358712	11/20/2024	7824	SKAGIT COUNTY PUBLIC HEALTH	3RD QTR CITY SHARE OF LIQUOR TAX	\$ 6,632.87	finance
	Total				\$ 784,804.46	



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 5.c.

Agenda Item Title:

Contract Award: Development Review Process Evaluation #24-220-ENG-001

Staff Contact(s): John Coleman

Approved for Submittal to Council by **Action Type**

Tiffany Matson
John Coleman

Contract Award

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$77,300.00 to Matrix Consulting Group, Ltd. to assist the City in reviewing the existing permitting and development review processes. The PCED and Public Works Departments are working together to improve the permit review process. The proposed contract is to hire a consultant to document and study the city's current processes and utilization of current technology systems, then recommend improvement opportunities to the SmartGov system and identify other improvement opportunities. This is one task that is funded (partially) by the Paper to Digital Permitting grant. That grant will also pay for other tasks outside of this contract.

Background:

1. **History:** The permit center recently implemented an online permit submittal system (SmartGov). Currently, there is a permit backlog, and customers have voiced complaints about the backlog and SmartGov. The city acquired a Paper to Digital Permitting grant to assist with making improvements to the online permit submittal process and internal review processes. The grant will pay for 25% of the consultant contract; the water, stormwater and wastewater utilities - which are all part of the permitting process - will pay the remainder of the contract.
2. **Key Terms:**
 - Contract is on a time and materials basis not-to-exceed \$77,300.00.
 - The contract term is through 5/30/2025.
3. **Competitive Bidding:** On August 29, 2024 the City issued a [Request for Proposals](#) for the subject project and 7 responses were received by the deadline of October 2, 2024. A committee reviewed and scored the submittals and selected Matrix Consulting Group, Ltd. to award a contract.

Budget Impact:

Consultant	Matrix Consulting Group, Ltd.
Contract Amount	\$77,300.00
Earmarked Funds	The Paper to Digital grant will pay for 25% of the consultant contract; the water, stormwater and wastewater utilities - which are all part of the permitting process - will pay the remainder of the contract.
BARS #	001.240.558.50.41 – 25% 401.740.534.63.41 – 25% 440.760.535.10.41 – 25% 445.770.531.10.41 – 25%
Budget Amendment Required?	No
Start Date	Inception
End Date	5/30/2025

Previous Action: The Paper to Digital grant agreement #24-282-PLN-001 with Washington Department of Commerce was presented to Council at the [11/18/2024](#) meeting.

Recommended Motion: I move that City Council authorize the Mayor to sign contract 24-220-ENG-001 with Matrix Consulting Group, Ltd. in the amount of \$77,300.00 to perform the Development Review Process Evaluation.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. 24-220-ENG-001



AGREEMENT #24-220-ENG-001
Between
THE CITY OF ANACORTES
AND
MATRIX CONSULTING GROUP, LTD.

DEVELOPMENT REVIEW PROCESS EVALUATION

This Agreement, hereinafter referred to as "Agreement", is made and entered into between the City of Anacortes, hereinafter referred to as the "City", and Matrix Consulting Group, Ltd., hereinafter referred to as the "Consultant".

WHEREAS, the City requires the professional services of the Consultant;

NOW, THEREFORE, in consideration of mutual benefits accruing, it is agreed by and between the parties hereto as follows:

1. **Scope of Work.** Under this Agreement, the Consultant shall assist the City with evaluating the City's development review process as detailed in Exhibit A, which is attached hereto and incorporated by reference. All work shall be performed under the direction of John Coleman, or designee, hereinafter referred to as Project Manager.

2. **Price and Payment Terms.** The services provided under this Agreement shall be on a time and materials basis not-to-exceed **Seventy-Seven Thousand Three Hundred Dollars (\$77,300.00)**. The billable rates for services provided shall be in accordance with Exhibit A.

3. **State Funds.** The City of Anacortes has received partial funding from the Washington State Department of Commerce and the State of Washington for the performance of this Scope of Work. Therefore, the Consultant agrees to be bound to, and to follow, all applicable terms of COA Contract 24-282-PLN-001/DOC #25-63342-201 between the City of Anacortes and the Washington State Department of Commerce, which is attached hereto as Exhibit B and incorporated by reference. The Washington State Department of Commerce and the State of Washington are not liable for claims or damages arising from the Consultant's performance of this Agreement.

4. **Period of Performance.** The period of performance under this Agreement is from inception through May 30, 2025.

5. **Subcontracts.** The Consultant shall not subcontract the Scope of Work ("Work") unless detailed in this Agreement or the Project Manager approves in writing. If the Project Manager requests, the Consultant shall provide proof that the subcontractor has the experience, ability, and equipment the Work requires. "subcontractor" means an individual, partnership, firm, corporation, or joint venture who is sublet part of the Contract by the Consultant. Each request to subcontract shall include the following information (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed subcontractor, (iv) proposed subcontract price, (v) identification of the percentage of work to be performed by subcontract. Approval of subcontract shall not:

- a. Relieve the Consultant of any responsibility to carry out the Contract,
- b. Relieve the Consultant of any obligations or liability under the Contract,
- c. Create any contract between the City and the subcontractor, or
- d. Convey to the subcontractor any rights against the City.

Consultant remains fully responsible for obligations, services, and functions performed by its subcontractor to the same extent as if such obligations, services, and functions were performed by Consultant's employees, and for purposes of the Agreement such work will be deemed work performed by Consultant. The Consultant shall give immediate written notice, reference Clause Notices, of any action or suit filed and prompt notice of any claim made against the Consultant by any subcontractor or vendor that, in the opinion of the Consultant, may result in litigation related in any way to this Agreement, with respect to which the Consultant may be entitled to reimbursement from the City.

If dissatisfied with any part of the subcontracted Work, the Project Manager may request in writing that the subcontractor be removed. The Consultant shall comply with this request at once and shall not employ the subcontractor for any further Work under the Contract.

6. **Taxes.** The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Consultant must pay all other taxes including, but not limited to: Business and Occupation Tax,

taxes based on the Consultant's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

7. **Invoicing.** All invoices shall include a cover page that states: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Project Manager Name, **Agreement Number**, Agreement Price, amount requested per invoice and cumulative invoiced amount. Invoices shall include actual hours worked by Period, by Labor Category. The Consultant must invoice MONTHLY for quantities delivered during the invoice period, and no more frequently than monthly, and allow 30 calendar days from receipt of the invoice for payment. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@anacorteswa.gov. The City shall notify the Consultant within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Consultant shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

8. **Withholding Payment.** In the event the City determines that the Consultant has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Consultant the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Consultant to terminate or damages, provided that the City promptly gives notice in writing to the Consultant of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Consultant of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Consultant acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Consultant, (3) to set off any amount so paid or incurred from amounts due to become due the Consultant. In the event the Consultant obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Consultant by reason of good faith withholding by the City under this clause.

9. **Final Payment: Waiver of Claim.** The Consultant's acceptance of final payment shall constitute a waiver of claims, except those previously and properly made and identified by the Consultant as unsettled at the time request for final payment is made.

10. **Ownership and Use of Documents.** All finished and unfinished documents and material prepared by the Consultant with funds paid by the City pursuant to the terms of this Agreement shall become the property of the City and shall be forwarded to the City upon its request. Documents and materials shall include but not be limited to plans, specifications, reports, electronic and non-electronic data, and other design documents prepared by the Consultant. Pursuant to RCW 42.56.70, all information and documents produced under this Agreement may be subject to public disclosure.

11. **Assistance Regarding Patent and Copyright Infringement.** In the event of any claim or suit against City on account of any alleged patent or copyright infringement arising out of the performance of this Contract or out of the use of any material furnished or work or services performed hereunder, Consultant shall defend City against any such suit or claim and hold City harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.

12. **Indemnification / Hold Harmless.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

13. **General and Professional Liability Insurance.**

A. Insurance Term: The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation: Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: Consultant shall obtain insurance of the types and coverages described below:

1. Automobile Liability insurance covering all non-owned, hired and leased vehicles when any motor vehicles are used in connection with work to be performed. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrences form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. **The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy** with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance: Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident when any motor vehicles (non-owned and hired) are used in connection with work to be performed.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence and \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

E. Other Insurance Provision: The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage: The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Consultant **within 10 days of contract execution and before scheduling of the work**. Upon request by the City, the Consultant shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractor coverage. Failure of the City to demand such verification of coverage with these insurance requirements or failure of the City to identify a deficiency from the insurance documentation provided shall not be construed as a waiver of Consultant's obligation to maintain such insurance.

Verification of coverage shall include:

1. An ACORD certificate or a form determined by the City to be equivalent.
2. Copies of all endorsements naming the City as additional insured, showing the policy number. The Consultant may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement.
3. Any other amendatory endorsements to show the coverage required herein.
4. **A notation of coverage enhancements on the Certificate of Insurance shall not satisfy these requirements – actual endorsements must be submitted.**

H. Notice of Cancellation: The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance: Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract, or at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits: If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14. **Registered or Licensed.** The City is prohibited from executing an Agreement with a Consultant who is not registered or licensed as required by the applicable laws of the state for their profession. In addition, Anacortes Municipal Code requires that every business located within the city limits of Anacortes register the business with the state and include a City of Anacortes Endorsement. Businesses from outside city limits with a gross annual income of \$2,000 within Anacortes are also required to obtain a city endorsement. Business licenses and city endorsements can be obtained through the State of Washington Department of Revenue (DOR) Business Licensing Service (BLS) at bls.dor.wa.gov.

15. **Inspection.** The Project Manager shall have power to reject instruments of services which fail to comply with the requirements of this Agreement, but in case of dispute the Consultant may appeal to the City Attorney, whose decision shall be final. The Consultant shall comply with any and all orders and instructions given by the representative of the particular Department administering the Agreement in accordance with the terms of the Agreement. Nothing herein contained shall be taken to relieve the Consultant of their obligations or responsibilities under the Agreement. However, the Consultant shall be responsible for their own methods and conduct during the period of performance.

16. **Standard of Care.** The Consultant represents that they have the necessary knowledge, skill, and experience to perform the Services required by this Agreement. Consultant, and any persons employed by Consultant, shall use their professional skill and efforts to perform the Work in a professional manner consistent with sound practices, in accordance with the usually and customary professional care required for services of the type described in the Scope of Work herein provided at the same time and in the same locale. The City's remedy for a failure to meet the above Standard of Care shall be the re-performance of the Service or an equitable adjustment in the monies paid for the services, at the City's discretion.

17. **Standard Title VI / Non-Discrimination Assurances.** During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

18. **Consultant is an Independent Contractor.** The parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee or representative of the Consultant shall be deemed to be an agent, employee or representative of the City for any purpose. Consultant shall be solely responsible for all acts of its agents, employees, representatives and subcontractors during the performance of this Agreement.

19. **Acceptance.** Consultant acknowledges and agrees that these contract terms are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Consultant. These contract terms supersede all conflicting or additional terms pre-printed on any purchase order, quote, invoice, Consultant's website, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

20. **No Third Party Beneficiary Rights.** This Agreement is not intended to and shall not be construed to give any Third Party any interest or rights (including, without limitation, any Third Party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

21. Right to Terminate Agreement.

A. Termination for Default: If the Consultant defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Consultant in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Consultant shall not be entitled to receive any further payments under the Agreement until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Consultant. The Consultant shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Consultant was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience: The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Consultant shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work through the date of termination. If the City exercises its option under this Paragraph, the City shall not be responsible for payment for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

22. Changes/Additional Work. The City may engage Consultant to perform services in addition to those listed in this Agreement, and Consultant will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Consultant to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

23. Non-waiver. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

24. Non-assignable. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

25. Covenant Against Contingent Fees. The Consultant warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

26. Disputes

A. General: Differences between the Consultant and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims: The Consultant shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the Contracting Agent or the City, or (2) the happening of any event or occurrence, unless the Consultant has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Consultant believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Consultant shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim: The Consultant shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Consultant has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution: In the event of a dispute between the City and the Consultant arising of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Consultant to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

27. Force Majeure. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; pandemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice of the impediment and its effect on the ability to perform, with such notice to be provided no more than two (2) working days after the force majeure event or reasonable discovery of the event's impact on performance. Failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Consultant shall have no recourse against the City.

28. Compliance with Laws. The Consultant in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, executive proclamations, all applicable Washington Dept. of Labor & Industries (L&I) and Occupational Safety & Health Administration (OSHA) safety standards, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. The Consultant specifically agrees to pay any applicable business and occupation (B&O) taxes, which may be due on account of this Agreement.

29. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

30. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

31. Survival of Agreement Termination. The articles relating to Indemnification / Hold Harmless, Taxes, Ownership and Use of Documents, Assistance Regarding Patent and Copyright Infringement, The City's Right to Terminate Agreement, Governing Law, and Disputes, shall survive completion of the services, payment in full of the compensation and termination of this Agreement.

32. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given and received (a) when personally delivered, or delivered by same-day courier; or (b) on the third business day after mailing by registered or certified mail, postage prepaid, return receipt requested; or (c) upon delivery when sent by prepaid overnight express delivery service (e.g., FedEx, UPS); or (d) when sent by email and upon the receipt by the sending party of written confirmation by the receiving party; provided, however, that an automated email confirmation of delivery or read receipt shall not constitute such confirmation. Notices shall be sent to the following addresses:

CITY:
City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221
contracts@anacorteswa.gov

CONSULTANT:
Matrix Consulting Group, Ltd.
Richard Brady
1875 S. Grant, Ste 960
San Mateo, CA 94402
rbrady@matrixcg.net

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

MATRIX CONSULTING GROUP, LTD

By _____

By _____

Date _____

Title _____

Date _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

AGREEMENT #24-220-ENG-001
EXHIBIT A



November 5, 2024

John Coleman, Director
Planning, Community, and Economic Development
City of Anacortes
904 6th Street
Anacortes, WA 98221

Dear Mr. Coleman:

It was a pleasure to recently speak with you and Rob Frisinger about modifying the scope of work for the development review process evaluation on October 30. Based on this conversation, we have developed the attached revised work plan to conduct a thorough evaluation of the City's development review, permitting, and inspection processes. This task plan will include a review of current processes, the utilization of current technology systems, improvement opportunities to the SmartGov system, and other improvement opportunities.

If you have any questions regarding the proposed scope of work, please contact me at abaggarly@matrixcg.net or 803-622-9910.

Our project team looks forward to working with you and the Anacortes' team on this important endeavor.

A handwritten signature in black ink, appearing to read "Aaron Baggarly". The signature is fluid and cursive, with the first name "Aaron" being more prominent than the last name "Baggarly".

Aaron Baggarly, AICP
Vice President
Matrix Consulting Group, Ltd

1. Revised Task Plan

Below is the revised task plan to conduct an assessment of the City’s development review, permitting and inspection processes and operations.

Task 1 | Project Kickoff, Current State Profile, and Initial Issues List.

To evaluate the permitting and development review operations and processes, we need to develop an in-depth understanding of the key issues impacting and shaping service requirements. To develop this perspective, we will interview representatives from the Planning, Community, and Economic Development Department (PCED), representatives from each of the relevant departments/divisions involved in the permitting processes (e.g., Public Works, Fire, Attorney, etc.), and City management. These interviews will focus on exploring issues in the following areas:

- Goals and objectives regarding the delivery of services in each operational functional area.
- Adequacy of service levels, and perceived gaps in existing levels of service.
- Organizational changes which have been made in the past several years and perceptions of the impacts of these changes.
- Develop an understanding of the current challenges with the current configuration of SmartGov and its impact on processes.
- Outsourcing philosophy of the City; the services that are currently outsourced and additional options.
- Identification of relevant workload for staff involved in the review process and current challenges.

Next, we will develop a detailed description of the permitting and development review services provided by the City. Our focus will be on how services are delivered, staffed, and managed. The development of this detailed description will be based on interviews as well as data collection, including the following:

- The current organization of the development functions including:
- Documentation of all key operations, including:
 - Service scope and content.
 - Workload data.
 - Basic service levels.
 - The extent of contracted services by type, size, and cost.

- Documentation of the technology currently used in the divisions.
- Documentation of management systems supporting operations, including:
 - Organizational business functions and procedures; and
 - Performance monitoring systems.
- Document current performance targets related to major services areas within the development review process such as turnaround times for permitting processes, response times for complaints, percentage of inspections completed within 24 hours of request, etc.
- Document the current coordination mechanism and procedures in place to coordinate inter-departmental delivery of services.

After the initial data collection activities have been completed, the project team will prepare a current state profile that summarizes our present understanding of the current organization, staffing, and operations related to the entitlement, permitting, and inspection services provided by the City. The project team will develop a preliminary issues list based on interview with City staff and officials. The preliminary issues list will be incorporated into the current state profile and provided to the City for their review.

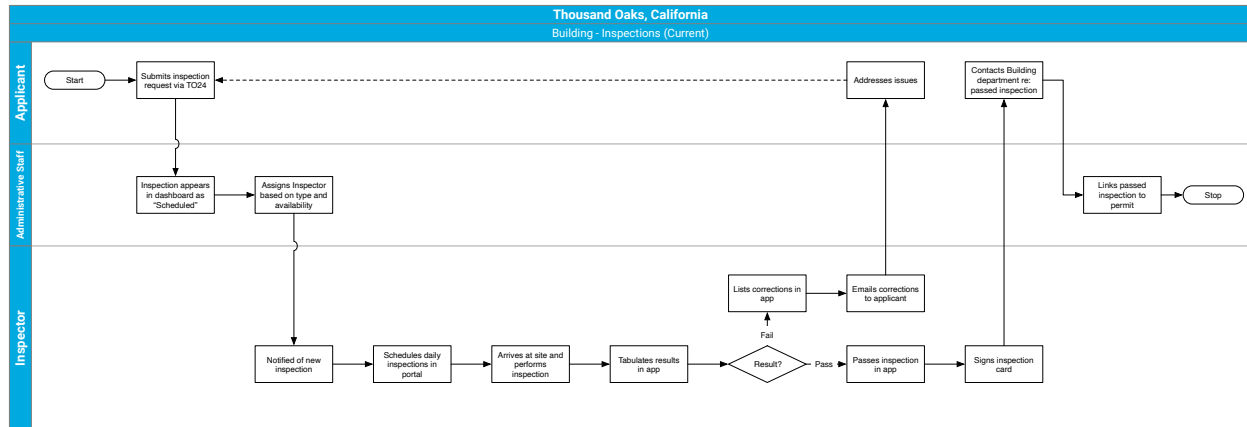
This current state profile will then be presented to the City's project team for their and staff's review. Once completed and reviewed, the current state profile will provide the basis for the analysis conducted and completed in subsequent study tasks.

Task Deliverable – A current state profile summarizing staffing levels, roles, technology, workload, and preliminary issues.

Task 2 | Diagram Primary Development Review, Permitting, and Inspection Processes.

During this task, the focus will be the development of detailed process diagrams for the primary development review, permitting, and inspection business processes. We will develop current state workflows that show the existing processes with information detailing which departments/divisions and staff are involved in each process, whether each step is manual or automated, the handoffs between individuals and departments/divisions, the data required from each step, and the desired timeframe for completion. The process mapping will clearly display all applicable touch points between the applicant and city staff and how technology is integrated into the process.

The following is an example of the outcome of this effort.



Task Deliverable – Detailed process flow diagrams for key development review, permitting, and inspection business processes.

Task 3 | Assess Stakeholder Satisfaction with Development, Permitting, and Inspection Services.

To ensure that the project team has a good understanding of the customer's perspective of the development review services provided by the City, we will utilize two techniques to obtain input:

- Conduct an online stakeholder survey of recent applicants to obtain the widest possible input on development review and permitting processes. This survey will be distributed electronically to prior customers of the City over the last 2 – 3 years and include questions regarding the efficiency, effectiveness, and clarity of current development review processes and request input on the current strengths and improvement opportunities for existing processes and procedures.
- Conduct three to five virtual focus group meetings with prior customers to elicit more detailed and specific information regarding the City's processes. Each focus group would consist of individuals who have recently conducted business with the City as well as representatives from professional trade groups (e.g., Chamber of Commerce, homebuilders' association, etc.). *Individuals who participate in these focus groups will be invited at the conclusion of this project to discuss the proposed recommendation and the impacts on the development review process.*

These efforts will be designed to understand the customer's perceptions of the City's processes, services, and associated challenges, and strengths of the current service environment and to identify potential opportunities to improve customer service approaches and service provision.

Task Deliverable – Summary of customer feedback from the survey and focus group meetings, identifying key trends and issues related to the development review processes.

Task 4 | Compare Development Review Operations to Industry Best Practices.

The purpose of this task is to evaluate the services provided by the City related to entitlement, application review, permitting, and inspection processes, organization, staffing, and operational activities in the context of best management practices in the profession. Each functional area would be assessed against a unique set of management practices. We will evaluate the programs and practices of the various departments involved in providing services in areas such as staffing, management and strategic planning, processes utilized, employee training, communication, timelines, technology, educational materials, website, etc.

The best practice assessment will provide an analysis that includes the identification of areas where the City currently meets or exceeds the best practice and, more importantly, areas where current gaps exist and therefore present opportunities for improvement of existing operations. The best practice assessment will clearly identify the overall strengths and weaknesses of the organization and will include a preliminary analysis of applicable workload and process data.

Task Deliverable – An evaluation of City’s development review practices compared to best practices and a summary of strengths and improvement opportunities identified from this assessment.

Task 5 | Evaluate Development Review Processes, Technology Systems, Service Levels, Staffing, and Organizational Structure.

This task involves an evaluation of the initial issues list, workload, staff utilization, work practices, technology use, service levels, staffing, and organizational structure of the development review functions. We will address these issues by employing these approaches:

- **Analyze the various development related work processes.** The project team will evaluate current processes, laws, and regulations to identify issues that are driving any inefficiencies in staffing, processes, or other issues that impact the efficiency of the various plan review, permitting, and inspection processes. This task may result in alternative process approaches that will streamline current review, permitting and inspection processes. As a result, a “to-be” process diagram will be created for each primary business process. In addition to the proposed “to-be”

process diagrams, narratives will accompany the diagrams to provide context of the proposed changes and the associated operational impacts.

- **Analyze response and review timeliness.** The focus of this task is for the project team to conduct an in-depth analysis of response and review timeliness. The project team will evaluate the previous years' workloads to understand processing timelines by permit type. The analysis will include the timeliness of processing applications (by review entity/function), conducting initial and subsequent application reviews, issuing permits (or approval), scheduling and completing inspections, and finalizing certificates of occupancies. Also, we will identify where timelines are not in compliance with established performance metrics, adopted local and state ordinances, regulations, or statutes, and/or industry best practices. Recommendations may include the identification of new performance metrics to align with the City's service level expectations and resource availability.
- **Evaluate customer service including internal and external customers.** The project team will analyze the level of service provided to both internal and external customers. The project team will address inter-departmental coordination related to the development review process and the approaches used for public outreach and education. The analysis will also include an assessment on how to improve coordination and communication between review entities, a review of information provided on the City's website, ease of application submittal/inspection requests, and the potential impact of alternative operational approaches for customers.
- **Evaluate current technology systems.** This task will focus on understanding and assessing current technology systems utilized by the City. The project team will evaluate how the City has deployed the SmartGov and LaserFische platforms, how historic development records are stored and access, degree to which GIS/AI is implemented and utilized, how mobile devices are used in the field (e.g., tablets for inspectors), and the degree to which current systems result in efficient information-sharing and elimination of duplicative input. We will also evaluate how proposed changes to the use of technology may impact efficiencies and operations. Identify current issues related to accessibility and technology training.
- **Evaluate the skill mix of current staff and determine staffing resource needs.** Our project team will evaluate the adequacy of staffing levels to conduct historical workload needs. In this analysis, we will evaluate whether the staff possesses the required skills to perform assigned tasks and the total number of in-house and/or contracted staff to complete the current workload within the adopted timelines. Staffing level analysis will be based on different service level parameters desired

by the City. Staffing needs will be provided by position classification and include internal and contracted professional, technical, and administrative positions.

- **Assess how the development review functions are organized.** The project team will evaluate the overall plan of organization for the development review functions included in this study. This analysis will ensure that the staff and functions are assigned to the correct division/department and that there is consistency within the organizational structure.

At the conclusion of this task, we will have evaluated all aspects of the development review, permitting, and inspection processes and operations including business processes, service levels, technology, work activities, staffing, and organizational structure to identify improvement opportunities.

As part of the analysis, findings, and recommendations completed as part of this task, the project team will evaluate the fiscal impact on City operations. Fiscal analysis will include both the cost saving/incurrence associated with the recommendation implementation.

Task Deliverable - A summary of the identified improvement opportunities and proposed adjustments in processes, service levels, technology systems, customer service, operations, staffing levels, and organizational structure.

Task 6 | Create Application Checklists for Development Review and Permitting Applications.

The project team will work with City staff to develop preliminary application checklists. This will include application checklists for the applicant as well as staff's checklist to ensure that the application is complete upon submittal. Checklists will be created for the City's most common planning and building applications. *Note: for project cost planning, it is assumed that up to 25 application types of checklists will be created.*

Task Deliverable – Planning and Building application checklists for the applicant and staff completeness checks.

Task 7 | Develop Draft and Final Reports and Plan for Implementation.

Once the work tasks noted above have been completed, our analysis, findings, and implementation plan will be compiled into a draft and final report. The draft report will contain the following elements:

- An executive summary of the study.

- Final analysis of the stakeholder survey and focus group meeting feedback.
- Final best practices assessment analysis.
- Current and recommended process diagrams.
- Analysis of historic workload trends, performance metrics, and impediments to the current process and operations.
- Recommendations to improve the current approach to development review, and identify improvement opportunity relating to philosophies and commitments, staffing required given these commitments, and managerial and operational practices for improved service delivery.
- Evaluation of technology systems and recommendations to improve efficiencies.

For this study to be successful, it is important to develop a realistic implementation plan that is prioritized and includes actionable items with allocation of responsibility and accountability as well as adoption time frames. This is achievable by creating buy-in from employees who will be directly impacted and tasked with implementation assistance.

The draft report will be distributed to the City's project steering committee for their review. After incorporation of feedback, comments, and edits, the project team will begin developing the implementation plan. The draft implementation plan will be reviewed with all development review staff through a workshop. This will allow all staff the opportunity to review the report and ask the Matrix project team any questions.

This workshop will also focus on identification of recommendation prioritization and develop reasonable timeframes for implementation.

Once staff and the internal project steering committee have reviewed the draft project report and implementation plan, we will make revisions, as needed, and finalize the report.

We will be available to make a presentation of our findings, recommendations, and implementation plans to City management and/or City Council.

Task Deliverable – Compile the draft report that includes analysis and recommendations. Conduct a workshop with all development review staff to discuss the analysis, findings, and recommendations and to prioritize implementation. Develop an implementation plan that includes timeline and responsible party.

2. Revised Cost Proposal

We proposed to conduct this development review processes assessment for a not-to-exceed price of \$77,300. This includes three onsite trips by the project team. The following table summarizes the hours and cost by project task.

Task	Total Hours	Total Fee
1. Initiation & Current State Profile	32	\$6,440
2. Process Diagramming	52	\$8,540
3. Stakeholder Survey/Focus Groups	30	\$5,200
4. Best Practices Assessment	42	\$8,160
5. Operational/Process Analysis	98	\$18,680
6. Checklist Development	60	\$10,400
7. Draft & Final Report	68	\$13,880
Total	382	\$71,300
<i>Travel Expenses</i>		<i>\$6,000</i>
Total Project Cost		\$77,300

The following table summarizes team member's hourly rate.

Team Member	Classification	Hourly Rate
Alan Pennington	Senior Vice President	\$310
Aaron Baggarly	Vice President	\$250
Allyson Brekke	Manager	\$185
Jocelyn Mathiasen	Manager	\$185
Joe McDonald	Senior Consultant	\$160
Cody Brem	Consultant	\$130



Interagency Agreement with

City of Anacortes

through

Growth Management Services

**Contract Number:
25-63342-201**

For

Paper to Digital Permitting Grant

Dated: Date of Execution

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Face Sheet

Contract Number: 25-63342-201

**Local Government Division Growth Management Services
Paper to Digital Grant**

1. Contractor City of Anacortes 904 6th Street City of Anacortes, WA 98221-1716		2. Commerce Regional Planner Lexine Long Lexine.Long@commerce.wa.gov (360) 480-4498	
3. Contractor Representative Rob Frisinger robf@anacorteswa.gov		4. COMMERCE Representative Jo Anne Wright Senior Planner (509) 601-0385 joanne.wright@commerce.wa.gov	
5. Contract Amount \$197,335	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Start Date Date of Execution	8. End Date June 30, 2025
9. Federal Funds (as applicable) Federal Agency: <u>ALN</u>			
10. Tax ID #	11. SWV # 0000302-00	12. UBI # 91-6001227	13. UEI #
14. Contract Purpose The purpose of this Paper to Digital Grant Program is to provide funding to a jurisdiction to transition from paper permitting systems to software systems capable of processing digital permit applications, virtual inspections, electronic review and with the capacity for video storage. COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work and Attachment "B" – Budget.			
FOR CONTRACTOR _____ Matt Miller, Mayor _____ Signature _____ Date		FOR COMMERCE _____ Mark Barkley, Assistant Director _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

3. COMPENSATION

COMMERCE shall pay an amount not to exceed \$197,335, for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work.

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 25-63342-. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will

be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

5. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

6. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

7. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

8. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A.** "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B.** "COMMERCE" shall mean the Washington Department of Commerce.
- C.** "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D.** "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E.** "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F.** "State" shall mean the state of Washington.
- G.** "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A.** "Confidential Information" as used in this section includes:
 - i.** All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii.** All material produced by the Contractor that is designated as "confidential" by COMMERCE; and

iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.

- B.** The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
- C.** Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the

majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this Contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this Contract. Before suspending or terminating the Contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the Contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this Contract, COMMERCE, in addition to any other rights provided in this Contract, may require the Contractor to deliver to COMMERCE any property specifically produced

or acquired for the performance of such part of this Contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the Contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this Contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this Contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Contract, or (ii) commencement of use of such property in the performance of this Contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A.** Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Contract.
- B.** The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C.** If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D.** The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E.** All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

Deliverable 1.1	Laserfiche connector on Smartgov side
Deliverable 1.2	Laserfiche connection on City Side
Deliverable 1.3	Staffing to clear backlog of existing SG to LF
Deliverable 2.1	Workflow analysis and recommendations for system tune-up
Deliverable 2.2	Implementation of workflow improvement recommendations
Deliverable 2.3	Training staff in permitting software use (includes project management for map connector and parcel connector)
Deliverable 2.4	Implementing GIS connector
Deliverable 2.5	Automating parcel updates
Deliverable 2.6	Configure Bluebeam to Smartgov connector
Deliverable 3.1	Video inspection search
Deliverable 3.2	Implementation of video inspection system
Deliverable 3.3	Video storage implementation
Deliverable 4.1	Scoping/vendor search of paper to digital storage to facilitate permit issuance and productivity
Deliverable 4.2	Temp Staff to sort paper documents for digitization
Deliverable 4.3	Digitization process outsourced
Deliverable 4.4	Temp staff to import files to LF.
Deliverable 5	Final report on transition from paper to digital including lessons learned

Attachment B: Budget

Deliverable 1.1	Laserfiche connector on Smartgov side	\$3,562.50
Deliverable 1.2	Laserfiche connection on City Side	\$3,562.50
Deliverable 1.3	Staffing to clear backlog of existing SG to LF	\$10,000.00
Deliverable 2.1	Workflow analysis and recommendations for system tune-up	\$22,000
Deliverable 2.2	Implementation of workflow improvement recommendations	\$34,000
Deliverable 2.3	Training staff in permitting software use (includes project management for map connector and parcel connector)	\$6,412.50
Deliverable 2.4	Implementing GIS connector	\$1,425.00
Deliverable 2.5	Automating parcel updates	\$3,562.50
Deliverable 2.6	Configure Bluebeam to Smartgov connector	\$1,710.00
Deliverable 3.2	Implementation of video inspection system	\$5,000
Deliverable 4.2	Temp Staff to sort paper documents for digitization	\$20,000
Deliverable 4.3	Digitization process outsourced	\$76,100
Deliverable 4.4	Temp staff to import files to LF.	\$10,000
Total Grant	Total Grant	\$197,335



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 6.a.

Agenda Item Title: Continued Public Hearing on the 2025 Operating Budget

Staff Contact(s): Steve Hoglund

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Greg Francioch	Public Hearing
Steve Hoglund	

Item Summary: Continued public hearing on the 2025 operating budget of \$113,987,158.

Budget Impact:
\$113,987,158 for Budget Year 2025

Previous Action: The Council had a public hearing on 2025 Budgeted Revenue Sources on [October 7, 2024](#), and a public hearing on the 2024-2029 Capital Facilities Plan amendment on [October 14, 2024](#). The mayor delivered his [Budget Message](#) at the [October 21, 2024](#), regular meeting. The Council discussed the 2025 Operating Budget at the [October 28, 2024](#), and [November 4, 2024](#), regular meetings. This public hearing is continued from the [November 18, 2024](#) regular meeting.

Recommended Motion:

Alternative Actions: NA

Attachments (listed in order presented):

1. 2025 Draft Budget Book v2
2. Supplemental Revenue Data - 2025
3. Written Public Comment - Bradford Thompson

CITY OF ANACORTES, WASHINGTON



2025 Annual Budget

Adopted November 25, 2024

CITY OF ANACORTES

2025 ANNUAL BUDGET

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MATT MILLER, MAYOR CITY OF ANACORTES

2025 Budget Message

Introduction

Honorable City Council and Members of our Community:

In accordance with RCW 35A.33.050, I am pleased to present the City's 2025 proposed annual budget. This \$114 million budget reflects diligent preparation of department and program managers' estimates of revenue and expenditure reflecting community priorities and values in serving our 18,270 residents.

This budget includes:

- Operating Expenses: \$78 million allocated for essential services such as police, fire, parks, and the library.
- Capital Expenses: \$36 million designated for infrastructure improvements, including streets, buildings, and utilities; both in our utilities enterprise funds and general fund.

This budget builds on our commitment to sound financial planning, focusing on optimizing resources and maximizing efficiencies. A prime example is the Anacortes ACCESS Fiber Project, in which the City has invested \$22 million to provide our community with affordable, reliable, and high-speed internet service for both businesses and residents. Funding for this project comes from a combination of grants and general fund cash flow, with plans to cover the remaining costs through a \$12 million general obligation bond. This initiative reflects our dedication to enhancing connectivity and supporting economic growth in our community.

We will continue to face budget pressures, particularly from our largest expense—personnel costs. Additionally, we have \$3.5 million in interfund loans related to the purchase of the Anacortes Fire Department's ladder truck and Fire Station 3. While we anticipate FEMA alternative funding reimbursement for our November 2021 declared disaster (4635-WA) to cover these expenses, we will need to service the interfund loans throughout 2025 until that reimbursement is received.

Highlights to our operating budget for 2025 include:

- \$6.5M in resources to address South Commercial improvements, including replacing asphalt, the creation of bike lanes, safety improvements, and eliminating barriers to mobility across the corridor
- \$1.9M in increased wages and benefits
- \$530k to address breakwater repairs and the removal of creosote pilings in DNR leased waters
- \$500k in professional services to meet legislated planning requirements related to the 2025 Comprehensive Plan
- \$135k in increased costs to address state-mandated standards for delivery of public defense services

This budget, as presented, maintains a healthy 17% General Fund reserve, even amidst three years of flat or declining sales tax revenues. I want to express my gratitude to our staff for submitting reasonable budget requests and for their understanding of our fiscal realities. I also commend City Council for its strong commitment to retaining staff and completing the paving of Commercial Avenue.

Public Safety

Anacortes Police Department

The Anacortes Police Department (APD) is proud of its crime reduction, proactive policing, and high case clearance rates. The department is focused on recruiting and retaining top candidates for open officer positions. Recent hiring efforts have boosted staffing, enhancing proactive patrols and law enforcement presence in city parks and forests. In 2025, the new regional training campus in Arlington will enable newly hired officers to complete their training locally.

Drug crimes are connected to nearly all other crime classifications, and patrol officers in Anacortes are actively addressing enforcement, leading to a 10% reduction in the overall crime rate following changes in WA State drug laws. This increased enforcement has also resulted in more vehicles being towed pending search warrants and a rise in jail care and custody expenses due to more suspects being booked.

Our mission is to maintain and improve the quality-of-life, reflecting community expectations through a focus on public participation and employees-mayor-council teamwork, a team dedicated to serving our citizens in a professional, efficient, and courteous manner

City of Anacortes | 904 6th Street | P.O. Box 547 | Anacortes, WA 98221 | 360-299-1950 | mattm@anacorteswa.gov | www.anacorteswa.gov

The City remits three-tenths of one percent of sales tax from a Public Safety sales tax initiative approved by voters in 2013, which funds the Skagit County Community Justice Center. This appears as both revenue and expenditure in the City's budget, but it is a pass-through account to Skagit County. The City has a jail inmate work release program through the Anacortes Municipal Court, which allows booking fees to be waived for the City, reducing City jail costs.

This budget also defers the purchase of two police patrol vehicles, saving \$130k in 2025 general fund expenditures, and aligns with anticipated recruitment schedules.

T-Bone, the APD's narcotics detection dog, has supported drug enforcement efforts since 2016. Veterinary experts recommend a retirement plan for T-Bone in early 2025. Based on his incredible success for APD and many other law enforcement agencies in the region, a succession plan for T-Bone is underway. We anticipate a new K-9 will join APD in mid-2025 as a dual-purpose asset with drug and tracking capabilities.

The APD's partnership with the Anacortes Family Center and the Fire Department's Community Paramedic program has successfully transitioned many individuals from homelessness to stable housing. Residents and visitors recognize the City of Anacortes for effectively addressing these issues, and funding for these efforts will continue in 2025.

Anacortes Fire Department and EMS

In 2025 the Anacortes Fire Department (AFD) will focus on refining our updated response model. We now have two fully staffed units at Station 1 following the hiring of eight (8) firefighters and the deployment of a new ladder truck. The proposed 2025 operating budget allows us to continue to offer the high level of service our community expects.

The proposed 2025 capital budget supports station upgrades to enhance department capacity and response times, funded by the County EMS Levy and Fire Impact Fees.

- **Fire Station Upgrades:** Station #1 needs additional kitchen and shower space for the second staffed unit. Fiber-based alerting technology will replace radio systems at all three stations for improved reliability and faster 911 call notifications.
- **Medic Unit Replacement:** The reserve medic unit is frequently in use and beyond its service life, requiring replacement.
- **Command Unit Addition:** Increased call volumes and the addition of a fourth unit necessitate a command vehicle for on-duty shift supervisors, enhancing supervision and response flexibility.

City Administration

City Attorney

The City Attorney's Office provides in-house counsel to City leaders and staff, ensuring the City meets the highest legal standards. The City Attorney's Office also oversees all City procurement, contracts and grants; public records management and responses; claims management; and prosecution services.

The 2025 budget includes funding for an assistant city attorney position, to be filled when the caseload requires full-time in-house support. Until then, the Contract City Prosecutor will continue serving the City and Anacortes Police Department. The budget also provides additional funding to centralize grants management, with the Contract Specialist position reclassified to Contracts and Grants Manager for centralized oversight and a single point of contact for staff and Council.

Human Resources and Labor Relations

The Human Resources (HR) Department is essential to the City's operations, focusing on attracting, developing, and retaining a skilled and dedicated workforce. The HR Department completed a successful rollout of the NeoGov recruitment platform in early Q4 2024. NeoGov allows us to attract and manage candidates more efficiently and enhances our recruitment processes. As we navigate a challenging recruitment landscape, particularly for public safety positions, NeoGov will be instrumental in our efforts to fill critical vacancies.

As we plan for 2025, the City is committed to evaluating all expenditures related to increased wages and benefits. This diligent assessment balances our need to recruit and retain skilled workers by providing fair and attractive compensation, as well as our need to remain fiscally responsible. The City will only be requesting one additional FTE, a Public Defender. This position is necessary in order to meet state-mandated caseload standards.

We anticipate negotiations with the Anacortes Police Services Guilds will conclude in late Q4 2024. In 2025, the HR Department will negotiate successor contracts with both the International Association of Fire Fighters Local 1537 and the Teamsters Local 231 unions.

Municipal Court and Public Defense

The Municipal Court is responsible for processing infractions and citations in violation of city ordinances and state statutes issued by the APD. This includes processing infractions such as knowingly possessing counterfeit and controlled substances.

The City employs a court administrator, two court clerks and contracts with Skagit County District Court for Judicial Services. The Municipal Court has a duty to set cases for arraignments, hearings, probation revocations, and trial. In 2024, the City entered into an interlocal agreement with the Skagit County Office of Assigned Council to complete defendant screenings to ensure appropriate assignment to a public defender.

The City currently employs a full-time public defender and legal assistant to meet state standards. The proposed budget includes hiring an additional public defender in July 2025, when caseload limitations take effect, along with funding for contract attorneys to handle overflow and conflict cases.

The Washington State Office of Public Defense (OPD) awarded the City a total of \$75k in grant funds to offset the increase in indigent defense expenses.

This budget supports the City's commitment to providing effective legal counsel to indigent residents, as required by the 6th and 14th Amendments. I remain concerned that caseload reductions could force funding cuts to diversion programs like community court, leading to fewer resources to prevent people from entering the justice system and ultimately hindering law enforcement.

Information Technology Services

The Information Systems and Technology division supports computing and networking requirements playing a vital role in keeping the City's business moving forward. The work of this division is crucial to every department's success and essential to ensure stability and security of city networks.

The division is funded through departmental interfund charges. Each department's funding allocation is based on the number of "nodes" utilized. Interfund charges support the department's operating costs and equipment replacements costs.

In 2025 a significant amount of time will be spent implementing a new enterprise resource program software system to automate and manage core business processes. Focus remains on enhancing the City's security and protecting critical data. In 2025 we will add two additional layers of network security. The budget also includes funding for security audit to evaluate our cybersecurity posture and identify security gaps and vulnerabilities.

Access Anacortes Fiber Internet

Since beginning construction in 2019, the City's fiberoptic project now passes 75% of the City's businesses and residences, has over 2,550 business and residential customers in service with another 1,360 orders in queue, and is generating over \$2M annually. Fiber internet construction continues in 2025 with the remaining core areas under construction.

To date, the primary funding source for the City's entire fiber optic project has been the City's general fund, a \$2.25M grant from the US Department of Commerce Economic Development Administration, two \$.5M grants from Skagit County, and a \$6.9M interfund loan. This allowed the City to continue to construct the network, add customers, pay interest internally to the funds we borrow from. In December 2024 the City Council will be asked to approve a \$12M Limited Tax General Obligation Bond. The bond proceeds will be utilized to repay the general fund and the interfund loans, and to meet the remaining construction costs of the project. While a number of other government-led fiber projects have not been successful, in Anacortes over \$22 million of fiber network has been constructed and the City will only be obligated for \$12M with the very real prospect of generating revenue in excesses of debt service.

A citywide mass notification system implementation is underway and will be operational in 2025. Community members will be able to opt into emergency notifications, as well as fiber outages and receive information via email, text, or voicemail in over 60 different languages

Planning, Community and Economic Development

The Planning, Community and Economic Development (PCED) department is tasked with supporting the community's vision for our future as outlined in the Anacortes Comprehensive Plan. The values defining our work include sustainability, preservation, economic vitality, and providing a supported and connected community.

PCED is updating the Comprehensive Plan under the Growth Management Act, continuing through. This update will include revised 20-year projections for population and job growth through 2045, anticipating 4,988 new residents and 3,145 new jobs in Anacortes. The Comprehensive Plan and zoning map will be updated to address this growth and its impacts.

The City will also update its Critical Areas Ordinance (CAO) as part of the 2025 Periodic Update, supported by a \$125k grant from the Department of Commerce. This funding will cover required updates, studies, and staff time.

State law mandates that jurisdictions incorporate climate change planning into their comprehensive plans. The City is developing a new Climate Change and Resiliency Element with input from a newly formed Climate Team of stakeholders.

The City received a \$500k planning grant from the Department of Commerce to offset costs for amending comprehensive plan policies and development regulations. This grant will fund required updates, studies, and staff time for the project.

Alongside the 2025 Periodic Update, PCED is focused on the City's affordable housing goals. We are holding public meetings to gather community feedback on implementing recommendations from the 2023 Housing Action Plan (HAP). This plan will guide major updates to the Housing Element of the Comprehensive Plan.

Housing remains a pressing concern, and the City is exploring options to encourage more housing construction. One possibility is partnering with private developers to build high-density affordable housing on city-owned land at Sharpe's Corner. A feasibility study and subarea plan are currently underway to assess what can be accommodated on that site.

To support the goal of providing a supported and connected community, PCED budget continues to include \$60k for Community Action to provide social services at a satellite office in Anacortes.

To promote economic vitality, the City and Port of Anacortes are developing an interlocal agreement for an event facility near Cap Sante Marina. This facility will host activities that attract visitors, boosting the local economy and the City's Lodging Tax fund. Funding will come from the Lodging Tax fund (Tourism Promotion fund), not the general fund. While this will reduce annual allocations for other organizations, the long-term benefits of the events center are expected to generate more LTAC revenue in the future.

The Economic Development Committee is collaborating with a consultant to develop an Economic Development Strategic Plan aimed at strengthening local businesses and enhancing community quality of life. This plan will inform updates to the Economic Development Element of the Comprehensive Plan. A request for \$30k is included in the 2025 budget for a follow-up study. Additionally, PCED, in partnership with Public Works, will seek grants for electric vehicle (EV) charging stations at the Depot Arts Center and movie theater parking lot.

As part of our support for the maritime industry, the failing breakwater at Fidalgo Bay Marina will be repaired, with \$280k allocated in the Capital Facilities Plan (CFP). The City will also remove thirty-three creosote pilings along three piers within the DNR lease area, a \$250k project needed for compliance and environmental stewardship. Grant funding may be available for these projects, but none has been secured yet.

PCED staff continues work with property owners along Guemes Channel to acquire easements for a planned trail. Stabbert Maritime (formerly Lovric's Marina) has agreed to dedicate a trail easement as part of their redevelopment, which will significantly aid the trail expansion.

In late 2023, PCED launched SmartGov, an online permitting portal. While the rollout has faced challenges, a \$197k grant will help improve the platform, streamline workflows, and digitize documents. Collaborating with the developer community, we aim for a more efficient and transparent permit process in 2025.

Public Works

Public Works manages essential services, including streets, water supply, sewage treatment, city facilities, fleet services, stormwater management, solid waste, and recycling, providing 24/7 access to many of these services. In 2024, the Water Department expanded its service area to South Fidalgo Island.

I'm pleased to report that our streets' Pavement Condition Index continues to improve due to our ongoing investment in pavement management. In 2025, we will focus grant and Transportation Benefit District (TBD) resources on Commercial Avenue (State Route 20) from 11th to 34th, which includes replacing asphalt, adding bike lanes, updating the signal at 12th Street, implementing safety improvements, and removing mobility barriers. Achieving this ambitious goal depends on securing grant funding.

In 2025, we will finalize master plans for streets and city utilities, enhancing our ability to predict investment needs and manage existing infrastructure. This will improve community and Council's visibility of system conditions and assists in planning for future needs.

The Wastewater Treatment Plant outfall replacement and pump station will be completed in 2025, enhancing sewer capacity and improving wastewater treatment before it enters Guemes Channel. We continue to evaluate the potential financial impact of the Nutrient Permit Reduction as we assess the new permit requirements.

The Public Works budget includes funding for:

- Stormwater drainage mitigation on Fidalgo Bay Road and the outfall near Seafarer's Park
- Prioritizing facility needs and completing the facilities condition assessment
- Investment in water utility pipe replacements for regional customers

A wholesale rate study is underway to support the rate structure for 2025-2027 for our wholesale water customers.

Quality of Life

Parks and Recreation

The Parks and Recreation Department manages our parks, community forest lands, recreation programs, Senior Activity Center, and Grand View Cemetery. We are proudly a “city within a park” with nearly 40% percent of our city limits being parks and forest lands.

The 2025 budget continues existing maintenance funding and emphasizes the importance of our park spaces for city residents. Planned construction includes a new restroom and parking lot at the Ben Root Skate Park, building a new plaza adjacent to the WT Preston, permitting and conceptual design at Heart Lake and Ship Harbor and completion of the Thompson Trail Trestle feasibility study.

In 2024, our recreation staff provided over 85 opportunities for community recreation; in 2025 we expect to exceed that amount as we are back to full staffing. Enrichment for all ages is a fundamental part of the Parks and Recreation responsibilities.

Anacortes Senior Activity Center

Nearly 160 participants visit the Anacortes Senior Activity Center daily for innovative classes, events, socialization, resources, and congregate meals. This is a 14% increase from 2023, and we anticipate increased participation in the coming year. To support additional center utilization, a remodel to make better use of our floorspace, create a more welcoming environment for participants, and create additional space for programming.

In 2025, Berk Consulting will assist with a community needs assessment to inform our program and capital improvement plans for the next 10 years.

Museum

Museum staff operates three public facilities in our historic downtown: the Anacortes Museum and its research library, the Maritime Heritage Center, and the National Historic Landmark W.T. Preston. Visitation numbers have increased nearly 7% during the first three quarters of 2024 and we expect continued growth in visitations and programming in 2025, when a new exhibit on the history of music on Fidalgo and Guemes will open.

Museum outreach extends to stewardship of the Bill Mitchell murals, creation of interpretive signage at significant locations, and digital platforms linked from the Museum

Our mission is to maintain and improve the quality-of-life, reflecting community expectations through a focus on public participation and employees-mayor-council teamwork, a team dedicated to serving our citizens in a professional, efficient, and courteous manner

website to more than 90,000 archived photographs, historic films, oral history recordings and online access to 110 years of local newspapers.

The Anacortes Museum offers dedicated service to residents and visitors while collaborating with community organizations to honor our history. As donations to the museum collection increase, additional storage and curatorial space is needed. The budget includes \$75k from the Museum Foundation, \$50k from reserves, and \$75k to be raised through fundraising for this facility. Additionally, the museum partners with the Anacortes Museum Foundation to enhance exhibits, events, publications, and programs through fundraising efforts.

Library

The Anacortes Public Library appreciates that our residents are enthusiastic readers with high expectations for library services in both physical and digital formats. The library benefits from strong support from the Library Foundation and Friends of the Library, which enhance the budget. The Friends Shop helps extend resources, ensuring a diverse collection. To address rising costs of electronic resources, a slight budget increase will support popular services like Libby, while the Library Foundation covers most expenses for Hoopla, Value Line, Mango, and various online databases.

The library collaborates with local partners, including the Anacortes Family Center and Anacortes School District, to better meet community needs. The City appreciates the financial support from our citizens and are committed to promoting reading for all ages, lifelong learning, inclusive programming, and serving as a welcoming community hub.

Conclusion

This balanced budget, as presented, reflects my responsibility to continuously evaluate the City's revenue and expenditures, maintaining a strong financial position within the parameters of our fiscal policies and state law, all while providing quality, professional and efficient municipal services.

I look forward to our continued discussion and collaboration on the budget with both the City Council and the public before adoption in December. We have three City Council work sessions planned and feedback from our constituents will be considered through the close of the public hearing in November.

Looking ahead, we remain committed to delivering high-quality services and a balanced budget to our community. We will continue to focus on retaining high quality staff, enhancing public safety, improving infrastructure, ensuring fiscal accountability, and enhancing the quality of life and pursuit of happiness for all.

Best regards,



Matt Miller
Mayor

ELECTED OFFICIALS



Mayor Matt Miller

The City of Anacortes is a code city Mayor / Council form of government operating under RCW 35A.12. City Council has legislative authority of the City and determines policy matters. The Mayor has executive authority and executes city policy. City Council is comprised of one member from each of the three wards within the city, and four at large positions. The Mayor and City Council Members are elected to four-year terms. The Council terms are structured such that Ward positions run concurrently; and At Large positions run concurrently. The Mayor's term is the same as At Large terms. The At Large position terms end 12/31/2025, and Ward position terms end 12/31/2027.

City Council members



Ward 1
Ryan Walters



Ward 2
Christine
Cleland-McGrath



Ward 3
TJ Fantini



At Large
Amanda Hubik



At Large
Bruce McDougall



At Large
Carolyn Moulton



At Large
Anthony Young

MISSION STATEMENT

Anacortes seeks to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

VISION STATEMENT

Anacortes is a unique, creative, vibrant and caring maritime community that supports cultural and economic diversity and vitality, balances sustainable growth with respect for our history, and protects our natural environment and public lands for future generations.

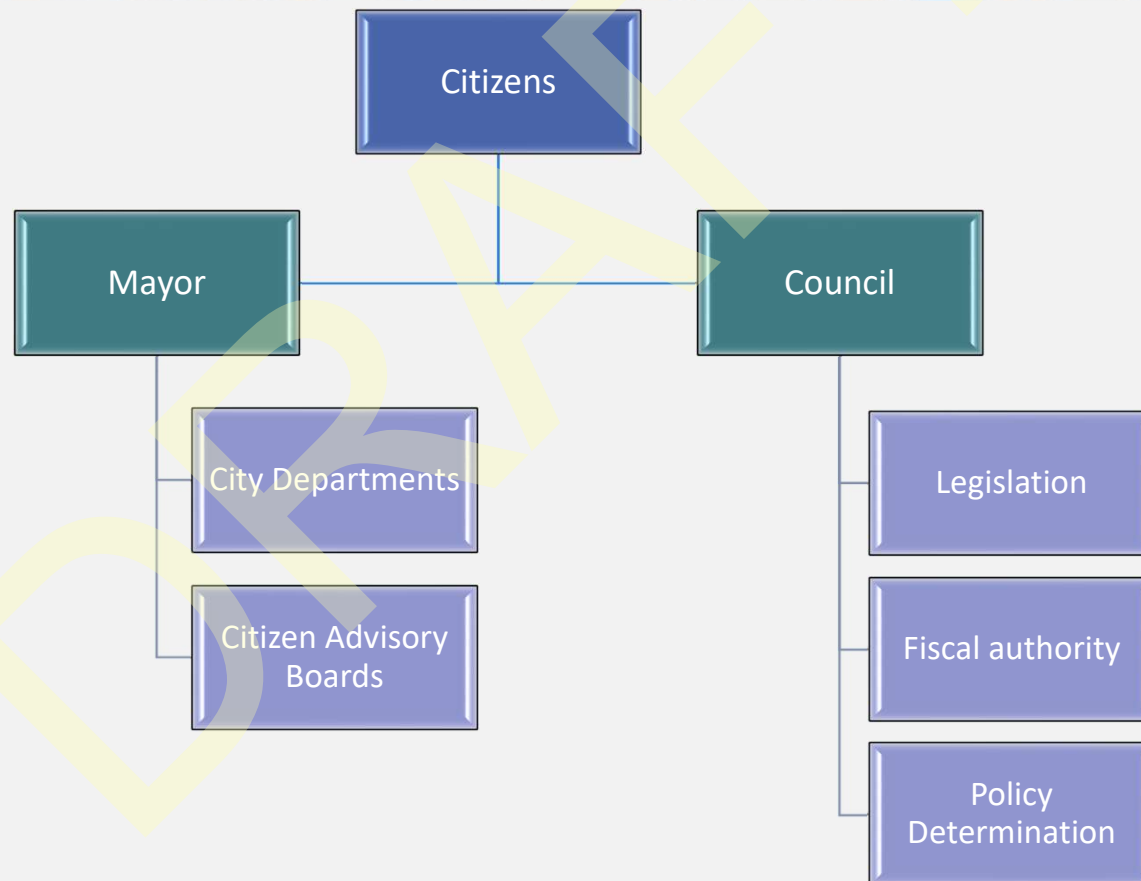
BUDGET GOALS

Mayor and Council have adopted seven broad goals that determine how the City's resources are allocated through the biennial budget process.

- Goal 1: Provide Community enrichment through quality of life services including library, recreation, museum, and cemetery services.
- Goal 2: Provide Public Safety through robust Police, Fire, EMS, and Court Services.
- Goal 3: Enable Community and Economic Development by preparing for growth and providing requirements for commerce opportunities.
- Goal 4: Provide Essential Services in the form of robust utility and transportation infrastructure.
- Goal 5: Ensure Natural Resource Sustainability by being good stewards of land, water rights, parks and forestlands.
- Goal 6: Provide Social Services in the form of health and indigent defense services of vulnerable citizens.
- Goal 7: Provide a responsible and representative government that operates transparently with public process, maintaining financial sustainability.



2025 Organizational Charts



ORDINANCE NO. 4090

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES
AND USES FOR THE YEAR 2025

Section 1. The 2025 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2025 Revenues/ Expenditures
001	GENERAL FUND	35,587,242
101	PARKS & RECREATION FUND	2,685,771
102	GRANDVIEW CEMETERY FUND	297,122
103	PUBLIC LIBRARY FUND	1,918,702
104	STREET MAINTENANCE FUND	2,360,825
105	ARTERIAL STREET CONSTRUCTION	10,902,631
107	WASHINGTON PARK FUND	295,582
108	PARKS CAPITAL IMPROVEMENT	1,895,000
109	AFFORDABLE HOUSING	732,014
112	DEVELOPMENT IMPACT FEE	315,000
113	ACFL MANAGEMENT FUND	118,861
135	TOURISM FUND	609,234
335	REET	3,407,000
401	WATER FUND	22,684,210
440	SEWER FUND	17,284,048
445	STORM DRAINAGE FUND	3,185,768
450	SANITATION FUND	7,269,529
501	EQUIPMENT RENTAL FUND	2,458,018
611	FIREMEN'S PENSION FUND	30,600
	Total	114,037,158

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 2nd day of December 2024

CITY OF ANACORTES, WASHINGTON

By: _____
Matt Miller, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney

ORDINANCE NO. 4089

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
SETTING THE CITY'S YEAR 2025 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attests that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, pursuant to RCW 35A.33.135, the City Council is required to determine and fix by ordinance the amount to be raised by ad valorem taxes; and

WHEREAS, pursuant to RCW 84.55.120 the City Council held a public hearing October 7, 2024, on the City's revenue sources for the 2025 current expense budget, which included consideration of a 1% property tax increase, and

WHEREAS, after the hearing and after duly considering all relevant evidence and testimony presented, the City Council has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City, and

WHEREAS, RCW 84.55.120 requires that the increase in the property tax levy over the prior year be stated both as to dollars and percentage.

NOW THEREFORE, the City of Anacortes does ordain:

Section 1: the City Council of the City of Anacortes does hereby fix and establish a regular property tax levy increase for 2025 in the amount of \$84,055, which is a percentage increase of one percent (1%) from the previous year.

Section 2: Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 18th day of November 2024, by a majority of the members.

City of Anacortes, Washington

BY:


Matt Miller, Mayor

ATTEST:

Steven D. Hoglund
Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam
Darcy Swetnam, WSBA #40530
City Attorney

DRAFT

FINANCIAL MESSAGE

Dear Reader:

The annual budget of the City of Anacortes for 2025 is hereby submitted.

BUDGET SUMMARY

The proposed budget for all funds totals \$113,929,115 for 2025. The budgets break down between operating and capital funding in the following manner:

	2025	% of Total
Operating	77,179,214	68%
Capital	35,811,279	31%
Debt Service	1,046,665	1%
Total Budget	114,037,158	100%

The operating City's budget in 2025 is very consistent compared to 2024, down roughly \$12 million in total across all 20 funds; from \$109.9 million in 2024 to \$114 million in 2025.

Much of that change is evident in the Arterial Road Construction fund, with a 2025 budget of \$10.9 million compared to \$7.3 million in 2024. This is to conduct a major overlay and reconstruction of parts of Commercial Avenue, planned on from 13th st to 33rd street. This project is dependent on grants from the State as well as City resources, and will be the first major overlay of Commercial Avenue in over 2 decades.

Other salient differences in the budget are noted in the Street Maintenance fund, with a decrease of \$1.3 million from 2024, which is a direct result of the increase in Road Construction mentioned above, as resources typically used for street overlays will be used on the \$6.5 million Commercial Ave project.

Users of the budget will notice an increase in fund 335 REET use, as mentioned above, local REET resources will be used for the Commercial Ave project. It will be noted later in this letter that the use of REET is one of the contributors to the double budget affect of the city budget.

It is also noted in the utility funds, capital projects in water have increased by \$3.3 million over 2024, while capital spending in the sewer fund has decreased by \$3.2 million. The Storm utility has also seen an increase of \$766K over 2024 due to additional capital spending. Additional information on 2025 capital spending can be seen in the City 2024 amendment to the 2024-2029 Capital Facilities Plan (CFP).

CAPITAL BUDGET

As a result of the State's Growth Management Act, the City complies with state law by formal adoption of a six-year Capital Facilities Plan (CFP) at least every other year. The Plan identifies the demands placed upon the City associated with growth and presents estimated budget impacts in the form of street improvements, upgraded water, sewer, and storm drain services, additional park and recreation facilities, and increased fire and police protection. The CFP presents only those major public improvements that are viewed as most urgently needed within the next six years. However, these public improvements still require public hearings, environmental review, and budget decisions.

The 2024-2029 CFP identified projects (utility and governmental) at an estimated total cost over the six-year planning horizon of \$275,652,389. Most of the funding would be financed through the present income streams of property, sales, utility, and excise taxes, as well as user fees and impact fees. Any

additional amounts of funding could come from grants, private developer's contributions, revenue bonds, and Public Works Trust Fund Loans.

The City's CFP can be viewed at <https://www.anacorteswa.gov/175/Capital-Facilities-Plan-CFP>

Capital projects listed in this annual budget are also found in the CFP, particularly the projects found in the Governmental funds that rely on Real Estate Excise Tax (REET) and Impact Fee funding as the revenue sources.

The following departments all have REET as revenue sources to support capital projects:

Parks & Recreation: \$240,000

Facilities: \$565,000

Transportation: \$2,512,000

Additional information on the use of REET for these departments can be found in the City's CFP.

Additionally the Fiber has another \$1.7 million in capital budgeted for 2025; the Fire department has \$780,000; Parks & Rec has another 1.5 million in addition to the REET projects referenced above; Facilities has another \$265,000 in capital; and Transportation another \$8,236,000. These projects are funded with combination of grants, donations, and cash reserves.

In the Utility funds, the Water Fund has \$8,471,000 in capital budgeted in 2024, the largest project is replacement of a section of the 10" waterline that runs between Sharpes Corner and the Deception Pass bridge at \$2.7 million.

The Sanitary Sewer fund has \$8,7 million in capital budgeted in 2025, the largest of which is \$4.5 million for a new Combined Sewer Overflow (CSO) pump station.

The Storm Sewer fund has \$731,000 budgeted for storm system upgrades and detention pond maintenance. The two largest projects are \$250,000 each, consisting of Fidalgo Bay Road Flood Mitigation, and Hard pipe and outfall installation at the MJB development site.

The Equipment Rental and Reserve fund has \$550,000 budgeted in 2025 to purchase equipment to replace the fleet equipment that has reached the end of its useful life and will be surplussed.

GOVERNMENTAL ACCOUNTING

Governmental accounting/budgeting differs from that practiced by private business in that it utilizes the FUND concept. Each fund of the City is a separate accounting entity. In certain cases, money is appropriated (budgeted) and paid from one fund for services performed and appropriated by another fund. For example, the utility funds receive payment for water, sewer, and garbage services that are provided to other funds within the city, such as the Library and Parks funds.

OPERATING TRANSFERS are used to re-allocate revenue between funds. Operating transfers are typically used to distribute interfund payments, real estate tax, and impact fee revenues to the appropriate expenditure accounts. This allocation results in a 'double budgeting' effect that inflates the total city budget:

OPERATING TRANSFERS TO

General Fund	970,000
Street Construction	2,512,000
Parks Construction	240,000
	3,722,000

OPERATING TRANSFERS FROM

Growth Management Fund	3,407,000
Impact Fee Fund	<u>215,000</u>
	3,722,000

The EQUIPMENT RENTAL FUND, also known as the ER&R Fund, provides equipment rental services to maintain the city's fleet equipment. The ER&R fund increases government efficiency by giving the city a way to allow expensive equipment and supplies to be 'rented' to other departments. The fund operates by setting rates to cover all costs associated with the operation of the fund including:

1. Expenses for maintenance and operation (employee wages, building rental, equipment, equipment repair, supplies, etc.).
2. Depreciation of equipment
3. Surcharge for equipment replacement
4. Corrections for prior year charges

The ADMINISTRATIVE departments in the General Fund (executive, legal, human resources, finance) spend varying portions of their departmental resources to help administer the proprietary funds. There are efficiencies in the Utility funds not hiring their own staff to perform those administrative duties, however the water, sewer, storm, sanitation, and equipment rental funds are still required to reimburse the General Fund for those services. In the case of the City of Anacortes, the Mayor's expenses are also included in those administrative expenses that are repaid by the utilities, as there is not a city manager, and the Mayor is effectively the executive manager of those departments.

DATA PROCESSING charges are accounted for within the city's General Fund to recover the expenses of the Information Technology (IT) Department. The IT Department supports the city by providing technical support to maintain and upgrade the city's data processing network. IT expenses include wages and benefits, software maintenance, individual and network hardware upgrades and other tools and equipment, network software upgrades and equipment reserve. The charges are distributed to each department based on the number of devices connected to the network. Project-specific expenses are charged directly to the benefiting department.

SPECIAL SALES TAX revenues have been approved for two initiatives by City voters in the past, which are receipted into the City, and passed through to other agencies for their use, as authorized by interlocal agreements approved by City Council. Those monies are recorded as revenues when received, and then recorded as expenditures when passed on to those agencies, but are not actually expended by the City. There are two such sales tax revenues: 3/10ths of one percent for Public Safety that goes to the County for the County Jail; and the 1/10th for Affordable Housing options that is split between the Anacortes Housing Authority, and the Anacortes Family Center, that both have affordable housing options that are supported by these monies.

The above-described processes create a 'double budget' effect from the expenses charged to, and revenues collected from, other City departments. The double budget effect inflates the overall city budget by the following amounts:

DOUBLE BUDGET EFFECT	
Administrative Overhead	1,757,816
Public Safety Tax	1,095,826
Data Processing	1,652,956
Affordable Housing	732,014
Equipment Rental	2,601,027
Operating Transfers	<u>3,722,000</u>
	11,561,639

ECONOMIC CONDITION AND OUTLOOK

As this is written in late 2024 the City of Anacortes is experiencing its second consecutive year of decreasing sales tax revenues. In some ways, Sales tax is the City's most important tax revenue stream the City has. It is one of the largest general taxes the City receives, meaning sales tax revenues can be used for the general support of the City. Additionally sales tax is the largest tax revenue stream that can see growth at faster than the pace of general cpi growth. The other two primary tax revenues are property tax, which is limited to a 1% per year increase (with Council approval) plus new construction; and utility tax, which has flattened over the past several years as cable TV, phone service, natural gas and electricity costs have remained flat or decreased.

Year to date 2024 sales tax revenues are 5% less than same period prior year, and the prior year was 2% less than 2022. As we prepare for the 2025 fiscal year budget, we have projected sales tax revenues to be flat compared to 2024. It is expected that sales tax revenues will cease to decrease, and start to increase again, in 2025, from increased retail sales due to the Federal Reserve's cut in the federal interest rate.

Property tax in 2024 came in at \$8,405,509, and was the first year of the Property Tax levy after Prop 1 was passed by the voters in April of 2023, which added an additional .34 millage to the levy to provide additional public safety resources. The 2025 Property Tax levy includes a 1% increase as authorized by City Council, and assumes 55,000 in new construction to be added to the tax rolls.

As mentioned above Sales tax revenue has slowed over the past two years, totaling \$5,917,465 in 2023, which was 1.9% less than 2022, and year to date November of 2024 is 4.5% less than same period last year. Major areas of spending decrease are in residential construction, commercial construction, vehicle sales, and marine sales. Hospitality is one area that continues to see (slight) increases in consumer spending, as other areas flatten or decrease.

Utility tax on private utilities (natural gas, electricity, cable TV, and phone service) increased in a material way in fiscal years 2022 and 2023 for the first time in years, but year to date 2024 have seen that same revenue stream decrease compared to same period prior year. Utility tax on public utilities (water, sewer, storm, and solid waste) generally increase at around the rate of CPI, and that has been the case year to date 2024, with utility tax on public utilities 6.8% over the same period prior year.

Real Estate Excise Tax (REET) totaled \$1,437,269 in 2023, which was a decrease of 8% compared to 2022. Year to date REET receipts through November are 5.1% less than the same period in the prior year. It is noted that existing home sales (from which REET is generated) as calculated January through November in 2023 decreased from 308 units in 2023 to 267 units in 2023. In that same period in 2024, there has been an increase to 292 units sold, a 9% increase. It is assumed this increase is due to the decrease in mortgage rates positively affecting the real estate market.

In 2023 building permit revenues totaled \$417,160, a decrease of 4%. There was a decrease in all sectors of building: Residential, Multifamily, and Commercial construction permits. Year to date November of 2024 there appears to continue to be a slowdown in building with revenues at \$226,713 compared to \$353,368 for same period prior year. There is however another factor in the decrease. Some portion of the decrease in building activity in 2024 has been due to implementation of a new building permit software, and high level of staff turnover, that have both proved to be headwinds in building permit issue lead time. It is unknown how much of the revenue slowdown is due to these internal factors, but it is understood that under normal circumstances revenues would not be as low as they currently are.

Three-year trend data for permits is listed below by permit type:

Type of Construction	2023	2022	2021
Single family residential	15	62	81
Multifamily residential	3	3	14
Commercial	13	8	3
	31	73	98

The high levels of inflation that provides so much consternation in fiscal years 2021 – 2023 has significantly decreased, with the latest cpi release showing a 2.8% yoy increase, versus the combined 21% of the prior 3 year period. This should help future budget development in light of the limitations of the major tax revenue streams mentioned elsewhere in this letter.

DEBT OBLIGATIONS

There are three types of debt the City could hold, currently it holds two of the three:

1. General Obligation, or GO debt, secured by the full faith and credit of the City's taxing authority. The City currently holds no GO debt.
2. Revenue debt, which is issued through the City's utilities, and is secured by those utility revenues, derived from charges to customers for the utility service provided. The City's Water and Sewer utilities both currently hold revenue debt.
3. Refunding debt, which are bonds that are issued at a lower rate of interest than the bond it is replacing, thereby saving money to the city. Refunded debt is secured by the same means as the instrument it is replacing. The City's Water utility currently holds some refunding debt.

The City has Revenue debt which was issued to support capital activities in both the Water and Sewer utilities. Detailed information on the City's debt can be found in the Long Term Debt section of this Budget Book.

As prescribed by statutes of the State of Washington, the unlimited tax general obligation indebtedness permitted for cities, subject to 60% majority vote of qualified electors, is limited to 2.5% of assessed valuation for general purposes, 2.5% for open space/park facilities, and 2.5% for utilities. Non-voted (limited tax) general obligation indebtedness is limited to 1½% of assessed valuation. The combination of unlimited tax and limited tax general obligation debt for all purposes cannot exceed 7.5% of assessed valuation.

Respectfully submitted,

CITY OF ANACORTES

Director of Finance
Steven D. Hoglund

USER'S GUIDE TO THE BUDGET

The main purpose of this document is to present to City Council, the public, and city staff a clear picture of the services the City plans to provide during the next budget period. The budget reflects the Mayor's and City Council's approach to execute the operative mission of the City of Anacortes. The document enables the public to gain a detailed look at what financial resources are necessary and have been allocated to carry out this objective. City staff have a quick reference to what resources are available to them for their assignments. Thus, a major purpose of the Budget is to provide a financial and operating plan that conforms to the City's accounting system.

The budget also explains the organizational and reporting structure of the City. Overall, this budget is presented by departments. Beginning with the General Fund (fund number 001). There are included the following departments: Legislative, Executive, Judicial, Finance, Information Systems, Human Resources, Planning & Community Development, Legal, Fiber, Police, Fire, Museum, Engineering, and Facilities. Some departments, where additional accountability and ease of review are desired, have their own fund, such as the Library, which is a single department that has its own fund.

Other departments may include several funds, such as the City Parks Department, which has Fund 101 Parks and Recreation, Fund 102 Cemetery, Fund 107 Washington Park, Fund 108 Parks Construction, and Fund 113 Anacortes Community Forestlands (ACFL). Public Works is another department that has multiple funds, including Fund 104 Road Maintenance, Fund 105 Road Construction, and four utility funds (Funds 401 Water, Fund 440 Sanitary Sewer, Fund 445 Storm Sewer, and Fund 450 Solid Waste), and an Internal Service fund, Fund 501 Equipment Rental and Revolving (ERR). The level of detail reported for each fund depends upon the nature of the activity carried out.

It is important to bear in mind that the City's organizational structure does not necessarily match its fund structure. As illustrated above, the Public Works department, for example, has one Director, who oversees functions in the general fund, special revenue funds, enterprise funds and internal services fund. These activities are grouped together under the Public Works department.

The Table of Contents provides an easy way to locate specific information, or areas of interest.

Budget Policies and Procedures

OVERALL BUDGET

The budget is a performance, financing and spending plan agreed to by the Mayor, City Council, and Department Directors. It contains information and data regarding expected revenues, expected expenditures and expected performance.

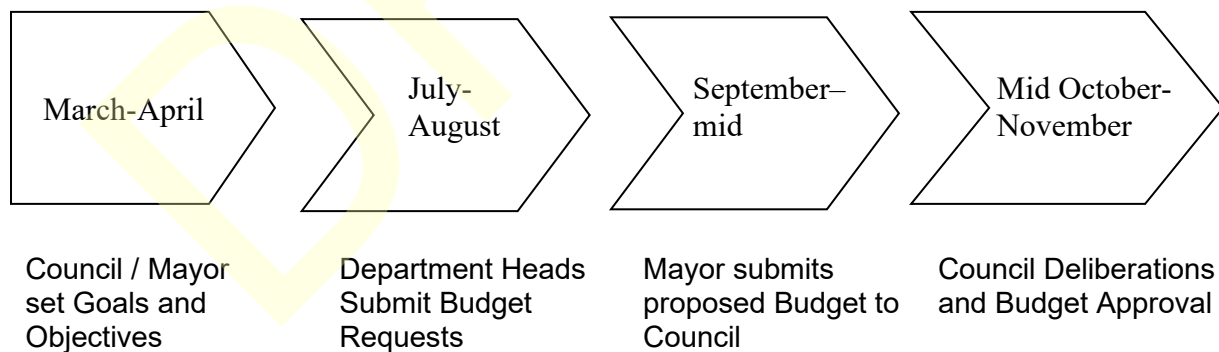
The City adopts a balanced budget for all funds. A balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing resources to finance those costs. The ongoing resources will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.

The City shall maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.

As a comprehensive business plan, the budget shall provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.

BUDGET PROCESS

The Finance Department is responsible for coordinating the overall preparation of the City's annual operating budget. To this end, the Finance Department issues budget instructions, conducts budget preparation training sessions, and communicates regularly with all city departments.



The budget process for the City of Anacortes is a year-round activity. Formal budget planning begins in mid May when budget worksheets, manpower reports, instructions and other materials are provided to the departments.

From June through August, staff in each department is responsible for developing annual departmental operating budgets that meet the general policy direction provided by City

Administration. Departmental budgets are due mid August. During the same time, the Finance Department develops and updates revenue estimates for the coming year. These estimates are further refined in September.

Beginning in August, the Mayor meets with representatives from Finance and other departments to discuss specific changes to departmental budgets. By October 1st, a balanced preliminary budget is typically completed and submitted to City Council.

In mid October, public study sessions are held during the time City Council is deliberating on the preliminary budget proposal. A formal public hearing consistent with RCW budgeting requirements is generally held the first part of November. City Council, by a majority vote of its members, must adopt the final operating budget by ordinance by December 31st. If a 1% property tax increase is authorized by Council Resolution, that must be submitted to the County by November 30th; if the budgeting process is complete by that point the budget ordinance will be adopted at the same time. The budget is effective January 1. The budget can be amended after it is adopted by an ordinance of the City Council.

BUDGET RESPONSIBILITY

Department heads have primary responsibility for formulating budget proposals in line with City Administration priorities and for implementing approved budgets.

The Finance Department is responsible for coordinating all aspects of the budget process on behalf of City Administration, such as analyzing departmental budget information, preparing budget revenue estimates, assembling the budget document, financial monitoring, and fulfilling reporting requirements once the budget is adopted.

Throughout the year, the Finance Department assists department heads in identifying budget problems, formulating solutions and alternatives, and implementing corrective action approved by the City Administration.

DEVELOPING THE OPERATING BUDGET POLICIES

City staff members develop annual operating budget proposals after receiving guidance from City Administration. The budget determines what services the City will provide, the level of these services, and how funds will be provided to finance these services. Recognizing the importance of these decisions, the following statements reflect the principles and priorities the city staff uses in preparing the budget.

REVENUE

General Revenue Policies

The City shall maintain a diversified and stable revenue system to shelter public services from short-run fluctuations in any one revenue source.

Revenue forecasts shall be conservative, thus minimizing the possibility that economic and political (e.g. voter-passed initiatives) fluctuations could imperil ongoing service programs during the budget year.

Intergovernmental Revenues

All potential grants shall be carefully examined for matching requirements.

One-time Revenues

One-time revenues will be used only for one-time expenditures.

One-time revenues will be used only after examining whether they are subsidizing an imbalance between operating revenues and expenditures, and then only if a long-term forecast shows that the operating deficit will not continue. The City will avoid dependence on temporary revenues to fund mainstream municipal services.

Property Tax Revenues

The City depends on the County to maintain a very high tax collection rate, currently at roughly 99%.

User Fees

User fees shall be imposed to cover the cost of specific services used by select or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery, or the service may be subsidized as determined by Council.

Enterprise Fund Revenue

The City shall set sewer, water, storm drain, solid waste, and other rate structures to adequately insure that these enterprise funds remain firmly and separately self-supporting. Rate structures must support the direct and indirect costs of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

EXPENDITURES

General Expenditure Policies

All department heads shall share in the responsibility for looking at the long-term financial viability of the City, developing spending trends, projecting incomes, and educating themselves and employees on the disparity between revenues and expenditures.

The City of Anacortes seeks to provide quality service programs. If expenditure reductions are necessary, complete elimination of a specific service is preferable to lower quality programs.

Department heads are encouraged to help employees better see the "big picture" of City government to increase teamwork.

The City shall consider the impact of growth on the fiscal viability of the City and adopt appropriate policies and strategies to deal with this issue.

An appropriate balance shall be maintained between budget dollars provided for direct services to the public and dollars proved to assure good management and legal compliance.

All expenditures must be made only after appropriate approvals have been attained, city and state purchasing requirements have been met and appropriation through the budget process has been approved.

High priority shall be given to expenditures that will reduce future operating costs such as increased utilization of technology and equipment, and more prudent business methods.

Departmental budgets shall be prepared in a manner to reflect the full cost of providing services. Estimated direct costs of services shall be budgeted in and charged to the service performing fund. Interfund service fees shall be charged to recover any direct costs, and shall be recognized as revenue to the providing fund. A standard allocation formula for distributing general overhead to the enterprise and internal service funds shall be utilized for consistency and fairness. This allocation includes the Mayor's time, as it is a fulltime position that is responsible for overseeing all funds and departments.

All externally mandated services for which funding is available shall be fully costed out to allow for complete reimbursement of expenses.

Before the City enters any agreements that would create fixed ongoing costs, the financial implications of such agreements shall be fully determined for current and future years.

Organizations that are not part of the City, but which receive non-obligatory funding from the City, shall not have their existing budgetary allocation carried forward from year to year unless expressly authorized and directed by City Administration.

Budget procedures that fund current expenditures at the expense of future needs shall be avoided.

Personnel

Emphasis shall be placed on improving productivity rather than adding to the work force. Productivity improvement programs shall be initiated in all labor-intensive departments.

Additional personnel shall be recommended only after needs have been thoroughly documented and it is substantiated that the new employee is critical to the operation of the City. Prior to hiring, any additional budgeted personnel shall require final, formal approval by the Mayor.

All compensation negotiations shall focus on total compensation: Direct salary plus employer share of fringe benefits.

Maintenance and Replacement

The budget shall provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment.

Future maintenance needs for all new capital facilities shall be fully costed out.

Land

Whenever feasible the acquisition of property shall be in advance of need, to provide for future public facilities.

Pensions

The budget shall provide for adequate funding of all retirement systems.

Reserves

The City has implemented a fund balance fund policy authorized by Council Ordinance 4003, which dictates that an Economic Stabilization Reserve Fund is established in the General (Current Expense) Fund that has a targeted balance equal to 17% of the annual expenditures of the following City's governmental funds: 001, 101, 102 and 103. The use of the fund requires approval of a majority plus one of City Council members.

CAPITAL IMPROVEMENTS

The City shall maintain a multi-year (6 year) Capital Facilities Plan (CFP) and update it at least bi annually. All capital improvements shall be made in accordance with the adopted plan. The CFP shall be developed in conjunction with the budget to insure that all operation and maintenance costs associated with new capital improvements are adequately funded. The City shall maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

AMENDING THE BUDGET

When the Mayor/City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, City Council may do so by ordinance approved by a simple majority. The Mayor is authorized to transfer budgeted amounts between departments within any fund. The Mayor is also authorized to transfer budgeted amounts between programs within any department.

BUDGET PRACTICES

Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions, as well as information about changing economic or commercial activities in the community. The City shall annually review all revenue schedules, including taxes, rates, license fees, user fees, and other charges to insure that these revenue collections are kept current. Regular reports comparing actual to budgeted revenues shall be prepared by the Finance Director and presented to the Mayor and City Council.

The Finance Department and City Administration together create a list of parameters for departments to follow when preparing base budgets. These parameters include items such as allowable growth in Operations and Maintenance (O&M), changes in staffing due to workload increases/decreases, utility rate increases, adjustments for inflation, and other effects that will cause changes in expenditures. The Finance Department budgets all non-departmental contributions and projects separately based on the unique requirements of each program.

Separate from this process, the departments prepare schedules of new program requests for the upcoming budget period. Individual budget requests are presented for each different local service or function. Currently existing services compete directly with new program requests during the budget evaluation process. Existing services do not receive greater support merely because of their historical standing. After all base expenditures are calculated, and new programs are summarized, City Administration balances the budget by selecting new programs to add, and selecting current services to discontinue.

GOALS FOR IMPROVING BUDGET POLICY

Position Control

Assist the Administration and Human Resources departments with developing and maintaining centralized position control to assure that salary commitments do not exceed budgeted amounts.

Financial Condition

Complete evaluation of City's Financial Condition.

Budget Document

Continue fine-tuning of this budget document format to better inform the citizens of Anacortes and to the many other users as well.

BUDGET CONTROL

The City maintains budgetary controls in accordance with the Revised Code of Washington (RCW 35A.33). All budgets are controlled on a departmental basis. City budgets are legally adopted and controlled on a cash basis.

BUDGETARY ACCOUNTING

According to the Washington State Auditor's Office all general (current expense), special revenue and proprietary (enterprise and internal service) funds must have appropriated budgets. Debt service, capital project, and trust fund budget requirements are met by the continuing appropriation contained in the enabling ordinance or resolution. These funds do not need annual appropriated budgets, however, the City, to give greater visibility and understanding, may budget these funds. The City may also budget its fiduciary pension trust fund.

BUDGET ACCOUNT CLASSIFICATIONS

Fund Accounting

The City of Anacortes utilizes (for all funds) the Budgeting, Accounting, Reporting System (BARS) for GAAP compliant cities in the State of Washington as prescribed by the State Auditor's Office. Emphasis is placed on programs and services of what the City attempts to accomplish rather than upon objects or individual services to be paid.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City uses governmental, proprietary and fiduciary funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped as follows:

GOVERNMENTAL FUNDS

Governmental funds are accounted for on a spending measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported

fund balance (net current assets) is considered a measure of "available expendable resources." Governmental fund operating statements focus on measuring changes in financial position, rather than net income; they present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

General Fund - The General Fund, also known as the Current Expense Fund, is the general operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund. The activities of fire and police service, legal services, general administration, and other general activities are included.

Special Revenue Funds - Special Revenue Funds account for the proceeds of specific revenue sources (other than expendable trusts, or for major capital projects) that are legally restricted to expenditures for specified purposes. The activities of parks & recreation, cemetery, library, streets, tourism and community development are included here.

Debt Service Funds - Debt Service Funds account for the accumulation of resources and the payment of general long-term debt principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

PROPRIETARY FUNDS

Proprietary funds are accounted for on a capital maintenance measurement focus. All assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increase (revenue and gains) and decreases (expenses and losses) in net total assets.

Enterprise Funds - Enterprise Funds account for operations

(a) which are normally financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or

(b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise funds include the Water Utility, Sewer Utility, Storm Drain Utility, and Solid Waste Utility.

Internal Service Funds - Internal Service funds account for the financing of goods or services provided by one department to other departments of the City on a cost reimbursement basis. The only current internal service fund is that of Equipment Rental.

FIDUCIARY FUNDS

Trust Funds - Trust Funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The City's only Trust fund is the Firemen's Pension Fund.

DRAFT

REVENUE SOURCES

GOVERNMENTAL FUNDS

Fund Balances

Technically, a fund balance is the difference between assets and liabilities of a governmental fund. However, for budgetary purposes, the City defines balances as equivalent to "Cash on Hand at the Beginning of a Year". Fund balances therefore are estimated amounts of cash needed to carry over to balance a fund's budget where estimated expenditures exceed estimated revenues. Where a negative fund balance amount is recorded in the budget it means estimated resources exceed estimated expenditures, resulting in excess fund balance.

Taxes

Property Tax

The County Treasurer acts as agent to collect property (real and personal) taxes levied in the County for all taxing authorities. The City may levy up to \$3.60* per \$1,000 of assessed valuation (A.V.) for general governmental services (RCW 84.52.043), subject to two limitations:

- 1) Regular property tax levy increases to 1%, unless a city chooses to submit a voter-approved levy lid lift. (In early November of 2007 the Washington State Supreme Court ruled that I-747 [which limited property tax increases to 1% annually] was unconstitutional. A special session of the state legislature was called that same month, and in late November of 2007 House Bill 2416 reinstated the 1% cap on property tax increases.)
- 2) The Washington State Constitution limits the total regular property taxes to 1% of assessed valuation or \$10 per \$1,000 of value. If the taxes of all districts exceed this amount, each is proportionately reduced until the total is at or below the 1% limit.

Voters may approve excess property tax levies over the constitutional and statutory limits for a number of years to pay off general obligation bonds (debt) for construction, or a single year levy (two years for school districts) for general operating purposes. The constitution requires 40% of voter turnout in the previous general election and a 60% favorable majority vote (RCW 41 & 84).

Levy Lid Lift

Cities that are levying property taxes at a rate lower than the statutory maximum can ask the voters to lift the levy lid by more than 1%. A simple majority vote is required (RCW 84.55.050). The purpose for which the money will be used does not need to be specified.

In April of 2023 the City of Anacortes voters approved such a lid lift, Proposition 1, by 67.74% of cast votes. The property tax lid was lifted by a millage of .3624, bring the total millage to 1.34335, and was effective for the 2024 property tax levy. The additional property tax revenues is used to support an additional 13 public safety staff (8 Firefighters and 5 Police Officers) and the additional associated gear and training costs.

* The City, having a Firemen's Pension Fund, is allowed an additional \$0.225/\$1,000 A.V., (RCW 41.16.060), which the City has not yet chosen to use.

Even cities that are currently levying their statutory maximum rate can ask the voters to raise their rate for one year (RCW 84.52.052). Referred to as an O & M (operations and maintenance) levy. The proposition must be approved by 60% of those voting and the total number of voters must be at least 40% of those voting in the most recent general election. As with the levy lid lift, the purpose for which the money will be used does not need to be specified.

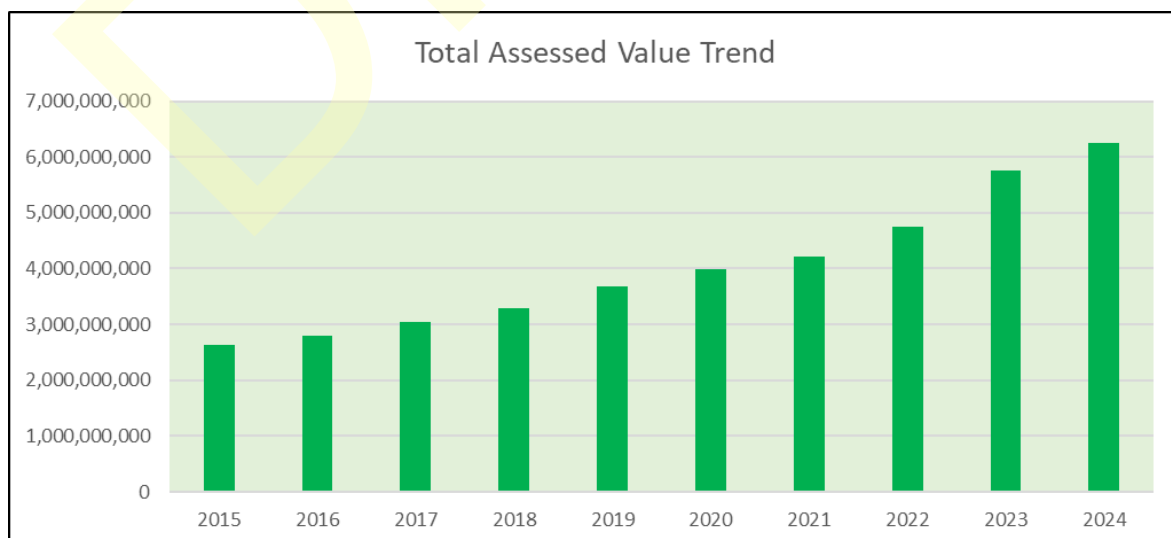
Property taxes are due on April 30 and October 31. This means that the bulk of property tax revenue is received in May, June, November, and December. The County Treasurer collects all property taxes and transmits the City's portion on the 10th day of the month.

Property Tax Levy Rates

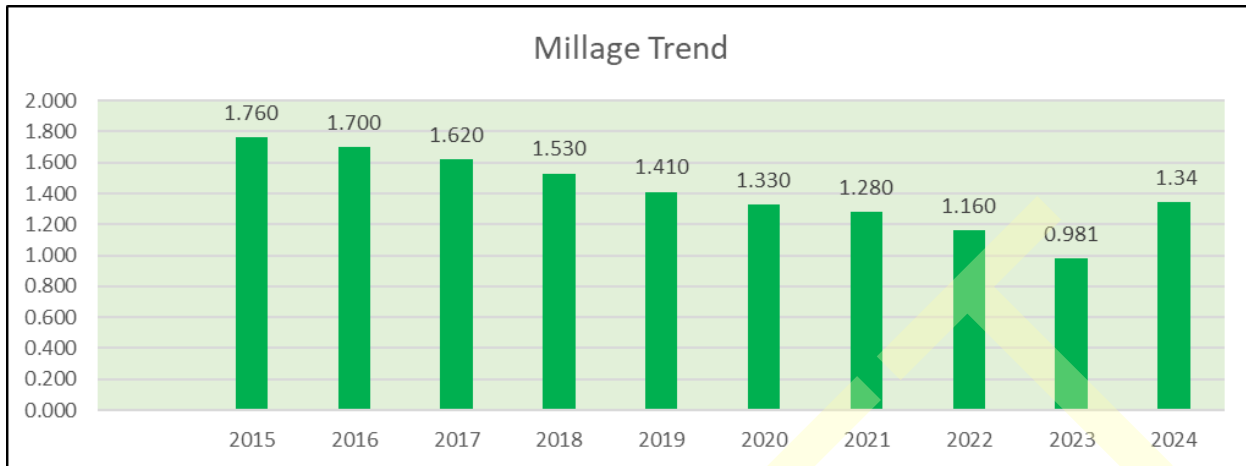
The following charts show for a ten-year period (2015-2024) the City's assessed valuation changes and the City's basic levy rate changes relative thereto:

Year	Actual Assessment	Actual levy	Millage
2024	6,257,125,354	8,405,509	1.34
2023	5,758,266,074	5,648,034	0.98
2022	4,758,505,751	5,523,241	1.16
2021	4,213,585,262	5,385,680	1.28
2020	3,985,572,170	5,296,453	1.33
2019	3,681,764,163	5,177,370	1.41
2018	3,289,763,092	5,038,278	1.53
2017	3,042,165,745	4,918,345	1.62
2016	2,802,600,923	4,777,878	1.70
2015	2,631,896,915	4,642,472	1.76

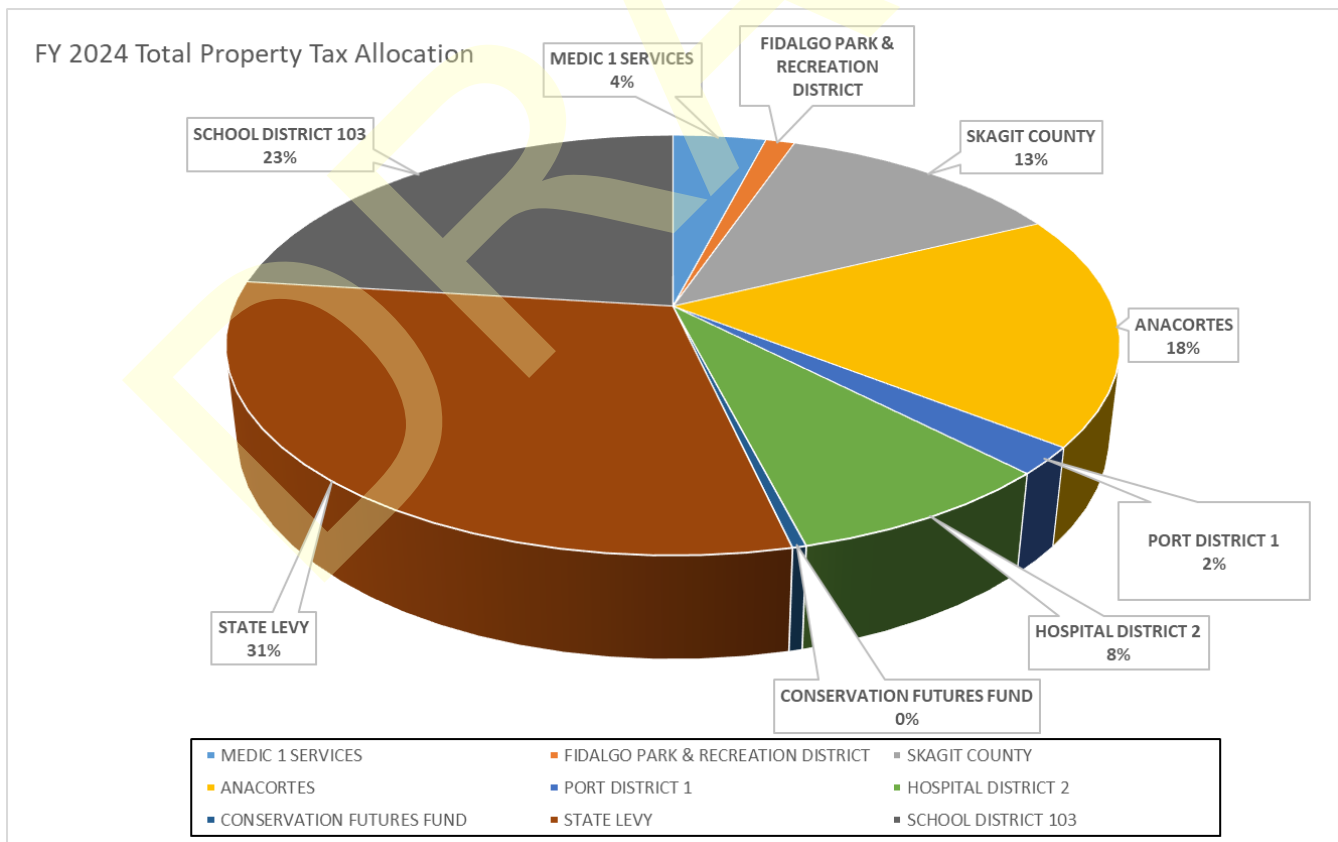
The following charts show for a ten-year period (2015-2024) the City's assessed valuation:



The following chart shows a 10-year trend of the City's property tax assessments against the property tax levy, and calculated millage:



The following chart shows a comparison of the City's tax levy relative to all other entities making up the total tax levy for the citizens of Anacortes, including the City. These other entities are: Washington State, Anacortes School District, Skagit County (includes Conservation Futures), Fidalgo Pool, Port of Anacortes, Emergency Medical Services (Medic 1), and Island Health.



B. Retail Sales and Use Tax

As of January 1, 2024, sales tax (RCW 82.14.030) in Anacortes is 8.8%. Of this, the largest portion, 6.5% goes to the State. The local share for general use is 1%; of that 1.0%, 0.15% goes to the County, and an approximate .01% administrative charge is kept by the State, so the City actually receives a net of .84%.

Additionally, there is 0.1% that goes to the County and is distributed back to the cities to be used strictly for criminal justice purposes; another 0.4% is for the Skagit County Public Transportation Benefit Area Authority (Skagit Transit); 0.1% goes to the County for chemical dependency treatment and mental health; 0.1% is to provide funds for costs associated with emergency communication and facilities (911 call center).

In 2013 the City of Anacortes entered into an Interlocal agreement with Skagit County and the other three largest Cities in the County, Sedro Woolley, Burlington, and Mount Vernon, to pool the .3% sales tax allowed under RCW 82.14.450. This .3% is restricted for Public Safety, and was authorized with a vote of Skagit County voters in August of 2013.

In 2018 54.9% Anacortes of voters approved a 2/10ths sales tax increase, the revenues from which would be used to help fund the City's Street Overlay program. The vote was pursuant to RCWs 36.73.040(3), 36.73.065, and 82.14.0455, and is effective for a period of 10 years, unless otherwise extended by voters for another period not to exceed 10 years.

In the February 11, 2020 special election, the citizens of the City of Anacortes authorized by a 55% voter approval rate to increase sales tax by one tenth of a percent (.1%) the proceeds from which will fund an Affordable Housing Program. The City will partner with the Anacortes Housing Authority, and the Anacortes Family Center to construct three affordable housing facilities. The sales tax is authorized under RCW 82.14.530, and went into effect July 1, 2020; the vote also enabled a sales tax credit from the state, the proceeds of which are to be used in the same manner. The State tax credit expires after 20 years; the sales tax has no sunset clause.

Sales tax is imposed on all retail sales of personal property except retail for food products consumed off premises and prescription drugs (there are other minor exemptions).

On purchases made out-of-state by Washington residents, the sales tax has to be paid when the item(s) are put to use in Washington. It is then called a "use tax" because the item is purchased out of the State but is "used" in Washington. If the other State charges a sales tax but is less than the Washington tax, then the Washington resident must pay the difference (e.g. if another state charges 5.0% sales tax on an automobile, then the Anacortes resident would have to pay an additional 3.8% use tax)

With the passage of Substitute Senate Bill 5089, the Streamlined Sales Tax initiative (also known as the Destination Based Sales Tax initiative), effective July 1 of 2008, the sales tax charged on a purchase is the rate that is in effect at the destination of the purchase, and the sales tax revenue is then remitted to the city in which that purchase is delivered. Prior to SSB 5089, sales tax was collected at the city's rate where the purchase originated and that sales tax revenue then remitted to that city. As of July 1, 2008, the city at which the purchase is delivered to receives the sales tax revenue for that purchase. Destination sales tax only applies to businesses that ship or deliver the goods they sell to locations within Washington State; there is no change for deliveries outside the state, or over the counter sales where customers take their

goods with them from the store.

The State Department of Revenue distributes the monies collected monthly, along with accrued interest (RCW 82.14.050).

C. Lodging Excise Taxes (Referred to as Hotel-Motel Tax)

In 1997, SSB 5847 (Chapter 452, Laws of 1997, RCW 67.28) authorized cities a 4% hotel-motel tax rate. This includes the original 2% tax taken as a credit against the 6.5% state sales tax (not an additional tax.) The 1997 state legislature allowed an additional 2% lodging tax, which the City has adopted.

Permitted uses for tax revenues are tourist promotion and operation of tourism related events; and for acquisition/maintenance by the City or a Public Facilities District, of facilities dedicated to tourism or performing arts.

D. Utility Taxes

The City imposes a utility tax on the gross operating revenues that private and public utilities earn from operations within City boundaries (RCW 35A.82.020).

Taxes are levied as follows:

(private)	Electric	6%	
(private)	Gas	6%	
(private)	Telephone	6%	
(private)	Cable TV	7%	
(public)	Water	7%	
(public)	Sewer	7%	
(public)	Storm water	7%	
(public)	Solid Waste	8.4%	(State also imposes 3.6%)
(public)	Recycling	12%	

The taxes levied against private utilities are receipted directly into the General Fund; the taxes against the City utilities are receipted into those utility funds, and then transferred to the General Fund.

Legislation passed in 1982 limits the tax rate on electric, gas, and telephone utilities to 6%. There are no restrictions on the tax rates for water, sewer, storm water, and solid waste. The rate on cable TV is governed by the 1992 FCC "Cable TV Consumer Protection & Competition Act" authorizing cities (as the local franchising authority) rate regulation powers over "basic cable service".

A city may ask the voters to approve a rate higher than 6% on electric, gas, and telephone, which has been done by a few cities mainly for public safety purposes (RCW 35.21.870).

Franchise fees are charges levied on private utilities for the right to use city streets, alleys and other public properties. Since 1982, however, the charges on electric, natural gas and telephone utilities are limited to the actual administrative expenses incurred by the city or town directly related to receiving and approving a permit, license or franchise; reviewing plans and monitoring construction; and preparing a detailed SEPA document (RCW 35.21.860).

Cable TV franchise fees are governed by federal rather than state law and may be levied at a rate of five percent of gross revenues, regardless of the costs of managing the franchise process.

E. Leasehold Excise Tax

Any permanent occupancy of publicly-owned premises for private use for 30 days or more is subject to a 12.84% leasehold tax (RCW 82.29A.020/.040). The tax exists as a substitute for regular property taxes to compensate cities and counties for services provided, such as police and fire protection. (There are a number of property exclusions from the tax).

The various public entities owning property in the city that lease land (City, Port, Hospital, School District, State, etc.) must charge 12.84% against the "fair market rent" of the property and remit the tax to the Department of Revenue. Of the total dollars received by the Department of Revenue from all the public entities leasing land in the city, they keep half (6.84%, includes administration fee). Of the remaining 6%, 2% is distributed bimonthly by the State Treasurer to the County and 4% to the City (RCW 82.29A.090). Hence, the city receives approximately one-third of all leasehold tax monies collected by all public entities leasing property in the city, meaning that it receives five to six times more tax money than it collects from its own leased properties.

F. Real Estate Excise Taxes

The real estate excise tax (REET) is levied on all sales of real estate against the full selling price. The State levies a 1.28% tax. Additionally, a locally imposed tax is authorized. The local tax takes two forms:

- 1) 1st 1/4% REET (RCW 82.46.010). Cities of 5,000 or more population and planning under the GMA (Growth Management Act) must spend tax receipts solely on capital projects listed in the CFP (Capital Facilities Plan) element of their Comprehensive Plan.
- 2) The 2nd 1/4% REET (RCW 82.46.035). All cities planning under the GMA (regardless of population size) were given the option of levying a second quarter percent to help defray the costs of implementing the Growth Management Act.

Note: Cities can levy an additional 1/2% real estate excise tax in addition to the 1/2% (1/4% + 1/4%) described above (RCW 82.46.010). But that is available only for a city not levying the optional 1/2% sales tax. This is mainly to help border towns who do not feel they are able to levy the optional sales tax. Since Anacortes does levy the optional sales tax, it is not eligible for the additional 1/2% REET.

1. Licenses and Permits

A. Regulatory License Fees

In 2007 the City joined the State Master Licensing Service. The cost of a first time annual business license is \$90, and an additional \$40 comes back to the city, requiring a first time business license fee of \$130. The renewal fee is \$50, \$40 comes back to the City and \$10 is a state processing fee. The purpose of the City portion of the fee is to register all businesses to

provide the City with a record of the owners of enterprises doing business in the City, in the event a citizen or a City department has an issue with a business that needs to be addressed. The amount is designed to recover the costs of inspecting businesses for licenses and investigating backgrounds (such as taxi drivers, contractors, pawnbrokers, etc.).

B. Permits

Permits are issued to aid in various regulatory areas, including:

- 1) Building permits (fee schedules according to building valuations).
- 2) Animal permits (dog licenses-\$10 if spayed/neutered, under eight months or over 12 years old, \$50 unaltered).
- 3) Concealed weapons: New applications - \$48.00, (City retains \$18, Department of Licensing gets \$18 and the FBI gets \$12.00). Renewals - \$32 (City retains \$14, DOL gets \$18). Late renewals have a \$42 fee, of this the City retains \$21, and DOL gets \$21. Concealed permits can be renewed up to 90 days before the expiration date and obtain a late renewal up to 90 days after the expiration date; beyond 90 days would require a new application. Replacements for lost cards can be obtained for \$10, which the City retains.
- 4) Environmental and engineering permits (based on detailed fee schedules).

2. Intergovernmental Revenues

A. State Shared Revenues:

State shared revenues differ from state-collected revenues, which are levied by the local government itself but collected and distributed by the state (e.g. local sales taxes). State shared revenues differ from state entitlements and impact payments by the nature of the distribution (distribution formula).

B. State Entitlements, Impact Payments, & In-Lieu Taxes:

1) Criminal Justice Revenues

The 1993 legislature (SB 5521) allowed any county to levy an additional 0.1% Local-Option Countywide Sales Tax (non-voter approved). Skagit County implemented the tax effective 1/1/94. All funds collected from incorporated and unincorporated areas are distributed as follows:

- County - 10%
- County and cities based on population - 90%
 - cities - incorporated population
 - counties - unincorporated population

2) Liquor and Cannabis Taxes/Profits

Since cities are responsible for the policing of liquor establishments located within their limits,

but are precluded from taxing them because of the state liquor monopoly, the law provides that a share of the state-collected profits and taxes be returned to cities to help defray the costs of policing liquor establishments.

To be eligible to receive liquor taxes and profits, a city must devote at least two percent of its distribution to support an approved alcoholism or drug addiction program (RCW 70.96A.087). This is done through an agreement with Skagit County to support the County's Community Services Department.

a) Liquor Excise Tax

Of the liquor taxes received by the state, a quarterly distribution is made to the cities & counties. Of spirituous liquors 28% (32% of wine) goes to the cities on a per capita (population) basis (RCW 82.08.160/.170).

b) Liquor Board Profits

Liquor Board profits consist of the difference between liquor revenue (liquor stores, taxes on wine & beer, license fees, permit fees, penalties & forfeitures) and Board expenditures. Cities get a 40% share distributed quarterly on a per capita basis. (RCW 66.08.190). 10% goes to the counties and 50% to the state General Fund.

c) Marijuana Excise Tax

Cities and counties that allow marijuana businesses get shared excise tax from the state on the sale of marijuana. While the state has been sharing the marijuana excise tax with local governments and has indicated it plans to continue to do so, the amount of this shared revenue received by the City has not been material to the General fund in any year its been received.

3) Motor Vehicle Fuel Excise Tax (gas tax)

Because the federal & state governments have preempted the taxation of gasoline; the state has provided that the state-collected gasoline tax be shared with cities. Cities receive 10.6961 percent in accordance with RCW 46.68.090(2) for proper road and street purposes. Distribution is based on population. Cities also receive 0.5 cents per gallon based on RCW 46.68.090(4)(a)(5)(a).

Note: There is a requirement that cities spend at least .42% of all gas tax receipts on paths & trails within 10 years of receipt (RCW 47.30.050).

C. Intergovernmental Revenues

1) Emergency Medical Services

This is an additional property tax with a maximum levy of \$0.50 per \$1,000 assessed valuation to support emergency medical services, authorized by RCW 84.52.069. The levy requires passage under the 60/40 voting rule. This is a county levy and it is at \$.44/\$1,000 assessed value for Skagit County residents. It is also subject to the annual 1% property tax limit rule.

2) Grants

Some grant examples are:

a) Grants - (State)

Recreation and Conservation Office Grant - This is a grant program administered by the State Interagency Committee for Outdoor Recreation. Applications for funding for a particular park or other outdoor recreation projects must be submitted to the Committee for approval. Grant agreements require from 10% to 51% of eligible project expenses be paid from local matching funds.

TIB (Transportation Improvement Board) - These are grants provided from State motor vehicle fuel tax for approved arterial street improvement projects. The program is administered by the Urban Arterial Trust Board, an independent State board that reviews and approves applications made for funding for specific improvement projects. TIB agreements require the grant recipient to provide 10% matching funds for amounts awarded under the program.

b) Grants - (Federal)

CDBG (Community Development Block Grant) - This is a federal grant program administered by Housing and Urban Development (HUD). Funds are made available to make infrastructure improvements in locales that meet certain poverty criteria, to provide Americans with Disability Act (ADA) improvements such as wheel chair curb cuts, and support to organizations that meet the needs of individuals who meet certain poverty criteria.

c) Grants - (County)

Skagit County has provided grant funding to the Library since 1989, allowing sharing of county sales tax monies to help offset the cost of provide library services for county residents.

3. Charges for Services

A. Professional/Impact/other

Fees and charges for professional and other services rendered. This category includes numerous charges such as sales of maps, photocopying services, ambulance services, various land-use planning fees, cemetery services, library services, museum fees, park/recreation services.

Development Impact Fees:

These fees are assessed to developers to provide a portion of the funding for reasonable and necessary improvements to mitigate the cumulative impacts of growth and development in the Comprehensive Plan area. The estimated revenues to be derived from these fees are calculated based on expectations of development in the City and a fee calculation and collection process delineated in the Ordinances that implemented the fees. The City charges Fire, Parks, and Street Impact Fee, authorized by ordinance 3030, 3085, and 3011 respectively. The City's impact fees can viewed on the City's Unified Fee Schedule.

Sprinkled throughout the RCWs is authority for cities to levy fees and charges to cover the cost of providing services or programs and regulatory activities. The guiding principle for all these fees and charges is that they may be set at a level that recovers all the direct and indirect costs associated with the activity, including administrative overhead. If fees more than recover,

however, they then become more like taxes, and cities need specific statutory authority to levy taxes.

B. Interfund Charges for Services

These are charges against the utility funds (water, sewer, storm drain, solid waste, and ERR) for services rendered by the various administrative departments (finance, engineering, executive, personnel, legal). Reimbursement is allocated to the General Fund. The Mayor's time is included in the City's administrative overhead calculation as, unlike City's with a city manager, the mayor is the Chief Administrative Officer of the City, and as such, it is reasonable the Mayor's budget is included in the cost of running the city utilities.

4. Fines & Forfeits

This category includes municipal court fines & forfeits, park damage restitution's, library lost book fines, and late payment penalties.

Traffic and Parking Fines: Although the State Supreme Court establishes the schedule of fines for traffic infractions, cities share in the revenue for infractions committed within their boundaries. After the municipal court collects the fines, 35 percent is sent to the state. The remainder is kept by the city and placed in the general fund (RCW 3.50.100 & 3.62.040).

A city has complete control over setting fines for violation of its parking ordinances. It may also charge a penalty of up to \$25 for failure to pay the parking ticket fine in the time prescribed by law.

5. Miscellaneous Revenues

This category includes interest earnings on investments, rentals & leases, private contributions & donations, judgments & settlements, refunds and a whole host of small dollar-value receipts.

6. Non-Revenues

This category includes mainly monies received from issuance of debt (G.O./revenue bonds, loans, short-term notes, interfund loans or equity transfers, etc.)

7. Other Financing Sources

Includes mainly various interfund transfers, and sales of surplus city assets.

PROPRIETARY FUNDS

1. Enterprise (Utility) Funds

The City accounts for four utility funds: Water, Sewer, Storm Drainage, and Solid Waste. These funds are financed mainly from service charges, i.e. rates charged to customers of the utilities. Rates are set by city ordinance and can be seen on the City's Unified Fee Schedule.

Monthly charges for Water and Sewer are based on usage, Solid Waste is based on size and number of cans, and Storm Drainage has a flat fee per ERU (an ERU is 3,600 square feet of

impervious surface). Current fees can be seen on the City's Unified Fee Schedule.

General facility charges (GFC's) are fees charged to new construction to hook-up to the existing water and sewer infrastructure. These fees are set by city ordinance, and can be seen on the City's Unified Fee Schedule.

2. Internal Service Funds

Internal Service Funds are used to account for the financing of services provided by other departments or agencies of the City on a cost-reimbursement basis. The only fund in this category is the Equipment Rental fund (city garage).

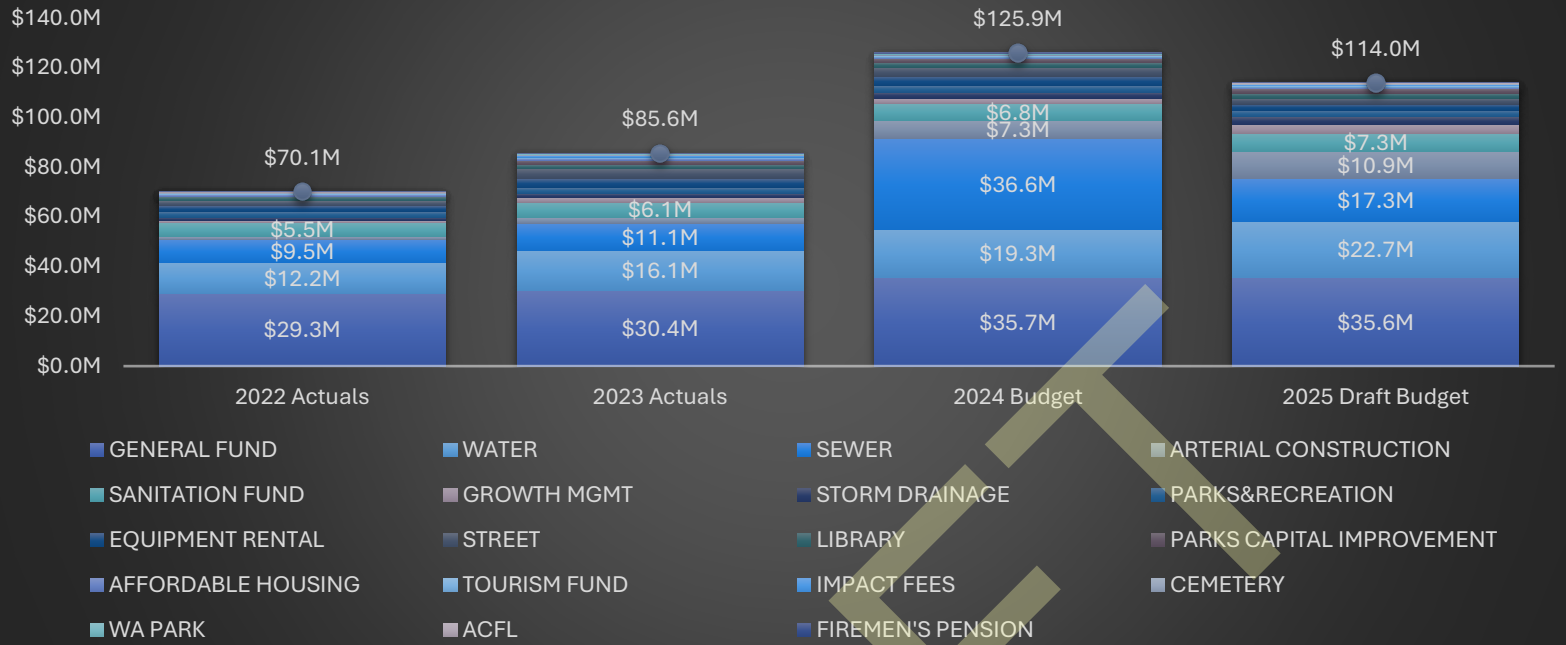
FIDUCIARY FUNDS (Pension Trust)

Intergovernmental Revenues - State Entitlement

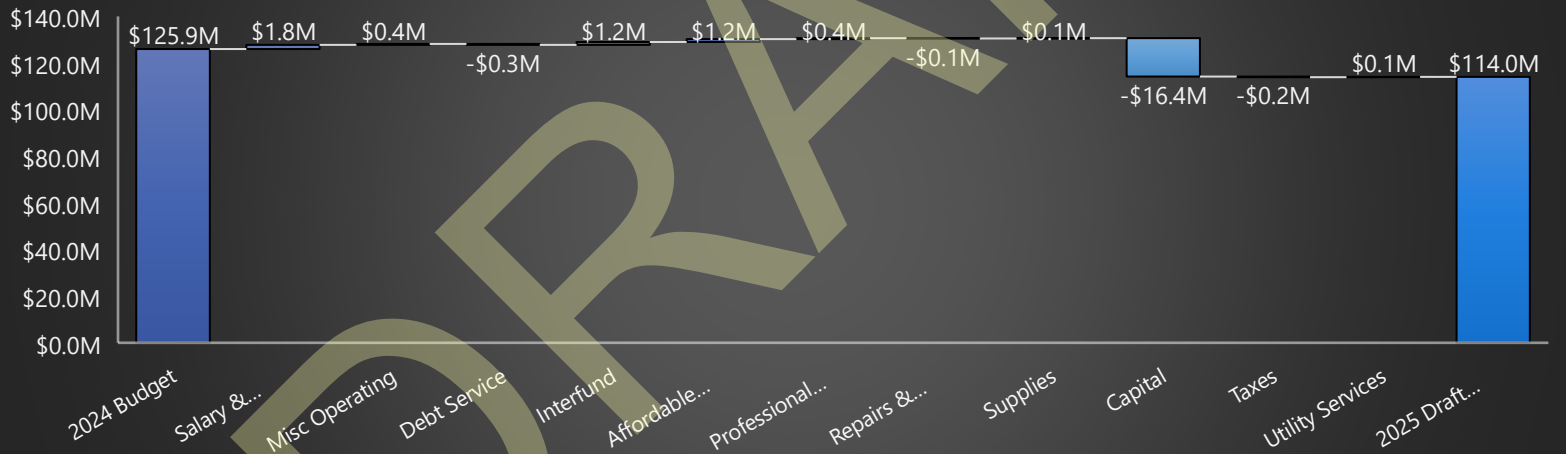
Fire Insurance Premium Tax. The state collects a 2% tax on the premiums of all insurance policies written. 45% of the tax collected on fire and fire component policies are distributed to cities and fire districts having firemen's pension funds existent prior to March 1, 1970 (LEOFF System 1) (RCW 41.16.050). The amount remitted is determined by the number of full-time paid firemen in the city proportionate to the statewide total. The annual remittance is placed in the city's Firemen's Pension Fund.

*The City, having a Firemen's Pension Fund, is allowed an additional property tax \$.225/\$1,000 A.V., (RCW 41.16.060), which the City has not yet chosen to use because of the declining number of retired firefighters receiving a pension or partial pension. As of January 1, 2023 there is one surviving beneficiary receiving a monthly benefit, and one retired firefighter receiving a portion of their retirement based on the difference of what the State retirement system pays and the prevailing wage of the current IAFF contract with the City. There will be no further retirees which the City will be required to supplement their pensions.

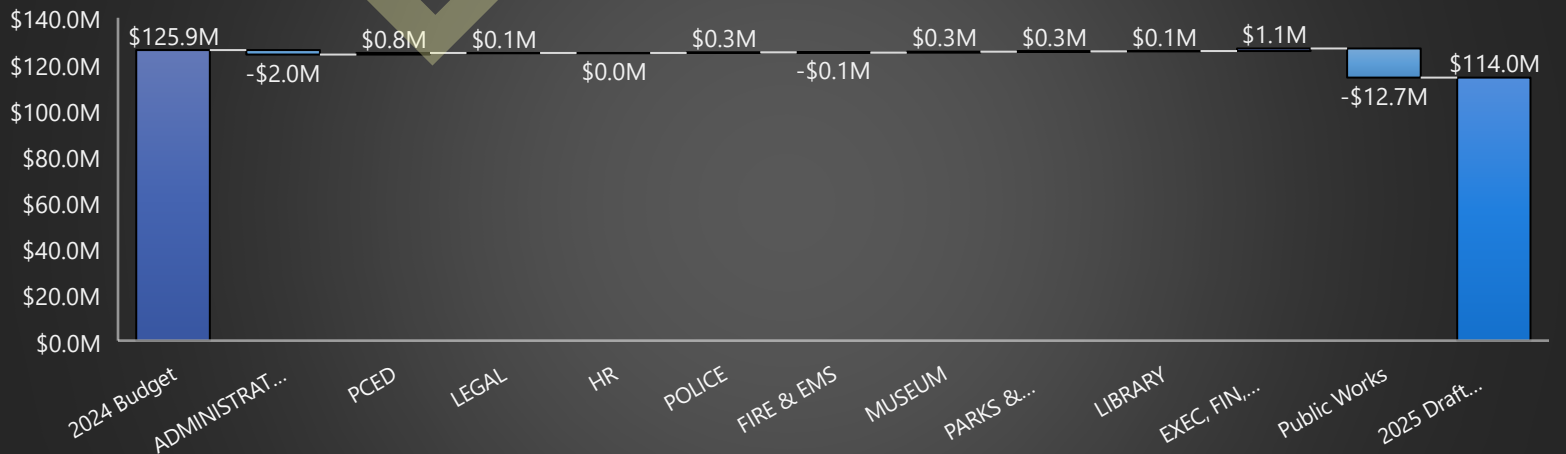
Expense Trend by Fund



Year/Year by Spend Type

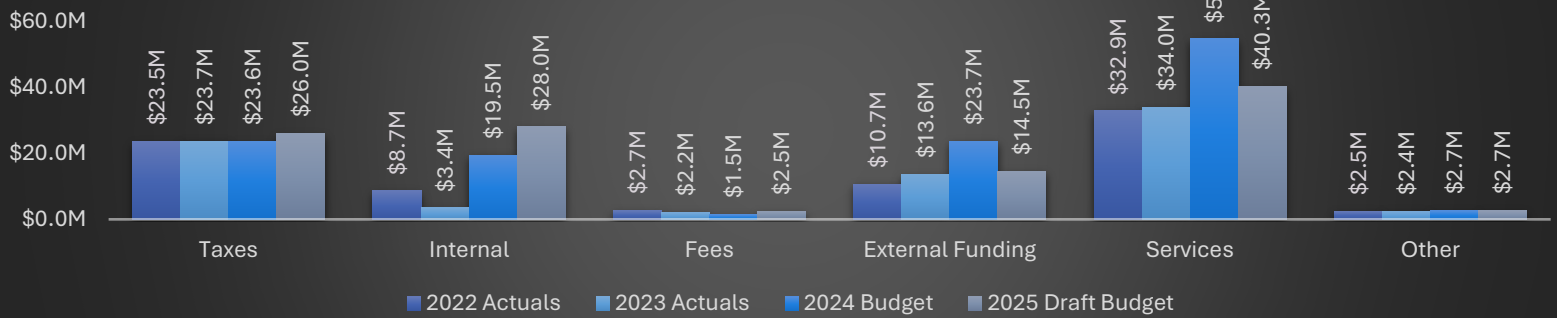


Year/Year by Department

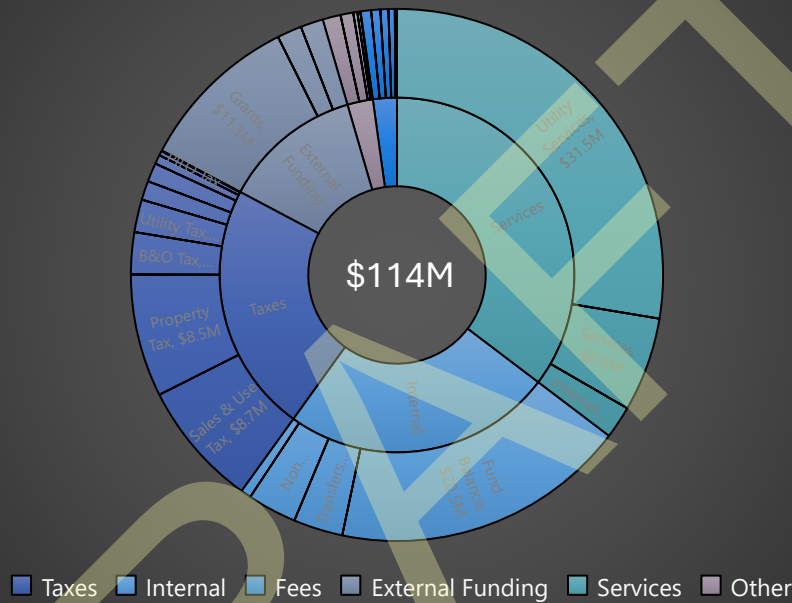


Revenue Sources

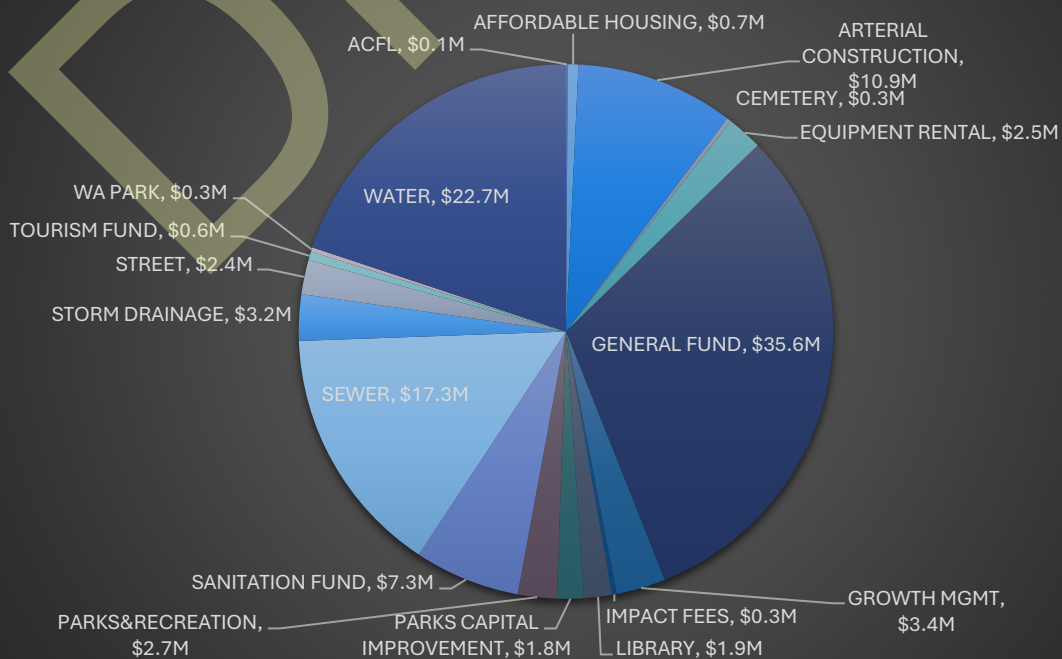
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2025 Revenue by Type



2025 Revenue by Fund



CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
6	GROWTH MGMT CAPITAL IMPRV FUND	GROWTH MGMT	ADMINISTRATION						-		
7	ADMINISTRATION	GROWTH MGMT	ADMINISTRATION						-		
8	TRANSFERS-OUT	GROWTH MGMT	ADMINISTRATION						-		
9		GROWTH MGMT	ADMINISTRATION	335.711.597.00.00	Fund Balances, Nonexpenditures & Transfe	614,629	-	705,000	895,000		
10		GROWTH MGMT	ADMINISTRATION	335.711.597.00.02	Fund Balances, Nonexpenditures & Transfe	1,272,632	-	1,436,000	2,512,000		
11	ADMINISTRATION	SEWER	ADMINISTRATION						-		
12	PENSION & OTHER BENEFIT PAYMENTS	SEWER	ADMINISTRATION						-		
13		SEWER	ADMINISTRATION	440.711.535.00.10	Salaries & Wages	124,170	95,656	118,264	142,102		
14		SEWER	ADMINISTRATION	440.711.535.00.12	Overtime	551	1,051	-	-		
15		SEWER	ADMINISTRATION	440.711.535.00.20	Personnel Benefits	46,529	40,177	52,624	62,462		
16		SEWER	ADMINISTRATION	440.711.535.00.31	Office & Operating Supplies	2,763	8,157	3,000	5,000		
17		SEWER	ADMINISTRATION	440.711.535.00.40	Interfund Services	107,335	111,868	139,944	143,197		
18		SEWER	ADMINISTRATION	440.711.535.00.41	Professional Services	83,821	49,759	40,000	50,000		
19		SEWER	ADMINISTRATION	440.711.535.00.42	Communication	-	-	-	-		
20		SEWER	ADMINISTRATION	440.711.535.00.46	Insurance	295,633	343,809	324,759	48,149		
21	ADMINISTRATION	SEWER	ADMINISTRATION			-	-	-	-		
22		SEWER	ADMINISTRATION	440.711.535.14.41	Professional Services	(2,368)	1,390	10,000	10,000		
23		SEWER	ADMINISTRATION	440.711.535.14.44	Taxes & Operating Assessments	692,985	489,991	953,119	489,991		City Utility Tax, State PUT
24		SEWER	ADMINISTRATION	440.711.535.14.49	Miscellaneous	15,174	-	20,000	-		
25		SEWER	ADMINISTRATION	440.711.591.34.70	Debt Service Principal	-	-	-	-		
26		SEWER	ADMINISTRATION	440.711.592.35.80	Interest & Other Debt Service Costs	459,070	163,600	267,754	312,350		Sewer debt interest
27	ADMINISTRATION	STORM DRAINAGE	ADMINISTRATION						-		
28		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.10	Salaries & Wages	64,349	44,701	66,885	68,444		
29		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.12	Overtime	-	1,142	-	-		
30		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.20	Personnel Benefits	27,754	20,529	31,516	31,005		
31		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.31	Office & Operating Supplies	2,520	4,941	3,000	5,000		
32		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.40	Interfund Services	-	-	-	-		
33		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.41	Professional Services	76,442	131,787	70,000	150,000		
34		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.42	Communication	1,707	947	1,000	1,000		
35		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.46	Insurance	17,084	19,994	19,994	223,763		
36		STORM DRAINAGE	ADMINISTRATION	445.711.531.00.49	Miscellaneous	-	-	500	-		
37	STREET MAINTENANCE FUND	STREET	ADMINISTRATION			-	-	-	-		
38	ADMINISTRATION	STREET	ADMINISTRATION						-		
39	MANAGEMENT	STREET	ADMINISTRATION						-		
40		STREET	ADMINISTRATION	104.711.543.10.10	Salaries & Wages	36,116	27,943	36,344	36,871		
41		STREET	ADMINISTRATION	104.711.543.10.20	Personnel Benefits	12,270	10,253	15,165	14,596		
42		STREET	ADMINISTRATION	104.711.543.10.31	Office & Operating Supplies	2,183	664	500	1,000		
43		STREET	ADMINISTRATION	104.711.543.10.40	Interfund Services	55,842	35,580	47,440	54,178		
44		STREET	ADMINISTRATION	104.711.543.10.42	Communication	1,856	1,863	1,000	1,000		
45		STREET	ADMINISTRATION	104.711.543.10.46	Insurance	182,983	214,156	214,156	65,074		
46	ADMINISTRATION	WATER	ADMINISTRATION						-		
47	WATER UTILITIES	WATER	ADMINISTRATION						-		
48		WATER	ADMINISTRATION	401.711.534.00.10	Salaries & Wages	211,999	164,252	213,452	243,016		
49		WATER	ADMINISTRATION	401.711.534.00.12	Overtime	-	1,233	-	1,500		
50		WATER	ADMINISTRATION	401.711.534.00.20	Personnel Benefits	74,599	66,552	85,591	106,031		
51		WATER	ADMINISTRATION	401.711.534.00.31	Office & Operating Supplies	932	2,391	3,000	5,000		
52		WATER	ADMINISTRATION	401.711.534.00.40	Interfund Services	1,031,667	692,914	757,323	985,229		
53		WATER	ADMINISTRATION	401.711.534.00.41	Professional Services	965,336	441,889	200,000	500,000		
54		WATER	ADMINISTRATION	401.711.534.00.42	Communication	435	330	1,000	1,000		
55		WATER	ADMINISTRATION	401.711.534.00.43	Travel & Training	-	-	-	-		
56		WATER	ADMINISTRATION	401.711.534.00.44	Taxes & Operating Assessments	2,081,758	1,526,756	2,208,906	2,290,134		
57		WATER	ADMINISTRATION	401.711.534.00.49	Miscellaneous	-	-	2,000	-		
58	SOIL & WATER CONSERVATION	WATER	ADMINISTRATION						-		
59		WATER	ADMINISTRATION	401.711.553.10.10	Salaries & Wages	-	-	-	-		
60		WATER	ADMINISTRATION	401.711.553.10.12	Overtime	-	-	-	-		
61		WATER	ADMINISTRATION	401.711.553.10.20	PERSONNEL BENEFITS	-	0	-	-		
62		WATER	ADMINISTRATION	401.711.553.10.31	Office & Operating Supplies	10,606	22	-	5,000		
63		WATER	ADMINISTRATION	401.711.553.10.40	Interfund Services	-	-	-	-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
64		WATER	ADMINISTRATION	401.711.553.10.41	Professional Services	-	-	-	-		
65		WATER	ADMINISTRATION	401.711.553.10.43	Travel & Training	-	-	2,500	2,500		
66	WATER UTILITIES	WATER	ADMINISTRATION						-		
67		WATER	ADMINISTRATION	401.711.591.34.70	Debt Service Principal	-	-	-	-		
68	WATER UTILITIES	WATER	ADMINISTRATION						-		
69		WATER	ADMINISTRATION	401.711.592.34.80	Debt Service: Debt Issue & Related Costs	582,311	464,297	1,090,063	734,315		Water debt interest
70	TOTAL		ADMINISTRATION			9,153,670	5,180,595	9,141,799	10,195,906		
71	GRANDVIEW CEMETERY FUND	CEMETERY	CEMETERY						-		
72	CEMETERY	CEMETERY	CEMETERY						-		
73		CEMETERY	CEMETERY	102.430.536.00.10	Salaries & Wages	154,732	120,236	174,738	170,280		
74		CEMETERY	CEMETERY	102.430.536.00.12	Overtime	232	270	200	-		
75		CEMETERY	CEMETERY	102.430.536.00.20	Personnel Benefits	66,296	52,782	71,417	77,728		
76		CEMETERY	CEMETERY	102.430.536.00.31	Office & Operating Supplies	2,981	5,043	4,500	5,000		Repair and supplies for cemetery operation
77		CEMETERY	CEMETERY	102.430.536.00.34	Supplies Purchased for Inventory or Resa	2,007	3,391	-	4,000		Concrete Liners for burial
78		CEMETERY	CEMETERY	102.430.536.00.35	Small Tools & Minor Equipment	-	2,148	5,000	3,000		trimmers and small mowers
79		CEMETERY	CEMETERY	102.430.536.00.40	Interfund Services	3,109	6,970	10,455	6,843		
80		CEMETERY	CEMETERY	102.430.536.00.41	Professional Services	353	-	200	200		Uniform cleaning
81		CEMETERY	CEMETERY	102.430.536.00.42	Communication	-	-	-	-		
82		CEMETERY	CEMETERY	102.430.536.00.43	Travel & Training	-	-	-	-		
83		CEMETERY	CEMETERY	102.430.536.00.44	Taxes & Operating Assessments	829	470	500	500		
84		CEMETERY	CEMETERY	102.430.536.00.45	Operating Rentals & Leases	2,720	1,570	1,700	2,000		Portable restrooms
85		CEMETERY	CEMETERY	102.430.536.00.46	Insurance	337	529	6,145	571		
86		CEMETERY	CEMETERY	102.430.536.00.47	Utility Services	27,743	21,369	25,000	27,000		expecting more irrigation w/new section
87	CEMETERY	CEMETERY	CEMETERY						-		
88		CEMETERY	CEMETERY	102.430.594.36.62	Buildings & Structures (Acquisition, Con		-	20,000	-		
89		CEMETERY	CEMETERY	102.430.594.36.63	Other Improvements	-	-	-	-		
90	TOTAL		CEMETERY			261,339	214,777	319,855	297,122		
91	MUNICIPAL COURT	GENERAL FUND	COURT						-		
92		GENERAL FUND	COURT	001.130.512.50.10	Salaries & Wages	238,031	188,151	250,673	264,449		
93		GENERAL FUND	COURT	001.130.512.50.20	Personnel Benefits	103,323	80,364	114,277	113,146		
94		GENERAL FUND	COURT	001.130.512.50.31	Office & Operating Supplies	1,898	1,511	2,000	2,000		Court Forms
95		GENERAL FUND	COURT	001.130.512.50.40	Interfund Services	28,579	26,133	34,845	32,833		
96		GENERAL FUND	COURT	001.130.512.50.41	Professional Services	205,446	131,909	158,853	197,505		
97		GENERAL FUND	COURT							12,500	Court Recording System- Evaluating new system (likely can be funded by Trial Court Improvement Funds)
98		GENERAL FUND	COURT							210	Zoom for Court Proceedings
99		GENERAL FUND	COURT							10,000	Pacific Security- Courtroom Security (3% increase from prior year)
100		GENERAL FUND	COURT							13,000	Office of Assigned Counsel (in custody and out of custody)
101		GENERAL FUND	COURT							750	Interpreter Services
102		GENERAL FUND	COURT							45,000	Probation Services
103		GENERAL FUND	COURT							108,245	Judicial Services
104		GENERAL FUND	COURT							7,800	Community Court
105		GENERAL FUND	COURT	001.130.512.50.42	Communication	3,808	1,823	5,000	4,000		Postage and Cell Phones
106		GENERAL FUND	COURT	001.130.512.50.43	Travel & Training	1,234	1,482	3,250	3,000		Training for staff (\$1k per staff member)
107		GENERAL FUND	COURT	001.130.512.50.45	Operating Rentals & Leases	-	-	-	-		
108		GENERAL FUND	COURT	001.130.512.50.48	Repairs & Maintenance	-	-	-	-		
109	FINANCIAL SERVICES	GENERAL FUND	COURT						-		
110		GENERAL FUND	COURT	001.130.514.20.49	Miscellaneous	500	(600)	-	-		
111	GENERAL INDIGENT DEFENSE	GENERAL FUND	COURT						-		
112		GENERAL FUND	COURT	001.130.515.91.31	Office & Operating Supplies	-	-	-	-		
113		GENERAL FUND	COURT	001.130.515.91.41	Professional Services	-	-	-	-		
114		GENERAL FUND	COURT	001.130.515.91.42	Communication	-	-	-	-		
115		GENERAL FUND	COURT	001.130.515.91.43	Travel & Training	90	-	-	-		
116	ADULT MISDEMEANOR	GENERAL FUND	COURT						-		
117		GENERAL FUND	COURT	001.130.515.93.10	Salaries & Wages	208,599	150,307	211,420	318,442		
118		GENERAL FUND	COURT	001.130.515.93.20	Personnel Benefits	86,934	67,147	81,986	132,717		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
119		GENERAL FUND	COURT	001.130.515.93.31	Office & Operating Supplies	679	255	600	400		
120		GENERAL FUND	COURT	001.130.515.93.40	Interfund Services	9,159	7,741	10,321	8,582		
121		GENERAL FUND	COURT	001.130.515.93.41	Professional Services	32,929	48,834	65,095	96,329		
122		GENERAL FUND	COURT							7,200	Jail Arraignments and Rightings- Contract with Mountain Law (\$800*9 months)
123		GENERAL FUND	COURT							83,000	Conflict & Overflow Attorneys (820 hours @ \$100/hr.), Investigator & Social Worker
124		GENERAL FUND	COURT							465	WA State Bar Association Dues
125		GENERAL FUND	COURT							300	WA Defender Association Dues
126		GENERAL FUND	COURT							300	Odyssey
127		GENERAL FUND	COURT							150	Skagit County Bar Association
128		GENERAL FUND	COURT							974	Defender Data Case Management System
129		GENERAL FUND	COURT							270	WA Assoc of Criminal Defense Lawyers Dues
130		GENERAL FUND	COURT							3,571	Westlaw Research Library
131		GENERAL FUND	COURT							100	Language Line Services
132		GENERAL FUND	COURT	001.130.515.93.42	Communication	790	(184)	1,700	1,000		Postage, smart phone
133		GENERAL FUND	COURT	001.130.515.93.43	Travel & Training	560	223	3,000	3,000		Continuing Education (1.5 attorneys)
134	TOTAL		COURT			922,561	705,096	943,020	1,177,405		
135	ARTERIAL STREET CONSTRUCTION	ARTERIAL CONSTRUCTION	ENGINEERING						-		
136	ENGINEERING PLANS & SERVICES	ARTERIAL CONSTRUCTION	ENGINEERING						-		
137	TRAFFIC CONTROL DEVICES	ARTERIAL CONSTRUCTION	ENGINEERING						-		
138		ARTERIAL CONSTRUCTION	ENGINEERING	105.712.595.64.63	Other Improvements	-	-	-	-		
139	CONSTRUCTION ADMINISTRATION & O	ARTERIAL CONSTRUCTION	ENGINEERING			-	-	-	-		
140		ARTERIAL CONSTRUCTION	ENGINEERING	105.712.595.90.10	Salaries & Wages	91,945	79,436	100,505	102,428		595.90 - Const Admin
141		ARTERIAL CONSTRUCTION	ENGINEERING	105.712.595.90.12	Overtime	1,573	125	3,000	4,339		
142		ARTERIAL CONSTRUCTION	ENGINEERING	105.712.595.90.20	Personnel Benefits	38,661	32,955	43,149	46,864		
143		ARTERIAL CONSTRUCTION	ENGINEERING	105.712.595.90.43	Travel & Training	1,417	135	1,000	1,000		
144	ADMINISTRATION	GENERAL FUND	ENGINEERING						-		
145	MANAGEMENT	GENERAL FUND	ENGINEERING						-		
146	ENGINEERING PLANS & SERVICES	GENERAL FUND	ENGINEERING						-		
147		GENERAL FUND	ENGINEERING	001.712.542.10.10	Salaries & Wages	-	-	-	-		
148		GENERAL FUND	ENGINEERING	001.712.542.10.20	Personnel Benefits	-	-	-	-		
149		GENERAL FUND	ENGINEERING	001.712.542.10.41	Professional Services	12,105	72,264	-	-		
150	MANAGEMENT	GENERAL FUND	ENGINEERING						-		
151		GENERAL FUND	ENGINEERING	001.712.543.10.40	Interfund Services	83,183	63,020	87,338	87,981		
152		GENERAL FUND	ENGINEERING	001.712.543.10.41	Professional Services	-	-	-	-		
153		GENERAL FUND	ENGINEERING	001.712.543.10.43	Travel & Training	1,689	-	-	-		
154	GENERAL SERVICES	GENERAL FUND	ENGINEERING						-		
155		GENERAL FUND	ENGINEERING	001.712.543.30.10	Salaries & Wages	-	-	-	-		
156		GENERAL FUND	ENGINEERING	001.712.543.30.12	Overtime	-	-	-	-		
157		GENERAL FUND	ENGINEERING	001.712.543.30.20	Personnel Benefits	-	-	-	-		
158		GENERAL FUND	ENGINEERING	001.712.543.30.31	Office & Operating Supplies	4,890	1,677	-	2,500		
159		GENERAL FUND	ENGINEERING	001.712.543.30.41	Professional Services	-	-	-	-		
160		GENERAL FUND	ENGINEERING	001.712.543.30.42	Communication	9,262	225	-	500		Cell Phones
161		GENERAL FUND	ENGINEERING	001.712.543.30.43	Travel & Training	500	-	-	-		
162		GENERAL FUND	ENGINEERING	001.712.543.30.45	Operating Rentals & Leases	-	-	-	-		
163	ENGINEERING PLANS & SERVICES	SEWER	ENGINEERING						-		
164	PENSION & OTHER BENEFIT PAYMENTS	SEWER	ENGINEERING						-		
165		SEWER	ENGINEERING	440.712.535.00.10	Salaries & Wages	260,466	230,453	407,544	275,417		
166		SEWER	ENGINEERING	440.712.535.00.12	Overtime	4,124	958	5,000	6,769		
167		SEWER	ENGINEERING	440.712.535.00.20	Personnel Benefits	144,191	104,823	183,096	117,816		
168		SEWER	ENGINEERING	440.712.535.00.40	Interfund Services	459,960	382,953	368,008	521,914		
169		SEWER	ENGINEERING	440.712.535.00.41	Professional Services	7,464	10,302	25,000	25,000		
170		SEWER	ENGINEERING	440.712.535.00.42	Communication	1,333	1,316	5,000	5,000		
171		SEWER	ENGINEERING	440.712.535.00.43	Travel & Training	2,743	4,470	5,000	5,000		
172	ENGINEERING PLANS & SERVICES	STORM DRAINAGE	ENGINEERING						-		
173		STORM DRAINAGE	ENGINEERING	445.712.531.00.10	Salaries & Wages	355,754	264,390	342,351	451,622		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
174		STORM DRAINAGE	ENGINEERING	445.712.531.00.12	Overtime	5,498	322	14,000	8,564		
175		STORM DRAINAGE	ENGINEERING	445.712.531.00.20	Personnel Benefits	144,584	114,083	159,160	203,572		
176		STORM DRAINAGE	ENGINEERING	445.712.531.00.41	Professional Services	-	-	25,000	50,000		
177		STORM DRAINAGE	ENGINEERING	445.712.531.00.42	Communication	1,305	1,269	5,000	1,000		
178		STORM DRAINAGE	ENGINEERING	445.712.531.00.43	Travel & Training	1,716	5,489	5,000	5,000		
179		STORM DRAINAGE	ENGINEERING	445.712.594.32.63	Other Improvements	-	171,026	130,000	130,000		
180	ENGINEERING PLANS & SERVICES	STREET	ENGINEERING						-		
181	ENGINEERING	STREET	ENGINEERING						-		
182		STREET	ENGINEERING	104.712.542.10.10	Salaries & Wages	74,911	70,400	99,688	103,587		
183		STREET	ENGINEERING	104.712.542.10.12	Overtime	313	7	1,000	2,544		
184		STREET	ENGINEERING	104.712.542.10.20	Personnel Benefits	32,912	30,541	45,356	45,923		
185		STREET	ENGINEERING	104.712.542.10.41	Professional Services	27,684	43,983	112,062	112,000		
186		STREET	ENGINEERING							7,062	GIS Mapping
187		STREET	ENGINEERING							10,000	Cartegraph - Asset Management
188		STREET	ENGINEERING							94,938	Other?
189		STREET	ENGINEERING	104.712.542.10.43	Travel & Training	-	-	-			
190	WATER UTILITIES	WATER	ENGINEERING								
191	ENGINEERING PLANS & SERVICES	WATER	ENGINEERING								
192		WATER	ENGINEERING	401.712.534.00.10	Salaries & Wages	289,898	182,697	341,982	356,813		
193		WATER	ENGINEERING	401.712.534.00.12	Overtime	4,924	598	9,000	4,861		
194		WATER	ENGINEERING	401.712.534.00.20	Personnel Benefits	117,369	73,848	152,104	155,158		
195		WATER	ENGINEERING	401.712.534.00.31	Office & Operating Supplies	18	-	-	-		
196		WATER	ENGINEERING	401.712.534.00.41	Professional Services	40,255	39,908	77,976	75,000		
197		WATER	ENGINEERING							14,125	GIS Mapping
198		WATER	ENGINEERING							21,000	Cartegraph - Asset Management
199		WATER	ENGINEERING							7,500	Aerial Mapping
200		WATER	ENGINEERING							15,000	GIS Contract Management
201		WATER	ENGINEERING							10,000	Travel & Training for GIS-Asset Management
202		WATER	ENGINEERING							2,500	Summer help
203		WATER	ENGINEERING							4,875	Other
204		WATER	ENGINEERING	401.712.534.00.42	Communication	1,267	1,094	5,000	1,500		
205		WATER	ENGINEERING	401.712.534.00.43	Travel & Training	3,818	9,272	15,000	15,000		
206	TOTAL		ENGINEERING			2,227,730	1,994,037	2,773,319	2,924,673		
207	EXECUTIVE OFFICE	GENERAL FUND	EXECUTIVE						-		
208		GENERAL FUND	EXECUTIVE	001.120.513.10.10	Salaries & Wages	163,803	127,867	178,495	176,529		
209		GENERAL FUND	EXECUTIVE	001.120.513.10.20	Personnel Benefits	56,073	43,106	48,564	60,045		
210		GENERAL FUND	EXECUTIVE	001.120.513.10.31	Office & Operating Supplies	3,800	2,850	3,000	3,000		Typical office supplies
211		GENERAL FUND	EXECUTIVE	001.120.513.10.40	Interfund Services	17,593	13,477	17,970	17,823		
212		GENERAL FUND	EXECUTIVE	001.120.513.10.41	Professional Services	7,250	5,257	7,000	7,000		Subscriptions, retreats, on site training
213		GENERAL FUND	EXECUTIVE	001.120.513.10.42	Communication	2,548	461	1,300	1,200		Cell phone
214		GENERAL FUND	EXECUTIVE	001.120.513.10.43	Travel & Training	7,039	3,502	7,000	3,000		Chamber, Sister City Dues; Mayor Travel and Training
215	TOTAL		EXECUTIVE			258,106	196,520	263,329	268,597		
216	MUNICIPAL/COMMUNITY BUILDINGS	GENERAL FUND	FACILITIES			-	-	-	-		
217	MAINTENANCE/SECURITY/INSURANCE	GENERAL FUND	FACILITIES						-		
218		GENERAL FUND	FACILITIES	001.713.518.30.10	Salaries & Wages	186,087	115,949	181,060	145,486		Facilities - General Fund
219		GENERAL FUND	FACILITIES	001.713.518.30.12	Overtime	3,928	1,090	-	-		
220		GENERAL FUND	FACILITIES	001.713.518.30.20	Personnel Benefits	71,609	45,908	63,166	57,204		
221		GENERAL FUND	FACILITIES	001.713.518.30.31	Office & Operating Supplies	22,179	21,234	17,000	25,000		Increase tools and furniture, need additional tools in 2024 to outfit new hire. Janitorial/ consumables- Parks, Library, Fire, PD, Ops, ASAC, City Hall
222		GENERAL FUND	FACILITIES	001.713.518.30.40	Interfund Services	32,483	37,087	51,468	41,732		
223		GENERAL FUND	FACILITIES	001.713.518.30.41	Professional Services	199,012	40,574	40,000	40,000		CFP has itemized list of investment in facilities, by facility. Siemens Contract \$26K a year. 3 buildings-City Hall, PD, Library. Add \$20K
224		GENERAL FUND	FACILITIES	001.713.518.30.42	Communication	2,232	(1,021)	750	750		
225		GENERAL FUND	FACILITIES	001.713.518.30.43	Travel & Training	1,088	920	5,400	3,000		New employee new training needed. (Misc. emergent training, weed spray certifications, siemens hvac program)

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
226		GENERAL FUND	FACILITIES	001.713.518.30.46	Insurance	12,827	24,532	12,271	26,495		
227		GENERAL FUND	FACILITIES	001.713.518.30.47	Utility Services	41,392	30,924	44,000	44,000		Estimated and up 12% as per S/H
228		GENERAL FUND	FACILITIES	001.713.518.30.48	Repairs & Maintenance	358,156	212,231	50,000	20,000		
229		GENERAL FUND	FACILITIES	001.713.594.53.63	Other Improvements		-	350,000	280,000		
230		GENERAL FUND	FACILITIES							250,000	This line item is for emergent needs and services performed in house. (non utility facilities for all of their repair and maintenance needs IE hvac, plumbing, small electrical, lightbulbs and all emergent needs)
231		GENERAL FUND	FACILITIES							30,000	City Hall Seagull Mitigation
232		GENERAL FUND	FACILITIES	001.713.594.53.64	Machinery & Equipment		-	490,000	430,000		
233		GENERAL FUND	FACILITIES							75,000	Facilities - Library A/C Air Handler
234		GENERAL FUND	FACILITIES							85,000	Facilities- Maintenance Vehicle
235		GENERAL FUND	FACILITIES							80,000	City Facility Condition Assessment (80K split with utilities)
236		GENERAL FUND	FACILITIES							160,000	Facilities- Police/Court HVAC Rebuild/Replace
237		GENERAL FUND	FACILITIES							30,000	Facilities- PD Server Room A/C
238	CONSERVATION	GENERAL FUND	FACILITIES			-	-	-			
239		GENERAL FUND	FACILITIES	001.713.594.53.62	Buildings & Structures (Acquisition, Con	-	19,853	25,000	25,000		Sr Ctr Windows
240	TOTAL		FACILITIES			930,994	549,281	1,330,115	1,138,667		
241	COMMUNICATION SERVICES	GENERAL FUND	FIBER			-	-	-	-		
242	TELEVISION/CABLE UTILITIES	GENERAL FUND	FIBER						-		
243		GENERAL FUND	FIBER	001.260.532.10.10	Salaries & Wages	436,940	329,678	467,576	484,625		SPEAK WITH EMILY PRIOR TO FINALIZING NOTE: ~\$325k of Field Technician wages will be posted to 001.260.594.32.63
244		GENERAL FUND	FIBER	001.260.532.10.12	Overtime	10,042	8,055	12,000	20,000		Emergent issues response
245		GENERAL FUND	FIBER	001.260.532.10.20	Personnel Benefits	168,698	144,401	365,438	319,639		
246		GENERAL FUND	FIBER	001.260.532.10.31	Office & Operating Supplies	5,851	5,865	8,150	7,933		
247		GENERAL FUND	FIBER							2,000	Office supplies
248		GENERAL FUND	FIBER							870	Shirts
249		GENERAL FUND	FIBER							392	Jackets
250		GENERAL FUND	FIBER							1,200	Work boots
251		GENERAL FUND	FIBER							218	Hats
252		GENERAL FUND	FIBER							131	Work gloves
253		GENERAL FUND	FIBER							500	Hardhats & safety vests
254		GENERAL FUND	FIBER							250	Racks, totes for inventory storage
255		GENERAL FUND	FIBER							500	Jumpers for remote cabinets & Fiber equipment room
256		GENERAL FUND	FIBER							250	Cable management
257		GENERAL FUND	FIBER							272	Electric tape
258		GENERAL FUND	FIBER							250	Fuel for Dingo & generator
259		GENERAL FUND	FIBER							100	Lubricants for Dingo & generator
260		GENERAL FUND	FIBER							1,000	Miscellaneous charges allocated to fiber
261		GENERAL FUND	FIBER	001.260.532.10.35	Small Tools and Minor Equipment	15,066	9,481	10,000	10,453		
262		GENERAL FUND	FIBER							500	Fusion splicer maintenance
263		GENERAL FUND	FIBER							500	OTDR maintenance
264		GENERAL FUND	FIBER							2,000	portable compressor
265		GENERAL FUND	FIBER							1,000	shovels, spades, rakes
266		GENERAL FUND	FIBER							1,000	hand tools, drill bits
267		GENERAL FUND	FIBER							2,000	power tools
268		GENERAL FUND	FIBER							653	fish tape for pulling cable
269		GENERAL FUND	FIBER							800	paint for locates marking
270		GENERAL FUND	FIBER							2,000	office equipment
271		GENERAL FUND	FIBER	001.260.532.10.40	Interfund Services	137,670	115,887	162,638	165,154		interfund
272		GENERAL FUND	FIBER	001.260.532.10.41	Professional Services	274,181	247,016	340,679	401,644		
273		GENERAL FUND	FIBER							153,253	NoaNet NOC services
274		GENERAL FUND	FIBER							42,272	Internet access, Cogent DIA (10 Gbps)
275		GENERAL FUND	FIBER							41,400	Internet access, NoaNet DIA (12 Gbps)
276		GENERAL FUND	FIBER							6,000	Internet access NoaNet DIA (>12 Gbps)
277		GENERAL FUND	FIBER							1,111	Backdoor network access, Comcast business class
278		GENERAL FUND	FIBER							2,100	Dark fiber, Mount Vernon for Island Hospital

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
279		GENERAL FUND	FIBER							2,100	Dark fiber, Mount Vernon fiber A for 100 Gbps trunk
280		GENERAL FUND	FIBER							2,100	Dark fiber, Mount Vernon fiber B for 100 Gbps trunk
281		GENERAL FUND	FIBER							2,196	Dark fiber, Burlington fiber A for 100 Gbps trunk
282		GENERAL FUND	FIBER							2,196	Dark fiber, Burlington fiber B for 100 Gbps trunk
283		GENERAL FUND	FIBER							1,200	Rack space, Burlington
284		GENERAL FUND	FIBER							40,235	Nokia equipment licenses, maintenance, support
285		GENERAL FUND	FIBER							1,031	Ciena maintenance
286		GENERAL FUND	FIBER							1,261	Ciena support
287		GENERAL FUND	FIBER							13,170	Nokia Corteca license
288		GENERAL FUND	FIBER							1,070	Red Hat Linux maintenance
289		GENERAL FUND	FIBER							3,300	VantagePoint, CALEA support
290		GENERAL FUND	FIBER							2,465	DC battery maintenance
291		GENERAL FUND	FIBER							4,923	GIS costs allocated to Fiber
292		GENERAL FUND	FIBER							14,623	Cartegraph costs allocated to Fiber
293		GENERAL FUND	FIBER							3,079	Laserfiche costs allocated to Fiber
294		GENERAL FUND	FIBER							731	Polco public engagement software
295		GENERAL FUND	FIBER							1,000	CivicClerk LDAP
296		GENERAL FUND	FIBER							25,000	OSPI Insight & Network Manager Telecom licenses
297		GENERAL FUND	FIBER							9,352	Pole attachments, Puget Sound Energy
298		GENERAL FUND	FIBER							255	Pole attachments, Ziply Fiber
299		GENERAL FUND	FIBER							5,000	Emergency outside plant repairs
300		GENERAL FUND	FIBER							236	Dell expense shared among CoA utilities
301		GENERAL FUND	FIBER							2,700	Advertising, Google Ads
302		GENERAL FUND	FIBER							600	Advertising, Facebook
303		GENERAL FUND	FIBER							1,500	Advertising, Anacortes Chamber of Commerce directory
304		GENERAL FUND	FIBER							11,685	DxTel marketing library subscription
305		GENERAL FUND	FIBER							1,000	ARIN annual fee
306		GENERAL FUND	FIBER							1,500	NoaNet Affiliate dues
307		GENERAL FUND	FIBER	001.260.532.10.42	Communication	5,372	381	5,940	6,199		
308		GENERAL FUND	FIBER							5,589	9 cell phones @ \$51.75 per month
309		GENERAL FUND	FIBER							360	10 hotspots @ \$3.00 per month
310		GENERAL FUND	FIBER							250	Miscellaneous postage & shipping
311		GENERAL FUND	FIBER	001.260.532.10.43	Travel & Training	9,306	1,182	14,000	16,406		
312		GENERAL FUND	FIBER							3,000	Training, Nokia
313		GENERAL FUND	FIBER							3,000	Training, Wi-Fi
314		GENERAL FUND	FIBER							5,000	Training, fusion splicing
315		GENERAL FUND	FIBER							1,500	Training, OTDR overview
316		GENERAL FUND	FIBER							1,500	Training, OTDR in-depth
317		GENERAL FUND	FIBER							906	Training, flagger re-certifications
318		GENERAL FUND	FIBER							1,500	Travel & registrations, regional association meetings
319		GENERAL FUND	FIBER	001.260.532.10.44	Taxes & Operating Assesments	25,268	20,538	30,380	52,412		
320		GENERAL FUND	FIBER							508	WA B&O on Ethernet, dark fiber, installs (0.471%)
321		GENERAL FUND	FIBER							39,467	WA B&O on Internet & static IP addresses (1.75%)
322		GENERAL FUND	FIBER							9,489	WA sales tax on Ethernet, dark fiber, installs (8.8%)
323		GENERAL FUND	FIBER							1,782	WA leasehold excise tax on dark fiber (12.84%)
324		GENERAL FUND	FIBER							1,166	Skagit County telecom franchise fee (6%)
325		GENERAL FUND	FIBER	001.260.532.10.45	Operating rentals and leases	-	-	-	-		
326		GENERAL FUND	FIBER	001.260.532.10.46	Insurance	115	180	127	194		
327		GENERAL FUND	FIBER	001.260.532.10.47	Utility Services	2,278	1,752	2,416	2,416		Solid Waste Charges at Ops Facility
328		GENERAL FUND	FIBER	001.260.592.32.80	Interest Cost	39,375	-	19,868	-		Debt service on bond
329	CAPITAL EXPENDITURES/EXPENSES	GENERAL FUND	FIBER	001.260.594					-		
330		GENERAL FUND	FIBER	001.260.594.32.63	Other Improvements	3,175,433	2,701,360	4,000,165	1,791,678		NOTE: CFP includes ~\$325k of Field Technician wages Shown Below
331		GENERAL FUND	FIBER							1,217,828	SummitX contract, EDA backbone construction, NoaNet support
332		GENERAL FUND	FIBER							325,017	COA labor
333		GENERAL FUND	FIBER							143,833	Materials
334		GENERAL FUND	FIBER							45,000	NoaNet Support

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
335		GENERAL FUND	FIBER							35,000	Material for developers
336		GENERAL FUND	FIBER							25,000	Ad hoc backbone construction
337	CAPITAL EXPENDITURES/EXPENSES	GENERAL FUND	FIBER	001.260.594.32.64	Machinery & Equipment	33,863	98,387	50,000	58,970		
338		GENERAL FUND	FIBER							32,640	Single port ONTs
339		GENERAL FUND	FIBER							26,330	Beacons
340	TOTAL		FIBER			4,339,457	3,684,165	5,489,377	3,337,723		
341	FINANCIAL SERVICES	GENERAL FUND	FINANCE						-		
342		GENERAL FUND	FINANCE	001.210.514.20.10	Salaries & Wages	506,456	424,520	596,200	677,236		
343		GENERAL FUND	FINANCE	001.210.514.20.12	Overtime	-	-	-	-		
344		GENERAL FUND	FINANCE	001.210.514.20.20	Personnel Benefits	206,326	161,824	219,097	245,287		
345		GENERAL FUND	FINANCE	001.210.514.20.31	Office & Operating Supplies	5,131	11,723	14,000	14,000		City Hall Paper and Envelopes, Fin Dept misc. supplies
346		GENERAL FUND	FINANCE	001.210.514.20.40	Interfund Services	45,359	37,030	40,160	49,871		
347		GENERAL FUND	FINANCE	001.210.514.20.41	Professional Services	111,874	39,130	60,000	731,650		
348		GENERAL FUND	FINANCE							60,000	State audit fees
349		GENERAL FUND	FINANCE							671,650	ERP implementation
350		GENERAL FUND	FINANCE	001.210.514.20.42	Communication	11,936	8,004	15,000	14,000		City main line, mailing machine, postage meter
351		GENERAL FUND	FINANCE	001.210.514.20.43	Travel & Training	5,889	3,093	5,500	5,500		2 WPTA, 2 WFOA, ad hoc classes as available
352		GENERAL FUND	FINANCE	001.210.514.20.44	Taxes & Operating Assessments	(18)	(996)	-	-		
353		GENERAL FUND	FINANCE	001.210.514.20.45	Operating Rentals & Leases	-	-	-	-		
354		GENERAL FUND	FINANCE	001.210.514.20.46	Insurance	-	1,230	-	-		
355		GENERAL FUND	FINANCE	001.210.514.20.48	Repairs & Maintenance	-	-	-	-		
356		GENERAL FUND	FINANCE	001.210.514.20.49	Miscellaneous	2,798	-	-	-		
357	TRANSFERS-OUT	GENERAL FUND	FINANCE						-		
358		GENERAL FUND	FINANCE	001.210.597.00.00	Fund Balances, Nonexpenditures & Transfe	-	-	-	-		
359	TOTAL		FINANCE			895,751	685,558	949,957	1,737,545		
360	AMBULANCE SERVICE FUND	EMS	FIRE						-		
361	FIREMEN'S PENSION FUND	FIREMEN'S PENSION	FIRE						-		
362	MEDIC/FIRE DEPARTMENT	FIREMEN'S PENSION	FIRE						-		
363	PENSION & OTHER BENEFIT PAYMENTS	FIREMEN'S PENSION	FIRE						-		
364		FIREMEN'S PENSION	FIRE	611.320.517.20.20	Personnel Benefits	41,411	26,845	25,000	27,000		pre leoff firefighter retirement
365	ADMINISTRATION	FIREMEN'S PENSION	FIRE						-		
366		FIREMEN'S PENSION	FIRE	611.320.522.10.41	Professional Services	3,600	-	12,000	3,600		Non actuarial year data update
367	PARAMEDIC DONATION FUND	FIREMEN'S PENSION	FIRE			-	-	-	-		
368	MEDIC/FIRE DEPARTMENT	GENERAL FUND	FIRE			-	-	-	-		
369	PENSION & OTHER BENEFIT PAYMENTS	GENERAL FUND	FIRE						-		
370		GENERAL FUND	FIRE	001.320.517.20.20	Personnel Benefits	56,785	37,699	85,045	36,425		
371	ADMINISTRATION	GENERAL FUND	FIRE						-		
372		GENERAL FUND	FIRE	001.320.522.10.10	Salaries & Wages	141,840	120,139	162,470	171,691		Administrative Suppression
373		GENERAL FUND	FIRE	001.320.522.10.12	Overtime	323	-	-	-		
374		GENERAL FUND	FIRE	001.320.522.10.20	Personnel Benefits	44,181	37,672	58,180	53,633		
375		GENERAL FUND	FIRE	001.320.522.10.35	Small Tools (Portable Radios)	-	-	-	50,000		Portable radio replacement program
376		GENERAL FUND	FIRE	001.320.522.10.31	Office & Operating Supplies	111,354	102,277	150,000	50,000		Office Supplies, Awards, Pride-in-Service, Chaplains, Coffee, Printing
377		GENERAL FUND	FIRE	001.320.522.10.40	Interfund Services	37,121	33,547	44,730	42,781		Computers, Copier, IT Charges for Data Connections
378		GENERAL FUND	FIRE	001.320.522.10.41	Professional Services	184,376	59,555	100,000	80,000		DNR, Software, alarm monitoring, online subscriptions/software, cleaning, pest control, testing and maintenance services.
379		GENERAL FUND	FIRE	001.320.522.10.42	Communication	27,848	22,246	25,000	30,000		Cell Phones, Spillman, Radio Infrastructure, Net Motion
380		GENERAL FUND	FIRE	001.320.522.10.44	Taxes & Operating Assessments	1,332	1,075	1,000	1,000		
381		GENERAL FUND	FIRE	001.320.522.10.46	Insurance liability	8,334	9,754	9,754	8,060		
382	ADMINISTRATION AMBULANCE	GENERAL FUND	FIRE						-		
383		GENERAL FUND	FIRE	001.320.522.11.10	Salaries & Wages	190,166	180,101	162,470	258,308		EMS administration
384		GENERAL FUND	FIRE	001.320.522.11.12	Overtime	323	-	-	-		
385		GENERAL FUND	FIRE	001.320.522.11.20	Personnel Benefits	56,093	46,710	58,180	76,478		
386		GENERAL FUND	FIRE	001.320.522.11.35	Small Tools (Health & Fitness Program)	-	-	-	15,000		Gym Equipment, etc.
387		GENERAL FUND	FIRE	001.320.522.11.41	Professional Services (Health & Fitness Program)	-	-	-	7,500		CA screening, online subscriptions, equipment maintenance.

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
388	FIRE SUPPRESSION & EMERGENCY ME	GENERAL FUND	FIRE						-		
389		GENERAL FUND	FIRE	001.320.522.20.10	Salaries & Wages	500,099	433,355	617,008	540,908		.20 Suppression. Revised to more accurate actuals, from 45.10
390		GENERAL FUND	FIRE	001.320.522.20.12	Overtime	83,512	77,711	76,000	62,500		20% of operational OT
391		GENERAL FUND	FIRE	001.320.522.20.14	Salaries & Wages - Volunteers	2,277	1,388	15,000	15,000		Volunteer suppression
392		GENERAL FUND	FIRE	001.320.522.20.20	Personnel Benefits	176,973	168,874	227,769	204,938		
393		GENERAL FUND	FIRE	001.320.522.20.31	Office and Operating Supplies (Uniforms & PPE)		-	-	90,000		PPE and Uniforms
394		GENERAL FUND	FIRE	001.320.522.20.35	Small Tools & Minor Equipment	42,725	48,411	136,000	42,000		Suppression tools and equipment
395	FIRE PREVENTION & INVESTIGATION	GENERAL FUND	FIRE						-		
396		GENERAL FUND	FIRE	001.320.522.30.10	Salaries & Wages	82,468	63,163	121,737	95,571		.30 Prevention
397		GENERAL FUND	FIRE	001.320.522.30.12	Overtime	10,439	9,714	9,500	-		SUGGEST ZERO HERE
398		GENERAL FUND	FIRE	001.320.522.30.14	Salaries & Wages - Volunteers	2,277	1,388	-	503		SUGGEST ZERO HERE
399		GENERAL FUND	FIRE	001.320.522.30.20	Personnel Benefits	26,492	23,321	43,088	34,473		
400		GENERAL FUND	FIRE	001.320.522.30.31	Public Education Supplies				5,000		pub ed supplies
401	TRAINING OBTAINED BY EMPLOYEES	GENERAL FUND	FIRE						-		
402		GENERAL FUND	FIRE	001.320.522.45.10	Salaries & Wages	113,034	96,960	132,897	64,569		.45 Training
403		GENERAL FUND	FIRE	001.320.522.45.12	Overtime	10,439	9,714	9,500	187,500		Fire/Rescue/EMS Training OT
404		GENERAL FUND	FIRE	001.320.522.45.14	Salaries & Wages - Volunteers	15,942	9,719	-	-		
405		GENERAL FUND	FIRE	001.320.522.45.20	Personnel Benefits	40,260	36,179	56,877	21,996		
406		GENERAL FUND	FIRE	001.320.522.45.43	Travel & Training	95,335	72,807	75,000	87,000		All training tuition, supplies and travel expenses
407	STATION 1	GENERAL FUND	FIRE						-		
408		GENERAL FUND	FIRE	001.320.522.50.31	Office & Operating Supplies	6,001	6,647	5,500	12,000		.50 Facilities. Storage solutions, Linens, furniture
409	STATION 2	GENERAL FUND	FIRE	001.320.522.50.45	Operating Rentals & Leases	(96)	2,811	5,000	5,000		Marne 29 slip
410		GENERAL FUND	FIRE	001.320.522.50.46	Insurance building	2,516	5,961	-	6,146		
411	STATION 3	GENERAL FUND	FIRE	001.320.522.50.47	Utility Services	34,869	28,607	41,000	41,000		combined.
412		GENERAL FUND	FIRE	001.320.522.50.48	Repairs & Maintenance	3,016	-	8,000	5,000		Minor in-house repairs and maintenance
413	TRAINING FACILITY	GENERAL FUND	FIRE						-		
414		GENERAL FUND	FIRE	001.320.522.54.31	Office & Operating Supplies	-	2,281	7,500	7,500		.54 Training Facility. Live Fire Training Facility Supplies
415	VEHICLES & EQUIPMENT MAINTENANCE	GENERAL FUND	FIRE						-		
416		GENERAL FUND	FIRE	001.320.522.60.40	Interfund Services	278,996	216,209	324,313	502,732		Apparatus Maintenance
417	AMBULANCE SERVICES	GENERAL FUND	FIRE			-	-	-	-		
418		GENERAL FUND	FIRE	001.320.522.70.10	Salaries & Wages	2,432,150	2,180,804	3,036,756	3,580,509		
419		GENERAL FUND	FIRE	001.320.522.70.12	Overtime	419,615	388,553	380,000	250,000		80% of operational OT
420		GENERAL FUND	FIRE	001.320.522.70.14	Salaries & Wages - Volunteers	36,439	22,216	60,000	60,000		
421		GENERAL FUND	FIRE	001.320.522.70.20	Personnel Benefits	848,364	849,147	1,113,597	1,346,006		
422		GENERAL FUND	FIRE	001.320.522.70.31	Office & Operating Supplies	278,545	113,674	125,000	155,000		EMS expendable supplies, CPR Instruction supplies
423		GENERAL FUND	FIRE	001.320.522.70.35	Small Tools & Minor Equipment	-	75,568	65,000	66,000		Zoll Monitors, AEDs, ventilators, VL, Airway Kits, RTF armor
424		GENERAL FUND	FIRE	001.320.522.70.40	Interfund Services	221,505	161,946	230,323	238,706		
425		GENERAL FUND	FIRE	001.320.522.70.41	Professional Services	84,425	53,729	120,000	90,000		EMS service and maintenance contracts, online programs, alerting systems
426		GENERAL FUND	FIRE	001.320.522.70.42	Communication	45,891	36,132	45,000	45,000		Cell Phones, Spillman, Radio Infrastructure, Net Motion
427		GENERAL FUND	FIRE	001.320.522.70.43	Travel & Training	12,555	8,330	15,000	-		Added to 45.43
428		GENERAL FUND	FIRE	001.320.522.70.46	Insurance liability	-	-	-	-		
429		GENERAL FUND	FIRE	001.320.522.70.48	Repairs & Maintenance	27,268	-	-	-		
430		GENERAL FUND	FIRE	001.320.522.70.49	Write offs	1,125,313	739,781	1,216,204	1,185,799		
431		GENERAL FUND	FIRE	001.320.522.71.31	Office and Operating Supplies (Medications)	-	-	-	20,000		EMS Medications
432		GENERAL FUND	FIRE	001.320.522.71.35	Small Tools (Technical Rescue)	-	-	-	30,000		Technical Rescue equipment (high angle, confined space, water)
433		GENERAL FUND	FIRE	001.320.522.71.49	Write offs GEMT	195,895	95,774	279,998	223,998		
434	DISASTER PREPAREDNESS	GENERAL FUND	FIRE						-		
435		GENERAL FUND	FIRE	001.320.525.60.31	Office & Operating Supplies	1,008	-	2,000	2,000		.60 Disaster Mgmt. Materials for CERT classes, CERT Trailer Supplies, EOC Supplies
436		GENERAL FUND	FIRE	001.320.525.60.35	Small Tools & Minor Equipment	1,006	-	1,000	1,000		EOC Equipment
437		GENERAL FUND	FIRE	001.320.525.60.40	Interfund Services	16,802	21,812	29,083	27,244		IT charges for EOC Data Connections
438		GENERAL FUND	FIRE	001.320.525.60.41	Professional Services	76,139	65,488	82,000	100,000		DEM, Disaster Planning, Disaster Consulting
439		GENERAL FUND	FIRE	001.320.525.60.43	Travel & Training	-	-	2,000	2,000		Emergency Operations Training, Emergency Management Conferences
440	REDEMPTION OF LONG-TERM DEBT	GENERAL FUND	FIRE	001.320.591					-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
441		GENERAL FUND	FIRE	001.320.591.22.70	Lease Principal Expense	4,837	-	-	-		
442		GENERAL FUND	FIRE	001.320.591.23.70	SBITA Principal Expense	7,917	-	-	-		
443		GENERAL FUND	FIRE	001.320.592.22.80	Lease & SBITA Interest Expense	39,741	-	-	-		
444	FIRE CONTROL	GENERAL FUND	FIRE			-	-	-	-		
445		GENERAL FUND	FIRE	001.320.594.22.62	Buildings & Structures (Acquisition, Con	1,827,697	1,360	-	350,000	350,000	Fire Station Upgrades
446	EMERGENCY SERVICES	GENERAL FUND	FIRE			-	-	-	-		
447		GENERAL FUND	FIRE	001.320.594.25.64	Machinery & Equipment	51,465	1,648,509	1,675,000	430,000		
448		GENERAL FUND	FIRE							350,000	Medic Unit Addition
449		GENERAL FUND	FIRE							80,000	Command Vehicle Addition
450	PARAMEDIC DONATION FUND	PARAMEDIC DONATION FUND	FIRE			-	-	-	-		
451	PARAMEDIC DONATION FUND	PARAMEDIC DONATION FUND	FIRE	621.000.597.00.00	Transfers out	-	-	-	-		
452	PARAMEDIC DONATION FUND	PARAMEDIC DONATION FUND	FIRE	621.320.594.22.64	Machinery & Equipment	-	-	-	-		
453	TOTAL		FIRE			10,187,242	8,455,665	11,283,479	11,146,075		
454	HUMAN RESOURCES DEPARTMENT	GENERAL FUND	HR						-		
455	OTHER EMPLOYEE BENEFIT PROGRAM	GENERAL FUND	HR						-		
456		GENERAL FUND	HR	001.230.517.90.20	Personnel Benefits	-	-	-	-		
457		GENERAL FUND	HR	001.230.517.90.31	Office & Operating Supplies	6,662	4,953	8,500	8,500		City Hall Breakroom Supplies; 2K included for Wellness program.
458		GENERAL FUND	HR	001.230.517.90.41	Professional Services	53,900	11,103	53,000	58,500		AWC Annual Membership Fees; AWC Workers Comp Retro/Drug & Alcohol Program; HSA and Flexible spending accounts participant fees; Holiday staff luncheon
459		GENERAL FUND	HR	001.230.517.90.43	Travel & Training	-	-	-	-		
460	PERSONNEL SERVICES	GENERAL FUND	HR						-		
461		GENERAL FUND	HR	001.230.518.10.10	Salaries & Wages	160,671	109,003	191,000	179,254		
462		GENERAL FUND	HR	001.230.518.10.12	Overtime	1,310	397	-	-		
463		GENERAL FUND	HR	001.230.518.10.20	Personnel Benefits	60,397	55,313	76,242	63,306		
464		GENERAL FUND	HR	001.230.518.10.31	Office & Operating Supplies	1,398	842	3,000	1,500		Copies, Shredding Services; HR office supplies
465		GENERAL FUND	HR	001.230.518.10.40	Interfund Services	11,928	14,757	10,463	8,522		
466		GENERAL FUND	HR	001.230.518.10.41	Professional Services	18,445	68,372	36,000	51,115		Neogov recruitment platform (\$21,115); Civic HR; Background investigations & Pre Employment Screening; New Hire Anti Harassment, Diversity, & Equity Training; Safety supplies; Recruitment; MSDS online database; Outside investigation services
467		GENERAL FUND	HR	001.230.518.10.42	Communication	625	180	1,500	1,000		2x\$40/mo. cell phone; postage
468		GENERAL FUND	HR	001.230.518.10.43	Travel & Training	2,851	2,165	22,500	20,000		3@1500; AWC Labor Relations, WAPELRA, AWC Retro, SIHRMA, First Aid/CPR, City Action Days, Wellness Forum, SHRM & HRCI membership/certification; Career Fairs
469		GENERAL FUND	HR	001.230.518.10.45	Operating Rentals & Leases	-	-	-	-		
470	POLICE LABOR RELATIONS	GENERAL FUND	HR						-		
471		GENERAL FUND	HR	001.230.518.11.10	Salaries & Wages	10,061	6,655	33,056	13,981		
472		GENERAL FUND	HR	001.230.518.11.20	Personnel Benefits	3,314	2,399	8,243	5,047		
473		GENERAL FUND	HR	001.230.518.11.41	Professional Services	1,125	10,284	16,000	16,000		Labor Relations Attorney (\$420/hr.)
474	FIRE LABOR RELATIONS	GENERAL FUND	HR						-		
475		GENERAL FUND	HR	001.230.518.12.10	Salaries & Wages	10,061	6,655	33,056	13,981		
476		GENERAL FUND	HR	001.230.518.12.20	Personnel Benefits	3,314	2,399	8,243	5,047		
477		GENERAL FUND	HR	001.230.518.12.41	Professional Services	-	205	8,000	28,000		Labor Relations Attorney (\$420/hr.)
478	OTHER LABOR RELATIONS	GENERAL FUND	HR						-		
479		GENERAL FUND	HR	001.230.518.13.10	Salaries & Wages	5,030	3,328	6,974	6,991		
480		GENERAL FUND	HR	001.230.518.13.20	Personnel Benefits	1,657	1,200	1,880	2,524		
481		GENERAL FUND	HR	001.230.518.13.41	Professional Services	8,789	-	5,350	10,000		Labor Relations Attorney (\$420/hr.)
482	RISK MANAGEMENT SERVICES	GENERAL FUND	HR						-		
483		GENERAL FUND	HR	001.230.518.60.46	Insurance	262	307	307	29,577		WA Cities Insurance Authority
484	POLICE CIVIL SERVICE	GENERAL FUND	HR						-		
485		GENERAL FUND	HR	001.230.521.10.10	Salaries & Wages	503	333	697	699		
486		GENERAL FUND	HR	001.230.521.10.20	Personnel Benefits	166	120	188	253		
487		GENERAL FUND	HR	001.230.521.10.41	Professional Services	2,700	10,750	22,000	6,548		Public Safety Testing \$1548; Civil Service Testing \$5000
488		GENERAL FUND	HR	001.230.521.10.43	Travel & Training	-	-	800	800		Civil Service Conference

CITY OF ANACORTES
2025 Expense Budget

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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
489	FIRE CIVIL SERVICE	GENERAL FUND	HR			-	-	-	-		
490		GENERAL FUND	HR	001.230.522.10.10	Salaries & Wages	503	333	697	699		
491		GENERAL FUND	HR	001.230.522.10.20	Personnel Benefits	166	119	188	253		
492		GENERAL FUND	HR	001.230.522.10.41	Professional Services	1,479	17,659	27,000	6,548		Public Safety Testing \$1548; Civil Service Testing \$5000
493		GENERAL FUND	HR	001.230.522.10.43	Travel & Training	-	-	800	800		Civil Service Conference
494	TOTAL		HR			367,315	329,831	575,684	539,445		
495	INFORMATION TECHNOLOGY SERVICE	GENERAL FUND	IT						-		
496		GENERAL FUND	IT	001.220.518.80.10	Salaries & Wages	580,620	462,322	613,309	668,956		RECLASS OF ADMINISTRATORS MAY RESULT IN CHANGE IN THIS LINE ITEM
497		GENERAL FUND	IT	001.220.518.80.12	Overtime	609	-	-	-		
498		GENERAL FUND	IT	001.220.518.80.20	Personnel Benefits	223,534	179,320	240,928	234,942		
499		GENERAL FUND	IT	001.220.518.80.31	Office & Operating Supplies	8,939	4,665	8,500	8,500		Includes parts (hard drives, memory, screens, cables, adaptors) \$2k shifted from Repair and Maintenance.
500		GENERAL FUND	IT	001.220.518.80.35	Small Tools & Minor Equipment	142,012	121,025	121,278	159,270		Scheduled Device Replacements.
501		GENERAL FUND	IT							14,688	AIO (10)
502		GENERAL FUND	IT							1,578	laptop for Planning
503		GENERAL FUND	IT							11,870	Batteries (365)
504		GENERAL FUND	IT							7,616	Cameras (20)
505		GENERAL FUND	IT							28,397	Desktops (18)
506		GENERAL FUND	IT							2,176	Digital Projector (1)
507		GENERAL FUND	IT							1,578	iMac (1)
508		GENERAL FUND	IT							7,888	Laptops (5)
509		GENERAL FUND	IT							979	Monitors (6)
510		GENERAL FUND	IT							32,042	Network Switches (17)
511		GENERAL FUND	IT							9,248	Printers (2)
512		GENERAL FUND	IT							544	Scanner (1)
513		GENERAL FUND	IT							9,792	Servers (2)
514		GENERAL FUND	IT							2,067	Tablets (2)
515		GENERAL FUND	IT							3,862	TVs attached to computer (3)
516		GENERAL FUND	IT							13,600	Workstations (5)
517		GENERAL FUND	IT							5,440	Eng Workstation (1)
518		GENERAL FUND	IT							1,306	Hard Drives (multiple)
519		GENERAL FUND	IT							2,720	MDT (1)
520		GENERAL FUND	IT							1,880	Transceivers (multiple)
521		GENERAL FUND	IT	001.220.518.80.40	Interfund Services	5,135	7,502	11,252	13,839		
522		GENERAL FUND	IT	001.220.518.80.41	Professional Services	250,705	486,050	618,472	569,831		Software, Consulting Services, Managed Services, Support Maintenance Fees
523		GENERAL FUND	IT							9,000	Civic Plus Mass Notification System
524		GENERAL FUND	IT							38,324	Annual support and updates.
525		GENERAL FUND	IT							4,504	DocuSign licensing renewal
526		GENERAL FUND	IT							2,916	DocuSign, forms portal and JIS integration for Municipal Court
527		GENERAL FUND	IT							20,019	Annual fees for Adobe software (Acrobat, Premiere, InDesign, Photoshop, etc.)
528		GENERAL FUND	IT							7,616	Records archiving for social media websites (YouTube, Facebook, Instagram, Twitter, etc.)
529		GENERAL FUND	IT							30,464	Email Archiver, Spam Firewall, Fraud Protection, Email Encryption and Cloud to Cloud Backup for O365.
530		GENERAL FUND	IT							17,408	Multi-factor authentication software used for servers, VPN users, staff, vendors and consultants.
531		GENERAL FUND	IT							92,480	Annual renewal for support and maintenance fees for ERP and cashiering software.
532		GENERAL FUND	IT							2,285	Digital Faxing.
533		GENERAL FUND	IT							7,616	Web filtering security appliance that is vital to our cybersecurity posture.

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
534		GENERAL FUND	IT							20,128	Annual maintenance and support fees and hosting fees for City website and City Council agendas and minutes, SSL certificates and custom IdP authentication.
535		GENERAL FUND	IT							6,093	Internet service fees for WA Park and Enterprise backup.
536		GENERAL FUND	IT							4,026	IT Asset Tracking, monitoring, reporting and Help Desk
537		GENERAL FUND	IT							40,256	SOC Monitoring 24x7x365 of system and network traffic logs.
538		GENERAL FUND	IT							16,864	Azure Disaster and Recovery site.
539		GENERAL FUND	IT							125,120	Annual renewal of licensing for Microsoft Windows OS and O365.
540		GENERAL FUND	IT							1,741	Keypad/Door Access Cloud Software
541		GENERAL FUND	IT							544	Software support for informational monitors at City Hall, APD and Anacortes Municipal Court
542		GENERAL FUND	IT							38,080	Audit the City's cybersecurity posture to identify security gaps and vulnerabilities.
543		GENERAL FUND	IT							5,005	Security Awareness Training Subscription (1 yr.)
544		GENERAL FUND	IT							15,232	SIP lines and DID's for VoIP and eFax.
545		GENERAL FUND	IT							13,600	Anti-virus, anti-malware, anti-ransomware protection for desktops, laptops, servers and mobile devices.
546		GENERAL FUND	IT							3,264	Remote access software to support end users.
547		GENERAL FUND	IT							25,024	SMS text archiving for cell phones. Needed to comply with records retention and public records laws.
548		GENERAL FUND	IT							10,880	SEIM system that collects and stores sys logs for CJIS compliancy.
549		GENERAL FUND	IT							979	Standard Wildcard SSL Renewal for *.cityofanacortes.org
550		GENERAL FUND	IT							10,118	Annual subscription for maintenance and support fees for VOIP system. Support ends 12/2025.
551		GENERAL FUND	IT							245	Annual membership renewal for Association of Cities and Counties Information Systems.
552		GENERAL FUND	IT	001.220.518.80.42	Communication	6,158	3,377	5,600	5,600		Cell phones & hotspots (7 for division)
553		GENERAL FUND	IT	001.220.518.80.43	Travel & Training	7,532	6,820	10,500	10,500		7 employees @ \$1500
554		GENERAL FUND	IT	001.220.518.80.48	Repairs & Maintenance	4,965	1,065	6,000	6,000		Non warranty repairs to tablets, desktops, laptops and printers.
555		GENERAL FUND	IT	001.220.594.32.63	Other Improvements		-	150,000	-		
556		GENERAL FUND	IT	001.220.594.18.64	Machinery & Equipment	-	-	-	40,000		Mitel Phone System replacement
557	TOTAL		IT			1,230,209	1,272,146	1,785,839	1,717,438		
558	LEGAL DEPARTMENT	GENERAL FUND	LEGAL			-	-	-	-		
559	OFFICIAL PUBLICATION SERVICES	GENERAL FUND	LEGAL						-		
560		GENERAL FUND	LEGAL	001.250.511.30.41	Professional Services	6,863	1,656	20,000	20,000		Code Publishing
561	LEGAL SERVICES	GENERAL FUND	LEGAL			-	-	-	-		
562		GENERAL FUND	LEGAL	001.250.515.30.10	Salaries & Wages	334,052	265,256	484,062	515,273		
563		GENERAL FUND	LEGAL	001.250.515.30.20	Personnel Benefits	153,465	119,361	198,260	208,408		
564		GENERAL FUND	LEGAL	001.250.515.30.31	Office & Operating Supplies	6,216	4,036	9,000	9,000		
565		GENERAL FUND	LEGAL	001.250.515.30.40	Interfund Services	33,917	20,168	26,891	23,374		
566		GENERAL FUND	LEGAL	001.250.515.30.41	Professional Services	149,839	166,271	50,000	60,000		Outside Counsel costs not allocated to other departments
567		GENERAL FUND	LEGAL	001.250.515.30.42	Communication	2,571	384	3,000	3,000		cell phones
568		GENERAL FUND	LEGAL	001.250.515.30.43	Travel & Training	987	1,024	9,000	12,000		WSBA Dues, WSAMA, WAPRO, Laserfiche Empower, other continuing education
569	TOTAL		LEGAL			687,911	578,157	800,213	851,055		
570	LEGISLATIVE	GENERAL FUND	LEGISLATIVE						-		
571	OFFICIAL PUBLICATION SERVICES	GENERAL FUND	LEGISLATIVE						-		
572		GENERAL FUND	LEGISLATIVE	001.110.511.30.41	Professional Services	55,015	56,442	40,000	40,000		Atown
573		GENERAL FUND	LEGISLATIVE	001.110.511.30.42	Communication	4,311	2,113	3,000	3,000		Ordinance publication
574	LEGISLATIVE ACTIVITIES	GENERAL FUND	LEGISLATIVE						-		
575		GENERAL FUND	LEGISLATIVE	001.110.511.60.10	Salaries & Wages	125,457	95,928	127,852	130,164		
576		GENERAL FUND	LEGISLATIVE	001.110.511.60.20	Personnel Benefits	23,022	17,870	27,267	24,875		
577		GENERAL FUND	LEGISLATIVE	001.110.511.60.31	Office & Operating Supplies	3,350	134	2,000	2,000		typical office supplies to support council
578		GENERAL FUND	LEGISLATIVE	001.110.511.60.40	Interfund Services	22,418	14,982	19,976	21,290		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
579		GENERAL FUND	LEGISLATIVE	001.110.511.60.41	Professional Services	16,981	27,353	32,066	18,180		Scog dues
580		GENERAL FUND	LEGISLATIVE	001.110.511.60.42	Communication	365	102	500	500		Postage
581		GENERAL FUND	LEGISLATIVE	001.110.511.60.43	Travel & Training	4,012	4,623	5,000	5,000		
582	VOTER REGISTRATION SERVICES	GENERAL FUND	LEGISLATIVE						-		
583		GENERAL FUND	LEGISLATIVE	001.110.514.90.41	Professional Services	150,100	19,016	40,000	115,000		County voter registration costs
584	ADMINISTRATION	GENERAL FUND	LEGISLATIVE						-		
585		GENERAL FUND	LEGISLATIVE	001.110.521.10.44	Taxes & Operating Assessments	-	-	-	-		
586	INFORMATION SERVICES	GENERAL FUND	LEGISLATIVE						-		
587		GENERAL FUND	LEGISLATIVE	001.110.557.20.10	Salaries & Wages	40,414	34,653	44,072	43,171		
588		GENERAL FUND	LEGISLATIVE	001.110.557.20.20	Personnel Benefits	16,399	12,336	14,292	17,514		
589		GENERAL FUND	LEGISLATIVE	001.110.557.20.31	Office & Operating Supplies	406	-	1,000	1,400		Recording software for City Council and Planning Commission meetings.
590	TOTAL		LEGISLATIVE			462,250	285,552	357,025	422,095		
591	PUBLIC LIBRARY FUND	LIBRARY	LIBRARY						-		
592	PUBLIC LIBRARY	LIBRARY	LIBRARY						-		
593	ADMINISTRATION	LIBRARY	LIBRARY						-		
594		LIBRARY	LIBRARY	103.440.572.10.10	Salaries & Wages	122,768	99,506	131,464	143,391		
595		LIBRARY	LIBRARY	103.440.572.10.20	Personnel Benefits	53,057	41,555	59,708	59,008		
596	LIBRARY SERVICES	LIBRARY	LIBRARY						-		
597		LIBRARY	LIBRARY	103.440.572.20.10	Salaries & Wages	793,891	627,865	911,737	932,267		
598		LIBRARY	LIBRARY	103.440.572.20.12	Overtime	-	-	-	-		
599		LIBRARY	LIBRARY	103.440.572.20.20	Personnel Benefits	348,910	283,957	370,029	432,335		
600		LIBRARY	LIBRARY	103.440.572.20.31	Office & Operating Supplies	26,232	14,454	21,000	21,000		
601		LIBRARY	LIBRARY	103.440.572.20.34	Supplies Purchased for Inventory or Resa	84,322	67,087	84,932	86,781		Books, electronic content, periodicals
602		LIBRARY	LIBRARY	103.440.572.20.41	Professional Services	24,094	21,440	29,875	30,150		ILS, OCLC, Adobe cloud, RFID
603		LIBRARY	LIBRARY	103.440.572.20.42	Communication	8,983	5,135	9,000	9,000		Phones, Fax
604		LIBRARY	LIBRARY	103.440.572.20.43	Travel & Training	3,555	3,032	5,000	3,000		Staff Training (WLA Conference)
605		LIBRARY	LIBRARY	103.440.572.20.44	Taxes & Operating Assessments	3	6	-	-		
606		LIBRARY	LIBRARY	103.440.572.20.45	Operating Rentals & Leases	-	-	-	-		
607	TRAINING	LIBRARY	LIBRARY						-		
608		LIBRARY	LIBRARY	103.440.572.40.43	Travel & Training	1,392	295	-	-		
609	FACILITIES	LIBRARY	LIBRARY						-		
610		LIBRARY	LIBRARY	103.440.572.50.40	Interfund Services	118,777	86,515	115,353	109,357		
611		LIBRARY	LIBRARY	103.440.572.50.41	Professional Services	-	21,485	20,000	20,000		Janitorial
612		LIBRARY	LIBRARY	103.440.572.50.46	Insurance	7,393	2,181	8,176	1,013		
613		LIBRARY	LIBRARY	103.440.572.50.47	Utility Services	78,752	53,135	68,900	69,900		CNG,PSE, City Utilities
614		LIBRARY	LIBRARY	103.440.572.50.48	Repairs & Maintenance	1,428	746	-	1,500		Pest Control
615	TOTAL		LIBRARY			1,673,558	1,328,393	1,835,174	1,918,702		
616	MUSEUM DEPARTMENT	GENERAL FUND	MUSEUM			-	-	-	-		
617	MUSEUMS & ART GALLERIES	GENERAL FUND	MUSEUM						-		
618		GENERAL FUND	MUSEUM	001.450.575.30.10	Salaries & Wages	344,929	272,254	378,718	389,599		
619		GENERAL FUND	MUSEUM	001.450.575.30.20	Personnel Benefits	110,487	93,725	100,181	144,877		
620		GENERAL FUND	MUSEUM	001.450.575.30.40	Interfund Services	32,000	26,433	35,244	34,839		
621		GENERAL FUND	MUSEUM	001.450.575.30.43	Travel & Training	1,592	1,043	1,800	1,700		Memberships, CPR, staff training
622		GENERAL FUND	MUSEUM	001.450.575.30.44	Taxes & Operating Assessments	154	138	150	150		
623	MUSEUM SERVICES	GENERAL FUND	MUSEUM						-		
624		GENERAL FUND	MUSEUM	001.450.575.32.31	Office & Operating Supplies	6,847	3,084	6,885	9,000		Education and curation supplies
625		GENERAL FUND	MUSEUM	001.450.575.32.41	Professional Services	2,955	5,053	12,000	8,000		Mural conservation, design, Preston
626		GENERAL FUND	MUSEUM	001.450.575.32.42	Communication	1,800	601	1,820	1,375		Cell phones, postage
627	FACILITIES	GENERAL FUND	MUSEUM			-	-	-	-		
628		GENERAL FUND	MUSEUM	001.450.575.35.31	Office & Operating Supplies	3,389	1,018	4,625	5,810		Carnegie, Maritime, Preston, Train shed
629		GENERAL FUND	MUSEUM	001.450.575.35.45	Operating Rentals & Leases	-	-	-	-		
630		GENERAL FUND	MUSEUM	001.450.575.35.46	Insurance	5,185	6,030	6,057	2,055		
631		GENERAL FUND	MUSEUM	001.450.575.35.47	Utility Services	17,129	12,381	17,830	17,000		
632		GENERAL FUND	MUSEUM	001.450.575.35.48	Repairs & Maintenance	32,877	6,166	31,000	16,000		WT Preston, Carnegie
633	CULTURAL AND RECREATIONAL FACIL	GENERAL FUND	MUSEUM						-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
634		GENERAL FUND	MUSEUM	001.450.594.73.62	Buildings & Structures	-	-	30,000	290,000		Museum Storage Workshop (90K REET, 50K Museum cash, 150K Foundation)
635	TOTAL		MUSEUM			559,345	427,925	626,310	920,405		
636	AFFORDABLE HOUSING	AFFORDABLE HOUSING	NON DEPARTMENTAL			-	-	-	-		
637		AFFORDABLE HOUSING	NON DEPARTMENTAL	109.000.551.00.41	AFFORDABLE HOUSING	791,763	520,402	639,997	732,014		Affordable Housing sales tax split evenly with AFC and AHA
638		AFFORDABLE HOUSING	NON DEPARTMENTAL	109.000.597.00.00	AFFORDABLE HOUSING	-	-	-	-		
639	EQUIPMENT RENTAL FUND	EQUIPMENT RENTAL	NONDEPARTMENTAL						-		
640	NON DEPARTMENTAL	EQUIPMENT RENTAL	NONDEPARTMENTAL						-		
641		EQUIPMENT RENTAL	NONDEPARTMENTAL	501.000.548.00.28	Pension Expense				-		
642	EQUIPMENT RENTAL SERVICES	EQUIPMENT RENTAL	NONDEPARTMENTAL						-		
643		EQUIPMENT RENTAL	NONDEPARTMENTAL	501.000.548.60.28	Pension Expense	(66,184)	-	-	-		
644		EQUIPMENT RENTAL	NONDEPARTMENTAL	501.000.588.00.00	Prior Period Adjustment	-	-	-	-		
645	DEPRECIATION	EQUIPMENT RENTAL	NONDEPARTMENTAL						-		
646		EQUIPMENT RENTAL	NONDEPARTMENTAL	501.000.589.00.00	Fund Balances, Nonexpenditures & Transfe	-	-	-	-		
647	GENERAL FUND	GENERAL FUND	NONDEPARTMENTAL						-		
648	NON DEPARTMENTAL	GENERAL FUND	NONDEPARTMENTAL						-		
649		GENERAL FUND	NONDEPARTMENTAL	001.000.000.00.00	PCard Imports	-	-	-	-		
650		GENERAL FUND	NONDEPARTMENTAL	001.000.000.00.42	Communication	2,782	-	-	-		
651		GENERAL FUND	NONDEPARTMENTAL	001.000.000.00.44	Taxes & Operating Assessments	-	-	-	-		
652	FINANCIAL SERVICES	GENERAL FUND	NONDEPARTMENTAL						-		
653		GENERAL FUND	NONDEPARTMENTAL	001.000.517.90.20	Personnel Benefits	86,843	30,306	-	-		
654	NON DEPARTMENTAL	IMPACT FEES	NONDEPARTMENTAL						-		
655	TRANSFERS-OUT	IMPACT FEES	NONDEPARTMENTAL						-		
656		IMPACT FEES	NONDEPARTMENTAL	112.000.597.00.00	Transfer out Road Impact Fee	784,077	-	257,000	-		
657		IMPACT FEES	NONDEPARTMENTAL	112.000.597.00.02	Transfer out Park Impact Fee	-	-	-	-		
658		IMPACT FEES	NONDEPARTMENTAL	112.000.597.00.04	Transfer Out Fire Impact Fee	-	-	-	315,000		
659	SANITATION FUND	SANITATION FUND	NONDEPARTMENTAL						-		
660	NON DEPARTMENTAL	SANITATION FUND	NONDEPARTMENTAL						-		
661	PENSION & OTHER BENEFIT PAYMENTS	SANITATION FUND	NONDEPARTMENTAL						-		
662		SANITATION FUND	NONDEPARTMENTAL	450.000.537.00.28	Pension Expense	(79,501)	-	-	-		
663		SANITATION FUND	NONDEPARTMENTAL	450.000.588.00.00	Prior Period Adjustment	-	-	-	-		
664	DEPRECIATION	SANITATION FUND	NONDEPARTMENTAL						-		
665		SANITATION FUND	NONDEPARTMENTAL	450.000.589.00.00	Fund Balances, Nonexpenditures & Transfe	-	-	-	-		
666		SANITATION FUND	NONDEPARTMENTAL	450.000.594.37.64	Machinery & Equipment	-	-	-	-		
667	TRANSFERS-OUT	SANITATION FUND	NONDEPARTMENTAL						-		
668		SANITATION FUND	NONDEPARTMENTAL	450.000.597.00.00	FUND BALANCES, NONEXPENDITURES & TRANSFE	-	-	-	-		
669	SEWER FUND	SEWER	NONDEPARTMENTAL						-		
670	NON DEPARTMENTAL	SEWER	NONDEPARTMENTAL						-		
671	PENSION & OTHER BENEFIT PAYMENTS	SEWER	NONDEPARTMENTAL						-		
672		SEWER	NONDEPARTMENTAL	440.000.535.00.28	Pension Expense	(260,272)	-	-	-		
673		SEWER	NONDEPARTMENTAL	440.000.588.00.00	Prior Period Adjustment	-	-	-	-		
674	DEPRECIATION	SEWER	NONDEPARTMENTAL						-		
675		SEWER	NONDEPARTMENTAL	440.000.589.00.00	Fund Balances, Nonexpenditures & Transfe	499,936	-	-	-		
676	SEWER UTILITIES	SEWER	NONDEPARTMENTAL						-		
677		SEWER	NONDEPARTMENTAL	440.000.594.35.62	Buildings & Structures (Acquisition, Con	-	-	-	-		
678		SEWER	NONDEPARTMENTAL	440.000.594.35.64	Machinery & Equipment	-	-	750,000	-		
679	TRANSFERS-OUT	SEWER	NONDEPARTMENTAL						-		
680		SEWER	NONDEPARTMENTAL	440.000.597.00.00	Transfers out	-	-	-	-		
681	STORM DRAINAGE FUND	STORM DRAINAGE	NONDEPARTMENTAL						-		
682	NON DEPARTMENTAL	STORM DRAINAGE	NONDEPARTMENTAL						-		
683		STORM DRAINAGE	NONDEPARTMENTAL	445.000.531.00.28	Pension Expense	(107,652)	-	-	-		
684		STORM DRAINAGE	NONDEPARTMENTAL	445.000.588.00.00	Prior Period Adjustment	-	-	-	-		
685	INTEREST & OTHER DEBT SERVICE COS	STORM DRAINAGE	NONDEPARTMENTAL	445.000.592.31.80	Interst & Other Debt Service Cost	-	-	-	-		
686	DEPRECIATION	STORM DRAINAGE	NONDEPARTMENTAL	445.000.589.00.00	Fund Balances, Nonexpenditures & Transfe	181,663	-	-	-		
687		STORM DRAINAGE	NONDEPARTMENTAL	445.000.594.35.64	Machinery & Equipment	-	-	-	-		
688	TRANSFERS-OUT	STORM DRAINAGE	NONDEPARTMENTAL						-		
689		STORM DRAINAGE	NONDEPARTMENTAL	445.000.597.00.00	Transfers out	-	-	-	-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
690	WATER FUND	WATER	NONDEPARTMENTAL						-		
691	NON DEPARTMENTAL	WATER	NONDEPARTMENTAL						-		
692	WATER UTILITIES	WATER	NONDEPARTMENTAL						-		
693	PENSION EXPENSE	WATER	NONDEPARTMENTAL	401.000.534.00.28	Pension Expense	(354,782)	-	-	-		
694	FUND BALANCES, NONEXPENDITURES	WATER	NONDEPARTMENTAL						-		
695		WATER	NONDEPARTMENTAL	401.000.589.00.00	Fund Balances, Nonexpenditures & Transfe	1,519,530	-	-	-		
696	TRANSFERS-OUT	WATER	NONDEPARTMENTAL						-		
697		WATER	NONDEPARTMENTAL	401.000.594.34.63	Other Improvements		-	375,000	-		
698		WATER	NONDEPARTMENTAL	401.000.597.00.00	Transfers out	-	-	-	-		
699	TOTAL		NONDEPARTMENTAL			2,998,203	550,708	2,021,997	1,047,014		
700	ACFL MANAGEMENT FUND	ACFL	PARKS & RECREATION						-		
701	PARKS & RECREATION	ACFL	PARKS & RECREATION						-		
702	COMMUNITY FORESTLANDS/ACFL	ACFL	PARKS & RECREATION			-	-	-	-		
703		ACFL	PARKS & RECREATION	113.410.576.90.10	Salaries & Wages	17,183	13,400	18,584	61,937		
704		ACFL	PARKS & RECREATION	113.410.576.90.12	Overtime	963	-	-	-		
705		ACFL	PARKS & RECREATION	113.410.576.90.20	Personnel Benefits	7,435	5,851	7,280	37,724		
706		ACFL	PARKS & RECREATION	113.410.576.90.40	Interfund Services	-	-	-	-		
707		ACFL	PARKS & RECREATION	113.410.576.90.41	Professional Services	15,416	7,852	15,000	18,000		conservation easement
708		ACFL	PARKS & RECREATION	113.410.576.90.42	Communication	-	-	-	-		
709		ACFL	PARKS & RECREATION	113.410.576.90.44	Taxes & Operating Assessments	774	774	1,000	1,200		
710	PARK FACILITIES	ACFL	PARKS & RECREATION						-		
711		ACFL	PARKS & RECREATION	113.410.594.76.61	Land & Land Improvements	-	-	-	-		
712	PARKS CAPITAL IMPROVEMENT	PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION						-		
713	PARKS & RECREATION	PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION						-		
714	PARK FACILITIES	PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION						-		
715		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION	108.410.594.76.41	Professional Services				-		
716		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION	108.410.594.76.44	Taxes & Operating Assessments	-	-	-	-		
717		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION	108.410.594.76.60	Capital Outlays	1,721,862	393,316	1,620,000	1,895,000	50,000	West Side Park
718		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							100,000	Pickleball Infrastructure
719		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							60,000	Senior Activity Center Improvements
720		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							300,000	Depot Plaza Expansion
721		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							150,000	Heart Lake Shoreline Restoration
722		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							20,000	Little Cranberry Lake Shoreline Improvements
723		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							25,000	Parks Infrastructure
724		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							350,000	Thompson Trail Trestle Feasibility Project
725		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							15,000	Parks - Q'elech'ilthch Park Improvements
726		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							100,000	Storvik Park Sand Volleyball Courts
727		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							700,000	Skate Park Restroom and Parking Lot
728		PARKS CAPITAL IMPROVEMENT	PARKS & RECREATION							25,000	Ship Harbor Wetland Interpretive Trail
729	PARKS & RECREATION	PARKS&RECREATION	PARKS & RECREATION						-		
730		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.10	Salaries & Wages	169,768	116,182	181,686	173,676		
731		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.11	Student Rec Wages	37,939	19,173	34,000	36,000		
732		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.12	Overtime	-	-	-	4,013		
733		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.20	Personnel Benefits	83,934	54,967	91,536	83,268		
734		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.31	Office & Operating Supplies	77,363	49,499	90,000	95,000		Rec program and department operating supplies
735		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.40	Interfund Services	-	-	-	-		
736		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.41	Professional Services	57,471	79,154	52,000	80,000		This will accommodate the \$28,000 school ILA
737		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.42	Communication	2,450	1,153	6,600	6,000		
738		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.43	Travel & Training	725	352	1,550	1,500		New staff hire in 2024 - we expect more training needs
739		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.45	Operating Rentals & Leases	-	-	-	-		
740		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.47	Utility Services	-	-	-	-		
741		PARKS&RECREATION	PARKS & RECREATION	101.410.571.00.49	Miscellaneous	-	-	-	-		
742		PARKS&RECREATION	PARKS & RECREATION	101.410.573.10.31	Office & Operating Supplies	31	40	3,000	2,000		Arts Commission
743	THE DEPOT	PARKS&RECREATION	PARKS & RECREATION						-		
744		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.00	Fund Balances, Nonexpenditures & Transfe	-	-	-	-		
745		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.10	Salaries & Wages	-	-	-	-		
746		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.20	Personnel Benefits	-	-	-	-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
747		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.31	Office & Operating Supplies	17,597	14,445	11,000	19,000		These are the costs of cleaning and operation for rentals
748		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.41	Professional Services	-	-	-	-		
749		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.42	Communication	-	-	500	-		
750		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.44	Taxes & Operating Assessments	-	-	-	-		
751		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.47	Utility Services	34,753	26,132	24,000	26,000		Depot utilities for rentals and leases
752		PARKS&RECREATION	PARKS & RECREATION	101.410.575.50.48	Repairs & Maintenance	436	104	2,200	2,200		
753	SENIOR CENTER	PARKS&RECREATION	PARKS & RECREATION						-		
754		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.10	Salaries & Wages	159,909	101,910	174,298	190,668		
755		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.12	Overtime	-	-	-	-		
756		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.20	Personnel Benefits	69,535	45,865	84,703	73,292		
757		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.31	Office & Operating Supplies	10,642	11,373	10,000	12,000		Replacing outdated tables and chairs/copying services
758		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.35	Small Tools & Minor Equipment	-	-	-	-		
759		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.40	Interfund Services	51,531	43,288	57,717	57,774		
760		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.41	Professional Services	42,139	32,217	40,000	42,000		
761		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.42	Communication	138	17	500	500		
762		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.43	Travel & Training	-	-	1,000	1,000		new staff training
763		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.46	Insurance	-	-	-	-		
764		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.47	Utility Services	17,659	13,221	29,000	32,000		Sr Center utilities expected to increase with new HVAC system
765		PARKS&RECREATION	PARKS & RECREATION	101.410.575.52.48	Repairs & Maintenance	-	-	-	-		
766	GENERAL PARKS	PARKS&RECREATION	PARKS & RECREATION						-		
767		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.10	Salaries & Wages	622,396	508,689	689,909	692,673		
768		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.12	Overtime	1,070	1,028	4,000	3,006		
769		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.20	Personnel Benefits	263,378	214,695	279,646	314,912		
770		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.31	Office & Operating Supplies	88,110	109,271	95,000	110,000		General Parks supplies: lawn, building and equipment maintenance
771		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.35	Small Tools & Minor Equipment	599	-	1,400	-		
772		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.40	Interfund Services	205,929	171,503	248,900	275,162		
773		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.41	Professional Services	30,391	45,233	40,000	55,000		
774		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.42	Communication	8,000	9,901	5,500	10,000		
775		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.43	Travel & Training	2,698	665	-	700		maintaining staff certifications
776		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.44	Taxes & Operating Assessments	1,434	1,165	1,000	1,000		
777		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.45	Operating Rentals & Leases	-	-	-	-		
778		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.46	Insurance	35,520	49,775	41,513	45,156		
779		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.47	Utility Services	113,198	104,527	85,000	100,000		General parks utilities
780		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.48	Repairs & Maintenance	-	-	-	-		
781		PARKS&RECREATION	PARKS & RECREATION	101.410.576.80.49	Miscellaneous	-	-	-	-		
782	COMMUNITY FORESTLANDS/ACFL	PARKS&RECREATION	PARKS & RECREATION						-		
783		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.10	Salaries & Wages	107,635	101,936	141,643	82,151		576.90 - Community Forestlands
784		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.12	Overtime	798	623	1,000	-		
785		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.20	Personnel Benefits	43,775	48,549	52,843	42,911		
786		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.31	Office & Operating Supplies	893	1,628	1,600	2,000		
787		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.35	Small Tools & Minor Equipment	215	-	-	-		
788		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.40	Interfund Services	9,552	6,744	10,116	10,207		
789		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.41	Professional Services	-	-	-	-		
790		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.42	Communication	2,103	2,032	4,000	3,000		
791		PARKS&RECREATION	PARKS & RECREATION	101.410.576.90.43	Travel & Training	-	-	-	-		
792	PARK FACILITIES	PARKS&RECREATION	PARKS & RECREATION						-		
793		PARKS&RECREATION	PARKS & RECREATION	101.410.594.76.64	MACHINERY & EQUIPMENT	-	-	55,000	-		
794		PARKS&RECREATION	PARKS & RECREATION	101.410.597.00.00	Fund Balances, Nonexpenditures & Transfe	-	-	-	-		
795	PARKS & RECREATION	WA PARK	PARKS & RECREATION						-		
796	CAMPGROUNDS	WA PARK	PARKS & RECREATION						-		
797		WA PARK	PARKS & RECREATION	107.410.576.30.10	Salaries & Wages	151,138	132,758	169,792	113,257		
798		WA PARK	PARKS & RECREATION	107.410.576.30.12	Overtime	-	479	-	-		
799		WA PARK	PARKS & RECREATION	107.410.576.30.20	Personnel Benefits	46,385	39,397	46,845	43,965		
800		WA PARK	PARKS & RECREATION	107.410.576.30.31	Office & Operating Supplies	55,569	37,968	34,000	40,000		Pay machine maint, misc. parks supplies
801		WA PARK	PARKS & RECREATION	107.410.576.30.34	Supplies Purchased for Inventory or Resa	9,904	8,678	8,000	10,000		Firewood for resale
802		WA PARK	PARKS & RECREATION	107.410.576.30.40	Interfund Services	8,329	9,724	14,586	21,292		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
803		WA PARK	PARKS & RECREATION	107.410.576.30.41	Professional Services	127,812	14,447	20,000	20,000		CC fees, pest control
804		WA PARK	PARKS & RECREATION	107.410.576.30.43	Travel & Training	-	-	-	-		
805		WA PARK	PARKS & RECREATION	107.410.576.30.44	Taxes & Operating Assessments	(104)	3,404	1,800	2,000		
806		WA PARK	PARKS & RECREATION	107.410.576.30.46	Insurance	914	2,841	6,338	3,068		
807		WA PARK	PARKS & RECREATION	107.410.576.30.47	Utility Services	45,568	32,445	39,200	42,000		City utilities, propane
808		WA PARK	PARKS & RECREATION	107.410.576.30.49	Miscellaneous	-	-	-	-		
809	PARK FACILITIES	WA PARK	PARKS & RECREATION						-		
810		WA PARK	PARKS & RECREATION	107.410.594.76.60	Capital Outlays	-	-	-	-		
811	TOTAL		PARKS & RECREATION			4,580,862	2,690,389	4,655,785	4,995,214		
812	PLANNING & COMMUNITY DEVELOPMENT	GENERAL FUND	PLANNING						-		
813	RECORDING SERVICES	GENERAL FUND	PLANNING						-		
814		GENERAL FUND	PLANNING	001.240.514.30.41	Professional Services	816	-	2,000	2,000		Legal Notices/mailings
815	LEGAL SERVICES	GENERAL FUND	PLANNING						-		
816		GENERAL FUND	PLANNING	001.240.515.30.41	Professional Services	17,693	10,433	7,000	7,000		Code Enforcement - Motor home/junk vehicle disposal
817	OTHER ENVIRONMENTAL SERVICES	GENERAL FUND	PLANNING						-		
818		GENERAL FUND	PLANNING	001.240.554.90.41	Professional Services	8,875	16,175	14,000	45,000		Environmental Services
819	BUILDING PERMITS & PLAN REVIEWS	GENERAL FUND	PLANNING								
820		GENERAL FUND	PLANNING	001.240.558.50.10	Salaries & Wages	503,819	330,358	502,475	518,400		
821		GENERAL FUND	PLANNING	001.240.558.50.12	Overtime	2,194	1,463	-	2,000		
822		GENERAL FUND	PLANNING	001.240.558.50.20	Personnel Benefits	205,545	146,045	203,520	221,901		
823		GENERAL FUND	PLANNING	001.240.558.50.31	Office & Operating Supplies	4,187	3,356	6,000	5,000		Codebooks, notary, other office supplies
824		GENERAL FUND	PLANNING	001.240.558.50.40	Interfund Services	30,878	28,050	38,263	31,440		
825		GENERAL FUND	PLANNING	001.240.558.50.41	Professional Services	73,024	26,719	10,000	-		
826		GENERAL FUND	PLANNING	001.240.558.50.42	Communication	6,186	363	6,500	6,500		Phones, postage
827		GENERAL FUND	PLANNING	001.240.558.50.43	Travel & Training	3,485	1,036	5,000	4,000		Codes Training
828		GENERAL FUND	PLANNING	001.240.558.50.44	Taxes & Operating Assessments	1,037	769	-	700		
829		GENERAL FUND	PLANNING	001.240.558.50.46	Insurance	-	-	-	-		
830	PLANNING	GENERAL FUND	PLANNING						-		
831		GENERAL FUND	PLANNING	001.240.558.60.10	Salaries & Wages	457,296	272,385	389,581	412,011		
832		GENERAL FUND	PLANNING	001.240.558.60.12	Overtime	1,780	970	-	2,000		
833		GENERAL FUND	PLANNING	001.240.558.60.20	Personnel Benefits	143,335	91,417	130,120	135,240		
834		GENERAL FUND	PLANNING	001.240.558.60.31	Office & Operating Supplies	6,115	2,890	7,000	7,000		Includes new permit software and tablets
835		GENERAL FUND	PLANNING	001.240.558.60.40	Interfund Services	41,763	27,649	36,865	36,734		
836		GENERAL FUND	PLANNING	001.240.558.60.41	Professional Services	27,276	159,842	160,000	286,000		MAKERS 2025 Comp Plan \$50k, Climate Element \$150k - offset by GRANTS. CAO Update \$76k, Downtown Parking Plan \$10k
837		GENERAL FUND	PLANNING	001.240.558.60.42	Communication	6,297	3,728	10,000	10,000		
838		GENERAL FUND	PLANNING	001.240.558.60.43	Travel & Training	837	2,004	6,500	7,000		Planner Training and Certifications
839		GENERAL FUND	PLANNING	001.240.558.60.45	Operating Rentals & Leases	(35)	59,832	54,000	60,000		DNR Leases for Fidalgo Bay Marina area (\$56k) and Mitigation Site (\$4k)
840		GENERAL FUND	PLANNING	001.240.558.60.48	Repairs & Maintenance	-	-	-	500		
841	ECONOMIC DEVELOPMENT	GENERAL FUND	PLANNING						-		
842		GENERAL FUND	PLANNING	001.240.558.70.10	Salaries & Wages	-	-	-	-		
843		GENERAL FUND	PLANNING	001.240.558.70.12	Overtime	-	-	-	-		
844		GENERAL FUND	PLANNING	001.240.558.70.20	Personnel Benefits	-	-	-	-		
845		GENERAL FUND	PLANNING	001.240.558.70.31	Office & Operating Supplies	302	14	-	1,000		
846		GENERAL FUND	PLANNING	001.240.558.70.40	Interfund Services	-	-	-	-		
847		GENERAL FUND	PLANNING	001.240.558.70.41	Professional Services	22,886	5,000	35,000	45,000		\$25k-\$30k for Econ Dev Strategic Plan Part 2, \$5k South Commercial (Beautification: planters, art)
848		GENERAL FUND	PLANNING	001.240.558.70.42	Communication	-	-	-	-		
849		GENERAL FUND	PLANNING	001.240.558.70.43	Travel & Training	723	146	4,000	4,000		
850		GENERAL FUND	PLANNING	001.240.558.70.46	Insurance	19,631	21,991	9,696	837		
851		GENERAL FUND	PLANNING	001.240.558.70.47	Utility Services	-	-	-	-		
852	PUBLIC HEALTH SERVICES	GENERAL FUND	PLANNING						-		
853		GENERAL FUND	PLANNING	001.240.562.00.41	Professional Services	-	-	-	84,500		Public Health Services - Community Action Anacortes Office - was in 001-240-565-10-41 in 2024
854	WELFARE	GENERAL FUND	PLANNING						-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
855		GENERAL FUND	PLANNING	001.240.565.10.41	Professional Services	119,783	83,014	194,000	106,279		Offset with CDBG grant revenue
856		GENERAL FUND	PLANNING	001.240.565.10.42	Communication	536	491	550	600		CDBG publication/ads
857	HOMELESS SERVICES	GENERAL FUND	PLANNING						-		
858		GENERAL FUND	PLANNING	001.240.565.40.31	Supplies	678	-	-	-		
859		GENERAL FUND	PLANNING	001.240.565.40.41	Communication	299	-	-	-		
860	CHEMICAL DEPENDENCY SERVICES	GENERAL FUND	PLANNING						-		
861		GENERAL FUND	PLANNING	001.240.566.00.41	Professional Services	26,230	19,418	27,000	27,000		Interlocal with Skagit County Health Liquor tax
862	CHILDREN SERVICES	GENERAL FUND	PLANNING						-		
863		GENERAL FUND	PLANNING	001.240.567.00.41	Professional Services	1,940	2,420	10,000	10,000		Children Services/Boys and girls club
864	REDEMPTION OF LONG-TERM DEBT	GENERAL FUND	PLANNING						-		
865		GENERAL FUND	PLANNING	001.240.591.58.70	Lease Principle Expense	24,046	-	-	-		
866	INTEREST & OTHER DEBT SERVICE COS	GENERAL FUND	PLANNING						-		
867		GENERAL FUND	PLANNING	001.240.592.58.80	Lease Interest Expense	27,884	-	-	-		
868	MACHINERY&EQUIPMENT	GENERAL FUND	PLANNING						-		
869		GENERAL FUND	PLANNING	001.240.594.58.64	Professional Services	32,267	-	-	-		
870		GENERAL FUND	PLANNING	001.240.594.32.63	Other Improvements		-	120,000	610,000	80,000	DAA Beautification and Other
871		GENERAL FUND	PLANNING							250,000	Creosote Pile Removal and Replacement at City Owned Travel Lift
872		GENERAL FUND	PLANNING							280,000	Float and Dock
873	TOURISM FUND	TOURISM FUND	PLANNING						-		Repair the City Breakwater
874	PLANNING & COMMUNITY DEVELOPME	TOURISM FUND	PLANNING						-		
875	ADVISORY SERVICES	TOURISM FUND	PLANNING						-		
876		TOURISM FUND	PLANNING	135.240.511.20.41	Professional Services	-	-	-	-		
877	TOURISM	TOURISM FUND	PLANNING						-		
878		TOURISM FUND	PLANNING	135.240.557.30.31	Office & Operating Supplies	-	-	-	-		
879		TOURISM FUND	PLANNING	135.240.557.30.41	Professional Services	478,886	189,708	549,367	608,892		Balanced to 1st estimate Lodging Tax revenues
880		TOURISM FUND	PLANNING	135.240.557.30.42	Communication	-	-	-	-		
881	HEART OF ANACORTES	TOURISM FUND	PLANNING						-		
882		TOURISM FUND	PLANNING	135.240.576.91.31	Office & Operating Supplies	38	-	-	-		
883		TOURISM FUND	PLANNING	135.240.576.91.41	Professional Services	-	-	-	-		
884		TOURISM FUND	PLANNING	135.240.576.91.46	Insurance	156	317	-	342		
885		TOURISM FUND	PLANNING	135.240.576.91.47	Utility Services	-	-	-	-		
886		TOURISM FUND	PLANNING	135.240.576.91.48	Repairs & Maintenance	-	-	-	-		
887	PLANNING & ECONOMIC DEVELOPME	TOURISM FUND	PLANNING						-		
888		TOURISM FUND	PLANNING	135.240.595.69.63	Other Improvements	-	-	-	-		
889	TRANSFERS-OUT	TOURISM FUND	PLANNING						-		
890		TOURISM FUND	PLANNING	135.240.597.00.00	Transfers Out	10,000	-	10,000	-		
891	TOTAL		PLANNING			2,308,691	1,508,004	2,548,437	3,298,878		
892	POLICE DEPARTMENT	GENERAL FUND	POLICE			-	-	-	-		
893	FINANCIAL SERVICES	GENERAL FUND	POLICE						-		
894		GENERAL FUND	POLICE	001.310.514.20.49	Miscellaneous	-	-	-	-		
895	PENSION & OTHER BENEFIT PAYMENTS	GENERAL FUND	POLICE						-		
896		GENERAL FUND	POLICE	001.310.517.20.20	Personnel Benefits	119,261	88,517	80,100	106,124		
897		GENERAL FUND	POLICE	001.310.517.20.41	Professional Services	-	-	-	-		
898	ADMINISTRATION	GENERAL FUND	POLICE						-		
899		GENERAL FUND	POLICE	001.310.521.10.10	Salaries & Wages	551,038	437,394	580,627	626,121		
900		GENERAL FUND	POLICE	001.310.521.10.20	Personnel Benefits	194,818	156,910	210,724	224,486		
901		GENERAL FUND	POLICE	001.310.521.10.31	Office & Operating Supplies	6,690	4,433	7,000	7,000		Digital evidence storage devices, cell phone cases,
902		GENERAL FUND	POLICE	001.310.521.10.35	Small Tools & Minor Equipment	-	-	-	-		
903		GENERAL FUND	POLICE	001.310.521.10.40	Interfund Services/DIS	301,442	243,911	325,215	371,625		
904		GENERAL FUND	POLICE	001.310.521.10.41	Professional Services	74,751	84,163	117,500	117,500	57,500	PowerDMS, LeadsOnline
905		GENERAL FUND	POLICE							60,000	Social worker offset
906		GENERAL FUND	POLICE	001.310.521.10.42	Communication	104,023	71,014	127,000	125,000		Spillman user fees predicted to increase.
907		GENERAL FUND	POLICE	001.310.521.10.44	Taxes & Operating Assessments	189	154	-	-		
908		GENERAL FUND	POLICE	001.310.521.10.45	Operating Rentals & Leases	-	-	750	750		
909		GENERAL FUND	POLICE	001.310.521.10.46	Insurance	25,268	27,679	16,563	45,481		
910	SUPPORT SERVICES	GENERAL FUND	POLICE						-		

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
911		GENERAL FUND	POLICE	001.310.521.20.10	Salaries & Wages	247,620	204,162	279,519	292,506		
912		GENERAL FUND	POLICE	001.310.521.20.12	Overtime	343	-	-	2,552		
913		GENERAL FUND	POLICE	001.310.521.20.20	Personnel Benefits	111,012	102,225	109,973	145,975		
914		GENERAL FUND	POLICE	001.310.521.20.42	Communication	3,693	2,793	9,055	5,000		
915	CRIME PREVENTION	GENERAL FUND	POLICE						-		
916		GENERAL FUND	POLICE	001.310.521.30.10	Salaries & Wages	67,023	52,634	70,179	76,717		
917		GENERAL FUND	POLICE	001.310.521.30.20	Personnel Benefits	36,438	26,432	41,027	38,207		
918		GENERAL FUND	POLICE	001.310.521.30.31	Office & Operating Supplies	1,779	2,316	2,900	2,900		
919		GENERAL FUND	POLICE	001.310.521.30.35	Small Tools & Minor Equipment	9	-	1,100	1,100		
920		GENERAL FUND	POLICE	001.310.521.30.41	Professional Services	4,196	2,813	8,250	8,250		
921	TRAINING	GENERAL FUND	POLICE						-		
922		GENERAL FUND	POLICE	001.310.521.40.43	Travel & Training	60,727	47,103	90,000	75,000		
923	FACILITIES	GENERAL FUND	POLICE						-		
924		GENERAL FUND	POLICE	001.310.521.50.31	Office & Operating Supplies	2,698	226	2,900	2,500		
925		GENERAL FUND	POLICE	001.310.521.50.41	Professional Services	21,847	18,018	25,000	25,000		
926		GENERAL FUND	POLICE	001.310.521.50.46	Insurance	4,940	6,388	25,411	6,899		
927		GENERAL FUND	POLICE	001.310.521.50.47	Utility Services	59,329	42,713	50,000	60,000		
928		GENERAL FUND	POLICE	001.310.521.50.48	Repairs & Maintenance	596	-	20,500	20,000		
929	PATROL & INVESTIGATIONS	GENERAL FUND	POLICE						-		
930		GENERAL FUND	POLICE	001.310.521.70.10	Salaries & Wages	2,320,772	2,072,267	3,093,453	3,365,991		
931		GENERAL FUND	POLICE	001.310.521.70.12	Overtime	168,549	143,694	150,000	168,309		
932		GENERAL FUND	POLICE	001.310.521.70.20	Personnel Benefits	942,166	829,090	1,236,720	1,338,021		
933		GENERAL FUND	POLICE	001.310.521.70.21	Uniform Purchases	37,527	20,385	60,000	60,000		outfit replacement employees with uniforms
934		GENERAL FUND	POLICE	001.310.521.70.31	Office & Operating Supplies	18,004	37,040	35,000	35,000		Celebrite renewal, other forensic needs
935		GENERAL FUND	POLICE	001.310.521.70.35	Small Tools & Minor Equipment	206,462	138,170	130,000	75,000		
936		GENERAL FUND	POLICE	001.310.521.70.40	Interfund Services	249,228	199,110	298,665	415,726		
937		GENERAL FUND	POLICE	001.310.521.70.41	Professional Services	8,249	19,293	25,500	40,500	15,000	police canine replacement (cost offset by opioid settlement funds)
938		GENERAL FUND	POLICE	001.310.521.70.45	Skagit 911 Fees	293,524	339,532	338,201	396,321		Projected increase of agency 911 fees
939		GENERAL FUND	POLICE	001.310.521.70.48	Repairs & Maintenance	-	495	7,500	7,500		
940	FACILITIES	GENERAL FUND	POLICE						-		
941		GENERAL FUND	POLICE	001.310.523.50.41	Professional Services	1,086,389	792,800	1,088,749	1,095,826		Pass thru Pub Safety Jail sales tax
942	CARE & CUSTODY OF PRISONERS	GENERAL FUND	POLICE						-		
943		GENERAL FUND	POLICE	001.310.523.60.41	Professional Services	44,368	33,612	37,500	48,000		Increased drug enforcement efforts leading to increased inmates potentially using jail medical services.
944	ANIMAL CONTROL	GENERAL FUND	POLICE						-		
945		GENERAL FUND	POLICE	001.310.554.30.10	Salaries & Wages	75,421	57,985	77,286	81,982		
946		GENERAL FUND	POLICE	001.310.554.30.12	Overtime	162	-	-	-		
947		GENERAL FUND	POLICE	001.310.554.30.20	Personnel Benefits	44,134	34,436	48,955	45,422		
948		GENERAL FUND	POLICE	001.310.554.30.31	Office & Operating Supplies	804	805	1,500	1,500		
949		GENERAL FUND	POLICE	001.310.554.30.40	Interfund Services	8,331	4,408	6,612	6,477		
950		GENERAL FUND	POLICE	001.310.554.30.41	Professional Services	4,411	2,360	12,500	12,500		Animal impound and care fees.
951	LAW ENFORCEMENT	GENERAL FUND	POLICE						-		
952		GENERAL FUND	POLICE	001.310.594.21.64	Machinery & Equipment	65,213	168,565	400,000	-		
953	TOTAL		POLICE			7,573,442	6,516,045	9,249,434	9,580,768		
954	SANITATION SERVICES	SANITATION FUND	SANITATION SERVICES						-		
955	ADMINISTRATION	SANITATION FUND	SANITATION SERVICES						-		
956		SANITATION FUND	SANITATION SERVICES	450.780.537.10.10	Salaries & Wages	218,588	173,427	218,843	208,436		Sanitation - Admin
957		SANITATION FUND	SANITATION SERVICES	450.780.537.10.12	Overtime	551	1,724	-	-		
958		SANITATION FUND	SANITATION SERVICES	450.780.537.10.20	Personnel Benefits	92,793	74,226	101,761	93,907		
959		SANITATION FUND	SANITATION SERVICES	450.780.537.10.31	Office & Operating Supplies	3,245	56,939	75,000	75,000		Dumpsters and containers taken out of CFP. Dumpsters, roll off boxes and new totes sizes.
960		SANITATION FUND	SANITATION SERVICES	450.780.537.10.40	Interfund Services	21,019	28,764	29,139	43,512		
961		SANITATION FUND	SANITATION SERVICES	450.780.537.10.41	Professional Services	64,848	94,903	100,000	100,000		Legal, Finance, Laserfiche, A AVE landfill, Processing,
962		SANITATION FUND	SANITATION SERVICES	450.780.537.10.42	Communication	5,572	1,786	5,000	5,000		phones increase due to adding iPad for cartegraph
963		SANITATION FUND	SANITATION SERVICES	450.780.537.10.43	Travel & Training	390	138	2,000	2,000		Supervisor training, lead worker training, first aid, flagger training.

CITY OF ANACORTES
2025 Expense Budget

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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
964		SANITATION FUND	SANITATION SERVICES	450.780.537.10.46	Insurance	30,432	35,411	-	232,710		
965		SANITATION FUND	SANITATION SERVICES	450.780.537.10.49	Miscellaneous	2,284	-	-	-		
966	GENERAL SOLID WASTE ACTIVITIES	SANITATION FUND	SANITATION SERVICES						-		
967		SANITATION FUND	SANITATION SERVICES	450.780.537.20.10	Salaries & Wages	488,139	380,305	597,908	535,710		Sanitation - O&M
968		SANITATION FUND	SANITATION SERVICES	450.780.537.20.12	Overtime	1,492	558	6,000	8,823		free garbage days, double up day OT
969		SANITATION FUND	SANITATION SERVICES	450.780.537.20.20	Personnel Benefits	270,651	199,095	299,022	283,311		Finance Adj. Benefits paid with the OT adj
970		SANITATION FUND	SANITATION SERVICES	450.780.537.20.31	Office & Operating Supplies	4,287	4,072	6,000	6,000		Work supplies, PPE, workwear
971		SANITATION FUND	SANITATION SERVICES	450.780.537.20.34	Supplies Purchased for Inventory or Resa	6,251	-	8,000	8,000		Prepaid blue bags done by finance
972		SANITATION FUND	SANITATION SERVICES	450.780.537.20.40	Interfund Services	846,986	654,551	878,753	1,088,988		
973		SANITATION FUND	SANITATION SERVICES	450.780.537.20.41	Professional Services	91,540	2,261	4,000	4,000		cdl physicals, pest control etc.
974		SANITATION FUND	SANITATION SERVICES	450.780.537.20.44	Taxes & Operating Assessments	830,309	582,754	743,905	874,131		City Utility Tax, State PUT
975		SANITATION FUND	SANITATION SERVICES	450.780.537.20.47	Utility Services	2,879,487	1,974,632	3,700,000	3,700,000		Waste management fees and dump fees. Dump fees estimated based on actuals and increased by tipping fees by 40%. WM fees estimated and increased 12% per SH
976	OTHER ENVIRONMENTAL SERVICES	SANITATION FUND	SANITATION SERVICES						-		
977		SANITATION FUND	SANITATION SERVICES	450.780.598.50.00	Pollution Remediation Liabilities	316,874	-	-	-		
978	WATER UTILITIES	SANITATION FUND	SANITATION SERVICES						-		
979		SANITATION FUND	SANITATION SERVICES	450.780.594.34.62	BUILDINGS & STRUCTURES (ACQUISITION, CON	-	-	-	-		
980		SANITATION FUND	SANITATION SERVICES	450.780.594.37.60	Capital Outlays	0	-	-	-		
981	TOTAL		SANITATION SERVICES			6,175,738	4,265,547	6,775,331	7,269,529		
982		SEWER	SEWAGE COLLECTION	440.760.594.35.64	Machinery & Equipment	-	73,810	-	-		
983	SEWAGE COLLECTION	SEWER	SEWAGE COLLECTION	440.760.594.35.62	Buildings & Structures	833,122		325,000	-		
984		SEWER	SEWAGE COLLECTION	440.760.594.35.63	Other Improvements	1,556,400	5,191,120	-	6,755,000		
985		SEWER	SEWAGE COLLECTION							1,855,000	Wastewater - Collections: Pump station #16 upgrade
986		SEWER	SEWAGE COLLECTION							400,000	Wastewater - Collections: Pump stations ongoing upgrades
987	ADMINISTRATION	SEWER	SEWAGE COLLECTION							4,500,000	Wastewater - Plant: Construct new CSO pump station
988		SEWER	SEWAGE COLLECTION	440.760.535.10.10	Salaries & Wages	53,862	42,981	56,601	61,789		Sewer Collection - Admin
989		SEWER	SEWAGE COLLECTION	440.760.535.10.12	Overtime	-	22	-	-		
990		SEWER	SEWAGE COLLECTION	440.760.535.10.20	Personnel Benefits	22,306	17,041	25,156	26,058		
991		SEWER	SEWAGE COLLECTION	440.760.535.10.31	Office & Operating Supplies	7,568	8,287	8,000	9,000		Increased based on 2024 actuals. refining use of this number to be consumables, fittings, tools for jet trucks and camera van
992		SEWER	SEWAGE COLLECTION	440.760.535.10.40	Interfund Services	6,844	5,628	8,442	9,159		
993		SEWER	SEWAGE COLLECTION	440.760.535.10.41	Professional Services	9,386	6,993	11,500	11,500		city uniforms, Laundry service, locate services,
994		SEWER	SEWAGE COLLECTION	440.760.535.10.42	Communication	5,548	1,972	8,000	7,000		phones and iPad
995	ENGINEERING	SEWER	SEWAGE COLLECTION			-	-	-	-		
996		SEWER	SEWAGE COLLECTION	440.760.535.20.10	Salaries & Wages	124,892	185,542	265,638	295,573		Sewer Collection - Operations and Maintenance
997		SEWER	SEWAGE COLLECTION	440.760.535.20.12	Overtime	5,261	4,284	6,000	6,000		emergency sewer repair OT based on prior years
998		SEWER	SEWAGE COLLECTION	440.760.535.20.20	Personnel Benefits	124,251	95,365	136,586	151,795		
999		SEWER	SEWAGE COLLECTION	440.760.535.20.31	Office & Operating Supplies	2,007	1,563	20,000	20,000		sewer supplies and inventory parts (pipe, couplers, pipe patches).
1000		SEWER	SEWAGE COLLECTION	440.760.535.20.40	Interfund Services	746,922	219,043	328,564	346,069		ER&R increase due to new jetter truck.
1001		SEWER	SEWAGE COLLECTION	440.760.535.20.43	Travel & Training	644	-	-	-		
1002	TOTAL		SEWAGE COLLECTION			3,499,012	5,853,649	1,199,487	7,698,944		
1003		SEWER	SEWER TREATMENT	440.000.594.35.63	Other Improvements			9,335,000			
1004	ADMINISTRATION	SEWER	SEWER TREATMENT								
1005		SEWER	SEWER TREATMENT	440.750.535.14.10	Salaries & Wages	220,886	171,926	237,397	248,767		
1006		SEWER	SEWER TREATMENT	440.750.535.14.12	Overtime	97	117	300	300		
1007		SEWER	SEWER TREATMENT	440.750.535.14.20	Personnel Benefits	81,867	65,548	79,440	94,060		
1008		SEWER	SEWER TREATMENT	440.750.535.14.31	Office & Operating Supplies	7,843	6,383	13,000	13,000		
1009		SEWER	SEWER TREATMENT	440.750.535.14.41	Professional Services	27,154	30,348	108,000	68,780		
1010		SEWER	SEWER TREATMENT							14,125	GIS Mapping
1011		SEWER	SEWER TREATMENT							21,000	Cartegraph - Asset Management
1012		SEWER	SEWER TREATMENT							4,000	Laserfiche
1013		SEWER	SEWER TREATMENT							2,655	Antero
1014		SEWER	SEWER TREATMENT							7,000	Aramark and uniform purchase
1015		SEWER	SEWER TREATMENT							20,000	safety supplies

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1016		SEWER	SEWER TREATMENT	440.750.535.14.42	Communication	16,499	9,755	18,000	18,000		
1017		SEWER	SEWER TREATMENT	440.750.535.14.43	Travel & Training	21,646	33,765	52,500	52,500		Annual CEUs, biosolids and nutrient removal optioning, PNCWA, incinerator training, mandatory safety, Dashboarding and software training, SCADA courses for both staff and IT.
1018		SEWER	SEWER TREATMENT	440.750.535.14.45	Operating Rentals & Leases	-	-	-	-		
1019	ENGINEERING	SEWER	SEWER TREATMENT						-		
1020		SEWER	SEWER TREATMENT	440.750.535.20.40	Interfund Services	6,844	5,628	8,442	9,159		
1021	FERRY TERMINAL PUMP STA. OP.	SEWER	SEWER TREATMENT						-		
1022		SEWER	SEWER TREATMENT	440.750.535.80.10	Salaries & Wages	9,406	3,974	10,940	11,022		
1023		SEWER	SEWER TREATMENT	440.750.535.80.12	Overtime	1,038	62	1,500	1,500		
1024		SEWER	SEWER TREATMENT	440.750.535.80.20	Personnel Benefits	4,578	3,364	4,687	5,113		
1025		SEWER	SEWER TREATMENT	440.750.535.80.31	Office & Operating Supplies	78,035	2,125	7,500	7,500		
1026		SEWER	SEWER TREATMENT	440.750.535.80.32	Fuel Consumed	546	-	700	700		
1027		SEWER	SEWER TREATMENT	440.750.535.80.47	Utility Services	8,568	7,525	9,300	9,300		
1028		SEWER	SEWER TREATMENT	440.750.535.80.48	Repairs & Maintenance	1,616	-	1,100	1,100		
1029	SEWAGE PUMPING EXPENSES	SEWER	SEWER TREATMENT						-		
1030		SEWER	SEWER TREATMENT	440.750.535.81.10	Salaries & Wages	65,772	61,330	88,568	89,289		
1031		SEWER	SEWER TREATMENT	440.750.535.81.12	Overtime	5,069	2,997	5,000	5,471		
1032		SEWER	SEWER TREATMENT	440.750.535.81.20	Personnel Benefits	35,074	27,226	36,551	39,885		
1033		SEWER	SEWER TREATMENT	440.750.535.81.31	Office & Operating Supplies	244,010	161,743	384,000	384,000		Annual O&M
1034		SEWER	SEWER TREATMENT	440.750.535.81.32	Fuel Consumed	3,261	-	3,200	3,200		Generator Fuel
1035		SEWER	SEWER TREATMENT	440.750.535.81.40	Interfund Services	58,176	47,836	71,755	77,853		
1036		SEWER	SEWER TREATMENT	440.750.535.81.47	Utility Services	74,671	54,613	92,600	92,600		electrical and communications
1037		SEWER	SEWER TREATMENT	440.750.535.81.48	Repairs & Maintenance	64,073	17,204	148,000	148,000		Annual O&M
1038	SEWAGE TREATMENT EXPENSES	SEWER	SEWER TREATMENT						-		
1039		SEWER	SEWER TREATMENT	440.750.535.83.10	Salaries & Wages	560,450	433,835	608,784	585,649		
1040		SEWER	SEWER TREATMENT	440.750.535.83.12	Overtime	37,604	24,347	44,025	44,025		
1041		SEWER	SEWER TREATMENT	440.750.535.83.20	Personnel Benefits	230,694	179,435	239,442	264,427		
1042		SEWER	SEWER TREATMENT	440.750.535.83.31	Office & Operating Supplies	559,308	281,279	585,000	585,000		
1043		SEWER	SEWER TREATMENT	440.750.535.83.35	Small Tools & Minor Equipment	4,565	2,393	2,700	4,000		shop and field tool replacement
1044		SEWER	SEWER TREATMENT	440.750.535.83.40	Interfund Services	20,533	16,883	25,325	27,477		
1045		SEWER	SEWER TREATMENT	440.750.535.83.41	Professional Services	45,701	45,408	31,800	60,000		Veca, Blythe, QCC - increase for additional SCADA support
1046		SEWER	SEWER TREATMENT	440.750.535.83.43	Travel & Training	-	-	-	-		
1047		SEWER	SEWER TREATMENT	440.750.535.83.47	Utility Services	301,080	199,460	334,000	334,000		electricity, natural gas
1048		SEWER	SEWER TREATMENT	440.750.535.83.48	Repairs & Maintenance	415,537	45,432	359,000	359,000		
1049	LABORATORY EXPENSES	SEWER	SEWER TREATMENT						-		
1050		SEWER	SEWER TREATMENT	440.750.535.85.10	Salaries & Wages	276,371	217,226	295,417	312,209		
1051		SEWER	SEWER TREATMENT	440.750.535.85.12	Overtime	3,751	3,697	7,425	7,425		
1052		SEWER	SEWER TREATMENT	440.750.535.85.20	Personnel Benefits	108,464	86,528	115,693	130,302		
1053		SEWER	SEWER TREATMENT	440.750.535.85.31	Office & Operating Supplies	40,820	26,889	41,000	42,000		
1054		SEWER	SEWER TREATMENT	440.750.535.85.41	Professional Services	12,875	11,423	20,000	21,000		
1055		SEWER	SEWER TREATMENT	440.750.535.85.43	Travel & Training	-	-	-	-		
1056		SEWER	SEWER TREATMENT	440.750.535.85.48	Repairs & Maintenance	1,118	-	1,000	5,000		Washer repair
1057	SOLIDS HANDLING EXPENSES	SEWER	SEWER TREATMENT						-		
1058		SEWER	SEWER TREATMENT	440.750.535.89.10	Salaries & Wages	227,868	191,558	256,239	260,060		
1059		SEWER	SEWER TREATMENT	440.750.535.89.12	Overtime	35,542	39,862	60,000	60,000		
1060		SEWER	SEWER TREATMENT	440.750.535.89.20	Personnel Benefits	111,721	91,754	108,236	119,264		
1061		SEWER	SEWER TREATMENT	440.750.535.89.31	Office & Operating Supplies	338,311	115,672	280,000	289,000		
1062		SEWER	SEWER TREATMENT							150,000	Annual O&M
1063		SEWER	SEWER TREATMENT							17,000	Solids microwave unit
1064		SEWER	SEWER TREATMENT							30,000	dewater pump spares
1065		SEWER	SEWER TREATMENT							10,000	Solenoid Valves on Fuel Gun Water Lines
1066		SEWER	SEWER TREATMENT							32,000	Hg Modules
1067		SEWER	SEWER TREATMENT							50,000	polymer, Caustic, MgOH pilot
1068		SEWER	SEWER TREATMENT	440.750.535.89.32	Fuel Consumed	19,926	11,538	34,000	34,000		Incinerator Fuel
1069		SEWER	SEWER TREATMENT	440.750.535.89.41	Professional Services	145,020	48,157	95,000	95,000		Services for heat exchanger, incinerator, CEMS - CH Murphy, IRI, Contec, Elemental Air, Outside testing

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1070		SEWER	SEWER TREATMENT	440.750.535.89.43	Travel & Training	-	-	-	-		
1071		SEWER	SEWER TREATMENT	440.750.535.89.47	Utility Services	18,157	6,445	25,000	25,000		electrical, natural gas
1072		SEWER	SEWER TREATMENT	440.750.535.89.48	Repairs & Maintenance	66,058	33,555	405,000	250,000		solids pumping components, poly skid components, annual O&M
1073	CAPITAL EXPENDITURES/EXPENSES	SEWER	SEWER TREATMENT	440.750.594.35.64	Machinery & Equipment		103,483		-		
1074		SEWER	SEWER TREATMENT	440.750.594.35.62	Buildings & Structures	-	80,741	996,000	120,000		Includes Facilities re-roof of solids handling, scondary, and head works buildings
1075		SEWER	SEWER TREATMENT	440.750.594.35.63	Other Improvements	11,346	264,240	-	1,950,000	400,000	Wastewater - Plant: Emergent asset repair and replacement projects
1076	CAPITAL EXPENDITURES/EXPENSES	SEWER	SEWER TREATMENT							50,000	Wastewater - Plant: Purchase administrative commuter vehicle
1077		SEWER	SEWER TREATMENT							250,000	Wastewater - Plant: Replace aeration basin #2 diffusers
1078		SEWER	SEWER TREATMENT							200,000	Wastewater - Plant: Refurbish existing incinerator reactor vessel
1079		SEWER	SEWER TREATMENT							80,000	Wastewater - Plant: Replace polymer pump skids
1080		SEWER	SEWER TREATMENT							150,000	Wastewater - Plant: Covered storage and biosolids loadout for North Pad
1081		SEWER	SEWER TREATMENT							820,000	Wastewater - Plant: Administration building expansion
1082	TOTAL		SEWER TREATMENT			4,629,551	3,274,705	15,687,566	7,364,936		
1083	ADMINISTRATION	STORM DRAINAGE	STORM DRAINAGE SYSTEM						-		
1084		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.10.10	Salaries & Wages	30,222	26,569	34,829	45,409		Storm - Admin
1085		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.10.12	Overtime	-	15	-	-		
1086		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.10.20	Personnel Benefits	13,673	10,766	15,395	19,056		
1087		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.10.41	Professional Services	27,412	27,229	36,625	50,000		License, software support, summer help
1088		STORM DRAINAGE	STORM DRAINAGE SYSTEM							14,125	GIS Mapping
1089		STORM DRAINAGE	STORM DRAINAGE SYSTEM							21,000	Cartegraph - Asset Management
1090		STORM DRAINAGE	STORM DRAINAGE SYSTEM							1,500	Summer help
1091		STORM DRAINAGE	STORM DRAINAGE SYSTEM							13,375	Other
1092		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.10.44	Taxes & Operating Assessments	186,293	130,322	193,663	195,483		City Utility Tax, State PUT
1093	STORM DRAINAGE MAINTENANCE	STORM DRAINAGE	STORM DRAINAGE SYSTEM						-		
1094		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.10	Salaries & Wages	118,480	181,976	276,885	299,651		Storm - collection system maintenance
1095		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.12	Overtime	4,432	3,473	5,000	4,068		Storm OT increased based on prior years
1096		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.20	Personnel Benefits	114,495	85,845	115,716	148,918		
1097		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.40	Interfund Services	102,338	91,833	102,196	142,070		
1098		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.41	Professional Services	9,140	2,683	10,000	10,000		Merged part of 10.41. Street storm water professional services to consolidate. Perk filter reclamation and change outs.
1099		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.43	Travel & Training	3,450	484	2,000	5,000		Storm water training decreased based on prior years
1100		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.531.30.48	Repairs & Maintenance	56,023	5,631	25,000	25,000		emergent storm repair, maintenance and supplies.
1101	NATURAL RESOURCES	STORM DRAINAGE	STORM DRAINAGE SYSTEM						-		
1102		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.594.31.60	Capital Outlays	-	-	-	-		
1103		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.594.31.63	Other Improvements	33,456	31,915	530,000	731,000		
1104		STORM DRAINAGE	STORM DRAINAGE SYSTEM							231,000	Storm System Restoration and Upgrades
1105		STORM DRAINAGE	STORM DRAINAGE SYSTEM							250,000	Fidalgo Bay Road Flood Mitigation
1106		STORM DRAINAGE	STORM DRAINAGE SYSTEM							250,000	MJB Hard pipe and outfall
1107		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.594.31.64	Macninery & Equipment	-	36,140	-	1,000		
1108	WATER UTILITIES	STORM DRAINAGE	STORM DRAINAGE SYSTEM						-		
1109		STORM DRAINAGE	STORM DRAINAGE SYSTEM	445.770.594.34.62	BUILDINGS & STRUCTURES (ACQUISITION, CON	-	-	-	-		
1110	TOTAL		STORM DRAINAGE SYSTEM			699,416	634,880	1,347,309	1,676,654		
1111	STREET MAINT/CONST ACTIVITIES	ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION						-		
1112	ROADWAY	ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION						-		
1113		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.30.63	Other Improvements	1,878,710	4,358,750	6,820,000	10,748,000		
1114		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							2,300,000	16th Street Improvements
1115		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							1,000,000	Fidalgo Bay Road Reconstruction
1116		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							100,000	Kansas Avenue Street Build
1117		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							448,000	Q Avenue Pedestrian Project
1118		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							3,050,000	South Commercial Avenue Corridor Plan - Phase I

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1119		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							3,500,000	South Commercial Avenue Corridor Plan - Phase II Commercial Avenue from 14th to 34th
1120		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							200,000	Pedestrian Crossing on 32nd Street to Storvik Park
1121		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							100,000	Pedestrian Crossing/Refuge at Tommy Thompson Trail at T Avenue
1122		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION							50,000	Pedestrian Improvements - 22nd St between H Ave and I Ave
1123		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.30.64	MACHINERY & EQUIPMENT	-	-	-	-		
1124	SEWALKS	ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION						-		
1125		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.61.63	Other Improvements	370,456	319,605	351,000	-		
1126	SPECIAL PURPOSE PATHS	ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION						-		
1127		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.62.63	Other Improvements	-	-	-	-		
1128		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.64.63	Other Improvements	-	-	-	-		
1129	CONSTRUCTION ADMINISTRATION & O	ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION						-		
1130		ARTERIAL CONSTRUCTION	STREET MAINT/CONSTRUCTION	105.720.595.90.44	Taxes & Operating Assessments	-	-	-	-		
1131	STREET MAINT/CONST ACTIVITIES	STORM DRAINAGE	STREET MAINT/CONSTRUCTION						-		
1132	STREET CLEANING	STORM DRAINAGE	STREET MAINT/CONSTRUCTION						-		
1133		STORM DRAINAGE	STREET MAINT/CONSTRUCTION	445.720.531.67.10	Salaries & Wages	64,377	55,428	77,307	79,564		
1134		STORM DRAINAGE	STREET MAINT/CONSTRUCTION	445.720.531.67.12	Overtime	5,122	2,899	-	875		
1135		STORM DRAINAGE	STREET MAINT/CONSTRUCTION	445.720.531.67.20	Personnel Benefits	29,018	22,716	31,264	31,473		
1136		STORM DRAINAGE	STREET MAINT/CONSTRUCTION	445.720.531.67.40	Interfund Services	61,011	59,729	89,594	68,233		
1137	STREET MAINT/CONST ACTIVITIES	STREET	STREET MAINT/CONSTRUCTION						-		
1138	ROADWAY	STREET	STREET MAINT/CONSTRUCTION						-		
1139		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.10	Salaries & Wages	452,028	136,812	178,138	131,922		Road way - Streets Fund
1140		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.12	Overtime	2,406	1,958	3,000	3,000		Roadway OT increase based on past years.
1141		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.20	Personnel Benefits	79,418	59,164	82,443	68,445		
1142		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.30	Supplies	83,650	29,300	85,000	80,000		Change in use of this bars number. maintenance asphalt, roadwork supplies ETC.
1143		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.31	Office & Operating Supplies	20,778	10,085	15,000	15,000		Change in use of this bars number. Streets operating supplies, tools and small equipment.
1144		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.40	Interfund Services	145,236	148,245	220,586	193,219		
1145		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.41	Professional Services	2,188,333	252,193	1,800,000	700,000		Engineering Overlays - 1.8M Pavement Management from Resolution 2018. Down \$600,000 from 2023 due to 2022 budget rollover
1146		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.43	Travel & Training	-	-	-	-		
1147		STREET	STREET MAINT/CONSTRUCTION	104.720.542.30.47	Utility Services	1,162	875	1,500	1,500		estimated based on current usage.
1148	SEWALKS	STREET	STREET MAINT/CONSTRUCTION						-		
1149		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.10	Salaries & Wages	36,865	18,111	28,248	22,307		Streets - Construction
1150		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.12	Overtime	130	191	300	300		Street/sidewalk OT
1151		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.20	Personnel Benefits	13,254	8,953	14,121	10,840		
1152		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.31	Office & Operating Supplies	10,131	3,087	20,000	15,000		increase in in-house sidewalk work was a priority. Concrete, and tools and supplies for sidewalk work
1153		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.40	Interfund Services	7,660	6,215	9,028	8,478		
1154		STREET	STREET MAINT/CONSTRUCTION	104.720.542.61.43	Travel & Training	-	-	-	-		
1155	STREET LIGHTING	STREET	STREET MAINT/CONSTRUCTION						-		
1156		STREET	STREET MAINT/CONSTRUCTION	104.720.542.63.47	Utility Services	233,257	156,469	252,000	252,000		Street Lights estimated based on current usage inflated by 12% per SH
1157	TRAFFIC CONTROL DEVICES	STREET	STREET MAINT/CONSTRUCTION						-		
1158		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.10	Salaries & Wages	18,523	38,167	60,689	53,798		Streets - Traffic Control Devices
1159		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.12	Overtime	647	394	500	500		traffic control OT
1160		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.20	Personnel Benefits	28,426	20,544	31,241	31,454		
1161		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.31	Office & Operating Supplies	59,757	50,344	60,000	60,000		Signs, Cones, barrels, barricades. flashing beacons etc. School beacon annual charges.
1162		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.40	Interfund Services	17,235	13,542	20,313	19,076		
1163		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.43	Travel & Training	-	-	-	-		
1164		STREET	STREET MAINT/CONSTRUCTION	104.720.542.64.48	Repairs & Maintenance	6,518	360	7,000	7,000		repair and maintenance for traffic control devices
1165	SNOW & ICE CONTROL	STREET	STREET MAINT/CONSTRUCTION						-		
1166		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.10	Salaries & Wages	11,240	11,719	14,597	10,312		Streets - Snow and Ice

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1167		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.12	Overtime	51	106	2,000	2,000		Snow and Ice OT
1168		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.20	Personnel Benefits	6,386	4,261	6,723	4,708		Adj by Finance. Benefits paid with overtime adjustment
1169		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.31	Office & Operating Supplies	36,962	22,104	45,000	60,000		Salt, sand and De-icer supply
1170		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.40	Interfund Services	11,490	9,028	13,542	12,717		
1171		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.41	Professional Services	-	992	2,000	2,000		Snow and Ice professional services, Tow truck etc.
1172		STREET	STREET MAINT/CONSTRUCTION	104.720.542.66.48	Repairs & Maintenance	-	-	2,000	2,000		Deicer pumps, snow shovels and Snow and ice gear repair
1173	ROADSIDE	STREET	STREET MAINT/CONSTRUCTION						-		
1174		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.10	Salaries & Wages	84,559	29,116	50,000	68,042		Streets - Construction - vegetation control ditches
1175		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.12	Overtime	465	292	1,000	1,000		
1176		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.20	Personnel Benefits	21,917	15,740	24,057	30,000		
1177		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.31	Office & Operating Supplies	4,985	1,015	5,000	5,000		roadside ppe and tools, chainsaws, chains, weed eaters etc.
1178		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.40	Interfund Services	22,980	18,056	27,084	25,435		
1179		STREET	STREET MAINT/CONSTRUCTION	104.720.542.70.41	Professional Services	553	-	20,000	20,000		Tree services have increased, etc. this years trees got billed somewhere else be will be fine tuning this bars number
1180	MAINTENANCE ADMINISTRATION & OV	STREET	STREET MAINT/CONSTRUCTION						-		
1181		STREET	STREET MAINT/CONSTRUCTION	104.720.542.90.43	Travel & Training	78	-	7,000	7,000		
1182		STREET	STREET MAINT/CONSTRUCTION	104.720.542.90.44	Taxes & Operating Assessments	-	-	-	-		
1183		STREET	STREET MAINT/CONSTRUCTION	104.720.542.90.49	Miscellaneous	-	-	-	-		
1184	TOTAL		STREET MAINT/CONSTRUCTION			6,015,775	5,886,566	10,478,275	12,852,198		
1185	VEHICLE & EQUIPMENT FLEET	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1186	CENTRALIZED PUBLIC WORKS ADMINIS	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1187		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.10	Salaries & Wages	49,031	41,336	54,565	83,869		Operations Admin
1188		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.20	Personnel Benefits	22,347	17,790	26,647	36,621		
1189		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.31	Office & Operating Supplies	2,110	1,675	3,500	3,500		Copier rental, paper and office supplies.
1190		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.35	Small Tools & Minor Equipment	599	(176)	1,000	1,000		Office Equipment front office
1191		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.40	Interfund Services	150,168	129,223	110,285	167,712		
1192		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.41	Professional Services	53,579	14,598	40,000	40,000		security system emergent repairs and upgrades, Ops Facility emergent repairs, maintenance and improvements.
1193		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.42	Communication	4,602	100	5,000	5,000		Cell phones and iPad, admin phones
1194		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.43	Travel & Training	2,130	1,060	4,500	4,500		Admin Training,
1195		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.44	Taxes & Operating Assessments	456	118	-	-		
1196		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.45	Operating Rentals & Leases	-	-	-	-		
1197		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.47	Utility Services	28,570	13,302	31,000	30,000		Estimated
1198		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.31.48	Repairs & Maintenance	52,853	-	-	10,000		repairs, maintenance and improvements. electrical in back yard.
1199	MECHANICAL SHOPS	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET			-	-	-	-		
1200		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.10	Salaries & Wages	5,390	6,626	10,098	10,441		Mechanical Shop- partial salary
1201		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.12	Overtime	50	208	-	-		no planned OT for this number
1202		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.20	Personnel Benefits	4,128	3,362	4,300	4,929		
1203		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.31	Office & Operating Supplies	5,483	6,477	6,000	7,000		shop ppe, uniforms
1204		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.35	Small Tools & Minor Equipment	20,254	148	12,500	12,500		Aging tools & equipment
1205		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.46	Insurance	3,565	3,884	13,973	625		
1206		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.32.48	Repairs & Maintenance	4,985	-	7,000	7,000		Spill containment upgrades, shop repairs, maintenance and improvements
1207	EQUIPMENT RENTAL ADMINISTRATION	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1208		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.10	Salaries & Wages	27,543	28,336	41,211	42,064		Manager/supervisor - partial salary
1209		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.12	Overtime	285	578	250	250		Emergency OT Mechanics
1210		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.20	Personnel Benefits	18,379	14,660	18,702	20,946		Finance Adj. Benefits paid with the OT adj
1211		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.31	Office & Operating Supplies	462	216	500	500		shop offices supplies
1212		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.41	Professional Services	2,747	867	3,500	5,000		shop services, heater repairs, hoist repairs & inspections
1213		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.42	Communication	2,819	777	3,500	3,500		shop computer and software
1214		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.61.43	Travel & Training	2,395	6,374	8,000	8,000		Mechanic training, Ladder truck and new Hydro excavator coming will need training.
1215	EQUIPMENT RENTAL OPERATIONS	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1216		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.10	Salaries & Wages	291,492	209,831	292,117	298,029		
1217		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.12	Overtime	2,037	4,033	2,000	1,835		mechanic Overtime,
1218		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.20	Personnel Benefits	130,647	104,139	132,848	148,672		Finance Adj. Benefits paid with the OT adj

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1219		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.31	Office & Operating Supplies	818	2,529	1,500	3,000		gloves, chemicals, ppe
1220		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.32	Fuel Consumed	380,823	222,263	430,000	400,000		Fuel for all City vehicle and generators estimated.
1221		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.35	Small Tools & Minor Equipment	7,784	1,717	6,000	6,000		Ladder truck and hydro truck and garbage trucks may require new tools.
1222		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.41	Professional Services	6,242	7,160	132,000	130,000		new use of this number, shifted load testing from 62.48. Hoist inspections. and all outside repairs and inspections on equipment. Annual boom truck cert, all emergent contracted equipment repairs, generator load testing etc.
1223		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.46	Insurance	77,542	92,364	-	90,523		Fleet vehicles 73,857; upland marine 12,624; dock and boat 4042
1224		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.548.62.48	Repairs & Maintenance	372,562	248,959	300,000	325,000		Split out \$50k and shift to 62.41. all Equipment repair and maintenance parts, Tires, Oil, ETC.
1225	CENTRAL SERVICES	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1226		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.594.18.62	Buildings & Structures (Acquisition, Con	-	81,495	300,000	-		Ops building expansion
1227	MOTOR POOL VEHICLES/PUBLIC WORK	EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET						-		
1228		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET	501.790.594.48.60	Capital Outlays	1,765,815	704,478	1,694,996	550,000		
1229		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET							200,000	Replace WTP Generator, at the Pointe
1230		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET							200,000	Replace WTP Generator, at A Avenue
1231		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET							60,000	Replace Truck, #100
1232		EQUIPMENT RENTAL	VEHICLE & EQUIPMENT FLEET							90,000	Replace Truck, #158
1233	TOTAL		VEHICLE & EQUIPMENT FLEET			3,500,690	1,970,507	3,697,492	2,458,018		
1234	WATER UTILITIES	WATER	WATER MAINTENANCE						-		
1235	WATER MAINTENANCE ADMINISTRATIVE	WATER	WATER MAINTENANCE						-		
1236		WATER	WATER MAINTENANCE	401.740.534.13.10	Salaries & Wages	120,159	63,628	78,779	85,588		
1237		WATER	WATER MAINTENANCE	401.740.534.13.12	Overtime	-	22	-	-		
1238		WATER	WATER MAINTENANCE	401.740.534.13.20	Personnel Benefits	33,492	26,172	38,875	39,016		
1239		WATER	WATER MAINTENANCE	401.740.534.13.31	Office & Operating Supplies	1,676	2,311	2,500	2,500		
1240		WATER	WATER MAINTENANCE							1,000	Pens, Pencils, notebooks, paper - increased based on prior two year actuals
1241		WATER	WATER MAINTENANCE							1,500	Public education programs for water conservation, cross-connection control
1242		WATER	WATER MAINTENANCE	401.740.534.13.40	Interfund Services	28,912	45,080	67,619	62,147		
1243		WATER	WATER MAINTENANCE	401.740.534.13.41	Professional Services	9,043	15,544	10,800	12,000		Increased from 2024 based on actual expense. Paint supplies increased, fiber locates increased cost of supplies
1244		WATER	WATER MAINTENANCE							6,000	Uniforms
1245		WATER	WATER MAINTENANCE							500	CDL Physical
1246		WATER	WATER MAINTENANCE							2,500	Locate Supplies
1247		WATER	WATER MAINTENANCE							3,000	Utility Pipe Locator
1248		WATER	WATER MAINTENANCE	401.740.534.13.42	Communication	8,920	6,086	7,500	8,000		Increased to \$200.00 based on service price increase
1249		WATER	WATER MAINTENANCE	401.740.534.13.43	Travel & Training	5,347	6,750	8,000	12,000		Increased due to number of required certified staff requiring college education every three years
1250		WATER	WATER MAINTENANCE							2,000	FA/CPR/BBP classes
1251		WATER	WATER MAINTENANCE							10,000	Certification training
1252		WATER	WATER MAINTENANCE	401.740.534.13.46	Insurance	241,020	293,947	286,050	352,054		
1253		WATER	WATER MAINTENANCE	401.740.534.13.47	Utility Services	2,386	875	5,000	5,000		Water's utility portion at operations
1254	WATER TRANSMISSION SYSTEM	WATER	WATER MAINTENANCE						-		
1255		WATER	WATER MAINTENANCE	401.740.534.61.10	Salaries & Wages	79,524	58,717	132,664	82,607		
1256		WATER	WATER MAINTENANCE	401.740.534.61.12	Overtime	390	765	300	-		
1257		WATER	WATER MAINTENANCE	401.740.534.61.20	Personnel Benefits	30,127	24,377	50,651	33,732		
1258		WATER	WATER MAINTENANCE	401.740.534.61.31	Office & Operating Supplies	6,606	9,662	5,000	5,000		Operating supplies
1259		WATER	WATER MAINTENANCE	401.740.534.61.40	Interfund Services	19,606	14,523	21,784	28,950		
1260		WATER	WATER MAINTENANCE	401.740.534.61.46	Insurance	7,523	7,101	-	-		
1261		WATER	WATER MAINTENANCE	401.740.534.61.47	Utility Services	3,125	2,114	4,500	5,000		Electricity for rectifiers increased due to PSE increase 12 percent prediction
1262		WATER	WATER MAINTENANCE	401.740.534.61.48	Repairs & Maintenance	72,618	212,579	135,000	175,000		Increase \$10,000 for rectifier cathodic protection initiation and startup services
1263	WATER DISTRIBUTION SYSTEM	WATER	WATER MAINTENANCE							150,000	Repair and maintenance on transmission line

CITY OF ANACORTES
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Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1264		WATER	WATER MAINTENANCE			-	-	-		25,000	Cathodic Protection
1265		WATER	WATER MAINTENANCE	401.740.534.62.10	Salaries & Wages	490,223	444,565	545,573	619,035		
1266		WATER	WATER MAINTENANCE	401.740.534.62.12	Overtime	1,571	6,939	5,000	4,075		
1267		WATER	WATER MAINTENANCE	401.740.534.62.20	Personnel Benefits	207,857	177,163	209,916	247,177		
1268		WATER	WATER MAINTENANCE	401.740.534.62.31	Office & Operating Supplies	64,314	35,546	157,000	190,000		Increased \$30,000 due to 20 percent increase in parts costs.
1269		WATER	WATER MAINTENANCE							142,000	Operating supplies
1270		WATER	WATER MAINTENANCE							8,000	Backflow software
1271		WATER	WATER MAINTENANCE							2,000	Repairs to city owned backflow assemblies
1272		WATER	WATER MAINTENANCE							8,000	O&M for mains/laterals/ARV/PRV
1273		WATER	WATER MAINTENANCE							5,000	safety gear/vests/boots/raingear/gloves/hearing protection
1274		WATER	WATER MAINTENANCE							25,000	Yearly cost for water model
1275		WATER	WATER MAINTENANCE	401.740.534.62.35	Small Tools & Minor Equipment	20,375	11,782	25,000	30,000		Increased to support Uni-directional flushing program. Additional tools and equipment are needed to modify how water mains are cleaned.
1276		WATER	WATER MAINTENANCE							20,000	Small tool replacement
1277		WATER	WATER MAINTENANCE							10,000	Additional flushing equipment for UDF
1278		WATER	WATER MAINTENANCE	401.740.534.62.40	Interfund Services	128,687	98,285	147,427	192,457		
1279		WATER	WATER MAINTENANCE	401.740.534.62.41	Professional Services	-	1,047	160,000	130,000		Engineering services to support Lead and Copper, Water Quality Improvements
1280		WATER	WATER MAINTENANCE	401.740.534.62.45	Operating Rentals & Leases	-	-	-	-		
1281		WATER	WATER MAINTENANCE	401.740.534.62.47	Utility Services	443	230	6,000	8,000		Electricity for meters/PRVs
1282	IN CITY MAINTENANCE OF SERVICES	WATER	WATER MAINTENANCE						-		
1283		WATER	WATER MAINTENANCE	401.740.534.63.10	Salaries & Wages	71,163	30,701	167,048	39,715		
1284		WATER	WATER MAINTENANCE	401.740.534.63.12	Overtime	21	600	200	-		
1285		WATER	WATER MAINTENANCE	401.740.534.63.20	Personnel Benefits	13,796	13,549	14,263	17,025		
1286		WATER	WATER MAINTENANCE	401.740.534.63.31	Office & Operating Supplies	407,242	13,057	515,000	525,000		Increased based on water meter project was located in CFP and now is budgeted in M&O
1287		WATER	WATER MAINTENANCE							10,000	Debris removal
1288		WATER	WATER MAINTENANCE							515,000	Meter/register/radio replacements. Service renewals - Was in CFP and now in M&O per Heiko
1289		WATER	WATER MAINTENANCE	401.740.534.63.40	Interfund Services	79,607	61,930	92,895	119,987		
1290		WATER	WATER MAINTENANCE	401.740.534.63.41	Professional Services	34,978	31,965	65,000	65,000		Software support for meters, leak detection
1291		WATER	WATER MAINTENANCE							33,000	Sensus software as a service agreement
1292		WATER	WATER MAINTENANCE							12,000	Engineering small projects
1293		WATER	WATER MAINTENANCE							20,000	Meter calibrations, Sensus upgrades
1294		WATER	WATER MAINTENANCE	401.740.534.63.48	Repairs & Maintenance				-		
1295	FIRE HYDRANTS MAINTENANCE	WATER	WATER MAINTENANCE						-		
1296		WATER	WATER MAINTENANCE	401.740.534.64.10	Salaries & Wages	22,200	19,943	31,556	27,808		
1297		WATER	WATER MAINTENANCE	401.740.534.64.12	Overtime	11	212	600	-		
1298		WATER	WATER MAINTENANCE	401.740.534.64.20	Personnel Benefits	13,924	8,063	16,020	11,133		
1299		WATER	WATER MAINTENANCE	401.740.534.64.31	Office & Operating Supplies	3,533	2,048	20,000	20,000		Fire hydrant maintenance, replacement/repair
1300		WATER	WATER MAINTENANCE	401.740.534.64.40	Interfund Services	11,769	8,718	13,076	17,378		
1301	WATER UTILITIES	WATER	WATER MAINTENANCE						-		
1302		WATER	WATER MAINTENANCE	401.740.594.34.62	Buildings & Structures (Acquisition, Con	-	-	-	-		
1303		WATER	WATER MAINTENANCE	401.740.594.34.63	Other Improvements	1,962,535	1,843,800	4,704,982	6,503,000		
1304		WATER	WATER MAINTENANCE							2,750,000	Pass Lake 10-inch Waterline Repair/Replace
1305		WATER	WATER MAINTENANCE							420,000	West March Point Road Waterline Construction
1306		WATER	WATER MAINTENANCE							120,000	Cathodic Protection Transmission Main
1307		WATER	WATER MAINTENANCE							90,000	36-inch Transmission Line Repair near Swinomish Slough
1308		WATER	WATER MAINTENANCE							225,000	Water System Plan Update
1309		WATER	WATER MAINTENANCE							650,000	Water System Security Update
1310		WATER	WATER MAINTENANCE							1,620,000	Pipeline Replacements
1311		WATER	WATER MAINTENANCE							8,000	A Avenue Booster Station Re-roof
1312		WATER	WATER MAINTENANCE							5,000	Fidalgo Bay Estates Booster Station Re-roof
1313		WATER	WATER MAINTENANCE							300,000	Reservoir Upgrades and Maintenance
1314		WATER	WATER MAINTENANCE							240,000	Whistle Lake Dam Project
1315		WATER	WATER MAINTENANCE	401.740.594.34.64	MACHINERY & EQUIPMENT	-	87,972		-	75,000	Flatbed truck

CITY OF ANACORTES
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Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1316	TOTAL		WATER MAINTENANCE			4,204,723	3,688,372	7,751,578	9,675,383		
1317	WATER UTILITIES	WATER	WATER TREATMENT PLANT						-		
1318	WATER TREATMENT PLANT	WATER	WATER TREATMENT PLANT						-		
1319		WATER	WATER TREATMENT PLANT	401.730.534.10.10	Salaries & Wages	1,259,694	941,397	1,294,660	1,337,062		
1320		WATER	WATER TREATMENT PLANT	401.730.534.10.12	Overtime	20,124	29,713	30,000	30,000		
1321		WATER	WATER TREATMENT PLANT	401.730.534.10.20	Personnel Benefits	500,508	380,382	490,450	546,234		
1322		WATER	WATER TREATMENT PLANT	401.730.534.10.31	Office & Operating Supplies	276,135	130,819	317,816	344,000		Office and Operating supplies
1323		WATER	WATER TREATMENT PLANT							21,500	Office supplies
1324		WATER	WATER TREATMENT PLANT							5,000	Plant operating supplies
1325		WATER	WATER TREATMENT PLANT							130,000	Plant equipment repair & maintenance
1326		WATER	WATER TREATMENT PLANT							10,000	Plant pump maintenance
1327		WATER	WATER TREATMENT PLANT							30,000	Lab supplies
1328		WATER	WATER TREATMENT PLANT							50,000	Process analyzers
1329		WATER	WATER TREATMENT PLANT							20,000	Safety supplies & services
1330		WATER	WATER TREATMENT PLANT							7,000	Uniforms
1331		WATER	WATER TREATMENT PLANT							1,500	HVAC system filters & belts
1332		WATER	WATER TREATMENT PLANT							10,000	Lubricants
1333		WATER	WATER TREATMENT PLANT							14,000	Chemical feed pump replacement parts
1334		WATER	WATER TREATMENT PLANT							20,000	Acti-Flow system replacement parts
1335		WATER	WATER TREATMENT PLANT							3,500	Misc. pipe fittings and tubing
1336		WATER	WATER TREATMENT PLANT							20,000	Replace co-ag feed pumps
1337		WATER	WATER TREATMENT PLANT							1,500	Public education materials - water conservation, cross-connection
1338		WATER	WATER TREATMENT PLANT	401.730.534.10.32	Fuel Consumed	176	296	700	1,000		Fuel Consumed
1339		WATER	WATER TREATMENT PLANT							1,000	Propane and ethanol free unleaded
1340		WATER	WATER TREATMENT PLANT	401.730.534.10.34	Supplies Purchased for Resale	384,105	428,113	429,400	534,400		Supplies Purchased for Resale - water treatment chemicals
1341		WATER	WATER TREATMENT PLANT							150,000	Aluminum Sulfate
1342		WATER	WATER TREATMENT PLANT							90,000	Sodium Hydroxide
1343		WATER	WATER TREATMENT PLANT							42,400	Coag Poly
1344		WATER	WATER TREATMENT PLANT							12,000	Coag Sand
1345		WATER	WATER TREATMENT PLANT							240,000	Sodium Hypochlorite
1346		WATER	WATER TREATMENT PLANT	401.730.534.10.35	Small Tools & Minor Equipment	4,139	5,307	6,500	10,000		Small Tools & Minor Equipment
1347		WATER	WATER TREATMENT PLANT						-	8,000	Small Tools
1348		WATER	WATER TREATMENT PLANT						-	2,000	Minor Equipment
1349		WATER	WATER TREATMENT PLANT	401.730.534.10.40	Interfund Services	77,952	62,262	93,393	106,266		
1350		WATER	WATER TREATMENT PLANT	401.730.534.10.41	Professional Services	222,293	114,985	370,775	323,450		Professional Services, intergovernmental services
1351		WATER	WATER TREATMENT PLANT							82,000	Outside engineering
1352		WATER	WATER TREATMENT PLANT							120,000	Filter pilot study
1353		WATER	WATER TREATMENT PLANT							3,000	Fire alarm monitoring
1354		WATER	WATER TREATMENT PLANT							150	Newspaper postings, printing, ads
1355		WATER	WATER TREATMENT PLANT							22,500	Wonderware licensing
1356		WATER	WATER TREATMENT PLANT							18,000	Outside lab: Plant
1357		WATER	WATER TREATMENT PLANT							18,000	Outside lab: Distribution
1358		WATER	WATER TREATMENT PLANT							10,000	SCADA System Support
1359		WATER	WATER TREATMENT PLANT							6,000	Allmax OP10
1360		WATER	WATER TREATMENT PLANT							10,500	Various - ShakeAlert
1361		WATER	WATER TREATMENT PLANT							800	Shiftnote License
1362		WATER	WATER TREATMENT PLANT							2,000	Win 911 License
1363		WATER	WATER TREATMENT PLANT							4,500	Cartegraph
1364		WATER	WATER TREATMENT PLANT							4,000	Intergov: DOE Stormwater permit (NPDES)
1365		WATER	WATER TREATMENT PLANT							18,000	Intergov: DOH Operating permit
1366		WATER	WATER TREATMENT PLANT							500	Intergov: Lab accreditation
1367		WATER	WATER TREATMENT PLANT							1,500	Intergov: DOH Sanitary survey
1368		WATER	WATER TREATMENT PLANT							2,000	Intergov: DOH Project Review Fees
1369		WATER	WATER TREATMENT PLANT	401.730.534.10.42	Communication	23,342	12,764	20,010	20,010		Communication
1370		WATER	WATER TREATMENT PLANT							8,100	Phone/general communications
1371		WATER	WATER TREATMENT PLANT							11,800	SCADA Modems

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						2023	2024		2025		
#	TITLE	Fund	Department	BARS	Account	23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1372		WATER	WATER TREATMENT PLANT							110	Postage
1373		WATER	WATER TREATMENT PLANT	401.730.534.10.43	Travel & Training	20,167	23,199	46,579	30,579		Travel & Training
1374		WATER	WATER TREATMENT PLANT							26,325	Operator Certification
1375		WATER	WATER TREATMENT PLANT							5,000	Membership, Dues, Subscriptions
1376		WATER	WATER TREATMENT PLANT							3,000	Safety & Health Training
1377		WATER	WATER TREATMENT PLANT			-	-	-		7,254	Software Training
1378		WATER	WATER TREATMENT PLANT							5,000	General Training Materials
1379		WATER	WATER TREATMENT PLANT	401.730.534.10.44	Taxes & Operating Assessments	-	-	-			
1380		WATER	WATER TREATMENT PLANT	401.730.534.10.45	Operating Rentals & Leases	-	-	-	-		
1381		WATER	WATER TREATMENT PLANT	401.730.534.10.46	Insurance	48,906	43,123	47,326	42,931		
1382		WATER	WATER TREATMENT PLANT	401.730.534.10.47	Utility Services	995,056	770,133	1,140,000	1,153,800		Utility Services
1383		WATER	WATER TREATMENT PLANT							1,100,000	Electricity
1384		WATER	WATER TREATMENT PLANT							50,000	Natural Gas
1385		WATER	WATER TREATMENT PLANT							3,800	Solid Waste Disposal
1386		WATER	WATER TREATMENT PLANT	401.730.534.10.48	Repairs & Maintenance	448,909	174,935	397,742	397,742		
1387		WATER	WATER TREATMENT PLANT							500	Office equipment maintenance
1388		WATER	WATER TREATMENT PLANT							10,000	Plant pumps outside repair
1389		WATER	WATER TREATMENT PLANT							1,000	Sand & gravel
1390		WATER	WATER TREATMENT PLANT							210,000	Preventive maintenance & repairs
1391		WATER	WATER TREATMENT PLANT			-	-	-		32,742	HVAC Maintenance and Service Agreements
1392		WATER	WATER TREATMENT PLANT			-	-	-		3,500	Overhead Cranes Annual Service
1393		WATER	WATER TREATMENT PLANT			-	-	-		140,000	Electrical gear maintenance
1394	INTAKE OPERATIONS	WATER	WATER TREATMENT PLANT								
1395		WATER	WATER TREATMENT PLANT	401.730.534.20.10	Salaries & Wages	47,196	35,061	48,529	50,422		
1396		WATER	WATER TREATMENT PLANT	401.730.534.20.12	Overtime	905	1,312	1,500	1,500		
1397		WATER	WATER TREATMENT PLANT	401.730.534.20.20	Personnel Benefits	19,308	14,578	19,266	20,921		
1398		WATER	WATER TREATMENT PLANT	401.730.534.20.31	Office & Operating Supplies	1,880	1,525	8,000	8,000		Intake Office & Operating Supplies
1399		WATER	WATER TREATMENT PLANT			-	-	-		3,500	Intake Pump Repair & Maintenance
1400		WATER	WATER TREATMENT PLANT			-	-	-		3,500	Intake Structure Repairs
1401		WATER	WATER TREATMENT PLANT			-	-	-		1,000	General Operation Supplies
1402		WATER	WATER TREATMENT PLANT	401.730.534.20.35	Small Tools & Minor Equipment	-	-	1,000	1,000		
1403		WATER	WATER TREATMENT PLANT			-	-	-		700	Intake Small Tools
1404		WATER	WATER TREATMENT PLANT			-	-	-		300	Intake Minor Equipment
1405		WATER	WATER TREATMENT PLANT	401.730.534.20.40	Interfund Services	77,952	62,262	93,393	106,266		
1406		WATER	WATER TREATMENT PLANT	401.730.534.20.41	Professional Services	7,424	825	1,000	1,500		Intake Professional Services
1407		WATER	WATER TREATMENT PLANT							1,500	Intake Porto-Potty Rental
1408		WATER	WATER TREATMENT PLANT	401.730.534.20.47	Utility Services	71,162	6,081	4,620	4,620		Intake Utility Services
1409		WATER	WATER TREATMENT PLANT			-	-	-		4,620	Intake Electricity
1410		WATER	WATER TREATMENT PLANT	401.730.534.20.48	Repairs & Maintenance	-	3,480	107,500	107,500		Repairs & Maintenance - Contracted
1411	DISTRIBUTION RESERVOIRS	WATER	WATER TREATMENT PLANT							15,000	Intake Teneral Repairs & Maintenance, enerator Plugin
1412		WATER	WATER TREATMENT PLANT			-	-	-		20,000	Intake Dike Mowing, Building Maintenance
1413		WATER	WATER TREATMENT PLANT			-	-	-		10,500	SSCADA Programming (QCC)
1414		WATER	WATER TREATMENT PLANT			-	-	-		62,000	Backup generator manual transfer switch installation
1415		WATER	WATER TREATMENT PLANT	401.730.534.30.31	Office & Operating Supplies	63,972	58,193	59,000	66,000		Boosters Office & Operating Supplies
1416		WATER	WATER TREATMENT PLANT							10,000	Boosters Fluoride
1417		WATER	WATER TREATMENT PLANT							10,000	Boosters Operating Supplies
1418		WATER	WATER TREATMENT PLANT							8,000	Boosters Lab Supplies
1419		WATER	WATER TREATMENT PLANT							8,000	Boosters Instrumentation
1420		WATER	WATER TREATMENT PLANT							15,000	Boosters Facility Materials & Maintenance
1421		WATER	WATER TREATMENT PLANT							5,000	Boosters Site Repairs
1422		WATER	WATER TREATMENT PLANT							10,000	Boosters Tank Repairs & Maintenance
1423		WATER	WATER TREATMENT PLANT	401.730.534.30.35	Small Tools & Minor Equipment	-	2,467	1,500	1,500		Boosters Small Tools & Minor Equipment
1424		WATER	WATER TREATMENT PLANT			-	-	-		1,000	Boosters Small Tools
1425		WATER	WATER TREATMENT PLANT			-	-	-		500	Boosters Minor Equipment
1426		WATER	WATER TREATMENT PLANT	401.730.534.30.40	Interfund Services	77,952	62,262	93,393	106,266		
1427		WATER	WATER TREATMENT PLANT	401.730.534.30.41	Professional Services	20,553	24,933	34,800	34,800		Boosters Professional Services
1428		WATER	WATER TREATMENT PLANT							10,000	Boosters SCADA Support
1429		WATER	WATER TREATMENT PLANT							5,000	Boosters Fluoride Waste Disposal

CITY OF ANACORTES
2025 Expense Budget

Total	85,637,376	68,866,799	109,933,038	114,037,158
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						2023	2024		2025		
						23Actual	24Actual	24Budget	25Budget Request	25Budget Detail	25Description
1430		WATER	WATER TREATMENT PLANT							3,000	Booster Porta-Potty Rental - Penn Ave - Rickridge
1431		WATER	WATER TREATMENT PLANT							3,000	Boosters Pest Control
1432		WATER	WATER TREATMENT PLANT			-	-	-		13,800	Boosters General Professional Services
1433		WATER	WATER TREATMENT PLANT	401.730.534.30.47	Utility Services	54,959	43,521	61,000	61,000		Booster Utility Services
1434		WATER	WATER TREATMENT PLANT	401.730.534.30.48	Repairs & Maintenance	150,572	-	110,000	110,000		Boosters Repairs & Maintenance - Contracted
1435		WATER	WATER TREATMENT PLANT							5,000	Reservoir Cathodic Protection
1436		WATER	WATER TREATMENT PLANT							65,000	Reservoir Clean & Inspect
1437		WATER	WATER TREATMENT PLANT							5,000	Boosters Water Quality Outside Repairs
1438	CAPITAL EXPENDITURES/EXPENSES	WATER	WATER TREATMENT PLANT							5,000	Booster Pump Outside Repairs
1439		WATER	WATER TREATMENT PLANT			-	-	-		20,000	Outside Engineering Support
1440		WATER	WATER TREATMENT PLANT			-	-	-		10,000	Process Analyzers
1441		WATER	WATER TREATMENT PLANT	401.730.594.34.63	Other Improvements	27,779	2,705,800	675,000	1,925,000		
1442		WATER	WATER TREATMENT PLANT							60,000	WTP Maintenance/Storage Building
1443		WATER	WATER TREATMENT PLANT							380,000	Phase 4 & 5 WTP Controls Reliability
1444		WATER	WATER TREATMENT PLANT							960,000	WTP Discharge Meter Replacement
1445		WATER	WATER TREATMENT PLANT							125,000	WTP Filter Optimization
1446		WATER	WATER TREATMENT PLANT							400,000	WTP Emergent Equipment Replacements
1447		WATER	WATER TREATMENT PLANT	401.730.594.34.64	Machinery & Equipment			41,000	43,000	43,000	Additional service truck WTP
1448	POLLUTION REMEDIATION	WATER	WATER TREATMENT PLANT	401.730.598.50.00	Pollution Remediation Liabilities	390,719	-	-	-		
1449	TOTAL		WATER TREATMENT PLANT			5,293,837	6,139,731	6,045,852	7,526,769		

LONG TERM DEBT

As a municipal government in the State of Washington, the City of Anacortes is authorized to become indebted, within limits, as outlined in Article 8 Section 6 of the Washington State Constitution. The debt limit of the City is generally 1.5% of the City's total Assessed Value, as outlined in RCW 39.36.020.

The City may issue the following types of debt:

General obligation (GO) debt is secured by the full faith and credit of the City. The City pledges its tax revenues unconditionally to pay the interest and principal on the debt as it matures.

- **Limited tax general obligation (LTGO) bonds** (also called "councilmanic" bonds, or non-voted debt), may be issued by a vote of City Council. As the voters have not been asked to approve a tax increase to pay for the principal and interest, general fund revenues must be pledged to pay the debt service on LTGO. LTGO debt does not provide any additional revenue to fund debt service payments but must be paid from existing revenue sources.
- **Unlimited tax general obligation (UTGO) bonds** (also called voted debt) must be approved by 60% of the voters, with a voter turnout equal to at least 40% of those who voted in the most recent general election. When the voters are being asked to approve the issuance of these bonds, they are simultaneously asked to approve an excess levy which raises their property taxes to cover the debt service payments. UTGO bonds can be used only for capital purposes. Replacement of equipment is not a permitted use per RCW 84.52.056.

Revenue debt may be issued to finance projects for any enterprise that is self-supporting. RCW 35.41.030 provides authority for the City to issue revenue bonds, and the repayment is guaranteed by the specific revenues generated by the issuer. In the case of the City, Revenue bonds have been issued to finance water and wastewater projects, and payment for debt service on revenue bonds comes from user fees generated by the Utility. Revenue bonds are not backed by the full faith and credit of the City.

Refunding bonds is a procedure where the City refinances an outstanding bond issue by issuing new bonds. These bonds are generally issued to obtain lower interest rates on the later years of a long term bond issue. The new obligations are referred to as the "refunding bonds" and the outstanding obligations being refinanced are referred to as the "refunded bonds" or the "prior issue."

DEBT SCHEDULE

The name of a Bond issue is generally referred to as the year it was issued, and the type of debt. E.g. the bond issued in 2022 to refund the Water Utility bond from 2012, is referred to as the 2022 Refunding bond.

In March of 2021 the City obtained a \$4.5 million revolving line of credit that is backed by the full faith and credit of the City's taxing authority; the use of these funds was to fund the backbone buildout of the City's fiber optic broadband system. The Line of Credit was paid back in January of 2024. The City is currently holding no General Obligation Debt.

The City is planning on issue General Obligation Bonds totaling \$12.6 million on December 18, 2024. That bond issue will provide capital needed to continue (and complete) the Access Fiber Broadband infrastructure project.

As of January 1st 2025 the City is holding the following debt, as illustrated on the City's Debt Schedule:

City of Anacortes						
Schedule of Long Term Debt						
For the Year Ended 2024						
General Obligation Debt	Issue Date	Maturity Date	Interest Rate	Original Amount Issued	Redemptions to Date	Amount Outstanding 12/31/24
Limited Tax General Obligation Bond, 2024 *	12/18/2024	12/1/2054	1.75%	12,600,000	0	12,600,000
Revenue Debt	Issue Date	Maturity Date	Interest Rate	Original Amount Issued	Redemptions to Date	Amount Outstanding 12/31/24
2017 Water Revenue	12/28/2017	12/1/2026	1.98%	6,635,000	5,285,000	1,350,000
PWTF Loan 2010 Water	10/1/2011	7/1/2029	0.50%	1,000,000	774,306	225,694
PWTF Loan 2012 Water	6/14/2012	6/1/2031	0.50%	10,000,000	6,315,789	3,684,211
2019 Drinking Water Loan	5/23/2019	10/1/2035	1.50%	4,438,036	1,566,366	2,871,670
2020 Utility System Revenue & Refunding	10/20/2020	12/1/2041	2.04%	24,925,000	4,260,000	20,665,000
2022 Utility System Refunding	5/12/2022	12/1/2032	2.62%	7,120,000	1,850,000	5,270,000
				\$54,118,036	\$20,051,461	\$34,066,575
* Please note the \$12.6 million bond is estimated at the time of budget development. The bond issue is scheduled for December 18, 2024.						

ORDINANCE NO. 4003**AN ORDINANCE ADOPTING A FUND BALANCE POLICY FOR THE CITY OF ANACORTES**

Whereas; Ordinance 2995 approved on November 21, 2016 adopted a comprehensive fund balance policy for the City of Anacortes; and

Whereas; the City of Anacortes recognizes there are necessary clarifications as to which Accounting Funds and which types of expenditures are included in the Emergency Reserve Calculation; and

Whereas; after discussion with Mayor, staff and City Council, those edits have been incorporated into said City of Anacortes Fund Balance Policy;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. Ordinance 2995 dated November 21, 2016 is hereby repealed.

Section 2. The attached document dated December 2021 entitled *City of Anacortes Fund Balance Policy* is hereby adopted as the official fund balance policy of the City.

Section 3. Effective Date. This ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED this 13th day of December, 2021.

CITY OF ANACORTES:

Laurie Gere

Laurie Gere, Mayor

ATTEST:

St D Hoglund

Steven D. Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam

Darcy Swetnam, City Attorney

City of Anacortes

Fund Balance Policy

December 2021

Purpose

The City desires to maintain a prudent level of financial resources to guard its citizens against service disruption in the event of unexpected temporary revenue shortfalls or unanticipated and extraordinary one-time expenditures. Also, it is both prudent and fiscally responsible for the City of Anacortes to develop and maintain the financial reserves necessary to replace aging capital equipment and infrastructure. This policy will ensure that the City of Anacortes maintains adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs,
2. Provide funding for necessary and desired capital improvements
3. Provide funding for necessary replacement and maintenance of assets
4. Offset significant economic downturns or revenue shortfalls, and
5. Provide funds for unforeseen expenses related to emergencies

Definitions

1. Fund Balance Classifications, as defined by generally accepted accounting principles (GAAP):
 - a. Nonspendable – consists of assets that are inherently nonspendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.
 - b. Restricted – consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
 - c. Committed – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint.
 - d. Assigned – consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.
 - e. Unassigned – represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.
2. A "reserve" refers to funds set aside for commitments in the future or for emergencies.

3. "Fund Balance" is defined as the excess of assets over liabilities. It varies as revenues are collected and deposited in the fund, assets are acquired or liquidated (i.e., sold, depreciated, or discarded), debt is incurred, and as expenses are made from the fund.
4. "Unrestricted Revenues" refers to general revenues including sales tax, property tax, and utility tax.
5. "Governmental Operating Funds" are funds General 001, Parks 101, Cemetery 102, Library 103, and Ambulance 110.
6. Expenditures are actual expenditures and do not include capital expenditures, nor ambulance billing write-offs, nor depreciation, nor other non cash expenditures that may be processed through the accounting system.

Basic Guidelines

1. We intend to achieve our vision in a way that maintains appropriate reserves. Reserves are a necessary component of protecting our vision.
2. Reserves are intended for specific purposes and will be used only for those purposes.
3. Reserves are intended to incentivize departments to save and plan long term.

Minimum Fund Balances

Nonspendable, Restricted, or Assigned Funds - Mandatory

The City of Anacortes currently has several funds that are either nonspendable, restricted, or assigned. These funds will be maintained at their legally restricted balances. E.G. The Forest Land Endowment Fund, AMC 3.46.010.

Replacement Reserve Funds - Mandatory

The City of Anacortes created two equipment replacement reserve funds to fund replacement of equipment over time by allocating part of each year's budget to this reserve. Each reserve fund is dedicated to a single purpose, one being vehicles and equipment and the other being computing equipment. These reserve fund balances are based on replacement cost and age of the equipment. The reserve should have a balance sufficient to replace each piece of equipment by the end of the equipment's useful life. In order to ensure the reserve is properly funded, the balance will be calculated annually based on replacement cost of each piece of equipment and the years remaining before replacement.

Economic Stabilization Reserve Fund - Target

A reserve account entitled "Economic Stabilization Reserve Fund" is established in the General Fund. Although accounted for in the General Fund, this reserve fund is intended for use when needed by the chosen governmental operating funds 001, 101, 102, 103, and 110. The reserve may also be known as the "Rainy Day Fund" and is considered to be a portion of committed fund balance. The use of this fund is intended to be after other unreserved fund balances have been spent, elevating the importance of this fund to more serious need situations. The Economic Stabilization Reserve Fund:

1. Has a targeted balance equal to 17% of the annual expenditures of the chosen governmental operating funds by the City of Anacortes;
2. May be spent, after approval of a majority plus one city council members, and after unreserved fund balance has been spent, as follows;

- a. Up to 100% of the available funds may be used for a bona fide natural causes emergency;
 - b. Up to 25% of the fund may be used to balance the next year's budget (and only for one year) if the next year's revenues are projected to be less than 90% of the current year's projected revenues; or
 - c. Up to 25% of the fund may be used to balance the next year's budget (and only for one year) to pay for a new unfunded judicial, state, or federal mandate that is imposed on the City.
3. Must be replenished within three years at a rate of at least one third of the outstanding balance per year.

Utility Rate Stabilization Fund Balance

A reserve account entitled "Utility Rate Stabilization Fund Balance" is established in each enterprise utility fund. This reserve is to be used to smooth rate changes due to unanticipated expenses or loss of revenue of the utility. If used, this fund will be replenished and customer rates will increase to recover the expense.

- a. The target balance must be 10% of the annual revenues of the utility funds.
- b. Must be replenished within three years at a rate of at least one third of the outstanding balance per year.

Unassigned Fund Balance

After all other fund balances and reserves are considered, it is the desire of the City to maintain a fund balance of 10% of fund specific expenditures.

Surplus Fund Balance

Should unassigned fund balance of the General Fund ever exceed the desired level, the City will consider such fund balance surpluses for one time expenditures that are nonrecurring in nature and which will not require substantial additional future expenses, outlays for maintenance, additional staffing or other recurring expenditures.

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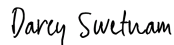
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darcys@cityofanacortes.org

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Steve Hoglund

steveh@cityofanacortes.org

City Clerk/Treasurer

City of Anacortes

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Laurie Gere

laurieg@cityofanacortes.org

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Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)

PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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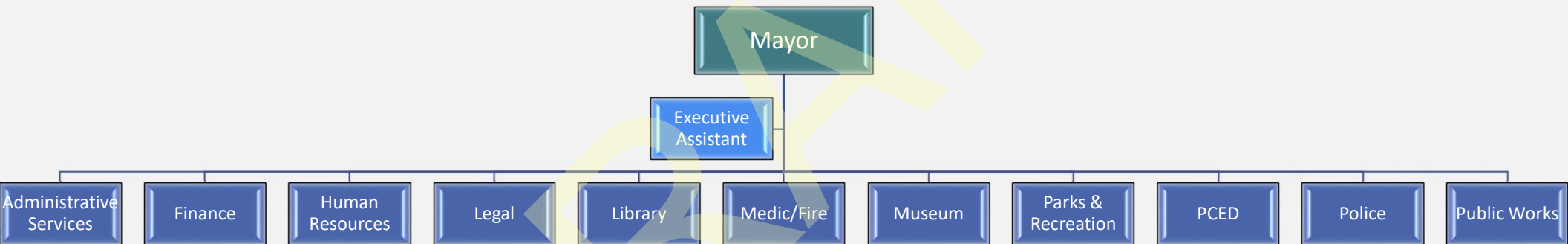
CITY OF ANACORTES

Organizational Charts for City Departments 2025 Budget



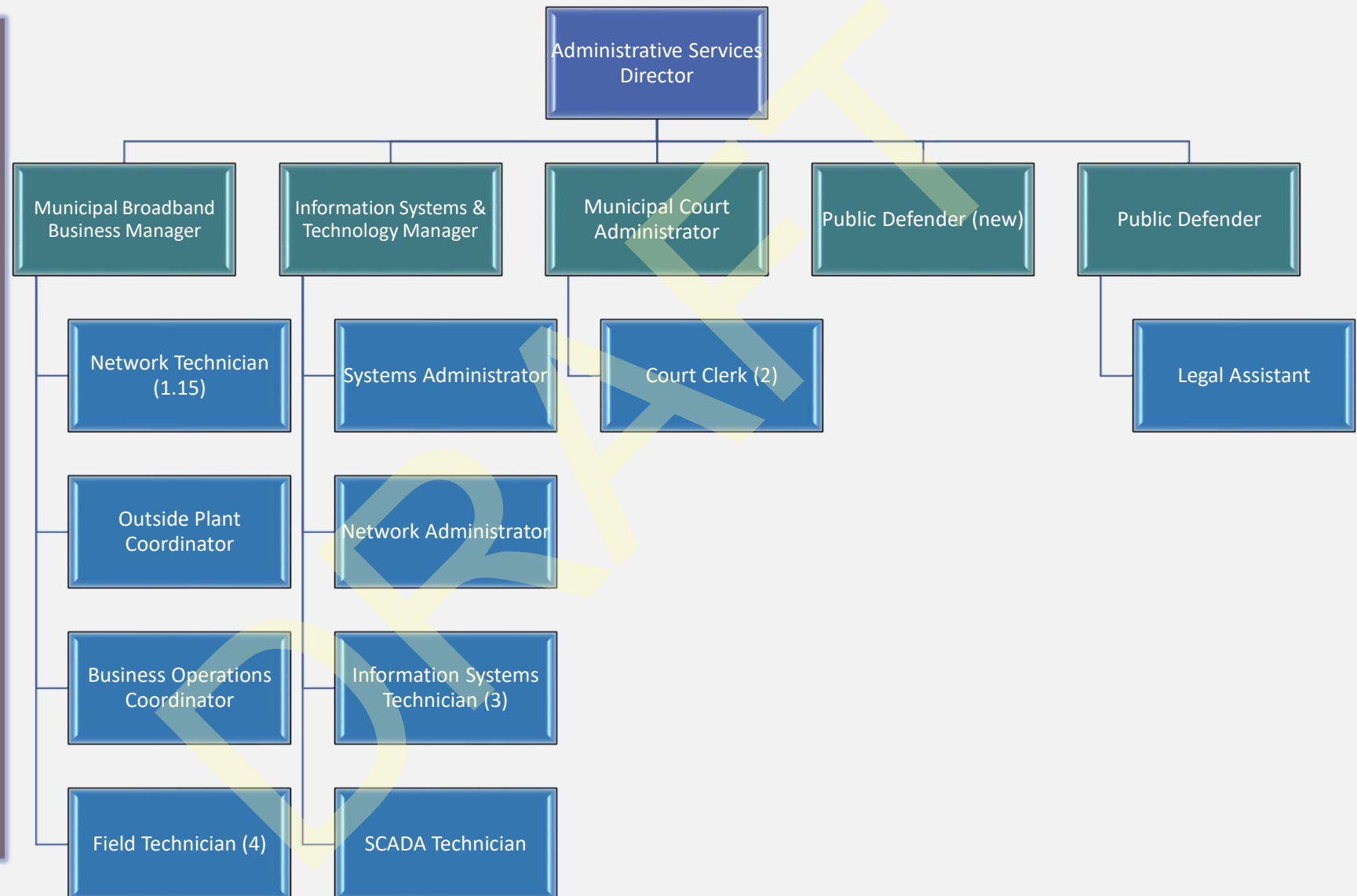


2025 Organizational Charts



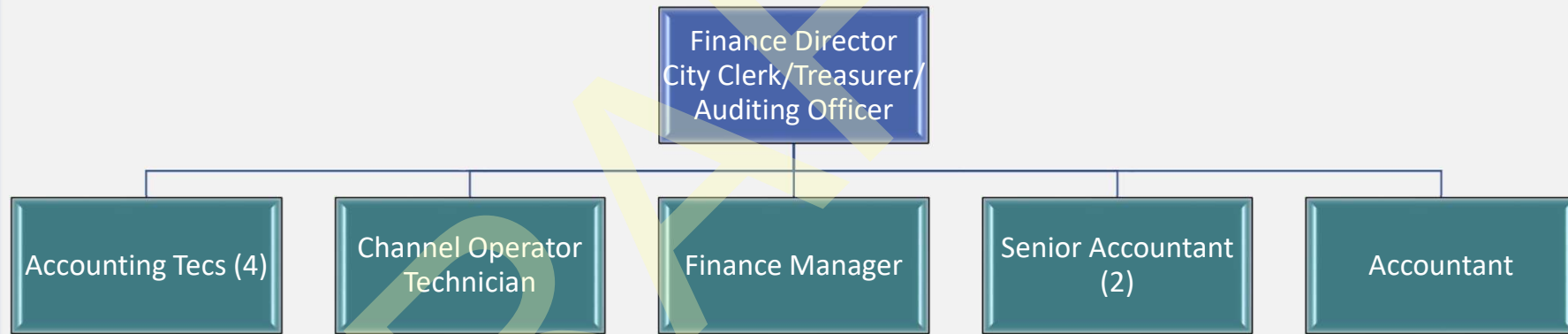


2025 Organizational Charts





2025 Organizational Charts



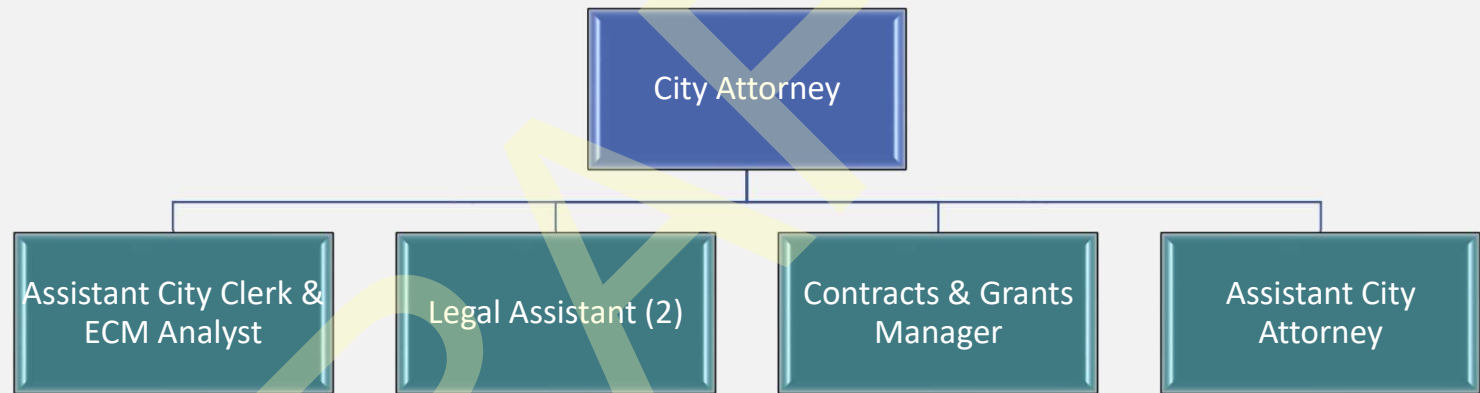


2025 Organizational Charts



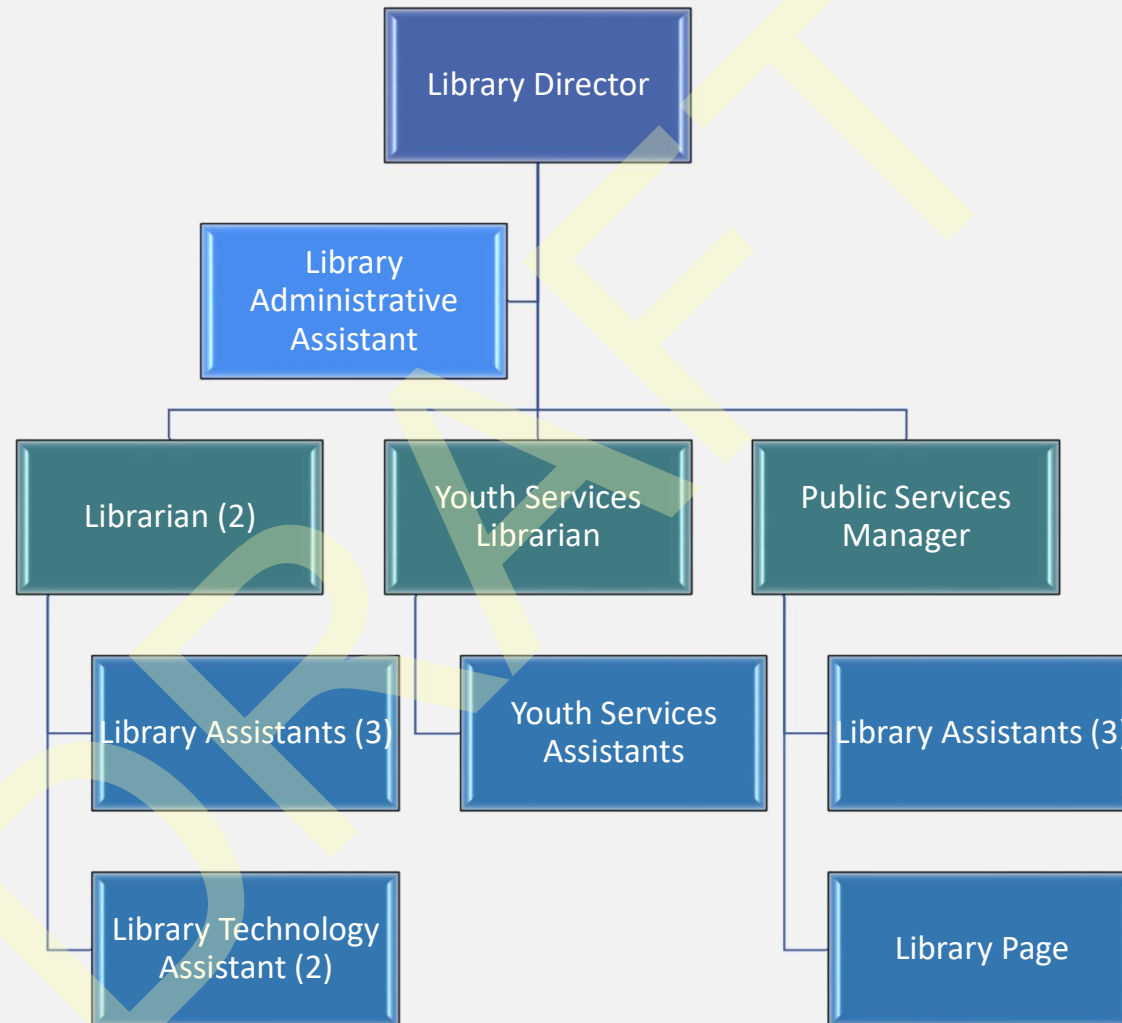


2025 Organizational Charts



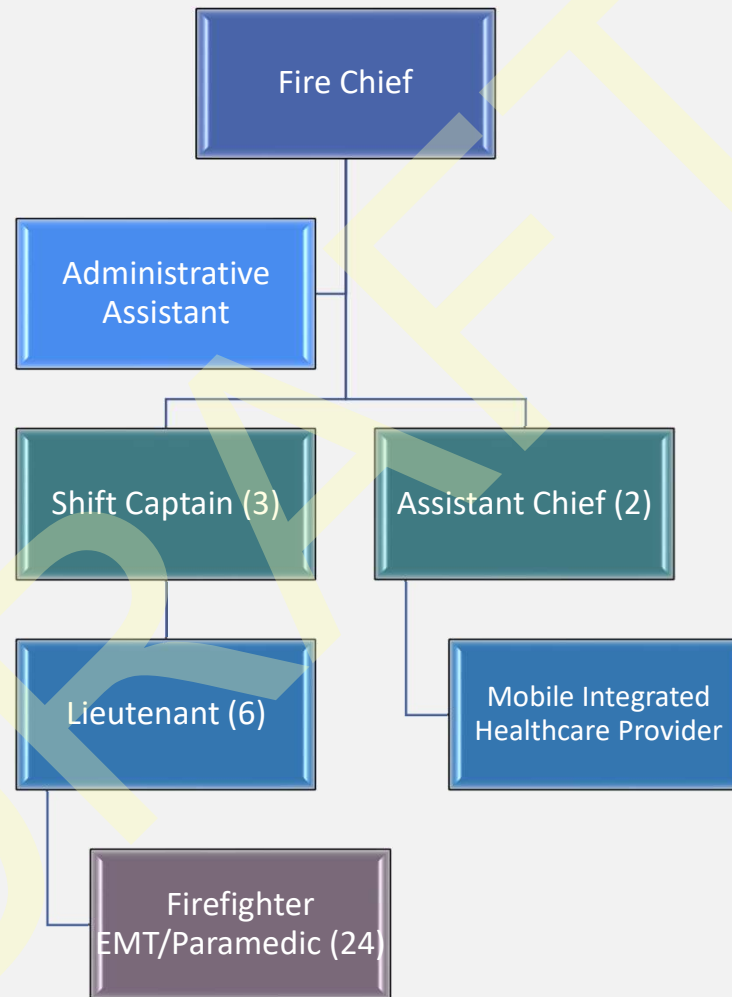


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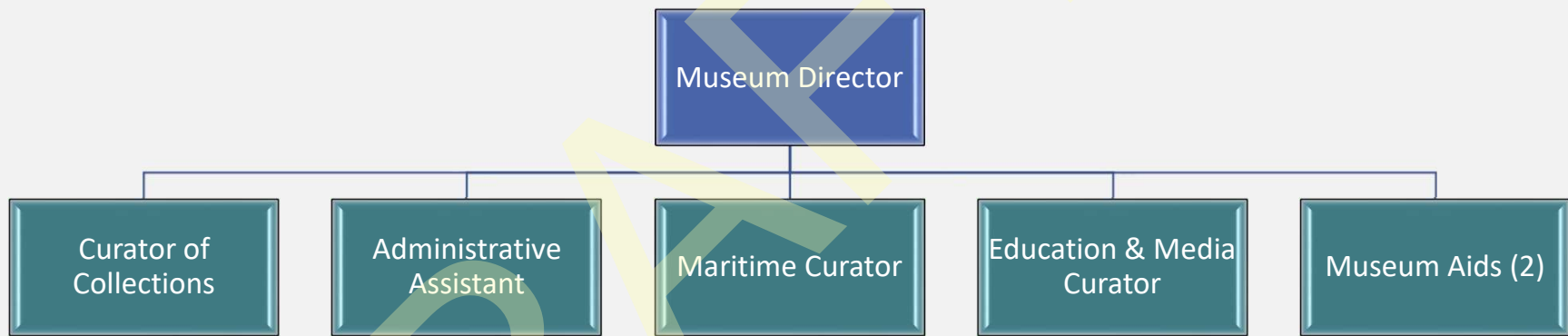


2025 Organizational Charts



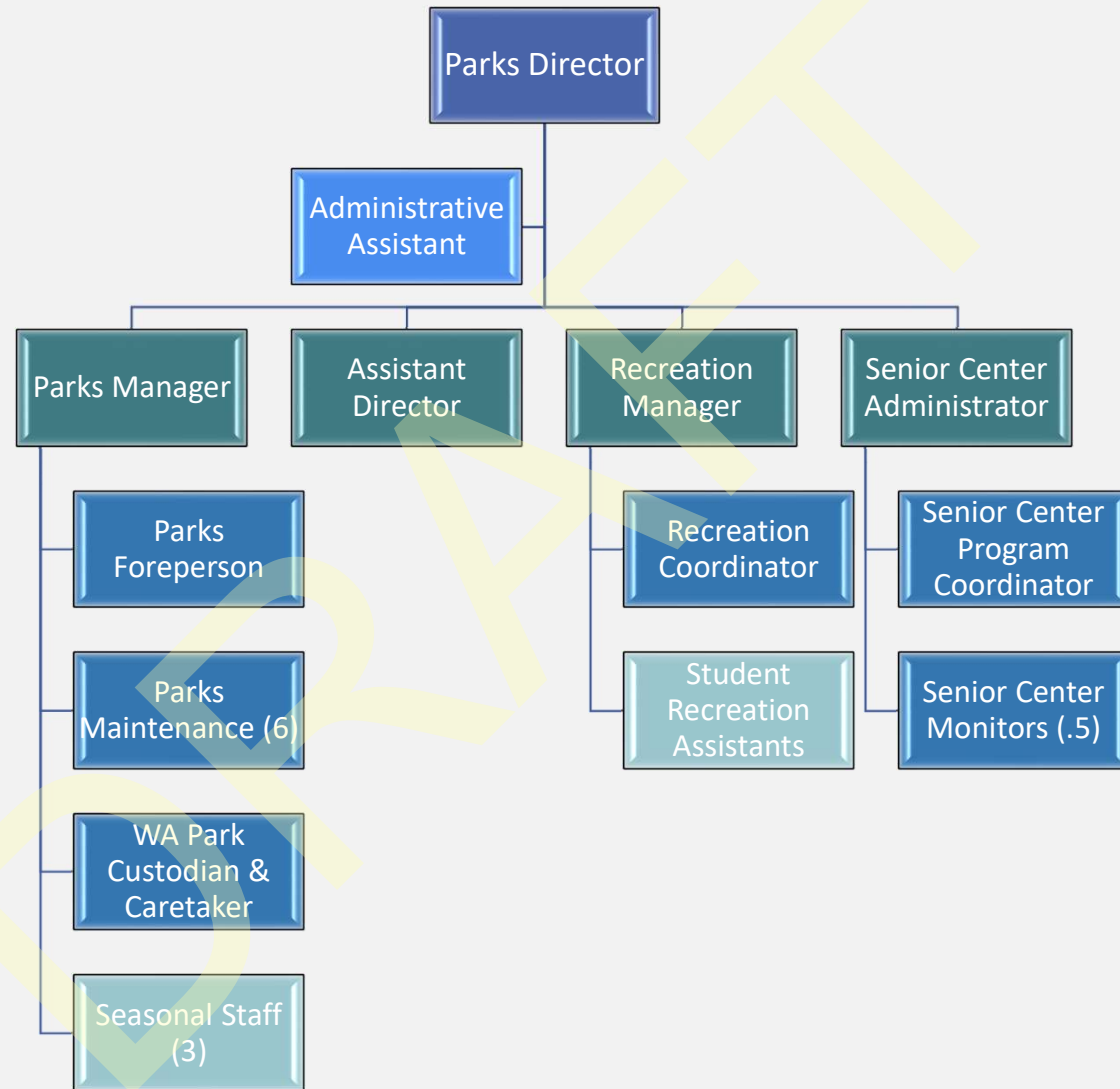


2025 Organizational Charts





2025 Organizational Charts



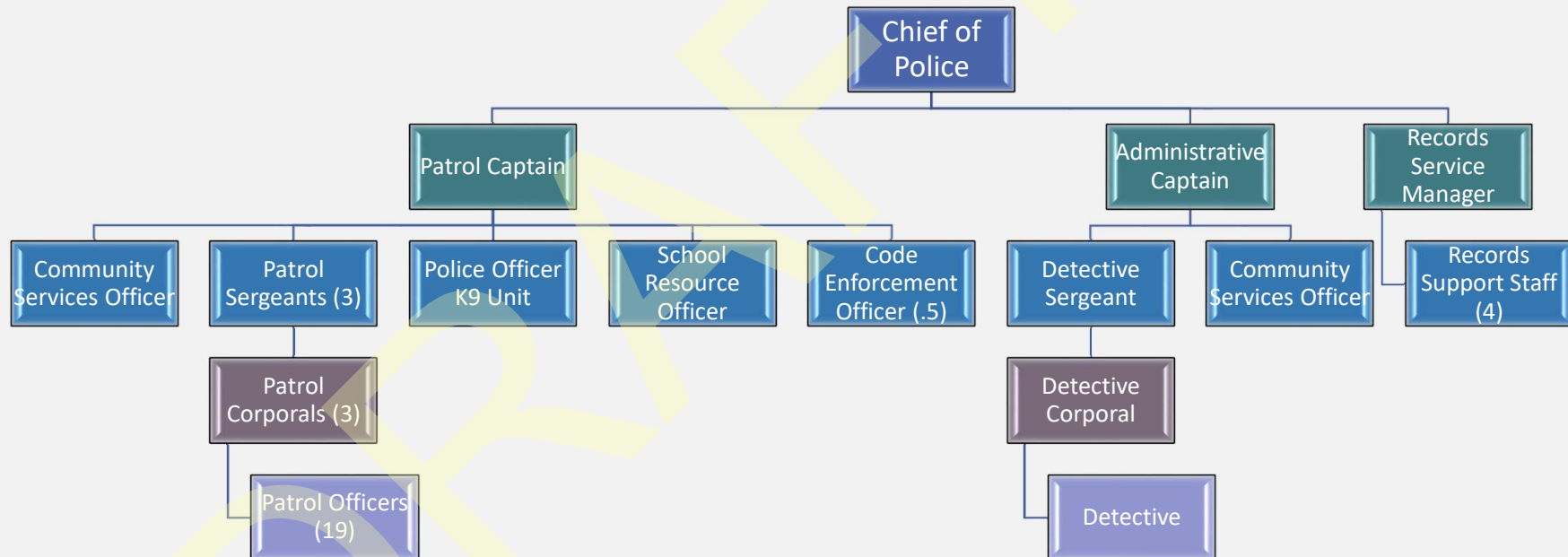


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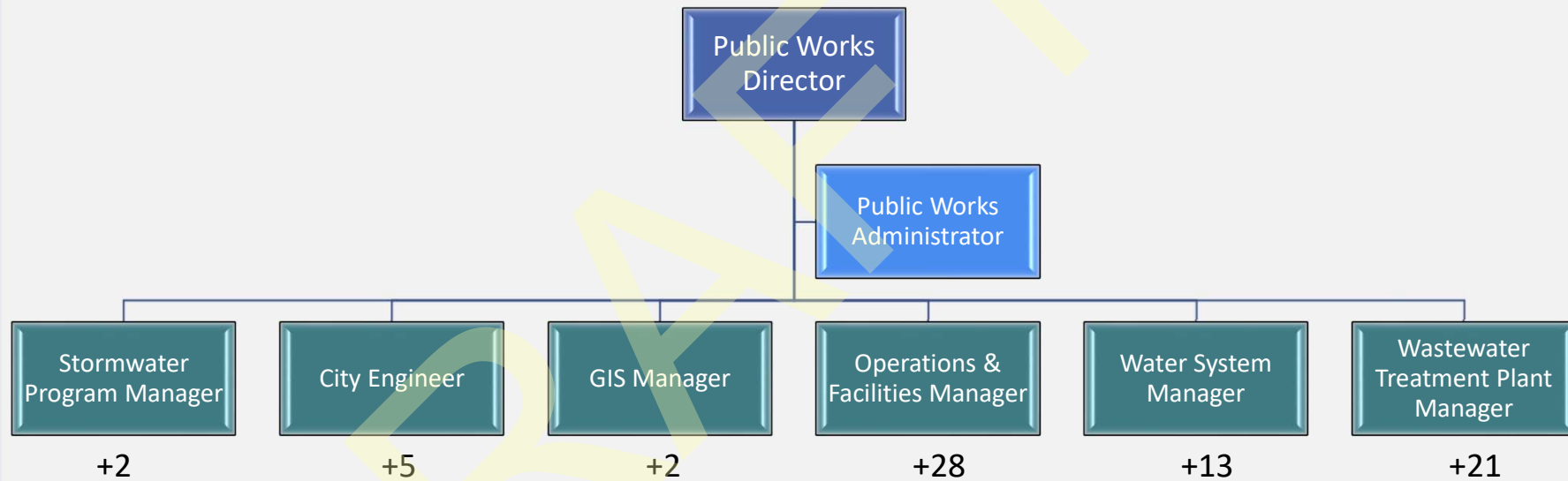


2025 Organizational Charts



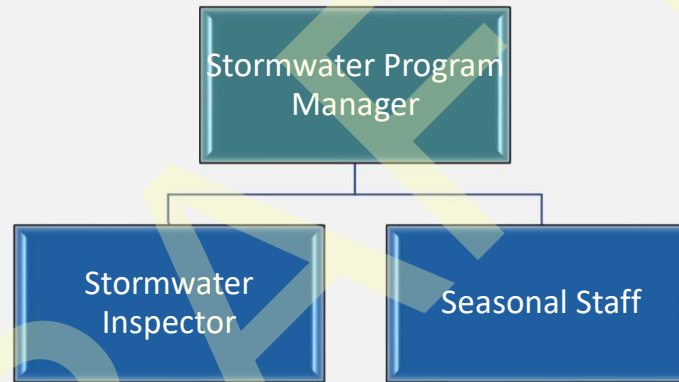


2025 Organizational Charts



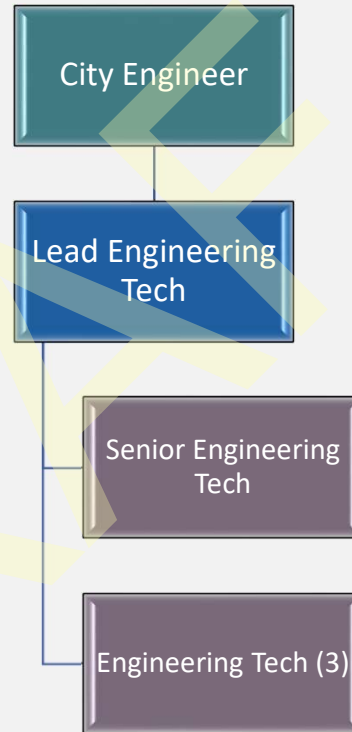


2025 Organizational Charts



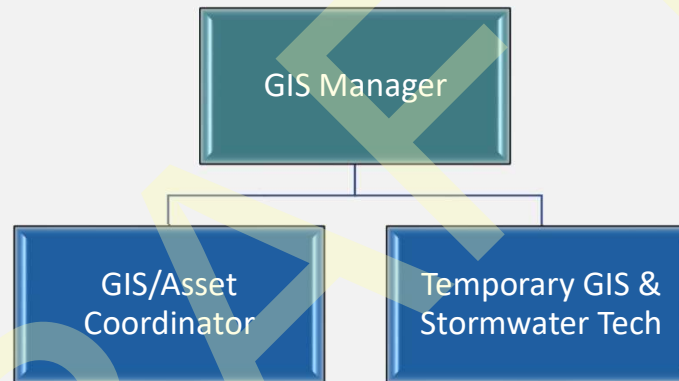


2025 Organizational Charts



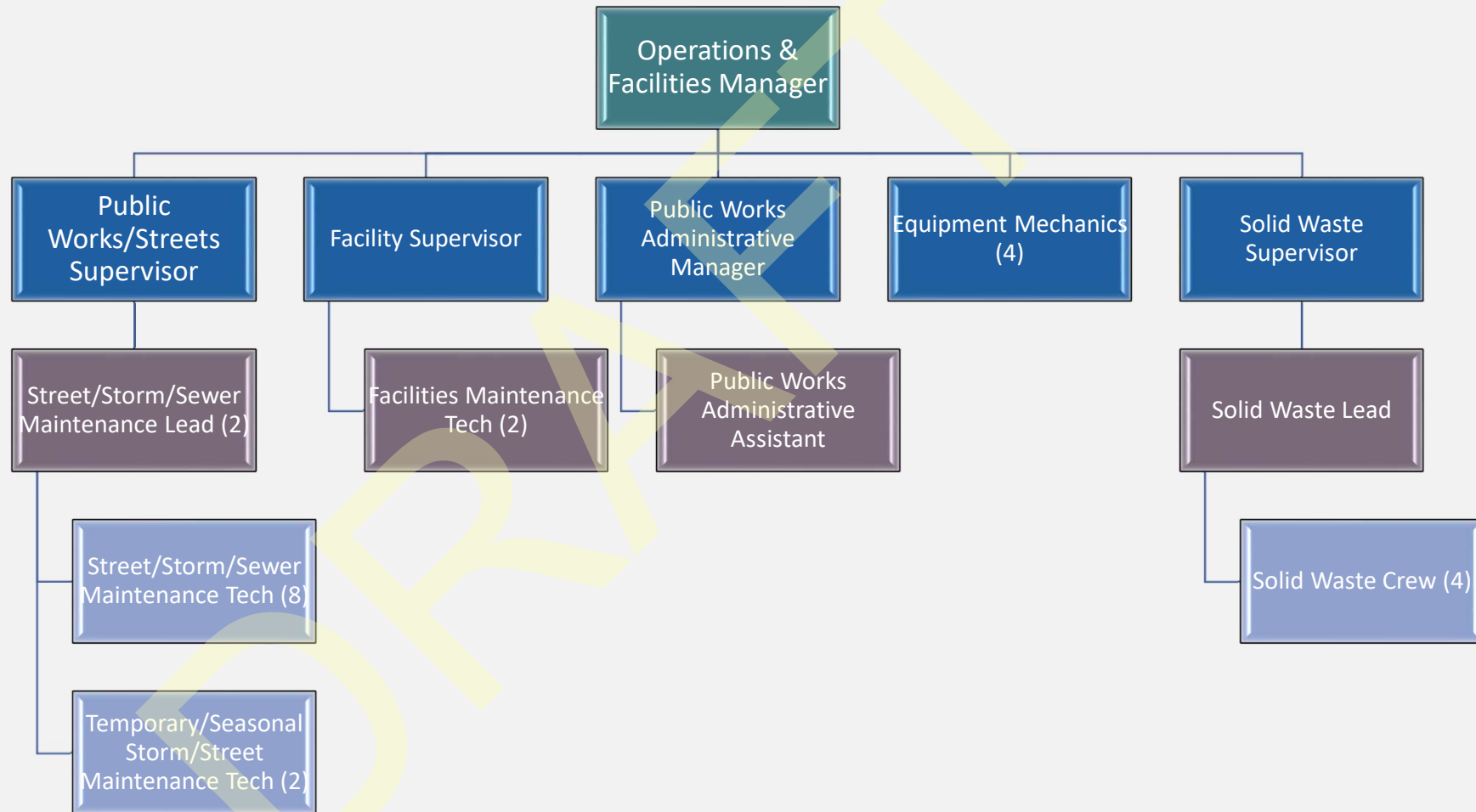


2025 Organizational Charts



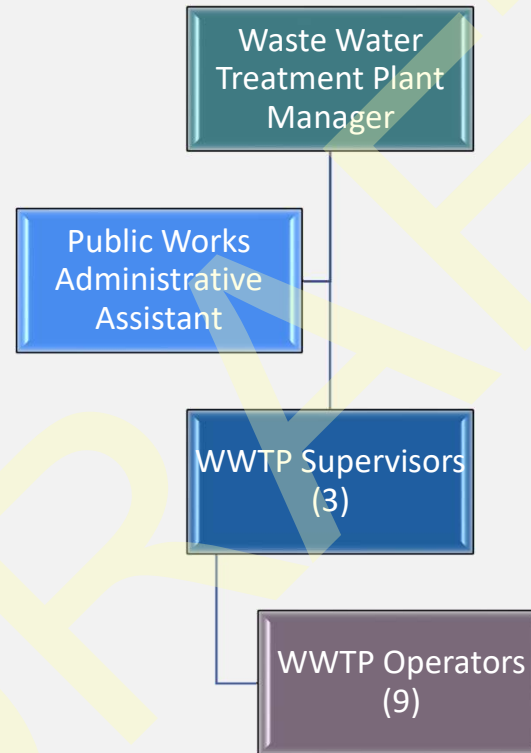


2025 Organizational Charts



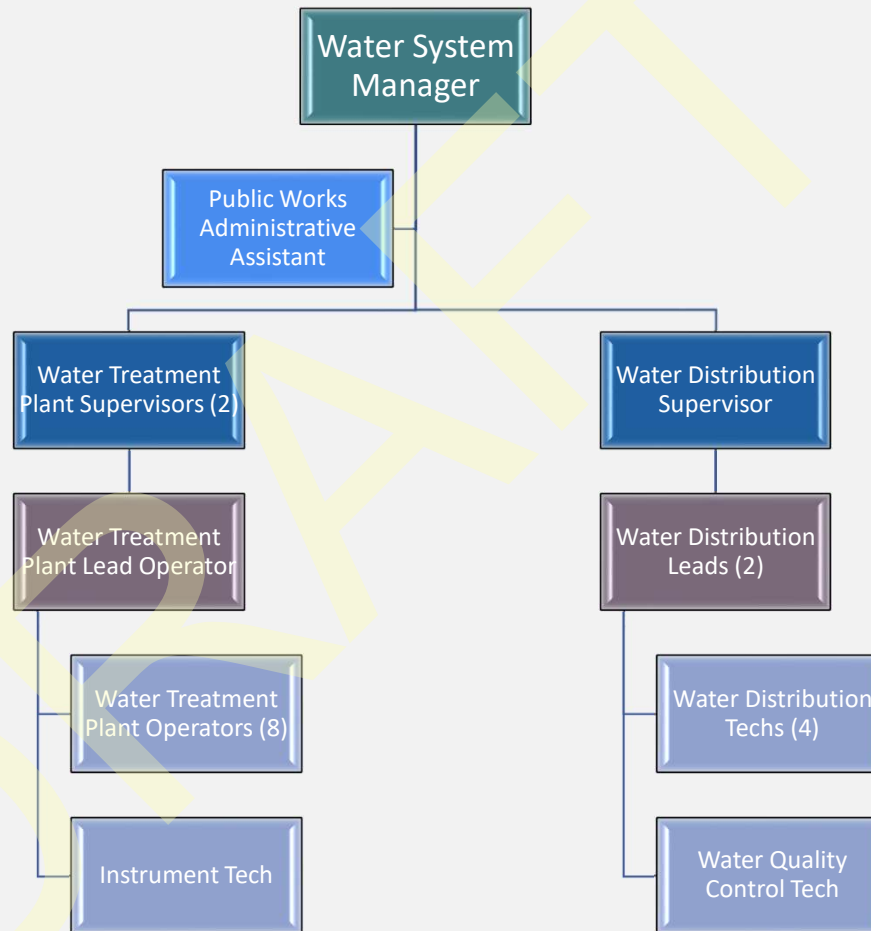


2025 Organizational Charts





2025 Organizational Charts



2025 Budget - FTE Count by Fund and Department

Fund	Total Cost	Allocated FTE Count
ACFL	99,661	1
Arterial Construction	153,631	1
Cemetery	248,008	2
Equipment Rental	647,657	5
General Fund	20,549,594	139
Library	1,567,001	15
Parks&Recreation	1,696,571	14
Sanitation Fund	1,130,187	8
Sewer	3,424,549	24
Storm Drainage	1,392,220	10
Street	642,147	6
WA Park	157,222	2
Water	4,060,429	30
Firemen's Pension	27,000	0
Total	35,768,877	258

Department	Total Cost	Allocated FTE Count
Administration	706,026	5
Cemetery	248,008	2
Court	828,755	6
Engineering	1,886,278	13
Executive	236,574	1
Facilities	202,691	2
Fiber	824,264	8
Finance	922,524	6
Fire	7,088,009	38
HR	292,035	2
IT	903,898	6
Legal	723,681	4
Legislative	215,725	8
Library	1,567,001	15
Museum	534,476	7
Parks & Recreation	1,953,453	19
Planning	1,291,553	9
Police	6,512,412	41
Sanitation Services	1,130,187	8
Sewage Collection	541,216	4
Sewer Treatment	2,278,767	15
Storm Drainage System	517,101	4
Street Maint/Construction	550,539	5
Vehicle & Equipment Fleet	647,657	5
Water Maintenance	1,206,910	9
Water Treatment Plant	1,986,140	14
Total	35,795,877	258

2025 Wage Schedule 3.6% Wage Increase

Firefighter	Grade 12F1	Step 1	Step 2	Step 3	Step 4	Step 5
12 hour shift	Monthly	7,659.09	7,888.86	8,125.52	8,369.28	8,620.37
	Hourly	36.72	37.82	38.96	40.12	41.33
	Call Back	66.28	68.27	70.32	72.43	74.60
	Overtime	55.08	56.73	58.43	60.19	61.99
	Annual	91,909.08	94,666.32	97,506.29	100,431.41	103,444.43

Firefighter	Grade 24F1	Step 1	Step 2	Step 3	Step 4	Step 5
24 hour shift	Monthly	7,659.09	7,888.86	8,125.52	8,369.28	8,620.37
	Hourly	35.69	36.76	37.86	39.00	40.17
	Call Back	66.28	68.27	70.32	72.43	74.60
	Overtime	53.54	55.14	56.80	58.50	60.25
	Annual	91,909.03	94,666.32	97,506.29	100,431.41	103,444.43

Lieutenant	Grade F2	Step 1	Step 2	Step 3
24 hour shift	Monthly	9,137.59	9,411.72	9,694.07
	Hourly	42.58	43.86	45.17
	Call Back	79.08	81.45	83.89
	Overtime	63.87	65.79	67.76
	Annual	109,651.10	112,940.63	116,328.85

Battalion Chief	Grade F3	Step 1	Step 2	Step 3
24 hour shift	Monthly	9,984.89	10,284.44	10,592.97
	Hourly	46.53	47.92	49.36
	Call Back	86.41	89.00	91.67
	Overtime	69.79	71.89	74.04
	Annual	119,818.72	123,413.28	127,115.68

2025 Contract not complete

DRAFT

2025 Contract not complete

DRAFT

TEAMSTERS LOCAL 231
2025

last updated 4/18/23

3% BETWEEN STEPS AND GRADES

3.0% COLA

*Wage calculations are applied to the monthly wage rate at Grade T1, Step 1. This calculation method maintains the integrity of the wage structure with 3% between steps and 3% between grades.

	Position Title	Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Min. Wage + \$1.00	Library Pages, Museum Docents	Hourly	\$17.66						
Grade T1		Annual	\$38,555.90	\$39,712.58	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76
		Monthly	\$3,212.99	\$3,309.38	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48
		Hourly	\$18.54	\$19.09	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13
Grade T2		Annual	\$39,712.58	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89
		Monthly	\$3,309.38	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57
		Hourly	\$19.09	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80
Grade T3		Annual	\$40,903.96	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46
		Monthly	\$3,408.66	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12
		Hourly	\$19.67	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48
Grade T4	Museum Aide	Annual	\$42,131.07	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71
		Monthly	\$3,510.92	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23
		Hourly	\$20.26	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19
Grade T5		Annual	\$43,395.01	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91
		Monthly	\$3,616.25	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99
		Hourly	\$20.86	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91
Grade T6		Annual	\$44,696.86	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38
		Monthly	\$3,724.74	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53
		Hourly	\$21.49	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66
Grade T7	Library Assistant, Museum Curator, Museum Educator	Annual	\$46,037.76	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50
		Monthly	\$3,836.48	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96
		Hourly	\$22.13	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43
Grade T8	Library Technology Assistant	Annual	\$47,418.89	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64
		Monthly	\$3,951.57	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39
		Hourly	\$22.80	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22
Grade T9	Museum Administrative Assistant	Annual	\$48,841.46	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26
		Monthly	\$4,070.12	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94
		Hourly	\$23.48	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04
Grade T10	Senior Center Administrative Assistant	Annual	\$50,306.71	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84
		Monthly	\$4,192.23	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74
		Hourly	\$24.19	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88
Grade T11		Annual	\$51,815.91	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90
		Monthly	\$4,317.99	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91
		Hourly	\$24.91	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75
Grade T12	Custodian, Library Administrative Assistant	Annual	\$53,370.38	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03
		Monthly	\$4,447.53	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59
		Hourly	\$25.66	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75	\$30.64
Grade T13		Annual	\$54,971.50	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84
		Monthly	\$4,580.96	\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90
		Hourly	\$26.43	\$27.22	\$28.04	\$28.88	\$29.75	\$30.64	\$31.56

Position Title		Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Grade	T14	Annual	\$56,620.64	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01
Monthly		\$4,718.39	\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	
Hourly		\$27.22	\$28.04	\$28.88	\$29.75	\$30.64	\$31.56	\$32.50	
Grade	T15	Annual	\$58,319.26	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25
Monthly		\$4,859.94	\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	
Hourly		\$28.04	\$28.88	\$29.75	\$30.64	\$31.56	\$32.50	\$33.48	
Grade	Court Clerk	Annual	\$60,068.84	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33
Monthly		\$5,005.74	\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	
Hourly		\$28.88	\$29.75	\$30.64	\$31.56	\$32.50	\$33.48	\$34.48	
Grade	Water Treatment Plant (WTP) OIT, Wastewater Treatment Plant (WWTP) OIT	Annual	\$61,870.90	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09
Monthly		\$5,155.91	\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	
Hourly		\$29.75	\$30.64	\$31.56	\$32.50	\$33.48	\$34.48	\$35.52	
Grade	Public Works Administrative Assistant, Planning Administrative Assistant, Parks Administrative Assistant	Annual	\$63,727.03	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41
Monthly		\$5,310.59	\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	
Hourly		\$30.64	\$31.56	\$32.50	\$33.48	\$34.48	\$35.52	\$36.58	
Grade	Accounting Technician, Permit Services Coordinator	Annual	\$65,638.84	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21
Monthly		\$5,469.90	\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	
Hourly		\$31.56	\$32.50	\$33.48	\$34.48	\$35.52	\$36.58	\$37.68	
Grade	Service Mechanic	Annual	\$67,608.01	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49
Monthly		\$5,634.00	\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	
Hourly		\$32.50	\$33.48	\$34.48	\$35.52	\$36.58	\$37.68	\$38.81	
Grade	PCED Program Coordinator	Annual	\$69,636.25	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32
Monthly		\$5,803.02	\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	
Hourly		\$33.48	\$34.48	\$35.52	\$36.58	\$37.68	\$38.81	\$39.98	
Grade	WTP Operator 1, WWTP Operator 1, Streets/Sewers/Systems Maintenance, Water Maintenance & Distribution**, Facilities Maintenance, Public Works Inspector, Solid Waste/Sanitation, Parks Maintenance, Recreation Coordinator, Municipal Broadband Field Technician, Business Operations Coordinator	Annual	\$71,725.33	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80
Monthly		\$5,977.11	\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	
Hourly		\$34.48	\$35.52	\$36.58	\$37.68	\$38.81	\$39.98	\$41.17	
**WDM 2: \$200/month qualification pay; *WDM3: \$300 (total)/month qualification pay. Eligible for qualification pay the pay period following the City's receipt of certification.									
Grade	Associate Planner, Outside Plant Coordinator	Annual	\$73,877.09	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11
Monthly		\$6,156.42	\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	
Hourly		\$35.52	\$36.58	\$37.68	\$38.81	\$39.98	\$41.17	\$42.41	
Grade	Building Inspector, Equipment Mechanic, Stormwater Inspector	Annual	\$76,093.41	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51
Monthly		\$6,341.12	\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	
Hourly		\$36.58	\$37.68	\$38.81	\$39.98	\$41.17	\$42.41	\$43.68	
Grade	WTP Operator 2, WWTP Operator 2, GIS Asset Coordinator, Building Plans Examiner, Engineering Technician, Quality Control Technician	Annual	\$78,376.21	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29
Monthly		\$6,531.35	\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	
Hourly		\$37.68	\$38.81	\$39.98	\$41.17	\$42.41	\$43.68	\$44.99	
Grade	Parks Maintenance Foreperson	Annual	\$80,727.49	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85
Monthly		\$6,727.29	\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	
Hourly		\$38.81	\$39.98	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34	
Grade	WTP Operator 3, WWTP Operator 3	Annual	\$83,149.32	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64
Monthly		\$6,929.11	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	
Hourly		\$39.98	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	

	Position Title	Base Period	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Grade T28		Annual	\$85,643.80	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17
		Monthly	\$7,136.98	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93
		Hourly	\$41.17	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16
Grade T29	WTP Operator 4, WTP Instrumentation Technician, Senior Engineering Technician, Senior GIS Coordinator	Annual	\$88,213.11	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07
		Monthly	\$7,351.09	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59
		Hourly	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64
Grade T30		Annual	\$90,859.51	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00
		Monthly	\$7,571.63	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92
		Hourly	\$43.68	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16
Grade T31		Annual	\$93,585.29	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73
		Monthly	\$7,798.77	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14
		Hourly	\$44.99	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72
Grade T32	Senior Planner	Annual	\$96,392.85	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10
		Monthly	\$8,032.74	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51
		Hourly	\$46.34	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34
Grade T33		Annual	\$99,284.64	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10	\$118,551.05
		Monthly	\$8,273.72	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51	\$9,879.25
		Hourly	\$47.73	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34	\$57.00
Grade T34		Annual	\$102,263.17	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10	\$118,551.05	\$122,107.58
		Monthly	\$8,521.93	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51	\$9,879.25	\$10,175.63
		Hourly	\$49.16	\$50.64	\$52.16	\$53.72	\$55.34	\$57.00	\$58.71
Grade T35		Annual	\$105,331.07	\$108,491.00	\$111,745.73	\$115,098.10	\$118,551.05	\$122,107.58	\$125,770.81
		Monthly	\$8,777.59	\$9,040.92	\$9,312.14	\$9,591.51	\$9,879.25	\$10,175.63	\$10,480.90
		Hourly	\$50.64	\$52.16	\$53.72	\$55.34	\$57.00	\$58.71	\$60.47

2025 Salary Range

NON-REPRESENTED & MANAGEMENT SALARY SCHEDULE

Grade	Position		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
M1	Fire Department Administrative Assistant	Annual	\$61,719.39	\$64,188.16	\$66,755.69	\$69,425.92	\$72,202.95	\$75,091.07	\$78,094.71
		Monthly	\$5,143.28	\$5,349.01	\$5,562.97	\$5,785.49	\$6,016.91	\$6,257.59	\$6,507.89
		Hourly	\$29.67	\$30.86	\$32.09	\$33.38	\$34.71	\$36.10	\$37.55
M2		Annual	\$63,570.97	\$66,113.81	\$68,758.36	\$71,508.69	\$74,369.04	\$77,343.80	\$80,437.55
M3		Annual	\$65,478.10	\$68,097.22	\$70,821.11	\$73,653.95	\$76,600.11	\$79,664.12	\$82,850.68
M4		Annual	\$67,442.44	\$70,140.14	\$72,945.74	\$75,863.57	\$78,898.12	\$82,054.04	\$85,336.20
M5	Legal Assistant; IS Technician; IS Network Technician; Library Public Service Manager; Municipal Broadband Network Technician	Annual	\$69,465.71	\$72,244.34	\$75,134.12	\$78,139.48	\$81,265.06	\$84,515.66	\$87,896.29
		Monthly	\$5,788.81	\$6,020.36	\$6,261.18	\$6,511.62	\$6,772.09	\$7,042.97	\$7,324.69
		Hourly	\$33.40	\$34.73	\$36.12	\$37.57	\$39.07	\$40.63	\$42.26
M6	PW Administrative Manager; Executive Assistant; Human Resources Assistant; Public Works Administrator	Annual	\$71,549.68	\$74,411.67	\$77,388.14	\$80,483.66	\$83,703.01	\$87,051.13	\$90,533.18
		Monthly	\$5,962.47	\$6,200.97	\$6,449.01	\$6,706.97	\$6,975.25	\$7,254.26	\$7,544.43
		Hourly	\$34.40	\$35.77	\$37.21	\$38.69	\$40.24	\$41.85	\$43.53
M7	Librarian; Librarian-Youth Services; Resource Conservation Manager; Recreation Manager	Annual	\$73,696.17	\$76,644.02	\$79,709.78	\$82,898.17	\$86,214.10	\$89,662.66	\$93,249.17
		Monthly	\$6,141.35	\$6,387.00	\$6,642.48	\$6,908.18	\$7,184.51	\$7,471.89	\$7,770.76
		Hourly	\$35.43	\$36.85	\$38.32	\$39.85	\$41.45	\$43.11	\$44.83
M8		Annual	\$75,907.06	\$78,943.34	\$82,101.08	\$85,385.12	\$88,800.52	\$92,352.54	\$96,046.65
M9	Assistant City Clerk & ECM Analyst; Human Resources Generalist	Annual	\$78,184.27	\$81,311.64	\$84,564.11	\$87,946.67	\$91,464.54	\$95,123.12	\$98,928.05
		Monthly	\$6,515.36	\$6,775.97	\$7,047.01	\$7,328.89	\$7,622.04	\$7,926.93	\$8,244.00
		Hourly	\$37.59	\$39.09	\$40.66	\$42.28	\$43.97	\$45.73	\$47.56
M10		Annual	\$80,529.80	\$83,750.99	\$87,101.03	\$90,585.07	\$94,208.48	\$97,976.81	\$101,895.89
M11	Accountant	Annual	\$82,945.69	\$86,263.52	\$89,714.06	\$93,302.63	\$97,034.73	\$100,916.12	\$104,952.76
		Monthly	\$6,912.14	\$7,188.63	\$7,476.17	\$7,775.22	\$8,086.23	\$8,409.68	\$8,746.06
		Hourly	\$39.88	\$41.47	\$43.13	\$44.86	\$46.65	\$48.52	\$50.46
M12	Municipal Broadband Network Administrator; Senior Activity Center Administrator; Stormwater Program Manager; Contracts and Grants Manager	Annual	\$85,434.06	\$88,851.43	\$92,405.48	\$96,101.70	\$99,945.77	\$103,943.60	\$108,101.35
		Monthly	\$7,119.51	\$7,404.29	\$7,700.46	\$8,008.48	\$8,328.81	\$8,661.97	\$9,008.45
		Hourly	\$41.07	\$42.72	\$44.43	\$46.20	\$48.05	\$49.97	\$51.97
M13		Annual	\$87,997.09	\$91,516.97	\$95,177.65	\$98,984.76	\$102,944.15	\$107,061.91	\$111,344.39
M14	IS Network Administrator; IS System Administrator; SCADA Administrator; Senior Accountant; PW Supervisor - Sanitation, Facility, Fleet; Parks Manager; Records Service Manager	Annual	\$90,637.00	\$94,262.48	\$98,032.98	\$101,954.30	\$106,032.47	\$110,273.77	\$114,684.72
		Monthly	\$7,553.08	\$7,855.21	\$8,169.41	\$8,496.19	\$8,836.04	\$9,189.48	\$9,557.06
		Hourly	\$43.58	\$45.32	\$47.13	\$49.02	\$50.98	\$53.02	\$55.14
M15		Annual	\$93,356.11	\$97,090.35	\$100,973.97	\$105,012.93	\$109,213.44	\$113,581.98	\$118,125.26
M16	WWTP Supervisor; Water Treatment Plant Supervisor I; Water Distribution Supervisor; Assistant Parks & Recreation Director; PW Street, Storm, Sewer Supervisor; Court Administrator	Annual	\$96,156.79	\$100,003.06	\$104,003.19	\$108,163.31	\$112,489.85	\$116,989.44	\$121,669.02
		Monthly	\$8,013.07	\$8,333.59	\$8,666.93	\$9,013.61	\$9,374.15	\$9,749.12	\$10,139.08
		Hourly	\$46.23	\$48.08	\$50.00	\$52.00	\$54.08	\$56.24	\$58.49
M17	GIS Manager	Annual	\$99,041.50	\$103,003.16	\$107,123.28	\$111,408.21	\$115,864.54	\$120,499.12	\$125,319.09
		Monthly	\$8,253.46	\$8,583.60	\$8,926.94	\$9,284.02	\$9,655.38	\$10,041.59	\$10,443.26
		Hourly	\$47.62	\$49.52	\$51.50	\$53.56	\$55.70	\$57.93	\$60.25
M18	Planning Manager; Water Treatment Plant Supervisor II	Annual	\$102,012.74	\$106,093.25	\$110,336.98	\$114,750.46	\$119,340.48	\$124,114.10	\$129,078.66
		Monthly	\$8,501.06	\$8,841.10	\$9,194.75	\$9,562.54	\$9,945.04	\$10,342.84	\$10,756.56
		Hourly	\$49.04	\$51.01	\$53.05	\$55.17	\$57.38	\$59.67	\$62.06
M19		Annual	\$105,073.12	\$109,276.05	\$113,647.09	\$118,192.97	\$122,920.69	\$127,837.52	\$132,951.02
M20	Finance Manager; Building Official; Operations Manager	Annual	\$108,225.32	\$112,554.33	\$117,056.50	\$121,738.76	\$126,608.31	\$131,672.65	\$136,939.55
		Monthly	\$9,018.78	\$9,379.53	\$9,754.71	\$10,144.90	\$10,550.69	\$10,972.72	\$11,411.63
		Hourly	\$52.03	\$54.11	\$56.28	\$58.53	\$60.87	\$63.30	\$65.84
M21	WWTP Manager	Annual	\$111,472.08	\$115,930.96	\$120,568.20	\$125,390.93	\$130,406.56	\$135,622.83	\$141,047.74
		Monthly	\$9,289.34	\$9,660.91	\$10,047.35	\$10,449.24	\$10,867.21	\$11,301.90	\$11,753.98
		Hourly	\$53.59	\$55.74	\$57.97	\$60.28	\$62.70	\$65.20	\$67.81
M22	Water System Manager; IS & Technology Manager; Municipal Broadband Business Manager; Public Defender; Prosecutor	Annual	\$114,816.24	\$119,408.89	\$124,185.24	\$129,152.65	\$134,318.76	\$139,691.51	\$145,279.17
		Monthly	\$9,568.02	\$9,950.74	\$10,348.77	\$10,762.72	\$11,193.23	\$11,640.96	\$12,106.60
		Hourly	\$55.20	\$57.41	\$59.70	\$62.09	\$64.58	\$67.16	\$69.85
M23	City Engineer	Annual	\$118,260.73	\$122,991.16	\$127,910.80	\$133,027.23	\$138,348.32	\$143,882.26	\$149,637.55
		Monthly	\$9,855.06	\$10,249.26	\$10,659.23	\$11,085.60	\$11,529.03	\$11,990.19	\$12,469.80
		Hourly	\$56.86	\$59.13	\$61.50	\$63.96	\$66.51	\$69.17	\$71.94
M24		Annual	\$121,808.55	\$126,680.89	\$131,748.13	\$137,018.05	\$142,498.77	\$148,198.72	\$154,126.67
M25		Annual	\$125,462.80	\$130,481.32	\$135,700.57	\$141,128.59	\$146,773.74	\$152,644.69	\$158,750.47
M26	Police Captain; Assistant Fire Chief	Annual	\$129,226.69	\$134,395.76	\$139,771.59	\$145,362.45	\$151,176.95	\$157,224.03	\$163,512.99
		Monthly	\$10,768.89	\$11,199.65	\$11,647.63	\$12,113.54	\$12,598.08	\$13,102.00	\$13,626.08
		Hourly	\$62.13	\$64.61	\$67.20	\$69.89	\$72.68	\$75.59	\$78.61
M27		Annual	\$133,103.49	\$138,427.63	\$143,964.73	\$149,723.32	\$155,712.26	\$161,940.75	\$168,418.38
M28		Annual	\$137,096.59	\$142,580.46	\$148,283.68	\$154,215.02	\$160,383.62	\$166,798.97	\$173,470.93
M29		Annual	\$141,209.49	\$146,857.87	\$152,732.19	\$158,841.47	\$165,195.13	\$171,802.94	\$178,675.06
M30		Annual	\$145,445.78	\$151,263.61	\$157,314.15	\$163,606.72	\$170,150.99	\$176,957.03	\$184,035.31

Senior Center Coordinator wages are at \$21.80 with regular base wage increases

Includes 4% base wage increase; 7 steps with 26.53% range; 4% between steps, 3% between ranges

2025 Salary Range

DIRECTOR SALARY SCHEDULE

Grade	Position		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
D1	Museum Director	Annual	\$87,997.09	\$91,516.97	\$95,177.65	\$98,984.76	\$102,944.15	\$107,061.91	\$111,344.39
		Monthly	\$7,333.09	\$7,626.41	\$7,931.47	\$8,248.73	\$8,578.68	\$8,921.83	\$9,278.70
		Hourly	\$42.31	\$44.00	\$45.76	\$47.59	\$49.49	\$51.47	\$53.53
D2	Library Director	Annual	\$111,472.08	\$115,930.96	\$120,568.20	\$125,390.93	\$130,406.56	\$135,622.83	\$141,047.74
		Monthly	\$9,289.34	\$9,660.91	\$10,047.35	\$10,449.24	\$10,867.21	\$11,301.90	\$11,753.98
		Hourly	\$53.59	\$55.74	\$57.97	\$60.28	\$62.70	\$65.20	\$67.81
D3	Parks and Recreation Director	Annual	\$129,226.69	\$134,395.76	\$139,771.59	\$145,362.45	\$151,176.95	\$157,224.03	\$163,512.99
		Monthly	\$10,768.89	\$11,199.65	\$11,647.63	\$12,113.54	\$12,598.08	\$13,102.00	\$13,626.08
		Hourly	\$62.13	\$64.61	\$67.20	\$69.89	\$72.68	\$75.59	\$78.61
D4	Human Resources Director	Annual	\$133,103.49	\$138,427.63	\$143,964.73	\$149,723.32	\$155,712.26	\$161,940.75	\$168,418.38
		Monthly	\$11,091.96	\$11,535.64	\$11,997.06	\$12,476.94	\$12,976.02	\$13,495.06	\$14,034.86
		Hourly	\$63.99	\$66.55	\$69.21	\$71.98	\$74.86	\$77.86	\$80.97
D5		Annual	\$137,096.59	\$142,580.46	\$148,283.68	\$154,215.02	\$160,383.62	\$166,798.97	\$173,470.93
		Monthly	\$11,424.72	\$11,881.70	\$12,356.97	\$12,851.25	\$13,365.30	\$13,899.91	\$14,455.91
		Hourly	\$65.91	\$68.55	\$71.29	\$74.14	\$77.11	\$80.19	\$83.40
D6	Finance/Clerk-Treasurer; Planning & Community Development Director; Public Works Director (non PE)	Annual	\$141,209.49	\$146,857.87	\$152,732.19	\$158,841.47	\$165,195.13	\$171,802.94	\$178,675.06
		Monthly	\$11,767.46	\$12,238.16	\$12,727.68	\$13,236.79	\$13,766.26	\$14,316.91	\$14,889.59
		Hourly	\$67.89	\$70.60	\$73.43	\$76.37	\$79.42	\$82.60	\$85.90
D7	Police Chief; Fire Chief; Public Works Director (PE); City Attorney; Administrative Services Director	Annual	\$145,445.78	\$151,263.61	\$157,314.15	\$163,606.72	\$170,150.99	\$176,957.03	\$184,035.31
		Monthly	\$12,120.48	\$12,605.30	\$13,109.51	\$13,633.89	\$14,179.25	\$14,746.42	\$15,336.28
		Hourly	\$69.93	\$72.72	\$75.63	\$78.66	\$81.80	\$85.08	\$88.48

Includes 4% base wage increase; 7 steps with 26.53% range; 4% between steps

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Request	25Budget Detail	Description
2005	001	GENERAL FUND	000	NONDEPARTMENTAL	001	GENERAL FUND				-	
2006	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000	NON DEPARTMENTAL				-	
2007	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.308	BEGINNING FUND BALANCE				-	
2008	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.308.90.00	Unassigned Fund Balance	0	0	187,777	2,675,660	50K Museum cash for workshop
2009	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.311	GENERAL PROPERTY TAX				-	
2010	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.311.10.00	Real & Personal Property Tax	1,275,286	2,118,717	3,350,000	4,500,000	
2011	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.313	RETAIL SALES & USE TAXES				-	
2012	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.313.11.00	Local Retail Sales & Use Tax	6,089,170	3,052,477	5,439,971	5,555,464	
2013	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.313.15.00	Public Saftey Jail Sales & Use Tax	1,090,653	623,433	1,088,749	1,095,826	Pass through to County for Jail
2014	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.316	BUSINESS & OCCUPATION TAXES				-	
2015	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.316.40.00	Business & Occupation Taxes on	2,119,811	1,511,953	4,546,818	2,408,533	
2016	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.316.40.10	Utility Tax on Private Utilities	2,359,079	1,814,417	0	2,265,753	
2017	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.317					-	
2018	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.317.20.00	Leasehold Excise Tax	321,797	169,875	293,593	339,123	
2019	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.321	BUSINESS LICENSES & PERMITS				-	
2020	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.321.91.00	FRANCHISE FEES AND ROYALTIE	253,535	166,324	268,078	249,486	
2021	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.332	FEDERAL ENTITLEMENTS, IMPACT PAYMENTS, &				-	
2022	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.332.92.10	DEPARTMENT OF TREASURY	0	0	0	-	
2023	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.336	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2024	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.336.06.41	Marijuana Enforcement	0	0	0	-	
2025	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.336.06.42	Marijuana Excise Tax	41,229	30,353	42,298	41,229	
2026	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.336.06.94	Liquor/Beer Excise Tax	126,080	61,638	130,285	119,851	
2027	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.336.06.95	Liquor Control Board Profits	136,708	102,026	136,051	134,650	
2028	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2029	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.337.00.00	Payment ILO Taxes PILOT	7,026	7,164	7,026	7,164	
2030	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.341	GENERAL GOVERNMENT				-	
2031	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.341.81.10	Data/Word Processing, Printing	150	141	0	150	
2032	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.361	INTEREST & OTHER EARNINGS				-	
2033	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.361.10.00	Investment Interest	131,035	20,017	126,548	40,146	
2034	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.361.14.00	Sales Tax Interest	0	0	0	-	
2035	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.361.40.00	Other Interest	29,422	17,064	16,043	13,952	
2036	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2037	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.367.00.00	Contributions & Donations from	0	0	0	-	
2038	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.369	OTHER MISCELLANEOUS REVENUES				-	
2039	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.369.40.00	Judgments & Settlements	1,977	8,862	0	-	
2040	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.369.80.00	Cash Adjustments	-1	-2	0	-	
2041	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.369.90.00	Other	33,243	0	0	-	
2042	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2043	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.379.00.00	Capital Contributions - Private C	3,919	5,630	0	5,630	
2044	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.389	OTHER NONREVENUES				-	
2045	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.389.00.40	Other Nonrevenues - Overhead	0	0	1,248,661	1,757,816	
2046	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.389.01.40			1,276,065	0	-	
2047	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.395	DISPOSITION OF CAPITAL ASSETS				-	
2048	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.395.10.10	Proceeds from Sales of Capital A	3,433	1,863	0	1,863	
2049	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.395.20.00	Compensation for Loss/Impairm	21,454	0	0	-	
2050	001	GENERAL FUND	000	NONDEPARTMENTAL	001.000.397	TRANSFERS-IN				-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2051		001	GENERAL FUND	000 NONDEPARTMENTAL	001.000.397.00.00	Transfers-In	0	0	0	-	
2052		001	GENERAL FUND	000 NONDEPARTMENTAL	001.000.398	INSURANCE RECOVERIES				-	
2053		001	GENERAL FUND	000 NONDEPARTMENTAL	001.000.398.00.00	Insurance Recoveries	69,364	0	0	-	
2054		001	GENERAL FUND	110 LEGISLATIVE	001.110	LEGISLATIVE				-	
2055		001	GENERAL FUND	110 LEGISLATIVE	001.110.333	INDIRECT FEDERAL GRANTS				-	
2056		001	GENERAL FUND	110 LEGISLATIVE	001.110.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2057		001	GENERAL FUND	110 LEGISLATIVE	001.110.341	GENERAL GOVERNMENT				-	
2058		001	GENERAL FUND	110 LEGISLATIVE	001.110.341.81.00	Data/Word Processing, Printing	0	0	0	-	
2059		001	GENERAL FUND	110 LEGISLATIVE	001.110.341.91.00	Election Candidate Filing Service	0	0	0	-	
2060		001	GENERAL FUND	120 EXECUTIVE	001.120	EXECUTIVE				-	
2061		001	GENERAL FUND	120 EXECUTIVE	001.120.333	INDIRECT FEDERAL GRANTS				-	
2062		001	GENERAL FUND	120 EXECUTIVE	001.120.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2063		001	GENERAL FUND	120 EXECUTIVE	001.120.341	GENERAL GOVERNMENT				-	
2064		001	GENERAL FUND	120 EXECUTIVE	001.120.341.43.00	Budgeting & Accounting Service	273	170	0	-	
2065		001	GENERAL FUND	130 COURT	001.130	JUDICIAL				-	
2066		001	GENERAL FUND	130 COURT	001.130.313	RETAIL SALES & USE TAXES				-	
2067		001	GENERAL FUND	130 COURT	001.130.313.71.00	Criminal Justice Sales & Use Tax	556,227	319,049	544,316	534,718	
2068		001	GENERAL FUND	130 COURT	001.130.333	INDIRECT FEDERAL GRANTS				-	
2069		001	GENERAL FUND	130 COURT	001.130.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2070		001	GENERAL FUND	130 COURT	001.130.334	STATE GRANTS				-	
2071		001	GENERAL FUND	130 COURT	001.130.334.01.20	Office of Public Defense Grant	0	15,000	15,000	15,000	
2072		001	GENERAL FUND	130 COURT	001.130.336	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2073		001	GENERAL FUND	130 COURT	001.130.336.01.29	Judicial Salary Contribution - Sta	4,319	3,426	4,893	4,568	
2074		001	GENERAL FUND	130 COURT	001.130.336.06.20	Criminal Justice - Cities - High Cr	0	0	6,186	-	
2075		001	GENERAL FUND	130 COURT	001.130.336.06.21	Criminal Justice - Violent Crimes	6,566	3,443	21,909	6,887	
2076		001	GENERAL FUND	130 COURT	001.130.336.06.26	Criminal Justice - Special Progra	23,148	12,098	0	24,197	
2077		001	GENERAL FUND	130 COURT	001.130.336.06.41	DUI & Other Criminal Justice Ass	0	0	0	-	
2078		001	GENERAL FUND	130 COURT	001.130.336.06.51	DUI & Other Criminal Justice Ass	1,809	774	1,313	1,547	
2079		001	GENERAL FUND	130 COURT	001.130.341	GENERAL GOVERNMENT				-	
2080		001	GENERAL FUND	130 COURT	001.130.341.43.00	Budgeting & Accounting Service	71	25	0	-	
2081		001	GENERAL FUND	130 COURT	001.130.341.95.00	Legal Services	0	4,050	0	-	
2082		001	GENERAL FUND	210 FINANCE	001.210	FINANCE DEPARTMENT				-	
2083		001	GENERAL FUND	210 FINANCE	001.210.321	BUSINESS LICENSES & PERMITS				-	
2084		001	GENERAL FUND	210 FINANCE	001.210.321.99.00	Other Business Licenses & Perm	101,823	57,500	100,130	102,293	
2085		001	GENERAL FUND	210 FINANCE	001.210.333	INDIRECT FEDERAL GRANTS				-	
2086		001	GENERAL FUND	210 FINANCE	001.210.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2087		001	GENERAL FUND	210 FINANCE	001.210.341	GENERAL GOVERNMENT				-	
2088		001	GENERAL FUND	210 FINANCE	001.210.341.43.00	Budgeting & Accounting Service	3,897	1,235	5,000	2,469	
2089		001	GENERAL FUND	210 FINANCE	001.210.359	NON-COURT FINES & PENALTIES				-	
2090		001	GENERAL FUND	210 FINANCE	001.210.359.00.00	NSF Fees & Other Penalties (Nor	25	0	0	-	
2091		001	GENERAL FUND	220 IT	001.220	INFORMATION SYSTEMS				-	
2092		001	GENERAL FUND	220 IT	001.220.333	INDIRECT FEDERAL GRANTS				-	
2093		001	GENERAL FUND	220 IT	001.220.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2094		001	GENERAL FUND	220 IT	001.220.334.01.40	Gambling Commission	0	0	0	-	
2095		001	GENERAL FUND	220 IT	001.220.341	GENERAL GOVERNMENT				-	
2096		001	GENERAL FUND	220 IT	001.220.341.43.00	Budgeting & Accounting Service	3,615	3,923	0	3,923	

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2097		001	GENERAL FUND	220 IT	001.220.341.70.10	SALES OF MERCHANDISE	0	0	0	-	
2098		001	GENERAL FUND	220 IT	001.220.341.81.10	Data/Word Processing, Printing	0	0	0	-	
2099		001	GENERAL FUND	220 IT	001.220.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2100		001	GENERAL FUND	220 IT	001.220.367.00.00	Contributions & Donations from	0	2,500	0	-	
2101		001	GENERAL FUND	220 IT	001.220.369	OTHER MISCELLANEOUS REVENUES				-	
2102		001	GENERAL FUND	220 IT	001.220.369.10.00	Sale of Scrap & Surplus	0	0	0	-	
2103		001	GENERAL FUND	220 IT	001.220.389	OTHER NONREVENUES				-	
2104		001	GENERAL FUND	220 IT	001.220.389.00.40	Other Nonrevenues - DIS	0	0	1,680,996	1,652,956	
2105		001	GENERAL FUND	220 IT	001.220.389.02.40	Other Nonrevenues - DIS Reserv	0	1,183,985	0	-	
2106		001	GENERAL FUND	230 HR	001.230	HUMAN RESOURCES DEPARTMENT				-	
2107		001	GENERAL FUND	230 HR	001.230.333	INDIRECT FEDERAL GRANTS				-	
2108		001	GENERAL FUND	230 HR	001.230.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2109		001	GENERAL FUND	230 HR	001.230.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2110		001	GENERAL FUND	230 HR	001.230.337.00.00	Interlocal Grants, Entitlements &	86,322	0	0	-	
2111		001	GENERAL FUND	230 HR	001.230.341	GENERAL GOVERNMENT				-	
2112		001	GENERAL FUND	230 HR	001.230.341.43.00	Budgeting & Accounting Service	323	173	0	347	
2113		001	GENERAL FUND	230 HR	001.230.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2114		001	GENERAL FUND	230 HR	001.230.367.00.00	Contributions & Donations from	0	0	0	-	
2115		001	GENERAL FUND	240 PLANNING	001.240	PLANNING & COMMUNITY DEVELOPMENT				-	
2116		001	GENERAL FUND	240 PLANNING	001.240.322	NON-BUSINESS LICENSES & PERMITS				-	
2117		001	GENERAL FUND	240 PLANNING	001.240.322.10.00	Buildings, Structure & Equipmer	417,146	229,535	394,242	438,003	
2118		001	GENERAL FUND	240 PLANNING	001.240.322.40.00	Street & Curb Permits	6,200	7,184	0	6,510	
2119		001	GENERAL FUND	240 PLANNING	001.240.322.90.00	Other Non-Business Licenses & l	0	0	0	-	
2120		001	GENERAL FUND	240 PLANNING	001.240.331	*** Title Not Found ***				-	
2121		001	GENERAL FUND	240 PLANNING	001.240.331.14.21	Dept of Housing & Urban Develk	32,671	22,767	105,000	106,279	CDBG grant, offset with same expense
2122		001	GENERAL FUND	240 PLANNING	001.240.333	INDIRECT FEDERAL GRANTS				-	
2123		001	GENERAL FUND	240 PLANNING	001.240.333.14.22	DEPARTMENT OF HOUSING & U	14,088	0	0	-	
2124		001	GENERAL FUND	240 PLANNING	001.240.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2125		001	GENERAL FUND	240 PLANNING	001.240.333.66.12	Environmental Protection Agenc	0	0	0	-	
2126		001	GENERAL FUND	240 PLANNING	001.240.333.97.03	Department of Homeland Secur	0	0	0	-	
2127		001	GENERAL FUND	240 PLANNING	001.240.334	STATE GRANTS				-	
2128		001	GENERAL FUND	240 PLANNING	001.240.334.03.10	Department of Ecology	20,643	34,047	62,500	-	
2129		001	GENERAL FUND	240 PLANNING	001.240.334.04.20	Department of Commerce	75,000	181,674	0	312,500	
2130		001	GENERAL FUND	240 PLANNING	001.240.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2131		001	GENERAL FUND	240 PLANNING	001.240.337.00.00	EDASC Grant	0	0	0	-	
2132		001	GENERAL FUND	240 PLANNING	001.240.341	GENERAL GOVERNMENT				-	
2133		001	GENERAL FUND	240 PLANNING	001.240.341.43.00	Budgeting & Accounting Service	226	147	-1	295	
2134		001	GENERAL FUND	240 PLANNING	001.240.342	PUBLIC SAFETY				-	
2135		001	GENERAL FUND	240 PLANNING	001.240.342.40.00	Protective Inspection Services	2,581	1,331	4,326	2,541	
2136		001	GENERAL FUND	240 PLANNING	001.240.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2137		001	GENERAL FUND	240 PLANNING	001.240.345.81.00	Zoning & Subdivision Services	9,520	27,027	24,390	9,996	
2138		001	GENERAL FUND	240 PLANNING	001.240.345.83.30	Plan Checking Services	88,870	96,141	184,120	173,313	
2139		001	GENERAL FUND	240 PLANNING	001.240.345.86.00	SEPA Related Mitigation Fees	480	1,440	9,120	960	
2140		001	GENERAL FUND	240 PLANNING	001.240.345.89.00	Other Planning & Development	29,229	62,232	11,781	30,690	
2141		001	GENERAL FUND	240 PLANNING	001.240.345.90.00	Housing Services	50	0	0	-	
2142		001	GENERAL FUND	240 PLANNING	001.240.359	NON-COURT FINES & PENALTIES				-	

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2143		001	GENERAL FUND	240 PLANNING	001.240.359.90.00	Non-Court Fines & Penalties	0	0	0	-	
2144		001	GENERAL FUND	240 PLANNING	001.240.361	INTEREST & OTHER EARNINGS				-	
2145		001	GENERAL FUND	240 PLANNING	001.240.361.10.00	INVESTMENT INTEREST	0	0	0	-	
2146		001	GENERAL FUND	240 PLANNING	001.240.362	RENTS, LEASES & CONCESSIONS				-	
2147		001	GENERAL FUND	240 PLANNING	001.240.362.40.00	Space & Facilities Rentals (Short	0	0	0	-	
2148		001	GENERAL FUND	240 PLANNING	001.240.362.40.10	Boat Launch Leases (Long-Term)	0	0	0	-	
2149		001	GENERAL FUND	240 PLANNING	001.240.362.50.00	Space & Facilities Leases (Long-T	54,891	55,765	60,037	52,588	
2150		001	GENERAL FUND	240 PLANNING	001.240.362.50.10	SPACE & FACILITIES LEASES (LO	0	0	0	-	
2151		001	GENERAL FUND	240 PLANNING	001.240.389	OTHER NONREVENUES				-	
2152		001	GENERAL FUND	240 PLANNING	001.240.389.00.00	Other Non-Revenues	0	145	0	-	
2153		001	GENERAL FUND	250 LEGAL	001.250	LEGAL DEPARTMENT				-	
2154		001	GENERAL FUND	250 LEGAL	001.250.333	INDIRECT FEDERAL GRANTS				-	
2155		001	GENERAL FUND	250 LEGAL	001.250.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2156		001	GENERAL FUND	250 LEGAL	001.250.334.00.30	State direct/indirect grant from	0	0	0	-	
2157		001	GENERAL FUND	250 LEGAL	001.250.341	GENERAL GOVERNMENT				-	
2158		001	GENERAL FUND	250 LEGAL	001.250.341.43.00	Budgeting & Accounting Service	98	146	0	291	
2159		001	GENERAL FUND	260 FIBER	001.260	COMMUNICATION SERVICES				-	
2160		001	GENERAL FUND	260 FIBER	001.260.333	INDIRECT FEDERAL GRANTS				-	
2161		001	GENERAL FUND	260 FIBER	001.260.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2162		001	GENERAL FUND	260 FIBER	001.260.333.97.03	Department of Homeland Secur	0	0	0	-	
2163		001	GENERAL FUND	260 FIBER	001.260.341	GENERAL GOVERNMENT				-	
2164		001	GENERAL FUND	260 FIBER	001.260.341.43.00	Budgeting & Accounting Service	962	637	0	1,275	
2165		001	GENERAL FUND	260 FIBER	001.260.343	UTILITES				-	
2166		001	GENERAL FUND	260 FIBER	001.260.343.20.00	Fiber Internet Services	1,415,937	1,273,286	1,906,133	2,192,276	
2167		001	GENERAL FUND	260 FIBER	001.260.343.21.00	IPv4 Lease Revenue	0	0	0	-	
2168		001	GENERAL FUND	260 FIBER	001.260.343.22.00	Dark Fiber Leases	22,200	21,676	27,750	38,850	
2169		001	GENERAL FUND	260 FIBER	001.260.343.22.20			2,081	0	-	
2170		001	GENERAL FUND	260 FIBER	001.260.343.22.40			2,612	0	-	
2171		001	GENERAL FUND	260 FIBER	001.260.343.23.00	Ethernet Circuit Lease	2,599	4,500	10,404	6,000	
2172		001	GENERAL FUND	260 FIBER	001.260.343.23.10	Ethernet Circuit Lease-Burlingto	5,402	4,500	0	6,000	
2173		001	GENERAL FUND	260 FIBER	001.260.343.28.00	Fiber Installation/Repair Service	64,991	50,306	65,808	56,984	
2174		001	GENERAL FUND	260 FIBER	001.260.361.40.00	Lease Interest Revenue	2,803	0	0	7,452	
2175		001	GENERAL FUND	260 FIBER	001.260.374.07.00	Capital Contributions -Local Gra	157,033	342,967	0	-	
2176		001	GENERAL FUND	260 FIBER	001.260.374.11.00	Capital Contributions-Dept of Cc	0	0	0	-	
2177		001	GENERAL FUND	260 FIBER	001.260.374.11.30	Capital Contributions-Dept of Commerce		2,028,358	0	225,373	Last draw on EDA grant
2178		001	GENERAL FUND	260 FIBER	001.260.381.00.00			0	7,454,000	-	
2179		001	GENERAL FUND	260 FIBER	001.260.391.00.00	Long Term Loan	0	0	0	1,566,305	Bond issue Dec 2024
2180		001	GENERAL FUND	310 POLICE	001.310	POLICE DEPARTMENT				-	
2181		001	GENERAL FUND	310 POLICE	001.310.322	NON-BUSINESS LICENSES & PERMITS				-	
2182		001	GENERAL FUND	310 POLICE	001.310.322.30.00	Animal Licenses	10,498	13,108	11,025	11,610	
2183		001	GENERAL FUND	310 POLICE	001.310.322.90.00	Other Non-Business Licenses & l	5,209	3,573	6,361	6,286	
2184		001	GENERAL FUND	310 POLICE	001.310.331	*** Title Not Found ***				-	
2185		001	GENERAL FUND	310 POLICE	001.310.331.16.11	Department of Justice OCDETF	0	0	0	-	
2186		001	GENERAL FUND	310 POLICE	001.310.331.16.60	Department of Justice	1,385	849	1,278	1,698	
2187		001	GENERAL FUND	310 POLICE	001.310.331.16.71	Department of Justice	0	0	0	-	
2188		001	GENERAL FUND	310 POLICE	001.310.331.16.80	Department of Justice	0	0	0	-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2189	001	GENERAL FUND	310	POLICE	001.310.331.97.04	FEMA Grant for Live Fire Trainin	0	0	0	-	
2190	001	GENERAL FUND	310	POLICE	001.310.331.97.05	FEMA Port Security Grant	0	0	0	-	
2191	001	GENERAL FUND	310	POLICE	001.310.332.21.00	Sharing of Federally Forfeited Pr	0	0	0	-	
2192	001	GENERAL FUND	310	POLICE	001.310.333	INDIRECT FEDERAL GRANTS				-	
2193	001	GENERAL FUND	310	POLICE	001.310.333.16.54	Department of Justice	0	0	0	-	
2194	001	GENERAL FUND	310	POLICE	001.310.333.16.58	Department of Justice	0	0	0	-	
2195	001	GENERAL FUND	310	POLICE	001.310.333.20.60	USDOT/NHTSA DUI Enforcemen	0	0	0	-	
2196	001	GENERAL FUND	310	POLICE	001.310.333.20.61	Department of Transportation	0	0	0	-	
2197	001	GENERAL FUND	310	POLICE	001.310.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2198	001	GENERAL FUND	310	POLICE	001.310.333.95.00	Executive Office of the Presiden	0	0	0	-	
2199	001	GENERAL FUND	310	POLICE	001.310.333.97.00	DEPARTMENT OF HOMELAND S	0	0	0	-	
2200	001	GENERAL FUND	310	POLICE	001.310.333.97.03	DEPARTMENT OF HOMELAND S	0	0	0	-	
2201	001	GENERAL FUND	310	POLICE	001.310.333.97.06	DEPARTMENT OF HOMELAND S	15,260	25,587	0	-	
2202	001	GENERAL FUND	310	POLICE	001.310.334	STATE GRANTS				-	
2203	001	GENERAL FUND	310	POLICE	001.310.334.03.51	Department of Ecology	0	0	0	-	
2204	001	GENERAL FUND	310	POLICE	001.310.334.03.52	WA Public Safety Commission	3,745	9,698	0	-	
2205	001	GENERAL FUND	310	POLICE	001.310.334.04.20	WA DEPT OF COMMERCE	0	0	0	-	
2206	001	GENERAL FUND	310	POLICE	001.310.335	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2207	001	GENERAL FUND	310	POLICE	001.310.335.04.01	STATE SHARED REVENUE	0	0	0	-	
2208	001	GENERAL FUND	310	POLICE	001.310.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2209	001	GENERAL FUND	310	POLICE	001.310.337.00.00	Interlocal Grants, Entitlements &	0	0	585,789	-	
2210	001	GENERAL FUND	310	POLICE	001.310.337.00.10	Skagit County Public Safety Sale	185,789	191,466	0	185,789	
2211	001	GENERAL FUND	310	POLICE	001.310.341	GENERAL GOVERNMENT				-	
2212	001	GENERAL FUND	310	POLICE	001.310.341.33.00	District/Municipal Court - Admir	0	0	0	-	
2213	001	GENERAL FUND	310	POLICE	001.310.341.43.00	Budgeting & Accounting Service	1,361	1,610	0	1,610	
2214	001	GENERAL FUND	310	POLICE	001.310.341.81.10	Data/Word Processing, Printing	0	71	0	61	
2215	001	GENERAL FUND	310	POLICE	001.310.342	PUBLIC SAFETY				-	
2216	001	GENERAL FUND	310	POLICE	001.310.342.10.00	Law Enforcement Services	11,648	9,130	12,551	8,451	
2217	001	GENERAL FUND	310	POLICE	001.310.353	CIVIL INFRACTION PENALTIES				-	
2218	001	GENERAL FUND	310	POLICE	001.310.353.10.00	Traffic Infraction Penalties	59,946	51,362	126,186	82,756	
2219	001	GENERAL FUND	310	POLICE	001.310.354	CIVIL PARKING INFRACTION PENALTIES				-	
2220	001	GENERAL FUND	310	POLICE	001.310.354.00.00	Civil Parking Infraction Penalties	1,175	1,885	650	1,695	
2221	001	GENERAL FUND	310	POLICE	001.310.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2222	001	GENERAL FUND	310	POLICE	001.310.367.00.00	Contributions & Donations from	31,564	20,974	2,622	-	
2223	001	GENERAL FUND	310	POLICE	001.310.369	OTHER MISCELLANEOUS REVENUES				-	
2224	001	GENERAL FUND	310	POLICE	001.310.369.20.00	Unclaimed Money & Proceeds fi	463	294	947	-	
2225	001	GENERAL FUND	310	POLICE	001.310.369.30.00	Confiscated & Forfeited Propert	129	720	2,047	-	
2226	001	GENERAL FUND	310	POLICE	001.310.369.40.00	Judgments & Settlements	43,158	180,988	41	-	
2227	001	GENERAL FUND	310	POLICE	001.310.398	INSURANCE RECOVERIES				-	
2228	001	GENERAL FUND	310	POLICE	001.310.398.00.00	Insurance Recoveries	0	0	0	-	
2229	001	GENERAL FUND	320	FIRE	001.320	MEDIC/FIRE DEPARTMENT		0	0	-	
2230	001	GENERAL FUND	320	FIRE	001.320.331	*** Title Not Found ***		0	0	-	
2231	001	GENERAL FUND	320	FIRE	001.320.331.97.04	FEMA Grant for Live Fire Trainin	61,094	0	0	-	
2232	001	GENERAL FUND	320	FIRE	001.320.331.97.08	FEMA SAFER Grant	0	0	0	-	
2233	001	GENERAL FUND	320	FIRE	001.320.332.93.40	Medicaid		267,327	1,116,596	879,010	
2234	001	GENERAL FUND	320	FIRE	001.320.333	INDIRECT FEDERAL GRANTS		0	0	-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Request	25Budget Detail	Description
2235		001	GENERAL FUND	320 FIRE	001.320.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2236		001	GENERAL FUND	320 FIRE	001.320.333.97.03	Department of Homeland Secur	1,402	0	0	-	
2237		001	GENERAL FUND	320 FIRE	001.320.334.04.90			766	0	-	
2238		001	GENERAL FUND	320 FIRE	001.320.337.00.00	Interlocal Grants, Entitlements & Other		1,138,987	1,518,649	2,146,396	
2239		001	GENERAL FUND	320 FIRE	001.320.341	GENERAL GOVERNMENT		0	0	-	
2240		001	GENERAL FUND	320 FIRE	001.320.341.43.00	Budgeting & Accounting Service	13,198	4,130	2,620	13,198	
2241		001	GENERAL FUND	320 FIRE	001.320.342.60.00	Ambulance Services		1,458,232	2,274,626	2,217,998	
2242		001	GENERAL FUND	320 FIRE	001.320.362	RENTS, LEASES & CONCESSIONS		0	0	-	
2243		001	GENERAL FUND	320 FIRE	001.320.362.50.00	Space & Facilities Leases (Long-T	47,845	68,857	99,510	99,504	
2244		001	GENERAL FUND	320 FIRE	001.320.367	CONTRIBUTIONS & DONATIONS FROM PRIVATI		0	0	-	
2245		001	GENERAL FUND	320 FIRE	001.320.367.00.00	Contributions & Donations from	30,384	91,581	0	-	
2246		001	GENERAL FUND	320 FIRE	001.320.369	OTHER MISCELLANEOUS REVENUES		0	0	-	
2247		001	GENERAL FUND	320 FIRE	001.320.369.10.00	Sale of Scrap & Surplus	0	0	0	-	
2248		001	GENERAL FUND	320 FIRE	001.320.391.10.00	Long Term Debt Proceeds	0	0	0	-	
2249		001	GENERAL FUND	320 FIRE	001.320.395.10.10	Proceeds from Sales of Capital A	0	0	0	-	Impact fees for Fire Sta upgrades
2250		001	GENERAL FUND	320 FIRE	001.320.397.00.00	Fire Impact Fee Transfer In				315,000	
2251		001	GENERAL FUND	410 PARKS & RECREATION	001.410	PARKS & RECREATION				-	
2252		001	GENERAL FUND	410 PARKS & RECREATION	001.410.334	STATE GRANTS				-	
2253		001	GENERAL FUND	410 PARKS & RECREATION	001.410.334.02.70	Recreation & Conservation Func	0	0	0	-	
2254		001	GENERAL FUND	410 PARKS & RECREATION	001.410.341	GENERAL GOVERNMENT				-	
2255		001	GENERAL FUND	410 PARKS & RECREATION	001.410.341.70.10	Sales of Merchandise	41	0	0	-	
2256		001	GENERAL FUND	410 PARKS & RECREATION	001.410.346.90.20	Aging & Disability Services	0	0	0	-	
2257		001	GENERAL FUND	410 PARKS & RECREATION	001.410.362	RENTS, LEASES & CONCESSIONS				-	
2258		001	GENERAL FUND	410 PARKS & RECREATION	001.410.362.40.30	Space & Facilities Rentals (Short	0	0	0	-	
2259		001	GENERAL FUND	450 MUSEUM	001.450	MUSEUM DEPARTMENT				-	
2260		001	GENERAL FUND	450 MUSEUM	001.450	INDIRECT FEDERAL GRANTS				-	
2261		001	GENERAL FUND	450 MUSEUM	001.450.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2262		001	GENERAL FUND	450 MUSEUM	001.450.334	STATE GRANTS				-	
2263		001	GENERAL FUND	450 MUSEUM	001.450.334.04.20	Department of Commerce	0	0	0	-	
2264		001	GENERAL FUND	450 MUSEUM	001.450.341	GENERAL GOVERNMENT				-	
2265		001	GENERAL FUND	450 MUSEUM	001.450.341.43.00	Budgeting & Accounting Service	275	167	190	333	
2266		001	GENERAL FUND	450 MUSEUM	001.450.341.70.10	Sales of Merchandise	758	952	189	800	
2267		001	GENERAL FUND	450 MUSEUM	001.450.347	CULTURE & RECREATION				-	
2268		001	GENERAL FUND	450 MUSEUM	001.450.347.50.30	Exhibit Admission Fees	8,586	8,534	7,498	7,657	
2269		001	GENERAL FUND	450 MUSEUM	001.450.347.90.00	Other Fees	0	0	0	-	
2270		001	GENERAL FUND	450 MUSEUM	001.450.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2271		001	GENERAL FUND	450 MUSEUM	001.450.367.00.00	Contributions & Donations from	21,546	7,953	13,273	150,000	Foundation for storage/workshop
2005		001	GENERAL FUND	710 CENTRAL PUBLIC WORKS	001.710	CENTRAL PUBLIC WORKS				-	
2006		001	GENERAL FUND	710 CENTRAL PUBLIC WORKS	001.710.341	GENERAL GOVERNMENT				-	
2007		001	GENERAL FUND	710 CENTRAL PUBLIC WORKS	001.710.341.43.00	Budgeting & Accounting Service	4,867	3,497	4,484	3,497	
2008		001	GENERAL FUND	712 ENGINEERING	001.712	ENGINEERING PLANS & SERVICES				-	
2009		001	GENERAL FUND	712 ENGINEERING	001.712.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2010		001	GENERAL FUND	712 ENGINEERING	001.712.345.81.00	Zoning & Subdivision Services	121	0	3,986	-	
2011		001	GENERAL FUND	713 FACILITIES	001.713	MUNICIPAL/COMMUNITY BUILDINGS				-	
2012		001	GENERAL FUND	713 FACILITIES	001.713.333	INDIRECT FEDERAL GRANTS				-	
2013		001	GENERAL FUND	713 FACILITIES	001.713.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Request	25Budget Detail	Description
2014	001	GENERAL FUND	713	FACILITIES	001.713.333.97.03	Department of Homeland Secur	817	0	0	-	
2015	001	GENERAL FUND	713	FACILITIES	001.713.334	STATE GRANTS				-	
2016	001	GENERAL FUND	713	FACILITIES	001.713.334.04.20	State Grants - Dept. of Commer	0	0	0	-	
2017	001	GENERAL FUND	713	FACILITIES	001.713.362	RENTS, LEASES & CONCESSIONS				-	
2018	001	GENERAL FUND	713	FACILITIES	001.713.362.40.00	Space & Facilities Rentals (Short	2,631	3,068	1,256	3,209	
2019	001	GENERAL FUND	713	FACILITIES	001.713.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2020	001	GENERAL FUND	713	FACILITIES	001.713.367.00.00	Contributions from Private Sour	0	0	0	-	
2021	001	GENERAL FUND	713	FACILITIES	001.713.397.01.00	REET Transfer in		0	300,000	655,000	565K Facilities, 90K Museum
2022	001	GENERAL FUND	714	CONSERVATION	001.714.334.04.20	Department of Commerce	0	0	0	-	
2023	001	GENERAL FUND	714	CONSERVATION	001.714.367.00.00	Contributions & Donations from	0	0	0	-	
2024	101	PARKS&RECREATION	410	PARKS & RECREATION	101	PARKS & RECREATION FUND				-	
2025	101	PARKS&RECREATION	410	PARKS & RECREATION	101.000	NON DEPARTMENTAL				-	
2026	101	PARKS&RECREATION	410	PARKS & RECREATION	101.000.361	INTEREST & OTHER EARNINGS				-	
2027	101	PARKS&RECREATION	410	PARKS & RECREATION	101.000.361.10.00	Investment Interest	22,225	1,681	0	-	
2028	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410	PARKS & RECREATION				-	
2029	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.308	BEGINNING FUND BALANCE				-	
2030	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.308.90.00	Unassigned Fund Balance	0	0	277,744	258,758	
2031	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.311	GENERAL PROPERTY TAX				-	
2032	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.311.10.00	Real & Personal Property Tax	1,901,121	1,179,686	2,100,000	2,100,000	
2033	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.322	NON-BUSINESS LICENSES & PERMITS				-	
2034	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.322.30.00	Animal Licenses	4,483	4,196	5,496	4,085	
2035	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.333	INDIRECT FEDERAL GRANTS				-	
2036	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2037	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2038	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.337.00.00	Interlocal Grants, Entitlements &	104,805	78,604	108,997	104,805	
2039	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341	GENERAL GOVERNMENT				-	
2040	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341.43.00	Budgeting & Accounting Service	2,805	2,246	2,500	-	
2041	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341.70.10	Sales of Merchandise - Retail	662	349	600	-	
2042	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341.70.11	Sales of Merchandise - Retail Ar	0	425	0	-	
2043	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341.70.20	Sales of Merchandise - Wholesa	2,616	2,040	2,500	-	
2044	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.341.81.00	Data/Word Processing, Printing	0	0	0	-	
2045	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.346.90.20	Aging & Disability Services	2,340	1,300	0	-	
2046	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.347	CULTURE & RECREATION				-	
2047	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.347.60.10	Recreation Fees - Taxable	78,972	66,963	72,613	90,000	
2048	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.347.60.20	Recreation Fees - Non Taxable	56,379	41,936	44,748	60,000	
2049	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.361	INTEREST & OTHER EARNINGS				-	
2050	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.361.10.00	Investment Interest	0	0	0	-	
2051	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.361.40.00	Lease Interest Revenue	713	0	0	-	
2052	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.362	RENTS, LEASES & CONCESSIONS				-	
2053	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.362.40.00	Storvik Park Rental	4,740	5,012	2,425	-	
2054	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.362.40.01	Depot Rental (Short-Term)	23,650	20,951	16,536	23,650	
2055	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.362.40.02	Senior Center Rental	4,555	1,513	2,500	4,555	
2056	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.362.50.00	Space & Facilities Leases (Long-T	4,918	439	700	4,918	
2057	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2058	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.367.00.00	Contributions & Donations from	65,908	44,545	6,000	20,000	
2059	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.367.00.01	Senior Center Donations	0	0	0	-	

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2060	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.369	OTHER MISCELLANEOUS REVENUES				-	
2061	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.369.40.00	Judgments & Settlements	0	0	0	-	
2062	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.395.10.10	Proceeds from Sales of Capital A	50	62	0	-	
2063	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.397					-	
2064	101	PARKS&RECREATION	410	PARKS & RECREATION	101.410.397.00.00	Operating Transfers In	10,000	0	10,000	15,000	
2065	102	CEMETERY	430	CEMETERY	102	GRANDVIEW CEMETERY FUND				-	
2066	102	CEMETERY	430	CEMETERY	102.000	NON DEPARTMENTAL				-	
2067	102	CEMETERY	430	CEMETERY	102.000.361	INTEREST & OTHER EARNINGS				-	
2068	102	CEMETERY	430	CEMETERY	102.000.361.10.00	Investment Interest	5,335	490	2,627	-	
2069	102	CEMETERY	430	CEMETERY	102.430	CEMETERY	0	0	0	-	
2070	102	CEMETERY	430	CEMETERY	102.430.308	BEGINNING FUND BALANCE				-	
2071	102	CEMETERY	430	CEMETERY	102.430.308.90.00	Unassigned Fund Balance	0	0	61,782	34,903	
2072	102	CEMETERY	430	CEMETERY	102.430.311	GENERAL PROPERTY TAX				-	
2073	102	CEMETERY	430	CEMETERY	102.430.311.10.00	Real & Personal Property Tax	195,116	113,250	200,000	200,000	
2074	102	CEMETERY	430	CEMETERY	102.430.333	INDIRECT FEDERAL GRANTS				-	
2075	102	CEMETERY	430	CEMETERY	102.430.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2076	102	CEMETERY	430	CEMETERY	102.430.343	UTILITIES				-	
2077	102	CEMETERY	430	CEMETERY	102.430.343.60.00	Cemetery Services	52,771	43,622	55,446	52,771	
2078	102	CEMETERY	430	CEMETERY	102.430.343.60.10	Cemetery Services	9,449	8,827	0	9,449	
2079	102	CEMETERY	430	CEMETERY	102.430.343.60.20	Cemetery Services	-	-456	0	-	
2080	103	LIBRARY	440	LIBRARY	103	PUBLIC LIBRARY FUND				-	
2081	103	LIBRARY	440	LIBRARY	103.000	NON DEPARTMENTAL				-	
2082	103	LIBRARY	440	LIBRARY	103.000.361	INTEREST & OTHER EARNINGS				-	
2083	103	LIBRARY	440	LIBRARY	103.000.361.10.00	Investment Interest	13,698	1,165	11,206	-	
2084	103	LIBRARY	440	LIBRARY	103.440	PUBLIC LIBRARY				-	
2085	103	LIBRARY	440	LIBRARY	103.440.308	BEGINNING FUND BALANCE				-	
2086	103	LIBRARY	440	LIBRARY	103.440.308.90.00	Unassigned Fund Balance	0	0	62,895	166,964	
2087	103	LIBRARY	440	LIBRARY	103.440.311	GENERAL PROPERTY TAX				-	
2088	103	LIBRARY	440	LIBRARY	103.440.311.10.00	Real & Personal Property Tax	1,600,855	948,468	1,690,000	1,700,000	
2089	103	LIBRARY	440	LIBRARY	103.440.333	INDIRECT FEDERAL GRANTS				-	
2090	103	LIBRARY	440	LIBRARY	103.440.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2091	103	LIBRARY	440	LIBRARY	103.440.333.43.00	NATIONAL AERONAUTICS & SPA	0	0	0	-	
2092	103	LIBRARY	440	LIBRARY	103.440.333.45.31	NATIONAL ENDOWMENT FOR T	0	0	0	-	
2093	103	LIBRARY	440	LIBRARY	103.440.333.97.03	DEPARTMENT OF HOMELAND S	0	0	0	-	
2094	103	LIBRARY	440	LIBRARY	103.440.334.00.30	State direct/indirect grant from	0	0	0	-	
2095	103	LIBRARY	440	LIBRARY	103.440.334.05.70	Washington State Library Grant	1,000	0	0	-	
2096	103	LIBRARY	440	LIBRARY	103.440.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2097	103	LIBRARY	440	LIBRARY	103.440.337.00.00	Interlocal Grants, Entitlements &	20,695	0	15,297	-	
2098	103	LIBRARY	440	LIBRARY	103.440.341	GENERAL GOVERNMENT				-	
2099	103	LIBRARY	440	LIBRARY	103.440.341.43.00	Budgeting & Accounting Service	886	1,366	700	1,366	
2100	103	LIBRARY	440	LIBRARY	103.440.341.81.10	Data/Word Processing, Printing	940	619	468	940	
2101	103	LIBRARY	440	LIBRARY	103.440.341.99.00	Passport & Naturalization Servic	29,345	14,665	30,905	18,900	
2102	103	LIBRARY	440	LIBRARY	103.440.347	CULTURE & RECREATION				-	
2103	103	LIBRARY	440	LIBRARY	103.440.347.20.00	Library Services	21,100	21,225	22,371	28,613	
2104	103	LIBRARY	440	LIBRARY	103.440.359	NON-COURT FINES & PENALTIES				-	
2105	103	LIBRARY	440	LIBRARY	103.440.359.00.00	Non-Court Fines & Penalties	1,631	1,408	1,332	1,920	

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2106	103	LIBRARY		440 LIBRARY	103.440.361	INTEREST & OTHER EARNINGS				-	
2107	103	LIBRARY		440 LIBRARY	103.440.361.10.00	Investment Interest	0	0	0	-	
2108	103	LIBRARY		440 LIBRARY	103.440.362	RENTS, LEASES & CONCESSIONS				-	
2109	103	LIBRARY		440 LIBRARY	103.440.362.50.00	Space & Facilities Leases (Long-T	0	0	0	-	
2110	103	LIBRARY		440 LIBRARY	103.440.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2111	103	LIBRARY		440 LIBRARY	103.440.367.00.00	Contributions & Donations from	13	19,953	0	-	
2112	103	LIBRARY		440 LIBRARY	103.440.369	OTHER MISCELLANEOUS REVENUES				-	
2113	103	LIBRARY		440 LIBRARY	103.440.369.80.00	Cash Adjustments	0	0	0	-	
2114	103	LIBRARY		440 LIBRARY	103.440.395	DISPOSITION OF CAPITAL ASSETS				-	
2115	103	LIBRARY		440 LIBRARY	103.440.395.10.00	Proceeds from Sales of Capital A	0	0	0	-	
2116	104	STREET		720 STREET MAINT/CONSTRUCTION	104	STREET MAINTENANCE FUND				-	
2117	104	STREET		720 STREET MAINT/CONSTRUCTION	104.000	NON DEPARTMENTAL				-	
2118	104	STREET		720 STREET MAINT/CONSTRUCTION	104.000.361	INTEREST & OTHER EARNINGS				-	
2119	104	STREET		720 STREET MAINT/CONSTRUCTION	104.000.361.10.00	Investment Interest	17,773	1,892	16,438	-	
2120	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720	STREET MAINT/CONST ACTIVITIES				-	
2121	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.308	BEGINNING FUND BALANCE				-	
2122	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.308.90.00	Unassigned Fund Balance	0	0	-377,414	206,272	
2123	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.311	GENERAL PROPERTY TAX				-	
2124	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.311.10.00	Real & Personal Property Tax	650,576	278,406	900,000	-	
2125	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.313	RETAIL SALES & USE TAXES				-	
2126	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.313.10.00	TBD Sales Tax	0	0	0	-	
2127	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.313.21.00	Public Transportation Tax TBD	1,431,671	717,576	1,279,993	1,307,168	
2128	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.316	BUSINESS & OCCUPATION TAXES				-	
2129	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.316.40.00	Business & Occupation Taxes on	476,106	335,718	476,677	500,878	
2130	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.322	NON-BUSINESS LICENSES & PERMITS				-	
2131	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.322.40.00	Street & Curb Permits	4,345	0	7,582	-	
2132	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.333	INDIRECT FEDERAL GRANTS				-	
2133	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.333.21.00	DEPARTMENT OF TREASURY	0	0	0	-	
2134	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2135	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.336	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2136	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.336.00.71	Multimodal Transpo City	23,216	17,326	23,066	23,203	
2137	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.336.00.87	Motor Vehicle Fuel Tax - City Str	329,882	188,175	20,182	311,869	
2138	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2139	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.337.30.00	Port - Sulfur Mitigation Interloc	26,527	17,735	26,795	11,435	
2140	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.341	GENERAL GOVERNMENT				-	
2141	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.341.70.10	Sales of Merchandise	0	0	0	-	
2142	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.344	TRANSPORTATION				-	
2143	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.344.10.10	Roads/Streets Maintenance & R	0	0	0	-	
2144	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.361	INTEREST & OTHER EARNINGS				-	
2145	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.361.10.00	Investment Interest	0	0	0	-	
2146	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.367	CONTRIBUTIONS	-	0	0	-	
2147	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.367.00.00	Contributions from Private Sour	0	0	0	-	
2148	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.369	OTHER MISCELLANEOUS REVENUES				-	
2149	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.369.10.00	Sale of Scrap & Surplus	98	0	0	-	
2150	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.369.40.00	Judgments & Settlements	200	0	0	-	
2151	104	STREET		720 STREET MAINT/CONSTRUCTION	104.720.372.00.00	Insurance Recoveries	0	0	0	-	

CITY OF ANACORTES

Total							79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2152	104	STREET	720	STREET MAINT/CONSTRUCTION	104.720.395.10.10	Proceeds from Sales of Capital A	0	0	0	-	
2153	104	STREET	720	STREET MAINT/CONSTRUCTION	104.720.397	TRANSFERS-IN				-	
2154	104	STREET	720	STREET MAINT/CONSTRUCTION	104.720.397.00.00	Transfers-In	900,000	0	1,000,000	-	
2155	104	STREET	720	STREET MAINT/CONSTRUCTION	104.720.398	INSURANCE RECOVERIES				-	
2156	104	STREET	720	STREET MAINT/CONSTRUCTION	104.720.398.00.00	Insurance Recoveries	16,813	0	0	-	
2157	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105	ARTERIAL STREET CONSTRUCTION				-	
2158	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.000	NON DEPARTMENTAL				-	
2159	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.000.361	INTEREST & OTHER EARNINGS				-	
2160	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.000.361.10.00	Investment Interest	8,037	431	4,581	-	
2161	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720	STREET MAINT/CONST ACTIVITIES				-	
2162	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.308	BEGINNING FUND BALANCE				-	
2163	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.308.90.00	Unassigned Fund Balance	0	0	114,073	74,670	
2164	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.311	GENERAL PROPERTY TAX				-	
2165	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.311.10.00	Real & Personal Property Tax	0	80,219	147,000	-	
2166	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.331	FEDERAL GRANTS				-	
2167	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.331.14.21	Real & Personal Property Tax	0	0	0	-	
2168	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333	INDIRECT FEDERAL GRANTS				-	
2169	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333.20.20	Department of Transportation	1,786,309	3,047,028	0	3,300,000	2.3M 16th st, 1.0M Fidalgo Bay rd
2170	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333.20.21	Department of Transportation	0	0	6,360,000	-	
2171	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333.20.23	Department of Transportation	0	0	0	-	
2172	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333.20.50	Department of Transportation	0	0	0	-	
2173	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2174	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334	STATE GRANTS				-	
2175	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334.03.51	Department of Ecology	0	0	0	-	
2176	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334.03.62	WSDOT	0	0	0	-	
2177	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334.03.66	Department of Ecology	0	0	0	-	
2178	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334.03.80	Transportation Improvement Bc	39,158	20,808	0	5,016,000	2.6M Comm Ave Ph 1, 2.0M Comm Ave Ph 2, 398K Q ave Ped Xing
2179	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.334.04.20	Department of Commerce	0	0	0	-	
2180	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2181	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.337.08.01	Interlocal Grants, Entitlements &	0	0	0	-	
2182	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.361	INTEREST & OTHER EARNINGS				-	
2183	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.361.10.00	Investment Interest	0	0	0	-	
2184	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.369	OTHER MISCELLANEOUS REVENUES				-	
2185	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.369.30.00	Confiscated & Forfeited Propert	0	0	0	-	
2186	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.397	TRANSFERS-IN				-	
2187	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.397.00.00	Transfers-In	372,632	0	257,000	2,511,961	
2188	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION	105.720.397.02.00	Transfers-In		0	436,000	-	
2189	105	ARTERIAL CONSTRUCTION	720	STREET MAINT/CONSTRUCTION						-	
2190	107	WA PARK	410	PARKS & RECREATION	107	WASHINGTON PARK FUND				-	
2191	107	WA PARK	410	PARKS & RECREATION	107.000	NON DEPARTMENTAL				-	
2192	107	WA PARK	410	PARKS & RECREATION	107.000.361	INTEREST & OTHER EARNINGS				-	
2193	107	WA PARK	410	PARKS & RECREATION	107.000.361.10.00	Investment Interest	6,151	477	5,001	-	
2194	107	WA PARK	410	PARKS & RECREATION	107.410	PARKS & RECREATION				-	
2195	107	WA PARK	410	PARKS & RECREATION	107.410.308	BEGINNING FUND BALANCE				-	
2196	107	WA PARK	410	PARKS & RECREATION	107.410.308.90.00	Unassigned Fund Balance	0	0	-47,917	(105,601)	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2197		107	WA PARK	410 PARKS & RECREATION	107.410.311	GENERAL PROPERTY TAX				-	
2198		107	WA PARK	410 PARKS & RECREATION	107.410.311.10.00	Real & Personal Property Tax	0	0	0	-	
2199		107	WA PARK	410 PARKS & RECREATION	107.410.333	INDIRECT FEDERAL GRANTS				-	
2200		107	WA PARK	410 PARKS & RECREATION	107.410.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2201		107	WA PARK	410 PARKS & RECREATION	107.410.341	GENERAL GOVERNMENT				-	
2202		107	WA PARK	410 PARKS & RECREATION	107.410.341.71.10	Sales of Merchandise, Firewood	13,161	12,853	7,854	13,556	
2203		107	WA PARK	410 PARKS & RECREATION	107.410.341.72.30	Sales of Merchandise, Shower	3,664	3,619	2,068	3,664	
2204		107	WA PARK	410 PARKS & RECREATION	107.410.361	INTEREST & OTHER EARNINGS				-	
2205		107	WA PARK	410 PARKS & RECREATION	107.410.361.10.00	Investment Interest	0	0	0	-	
2206		107	WA PARK	410 PARKS & RECREATION	107.410.362	RENTS, LEASES & CONCESSIONS				-	
2207		107	WA PARK	410 PARKS & RECREATION	107.410.362.31.10	Parking Fees - Boat Trailer Lot	79,449	74,568	76,191	81,832	
2208		107	WA PARK	410 PARKS & RECREATION	107.410.362.32.10	Parking Fees - Lot 'B'	5,244	10,951	4,854	10,000	
2209		107	WA PARK	410 PARKS & RECREATION	107.410.362.41.10	Camping Fees	284,284	217,265	284,686	284,284	
2210		107	WA PARK	410 PARKS & RECREATION	107.410.362.42.10	Day Use Park Fee	7,846	5,599	7,824	7,846	
2211		107	WA PARK	410 PARKS & RECREATION	107.410.362.43.10	Special Events	0	0	0	-	
2212		107	WA PARK	410 PARKS & RECREATION	107.410.367.00.00	Contributions & Donations from	0	3,900	0	-	
2213		107	WA PARK	410 PARKS & RECREATION	107.410.369.40.00	Judgments & Settlements	138	0	0	-	
2214		107	WA PARK	410 PARKS & RECREATION	107.410.369.80.00	Cash Adjustments	103	306	0	-	
2215		107	WA PARK	410 PARKS & RECREATION	107.410.397.00.00	Transfers In	0	0	0	-	
2216		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108	PARKS CAPITAL IMPROVEMENT				-	
2217		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.000	NON DEPARTMENTAL				-	
2218		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.000.361	INTEREST & OTHER EARNINGS				-	
2219		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.000.361.10.00	Investment Interest	3,556	588	2,374	-	
2220		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410	PARKS & RECREATION				-	
2221		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.308	BEGINNING FUND BALANCE				-	
2222		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.308.90.00	Unassigned Fund Balance	0	0	784,520	31,892	
2223		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.311.10.00	Real & Personal Property Tax	0	0	0	-	
2224		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.333	INDIRECT FEDERAL GRANTS				-	
2225		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.333.20.50	Department of Transportation	0	6,321	400,000	-	
2226		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.334	STATE GRANTS				-	
2227		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.334.02.07	Department of Agriculture	0	0	0	-	
2228		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.334.02.70	Recreation & Conservation Func	0	0	0	205,000	Thompson Trestle
2229		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.334.04.20	Dept. of Commerce	0	0	0	-	
2230		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.336	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2231		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.336.00.87	Motor Vehicle Fuel Tax - City Str	1,190	0	0	-	
2232		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.337.00.00	Interlocal Grants, Entitlements &	10,000	0	0	250,000	Depot expansion
2233		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.361	INTEREST & OTHER EARNINGS				-	
2234		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.361.10.00	Investment Interest	0	0	0	-	
2235		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.362	RENTS, LEASES & CONCESSIONS				-	
2236		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.362.50.00	Space & Facilities Leases (Long-1	28,108	21,081	28,106	28,108	
2237		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2238		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.367.00.00	Donations	1,302,306	3,589	0	1,115,000	700K Skatepark, 145K Trestle, 100K Heartlake, 60K ASAC, 50K volleyball, 10K Little Cranberry
2239		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.374.04.20	Dept. of Commerce Capital Gar	0	0	0	-	
2240		108	PARKS CAPITAL IMPROVEME	410 PARKS & RECREATION	108.410.397	TRANSFERS-IN				-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2241	108	PARKS CAPITAL IMPROVEME	410	PARKS & RECREATION	108.410.397.00.00	Transfers-In	0	0	405,000	265,000	REET, 50K Depot, 25K Parks infrastructure, 15K Q Park, 100K Pickle, 50K Storvic
2242	108	PARKS CAPITAL IMPROVEME	430	CEMETERY	108.430.343	TRANSFERS-IN				-	
2243	108	PARKS CAPITAL IMPROVEME	430	CEMETERY	108.430.343.60.20	Transfers-In	4,201	3,377	0	-	
2244	109	AFFORDABLE HOUSING	000	NONDEPARTMENTAL	109	AFFORDABLE HOUSING				-	
2245	109	AFFORDABLE HOUSING	000	NONDEPARTMENTAL	109.000.313.25.00	Housing and Related Services	716,021	358,774	639,997	653,584	
2246	109	AFFORDABLE HOUSING	000	NONDEPARTMENTAL	109.000.313.27.00	Affordable Housing Sales Tax	84,690	33,213	0	78,430	
2247	110	EMS	320	FIRE	110	AMBULANCE SERVICE FUND				-	
2248	110	EMS	320	FIRE	110.000	NON DEPARTMENTAL				-	
2249	110	EMS	320	FIRE	110.000.361	INTEREST & OTHER EARNINGS				-	
2250	110	EMS	320	FIRE	110.000.361.10.00	Investment Interest	0	0	0	-	
2251	110	EMS	320	FIRE	110.320	MEDIC/FIRE DEPARTMENT				-	
2252	110	EMS	320	FIRE	110.320.308	BEGINNING FUND BALANCE				-	
2253	110	EMS	320	FIRE	110.320.308.90.00	Unassigned Fund Balance	0	0	0	-	
2254	110	EMS	320	FIRE	110.320.311	GENERAL PROPERTY TAX				-	
2255	110	EMS	320	FIRE	110.320.311.10.00	Real & Personal Property Tax	0	0	0	-	
2256	110	EMS	320	FIRE	110.320.313	RETAIL SALES & USE TAXES				-	
2257	110	EMS	320	FIRE	110.320.313.11.00	Local Retail Sales & Use Tax	0	0	0	-	
2258	110	EMS	320	FIRE	110.320.331.93.49	DEPARTMENT OF HEALTH & HU	0	0	0	-	
2259	110	EMS	320	FIRE	110.320.332.93.40	Medicaid	0	0	0	-	
2260	110	EMS	320	FIRE	110.320.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2261	110	EMS	320	FIRE	110.320.333.97.03	DEPARTMENT OF HOMELAND S	0	0	0	-	
2262	110	EMS	320	FIRE	110.320.334	STATE GRANTS				-	
2263	110	EMS	320	FIRE	110.320.334.04.90	DEPARTMENT OF TREASURY	0	0	0	-	
2264	110	EMS	320	FIRE	110.320.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2265	110	EMS	320	FIRE	110.320.337.00.00	Interlocal Grants, Entitlements &	0	0	0	-	
2266	110	EMS	320	FIRE	110.320.341	GENERAL GOVERNMENT				-	
2267	110	EMS	320	FIRE	110.320.341.43.00	Budgeting & Accounting Service	0	0	0	-	
2268	110	EMS	320	FIRE	110.320.342	PUBLIC SAFETY				-	
2269	110	EMS	320	FIRE	110.320.342.20.00	Fire Protection & Emergency Me	0	0	0	-	
2270	110	EMS	320	FIRE	110.320.342.60.00	Ambulance Services	0	0	0	-	
2271	110	EMS	320	FIRE	110.320.361	INTEREST & OTHER EARNINGS				-	
2272	110	EMS	320	FIRE	110.320.361.10.00	Investment Interest	0	0	0	-	
2273	110	EMS	320	FIRE	110.320.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2274	110	EMS	320	FIRE	110.320.367.00.00	Contributions & Donations from	0	0	0	-	
2275	110	EMS	320	FIRE	110.320.397	TRANSFERS-IN				-	
2276	110	EMS	320	FIRE	110.320.397.00.00	Transfers-In	0	0	0	-	
2277	112	IMPACT FEES	240	PLANNING	112	DEVELOPMENT IMPACT FEE				-	
2278	112	IMPACT FEES	240	PLANNING	112.000	NON DEPARTMENTAL				-	
2279	112	IMPACT FEES	240	PLANNING	112.000.361	INTEREST & OTHER EARNINGS				-	
2280	112	IMPACT FEES	240	PLANNING	112.000.361.10.00	Investment Interest	26,337	1,192	24,432	-	
2281	112	IMPACT FEES	240	PLANNING	112.240	PLANNING & COMMUNITY DEVELOPMENT				-	
2282	112	IMPACT FEES	240	PLANNING	112.240.308	BEGINNING FUND BALANCE				-	
2283	112	IMPACT FEES	240	PLANNING	112.240.308.90.00	Unassigned Fund Balance	0	0	54,540	192,145	
2284	112	IMPACT FEES	240	PLANNING	112.240.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2285	112	IMPACT FEES	240	PLANNING	112.240.345.85.00	(GMA) Impact Fees Road	62,627	29,870	99,515	65,758	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2286		112	IMPACT FEES	240 PLANNING	112.240.345.85.10	(GMA) Impact Fees Recreation	30,233	21,837	54,629	31,745	
2287		112	IMPACT FEES	240 PLANNING	112.240.345.85.20	(GMA) Impact Fees Fire	24,145	22,057	23,884	25,352	
2288		112	IMPACT FEES	240 PLANNING	112.240.361	INTEREST & OTHER EARNINGS				-	
2289		112	IMPACT FEES	240 PLANNING	112.240.361.10.00	Investment Interest	0	0	0	-	
2290		112	IMPACT FEES	240 PLANNING	112.240.397	TRANSFERS-IN				-	
2291		112	IMPACT FEES	240 PLANNING	112.240.397.00.00	Transfers-In	0	0	0	-	
2292		113	ACFL	410 PARKS & RECREATION	113	ACFL MANAGEMENT FUND				-	
2293		113	ACFL	410 PARKS & RECREATION	113.000	NON DEPARTMENTAL				-	
2294		113	ACFL	410 PARKS & RECREATION	113.000.361	INTEREST & OTHER EARNINGS				-	
2295		113	ACFL	410 PARKS & RECREATION	113.000.361.10.00	Investment Interest	11,808	1,079	11,335	6,937	
2296		113	ACFL	410 PARKS & RECREATION	113.410	PARKS & RECREATION				-	
2297		113	ACFL	410 PARKS & RECREATION	113.410.308	BEGINNING FUND BALANCE				-	
2298		113	ACFL	410 PARKS & RECREATION	113.410.308.90.00	Unassigned Fund Balance	0	0	30,529	111,924	
2299		113	ACFL	410 PARKS & RECREATION	113.410.333	INDIRECT FEDERAL GRANTS				-	
2300		113	ACFL	410 PARKS & RECREATION	113.410.333.02.07	Indirect Federal Grants	0	0	0	-	
2301		113	ACFL	410 PARKS & RECREATION	113.410.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2302		113	ACFL	410 PARKS & RECREATION	113.410.334	STATE GRANTS				-	
2303		113	ACFL	410 PARKS & RECREATION	113.410.334.02.07	Department of Agriculture	0	0	0	-	
2304		113	ACFL	410 PARKS & RECREATION	113.410.334.03.10	Department of Ecology	0	0	0	-	
2305		113	ACFL	410 PARKS & RECREATION	113.410.344	TRANSPORTATION				-	
2306		113	ACFL	410 PARKS & RECREATION	113.410.344.20.20	Sales of Road Materials	0	0	0	-	
2307		113	ACFL	410 PARKS & RECREATION	113.410.361	INTEREST & OTHER EARNINGS	0	0	0	-	
2308		113	ACFL	410 PARKS & RECREATION	113.410.361.10.00	Investment Interest	0	0	0	-	
2309		113	ACFL	410 PARKS & RECREATION	113.410.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2310		113	ACFL	410 PARKS & RECREATION	113.410.367.00.00	Contributions and Donations frc	0	0	0	-	
2311		113	ACFL	410 PARKS & RECREATION	113.410.397	TRANSFERS-IN				-	
2312		113	ACFL	410 PARKS & RECREATION	113.410.397.00.00	Transfers-In	0	0	0	-	
2313		114	FOREST LAND ENDOWMENT 000	NONDEPARTMENTAL	114.000.361	NON DEPARTMENTAL				-	
2314		114	FOREST LAND ENDOWMENT 000	NONDEPARTMENTAL	114.000.361.10.00	NON DEPARTMENTAL	53,493	5,224	0	-	
2315		114	FOREST LAND ENDOWMENT 410	PARKS & RECREATION	114.410	FORESTLAND ENDOWMENT FUND				-	
2316		114	FOREST LAND ENDOWMENT 410	PARKS & RECREATION	114.410.367	PARKS & RECREATION				-	
2317		114	FOREST LAND ENDOWMENT 410	PARKS & RECREATION	114.410.367.00.00	Contributions & Donations	5,170	239	0	-	
2318		135	TOURISM FUND	240 PLANNING	135.000.361.10.00	Investment Interest	29,063	2,875	0	-	
2319		135	TOURISM FUND	240 PLANNING	135.240	DEPARTMENT OF TREASURY				-	
2320		135	TOURISM FUND	240 PLANNING	135.240.308.90.00	Unassigned Fund Balance	0	0	10,000	342	
2321		135	TOURISM FUND	240 PLANNING	135.240.313.31.00	Hotel/Motel Sales & Use Tax	594,287	347,706	549,367	608,892	
2322		135	TOURISM FUND	240 PLANNING	135.240.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2323		335	GROWTH MGMT	240 PLANNING	335	GROWTH MGMT CAPITAL IMPRV FUND				-	
2324		335	GROWTH MGMT	240 PLANNING	335.000	NON DEPARTMENTAL				-	
2325		335	GROWTH MGMT	240 PLANNING	335.000.361	INTEREST & OTHER EARNINGS				-	
2326		335	GROWTH MGMT	240 PLANNING	335.000.361.10.00	Investment Interest	84,748	6,501	0	-	
2327		335	GROWTH MGMT	240 PLANNING	335.240	PLANNING & COMMUNITY DEVELOPMENT				-	
2328		335	GROWTH MGMT	240 PLANNING	335.240.308	BEGINNING FUND BALANCE				-	
2329		335	GROWTH MGMT	240 PLANNING	335.240.308.10.00	Fund Balance - REET 1	0	0	2,141,000	234,551	
2330		335	GROWTH MGMT	240 PLANNING	335.240.308.10.02	Fund Balance - REET 2	0	0	0	1,851,551	
2331		335	GROWTH MGMT	240 PLANNING	335.240.318	OTHER TAXES				-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2332		335	GROWTH MGMT	240 PLANNING	335.240.318.34.00	REET 1 - First Quarter Percent	692,756	503,184	0	660,449	
2333		335	GROWTH MGMT	240 PLANNING	335.240.318.35.00	REET 2 - Second Quarter Percen	692,756	500,312	0	660,449	
2334		335	GROWTH MGMT	240 PLANNING	335.240.361	INTEREST & OTHER EARNINGS				-	
2335		335	GROWTH MGMT	240 PLANNING	335.240.361.10.00	Investment Interest	0	0	0	-	
2336		401	WATER	000 NONDEPARTMENTAL	401	WATER FUND				-	
2337		401	WATER	000 NONDEPARTMENTAL	401.000	NON DEPARTMENTAL				-	
2338		401	WATER	000 NONDEPARTMENTAL	401.000.308	BEGINNING FUND BALANCE				-	
2339		401	WATER	000 NONDEPARTMENTAL	401.000.308.10.00	Reserved Fund Balance	0	0	-2,086,083	6,643,369	
2340		401	WATER	000 NONDEPARTMENTAL	401.000.333	INDIRECT FEDERAL GRANTS				-	
2341		401	WATER	000 NONDEPARTMENTAL	401.000.333.83.52	Indirect Federal Grants	0	0	0	-	
2342		401	WATER	000 NONDEPARTMENTAL	401.000.334	STATE GRANTS				-	
2343		401	WATER	000 NONDEPARTMENTAL	401.000.334.01.82	Attorney General Office	0	0	0	-	
2344		401	WATER	000 NONDEPARTMENTAL	401.000.337	INTERLOCAL GRANTS, ENTITLEM	0	0	0	-	
2345		401	WATER	000 NONDEPARTMENTAL	401.000.337.00.00	Interlocal Grants, Entitlements &	0	0	0	-	
2346		401	WATER	000 NONDEPARTMENTAL	401.000.343	UTILITIES				-	
2347		401	WATER	000 NONDEPARTMENTAL	401.000.343.40.00	Water Sales	13,002,404	10,579,429	13,121,484	14,194,675	
2348		401	WATER	000 NONDEPARTMENTAL	401.000.343.40.50	Water Sales - Interdepartmenta	173,340	140,011	0	188,204	
2349		401	WATER	000 NONDEPARTMENTAL	401.000.343.90.00	Irrigation/Reclamation Services	565,099	451,660	350,961	581,785	
2350		401	WATER	000 NONDEPARTMENTAL	401.000.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2351		401	WATER	000 NONDEPARTMENTAL	401.000.345.83.30	Plan Checking Services	0	0	0	-	
2352		401	WATER	000 NONDEPARTMENTAL	401.000.361	INTEREST & OTHER EARNINGS				-	
2353		401	WATER	000 NONDEPARTMENTAL	401.000.361.10.00	Investment Interest	682,847	52,429	377,730	682,847	
2354		401	WATER	000 NONDEPARTMENTAL	401.000.367	Contributions & Donations from Private S				-	
2355		401	WATER	000 NONDEPARTMENTAL	401.000.367.00.00	OTHER GRANTS	12,810	500	0	-	
2356		401	WATER	000 NONDEPARTMENTAL	401.000.369	OTHER MISCELLANEOUS REVENUES				-	
2357		401	WATER	000 NONDEPARTMENTAL	401.000.369.10.20	Sale of Scrap & Surplus	0	4,293	0	6,439	
2358		401	WATER	000 NONDEPARTMENTAL	401.000.369.40.00	Judgments & Settlements	0	261,403	0	-	
2359		401	WATER	000 NONDEPARTMENTAL	401.000.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2360		401	WATER	000 NONDEPARTMENTAL	401.000.379.00.00	Capital Contributions - Private C	6,928,014	4,119,098	6,874,846	-	
2361		401	WATER	000 NONDEPARTMENTAL	401.000.379.00.10	Refinery Debt Capital Reserve	656,100	487,557	0	-	
2362		401	WATER	000 NONDEPARTMENTAL	401.000.379.00.20	Oak Harbor Capital Reserve	659,460	285,536	0	-	
2363		401	WATER	000 NONDEPARTMENTAL	401.000.395	DISPOSITION OF CAPITAL ASSETS				-	
2364		401	WATER	000 NONDEPARTMENTAL	401.000.395.10.00	Proceeds from Sales of Capital A	-37,674	0	0	-	
2365		401	WATER	000 NONDEPARTMENTAL	401.000.398	INSURANCE RECOVERIES				-	
2366		401	WATER	000 NONDEPARTMENTAL	401.000.398.00.00	Insurance Recoveries	0	0	0	-	
2367		401	WATER	710 CENTRAL PUBLIC WORKS	401	WATER FUND				-	
2368		401	WATER	710 CENTRAL PUBLIC WORKS	401.710	CENTRAL PUBLIC WORKS				-	
2369		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.361	INTEREST & OTHER EARNINGS				-	
2370		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.361.10.00	Investment Interest	0	0	0	-	
2371		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.361.30.00	Gains (Losses) on Investments	0	0	0	-	
2372		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.361.40.00	Other Interest	18,862	0	0	-	
2373		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.381	INTERFUND				-	
2374		401	WATER	710 CENTRAL PUBLIC WORKS	401.710.381.20.00	Interfund Loan Repayment Rece	0	0	0	-	
2375		401	WATER	730 WATER TREATMENT PLANT	401	WATER FUND				-	
2376		401	WATER	730 WATER TREATMENT PLANT	401.730	WATER TREATMENT PLANT				-	
2377		401	WATER	730 WATER TREATMENT PLANT	401.730.332	FEDERAL ENTITLEMENTS, IMPACT PAYMENTS, &				-	

CITY OF ANACORTES

Total							79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2378		401	WATER	730 WATER TREATMENT PLANT	401.730.332.21.20	ARRA Bonds Interest Subsidy Pa	0	0	0	-	
2379		401	WATER	730 WATER TREATMENT PLANT	401.730.334.03.10	Department of Ecology	0	0	0	-	
2380		401	WATER	730 WATER TREATMENT PLANT	401.730.341	GENERAL GOVERNMENT				-	
2381		401	WATER	730 WATER TREATMENT PLANT	401.730.341.43.00	Budgeting & Accounting Service	3,342	2,469	0	2,469	
2382		401	WATER	730 WATER TREATMENT PLANT	401.730.362	RENTS, LEASES & CONCESSIONS				-	
2383		401	WATER	730 WATER TREATMENT PLANT	401.730.362.21.30	Equipment & Vehicle Leases (Lo	0	0	0	-	
2384		401	WATER	730 WATER TREATMENT PLANT	401.730.362.50.00	Equipment & Vehicle Leases (Lo	8,232	20,896	27,155	18,559	
2385		401	WATER	730 WATER TREATMENT PLANT	401.730.367.00.00	Contributions & Donations from	0	0	0	-	
2386		401	WATER	730 WATER TREATMENT PLANT	401.740.362.51.00	Equipment & Vehicle Leases (Lo	1,137	1,340	0	-	
2387		401	WATER	740 WATER MAINTENANCE	401	WATER FUND				-	
2388		401	WATER	740 WATER MAINTENANCE	401.740	WATER MAINTENANCE				-	
2389		401	WATER	740 WATER MAINTENANCE	401.740.333	INDIRECT FEDERAL GRANTS				-	
2390		401	WATER	740 WATER MAINTENANCE	401.740.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2391		401	WATER	740 WATER MAINTENANCE	401.740.362	RENTS, LEASES & CONCESSIONS				-	
2392		401	WATER	740 WATER MAINTENANCE	401.740.362.20.00	Equipment & Vehicle Leases (Lo	0	0	0	-	
2393		401	WATER	740 WATER MAINTENANCE	401.740.367.00.00	Contributions & Donations from	0	0	0	-	
2394		401	WATER	740 WATER MAINTENANCE	401.740.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2395		401	WATER	740 WATER MAINTENANCE	401.740.379.10.30	Meter Installation Fees	40,373	46,741	27,916	70,111	
2396		401	WATER	740 WATER MAINTENANCE	401.740.379.11.30	City/Developer Fees Per Contrac	0	0	0	-	
2397		401	WATER	740 WATER MAINTENANCE	401.740.379.12.30	Large Water Service Inst Fees	0	0	0	-	
2398		401	WATER	740 WATER MAINTENANCE	401.740.379.13.30	General Facilities Charges	541,244	227,596	643,318	295,752	
2399		440	SEWER	000 NONDEPARTMENTAL	440	SEWER FUND				-	
2400		440	SEWER	000 NONDEPARTMENTAL	440.000	NON DEPARTMENTAL				-	
2401		440	SEWER	000 NONDEPARTMENTAL	440.000.308	BEGINNING FUND BALANCE				-	
2402		440	SEWER	000 NONDEPARTMENTAL	440.000.308.80.00	Unreserved Fund Balance	0	0	10,752,709	8,095,417	
2403		440	SEWER	000 NONDEPARTMENTAL	440.000.337.00.00	Interlocal Grants, Entitlements c	0	0	0	-	
2404		440	SEWER	000 NONDEPARTMENTAL	440.000.343	UTILITIES				-	
2405		440	SEWER	000 NONDEPARTMENTAL	440.000.343.50.00	Sewer/Reclaimed Water Sales	7,155,749	5,775,721	25,286,503	8,041,453	
2406		440	SEWER	000 NONDEPARTMENTAL	440.000.343.50.10	Septic Waste Dump Fee	683,270	469,375	0	631,575	
2407		440	SEWER	000 NONDEPARTMENTAL	440.000.343.50.50	Sewer/Reclaimed Water Sales	68,739	62,293	0	83,956	
2408		440	SEWER	000 NONDEPARTMENTAL	440.000.361	INTEREST & OTHER EARNINGS				-	
2409		440	SEWER	000 NONDEPARTMENTAL	440.000.361.10.00	Investment Interest	274,964	25,536	235,192	38,304	
2410		440	SEWER	000 NONDEPARTMENTAL	440.000.362	RENTS, LEASES & CONCESSIONS				-	
2411		440	SEWER	000 NONDEPARTMENTAL	440.000.362.50.00	SPACE & FACILITIES LEASES (LOI	10,837	21,994	28,582	29,302	
2412		440	SEWER	000 NONDEPARTMENTAL	440.000.369	OTHER MISCELLANEOUS REVENUES				-	
2413		440	SEWER	000 NONDEPARTMENTAL	440.000.369.10.20	Sale of Scrap & Surplus	576	1,064	0	-	
2414		440	SEWER	000 NONDEPARTMENTAL	440.000.369.40.00	Judgments and Settlements	0	0	0	-	
2415		440	SEWER	000 NONDEPARTMENTAL	440.000.369.90.00	Other	0	0	0	-	
2416		440	SEWER	000 NONDEPARTMENTAL	440.000.395.10.00	Proceeds from Sales of Capital A	0	0	0	-	
2417		440	SEWER	000 NONDEPARTMENTAL	440.000.395.20.00	Loss on Impairment	0	0	0	-	
2418		440	SEWER	000 NONDEPARTMENTAL	440.000.398	INSURANCE RECOVERIES				-	
2419		440	SEWER	000 NONDEPARTMENTAL	440.000.398.00.00	Insurance Recoveries	0	0	0	-	
2420		440	SEWER	240 PLANNING	440	SEWER FUND				-	
2421		440	SEWER	240 PLANNING	440.240	PLANNING & COMMUNITY DEVELOPMENT				-	
2422		440	SEWER	240 PLANNING	440.240.368	SPECIAL ASSESSMENTS				-	
2423		440	SEWER	240 PLANNING	440.240.368.10.00	Special Assesments - Capital	0	0	0	-	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2424		440	SEWER	710 CENTRAL PUBLIC WORKS	440	SEWER FUND				-	
2425		440	SEWER	710 CENTRAL PUBLIC WORKS	440.710	CENTRAL PUBLIC WORKS				-	
2426		440	SEWER	710 CENTRAL PUBLIC WORKS	440.710.361	INTEREST & OTHER EARNINGS				-	
2427		440	SEWER	710 CENTRAL PUBLIC WORKS	440.710.361.10.00	Investment Interest	0	0	0	-	
2428		440	SEWER	710 CENTRAL PUBLIC WORKS	440.710.361.40.00	Other Interest	17,681	0	0	-	
2429		440	SEWER	750 SEWER TREATMENT	440	SEWER FUND				-	
2430		440	SEWER	750 SEWER TREATMENT	440.750	SEWER TREATMENT				-	
2431		440	SEWER	750 SEWER TREATMENT	440.750.333	INDIRECT FEDERAL GRANTS				-	
2432		440	SEWER	750 SEWER TREATMENT	440.750.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2433		440	SEWER	750 SEWER TREATMENT	440.750.333.97.03	DEPARTMENT OF HOMELAND S	2,535,361	692,334	0	-	
2434		440	SEWER	750 SEWER TREATMENT	440.750.334	STATE GRANTS	-	0	0	-	
2435		440	SEWER	750 SEWER TREATMENT	440.750.334.00.10	WA State Legislature	0	0	0	-	
2436		440	SEWER	750 SEWER TREATMENT	440.750.341	GENERAL GOVERNMENT				-	
2437		440	SEWER	750 SEWER TREATMENT	440.750.341.43.00	Budgeting & Accounting Service	3,698	2,933	0	-	
2438		440	SEWER	750 SEWER TREATMENT	440.750.361	INTEREST & OTHER EARNINGS				-	
2439		440	SEWER	750 SEWER TREATMENT	440.750.361.40.00	Other Interest	0	0	0	-	
2440		440	SEWER	750 SEWER TREATMENT	440.750.367.00.00	Contributions & Donations from	0	0	0	-	
2441		440	SEWER	750 SEWER TREATMENT	440.750.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2442		440	SEWER	750 SEWER TREATMENT	440.750.379.00.30	Capital Contributions - Private C	100,585	0	0	-	
2443		440	SEWER	750 SEWER TREATMENT	440.750.379.11.30	City/Developer Fees Per Contrac	0	0	0	-	
2444		440	SEWER	750 SEWER TREATMENT	440.750.379.13.30	General Facilities Charges	245,253	257,444	262,179	364,042	
2445		440	SEWER	750 SEWER TREATMENT	440.750.395	DISPOSITION OF CAPITAL ASSETS				-	
2446		440	SEWER	750 SEWER TREATMENT	440.750.395.10.00	Proceeds from Sales of Capital A	-16,815	0	0	-	
2447		440	SEWER	760 SEWAGE COLLECTION	440	SEWER FUND				-	
2448		440	SEWER	760 SEWAGE COLLECTION	440.760	SEWAGE COLLECTION				-	
2449		440	SEWER	760 SEWAGE COLLECTION	440.760.343	UTILITIES				-	
2450		440	SEWER	760 SEWAGE COLLECTION	440.760.343.50.30	Sewer/Reclaimed Water Sales	0	0	0	-	
2451		440	SEWER	760 SEWAGE COLLECTION	440.760.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2452		440	SEWER	760 SEWAGE COLLECTION	440.760.345.83.30	Plan Checking Services	0	0	0	-	
2453		440	SEWER	760 SEWAGE COLLECTION	440.760.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2454		440	SEWER	760 SEWAGE COLLECTION	440.760.379.10.00	Latecomer Hook-Up Fees	0	0	0	-	
2455		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445	STORM DRAINAGE FUND				-	
2456		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445.000	NON DEPARTMENTAL				-	
2457		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445.000.308	BEGINNING FUND BALANCE				-	
2458		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445.000.308.80.00	Unreserved Fund Balance	0	0	199,037	876,618	
2459		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445.000.361	INTEREST & OTHER EARNINGS				-	
2460		445	STORM DRAINAGE	000 NONDEPARTMENTAL	445.000.361.10.00	Investment Interest	29,941	3,745	22,915	29,941	
2461		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445	STORM DRAINAGE FUND				-	
2462		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770	STORM DRAINAGE SYSTEM				-	
2463		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.333	INDIRECT FEDERAL GRANTS				-	
2464		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2465		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.334	STATE GRANTS				-	
2466		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.334.03.10	Department of Ecology	45,000	0	130,000	-	
2467		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.334.03.11	Department of Ecology	0	0	0	-	
2468		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.343	UTILITIES				-	
2469		445	STORM DRAINAGE	770 STORM DRAINAGE SYSTEM	445.770.343.10.00	Storm Drainage Services - Intern	30,990	24,471	2,005,924	32,628	

CITY OF ANACORTES

Total						79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2470	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.343.10.30	Storm Drainage Services	2,064,210	1,642,137	0	2,189,531	
2471	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2472	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.345.83.30	Plan Checking Services	0	0	0	-	
2473	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.361	INTEREST & OTHER EARNINGS				-	
2474	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.361.10.00	Investment Interest	0	0	0	-	
2475	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.361.40.00	Other Interest	0	0	0	-	
2476	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.367.00.00	Contributions & Donations from	0	0	0	-	
2477	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.368	SPECIAL ASSESSMENTS				-	
2478	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.368.10.00	Special Assessments-Capital	0	0	0	-	
2479	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.379	CAPITAL CONTRIBUTIONS - PRIVATE CONTRIBU				-	
2480	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.379.00.00	Capital Contributions - Private C	71,037	0	0	-	
2481	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.379.13.30	General Facilities Charges	60,474	40,134	61,004	57,051	
2482	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.395	DISPOSITION OF CAPITAL ASSETS				-	
2483	445	STORM DRAINAGE	770	STORM DRAINAGE SYSTEM	445.770.395.10.10	Proceeds from Sales of Capital A	-7,586	0	0	-	
2484	450	SANITATION FUND	000	NONDEPARTMENTAL	450	SANITATION FUND				-	
2485	450	SANITATION FUND	000	NONDEPARTMENTAL	450.000	NON DEPARTMENTAL				-	
2486	450	SANITATION FUND	000	NONDEPARTMENTAL	450.000.308	BEGINNING FUND BALANCE				-	
2487	450	SANITATION FUND	000	NONDEPARTMENTAL	450.000.308.80.00	Unreserved Fund Balance	0	0	614,954	872,854	
2488	450	SANITATION FUND	000	NONDEPARTMENTAL	450.000.361	INTEREST & OTHER EARNINGS				-	
2489	450	SANITATION FUND	000	NONDEPARTMENTAL	450.000.361.10.00	Investment Interest	38,371	3,852	35,509	38,371	
2490	450	SANITATION FUND	780	SANITATION SERVICES	450	SANITATION FUND				-	
2491	450	SANITATION FUND	780	SANITATION SERVICES	450.780	SANITATION SERVICES				-	
2492	450	SANITATION FUND	780	SANITATION SERVICES	450.780.333	INDIRECT FEDERAL GRANTS				-	
2493	450	SANITATION FUND	780	SANITATION SERVICES	450.780.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2494	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343	UTILITIES				-	
2495	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.00	Solid Waste Services	3,828,021	3,046,809	6,124,868	4,053,892	
2496	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.05	Solid Waste Services - Roll on	0	0	0	-	
2497	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.10	Solid Waste Services -Bags Retai	1,021	545	0	778	
2498	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.20	Solid Waste Services -Bags Who	25,142	18,075	0	24,355	
2499	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.50	Solid Waste Services -Interdepai	78,807	68,077	0	90,336	
2500	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.60	Solid Waste Services -Recycling	1,197,189	940,638	0	1,254,033	
2501	450	SANITATION FUND	780	SANITATION SERVICES	450.780.343.70.70	Solid Waste Services - Organics	881,828	703,212	0	934,910	
2502	450	SANITATION FUND	780	SANITATION SERVICES	450.780.345	NATURAL & ECONOMIC ENVIRONMENT				-	
2503	450	SANITATION FUND	780	SANITATION SERVICES	450.780.345.83.30	Plan Checking Services	0	0	0	-	
2504	450	SANITATION FUND	780	SANITATION SERVICES	450.780.361	INTEREST & OTHER EARNINGS				-	
2505	450	SANITATION FUND	780	SANITATION SERVICES	450.780.361.10.00	Investment Interest	0	0	0	-	
2506	450	SANITATION FUND	780	SANITATION SERVICES	450.780.367.00.00	Contributions & Donations from	0	0	0	-	
2507	450	SANITATION FUND	780	SANITATION SERVICES	450.780.369	OTHER MISCELLANEOUS REVENUES				-	
2508	450	SANITATION FUND	780	SANITATION SERVICES	450.780.369.10.20	Sale of Scrap & Surplus	1,810	988	0	-	
2509	450	SANITATION FUND	780	SANITATION SERVICES	450.780.369.40.00	Judgments & Settlements	0	0	0	-	
2510	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501	EQUIPMENT RENTAL FUND				-	
2511	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501.000	NON DEPARTMENTAL				-	
2512	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501.000.361	INTEREST & OTHER EARNINGS				-	
2513	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501.000.361.10.00	Investment Interest	194,194	11,625	128,471	194,194	
2514	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501.000.397	TRANSFERS-IN				-	
2515	501	EQUIPMENT RENTAL	000	NONDEPARTMENTAL	501.000.397.00.00	Transfers In	0	0	0	-	

CITY OF ANACORTES

					Total	79,451,798	62,974,483	125,604,970	114,037,158
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2025 Revenue Budget

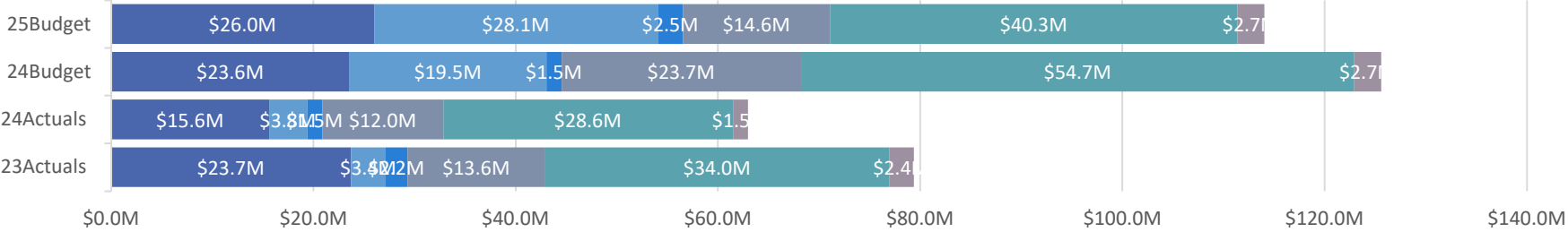
							2023	2024		2025	
Line	TITLE	FUND	Fund	Dept. Department	BARS	Account	23Actuals	24Actuals	24Budget Reque	25Budget Detail	Description
2516	501	EQUIPMENT RENTAL	710	CENTRAL PUBLIC WORKS	501	EQUIPMENT RENTAL FUND				-	
2517	501	EQUIPMENT RENTAL	710	CENTRAL PUBLIC WORKS	501.710	CENTRAL PUBLIC WORKS				-	
2518	501	EQUIPMENT RENTAL	710	CENTRAL PUBLIC WORKS	501.710.341	GENERAL GOVERNMENT				-	
2519	501	EQUIPMENT RENTAL	710	CENTRAL PUBLIC WORKS	501.710.341.43.00	Budgeting & Accounting Service	7,174	6,592	4,997	9,888	
2520	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501	EQUIPMENT RENTAL FUND				-	
2521	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790	VEHICLE & EQUIPMENT FLEET				-	
2522	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.308	BEGINNING FUND BALANCE				-	
2523	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.308.80.00	Unreserved Fund Balance	0	0	355,571	(1,726,693)	
2524	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.333	INDIRECT FEDERAL GRANTS				-	
2525	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.333.21.01	DEPARTMENT OF TREASURY	0	0	0	-	
2526	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.333.97.03	Department of Homeland Secur	0	0	0	-	
2527	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.337	INTERLOCAL GRANTS, ENTITLEMENTS & OTHER				-	
2528	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.337.00.00	EMS Grant for Ambulance	0	0	0	-	
2529	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.344	TRANSPORTATION				-	
2530	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.344.30.40	Repair Services	3,349,590	2,234,133	3,208,453	3,932,565	
2531	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.361	INTEREST & OTHER EARNINGS				-	
2532	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.361.10.00	Investment Interest	0	0	0	-	
2533	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.367	CONTRIBUTIONS & DONATIONS FROM PRIVATE S				-	
2534	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.367.00.00	Contributions & Donations from	0	0	0	-	
2535	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.395	DISPOSITION OF CAPITAL ASSETS				-	
2536	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.395.10.00	Proceeds from Sales of Capital A	0	7,000	0	-	
2537	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.395.10.10	Proceeds from Sales of Capital A	100,666	42,146	0	37,718	
2538	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.395.20.00	Compensation for Loss/Impairm	4,365	0	0	10,345	
2539	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.398	INSURANCE RECOVERIES				-	
2540	501	EQUIPMENT RENTAL	790	VEHICLE & EQUIPMENT FLEET	501.790.398.00.00	Insurance Recoveries (non capit	0	6,897	0	-	
2005	602	FORESTLAND ENDOWMENT	410	PARKS & RECREATION	602.000.361.10.00	Investment Interest	0	0	0	-	
2006	602	FORESTLAND ENDOWMENT	410	PARKS & RECREATION	602.410.367.00.00	Contributions & Donations from	0	0	0	-	
2007	604	TREE KEEPER ENDOWMENT	000	NONDEPARTMENTAL	604.000.361.10.00		0	0	0	-	
2008	611	FIREMEN'S PENSION	320	FIRE	611	FIREMEN'S PENSION FUND				-	
2009	611	FIREMEN'S PENSION	320	FIRE	611	FIREMEN'S PENSION FUND				-	
2010	611	FIREMEN'S PENSION	320	FIRE	611.000	NON DEPARTMENTAL				-	
2011	611	FIREMEN'S PENSION	320	FIRE	611.000.361	INTEREST & OTHER EARNINGS				-	
2012	611	FIREMEN'S PENSION	320	FIRE	611.000.361.10.00	Investment Interest	3,706	338	0	338	
2013	611	FIREMEN'S PENSION	320	FIRE	611.320	MEDIC/FIRE DEPARTMENT				-	
2014	611	FIREMEN'S PENSION	320	FIRE	611.320.308	BEGINNING FUND BALANCE				-	
2015	611	FIREMEN'S PENSION	320	FIRE	611.320.308.90.00	Unassigned Fund Balance	0	0	37,000	(11,497)	
2016	611	FIREMEN'S PENSION	320	FIRE	611.320.311	GENERAL PROPERTY TAX				-	
2017	611	FIREMEN'S PENSION	320	FIRE	611.320.311.10.00	Real & Personal Property Tax	0	0	0	-	
2018	611	FIREMEN'S PENSION	320	FIRE	611.320.336	STATE SHARED REVENUE, ENTITLEMENTS & IMP				-	
2019	611	FIREMEN'S PENSION	320	FIRE	611.320.336.06.91	Fire Insurance Premium Tax	34,408	41,759	0	41,759	
2020	611	FIREMEN'S PENSION	320	FIRE	611.320.361	INTEREST & OTHER EARNINGS				-	
2021	611	FIREMEN'S PENSION	320	FIRE	611.320.361.10.00	Investment Interest	0	0	0	-	
2022	621	PARAMEDIC DONATION FUN	320	FIRE	621.000.361.10.00	Investment Interest	0	0	0	-	
2023	621	PARAMEDIC DONATION FUN	320	FIRE	621.320.361.10.00	Investment Interest	0	0	0	-	
2024	621	PARAMEDIC DONATION FUN	320	FIRE	621.320.367.00.00	Contributions & Donations from	0	0	0	-	
											-

2025 Revenue Draft Budget by Fund		23 Actuals	24 Budget	25 Budget Requested	Year/Year	24 Spend / September	
Total		79,393,136	125,604,970	114,037,158	-9%	62,969,021	50%
113	ACFL	11,808	41,864	118,861	↑184%	1,079	3%
109	AFFORDABLE HOUSING	800,711	639,997	732,014	↑14%	391,987	61%
105	ARTERIAL CONSTRUCTION	2,206,137	7,318,654	10,902,631	↑49%	3,148,486	43%
102	CEMETERY	262,671	319,855	297,122	↓-7%	165,733	52%
501	EQUIPMENT RENTAL	3,655,988	3,697,492	2,458,018	↓34%	2,308,393	62%
611	FIREMEN'S PENSION	38,114	37,000	30,600	↓17%	42,097	114%
001	GENERAL FUND	17,891,301	35,673,625	35,587,242	↓0%	20,611,236	58%
335	GROWTH MGMT	1,470,260	2,141,000	3,407,000	↑59%	1,009,998	47%
112	IMPACT FEES	143,341	257,000	315,000	↑23%	74,956	29%
103	LIBRARY	1,690,163	1,835,174	1,918,702	⇒5%	1,008,868	55%
108	PARKS CAPITAL IMPROVEMENT	1,349,361	1,620,000	1,895,000	↑17%	34,955	2%
101	PARKS&RECREATION	2,290,939	2,653,359	2,685,771	⇒1%	1,451,949	55%
450	SANITATION FUND	6,052,188	6,775,331	7,269,529	⇒7%	4,782,196	71%
440	SEWER	11,079,899	36,565,165	17,284,048	↓53%	7,308,695	20%
445	STORM DRAINAGE	2,294,066	2,418,880	3,185,768	↑32%	1,710,486	71%
104	STREET	3,877,207	3,373,319	2,360,825	↓30%	1,556,830	46%
135	TOURISM FUND	623,351	559,367	609,234	⇒9%	350,580	63%
107	WA PARK	400,041	340,561	295,582	↓13%	329,540	97%
401	WATER	23,255,591	19,337,327	22,684,210	↑17%	16,680,958	86%

CITY OF ANACORTES
2025 Revenue Budget

FUNDNo Fund

23Actuals 24Actuals 24Budget 25Budget

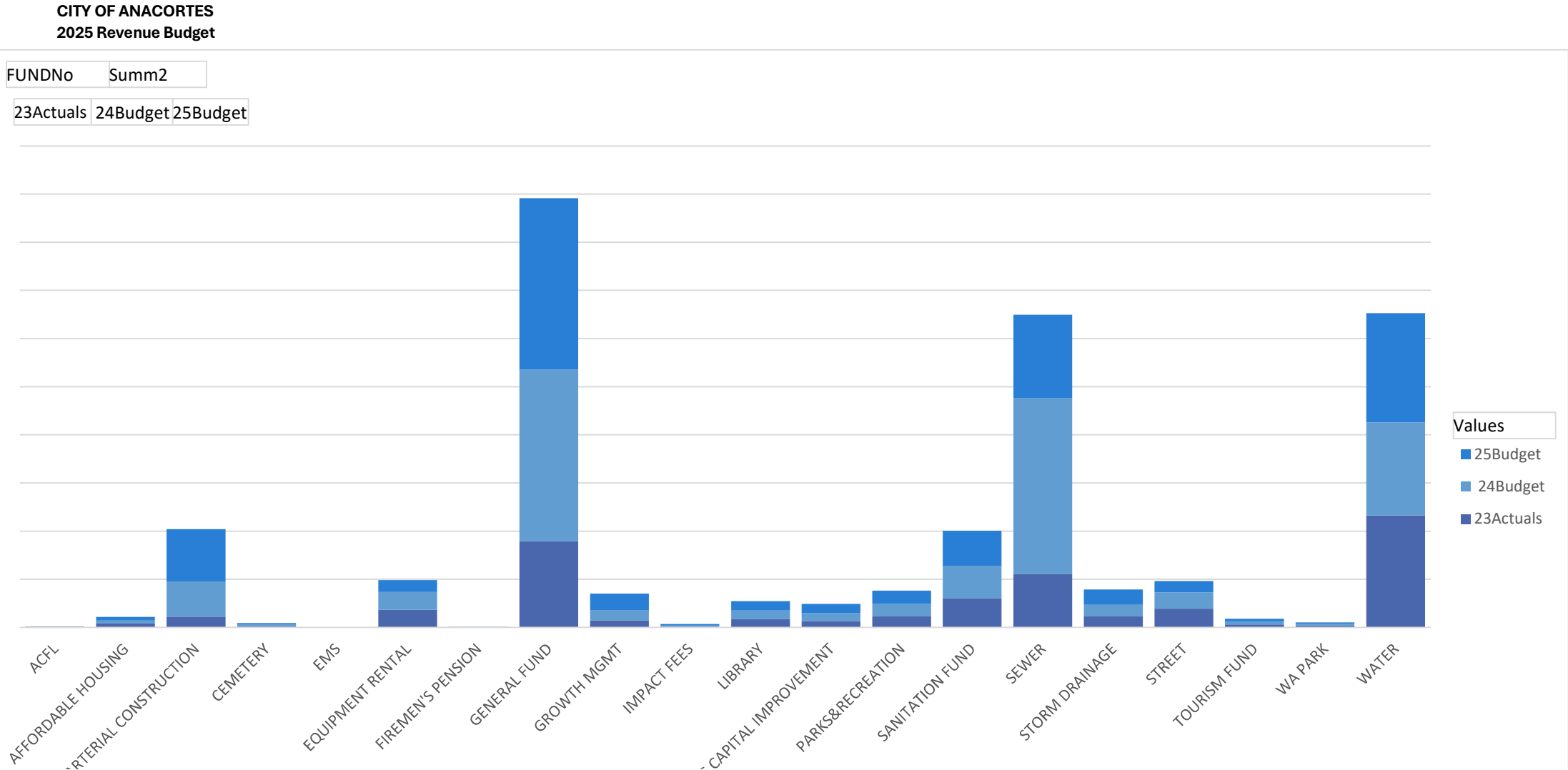


Summ2

- Taxes
- Internal
- Fees
- External Funding
- Services
- Other

Values

	23Actuals	24Actuals	24Budget	25Budget
Taxes	\$23.7M	\$15.6M	\$23.6M	\$26.0M
Internal	\$3.4M	\$3.8M	\$19.5M	\$28.1M
Fees	\$2.2M	\$1.5M	\$1.5M	\$2.5M
External Funding	\$13.6M	\$12.0M	\$23.7M	\$14.6M
Services	\$34.0M	\$28.6M	\$54.7M	\$40.3M
Other	\$2.4M	\$1.5M	\$2.7M	\$2.7M



Values

25Budget

24Budget

23Actuals

CITY OF ANACORTES
2025 Revenue Budget

FUNDNo	Fund	Summ2	Values		
			23Actuals	24Actuals	24Budget
001	GENERAL FUND	Taxes	14,308,853	10,002,567	15,579,107
		Internal	0	2,460,195	3,417,434
		Fees	792,979	474,090	785,429
		External Funding	589,571	3,946,688	9,789,821
		Services	1,651,942	2,997,596	4,496,028
		Other	547,955	730,099	1,605,806
001 Total			17,891,301	20,611,236	35,673,625
101	PARKS&RECREATION	Taxes	1,901,121	1,179,686	2,100,000
		Internal	10,000	0	287,744
		Fees	135,351	108,899	117,362
		External Funding	170,713	123,149	114,997
		Services	2,805	2,246	2,500
		Other	70,951	37,968	30,757
101 Total			2,290,939	1,451,949	2,653,359
102	CEMETERY	Taxes	195,116	113,250	200,000
		Internal	0	0	61,782
		Services	62,219	52,449	55,446
		Other	5,335	34	2,627
102 Total			262,671	165,733	319,855
103	LIBRARY	Taxes	1,600,855	948,468	1,690,000
		Internal	0	0	62,895
		External Funding	21,708	19,953	15,297
		Services	51,331	37,256	53,976
		Other	16,269	3,192	13,006
103 Total			1,690,163	1,008,868	1,835,174
104	STREET	Taxes	2,888,235	1,519,876	2,676,852
		Internal	900,000	0	622,586
		Fees	4,345	0	7,582
		External Funding	0	0	0
		Services	0	0	0
		Other	84,627	36,954	66,299
104 Total			3,877,207	1,556,830	3,373,319
105	ARTERIAL CONSTRUCTION	Taxes	0	80,219	147,000
		Internal	372,632	0	807,073
		External Funding	1,825,467	3,067,836	6,360,000
		Other	8,037	431	4,581
105 Total			2,206,137	3,148,486	7,318,654
107	WA PARK	Taxes	0	0	0
		Internal	0	0	-47,917
		Fees	376,823	308,384	373,555
		External Funding	0	3,900	0
		Other	23,218	17,256	14,923
107 Total			400,041	329,540	340,561
108	PARKS CAPITAL IMPROVEMEN	Taxes	1,190	0	0
		Internal	4,201	3,377	1,189,520
		External Funding	1,312,306	9,909	400,000
		Other	31,664	21,669	30,480
108 Total			1,349,361	34,955	1,620,000
109	AFFORDABLE HOUSING	Taxes	800,711	391,987	639,997
109 Total			800,711	391,987	639,997
112	IMPACT FEES	Internal	0	0	54,540
		Fees	117,004	73,764	178,028
		Other	26,337	1,192	24,432
112 Total			143,341	74,956	257,000
113	ACFL	Internal	0	0	30,529
		External Funding	0	0	0
		Other	11,808	1,079	11,335
113 Total			11,808	1,079	41,864
135	TOURISM FUND	Taxes	594,287	347,706	549,367
		Internal	0	0	10,000
		Other	29,063	2,875	0
135 Total			623,351	350,580	559,367
335	GROWTH MGMT	Taxes	1,385,512	1,003,497	0
		Internal	0	0	2,141,000
		Other	84,748	6,501	0
335 Total			1,470,260	1,009,998	2,141,000
401	WATER	Internal	1,856,804	1,000,689	-1,442,765
		Fees	40,373	46,741	27,916
		External Funding	6,940,824	4,119,598	6,874,846
		Services	13,570,845	11,033,558	13,472,445
		Other	846,745	480,372	404,885
401 Total			23,255,591	16,680,958	19,337,327
440	SEWER	Internal	245,253	257,444	11,014,888
		Fees	683,270	469,375	0
		External Funding	2,635,946	692,334	0
		Services	7,224,488	5,838,014	25,286,503
		Other	290,942	51,527	263,774
440 Total			11,079,899	7,308,695	36,565,165
445	STORM DRAINAGE	Internal	60,474	40,134	260,041
		External Funding	116,037	0	130,000
		Services	2,095,201	1,666,608	2,005,924
		Other	22,355	3,745	22,915
445 Total			2,294,066	1,710,486	2,418,880
450	SANITATION FUND	Internal	0	0	614,954
		Services	6,012,007	4,777,356	6,124,868
		Other	40,181	4,840	35,509
450 Total			6,052,188	4,782,196	6,775,331
501	EQUIPMENT RENTAL	Internal	0	0	355,571
		Services	3,356,764	2,240,725	3,213,450
		Other	299,224	67,668	128,471
501 Total			3,655,988	2,308,393	3,697,492
611	FIREMEN'S PENSION	Taxes	34,408	41,759	0
		Internal	0	0	37,000
		Other	3,706	338	0
611 Total			38,114	42,097	37,000
Grand Total			79,393,136	62,969,021	125,604,970

From: [Bradford Thompson](#)
To: [CityClerk](#)
Subject: City Budgets meeting
Date: Tuesday, November 19, 2024 8:34:32 AM

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Good morning WE saw last night meeting,,HOW SAD THERE WAS some wonderful Agendas ...But due to BUDGETS short fall .. We believe that CITY ,PORT,AND PARKS DEPT IS SITTING ON A EXCITING "GOLD MINE OF OPPORTUNITIES "!!!!\$\$\$\$\$\$..

MANY MAYORS OF ANACORTES HAS HAS HAD THE SAME SAD PROBLEMS (I KNOW 90% OF THESE WONDERFUL PEOPLE TOO)...

(1) F IRST THING THE CITY ,PORT,AND PARKS DEPT NEEDS TO TEAM TOGETHER AND AGREE TO SHARE PROPERTY TOGETHER...BECAUSE ANACORTES IS A WONDERFUL CITY TO LIVE IN FOR 64 YEARS AND IN 1926 THERE HAS HAS ONLY BEEN 2 PEOPLE WHO RECONIZIED THIS ANACORTES GOLD MINE OF ECONOMIC DEVELOPMENT OPPORTUNITIES AND THAT WAS "JAMES HILL OF GREAT NORTHERN RAILWAY,,AND THOMAS G THOMPSON JR OF ANACORTES WASHINGTON ANACORTES RAILWAYS.

(2)JAMES HILL RECONIZIED THE GOLD MINE OF ECONOMIC DEVELOPMENT OPPORTUNITIES BY LAYING A BEAUTIFUL STANDARD GAUGE RAILWAYS THAT....."\$\$\$. USED..... TO CONNECT PORT OF ANACORTES DOCKS (THE CLOSES PORT NEAR A ENORMOUS ECONOMIC GROWTH OPPORTUNITIES MARKETS .. OF ASIA.)BY RAIL TO ENORMOUS ECONOMIC DEVELOPMENT OPPORTUNITIES .OF VALUEABLE FEEDING MONEY TO BUDGETS OF FREIGHT FROM PORT OF ANACORTES TO ASIA, PORT OF SKAGIT, BELLINGHAM, SEATTLE EVERETT, TACOMA SUMAS,PORT OF HOUSTON, ETC. IT IS EXTREMELY SAD MEETING LAST NIGHT THAT NO ONE,,,EVEN SUGGESTIONS THESE IDEAS THAT HAVE BEEN KNOW FOR YEARS BY THE REST OF US ...

(3) WE HAVE GONE TO MANY,MANY, ANACORTES MEETINGS. AND WAS SO DELIGHTED TO HAVE MR THOMAS G THOMPSON JR STAND UP....."WE GOT A IDEAS TO MAKE ANACORTES GREAT ECONOMIC DEVELOPMENT OPPORTUNITIES WE CAN SAVE THE BNSF TRACKS (WHEN BN USED TO SERVED PORT OF ANACORTES 5 DAYS A WEEK) AND DEVELOPMENT OF THE TOURIST INDUSTRY BY HIS DIESAL AND STEAM POWERED 18 IN GAUGE RAILWAYS.
THOMAS OR TOMMY SAVED THE DEPOT ,WITH HELP OF THE MAYOR AND VOLUNTEERS
THOMAS RAILWAYS ADDED TO THE HOTELS AND CITY TAXES REVENUE WHEN PEOPLE, TOURIST CAME TO ANACORTES AND SPEND THEIR MONEY INTO CIITY Tommy also got THE wonderful opportunity to ship petroleum Coke off port DOCK

(4) PLEASE VIEW "YOU TUBE ""WHATS GOING ON WITH SHIPPING ""THE NOV 18 2024 SHOW " ..ITS EXCITING TO SEE HOW PORTS OF ANACORTES, EVERETT, SKAGIT,BELLINGHAM, HAS A EXCITING ECONOMIC DEVELOPMENT OPPORTUNITIES REOPENING OF THE "TOMMY THOMPSON TRAIL/BNSF RAILWAYS BACK DOWN TO PORT DOCKS FOR SHIPPING PETROLEUM COKE AND ASIA SHIPPING MARKETS (THERE ARE WONDERFUL FEDERAL GRANTS AVAILABLE TO REBUILD THE TOMMY THOMPSON TRAIL/BNSF RAILWAYS TRACK FROM MARCHES POINT TO ANACORTES DOCKS \$3100 A MILE TO MAINTAIN TOMMY THOMPSON TRAIL AND STATE OF WASHINGTON AND OREGON DEPT OF TRANSPORTATION TRANSLOADS FACILITIES GRANTS AND PORT FRAP GRANTS TO PORT ACCESS MANY GODS PRAYERS FOR THE SPEEDY REOPENING OF THE TOMMY THOMPSON TRAIL/BNSF RAILWAYS TRACKS TO WONDERFUL ECONOMIC DEVELOPMENT OPPORTUNITIES FOR THE PORT/CITY/PARKS DEPT SHARED TEAMS OF THE NEW ENRICHMENT OF ANACORTES BEST REGARDS ☺



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 7.a.

Agenda Item Title: Closed-Record Decision Hearing on the Port of Anacortes' T-Dock Shoreline Substantial Development Permit (SDP-2024-0005)

Staff Contact(s): Grace Pollard

Approved for Submittal to Council by **Action Type**

Grace Pollard
John Coleman

Closed Record Decision Hearing

Item Summary: The purpose of this agenda item is for the City Council to conduct a closed-record decision hearing, consider the Planning Commission's recommendation, and make a decision on the Shoreline Substantial Development Permit SDP-2024-0005. Permit application SDP-2024-0005 was submitted by the Port of Anacortes for the proposed demolition and reconfigured rebuilding of the aging commercial marine "T-Dock" located at Cap Sante Marina. The replacement of the existing creosote timber dock structure will be a rectangular concrete pier and will include updated utility services, improved stormwater handling, and updated electrical and lighting. The design proposes widening the central vehicular access point by enlarging the dock's footprint along the shoreline to provide for a 145-foot-wide vehicle approach entrance and installing a 210-foot-long steel bulkhead within the existing riprap upland of the ordinary high water mark (OHWM). The proposed shoreline compensatory mitigation action is to install eighteen (18) large woody debris (LWD) structures on the beach in the northeast area of Cap Sante Marina adjacent to the LWD installed as mitigation for the 2018 A-Dock demolition, replacement, and reconfiguration project.

Budget Impact:

N/A

Previous Action: Planning Commission held an open-record pre-decision hearing on Wednesday, November 13, 2024, and concluded their deliberation with a 7:0 vote in support of recommending approval with conditions as presented by staff in the November 7, 2024 Staff Report.

Recommended Motion: I move to approve SDP-2024-0005, a shoreline substantial development permit for the proposed Port of Anacortes T-Dock Reconfiguration Project

located within Cap Sante Marina subject to the conditions contained within the Finding of Fact, Conclusions of Law & Decision document.

Alternative Actions: Approve with additional or modified conditions or deny the permit application.

Attachments (listed in order presented):

1. Signed Planning Commission Findings, Conclusions & Recommendations
2. Exhibit A - Staff Report SDP-2024-0005
3. Exhibit B - Application Materials
4. Exhibit C - Noticing Materials
5. City Council Findings of Fact, Conclusions of Law, and Decision (Draft)
6. PowerPoint Presentation



CITY OF ANACORTES PLANNING COMMISSION

Findings of Fact, Conclusions of Law & Recommendation

PROJECT FILE NUMBER	SDP-2024-0005
PROJECT NAME	Port of Anacortes' T-Dock Reconfiguration Project
PROJECT LOCATION	1315 Q Avenue, Anacortes WA 98221 (APN: P32984)
PROJECT DESCRIPTION	The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit to demolish and rebuild the aging commercial marine "T-Dock" at Cap Sante Marina. The replacement of the existing creosote timber dock structure will be a rectangular concrete pier constructed of pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles. Also included in the project is updated utility services, improved stormwater handling, and updated electrical and lighting. The design proposes widening the central vehicular access point by enlarging the dock's footprint along the shoreline to provide a 145-foot vehicle approach entrance. The proposed shoreline compensatory mitigation action is to install large woody debris (LWD) on the beach in the northeast area of Cap Sante Marina. LWD is a known shoreline habitat feature.
APPLICANT / PROPERTY OWNER	Port of Anacortes, 317 Commercial Ave, Anacortes WA – Kevin Anderson / kevin.anderson@portofanacortes.com
PUBLIC HEARING BODY	Anacortes Planning Commission / November 13, 2024
PC DELIBERATION	Approve with Conditions / Wednesday, November 13, 2024
DECISION BODY	Anacortes City Council
CLOSED RECORD HEARING DATE	Monday, November 25, 2024
EXHIBITS	Exhibit A – Staff Report Exhibit B – Application Materials Exhibit C – Noticing Materials

Application documents may be accessed via the online permit portal: <https://ci-anacortes-wa.smartgovcommunity.com/PublicNotice/PublicNoticeHome>



904 6th Street
Anacortes, WA 98221
P.O. Box 547



360.299.1984
pced@anacorteswa.gov



anacorteswa.gov/161
anacorteswa.gov

After considering the written and spoken comments and considering the record before it, the Planning Commission enters the following findings of fact, conclusions of law, and recommendation:

FINDINGS OF FACT & CONCLUSIONS OF LAW

- 1. The staff report dated November 7, 2024, accurately describes the project proposal and is hereby incorporated by reference. (EXHIBIT 1).
- 2. The following members of the public provided testimony during the public hearing:
 - a. None.
- 3. The following additional exhibits were entered into the record at the public hearing:
 - a. None.
- 4. The following additional Findings of Fact and/or Conclusions of Law are entered:
 - a. None.

RECOMMENDATION

Based upon the foregoing findings and conclusions of law, and review of the City's regulatory authority to implement the policies, standards, and regulations of the Anacortes Municipal Code and the Anacortes Shoreline Master Program the Planning Commission hereby makes the following recommendation regarding the subject Shoreline Substantial Development Permit (SDP) application:

- ☒ Approve with Conditions
- ☐ Approve
- ☐ Deny

Subject to staff's recommended conditions in the Staff Report dated November 7, 2024 and any additional Commissioner conditions of approval as listed below:

1. None

Commission Vote	Support	Oppose	Absent	Abstain
Frank Jeretsky	X			
James Stoneman	X			
Linda Martin, Chair	X			
Luke Currier	X			
Michael Mills	X			
Paul Ryan	X			
William McCombs	X			
Total	7	0	0	0

ANACORTES PLANNING COMMISSION
ANACORTES, WASHINGTON

L. Martin

Linda Martin, Planning Commission Chair

11-18-24

Date



CITY OF ANACORTES PLANNING, COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT: STAFF REPORT

PROJECT FILE NUMBER	SDP-2024-0005	DATE OF STAFF REPORT	November 7, 2024
PROJECT TITLE	T-Dock	RELATED FILE(S)	PRE-2023-0035
PROJECT LOCATION	1315 Q Avenue, Anacortes, WA 98221 (APN: P32984)		
PROJECT REQUEST	The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit to demolish and rebuild the aging commercial marine "T-Dock" at Cap Sante Marina. The replacement of the existing creosote timber dock structure will be a rectangular concrete pier constructed of pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles. Also included in the project is updated utility services, improved stormwater handling, and updated electrical and lighting. The design proposes widening the central vehicular access point by enlarging the dock's footprint along the shoreline to provide a 145-foot vehicle approach entrance. The proposed compensatory mitigation action is to install large woody debris (LWD) on the beach in the northeast area of Cap Sante Marina. LWD is a known shoreline habitat feature.		
PROPERTY OWNER / APPLICANT	Port of Anacortes, Kevin Anderson – 100 Commercial Avenue Kevin.anderson@portofanacortes.com / 360.770.5194		
PUBLIC HEARING BODY & DATE	Planning Commission - Wednesday, November 13, 2024 @ 6pm		
DECISION BODY & DATE	Anacortes City Council - Monday, November 25, 2024 @ 6pm		
STAFF REPORT PREPARED BY	Grace Pollard, Senior Planner – gracep@anacorteswa.gov		
EXHIBITS	A. Staff Report B. Application Materials C. Noticing Materials		



904 6th Street
Anacortes, WA 98221
P.O. Box 547



360.299.1984
pced@anacorteswa.gov



anacorteswa.gov/161
anacorteswa.gov

PROJECT LOCATION & SURROUNDING USES



	ZONING DESIGNATION	COMPREHENSIVE PLAN DESIGNATION	CURRENT LAND USE
NORTH	Commercial (C) Commercial Marine (CM)	Commercial (C) Commercial Marine (CM)	Boat Travel Lift, Marina & Restaurant
SOUTH	Commercial Marine (CM) Marine Mixed Use (MMU)	Commercial Marine (CM) Marine Mixed Use (MMU)	Marina slips & Seafarer's Way
EAST	Commercial Marine (CM)	Commercial Marine (CM)	Marina & Fidalgo Bay
WEST	Commercial (C)	Commercial (C)	Parking, Warehouse & Q Avenue

SITE INFORMATION

ADJACENT BODY OF WATER	Cap Sante Marina & Fidalgo Bay
FLOOD ZONE(S)	Waterward of top of bank = Zone AE / Upland = Zone X
SHORELINE ENVIRONMENT(S)	Urban & Aquatic Environment Designations
PRESENT USE OF PROPERTY	A Commercial Marine Dock

I. PROCEDURAL

A. REVIEW TYPE. According to AMC 19.20.030(1) and 18.16.100(B), shoreline substantial development permit applications for projects valued greater than \$1 million are considered a Type 4 – City Council level review. Type 4-CC review process requires the Planning Commission hold an open-record pre-decision public hearing, collect all findings of fact and conclusions of law, and provide City Council with their recommendation of approval/approval with conditions/denial. During a closed-record public decision meeting, City Council will make the final decision on the proposed Shoreline Substantial Development Permit.

B. PROJECT HISTORY. The below confirms the project's procedural timestamps.

- Preapplication Conference September 12, 2023
- Preapplication Neighborhood Meeting October 8, 2024
- Application Submitted May 31, 2024
- Determination of Completeness June 28, 2024
- Dual Notice of Application & Notice of Hearing with 30-day public comment period September 25, 2024
- Planning Commission Open-Record Pre-Decision Hearing November 13, 2024
- City Council Closed-Record Decision Hearing November 25, 2024

C. INTEGRATION OF ENVIRONMENTAL REVIEW. SEPA lead agency shall be the agency with the main responsibility for complying with SEPA's procedural requirements and shall be the only agency responsible for the threshold determination.

Per WAC 197-11-926, when a local government agency (i.e. Port of Anacortes) initiates a proposal requiring permit approval, the SEPA lead agency will be the local agency seeking permit permission.

The Port of Anacortes, as lead agency, issued a Mitigated Determination of Non-Significance (MDNS) on April 14, 2024. A copy of this determination was submitted with the application materials. The mitigation measures of the SEPA determination will be incorporated as conditions of approval under this shoreline substantial development permit.

D. PUBLIC NOTICES. A joint notice of application with a 30-day public comment period and a notice of hearing were distributed as follows per AMC 19.20.080:

- Publication in the city's official newspaper, Anacortes American;
- Electronic mail or first class mail to:
 - The applicant;
 - Any agencies with jurisdiction over the application;
 - To owners of property within 300 feet of the subject property
- Posted on the project site.

And additionally:

- Posted at the Anacortes Municipal Building & Anacortes Public Library;

- Distributed via the City's "Notify Me" email subscription service.

E. REVIEWING DEPARTMENTS / AGENCIES. The project application was routed for review to applicable agencies and City departments.

REVIEWING DEPARTMENTS & AGENCIES		
City of Anacortes	State & Federal	Tribes & Others
• Building Division • Fire Department • Floodplain Manager • PW – Operations • PW – Stormwater • PW – Engineering • PW – Water • PW - Wastewater • Planning Division	• United States Army Corp. of Engineers • WA Dept. of Archaeology & Historical Preservation • WA Dept. of Ecology • WA Dept. of Fish & Wildlife • WA Dept. Natural Resources • NW Clean Air Agency	• Samish Indian Nation • Sauk-Suiattle Tribe • Stillaguamish Tribe • Swinomish Tribe • Upper Skagit Tribe • Skagit System Cooperative

F. CONSIDERATION OF TIMELY RECEIVED COMMENTS. The 30-day written public comment period ended on October 25, 2024. In making recommendations, staff and the PCED Director considered timely received written comments and the applicant's responses, if any, as required under AMC 19.20.130(C).

1. Comments from City Departments have been incorporated into this staff report.
2. No outside agency or tribal comments were received during the 30-day written public comment period.

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II. DEPARTMENT REVIEW – FINDINGS OF FACT

- A. SITE HISTORY.** Cap Sante Marina was established in 1927. In 1977 the existing creosote timber “T-Dock” structure was constructed in the west basin. The dock has supported maritime enterprises for more than four decades and currently provides the only location within the marina with the ability to load and unload vessels.



Photo circa 1977. “T-Dock” under construction.

ENVIRONMENTAL RESTRICTIVE COVENANT

An area adjacent to T-Dock is part of the Cap Sante Marine Cleanup site, a Model Toxics Control Act (MTCA) cleanup site managed by the Department of Ecology. The subject property contains an Environmental Restrictive Covenant (AFN: 201408050034) because residual contamination remains on the property after the completion of remedial action. The restrictive areas being monitored are shown below.

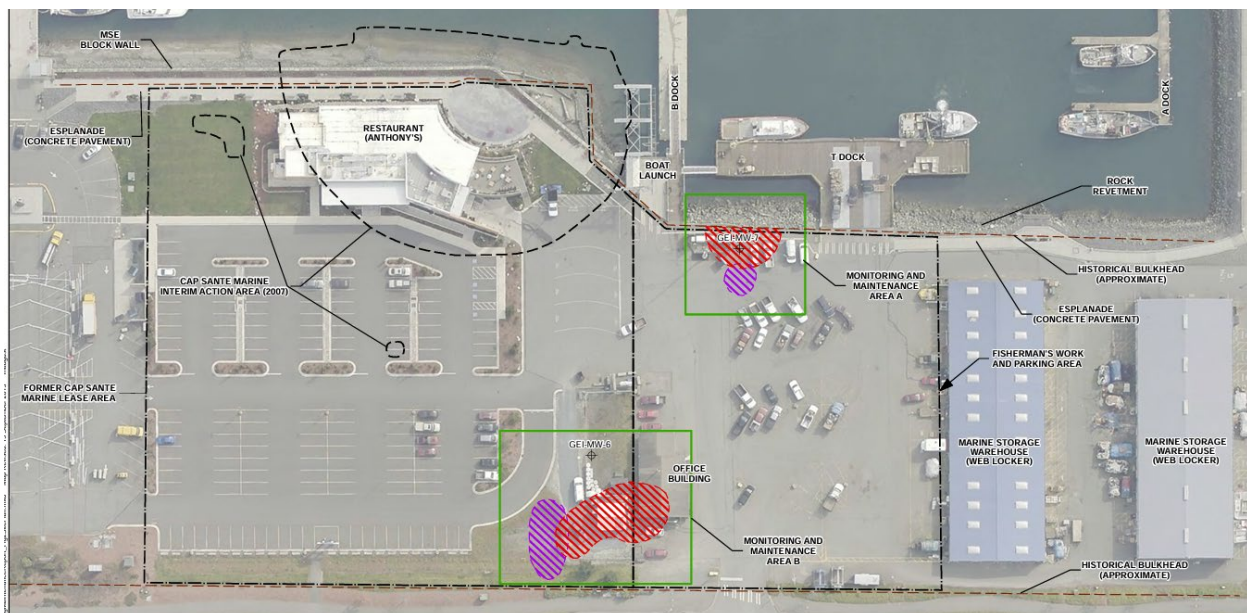


Image taken from the 2022 Year-8 Monitoring Report

PUBLIC ESPLANADE

Running through the subject property along the edge of the shoreline is a public esplanade connecting Seafarer's Park to the Cap Sante breakwater at Rotary Park. This public esplanade is a public access development requirement of the Shoreline Master Program (SMP).



B. PROJECT DETAIL SUMMARY.

STRUCTURAL FEATURES	EXISTING	PROPOSED
Overwater Coverage:	7,175 square feet	12,575 square feet
Vehicular Approach:	55' W	145' W
Decking Material:	Creosote timber planks	Concrete deck panels
Pile Supports:	One hundred fifteen (115) creosote treated timber piles	Thirty-five (35) 24-inch & five (5) 30-inch galvanized steel pipe piles
Fender Piles:	Twenty-nine (29) pressure treated fender piles	Twenty-four (24) 10-inch galvanized steel pipe fender piles
Elevation of Dock / Pier:	+13.5' MLLW	+12.88' to +14.2' MLLW
Bulkhead / Retaining Wall:	55-foot-long concrete retaining wall	210-foot-long Steel Z-Sheet pile bulkhead

Additional project details include:

- New stormwater system to route stormwater from the dock surface into the sanitary sewer system.
- Replacement of the current electrical service.
- Replacement of water and fire suppression systems.
- Excavation of ~1.3-feet by 190-feet of riprap from top of bank.

- No proposed dredging.
- No proposed fill waterward of the ordinary high water mark (OHWM).
- Substrate disturbance limited to pile extractions and new pile driving.
- See application materials for full details.

C. T Dock Reconfiguration 60% Submittal Plan Set, by PND Engineers, Inc., dated May 2024. In addition to the engineering plans showing existing T-Dock details and proposed concrete pier details on sheet E-400 is a photometric plan showing the level of light illumination on the pier and immediate vicinity proposed with their new lighting plan. (Illumination levels are shown in foot-candles; one (1) foot-candle is defined as enough light to saturate a one-foot square with one lumen of light).

Artificial night lighting on and from overwater structures must be minimized by focusing the light on the dock surface. Shading should minimize illumination of the surrounding environment and reduce glare on the water's surface.

D. CONSTRUCTION TECHNIQUES: Land-based and/or barge-mounted vibratory pile driving hammer to extract existing creosote piles; Land-based and/or barge-mounted impact hammer pile driver, if necessary, to install new piles; A bubble curtain and wooden block will be utilized during all impact pile driving to attenuate noise and minimize impacts to aquatic species. Land-based excavator and excavator-mounted jackhammer for the demolition of concrete slab, retaining wall and sidewalk. For the mitigation portion of the project a rubber tracked mini-excavator, hand tools, and powered hand tools will be used to place and affix the large woody debris (LWD) along the northeast shoreline of Cap Sante Marina.

E. OVERWATER COVERAGE & CRITICAL SALTWATER HABITAT IMPACTS: The project will result in ~5,400 square feet of additional overwater coverage and an additional 46 square feet of pile under the dock. The aquatic habitat around the existing riprap is low quality degraded habitat. Though the increase of shading by the enlarged pier will have an impact on the saltwater habitat, it was assessed that this impact will be minimal.

F. LARGE WOODY DEBRIS (LWD). Ten (10) 16-20-foot-long logs with rootwads 18-30 inches in diameter will be anchored with screw anchors and cables at depths of between +8.2ft and +5ft MLLW along the beach on the northeast side of Cap Sante Marina.

Per the applicant's Habitat Improvement Plan (HIP) the T-Dock Reconfiguration Project has been designed to provide net habitat benefits by offsetting impacts to degraded habitat with improvements to quality habitat at a 1 to 1 ratio of square footage. Habitat improvements will occur within-basin and will provide long-term and widespread benefits to Cap Sante Marina, forage fish, and any predators that rely on those stocks of forage fish.

Large woody debris (LWD) provides refuge for planktonic prey, and the area in which placement will occur is largely devoid of such refuge. The beach has a

healthy riparian zone at the base of a feeder bluff and is stated to provide good habitat for Chinook salmon prey. Further, LWD provides nutrients to the nearshore, and habitat for insects and other small prey items for juvenile Chinook salmon.

G. MITIGATION: Mitigation sequencing is the process necessary to avoid, minimize or reduce, or compensate for the environmental impacts(s) of a proposal. Mitigation or mitigation sequencing means the following sequence of steps listed in order of priority.

1. **Avoid.** Avoiding the impact altogether by not taking a certain action or parts of an action.

STAFF COMMENTS: Work will begin only after the in-water work window for the area opens, to avoid key migration periods for protected aquatic species.

The new pier will not extend further into the marina than the existing location of T-Dock. The new pier will not be widened beyond the existing width of T-Dock.

The process of installing the LWD pieces will make necessary measures to avoid impacting any existing salt marsh vegetation.

2. **Minimize.** Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology or by taking affirmative steps to avoid or reduce impacts.

STAFF COMMENTS: The area of increased overwater coverage will be limited to areas above existing degraded and dredged shoreline and existing riprap armor.

The removal of ~11.35 tons of creosote timber from the upper shore zone and ~119.01 tons from the lower shore zone will improve water quality within the marina. Removing creosote treated lumber from the shoreline removes toxic chemicals, known to cause high mortality and developmental abnormalities in herring eggs, from further leaching into the sediments and surrounding waterbody. (Herring are an important forage fish and a critical food source for our migrating salmon, which are the sole food source of the Southern Resident Killer Whale. People can also be exposed to creosote vapors on a hot day or through direct contact.)

3. **Rectify.** Rectifying the impact by repairing, rehabilitating, or restoring the affected environment.

STAFF COMMENTS: Improvements to stormwater management on T-Dock will improve water quality within the marina. Removal of additional miscellaneous submerged timber debris including four (4) to five (5) 12-14 inch creosote treated timber pile stubs will also improve water quality within the marina.

4. **Reduce.** Reducing or eliminating the impact over time by preservation and maintenance operations.

STAFF COMMENTS: The proposed mitigation of the ten (10) large woody debris (LWD) pieces will be located adjacent to a another Port mitigation area

where twelve (12) LWD pieces were installed also in the northeast portion of Cap Sante Marina.

5. **Compensate.** Compensating for the impact by replacing, enhancing, or providing substitute resources or environment.

STAFF COMMENTS: Installation of approximately ten (10), 16-20-foot-long pieces of large woody debris (LWD) across 6,000 square feet of beach along the northeast shoreline of Cap Sante Marina.

6. **Monitor.** Monitoring the impact and the compensation projects and taking appropriate corrective measures.

STAFF COMMENTS: The SMP requires periodic monitoring for up to five years from the date of completed development to ensure the success of required mitigation. (DR-6.3.10)

- H. **NO NET LOSS.** All shoreline projects must demonstrate the ability to achieve no net loss of shoreline ecological functions. This shall be accomplished by the use of Mitigation Sequencing, as defined in the Anacortes Shoreline Master Program, and as provided by WAC 173-26-201 (2)(e).

STAFF COMMENT: As described in the critical area reports submitted the proposal achieves no net loss primarily through the following actions. 1) Updating stormwater management functions. 2) Removal of an expected 130 tons of creosote timber from the site. 3) Placing and securing ten (10) large woody debris (LWD) pieces over approximately 6,000 square feet of beach at the northeast side of Cap Sante Marina providing new shoreline habitat.

- I. **ANACORTES SHORELINE MASTER PROGRAM (SMP).** The SMP is a planning document that outlines goals and policies for the use, development, protection, and restoration of shorelines of the City. It is also a regulatory ordinance with regulations for development intended to implement the goals and policies.

Not every goal, policy, and regulation are applicable to every Shoreline Substantial Development Permit project. Listed in the following pages are the goals, policies, and regulations believed to be the most relevant to this project and for which the project proposal was reviewed against. All applicable regulations of the SMP apply even if not specifically noted below.

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1. **SMP Section 5.12 Shoreline Use and Modification Matrix and Development Standards.**

The chart is coded according to the following legend. P = Permitted; when meeting requirements for that use and shoreline area, may be subject to Shoreline Substantial Development Permit. C = Conditional Use, when approved by the City and Department of Ecology. X = Prohibited; the use is not eligible for a Variance or Conditional Use Permit.	Urban Environment	Aquatic Environment
Shoreline Uses		
Industrial and Port Facilities		
Water-Dependent	P	P
Shoreline Modifications		
Docks, Piers, and Floats		
Public/Private	P	P
Shoreline Stabilization		
Hard structural stabilization	P	P
Fill		
In-Water or Upland Restoration	P	P
Other In-Water Fill	C	C
Other Upland Fill	P	-

STAFF COMMENT: The uses and modifications proposed are permitted, provided no in-water fill takes place. In-water fill (waterward of the OHWM) requires a Shoreline Conditional Use Permit.

1.1. **Section 5.12 Table 5.2 Shoreline Development Standards Matrix.**

Environment Designation	Min. Resid. Lot Size (sq.ft.)	Max. % of Lot Coverage ¹	Max. Height	Setback	
				Water-Dependent	Non-Water-Dependent
Urban	NA	50%	50-ft	0-ft.	25-ft.
Aquatic	NA	NA	-- ⁵	NA	NA

⁵ See adjacent upland designation.

2. **SMP Chapter 6: Environmental Protection General Regulations.**

2.1. **Section 6.3 Impacts, Mitigation, and Bonding**

2.1.1. General [Development Regulation] DR-6.3.1 All shoreline development and activity shall be located, designed, constructed, and managed in a manner that avoids, minimizes and/or mitigates adverse impacts to the environment. The

preferred mitigation sequence (avoid, minimize, rectify, reduce, or compensate for the environmental impact) shall follow that listed in WAC 173-26-201(2)(e), see also definition of “Mitigation” listed in this Master Program, Chapter 12.

2.1.2. Mitigation DR-6.3.6 Compensatory mitigation in the immediate vicinity of the impact shall be the preferred mitigation option, except where off-site mitigation can be demonstrated to be more beneficial to shoreline ecological functions; for example, mitigation off-site may be the better choice if large, cohesive areas are available off-site while only small, fragmented areas are available on-site for mitigation.

STAFF COMMENT: The proposal to establish large woody debris (LWD) along the northeast beach of Cap Sante Marina is not necessarily in the “immediate vicinity” of the impact, however it is not considered to be “off-site” mitigation either. The location is a better choice as the northeast beach of Cap Sante Marina is a large cohesive area that can benefit from shoreline enhancement.

2.1.3. Mitigation DR-6.3.8 Where feasible, replacement mitigation shall be required prior to impact and, at a minimum, prior to occupancy.

STAFF COMMENT: The applicant has stated that the large woody debris (LWD) installation will happen prior to or concurrently with the reconstruction of T-Dock. This will be a recommended condition of approval.

2.1.4. Bonding DR-6.3.9 Except for projects undertaken by public entities, performance or maintenance bonds or other security shall be required by the City to assure that work is completed, monitored, and maintained.

STAFF COMMENT: The Port of Anacortes is not required to bond for any portion of the project.

2.1.5. Monitoring DR-6.3.10 As a condition of approval, the City shall require periodic monitoring for up to five years from the date of completed development to ensure the success of required mitigation. The monitoring period may be extended if the success criteria set forth in the approved mitigation plan fail to be accomplished, or the mitigation plan has a longer horizon.

STAFF COMMENT: Throughout the application materials the applicant has stated that they will not provide monitoring, monitoring is a Shoreline Master Program condition of approval and is recommended by staff.

2.2. Section 6.7 Fish and Wildlife Habitat Conservation Areas (FWHCAs)

Section A-5 of the shoreline-specific Critical Areas Regulations contained in Appendix A provides protections for critical salt-water

habitats that are described in the *Northern Skagit County Bays and Shoreline Habitat Conservation and Restoration Blueprint 2005 Update*.

2.2.1. FWHCA [Development Regulation] DR-6.7.1 Water-dependent development and uses, including [...] docks, piers, mooring areas [...], shall not intrude into or be built over critical saltwater habitat unless the applicant can show that all of the following criteria can be met:

- a. The use preference listing in RCW 90.58.020 for uses in Shorelines of Statewide Significance shall be adhered to.
- b. The public's need for such a structure is clearly demonstrated and an alternative alignment or location on the applicant's property that would avoid impacts to critical saltwater habitats is not feasible or would result in unreasonable and disproportionate cost to accomplish that same general purpose. An alternatives analysis will be required for any non-exempt project proposed within FWHCAs.
- c. The project is consistent with the state's interest in resource protection and species recovery.
- d. Impacts to critical saltwater habitat functions are mitigated to result in equal or better ecological function.

STAFF COMMENT: The applicant has adequately shown that the above criteria can be met.

2.3. Section 6.9 Geologically Hazardous Areas

2.3.1. Special Reports and Determination of Buffers DR-6.9.2 The geotechnical engineering report shall be prepared by a Washington State licensed professional civil engineer with a specialty in geotechnical engineering or an engineering geologist with a Washington specialty license in engineering geology as specified in RCW 18.220. The report shall be based upon the best available science, existing and proposed uses, risks of slope failure, and coastal erosion rates over at least 75 years, if applicable.

STAFF COMMENT: The author of the geotechnical report is Siew L. Tan, P.E., a principal geotechnical engineer with PanGEO, Inc.

3. SMP Chapter 7: Shoreline Public Access.

3.1. General Requirements DR-7.4.1 Developments, uses, and activities shall be designed and operated to avoid significantly blocking, reducing, or adversely interfering with the public's visual or physical access to the water and the shorelines.

3.2. Physical Access and Easements DR-7.4.15 Future actions by the applicant or other parties shall not diminish the usefulness or value of the public access site.

STAFF COMMENT: The proposed T-Dock reconfiguration proposal will not diminish the usefulness or value of the public access esplanade on the site.

- 4. SMP Chapter 8 Specific Use Policies and Development Regulations.** Development and use proposals may involve a number of uses and shoreline *modifications* and must comply with the policies and regulations for each.

4.1. Section 8.6 Industrial and Port Facilities.

4.1.1. General Development Regulation DR-8.6.3 Only water-dependent industrial and water-dependent port facilities shall be permitted over water.

4.1.2. Public Access DR-8.6.8 Port and industrial facilities shall provide public access to shoreline areas in accordance with Chapter 7, Public Access, taking into consideration constitutional and statutory limitations, public safety, health, and security. Where industrial use is proposed for location on land in public ownership, public access shall be required in the general vicinity of the impact. Such provisions could be the preservation of shoreline views, the establishment of public access easements across and to the shoreline, enhancement of an adjacent street-end or park or other consideration commensurate with the degree of impact caused by the development. In this regard the *Port of Anacortes' Integrated Approach to Marine Public Access*, October 2003 is incorporated by reference into this SMP.

STAFF COMMENT: As per the referenced “*Integrated Approach to Marine Public Access*” plan, the existing public esplanade that crosses the subject property and connects Seafarer's Park to Rotary Park was listed by the Port of Anacortes as “Area 1: Cap Sante Boat Haven Esplanade.” This improvement was installed in 2009 under the shoreline permit for Anthony's restaurant. The esplanade will be slightly enhanced under the T-Dock Reconfiguration project by the construction of a concrete connection.

- 5. SMP Chapter 9: Specific Shoreline Modification Policies and Development Regulations.** Shoreline modification activities are structures or actions that permanently change the physical configuration or quality of the shoreline, particularly at the point where land and water meet.

5.1. Section 9.5 Docks, Piers, and Floats

- 5.1.1. Docks, Piers, and Floats [Development Regulations] DR-9.5.1**
The following dock, pier, and float developments are prohibited in the shoreline jurisdiction:
- a. [...]
 - b. Fill waterward of the ordinary high water mark [OHWM] or within a wetland to accommodate a dock, pier, or float.
 - c. – e. [...]

5.1.2. Docks, Piers, and Floats DR-9.5.2 Prior to granting a permit for a pier, dock, or float, the effects of the structure upon adjacent shoreline shall be determined, and disposition of the permit by the City shall reflect such determination.

5.1.3. Docks, Piers, and Floats DR-9.5.3 Design and construction of all piers and docks (and floats) are required to mitigate for impacts to ecological processes and functions.

5.1.4. Docks, Piers, and Floats DR-9.5.4 The design, location, and construction of docks, floats, and piers, as well as their subsequent use and operation, shall:

- a. Minimize adverse effects on fish, shellfish, wildlife, water quality, and geohydraulic processes. Methods include but are not limited to: limiting the footprint of the structure to that which is necessary to serve the intended water-dependent use and minimizing the use of materials hazardous to the environment.
- b. Be capable of withstanding expected environmental conditions.
- c. Minimize interference with adjacent water uses and navigation.

5.1.5. Docks, Piers, and Floats DR-9.5.11 Pier and dock construction shall be restricted to the minimum size necessary to meet the needs of the proposed water-dependent use. For piers, docks and floats not associated with a single-family residence, the applicant must demonstrate that there is a specific need for the new or expanded pier, dock, or float. Dimensional requirements for the structure will be based upon that need and the general criteria included in this section.

STAFF COMMENT: The Applicant has demonstrated that the proposed size is the minimum necessary to meet the needs of the existing water-dependent use.

5.2. Section 9.7 Fill

5.2.1. Fill Development Regulations DR-9.7.3 Fill waterward of the ordinary high water mark (OHWM) should be permitted only by Shoreline Conditional Use Permit when necessary to accommodate water-dependent uses [...].

STAFF COMMENT: The Applicant has stated that there will be no fill waterward of the OHWM.

5.3. Section 9.11 Shoreline Stabilization As applied to shoreline stabilization measures, "replacement" means the construction of a new structure to perform a shoreline stabilization function when an existing structure can no longer adequately serve its purpose.

Additions to or increases in size of existing shoreline stabilization measures are considered “new” structures under the Anacortes Shoreline Master Program (SMP).

5.3.1. Shoreline Stabilization [Development Regulation] DR-9.11.7

Shoreline stabilization works, including revetments and bulkheads, shall be located, designed and constructed in such a manner that will:

- a. Minimize alterations of the natural shoreline and shoreline processes including sediment transport.
- b. Minimize damage to ecological functions including wildlife, fish and shellfish habitats.
- c. Provide for the long term multiple use of shoreline resources and public access to public shorelines. In the design of publicly financed or subsidized works, consideration shall be given to providing pedestrian access to shorelines for low intensity outdoor recreation.
- d. The shoreline defense structure shall mitigate adverse impacts to the extent feasible, blend with the surroundings, and not distract from the aesthetic qualities of the shoreline.
- e. Achieve the policy of no net loss of ecological functions necessary to sustain shoreline resources.

5.3.2. Shoreline Stabilization – Regulations for “Hard” Stabilization Structures SD-9.11.11

“Hard” Stabilization structures may be allowed only when evidence is presented which conclusively demonstrates that at least one of the following conditions exist:

- a. [...]
- b. Structural stabilization is necessary to the operation and location of a [...], or a water-dependent use consistent with this Master Program; provided that all other alternative methods of shoreline protection have proven infeasible or insufficient through a geotechnical report.
- c. [...]

5.3.3. Shoreline Stabilization – Public Access Provisions DR-9.11.25

Public access is required as part of any publicly financed shoreline erosion control measures.

STAFF COMMENT: The location of the proposed steel Z-sheet pile bulkhead is within the existing riprap hard shore armoring. The project does not propose to extend or enlarge any shoreline stabilization waterward of the existing riprap bulkhead.

6. SMP Appendix A: Shoreline Critical Areas Regulations.

6.1. A-5 Fish and Wildlife Habitat Conservation Areas (FWHCAs).

6.1.1. A-5.2 FWHCA Critical Areas Report Critical area reports for fish and wildlife habitat conservation areas must meet the requirements of Section A-5.2.

6.1.1.1. Preparation by a Qualified Professional. A critical areas report for a habitat conservation area shall be prepared by a qualified professional who is a biologist with experience preparing reports for the relevant type of habitat.

6.1.1.2. A critical area report for a habitat conservation area shall contain a habitat assessment [...].

6.1.2. A-5.3 Performance Standards – General Requirements.

6.1.2.1. (A) Alterations. A habitat conservation area may be altered only if the proposed alteration of the habitat or the mitigation proposed does not degrade the quantitative and qualitative functions and values of the habitat.

6.1.2.2. (C) Mitigation and Contiguous Corridors. Mitigation sites shall be located wherever practicable to preserve or achieve contiguous wildlife habitat corridors in accordance with a mitigation plan that is part of an approved critical area report to minimize the isolating effects of development on habitat areas.

6.1.2.3. (E) Mitigation and Equivalent or Greater Biological Functions. Mitigation of alterations to habitat conservation areas shall achieve equivalent or greater biologic and hydrologic functions and shall include mitigation for adverse impacts upstream or downstream of the development proposal site. Mitigation shall address each function affected by the alteration to achieve functional equivalency or improvement on a per function basis.

6.1.2.4. (F) Scientific Basis for Approval. Any approval of alterations or impacts to a habitat conservation area shall be supported by the professional scientific analysis.

7. SMP Appendix B: Shoreline Restoration Plan.

7.1. B-3 Restoration Goals and Objectives. *Restoration Vision:* Degraded ecological processes and habitats of the Anacortes shoreline are to be restored so that, when combined with protection of existing resources, a net improvement to the shoreline ecosystem is obtained to benefit native fish and wildlife and the people of Anacortes. Restoration occurs over time through a combination of public and private ventures and leverages opportunities presented by shoreline development in a way

that enhances the environment and is compatible with planned shoreline uses.

Goals for restoring the Anacortes shoreline are derived from analysis of watershed function, water quality, habitat and other ecological studies. General goals are as follows;

Goal 1 – To improve water, seabed, and sediment quality;

Goal 2 – To restore degraded and lost habitat and corridors;

Goal 3 – To improve connectivity of the shoreline environments in terms of both space and time;

Goal 4 – To balance the protection and enhancement of shoreline ecological functions with the desire of the community to preserve and improve public access and passive recreation opportunities in this unique environment.

STAFF'S COMMENT: The project proposal is in line with the SMP's shoreline restoration goals.

J. ANACORTES MUNICIPAL CODE (AMC) TITLE 19: UNIFIED DEVELOPMENT CODE.

1. Section 19.60.020 Project Design - Level II Improvements.

Level II improvements include all improvements that cumulatively increase the gross floor area on a site by 50 to 100 percent, within three years of the date of permit issuance. All standards that do not involve repositioning the building or reconfiguring site development must apply to Level II improvements.

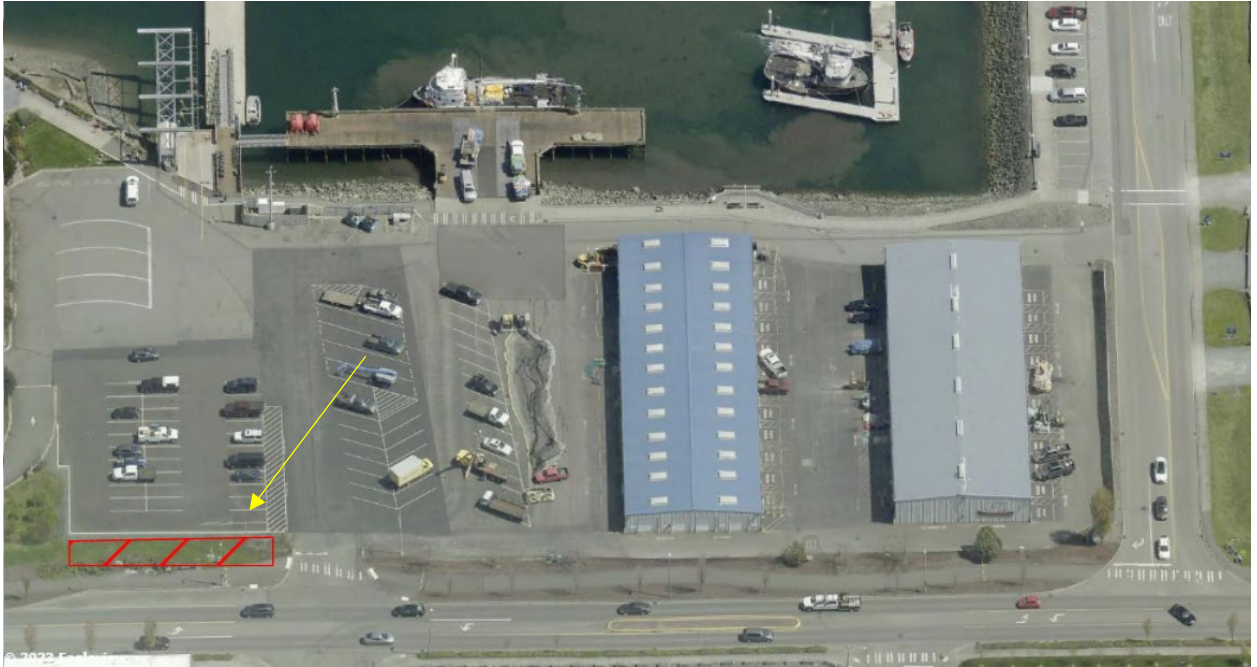
Level II projects must comply with the standards of:

- AMC 19.61, Block Frontage Standards;
- AMC 19.62, Site Planning;
- AMC 19.63, Building Design;
- AMC 19.64, Parking;
- AMC 19.65, Landscaping, and
- AMC 19.67, Signs.

STAFF COMMENTS: The application materials did not provide a site plan showing the location of property lines and so staff were unable to determine what Title 19, Division 6 project design elements may be required for this project.

On Sheet G-101 of the "T-Dock 60%" Plan Set an approx. 2,000 square foot area is delineated along the east side of Q Avenue adjacent to T-Dock in which Type 2 Landscaping is proposed. The AMC does not have a landscape Type "2", however it has been assumed that Type B Landscaping was intended to be proposed.

A site plan review will be conducted concurrently with the building permit application required for this project. Once a site plan is submitted staff can review the project against Unified Development Code Standards, AMC 19, to confirm if any of the above code sections will apply.



III. CONCLUSIONS OF LAW

1. This Shoreline Substantial Development Permit application was reviewed for conformance with all applicable Shoreline Master Program regulations, including but not limited to, the above list.
2. With the adoption and approval of the recommended conditions of approval, the subject proposal shall be consistent with the Washington State's Shoreline Management Act and City of Anacortes' 2010 Shoreline Master Program.
4. Staff reserves the right to supplement the record of the case to respond to matters and information raised subsequent to the writing of this report.
5. The Planning Commission bases its Findings of Fact, Conclusions of Law & Recommendation on the entire record, including all testimony and exhibits. Any finding, which would be deemed a Conclusion of Law, and any Conclusion of Law which should be deemed a finding is hereby adopted as such.

IV. STAFF RECOMMENDATION

The Department of Planning, Community, and Economic Development (PCED) recommends that the Planning Commission make a recommendation of approval to City Council regarding the subject shoreline substantial development permit (SDP) subject to staff's suggested conditions of approval listed below.

V. PLANNING COMMISSION RECOMMENDATIONS:

Based upon the foregoing information and analysis, the environmental documents submitted by the applicant, and the City regulatory authority to implement the policies, standards, and the regulations of the Shoreline Master Plan, Comprehensive Plan, and the Anacortes Municipal Code (AMC), the Planning Commission hereby recommends approval to City Council concerning the subject shoreline substantial development permit subject to staff's conditions of approval as listed below.

1. As is required under SMP DR-6.3.10 the applicant shall provide annual mitigation monitoring reports for up to five (5) years from the date of completed development to ensure the success of required mitigation if the mitigation success cannot be assessed at the time of final building inspection.
2. The proposed mitigation to place ten (10) large woody debris (LWD) structures consisting of 16' to 20' long logs with root-wads 18" to 30" in diameter in the northeast beach area of Cap Sante Marina shall be completed and in place prior to use and final inspection of reconfigured T-Dock.
3. The scope of the project shall not exceed that as set out in the shoreline permit application (including attachments) and shall be valid only for the improvements described within the application materials, except as modified by this decision or other jurisdictional agencies.
4. The Applicant shall obtain a City of Anacortes building permit and shall comply with all applicable City codes, manuals, and standards. Site plan review shall be performed concurrently with the building permit application.
5. The Applicant and their contractors shall comply with all applicable state law requirements regarding preservation of archaeological and historic resources, including provisions to stop work and notify the appropriate agencies should protected resources be uncovered during excavation.
6. All applicable permits (local, state, & federal) shall be secured before any construction activities begin onsite. Copies shall be provided to the City of Anacortes' at time of building permit application submittal.
7. The applicant and their contractors shall comply with federal statutes including but not limited to: Endangered Species Act, Clean Water Act, Marine Mammal Protection Act, and other federal statutes.
8. The project shall comply with all applicable Shoreline Master Program regulations, including but not limited to those listed in the staff report dated November 7, 2024.
9. All lighting shall be the minimum necessary to locate the dock at night, shall be designed to minimize glare, and shall incorporate cut-off shields or otherwise shall be directed downward toward the dock.
10. Prior to on-site construction commencing, an alternative pedestrian access plan for the portion of the shoreline esplanade trail impacted during construction shall be provided and clearly marked and maintained during construction.

11. Development shall comply with the mitigation measures listed in the SEPA MDNS issued on April 14, 2024, by the Port of Anacortes.

These Findings of Fact, Conclusions of Law, and Recommendations were adopted by the City of Anacortes' Planning Commission on: _____.

**CITY OF ANACORTES, WASHINGTON
PLANNING COMMISSION**

By: _____
Linda Martin, Planning Commission Chair

VI. INFORMATION FOR DEVELOPER:

1. Development shall comply with AMC 18.16.130 regulating the time limit for shoreline permits as follows:
 - a. **TIME LIMIT FOR SUBSTANTIAL PROGRESS.** Construction, or substantial progress toward completion, must begin within two (2) years after approval of the permit. Substantial progress toward construction shall include, but not limited to, the letting of bids, making of contracts, purchasing of materials involved in development, but shall not include development or uses which are inconsistent with the Shoreline Management Act or the city's master program. In determining the running two-year period hereof, there shall not be included the time during which development was not actually pursued by construction and the pendency of litigation reasonably related thereto made it reasonable not to so pursue; provided, that the city may, in its discretion, extend the two-year time period for a reasonable time based on factors, including the inability to expeditiously obtain other governmental permits which are required prior to the commencement of construction.
 - b. **5-YEAR PERMIT AUTHORIZATION:** If construction has not been completed within five years of approval by the City of Anacortes, the city will review the permit, with prior notice to parties of record, and, upon showing of good cause, either extend the permit for one additional year, or terminate the permit. Prior to the city authorizing any permit extensions, it shall notify any parties of record and the Department of Ecology. Note: Only one single extension is permitted.
 - c. The effective date of a shoreline permit shall be the date of the last action required on the shoreline permit and all other government permits and approvals that authorize the development to proceed, including all administrative and legal actions on any such permit or approval. It is the responsibility of the applicant to inform the local government of the pendency of other permit applications filed with the agencies other than the local government and of any related administrative and legal actions on any permit or approval. If no notice of the pendency of the permits or approvals is given to the local government prior to the date established by the shoreline permit or the provisions of this section, the expiration of a permit shall be based on the shoreline permit.
2. It is the Applicant's responsibility to see that all parties to this project, including the designer, contractor, subcontractors, etc., are made aware of all the special studies and professional reports associated with this project, in their entirety.
3. Provide and maintain proper safety measures for pedestrian access per MUTCD.
4. A Flood Development Permit will be required for the proposed reconstruction of the dock.



5/29/2024

Libby Grage, Planning Manager
PCED
City of Anacortes

RE: T-Dock Shoreline Substantial Development Permit Submittal Cover Letter

Dear Ms. Grage,

This letter is to help you better navigate our submittal package. The submittals for the T-Dock Reconfiguration Project are broad in scope. However, there are a few items that meet more than one requirement for submittals.

We draw your attention to the Habitat Improvement Plan. This document was developed to meet requirements of ESA review at the federal level. The contents of this document also satisfy the requirements of a biological evaluation, mitigation plan, and No Net Loss Analysis and Mitigation Plan (NNLAMP). To avoid confusion, this document is only uploaded to the Biological Evaluation portion of the permitting portal.

Submittal Item	Notes
Checklists	1) SSDP Submittal Checklist and Design Techniques for avoiding and minimizing shoreline buffer impacts. 2) T-Dock Habitat Improvement Plan & Addendum (Satisfies the DOE NNLMP & Checklist)
Project Description	A narrative description of the project and how it satisfies the requirements of the Anacortes SMP.
Shoreline Site Development Plan Set	60% Plan Set—some mechanical and electrical details are not fully designed and will be complete for the building permit submittals.
Stormwater Minimum Requirements #1-2	The project is below the threshold area for MR 1-9. This submittal requirement was verified by City Stormwater Staff.
SEPA Checklist	T-Dock SEPA Checklist and MDNS Determination
JARPA Application Form	JARPA Application with site photos
Supplemental studies	1) Cultural Resources Reviews 2) Geotechnical Studies

If you have any questions about our permit application or need further information, please contact me directly and we will do our best to provide you with updated information.

Best Regards,
Kevin Anderson



CITY OF ANACORTES

PLANNING, COMMUNITY, and ECONOMIC DEVELOPMENT DEPARTMENT

Application Submittal Checklist

Shoreline Permit

To be used for the following permit types:

• Substantial Development • Shoreline Variance • Shoreline Conditional Use

REQUIRED SUBMITTAL DOCUMENTS

ALL APPLICATION TYPES:

- ☒ This checklist, completed and signed
- ☐ Agent Authorization Form, *if applicable*
- ☒ Project Description
- ☒ Shoreline Site Development Plan Set
- ☐ Stormwater Minimum Requirements (MR-1 to 9)
- ☒ Stormwater Minimum Requirement 2 (SWPPP), **only if** MR 1 to 9 are not required.
- ☒ State Environmental Policy Act SEPA checklist (if not exempt per [WAC 197-11-800](#) and [AMC 18.04.120](#))
- ☒ [JARPA](#), for projects that include work below the OHWM or if another agency permit is required (links to State ORIA permitting website).
- ☒ Supplemental studies and reports, if applicable (e.g., habitat assessment, biological assessment, critical areas report, geotechnical study, mitigation plan, view impact analysis, cultural resource survey, etc.)

CONDITIONAL USE OR VARIANCE PERMITS ONLY:

- ☐ Conditional Use Permit Responses to Criteria - SMP Section 3.1(D)
- ☐ Variance Permit Responses to Criteria – SMP Section 3.2

IF APPLICABLE:

For projects occurring 1) Waterward of the OHWM. 2) Within the shoreline setback. 3) On a site containing a critical area or buffer. 4) Requiring a CUP or Variance. 5) Otherwise required to do so by the Anacortes SMP.

- ☒ A Shoreline No Net Loss Analysis and Mitigation Plan (including [DOE-recommended components](#)) **See T-Dock Habitat Improvement Plan Addendum**
- ☒ Completed checklist: [Design techniques for avoiding and minimizing shoreline buffer impacts](#) (for projects proposing development within a shoreline buffer, setback, or vegetation conservation area)

Updated January 2024

DOCUMENT REQUIREMENTS

- ☒ Shoreline Site Development Plan Set:
 - ☒ Requirements per [WAC 173-27-180\(9\)](#)
 - ☒ Stormwater Site Plan
 - ☒ Elevation Drawings and Cross-Section Views.
 - ☒ Elevation of existing and proposed structures if project includes additional structures on land.
 - ☒ A cross section, showing structure height and water depth if the proposal involves piers, other in-water structures, bulkheads or other shoreline protective structures.
 - ☒ Building elevation drawings in relation to mean sea level. Show the lowest floor, including basements, of all structures (for projects within special flood hazard areas).
 - ☒ Shoreline revegetation plan per ASMP DR-6.5.7 (for projects involving vegetation removal and/or earth disturbance)
 - ☒ Shoreline landscape plan per ASMP DR-6.5.8 (for non-water-dependent uses involving new development, expansion, or redevelopment)
 - ☒ Erosion and Sediment Control Plan (ESCP) (not required if proposal does not include any earth disturbance including stockpiling).

DEFERRED SUBMITTALS

- ☐ Copies of Federal, State, and Local Permits and Approvals (required prior to building permit issuance).
- ☐ Financial guarantees for performance or maintenance.
- ☐ As-built drawings of infrastructure and/or mitigation installation ([Ecology DIY template](#) can be used for residential and other small mitigation projects).
- ☐ Mitigation monitoring report ([Ecology DIY template](#) can be used for residential and other small mitigation projects).
- ☐ Title notice documents.

X

Applicant's eSignature (electronic / digital) verifying all application submittal checklist items are complete.

Design Considerations for Avoiding and Minimizing Shoreline Buffer Impacts

The following design techniques can contribute to the avoidance and minimization of impacts to shoreline buffers or areas set aside for the conservation of vegetation. This checklist is a resource for local governments and should be completed by applicants proposing development within a shoreline buffer, setback, or vegetation conservation area. Check 'yes' for all design techniques that have been incorporated.

Yes	Design technique	Notes on how project incorporates technique
☐	Use alternative, space-saving septic design (non-conventional)	NA
☐	Reposition structures and/or access to the lot	NA
☒	Cluster structures	Project is within a highly developed marina with many overwater structures, shoreline developments, and modified shorelines.
☐	Decrease building footprint (e.g. add stories, reduce total square footage, reduce deck area, etc.)	NA
☐	Reduce the width of access roads or driveways	NA
☒	Build a road pull off for extra parking where it will reduce the amount of new impervious surfaces within the buffer	NA-Project surface is 100% impervious already and not-suitable for conversion to permeable surface or LID installations due to subsurface conditions.
☐	Request variances from common property line setbacks if it will help avoid or minimize impacts	NA
☒	Focus development in existing disturbed areas	Project site is a heavily disturbed and highly modified site already. The marina basin was created by dredging more than 100 years ago and is highly developed with armored shorelines, overwater structures, and other developments.

Yes	Design technique	Notes on how project incorporates technique
☒	Use no-excavation or minimal-excavation technologies for building foundations (e.g., pin foundations)	Excavation is minimal with the abutment bearing on driven sheet piles instead of deep foundations.
☐	Avoid grading by incorporating natural topography into site design	NA
☐	Avoid or minimize the removal of native trees and shrubs through site design and by incorporating plants already on site into landscape design	NA-no native vegetation on site on the rip-rap shoreline.
☐	Use pervious materials for construction of hard surfaces	Not suitable for the use case of the development or the handling of stormwater.
☒	Disperse downspouts to vegetated areas or into rain gardens instead of impervious surfaces	No downspouts proposed. Stormwater will be treated with OWS or Hydrodynamic separator suitably sized for the development and wash water will be diverted to the POTW for treatment.
☐	Install signage and/or wildlife-permeable fencing at boundaries of protected areas	NA



Planning, Community, & Economic Development Department
904 6th St. / P.O. Box 947, Anacortes, WA 98221
360-293-1984

AGENT AUTHORIZATION FORM

Use this form to authorize someone other than the property owner to apply for permits for the subject property.

Project Name: T-Dock Reconfiguration
Property Address: 1019 Q Ave
City, State, Zip: Anacortes, WA 98221

AUTHORIZATION STATEMENT

I / we, as the owners of the property identified above, authorize the below listed individual to act as our agent to submit applications, receive correspondence regarding the above-listed application, and sign and to receive notices on my/our behalf.

DESIGNATED AGENT

Agent Name: _____
Agent Address: _____
Agent City, State, Zip: _____

PROPERTY OWNER SIGNATURE(S)**

Signature: <u></u>	Signature: _____
Printed Name: <u>Kevin Anderson</u>	Printed Name: _____
Title: <u>Environmental Specialist</u>	Title: _____
Company: <u>Port of Anacortes</u>	Company: _____
Date: <u>3/4/24</u>	Date: _____

**Each property owner listed must have their signature notarized.

STATE OF WASHINGTON)
) ss.
COUNTY OF SKAGIT

I certify that I know or have satisfactory evidence that _____ is
the person who appeared before me, and said person acknowledged that he/she signed this
instrument, and acknowledged it as a free and voluntary act for the uses and purposes
mentioned in this instrument.

Given under my hand and official seal this _____ day of _____, 20_____

(SEAL)

Notary Public

Residing at _____

My appointment expires _____

STATE OF WASHINGTON)
) ss.
COUNTY OF SKAGIT

I certify that I know or have satisfactory evidence that _____ is
the person who appeared before me, and said person acknowledged that he/she signed this
instrument, and acknowledged it as a free and voluntary act for the uses and purposes
mentioned in this instrument.

Given under my hand and official seal this _____ day of _____, 20_____

(SEAL)

Notary Public

Residing at _____

My appointment expires _____



5/31/2024

PROJECT NARRATIVE: Shoreline Substantial Development Permit T-Dock Reconfiguration

Summary:

The Port of Anacortes (Port) proposes replacing an existing aging commercial dock (T-Dock) within its Cap Sante Marina located in downtown Anacortes. The existing T-Dock was constructed in 1977 and is an aged creosote timber dock structure with its load capacity reduced by approximately one-third after more than four decades supporting maritime enterprises. Moreover, the current configuration of the dock forms bottlenecks to existing traffic volumes; the proposed reconfiguration alleviates vehicular access concerns and provides additional deck area for commercial marine activities. T-Dock is a vital component to operations as it is the only dock within the marina with the ability to load and unload vessels. The Port proposes demolishing the existing T-Dock and replacing it with a reconfigured dock that will better meet the existing and future uses. The reconfigured T-Dock is an enlarged footprint structure comprised of pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles, updated utility services, improved stormwater handling, landscaping, and updated lighting.

The Port has been working closely with the commercial and tribal users, as well as Federal and State regulators and with the City of Anacortes, to develop a project design based on existing and future needs and to permit this important improvement project. Please see the table below regarding the status of each individual permit. The Port's approach to mitigation for the expanded footprint of the reconfigured T-Dock is to install large woody debris (LWD) in Cap Sante Marina to provide improved habitat within the marina basin. The proposed compensatory mitigation was developed, finalized, and approved following extensive coordination with Washington Department of Fish and Wildlife (WDFW), National Marine Fisheries Service (NMFS), and U.S. Fish and Wildlife Service (USFWS; as part of the Army Corps of Engineers Section 10 permit process). The Port plans on installing the mitigation LWD prior to the construction phase of T-dock reconfiguration.

The project has been designed to meet the criteria of the City of Anacortes Shoreline Master Program including no net loss, shoreline access, and supporting the unique industries of a working waterfront. Below the specifics of the project are detailed by phase of construction. The Port plans to construct the mitigation portion of the project prior to demolition and reconfiguration meeting requirements as advance mitigation.

Table 1: T-Dock Reconfiguration Permitting Status

Permit	Status
Washington State Department of Fish and Wildlife-HPA	HPA 2023-4-534+01 issued 9/26/2023
US Army Corps of Engineers	Submitted 8/2/2023 Individual Permit NWS-2023-582 in review. Awaiting Department of Ecology 401 WQC Certification and CZM Certification
Department of Ecology 401 Water Quality Certification	Submitted 4/15/2024 in review
Department of Ecology Coastal Zone Management Consistency Review	Submitted 1/3/2024, stayed until 11/18/2024 (dependent on local shoreline permitting for review)

Project Description: Existing T-Dock Removal

The existing T-Dock is T-shaped and extends perpendicular (eastward) from the existing upland parking area. The elevation of the dock is slightly higher than the adjacent asphalt parking area (existing top of deck +13.5 MLLW) and access to T-Dock is provided over a concrete approach slab. The Cap Sante Marina Esplanade continues north and south of the concrete slab with a painted pedestrian walkway marked out. The existing T-Dock has approximately 7,175 sq ft of overwater coverage (below OHW; +10.2 ft elevation MLLW).

The proposed project would demolish T-Dock and remove riprap from the top of bank and the existing sidewalk. Initial demolition will include removal and salvage of the existing deck gear including two functional jib cranes that will be reinstalled in the completed project. The catwalk at the northern end of the dock that spans the gap from the T-Dock to the B Dock entrance pier will be removed and stored for reinstallation. Prior to demolition of T-Dock, a silt curtain will be installed around the dock to ensure that all demolition debris and turbidity are contained. The demolition will begin by removing the existing creosote timber decking, stringers, and bullrails. The decking consists of 4 inch x 12 inch planks spaced with approximately 1/4 inch gaps. Once the surface of the dock is removed, the existing timber pile caps (12 inch by 14 inch) will be removed. Demolition will be completed using hand tools and either a land or barge mounted crane and/or land-based equipment.

The proposed demolition would then remove the existing 112 creosote treated timber piles supporting the dock. In addition, the 29 pressure treated fender piles along the mooring face will be removed. The proposed project would also remove three submerged timber pile stubs located to the south of the dock that extend approximately 1-5 ft above the mudline on the south end of the dock. All piles will be completely removed using a vibratory hammer; however, if any break they will be cut off below the mudline. All demolished material will be loaded into dump trucks or disposal barges, and disposed of at an appropriate upland disposal site, after appropriate processing.

The existing concrete approach slab will be demolished and removed using a land-based excavator. The proposed project will also remove the asphalt and concrete sidewalk immediately landward of the OHW and to the north and south of the dock access. The concrete slab is supported by a concrete retaining wall; this wall is only present under the concrete slab and will be removed using a land-based excavator. During removal of the retaining wall, the existing riprap shoreline at the top of the bank will also be removed to facilitate the installation of the proposed sheet pile bulkhead and concrete backwall, both of which will be installed landward of highest astronomical tide (HAT). This will remove riprap from below HAT to prepare the shoreline for the proposed T-Dock Reconfiguration. A flat bench will be located at an elevation of approximately +8.2 ft to +8.5 ft MLLW and will range in width based on the contours of the shoreline. All excavated material will be loaded into dump trucks and disposed of at an appropriate upland disposal site.

Project Description: Proposed T-Dock Reconfiguration

The proposed T-Dock will be 190 ft wide and will extend between 59 ft and 71 ft waterward of the MHHW. The variation is due to the existing shoreline. The proposed T-Dock will not extend any further into the marina than the existing T-Dock. To meet needs of the user groups and to address the existing bottleneck at the vehicle approach entrance to the T-Dock, the proposed reconfigured T-Dock's entrance will be expanded. Specifically, T-Dock will be rectangular shaped instead of a tee-shape and the entire dock will be 190 ft in length with approximately 145 ft of vehicle approach entrance. This will result in an increase of approximately 5,400 sq ft of overwater coverage as the proposed reconfigured T-Dock area is approximately 12,575 sq ft (below OHW; +10.2 ft elevation MLLW).

A primary concern with the design of the proposed project are the elevations of the dock to ensure functional

vehicle access from the parking area. The elevation of the existing parking area is approximately +12.5 ft MLLW and the proposed dock would need to tie into that elevation. As a result, the elevation of the proposed T-Dock would be approximately +12.88 ft MLLW at the landward end of the dock and approximately +14.2 ft MLLW at the waterward end of the dock. These elevations will allow for rinse water to flow towards the landward end of the dock, collected within a trench drain and delivered to the existing sanitary sewer system. This approach has been discussed with City of Anacortes Public Works and conceptually approved. An approved stormwater BMP facility will also be installed to collect and treat stormwater prior to discharge into the marina basin.

The proposed T-Dock will include a concrete slab transition from the parking area to the dock. The concrete slab will be installed in roughly the same location as the existing concrete slab, although the new slab will extend to the full 190 ft width. To support the waterward end of the concrete slab and provide a stable transition, the proposed project will install a new steel Z-Sheet pile bulkhead wall along the entire 190 ft of the dock, and extend 20 ft further to the north, to the existing B Dock pier. The sheet pile bulkhead wall will be 210 ft long and will be installed landward of the existing OHW. The sheet pile wall will be driven into place in the dry and will avoid the existing buried timber bulkhead located waterward and the existing upland contaminated soil located to the west of the wall. The sheet pile wall will be installed below grade (approximately 4-5 ft below) using land or barge-based pile driving equipment. A concrete backwall will be cast in place on top of the sheet pile bulkhead wall and extend to an elevation of approximately +12 ft MLLW. A concrete transition slab will be installed on top of the backwall and will provide the transition between the parking area and the surface of the proposed reconfigured T-Dock.

The proposed reconfigured T-Dock will be supported by thirty-five (35) 24-inch diameter galvanized steel pipe piles and five (5) 30-inch diameter galvanized steel pipe piles. The larger piles will be installed at the locations where the cranes will be reinstalled, which will be determined prior to construction. The piles will be installed in pile cap rows with a spacing of approximately 21 ft. Pile spacing within the pile cap rows will vary between 17 ft and 22 ft depending on location. Piles will be driven with land based or barge-mounted pile driving equipment. It is anticipated that a vibratory hammer will drive the piles, however an impact hammer will be required for bearing piles to reach design pile tip elevation, as well as to confirm the design bearing capacity. For impact hammer use, sound attenuation measures (bubble curtain and wood block) will be used to minimize underwater noise. For piles installed within the riprap shoreline, riprap may be required to be shifted aside to allow for pile installation. Moved riprap will be replaced as near to their original location as possible. Pile caps will be installed following pile installation. The cast-in-place pile caps will be installed perpendicular to OHW and will connect the pile within each row. Special care will be taken to ensure that no uncured concrete enters the water. The size of the pile cap is slightly larger on four of the caps to support the reinstallation of the cranes. As stated above, a trench drain will be installed between the new T-Dock pier and the upland transition slab to collect stormwater and rinse water; rinse water from the dock surface will be collected and discharged to the existing sanitary sewer system with a bypass system.

Once the cast-in-place concrete beams and pile caps have cured, precast concrete deck panels will be installed as decking for the proposed T-Dock. The concrete deck panels will be installed at a slope of 2.0% from the waterward edge of the dock to the landward edge, and the trench drain system. The precast panels will be anchored to the structure with cast-in-place concrete closures between the panel ends located above the concrete pile caps. Additionally, the longitudinal gaps between adjacent panels will be grouted to complete the congruent structure and final deck surface.

A steel pipe bullrail, electrical lines, and water lines will be installed around the perimeter of the proposed T-

Dock. Improvements to the on-dock utilities will include modernizing and increasing the electrical services; replacing the existing dock lighting from high-pressure sodium fixtures to more effective light-emitting diode (LED) lighting; and replacement of the dock water system. The proposed dock will also be equipped with safety ladders. The salvaged cranes will be reinstalled after the electrical system is complete. The final aspect of this project is installation of 10-inch diameter galvanized steel pipe fender piles along the eastern and southern edges of the new dock. An HDPE pipe fender sleeve will be installed over each fender pile. A total of 24 fender piles will be installed. Piles will be driven with a barge-mounted vibratory hammer and do not require impact driving. The project also includes the installation of an impressed current cathodic protection system to provide corrosion control to the submerged surfaces of the dock support elements. Above the water line, corrosion control will be provided using a combination of protective coatings and linings.

The proposed project will not require any dredging and will not result in a modification of substrates below the OHW (+8.2 ft MLLW). Above the MHHW, the proposed project will result in the removal of riprap at the top of the bank to remove the existing concrete retaining wall and footing and for the installation of the new sheet pile wall and concrete backwall. The proposed backwall will be installed landward of the existing MHHW and OHW and the project will not result in the loss of aquatic habitat. The removal of riprap will result in a narrow, nearly flat bench between +8.2 ft and +8.5 ft MLLW. The width of the bench will vary from between 2 ft and 12 ft depending on the location along the shoreline. However, there will be no loss of aquatic habitat and the proposed project will only result in disturbance to riprap substrates to facilitate sheet pile driving. The expansion of the proposed T-Dock Reconfiguration will result in an increase in overwater coverage between the OHW down to an elevation of approximately -2 ft MLLW. Although none of the substrates within this area will be disturbed, the proposed project will result in an increase of approximately 5,400 sq ft of overwater coverage (below OHW). Overall, the proposed project will result in minimal impacts to the aquatic environment.

Project Description: Habitat Improvements & Mitigation Installation

Habitat improvements proposed for this project includes removal of approximately 130 tons of creosote from the marine environment and miscellaneous debris (including additional creosote-treated timber pile stubs) from the shoreline. These removals will permanently eliminate the continued leaching of contaminants from the creosote into the marine environment. Further, ~210 linear feet of shoreline will be reconfigured as part of the installation of a new sheet pile wall that will be installed landward of the OHWM. This will provide a permanent barrier between the aquatic habitat and contaminated upland sites. The reconfiguration of the shoreline will result in no net loss of habitat functions and values due to the existing condition of the shoreline (riprap).

The Port proposes installation of large woody debris (LWD) to offset potential habitat impacts associated with T-Dock reconfiguration (increase in overwater coverage). The installation of the LWD within the intertidal habitat will enhance the aquatic and shoreline habitat functions and values providing compensatory mitigation for the remaining balance of potential adverse impacts associated with the increase of overwater coverage. The location, species, and number of LWD structures were coordinated with and approved by the NMFS, USFWS, and the WDFW. The location of the proposed LWD was selected for the northeastern corner of Cap Sante Marina where it will provide the greatest level of habitat improvement. Were LWD placed adjacent to T-Dock, it would provide a lower level of habitat improvement to nearshore migrating fish species. Additionally, placement of LWD would provide a level of habitat benefits that exceeds the habitat provided at the project location where the increase in overwater coverage will occur. The Port intends to install the LWD the year prior (2025) to the demolition and of T-Dock.

To offset remaining impacts, the Port proposes to install approximately 18 pieces of LWD over approximately 8,000 square feet on the beach along the northeast shoreline of Cap Sante Marina. This equates to

approximately 1.5:1 ratio of square footage of impacts with square footage of benefits. The marina basin currently provides limited habitat for fish species, although the proposed LWD locations are within the only portion of the basin where fish and wildlife species are expected to utilize at a greater level than the rest of the marina basin. Cap Sante basin provides critical habitat for Puget Sound Chinook salmon and bocaccio. According to WDFW's forage fish spawning online mapper (accessed June 12, 2023), the beach along the breakwater that extends to the south of the east beach is mapped for smelt spawning. Herring spawning is mapped just outside of Cap Sante Marina in Fidalgo Bay (WDFW 2023). The beach is also below a feeder bluff and in a transport zone (Ecology 2023). The northeastern shoreline has riparian and saltmarsh vegetation in the upper intertidal area and eelgrass below +2 ft MLLW. LWD is a habitat feature that is currently not present in this part of the marina and this location will provide the greatest level of habitat enhancement.



Figure 1: Proposed Large Woody Debris Installation in Cap Sante Marina

LWD structures will consist of 16-20-foot logs with rootwads (18-30-inch diameter) anchored with screw anchors and cables. The LWD structures will be installed at an elevation of between +5 feet and +8.2 feet MLLW. Existing substrates where the LWD structures will be installed consist of a combination of sand and gravel at the upper elevations and gravel and cobble at the lower elevations. The LWD structures will be installed on the boundary between the gravel and cobble and the finer, sand and silt substrates, at lower elevations. Care will

be taken to avoid any existing saltmarsh vegetation. The rootwads will likely be installed with land-based equipment such as rubber tracked mini-excavators, hand tools, and powered hand tools. LWD placement will occur as part of the T-Dock Reconfiguration Project; habitat improvements are proposed to be installed prior to the demolition and reconfiguration of T-Dock. There would be no delay in habitat benefits.

Shoreline Master Program Designation

The proposed T-Dock reconfiguration is within an “Urban” designation.

Critical Areas

The site is mapped as a FEMA flood hazard zone. However, the surveyed elevations do put the site outside of the flood hazard zone. See the Floodplain Memo included in application materials. The site is mapped as a tsunami hazard zone.

Interplay between Cap Sante Marine MTCA Site and T-Dock Reconfiguration

The Cap Sante Marine cleanup was conducted under the formal regulatory framework of the Model Toxic Control Act (MTCA) in partnership with the Department of Ecology (Ecology) and Port. This process included a cleanup study and evaluation of cleanup options under an Agreed Order. Ecology prepared a final cleanup plan for the site based on the evaluated options. The cleanup was implemented under a Consent Decree with Ecology and the Port; through disproportionate cost analysis the decision to leave some contamination in place was made. These formal processes meet Ecology requirements with considerations of federal requirements. Operations on the site are limited by a Restrictive Covenant which requires consultation with Ecology when ground disturbing activities are proposed.

The Port has been in consultation with Ecology about the T-Dock Reconfiguration project. Ecology has approved of the project with the understanding that though the project isn’t located within an area of contamination; if construction activities encounter contaminated soils, then they will be handled appropriately. Project construction will be monitored for evidence of contamination. If encountered, contaminated materials will be segregated, characterized, and disposed of at an Ecology approved landfill. Ecology will be consulted if contamination is encountered.

Site-specific BMPs will be implemented during the construction to prevent releases. The final BMPs have yet to be finalized, but these will include measures such as TESC’s, having spill materials on site, a documented Spill Prevention Control and Countermeasures plan in place, and isolating the water with floating boom. Site workers will be trained to identify materials suspected of being contaminated with hydrocarbons by evidence of staining, aroma, or sheens on water. If potentially contaminated materials are encountered, they will be segregated, characterized, and appropriately disposed of at an upland landfill.

As design progresses, we are still in consultation with Ecology and they will have an opportunity to review the project prior to construction. We hope to receive written approval of the project once the design and BMPs have been finalized. We can supply the City of Anacortes with this information when available.

Consistency with SMP Goals, Policies and Regulations

T-Dock is a compliant water dependent structure supporting the unique requirements of waterborne commerce and fisheries. The existing and future use along with the proposed realignment is consistent with the SMP goals, policies, and regulations. Please see the matrix (Tables 2-6) below for how the project complies with the SMP.

Table 1: Chapter 4 Shoreline Master Program Elements and T-Dock Reconfiguration

CHAPTER 4	MASTER PROGRAM ELEMENTS	RESPONSE
4.7.1	Preserve, protect, enhance, and restore critical areas and shoreline ecological processes and functions through regulatory and non-regulatory means that may include required vegetated shoreline setbacks, acquisition of key properties, regulation of development, and incentives to encourage ecologically sound design and maintenance.	<i>The project site is a highly modified commercial waterfront. The project will not adversely impact existing shoreline vegetation or other existing conditions or uses. This is due to the fact that the existing conditions are providing negligible habitat functions and values.</i>
4.7.3	Achieve no net loss of shoreline ecological functions. This shall be accomplished by the use of Mitigation Sequencing, as defined in this master program, and as provided by WAC 173-26-201(2)(e).	<i>The project will not result in the loss of shoreline ecological functions. The project may reduce impacts to shoreline function by reducing pollutant loads in stormwater. The compensatory mitigation will provide an overall increase in shoreline ecological functions.</i>
4.7.4	Identify unique and sensitive shoreline areas for permanent protection.	<i>No known unique or sensitive areas are located within the project footprint; none will be impacted.</i>
4.7.7	Develop and design performance standards which will minimize detrimental impacts of development upon the shoreline.	<i>Applicable performance standards will be followed.</i>
4.7.8	Encourage study and monitoring of waters and shoreline habitats; maintain awareness of existing conditions and future alterations.	<i>The proposed project will occur within a heavily utilized marina and this location represents a significant avoidance and minimization over alternative location. As a result, these are beyond the scope of this project.</i>
4.7.11	All soils disturbed by use activities, and which are potentially erodible or unstable should be stabilized through seeding, mulching, terracing or other effective means.	<i>TESC measures will be used to prevent sedimentation of the construction runoff during construction of the project.</i>
4.7.12	Development on unique or fragile shoreline areas should be avoided unless it can be shown in the proposal that development will not degrade the shoreline, or that the development will enhance public use of shoreline resources while fully mitigating for impacts to fragile areas.	<i>The proposed project will occur within a heavily utilized marina and this location represents a significant avoidance and minimization measures. The existing shoreline is significantly degraded and the proposed project will not degrade the shoreline or negatively impact public use of the area. Additionally, the proposed project will not impact fish or wildlife use of the project area.</i>
4.7.13	Shorelines are to be kept free of discarded waste materials.	<i>Contractors will practice good housekeeping BMPs and keep the project area clean and prevent waste from reaching the shoreline.</i>
4.7.18	The maximum width for either the wetland buffer or the shoreline setback must be applied for the portion of the wetland that lies within the shoreline setback.	<i>The project area, including the shoreline, does not contain any wetlands or wetland buffers.</i>

Table 2: Chapter 5 Shoreline Master Program Elements and T-Dock Reconfiguration

CHAPTER 5	URBAN SHORELINE ENVIRONMENT DESIGNATION	RESPONSE
5.6.1	Limit uses and activities within the Aquatic environment to water-dependent uses, ecological restoration and public access/recreational improvements designed to provide access to the shoreline for a substantial number of people, with few exceptions.	<i>The existing and future uses of the T-Dock are water dependent and provides a unique maritime use not present within the Anacortes area. T-Dock's reconfiguration supports water-dependent maritime uses such as tribal and non-tribal commercial fisheries, marine contractors, ship chandlers, and oil spill response vessels.</i>
5.6.3	Allow new over-water structures only for water-dependent and accessory uses, restoration projects, public access, or minor, accessory non-water-dependent Port facilities in conjunction with a water-dependent use. New over-water structures, other than single-family and community piers, must show significant public benefits and approval shall only be granted after consideration has been given to the environmental impacts to public resources.	<i>T-Dock's reconfiguration supports water-dependent maritime uses such as tribal and non-tribal commercial fisheries, marine contractors, ship chandlers, and oil spill response vessels.</i>
5.6.4	Limit the size of new over-water structures to the minimum necessary to support the structure's intended use and promote multiple uses of the structure as a means of reducing impacts of shoreline development and increasing effective use of water resources.	<i>T-Dock's expansion represents the minimum necessary to meet the project purpose and need to alleviate upland and marine traffic bottlenecks and meet the current and future users of the facility. The current configuration of the T-Dock is hindering the existing use and the proposed size increase is the minimum required for existing water dependent uses.</i>
5.6.10	Remove abandoned over-water structures when they no longer serve their permitted use and provide no environmental benefit.	<i>During the demolition stage of construction remnant pile stubs and debris from a moribund tidal grid will be removed.</i>
5.10.1	Give priority to water-oriented uses over non-water-oriented uses. Priority should be given to water-dependent uses. Second priority should be given to water-related uses and third priority to water-enjoyment uses. Non-water-oriented uses shall only be allowed if they are part of mixed used developments where the primary use is (1) water-dependent or (2) water-related, or (3) in conjunction with a water-enjoyment use on sites where there is no access to water.	<i>The project proposes water related and water dependent uses.</i>
5.10.6 & 5.10.7	Public Access Considerations	<i>Currently, the Cap Sante Esplanade provides a public pedestrian circulation pathway that connects Seafarers' Memorial Park to Rotary Park along the marina waterfront. This pathway is protected with an easement and presently is routed directly landward of T-Dock. This pathway will remain accessible after construction; the way will be delineated and striped to provide pedestrians with safe passage. There will be unavoidable disruptions in access during the construction phase of the project. During this time an alternative pedestrian detour will be provided.</i>

DR 5.6.2	The over-water footprint shall be designed and located to reduce associated environmental impacts. Strategies may include limiting the size of the footprint to that necessary to support the intended use and/or extending the structure waterward to avoid shading of critical habitat.	<i>T-Dock's expansion represents the minimum necessary to meet the project purpose and need to alleviate upland and marine traffic bottlenecks and meet the current and future users of the facility. The current configuration of the T-Dock is hindering the existing use and the proposed size increase is the minimum required for existing water dependent uses. The potential adverse impacts associated with the increase in overwater coverage will occur in a highly utilized and modified environment providing minimal habitat functions and values. As a result, impacts to critical habitat will be negligible. Any potential adverse impacts will be offset by installation of a mitigation (LWD structures) project prior to construction.</i>
DR 5.10.6	New or expanded structures shall be limited to maximum heights as specified in table 5.2.	<i>New structures will be limited to heights allowable in table 5.2.</i>
DR 5.10.8	Developments consisting of water dependent scientific, historical, industrial, cultural, or education research uses, public access, water-oriented recreation and ecological restoration are not required to meet shoreline setback requirements.	<i>The project will provide public access opportunities that may be within the shoreline setbacks.</i>

Table 3: Chapter 6 Shoreline Master Program Elements and T-Dock Reconfiguration

CHAPTER 6	ENVIRONMENTAL PROTECTION IMPACTS, MITIGATION, BONDING	RESPONSE
6.3.1	Protect the environment through implementation of this Master Program including the use of the AMRRCM mitigation sequence.	<i>Acknowledged</i>
6.3.2	Minimize the adverse impacts of shoreline developments and activities on the shoreline environment during all phases of development (e.g., design, construction, operation, and management).	<i>TESC measures will be implemented during construction. The project will provide updated stormwater treatment to improve water quality. The site will have operations source control BMPs in place to prevent ongoing impacts.</i>
6.3.3	Assure, at a minimum, that development and use within shoreline jurisdiction results in no net loss of ecological functions necessary to sustain shoreline natural resources. Development activities shall protect existing ecological functions and ecosystem-wide processes.	<i>The site is a highly utilized and developed commercial / recreational marina. The existing conditions are providing a low level of ecological functions and as a result the proposed project will not impact existing shoreline ecological resources.</i>
DR - 6.3.1	All shoreline development and activity shall be located, designed, constructed, and managed in a manner that avoids, minimizes and/or mitigates adverse impacts to the environment. The preferred mitigation sequence (avoid, minimize, rectify, reduce, or compensate for the environmental impact) shall follow that listed in WAC 173-26-201((2) (e), see also definition of "Mitigation" listed in this Master Program, Chapter 12).	<i>Acknowledged. The project is sited to avoid and minimize potential impacts to critical areas and sensitive habitats. Development of a sufficiently sized dock offsite would engender significant shoreline, aquatic, and upland impacts. To the extent possible, this project minimizes impacts through the site, materials, removal of creosote treated wood, and through additional habitat creation within the marina basin (large woody debris installation).</i>
DR - 6.3.2	In approving shoreline developments, the City of Anacortes shall ensure that shoreline development, use, and/or activities will result in no net loss of ecological functions necessary to sustain shoreline resources, including loss that may result from the cumulative impacts of similar developments over time to the extent consistent with constitutional and statutory limitations on the regulation of private property. To this end, the City may require modifications to the site plan and/or adjust or prescribe project dimensions, intensity of use, and screening as deemed appropriate. If impacts cannot be avoided through design modifications, the City shall require mitigation commensurate with the project's adverse impacts.	<i>To the extent possible, this project minimizes impacts through the site, materials, removal of creosote treated wood, and through additional habitat creation within the marina basin (LWD installation). The proposed LWD installation will enhance the shoreline habitat functions over an area equal to the increased overwater coverage of the reconfigured T-Dock. The LWD will be placed within the eastern portion of the marina basin where there are more intact habitats (fringing salt marsh vegetation, low bank shore, mud flats, and eelgrass patches) to maximize the benefit of the LWD in an area of the marine providing more suitable habitat for fish and wildlife. The LWD will be installed to be contiguous with existing mitigation efforts in the vicinity. This location safeguarded from future development by its location and distance from existing or proposed docks, dredging, and vessel traffic. The Port is proposing mitigation prior to construction on the T-dock reconfiguration.</i>

6.4.1	Protect against adverse impacts to the public health, to the land and its vegetation and wildlife, and to waters of the state and their aquatic life. In-stream structures that protect and preserve ecosystem-wide processes, ecological functions, and cultural resources, including, fish and fish passage, wildlife and water resources, shoreline critical areas, hydrogeological processes, and natural scenic vistas are of particular importance.	<i>Acknowledged. Vegetation along the shoreline at the T-Dock is limited to smaller macroalgae species on the existing riprap. No upland or riparian vegetation are present and no eelgrass or large macroalgae species are present. As a result, the site is currently providing limited habitat value. The mitigation proposal will enhance the shoreline and aquatic habitat within the marina basin at a level greater than the potential adverse impacts associated with the increase in overwater coverage. Overall, the project will result in an increase in habitat value to areas in the marina with more wholly intact ecological processes.</i>
DR-6.4.2	All shoreline permits shall contain provisions that require developers to comply with all applicable state law requirements regarding preservation of archaeological and historic resources, including provisions to stop work and notify the appropriate agencies should protected resources be uncovered during excavation.	<i>The site is not of known cultural resource or historic value. An inadvertent discovery plan will be implemented for the construction phase of the project.</i>
DR-6.4.3	Archaeological sites located both in and outside shoreline jurisdiction are potentially subject to chapter 27.44 RCW (Indian graves and records) and chapter 27.53 (Archaeological sites and records) and chapter 25.48 WAC (Archaeological excavation and removal permits) as well as the provisions of this section.	<i>The site is not of known cultural resource or historic value.</i>
DR-6.4.4	Where archaeological or historic sites have been identified, the City may require public access consistent with constitutional and statutory limitations, provided the development is consistent with the provisions for public access and provided further it is determined that public access to the site will not damage or reduce the cultural value of the site.	<i>The site is not of known cultural resource or historic value.</i>
DR-6.4.5	All shoreline uses and activities shall be located, designed, constructed and managed to minimize interference with beneficial natural shoreline processes such as littoral drift, sand and gravel movement, erosion, and accretion. For projects proposing clearing and grading see Section 6.5 Vegetation Conservation, Chapter 9 Specific Modification Policies and Development Regulations.	<i>This project's construction and operation will not affect shoreline processes as designed. The shorelines at T-Dock are heavily modified armored shores which limit natural processes such as longshore drift, accretion, and erosion.</i>
DR-6.4.7	An erosion and sedimentation control plan shall be submitted with a permit application for activities that involve the removal of vegetation, stockpiling of earth or other materials, or any activity that could result in shoreline erosion or siltation. Said program shall conform to the City of Anacortes' Engineering Design Standards and shall at minimum, utilize Best Management Practices (BMPs) to prevent shoreline erosion and siltation.	<i>A detailed TESC plan will be included in construction approval documents.</i>

DR-6.4.8	Noise emanating from a shoreline use/activity shall be muffled so as to not to interfere with the designated use of adjoining properties. This determination shall take into consideration ambient noise levels, intermittent beat, frequency, and shrillness. Shoreline developments/activities shall comply with the maximum permissible noise levels and time limits set forth in Anacortes Municipal Code Chapter 17.54. Exception: This regulation does not apply to fog horns, tsunami warning or other emergency warning systems	<i>Construction noise associated with a variety of construction equipment would occur for the duration of the project. This could include truck engines, pile drivers (vibratory and impact), generators and other small engines, excavators, backhoes, and other equipment. Construction noise would occur during daylight hours as permitted by City of Anacortes noise ordinances.</i>
DR-6.4.15	All shoreline developments shall be located, designed, constructed, and operated so as not to be a hazard to public health and safety.	<i>The project as designed is unlikely to be a public health hazard.</i>
DR-6.4.22	All development activities approved under this Shoreline Master Program shall be designed and maintained consistent with the City's Stormwater Management Plan and Engineering Design Standards.	<i>Acknowledged. Provisions to collect and treat stormwater are incorporated into the project's design. Wash water will be collected and conveyed to the treatment plant through the sanitary sewer with a bypass system. Stormwater will be collected and treated with a suitably sized BMP facility such as a combination hydrodynamic separator with an oil and water separator prior to discharge. These details are still in design but will be finalized prior to building permit submittals.</i>
6.5.2	Limit alteration of the natural landscape to the minimum necessary to accommodate the shoreline development or a landscape plan developed in conjunction with the shoreline development, or to remove invasive vegetation.	<i>The site is highly modified and far removed from its natural state and no upland or riparian vegetation is present. The landscape of the project is a heavily utilized public and commercial marina. No provision of vegetation at the site is in contemplation. However, landscaping is proposed between the marina parking lot and the Tommy Thompson Trail.</i>
6.5.5	Use best management practices (BMPs) during clearing and grading to control erosion.	<i>TESC BMPs will be used during construction per the TESC plan.</i>
DR-6.5.3	All clearing and grading activities shall be limited to the minimum necessary for the intended development.	<i>Acknowledged. Clearing and grading are expensive enterprises, and we will limit these activities to the largest degree possible. Additionally, care will be given to avoid contaminated soils from the Cap Sante Marine cleanup site.</i>
DR-6.5.4	Exposed soils shall be immediately developed or revegetated to prevent erosion.	<i>TESC BMPs will be used during construction per the TESC plan. Scheduling will avoid exposure of bare soils to rainfall to prevent erosion to the largest degree possible.</i>

DR-6.5.8	As part of meeting project site area landscaping requirements, and in coordination with any buffer requirements, the applicant for a proposed new development, expansion, or redevelopment project of a non-water-dependent use other than public shoreline access trails that will abut the City's marine shorelines must submit a landscaping plan for approval specifying protection of existing native riparian vegetation within fifteen feet of the OHWM. If native vegetation within fifteen feet of the OHWM has been destroyed or significantly degraded, the landscaping plan shall specify replacement by installation of dense native riparian vegetation consisting of trees, shrubs, and groundcovers within and along portions of the fifteen-foot wide strip of land lying immediately landward of the line of ordinary high water (OHW) for currently unarmored shorelines, or the landward edge of existing shoreline armoring for currently armored shorelines. Water-dependent uses and public access trails that will abut the City's marine shorelines are exempt from the locational requirements of planted areas but must provide a landscaping/mitigation plan that provides equal to or greater environment function than already exists. Riparian vegetation should be encouraged, but not required, elsewhere on the site for aesthetic continuity with the riparian vegetation required along the shoreline.	<i>The current site is devoid of vegetation and the project design does not allow for installation of shoreline vegetation. Moreover, the proposed reconfiguration is exempt from the locational requirements for landscaping as a water dependent use and as a public access trail (the Esplanade) abutting the City's shoreline. The shorelines of the marina basin are armored shores inappropriate for installations of vegetation. However, the Port proposes installation of Type B landscaping along the strip between the Tommy Thompson Trail and the upland parking areas at T-Dock. The Port proposes installing approximately 2,000 sf of landscaping in this location. Where feasible, native plants appropriate to the location will be considered to add to the resilience and habitat value of the landscaped area. Additional area for revegetation may be added if the area proposed is not sufficient to meet SMP guidelines.</i>
DR-6.5.11	All shoreline development and activity shall use effective measures to minimize increases in surface water runoff that may result from clearing and grading activity. The applicant must implement best management practices in compliance with Chapter 5, Clearing, Grading, and Erosion Control under the City's Engineering Design Standards. Submittal requirements may include a plan addressing species removal, revegetation, irrigation, erosion and sedimentation control, and other methods of nearshore/riparian corridor protection in accordance with the City's Engineering Design Standards.	<i>Construction of the project will follow a TESC plan that meets all applicable requirements.</i>
DR-6.6.1	Protect unique, rare, and fragile environments, including wetlands and fish and wildlife habitat conservation areas, from impacts associated with development.	<i>The project will not impact any unique, rare, or fragile environments. None of these are within the project footprint. Please see the attached habitat improvement plan with shoreline habitat baselines.</i>
6.6.2	Locate and design development to minimize risks to people, property and other critical areas associated with geologically hazardous areas, frequently flooded areas, and tsunamis.	<i>The project is mapped as being within the floodplain; however, surveyed elevations indicate the project is outside of the floodplain (see attached memo on the floodplain mapping) and proposed use is appropriate for the degree of geological hazard.</i>
DR-6.6.7	Until an inventory of critical saltwater habitat is done, prior to construction all over water and near-shore developments shall conduct an inventory of site and adjacent beach sections to assess the presence of critical saltwater habitats and functions. The methods and extent of inventory shall be consistent with accepted research methodology.	<i>The project will not impact any unique, rare, or fragile environments. None of these are within the project footprint. Please see the attached habitat improvement plan with shoreline and aquatic habitat baselines.</i>

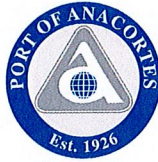
DR-6.8.1	All new development and new uses within the jurisdiction of this Master Program shall comply with the provisions of Section A-1, Frequently Flooded Areas located in Appendix A of this Master Program.	<i>The proposed reconfigured T-Dock will meet these requirements and modern seismic codes.</i>
DR 6.9	Development Regulations Applicability: Regulations for Geologically Hazardous Areas are set forth in the shoreline-specific Critical Areas Regulations contained in Section A-3 of Appendix A of the Master Program.	<i>The proposed reconfigured T-Dock will meet these requirements and modern seismic codes.</i>

Table 4: Chapter 7 Shoreline Master Program Elements and T-Dock Reconfiguration

CHAPTER 7	PUBLIC ACCESS	RESPONSE
7.4.10	Where on-site physical access is appropriate, the development shall dedicate, improve, and provide maintenance for a pedestrian easement that provides area sufficient to ensure usable access to and along the shoreline for the general public.	<i>Currently, the Cap Sante Esplanade provides a public pedestrian circulation pathway that connects Seafarers' Memorial Park to Rotary Park along the marina waterfront. This pathway is protected with an easement and presently is routed landward of T-Dock. This pathway will remain accessible after construction; the way will be delineated and striped to provide pedestrians with safe passage. There will be unavoidable disruptions in access during the construction phase of the project. During this time an alternative pedestrian detour will be provided and clearly marked.</i>

Table 5: Chapter 9 Shoreline Master Program Elements and T-Dock Reconfiguration

CHAPTER 9	FILL	RESPONSE
9.7.1	Fill should be located, designed, and constructed to protect shoreline ecological processes and functions.	<i>Minor structural fill will be imported as needed to support the entrance ramp and on-site use and will not interrupt shoreline processes.</i>
9.7.2	Fill landward of the ordinary high-water mark should be permitted when necessary to support permitted uses, and when significant impacts can be avoided or mitigated.	<i>Minor structural fill is needed to support the current uses on subject property.</i>
DR-9.7.3	Fill waterward of the ordinary high water mark is permitted by Shoreline Conditional Use Permit only when necessary to accommodate water-dependent uses, and for maintenance and repair of existing structures; expansion or alternation of transportation facilities of statewide significance currently located on the shoreline and then only upon a demonstration that alternatives to fill are not feasible; a transportation facility, utility, or navigational structure with no feasible alternative; cleanup and disposal of contaminated sediments as part of an interagency environmental clean-up plan; disposal of dredged material considered suitable under and conducted in accordance with the Dredged Material Management Program of the Department of Natural Resources; mitigation or compensation actions and ecological restoration including beach nourishment or enhancement projects when significant impacts can be mitigated; and public access.	<i>No fill waterward of OHWM is proposed.</i>
DR-9.7.4	Projects shall be located and designed to minimize the area of fill necessary to accommodate the use.	<i>Fill for the project is minimal and limited to required amounts for paving the entrance ramp.</i>
DR-9.7.5	Applications for fill shall address impacts to wetlands and streams; aquatic habitats; flooding; sediment transport; navigation, and public access. The following information may be required: physical and biological characteristics of the fill site, source and quality of fill material, grading plan showing the site, adjacent properties and waters, method of placement and compaction, type of proposed surfacing and runoff control, method of erosion control and stabilization, and proposed use of the fill area. Fill that will result in significant adverse impacts that cannot be mitigated is prohibited.	<i>No adverse impacts will result from fill placement.</i>
DR-9.7.6	Fill shall be provided with some means for erosion control and/or shoreline stabilization consistent with the policies and regulations of Section 9.11, Shoreline Stabilization Measures and Flood Protection Works.	<i>Soil stabilization will be provided as needed. TESC measures will be in place during construction to prevent erosion on site.</i>



NOTICE OF MITIGATED DETERMINATION OF NON-SIGNIFICANCE (MDNS)

Project Name: T-Dock Reconfiguration Project

Location: Port of Anacortes – Cap Sante Marina, 1019 Q Avenue. The property is located in Section 18, Range 02E and Township 35N in Anacortes, Skagit County, Washington.

Proponent: Port of Anacortes

Description of Proposal: The Port of Anacortes (Port) proposes to replace an existing but aging commercial dock (T Dock) within its Cap Sante Marina located in downtown Anacortes. Cap Sante Marina is a large public recreational and commercial marina on Fidalgo Bay that was established in 1927. The marina has undergone many modifications since that date and is still operated and maintained by the Port. The current marina configuration provides 1,007 boat moorage slips which supports local tourism, fishing, and other commercial marine activities. Existing structures within the marina include moorage floats, a fuel dock, one small craft hoist at P/Q dock, two 1-ton hoists at T Dock for commercial usage, a boat travel lift, a floating pumpout facility, along with upland amenities such as vehicle and boat trailer parking and web lockers, retail space, a public esplanade, and the Port's Harbormaster office. T Dock is located on the southwest side of the marina and is one of the Port's main commercial docks. It is currently aging and nearing the end of its useful life. The project purpose is to replace the deteriorating and outdated dock with a dock that better meets current user group demands and future commercial activity.

The Project will demolish T Dock and remove riprap from the top of bank and the existing sidewalk. The demolition includes removal and salvage of existing cranes and catwalk for reuse, removal and salvage of existing steel diamond plates, and demolition and disposal of ladders, fire suppression, electrical lines, water lines, and associated components from the dock. Prior to demolition of T Dock, a silt curtain will be installed around the dock so that all demolition debris is contained and removed. Demolition will begin by removing the existing creosote-treated timber decking, stringers, caps and bullrails. All demolition would be completed using hand tools and either land or barge mounted equipment.

Demolition will remove the existing 115 creosote-treated timber piles that support the dock. Twenty-nine (29) additional ACZA-treated fender piles along the mooring face will also be removed. Submerged timber debris and pile stubs on the south end of the dock will also be removed. Removed material will be loaded into dump trucks, or a disposal barge, and disposed of at an appropriate upland disposal site after appropriate processing.

The existing concrete slab and footing will be demolished with an excavator mounted jackhammer and removed using a land-based excavator. In addition to the removal of the concrete slab, the proposed project will also remove the asphalt and concrete sidewalk immediately landward of T Dock. As part of the removal of the concrete footing, the existing riprap shoreline at the top of the bank will also be removed and replaced after dock installation. To prepare the shoreline for dock installation, the existing top of bank will be excavated down to an elevation of approximately +8.2 ft MLLW. All excavated material will be loaded into dump trucks and disposed of at an appropriate upland disposal site.

The proposed project will include the following specific actions:

- Replacement of the outdated and aging creosote timber T Dock structure with a steel pile supported concrete dock structure.
- Provision of new systems to route stormwater from the dock surface into the sanitary sewer system.
- Replacement of the current electrical service.
- Replacement of water and fire suppression systems.
- Replacement of existing concrete abutment with a concrete abutment and sheet pile wall to meet seismic codes.

The new T Dock will be 190 ft wide and will extend between 59 ft and 71 ft waterward of the MHHW. The replacement T Dock will not extend any further into the marina than the existing T Dock. To meet the needs of the user groups and to address the existing bottleneck at the vehicle approach entrance to T Dock, the proposed dock will be expanded. T Dock will be rectangular shaped instead of tee-shaped and the entire dock will be 190 ft in length with approximately 145 ft of vehicle approach entrance. This will result in an increase of approximately 5,400 sq ft of overwater coverage to a total of approximately 12,575 sq ft (below OHWM).

T Dock will be supported by a total of forty (40) galvanized steel pipe piles: thirty-five (35) 24-inch diameter galvanized steel pipe pile and five (5) 30-inch diameter galvanized steel pipe pile. The larger piles will be installed at the locations where the cranes will be reinstalled to support increased loads from crane operations. The piles will be installed in pile cap rows with a spacing of approximately 21 ft. Piles will be driven with land-based or barge-mounted pile driving equipment. For piles installed within the riprap shoreline, riprap may be required to be relocated/removed to allow for pile install. If possible, the riprap will be replaced adjacent to the pile locations. Once the piles are installed, pile caps will be installed. The pile cap will be approximately 3 ft by 3 ft and will be cast-in-place. Special care will be taken so that no uncured concrete enters the water. A concrete back beam will be installed immediately waterward of the concrete backwall and a concrete face beam will be installed at the waterward edge of the proposed dock. The beams will both be cast-in-place and will be approximately 2 ft wide and 2.5 to 3 ft deep. The beams will be at the same elevation as the pile caps. A stormwater trench drain will be installed within the concrete back beam in order to collect stormwater from the dock. Stormwater from the dock surface will be collected and discharged to the existing sanitary sewer system.

Once the cast-in-place concrete beams and pile caps have cured, precast concrete deck panels will be installed as decking for the dock. A steel pipe bullrail, electrical lines, and water lines will be installed around the perimeter of T Dock. Improvements to the on-dock utilities will include modernizing and increasing the electrical services, replacing the existing dock lighting to more efficient light-emitting diode (LED) lighting, and replacing the dock water system. The proposed dock will also be equipped with dock safety ladders. The final element of the proposed project will be the installation of 10-inch diameter galvanized steel pipe fender piles along the eastern and southern edges of the new dock. An HDPE pipe fender sleeve will be installed over each fender pile. A total of 24 fender piles will be installed. Piles will be driven with a barge-mounted vibratory hammer.

Mitigation Measures: The potential impacts of the proposed project are associated with the increase of overwater coverage (5,400 square feet of expanded overwater structure). These potential impacts have been avoided and minimized by nature of where the proposed project will occur. The Cap Sante Marina is a heavily used marina, and the portion of the marina where T Dock is located has been historically modified. The shoreline consists of riprap, and the marina basin has been dredged to a depth of -12 to -14 feet. The proposed project will occur within a portion of the aquatic environment that is already highly altered. Potential adverse impacts associated with the dock replacement and increase in overwater coverage will be further mitigated for by the following conservation measures and BMPs:

- A silt curtain will be installed prior to demolition activities.

- Removal of 115 13 to 14-inch creosote treated timber piles.
- Removal 29 aged ACZA-treated fender timber piles.
- Removal of submerged creosote treated wood debris south of the existing T Dock.
- Installation of large woody debris (LWD) structures in the northeast portion of the Cap Sante Marina for aquatic habitat.
- Proposed work will not begin prior to obtaining all necessary local, state, and federal permits and/or approvals.
- Work will begin only after the in-water work window for the area opens, to avoid key migration periods for protected aquatic species.
- The replacement dock panels will be precast offsite and delivered to the project site via the upland transportation and/or other water transportation means (i.e. barge).
- Construction barges will be staged in areas of sufficient water depth so as to not ground out during low water conditions.
- For pile driving activities, vibratory pile driving will be used to the maximum extent possible. A bubble curtain will be used during all impact pile proofing.
- When possible, construction will be performed in the dry, from on top of a float or landward of MHHW line along the shoreline.
- The selected contractor will be required to comply with all state water quality standards and use standard marine BMPs throughout construction. These BMPs will include the maintenance of vessels and equipment to avoid leaks and spills into surface waters and the avoidance of allowing construction debris from entering U.S. waters when conducting shoreline or in-water work. A Spill Prevention, Control, and Countermeasures (SPCC) plan and erosion control BMPs will be required during the work for the abutment to minimize dust, soil, and construction debris from entering surface waters.
- No discharge of waste materials to surface water will occur as part of this project. Collected debris will be removed from the water and disposed of at an appropriate upland facility.
- Fuel hoses, oil drums, oil or fuel transfer valves and fittings, etc. shall be checked regularly for drips or leaks and shall be maintained and stored properly to prevent spills into state waters. Proper security shall also be maintained to prevent vandalism.
- Additional BMPs and conservation measures, required or specified during the permitting process as the Port works and coordinates with the applicable resource agencies, will also be adhered to.

Lead Agency: The lead agency under the State Environmental Policy Act is the Port of Anacortes.

Comment Period: Determination: As a lead agency, the Port of Anacortes has determined that this proposal, which incorporated mitigation measures, will not have a probable significant adverse impact on the environment; a mitigated determination of non-significance (MDNS) does not require an environmental impact statement (EIS) under RCW 43.21C.030(2)(c). This determination assumes compliance with federal and state law as well as City of Anacortes ordinances related to general environmental protection. This decision was made after reviewing a completed SEPA environmental checklist and other supporting documents on file with the lead agency. This information is available to the public on request (call 360-299-1810 to request a copy by mail or email) or at the Port's administrative offices at 100 Commercial Avenue, Anacortes, WA 98221. The SEPA Checklist and complete DNS can also be reviewed on the Port's website: <https://www.portofanacortes.com/sepa>,

Kevin Anderson, Environmental Specialist
Port of Anacortes
100 Commercial Avenue
Anacortes, WA 98221

Comments may also be submitted to the Port via (a) e-mail to kevin.anderson@portofanacortes.com or (b) fax to (360) 293-9608. Comments will not otherwise be accepted by telephone or personal conversation.

Note: Issuance of this threshold determination does not constitute approval of permits. This proposal will be reviewed for compliance with all applicable Federal, State and City of Anacortes regulations.

Publication Date: 4/14/2023

Signed and dated this 14th day of April, 2023:



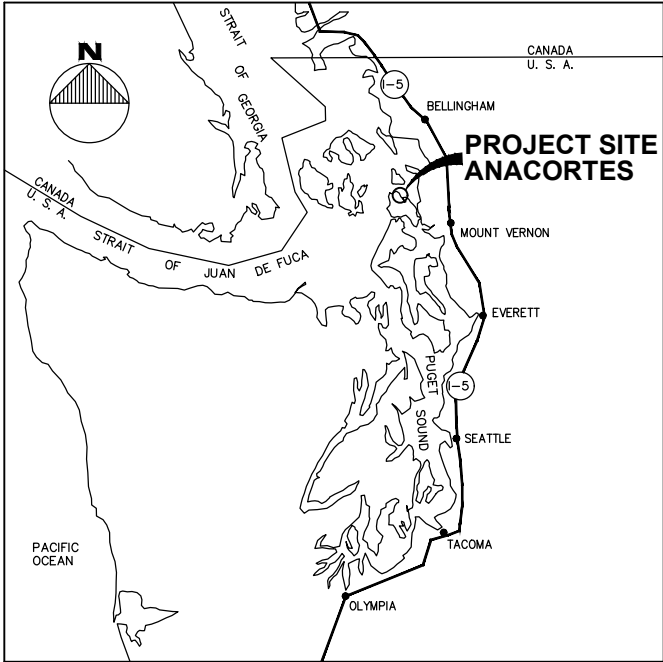
Daniel C. Worra
Port of Anacortes SEPA Responsible Official

PORT OF ANACORTES

T DOCK RECONFIGURATION

ANACORTES, WA

PROJECT #CSM-49

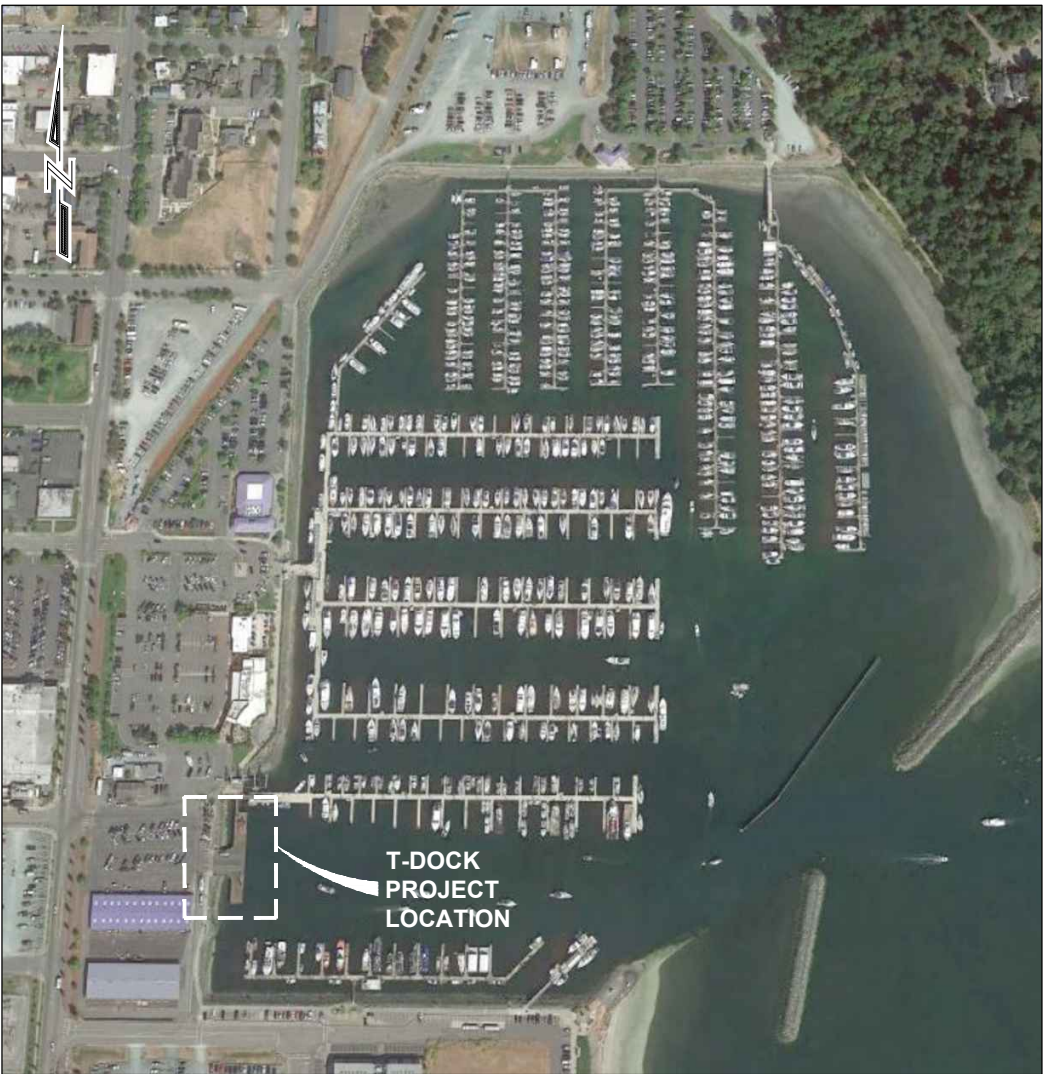


VICINITY MAP

DITAL DATUM:
ELEVATION DATUM FOR THIS PROJECT IS 0.0 FT. MEAN LOWER LOW WATER (MLLW)

TIDAL DATUM PLANE – ANACORTES, GUEMES CHANNEL, SKAGIT COUNTY (FROM WASHINGTON DEPARTMENT OF ECOLOGY)

HIGHEST RECORDED TIDE: ESTIMATED (EHW)	11.00 FT.
ORDINARY HIGH WATER (OHW)	10.20 FT.
MEAN HIGHER HIGH WATER (MHHW)	8.20 FT.
MEAN HIGH WATER (MHW)	7.40 FT.
MEAN (HALF) TIDE LEVEL (MTL)	5.00 FT.
MEAN SEA LEVEL (MSL)	4.42 FT.
MEAN LOW WATER (MLW)	2.60 FT.
MEAN LOWER LOW WATER (MLLW)	0.00 FT.
LOWEST RECORDED TIDE: ESTIMATED (ELW)	-4.50 FT.



CAP SANTE MARINA
(AERIAL IMAGE FROM 8/15/2020)

No.	SHEET TITLE
G-100	COVER SHEET AND SHEET INDEX
G-101	TRAFFIC CONTROL AND LANDSCAPING PLAN
G-200	EXISTING SITE PLAN
G-201	NEW SITE PLAN
D-101	DEMOLITION PLAN
D-102	DEMOLITION SECTIONS 1 OF 2
D-103	DEMOLITION SECTIONS 2 OF 2
S-101	NEW GENERAL ARRANGEMENT PLAN
S-102	NEW PILE AND CAP PLAN
S-103	NEW SECTIONS 1 OF 2
S-104	NEW SECTIONS 2 OF 2
S-201	PILE SCHEDULE AND DETAILS
S-202	PILE CAP DETAILS
S-203	PILE-TO-CAP CONNECTION DETAILS
S-301	PRECAST CONCRETE PANEL AND CIP CONCRETE PLAN
S-302	PRECAST CONCRETE PANEL DETAILS
S-401	FENDER DETAILS
S-402	BULLRAIL DETAILS
S-403	LADDER DETAILS
M-101	WATER SUPPLY DETAILS 1 OF 2
M-102	WATER SUPPLY DETAILS 2 OF 2
E-000	SYMBOLS AND ABBREVIATIONS
E-100	ELECTRICAL SINGLE LINE WIRING DIAGRAM
E-101	ELECTRICAL SINGLE LINE WIRING DIAGRAMS – UNIT SUBSTATIONS
E-200	ELECTRICAL DEMOLITION PLAN
E-201	ELECTRICAL SITE PLAN
E-300	ELECTRICAL DETAILS & CUT SHEETS
E-400	PHOTOMETRIC PLAN
CP-XXX	CATHODIC PROTECTION SHEETS (TBD)

INCLUDED FOR REFERENCE:
SURVEY DRAWINGS PROVIDED BY DAVID EVANS AND ASSOCIATES, JUNE 22, 2022. SHEETS 1 THRU 3 OF 3.
SURVEY 1 OF 3
SURVEY 2 OF 3
SURVEY 3 OF 3

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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

COVER SHEET AND SHEET INDEX

DRAWN: WLE	PROJECT NO.: 224024.01
DESIGN: JDO	SCALE: N/A
CHECKED:	DATE: MAY 2024
SHEET NO.	

G-100

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PLAN



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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

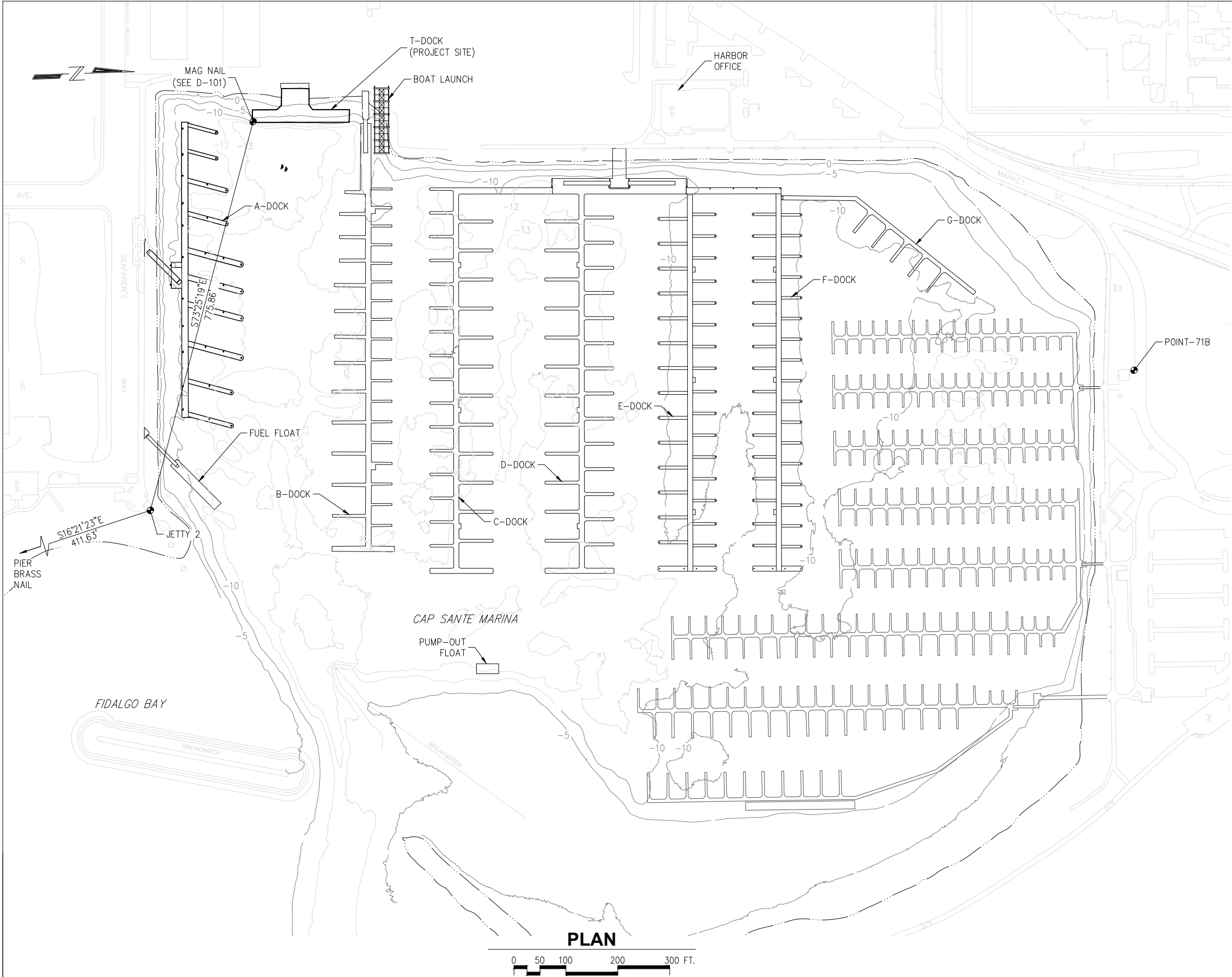
TRAFFIC CONTROL
AND LANDSCAPING PLAN

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
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SHEET NO.			

G-101

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GENERAL NOTES:

1. CONDITIONS INSIDE MARINA BASIN ARE SHOWN CURRENT AS OF MAY 2022.
2. ALL CONSTRUCTION SHALL CONFORM TO THESE PLANS AND SPECIFICATIONS, AND APPLICABLE STATE OF WASHINGTON AND LOCAL CODES.
3. A COPY OF THE PLANS SHALL BE ON-SITE WHENEVER CONSTRUCTION IS IN PROGRESS. THROUGHOUT THE PROGRESS OF THE WORK OF THIS CONTRACT, MAINTAIN AN ACCURATE RECORD OF ALL CHANGES IN THE CONTRACT DOCUMENTS. UPON THE COMPLETION OF THIS CONTRACT, PROVIDE ONE COMPLETE SET OF RECORD DOCUMENTS TO THE OWNER.
4. THE CONTRACTOR SHALL LOCATE AND PROTECT ALL UTILITIES DURING CONSTRUCTION. CONTRACTOR SHALL UTILIZE A PRIVATE UTILITIES LOCATOR SERVICE TO LOCATE ALL UTILITIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION. CONTRACTOR SHALL REPAIR OR REPLACE ALL ITEMS DAMAGED DURING OPERATIONS.
5. THE CONTRACTOR SHALL KEEP ALL STREETS AND VEHICULAR TRAFFIC AREAS CLEAN.
6. CONTRACTOR IS RESPONSIBLE FOR ANY TRAFFIC CONTROLS REQUIRED FOR THE DURATION OF THIS PROJECT.

PROJECT BENCHMARK:

POINT NAME-JETTY 2 (NAD83/91)
LOCATION -IN THE LAWN AT THE NORTHEAST CORNER OF SEAFARER'S MEMORIAL AT THE EASTERLY END OF SEAFARER'S WAY.
POINT DESCRIPTION: 3-INCH BRASS DISK IN CONCRETE WITH PUNCH HOLE AT GRADE.

NORTH: 556043.087
EAST: 1210662.051
ELEVATION: 12.48 FEET, MLLW

POINT NAME: PIER BRASS NAIL (NAD 83/91)
NORTH: 555047.651
EAST: 1210777.637
ELEVATION: 15.20 FEET, MLLW

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PORT OF ANACORTES
PROJECT # CSM-49

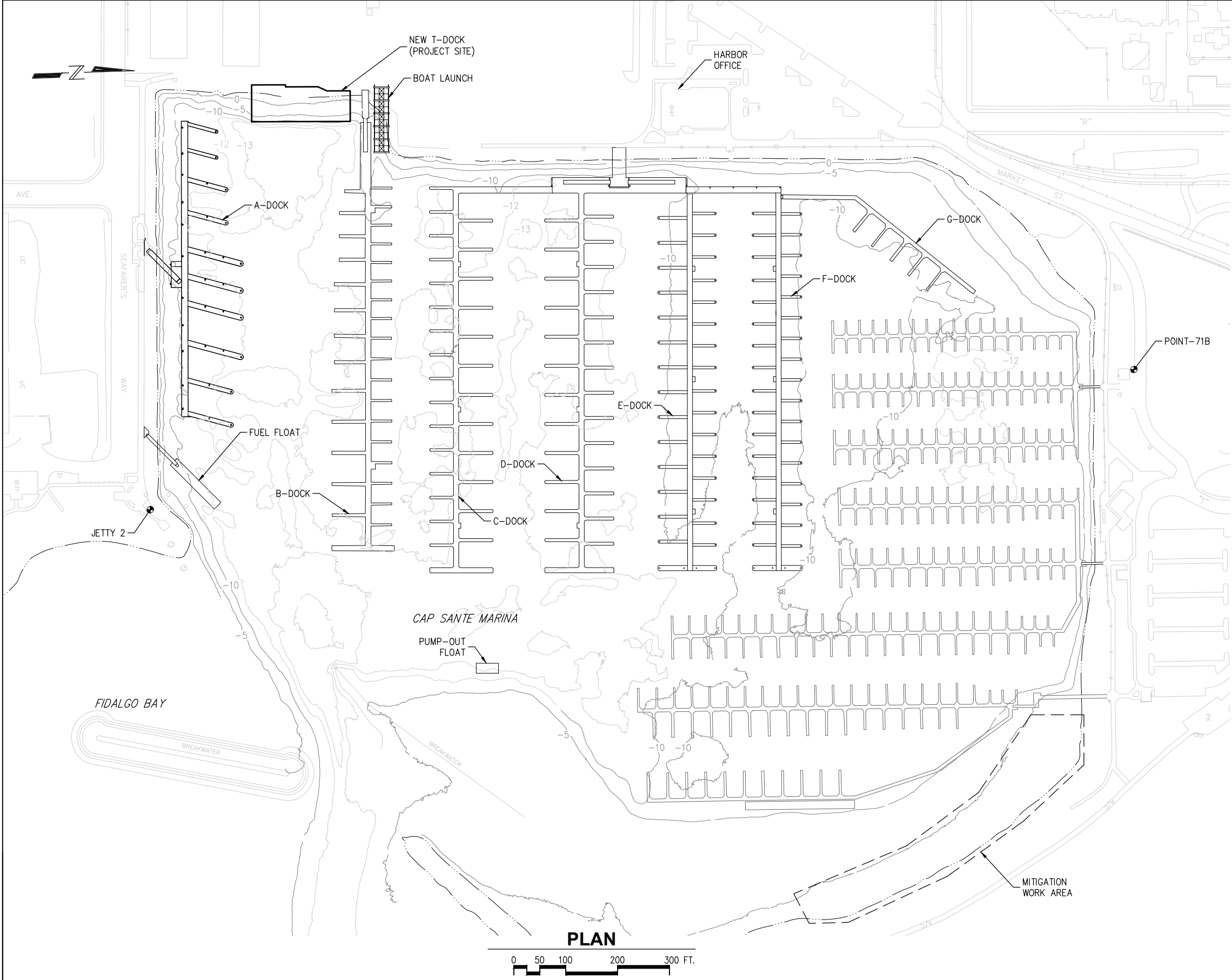
EXISTING SITE PLAN

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DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.			

G-200

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PROJECT BENCHMARK:

POINT NAME—JETTY 2 (NAD83/91)
LOCATION —IN THE LAWN AT THE NORTHEAST CORNER OF SEAFARER’S MEMORIAL AT THE EASTERLY END OF SEAFARER’S WAY.
POINT DESCRIPTION: 3-INCH BRASS DISK IN CONCRETE WITH PUNCH HOLE AT GRADE.

NORTH: 556043.087
EAST: 1210662.051
ELEVATION: 12.48 FEET, MLLW

POINT NAME: PIER BRASS NAIL (NAD 83/91)
NORTH: 555047.651
EAST: 1210777.637
ELEVATION: 15.20 FEET, MLLW

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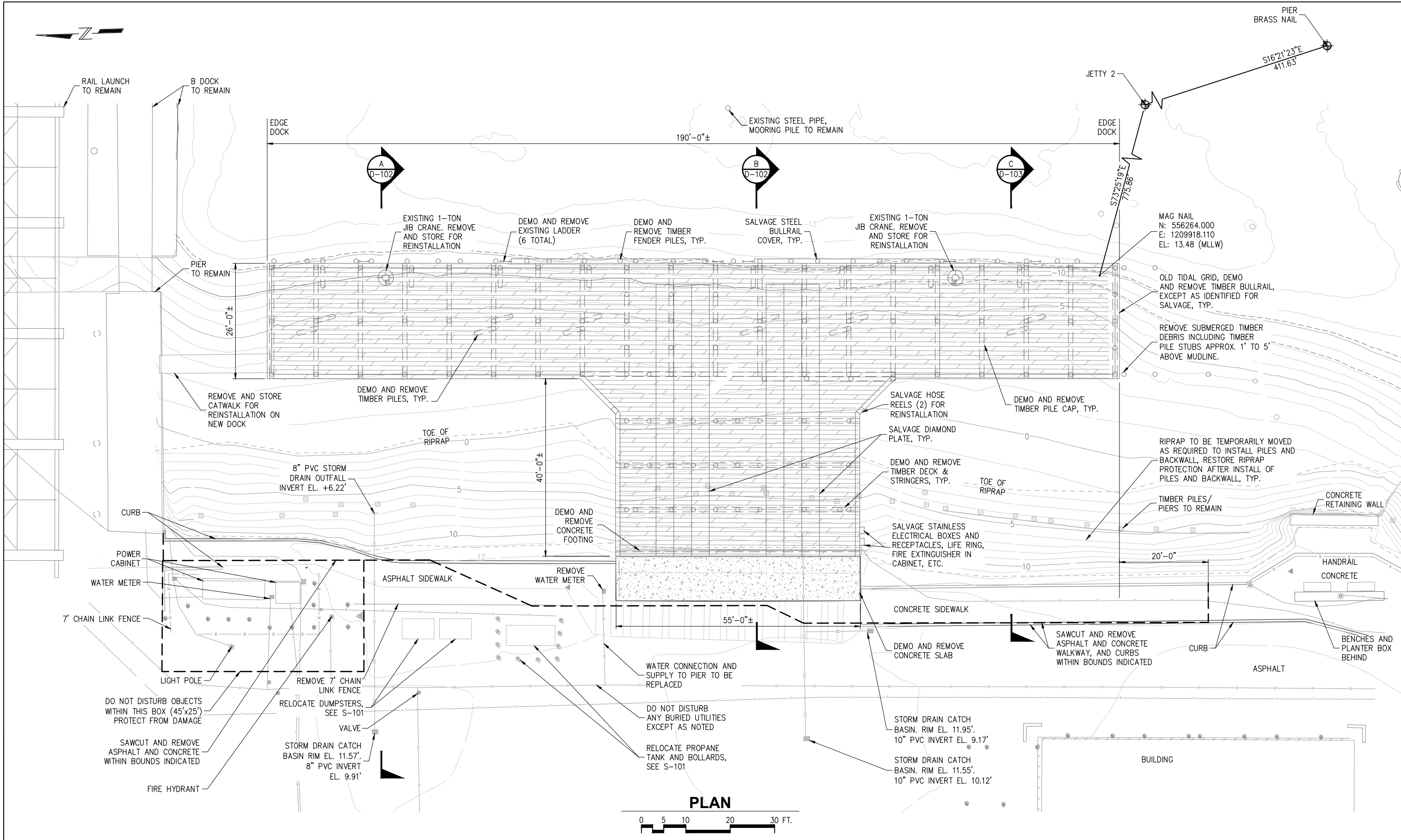
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PORT OF ANACORTES
PROJECT # CSM-49

NEW SITE PLAN

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DESIGN: JDO	SCALE: N/A
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G-201

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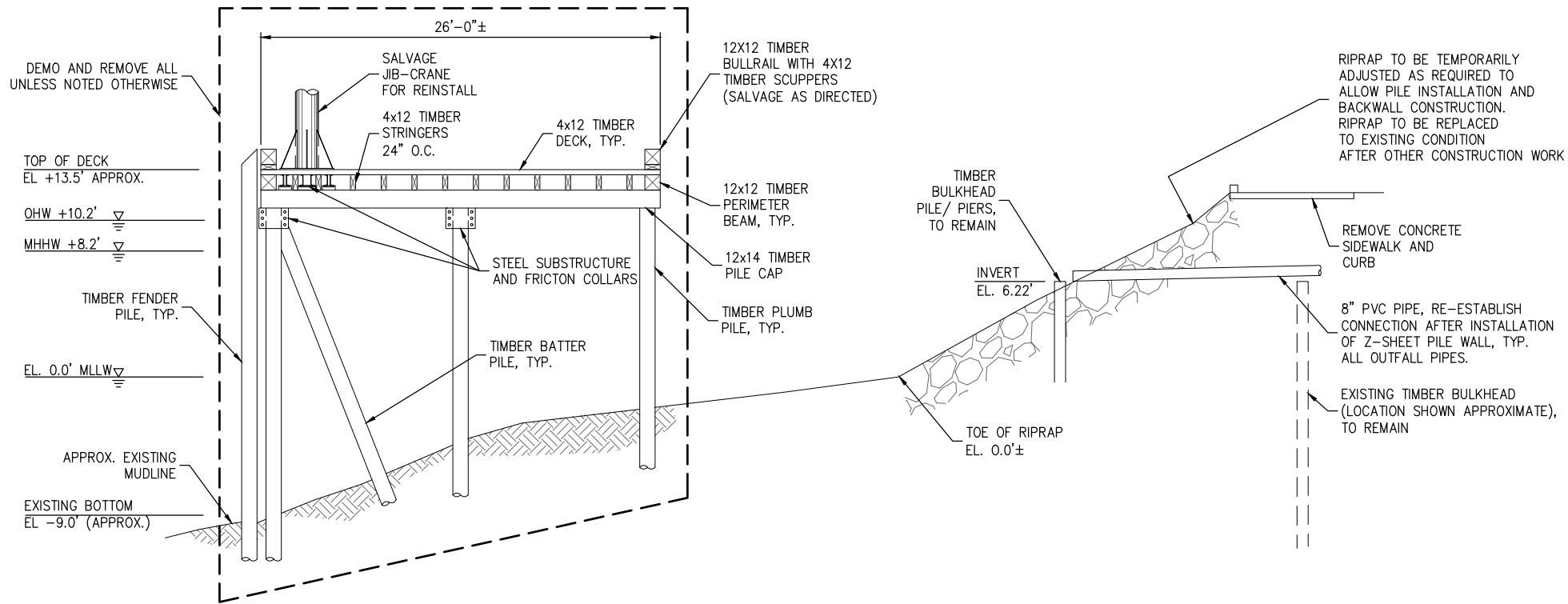


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PORT OF ANACORTES
PROJECT # CSM-49
DEMOLITION PLAN

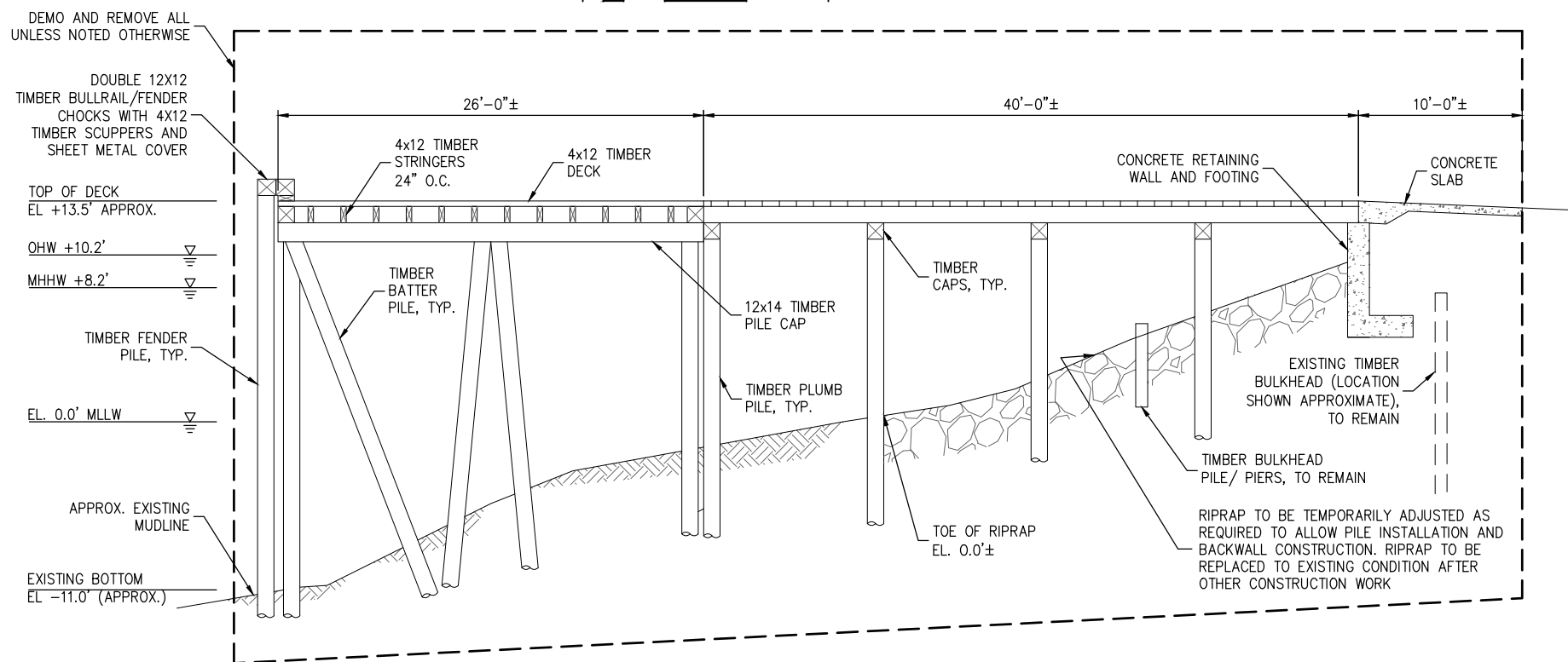
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D-101

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EXISTING DOCK SECTION
A
D-101
0 2.5 5 10 15 FT.



EXISTING DOCK SECTION
B
D-101
0 2.5 5 10 15 FT.

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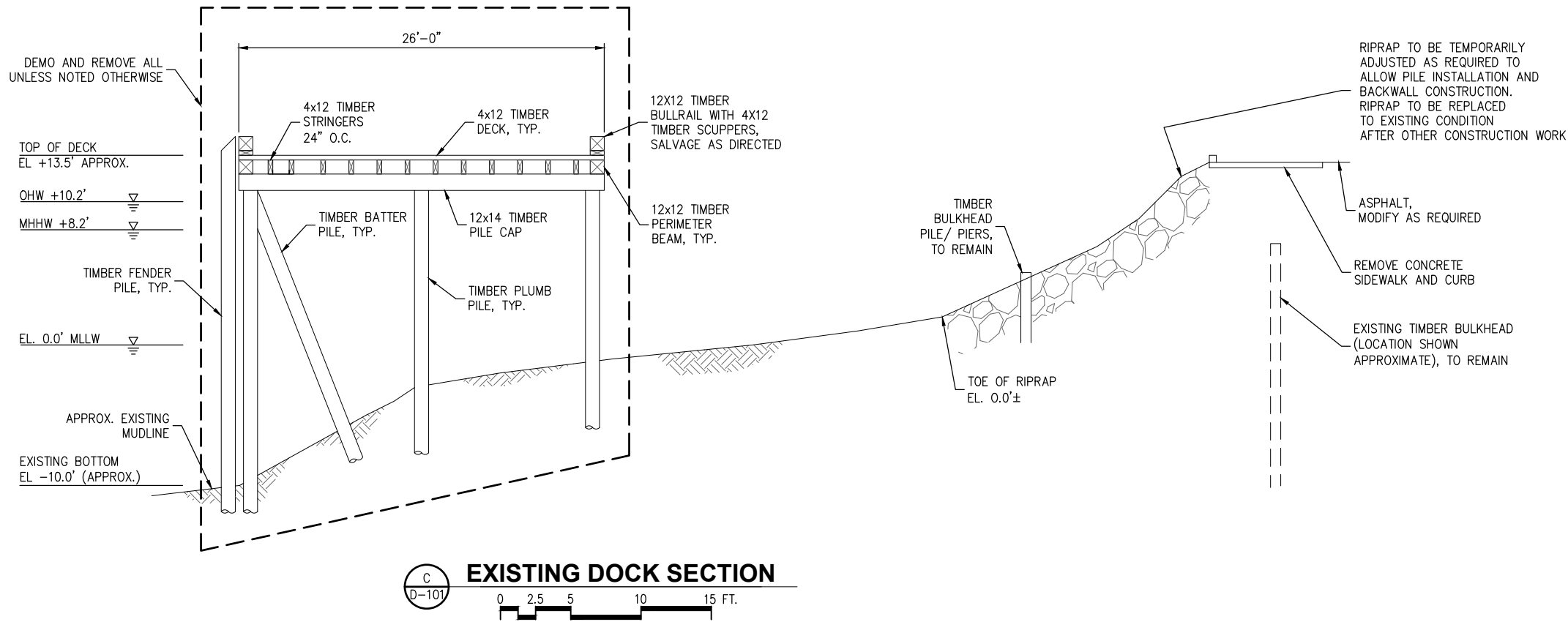


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PORT OF ANACORTES
PROJECT # CSM-49
DEMOLITION SECTIONS 1 OF 2

DRAWN: WLE	PROJECT NO.: 224024.01
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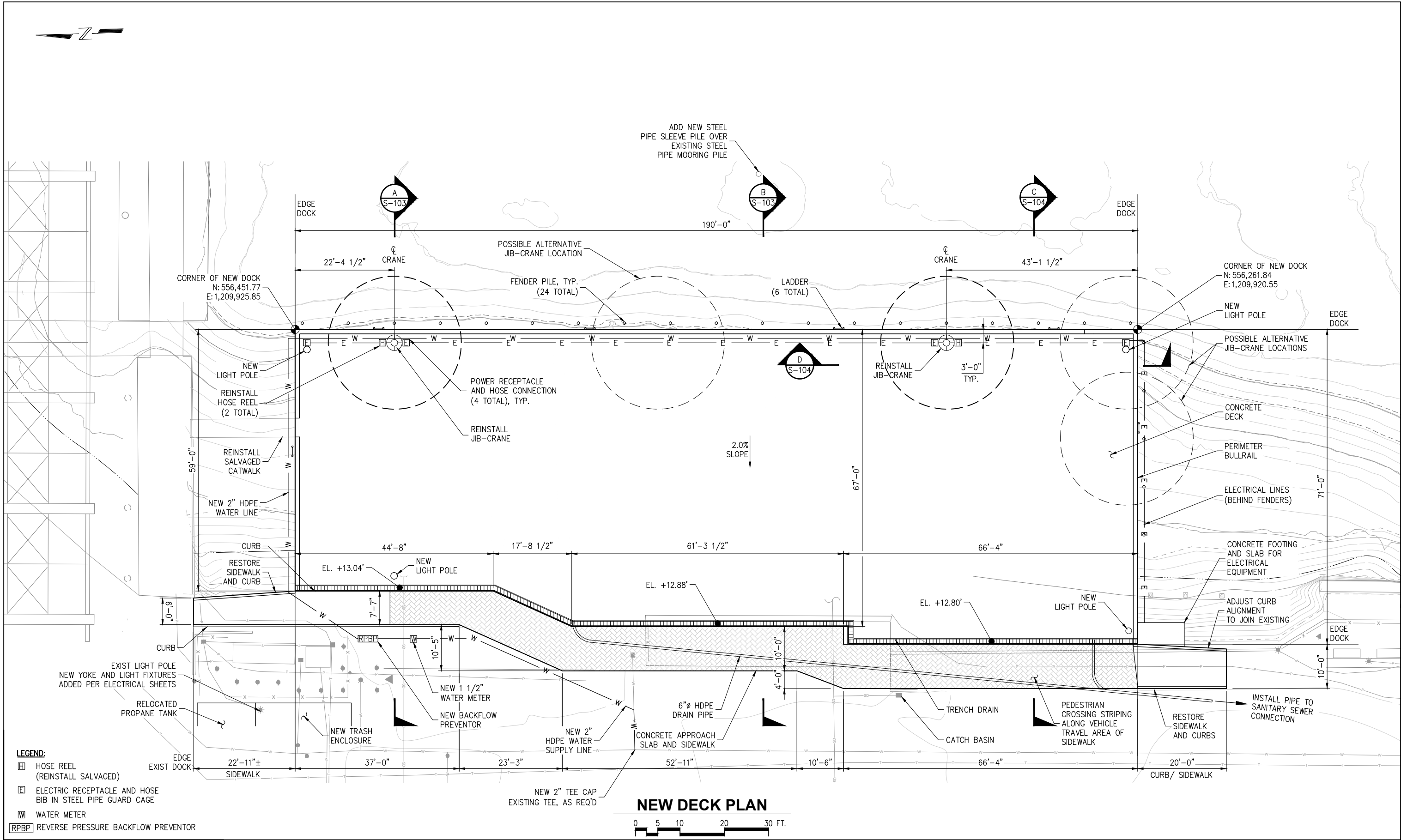


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PORT OF ANACORTES
PROJECT # CSM-49
DEMOLITION SECTIONS 2 OF 2

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D-103

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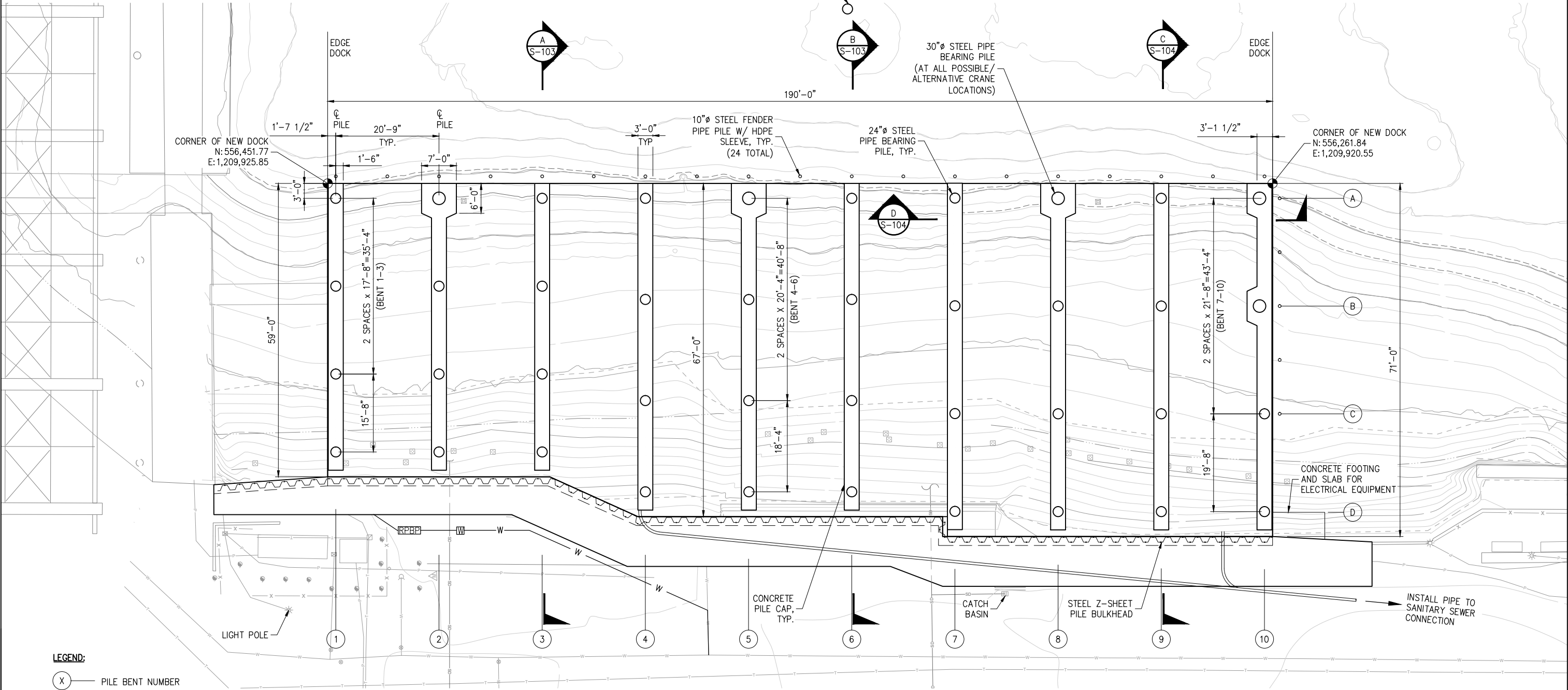
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PORT OF ANACORTES
PROJECT # CSM-49

NEW GENERAL ARRANGEMENT PLAN

DRAWN: WLE	PROJECT NO.:224024.01
DESIGN: JDO	SCALE: N/A
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NEW DECK PLAN



LEGEND:
X — PILE BENT NUMBER



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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49
NEW PILE AND CAP PLAN

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.			

S-102

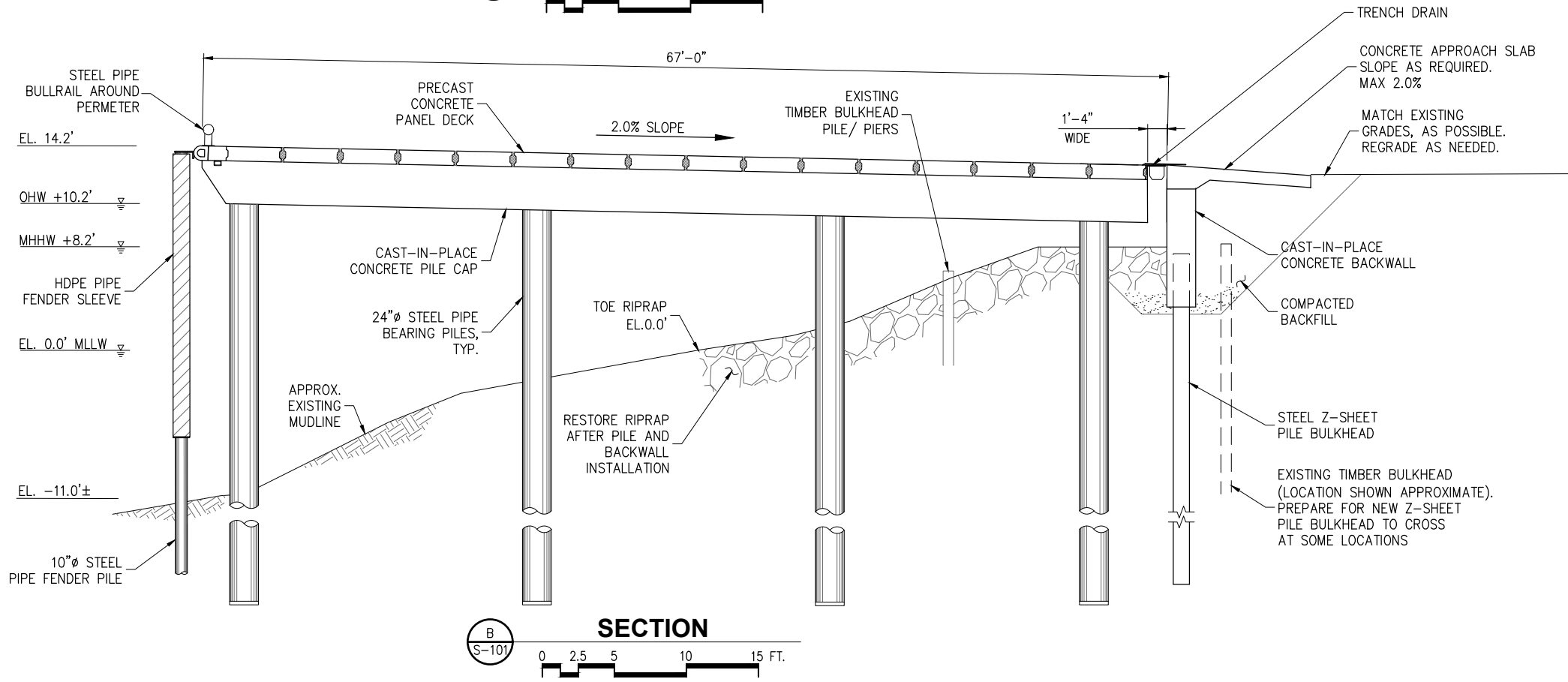
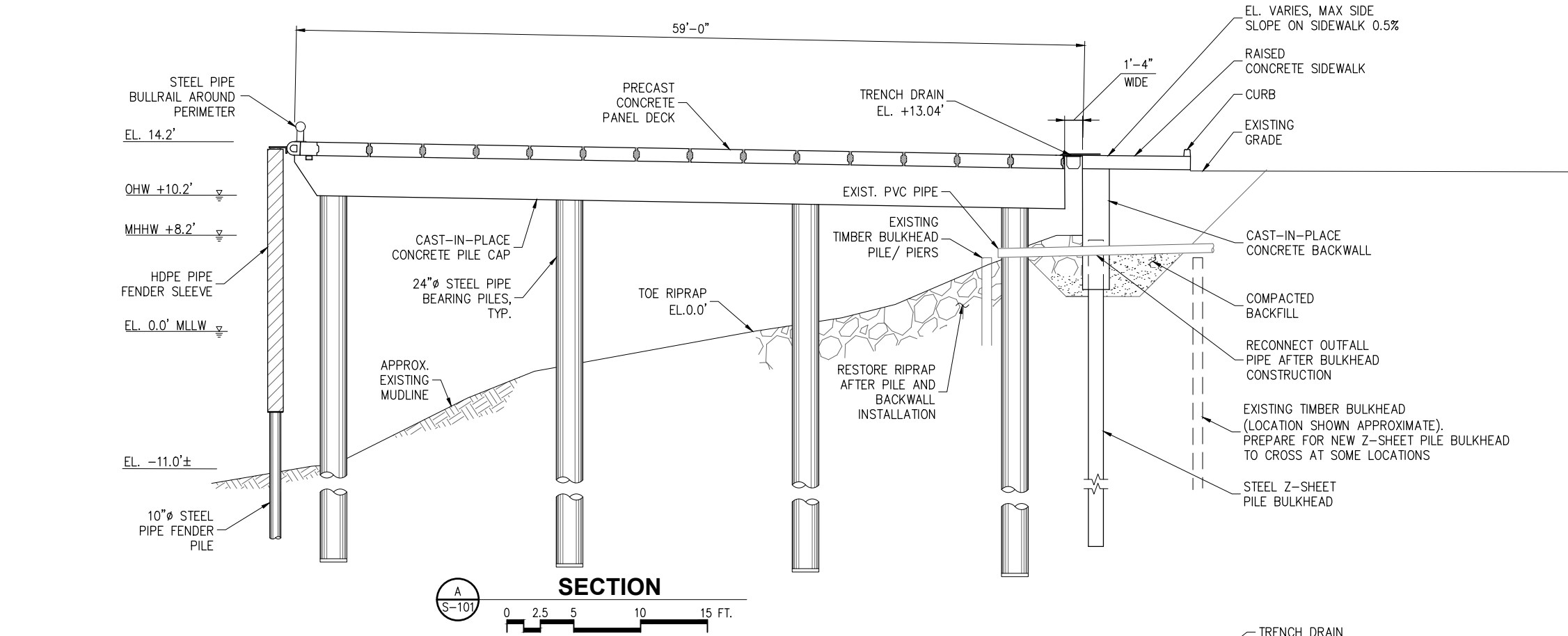
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T DOCK RECONFIGURATION
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PROJECT # CSM-49
NEW SECTIONS 1 OF 2

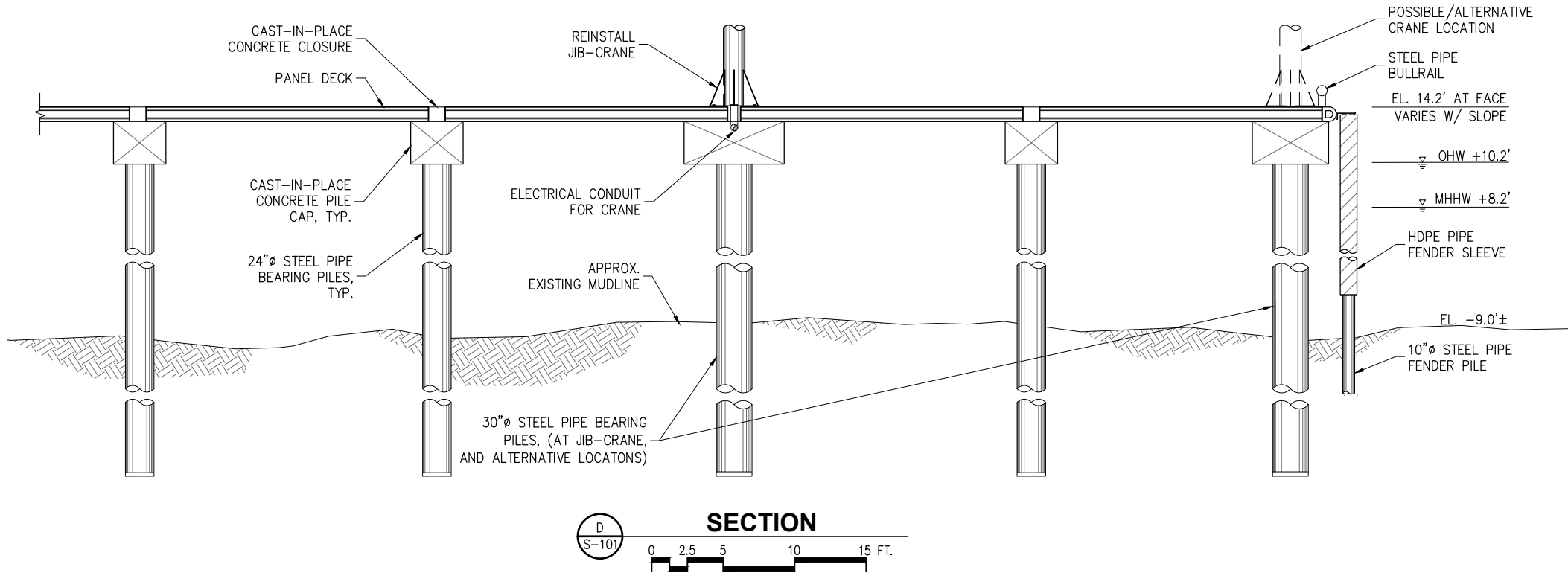
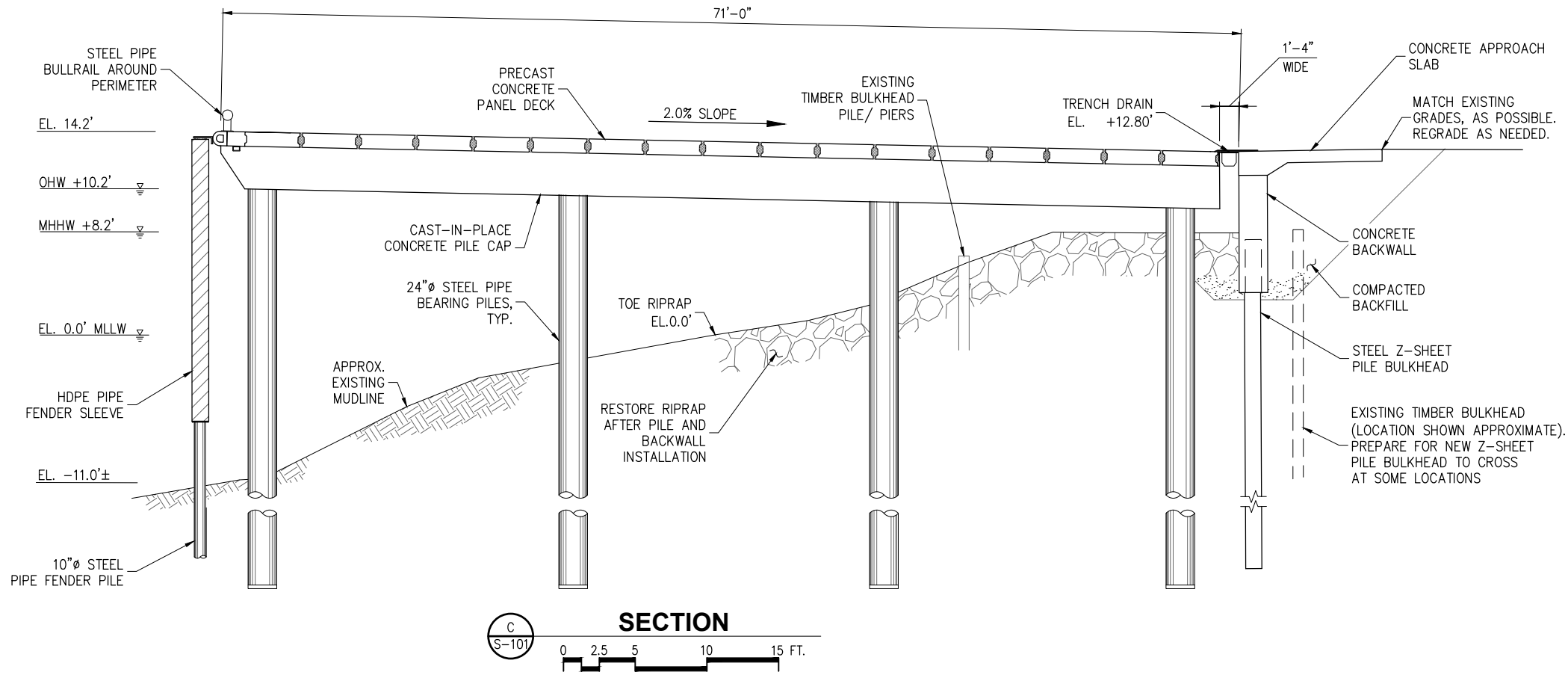
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T DOCK RECONFIGURATION
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PROJECT # CSM-49
NEW SECTIONS 2 OF 2

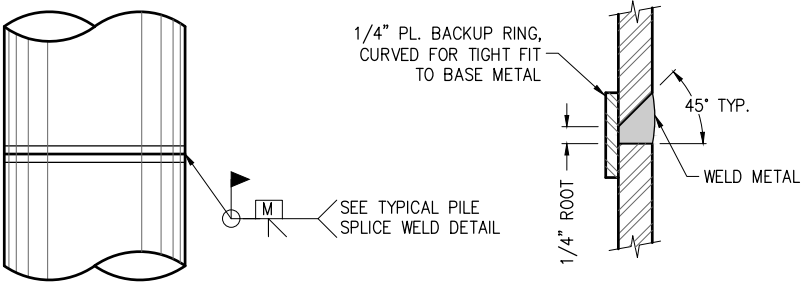
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DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.	S-104		

BEARING PILE SCHEDULE						
LOCATION ID	DIAMETER (IN)	WALL THICKNESS (IN)	PILE TIP	SUPPLY LENGTH (FT)	ULTIMATE LOAD (KIPS)	MINIMUM TIP ELEVATION (FT)
1A	24.0	1.0	OPEN	100	750	-80
1B	24.0	1.0	OPEN	100	750	-77
1C	24.0	1.0	OPEN	90	750	-76
1D	24.0	1.0	OPEN	90	750	-74
2A	30.0	1.0	OPEN	90	750	-73
2B	24.0	1.0	OPEN	100	750	-77
2C	24.0	1.0	OPEN	90	750	-76
2D	24.0	1.0	OPEN	90	750	-74
3A	24.0	1.0	OPEN	100	750	-80
3B	24.0	1.0	OPEN	100	750	-77
3C	24.0	1.0	OPEN	90	750	-76
3D	24.0	1.0	OPEN	90	750	-74
4A	24.0	1.0	OPEN	100	750	-80
4B	24.0	1.0	OPEN	100	750	-77
4C	24.0	1.0	OPEN	90	750	-76
4D	24.0	1.0	OPEN	90	750	-74
5A	30.0	1.0	OPEN	90	750	-73
5B	24.0	1.0	OPEN	100	750	-77
5C	24.0	1.0	OPEN	90	750	-76
5D	24.0	1.0	OPEN	90	750	-74
6A	24.0	1.0	OPEN	100	750	-80
6B	24.0	1.0	OPEN	100	750	-77
6C	24.0	1.0	OPEN	90	750	-76
6D	24.0	1.0	OPEN	90	750	-74
7A	24.0	1.0	OPEN	100	750	-80
7B	24.0	1.0	OPEN	100	750	-77
7C	24.0	1.0	OPEN	90	750	-76
7D	24.0	1.0	OPEN	90	750	-74
8A	30.0	1.0	OPEN	90	750	-73
8B	24.0	1.0	OPEN	100	750	-77
8C	24.0	1.0	OPEN	90	750	-76
8D	24.0	1.0	OPEN	90	750	-74
9A	24.0	1.0	OPEN	90	750	-80
9B	24.0	1.0	OPEN	90	750	-77
9C	24.0	1.0	OPEN	90	750	-76
9D	24.0	1.0	OPEN	90	750	-74
10A	30.0	1.0	OPEN	90	750	-73
10B	30.0	1.0	OPEN	90	750	-69
10C	24.0	1.0	OPEN	90	750	-76
10D	24.0	1.0	OPEN	90	750	-74

BEARING PILE SCHEDULE			
DIAMETER (IN)	WALL THICKNESS (IN)	SUPPLY LENGTH (FT)	NUMBER OF PILE
24.0	1.0	90	20
24.0	1.0	100	15
30.0	1.0	90	5

FENDER PILE SCHEDULE						
LOCATION ID	DIAMETER (IN)	WALL THICKNESS (IN)	PILE TIP	SUPPLY LENGTH (FT)	ULTIMATE LOAD (KIPS)	MINIMUM TIP ELEVATION (FT)
1A	10.0	0.5	OPEN	40	-	-
1.5A	10.0	0.5	OPEN	40	-	-
2A	10.0	0.5	OPEN	40	-	-
2.5A	10.0	0.5	OPEN	40	-	-
3A	10.0	0.5	OPEN	40	-	-
3.5A	10.0	0.5	OPEN	40	-	-
4A	10.0	0.5	OPEN	40	-	-
4.5A	10.0	0.5	OPEN	40	-	-
5A	10.0	0.5	OPEN	40	-	-
5.5A	10.0	0.5	OPEN	40	-	-
6A	10.0	0.5	OPEN	40	-	-
6.5A	10.0	0.5	OPEN	40	-	-
7A	10.0	0.5	OPEN	40	-	-
7.5A	10.0	0.5	OPEN	40	-	-
8A	10.0	0.5	OPEN	40	-	-
8.5A	10.0	0.5	OPEN	40	-	-
9A	10.0	0.5	OPEN	40	-	-
9.5A	10.0	0.5	OPEN	40	-	-
10A-E	10.0	0.5	OPEN	40	-	-
10A-S	10.0	0.5	OPEN	40	-	-
10A.5	10.0	0.5	OPEN	40	-	-
10B	10.0	0.5	OPEN	40	-	-
10B.5	10.0	0.5	OPEN	40	-	-
10C	10.0	0.5	OPEN	40	-	-

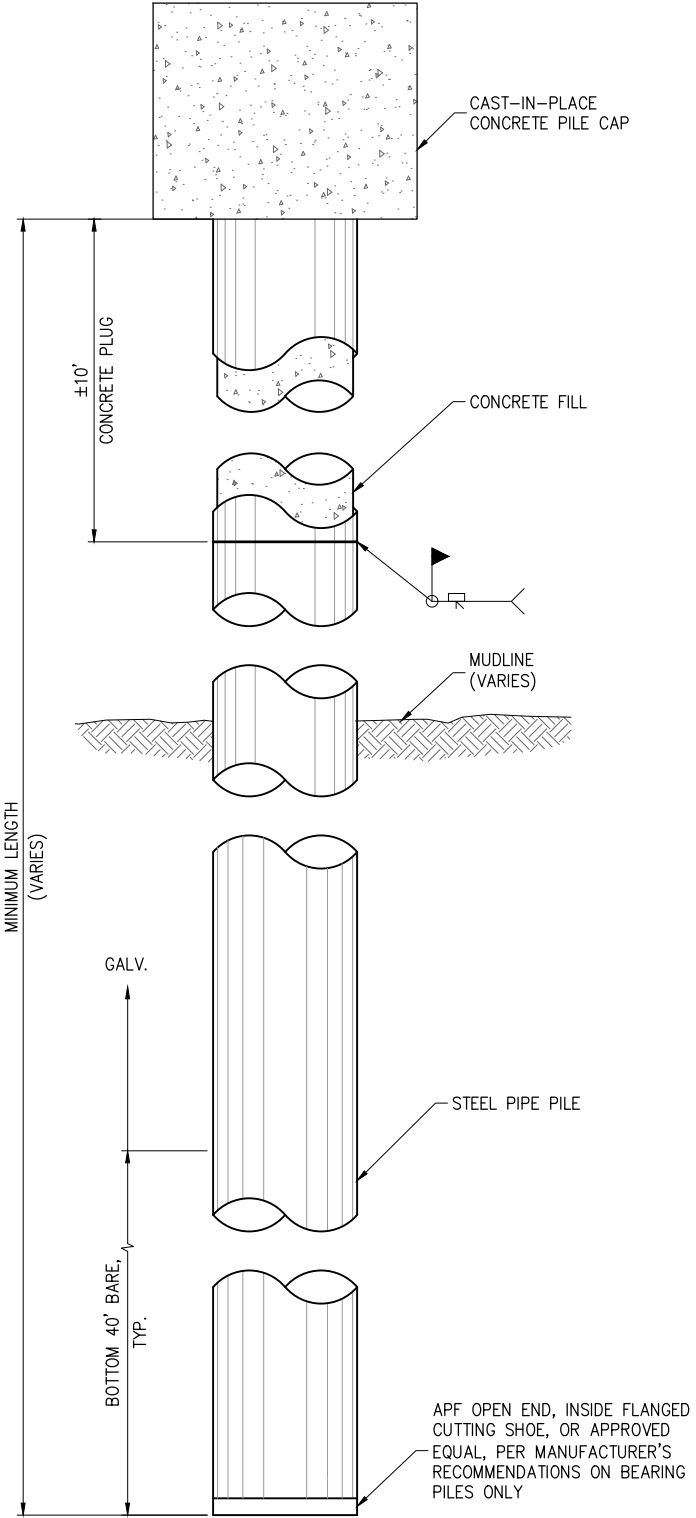
TOTAL FENDER SCHEDULE			
DIAMETER (IN)	WALL THICKNESS (IN)	SUPPLY LENGTH (FT)	NUMBER OF PILE
10.0	0.5	40	24



PILE SPLICE

TYPICAL FOR ALL FIELD PIPE PILE SPLICES (SHOP WELD, IF REQ'D. SIMILAR)

TYPICAL PILE SPLICE WELD



PARTIAL ELEVATION

TYPICAL PILE



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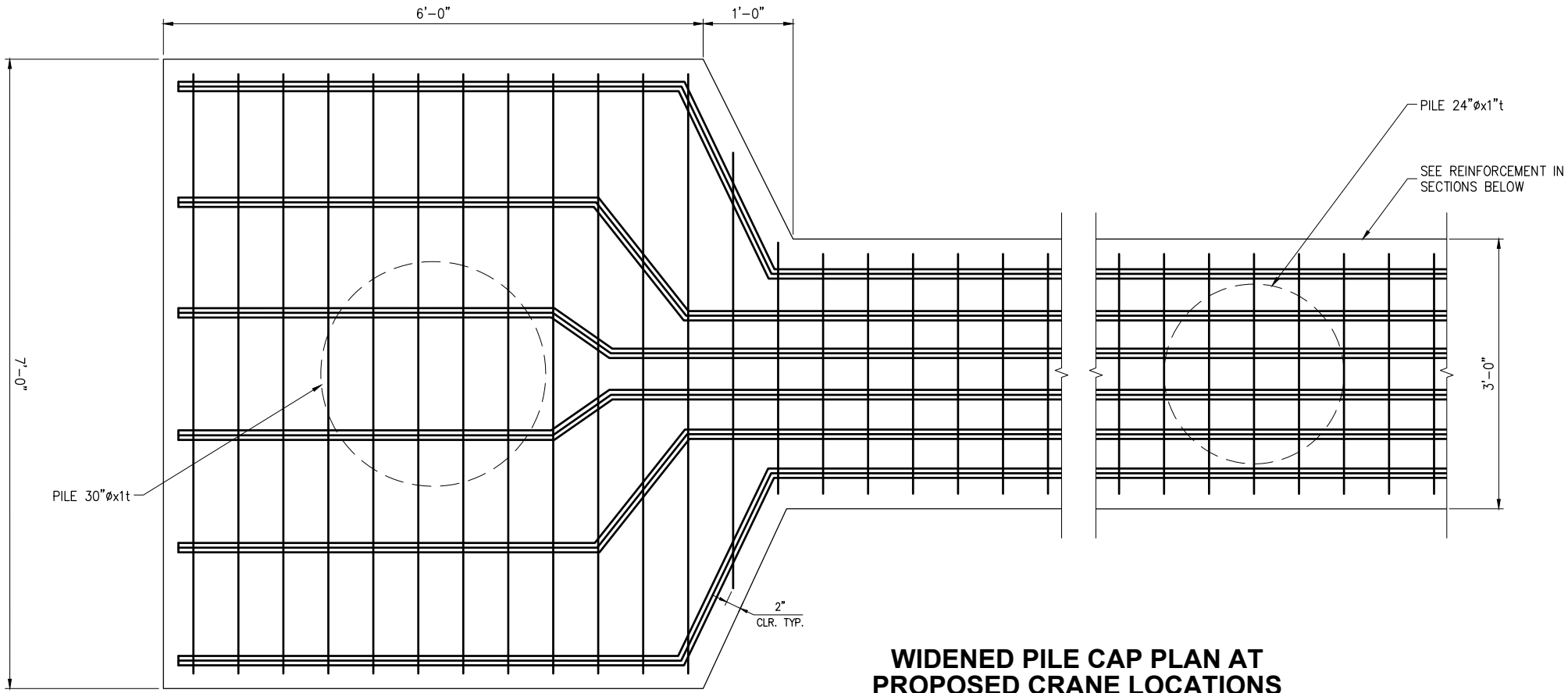
T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

PILE SCHEDULE AND DETAILS

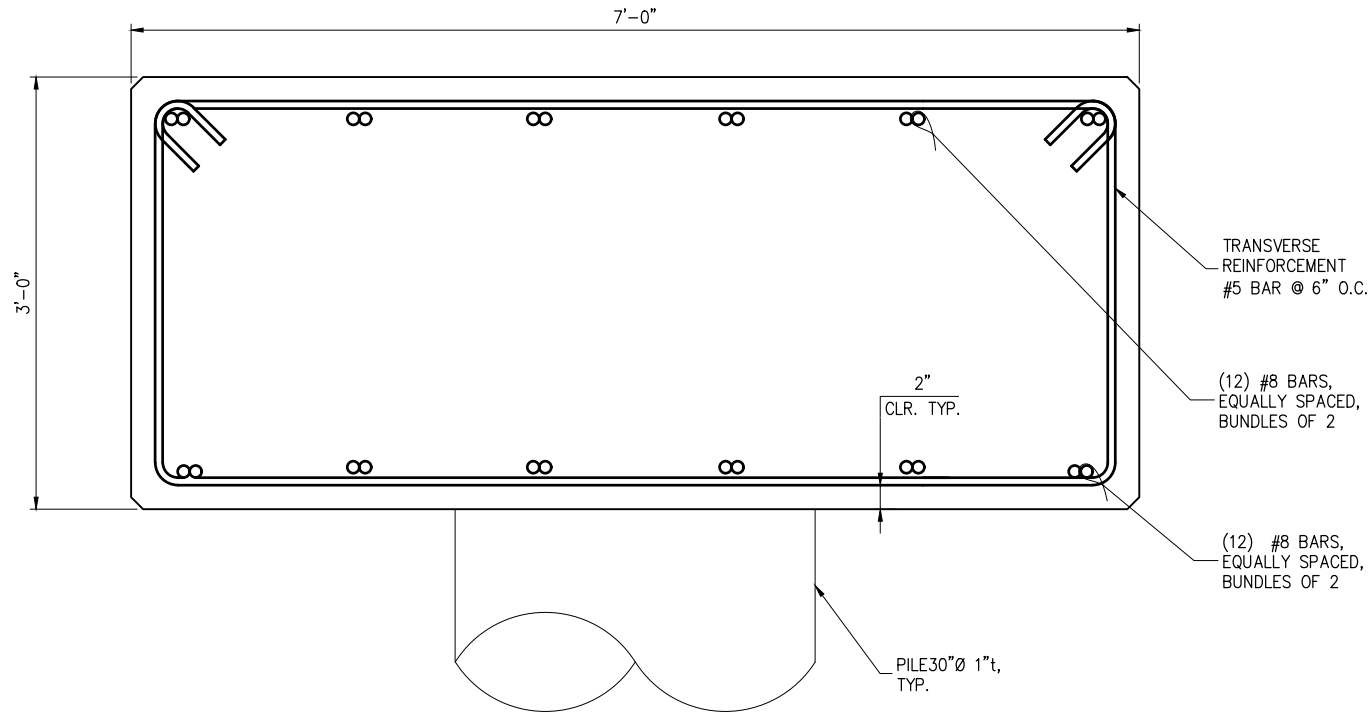
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CHECKED:		DATE:	MAY 2024
SHEET NO.			

S-201

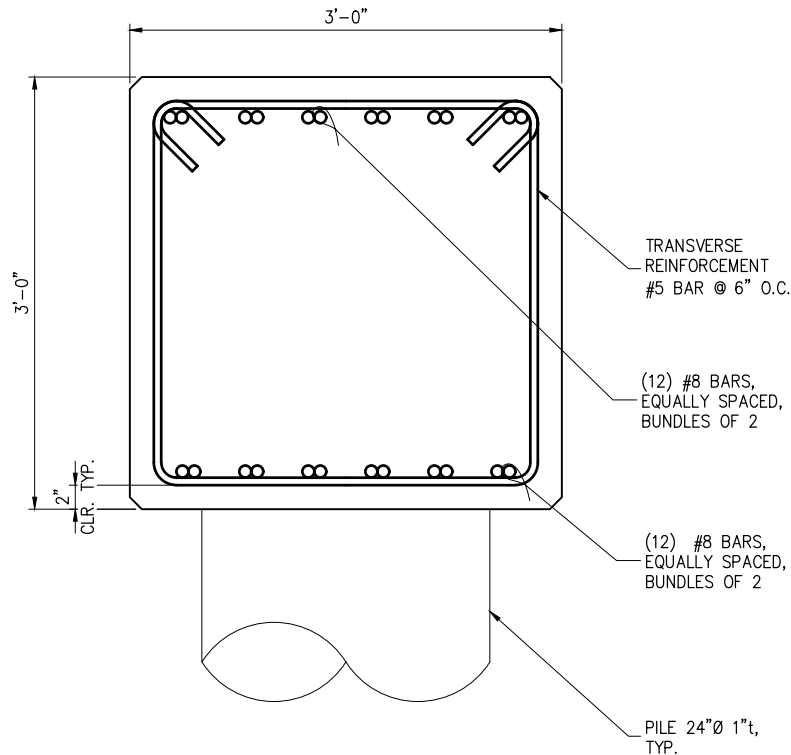
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WIDENED PILE CAP PLAN AT PROPOSED CRANE LOCATIONS



WIDENED PILE CAP SECTION AT PROPOSED CRANE LOCATIONS



TYPICAL PILE CAP SECTION



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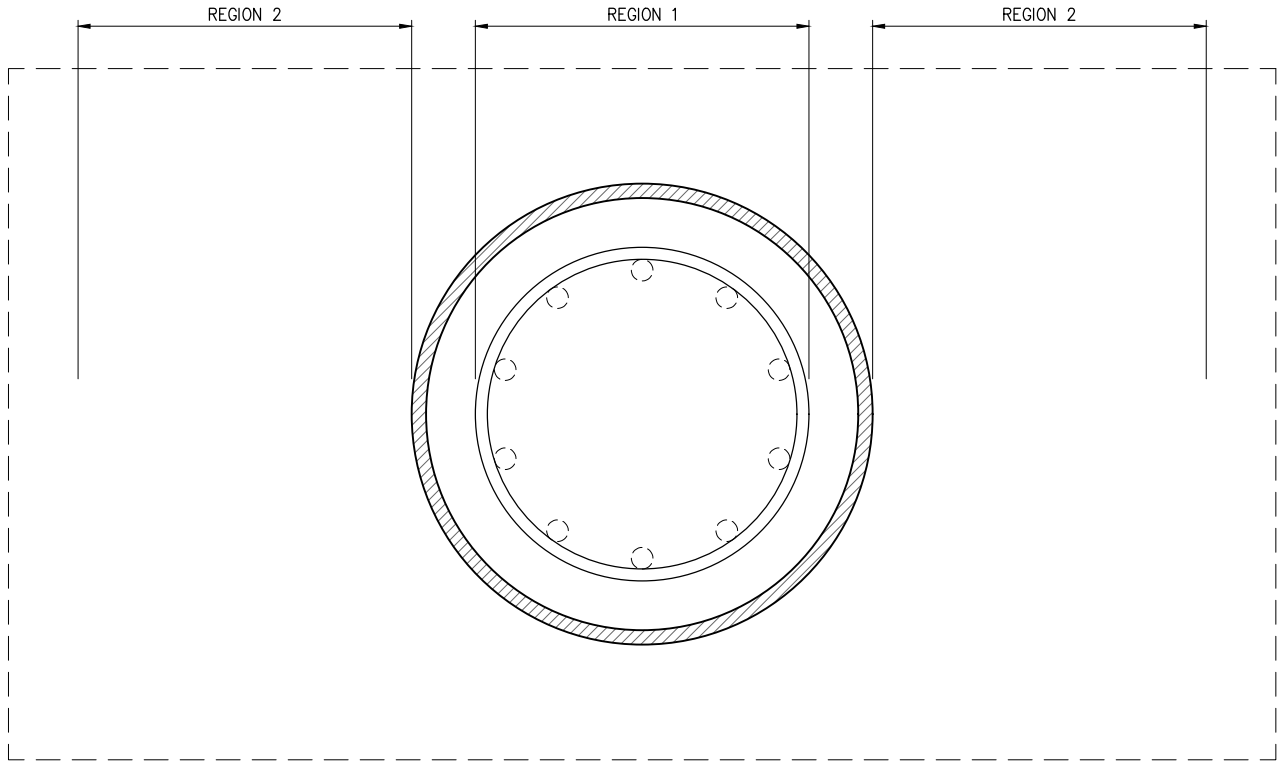
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PORT OF ANACORTES
PROJECT # CSM-49
PILE CAP DETAILS

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CHECKED:		DATE:	MAY 2024
SHEET NO.			

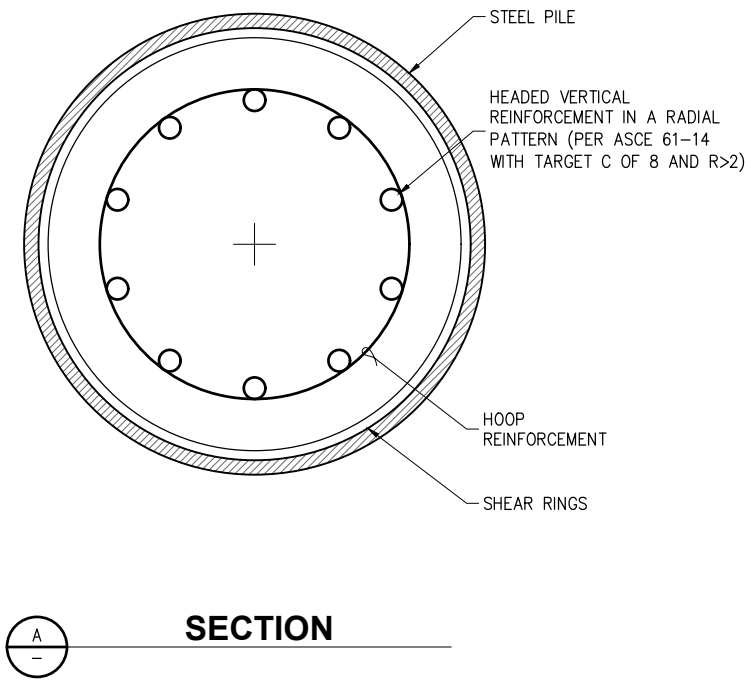
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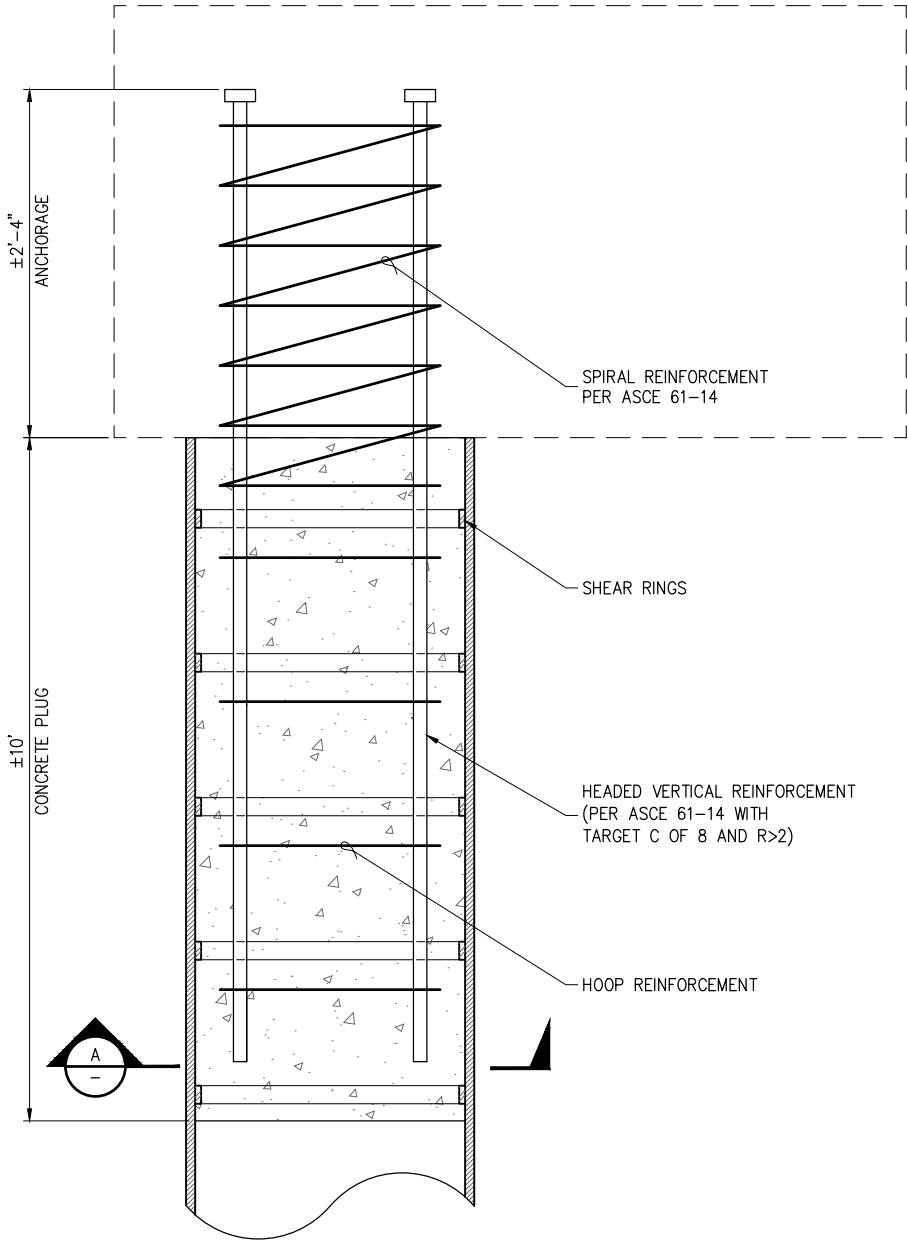


PILE CAP
PLAN DETAIL



SECTION

NOTE:
SUPPLEMENTAL STIRRUPS, TIES AND
LONGITUDINAL BARS IN REGIONS 1 AND 2
PER ASCE 61-14 EQ. 7-17, 7-18, 7-19.



TYPICAL PILE TO CAP
CONNECTION



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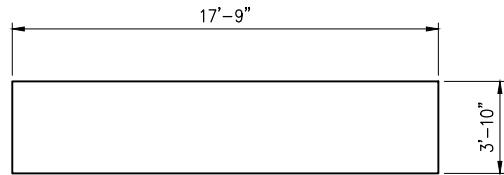


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PORT OF ANACORTES
PROJECT # CSM-49
PILE-TO-CAP CONNECTION DETAILS

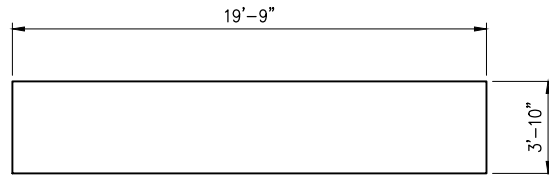
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CHECKED:		DATE:	MAY 2024
SHEET NO.			

S-203

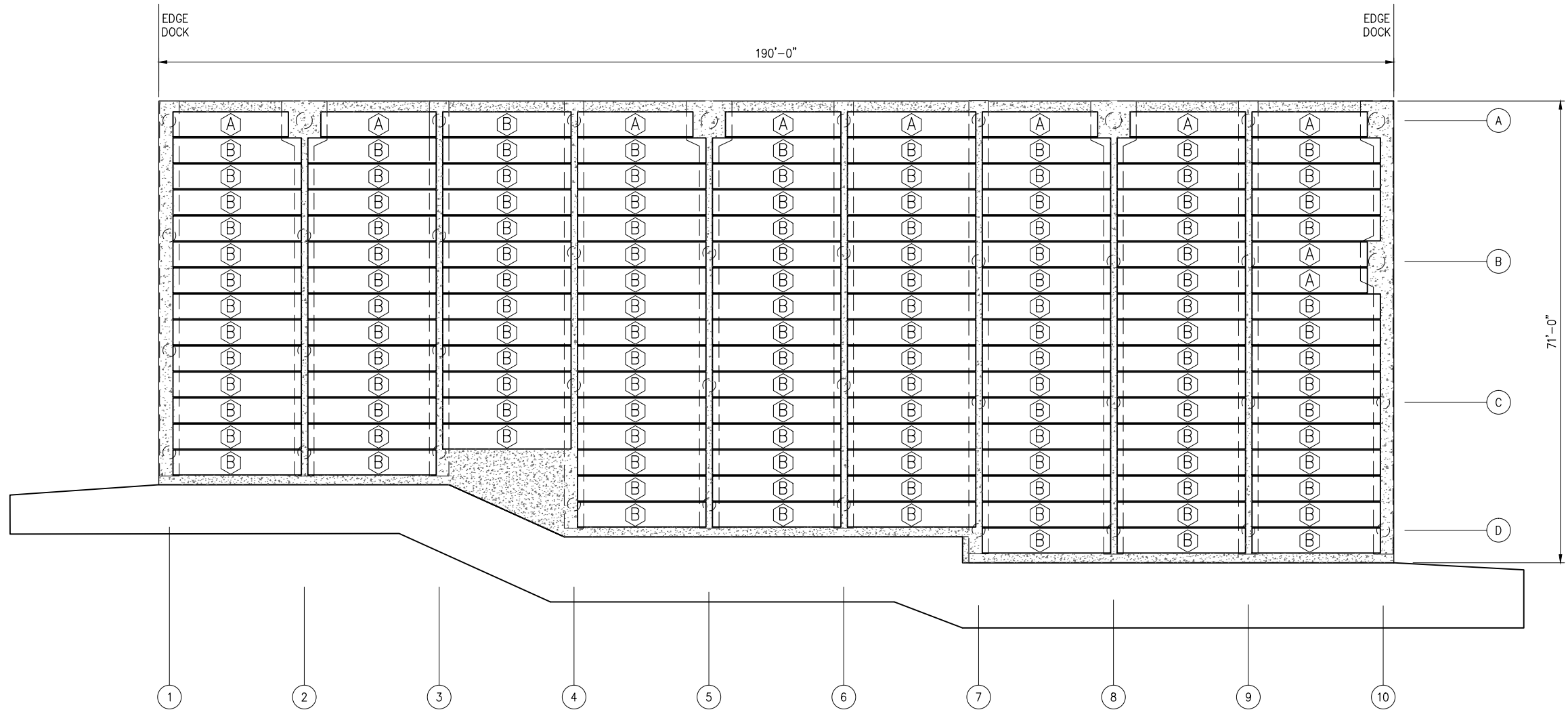
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PANEL A



PANEL B



NOTE:
AREAS OUTSIDE PANEL BOUNDARIES
ARE CAST IN PLACE

LEGEND:

(X) — PILE BENT NUMBER

PANEL PLAN



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PROJECT # CSM-49

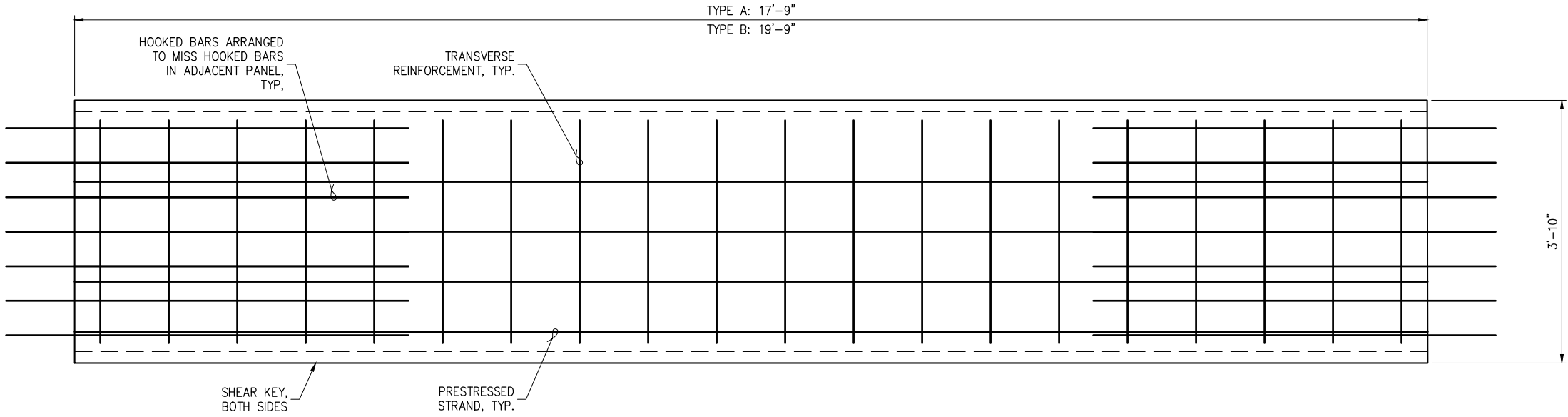
PRECAST CONCRETE PANEL
AND CIP CONCRETE PLAN

DRAWN: WLE	PROJECT NO.: 224024.01
DESIGN: JDO	SCALE: N/A
CHECKED:	DATE: MAY 2024
SHEET NO.	

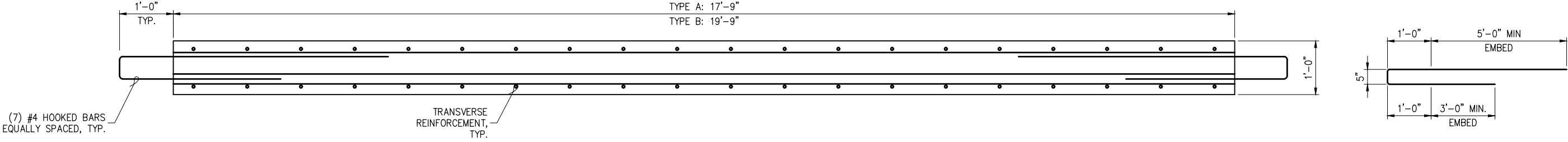
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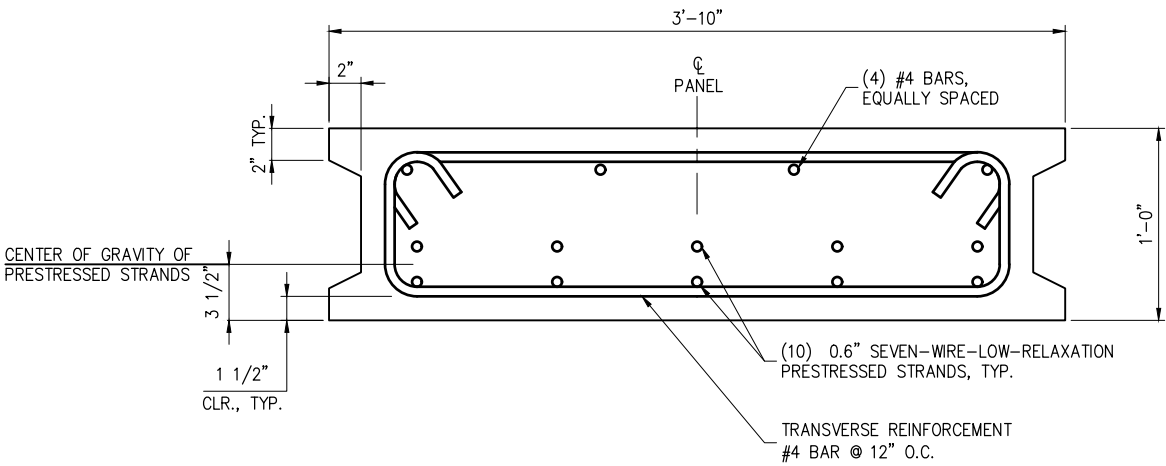
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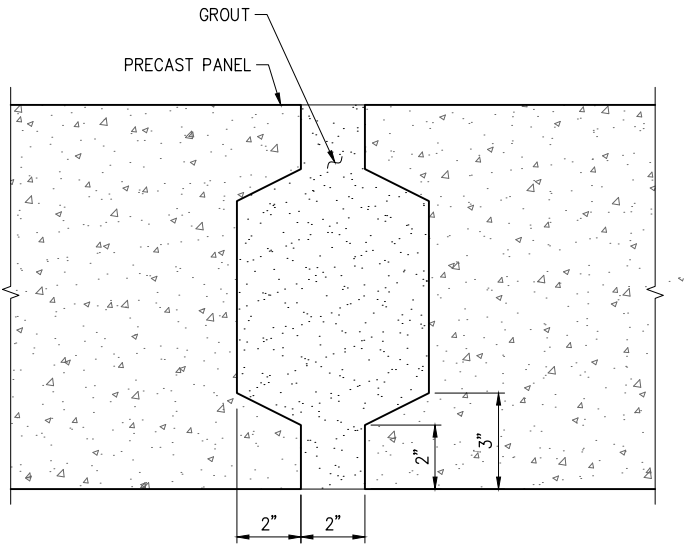
PLAN



LONGITUDINAL SECTION



TYPICAL SECTION



TYPICAL SHEAR KEY



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PROJECT # CSM-49
PRECAST CONCRETE PANEL DETAILS

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.			

S-302

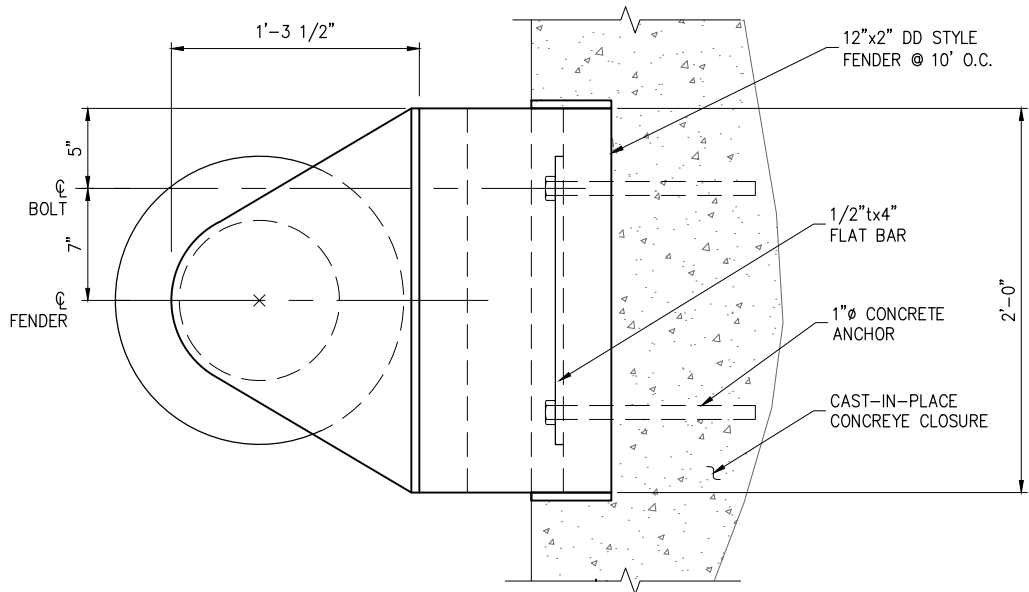
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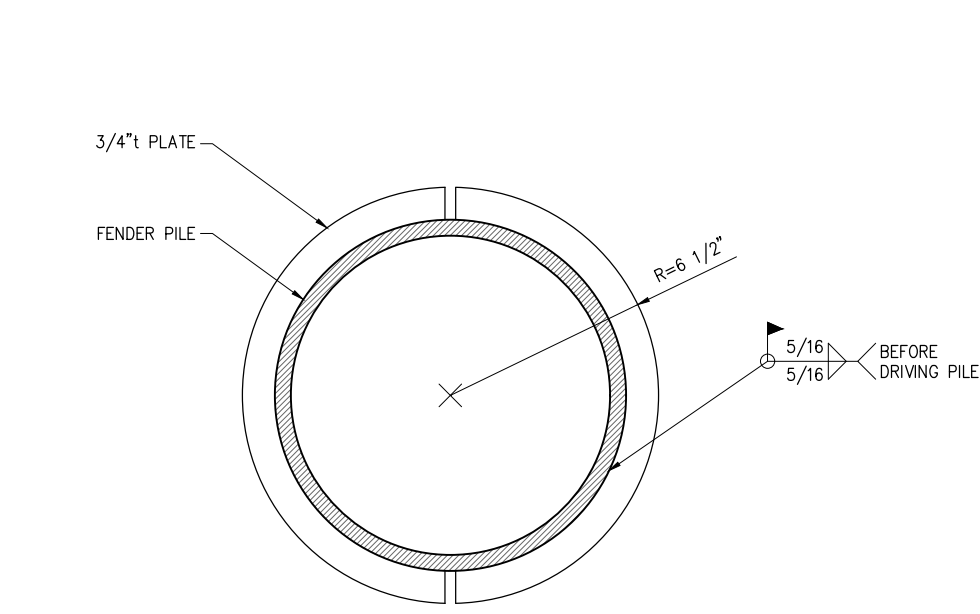
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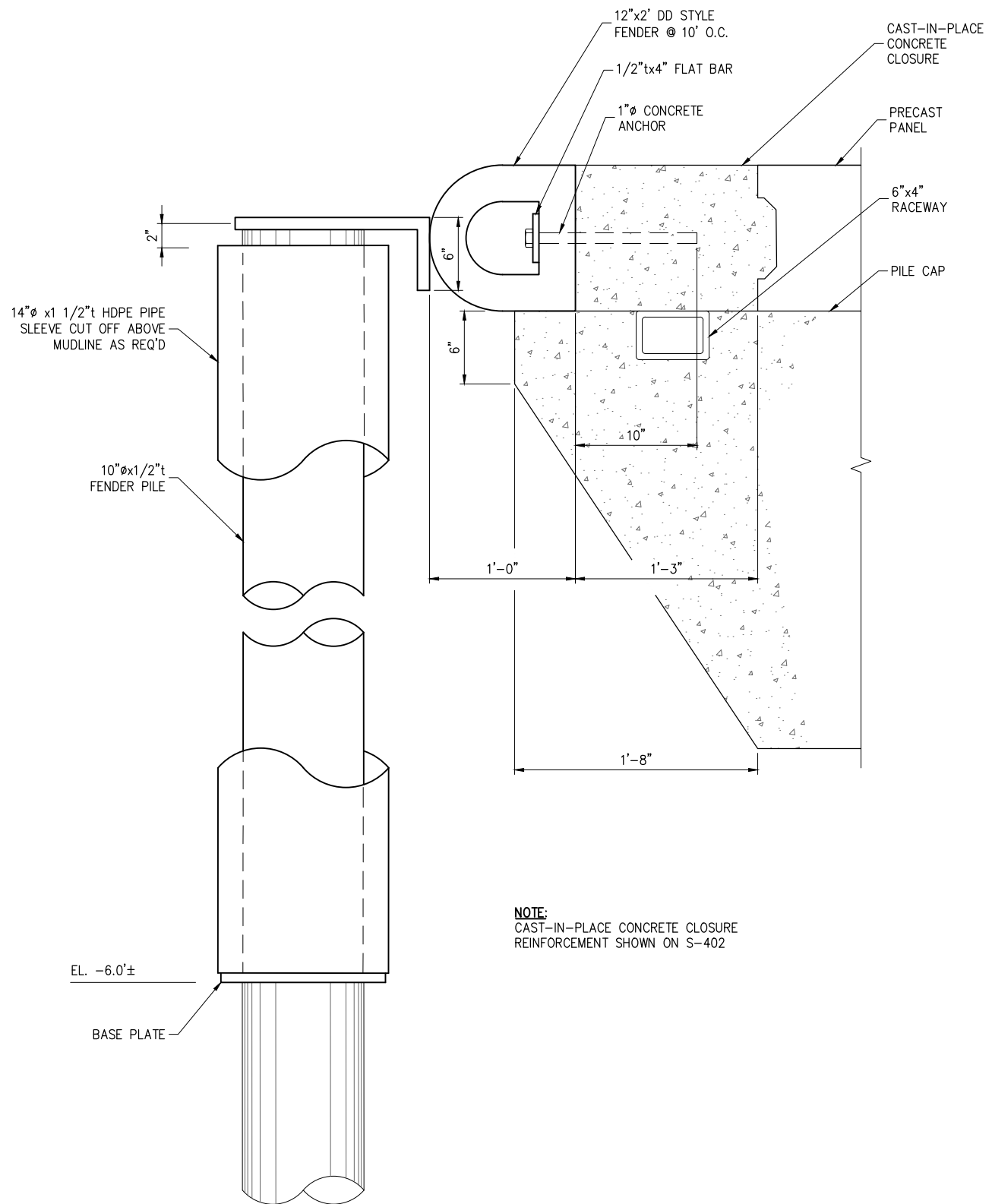
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TYPICAL FENDER PLAN



BASE PLATE



FENDER ELEVATION

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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49
FENDER DETAILS

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SHEET NO.	S-401

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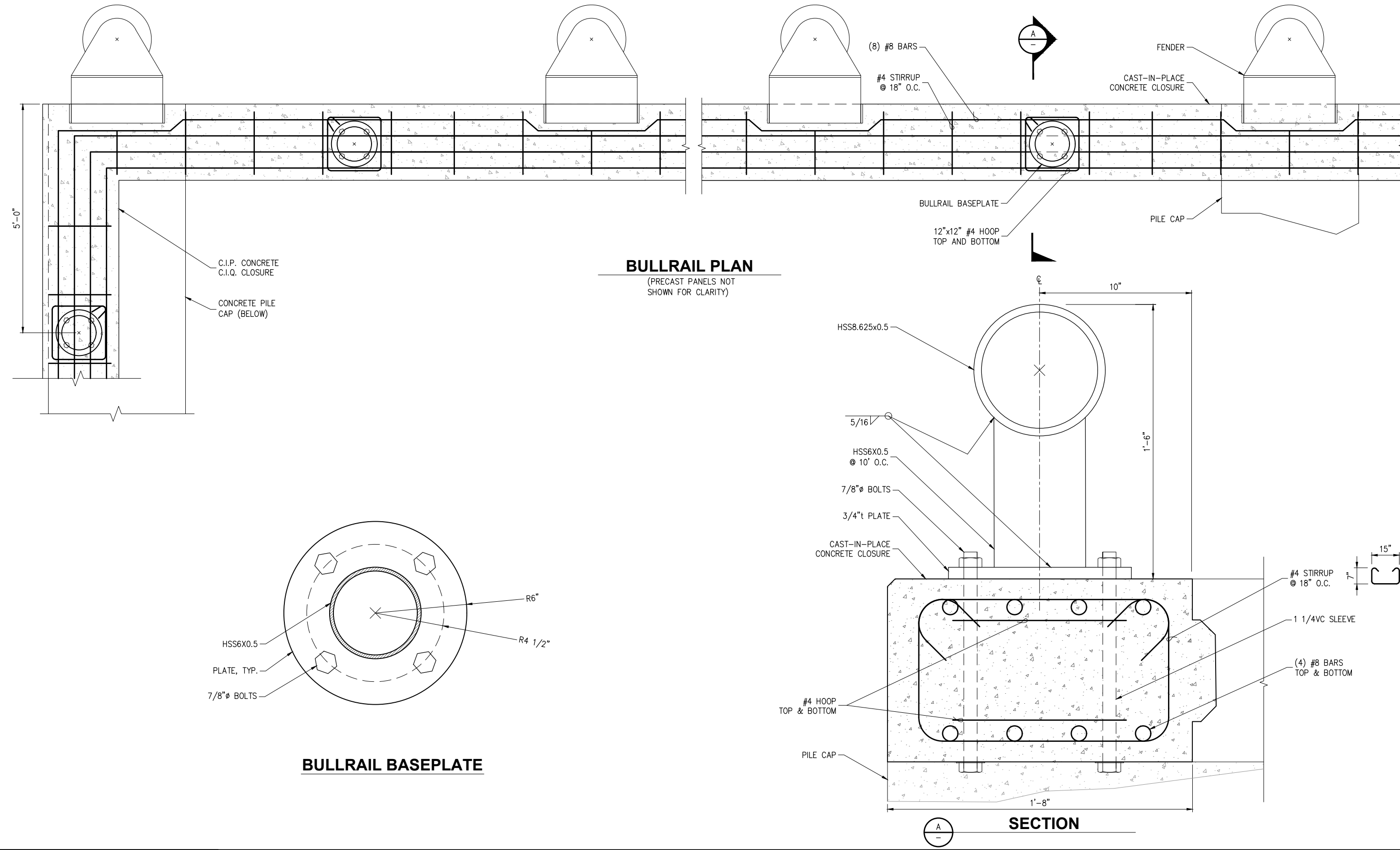
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T DOCK RECONFIGURATION
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PROJECT # CSM-49
BULLRAIL DETAILS

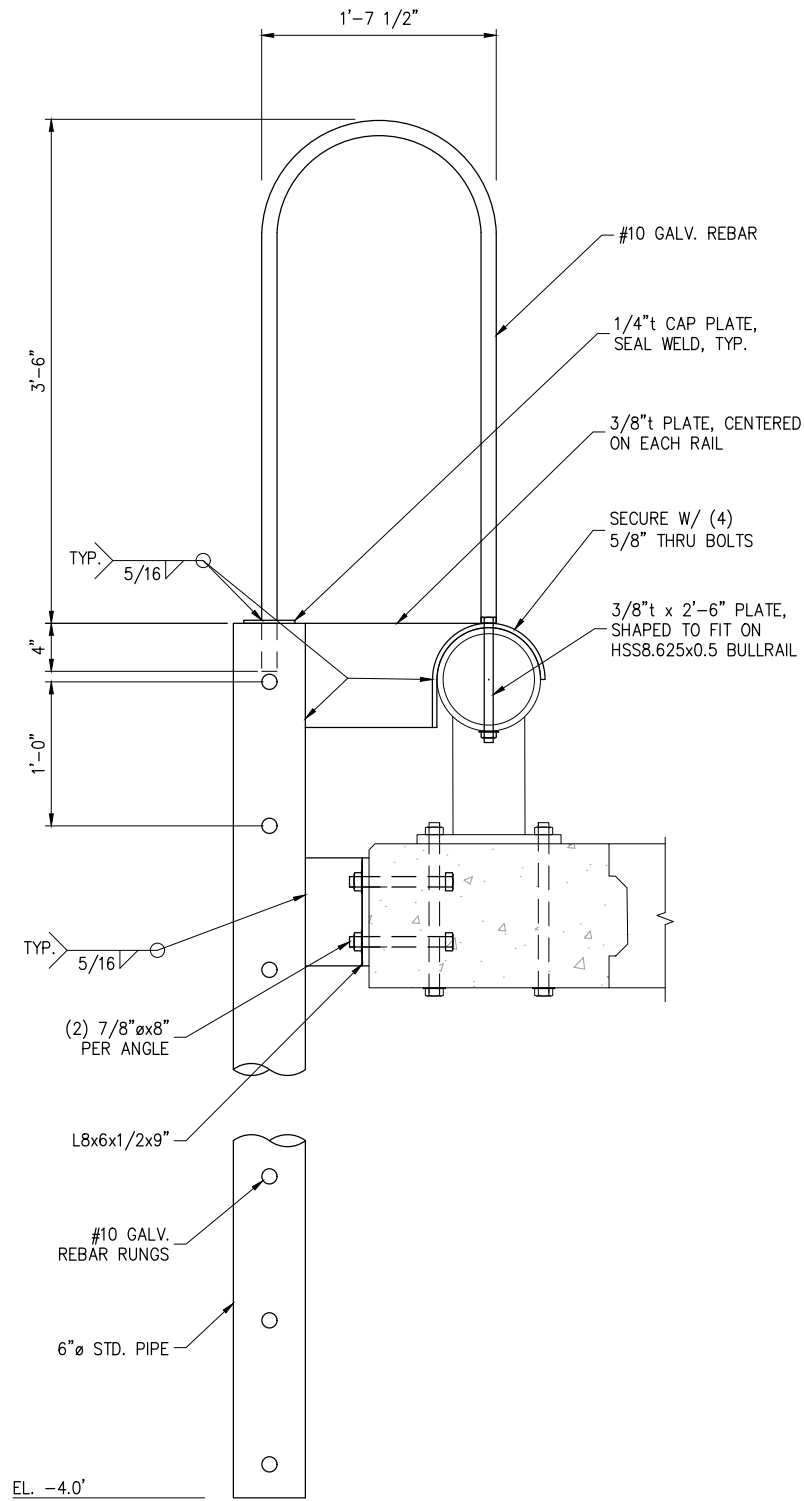
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SHEET NO.	S-402		



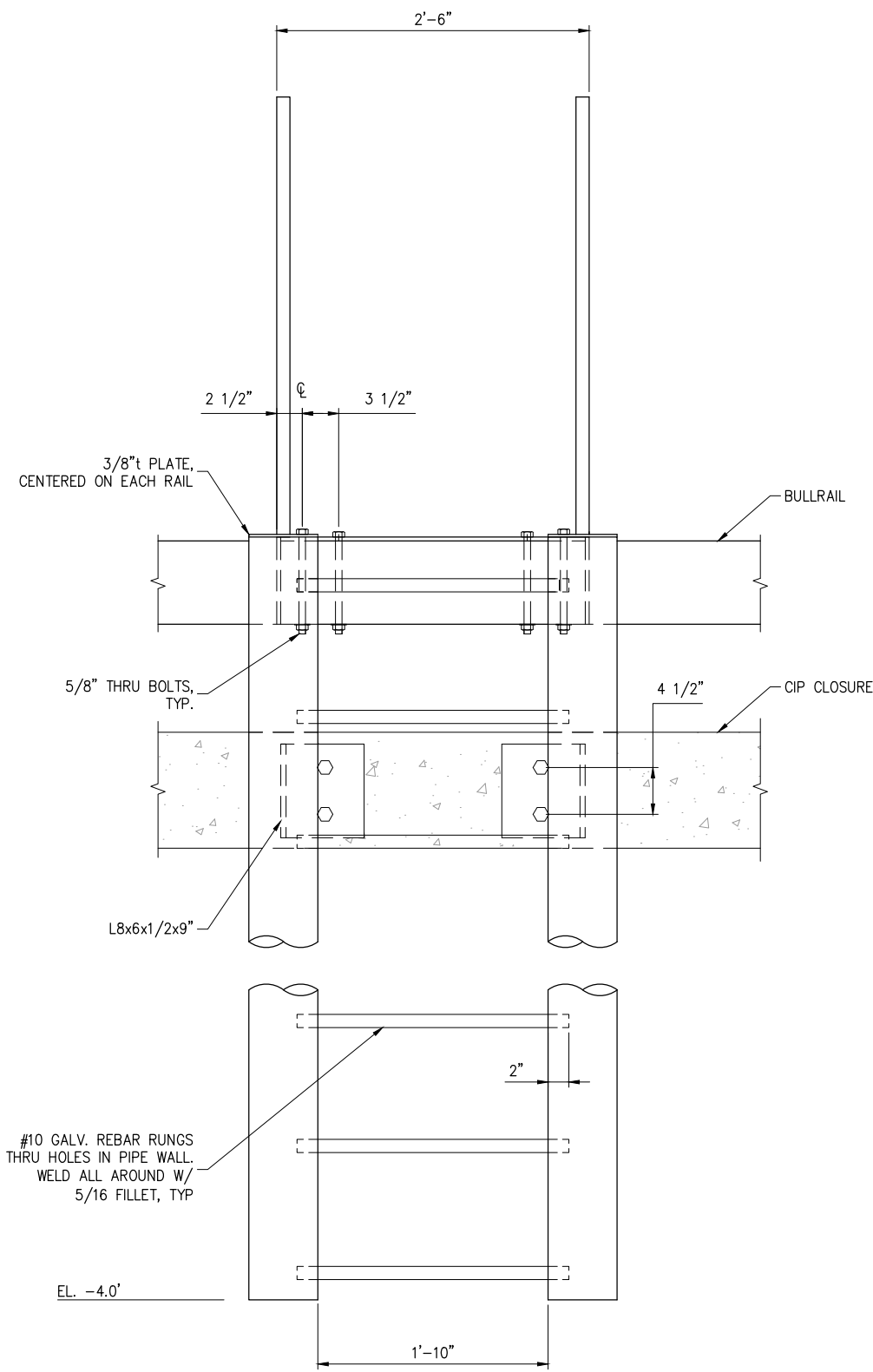
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LADDER PROFILE



LADDER ELEVATION



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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49
LADDER DETAILS

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.	S-403		

60% SUBMITTAL

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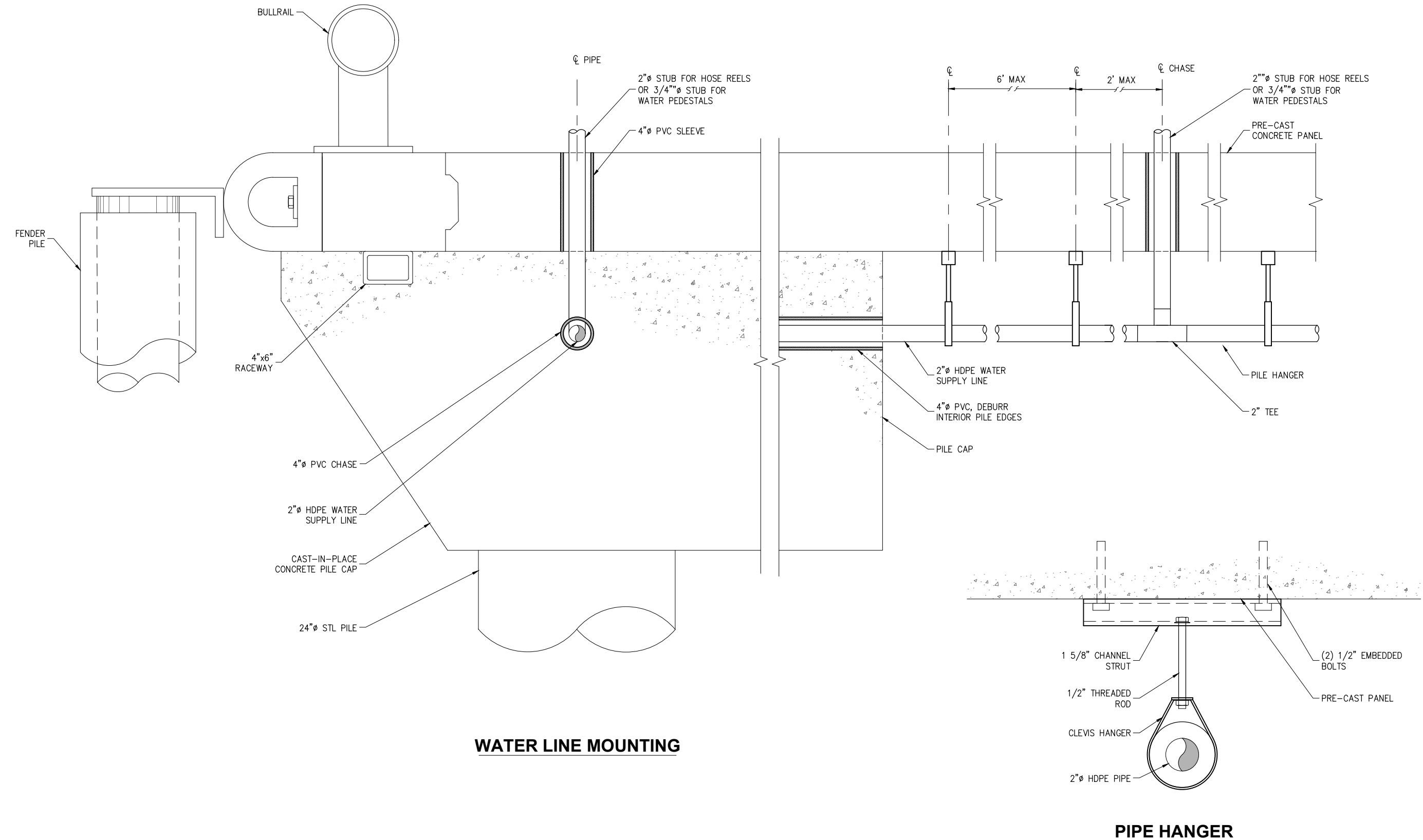
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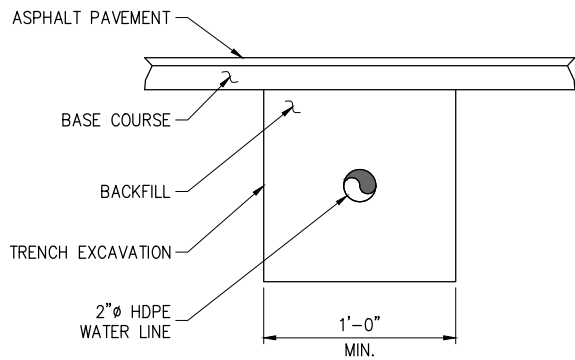
T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49
WATER SUPPLY DETAILS
(1 OF 2)

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	MAY 2024
SHEET NO.	M-101		

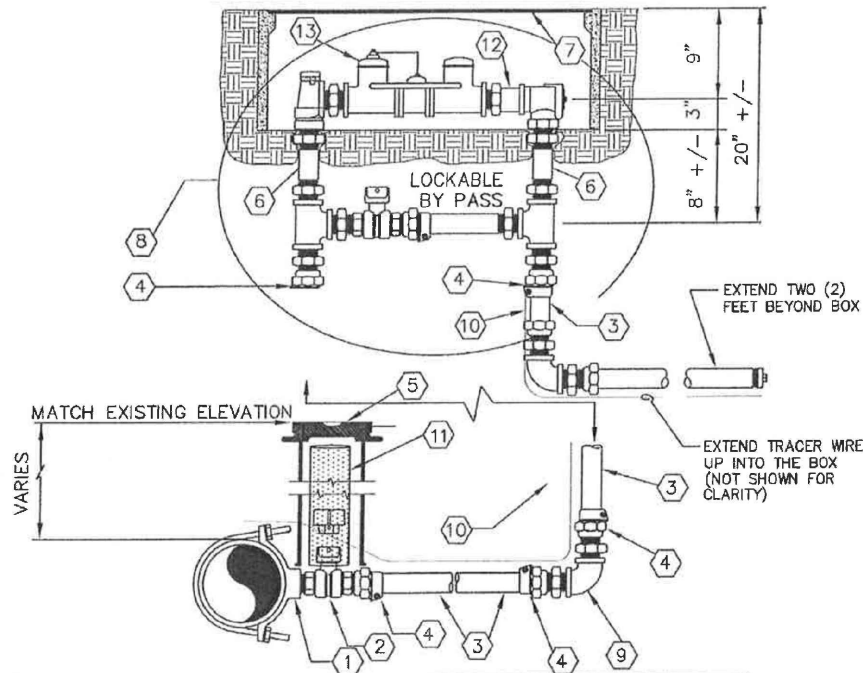


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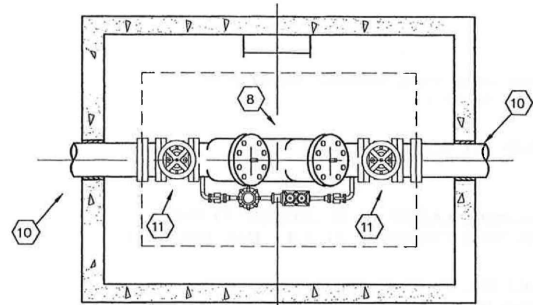
TRENCH DETAILS



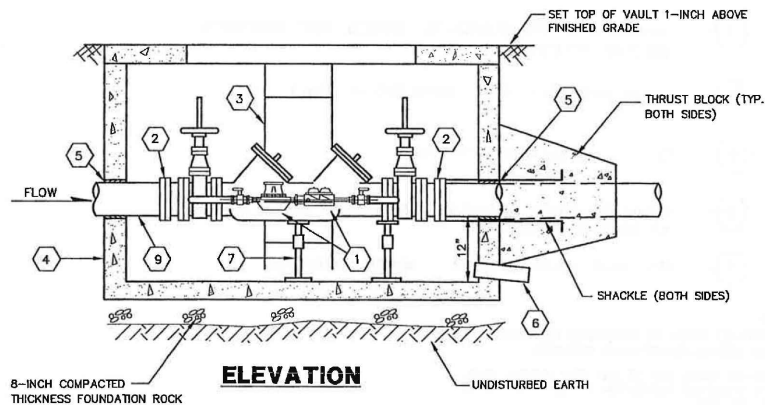
DESCRIPTION	MAKER OR RATING	1-1/2"
1. Double Strap Saddle	Romac or Equal	202 IPT
2. Gate Or Ball Valve w/ 2" Operating Nut	Ford or equal	Ball Valve
3. Pipe - Copper	SDR7(200PSI)	B11-666 w/Qt67
4. Coupling Male		C84-66
5. Valve Box (Vancouver Style)	Ford or Equal	
6. Nipple (Brass)	Rich or Equal	
7. Meter Box		1-1/2" x 6"
8. Meter Setter w/Lockable Bypass	Fogtite #2w/H2O Load	VFH 66-12 B
9. Brass 90° Elbow	Ford or Equal	1-1/2"
10. Tracer Wire	14 Gauge Copper Wire	Solid
11. PVC Sleeve Beneath Pavement	PVC-SCH.80	4" Dia.
12. Ball Valve	Ford	BF 33-6
13. 1-1/2" Water Meter	Master Meter Dialog 36	

NOTE: TEMPORARILY INSTALL "SPACER" IN METER SETTER UNTIL METER IS INSTALLED

1 1/2 INCH
WATER METER



PLAN



ELEVATION

BACKFLOW PREVENTOR

- 1

REVERSE PRESSURE BACKFLOW PREVENTOR (RPZA)
- 2

UNI-FLANGE WITH SET SCREWS
- 3

TELESCOPIC ALUMINUM LADDER TO BE SECURED TO VAULT WITH STAINLESS STEEL FASTENERS AT 3-FT. MAX. INTERVALS
- 4

CONCRETE VAULT WITH 48"x36" MINIMUM INSIDE DIMENSIONS, WITH WATERTIGHT BILCO COVER (H2O LOADING)
- 5

WATER-TIGHT GROUT. RESTRAIN INLET/OUTLET PIPE WITH WELDED FLANGE OR SHACKLE TO THRUST BLOCK TO PREVENT. SHACKLE THROUGH VAULT IF CHECK VALVE ASSEMBLY IS REMOVED.
- 6

4" DRAIN TO DAYLIGHT (MINIMUM SLOPE 2%)

7

ADJUSTABLE PIPE STANCHION, GRINELL PIPE SUPPORTS. (SECURE TO FLOOR)

8

VALVE ASSEMBLY TO BE CENTERED IN VAULT

10

STAINLESS STEEL SHACKLES AND THRUST BLOCK (3000PSI) AT BOTH ENDS OF VAULT

11

R.S. GATE VALVE WITH HAND WHEEL OPERATION, OR SIMILAR FOR RPZA

NOTE:
ASSEMBLY SHALL BE MAINTAINED BY PROPERTY OWNER AND ANNUAL CERTIFICATION REQUIRED.



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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

WATER SUPPLY DETAILS
(2 OF 2)

DRAWN: WLE PROJECT NO.:224024.01
DESIGN: JDO SCALE: N/A
CHECKED: DATE: MAY 2024
SHEET NO.

M-102

File: H:\PROJECTS\2022-005 POA T-Dock Replacement\CAD\224024.01 E-Series; Plotted: 1/2/2024 10:11 AM by KEN

ELECTRICAL LEGEND*			
LIGHTING		POWER DEVICES	
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	LED RECESSED LUMINAIRE (REFER TO LUMINAIRE SCHEDULE FOR TYPE)		SIMPLEX RECEPTACLE - WALL, CEILING, FLOOR
	LED SURFACE-MOUNTED LUMINAIRE (REFER TO LUMINAIRE SCHEDULE)		DUPLEX RECEPTACLE - WALL, CEILING, FLOOR
	SHADING OF ANY LUMINAIRE INDICATES CONNECTION TO EMERGENCY CIRCUIT.		DOUBLE DUPLEX RECEPTACLE - WALL, CLG, FLOOR
	LED FIXTURE		DUPLEX RECEPTACLE AT SPECIAL HEIGHT
	DOWNLIGHT - SURFACE, RECESSED CEILING MOUNT FLOOR OR GRADE MOUNTED FIXTURE		DOUBLE DUPLEX RECEPTACLE AT SPECIAL HEIGHT
	WALL WASH - SURFACE, RECESSED CEILING MOUNT		DUPLEX RECEPTACLE - WALL - DEDICATED
	TRACK LIGHTING WITH HEADS AS INDICATED. FLUORESCENT STRIPLIGHT - POWER FEED SECTION. FEED THROUGH SECTION, LENGTH AS SHOWN. FLUORESCENT WALL BRACKET		DUPLEX RECEPTACLE - WALL - HALF SWITCHED
	DIRECTIONAL HID FIXTURE		DUPLEX RECEPTACLE - WALL - ABOVE COUNTER/BACKSPASH. SEE ARCHITECTURAL DRAWINGS.
	ADA APPROVED WALL SCONCE		DUPLEX RECEPTACLE - WALL - WITH INTEGRAL GROUND FAULT CIRCUIT INTERRUPTER
	ILLUMINATED EXIT SIGN, SHADED QUADRANT INDICATES FACES, ARROW AS SHOWN		DUPLEX RECEPTACLE W/ WEATHERPROOF COVER
	POLE MOUNTED LUMINAIRE		SPECIAL PURPOSE RECEPTACLE - WALL, CEILING NEMA CONFIGURATION AS NOTED
	*FOOT INDICATES WALL MOUNTED LUMINAIRE		ELECTRICAL EQUIPMENT CONNECTION. PROVIDE #10 AWG NEUTRALS. USE LIQUID-TIGHT FLEX.
	FIXTURE TYPE IDENTIFICATION DESIGNATION		FLUSH FLOOR BOX DEVICE - DEVICE TYPES PER SYMBOLS SHOWN.
	BATTERY POWER EMERGENCY UNIT EQUIPMENT (SEE SCHEDULE FOR QUANTITY OF HEADS) - WALL, CEILING MOUNTED.		PEDESTAL FLOOR DEVICE - DEVICE TYPES PER SYMBOLS SHOWN.
	REMOTE HEAD		TWO-PIECE SURFACE METAL RACEWAY WITH RECEPTACLE AS NOTED, LENGTH AS INDICATED ON THE DRAWINGS AND WITH ALL FITTINGS AS REQUIRED
	OPTICAL SENSOR AND REFLECTOR		TELE/POWER POLE, POWER POLE
SWITCHING CONTROLS		DIAGRAMS	
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	SINGLE POLE SWITCH (SUPERSCRIPT DENOTES SIMILARLY MARKED LUMINARIES CONTROLLED TOGETHER)		HAND/OFF/AUTO SWITCH
	TWO POLE SWITCH		SWITCH
	THREE WAY SWITCH		OVERLOADS
	FOUR WAY SWITCH		NORMALLY CLOSED CONTACTOR OR RELAY CONTACTS
	KEY OPERATED SWITCH		NORMALLY OPEN CONTACTOR OR RELAY CONTACTS
	DIMMER SWITCH, NUMBER INDICATES WATTAGE RATING. IF NOT SHOWN 800W MINIMUM.		BUS DUCT
	SWITCH WITH PILOT (PILOT IS "ON" WHEN SWITCH IS "ON")		BUS BAR
	SWITCH WITH PILOT (PILOT IS "ON" WHEN SWITCH IS "OFF")		BATTERY (GENERAL)
	TIMER SWITCH		CONNECTOR, FEMALE AND MALE RESPECTIVELY
	WEATHERPROOF SWITCH		CONTACTOR COIL
	MOTOR RATED TOGGLE WITH THERMAL OVERLOAD PROTECTION		RELAY COIL
	PHOTOCELL		TRANSIENT VOLTAGE SURGE SUPPRESSER
	TIME CLOCK		CURRENT TRANSFORMER
	WALL MOUNTED DUAL LEVEL SWITCHING OCCUPANCY SENSOR		POTENTIAL TRANSFORMER
	EMERGENCY POWER OFF, HEAVY-DUTY OIL TIGHT RED MUSHROOM HEAD PUSH-BUTTON		NORMALLY OPEN PUSH BUTTON
	LIGHTING CONTROL PANEL		NORMALLY CLOSED PUSH BUTTON
	LIGHTING CONTROL STATION		METER: POWER FACTOR
DISTRIBUTION & EQUIPMENT			METER: KILOWATT HOUR
SYMBOL	DESCRIPTION		METER: COMBINATION KILOWATT HOUR/KVAR METER
	BRANCH CIRCUIT PANELBOARDS, SURFACE AND RECESS MOUNTED SOLID= 120/208V HATCHED= 277/480V		UTILITY CO. APPROVED SOCKET WITH METER INSTALLED
	TRANSFORMER		DELTA CONNECTION
	SERVICE AND/OR DISTRIBUTION EQUIPMENT		GROUND WYE CONNECTOR
	MOTOR CONNECTION. X = HORSEPOWER (WHERE SHOWN)		CONNECTION TO GROUND
	CONNECTION TO DIV. 15 FURNISHED VARIABLE FREQUENCY DRIVE WITH INTEGRAL DISCONNECT DIV. 16 TO INSTALL VFD EQUIPMENT		CIRCUIT BREAKER XXX = AMPACITY Y = POLES
	DISCONNECT SWITCH, SIZE AS NOTED OR IF NOT SHOWN SIZE PER CONNECTED MOTOR SIZE (MECH=BY DIVISION 15, TYP).		FUSED SWITCH, WITH FUSE AND SWITCH AMPERE RATING
	FUSED DISCONNECT SWITCH, SIZE AS NOTED OR IF NOT SHOWN SIZE PER CONNECTED MOTOR SIZE (MECH=BY DIVISION 15, TYP).		CIRCUIT BREAKER, MEDIUM VOLTAGE, DRAWOUT
	DISCONNECT W/ MAGNETIC MOTOR STARTER (CONTROLLER) OR CONTACTOR. SIZE AS NOTED OR IF NOT SHOWN SIZE PER CONNECTED MOTOR SIZE. (MECH=BY DIVISION 15, TYP).		DRAWOUT CIRCUIT BREAKER
	MAGNETIC MOTOR STARTER (CONTROLLER) OR CONTACTOR SIZE AS NOTED OR IF NOT SHOWN SIZE PER CONNECTED MOTOR SIZE. (MECH=BY DIVISION 15, TYP).		GROUND FAULT TRIP UNIT
			KEY INTERLOCK
			CAPACITOR, POWER FACTOR CORRECTION, SIZE IN KVAR
			MOTOR - GENERATOR
			SOLENOID
WIRING		REFERENCE SYMBOLS	
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	CONDUIT CONCEALED IN CEILING OR WALL. LINE WEIGHT TOP TO BOTTOM = NEW, EXISTING TO REMAIN.		SHEET NOTE REFERENCE (FLAG NOTES)
	CONDUIT CONCEALED IN OR BELOW CONCRETE BELOW GRADE. UNDER PIER. LINE WEIGHT TOP TO BOTTOM= NEW, EXISTING TO REMAIN.		FEEDER NOMINAL AMPACITY & TYPE: SEE FEEDER SCHEDULE.
	CONDUIT EXPOSED. LINE WEIGHT TOP TO BOTTOM= NEW, EXISTING TO REMAIN.		KITCHEN EQUIPMENT REFERENCE
	EXISTING CONDUIT & WIRING TO BE REMOVED		REFER TO DETAIL NO. ON DRAWING INDICATED NOT ALL DETAIL REFERENCES ARE SHOWN. ALL DETAILS APPLY TO ALL APPLICABLE SITUATIONS, UON.
	COMMUNICATION CONDUIT / CABLE		ELEVATION/PHOTO TAG: REFER TO NUMBER AND SHEET INDICATED
	MEDIUM VOLTAGE CONDUIT		SECTION TAG: REFER TO DETAIL NO. ON DRAWING. NOT ALL DETAIL REFERENCES ARE SHOWN. ALL DETAILS APPLY.
	LOW VOLTAGE CONDUCTORS		
	GROUNDING GRID OR CONDUCTORS	DEVICE MOUNTING HEIGHTS	
	CABLE TV WIRE / CONDUIT	SPECIAL OUTLET HEIGHTS ARE SHOWN ON THE ELECTRICAL OR ARCHITECTURAL DRAWINGS. IF SPECIAL OUTLET HEIGHTS ARE NOT SHOWN OR REQUIRED, THEN LOCATE OUTLETS AS NOTED BELOW. OUTLET HEIGHTS ARE MEASURED FROM THE FINISHED FLOOR TO THE CENTERLINE OF THE OUTLETS (U.O.N.).	
	AERIAL CONDUCTOR(S)/OVERHEAD LINE	RECEPTACLE	+18 INCHES VERTICAL
	STROKES INDICATE QUANTITY OF #12 AWG. CONDUCTORS, UON. NOTE: NOT ALL WIRING IS SHOWN ON DRAWING. CONTRACTOR SHALL SCHEDULE OR STANDARD WIRING PRACTICES FOR BRANCH CIRCUITS.	LIGHT SWITCHES	+48 INCHES VERTICAL
	GROUND	PANEL BOARD	+72 INCHES TO TOP OF PANELBOARD
	HOT	TELEPHONE/OUTLET-DESK	+18 INCHES VERTICAL
	GROUND, ISOLATED	TELEPHONE/OUTLET-WALL	+54 INCHES VERTICAL
	NEUTRAL	MANUAL PULL STATION	+48 INCHES TO LEVER/OPERATING DEVICE
	HOME RUN TO TURNED DESTINATION, 3/4". MIN. UON	AUDIBLE/VISUAL ANNUNCIATOR	NO MORE THAN +96" OR LESS THAN +80"
	CONDUIT RUN TURNED UP THROUGH FLOOR OR CEILING. CORE AS REQUIRED.	KEYPAD/CARD READER	+60 INCHES VERTICAL
	CONDUIT STUBBED OUT AT LOCATION SHOWN. PROVIDED INSULATED BUSHING & PULL ROPE.		
	TELEPHONE/DATA SLEEVE THROUGH WALL, ABOVE CEILING. EXTEND TO ACCESSIBLE LOCATION BOTH SIDES. TERMINATE WITH BUSHINGS. (1) 1 1/4" CO UON. COORDINATE LOCATIONS WITH CABLE INSTALLER(S) PRIOR TO ROUGH-IN.		
	CABLE TRAY		
	JUNCTION BOXES WALL, CEILING AND FLUSH FLOOR MOUNTED. 4" SQ. BOX, UON.		
	PULL BOX, MIN. SIZE PER NEC. UON.		
	FLEXIBLE CONDUIT CONNECTION		
	GROUND ROD CONNECTION		
	GROUND ROD CONNECTION WITH TEST WELL BOX		
	LIGHTNING SYSTEM AIR TERMINAL		
	UNDERGROUND PULLBOX/VAULT (P=POWER T=TEL/COM U=UTILITY)		
	UNDERGROUND PULLBOX/VAULT		
	HANDHOLE OR JUNCTION BOX		

* NOT ALL SYMBOLS IN LEGEND ARE USED.

PROJECT NOTES

- GENERAL: WORK SHALL BE DONE IN ACCORDANCE WITH NFPA 70 AS ADOPTED BY THE CITY OF ANACORTES, SKAGIT COUNTY, AND THE STATE OF WASHINGTON.
- LOCATIONS OF ELECTRICAL DEVICES, LIGHTING FIXTURES, ETC., INDICATED ON CIVIL / STRUCTURAL PLANS - INCLUDING SECTIONS, ELEVATIONS, NOTES, OR OTHER INDICATORS - TAKE PRECEDENCE OVER LOCATIONS SHOWN ON ELECTRICAL DRAWINGS.
- REFER TO CIVIL, STRUCTURAL, MECHANICAL, LANDSCAPE, ETC., DRAWINGS FOR WORK OUTSIDE OF DIVISIONS 26 & 27. INFORMATION CONVEYED WITHIN THE ELECTRICAL DRAWINGS ILLUSTRATING OR REFERENCING WORK OF OTHER DIVISIONS IS FOR REFERENCE ONLY. SPECIFICATION BY THE APPROPRIATE DIVISIONS SHALL APPLY.
- GENERAL NOTES ARE SHOWN ON SHEETS MOST RELEVANT TO SPECIFIC NOTE; HOWEVER, GENERAL NOTES ON EACH SHEET SHALL APPLY IN PRACTICE TO ALL ELECTRICAL DRAWINGS.
- NOT ALL COMPONENTS OF THE ELECTRICAL SYSTEMS ARE SHOWN (FOR SIMPLICITY). PROVIDE MATERIALS AND LABOR NECESSARY FOR A COMPLETE AND OPERATIONAL SYSTEM.
- STAINLESS STEEL HARDWARE: MATERIALS USED FOR THE MOUNTING AND SUPPORT OF BOXES CABLES, RACEWAYS, LIGHT FIXTURES, OUTLETS, AND OTHER DIVISION 26 EQUIPMENT, SHALL BE 316 STAINLESS STEEL. THIS REQUIREMENT APPLIES TO THE AFOREMENTIONED COMPONENTS WHEN INSTALLED OUTSIDE ABOVE GRADE OR WHEN INSTALLED OVER WATER (BOARDWALK, GANGWAYS, PIER, & FLOATING DOCKS).
- ELECTRICAL DRAWINGS ARE DIAGRAMMATIC. EXACT LOCATIONS OF ELECTRICAL EQUIPMENT IS APPROXIMATE. CHANGES MADE BY THE OWNER IN LOCATING ELECTRICAL COMPONENTS OF UP TO TEN FEET HORIZONTALLY IS A PART OF THIS CONTRACT FOR FLOATS. THESE CHANGES MAY BE IMPLEMENTED, AT NO CHARGE TO THE OWNER, UP UNTIL THE FINAL APPROVAL OF SHOP/FABRICATION DRAWINGS.
- COORDINATE LOCATIONS OF ELECTRICAL AND COMMUNICATION CHASES AND CONDUITS WITH OTHER TRADES. ADJUST LOCATIONS AS NECESSARY TO AVOID CONFLICTS.
- XXX.

LUMINAIRE SCHEDULE

TYPE	SIZE / DESCRIPTION	LAMP INFORMATION		TOTAL WATTS	MANUFACTURER	CATALOG NUMBER	VOLTS	MOUNTING	RECESS DEPTH	REMARKS
		TYPE	QTY.							
S25	POLE MOUNTED LED (HGT 25'-0")	LED	1	3500K/LED	92.5	BEGA	99523 - K35	120	DOCK	-
S50N	POLE MOUNTED LED (HGT 50'-0")	LED	1	3500K/LED	124.5	BEGA	84517 - K35	120	DOCK	-
S50W	POLE MOUNTED LED (HGT 50'-0")	LED	1	3500K/LED	124.5	BEGA	84518 - K35	120	DOCK	-

ABBREVIATIONS

A, AMP	AMPERES	EF	EXHAUST FAN	LCP	LIGHT CONTROL PANEL	PRI	PRIMARY
AF	AMPERE (RATED) FUSES	EMT	ELECTRICAL METALLIC TUBING	MAX	MAXIMUM	PSE	PUGET POWER ENERGY
AFF	ABOVE FINISHED FLOOR	ENCL	ENCLOSURE	MCA	MINIMUM CIRCUIT AMPERES	REQD	REQUIRED
AFG	ABOVE FINISHED GRADE	EOL	END OF LINE	MFR	MANUFACTURER	RNC	RIGID NONMETALLIC CONDUIT (PVC)
AL	ALUMINUM (ALLOY)	EPA	EFFECTIVE PROJECTED AREA	MIN	MINIMUM	RS	RAPID START
ALC	AUTOMATED LIGHTING CONTROL	EW	ELECTRIC WATER COOLER	MISC	MISCELLANEOUS	SEC	SECONDARY
AS	AMPERE (RATED) SWITCH	EW	ELECTRIC WATER HEATER	MLO	MAIN LUGS ONLY	SPDT	SINGLE POLE DOUBLE THROW
ATS	AUTOMATIC TRANSFER SWITCH	FA	FIRE ALARM	MTO	MOUNTED	SPST	SINGLE POLE SINGLE THROW
AUTO	AUTOMATIC	FAA	FIRE ALARM ANNUNCIATOR	MTR	MOTOR	SURF	SURFACE
AUX	AUXILIARY	FC	FOOT CANDLES	-N-	NEUTRAL (GROUNDED CONDUCTOR)	SWBO	SWITCHBOARD
AWG	AMERICAN WIRE GAUGE	FLA	FULL LOAD AMPERES	NC	NORMALLY CLOSED	SWGR	SWITCHGEAR
BAT	BATTERY	FLEX	FLEXIBLE	NEG	NATIONAL ELECTRICAL CODE	TB	TERMINAL BOARD
BFG	BELOW FINISHED GRADE	FU	FUSE	-NEG	NEGATIVE	TDC	TIME DELAY CLOSING
C	CONDUIT (CIRCULAR RACEWAY)	GEN	GENERATOR	NEMA	NATIONAL ELECTRICAL	TDO	TIME DELAY OPENING
CAB	CABINET	GFI	GROUND FAULT CIRCUIT	NL	MANUFACTURE'S ASSOC.	TEL	TELEPHONE
CB	CIRCUIT BREAKER	INTERRUPTER	INTERRUPTER	NO	NIGHT LIGHT (UNSWITCHED)	TYP	TYPICAL
CFM	CUBIC FEET PER MINUTE	GND	GROUND	NTS	NORMALLY OPEN	UL	UNDERWRITERS LAB
CKT	CIRCUIT	GRC	GALVANIZED RIGID STEEL CONDUIT	OC	ON CENTER	UON	UNLESS OTHERWISE NOTED
CLG	CEILING	GRD	IN-GROUND	OD	OUTSIDE DIAMETER	UPS	UNINTERRUPTIBLE POWER SUPPLY
CT	CONDUIT ONLY	HP	HORSEPOWER	OFCI	OWNER FURNISHED CONTRACTOR	V	VOLTS
CU	CURRENT TRANSFORMER	HZ	HERTZ (CYCLES PER SECOND)	OFI	INSTALLED	VA	VOLT-AMPERES
CO	COPPER	IES	ILLUMINATING ENGINEERING SOCIETY	OFI	OWNER FURNISHED, OWNER	VFD	VARIABLE FREQUENCY DRIVE
DC	DIRECT CURRENT	ID	INSIDE DIAMETER	INSTALLED	INSTALLED	W	WATT
DISC	DISCONNECT	IG	ISOLATED GROUND	OS	OCCUPANCY SENSOR	W/	WITH
DIA	DIAMETER	INCANDESCENT	INCANDESCENT	P	POLE	W/O	WITHOUT
DIV	DIVISION	IMC	INTERMEDIATE METAL CONDUIT	PB	PUSH-BUTTON	WP	WEATHERPROOF
DP	DISTRIBUTION PANEL	K	KEY OPERATED	PEND	PENDANT	XFMR	TRANSFORMER
DPDT	DOUBLE POLE DOUBLE THROW	KCM	THOUSAND CIRCULAR MILS	PH	PHASE	"	INCHES
DPST	DOUBLE POLE SINGLE THROW	KO	KNOCK OUT	PNL	PANEL	'	FEET
DWG	DRAWING	KW	KILOWATTS	+POS	POSITIVE	-	PHASE
E (E)	EXISTING	KVA	KILO VOLT-AMPERES				

T DOCK RECONFIGURATION PORT OF ANACORTES PROJECT # CSM-49

SYMBOLS AND ABBREVIATIONS

DRAWN:	KDD	PROJECT NO.:	224024.01
DESIGN:	EJD	SCALE:	AS NOTED
CHECKED:	EJD	DATE:	DEC 2023

SHEET NO.

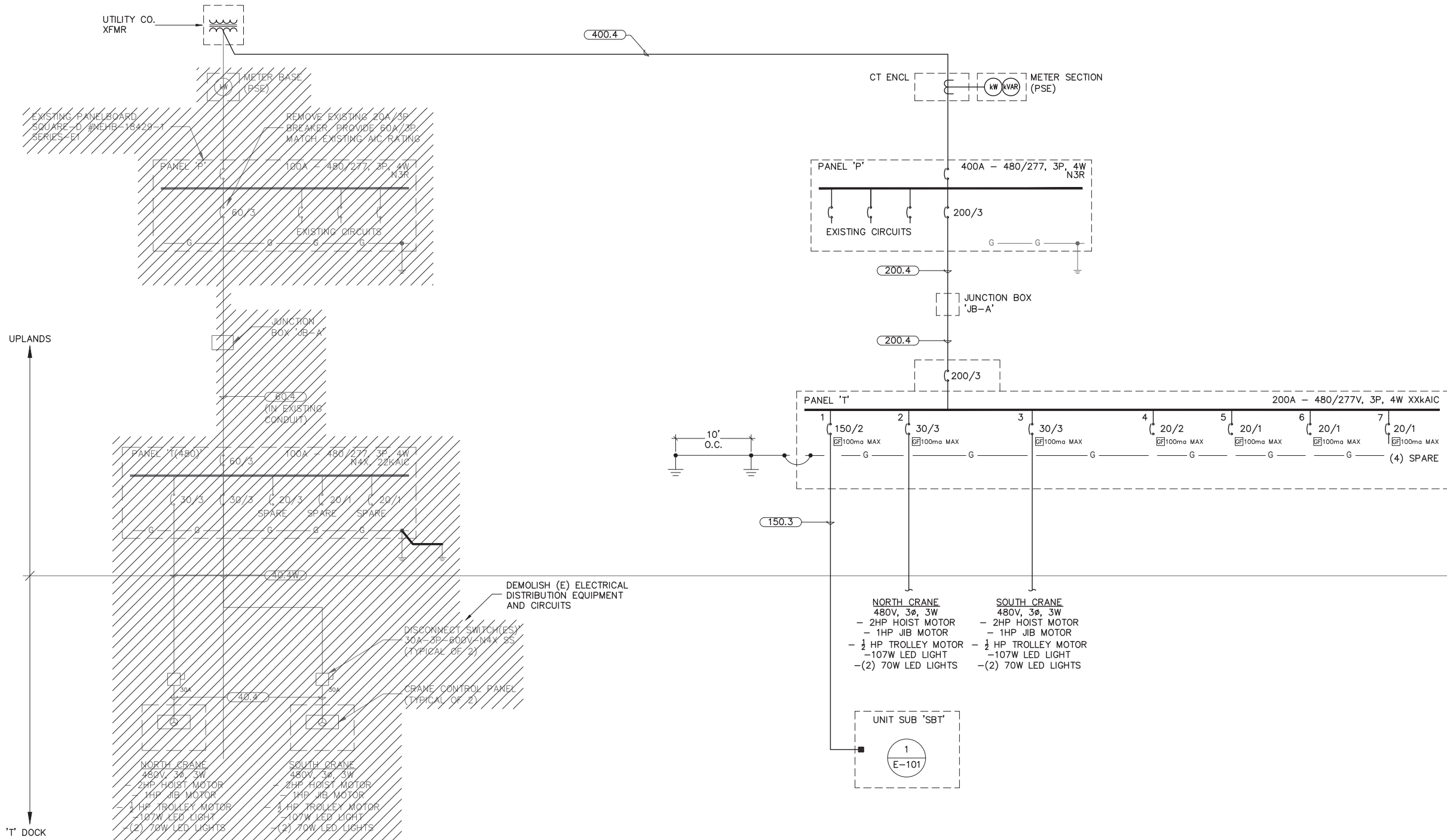
E-000



PM: ED DAVID, PE

TEL: 206.855.4600

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SINGLE LINE WIRING DIAGRAM - EXISTING

SINGLE LINE WIRING DIAGRAM

COPPER FEEDER SCHEDULE

FEEDER TAG	CONDUITS ②			CONDUCTORS PER SET		REMARKS
	MET	SETS	RNC	PHASE/NEUTRAL	GROUND ③	①
800.4	3.00"	2	4.00"	4 #500 KCMIL	#2/0	-
600.4	3.00"	2	4.00"	4 #350 KCM	#1	-
400.4K	2.50"	2	3.00"	5 #3/0	#2	-
400.4G		1		4 #500 KCMIL	#3/0	TYPE G or W
400.3G		1		3 #500 KCMIL	#3/0	TYPE G or W
300.3G		1		3 #350 KCMIL	2 #1/0	TYPE G or W
300.2G		1		2 #350 KCMIL	2 #1/0	TYPE G or W
300.4	3.00"	1	4.00"	4 #350 KCMIL	#4	-
300.3	2.50"	1	3.00"	3 #350 KCMIL	#4	-
275.4	3.00"	1	4.00"	4 #300 KCMIL	#4	-
275.3	2.50"	1	3.00"	3 #300 KCMIL	#4	-
250.4K	3.00"	1	4.00"	5 #250 KCMIL	#4	-
250.4	2.50"	1	3.00"	4 #250 KCMIL	#4	-
250.3	2.50"	1	3.00"	3 #250 KCMIL	#4	-
225.3G		1		3 #4/0	2 #2	TYPE G or W
225.1G		1		1 #4/0		TYPE G or W
200.4		1		4 #3/0	2#4	-
200.4G		1		4 #3/0	2 #4	TYPE G or W
200.2G		1		3 #3/0	2 #4	TYPE G or W
180.3G		1		3 #2/0		TYPE G or W
180.2G		1		2 #2/0		TYPE G or W
180.1G		1		1 #2/0		TYPE G or W
175.3G		1		3 #2/0	2 #4	TYPE G or W
150.3G		1		3 #1/0	2 #6	TYPE G or W
125.4G	1.50"	1	2.00"	4 #1	#6	-
125.3G		1		3 #1	2 #6	TYPE G or W
110.4K	1.50"	1	2.00"	3 #2, 1#2/0 -N-	#6	-
110.4	1.25"	1	2.00"	4 #2	#6	-
110.3	1.25"	1	2.00"	3 #2	#6	-
100.4	1.25"	1	2.00"	4 #2	#8	-
100.3	1.25"	1	2.00"	3 #2	#8	-
90.4	1.25"	1	2.00"	4 #4	#8	-
90.3	1.00"	1	1.50"	3 #4	#8	-
80.4	1.25"	1	1.50"	4 #4	#8	-
80.3	1.00"	1	1.50"	3 #4	#8	-
70.4	1.25"	1	2.00"	4 #4	#8	-
70.3	1.00"	1	1.50"	3 #4	#8	-
60.4	1.00"	1	1.50"	4 #6	#10	-
60.3	0.75"	1	1.50"	3 #6	#10	-
50.4K	1.00"	1	1.50"	3 #8, 1#4 -N-	#10	-
50.5G				5 #8	4#12	TYPE G or W
50.3	0.75"	1	1.50"	3 #8	#10	-
40.4	0.75"	1	1.00"	4 #8	#10	-
40.3	0.75"	1	1.00"	3 #8	#10	-
30.4	0.75"	1	1.00"	4 #10	#10	-
30.3	0.75"	1	1.00"	3 #10	#10	-
20.3		1		3 #10	#12	TYPE SOW
20.2		1		2 #10	#12	TYPE SOW
15.4	0.75"	1	1.00"	4 #12	#12	-
15.3	0.75"	1	1.00"	3 #12	#12	-

GENERAL NOTES (SCHEDULE):

A. CONDUCTORS AND CONDUITS SHOWN IN THIS SCHEDULE ARE BASED ON COPPER CONDUCTORS WITH THHN/THWN INSULATION. THIS NOTE INDICATES THAT CONDUIT (LISTED IN SCHEDULE) IS SIZED BASED ON TYPE THHN/THWN WIRE. USE WIRE TYPES AS SPECIFIED IN SECTION 16120 OR AS NOTED ELSEWHERE IN THE CONTRACT DOCUMENTS.

B. PROVIDE NOTED SIZE GROUND CONDUCTOR IN EACH CONDUIT OF FEEDERS CONSISTING OF MULTIPLE SETS OF CONDUCTORS.

C. NOT ALL FEEDERS ARE NECESSARILY USED ON THIS PROJECT.

D. NOMINAL AMPACITIES GREATER THAN 100 AMPS ARE FOR 75°C TERMINATIONS.

E. CONDUIT SIZES AND QUANTITIES ON PLANS TAKE PRECEDENCE OVER THOSE SHOWN IN SCHEDULE. PROVIDE CONDUITS INDICATED IN SCHEDULE FOR FEEDERS NOT SHOWN ON PLANS.

SCHEDULE REMARKS:

① CABLES NOTED MAY BE USED ONLY WHEN ALLOWED BY CODE AND PROJECT SPECIFICATIONS.

② "MET"=EMT, GRC (RIGID), RAC, OR PVC COATED GRC TYPE CONDUITS. "RNC"=PVC 40, PVC 80 OR FIBERGLASS TYPE CONDUITS ROUTED UNDERGROUND. REFER TO SIZING ON DRAWINGS IF "RNC" CONDUITS ARE ROUTED ABOVEGROUND. CONDUIT SIZES NOTED ON SINGLE-LINE DIAGRAM OR ON PLANS SUPERSEDE SIZES NOTED ABOVE IF LARGER.

③ PROVIDE GROUND WIRE NOTED ABOVE IN ALL FEEDERS AND BRANCH CIRCUITS.



NO.	DATE	BY	REVISION



T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

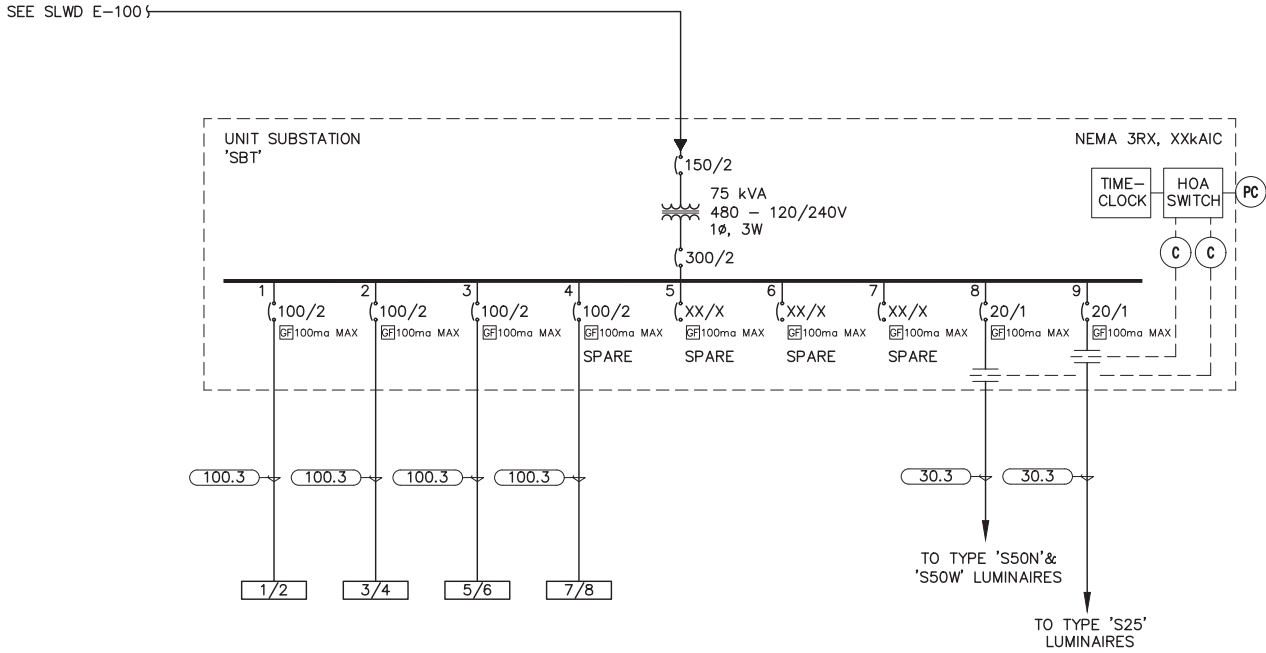
ELECTRICAL SINGLE LINE
WIRING DIAGRAM

DRAWN: KDD	PROJECT NO.: 224024.01
DESIGN: EJD	SCALE: AS NOTED
CHECKED: EJD	DATE: DEC 2023
SHEET NO.	

E-100

60% SUBMITTAL

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SINGLE LINE WIRING DIAGRAM - 'SBT'

PORTABLE POWER CABLE			
FEEDER TAG	'X' INDICATES NUMBER OF CONDUCTORS PER FEEDER CABLE (EXCLUDING GROUND CONDUCTORS). SEE REMARKS 2.		
	APPROX. O.D. (3C/4C)	COND. AWG	REMARKS
20.X		#12	MULTI CONDUCTOR TYPE 'SOW' CORD
30.X		#10	MULTI CONDUCTOR TYPE 'SOW' CORD
50.X	0.95"/1.025"	#8	MULTI CONDUCTOR PORTABLE POWER CABLE
75.X	1.11"/1.18"	#4	
100.X	1.3"/1.44"	#2	
125.X	1.49"/1.62"	#1	
150.X	1.63"/1.73"	#1/0	
175.X	1.74"/1.90"	#2/0	
200.X	1.88"/2.04"	#3/0	
225.X	1.99"/2.16"	#4/0	
250.X	2.29"/2.73"	250KCM	
300.X	2.62"/3.10"	350KCM	
400.X	2.96"/3.50"	500KCM	

'X' INDICATES NUMBER OF CONDUCTORS PER FEEDER CABLE (EXCLUDING GROUND CONDUCTORS).

60% SUBMITTAL



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NO.	DATE	BY	REVISION



T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

ELECTRICAL SINGLE LINE WIRING
DIAGRAMS - UNIT SUBSTATIONS

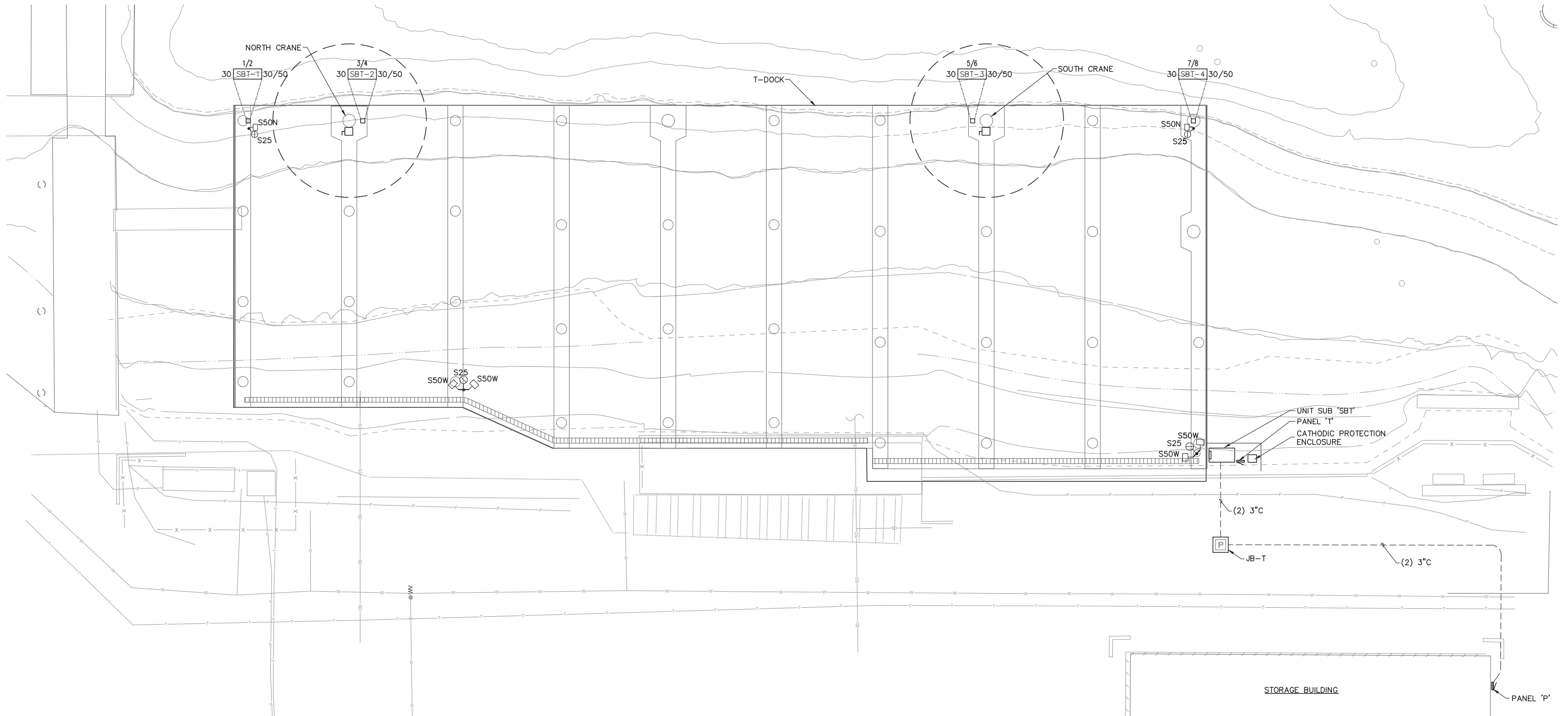
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DESIGN: EJD	SCALE: AS NOTED
CHECKED: EJD	DATE: DEC 2023
SHEET NO. E-101	

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GENERAL NOTES:

1. XXX



ELECTRICAL SITE PLAN



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NO.	DATE	BY	REVISION
1	11/09/21	EJD	RFI #001 - UPDATE SLIP NUMBERS



T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

ELECTRICAL SITE PLAN

DRAWN:	KDD	PROJECT NO.:	224024.01
DESIGN:	EJD	SCALE:	AS NOTED
CHECKED:	EJD	DATE:	DEC 2023
SHEET NO.	E-201		

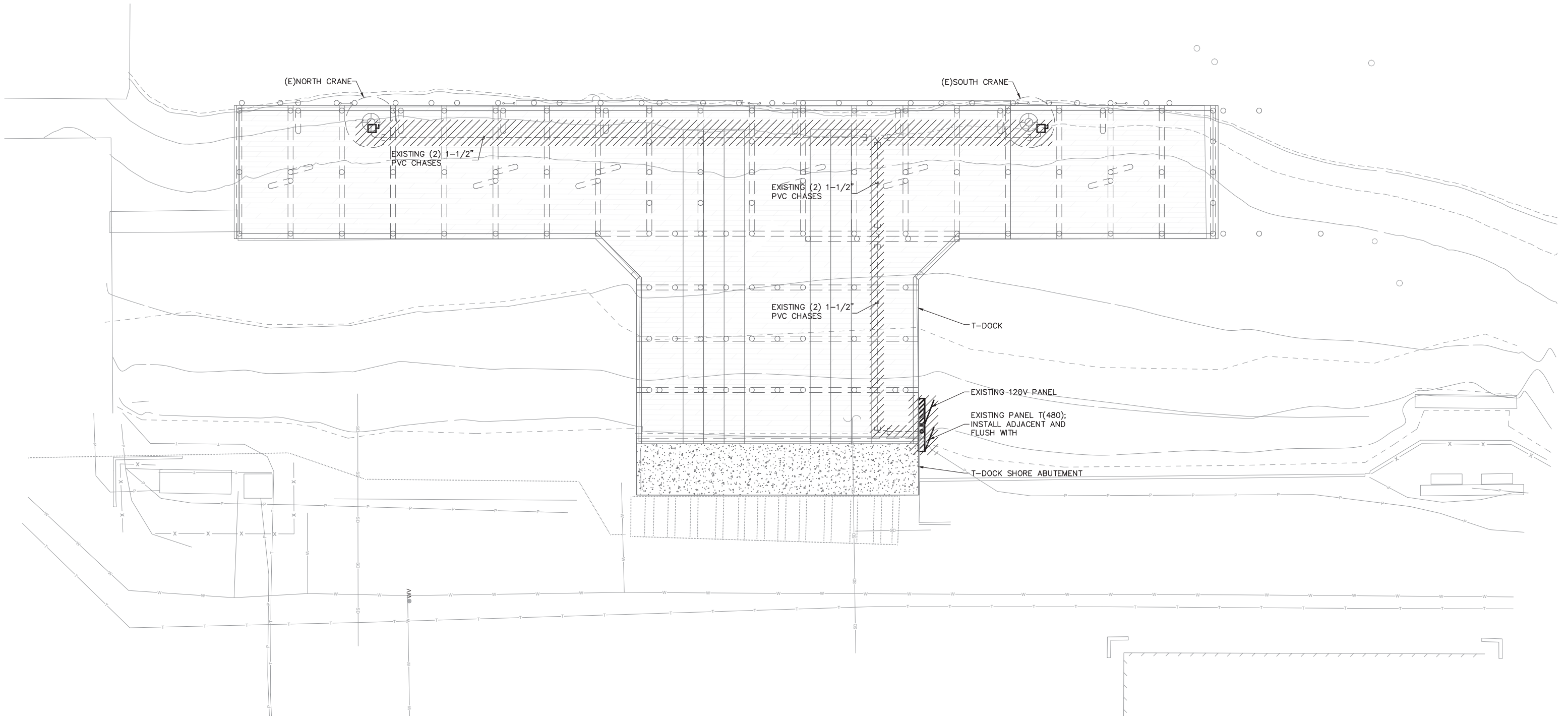
60% SUBMITTAL

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GENERAL NOTES:

1. XXX



ELECTRICAL DEMOLITION PLAN



NO.	DATE	BY	REVISION
1	11/09/21	EJD	RFI #001 - UPDATE SLIP NUMBERS



T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

ELECTRICAL DEMOLITION
PLAN

DRAWN: KDD	PROJECT NO.: 224024.01
DESIGN: EJD	SCALE: AS NOTED
CHECKED: EJD	DATE: DEC 2023
SHEET NO.	

E-200

60% SUBMITTAL

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The introduction of substations into the marina and recreational vehicle market allows Eaton to be your complete marina and RV park electrical products supplier. We are able to assist in the design and layout of your marina or RV park electrical system from the primary service provider to your power pedestal. Our substations are designed for any coastal or inland environment and are constructed with powder coated stainless steel NEMA 3R housing cabinets. All substation cabinets come with our limited lifetime warranty.



Above: Standard Substation
Left: Double Panel Substation



24 EATON CORPORATION Marina Power Equipment www.marinapower.com 1-800-723-8009

CATALOG CUT - UNIT SUBSTATION

High-performance floodlight - Narrow beam

BEGA

Application
A large-scale high-output floodlight with mounting yoke designed to illuminate bridges, monuments, building facades or large signage. For use in ambient temperatures that do not exceed 25° C.

Materials
Clear safety glass
Marine grade copper free (≥0.3% copper content) A360.0 aluminum alloy
High temperature silicone gasket
Mechanically captive stainless steel fasteners
Stainless steel mounting yoke
Pure anodized aluminum reflector surface

NRTL listed to North American Standards, suitable for wet locations
Protection class IP 67

Weight: 25 lbs.

EPA (Effective projection area): 1.3 sq. ft.

Electrical
Operating voltage 120-277VAC
Minimum start temperature -20° C
Maximum ambient temperature 25° C
LED module wattage 124.8W
System wattage 140.0W
Controllability 0-10V dimmable
Color rendering index Ra > 80
Luminaire lumens 1500lm
LED service life (L70) 60000hrs

LED color temperature
☐ 4000K (K4)
☐ 3000K (K3)
☐ 3000K (K2)
☐ 2700K (K2)

BEGA can supply you with suitable LED replacement modules for up to 20 years after the purchase of LED luminaires - see website for details

Finish
All BEGA standard finishes are matte, textured powder coat with minimum 3 mil thickness. BEGA Unidure® finish, a fluoropolymer technology, provides superior fade protection in Black, Bronze, and Silver. BEGA standard White is a super durable polyester powder. Optionally available RAL and custom color finishes provided in either polyester powder or liquid paint.

Available colors
☐ Black (BLK)
☐ Silver (SLV)
☐ RAL:
☐ Bronze (BRZ)
☐ White (WHT)
☐ CUS:

Type:
BEGA Product:
Project:
Modified:

Available options
☐ B71109 Concentric ring lower
☐ B71110 Glass shield - 180°
☐ B79510 Glass shield - 360°
☐ CUS Custom finish
☐ FSC Fusing
☐ MAGU Marine grade undercoat
☐ RAL RAL finish
☐ VRY Vibration resisting yoke

Available accessories
☐ B70761 Cross beam - 3 floodlights
☐ B70762 Pole cap - 2 floodlights
☐ B70763 Pole cap - 3 floodlights
☐ B70764 Pole cap - 4 floodlights
☐ B70765 Cross beam - 6 floodlights
☐ B79433 Pole cap mounting bracket
☐ B79550 Pole mount arm
☐ B79551 Wall mount arm
☐ B79555 Pole top mounting hub

See individual accessory spec sheet for details.



High-performance floodlight - Narrow beam				
LED	UL	A	B	C
B44517	124.8W	17"	14 1/4"	16"

BEGA 1000 BEGA Way, Carpinteria, CA 93013 (805) 684-0533 info@bega-us.com
Due to the constant nature of lighting products and the associated technologies, luminaire data on this sheet is subject to change at the discretion of BEGA North America. For the most current technical data, please refer to bega-us.com.
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CATALOG CUT - LUMINAIRE 'S50N'

Cord & Cordset

Super Vu-Tron® Type G and Type G-GC Round 90°C (UL) 2000 Volt Portable Power Cable



3 CONDUCTOR - TYPE G-GC - 2000 VOLT												
CATALOG NUMBER	NO. OF COND.	AWG OR COND. STRAND	NOMINAL COND. D.I.		YELLOW GROUND CHECK COND. AWG	GREEN GROUND COND. AWG		NOMINAL INS. THICKNESS		NOMINAL D.I.		APPROX. NET WT. LBS./ 100'
			INCHES	mm		INCHES	mm	INCHES	mm	INCHES	mm	
82313	3	8	133	0.167	4.24	10	2#10	0.060	1.52	0.965	24.51	65
82623	3	6	259	0.210	5.33	10	2#10	0.060	1.52	1.050	26.67	87
82643	3	4	259	0.245	6.22	10	2#8	0.060	1.52	1.145	29.08	114
82663	3	2	259	0.334	8.48	10	2#7	0.080	2.03	1.345	34.16	152
82373**	3	1	259	0.375	9.53	8	2#6	0.080	2.03	1.465	37.21	177
82383**	3	1/0	259	0.385	9.78	8	2#5	0.080	2.03	1.605	40.77	205
82393**	3	2/0	259	0.475	12.07	8	2#4	0.080	2.03	1.715	43.56	237
82403**	3	3/0	259	0.480	12.19	8	2#3	0.080	2.03	1.850	46.99	274
82413**	3	4/0	259	0.570	14.48	8	2#2	0.080	2.03	1.980	50.29	316
82423**	3	250	627	0.615	15.62	8	2#2	0.095	2.41	2.390	60.71	352
82443**	3	350	855	0.725	18.42	8	2#1/0	0.095	2.41	2.680	68.07	433
82473**	3	500	1235	0.880	22.35	8	2#2/0	0.095	2.41	3.030	76.96	526

4 CONDUCTOR - TYPE G - 600/2000 VOLT												
CATALOG NUMBER	NO. OF COND.	AWG	COND. STRAND	NOMINAL COND. D.I.		GREEN GROUND AWG SIZE	NOMINAL INS. THICKNESS		NOMINAL D.I.		CURRENT AMPS**	APPROX. NET WT. (LBS./ 100')
				INCHES	mm		INCHES	mm	INCHES	mm		
82314	4	8	135	0.167	4.24	4#12	0.060	1.52	1.045	26.54	52	705
82624	4	6	255	0.210	5.33	4#12	0.060	1.52	1.125	28.58	70	914
82644	4	4	255	0.245	6.22	4#10	0.060	1.52	1.210	30.73	91	3707
82664	4	2	255	0.334	8.48	4#9	0.080	2.03	1.435	36.45	122	800
82374**	4	1	255	0.375	9.53	4#8	0.080	2.03	1.650	41.91	142	2478
82384**	4	1/0	255	0.385	9.78	4#7	0.080	2.03	1.720	43.69	164	3088
82394**	4	2/0	255	0.475	12.07	4#6	0.080	2.03	1.860	47.24	190	5110
82404**	4	3/0	255	0.480	12.19	4#5	0.080	2.03	2.075	52.71	219	5428
82414**	4	4/0	255	0.570	14.48	4#4	0.080	2.03	2.155	54.74	253	6070

** Ampacities based on 90°C Conductor and 30°C Ambient temperature per table 408.5(B) of the National Electrical Code®.
** UL Listed and cUL certified.
* Non-stock item; minimum quantity purchase required.

Industrial Cord

Product Construction:

Conductor:
• 8 AWG through 500 kcmil fully annealed stranded bare copper

Insulation:
• Premium-grade, color-coded 90°C EPDM
• Color code: See chart below
• Insulated grounds and ground checks

Jacket:

• Super Vu-Tron® 90°C, black
• Temperature range: -40°C to +90°C

Jacket Marking:

• TYPE G-GC (4/0 AND SMALLER) – CAROL SUPER VU-TRON® SIZE (mm)
TYPE G-GC PORTABLE POWER CABLE
(UL) 2000V DRY 90°C WET 75°C SUN RES P-7K-123049 MSHA – CSA TYPE G-GC (-40°C) FT-5 MADE IN USA
• TYPE G-GC (LARGER THAN 4/0) – (SIZE) TYPE G-GC CAROL SUPER VU-TRON® 90°C DRY AND WATER RESISTANT 75°C 2000V SUN RES (UL P-7K-123049 MSHA LP 27181 MADE IN USA
• TYPE G – CAROL SUPER VU-TRON® SIZE (mm) TYPE G PORTABLE POWER CABLE (UL) 600/2000V DRY 90°C WET 75°C SUN RES P-7K-123049 MSHA – CSA TYPE G (-40°C) FT-5 MADE IN USA

Applications:

• Industrial and light- to medium-duty mining applications
• Heavy-duty service as power supply cable
• Mobile and portable electrical equipment
• 3- and 4-conductor–use on three-phase AC systems where grounding is required

Features:

• Excellent impact and abrasion resistance
• Withstand exposure to oil, acids, alkalis, heat, moisture and most chemicals
• Indent-printed for easy identification
• Rope lay stranding for maximum flex life
• Cable core bound for superior flexibility and toughness
• Non-wicking rubber fillers (GGC)
• Canadian color code available upon request
• Sunlight-resistant

Industry Approvals:

• UL Type G, G-GC
• CSA
• MSHA Approved
• RoHS Compliant

Packaging:

• Lengths cut to order

LED pole-top luminaires - Asymmetrical light distribution

BEGA

Application
LED pole-top luminaire with asymmetrical light distribution designed for the illumination of parking areas and roadways. Tool-less entry with hinged door for ease of maintenance. Provided with slip filler to fit 3" O.D. poles.

Materials
Luminaire housing and pole filler constructed of die-cast marine grade, copper free (≥0.3% copper content) A360.0 aluminum alloy
Clear safety glass with reflective coating for increased transmission
Reflector made of pure anodized aluminum
Silicone applied robotically to casting, plasma treated for increased adhesion
High temperature silicone gasket
Mechanically captive stainless steel fasteners

NRTL listed to North American Standards, suitable for wet locations
Protection class IP 66

Weight: 19.0 lbs.

EPA (Effective projection area): 0.75 sq. ft.

Electrical
Operating voltage 120-277VAC
Minimum start temperature -30° C
LED module wattage 92.4 W
System wattage 106.0 W
Controllability 0-10V dimmable
Color rendering index Ra > 80
Luminaire lumens 9,454 lumens (3000K)
Lifetime at Ta=15° C ≥500,000 h (L70)
Lifetime at Ta=35° C 308,000 h (L70)

LED color temperature

4000K - Product number = **K4**
3000K - Product number = **K3S**
3000K - Product number = **K3**
2700K - Product number = **K27**

BEGA can supply you with suitable LED replacement modules for up to 20 years after the purchase of LED luminaires - see website for details

Finish
All BEGA standard finishes are matte, textured polyester powder coat with minimum 3 mil thickness.

Available colors Black (BLK) White (WHT) RAL:
Bronze (BRZ) Silver (SLV) CUS:

Recommended to use with 30" to 30" poles

BEGA 1000 BEGA Way, Carpinteria, CA 93013 (805) 684-0533 info@bega-us.com
Due to the constant nature of lighting products and the associated technologies, luminaire data on this sheet is subject to change at the discretion of BEGA North America. For the most current technical data, please refer to bega-us.com.
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Pole-top luminaire - Asymmetrical light distribution

LED	A	B	C
99523	92.4 W	13 1/4"	3"

Type:
BEGA Product:
Project:
Modified:

Available Accessories

IMS-L2 Internal motion sensor - 8' mounting height
IMS-L3 Internal motion sensor - 20' mounting height
IMS-L4 Internal motion sensor - 40' mounting height
IMS-L7 Internal motion sensor - 40' mounting height
FSR-100 Configuration tool
See individual accessory spec sheet for details.



CATALOG CUT - PORTABLE POWER CABLE

LED large scale floodlights - wide beam distribution

BEGA

Application
LED high-performance floodlights for use in ambient temperatures that do not exceed 25° C with wide beam light distribution for use on bridges, large signage and facades.

Materials
Luminaire housing and constructed of die-cast marine grade, copper free (≥0.3% copper content) A360.0 aluminum alloy
Clear safety glass
Reflector made of pure anodized aluminum
High temperature silicone gasket
Mechanically captive stainless steel fasteners
3/16" stainless steel mounting yoke

NRTL listed to North American Standards, suitable for wet locations
Protection class IP 67

Weight: 23.5 lbs.

EPA (Effective projection area): 1.29 sq. ft.

Electrical
Operating voltage 120-277VAC
Minimum start temperature -30° C
Maximum ambient temperature 25° C
LED module wattage 124.8W
System wattage 140.0W
Controllability 0-10V dimmable
Color rendering index Ra > 80
Luminaire lumens 12,823 lumens (3000K)
Lifetime at Ta=15° C ≥500,000 h (L70)
Lifetime at Ta=35° C 180,000 h (L70)

LED color temperature
4000K - Product number = **K4**
3000K - Product number = **K3S**
3000K - Product number = **K3**
2700K - Product number = **K27**
2200K - Product number = **K2**

BEGA can supply you with suitable LED replacement modules for up to 20 years after the purchase of LED luminaires - see website for details

Finish
All BEGA standard finishes are matte, textured polyester powder coat with minimum 3 mil thickness.

Available colors Black (BLK) White (WHT) RAL:
Bronze (BRZ) Silver (SLV) CUS:

Available accessories
79435 Mounting bracket for pole top 3"
79553 Pole mount canopy for 5" O.D. pole
79554 Wall mount canopy
79550 Pole mount arm for 5" O.D. pole
79551 Wall mount arm
79555 Pole mount hub for pole top 3"
79762 Pole top for 3 floodlights
79763 Pole top for 3 floodlights
79764 Pole top for 4 floodlights
79761 Cross beam for 3 floodlights
79765 Cross beam for 3 floodlights

See individual accessory spec sheet for details.

Mounting options
79435 Mounting bracket for pole top 3"
79553 Pole mount canopy for 5" O.D. pole
79554 Wall mount canopy
79550 Pole mount arm for 5" O.D. pole
79551 Wall mount arm
79555 Pole mount hub for pole top 3"
79762 Pole top for 3 floodlights
79763 Pole top for 3 floodlights
79764 Pole top for 4 floodlights
79761 Cross beam for 3 floodlights
79765 Cross beam for 3 floodlights

See individual accessory spec sheet for details.



LED large scale floodlights - wide beam				
LED	β	A	B	C
B4518	124.8W	45°	14 1/4"	16"

β = Beam angle

BEGA 1000 BEGA Way, Carpinteria, CA 93013 (805) 684-0533 info@bega-us.com
Due to the constant nature of lighting products and the associated technologies, luminaire data on this sheet is subject to change at the discretion of BEGA North America. For the most current technical data, please refer to bega-us.com.
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CATALOG CUT - LUMINAIRE 'S50W'



PM: ED DAVID, PE

TEL: 206.855.4600

NO.	DATE	BY	REVISION

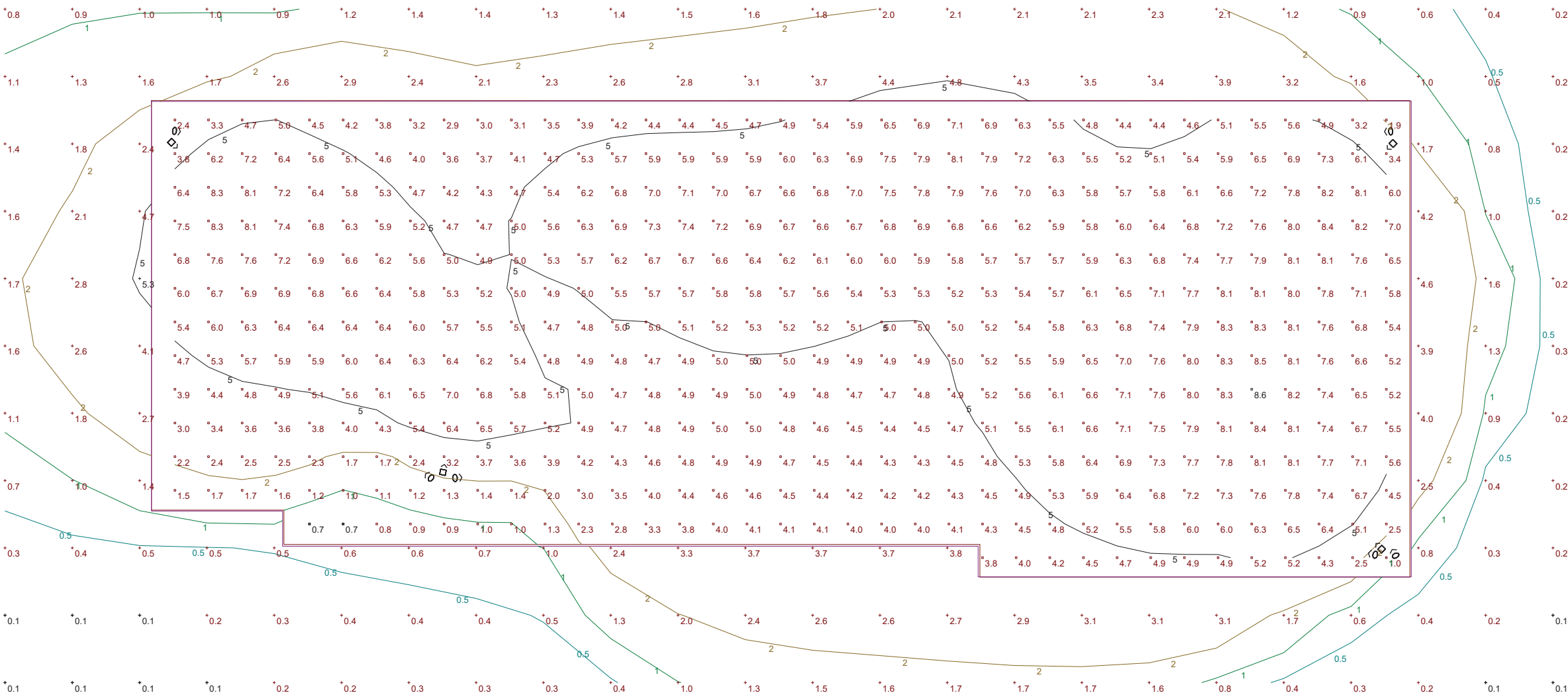


T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

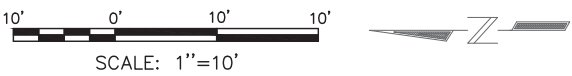
ELECTRICAL DETAILS &
CUT SHEETS

DRAWN:	KDD	PROJECT NO.:	224024.01
DESIGN:	EJD	SCALE:	AS NOTED
CHECKED:	EJD	DATE:	DEC 2023
SHEET NO.		E-300	

File: H:\PROJECTS\2022-005 POA T-Dock Replacement\CAD\224024.01 E-Series; Plotted: 1/2/2024 10:11 AM by KEN



PHOTOMETRIC PLAN
SCALE: 1"=10'



GENERAL NOTES:

1. VALUES SHOWN ON PLAN ARE IN FOOT-CANDLES (FC).
2. FOOT-CANDLE VALUES ARE MAXIMUM CALCULATED; WITH ALL LIGHTS 'ON'.
3. ALL LUMINAIRES ARE DIMMABLE LED TYPE.
4. LIGHT SHIELDS ARE NOT MODELED. FINAL DESIGN WILL INCLUDE SHIELDS TO LIMIT, TO THE GREATEST EXTENT POSSIBLE, LIGHT SPILLOVER BEYOND BOUNDARY OF PIER.
5. TARGET FOOT-CANDLE LEVELS ARE AN AVERAGE MINIMUM LIGHT INTENSITY OF FIVE (5) FOOT-CANDLES PER OSHA 1917.123.
6. LUMINAIRES: POLES ARE 50-FT TALL WITH BASE. EACH POLE INCLUDES ONE SECURITY LIGHT AT 25-FEET AND FLOOD LIGHTS AT 50-FEET.

COMMENTS:

1. COMMENTS FOR OPTION 'F' ARE THE SAME FOR OPTION 'E' EXCEPT, OPTION 'F' REQUIRES FEWER LUMINAIRES BUT HIGHER MOUNTING HEIGHTS.



PM: ED DAVID, PE

TEL: 206.855.4600

NO.	DATE	BY	REVISION



T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

PHOTOMETRIC PLAN

DRAWN:	KDD	PROJECT NO.:	224024.01
DESIGN:	EJD	SCALE:	AS NOTED
CHECKED:	EJD	DATE:	DEC 2023
SHEET NO.	E-400		

60% SUBMITTAL

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By: WJC
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NOTES:

1. THIS DRAWING REPRESENTS A TOPOGRAPHIC AND MULTIBEAM BATHYMETRIC SURVEY CONDUCTED BY DAVID EVANS AND ASSOCIATES, INC. (DEA).
2. DATE OF SURVEYS: TOPOGRAPHIC - 5/2022, HYDROGRAPHIC 5/2019.
3. HORIZONTAL DATUM: NORTH AMERICAN DATUM OF 1983 WITH THE 1991 ADJUSTMENT (NAD83/91) STATE PLANE COORDINATE SYSTEM (SPCS), WASHINGTON NORTH ZONE BASED ON SURVEY CONTROL PROVIDED TO DEA FROM PORT OF ANACORTES.
4. VERTICAL DATUM: MEAN LOWER LOW WATER (MLLW) NATIONAL TIDAL DATUM EPOCH 1941-1959 (NTDE41-59), BASED ON PORT OF ANACORTES SURVEY CONTROL MONUMENT "JETTY-2".
5. UNITS: U.S. FEET, CONTOUR INTERVAL: 1 FOOT.
6. BATHYMETRIC DATA WAS COLLECTED USING A RESON SEBAT T50P MULTIBEAM SONAR, AN APPLANIX POSMV COMBINED KINEMATIC GPS AND INERTIAL POSITIONING AND MOTION REFERENCE SYSTEM FOR POSITION, HEAVE, PITCH, ROLL, AND HEADING MEASUREMENTS. ALL BATHYMETRIC DATA CONTROLLED USING JETTY-2.
7. BACKGROUND PLANIMETRIC DATA FROM PORT OF ANACORTES IS FOR REFERENCE ONLY AND SHOULD NOT BE USED FOR ENGINEERING OR DESIGN.

TIDAL DATUM
OHW = 10.2
MHHW = 9.2
MHW = 7.4
MTL = 5.0
MLW = 2.6
MLLW = 0.0

EXISTING CONDITIONS
T & A DOCK REPLACEMENT
CSM-49
PORT OF ANACORTES
ANACORTES, WASHINGTON

**DAVID EVANS
AND ASSOCIATES, INC.**
1620 W. Marine View Dr., Suite 200
Everett Washington 98201
Phone: 425.259.4099

REVISIONS: APPD.

DATE: JUNE 22, 2022
DESIGN:
DRAWN: WPC
CHECKED:
REVISION NUMBER:

SCALE: 1"=50'

PROJECT NUMBER:
POAN0000-0017

DRAWING FILE:
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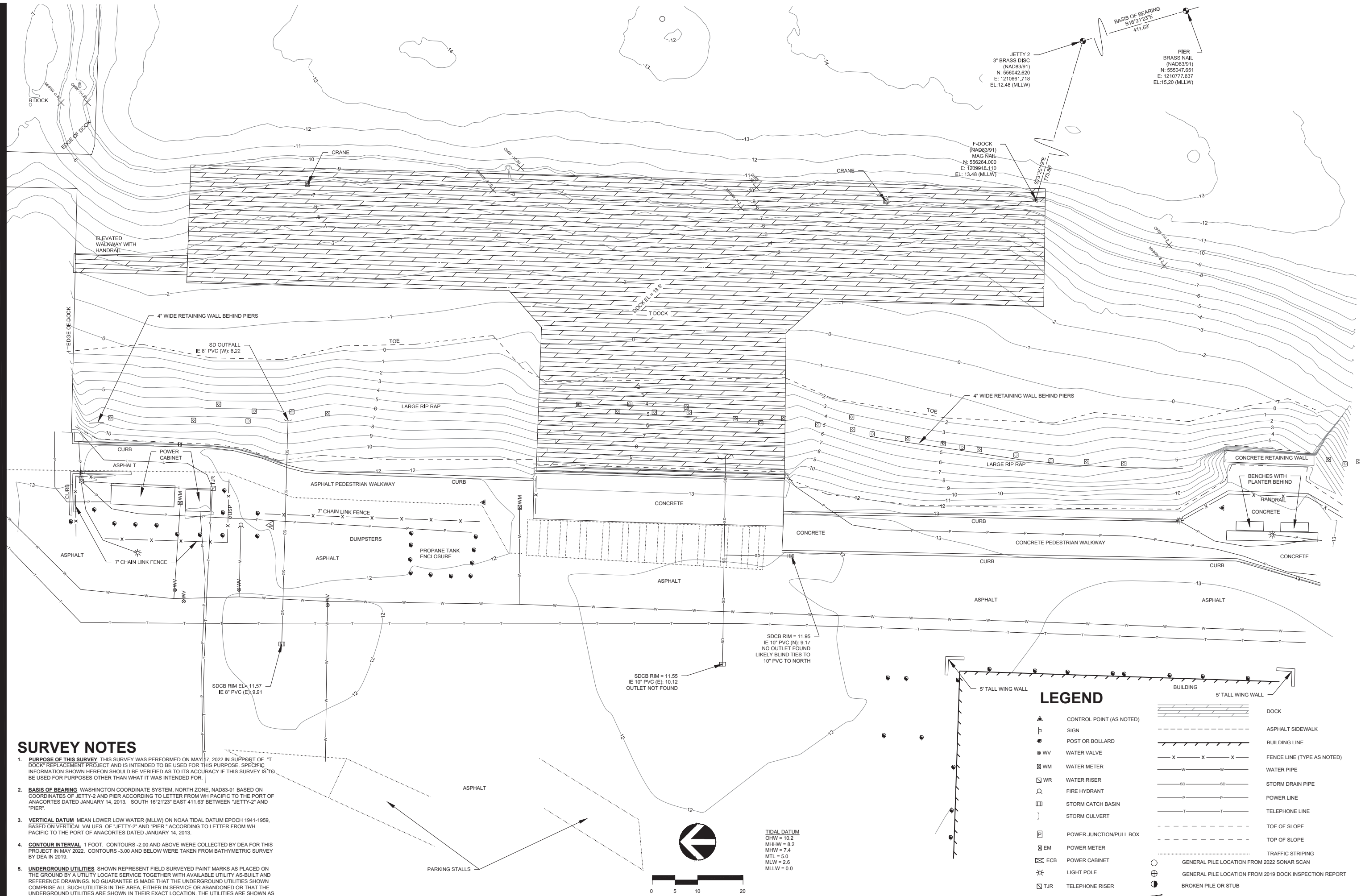
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OF 3

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By: WJC
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By: WJC

SURVEY NOTES

- PURPOSE OF THIS SURVEY** THIS SURVEY WAS PERFORMED ON MAY 17, 2022 IN SUPPORT OF "T DOCK" REPLACEMENT PROJECT AND IS INTENDED TO BE USED FOR THIS PURPOSE. SPECIFIC INFORMATION SHOWN HEREON SHOULD BE VERIFIED AS TO ITS ACCURACY IF THIS SURVEY IS TO BE USED FOR PURPOSES OTHER THAN WHAT IT WAS INTENDED FOR.
- BASIS OF BEARING** WASHINGTON COORDINATE SYSTEM, NORTH ZONE, NAD83-91 BASED ON COORDINATES OF JETTY-2 AND PIER ACCORDING TO LETTER FROM WH PACIFIC TO THE PORT OF ANACORTES DATED JANUARY 14, 2013. SOUTH 16°21'23" EAST 411.63' BETWEEN "JETTY-2" AND "PIER".
- VERTICAL DATUM** MEAN LOWER LOW WATER (MLLW) ON NOAA TIDAL DATUM EPOCH 1941-1959, BASED ON VERTICAL VALUES OF "JETTY-2" AND "PIER" ACCORDING TO LETTER FROM WH PACIFIC TO THE PORT OF ANACORTES DATED JANUARY 14, 2013.
- CONTOUR INTERVAL** 1 FOOT. CONTOURS -2.00 AND ABOVE WERE COLLECTED BY DEA FOR THIS PROJECT IN MAY 2022. CONTOURS -3.00 AND BELOW WERE TAKEN FROM BATHYMETRIC SURVEY BY DEA IN 2019.
- UNDERGROUND UTILITIES** SHOWN REPRESENT FIELD SURVEYED PAINT MARKS AS PLACED ON THE GROUND BY A UTILITY LOCATE SERVICE TOGETHER WITH AVAILABLE UTILITY AS-BUILT AND REFERENCE DRAWINGS. NO GUARANTEE IS MADE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED OR THAT THE UNDERGROUND UTILITIES ARE SHOWN IN THEIR EXACT LOCATION. THE UTILITIES ARE SHOWN AS ACCURATELY AS POSSIBLE FROM AVAILABLE INFORMATION.
- 1-800-424-5555** MUST BE CALLED NOT LESS THAN 48 HOURS BEFORE BEGINNING EXCAVATION WHERE ANY UNDERGROUND UTILITIES MAY BE LOCATED. FAILURE TO DO SO COULD MEAN BEARING SUBSTANTIAL REPAIR COSTS. (UP TO THREE TIMES THE COST OF REPAIRS TO THE SERVICE).



EXISTING CONDITIONS T-DOCK REPLACEMENT CSM-49 PORT OF ANACORTES ANACORTES, WA

**DAVID EVANS
AND ASSOCIATES INC.**
1620 W. Marine View Dr., Suite 200
Everett Washington 98201
Phone: 425.259.4099

REVISIONS: APPD.

DATE: MAY 27, 2022
DESIGN:
DRAWN: WPC
CHECKED: GJLA
REVISION NUMBER:

SCALE: 1"=10'

PROJECT NUMBER:
POAN0000-0017

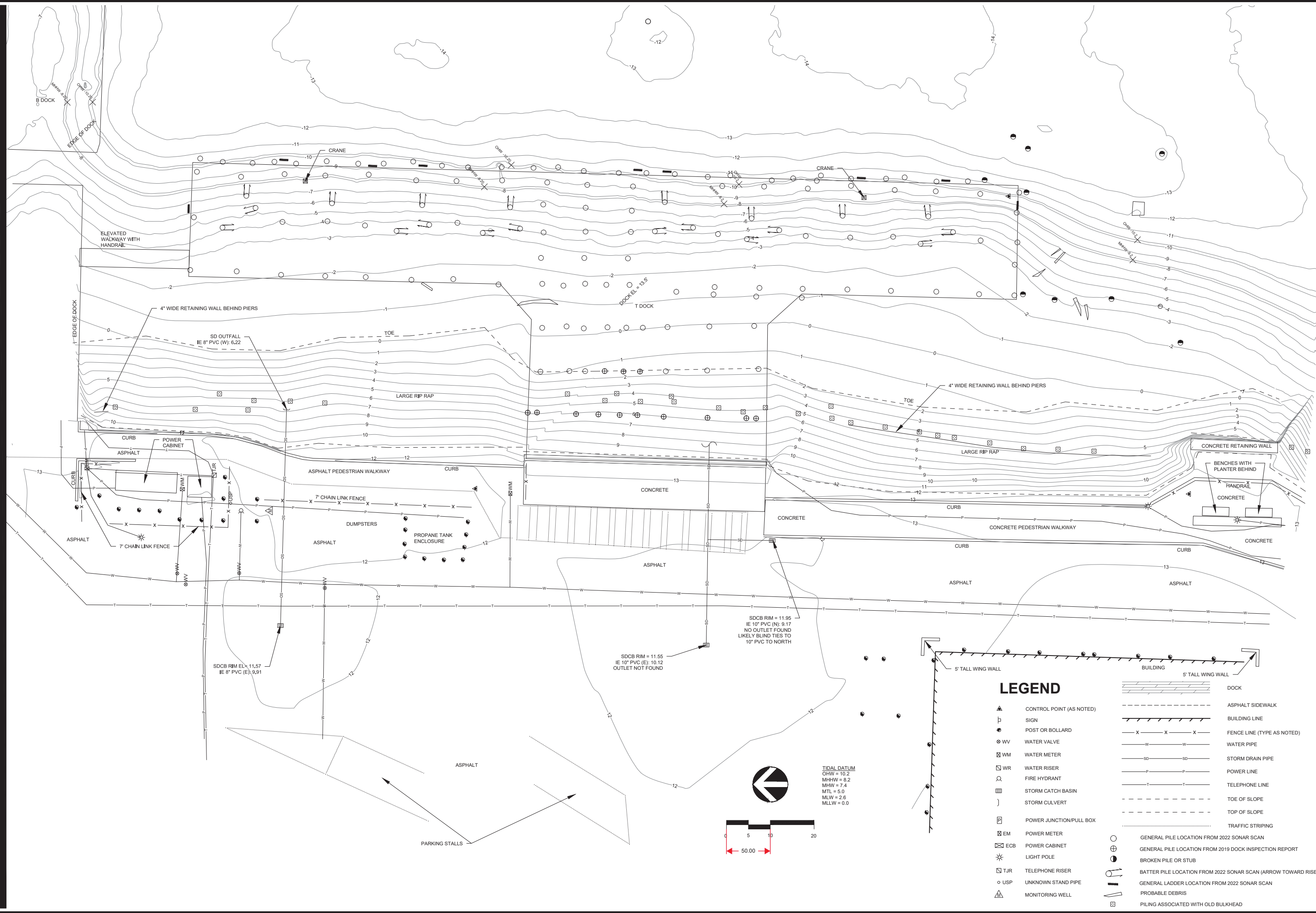
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OF 3

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By: WJC
File: P:\POAN\000000017\0400\CAD SHEET\Sv-tp-01-POAN0017.dwg



EXISTING CONDITIONS
T-DOCK REPLACEMENT
CSM-49
PORT OF ANACORTES
ANACORTES, WA

**DAVID EVANS
AND ASSOCIATES INC.**
1620 W. Marine View Dr., Suite 200
Everett Washington 98201
Phone: 425.259.4099

REVISIONS: APPD.

DATE: MAY 27, 2022
DESIGN: WPC
DRAWN: GJLA
CHECKED: GJLA
REVISION NUMBER:

SCALE: 1"=10'

PROJECT NUMBER:
POAN0000-0017

DRAWING FILE:
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OF 3



T-Dock Reconfiguration Stormwater Minimum Requirements #1-2

Work Proposed:

Proposed work includes demolition and replacement of the aging T-Dock with a modern enlarged structure.

Overview:

The T-Dock Reconfiguration project consists of primarily in-water and over-water work. The project will have minor impacts to the uplands above OHW; approximately 2,100 sf of uplands will be affected by the reconfiguration of T-Dock. This work includes removal of the existing sidewalk and entrance ramp, demolition of the existing footing for the entrance ramp, installation of sheet piles landward of OHW for seismic stability, installation of a cast-in-place abutment, and pouring a new entrance ramp.

These actions will take place with a system of measures in-place to prevent stormwater impacts. The site will be well marked with construction fencing and wattles will be installed to prevent sediment from escaping disturbed portions of the site. Existing stormwater inlets will be protected in place during construction and a floating silt curtain will be installed for land disturbing, demolition, and pile driving actions. The selected contractor will be required to provide a spill prevention and control plan to the Port prior to work and must have a CESCL on site for all ground disturbing activities. The Port's project management team also have CESCL training and will provide additional oversight. The contract will not be permitted to store potentially hazardous materials or petroleum-based products at the site and all fueling will take place away from construction activities.

T-dock is in proximity to the Cap Sante Marine Cleanup site, a MTCA cleanup site managed by the Department of Ecology (Ecology). The Port has been in consultation with Ecology about the T-dock reconfiguration project. Ecology has approved of the project with the understanding that though the project isn't located within an area of contamination if construction activities encounter contaminated soils, then they will be handled appropriately. The project construction will be monitored for evidence of contamination. If encountered, any suspected contaminated materials will be segregated, characterized, and disposed of at an Ecology approved landfill. Ecology will be consulted if suspected contamination is encountered.

Site specific BMPs will be put in place during the construction of the reconfigured T-dock to prevent releases. The final BMPs have yet to be finalized, but these will include measures such as TESCOs, having spill materials on site, a documented Spill Prevention Control and Countermeasures plan in place, and isolating the water with floating boom. Site workers will be trained to identify materials suspected of being contaminated with hydrocarbons by evidence of staining, aroma, or sheens on water. If potentially contaminated materials are encountered, they will be segregated, characterized, and appropriately disposed of at an upland landfill.

The included plans are a starting point for site specific BMPs. Once a contractor is selected and project means and methods are chosen, these will be updated to reflect the latest information.



Small Site Construction SWPPP

City of Anacortes Stormwater · 904 6th Street · Anacortes, WA
98221

Stormwater Inspector: 360-630-1037

Permit #:

Received by:

General Information

Project Name	T-Dock Reconfiguration	Parcel Size	acres
Project Address	1315 Q Ave (P32984)		
Property Owner	Port of Anacortes	Phone	360-293-3134
Site Contact	Kevin Anderson	Phone	360-770-5194
Project Description	The demolition and replacement of T-Dock at Cap Sante Marina. Removal of 1977 built creosote treated timber piles, timber fender piles, timber pile caps, and timber decking will be replaced with steel piles, steel or concrete pile caps, and precast concrete deck panels intended to both modernize the structure and meet seismic codes and upgraded structural load capacity. The upland work will be limited to installation of z-sheet piles for seismic requirements, a cast-in-place concrete abutment, and replacement of the sidewalk/access ramp to T-dock. The total ground disturbing activities are ~2,100 sf.		
Erosion control lead or responsible party	TBD-Port of Anacortes will act as lead until contractor is selected	Phone	360*293-3134
Engineer/Firm		Phone	

Site Conditions

Adjacent Areas: See the site plan, drainage plan, and construction drawings approved for the associated permit.

Critical areas: See the critical areas site plan approved for the associated permit.

☒ Attach a copy of your stormwater site plan submitted with your building/grading permit application and attach pictures of construction site.

*Stormwater site plan shall list all BMPs for inspectors

*Add a map of where your stormwater goes from your project to the discharge site



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT

Mailing Address: P.O. Box 547, Anacortes, WA 98221

Office Location: 904 6th Street, Anacortes WA 98221

Phone: (360) 293-1901

Weekly Erosion Control Self-Inspection Reports

All sites that have a Stormwater Pollution Prevention Plan #2, 1-5 or 1-9 are required to submit a weekly erosion control/BMP monitoring inspection report through the citizen portal. These reports can be found on the city website and through the link on the submittals tab in the permitting customer portal.

Just complete the fillable PDF, save it, and then upload it with the blue upload tab.

Turning in the weekly report consistently will help keep your project on schedule and avoid unnecessary delays due to cancelled inspections.

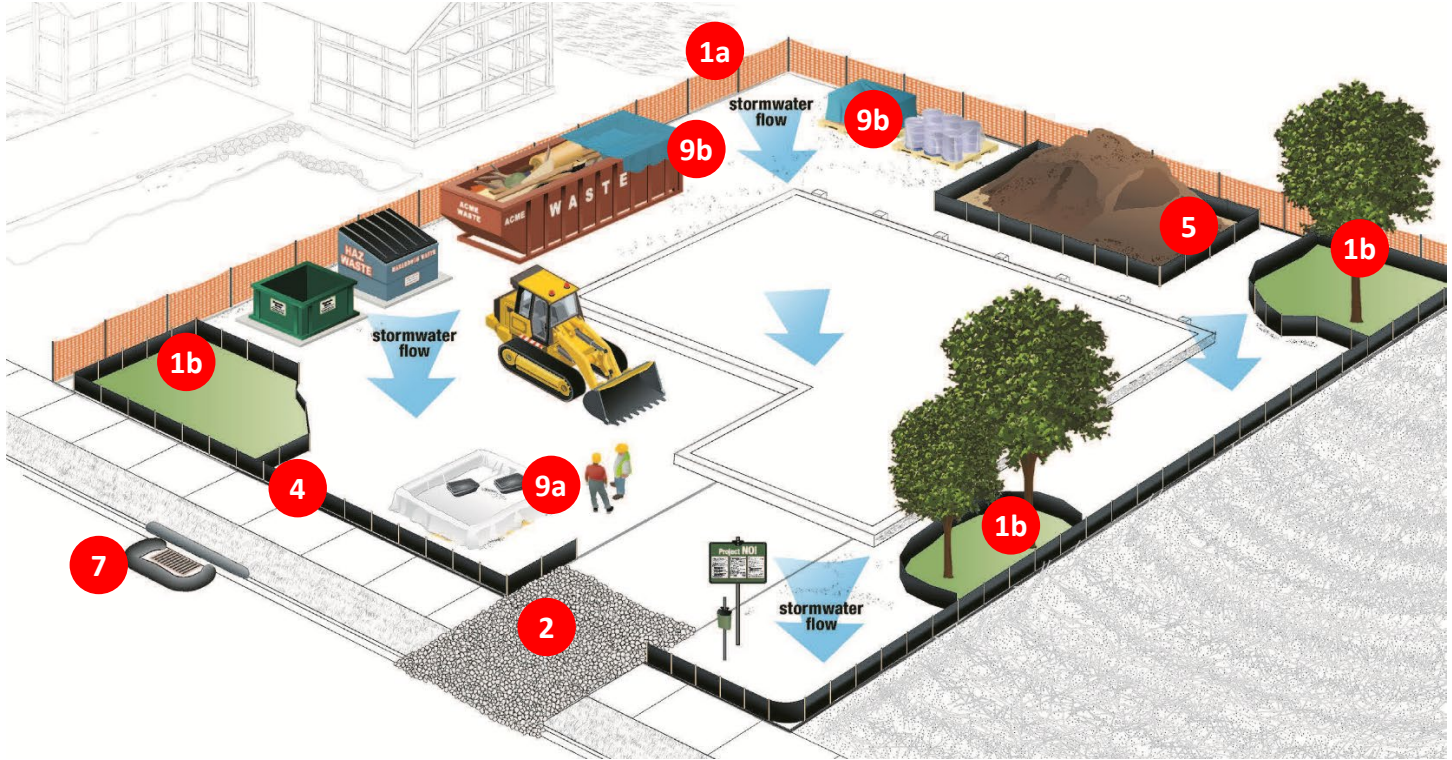
[Erosion-Control-Inspection-Form--Sites-Less-Than-One-Acre-fillable-PDF \(anacorteswa.gov\)](#)

[Stormwater Site Inspection Form \(anacorteswa.gov\)](#) (For larger sites)

We appreciate your assistance in keeping our documentation up to date.

Best Management Practices Illustration

Turn the page to see information corresponding to each numbered circle below.



About this Pollution Prevention Plan

This is Anacortes's Small Site Construction Stormwater Pollution Prevention Plan ("Construction SWPPP") intended to ensure your construction project minimizes erosion and does not contribute pollution, including sediment, to stormwater. This SWPPP is primarily intended for projects under 2,000 sq ft.

This plan uses certain Best Management Practices ("BMPs") from the Stormwater Management Manual. Some detailed descriptions are included; the remainder and additional information are available at <https://fortress.wa.gov/ecy/publications/parts/1410055part4.pdf#page=27>. The listed BMPs are the minimum necessary; **if erosion occurs, you must add additional BMPs as necessary to control it.**

You should include your Construction SWPPP in your contract with your builder. You must keep a copy of this SWPPP on the construction site or within reasonable access to the site for construction and inspection personnel at all times.

Property owners and contractors are responsible for ensuring all aspects of BMPs are followed, including those not shown on the detail sheets. This Construction SWPPP should be considered a living document and must be updated as needed to reflect site conditions.

1 Preserve Vegetation/Mark Clearing Limits

Before any land disturbance, including clearing and grading, **clearly mark** all clearing limits, sensitive areas and their buffers, and trees that are to be preserved

Small Site Construction SWPPP (002)

within the construction area. Retain natural vegetation in an undisturbed state to the maximum extent practical. Use these BMPs:

- C101 to preserve natural vegetation
- C102 to establish buffer zones around important vegetation you want to save
- **C103 High Visibility Fencing** to mark the boundaries of your buffers
- **C233 Silt Fence** to ensure sediment doesn't leave the site

2 Establish Construction Access

Construction vehicles can damage or compact soils, create sediment pollution, or track sediment onto public roads.

All equipment and vehicles that access the construction area **must** use an existing driveway or a stabilized construction entrance.

- Use BMP C105 Stabilized Construction Entrance wherever traffic will be entering or leaving a construction site if paved roads are within 1,000 ft of the site. Construct a 12-inch thick pad of 4-inch to 8-inch quarry spalls, a 4-inch course of asphalt treated base, or use existing pavement. Place a separation geotextile under the spalls to prevent fine sediment from pumping up into the rock pad. Install the construction entrance prior to any vehicles entering the site, at the location shown on the site plan. Create only one construction entrance per site.

Updated 4/23/2024

page 3 of 6

- Use BMP **C103 High Visibility Fencing** to restrict traffic to the construction entrance.
- Remove any sediment that is tracked onto pavement by shoveling or street sweeping and remove the collected sediment or stabilize it on site.

3

Control Flow Rates (not shown)

Stormwater on a cleared site can create significant flows that can damage downstream properties.

Protect properties and waterways downstream of the project site from erosion and the associated discharge of turbid waters. If your project is required to control flow rates, you must use the following BMPs as shown on the approved site plan:

- C203 Water Bars
- **C209 Outlet Protection**
- **C235 Straw Wattles**

4

Install Sediment Controls

When land is cleared of vegetation, stormwater can pick up sediment, a pollutant. BMPs can prevent sediment from leaving the site.

You must install sediment controls before land disturbance to effectively minimize and control the discharge of pollutants and sediments.

Use and properly install BMP **C233 Silt Fence**. You *must* bury the filter fabric as shown in the diagram in order for the BMP to be effective. You *must* repair the silt fence if it is damaged.

Consider the following additional BMPs:

- C231 Brush Barrier
- C232 Gravel Filter Berm
- **C234 Vegetated Strip**
- **C235 Straw Wattles**

Note that C230 Straw Bale Barrier is no longer an approved BMP.

5

Stabilize Soils

Leaving soils devegetated or exposed needlessly creates erosion and sediment problems.

- Stabilize all exposed soils whenever construction work will stop for more than two days at a time during the wet season (October 1 to April 30) or 7 days the rest of the year (the dry season).
- Stabilize all exposed soils at the end of the shift before a holiday or weekend.
- Stabilize all exposed soils with either vegetation, mat coverings, mulching, or in those areas to be paved, a compacted base material.
- Use BMP C123 Plastic Covering over all stockpiles with plastic or burlap if left unworked. Place sand-

filled burlap or geotextile bags every 3 to 6 ft along seams and tie them together with twine to hold them in place.

- If you excavate soil for the foundation, backfill that soil against the foundation and grade it to drain away from the building. Once the disturbed landscape areas are graded, you must seed or sod the grass areas.

Consider the following additional BMPs:

- C120 Temporary and Permanent Seeding
- C121 Mulching
- C122 Nets and Blankets
- C124 Sodding
- C125 Topsoiling/Composting
- C131 Gradient Terraces
- C140 Dust Control

6

Protect Slopes (not shown)

Slopes can be especially vulnerable to erosion, but BMPs can mitigate sediment problems.

Design and construct cut-and-fill slopes to minimize erosion. Use the following practices:

- Reduce continuous length of slope with terracing and diversions
- Reduce slope steepness
- Roughen slope surfaces
- Use BMP C123 Plastic Covering over all exposed slopes
- Use BMP C120 Temporary and Permanent Seeding as soon as possible on exposed slopes

Manage off-site stormwater (run-on) separately from stormwater generated onsite. Divert off-site stormwater or groundwater away from slopes and disturbed areas with interceptor dikes, pipes, or swales.

You may not create cut slopes over 4 feet high or slopes steeper than 2 feet horizontal to 1 foot vertical. Fill slopes may not exceed 4 feet high or 3 feet horizontal to 1 foot vertical. Slopes that exceed these criteria require engineering.

Consider the following additional BMPs:

- C121 Mulching
- C122 Nets and Blankets
- C124 Sodding
- C203 Water Bars
- C208 Triangular Silt Dike (Geotextile-Encased Check Dam)

7

Protect Drain Inlets

Storm drains are designed to collect and transport clean stormwater, not water contaminated with sediment or other pollutants. Storm drain inlets must be protected so that runoff does not enter the

stormwater system without first being filtered or treated or both.

- Use BMP **C220 Storm Drain Inlet Protection** to protect all proposed and existing storm drain inlets during construction so that stormwater runoff does not enter the stormwater conveyance system without first being filtered or treated (or both) to remove sediment or other pollutants.
- Clean or remove and replace inlet protection devices when sediment has filled one-third of the available storage (unless a different standard is specified by the product manufacturer).
- Keep all approach roads clean.
- Do not allow sediment and street wash water to enter storm drains without treatment.

8

Stabilize Channels and Outlets

Stormwater channels and outlets can themselves erode unless stabilized with rock or other armoring.

Design, construct, and stabilize all on-site conveyance channels to prevent erosion as needed. Use BMP **C209 Outlet Protection** to provide stabilization, including armoring material adequate to prevent erosion of outlets, adjacent streambanks, slopes, and downstream reaches at the outlets of all conveyance systems.

Consider the following additional BMPs:

- C122 Nets and Blankets
- C202 Channel Lining

9

Control Pollutants

Waste materials, demolition debris, and other pollutants that occur onsite during construction can contaminate the stormwater system unless managed. Cement and related products can modify the pH of stormwater.

Provide cover, containment, and protection from vandalism for all chemicals, liquid products, petroleum products, and other materials that have the potential to pose a threat to human health or the environment.

Anytime you pour concrete, perform washout of the concrete trucks following BMP C154 Concrete Washout Area at designated washout areas only. Locate washout areas at least 50 ft from sensitive areas such as storm drains, open ditches, or water bodies, including wetlands.

Clean contaminated surfaces immediately following any spill incident. Apply fertilizers and pesticides in a manner and at rates that will not result in loss of chemical via stormwater runoff.

Use the following additional BMPs:

- C151 Concrete Handling
- C152 Sawcutting and Surfacing Pollution Prevention

- C153 Material Storage, Delivery, and Containment

10

Control De-Watering (not shown)

De-watering water extracted from foundations, vaults, or trenches, has similar characteristics to stormwater runoff at the site and can cause the same impacts unless properly managed.

You may discharge clean, non-turbid de-watering, such as well-point ground water, to systems that are tributaries to, or directly into, surface waters if the de-watering flow does not cause erosion or flooding or interfere with the operation of the stormwater system.

Use the following BMPs:

- **C220 Storm Drain Inlet Protection**
- C236 Vegetative Filtration

11

Maintain BMPs (not shown)

All temporary and permanent erosion and sediment control BMPs must be maintained and repaired as needed to assure continued performance of their intended function.

During the dry season, inspect sediment control BMPs weekly or after a runoff-producing storm event. During the wet season, inspect BMPs daily. Use BMP C150 Materials on Hand to ensure you are ready for a heavy rain.

All temporary erosion and sediment control BMPs must be removed within 30 days after the City determines that the site is stabilized or after the temporary BMPs are no longer needed. Trapped sediment must be removed or stabilized on site. Disturbed soil areas resulting from removal of BMPs or vegetation must be permanently stabilized.

12

Manage the Project (not shown)

Phasing a project, especially when revegetation occurs as part of each phase, can help prevent the transport of sediment from the site.

- Fully implement this Construction SWPPP at all times.
- Modify this Construction SWPPP whenever there is a change in design, construction, operation, or maintenance at the construction site that has or could have a significant effect on the discharge of pollutants to waters of the state.
- Inspect, maintain, and repair all BMPs as needed to ensure continued performance of their intended function.

Low-Impact Development techniques can be damaged if they are compacted or accumulate sediment during construction.

If there are any Low-Impact Development BMPs planned for the site:

- Use BMP **C103 High Visibility Fence** to exclude all construction and foot traffic from the infiltration, bio-retention, or rain garden areas.
- Protect all infiltration areas or bio-retention and rain garden BMPs from sedimentation through installation and maintenance of erosion and sediment control BMPs on portions of the site that drain into those areas.
- Use BMP **C233 Silt Fence** or **C234 Vegetated Strip** to control and avoid introducing sediment onto permeable pavements. Bury the bottom of the filter fabric at least 4 inches below the ground surface.
Backfill and tamp soil in place over the buried portion of the filter fabric, so that no flow can pass beneath the fence and scouring cannot occur. Drive or place the fence posts into the ground at least 18 inches. A 12-inch minimum depth is allowed if topsoil or other soft subgrade soil is not present and 18 inches cannot be reached.
- If pavements are fouled with sediments or no longer pass an initial infiltration test, clean them using procedures from the Stormwater Manual or the manufacturer's procedures.

Consider the following additional BMPs:

- C102 Buffer Zones
- C208 Triangular Silt Dike
- C231 Brush Barriers

I acknowledge that I have read the information presented to me and agree to abide by the BMP rules.

Kevin Anderson

Printed name

Signature

5/10/24

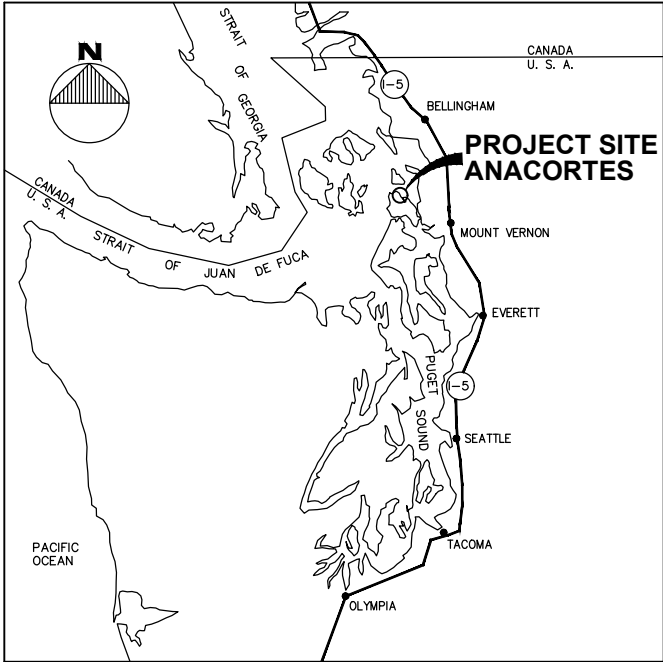
Date

PORT OF ANACORTES

T DOCK RECONFIGURATION

ANACORTES, WA

PROJECT #CSM-49



VICINITY MAP

DITAL DATUM:
ELEVATION DATUM FOR THIS PROJECT IS 0.0 FT. MEAN LOWER LOW WATER (MLLW)

TIDAL DATUM PLANE – ANACORTES, GUEMES CHANNEL, SKAGIT COUNTY (FROM WASHINGTON DEPARTMENT OF ECOLOGY)

HIGHEST RECORDED TIDE: ESTIMATED (EHW)	11.00 FT.
ORDINARY HIGH WATER (OHW)	10.20 FT.
MEAN HIGHER HIGH WATER (MHHW)	8.20 FT.
MEAN HIGH WATER (MHW)	7.40 FT.
MEAN (HALF) TIDE LEVEL (MTL)	5.00 FT.
MEAN SEA LEVEL (MSL)	4.42 FT.
MEAN LOW WATER (MLW)	2.60 FT.
MEAN LOWER LOW WATER (MLLW)	0.00 FT.
LOWEST RECORDED TIDE: ESTIMATED (ELW)	-4.50 FT.



CAP SANTE MARINA
(AERIAL IMAGE FROM 8/15/2020)

No.	SHEET TITLE
G-100	COVER SHEET AND SHEET INDEX
G-200	EXISTING SITE PLAN
G-201	NEW SITE PLAN
D-101	DEMOLITION PLAN
D-102	DEMOLITION SECTIONS 1 OF 2
D-103	DEMOLITION SECTIONS 2 OF 2
S-101	NEW GENERAL ARRANGEMENT PLAN
S-102	NEW PILE AND CAP PLAN
S-103	NEW SECTIONS 1 OF 2
S-104	NEW SECTIONS 2 OF 2
S-201	PILE SCHEDULE AND DETAILS
S-202	PILE CAP DETAILS
S-203	PILE-TO-CAP CONNECTION DETAILS
S-301	PRECAST CONCRETE PANEL AND CIP CONCRETE PLAN
S-302	PRECAST CONCRETE PANEL DETAILS
S-401	FENDER DETAILS
S-402	BULLRAIL DETAILS
S-403	LADDER DETAILS
M-101	WATER SUPPLY DETAILS 1 OF 2
M-102	WATER SUPPLY DETAILS 2 OF 2
E-000	SYMBOLS AND ABBREVIATIONS
E-100	ELECTRICAL SINGLE LINE WIRING DIAGRAM
E-101	ELECTRICAL SINGLE LINE WIRING DIAGRAMS – UNIT SUBSTATIONS
E-200	ELECTRICAL DEMOLITION PLAN
E-201	ELECTRICAL SITE PLAN
E-300	ELECTRICAL DETAILS & CUT SHEETS
E-400	PHOTOMETRIC PLAN
CP-XXX	CATHODIC PROTECTION SHEETS (TBD)

INCLUDED FOR REFERENCE:
SURVEY DRAWINGS PROVIDED BY DAVID EVANS AND ASSOCIATES, JUNE 22, 2022. SHEETS 1 THRU 3 OF 3.
SURVEY 1 OF 3
SURVEY 2 OF 3
SURVEY 3 OF 3

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3240 Eastlake Avenue E
Seattle, Washington 98102
P: 206.624.1387
www.pndengineers.com

NO.	DATE	BY	REVISION



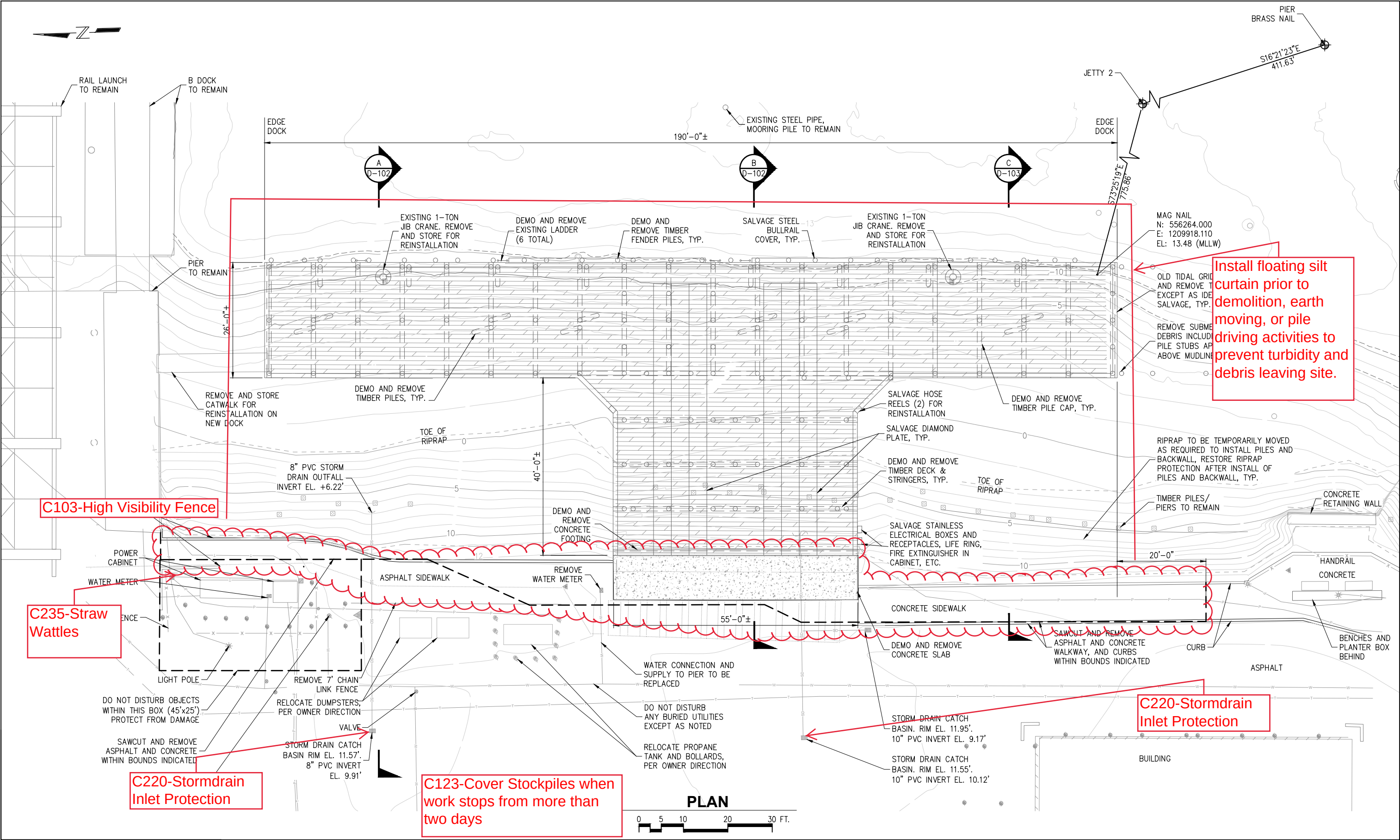
T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

COVER SHEET AND SHEET INDEX

DRAWN:	WLE	PROJECT NO.:	224024.01
DESIGN:	JDO	SCALE:	N/A
CHECKED:		DATE:	JAN 2024
SHEET NO.			

G-100

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ENGINEERS, INC.

3240 Eastlake Avenue E
Seattle, Washington 98102
P: 206.624.1387
www.pndengineers.com

NO.	DATE	BY	REVISION



PORT OF ANACORTES
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T DOCK RECONFIGURATION
PORT OF ANACORTES
PROJECT # CSM-49

DEMOLITION PLAN

DRAWN: WLE	PROJECT NO.: 224024.01
DESIGN: JDO	SCALE: N/A
CHECKED:	DATE: JAN 2024
SHEET NO.	D-101



City of Anacortes
Planning, Community & Economic Development Department
904 6th Street
Anacortes, WA 98221

June 7, 2023

**Re: Port of Anacortes T Dock Reconfiguration Project – Cap Sante Marina;
Fish and Wildlife Habitat Conservation Areas Assessment and Report**

Dear City of Anacortes Planning Staff,

This letter is being provided for the Port of Anacortes (Port) T Dock Reconfiguration Project to verify compliance with the critical areas code within the City of Anacortes (City) Shoreline Master Program (SMP). As part of the permitting process, the Port has prepared a Habitat Improvement Plan (HIP) and verification of compliance with the list of requirements as part of the National Marine Fisheries Service (NMFS) Salish Sea Nearshore Programmatic (SSNP) several ESA species and critical habitats were addressed. The federal permitting documents specifically address the potential direct impacts to each of the listed species, the HIP also provides an analysis of the potential impacts to critical habitat for numerous species and an Essential Fish Habitat (EFH) addressing coastal pelagic and groundfish. The HIP and JARPA for the project also provide a detailed description of the existing habitat, the ecological functions provided by the habitat, and the potential impact of the project on the habitat and functions.

Although the existing federal permitting documents provide a detailed analysis of the impacts of the project on the existing habitat and functions associated with ESA listed species, it does not address all the elements of the Fish and Wildlife Habitat Conservation Areas section in the City's SMP. Section 6.6 of the SMP provides general policies and regulations for the protection of unique, rare, and fragile environments from impacts associated with proposed development. These environments include wetlands and Fish and Wildlife Habitat Conservation Areas (as defined in Section 6.7 of the SMP and Appendix A – Section A-5). The purpose of this letter is to provide responses to the development regulations listed in the Fish and Wildlife Habitat Conservation Areas and critical areas regulations within Section 6.7 of the SMP that are not covered in the HIP. Specifically, this letter will address the potential impacts of the project on specific critical saltwater habitat that is not addressed as part of the ESA consultation with the federal agencies. The HIP was submitted as part of the permitting package for completeness.

Based on the existing level of disturbance and location of the proposed project (within the Cap Sante Marina), the only critical area that the project could possibly impact is critical saltwater habitat. Critical saltwater habitat is identified in the SMP Guidelines, WAC 173-26-221(2)(iii) and includes kelp beds, eelgrass beds, herring spawning and holding areas, smelt and sand lance

spawning and holding areas, subsistence, commercial and recreational shellfish beds, mudflats, other intertidal habitats with vascular plants, juvenile salmonid migration corridors, rock sole spawning beds, rockfish settlement and nursery areas, and lingcod settlement and nursery areas. In addition, it is important to give special consideration to conservation or protection measures necessary to preserve or enhance anadromous fish stocks, such as salmon, some of which are classified as “Threatened” under the Endangered Species Act.

The proposed project will occur within an active marina, and the entire project area has been historically developed to maintain the use of the marina. As a result of the historic development and existing level of disturbance, the proposed project has little potential to impact critical saltwater habitat. This is based on the fact that the majority of these areas are not present within or adjacent to the project area. Each of the areas are listed below along with an assessment of whether these areas are within or adjacent to the project area. A detailed description of the existing conditions within the project area is provided in JARPA, HIP, and the shoreline survey for the project.

- **Kelp beds** – There are no kelp beds located within or adjacent to the project area. The proposed project will result in no net loss of ecological function and values associated with kelp beds.
- **Eelgrass beds** – There are no eelgrass beds within the project area. An eelgrass survey of the project area was completed in summer 2022, and the shoreline survey and eelgrass/macroalgae report is included in the permitting package. The substrates located below approximately 0 ft MLLW within the project area are suitable for eelgrass establishment; however, the existing disturbances, debris, and turbidity likely restrict establishment. There are eelgrass beds within the eastern portion of the Cap Sante Marina, within the proximity of the proposed location where the LWD will be installed. However, there is no potential for these beds to be disturbed by the placement of the LWD due to the elevation of each (LWD above +5 ft MLLW and eelgrass below 0 ft MLLW). Based on the gradual slope of the shoreline, no eelgrass is present within 300 ft of the proposed LWD placement. The proposed project will result in no net loss of ecological function and values associated with eelgrass beds.
- **Herring spawning and holding areas** – The shoreline survey indicated that there is no herring spawning and holding areas within or adjacent to the project area. The nearest identified herring spawning area is located just south of the mouth of Cap Sante Marina; however, recent surveys from WDFW indicate that the use of this portion of Fidalgo Bay is low. As a result, the proposed project will result in no net loss of ecological function and values associated with herring spawning and holding areas.
- **Smelt and sand lance spawning and holding areas** - The shoreline survey indicated that there is no smelt or sand lance spawning and holding areas within or adjacent to the project area. The nearest identified smelt and sand lance spawning area is located just south of the mouth of Cap Sante Marina; however, recent surveys from WDFW indicate that the use of this portion of Fidalgo Bay is low. As a result, the proposed project will result in no net loss of ecological function and values associated with smelt and sand lance spawning and holding areas.
- **Subsistence, commercial and recreational shellfish beds** – The proposed project will occur within the Cap Sante Marina. There is no subsistence, commercial and recreational

shellfish beds within the project area. The proposed project will result in no net loss of ecological function and values associated with subsistence, commercial and recreational shellfish beds.

- **Mudflats** – The proposed project will occur within the Cap Sante Marina. The shoreline within the project area consists of steeply, sloped riprap extending from above the OHWM down to a depth of 0 ft MLLW. Below that elevation, the habitat is considered mudflats with cobble and debris consistent with an active marina. The only disturbance to the mudflats would be associated with the pile removal and installation. The only other substrate disturbance would be associated with the removal of riprap at the top of the bank, above +8.0 ft MLLW. The installation of the LWD structures will result in the placement of logs with rootwads that will be anchored with screw anchors (or similar anchor). This will occur between OHWM and 5 ft MLLW. At this location (northeast portion of the marina), the substrates consist of gravel and cobble down to approximately 4-5 ft MLLW. The placement of the LWD will occur immediately landward of the mudflats and will enhance the quality of the intertidal habitat. The proposed project will result in no net loss of ecological function and values associated with mudflats.
- **Other intertidal habitats with vascular plants** – At T Dock, the only portion of the intertidal habitat with vascular plants are the piles and the riprap slope, although both provide poor quality habitat. The existing piles will be removed and replaced with a smaller number of piles and the proposed project will not alter the riprap. The impacts of the removal of pile will not result in any adverse impact on vascular plants. The LWD structures will be installed along a portion of shoreline with saltmarsh vegetation. The installation of the LWD structures will occur adjacent to the saltmarsh; however, no anchors or structures will be placed within the saltmarsh vegetation. The proposed project will result in no net loss of ecological function and values associated with intertidal habitats with vascular plants.
- **Juvenile salmonid migration corridors** – The Cap Sante Marina does not provide quality juvenile salmonid migration corridors. This is due to the distance from natal rivers and the existing level of use and configuration of the marina basin. The impacts to juvenile salmonid migration corridors is expected to be minimal due to the lack of quality habitat at the project location that would be favorable to juvenile salmonids. The existing shoreline currently lacks habitat complexity and consists of riprap slope. The increase in overwater coverage is expected to reduce the quality of habitat within the marina for juvenile salmonids migrating through the marina; however, the change from the existing conditions is negligible. Juvenile fish species migrating through the marina are expected to utilize the shallow water portions of the shoreline, which is significantly degraded based on the existing riprap slope. The removal of creosote timber piles and structure will also improve the water quality within the marina. Creosote piles continually leach contaminants into the aquatic environment, and removal will help increase the water quality within the marina. The final migration action will occur within the northeast portion of the marina in order to provide aquatic habitat for migrating fish species. The marina basin provides limited habitat for fish species and the LWD structures will be installed within a portion of the basin with riprap along the shoreline. The proposed project will result in no net loss of ecological function and values associated with juvenile salmonid migration corridors.

- **Rock sole spawning beds** - There are no rock sole spawning beds within or adjacent to the project area. The proposed project will result in no net loss of ecological function and values associated with rock sole spawning beds.
- **Rockfish settlement and nursery areas** - There is no rockfish settlement and nursery areas within or adjacent to the project area. An assessment on ESA listed rockfish is provided in the HIP. The proposed project will result in no net loss of ecological function and values associated with rockfish settlement and nursery areas.
- **Lingcod settlement and nursery areas** - The environmental baseline condition within the project area indicated that there is no lingcod settlement and nursery areas within or adjacent to the project area. The proposed project will result in no net loss of ecological function and values associated with lingcod settlement and nursery areas.
- **Species listed as “Threatened or Endangered” under the Endangered Species Act** – The potential impacts on species listed as “threatened” under the endangered species act was analyzed in detail in the HIP. This analysis also addressed associated critical habitat for the species. The effects determination for the species and critical habitat were either *no effect* or *may affect, not likely to adversely affect*. A detailed discussion of the effects of the project on “threatened or endangered” species and critical habitat are provided in the HIP.

In addition, this letter will provide responses to the development regulations within the Fish and Wildlife Habitat Conservation Areas ensuring that the proposed project meets these regulations. The regulations and responses are presented below.

C. Development Regulations

DR-6.7.1. - *Water-dependent development and uses, including marinas, docks, piers, mooring areas, underwater parks, utility crossings, and shoreline modifications, shall not intrude into or be built over critical saltwater habitat unless the applicant can show that all of the following criteria can be met:*

- a. The use preference listing in RCW 90.58.020 for uses in Shoreline of Statewide Significance shall be adhered to.*

The proposed T Dock replacement will adhere to the use preference listing in RCW 90.58.020. The list of use preference’s are provided below

(1) Recognize and protect the statewide interest over local interest;

Both statewide and local interests will be positively impacted by the proposed project. T Dock serves as the Port’s primary commercial dock for loading and unloading commercial vessels. The reconfiguration will ensure the continued safe use and operation of the dock and reduce the congestion within the marina and upland parking areas adjacent to T dock. The reconfiguration will ensure that the existing use of the dock stays within Cap Sante Marina and does not relocate to another location, supporting the local and regional maritime industry. These users provide benefits throughout the northern Puget Sound by maintaining economic activity.

(2) Preserve the natural character of the shoreline;

The proposed project will occur within an active marina. The existing shoreline consists of a steep riprap slope. The proposed project will have no impact on the existing shoreline, thus will preserve the existing character of the shoreline.

(3) Result in long term over short term benefit;

T Dock is currently heavily utilized for commercial, fishing, and private use, and the current dock is outdated and is approaching the end of its useful life both functionally and structurally. The proposed project will completely remove and reconfigure the existing T Dock in order to ensure the continued safe use of the dock and support future user requirements. Without upgrades, users may be forced to relocate, resulting in additional strain on other facilities or construction of new facilities elsewhere. Upgrading existing facilities, within historically developed aquatic environments, minimizes overall regional impacts. This proposed project will result in long term benefits as it will ensure that the existing uses are maintained, and no additional impacts occur.

(4) Protect the resources and ecology of the shoreline;

The proposed project will have no adverse impacts on the existing resources and ecology of the existing shoreline within the marina. The proposed project will occur adjacent to a steep riprap shoreline within an active marina, which provides limited resources and ecological functions. The proposed dock replacement will not alter the shoreline within the marina, and the potential for impacts will be further minimized by installing the dock further waterward of the MHHW. The potential impacts associated with the increase in overwater coverage will be offset by the removal of creosote treated timber and pile and the installation of LWD structures within the northeastern portion of the marina. The installation of LWD would result in an increase in resources and shoreline functions. Overall, with the installation of LWD structures will protect the resources and ecology of the shoreline.

(5) Increase public access to publicly owned areas of the shorelines;

T Dock is located on the southwestern portion of the marina. T Dock was constructed in 1977 and is an aged creosote timber dock structure that supports commercial marine activities at Cap Sante Marina. The purpose and need for the replacement of T Dock would be to ensure the continued safe use of the dock while increasing structural capacity, work area, and dock access. Additionally, the proposed replacement of T Dock is required to meet the needs of current and future user groups for the dock and reduce the unsafe bottleneck associated with the narrow entrance to the dock. T Dock is the only dock within the marina with the ability to load and unload vessels. Currently, trucks are backed onto T Dock on the existing steel diamond plates for loading and unloading of gear or commercial goods. Further, the reconfiguration T Dock will continue to provide access to the marina and surrounding aquatic resources. The proposed dock replacement will result in increase in public safety during the loading and unloading of vessels.

(6) Increase recreational opportunities for the public in the shoreline;

As stated above, the overarching goal of the project is to maintain existing user needs and support future user requirements. The project does not propose any change to the existing uses.

T Dock has been, and will continue to be, an important and heavily used commercial dock at the marina. It supports local commercial fishing fleets and marine contractor vessels. Currently, use of the existing T Dock is at capacity and causes delays and congestion (aquatic and upland), and based on the marina's geographic location, it is not anticipated to decrease. The existing T Dock structure is exhibiting substantial wear and tear with failing structural elements as well as a highly restricted configuration. The proposed project will both maintain the existing utilization of the T Dock but will increase future opportunities by upgrading the facility to meet future needs.

- b. The public's need for such a structure is clearly demonstrated and an alternative alignment or location on the applicant's property that would avoid impacts to critical saltwater habitats is not feasible or would result in unreasonable and disproportionate cost to accomplish the same general purpose. An alternatives analysis will be required for any non-exempt project proposed within FWHCAs. The analysis should include in part, shoreline bathymetry, shoreline features at the site, and substrate composition.*

The existing T Dock facility, originally constructed in 1977 as a commercial load and offload facility and is aging and nearing the end of the structure's useful life. The Port proposes to replace T Dock with a modern, highly capable, and serviceable dock. The Port prepared a Basis of Design Memorandum summarizing the planning process to date and describe the various operational, design, and environmental factors that were considered while designing the in-water and shoreline elements of this project. In planning and designing the project, the Port worked collaboratively with a variety of stakeholders to identify existing T Dock needs and develop a more operationally functional configuration. The existing design was based on the extensive public outreach process as well as consideration for potential adverse impacts to the aquatic environment.

- c. The project is consistent with the state's interest in resource protection and species recovery.*

The proposed project has avoided and minimized the impacts to the extent possible.

- d. Impacts to critical saltwater habitat functions are mitigated to result in equal or better ecological function.*

The potential impacts to specific elements of the critical saltwater habitat was described in detail above. Overall, the proposed project does not have the potential to result in a net loss of ecological functions and values. This is due to the lack of habitat within the project area. The potential impacts of the proposed project have been avoided and minimized by nature of where the proposed project will occur. The Cap Sante Marina is a heavily utilized marina and the portion of the marina where the T Dock is located has been historically modified and continually maintained. The shoreline consists of riprap from the top of the bank to a depth of between 0 ft MLLW. The riprap transitions to a mudflat to a depth of approximately -11 ft MLLW at the waterward edge of the existing T Dock. The marina basin waterward of T Dock has been dredged to a depth of -12 ft to -14 ft, and there is no eelgrass or macroalgae present on the soft bottom. Based on these factors, the proposed T Dock reconfiguration will occur within a portion of the aquatic environment that

is providing a low level of habitat functions and values and fish species. As a result, fish and wildlife species are expected to avoid this portion of the marina. Overall, the proposed T Dock will result in minimal impacts to the aquatic environment. The following write-up provides additional project elements to ensure no net loss of ecological functions and values.

The potential impacts of the proposed project are associated with the increase of overwater coverage (~5,400 sq ft of new pier supported overwater coverage; concrete deck). The impacts associated with the proposed T Dock reconfiguration will be mitigated for by:

- The removal of the existing T Dock (~7,175 sq ft of overwater coverage).
- Removal of existing creosote from the aquatic environment; entire deck and substructure (~239 cubic yards).
- Removal of pressure treated fender piles (29).
- Removal of 115 creosote treated piles up to 16-inches in diameter (~95 cubic yards).
- Installing ten (10) large woody debris (LWD) structures in the northeast portion of the CSM. LWD would consist of 16-20 ft logs with rootwads (18-30-inch diameter) anchored with screw anchors and cables.

The existing shoreline consists of riprap, and the marina basin has been dredged to a depth of -12 to -14 feet. Therefore, the proposed project will occur within a portion of the aquatic environment that is already highly altered and is providing low levels of habitat function, value, or presence of fish species. Potential adverse impacts associated with the dock replacement and increase in overwater coverage will be further mitigated for by the following conservation measures and BMPs:

- Proposed work will not begin prior to obtaining all necessary local, state, and federal permits and/or approvals.
- Work will begin only after the in-water work window for the area opens, to avoid key migration periods for protected aquatic species.
- All cast in place concrete work associated with the reconfigured dock will occur in the dry and will be allowed to fully cure prior to inundation. All other concrete will be precast offsite and delivered to the site.
- A containment basin or other suitable positive means of capturing debris from demolition operations will be provided to keep debris from entering the waterway. Containment measures must be in place and approved prior to starting demolition.
- Pile extraction will be accomplished with a vibratory hammer to the maximum extent practicable.
- Pile will be gripped above the waterline, and work will be completed during low water and low current conditions to the maximum extent practicable.
- Pile will not be intentionally broken by twisting or bending.
- Pile will be lifted slowly from the sediment and through the water column placed on a barge deck, dock, or shoreline.

- If for any reason a pile needs to be cut, it will be cut at or near the mudline, or below the mudline if necessary to facilitate possible future dredging. The location of the cut off pile will be recorded using a hand-held GPS unit.
- Creosote-treated wood piles will be disposed in an approved upland disposal facility.
- Installation of sheet pile wall above the existing OHW will occur in the dry.
- Any riprap relocated to allow for the installation of pile along the shoreline will be replaced in roughly the same location. Rock will be retained on the riprap slope.
- Construction barges will be staged in areas of sufficient water depth so as to not ground out during low water conditions.
- For pile driving activities, vibratory pile driving will be used to the extent possible. A bubble curtain will be used during all impact pile proofing.
- Pile sizes have been minimized to the smallest diameter necessary to achieve seismic and dock loading requirements.
- When possible, construction at the top of the bank will be performed in the dry, landward of MHHW line along the shoreline.
- The selected contractor shall comply with all state water quality standards and use standard marine BMPs throughout construction. These BMPs will include the maintenance of vessels and equipment to avoid leaks and spills into surface waters and the avoidance of allowing construction debris from entering U.S. waters when conducting shoreline or in-water work. A Spill Prevention, Control, and Countermeasures (SPCC) plan and erosion control BMPs will be required during the work for the abutment and covered shelter dock entrance area improvements to minimize dust, soil, and construction debris from entering surface waters.
- Construction equipment will be inspected daily for fluid leaks. Any leaks detected will be repaired before resuming construction.
- No discharge of waste materials to surface water will occur as part of this project. Collected debris will be removed from the water and disposed of at an appropriate upland facility.
- Fuel hoses, oil drums, oil or fuel transfer valves and fittings, etc. shall be checked regularly for drips or leaks and shall be maintained and stored properly to prevent spills into state waters. Proper security shall also be maintained to prevent vandalism.
- Additional BMPs and conservation measures, required or specified during the permitting process as the Port works and coordinates with the applicable resource agencies, will also be adhered to.

The proposed project will adhere to the conservation measures and requirements developed by NMFS to allow the project to utilize the SSNP.

Potential adverse impacts associated with the dock replacement will be mitigated for by the removal of the existing creosote structure and associated creosote pile and the installation of large woody debris (LWD) structures in the northeast portion of the Cap Sante Marina. The potential

mitigation need for the proposed project was calculated utilizing the SSNP, which resulted in a mitigation need of 1.93 dsays. There is no opportunity to insert the number of LWD into the calculator to ensure sufficient mitigation is being provided. Rather the Port is proposing to install a total of ten (10) LWD structures that will be installed over approximately 6,000 square feet. This level of mitigation is consistent with the recent permitting of the A Dock reconfiguration. The A Dock reconfiguration is located immediately south of T Dock and resulted in an overall increase in overwater coverage of approximately 7,000 square feet and the mitigation for that project consists of the placement of twelve (12) LWD structures in the northeast portion of the Cap Sante Marina. The total number of LWD structures was based on the successful permitting of the A Dock reconfiguration and the similar conditions at each of the project locations resulting in similar overall impacts.

The removal of creosote timber piles will improve water quality impacted within the marina. Creosote piles continually leach contaminants into the aquatic environment, and their removal will help increase the water quality within the marina. Although the existing project area is providing minimal habitat functions and values, the northeast/eastern portion of the marina is providing a greater level of habitat due to the gradual slopes, riparian and saltmarsh vegetation, and eelgrass. This action will result in an overall lift in habitat conditions within the portion of the marina where aquatic use is greatest. A total of ten (10) LWD structures will be installed over an approximately 6,000 square foot area. LWD would consist of 16-20 ft logs with rootwads (18-30-inch diameter) anchored with screw anchors and cables. The LWD structures will be installed at a depth of between +8.2 ft and +5 ft MLLW. Existing substrates where the LWD structures will be installed consist of a combination of sand and gravel at the upper elevations and gravel and cobble at the lower elevations. The LWD structures will be installed on the boundary between the gravel and cobble and the finer, sand and silt substrates at lower elevations. Care will be taken to avoid any existing saltmarsh vegetation. It is expected that the proposed mitigation actions will provide a level of compensatory mitigation for the adverse impacts to the aquatic habitat and functions associated with the increase of overwater structure. Mitigation at this location will be more impactful than if proposed adjacent to the steeper riprap slope adjacent to T Dock and will provide improved aquatic habitat for migrating fish species.

The proposed mitigation actions above will provide a level of compensatory mitigation for the adverse impacts to the aquatic habitat and functions associated with the project.

DR-6.7.2 - Except as a habitat improvement or restoration measure, aquatic herbicide treatments, mechanical removal of vegetation and aquatic pesticide treatments shall not be used on critical salt-water habitats.

The proposed project will not entail aquatic herbicide treatments, mechanical removal of vegetation or aquatic pesticide treatments within critical salt-water habitats.

DR-6.7.3 - Sand, gravel or other materials shall neither be added nor removed from critical salt-water habitats, except when part of an approved restoration effort or beach nourishment program or as allowed in DR-6.7.1, above.

The proposed project will not result in the placement of any substrates within the critical saltwater habitats. The only proposed disturbance to substrates will be associated with pile removal and installation. The proposed project will result in the removal of riprap at the top of the bank at an elevation greater than +8 ft MLLW. No other materials will be removed.

DR-6.7.4 - New outfalls (including stormwater and sewer outfalls) and discharge pipes shall not be located in critical salt water habitats or areas where outfall or discharge will adversely affect critical salt water habitats unless the applicant can show that all of the following can be met:

a. There is no alternative location for the outfall or pipe.

The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

b. The outfall or pipe is placed below the surface of the beach or bed of the water body.

The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

c. The outfall discharges waterward of the intertidal zone

The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

d. The disturbed area will be revegetated with native plants.

The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

e. The discharge point(s) on the outfall or discharge pipe is located so the discharges, including nutrients in the discharge and currents, do not adversely affect critical salt-water habitats.

The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

DR-6.7.5 - The City shall maximize the use of existing outfalls.

The existing T Dock consists of a solid decked pier attached to the concrete sidewalk and asphalt parking area, all of which are impervious surfaces. The project activities within the upland will not impact the amount of impervious surfaces. The T Dock reconfiguration will result in the installation of an additional approximately 5,400 sq ft increase in overwater coverage, impervious surfaces located over the aquatic environment. The proposed project does not entail a new outfall or pipe. Stormwater from the dock will be collected and routed to the existing sanitary sewer system. For the replaced dock system, the Port will continue to enforce operational BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that prevent pollution from work and activities on vessels or docks.

DR-6.7.6 - In addition to requiring compliance with DR-6.5.9 for certain types of developments and uses (e.g., minimum ten-foot wide planting bed(s) of riparian vegetation along marine shorelines), the City shall require the establishment of buffer areas for activities adjacent to fish and wildlife habitat conservation areas on a case by case basis through a critical area report when needed to protect such habitat conservation areas, pursuant to Section A-5.3(G)(1) of the shoreline specific Critical Areas Regulations contained in Appendix A. In order to determine the need or extent of a buffer, a critical area report shall be required for all development in or adjacent to a habitat conservation area (see also DR-6.7.7).

The demolition and replacement of T Dock will occur within the Cap Sante Marina. The shoreline consists of steeply sloped riprap with no vegetation. The entire shoreline above the top of the bank (riprap) consists of concrete sidewalks and asphalt. There is no riparian vegetation or habitat within the project area. The proposed project does not have the potential to negatively impact the existing habitat conservation areas. As a result, the proposed project does not entail the development of a buffer adjacent to the fish and wildlife habitat conservation areas.

DR-6.7.7 - Until an inventory of critical saltwater habitat is done, prior to construction all over water and near-shore developments shall conduct an inventory of site and adjacent beach sections to assess the presence of critical saltwater habitats and functions. The methods and extent of inventory shall be consistent with accepted research methodology. New studies shall be developed only where existing information is inadequate or does not exist.

The presence and potential impacts of the proposed project on critical saltwater habitats and functions is discussed above. Overall, there are few critical saltwater habitats and functions within the project areas, and the proposed project will result in no net loss of habitat functions and values. This is based on the low quality of habitat and high level of existing disturbance within the marina.

If you have any questions, please contact Larry Lehman, at (509) 663-6300 or larryl@gretteassociates.com.

Sincerely,
Grette Associates^{LLC}

A handwritten signature in dark ink, appearing to read "Larry Lehman". The signature is fluid and cursive, with the first name "Larry" written in a larger, more prominent script than the last name "Lehman".

Larry Lehman
Senior Biologist



Pacific Surveying & Engineering, Inc

land surveying • civil engineering • consulting • environmental
909 Squalicum Way #111, Bellingham, WA 98225
Phone 360.671.7387 Facsimile 360.671.4685 Email info@psurvey.com

January 12, 2024

Kevin Anderson, Environmental Specialist
Port of Anacortes
100 Commercial Avenue
Anacortes, WA 98221

RE: T Dock Repair Project
Cap Sante Marina- FEMA Boundary

Dear Kevin,

At your request, I have attached for review and approval an existing conditions exhibit map depicting the difference between FEMA and surveyed floodplain boundaries in the vicinity of the proposed T Dock repair project. Based on previous correspondence with the City Floodplain Manager, Rob Frisinger, and pursuant to the provisions of City of Anacortes Municipal Code 19.74.040(C)(5) you can use this information to request a formal determination from the City that the proposed project is not actually located in the floodplain (despite current FIRM map designations) and may continue without the need for a Flood Development Permit.

The attached map depicts the following features for your review:

- Proposed Upland Dock Support Repair Area
- FEMA FIRM Map Floodplain Boundary intended to represent the Base Flood Elevation of 7' (NGVD 29 vertical datum). This line is shown as a blue dashed line.
- Ground Survey determined Floodplain Boundary representing the true location of the 7' NGVD 29 contour. This line is shown as a solid green line near the Cap Sante Marina shoreline

As can plainly be seen on the attached exhibit map and based on the results of an actual ground survey using the methods prescribed in WAC 332-130-145, it has become evident that the FEMA FIRM Maps for this area are inaccurate and not based on reliable topographic data.

Please take note that contours depicted in the West Basin vicinity base map is projected on a Port vertical datum (MLLW- Tidal). A conversion factor of -4.3 feet was used to convert Port datum to FEMA datum (NGVD 29) for this exercise. The translated Base Flood Elevation would represent the 11' contour (rounded) on our West Basin existing conditions map, which actually lands just below the top of slope of the existing Cap Sante Marina revetment rock wall (see map). Vertical Datum conversions were determined using a published elevation benchmark records and verified using NOAA's VDatum conversion tool. A copy of these results are attached for your records.

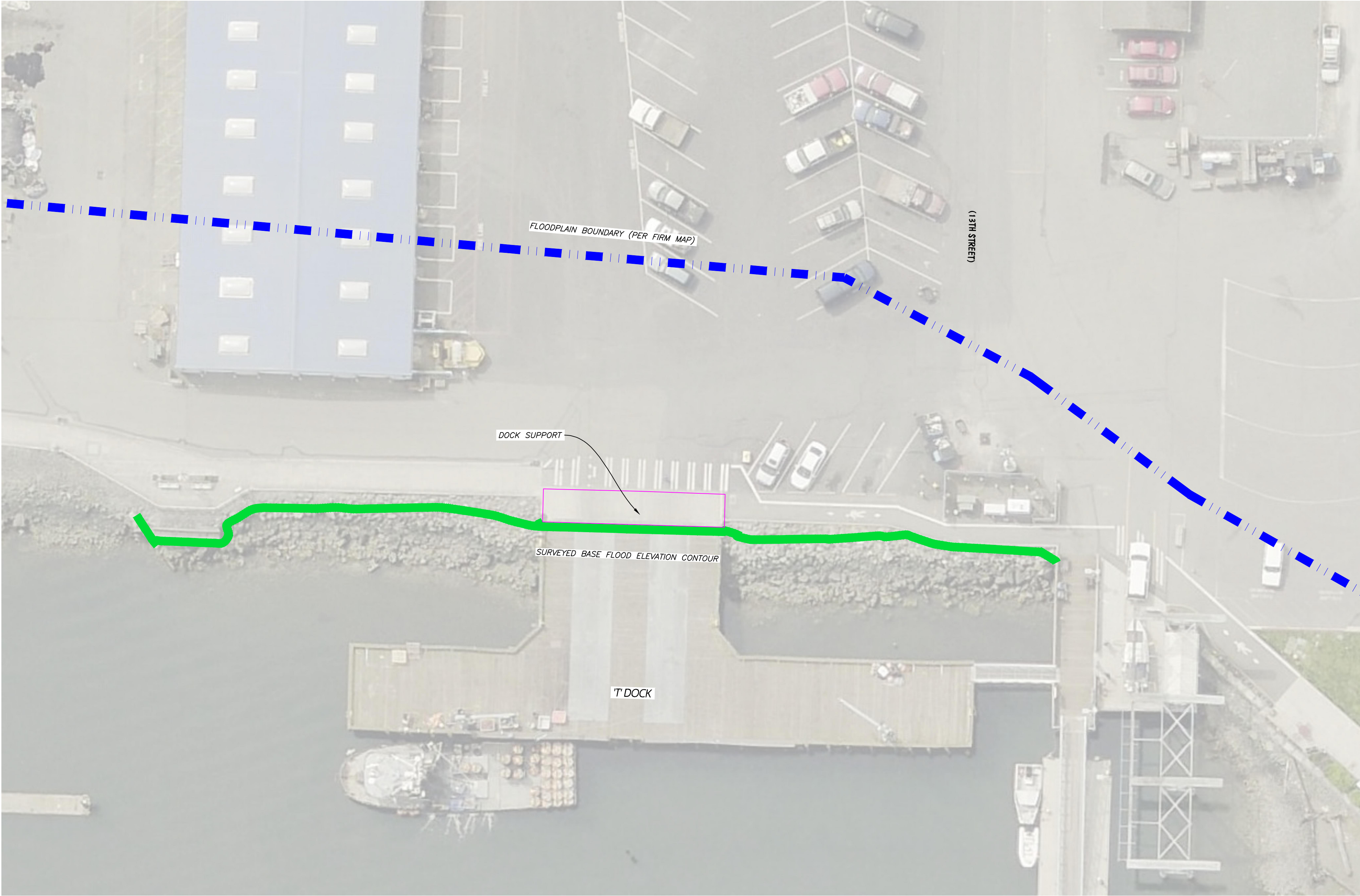
Please let us know if you have any questions or need additional information to support this request for determination.

Sincerely,
Pacific Surveying and Engineering

A handwritten signature in blue ink, appearing to read "Adam Morrow", with a long horizontal flourish extending to the right.

Adam Morrow, PLS
Survey Project Manager
Principal

CAP SANTE MARINA - T-DOCK SUPPORT FEMA EXHIBIT



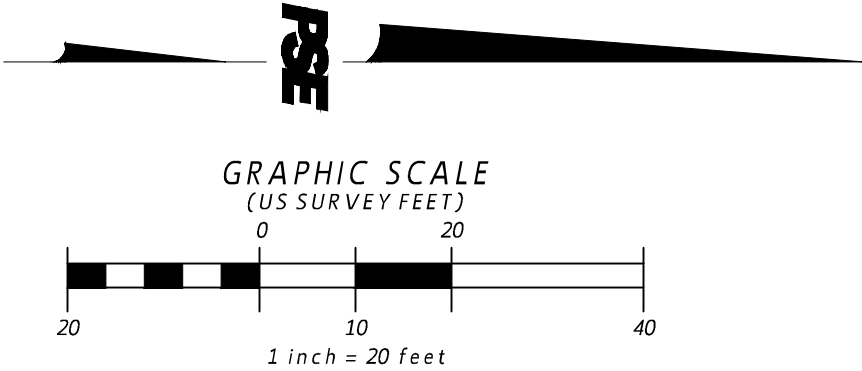
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CHECKED:	ASM
DATE:	01/12/2024
DWG:	2024003_of_FEMA_recover001_recover_recover.dwg
SCALE:	1" = 20'
JOB#:	2024003
FIELD BOOK:	N/A
SHEET	1 OF 1

FEMA EXHIBIT MAP
PORT OF ANACORTES
100 COMMERCIAL AVENUE
ANACORTES, WA 98221



PACIFIC SURVEYING
& ENGINEERING, INC.

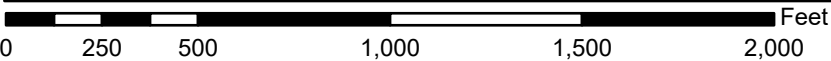
909 Squalicum Way, Suite 111 | BELLINGHAM, WA 98225
T: 360.671.7387 | F: 360.671.4685
WWW.PSESURVEY.COM | INFO@PSESURVEY.COM



National Flood Hazard Layer FIRMette



122°36'50"W 48°30'53"N



1:6,000

122°36'12"W 48°30'30"N

Basemap Imagery Source: USGS National Map 2023

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped



The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on **1/8/2024 at 7:36 PM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The **community map repository** should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevation** (BFEs) and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevation (BFEs) shown on this map apply only landward of 0.0' National Geodetic Vertical Datum (NGVD). Users of this FIRM should be aware that coastal flood elevations may also be provided in the Summary of Stillwater Elevations table in the Flood Insurance Study report for this community. Elevations shown in the Summary of Stillwater Elevations table should be used for construction, and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures in this jurisdiction.

The **projection** used in the preparation of this map is Universal Transverse Mercator (UTM) zone 10. The **horizontal datum** is NAD83, GRS1980 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of the FIRM.

Flood elevations on this map are referenced to the National Geodetic Vertical Datum of 1929. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at www.ngs.noaa.gov or contact the National Geodetic Survey at the following address:

Spacial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at **(301) 713-3242**, or visit their website at www.ngs.noaa.gov.

Base map information shown on this FIRM was provided in digital format by the City of Anacortes, Washington.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map showing the layout of map panels for this jurisdiction.

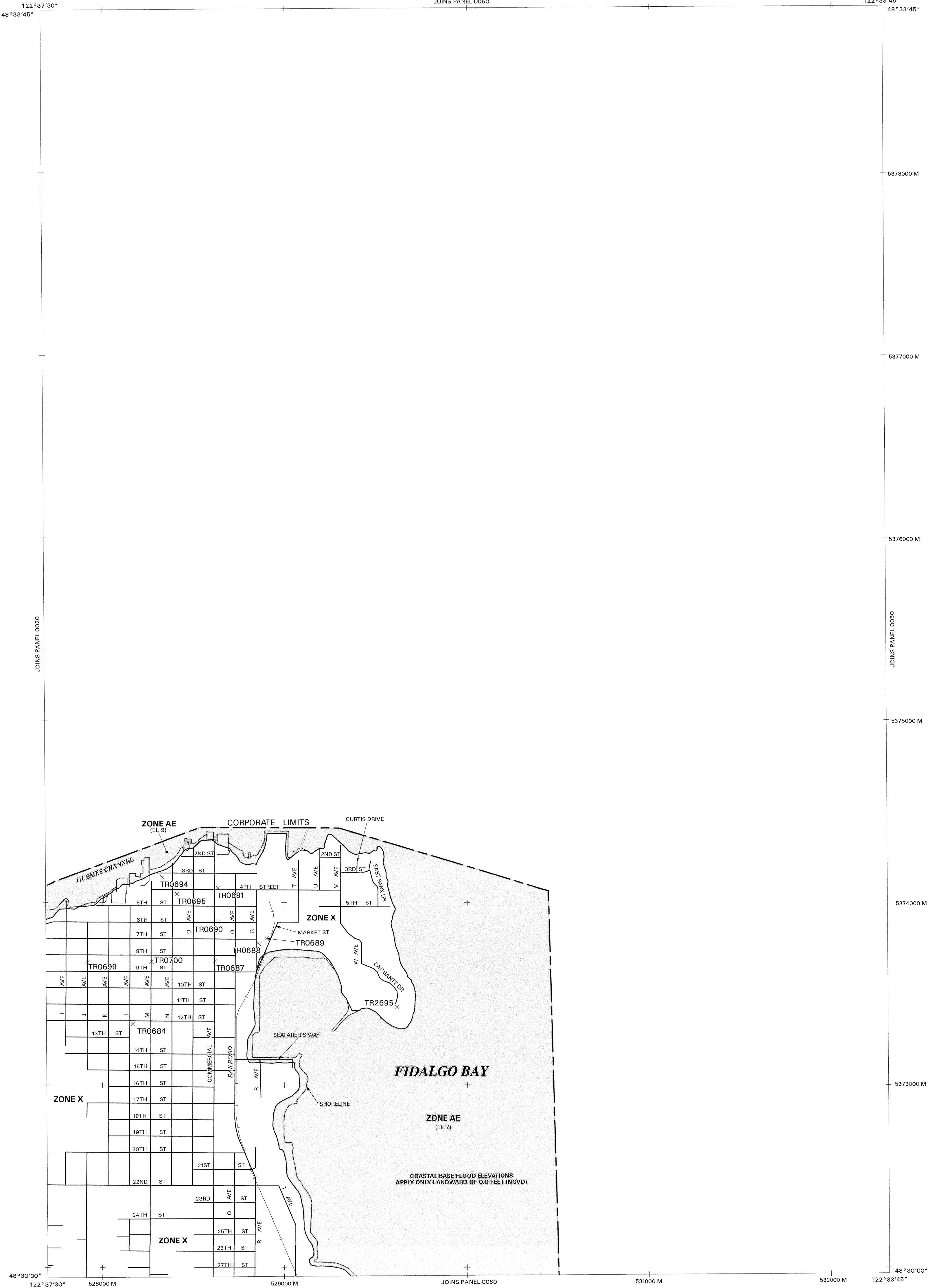
An accompanying Flood Insurance Study report, Letters of Map Revision or Letters of Map Amendment revising portions of this panel, and digital versions of this PANEL may be available. Contact the **FEMA Map Service Center** at the following phone numbers and Internet address for information on all related products available from FEMA:

Phone: 800-358-9616
FAX: 800-358-9620
www.fema.gov/msc

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call **1-877-FEMA-MAP** (1-877-336-2927) or visit the FEMA website at www.fema.gov.

This map reflects more detailed and up-to-date stream channel configurations than those shown on the previous FIRM for this jurisdiction. The floodplains and floodways that were transferred from the previous FIRM may have been adjusted to conform to these new stream channel configurations. As a result, the Flood Profiles and Floodway Data tables in the Flood Insurance Study report may reflect stream channel distances that differ from what is shown on this map.

All Special Flood Hazard Areas shown within the City of Anacortes were previously published for the Unincorporated Areas of Skagit County, Washington. Dates shown below are from the Effective FIRM for Skagit County: Initial Identification - October 25, 1974; Flood Hazard Boundary Map Revisional - September 13, 1977 & April 1, 1980; Flood Insurance Rate Map Effective - January 3, 1985



LEGEND

- SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD EVENT**

The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water surface elevation of the 1% annual chance flood.
- ZONE A**

No base flood elevations determined.
- ZONE AE**

Base flood elevations determined.
- ZONE AH**

Flood depths of 1 to 3 feet (usually areas of ponding); base flood elevations determined.
- ZONE AO**

Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR**

Area of special flood hazard formerly protected from the 1% annual chance flood event by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood event.
- ZONE A99**

Area to be protected from 1% annual chance flood event by a Federal flood protection system under construction; no base flood elevations determined.
- ZONE V**

Coastal flood zone with velocity hazard (wave action); no base flood elevations determined.
- ZONE VE**

Coastal flood zone with velocity hazard (wave action); base flood elevations determined.
- FLOODWAY AREAS IN ZONE AE**

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.
- OTHER FLOOD AREAS**
- ZONE X**

Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.
- OTHER AREAS**
- ZONE D**

Areas determined to be outside the 0.2% annual chance floodplain.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS**
- OTHERWISE PROTECTED AREAS (OPAs)**

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- Floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or velocities.
- Base Flood Elevation line and value; elevation in feet*
- Base Flood Elevation value where uniform within zone; elevation in feet*
- *Referenced to the National Geodetic Vertical Datum of 1929
- Cross Section Line
- Transect Line
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83)
- 1000-meter Universal Transverse Mercator grid values, zone 10
- 5000-foot grid ticks
- Bench mark (see explanation in Notes to Users section of this FIRM panel).
- River Mile

- MAP REPOSITORY**

City of Anacortes City Hall 804 6th Street Anacortes, WA 98221
(Maps available for reference only, not for distribution.)
- INITIAL IDENTIFICATION**

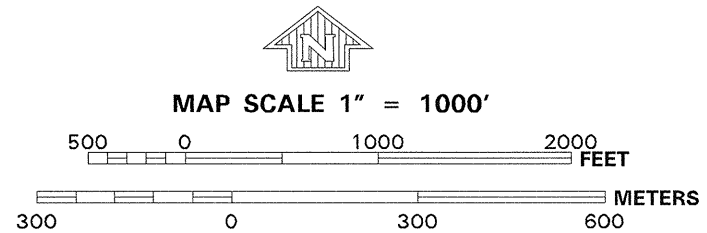
See Notes to Users Area
- FLOOD HAZARD BOUNDARY MAP REVISIONS**

See Notes to Users Area
- FLOOD INSURANCE RATE MAP EFFECTIVE**

See Notes to Users Area
- FLOOD INSURANCE RATE MAP REVISIONS**

Refer to the FLOOD INSURANCE RATE MAP EFFECTIVE date shown on this map to determine when actuarial rates apply to structures in the zones where elevations or depths have been established.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at (800) 638-6620.



PANEL 0040A

FIRM
FLOOD INSURANCE RATE MAP

CITY OF
ANACORTES,
WASHINGTON
SKAGIT COUNTY

PANEL 40 OF 100

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:			
COMMUNITY	NUMBER	PANEL	SUFFIX
ANACORTES, CITY OF	530317	0040	A

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.



MAP NUMBER
5303170040A

EFFECTIVE DATE:
SEPTEMBER 17, 2003

Federal Emergency Management Agency

BENCHMARK	TIDAL MLLW (US Survey Ft)	NAVD88 (US Survey Ft)	NGVD29 (US Survey Feet)	MLLW-NGVD 29 Difference
Q 329	17.005	16.457	12.674	4.331
P 329	31.394	30.846	27.060	4.334
Cap Sante	201.059	200.511	196.752	4.308
Tidal 14	27.290	26.742	22.976	4.314
S 329	70.912	70.364	66.588	4.324
R 329	159.193	158.645	154.859	4.334

Regional Information

* Region : Contiguous United States

Horizontal Information

	Source	Target
Reference Frame:	NAD 1927	NAD83(2011)
Coord. System:	Geographic (Longitude, Latitude)	Geographic (Longitude, Latitude)
Unit:	meter (m)	meter (m)
Zone:	AL E - 0101	AL E - 0101

Vertical Information

	Source	Target
Reference Frame:	NGVD 1929	NAVD 83
Unit:	foot (U.S. Survey) (US_ft)	foot (U.S. Survey) (US_ft)
	☒ Height ☐ Sounding	☒ Height ☐ Sounding
	☐ GEOID model:	☐ GEOID model:

Point Conversion ASCII File Conversion

Input

Latitude: 48.516156
e.g. 33.7586 or 33 45 30.9600

Longitude: -122.606811
e.g. -118.7691 or -118 46 8.7600

Height: 7
e.g. 3.037

[Drive to on map](#)

[Reset Map](#)

☐ to DMS

Output

Latitude: 48.5159840554

Longitude: -122.6080893779

Height: 11.285

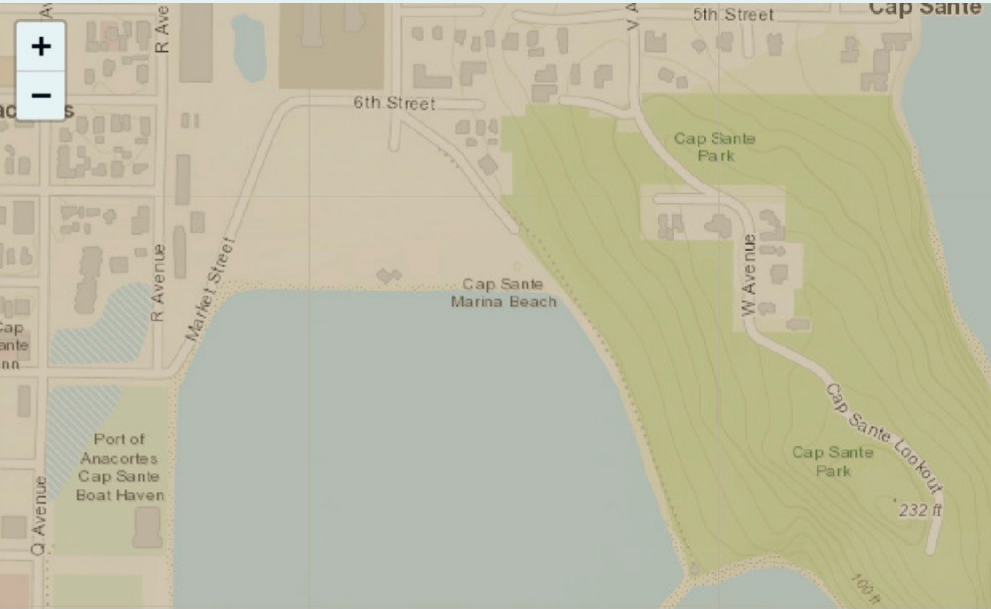
[Drive to on map](#)

[Reset Map](#)

Vertical Uncertainty (+/-): 0.3985678 US_ft

Vertical_Area: WAjdfuca03_8301:3:0

- ☒ Valid Tidal area
- ☒ Non-Tidal area
- ☒ Non-Valid area
- ☒ IGLD85
- ☒ SVU area



Port of Anacortes
317 Commercial Avenue
Anacortes, WA 98221



5/21/2024

Attention: Libby Grage, Planning Manager
Planning and Economic and Community Development Department
City of Anacortes
904 6th St, Anacortes, WA 98221

As a part of the shoreline substantial development permit process, the City of Anacortes (City) requires the submittal of a Shoreline No Net Loss Analysis and Mitigation Plan (NNL) developed by the Department of Ecology. As part of the Section 7 ESA consultation process with the National Marine Fisheries Service (NMFS) and the U.S. Fish and Wildlife Service (USFWS), the Port of Anacortes (Port) has prepared a Habitat Improvement Plan (HIP) that was part of the submittals for review for a Shoreline Substantial Development Permit application. Additionally, as part of the USACE Section 10 permit process the Port prepared an Alternatives Analysis (AA) that addresses alternatives to the proposed project that would meet the project purpose and need. The detailed descriptions provided within the HIP and AA satisfies the required level of detail for the Project Description, Existing Conditions, and Project Impacts sections of the NNL. The HIP and JARPA for the project also provides a detailed description of the proposed mitigation action and goal and objectives of the proposed mitigation actions, which have been approved by both the NMFS, USFWS, and Washington Department of Fish and Wildlife (WDFW; issuance of Hydraulic Project Approval). As a result, these sections are not addressed within this submittal.

This submittal will address the remaining components of the NNL, which are:

- Performance standards
- Contingency plan
- Monitoring program
- Financial assurance
- Permanent protection

PERFORMANCE STANDARDS

No performance standards have been developed or required for the proposed mitigation action. The project will require an “as-built” verification that the LWD was installed per the approved permits. Specifically, the “as-built” report will verify location (elevation), species,

anchoring, and number. Once installed, the LWD will provide the required functions and values and no quantitative monitoring is required. As a result, no performance standards for this mitigation action are proposed or required. With that being said, the Port will provide regular visual observations of the anchoring of the logs to ensure they are secure and are not a hazard to public use of the shoreline or marina.

CONTINGENCY PLAN

Problem Recognition Process

The problem recognition process is an integral part of adaptive management. The goals and objectives for the installation of the LWD is to enhance the overall habitat within the shoreline. There are no required quantitative performance standards for this mitigation action and the primary requirement is proper installation (elevation, anchoring, species, etc). Once installed, the LWD will provide the required functions. The Port will routinely visually inspect the LWD to ensure the anchoring of the structures as this is the primary concern. These visual observations are to determine if there is a problem and if so, the nature and extent of the problem.

Contingency Planning Process

The purpose of the contingency planning and response process is to develop and implement contingency actions as necessary, depending on the results of the visual inspections and problem recognition step. The contingency planning process could result in the implementation of an approved response action. Alternatively, it could result in agreement on an approach or set of criteria for taking further action. The permitting agencies would make a final determination on an appropriate response, available information and scientifically and economically feasible recommendations. No contingency action would be undertaken until the permitting agencies give approval in writing. Potential responses include, but are not limited to, one or more of the following:

1. Concluding that the situation does not require further action.
2. Re anchoring the LWD structure.

MONITORING PROGRAM

Monitoring programs are designed to evaluate the implementation and success of the mitigation action site relative to the objectives for the actions. This evaluation is typically done by establishing performance standards, and the monitoring program ensures that the mitigation action is meeting the performance standards.

Monitoring of the mitigation for T-Dock mitigation will consist of “as-built” compliance only. As stated above, the mitigation entails the installation of 18 LWD structures and as soon as the LWD are installed the required functions and values are provided. Thus, no long-

term monitoring is required beyond the initial verification that the structures are installed and well anchored. The Port will visually observe the LWD structures to verify the anchoring of the log protect the safety in the Cap Sante Marina basin, but there is no biological monitoring proposed for the LWD.

This monitoring is identical to the A-Dock mitigation monitoring proposed for LWD installed in 2021 as part of the A-Dock replacement project. Given the similarity and approval of this approach, the Port has adopted the monitoring plan and performance standards. The Port contact for the mitigation action is Kevin Anderson, Environmental Specialist, 360-770-5194.

Reports presenting the demolition of the reconfiguration of T-Dock and verifying the installation of the LWD structures will be submitted to the Corps, NMFS, USFWS, and WDFW. The “as-built” report will be submitted within 3 months of completion of project. The report would include the Corps permit number and NMFS and USFWS tracking number. The report will verify the configuration and exact location of the new T-Dock, the number of piles installed, and a description of any issues that occurred during the reconfiguration of T-Dock. Additionally, the report will include photographic documentation of the installation of the LWD in the east portion of the CSM.

FINANCIAL ASSURANCE

The proposed mitigation action will be installed either prior to or concurrent with the project. The installation of the LWD will be part of the T-Dock Reconfiguration contractor bid and is a required part of the project. Compliance with the state and federal permits requires the installation of the LWD and will be verified in the “as-built” report. As a result, no financial assurance will be provided.

PERMANENT PROTECTION

The proposed mitigation action will install large woody debris as habitat enhancement in the eastern portion of the Cap Sante Marina basin. The LWD is designed to be a lasting mitigation; however, the service life of LWD is not specified. Per guidance from the state and federal agencies, the Port will install native, durable tree species such as Western red cedar, yellow cedar or Douglas fir to prolong the benefits of the mitigation. These will become waterlogged and remain in the marine environment as they slowly decompose. Once the LWD is in place, the habitat benefits will continue as long as the LWD exists will provide sufficient compensatory mitigation for the proposed project.

The LWD will be installed at an elevation of between +5 feet and +8.2 feet MLLW on a small portion of the larger parcel P32897. This portion of the shoreline is already highly protected as part of the existing shoreline master program and critical areas codes. Additionally, the existing site constraints, distance from existing marina infrastructure, and existence of eelgrass, salt marsh vegetation, and shallow bathymetry, the LWD area is

T-Dock Habitat Improvement Plan Addendum
No Net Loss Checklist

highly unlikely to be considered for redevelopment. However, if development in this area is required in the future the Port recognizes that this mitigation action will need to be addressed in that permit process. As a result, no formal permanent protection will be provided for this area.

REFERENCES

A-Dock Demolition and Replacement-Cap Sante Marina (NWS 2017-1125) Mitigation Plan, Grette Associates 2019

T Dock Reconfiguration, Salish Sea Nearshore Programmatic, Habitat Improvement Plan. Grette Associates 2023

PORT OF ANACORTES T DOCK RECONFIGURATION PROJECT

SALISH SEA NEARSHORE PROGRAMMATIC HABITAT IMPROVEMENT PLAN

PREPARED FOR:

PORT OF ANACORTES
100 COMMERCIAL AVENUE
ANACORTES, WA 98221

PREPARED BY:

GRETTE ASSOCIATES^{LLC}
151 SOUTH WORTHEN, SUITE 101
WENATCHEE, WASHINGTON 98801
(509) 663-6300

2709 JAHN AVENUE NW, SUITE H-5
GIG HARBOR, WA 98335
(253) 573-9300

JUNE 2023



1. INTRODUCTION

The Port of Anacortes (Port) proposes to replace an existing but aging commercial dock (T Dock) in the southwest portion of Cap Sante Marina, located in downtown Anacortes, Washington, as part of the T Dock Reconfiguration Project (Project). T Dock is a creosote-treated timber pier that was constructed in 1977 to support commercial marine activities at Cap Sante Marina. T Dock is the only dock within the marina that provides vessel loading and unloading capabilities.

The primary concerns regarding the existing T Dock are the continued wear and tear of existing dock structural components and loss of load bearing capacity; the narrow vehicle entrance to the dock that limits the number of trucks allowed to access the dock at a time for loading and offloading vessels; and the limited area of usable dock space for commercial marine operations. The proposed replacement of the T Dock will meet the needs of current and future user groups for the dock and reduce the unsafe bottleneck associated with the narrow entrance to the dock.

The Port will remove the existing T-shaped creosote-treated timber pier, substructure, and pile, and replace it with a rectangular concrete pier. A portion of shoreline armoring will also be removed. To offset the remaining impacts, the Port will place approximately ten (10) pieces of large woody debris (LWD) on the opposite shoreline over an area that is a 1:1 offset of square footage of the new dock (~~Figure 1~~~~Figure 1~~). LWD was installed on the shoreline adjacent to the north of this proposed placement as offsets for habitat impacts as part of the A Dock Reconfiguration Project in 2017; that LWD continues to provide habitat benefits (~~Figure 2~~~~Figure 2~~).

Figure 1. Cap Sante Marina showing the T Dock project location (lower left) and the location of proposed LWD placement (top right).



Figure 2. A Dock LWD placed in 2017 (photo June 2022).



The National Marine Fisheries Service (NMFS) Conservation Calculator (Calculator) is designed to quantify project impacts to the Puget Sound nearshore environment while maintaining consistency across projects and applicants. The Calculator functions as a general tool which covers common project activities and components; however, sometimes project details cannot be addressed using the calculator. To accommodate scenarios in which benefits cannot be quantified

in the Calculator, the 2022 Salish Sea Nearshore Programmatic (SSNP) Biological Opinion describes a second option, Option 2, in Section 8(b)ii. Option 2 offers:

“Implementing applicant-responsible within-basin habitat improvements (including on-site habitat improvements). Within-basin applicant-responsible habitat improvements are those that would occur within the boundaries of the applicant’s property (on-site)...”

A Calculator has been prepared that includes all Project elements that are quantifiable with the tool. Since large woody debris (LWD) is proposed to offset a portion of the impacts of this Project and the benefits of large woody debris are not currently included or quantified by the Calculator, the Port has prepared this Habitat Improvement Plan as described Under Option 2 in the SSNP Biological Opinion.

2. PROJECT DESCRIPTION

The Port proposes to completely remove the existing creosote-treated timber “T”-shaped pier and associated pile and replace it with a rectangular pier. In addition, armoring beneath and adjacent to the T Dock will be partially removed and replaced, and the concrete retaining wall will be removed.

The existing T Dock is a 7,175 square foot creosote-treated timber T-shaped pier that is perpendicular from shore, extending east into the Cap Sante Marina. The elevation of the pier is slightly higher than the adjacent asphalt parking area (top of deck +13.5 Mean Lower Low Water [MLLW]). The elevation of the approach dock is +10.2 feet MLLW which is also the highest astronomical tide line (HAT; ~+10.26 ft MLLW). The approach dock is approximately 55 feet wide by 40 feet long. The dock then widens to approximately 190 feet at the “tee” and extends an additional 26 feet into the marina. Due to shoreline variations, the pier face is located approximately 59 feet waterward of HAT on the north end, and 71 feet waterward of HAT on the south end. The pier is supported by 115 creosote-treated timber pile and has 29 pressure-treated fender pile along the eastern side of the pier that is used for moorage. All substructures and decking associated with the pier are also comprised of creosote-treated timber.

Demolition/Removal

The proposed Project will demolish the entire T Dock, including creosote-treated timber decking, stringers, bullrails, and all associated 144 12–14-inch creosote-treated timber pile. In addition, miscellaneous submerged timber debris and 4 to 5 12–14-inch creosote-treated timber pile stubs that extend approximately 1–5 feet above the mudline on the south end of the dock will be removed. The demolition portions of the Project will be completed using hand tools and either a land or barge mounted excavator and/or land-based equipment. All pile will be removed using a vibratory hammer; pile that break during removal will be cut below the mudline. All materials removed and demolished will be loaded on trucks or a disposal barge, and transported offsite for disposal at an approved upland facility. All best management practices (BMPs) for pile removal and installation will be followed, including those described in the 2017 Washington Department of Natural Resources (WDNR) *Derelict Creosote Piling Removal Best Management Practices for Pile Removal and Disposal*.

The concrete retaining wall and footing located at the top of the bank below the HAT will also be removed. The toe of the concrete retaining wall is located at approximately +9.5 feet MLLW. In order to remove the retaining wall, the upper portions of the riprap slope will be temporarily

removed and replaced following the installation of the new pier. The existing riprap slope currently extends from MLLW to approximately +9.5 feet MLLW. To accommodate the new pier, 190 feet of the upper portion of the riprap slope will be removed from +9.5 feet MLLW to approximately +8.2 feet MLLW, and leveled to a flat bench. All excavated material will be loaded in trucks and disposed at an approved upland facility offsite.

Installation/Replacement

The Port proposes to replace the T Dock with a 12,575 square foot rectangular pier below the ordinary high-water mark (OHWM), that is 190 feet long on the eastern side, and 59 feet and 71 feet wide on the northern and southern sides respectively. Overwater coverage will be increased by 5,400 square feet as a result of this replacement. The new pier will be supported by 35 24-inch diameter galvanized steel pipe pile, and 5 30-inch diameter galvanized steel pipe pile for areas which experience heavy loads (e.g., mounted crane locations). In addition to the structural support pile, 24 10-inch diameter galvanized steel pipe fender pile will be installed along the eastern side of the pier. HDPE pipe fender sleeves will be fitted around all fender pile following installation.

Pile will be primarily installed using a vibratory hammer from a land based or barge-mounted crane, and proof loaded using an impact hammer. If pile reach premature refusal during installation, an impact hammer will be used to reach the desired pile tip elevation. A bubble curtain and wooden block will be utilized during all impact pile driving to attenuate noise and minimize impacts to aquatic species. All appropriate BMPs will be followed for pile installation.

3. HABITAT IMPROVEMENTS

Habitat improvements proposed for this project include removal of approximately 11.35 tons of creosote from the upper shore zone, 119.01 tons from the lower shore zone, and miscellaneous debris (including additional creosote-treated timber pile stubs) from the shoreline. These removals will improve water quality within the marina. Further, 190 linear feet of riprap armoring will be removed to bring the top elevation of the bulkhead from approximately +9.5 feet MLLW to +8.2 feet MLLW, which will avail aquatic habitat. The existing vertical concrete wall will be removed from the nearshore and a new one installed above the HAT. These improvements are quantified and accounted for in the attached Calculator. After accounting for these benefits, the Port shows a debit of -1.93 DSAYs remaining.

To offset remaining impacts, the Port proposes to install approximately 10 pieces of LWD over approximately 6,000 square feet on the beach along the east shoreline of their Cap Sante Marina property. This equates to an approximately 1:1 ratio of square footage of impacts with square footage of benefits. The marina basin currently provides limited habitat for fish species. Cap Sante provides critical habitat for Puget Sound Chinook salmon and bocaccio. According to Washington Department of Fish and Wildlife's (WDFW's) forage fish spawning online mapper (accessed June 12, 2023), the beach along the breakwater that extends to the south of the east beach is mapped for smelt spawning. Herring spawning is mapped just outside of Cap Sante Marina in Fidalgo Bay (WDFW 2023). The beach is also below a feeder bluff and in a transport zone (Ecology 2023). The shoreline has riparian and saltmarsh vegetation and eelgrass. In the Calculator, these are "Site Specific Factors" that add a 50% benefit to quantify the habitat quality in the Project or Habitat Enhancement areas. These Site Specific Factors are not present in the part of the marina at which the impact will occur.

LWD would consist of 16-20-foot logs with rootwads (18-30-inch diameter) anchored with screw anchors and cables. The LWD structures will be installed at an elevation of between +5 feet and +8.2 feet MLLW. Existing substrates where the LWD structures will be installed consist of a combination of sand and gravel at the upper elevations and gravel and cobble at the lower elevations. The LWD structures will be installed on the boundary between the gravel and cobble and the finer, sand and silt substrates at lower elevations. Care will be taken to avoid any existing saltmarsh vegetation.

LWD placement would occur as part of the T Dock Reconfiguration Project; improvements and impacts would occur concurrently. There would be no delay in habitat benefits.

It is expected that the proposed LWD will provide appropriate offsets to compensate for the remaining balance of adverse impacts to the aquatic habitat and functions associated with the increase of overwater structure. Habitat benefits at this location in Cap Sante Marina will be more impactful than if LWD were placed on the slope adjacent to T Dock and will provide improved aquatic habitat for migrating fish species ([Figure 3](#)~~Figure-3~~). Additionally, placement of LWD would provide a level of habitat benefits that exceed the habitat provided at the project location where the increase in overwater will occur.

Figure 3. Shoreline in east Cap Sante Marina along which LWD placement is proposed.



4. SPECIES AND CRITICAL HABITAT

Endangered Species Act (ESA)-listed species that may be found in or near the Project area include:

Puget Sound Chinook salmon (*Oncorhynchus tshawytscha*),
Coastal-Puget Sound bull trout (*Salvelinus confluentus*),
Puget Sound steelhead trout (*O. mykiss*),
Bocaccio (*Sebastes paucispinis*),
Yelloweye rockfish (*S. ruberrimus*),
Southern Resident killer whale (SRKW; *Orcinus orca*),
Humpback whale (*Megaptera novaeangliae*), and
Marbled murrelet (*Brachyramphus marmoratus*).

Critical habitat identified within the Project area includes:

Puget Sound Chinook salmon
Coastal-Puget Sound bull trout
Bocaccio – Nearshore
Southern Resident Killer Whale (SRKW)

4.1 Effects on Species

All ESA-listed species in the Project area benefit from nearshore habitat improvements, either directly (e.g., juvenile salmonids using it for rearing) or indirectly (e.g., prey species using it for breeding, rearing, and foraging/cover). All of the above species feed on planktonic organisms and/or insects or on species that feed on planktonic organisms and/or insects at some stage of their lives.

The Project impacts will occur in an armored, heavily trafficked, commercial area of the nearshore within Cap Sante Marina. While the Project will result in an increase in 5,400 square feet of overwater coverage, the new coverage will be over a riprapped portion of shoreline.

Project benefits will extend to all of Cap Sante Marina, including higher value habitats along the eastern shore. Water quality will be dramatically improved by the removal of approximately 130 tons of creosote. Placement of 10 pieces of LWD in the upper shore zone will provide habitat (refuge) and a food source (insects) for common prey species of ESA-listed species.

The Project will result in a net improvement in habitat value in Cap Sante Marina. Further, benefits will occur in an area that is more likely to be utilized by species than the impact area, and thus will have a bigger benefit on the species than if the benefits were to occur in the impact area.

4.2 Effects on Critical Habitat

Following is a discussion of Project impacts and benefits on Puget Sound Chinook salmon, Coastal-Puget Sound bull trout, Bocaccio, and SRKW critical habitats.

Puget Sound Chinook Salmon Critical Habitat

The National Oceanic and Atmospheric Administration (NOAA) has identified six Primary Constituent Elements (PCEs) (i.e., physical and biological features) essential to the conservation of Chinook salmon critical habitat (NOAA 2005). The Project Area is considered to be in an estuarine/nearshore marine area. Thus, of the six PCEs identified, only numbers four and five apply to this Project (bold font). The features identified within each PCE are underlined below:

1. *Freshwater spawning sites with water quantity and quality conditions and substrate supporting spawning, incubation, and larval development.*
2. *Freshwater rearing sites with water quantity and floodplain connectivity to form and maintain physical habitat conditions and support juvenile growth and mobility; water quality and forage supporting juvenile development; and natural cover such as shade, submerged and overhanging large wood, log jams and beaver dams, aquatic vegetation, large rocks and boulders, side channels, and undercut banks.*
3. *Freshwater migration corridors free of obstruction and excessive predation with water quantity and quality conditions and natural cover such as submerged and overhanging large wood, aquatic vegetation, large rocks and boulders, side channels, and undercut banks supporting juvenile and adult mobility and survival.*
4. ***Estuarine areas free of obstruction and excessive predation with water quality, water quantity, and salinity conditions supporting juvenile and adult physiological transitions between fresh- and saltwater; natural cover such as submerged and overhanging large wood, aquatic vegetation, large rocks and boulders, and side channels; and juvenile and adult forage, including aquatic invertebrates and fishes, supporting growth and maturation.***
5. ***Nearshore marine areas free of obstruction and excessive predation with water quality and quantity conditions and forage, including aquatic invertebrates and fishes, supporting growth and maturation; and natural cover such as submerged and overhanging large wood, aquatic vegetation, large rocks and boulders, and side channels.***
6. *Offshore marine areas with water quality conditions and forage, including aquatic invertebrates and fishes, supporting growth and maturation.*

The Project's impacts and benefits are the same for both PCEs #4 – Estuarine Areas and PCE #5 – Nearshore Marine Areas. Applicable features for both PCEs are discussed below.

PCEs #4 and #5

Obstruction and Excessive Predation

The Project will result in additional overwater coverage and an additional 46 square feet of pile under the dock along the low-habitat-quality portion of Cap Sante Marina. Riprap will be removed to avail water quantity under the pier, which will remove some obstruction. The aquatic habitat around the riprap provides refuge for both prey and predatory species; however, because it is under the dock, it is less likely that juvenile salmonids or other prey fish will be found amidst the riprap. Further, this is in a heavily trafficked, commercial area that is not preferred habitat for these small fishes.

LWD will be placed along the opposite, undisturbed shoreline to provide cover for prey species in a higher quality habitat area, thus reducing predation opportunities for predatory fish and piscivorous birds.

Water Quality and Quantity

Impacts on water quality would be localized, temporary reductions in water quality due to turbidity associated with the removal and installation of pile. The Project will have a considerable long-term benefit to the water quality in Cap Sante Marina, as approximately 130 tons of creosote will be removed from in and over the estuarine and nearshore aquatic environment.

Available water quantity will be decreased by approximately 775 cubic feet through installation of new pile beyond the replacement pile, but will be increased by approximately 2,660 cubic feet through removal riprap at the top of the slope. This will result in an overall increase in water quantity of approximately 1,880 cubic feet.

Salinity will not be affected by the Project.

Forage

The Project would result in an increase of overwater coverage; however, the increase in over-water coverage would occur in the nearshore over an existing riprap slope in a heavily trafficked, commercial environment. Contaminants will be removed from the estuarine and nearshore environments, which will benefit prey species. These benefits are quantified in the Calculator.

Benefits not quantified in the calculator are those obtained through placement of LWD. LWD provides refuge for planktonic prey, and the area in which placement will occur is largely devoid of such refuge. The beach is an undisturbed beach with a healthy riparian zone at the base of a feeder bluff, so provides good habitat for Chinook salmon prey. Further, LWD provides nutrients to the nearshore, and habitat for insects and other small prey items for juvenile Chinook salmon.

Overall, the Project would have long-term benefits to the quality of forage habitat.

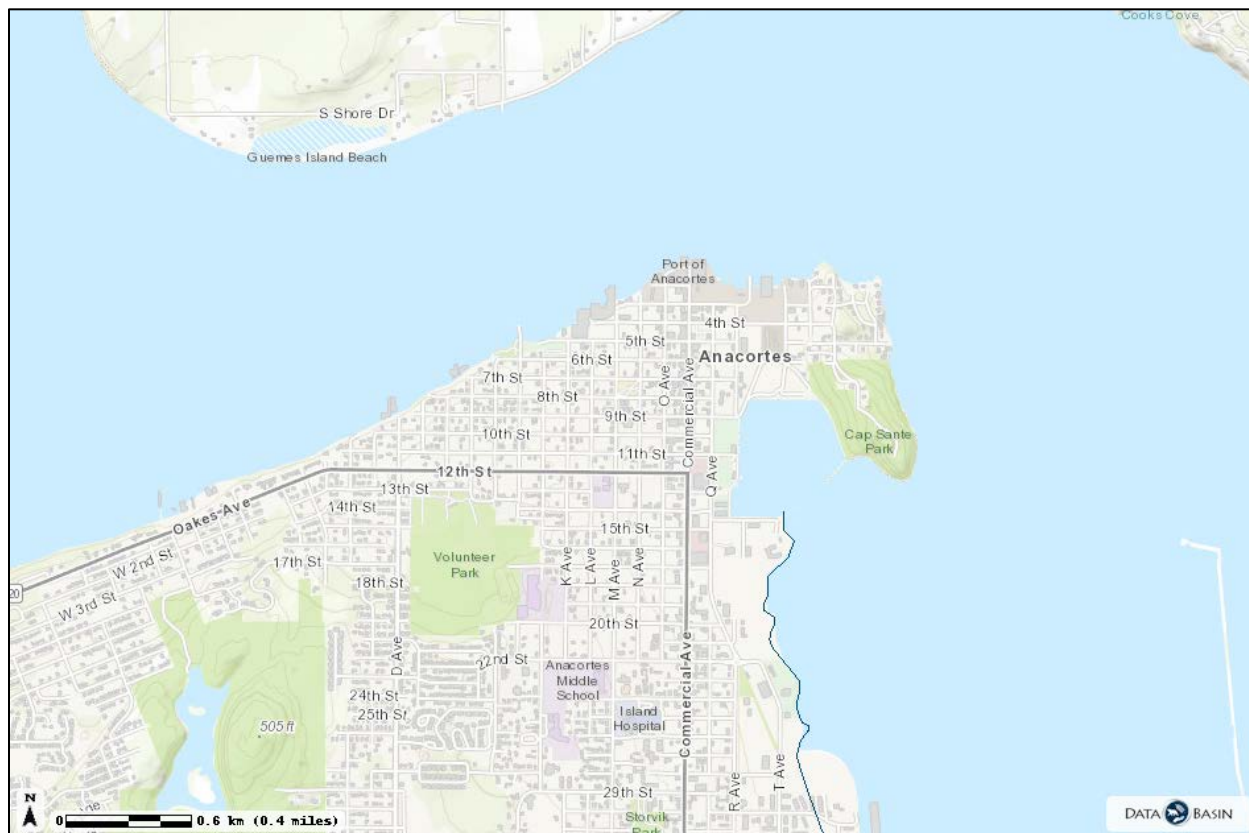
Natural Cover

Natural cover in the Action Area is limited to small, sparse patches of eelgrass and macroalgae, which is located within the eastern portion of the Action Area. There are also numerous LWD structures along the western shoreline of the Cap Sante Marina that provide some cover and LWD along the north shoreline placed in 2017 as part of the A Dock project. No side-channels or naturally-occurring boulders occur in the Action Area. Placement of LWD will provide overhanging large wood resulting in natural cover for juvenile salmonids and their prey.

Coastal-Puget Sound Bull Trout Critical Habitat

According to the United States Fish and Wildlife Service (USFWS) bull trout critical habitat mapper tool, bull trout critical habitat has not been identified within Cap Sante Marina. Thus, impacts on bull trout critical habitat are not discussed further ([Data Basin USFWS Bull Trout Critical Habitat Mapper](#); queried June 12, 2023).

Figure 4. Bull trout critical habitat (navy line). Note that critical habitat is not present within Cap Sante Marina.



Bocaccio Critical Habitat – Nearshore

Although both nearshore and deepwater critical habitat has been identified for rockfish, since the Action Area is only within nearshore habitat, and not deepwater habitat, only the nearshore habitat is addressed below. NOAA has identified two essential features of rockfish nearshore critical habitat. The essential habitat features identified by NOAA are listed below:

- 1. Quantity, quality, and availability of prey species to support individual growth, survival, reproduction, and feeding opportunities.**
- 2. Water quality and sufficient levels of dissolved oxygen to support growth, survival, reproduction, and feeding opportunities.**

The Project's effects on rockfish critical habitat is analyzed with respect to the effects on the essential habitat features mentioned above. The applicable features are addressed below.

Essential Feature #1: Prey

Juvenile rockfish feed on very small organisms such as zooplankton, copepods and phytoplankton, small crustaceans, invertebrate eggs, krill, and other invertebrates (NOAA 2014). These prey species are planktonic, floating in the water column and feeding on phytoplankton. The proposed replacement of and increase in overwater structure is occurring in a portion of the marina that contains degraded habitat: the bank is armored, there is scattered debris along the shoreline, it is heavily trafficked, and it does not have

any of the features considered in the multiplying factors in the Calculator (e.g., forage fish presence, pocket estuary, feeder bluff, etc.). Although overwater coverage is expanding, and thus resulting in shading that will reduce primary productivity for a small area of aquatic habitat, the habitat that will be shaded is low quality. Turbidity generated during pile removal and installation may temporarily affect juvenile rockfish's ability to detect and capture prey items within close proximity to the pile; however, juvenile rockfish are not anticipated to be present in the low habitat-quality portion. Any water quality impact would be localized and temporary.

The replacement will result in the removal of approximately 130 tons of creosote, which will lead to a localized improvement in water quality for rockfish prey species and their phytoplankton prey. Further, the top of the 190-foot riprap bulkhead will be removed from +9.5 feet MLLW to approximately +8.2 feet MLLW, and leveled to a flat bench. This will avail upper shore zone rugose aquatic habitat to prey species of bocaccio. Both of these habitat improvements are quantified in the Calculator, and will also benefit Essential Feature #1 of bocaccio nearshore critical habitat.

Benefits not quantified in the calculator are those obtained through placement of LWD. LWD provides refuge for planktonic prey, and the area in which placement will occur is largely devoid of such refuge. Further, LWD provides nutrients to the nearshore, and habitat for insects and other small prey items.

Overall, the Project will have a net benefit on juvenile rockfish prey items.

Essential Feature #2: Water Quality

There would be localized, temporary reductions in water quality due to pile removal and installation. However, the Project will result in removal of approximately 130 tons of creosote from the aquatic environment, which will have a long-term benefit to the waters of Cap Sante Marina. Further, addition of LWD along the higher-quality east shoreline of Cap Sante will provide nutrients in the nearshore waters.

Over the long-term, the Project will have a net benefit on water quality in the Project Area.

Overall, the Project will have a net benefit on proposed rockfish critical habitat.

Southern Resident Killer Whale Critical Habitat

NOAA has identified three primary constituent elements (PCEs; i.e., physical and biological features) essential to the conservation of Southern Resident killer whale critical habitat (NOAA 2006). The applicable PCE for this project is depicted in bold font.

1. *Water quality to support growth and development;*
2. ***Prey species of sufficient quantity, quality, and availability to support individual growth, reproduction, and development, as well as overall population growth;***
3. *Passage conditions to allow for migration, resting and foraging;*

Designated critical habitat for Southern Residents includes only waters in Puget Sound deeper than -20 feet relative to Extreme High Water (EHW; +10.4 feet MLLW; Station 9449211, Bellingham, WA), or -9.6 feet MLLW. The Project area extends to -10 feet MLLW, but is in a heavily trafficked, tight marina with jetties and breakwaters at the entrance, and thus does not provide

suitable habitat for SRKWs. For this reason, only the effects of the Project on the PCE #2 – Prey is applicable to this Project.

Primary Constituent Element #2: Prey Quantity, Quality, and Availability

SRKWs prey mainly on salmonids and may prefer chinook and chum salmon runs within Puget Sound (NOAA 2006a). Consumption of a considerable biomass of fish is vital to growth and sexual maturity in SRKWs and enables population growth of the pods. The Project will result in a reduction of un-shaded nearshore, but the reduction will occur over a riprapped slope in a heavily trafficked area.

The Project will also result in removal of approximately 130 tons of creosote from the aquatic area, which will improve water quality in parts of Cap Sante Marina where SRKW prey (salmonids) and their prey (zooplankton) may be found. Further, the placement of LWD in a high-quality habitat area will provide refuge for juvenile and adult fish and provide a source of food and habitat for insects that are prey for juvenile salmonids.

Overall, the Project will have a net benefit on SRKW prey resources and thus, on SRKW Critical Habitat.

5. SUMMARY

- Quantitative Description of Improvements:

Placement of approximately 20 pieces of 16- to 20-foot logs with 18 to 30-inch root balls along approximately 6,000 square feet of high-quality shoreline in Cap Sante Marina.

- Location of Improvements:

East shoreline of Cap Sante Marina between +5 feet MLLW and +8.2 feet MLLW.

- Methods/Mechanism for Improvements:

Building on the successful installation of LWD on the shoreline adjacent to the north, 10 pieces of LWD will be anchored along the shoreline between +5 feet MLLW and +8.2 feet MLLW with screw anchors and cables.

- Timing of Improvements:

Immediately upon installation, which will occur as part of the proposed Project, and continuing for the duration of the life of the LWD.

6. CONCLUSIONS

The T Dock Reconfiguration Project has been designed to provide net habitat benefits by offsetting impacts to degraded habitat with improvements to quality habitat at a 1 to 1 ratio of square footage. Habitat improvements will occur within-basin, on-site, and will provide long-term and widespread benefits to Cap Sante Marina, forage fish, and any predators that rely on those stocks of forage fish. The proposal is consistent with the terms presented in Section 8 of the SSNP Biological Opinion and the conclusions of the consultation with NMFS as communicated to the Port on June 2, 2023.

7. REFERENCES

- NOAA Fisheries (NOAA). 2005b. Endangered and Threatened Species; Designation of Critical Habitat for 12 Evolutionary Significant Units of West Coast Salmon and Steelhead in Washington, Oregon, and Idaho. 50 CFR Part 226. RIN No. 0648-AQ77. September 2, 2005.
- National Oceanic and Atmospheric Administration (NOAA). 2006. Endangered and threatened species; designation of critical habitat for the Southern Resident Killer Whale. Final rule. November 29, 2006. Fed. Reg. 71(229):15666-15680.
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- Washington Department of Natural Resources (WDNR). 2017. Derelict Creosote Piling Removal Best Management Practices for Pile Removal and Disposal. January 25, 2017.

GEOTECHNICAL REPORT

30% Design for T-Dock Replacement

Port of Anacortes, Washington

PROJECT NO. 22-204
February 2023



Prepared for:

PND Engineers, Inc.

PanGEO
INCORPORATED

*Geotechnical & Earthquake
Engineering Consultants*

February 20, 2023
File No. 22-204

John Olson, P.E.
P|N|D Engineers, Inc.
3240 Eastlake Avenue East
Seattle, Washington 98102

**Subject: Geotechnical Report For 30% Design
 T-Dock Replacement
 Port of Anacortes, Washington**

Dear Mr. Olson:

As requested, PanGEO, Inc. has completed a geotechnical study to support the 30% design for the proposed T-Dock replacement in Anacortes, Washington. The results of our study are presented in the attached report. Our recommendations may need to be modified during the final design phase of the project, based on the final design layout.

In summary, the site is underlain by thick sequences of very soft soils over very dense glacial material at about 80 feet below the pavement grade adjacent to the dock. The use of open-ended pipe piles for foundation support as currently envisaged is appropriate for the project.

Although the site soils are soft, they have a relatively high plasticity index (i.e., sticky) and hence the liquefaction potential of the site soils is considered low. However, strong seismic shaking could result in instability of the slope along the shoreline. The risk of seismic slope instability can be mitigated with a sheetpile bulkhead extending to MLLW Elevation -25 feet or lower, based on geotechnical considerations; deeper embedment maybe needed from the structural demand standpoint. This would also mitigate the risk of the potential slope movements impacting the foundation piles. Without the bulkhead, we anticipate the shoreline could experience a few feet of lateral movements and the piles supporting the new dock should be designed for lateral loads due to the potential slope movements.

We appreciate the opportunity to work on this project. Please call if there are any questions regarding this report. We are available to meet to discuss our findings at your convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Siew L. Tan' or 'Stan', with a stylized, cursive script.

Siew L. Tan, P.E.
Principal Geotechnical Engineer
(Stan@pangeoinc.com)

Encl: Geotechnical Report

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Appendix F Site Specific Ground Response Analysis

- Summary report by Global Geophysics (Shear Wave Velocity Profile)
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**GEOTECHNICAL REPORT FOR 30% DESIGN
T-DOCK REPLACEMENT
PORT OF ANACORTES, WASHINGTON**

1.0 INTRODUCTION

This report presents the results of our geotechnical study to support the 30% design of the T-Dock replacement in Anacortes, Washington. This study was performed in accordance with our mutually agreed scope of work as outlined in our proposal dated April 8, 2022 and revised April 12, 2022. Our scope of work includes reviewing readily available geologic and geotechnical data in the site vicinity, conducting a site reconnaissance, performing subsurface explorations and laboratory testing, performing engineering analyses, and developing the conclusions and recommendations presented in this report.

2.0 SITE AND PROJECT DESCRIPTION

The T-Dock at the Cap Sante Marina in Anacortes is at the southwest corner of the boat basin, just east of Q Avenue and 13th Street, and flanked by the B-Dock to the north and A-Dock to the south. The approximate location of the project area is shown on Figures 1, 2A, and 2B.

The mudline of the basin in this area is at about Elevation -12 feet (MLLW), and the upland street and parking areas are at about Elevation 12 to 13 feet. The vertical datum used for this project is based on the survey provided by David Evans & Associates, Inc., dated June 22, 2022: Mean Lower Low Water (MLLW) National Tidal Datum Epoch 1941 – 1959 (NTDE41-59), based on Port of Anacortes Survey Control Monument “Jetty-2”.

The existing T-Dock is a T-shaped timber pier supported by timber piles. It is approximately 7,500 square feet in size. The main dock section is 190 feet by 25 feet, with a 55-foot by 50-foot wood and concrete approach. The dock surface is level at about elevation 13 feet, roughly matching the adjacent street grade. Two one-ton cranes are attached to the pier.

We understand that the existing T-Dock will be replaced with a new rectangular dock, approximately 190 feet by 75 feet in size. The new structure will be constructed with steel pipe piles, steel caps, concrete deck panels, and steel pipe fender piles, and will tie into the existing parking lot grading in the upland area.

From correspondence with P|N|D, we understand that the new dock will be designed for an estimated live load of 400 psf and a dead load of about 250 psf, along with a new 100-ton crane.

The conclusions and recommendations in this report are based on our understanding of the proposed development, which is in turn based on the project information provided. If the above project description is incorrect, or the project information changes, we should be consulted to review the recommendations contained in this study and make modifications, if needed. In any case, PanGEO should be retained to provide a review of the final design to confirm that our geotechnical recommendations have been correctly interpreted and adequately implemented in the construction documents.

3.0 SUBSURFACE EXPLORATIONS

3.1 CURRENT TEST BORING

One test boring (PG-1) was drilled at the site on June 27, 2022, at the approximate location shown on Figures 2A and 2B. The test boring was advanced to 101½ feet below grade using mud rotary drilling techniques. Soil samples were obtained at 2½- and 5-foot depth intervals in conjunction with Standard Penetration Test (SPT) sampling methods in general accordance with ASTM test method D-1586, the Standard Test Method for Penetration Test and Split Barrel Sampling of Soils, using a 2-inch outside diameter split-spoon sampler. The sampler was driven into the soil a total length of 18 inches using a 140-pound auto-trip hammer with a falling distance of 30 inches per stroke.

The number of blows required for each 6-inch increment of sampler penetration was recorded. The summed blowcount for the last 12 inches of penetration is defined as the SPT N-value, which provides an empirical measure of soil strength via the relative density of coarse-grained soil, or the relative consistency of fine-grained soils.

A PanGEO engineer was present for the duration of the field explorations to observe the drilling, assist in sampling, and describe and document the soil samples obtained from the boring. The soils were described using the system outlined in Figure A-1. The summary boring log is included in Appendix A.

3.2 LABORATORY TESTING

Selected soil samples were tested in general accordance ASTM guidelines. The tests include samples for moisture content and Atterberg limits determination. The test results are included on the boring log. The Atterberg limits test results are also plotted and included as Figure B-1 in Appendix B.

Moisture Content Testing – Moisture content tests were performed on representative samples obtained from the test boring and in general accordance with ASTM D-2216. The test results are included on the appropriate summary boring logs in Appendix A.

Atterberg Limits – Atterberg limits tests were performed on representative soil samples obtained from the test boring and in general accordance with ASTM D-4318. The test results are included in Appendix B of this report. The test results indicate the estuarine deposits at the site have a relatively high plasticity. The soil sample from the upper estuarine deposits has a plasticity index (PI) of 43, and the three soil samples from the lower estuarine indicate have a PI of 18 to 21. In all cases, the moisture contents of the tested soil samples are near its liquid limit, indicating very soft consistency.

3.3 PREVIOUS EXPLORATIONS

In addition to the boring PG-1, we also collected and reviewed the summary log of a previous test boring (B-05-01) and a CPT sounding (CPT-05-01) conducted near T-Dock, which were completed by PanGEO in 2005. The approximate locations of these previous explorations are indicated on Figure 2A and 2B. The summary logs are included in Appendix C.

3.4 PREVIOUS PILE DRIVING RECORDS

We reviewed select driving records of piles installed at the adjacent Dock A and Dock B, to gain an understanding of the depth to bearing soils for the offshore area of the dock. The approximate locations of these piles that used in our evaluation are indicated on Figure 2A. The pile driving records are included in Appendices D and E of this report for references.

4.0 SUBSURFACE CONDITIONS

4.1 SITE GEOLOGY

According to the *Geologic Map of the Bellingham 1:100,000 Quadrangle, Washington* (Lapen, 2000). The project vicinity is mapped as artificial fill, with Everson-age glaciomarine drift mapped inland. Not indicated on terrestrial geologic maps are the modern-age estuarine and marine sediments out in the bay.

Everson-age glaciomarine drift materials consist of thick sequences of gravel, sand, silt, and clay, deposited out of processes related to melting ice, such as from floating ice debris, during the Everson Interstade of the Fraser Glaciation. Where deposited as marine sediment, bedding is massive and locally cross-bedded with sand.

4.2 SOILS

Based on the results of our subsurface explorations at the site and review of geology maps, we have summarized our interpretation of the subsurface conditions below. For a detailed description of the subsurface conditions encountered at each exploration location, please refer to the summary boring logs provided in Appendices A and C. The stratigraphic contacts indicated on the boring logs represent the approximate depth to boundaries between soil units. Actual transitions between soil units may be more gradual or occur at different elevations.

Asphalt Pavement: Approximately three inches of asphalt was observed at the surface at PG-1, with gravelly base course and fill below.

Soil Unit 1 – Fill: Fill was encountered directly beneath the asphalt and base course, to a depth of about 7 feet below grade (or MLLW elevation 6 feet). The fill consisted of medium dense gravelly sand and sandy gravel. High SPT blowcount was noted at 5 feet below grade and likely inflated due to hammering on a cobble.

Soil Unit 2 – Upper Estuarine Deposits: Directly below the fill, our explorations encountered very thinly laminated and interbedded very soft silt with interbeds of very loose sand, with trace fine gravel. Fine wood and shell fragments throughout, with a prominent briny marine smell. This soil unit extended to a depth of about 30 feet below grade (MLLW elevation -17 feet). Based on the CPT-05-01, the equivalent SPT N-value within this layer generally ranged from about 5 to 10 blows per foot (bpf), where the higher

equivalent blowcounts are associated with sandy interbeds. For report discussion purposes, we designate this soil layer as Upper Estuarine.

Soil Unit 3 – Lower Estuarine Deposits: From 30 to 74 feet below grade (MLLW elevation -17 to -61 feet), boring PG-1 encountered very soft to soft, laminated clay, with very thin lenses of very fine sand along bedding planes. Based on the CPT-05-01, the equivalent SPT N-value in this layer is about 5 bpf. For report discussion purposes, we designate this soil layer as Lower Estuarine.

Soil Unit 4 - Glaciomarine Drift: Glaciomarine drift was encountered directly below the estuarine deposits, to termination depth at 101½ feet below grade (MLLW elevation -88.5 feet) in boring PG-1. This material consisted of laminated and interbedded to massive, very stiff to hard silt and very dense sand, with some fine gravel throughout and one thin layer of organic material at 101 feet below grade. The upper 10 feet of this unit, from about 74 to 84 feet below grade (MLLW elevation -61 to -71 feet), was observed to be medium to very stiff, gravelly, sandy, laminated silt. While described in preexisting borings as a separate material, this transitional sequence constitutively appears to be more closely related to the glaciomarine drift material and is most likely tidally-reworked and disturbed glaciomarine drift. Further out into the bay and away from the shoreline, the disturbed thickness of the upper portion of the drift may be minimal to nonexistent.

Our subsurface descriptions are based on the conditions encountered at the time of our exploration. Soil conditions between our exploration locations may vary from those encountered. The nature and extent of variations between our exploratory locations may not become evident until construction. If variations do appear, PanGEO should be requested to reevaluate the recommendations in this report and to modify or verify them in writing prior to proceeding with earthwork and construction.

4.3 GROUNDWATER

Due to limitations with the drilling technique (i.e., mud rotary) used to advance PG-1, the groundwater level was not determined in the test boring. However, upon review of our previous explorations in the vicinity, groundwater was observed below depths of 7.5 to 25 feet below grade, and most likely subject to tidal influences and seasonal influences.

The vertical tidal datum from the client-provided survey provides a range of anticipated water levels at the project site, shown on Figures 2A, 2B, and 3. These ranges, in elevation-feet, are as follows:

Ordinary High Water, OHW:	10.2 feet, about 3 feet below grade at PG-1
Mean Higher-High Water, MHHW:	8.2 feet, about 5 feet below grade
Mean High Water, MHW:	7.4 feet, about 5.5 feet below grade
Mean Tide Level, MTL:	5 feet, about 8 feet below grade
Mean Low Water, MLW:	2.6 feet, about 10 feet below grade
Mean Lower-Low Water, MLLW:	0 feet, about 13 feet below grade

Groundwater fluctuations at the T-Dock location should be expected to range between MLLW elevations of 10 feet and 0 feet. For our analyses, we assumed high-high tide conditions of approximately elevation 8 feet, or 5 feet below grade.

5.0 CONSIDERATIONS FOR GEOLOGIC HAZARD AREAS

We conducted a review of potential geologic hazards at the project site as described in the City of Anacortes Municipal Code (AMC) Chapter 19, Article IV, *Geologically Hazardous Areas*. Section 19.70.415 of the AMC defines these as the following:

“Geologically hazardous areas” refers to areas that, because of their susceptibility to erosion, sliding, earthquake, or other geological events, are not suited to the siting of commercial, residential, or industrial development consistent with public health or safety concerns. The following types of geologically hazardous area are:

- A) Erosion Hazard
- B) Landslide Hazard
- C) Seismic Hazard
- D) Mine Hazard
- E) Volcanic Hazard
- F) Tsunami Hazard
- G) Other Hazards, including mass wasting, debris flows, rock falls, and differential settlement.

The City's criteria for these various hazard areas and our assessment of the hazard areas with respect to the planned improvements are discussed below:

5.1 EROSION HAZARD AREAS

Erosion hazard areas are identified in AMC Section 19.70.415 (A)(1) as "*areas likely to become unstable, such as bluffs, steep slopes, and areas with unconsolidated soils,*" and include:

- a. Areas located within the following soil map units: Nos. 46 and 47 Dystric Xerochrepts; No. 90 Lithic Haploxerolls-Rock outcrop complex (LH); or mapped severe erosion hazard, as identified in the U.S. Department of Agriculture Natural Resources Conservation Service Soil Survey of Skagit County Area, WA (1989).*
- b. Coastal, erosion-prone areas such as beaches or marine bluffs.*
- c. Areas susceptible to rapid stream incision and stream bank erosion.*

Based on review of the City of Anacortes Interactive GIS Map for Critical Areas, the project site is not subject to erosion hazards from soil units, coastal erosion, or stream erosion. None of the listed features are mapped at the project site. It is in our opinion that erosion hazards at the site are low and can be effectively addressed with best management practices during construction of the project. The long-term erosion hazards can be addressed with proper landscaping design.

Further recommendations for considerations pertaining to construction-related earthwork and erosion control are described in Section 7 of this report.

5.2 LANDSLIDE HAZARD AREAS

Landslide hazard areas are identified in AMC Section 19.70.415 (A)(2) as "*areas subject to landslide activity based on a combination of geologic, topographic, and hydrologic factors. They include areas susceptible because of any combination of bedrock, soil, slope (gradient), slope aspect, structure, hydrology, or other factors,*" and include:

- a. Areas designated in the Washington State Department of Ecology Coastal Zone Atlas, Washington, Volume Two Skagit County (1978) as U (unstable), UB (unstable bluff), URS (unstable recent slide), or UOS (unstable old slide).*
- b. Areas of previous failure such as earth slumps, earthflows, mudflows, lahars, debris flows, rock slides, landslides, or other failures as observed in the field or as indicated on maps or in technical reports published by the U.S. Geological Survey, the Geology and Earth*

Resources Division of the Washington Department of Natural Resources, or other documents authorized by government agencies.

- c. Slopes having gradients of 15 percent or greater:*
 - a. That intersect geologic contacts with permeable sediments overlying low-permeability sediment or bedrock and springs or groundwater seepage are present;*
or
 - b. That are parallel or subparallel to planes of weakness (such as bedding planes, joint systems, and fault planes) in subsurface materials.*
- d. Areas that have shown movement during the Holocene epoch (from 10,000 years ago to the present) or that are underlain or covered by mass wastage debris of that epoch.*
- e. Slopes having gradients steeper than 80 percent subject to rock fall during seismic shaking.*
- f. Potentially unstable areas resulting from rapid stream incision, stream bank erosion, and undercutting by wave action.*
- g. Slopes with a gradient of 40 percent or more with a vertical relief of 10 feet or more, including marine bluffs, except areas composed of consolidated rock. A slope is delineated by establishing its toe and top and is measured by averaging the inclination over at least 10 feet of vertical relief.*

Based on review of the City of Anacortes Interactive GIS Map for Critical Areas, the project site is not subject to landslide hazards from unstable slopes, previous failures in the vicinity, high slope gradients above 15 percent, historical mass-wasting, seismically induced rockfall, stream or wave undercutting, or high vertical relief.

The slope along the shoreline is mapped as modified, likely in reference to the extent of regraded, modified fill in the vicinity. The slope along the shoreline and below the dock has a gradient of about 33%. Slope gradients between 15 to 40% are typically considered at moderate risk of instability.

A slope stability analysis was performed to evaluate the stability of the shoreline slope. The results are detailed in Section 6.3 of this report.

5.3 SEISMIC HAZARD AREAS/LIQUEFACTION

Seismic hazard areas are identified in AMC Section 19.70.415 (A)(3) as “lands that, due to a combination of soil and groundwater conditions, are subject to risk of damage as a result of earthquake-induced ground shaking, slope failure, settlement or subsidence, soil liquefaction, or surface faulting,” and include:

- a. *Areas having “high” and “moderate to high” risk of liquefaction as mapped on the Liquefaction Susceptibility and Site Class Maps of Western Washington State by County published by the Washington State Department of Natural Resources. These are typically underlain by cohesionless soils of low density typically and must have a low groundwater table.*
- b. *Areas located within one-quarter mile of an active fault as indicated on investigative maps or described in studies by the United States Geologic Survey, Geology and Earth Resources Division of the Washington Department of Natural Resources, or other documents authorized by government agencies, or identified during site inspection.*
- c. *Those known or suspected landslide hazards referenced in subsection (A)(2).*

According to the mapping compiled by the Department of Natural Resources, the site soils are mapped as prone to soil liquefaction. Liquefaction occurs when saturated predominately sand and silt soils are subjected to cyclic loading. This causes the porewater pressure to increase in the soil, thereby reducing the inter-granular stresses. As the inter-granular stresses are reduced, the shearing resistance of the soil decreases. If pore pressures develop to the point where the effective stresses acting between the grains become zero, the soil particles will be in suspension and behave like a viscous fluid. Soil liquefaction may cause the temporary loss/reduction of foundation capacity, settlement, and movement of the slope along the shoreline. Since the proposed structure will be pile-supported, the greatest risk of soil liquefaction, if it occurs, would be to the stability of the slope.

The risk of liquefaction or cyclic softening is low for soils with relatively high plasticity. According to various researchers, soils with a plasticity index greater than 18 is considered non-liquefiable. Based on the Atterberg limits tests conducted for this project, the plasticity index of the submerged soft soils ranged from 18 to 43. As such, it is our opinion that the risk of soil liquefaction is low. Liquefaction may still occur within sand seams confined in the upper estuarine deposits. However, these sandy layers appear to be of limited thickness and not continuous and hence should not impact the overall performance of the slope.

5.4 MINE HAZARD AREAS

Mine hazard areas are identified in AMC Section 19.70.415 (A)(4) as “*areas underlain or affected by mine workings such as adits, gangways, tunnels, drifts, or airshafts, and those areas of probable sinkholes, gas releases, or subsidence due to mine workings. Factors that should be considered*

include proximity to development, depth from ground surface to mine working, and geologic material.”

Based on review of the Washington State Department of Natural Resources Geologic Information Portal, the project site is not subject to mine hazards. The nearest mine in the project vicinity is a sand and gravel pit mine mapped about 1.9 miles to the southwest. There are no mine-related activities at the project site that could cause sinkholes, gas releases, or subsidence.

5.5 VOLCANIC HAZARD AREAS

Volcanic hazard areas are identified in AMC Section 19.70.415 (A)(5) as *“areas subject to pyroclastic flows, lava flows, debris avalanche, and inundation by debris flows, lahars, mudflows, or related flooding resulting from volcanic activity. Though there are no significant risks identified for the city and immediate surrounding area, other than airborne particulate impacts from an eruption.”*

As described in the AMC, specific risks for the project vicinity from volcanic hazards are limited to eruption-related plumes and ejecta. It is our opinion that the project site is not subject to volcanic hazards that would need to be accommodated by modifications to the design of the proposed new dock structure.

5.6 TSUNAMI HAZARD AREAS

Tsunami hazard areas are identified in AMC Section 19.70.415 (A)(6) as *“coastal areas and lake shoreline areas susceptible to flooding, inundation, debris impact, and/or mass wasting as the result of coastal wave action generated by seismic events or other geologic events. Suspected tsunami hazard areas are indicated on the Tsunami Hazard Map of the Anacortes-Whidbey Island Area, Washington: Modeled Tsunami Inundation from a Cascadia Subduction Zone Earthquake.”*

Based on review of the City of Anacortes Interactive GIS Map for Critical Areas, the project site is subject to tsunami hazards. The mapped hazard area in the vicinity of the project site extends westwards to between Q Avenue and Commercial Avenue, southwards to Seafarers Way, and northwards around the edge of the bay to 6th Street. As described in the Tsunami Design Zone Maps for the 2018 Washington State Building Code, the extent of the tsunami hazard area is *“modeled after a simulated 9.0 magnitude earthquake along the Cascadia subduction zone using a splay fault model with a ~2,500-year recurrence interval.”* The inundation elevation estimated from this event is about 14 feet above the NAVD88 datum, equivalent to MLLW elevation 14 feet.

As per ASCE 7-22, “structures located within the Tsunami Design Zone shall include design for tsunami effects as required by the state or locally adopted building code.” The City of Anacortes defines specific development standards for Tsunami hazards, listed in AMC Section 19.70.430 (D) as the following:

1. *Non-residential activities on sites containing areas susceptible to inundation to tsunami hazards must provide an evacuation and emergency management plan.*
2. *The construction of structures designated Risk Categories III and IV as specified under currently adopted IBC are prohibited within a tsunami hazard area, except that:*
 - a. *A vertical evacuation tsunami refuge may be permitted to be located in a tsunami hazard zone provided it is constructed in accordance with FEMA P646;*
 - b. *Community critical facilities may be permitted to be located within a tsunami hazard zone when such a location is necessary to fulfill their function, provided suitable structure and emergency evacuation measures have been incorporated.*

As the proposed dock is classified as a Risk Category II structure, AMC 19.70.430 (D)(2) does not apply. However, the City may require an evacuation and emergency management plan, as described above.

5.7 OTHER HAZARD AREAS

Other hazard areas are identified in Section 19.70.415 (A)(7) as “areas determined by the Director to be susceptible to other geological events including mass wasting, debris flows, rock falls, and differential settlement.” The Director is the Director of the Planning, Community, and Economic Development, or the Director’s designee.

From field reconnaissance at the project site, it is our opinion that no other geologic hazards are present at the site.

6.0 CONCLUSIONS AND RECOMMENDATIONS

6.1 SEISMIC SITE CLASS AND GROUND RESPONSE ANALYSIS

We understand that the seismic design of the new dock will be accomplished in accordance with ASCE 7-22, based on the site soil conditions and site classifications defined in Chapter 20 of ASCE 7-22. As discussed in Section 5.3 above, it is our opinion that the liquefaction potential of the site soils is low. As such, the site coefficients can be determined based on a Site Class E.

As requested, a site-specific ground response analysis has been completed by our Clarity Engineering under a subcontract to PanGEO. The analysis was in part based on the shear wave velocity profile obtained at the site by Global Geophysics. The results of the shear wave velocity measurements and the site-specific ground response analysis are included as Appendix F of this report.

6.2 SHORELINE SLOPE STABILITY ANALYSIS

6.2.1 Basis of Analysis

As discussed previously, the slope along the shoreline is considered at moderate risk of instability, especially during the design seismic event. To assess the stability of the slope, we performed a quantitative slope stability analysis based on the generalized subsurface profile A-A' as shown on Figure 3. Our slope stability analysis was performed using the Slide2 software developed by RocScience, Inc. A search routine was performed to evaluate the potential failure surfaces for both static and pseudo-static (seismic) conditions.

Soils: Soil parameters were selected for the geologic units based on observed soil types, the results of SPT tests performed in the project vicinity, CPT correlations, and our experience and engineering judgment. Soil parameters utilized in our stability analyses are summarized on Figures 4 and 5.

Groundwater: Groundwater was modeled at the MLLW elevation roughly corresponding to Mean High-High Water, at elevation 8 feet. Saturated soil properties were applied to all soil layers at and below this level.

Peak Ground Accelerations: A modified peak ground acceleration (PGA_m) of 0.47g was obtained based on ASCE 7-22 and a site class E, through the ASCE 7 Hazard Tool website. A horizontal seismic coefficient equal to one half of the PGA_m , or 0.235g, was used in our pseudo-static slope stability analysis, consistent with the current state of practice.

The current state of practice considers acceptable minimum factors of safety (FS) against global instability of 1.5 under static conditions and 1.1 under seismic conditions.

6.2.2 Results and Discussion/Recommendations

As indicated on Figure 4, for static conditions, the results of our analysis indicate that the slope at T-Dock is sufficiently stable, with factor of safety greater than 1.5.

For the pseudo-static condition (i.e., seismic condition), as indicated on Figure 5, the factors of safety are less than 1.0, suggesting a risk of significant lateral slope movement during the design seismic event. We understand that there is a buried timber bulkhead at the site. Details of the buried timber bulkhead including its location and geometry are not known. As such, we did not consider the presence of the timber bulkhead in our analysis and hence our results are likely conservative.

To stabilize the slope during the design seismic event, one option is to install a sheetpile bulkhead along the top of the slope. The steel sheet pile should extend to at least Elevation -25 feet (i.e., about 8 feet below the Upper Estuarine) based on geotechnical considerations. This would truncate potential upland failures from propagating eastwards beneath the dock and prevent the soil mass from applying excessive lateral loads upon the foundation piles. Deeper embedment maybe needed from the structural design perspective. Please refer to Section 6.4 of this report for the recommended design pressures for the bulkhead.

If the steel bulkhead will not be installed, slope movements during the design seismic event will impose lateral loads on the steel pipe piles supporting the dock. Additional discussions are included in Section 6.3.4 on this report.

6.2.3 Existing Timber Piles

We understand that the existing timber piles will be extracted and removed. However, from the geotechnical engineering and slope stability considerations, unless the existing timber piles interfere with the installation of the new piles, it is beneficial to leave the buried portion of the timber piles in place by cutting it off at the midline. The presence of the timber piles reinforces the slopes and would improve the site slope stability.

6.3 NEW PILE FOUNDATIONS

Currently planned, the replacement dock will be supported with open-ended steel pipe piles. It is our opinion that the selected pile type is appropriate. If desired, piles could be filled with concrete to increase stiffness and reduce deflection.

All piles will need to be driven sufficiently into the dense to very dense glaciomarine deposits. As indicated on the subsurface profile on Figure 3, the very dense deposits are anticipated to be present at about Elevation -72 feet. Significant penetrations into the very dense soils (i.e., below Elevation -72 feet) may be difficult to achieve, depending on pile wall thickness and pile hammer size. As a result, for preliminary planning purposes, we suggest limiting pile penetration to no deeper than Elevation -77 feet (i.e., 5 feet into very dense soils, or about 15 feet below medium dense soils). Deeper pile penetration can be achieved with appropriately sized hammer and adequate wall thickness. Alternatively, pre-drilling from within the piles may be considered to facilitate the pile penetration.

The piles should be galvanized or coated for corrosion protection. The corrosion protection should extend at least 3 feet below the mudline.

6.3.1 Previously Installed Piles at A-Dock

We reviewed the driving records of recently installed, 18-inch diameter, open-end steel pipe piles at A-Dock, to gain a better understanding of the pile behaviors. Specifically, our review focuses on the four abutment piles at A-Dock, designated A1 through A4, that were re-struck with an impact hammer to verify their capacities. These piles were initially driven with an APE-200 vibratory hammer to 10 feet above the design pile tip elevation, and then driven with a Delmag D30-52 diesel impact hammer to the design tip elevation. The ultimate axial capacity was determined based on the WSDOT pile driving formula, and the calculated capacity ranged from 328 and 424 kips, at a tip elevation of -58 feet. However, the WSDOT formula procedure relies on pile set-up (i.e., increase in pile capacity with time) and should be used with ample caution, as not all soils exhibit significant soil set-up. Therefore, the actual pile capacities may not be as high as calculated by the WSDOT formula procedure.

It appears that the piles at A-dock were generally terminated in medium dense to dense soils, or with only a few feet of penetration into the very dense soils.

6.3.2 Axial Pile Capacity of New Piles

To support the 30% design, we consider the use of 18- and 24-inch diameter steel pipe piles. We assume that these piles will be driven into the very dense soils. The estimate axial pile capacities, in both tension and compression, are summarized on the Figures 6 and 7.

The axial capacities of pile groups can be calculated as sums of individual piles, with no reduction for pile group effects, assuming that the piles are spaced at least 3 times its pile diameter (center-to-center spacing).

As previously discussed, because the site soils have relatively high plasticity indexes and hence the risk of soil liquefaction is low, it is our opinion that downdrag due to liquefaction-induced settlement need not be included in the pile design.

6.3.3 Lateral Capacity and LPile Analysis

The lateral capacity of piles can be evaluated using the computer program LPILETM. The soil parameters for LPILE analysis are presented in Table 1, following page. Soil layers roughly correspond to the soil units described in Section 4.2. The soils parameters are appropriate for both static and cyclic loads.

When running the LPILE program, the sloping ground surface should also be an input parameter, to account for the reduce soil resistance on the downslope side of the piles.

Table 1. Soil Parameters for LPile Analysis							
Soil Layer	LPILE Soil Type	Bottom Elev. MLLW (ft.)	Effective Unit Weight (pcf)	Friction Angle ϕ (deg.)	Cohesion (psf)	ϵ_{50}	Subgrade Modulus (k, pci)
1	Sand	5.5	120	31	0	NA	90
2	Clay	-17	45	0	300	.02	30
3	Clay	-61	45	0	600	.015	45
4	Sand	-71	65	38	0	NA	60
4	Sand	-88.5	68	42	0	NA	125

Group effects should be considered for piles subject to lateral loads. When the P-y method of analysis is used, the value of “P” should be reduced using the P-multiplier (Pm) outlined in Table 2, below.

Table 2. P-Multipliers for Group Effects			
Pile Center-to-Center Spacing (in the direction of the loading)	P-Multiplier		
	Leading Row 1 Piles	Trailing Row 2 Piles	Trailing Row 3+ Piles

3 x pile diameter	0.7	0.5	0.35
5 x pile diameter	1.0	0.85	0.7

For piles spaced more than 5 times the pile diameter apart, the ground effect is considered negligible and need not be taken into design considerations.

6.3.4 Lateral Loads on Piles Due to Potential Seismic Shoreline Instability

Without the steel sheetpile bulkhead, our analysis indicates that the slope along the shoreline is likely to experience significant lateral movements during seismic condition. The anticipated slope movements will in turn impinge a lateral load on the steel pipe piles supporting the T-Dock.

Based on our analysis, we recommend that a uniform lateral pressure of 400 psf be applied to the embedded portion of the piles located above Elevation -18 feet. The pressure should be applied over one pile diameter.

The application of the lateral pressure should be limited to the piles located along the western (landside) edge of the dock; piles located east of the westernmost row of piles are not anticipated to experience significant lateral loads from the potential seismic slope movements due to the shadowing effects. In addition, within the footprint of the dock, the presence of new piles would sufficiently reinforce the slope that we do not anticipate significant movements below the dock.

For static/non-seismic conditions, it is not necessary to include the lateral earth pressure in the piles for design.

6.4 EARTH PRESSURE FOR BULKHEAD

If a bulkhead will be installed along the upslope side of the dock to improve seismic slope stability along the shoreline, the bulkhead should either consist of steel sheet piles, or cast-in-place concrete walls supported on driven piles.

Assuming the bulkhead will be located along the top/edge of the existing slope, we recommend that the bulkhead to be designed for a minimum exposed height of 8 feet, to account for potential sloughing of the slope face, especially during a strong seismic event.

We recommend that a lateral earth pressure of 60 pcf be used to size the bulkhead. A uniform surcharge of 100 psf of lateral pressure to account for the traffic surcharge and a seismic surcharge of $8H$ (where H is the retained height) should be included in the design calculation.

The passive resistance in front of the bulkhead can be estimated based on an allowable passive pressure 85 pcf. The passive pressure takes into account the descending slope and submerged conditions in front of the bulkhead. Due to the relative low passive resistance, additional lateral restraints may need to be provided by battered piles.

We also recommend that weepholes be installed to prevent build up of hydrostatic pressure behind the bulkhead. In general, the weepholes should be at least 1½ inch in diameter, and spaced no more than 8 to 10 feet apart.

7.0 EARTHWORK AND CONSTRUCTION CONSIDERATIONS

7.1 CONSTRUCTION CONSIDERATIONS FOR PILES

From a construction perspective, in addition to meeting the structural design demands, the steel pipes piles must be of sufficient wall thickness to achieve the design penetration and to withstand the stress during driving. The piles may be initially installed with a vibratory hammer. However, at least 10% of all production piles should be re-struck with an impact hammer to verify the required ultimate axial bearing capacity as determined by a wave equation analysis for piles (WEAP). A WEAP analysis should be performed by the contractor based on the actual pile lengths/sizes, pile driving hammer/equipment.

Spudding or surficial rip rap removal may be required to facilitate installation of the piles. Pile installation could also be obstructed by the presence of cobbles, boulders, buried tree stumps, previous foundations, or other obstructions at depth. To the best extent possible, provisions should be made in the contract documents to deal with potential obstructions during pile driving, and the contractor should be prepared in advance to deal with them.

If the pile meets driving refusal before reaching the minimum embedment, it may be necessary to clear out the soils inside of the pile before continuing driving. Pile cleanout should not occur within 2 pile diameters of the final pile tip elevation.

Individual pile lengths may need to be adjusted in the field based on conditions encountered during driving. Variable pile lengths should be anticipated, and provisions included in the contract

documents to facilitate adjustment in payments to the contractor based on actual lengths of piles installed.

To prevent damage and distortion to the pile tip under heavy driving resistance, we recommend that cast steel driving shoes be affixed to the pile tip. These shoes must be of the flush external fit configuration to ensure that frictional resistance along the pile exterior is not impaired by a projecting tip surface.

7.2 TEMPORARY EXCAVATIONS

All temporary excavations should be performed in accordance with Part N of WAC (Washington Administrative Code) 296-155. The contractor is responsible for maintaining safe excavation slopes and/or shoring.

All temporary excavations should be sloped or shored. Based on the soil conditions at the site, for planning purposes, it is our opinion that temporary excavations for the proposed construction may be sloped 1.5H:1V or flatter. All cuts must be re-evaluated in the field during construction, based on actual observed soil conditions and the presence of groundwater seepage

During wet weather, runoff water should be prevented from entering excavations. We also recommend that heavy construction equipment, building materials, excavated soil, and vehicular traffic should not be allowed within a distance equal to 1/3 of the slope height from the top of any excavation.

7.3 MATERIAL REUSE

In the context of this report, structural fill is defined as compacted fill placed under footings, concrete stairs and landings, slabs, or other load-bearing areas. Based on the soil conditions encountered in the borings, the onsite soil near the ground surface is primarily fine-grained. As such, the onsite soil is not suitable to be used as structural fill but can be used as general fill in the non-structural areas. Our recommendations for structural fill material and soil compaction are shown in Section 7.4. If use of the on-site soil is planned in the non-structural areas, the excavated soil should be stockpiled and protected with plastic sheeting to prevent softening from rainfall in the wet season.

7.4 STRUCTURAL FILL PLACEMENT AND COMPACTION

Structural fill, if needed, should consist of imported, well-graded, granular material, such as Gravel Borrow (Section 9.03.14 (1) of the 2022 WSDOT Standard Specifications), or approved

equivalent. Structural fill should be properly moisture conditioned, placed in loose, horizontal lifts less than 12 inches in thickness, and compacted to a dense and unyielding condition. The adequacy of compaction should be verified by a PanGEO representative. Alternatively, a minimum 95 percent maximum density as determined by ASTM D-1557 (Modified Proctor) may be used to determine the adequacy of the compacted fill.

Depending on the type of compaction equipment used and depending on the type of fill material, it may be necessary to decrease the thickness of each lift in order to achieve adequate compaction. PanGEO can provide additional recommendations regarding structural fill and compaction during construction.

7.5 UNDERGROUND UTILITIES

New underground piping should be bedded in crushed rock with a gradation corresponding to the WSDOT Gravel Backfill for Pipe Zone Bedding (9-03.12(3)). The bedding should extend up to the spring line of the pipe. Above this level, the trench excavation spoil may be used as backfill provided that the backfill can be compacted to at least 90% of the material's maximum dry density except that the upper two feet of fill beneath pavements should be compacted to 95% of the material's maximum dry density as determined by the Modified Proctor compaction test (ASTM D 1557).

7.6 TEMPORARY AND PERMANENT SURFACE DRAINAGE AND EROSION CONSIDERATIONS

Surface runoff can be controlled during construction by careful grading practices. Typically, this includes the construction of shallow, upgrade perimeter ditches or low earthen berms in conjunction with silt fences to collect runoff and prevent water from entering excavations or to prevent runoff from the construction area from leaving the immediate work site. Temporary erosion control may require the use of hay bales on the downhill sides of the project to prevent water from leaving the site and potential storm water detention to trap sand and silt before the water is discharged to a suitable outlet. All collected water should be directed under control to a positive and permanent discharge system.

Permanent control of surface water should be incorporated in the final grading design. Adequate surface gradients and drainage systems should be incorporated into the design such that surface runoff is directed away from structures and walls, adequately collected, and discharged to a suitable outlet.

Permanent erosion control measures such as covering exposed ground surfaces with topsoil or mulch, and installing landscaping, should be performed as soon as possible after construction to limit the time the exposed surfaces are susceptible to erosion.

7.7 WET WEATHER EARTHWORK

In our opinion, the proposed site construction may be accomplished during wet weather (such as in winter) without adversely affecting the site stability. However, earthwork construction performed during the drier summer months likely will be more economical.

General recommendations relative to earthwork performed in wet conditions are presented below:

- Earthwork should be performed in small areas to minimize subgrade exposure to wet weather. Excavation or the removal of unsuitable soil should be followed promptly by the placement and compaction of clean structural fill. The size and type of construction equipment used may have to be limited to prevent soil disturbance.
- During wet weather, the allowable fines content of the structural fill should be reduced to no more than 5 percent by weight based on the portion passing $\frac{3}{4}$ -inch sieve. The fines should be non-plastic.
- The ground surface within the construction area should be graded to promote run-off of surface water and to prevent the ponding of water. Due to the sensitivity of the silt and clay soils to moisture, a rocked construction pad consisting of 2-inch crushed rock should be considered over the footprint of the proposed buildings.
- Bales of straw and/or geotextile silt fences should be strategically located to control erosion and the movement of soil. Erosion control measures should be installed along all the property boundaries.
- Excavation slopes and soils stockpiled on site should also be covered with plastic sheets.

8.0 UNCERTAINTY AND LIMITATIONS

We have prepared this report for use by P|N|D Engineers, Inc., and the Port of Anacortes. Recommendations contained in this report are based on a site reconnaissance, a subsurface exploration program, review of pertinent subsurface information, and our understanding of the project. The study was performed using a mutually agreed-upon scope of work.

Variations in soil conditions may exist between the explorations and the actual conditions underlying the site. The nature and extent of soil variations may not be evident until construction

occurs. If any soil conditions are encountered at the site that are different from those described in this report, we should be notified immediately to review the applicability of our recommendations. Additionally, we should also be notified to review the applicability of our recommendations if there are any changes in the project scope.

The scope of our work does not include services related to construction safety precautions. Our recommendations are not intended to direct the contractors' methods, techniques, sequences or procedures, except as specifically described in our report for consideration in design. Additionally, the scope of our work specifically excludes the assessment of environmental characteristics, particularly those involving hazardous substances. We are not mold consultants nor are our recommendations to be interpreted as being preventative of mold development. A mold specialist should be consulted for all mold-related issues.

This report may be used only by the client and for the purposes stated, within a reasonable time from its issuance. Land use, site conditions (both off and on-site), or other factors including advances in our understanding of applied science, may change over time and could materially affect our findings. Therefore, this report should not be relied upon after 24 months from its issuance. PanGEO should be notified if the project is delayed by more than 24 months from the date of this report so that we may review the applicability of our conclusions considering the time lapse.

It is the client's responsibility to see that all parties to this project, including the designer, contractor, subcontractors, etc., are made aware of this report in its entirety. The use of information contained in this report for bidding purposes should be done at the contractor's option and risk. Any party other than the client who wishes to use this report shall notify PanGEO of such intended use and for permission to copy this report. Based on the intended use of the report, PanGEO may require that additional work be performed and that an updated report be reissued. Noncompliance with any of these requirements will release PanGEO from any liability resulting from the use this report.

Within the limitation of scope, schedule and budget, PanGEO engages in the practice of geotechnical engineering and endeavors to perform its services in accordance with generally accepted professional principles and practices at the time the Report or its contents were prepared. No warranty, express or implied, is made.

We appreciate the opportunity to be of service to you on this project. Please feel free to contact our office with any questions you have regarding our study, this report, or any geotechnical engineering related project issues.

Sincerely,

PanGEO, Inc.

A handwritten signature in blue ink, appearing to read 'Amanda One', enclosed in a rectangular box.

Amanda One, EIT
Staff Geotechnical Engineer



Siew L. Tan, P.E.
Principal Geotechnical Engineer

9.0 REFERENCES

- Lapen, T.J. (2000), *Geologic Map of the Bellingham 1:100,000 Quadrangle, Washington*. U.S. Geological Survey Open File Report 2000-5, scale 1:100,000.
- WSDOT (2023), *Standard Specifications for Road, Bridge and Municipal Construction, M 41-10*, Washington State Department of Transportation.



Base Map: Skagit County iMap



Not to Scale

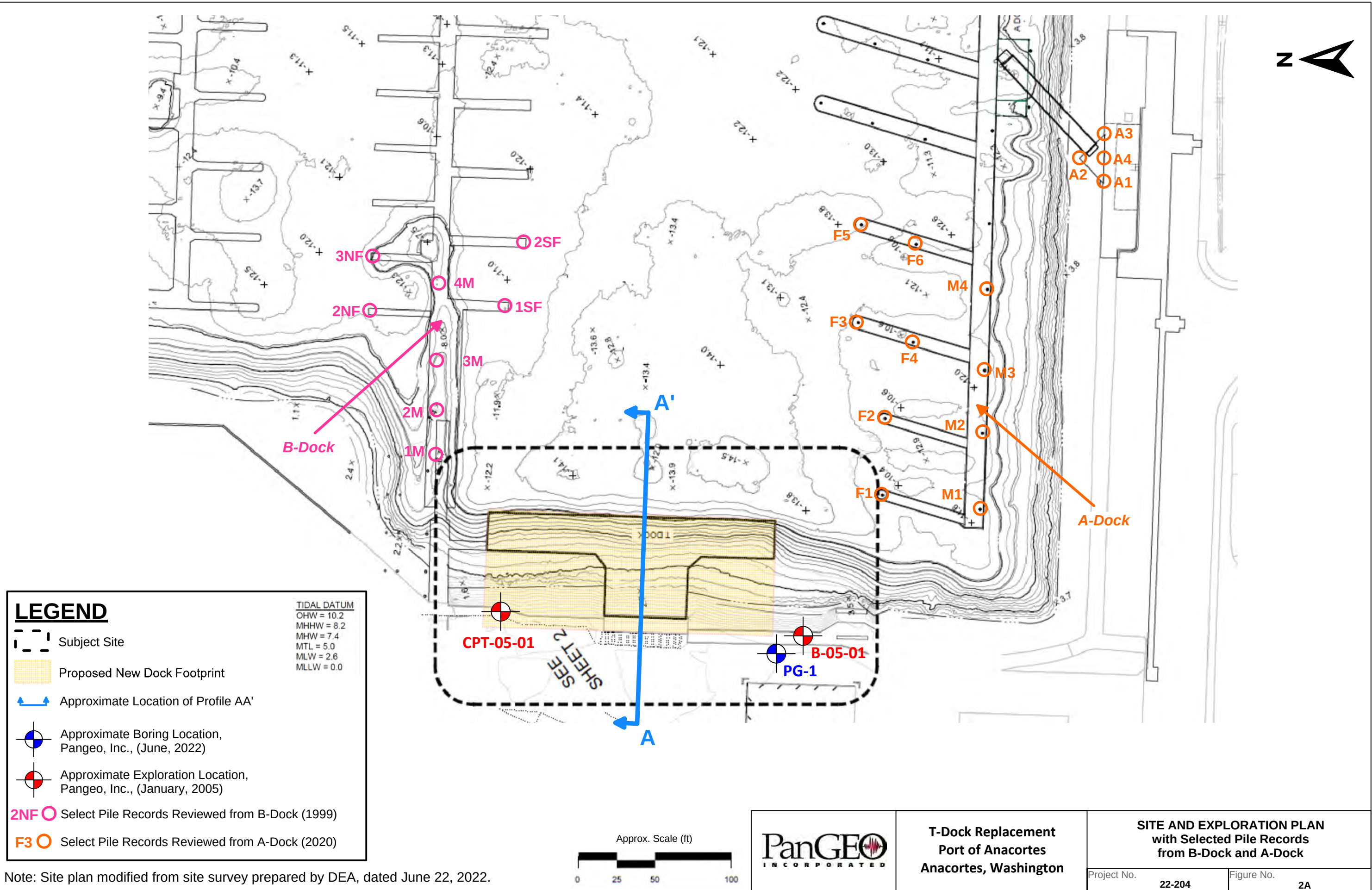


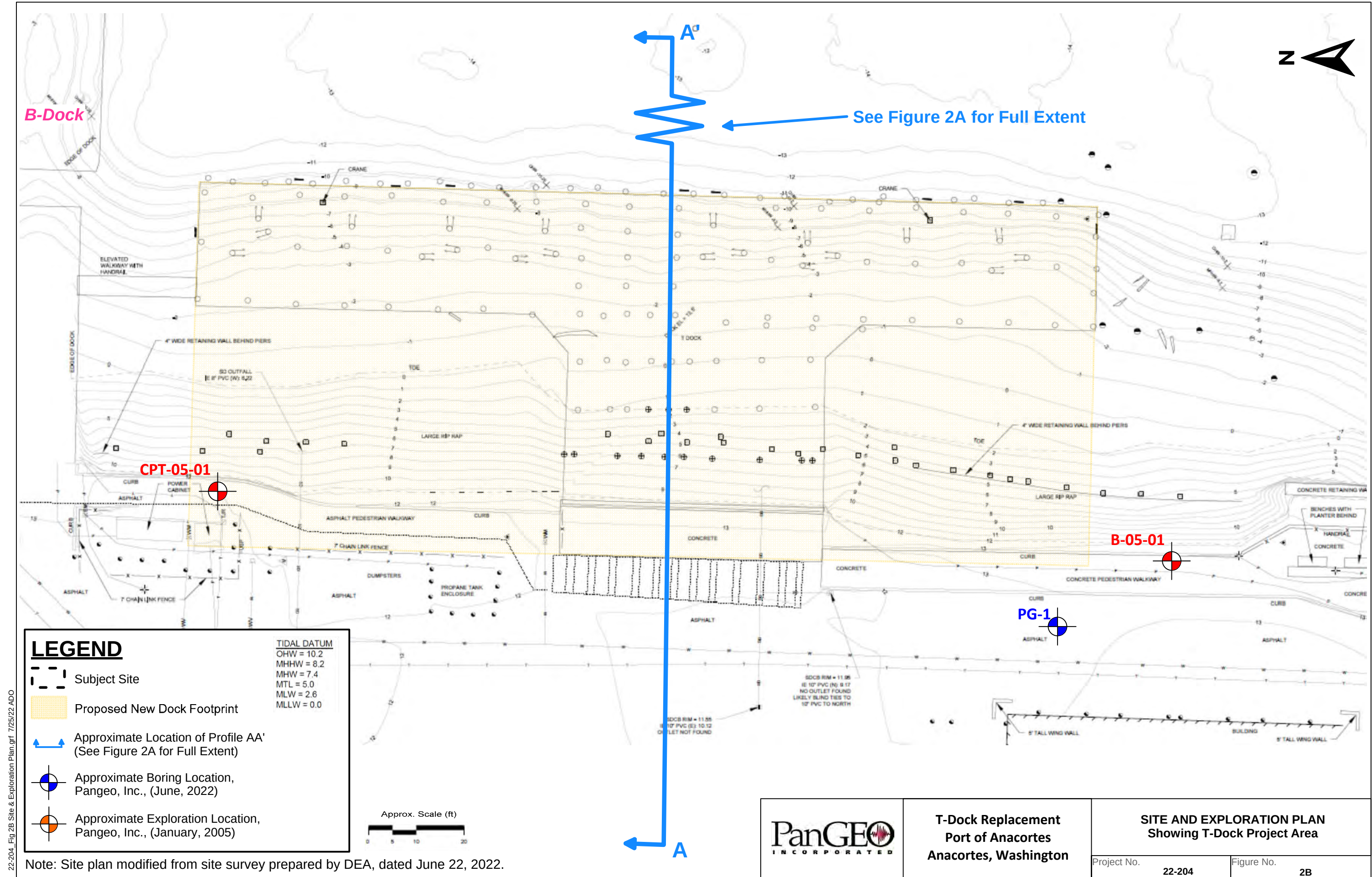
**T-Dock Replacement
Port of Anacortes
Anacortes, Washington**

VICINITY MAP

Project No. 22-204

Figure No. 1



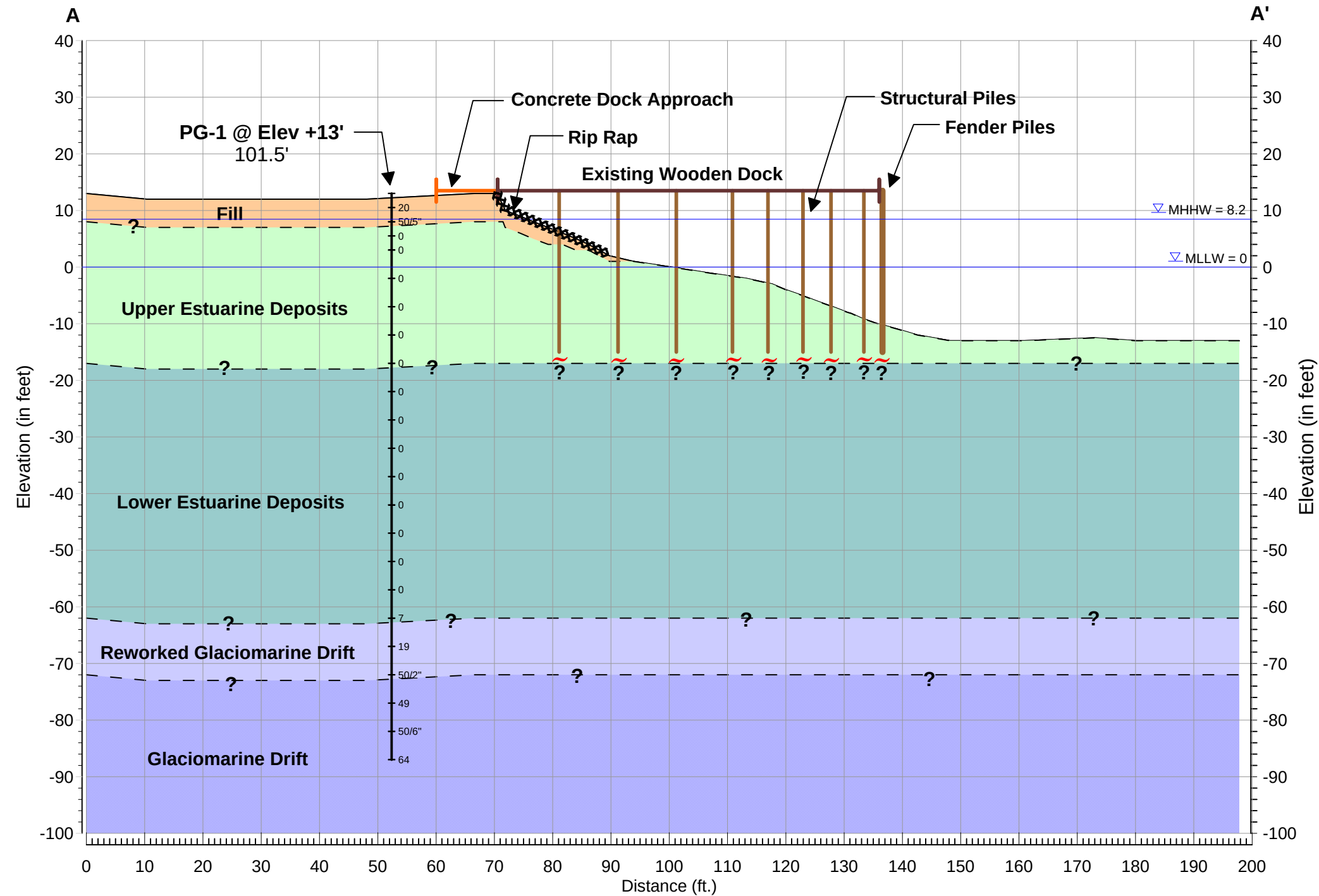


22-204, Fig 2B Site & Exploration Plan.grf 7/25/22 ADO

Note: Site plan modified from site survey prepared by DEA, dated June 22, 2022.

	T-Dock Replacement Port of Anacortes Anacortes, Washington	SITE AND EXPLORATION PLAN Showing T-Dock Project Area	
		Project No. 22-204	Figure No. 2B

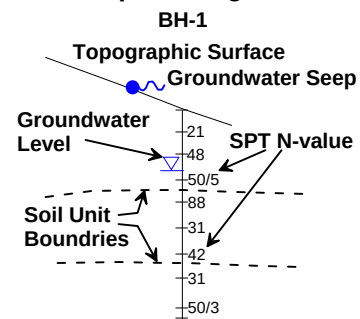
22-204 Figure 3.grf w/ 22-204 standard profile data.xls 7/13/22 (12:36:44) LAD



TIDAL DATUM, in elevation-feet: (See Note 10)

OHW, Ordinary High Water	= 10.2
MHHW, Mean Higher-High Water	= 8.2
MHW, Mean High Water	= 7.4
MTL, Mean Tide Level	= 5
MLW, Mean Low Water	= 2.6
MLLW, Mean Lower-Low Water	= 0

Graphics Legend:



Notes:

1. See Figure 2B for Site Plan view for detailed profile alignment and exploration locations.
2. Profile as drawn shows existing conditions at the T-Dock location.
3. Profile as drawn shows approximate locations and extents of supporting dock structures.
4. PG-1 offset from southwest corner of west side dock approach, by 50 feet south and 5 feet west.
5. No information exists for the installation of the existing timber pile lengths beneath the current T-Dock. Pile lengths and embedment depths unknown.
6. Transitions between soil units are best estimates and may vary from actual soil conditions.
7. Profile drawn from Sheet No. 3 of site topographic and bathymetric survey, provided by David Evans and Associates, Inc., dated May 27, 2022.
8. Topographic survey dated 5/2022, bathymetric survey dated 5/2019.
9. Horizontal Datum: North American Datum of 1983 with the 1991 adjustment (NAD/91) State Plane Coordinate System (SPCS), Washington North Zone based on survey control provided to DEA from Port of Anacortes.
10. Vertical Datum: Mean Lower Low Water (MLLW) National Tidal Datum Epoch 1941 - 1959 (NTDE41-59), based on Port of Anacortes Survey Control Monument "Jetty-2".

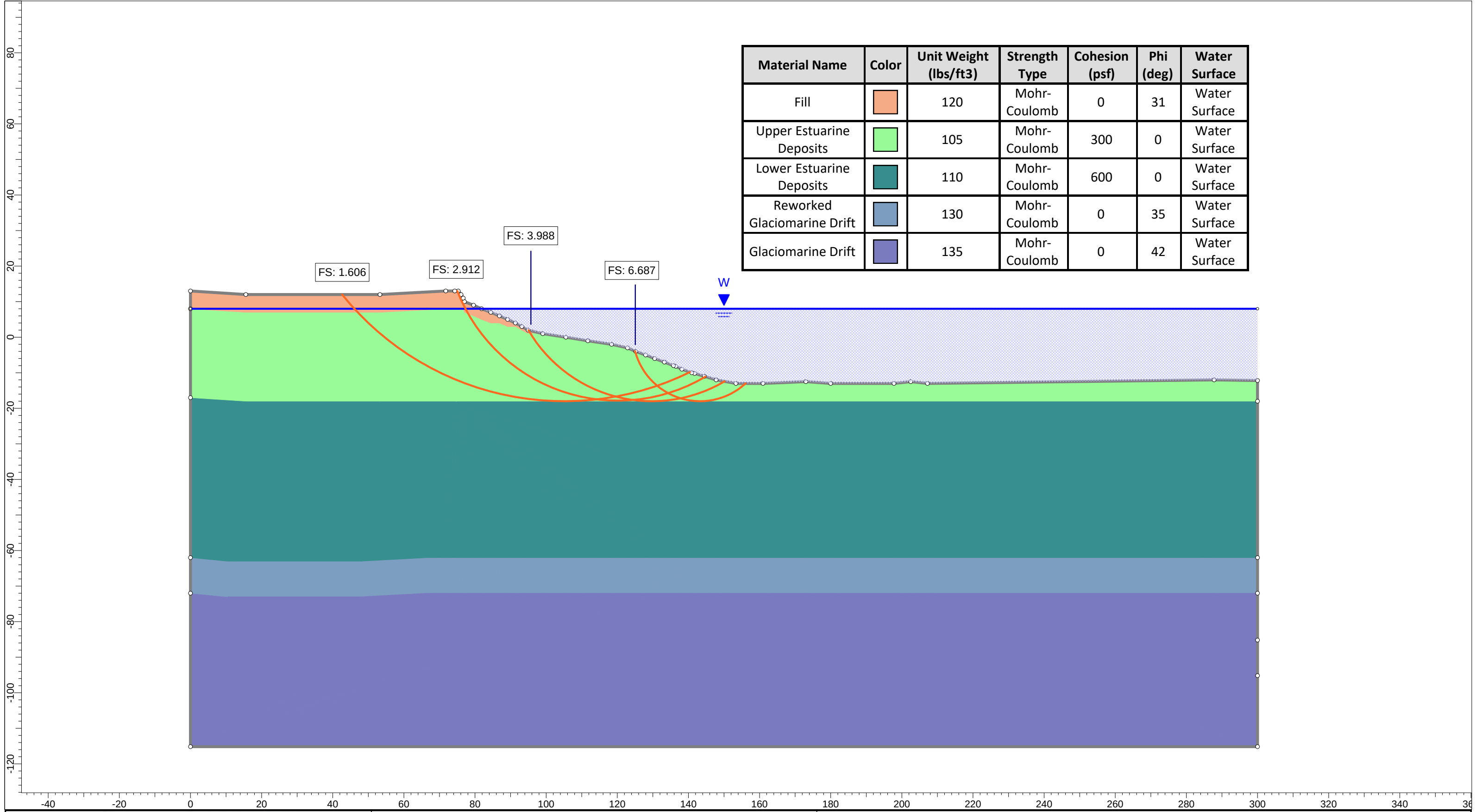


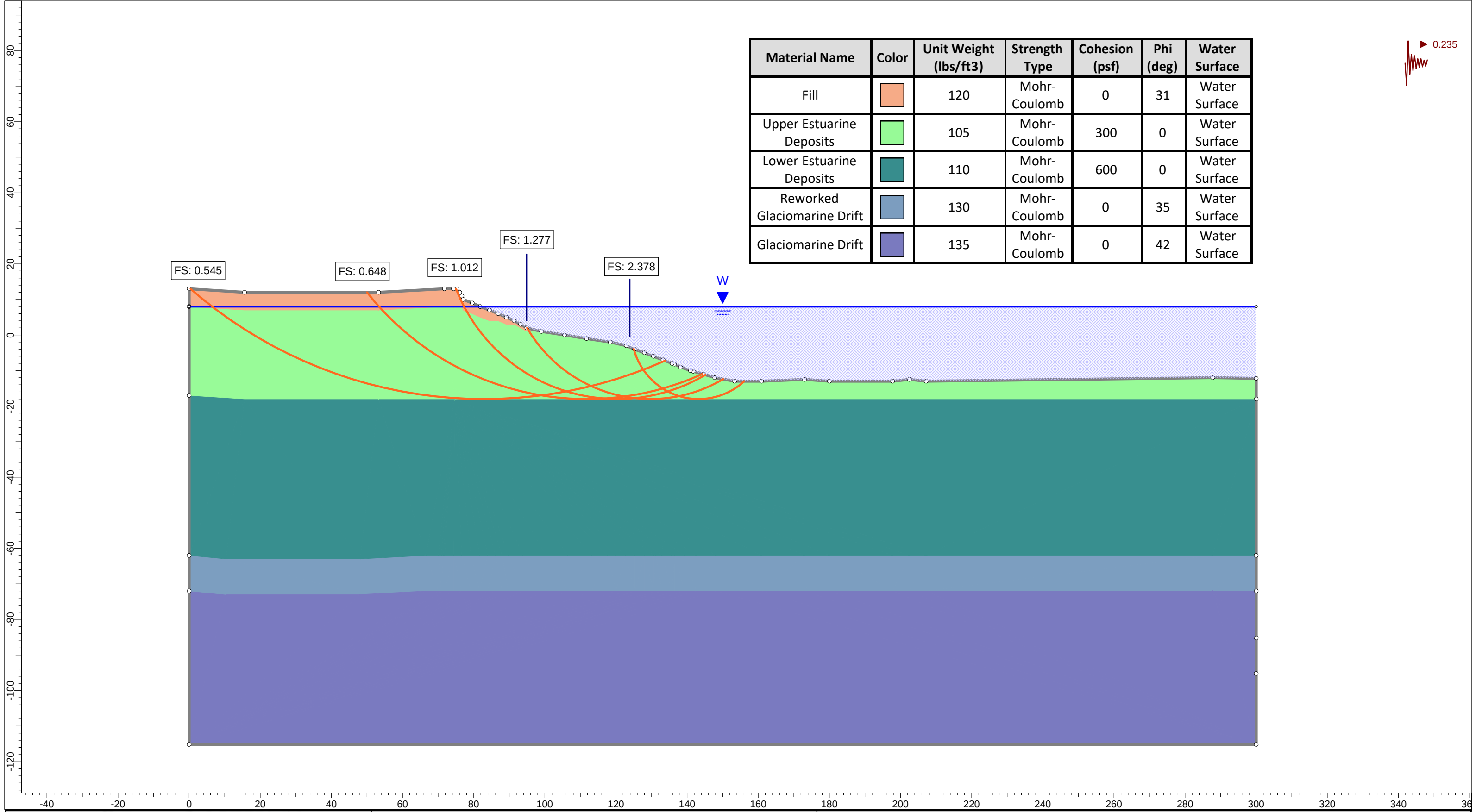
**T-Dock Replacement
Port of Anacortes
Anacortes, WA**

**GENERALIZED SUBSURFACE PROFILE
SECTION A-A'**

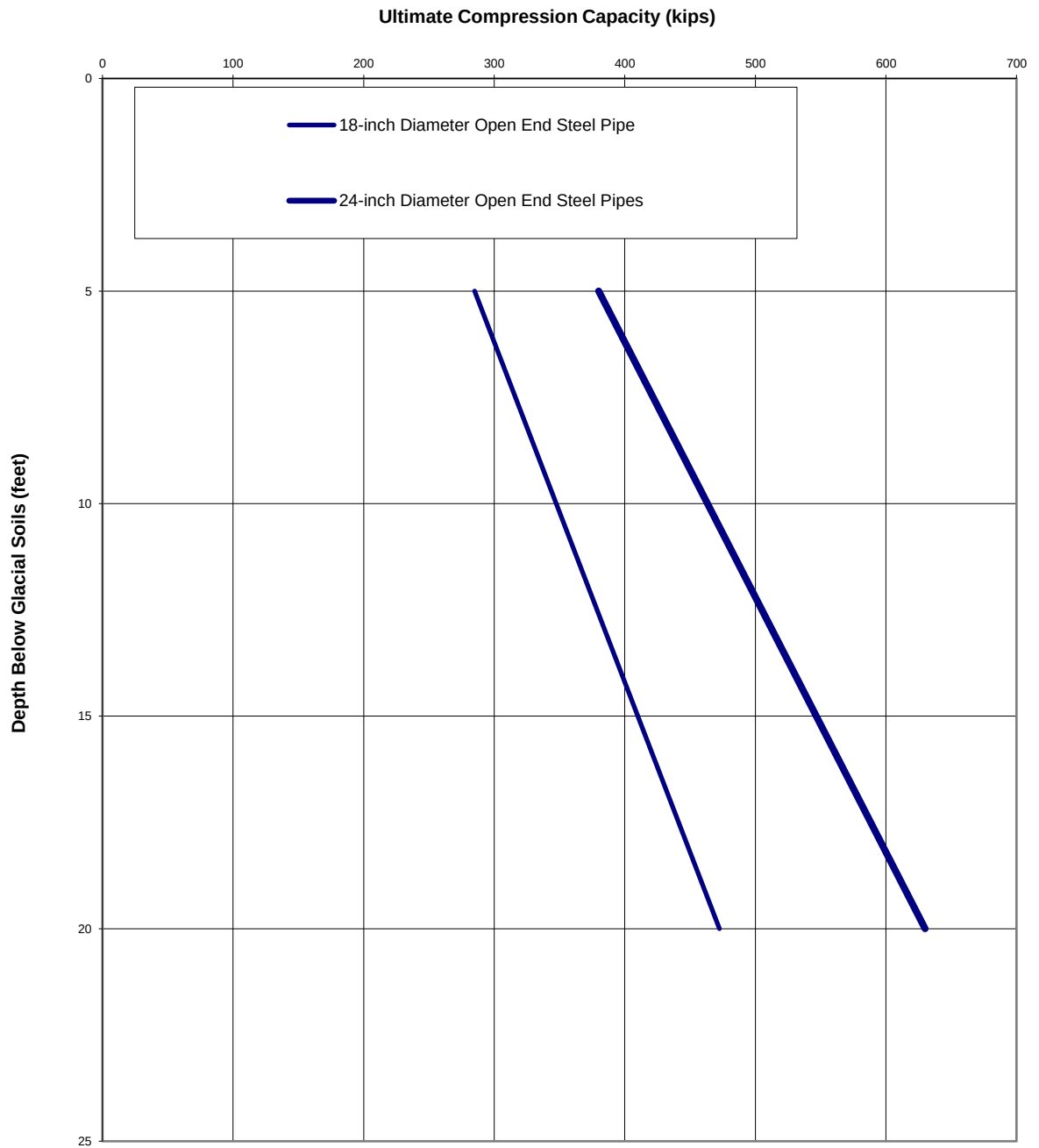
Project No. **22-204**

Figure No. **3**



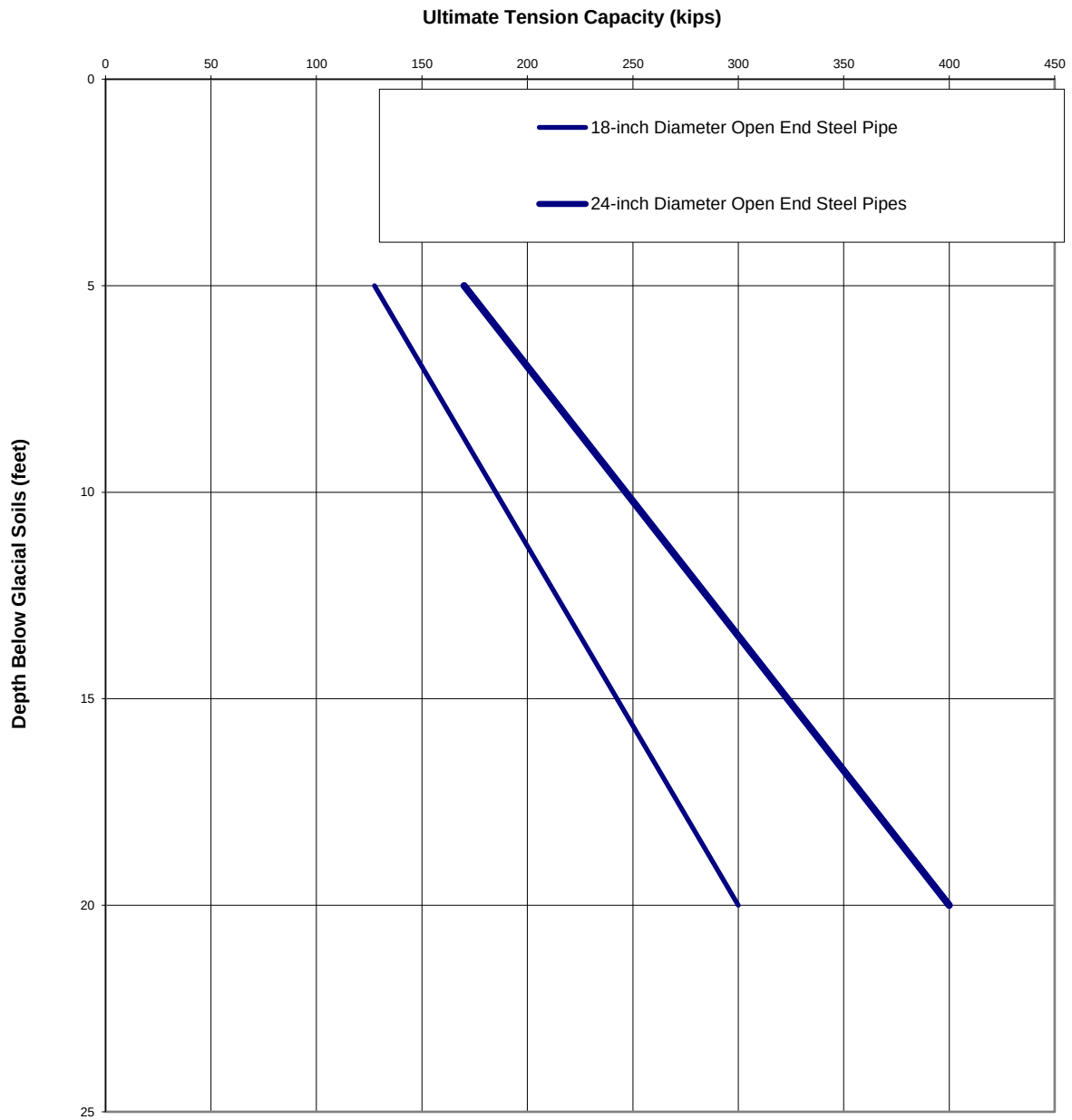


Material Name	Color	Unit Weight (lbs/ft3)	Strength Type	Cohesion (psf)	Phi (deg)	Water Surface
Fill		120	Mohr-Coulomb	0	31	Water Surface
Upper Estuarine Deposits		105	Mohr-Coulomb	300	0	Water Surface
Lower Estuarine Deposits		110	Mohr-Coulomb	600	0	Water Surface
Reworked Glaciomarine Drift		130	Mohr-Coulomb	0	35	Water Surface
Glaciomarine Drift		135	Mohr-Coulomb	0	42	Water Surface



Note:
 Top of glacial deposits estimated at Elevation -72 feet based on land-side exploratoions. See subsurface profile on Figure 3. Top of glacial soils may vary across the site.

	T-Dock Replacemet Port of Anacortes Anacortes, WA	PILE CAPACITY CHART ULTIMATE COMPRESSION CAPACITY	
		Project No. 22-204	Figure No. 6



Note:

Top of glacial deposits estimated at Elevation -72 feet based on land-side exploratoions. See subsurface profile on Figure 3. Top of glacial soils may vary across the site.



**T-Dock Replacemet
Port of Anacortes
Anacortes, WA**

**PILE CAPACITY CHART
ULTIMATE TENSION CAPACITY**

Project No.

22-204

Figure No.

7

APPENDIX A

SUMMARY BORING LOG

RELATIVE DENSITY / CONSISTENCY

SAND / GRAVEL			SILT / CLAY		
Density	SPT N-values	Approx. Relative Density (%)	Consistency	SPT N-values	Approx. Undrained Shear Strength (psf)
Very Loose	<4	<15	Very Soft	<2	<250
Loose	4 to 10	15 - 35	Soft	2 to 4	250 - 500
Med. Dense	10 to 30	35 - 65	Med. Stiff	4 to 8	500 - 1000
Dense	30 to 50	65 - 85	Stiff	8 to 15	1000 - 2000
Very Dense	>50	85 - 100	Very Stiff	15 to 30	2000 - 4000
			Hard	>30	>4000

UNIFIED SOIL CLASSIFICATION SYSTEM

MAJOR DIVISIONS		GROUP DESCRIPTIONS	
Gravel 50% or more of the coarse fraction retained on the #4 sieve. Use dual symbols (eg. GP-GM) for 5% to 12% fines.	GRAVEL (<5% fines)		GW: Well-graded GRAVEL
	GRAVEL (>12% fines)		GP: Poorly-graded GRAVEL
Sand 50% or more of the coarse fraction passing the #4 sieve. Use dual symbols (eg. SP-SM) for 5% to 12% fines.	SAND (<5% fines)		GM: Silty GRAVEL
			GC: Clayey GRAVEL
	SAND (>12% fines)		SW: Well-graded SAND
			SP: Poorly-graded SAND
Silt and Clay 50% or more passing #200 sieve			SM: Silty SAND
			SC: Clayey SAND
	Liquid Limit < 50		ML: SILT
			CL: Lean CLAY
	Liquid Limit > 50		OL: Organic SILT or CLAY
			MH: Elastic SILT
			CH: Fat CLAY
			OH: Organic SILT or CLAY
Highly Organic Soils			PT: PEAT

- Notes:**
- Soil exploration logs contain material descriptions based on visual observation and field tests using a system modified from the Uniform Soil Classification System (USCS). Where necessary laboratory tests have been conducted (as noted in the "Other Tests" column), unit descriptions may include a classification. Please refer to the discussions in the report text for a more complete description of the subsurface conditions.
 - The graphic symbols given above are not inclusive of all symbols that may appear on the borehole logs. Other symbols may be used where field observations indicated mixed soil constituents or dual constituent materials.

DESCRIPTIONS OF SOIL STRUCTURES

Layered: Units of material distinguished by color and/or composition from material units above and below	Fissured: Breaks along defined planes
Laminated: Layers of soil typically 0.05 to 1mm thick, max. 1 cm	Slickensided: Fracture planes that are polished or glossy
Lens: Layer of soil that pinches out laterally	Blocky: Angular soil lumps that resist breakdown
Interlayered: Alternating layers of differing soil material	Disrupted: Soil that is broken and mixed
Pocket: Erratic, discontinuous deposit of limited extent	Scattered: Less than one per foot
Homogeneous: Soil with uniform color and composition throughout	Numerous: More than one per foot
	BCN: Angle between bedding plane and a plane normal to core axis

COMPONENT DEFINITIONS

COMPONENT	SIZE / SIEVE RANGE	COMPONENT	SIZE / SIEVE RANGE
Boulder:	> 12 inches	Sand	
Cobbles:	3 to 12 inches	Coarse Sand:	#4 to #10 sieve (4.5 to 2.0 mm)
Gravel		Medium Sand:	#10 to #40 sieve (2.0 to 0.42 mm)
Coarse Gravel:	3 to 3/4 inches	Fine Sand:	#40 to #200 sieve (0.42 to 0.074 mm)
Fine Gravel:	3/4 inches to #4 sieve	Silt	0.074 to 0.002 mm
		Clay	<0.002 mm

TEST SYMBOLS

for In Situ and Laboratory Tests listed in "Other Tests" column.

ATT	Atterberg Limit Test
Comp	Compaction Tests
Con	Consolidation
DD	Dry Density
DS	Direct Shear
%F	Fines Content
GS	Grain Size
Perm	Permeability
PP	Pocket Penetrometer
R	R-value
SG	Specific Gravity
TV	Torvane
TXC	Triaxial Compression
UCC	Unconfined Compression

SYMBOLS

Sample/In Situ test types and intervals

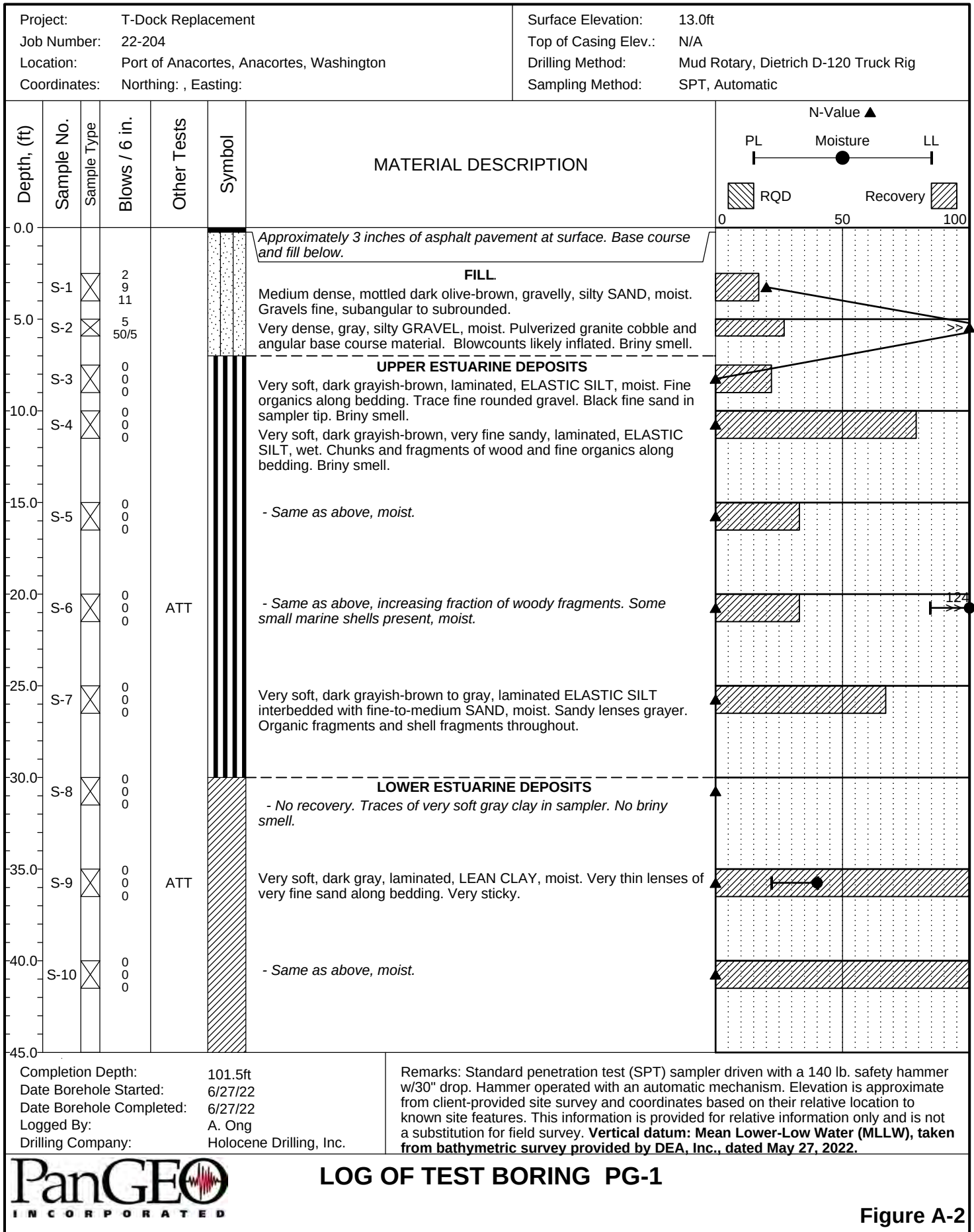
	2-inch OD Split Spoon, SPT (140-lb. hammer, 30" drop)
	3.25-inch OD Split Spoon (300-lb hammer, 30" drop)
	Non-standard penetration test (see boring log for details)
	Thin wall (Shelby) tube
	Grab
	Rock core
	Vane Shear

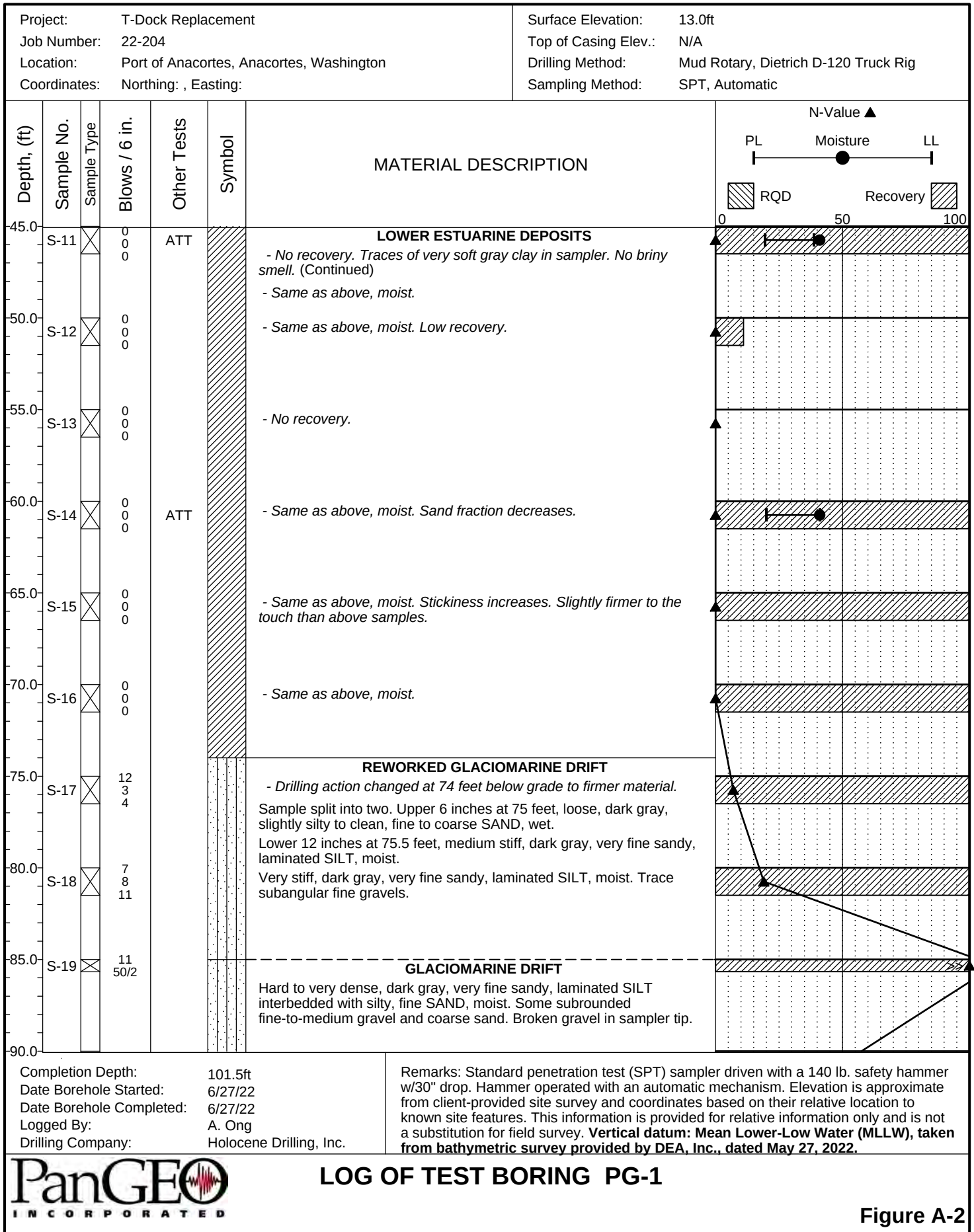
MONITORING WELL

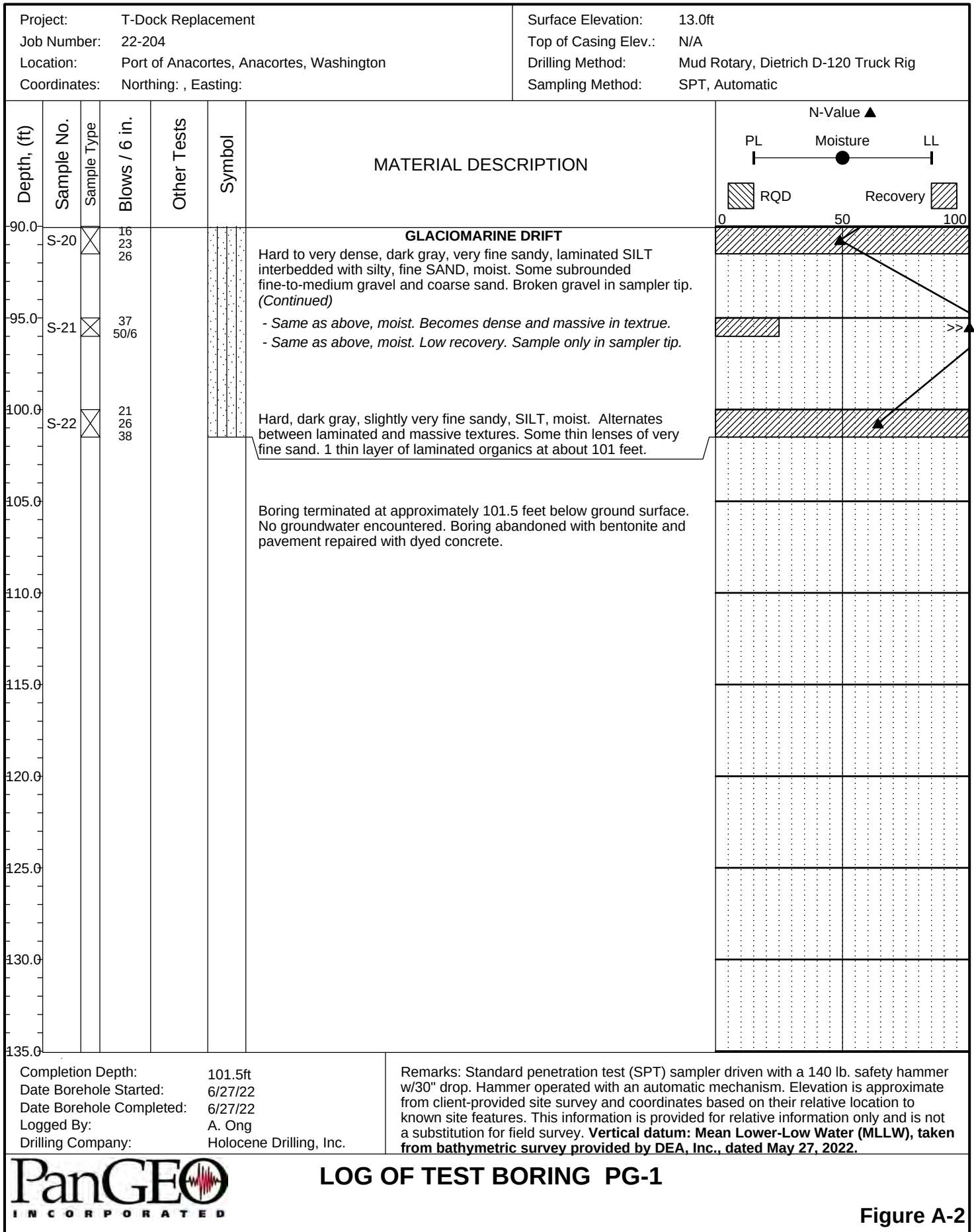
	Groundwater Level at time of drilling (ATD)
	Static Groundwater Level
	Cement / Concrete Seal
	Bentonite grout / seal
	Silica sand backfill
	Slotted tip
	Slough
	Bottom of Boring

MOISTURE CONTENT

Dry	Dusty, dry to the touch
Moist	Damp but no visible water
Wet	Visible free water







LOG OF TEST BORING PG-1

Figure A-2

The stratification lines represent approximate boundaries. The transition may be gradual.

Sheet 3 of 3

APPENDIX B

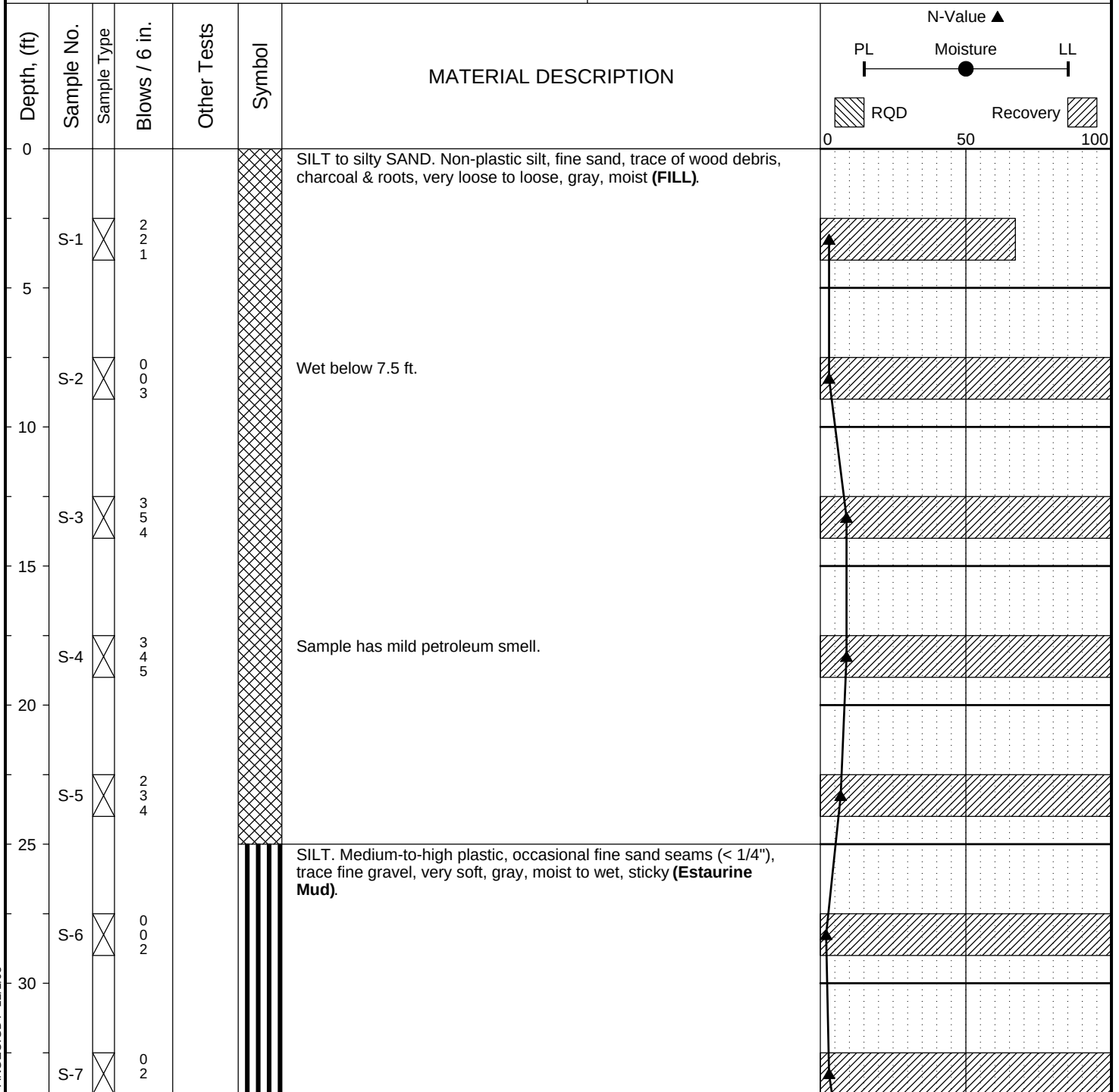
LABORATORY TESTING

APPENDIX C

PREVIOUS EXPLORATIONS

Project: Cap Sante Boat Haven Marina
 Job Number: 04-076
 Location: Anacortes, Washington
 Coordinates: Northing: , Easting:

Surface Elevation:
 Top of Casing Elev.: N/A
 Drilling Method: Hollow Stem Auger
 Sampling Method: SPT



Completion Depth: 99.0ft
 Date Borehole Started: 1/13/05
 Date Borehole Completed: 1/13/05
 Logged By: CKM
 Drilling Company: Holocene Drilling, Inc.

Remarks:

LOG OF BOREHOLE 04-076-1.GPJ PANGEO.GDT 12/1/05

PanGEO
 INCORPORATED
 Phone: 206.262.0370

LOG OF TEST BORING B-05-01

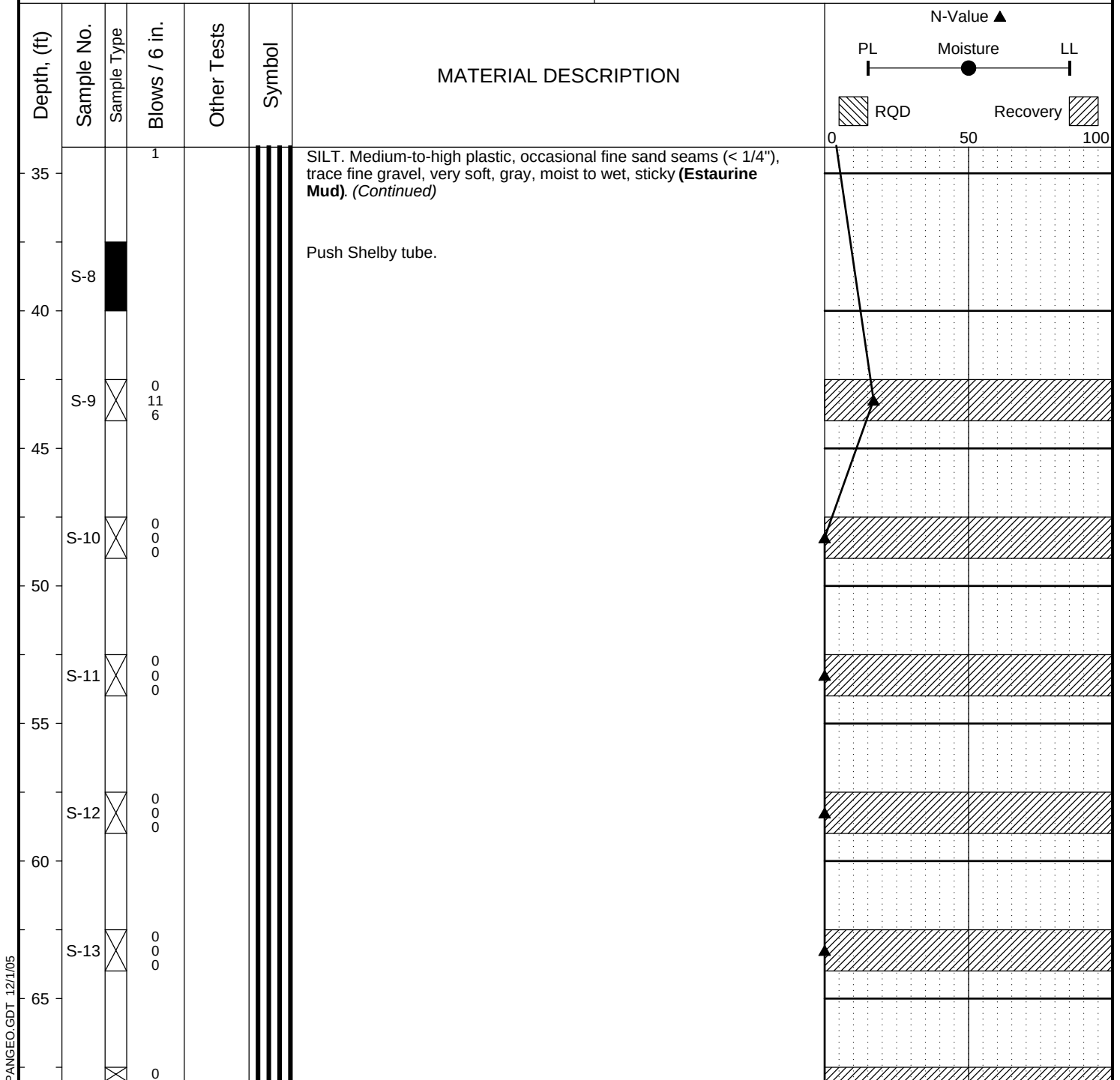
Figure A-2

Sheet 1 of 3

The stratification lines represent approximate boundaries. The transition may be gradual.

Project: Cap Sante Boat Haven Marina
 Job Number: 04-076
 Location: Anacortes, Washington
 Coordinates: Northing: , Easting:

Surface Elevation:
 Top of Casing Elev.: N/A
 Drilling Method: Hollow Stem Auger
 Sampling Method: SPT

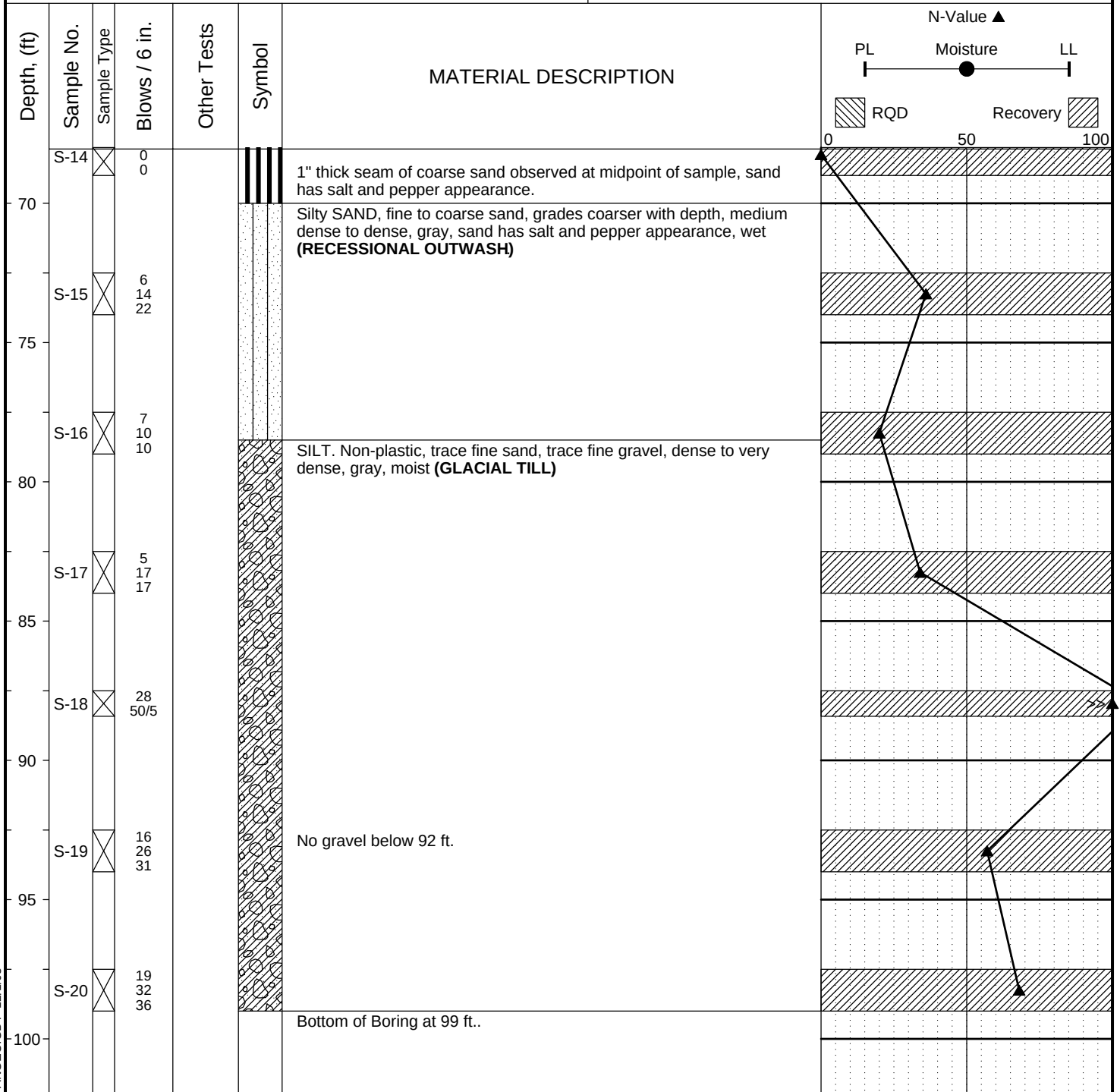


Completion Depth: 99.0ft
 Date Borehole Started: 1/13/05
 Date Borehole Completed: 1/13/05
 Logged By: CKM
 Drilling Company: Holocene Drilling, Inc.

Remarks:

Project: Cap Sante Boat Haven Marina
 Job Number: 04-076
 Location: Anacortes, Washington
 Coordinates: Northing: , Easting:

Surface Elevation:
 Top of Casing Elev.: N/A
 Drilling Method: Hollow Stem Auger
 Sampling Method: SPT



Completion Depth: 99.0ft
 Date Borehole Started: 1/13/05
 Date Borehole Completed: 1/13/05
 Logged By: CKM
 Drilling Company: Holocene Drilling, Inc.

Remarks:

PanGEO
 INCORPORATED
 Phone: 206.262.0370

LOG OF TEST BORING B-05-01

Figure A-2

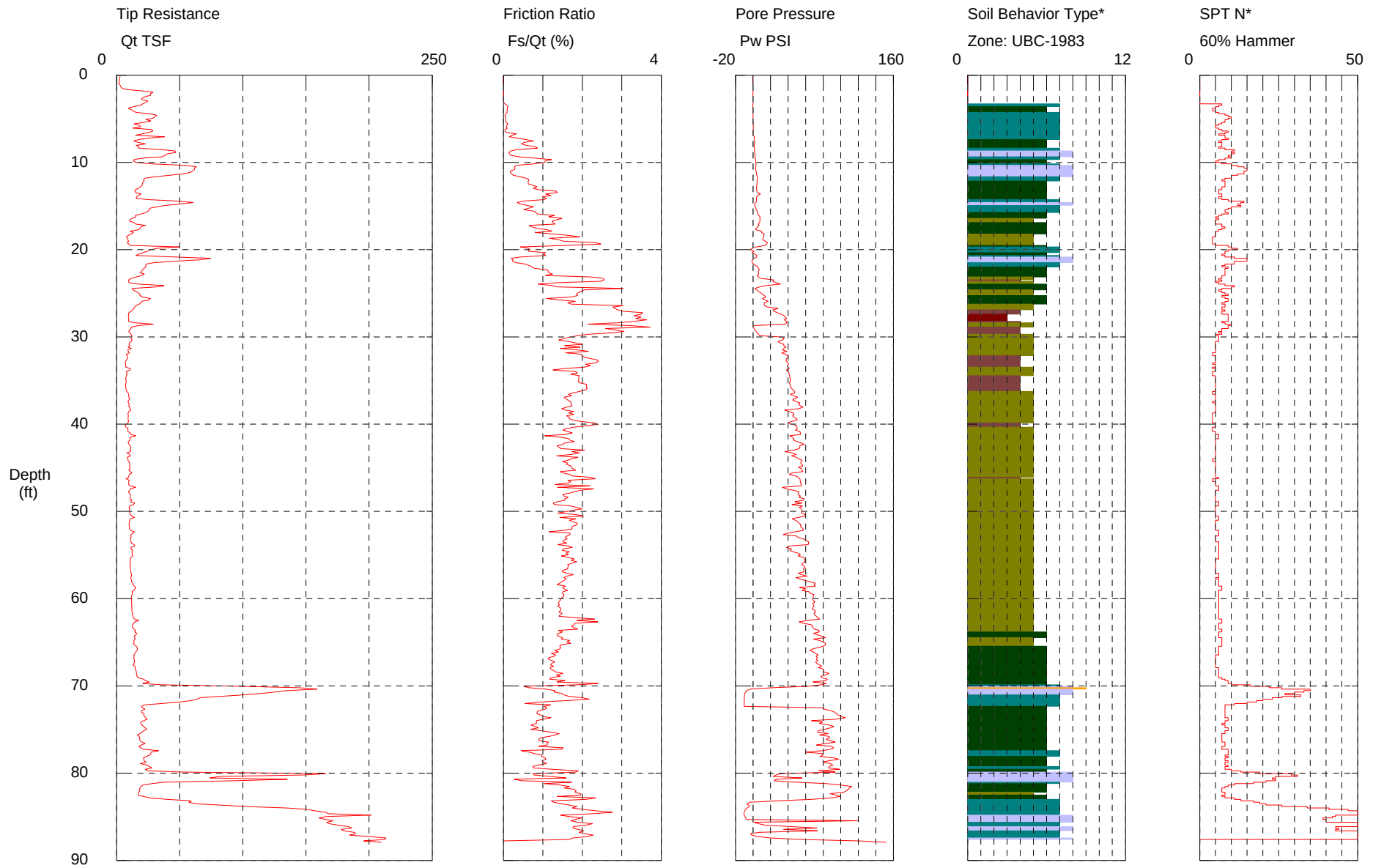
The stratification lines represent approximate boundaries. The transition may be gradual.

Sheet 3 of 3

PanGeo

Operator: Brown
Sounding: CPT-05-01
Cone Used: DSG0851

CPT Date/Time: 1/25/2005 8:51:04 AM
Location: Cap Sante Boat Haven
Job Number:



Maximum Depth = 87.93 feet

Depth Increment = 0.164 feet

1 sensitive fine grained
2 organic material
3 clay

4 silty clay to clay
5 clayey silt to silty clay
6 sandy silt to clayey silt

7 silty sand to sandy silt
8 sand to silty sand
9 sand

10 gravelly sand to sand
11 very stiff fine grained (*)
12 sand to clayey sand (*)

APPENDIX D

PILE DRIVING RECORDS FROM B-DOCK

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-96

PREPARED BY: Terry Culbertson

PROJECT POA 'B-dock'

DATE: March 5, 1999

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
1				1	4	114		Initial water depth was -7'
2				2	5	114		
3				3	7	114		
4				4	7	114		
5				5	9	114		
6				6	11	114		
7				7	10	114		
8				8	12	114		
9				9				
10				0				
1				1				
2				2				
3				3				
4				4				
5	Weight			5				
6	of pile			6				
7	hammer			7				
8				8				
9				9				
20				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
30				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
40				0				
1				1				
2				2				
3				3				
4	5	114		4				
5	5	114		5				
6	3	114		6				
7	3	114		7				
8	4	114		8				
9	4	114		9				
40	5	114		0				

PILE TYPE: Gulv 50' x 12 3/4" x 70'
 LOCATION: Flout #1 (IM)
 DATE DRIVEN: March 5
 HAMMER TYPE: Union #1
 MANUFACTURER: Union Iron Works
 RATED ENERGY: 13,100 ft. lbs.

CONTRACTOR: Culbertson Marine Const. Co.
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: -
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: -

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-98

PREPARED BY: Terry Culbertson

PROJECT POA B-dock

DATE: March 5, 1999

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
1				1	7	96		Initial water depth was - 7'
2				2	5	96		
3				3	9	96		
4				4	10	96		
5				5	10	96		
6				6	11	96		
7				7	9	96		
8				8	11	96		
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7	Weight			7				
8	of pile			8				
9	or hammer			9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5	5	96		5				
6	6	96		6				
7	8	96		7				
8	1	96		8				
9	5	96		9				
0	7	96		0				

PILE TYPE: Galv Steel 12 1/2 x .500 x 70' 0"
 LOCATION: Float #2 (2M)
 DATE DRIVEN: March 5, 1999
 HAMMER TYPE: Union #1
 MANUFACTURER: Union Iron Works
 RATED ENERGY: 13,100 ft. lbs.

CONTRACTOR: Culbertson Marine Const. Inc.
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: -
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: -

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-99

PREPARED BY: mike Anderson

PROJECT POA B-dock

DATE: 3-9-99

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
16 1				57 1	12			
16 2				57 2	13			
17 3				57 3	13			
17 4				58 4	9			
19 5				58 5	9			
22 6				6 6	9			
22 7				6 7	12			
22 8				8	11			
22 9				9				
22 10				0				
25 1				1				
26 2				2				
27 3				3				
27 4				4				
28 5				5				
28 6				6				
28 7				7				
28 8				8				
28 9				9				
28 10				0				
28 11				1				
28 12				2				
28 13				3				
28 14				4				
28 15				5				
28 16				6				
28 17				7				
28 18				8				
28 19				9				
28 20				0				
28 21				1				
28 22				2				
28 23				3				
28 24				4				
28 25				5				
28 26				6				
28 27				7				
28 28				8				
28 29				9				
28 30				0				
28 31				1				
28 32				2				
28 33				3				
28 34				4				
28 35				5				
28 36				6				
28 37				7				
28 38				8				
28 39				9				
28 40				0				
28 41				1				
28 42				2				
28 43				3				
28 44				4				
28 45				5				
28 46				6				
28 47				7				
28 48				8				
28 49				9				
28 50				0				

14-wd

3-9-99

PILE TYPE: Steel 12 1/2" 3m tip
 LOCATION: Flot #3 West (3M)
 DATE DRIVEN: March 9, 1999
 HAMMER TYPE: Union #1
 MANUFACTURER: Union
 RATED ENERGY: 13,100 ft lb

CONTRACTOR: Culbertson Marine Construction
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: —
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: —

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-94

PREPARED BY: mike Anderson

PROJECT POA 13-dock

DATE: March 9, 1999

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
12 1				521	10			
13 2				522	10			
14 3				523	12			
15 4				524	13			
16 5				525	11			
17 6				526	13			
18 7				527	12			
19 8				528	11			
20 9				529	11			
21 10				530	17			
22 11				531				
23 12				532				
24 13				533				
25 14				534				
26 15				535				
27 16				536				
28 17				537				
29 18				538				
30 19				539				
31 20				540				
32 21				541				
33 22				542				
34 23				543				
35 24				544				
36 25				545				
37 26				546				
38 27				547				
39 28				548				
40 29				549				
41 30				550				
42 31				551				
43 32				552				
44 33				553				
45 34				554				
46 35				555				
47 36				556				
48 37				557				
49 38				558				
50 39				559				
51 40				560				
52 41				561				
53 42				562				
54 43				563				
55 44				564				
56 45				565				
57 46				566				
58 47				567				
59 48				568				
60 49				569				
61 50				570				

4th
pile
out from
shore
north
side

11 water

PILE TYPE: Steel 12 1/2" d Open end
 LOCATION: (9M)
 DATE DRIVEN: March 9, 1999
 HAMMER TYPE: Union #1
 MANUFACTURER: Union
 RATED ENERGY: 13,100 Fb 16

CONTRACTOR: Culbertson Marine Construction
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: #15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: —
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: —

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-98

PREPARED BY: _____

PROJECT POA B-dock

DATE: March 9, 1999

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
19 1				1	57	CH		
20 2				2	60	7		
21 3				3	61	8		
22 4				4	62	9		
23 5				5	63			
24 6				6	64			
25 7				7	65			
26 8				8				
27 9				9				
28 0				0				
29 1				1				
30 2				2				
31 3				3				
32 4				4				
33 5				5				
34 6				6				
35 7				7				
36 8				8				
37 9				9				
38 0				0				
39 1				1				
40 2				2				
41 3				3				
42 4				4				
43 5				5				
44 6				6				
45 7				7				
46 8				8				
47 9				9				
48 0				0				
49 1				1				
50 2				2				
51 3				3				
52 4				4				
53 5				5				
54 6				6				
55 7				7				
56 8				8				
57 9				9				
58 0				0				

18' wide
550k
57k
Shore
dock
1 5'-
deck

PILE TYPE: Steel 12 1/2" Ø
 LOCATION: (SF)
 DATE DRIVEN: March 7, 1999
 HAMMER TYPE: Union #1
 MANUFACTURER: Union
 RATED ENERGY: 13,100 ft. lbs.

CONTRACTOR: Colbertson Marine Const. Inc.
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: +15'
 INITIAL LENGTH: 70'
 SPLICE LENGTH: -
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: _____

PILE LOG AND DRIVING RECORD

PROJECT NO. 604-96

PREPARED BY: Mike Anderson

PROJECT POA - B. dock

DATE: 1-20-99

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
23 1				68 1	16			Water 22'
27 2				69 2	14			
27 3				67 3	20			
26 4				62 4				
27 5				63 5				end 20c
28 6				66 6				
25 7				65 7				
30 8				68 8				
41 9				67 9				
32 0				68 0				
33 1				1				
34 2				2				
35 3				3				
36 4				4				
37 5				5				
38 6				6				
37 7				7				
40 8				8				
41 9				9				
42 0				0				
43 1				1				
44 2				2				
45 3				3				
46 4				4				
47 5				5				
48 6				6				
49 7				7				
50 8				8				
51 9				9				
52 0				0				
53 1				1				
54 2				2				
55 3				3				
56 4				4				
57 5				5				
58 6				6				
59 7				7				
60 8				8				
61 9				9				
62 0				0				
63 1				1				
64 2				2				
65 3				3				
66 4				4				
67 5				5				
68 6				6				
69 7				7				
70 8				8				
71 9				9				
72 0				0				

PILE TYPE: Steel 140 unimol type
 LOCATION: (2 SF)
 DATE DRIVEN: Jan 20, 1999
 HAMMER TYPE: Unimol #1
 MANUFACTURER: Unimol
 ESTIMATED ENERGY: 13,100 ft. lbs

CONTRACTOR: Cullerton Marine Construction, Inc.
 FOREMAN: Mike Storker
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: —
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: —

PILE LOG AND DRIVING RECORD

Ted Kitzmiller

PROJECT NO. 004-98

PREPARED BY: TK

PROJECT POA

DATE: 2/16/99 9:30

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
1				1	30			
2				2	29			
3				3	111			
4				4	158			
5				5	190			
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				

PILE TYPE: Steel 16" Ø END
 LOCATION: (1ST)
 DATE DRIVEN: 2-16-99
 HAMMER TYPE: Union #1
 MANUFACTURER: Union
 RATED ENERGY: 13,100 ft/lb

CONTRACTOR: Culbertson Marine Const., Inc.
 FOREMAN: Mike Starkey
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 20'
 SPLICE LENGTH: —
 FINAL LENGTH: 20'
 EST. BEARING CAPACITY: —

PILE LOG AND DRIVING RECORD

PROJECT NO. 004-98

PREPARED BY: Terry Culbertson
for Mike Anderson

PROJECT P.O.A B-dock

DATE: March 8, 1999

DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	DEPTH OF PENET.	BLOWS/FT	BLOWS /MIN.	EST. ENERGY	REMARKS
1	weight			1	12	110		Initial water depth - 12
2	✓			2	12	110		
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7	Weight of			7				
8	hammer			8				
9				9				
0				0				
1				1				
2				2				
3				3				
4				4				
5	✓			5				
6	5	110		6				
7	5	110		7				
8	6	110		8				
9	4	110		9				
0	5	110		0				
1	7	110		1				
2	7	110		2				
3	7	110		3				
4	5	110		4				
5	8	110		5				
6	6	110		6				
7	7	110		7				
8	8	110		8				
9	9	110		9				
0	9	110		0				

PILE TYPE: 12.75 x .500 x 70' Open End
 LOCATION: Point 225 E of Transformer
 DATE DRIVEN: March 8, 1999
 HAMMER TYPE: Union #1
 MANUFACTURER: Union Iron Works
 RATED ENERGY: 13,100 ft-lbs.

CONTRACTOR: Culbertson Marine Const. Inc.
 FOREMAN: Andy Culbertson
 CUTOFF ELEV.: +15
 INITIAL LENGTH: 70'
 SPLICE LENGTH: -
 FINAL LENGTH: 70'
 EST. BEARING CAPACITY: -

APPENDIX E

PILE DRIVING RECORDS FROM A-DOCK

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock - Abutment Project No: 04-076-201

Date: 12/23/20 Weather: 30 degs, overcast Start Time: 8:03 Stop Time: 8:12

Pile No.: A11 Pile Type: 18" ϕ OPEN END Tip ϕ : — in. Butt ϕ : — in. Batter: —

Pile Length: 72 1/2 ft. Length Driven: 70 1/2 ft. Ref. Elev. 0' 12" ^{found} ft. Tip Elev. -58' 1" ft. Cutoff Elev. — ft.

Steel Pile Grade/Heat: — Wall Thickness: 1/2 in. Shoe: — as built Tip -58' 1"

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: — lbs.

Hammer M&M: D-30 - 52 APE Helmet: — lbs. Ram Wt.: 6,615 lbs. Rated Energy: 74,419 ft.-lbs.

Pile Cushion thickness/material: 1-inch Mortar PanGEO Repr.: S. SCOTT

Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			Driven ~6 1/2'	31			
2			w/APE 200	32			
3			vibratory hammer	33			
4			prior to visit (12 bz)	34			
5				35			
6				36			
7				37			
8				38			
9				39			
10				40			
11	16.0	5.7		41			
12	16.0	5.3		42			
13	16.0	5.3		43			
14	18.0	6.0		44			
15	16	5.7		45			
16	16	6.0		46			
17	18	5.3		47			
18	16	5.7		48			
19	18	6.0		49			
20	16	6.0	to bottom of existing	50			
21			~ 12' EL	51			
22			~ 16H tons	52			
23			capacity	53			
24				54			
25				55			
26				56			
27				57			
28				58			
29				59			
30				60			

PILE INSTALLATION RECORD

Project Name/Location: Arzacortes A dock - Abutment Project No: 04-076-201

Date: 12/31/20 Weather: 40s - rain/overcast Start Time: 8:58 am Stop Time: 9:15

Pile No.: A2 Pile Type: 18" ϕ open end Tip ϕ : — in. Butt ϕ : — in. Batter: —

Pile Length: 72 ft. Length Driven: — ft. Ref. Elev. 12 $\frac{1}{4}$ ft. Tip Elev. -58' ft. Cutoff Elev. 13.5 ft.

Steel Pile Grade/Heat: UPPER 40' coated Wall Thickness: $\frac{1}{2}$ " in. Shoe: - as built tip elev. ~ -58 ft

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: — lbs.

Hammer M&M: D-30-52 APE Helmet: — lbs. Ram Wt.: 6615 lbs. Rated Energy: 74,419 ft.-lbs.

Pile Cushion thickness/material: 1-inch mica-ter PanGEO Repr.: S. SCOTT

Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			Driven to ~ 64'	31			
2			U/APE-200 (8' above 60)	32			
3			vibratory hammer	33			
4			prior to visit	34			
5			(morning 12/31)	35			
6				36			
7			~ 13.5' stick up from	37			
8			water level @ 11:45	38			
9			* troubleshooting Hammer	39			
10			from 12pm - 2pm	40			
11	dry fire		unable to fix, will	41			
12	18	3.2	retap @ later date	42			
13	20	4.4	* continue on 01/04/21	43			
14	22	5.0		44			
15	25	5.3		45			
16	35	5.8		46			
17	32	5.7		47			
18	32	5.7	~ 19.8 ton	48			
19	32	5.7	capacity	49			
20	32	5.7		50			
21				51			
22				52			
23				53			
24				54			
25				55			
26				56			
27				57			
28				58			
29				59			
30				60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock - Abutment Project No: 04-076-201

Date: 12/23/20 Weather: 30S - overcast Start Time: 2:00 pm Stop Time: 2:14 pm

Pile No.: A3 Pile Type: 18" Ø open end Tip Ø: - in. Butt Ø: - in. Batter: -

Pile Length: 72 ft. Length Driven: 70 1/2 ft. Ref. Elev. 12 ft. Tip Elev. -58 ft. Cutoff Elev. - ft.

Steel Pile Grade/Heat: - Wall Thickness: 1/2" in. Shoe: - as built tip - 58 1/2 ft

Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: - lbs.

Hammer M&M: D-30-52 APE Helmet: - lbs. Ram Wt.: 6,615 lbs. Rated Energy: 74,419 ft.-lbs.

Pile Cushion thickness/material: 1-inch Micorta PanGEO Repr.: S. SCOTT

Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			Driven ~ 62'	31			
2			w/ APE 200	32			
3			vibratory hammer	33			
4			prior to visit (12/22)	34			
5				35			
6			~6" of top of pile cut	36			
7			to accommodate new	37			
8			helmet	38			
9				39			
10				40			
11	20	4.1		41			
12	15	5.0		42			
13	23	5.0		43			
14	25	5.0		44			
15	25	5.0		45			
16	24	4.7		46			
17	31	5.3		47			
18	38	6.1		48			
19	40	5.7	to bottom of exc. ~12 ft	49			
20	40	5.7	~212 ton capacity	50			
21				51			
22				52			
23				53			
24				54			
25				55			
26				56			
27				57			
28				58			
29				59			
30				60			

PILE INSTALLATION RECORD

Project Name/Location: Agarotes A-Dock - Abutment Project No: 04-076-201

Date: 12/23/20 Weather: 30s - overcast Start Time: 8:15 Stop Time: 1:42pm

Pile No.: A4 Pile Type: 18" Ø open end Tip Ø: - in. Butt Ø: - in. Batter: -

Pile Length: 72 1/2 ft. Length Driven: 70 1/2 ft. Ref. Elev. 12' ft. Tip Elev. -58 ft. Cutoff Elev. - ft.

Steel Pile Grade/Heat: - Wall Thickness: 1/2" in. Shoe: - as built to elev. -58 1/2 ft.

Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: - lbs.

Hammer M&M: D-30-52 APE Helmet: - lbs. Ram Wt.: 6,615 lbs. Rated Energy: 74,419 ft.-lbs.

Pile Cushion thickness/material: 1-inch Micarta PanGEO Repr.: S. Scott

Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			Dries ~ 61.5'	31			
2			w/ APE 200	32			
3			vibratory hammer	33			
4			prior to visit (12/22)	34			
5				35			
6				36			
7				37			
8				38			
9				39			
10				40			
11	7	-	helmet broke e	41			
12	15	5.3	first foot ~ 62'	42			
13	14	5.7	@ 8:15 am	43			
14	15	5.3	downtime → ~ 1:36 pm	44			
15	18	6.4	torching top of pile, new	45			
16	16	6.0	helmet won't fit due to	46			
17	22	5.3	crease in top of pile	47			
18	24	5.0	~ 6" cut off	48			
19	20	5.3		49			
20	20	5.7	to bottom of exch ~ 2'	50			
21			~ 170 tons	51			
22				52			
23				53			
24				54			
25				55			
26				56			
27				57			
28				58			
29				59			
30				60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock Float 1A10 Project No: 04-076.201

Date: 11/21/21 Weather: 50s - light rain Start Time: 2:00 pm Stop Time: 2:20 pm

Pile No.: M1 Pile Type: 18" Ø x 1/2" Tip Ø: — in. Butt Ø: — in. Batter: —

Pile Length: 80 ft. Length Driven: ~71 ft. Ref. Elev. ~10' + 1/2" Tip Elev. ~61 1/2' Cutoff Elev. 18 1/2'

Steel Pile Grade/Heat: A572M252 gr. 3 Wall Thickness: 1/2" in. Shoe: as built steel ~ -61 1/2'

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,200 lbs.

Hammer M&M: APE-200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 4100 ft.-lbs.

Pile Cushion thickness/material: — PanGEO Repr.: S Scott

Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~20 foot water	31	7		
2			depth	32	7		
3			~25' under weight	33	7		
4				34	7		stopped to remove
5				35	4		slack line
6	3			36	4		+ check level
7	3			37	4		
8	3			38	4		
9	3			39	5		
10	3		stopped to check level	40	6		
11	4			41	6		
12	4			42	5		
13	4			43	5		
14	4			44	5		stopped to check level
15	5			45	6		
16	5			46	6		
17	6			47	7		
18	6		stopped to check level	48	7		
19	6			49	7		
20	7			50	10		
21	7			51	10		to ~EL- 61 1/2'
22	5			52			
23	5			53			left ~ 6" high
24	5			54			to cut off
25	5			55			due to hammer
26	5			56			crimping top of pile
27	6			57			
28	7			58			
29	7			59			
30	7			60			

PILE INSTALLATION RECORD

Project Name/Location: Anacosty A-Dock Float Piers Project No: 04-076-201
 Date: 1/12/21 Weather: 40s - light rain Start Time: 8:57 am Stop Time: 9:04 am
 Pile No.: M2 Pile Type: 18" Ø x 1/2" Tip Ø: — in. Butt Ø: — in. Batter: —
 Pile Length: 80' Length Driven: ~72' Ref. Elev. ~10' tide Tip Elev. -62' Cutoff Elev. 18'
 Steel Pile Grade/Heat: ASTM 252 grade 3 Wall Thickness: 1/2 in. Shoe: as built tip EL -62
 Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,766 lbs.
 Hammer M&M: APC-200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 4400 ft.-lbs.
 Pile Cushion thickness/material: — PanGEO Repr.: S. Scott

Feet	see 18x Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	see 18x Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~20' water	31	4		
2			depth	32	4		
3			~25' under weight	33	4		
4			↑	34	4		
5				35	4		
6	3			36	4		
7	3			37	4		
8	3			38	4		
9	3			39	4		
10	3		stop to check level 60	40	5		
11	3			41	5		check level
12	4			42	5		
13	4			43	5		
14	4			44	5		
15	4			45	5		
16	4			46	6		
17	4			47	6		
18	4			48	8		
19	3			49	8		
20	3		70	50	10		
21	3			51	15		
22	3			52	15		tip elev ~ -62'
23	3		stop to check level	53			
24	3			54			
25	3			55			
26	4			56			
27	4			57			
28	4			58			
29	4			59			
30	4		stop to remove slack - line	60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock Flood Piles Project No: 04-076-201
 Date: 11/2/21 Weather: 40s - light rain Start Time: 8:15 am Stop Time: 8:30 am
 Pile No.: M3 Pile Type: 18"Ø x 1/2" Tip Ø: - in. Butt Ø: - in. Batter: -
 Pile Length: 80' ft. Length Driven: ~72' ft. Ref. Elev. ~10' tide Tip Elev. -62 ft. Cutoff Elev. 18 ft.
 Steel Pile Grade/Heat: ASTM A572 grade 50 Wall Thickness: 1/2" in. Shoe: as built tip EL -62'
 Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: 12,760 lbs.
 Hammer M&M: APC-200 Helmet: - lbs. Ram Wt.: - lbs. Rated Energy: 4,400 ft.-lbs.
 Pile Cushion thickness/material: - PanGEO Repr.: -

	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	Blows	Stroke/ Pressure/ Blows/min.	Remarks
20	1			~20' water	31	4		removed slackline
	2			depth	32	4		
	3			~25 foot under	33	4		
	4			weight	34	4		
	5				35	4		
	6	3			36	4		
	7	3			37	4		
	8	3			38	4		
	9	3			39	5		
30	10	4		stop to check level 60'	40	5		
	11	4			41	5		
	12	4			42	5		
	13	4			43	4		
	14	4			44	4		
	15	4			45	4		
	16	4			46	4		
	17	4			47	4		
	18	3			48	6		
	19	3			49	6		
40	20	3		70'	50	9		
	21	3		stop to check level	51	12		
	22	3			52	16		tip elevation
	23	3			53			-62'
	24	3			54			
	25	3			55			
	26	3			56			
	27	3			57			
	28	3			58			
	29	3			59			
50	30	3			60			

PILE INSTALLATION RECORD

Project Name/Location: Amcorres A-Dock Float Piles Project No: 04-076-201

Date: 1/11/21 Weather: 40S-Cloudy+Windy Start Time: 10:53 am Stop Time: 11:25 am

Pile No.: M4 Pile Type: 18" Ø x 1/2" Tip Ø: — in. Butt Ø: — in. Batter: —

Pile Length: 80' ft. Length Driven: 71' ft. Ref. Elev. 29' tide ft. Tip Elev. -62' ft. Cutoff Elev. 18' ft.

Steel Pile Grade/Heat: Astm A572 grade 3 Wall Thickness: 1/2 in. Shoe: as built top elevation ~ -62

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,760 lbs.

Hammer M&M: APE-200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 4,400 ft.-lbs.

Pile Cushion thickness/material: — PanGEO Repr.: S. Scott

Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~20' water depth	31	3		
2				32	3		
3			~25' under weight	33	3		
4			↑ of hammer	34	3		
5				35	4		
6	3			36	4		
7	3			37	4		
8	3			38	4		
9	3			39	4		
10	3		stopped to check level 60	40	4		
11	3		pulled up to reposition float	41	5		stopped to check level
12	3			42	5		
13	3			43	5		
14	3			44	5		
15	3			45	5		
16	3			46	5		
17	4			47	5		
18	3			48	8		
19	4			49	10		
20	4		stopped to check level 70	50	10		
21	5			51	12		
22	6			52	11		~ -62' TIP EL
23	6			53			
24	6			54			
25	4			55			
26	6			56			
27	5			57			
28	5			58			
29	5		check level	59			
30	5		stopped to remove slackline	60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock Finger Install Project No: 04-076,200

Date: 3/14/21 Weather: 58° - windy / overcast / light rain Start Time: 2:52 pm Stop Time: 3:04 pm

Pile No.: F1 Pile Type: 18"Ø x 1/2" Tip Ø: — in. Butt Ø: — in. Batter: —

Pile Length: 80 ft. Length Driven: 63' ft. Ref. Elev. -1' tide ft. Tip Elev. -62' ft. Cutoff Elev. 18' ft.

Steel Pile Grade/Heat: 252gr3 Wall Thickness: 1/2" in. Shoe: —

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,760 lbs.

Hammer M&M: APE-200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 4,400 ft.-lbs.

Pile Cushion thickness/material: — PanGEO Repr.: S. SCOTT

Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1	3		~15' Depth of	31	6		
2	3		water	32	6		
3	3			33	5		
4	3		~20' under water	34	6		
5	3		of pile	35	6		
6	3			36	6		
7	3			37	6		
8	3			38	8		
9	3			39	7		Stopped to remove slack
30 40	3		60	40	10		line
11	3		Stopped to check level	41	11		harder driving
12	3			42	10		action
13	3			43	12		
14	3			44			
15	3			45			
16	3			46			~EL -62'
17	3			47			
18	3			48			
19	3			49			
40 20	3		70	50			
21	3			51			
22	3		Stopped to check level	52			
23	3		- lifting to ~32'	53			
24	3			54			
25	3			55			
26	4			56			
27	4		Stopped to check level	57			
28	3		- lifted to ~38'	58			
29	3			59			
50 30	3			60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortus A-Dock Finger Install Project No: 04-076.200
 Date: 3/4/21 Weather: 50° - Windy & Overcast Start Time: 4:40 pm Stop Time: 4:46 pm
 Pile No.: F2 Pile Type: 18"Ø x 1/2" Tip Ø: - in. Butt Ø: - in. Batter: -
 Pile Length: 80 ft. Length Driven: 63 ft. Ref. Elev. ~1' tide Tip Elev. -62' Cutoff Elev. 18' ft.
 Steel Pile Grade/Heat: 252 gr. 3 Wall Thickness: 1/2" in. Shoe: -
 Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: 12,760 lbs.
 Hammer M&M: APF-200 Helmet: - lbs. Ram Wt.: - lbs. Rated Energy: 4,400 ft.-lbs.
 Pile Cushion thickness/material: - PanGEO Repr.: S. SCOTT

Feet	scft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	scft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1	6		~ 15 Depth of	31	5		
2	6		water	32	5		
3	6			33	5		
4	6		~ 20 under weight	34	8		
5	6		of pile	35	5		
6	6			36	5		
7	6		possible rocky	37	5		stop to remove stick
8	6		surface	38	8		line
9	6			39	11		harder driving conditions
30 10	4		stopped to check 60	40	10		
	4		level	41	10		
12	4			42	10		
13	4			43	12		
14	4			44			
15	4			45			
16	4			46			
17	4			47			~ EL - 62 ft
18	4			48			
19	4			49			
40 20	4			50			
	4			51			
22	4			52			
23	4			53			
24	4			54			
25	4			55			
26	4			56			
27	4			57			
28	4			58			
29	4			59			
50 30	4		Stopped to check level	60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock Finger Install Project No: 04-076.200

Date: 3/2/21 Weather: 40's overcast Start Time: 2:22 pm Stop Time: 2:27 pm

Pile No.: F3 Pile Type: 18" ϕ - $\frac{1}{2}$ " Tip $\emptyset$: - in. Butt $\emptyset$: - in. Batter: -

Pile Length: 80' ft. Length Driven: 67' ft. Ref. Elev. 25' tide ft. Tip Elev. -62 ft. Cutoff Elev. 18 ft.

Steel Pile Grade/Heat: 252 gr.3 Wall Thickness: $\frac{1}{2}$ " in. Shoe: -

Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: 12,260 lbs.

Hammer M&M: APE-200 Helmet: - lbs. Ram Wt.: - lbs. Rated Energy: 4,400 ft.-lbs.

Pile Cushion thickness/material: - PanGEO Repr.: S. Scott

Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~ 20 depth of water	31	2		
2				32	2		
3			~ 25 ft under	33	3		
4			weight of pile	34	3		
5				35	4		
6	3			36	4		
7	3			37	5		
8	3			38	6		
9	3			39	6		
10	3		60	40	6		
11	3			41	5		
12	3			42	5		
13	3			43	7		harder driving conditions
14	3		Stopped to check	44	8		
15	3		level	45	8		
16	3			46	8		
17	3			47	8		
18	3			48			
19	3			49			
20	4		70	50			~ EL -62'
21	4			51			
22	4			52			
23	4			53			
24	4			54			
25	4			55			
26	3			56			
27	3			57			
28	2			58			
29	2			59			
30	2			60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock Finger Install Project No: 04-076,200
 Date: 3/2/21 Weather: 40's - overcast Start Time: 1:55 pm Stop Time: 2:02 pm
 Pile No.: F4 Pile Type: 18"Ø - 1/2" Tip Ø: - in. Butt Ø: - in. Batter: -
 Pile Length: 80' ft. Length Driven: ~67' ft. Ref. Elev. ~51' ft. Tip Elev. -62' ft. Cutoff Elev. 18 ft.
 Steel Pile Grade/Heat: 252gr.3 Wall Thickness: 1/2" in. Shoe: -
 Precast Pile Mfr. Cert./Pile No.: - Mfr.: - Date Cast: - Weight: 12,760 lbs.
 Hammer M&M: APE - 200 Helmet: - lbs. Ram Wt.: - lbs. Rated Energy: 4400 ft.-lbs.
 Pile Cushion thickness/material: - PanGEO Repr.: S. Scott

Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
20	1	2	~20' depth of water	31	3		
	2	2		32	3		
	3	2		33	3		
	4	2	~20ft under weight of pile	34	3		
	5	2		35	3		
	6	2		36	3		
	7	2		37	3		
	8	3		38	3		
	9	3		39	4		
30	10	3		40	4		
	11	3		41	4		
	12	3	Stopped to check level	42	8		harder driving action
	13	4		43	8		
	14	4		44	5		
	15	4		45	5		
	16	3		46	10		
	17	3		47	10		
	18	3		48			
	19	3		49			~EL -62 ft
40	20	3		50			
	21	3		51			
	22	3		52			
	23	3		53			
	24	3	stopped to check level	54			
	25	3		55			
	26	3		56			
	27	3		57			
	28	4		58			
	29	4		59			
50	30	4		60			

PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock - Finger Install Project No: 04-076.200

Date: 3/2/21 Weather: 40s - overcast Start Time: 10:55 am Stop Time: 11:13 am

Pile No.: F5 Pile Type: 18" ϕ x $\frac{1}{2}$ " Tip ϕ : — in. Butt ϕ : — in. Batter: —

Pile Length: 80' ft. Length Driven: 767' ft. Ref. Elev. $\sim 5'$ tide ft. Tip Elev. -62 ft. Cutoff Elev. 18' ft.

Steel Pile Grade/Heat: 252 gr. 3 Wall Thickness: $\frac{1}{2}$ " in. Shoe: —

Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,760 lbs.

Hammer M&M: AD E-200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 1,400 ft.-lbs.

Pile Cushion thickness/material: — PanGEO Repr.: S. Scott

Feet	sed ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sed ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~ 20 ft depth of	31	5		
2			water	32	5		
3			~ 25 ft under	33	4		
4			weight of pile	34	4		
5				35	4		
6	2			36	4		
7	2			37	3		
8	2			38	3		
9	2			39	3		
10	2			40	3		
11	2			41	4		
12	2			42	4		
13	2			43	8		
14	2			44	7		
15	2			45	9		
16	2			46	12		
17	2			47	12		
18	2		Stopped to check	48			$\sim$ EL -62'
19	2		level	49			
20	2			50			
21	2			51			
22	2			52			
23	4			53			
24	4			54			
25	4			55			
26	4			56			
27	4			57			
28	5			58			
29	5			59			
30	5			60			

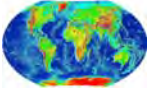
PILE INSTALLATION RECORD

Project Name/Location: Anacortes A-Dock - Finger Install Project No: 04-076-200
 Date: 3/2/21 Weather: 40s - overcast Start Time: 10:00am Stop Time: 10:05 am
 Pile No.: F6 Pile Type: 18"Ø x 1/2" Tip Ø: — in. Butt Ø: — in. Batter: —
 Pile Length: 80' ft. Length Driven: 67' ft. Ref. Elev. 25' tide ft. Tip Elev. -62' ft. Cutoff Elev. 18' ft.
 Steel Pile Grade/Heat: 252 gr. 3 Wall Thickness: 1/2" in. Shoe: —
 Precast Pile Mfr. Cert./Pile No.: — Mfr.: — Date Cast: — Weight: 12,700 lbs.
 Hammer M&M: Apc - 200 Helmet: — lbs. Ram Wt.: — lbs. Rated Energy: 4,400 ft.-lbs.
 Pile Cushion thickness/material: — PanGEO Repr.: S. Scott

Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks	Feet	sec/ft Blows	Stroke/ Pressure/ Blows/min.	Remarks
1			~20ft depth of	31	4		
2			water	32	4		
3			~25 ft under	33	4		
4			weight of pile	34	4		
5				35	4		Stopped to check
6	2			36	4		level
7	2			37	3		
8	2			38	3		
9	2			39	3		
10	2			40	3		
11	3			41	3		
12	3			42	3		harder driving
13	3			43	5		action
14	3			44	8		
15	4			45	8		
16	4			46	9		
17	4			47	10		
18	4			48			
19	4			49			
20	3		Stopped to check	50			~EL -62'
21	3		level	51			
22	3			52			
23	3			53			
24	3			54			
25	3			55			
26	3			56			
27	4			57			
28	4			58			
29	4			59			
30	4			60			

APPENDIX F

**SITE SPECIFIC
GROUND RESPONSE ANALYSIS**



Report on MAM Survey
Port of Anacortes
Global Geophysics Project No. 112-0524.000

Prepared for
Spenser Scott, LG
PanGEO Inc.
3213 Eastlake Avenue East, Suite B, Seattle, WA, 98102

Prepared by
Global Geophysics LLC
P.O. Box 2229, Redmond, WA 98073-2229

May 25, 2022

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1. OBJECTIVE

Global Geophysics LLC conducted an MAM sounding at T-Dock, Port of Anacortes, WA on May 24, 2022. The goal of this investigation was to determine the depth of 150-200 ft. This report provides the methods, instrumentation, data collection and processing procedures, results, and analysis of this investigation.

2. INTRODUCTION

Surface waves are a special type of seismic wave whose propagation is confined to the near surface medium. The depth of subsurface penetration of a surface wave is directly proportional to its wavelength. In a non-homogeneous medium, surface waves are dispersive, i.e. each wavelength has a characteristic velocity stemming from subsurface variations in the soils and rocks. The velocity that the surface waves' wavelengths propagate through the subsurface is related to the shear wave (S-Wave) velocity of the subsurface. If the S-Wave velocity varies with depth, so will the surface wave's wavelength velocity. Analysis of how the wavelength varies, or dispersion, allows us to estimate the S-Wave velocity as it passes through the subsurface. The S-Wave velocity of the subsurface can then be used to infer useful characteristics such as the rock/soil type, stratigraphy, and soil conditions.

Average S-Wave velocities to a depth of 100ft (30m) are known as V_{S100} (V_{S30}) and are sorted into classes by the International Building Code (IBC) to provide valuable earthquake engineering design information. These classes are shown here:

Class Name	Ground Description	V_{S100}	V_{S30}
A	Hard Rock	>5000ft/s	>1500m/s
B	Rock	5000ft/s to 2500ft/s	1500m/s to 760m/s
C	Dense Soil or Soft Rock	2500ft/s to 1200ft/s	760m/s to 360m/s
D	Stiff Soil	1200ft/s to 600ft/s	360m/s to 180m/s
E	Soft Soil	<600ft/s	<360m/s
F	Needs site specific evaluation	NA	NA

Surface waves can be utilized in both active and passive deployments. Multichannel Analysis of Surface Waves (MASW) comprises most active deployments while Microtremor Array Measurements (MAM) are the primary method to collect passive data. MASW arrays are typically linear while MAM arrays can be linear (often known as refraction microtremor, or ReMi, when linear) but generally perform better when deployed in 2D orientations (triangular, circular, T-shaped, or L-shaped arrays). Another passive method employed is the Horizontal over Vertical Spectral Ratio (HVSr) which utilizes a single geophone sensitive to motion in three directions (vertical, east-west, and north-south).

For this project, the seismic survey was conducted at the location shown on Fig. 1.



Figure 1. Site Plan

3. METHODOLOGY AND INSTRUMENTATION

3.1 Microtremor Array Measurements (MAM) Method

A detailed description of the MAM method can be found in Okada, 2003. MAM arrays generally have a greater degree of flexibility with their design and in addition to linear arrays, can be deployed in 2D arrays such as the circular, triangular, T and L arrays. Since this is a passive survey, the ambient vibrations of the surroundings are utilized rather than deliberately generated. These passive sources can come from all directions and include traffic, ocean waves, cultural noise, and construction. MAM arrays should utilize an array size equal to or greater than the depth of investigation (Geometrics, 2009) and record the ambient vibrations for a minimum of 30 seconds and collect a minimum of 10 minutes of data.

3.2 Surface Wave Dispersion Curve Modeling

Dispersion curves are useful for determining S-Wave velocities of the subsurface and are generated with the help of specialized software. Data files are added to the software and their traces displayed by location versus time, showing the seismic waves that arrive at each geophone over the course of the record.

For MAM surveys, the data are transformed with a fast Fourier transform to the frequency domain. Then the coherence (or similarity between traces or waveforms) is calculated. If the coherences are averaged over a long period of time or over many data blocks, the data is considered to be Spatially Auto-Correlated (SPAC) ((Aki, 1957). From here, the phase velocity can be calculated from each frequency and fundamental and higher modes can be picked. From the fundamental mode, the dispersion curve can be created and edited (Roesset, 1991). The dispersion curve is used to create an inversion model that displays the S-Wave velocities at the desired range of depths (Xia, Miller, & Park, 1999). Theoretical dispersion curves are generated via a matrix method (Saito & Kabasawa, 1993) and compared against the observed dispersion curve. The model is updated until the observed and theoretical dispersion curves converge. The resulting model is the delivered S-Wave velocity model for the array.

4. INSTRUMENTS AND EQUIPMENT

4.1 MAM

For this investigation, Global Geophysics used 24 wireless Geometrics SmartSolo sensors at varied spacings. MAM data were collected using ambient seismic waves recorded from the surroundings. Data processing was done with Geometrics SeisImager software package.



Figure 2. SmartSolo IGU-16 wireless sensor



Figure 3. SmartSolo All-in-One (AIO) box

5. PROCEDURES

5.1 Field Deployment

The 1D MAM Sounding was linear array along the T-Dock. The maximum array size was 490 feet.

5.2 Quality Control and Data Processing

5.2.1 Quality Control

Data were recorded for approximately 60 minutes to catch enough vibrations at various frequencies.

5.2.2 Data Processing

Data were opened in the Surface Wave Analysis Wizard within SeisImager using the Passive Source (Microtremor) tool. A dispersion curve is generated from the data and the fundamental mode is picked with the assistance of the software. Uncertain data at high and low frequencies are clipped. The dispersion curve is inverted with the Wave EQ program within SeisImager and an initial model is generated. The model is improved by using a Least Square Method inversion with at least 5 iterations.

6. RESULTS

The dispersion curves, coherencies, and models for the sounding are presented below:

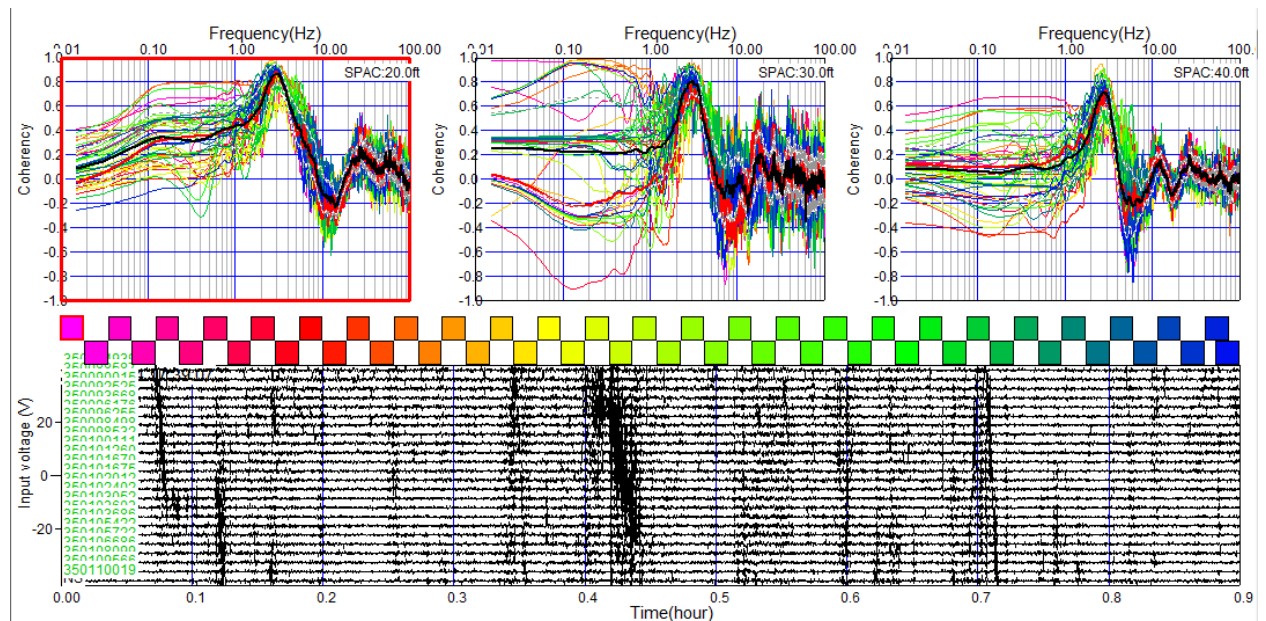


Figure 4. 1D MAM Sounding Coherency

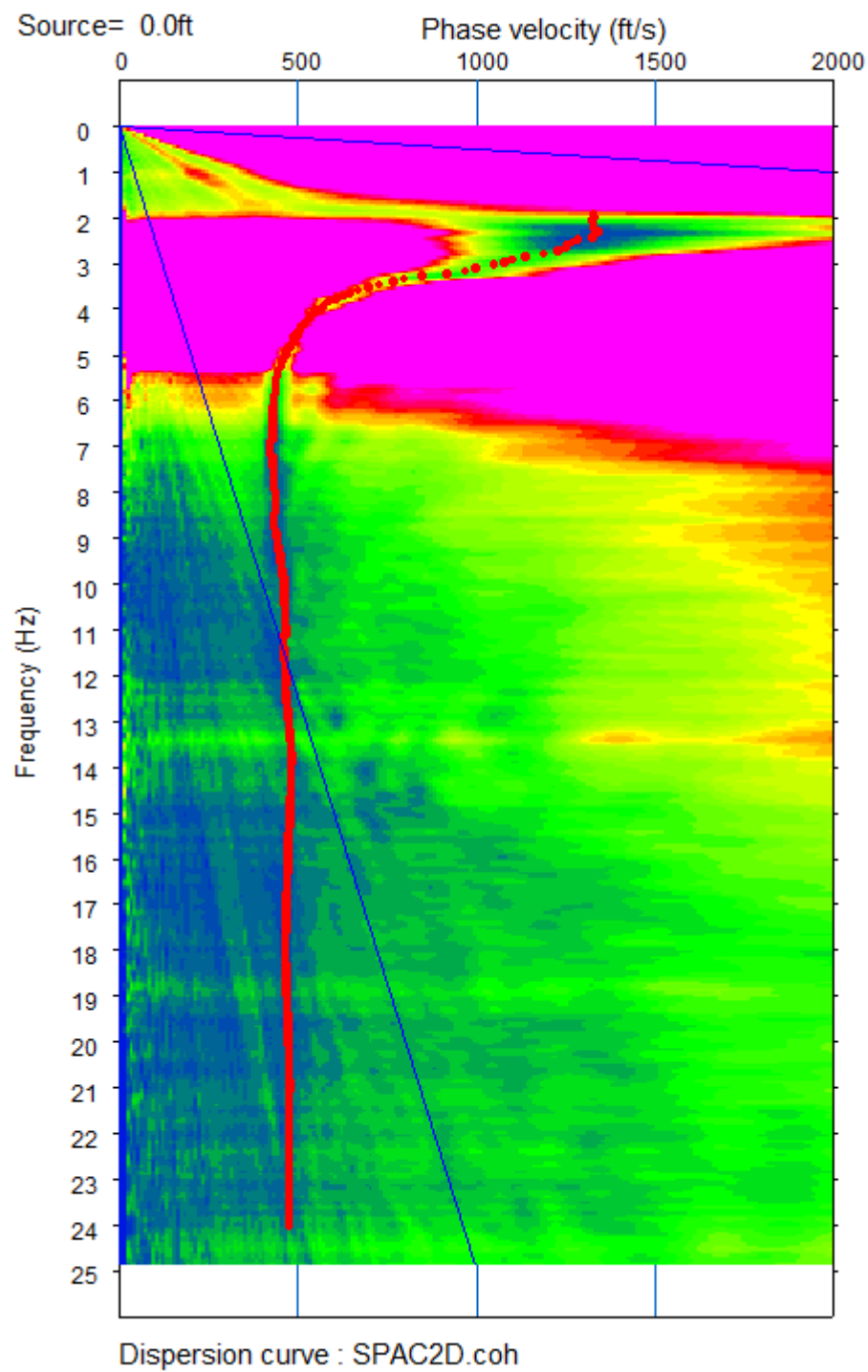


Figure 5. 1D MAM Sounding Dispersion Curve

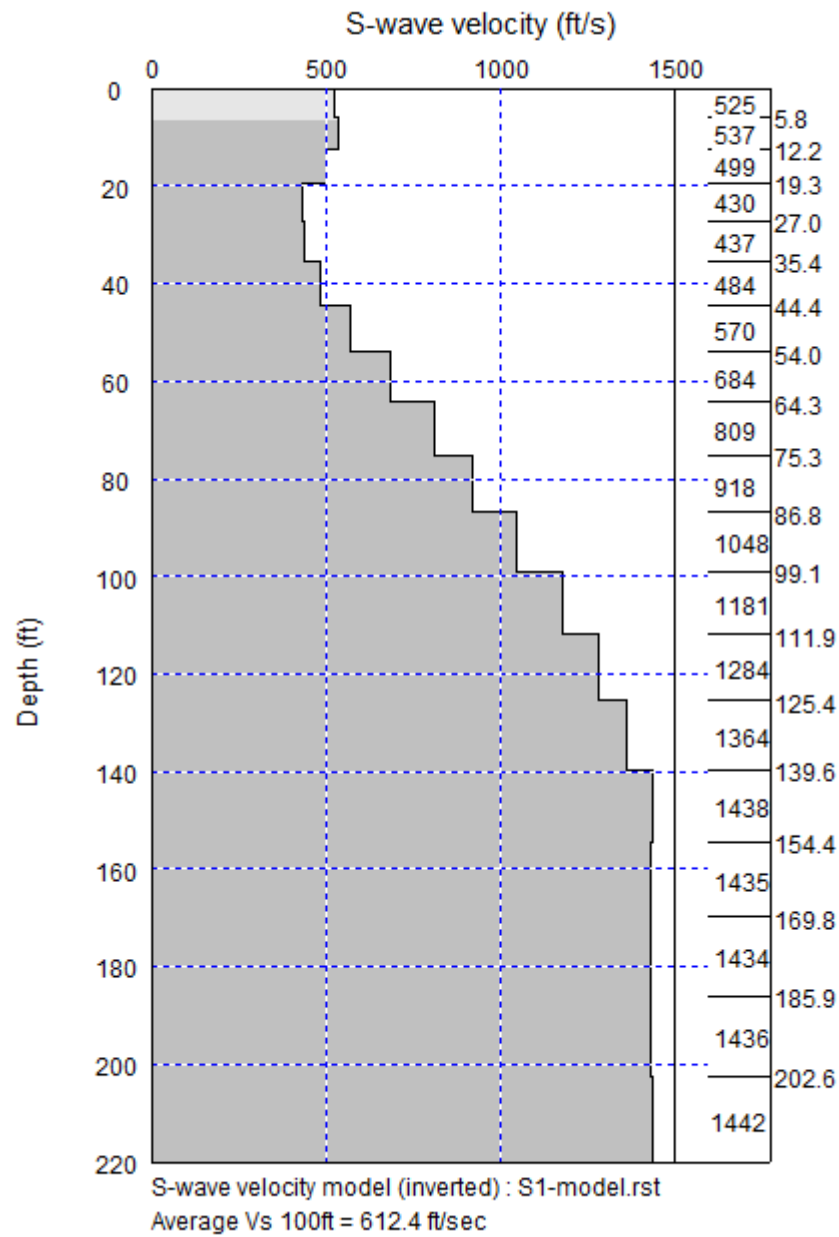


Figure 6. 1D MAM Sounding Model

Depth(ft)	S-wave velocity(ft/s)
0	525
6	537
12	499
19	431
27	437
35	485
44	570
54	685
64	809
75	919
87	1049
99	1182
112	1285
125	1364
140	1438
154	1435
170	1434
186	1436
203	1442
220	1442

Table 1. S-Wave Velocities by Depth for 1D MAM Sounding

7. ANALYSIS

Figure 4 shows the coherency of the soundings with maximum coherencies around 2.5 Hz. Figure 5 shows the dispersion curve with the fundamental mode picked in red. Figure 6 shows the shear wave velocity profile to 220 feet. Table 1 shows the modeled shear wave velocities of the subsurface at specific depths. Materials with S-Wave velocities of 1200 ft/s or higher can be found at depths below 100 feet.

8. LIMITATIONS OF THE GEOPHYSICAL METHOD

Global Geophysics' services are conducted in a manner consistent with the level of care and skill ordinarily exercised by other members of the geophysical community currently practicing under similar conditions and are subject to the time limits, financial and physical constraints applicable to the services. MAM is a remote sensing geophysical method that may not detect all subsurface conditions due to the limitations of the method, soil conditions, size of features, and their depths.

Sincerely,

Global Geophysics, LLC.

A handwritten signature in black ink, appearing to read 'John Liu', with a stylized flourish at the end.

John Liu, Ph.D., R.G.
Principal Geophysicist

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Site-Specific Site Response Analysis
Port of Anacortes, T-Dock Replacement Project
Anacortes, Washington
October 3, 2022



Clarity Engineering LLC

Prepared for:
PanGEO, Inc.
Seattle, Washington

Prepared by:
Clarity Engineering LLC
Vashon, WA 98070

**SITE-SPECIFIC SITE RESPONSE ANALYSIS
PORT OF ANACORTES, T-DOCK REPLACEMENT PROJECT
ANACORTES, WASHINGTON**

OCTOBER 3, 2022

Prepared for:
PanGEO, Inc.
Seattle, Washington

Attention: Siew Tan, PE

Prepared by:
Clarity Engineering, LLC
Vashon, WA 98070



Matthew D. Gibson, PhD, PE
Principal

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SITE-SPECIFIC SITE RESPONSE ANALYSIS PORT OF ANACORTES, T-DOCK REPLACEMENT PROJECT ANACORTES, WASHINGTON

1 INTRODUCTION

This report presents the results of our geotechnical site-specific site response analyses and design ground surface response spectrum recommendations for the proposed T-Dock Replacement Project at the Port of Anacortes in Anacortes, Washington.

1.1 Scope of Services

Clarity Engineering LLC (Clarity Engineering) was contracted to perform this site-specific site response study per our subconsultant services agreement executed May 11, 2022. The authorized scope of services was based on discussions with PanGEO, Inc. (PanGEO), the design team, the information you provided to us, your project objectives, schedule, and budget. The scope completed to conduct this study includes:

- Evaluation of subsurface information provided to us.
- Development of firm ground MCE response spectrum.
- Selection of recorded ground motion time histories.
- Scaling of these time histories to the firm ground spectrum.
- Evaluation of soil profile variability for analysis.
- Site response analyses to develop site-specific soil amplification recommendations.
- Develop a recommended site-specific ground surface MCE_R and design response spectra for the proposed development.

1.2 Basis of Report

Our evaluations, analyses, conclusions, and recommendations are based on:

- The limitations of our approved scope, schedule, and budget described in our proposal.

- Our understanding of the project and information provided by PanGEO and PND Engineers. We assume that this information is representative and accurate. This information includes:
 - PanGEO Explorations (PanGEO 2022)
 - Site and Exploration Plan, Figures 2A and 2B, showing exploration locations and ground surface contours.
 - Log of test boring PG-1
 - Atterberg limits laboratory tests
 - Geophysical Testing (Global Geophysics 2022)
 - Shear wave velocity testing by MAM methods
 - PanGEO Explorations (PanGEO 2005)
 - Proposed exploration locations, figure 1
 - Log of test boring B-05-01, B-05-02.
 - Cone penetration test (CPT) log CPT-05-01
 - Floyd Snider McCarthy, Inc Explorations (FSM 2004)
 - Site and exploration plan, figure 2
 - Log of test boring B-22
 - Atterberg limits and grain-size laboratory tests
 - Estimation of structural period by PND Engineers (PND 2022).
 - The requirements of ASCE 7-22 (ASCE 2022).
 - Our previous experience with similar projects and subsurface conditions.

1.3 Use of this Report

This design report was prepared for the exclusive use of PanGEO, Inc and their client for the purpose of design of Port of Anacortes, T-Dock Replacement Project. This report should not be used for any other purposes without Clarity Engineering's review.

This report should not be used without our approval if any of the following occurs:

- Conditions change due to natural forces or human activity under, at, or adjacent to the site.
- Assumptions stated in this or referenced reports have changed.
- Project details change or new information becomes available such that our recommendations may be affected.

- If the site ownership or land use has changed.

1.4 Limitations

This report for the Port of Anacortes, T-Dock Replacement Project was prepared in accordance with local generally accepted engineering principles, practices, and standards. No warranty is expressed or implied. The findings and recommendations contained in this report are based upon the services you requested and approved.

Geotechnical engineering requires the application of professional judgment, as no study can completely quantify subsurface conditions. Any interpretations of subsurface conditions in this report are based on our analyses, experience, and judgment. There is no warranty that these subsurface conditions occur anywhere on the site except at the exact location and exact time when and where the field tests were conducted. Clarity Engineering is not responsible for interpretations others may make using this report.

The conclusions and recommendations in this report assume that field explorations and tests, and our interpretations accurately portray and represent subsurface conditions at the site. If, during excavation and/ or construction significantly different subsurface conditions are encountered from that described in this report, our firm should be immediately notified and retained to review these conditions and, if necessary, revise our recommendations.

Clarity Engineering cannot be responsible for any deviation from the intent of this report including, but not limited to the nature of the project and the proposed structure.

2 PROJECT UNDERSTANDING

The project consists of the replacement of the existing T-dock at the Port of Anacortes. The replacement dock will be a pile-supported structure extending from the uplands to offshore. The uplands are at approximately elevation +12 feet, while the mudline beneath the proposed dock is as low as elevation -10 feet. All elevations in this document refer to those shown in the PanGEO site plans. Existing subsurface information nearby and information collected by the design team at the site indicate that upland slope consists of fill overlaying estuarine and glacial soils.

The replacement dock will be a pile-supported structure. Based on communications with the project structural engineer, PND Engineers, Inc., we understand that the fundamental period of vibration for the structure is estimated to be between 0.5 and 1.1 seconds (PND 2022).

3 SITE-SPECIFIC RESPONSE ANALYSIS

According to ASCE 7-22, Chapter 21, procedures for estimating site-specific response spectra includes a ground motion hazard analysis and a site response analysis. For the ground motion hazard analysis, we assumed that the 2018 USGS Probabilistic Seismic Hazard Analysis sufficiently characterizes the firm ground seismic hazard of the site. Therefore, only a site-specific site response analysis was performed.

Nonlinear site response analyses were completed using the FLAC software developed by Itasca Consulting Group (Itasca, 2022) and the DEEPSOIL software developed at the University of Illinois, Urbana-Champaign (Hashash et al 2020). The site response analyses calculate ground motion amplification at this site relative to firm ground and are used to develop design response spectra for structural design.

3.1 Ground Motion Hazard Analysis

In ASCE 7-22, Section 21.1, a ground motion hazard analysis (GMHA) is required to determine the Maximum Credible Earthquake (MCE) base ground motions that represent horizontal motion at either rock or firm ground beneath the site. For this site, we used results from the 2018 USGS Probabilistic Seismic Hazard Analysis to estimate the MCE base ground motions.

3.1.1 Firm Ground

The dynamic characteristics of the site soils are used to assess firm ground conditions. Firm ground was assessed with measured shear wave velocity (V_s) and the $V_{s,100}$, a parameter used in site class designations and ground motion prediction equations. This parameter represents the time-travel averaged shear wave velocity in a 100-foot interval. The results from geophysical testing at the site were used to estimate $V_{s,100}$ with depth. Figure 1 – Site-Specific Shear Wave Velocity shows the measured shear wave velocity from geophysical testing along with the calculation of $V_{s,100}$ with depth. The MCE base ground motions will be applied to one-dimensional site response models that extend from firm ground to the ground surface. For these purposes, firm ground is defined as soils beneath the site that behave relatively elastic in comparison to the near-surface soils. The firm ground for this site was chosen at a depth where $V_{s,100}$ was estimated to be 1,430 feet per second (fps) occurring at -125 feet.

3.1.2 Interpreted UHS Spectrum from USGS PSHA

In ASCE 7-22, the MCE corresponds to a hazard level of 2 percent probability of spectral acceleration exceedance in 50 years, or 2,475-year return period. PSHA hazard curves and deaggregation information at the project location for sites with a V_{s100} of 1,200, 1430, and 1,760 fps (i.e., 360, 435, and 537 meters per second or site class CD, the site's firm ground V_{s100} , and C boundary, respectively) and a 2,475-year return period were selected from the 2018 USGS PSHA. The hazard curves were interpreted to calculate the 2,475-year, uniform hazard spectrum (UHS) for a V_{s100} of 1,430 fps. These USGS spectra along with the deterministic lower limit per ASCE 7-22, Section 21.2.2 are shown in Figure 2 - Firm Ground, $V_{s100}=1,360$ fps, Uniform Hazard Spectra. Note that a site-specific deterministic spectrum was not evaluated since the deterministic lower limit was greater than the probabilistic spectrum for all periods. Per ASCE 7-22, Section 21.2.3, the lower of the deterministic and probabilistic spectra governs the target spectrum.

3.1.3 Source Contributions

The contribution of different seismic sources is required to weight site response amplification results. We used the deaggregation information from the 2018 USGS PSHA to evaluate the type and contribution of each seismic source to the overall seismic hazard. There are three dominant source types to the seismic hazard at the site which include the Cascadia Subduction Zone (CSZ) Interface, CSZ Intraslab, and crustal faults. In addition to known surface

crustal faults, the 2018 USGS PSHA includes background grid-based hazard that approximates hazard of unknown or unmapped surface faults. The distribution of source contribution to the 2,475-return period seismic hazard versus spectral period is shown in Figure 3 - Seismic Source Contribution Summary, All Sources. The figure also shows contributions when the fault and grid sources are added together which is used for ground motion selection and site amplification weighting. A detailed breakdown of individual sources considered in the 2018 USGS PSHA for each source type is presented in Figure 4 - 2018 USGS PSHA, Disaggregation Detail, Sheets 1 through 4.

3.1.4 Firm Ground MCE

The firm ground MCE spectrum is equal to the firm ground PSHA UHS calculated in the previous sections and shown in Figure 2 - Firm Ground, VS100=1,360 fps, Uniform Hazard Spectra.

3.1.5 Firm Ground Time Histories

For the purposes of performing our one-dimensional site response analyses, we selected and scaled a suite of recorded ground motion time histories that were used to generate upward propagating shear waves in our analyses. This time history suite was selected based on the following criteria:

- Baseline-corrected seed (original) time history pairs that were curated by the NGA-West 2 (Ancheta et al 2014) and NGA-Sub (Kishida et al 2018) projects,
- Similar source earthquake characteristics such as magnitude, distance, and source type when compared to deaggregation information for the project site from the 2018 USGS PSHA,
- Similarities in spectral shape of the recorded ground motion time history and the target firm ground MCE spectrum, and
- The $V_{S,100}$ of the subsurface soils beneath the original time history recording station.

We evaluated candidate time histories for these criteria relative to a spectral period range of interest. Per ASCE 7-22, this period range can be assumed to be 0.2 to 2.0 times the fundamental period of the structure estimated by the structural engineer. According to PND, the

fundamental period of vibration for the proposed structure has been approximated to be 0.5 to 1.1 seconds. Therefore, the period range of interest considered in the analysis is 0.1 to 2.2 seconds.

Based on these criteria, 15 candidate seed time history pairs (two orthogonal horizontal components) were selected, representing five time histories for each source. The rotation independent, median acceleration response spectra (ARS) of each pair (i.e. RotD50) were quantitatively compared to the target firm ground spectrum for a good overall fit with limited scaling applied over the period range of interest. For selected ground motion pairs, an acceleration time history component was then calculated by rotating the ground motion time history pairs until the calculated ARS of one component was close to the RotD50 as evaluated using a least-squares minimization. This rotated time history was then scaled to the target firm ground MCE spectrum using a scale factor and least-squares minimization within the period range of interest. Finally, to avoid developing numerical errors associated with the discretized FLAC grid, the ground motion time histories were filtered using a 4th order, low-pass, Butterworth filter with a corner frequency of 25 hertz.

The selected scaled and filtered time histories were checked for an overall fit to the MCE spectrum. To perform this check, the geometric mean of the ARS for each source were calculated. The weighted average of each source's geometric mean was calculated using the period dependent source contributions, described in Section 3.1.3 Source Contributions, as weights. For example, at a period of 1.0 seconds the source geometric means are averaged with weights of 0.45, 0.40, 0.15, for Fault + Grid, Interface, and Intralab sources, respectively. This averaged ARS was approximately 90 percent or greater of the target firm ground MCE spectra as shown in Figure 5 - Firm Ground, Scaled Time Histories, Response Spectra. The earthquake and ground motion station characteristics of the selected time histories and resulting rotation and scaling factors for the scaling process are shown in Table 1: Selected Seed Time History Characteristics and Scale Factors.

3.2 Site Response Analysis

Site-specific response analyses were completed using Fast Lagrangian Analysis of Continua (FLAC) software developed by Itasca Consulting Group (Itasca 2016) and DEEPSOIL software developed at the University of Illinois, Urbana-Champaign (Hashash et al 2020). The

site response analyses calculate ground motion amplification expected at this site relative to the firm ground MCE and are used to develop design response spectra for structural design.

3.2.1 Assumed One-Dimensional Subsurface Profile

We developed one-dimensional subsurface profiles for our site response evaluations based on the geophysical measurements of shear wave velocity (MAM), soil borings, and cone penetration test (CPT) results performed at the site. Groundwater was assumed at elevation +7 feet.

To evaluate variability in subsurface conditions and surface topography, two base profiles were evaluated. The primary difference between each profile is variation in shear wave velocity expected given the in-situ stress changes imposed by the slope. Vs measurements taken at the top of the slope were stress normalized based on the estimated vertical effective stresses beneath the slope. At the toe of the slope, the Vs profile was adjusted based on the estimated vertical effective stress, which resulted in lower Vs at similar elevations of the profile and a deeper elevation to firm ground. For the fill, silt, glacial soils, and the infinite half-space (base) of the model, Vs was assigned to match geophysics measurements and the estimated Vs profile at the toe of the slope. Variability in the potential depth to firm ground was evaluated for the top of slope profile. The Vs profile was varied by +/- 10 percent which resulted in the depth of firm ground ranging from 125 to 175 feet below the ground surface.

The four Vs profiles evaluated are shown in Figure 6 - Assumed Shear Wave Velocity Profiles: Top of slope, Top of slope (lower bound), Top of slope (upper bound), and Toe of slope. Additional FLAC parameters assigned to the profiles are summarized in Table 2: FLAC Soil Profile Input Parameters. DEEPSOIL input parameters are presented in Appendix B.

3.2.2 Constitutive Models and Modulus Reduction and Damping Curves

For the FLAC analyses, stress-strain behavior for non-liquefiable soil layers were modeled using the elastic constitutive model coupled with the hysteretic modulus reduction logic. Modulus reduction and damping behavior of the soils was modeled using the depth dependent empirical relationships developed by EPRI (1993) and Vucetic and Dobry (1991). The EPRI curves were used for the fill soils. The Vucetic and Dobry curves for a plasticity index of 15 and 30 were used for the cohesive silts and clay soils, respectively.

For the DEEPSOIL analyses, modulus reduction and damping behavior of the soils was modelled using the empirical relationships developed by Darendeli (2001). A plastic index (PI) of 20 was assumed for all silty soils. All modulus reduction curves were further calibrated to the assumed strength profile based on CPT correlations to prevent over-stiff response at large strain.

3.2.3 Site Response Analysis

Site response analyses were evaluated by performing the following steps for each selected ground motion and profile:

- The firm ground scaled time history was applied to the base of the one-dimensional soil model as an upward propagating shear stress time history.
- For FLAC, total stress analyses were performed. For DEEPSOIL analyses were run in both non-linear and equivalent linear modes.
- Ground motion time histories were recorded at the top of the soil profile.
- Acceleration response spectra were calculated from these ground surface time histories.
- Ground surface soil amplification for each simulation was calculated by dividing the ground surface response spectra by the applied upward propagating base response spectra.

The ground surface response spectra, ground surface amplification, and shear strain vs depth for each profile are shown in Appendix A: FLAC Site Response Results and Appendix B: DEEPSOIL Site Response Results.

3.2.4 Firm Ground to Ground Surface Amplification

For each profile, a geometric mean of soil amplification was calculated for the suite of ground motions in each source set. A period and source dependent weighted average amplification was then computed for each profile set using the respective source hazard contributions as weights. In our opinion, this is more appropriate than an average contribution for all periods. Furthermore weighting was performed to account for the variability evaluation.

The weighting procedure can be summarized as follows:

- Five ground motions were selected for each ground motion source (3 sources) for the purposes of assessing the geometric mean amplification for each source for each profile.
- A profile's weighted amplification was then calculated as the sum of each source geometric mean amplification multiplied by the source contribution for each period; therefore, the ground motion source weights are period dependent (see Figure 3).
- Engineering parameter variability was weighted with weights of 0.5, 0.25, and 0.25 for best estimate, lower bound, and upper bound, respectively for the top of slope analyses. Toe of slope weights are unity since only a best estimate analysis was performed.
- FLAC, DEEPSOIL Equivalent Linear, and DEEPSOIL Non-Linear analysis types were each weighted with weights of 0.125, 0.125, and 0.75.

The first equation describing this calculation of spectral acceleration weighted by source contribution is as follows for each profile and engineering parameter variability:

$$S_{a,T,LOC} = \sum_S A_{S,T,EP,AT,LOC} \times C_{S,T} \times W_{EP} \times W_{AT}$$

Where, S_a =Spectral Acceleration, S =Source, A =Amplification, T =Period, C =Contribution, EP =Engineering Parameter, AT =Analysis Type, LOC =Location top or toe of slope.

Finally, the maximum spectral acceleration at each period was taken from the top and toe of slope responses as follows:

$$S_{a,T} = MAX(S_{a,T,TOE}, S_{a,T,TOP})$$

The weighted amplifications are shown in Figure 7 - Ground Surface Amplification Results and Recommendations. The most variability in the amplification response is due to varying topography of the site. The FLAC and DEEPSOIL equivalent linear stress response is greater than the DEEPSOIL non-linear response. The greatest differences between the analyses occur for the top of slope profile where the fill soil appears to reflect some upward propagating shear waves thus reducing ground motions reaching the ground surface.

In our opinion the DEEPSOIL non-linear analyses more accurately capture the expected sub-surface behavior given its time dependent stiffness degradation and strength limiting behavior at large strains. This is reflected in the weighting scheme of the results. Given that the

structure spans the full slope, we enveloped the responses calculated for the top and toe of slope in determining our recommended amplification factors for the project. Refinement of the amplification over the length of the structure would require more rigorous 2D site response analyses.

3.3 Site Specific Design Spectrum

We developed a ground surface MCE_R and design spectrum based on the firm ground 2,475-year MCE and modifications required by ASCE 7-22. These modifications include multiplying the firm ground MCE by period dependent factors for site-specific soil amplification, maximum direction amplitude, and risk targeted conversion.

3.3.1 Maximum Direction Factors

The UHS calculated from the USGS PSHA represents median expected ground motion (i.e., RotD50), however ASCE7-22 requires the maximum direction expected ground motion (i.e., RotD100) be used. We used maximum direction factors based on Shahi and Baker (2014) as recommended in ASCE 7-22.

3.3.2 Risk Targeted Factors

The MCE spectrum must be modified to represent a one percent in 50-year structural collapse MCE_R spectrum as required by ASCE 7-22. These factors were calculated using the USGS risk targeting web-based calculator which implements the ASCE-7-22 procedures.

3.3.3 Ground Surface MCE_R and Design Spectrum

The recommended ground surface MCE_R spectrum was calculated by multiplying the firm ground, MCE spectrum by each of the factors described in Sections 3.2.4, 3.3.1, and 3.3.2, and shown in Figure 8 - MCE to MCE_R Modification Factors. The recommended MCE_R spectrum was calculated according to the procedures in ASCE 7-22, Section 21.3. The resulting recommended ground surface MCE_R spectrum is shown in Figure 9 - Site Specific Ground Surface MCE_R Spectrum. This figure compares the recommended MCE_R spectrum to the multipoint code-based default spectra per ASCE 7-22, site class DE. Note that at period of about 2.8 seconds and greater, the recommended MCE_R spectrum is controlled by the maximum reduction of 20 percent per ASCE 7-22, Section 21.2.3.

The recommended design ground surface response spectrum was calculated as two-thirds of the MCE_R ground surface spectrum and is shown in Figure 10 - Site Specific Ground Surface Design Spectrum. Additionally, site-specific $SDS=0.87$, $SD1=0.78$, $SMS=1.3$, and $SM1=1.18$ were calculated from this spectrum and can be used as described in ASCE 7-22, Section 21.4, if desired. Tabulated values of the MCE_R and Design spectra for select periods are provided in Table 3 Recommended Site-Specific Ground Surface MCE_R and Design Acceleration Response Spectrum Values.

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Table 1: Selected Seed Time History Characteristics and Scale Factors

Year	Earthquake	Recording Station	Magnitude (<i>M_w</i>)	Distance (km)	Vs100 (m/s)	Source Type	Rotation Relative to X-	
							Component (degrees)	Scaling Factor
2003	Tokachi-oki, Japan	51562	8.29	111	451	Interface	-85	1.6
2010	Maule, Chile	Talca Colegio Integrado San Pio X	8.81	148	465	Interface	-90	1.28
2011	Tohoku, Japan	GS3	9.12	176	389	Interface	-84	2.31
2014	Iquique, Chile	PB12	8.15	127	586	Interface	-84	6.44
2015	Chile	C010	8.31	193	447	Interface	-2	3.87
1949	Olympia, WA	OLY0	6.70	60	399	Intraslab	-82	2.74
1997	Michoacan, Chile	Vile	7.15	74	429	Intraslab	-90	5.8
2001	Nisqually, WA	2130	6.80	54	399	Intraslab	-1	4.65
2006	Pingtung, Taiwan	KAU080	6.94	46	399	Intraslab	-10	2.44
2010	Ferndale, WA	1746	6.55	41	362	Intraslab	-86	4.91
1978	Tabas, Iran	Dayhook	7.35	21	471	Crustal	-8	1.75
1992	Cape Mendocino	Petrolia	7.01	11	422	Crustal	84	0.87
1994	Northridge	Sylmar - Converter Sta East	6.69	22	370	Crustal	-73	1.14
2003	Bam, Iran	Bam	6.60	14	487	Crustal	-77	0.94
2008	Iwate	Kurihara City	6.90	26	512	Crustal	-81	1.17

Note: X-Component is horizontal component closest to the East, 0 degree orientation.

Table 2: FLAC Soil Profile Input Parameters

<u>Profile Top of Slope</u>		V_{s1} (ft/s)								
Group	Top Elev (ft)	Bottom Elev (ft)	Dry Density (slugs per cf)	Porosity	Lower Bound	Best Estimate	Upper Bound	α^1	Constitutive Model	Modulus Reduction Curve
Fill	12	2	3.3412	0.2	472.5	525	577.5	0	Elastic + Hysteretic	EPRI_Soil_000-020
Fill2	2	-8	3.3412	0.2	450	500	550	0	Elastic + Hysteretic	EPRI_Soil_000-020
Fill3	-8	-21	3.3412	0.2	391.5	435	478.5	0	Elastic + Hysteretic	EPRI_Soil_021-050
Estaurine	-21	-98	3.3412	0.2	364.5	405	445.5	0.95	Elastic + Hysteretic	Vucetic-Dobry_PI30
Drift	-98	-133	3.2443	0.25	513	570	627	0.65	Elastic + Hysteretic	Vucetic-Dobry_PI15
	-160 (Lower Bound)	-163 (Lower Bound)								
	-133 (Best Estimate)	-138 (Best Estimate)								
Base	-112 (Upper Bound)	-115 (Upper Bound)	4.0597	0.15	1430	1430	1430	0	Elastic + Hysteretic	EPRI_Soil_121-250

Note 1. $V_s = V_{s1} * (\sigma'_v/P_a)^a$

<u>Profile Toe of Slope</u>		V_{s1} (ft/s)								
Group	Top Elev (ft)	Bottom Elev (ft)	Dry Density (slugs per cf)	Porosity	Lower Bound	Best Estimate	Upper Bound	α^1	Constitutive Model	Modulus Reduction Curve
Estaurine0	-10	-21	3.3412	0.2		300		0	Elastic + Hysteretic	Vucetic-Dobry_PI30
Estaurine	-21	-37	3.3412	0.2		525		0.5	Elastic + Hysteretic	Vucetic-Dobry_PI30
Estaurine2	-37	-98	3.3412	0.2		575		0.8	Elastic + Hysteretic	Vucetic-Dobry_PI30
Drift	-98	-137	3.2443	0.25		720		0.55	Elastic + Hysteretic	Vucetic-Dobry_PI15
Base	-137 (Best Estimate)	-142 (Best Estimate)	4.0597	0.15	1430	1430	1430	0	Elastic + Hysteretic	EPRI_Soil_121-250

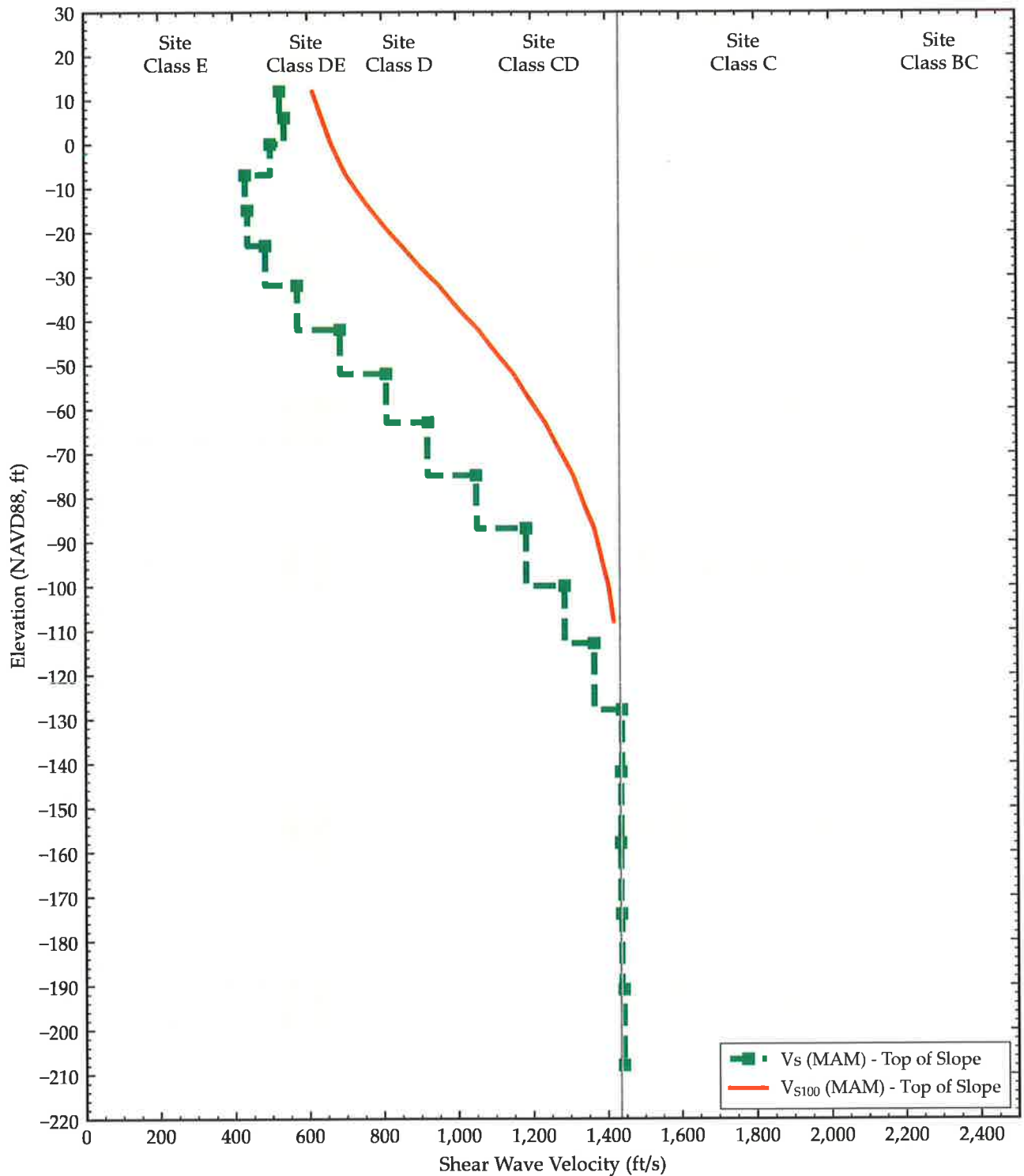
Note 1. $V_s = V_{s1} * (\sigma'_v/P_a)^a$

**Table 3: Recommended Site-Specific Ground Surface MCE_R
and Design Acceleration Response Spectrum Values**

<i>Period</i>	<i>MCE_R Spectral Acceleration (g)</i>	<i>Design Spectral Acceleration (g)</i>	<i>Period</i>	<i>MCE_R Spectral</i>	<i>Design Spectral Acceleration (g)</i>
0.010	0.628	0.419	0.400	1.399	0.933
0.012	0.633	0.422	0.433	1.361	0.907
0.015	0.638	0.426	0.500	1.379	0.920
0.019	0.653	0.435	0.534	1.383	0.922
0.020	0.672	0.448	0.658	1.264	0.843
0.023	0.729	0.486	0.750	1.253	0.835
0.028	0.757	0.505	0.811	1.233	0.822
0.030	0.764	0.509	1.000	1.148	0.765
0.035	0.805	0.536	1.233	0.957	0.638
0.043	0.887	0.591	1.500	0.752	0.501
0.050	0.921	0.614	1.520	0.739	0.493
0.053	0.956	0.637	1.874	0.549	0.366
0.066	1.033	0.689	2.000	0.503	0.336
0.075	1.061	0.708	2.310	0.412	0.274
0.081	1.088	0.725	2.848	0.304	0.203
0.100	1.247	0.831	3.000	0.288	0.192
0.123	1.228	0.818	3.511	0.241	0.161
0.150	1.229	0.819	4.000	0.208	0.139
0.152	1.224	0.816	4.329	0.190	0.126
0.187	1.203	0.802	5.000	0.160	0.107
0.200	1.251	0.834	5.337	0.147	0.098
0.231	1.296	0.864	6.579	0.113	0.075
0.250	1.317	0.878	7.500	0.096	0.064
0.285	1.338	0.892	8.111	0.090	0.060
0.300	1.374	0.916	10.000	0.074	0.050
0.351	1.436	0.957			

Note:

1. Additional spectral values can be determined by log-log interpolation.
2. Spectral accelerations calculated with 5% damping.



Notes:

1. V_{S100} plot represents V_{S100} calculated below depth plotted.
2. MAM: Microtremor Analysis Method.
3. Site Classes based on Table 20.2-1 in ASCE7-22.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

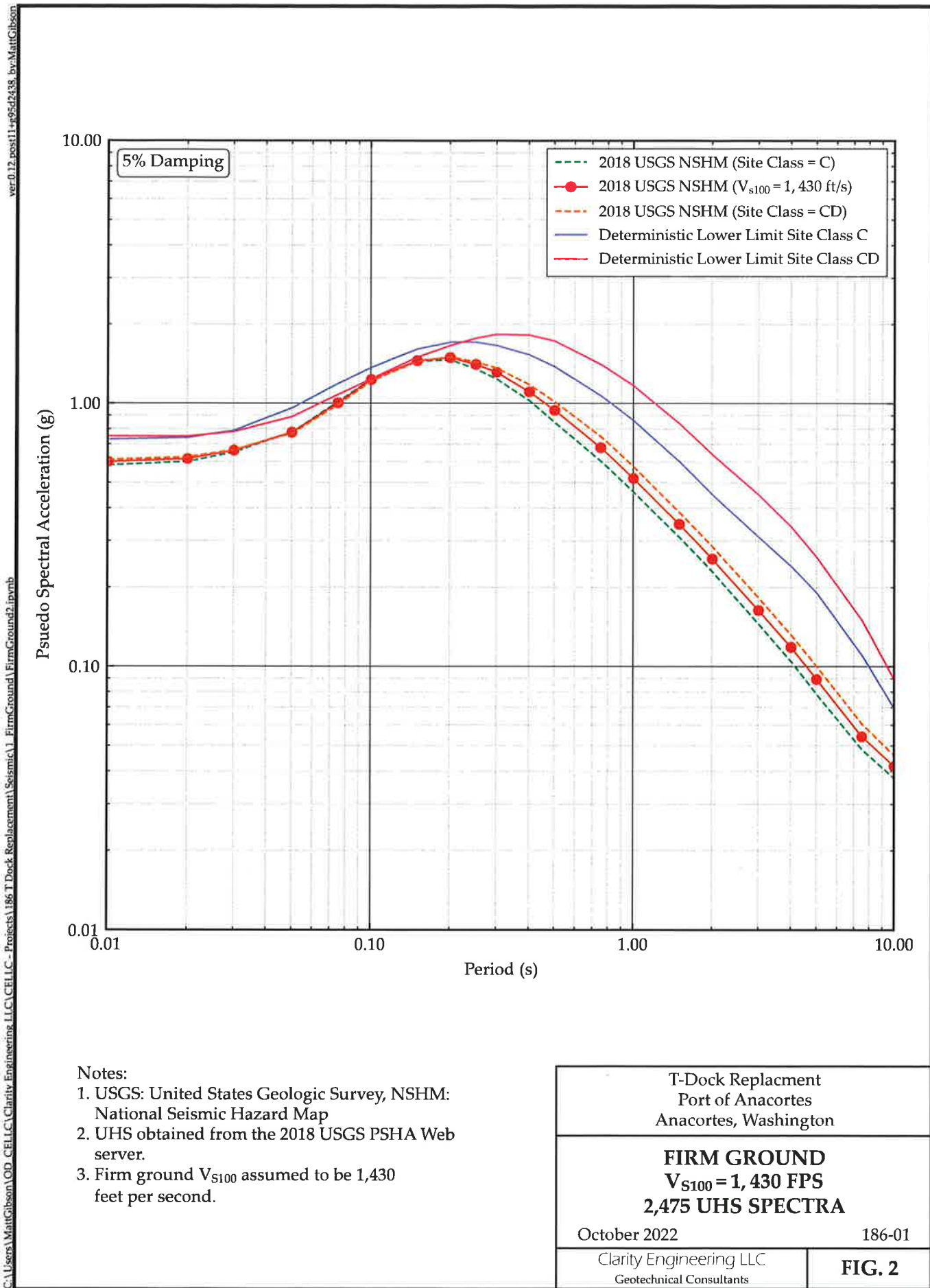
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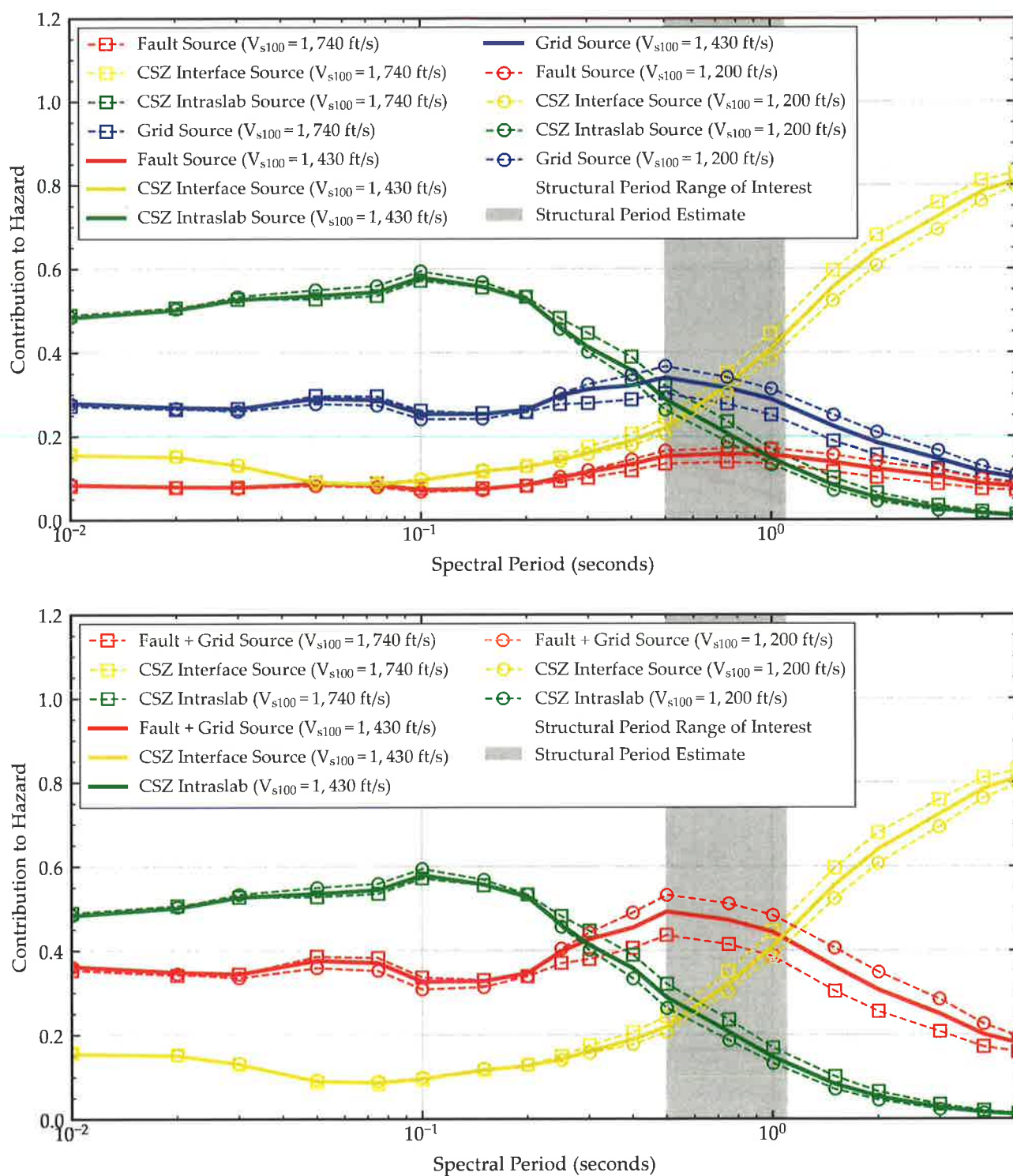
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FIG. 1





Notes:

1. Contributions based on 2018 USGS National Seismic Hazard Map (NSHM).
2. CSZ: Cascadia Subduction Zone.
3. Structural periods estimated by PND Engineers.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

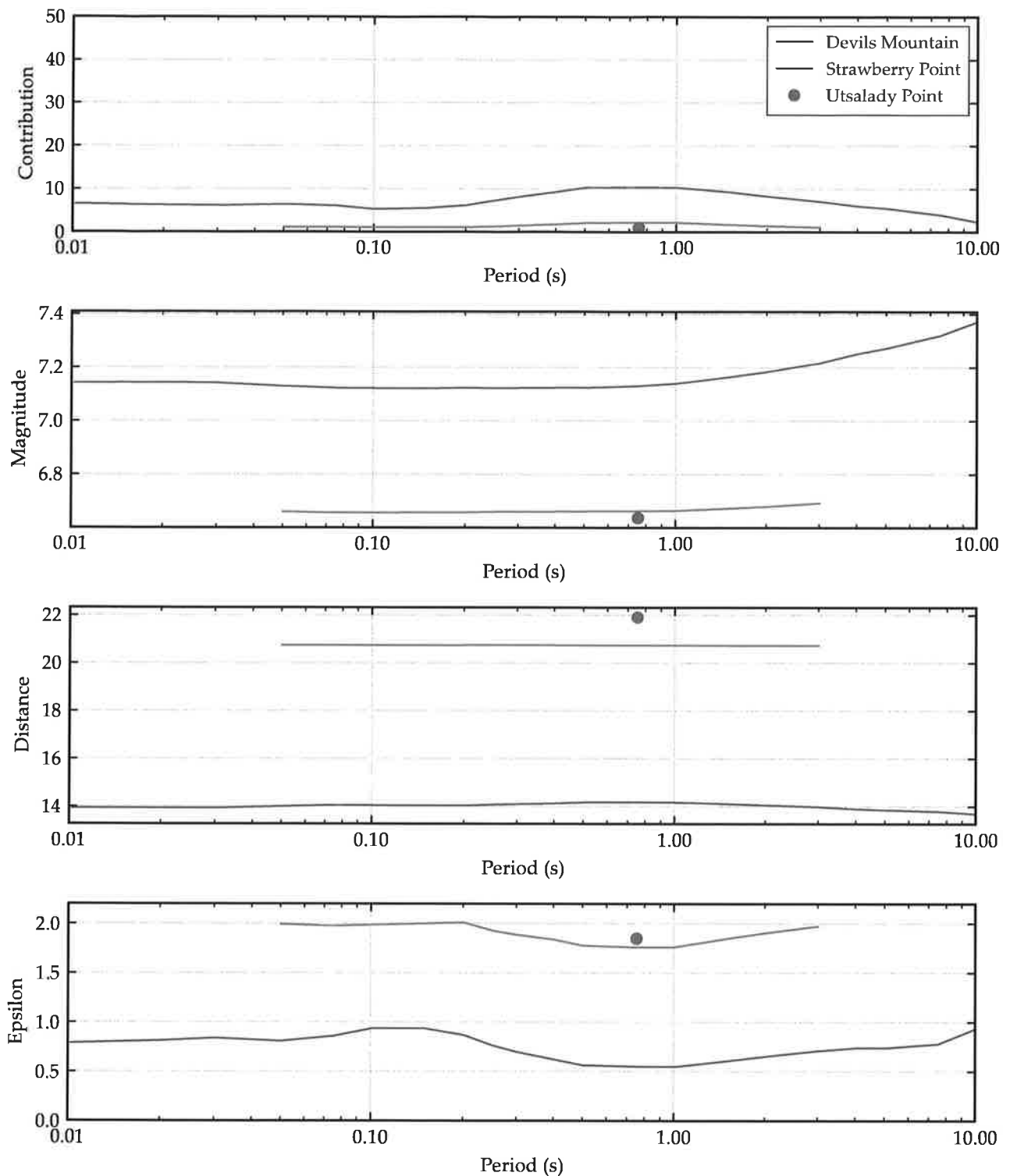
**SEISMIC SOURCE
CONTRIBUTION SUMMARY
ALL SOURCES**

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FIG. 3



Notes:

1. Data based on 2018 USGS National Seismic Hazard Map (NSHM) Dissaggregation for the site $V_{s,100}$.
2. An earthquake parameter set (Magnitude, Distance, Epsilon) represent an earthquake scenario's contributions to the firm ground UHS at a given period.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

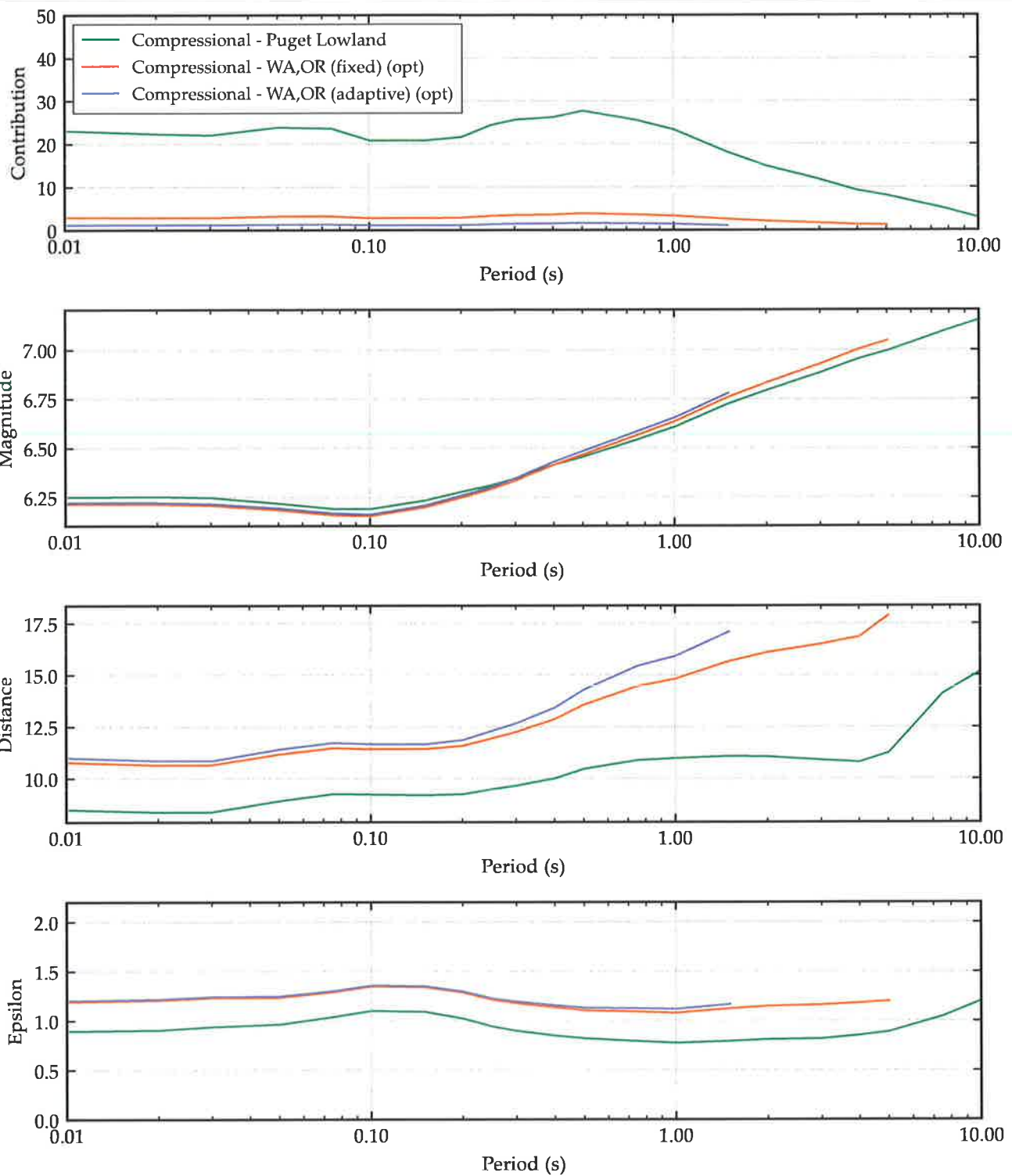
**2018 USGS PSHA
DISSAGGREGATION DETAIL
SOURCE TYPE: FAULT**

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FIG. 4
Sheet 1 of 4



Notes:

1. Data based on 2018 USGS National Seismic Hazard Map (NSHM) Dissaggregation for the site $V_{S,100}$.
2. An earthquake parameter set (Magnitude, Distance, Epsilon) represent an earthquake scenario's contributions to the firm ground UHS at a given period.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

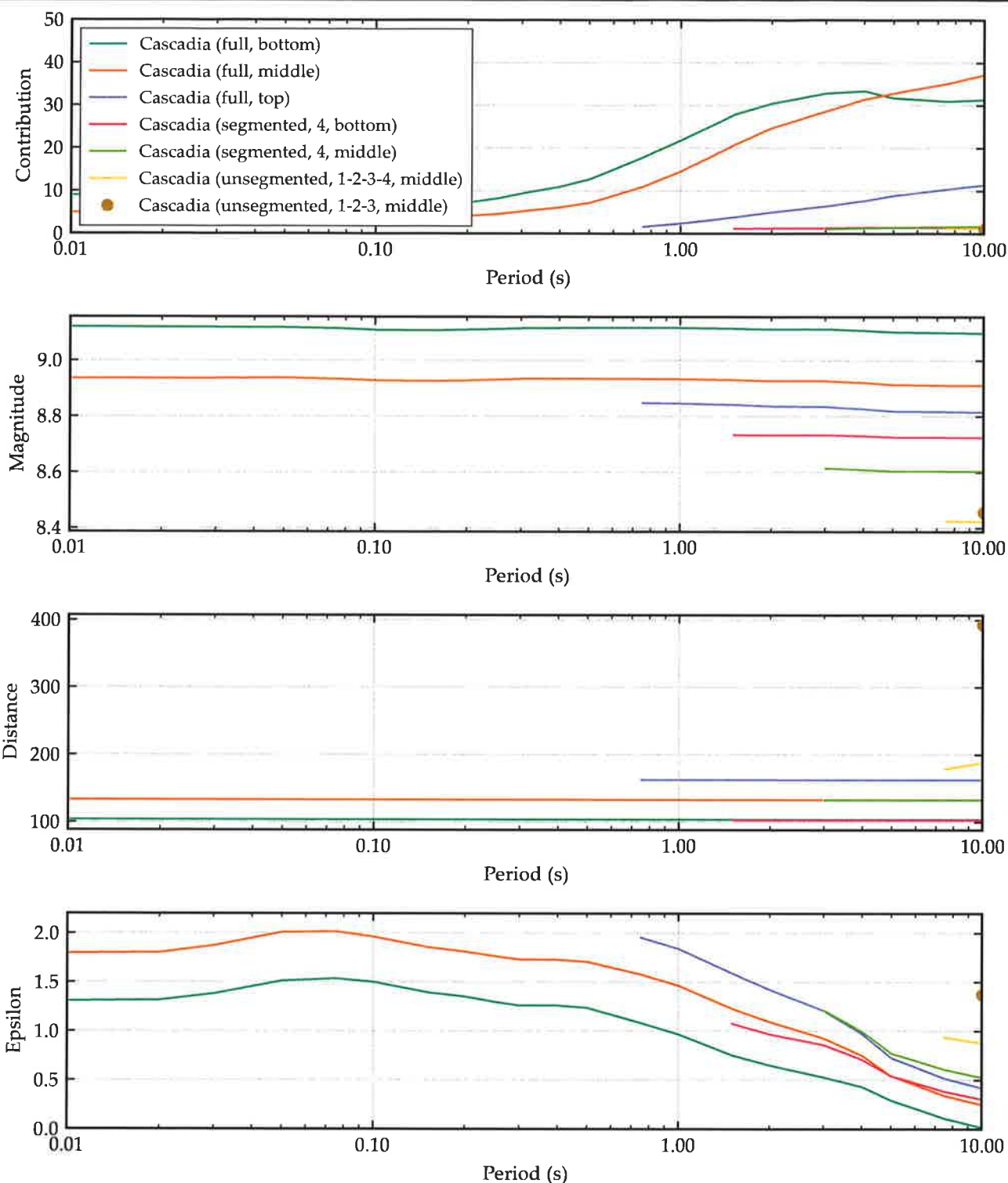
**2018 USGS PSHA
DISSAGGREGATION DETAIL
SOURCE TYPE: GRID**

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FIG. 4
Sheet 2 of 4



Notes:

1. Data based on 2018 USGS National Seismic Hazard Map (NSHM) Dissaggregation for the site $V_{S,100}$.
2. An earthquake parameter set (Magnitude, Distance, Epsilon) represent an earthquake scenario's contributions to the firm ground UHS at a given period.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

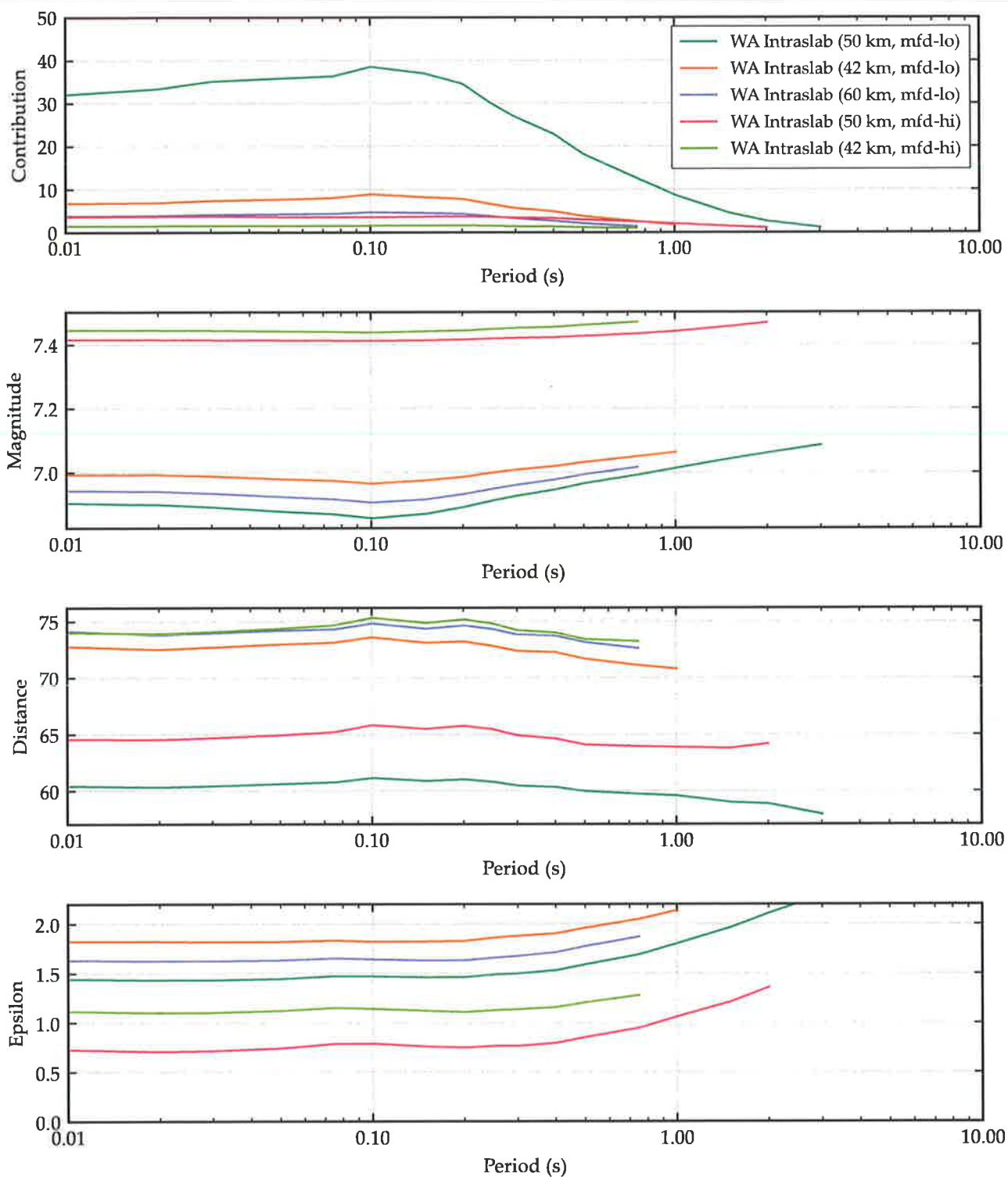
**2018 USGS PSHA
DISSAGGREGATION DETAIL
SOURCE TYPE: INTERFACE**

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FIG. 4
Sheet 3 of 4



Notes:

1. Data based on 2018 USGS National Seismic Hazard Map (NSHM) Dissaggregation for the site $V_{S,100}$.
2. An earthquake parameter set (Magnitude, Distance, Epsilon) represent an earthquake scenario's contributions to the firm ground UHS at a given period.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

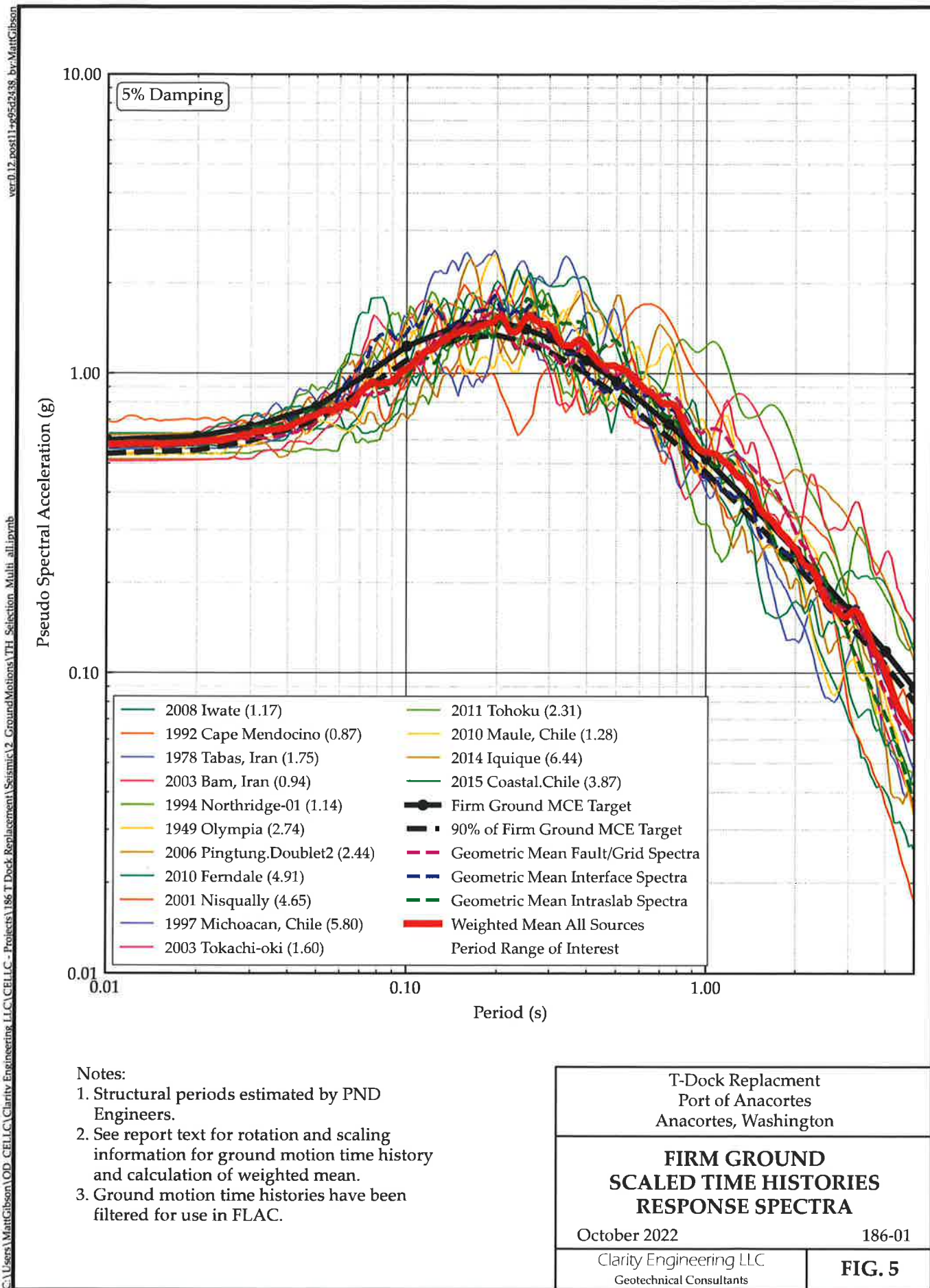
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DISSAGGREGATION DETAIL
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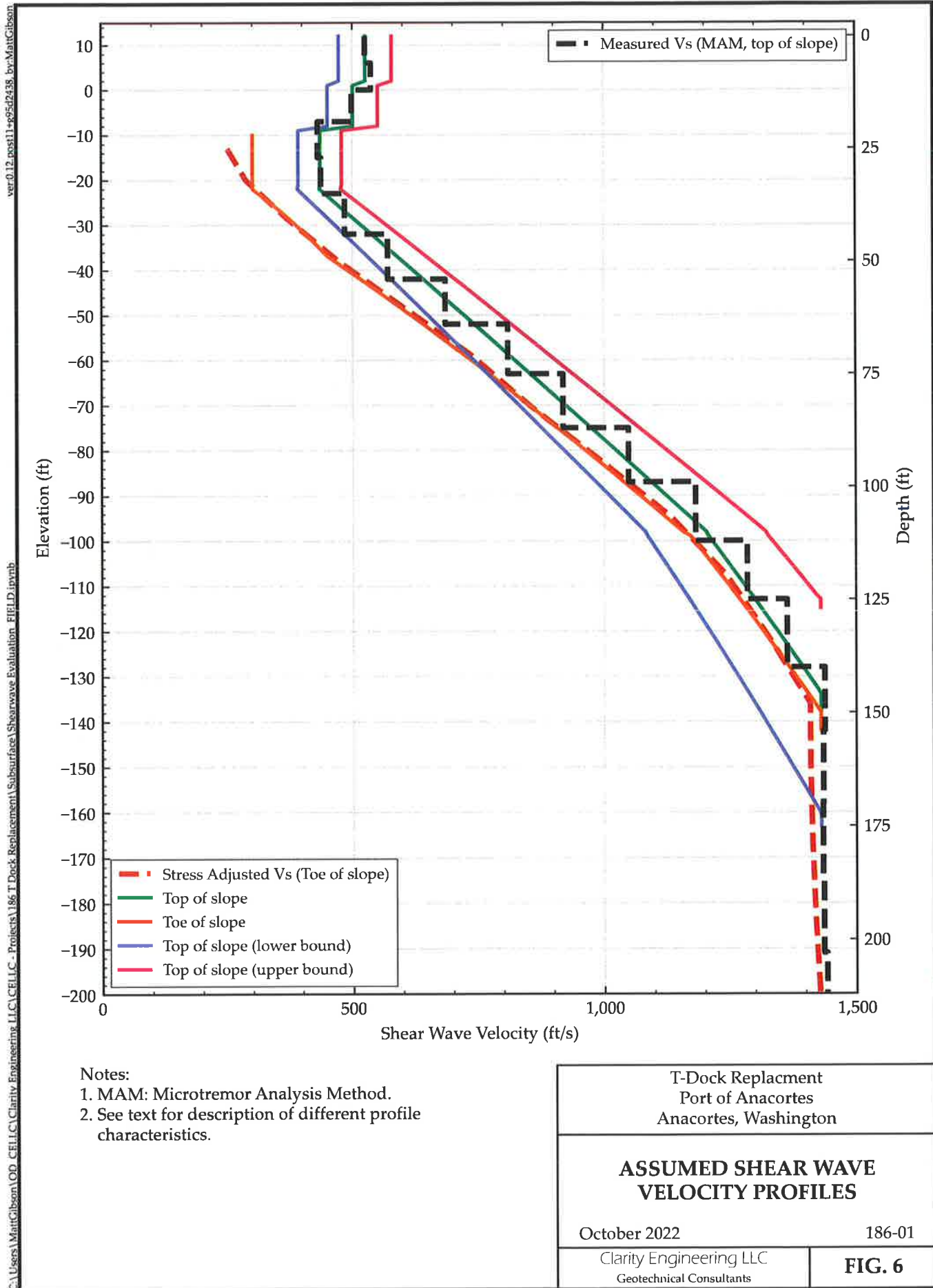
October 2022

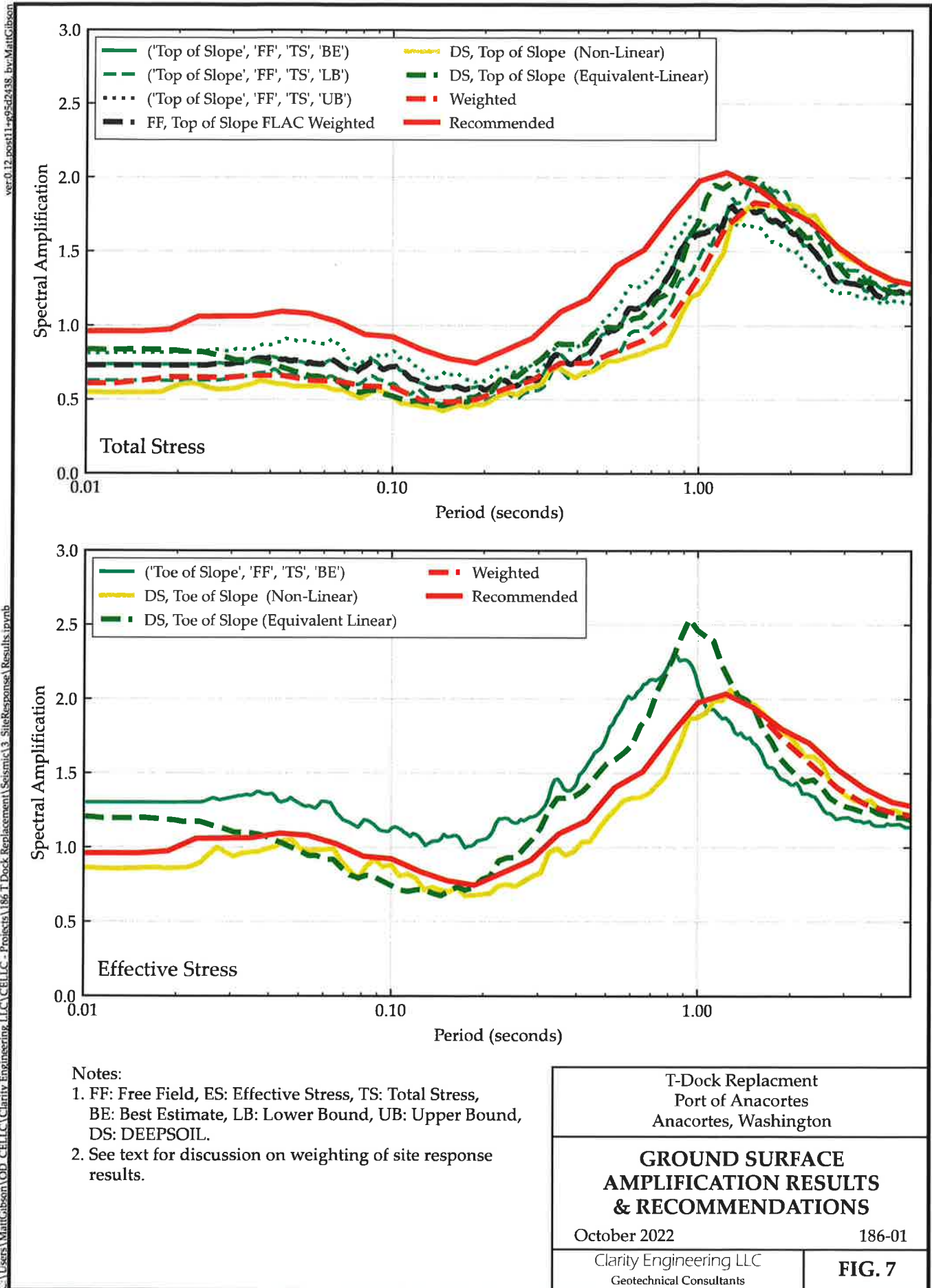
186-01

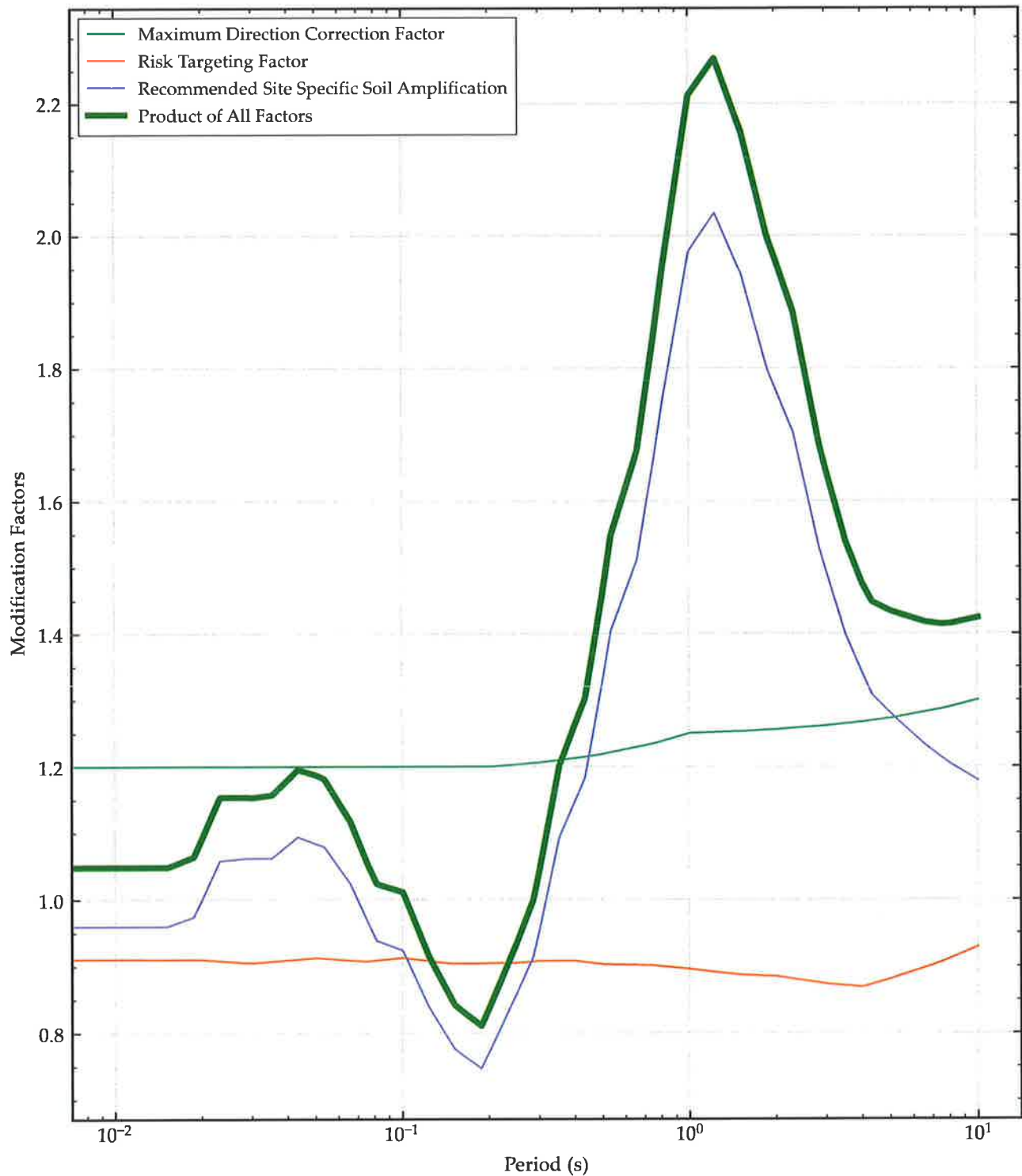
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FIG. 4
Sheet 4 of 4









Note:

1. See report text for description of these modification factors.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

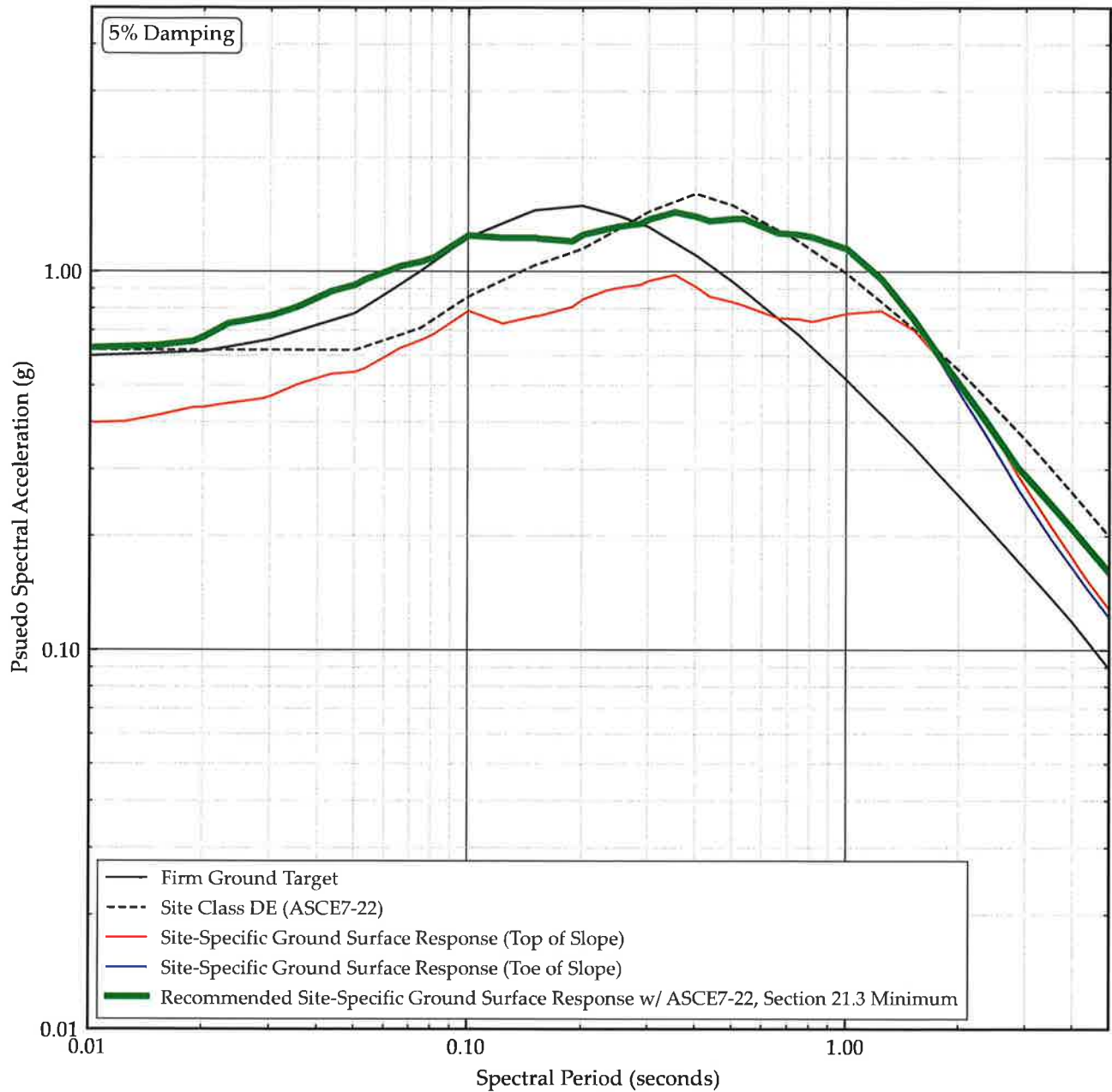
MCE TO MCER MODIFICATION FACTORS

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FIG. 8



Note:

1. Recommended ordinates are provided in Table 3 of the main text.

T-Dock Replacment
Port of Anacortes
Anacortes, Washington

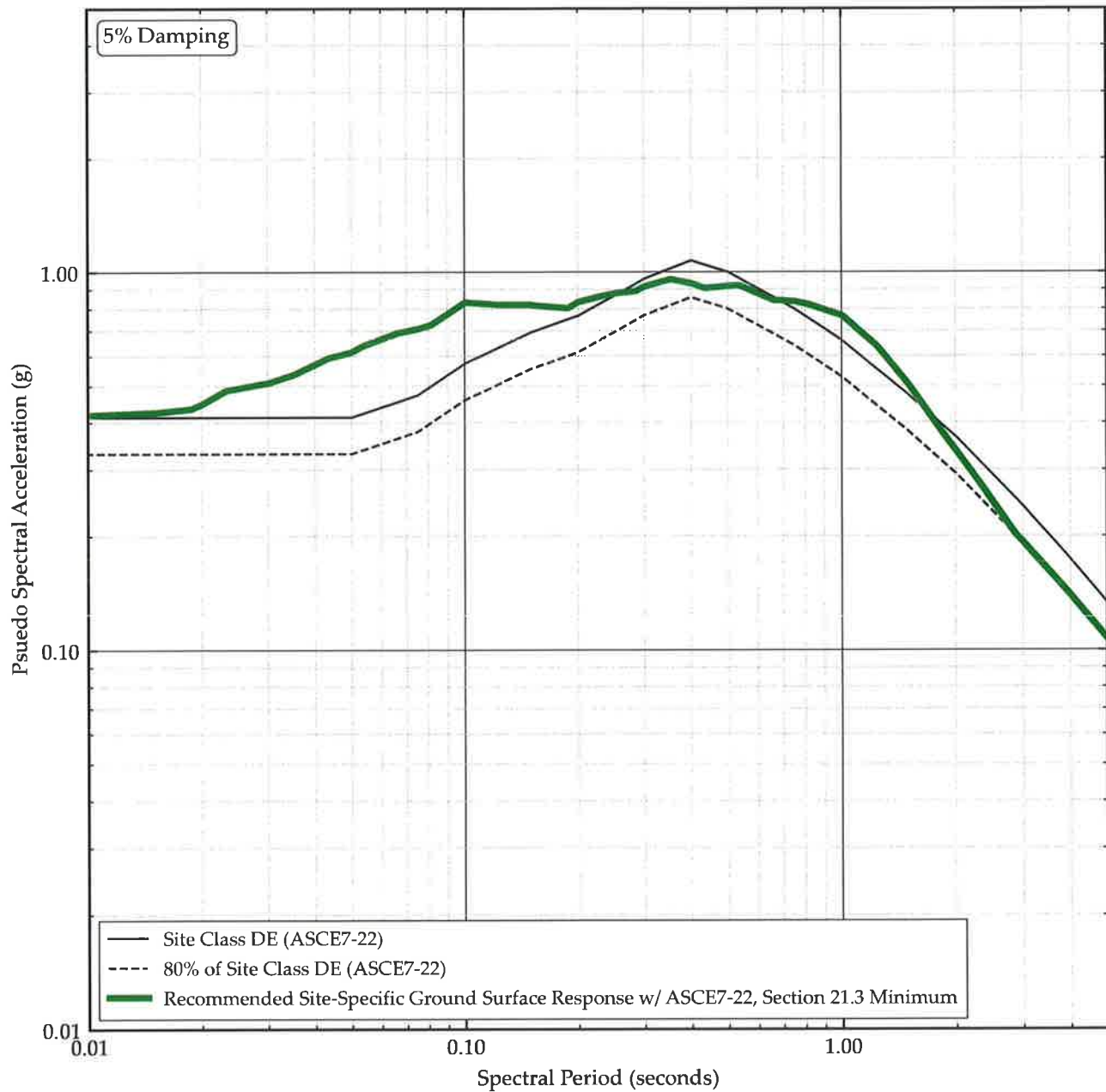
**SITE SPECIFIC
GROUND SURFACE
MCER SPECTRUM**

October 2022

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FIG. 9



Notes:

1. ASCE 7-22, DE spectra shown for reference only.
2. Spectral values can be interpreted using log-log linear interpolation.
3. Ordinates of this curve are provided in Table 3 of the main text.

T-Dock Replacement
Port of Anacortes
Anacortes, Washington

**SITE SPECIFIC
GROUND SURFACE
DESIGN SPECTRUM**

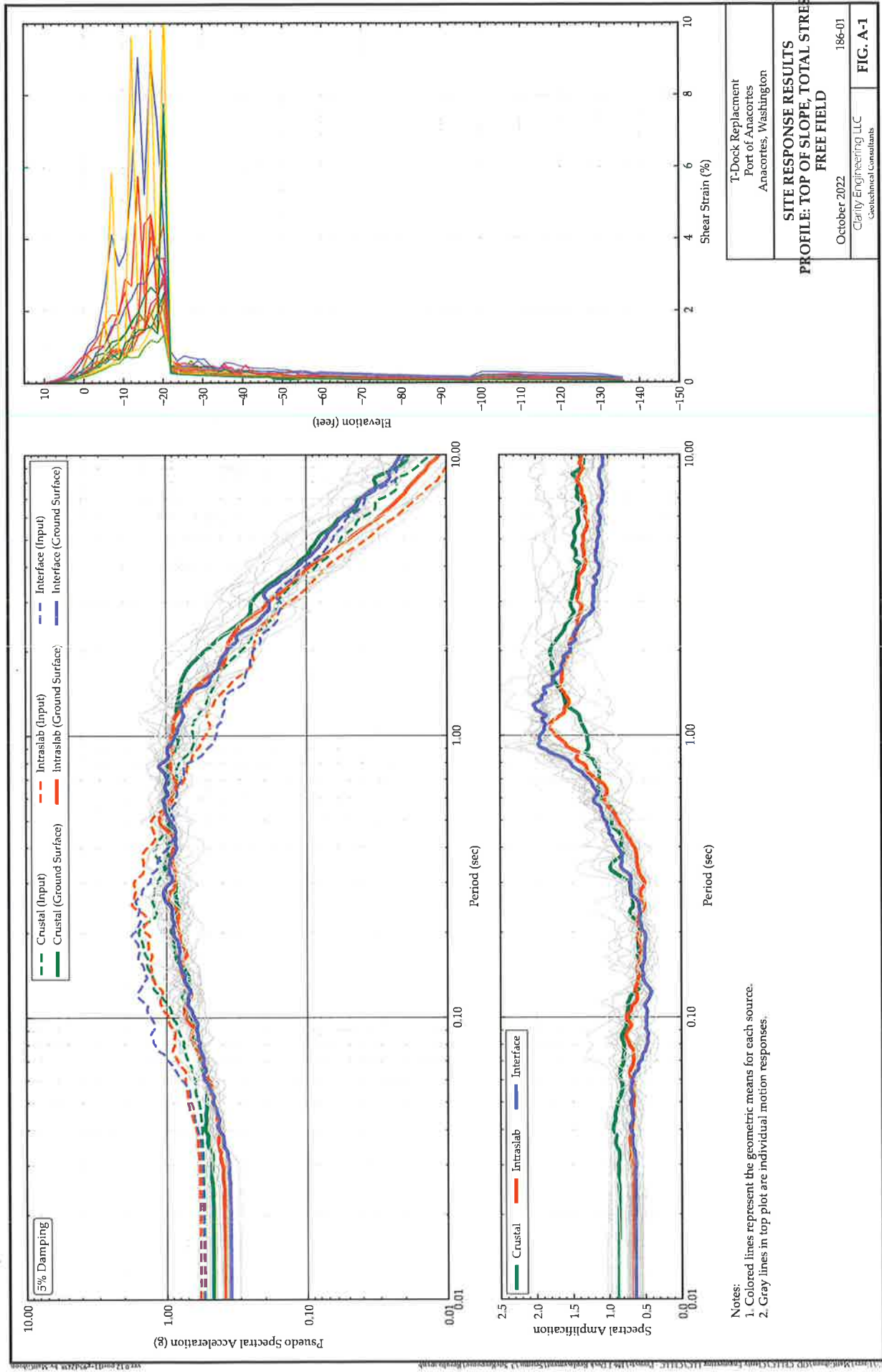
October 2022

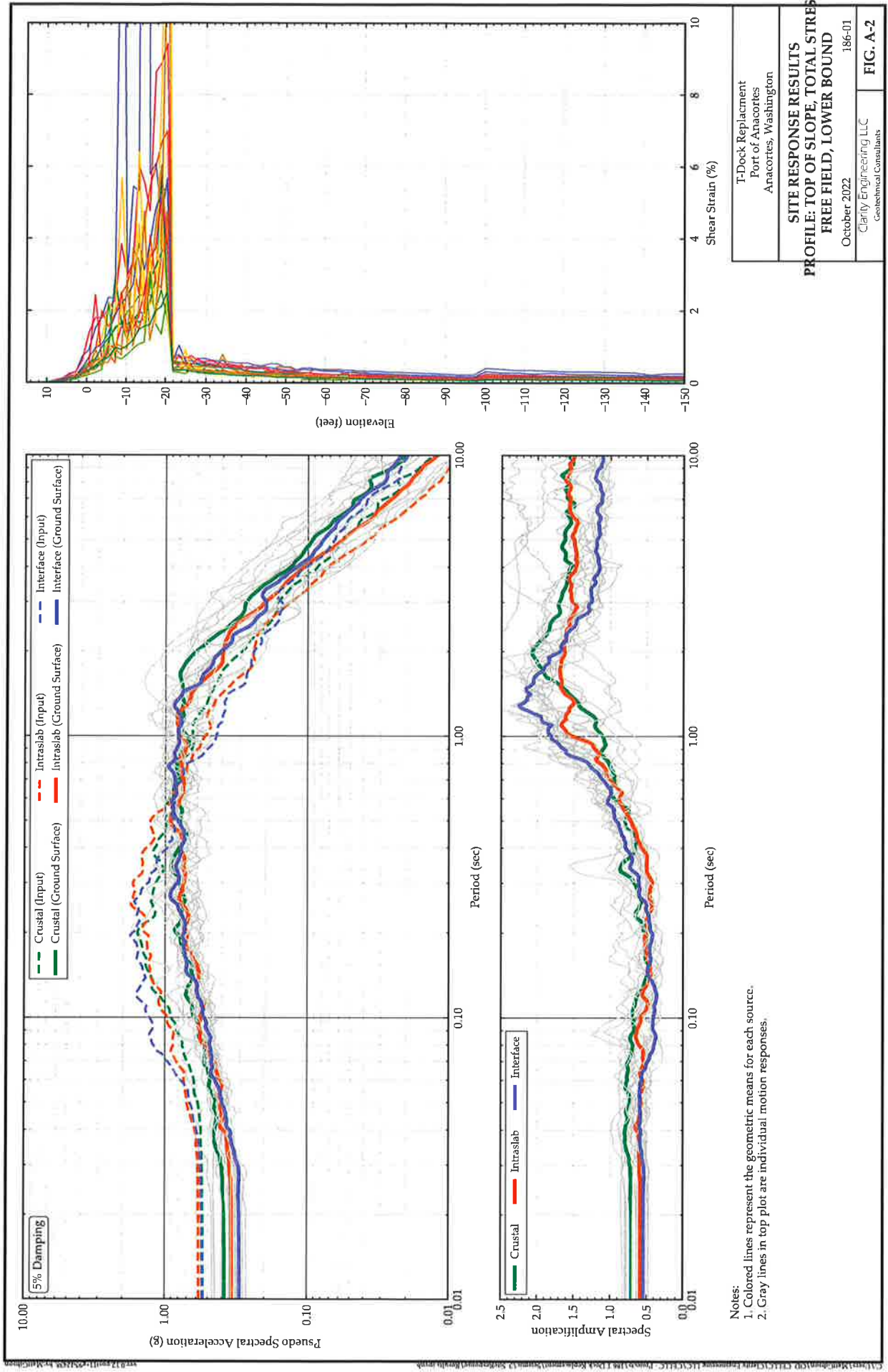
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FIG. 10

APPENDIX A: FLAC SITE RESPONSE RESULTS



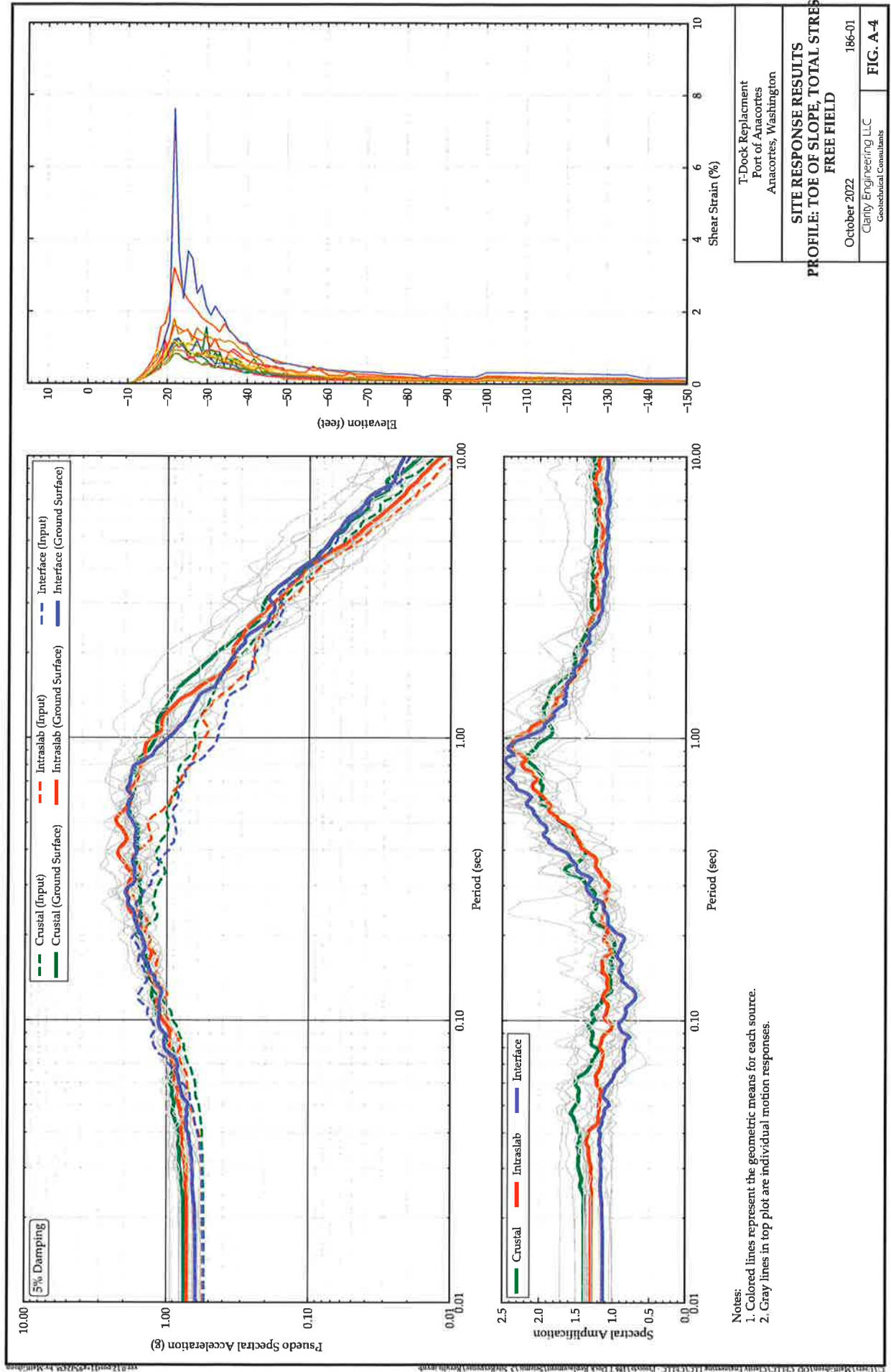


T-Dock Replacment
Port of Anacortes
Anacortes, Washington

SITE RESPONSE RESULTS
PROFILE: TOP OF SLOPE, TOTAL STRESS
FREE FIELD, LOWER BOUND
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FIG. A-2



APPENDIX B: DEEPSOIL SITE RESPONSE RESULTS

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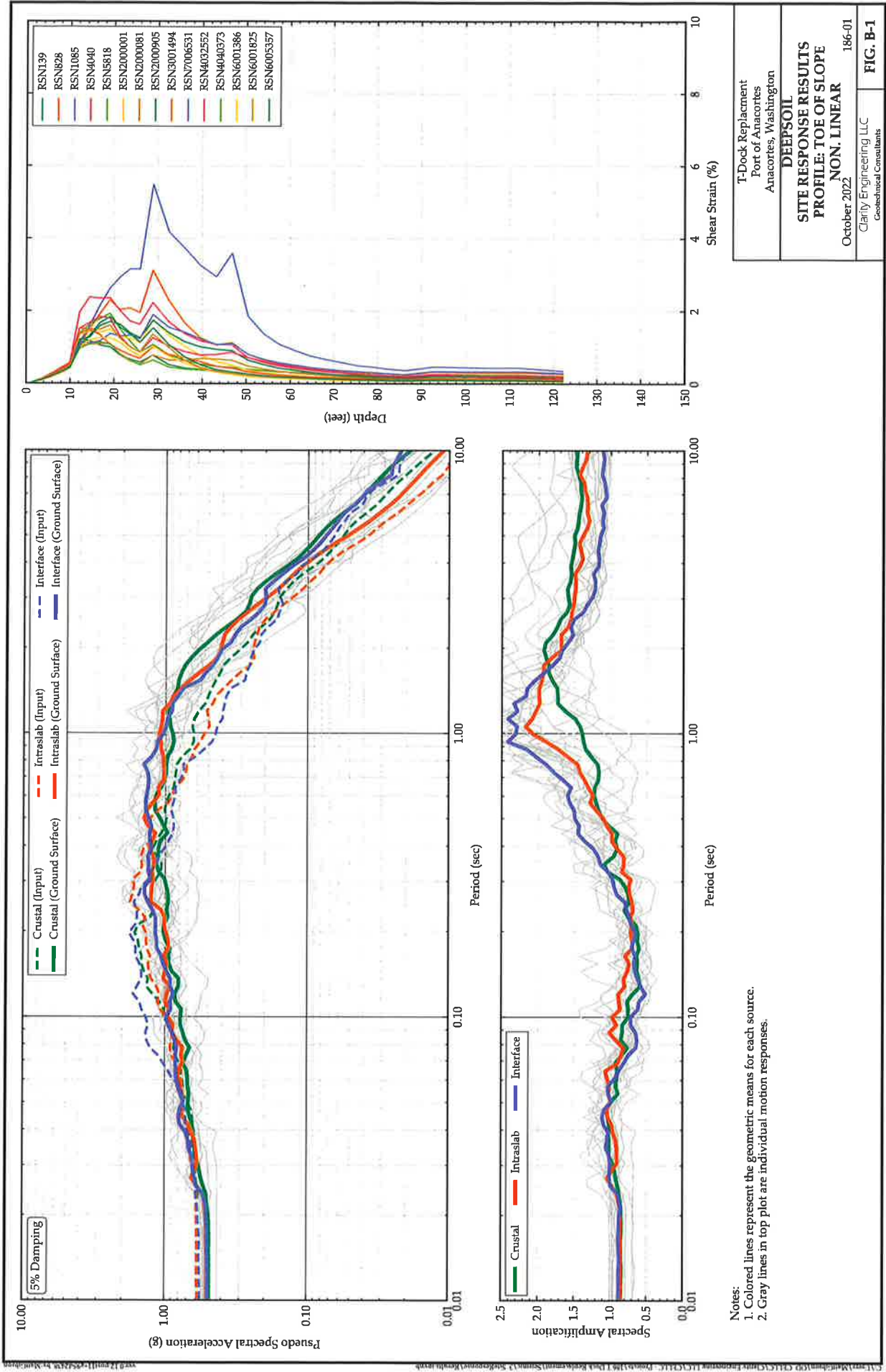
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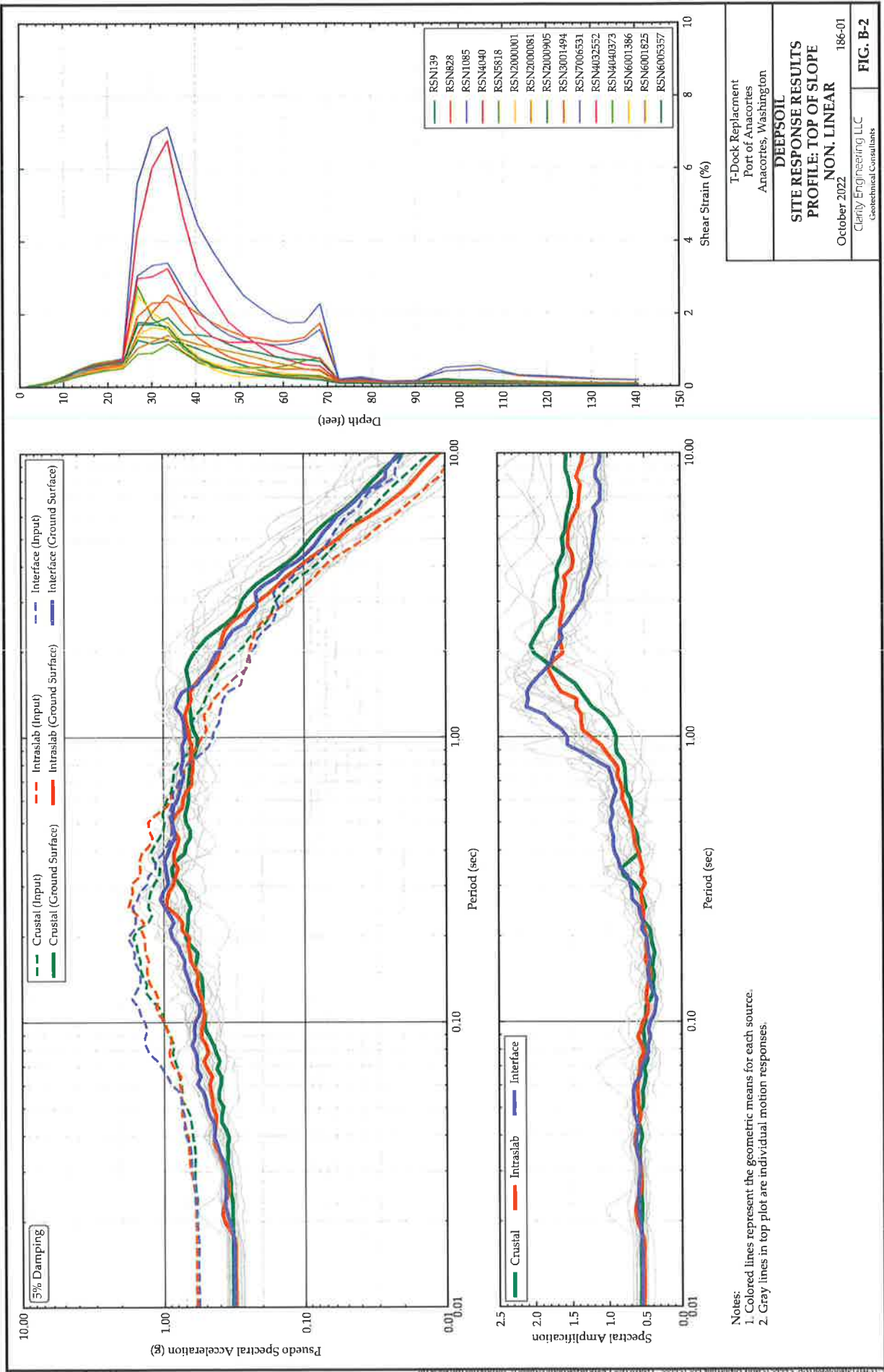
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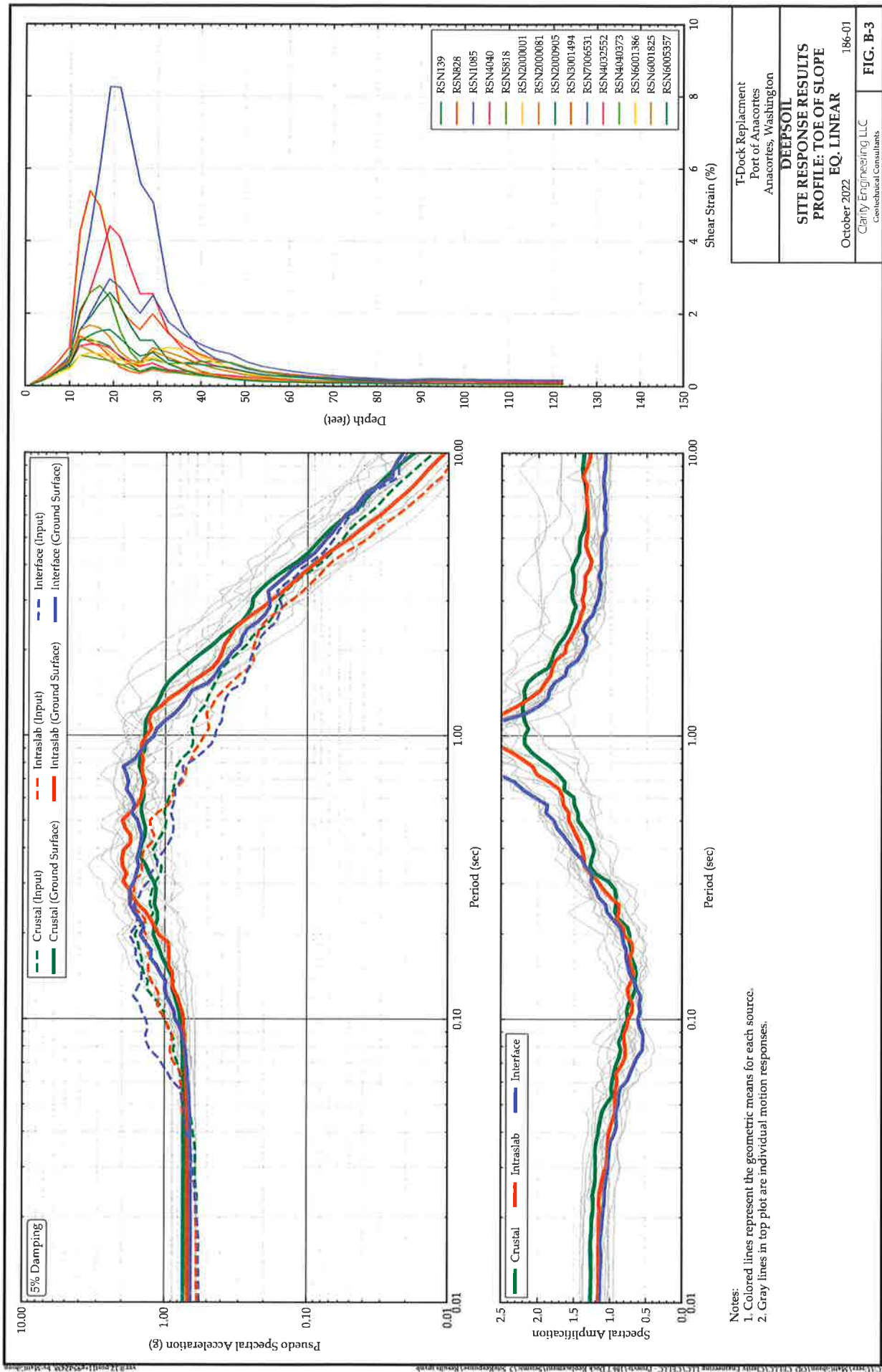
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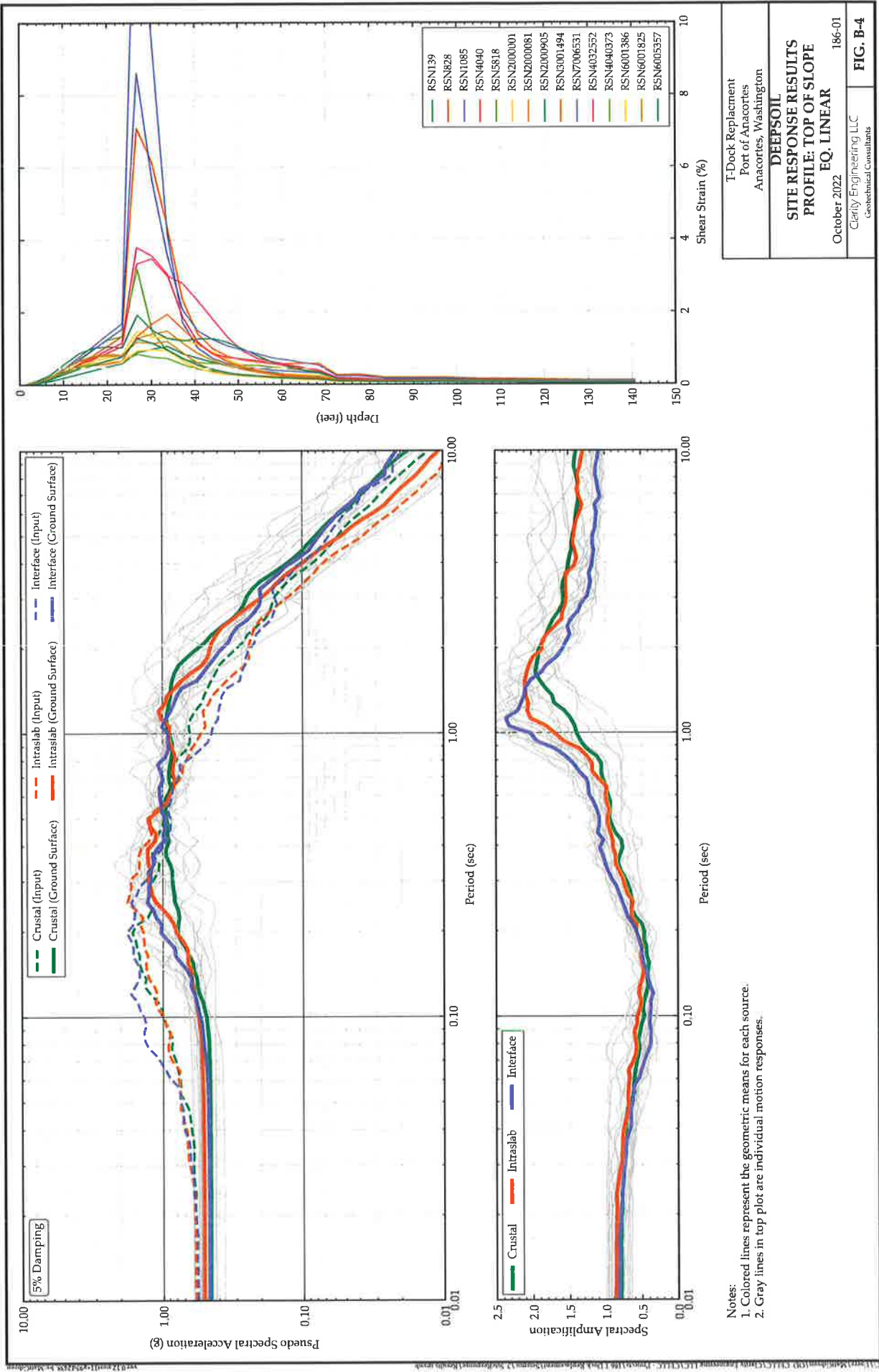
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WASHINGTON STATE

Joint Aquatic Resources Permit Application (JARPA) Form^{1,2} [\[help\]](#)

USE BLACK OR BLUE INK TO ENTER ANSWERS IN THE WHITE SPACES BELOW.



US Army Corps
of Engineers®
Seattle District

AGENCY USE ONLY

Date received: _____

Agency reference #: _____

Tax Parcel #(s): _____

Part 1–Project Identification

1. Project Name (A name for your project that you create. Examples: Smith's Dock or Seabrook Lane Development) [\[help\]](#)

Port of Anacortes T Dock Reconfiguration Project

Part 2–Applicant

The person and/or organization responsible for the project. [\[help\]](#)

2a. Name (Last, First, Middle)

Anderson, Kevin

2b. Organization (If applicable)

Port of Anacortes

2c. Mailing Address (Street or PO Box)

100 Commercial Avenue

2d. City, State, Zip

Anacortes, WA, 98221

2e. Phone (1)

2f. Phone (2)

2g. Fax

2h. E-mail

360-299-1827

¹Additional forms may be required for the following permits:

- If your project may qualify for Department of the Army authorization through a Regional General Permit (RGP), contact the U.S. Army Corps of Engineers for application information (206) 764-3495.
- If your project might affect species listed under the Endangered Species Act, you will need to fill out a Specific Project Information Form (SPIF) or prepare a Biological Evaluation. Forms can be found at <http://www.nws.usace.army.mil/Missions/CivilWorks/Regulatory/PermitGuidebook/EndangeredSpecies.aspx>.
- Not all cities and counties accept the JARPA for their local Shoreline permits. If you need a Shoreline permit, contact the appropriate city or county government to make sure they accept the JARPA.

²To access an online JARPA form with [\[help\]](#) screens, go to

http://www.epermitting.wa.gov/site/alias_resourcecenter/jarpa_jarpa_form/9984/jarpa_form.aspx.

For other help, contact the Governor's Office for Regulatory Innovation and Assistance at (800) 917-0043 or help@oria.wa.gov.

Part 3–Authorized Agent or Contact

Person authorized to represent the applicant about the project. (Note: Authorized agent(s) must sign 11b of this application.) [\[help\]](#)

3a. Name (Last, First, Middle)			
Larry Lehman			
3b. Organization (If applicable)			
Grette Associates LLC			
3c. Mailing Address (Street or PO Box)			
151 S Worthen St Suite 101			
3d. City, State, Zip			
Wenatchee, WA. 98801			
3e. Phone (1)	3f. Phone (2)	3g. Fax	3h. E-mail
(509) 663-6300			larryl@gretteassociates.com

Part 4–Property Owner(s)

Contact information for people or organizations owning the property(ies) where the project will occur. Consider both **upland and aquatic** ownership because the upland owners may not own the adjacent aquatic land. [\[help\]](#)

- ☒ Same as applicant. (Skip to Part 5.)
- ☐ Repair or maintenance activities on existing rights-of-way or easements. (Skip to Part 5.)
- ☐ There are multiple upland property owners. Complete the section below and fill out [JARPA Attachment A](#) for each additional property owner.
- ☐ Your project is on Department of Natural Resources (DNR)-managed aquatic lands. If you don't know, contact the DNR at (360) 902-1100 to determine aquatic land ownership. If yes, complete [JARPA Attachment E](#) to apply for the Aquatic Use Authorization.

4a. Name (Last, First, Middle)			
4b. Organization (If applicable)			
4c. Mailing Address (Street or PO Box)			
4d. City, State, Zip			
4e. Phone (1)	4f. Phone (2)	4g. Fax	4h. E-mail

Part 5–Project Location(s)

Identifying information about the property or properties where the project will occur. [\[help\]](#)

- ☐ There are multiple project locations (e.g. linear projects). Complete the section below and use [JARPA Attachment B](#) for each additional project location.

5a. Indicate the type of ownership of the property. (Check all that apply.) [help]			
☐ Private			
☐ Federal			
☒ Publicly owned (state, county, city, special districts like schools, ports, etc.)			
☐ Tribal			
☐ Department of Natural Resources (DNR) – managed aquatic lands (Complete JARPA Attachment E)			
5b. Street Address (Cannot be a PO Box. If there is no address, provide other location information in 5p.) [help]			
Cap Sante Marina: 1019 Q Avenue			
5c. City, State, Zip (If the project is not in a city or town, provide the name of the nearest city or town.) [help]			
Anacortes, WA 98221			
5d. County [help]			
Skagit			
5e. Provide the section, township, and range for the project location. [help]			
¼ Section	Section	Township	Range
	19	35N	02E
5f. Provide the latitude and longitude of the project location. [help]			
Example: 47.03922 N lat. / -122.89142 W long. (Use decimal degrees - NAD 83)			
48.512 N lat. / -122.610 W long.			
5g. List the tax parcel number(s) for the project location. [help]			
The local county assessor's office can provide this information.			
P32984, P114718 and in-water work			
5h. Contact information for all adjoining property owners. (If you need more space, use JARPA Attachment C.) [help]			
Name	Mailing Address	Tax Parcel # (if known)	
Port of Anacortes	100 Commercial Avenue Anacortes, WA 98221	P114718, P130749, P133398, P32910, P32950, P32951, P32956, P32960, P32985	
Puget Sound Energy Elec	ATTN Property Tax Dept PO Box 97034 Bellevue, WA 98009	P32926	
Samish Indian Nation	715 Seafarers' Way Anacortes, WA 98221	P125274	
City of Anacortes	PO Box 547 Anacortes, WA 98221		

5i. List all wetlands on or adjacent to the project location. [help]
N/A
5j. List all waterbodies (other than wetlands) on or adjacent to the project location. [help]
Fidalgo Bay
5k. Is any part of the project area within a 100-year floodplain? [help]
☒ Yes ☐ No ☐ Don't know
5l. Briefly describe the vegetation and habitat conditions on the property. [help]
The proposed project will occur within the Port's Cap Sante Marina. The southern, western, and northern portion of the marina uplands are heavily developed and consist of an armored shoreline extending from the top of the bank down to below the MHHW, consistent with the dredging activities within the marina. At the project location, the steeply sloped riprap extends from the top of the bank down to approximately 0 ft MLLW. Immediately landward of the riprap the shoreline slope is virtually flat and consists of asphalt or concrete. Under the existing T Dock there is a concrete retaining wall that supports the existing concrete slab of the dock. The concrete retaining wall is located at an elevation above +10 ft MLLW. There is another smaller old timber bulkhead located approximately halfway down the riprap slope. Vegetation along the riprap slope is limited and consists fucus in the upper elevations (~+5-+2 ft MLLW) and Ulva (~+2 to 0 ft MLLW). Coverage of macroalgae is ~30 percent. Barnacles dominate the majority of the riprap below approximately +6 ft MLLW. Below the riprap, the slope becomes gradual (6-8H:1V) down to a depth of approximately -4 ft MLLW, roughly the middle to the T Dock. At that point the slope increases to approximately 3-4H:1V down to a depth of approximately -13 ft MLLW, which is the approximately depth of the entire Cap Sante Marina. The subtidal portion of the project area is virtually flat and devoid of macroalgae, due to the maintenance dredging conducted by the Port. Substrates waterward of the riprap consists primarily of sand and silt with a significant amount of gravel and cobble that have been displaced from the riprap slope. The gravel and cobble extend approximately the landward edge of the T Dock where the substrates are dominated by sand and silt with shell fragments. There is also a high level of commercial and marina debris within the gradually sloped portion of the shoreline as a result of the use of the dock and the narrow entrance. A recent eelgrass and macroalgae survey, completed by Grette Associates in the summer of 2022, observed no macroalgae or eelgrass below the riprap slope or within the entire project footprint. The soft mud on the marina bottom and use of the area does not provide suitable substrates or conditions for eelgrass and does not provide attachment points for macroalgae. Overall, the proposed project location provides a low level of habitat functions and values for fish and wildlife species due to the riprap slope, heavy commercial use, and location within the Cap Sante Marina. The proposed installation of the LWD structures as mitigation for the project will occur within a portion of the Cap Sante Marina that is significantly less developed. The structures would be installed in the northeastern portion of the marina. The shoreline is heavily vegetated above the MHHW and is steeply sloped from the top of bank (~12-13 ft MLLW) down to approximately +10 ft MLLW. Vegetation on the slope consists of a mixture of native and non-native tree, shrub, and ground cover species. Substrates on the slope consist of sand, silt, and gravel. Below the toe of the slope, the shoreline is gradually sloped (10-12H:1V) down to below -3 ft MLLW. There is a narrow strip of saltmarsh present at the toe of the slope that extends up to 20 ft waterward. Below the saltmarsh, substrates consist of gravel and cobble in the upper elevations that transition to sand and silt at approximately 0 ft MLLW. There are eelgrass beds below elevation -2 ft MLLW to the southern portion of this area, immediately east and south of the existing marina. Substrates along the shoreline consists of gravel and sand. Above the top of the bank there is a public access trail and lawngrass. This portion of the shoreline is providing the only quality habitat within the Cap Sante Marina.

5m. Describe how the property is currently used. [\[help\]](#)

The current marina configuration provides 1,007 boat moorage slips that support local tourism, fishing, and other commercial marine activities. Existing structures within the marina include moorage floats, a fuel dock, one small craft hoist at P/Q dock, two 1-ton hoists at T Dock for commercial usage, a boat hoist, a floating pumpout facility, along with upland amenities such as vehicle and boat trailer parking and web lockers, retail space, a public esplanade, and the Port's Harbormaster's office.

T Dock is located in the south western corner of the marina and is one of the Port's primary commercial docks for mooring large commercial vessels and providing access for vehicles to load/offload materials for vessels. Two 1-ton jib cranes are also present on T Dock for transporting heavy loads. The existing structure is currently safe to use but it is aging with signs of wear and tear and does not meet current seismic codes. T Dock has also exceeded its design life and no longer meets the commercial demands and tenants needs to handle its current use. The proposed project will not affect current land uses or that for nearby properties. The existing use of T Dock will remain and be improved to adequately meet the needs of the marina and tenants, in addition to providing more space for loading/offloading materials which will diminish congestion in the areas surrounding T Dock. Adequate parking already exists at the marina.

5n. Describe how the adjacent properties are currently used. [\[help\]](#)

T Dock and the immediate shoreline, where the work is proposed, is owned and managed by the Port. T Dock is located within a large recreational and commercial boat marina which includes approximately 107 acres of in-water and upland property along with a boat hoist and fueling dock. Adjacent properties to T Dock include commercial and retail to the north and the commercial A Dock to the south that is adjacent to Seafarers' Memorial Park and an office complex to the south east. Port properties to the west include parking and commercial storage space. The proposed project will not result in any adverse impacts to the existing uses of the adjacent properties. However, the proposed project would alleviate some of the existing traffic issues and congestion.

5o. Describe the structures (above and below ground) on the property, including their purpose(s) and current condition. [\[help\]](#)

The existing T Dock is T-shaped and extends perpendicular from the existing asphalt parking area. The elevation of the pier is slightly higher than the adjacent asphalt parking area (existing top of deck +13.5 MLLW) and access to T Dock is provided over a concrete approach slab. The width of the approach dock is approximately 55 ft at the OHW delineation and extends approximately 40 ft waterward from the concrete slab. The concrete slab is approximately 10 ft wide and 55 ft long and is sloped downward from the pier to provide access from the slightly lower asphalt parking area. There is an existing concrete sidewalk to both the north and south of the concrete slab and a painted pedestrian walkway to the west of the slab. The dock then widens to approximately 190 ft at the "tee" and the entire dock extends approximately 59 ft and 71 ft waterward of the OHW. The primary loading and berthing section of the dock has dimensions of 190 ft by 26 ft and has timber fender piles driven along its 190 ft long face. In total, the existing T Dock consists of approximately 7,175 sq ft of overwater coverage (below OHW; +10.2 ft elevation MLLW). There are two (2) existing 1-ton cranes located on the east face of the dock. The existing T Dock serves light industrial and commercial vessels that call on the dock to load and unload cargo and refuel.

There is an existing concrete retaining wall and footing that is supporting the concrete slab. There is also an asphalt-concrete sidewalk along the entire shoreline and existing electrical infrastructures in the uplands. Off the northern end of the T Dock there is an existing metal catwalk that provides access from the T Dock to B Dock access pier.

5p. Provide driving directions from the closest highway to the project location, and attach a map. [\[help\]](#)

From I-5, take SR-20 to Anacortes. Continue on SR-20, and exit in Anacortes at R Avenue. At the roundabout, take the second turn onto Q Avenue. Turn right at 13th Street.

Part 6–Project Description

6a. Briefly summarize the overall project. You can provide more detail in 6b. [\[help\]](#)

The Port of Anacortes proposes to replace an existing aging commercial dock (T Dock) within its Cap Sante Marina located in downtown Anacortes (Figures 1-10). Cap Sante Marina is a large public recreational and commercial marina on Fidalgo Bay that was established in 1927. The marina has undergone many modifications since that date and is still operated, updated, and maintained by the Port. Updating and maintenance of the marina has included the expansion of moorage facilities, construction of support facilities, dredging of the marina basin, and dock installation and maintenance. The current marina configuration provides 1,007 boat moorage slips which supports local tourism, fishing, and other commercial marine activities. Existing structures within the marina include moorage floats, a fuel dock, one small craft hoist at P/Q dock, two 1-ton hoists at T Dock for commercial usage, a boat travel lift, a floating pump out facility, along with upland amenities such as vehicle and boat trailer parking and web lockers, retail space, a public esplanade, and the Port's Harbormaster's office.

There are three Model Toxics Cleanup Sites either within or adjacent to Cap Sante Marina. The Scott Paper site has been cleaned up and is now Seafarers' Memorial Park just south of the marina. The Shell cleanup site, westward across Q avenue is now used as trailer parking for the marina. Within the marina, the Cap Sante Marine cleanup encompasses portions of the uplands directly adjacent to the proposed T Dock reconfiguration. There are areas of known subsurface contamination that will not be disturbed by this project.

The T Dock is located on the southwestern portion of the marina. T Dock was constructed in 1977 and is an aged creosote timber dock structure that supports commercial marine activities at Cap Sante Marina. The primary concerns regarding the existing T Dock are the continued wear and tear of existing dock structural components and loss of load bearing capacity; the narrow vehicle entrance to the dock that limits the number of trucks allowed to access the dock at a time; and the area of usable dock space for commercial marine operations. The purpose and need for the replacement of the T Dock would be to ensure the continued safe use of the dock while increasing structural capacity, work area, and dock access. Additionally, the proposed replacement of the T Dock is required to meet the needs of current and future user groups for the dock and reduce the unsafe bottleneck associated with the narrow entrance to the dock. T Dock is the only dock within the marina with the ability to load and unload vessels. Currently, trucks are backed onto the T Dock on the existing steel diamond plates for loading and unloading of gear or commercial goods.

Existing T Dock Removal

The existing T Dock is T-shaped and extends perpendicular from the existing asphalt parking area. The elevation of the pier is slightly higher than the adjacent asphalt parking area (existing top of deck +13.5 MLLW) and access to T Dock is provided over a concrete approach slab. The width of the approach dock is approximately 55 ft at the highest astronomical tide elevation (HAT; ~+13.25 ft) and extends approximately 40 ft waterward from the concrete slab. The concrete slab is approximately 10 ft wide and 55 ft long and is sloped downward from the pier to provide access from the slightly lower asphalt parking area. There is an existing concrete sidewalk to both the north and south of the concrete slab and a painted pedestrian walkway to the west of the slab. The dock then widens to approximately 190 ft at the "tee" and the entire dock extends approximately 59 ft and 71 ft waterward of the OHW. The primary loading and berthing section of the dock has dimensions of 190 ft by 26 ft and has timber fender piles driven along its 190 ft long face. In total, the existing T Dock consists of approximately 7,175 sq ft of overwater coverage (below OHW; +10.2 ft elevation MLLW). There are two (2) existing 1-ton cranes located on the east face of the dock.

The proposed project would completely demolish the entire T Dock and remove riprap from the top of bank and the existing sidewalk. The first stage of demolition would include removal and salvage of the existing cranes and catwalk for reuse, removal and salvage of existing steel diamond plates, demolition and disposal of ladders, fire suppression, electrical lines, water lines, and associated components from the dock. Prior to demolition of T Dock, a silt curtain will be installed around the dock in order to ensure that all demolition debris is contained and removed. The existing catwalk at the northern end of the dock that spans the gap from the T Dock to the B Dock entrance pier will be removed and stored for reinstallation. The demolition will begin by removing the existing creosote timber decking, stringers, and bullrails. The decking consists of 4 inch x 12 inch planks spaced with approximately 1/4 inch gaps supported by 4 inch by 12 inch stringers spaced at 24 to 30 inches on-center. Bullrails are 12 inch by 12 inch on 4 inch by 12 inch scupper blocks run the perimeter of the dock. Some of the

bullrails are capped with steel plates. Once the surface of the dock is removed, the existing timber pile caps (12 inch by 14 inch) will be removed. All of this demolition would be completed using hand tools and either a land or barge mounted and/or land-based equipment.

The proposed demolition would then remove the existing 112 creosote treated timber piles that support the dock, of which 18 are battered. In addition, the 29 pressure treated fender piles along the mooring face will also be removed. The proposed project would also remove three (3) submerged timber pile stubs located to the south of the dock that extend approximately 1-5 ft above the mudline on the south end of the dock. All piles will be completely removed using a vibratory hammer; however, if any break they will be cut off below the mudline.

All demolished material will be loaded into dump trucks, or disposal barge, and disposed of at an appropriate upland disposal site, after appropriate processing.

The existing concrete slab will be demolished with an excavator mounted jackhammer and removed using a land-based excavator. In addition to the removal of the concrete slab, the proposed project will also remove the asphalt and concrete sidewalk immediately landward of the OHW and to the north and south of the dock access. The waterward end of the concrete slab is supported by a concrete retaining wall and footing located at the top of the bank. The waterward face of the concrete retaining wall is located at approximately 10.0 ft MLLW elevation (~OHW; +10.2 ft) and extends vertical to an elevation of ~+12.5 ft MLLW. The concrete retaining wall is only present under the concrete slab and will be removed using a land-based excavator. As part of the removal of the concrete retaining wall, the existing riprap shoreline at the top of the bank will also be removed to facilitate the installation of the proposed sheet pile bulkhead and concrete backwall, both of which will be installed landward of the existing HAT. This will entail the removal of material (riprap) from below the HAT in order to prepare the shoreline for the proposed T Dock Reconfiguration. The proposed flat bench will be located at an elevation of approximately +8.2 ft to +8.5 ft MLLW and will range in width based on the contours of the shoreline. Overall, this would result in a slight increase in aquatic habitat located between the MHHW and the OHW (and HAT) as all elevations above ~+8.2 ft MLLW would be further landward following completion of the project. However, the benefit of this would be negligible due to the fact that the increase would be located below the new T Dock. All excavated material will be loaded into dump trucks and disposed of at an appropriate upland disposal site.

Proposed T Dock Reconfiguration

The proposed T Dock will be 190 ft wide and will extend between 59 ft and 71 ft waterward of the MHHW. The variation is due to the existing shoreline. The proposed T Dock will not extend any further into the marina than the existing T Dock. In order to meet the needs of the user groups and to address the existing bottleneck at the vehicle approach entrance to the T Dock, the proposed reconfigured T Dock will be expanded. Specifically, T Dock will be rectangular shaped instead of a Tee-shape and the entire dock will be 190 ft in length with approximately 145 ft of vehicle approach entrance. This will result in an increase of approximately 5,400 sq ft of overwater coverage as the proposed reconfigured T Dock would be approximately 12,575 sq ft (below OHW; +10.2 ft elevation MLLW).

The primary concern with the design of the proposed project is the elevations of the proposed T Dock to ensure functional vehicle access from the parking area. The elevation of the existing parking area is approximately +12.5 ft MLLW and the proposed dock would need to tie into that elevation. As a result, the elevation of the proposed T Dock would be approximately +12.88 ft MLLW at the landward end of the dock and approximately +14.2 ft MLLW at the waterward end of the dock. These elevations will allow for stormwater to flow towards the landward end of the dock, collected within a trench drain and delivered to the existing sanitary sewer system.

The proposed T Dock will include a concrete slab transition from the parking area to the reconfigured T Dock. The concrete slab will be installed in roughly the same location as the existing concrete slab, although the proposed concrete slab will extend to the full 190 ft width. In order to support the waterward end of the concrete slab and to provide a stable transition, the proposed project will install a new steel Z-Sheet pile bulkhead wall along the entire 190 ft of the dock, and extend 20 ft further to the north, to the existing B Dock pier. The sheet pile bulkhead wall will be 210 ft long and will be installed landward of the existing OHW (and HAT), although following the excavation of the riprap at the top of the bank (described above) the face of the concrete backwall will be exposed from an elevation between +8.2 ft and +8.5 ft MLLW. The sheet pile wall will be driven into place in the dry and will avoid the existing buried timber bulkhead and the existing upland contaminated soil located to the west of the wall. The sheet pile wall will be installed using land or barge-based pile driving equipment. The

sheet pile bulkhead wall will be installed below grade (approximately 4-5 ft below) and then a concrete backwall will be installed on top of the sheet pile bulkhead wall. The concrete backwall will be cast-in-place in the dry and will extend to an elevation of approximately +12 ft MLLW. Once the proposed T Dock is installed the concrete slab will be installed on top of the backwall and will provide the transition between the parking area and the surface of the proposed reconfigured T Dock.

The proposed reconfigured T Dock will be supported by a total of thirty-five (35) 24-inch diameter galvanized steel pipe pile and five (5) 30-inch diameter galvanized steel pipe pile. The larger piles will be installed at the locations where the cranes will be reinstalled, which will be determined at the time of construction. This includes four locations along the eastern edge of the dock as well as one location on the south edge. The piles will be installed in pile cap rows with a spacing of approximately 21 ft. Pile spacing within the pile cap rows will vary between 17 ft and 22 ft depending on location. Piles will be driven with land based or barge-mounted pile driving equipment. It is anticipated that a vibratory hammer will be used to drive the piles, however an impact hammer will be required for bearing to reach design pile tip elevation, as well as to confirm the design bearing capacity. For impact hammer use, sound attenuation measures (bubble curtain and wood block) will be used to minimize underwater noise. For pile installed within the riprap shoreline, riprap may be required to be relocated/removed to allow for pile install. If possible, the riprap will be replaced adjacent to the pile locations. Once the piles are installed, pile caps will be installed. The pile caps will be installed perpendicular to the OHW and will connect the pile within each row. The pile cap will be approximately 3 ft by 3 ft and will be cast-in-place. Special care will be taken to ensure that no uncured concrete enters the water. The size of the pile cap will increase slightly on four (4) of the caps in order to provide the required support for the reinstallation of the cranes. A concrete back beam will be installed immediately waterward of the concrete backwall and a concrete face beam will be installed at the waterward edge of the proposed dock. The beams will both be cast-in-place and will be approximately 2 ft wide and 2.5 to 3 ft deep. The beams will be at the same elevation as the pile caps. As stated above, a stormwater trench drain will be installed within the concrete back beam in order to collect stormwater from the proposed T Dock. Stormwater from the dock surface will be collected and discharged to the existing sanitary sewer system.

Once the cast-in-place concrete beams and pile caps have cured, precast concrete deck panels will be installed as decking for the proposed T Dock. The concrete deck panels will be installed at a slope of 2.0% from the waterward edge of the dock to the landward edge, and the trench drain system. The precast panels will be anchored to the structure with cast-in-place concrete closures between the panel ends located above the concrete pile caps. Additionally, the longitudinal gaps between adjacent panels will be grouted to complete the congruent structure and final deck surface.

A steel pipe bullrail, electrical lines, and water lines will be installed around the perimeter of the proposed T Dock. Improvements to the on-dock utilities will include modernizing and increasing the electrical services; replacing the existing dock lighting from high pressure sodium fixtures to more effective light-emitting diode (LED) lighting; and replacement of the dock water system. The proposed dock will also be equipped with dock safety ladders.

The final element of the proposed project will be the installation of 10-inch diameter galvanized steel pipe fender piles along the eastern and southern edges of the new dock. An HDPE pipe fender sleeve will be installed over each fender pile. A total of 24 fender piles will be installed. Piles will be driven with a barge-mounted vibratory hammer.

The proposed project will not require any dredging and will not result in a modification of substrates below the OHW (+8.2 ft MLLW). Above the MHHW, the proposed project will result in the removal of riprap at the top of the bank in order to remove the existing concrete retaining wall and footing and for the installation of the new sheet pile wall and concrete backwall. The proposed backwall will be installed landward of the existing MHHW and OHW and the project will not result in the loss of aquatic habitat. The removal of riprap will result in a narrow, nearly flat bench between +8.2 ft and +8.5 ft MLLW. The width of the bench will vary from between 2 ft and 12 ft depending on the location along the shoreline. However, there will be no loss of aquatic habitat and the proposed project will only result in disturbance to riprap substrates to facilitate sheet pile driving. The expansion of the proposed T Dock Reconfiguration will result in an increase in overwater coverage between the OHW down to an elevation of approximately -2 ft MLLW. Although none of the substrates within this area will be disturbed, the proposed project will result in an increase of approximately 5,400 sq ft of overwater coverage (below OHW). Overall, the proposed project will result in minimal impacts to the aquatic environment.

The proposed T Dock Reconfiguration will occur within a portion of the aquatic environment that is providing a low level of habitat function and value for fish species. This portion of the Cap Sante Marina is heavily developed and use of this portion of the shoreline by fish and wildlife species is expected to be minimal. As a result, fish and wildlife species are expected to avoid this portion of the marina. The removal of the existing creosote piles and dock structure will result in an improvement to water quality; however, the proposed increase in overwater coverage will still require compensatory mitigation. The proposed project has been designed to meet the conditions of the Salish Sea Nearshore Programmatic (SSNP) permitting process developed by the NMFS to take the place of formal Section 7 consultation. The results of the SSNP, after taking into account the potential beneficial and adverse impacts associated with the project, is a mitigation need of 1.93 dsays. Rather than purchasing dsay credits, the Port is proposing to install compensatory mitigation within the northeast portion of the marina in order to provide quality aquatic habitat for migrating fish species and wildlife species. The installation of Large Woody Debris (LWD) will provide habitat for fish and other aquatic species. The LWD structures will be anchored with cables and screw anchors. The LWD structures will be installed at a depth of between +8.2 ft and +5 ft MLLW. LWD structures will be installed over an approximately 6,000 sq ft area of the shoreline. This will result in the installation of mitigation within a portion of the Cap Sante Marina that currently provides the greatest level of habitat functions and values within the marina. It is expected that the proposed mitigation actions will provide a level of compensatory mitigation for the adverse impacts to the aquatic habitat and functions associated with the increase of overwater structure.

The Project would be timed to conform to all applicable authorized in-water work windows, including those imposed for salmonids, marine mammals, marbled murrelet, and forage fish. All timing restrictions that may be established by WDFW, the USACE, NMFS, or USFWS would be strictly observed (USACE permit and HPA). This is anticipated to be August 1 to February 15 of any year the permit is valid (Tidal Area 9; HPA for project requires work window of August 1 to February 15).

6b. Describe the purpose of the project and why you want or need to perform it. [\[help\]](#)

The proposed project would replace the existing T Dock, which is one of the Port's commercial docks within the Cap Sante Marina. The T Dock was constructed in the 1977 with a design service life of 50 years with appropriate scheduled maintenance. The existing T Dock is in good structural condition; however, the existing configuration of the T Dock together with the adjacent upland development has resulted in the need for the reconfiguration on the T Dock to meet the current and future use. Currently, trucks are backed onto the T Dock on the existing steel diamond plates for loading and unloading of gear or commercial goods. Specifically, the narrow vehicle entrance to the dock limits the number of trucks allowed to access the dock at a time resulting in delays to loading and offloading, vehicle congestion at the dock, and the lack usable dock space for commercial marine operations. T Dock is the only dock within the marina with the ability to load and unload vessels. The project does not propose any change in uses. T Dock has been, and will continue to be, an important and heavily used commercial dock at the marina.

The purpose and need for the reconfiguration of the T Dock would be to ensure the continued safe use of the dock while increasing structural capacity, work area, and dock access. Additionally, the proposed replacement of the T Dock is required to meet the needs of current and future user groups for the dock and reduce the unsafe bottleneck associated with the narrow entrance to the dock.

6c. Indicate the project category. (Check all that apply) [\[help\]](#)

- | | | | | |
|--|--|--|---|---------------------------------------|
| ☒ Commercial | ☐ Residential | ☐ Institutional | ☐ Transportation | ☐ Recreational |
| ☐ Maintenance | ☐ Environmental Enhancement | | | |

6d. Indicate the major elements of your project. (Check all that apply) [\[help\]](#)

- | | | | |
|---|---|--|--|
| ☐ Aquaculture | ☐ Culvert | ☐ Float | ☐ Retaining Wall (upland) |
| ☐ Bank Stabilization | ☐ Dam / Weir | ☐ Floating Home | ☐ Road |
| ☐ Boat House | ☐ Dike / Levee / Jetty | ☐ Geotechnical Survey | ☐ Scientific Measurement Device |
| ☐ Boat Launch | ☐ Ditch | ☐ Land Clearing | ☐ Stairs |
| ☐ Boat Lift | ☒ Dock / Pier | ☐ Marina / Moorage | ☐ Stormwater facility |
| ☐ Bridge | ☐ Dredging | ☐ Mining | ☐ Swimming Pool |
| ☐ Bulkhead | ☐ Fence | ☐ Outfall Structure | ☐ Utility Line |
| ☐ Buoy | ☐ Ferry Terminal | ☒ Piling/Dolphin | |
| ☐ Channel Modification | ☐ Fishway | ☐ Raft | |

☒ Other: Demolition

6e. Describe how you plan to construct each project element checked in 6d. Include specific construction methods and equipment to be used. [\[help\]](#)

- Identify where each element will occur in relation to the nearest waterbody.
- Indicate which activities are within the 100-year floodplain.

The project is located within Cap Sante Marina in Fidalgo Bay, Anacortes. The project site lies within a 1% annual chance flood hazard area. Demolition and construction associated with the reconfiguration of the T Dock will include the following construction methods:

- All of this demolition of the existing pier structure would be completed using hand tools and either a land or barge mounted and/or land-based equipment.
- Removal of the existing wooden piles will occur with either a land or barge mounted crane and, if required, a vibratory hammer. If the piles break, the piles will be cut off below the mudline.
- The existing concrete slab will be demolished with an excavator mounted jackhammer and removed using a land-based excavator.
- Excavation of the shoreline at the top of the bank and the movement of riprap to allow for the installation of the sheet pile wall would occur using a land-based excavator.
- All removed materials will be transported (by barge and/or truck) to an appropriate upland disposal site.
- Installation of sheet pile bulkhead wall with either a land or barge mounted crane and a vibratory hammer.
- Concrete deck panels will be precast, delivered to the dock via truck, and placed using either a land-based excavator or a land or barge mounted crane.
- New concrete approach slab, concrete backwall, concrete back beams, and concrete pile caps will be framed and poured in place (in the dry). All concrete will be fully cured prior to contact with the aquatic habitat.
- In-water piles will be driven with a barge-mounted vibratory hammer unless driving conditions require an impact hammer. If an impact hammer is used for in-water pile driving, sound attenuation measures (bubble curtain and wood block) will be used to minimize underwater noise.
- Some upland construction, including utility work, paving, and public access improvements will also occur within 200 feet of the shoreline. Upland demolition, excavation, grading, fill, and construction will be completed using land based construction equipment.
- Best Management Practices (BMPs) will be adhered during construction (see response to Question 8a for a summary of these BMPs).
- All permit conditions will be adhered to during construction.

6f. What are the anticipated start and end dates for project construction? (Month/Year) [help] If the project will be constructed in phases or stages, use JARPA Attachment D to list the start and end dates of each phase or stage.
Start Date: <u>August 2024</u> End Date: <u>May 2027</u> ☐ See JARPA Attachment D The Project would be timed to conform to all applicable authorized in-water work windows, including those imposed for salmonids, marine mammals, marbled murrelet, and forage fish. All timing restrictions that may be established by WDFW, the USACE, NMFS, or USFWS would be strictly observed (USACE permit and HPA). This is anticipated to be August 1 to February 15 of any year the permit is valid (Tidal Area 9; HPA for project requires work window of August 1 to February 15).
6g. Fair market value of the project, including materials, labor, machine rentals, etc. [help]
\$8 million for construction
6h. Will any portion of the project receive federal funding? [help] If yes, list each agency providing funds.
☐ Yes ☐ No ☒ Don't know (to be determined)

Part 7–Wetlands: Impacts and Mitigation

- ☐ Check here if there are wetlands or wetland buffers on or adjacent to the project area.
 (If there are none, skip to Part 8.) [\[help\]](#)

7a. Describe how the project has been designed to avoid and minimize adverse impacts to wetlands. [help]
☐ Not applicable
7b. Will the project impact wetlands? [help]
☐ Yes ☐ No ☐ Don't know
7c. Will the project impact wetland buffers? [help]
☐ Yes ☐ No ☐ Don't know
7d. Has a wetland delineation report been prepared? [help] If Yes, submit the report, including data sheets, with the JARPA package.
☐ Yes ☐ No
7e. Have the wetlands been rated using the Western Washington or Eastern Washington Wetland Rating System? [help] If Yes, submit the wetland rating forms and figures with the JARPA package.
☐ Yes ☐ No ☐ Don't know
7f. Have you prepared a mitigation plan to compensate for any adverse impacts to wetlands? [help] - If Yes, submit the plan with the JARPA package and answer 7g. - If No, or Not applicable, explain below why a mitigation plan should not be required.
☐ Yes ☐ No ☐ Don't know
7g. Summarize what the mitigation plan is meant to accomplish, and describe how a watershed approach was used to design the plan. [help]

7h. Use the table below to list the type and rating of each wetland impacted, the extent and duration of the impact, and the type and amount of mitigation proposed. Or if you are submitting a mitigation plan with a similar table, you can state (below) where we can find this information in the plan. [\[help\]](#)

Activity (fill, drain, excavate, flood, etc.)	Wetland Name ¹	Wetland type and rating category ²	Impact area (sq. ft. or Acres)	Duration of impact ³	Proposed mitigation type ⁴	Wetland mitigation area (sq. ft. or acres)

¹ If no official name for the wetland exists, create a unique name (such as "Wetland 1"). The name should be consistent with other project documents, such as a wetland delineation report.

² Ecology wetland category based on current Western Washington or Eastern Washington Wetland Rating System. Provide the wetland rating forms with the JARPA package.

³ Indicate the days, months or years the wetland will be measurably impacted by the activity. Enter "permanent" if applicable.

⁴ Creation (C), Re-establishment/Rehabilitation (R), Enhancement (E), Preservation (P), Mitigation Bank/In-lieu fee (B)

Page number(s) for similar information in the mitigation plan, if available: _____

7i. For all filling activities identified in 7h, describe the source and nature of the fill material, the amount in cubic yards that will be used, and how and where it will be placed into the wetland. [\[help\]](#)

7j. For all excavating activities identified in 7h, describe the excavation method, type and amount of material in cubic yards you will remove, and where the material will be disposed. [\[help\]](#)

Part 8–Waterbodies (other than wetlands): Impacts and Mitigation

In Part 8, "waterbodies" refers to non-wetland waterbodies. (See Part 7 for information related to wetlands.) [\[help\]](#)

☒ Check here if there are waterbodies on or adjacent to the project area. (If there are none, skip to Part 9.)

8a. Describe how the project is designed to avoid and minimize adverse impacts to the aquatic environment. [\[help\]](#)

☐ Not applicable

The proposed project will ensure the continued safe use of the T Dock and will allow for the dock to meet the current and future needs of the users. The primary potential impacts of the proposed project are associated with the removal of the existing creosote structure and pile and the increase of overwater coverage (~5,400 square feet of concrete decking). The removal of the creosote structures and pile will result in an overall net improvement over the existing conditions due to the removal of the continued leaching of chemicals. The potential impacts associated with the increase in overwater coverage have been avoided and minimized to the extent possible by nature of design and where the proposed project will occur. The Cap Sante Marina is a heavily used marina, and the portion of the marina where T Dock is located has been historically modified (upland, shoreline, and aquatic). The existing use of the T Dock is already at its maximum and results in delays and heavy congestion both in the uplands and aquatic areas. The loading and unloading of vessels needs to occur and the proposed project would allow these uses to occur within a portion of the shoreline and aquatic environment that is already heavily disturbed and providing limited functions and values. Without the proposed reconfiguration to the T Dock, these current and future uses would need to be relocated somewhere else and the best spot for these uses are within marinas (or areas already disturbed). The potential impacts to the aquatic environment associated with the proposed reconfiguration and increase in overwater coverage would be significantly lower at the proposed location versus a different location. There are few locations that offer the opportunity for this type of expansion with limited potential adverse impacts.

The existing shoreline consists of riprap, and the marina basin has been dredged to a depth of -12 to -14 feet. Therefore, the proposed project will occur within a portion of the aquatic environment that is already highly altered and is providing low levels of habitat function, value, or presence of fish species. Potential adverse

impacts associated with the dock replacement and increase in overwater coverage will be further mitigated for by the following conservation measures and BMPs:

- Removal of the existing ~7,175 sq ft creosote timber dock, consisting of solid decking, pile caps, stringers, and bullrails.
- Removal of 115 12-16 inch creosote treated timber piles (94 plumb pile, 3 pile stubs, and 18 battered pile).
- Removal of 29 10-12 inch pressure treated timber fender piles.
- Installation of ten (10) large woody debris (LWD) structures in the northeast portion of the Cap Sante Marina as compensatory mitigation for the increase in overwater coverage.
- Proposed work will not begin prior to obtaining all necessary local, state, and federal permits and/or approvals.
- Work will begin only after the in-water work window for the area opens, to avoid key migration periods for protected aquatic species.
- All cast in place concrete work associated with the reconfigured dock will occur in the dry and will be allowed to fully cure prior to inundation. All other concrete will be precast offsite and delivered to the site.
- A containment basin or other suitable positive means of capturing debris from demolition operations will be provided to keep debris from entering the waterway. Containment measures must be in place and approved prior to starting demolition.
- Pile extraction will be accomplished with a vibratory hammer to the maximum extent practicable.
- Pile will be gripped above the waterline, and work will be completed during low water and low current conditions to the maximum extent practicable.
- Pile will not be intentionally broken by twisting or bending.
- Pile will be lifted slowly from the sediment and through the water column placed on a barge deck, dock, or shoreline.
- If for any reason a pile needs to be cut, it will be cut at or near the mudline, or below the mudline if necessary to facilitate dredging. The location of the cut off pile will be recorded using a hand-held GPS unit.
- Creosote-treated wood piles will be disposed in an approved upland disposal facility.
- Installation of sheet pile wall above the existing OHW will occur in the dry.
- Any riprap relocated to allow for the installation of pile along the shoreline will be replaced in roughly the same location. Rock will be retained on the riprap slope.
- Construction barges will be staged in areas of sufficient water depth so as to not ground out during low water conditions.
- For pile driving activities, vibratory pile driving will be used to the extent possible. A bubble curtain will be used during all impact pile proofing.
- Pile sizes have been minimized to the smallest diameter necessary to achieve seismic and dock loading requirements.
- When possible, construction at the top of the bank will be performed in the dry, landward of MHHW line along the shoreline.
- The selected contractor will be required to comply with all state water quality standards and use standard marine BMPs throughout construction. These BMPs will include the maintenance of vessels and equipment to avoid leaks and spills into surface waters and the avoidance of allowing construction debris from entering U.S. waters when conducting shoreline or in-water work. A Spill Prevention, Control, and Countermeasures (SPCC) plan and erosion control BMPs will be required during the work for the

abutment and covered shelter dock entrance area improvements to minimize dust, soil, and construction debris from entering surface waters.

- Construction equipment will be inspected daily for fluid leaks. Any leaks detected will be repaired before resuming construction.
- No discharge of waste materials to surface water will occur as part of this project. Collected debris will be removed from the water and disposed of at an appropriate upland facility.
- Fuel hoses, oil drums, oil or fuel transfer valves and fittings, etc. shall be checked regularly for drips or leaks and shall be maintained and stored properly to prevent spills into state waters. Proper security shall also be maintained to prevent vandalism.
- Additional BMPs and conservation measures, required or specified during the permitting process as the Port works and coordinates with the applicable resource agencies, will also be adhered to.
- The proposed project will adhere to the conservation measures and requirements developed by NMFS to allow the project to utilize the SSNP.

8b. Will your project impact a waterbody or the area around a waterbody? [\[help\]](#)

☒ Yes ☐ No

8c. Have you prepared a mitigation plan to compensate for the project's adverse impacts to non-wetland waterbodies? [\[help\]](#)

- **If Yes**, submit the plan with the JARPA package and answer 8d.
- **If No, or Not applicable**, explain below why a mitigation plan should not be required.

☒ Yes ☐ No ☐ Don't know

See the attached Habitat Improvement Plan (HIP) that was prepared as part of the SSNP process developed by the NMFS. Additionally, mitigation measures are provided below. The proposed mitigation measures will result in the placement of LWD structures in the eastern portion of the Cap Sante Marina where quality habitat existing and where the placement of LWD will increase the habitat functions and values for aquatic and wildlife species. This will enhance the existing habitat conditions in a portion of the Cap Sante Marina where species may be present and adjacent to existing riparian, saltmarsh, and eelgrass habitats.

8d. Summarize what the mitigation plan is meant to accomplish. Describe how a watershed approach was used to design the plan.

- If you already completed 7g you do not need to restate your answer here. [\[help\]](#)

Potential adverse impacts associated with the dock replacement will be mitigated for by the removal of the existing creosote structure and associated creosote pile and the installation of large woody debris (LWD) structures in the northeast portion of the Cap Sante Marina. The potential mitigation need for the proposed project was calculated utilizing the SSNP, which resulted in a mitigation need of 1.93 dsays. There is no opportunity to insert the number of LWD into the calculator to ensure sufficient mitigation is being provided. Rather the Port is proposing to install a total of ten (10) LWD structures that will be installed over approximately 6,000 square feet. This level of mitigation is consistent with the recent permitting of the A Dock reconfiguration. The A Dock reconfiguration is located immediately south of the T Dock and resulted in an overall increase in overwater coverage of approximately 7,000 square feet and the mitigation for that project consists of the placement of twelve (12) LWD structures in the northeast portion of the Cap Sante Marina. The total number of LWD structures was based on the successful permitting of the A Dock reconfiguration and the similar conditions at each of the project locations resulting in similar overall impacts.

The removal of creosote timber piles will improve water quality impacted within the marina. Creosote piles continually leach contaminants into the aquatic environment, and their removal will help increase the water quality within the marina. Although the existing project area is providing minimal habitat functions and values, the northeast/eastern portion of the marina is providing a greater level of habitat due to the gradual slopes, riparian and saltmarsh vegetation, and eelgrass. This action will result in an overall improvement in habitat conditions within the portion of the marina where aquatic use is greatest. A total of ten (10) LWD structures will

be installed over an approximately 6,000 square foot area. LWD would consist of 16-20 ft logs with rootwads (18-30-inch diameter) anchored with screw anchors and cables. The LWD structures will be installed at a depth of between +8.2 ft and +5 ft MLLW. Existing substrates where the LWD structures will be installed consist of a combination of sand and gravel at the upper elevations and gravel and cobble at the lower elevations. The LWD structures will be installed on the boundary between the gravel and cobble and the finer, sand and silt substrates at lower elevations. Care will be taken to avoid any existing saltmarsh vegetation. It is expected that the proposed mitigation actions will provide a level of compensatory mitigation for the adverse impacts to the aquatic habitat and functions associated with the increase of overwater structure. Mitigation at this location will be more impactful than if proposed adjacent to the steeper riprap slope adjacent to T Dock and will provide improved aquatic habitat for migrating fish species.

The proposed mitigation actions above, in combination with the BMPs already described in the response to Question 8a, will provide a level of compensatory mitigation for the adverse impacts to the aquatic habitat and functions associated with the project.

8e. Summarize impact(s) to each waterbody in the table below. [\[help\]](#)

Activity (clear, dredge, fill, pile drive, etc.)	Waterbody name ¹	Impact location ²	Duration of impact ³	Amount of material (cubic yards) to be placed in or removed from waterbody	Area (sq. ft. or linear ft.) of waterbody directly affected
Removal of existing T Dock (including deck and pile)	Fidalgo Bay	Below the HTL	~3 weeks	Removal of approximately 239 cubic yards of creosote timber (dock structure) and ~95 cubic yards of creosote pile	~7,175 sq ft T Dock footprint along with 144 piles (115 creosote and 29 pressure treated)
Removal of concrete slab, retaining wall, and footing	Fidalgo Bay	At and above the HTL	~3 weeks	Removal of concrete slab, retaining wall, and concrete footing. Retaining wall is vertical and located between +8.2 and +8.5 ft MLLW; ~ 30 cubic yards.	~550 sq ft; entire concrete slab, retaining wall and footing located below the slab at the waterward edge.
Remove of catwalk	Fidalgo Bay	In	1 day	No material excavation or fill material proposed	~120 sq ft
Excavation of riprap at top of bank for installation of sheet pile wall	Fidalgo Bay	Below HTL (This action relocates HTL landward per ACOE)	~4 weeks	~130 cubic yards of riprap	~1,400 sq. ft.
Excavation of shoreline substrates below existing asphalt/concrete for concrete backwall	Fidalgo Bay	Below HTL (This action relocates HTL landward per ACOE)	~ 4 weeks	~885 cubic yards	~3,000 sq ft
Installation of sheet pile wall and concrete backwall	Fidalgo Bay	Below HTL (Following excavation of shoreline)	~ 4 weeks	~140 cubic yards	~400 sq ft
Placement of fill landward of concrete backwall	Fidalgo Bay	Below HTL (Following excavation of shoreline)	~ 2 weeks	~745 cubic yards	~3,000 sq ft
Pile Driving (40 plumb/battered and 24 fender)	Fidalgo Bay	In	Up to 30 days; not sequential	No material excavation or fill material proposed	Up to 80 sq. ft.
Construction of concrete T Dock	Fidalgo Bay	In	10 weeks	Combination of precast and cast in place concrete (~1,400 cubic yards)	~12,575 sq ft
Reinstall catwalk	Fidalgo Bay	In	1 day	No material excavation or fill material proposed	~120 sq ft

¹ If no official name for the waterbody exists, create a unique name (such as "Stream 1") The name should be consistent with other documents provided.

² Indicate whether the impact will occur in or adjacent to the waterbody. If adjacent, provide the distance between the impact and the waterbody and indicate whether the impact will occur within the 100-year flood plain.

³ Indicate the days, months or years the waterbody will be measurably impacted by the work. Enter "permanent" if applicable.

8f. For all activities identified in 8e, describe the source and nature of the fill material, amount (in cubic yards) you will use, and how and where it will be placed into the waterbody. [\[help\]](#)

To the extent possible, fill has been primarily limited to the areas outside of the marine environment (above MHHW). The proposed concrete dock will be either precast or cast in place. Concrete (~1,400 cubic yards) will be from a local source. The new concrete backwall will result in the placement of 140 cy of cast in place concrete over approximately 400 sq ft located at the new MHHW (~+8.2 MLLW). The final placement of fill would be structural fill behind the new backwall. This will entail the placement of approximately 745 cy of structural fill (sand and gravel) over approximately 3,000 sq ft. Excavated materials will be re-used as fill at the site or, if determined to be unsuitable for backfill, disposed of at an appropriate upland site. Select clean structural fill may be imported as necessary for use as backfill.

8g. For all excavating or dredging activities identified in 8e, describe the method for excavating or dredging, type and amount of material you will remove, and where the material will be disposed. [\[help\]](#)

The proposed project will result in the removal of approximately 130 cubic yards of existing riprap located at the top of the bank (above ~+8.2 ft MLLW). Additionally, the proposed project will result in the removal of the existing concrete retaining wall (~10 cubic yards) located under the existing dock. This retaining wall is a vertical wall located at an elevation of approximately +10 ft MLLW (exposed toe). All material removed will be placed in a dump truck and disposed of at an appropriate upland disposal site.

Part 9–Additional Information

Any additional information you can provide helps the reviewer(s) understand your project. Complete as much of this section as you can. It is ok if you cannot answer a question.

9a. If you have already worked with any government agencies on this project, list them below. [\[help\]](#)

Agency Name	Contact Name	Phone	Most Recent Date of Contact

9b. Are any of the wetlands or waterbodies identified in Part 7 or Part 8 of this JARPA on the Washington Department of Ecology's 303(d) List? [\[help\]](#)

- If **Yes**, list the parameter(s) below.
- If you don't know, use Washington Department of Ecology's Water Quality Assessment tools at: <http://www.ecy.wa.gov/programs/wq/303d/>.

☒ Yes ☐ No

The project takes place within the Port's Cap Sante Marina in Fidalgo Bay, Puget Sound. Fidalgo Bay is located immediately south and east of the project site. The combined areas of Padilla Bay, Fidalgo Bay, and Guemes Channel are listed on Ecology's 303(d) list for bacteria, copper, dissolved oxygen, temperature, and ammonia-N.

9c. What U.S. Geological Survey Hydrological Unit Code (HUC) is the project in? [\[help\]](#)

- Go to <http://cfpub.epa.gov/surf/locate/index.cfm> to help identify the HUC.

HUC 17110002

9d. What Water Resource Inventory Area Number (WRIA #) is the project in? [\[help\]](#)

- Go to <http://www.ecy.wa.gov/water/wria/index.html> to find the WRIA #.

WRIA 3

9e. Will the in-water construction work comply with the State of Washington water quality standards for turbidity? [help] Go to http://www.ecy.wa.gov/programs/wq/swqs/criteria.html for the standards. ☒ Yes ☐ No ☐ Not applicable
9f. If the project is within the jurisdiction of the Shoreline Management Act, what is the local shoreline environment designation? [help] - If you don't know, contact the local planning department. - For more information, go to: http://www.ecy.wa.gov/programs/sea/sma/laws_rules/173-26/211_designations.html. ☐ Urban ☐ Natural ☒ Aquatic ☐ Conservancy ☒ Other: <u>Urban Shoreline</u>
9g. What is the Washington Department of Natural Resources Water Type? [help] Go to http://www.dnr.wa.gov/forest-practices-water-typing for the Forest Practices Water Typing System. ☒ Shoreline ☐ Fish ☐ Non-Fish Perennial ☐ Non-Fish Seasonal
9h. Will this project be designed to meet the Washington Department of Ecology's most current stormwater manual? [help] If No, provide the name of the manual your project is designed to meet. ☒ Yes ☐ No Name of manual: _____
9i. Does the project site have known contaminated sediment? [help] If Yes, please describe below. ☒ Yes ☐ No Petroleum products, used by the existing T Dock users or to run the construction equipment, do provide an ongoing risk for spills, leaks and fires. However, the Port's strict enforcement of BMPs required by the Clean Marina Washington Program and the Port's policies and procedures that focus on preventing pollution from work and activities on vessels or docks minimizes these types of risks. Directly upland and to the west of the project is the Cap Sante Marine site, a Washington Department of Ecology cleanup site. There is an area of known subsurface contamination approximately 6 feet below ground surface remaining. The project is sited to avoid disturbing the known contamination hotspot. Washington Department of Ecology, acting under Gov. Chris Gregoire's Puget Sound Initiative, worked with the Port to clean up the Cap Sante Marine site, home to a former boat yard. The cleanup was completed under a Consent Decree in 2014 and the site is now part of Cap Sante Marina's upland facilities.
9j. If you know what the property was used for in the past, describe below. [help] The project site was developed as a public marina in 1927. There are no places or objects within the project site that have been identified on or proposed for listing on national, state or local preservation registers.
9k. Has a cultural resource (archaeological) survey been performed on the project area? [help] If Yes, attach it to your JARPA package. ☐ Yes ☒ No Given the history of the well-developed site and recent construction projects completed in the marina at the nearby Scott Site and at Seafarers' Memorial Park, archeological or cultural impacts are not anticipated. However, if evidence of these features is encountered during construction, the Port will notify local tribes and the state's Department of Archeology and Historic Preservation (DAHP) and take appropriate steps.

9l. Name each species listed under the federal Endangered Species Act that occurs in the vicinity of the project area or might be affected by the proposed work. [\[help\]](#)

Three salmonid species that are listed under the Endangered Species Act (ESA) that may be present at the project site include the Puget Sound Chinook salmon (*Oncorhynchus tshawytscha*), Coastal-Puget Sound bull trout (*Salvelinus confluentus*), and Puget Sound steelhead trout (*O. mykiss*). Additionally, two rockfish species present in Puget Sound are listed under the ESA, though their presence in the marina is unlikely: bocaccio (*Sebastes paucispinis*) and yelloweye rockfish (*S. ruberrimus*). Marbled murrelet (*Brachyramphus marmoratus*), an ESA-listed bird species, is potentially present in Fidalgo Bay but unlikely to use the marina. Additional listed species in the vicinity that are extremely unlikely to occur include the Southern Resident killer whale (*Orcinus orca*), humpback whale (*Megaptera novaeangliae*), and leatherback sea turtle (*Dermochelys coriacea*).

9m. Name each species or habitat on the Washington Department of Fish and Wildlife's Priority Habitats and Species List that might be affected by the proposed work. [\[help\]](#)

WDFW includes bocaccio and yelloweye rockfish on its priority habitat species list but does not show them as present in Skagit County. Fish resources in Fidalgo Bay area include Pacific salmon, forage fish and a number of flatfish and pelagic species typical of Puget Sound. Surf smelt (*Hypomesus*), sand lance (*Ammocetes hexapterus*) and Pacific herring (*Clupea harengus pallasii*) are important forage fish for salmonids. Surf smelt require high intertidal beaches with gravel for spawning. Sand lance also require upper intertidal spawning habitat, with sandy gravel beaches. Although the steep intertidal shorelines within the marina do not provide suitable spawning habitat for these species, surf smelt spawning has been mapped as occurring on and around both the north and south breakwaters at the mouth of the marina. The eastern shoreline of the marina basin has also been mapped for spawning. Surf smelt spawning activity occurs on this beach from May to September, unlike adjacent spawning beaches across Fidalgo Bay, which receive smelt spawn virtually year-round. The nearest known sand lance spawning beach is in the southern portion of Fidalgo Bay over 1.5 miles from the project site. No herring spawning occurs near the marina.

A recent eelgrass and macroalgae survey, completed by Grette Associates in the summer of 2022 observed no macroalgae or eelgrass along the steep shoreline bank or in the water below and adjacent to the existing T Dock. The riprap transitions into a flat unconsolidated mud substrate, which has been substantially modified by necessary marina maintenance dredging since the marina was first constructed. The soft mud does not provide suitable substrates for eelgrass and does not provide attachment points for macroalgae.

Part 10–SEPA Compliance and Permits

Use the resources and checklist below to identify the permits you are applying for.

- Online Project Questionnaire at <http://apps.oria.wa.gov/opas/>.
- Governor's Office for Regulatory Innovation and Assistance at (800) 917-0043 or help@oria.wa.gov.
- For a list of addresses to send your JARPA to, click on [agency addresses for completed JARPA](#).

10a. Compliance with the State Environmental Policy Act (SEPA). (Check all that apply.) [\[help\]](#)

- For more information about SEPA, go to www.ecy.wa.gov/programs/sea/sepa/e-review.html.

☒ A copy of the SEPA determination or letter of exemption is included with this application.

☐ A SEPA determination is pending with _____ (lead agency). The expected decision date is _____.

☐ I am applying for a Fish Habitat Enhancement Exemption. (Check the box below in 10b.) [\[help\]](#)

☐ This project is exempt (choose type of exemption below).

☐ Categorical Exemption. Under what section of the SEPA administrative code (WAC) is it exempt?

☐ Other: _____

☐ SEPA is pre-empted by federal law.

10b. Indicate the permits you are applying for. (Check all that apply.) [\[help\]](#)

LOCAL GOVERNMENT

Local Government Shoreline permits:

☒ Substantial Development ☐ Conditional Use ☐ Variance

☐ Shoreline Exemption Type (explain): _____

Other City/County permits:

☐ Floodplain Development Permit ☐ Critical Areas Ordinance

STATE GOVERNMENT

Washington Department of Fish and Wildlife:

☒ Hydraulic Project Approval (HPA) ☐ Fish Habitat Enhancement Exemption – [Attach Exemption Form](#)

Washington Department of Natural Resources:

☐ Aquatic Use Authorization

Complete [JARPA Attachment E](#) and submit a check for \$25 payable to the Washington Department of Natural Resources.

Do not send cash.

Washington Department of Ecology:

☒ Section 401 Water Quality Certification

FEDERAL GOVERNMENT

United States Department of the Army permits (U.S. Army Corps of Engineers):

☒ Section 404 (discharges into waters of the U.S.) ☒ Section 10 (work in navigable waters)

United States Coast Guard permits:

☐ General Bridge Act Permit ☐ Private Aids to Navigation (for non-bridge projects)

Part 11—Authorizing Signatures

Signatures are required before submitting the JARPA package. The JARPA package includes the JARPA form, project plans, photos, etc. [\[help\]](#)

11a. Applicant Signature (required) [\[help\]](#)

I certify that to the best of my knowledge and belief, the information provided in this application is true, complete, and accurate. I also certify that I have the authority to carry out the proposed activities, and I agree to start work only after I have received all necessary permits.

I hereby authorize the agent named in Part 3 of this application to act on my behalf in matters related to this application. KA (initial)

By initialing here, I state that I have the authority to grant access to the property. I also give my consent to the permitting agencies entering the property where the project is located to inspect the project site or any work related to the project. KA (initial)

Kevin Anderson

Applicant Printed Name



Applicant Signature

8/24/23

Date

11b. Authorized Agent Signature [\[help\]](#)

I certify that to the best of my knowledge and belief, the information provided in this application is true, complete, and accurate. I also certify that I have the authority to carry out the proposed activities and I agree to start work only after all necessary permits have been issued.

Larry Lehman

Authorized Agent Printed Name

Authorized Agent Signature

Date

11c. Property Owner Signature (if not applicant) [\[help\]](#)

Not required if project is on existing rights-of-way or easements (provide copy of easement with JARPA).

I consent to the permitting agencies entering the property where the project is located to inspect the project site or any work. These inspections shall occur at reasonable times and, if practical, with prior notice to the landowner.

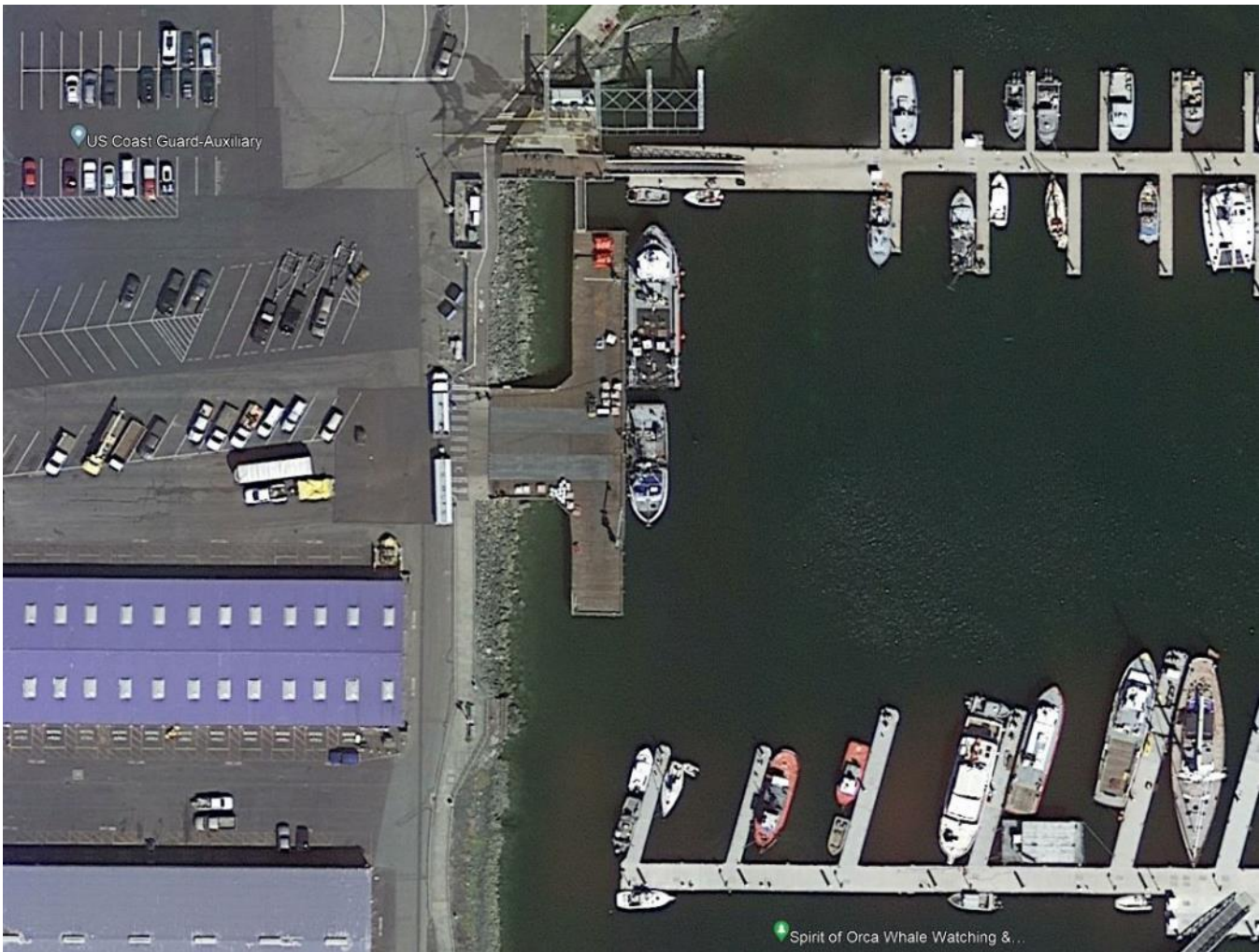
Property Owner Printed Name

Property Owner Signature

Date

18 U.S.C §1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly falsifies, conceals, or covers up by any trick, scheme, or device a material fact or makes any false, fictitious, or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious, or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than 5 years or both.

If you require this document in another format, contact the Governor's Office for Regulatory Innovation and Assistance (ORIA) at (800) 917-0043. People with hearing loss can call 711 for Washington Relay Service. People with a speech disability can call (877) 833-6341. ORIA publication number: ORIA-16-011 rev. 07/2017



Photograph 1. Existing T Dock to be reconfigured.



Photograph 2. Existing level of use on the existing T Dock.



Photograph 3. Existing southern portion of the T Dock to be reconfigured; crane to be salvaged and reinstalled.



Photograph 4. Existing northern portion of the T Dock to be reconfigured; cranes and gangway to be salvaged and reinstalled.



Photograph 5. Existing access from the asphalt parking area to the T Dock to be reconfigured.



Photograph 6. Existing southern portion of the T Dock to be reconfigured; cranes to be salvaged and reinstalled.



Photograph 7. Existing access to the T Dock to be reconfigured.



Photograph 8. Existing solid, creosote decking on T-Dock; crane to be salvaged and reinstalled.



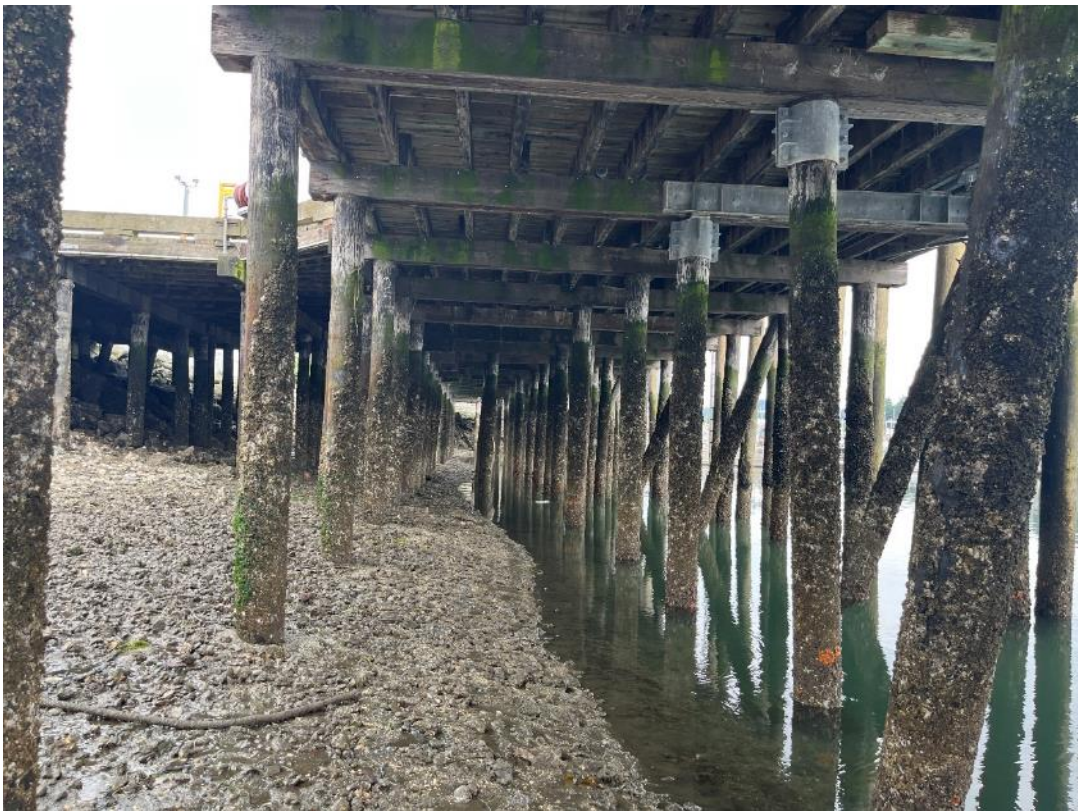
Photograph 9. Existing solid, creosote decking on T-Dock; cranes to be salvaged and reinstalled.



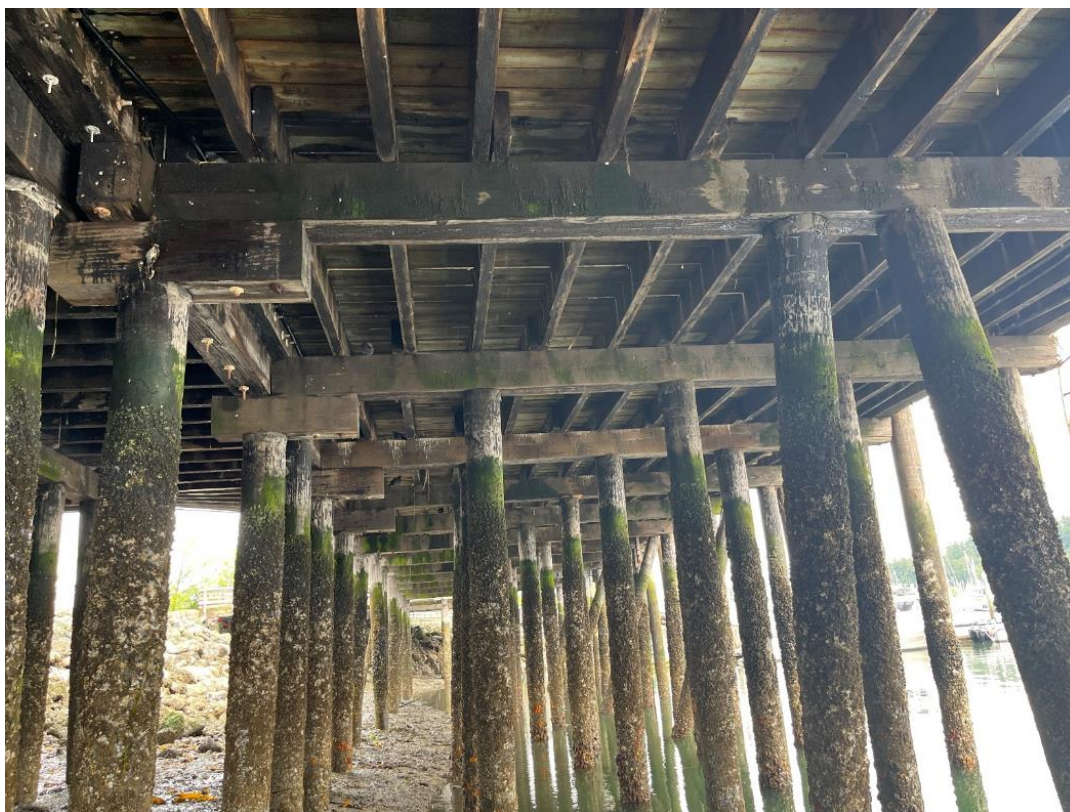
Photograph 10. Existing gangway at the norther end of the T Dock to be salvaged and reinstalled.



Photograph 11. Existing riprap shoreline located under the access to T Dock. existing pile and concrete retaining wall to be removed.



Photograph 12. Existing shoreline under the T Dock; existing creosote pile and framing to be removed.



Photograph 13. Existing shoreline under the T Dock; existing creosote pile and framing to be removed.



Photograph 14. Existing riprap shoreline within the southern portion of the T Dock that will be covered following reconfiguration.



Photograph 15. Existing riprap shoreline within the northern portion of the T Dock that will be covered following reconfiguration.



Photograph 16. Existing riprap shoreline within the northern portion of the T Dock that will be covered following reconfiguration.



Photograph 17. Existing riprap shoreline within the southern portion of the T Dock that will be covered following reconfiguration; old timber bulkhead to remain.



Photograph 18. Existing shoreline conditions in the northeast portion of Cap Sante Marina where the proposed large woody debris will be installed; below the saltmarsh.



Photograph 19. Example large wordy debris installed as part of the mitigation for the A Dock replacement (2022) adjacent to the proposed mitigation location.

NOTICE OF NEIGHBORHOOD MEETING

A pre-application neighborhood meeting via video conference has been scheduled to introduce a Port of Anacortes project proposal described below. The purpose of the meeting is for the applicant to inform neighbors and interested parties about the project at an early stage and to foster communication between the applicant and the public regarding potential project issues and opportunities for solutions.

PROJECT DESCRIPTION: The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit (SDP-2024-0005) to demolish and rebuild the aging commercial T-dock at Cap Sante Marina. The proposed replacement of the existing creosote timber dock structure includes pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles, with updated utility services, improved stormwater handling, and updated lighting. The proposal includes widening the single central vehicular access point by enlarging the dock's footprint along the shoreline to allow for a 145-foot-wide vehicle approach entrance.

PROJECT LOCATION: T-dock @ Cap Sante Marina, 1315 Q Avenue, Anacortes (P32984)

MEETING DATE & TIME: Tuesday October 8, 2024, @ 6:00 PM

HOW TO JOIN THE NEIGHBORHOOD MEETING: For full video conference access scan the corresponding QR code below or go to: anacorteswa.gov/1499/Public-Meetings to obtain the meeting's login access. To join the meeting by phone only (no video) call: 1 (323) 486-3157 (Phone Conference ID: 896 982 203#)

VIDEO CONFERENCE
LOGIN ACCESS:



PROJECT DOCUMENT
ACCESS:



WHO CAN ATTEND A NEIGHBORHOOD MEETING?

Neighborhood meeting notices are posted on the project site, published in the Anacortes American Newspaper, and mailed to neighboring landowners located within 300-feet of the subject property. Anyone however is welcome to attend a neighborhood meeting whether a neighbor of the project or not.

DOCUMENT AVAILABILITY

Project documents may be reviewed online by scanning the corresponding QR code above, or by going to <https://ci-anacortes-wa.smartgovcommunity.com/Public/Home>, clicking on *Public Notices* and selecting project number **SDP-2024-0005**.

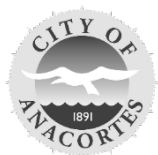
CAN I SUBMIT COMMENTS?

Public comments on the Port's requested Shoreline Substantial Development Permit applicable (SDP-2024-0005) can be submitted in writing to Grace Pollard, Senior Planner gracep@anacorteswa.gov or mailed to City of Anacortes, P.O. Box 547, Anacortes, WA 98221 through October 25, 2024. Public comments will also be accepted leading up to, and at, the open record pre-decision Planning Commission public hearing on Wednesday, November 13, 2024 @ 6pm.

PROJECT APPLICANT

Port of Anacortes, 100 Commercial Ave, Anacortes, WA 98221
Kevin.Anderson@portofanacortes.com / 360-293-3134





NOTICE OF APPLICATION including written comment period & NOTICE OF PUBLIC HEARING

Project Name: T-Dock Replacement & Reconfiguration

File Number: SDP-2024-0005

Applicant: Port of Anacortes

Date of Application: May 31, 2024

Date of Completeness: July 1, 2024

Project Location: 1315 Q Avenue @ Cap Sante Marina



NOTICE IS HEREBY GIVEN THAT AN APPLICATION WAS MADE FOR THE FOLLOWING PROPOSAL:

The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit to demolish and rebuild the aging commercial T-dock at Cap Sante Marina. The proposed replacement of the existing creosote timber dock structure includes pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles, with updated utility services, improved stormwater handling, and updated lighting. The proposal includes widening the single central vehicular access point by enlarging the dock's footprint along the shoreline to allow for a 145-foot vehicle approach entrance.

State Environment Policy Act (SEPA) Review: The Port of Anacortes, as lead agency, has determined that this project, which incorporated mitigation measures, will not have a probable significant adverse impact on the environment; a mitigated determination of non-significance (MDNS) does not require an environmental impact statement (EIS) under RCW 43.21C.030(2)(c). This determination was issued on April 14, 2023, and is on file with the Department of Ecology (SEPA #202301779).

Environmental Documents on File: Geotechnical Report, Fish and Wildlife Habitat Conservation Areas Assessment and Report, Cultural Resources Report, Habitat Improvement Plan, Stormwater Pollution Prevention Plan (SWPPP) Joint Aquatic Resources Permit Application (JARPA) Form, and SEPA MDNS.

Required Project Permits/Approval: City of Anacortes Floodplain Development Permit and Building Permit with Stormwater Review.

Public Comment Period: The joint Notice of Application and Notice of Public Hearing was published on September 25, 2024. Written comments to be considered prior to the public hearing must be submitted to the contact person listed below by **5:00 PM on October 25, 2024**. Additional comments and verbal testimony will be accepted at the Planning Commission open-record pre-decision public hearing. These will be your only opportunities to comment on this project before the City Council closed-record decision meeting.

Hearing Body: Planning Commission. An open-record pre-decision hearing will be held by the Planning Commission on **November 13, 2024, at 6:00 pm** in Council Chambers (904 6th Street), and via Zoom video conferencing. City Council will hold a closed-record decision meeting on Monday, November 25, 2024.

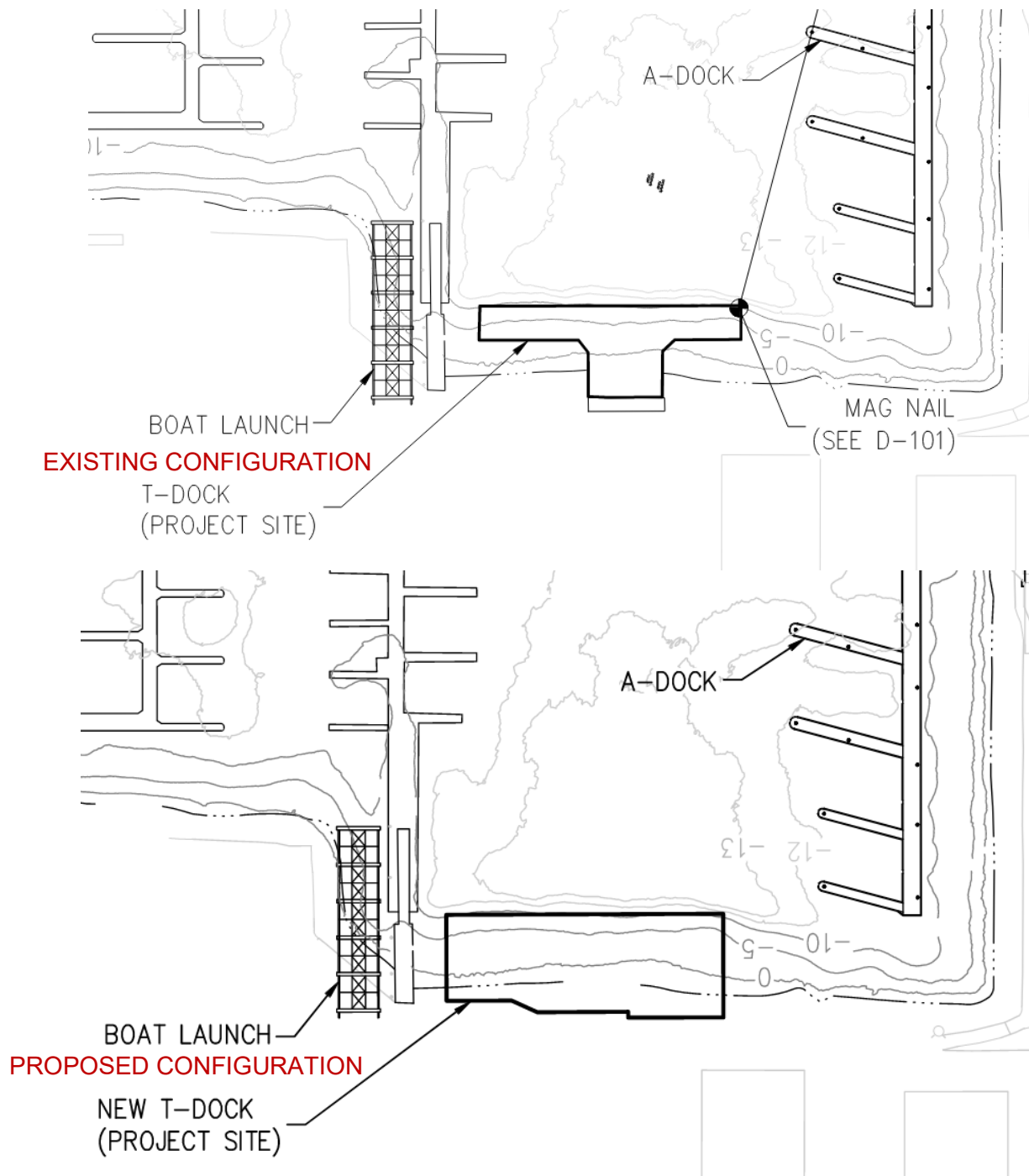
- Virtual meeting participation instructions and connection information can be accessed at anacorteswa.gov/700. Hearings will be conducted in accordance with the rules of procedure adopted by the hearing body.
- Members of the public who require special assistance to participate in or access the public hearing may contact the City Clerk at 360-299-1960 24-hours before the hearing to make special arrangements.

ANY PERSON HAS THE RIGHT TO RECEIVE NOTICE, PARTICIPATE IN ANY HEARINGS, AND REQUEST A COPY OF THE FINAL DECISION.

Document Availability: Application documents may be reviewed by scanning the above QR Code or by going to <https://ci-anacortes-wa.smartgovcommunity.com/Public/Home> and clicking *Public Notices* then selecting file no. **SDP-2024-0005**. The staff report will be available at 2pm Thursday November 7th, one week before the scheduled open-record pre-decision hearing.

City Contact: Grace Pollard, Senior Planner; Email: gracep@anacorteswa.gov; Phone: (360)299-1984
Mail: City of Anacortes Planning Dept., P.O. Box 547, Anacortes, WA 98221
Written comments must be substantive and include the name and address of the commentor.

Appeal: Per AMC Table 19.20.030-1 Land Use decisions made by City Council do not have a local appeal process. Appeals of a Shoreline Substantial Development Permit decision must be made to the State Shorelines Hearings Board (SHB). Requests for review by the Hearings Board must be received by the Shoreline Hearings Board within twenty-one (21) days of the "date of filing." The "date of filing" for the purposes of an appeal is the date that the Department of Ecology (DOE) receives City Council's Decision. The appealing party must submit a written appeal to both the SHB and the DOE.



Request for City of Anacortes project review (SDP-2024-0005)

From Grace Pollard <gracep@anacorteswa.gov>

Date Thu 9/26/2024 5:51 PM

Bcc sepa@dahp.wa.gov <sepa@dahp.wa.gov>; mari461@ecy.wa.gov <mari461@ecy.wa.gov>; Ross.Zimmerman@dnr.wa.gov <Ross.Zimmerman@dnr.wa.gov>; DFW R4Nplanning <R4NPlanning@dfw.wa.gov>; Robert.Warinner@dfw.wa.gov <Robert.Warinner@dfw.wa.gov>; kelly.m.werdick@usace.army.mil <kelly.m.werdick@usace.army.mil>; tomwooten@samishtribe.nsn.us <tomwooten@samishtribe.nsn.us>; jferry@samishtribe.nsn.us <jferry@samishtribe.nsn.us>; KCleary@swinomish.nsn.us <KCleary@swinomish.nsn.us>; thpo@sauk-suiattle.com <thpo@sauk-suiattle.com>; KJoseph@sauk-suiattle.com <KJoseph@sauk-suiattle.com>; sschuyler@UPPERSKAGIT.com <sschuyler@UPPERSKAGIT.com>; swalsh@skagitcoop.org <swalsh@skagitcoop.org>; nkammer@skagitcoop.org <nkammer@skagitcoop.org>; klyste@stillaguamish.com <klyste@stillaguamish.com>; cstevens@stillaguamish.com <cstevens@stillaguamish.com>; agatam@nwcleanairwa.gov <agatam@nwcleanairwa.gov>

 1 attachments (458 KB)

Request for Agency Comment TEMPLATE.docx;

Good Afternoon,

Please find attached a City of Anacortes Planning, Community, and Economic Development (PCED) Department request for project review and comment form. The PCED Department has received an application for a Shoreline Substantial Development Permit from the Port of Anacortes for the removal and reconstruction of their "T-Dock" located at Cap Santé Marina (1315 Q Avenue). We ask for your timely review and request your comments are received by October 25, 2024.

If you are in need of any additional resources please do not hesitate to contact me.

Thank you in advance,



Grace Pollard

Senior Planner

Planning, Community & Economic Development

Main : 360-299-1984 Office : 360-588-8231

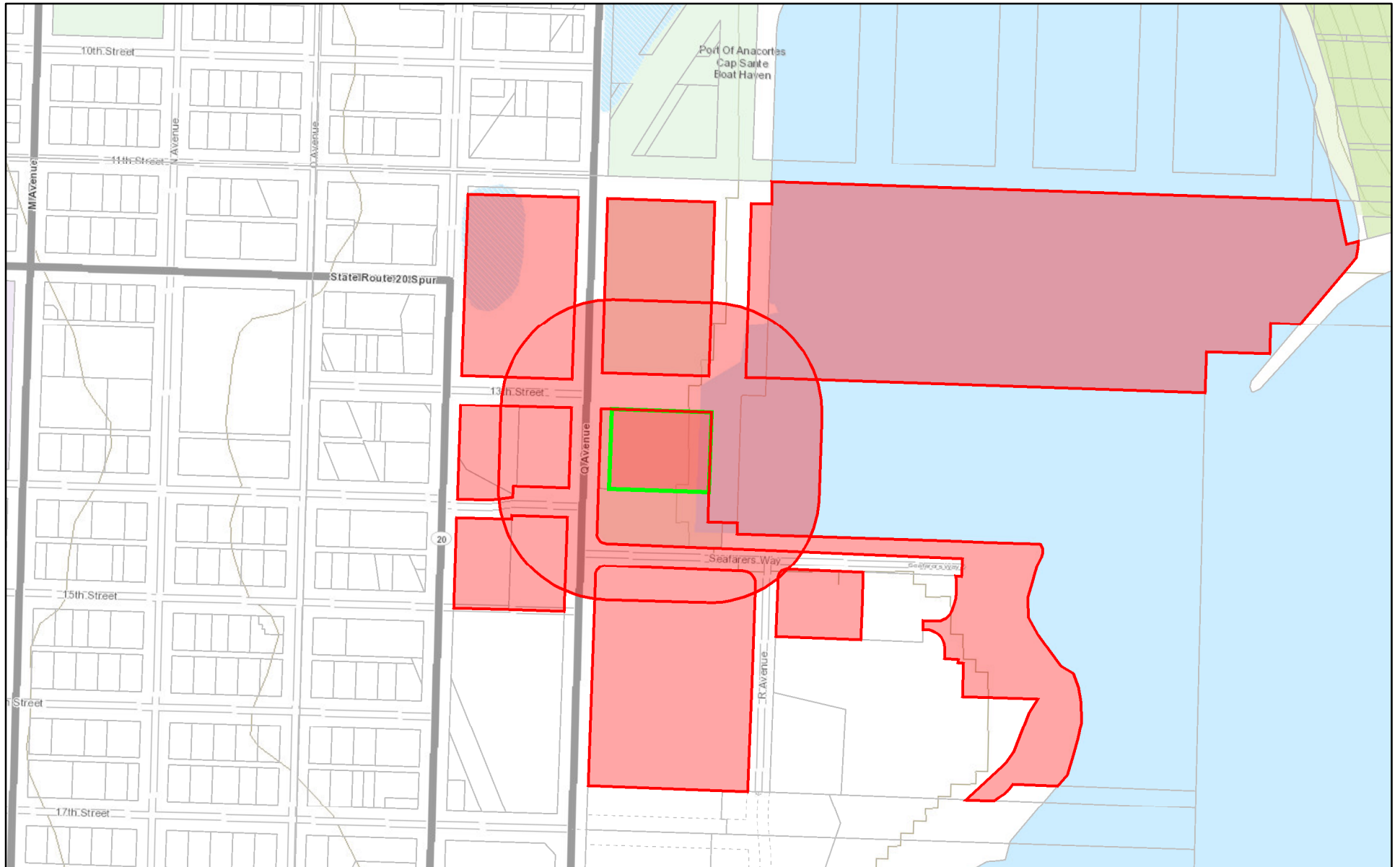
Email : gracep@anacorteswa.gov

Web: www.anacorteswa.gov/161/Planning

My regular workdays are Monday – Thursday

Please note the city's email domain has changed to @anacorteswa.gov

PNumber	OwnerName	OwnerAdd1	OwnerAdd2	OwnerAdd3	OwnerCity	OwnerState	OwnerZip	SitusStNo	SitusStName	SitusCSZ
P114718	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221			
P125268	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221	715	SEAFARER'S WAY	ANACORTES
P125270	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221	715	SEAFARER'S WAY	ANACORTES
P125271	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221	715	SEAFARER'S WAY	ANACORTES
P125272	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221	715	SEAFARER'S WAY	ANACORTES
P125273	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221	715	SEAFARER'S WAY	ANACORTES
P125274	SAMISH INDIAN NATION		PO BOX 217		ANACORTES	WA	98221			
P130749	MAD ANTHONYS INC	PO BOX 3805			BELLEVUE	WA	98009	1207	Q AVENUE	ANACORTES
P133398	MAD ANTHONYS INC	PO BOX 3805			BELLEVUE	WA	98009	1119	Q AVENUE	ANACORTES
P32910	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221	1601	Q AVENUE	ANACORTES
P32926	PUGET SOUND ENERGY ELEC	ATTN PROPERTY TAX DEPT	PO BOX 97034		BELLEVUE	WA	98009	1019	Q STREET	ANACORTES
P32927	HIGHLAND WOODS LLC			1415 COMMERCIAL AVE UNIT 110	ANACORTES	WA	98221	1405	COMMERCIAL AVENUE	ANACORTES
P32950	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221			
P32951	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221	1207	Q AVENUE	ANACORTES
P32956	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221			
P32957	MCDONALDS CORPORATION		PO BOX 182571		COLUMBUS	OH	43218	1301	COMMERCIAL AVENUE	ANACORTES
P32960	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221	601	SEAFARER'S WAY	ANACORTES
P32984	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221			
P32985	PORT OF ANACORTES	100 COMMERCIAL AVE			ANACORTES	WA	98221			
P32986	ACI REAL ESTATE SPE 135 LLC	ATTN ALBERTSONS COMPANIES	ATTN LEGAL DEPARTMENT	250 E PARKCENTER BLVD	BOISE	ID	83706	911	11TH ST	ANACORTES
P54955	MCDONALDS CORPORATION		PO BOX 182571		COLUMBUS	OH	43218			



September 20, 2024

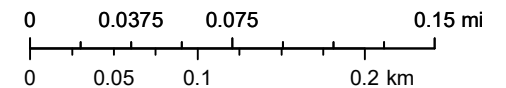
Legend

County Boundary

Tax Parcels

Pre Tax Account Property

1:4,514



Data Accuracy Warning: All GIS data was created from available public records and existing map sources. Map features have been adjusted to achieve a best-fit registration. While great care was taken in this process, maps from different sources rarely agree as to the precise location of geographic features. Map discrepancies can be as great as 300 feet.



CITY OF ANACORTES
PLANNING, COMMUNITY & ECONOMIC
DEVELOPMENT DEPARTMENT

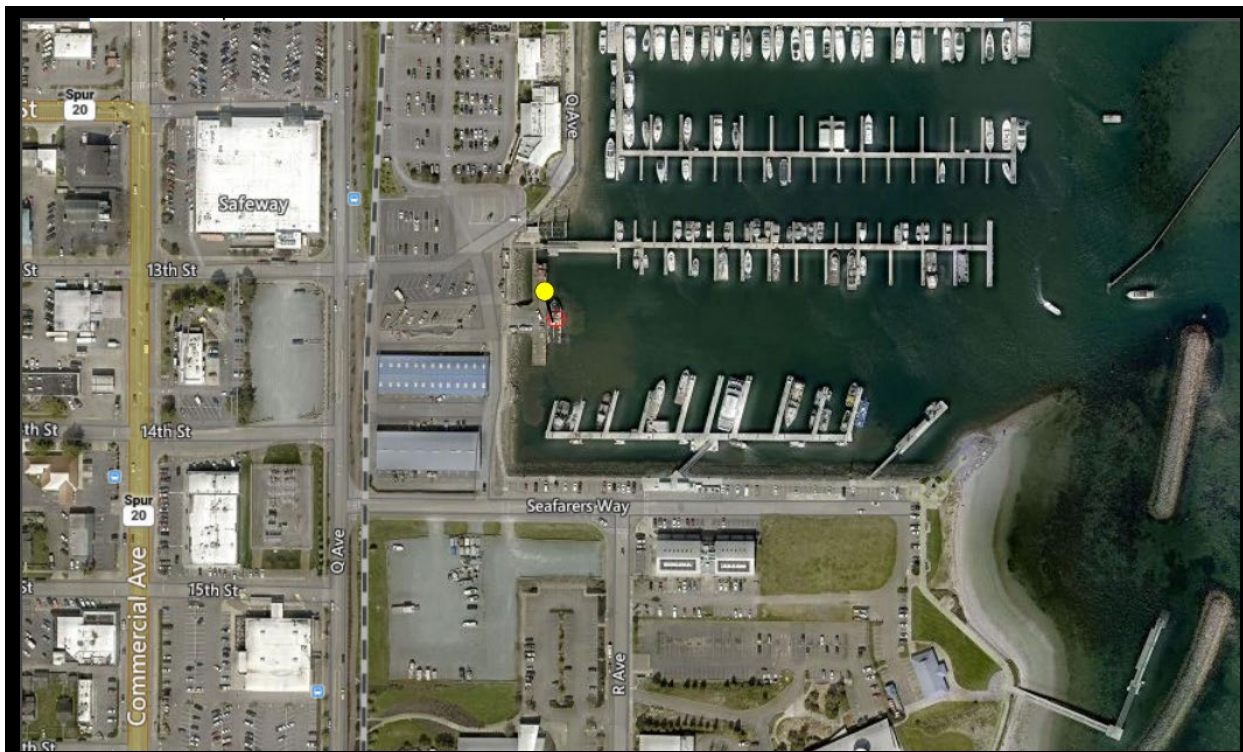
CITY COUNCIL FINDINGS, CONCLUSIONS & DECISION

PROJECT INFORMATION:						
FILE NUMBER	SDP-2024-0005					
PROJECT NAME	Port of Anacortes' T-Dock Reconfiguration Project					
PROJECT LOCATION	1315 Q Avenue, Anacortes WA 98221 (APN: P32984)					
	Section	19	Township	35	Range	02
REQUEST	The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit to demolish and rebuild the aging commercial marine "T-Dock" at Cap Sante Marina. The replacement of the existing creosote timber dock structure will be a rectangular concrete pier constructed of pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles. Also included in the project is updated utility services, improved stormwater handling, and updated electrical and lighting. The design proposes widening the central vehicular access point by enlarging the dock's footprint along the shoreline to provide a 145-foot vehicle approach entrance. The proposed shoreline compensatory mitigation action is to install large woody debris (LWD) on the beach in the northeast area of Cap Sante Marina. LWD is a known shoreline habitat feature.					
PROPERTY OWNER / APPLICANT	Port of Anacortes 317 Commercial Ave, Anacortes WA 98221			POA - Kevin Anderson kevin.anderson@portofanacortes.com		
PUBLIC HEARING BODY & DATE	Anacortes Planning Commission / November 13, 2024					
DECISION BODY	Anacortes City Council					
CLOSED RECORD HEARING DATE	Monday, November 25, 2024					

City Council has adopted the findings of fact, conclusions of law, and recommendations from the staff report of record dated November 7, 2024, and have thus incorporated that document into the following pages along with any additions, revisions, and/or omissions passed during the decision hearing.



PROJECT LOCATION & SURROUNDING USES



	ZONING DESIGNATION	COMPREHENSIVE PLAN DESIGNATION	CURRENT LAND USE
NORTH	Commercial (C) Commercial Marine (CM)	Commercial (C) Commercial Marine (CM)	Boat Travel Lift, Marina & Restaurant
SOUTH	Commercial Marine (CM) Marine Mixed Use (MMU)	Commercial Marine (CM) Marine Mixed Use (MMU)	Marina slips & Seafarer's Way
EAST	Commercial Marine (CM)	Commercial Marine (CM)	Marina & Fidalgo Bay
WEST	Commercial (C)	Commercial (C)	Parking, Warehouse & Q Avenue

SITE INFORMATION

ADJACENT BODY OF WATER	Cap Sante Marina & Fidalgo Bay
FLOOD ZONE(S)	Waterward of top of bank = Zone AE / Upland = Zone X
SHORELINE ENVIRONMENT(S)	Urban & Aquatic Environment Designations
PRESENT USE OF PROPERTY	A Commercial Marine Dock

I. PROCEDURAL

A. REVIEW TYPE. According to AMC 19.20.030(1) and 18.16.100(B), shoreline substantial development permit applications for projects valued greater than \$1 million are considered a Type 4 – City Council level review. Type 4-CC review process requires the Planning Commission hold an open-record pre-decision public hearing, collect all findings of fact and conclusions of law, and provide City Council with their recommendation of approval/approval with conditions/denial. During a closed-record public decision meeting, City Council will make the final decision on the proposed Shoreline Substantial Development Permit.

B. PROJECT HISTORY. The below confirms the project's procedural timestamps.

- Preapplication Conference September 12, 2023
- Preapplication Neighborhood Meeting October 8, 2024
- Application Submitted May 31, 2024
- Determination of Completeness June 28, 2024
- Dual Notice of Application & Notice of Hearing with 30-day public comment period September 25, 2024
- Planning Commission Open-Record Pre-Decision Hearing November 13, 2024
- City Council Closed-Record Decision Hearing November 25, 2024

C. INTEGRATION OF ENVIRONMENTAL REVIEW. SEPA lead agency shall be the agency with the main responsibility for complying with SEPA's procedural requirements and shall be the only agency responsible for the threshold determination.

Per WAC 197-11-926, when a local government agency (i.e. Port of Anacortes) initiates a proposal requiring permit approval, the SEPA lead agency will be the local agency seeking permit permission.

The Port of Anacortes, as lead agency, issued a Mitigated Determination of Non-Significance (MDNS) on April 14, 2024. A copy of this determination was submitted with the application materials. The mitigation measures of the SEPA determination will be incorporated as conditions of approval under this shoreline substantial development permit.

D. PUBLIC NOTICES. A joint notice of application with a 30-day public comment period and a notice of hearing were distributed as follows per AMC 19.20.080:

- Publication in the city's official newspaper, Anacortes American;
- Electronic mail or first class mail to:
 - The applicant;
 - Any agencies with jurisdiction over the application;
 - To owners of property within 300 feet of the subject property
- Posted on the project site.

Additionally:

- Posted at the Anacortes Municipal Building & Anacortes Public Library;
- Distributed via the City's "Notify Me" email subscription service.

E. REVIEWING DEPARTMENTS / AGENCIES. The project application was routed for review to applicable agencies and City departments.

REVIEWING DEPARTMENTS & AGENCIES		
City of Anacortes	State & Federal	Tribes & Others
• Building Division • Fire Department • Floodplain Manager • PW – Operations • PW – Stormwater • PW – Engineering • PW – Water • PW - Wastewater • Planning Division	• United States Army Corp. of Engineers • WA Dept. of Archaeology & Historical Preservation • WA Dept. of Ecology • WA Dept. of Fish & Wildlife • WA Dept. Natural Resources • NW Clean Air Agency	• Samish Indian Nation • Sauk-Suiattle Tribe • Stillaguamish Tribe • Swinomish Tribe • Upper Skagit Tribe • Skagit System Cooperative

F. CONSIDERATION OF TIMELY RECEIVED COMMENTS. The 30-day written public comment period ended on October 25, 2024. In making recommendations, staff and the PCED Director considered timely received written comments and the applicant's responses, if any, as required under AMC 19.20.130(C).

1. Comments from City Departments have been incorporated into this staff report.
2. No outside agency or tribal comments were received during the 30-day written public comment period.

II. DEPARTMENT REVIEW

A. SITE HISTORY. Cap Sante Marina was established in 1927. In 1977 the existing creosote timber "T-Dock" structure was constructed in the west basin. The dock has supported maritime enterprises for more than four decades and currently provides the only location within the marina with the ability to load and unload vessels.

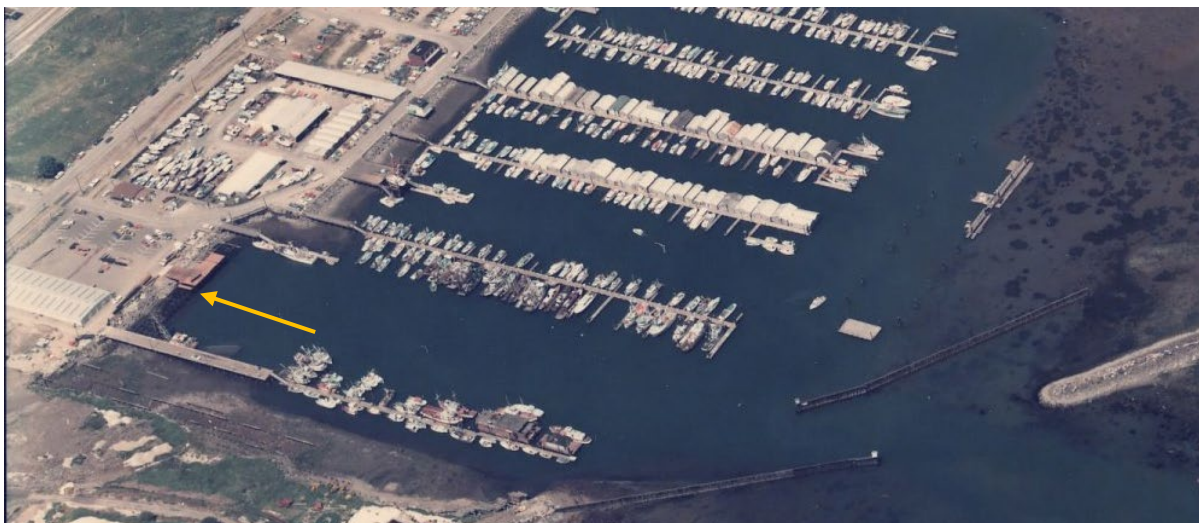


Photo circa 1977. "T-Dock" under construction.

ENVIRONMENTAL RESTRICTIVE COVENANT

An area adjacent to T-Dock is part of the Cap Sante Marine Cleanup site, a Model Toxics Control Act (MTCA) cleanup site managed by the Department of Ecology. The subject property contains an Environmental Restrictive Covenant (AFN: 201408050034) because residual contamination remains on the property after the completion of remedial action. The restrictive areas being monitored are shown below.

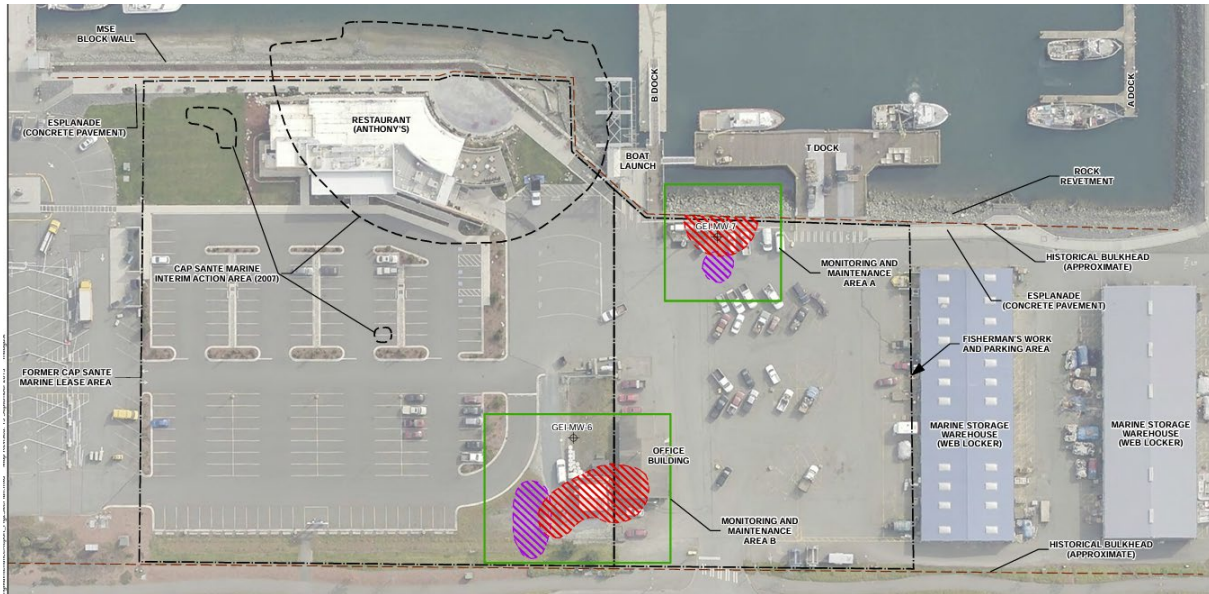


Image taken from the 2022 Year-8 Monitoring Report

PUBLIC ESPLANADE

Running through the subject property along the edge of the shoreline is a public esplanade connecting Seafarer's Park to the Cap Sante breakwater at Rotary Park. This public esplanade is a public access development requirement of the Shoreline Master Program (SMP).



B. PROJECT DETAIL SUMMARY.

STRUCTURAL FEATURES	EXISTING	PROPOSED
Overwater Coverage:	7,175 square feet	12,575 square feet
Vehicular Approach:	55' W	145' W
Decking Material:	Creosote timber planks	Concrete deck panels
Pile Supports:	One hundred fifteen (115) creosote treated timber piles	Thirty-five (35) 24-inch & five (5) 30-inch galvanized steel pipe piles
Fender Piles:	Twenty-nine (29) pressure treated fender piles	Twenty-four (24) 10-inch galvanized steel pipe fender piles
Elevation of Dock / Pier:	+13.5' MLLW	+12.88' to +14.2' MLLW
Bulkhead / Retaining Wall:	55-foot-long concrete retaining wall	210-foot-long Steel Z-Sheet pile bulkhead

Additional project details include:

- New stormwater system to route stormwater from the dock surface into the sanitary sewer system.
- Replacement of the current electrical service.
- Replacement of water and fire suppression systems.
- Excavation of ~1.3-feet by 190-feet of riprap from top of bank.
- No proposed dredging.
- No proposed fill waterward of the ordinary high water mark (OHWM).
- Substrate disturbance limited to pile extractions and new pile driving.
- See application materials for full details.

C. T Dock Reconfiguration 60% Submittal Plan Set, by PND Engineers, Inc., dated May 2024. In addition to the engineering plans showing existing T-Dock details and proposed concrete pier details on sheet E-400 is a photometric plan showing the level of light illumination on the pier and immediate vicinity proposed with their new lighting plan. (Illumination levels are shown in foot-candles; one (1) foot-candle is defined as enough light to saturate a one-foot square with one lumen of light). Artificial night lighting on and from overwater structures must be minimized by focusing the light on the dock surface. Shading should minimize illumination of the surrounding environment and reduce glare on the water's surface.

D. CONSTRUCTION TECHNIQUES: Land-based and/or barge-mounted vibratory pile driving hammer to extract existing creosote piles; Land-based and/or barge-mounted impact hammer pile driver, if necessary, to install new piles; A bubble curtain and wooden block will be utilized during all impact pile driving to attenuate noise and minimize impacts to aquatic species. Land-based excavator and excavator-mounted jackhammer for the demolition of concrete slab, retaining wall and sidewalk. For the mitigation portion of the project a rubber tracked mini-

excavator, hand tools, and powered hand tools will be used to place and affix the large woody debris (LWD) along the northeast shoreline of Cap Sante Marina.

E. OVERWATER COVERAGE & CRITICAL SALTWATER HABITAT IMPACTS: The project will result in ~5,400 square feet of additional overwater coverage and an additional 46 square feet of pile under the dock. The aquatic habitat around the existing riprap is low quality degraded habitat. Though the increase of shading by the enlarged pier will have an impact on the saltwater habitat, it was assessed that this impact will be minimal.

F. LARGE WOODY DEBRIS (LWD). Eighteen (18) 16-20-foot-long logs with rootwads 18-30 inches in diameter will be anchored with screw anchors and cables at depths of between +8.2ft and +5ft MLLW along the beach on the northeast side of Cap Sante Marina.

Per the applicant's Habitat Improvement Plan (HIP) the T-Dock Reconfiguration Project has been designed to provide net habitat benefits by offsetting impacts to degraded habitat with improvements to quality habitat at a 1 to 1 ratio of square footage. Habitat improvements will occur within-basin and will provide long-term and widespread benefits to Cap Sante Marina, forage fish, and any predators that rely on those stocks of forage fish.

Large woody debris (LWD) provides refuge for planktonic prey, and the area in which placement will occur is largely devoid of such refuge. The beach has a healthy riparian zone at the base of a feeder bluff and is stated to provide good habitat for Chinook salmon prey. Further, LWD provides nutrients to the nearshore, and habitat for insects and other small prey items for juvenile Chinook salmon.

G. MITIGATION: Mitigation sequencing is the process necessary to avoid, minimize or reduce, or compensate for the environmental impacts(s) of a proposal. Mitigation or mitigation sequencing means the following sequence of steps listed in order of priority.

1. **Avoid.** Avoiding the impact altogether by not taking a certain action or parts of an action.

STAFF COMMENTS: Work will begin only after the in-water work window for the area opens, to avoid key migration periods for protected aquatic species.

The new pier will not extend further into the marina than the existing location of T-Dock. The new pier will not be widened beyond the existing width of T-Dock.

The process of installing the LWD pieces will make necessary measures to avoid impacting any existing salt marsh vegetation.

2. **Minimize.** Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology or by taking affirmative steps to avoid or reduce impacts.

STAFF COMMENTS: The area of increased overwater coverage will be limited to areas above existing degraded and dredged shoreline and existing riprap armor.

The removal of ~11.35 tons of creosote timber from the upper shore zone and ~119.01 tons from the lower shore zone will improve water quality within the marina. Removing creosote treated lumber from the shoreline removes toxic chemicals, known to cause high mortality and developmental abnormalities in herring eggs, from further leaching into the sediments and surrounding waterbody. (Herring are an important forage fish and a critical food source for our migrating salmon, which are the sole food source of the Southern Resident Killer Whale. People can also be exposed to creosote vapors on a hot day or through direct contact.)

3. **Rectify.** Rectifying the impact by repairing, rehabilitating, or restoring the affected environment.

STAFF COMMENTS: Improvements to stormwater management on T-Dock will improve water quality within the marina. Removal of additional miscellaneous submerged timber debris including four (4) to five (5) 12-14 inch creosote treated timber pile stubs will also improve water quality within the marina.

4. **Reduce.** Reducing or eliminating the impact over time by preservation and maintenance operations.

STAFF COMMENTS: The proposed mitigation of the eighteen (18) large woody debris (LWD) pieces will be located adjacent to a another Port mitigation area where twelve (12) LWD pieces were installed also in the northeast portion of Cap Sante Marina.

5. **Compensate.** Compensating for the impact by replacing, enhancing, or providing substitute resources or environment.

STAFF COMMENTS: Installation of approximately eighteen (18), 16-20-foot-long pieces of large woody debris (LWD) across 6,000 square feet of beach along the northeast shoreline of Cap Sante Marina.

6. **Monitor.** Monitoring the impact and the compensation projects and taking appropriate corrective measures.

STAFF COMMENTS: The SMP requires periodic monitoring for up to five years from the date of completed development to ensure the success of required mitigation. (DR-6.3.10)

- H. **NO NET LOSS.** All shoreline projects must demonstrate the ability to achieve no net loss of shoreline ecological functions. This shall be accomplished by the use of Mitigation Sequencing, as defined in the Anacortes Shoreline Master Program, and as provided by WAC 173-26-201(2)(e).

STAFF COMMENT: As described in the critical area reports submitted the proposal achieves no net loss primarily through the following actions. 1) Updating stormwater management functions. 2) Removal of an expected 130 tons of creosote timber from the site. 3) Placing and securing eighteen (18) large woody debris (LWD)

pieces over approximately 6,000 square feet of beach at the northeast side of Cap Sante Marina providing new shoreline habitat.

- I. **ANACORTES SHORELINE MASTER PROGRAM (SMP).** The SMP is a planning document that outlines goals and policies for the use, development, protection, and restoration of shorelines of the City. It is also a regulatory ordinance with regulations for development intended to implement the goals and policies.

Not every goal, policy, and regulation are applicable to every Shoreline Substantial Development Permit project. Listed in the following pages are the goals, policies, and regulations believed to be the most relevant to this project and for which the project proposal was reviewed against. All applicable regulations of the SMP apply even if not specifically noted below.

1. **SMP Section 5.12 Shoreline Use and Modification Matrix and Development Standards.**

The chart is coded according to the following legend. P = Permitted; when meeting requirements for that use and shoreline area, may be subject to Shoreline Substantial Development Permit. C = Conditional Use, when approved by the City and Department of Ecology. X = Prohibited; the use is not eligible for a Variance or Conditional Use Permit.		
	Urban Environment	Aquatic Environment
Shoreline Uses		
Industrial and Port Facilities		
Water-Dependent	P	P
Shoreline Modifications		
Docks, Piers, and Floats		
Public/Private	P	P
Shoreline Stabilization		
Hard structural stabilization	P	P
Fill		
In-Water or Upland Restoration	P	P
Other In-Water Fill	C	C
Other Upland Fill	P	--

STAFF COMMENT: The uses and modifications proposed are permitted, provided no in-water fill takes place. In-water fill (waterward of the OHWM) requires a Shoreline Conditional Use Permit.

1.1. **Section 5.12 Table 5.2 Shoreline Development Standards Matrix.**

Environment Designation	Min. Resid. Lot Size (sq.ft.)	Max. % of Lot Coverage ¹	Max. Height	Setback	
				Water-Dependent	Non-Water-Dependent
Urban	NA	50%	50-ft	0-ft.	25-ft.
Aquatic	NA	NA	-- ⁵	NA	NA

⁵ See adjacent upland designation.

2. **SMP Chapter 6: Environmental Protection General Regulations.**

2.1. **Section 6.3 Impacts, Mitigation, and Bonding**

2.1.1. General [Development Regulation] DR-6.3.1 All shoreline development and activity shall be located, designed, constructed, and managed in a manner that avoids, minimizes and/or mitigates adverse impacts to the environment. The preferred mitigation sequence (avoid, minimize, rectify, reduce, or compensate for the environmental impact) shall follow that listed in WAC 173-26-201(2)(e), see also definition of "Mitigation" listed in this Master Program, Chapter 12.

2.1.2. Mitigation DR-6.3.6 Compensatory mitigation in the immediate vicinity of the impact shall be the preferred mitigation option, except where off-site mitigation can be demonstrated to be more beneficial to shoreline ecological functions; for example, mitigation off-site may be the better choice if large, cohesive areas are available off-site while only small, fragmented areas are available on-site for mitigation.

STAFF COMMENT: The proposal to establish large woody debris (LWD) along the northeast beach of Cap Sante Marina is not necessarily in the "immediate vicinity" of the impact, however it is not considered to be "off-site" mitigation either. The location is a better choice as the northeast beach of Cap Sante Marina is a large cohesive area that can benefit from shoreline enhancement.

2.1.3. Mitigation DR-6.3.8 Where feasible, replacement mitigation shall be required prior to impact and, at a minimum, prior to occupancy.

STAFF COMMENT: The applicant has stated that the large woody debris (LWD) installation will happen prior to or concurrently with the reconstruction of T-Dock. This will be a recommended condition of approval.

2.1.4. Bonding DR-6.3.9 Except for projects undertaken by public entities, performance or maintenance bonds or other security shall be required by the City to assure that work is completed, monitored, and maintained.

STAFF COMMENT: The Port of Anacortes is not required to bond for any portion of the project.

2.1.5. Monitoring DR-6.3.10 As a condition of approval, the City shall require periodic monitoring for up to five years from the date of completed development to ensure the success of required mitigation. The monitoring period may be extended if the success criteria set forth in the approved mitigation plan fail to be accomplished, or the mitigation plan has a longer horizon.

STAFF COMMENT: Throughout the application materials the applicant has stated that they will not provide monitoring, monitoring is a Shoreline Master Program condition of approval and is recommended by staff.

2.2. Section 6.7 Fish and Wildlife Habitat Conservation Areas (FWHCAs) Section A-5 of the shoreline-specific Critical Areas Regulations contained in Appendix A provides protections for critical salt-water habitats that are described in the *Northern Skagit County Bays and Shoreline Habitat Conservation and Restoration Blueprint 2005 Update*.

2.2.1. FWHCA [Development Regulation] DR-6.7.1 Water-dependent development and uses, including [...] docks, piers, mooring areas [...], shall not intrude into or be built over critical saltwater habitat unless the applicant can show that all of the following criteria can be met:

- a. The use preference listing in RCW 90.58.020 for uses in Shorelines of Statewide Significance shall be adhered to.
- b. The public's need for such a structure is clearly demonstrated and an alternative alignment or location on the applicant's property that would avoid impacts to critical saltwater habitats is not feasible or would result in unreasonable and disproportionate cost to accomplish that same general purpose. An alternatives analysis will be required for any non-exempt project proposed within FWHCAs.
- c. The project is consistent with the state's interest in resource protection and species recovery.
- d. Impacts to critical saltwater habitat functions are mitigated to result in equal or better ecological function.

STAFF COMMENT: The applicant has adequately shown that the above criteria can be met.

2.3. Section 6.9 Geologically Hazardous Areas

2.3.1. Special Reports and Determination of Buffers DR-6.9.2 The geotechnical engineering report shall be prepared by a Washington State licensed professional civil engineer with a specialty in geotechnical engineering or an engineering geologist with a Washington specialty license in engineering geology as specified in RCW 18.220. The report shall be based upon the best available science, existing and proposed uses, risks of slope failure, and coastal erosion rates over at least 75 years, if applicable.

STAFF COMMENT: The author of the geotechnical report is Siew L. Tan, P.E., a principal geotechnical engineer with PanGEO, Inc.

3. SMP Chapter 7: Shoreline Public Access.

3.1. General Requirements DR-7.4.1 Developments, uses, and activities shall be designed and operated to avoid significantly blocking, reducing, or adversely interfering with the public's visual or physical access to the water and the shorelines.

3.2. Physical Access and Easements DR-7.4.15 Future actions by the applicant or other parties shall not diminish the usefulness or value of the public access site.

STAFF COMMENT: The proposed T-Dock reconfiguration proposal will not diminish the usefulness or value of the public access esplanade on the site.

4. SMP Chapter 8 Specific Use Policies and Development Regulations. Development and use proposals may involve a number of uses and shoreline *modifications* and must comply with the policies and regulations for each.

4.1. Section 8.6 Industrial and Port Facilities.

4.1.1. General Development Regulation DR-8.6.3 Only water-dependent industrial and water-dependent port facilities shall be permitted over water.

4.1.2. Public Access DR-8.6.8 Port and industrial facilities shall provide public access to shoreline areas in accordance with Chapter 7, Public Access, taking into consideration constitutional and statutory limitations, public safety, health, and security. Where industrial use is proposed for location on land in public ownership, public access shall be required in the general vicinity of the impact. Such provisions could be the preservation of shoreline views, the establishment of public access easements across and to the shoreline, enhancement of an adjacent street-end or park or other consideration commensurate with the degree of impact caused by the development. In this regard the *Port of Anacortes' Integrated Approach to Marine Public Access*, October 2003 is incorporated by reference into this SMP.

STAFF COMMENT: As per the referenced "*Integrated Approach to Marine Public Access*" plan, the existing public esplanade that crosses the subject property and connects Seafarer's Park to Rotary Park was listed by the Port of Anacortes as "Area 1: Cap Sante Boat Haven Esplanade." This improvement was installed in 2009 under the shoreline permit for Anthony's restaurant. The esplanade will be slightly enhanced under the T-Dock Reconfiguration project by the construction of a concrete connection.

5. SMP Chapter 9: Specific Shoreline Modification Policies and Development Regulations. Shoreline modification activities are structures or actions that permanently change the physical configuration or quality of the shoreline, particularly at the point where land and water meet.

5.1. Section 9.5 Docks, Piers, and Floats

5.1.1. Docks, Piers, and Floats [Development Regulations] DR-9.5.1 The following dock, pier, and float developments are prohibited in the shoreline jurisdiction:

- a. [...]
- b. Fill waterward of the ordinary high water mark [OHWM] or within a wetland to accommodate a dock, pier, or float.
- c. – e. [...]

5.1.2. Docks, Piers, and Floats DR-9.5.2 Prior to granting a permit for a pier, dock, or float, the effects of the structure upon adjacent shoreline shall be determined, and disposition of the permit by the City shall reflect such determination.

5.1.3. Docks, Piers, and Floats DR-9.5.3 Design and construction of all piers and docks (and floats) are required to mitigate for impacts to ecological processes and functions.

5.1.4. Docks, Piers, and Floats DR-9.5.4 The design, location, and construction of docks, floats, and piers, as well as their subsequent use and operation, shall:

- a. Minimize adverse effects on fish, shellfish, wildlife, water quality, and geohydraulic processes. Methods include but are not limited to: limiting the footprint of the structure to that which is necessary to serve the intended water-dependent use and minimizing the use of materials hazardous to the environment.
- b. Be capable of withstanding expected environmental conditions.
- c. Minimize interference with adjacent water uses and navigation.

5.1.5. Docks, Piers, and Floats DR-9.5.11 Pier and dock construction shall be restricted to the minimum size necessary to meet the needs of the proposed water-dependent use. For piers, docks and floats not associated with a single-family residence, the applicant must demonstrate that there is a specific need for the new or expanded pier, dock, or float. Dimensional requirements for the structure will be based upon that need and the general criteria included in this section.

STAFF COMMENT: The Applicant has demonstrated that the proposed size is the minimum necessary to meet the needs of the existing water-dependent use.

5.2. Section 9.7 Fill

5.2.1. Fill Development Regulations DR-9.7.3 Fill waterward of the ordinary high water mark (OHWM) should be permitted only by Shoreline Conditional Use Permit when necessary to accommodate water-dependent uses [...].

STAFF COMMENT: The Applicant has stated that there will be no fill waterward of the OHWM.

5.3. Section 9.11 Shoreline Stabilization As applied to shoreline stabilization measures, "replacement" means the construction of a new structure to

perform a shoreline stabilization function when an existing structure can no longer adequately serve its purpose.

Additions to or increases in size of existing shoreline stabilization measures are considered “new” structures under the Anacortes Shoreline Master Program (SMP).

5.3.1. Shoreline Stabilization [Development Regulation] DR-9.11.7 Shoreline stabilization works, including revetments and bulkheads, shall be located, designed and constructed in such a manner that will:

- a. Minimize alterations of the natural shoreline and shoreline processes including sediment transport.
- b. Minimize damage to ecological functions including wildlife, fish and shellfish habitats.
- c. Provide for the long term multiple use of shoreline resources and public access to public shorelines. In the design of publicly financed or subsidized works, consideration shall be given to providing pedestrian access to shorelines for low intensity outdoor recreation.
- d. The shoreline defense structure shall mitigate adverse impacts to the extent feasible, blend with the surroundings, and not distract from the aesthetic qualities of the shoreline.
- e. Achieve the policy of no net loss of ecological functions necessary to sustain shoreline resources.

5.3.2. Shoreline Stabilization – Regulations for “Hard” Stabilization Structures SD-9.11.11 “Hard” Stabilization structures may be allowed only when evidence is presented which conclusively demonstrates that at least one of the following conditions exist:

- a. [...]
- b. Structural stabilization is necessary to the operation and location of a [...], or a water-dependent use consistent with this Master Program; provided that all other alternative methods of shoreline protection have proven infeasible or insufficient through a geotechnical report.
- c. [...]

5.3.3. Shoreline Stabilization – Public Access Provisions DR-9.11.25 Public access is required as part of any publicly financed shoreline erosion control measures.

STAFF COMMENT: The location of the proposed steel Z-sheet pile bulkhead is within the existing riprap hard shore armoring. The project does not propose to extend or enlarge any shoreline stabilization waterward of the existing riprap bulkhead.

6. SMP Appendix A: Shoreline Critical Areas Regulations.

6.1. A-5 Fish and Wildlife Habitat Conservation Areas (FWHCAs).

6.1.1. A-5.2 FWHCA Critical Areas Report Critical area reports for fish and wildlife habitat conservation areas must meet the requirements of Section A-5.2.

6.1.1.1. Preparation by a Qualified Professional. A critical areas report for a habitat conservation area shall be prepared by a qualified professional who is a biologist with experience preparing reports for the relevant type of habitat.

6.1.1.2. A critical area report for a habitat conservation area shall contain a habitat assessment [...].

6.1.2. A-5.3 Performance Standards – General Requirements.

6.1.2.1. (A) Alterations. A habitat conservation area may be altered only if the proposed alteration of the habitat or the mitigation proposed does not degrade the quantitative and qualitative functions and values of the habitat.

6.1.2.2. (C) Mitigation and Contiguous Corridors. Mitigation sites shall be located wherever practicable to preserve or achieve contiguous wildlife habitat corridors in accordance with a mitigation plan that is part of an approved critical area report to minimize the isolating effects of development on habitat areas.

6.1.2.3. (E) Mitigation and Equivalent or Greater Biological Functions. Mitigation of alterations to habitat conservation areas shall achieve equivalent or greater biologic and hydrologic functions and shall include mitigation for adverse impacts upstream or downstream of the development proposal site. Mitigation shall address each function affected by the alteration to achieve functional equivalency or improvement on a per function basis.

6.1.2.4. (F) Scientific Basis for Approval. Any approval of alterations or impacts to a habitat conservation area shall be supported by the professional scientific analysis.

7. SMP Appendix B: Shoreline Restoration Plan.

7.1. B-3 Restoration Goals and Objectives. *Restoration Vision:* Degraded ecological processes and habitats of the Anacortes shoreline are to be restored so that, when combined with protection of existing resources, a net improvement to the shoreline ecosystem is obtained to benefit native fish and wildlife and the people of Anacortes. Restoration occurs over time through a combination of public and private ventures and leverages opportunities presented by shoreline development in a way that enhances the environment and is compatible with planned shoreline uses.

Goals for restoring the Anacortes shoreline are derived from analysis of watershed function, water quality, habitat and other ecological studies. General goals are as follows;

Goal 1 – To improve water, seabed, and sediment quality;

Goal 2 – To restore degraded and lost habitat and corridors;

Goal 3 – To improve connectivity of the shoreline environments in terms of both space and time;

Goal 4 – To balance the protection and enhancement of shoreline ecological functions with the desire of the community to preserve and improve public access and passive recreation opportunities in this unique environment.

STAFF'S COMMENT: The project proposal is in line with the SMP's shoreline restoration goals.

J. ANACORTES MUNICIPAL CODE (AMC) TITLE 19: UNIFIED DEVELOPMENT CODE.

1. Section 19.60.020 Project Design - Level II Improvements.

Level II improvements include all improvements that cumulatively increase the gross floor area on a site by 50 to 100 percent, within three years of the date of permit issuance. All standards that do not involve repositioning the building or reconfiguring site development must apply to Level II improvements.

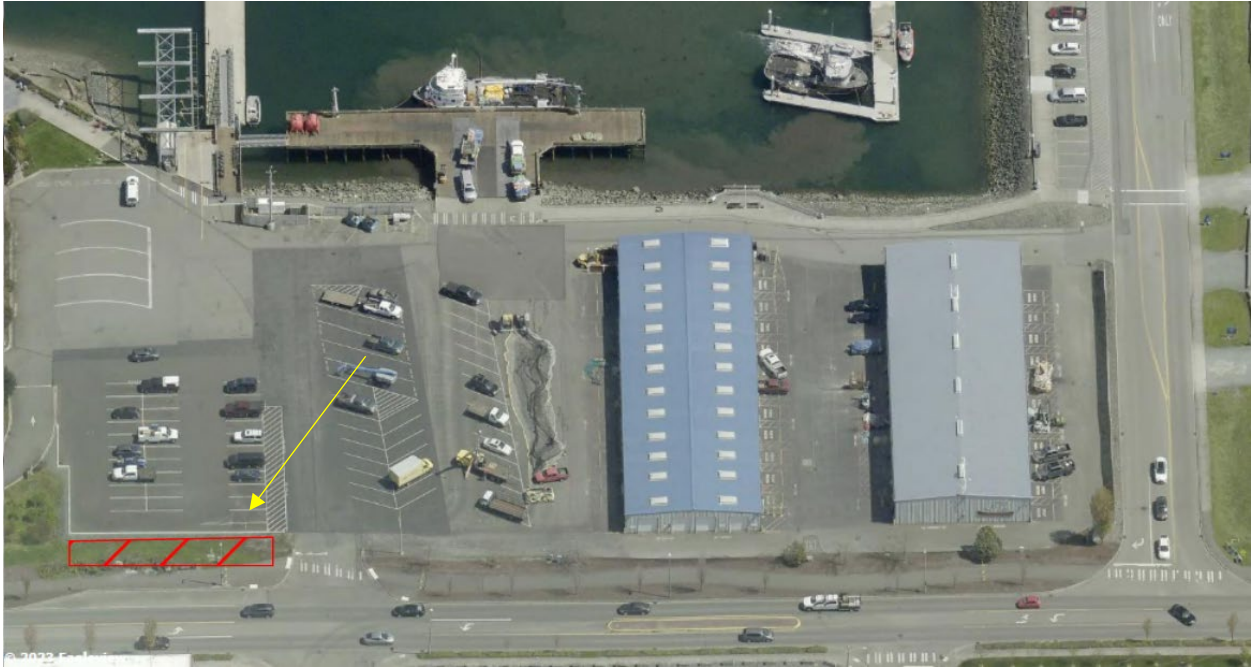
Level II projects must comply with the standards of:

- AMC 19.61, Block Frontage Standards;
- AMC 19.62, Site Planning;
- AMC 19.63, Building Design;
- AMC 19.64, Parking;
- AMC 19.65, Landscaping, and
- AMC 19.67, Signs.

STAFF COMMENTS: The application materials did not provide a site plan showing the location of property lines and so staff were unable to determine what Title 19, Division 6 project design elements may be required for this project.

On Sheet G-101 of the "T-Dock 60%" Plan Set an approx. 2,000 square foot area is delineated along the east side of Q Avenue adjacent to T-Dock in which Type 2 Landscaping is proposed. The AMC does not have a landscape Type "2", however it has been assumed that Type B Landscaping was intended to be proposed.

A site plan review will be conducted concurrently with the building permit application required for this project. Once a site plan is submitted staff can review the project against Unified Development Code Standards, AMC 19, to confirm if any of the above code sections will apply.



II. CONCLUSIONS OF LAW

1. This Shoreline Substantial Development Permit application was reviewed for conformance with all applicable Shoreline Master Program regulations, including but not limited to, the above list.
2. With the adoption and approval of the recommended conditions of approval, the subject proposal shall be consistent with the Washington State's Shoreline Management Act and City of Anacortes' 2010 Shoreline Master Program.
4. Staff reserves the right to supplement the record of the case to respond to matters and information raised subsequent to the writing of this report.
5. The Planning Commission bases its Findings of Fact, Conclusions of Law & Recommendation on the entire record, including all testimony and exhibits. Any finding, which would be deemed a Conclusion of Law, and any Conclusion of Law which should be deemed a finding is hereby adopted as such.

IV. RECOMMENDATIONS

1. Staff recommendation – approve, with conditions.
2. Planning Commission recommendations – approve, with conditions

V. DECISION

Based upon the foregoing information and analysis, the application materials, and the City regulatory authority to implement the policies, standards, and the regulations of the Shoreline Master Plan, Comprehensive Plan, and the Anacortes Municipal Code (AMC), City Council hereby approves the shoreline substantial development permit with the following conditions of approval:

1. As is required under SMP DR-6.3.10 the applicant shall provide annual mitigation monitoring reports for up to five (5) years from the date of completed development to ensure the success of required mitigation if the mitigation success cannot be assessed at the time of final building inspection.
2. The proposed mitigation to place eighteen (18) large woody debris (LWD) structures consisting of 16' to 20' long logs with root-wads 18" to 30" in diameter in the northeast beach area of Cap Sante Marina shall be completed and in place prior to use and final inspection of reconfigured T-Dock.
3. The scope of the project shall not exceed that as set out in the shoreline permit application (including attachments) and shall be valid only for the improvements described within the application materials, except as modified by this decision or other jurisdictional agencies.
4. The Applicant shall obtain a City of Anacortes building permit and shall comply with all applicable City codes, manuals, and standards. Site plan review shall be performed concurrently with the building permit application.
5. The Applicant and their contractors shall comply with all applicable state law requirements regarding preservation of archaeological and historic resources, including provisions to stop work and notify the appropriate agencies should protected resources be uncovered during excavation.
6. All applicable permits (local, state, & federal) shall be secured before any construction activities begin onsite. Copies shall be provided to the City of Anacortes' at time of building permit application submittal.
7. The applicant and their contractors shall comply with federal statutes including but not limited to: Endangered Species Act, Clean Water Act, Marine Mammal Protection Act, and other federal statutes.
8. The project shall comply with all applicable Shoreline Master Program regulations, including but not limited to those listed in the staff report dated November 7, 2024.
9. All lighting shall be the minimum necessary to locate the dock at night, shall be designed to minimize glare, and shall incorporate cut-off shields or otherwise shall be directed downward toward the dock.
10. Prior to on-site construction commencing, an alternative pedestrian access plan for the portion of the shoreline esplanade trail impacted during construction shall be provided and clearly marked and maintained during construction.
11. Development shall comply with the mitigation measures listed in the SEPA MDNS issued on April 14, 2024, by the Port of Anacortes.

INTRODUCED, PASSES, AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES
on this 25th Day of November 2024.

CITY OF ANACORTES, WASHINGTON

Matt Miller, Mayor

Approved as to form and legality:

Attest:

Darcy Swetnam, WSBA #40530
City Attorney

Steve D. Hoglund, City Clerk/Treasurer

Judicial Appeal:

Per AMC 19.20.030.1 and 19.20.240.A, there is no further administrative appeal available for this decision. Appeals of the decision may be made to Superior Court pursuant to Chapter 36.70C RCW.

VI. INFORMATION FOR DEVELOPER:

1. Development shall comply with AMC 18.16.130 regulating the time limit for shoreline permits as follows:
 - a. TIME LIMIT FOR SUBSTANTIAL PROGRESS. Construction, or substantial progress toward completion, must begin within two (2) years after approval of the permit. Substantial progress toward construction shall include, but not limited to, the letting of bids, making of contracts, purchasing of materials involved in development, but shall not include development or uses which are inconsistent with the Shoreline Management Act or the city's master program. In determining the running two-year period hereof, there shall not be included the time during which development was not actually pursued by construction and the pendency of litigation reasonably related thereto made it reasonable not to so pursue; provided, that the city may, in its discretion, extend the two-year time period for a reasonable time based on factors, including the inability to expeditiously obtain other governmental permits which are required prior to the commencement of construction.
 - b. 5-YEAR PERMIT AUTHORIZATION: If construction has not been completed within five years of approval by the City of Anacortes, the city will review the permit, with prior notice to parties of record, and, upon showing of good cause, either extend the permit for one additional year, or terminate the permit. Prior to the city authorizing any permit extensions, it shall notify any parties of record and the Department of Ecology. Note: Only one single extension is permitted.
 - c. The effective date of a shoreline permit shall be the date of the last action required on the shoreline permit and all other government permits and approvals that authorize the development to proceed, including all administrative and legal actions on any such permit or approval. It is the responsibility of the applicant to inform the local government of the pendency of other permit applications filed with the agencies other than the local government and of any related administrative and legal actions on any permit or approval. If no notice of the pendency of the permits or approvals is given to the local government prior to the date established by the shoreline permit or the provisions of this section, the expiration of a permit shall be based on the shoreline permit.
2. It is the Applicant's responsibility to see that all parties to this project, including the designer, contractor, subcontractors, etc., are made aware of all the special studies and professional reports associated with this project, in their entirety.
3. During construction provide and maintain proper safety measures for pedestrian access per MUTCD.
4. A Flood Development Permit will be required for the proposed reconstruction of the dock.



Shoreline Substantial Development Permit

SDP-2024-0005

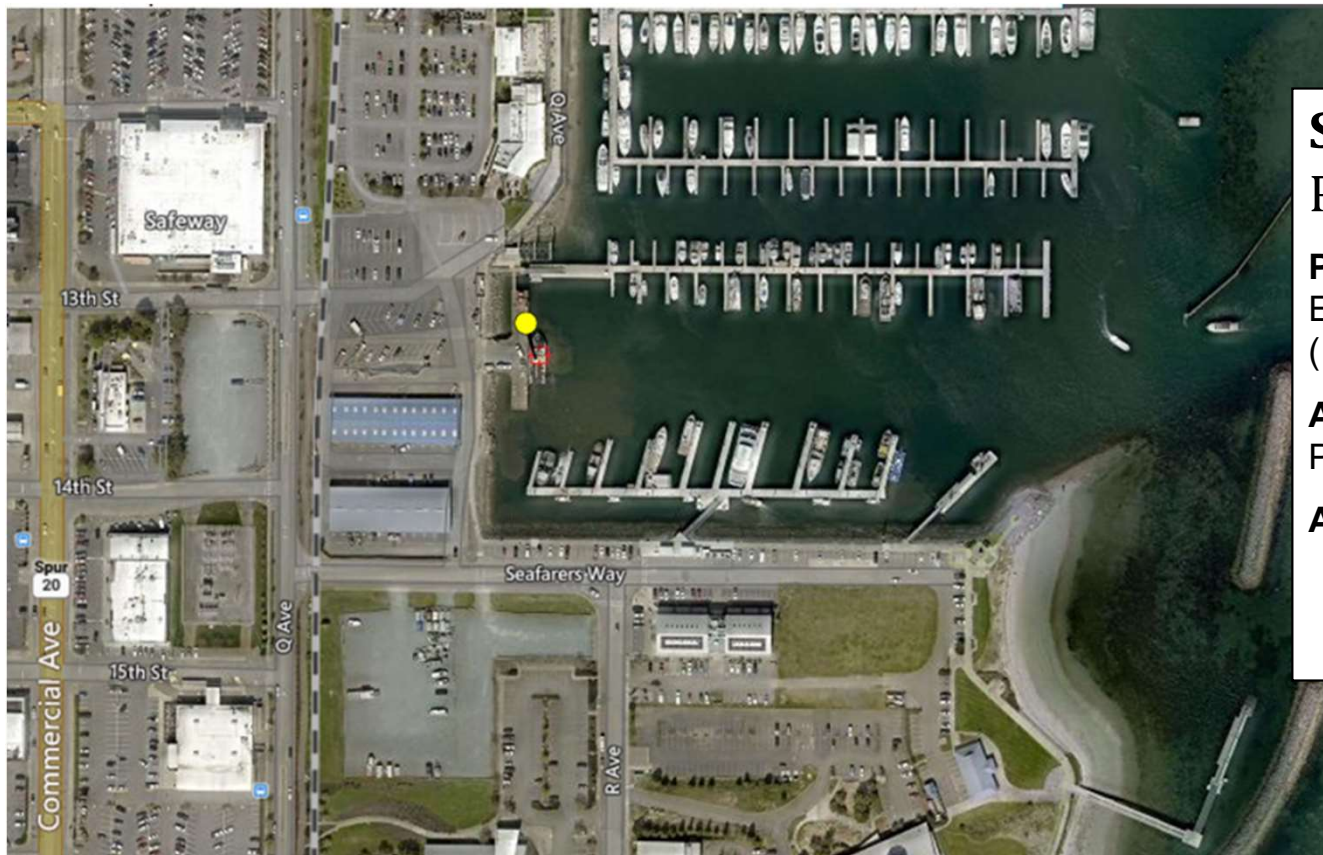
Port of Anacortes: T-Dock Reconfiguration

City of Anacortes | Planning Department

Planning Commission Open Record Pre-Decision Hearing
November 13, 2024



••• T-Dock Reconfiguration



SDP-2024-0005

Port of Anacortes T-Dock Project

Project Location:

East end of 13th Street at Cap Sante Marina
(1315 Q Ave.)

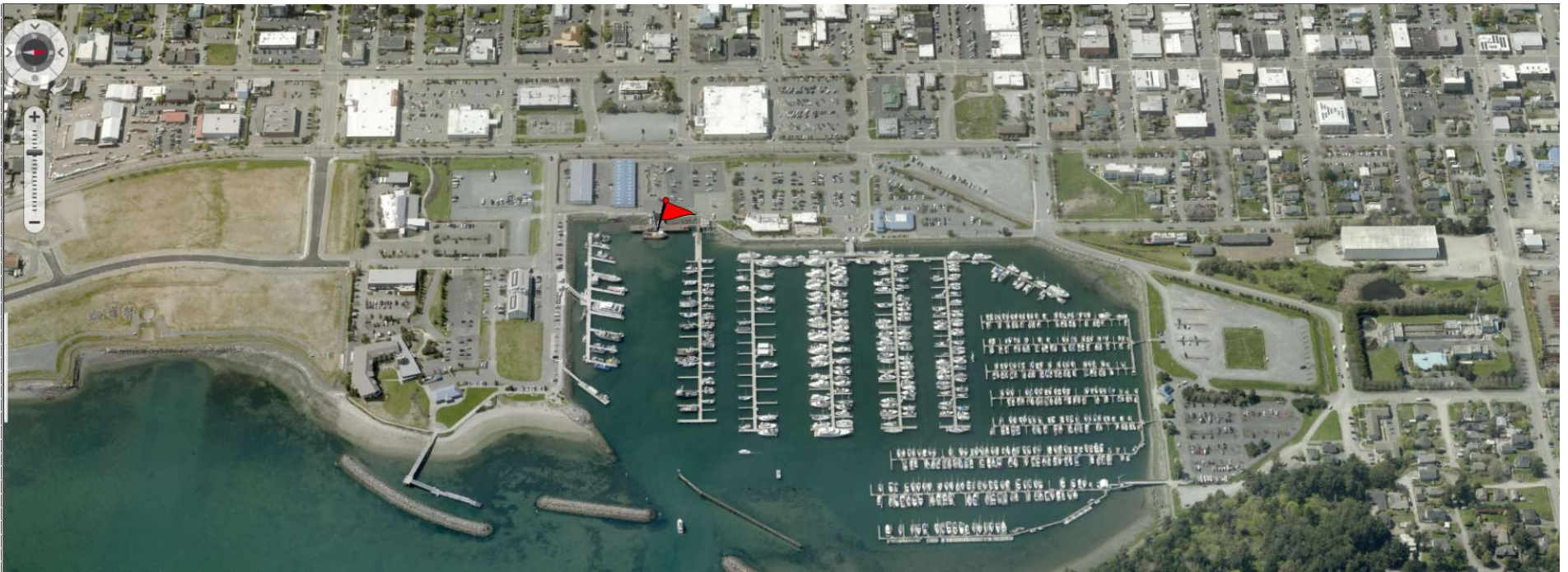
Applicant / Owner:

Port of Anacortes

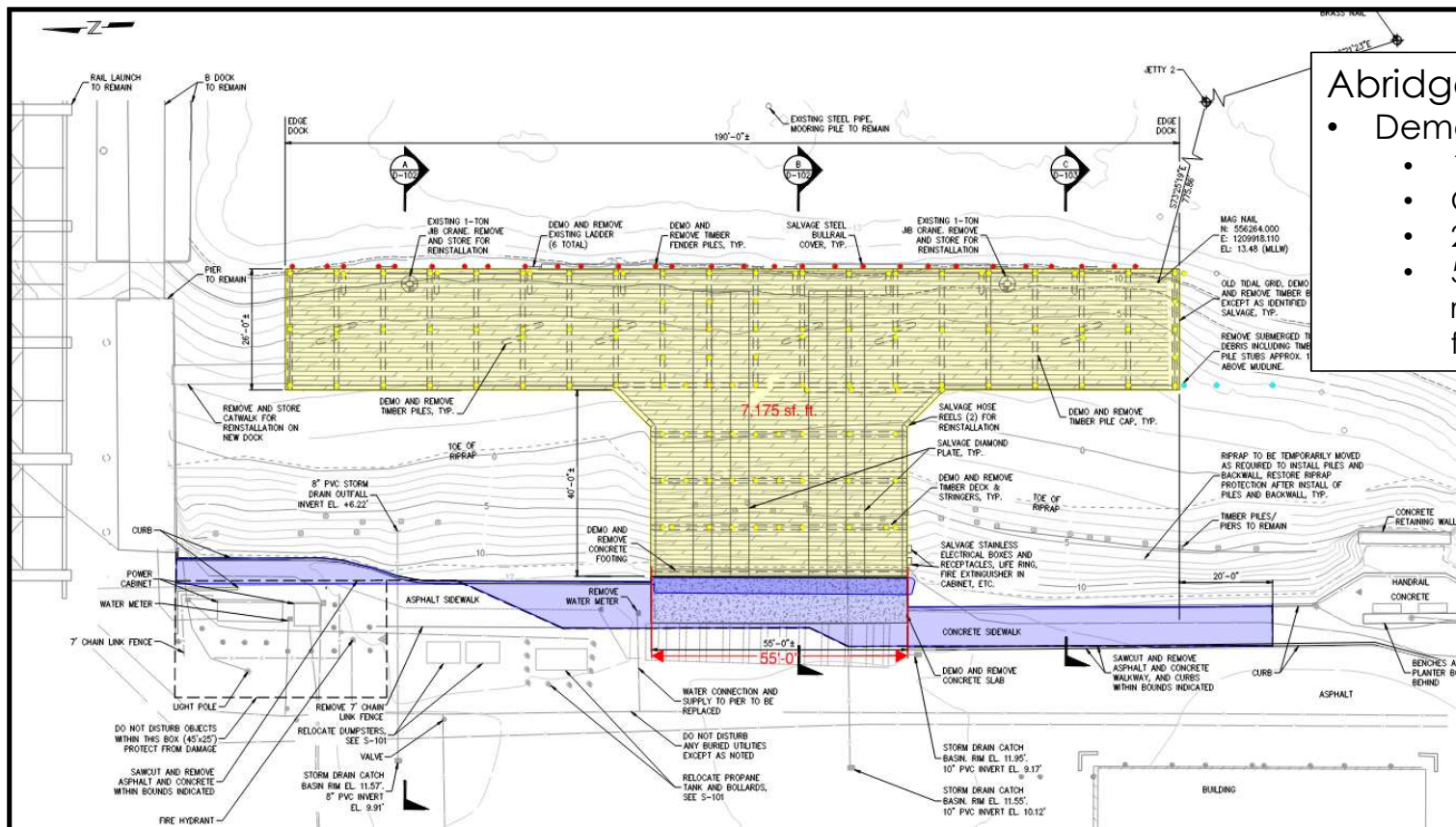
Applicant's Consultants:

PanGeo Incorporated,
Grette Associates, LLC, and
Pacific Surveying & Engineering, Inc.

Project Site and Surrounding Area

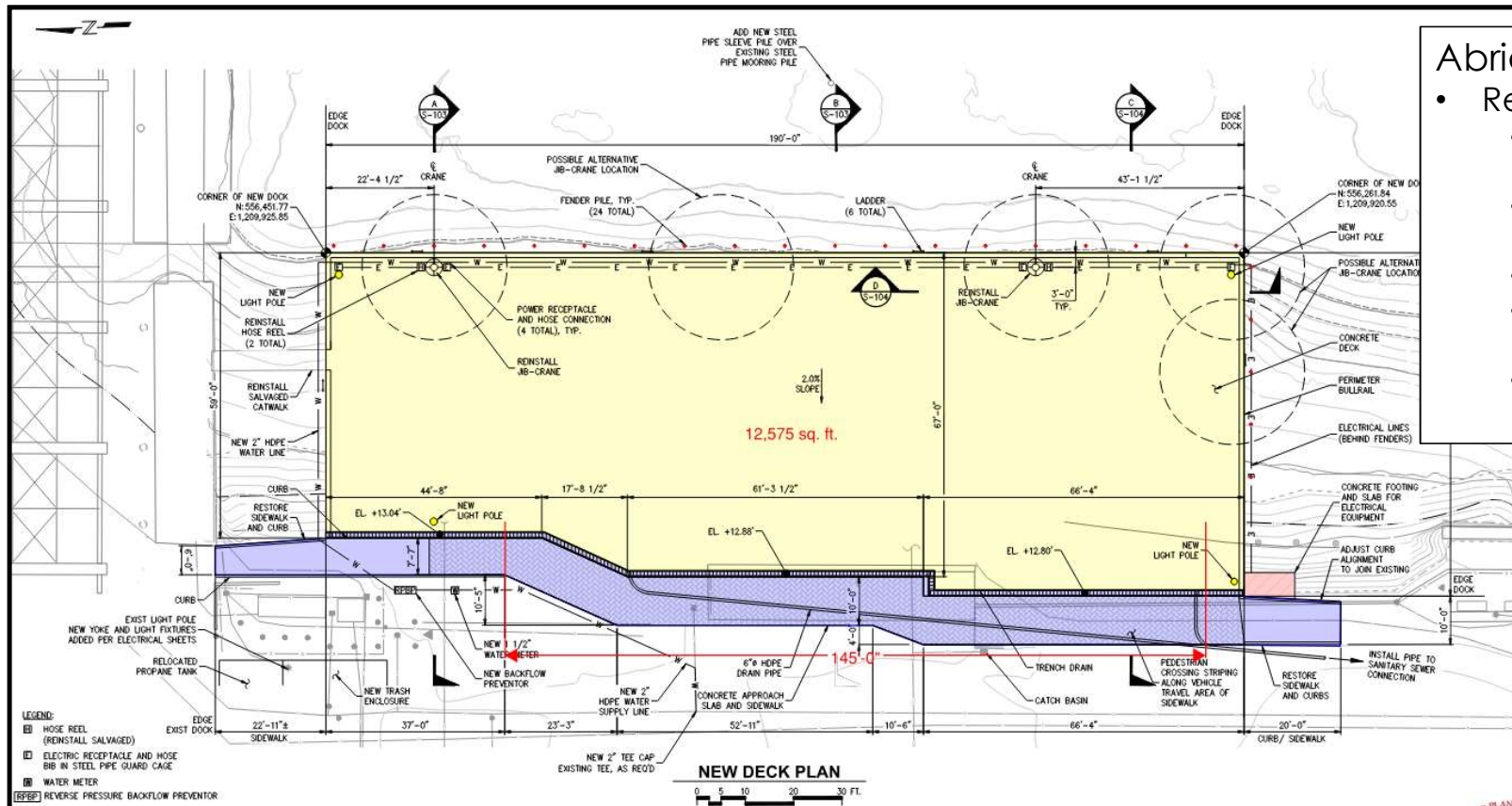


- Shoreline Environment Designation: **Urban**
- Zoning Designation: **Commercial (C) & Commercial Marine (CM)**
- Comp. Plan Designation: **Commercial (C) & Commercial Marine (CM)**



- Demolition of T-Dock:
 - 115 creosote timber piles;
 - Creosote deck planks;
 - 29 pressure treated fender piles;
 - 55-foot-long concrete apron, retaining wall, retaining wall footings, and portions of sidewalk.

PROPOSAL OVERVIEW



Abridged Project Summary:

- Reconstruction of T-Dock:
 - Thirty-five 24" & five 30" new steel pipe piles;
 - Twenty-four 10" new steel pipe fender piles;
 - Concrete deck panels;
 - 210-foot-long steel z-sheet pile bulkhead.
 - Updated stormwater system;



Review Process Type 4 – City Council



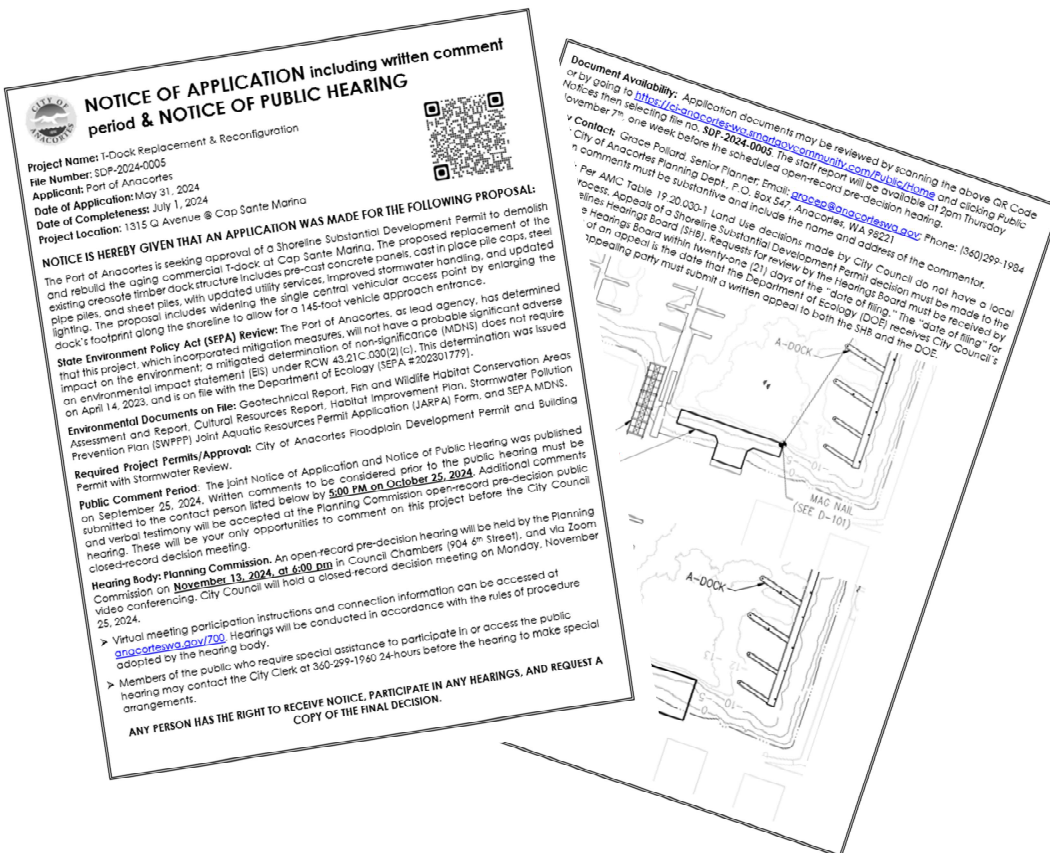
Permit Application Type:

Shoreline Substantial Development Permit

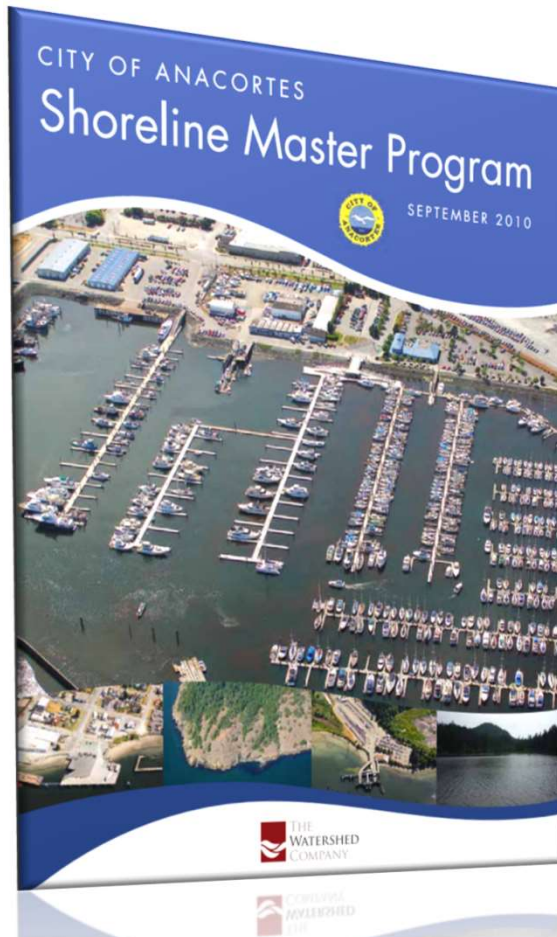
Type 4 – City Council Decision

PROJECT HISTORY

- **September 12, 2023** – Mandatory Pre-Application Meeting
- **October 8, 2024** – Mandatory Neighborhood Meeting
- **May 31, 2024** – Application Received
- **June 28, 2024** – Application Deemed Complete
- **September 25, 2024** – Dual Notice of Application & Hearing w/ 30-day written public comment period
- **October 9, 2024** – SEPA Determination (ODNS)
- **November 13, 2024** – Open-Record Pre-Decision Hearing
- **November 25, 2024** – Closed-Record Decision Hearing



●●● SHORELINE MASTER PROGRAM



The Shoreline Master Program is a planning document that outlines goals and policies for the use, development, protection, and restoration of all shorelines within the City. It is also a regulatory ordinance with development standards and requirements to implement the goals and policies.

The purposes of the Master Program are:

- To carry out the responsibilities imposed on the City of Anacortes by the Washington State Shoreline Management Act (RCW 90.58)
- To promote uses and development of the Anacortes shoreline consistent with the Anacortes Comprehensive Plan while protecting and restoring environmental resources.
- To promote the public health, safety, and general welfare by providing a guide and regulation for the future development of the shoreline resources of the City of Anacortes.

SMP TABLE 5.1 - SHORELINE USE & MODIFICATION MATRIX



The chart is coded according to the following legend.

P = Permitted; when meeting requirements for that use and shoreline area, may be subject to Shoreline Substantial Development Permit.

C = Conditional Use, when approved by the City and Department of Ecology.

X = Prohibited; the use is not eligible for a Variance or Conditional Use Permit.

	Urban	Aquatic
Shoreline Uses		
Industrial and Port Facilities		
Water-Dependent	P	P
Shoreline Modifications		
Docks, Piers, and Floats		
Public/Private	P	P
Shoreline Stabilization		
Hard structural stabilization	P	P
Fill		
Restoration; In-Water or Upland	P	P
Other In-Water Fill	C	C
Other Upland Fill	P	--



No Net Loss – Mitigation Sequencing

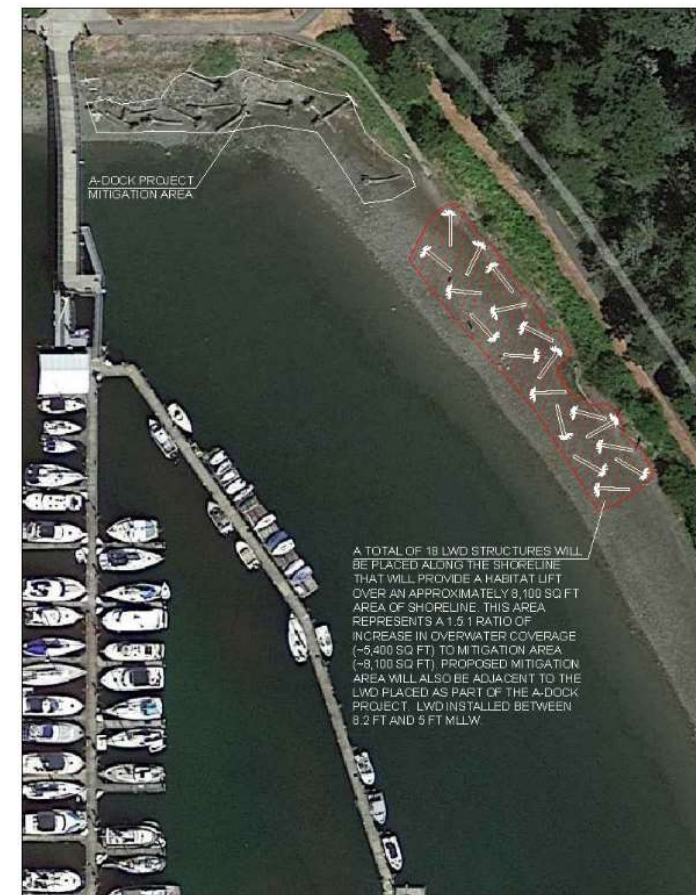


- **Avoiding** the impact altogether by not taking a certain action or parts of an action.
- **Minimizing** impacts by limiting the degree or magnitude of the action and its implementation.
- **Rectifying** impacts by repairing, rehabilitating, or restoring the affected environment.
- **Reducing** or **eliminating** the impacts over time by preservation and maintenance operations during the life of the action.
- **Compensating** for the impacts by replacing, enhancing, or providing substitute resources or environments.

Existing Conditions



Proposed Mitigation Plan



Key Points



Project is consistent with applicable SMP polices and development regulations:

- Urban and Aquatic Shoreline Environments
- Shoreline Use – Water-Dependent Industrial and Port Facilities
- Shoreline Modifications – Dock/Pier + Shoreline Stabilization + Fill
- No Net Loss of Shoreline Ecological functions
- Shoreline Public Access Maintained



Project is anticipated to provide long-term shoreline improvement over existing conditions through:

- Improvement of water quality within Cap Sante Marina.
 - Removal of creosote timber piles and deck planks (~130 tons).
 - Removal of miscellaneous submerged debris.
 - Upgrade stormwater system.
- Establishment of new/enhanced shoreline habitat.
 - Installation of large woody debris (LWD).



List of government approvals or permits that will be needed for this proposal:

- Hydraulic Project Approval (HPA) – (WDFW)
- Section 401 Water Quality Certification – (Ecology)
- Section 404 (discharges into waters of the U.S.) (USACE)
- Section 10 (work in navigable waters) – (USACE)
- Building Permit w/ site plan and stormwater review. (COA)

RECOMMENDATIONS



STAFF RECOMMENDATION: Approval with conditions



CITY OF ANACORTES

PLANNING, COMMUNITY & ECONOMIC
DEVELOPMENT DEPARTMENT

SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT: STAFF REPORT

PROJECT FILE NUMBER	SDP-2024-0005	DATE OF STAFF REPORT	November 7, 2024
PROJECT TITLE	T-Dock	RELATED FILE(S)	PRE-2023-0035
PROJECT LOCATION	1315 O Avenue, Anacortes, WA 98221 (APN: P32984)		
PROJECT REQUEST	The Port of Anacortes is seeking approval of a Shoreline Substantial Development Permit to demolish and rebuild the aging commercial marine "T-Dock" at Cap Sante Marina. The replacement of the existing creosote timber dock structure will be a rectangular concrete pier constructed of pre-cast concrete panels, cast in place pile caps, steel pipe piles, and sheet piles. Also included in the project is updated utility services, improved stormwater handling, and updated electrical and lighting. The design proposes widening the central vehicular access point by enlarging the dock's footprint along the shoreline to provide a 145-foot vehicle approach entrance. The proposed compensatory mitigation action is to install large woody debris (LWD) on the beach in the northeast area of Cap Sante Marina. LWD is a known shoreline habitat feature.		
PROPERTY OWNER / APPLICANT	Port of Anacortes, Kevin Anderson – 100 Commercial Avenue Kevin.anderson@portofanacortes.com / 360.770.5194		
PUBLIC HEARING BODY & DATE	Planning Commission - Wednesday, November 13, 2024 @ 6pm		
DECISION BODY & DATE	Anacortes City Council - Monday, November 25, 2024 @ 6pm		
STAFF REPORT PREPARED BY	Grace Pollard, Senior Planner – gpollard@anacorteswa.gov		
EXHIBITS	A. Staff Report B. Application Materials C. Noticing Materials		



904 4th Street
Anacortes, WA 98221
P.O. Box 347



360.299.1984
info@anacorteswa.gov



anacorteswa.gov/141
anacorteswa.gov

V. PLANNING COMMISSION RECOMMENDATIONS:

Based upon the foregoing information and analysis, the environmental documents submitted by the applicant, and the City regulatory authority to implement the policies, standards, and the regulations of the Shoreline Master Plan, Comprehensive Plan, and the Anacortes Municipal Code (AMC), the Planning Commission hereby recommends approval to City Council concerning the subject shoreline substantial development permit subject to staff's conditions of approval as listed below.

1. As is required under SMP DR-6.3.10 the applicant shall provide annual mitigation monitoring reports for up to five (5) years from the date of completed development to ensure the success of required mitigation if the mitigation success cannot be assessed at the time of final building inspection.
2. The proposed mitigation to place ten (10) large woody debris (LWD) structures consisting of 16' to 20' long logs with root-wads 18" to 30" in diameter in the northeast beach area of Cap Sante Marina shall be completed and in place prior to use and final inspection of reconfigured T-Dock.
3. The scope of the project shall not exceed that as set out in the shoreline permit application (including attachments) and shall be valid only for the improvements described within the application materials, except as modified by this decision or other jurisdictional agencies.
4. The Applicant shall obtain a City of Anacortes building permit and shall comply with all applicable City codes, manuals, and standards. Site plan review shall be performed concurrently with the building permit application.
5. The Applicant and their contractors shall comply with all applicable state law requirements regarding preservation of archaeological and historic resources, including provisions to stop work and notify the appropriate agencies should protected resources be uncovered during excavation.
6. All applicable permits (local, state, & federal) shall be secured before any construction activities begin onsite. Copies shall be provided to the City of Anacortes' at time of building permit application submittal.
7. The applicant and their contractors shall comply with federal statutes including but not limited to: Endangered Species Act, Clean Water Act, Marine Mammal Protection Act, and other federal statutes.
8. The project shall comply with all applicable Shoreline Master Program regulations, including but not limited to those listed in the staff report dated November 7, 2024.
9. All lighting shall be the minimum necessary to locate the dock at night, shall be designed to minimize glare, and shall incorporate cut-off shields or otherwise shall be directed downward toward the dock.
10. Prior to onsite construction commencing, an alternative pedestrian access plan for the portion of the shoreline esplanade trail impacted during construction shall be provided and clearly marked and maintained during construction.

Page 19 of 21

SDP-2024-0005 – Port of Anacortes, T-Dock
Findings of Fact, Conclusions of Law, and Conditions of Approval

11. Development shall comply with the mitigation measures listed in the SEPA MDNS Issued on April 14, 2024, by the Port of Anacortes.
These Findings of Fact, Conclusions of Law, and Recommendations were adopted by the City of Anacortes' Planning Commission on: _____

CITY OF ANACORTES, WASHINGTON
PLANNING COMMISSION

By: _____
Linda Martin, Planning Commission Chair

Page 20 of 21



Shoreline Substantial Development Permit

SDP-2024-000

Bottner Residential Float Proposal

City of Anacortes | Planning Department

Planning Commission Open Record Decision Hearing
October 30, 2024





THANK YOU.



Suggested Meeting Order:

- Questions for Staff?
- Applicant remarks or comments
- Public comments
- Planning Commission questions, deliberation & recommendation



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 8.a.

Agenda Item Title: Ordinance 4090: 2025 Operating Budget

Staff Contact(s): Steve Hoglund

Approved for Submittal to Council by **Action Type**

Greg Francioch
Steve Hoglund
Darcy Swetnam

Ordinance

Item Summary: The 2025 operating budget is \$113,987,158. Of this, \$78,225,879 is for operating expenditures and \$35,761,279 is for capital

Budget Impact:

The city needs a budget to continue operations in 2025.

Previous Action: The Council had a public hearing on 2025 Budgeted Revenue Sources on [October 7, 2024](#), and a public hearing on the 2024-2029 Capital Facilities Plan amendment on [October 14, 2024](#). The mayor delivered his [Budget Message](#) at the [October 21, 2024](#), regular meeting. The Council discussed the 2025 Operating Budget at the [October 28, 2024](#), and [November 4, 2024](#), regular meetings. A public hearing on the 2025 Operating Budget was held at the [November 18th regular meeting](#) and will continue at this meeting.

Recommended Motion: I move to approve ordinance 4090 to adopt the 2025 operating budget of \$113,987,158.

Alternative Actions: NA

Attachments (listed in order presented):

1. Ord 4090 Budget 2025
2. ERR Review and Analysis - 11.24.2024

ORDINANCE NO. 4090

AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES
AND USES FOR THE YEAR 2025

Section 1. The 2025 Budget for the City of Anacortes, Washington as established by the City Council and made available for distribution to the general public through the office of the City Clerk-Treasurer, is hereby adopted by reference.

Section 2. The total estimated revenues and appropriations for each budgeted fund and the aggregate total for all such funds combined is itemized below. Estimated revenues and expenditures include overhead accruals to the General fund from the utility funds as authorized by state law. As the City of Anacortes utilizes the Mayor in a fulltime capacity overseeing all funds including the utility funds, such accruals provide for inclusion of the Mayor's office to recover associated costs. All revenues and expenditures for all budgeted funds are summarized and set forth as follows:

Fund		2025 Revenues/ Expenditures
001	GENERAL FUND	35,587,242
101	PARKS & RECREATION FUND	2,685,771
102	GRANDVIEW CEMETERY FUND	297,122
103	PUBLIC LIBRARY FUND	1,918,702
104	STREET MAINTENANCE FUND	2,360,825
105	ARTERIAL STREET CONSTRUCTION	10,902,631
107	WASHINGTON PARK FUND	295,582
108	PARKS CAPITAL IMPROVEMENT	1,895,000
109	AFFORDABLE HOUSING	732,014
112	DEVELOPMENT IMPACT FEE	315,000
113	ACFL MANAGEMENT FUND	118,861
135	TOURISM FUND	609,234
335	REET	3,407,000
401	WATER FUND	22,684,210
440	SEWER FUND	17,284,048
445	STORM DRAINAGE FUND	3,185,768
450	SANITATION FUND	7,269,529
501	EQUIPMENT RENTAL FUND	2,458,018
611	FIREMEN'S PENSION FUND	30,600
	Total	114,037,158

Section 3. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final budget, as herein above adopted by reference, to the Division of Municipal Corporations in the Office of the State Auditor, to the Association of Washington Cities, and to the Municipal Research & Services Center of Washington.

Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 2nd day of December 2024

CITY OF ANACORTES, WASHINGTON

By: _____
Matt Miller, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney



City of Anacortes ERR Funding Analysis

Successful cost management

ERR is a smart budgeting tool

Traditionally economy driven decision making

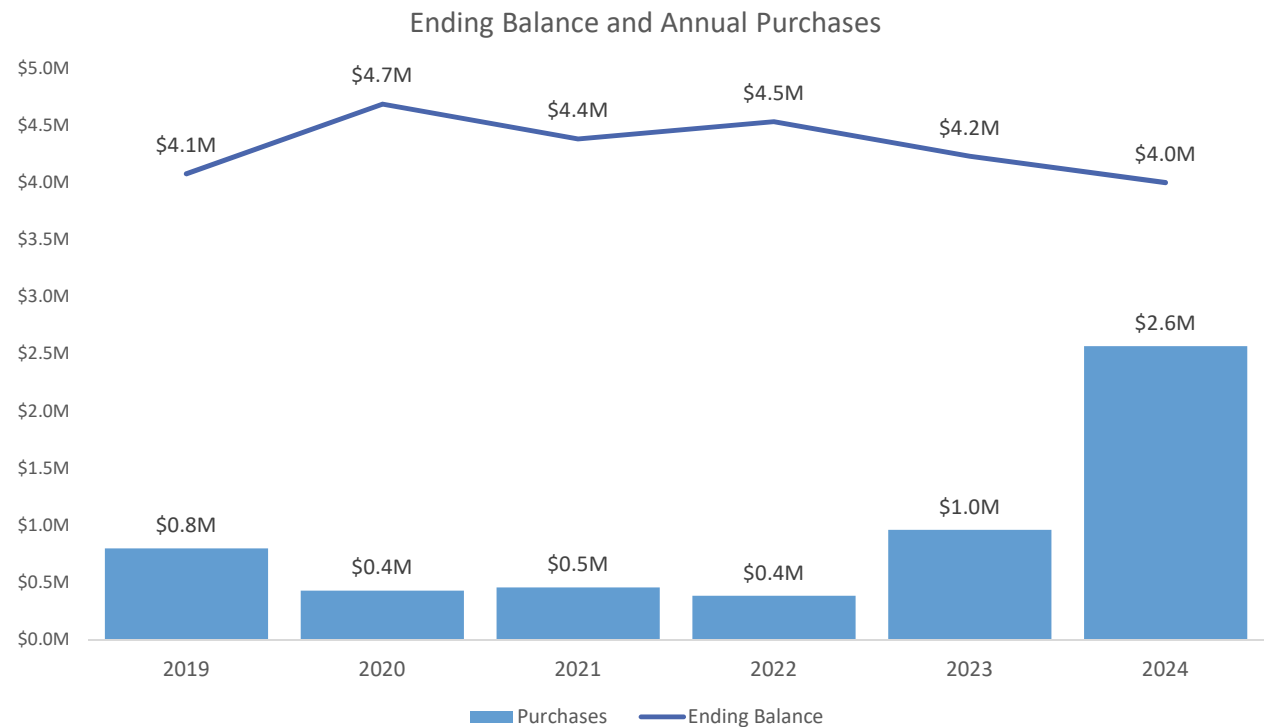
Maintaining replacement vehicle momentum

Healthy ERR balance

No staffing disruptions

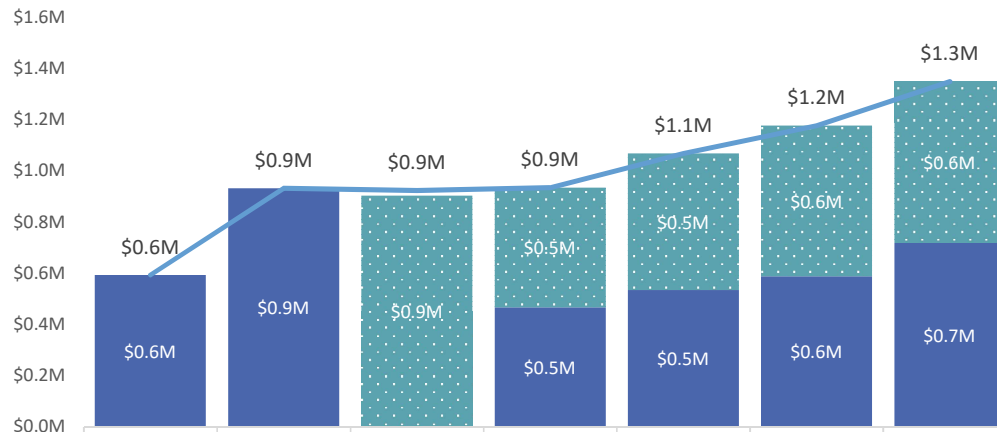
ERR Balance (General Fund)

- Dollars remain available to make necessary purchases
- Surplus Sales provide incremental purchasing power



Historical ERR Funding | General Fund

General Fund | Historical ERR Funding



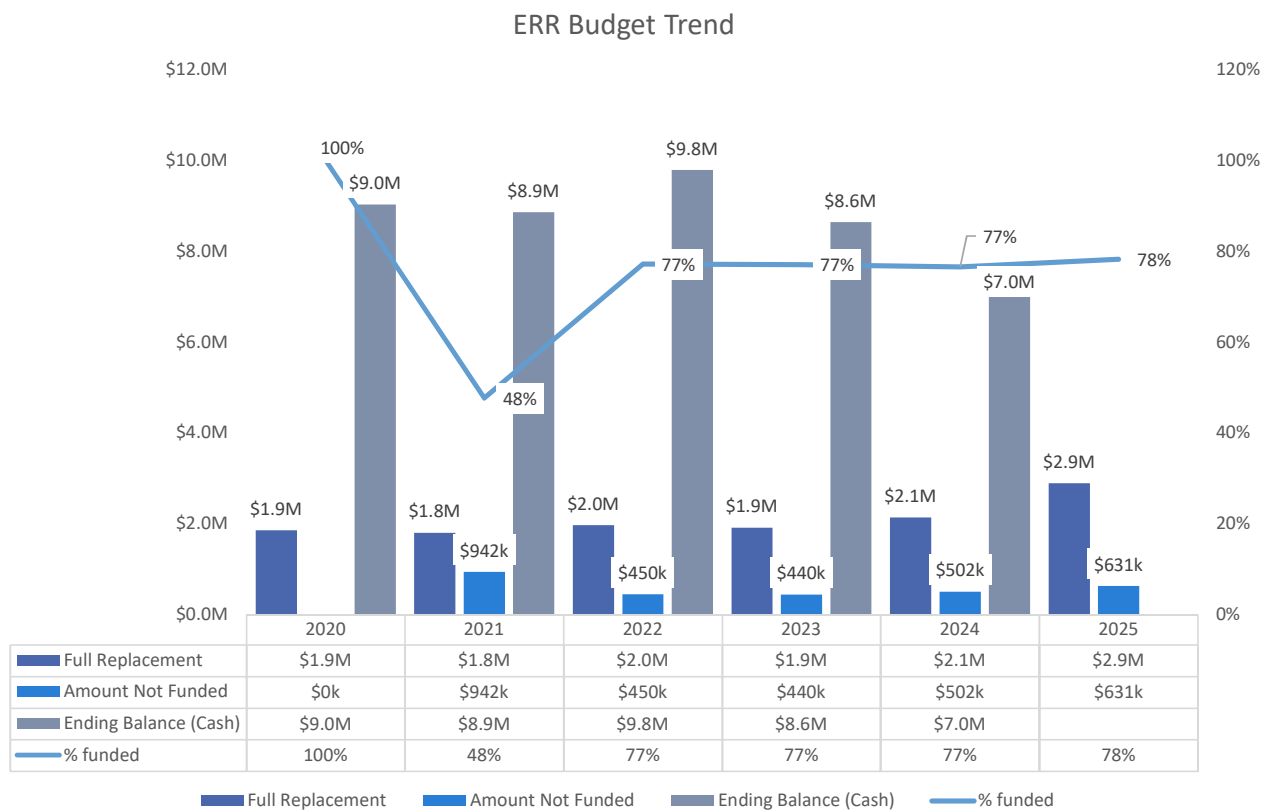
	2019	2020	2021	2022	2023	2024	2025
Amount Not Funded	\$0.0M	\$0.0M	\$0.9M	\$0.5M	\$0.5M	\$0.6M	\$0.6M
Actual Interfund charges	\$0.6M	\$0.9M		\$0.5M	\$0.5M	\$0.6M	\$0.7M
100% Funding	\$0.6M	\$0.9M	\$0.9M	\$0.9M	\$1.1M	\$1.2M	\$1.3M
Budget %	100%	100%	0%	50%	50%	50%	50%

Actual Interfund charges Amount Not Funded 100% Funding

- Pandemic impact in 2021 drove a 0% ERR funding budget
- Post pandemic recovery has been slower than anticipated leading to a continued recommendation in 2025 of 50% funding
- Fiber impact has averaged -3M per year impact to cash, driving non- traditional budgeting

← ERR Budget %

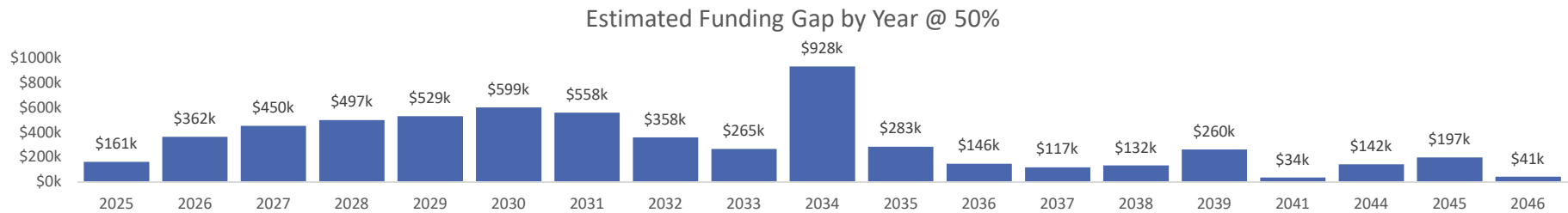
Historical ERR Funding | Total City



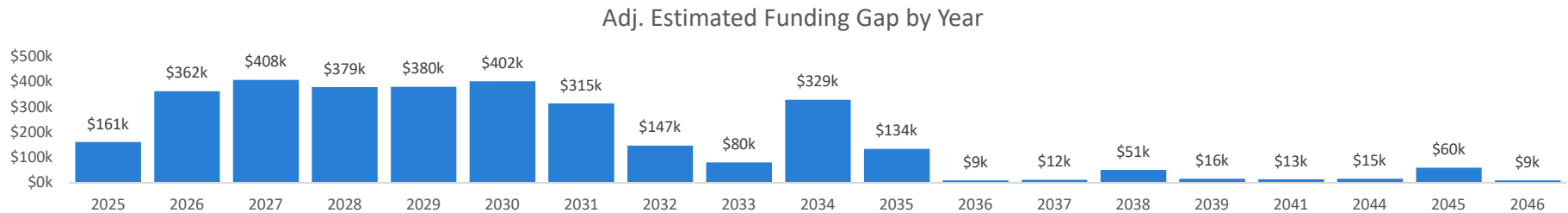
- When including the Utilities, total impact to ERR funding shortfall ranges from \$440k to \$942k per year
- 2023 decrease in cash from Station 3 purchase interfund loan
- 2024 decrease in cash from Fiber interfund loan.

ERR Funding Options | General Fund

- Based on current ERR assets, our accumulated funding gap would be \$6M continuing 50% beyond 2025



- Based on current ERR assets, our accumulated funding gap would be \$3.3M with 2026+ @ 100%



In Summary

\$4M Balance going into 2025
supports planned purchases

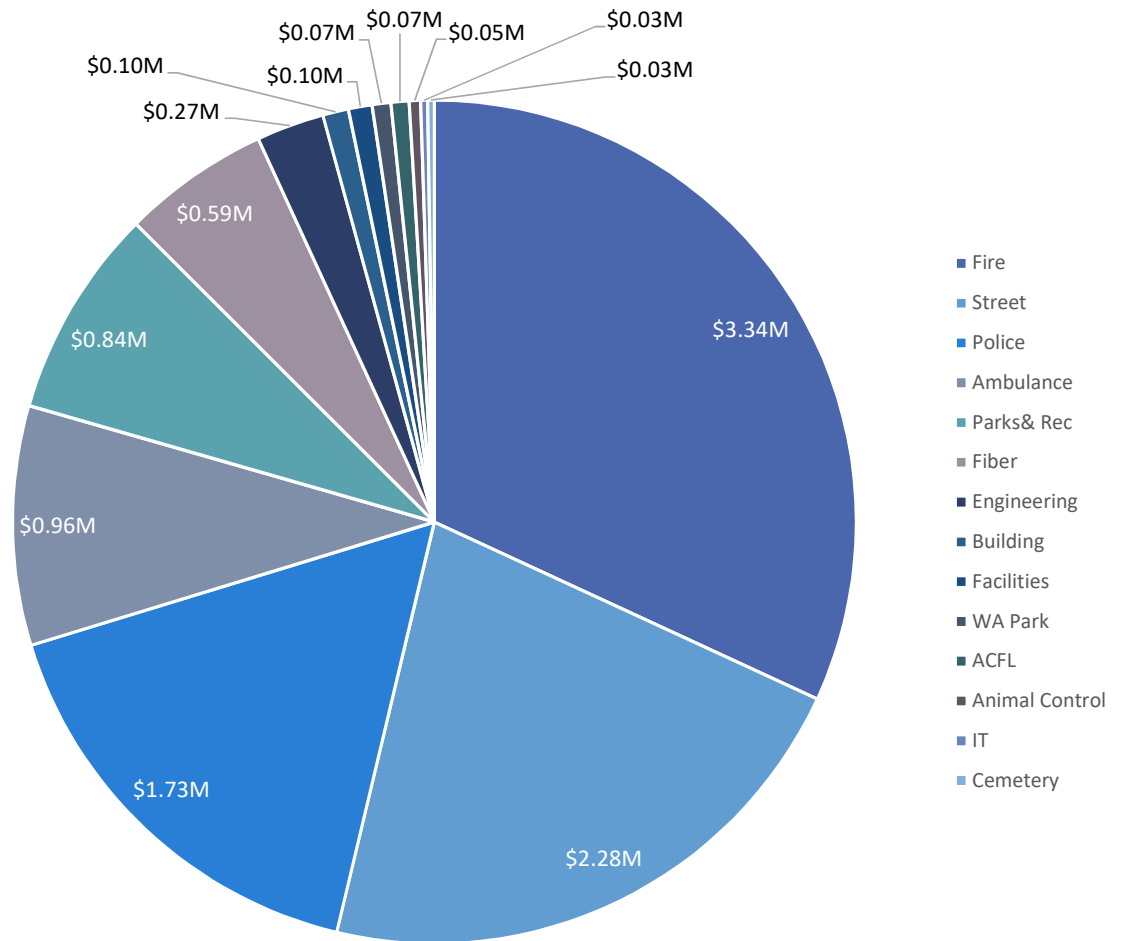
Increasing funding to 100% for 2026
and beyond significantly reduces
potential future funding gap

Continue to monitor revenue trends
and discuss potential adjustments in
ERR as needed

APPENDIX

Fund Balance

- Showing future balance raising budget to 100% starting in 2026





City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 8.b.

Agenda Item Title: Ordinance 4088: 2024-2029 Capital Facilities Plan Amendment

Staff Contact(s): Steve Hoglund

Approved for Submittal to Council by **Action Type**

Rhonda Peck
Steve Hoglund
Darcy Swetnam

Ordinance

Item Summary: In fiscal year 2023, the City developed and adopted a full Capital Facilities Plan for the 2024-2029 CFP. In preparing the 2025 operating budget, the City amended the year 2024-2029 CFP as allowed by the CFP statutes. The CFP can be amended or adopted in conjunction with the City operating budget.

Budget Impact:

2025 capital expenditures of \$35,933,328, and full 2024-2029 CFP total of 275,652,389.

Previous Action: The Council had a public hearing on 2025 Budgeted Revenue Sources on [October 7, 2024](#), and a public hearing on the 2024-2029 Capital Facilities Plan amendment on [October 14, 2024](#). The mayor delivered his [Budget Message](#) at the [October 21, 2024](#), regular meeting. The Council discussed the 2025 Operating Budget at the [October 28, 2024](#), and [November 4, 2024](#), regular meetings. A public hearing on the 2025 Operating Budget was held at the [November 18th regular meeting](#) and will continue at this meeting.

Recommended Motion: I move to approve ordinance 4088 to adopt the 2024-2029 CFP Amendment.

Alternative Actions: NA

Attachments (listed in order presented):

1. 2024 - 2029 Amended CFP final
2. Ordinance 4088 Amending 2024-2029 CFP

2024 - 2029 AMENDED CAPITAL FACILITES PLAN



© Rakan AlDuajj 2019

EXECUTIVE SUMMARY

This Capital Facilities Plan (CFP) is a supporting document to the Comprehensive Plan. The CFP identifies what public facilities and services are needed for the planned growth and how to finance them. The information presented in the CFP reflects an evaluation of existing infrastructure and levels of service for the following facilities: 1) general government facilities 2) public safety 3) water 4) sanitary sewer 5) storm water 6) solid waste facilities 7) parks and recreation, and 8) transportation facilities. With a set of proposed capital projects and the related financial plans to carry them out, this CFP provides a clear path forward for infrastructure expansion. The CFP also ensures that infrastructure improvements are provided at the same time as development (“concurrent”) as required by state law.

INTRODUCTION

In 1990, the Washington State Legislature approved the Growth Management Act (GMA) directing local government to control and manage growth within their jurisdictional boundaries. Through this unprecedented action, the State Legislature recognized that uncoordinated and unplanned growth without common goals could impact the environment and effect economic development and the high quality of life for Washington citizens. GMA has significant requirements in the areas of facilities planning and capital improvement financing to ensure that the public facilities and services necessary to support development will be adequate at the time the development is available for occupancy and use. Furthermore, this support must be planned for and funded without decreasing current levels of service below locally established minimum standards.

The statutory requirements for preparing a capital facilities plan under GMA have changed the way comprehensive planning has previously been accomplished. Both the transportation element and the capital facilities element reinforce the requirement that a local government’s comprehensive plans prepared according to GMA be realistic. Specifically, the GMA requires that the Capital Facilities Element of a Comprehensive Plan include an inventory of public facilities, a projection of future needs, and a plan for funding and financing public facilities and infrastructure. This Capital Facilities Plan is intended to provide the technical foundation – inventory of existing facilities, established Level of Service (LOS) standards, proposed projects, and projected funding as appropriate – for the Capital Facilities Element.

Why are capital facilities important? Capital facilities support the growth envisioned in the City’s Comprehensive Plan. The GMA requires that all capital facilities have “probable funding” to pay for capital facility needs, and that jurisdictions have capital facilities in place and readily available for new development or must be of sufficient capacity when the population grows, particularly for transportation concurrency or for services deemed necessary to support development.

CAPITAL FACILITIES PLAN OVERVIEW

This Capital Facilities Plan is a companion document to the Capital Facilities Element of the City of Anacortes Comprehensive Plan. The Capital Facilities Element addresses the City’s capital facilities planning approach and policy framework, while the Capital Facilities Plan is an implementing strategy and planning methodology designed to demonstrate that the Capital Facilities Element is financially realistic and attainable. The Capital Facilities Plan and the Capital Facilities Element, in combination,

fulfill the requirement of the State of Washington's GMA that the comprehensive plan of each jurisdiction planning under the Act include the following elements: Refresh Date | 11/20/2024

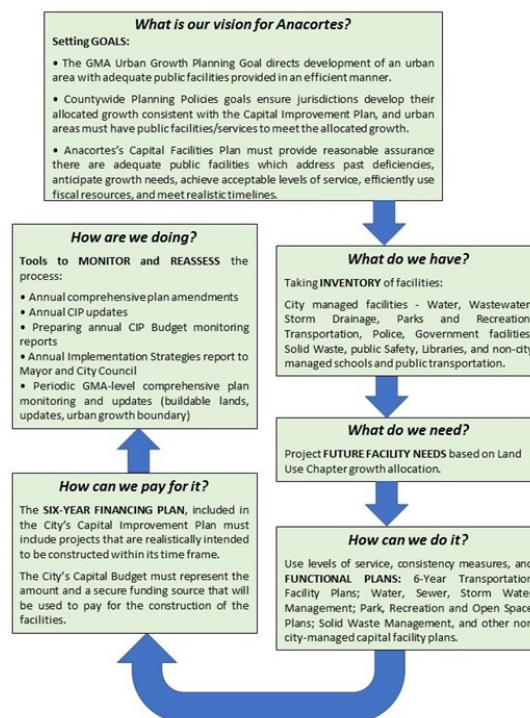
- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities;
- A forecast of the future needs for such capital facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, Capital Facilities

Element, and financing plan within the capital facilities plan element are coordinated and consistent. (RCW 36.70A.070)

The Capital Facilities Plan and the Capital Facilities Element are also intended to achieve, primarily, the following planning goal of the GMA:

“Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.” (RCW 36.70A.020)

CAPITAL FACILITIES PLANNING PROCESS UNDER THE GMA



DEFINITION OF A CAPITAL PROJECT

According to WAC 365-196-415, capital facilities to be included in the inventory and analysis of the CFP include, at a minimum water systems, wastewater systems, stormwater systems, schools, parks, trails, and recreation, public safety, and transportation. Capital facilities generally have a long useful life and include both city and non-city operated infrastructure. Capital facilities planning does not cover regular operations and maintenance, but such planning does include major repair, rehabilitation, or reconstruction of facilities.

For the purposes of this plan document, capital facilities projects are generally defined to be any project that possesses all the following characteristics:

Has a useful life of at least 10 years;

Exceeds an estimated cost of \$20,000;

Involves totally new physical construction (or equipment procurement), reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;

Involves City funding in whole, or in part, or involves no City funds, but is the City's responsibility for implementing, such as a 100% grant-funded project.

Examples of Capital Facilities	
Facility Category	Improvements, Equipment, Etc.
General Government	Community Youth Recreation Center
Public Safety	Expansion of Public Safety facility
Water	Water tanks Treatment facilities/buildings Transmission/distribution pipeline system
Sewer	Wastewater Treatment Plant Pump stations & standby generators Sewer collection and conveyance system
Storm drain	Regional detention/Treatment facilities Subdivision detention/treatment facilities (public) Pipeline/open channel conveyance systems
Solid Waste	Dumpsters
Parks & Recreation	Purchase of park property Construction of park facilities Construction of trail facilities
Transportation	Arterial street improvements Collector, residential & neighborhood streets Intersection improvements

CAPITAL FACILITIES PROVIDED BY OTHERS

In addition to city-owned infrastructure and facilities, the GMA requires that jurisdictions plan for facilities that are provided by other entities, such as public school facilities. Public school facilities are planned for and provided throughout the UGA by the Anacortes School District. Each county and city must also provide a process for identifying and citing "essential public facilities" within our area. Such facilities could include major regional facilities that are needed but difficult to site, such as airports, state educational facilities, solid waste handling facilities, substance abuse and mental health facilities, group homes and others.

Schools

In the Anacortes UGA, school facilities are planned for and provided by the Anacortes School District. The City provides projected growth information to the School District for its planning purposes. In 2015, the voters passed an \$86.9 million bond to partially replace the high school and address other facility needs.

School Building	Location	Bldg. Size (SF)	Enrollment (2017)	Capacity
Whitney Early Childhood Education Center	1200 M Ave.	16,750	143	192
Fidalgo Elementary School (K-5)	13590 Gibraltar Rd.	56,722	373	451
Island View Elementary School (K-5)	2501 J Ave.	56,566	423	475
Mt. Erie Elementary School (K-5)	1313 41st St.	41,796	384	449
Anacortes Middle School (6-8)	2202 M Ave.	96,791	617	675
Anacortes High School (9-12)	1600 20th St.	146,330	745	994

Other Recreational Facilities

The Fidalgo Parks and Recreation District (a special purpose district) operates a public swimming pool and fitness center located at 1603 22nd Street. The pool was constructed in 1975. In 2014 a new fitness center was constructed adjacent to the pool building.

On October 1, 2018 the District Commission voted to move forward with the proposed construction of a new, approximately 40,000 sq. ft. pool facility to better serve the community's evolving needs. Potential funding includes a combination of private donations and public funds. If adequate funding is obtained, construction of the facility is projected to begin in spring 2021.

DETERMINING WHERE, WHEN, AND HOW CAPITAL FACILITIES WILL BE BUILT

In planning for future capital facilities, many factors need to be considered. The process used to determine the location of a new park is very different from the process used to determine the location of a new sewer line. Also, many sources of financing can only be used for certain types of projects. The City conducts detailed planning regarding water, sewer, and stormwater systems; parks and recreation; transportation; and public safety. Planning documents related to each of these facilities include detailed inventories and capacity information, needs analyses, and general financing information. This Capital Facilities Plan, therefore, is the product of many separate but coordinated planning documents, each focusing on a specific type of facility.

The Comprehensive Plan provides goals and policies for capital facilities planning. Policy CF-1.5 states "When planning, developing, and administering the City's capital facilities plan, give primary consideration to the following:

1. Protect public health and safety.
2. Provide infrastructure to support the vision of Anacortes's future as articulated in the Comprehensive Plan.
3. Support the provision of City services consistent with the expectations of the community, as expressed in the City's adopted level of service standards.
4. Maintain, rehabilitate, or replace the City's facilities and infrastructure as necessary to extend the useful life of existing facilities and ensure continued efficiency.
5. Develop and operate capital investments in a way that is fiscally responsible."

In addition to established goals and policies, recommendations of local community members and advisory boards are also considered when determining types and locations of projects. Some capital needs of the City are not specifically included in a comprehensive plan, however are important to the

THE ROLE OF THE CFP IN THE OPERATING BUDGET PROCESS

The CFP is a financial planning document that satisfies mandatory planning requirements under the Growth Management Act as outlined in RCW 36.70A.070 , and allows the City to apply for grants and authorized funding sources such as REET. The CFP financing plan proposes (vs. provides) an income stream that can finance capital expenditures and the increased operating costs which may result from opening new public facilities. However, projects that are listed in the CFP do not automatically roll into the budget. It is not until budget decisions are made by the City Council that the actual means of financing a project are determined and the actual dollars to be spent on capital costs and operating costs are determined, budgeted, and approved.

Once developed, the CFP makes the budget preparation process easier in that capital outlays will have already been spelled out and the dollar amounts only need be carried across to the budget. The CFP document accompanies the budget as a companion explanatory reference source. The City will perform its activities and make capital budget decisions in conformity with its Comprehensive Plan (RCW 36.70A.120).

CFP REVIEW PROCESS

Every two years a review process is conducted to update the Capital Facilities Plan, similar to the Operating Budget review process. The Anacortes Municipal Code (AMC 19.16.030.C) outlines the procedural requirements for amendments to the Comprehensive Plan capital facilities planning element and financing plan. Following is a general description of the biennial CFP update process:

1. Recommended Staff Changes

City staff reviews the current CFP and suggests alterations in scope, cost, financing sources or schedule for some of the projects currently in the Plan, then considers a list of entirely new CFP projects. Department managers present their preliminary program to the Mayor for review and changes are made based on overall City goals and priorities.

2. Staff Presentation to the City Council

The Council receives the staff's draft CFP and begins discussing the content. Staff makes presentations detailing the Plan's content and areas of change from the previous Plan.

3. Public Presentations and Feedback

Staff also offers to conduct informational meetings with community groups and the general citizenry. Suggested changes to the CFP that arise from these sessions are forwarded to the City Council.

4. Public Comment Period and Hearing

Public notice of the availability of the draft CFP is provided and the public is invited to comment in writing and/or at a public hearing conducted by the City Council.

After considering all public testimony, the City Council makes their desired alterations to the CFP, adopts the plan by ordinance, and directs staff to prepare a published document containing the newly revised final CFP and to formally incorporate this into the City's Comprehensive Plan.

MEETING EXPECTATIONS: LEVELS OF SERVICE AND CONCURRENCY

INTRODUCTION

State Growth Management Act Administrative Code (WAC 365-195-315) recommends that local capital facilities plans include a discussion on “. . . the selection of levels of service or planning assumptions for the various facilities to apply during the planning period (twenty years or more) and which reflect community goals.” This section of this plan will constitute that discussion for the Anacortes Capital Facilities Plan.

LEVELS OF SERVICE

Level of service (LOS) is a term that describes the amount, type, or quality of facilities that are needed to serve the community at desired and measurable standards. These standards vary, based not only on the type of services being provided, but also by the quality of services desired by the community. A community has the option to lower, raise, or maintain the existing levels of service for each type of capital facility and service. This decision will affect both the quality of service provided, as well as the amount of new investment or facilities that are, or will be, needed in the future to serve the community. Level of service standards state the quality of service that the community desires and for which service providers should plan. The adoption of level of service standards indicates that a community will ensure that those standards are either met, or can be met, at the time development occurs. If such standards cannot be met, the community may decide to decrease the standard, determine how the needed improvements will be paid for, or deny the development.

CAPITAL FACILITIES PROVIDED BY THE CITY

Service or Facility	Level of Service Standard
Water	A flow volume that meets instantaneous demand together with projected fire flows consistent with the Anacortes Water System Plan, the Skagit County Coordinated Water System Supply Plan and the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out of Stream Purposes.
Wastewater	Collection and treatment of peak wastewater discharge, including infiltration and inflow, consistent with the Sewer System Utility/Comprehensive Plan.
Stormwater	Consistent with the requirements of the current Department of Ecology Surface Water Design Manual and Surface Waste Water Comprehensive Plan adopted by the City.
Parks	As adopted in the Anacortes Parks & Recreation Comprehensive Plan
Transportation	LOS C for City street corridors. Washington State Department of Transportation LOS requirements apply to the State Routes within the City (LOS D). For a complete description of LOS standards for transportation, refer to the Transportation Element.
Police Protection	1.7 officers per 1,000 people Average 5 minute response to emergency calls from time of dispatch. Average 15 minute response to non-emergency calls from time of dispatch.
Fire Protection	Initial response –imminent rescue capability From time of 911 call to any structure, vessel, vehicle, wildland fire, and hazardous materials incident; arrive with the closest fire engine staffed with 3 firefighters within 7 minutes 90% of the time. Effective response force From time of 911 call, to any structure, boat, vehicle, wildland fire, and hazardous materials incident; be able to assemble an Effective Response Force of 12 firefighters within 11 minutes 90% of the time. Fire prevention Provide an initial fire inspection of High Risk Business Occupancies twice a year, and other Business Occupancies annually.

CAPITAL FACILITIES PROVIDED BY OTHERS

For some of the capital facilities in Anacortes, the City is not the direct provider of service. In the instances where the City does not provide the service, it may contract with either districts or other governmental entities. In some instances, certain public services, such as public transit, other recreational facilities, and school services, are entirely provided through other public entities. In these cases, the City can work collaboratively with those providers to recommend service goals and provide information to ensure that those providers are planning for appropriate growth in the City.

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CONCURRENCY

The term concurrency is used in conjunction with LOS standards within the Capital Facilities Element of Anacortes's Comprehensive Plan and requires that the public facilities and services necessary to support development shall be adequate to serve the development at the same time (concurrent to when) the development is available for occupancy or use, or within a reasonable time as approved by the City, without decreasing current service levels below locally established minimum standards.

When concurrency is applied to a specific development, one of two outcomes is possible:

Outcome 1

When a new development requires capacity of capital facilities that are already in place, then that development has satisfied the concurrency test. Development and occupancy can then proceed.

Outcome 2

When a new development requires capital facilities that do not exist in order to maintain an adopted level of service, then that development does not satisfy the concurrency test. The new enhanced capital facilities must be strategized for, constructed, or bonded. Costs of the new facilities will be borne by the developer's fair share impact, the City, and possibly other parties participating in the installation of facilities.

CONCURRENCY – WHAT IS IT?

Concurrency is synonymous with the provision of adequate public facilities for a specific development project. GMA gives numerous statements of standards to follow when analyzing concurrency requirements:

GMA Planning Goals 12 (RCW 36.70A.020)

“ . . . public facilities and services. . . shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.”

Subdivisions (RCW 58.17.110 (2))

“A proposed subdivision and dedication shall not be approved unless the city, town, or county legislative body makes written findings that: (a) appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainageways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds. . .”

Comprehensive Plans - Mandatory Elements (RCW 36.70A.070 (6)(b))

“ . . . local jurisdictions must adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the⁸

impacts of development are made concurrent with the development . . . For the purposes of this subsection, 'concurrent with the development' shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.” Refresh Date | 11/20/2024

Impact Fees. (RCW 82.02.050 (1)(a))

“...It is the intent of the legislature . . . To ensure that adequate facilities are available to serve new growth and development.”

Interpretations on Concurrency. (WAC 365-195-070 (3))

“...concurrency should be sought with respect to public facilities in addition to transportation facilities. ...Concurrency describes the situation in which adequate facilities are available when the impacts of development occur, or within a specified time thereafter. With respect to facilities other than transportation facilities and water systems, local jurisdictions may fashion their own regulatory responses and are not limited to imposing moratoria on development during periods when concurrency is not maintained.”

CONCURRENCY APPLIED

The Anacortes Comprehensive Plan addresses concurrency in various goals and policy sections. The Capital Facilities Element of the Comprehensive Plan sets forth the following goals, each with its related policy subsets, relating to concurrency:

Goal CF-1. Support Existing Development and Future Growth. Provide capital facilities and public services necessary to support existing and new development envisioned in the land use element.

Goal CF-2. Level of Service. Utilize level of service standards that correspond with the Land Use Element and provide a realistic assessment of City resources.

Goal CF-3. Correct Deficiencies. Identify deficiencies in public facilities serving existing development based on adopted level of service standards and the means and timing by which those deficiencies will be corrected.

Goal CF-4. Financial Feasibility. Ensure that planned capital facilities are financially feasible.

Goal CF-5. Development Costs. Require new development to pay its share of the cost of new facilities needed to serve such growth and development.

Goal CF-6. Sewer Connection. Develop codes and policies to require connection to the sanitary sewer system when development or subdivision of land occurs.

Goal CF-7. Design & Location. Design and locate capital facilities with features and characteristics that support the environmental, energy efficiency, aesthetic, technical innovation, cost-effectiveness and sustainability goals.

Goal CF-8. Essential Public Facilities. Ensure that Essential Public Facilities are sited and designed in compliance with the State Growth Management Act.

Goal CF-9. Anacortes Airport. Coordinate with the Port of Anacortes in planning activities associated with the airport.

In addition, the Transportation element of the Comprehensive Plan sets forth the following goals, in conjunction with the Countywide Planning Policies:

Goal T-1. Operations, Maintenance, Management and Safety. As a high priority, maintain, preserve, and operate the city's transportation system in a safe and functional state.

Goal T-2. Greater Safety, Options and Mobility. Invest in transportation systems that offer greater options, mobility, and access in support of the city's growth strategy. Refresh Date | 11/20/2024

Goal T-3. Support Growth. Support the city's and region's growth strategy by focusing on moving people and goods within the city and beyond with a highly efficient multimodal transportation network for now and into the future.

Goal T-4. Sustainability. Design and manage the city's transportation system to minimize the negative impacts of transportation on the natural environment, promote public health and safety, and achieve optimum efficiency.

ABSENCE OF CONCURRENCY

If a specific development fails to meet levels of service or other plan performance measures, development standards, impact or mitigation fee charges, then that development should not be permitted for construction or occupancy. Furthermore, the City may enact a moratorium on new development if the level of service is not being met or will not be met in six years.

REVENUE AND FUNDING SOURCES

INTRODUCTION

RCW Section 36.70A.070 requires that the Capital Facilities Element of the Comprehensive Plan include at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identify sources of public money for such purposes. The Comprehensive Plan provides a comprehensive list of the various funding sources available.

FUNDING CATEGORIES

For financial accounting purposes, municipal operations are divided into two broad categories: general governmental and proprietary. General governmental activities are primarily tax and user fee supported, while proprietary activities rely primarily on fees generated from rate payers for the sale of goods and services for their operations. Capital improvements for police, fire, parks, administration, and transportation are traditionally general governmental in nature, while water, wastewater, storm drain and equipment rental are proprietary. Although, the State Legislature did approve legislation in 1990 that would allow streets to be established as proprietary rather than general governmental entities. In this plan, the Transportation element continues to remain general governmental in nature. Capital funding for both general governmental and proprietary categories emanates primarily from operating revenues, with grants, local improvement districts, latecomer, and impact fees frequently contributing substantial sums towards capital construction. General governmental and proprietary operations both use such debt financing strategies as bonding and leasing to help fund improvements. It is at this juncture that the similarities between general governmental and proprietary capital projects diverge. In Washington State, it is generally easier to fund proprietary capital improvements than it is general governmental improvements. To carry out a proprietary capital improvement, there may be an increase in the charges for commodities like water, sewer, and storm drain rates or raising the connection charges or system development charges. In the general governmental area, however, Washington State law limits: 1) the sources municipalities can use to raise funds for capital improvements; 2) the tax rates that can be charged to raise funds for capital improvements; and 3) the amount of general obligation debt capacity that can be issued to raise funds for capital improvements. Again, we note that substantial change in this area has arisen because of the Growth Management Act. GMA authorizes, through proper legislation of the City Council, impact fees for various areas that include: (a) public streets and roads; (b) publicly owned parks, open space and recreation facilities; (c) school facilities; and (d) fire protection facilities in jurisdictions that are not part of a fire district.

Below is a description of the various revenue sources used to fund Capital Facilities:

- Real Estate Excise Tax
- State and Federal Grants
- Impact Fees
- User Fees
- Cash Reserves

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SUMMARIES OF REVENUE AND EXPENDITURE REQUIREMENTS

The availability of revenues is critical to the funding of needed capital facilities. Different sources of revenue have varying statutory or application methodologies which may restrict certain revenues from being utilized for functionally non-related projects. For example, park impact fees may only be used for parks and recreation facilities, utility rate revenues may only be used to fund projects specifically related to the originating utility, or real estate excise taxes may be spent under the parameters of State statutes. At the same time, certain tax revenues may be utilized as funding sources at the discretion of the entity's legislative body. For example, sales, property, and utility taxes may, at times, be used across departmental functions.

PROJECTED EXPENDITURES

All CFP by fund

	Total	\$51,408,147	\$35,933,328	\$34,245,000	\$56,992,730	\$34,237,390	\$62,835,794	\$275,652,389
	2024	2025	2026	2027	2028	2029	Total	
General Fund	\$6,850,165	\$4,893,328	\$1,877,000	\$1,834,000	\$1,012,000	\$15,916,000	\$32,382,493	
Parks & Recreation Fund	\$55,000	\$60,000	\$0	\$0	\$0	\$0	\$115,000	
Grandview Cemetery Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	
Street Maintenance Fund	\$1,800,000	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$9,000,000	
Arterial Street Construction	\$7,106,000	\$10,748,000	\$11,992,000	\$32,527,600	\$19,503,230	\$20,588,900	\$102,465,730	
Parks Capital Improvemen	\$1,620,000	\$1,835,000	\$2,600,000	\$2,803,000	\$960,000	\$3,450,000	\$13,268,000	
Water Fund	\$5,795,982	\$8,471,000	\$7,201,000	\$5,713,130	\$3,164,410	\$3,099,894	\$33,445,416	
Sewer Fund	\$27,631,000	\$8,825,000	\$7,765,000	\$11,625,000	\$7,080,000	\$17,700,000	\$80,626,000	
Storm Drainage Fund	\$530,000	\$731,000	\$810,000	\$565,000	\$517,750	\$281,000	\$3,434,750	
Sanitation Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment Rental Fund	\$0	\$370,000	\$200,000	\$125,000	\$200,000	\$0	\$895,000	

DEPARTMENTAL PROJECT REQUEST DETAILS

Each category of this section (i.e., General Government, Public Safety, Water System Facilities, etc.) has its own financial plan. Each financial plan: 1) prioritizes projects based upon the criteria mentioned earlier; and 2) lists all the sources of revenues. In addition, each category contains a worksheet listing individual projects with the individual project cost and individual revenue sources presented.

Occasionally, individual projects may or may not be scheduled for construction in the same year as the financial plan indicates. These shifts in project timing might depend on funding availability from the various sources and from coordination and timing of other construction projects.

GLOSSARY OF TERMS

Adequate public facilities. Facilities that have the capacity to serve development without decreasing levels of service below locally established minimums.

Assessed Valuation. Refers to how much the total real estate and personal property within a jurisdiction is worth. The value is established by the County Assessor at 100% of appraised market value, and adjusted by the State to account for variations in assessment practices among counties.

Available public facilities. Facilities or services are in place or that a financial commitment is in place to provide the facilities or services within a specified time. In the case of transportation, the specified time is six years from the time of development.

Bonding. Is the act of issuing the debt to finance capital projects and other expenditures.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Capital Program. A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Concurrent or Concurrency. Means that adequate public facilities are available when the impacts of development occur. This definition includes the two concepts of “adequate public facilities” and of “available public facilities” as defined above.

General Obligation Debt. Debt that will be repaid mainly by taxes and other general governmental revenues. This debt includes limited and unlimited general obligation bonds, capital leases and other notes and contracts issued with the full faith and credit of the government.

Impact Fee. A fee assessed on new development that creates additional demand and need for public facilities.

Infrastructure. The underlying foundation, especially the basic installations and facilities on which the continuance and growth of a jurisdiction depends, i.e., streets and roads, sewer, and water systems.

Latecomer Fees. Fees paid by developers or future service users for their share of past improvements financed by others.

Leasing. A financing technique whereby ownership of the project or equipment remains with the financing entity, and where title may or may not transfer to the City at the end of the lease.

Local Improvement District (“LID”). A method of carrying out a specific improvement by allocating the costs among the benefiting properties. The project is usually financed through a long term bond issue, and the repayment of which is mainly from the collection of special assessments from the benefiting properties.

Mitigation Fees. Contributions made by developers toward future improvements of City facilities resulting from the additional demand on the City’s facilities generated from the development. See also Fee in Lieu of Charge.

Public Facilities. The capital facilities owned or operated by the City or other governmental entities.

Real Estate Excise Tax (“REET”). A tax upon the sale of real property from one person or company to another.

			Total	\$51,408,147	\$35,933,328	\$34,245,000	\$56,992,730	\$34,237,390	\$62,835,794
Dept	Fund	Project	2024	2025	2026	2027	2028	2029	
Fiber	General Fund	ACCESS Anacortes Fiber Internet (EDA Expansion Area)	\$3,715,165	\$1,731,678	\$0	\$0	\$0	\$0	
Fiber	General Fund	Developer Materials for New Construction	\$35,000	\$35,000	\$35,000	\$35,000	\$0	\$0	
Fiber	General Fund	Fiber Backbone Construction- AdHoc Projects	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	
Fiber	General Fund	Guemes View Fiber Expansion	\$250,000	\$0	\$0	\$0	\$0	\$0	
Fire	General Fund	Fire Station Upgrades	\$0	\$350,000	\$0	\$0	\$0	\$0	
Fire	General Fund	Medic Unit Addition	\$0	\$350,000	\$0	\$0	\$0	\$0	
Fire	General Fund	Command Vehicle Addition	\$0	\$80,000	\$0	\$0	\$0	\$0	
Fire	General Fund	Fire Facilities Remodel/Additions	\$0	\$0	\$150,000	\$0	\$0	\$15,000,000	
Fire	General Fund	Fire and EMS Boat	\$0	\$0	\$700,000	\$0	\$0	\$0	
Fire	General Fund	Fire - Aerial Ladder Truck	\$1,675,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Depot Plaza Expansion	\$0	\$300,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Heart Lake Shoreline Restoration	\$0	\$150,000	\$500,000	\$450,000	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Little Cranberry Lake Shoreline Improvements	\$20,000	\$20,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks Infrastructure	\$50,000	\$25,000	\$0	\$50,000	\$0	\$50,000	
Parks&Recreation	Parks Capital Improv	Thompson Trail Trestle Feasibility Project	\$350,000	\$350,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Q'elech'ilhch Park Improvements	\$10,000	\$15,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Ship Harbor Wetland Interpretive Trail	\$250,000	\$25,000	\$750,000	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Pickleball Infrastructure	\$0	\$100,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks & Recreation F	Senior Activity Center Improvements	\$55,000	\$60,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Storvik Park Sand Volleyball Courts	\$0	\$100,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Skate Park Restroom and Parking Lot	\$0	\$700,000	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Ace of Hearts Park Improvements	\$0	\$0	\$500,000	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Guemes Channel Trail EIS	\$0	\$0	\$400,000	\$328,000	\$0	\$3,100,000	
Parks&Recreation	Parks Capital Improv	West Side Park Construction	\$0	\$50,000	\$450,000	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Bicycle and Pedestrian Connections	\$0	\$0	\$0	\$50,000	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Storvik Park Field and Lighting Improvements	\$0	\$0	\$0	\$1,000,000	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Volunteer Park Field Improvements	\$0	\$0	\$0	\$900,000	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Shannon Point Trail	\$0	\$0	\$0	\$25,000	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Pocket Park Construction	\$0	\$0	\$0	\$0	\$150,000	\$0	
Parks&Recreation	Parks Capital Improv	Senior Activity Center Expansion	\$0	\$0	\$0	\$0	\$600,000	\$0	
Parks&Recreation	Parks Capital Improv	Washington Park Upper Restroom Repair	\$0	\$0	\$0	\$0	\$150,000	\$0	
Parks&Recreation	Parks Capital Improv	Parks Trailhead Infrastructure Improvements	\$0	\$0	\$0	\$0	\$60,000	\$0	
Parks&Recreation	Parks Capital Improv	Heart Lake Water Quality	\$0	\$0	\$0	\$0	\$0	\$300,000	
Parks&Recreation	Parks Capital Improv	Parks - Guemes Channel Trail EIS	\$400,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Cap Sante Eastside Summit Trail Improvement	\$10,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Cap Sante Lookout Improvements	\$250,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Depot Pavilion Planning	\$50,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Shannon Point Trail	\$50,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - James Rice Civic Park Improvements	\$20,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Grandview Cemetery Parks	Replace Parks Grandview Cemetery Office	\$20,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Storvik Park small courts makeover	\$100,000	\$0	\$0	\$0	\$0	\$0	
Parks&Recreation	Parks Capital Improv	Parks - Trail Improvement Projects	\$60,000	\$0	\$0	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities- Maintenance Vehicle	\$0	\$85,000	\$0	\$85,000	\$0	\$0	
PW-Ops	General Fund	Facilities - City Facility Maintenance Repairs	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
PW-Ops	General Fund	Facilities - Library A/C Air Handler	\$0	\$75,000	\$0	\$400,000	\$0	\$0	
PW-Ops	General Fund	City Facility Condition Assesment	\$0	\$80,000	\$0	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities- Police/Court HVAC Rebuild/Replace	\$0	\$160,000	\$0	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities- PD Server Room A/C	\$0	\$30,000	\$0	\$0	\$0	\$0	
PW-Ops	Sewer Fund	Wastewater- Plant: Re-Roof The Solids Handling Building	\$0	\$40,000	\$0	\$0	\$0	\$0	
PW-Ops	Sewer Fund	Wastewater- Plant: Re-Roof The WWTP Secondary Building	\$0	\$50,000	\$0	\$0	\$0	\$0	
PW-Ops	Sewer Fund	Wastewater- Plant: Re-Roof The WWTP Head Works Building	\$0	\$30,000	\$0	\$0	\$0	\$0	
PW-Ops	General Fund	City Hall Seagull Mitigation	\$0	\$30,000	\$0	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities - ASAC Window Replacement	\$25,000	\$0	\$20,000	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities - ASAC Generator Connection MTS	\$0	\$0	\$0	\$50,000	\$0	\$0	
PW-Ops	Equipment Rental Fu	Facilities - City Fleet EV Charging Infrastructure	\$0	\$0	\$50,000	\$125,000	\$200,000	\$0	
PW-Ops	General Fund	Facilities - City Hall Elevator Replacement	\$0	\$0	\$0	\$350,000	\$0	\$0	
PW-Ops	General Fund	Facilities- City Hall 3rd Floor Carpet Replacement	\$0	\$0	\$35,000	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities - Fire Department Elevator Replacement	\$0	\$0	\$0	\$350,000	\$0	\$0	
PW-Ops	General Fund	Facilities - Fire Station #1 Kitchen Remodel	\$0	\$0	\$20,000	\$0	\$0	\$0	
PW-Ops	General Fund	Facilities - Maritime Heritage Museum Roof Replacement	\$0	\$0	\$0	\$0	\$0	\$100,000	
PW-Ops	General Fund	Facilities - Police/Court Department Exterior Paint	\$0	\$0	\$75,000	\$0	\$0	\$0	
PW-Ops	Equipment Rental Fu	PW- Fleet-Maintenance Truck	\$0	\$0	\$100,000	\$0	\$0	\$0	
PW-Ops	Equipment Rental Fu	PW- Fleet- City Hall Pool Car	\$0	\$0	\$50,000	\$0	\$0	\$0	
PW-Ops	General Fund	PW- Ops- Operations/ASD Facility Repave East Half	\$0	\$0	\$0	\$0	\$400,000	\$0	
PW-Ops	General Fund	PW - Ops- Ops Security System Replacement/Expansion	\$0	\$0	\$250,000	\$0	\$0	\$0	
PW-Ops	Sewer Fund	PW - Solid Waste - New Dumpster Hauling/Delivery Truck	\$0	\$0	\$0	\$150,000	\$0	\$0	

Dept	Fund	Project	2024	2025	2026	2027	2028	2029
PW-Ops	Arterial Street Constr	Street- Paint Striping Truck 50%	\$0	\$0	\$300,000	\$0	\$0	\$0
PW-Ops	General Fund	IT- Additional staff vehicle	\$0	\$0	\$0	\$0	\$60,000	\$0
PW-Ops	General Fund	Fiber- New Bucket truck	\$0	\$0	\$0	\$0	\$0	\$250,000
PW-Ops	General Fund	Gen Gov - Fac - ASAC Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - City Hall Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Fire Dept. Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Library Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Museum Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Parks Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Police Dept/Court Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - ASAC Additional HVAC system	\$40,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	PW - Ops - Operations Upper Parking lot pavement/reconfigure	\$150,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	PW - Ops - Ops Facility Expansion/Master Plan	\$50,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	PW - Ops - Sewer/Storm/Street Maintenance truck addition	\$75,000	\$0	\$0	\$0	\$0	\$0
PW-Ops	General Fund	Gen Gov - Fac - Police/Court HVAC Rebuild/Replace	\$100,000	\$0	\$0	\$0	\$0	\$0
Storm	Storm Drainage Fund	Ace of Heart Creek Rotary Park Stream Restoration	\$0	\$0	\$0	\$250,000	\$0	\$0
Storm	Storm Drainage Fund	F4 Basin Capacity Improvements - R Ave Vicinity	0	0	310,000	0	0	0
Storm	Storm Drainage Fund	Outfall Evaluation and Rehabilitations	0	0	50,000	55,000	67,750	81,000
Storm	Storm Drainage Fund	Storm System Restoration and Upgrades	220,000	231,000	200,000	200,000	200,000	200,000
Storm	Storm Drainage Fund	St. Marys Drive Culvert Replacement	0	0	0	60,000	0	0
Storm	Storm Drainage Fund	Marion Way Pond Retrofit	0	0	250,000	0	0	0
Storm	Storm Drainage Fund	F4 Sub-Basin Storm Project - O Avenue between 34th Street to 32nd Street	50,000	0	0	0	250,000	0
Storm	Storm Drainage Fund	Fidalgo Bay Road Flood Mitigation	0	250,000	0	0	0	0
Storm	Storm Drainage Fund	MJB Hardpipe and outfall	0	250,000	0	0	0	0
Storm	Storm Drainage Fund	Inspection Vehicle	\$60,000	\$0	\$0	\$0	\$0	\$0
Storm	Storm Drainage Fund	Stormwater Comprehensive Plan Update	\$200,000	\$0	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	16th Street Improvements	\$300,000	\$2,300,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Fidalgo Bay Road Reconstruction	\$0	\$1,000,000	\$0	\$8,500,000	\$0	\$0
Transportation	Arterial Street Constr	Kansas Avenue Street Build	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0
Transportation	Arterial Street Constr	Q Avenue Pedestrian Project	\$53,000	\$448,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	South Commercial Avenue Corridor Plan - Phase I	\$5,500,000	\$3,050,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	South Commercial Avenue Corridor Plan - Phase II Commercial Avenue from 14th to 34th	\$0	\$3,500,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000
Transportation	Arterial Street Constr	Pedestrian Crossing on 32nd Street to Storvik Park	\$0	\$200,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Pedestrian Crossing/Refuge at Tommy Thompson Trail at T Avenue	\$0	\$100,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Pedestrian Improvements - 22nd St between H Ave and I Ave	\$0	\$50,000	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Downtown Streetscape	\$0	\$0	\$900,000	\$0	\$900,000	\$0
Transportation	Arterial Street Constr	Marina Connection	\$0	\$0	\$500,000	\$0	\$0	\$0
Transportation	Arterial Street Constr	17th Street and Q Avenue Intersection	\$0	\$0	\$260,000	\$2,240,000	\$0	\$0
Transportation	Arterial Street Constr	ADA Ramps	\$110,000	\$0	\$120,000	\$125,000	\$130,000	\$135,000
Transportation	Street Maintenance	Annual Pavement Maintenance	\$1,800,000	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Transportation	Arterial Street Constr	Non-Motorized Improvements	\$11,000	\$0	\$12,000	\$12,600	\$13,230	\$13,900
Transportation	Arterial Street Constr	Sidewalk and Trip Hazard Repairs	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000
Transportation	Arterial Street Constr	SR 20 Spur (Oakes Ave) Sidewalk Improvements	\$0	\$0	\$100,000	\$900,000	\$0	\$0
Transportation	Arterial Street Constr	Q Ave & 29th Street - (R Ave Phase II)	\$0	\$0	\$2,100,000	\$0	\$0	\$0
Transportation	Arterial Street Constr	South March Point Road Reconstruction	\$0	\$0	\$0	\$2,550,000	\$0	\$0
Transportation	Arterial Street Constr	12th Street and K Avenue Intersection	\$0	\$0	\$0	\$0	\$260,000	\$2,240,000
Transportation	Arterial Street Constr	Transportation - 2025 Comprehensive Plan Update Transportation Element	\$300,000	\$0	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Transportation - Local Road Safety Plan	\$125,000	\$0	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Transportation - March Point Road - Trestle – Park & Ride – Trail	\$250,000	\$0	\$0	\$0	\$0	\$0
Transportation	Arterial Street Constr	Transportation - R Avenue Safety and Mobility Improvements	\$257,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: March Point area force main upgrade		\$0	\$350,000	\$5,000,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Pump station #16 upgrade	\$2,000,000	\$1,855,000	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Pump stations ongoing upgrades	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000
Wastewater	Sewer Fund	Wastewater - Plant: Administration building expansion	\$676,000	\$820,000	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Construct new CSO pump station	\$4,500,000	\$4,500,000	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Emergent asset repair and replacement projects	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000
Wastewater	Sewer Fund	Wastewater - Plant: Nutrient removal evaluations and upgrades	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace aeration basin #2 diffusers	\$250,000	\$250,000	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Refurbish existing incinerator reactor vessel		\$200,000	\$2,000,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace polymer pump skids		\$80,000	\$0	\$0	\$0	\$0

Dept	Fund	Project	2024	2025	2026	2027	2028	2029
Wastewater	Sewer Fund	Wastewater - Collections: Annual inflow and infiltration reduction projects	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Wastewater	Sewer Fund	Wastewater - Plant: Covered storage and biosolids loadout for North Pad	\$170,000	\$150,000	\$100,000		\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Purchase administrative commuter vehicle	\$0	\$0	\$50,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace #1 aeration blower with Aerzen hybrid	\$0	\$0	\$200,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace aeration basin recirculation pumps	\$0	\$0	\$80,000	\$300,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace dewatering pump	\$0	\$0	\$150,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Pump station #7 convert to duplex	\$0	\$0	\$25,000	\$200,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Reservation Rd, Padilla Heights, Similk Bay Rd sewer extension	\$0	\$0	\$0	\$0	\$0	\$10,000,000
Wastewater	Sewer Fund	Wastewater - Plant: Addition of denitrification zone mixers in ABs	\$0	\$0	\$350,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Basin rehabilitaion	\$0	\$0	\$250,000	\$250,000	\$250,000	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Biosolids handling alternative	\$0	\$0	\$200,000	\$200,000	\$500,000	\$5,000,000
Wastewater	Sewer Fund	Wastewater - Plant: Effluent pump station upgrade	\$0	\$0	\$0	\$0	\$730,000	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Influent pumping upgrade	\$0	\$0	\$0	\$825,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Rebuild belt filter press	\$0	\$0	\$330,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Recoat clarifiers steelworks	\$0	\$0	\$400,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace #2 aeration blower with Aerzen hybrid and reconfigure manifolds	\$0	\$0	\$80,000	\$400,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace bar screens and grit handling system	\$0	\$0	\$0	\$100,000	\$3,000,000	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace incinerator preheat unit	\$0	\$0	\$500,000	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace RAS pumps and separate manifolds	\$0	\$0	\$100,000	\$500,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Septage handling facility upgrade	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Rebuild/replace ash system	\$0	\$0	\$0	\$200,000	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: WWTP Outfall	\$16,000,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Addition of Aeration Basin Zone Actuators	\$150,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Purchase UTV service vehicle	\$40,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Recoat Clarifier Steelworks	\$300,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Replace Admin Building Boiler and controls	\$170,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Plant: Upgrade SCADA with Dashboarding Capabilities	\$125,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Pump Station #3 Rehabilitation	\$150,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: Pump Station #4 rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0
Wastewater	Sewer Fund	Wastewater - Collections: General Sewer plan	\$500,000	\$0	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Pass Lake 10-inch Waterline Repair/Replace	\$0	\$2,750,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	West March Point Road Waterline Construction	\$420,000	\$420,000	\$1,790,000	\$0	\$0	\$0
Water Systems	Water Fund	Cathodic Protection Transmission Main	\$0	\$120,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	WTP Maintenance/Storage Building	\$0	\$60,000	\$500,000	\$0	\$0	\$0
Water Systems	Water Fund	Phase 4 & 5 WTP Controls Reliability	\$175,000	\$380,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	36-inch Transmission Line Repair near Swinomish Slough	\$115,000	\$90,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	WTP Discharge Meter Replacement	\$0	\$960,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	WTP Filter Optimization	\$125,000	\$125,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Water System Plan Update	\$375,590	\$225,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Water System Security Update	\$650,000	\$650,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	WTP Emergent Equipment Replacements	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$0
Water Systems	Water Fund	Pipeline Replacements	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394
Water Systems	Water Fund	A Avenue Booster Station Re-roof	\$0	\$8,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Fidalgo Bay Estates Booster Station Re-roof	\$0	\$5,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Reservoir Upgrades and Maintenance	\$300,000	\$300,000	\$2,310,000	\$1,170,000	\$0	\$0
Water Systems	Water Fund	Whistle Lake Dam Project	\$240,000	\$240,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Additional service truck	\$41,000	\$43,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Flatbed truck	\$0	\$75,000	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Campbell Lake Fish Passage Waterline Relocate	\$0	\$0	\$75,000	\$372,130	\$372,130	\$0
Water Systems	Water Fund	Repair and add Corrosion Control to 36-inch Valve at Telegraph Slough	0	0	300,000	0	0	0
Water Systems	Water Fund	Blue Heron Pump Station Rebuild	\$0	\$0	\$75,000	\$825,000	\$0	\$0
Water Systems	Water Fund	South Fidalgo Island Water System Pipeline Replacement	\$0	\$0	\$0	\$710,000	\$0	\$745,500
Water Systems	Water Fund	Retail: Advanced Metering Infrastructure (AMI) Water Meters (Moved to O&M Budget)	\$500,000	\$0	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Water Model (Moved to O&M Budget)	\$65,000	\$0	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Regional: Hydro Excavator	\$650,000	\$0	\$0	\$0	\$0	\$0
Water Systems	Water Fund	Retail: Fidalgo Island Water Service (FIWS) area Telemetry	\$221,392	\$0	\$0	\$0	\$0	\$0
Vehicle & Equipment Fleet	Equipment Rental Fu	Replace WTP Generator, at the Pointe	\$0	\$200,000	\$0	\$0	\$0	\$0
Vehicle & Equipment Fleet	Equipment Rental Fu	Replace WTP Generator, at A Avenue	\$0	\$20,000	\$0	\$0	\$0	\$0
Vehicle & Equipment Fleet	Equipment Rental Fu	Replace Truck, #100	\$0	\$60,000	\$0	\$0	\$0	\$0

Dept	Fund	Project	2024	2025	2026	2027	2028	2029
Vehicle & Equipment Fleet	Equipment Rental Fu	Replace Truck, #158	\$0	\$90,000	\$0	\$0	\$0	\$0
General Gov	General Fund	Gen Gov - Enterprise Resource Planning (ERP) System replacement	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000
General Gov	General Fund	Mitel Phone System replacement	\$0	\$40,000	\$0	\$0	\$0	\$0
General Gov	General Fund	Museum Storage Workshop Construction	\$30,000	\$290,000	\$40,000	\$0	\$0	\$0
General Gov	General Fund	Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	\$120,000	\$250,000	\$0	\$0	\$0	\$0
General Gov	General Fund	Repair the City Breakwater	\$0	\$280,000	\$0	\$0	\$0	\$0
General Gov	General Fund	Gen Gov - Downtown Streetscape	\$35,000	\$80,000	\$0	\$0	\$0	\$0
General Gov	General Fund	Gen Gov - Downtown Welcome Arch	\$50,000	\$0	\$0	\$0	\$0	\$0

Project Details:

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Fiber

	2024	2025	Amended 2025	2025 Change
Total	\$ 4,000,165	\$ 785,000	\$ 1,791,678	\$ 1,006,678

Total Funding	\$ 4,000,165	\$ 785,000	\$ 1,791,678
Funding Source			
Taxes			\$ -
Reet			\$ -
Utility Tax			\$ -
Impact Fees			\$ -
Grants			\$ 225,373
Interfund Loan	\$ 3,965,165		\$ -
Financing		\$ 750,000	\$ 1,566,305
Fund Balance/Reserves	\$ 35,000	\$ 35,000	\$ -

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Fiber - Access Anacortes Fiber Internet Expansion - EDA Grant Area	\$ 3,715,165	\$ -	\$ 1,731,678	\$ 1,731,678	see project data sheet
Fiber - Equipment for Developers	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	see project data sheet
Fiber - Guemes View	\$ 250,000	\$ -	\$ -	\$ -	no change
Fiber - Remaining Fiber Construction Inside City Limits	\$ -	\$ 750,000	\$ -	\$ (750,000)	being incorporated in ongoing activities
Fiber - Backbone Construction - AdHoc Projects	\$ -	\$ -	\$ 25,000	\$ 25,000	see project data sheet

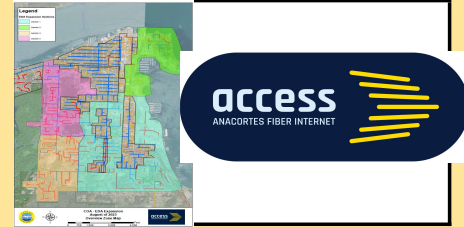
Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
ACCESS Anacortes Fiber Internet (EDA Expansion	\$3,715,165	\$1,731,678	\$0	\$0	\$0	\$0	\$5,446,843
Developer Materials for New Construction	\$35,000	\$35,000	\$35,000	\$35,000	\$0	\$0	\$140,000
Fiber Backbone Construction- AdHoc Projects	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	\$75,000
Guemes View Fiber Expansion	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Totals	\$4,000,165	\$1,791,678	\$60,000	\$60,000	\$0	\$0	\$5,911,843
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$225,373	\$0	\$0	\$0	\$0	\$225,373
Interfund Loan	\$3,965,165	\$0	\$0	\$0	\$0	\$0	\$3,965,165
Financing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance/Reserves	\$35,000	\$1,566,305	\$60,000	\$60,000	\$0	\$0	\$1,721,305
Totals	\$4,000,165	\$1,791,678	\$60,000	\$60,000	\$0	\$0	\$5,911,843



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

General Government



Project Title:

ACCESS Anacortes Fiber Internet (EDA Expansion Area)

Location:

East of A Avenue

Description:

Fiberoptic backbone construction and customer installation.

Justification:

Project is under contract and grant funding to offset costs is secured.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
 Change from
 Previous CFP:

Updated to reflect remaining project cost following award of construction contract.
 Summitx \$1,200,000 | COA labor \$325,017 | Materials \$143,833 | NoaNet Support \$45,000

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$3,715,165	\$1,731,678					\$5,446,843
Totals	\$3,715,165	\$1,731,678	\$0	\$0	\$0	\$0	\$5,446,843

Funding Sources:	2025	2026	2027	2028	2029	Total
Taxes						\$0
REET						\$0
Utility Tax						\$0
Impact Fees						\$0
Grants	\$225,373					\$225,373
Interfund Loan	\$3,715,165					\$3,715,165
Financing						\$0
Fund Balance	\$1,506,305					\$1,506,305
Totals	\$3,715,165	\$1,731,678	\$0	\$0	\$0	\$5,446,843



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

General Government



Project Title:

Developer Materials for New Construction

Location:

Citywide

Description:

City provides fiberoptic conduit materials to developers building new units in areas not served by fiber for ease of future customer installation.

Justification:

Installation of customers with fiber access is easy to accomplish when backbone conduit is installed.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Continued practice.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$35,000	\$35,000	\$35,000	\$35,000			\$140,000
Totals	\$35,000	\$35,000	\$35,000	\$35,000	\$0	\$0	\$140,000

Funding Sources:	2025	2026	2027	2028	2029	Total
Taxes						\$0
REET						\$0
Utility Tax						\$0
Impact Fees						\$0
Grants						\$0
Interfund Loan						\$0
Financing						\$0
Fund Balance	\$35,000	\$35,000	\$35,000	\$35,000		\$140,000
Totals	\$35,000	\$35,000	\$35,000	\$35,000	\$0	\$140,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

General Government



Project Title:

Fiber Backbone Construction- AdHoc Projects

Location:

within city limits

Description:

Funding to allow for fiber construction to be completed in areas that were bypassed during initial construction.

Justification:

City intends to pass every premise within City limits to extend fiberoptic network.

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$0	\$25,000	\$25,000	\$25,000			\$75,000
Totals	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	\$75,000

Funding Sources:	2025	2026	2027	2028	2029	Total
Taxes						\$0
REET						\$0
Utility Tax						\$0
Impact Fees						\$0
Grants						\$0
Interfund Loan						\$0
Financing						\$0
Fund Balance	\$25,000	\$25,000	\$25,000			\$75,000
Totals	\$0	\$25,000	\$25,000	\$25,000	\$0	\$75,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

General Government



Project Title:

Guemes View Fiber Expansion

Location:

Description:

In 2024, network design and construction is complete and costs will be for customer installations. Projections for costs are based on the assumption of installations for 35% of premises passed. Estimated total cost for design, construction, and customer installations for Guemes View was \$3,880,000.

Justification:

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$250,000						\$250,000
Totals	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000

Funding Sources:	2025	2026	2027	2028	2029	Total
Taxes						\$0
REET						\$0
Utility Tax						\$0
Impact Fees						\$0
Grants						\$0
Interfund Loan	\$250,000					\$250,000
Financing						\$0
Fund Balance						\$0
Totals	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Fire

	2024	2025	Amended 2025	2025 Change
Total	\$ 1,675,000	\$ 950,000	\$ 780,000	\$ (170,000)

Total Funding	\$ 1,675,000	\$ 450,000	\$ 780,000
Funding Source			
Taxes			\$ 425,000
Reet		\$ 150,000	\$ -
Utility Tax			\$ -
Impact Fees			\$ 355,000
Grants	\$ 1,675,000		\$ -
Rates/User Fees			\$ -
Contributions			\$ -
Fund Balance/Reserves		\$ 300,000	\$ -

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Fire - Main Fire Station Upgrade	\$ -	\$ 150,000	\$ 350,000	\$ 200,000	see project data sheet
Fire - Medic Unit Replacement/Addition	\$ -	\$ 300,000	\$ 350,000	\$ 50,000	see project data sheet
Fire - Command Vehicle Addition	\$ -	\$ -	\$ 80,000	\$ 80,000	see project data sheet
Fire - Fire and EMS Boat	\$ -	\$ -	\$ -	\$ -	future project - 2026
Fire - Aerial Ladder Truck	\$ 1,675,000	\$ -	\$ -	\$ -	no change
Fire - Ladder Truck Training Tower	\$ -	\$ 500,000	\$ -	\$ (500,000)	no longer in plan being considered for inclusion in future project

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Fire Station Upgrades	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000
Medic Unit Addition	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000
Command Vehicle Addition	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Fire Facilities Remodel/Additions	\$0	\$0	\$150,000	\$0	\$0	\$15,000,000	\$15,150,000
Fire and EMS Boat	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000
Fire - Aerial Ladder Truck	\$1,675,000	\$0	\$0	\$0	\$0	\$0	\$1,675,000
Totals	\$1,675,000	\$780,000	\$850,000	\$0	\$0	\$15,000,000	\$18,305,000
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes		\$425,000	\$150,000	\$0	\$0	\$0	\$575,000
REET		\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax		\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees		\$355,000	\$175,000	\$0	\$0	\$0	\$530,000
Grants	\$1,675,000	\$0	\$525,000	\$0	\$0	\$0	\$2,200,000
Rates/User Fees		\$0	\$0	\$0	\$0	\$0	\$0
Contributions		\$0	\$0	\$0	\$0	\$15,000,000	\$15,000,000
Fund Balance/Reserves		\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$1,675,000	\$780,000	\$850,000	\$0	\$0	\$15,000,000	\$18,305,000





City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Public Safety



Project Title:

Fire Station Upgrades

Location:

Fire Station 1, 2 and 3.

Description:

This project has several components. Locution alerting systems will be added to all 3 fire station. Locution is a direct link to our dispatch center and will allow the response crews to be alerted faster than is currently possible through the radio system. It consists of lighting/speakers and interfaces with shutoff valves for cooking equipment. The Kitchen area in Station 1 will also be remodeled, adding additional space for storage and counters to accomodate new staffing levels. If possible a small outdoor cooking are will be added as well.

Justification:

Locution will add more reliable staff alerting and reduce emergency response time. The additional kitchen space is necessary to accomodate recent and anticipated future staff growth.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Updated cost projections and funding sources. 90% impact fees and 10% EMS Levy Funds.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$350,000					\$350,000
Totals	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes		\$35,000					\$35,000
REET							\$0
Utility Tax							\$0
Impact Fees		\$315,000					\$315,000
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Public Safety



Project Title:

Medic Unit Addition

Location:

Station #1

Description:

Addition of a 4th medic unit to our fleet.

Justification:

Currently the AFD staffs 3 frontline medic units, one from each station. We have a 4th unit which functions as our reserve. This reserve unit is a former front line unit (18 years old) which was already replaced, is no longer funded in ERR and is no longer reliable enough to serve. With increasing call volumes and maintenance needs our reserve unit is placed into service frequently. The purchase of a new unit and its inclusion in the ERR will prevent us from being in this position again in the near future.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Updated cost projections and funding sources. EMS Levy Funds.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$350,000					\$350,000
Totals	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes		\$350,000					\$350,000
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Public Safety



Project Title:

Command Vehicle Addition

Location:

Fire Station #1

Description:

Add an additional Command Vehicle to the fleet.

Justification:

With the staffing of a 4th unit and the need for rapid response to facilitate adequate staffing for imminent rescue, we have identified the need for an on-duty shift supervisor. Our current model of on-call duty chiefs responding from home is no longer adequate for our deployment mode. In 2025 we intend to convert our Captains to Battalion Chiefs and move them out of the engine when staffing levels allow. The intention will be that in 2026 they are permanently out of the engines and will require a command vehicle for their position.

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

50% impact fees. 50% EMS Funds.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$80,000					\$80,000
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes		\$40,000					\$40,000
REET							\$0
Utility Tax							\$0
Impact Fees		\$40,000					\$40,000
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Public Safety



Project Title:

Fire Facilities Remodel/Additions

Location:

City Wide

Description:

Additional sleeping/living space for anticipated staff growth in all stations. Additional apparatus space at Stations 1 and 3. Additional classroom and training tower space at a site to be determined.

Justification:

We will need to prepare for the growth anticipated in our 20 year comprehensive plan. There is a high likelihood that service demands will outpace our current facilities capacity in the next 5-8 years. It is our recommendation that we complete a Fire and EMS Master Plan in 2026 and utilize that data to develop a comprehensive facilities upgrade need that may encompass all stations and training facilities and consider a bond in 2029 to implement all or some of those recommendations.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

There have been different versions of a St1 expansion, Station 3 build and a training tower build in previous CFPs.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$150,000			\$15,000,000	\$15,150,000
Totals	\$0	\$0	\$150,000	\$0	\$0	\$15,000,000	\$15,150,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes			\$150,000				\$150,000
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions						\$15,000,000	\$15,000,000
Fund Balance							\$0
Totals	\$0	\$0	\$150,000	\$0	\$0	\$15,000,000	\$15,150,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Public Safety



Project Title:

Fire and EMS Boat

Location:

Station 1 Area

Description:

This project would develop and deploy a boat that would allow us to provide fire suppression to our marinas, shoreline buildings and boats underway. This boat would also have the ability to access and transport patients from our surrounding islands as well as boats underway.

The city of Anacortes is located on Fidalgo Island in the Pacific Northwest, Skagit County, Washington State. Anacortes is a small city with a current population of 18,271, however experiences a large "transit population" related to both its maritime activities and position as the gateway to the greater Puget Sound region, Vancouver Island British Columbia, Canada, and the San Juan Island archipelago made up of 172 named islands and reefs. Fidalgo Island boasts 77,000 feet of saltwater shoreline along its rugged beaches and serene state parks.

The City of Anacortes has six active marinas, either publicly or privately managed, with a total of 2,443 marina slips, made up of covered or uncovered slip spaces within either secure or unsecure dock gates. Additionally, there are over 8,000 additional boats launched annually with 17,900 "guest boater night" reservations confirmed with the marinas.

The City of Anacortes is also home to a Washington State Ferry Terminal and a Skagit County Ferry Terminal, with a combined annual census of transports numbering 2,323,000 "tickets" counting passengers and their vehicles. Passengers enjoy travel to the larger San Juan Islands, and Guemes Island. The City of Anacortes is also a port of call for American Cruise Lines on their San Juan Island cruise itinerary. The Port of Anacortes is also home to Island Adventure Whale Watching Tours that take over 30,000 passengers whale watching out of Anacortes annually.

Fidalgo Island is the home to two oil refineries, Marathon Petroleum and HF Sinclair, which produce approximately 270,000 barrels of product per day. These refineries are the primary supplier of refined petroleum products for the Seattle metropolitan area, Sea-Tac International Airport, and the I-5 corridor as far south as Oregon. Crude oil arrives to these refineries from two sources, a major source from Alaska onboard large oil tanker ships which pass through the narrow channels surrounding Fidalgo Island and anchored in Fidalgo Bay facing our downtown. A second source of oil delivery occurs via railway onto the island from mainland Skagit County.

Two additional industries located along the Fidalgo Island waterfront are Trident Seafood and Dakota Creek Industries, Inc. Dakota Creek Industries is a complete ship building and repair facility specializing in construction and repair of steel and aluminum vessels up to four hundred feet in length. Previous and current construction production includes tugboats, offshore support vessels, research vessels, fire boats, ferries, and fishing vessels. Trident Seafood Plant is a state-of-the-art secondary processing facility, which includes a large cold storage operation. The Anacortes facility produces portion-controlled products from frozen fish fillets and blocks, such as Alaska pollock, cod, salmon, and halibut and distribution throughout the western half of the United States, west of the Mississippi River boundary.

The Anacortes Fire Department is an "All Hazards Fire Department" responsible for structural fire protection, Emergency Medical Responses (EMS), wildland firefighting, hazards materials responses, rope rescue incidents, confined space rescues and maritime firefighting and rescue responses. Additionally, the Anacortes Fire Department provides Advanced Life Support (ALS) service to all of Fidalgo Island, and five surrounding inhabited islands with no commercial ferry services, and numerous other uninhabited islands which are frequently visited by boaters for recreational activities such as camping and hiking.

All these factors present the Anacortes Fire Department with very challenging situations, varying from potential terrorist attacks to soft targets, such as state and county ferry boats or cruise liners, potentially posing a mass casualty incident at sea, and/or a terrorist attack against oil tankers causing a significant fire at sea, risking the lives of crew members, disrupting the fuel supply chain to the most densely populated area of the Pacific Northwest, and reprehensible environment damages. In addition to potential terrorist threats, the Anacortes Fire Department is dispatched to boat fires, both within the marinas and outside waterways. Additionally, Anacortes Fire Department receives dispatches to rescue kayakers, paddle boarders, and personal watercrafts in distress, to medical emergencies on islands that do not have local EMS responses, capsized and sinking vessels, dock and pier fires, and special events which need medical standby for, such as sailboat and kayak races in our waterways.

Currently, the Anacortes Fire Department has a repurposed 20' zodiac boat, with a 115 HP outboard, which does not have the capabilities to meet the Port Security Grant Program (PSGP) in prevention, protection, mitigation and has limited capacity to fulfill recoveries from acts of terrorism involving improvised explosive devices (IED's) and other chemical, biological, radiological, nuclear, and explosive (CBRNE) threats against soft targets towards one of the state and county ferries, cruise liners, or oil tankers.

Today we rely on calling for assistance from other agencies, for example the Bellingham Fire Department, the Swinomish Tribal Rescue Boat, the Skagit County Sheriff's Office, and the US Coast Guard; all of which have a significantly delayed response.

Justification:

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

* Casino Community Impact 24/25 for the 25% match

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$700,000				\$700,000
Totals	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees			\$175,000				\$175,000
Grants			\$525,000				\$525,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000

Parks

	2024	2025	Amended 2025	2025 Change
Total	\$ 1,695,000	\$ 2,400,000	\$ 1,895,000	\$ (505,000)

Total Funding	\$ 1,695,000	\$ 2,400,000	\$ 1,895,000
Funding Source			
Taxes			
Reet	\$ 250,000	\$ 300,000	\$ 240,000
Utility Tax			
Impact Fees			
Grants	\$ 400,000	\$ 650,000	\$ 770,000
Rates/User Fees			
Contributions	\$ 450,000	\$ 800,000	\$ 825,000
Fund Balance/Reserves	\$ 595,000	\$ 650,000	\$ 60,000

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Parks - Depot Plaza Expansion	\$ -	\$ -	\$ 300,000	\$ 300,000	see project data sheet
Parks - Heart Lake Shoreline Restoration	\$ -	\$ -	\$ 150,000	\$ 150,000	see project data sheet
Parks - Little Cranberry Lake Shoreline	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	see project data sheet
Parks - Parks Infrastructure	\$ 50,000	\$ 50,000	\$ 25,000	\$ (25,000)	see project data sheet
Parks - Planning Design for the Tommy Thompson Trestle and Causeway Replacement	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	see project data sheet
Parks - Q'elech'ilhch Park Improvements	\$ 10,000	\$ -	\$ 15,000	\$ 15,000	see project data sheet
Parks - Ship Harbor Wetland Interpretive Trail	\$ 250,000	\$ -	\$ 25,000	\$ 25,000	see project data sheet
Parks - Pickleball Infrastructure	\$ -	\$ -	\$ 100,000	\$ 100,000	see project data sheet
Parks - Senior Center Improvements	\$ 55,000	\$ -	\$ 60,000	\$ 60,000	see project data sheet
Parks - Storvik Park Sand Volleyball Courts	\$ -	\$ -	\$ 100,000	\$ 100,000	see project data sheet
Parks - Skate Park Restroom and Parking Lot	\$ -	\$ -	\$ 700,000	\$ 700,000	see project data sheet
Parks - West Side Park	\$ -	\$ 600,000	\$ 50,000	\$ (550,000)	see project data sheet
Parks - Bicycle and Pedestrian Connections	\$ -	\$ 50,000	\$ -	\$ (50,000)	pushed to future year
Parks - Heart Lake Improvements	\$ -	\$ 700,000	\$ -	\$ (700,000)	moved to shoreline restoration
Parks - Pocket Park Construction	\$ -	\$ 150,000	\$ -	\$ (150,000)	pushed to future year
Parks - Volunteer Field Improvement	\$ -	\$ 800,000	\$ -	\$ (800,000)	pushed to future year
Parks - Washington Park Campground Improvements	\$ -	\$ 50,000	\$ -	\$ (50,000)	pushed to future year
Parks - Guemes Channel Trail EIS	\$ 400,000	\$ -	\$ -	\$ -	no change
Parks - Cap Sante Eastside Summit Trail Improvement	\$ 10,000	\$ -	\$ -	\$ -	no change
Parks - Cap Sante Lookout Improvements	\$ 250,000	\$ -	\$ -	\$ -	no change
Parks - Depot Pavilion Planning	\$ 50,000	\$ -	\$ -	\$ -	no change
Parks - Shannon Point Trail	\$ 50,000	\$ -	\$ -	\$ -	no change
Parks - James Rice Civic Park Improvements	\$ 20,000	\$ -	\$ -	\$ -	no change
Parks - Replace Parks Grandview Cemetery Office	\$ 20,000	\$ -	\$ -	\$ -	no change
Parks - Storvik Park small courts makeover	\$ 100,000	\$ -	\$ -	\$ -	no change
Parks - Trail Improvement Projects	\$ 60,000	\$ -	\$ -	\$ -	no change

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Depot Plaza Expansion	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Heart Lake Shoreline Restoration	\$0	\$150,000	\$500,000	\$450,000	\$0	\$0	\$1,100,000
Little Cranberry Lake Shoreline Improvements	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$40,000
Parks Infrastructure	\$50,000	\$25,000	\$0	\$50,000	\$0	\$50,000	\$175,000
Thompson Trail Trestle Feasibility Project	\$350,000	\$350,000	\$0	\$0	\$0	\$0	\$700,000
Parks - Q'elech'ilhch Park Improvements	\$10,000	\$15,000	\$0	\$0	\$0	\$0	\$25,000
Ship Harbor Wetland Interpretive Trail	\$250,000	\$25,000	\$750,000	\$0	\$0	\$0	\$1,025,000
Pickleball Infrastructure	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Senior Activity Center Improvements	\$55,000	\$60,000	\$0	\$0	\$0	\$0	\$115,000
Storvik Park Sand Volleyball Courts	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Skate Park Restroom and Parking Lot	\$0	\$700,000	\$0	\$0	\$0	\$0	\$700,000
Ace of Hearts Park Improvements	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Guemes Channel Trail EIS	\$0	\$0	\$400,000	\$328,000	\$0	\$3,100,000	\$3,828,000
West Side Park Construction	\$0	\$50,000	\$450,000	\$0	\$0	\$0	\$500,000
Bicycle and Pedestrian Connections	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Storvik Park Field and Lighting Improvements	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
Volunteer Park Field Improvements	\$0	\$0	\$0	\$900,000	\$0	\$0	\$900,000
Shannon Point Trail	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
Pocket Park Construction	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
Senior Activity Center Expansion	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
Washington Park Upper Restroom Repair	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
Parks Trailhead Infrastructure Improvements	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Heart Lake Water Quality	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Parks - Guemes Channel Trail EIS	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Parks - Cap Sante Eastside Summit Trail Improvement	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Parks - Cap Sante Lookout Improvements	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Parks - Depot Pavilion Planning	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Parks - Shannon Point Trail	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Parks - James Rice Civic Park Improvements	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Parks - Replace Parks Grandview Cemetery Office	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Parks - Storvik Park small courts makeover	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Parks - Trail Improvement Projects	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Totals	\$1,695,000	\$1,895,000	\$2,600,000	\$2,803,000	\$960,000	\$3,450,000	\$13,403,000
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes		\$0	\$0	\$0	\$0	\$0	\$0
REET	\$250,000	\$240,000	\$1,550,000	\$975,000	\$100,000	\$50,000	\$3,165,000
Utility Tax		\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees		\$0	\$0	\$50,000	\$0	\$0	\$50,000
Grants	\$400,000	\$770,000	\$950,000	\$1,178,000	\$710,000	\$3,200,000	\$7,208,000
Rates/User Fees		\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$450,000	\$775,000	\$100,000	\$250,000	\$0	\$0	\$1,575,000
Fund Balance/Reserves	\$595,000	\$60,000	\$0	\$350,000	\$150,000	\$200,000	\$1,355,000
Totals	\$1,695,000	\$1,845,000	\$2,600,000	\$2,803,000	\$960,000	\$3,450,000	\$13,353,000

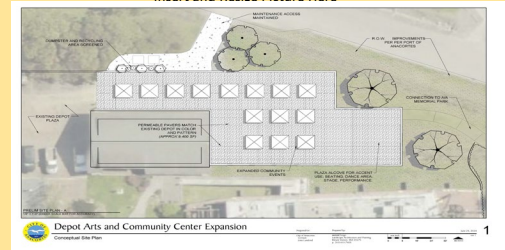


**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here



Project Title:

Depot Plaza Expansion

Location:

611 R Avenue (Depot Arts Community Center)

Description:

The City was recently awarded a grant from Skagit County through their economic development program to extend the depot plaza south of its current location to accommodate Farmer's Market expansion and other community events. The plan is to build the plaza on the east side of the WT Preston and replicate the current depot plaza in style and utility with water and electrical connections.

Justification:

The Anacortes Farmers Market is a proven success. Over 70,000 visitors a year come to the Market to enjoy its 150 vendors. Of those 150 vendors, 107 are from Skagit Valley bringing important produce, agricultural products and crafts to sell. The Market is out growing the current facilities. This is a main driver in our goal to expand. The last time we expanded the plaza for the Market - their operation grew by 43%. This leads to jobs at the Market, more income for Market vendors, more tourist dollars creating jobs in the City. (9 former vendors are now full time storefronts down town)

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

The nature has changed from a planning proposal to the current plaza expansion plan.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$300,000						\$300,000
Totals	\$0	\$300,000	\$0	\$0	\$0	\$0		\$300,000

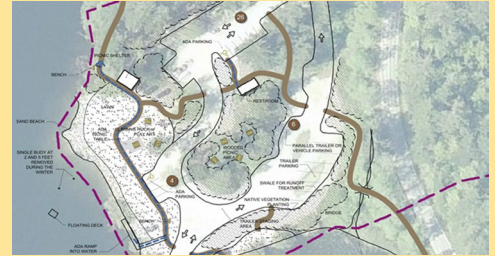
Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET		\$50,000						\$50,000
Utility Tax								\$0
Impact Fees								\$0
Grants		\$250,000						\$250,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$300,000	\$0	\$0	\$0	\$0		\$300,000

ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation



Project Title:

Heart Lake Shoreline Restoration

Location:

Heart Lake Parking Lot

Description:

This improvement has recreational, conservation and transportation elements in its design. Once the path from 41st Street to the forestlands is constructed along "H" Avenue, it will create an important link to the community forest lands. A 2010 Heart Lake master plan was developed to make improvements that would amplify the benefits from this 41st Street connection by improving amenities at Heart Lake. These include a major redesign of the parking lot to better organize the parking and replace gravel with native plantings. A new boat launch, dock and pit toilet system are part of this plan.

Justification:

The City applied for a grant with the Recreation and Conservation Office (RCO) through the Aquatic Lands Enhancement Account (ALEA) and is waiting for the end of the 2025 Legislative session to see if we have funding for this project.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

None

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$150,000	\$500,000	\$450,000				\$1,100,000
Totals	\$0	\$150,000	\$500,000	\$450,000	\$0	\$0		\$1,100,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET			\$100,000	\$100,000				\$200,000
Utility Tax								\$0
Impact Fees								\$0
Grants		\$100,000	\$400,000					\$500,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance		\$50,000		\$350,000				\$400,000
Totals	\$0	\$150,000	\$500,000	\$450,000	\$0	\$0		\$1,100,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Parks Trails Recreation

Project Title:

Little Cranberry Lake Shoreline Improvements

Location:

Anacortes Community Forest Lands

Description:

The project could possibly add a float approximately 60 to 70SF in size and/or a kayak chute to help people launch their vessel without falling. This would be on the west side of shore near the dam. On east side, the shoreline is currently eroded by those seeking access to the water for themselves or their dogs. Staff is interested in replanting approximately 80 liner feet of shoreline. A site could be chosen on this shoreline for a hardened surface, likely made of gravel and wood, to allow a step down into the lake or onto a small dock in the water.

Justification:

This work would address the shoreline degradation occurring at the north end of the lake near the dam and offer better access to the general public and those with restricted mobility.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Potentially adding a platform or small dock on the east shore for access.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$20,000	\$20,000						\$20,000
Totals	\$20,000	\$20,000	\$0	\$0	\$0	\$0		\$20,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET	\$20,000							\$0
Utility Tax								\$0
Impact Fees								\$0
Grants		\$10,000						\$10,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance		\$10,000						\$10,000
Totals	\$20,000	\$20,000	\$0	\$0	\$0	\$0		\$20,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here



Project Title:

Parks Infrastructure

Location:

Washington Park and Various Parks

Description:

We would like to continue improvements in our general parks, the campground and other facilities at Washington Park by improving sidewalks, ventilation at the campground upper restrooms.

Justification:

By working on small projects in a regular fashion through the CFP we have maintained a healthy infrastructure in our parks to better serve our guests. At Washington Park the past several years we used funds to improve our failing water and electrical infrastructure in the campground.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

None

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$50,000	\$25,000		\$50,000		\$50,000		\$125,000
Totals	\$50,000	\$25,000	\$0	\$0	\$0	\$50,000		\$125,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET	\$50,000	\$25,000		\$50,000		\$50,000		\$125,000
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$50,000	\$25,000	\$0	\$50,000	\$0	\$50,000		\$125,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

A grant from the Recreation and Conservation Office was approved for this project in 2020. We have matching funds from the State Department of Natural Resources and the Samish Indian Nation. We are working with various state agencies and the Samish Indian Nation on a feasibility study for the removal and replacement of the trestle and causeway of the Tommy Thompson Trail. The work will start at Weaverling Spit and go east to March Point. The goal is to improve the health of Fidalgo Bay by opening up the tidal flushing capacity to benefit habitat for salmon and marine species beneficial to salmon development.

Justification:

The current trestle and causeway limit the normal tidal flow of Fidalgo Bay potentially limiting eel grass beds and salmon habitat. We are creating a feasibility study to analyze removal of the 700+ creosote piles that are now make up the trestle. We expect that more pilings are buried in the stone causeway. Removal of the creosote and the rip rap that makes up the causeway will take away a source of pollution and open up the bay for better tidal flow to improve habitat for feeder fish and juvenile salmon populations. The goal is to build a trail that is better for the bay, is not flammable, and can withstand projected sea level rise and storm surge.

In Previous CFP?

☒ Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Funding is now in place for the study.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$350,000	\$350,000						\$350,000
Totals	\$350,000	\$350,000	\$0	\$0	\$0	\$0		\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants	\$350,000	\$350,000						\$350,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$350,000	\$350,000	\$0	\$0	\$0	\$0		\$350,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type: Parks Trails Recreation



Project Title: Parks - Q'elech'ilhch Park Improvements

Location: N Avenue and Third Street

Description: This project is a collaboration with the Samish Nation to rename the park and place interpretive signs and continue the renovations. The park is also partially owned by the Port of Anacortes. All parties are collaborating on the renovation but we are currently waiting on the ongoing clean up project that the Port and Department of Ecology are engaged in on site.

Justification: The park is growing in popularity and use and was renamed Q'elech'ilhch Park (translated to Ironwoods) after the Samish village on Guemes and Fidalgo Island in this vicinity

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP: none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$10,000	\$15,000						\$15,000
Totals	\$10,000	\$15,000	\$0	\$0	\$0	\$0		\$15,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET	\$10,000	\$15,000						\$15,000
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$10,000	\$15,000	\$0	\$0	\$0	\$0		\$15,000

ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type: Parks Trails Recreation



Please limit responses to size of box

Project Title: Ship Harbor Wetland Interpretive Trail

Location: Ship Harbor

Description: The SHIP trail was recently damaged in December 2022 during the King Tides when a 100+ foot section was undermined by the tide. We have started planning for the repair of this section of trail. We are working with an engineering firm, biologist and permitting agencies to prepare designs for the repair and possible connection to the Washington State Ferry Terminal.

Justification: We expect that due to the complexity of the project and the ecological benefits of repairing a trail to protect the new wetlands, this should be eligible for grant opportunities. Our goal is to get the project to 15% development drawings so we can pursue funding for additional construction drawings and grant application.

In Previous CFP? ☒ Yes Click on box/click on arrow to select

If yes, nature of Change from Previous CFP: Additional elements have added to prepare for grant applications

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$250,000	\$25,000	\$750,000					\$775,000
Totals	\$250,000	\$25,000	\$750,000	\$0	\$0	\$0		\$775,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET	\$250,000	\$25,000	\$300,000					\$325,000
Utility Tax								\$0
Impact Fees								\$0
Grants			\$450,000					\$450,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$250,000	\$25,000	\$750,000	\$0	\$0	\$0		\$775,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Click on box/click on arrow to select

*Please limit responses to size of box*

Project Title:

Pickleball Infrastructure

Location:

TBD

Description:

The City is looking for alternative locations to build or improve pickleball courts for public use. We will examine our own public spaces and

Justification:

The community has identified the need for additional public pickleball courts to add capacity and provide more opportunities besides Clearidge Courts.

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$100,000						\$100,000
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0		\$100,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET		\$75,000						\$75,000
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions		\$25,000						\$25,000
Fund Balance								\$0
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0		\$100,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Click on box/click on arrow to select

*Please limit responses to size of box*

Project Title:

Senior Activity Center Improvements

Location:

Senior Activity Center

Description:

Re-organizing rooms to consolidate office space and provide new spaces for classes and activities

Justification:

The Center daily usage is growing, but the building foot print is not. We are considering moving staff from their current office and using this space for a classroom. New office space in the building could be found by realigning existing rooms.

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

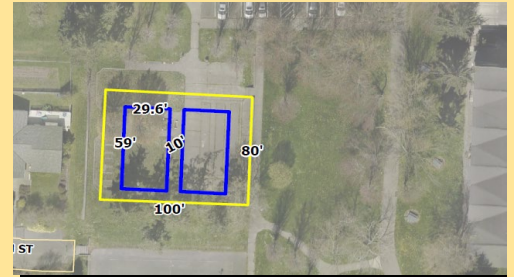
Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year	\$55,000	\$60,000						\$60,000
Totals	\$55,000	\$60,000	\$0	\$0	\$0	\$0		\$60,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants	\$55,000	\$60,000						\$60,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$55,000	\$60,000	\$0	\$0	\$0	\$0		\$60,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type: Parks Trails Recreation



Please limit responses to size of box

Project Title: Storvik Park Sand Volleyball Courts

Location: Storvik Park

Description:

The small courts area in the NW corner of Storvik Park is slated to be repaired and replaced with sand volleyball courts. This need was identified at a community meeting and subsequently reviewed by the Parks and Recreation Advisory Commission.

Justification:

The City lacks outdoor volleyball and sand volleyball in particular in its current infrastructure. This facility has been requested by user groups and Storvik Park has existing infrastructure to support this use.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

This was not completed in 2024 as originally intended because the user group defined the need as 2 courts instead of 1.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$100,000						\$100,000
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0		\$100,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET		\$50,000						\$50,000
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions		\$50,000						\$50,000
Fund Balance								\$0
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0		\$100,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type: Parks Trails Recreation



Please limit responses to size of box

Project Title: Skate Park Restroom and Parking Lot

Location: Ben Root Skate Park

Description: The Ben Root Skate Park was recently rebuilt featuring a pump track thanks to the generosity of community members and organizations. The facility lacks adequate parking and a new restroom.

Justification: The city is in discussions with an adjacent developer to remove the existing Thompson Trail parking and restroom and rebuild it on site of the newly improved skate park to better serve the needs of those users.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

This addition would complete the skate park improvement project. The initial stage of rebuilding the skate park was completed in 2024.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$700,000						\$700,000
Totals	\$0	\$700,000	\$0	\$0	\$0	\$0		\$700,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions		\$700,000						\$700,000
Fund Balance								\$0
Totals	\$0	\$700,000	\$0	\$0	\$0	\$0		\$700,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here



Project Title:

Ace of Hearts Park Improvements

Location:

Ace of Hearts Park

Description:

The park was built in approximately 2011, adding a new dog park and athletic field to our inventory. At that time we did not have the funds to complete all the items the parks needs to serve the community. These include a concrete pathways, a restroom, covered dugouts and bleachers. We would also like to pave the access road and parking. We are looking for funding to complete various pieces of this list.

Justification:

As Anacortes continues to grow we are seeing increasing use of our parks. Our own recreational leagues are growing and using more spaces for practices, especially during soccer season. Other leagues run by local athletic non-profits use these fields as well. Completing the park is an important element in our goal to provide adequate recreational facilities for our growing community.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

None

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$500,000				\$500,000
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET			\$400,000				\$400,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions			\$100,000				\$100,000
Fund Balance							\$0
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here



Project Title:

Guemes Channel Trail EIS

Location:

Guemes Channel Trail

Description:

The plan is to conduct Environmental Impact Statement for Guemes Channel Trail that will address the plan and alternatives. Design and construct a bicycle and pedestrian trail: Phase II - Ferry Terminal Road to Edwards Way Phase III - Ferry Terminal Road to Washington Park Phase VI - Hartford Ave. vicinity to 6th St. vicinity.

Justification:

The Comprehensive Plan and Shoreline Master Program direct extending the Guemes Channel Trail to enhance physical and visual access to the water and to provide a nonmotorized connection between Washington Park and the Tommy Thompson trail.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

None

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year			\$400,000	\$328,000		\$3,100,000		\$3,828,000
Totals	\$0	\$0	\$400,000	\$328,000	\$0	\$3,100,000		\$3,828,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET			\$400,000					\$400,000
Utility Tax								\$0
Impact Fees								\$0
Grants				\$328,000		\$3,100,000		\$3,428,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$400,000	\$328,000	\$0	\$3,100,000		\$3,828,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type: Parks Trails Recreation



Please limit responses to size of box

Project Title: West Side Park Construction

Location: West 6th and Minneasota

Description: Our goal is to add another west end neighborhood park that will provide this section of town with a neighborhood playground. It will be limited by the size of the lot identified at West 6th Street and Minnesota Avenue for the park location. Tursi Park is similar to what could be designed here. We hold neighborhood meetings and design what could fit here with help of the community's input.

Justification: The west streets have limited parks and playgrounds within walking and biking distance given the increasing density of this neighborhood. The Community Forest Lands do offer recreational opportunities, but they lack the playgrounds and other amenities found in a more traditional park

In Previous CFP? ☒ Yes Click on box/click on arrow to select

If yes, nature of Change from Previous CFP: ** Updating 2025 with \$50k as requested. 2025 efforts will be on design and feasibility. Following design and feasibility, the team will explore funding options based on solidified scope of work.

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year		\$50,000	\$450,000					\$500,000
Totals	\$0	\$50,000	\$450,000	\$0	\$0	\$0		\$500,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET			\$350,000					\$350,000
Utility Tax								\$0
Impact Fees								\$0
Grants			\$100,000					\$100,000
Rates/User Fees								\$0
Contributions		\$50,000						\$50,000
Fund Balance								\$0
Totals	\$0	\$50,000	\$450,000	\$0	\$0	\$0		\$500,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here



Project Title:

Bicycle and Pedestrian Connections

Location:

Various

Description:

These elements include improvement to sidewalks at the trail heads, amenities, signage and pedestrian crossings.

Justification:

We added this element to our impact fees and comprehensive plan because of the increase use of non motorized travel to reach our parks in trails. Our goal is to improve the infrastructure to accommodate the needs of our users to safely access and use our parks and trails.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

None

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year				\$50,000				\$50,000
Totals	\$0	\$0	\$0	\$50,000	\$0	\$0		\$50,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees				\$50,000				\$50,000
Grants								\$0
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$50,000	\$0	\$0		\$50,000

ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type: Parks Trails Recreation



Please limit responses to size of box

Project Title: Storvik Park Field and Lighting Improvements

Location: Storvik Park

Description: Replace field lighting, up grade field with new drainage system, improved surface, replace backstop and field amenities.

Justification: Storvik Park celebrated its 50-year anniversary in 2023 and the playfield, lighting and backstop are in need of repair to accommodate increased growth in Anacortes and more use of the park. We are also holding more events at the park that require better access to utilities. We are considering LED lighting at the field, access to power at each pole, a new backstop, dugouts and field drainage improvements.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP: none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year				\$1,000,000				\$1,000,000
Totals	\$0	\$0	\$0	\$1,000,000	\$0	\$0		\$1,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET				\$400,000				\$400,000
Utility Tax								\$0
Impact Fees								\$0
Grants				\$600,000				\$600,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$1,000,000	\$0	\$0		\$1,000,000

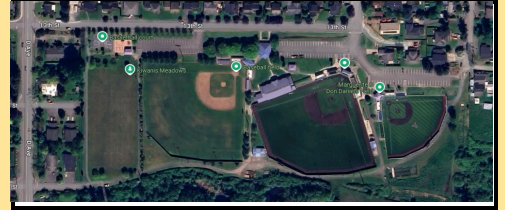


**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here

*Please limit responses to size of box*

Project Title:

Volunteer Park Field Improvements

Location:

Volunteer Park

Description:

The returfing of Volunteer Field with synthetic turf extends the use of the area throughout the year and provides opportunities for other groups to use them. This field already has lighting so turf improvements would improve usability for various community groups and leagues.

Justification:

The City has worked with private donors to improve our facilities at Volunteer Park over the last 20 years. Recently we were able to place synthetic turf on Alton Daniels Field and returf the Marguerite and Don Daniels Field. These are primarily used for baseball and fastpitch but we are increasingly using them for soccer practices and other activities because they have lights and all weather surfaces. We now have the opportunity to change out Volunteer Field from grass to synthetic turf which would allow us to use this field for more activities and practices that benefit baseball, soccer, lacrosse and potentially softball. The donor is asking for public and other private funds to contribute to the identified donated funds

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year				\$900,000				\$900,000
Totals	\$0	\$0	\$0	\$900,000	\$0	\$0		\$900,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET				\$400,000				\$400,000
Utility Tax								\$0
Impact Fees								\$0
Grants				\$250,000				\$250,000
Rates/User Fees								\$0
Contributions				\$250,000				\$250,000
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$900,000	\$0	\$0		\$900,000

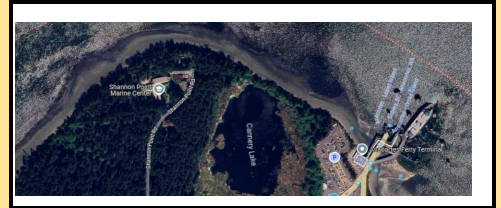


**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation

Insert and Resize Picture Here

*Please limit responses to size of box*

Project Title:

Shannon Point Trail

Location:

Shannon Point

Description:

Provide a neighborhood access trail across Shannon Point to Washington Park. The trail could be a dirt or single track trail.

Justification:

This would be a useful recreational amenity for the west side neighborhoods.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year				\$25,000				\$25,000
Totals	\$0	\$0	\$0	\$25,000	\$0	\$0		\$25,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET				\$25,000				\$25,000
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$25,000	\$0	\$0		\$25,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**



Facility Type: Parks Trails Recreation

Project Title: Pocket Park Construction

Location: Commercial Avenue Corridor

Description: The addition of Pickett Pocket Park near Commercial Avenue and 22nd Street has turned out to be an important neighborhood and community park that was especially used during the COVID shutdowns as an outdoor gathering place. We are encouraged to look for additional opportunities along Commercial Avenue for public open spaces.

Justification: A new pocket park in the downtown corridor would provide added green space downtown.

In Previous CFP? ☒ Yes Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year					\$150,000			\$150,000
Totals	\$0	\$0	\$0	\$0	\$150,000	\$0		\$150,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET					\$100,000			\$100,000
Utility Tax								\$0
Impact Fees								\$0
Grants					\$50,000			\$50,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$0	\$150,000	\$0		\$150,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**



Facility Type: Parks Trails Recreation

Please limit responses to size of box

Project Title: Senior Activity Center Expansion

Location: Anacortes Senior Activity Center

Description: The Senior Activity Center is exceeding pre-pandemic daily use numbers. To accommodate this growth and prepare for future participants we are planning to expand the dining room to the east over the existing patio area. We estimate this will expand the center by approximately 600sf. Architectural and engineering services will be needed to begin this process.

Justification: We would do this work in partnership with the Senior Activity Center Foundation. This would accomodate the need for more class room space.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year					\$600,000			\$600,000
Totals	\$0	\$0	\$0	\$0	\$600,000	\$0		\$600,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants					\$600,000			\$600,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$0	\$600,000	\$0		\$600,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Parks Trails Recreation

*Please limit responses to size of box*

Project Title:

Washington Park Upper Restroom Repair

Location:

Washington Park Upper Restroom Repair

Description:

The upper campground restrooms at Washington Park lack a decent HVAC system to heat the building and remove excess moisture.

Justification:

This will improve the facility for campers and extend the life of the facility.

In Previous CFP?

No

Click on box/click on arrow to select

If yes, nature of
 Change from
 Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year					\$150,000			\$150,000
Totals	\$0	\$0	\$0	\$0	\$150,000	\$0		\$150,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants								\$0
Rates/User Fees								\$0
Contributions								\$0
Fund Balance					\$150,000			\$150,000
Totals	\$0	\$0	\$0	\$0	\$150,000	\$0		\$150,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**



Facility Type: Parks Trails Recreation

Please limit responses to size of box

Project Title: Parks Trailhead Infrastructure Improvements

Location: Various Trailheads Throughout our Parks System

Description: Parks and Recreation will take advantage of grant opportunities and donations to improve and repair trails in our parks system. These include paved roads and pathways such as the Thompson Trail, Rotary Park, the Loop Road, and other minor trails and pathways in our system.

Justification: This will improve our trail systems and better connect our pedestrian and bicycle trail to other city infrastructure.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP: none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year					\$60,000			\$60,000
Totals	\$0	\$0	\$0	\$0	\$60,000	\$0		\$60,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants					\$60,000			\$60,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance								\$0
Totals	\$0	\$0	\$0	\$0	\$60,000	\$0		\$60,000



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Parks Trails Recreation



Please limit responses to size of box

Project Title:

Heart Lake Water Quality

Location:

Heart Lake Water Quality

Description:

Continued management of the water quality at Heart Lake including milfoil and algae treatments.

Justification:

This should be done as aquatic survey and lake testing dictates. Aquatic weed and algae treatment at the lake will need continued attention and treatment to preserve existing habitat and recreation opportunities. Eliminating or broadly reducing blooms of toxic cyanobacteria will benefit public health.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

none

Projected Costs:	2024	2025	2026	2027	2028	2029		Total
Costs by year						\$300,000		\$300,000
Totals	\$0	\$0	\$0	\$0	\$0	\$300,000		\$300,000

Funding Sources:	2024	2025	2026	2027	2028	2029		Total
Taxes								\$0
REET								\$0
Utility Tax								\$0
Impact Fees								\$0
Grants						\$100,000		\$100,000
Rates/User Fees								\$0
Contributions								\$0
Fund Balance						\$200,000		\$200,000
Totals	\$0	\$0	\$0	\$0	\$0	\$300,000		\$300,000

PW-Ops

	2024	2025	Amended 2025	2025 Change
Total	\$ 790,000	\$ 870,000	\$ 830,000	\$ (40,000)

Total Funding	\$ 790,000	\$ 870,000	\$ 830,000
Funding Source			
Taxes			\$ -
Reet	\$ 515,000	\$ 605,000	\$ 565,000
Utility Tax			\$ -
Impact Fees			\$ -
Grants			\$ -
Rates/User Fees	\$ 75,000	\$ 180,000	\$ 180,000
Contributions			\$ -
Fund Balance/Reserves	\$ 200,000	\$ 85,000	\$ 85,000

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
PW - Ops - Facilities Vehicle	\$ -	\$ 70,000	\$ 85,000	\$ 15,000	see project data sheet
PW - Facilities City Facility Maintenance Repairs	\$ -	\$ -	\$ 250,000	\$ 250,000	see project data sheet
PW - Facilities library A/C Air Handler	\$ -	\$ -	\$ 75,000	\$ 75,000	see project data sheet
PW - City Facility Condition Assessment	\$ -	\$ 100,000	\$ 80,000	\$ (20,000)	see project data sheet
PW - Facilities PD/Court HVAC Rebuild/Replace	\$ -	\$ -	\$ 160,000	\$ 160,000	see project data sheet
PW - Facilities PD Server Room A/C	\$ -	\$ -	\$ 30,000	\$ 30,000	see project data sheet
PW - Wastewater Plant: Re-Roof The Solids Handling Building	\$ -	\$ -	\$ 40,000	\$ 40,000	see project data sheet
PW - Wastewater Plant: Re-Roof The WWTP Secondary Building	\$ -	\$ -	\$ 50,000	\$ 50,000	see project data sheet
PW - Wastewater Plant: Re-Roof The WWTP Head Works Building	\$ -	\$ -	\$ 30,000	\$ 30,000	see project data sheet
PW - City Hall Seagull Mitigation	\$ -	\$ -	\$ 30,000	\$ 30,000	see project data sheet
PW - Fleet - City Hall Pool Car	\$ -	\$ 50,000	\$ -	\$ (50,000)	moved to future year
Gen Gov - Fac - ASAC Window Replacement	\$ 25,000	\$ 25,000	\$ -	\$ (25,000)	moved to future year
PW - Fleet - Ops Pool Car/admin vehicle	\$ -	\$ 50,000	\$ -	\$ (50,000)	no longer in plan
PW - OPS - 100 kW Solar Array on Maintenance Facility	\$ -	\$ 150,000	\$ -	\$ (150,000)	no longer in plan
Gen Gov - Fac - Police/Court Department Exterior Paint	\$ -	\$ 75,000	\$ -	\$ (75,000)	no longer in plan
Gen Gov - Fac - ASAC Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - City Hall Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - Fire Dept. Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - Library Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - Museum Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - Parks Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - Police Dept/Court Emergent Facility Maintenance Repairs	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)	no longer in plan combined with "City Facility Maint. Repairs
Gen Gov - Fac - ASAC Additional HVAC system	\$ 40,000	\$ -	\$ -	\$ -	no change
PW - Ops - Operations Upper Parking lot pavement/reconfigure	\$ 150,000	\$ -	\$ -	\$ -	no change
PW - Ops - Ops Facility Expansion/Master Plan	\$ 50,000	\$ -	\$ -	\$ -	no change
PW - Ops - Sewer/Storm/Street Maintenance truck addition	\$ 75,000	\$ -	\$ -	\$ -	no change
Gen Gov - Fac - Police/Court HVAC Rebuild/Replace	\$ 100,000	\$ -	\$ -	\$ -	no change

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Facilities- Maintenance Vehicle	\$0	\$85,000	\$0	\$85,000	\$0	\$0	\$170,000
Facilities - City Facility Maintenance Repairs	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Facilities - Library A/C Air Handler	\$0	\$75,000	\$0	\$400,000	\$0	\$0	\$475,000
City Facility Condition Assessment	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Facilities- Police/Court HVAC Rebuild/Replace	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Facilities- PD Server Room A/C	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Wastewater- Plant: Re-Roof The Solids Handling Building	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Wastewater- Plant: Re-Roof The WWTP Secondary Building	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Wastewater- Plant: Re-Roof The WWTP Head Works Building	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
City Hall Seagull Mitigation	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Facilities - ASAC Window Replacement	\$25,000	\$0	\$20,000	\$0	\$0	\$0	\$45,000
Facilities - ASAC Generator Connection MTS	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Facilities - City Fleet EV Charging Infrastructure	\$0	\$0	\$50,000	\$125,000	\$200,000	\$0	\$375,000
Facilities - City Hall Elevator Replacement	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Facilities- City Hall 3rd Floor Carpet Replacement	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000
Facilities - Fire Department Elevator Replacement	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000
Facilities - Fire Station #1 Kitchen Remodel	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Facilities - Maritime Heritage Museum Roof Replacement	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Facilities - Police/Court Department Exterior Paint	\$0	\$0	\$75,000	\$0	\$0	\$0	\$75,000
PW- Fleet-Maintenance Truck	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
PW- Fleet- City Hall Pool Car	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
PW- Ops- Operations/ASD Facility Repave East Half	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000
PW - Ops- Ops Security System Replacement/Expansion	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
PW - Solid Waste - New Dumpster Hauling/Delivery Truck	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Street- Paint Striping Truck 50%	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
IT- Additional staff vehicle	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Fiber- New Bucket truck	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Gen Gov - Fac - ASAC Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - City Hall Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - Fire Dept. Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - Library Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - Museum Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - Parks Emergent Facility Maintenance Repairs	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - Police Dept/Court Emergent Facility Maintenance	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Gen Gov - Fac - ASAC Additional HVAC system	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
PW - Ops - Operations Upper Parking lot pavement/reconfigure	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
PW - Ops - Ops Facility Expansion/Master Plan	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
PW - Ops - Sewer/Storm/Street Maintenance truck addition	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Gen Gov - Fac - Police/Court HVAC Rebuild/Replace	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Totals	\$790,000	\$830,000	\$1,150,000	\$1,760,000	\$910,000	\$600,000	\$6,040,000
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	0
REET	\$515,000	\$565,000	\$400,000	\$1,400,000	\$250,000	\$350,000	3,480,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$75,000	\$180,000	\$0	\$150,000	\$0	\$0	405,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance/Reserves	\$200,000	\$85,000	\$750,000	\$210,000	\$660,000	\$250,000	2,155,000
Totals	\$790,000	\$830,000	\$1,150,000	\$1,760,000	\$910,000	\$600,000	\$6,040,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:


Please limit responses to size of box

 Project Title:

 Location:

Description:

The Facilities dept currently has 4 employees and 4 trucks. 2 of those trucks are trucks that were retained from other departments surplus in an effort to have something for our employees to drive when the department grew. Because of that 2 of the departments vehicles are not in the replacement program and not eligible for replacement funding. The retained units were replaced in 2017 and 2022 both trucks are 22 years old. they served there temporary purpose but it is time to Purchase new vehicles that will be in the replacement program. In an effort to provide employees vehicles to effectively do their job as well as travel and attend trainings we need to maintain a quality fleet of vehicles and insure that they are available. All 4 units are used on a daily basis.

Justification:

will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus one vehicle for each purchased.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$85,000	\$0	\$85,000	\$0	\$0	\$170,000
Totals	\$0	\$85,000	\$0	\$85,000	\$0	\$0	\$170,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance		\$85,000		\$85,000			\$170,000
Totals	\$0	\$85,000	\$0	\$85,000	\$0	\$0	\$170,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

General Government

Insert and Resize Picture Here

Project Title: Facilities - City Facility Maintenance Repairs

Location: All City Facilities

Description:

It is important that the City stay on top of on going repairs in order to keep our building's safe and working properly in an effort to give our patrons a safe and welcoming visit and to provide a safe and productive place for employees.

This CFP item provides Reet funds for our many on-call service contracts we use each year. included but not limited to: Janitorial, door hardware repair, hvac maintenance/repair and inspection, electrical repair and more.

Justification:

Having an annual budget for general and emergent repairs in the CFP enables us to use REET funds to properly maintain our facilities. As facilities age and wear, equipment replacement, paint, flooring and roofing needs have to be addressed to maintain the integrity of the City's buildings, extend their useful life, and ensure continued efficiency.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

No change

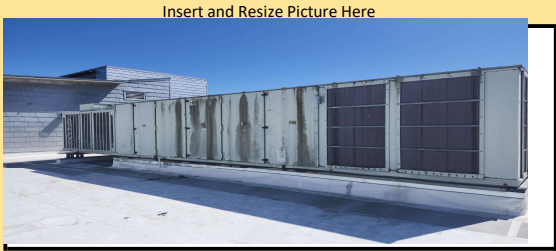
Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Totals	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

Funding Sources:	2025	2025	2026	2027	2028	2030	Total
Taxes							\$0
REET	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$75,000		\$400,000			\$475,000
Totals	\$0	\$75,000	\$0	\$400,000	\$0	\$0	\$475,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$75,000		\$400,000			\$475,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$75,000	\$0	\$400,000	\$0	\$0	\$475,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description:

For budgeting/CFP purposes we should have a comprehensive facilities condition assessment and masterplan for all facilities (about 30), which should cover condition and maintenance needs for each facility for the next 10 years, and planning for the use and needs of them for 20 years. We would also get an idea on how to make our facilities more efficient and reduce energy costs. This would allow us to budget accordingly to keep our facilities in the best possible condition we can in effort to reduce long-term costs of emergent repairs. As well as decide when to surplus, replace or purchase new

Justification:

This is a long over due item that we are hopeful will help us more accurately budget future CFP's

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Increased cost and updated timeline. Due to a facilities vacancy on 2024 this project was not able to be started.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$80,000		\$0			\$80,000
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$20,000					\$20,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$60,000					\$60,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

Description:

As of July 2023 the outdoor unit which supplies the entire building is operating on 1 of its 2 circuits. currently waiting on quote for replacement verses retrofit. Current bid from Blythe is \$133k plus tax and electrical.

Justification:

 The current HVAC system is nearing 30 years old and in need of replacement.
Access to parts for system becoming harder. Currently half the system is down, to bring it back would cost 40k plus.

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$160,000					\$160,000
Totals	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000

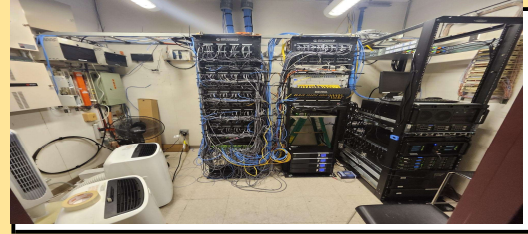
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$160,000					\$160,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$30,000					\$30,000
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$30,000					\$30,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

This is the original roof installed in 1992 and is in fair condition and will need replaced in 2025. It will be replaced with a 50-Mil Duro Last PVC single ply roof membrane system.

Justification:

It will need replaced in order to protect the building and the interior from water damage.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$40,000					\$40,000
Totals	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$40,000					\$40,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

This is the original roof installed in 1992 and is fair to poor condition and will need replacing. It will be replaced with a 50-Mil Duro Last PVC single ply roof membrane system.

Justification:

Roof is in poor condition and needs replacing.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$50,000					\$50,000
Totals	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$50,000					\$50,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$30,000					\$30,000
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$30,000					\$30,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$30,000					\$30,000
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$30,000					\$30,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance						\$0	\$0
Totals	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

At the Anacortes Senior Activity Center some of the windows are cracked, seals are bad, and some windows are just generally damaged.

Justification:

This is the second year of a 2 year project to replace the windows at the ASAC to improve the functionality and appearance of the windows and the center. These new windows will meet current codes and should help with the climate control of the building as well.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$25,000		\$20,000				\$45,000
Totals	\$25,000	\$0	\$20,000	\$0	\$0	\$0	\$45,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET	\$25,000		\$20,000	\$0	\$0	\$0	\$45,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$25,000	\$0	\$20,000	\$0	\$0	\$0	\$45,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$50,000			\$50,000
Totals	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET			\$0	\$50,000			\$50,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

The state of WA has signed the Clean Cars bill into law banning the sales of new Internal combustion engines in 2030. We are essentially 5 model years away from only being able to buy EV's for any non emergency automotive vehicle. We need to consider starting to plan charging station infrastructure for City Owned vehicles at various facilities where we park our City Fleet. This will be an extensive investment in City infrastructure. Especially at some facilities that don't have the space or electrical load capacity.

Justification:

This may be one of the best examples of needing to determine which comes first, the demand or the infrastructure. We can't convert to electrified vehicles before we have a place to charge them. The infrastructure takes a lot of time, work and money to get installed. Timing of when and how to do this needs to be considered. The City currently has 3 non-public chargers and 4 EV's/ Plug in hybrids. City Hall has 6 public chargers that can be changed to Internal use as required for our fleet. We will need to determine the overnight parking location and quantity of fleet vehicle at each City owned facility.

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$50,000	\$125,000	\$200,000		\$375,000
Totals	\$0	\$0	\$50,000	\$125,000	\$200,000	\$0	\$375,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance		\$0	\$50,000	\$125,000	\$200,000		\$375,000
Totals	\$0	\$0	\$50,000	\$125,000	\$200,000	\$0	\$375,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

The City Hall elevator is long overdue for upgrade. The hydraulic portion has been upgraded but the control panel, the elevator and various components have not.

Justification:

This is a public building and needs to have ADA accessibility. To ensure that we have a reliable elevator, we need to look at updating other components of the elevator.

In Previous CFP? Click on box/click on arrow to select

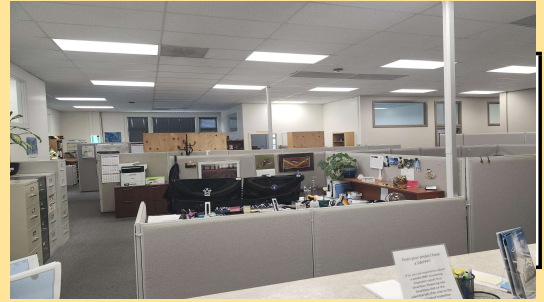
If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$350,000			\$350,000
Totals	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET				\$350,000			\$350,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$35,000				\$35,000
Totals	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET			\$35,000				\$35,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

The elevator in the Fire station is inoperable and has been taken out of service by L&I, it needs a complete replacement/modernization. The existing elevator type is one of only 2 in the state of WA and they are both in Anacortes. The manufacturer is no longer in business and parts are no longer available. We can decommission it by L&I standards for \$19,000.

Justification:

Facilities needs direction on if we are going to modernize the current elevator or to decommission the current one. If we do nothing we may start to incur fines from L&I

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$350,000			\$350,000
Totals	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET				\$350,000			\$350,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$350,000	\$0	\$0	\$350,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$20,000				\$20,000
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET			\$20,000				\$20,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year						\$100,000	\$100,000
Totals	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

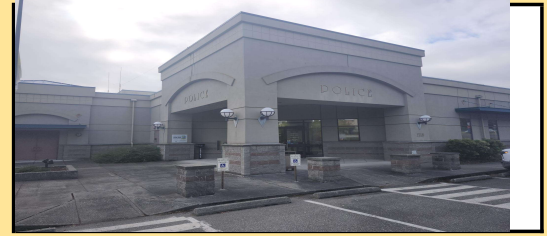
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET						\$100,000	\$100,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

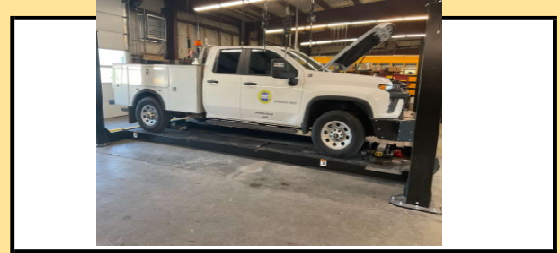
Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$75,000				\$75,000
Totals	\$0	\$0	\$75,000	\$0	\$0	\$0	\$75,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET			\$75,000				\$75,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$75,000	\$0	\$0	\$0	\$75,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Please limit responses to size of box

Project Title:

Location:

Description:

Fleet Services currently has 2 vehicles and 4 employees. 1 of their vehicles was previously replaced and retained from surplus to support the growth of the department so it is not in the replacement program and not eligible for replacement funds. The retained unit was originally replaced in 2020 and worked well as a temporary solution. In an effort to provide employees vehicles to effectively do their job as well as travel and attend trainings we need to maintain a quality fleet of vehicles and insure that they are available. The new vehicle will be placed into the replacement fund for future replacement.

Justification:

It is recommended that we plan to purchase a new fleet maintenance truck to insure we have vehicles available to staff for emergency road calls and other fleet repair needs. The new vehicle will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus the previously retained vehicle.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Totals	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$100,000				\$100,000
Totals	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description: City Hall currently has 3 pool vehicles 2 of which are in the replacement program the 3rd is a vehicle that was replaced then retained because we have grown and have an increased need for pool vehicles. The retained unit was replaced in 2020. In an effort to provide employees vehicles to effectively do their job as well as travel and attend trainings we need to maintain a quality fleet of pool vehicles and insure that they are available. All 3 units are commonly in use and we are short pool vehicles which requires employees either use a truck or vehicle that is larger than needed or a personal vehicle.

Justification: It is recommended that we plan to purchase a new pool vehicle to insure we have vehicles available to staff. The new vehicle will be put into the replacement program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available. This will not increase the fleet size because we will surplus the previously retained vehicle.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$50,000				\$50,000
Totals	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$50,000				\$50,000
Totals	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:


Please limit responses to size of box

Project Title:

Location:

Description:

This pavement is poor. There has been trips and falls by ASD employees who often walk it in the early morning and at night in the dark. The West half was done about 10 years ago. Public works did pave the main thruways in 2022 helping to push this project out before the rest of the area needs repaving. We will want to consider future use of this space as well as the need for City Heavy Duty EV charging infrastructure install before this project is completed.

Justification:

The East half of ASD/Ops Facility needs repaving in the future. the immediate need has been remedied. this should play in to the strategic plan of the Ops facility reconfiguration.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year					\$400,000		\$400,000
Totals	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance					\$400,000		\$400,000
Totals	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Insert and Resize Picture Here

Facility Type:



Please limit responses to size of box

Project Title:

Location:

Description:

The Ops Facility currently houses the following City departments and all of their associated equipment supplies and offices:

- Streets
- Storm/Sewer conveyance
- Solid Waste
- Facilities
- Fleet
- Fiber
- Water Distribution
- Parks
- Police impound

In addition Ops is the storage location to the Anacortes, Lopez Island and Orcas Island School bus parking.

The facility and the over 75 daily users is and always has been a difficult site to secure .

We continue to grow and need to be proactive at protecting our assets. We need to evaluate our security system and upgrade to current technology and a system that is reliable and operational. We have had at times issues getting the gate open to even get into the facility, this causes issues for city services as well as School bus routes.

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$250,000				\$250,000
Totals	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000

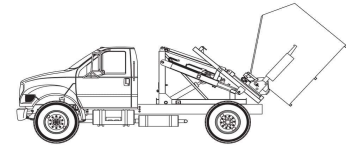
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$250,000				\$250,000
Totals	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

Description:

Solid Waste has 1 dumpster/container/tote hauling truck. The current truck was built by repurposing an old ambulance after it was life-cycled out of service therefore it has no replacement funds associated. This repurposed unit has worked great but we need to plan to purchase a new truck so that we can ensure reliability as we have no back up for this part of the operation.

Justification:

program to accrue future replacement value. As with all new vehicles purchased we will aim to right size the vehicle to the tasks to be performed as well as seek electric vehicles when appropriate and available.

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$150,000			\$150,000
Totals	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees				\$150,000			\$150,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

Description: The Street Department has a 12 year old Custom built in-house road stripping utility vehicle that has served its purposed and is due for replacment. It is in the replacment schedule for funding this year but was built at such a low value we have not recouped enough in the replacement fund to buy a full size painting truck that we need. We will need to make up the remainging cost of a new machine.

Justification: In an effort to provide clean, clear and straight road stripping we would like to purchase a full painting truck like we have never had. ER fund will fund part of the truck but does not have enough to fund the full purchase.

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$300,000				\$300,000
Totals	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$300,000				\$300,000
Totals	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

Description:

The IT department has 7 employees and currently has 3 vehicles. 2 of their vehicles are in the replacement program but due to departmental growth in the past 1 vehicle was retained from surplus in order to provide staff a vehicle to drive. The retained vehicle has no replacement funds set side for it. In order to provide the IT department a reliable vehicle to drive and enough vehicles for them to dispatch around the City to take care of emergent IT needs we need to procure a new vehicle that will be put into the ER replacement fund fo future replacement

Justification:

In effort to provide the IT department enough reliable vehicles to effectively serve the City it is important to purchase new vehicle that can be put into the replacement system. This will not increase the fleet size as we will surplus the previously retained vehicle.

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year					\$60,000		\$60,000
Totals	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance					\$60,000		\$60,000
Totals	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

Description:

This is a new bucket truck that will be used in the installation, maintenance and repair of Access Fiber.

Justification:

Currently the City owns 1 bucket truck that was purchased used in a rush when Fiber was just starting out. It currently serves the Fiber, parks, PW and othe departments in the City. Its is commonly in use when needed by another department. Fiber needs a dedicated truck that is available for emergency repairs as well as being able to depend on a backup of the current truck in order to keep the Fiber network repair going durring outages. becaues the current truck was bought used it will not capture enough replacement funds in time to fund a full replacement purchasse.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year						\$250,000	\$250,000
Totals	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance						\$250,000	\$250,000
Totals	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000

Storm

	2024	2025	Amended 2025	2025 Change
Total	\$ 530,000	\$ 591,000	\$ 731,000	\$ 140,000

Total Funding	\$ 530,000	\$ 591,000	\$ 731,000
Funding Source			
Taxes			
Reet			
Utility Tax			
Impact Fees			
Grants			
Rates/User Fees	\$ 530,000	\$ 591,000	\$ 731,000
Contributions			
Fund Balance/Reserves			

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Storm - Storm System Restoration and Upgrades	\$ 220,000	\$ 231,000	\$ 231,000	\$ -	see project data sheet
Storm - Fidalgo Bay Road Flood Mitigation	\$ -	\$ -	\$ 250,000	\$ 250,000	see project data sheet
Storm - MJB Hard pipe and outfall	\$ -	\$ -	\$ 250,000	\$ 250,000	see project data sheet
Storm - F4 Basin Capacity Improvements - R Ave Vicinity	\$ 50,000	\$ 310,000	\$ -	\$ (310,000)	moved to future year
Storm - Outfall Evaluation and Rehabilitations	\$ -	\$ 50,000	\$ -	\$ (50,000)	moved to future year
Storm - Inspection Vehicle	\$ 60,000	\$ -	\$ -	\$ -	no change
Storm - Stormwater Comprehensive Plan Update	\$ 200,000	\$ -	\$ -	\$ -	no change

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Ace of Heart Creek Rotary Park Stream Restoration	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
F4 Basin Capacity Improvements - R Ave Vicinity	0	0	310,000	0	0	0	\$310,000
Outfall Evaluation and Rehabilitations	0	0	50,000	55,000	67,750	81,000	\$253,750
Storm System Restoration and Upgrades	220,000	231,000	200,000	200,000	200,000	200,000	\$1,251,000
St. Marys Drive Culvert Replacement	0	0	0	60,000	0	0	\$60,000
Marion Way Pond Retrofit	0	0	250,000	0	0	0	\$250,000
F4 Sub-Basin Storm Project - O Avenue between 34th	50,000	0	0	0	250,000	0	\$300,000
Fidalgo Bay Road Flood Mitigation	0	250,000	0	0	0	0	\$250,000
MJB Hardpipe and outfall	0	250,000	0	0	0	0	\$250,000
Inspection Vehicle	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Stormwater Comprehensive Plan Update	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Totals	\$530,000	\$731,000	\$810,000	\$565,000	\$517,750	\$281,000	\$3,434,750
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$530,000	\$731,000	\$810,000	\$565,000	\$517,750	\$281,000	\$3,434,750
Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance/Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$530,000	\$731,000	\$810,000	\$565,000	\$517,750	\$281,000	\$3,434,750



ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$220,000	\$231,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,251,000
Totals	\$220,000	\$231,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,251,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$220,000	\$231,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,251,000
Debt							\$0
Fund Balance							\$0
Totals	\$220,000	\$231,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,251,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$250,000					\$250,000
Totals	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$250,000					\$250,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Hard pipe the ditch coming off of O AVE in the easement on MJB. Lowering the outfall to make room for the trail.

Justification:

Lowering the outfall will facilitate the continuation of the trail along the shoreline, eliminating the need for a bridge. Additionally, if the ditch isn't properly piped, city storm crews won't be able to access it for maintenance once MJB develops the site.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$250,000					\$250,000
Totals	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees		\$250,000					\$250,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Daylight Ace of Hearts Creek as it passes through Ace of Hearts Rotary Park and improvement of the adjacent storm pond and wetland area.

Justification:

This project was identified in the 2023 Stormwater Management Action Plan (SMAP) and will be eligible for required credit toward implementation in the next NPDES Permit.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$250,000			\$250,000
Totals	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees				\$250,000			\$250,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$310,000				\$310,000
Totals	\$0	\$0	\$310,000	\$0	\$0	\$0	\$310,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$310,000				\$310,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$310,000	\$0	\$0	\$0	\$310,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$50,000	\$55,000	\$67,750	\$81,000	\$253,750
Totals	\$0	\$0	\$50,000	\$55,000	\$67,750	\$81,000	\$253,750

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$50,000	\$55,000	\$67,750	\$81,000	\$253,750
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$50,000	\$55,000	\$67,750	\$81,000	\$253,750


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$60,000			\$60,000
Totals	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees				\$60,000			\$60,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type: Storm Drain System

Insert and Resize Picture Here



Project Title: Marion Way Pond Retrofit

Location: Marion Way Pond

Description: Replace pond with a modular wetland.

Justification: Pond is failing. Studies found that we have capacity down stream, so this pond can be taken offline. Design is being completed now for a treatment facility for the roadway.

In Previous CFP? No Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$250,000				\$250,000
Totals	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$250,000				\$250,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$50,000				\$250,000		\$300,000
Totals	\$50,000	\$0	\$0	\$0	\$250,000	\$0	\$300,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$50,000				\$250,000		\$300,000
Debt							\$0
Fund Balance							\$0
Totals	\$50,000	\$0	\$0	\$0	\$250,000	\$0	\$300,000

Transportation

	2024	2025	Amended 2025	2025 Change
Total	\$ 8,906,000	\$ 6,144,500	\$ 10,748,000	\$ 4,603,500

Total Funding	\$ 8,906,000	\$ 6,144,500	\$ 10,748,000
Funding Source			
Taxes	\$ 1,235,000	\$ 1,200,000	\$ -
Reet	\$ 921,000	\$ 926,500	\$ 2,432,000
Utility Tax			\$ -
Impact Fees	\$ 257,000		\$ -
Grants	\$ 6,103,000	\$ 4,018,000	\$ 8,316,000
Rates/User Fees			\$ -
Contributions			\$ -
Fund Balance/Reserves	\$ 390,000		\$ -

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Transportation - 16th Street Improvements	\$ 300,000	\$ 2,300,000	\$ 2,300,000	\$ -	see project data sheet
Transportation - Fidalgo Bay Road Reconstruction	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	see project data sheet
Transportation - Kansas Ave	\$ -	\$ -	\$ 100,000	\$ 100,000	see project data sheet
Transportation - Q Avenue Pedestrian Improvement	\$ 53,000	\$ 458,000	\$ 448,000	\$ (10,000)	updated estimate
Transportation - South Commercial Avenue Corridor Plan -- Phase I Commercial Avenue from 11th to 13th	\$ 5,500,000	\$ -	\$ 3,050,000	\$ 3,050,000	see project data sheet
Transportation - South Commercial Avenue Corridor Plan - Phase II Commercial Avenue from 14th to 34th	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	see project data sheet
Transportation - Pedestrian Crossing on 32nd Street to Storvik Park	\$ -	\$ -	\$ 200,000	\$ 200,000	see project data sheet
Transportation - Pedestrian Crossing/Refuge at Tommy Thompson Trail at T Avenue	\$ -	\$ -	\$ 100,000	\$ 100,000	see project data sheet
Transportation - Pedestrian Improvements - 22nd St between H Ave and I Ave	\$ -	\$ -	\$ 50,000	\$ 50,000	see project data sheet
	\$ -	\$ -	\$ -		
Marina Connection	\$ -	\$ -	\$ -	\$ -	2026 project
Transportation - ADA Ramps	\$ 110,000	\$ 115,000		\$ (115,000)	pushed to future year
Transportation - 17th Street Q Ave Intersection	\$ -	\$ 260,000		\$ (260,000)	pushed to future year
Transportation - Non-Motorized Improvements	\$ 11,000	\$ 11,500		\$ (11,500)	pushed to future year
Transportation - Sidewalk and Trip Hazard Repairs	\$ 200,000	\$ 200,000		\$ (200,000)	pushed to future year
Transportation - Annual Pavement Maintenance	\$ 1,800,000	\$ 1,800,000	\$ -	\$ (1,800,000)	included in Commercial Ave
Transportation - 2025 Comprehensive Plan Update Transportation Element	\$ 300,000	\$ -		\$ -	no change
Transportation - Local Road Safety Plan	\$ 125,000	\$ -		\$ -	no change
Transportation - March Point Road - Trestle -- Park & Ride -- Trail	\$ 250,000	\$ -		\$ -	no change
Transportation - R Avenue Safety and Mobility Improvements	\$ 257,000	\$ -		\$ -	no change

Project Summary Sheet

Project Costs:	2024	2025	2026	2027	2028	2029	Total
16th Street Improvements	\$300,000	\$2,300,000	\$0	\$0	\$0	\$0	\$2,600,000
Fidalgo Bay Road Reconstruction	\$0	\$1,000,000	\$0	\$8,500,000	\$0	\$0	\$9,500,000
Kansas Avenue Street Build	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$1,600,000
Q Avenue Pedestrian Project	\$53,000	\$448,000	\$0	\$0	\$0	\$0	\$501,000
South Commercial Avenue Corridor Plan - Phase I	\$5,500,000	\$3,050,000	\$0	\$0	\$0	\$0	\$8,550,000
South Commercial Avenue Corridor Plan - Phase II	\$0	\$3,500,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000	\$63,500,000
Pedestrian Crossing on 32nd Street to Storvik Park	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Pedestrian Crossing/Refuge at Tommy Thompson Trail	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Pedestrian Improvements - 22nd St between H Ave	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Downtown Streetscape			\$900,000	\$0	\$900,000	\$0	\$1,800,000
Marina Connection	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
17th Street and Q Avenue Intersection	\$0	\$0	\$260,000	\$2,240,000	\$0	\$0	\$2,500,000
ADA Ramps	\$110,000	\$0	\$120,000	\$125,000	\$130,000	\$135,000	\$620,000
Annual Pavement Maintenance	\$1,800,000	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$9,000,000
Non-Motorized Improvements	\$11,000	\$0	\$12,000	\$12,600	\$13,230	\$13,900	\$62,730
Sidewalk and Trip Hazard Repairs	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
SR 20 Spur (Oakes Ave) Sidewalk Improvements	\$0	\$0	\$100,000	\$900,000	\$0	\$0	\$1,000,000
Q Ave & 29th Street - (R Ave Phase II)	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$2,100,000
South March Point Road Reconstruction	\$0	\$0	\$0	\$2,550,000	\$0	\$0	\$2,550,000
12th Street and K Avenue Intersection	\$0	\$0	\$0	\$0	\$260,000	\$2,240,000	\$2,500,000
Transportation - 2025 Comprehensive Plan Update	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
Transportation - Local Road Safety Plan	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
Transportation - March Point Road - Trestle – Park &	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Transportation - R Avenue Safety and Mobility Improvements	\$257,000	\$0	\$0	\$0	\$0	\$0	\$257,000
Totals	\$8,906,000	\$10,748,000	\$13,492,000	\$34,327,600	\$21,303,230	\$22,388,900	\$111,165,730
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$1,235,000	\$0	\$1,600,000	\$1,200,000	\$1,400,000	\$1,200,000	\$6,635,000
REET	\$921,000	\$2,432,000	\$2,032,000	\$1,587,600	\$543,230	\$548,900	\$8,064,730
Utility Tax	\$0	\$0	\$400,000	\$400,000	\$400,000	\$400,000	\$1,600,000
Impact Fees	\$257,000	\$0	\$0	\$0	\$0	\$0	\$257,000
Grants	\$6,103,000	\$8,316,000	\$7,060,000	\$28,740,000	\$18,500,000	\$18,000,000	\$86,719,000
Rates/User Fees	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Debt	\$0	\$0	\$200,000	\$0	\$200,000	\$0	\$400,000
Fund Balance/Reserves	\$390,000	\$0	\$2,200,000	\$900,000	\$260,000	\$2,240,000	\$5,990,000
Totals	\$8,906,000	\$10,748,000	\$13,492,000	\$34,327,600	\$21,303,230	\$22,388,900	\$111,165,730



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Construction of 16th Street from D Avenue to C Avenue.

Justification:

This project is funded through Tribal Transportation Funds from the Samish Indian Nation. This is in coordination with the Samish Early Learning Center project.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

No change

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$300,000	\$2,300,000					\$2,600,000
Totals	\$300,000	\$2,300,000	\$0	\$0	\$0	\$0	\$2,600,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants		\$2,300,000					\$2,300,000
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$2,300,000	\$0	\$0	\$0	\$0	\$2,300,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Reconstruction of Fidalgo Bay Road from 35th and V Avenue south to SR 20

Justification:

The Samish Indian Nation is interested pursuing grant funding the reconstruct Fidalgo Bay Road to improve access to their Nation's main economic resource. Inclusion of this project on the City's Transportation Improvement Plan will help to facilitate grant acquisition. If Grants aren't secured, the project will be delayed until 2026.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

No change

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$1,000,000		\$8,500,000			\$9,500,000
Totals	\$0	\$1,000,000	\$0	\$8,500,000	\$0	\$0	\$9,500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants		\$1,000,000		\$8,500,000			\$9,500,000
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$1,000,000	\$0	\$8,500,000	\$0	\$0	\$9,500,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$100,000	\$1,500,000				\$1,600,000
Totals	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$1,600,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$100,000	\$1,500,000				\$1,600,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$1,600,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$53,000	\$448,000					\$501,000
Totals	\$53,000	\$448,000	\$0	\$0	\$0	\$0	\$501,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$50,000					\$50,000
Utility Tax							\$0
Impact Fees							\$0
Grants		\$398,000					\$398,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$448,000	\$0	\$0	\$0	\$0	\$448,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$5,500,000	\$3,050,000					\$8,550,000
Totals	\$5,500,000	\$3,050,000	\$0	\$0	\$0	\$0	\$8,550,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$432,000					\$432,000
Utility Tax							\$0
Impact Fees							\$0
Grants		\$2,618,000					\$2,618,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$3,050,000	\$0	\$0	\$0	\$0	\$3,050,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Revise and redevelop Commercial Avenue to have a more user friendly flow and atmosphere to facilitate ease of use and access of commercial and governmental entities. City has applied for WSDOT Bike Ped Grant, and Sandy Williams Grant.

Justification:

Implements Comp. Plan Policy LU-7.2 relating to enhancing and promoting non-motorized access on south Commercial Ave, and Transportation element policies prioritizing pedestrian and bicycle travel modes in planning and budgeting decisions.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$3,500,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000	\$63,500,000
Totals	\$0	\$3,500,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000	\$63,500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$1,500,000					\$1,500,000
Utility Tax							\$0
Impact Fees							\$0
Grants		\$2,000,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000	\$62,000,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$3,500,000	\$6,000,000	\$18,000,000	\$18,000,000	\$18,000,000	\$63,500,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$200,000					\$200,000
Totals	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$200,000					\$200,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$100,000					\$100,000
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$100,000					\$100,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$50,000					\$50,000
Totals	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

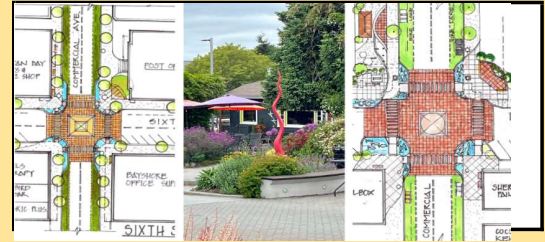
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$50,000					\$50,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title: Location:

Description:

Create a Downtown Framework Plan which enumerates key downtown streetscape sub-projects such as public plazas, street furnishing standards, landscaping and intersection improvements to prioritize over the next 10 years. Sub-projects will be prioritized and include realistic budgets, funding sources including specific grants, and visual reference. (Example: Puyallup Downtown-and-Meridian-Streetscape-Project-Recommendations) We are including placeholder budget to deliver one of these sub-projects every other year, with funding, project and prioritization details determined in the Downtown Framework Plan.

Justification:

Allow smart prioritization, planning and pursuit of funding for Downtown goals and policies from the 2016 Comprehensive Plan: Maintain and strengthen downtown as the center for civic, retail, cultural, dining and entertainment activity in Anacortes. (7.1) Emphasize downtown as the primary gathering place for Anacortes: Enhance the streetscape downtown to provide opportunities for outdoor dining, interaction, public art, and people watching. Explore development of a centralized public plaza space downtown. (7.1.D) Identify and improve walking and biking routes to downtown as a pedestrian and biking-friendly destination. Provide safe methods such as textured crosswalk paths and bulb-outs where people can cross major streets at regular and convenient intervals.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Downtown Framework Plan							
Sub Project Placeholder			\$900,000		\$900,000		\$1,800,000
Totals			\$900,000	\$0	\$900,000	\$0	\$1,800,000

2024

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes			\$200,000		\$200,000		\$400,000
REET							
Utility Tax							\$0
Impact Fees							\$0
Grants			\$500,000		\$500,000		\$1,000,000
Rates/User Fees							\$0
Contributions			\$200,000		\$200,000		\$400,000
Fund Balance						\$0	\$0
Totals	\$0	\$0	\$900,000	\$0	\$900,000	\$0	\$1,800,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

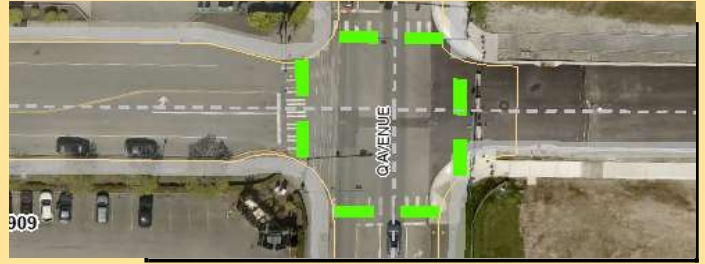
If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$500,000				\$500,000
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes			\$200,000				\$200,000
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants			\$300,000				\$300,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance					\$0	\$0	\$0
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$260,000	\$2,240,000			\$2,500,000
Totals	\$0	\$0	\$260,000	\$2,240,000	\$0	\$0	\$2,500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants			\$260,000	\$2,240,000			\$2,500,000
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$260,000	\$2,240,000	\$0	\$0	\$2,500,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$110,000	\$0	\$120,000	\$125,000	\$130,000	\$135,000	\$620,000
Totals	\$110,000	\$0	\$120,000	\$125,000	\$130,000	\$135,000	\$620,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$0	\$120,000	\$125,000	\$130,000	\$135,000	\$510,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$120,000	\$125,000	\$130,000	\$135,000	\$510,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$1,800,000		\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$9,000,000
Totals	\$1,800,000	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$9,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$1,200,000		\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$6,000,000
REET	\$200,000		\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Utility Tax	\$400,000		\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$1,800,000	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$9,000,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

 Project Title:

 Location:

Description:

Various Non-Motorized transportation improvements. At the level of funding currently earmarked. Project is limited to refreshing crosswalk and bike lane paint and thermo.

Justification:

Various Non-Motorized transportation improvements. At the level of funding currently earmarked. Project is limited to refreshing crosswalk and bike lane paint and thermo.

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$11,000		\$12,000	\$12,600	\$13,230	\$13,900	\$62,730
Totals	\$11,000	\$0	\$12,000	\$12,600	\$13,230	\$13,900	\$62,730

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET	\$11,000		\$12,000	\$12,600	\$13,230	\$13,900	\$62,730
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$11,000	\$0	\$12,000	\$12,600	\$13,230	\$13,900	\$62,730



**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$200,000		\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Totals	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET	\$200,000		\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance							\$0
Totals	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

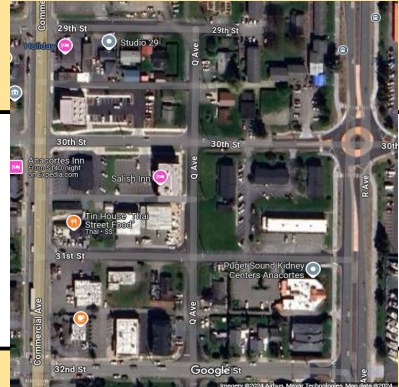
 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$100,000	\$900,000			\$1,000,000
Totals	\$0	\$0	\$100,000	\$900,000	\$0	\$0	\$1,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$100,000	\$900,000			\$1,000,000
Totals	\$0	\$0	\$100,000	\$900,000	\$0	\$0	\$1,000,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$2,100,000				\$2,100,000
Totals	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$2,100,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance			\$2,100,000				\$2,100,000
Totals	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$2,100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$2,550,000			\$2,550,000
Totals	\$0	\$0	\$0	\$2,550,000	\$0	\$0	\$2,550,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET				\$1,050,000			\$1,050,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees				\$1,500,000			\$1,500,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$2,550,000	\$0	\$0	\$2,550,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description: Capacity improvement to accommodate anticipated growth and maintain level of service.
 The Comprehensive Plan identifies project possibilities as follows:
 Capacity improvements options include signal, roundabout, right-in-right-out, or westbound acceleration lane.

Justification: The City's 2016 Comprehensive Plan identifies this intersection delay as LOS D in 2015 and dropping to a LOS F in 2036.
 As this is on SR20 Spur the LOS Standard for this intersection is LOS D per WSDOT standards.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
 Change from
 Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year					\$260,000	\$2,240,000	\$2,500,000
Totals	\$0	\$0	\$0	\$0	\$260,000	\$2,240,000	\$2,500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance					\$260,000	\$2,240,000	\$2,500,000
Totals	\$0	\$0	\$0	\$0	\$260,000	\$2,240,000	\$2,500,000

Wastewater

	2024	2025	Amended 2025	2025 Change
Total	\$ 27,631,000	\$ 6,435,000	\$ 8,705,000	\$ 2,270,000

Total Funding	\$ 27,631,000	\$ 6,735,000	\$ 8,705,000	
Funding Source				
Taxes				
Reet				
Utility Tax				
Impact Fees				
Grants				
Rates/User Fees	\$ 27,631,000	\$ 6,735,000	\$ 8,705,000	
Contributions				
Fund Balance/Reserves				

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Wastewater - Collections: Pump Station #16 Upgrade	\$ 2,000,000	\$ -	\$ 1,855,000	\$ 1,855,000	see project data sheet
Wastewater - Collections: Pump Station Ongoing Upgrades	\$ 375,000	\$ 400,000	\$ 400,000	\$ -	see project data sheet
Wastewater - Plant: Admin building expansion	\$ 676,000	\$ -	\$ 820,000	\$ 820,000	see project data sheet
Wastewater - Plant: Construct New CSO Pump Station	\$ 4,500,000	\$ -	\$ 4,500,000	\$ 4,500,000	see project data sheet
Wastewater - Plant: Emergent Maintenance and Repair Projects	\$ 375,000	\$ 400,000	\$ 400,000	\$ -	see project data sheet
Wastewater - Plant: Nutrient Removal Evaluation and Upgrades	\$ 100,000	\$ 100,000	\$ 50,000	\$ (50,000)	spending reduced pending new General Permit
Wastewater - Plant: Replace Aeration Basin #2 Diffusers	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	see project data sheet
Wastewater - Plant: Refurbish existing incinerator reactor vessel	\$ -	\$ -	\$ 200,000	\$ 200,000	see project data sheet
Wastewater - Plant: Replace polymer pump skids	\$ -	\$ -	\$ 80,000	\$ 80,000	see project data sheet
Wastewater - Collections: System Maintenance/Inflow and Infiltration Reduction	\$ 1,500,000	\$ 1,500,000	\$ -	\$ (1,500,000)	I&I resources focused on CSO pumping
Wastewater - Plant: Covered Storage for North Pad	\$ 170,000	\$ -	\$ 150,000	\$ 150,000	see project data sheet
Wastewater - Plant: Purchase Administrative commuter vehicle	\$ -	\$ 50,000	\$ -	\$ (50,000)	moved to future year
Wastewater - Plant: Replace #1 Aeration Blower with Efficient Hybrid	\$ -	\$ 200,000	\$ -	\$ (200,000)	moved to future year
Wastewater - Plant: Replace Aeration Basin Recirculation Pumps	\$ -	\$ 250,000	\$ -	\$ (250,000)	moved to futuer year
Wastewater - Plant: Replace Dewatering Pump	\$ -	\$ 150,000	\$ -	\$ (150,000)	moved to future year
Wastewater - Plant: Addition of Denitrification Zone Mixers	\$ -	\$ 350,000	\$ -	\$ (350,000)	moved to future year
Wastewater - Plant: Basin Rehabilitation	\$ -	\$ 250,000	\$ -	\$ (250,000)	moved to future year
Wastewater - Plant: Biosolids Handling Alternative	\$ -	\$ 200,000	\$ -	\$ (200,000)	moved to future year
Wastewater - Plant: Influent Pumping Upgrade	\$ -	\$ 825,000	\$ -	\$ (825,000)	moved to future year
Wastewater - Plant: Rebuild Belt Filter Press	\$ -	\$ 330,000	\$ -	\$ (330,000)	moved to future year
Wastewater - Plant: Replace #2 aeration blower with efficient hybrid	\$ -	\$ 300,000	\$ -	\$ (300,000)	moved to future year
Wastewater - Plant: Replace Bar Screens and upgrade grit handling system	\$ -	\$ 60,000	\$ -	\$ (60,000)	moved to future year
Wastewater - Plant: Septage Handling Facility Upgrade	\$ -	\$ 450,000	\$ -	\$ (450,000)	moved to future year
Wastewater - Collections: General Sewer plan	\$ 500,000	\$ 500,000	\$ -	\$ (500,000)	GSP to be completed in 2024
Wastewater - Plant: Re-roof The Solids Handling Building	\$ -	\$ 40,000	\$ -	\$ (40,000)	moved to PW - Operations
Wastewater - Plant: Re-roof the WWTP Secondary Building	\$ -	\$ 50,000	\$ -	\$ (50,000)	moved to PW - Operations
Wastewater - Plant: Re-roof WWTP Head Works Building	\$ -	\$ 30,000	\$ -	\$ (30,000)	moved to PW - Operations
Wastewater - Plant: WWTP Outfall	\$ 16,000,000	\$ -	\$ -	\$ -	no change
Wastewater - Plant: Addition of Aeration Basin Zone Actuators	\$ 150,000	\$ -	\$ -	\$ -	no change
Wastewater - Plant: Purchase UTV service vehicle	\$ 40,000	\$ -	\$ -	\$ -	no change
Wastewater - Plant: Recoat Clarifier Steelworks	\$ 300,000	\$ -	\$ -	\$ -	no change
Wastewater - Plant: Replace Admin Building Boiler and controls	\$ 170,000	\$ -	\$ -	\$ -	no change
Wastewater - Plant: Upgrade SCADA with Dashboarding Capabilities	\$ 125,000	\$ -	\$ -	\$ -	no change
Wastewater - Collections: Pump Station #3 Rehabilitation	\$ 150,000	\$ -	\$ -	\$ -	no change
Wastewater - Collections: Pump Station #4 rehabilitation	\$ 250,000	\$ -	\$ -	\$ -	no change

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Wastewater - Collections: March Point area force main upgrade		\$0	\$350,000	\$5,000,000	\$0	\$0	\$5,350,000
Wastewater - Collections: Pump station #16 upgrade	\$2,000,000	\$1,855,000	\$0	\$0	\$0	\$0	\$3,855,000
Wastewater - Collections: Pump stations ongoing upgrades	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Wastewater - Plant: Administration building expansion	\$676,000	\$820,000	\$0	\$0	\$0	\$0	\$1,496,000
Wastewater - Plant: Construct new CSO pump station	\$4,500,000	\$4,500,000	\$0	\$0	\$0	\$0	\$9,000,000
Wastewater - Plant: Emergent asset repair and replacement projects	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Wastewater - Plant: Nutrient removal evaluations and upgrades	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0	\$250,000
Wastewater - Plant: Replace aeration basin #2 diffusers	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$500,000
Wastewater - Plant: Refurbish existing incinerator reactor vessel		\$200,000	\$2,000,000	\$0	\$0	\$0	\$2,200,000
Wastewater - Plant: Replace polymer pump skids		\$80,000	\$0	\$0	\$0	\$0	\$80,000
Wastewater - Collections: Annual inflow and infiltration reduction	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000
Wastewater - Plant: Covered storage and biosolids loadout for North Pad	\$170,000	\$150,000	\$100,000		\$0	\$0	\$420,000
Wastewater - Plant: Purchase administrative commuter vehicle	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Wastewater - Plant: Replace #1 aeration blower with Aerzen hybrid	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Wastewater - Plant: Replace aeration basin recirculation pumps	\$0	\$0	\$80,000	\$300,000	\$0	\$0	\$380,000
Wastewater - Plant: Replace dewatering pump	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Wastewater - Collections: Pump station #7 convert to duplex	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$225,000
Wastewater - Collections: Reservation Rd, Padilla Heights, Similk Bay	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000
Wastewater - Plant: Addition of denitrification zone mixers in ABs	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Wastewater - Plant: Basin rehabilitaion	\$0	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000
Wastewater - Plant: Biosolids handling alternative	\$0	\$0	\$200,000	\$200,000	\$500,000	\$5,000,000	\$5,900,000
Wastewater - Plant: Effluent pump station upgrade	\$0	\$0	\$0	\$0	\$730,000	\$0	\$730,000
Wastewater - Plant: Influent pumping upgrade	\$0	\$0	\$0	\$825,000	\$0	\$0	\$825,000
Wastewater - Plant: Rebuild belt filter press	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000
Wastewater - Plant: Recoat clarifiers steelworks	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000
Wastewater - Plant: Replace #2 aeration blower with Aerzen hybrid	\$0	\$0	\$80,000	\$400,000	\$0	\$0	\$480,000
Wastewater - Plant: Replace bar screens and grit handling system	\$0	\$0	\$0	\$100,000	\$3,000,000	\$0	\$3,100,000
Wastewater - Plant: Replace incinerator preheat unit	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Wastewater - Plant: Replace RAS pumps and separate manifolds	\$0	\$0	\$100,000	\$500,000	\$0	\$0	\$600,000
Wastewater - Plant: Septage handling facility upgrade	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$1,100,000
Wastewater - Plant: Rebuild/replace ash system	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Wastewater - Plant: WWTP Outfall	\$16,000,000	\$0	\$0	\$0	\$0	\$0	\$16,000,000
Wastewater - Plant: Addition of Aeration Basin Zone Actuators	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Wastewater - Plant: Purchase UTV service vehicle	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Wastewater - Plant: Recoat Clarifier Steelworks	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
Wastewater - Plant: Replace Admin Building Boiler and controls	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Wastewater - Plant: Upgrade SCADA with Dashboarding Capabilities	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
Wastewater - Collections: Pump Station #3 Rehabilitation	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Wastewater - Collections: Pump Station #4 rehabilitation	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Wastewater - Collections: General Sewer plan	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Totals	\$27,631,000	\$8,705,000	\$7,765,000	\$11,475,000	\$7,080,000	\$17,700,000	\$80,356,000
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Rates/User Fees	27,631,000	8,705,000	7,765,000	11,475,000	7,080,000	17,700,000	\$80,356,000
Grants							\$0
Debt							\$0
Fund Balance/Reserves							\$0
Totals	\$27,631,000	\$8,705,000	\$7,765,000	\$11,475,000	\$7,080,000	\$17,700,000	\$80,356,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$2,000,000	\$1,855,000					\$3,855,000
Totals	\$2,000,000	\$1,855,000	\$0	\$0	\$0	\$0	\$3,855,000

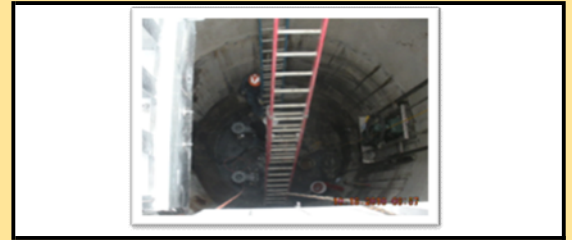
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$2,000,000	\$1,855,000	\$0	\$0	\$0	\$0	\$3,855,000
Debt							\$0
Fund Balance							\$0
Totals	\$2,000,000	\$1,855,000	\$0	\$0	\$0	\$0	\$3,855,000


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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

The City owns and operates 23 (soon to be 24) sanitary sewer pump stations. It is anticipated that any particular pump station will need work, such as pump, piping, or controls upgrades, on an approximate 20-year rotation. This proposal is intended to cover planned annual projects for such work, reprioritized on an ongoing basis, as well as emergent repair needs. The annual dollar values for these projects are intended to cover component replacement and upgrade rather than entire lift station replacements.

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Debt							\$0
Fund Balance							\$0
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

The WWTP needs additional administrative space. Without remodeling the entire building or compromising valuable plant footprint space, the most cost-effective solution is the addition of 1056 square feet of space on the NE corner of the building, 300 square feet on the SW corner, and the remodeling of the roofline to accommodate. This expansion will provide a needed meeting space, two necessary offices for Supervisors, a dedicated SCADA control room, and one additional office for future staffing needs. The additional Supervisor office space will in turn free up 25% more laboratory space which will absolutely be needed in the coming years for additional analytical bandwidth. Engineering is nearly complete and ready for bid.

Justification:

out of space

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Design is complete and permit is in process. 1300ft2 addition preserves future process expansions, increases laboratory space by 25%, and creates Supervisory office space and meeting space. New energy code adopted in 2024 has increased overall project costs, but design decisions have been based on minimizing cost per square foot. Construction cost estimate has been revised following engineering. \$600/ft2 estimated, though actual bids may be significantly lower. Anticipate construction bids early 2025.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$676,000	\$820,000					\$1,496,000
Totals	\$676,000	\$820,000	\$0	\$0	\$0	\$0	\$1,496,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$676,000	\$820,000	\$0	\$0	\$0	\$0	\$1,496,000
Debt							\$0
Fund Balance							\$0
Totals	\$676,000	\$820,000	\$0	\$0	\$0	\$0	\$1,496,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

 Project Title:

 Location:

Description:

This was formerly part of the 2023 CFP proposal for "New Wastewater Treatment Plant Outfall". This has been separated out as an individual project and is not subject to FEMA reimbursement. This pump station will replace the existing Q Avenue CSO and will function to prevent future SSOs in the downtown corridor by more effectively moving liquid out of the collection system. Design is currently 99%, but construction cannot commence until the Outfall Replacement Project is complete.

Justification:

Improves existing service

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$4,500,000	\$4,500,000					\$9,000,000
Totals	\$4,500,000	\$4,500,000	\$0	\$0	\$0	\$0	\$9,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$4,500,000	\$4,500,000	\$0	\$0	\$0	\$0	\$9,000,000
Contributions							\$0
Fund Balance							\$0
Totals	\$4,500,000	\$4,500,000	\$0	\$0	\$0	\$0	\$9,000,000


ANACORTES
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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here



Please limit responses to size of box

 Project Title:

 Location:

Description:

As a facility in the later half of its designed lifespan, it is important to have a dedicated source of funding for emergent repair issues. Most of the equipment and infrastructure within this facility is 30+ years old. Our projects are planned so as to replace equipment prior to failure, but there is always the unexpected. We do not know specifically what equipment will fail this year or next, but we do know it will happen. The best example of this is the outfall failure spending in 2016 (and every year since), though any large piece of mechanical equipment, component of the incinerator or the scrubber or the electrical system has a proven ability to exceed the proposal values herein. The intent of this funding is to be able to address or begin to address emergent repair issues large and small with an immediacy that will prevent any further costs that may result from inaction.

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000
Contributions							\$0
Fund Balance							\$0
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000	\$2,875,000


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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$100,000	\$50,000	\$100,000				\$250,000
Totals	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0	\$250,000
Contributions							\$0
Fund Balance							\$0
Totals	\$100,000	\$50,000	\$100,000	\$0	\$0	\$0	\$250,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$250,000	\$250,000					\$500,000
Totals	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$500,000
Contributions							\$0
Fund Balance							\$0
Totals	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$500,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$200,000	\$2,000,000				\$2,200,000
Totals	\$0	\$200,000	\$2,000,000	\$0	\$0	\$0	\$2,200,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$200,000	\$2,000,000	\$0	\$0	\$0	\$2,200,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$200,000	\$2,000,000	\$0	\$0	\$0	\$2,200,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$80,000					\$80,000
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

One of the things this WWTP is desperately short of is storage space. The ever increasing inventory of spare parts for an aging plant has nowhere to live and too often expensive equipment is left outdoors in the weather. With the future configuration of the plant yet unknown, we have diligently protected real estate that will be needed for future plant expansion, but we have also identified certain key spaces we can utilize now for our growing needs. One of these spaces is directly north and east of the incinerator building. This covered space is also intended to incorporate biosolids loadout components.

Justification:

Equipment storage and alternative biosolids planning

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$170,000	\$150,000	\$100,000				\$420,000
Totals	\$170,000	\$150,000	\$100,000	\$0	\$0	\$0	\$420,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$170,000	\$150,000	\$100,000	\$0	\$0	\$0	\$420,000
Contributions							\$0
Fund Balance							\$0
Totals	\$170,000	\$150,000	\$100,000	\$0	\$0	\$0	\$420,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$1,500,000		\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000
Totals	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000
Debt							\$0
Fund Balance							\$0
Totals	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

One of the things this WWTP is desperately short of is storage space. The ever increasing inventory of spare parts for an aging plant has nowhere to live and too often expensive equipment is left outdoors in the weather. With the future configuration of the plant yet unknown, we have diligently protected real estate that will be needed for future plant expansion, but we have also identified certain key spaces we can utilize now for our growing needs. One of these spaces is directly north and east of the incinerator building. This covered space is also intended to incorporate biosolids loadout components.

Justification:

Equipment storage and alternative biosolids planning

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from

Previous CFP:

project year pushed 2024 to 2025/26. Scope of project expanded to include loadout bay for biosolids cake.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$170,000	\$0	\$150,000	\$100,000			\$420,000
Totals	\$170,000	\$0	\$150,000	\$100,000	\$0	\$0	\$420,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$170,000	\$0	\$150,000	\$100,000	\$0	\$0	\$420,000
Contributions							\$0
Fund Balance							\$0
Totals	\$170,000	\$0	\$150,000	\$100,000	\$0	\$0	\$420,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$50,000				\$50,000
Totals	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

New modes of operation require blowers other than the two centrifugal blowers remaining from the original plant installation. We currently operate nearly 100% of the time on the single hybrid blower available. The remaining centrifugal need to be replaced with additional hybrids for reasons of both control and electrical efficiency.

Justification:

aging system

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$200,000				\$200,000
Totals	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$80,000	\$300,000			\$380,000
Totals	\$0	\$0	\$80,000	\$300,000	\$0	\$0	\$380,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$80,000	\$300,000	\$0	\$0	\$380,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$80,000	\$300,000	\$0	\$0	\$380,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$150,000				\$150,000
Totals	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Following delivery of the General Sewer Plan and before the anticipated rebuild of March Point Road, replacement and upgrade of the PS#18 force main will be necessary. This will also allow for any required upsizing to meet new capacity needs from additional growth in the March Point Area resulting from annexation of UGA areas. The existing 6" force main is inadequate for significant development of the east end.

Justification:

Extend existing service

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

No Change

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$350,000	\$5,000,000			\$5,350,000
Totals	\$0	\$0	\$350,000	\$5,000,000	\$0	\$0	\$5,350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$350,000	\$5,000,000	\$0	\$0	\$5,350,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$350,000	\$5,000,000	\$0	\$0	\$5,350,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$25,000	\$200,000			\$225,000
Totals	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$225,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$225,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$225,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year						\$10,000,000	\$10,000,000
Totals	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$350,000				\$350,000
Totals	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Rates/User Fees							\$0
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000



City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$250,000	\$250,000	\$250,000		\$750,000
Totals	\$0	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Select, design and install a biosolids treatment process to replace our aging incineration process. Both the dollar value and spending timeline for this project are very approximate. The path forward is dependent upon an increase in both technological reliability and regulatory clarity. The City will continue to maintain the existing incineration process until the feasibility of its replacement becomes clear.

Justification:

aging incineration process

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$200,000	\$200,000	\$500,000	\$5,000,000	\$5,900,000
Totals	\$0	\$0	\$200,000	\$200,000	\$500,000	\$5,000,000	\$5,900,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$200,000	\$200,000	\$500,000	\$5,000,000	\$5,900,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$200,000	\$200,000	\$500,000	\$5,000,000	\$5,900,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year					\$730,000		\$730,000
Totals	\$0	\$0	\$0	\$0	\$730,000	\$0	\$730,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$730,000	\$0	\$730,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$0	\$730,000	\$0	\$730,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$825,000			\$825,000
Totals	\$0	\$0	\$0	\$825,000	\$0	\$0	\$825,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$0	\$825,000	\$0	\$0	\$825,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$825,000	\$0	\$0	\$825,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$330,000				\$330,000
Totals	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$400,000				\$400,000
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$80,000	\$400,000			\$480,000
Totals	\$0	\$0	\$80,000	\$400,000	\$0	\$0	\$480,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$80,000	\$400,000	\$0	\$0	\$480,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$80,000	\$400,000	\$0	\$0	\$480,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here



Please limit responses to size of box

Project Title:

Location:

Description:

Remove existing mechanical bar screens and replace with new screens and equipment that meet current requirement for disposal in a sanitary landfill. New equipment will grind and wash screenings Equipment selection will depend on process requirements defined in Facility Upgrade Plan anticipated for 2027. If there is uncertainty in the plant configuration to be outlined in 2027, then this project may need to be rolled forward.

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$100,000	\$3,000,000		\$3,100,000
Totals	\$0	\$0	\$0	\$100,000	\$3,000,000	\$0	\$3,100,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$0	\$100,000	\$3,000,000	\$0	\$3,100,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$100,000	\$3,000,000	\$0	\$3,100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$500,000				\$500,000
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

The current RAS pumps are 30 years old and of dated design. They suffer from ragging issues and are capable of less than 50% RAS ratio at plant capacity. It is time to install newer, higher capacity pumps. All pumps currently share a common manifold back to the basins. Separation into 2 manifolds should be done at the time of pump replacement to accommodate the elimination of failing control valves and allow more efficient nutrient reduction.

Justification:

The current RAS pumps are 30 years old and of dated design.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of

Change from

Previous CFP:

engineering costs added for 2026

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$100,000	\$500,000			\$600,000
Totals	\$0	\$0	\$100,000	\$500,000	\$0	\$0	\$600,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$100,000	\$500,000	\$0	\$0	\$600,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$100,000	\$500,000	\$0	\$0	\$600,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Insert and Resize Picture Here


Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$100,000	\$1,000,000			\$1,100,000
Totals	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$1,100,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$1,100,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$1,100,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Insert and Resize Picture Here

Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$200,000			\$200,000
Totals	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000

Water Systems

	2024	2025	Amended 2025	2025 Change
Total	\$ 5,795,982	\$ 8,714,250	\$ 8,471,000	\$ 243,250

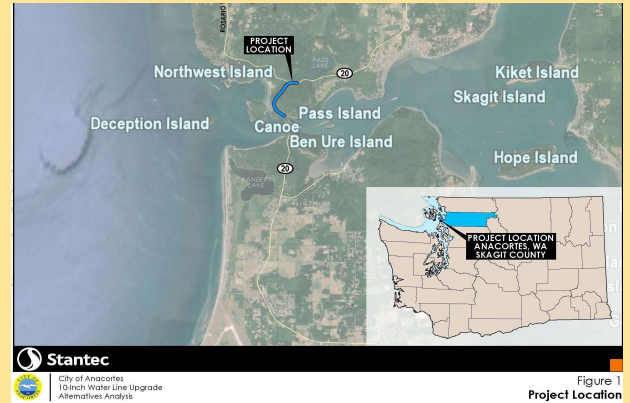
Total Funding	\$ 5,795,982	\$ 8,714,250	\$ 8,471,000
Funding Source			
Taxes			
Reet			
Utility Tax			
Impact Fees			
Grants			\$ 156,000
Rates/User Fees	\$ 5,795,982	\$ 8,714,250	\$ 8,315,000
Contributions			
Fund Balance/Reserves			

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Water System - Oak Harbor: Pass Lake 10-inch Waterline Repair/Replace	\$ -	\$ -	\$ 2,750,000	\$ 2,750,000	see project data sheet
Water System - Refinery: West March Point Road Waterline	\$ 420,000	\$ 1,790,000	\$ 420,000	\$ (1,370,000)	see project data sheet
Water System - Regional: Cathodic Protection Transmission Main	\$ -	\$ 80,000	\$ 120,000	\$ 40,000	see project data sheet
Water System - Regional: WTP Maintenance/Storage Building	\$ -	\$ 60,000	\$ 60,000	\$ -	see project data sheet
Water System - Regional: Phase 4 & 5 WTP Controls Reliability	\$ 175,000	\$ 380,000	\$ 380,000	\$ -	see project data sheet
Water System - Regional: Repair 36-inch Transmission Line near Swinomish Slough	\$ 115,000	\$ 450,000	\$ 90,000	\$ (360,000)	see project data sheet
Water System - Regional: WTP Discharge Meter Replacement	\$ -	\$ -	\$ 960,000	\$ 960,000	see project data sheet
Water System - Regional: WTP Filter Optimization	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	see project data sheet
Water System - Regional: Water System Plan Update	\$ 375,590	\$ -	\$ 225,000	\$ 225,000	see project data sheet
Water System - Regional: Water System Security	\$ 650,000	\$ 650,000	\$ 650,000	\$ -	see project data sheet
Water System - Regional: WTP - Emergent Equipment Replacements	\$ 375,000	\$ 400,000	\$ 400,000	\$ -	see project data sheet
Water System - Retail: Pipeline Replacements	\$ 1,543,000	\$ 1,620,000	\$ 1,620,000	\$ -	see project data sheet
Water System - Retail: Re-roof A Avenue Booster	\$ -	\$ -	\$ 8,000	\$ 8,000	see project data sheet
Water System - Retail: Re-roof Fidalgo Bay Estates Booster Station	\$ -	\$ -	\$ 5,000	\$ 5,000	see project data sheet
Water System - Retail: Reservoir Upgrades and Maintenance	\$ 300,000	\$ 2,310,000	\$ 300,000	\$ (2,010,000)	see project data sheet
Water System - Retail: Service Vehicle	\$ 41,000	\$ -	\$ 43,000	\$ 43,000	see project data sheet
Water System - Whistle Lake Dam Project	\$ 240,000	\$ -	\$ 240,000	\$ 240,000	see project data sheet
Water System - Retail: Flatbed Truck	\$ -	\$ -	\$ 75,000	\$ 75,000	see project data sheet
Water System - Oak Harbor: Campbell Lake Fish Passage Waterline Relocate	\$ -	\$ 75,250		\$ (75,250)	moved to future year
Water System - Regional: Repair 36" Valve at Telegraph Slough and Corrosion Control	\$ -	\$ 150,000		\$ (150,000)	moved to future year
Water System - Retail: Re-roof Blue Heron Booster Station	\$ -	\$ 100,000		\$ (100,000)	moved to future year
Water System - Retail: Advanced Metering Infrastructure (AMI) Water Meters	\$ 500,000	\$ 500,000	\$ -	\$ (500,000)	not capital moved to O&M budget
Water System - Water Model	\$ 65,000	\$ 24,000	\$ -	\$ (24,000)	not capital moved to O&M budget
Water System - Regional: Hydro Excavator	\$ 650,000	\$ -		\$ -	no change
Water System - Retail: Fidalgo Island Water Service (FIWS) area Telemetry	\$ 221,392	\$ -		\$ -	no change

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Pass Lake 10-inch Waterline Repair/Replace	\$0	\$2,750,000	\$0	\$0	\$0	\$0	2,750,000
West March Point Road Waterline Construction	\$420,000	\$420,000	\$1,790,000	\$0	\$0	\$0	2,630,000
Cathodic Protection Transmission Main	\$0	\$120,000	\$0	\$0	\$0	\$0	120,000
WTP Maintenance/Storage Building	\$0	\$60,000	\$500,000	\$0	\$0	\$0	560,000
Phase 4 & 5 WTP Controls Reliability	\$175,000	\$380,000	\$0	\$0	\$0	\$0	555,000
36-inch Transmission Line Repair near Swinomish Slough	\$115,000	\$90,000	\$0	\$0	\$0	\$0	205,000
WTP Discharge Meter Replacement	\$0	\$960,000	\$0	\$0	\$0	\$0	960,000
WTP Filter Optimization	\$125,000	\$125,000	\$0	\$0	\$0	\$0	250,000
Water System Plan Update	\$375,590	\$225,000	\$0	\$0	\$0	\$0	600,590
Water System Security Update	\$650,000	\$650,000	\$0	\$0	\$0	\$0	1,300,000
WTP Emergent Equipment Replacements	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$0	2,275,000
Pipeline Replacements	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394	11,596,674
A Avenue Booster Station Re-roof	\$0	\$8,000	\$0	\$0	\$0	\$0	8,000
Fidalgo Bay Estates Booster Station Re-roof	\$0	\$5,000	\$0	\$0	\$0	\$0	5,000
Reservoir Upgrades and Maintenance	\$300,000	\$300,000	\$2,310,000	\$1,170,000	\$0	\$0	4,080,000
Whistle Lake Dam Project	\$240,000	\$240,000	\$0	\$0	\$0	\$0	480,000
Additional service truck	\$41,000	\$43,000	\$0	\$0	\$0	\$0	84,000
Flatbed truck	\$0	\$75,000	\$0	\$0	\$0	\$0	75,000
Campbell Lake Fish Passage Waterline Relocate	\$0	\$0	\$75,000	\$372,130	\$372,130	\$0	819,260
Repair and add Corrosion Control to 36-inch Valve at	0	0	300,000	0	0	0	300,000
Blue Heron Pump Station Rebuild	\$0	\$0	\$75,000	\$825,000	\$0	\$0	900,000
South Fidalgo Island Water System Pipeline Replacement	\$0	\$0	\$0	\$710,000	\$0	\$745,500	1,455,500
Retail: Advanced Metering Infrastructure (AMI) Water Meters (Moved to O&M Budget)	\$500,000	\$0	\$0	\$0	\$0	\$0	500,000
Water Model (Moved to O&M Budget)	\$65,000	\$0	\$0	\$0	\$0	\$0	65,000
Regional: Hydro Excavator	\$650,000	\$0	\$0	\$0	\$0	\$0	650,000
Retail: Fidalgo Island Water Service (FIWS) area Telemetry	\$221,392	\$0	\$0	\$0	\$0	\$0	221,392
Totals	\$5,795,982	\$8,471,000	\$7,201,000	\$5,713,130	\$3,164,410	\$3,099,894	\$33,445,416
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$156,000	\$0	\$0	\$0	\$0	\$156,000
Rates/User Fees	\$5,795,982	\$8,315,000	\$7,201,000	\$5,713,130	\$3,164,410	\$3,099,894	\$33,289,416
Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance/Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$5,795,982	\$8,471,000	\$7,201,000	\$5,713,130	\$3,164,410	\$3,099,894	\$33,445,416


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Figure 1
Project Location

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

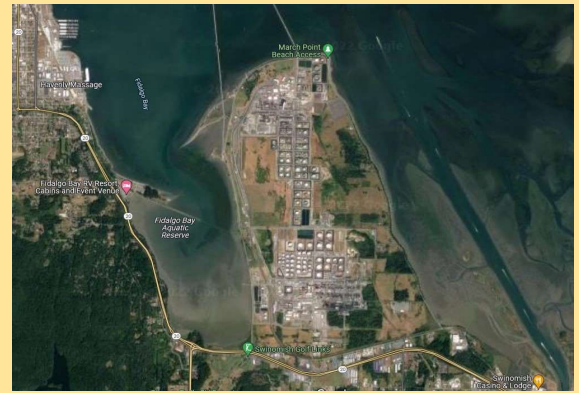
 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$2,750,000					\$2,750,000
Totals	\$0	\$2,750,000	\$0	\$0	\$0	\$0	\$2,750,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$0	\$2,750,000	\$0	\$0	\$0	\$0	\$2,750,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$2,750,000	\$0	\$0	\$0	\$0	\$2,750,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan


 Facility Type: **Water System**

 Project Title: **West March Point Road Waterline Construction**

Location:

Description:

Construct a 30-inch waterline from the 36-inch transmission line on Highway 20 at March Point Road, along March Point Road and Texas Road, to the existing 24-inch waterline on Texas Road at the Refinery meter sheds.

Justification:

Existing 24-inch line is aging; new line would provide higher capacity and serve both refineries. Full cost would be paid by the refineries by an increase incorporated into the 3-year refinery rates.

In Previous CFP?

Yes

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Funds budgeted for 2024 (\$420,000) but not used will move to 2025 budget.

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$420,000	\$420,000	\$1,790,000				\$2,630,000
Totals	\$420,000	\$420,000	\$1,790,000	\$0	\$0	\$0	\$2,630,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$420,000	\$420,000	\$1,790,000				\$2,630,000
Debt							\$0
Fund Balance							\$0
Totals	\$420,000	\$420,000	\$1,790,000	\$0	\$0	\$0	\$2,630,000



ANACORTES
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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Rebuild cathodic protection on transmission main and wells

Justification:

Aging system

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

No change

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$120,000					\$120,000
Totals	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$120,000	\$120,000					\$240,000
Debt							\$0
Fund Balance							\$0
Totals	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$240,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$60,000	\$500,000				\$560,000
Totals	\$0	\$60,000	\$500,000	\$0	\$0	\$0	\$560,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$60,000	\$60,000	\$500,000				\$620,000
Debt							\$0
Fund Balance							\$0
Totals	\$60,000	\$60,000	\$500,000	\$0	\$0	\$0	\$620,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$175,000	\$380,000					\$555,000
Totals	\$175,000	\$380,000	\$0	\$0	\$0	\$0	\$555,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$175,000	\$380,000					\$555,000
Debt							\$0
Fund Balance							\$0
Totals	\$175,000	\$380,000	\$0	\$0	\$0	\$0	\$555,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$115,000	\$90,000					\$205,000
Totals	\$115,000	\$90,000	\$0	\$0	\$0	\$0	\$205,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$115,000	\$90,000					\$205,000
Debt							\$0
Fund Balance							\$0
Totals	\$115,000	\$90,000	\$0	\$0	\$0	\$0	\$205,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$960,000					\$960,000
Totals	\$0	\$960,000	\$0	\$0	\$0	\$0	\$960,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$960,000	\$960,000					\$1,920,000
Debt							\$0
Fund Balance							\$0
Totals	\$960,000	\$960,000	\$0	\$0	\$0	\$0	\$1,920,000

ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type: Project Title: Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

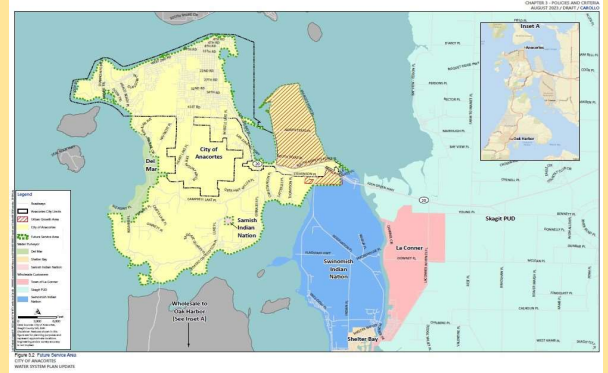
If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$125,000	\$125,000					\$250,000
Totals	\$125,000	\$125,000	\$0	\$0	\$0	\$0	\$250,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$125,000	\$125,000					\$250,000
Debt							\$0
Fund Balance							\$0
Totals	\$125,000	\$125,000	\$0	\$0	\$0	\$0	\$250,000


ANACORTES
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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type: **Water System**

Please limit responses to size of box

 Project Title: **Water System Plan Update**

 Location: **Plan pertains to entire Water System**

 Description: **Update city's water system plan**

 Justification: **Department of Health requires the update the city's water system plan every 10 years.**

 In Previous CFP? **Yes** Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP: **Funds budgeted for 2024 (\$375,590) but not used will move to 2025 budget.**

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$375,590	\$225,000					\$600,590
Totals	\$375,590	\$225,000	\$0	\$0	\$0	\$0	\$600,590

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$375,590	\$225,000					\$600,590
Debt							\$0
Fund Balance							\$0
Totals	\$375,590	\$225,000	\$0	\$0	\$0	\$0	\$600,590


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:


Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$650,000	\$650,000					\$1,300,000
Totals	\$650,000	\$650,000	\$0	\$0	\$0	\$0	\$1,300,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$650,000	\$650,000					\$1,300,000
Contributions							\$0
Fund Balance							\$0
Totals	\$650,000	\$650,000	\$0	\$0	\$0	\$0	\$1,300,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000		\$2,275,000
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$0	\$2,275,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000		\$2,275,000
Contributions							\$0
Fund Balance							\$0
Totals	\$375,000	\$400,000	\$450,000	\$500,000	\$550,000	\$0	\$2,275,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394	\$11,596,674
Totals	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394	\$11,596,674

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394	\$11,596,674
Contributions							\$0
Fund Balance							\$0
Totals	\$1,543,000	\$1,620,000	\$1,701,000	\$2,136,000	\$2,242,280	\$2,354,394	\$11,596,674


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:


Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$8,000					\$8,000
Totals	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$8,000	\$8,000					\$16,000
Contributions							\$0
Fund Balance							\$0
Totals	\$8,000	\$8,000	\$0	\$0	\$0	\$0	\$16,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:


Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$5,000					\$5,000
Totals	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000

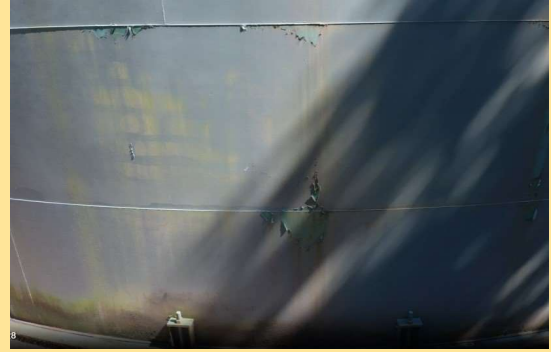
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$5,000	\$5,000					\$10,000
Contributions							\$0
Fund Balance							\$0
Totals	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$10,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$300,000	\$300,000	\$2,310,000	\$1,170,000			\$4,080,000
Totals	\$300,000	\$300,000	\$2,310,000	\$1,170,000	\$0	\$0	\$4,080,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$300,000	\$300,000	\$2,310,000	\$1,170,000			\$4,080,000
Contributions							\$0
Fund Balance							\$0
Totals	\$300,000	\$300,000	\$2,310,000	\$1,170,000	\$0	\$0	\$4,080,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type: **Water System**


Please limit responses to size of box

 Project Title: **Additional service truck**

 Location: **WTP**

 Description: **Add additional truck to WTP fleet for accommodating a larger service area**

 Justification: **With more employees, FTE and seasonal, and the addition of South Fidalgo Water System, an additional service truck would assist with efficiency in operations.**

 In Previous CFP? **No** Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$41,000	\$43,000					\$84,000
Totals	\$41,000	\$43,000	\$0	\$0	\$0	\$0	\$84,000

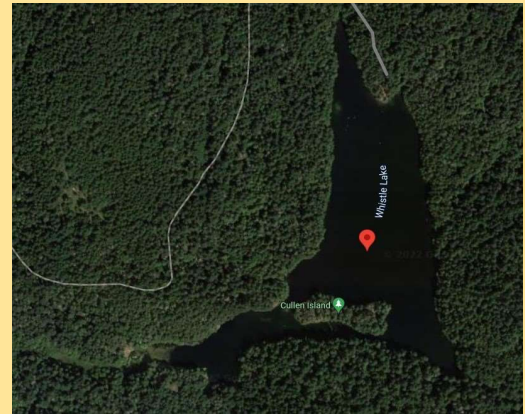
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$41,000	\$43,000					\$84,000
Contributions							\$0
Fund Balance							\$0
Totals	\$41,000	\$43,000	\$0	\$0	\$0	\$0	\$84,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$240,000	\$240,000					\$480,000
Totals	\$240,000	\$240,000	\$0	\$0	\$0	\$0	\$480,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants		\$156,000					\$156,000
Rates/User Fees	\$240,000	\$84,000					\$324,000
Contributions							\$0
Fund Balance							\$0
Totals	\$240,000	\$240,000	\$0	\$0	\$0	\$0	\$480,000



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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$75,000					\$75,000
Totals	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees	\$75,000	\$75,000					\$150,000
Contributions							\$0
Fund Balance							\$0
Totals	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$150,000



ANACORTES

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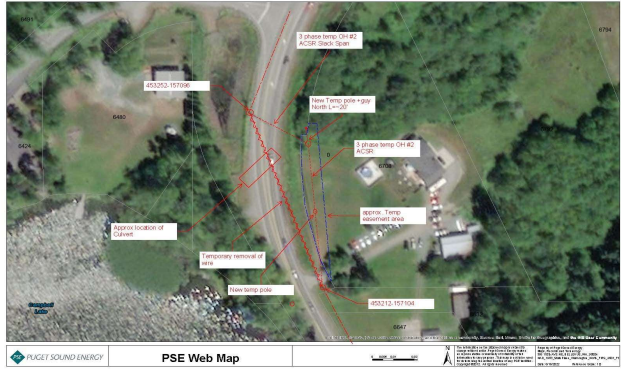
City of Anacortes

Project Detail Worksheet

2024-2029 Capital Facilities Plan

Facility Type:

Water System



Project Title:

Campbell Lake Fish Passage Waterline Relocate

Location:

Highway 20 and Campbell Lake Road on South Fidalgo Island

Description:

Relocation of approximately 200 lineal feet of existing 12-inch Class 50 DI water main with 16-inch HDPE water main as a result of WSDOT culvert replacement project.

Justification:

Water main must be relocated due to WSDOT culvert replacement project.

In Previous CFP?

Yes

Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

No change

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$0	\$75,000	\$372,130	\$372,130		\$819,260
Totals	\$0	\$0	\$75,000	\$372,130	\$372,130	\$0	\$819,260

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$75,000	\$372,130	\$372,130		\$819,260
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$75,000	\$372,130	\$372,130	\$0	\$819,260

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ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$300,000				\$300,000
Totals	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$300,000				\$300,000
Debt							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

Please limit responses to size of box

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

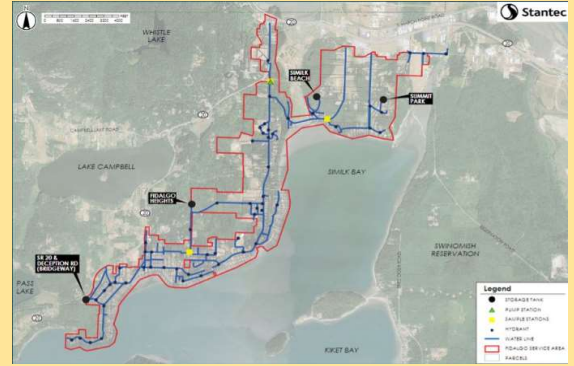
 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year			\$75,000	\$825,000	\$0		\$900,000
Totals	\$0	\$0	\$75,000	\$825,000	\$0	\$0	\$900,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees			\$75,000	\$825,000			\$900,000
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$75,000	\$825,000	\$0	\$0	\$900,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year				\$710,000		\$745,500	\$1,455,500
Totals	\$0	\$0	\$0	\$710,000	\$0	\$745,500	\$1,455,500

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees				\$710,000		\$745,500	\$1,455,500
Contributions							\$0
Fund Balance							\$0
Totals	\$0	\$0	\$0	\$710,000	\$0	\$745,500	\$1,455,500

Gen Gov

	2024	2025	Amended 2025	2025 Change
Total	\$ 385,000	\$ 2,170,000	\$ 1,611,650	\$ (558,350)

Total Funding	\$ 385,000	\$ 2,170,000	\$ 1,611,650
Funding Source			
Taxes			\$ -
Reet		\$ 90,000	\$ 170,000
Utility Tax			\$ -
Impact Fees			\$ -
Grants			\$ -
Rates/User Fees			\$ -
Contributions	\$ 10,000	\$ 150,000	\$ 150,000
Fund Balance/Reserves	\$ 375,000	\$ 1,930,000	\$ 1,291,650

Proposal Name	2024	2025	Amended 2025	2025 Change	Notes
Gen Gov - Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	\$ 120,000	\$ 180,000	\$ 250,000	\$ 70,000	Executive session requested updated estimate
Gen Gov - Repair the City Breakwater		\$ -	\$ 280,000	\$ 280,000	Executive Session requested The City breakwater is 30 years old and is experiencing Signiant corrosion and deterioration and needs to be repaired be fore it experiences significant failure.
Gen Gov - Enterprise Resource Planning (ERP) System replacement	\$ 150,000	\$ 1,650,000	\$ 671,650	\$ (978,350)	updated estimate for year 1
Gen Gov - Museum - Storage workshop construction	\$ 30,000	\$ 330,000	\$ 290,000	\$ (40,000)	\$40k shifting to 2026
Gen Gov - Mitel Phone System replacement		\$ -	\$ 40,000	\$ 40,000	The City's Mitel phone system will not be supported after late 2025. The Mitel system is part of the City's computer network system, thereby creating a weakness in the City's computer system that could potentially be taken advantage of by nefarious actors.
Gen Gov - DAA Beautification and other	\$ 35,000	\$ -	\$ 80,000	\$ 80,000	see project detail
Gen Gov - Downtown Welcome Arch	\$ 50,000	\$ -	\$ -	\$ -	no change
Gen Gov - Parking Plan	\$ -	\$ 10,000	\$ -	\$ (10,000)	moved to planning dept. operating budget

Project Summary Sheet							
Project Costs:	2024	2025	2026	2027	2028	2029	Total
Gen Gov - Enterprise Resource Planning (ERP) System	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,005,650
Mitel Phone System replacement	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Museum Storage Workshop Construction	\$30,000	\$290,000	\$40,000	\$0	\$0	\$0	\$360,000
Creosote Pile Removal and Replacement at City	\$120,000	\$250,000	\$0	\$0	\$0	\$0	\$370,000
Repair the City Breakwater	\$0	\$280,000	\$0	\$0	\$0	\$0	\$280,000
Gen Gov - DAA Beautification and other	\$35,000	\$80,000	\$0	\$0	\$0	\$0	\$115,000
Gen Gov - Downtown Welcome Arch	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Totals	\$385,000	\$1,611,650	\$317,000	\$289,000	\$302,000	\$316,000	\$3,220,650
Project Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$170,000	\$40,000	\$0	\$0	\$0	\$210,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$10,000	\$150,000	\$0	\$0	\$0	\$0	\$160,000
Fund Balance/Reserves	\$375,000	\$1,291,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,850,650
Totals	\$385,000	\$1,611,650	\$317,000	\$289,000	\$302,000	\$316,000	\$3,220,650



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description: The City currently uses Eden, produced by Tyler Technologies, as its ERP system, which is the computing platform that unifies the various city functions, including utility billing, accounts payable, accounts receivable, accounting, payroll, HR. Eden will be discontinued in February 2027.

Justification: The City has been utilizing Tyler Technology's Eden application as an ERP for over 20 years. Tyler is no longer supporting EDEN and the application will stopped being supported in 2027. The initial stages of this process is to develop a needs assessment and discovery process to analyze what the City needs are. This will include hiring a consultant and devoting significant City staff time to working thru the needs assessment. An implementation can take up to 2+ years to complete.

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,005,650
Totals	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,005,650

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,005,650
Totals	\$150,000	\$671,650	\$277,000	\$289,000	\$302,000	\$316,000	\$2,005,650


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

 Description:

 Justification:

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$40,000					\$40,000
Totals	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance		\$40,000					\$40,000
Totals	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000


ANACORTES
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City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$30,000	\$290,000	\$40,000				\$360,000
Totals	\$30,000	\$290,000	\$40,000	\$0	\$0	\$0	\$360,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET		\$90,000	\$40,000				\$130,000
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions		\$150,000					\$150,000
Fund Balance	\$30,000	\$50,000					\$80,000
Totals	\$30,000	\$290,000	\$40,000	\$0	\$0	\$0	\$360,000


ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

 Facility Type:

 Project Title:

 Location:

Description:

The creosote piles will need to be removed and replaced with non-creosote (steel) piles consistent with the DNR Aquatic Land Lease. The due date for project completion per the DNR Lease is January 2, 2026.

Justification:

For compliance with the DNR Aquatic Lands lease and furthers Shoreline Master Program goals related to improving water quality by replacing creosote pilings with non-toxic alternatives.

 In Previous CFP? Click on box/click on arrow to select

 If yes, nature of Change from Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year	\$120,000	\$250,000					\$370,000
Totals	\$120,000	\$250,000	\$0	\$0	\$0	\$0	\$370,000

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance	\$120,000	\$250,000					\$370,000
Totals	\$120,000	\$250,000	\$0	\$0	\$0	\$0	\$370,000



ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Repair city breakwater as part of the larger effort to all of the breakwater barriers around the Fidalgo Marina

Justification:

The City breakwater is 50 years old and is experiencing significant corrosion and deterioration and needs to be repaired before it experiences significant failure.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Costs by year		\$280,000					\$280,000
Totals	\$0	\$280,000	\$0	\$0	\$0	\$0	\$280,000

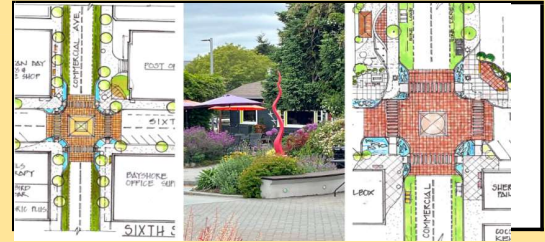
Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							\$0
REET							\$0
Utility Tax							\$0
Impact Fees							\$0
Grants							\$0
Rates/User Fees							\$0
Contributions							\$0
Fund Balance		\$280,000					\$280,000
Totals	\$0	\$280,000	\$0	\$0	\$0	\$0	\$280,000

ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2024-2029 Capital Facilities Plan**

Facility Type **General Government**

Insert and Resize Picture Here

Project Title: **DAA Beautification and other**Location: **Commercial Avenue from 11th to 2nd**

Description:

Continued partnership with the DAA

Justification:

Continue to support the Downtown Anacortes Alliance

In Previous CFP? **Yes** Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

ongoing activities

Projected Costs:	2024	2025	2026	2027	2028	2029	Total
Downtown Framework Plan	\$35,000	\$80,000					\$115,000
Sub Project Placeholder							
Totals	\$35,000	\$80,000					\$115,000

2024

Funding Sources:	2024	2025	2026	2027	2028	2029	Total
Taxes							
REET		\$80,000					\$80,000
Utility Tax							\$0
Impact Fees							\$0
Grants							
Rates/User Fees							\$0
Contributions							
Fund Balance	\$35,000					\$0	\$35,000
Totals	\$35,000	\$80,000	\$0	\$0	\$0	\$0	\$115,000

Appendix 1: Existing Infrastructure Inventory

Below is an inventory of existing capital facilities owned by the City, including the locations and capacities of the facilities, where applicable.

General Government

Name	Location	Year Built	Size (SF)	Notes
City Hall	904 6 th St.	1915/1926	31,846	Includes Parks/Rec, Finance, Planning, Building, Engineering, Admin. Services Departments; Mayor's Office, City Council Chambers; Boys' & Girls' Club in basement
Maintenance Shop	2201 37 th St.	1977	15,164	Also serves as bus barn to ASD; includes truck storage, equipment shed, pressure booster station, water inventory, and storage/water debris
Library	1210 10 th St.	2003	28,478	Includes public library, public meeting rooms, playground equipment
Anacortes Museum	1305 8 th St.	1910	2,500	Built as a Carnegie Library; National Register of Historic Places.
WT Preston	713 R Ave.	Acquired 1983	N/A	Steam-powered sternwheeler on dry land, originally constructed in 1939, National Historic Landmark
Anacortes Maritime Heritage Center	713 R. Ave	2005	1,912	Museum exhibits featuring Anacortes' maritime heritage
Anacortes Senior Activity Center	1701 22 nd St.	1995	11,385	Senior center; also used for community meetings.
Heart of Anacortes	315 O Ave.	Stage – 2012 Restroom - 2010		Public restroom facility & music/community venue; includes concession/bathroom, fence & stage
Thompson Train Building.	605 R Ave.			
Tommy Thompson Trail Public Restroom	2219 R Ave.			
Downtown Archway	11 th & Commercial			
Public concrete floating dock & ramp	Fidalgo Bay / 30 th St.			City leases property from DNR; owns structures
Industrial User Boat Ramp	Fidalgo Bay / 30 th St.			City owns property
Public concrete travel lift pier and concrete floating docks	Fidalgo Bay / W Ave.			City leases property from DNR; owns structures
Land/No structures				
Anacortes Theater property & public parking Lot	415 O Avenue	-	15,000	City leases land to the Theater; owns north public parking area
6 th & Q parking lot	511 Q Ave.		19,000	Provides additional city vehicle parking and public parking

Public Safety Buildings

Name	Location	Year Built	Size (SF)	Type
Public Safety Building	1218 24 th St.	2000	17,000	Includes police station, courtroom, and generator
Main Fire Station	1016 13 th St.	1993	10,464	
Norman Brown (West End) Fire Station	5209 Sunset Ave.	1993	3,306	Includes building and generator building
March Point Fire Station	9029 Molly Lane	2009	2,842	Leased facility

Water System

Name	Location	Notes
Anacortes Water Treatment Plant Capable of 42MGD, expandable to 55MGD	14489 Riverbend Rd., Mount Vernon	Includes lime storage building, old treatment building, maintenance shed, power substation & generator, switch gear building an generator, standby generators (2), fuel tanks (2), surge tank, pump station, switch gear building, water tank storage, main treatment plant and chemical building; some of these buildings are proposed for demolition
Skagit River Intake Structure	14301 Avon-Allen Rd.	
Two 1.5 MG reservoirs	Whistle Lake Rd. / Blue Heron Circle	Constructed in 2018; includes booster station, reservoirs & generator
2 MG 29 th St. Reservoir	29 th St.	
2 MG Skyline Reservoir	3802 Marine Heights Way / 4000 Clyde Way	Includes reservoir, pump station, generator and telemetry equipment.
Fidalgo Bay Estates Reservoir & Booster station	San Juan Hill	30,000 gallons used for local storage; Includes pump station, telemetry, generator
2012 Pennsylvania Booster Station (Tursi)	2102 Pennsylvania	Includes booster station and generator building
Pipelines		
Transmission pipelines	From WTP to 3MG reservoir	Two 36" diameter steel pipes
Transmission pipelines	Spur to March Point refineries	20" diameter pipe
Transmission pipeline	Spur to Deception Pass	10" and 16" diameter pipes
Service and transmission pipelines	Various	842,247 lineal feet of ductile iron, asbestos cement, steel, concrete, PVC, cast iron, and galvanized iron pipes.
Other		
Water Valves	Various	3,521 water valves
Water Meters	Various	8,074 existing / 7,582 active
Fire Hydrants	Various	City – 922 County – 118 Private - 58
Pressure Reducing Valves	Various	25 pressure reducing stations
Interties	Various	Interties with wholesale customers

Wastewater System

Name	Location	Notes
Wastewater Treatment Plant Processing capacity of 7.8MGD	500 T Ave.	Treatment for over 4,307 acres of residential and commercial customers; includes admin/shop, solids handling, primary

		treatment, secondary treatment & aeration, effluent pump station, secondary clarifier and basin, splitter box and generator
Gravity Sewers (including trunks, interceptors, laterals, force mains, outfalls)	Various	106.2 miles of sewer ranging from 4" to 36", including clay, concrete, ductile iron, HDPE, and PVC
Lift Stations		Year Constructed
Lift Station #1	3911 Mallard Pl.	2000
Lift Station #2	4105 Mitchell Dr.	1983
Lift Station #3	2322 11 th St.	2000
Lift Station #4	2819 / 2803 T Ave.	2001
Lift Station #5	1118 Edwards Way	2005
Lift Station #6	3009 B Ave.	2000
Lift Station #7	1411 I Ave.	1991
Lift Station #8	418 2 nd St.	1997
Lift Station #9	416 2 nd St.	1997
Lift Station #10	201 Curtis Dr.	1998
Lift Station #11	203 E. Park Dr.	1978
Lift Station #12	103 5 th St.	2007
Lift Station #13	5918 Cabana Ln.	2010
Lift Station #14	2100 Ferry Terminal Rd.	1992; includes pump station and telemetry
Lift Station #15	1200 B Ave.	2005
Lift Station #16	4533 Anaco Beach Rd.	2005
Lift Station #17	1517 R. Ave.	2010
Lift Station #18	8071 S. March Pt. Rd.	2004
Lift Station #19	12493 Bartholomew Rd.	Mothballed
Lift Station #20	9430 S. March Pt. Rd.	2004
Lift Station #21	2708 Fircrest Blvd.	2005; includes generator/telemetry
Lift Station #22	1016 13 th St.	2009; includes pump station & generator
Lift Station #23	1915 13 th St.	2009
Overflows		
B Avenue Combined Sewer Overflow	Northern end of B Ave., appx. 180' north of 11 th St.	
Q Avenue Combined Sewer Overflow	2 nd St. & Commercial Ave.	
Other		Number
Sanitary Sewer Manholes	Various	2,451
Clean outs (including stubs and tees)	Various	345
Structures connected to city sewer	Various	7,136

Stormwater System

Drainage Basin	Outfalls	Catch Basins	Detention Facilities	Ditch (Lineal Ft.)	Pipe (Lineal Ft.)	Notes
Guemes Channel Drainage Basin	30	1,235	39	45,434	159,881	
Burrows Bay Drainage Basin	14	510	13	18,225	77,046	
Fidalgo Bay Drainage Basin	34	1,371	28	133,788	196,632	
Padilla Bay Drainage Basin	1	7	11	74,521	3,619	
Similk Bay Drainage Basin	1	18	2	26,123	1,933	

Parks, Trails, and Recreation Facilities

Name	Location	Size	Notes
Ace of Hearts Rotary Park	H Ave. & 38 th St.	5 acres	
Alice Parchman Newland Park	R Ave.	10 acres	
Ben Root Skate Park	N. end of Alice Parchment Newland Park	2 acres	
Cap Sante Park	S. end of W Ave.	37 acres	
Causland Memorial Park	8 th St. & N Ave.	2 acres	
Clearidge Park	Blakely Pl.	0.8 acres	
The Depot Arts Center	7 th St. & R Ave.	5.75 acres	Includes arts building/old Great Northern Railway building (built in 1909)
Grand View Cemetery	411 Hillcrest Drive	12 acres	
Kiwanis Waterfront Park	W. of Guemes Ferry Dock	2 acres	
N Avenue Park	2 nd St. & N Ave.	0.4 acres	
Roadside Park	Jackson Ave.	0.3 acres	
Rotary Park	Market St. & T Ave.	1.5 acres	
Storvik Park	Between 29 th & 32 nd St.	8.7 acres	Includes restroom and playground equipment
Ship Harbor Interpretive Preserve	Edwards Way	30 acres	
Shugarts Playground	Adjacent to the Library	0.25 acres	
Tommy Thompson Parkway	Between 9 th St. & Q Ave.	3.3 miles	
Volunteer Park	14 th St. & H Ave.	24 acres	Partially owned by Anacortes School District. Includes field house, restroom, dugouts, press box/bleachers, storage building, AR Daniels turf, light standards, scoreboards, picnic shelter, south field maintenance/shop, Kiwanis Meadows P/G, fencing, flagpoles, batting cages, M&D storage building
Washington Park	Sunset Ave.	220 acres	Includes, upper and lower restrooms, pay machines, picnic shelters, dwelling, maintenance shop, playground equipment, Includes playground shelter
John and Doris Tursi Park	W. 12 th and Pennsylvania Ave.	3 acres	
29th St. Playground	29 th St. & Q Ave.	0.5 acres	
Little Cranberry Lake Forest Lands (ACFL)	Georgia Ave.	703 acres	
Whistle Lake Forest Lands (ACFL)	Whistle Lake Road	1,604 acres	Includes vault toilet, Mt. Erie communications building
Heart Lake Forest Lands (ACFL)	Heart Lake Road	452 acres	
Gazebo	5 th & T		
Trails		Miles	
Washington Park Trails	Washington Park	2.97 miles	
ACFL Trails	Various	54.88 miles	
S.H.I.P. Trail	North end of Edwards Way	0.28 miles	
Guemes Channel Trail	Guemes Channel, between Edwards Way and Lovric's Marina	.5 miles	

Transportation

Name	Lineal Feet	Miles	Notes
Principal Arterials (State Route 20)	53,014	10.0	
Minor Arterials	18,419	3.5	
Collector Arterials	119,747	22.7	
Local Streets	419,356	79.4	
Park streets	25,573	4.8	
Private	27,566	5.2	
Paved streets	550,022	104.2	
Gravel streets	23,344	4.4	
Parks paved roads	34,814	6.6	
Parks gravel roads	1,747	0.3	
Paved alleys	21,707	4.1	
Gravel alleys	68,314	12.9	
Grass alleys	5,633	1.1	

Fiber

Name	Location	Qty	Notes
Optical Line Terminal #1	Fiber equipment room at CoA Library	1	Nokia 7360 ISAM FX-16 with 16 GPON line cards
Optical Line Terminal #2	Equipment cabinet in Skyline area	1	Nokia 7360 ISAM FX-8 with 8 GPON line cards
Router	Fiber equipment room at CoA Library	1	Nokia 7210 SAS R6 with eight 10 Gbps interfaces, twenty-two 1 Gbps interfaces, and two unpopulated line card slots
DC Battery Set	Fiber equipment room at CoA Library	1	Direct current batteries providing 48 vDC power to Optical Line Terminal and Router.
Outside Plant	Throughout City	n/a	(i) aerial & underground backbone cables containing 288, 144, 96, or 48 optical fibers; (ii) cabinets containing passive 1x4 optical splitters; (iii) multi-port service terminals containing passive 1x4 or 1x8 optical splitters; (iv) underground vaults; and (v) aerial & underground service drop cables containing 1 optical fiber between backbone cables & customer premises.

Appendix 2: Glossary of Terms

Adequate public facilities. Facilities that have the capacity to serve development without decreasing levels of service below locally established minimums.

Assessed Valuation. Refers to how much the total real estate and personal property within a jurisdiction is worth. The value is established by the County Assessor at 100% of appraised market value, and adjusted by the State to account for variations in assessment practices among counties.

Available public facilities. Facilities or services are in place or that a financial commitment is in place to provide the facilities or services within a specified time. In the case of transportation, the specified time is six years from the time of development.

Bonding. Is the act of issuing the debt to finance capital projects and other expenditures.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Capital Program. A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Concurrent or Concurrency. Means that adequate public facilities are available when the impacts of development occur. This definition includes the two concepts of “adequate public facilities” and of “available public facilities” as defined above.

General Obligation Debt. Debt that will be repaid mainly by taxes and other general governmental revenues. This debt includes limited and unlimited general obligation bonds, capital leases and other notes and contracts issued with the full faith and credit of the government.

Impact Fee. A fee assessed on new development that creates additional demand and need for public facilities.

Infrastructure. The underlying foundation, especially the basic installations and facilities on which the continuance and growth of a jurisdiction depends, i.e., streets and roads, sewer, and water systems.

Latecomer Fees. Fees paid by developers or future service users for their share of past improvements financed by others.

Leasing. A financing technique whereby ownership of the project or equipment remains with the financing entity, and where title may or may not transfer to the City at the end of the lease.

Local Improvement District (“LID”). A method of carrying out a specific improvement by allocating the costs among the benefiting properties. The project is usually financed through a long term bond issue, and the repayment of which is mainly from the collection of special assessments from the benefiting properties.

ORDINANCE NO. 4088
AN ORDINANCE AMENDING ORDINANCE NO. 4033 ENTITLED “AN ORDINANCE ADOPTING THE CAPITAL
FACILITIES PLAN (CFP) FOR THE 6-YEAR PERIOD 2024-2029

WHEREAS, RCW 36.70A.070(3) requires jurisdictions operating under the Growth Management Act to include a capital facilities element in their comprehensive plan, which the City of Anacortes is, and does, and

WHEREAS, the CFP is required to be updated at least biennially, and the CFP underwent a full update in 2023 concurrently for the 2024 operating budget, so a full update for 2025 is not required, however there are several changes required to align the 2025 CFP with the 2025 operating budget.

NOW, therefore be it ordained by the City Council of the City of Anacortes, Washington:

Ordinance No. 4066 dated December 18, 2023 adopting the Capital Facilities Plan for the six year period 2024 – 2029 is hereby amended to reflect the following revisions to expenditures and revenues in the following departments for the following totals.

Details by department can be seen in the CFP Amendment Book, attached, which is hereby adopted by reference.

	Total	\$51,408,147	\$35,933,328	\$34,245,000	\$56,992,730	\$34,237,390	\$62,835,794	\$275,652,389
	2024	2025	2026	2027	2028	2029	Total	
Fiber	\$4,000,165	\$1,791,678	\$60,000	\$60,000	\$0	\$0	\$5,911,843	
Fire	\$1,675,000	\$780,000	\$850,000	\$0	\$0	\$15,000,000	\$18,305,000	
Parks&Recreation	\$1,695,000	\$1,895,000	\$2,600,000	\$2,803,000	\$960,000	\$3,450,000	\$13,403,000	
PW-Ops	\$790,000	\$830,000	\$1,150,000	\$1,760,000	\$910,000	\$600,000	\$6,040,000	
Storm	\$530,000	\$731,000	\$810,000	\$565,000	\$517,750	\$281,000	\$3,434,750	
Transportation	\$8,906,000	\$10,748,000	\$13,492,000	\$34,327,600	\$21,303,230	\$22,388,900	\$111,165,730	
Wastewater	\$27,631,000	\$8,705,000	\$7,765,000	\$11,475,000	\$7,080,000	\$17,700,000	\$80,356,000	
Water Systems	\$5,795,982	\$8,471,000	\$7,201,000	\$5,713,130	\$3,164,410	\$3,099,894	\$33,445,416	
General Gov	\$385,000	\$1,611,650	\$317,000	\$289,000	\$302,000	\$316,000	\$3,220,650	
Vehicle & Equipment Fleet	\$0	\$370,000	\$0	\$0	\$0	\$0	\$370,000	

This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 2nd day of December, 2024
CITY OF ANACORTES, WASHINGTON

BY:

Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy J. Swetnam, WSBA # 40530
City Attorney



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 8.c.

Agenda Item Title: Ordinance 4093: Trespassing AMC 9.50.070

Staff Contact(s): Darcy Swetnam, Jonn Lunsford, Dave Floyd, Bret Lunsford, Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Greg Francioch	Ordinance
Darcy Swetnam	
Steve Hogle	

Item Summary:

The City Council adopted Ordinance 4037 on December 5th, 2022, which adopted chapter 9.50 of the Anacortes Municipal Code ("AMC") creating procedures for excluding individuals from City property who engage in behavior that is dangerous, unsafe, illegal, or unreasonably disruptive. Section 9.50.070 AMC has a graduated duration of exclusion. Individuals who have not been issued a trespass warning in the prior year can only be excluded for 7 days; if they've had one warning in the past year, they can be excluded for 90 days; and if they have two or more warnings in the past year, they can be excluded for 1 year. Department heads who have used this process have outlined in the attached memo how those prescribed limits on duration have caused enforcement challenges. Staff are not aware of any instances where any department has abused the trespass warning process to unreasonably exclude individuals from city property prior to the adoption of Ordinance 4037. Staff now recommend that the discretion to determine the duration of exclusion be given to the City staff members who are responding to these incidents and can assess the relevant factors to issue a warning.

Budget Impact:

None

Previous Action: [Ordinance 4037](#) was adopted on [December 5, 2022](#) creating Chapter 9.50. Affected department heads drafted the memo included in the packet and discussed it with the public safety committee, which supported bringing an ordinance to Council.

Recommended Motion: This is a first read, so no motion recommended.

Alternative Actions: Leave current code in place.

Attachments (listed in order presented):

1. 421125 Ord 4093
2. 241125 - Memo from staff on trespass ordinance
3. Item 8 c Ord 4093 Trespass 11252024

**City of Anacortes
Ordinance No. 4093**

**An Ordinance of the City of Anacortes, Washington, amending Chapter 9.50
regarding Conduct and Trespass from City Property**

Whereas; the City Council adopted Ordinance 4037 on December 5th, 2022, which adopted chapter 9.50 of the Anacortes Municipal Code (“AMC”) creating procedures for excluding individuals from City property who engage in behavior that is dangerous, unsafe, illegal, or unreasonably disruptive; and

Whereas; the City has used the procedures in chapter 9.50 AMC since its adoption and staff have identified circumstances when the graduated duration of exclusion in Section 9.50.070 AMC has created burdensome enforcement challenges; and

Whereas; to address enforcement concerns, staff recommend and City Council now desire to update chapter 9.50 AMC.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. Chapter 9.50 AMC is hereby amended as shown in Attachment A.

Section 2. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED and APPROVED this ____ day of _____, 2024.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Attachment A

9.50.070. Duration of exclusion.

A. An officer who issues a trespass warning under this chapter must determine a duration of exclusion consistent with this section.

B. ~~If the person subject to the trespass warning:~~

~~1. Has not been excluded from city property by a trespass warning issued within one year prior to the violation, then the warning may exclude the person for a period not exceeding seven days.~~

~~2. Has been the subject of only one prior trespass warning issued within one year prior to the current violation, then the warning may exclude the person up to 90 days.~~

~~3. Has been the subject of two or more prior trespass warnings issued within one year prior to the current violation, then the warning may exclude the person up to one year. A person subject to the trespass warning may be excluded pursuant to this chapter for up to one year, provided that the issuing officer must take into account the severity of the conduct and the number of previous incidents when determining the duration of exclusion.~~

Memorandum

To:	Mayor Miller & City Council	From:	Jonh Lunsford, Chief Dave Floyd, Bret Lunsford, Jeff Vogel, Andy Rheaume, Darcy Swetnam
Date:	October 30, 2024	Re:	Trespass Procedure: AMC 9.50.070

The above-listed department heads propose changes to current trespass procedures in AMC 9.50.070; specifically the duration of trespass. We recommend and request that Anacortes Police staff be allowed to forego the 7-day or 90-day trespass and issue a 1 year trespass if deemed necessary by the Police Chief. Additional flexibility will allow the Police Chief to issue an extended trespass notice for the most egregious offenders without the requirement to spend City resources on repeated escalating procedures that leave the City open to liability.

Over the past year, City departments worked collaboratively with the Anacortes Police Department to follow the new trespass regulations. As of September 15, this year, 13 trespass citations have been issued by the APD most of them involving parks, city managed restrooms, Museum Facilities or the Anacortes Public Library. Notably, several of the individuals cited this year have been trespassed several times in the past couple of years.

In almost all instances, City staff attempted to work with the offender to resolve the situation in a manner that did not require trespass. For example, if they were camping in a park after hours, our Community Paramedic and staff from the Anacortes Family Center would try to work with them to offer solutions and resources.

One instance included an individual camping in a downtown park. Parks staff moved their belongings to Washington Park and arranged a voucher for them to stay in a campsite. The party failed to show up and, after several days, returned to the downtown park where they had set up an encampment. Parks staff and APD have since cleaned up that site two additional times and the party has been trespassed twice, first with a 7-day notice and then with a 90-day notice. Each time they refused services that were offered. The extra hours spent cleaning up the encampment and

Anacortes Parks and Recreation
P.O. Box 547
Anacortes, WA 98221
jonnl@cityofanacortes.org
360-293-1918 (phone)

additional exposure to health and safety risks to Parks and Police staff were potentially unnecessary if a lengthier trespass could have been issued earlier.

Another example of when the 7-day trespass was not an effective tool was with a regular Library patron who has been trespassed twice before for violent behavior. Like all the City departments, the library strives to ensure access for all the community, even folks who are struggling. The library staff is incredibly patient with patrons with behavioral issues, with the trespass being an absolute last resort. The library staff and management had been managing her escalating behavior for 6 months, asking her to leave the library several times to “try again tomorrow” when her behavior got so bad it was making patrons uncomfortable and infringing on their rights to use the library. Many patrons complained about her behavior and said they were uncomfortable being in the library when she was there.

She then accosted a teenager, using vulgar language, aggressive gestures, and followed the teen out into the library lobby, getting in the teen’s personal space and implying violent intent. Library staff intervened and called the police for a trespass notice. The 7-day trespass wasn’t reassuring for the teen or her parents, and although the teen was a regular library user attending teen programming and volunteering, she hasn’t been back in the library since and expressed she is frightened to use the library. The problem patron returned after her 7-day trespass and her behavior is quickly escalating once again.

An additional example involved a member of the public entering a construction site where City staff were doing maintenance work on a stormwater facility using heavy equipment. The individual wanted the project to stop and ignored City signs, verbal warnings from staff, and put himself and staff physically in danger by getting in the way of City-operated equipment. Despite repeated requests to stay out of the area and away from heavy equipment, he returned a week later and engaged in the same unsafe and threatening behavior. He has since been issued a 7-day trespass, but has already indicated through his behavior that he intends to continue to interfere with the project. Because this project may last longer than 7 days, City staff would advocate for issuing a trespass notice for at least the length of the project to protect him and staff from unsafe behavior.

For better or worse, because of the ineffectiveness of a 7-day trespass from larger outdoor City properties like the forest lands, staff have often decided not to bother with issuing a trespass notice. For example, in the Anacortes Community Forest Lands, staff decided to forego requesting a trespass notice to a drunken and belligerent individual because a 7-day notice would allow the individual to return and engage in the same behavior the next week. The process of issuing trespass notices involves staff time, administrative resources, and takes staff away from other critical City functions.

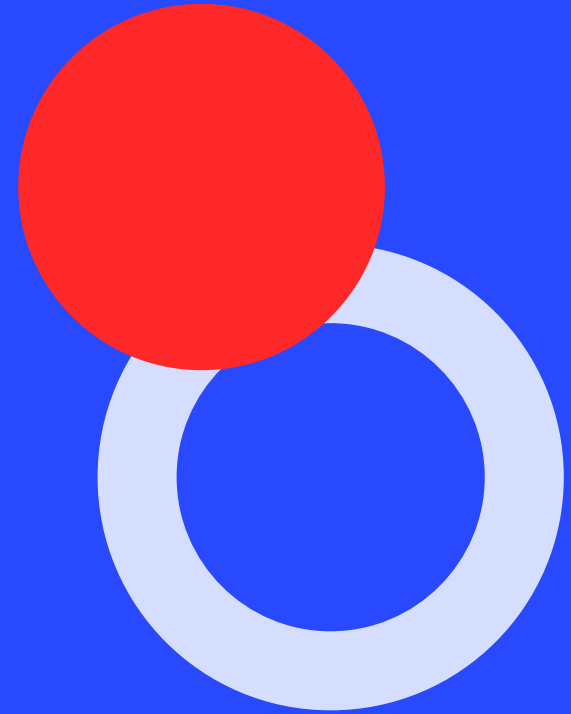
As staff noted when the 7-day and 90-day trespass format was originally suggested, we do not advocate for trespass without valid justification. In almost all cases, the people involved are offered services multiple times or given fair warning before a trespass is considered unless staff or the public is threatened or put in danger by the actions of an individual. City staff understand that Council does not want to take lightly trespassing individuals from public property, but staff are not aware of any instances where the trespass power has been abused in the past to deny the public access to public property arbitrarily or without clear justification.

The public's due process rights are protected by the appeal procedures in AMC 9.50.080. An individual who believes they have received a trespass notice without justification may appeal and present information that supports their position. Staff do not recommend removal of this provision.

These experiences underscore the need for the option to issue a one-year trespass when necessary. The above-named department heads propose that the City Council begin a conversation on this matter at an upcoming Public Safety Committee meeting, and are all happy to attend to answer any questions.

Thank you.

Item 8c
Ordinance 4093
AMC 9.50.070
Trespassing



Current wording of AMC 9.50.070

B. If the person subject to the trespass warning:

1. Has not been excluded from city property by a trespass warning issued within one year prior to the violation, then the warning may exclude the person for a period not exceeding seven days.
2. Has been the subject of only one prior trespass warning issued within one year prior to the current violation, then the warning may exclude the person up to 90 days.
3. Has been the subject of two or more prior trespass warnings issued within one year prior to the current violation, then the warning may exclude the person up to one year. (Ord. 4045 § 1 (Att. A), 2023; Ord. 4037 § 1 (Att. A), 2022)

Proposed Changes in AMC 9.50.070

B. A person subject to the trespass warning may be excluded pursuant to this chapter for up to one year, provided that the issuing officer must take into account the severity of the conduct and the number of previous incidents when determining the duration of exclusion.

Additional Suggestions:

- Strike 9.50.040.A.3.c "Using electronic or other communication devices in a manner that is unreasonably disruptive to others;"
- Strike 9.50.040.A.3.e "Behavior that is unreasonably inconsistent with the normal use for which the publicly owned property was designed and intended to be used (e.g., engaging in loud conversation in a library setting)."
- Insert new 9.50.040.A.3.c to read "Unreasonably disruptive and repeated behavior that prevents others from using the property for its intended use."
- Revise 9.50.070 in its entirety to read: "A trespass warning issued under this chapter must exclude the person for 1 year, unless revised after review per AMC 9.50.080."

Questions?



City Council Agenda Bill

Meeting Date: November 25, 2024 **Agenda Item:** 8.d.

Agenda Item Title: Contract Award: Purchase of Two North Star 167-1 Ambulances #24-286-ERR-001

Staff Contact(s): Andrew Rheume, WiL Ludemann

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Award
Andrew Rheume	

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$697,956.30 to Braun NW Inc. for the purchase of two North Star 167-1 ambulances. The contract piggybacks on Houston-Galveston Area Council of Governments (HGAC) [Contract AM10-23](#).

Background:

1. History: First unit will be expected late in 2025 and is an additional unit funded by the Fire department through the EMS levy. It will replace a previously replaced and retained ambulance, leaving us with all ambulances being in the replacement fund. This will ensure that we have a reliable fleet of ambulances. The second unit to be delivered early in 2026 is a standard replacement of unit #204A a 2016 unit.

We have our Med units on an 8 year lifecycle. We have found that parts are getting to be increasingly hard to obtain so it is important that we keep our emergency fleet in good condition and replaced in a timely manner. Both new units will be in the replacement fund for future replacements. Current retained unit will be surplus.

2. Key Terms:

-Total contract price of \$697,956.30 which includes \$52,298.30 in sales tax.

3. Competitive Bidding: The City has a cooperative purchasing agreement with Houston-Galveston Area Council of Governments (HGAC) and is procuring these vehicles through Contract AM10-23.

Budget Impact:

Vendor	Braun NW Inc.
Contract Amount	\$697,956.30
Earmarked Funds	Budget yet to be approved but 1 unit is in the replacement fund
BARS #	501.790.594.48.60
Budget Amendment Required?	No

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 24-286-ERR-001 with Braun NW Inc. in the amount of \$697,956.30 for the purchase of two North Star 167-1 ambulances.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. 24-286-ERR-001



City of Anacortes
Accounts Payable
PO Box 547
Anacortes, WA 98221

PURCHASE ORDER 24-286-ERR-001

Purchase of Two North Star 167-1 Ambulances

VENDOR: Braun NW Inc.
Tami McCaullum
150 N Star Drive
PO Box 1204
Chehalis, WA 98532

Date: November 25, 2024
Contact: WiL Ludemann
Department: Public Works Department
Operations Manager
(360) 293-1921
ludemannw@anacorteswa.gov

Email: TamiMcCallum@braunnorthwest.com
Phone: 800-245-6303

FOB: Braun Northwest Inc.
Chehalis, WA 98532

Terms : Ninety percent (90%) payment due
upon receipt of vehicle. Balance due
in thirty (30) days

Delivery: Approximately 530-580 Days

Item	Qty	DESCRIPTION	U/M	Unit Price	Amount
1	2	New/Unused 2026 North Star 167-1 Ambulance, as specified in Exhibit A. This Work is subject to and performed in accordance with: - Quote dated 11/8/24 and Specifications, incorporated as Exhibit A, - Exhibit B, Special Provisions which details the other terms applicable to this Purchase Order, - Houston-Galveston Area Council of Governments (HGAC) Contract AM10-23, which is incorporated by reference as Exhibit C. The aforementioned Exhibits A through C are hereby incorporated by reference and made a part hereof.	EA	\$322,829.00	\$645,658.00
Sum Total					\$645,658.00
Sales Tax @ 8.1%					\$52,298.30
Total Price					\$697,956.30

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

BRAUN NW INC.

CITY OF ANACORTES

Matt Miller, Mayor

Date

Date



150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

HGAC PROPOSAL

November 8, 2024

City of Anacortes
Attn: Wil Ludemann
2201A 37th Street
Anacortes, WA 98221
will@anacorteswa.gov

RE: One (1) 2026 North Star 167-1 Ambulance

Braun Northwest is pleased to offer the following proposal which is based upon HGAC contract AM10-23:

One (1) 2026 North Star 167-1 Ambulance on a 2025 Ram 4500 4x4 Ambulance Prep diesel chassis per enclosed specifications dated 11/8/24 and drawings dated 8/30/24.

Base price HGAC AM23CA08.....	\$244,557.00
Published/Customization options taken	<u>\$ 78,772.00</u>
HGAC Buy discount	<\$ 1,500.00>
HGAC Fee	<u>\$ 1,000.00</u>
Total F.O.B. Chehalis, WA	<u>\$322,829.00**</u>

Sales tax not included

F.O.B.: Chehalis, Washington

Delivery: Approximately 530 – 580 days, based upon current manufacturing plan and receipt of chassis.

Terms: Ninety percent (90%) payment due upon receipt of vehicle. Balance due in thirty (30) days.

**Note: Above pricing includes a chassis flooring fee. You will be notified as soon as the chassis arrives at Braun Northwest. If chassis is paid in full within 30-days of arrival a credit will be issued (See Options Page).*

***Note: The above pricing is based upon estimated 2025 model year chassis pricing and is subject to change when new pricing is released by Ram.*

The above pricing is valid until December 31st, 2024. Any proposal, signed and returned after this date will have a price increase associated with it, to be completed via change order.

(Note: This bid is contingent on use of customer's Government RAM Fleet Account Number.) Failure to secure a FAN will increase the price by the amount of the chassis discount.

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

Respectfully Submitted by:
Braun Northwest, Inc.

We agree to accept the above proposal:
City of Anacortes

Tami McCallum, V.P. of Sales

Signature

Date

Date: 11/8/2024

Printed Name

Title



EMERGENCY VEHICLES

TM
cc JJ

Enclosures: Option page, specifications, drawings.

BRAUN NORTHWEST, INC.
DETAILED SPECIFICATIONS
FOR
ANACORTES FIRE DEPARTMENT
ANACORTES, WASHINGTON

1 CHASSIS

1.01X OEM CHASSIS

- 2025 Ram 4500 Regular Cab 4 x 4 Tradesman, meeting all the specifications of Section 1.01 (**Note: Chassis subject to model year changes**)
 - 3 year/36,000 mile Basic Limited Warranty
 - Ambulance Prep Group (**AH2**)
 - Dual Rear Wheels
 - Provided by Braun Northwest

1.01.01 SPECIFIC RATINGS

- Drive – 4 x 4
- G.V.W.R. – 16,500 lb
- Front Axle – 7,000 lb
- Rear Axle – 12,000 lb
- Wheelbase – 192.5"
- Cab to Axle – 108"
- Front Spring Capacity – 7,000 lb
- Rear Spring Capacity – 12,000 lb
- Rear Differential – 4.10 ratio, Anti-Spin Differential Rear Axle

1.01.02X POWER TRAIN

- Engine
 - 6.7L I6 Cummins Turbo diesel, B-20 Bio Diesel capability
 - Diesel Emission Fluid (DEF) System
 - Engine Block Heater (Cold Weather Group)
 - Diesel exhaust brake
 - Manual DPF regeneration (**XNR**)
- Heavy duty type air cleaner
- Engine Cooling System
- Transmission
 - Six speeds Heavy Duty Automatic, AISIN AS69RC
 - Auxiliary transmission oil cooler
 - Electronic Shift on the Fly (**DK3**)

- Exhaust System
 - System complies with Federal Motor Carrier Safety Regulations, Part 393.83
 - Suspended using three hangers, excluding manifold attachment
 - Discharge at right rear side of module
 - Tailpipe shall not terminate within twelve inches of the vertical axis of the fuel tank filler opening.

1.01.03 STEERING

- Power Steering
- Tilt steering wheel

1.01.04 SHOCK ABSORBERS/STABILIZER BARS

- OEM Heavy-duty shock absorbers front and rear
- OEM front and rear stabilizer bars

1.01.05 BRAKES

- Heavy duty power assisted four-wheel ABS; Front and rear disc
- Electronic Stability Control
 - Trailer Sway Damping
 - Hill Start Assist
 - Traction Control

1.01.06 TIRES AND WHEELS

- Seven OEM 225/70R19.5G Front All Position, Rear Traction tires
- Seven OEM 19.5" steel wheels
- Spare tire and steel wheel included

1.01.07X ELECTRICAL

- Alternators – OEM Dual 220 Amp each (440 total) (XF7)
- Batteries – OEM Dual 730 CCA each
- Voltage Monitoring Auto Idle-Up System

1.01.08 INSTRUMENT PANEL AND CONTROLS

- Push-Button Start
- Gauges
 - Speedometer
 - Tachometer
 - Fuel Level
 - Coolant Temperature
 - Oil Pressure
 - Voltmeter
 - Diesel Exhaust Fluid (DEF)
- Information Center
 - Odometer/Trip Odometer
 - Engine Hour Meter
 - Diesel engine warning lights
- Cruise Control
- Dual USB port
- 12VDC auxiliary power outlet
- Audio – OEM AM/FM, Uconnect 3.0 with 3.5" display, BlueTooth, audio input jack

1.01.09X CAB EXTERIOR

- Trim Level – Tradesman
- Chrome Appearance Group
 - Chrome bumper
 - Chrome grille
- Wheel Flares – Front, Black
- Tow Hooks – Two Front
- Horn – OEM dual note electric
- Windows – Tinted safety glass
- Windshield wipers – Variable, Intermittent
- Mirrors
 - Two black, Manual Folding Trailer Tow with convex
 - Supplemental signals and courtesy lamps
 - Power, heated glass
- Lighting
 - Halogen headlamps, Quad, automatic
 - Daytime running headlamps, low beam
 - Clearance lamps
 - Front fog lamps **(LNJ)**
- Fuel tank – OEM 52 Gallons
- ParkView rear back-up camera **(XAC)**

1.01.10 CAB INTERIOR

- Seats – OEM
 - Vinyl bench seat 40/20/40
 - Delete front center seat
 - Combination lap and shoulder harness
 - Red seatbelts **(CGQ)**
- Climate Control – OEM
 - Heavy duty, fresh air, high capacity heater/defroster
 - Dehumidifying air conditioning system
- Interior
 - Cloth headliner
 - Cloth sun visors
 - Interior Day/Night rearview Mirror
 - Map Light
 - Upgraded Door trim
 - Black vinyl floor covering
 - Power windows & power door locks
 - Remote keyless entry with fob
 - Anti-theft system

1.01.11 COLORS

- Exterior –Flame Red **(PR4)**
- Interior – Black/Diesel Gray

1.02 CHASSIS MODIFICATIONS

The following modifications will be made to the chassis by Braun Northwest.

1.02.04 EXHAUST HEAT SHIELDS

Shall be formed from 20 ga. galvanized sheet metal with stamped reinforcements and formed edges. Access openings shall be provided for shock absorber, mounting bolts, etc. Heat shields shall be bolted to chassis frame and extend from back of cab to the frame cross member just behind the rear axle.

1.02.05X RUNNING BOARDS

Running boards made of 0.125" NFPA-embossed aluminum diamond plate as the step surface and integrated splash guards fore and aft for a Ram 4500 Regular Cab shall be installed on both sides of the chassis. The entire assemblies shall be securely mounted with stainless steel 1/4"-20 truss head bolts.

1.02.07B AUTO THROTTLE

The OEM high idle feature shall be configured to automatically adjust the throttle based on demand for patient compartment heat or air conditioning.

1.02.08B RECOVERY EYES

Two rear recovery eyes, rated at 10,000 lb per pair, shall be installed in 6.75"W x 6.75"H x 4.375"D recessed pockets. Eyes shall be 1.8125"D, bolted to frame. These eyes shall not be used for towing or lifting of emergency vehicle.

1.02.09 MUD FLAPS

Mud flaps with the "NORTH STAR" logo shall be installed behind each rear wheel.

1.02.10A TIRES AND WHEELS

The seven OEM tires/wheels, including spare, shall be removed from the vehicle and tires dismounted. Both sides of each wheel shall be sand blasted, and gloss **black** powder coated before tires are remounted, balanced, and re-installed on the vehicle (Section 3.04.01 related).

1.02.14A SUSPENSION

A LiquidSpring rear suspension system shall be installed, with a kneeling feature to activate when the rear streetside patient compartment entrance door opens within 60 minutes of the chassis ignition being turned off.

An override switch labeled "DUMP OVERRIDE" shall be installed on the curbside rear wall, accessible from rear curbside door.

The LiquidSpring control panel shall be installed on the chassis dash to the left of the steering wheel.

1.02.17 CHASSIS FRAME EXTENSIONS

A 10"H frame extension shall be welded to each OEM frame rail to provide rear lateral and bumper support and to provide a step height of 13.5" from the bumper to the module floor.

1.02.21X CHASSIS LIGHTING

A 3" Whelen #3SR0CDRR Red Lens Red LED Steady-Burn light shall be installed in the headliner above the passenger. An on/off switch shall be located on the driver's console (Sections 6.09 and 6.11 related).

A 3" Whelen #3SR00FRR Red Lens Red LED flashing door open indicating light with red placard with white text shall be installed in the headliner, between the visors (Section 6.12 related).

1.02.31X STATION EXHAUST

The exhaust system shall be modified to discharge at the curbside at 90 degrees for customer's MagneGrip station exhaust system.

1.02.35A KEYS

Two additional vehicle key fobs shall be added to OEM vehicle remote keyless system for a total of four. Fobs shall be shipped loose (Section 8.01 related).

1.02.38 CAB ROOF STIFFENER

In order to reduce noise and vibration, a 0.190" aluminum stiffener panel shall be bonded to the inside of the cab roof. Panel shall be applied with adhesive tape and polyurethane adhesive/sealant.

1.02.43X CHASSIS MISCELLANEOUS

Two 2"H black seatbelt-type straps with footman loops shall be installed, one each at the middle of the driver and passenger chassis door frame to protect the door from excessive overtravel.

A 120 VAC GFCI duplex receptacle shall be installed in the cab, behind the passenger seat (Section 6.21 related).

1.02.60 CAB CONDUIT

A 5.5" cab conduit shall be installed between the cab and module behind the driver's seat. The driver's console harness shall be routed through the conduit.

1.03 MODULE-TO-CHASSIS MOUNTING SYSTEM

1.03.01 MODULE MOUNTING SYSTEM

The module shall be bolted to the chassis frame in no fewer than twelve locations. Each mounting location shall include a hard rubber isolation pad between the chassis frame and the module lateral. The rearmost lateral(s) shall be connected to the frame extensions with 5/8" grade 8 bolts. All remaining laterals shall be connected with vertical 3/4" grade B7 eye bolts fastened to the frame rails with horizontal 3/4" grade 8 hex bolts. All bolts shall be secured with locking nuts.

1.03.02B CAB-TO-MODULE ATTACHMENT

The module shall be connected to the cab with a flexible watertight boot to allow cab-body flex as designed by the chassis manufacturer. The chassis back shall be replaced by an aluminum insert with integral walk-thru frame covered with black-painted polyurea thermoplastic elastomer (Section 3.04.01 related, different than shown in drawings). The insert shall be installed with 0.25" stainless steel bolts. A stainless steel threshold shall be installed to protect the bottom of the walk-thru (Section 2.13 related).

2 MODULAR CONSTRUCTION

All material utilized shall be of the correct type, alloy, and thickness to withstand the intended usage and provide protection against cracking, corrosion, or metal fatigue. All materials utilized shall be of open stock origin, commonly available through local sources, for rapid and economical repair or modification of the body. Any use of proprietary parts or materials in the construction of the body is unacceptable, due to potential delays or difficulties in future repairs or service. NO EXCEPTIONS TO BE TAKEN IN THIS AREA. This specification has been designed and written to fill specific needs of this agency. Where brand name, make, or model of equipment has been specified, no exceptions shall be allowed. Where compartment and cabinet sizes have been specified, bidder must bid substantially (plus or minus 1") the size specified.

The module shall have a transferable lifetime structural warranty.

2.01

MATERIAL

<u>EXTRUSIONS</u>	<u>SIZE</u>	<u>ALLOY</u>
Structural Tubing	1" x 2" x 0.125" sq.	6063-T52
Structural Tubing	2" x 2" x 0.125" sq.	6063-T52
Cross Members	3" x 3" x 0.375"	6061-T6
Cross Members	1.5" x 0.25"	6061-T6
<u>FORMED SHEETING</u>	<u>SIZE</u>	<u>ALLOY</u>
Skin/Roof/Compartments/Subfloors/Doors	0.125"	5052-H32
Interior Cabinets	0.090"	5052-H32
Diamond Plate	0.125"/0.08"	3003-H22
Stainless Steel	16 ga., 20 ga.	304 # 4B

2.02

MODULE DIMENSIONS

Drop Skirt	4.00 "
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Overall Vehicle Dimensions (Specifications are listed as minimums.)

Length	25 '	2 "	302.00 "
Width (excluding mirrors)	8 '	0 "	96.00 "
Height (Approximate)	9 '	10.25 "	118.25 "

Exterior Module Dimensions (Specifications are listed as minimums.)

Length	13 '	11 "	167.00 "
Width	8 '	0 "	96.00 "
Height	8 '	0.375 "	96.38 "

Interior Dimensions (Specifications are listed as minimums.)

Length	Forward Wall to Rear Wall	160.00 "
Width	Left Wall to Right Wall	91.00 "
Floor Width	Left Cabinets to Squad Bench	50.25 "
Height	Floor to Ceiling	76.00 "

Load Height (Approximate)	37.00 "
With suspension dumped	33.00 "

2.03 STRUCTURAL FRAMING

Side wall and rear wall construction shall consist of 2" x 2" x 0.125" aluminum square tubing extensions welded together with a maximum of 14" centers. 1" x 2" x 0.125" aluminum tubing may be utilized in addition to 2" x 2" tubing to accommodate custom compartment sizes. The bottom of the wall structure shall be sealed with a welded 2" x 2" tube, a 2" x 2" angle, or a 0.125" plate depending upon location. The wall structure shall be capped with a 2" x 4" x 0.125" header upon which a 2" x 2" x 0.125" roof structure is welded. This process provides a unitized roll cage structure for greater occupant safety. The front wall structure shall be constructed of formed aluminum channels to allow ample space for wiring raceways, heater hoses, and A/C hoses.

2.04 FOUNDATION SYSTEM

The foundation system shall consist of a 0.125" aluminum sheet subfloor with foundation members securely welded under the subfloor. Transverse members (laterals) shall consist of 3" x 3" x 0.375" structural angles. 0.25" x 1.5" aluminum stringers shall span longitudinally between the laterals.

2.05 MODULE SEAMS

All body and compartment seams at or below floor level shall be full-seam-welded. The entire perimeter of the subfloor shall be completely sealed with a caulking material, creating a watertight seam.

2.06 EXTERIOR SKIN

A Norton NORBOND closed-cell, polyurethane foam tape with high-performance acrylic adhesive shall be utilized full length on all front and rear wall and roof frame members. A polyurethane adhesive sealant shall be applied to the edges of framing members that are bonded with NORBOND tape. An advanced two-part methacrylate structural adhesive shall be used to bond all side wall tubes to the exterior skin and door frames.

The module shall be constructed utilizing full-size sheet construction to minimize body seams. There shall be no corner or mid-body seams.

2.07 MODULE ROOF

In order to improve module strength and minimize exposed seams, the roof shall be seamed transversely, shall be crowned, shall have a 1.5" radius along the edges, and shall be welded to 2" x 4" wall header tubes 4.75" below the roof line. The roof shall be supported by positive contact between sidewall framing and roof framing. All seams on the roof surface shall be continuously welded and body-worked on the outside. In order to avoid the possibility of paint and/or weld cracking, no extrusions shall be used in the exterior construction of the roof or corners of the module.

A contoured, 3/8" aluminum plate, painted to match the module, shall be welded to the roof structure and project through the center of the roof to serve as anchorage for personal fall arrest equipment. The anchorage is designed and rated for a single person only.

2.08X MODULE EXTERIOR COMPARTMENTS

All compartments shall be constructed from formed 0.125" aluminum, securely welded to the subfloor and structural framing. A baffled drain hole shall be provided in all exterior compartment bottoms that extend below the floor line. All exterior adjustable shelves shall be mounted on aluminum track securely welded to compartment interiors. Each shelf shall support at least 300 lb of equipment.

All compartments shall be "***Sweep Out***" design.

COMPARTMENT #1

Interior Dimensions – 32"W x 39"H x 20"D

Doorway Dimensions – 32"W x 39"H

Location – Streetside, forward

Shelving – One adjustable

Door(s) – Single

Light(s) – One LED strip light (Section 6.26 related)

Additional Instructions –

- Two vertical strips of heavy-duty aluminum track shall be installed on the back wall, offset 3" from corners.
- A black powder coated angled corner bracket shall be installed on aluminum track, aft, for a ***customer-supplied-and-installed*** SCBA cylinder holder (Section 4.10 related).
- A vent with MERV 8 polyester filter media and a hex-punched stainless steel cover shall be installed on the forward wall.

COMPARTMENT #2 – Inside/Outside Access

Interior Dimensions – 32"W x 46"H x 20"D (different than shown in drawings)

Doorway Dimensions – 32"W x 39"H (different than shown in drawings)

Location – Streetside, forward of wheel well

Shelving – See Interior Cabinet #7

Door(s) – Single

Light(s) – One LED strip light (Section 6.26 related)

Additional Instructions –

- A 120 VAC Power Box shall be installed in a closeout in the lower aft corner (Section 6.21 related).
- Two 120 VAC GFCI duplex receptacles shall be installed on the lower aft wall, one above and one below the vent (Section 6.21 related).
- A 1200-watt Samlex inverter with a perforated surround shall be installed in the lower forward corner, with a soffit vent installed on the back wall in line with the inverter for additional ventilation (Section 6.31 related).
- Two 12 VDC 10-amp circuits shall be installed, one forward and one aft, below the adjustable shelf, for ***customer-supplied-and-installed*** flashlights with chargers (Section 6.45 related).
- Compartment shall provide inside/outside access to Cabinet #7 with a full width stainless steel threshold on the floor level shelf.
- A closeout for Cabinet #17 drawers shall be provided in the upper aft corner.
- A vent with MERV 8 polyester filter media and a hex-punched stainless steel cover shall be installed on the aft wall.

COMPARTMENT #3

Interior Dimensions – 29.5"W x 74"H x 20"D

Doorway Dimensions – 29.5"W x 74"H

Location – Curbside, aft

Shelving – Two adjustable

Door(s) – Single

Light(s) – One LED strip light (Section 6.26 related)

Additional Instructions –

- Two black powder coated angled corner brackets shall be installed on aluminum track, one forward and one aft, for *customer-supplied-and-installed* SCBA cylinder holders (Section 4.10 related).
- Two vertical strips of heavy-duty aluminum track shall be installed on the back wall, offset 3" from corners.
- Painted aluminum wiring access panels with precision punched ventilation shall be installed on the aft wall.
- A vent with MERV 8 polyester filter media and a hex-punched stainless steel cover shall be installed on the aft wall.

COMPARTMENT #4

Interior Dimensions – 30"W x 76"H x 20"D

Doorway Dimensions – 30"W x 70"H

Location – Curbside, aft

Shelving – Four bin type shelves (see dimensions below)

Door(s) – Single

Light(s) – One LED strip light (Section 6.26 related)

Additional Instructions –

- The two upper bin type shelves shall be 16"W x 18"D (different than shown in drawings).
- The two lower bin type shelves shall be 12"W x 8"D.
- This compartment shall have a welded bracket, painted to match the compartment, and three ratcheting straps with UHMW stiffeners set up for storage of a *customer-supplied-and-installed* H or M-size cylinder, forward (Section 4.10 related).
- Two backboard restraining straps with footman loops shall be installed on the aft wall.
- A formed stainless steel gasket cover shall be installed on the lower doorframe edge so that backboards do not cut gasket material.

COMPARTMENT #5 – Inside/Outside Access

Interior Dimensions – 25.75"W x **55.25"H** x 27.75"D (different than shown in drawings)

Doorway Dimensions – 25.75"W x **55.25"H** (different than shown in drawings)

Location – Curbside, forward

Shelving – See Interior Cabinet #18

Door(s) – Single

Light(s) – Two LED strip lights, one above and one below floor level shelf (Section 6.26 related)

Additional Instructions –

- Compartment shall provide inside/outside access to Cabinet #18 with a full width stainless steel threshold on the floor level shelf.
- A 60/30/20/10-minute push-button timer with a warning label shall be installed on the forward wall (Section 5.27 related, different than shown in drawings).
- There shall be general storage below the floor.

2.09 MODULE DOORS

The doors shall be box-pan-formed with a total thickness of 2".

2.09.01A DOOR FRAME AND SEAL

Each door frame shall have a flange for the installation of an air cell hollow core 360-degree compression door seal. This seal creates watertight, dust-free compartment integrity. Door seal shall be knock-on type. Door frames shall be bonded to the adjacent tubes such that no exterior flange is required. A secondary wiper style seal shall be installed across the top and between the rear passage doors.

2.09.02 DOOR HINGES

Compartment and passage doors shall have full-length, piano-type, 2.5"W stainless steel hinges, positioned with 0.25" rivets at each end. The hinges shall be attached with #12 x 0.75" stainless steel truss head screws spaced 4" apart, sealed with Sikaflex. All curbside and streetside side-hinged single doors shall be hinged on the forward sides, rear passage doors shall be hinged on the outboard sides.

2.09.03A DOOR LATCHES

Exterior door handles shall be semi-flush, chrome-plated Eberhard E Grabber #21100. Passage doors shall have release handles on the inside of each door. All exterior doors shall have rotary latches and striker posts that meet FMVSS 206 requirements. Striker posts shall be adjustable and be secured with a nut from behind the door frame. The striker washer shall not be removed. Doors greater than 45" tall shall have double rotary latches activated by stainless steel rods. Once final adjustments have been made, threads shall have Loctite or equivalent applied. All double-door compartments shall have an exterior E Grabber handle and rotary latches on each door. Doors shall latch to doorframe-mounted striker posts only and not to one another. Curbside passage and rear curbside doors shall have interior handles with dual-point, rod-actuated, rotary latch systems that are lockable inside and out. All locks shall be keyed J236.

Rear passage doors shall both have emergency release levers, one at the top and bottom of each door and accessible from the inside of the module.

2.09.04B COMPARTMENT DOOR CONTROLS

A spring-dampened gas shock capable of holding the door open at approximately a 90-degree angle on any road surface shall be installed at the top of each compartment door.

2.09.05A CURBSIDE DOOR CONTROL

A spring-dampened gas shock capable of holding the door open at approximately a 90-degree angle on any road surface shall be installed at the top of the curbside passage door.

2.09.06 REAR DOOR CONTROLS

Rear door controls shall be one grabber-type hold-open device with replaceable rubber catch, per door.

2.09.07X COMPARTMENT DOOR SKINS

Each compartment door skin shall be made of 0.080" bright aluminum diamond plate, shall be removable, and have a latch service opening with a 2.25" x 4.5" black rubber plug for lubrication and service. Door skins shall be secured with #8 pan head screws and Sikaflex. Red/white 1.5" conspicuity tape shall be installed on the outboard vertical edge of each door.

A Whelen #3SR00FRR Red Lens Red LED flasher shall be surface-mounted in the lower outboard corner of each compartment door, to flash when the door is open (Section 6.51 related).

2.09.08X ENTRANCE DOOR SKINS

Each entrance door skin shall be made of 0.090" aluminum painted white with gray splatter (G2-33631 Alt 2 / GLV-51748) and be removable to service door hardware (Section 3.07 related). **The lower 16" of each rear entrance door and the lower 20 " of the side passage door shall not be painted to allow for proper adhesion of chevrons.** A removable stainless steel bezel shall be installed at mid-height on the door skin to provide access to the latch hardware and electric lock motors (Section 6.40 related). Red/white 1.5" conspicuity tape shall be installed on the top, bottom, and outboard vertical edges of both the curbside passage door and curbside rear passage door. The streetside rear passage door shall have conspicuity tape on the top and bottom edges.

Ruby Red #680-CR-82 and Black #680CR-85 6"H chevrons shall be applied to the lower door skin of each passage door (Section 3.04 related, not shown in drawings).

A Whelen #TLIR Clear Lens Red flasher with black flange shall be surface-mounted in the lower outboard corner of the interior door skin on each entrance door (Section 6.51 related).

2.09.09 ENTRANCE DOORWAYS

One curbside and two rear module entrance doors shall be provided. The curbside doorway dimensions shall be 31"W x 77.75"H. The rear doorway dimensions shall be 49.75"W x 66"H.

2.09.10 THRESHOLDS

All compartment and module access door frames shall have full-width-formed stainless steel threshold plates to protect the lower edge of frame.

2.10 MODULE INTERIOR CABINETS

Shall be formed of 0.090" aluminum and shall be securely welded or mounted to the structural framing. All interior adjustable shelves shall be mounted on 1" wide aluminum track.

CABINET #1 – Cool Cabinet

Interior Dimensions – 7.5"W x 8.5"H x 9.875"D

Location – Streetside, upper, forward

Additional Instructions –

- A FMMS Medi-Kool MK-Micro V micro depth with left hinged door, compressor right, and standard key lock shall be installed as this cabinet. The temperature controller shall be installed on a punched, painted aluminum faceplate below the cool cabinet. It shall be wired to be on with shorepower or when the engine is running (Section 5.28 related).

CABINET #2 – Medication Safe

Interior Dimensions – 10.5"W x 8.25"H x 6.5"D

Location – Streetside, upper, above Action Area #6

Additional Instructions –

- A *customer-supplied* Wi-Fi enabled Knox MedVault 2.75 medication safe with "rubber-ducky" antenna and recess mount flange shall be installed as this cabinet (Sections 5.36 and 8.02 related).

CABINET #3 – Restocking

Dimensions – 41.875"W x 12.75"H x 15.75"D

Framed Dimensions – 35.3125"W x 7.9375"H

Location – Streetside, upper, center

Shelving – None

Door(s) – Sliding clear 0.25" polycarbonate with felt-lined anodized aluminum track, interlocking aluminum trim, and full extruded aluminum door pulls with integral door latch, in pre-formed aluminum frame, hinged at top with gas shock lift system, and latch.

Lighting – One LED under-cabinet strip light (Section 6.14 related)

Additional Instructions – None

CABINET #4 – Restocking

Dimensions – 41.875"W x 12.75"H x 15.75"D

Framed Dimensions – 35.3125"W x 7.9375"H

Location – Streetside, upper, aft

Shelving – None

Door(s) – Sliding clear 0.25" polycarbonate with felt-lined anodized aluminum track, interlocking aluminum trim, and full extruded aluminum door pulls with integral door latch, in pre-formed aluminum frame, hinged at top with gas shock lift system, and latch.

Lighting – One LED under-cabinet strip light (Section 6.14 related)

Additional Instructions – None

CABINET #5 – Drawers

Location – Streetside, forward of Action Area #6

Additional Instructions –

- There shall be four 18"W x 5"H x 19"D metal drawers. Each drawer shall operate on slides rated at 300 lb per set and have a gas shock hold open/closed device to ensure drawer does not accidentally open or close during operation of the vehicle. Drawers shall be of formed 0.125" aluminum construction, painted to match the interior.
- Drawers shall have machine-stamped divider supports along the sides of the drawer with four removable ABS dividers, per drawer.

#6 – Action Area

Dimensions – 44.0125"W x **29.75"H** x 20"D (different than shown in drawings)

Location – Streetside

Additional Instructions –

- The following items shall be installed on the Action Area wall:
 - One oxygen outlet (Section 5.11 related)
 - One Rico regulator and suction collector (Section 5.13 related)
 - One digital thermostat (Section 5.17 related)
 - One six-switch attendant panel (Section 6.13 related)
 - One 120 VAC GFCI duplex receptacle (Section 6.21 related)
 - One 12 VDC power point receptacle with cover and one Kussmaul combination USB-A/USB-C switch-insert-style charging port with bezel (Section 6.25 related)
 - One inverter status panel (Section 6.31 related)
- A full depth one-piece 16 gauge, 304 stainless steel countertop with a 0.5" aluminum retaining lip and aluminum cove trim along the wall shall be installed.

CABINET #7 – Inside/Outside Access

Dimensions – 32.0125"W x **29.25"H** x 20"D (different than shown in drawings)

Location – Streetside, lower, forward

Shelving – One adjustable shelf with 1" x 1" lip down to exterior, and 2" lip towards interior with a 2.5 diameter hole in aft corner for cord access

Door(s) – 1" webbed net with three quick release buckles on the forward side of the cabinet

Additional Instructions –

- An SSCOR #VX-2 portable suction unit with wall-mount 12 VDC charging/retention bracket shall be installed on the top shelf, forward (Section 5.13 related).
- The floor level shelf shall have a stainless steel lip with a beveled edge to create a 1.5" ramp into the exterior storage area.
- This cabinet shall be accessible from the outside via exterior Compartment #2.

CABINET #8 – Squad Bench with Storage

Dimensions – Bench: 57.75"W (overall) x 18.75"H x 20"D

Storage: 47.5"W x 7.625"H x 20"D

Location – Streetside

Door(s) – Hinged aluminum bench lid, with high-density foam padding covered with seamless vinyl shall provide access to the storage area. It shall have a 1.5" overhang, automatic hold-open device, and a stainless steel paddle latch. The pad shall be removable.

Additional Instructions –

- The squad bench base shall be formed from aluminum and securely anchored to sub-floor. The bottom and sides of the storage area shall be sprayed with textured gray polyurea thermoplastic elastomer and painted white with gray splatter (Section 3.07 related).
- The squad bench back and head pads shall have high density foam padding covered with seamless vinyl (Section 3.08 related).
- An 18.75" x 37.5" window with sliding glass, a positive catch, and a screen shall be installed above the squad bench (Section 4.08 related).
- A Cast Products #IV-2001-1 IV hook shall be installed on the wall above the squad bench, forward of the module window (Section 5.07 related, not shown in drawings).
- Two sets of two-point automatic locking retractor seatbelts shall be installed on the bench, set up for use with sit-up occupants (Section 5.14 related).
- A 26"W x 43"H framed white marker board shall be installed on the aisle-facing wall at the aft end of the squad bench (Section 5.23 related).
- One Becton Dickinson 8.2 qt. sharps container and one 7 qt. waste container shall be installed at the aft end of bench, with a hinged painted aluminum cover with a finger hole and two access holes (Section 5.26 related).

CABINET #9

Dimensions – 11"W x 14"H x 20"D

Location – Curbside, aft

Shelving – None

Door(s) – Side-hinged clear 0.25" polycarbonate with knob, self-closing hinges, and magnets to hold the door in the closed position

Additional Instructions –

- This cabinet shall provide access to the bin shelf in Compartment #4.

CABINET #10 – Restocking

Dimensions – 32.75"W x 12.75"H x 10"D

Framed Dimensions – 26.1875"W x 7.9375"H

Location – Curbside, upper, aft

Shelving – None

Door(s) – Sliding clear 0.25" polycarbonate with felt-lined anodized aluminum track, interlocking aluminum trim, and full extruded aluminum door pulls with integral door latch, in pre-formed aluminum frame, hinged at top with gas shock lift system, and latch.

Lighting – One LED under-cabinet strip light (Section 6.14 related)

Additional Instructions – None

CABINET #11

Dimensions – 32.75"W x 12.75"H x 10"D

Location – Curbside, upper, forward

Shelving – One adjustable

Door(s) – Top-hinged clear 0.25" polycarbonate door with a twist-slam latch, dual gas shock hold-opens and an extruded aluminum door pull

Lighting – One LED under-cabinet strip light (Section 6.14 related)

Additional Instructions –

- A 120 VAC GFCI duplex receptacle shall be installed on the lower back wall, forward (Section 6.21 related).
- A 120 VAC Smithworks fluid warmer with two 2.5"H acrylic side panels shall be installed in the lower forward corner (Section 6.35 related).

CABINET #12 – Glove Storage

Dimensions – 27.625"W x 10.75"H x 4"D

Location – Curbside, above passage door

Door(s) – Bottom-hinged, painted aluminum with a twist-slam latch and four cut-outs

Additional Instructions –

- This cabinet shall provide storage for four glove boxes in a vertical orientation (Section 5.32 related).

CABINET #13 – Squad Bench with Storage

Dimensions – Bench: 68.75"W (overall) x 18.75"H x 20"D

Storage: 58.375"W x 14.75"H approx. (forward) 7.625"H (aft) x 20"D

Location – Curbside

Door(s) – Hinged aluminum bench lid, with high-density foam padding covered with seamless vinyl shall provide access to the storage area. It shall have a 1.5" overhang, automatic hold-open device, and a stainless steel paddle latch. The pad shall be removable.

Additional Instructions –

- The bench back and head pads shall have high density foam padding covered with seamless vinyl (Sections 3.08 and 5.03 related).
- An 18.75" x 37.5" window with sliding glass, a positive catch, and a screen shall be installed above bench (Section 4.08 related).
- A Cast Products #IV-2001-1 IV hook shall be installed on the wall above the squad bench, forward of the module window (Section 5.07 related, not shown in drawings).
- An oxygen outlet shall be installed on the wall at the forward end of the bench (Section 5.11 related).
- An electric oxygen display with manual bypass shall be installed on the forward-facing wall at the aft end of the squad bench (Section 5.11 related).
- Three sets of two-point automatic locking retractor seatbelts shall be installed on the bench with three additional lower receivers, set up for use with sit-up occupants or stretcher patients. A two-point automatic locking retractor seat belt shall be installed at the aft end of the squad bench for a *customer-supplied-and-installed* child safety seat (Section 5.14 related).
- An oxygen window shall be installed on the forward-facing wall at the aft end of bench (Section 5.29 related).
- One Becton Dickinson 8.2 qt. sharps container and one 7 qt. waste container shall be installed at the forward end of bench, with a hinged painted aluminum cover with a finger hole and two access holes (Section 5.26 related).
- A bench end restraint bar shall be installed on the forward end of the squad bench (Section 5.34 related).
- A momentary rocker switch to activate the dome timer shall be installed in a two switch control panel on the wall at the forward end of the bench (Sections 6.13 and 6.16 related, different than shown in drawings).

CABINET #14 – HVAC

Location – Right front stack, upper

Additional Instructions –

- This area shall house the AC/heater and suction pump (Sections 5.12 and 5.17 related).

CABINET #15 – Electrical Cabinet

Dimensions – 32.75"W x 16.0125"H x 10"D

Location – Front, above walk-thru

Shelving – None

Door(s) – Aluminum, hinged, swing up door with a hold-open device, a quarter turn slotted latch, and an automatic cabinet light (Section 6.14 related).

Additional Instructions –

- This cabinet shall house the electrical component module (Section 6.01 related).

CABINET #16 – Drawers

Location – Right front stack, center

Additional Instructions –

- There shall be two 24.25"W x 8"H x 19"D metal drawers (different than shown in drawings). Each drawer shall operate on slides rated at 300 lb per set and have a gas shock hold open/closed device to ensure drawer does not accidentally open or close during operation of the vehicle. Drawers shall be of formed 0.125" aluminum construction, painted to match the interior.
- Drawers shall have machine-stamped divider supports along the sides of the drawer with four removable ABS dividers, per drawer.
- A vertical plenum for the HVAC shall be located on the aisle side of the drawers (Section 5.17 related).

CABINET #17 – Drawers

Location – Streetside, aft-facing, below Action Area #6 countertop

Additional Instructions –

- There shall be two 14"W x 4"H x 19"D metal drawers (different than shown in drawings). Each drawer shall operate on slides rated at 300 lb per set and have a gas shock hold open/closed device to ensure drawer does not accidentally open or close during operation of the vehicle. Drawers shall be of formed 0.125" aluminum construction, painted to match the interior.
- Drawers shall have machine-stamped divider supports along the sides of the drawer with four removable ABS dividers, per drawer.

CABINET #18 – Inside/Outside Access

Dimensions – 27.75"W x 37.5"H x 27.875"D (different than shown in drawings)

Location – Right front stack, lower

Shelving – Two adjustable shelves with 1" x 1" lip down to exterior, and 2" lip towards interior with a 2.5" diameter hole in upper corner for cord access

Door(s) – None

Additional Instructions –

- This cabinet shall be accessible from the outside via exterior Compartment #5.
- A vertical plenum for the HVAC shall be located on the aisle side of the drawers (Section 5.17 related).
- A wall port shall be installed in the vertical plenum to provide direct heat to a patient (Section 5.17 related).
- Two 120 VAC GFCI duplex receptacles shall be installed on the back wall, inboard, below the top shelf (Section 6.21 related).
- The floor level shelf shall have a stainless steel lip with a beveled edge to create a 1.5" ramp into the exterior storage area.

2.11A

SIDE DOORSTEP

A recessed curbside double doorstep shall be provided which is 19"D x 31"W at the curbside passage door. There shall be a drain hole and light gray Matéflex floor tile which is removable for cleaning purposes. Aluminum diamond plate kick panel shall be installed on the sides and face of the doorstep.

2.13D CAB TO MODULE PASSAGE

Shall be a walk-thru measuring 17.25"W x 37"H (different than shown in drawings). A pocket sliding door shall be installed, with handles at the latch elevation on the cab and module sides. The door shall latch in the open and closed positions. The door shall have aluminum side frames rails and a clear 0.375" polycarbonate center viewing area.

2.14 WHEEL WELL LINERS

Wheel well liners made of formed aluminum shall be installed in the module wheel well openings.

2.15 ELECTROLYSIS PREVENTION

All external materials and fasteners shall be selected to prevent electrolysis and corrosion due to dissimilar materials and exposure to the elements. The module shall be painted before any exterior items (hinges, latches, door hold opens, etc.) are installed to provide an isolating film between dissimilar materials. Exterior fasteners used for direct connection to painted aluminum surfaces shall be coated with a corrosion inhibitor.

3 COATINGS AND FINISHES

3.01 MODULE FINISH PREPARATION

The module shall be seam sealed and all imperfections on aluminum surfaces of module shall be sanded smooth. The entire exterior shall be mechanically etched and washed with wax-and-grease-remover to ensure proper primer/sealant adhesion.

3.02 MODULE PRIMER

Module shall be sealed with a two-component, low VOC, direct-to-metal epoxy primer/sealant prior to applying the finish coat of acrylic urethane paint.

3.03 PAINT TYPE

Shall be Sherwin Williams acrylic urethane.

3.04X COLOR SCHEME

Base color: to match Flame Red (GB-100236315)

An additional clear coat shall be added to the module exterior paint.

Stripe #1:	Color:	Agate Black (GB-100558185 v2)
	Style:	Straight
	Material:	Paint
	Location:	Module roof, down sides, front and rear of module, to below the flashers
Stripe #2	Color:	Black #680CR-85
	Size:	6"H
	Style:	Beltline
	Material:	Scotchlite
Stripe #3	Location:	Front and sides of module, wrapping around the rear radius
	Color:	Ruby Red #680-CR-82 and Black #680CR-85
	Width:	6"H
	Style:	Diagonal stripes alternating between the two colors, Chevron
Stripe #4	Material:	Scotchlite
	Location:	Rear of module, below drip rail, stopping short of the outboard corner radius (Includes rear passage doors, header above doors, and area outboard of doors.)
	Color:	Ruby Red #680-CR-82 and Black #680CR-85
	Width:	6"H
Stripe #4	Style:	Diagonal stripes alternating between the two colors, Chevron
	Material:	Scotchlite
	Location:	Lower door skin of the rear passage doors and side passage door (not shown in drawings)

3.04.01X CHASSIS COLOR

Chassis shall be OEM Flame Red (PR4)

The back-of-cab insert shall be covered with black-painted polyurea thermoplastic elastomer.

The seven OEM tires/wheels, including spare, shall be removed from the vehicle and tires dismounted. Both sides of each wheel shall be sand blasted, and gloss **black** powder coated before tires are remounted, balanced, and re-installed on the vehicle.

Stripe #1	Color:	Black #680CR-85
	Size:	6"H
	Style:	Straight
	Material:	Scotchlite
	Location:	Sides of chassis/cab with downward angle, starting approximately at the cab door handle, wrapping around back, aligning with striping on module

3.04.02X MODULE WINDOW TINTING

The module windows shall have **two layers** of SunTek Carbon 5% VLT tint added to the standard 26% VLT tint (details to be discussed at the preconstruction meeting, Section 4.08 related).

3.05 LETTERING/DECALS

Streetside

Item #S1	Decal:	Customer-Supplied Dept. Door Decal (Section 8.02 related)
	Size:	12"H
	Location:	Cab door, centered below cab window

Curbside

Item #C1	Decal:	Customer-Supplied Dept. Door Decal (Section 8.02 related)
	Size:	12"H
	Location:	Cab door, centered below cab window

3.06 COMPARTMENT FINISH

All compartments shall be sanded, etched, washed, primed, coated with textured polyurea thermoplastic elastomer finish and painted white with light gray splatter paint (G2-33631 Alt 2 / GLV-51748).

All shelves and trays shall be sanded, etched, washed, primed, and painted white with light gray splatter paint (G2-33631 Alt 2 / GLV-51748).

3.07 INTERIOR CABINETRY FINISH

All interior cabinetry shall be sanded, etched, washed, primed, coated with textured polyurea thermoplastic elastomer, and painted white with light gray splatter paint (G2-33631 Alt 2 / GLV-51748).

All drawers, shelves and trays shall be sanded, etched, washed, primed, and painted white with light gray splatter paint (G2-33631 Alt 2 / GLV-51748).

3.08 MODULE UPHOLSTERY

Module upholstery material shall be Dove Gray Spradling Perform 60 seamless vinyl.

3.09 MODULE FLOORING MATERIAL

Shall be Altro Transflor Meta Genome (#TFM2702) Slip-Retardant Sheet flooring providing durability, ease of maintenance and stain resistance. It shall contain a high concentration of microscopic aluminum oxide particles and colored quartz crystals suspended throughout the thickness with silicon carbide grains in the entire wear surface for slip-retardant performance. It shall have an overall thickness of 0.11" nominal. Flooring shall be manufactured for Wear Resistance to meet ASTM C 501, indentation resistance in accordance with ASTM F 1303 and ASTM F 970, Grade 1 standards, shall meet ASTM D 2047 Slip Retardant, ASTM F 970 Static Load, ASTM E648, CMVSS, FMVSS 302, CAN ULC S102.2 Fire Data Tests.

An insulated floor shall be installed over the 0.125" aluminum subfloor and shall be comprised of 0.75" thick polyiso insulation between 0.75" x 0.75" x 0.063" square tubing, covered with a 0.125" aluminum sheet.

Floor covering material shall be seamless and cove up the side walls a minimum of 5" as a seal.

3.10 COMPARTMENT LINING

Compartment floors shall be lined with light gray Matéflex floor tile and all shelves with mat.

3.11 CABINET LINING

Interior cabinet shelves shall be lined with easy sweep mats which are removable for ease of cleaning.

3.12 SURFACES AND FINISHES

All patient compartment surfaces and finishes shall be impervious to soap, disinfectants, and water, to permit washing and sanitizing.

3.14X PLACARD HOLDERS/PLACARDS

Four side-loading placard holders shall be provided. Placard holders shall be made of formed stainless steel, approximately 7.375"H x 16"W and hold placards made of 0.177" **black** acrylic. The placards and placard holders shall be shipped loose (Section 8.01 related).

4 MODULE EXTERIOR

4.01B STEP/BUMPER

The rear bumper shall be a welded construction of 3" x 3" x 0.375" aluminum angle and 1.5" x 0.25" flat bar and shall be covered by 0.125" bright aluminum diamond plate. The entire top shall be non-skid Grip Strut and shall provide a 7" step. Both outermost ends shall be angled to prevent dragging of corners in high angle of departure areas. Diamond plate shall be formed on front and rear edges for channel-type strength. The bumper shall be bolted directly to the chassis frame using high strength Grade 5 bolts. Bumper shall be easily removable and replaceable in case of damage. Bumper to be designed to accommodate a one-person-style cot.

4.02X RUB RAILS

Bright finished anodized aluminum rub rails of a 2.5"H x 0.75"D custom extruded design shall be installed along the lower streetside and curbside edges of the module. A 0.5"H **white** conspicuity reflective tape shall be installed in the center insert area.

4.03 FENDER RINGS

Bright polished aluminum fender rings with a rounded outer edge shall be installed on the module, following the full contour of the wheel well opening.

4.04 DRIP RAILS

Extruded, anodized aluminum drip rails shall be installed the full length of the module front, rear, and sides near the roof, and over each exterior compartment and passage door. Drip rails shall be installed with bonding tape and mechanical fasteners on each end that shall withstand exposure to the elements. They shall be finished with 45-degree angled ends to avoid hooking materials which brush against the vehicle causing damage.

4.05B ROCK GUARDS

Bright aluminum diamond plate rock guards shall cover the front module corners, 24" up from bottom of module, 2.5" wrapped around the sides of module, and 15" across the front of the module.

4.06X REAR KICK PANEL

A bright aluminum diamond plate rear kick panel shall be installed and extend from the bottom edge of the module up to the bottom of the rear doors, full-width formed and wrapped 2.5" around the sides of the module.

Two recovery eyes shall be installed in recessed pockets in the rear kick panel (Section 1.02.08 related).

A recessed rear license plate shall be centered in the rear kick panel (Section 4.16 related).

4.07B FUEL FILL

A polished cast aluminum fill well shall be installed on the streetside of the module and be properly vented. Fill and vent hoses shall be installed and protected in accordance with the chassis bodybuilder recommendations.

The OEM DEF tank fill is located between the cab and module, streetside.

4.08X MODULE WINDOWS

All module windows shall be dark-tinted, have black anodized aluminum frames, and be attached with screws for ease of replacement. The side passage door window shall be 18.75" x 18.75" with sliding glass, a positive catch, and a screen. The rear door windows shall be 18.75" x 18.75" fixed glass to prevent exhaust from entering the module.

The streetside module window shall be 18.75" x 37.5" with sliding glass, a positive catch, and a screen, and shall be installed above the streetside squad bench.

The curbside module window shall be 18.75" x 37.5" with sliding glass, a positive catch, and a screen, and shall be installed above the curbside squad bench.

The module windows shall have **two layers** of 5% VLT tint added to the standard 26% VLT tint.

4.09 FUEL SPLASH GUARD

A stainless steel fuel splash guard shall be installed below the fuel fill.

4.10X EXTERIOR CYLINDER STORAGE

A black powder coated angled corner bracket shall be installed in Compartment #1 on aluminum track, aft, for a **customer-supplied-and-installed** SCBA cylinder holder.

Two black powder coated angled corner brackets shall be installed in Compartment #3 on aluminum track, one forward and one aft, for **customer-supplied-and-installed** SCBA cylinder holders.

Compartment #4 shall have a welded bracket, painted to match the compartment, and three ratcheting straps with UHMW stiffeners set up for storage of a **customer-supplied-and-installed** H or M-size cylinder.

4.16X REAR LICENSE PLATE

A recessed license plate holder with dual Whelen #0AC0EDCR LED lights with angled chrome bezels shall be installed below the rear doors in the rear kick panel (Section 4.06 related).

A hidden unlock switch and two spacers shall be installed behind the license plate (Section 6.40 related).

4.17B ELECTRIC STEP

A Zico VS-24-9 single electric step with a 7.625" drop shall be installed under the curbside passage door and shall be wired to extend and retract with the door.

An override switch labeled "AUTO/OFF" shall be installed on the curbside passage door skin bezel to prevent the step from being extended.

4.27A STAIR CHAIR STORAGE

A bracket and strap shall be surface-mounted on the Compartment #4 door skin for a **customer-supplied-and-installed** Stryker stair chair.

4.34 AUTOMOTIVE UNDERCOATING SEAL

The chassis and module underbodies (excluding the area above the fuel tank, driveline, and exhaust lines, per manufacturer's specifications) shall be sprayed with undercoating for reduced corrosion and added sound deadening.

5 MODULE INTERIOR

All interior hangers, supports, fasteners, latches, and hinges shall be of a near-flush-type design. The patient compartment shall be free of sharp projections. Exposed edges and corners shall be broken with a radius or protected with 1" high-density foam covered with heavy-duty vinyl color-matched upholstery.

5.01 UPPER WALL COVERING

The upper module interior walls shall consist of light gray, heavy-grade, 0.125" ABS vinyl panels attached to the wall structure with a closed-cell polyethylene foam tape coated on both sides with a permanent acrylic-based pressure-sensitive adhesive.

5.02A HEADLINER

The headliner shall be 0.125" aluminum which is sanded, etched, washed, primed, and coated with textured polyurea thermoplastic elastomer, and painted white with light gray splatter paint (G2-33631 Alt 2 / GLV-51748).

5.03 HEAD PADS/CUSHIONS

Head pads installed over all module access openings shall be 1.5" foam covered with heavy-duty seamless vinyl upholstery.

Head pads and seat backs for seating positions shall be 1.5" foam covered with heavy-duty seamless vinyl upholstery.

Seat cushions shall be 3" foam covered with heavy-duty seamless vinyl upholstery.

5.04B LOWER WALL COVERING

The squad bench sides and lower portion of the streetside wall shall be covered with polished stainless steel.

5.05 GRAB RAIL

One 75"L x 1.250"D stainless steel grab rail with three support brackets shall be securely mounted to roof structural framing running through centerline.

5.06 ACCESS DOOR GRAB RAILS

Each module access door shall have a 1.250"D L-style stainless steel grab handle which may also be used as an entry assist rail.

5.07X IV HANGERS

Three ceiling-mounted retractable dual IV hangers with stabilizers shall be surface-mounted in the following locations:

- Two over the primary cot position: one streetside and one curbside
- One over the foot of cot position, streetside

Two Cast Products #IV-2001-1 IV hooks shall be installed, one each side of the module, forward of each module window.

5.08D COT MOUNT

A **customer-supplied** Stryker Power-LOAD #6390 cot fastener system shall be installed (Section 8.02 related). A **customer-supplied** safety hook shall be installed in the Power-LOAD floor plate.

The Power-LOAD anchor assembly shall be installed to position the aft end of the cot 11" forward of the rear doors.

To allow use of non-Power-LOAD, X-frame cots with the Power-LOAD system, a floor plate with plastic cover shall be provided and installed for mounting a **customer-supplied-and installed** rear rail clamp.

5.11X ELECTRIC OXYGEN SYSTEM

The entire oxygen system shall be assembled with certified oxygen hose (200 PSI maximum working pressure) with brass fittings, pressure tested, and certified. The electric oxygen system shall be controlled through an electric solenoid with manual bypass and an LED content display installed on the forward-facing wall, aft of the curbside squad bench, and audible low pressure alarm. The electric oxygen shall be controlled by an on/off switch labeled "ELECT. 02" in the attendant control panel (Section 6.13 related).

A 50 PSI regulator shall be included, and one oxygen tank wrench shall be attached to the Compartment #4 wall with hook-and-loop tape.

Three Ohio-type outlets shall be installed:

- One in Action Area #6
- One on the curbside wall above the squad bench
- One in ceiling above the primary patient

One recessed oxygen outlet with 0 – 25 LPM constant flow regulator with barbed outlet shall be installed in ceiling above primary patient, with the dial facing forward.

Note: Outlet shall be installed no closer than 85" from the forward wall, to accommodate repositioning the UV-C lamps.

5.12 SUCTION PUMP

The unit shall have an electric pump as the source of suction, installed in HVAC Cabinet #14, and be vented to the outside of the vehicle under the module body. The pump shall be controlled by an on/off switch labeled "SUCTION" in the attendant control panel (Section 6.13 related).

5.13X SUCTION COLLECTOR

A Rico model #RS4X-1001B suction regulator and wall-mount bracket with a 1200cc Rico disposable canister shall be installed on the Action Area #6 wall.

An SSCOR #VX-2 portable suction unit with wall-mount 12 VDC charging/retention bracket shall be installed on the top shelf, forward, in Cabinet #7.

5.14X SEAT BELTS

Black DOT-compliant seat belts shall be installed at each seating position.

Two sets of two-point automatic locking retractor seatbelts shall be installed on the streetside squad bench.

Three sets of two-point automatic locking retractor seatbelts shall be installed on the curbside squad bench with three additional lower seatbelt buckle ends and be set up for use with sit-up or stretcher patients.

A two-point automatic locking retractor seat belt shall be installed at the aft end of the curbside squad bench for a **customer-supplied-and-installed** child safety seat.

A two-point automatic locking retractor seat belt shall be installed on the curbside wall, aft of the walk-thru for the jump seat (Section 5.33 related).

5.16 INSULATION

The module side, ends, roof, doors, and floor shall be insulated to enhance the interior environment and to restrict heat, cold, and external noise from entering the module. The insulation shall be a non-settling foam plank material of 1.5", or 0.75" thickness depending upon location and available space.

Roof, doors, wall, and floor insulation shall be polyisocyanurate.

A 3" wide, 60-mil, closed cell polyethylene foam tape shall be used as a thermal break on the inside surface of the wall tubes.

5.17X MODULE CLIMATE CONTROL SYSTEM

The module HVAC system shall incorporate a combination heating/air conditioning unit with 43,300 BTU/hr. heating and 32,000 BTU/hr. cooling capacity. The unit shall have a 580 CFM fan and controls independent of the cab system. A 12 VDC booster pump shall be installed to optimize the heating capacity in the module. A return air path with open area equal to at least twice the blower outlet area shall be incorporated into the evaporator closeout.

The module system shall be controllable by a digital thermostat installed on the Action Area #6 wall.

Four vents shall be installed in a vertical plenum on the aisle side of right front stack, spaced evenly.

A Beam #015715 metal wall port shall be installed in the vertical plenum to provide direct heat to a patient. A 12.5 ft hose shall be shipped loose (Section 8.01 related).

A switch labeled "HEAT A/C" shall be installed in the driver's console to turn the HVAC system on/off (Section 6.09 related).

5.18 EXTERNAL AIR INTAKE

To supplement heated or cooled air with fresh air, an external air intake shall be installed on the side of the module. The intake shall consist of an opening protected by an aluminum vent cover. The interior chamber of the intake shall be made of aluminum and be formed to prevent the collection of moisture. Washable filter media shall be installed in the intake chamber.

5.19 AIR RETURN

A return air path with an open area equal to at least twice the blower outlet area shall be incorporated into the evaporator closeout.

5.20 EXHAUST VENT

A motor-powered exhaust vent with a chrome Perko cover shall be installed in the streetside rear corner of the module.

A switch labeled "VENT" shall be installed in the attendant control panel to turn the exhaust vent on/off (Section 6.13 related).

5.23A WHITE MARKER BOARD

A 26"W x 43"H framed white marker board shall be installed on the aisle-facing wall at the aft end of the streetside squad bench with double-stick tape, adhesive, and a fastener in each corner.

5.24 CLOCK

An atomic-controlled clock shall be installed in the head pad above the rear passage doors. The clock shall be LCD display and show hours (12/24 selectable), minutes, seconds, date, day, and temperature. Clock is powered by two AA alkaline batteries.

5.26X SHARPS/HAZARDOUS WASTE CONTAINER

One Becton Dickinson 8.2 qt. sharps container and one 7 qt. waste container shall be installed at the aft end of streetside squad bench, with a hinged painted aluminum cover with a finger hole and two access holes.

One Becton Dickinson 8.2 qt. sharps container and one 7 qt. waste container shall be installed at the forward end of curbside bench, with a hinged painted aluminum cover with a finger hole and two access holes.

5.27X AIR AND SURFACE DISINFECTION

A UV-C infection control system with **two** 36 watt lamps shall be installed in the following locations:

- One positioned 55" from the forward wall, centered in the module ceiling
- One positioned 105" from the forward wall, centered in the module ceiling

The lights shall be powered only with the shoreline and shall have a 60/30/20/10-minute push-button timer with a warning label installed on the forward wall of Compartment #5. Module passage door switches and the in/out compartment door switch shall deactivate the timer circuit until those doors are closed. All other compartment door switches shall not deactivate the timer circuit.

A UV warning label shall be installed over the timer switch:

"UV LIGHT TIMER SWITCH

WARNING: SKIN & EYE EXPOSURE DANGER!

1. Exit module.
2. Close all passage doors and windows.
3. Connect shoreline.
4. Set timer switch.

UV light will automatically activate"

5.28X COOL CABINET

A FMMS Medi-Kool MK Micro V micro depth with left hinged door, compressor right, and standard key lock shall be installed as Cabinet #1. The temperature controller shall be installed on a punched, painted aluminum faceplate to which the Medi-Kool unit and muffin fan are also mounted. It shall be wired to be on with shorepower or when the engine is running.

5.29 OXYGEN WINDOW

A 6" x 11" clear polycarbonate oxygen window with knob and self-closing hinges shall be installed on the forward-facing wall at the aft end of the curbside squad bench.

5.32 GLOVE BUTLERS

Storage for four glove boxes shall be provided in Cabinet #12.

5.33B MODULE INTERIOR SEATING

A flip-up, padded jump seat with spring loaded seat irons, back rest, and two-point automatic locking retractor seat belt shall be installed on the curbside wall, aft of the walk-thru. The wall shall be reinforced at the mounting location to support the jump seat.

5.34B BENCH RESTRAINT

A bench end restraint bar shall be installed on the forward end of the squad bench. The end bar shall be 1.25" satin stainless steel tubing with 3" radius bends. Removable bar shall be 15" across and 21" high, mounted in 1.25" satin finish stainless steel post bases, which are bolted to the bench in eight locations.

The sharps and waste brackets shall be removed.

5.35D INTERIOR CYLINDER STORAGE

Two Zico #QR-D-2 vertical strapless D-cylinder brackets shall be installed on the front wall, streetside of walk-thru, at floor level.

5.36D MEDICATION SAFE

A *customer-supplied* Wi-Fi enabled Knox MedVault 2.75 medication safe with "rubber-ducky" antenna and recess mount flange shall be installed as Cabinet #2 (Section 8.02 related). MedVault shall be wired battery hot.

6 ELECTRICAL

All added body and chassis electrical equipment shall be served by circuits separate and distinct from the vehicle chassis circuits. All vehicle wiring shall be copper and conform to all SAE J1128 requirements. The wiring shall be colored, numbered, or function coded every 3" for permanent identification and correspond with the vehicle schematics. Solderless, insulated connectors shall be used. Slotted Panduit-style wiring duct shall be used in electrical component module to ensure air circulation throughout power component wiring. The wiring shall be routed in conduit or looms and wiring shall be secured to the underbody or frame with insulated metal cable straps. All power distribution cabling shall be covered with a protective split loom. Where wiring passes over the exhaust, a heat shield shall be installed. The electrical component module shall be equipped with positive locking plugs to provide easy disconnect for remount or repair of body. All wiring devices, switches, outlets, etc., except circuit breakers, shall be rated to carry 125% of the maximum ampere load for which the circuit is protected.

The vehicle electrical system shall be tested and certified to AMD 005 requirements.

6.01 ELECTRICAL LOAD DEVICES

Body electrical wiring shall utilize overload protective devices of the automotive-type circuit breaker. In addition, one single pole, 20-amp circuit breaker shall be provided for future use. The circuit breakers, relays, and other electrical items shall be included as part of the enclosed electrical component module installed in Electrical Cabinet #15.

6.02 VOLTMETER/AMMETER

A single display voltmeter/ammeter shall be installed on the side of the console, driver's side, which simultaneously displays voltage and alternator current when the ignition is on (Section 6.09 related). Display flashes to indicate low voltage.

6.04 IGNITION CONTROL

Chassis electrical circuits shall be controlled by the ignition switch as provided by the OEM chassis manufacturer. The auxiliary chassis-related functions shall be powered by one 100-amp continuous duty solenoid, triggered by the chassis ignition.

6.05A MODULE POWER

Module power shall be controlled by a driver's console-mounted switch labeled "MODULE DISC." which activates an InPower #SSC42-275 solid state contactor (Section 6.09 related). An ignition interlock shall disconnect module power 15-20 minutes after the vehicle's ignition is turned off. The interlock shall also allow module power to be reactivated independently for 15-20 minutes by cycling the ignition switch.

6.06 WIRING ACCESS

All cabinets and compartments shall have removable panels as needed to access wiring harnesses and hoses.

6.07 BACK-UP ALARM

An SAE J994-compliant self-adjusting back-up alarm shall be installed, with a momentary disable switch labeled "BACK-UP DISABLE" in the driver's console (Section 6.09 related). If disabled while in reverse, the back-up alarm shall automatically reset when shifted out of reverse.

6.08 SERVICE LOOP

A 6" service loop of wire or harness shall be provided at all electrical components, terminals, and connection points.

6.09 DRIVER'S CONSOLE/MAP BOX

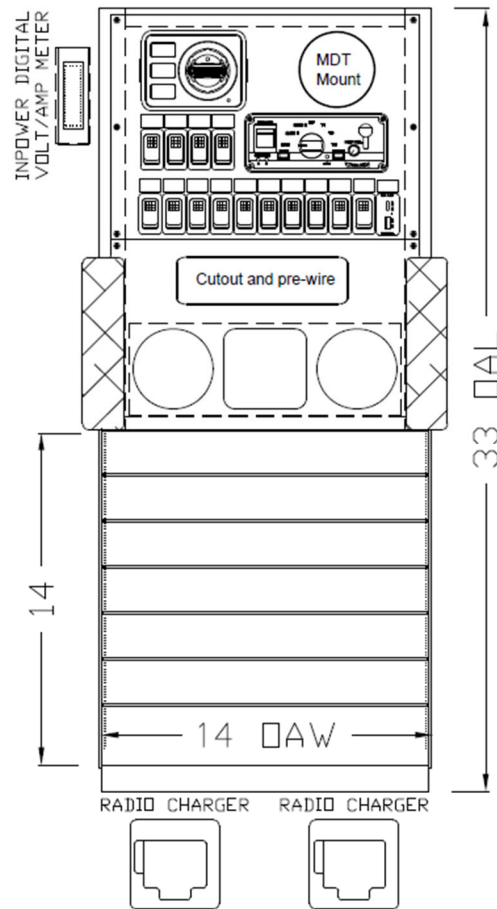
A driver's console made of black-powder-coated formed aluminum shall be installed between the seats. It shall have:

- A digital voltmeter on the side of the console, facing the driver
- A **customer-supplied** 12" Havis telescoping pole shall be mounted off front of console, towards passenger with a **customer-supplied** Havis C-MD-119 mount installed on telescoping pole (Sections 6.18 and 8.02 related)
- A custom cup holder plate with a cutout and pre-wire for a future **customer-supplied-and-installed** all-in-one radio (Section 6.18 related)
- An #ARGHC1 control head shall be installed (Section 6.30.05 related)
- A map holder with six mill-finished aluminum dividers
- A custom faceplate with the following layout:

1.	2.	3.	4.	Siren (Section 6.30.09 related)
Module Disc.	Emerg. Master	Dome (Cab)	Back-up Disable	

4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.
Flasher	White Lights	Opticom	Heater A/C	Dome (3-way)	Left Scene	Right Scene	Rear Scene	Flood Lights	Howler	Dual USB A/C

Cutout and pre-wire for customer-supplied-and-installed all-in-one radio (Section 6.18 related)										
--	--	--	--	--	--	--	--	--	--	--



6.10 SWITCHES

Switches installed in the driver's console and attendant control panel shall be rocker-type and permanently marked by function.

6.11X MAP LIGHT

A 3" Whelen #3SR0CDRR Red Lens Red LED Steady-Burn light shall be installed in the headliner above the passenger. An on/off switch labeled "DOME" shall be located on the driver's console.

6.12X DOOR AJAR WARNING LIGHT

A Whelen #3SR00FRR Red Lens Red LED flasher shall be installed overhead in the cab, between the visors, to warn the driver of an open module passage or compartment door when the vehicle is out of park (Section 1.02.21 related). The light shall flash and buzzer shall sound only if the vehicle is out of park.

An engraved placard with white text on red background shall be installed, stating:

"DOOR OPEN

Do not move vehicle
if light is on."

6.13X ATTENDANT CONTROL PANELS

A six-switch control panel shall be installed on the Action Area #6 wall with the following switch layout:

1.	2.	3.	4.	5.	6.
Dome (On/Off)	Dome (Hi/Lo)	Suction	Vent	Attendant Light	Elect. O2

A digital thermostat and an inverter status panel shall be located adjacent to the attendant control panel.

A two-switch attendant control panel shall be located on the curbside wall at the forward end of the squad bench.

1.	2.
Dome Timer	Attendant Light

6.14A CABINET LIGHTING

The wall areas below Cabinets #3-4 and #10-11 shall be lighted utilizing under-cabinet LED strip lighting. The streetside under-cabinet lighting shall be controlled by an on/off switch labeled "ATTENDANT LIGHT" in the streetside attendant panel, and the curbside under-cabinet lighting shall be controlled by an on/off switch labeled "ATTENDANT LIGHT" in the curbside attendant panel (Section 6.13 related). An automatic cabinet light shall be installed in Electrical Cabinet #15.

6.15A STEP LIGHT

A Whelen #3SC0CDCR Clear Lens Clear 3" LED light shall be installed on the forward wall of the curbside door stepwell.

6.16X MODULE INTERIOR LIGHTING

Shall be designed to keep vehicle height to a minimum without interfering with the structural integrity of the roof. Module interior lighting shall consist of eight dual intensity Whelen #80C0EHCR LED recessed lights - one bank of four lights shall be positioned toward streetside and four lights toward curbside. The streetside attendant panel shall have a "DOME" (On/Off) (3-way) switch and a "DOME HI/LO" switch. Pressing the top of the switch shall increase intensity. Pressing the bottom of the switch shall decrease intensity. A single (3-way) switch labeled "DOME" shall be installed on the driver's console to control both banks of dome lights (Section 6.09 related).

Both banks of lights shall be automatically activated on high intensity level when the rear or side doors are opened or by a momentary rocker switch labeled "DOME TIMER" mounted on the wall near the curbside passage door, which shall activate a battery hot timer. Pressing the switch once shall initiate 15-minute timed operation of the lights. Pressing the switch again shall cancel the timed operation.

6.17X BASIC EXTERIOR LIGHTING

Basic lighting shall include headlights, parking lights, directional signal lights, tail and stop lights, license plate light, back-up lights, hazard lights, identification lights, clearance lights, and side marker lights as required by FMVSS 108. Module identification lights, clearance lights, and side marker lights, unless included on a lightbar, shall be Truck-Lite LED Model 36. Rear and side reflex reflectors shall be installed in accordance with FMVSS 108 requirements.

Rear stop/tail, turn and back-up lights shall be Whelen 600 Series LED lights with chrome flanges, stacked vertically on the rear of the module, outboard above the rear kick panel, pattern from top to bottom: #604BTT Red Lens red stop/tail light, #604T Amber Lens Amber turn signal, and #604BU Clear Lens Clear back-up light (different than shown in drawings). The back-up lights shall activate automatically when the vehicle is placed in reverse.

A Whelen #M62BTT Red Lens Red LED light with chrome flange shall be installed over the rear doors for use as a third brake light (Section 6.30.02 related, different than shown in drawings).

Two Whelen #IONSMCR Clear Lens Red flashers with chrome housings shall be mounted on the rear upper corners of the module, just above the drip rail (Section 6.30.02 related).

6.18 COMMUNICATIONS EQUIPMENT

The customer shall be responsible for powering up and tuning of any radio equipment.

Item #1

Description: Prewire, including power and ground, for future *customer-supplied-and-installed* equipment.

Location: From the power component module to driver's console.

Additional Instructions: Prewiring to be capped and labeled at both ends. Wiring shall be installed at the power component module behind the Panduit cover.

Item #2

Description: Prewire, including power and ground, for future *customer-supplied-and-installed* equipment.

Location: From the power component module to Action Area #6, coiled loose behind Cabinet #2 closeout.

Additional Instructions: Prewiring to be capped and labeled at both ends. Wiring shall be installed at the power component module behind the Panduit cover.

Item #3

Description: Prewire, including power and ground, for future *customer-supplied-and-installed* CiraXZ (#FW3945VZ) Wi-Fi System.

Location: Electrical Cabinet #15.

Additional Instructions: Prewiring to be capped and labeled at both ends. Wiring shall be installed at the power component module behind the Panduit cover.

Item #4

Description: Two *customer-supplied* Motorola MNTN 7619B portable radio charging bases (Section 8.02 related).

Location: Aft end of driver's console

Additional Instructions: All connections shall be made, including antenna, antenna cable(s), battery power and/or ignition power, and grounds.

Item #5

Description: One *customer-supplied* Havis C-MD-119 MDT mount and a *customer-supplied* Havis 12" Telescoping pole shall be installed (Section 8.02 related).

Location: Front of driver's console, passenger side

Additional Instructions: All connections shall be made, including antenna, antenna cable(s), battery power and/or ignition power, and grounds.

6.19X ANTENNA MOUNTS AND CABLES

Three Larsen 27 MHz to 6 GHz NMO universal antenna mounts with RG-58U low loss, dual shield cables with FME male connectors shall be installed on the module roof. Antenna base access shall be through the dome light openings and antenna cables shall terminate in the driver's console.

A rain cap shall be installed on each base that does not have an antenna installed.

Three additional mini-UHF style adapters shall be shipped loose (Section 8.01 related).

A *customer-supplied* GPS and WIFI antenna shall be installed along the front edge of module roof, terminating in driver's console (Section 8.02 related).

6.20 BLOCK HEATER

A block heater, with circuit breaker in the 120 VAC Power Box, shall be wired to the 120 VAC shorepower system.

6.21X 120 VAC/SHORELINE CIRCUIT BOX

Utility power shall be furnished from 120 VAC shorepower via a Kussmaul 20-amp Super Auto-Eject plug with a red cover on a stainless steel plate with a green indicator light installed on the streetside forward corner of the module and distributed via a formed aluminum power box with an easily removable cover, located in Compartment #2.

Circuit breakers shall be installed for overcurrent protection and circuit isolation:

- Block Heater (15 A)
- Inverter (20 A)
- Receptacles (15 A)
- UV light (5 A)

All exposed receptacles shall be ground fault circuit interrupting (GFCI) and shall have a power on indicating light.

Seven interior 120 VAC GFCI duplex receptacles shall be installed:

- Two in Compartment #2
- One in Action Area #6
- One in Cabinet #11
- Two in Cabinet #18
- One in the cab, behind the passenger seat

6.22 BATTERY GROUNDS

In addition to OEM chassis grounds, the following ground circuits shall be added to reduce RF interference:

- A minimum 4 ga. ground cable from the power component panel to the chassis frame.
- Two braided ground straps with soldered ends from the module body to the chassis frame.

6.23 BATTERY CHARGER

A 60-amp battery charger shall be provided as part of the Samlex Pure Sine 1200-watt inverter system (Section 6.31 related).

6.24A BATTERY MODIFICATIONS

Chassis batteries shall be utilized in existing locations.

6.25X 12 VDC POWER SUPPLY

One 12 VDC, 15-amp power point receptacle shall be installed on the wall in Action Area #6.

Two Kussmaul combination USB-A/USB-C switch-insert-style charging ports shall be installed:

- One with a single switch bezel on the wall in Action Area #6
- One in the driver's console

All 12 VDC power point receptacles, USB charge ports, 12 VDC charging circuits, electric air compressors, and cool cabinets, if present, shall be powered from a 12 VDC auxiliary bus. An InPower LVD20-100-SPC540 low voltage disconnect switch shall deliver power to the auxiliary bus only when the supply voltage to the vehicle batteries is at or above 13.0 VDC.

6.26X COMPARTMENT LIGHTING

LED strip lighting shall be installed in each outside compartment and shall be activated by the respective compartment door switch. Compartment #5 shall have two LED strip lights installed, one above and one below floor level shelf.

6.27 EXTERIOR DOOR SWITCHES

Shall be 1/2" mechanical door switches.

6.30 EMERGENCY WARNING SYSTEMS

6.30.01X FRONT FLASHERS

Five Whelen M9-Series flashers with chrome flanges shall be installed on the upper front of module, pattern curbside to streetside:

Curbside: #M9RC Clear Lens Red LED flasher
#M9C Clear Lens Clear LED Flasher
Center: #M9RC Clear Lens Red LED flasher
#M9C Clear Lens Clear LED Flasher
Streetside #M9RC Red Lens Red LED flasher

Red flashers shall be controlled by the "FLASHER" switch in the driver's console. The white lights shall be controlled by the "WHITE LIGHTS" switch in the driver's console. The white lights shall be disabled when the vehicle is shifted into park.

A GTT #794H Opticom traffic preemption emitter shall be flush-mounted in a GTT #798 bezel mounting kit on the front of the module below the center front flasher (Section 6.48 related).

6.30.02X REAR UPPER FLASHERS

Five Whelen light heads with chrome flanges shall be installed on the rear of module, upper, pattern curbside to streetside:

Curbside: #MPR15W Pioneer Micro LED flood light (Section 6.30.04 related)
#70C0ELZR LED scene light (Section 6.30.04 related)
Center: #M62BTT Red Lens Red LED third brake light (different than shown in drawings)
#70C0ELZR LED scene light (Section 6.30.04 related)
Streetside #MPR15W Pioneer Micro LED flood light (Section 6.30.04 related)

Lights shall be controlled by the respective switches on the driver's console.

Two Whelen #IONSMCR Clear Lens Red flashers with chrome housings shall be mounted on the rear upper corners of the module, just above the drip rail and controlled by the "FLASHER" switch on the driver's console.

6.30.03X FLASHERS

Four Whelen #M9RC Clear Lens Red LED flashers with chrome flanges shall be installed two each on the curbside and streetside of the module in upper corners.

Two Whelen #M9RC Clear Lens Red LED flashers with chrome flanges shall be installed on the rear of the vehicle, below the Pioneer Micro flood lights.

Two Whelen #M9AC Clear Lens Amber LED flashers with chrome flanges shall be installed on the rear of the vehicle at window height.

Lights shall be controlled by the "FLASHER" switch on the driver's console.

6.30.04X SCENE LIGHTS

Four Whelen #M9LZC LED scene lights with chrome flanges shall be installed, two each on the curbside and streetside of the module in upper corners. The curbside passage door shall activate the curbside scene lights. Lights shall also be controlled by the respective switches on the driver's console.

Two #M7ZC Clear Lens Clear LED scene lights with chrome flanges shall be installed above the rear passage doors. The rear scene lights shall be controlled by the "REAR SCENE" switch on the driver's console and shall activate when the rear curbside passage door is opened or when the vehicle is placed in reverse.

Two Whelen #MPR15W LED Pioneer Micro flood lights with white housings and chrome recess-mount brackets shall be mounted on the rear of the module in the upper corners below the drip rail. Lights shall be controlled by the "FLOOD LIGHTS" switch on the driver's console.

6.30.05X SPOTLIGHT

A Whelen Arges1 roof-mounted LED spotlight with a black housing and #ARGFM flat mounting bracket shall be installed on the center of the cab roof. An #ARGHC1 control head shall be installed on the driver's console.

6.30.06 INTERSECTION LIGHTS

Four Whelen #WIONSMCR Clear Lens Red Super-LED flashers with chrome housings shall be installed, one on each cab fender and one above each module wheel well. Lights shall be controlled by the "FLASHER" switch on the driver's console.

6.30.08X GRILLE LIGHTS

Four Whelen WION Series LED flashers with chrome housings shall be installed on the aftermarket grille.

Two #WIONSMCR Clear Lens Red flashers shall be installed above and be controlled by the "FLASHER" switch on the driver's console.

Two #WIONSMCC Clear Lens Clear flashers shall be installed below and be controlled by the "WHITE LIGHTS" switch on the driver's console.

Lights shall be wired to flash in an "X" pattern.

6.30.09 SIREN

A Whelen 295SLSA1, 200-watt siren shall be installed in the driver's console. Standard features shall include Radio Rebroadcast, Public Address, Manual, Wail, Yelp, Air horn, and Piercer tones. The siren's hands-free function shall operate through the OEM horn ring circuit when the sirens rotary selector is in the HF position and the Emergency Master switch is on.

6.30.10X SIREN SPEAKERS

Two Whelen #SA315P 100-watt speakers with mounting brackets and punched North Star stainless steel grilles shall be installed in the OEM bumper.

A Whelen Howler low frequency tone siren system shall be installed, including two speakers, two Whelen Universal Mounting Brackets and one 200 amp amplifier. The speakers shall be installed on the forward inside edges of the running boards and be controlled by a momentary switch labeled "HOWLER" on the driver's console (Section 6.09 related).

6.30.11 SEQUENTIAL SWITCHING SYSTEM

A Kussmaul sequential switching system shall be installed to control emergency lighting by sequencing the starting and stopping of selected electrical loads when the "EMERGENCY MASTER" switch is turned on or off. All emergency lighting shall be enabled when the "EMERGENCY MASTER" switch is on. The individual designated switches (e.g. FLASHERS, WHITE LIGHTS, OPTICOM, etc.) shall turn on/off each individual function.

6.31 INVERTER

A Samlex 1200-watt pure sine wave inverter with a 60-amp battery charger shall be installed with a perforated surround on the floor of Compartment #2. For ventilation, a filtered vent shall be installed on the forward wall, and a soffit vent on the back wall, in line with the inverter.

An EVO-RC Plus inverter remote control panel shall be installed in Action Area #6. The inverter shall be configured to turn on and off with ignition.

6.35A FLUID WARMER

A 120 VAC Smithworks fluid warmer with two 2.5"H acrylic side panels and a 120 VAC GFCI duplex receptacle shall be installed in Cabinet #11. The warmer shall be thermostatically controlled at 95 to 105 degrees F. Space for 10 one-liter bags of fluids shall be provided.

6.40X ELECTRIC DOOR LOCKS

Electric door locks shall be installed on all compartment and module passage doors. Two lock/unlock switches shall be installed in the module: one on the rear curbside passage door, and one on the curbside passage door. The door locks for the cab and module shall be interconnected, to allow all doors to be locked/unlocked from either the cab or module. A hidden unlock switch shall be installed behind the license plate on the rear of the module.

6.45X ADDITIONAL LIGHTING

Two 12 VDC 10-amp circuits shall be installed in Compartment #2, for *customer-supplied-and-installed* flashlights with chargers. Wiring shall be coiled and capped. Circuits shall be powered by either the shoreline power or ignition power.

6.46D AUDIO/VIDEO EQUIPMENT/BACK-UP CAMERA

Item #1

Description: A Zorg wedge-shaped back-up camera with #006-020 rear camera harness and #4010 10 meter cable shall be installed.

Location: Above the rear passage doors

Additional Instructions: Camera shall be installed over the rear passage doors, shall be plugged in at the end of the chassis frame and shall automatically show on the OEM in-dash screen when the vehicle is placed in reverse.

6.48 TRAFFIC SIGNAL PREEMPTION

A GTT #794H Opticom traffic preemption emitter shall be flush-mounted in a GTT #798 bezel mounting kit on the front of the module below the center flasher.

The Opticom shall be controlled by the "OPTICOM" switch on the driver's console and shall disable when the vehicle is shifted into park.

6.51

DOOR SKIN FLASHERS

A Whelen #3SR00FRR Red Lens Red Led flasher shall be surface-mounted in the lower outboard corner of the interior door skin of Compartments #1-5, for a total of five lights. Lights shall flash when doors are open and shall be tied to the "MODULE DISC." switch on the driver's console.

Three Whelen #TLIR Clear Lens Red flashers with black flanges shall be surface-mounted, one each in the lower outboard corner of each entrance door. Lights shall flash when doors are open and shall be tied to the "MODULE DISC." switch on the driver's console.

7 SUPPORTING DOCUMENTATION

7.01 OWNERS MANUAL

Shall be provided with the vehicle and shall include the following items:

- Braun Northwest Contact Information
- Warranties
- Service and Operations Manual
- Electrical Drawings
- Parts list
- Specifications and Drawings
- Certifications
 - AMD 005 Low Voltage Electrical System Test
 - AMD 015 Ambulance Main Medical Gas System Test
 - AMD 021 Aspirator System Test
- Product Manuals
- Second OEM chassis key

7.03 LABELS

The following labels shall be provided:

Label Description	Location
Braun Northwest Paint Label	Inside of the electrical cabinet door
FMVSS Certification Label	Adjacent to the chassis OEM stickers, typically on the B pillar (or inside of the electrical cabinet door if there is not room on the B pillar)
Tire and Loading Information Label (for under 10k GVWR only)	
Must be Seated and Belted	Visible from each seating position
No Smoking/Oxygen Equipped	One each in cab and patient compt.
Overall Height and GVWR	Visible to the driver while seated
Medical Gas Test Certification	Near the medical gas cylinder
Shorepower Inlet Rating	Near the shorepower inlet
Line Voltage Receptacle Rating	At each receptacle

8 MISCELLANEOUS EQUIPMENT

8.01 LOOSE EQUIPMENT

The following equipment shall be shipped loose with the vehicle:

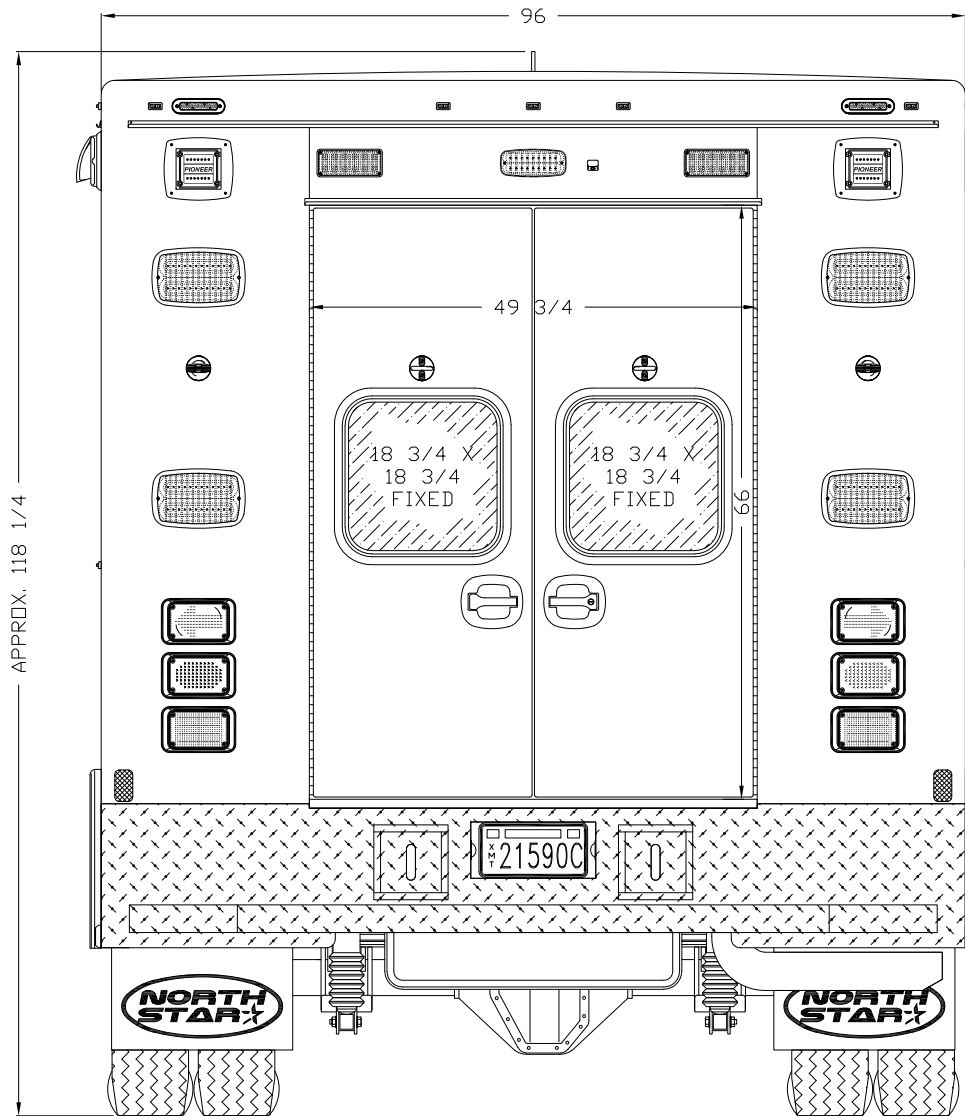
- Touch-up paint, one bottle each:
 - Flame Red (GB-100236315)
 - Agate Black (GB-100558185 v2)
 - White (G2-33631 Alt 2)
 - Light Gray (GLV-51748)
- Spare tire & wheel
- One 20 Amp cord end for shoreline
- Three mini-UHF style adapters
- One 12.5 ft hose
- Two additional chassis key fobs
- Two compartment keys, J236
- Four placard holders with black acrylic placards

8.02 CUSTOMER SUPPLIED EQUIPMENT

The customer shall provide the following equipment and have delivered to Braun Northwest within 30 days of the preconstruction meeting:

- Two Dept. door decals
- Stryker Power-LOAD #6390 cot fastener system with safety hook and rear rail clamp
- Knox MedVault 2.75 medication safe with "rubber-ducky" antenna
- Two Motorola MNTN 7619B portable radio charger bases
- Havis MDT Mount, C-DM-119
- Havis 12" Telescoping pole

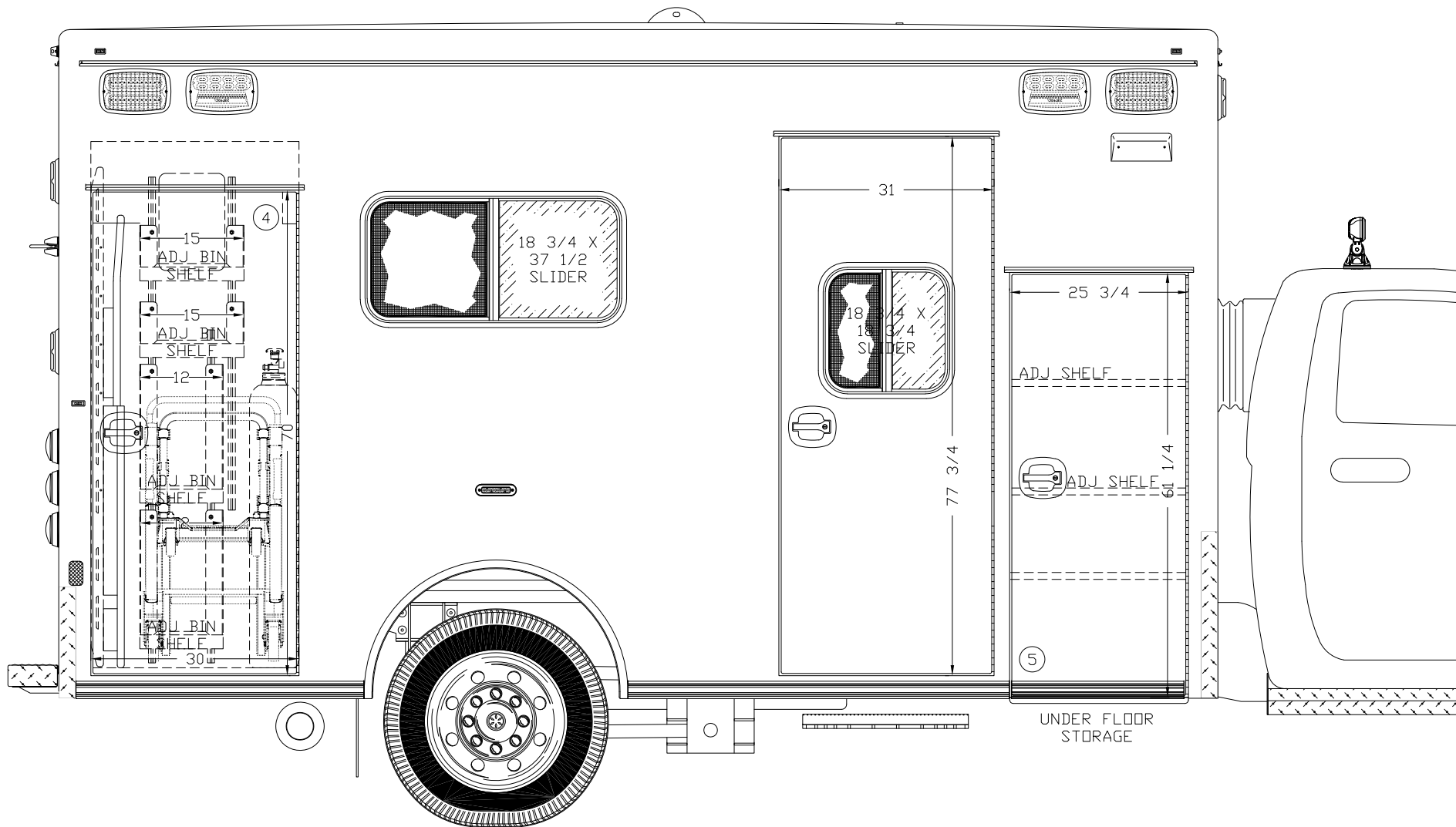
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Braun Northwest, Inc.

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Client	ANACORTES FD			
Date	08/30/2024	Drawing By	C.A.G.	

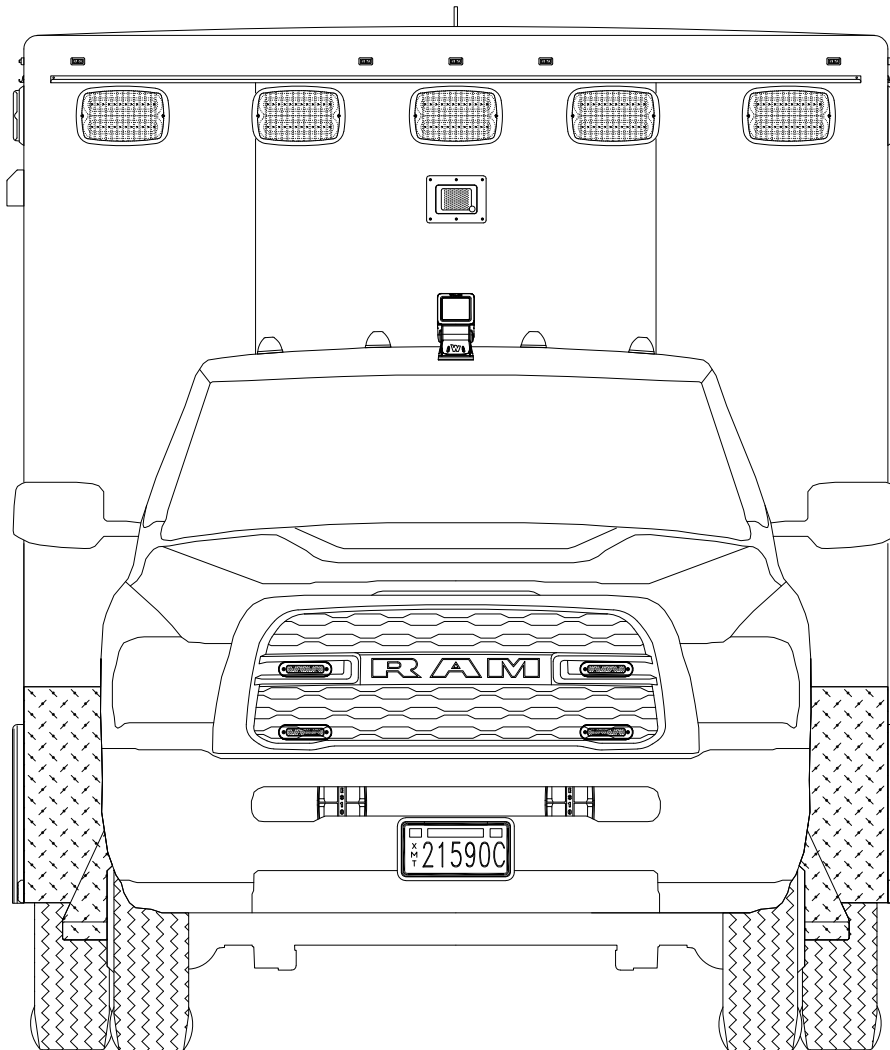
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Braun Northwest, Inc.

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Date	08/30/2024	Drawing By	C.A.G.	

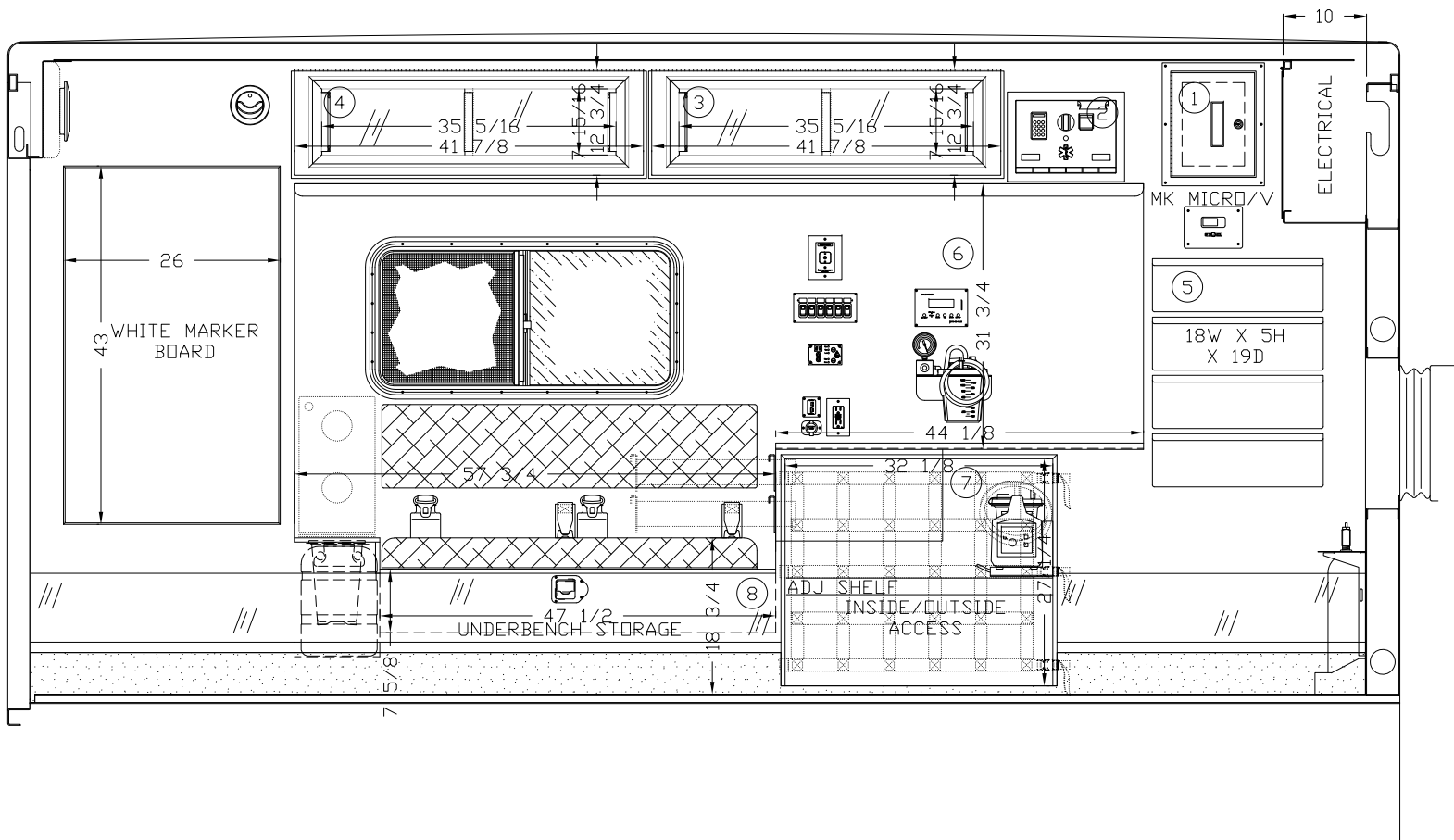
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Braun Northwest, Inc.

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Client	ANACORTES_FD		
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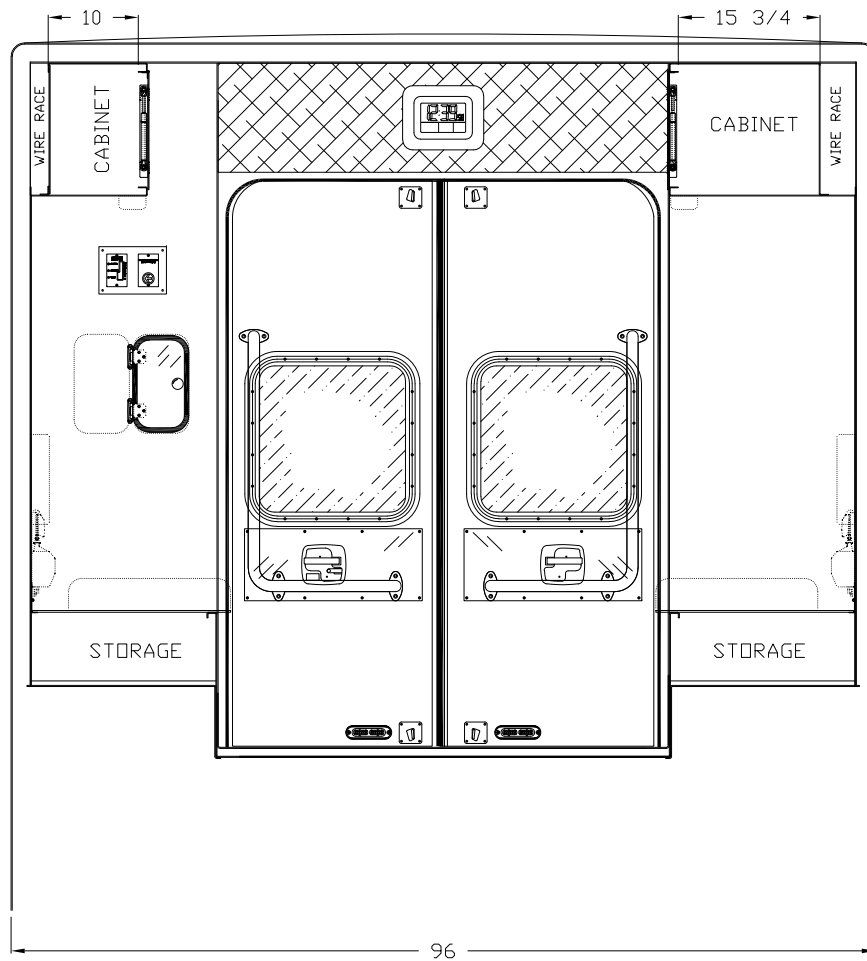
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Braun Northwest, Inc.

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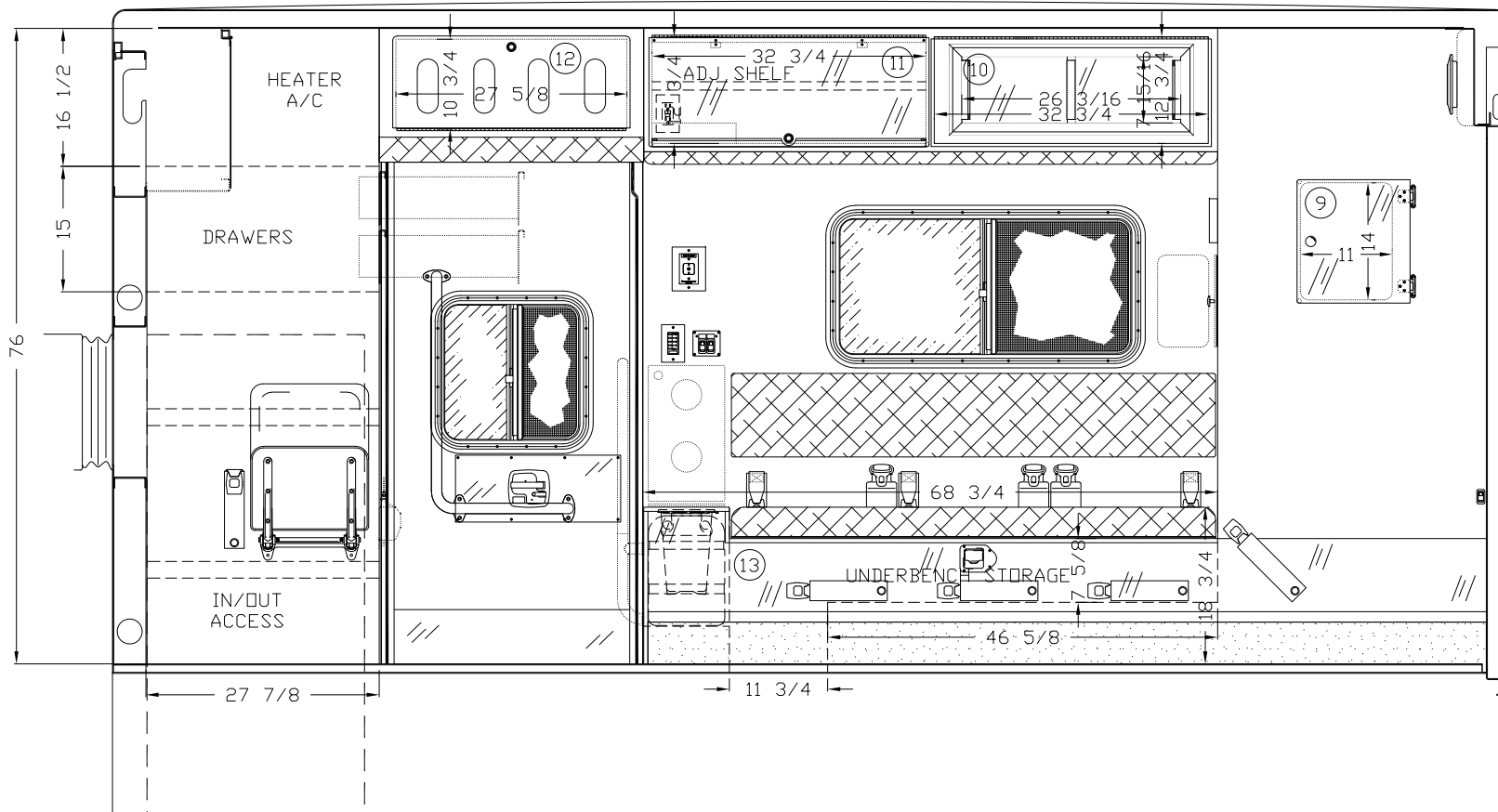
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Braun Northwest, Inc.

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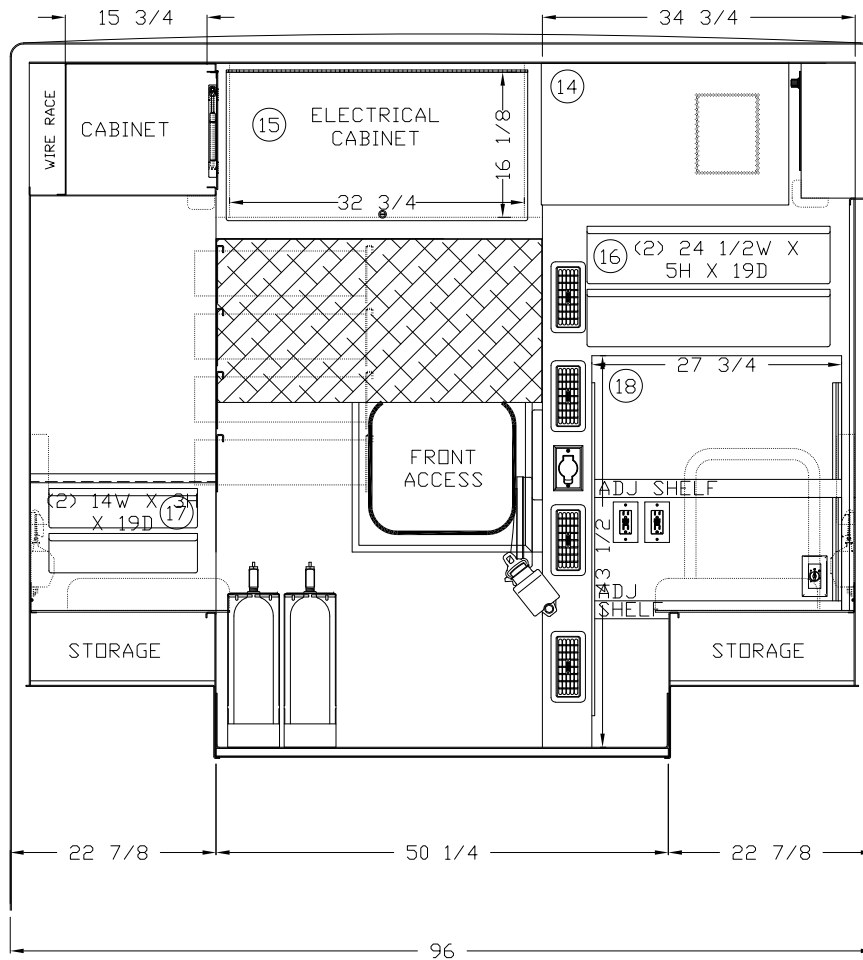
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Braun Northwest, Inc.

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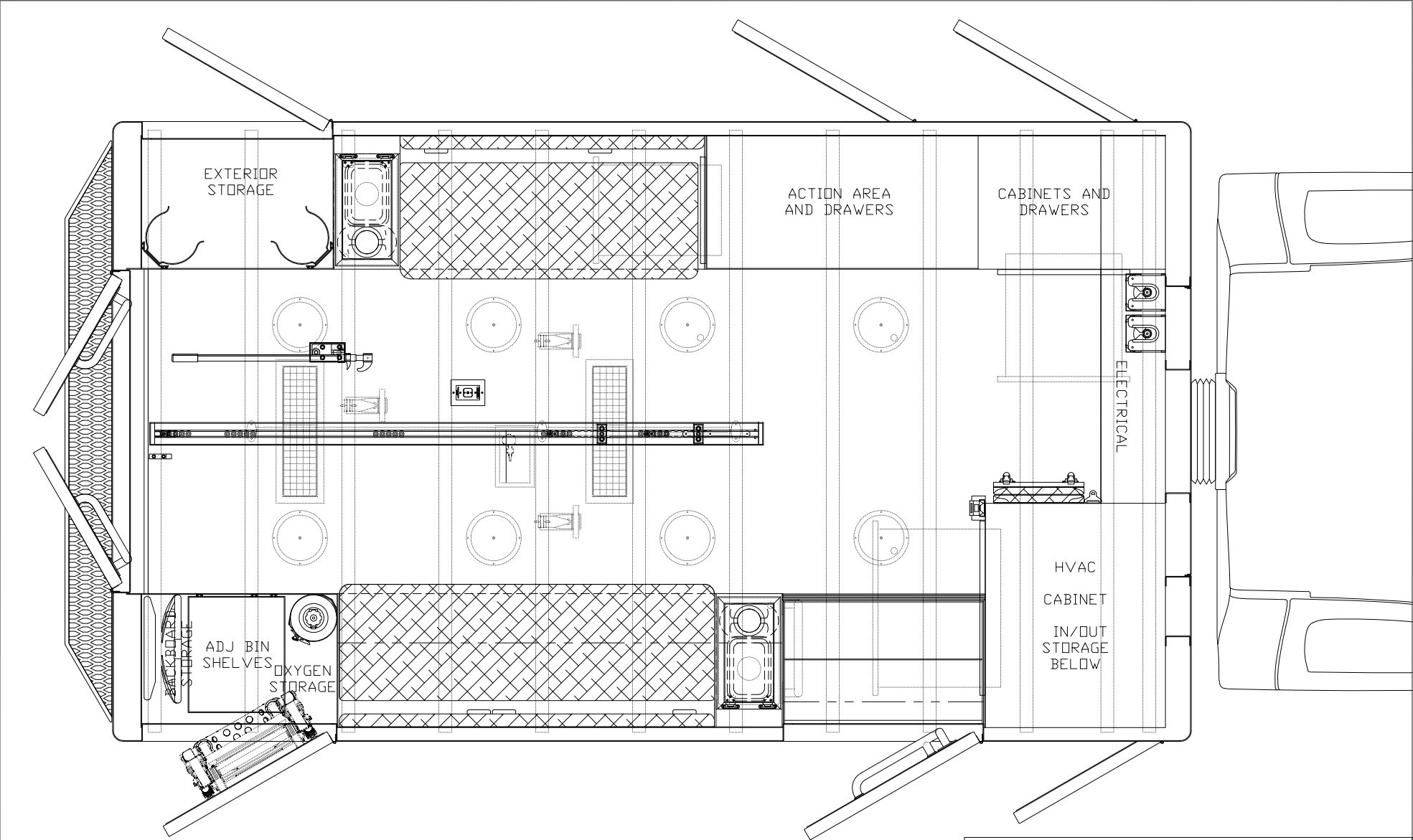
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Braun Northwest, Inc.

Department	SALES			Rev
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Client	ANACORTES FD			
Date	08/30/2024	Drawing By	C.A.G.	

TITLE: INTERIOR FRONT VIEW



Braun Northwest, Inc.

Department	SALES			Rev
Dwg. Name	ANACORTES_FD9			
Client	ANACORTES FD			
Date	08/30/2024	Drawing By	C.A.G.	

TITLE: PLAN VIEW



**PURCHASE ORDER #24-286-ERR-001
SPECIAL PROVISIONS
EXHIBIT B**

1. **Houston-Galveston Area Council of Governments (HGAC) Contract AM10-23.** The work on this project shall be accomplished in accordance with Contract AM10-23 Master Agreement between Braun Northwest, Inc. and Houston-Galveston Area Council. In the event of a conflict between the terms and conditions of Contract AM10-23 and these Special Provisions, the order of precedence shall be (a) Special Provisions identified as Exhibit B to Purchase Order #24-286-ERR-001, (b) Contract AM10-23.

2. **Taxes.** The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Vendor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Vendor's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

3. **Invoicing.** All invoices shall include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, PO Number and Price, or Amended Price. Vendor shall allow 30 days for payment. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@anacorteswa.gov. Vendors may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution.

The City shall notify the Vendor within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Vendor shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

4. **Withholding Payment.** In the event the City determines that the Vendor has failed to perform any obligation under this PO within the times set forth in this PO, then the City may withhold from amounts otherwise due and payable to Vendor the amount determined by the City as necessary to cure the default, until the City Attorney determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Vendor to terminate or damages, provided that the City promptly gives notice in writing to the Vendor of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Vendor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Vendor acts within the times and in strict accord with the provisions of the Disputes clause of this PO. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the PO, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Vendor, (3) to set off any amount so paid or incurred from amounts due to become due the Vendor. In the event the Vendor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Vendor by reason of good faith withholding by the City under this clause.

5. **Final Payment: Waiver of Claim** the Vendor's acceptance of final payment shall constitute a waiver of claims, except those previously and properly made and identified by the Vendor as unsettled at the time request for final payment is made.

6. Inspection.

A. Of the Work

All materials furnished and work done shall be subject to inspection. The City Project Manager administering the PO shall at all times have access to the work wherever it is in progress or being performed, and the Vendor shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Vendor of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the PO. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority

The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Vendor may appeal to the City Attorney whose decision shall be final. The PO shall be carried out under the general control of the representative of the City administering the PO, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Vendor shall comply with any and all orders and instructions given by the representative of the particular Department administering the PO in accordance with the terms of the PO. Nothing herein contained, however, shall be taken to relieve the Vendor of their obligations or responsibilities under the PO.

7. **Defense and Indemnity Agreement.** The Vendor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

8. **Insurance Requirements**

A. Insurance Term: The Vendor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the City which meet the requirements as listed in HGAC) Contract AM10-23 and in the articles below.

B. No Limitation: The Vendor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Vendor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: The Vendor shall obtain insurance of the type and coverage described below:

Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover products liability. **The City of Anacortes shall be named as an additional insured** under the Vendor's Commercial General Liability insurance policy using ISO Additional Insured-Suppliers Endorsement CG 20 15 04 13 or a substitute endorsement providing at least as broad coverage.

D. Minimum Amounts of Insurance: The Vendor shall maintain the following insurance limits:

Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products liability aggregate limit.

E. Other Insurance Provision: The Vendor's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Vendor's insurance and shall not contribute with it.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage: The Vendor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Vendor before goods, materials or supplies will be accepted by the City.

H. Notice of Cancellation: The Vendor shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

I. Failure to Maintain Insurance: Failure on the part of the Vendor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Vendor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Vendor from the City.

J. City Full Availability of Vendor Limits: If the Vendor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Vendor, irrespective of whether such limits maintained by the Vendor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Vendor.

9. **Standard Title VI / Non-Discrimination Assurances.** During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

10. **Vendor is an Independent Contractor.** The parties intend that an independent contractor relationship will be created by this PO. No agent, employee or representative of the Vendor shall be deemed to be an agent, employee or representative of the City for any purpose. Vendor shall be solely responsible for all acts of its agents, employees, representatives and Sub-Vendors during the performance of this PO.

11. **Assistance Regarding Patent and Copyright Infringement.** In the event of any claim or suit against City on account of any alleged patent or copyright infringement arising out of the performance of this PO or out of the use of any material furnished or work or services performed hereunder, Vendor shall defend City against any such suit or claim and hold City harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.

12. The City's Right to Terminate PO.

A. Termination for Default: If the Vendor defaults by failing to perform any of the obligations of the PO or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Vendor in the U.S. mail, postage prepaid, terminate the PO, and at the City's option, obtain performance of the work elsewhere. If the PO is terminated for default, the Vendor shall not be entitled to receive any further payments under the PO until the Scope of Services under this PO has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Vendor. The Vendor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Vendor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience: The City may terminate the PO in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the PO is terminated in accordance with this paragraph, the Vendor shall be entitled to payment for actual work performed at unit PO prices for completed items of work through the date of termination. An equitable adjustment in the PO price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this PO by the City at any time during the term, whether for default or convenience, shall not constitute a breach of PO by the City.

13. Changes/Additional Work. The City may engage Vendor to perform services in addition to those listed in this PO, and Vendor will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this PO. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the scope of services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Vendor to render or the City to pay for services rendered in excess of the scope of services unless or until a modification to this PO is approved in writing by both parties.

14. Non-waiver. Waiver by the City of any provision of this PO or any time limitation provided for in this PO shall not constitute a waiver of any other provision.

15. Covenant Against Contingent Fees. The Vendor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Vendor, to solicit or secure this PO, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Vendor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this PO. For breach or violation of this warranty, the City shall have the right to annul this PO without liability or, in its discretion to deduct from the PO price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. Disputes

A. General: Differences between the Vendor and the City, arising under and by virtue of this PO shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this PO.

B. Notice of Potential Claims: The Vendor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Vendor has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Vendor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Vendor shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

B. Detailed Claim: The Vendor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Vendor has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution: In the event of a dispute between the City and the Vendor arising out of this PO, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Vendor to have oversight over the administration of this PO. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the

dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

17. **Force Majeure.** Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; pandemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice of the impediment and its effect on the ability to perform, with such notice to be provided no more than two (2) working days after the force majeure event or reasonable discovery of the event's impact on performance. Failure to provide such notice shall preclude recovery under this provision. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Vendor shall have no recourse against the City.

18. **Governing Law.** This PO shall be governed by and construed under the laws of the State of Washington. Any action brought under the PO or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

19. **Compliance with Laws.** The Vendor in the performance of this PO shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the PO to assure quality of services.

20. **Severability.** If any term or condition of this PO or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this PO are declared severable.

21. **Survival of PO Termination.** The provisions of the following paragraphs and the liability of the Vendor for default during the term of the PO shall survive, notwithstanding the termination or invalidity of this PO for any reason: The City's Right to Terminate PO; Governing Law; Disputes; Defense & Indemnity.

22. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given and received (a) when personally delivered, or delivered by same-day courier; or (b) on the third business day after mailing by registered or certified mail, postage prepaid, return receipt requested; or (c) upon delivery when sent by prepaid overnight express delivery service (e.g., FedEx, UPS); or (d) when sent by email and upon the receipt by the sending party of written confirmation by the receiving party; provided, however, that an automated email confirmation of delivery or read receipt shall not constitute such confirmation. Notices shall be sent to the following addresses:

CITY:
City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221
contracts@anacorteswa.gov

VENDOR:
Braun NW Inc.
Tami McCaullum
150 N Star Drive
PO Box 1204
Chehalis, WA 98532
TamiMcCallum@braunnorthwest.com

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).