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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

January 21, 2025
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Civil Service Commission Reappointments (Announcement)
 - b. Public Works Committee (Report)
 - c. Economic Development Committee (Report)
 - d. Public Safety Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of January 13, 2025 (Action)
 - b. Approval of claims in the amount of \$811,145.08 (Action)
6. **Other Business**
 - a. * Finance Update (Discussion)
 - b. * Police Department Canine Program Update (Discussion)
 - c. * Commercial Ave Phase I and II Project Update (Discussion)
7. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: January 21, 2025
RE: Civil Service Commission Reappointments
Mayor Appointed Commission

Civil Service Commission Reappointments

The following reappointments to the Civil Service Commission are being presented at the regular City Council meeting on January 21, 2025.

The Civil Service Commission appointment is a three (3) year term.

- Vicki Stasch, to be reappointed for a three (3) year term effective through December 31, 2027
- Mary Ann Gutierrez, to be to be reappointed for a three (3) year term effective through December 31, 2027

Anacortes City Council Minutes - January 13, 2025

Call to Order

Mayor Matt Miller called to order the Anacortes City Council meeting of January 13, 2025 at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Carolyn Moulton, and Bruce McDougall were present. Councilmember Amanda Hubik participated in the meeting remotely via Zoom. Councilmember Christine Cleland-McGrath was absent.

Ms. Moulton moved, seconded by Mr. Young, to excuse the absence of Ms. Cleland-McGrath. The motion carried unanimously by voice vote.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller thanked the staff and the community for participation in the Parade of Champions on Sunday morning. He then announced that City Hall would be closed on Monday January 20th in observance of the Martin Luther King Jr. holiday with the next regular City Council meeting scheduled to occur on Tuesday January 21st at 6:00pm.

Historic Preservation Board Appointment

Mayor Miller introduced the proposed appointment of Fletcher McLean, for a three-year term to the Anacortes Historic Preservation Board.

Mr. Fantini moved, seconded by Mr. Young, to appoint Fletcher McLean to a three-year term on the Anacortes Historic Preservation Board. The motion carried unanimously by voice vote.

Finance Committee

Ms. Moulton reported from the Finance Committee meeting held January 9th. The topics discussed included the selection of Tyler Technologies as the vendor for the new enterprise resource planning application, sales tax revenue from 2024 decreasing by a smaller than expected rate of 3.2%, the decision to not immediately replace a senior accountant, a recap of the 2023 state audit, and a coming finance update to the Council at the next regular meeting on January 21st.

Planning Committee

Ms. Moulton reported from the Planning Committee meeting held earlier in the evening. The topics discussed included the Comprehensive Plan update process. She mentioned that the Planning Commission had worked on draft goals and policies, held public hearings and received public comment for the Land Use, Housing, and Transportation elements, adding that the Planning Commission will next be developing draft goals and policies for the Capital Facilities Plan and Utilities. She then announced that the Climate Action Team would meet on Tuesday January 14th at 6pm in Council Chambers.

Mr. Fantini asked if there was information regarding the land on West 6th Street that is planned for use as a park in preparation for a public meeting to be held on January 30th. Ms. Moulton responded that there are wetlands on the site that could present some challenges to development, but that the Public Works department likely had more specific information.

Port / City Liaison Committee

Mr. Walters reported from the Port / City Liaison Committee meeting held January 7th. The principal topic discussed was the future Port / City event center. The committee discussed two main associated issues. The first being that the port operate the center without mandating a caterer to maintain affordability for local non-profits,

and the second being consideration of contingencies should the operation lose money and how the port could be compensated. Possible solutions proposed included the city taking over operations, outsourcing operations, or reimbursing the city for the cost of construction, which were to be reviewed by port outside counsel.

Public Safety Committee

Mayor Miller reported that the Public Safety Committee did meet on January 7th, and that Ms. Cleland-McGrath would provide an update at a later date.

Housing Affordability and Community Services Committee

Mr. Walters reported from the Housing Affordability and Community Services Committee meeting held January 8th. The committee hosted a guest speaker, Chuck Messinger of Volunteers of America, who discussed the national Point in Time Count of homeless people between January 30th and February 5th that will help determine state and federal funding to address homelessness by community. Mr. Walters added that the Anacortes Family Center, Salvation Army, the Samish Indian Nation and the Swinomish Indian Tribal Community will be participating, and that the organizations would be offering supplies to encourage those who are on the margins of homelessness to be counted. More information about the count and how to volunteer can be found at www.voaww.org/pitcount. Mr. Messinger and the committee then discussed Conestoga huts as a low-cost option for those who are unsheltered. The committee then discussed goal setting for the year to include supporting the Comprehensive Plan update process, possible ordinances for a multi-family tax exemption, and amending the sales tax contracts for the Anacortes Family Center and the Anacortes Housing Authority. He concluded by citing an academic article which found that for every 10 market rate homes built, it results in 7 lower-income homes becoming available.

Mr. Young asked if Community Action of Skagit County would be participating in the Point in Time count. Mr. Walters responded that they were not specifically mentioned as a participant, but he thought they likely would be part of the effort.

Personnel Committee

Mr. Fantini reported from the Personnel Committee meeting held January 9th. The topics discussed included a hiring update, with 15 open positions, 9 active job postings, and three positions on pause. He then mentioned that the city would be hosting testing for entry level police officers in June, with recruiting events at three upcoming college career fairs. He then reported that police labor negotiations are scheduled for January 22nd, and that there would be a coming memorandum of understanding between the City of Sedro Woolley and Anacortes for cooperative employment of a new police canine.

Ms. Moulton mentioned, as a board member of Skagit Transit, she attended an event on January 11th at the new Skagit Transit Center that is currently under construction, where Representative Rick Larsen announced the award of a \$19.5 million grant for funding toward the facility that will include hydrogen busses and solar power. She added that an additional \$5 million in funding will be required to complete the project. Mayor Miller mentioned that the new facility will bring the organization's base of operations out of the flood plain. Mr. Young remarked that it was important that Ms. Moulton be present at these events to further the interests of Anacortes and Skagit County.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Public comment was given as follows:

Linda Martin of Anacortes commented on the budget process and budget creep she noted in the previous year's planning process, offering suggestions for process improvement.

Nick Genovese of Anacortes commented on the state budget, the proposed associated cuts, and spoke against

possible property tax increases to make up for the shortfall.

Consent Agenda

Ms. Moulton moved, seconded by Mr. McDougall, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of January 6, 2025

b. Approval of claims in the amount of \$2,320,927.60

The following vouchers/checks were approved for payment:

EFT numbers: 111389 through 111422, total \$999,667.39

Check numbers: 111430 through 111447, total \$1,289,438.99

Wire transfer numbers: 361086 through 361159, total \$31,821.22

c. Special Event: Ragnar Relay Race Northwest Passage

Other Business

Interlocal Agreement #25-026-GIS-001 with Skagit County for Aerial Imagery Services

Public Works Director Andrew Rheaume introduced proposed interlocal agreement #25-026-GIS-001 with Skagit County for aerial imagery services, explaining that this agreement would make the city part of a consortium with other local jurisdictions to obtain high resolution imagery of the county for use in city geographic information systems.

Bruce McDougall moved, seconded by TJ Fantini, to authorize the mayor to execute interlocal agreement #25-026-GIS-001 with Skagit County for aerial imagery services.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Bruce McDougall, Amanda Hubik, TJ Fantini.
Nays - None. Abstentions - None. Result: Passed

Mr. Young expressed his appreciation for Mr. Rheaume's engagement and assistance in helping a community member through difficulty.

Adjournment

There being no further business, at approximately 6:32 pm the Anacortes City Council meeting of January 13, 2025, was adjourned.

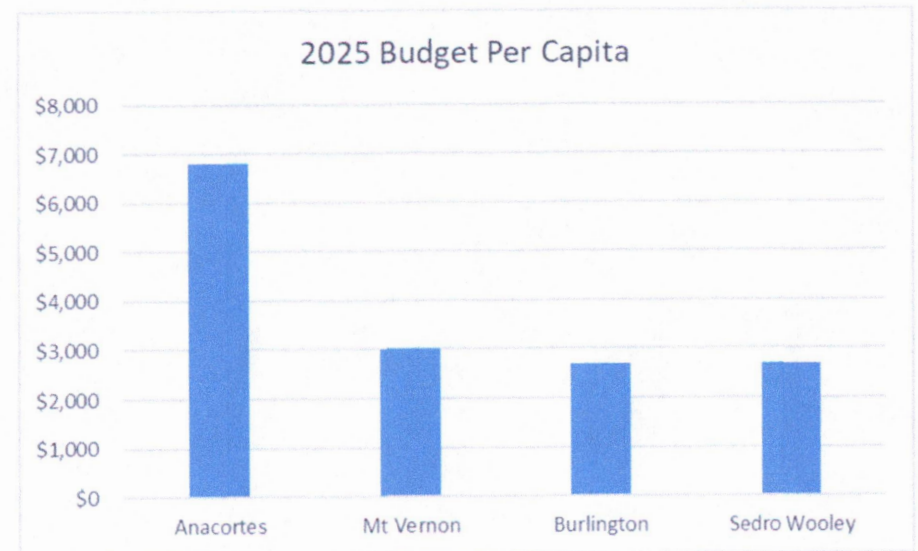
January 21, 2025
6:00 p.m.

Our Future

Sustainability and Fiscal Responsibility

NOT SUSTAINABLE! \$124 Million Budget for 18K People in Anacortes

- Utilities have just increased nearly 3%
- Legislature approved a property tax annual increase of 1%.
- Appraised property values have result in a 20+% increase in actual cost since 2021!
- Inflation has caused a 25+% cost of living increase since 2020!
- **Anacortes still took a \$4 Million loan to make up the budget shortfall!**

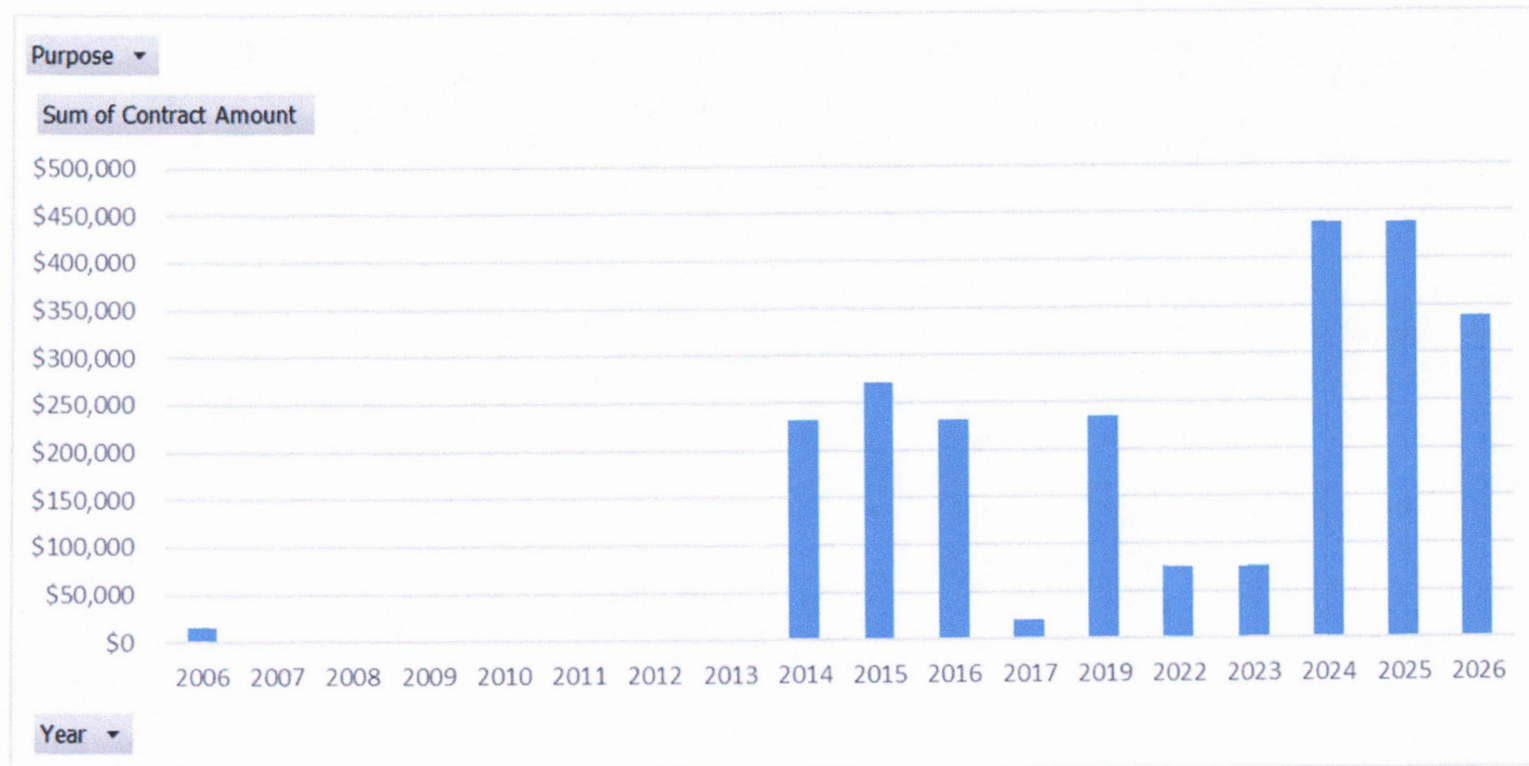


The Citizens Want to Know

- What is your process to reduce cost of operation in Anacortes?
- What specific areas of the City budget do you plan on cutting and by when?
- When and why are external consultants absolutely necessary? And how do you plan on reducing the costs of external consultants?

Example – Maker’s Service Contract

Source: City of Anacortes Website



Longterm Reliance on Private Consultant

- Potentially compromising transparency
- Excessive dependence and project creep
- Skewed public policy objectives, caused by misaligned priorities and business goals of the consulting firm with the long-term interests of the public
- Reducing roles of public servants
- Depletion of Government capabilities
- Lobbying for repeat work and policy influence

Different Financial and Business Goals

- **Consultants/Contractors**

- Follow the directives of the client
- Collect payment
- Keep clients happy and get repeated business
- Maximize the consulting firm's bottom-line!

- **Representatives of the People**

- Uphold transparency and public policy to build a better government for the people
- Fiduciary duty to the citizens in the jurisdiction
- Efficiently utilize public funds to accomplish projects or tasks on behalf of the people

Recommendation

- Retain in-house capacity to maintain institutional memory on subjects where the City has relied on external sources.
- Public comments are addressed to the City officials or City Council and therefore should **ONLY** be responded by the **REPRESENTATIVES OF THE PEOPLE** or elected officials.
- Evaluate and develop a rigorous process for external contractual work.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the January 21, 2025 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361751	5/7/2024	961854938	PERRY FAMILY DENTISTRY	DENTAL COPAY, LEOFF 1 RETIREE, THAD L	\$ 119.00	hr
361755	5/13/2024	1518905702	PERRY FAMILY DENTISTRY	DENTAL COPAY, LEOFF 1 RETIREE, THAD L	\$ 249.90	hr
361628	6/28/2024	32923	TRANSPO GROUP USA, INC.	TRANSPORTATION ELEMENT OF THE 2025 COMPREHENSIVE PLAN THROUGH 6/28/24	\$ 34,557.50	pw1
361817	9/13/2024	31-C24007264	ASSET PROTECTION UNIT INC	REFUND AMBULANCE PAYMENT	\$ 94.20	finance
361625	9/21/2024	1092	A-QUICK PRESSURE WASHING	CITY HALL ROOF CLEANING 2024	\$ 3,699.20	pw1
361630	10/21/2024	14539638	BROWN AND CALDWELL	WTP SEEQ ADVANCE ANALYTICS SUPPORT - 7/26/24-10/17/24	\$ 4,816.11	dwtpt
361766	10/26/2024	ReimbJohnson	JOHNSON, IVER	HEARING BENEFIT, LEOFF 1 RETIREE, IVER J	\$ 15.22	hr
361764	10/26/2024	SN0004304515	ISLAND HEALTH	MEDICAL COPAY, LEOFF 1 RETIREE, RODNEY DODGE	\$ 61.33	hr
361770	10/29/2024	INV36958	SEAWESTERN, INC.	PART- #2000	\$ 2,422.50	dshop
361307	11/1/2024	LCPM241101-007	LAUTENBACH INDUSTRIES	SCRAP METAL & APPLIANCE DISPOSAL	\$ 118.20	dshop
361623	11/7/2024	INV0248	GR8 STAYS LLC	ROCHELLE & CRAIG NELSON RELOCATION ASSISTANCE FOR WWTP OUTFALL PROJECT	\$ 1,560.00	pw1
361816	11/15/2024	202432016114989M1	UNITED STATES POSTAL SERVICE	POSTAGE FOR PW MAILING	\$ 513.87	pwfac
361815	11/15/2024	LNW-115123	LITHTEX NW	PUBLIC WORKS POSTCARD & MAILING	\$ 2,034.53	pwfac
361761	11/27/2024	ReimbKorterud	KORTERUD, WAYNE D	DENTAL COPAY, LEOFF 1 RETIREE	\$ 244.10	hr
361756	11/30/2024	ReimbLindquist	LINDQUIST, THAD	REIMBURSE LONGTERM CARE TRANSAMERICA COPAY	\$ 862.18	hr
361748	12/5/2024	601217-0	SKIDMORE PHARMACY INC.	LEOFF 1 PHARMACY COPAY TIM O'LEARY	\$ 130.33	hr
361641	12/12/2024	2025418	GATEWAY CONTROLS, INC	WTP SOUTH GATE REPAIR	\$ 687.44	pw1
361767	12/12/2024	ReimbKing	KING, MICHAEL L	DENTAL COPAY, LEOFF 1 RETIREE, KING M	\$ 965.00	hr

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361640	12/13/2024	50025370	LAKESIDE INDUSTRIES, INC.	"A" DOCK PUMP OUT FORCE MAIN PROJECT - ASPHALT PATCHING	\$ 31,226.80	pw1
361759	12/14/2024	ReimbKorterud	KORTERUD, WAYNE D	DENTAL COPAY LEOFF 1 RETIREE, KORTERUD	\$ 512.10	hr
361626	12/20/2024	30877844	EMERSON LLLP	ROSEMOUNT 3900VP GENERAL PURPOSE PH/ORP SENSOR X 9	\$ 4,851.68	dwtpt
361536	12/21/2024	12212024	NORTHWEST PARKING EQUIPMENT	WA PARK PAYSTATION MAINTENANCE	\$ 68.98	parks1
361746	12/24/2024	110092270	PUGET SOUND ENERGY INC	UTILITY POLE ATTACHMENT ANALYSIS	\$ 41,991.60	fiber
361553	12/26/2024	00117415	OWEN EQUIPMENT COMPANY	PART FOR EQUIPMENT #715	\$ 5,038.47	dshop
361629	12/27/2024	22410 - 8	H W LOCHNER, INC	16TH STREET AND D AVENUE IMPROVEMENT PROJECT: DESIGN - 11/23/24-12/27/24	\$ 9,169.06	pw1
361747	12/27/2024	9340300024	GRAYBAR ELECTRIC COMPANY, INC	ADVANCED CUSTOMER PREMISE EQUIPMENT	\$ 17,073.44	fiber
361371	12/27/2024	MEL0002	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 63.00	dwtpt
361370	12/27/2024	MEL0031	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 63.00	dwtpt
361765	12/30/2024	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 12-8-2024 TO 1-7-2025	\$ 4,013.68	publib
361622	12/30/2024	220035067093	PUGET SOUND ENERGY INC	OUTSIDE ALL UNIT LIGHTING FOR MOLLY LANE 12/7-1/7/2025	\$ 72.01	medic
361584	12/30/2024	4100	CITY OF SEDRO-WOLLEY	NEW DUAL PURPOSE K9 SUPPLIES; CUFF AND LEFT CHOMP	\$ 495.35	apd
361717	12/30/2024	MEL0057	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 63.00	dwtpt
361298	12/30/2024	RefundSmith	SMITH, SARAH	WA PARK CAMPING REFUND	\$ 51.00	parks1
361297	12/30/2024	RefundSprehe	SPREHE, BRENDA	WA PARK CAMPING REFUND	\$ 40.00	parks1
361917	12/30/2024	001	PURSUIT PIX MEDIA	THOMPSON TRAIL TRESTLE AND CAUSEWAY REPLACEMENT: VIDEO INFORMATION SERIES	\$ 4,000.00	parks1
361306	12/31/2024	0173	SKAGIT COUNTY SOLID WASTE FUND	DECEMBER TONNAGE HAULED	\$ 121,126.29	dshop
361447	12/31/2024	111	SKAGIT COUNTY	SCREENINGS FOR PUBLIC DEFENDER	\$ 1,320.00	court
361528	12/31/2024	122024	REECE, STORMIE	MONTHLY DEPOT JANITORIAL SERVICE	\$ 1,254.00	parks1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361606	12/31/2024	19383	WILSON ENGINEERING, LLC	WWTP PUMP STATION 16 RECONSTRUCTION - DESIGN - THROUGH 12/31/24	\$ 10,435.91	pw1
361728	12/31/2024	20-144	NORTHWIND FENCE CO, LLC	K9 (NEW DOG) KENNEL INSTALL	\$ 7,017.60	apd
361619	12/31/2024	24-155-TRN-0011	PRECISION CONCRETE CUTTING INC	RETAINAGE RELEASE	\$ 5,556.09	pw1
361621	12/31/2024	24-181-WTR-0011	OVERHEAD DOOR CO	RETAINAGE RELEASE	\$ 208.00	pw1
361632	12/31/2024	24553.00-4	GRAY & OSBORNE INC	SHIP HARBOR BOARDWALK RESTORATION PROJECT - OPTIONS/COST ESTIMATES - DEC 2024	\$ 3,086.03	parks1
361631	12/31/2024	24567.00-2	GRAY & OSBORNE INC	DEPOT MARKET PLAZA EXPANSION PROJECT - DESIGN - DECEMBER 2024	\$ 1,503.55	parks1
361597	12/31/2024	3795	SKAGIT COUNTY SHERIFF'S OFFICE	NW MINI CHAIN; 2024 4TH QTR	\$ 12,798.81	apd
361633	12/31/2024	5301	SOFTRESOURCES LLC	ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SELECTION - CONSULTING SERVICES	\$ 3,800.00	admsrv
361295	12/31/2024	8719	CONTEC SYSTEMS INDUSTRIAL CORP	WWTP DATASOFT TECHNICAL AND SOFTWARE SUPPORT 2025	\$ 8,250.00	dwwtp
361745	12/31/2024	FB-2800	CITY OF MOUNT VERNON	DARK FIBER, DEC 2024	\$ 525.00	fiber
361624	12/31/2024	Pay App 2	STRANDBERG CONSTRUCTION INC	CAP SANTE VIEWPOINT	\$ 116,814.53	parks1
361716	12/31/2024	RefundMorgenthaler	MORGENTHALER, PAT	WA PARK BOAT LAUNCH REFUND	\$ 52.00	parks1
361378	1/1/2025	052-0010-00	CITY OF ANACORTES	OPS: 12/1- 12/31/24	\$ 1,811.67	dshop
361744	1/1/2025	0542005-001	UNUM LIFE INS CO OF AMERICA	UNUM LONG TERM CARE INSURANCE	\$ 1,517.07	hr
361769	1/1/2025	0584509	EBSCO INFORMATION SERVICES	EBSCO CITY MAGAZINES	\$ 2,206.90	publib
361731	1/1/2025	134386	ASSOCIATION OF WASHINGTON	2025 AWC CITY MEMBERSHIP	\$ 15,096.00	hr
361544	1/1/2025	147307	VENTEK INTERNATIONAL	WA PARK PAYSTATION MONITORING 1/1-1/31/25	\$ 270.00	parks1
361733	1/1/2025	156957	ASSOCIATION OF WASHINGTON	2025 AWC WORKERS COMP RETRO AND D&A	\$ 50,400.91	hr
361361	1/1/2025	190-1840-00	CITY OF ANACORTES	UTILITY BILL FOR WWTP - JANUARY 2025	\$ 7,554.51	dwwtp
361067	1/1/2025	200345-3	WASHINGTON CITIES INSURANCE	2025 CITYWIDE EQUIPMENT INSURANCE	\$ 23,392.00	finance
361572	1/1/2025	3352	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 120.00	pubdef

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361573	1/1/2025	3353	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 60.00	pubdef
361574	1/1/2025	3354	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 140.00	pubdef
361575	1/1/2025	3355	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 110.00	pubdef
361576	1/1/2025	3356	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 100.00	pubdef
361577	1/1/2025	3357	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 200.00	pubdef
361579	1/1/2025	3358	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 10.00	pubdef
361581	1/1/2025	3359	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 50.00	pubdef
361585	1/1/2025	3360	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 50.00	pubdef
361587	1/1/2025	3361	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 400.00	pubdef
361588	1/1/2025	3362	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 220.00	pubdef
361590	1/1/2025	3363	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 60.00	pubdef
361592	1/1/2025	3364	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 90.00	pubdef
361594	1/1/2025	3365	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 170.00	pubdef
361596	1/1/2025	3368	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 190.00	pubdef
361598	1/1/2025	3369	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 90.00	pubdef
361599	1/1/2025	3370	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 70.00	pubdef
361600	1/1/2025	3371	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 10.00	pubdef
361601	1/1/2025	3372	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 10.00	pubdef
361602	1/1/2025	3373	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 160.00	pubdef
361603	1/1/2025	3374	LAW OFFICE OF CARA LORENZO	PUB DEF CONFL	\$ 180.00	pubdef
361750	1/1/2025	Cogent-250101	COGENT COMMUNICATIONS, LLC	STANDBY INTERNET - JAN 2025	\$ 3,705.87	fiber
361368	1/2/2025	10942-12-24	BERK CONSULTING, INC.	SENIOR ACTIVITY CENTER NEEDS ASSESSMENT - DECEMBER 2024	\$ 8,691.40	parks1
361722	1/2/2025	1225	NORTHWEST PARKING EQUIPMENT	WA PARK PAYSTATION MONITORING	\$ 734.40	parks1
361586	1/2/2025	18297916	DICK'S TOWING, INC	TOWING; APD CASE 25-A00030	\$ 211.34	apd
361615	1/2/2025	913286	CASCADE COLUMBIA DISTRIBUTION	PLANT CHEMICALS	\$ 15,405.04	dwwtp
361458	1/2/2025	PS-INV111213	WHITNEY EQUIPMENT CO INC	OPERATING SUPPLIES	\$ 522.24	dwwtp
361589	1/3/2025	18297934	DICK'S TOWING, INC	TOWING; APD CASE 25-A00040	\$ 211.34	apd
361736	1/3/2025	MEL0087	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 63.00	dwwtp
361605	1/3/2025	PSI100301039	WOOD'S LOGGING SUPPLY	PART FOR EQUIP #2913	\$ 38.33	dshop
361542	1/6/2025	00994 - STUART	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 120.00	pubdef
361545	1/6/2025	00995 - VAGEN	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 350.00	pubdef
361535	1/6/2025	00996 - NELSON	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 210.00	pubdef
361537	1/6/2025	00997 - NORTHROP	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 90.00	pubdef

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361529	1/6/2025	00998 - COOPER	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 280.00	pubdef
361547	1/6/2025	00999 - WOLFE	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 120.00	pubdef
361539	1/6/2025	01001 - OSIAS	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 200.00	pubdef
361527	1/6/2025	01002 - CHRISTIAN	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 80.00	pubdef
361549	1/6/2025	01003 - WORSHAM	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 130.00	pubdef
361530	1/6/2025	01004 - DEUTSCH	CAMPBELL LAW FIRM	PUB DEF CO NFL	\$ 90.00	pubdef
361541	1/6/2025	01006 - RODARTE HERN	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 70.00	pubdef
361531	1/6/2025	01007 - HERNANDEZ	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 60.00	pubdef
361546	1/6/2025	01008 - WILLIAMS	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 120.00	pubdef
361532	1/6/2025	1200684238	HDR ENGINEERING, INC	WTP LEAD AND COPPER RULE (LCR) SAMPLING PLAN - 8/25/24- 12/28/24	\$ 6,576.20	dwtp
361564	1/6/2025	2024-12-AG	GDIXONLAW	PUB DEF CONFL	\$ 90.00	pubdef
361563	1/6/2025	2024-12-AGREEN	GDIXONLAW	PUB DEF CONFL	\$ 30.00	pubdef
361554	1/6/2025	2024-12-BRP	GDIXONLAW	PUB DEF CONFL	\$ 30.00	pubdef
361556	1/6/2025	2024-12-CP	GDIXONLAW	PUB DEF CONFL	\$ 80.00	pubdef
361559	1/6/2025	2024-12-DK	GDIXONLAW	PUB DEF CONFL	\$ 120.00	pubdef
361570	1/6/2025	2024-12-EB	GDIXONLAW	PUB DEF CONFL	\$ 160.00	pubdef
361567	1/6/2025	2024-12-GD	GDIXONLAW	PUB DEF CONFL	\$ 80.00	pubdef
361551	1/6/2025	2024-12-HT	GDIXONLAW	PUB DEF CONFL	\$ 50.00	pubdef
361566	1/6/2025	2024-12-JD	GDIXONLAW	PUB DEF CONFL	\$ 30.00	pubdef
361565	1/6/2025	2024-12-JE	GDIXONLAW	PUB DEF CONFL	\$ 540.00	pubdef
361561	1/6/2025	2024-12-JK	GDIXONLAW	PUB DEF CONFL	\$ 50.00	pubdef
361560	1/6/2025	2024-12-JKE	GDIXONLAW	PUB DEF CONFL	\$ 60.00	pubdef
361555	1/6/2025	2024-12-JR	GDIXONLAW	PUB DEF CONFL	\$ 30.00	pubdef
361568	1/6/2025	2024-12-MB	GDIXONLAW	PUB DEF CONFL	\$ 90.00	pubdef
361571	1/6/2025	2024-12-MBE	GDIXONLAW	PUB DEF CONFL	\$ 190.00	pubdef
361557	1/6/2025	2024-12-MN	GDIXONLAW	PUB DEF CONFL	\$ 70.00	pubdef
361562	1/6/2025	2024-12-PG	GDIXONLAW	PUB DEF CONFL	\$ 40.00	pubdef
361569	1/6/2025	2024-12-RB	GDIXONLAW	PUB DEF CONFL	\$ 80.00	pubdef
361550	1/6/2025	2024-12-TW	GDIXONLAW	PUB DEF CONFL	\$ 40.00	pubdef
361558	1/6/2025	2024-12-VK	GDIXONLAW	PUB DEF CONFL	\$ 80.00	pubdef
361552	1/6/2025	224-12-LS	GDIXONLAW	PUB DEF CONFL	\$ 40.00	pubdef
361724	1/6/2025	914042	CASCADE COLUMBIA DISTRIBUTION	SODIUM HYPOCHLORITE	\$ 12,531.90	dwtp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361595	1/6/2025	M25-C90071	IAPE	IAPE ANNUAL MEMBERSHIP RENEWAL; EVID CUSTODIAN NEWSOM	\$ 65.00	apd
361379	1/7/2025	2050182	MILES SAND & GRAVEL CO.	UTILITY SAND RESTOCK - WATER	\$ 1,446.73	wdist
361591	1/7/2025	220013286491	PUGET SOUND ENERGY INC	APD 12/7-1/6/2025	\$ 2,728.67	apd
361718	1/7/2025	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 12/6-1/6/25	\$ 35.59	parks1
361369	1/7/2025	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION: 12/7/24-1/6/25	\$ 45.74	dshop
361364	1/7/2025	220021901958	PUGET SOUND ENERGY INC	TSUNAMI SIREN - SKYLINE	\$ 10.89	dwwtp
361363	1/7/2025	300513	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS - SODIUM BISULFITE	\$ 2,975.68	dwwtp
361460	1/7/2025	S&S 2025-001	SPATHE & SPADIX LLC	H AVENUE MULTIMODAL ACFL CONNECTOR - WETLAND SURVEY 2024	\$ 6,123.75	pw1
361303	1/8/2025	1752806	WALTON BEVERAGE COMPANY, INC	OPS: BREAKROOM SUPPLIES	\$ 175.50	dshop
361382	1/8/2025	2050315	MILES SAND & GRAVEL CO.	UTILITY SAND RESTOCK- WATER	\$ 1,781.63	wdist
361456	1/8/2025	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGE: 12/8-1/7/25	\$ 36.59	dshop
361381	1/8/2025	220022355618	PUGET SOUND ENERGY INC	ENERGY BILL - TSUNAMI SIREN	\$ 10.89	dwwtp
361365	1/8/2025	262035113	SURETY PEST CONTROL	OPS MONTHLY PEST CONTROL	\$ 126.21	dshop
361299	1/8/2025	371873	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 433.00	pwfac
361721	1/8/2025	744301	DOG WASTE DEPOT	DOG WASTE BAGS FOR PARKS	\$ 7,651.57	parks1
361614	1/8/2025	IN2182112	MUNICIPAL EMERGENCY SERVICES	FLOW TEST 44 SCBAS	\$ 2,393.60	medic
361583	1/8/2025	INV032491	WASHINGTON ASSOCIATION OF	ANNUAL ACCREDITATION FEE	\$ 2,500.00	apd
361749	1/8/2025	WAFLJ65660125	ZIPLY FIBER	POLE ATTACHMENT FEE - 2025	\$ 85.10	fiber
361637	1/9/2025	0331501-IN	NELSON-REISNER DISTRIBUTOR INC	SUPPLIES FOR SHOP	\$ 611.02	dshop
361360	1/9/2025	053-5590-01	LANG, STEPHEN & ELISABETH	UB Refund Cst #064334	\$ 245.00	finance
361359	1/9/2025	070-0351-00	CARLSON, LEE & DEE	UB Refund Cst #059456	\$ 90.29	finance
361358	1/9/2025	073-4900-01	LUND, PAMELA	UB Refund Cst #056205	\$ 51.76	finance
361627	1/9/2025	1544060	LIFE ASSIST, INC	SUCTION CATHETERS, MASKS	\$ 540.46	medic
361461	1/9/2025	2050466	MILES SAND & GRAVEL CO.	UTILITY SAND RESTOCK- WATER	\$ 1,703.55	wdist
361462	1/9/2025	2050484	MILES SAND & GRAVEL CO.	UTILITY SAND RESTOCK	\$ 349.90	wdist

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361377	1/9/2025	220013297076	PUGET SOUND ENERGY INC	6821 STATE ROUTE 20 12/8/24-1/7/25	\$ 16.60	finance
361611	1/9/2025	2407-9	MAKERS ARCHITECTURE	ANACORTES CLIMATE ELEMENT - THROUGH 12/31/2024	\$ 25,068.20	plan
361732	1/9/2025	25-00396	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - TCR NORTH	\$ 154.00	dwtpt
361735	1/9/2025	25-00410	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT FINISHED	\$ 22.00	dwtpt
361450	1/9/2025	371873A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 50.00	dshop
361819	1/9/2025	44500035	TWO RIVERS TERMINAL, LLC	PLANT CHEMICALS - PUMP STATION	\$ 12,507.82	dwwtpt
361608	1/9/2025	A-9042	AQUATECH WELL DRILLING & PUMPS	SUPPLIES FOR WATER MAINTENANCE	\$ 6,804.45	wdist
361357	1/9/2025	INV2942560	COPIERS NORTHWEST, INC	CANON/IRC5560I FINANCE/OPS/WWTP 12/8-1/7/24	\$ 304.69	finance
361822	1/9/2025	L165615	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT 23-23	\$ 15,887.70	finance
361740	1/10/2025	1753916	WALTON BEVERAGE COMPANY, INC	BREAKROOM SUPPLIES	\$ 67.00	dwtpt
361455	1/10/2025	2906982	FOSTER GARVEY PC	OUTSIDE DEFENSE COUNSEL FOR SHORELINES CASE - BARTH/SHADOWCRFFK	\$ 4,371.10	legal
361634	1/10/2025	34187	TRANSPO GROUP USA, INC.	TRANSPORTATION ELEMENT OF THE 2025 COMPREHENSIVE PLAN - THROUGH 12/31/24	\$ 9,201.25	pw1
361453	1/10/2025	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 12/1-12/31/24	\$ 52.00	finance
361737	1/10/2025	MFA0002	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 63.00	dwtpt
361610	1/10/2025	VR-2024-2-02	SKAGIT COUNTY AUDITOR	2ND HALF OF 2024 VOTER REGISTRATION	\$ 22,998.36	finance
361638	1/10/2025	XA116008814:01	RWC INTERNATIONAL	PARTS FOR VEHICLE #609	\$ 3,445.53	dshop
361580	1/11/2025	00005W5A83025	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 1-11-25	\$ 26.62	apd
361534	1/11/2025	8498 30 017 0464628	COMCAST	WA PARK INTERNET SERVICE 12/21/24-1/20/25	\$ 113.16	parks1
361578	1/13/2025	10028-1	ANACORTES TOWING, LLC	TOWING; APD CASE 25-A00182	\$ 195.84	apd
361729	1/13/2025	1418	FIDALGO CLEANING	APD CLEANING & SUPPLIES (12/30/24 - 1/12/25)	\$ 905.00	apd
361760	1/13/2025	200024889996	PUGET SOUND ENERGY INC	INTAKE ELECTRICITY 12/11/2024 - 1/9/2025	\$ 358.11	dwtpt

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
361741	1/13/2025	2050774	MILES SAND & GRAVEL CO.	SUPPLIES FOR STREET DEPT	\$ 326.40	dshop
361818	1/13/2025	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 12/6/24-1/6/24	\$ 5,992.55	parks1
361752	1/13/2025	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 12/7/24-1/6/25	\$ 5,595.49	dwwtp
361758	1/13/2025	300000300008	PUGET SOUND ENERGY INC	0008 WWTP 12-7-24 TO 1-6-25	\$ 28,857.73	dwwtp
361754	1/13/2025	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 12/4/24-1/2/25	\$ 227.06	dshop
361593	1/13/2025	DUES 2025-00109	WASHINGTON ASSOCIATION OF	WASPC ACTIVE DUES; CHIEF FLOYD	\$ 305.00	apd
361607	1/13/2025	I6910906	HD FOWLER COMPANY INC	SUPPLIES FOR WATER MAINTENANCE	\$ 469.40	wdist
361738	1/14/2025	13694	PETDATA, INC	PETDATA LICENSING FEES DECEMBER	\$ 1,201.20	finance
361763	1/14/2025	1754392	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 458.00	finance
361612	1/14/2025	INV2944838	COPIERS NORTHWEST, INC	Canon/IRC5870i/3rd Floor 12/11- 1/10/25	\$ 82.88	finance
361743	1/14/2025	PS-INV111226	WHITNEY EQUIPMENT CO INC	OPERATING SUPPLIES	\$ 2,677.17	dwwtp
361726	1/14/2025	WA07-00244594	MOTION INDUSTRIES, INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 1,464.94	dwwtp
361449	2/5/2025	132224	NORTH CASCADE INSURANCE	RENEW COMMERCIAL PROPERTY INS-OPERATIONS SHOP	\$ 5,635.00	finance
	Total				\$ 811,145.08	



City Council Agenda Bill

Meeting Date: January 21, **Agenda Item:** 6.a.
2025

Agenda Item Title: Finance Update

Staff Contact(s): Steve Hoglund

Approved for Submittal to Council by **Action Type**

Greg Francioch

Discussion

Steve Hoglund

Item Summary: There still a number of year end adjustments to make, and the attached finance update has estimates included for operating transfers. These will be very close, and not materially different, to the final numbers. Those interfund transfers are illustrated on the Major Funds section of the presentation. It is noted that major tax revenue streams are either flat or lower compared to prior year, and a conservative view looking forward to 2025 continues to seem prudent.

Budget Impact:

NA

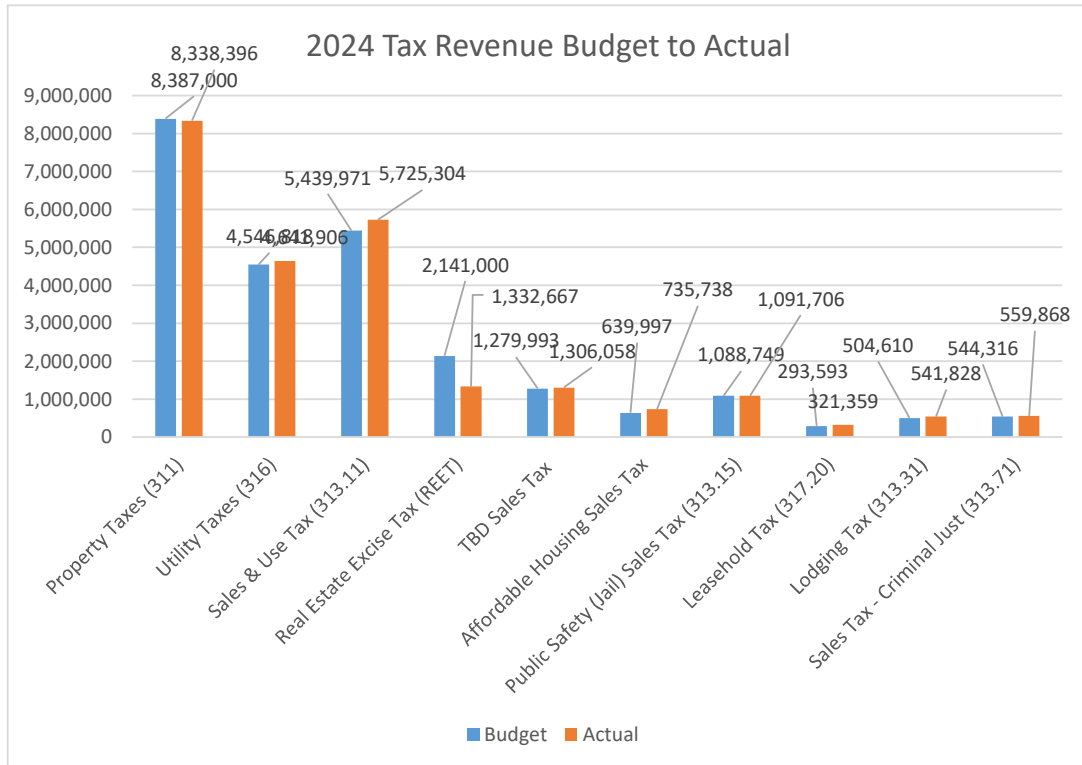
Previous Action: NA

Recommended Motion: NA

Alternative Actions: NA

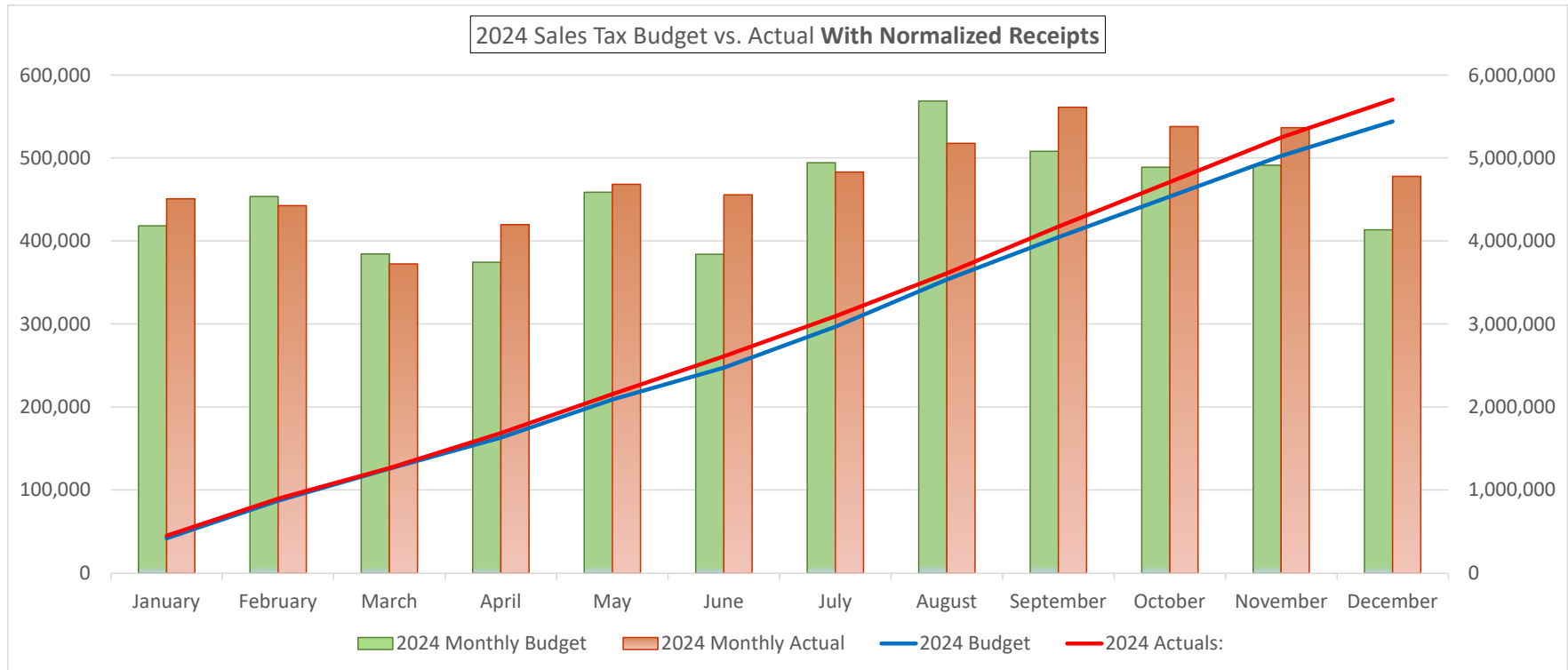
Attachments (listed in order presented):

1. 4Q year-end update
2. Overlay projects TBD history - 2015 thru 2024
3. Impact Fee Cash Report

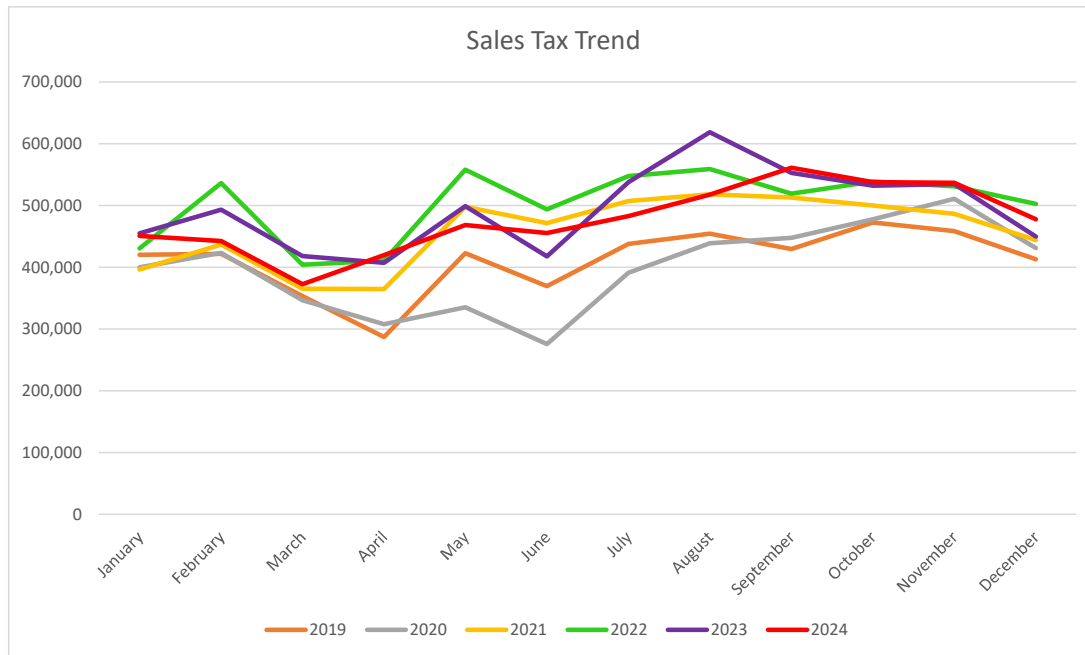


		% through the year		100.00%
Taxes		Budget	Actual	Dec 2024
A	Property Taxes (311)	8,387,000	8,338,396	99.4%
B	Utility Taxes (316)	4,546,818	4,641,906	102.1%
C	Sales & Use Tax (313.11)	5,439,971	5,725,304	105.2%
D	Real Estate Excise Tax (REET)	2,141,000	1,332,667	62.2%
E	TBD Sales Tax	1,279,993	1,306,058	102.0%
F	Affordable Housing Sales Tax	639,997	735,738	115.0%
G	Public Safety (Jail) Sales Tax (313.15)	1,088,749	1,091,706	100.3%
H	Leasehold Tax (317.20)	293,593	321,359	109.5%
I	Lodging Tax (313.31)	504,610	541,828	107.4%
J	Sales Tax - Criminal Just (313.71)	544,316	559,868	102.9%
Totals Taxes:		24,866,047	24,594,831	98.9%

- A.** Property Tax, the largest tax revenue stream of the City. Unrestricted, can be used for the general operation of the City.
- B.** Utility Tax, combined private and public utility tax revenue streams. Unrestricted, can be used for the general operation of the City.
- C.** Total rate of 8.8%, 6.5% goes to the State. Unrestricted, can be used for the general operation of the City.
- D.** REET restricted per RCW 82.46.10, and 82.46.35
- E.** 2/10ths of 1% voted sales tax restricted to maintain city roadways.
- F.** 1/10th of 1% voted sales tax restricted to provide affordable housing services to certain low income citizens.
- G.** 3/10ths of 1% voted sales tax restricted to help pay for the County Jail.
- H.** Leasehold Tax is in lieu of property tax collected on leased property. Can be used for the general operation of the City.
- I.** Lodging Tax restricted to promotion and operation of tourism related events.
- J.** 1/10th of 1% sales tax that goes to the County and redistributed back to the City on a per



	January	February	March	April	May	June	July	August	September	October	November	December
2024 Budget	418,264	871,820	1,256,493	1,631,002	2,089,921	2,474,068	2,968,678	3,537,380	4,045,613	4,534,711	5,026,218	5,439,971
2024 Actuals:	451,111	893,731	1,266,172	1,686,071	2,154,671	2,610,456	3,093,507	3,611,402	4,172,526	4,710,666	5,247,437	5,703,735
2024 Monthly Budget	418,264	453,555	384,674	374,509	458,919	384,147	494,610	568,702	508,233	489,098	491,507	413,753
2024 Monthly Actuals	451,111	442,620	372,440	419,899	468,600	455,785	483,052	517,895	561,124	538,140	536,770	477,868
Total Prior Year	454,978	948,344	1,366,782	1,774,164	2,273,364	2,691,230	3,229,254	3,847,874	4,400,716	4,932,745	5,467,395	5,917,465
Change to PY	(3,866)	(54,613)	(100,611)	(88,093)	(118,693)	(80,774)	(135,747)	(236,472)	(228,191)	(222,079)	(219,958)	(213,729)
Revenue change from PY	-0.8%	-5.8%	-7.4%	-5.0%	-5.2%	-3.0%	-4.2%	-6.1%	-5.2%	-4.5%	-4.0%	-3.6%
2023 Monthly Actuals	454,978	493,366	418,439	407,381	499,200	417,866	538,024	618,620	552,843	532,029	534,649	450,070



	2018	2019	2020	2021	2022	2023	2024		
January	391,598	420,175	400,099	396,463	430,965	454,978	451,111	50,931	jan
February	417,159	421,673	423,337	437,146	536,144	493,366	442,620	52,426	feb
March	348,395	353,636	346,823	365,464	404,203	418,439	372,440		
April	336,990	287,158	307,729	364,730	410,901	407,381	419,899		
May	437,549	422,952	335,461	498,122	557,907	499,200	468,600		
June	435,146	369,676	275,574	471,508	493,751	417,866	455,785		
July	472,366	437,794	391,368	507,387	547,968	538,024	483,052		
August	482,490	454,723	439,209	518,037	559,209	618,620	517,895		
September	478,476	429,701	447,841	513,138	519,441	552,843	561,124		
October	480,657	472,714	477,759	500,010	539,090	532,029	538,140	17,917	oct
November	439,992	458,568	510,712	486,642	531,069	534,649	536,770	38,411	nov
December	405,194	412,861	431,157	444,329	502,643	450,070	477,868	66,632	dec
Total	5,126,010	4,941,631	4,787,068	5,502,976	6,033,290	5,917,465	5,725,304	226,318	
Jan - Dec History:	5,126,010	4,941,631	4,787,068	5,502,976	6,033,290	5,917,465	5,725,304		
YTD Change from prior year		-3.6%	-3.1%	15.0%	9.6%	-1.9%	-3.2%		

Extra Pmts
17,917
38,411
66,632
50,931
52,426
226,318

146,123 actual
372,440 total

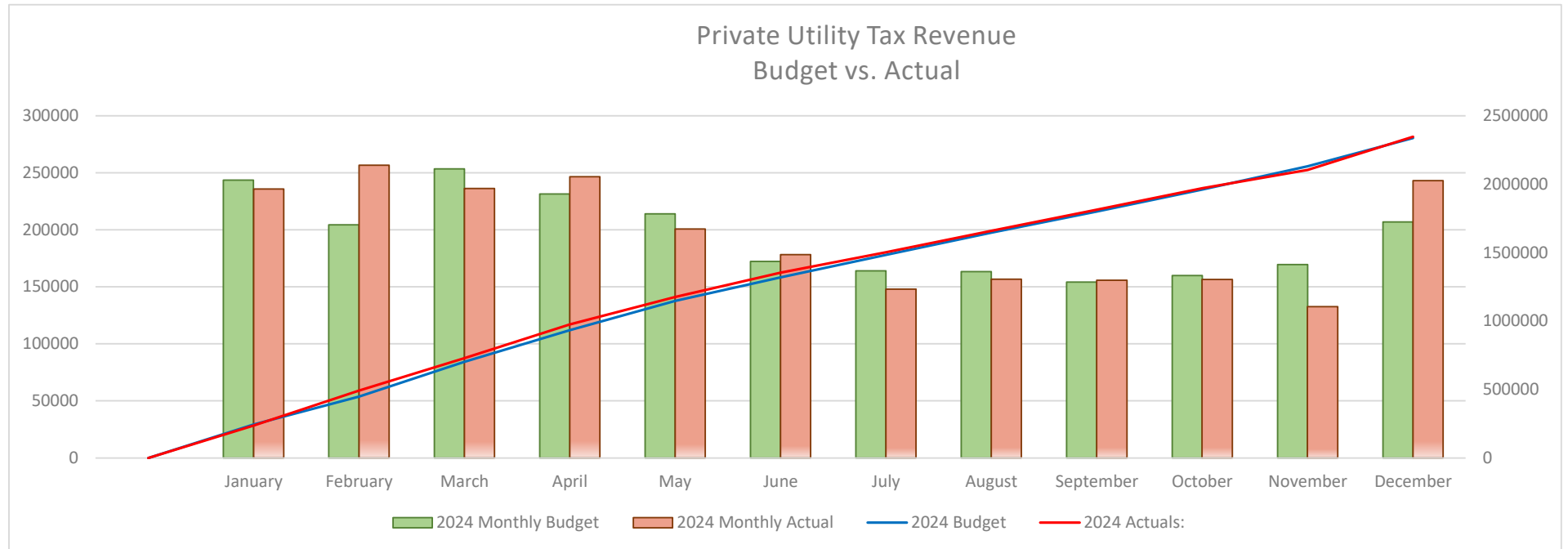
Private Utility Tax, assessed against the gross charges of privately owned utilities:

Cable TV - 7%

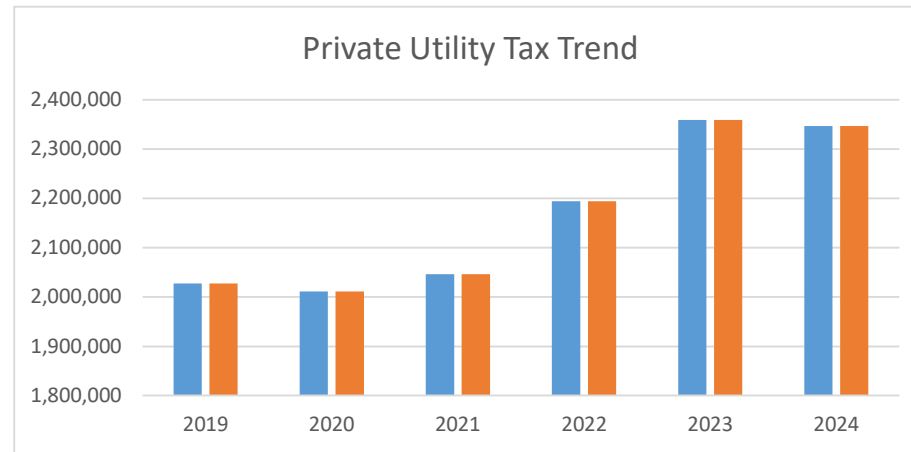
Natural Gas - 6%

Electricity - 6%

Telephone (cell and landline) - 6%



	January	February	March	April	May	June	July	August	September	October	November	December
2024 Budget	243,492	447,872	701,346	932,752	1,146,735	1,318,994	1,483,073	1,646,420	1,800,541	1,960,326	2,129,860	2,336,726
2024 Actuals:	235,764	492,412	728,635	975,156	1,175,777	1,353,958	1,501,892	1,658,679	1,814,417	1,970,978	2,103,642	2,346,846
YTD BVA	-7,728	44,540	27,289	42,404	29,043	34,964	18,818	12,259	13,877	10,652	-26,218	10,119
Year to budget:	-3.2%	9.9%	3.9%	4.5%	2.5%	2.7%	1.3%	0.7%	0.8%	0.5%	-1.2%	0.4%
2024 Monthly Budget	243,492	204,380	253,474	231,405	213,983	172,260	164,079	163,346	154,121	159,786	169,534	206,866
2024 Monthly Actual	235,764	256,648	236,223	246,521	200,621	178,181	147,933	156,787	155,738	156,561	132,664	243,204
2023 Total:	261,361	252,759	237,685	265,299	201,403	179,151	165,304	151,008	147,345	155,562	152,613	189,590



	2019	2020	2021	2022	2023	2024
January	203,068	202,313	210,833	225,393	261,361	235,764
February	192,484	219,178	203,490	259,099	252,759	256,648
March	210,623	193,011	195,627	209,601	237,685	236,223
April	200,246	202,350	205,790	222,309	265,299	246,521
May	156,765	180,309	186,862	193,623	201,403	200,621
June	154,311	141,553	146,662	169,743	179,151	178,181
July	149,919	148,136	142,908	160,672	165,304	147,933
August	135,620	141,887	140,856	142,167	151,008	156,787
September	132,439	131,839	135,977	139,069	147,345	155,738
October	137,959	132,075	144,220	142,916	155,562	156,561
November	144,836	146,404	154,306	134,304	152,613	132,664
December	209,136	172,431	178,539	195,300	189,590	243,204
Total	2,027,405	2,011,485	2,046,070	2,194,197	2,359,079	2,346,846
Jan - Dec	2,027,405	2,011,485	2,046,070	2,194,197	2,359,079	2,346,846
Change to prior YTD		-0.8%	1.7%	7.2%	7.5%	-0.5%

Public Utility Tax, assessed against the gross charges of City owned utilities:

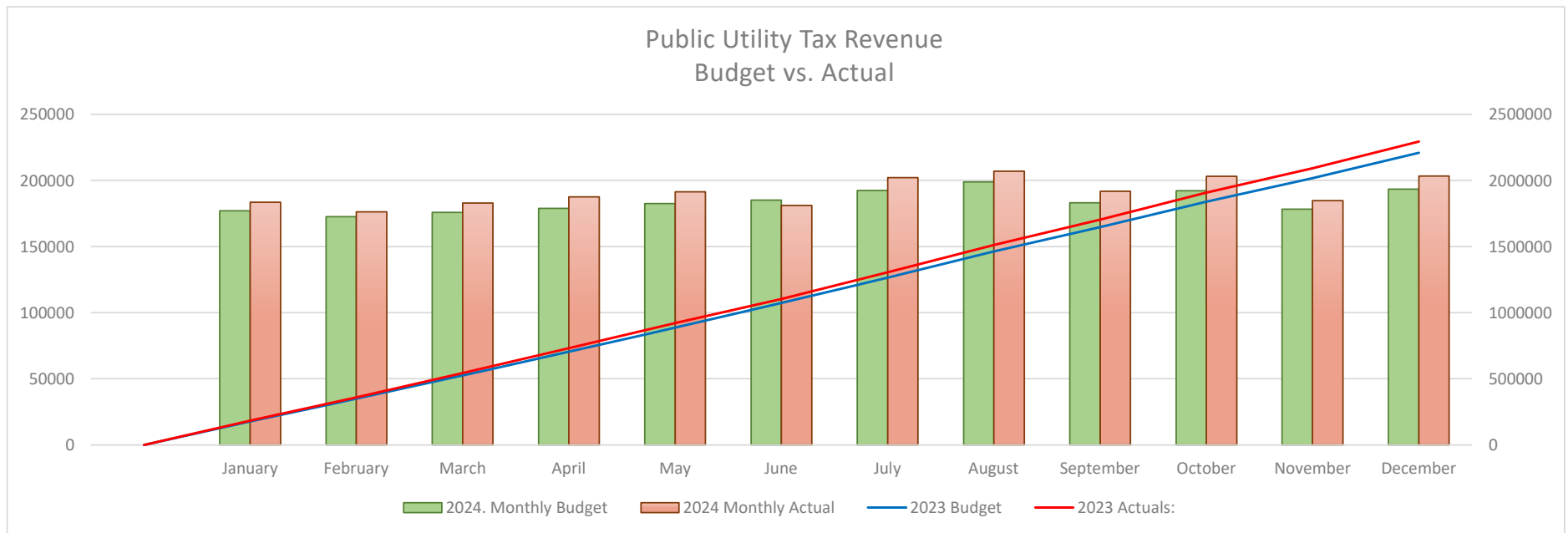
Water - 7%

Sanitary Sewer - 7%

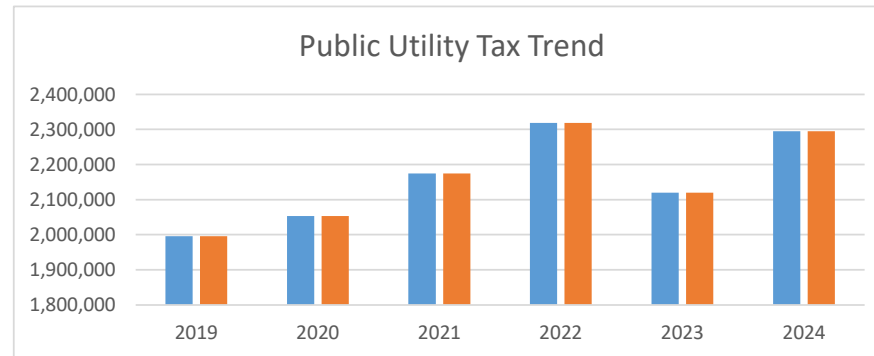
Storm Sewer - 7%

Solid Waste - 8.4% (Washington State also imposes a 3.6% tax)

Recycling - 12%



	January	February	March	April	May	June	July	August	September	October	November	December
2023 Budget	177,069	349,609	525,468	704,390	886,873	1,072,051	1,264,371	1,463,160	1,646,303	1,838,444	2,016,756	2,210,092
2023 Actuals:	183,571	359,921	542,880	730,421	921,824	1,102,875	1,305,044	1,511,953	1,703,698	1,906,936	2,091,648	2,295,061
YTD BVA	6,501	10,313	17,411	26,031	34,951	30,824	40,673	48,793	57,395	68,492	74,891	84,969
Year to budget:	3.7%	2.9%	3.3%	3.7%	3.9%	2.9%	3.2%	3.3%	3.5%	3.7%	3.7%	3.8%
2024. Monthly Budget	177,069	172,539	175,860	178,922	182,483	185,178	192,320	198,788	183,143	192,142	178,312	193,335
2024 Monthly Actual	183,571	176,351	182,958	187,542	191,403	181,051	202,169	206,909	191,745	203,238	184,712	203,413
Month % change:	7.5%	10.6%	6.5%	7.4%	4.0%	-0.2%	10.1%	16.2%	0.4%	14.0%	2.2%	22.5%
2023 Total:	170,830	159,401	171,802	174,614	184,006	181,358	183,652	178,063	190,888	178,345	180,745	166,105



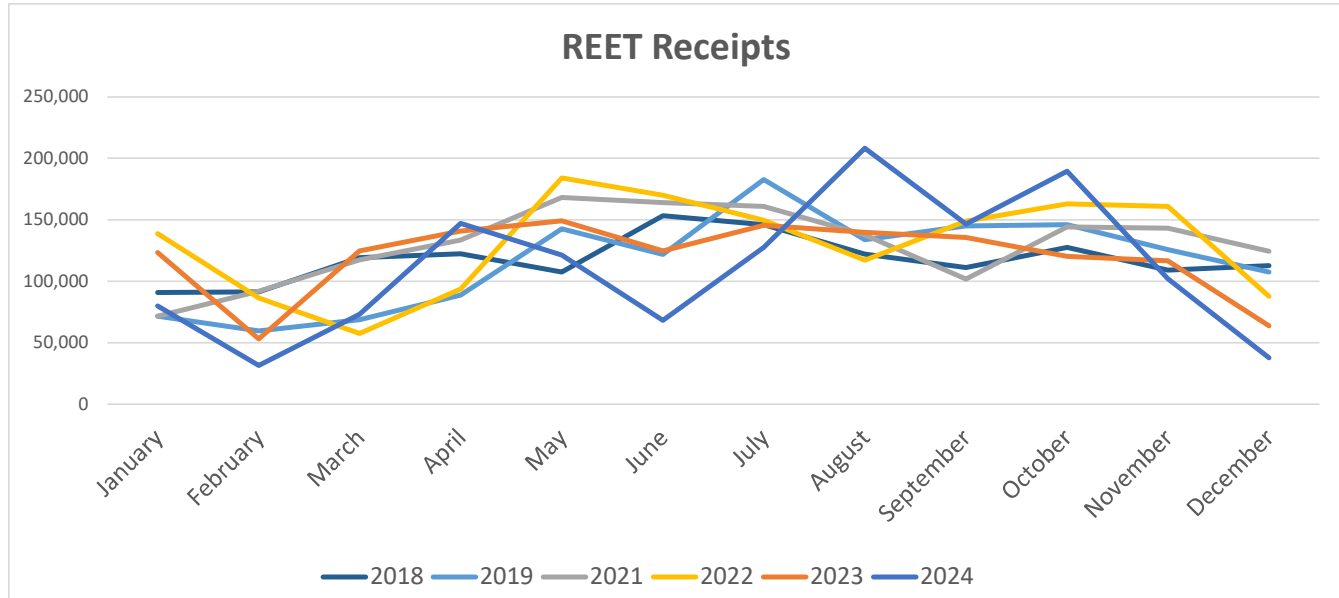
	2019	2020	2021	2022	2023	2024
January	169,706	166,039	166,845	198,864	170,830	183,571
February	156,981	164,195	163,954	181,496	159,401	176,351
March	159,656	161,558	176,574	207,367	171,802	182,958
April	159,659	164,608	182,475	190,051	174,614	187,542
May	174,565	167,864	176,085	189,610	184,006	191,403
June	174,048	166,318	181,104	186,552	181,358	181,051
July	175,780	167,981	202,195	194,505	183,652	202,169
August	179,595	178,523	186,416	206,351	178,063	206,909
September	143,733	176,387	190,675	189,285	190,888	191,745
October	170,022	192,061	185,113	195,719	178,345	203,238
November	153,202	160,687	176,047	179,497	180,745	184,712
December	178,279	186,553	186,811	199,320	166,105	203,413
Total	1,995,225	2,052,775	2,174,294	2,318,616	2,119,809	2,295,061
Jan - Dec	1,995,225	2,052,775	2,174,294	2,318,616	2,119,809	2,295,061
Change to prior YTD		2.9%	5.9%	6.6%	-8.6%	8.3%

REET 1 uses are outlined in RCW 82.46.010(5)(b):

"capital project" means those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities.

REET 2 uses are outlined in RCW 82.46.035(5)(a)(b):

"capital project" means those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems; planning, construction, reconstruction, repair, rehabilitation, or

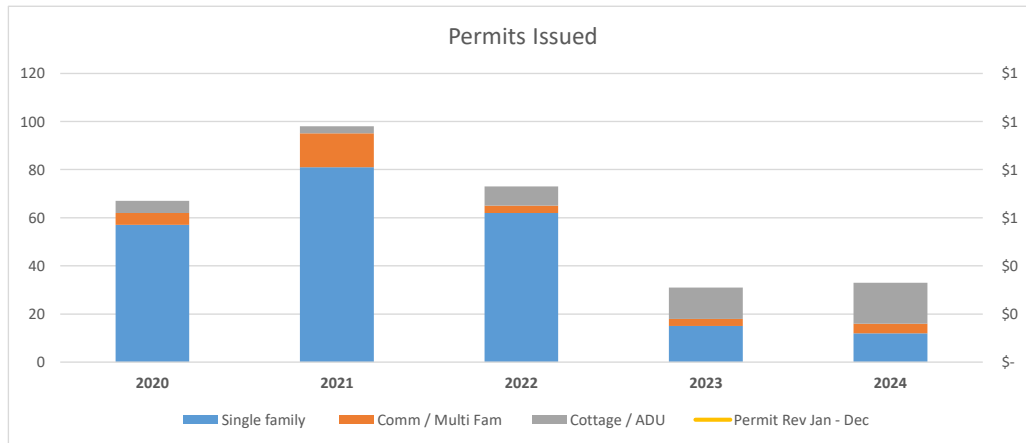


REET Receipts by Month

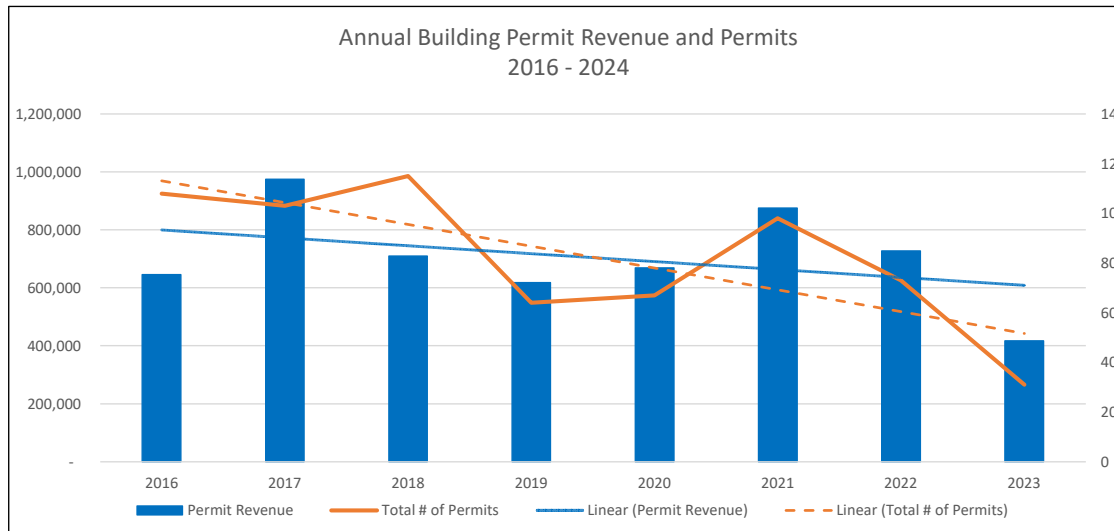
	2018	2019	2020	2021	2022	2023	2024
January	90,855	71,476	149,648	71,592	138,615	123,341	79,850
February	91,344	59,737	68,822	91,741	86,421	53,099	31,642
March	119,086	68,816	76,264	117,446	57,470	124,648	73,173
April	122,262	88,848	109,995	133,383	93,814	140,766	147,130
May	107,540	142,701	68,237	168,108	184,069	149,304	121,399
June	153,339	121,806	110,834	164,075	169,907	124,699	68,080
July	145,919	182,759	142,306	160,909	149,603	145,599	127,514
August	121,977	133,793	150,709	137,646	117,069	139,845	208,212
September	111,249	144,927	166,527	101,680	148,809	135,561	146,496
October	127,479	145,979	136,495	144,241	162,833	120,111	189,321
November	109,063	125,671	164,106	143,035	160,857	116,476	102,066
December	112,696	107,435	149,223	124,416	87,736	63,820	37,783
Total:	1,412,809	1,393,949	1,493,165	1,558,272	1,557,202	1,437,269	1,332,667
REET Rev Jan - Nov	1,300,113	1,286,514	1,343,942	1,433,857	1,469,466	1,373,449	1,294,883
	10.0%	-1.0%	4.5%	6.7%	2.5%	-6.5%	-5.7%

REET Cash Balance 12/31/2024

REET 1:	3,504,244
REET 2:	912,392
	4,416,636
Estimated transfers	1,000,000
Estimated ending balance	3,416,636



	2020	2021	2022	2023	2024
Single family	57	81	62	15	12
Comm / Multi Fam	5	14	3	3	4
Cottage / ADU	5	3	8	13	17
Total Permits	67	98	73	31	33
Permit Rev Jan - Dec					
Annual Revenue	\$ 668,460	\$ 875,589	\$ 727,025	\$ 417,160	\$ 298,368



Year	2016	2017	2018	2019	2020	2021	2022	2023	2024
Permit Revenue	645,884	974,350	709,990	618,031	668,460	875,589	727,025	417,160	254,413
Total # of Permits	108	103	115	64	67	98	73	31	33

Building Permit Revenues by Month

Year	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	40,543	37,646	50,909	49,435	30,146	22,012	38,269	59,265	19,850
February	59,400	22,296	36,824	23,424	58,146	41,759	57,673	27,457	30,510
March	62,836	417,281	97,950	17,289	67,837	63,770	32,869	38,303	27,552
April	66,401	70,171	49,316	102,494	70,047	104,849	129,174	39,057	48,544
May	91,587	76,816	51,462	52,645	42,837	55,790	82,518	38,186	12,284
June	69,296	68,217	80,324	51,172	54,137	46,659	64,311	19,098	20,635
July	49,642	71,066	56,868	57,444	70,663	138,206	76,644	18,397	27,728
August	64,252	60,555	99,921	88,115	31,103	75,823	71,803	78,915	25,008
September	32,719	19,003	77,574	29,884	30,517	84,851	26,269	34,630	17,908
October	38,917	47,880	32,541	52,695	128,550	88,917	42,844	60	24,878
November	32,710	38,720	37,865	45,641	41,113	40,027	46,428	-	18,931
December	37,582	44,698	38,436	47,794	43,363	112,925	58,223	63,792	24,539
Total Permit Revenue	\$ 645,884	\$ 974,350	\$ 709,990	\$ 618,031	\$ 668,460	\$ 875,589	\$ 727,025	\$ 417,160	\$ 298,368
Permit Rev Jan - Dec	\$ 645,884	\$ 974,350	\$ 709,990	\$ 618,031	\$ 668,460	\$ 875,589	\$ 727,025	\$ 417,160	\$ 298,368
Single family	99	94	110	52	57	81	62	15	12
Comm / Multi Fam	0	0	1	1	5	14	3	3	4
Cottage / ADU	9	9	4	11	5	3	8	13	17
Total Number of Permits:	108	103	115	64	67	98	73	31	33

Lodging Tax Revenues

The City of Anacortes is allocated the basic, or state shared lodging tax (AKA hotel/motel tax), which is 2% of lodging stays and is taken from the State's 6.5% sales tax rate, so the patron paying for the lodging stay does not see this 2% tax.

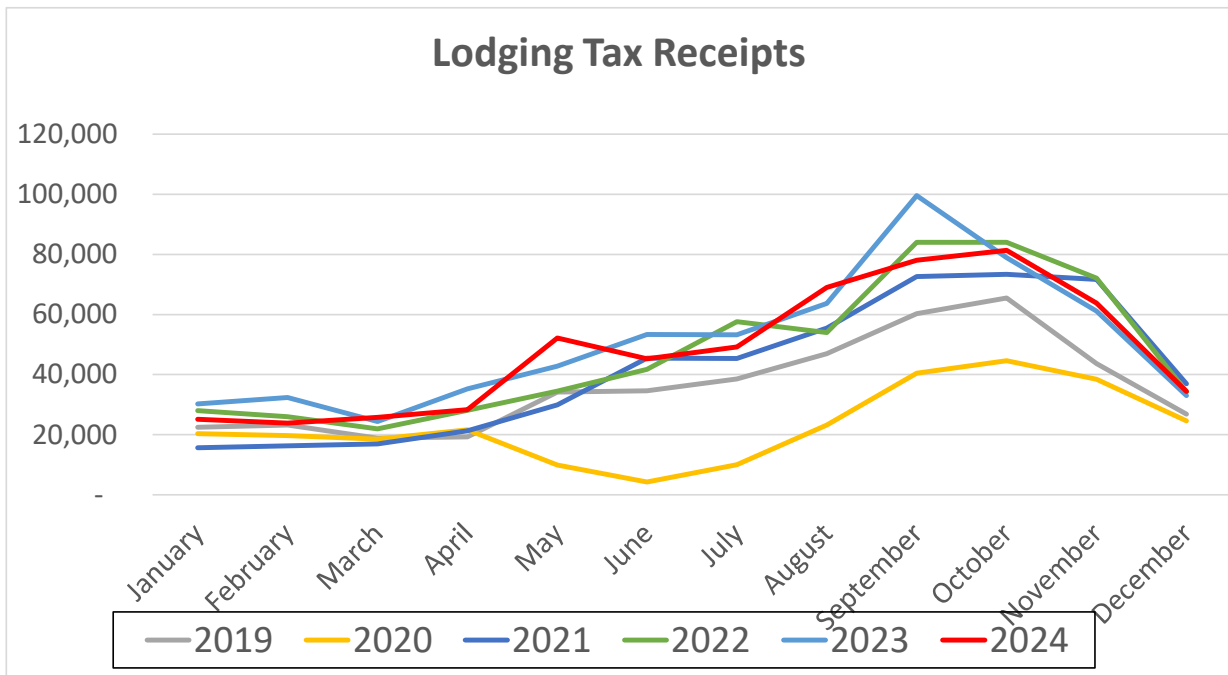
The City of Anacortes also collects an additional (or special) lodging tax that is 2% on top of the other state and local sales tax rate. This was authorized by Ordinance 2437, enacted January 1, 1998.

The use of Lodging Tax revenues are outlined in RCW 67.28.1815-1816, and generally must be used for:
Tourism marketing.

The promotion and operation of special events and festivals designed to attract tourists.

The operations of tourism related facilities owned or operated by nonprofit organizations.

Operations and capital expenditures of tourism-related facilities owned or operated by a municipality.



	2019	2020	2021	2022	2023	2024
January	22,489	20,342	15,670	28,007	30,195	25,178
February	23,227	19,723	16,233	25,983	32,376	23,815
March	18,886	18,518	16,946	21,970	24,356	25,774
April	19,242	21,562	21,268	28,065	35,195	28,315
May	34,187	9,880	29,926	34,545	42,815	52,129
June	34,634	4,300	45,421	41,714	53,300	45,225
July	38,593	9,969	45,350	57,611	53,270	49,222
August	46,945	23,170	55,496	54,025	63,668	68,963
September	60,259	40,472	72,592	84,073	99,614	78,078
October	65,474	44,595	73,395	84,008	78,939	81,358
November	43,665	38,478	71,660	72,043	61,089	63,772
December	26,845	24,579	36,934	34,249	33,050	34,384
Total:	434,445	275,588	500,891	566,294	607,867	576,212
Jan - Dec Revenue:	434,445	275,588	500,891	566,294	607,867	576,212
Change to prior year		-37%	82%	13%	7%	-5%

Cash 12/31/2024	1,751,294
25.0%	437,823.51
	<u>1,313,471</u>

CITY OF ANACORTES

ALL FUNDS

Revenues/Expenditures

December 2024

		2024 Adj Budget	Year to date Actuals	100.0%	Cash Balance	Fund Balance Budget
001	GENERAL FUND					
	Revenue	40,127,625	43,371,023	108%	3,733,214	Operating
	Expenditure	40,147,190	38,274,867	95%	4,802,026	Rainy Day
	Difference	-19,565	5,096,156		933,858	IT Reserve
101	PARK & RECREATION					
	Revenue	2,653,359	2,151,320	81%	683,564	
	Expenditure	2,653,360	2,599,379	98%		
	Difference	-1	-448,059			
102	CEMETERY					
	Revenue	319,855	243,310	76%	220,401	
	Expenditure	319,855	288,530	90%		
	Difference	0	-45,220			
103	LIBRARY					
	Revenue	1,835,174	1,762,834	96%	766,553	
	Expenditure	1,835,174	1,762,430	96%		
	Difference	0	404			
104	STREET MAINTENANCE					
	Revenue	3,373,319	2,411,344	71%	(534)	\$500K trans in
	Expenditure	3,681,821	3,603,503	98%		
	Difference	-308,502	-1,192,160			
105	STREET CONSTRUCTION					
	Revenue	7,318,654	3,908,026	53%	(21,365)	\$336,502 trans in
	Expenditure	7,318,654	5,018,156	69%		
	Difference	0.00	-1,110,129			
107	WASHINGTON PARK					
	Revenue	355,561	386,075	109%	256,142	
	Expenditure	355,561	351,580	99%		
	Difference	0	34,495			
108	PARKS CAPITAL					
	Revenue	1,620,000	629,000	39%	13,060	\$69K trans iin
	Expenditure	1,620,000	686,639			
	Difference	0	-57,638			
109	AFFORDABLE HOUSING					
	Revenue	749,997	601,466	80%	118,596	
	Expenditure	749,997	740,944			
	Difference	0	-139,478			
112	DEVELOPMENT IMPACT FEES					
	Revenue	257,000	114,511		57,623	Roads
	Expenditure	257,000			201,535	Parks
	Difference	0	114,511		419,921	Fire

CITY OF ANACORTES

ALL FUNDS

Revenues/Expenditures

December 2024

		2024	Year to date		Cash Balance	Fund Balance Budget
		Adj Budget	Actuals	100.0%		
113	ACFL MANAGEMENT FUND					
	Revenue	44,864	2,142	5%	506,000	
	Expenditure	44,864	44,137	98%		
	Difference	0	-41,995			
135	LODGING TAX					
	Revenue	559,367	533,373	95%	1,751,294	
	Expenditure	559,367	318,587	57%		
	Difference	0	214,786			
335	REET					
	Revenue	2,141,000	1,347,413	63%		
	Expenditure	2,141,000		0%		
	Difference	0	1,347,413			
					REET 1	REET 2
Begin bal					3,504,244	912,392
Transfers					69,057	882,677
					3,435,187	29,715
Total End REET						3,464,902
401	WATER				December 100%	
	Revenue	19,497,327	22,093,050	113%	Chgs budg	13,472,445
	Expenditure	19,497,327	17,629,626	90%	Actuals:	14,725,082
	Difference	0	4,463,423		% collected:	109.3%
					\$ 4,000,000	IF Loan Rec
					\$ 7,933,456	Operating
					\$ 1,501,202	Rainy Day
					\$ 19,967,830	Capital
440	SEWER					
	Revenue	31,565,165	16,332,021	52%	Chgs budg	9,286,503
	Expenditure	31,565,165	20,386,230	65%	Actuals:	8,398,045
	Difference	0	-4,054,210		% collected:	90.4%
					\$ 1,284,406	Operating
					\$ 1,073,407	Rainy Day
					\$ 7,010,028	Capital
445	STORM DRAIN					
	Revenue	2,418,880	2,409,590	100%	Chgs budg	2,005,924
	Expenditure	2,418,880	2,344,223	97%	Actuals:	2,214,000
	Difference	0	65,367		% collected:	110.4%
					\$ 1,614,811	Operating
					\$ 216,255	Rainy Day
					\$ 58,465	Capital
450	SANITATION					
	Revenue	6,775,331	6,470,381	95%	\$ 1,463,409	Operating
	Expenditure	6,775,331	6,133,435	91%	\$ 605,218	Rainy Day
	Difference	0	336,946			
501	EQUIPMENT RENTAL FUND				4,436,218	IF Loan Rec
	Revenue	3,697,492	3,508,597	95%	\$ 313	Operating
	Expenditure	3,697,492	2,832,914	77%	\$ 6,239,127	Capital
	Difference	0	675,683			

RCW 82.02.080 direct that impact fees be spent within 10 years.

<u>Street Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			336,387	457,509	553,187	574,629	524,297	771,774	211,215	450,788	722,063	14,195
Collected			121,121	95,678	96,442	274,668	272,501	192,414	328,497	271,275	76,208	43,428
Spent					(75,000)	(325,000)	(25,024)	(752,973)	(88,924)	-	(784,077)	-
Ending Cash Balance			457,509	553,187	574,629	524,297	771,774	211,215	450,788	722,063	14,195	57,623
Spend by year	Yr Collected	Amount Collected	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
2025	2015	121,121	121,121	121,121	121,121	57,509	32,485					
2026	2016	95,678		95,678	95,678	95,678	95,678					
2027	2017	96,442			96,442	96,442	96,442					
2028	2018	274,668				274,668	274,668					
2029	2019	272,501					272,501	18,801	0			
2030	2020	192,414						192,414	122,291	122,291		
2031	2021	328,497							328,497	328,497		
2032	2022	271,275								271,275		
2033	2023	76,208									14,194	14,194
2034	2024	43,428										43,428
2024 Total Cash												57,623

<u>Parks Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			253,059	199,235	262,676	218,804	286,971	321,348	196,839	16,620	146,211	179,415
Collected			65,176	63,440	56,129	68,167	34,377	68,877	88,781	129,591	33,204	22,119
Spent			(119,000)		(100,000)	-	-	(193,386)	(269,000)	-	-	-
Ending Cash Balance			199,235	262,676	218,804	286,971	321,348	196,839	16,620	146,211	179,415	201,535
Spend by year	Yr Collected	Amount Collected	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
2025	2015	65,176	65,176	65,176	65,176	65,176	65,176					
2026	2016	63,440		63,440	63,440	63,440	63,440					
2027	2017	56,129			56,129	56,129	56,129	25,418	0			
2028	2018	68,167				68,167	68,167	68,167	0			
2029	2019	34,377					34,377	34,377	0			
2030	2020	68,877						68,877	0			
2031	2021	87,510							87,510	16,620	16,620	16,620
2032	2022	129,591								129,591	129,591	129,591
2033	2023	33,204									33,204	33,204
2034	2024	22,119										22,119
2024 Total Cash												201,535

<u>Fire Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			0	0	0	0	0	124,019	184,979	291,806	342,946	373,462
Collected			8,320	2,946	0	4,977	124,019	60,960	106,827	51,140	30,516	46,459.07
Spent			(8,320)	(2,946)	-	(4,977)	-	-	-	-	-	-
Ending Cash Balance			0	0	0	0	124,019	184,979	291,806	342,946	373,462	419,921
Spend by year	Yr Collected	Amount Collected					2019	2020	2021	2022	2023	2024
	2018	4,977										
2029	2019	124,019					124,019	124,019	124,019	124,019	124,019	124,019
2030	2020	60,960						60,960	60,960	60,960	60,960	60,960
2031	2021	106,827							106,827	106,827	106,827	106,827
2032	2022	51,140								51,140	51,140	51,140
2033	2023	30,516									30,516	30,516
2034	2024	46,459										46,459
Total 2024 Cash												419,921

TRANSPORTATION BENEFIT DISTRICT
CITY OF ANACORTES
SUMMARY OF TBD SPENDING

YEAR	\$ SPENT
2024	\$ 2,002,256
2023	\$ 2,483,393
2022	\$ 520,109
2021	\$ 2,100,005
2020	\$ 874,820
2019	\$ 2,110,233
2018	\$ 813,543
2017	\$ 1,209,602
2016	\$ 1,615,950
2015	\$ 419,367
2014	\$ 1,014,956

Year	Overlay Project Description
2024	Oaks Ave Allen Court Anaco Beach Road/Marine Drive West Third St Kansas Ave West 2nd St Erie Ave Georgia Place Cay Way Kingsway Guemes view San Juan Ave D Ave Creekside Lan Island View Pl 31st St 33rd St 32nd St 37th St 39th St 37th Dr A Ave 41st Pl King St Fidalgo Ave Hillcrest Dr I Ave J Ave 27th St 22nd St 20th St O Ave Q Ave 6th St 4th St

2023	37th Street – east of N Ave Skyline Way – Kingsway to Sunset Ave Sands Way Parkside Drive Lea Place Curtis Court Sandra Court Chip Seal Project: Fidalgo Bay Road South Fidalgo Bay Road Q Avenue - 22nd St to 28th Street Q Avenue - 29th St to 35th Street Comm Ave to R Ave on 23rd, 24th, 25th, 26th, 27th, 28th, 29th, 31st, 33rd, 35th 30th St – Q Ave to R Ave 34th St, 35th St – M Ave to R Ave O Ave – 34th to 36th Street 36th St – M Ave to Commercial Ave N Ave – 36th St to Longview Ave 37th St – M Ave to N Ave Longview Ave – N Ave to Commercial Ave
2022	33 rd Street - east of D Ave Dover Drive 14 th Street – D to Alaska Chip Seal Project: Whistle Lake Rd O Avenue - 41 st to Haddon 37 th Street East of Commercial
2021	K Avenue - 12th to 20th 20th Street - K Ave to I Ave 17 th Street - J Avenue to K Avenue 41st Street - A Avenue to H Avenue Glasgow Way – Camano to Cypress Cypress Drive Whidbey Court Camano Place Cape Seal Project: Christianson Road Summit Park Road Stevenson Road Padilla Heights Road Slurry Seal Project: 34 th Street 35 th Street Malland Court Pinson Place 37 th Street 38 th Street Rice Court Horizon Heights Cedar Springs 40 th Court

	Rosewind The Orchards D Court Forrest Park Forrest Hills Westwood Fircrest Parkside
2020	K Avenue - 12th to 20th - Moved Forward to 2021 20th Street - K Ave to I Ave- Moved Forward to 2021 Cape Seal Project: March's Point Road South March's Point Road Thompson Road Reservation Road Slurry Seal Project: 22nd Street west of Commercial Ave Residential Streets 12th to 30th - A Ave to J Ave 35th Court and 37th Court
2019	M Avenue - 32nd to 35th Commercial Ave - SR 20 to Fidalgo 29th to 32nd - D Ave to A Ave Slurry Seal Project: Cedar Glen Rock Ridge Northern Pacific Addition Portalis Harbor View
2018	M Avenue Overlay & Pedestrian Improvements, from 12th to 27th St
2017	Commercial Ave, 2nd St to 11th St 3rd St, Commercial Ave to Q Ave 8th St, Commercial Ave to Q Ave 9th St, O Ave to Q Ave 10th St, O Ave to Q Ave L Ave, 20th St to 22nd St Storvik Park North Parking Lot - 1201 29th St Slurry Seal Project: Washington Blvd Shannon Point Rd Anaco Beach Pl Osprey Ln Marine Heights Way Carol Ann Court Owens Way Ellisport Pl Castilleja Pl Coral Root Pl Marine Crest Pl Replace Minor cracks and replace 1 manhole

Skyline Clearidge
Portalis
Harborview
Northern Pacific
Heart Lake Road

- 2016 Right-of-way D Avenue, 17th St to 36th St
 32nd St, D Ave to M Ave
 Modification, a low spot at the NW corner of 24th St and D Ave
 D Ave, 17th St to 37th St
 37th St, D Ave to A Ave
 A Ave, 37th St to City Limits
 32nd St, D Ave to M Ave
 Slurry Seal Project:
 Skyline - First Plat of Ship Harbor, Clearidge Div 1 Woodridge PUD, Woods Addition, Sunset Cove Addition
- 2015 Overlay Right-of-Way of A Ave city limits to 37th
 37th St, A Ave to D Ave
 25th St east of D Ave (yet this seems to be deleted via contact #15-005-trn-001 - a modification)
- 2014 Q & R Paving Project 11th to 21st St
 Q & R Paving Project 4th to 11th Q and 23-34 R Ave

RCW 82.02.080 direct that impact fees be spent within 10 years.

<u>Street Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			336,387	457,509	553,187	574,629	524,297	771,774	211,215	450,788	722,063	14,195
Collected			121,121	95,678	96,442	274,668	272,501	192,414	328,497	271,275	76,208	43,428
Spent					(75,000)	(325,000)	(25,024)	(752,973)	(88,924)	-	(784,077)	-
Ending Cash Balance			457,509	553,187	574,629	524,297	771,774	211,215	450,788	722,063	14,195	57,623
Spend by year	Yr Collected	Amount Collected	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
2025	2015	121,121	121,121	121,121	121,121	57,509	32,485					
2026	2016	95,678		95,678	95,678	95,678	95,678					
2027	2017	96,442			96,442	96,442	96,442					
2028	2018	274,668				274,668	274,668					
2029	2019	272,501					272,501	18,801	0			
2030	2020	192,414						192,414	122,291	122,291		
2031	2021	328,497							328,497	328,497		
2032	2022	271,275								271,275		
2033	2023	76,208									14,194	14,194
2034	2024	43,428										43,428
2024 Total Cash												57,623

<u>Parks Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			253,059	199,235	262,676	218,804	286,971	321,348	196,839	16,620	146,211	179,415
Collected			65,176	63,440	56,129	68,167	34,377	68,877	88,781	129,591	33,204	22,119
Spent			(119,000)		(100,000)	-	-	(193,386)	(269,000)	-	-	-
Ending Cash Balance			199,235	262,676	218,804	286,971	321,348	196,839	16,620	146,211	179,415	201,535
Spend by year	Yr Collected	Amount Collected	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
2025	2015	65,176	65,176	65,176	65,176	65,176	65,176					
2026	2016	63,440		63,440	63,440	63,440	63,440					
2027	2017	56,129			56,129	56,129	56,129	25,418	0			
2028	2018	68,167				68,167	68,167	68,167	0			
2029	2019	34,377					34,377	34,377	0			
2030	2020	68,877						68,877	0			
2031	2021	87,510							87,510	16,620	16,620	16,620
2032	2022	129,591								129,591	129,591	129,591
2033	2023	33,204									33,204	33,204
2034	2024	22,119										22,119
2024 Total Cash												201,535

<u>Fire Impact Fees</u>			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Starting Balance			0	0	0	0	0	124,019	184,979	291,806	342,946	373,462
Collected			8,320	2,946	0	4,977	124,019	60,960	106,827	51,140	30,516	46,459.07
Spent			(8,320)	(2,946)	-	(4,977)	-	-	-	-	-	-
Ending Cash Balance			0	0	0	0	124,019	184,979	291,806	342,946	373,462	419,921
Spend by year	Yr Collected	Amount Collected					2019	2020	2021	2022	2023	2024
2029	2018	4,977										
2029	2019	124,019					124,019	124,019	124,019	124,019	124,019	124,019
2030	2020	60,960						60,960	60,960	60,960	60,960	60,960
2031	2021	106,827							106,827	106,827	106,827	106,827
2032	2022	51,140								51,140	51,140	51,140
2033	2023	30,516									30,516	30,516
2034	2024	46,459										46,459
Total 2024 Cash												419,921



City Council Agenda Bill

Meeting Date: January 21, **Agenda Item:** 6.b.
2025

Agenda Item Title: Police Department Canine Program Update

Staff Contact(s): Dave Floyd

Approved for Submittal to Council by **Action Type**

Greg Francioch

Discussion

Dave Floyd

Item Summary: Sgt. Clifford as the Canine Program Coordinator will have an approximate 10 minute slide presentation with updates for Council regarding canine program status and additional capabilities that APD will have starting in 2025 with the replacement canine.

Budget Impact:

No impact on general fund budget, replacement canine cost to be paid out of Opioid settlement funds.

Previous Action:

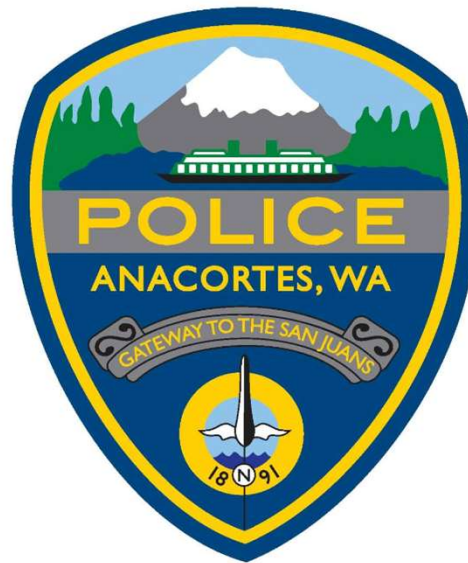
Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. Dual Purpose K9 - Council Update

ANACORTES POLICE DEPARTMENT



K9 TEAM UPDATE

Sergeant Terrence Clifford and Officer Tyler Hatcher

THE EXISTING K9 PROGRAM

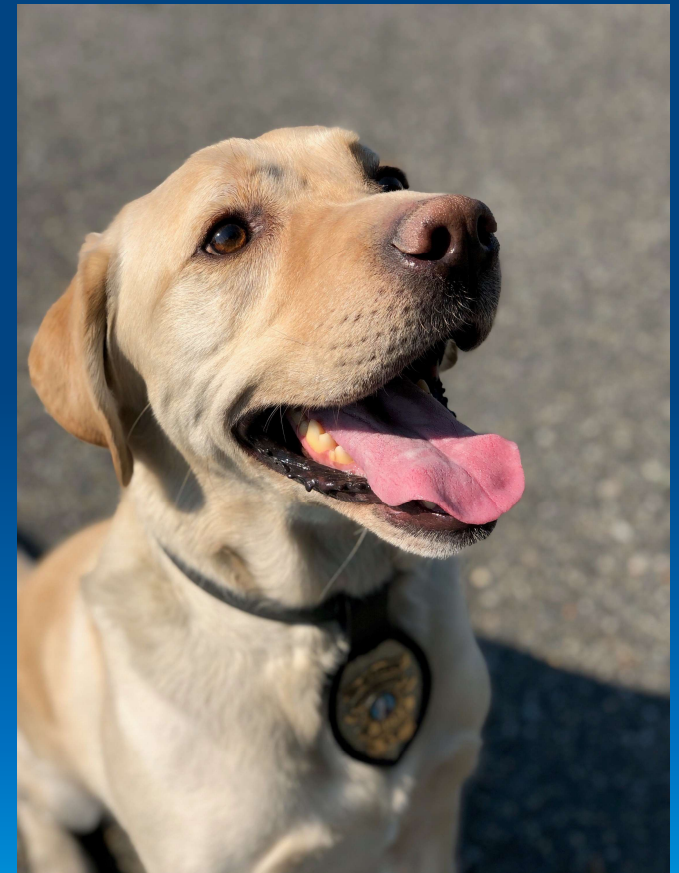
The Existing K9 Program

- Implemented in 2015 in response to community concerns regarding drug activity
- Focuses solely on narcotics detection
- Deployed on a hybrid schedule to increase likelihood of availability during busier hours
- Can be requested to respond after hours as needed



The Existing K9 Program

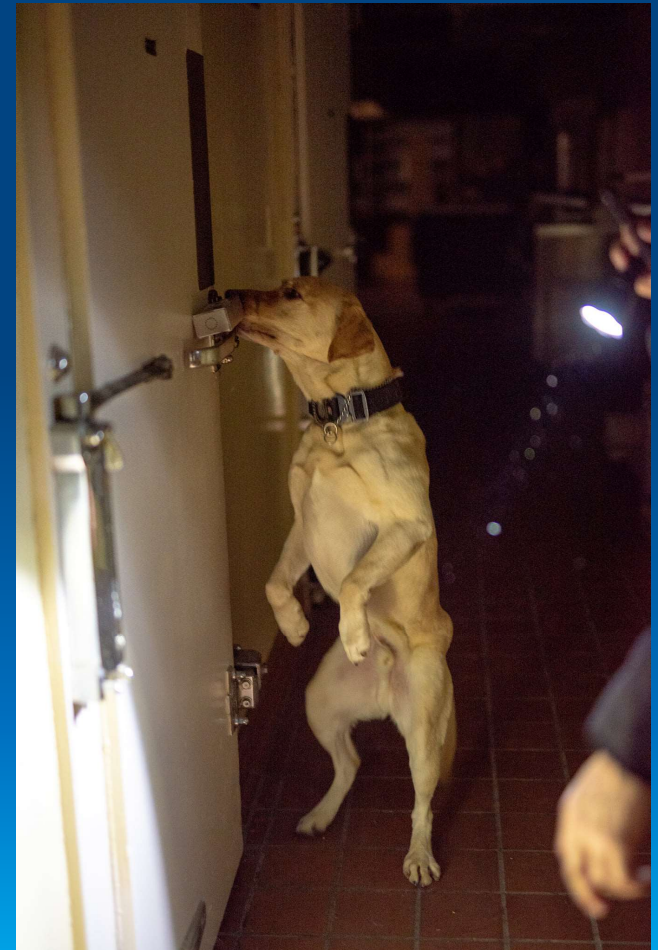
- K9 T-Bone is a ten-year-old Labrador Retriever, and is trained to detect the odors of methamphetamine, heroin, cocaine, ecstasy, and, as of 2024, fentanyl



The Existing K9 Program

Since February 2016, K9 T-Bone has:

- Been deployed 1,275 times, consisting of:
 - 831 deployments for the Anacortes Police Department
 - 378 deployments for other law enforcement agencies
 - 66 deployments for the Skagit County Interlocal Drug Enforcement Unit
- Contributed to the seizure of over:
 - 1,037 pounds of methamphetamine
 - 24 pounds of heroin
 - 216 pounds of cocaine
 - 58 grams of ecstasy



The Existing K9 Program

- Since our agency started tracking fentanyl seizures in February 2023, K9 T-Bone has contributed to the seizure of over:
 - 29 pounds of suspected fentanyl powder
 - 55 pounds of pills suspected to contain fentanyl
 - According to the DEA, 2 mg of fentanyl is a potentially lethal dose, and 42% of pills tested for fentanyl contained at least this amount¹
 - 1 pound is approximately 453,592 mg
 - Based on the 42% figure above, each pound of fentanyl pills contains approximately 95,254 potentially lethal doses
 - This is over 5 times the population of Anacortes per pound



¹ Drug Enforcement Administration, "Facts About Fentanyl," DEA, accessed June 12, 2024, <https://www.dea.gov/resources/facts-about-fentanyl>.

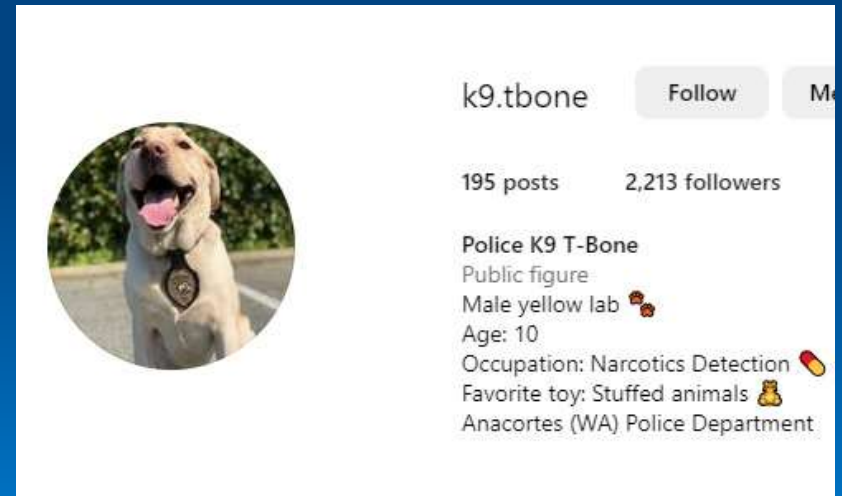
The Existing K9 Program

- K9 T-Bone also serves as a valuable public relations tool
 - The K9 team has conducted 56 demonstrations showcasing K9 T-Bone's ability to detect the odor of narcotics
 - Demonstrations have occurred at large-scale community events such as Bark in the Park and National Night Out
 - Demonstrations have also taken place in smaller settings, such as in schools or for local service clubs
 - These figures do not include informal demonstrations/contacts with members of the community, which are also common



The Existing K9 Program

- K-9 T-Bone also has a digital “footprint,” which contributes to our agency developing positive public relations within our community and beyond
 - K-9 T-Bone has an Instagram page which currently has over 2,200 followers



The Existing K9 Program

- Due to K9 T-Bone's age, he was retired earlier this month
- With the high level of success our K9 team has had, a succession plan has been implemented which involves:
 - Replacing K9 T-Bone
 - Increasing the capabilities of the next K9 team to better serve the community



INCREASING CAPABILITIES

Room for Growth

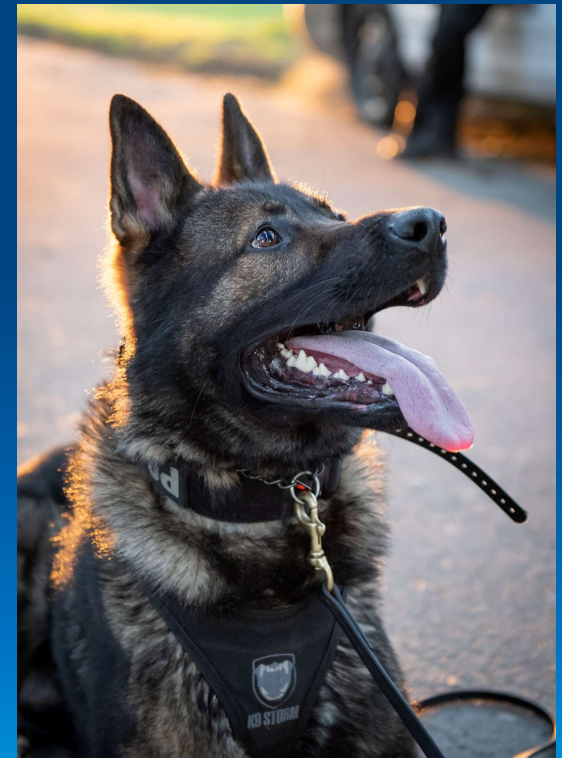
- Our previous K9 team was single purpose, with a sole focus on narcotics detection
- K9 teams can be trained to be dual purpose, where they also have the capability to locate individuals
- We are moving forward with our next K9 team being trained as a dual purpose team, which will positively benefit the City and its citizens in several ways



Benefits of a Dual Purpose Team

Improved public safety in the City of Anacortes and neighboring communities while adhering to existing laws, through:

- Expanded capabilities to locate and apprehend fleeing suspects
- An increased likelihood of de-escalation by incorporating a new, regularly available resource that can prevent the use of force via deterrence and creating space and serve as an additional less-than-lethal use of force option if needed



EXPANDED CAPABILITIES TO LOCATE AND APPREHEND FLEEING SUSPECTS

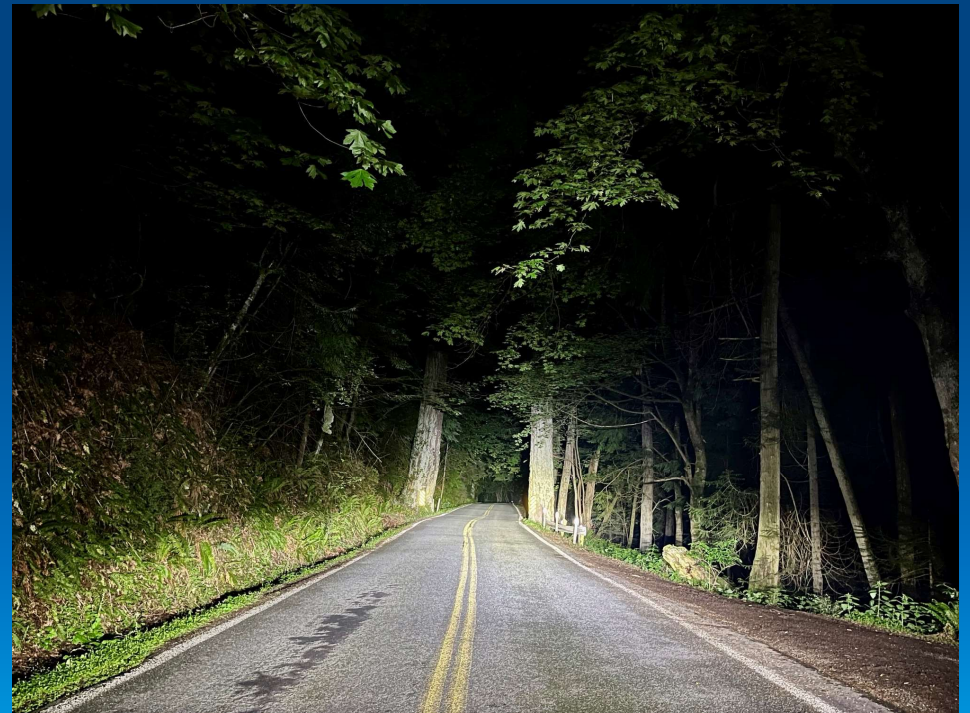
Our Jurisdiction

- The City of Anacortes has a residential population of nearly 18,000
- APD has a diverse jurisdiction, which encompasses 15.53 square miles and includes:
 - Numerous marinas of varying sizes, including the expansive Cap Sante Marina
 - 19 parks covering 3,176 acres with 65 miles of trails²
 - A State highway
 - State and County operated ferry systems with off-island routes, both international and intercounty

² City of Anacortes, "Geographic Information Systems," Geographic Information Systems | Anacortes, WA, accessed January 21, 2024, <https://www.anacorteswa.gov/635/GIS-Mapping>.

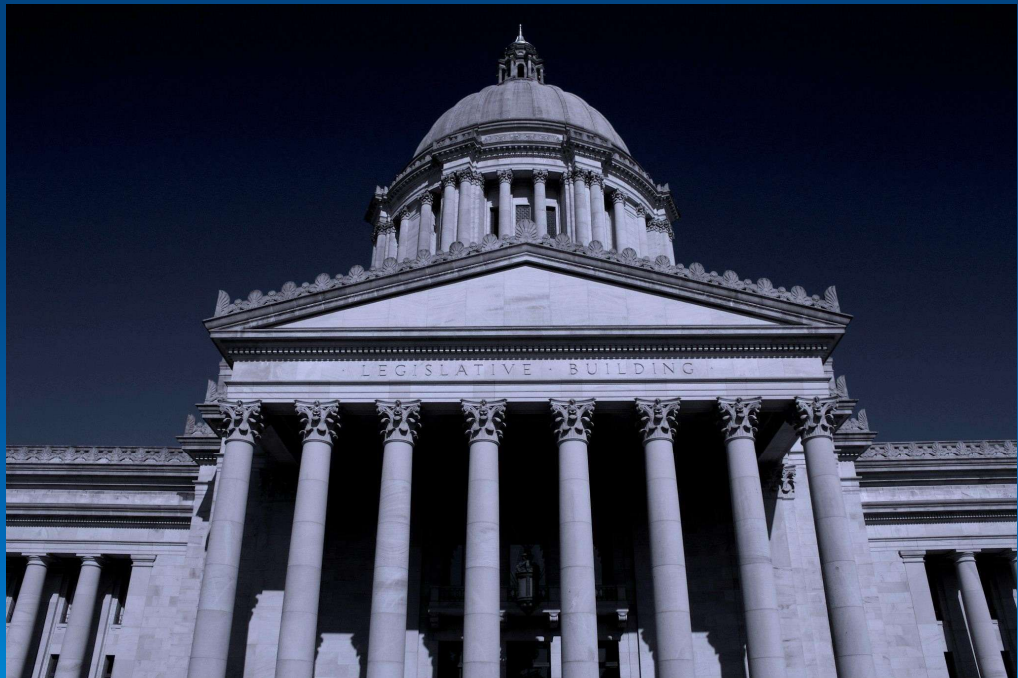
What Does This Mean for Us?

- Once in Anacortes, there are ample locations where a person could escape to or hide while fleeing from the police
 - City parks covering an area consisting of thousands of acres, with miles of trails
 - Large wooded areas, such as the Anacortes Community Forestlands
 - Marinas with large docks
 - Expansive residential areas with yards and other curtilage
- In essence, the things that make our community a unique, wonderful place to live also pose challenges to apprehending fleeing suspects



Legislative Challenges

- Police reform laws enacted beginning in 2021 impacted the ability of Officers to perform their duties and provide the level of service the public expects
- Some affected areas included investigative detentions and pursuits
- Restrictions emboldened those engaged in criminal activity
- Several restrictions have since been lifted or modified over time



The Clear Public Expectation

Those who engage in criminal activity should be apprehended so they may be held accountable through the appropriate judicial process.

Limitations of Traditional Law Enforcement

- Traditional responses to a person fleeing a detention or arrest are limited
- Officers may pursue on foot
 - There is little that can be done if the person successfully evades the Officer or is able to hide somewhere



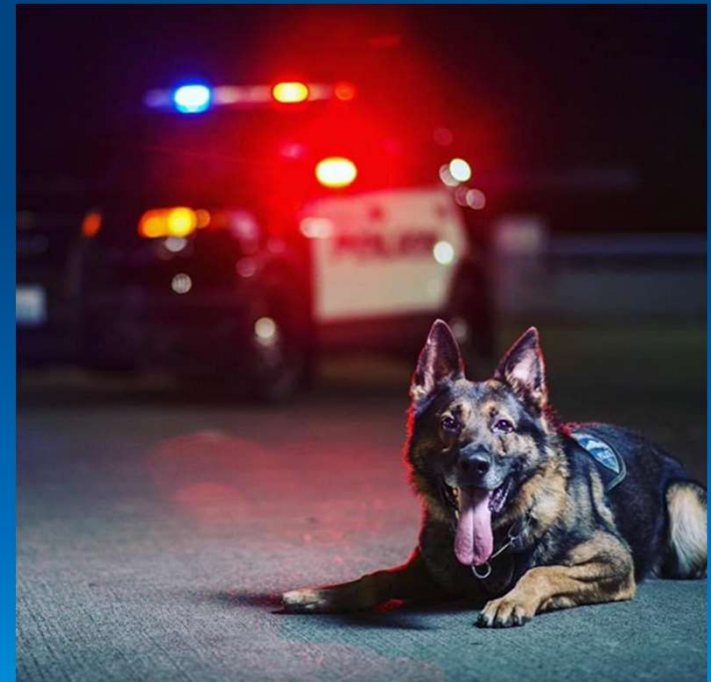
Limitations of Traditional Law Enforcement

- Officers may also engage in vehicular pursuits
 - The ability to do this was severely limited for several years, until a change in the law in 2024
 - Fleeing from the police in a vehicle will likely continue to occur at an increased rate due to those engaged in criminal activity being accustomed to the more restrictive law that was previously in effect
 - It is not uncommon for people to abandon their vehicles and flee on foot following a pursuit
 - These factors pose challenges to successfully finding the fleeing person



How a Dual Purpose K9 Can Help

A dual purpose K9 team can be utilized in a multitude of ways which greatly augment an agency's ability to apprehend fleeing suspects



Tracking (Locating)

- A K9 trained to track human odors can be deployed when a person flees the scene of a crime, and their location is unknown
- Through this tracking capability, the suspect is often located and is then safely able to be taken into custody
- This capability can be utilized in tandem with a UAV (drone) to maximize effectiveness



Backtracks

- A dual purpose K9 can backtrack from the location of the fleeing suspect
- This can be beneficial in efforts to locate any property or evidence that the suspect dropped or hid prior to being located



Evidence Search

- The dual purpose K9 may be utilized to search a particular area for potential evidence associated to a person who has fled
 - The person's odor may have been left on such items
- This includes items such as firearms or drugs



Area Search

- A dual purpose K9 may be deployed to conduct a search of an area (homes, businesses, or other sites)
- The purpose is to inform the handler and other Officers of the presence of a human
- This improves safety for all involved parties
 - Provides Officers the ability to call for the person to come out or engage in de-escalation efforts as needed



Building Search

- Building searches are particularly dangerous for law enforcement
 - Especially those of confined spaces where there are many places for a person to hide
- The first time that an Officer conducting a traditional building search observes a suspect may be when that Officer steps into the room the suspect is hiding in and encounters them in close quarters



Building Search

- The dual purpose K9 may be utilized to search a building and identify if a person is present
 - Allows Officers to use verbal commands to have the suspect come out
 - Also allows Officers to engage in de-escalation efforts
 - Leads to improved safety for all involved parties



Augmentation of Scene Safety

- A dual purpose K9 can contribute to improved scene safety when used in other scenarios
 - Serving as part of the perimeter during a warrant service
 - Being present during a high-risk vehicle stop
- The presence of the K9 in such scenarios also allows for timely deployment if needed



Takeaway

The improved locating capabilities that a dual purpose K9 program would bring to our agency would greatly contribute to the likelihood that suspects are found and apprehended, thus contributing to the public's expectations of accountability for those who break the law being met.



INCREASED LIKELIHOOD OF SUCCESSFUL DE-ESCALATION

Police Reform and De-Escalation

- One indisputable takeaway from the police reform efforts in Washington State is that the public expects Officers to attempt to de-escalate situations prior to using physical force



Police Reform and De-Escalation

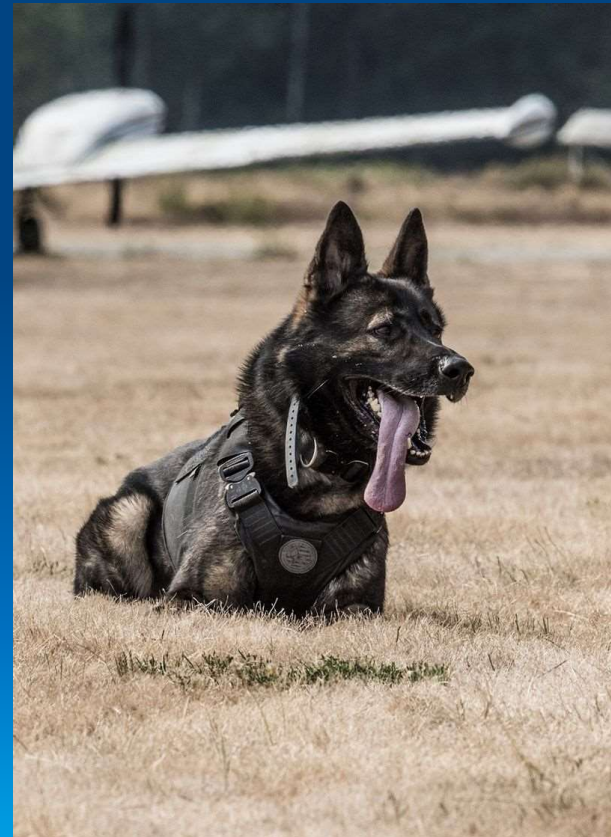
- RCW 10.120.020 requires that:
 - “A peace officer shall use reasonable care when determining whether to use physical force or deadly force and when using any physical or deadly force against another person”
 - To that end, a peace officer shall “use all de-escalation tactics that are available and appropriate under the circumstances before using physical force”
 - And to, when possible, “use less lethal alternatives that are available and appropriate under the circumstances before using deadly force”³
- A dual purpose K9 contributes to the requirements of the law being met

³ State of Washington, RCW 10.120.020: Permissible Uses of Force., accessed January 21, 2024, <https://app.leg.wa.gov/RCW/default.aspx?cite=10.120.020>.

Dual Purpose K9's and De-Escalation

A dual purpose K9 serves as a valuable de-escalation tool

- When a K9 is present, a suspect is likely to consider this fact and elect to cooperate with law enforcement knowing that it may be deployed if necessary
- This can also occur before the suspect has fled and can prevent flight or resistance



Dual Purpose K9's and De-Escalation

- This decreases the likelihood that physical force will have to be used on the suspect by Officers
- This leads to an improved outcome for all involved parties



Dual Purpose K9's as an Additional Use of Force Tool

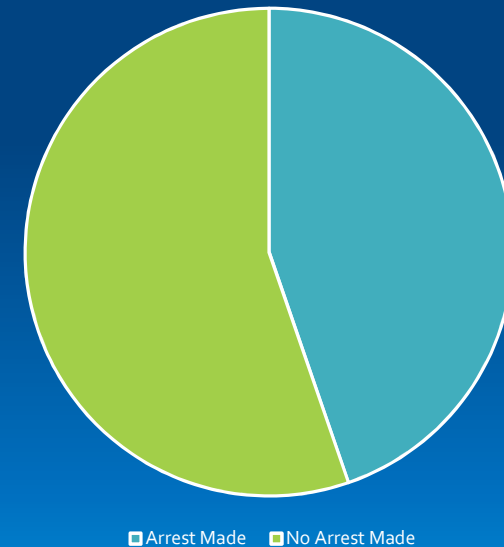
If the dual purpose K9 team is not successful in de-escalating a situation, and other de-escalation methods have also failed, the K9 serves as another less-lethal use of force option

- While monitored and controlled by its handler, the K9 may be utilized to assist in subduing a suspect to facilitate them being taken safely into custody
- Most responses by dual purpose K9 teams do not involve the K9 being utilized in this manner, and the K9's presence alone is enough to de-escalate the situation
 - This improves the safety of suspects as well

Improving Suspect Safety

- It is uncommon for a dual purpose K9 to be used as a direct use of force tool when deployed
- According to statistics obtained from the Bellingham Police Department (BPD), in 2023, their K9s were deployed for Patrol (locating) purposes 123 times, resulting in 55 arrests

Figure 1: Bellingham Police Department Patrol K9 Deployment Outcomes, 2023



Improving Suspect Safety

- Out of all these deployments, only 4 bites (as a use of force tool) were delivered to suspects
 - This equates to 3.25% of deployments resulting in a use of force via the K9

Figure 2: Bellingham Police Department Patrol K9 Bite Administration By Deployment, 2023



Improving Suspect Safety

- Of those deployments which resulted in an arrest, only 7.2% of them involved a bite being administered by the K9
- Notably, when the K9 delivers a bite, the extent of injury to the suspect is often minor
 - 2 of the 4 bites delivered by BPD dual purpose K9s in 2023 only required treatment at the scene by the Fire Department

Figure 3: Bellingham Police Department Patrol K9 Bite Administration By Arrest, 2023



Takeaway

The implementation of a dual purpose K9 program augments Officers' capabilities to de-escalate situations and serves as an additional less-lethal use of force tool, which contributes to our agency adhering to the requirements of RCW 10.120.020 and the expectations of our legislature and community at large.



PROGRAM STATUS

Dual Purpose K9 Program Status

- A replacement dog has been purchased from a vendor and was retrieved in California
- Subsequent training for the new dual purpose dog will be as follows:
 - 400 labor hours for training for the K9's locating role
 - 200 labor hours for training for the K9's narcotics detection role
 - These can generally be accomplished during the handler's regular shift and should not require a significant amount of overtime
- Deployment of the new dual purpose K9 team can occur after the successful completion of this training and obtaining necessary certifications

CONCLUSION

Conclusion

- We are proud to have contributed to the improvement of public safety in Anacortes and surrounding communities through the deployment of the previous single purpose K9
- The implementation of a dual purpose K9 which is easily and regularly accessible to Officers, and under the control of our agency, will allow for an even greater contribution
 - In the City
 - In communities that request assistance
- We will maintain the narcotics detection capability, and introduce a multitude of new locating applications and a new de-escalation and use of force tool
 - The program will help keep dangerous discarded or hidden items from getting into the wrong peoples' hands, including those of children



Conclusion

- The implementation of a dual purpose K9 program at our agency improves public safety in the City of Anacortes and neighboring communities while adhering to existing laws by:
 - Expanding our capabilities to locate and apprehend fleeing suspects
 - Increasing the likelihood of successful de-escalation



Conclusion

- Like our community and those around us, the law enforcement profession and public expectations are evolving, and agencies must adapt to this
 - Members of the public expect law enforcement to apprehend those engaged in criminal activity so they may be held accountable through the judicial process
 - The public also expects law enforcement to follow legislation requiring de-escalation and utilizing less lethal force options as needed
- The implementation of a dual purpose K9 program contributes to both expectations being met and positively benefits our community

Bibliography

- City of Anacortes. “Geographic Information Systems.” Geographic Information Systems | Anacortes, WA. Accessed January 17, 2024. <https://www.anacorteswa.gov/635/GIS-Mapping>.
- Drug Enforcement Administration. “Facts About Fentanyl.” DEA. Accessed June 12, 2024. <https://www.dea.gov/resources/facts-about-fentanyl>.
- State of Washington. RCW 10.120.020: Permissible Uses of Force. Accessed January 21, 2024. <https://app.leg.wa.gov/RCW/default.aspx?cite=10.120.020>.

Thank you to the WSPCA, Bellingham Police Department, and APD Officer Scholten for permission to use various photographs.

QUESTIONS?

THANK YOU!



City Council Agenda Bill

Meeting Date: January 21, **Agenda Item:** 6.c.
2025

Agenda Item Title: Commercial Ave Phase I and II Project Update

Staff Contact(s): Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Andrew Rheume	Staff Report

Item Summary: In 2019 Commercial Ave Phase I project (11th through 13th, formerly including a roundabout at 12th and Commercial) was initiated to improve traffic and improve pedestrian and bicycle safety. Alta Consulting was contracted to produce alternatives. For years the consultant and city pursued designing a roundabout at 12th and Commercial. In spring 2024 the City Council provided direction to switch to a signalized intersection due to the following: Transportation Improvement Board (TIB) considered the grant funding delayed about to be withdrawn, the City's status to get future TIB funding was at stake, the roundabout required land acquisition which would have added significant cost and time to the project. Staff has since pivoted with Alta Consulting and WSDOT to design a signalized intersection that accomplished all the goals of the project. The cost of the signalized intersection is significantly less and almost fully funded by the grants from TIB and WSDOT.

Commercial Ave Phase II (13th through 34th) was initiated in the 2025 Capital Facilities Plan. In 2024 staff initiated a design to replace the asphalt on Commercial from 13th to 34th, replacing 100 ADA ramps that are barriers to people with mobility constraints, added bike lanes, and narrowed lanes for traffic calming. Staff received concurrence from WSDOT at 60% design and applied for the Sandy Willams grant and WSDOT Bike Pedestrian grant. Both grant applications were unsuccessful. WSDOT did commit to spend \$365,000 of their operating budget outside of the grant programs. In the [2025 Capital Facilities Plan](#) the city set aside \$1,500,000 of REET for the project. Staff is seeking direction from City Council to either delay the project until additional state funding is secured or move forward with the city funding the majority of the project.

Budget Impact:

None for this agenda item, discussion will have budget impact

Previous Action: Commercial Ave Phase I (11th through 13th) was initiated in 2019

with various council approvals and meetings. Commercial Ave Phase II (13th through 34th) was initiated in the [2025 Capital Facilities Plan](#).

Recommended Motion: No motion required

Alternative Actions:

Attachments (listed in order presented):

1. 12th and Commercial



Commercial Ave Update

JANUARY 21, 2025

Two Phases

- ▶ Commercial Ave Phase I (11th to 13th)
- ▶ Commercial Ave Phase II (13th to 34th)

Commercial Ave Phase I - Project History

- [9/23/2019](#) - Initial contract award [#19-095-TRN-001](#) on where City Engineer Eric Shjarback gave the staff presentation.
- [12/21/2020](#) - Virtual Public Open House.
- [2/1/2021](#) – City Engineer Tim Hohmann gave a [project presentation](#) and the consultants from Alta Planning and Design gave an [accompanying presentation](#).
- [8/21/2023](#) – Alta consultants provided a [project update presentation](#) and an [aerial signing and striping plan](#).
- [1/22/2024](#) – Council approved a [contract modification to #19-095-TRN-001](#)
- [3/4/2024](#) – Alta consultants provided a project update presentation, referring to the [overhead signing and striping plan](#).
- [4/1/2004](#) – Council gave direction to proceed with a signalized intersection due to grant funding time constraints and the increased cost of land acquisition.

2019 Project Budget

	S. Commercial Avenue Corridor Plan 19-095-TRN			
		PE	CN	
award date	Grant Funding Sources	11th-13th	11th-13th	TOTALS
6/18/2019	WSDOT/Bike and Ped grant - state share (82% design \$\$ spent)	\$271,688	\$828,812	\$1,100,500
	WSDOT/Bike and Ped grant - city share	\$270,688		\$270,688
5/19/2023	WSDOT/"Sandy Williams" Connecting Washington Communities grant		\$1,500,000	\$1,500,000
8/16/2019	WSDOT/TIB grant (84% design \$\$ spent)	\$146,154	\$803,846	\$950,000
	General Fund			\$0
estimate	City of Anacortes Reet Fund		\$159,854	\$159,854
estimate	City Stormwater Fund		\$300,550	\$300,550
estimate	City ADA/Sidewalk Fund		\$370,350	\$370,350
estimate	Transportation Benefit District		\$373,500	\$373,500
	TOTAL PE AND CN	\$688,530	\$4,336,912	\$5,025,442
	city portion			
	** This budget was built in 2019. Does not include land acquisition**			

2025 Budget

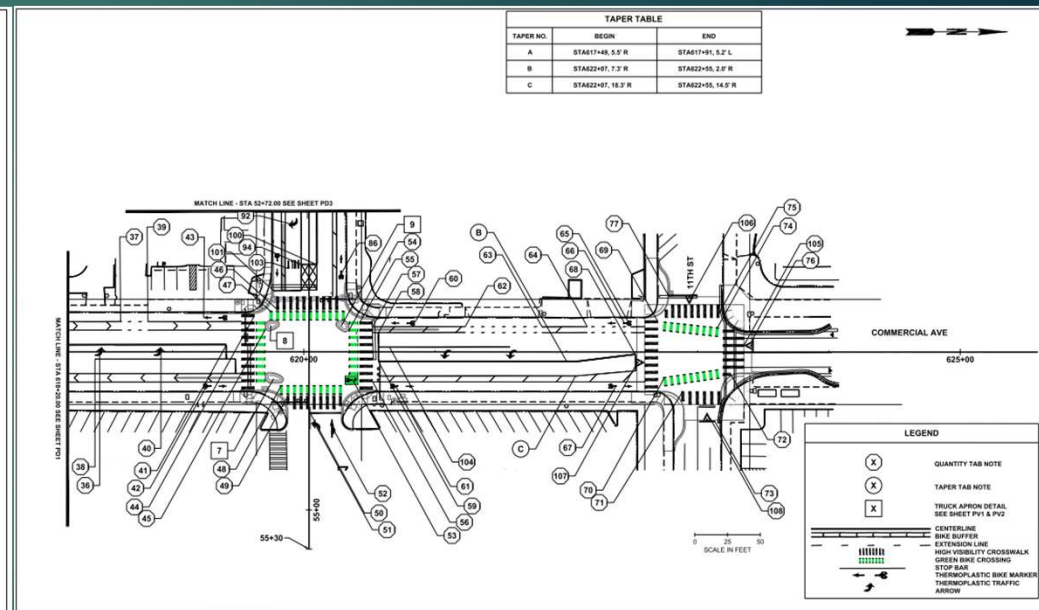
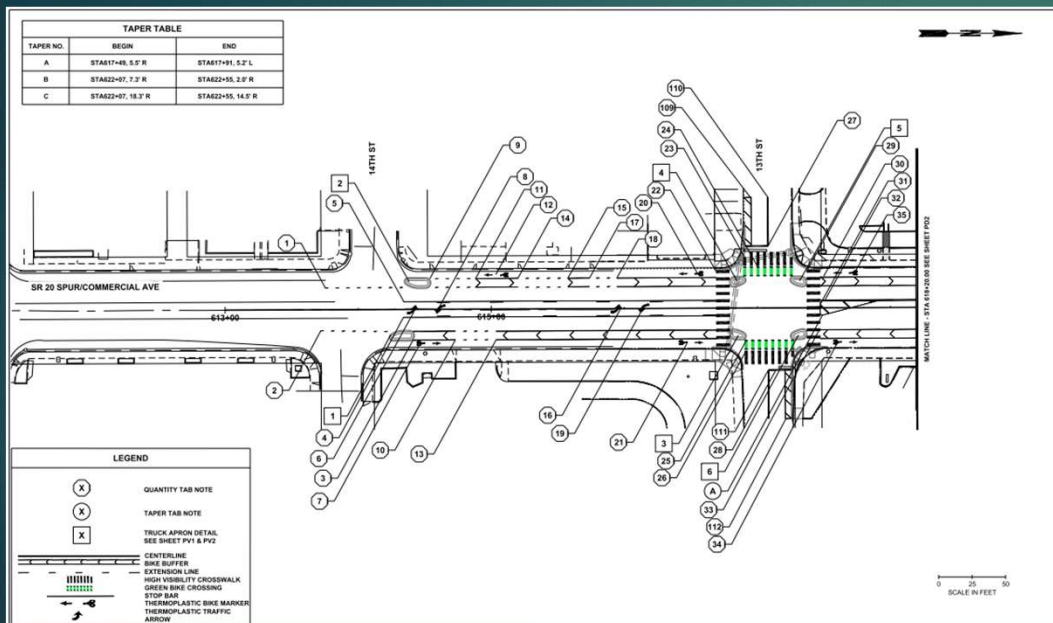
► 2025 CFP

CFP Budget REET	\$ 432,000
CFP Budget Grants	\$ 2,618,000
Total CFP	\$ 3,050,000

► Engineer Estimate

TIB Grant	\$ 487,432
WSDOT Grant	\$ 1,099,520
REET After Grants Needed	\$ 218,350
Current Cost Estimate	\$ 1,805,302

Final Design



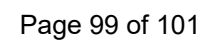
Next Steps for Phase I

- ▶ WSDOT review and approval for construction is a very long process.
- ▶ Bid package is awaiting WSDOT approval.
- ▶ TIB funding is delayed status, reinstatement of funding pending approval from TIB Board.

Commercial Ave Phase II - Project History

- ▶ 5/13/2024 - Council approved contract with Lochner to design a full width overlay that included bike lanes and ADA ramp replacement.
- ▶ 6/15/2024 - 60% design and concurrency from WSDOT on channelization plan.
- ▶ 7/1/2024 - submitted grants for Sandy Williams and Bike Ped grants
- ▶ 12/2024 – city was not awarded grant funds. WSDOT reaffirmed commitment of \$365,000 in operating budget to the project

100



2025 Budget

► 2025 CFP

CFP Budget REET	\$ 1,500,000
CFP Budget Grants	\$ 2,000,000
Total CFP	\$ 3,500,000

► Current Estimate

CFP REET	\$ 1,500,000
WSDOT Operating Budget	\$ 365,000
Current Cost Estimate	\$ 2,733,105

Council Discussion

- ▶ How would you like to proceed?
 - ▶ Option 1: attempt grants again in 2025.
 - ▶ Option 2: proceed to full design and build in 2025. Additional REET required to proceed: \$868,105