Anacortes City Council

Municipal Building Council Chambers
904 6th Street

TUESDAY, November 12, 2019
6:00 p.m.

PRELIMINARY AGENDA

Packet Materials / Watch Meeting

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Announcements and Committee Reports**

4. **Public Comment**

5. **Consent Agenda (Action)**
   a. Minutes of October 30, 2019 and November 4, 2019
   b. Approval of Claims in the amount of: $257,273.15
   c. Resolution 2063: Setting the City's Year 2020 Property Tax Regular Levy Increase
   ~~d. Contract Award: Municipal Broadband Network – Library to MSTs #19-175-FBR-002~~

6. **Public Hearings**
   a. * Continued Public Hearing: Ordinance 3058: 2019/2020 Budget Mid-biennial Review and Modification (Discussion/Possible Action)

7. **Other Business**
   a. * Ordinance 3052: Updating AMC Chapter 12.50, Street and Alley Vacation (Discussion)
   b. * Anacortes Fiber Internet Update (Discussion)
   c. * Memorandum of Understanding: Fidalgo Water System (Discussion)

8. **Adjournment**

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 18, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 18, 2019

•Contract Award: Washington Park Boat Launch Floating Dock Replacement #19-147-PRK-002 (Consent)
•Contract Award: 2020-2022 Cartegraph Solutions and Subscription Agreement #20-005-ENG-001 (Consent)
•Waste Management Recycling Update (Discussion)
•Solid Waste Collection Schedule Review (Discussion)
•Resolution 2062: Updating Unified Fee Schedule for Updated Sewer Rates and Updated General Facilities Charges (GFCs) for Water and Sewer (Discussion/Possible Action)

****

November 19, 2019

Special Joint Meeting with Fidalgo Pool and Fitness Center Board of Commissioners, 6:00 p.m.

****

November 25, 2019

•Contract Award: Anacortes Municipal Broadband Installation – CBD, Old Town Pilot, M Avenue Pilot #19-181-FBR-001 (Discussion/Possible Action)

****

December 2, 2019

•Public Hearing: Interim Ordinance 3054 Declaring an Emergency and Adopting a Moratorium on the Acceptance of Certain Land Use Applications in the R4 Zone (Discussion)
•Contract Award: Ship Harbor and SR20 Spur Intersection Improvements Project #16-025-TRN-003 (Action)

****

December 9, 2019

****

December 16, 2019

****

December 23, 2019

****

January 6, 2020

****

January 13, 2020

****

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

•Skagit County Law & Justice Council, Wednesday, Nov 13, 2019, 8:15 AM, Mount Vernon
•Finance, Wednesday, Nov 13, 2019, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Nov 18, 2019, 5:00 PM, Main Conference Room, City Hall
•Parks & Recreation, Thursday, Nov 21, 2019, 6:00 PM, Main Conference Room, City Hall
•Planning, Monday, Nov 25, 2019, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Nov 27, 2019, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Dec 2, 2019, 5:00 PM, Main Conference Room, City Hall

****

WHICH LOOKS LIKE OUR NEIGHBORHOOD?

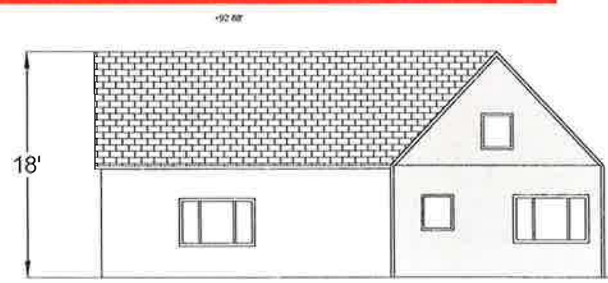
VOICE YOUR OPINION GET INVOLVED
FIRST OF MANY PLANNED ALONG
COMMERCIAL AVE FROM 10TH - 29TH ST

TAKE A PICTURE AND E-MAIL YOUR
CHOICE TO CITY COUNCIL & MAYOR

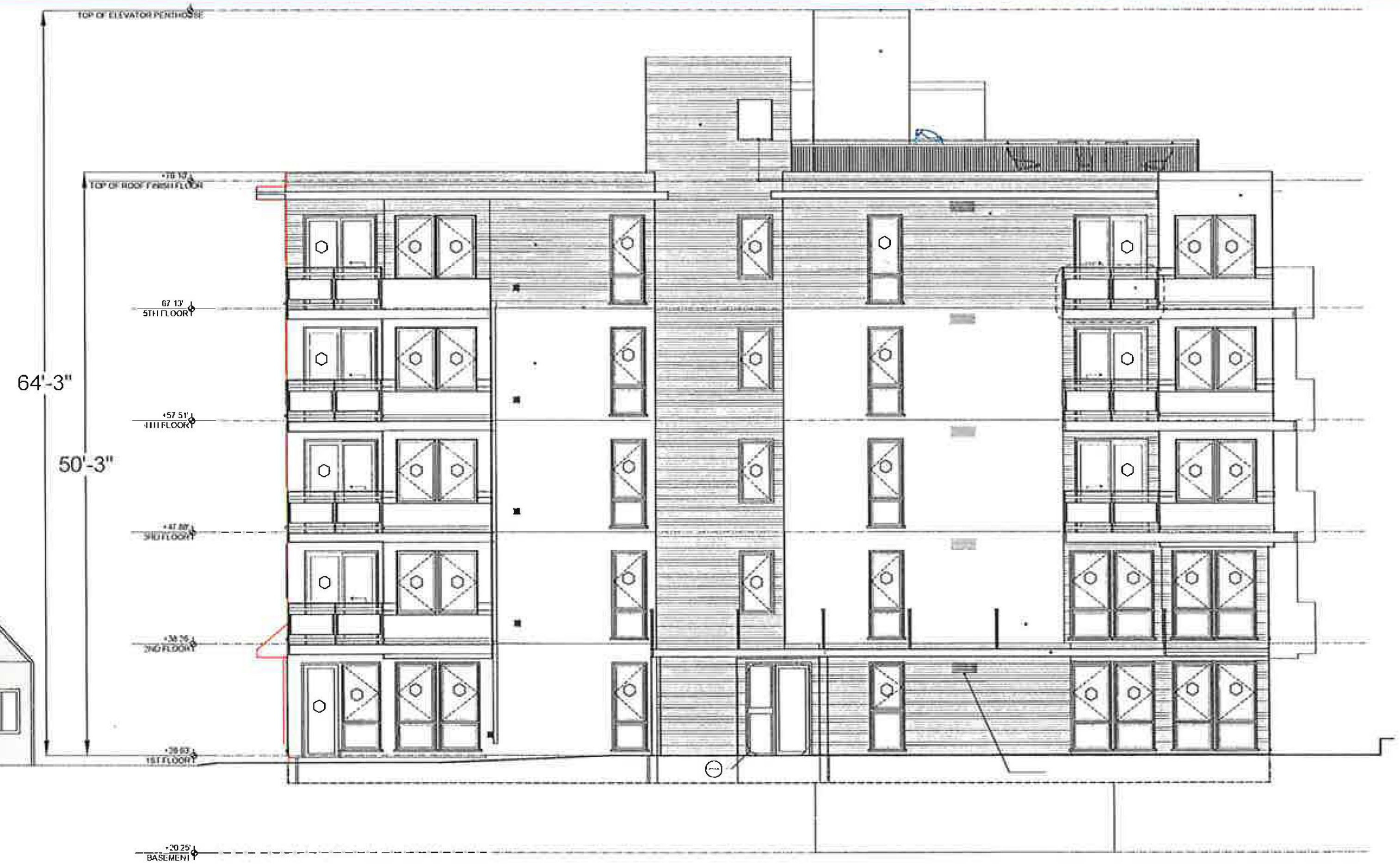
☐ LIKE THIS ►

OR

☐ LIKE THIS ▼



WEST ELEVATION VIEW
EXISTING RENTAL PROPERTY
AT 1019 - 17TH STREET
1150 SQ/FT AFFORDABLE HOUSING



WEST ELEVATION VIEW
PROPOSED FIDALGO FLATS APARTMENT COMPLEX AT 1014 - 18TH ST
BY SEATTLE BASED DEVELOPER 21,700 SQ/FT 33 BEDROOMS TOTAL

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

November 12, 2019
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
MIKE PEARL	~~MADRONA PROJECT~~
	MADRONA PROJECT.

Continue on back of sheet as needed

Mayor Laurie Gere called to order the Anacortes City Council meeting of November 4, 2019 at 6:00 p.m. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Brad Adams and Carolyn Moulton were present. Councilmembers Bruce McDougall and Matt Miller were absent.

The assembly joined in the Pledge of Allegiance.

Ms. Moulton moved, seconded by Mr. Walters, to excuse the absence of Mr. McDougall who had been called away unexpectedly. The motion carried unanimously by voice vote.

Announcements and Committee Reports

Mayor Gere announced that Agenda Items 7c and 7f would be removed from the agenda and considered at a future meeting.

Public Works Committee: Ms. Moulton reported from the committee meeting earlier in the evening at which the members discussed the South Fidalgo Water System MOU and the senior center roof repairs.

Mayor Gere reminded the public of the rules of conduct and decorum in effect for City Council meetings. The mayor asked that everyone listen carefully and attentively with respect to each speaker and said that each speaker would be given three minutes to speak.

Ms. Moulton reported that Halloween downtown trick or treating had been a smashing success on Commercial Avenue. She thanked the Chamber of Commerce for arranging the event and city staff for closing the street to cars for the safety of the children participating.

Public Comment

Mike Pearl addressed Council regarding the Madrona apartments at 18th Street and O Avenue. He said that someone had released the balloons that had been put up to mark the site. Mr. Pearl said a group of people interested in the project had been meeting at Village Pizza on Sundays from 6-8 p.m. and he invited councilmembers and anyone who was interested to join them.

Doug Thurber said that anything over three stories in Anacortes is a high rise building in the local context. He asked that anyone within a quarter mile radius of a proposed building over three stories be notified because of the effect on views. Mr. Thurber also said there should be no buildings over three stories west of Commercial Avenue in the R4 zone. He called opposition to the proposed 5-story building at 18th Street and O Avenue “universal”.

Rene Janzen, 713 34th Street, commented on Fidalgo Flats and its affordable aspect. He said there should be some sort of specific cost associated with affordable. He asked Council to define “affordable”.

Brett Rosson addressed Council regarding recently adopted Resolution 2060. Mr. Rosson referenced controversial passages in the religious texts of many faiths and asked if that would now be defined as hate speech in Anacortes. He questioned Council setting itself up as a judge of what is hate speech.

Mary Jo McArdle, 1514 M Avenue, asked if Council had begun the code examination mentioned at a recent Council meeting. Mayor Gere said that process would begin the first week of December and that a calendar would be published soon. Ms. McArdle asked to be part of that process.

Consent Agenda
Mr. Johnson moved, seconded by Mr. Adams, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of October 28, 2019
b. Approval of Claims in the amount of: $138,527.86
c. Contract Award: Materials for Fiber Network Library to MSTs #19-175-FBR-001

The following vouchers/checks were approved for payment: EFT numbers: 95122 through 95171, total $73,853.23 Check numbers: 95172 through 95204, total $108,215.30 Wire transfer numbers: 257939 through 258382, total $4,209.69

PUBLIC HEARINGS

Public Hearing: Ordinance 3057: Amending the 2019 – 2024 Capital Facilities Plan
Finance Director Steve Hoglund explained the three public hearings on the agenda and said action on Ordinance 3057 would be postponed to be considered at the same time as Ordinance 3055 under Other Business.

Mr. Hoglund explained the CFP update, referring to his slide presentation that had been included in the packet materials for the meeting. He responded to councilmember questions about specific projects and about Council's involvement in evaluating which projects were included in the CFP and which funding sources were allocated to each project.

Mayor Gere opened the public hearing on Ordinance 3057.

Wim Houppermans, 3412 K Avenue, addressed impact fees. He said the sewer plant expansion should be paid for by impact fees because the expansion was needed because of growth in town. He disagreed that Pickett Pocket Park should be funded by impact fees since adding that park was not related to growth.

Brian Wetcher, 814 26th Street, suggested that the parks section of the CFP should include foreseeable maintenance and emergency repair reserves for park facilities. Mr. Wetcher also said that staff was already spending time on a proposed bike skills park but that park was not in the CFP.

Mr. Hoglund reminded that the CFP only includes projects anticipated to cost more than $25K or that will be funded by REET and/or impact fees. He said the bike skills park did not meet those criteria.

No one else wishing to address the Council, Mayor Gere closed the public hearing.

Public Hearing: Ordinance 3058: 2019/2020 Budget Mid-biennial Review and Modification
Mr. Hoglund referenced his previous presentation of this item at the October 14, 2019 City Council meeting. He invited councilmembers and the public to present questions or feedback as part of the public hearing or following the meeting and said the ordinance would come back to Council for action at its November 12, 2019 meeting if no changes were requested.

Mr. Walters requested additional detail regarding the budget adjustments proposed for 2020. Mayor Gere requested that staff bring back additional information at the November 12, 2019 City Council meeting.

Mayor Gere opened the public hearing on Ordinance 3058. No one present wished to address Council on this matter. The mayor left the public hearing open, to be continued at the November 12, 2019 City Council meeting.

Public Hearing: Resolution 2063: Setting the City's Year 2020 Property Tax Regular Levy Increase
Mr. Hoglund introduced the Resolution 2063 setting the city's property tax levy for 2020, referencing the materials included in the packet materials for the present meeting and the October 14, 2019 meeting. Mr. Walters and Ms. Moulton spoke in support of the resolution.

Mayor Gere opened the public hearing on Resolution 2063.

Sara Holahan, 1511 38th Street, spoke in support of Resolution 2063.

No one else wishing to address the Council, Mayor Gere closed the public hearing.

OTHER BUSINESS

Ordinance 3055: Amending the 2019/2020 Biennial Budget - 3rd Quarter Budget Amendment
Mr. Hoglund referred to his initial presentation of Ordinance 3055 at the October 21, 2019 City Council regular meeting, noting that action on the ordinance required simultaneous adoption of Ordinance 3057 amending the 2019-2024 Capital Facilities Plan. Mr. Johnson asked if the amendment line item relating to Skagit Community Action was consistent with Resolution 2019 adopted on July 2, 2018 since SCAA was no longer intending to build an entirely new Services Center building. City Attorney Darcy Swetnam said she would review the matter and advise if any additional action would be required by Council in that regard.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. Johnson moved, seconded by Mr. Adams, to approve Ordinance 3055 as presented with the provision that prior to its execution Mr. Hoglund and Ms. Swetnam would first ensure that the ordinance was not in violation of Resolution 2019. Vote: Ayes – Young, Walters, Adams, Moulton and Johnson. Motion carried.

Mr. Adams moved, seconded by Mr. Young, to approve Ordinance 3057. Mr. Hoglund alerted Council to two typographical errors that would be corrected prior to execution of the ordinance. Mr. Walters requested that the duplicate word "emerged" also be corrected in the second whereas clause. Council unanimously consented to that amendment to the motion. Vote: Ayes – Adams, Moulton, Johnson and Young. Nays - Walters. Motion carried.

Ordinance 3056: Amending Section 1.30.070 (A) and (B) of the Anacortes Municipal Code and Adding New Section 1.30.080 of the Anacortes Municipal Code Regarding Numbering, Recording, and Executing Contracts for Residential and Business Class Internet Services
Ms. Swetnam recalled that Council had requested a minor revision to the language of this ordinance following its second reading at the October 28, 2019 City Council meeting. She said the packet materials included a revised version of the ordinance which included the requested change.

The clerk restated the pending motion from the October 28, 2019 meeting: *Mr. McDougall had moved, seconded by Mr. Johnson, to adopt Ordinance 3056 as revised in the packet materials for the October 28, 2019 meeting. Mr. Walters then moved, seconded by Mr. Young, to postpone consideration of the motion on the floor for one week. Vote: Ayes – Miller, Johnson, Young, Walters, Adams, Moulton and McDougall. Motion carried.*

Mr. Walters moved, seconded by Mr. Young, to amend the motion on the floor to adopt Ordinance 3056 as presented in the City Council packet for November 4, 2019. Vote on the amendment: Ayes – Adams, Moulton, Johnson, Young and Walters. Motion carried.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Vote an amended Ordinance 3056: Ayes – Moulton, Johnson, Young, Walters and Adams. Motion carried.

Waste Management Recycling Update
This agenda item was postponed to a future agenda.

Parks and Recreation Comprehensive Plan
Parks and Recreation Director Jonn Lunsford presented the updated draft Parks and Recreation Comprehensive Plan and explained its adoption schedule. Mr. Lunsford's slide presentation was added to the packet materials for the meeting. Councilmembers reviewed the document with Mr. Lunsford, discussed mechanisms for prioritizing and funding projects and conforming the comprehensive and capital facilities plans.

Mayor Gere invited members of the audience to comment on this agenda item.

Robert Barry, 1914 22nd Street, requested confirmation that the draft plan under discussion by Council was the same version that had been published in the packet materials for the meeting. Ms. Moulton provided Mr. Barry with her hard copy of the packet materials. Mayor Gere assured Mr. Barry that the documents were the same. Mr. Barry questioned whether the draft plan was sufficiently specific; he suggested that the document described current facilities but didn't adequately plan for adding and maintaining park facilities consistent with the current quality of life in Anacortes as a projected 6000 new residents arrive.

Neil O'Hara, 4407 Anaco Beach Place, followed up on comments by Mr. Walters regarding using survey data as a planning device. Mr. O'Hara said the plan overemphasized mountain biking relative to that activity's 14th position on the community's list of priorities. Mr. O'Hara also commented on the language on page 50 relating to routing the Guemes Channel Trail through Kiwanis Waterfront Park and suggested that issue should be resolved before continuing work on the GCT in the Ship Harbor area.

Mary Jo McArdle, 1514 M Ave, questioned the use of survey data in the plan and urged that all citizens be able to comment and offer input. Ms. McArdle also expressed concern about the maintenance of Causland Memorial Park, which she noted is on the National Historic Register, and inquired about arranging volunteer work parties at the park. Mr. Lunsford invited Ms. McArdle to contact him after the meeting in that regard.

Gene Derig asked how long written comments on the plan would be accepted. Mayor Gere and councilmembers advised that there was no specific defined public comment period. Mayor Gere encouraged members of the public to submit their comments within the next month or so.

Brian Wetcher, 814 26th Street, supported including projects in the plan that did not yet have identified funding sources, noting that Anacortes and neighboring communities have had good success at raising private funds for projects supported by their residents.

Mr. Johnson requested a Gantt chart of the proposed projects to assist with prioritizing them. Mr. Adams suggested adding a goal of ensuring historical preservation of existing parks. He also asked that the public be given two weeks warning before the close of any public comment period on the plan. Mr. Walters urged a review and revision of park impact fees.

Mary Jo McArdle cautioned that web-based surveys and other solicitation of public input were likely to be missing significant portion of the senior members of the community.

Sara Holahan, 1511 38th Street, echoed Ms. McArdle's comments about reaching seniors. She urged balancing park facilities to ensure sufficient options that are accessible to seniors. Ms. Holahan also mentioned DNR discussions about replacing the Tommy Thompson trestle and causeway in the Fidalgo Bay Aquatic Reserve and asked that that be specifically addressed in the plan.

Ordinance 3053: Regulating the Distribution of Single-use Carryout Bags by Retail Establishments
Mr. Walters presented a revised version of Ordinance 3053 following its initial presentation at the October 21, 2019 City Council meeting, based on public comments received during and following that meeting. He outlined the changes in the new version as enumerated in the agenda bill.

Mayor Gere invited members of the audience to comment on this agenda item and called them forward in the order in which they had signed up to speak prior to the meeting.

Holly Chisa, NW Grocery Association, explained why the Association supported the thicker plastic bags and requiring retailers to charge for both paper and plastic bags.

Marie Burnett, 2026 M Avenue, spoke in favor of the ordinance.

Carol Sullivan, 1400 Lindsay Loop, Mount Vernon, spoke in support of legislation that would encourage shoppers to bring their own bags. Ms. Sullivan echoed her comments from the October 21, 2019 meeting.

Doug Thurber spoke in favor of encouraging thicker, reusable rather than single use thin film plastic bags.

John Strathman, Guemes Island, echoed his comments from the October 21, 2019 City Council meeting. He supported an ordinance that would require retailers to charge a dime for each paper or plastic bag provided at the register, stating that had been proven to result in shoppers bringing their own bags with them.

Heather Trim, Executive Director of Zero Waste Washington, reported on the bag bill that "almost passed" in the last legislative session. She spoke in favor of Ordinance 3053 but encouraged an 8 cent charge for paper or 2.25 mil plastic bags provided at the register in order to maintain consistency across the state. Ms. Trim shared information showing a substantial reduction in bag use following the implementation of SB270 in California.

Dana Keefe, Mount Vernon, addressed the miles and miles of plastic in the ocean that are damaging both marine and terrestrial wildlife

Brian Wetcher, 814 26th Street, admired the ambition of Ordinance 3053 but pointed out that it would have a minor impact on reducing plastic bags in the environment while at the same time Anacortes was not opposing the building of a xylene plant on Fidalgo Bay which would produce the raw materials for millions of plastic bags.

Mary Jo McArdle, 1514 M Avenue, said that a bag ordinance should apply to stores and restaurants of all sizes, not just those larger than 10,000 SF.

Councilmembers discussed the bag fees and the establishment sizes addressed in the ordinance.

Mr. Walters moved, seconded by Mr. Johnson, to adopt Ordinance 3053 as presented in the November 4, 2019 packet with the following changes:

    5.47.010.C: change 3 mils thick to 2.25 mils thick
    5.47.040.C: change $1.00 fee for reusable bags to 10 cents for a reusable carryout bag made of film plastic

Mr. Johnson moved, seconded by Ms. Moulton, to amend the motion to also change 5.47.020 to apply to all retail establishments regardless of size.

Mayor Gere shared comments she had received from the councilmembers who were not able to attend the meeting, reporting that Mr. McDougall supported the ordinance and Mr. Miller did not.

Vote on amendment: Vote: Ayes – Johnson, Young and Moulton. Nays – Walters and Adams. Motion carried.

Vote on amended motion: Ayes – Young, Walters, Adams, Moulton and Johnson. Motion carried.

Memorandum of Understanding: Fidalgo Water System
This agenda item was postponed to November 12, 2019.

Resolution 2061: Special Election Ballot for Qualifying Local Tax for Affordable and Supportive Housing
Mr. Hoglund presented Resolution 2061 unchanged from its first reading at the October 28, 2019 City Council meeting.

Mayor Gere invited members of the audience to comment on this agenda item and called them forward in the order in which they had signed up to speak prior to the meeting.

Susan Rooks, 1219 10th Street, Anacortes Housing Authority Commissioner, discussed definitions of affordable housing, elaborated on the extent to which housing costs were burdening Anacortes residents, and contrasted federal subsidies for wealthy homeowners with federal support for low income households. Ms. Rooks asked Council to support the affordable housing sales tax credit legislation being presented.

Walter Guterbock, 2005 29th Place, spoke in support of the sales tax increase. Mr. Guterbock echoed his comments from the October 28, 2019 City Council meeting.

Marilyn Derig, 1302 K Avenue, spoke in support Resolution 2061.

No one else present wished to address Council on this topic.

Mr. Young moved, seconded by Mr. Walters, to adopt Resolution 2061 authorizing a vote by Anacortes citizens to increase sales tax from 8.7% to 8.8% to fund affordable housing.

Doug Thurber returned to the podium to note a discrepancy in the language of the first two recitals. Mr. Walters agreed with Mr. Thurber but said that the recitals did not change the binding text of the resolution.

Vote: Ayes – Walters, Adams, Moulton, Johnson and Young. Motion carried.

There being no further business, at approximately 9:10 p.m. the Anacortes City Council meeting of November 4, 2019 was adjourned.

Special Meeting

From approximately 6:00 p.m. to approximately 8:00 p.m. Mayor Gere and City Councilmembers Eric Johnson, Anthony Young, Brad Adams, Carolyn Moulton, Bruce McDougall and Matt Miller attended the Shoreline Master Program Periodic Update Open House sponsored by the Anacortes Department of Planning, Community and Economic Development in the Anacortes City Council Chambers. Members of the Anacortes Planning Commission, city staff, and members of the public were also in attendance. No testimony was received and no action was taken.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 12, 2019 City Council meeting:

Download this file in OpenDocument spreadsheet format.

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258818	8/12/2019	12686	RAINBOW METALS, INC.	BENCH PLAQUE - NEWPORT	$ 193.80	parks1
258554	9/12/2019	316967	DOORMAN COMMERCIAL, LLC	WA PARK RESTROOMS #1 & #7 DOORS & FRAMES REPLACEMENT	$ 6,488.30	pw1
258553	9/19/2019	W519R	BLYTHE PLUMBING & HEATING, INC	SALES TAX FOR INVOICE W519R - WWTP SERVER ROOM HVAC SYSTEM	$ 578.55	pw1
256640	9/19/2019	09/20/19	SKAGITONIANS TO PRSRV FARMLAND	HARVEST DINNER AND AUCTION	$ 75.00	execc
256650	9/23/2019	823563	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	$ 940.23	pwfaccc
256663	9/23/2019	823518	BAYSHORE OFFICE PRODUCTS INC	POST IT NOTES	$ 8.60	wwtpcc
256659	9/23/2019	0188-504591	CONSOLIDATED ELECTRICAL	PLTD COND CLAMP 2" / SHALLOW STRUT	$ 26.54	pwfaccc
256641	9/23/2019	378064560-001	OFFICE DEPOT, INC.	PAPER - WTP	$ 76.07	financecc
256648	9/23/2019	8753a	RPM PERFORMANCE, LLC	LINE-X SPRAY ON TRUCK BEDLINER- VEH #187	$ 632.21	shopcc
256653	9/23/2019	424937	SHELL	FUEL FOR SMALL EQUIPMENT	$ 13.23	wdistcc
256652	9/23/2019	00100009	US BANK	CDBG AZTECA SOUTHWEST GRILL	$ 13.65	plancc
256654	9/24/2019	D64936/1	ACE HARDWARE	CONDUIT FITTINGS	$ 60.89	wwtpcc
256656	9/24/2019	D64964/1	ACE HARDWARE	CONDUIT FITTINGS	$ 19.69	wwtpcc
256642	9/24/2019	112-5906549-99654040	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - FINANCE	$ 11.84	financecc
256643	9/24/2019	114-9085130-3669819	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - FINANCE	$ 5.42	financecc
256686	9/24/2019	823635	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - FINANCE	$ 8.35	financecc
256688	9/24/2019	823818	BAYSHORE OFFICE PRODUCTS INC	NASA SUPPLIES	$ 30.71	libcc
256695	9/24/2019	822755	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	$ 1,594.36	pwfaccc
256655	9/24/2019	000014	CLEAN AND CLIP	K9 T-BONE GROOMING	$ 50.00	apdcc
256689	9/24/2019	900689070	EN POINTE TECHNOLOGIES	LICENSES FOR MICROSOFT PROJECT 365	$ 866.56	infosyscc
256660	9/24/2019	792477	FRONTIER BUILDING SUPPLY	INVENTORY SHED BUILDING MATERIALS	$ 7,516.08	pwfaccc
256646	9/24/2019	WEB1511163215	GRAINGER	LAB SUPPLIES	$ 192.92	wwtpcc
256702	9/24/2019	313/K1	HILTON HOTELS	HILTON GARDEN INN	$ 27.99	libcc
256649	9/24/2019	10683	JAMAR TECHNOLOGIES, INC.	SOFTWARE	$ 1,023.00	pwfaccc
256645	9/24/2019	16-03912-51505	JB TOOL SALES	NITRILE GLOVES	$ 717.36	wwtpcc
256685	9/24/2019	300433120	KCDA PURCHASING COOPERATIVE	COPY PAPER 3RD FLOOR C/H	$ 286.99	financecc
256647	9/24/2019	90116	LANCER SALES USA, INC	DOOR SEAL	$ 74.90	wwtpcc
256694	9/24/2019	16149143	PACIFIC POWER BATTERIES	BATTERIES	$ 170.01	pwfaccc
256693	9/24/2019	09/10/2019	SCOTT MILO GALLERY/FRAMEMAKER	MAP FRAME	$ 347.79	pwfaccc
256657	9/24/2019	F02727	SEBO'S DO-IT CENTER	COUPLING	$ 5.96	wwtpcc
256661	9/24/2019	F02672	SEBO'S DO-IT CENTER	1" INSERT TEE, ELBOW	$ 68.13	pwfaccc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
256658	9/24/2019	100109081	SHARPS COMPLIANCE, INC	SHARPS COMPLIANCE INC.	$ 359.16	libcc
258754	9/24/2019	114-9345467	UNITED SITE SERVICES, INC	PORTA POTTI INTAKE	$ 22.98	dwtp
256696	9/24/2019	009551	US BANK	CDBG CRAFTED TAPHOUSE	$ 18.55	plancc
256687	9/25/2019	D65817/1	ACE HARDWARE	GLOVES AND FOIL	$ 67.42	wwtpcc
256651	9/25/2019	113-8950191-7480203	AMAZON.COM SERVICES, INC	PHONE CASE	$ 20.64	infosyscc
256699	9/25/2019	111-7518276-9723417	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 62.94	libcc
256703	9/25/2019	113-4384830-9742661	AMAZON.COM SERVICES, INC	CELL PHONE CASES/HOLSTERS	$ 69.52	afdcc
256704	9/25/2019	113-7433304-3107438	AMAZON.COM SERVICES, INC	CHARGING CABLES, 4-PORT USB CHARGERS	$ 104.28	afdcc
256737	9/25/2019	77282	ASSOCIATION OF WASHINGTON	AWC CITIES ON TAP 2019	$ 25.00	execc
256740	9/25/2019	823908	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - FINANCE	$ 25.54	financecc
256745	9/25/2019	823927	BAYSHORE OFFICE PRODUCTS INC	FIBER OFFICE SUPPLIES	$ 53.81	fibercc
256747	9/25/2019	823960	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 11.74	pwfaccc
258580	9/25/2019	S3726468.001	BUILDERS' HARDWARE & SUPPLY	SHIPPING CHARGE	$ 4.82	pwfac
256752	9/25/2019	96291279	HAMPTON INN/SUITES	CDBG HAMPTON INNS-HAMPTON INN & SUITES CDA	$ 304.56	plancc
256746	9/25/2019	8563 02 05146	HOME DEPOT	FACILITY USE ITEMS	$ 201.73	pwfaccc
256698	9/25/2019	S013439935.001	KELLER SUPPLY COMPANY	SCRUBBING TOWELS- WATER DEPT	$ 100.91	wdistcc
258663	9/25/2019	19002-05	KINGWORKS CONSULTING ENGRS	FIRE STATION 3 UPGRADES - ENGINEERING SERVICES 8/26/19-9/25/19	$ 696.50	medic
256741	9/25/2019	030696	LOU'S GLOVES, INC	GLOVES	$ 693.00	wwtpcc
256690	9/25/2019	R000985	PAINTER'S ALLEY	PAINT - BALLFIELDS	$ 54.07	parkscc1
256757	9/25/2019	001-446751	PISTON SERVICE OF ANACORTES	TIRE BLACK/SHINE	$ 23.76	afdcc
256758	9/25/2019	593 8 107 1608	SAFEWAY INC	AGING MASTERY PROGRAM ITEMS	$ 10.98	admsrvcc
256700	9/25/2019	F03231	SEBO'S DO-IT CENTER	CLEANER, SPRAY BOTTLE- WATER DEPT	$ 10.36	pwfaccc
256697	9/25/2019	067221	US BANK	CDBG BARDENAY RESTAURANT	$ 19.21	plancc
256761	9/25/2019	240191	US BANK	MEAL FOR CIRC TEAM FIELD TRIP	$ 112.50	libcc
256701	9/25/2019	FL 1738	USFLASHLIGHTS.COM	SWAG SAMPLES	$ 1.99	pwfaccc
256743	9/25/2019	376378	VILLAGE BOOKS	VILLAGE BOOKS	$ 18.42	libcc
256759	9/25/2019	9000630005	WATER ENVIRONMENT FEDERATION	MEMBERSHIP FOR STEVE DOEBLER	$ 120.00	wwtpcc
256739	9/26/2019	9405561956	3M COMPANY	RED 24" X 50 YD SIGN MAKING MATERIALS	$ 362.12	shopcc
256748	9/26/2019	D66050/1	ACE HARDWARE	DEPOT REPAIR ITEMS	$ 33.24	pwfaccc
256742	9/26/2019	112-9897595-5303444	AMAZON.COM SERVICES, INC	VISUAL LAB TIMER	$ 17.60	wwtpcc
256762	9/26/2019	111-9178870-8482642	AMAZON.COM SERVICES, INC	C-FOLD PAPER TOWELS (NO LOCAL VENDOR)	$ 124.08	wwtpcc
256754	9/26/2019	4374-3608-0548-3938	AMERICAN WATER WORKS	AWWA CHLORINE CLASS - BOB MK	$ 50.00	wtpcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
256755	9/26/2019	2615-2455-7395-4355	AMERICAN WATER WORKS	AWWA CHLORINE CLASS - SETH VW 11/13	$ 50.00	wtpcc
256866	9/26/2019	824106	BAYSHORE OFFICE PRODUCTS INC	OFFICE CHAIR - B LOWRY	$ 288.27	shopcc
256879	9/26/2019	824071	BAYSHORE OFFICE PRODUCTS INC	FIBER OFFICE SUPPLIES FOR GALA	$ 33.77	fibercc
256878	9/26/2019	8205-5	PAINTER'S ALLEY	PAINT SPRAYER PART	$ 34.78	parkscc1
256738	9/26/2019	F03844	SEBO'S DO-IT CENTER	LIGHT FOR AFD STATION 2	$ 29.82	afdcc
256749	9/26/2019	F03637	SEBO'S DO-IT CENTER	SEBOS	$ 85.78	pwfaccc
256750	9/26/2019	F03672	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 0.79	pwfaccc
256751	9/26/2019	F04005	SEBO'S DO-IT CENTER	FACILTY USE ITEMS	$ 48.98	pwfaccc
256756	9/26/2019	F03701	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	$ 73.75	wdistcc
256763	9/26/2019	F03923	SEBO'S DO-IT CENTER	BAKING SODA	$ 10.37	wwtpcc
256744	9/26/2019	4157	SKAGIT SHOOTING SPORTS, INC.	FIREARMS INSTRUCTOR TRAINING SUPPLIES; OFC HANSEN	$ 13.35	apdcc
256753	9/26/2019	5391971420269	WALMART	WTP BIKE HELMET	$ 44.60	wtpcc
256760	9/26/2019	7850306	ZORO TOOLS, INC	PRESSURE GAUGE	$ 125.42	wwtpcc
256869	9/27/2019	111-0192987-8474644	AMAZON.COM SERVICES, INC	BOOKUPS BATTERY PACK	$ 1,040.95	infosyscc
256880	9/27/2019	824184	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 57.63	pwfaccc
256865	9/27/2019	24 584 47 999999584	FRED MEYER	SUPPLIES 3RD FLOOR CONFERENCE ROOM	$ 23.84	execc
256875	9/27/2019	E050098BI4	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO	$ 29.00	infosyscc
256876	9/27/2019	E050098A4P	MICROSOFT CORPORATION	AZURE PAY AS YOU GO	$ 24.09	infosyscc
256891	9/27/2019	698369711	ORIENTAL TRADING CO INC	BREAKFAST WITH SANTA SUPPLIES	$ 65.45	pkreccc
256890	9/27/2019	SO100571487	S & S WORLDWIDE, INC	BREAKFAST WITH SANTA CRAFT SUPPLIES	$ 26.44	pkreccc
256874	9/27/2019	338868	SAFETY KIDS INC	NATIONAL CHILD PASSENGER SAFETY CERTIFICATION: CSO WOLFSWINKEL	$ 55.00	apdcc
256889	9/27/2019	593 51 85 8851	SAFEWAY INC	YOUTH SOCCER SUPPLIES	$ 29.96	pkreccc
256881	9/27/2019	F04380	SEBO'S DO-IT CENTER	WOODCUTTER OIL, SUPER CHAIN, ORANGE WEDGE	$ 90.80	shopcc
256867	9/27/2019	88602EC010101	US BANK	WYNDHAM-BAYMONT INN & SUITES - YAKIMA - LEADERSHIP SYMPOSIUM - CALEB R	$ 213.06	wtpcc
256872	9/27/2019	88602EC010935	US BANK	WYNDHAM-BAYMONT INN - YAKIMA - LEADERSHIP SYMPOSIUM - CHAD S	$ 213.06	wtpcc
256882	9/27/2019	88602EC010060	US BANK	WYNDHAM-BAYMONT INN & SUITES - YAKIMA - LEADERSHIP SYMPOSIUM - MARIO G	$ 213.06	wtpcc
256884	9/27/2019	88602EC010949	US BANK	YAKIMA HOTEL - LEADERSHIP SYMPOSIUM - SETH VW	$ 213.06	wtpcc
256870	9/28/2019	111-3761288-8905068	AMAZON.COM SERVICES, INC	SURFACE DOCK AND VIDEO ADAPTORS	$ 216.09	infosyscc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
256871	9/28/2019	111-3761288-8905068	AMAZON.COM SERVICES, INC	LAPTOP COMPUTER - FIBER	$ 1,372.05	infosyscc
256873	9/28/2019	113-9421412-3649066	AMAZON.COM SERVICES, INC	ADULT BOOKS	$ 63.90	libcc
256877	9/28/2019	113-0146567-2742649	AMAZON.COM SERVICES, INC	HARDWARE FOR MOUNTING MONITORS	$ 81.48	infosyscc
256883	9/28/2019	57916	FIBERTRNICS INC.	FIBER MATERIALS	$ 134.35	pwfaccc
258573	9/28/2019	1305343	SURETY PEST CONTROL	INSECT AND RODENT CONTROL @ WA PARK	$ 70.66	pwfac
256886	9/29/2019	113-0752776-5017020	AMAZON.COM SERVICES, INC	BAGS FOR OPEN HOUSE	$ 7.55	afdcc
256887	9/29/2019	113-0752776-5017020	AMAZON.COM SERVICES, INC	SUPPLIES - OPEN HOUSE	$ 40.30	afdcc
256888	9/29/2019	113-2625126-5305014	AMAZON.COM SERVICES, INC	POPCORN - OPEN HOUSE	$ 39.99	afdcc
256999	9/29/2019	468214990-01	BEST WESTERN	TRAINING HOTEL STAY; OFC HANSEN FIREARMS INSTRUCTOR TRAINING	$ 517.60	apdcc
256868	9/29/2019	140	SMART FOODSERVICE	BREAKROOM SUPPLIES	$ 38.78	financecc
256955	9/30/2019	111-6544503-8228205	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 97.82	libcc
256956	9/30/2019	112-4696583-5561813	AMAZON.COM SERVICES, INC	WOOD STICKS / USB GPS	$ 48.26	pwfaccc
257048	9/30/2019	113-7923836-0650616	AMAZON.COM SERVICES, INC	SIT STAND STATION; RECORDS MCDERMOTT (2 MONITOR - NOT SOLD LOCALLY)	$ 639.29	apdcc
256949	9/30/2019	60441	COMMERCIAL FIRE PROTECTION INC	RECHARGE FIRE EXTINGUISHERS	$ 200.41	pwfaccc
256953	9/30/2019	H97298	FRONTIER BUILDING SUPPLY	SONO TUBE - STORVIK	$ 13.39	parkscc1
256954	9/30/2019	947341	LIFE ASSIST, INC	INFANT CPAP FILTERLINES	$ 244.14	afdcc
256957	9/30/2019	98023	PORT OF ANACORTES	FUEL #90006	$ 8.40	pwfaccc
256947	9/30/2019	F05738	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 19.12	pwfaccc
256948	9/30/2019	F06034	SEBO'S DO-IT CENTER	ROLLER COVER	$ 4.89	parkscc1
256951	9/30/2019	F05960	SEBO'S DO-IT CENTER	IRRIGATION - KIWANIS MEADOWS	$ 10.85	parkscc1
256952	9/30/2019	F05964	SEBO'S DO-IT CENTER	TAPE, FASTENERS	$ 14.38	parkscc1
256946	9/30/2019	00321	SKAGIT ISLAND HUMAN RESOURCE	SKAGIT ISLAND HUMAN RESOURCES FALL CONFERENCE	$ 65.00	hrcc1
258558	9/30/2019	206582	WIDENER & ASSOCIATES	GUEMES CHANNEL TRAIL - TECHNICAL ASSISTANCE/ONGOING MONITORING - SEPT. 2019	$ 5,193.30	pw1
257046	10/1/2019	559	ACE HARDWARE	TOOLS FOR FIBER DEPARTMENT	$ 365.05	fibercc
256995	10/1/2019	111-1158310-6856242	AMAZON.COM SERVICES, INC	CABLE FOR FIBER ROOM	$ 119.58	infosyscc
256997	10/1/2019	113-9212994-4547441	AMAZON.COM SERVICES, INC	DESK PHONE	$ 232.35	infosyscc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257196	10/1/2019	112-0710402-1138653	AMAZON.COM SERVICES, INC	NTL FIRE ALARM & SPRINKLER SYSTEM MANUALS	$ 184.73	bldgcc
257045	10/1/2019	824458	BAYSHORE OFFICE PRODUCTS INC	FIBER OFFICE SUPPLIES FOR NEW HIRE	$ 390.58	fibercc
258669	10/1/2019	2019-02	CURTIS EMERGENCY SERVICES LLC, RICHARD	EMERGENCY MANAGEMENT SERVICES - OCTOBER 2019	$ 1,950.00	medic
257052	10/1/2019	100003892529	FAMILY CARE NETWORK PLLC	CDL MEDICAL EXAM	$ 160.00	shopcc
257053	10/1/2019	TB-192667666	GOOD TO GO!	ESO CLASS - NW, RF	$ 9.30	afdcc
257044	10/1/2019	048764	INNOVATIVE HOSPITALITY	SECURITY MECHANISM FOR NEW SAFES FROM SURPLUS	$ 420.00	apdcc
256993	10/1/2019	F06445	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 7.50	pwfaccc
258513	10/1/2019	2981	SKAGIT COUNTY SHERIFF'S OFFICE	INMATE MEDICAL PER CONTRACT; PERIOD ENDING 12/25/2019	$ 10,702.41	apd
258572	10/1/2019	1302601	SURETY PEST CONTROL	RODENT CONTROL @ CITY HALL	$ 43.48	pwfac
256996	10/1/2019	1925	THRIFTY CLEANERS	SEPTEMBER LAUNDRY	$ 19.57	afdcc
257001	10/1/2019	478749822	THRIVE COMMUNITY FITNESS	VOLUNTEER MEMBERSHIP - OCTOBER	$ 21.69	afdcc
257002	10/1/2019	478749821	THRIVE COMMUNITY FITNESS	2 MEMBERSHIPS - OCTOBER	$ 43.38	afdcc
256998	10/1/2019	8CM27-J5A28-OP8	VISTAPRINT	BUSINESS CARDS - SETH VW	$ 21.73	wtpcc
257042	10/2/2019	111-1887052-8387437	AMAZON.COM SERVICES, INC	ADULT DVDS	$ 65.19	libcc
257043	10/2/2019	111-3967400-6032203	AMAZON.COM SERVICES, INC	YA BOOKS	$ 8.68	libcc
257049	10/2/2019	112-7030246-9961809	AMAZON.COM SERVICES, INC	BATTERY CHARGER #205A	$ 99.73	shopcc
257050	10/2/2019	112-7365664-5282649	AMAZON.COM SERVICES, INC	INVERTER #205A	$ 926.44	shopcc
257051	10/2/2019	111-2784360-4927445	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 51.09	libcc
257040	10/2/2019	72803	ANACORTES AUTOMOTIVE	WHEEL ALIGNMENT VEH #155	$ 141.26	shopcc
257124	10/2/2019	824662	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES-PRINT POSTERS	$ 30.71	libcc
257039	10/2/2019	AKD-73673732342	CLEVERBRIDGE INC	SOFTWARE FOR HELP DESK	$ 1,470.00	infosyscc
257038	10/2/2019	662 11 363 69	COSTCO WHOLESALE CORPORATION	HEALTH CENTRAL DAY - FOOD - WHOLESALE CLUBS-COSTCO WHSE #0662	$ 129.19	hrcc1
257054	10/2/2019	023346	GLOW WITH US	HAUNTED RUN GLOW STICKS	$ 49.13	pkreccc
257047	10/2/2019	21170	PRESSUREWORX	RAY POROUS SNUBBER X 4	$ 57.19	wtpcc
257041	10/2/2019	F06918	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- VEH #704	$ 51.48	shopcc
258581	10/3/2019	105866	A-1 MOBILE LOCK AND KEY, INC.	REPLACEMENT DOOR LOCKS @ HEART OF ANACORTES RESTROOMS	$ 1,679.42	pwfac
257127	10/3/2019	111-5190972-6940228	AMAZON.COM SERVICES, INC	LIBRARY SUPPLIES	$ 152.08	libcc
257129	10/3/2019	112-8304092-3253826	AMAZON.COM SERVICES, INC	PENTA SOCKET 3/8" DRIVE	$ 21.64	pwfaccc
257133	10/3/2019	111-9083928-9182669	AMAZON.COM SERVICES, INC	BULK SUPPLIES	$ 16.62	wwtpcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257187	10/3/2019	824818	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR FIBER GALA	$ 21.37	fibercc
257188	10/3/2019	824771	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR FIBER GALA	$ 35.71	fibercc
257192	10/3/2019	824644	BAYSHORE OFFICE PRODUCTS INC	DRY ERASE MARKERS AND LAMINATING POUCHES	$ 4.84	apdcc
257204	10/3/2019	824670	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 9.55	museumcc
257183	10/3/2019	40904903	BROWN PAPER TICKETS	SITE PLAN REVIEW TRAINING - DAVE OICLES	$ 37.74	pwfaccc
257128	10/3/2019	A10969	COASTAL FARM &	WORK COATS- WATER DEPT	$ 417.38	pwfaccc
257125	10/3/2019	98167	PORT OF ANACORTES	FUEL- #90013	$ 19.54	shopcc
257180	10/3/2019	276584	RED LION HOTEL	HOTEL STAY AT PB TRAINING - CHAD S	$ 107.64	wtpcc
257189	10/3/2019	276586	RED LION HOTEL	HOTEL STAY AT PB TRAINING - ISAAC B	$ 107.64	wtpcc
257185	10/3/2019	593 5 257 6263	SAFEWAY INC	FIBER GALA EVENT FOOD	$ 86.77	fibercc
257186	10/3/2019	18	STARBUCKS	FIBER GALA FOOD	$ 58.53	fibercc
257126	10/3/2019	4811	UNITED PARCEL SERVICE, INC	VORTEX MIXER SHIP TO ESPRI	$ 24.20	wtpcc
257191	10/4/2019	44992484	ACCIS	ACCIS CONFERENCE REGISTRATION FEES	$ 425.00	infosyscc
257130	10/4/2019	112-5481183-6959454	AMAZON.COM SERVICES, INC	WATERPROOF CELL PHONE CASE- WATER DEPT	$ 27.15	pwfaccc
257131	10/4/2019	112-1922530-3795415	AMAZON.COM SERVICES, INC	60MM CLEAR PE SHRINK TUBE	$ 66.45	pwfaccc
257132	10/4/2019	111-3115568-0722627	AMAZON.COM SERVICES, INC	SPECIALTY BATTERY	$ 32.60	wwtpcc
257178	10/4/2019	112-4658235-6880234	AMAZON.COM SERVICES, INC	LAB SUPPLIES	$ 97.07	wwtpcc
257197	10/4/2019	95722	AUTONICS USA, INC	PID TEMPERATURE CONTROL	$ 143.84	wwtpcc
257194	10/4/2019	824975	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES-PRINTING	$ 33.42	libcc
257184	10/4/2019	662 6 239 202	COSTCO WHOLESALE CORPORATION	AA BATTERIES FOR PATROL	$ 15.18	apdcc
257195	10/4/2019	WAANA120061	FASTENAL COMPANY	HARD HAT	$ 21.73	shopcc
257203	10/4/2019	SO179027	KOLEIMPORTS	FLASHLIGHTS FOR HAUNTED RUN SUPPLIES	$ 64.99	pkreccc
257181	10/4/2019	072618	PELICAN BAY BOOKS	ADULT GRAPHIC NOVELS	$ 15.22	libcc
257190	10/4/2019	001-447615	PISTON SERVICE OF ANACORTES	CONTOUR PREMIUM WIPER BLADES #171	$ 23.81	shopcc
257182	10/4/2019	12001861237	SAFEWAY INC	SUPPLIES FOR NASA OBSERVE THE MOON NIGHT	$ 71.59	libcc
257202	10/4/2019	593 53 183	SAFEWAY INC	SUPPLIES FOR SOCCER GAMES	$ 11.36	pkreccc
257198	10/4/2019	1ZR31KT1520016611	UNITED PARCEL SERVICE, INC	SHIP PLC TO CONTEC SYSTEMS FOR TESTING	$ 280.64	wwtpcc
257193	10/5/2019	112-3734136-3444208	AMAZON.COM SERVICES, INC	BRASS FITTINGS #612	$ 19.16	shopcc
257179	10/6/2019	112-8511686-5352261	AMAZON.COM SERVICES, INC	LAB SUPPLIES	$ 216.31	wwtpcc
257199	10/6/2019	1zth705c0320011411	UNITED PARCEL SERVICE, INC	RETURN SHIPMENT OF PLC	$ 177.83	wwtpcc
257282	10/7/2019	D72029/1	ACE HARDWARE	PIPE INSULATION	$ 31.24	wwtpcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257352	10/7/2019	112-6888318-0123438	AMAZON.COM SERVICES, INC	BULKHEAD LED FIXTURES FOR FIRE STATION I	$ 387.27	pwfaccc
257577	10/7/2019	112-6239877-9881862	AMAZON.COM SERVICES, INC	LED BULKHEAD LIGHT FIXTURES FOR FIRE STATION I	$ 349.65	pwfaccc
257286	10/7/2019	JJNK9YC2YQQ	AMERICAN PUBLIC WORKS	CLASS REGISTRATION FOR TIFFANY MATSON: UNIT-PRICED & EMERGENCY CONTRACTS	$ 20.00	legalcc
257330	10/7/2019	825141	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 10.74	execc
257343	10/7/2019	823344	BAYSHORE OFFICE PRODUCTS INC	FIBER OFFICE FURNITURE	$ 220.45	fibercc
257349	10/7/2019	825146	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; CALENDARS	$ 60.62	apdcc
257290	10/7/2019	A2190924-08	CASCADE INDUSTRIAL & HYDRAULIC	REGULATOR	$ 75.61	wwtpcc
257288	10/7/2019	A13185	COASTAL FARM &	WORK JACKET	$ 139.13	wdistcc
257654	10/7/2019	TB-192908723	GOOD TO GO!	WTP - TOLL FEE DURING LEADERSHIP TRAINING IN YAKIMA	$ 11.25	dwtp
257281	10/7/2019	3986-443658	O'REILLY AUTO PARTS	AIR COMPRESSOR MAINTENANCE	$ 13.01	wwtpcc
257334	10/7/2019	459469	SAFEWAY INC	FUEL #304	$ 125.00	shopcc
257337	10/7/2019	459933	SAFEWAY INC	PATROL VEHICLE FUEL #24	$ 27.65	apdcc
257338	10/7/2019	459831	SAFEWAY INC	PATROL VEHICLE FUEL #32	$ 30.28	apdcc
257339	10/7/2019	460169	SAFEWAY INC	PATROL VEHICLE FUEL #38	$ 60.53	apdcc
257340	10/7/2019	459858	SAFEWAY INC	PATROL VEHICLE FUEL #46	$ 60.15	apdcc
257341	10/7/2019	459916	SAFEWAY INC	PATROL VEHICLE FUEL #23	$ 26.30	apdcc
257342	10/7/2019	459548	SAFEWAY INC	FUEL CAR #164	$ 36.51	bldgcc
257346	10/7/2019	459813	SAFEWAY INC	FUEL #512	$ 125.00	shopcc
257350	10/7/2019	593 5 55 4291	SAFEWAY INC	ICE FOR THE LAB	$ 38.87	wwtpcc
257351	10/7/2019	459538	SAFEWAY INC	FUEL VEH #513	$ 125.00	shopcc
257283	10/7/2019	F09666	SEBO'S DO-IT CENTER	PIPE INSULATION AND BIT	$ 25.62	wwtpcc
257331	10/7/2019	318204	SHELL	FUEL TRUCK #514	$ 125.00	shopcc
257287	10/7/2019	00000014	SKAGIT VALLEY COLLEGE	FLAGGER CERTIFICATION COURSE	$ 119.00	shopcc
257353	10/7/2019	9070672	US BANK	FUEL FOR CAMRY - PACIFIC PRIDE OOS	$ 37.02	afdcc
257285	10/7/2019	0713-1214-9670-1910	WALGREENS	BATTERIES	$ 14.76	parkscc1
257347	10/8/2019	D72703/1	ACE HARDWARE	ANTI FREEZE	$ 9.78	wdistcc
257291	10/8/2019	112-5485659-7347436	AMAZON.COM SERVICES, INC	SCREWDRIVER BIT SET, SOCKET HOLDER RAIL/ORGANIZER	$ 31.60	afdcc
257333	10/8/2019	112-2450218-8296227	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - EXECUTIVE	$ 56.16	financecc
257336	10/8/2019	2062	BIKESPOT	PATROL BIKE - BIKE PUMP	$ 35.87	apdcc
257335	10/8/2019	FB-ADV-10/8/2019	FACEBOOK	FACEBOOK ADVERTISING	$ 2.81	libcc
258191	10/8/2019	13625	RICK'S REFRIGERATION, INC.	ASAC DISH WASHER REPAIR	$ 171.09	pwfac
257409	10/8/2019	460602	SAFEWAY INC	FUEL #158	$ 82.03	shopcc
257413	10/8/2019	460208	SAFEWAY INC	FUEL #160	$ 42.35	shopcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257332	10/8/2019	F09955	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 18.47	pwfaccc
257348	10/8/2019	F10207	SEBO'S DO-IT CENTER	COUPLINGS, ADAPTERS	$ 67.05	wdistcc
258200	10/8/2019	F09906	SEBO'S DO-IT CENTER	WIRE LUB AND ELECTRICAL TAPE	$ 24.38	wdist
257401	10/8/2019	383976	US BANK	FUEL #150	$ 93.55	shopcc
257284	10/8/2019	JHBVG-J5A53-0K6	VISTAPRINT	EMPLOYEE CARDS	$ 32.62	fibercc
257400	10/9/2019	D73216/1	ACE HARDWARE	PUMP STATION MAINTENANCE	$ 10.94	wwtpcc
257344	10/9/2019	113-1624448-2889868	AMAZON.COM SERVICES, INC	CASES AND CHARGES FOR SANITATION EMPLOYEE	$ 39.44	infosyscc
257345	10/9/2019	113-4516320-6053847	AMAZON.COM SERVICES, INC	FIBER OPTIC CABLES	$ 60.85	infosyscc
257403	10/9/2019	10/09/19	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES MUSIC*4W2MK8K63.	$ 8.69	afdcc
257404	10/9/2019	111-0667228-1609049	AMAZON.COM SERVICES, INC	YOUNG ADULT BOOKS	$ 37.20	libcc
257405	10/9/2019	111-0667228-1609049	AMAZON.COM SERVICES, INC	YOUNG ADULT BOOK	$ 7.60	libcc
257406	10/9/2019	112-1288292-7289825	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	$ 130.82	wwtpcc
257414	10/9/2019	112-8077642-1738615	AMAZON.COM SERVICES, INC	3 PLASTIC PUMP BOTTLES	$ 13.86	pwfaccc
257418	10/9/2019	111-2979820-6005039	AMAZON.COM SERVICES, INC	ELECTRONIC BALLASTS	$ 87.99	wwtpcc
257419	10/9/2019	111-1614112-7365013	AMAZON.COM SERVICES, INC	SOCKET SET AND BULBS	$ 77.93	wwtpcc
257471	10/9/2019	825484	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES FOR FIBER	$ 5.44	fibercc
257478	10/9/2019	825413	BAYSHORE OFFICE PRODUCTS INC	LGRAGE WRIST REST KEYBRD BAYSHORE OFFICE PRODUCTS	$ 30.13	plancc
257408	10/9/2019	165140	BIRCH EQUIPMENT CO., INC	GENERATOR RENTAL LIBRARY	$ 302.04	pwfaccc
257410	10/9/2019	9312590141	GRAYBAR ELECTRIC COMPANY, INC	FIBER NETWORK TOOL EQUIPMENT	$ 49.46	fibercc
257411	10/9/2019	54885	INTERNATIONAL CONFERENCE OF, POLICE CHAPLINS	INTERNATIONAL CONFERENCCE OF POLICE CHAPLAINS ANNUAL MEMBERSHIP	$ 125.00	apdcc
257417	10/9/2019	38651104	LOWE'S BUSINESS ACCOUNT/GEMB	DOOR STOP	$ 5.63	wtpcc
257468	10/9/2019	801038	MISTER T'S AWARDS &	TROPHIES FOR MT ERIE FUN RUN	$ 108.50	pkreccc
257462	10/9/2019	001-448010	PISTON SERVICE OF ANACORTES	PARTS CLEANER	$ 50.82	wwtpcc
257463	10/9/2019	001-448073	PISTON SERVICE OF ANACORTES	TORX WRENCH	$ 16.42	wwtpcc
258757	10/9/2019	P0002-27	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WTP - SHAKE ALERT ENCLOSURE & BOARD MOUNTING	$ 859.30	dwtp
258758	10/9/2019	P0002-26	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WTP - BLUE HERON VALVE TROUBLESHOOTING	$ 232.50	dwtp
257464	10/9/2019	461044	SAFEWAY INC	FUEL #170	$ 99.69	shopcc
257467	10/9/2019	593 51 77 8851	SAFEWAY INC	SUPPLIES FOR MT ERIE RUN	$ 42.42	pkreccc
257484	10/9/2019	593 8 177 7635	SAFEWAY INC	AGING MASTERY ITEMS PROGRAM ITEMS	$ 7.33	admsrvcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257407	10/9/2019	F10689	SEBO'S DO-IT CENTER	TOOLS FOR FIBER	$ 42.34	fibercc
257475	10/9/2019	327916	SHELL	FUEL #423	$ 65.67	shopcc
257476	10/9/2019	327874	SHELL	FUEL #608	$ 111.22	shopcc
257482	10/9/2019	327973	SHELL	FUEL #176	$ 41.02	shopcc
257483	10/9/2019	327890	SHELL	FUEL- WATER DEPT	$ 123.99	shopcc
257480	10/9/2019	8620-5	SHERWIN WILLIAMS	YELLOW PAINT- WATER DEPT	$ 74.01	pwfaccc
257420	10/9/2019	243	UNITED STATES POSTAL SERVICE	POSTAGE	$ 9.88	museumcc
257486	10/9/2019	378834773	WASHINGTON STATE FERRIES	RETURN PT TOWNSEND - COUPVILLE - CONFERENCE	$ 12.20	afdcc
257470	10/10/2019	F10964	ACE HARDWARE	TUBING	$ 7.12	wtpcc
257402	10/10/2019	111-2487069-2049823	AMAZON.COM SERVICES, INC	LAB SUPPLIES	$ 141.26	wwtpcc
257412	10/10/2019	111-6502992-0847422	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	$ 32.61	libcc
257415	10/10/2019	112-8751717-2421809	AMAZON.COM SERVICES, INC	ISOPROPYL ALCOHOL	$ 21.28	pwfaccc
257416	10/10/2019	112-9476295-1607443	AMAZON.COM SERVICES, INC	DISPOSABLE WIPES	$ 9.13	pwfaccc
257466	10/10/2019	111-5462561-6657802	AMAZON.COM SERVICES, INC	YOUNG ADULT BOOKS	$ 22.79	libcc
257561	10/10/2019	825654	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - FINANCE	$ 3.32	financecc
257472	10/10/2019	100607	FRONTIER BUILDING SUPPLY	SHEATHING	$ 17.26	parkscc1
257563	10/10/2019	11673658	HACH COMPANY	SENSOR CAP	$ 166.38	wwtpcc
257479	10/10/2019	12725185	LOWE'S BUSINESS ACCOUNT/GEMB	PAINT SUPPLIES	$ 95.95	wtpcc
257485	10/10/2019	49716371	LOWE'S BUSINESS ACCOUNT/GEMB	PAINT	$ 13.00	wtpcc
257474	10/10/2019	83181084	NORTHERN TOOL & EQUIPMENT CO	AIR COMPRESSOR	$ 846.29	wtpcc
257465	10/10/2019	0204574-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	$ 665.79	wwtpcc
257569	10/10/2019	952835	PIERCE ALUMINUM	ALUMINUM - ACFL BEAVERS	$ 472.77	parkscc1
257565	10/10/2019	001-448155	PISTON SERVICE OF ANACORTES	O RINGS X 6	$ 8.58	wtpcc
257477	10/10/2019	503877284	POCKET PRESS INC	WA CRIMINAL CODE POCKET BOOKS FOR PATROL	$ 293.16	apdcc
257564	10/10/2019	461929	SAFEWAY INC	PATROL VEHICLE FUEL #23	$ 24.94	apdcc
257580	10/10/2019	593 52 46 8852	SAFEWAY INC	YTH SOCCER LEAGUE SUPPLIES	$ 20.13	pkreccc
257469	10/10/2019	F11097	SEBO'S DO-IT CENTER	MT ERIE RUN SUPPLIES	$ 19.14	pkreccc
257575	10/10/2019	4699-2	SHERWIN WILLIAMS	BOOSTER PIPING PAINT	$ 111.55	wtpcc
257481	10/10/2019	362902	SKAGIT RIVER STEEL &	METAL PLATE, TUBE, CUTTING CHARGES	$ 340.15	wdistcc
257473	10/10/2019	1ZTGR8090300016613	UNITED PARCEL SERVICE, INC	SHIP TURB TO HACH	$ 34.84	wtpcc
257559	10/11/2019	D74001/1	ACE HARDWARE	MAINTENANCE	$ 35.86	museumcc
257567	10/11/2019	112-1703697-2010663	AMAZON.COM SERVICES, INC	SMALL EQUIPMENT FOR FIBER NETWORK	$ 163.04	fibercc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257572	10/11/2019	111-4621284-4408216	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	$ 9.11	libcc
257574	10/11/2019	112-1328532-0114610	AMAZON.COM SERVICES, INC	FIRE EXTINGUISHERS- SHOP	$ 489.12	shopcc
257582	10/11/2019	114-6288094-3736225	AMAZON.COM SERVICES, INC	HAUNTED RUN SUPPLIES	$ 71.13	pkreccc
257583	10/11/2019	114-0147191-0377042	AMAZON.COM SERVICES, INC	WONDERLAND WALK SUPPLIES	$ 65.19	pkreccc
257584	10/11/2019	476197	AMERICAN ALLIANCE OF MUSEUMS	MEMBERSHIP	$ 275.00	museumcc
257581	10/11/2019	02474-16920503	CANVA PTY	FLYER FOR WONDERLAND WALK	$ 1.00	pkreccc
257570	10/11/2019	160446172514	CARHARDT, INC	WORK COAT- WATER DEPT	$ 190.21	wdistcc
258576	10/11/2019	23759	COMMERCIAL ALARM & DETECTION	FIRE STATION 1 ELEVTOR TESTING	$ 184.79	pwfac
258577	10/11/2019	237751	COMMERCIAL ALARM & DETECTION	LIBRARY LEVATOR TESTING	$ 184.79	pwfac
257571	10/11/2019	89563EC013036	LAQUINTA INN	TRAINING HOTEL STAY; NATIONS - HOMICIDE INVESTIGATIONS	$ 408.16	apdcc
258665	10/11/2019	001-448295	PISTON SERVICE OF ANACORTES	WELDING GAS- WATER DEPT	$ 39.70	wdist
257579	10/11/2019	593 8 189 7635	SAFEWAY INC	LEMONADE FOR OPEN HOUSE	$ 8.94	afdcc
258542	10/11/2019	18456	SEASIDE AUTO BODY	REPAIRS TO CAR #003 TAIL LAMP/BUMPER	$ 837.70	dshop
257560	10/11/2019	F11415	SEBO'S DO-IT CENTER	MAINTENANCE	$ 13.03	museumcc
257566	10/11/2019	F11686	SEBO'S DO-IT CENTER	VEHICLE WASH BRUSHES	$ 51.26	afdcc
257576	10/11/2019	F11615	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	$ 10.83	wdistcc
257562	10/12/2019	8522166	DIGICERT, INC	SSL CERTIFICATE FOR EDEN TRAFFIC	$ 414.00	infosyscc
257568	10/13/2019	112-3522023-1474634	AMAZON.COM SERVICES, INC	NETWORK TOOLS & EQUIPMENT	$ 276.06	fibercc
257573	10/13/2019	111-2373513-1321822	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	$ 293.26	libcc
257558	10/13/2019	160446218163	CARHARDT, INC	WORK COATS- WATER DEPT	$ 276.08	wdistcc
257678	10/14/2019	112-7104647-8782630	AMAZON.COM SERVICES, INC	TELEPHONE TEST SET	$ 115.72	infosyscc
257679	10/14/2019	112-8855604-1852205	AMAZON.COM SERVICES, INC	BELT CLIP HOLSTER- SHOP	$ 18.47	shopcc
257680	10/14/2019	112-7406287-0734633	AMAZON.COM SERVICES, INC	CORK BOARD- SHOP SUPPLY	$ 39.52	shopcc
257682	10/14/2019	112-3996571-9937822	AMAZON.COM SERVICES, INC	WATERPROOF CELL PHONE CASE- SHOP	$ 50.10	shopcc
258643	10/14/2019	AFC Oct 14, 2019	ANACORTES FAMILY CENTER	CDBG PUBLIC SERVICES AFC	$ 13,497.84	plan
257677	10/14/2019	BBY01-805648840288	BEST BUY STORES, L.P.	75" TV SAMSUNG	$ 976.49	infosyscc
257721	10/14/2019	1614648	PACIFIC POWER BATTERIES	BATTERIES	$ 39.02	infosyscc
257673	10/14/2019	918031	SKAGIT COUNTY SOLID WASTE FUND	TONNAGE- FIBER DEBRIS	$ 17.08	wdistcc
257681	10/14/2019	10488989	TIREHUB, LLC	TIRES- SHOP STOCK	$ 2,941.77	shopcc
257683	10/14/2019	WZOCR-J5A44-6K5	VISTAPRINT	VISTAPRINT BUSINESS CARDS	$ 48.96	pwfaccc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257676	10/14/2019	1890305	WITMER PUBLIC SAFETY GROUP INC	2 50 FT HOSE (LARGE DIAMETER)	$ 978.97	afdcc
257788	10/15/2019	0272144012547	ALASKA AIRLINES	TRAVEL TO PLA CONFERENCE	$ 487.59	libcc
257674	10/15/2019	111-1410947-2113805	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 9.23	infosyscc
257675	10/15/2019	111-1410947-2113805	AMAZON.COM SERVICES, INC	CABLES	$ 119.58	infosyscc
257714	10/15/2019	111-6766416-4435456	AMAZON.COM SERVICES, INC	LAPTOP - EXECUTIVE	$ 706.55	infosyscc
257722	10/15/2019	112-9948280-0901059	AMAZON.COM SERVICES, INC	ETHERNET SWITCH	$ 766.29	infosyscc
257723	10/15/2019	111-3071523-8977815	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	$ 48.93	libcc
257731	10/15/2019	113-9922083-6022643	AMAZON.COM SERVICES, INC	EAR PIECE FOR COURT CLERK PHONE	$ 171.20	courtcc
257733	10/15/2019	112-4079730-8418612	AMAZON.COM SERVICES, INC	SOCKET HOLDER RAIL/ORGANIZER	$ 11.95	afdcc
257716	10/15/2019	62083	BUY DOOR HARDWARE NOW	DOOR STRIKER FOR IP BASED DOOR LOCK	$ 323.00	infosyscc
257718	10/15/2019	3405	LITTLE CAESARS PIZZA	DINNER FOR DISTRIBUTION DURING EMERGENCY PIPE REPAIR	$ 17.39	wtpcc
257787	10/15/2019	593 2 14 5372	SAFEWAY INC	DINNER FOR DISTRIBUTION DURING EMERGENCY PIPE REPAIR	$ 19.56	wtpcc
257715	10/15/2019	F13783	SEBO'S DO-IT CENTER	SINGLE CUT KEY	$ 1.80	shopcc
257717	10/15/2019	F13750	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 9.78	pwfaccc
257726	10/15/2019	F13695	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	$ 16.29	wwtpcc
257729	10/15/2019	F13860	SEBO'S DO-IT CENTER	RV MARINE HOSE	$ 30.88	pwfaccc
257730	10/15/2019	F13784	SEBO'S DO-IT CENTER	TRUCK CLEANING SUPPLIES	$ 145.60	shopcc
257796	10/15/2019	363002	SHELL	AQUAFINA DRINKING WATER	$ 4.44	wdistcc
257728	10/15/2019	40185	THE MAN STORE	6 SAFETY VESTS	$ 124.12	afdcc
257719	10/15/2019	22498	UNIVERSITY OF MICHIGAN	UNIVERSITY OF MICHIGAN-INTERLIBRARY LOAN	$ 32.00	libcc
257783	10/15/2019	026245	WASHINGTON FIRE CHIEFS	FIRE MARSHAL'S CONFERENCE	$ 450.00	afdcc
257720	10/16/2019	0272144012547	ALASKA AIRLINES	TRAVEL INSURANCE FOR PLA CONFERENCE	$ 31.69	libcc
257724	10/16/2019	111-5249809-6023442	AMAZON.COM SERVICES, INC	CHILDREN'S BOOK	$ 34.11	libcc
257725	10/16/2019	112-9479514-6289053	AMAZON.COM SERVICES, INC	CRIMPER & CUTTING TOOLS	$ 73.98	shopcc
257727	10/16/2019	111-2522451-2157044	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 21.69	libcc
257732	10/16/2019	111-9370906-7340238	AMAZON.COM SERVICES, INC	MAINTENANCE	$ 78.41	wwtpcc
257790	10/16/2019	112-1579910-2215411	AMAZON.COM SERVICES, INC	FIBERCABLESDIRECT	$ 28.02	infosyscc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
257792	10/16/2019	111-6463853-9529826	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 7.60	libcc
257793	10/16/2019	112-1664459-0319401	AMAZON.COM SERVICES, INC	CREW CELL PHONE CASES	$ 48.88	pwfaccc
257795	10/16/2019	112-5790186-7377019	AMAZON.COM SERVICES, INC	RAM MOUNT BALL ADAPTER	$ 20.10	afdcc
257798	10/16/2019	113-0331510-9661876	AMAZON.COM SERVICES, INC	CELL PHONE CHARGERS	$ 22.81	afdcc
257799	10/16/2019	113-5272323-8114652	AMAZON.COM SERVICES, INC	2 STYLUS FOR AMBULANCE MDTS	$ 94.54	afdcc
257800	10/16/2019	111-7391232-0623448	AMAZON.COM SERVICES, INC	DISINFECTANT	$ 19.10	wwtpcc
257801	10/16/2019	77546	ASSOCIATION OF WASHINGTON	WAPERLA FALL TRAINING, BRONSEMA & FULLER	$ 150.00	hrcc1
257866	10/16/2019	826142	BAYSHORE OFFICE PRODUCTS INC	DIVIDERS	$ 6.48	execc
257874	10/16/2019	826190	BAYSHORE OFFICE PRODUCTS INC	WHITE BOARD (2903)	$ 24.39	afdcc
257882	10/16/2019	825985	BAYSHORE OFFICE PRODUCTS INC	FLYERS FOR WONDERLAND WALK	$ 72.83	pkreccc
257794	10/16/2019	E/4971369	CHEVRON AND TEXACO UNIVERSAL	FUEL SMALL EQUIP. #90011	$ 82.04	shopcc
257781	10/16/2019	662 12 83 18	COSTCO WHOLESALE CORPORATION	REPLACE STATION 1 VACUUM CLEANER	$ 184.44	afdcc
257883	10/16/2019	SO180517	KOLEIMPORTS	FLASHLIGHTS FOR HAUNTED RUN EVENT	$ 64.34	pkreccc
257789	10/16/2019	X376098	PLATT ELECTRIC SUPPLY INC	MULE TAPE FOR FIBER INSTALL	$ 312.23	wtpcc
257876	10/16/2019	593 8 167 0219	SAFEWAY INC	AGING MASTERY PROGRAM ITEMS	$ 23.73	admsrvcc
257782	10/16/2019	F14109	SEBO'S DO-IT CENTER	NETWORK TOOLS	$ 18.92	fibercc
257785	10/16/2019	F14031	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$ 4.89	pwfaccc
257791	10/16/2019	F14138	SEBO'S DO-IT CENTER	ZIP TIES	$ 48.77	infosyscc
257797	10/16/2019	F14274	SEBO'S DO-IT CENTER	NOTEBOOK - ACFL	$ 5.32	parkscc1
257872	10/16/2019	367730	SHELL	FUEL FOR VEH #176	$ 66.63	shopcc
258562	10/16/2019	T19-013.04	TUTTLE ENGINEERING AND MGMT	GRAND VIEW CEMETERY EXPANSION - PHASE 1 - SEPTEMBER 2019	$ 6,414.00	parks1
257870	10/17/2019	112-5646440-2225059	AMAZON.COM SERVICES, INC	NETWORK EQUIPMENT	$ 63.05	fibercc
257871	10/17/2019	113-9208123-7273066	AMAZON.COM SERVICES, INC	OSP PHONE ACCESSORIES	$ 66.34	fibercc
257875	10/17/2019	112-5265759-4289812	AMAZON.COM SERVICES, INC	RAM BALL MOUNTS	$ 48.90	afdcc
257880	10/17/2019	111-5610726-3428225	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	$ 82.92	wwtpcc
257992	10/17/2019	I-23538	BELLINGHAM SIGNS BY TOMORROW	PARK SIGNAGE - 24X24 DIBOND	$ 92.54	parkscc1
257996	10/17/2019	100003961925	FAMILY CARE NETWORK PLLC	CDL PHYSICAL	$ 160.00	shopcc
257869	10/17/2019	3595-0612-1334-5389	NORTHWEST INTERSCHOLASTIC	SAILING TEAM DUES	$ 160.00	pkreccc
258575	10/17/2019	801860	PACIFIC LAMP & SUPPLY COMPANY	FLAG POLE LIGHTS	$ 614.13	pwfac

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258001	10/17/2019	001-448840	PISTON SERVICE OF ANACORTES	POWER LUBER W/CASE, SPRAY DEICER, SHOP TOWELS	$ 669.42	shopcc
258011	10/17/2019	593 54 185 8854	SAFEWAY INC	SOCCER SUPPLIES	$ 30.98	pkreccc
257867	10/17/2019	F14879	SEBO'S DO-IT CENTER	CABLE TIES, ZIP BAGS	$ 8.58	parkscc1
257868	10/17/2019	F14734	SEBO'S DO-IT CENTER	CAULK GUN, SEALANT- STREET DEPT	$ 19.53	shopcc
258003	10/17/2019	373100	SHELL	FUEL FOR EQUIP #900061	$ 28.24	wdistcc
258569	10/17/2019	5001165760	THYSSENKRUPP ELEVATOR CORP	ELEVATOR REPAIRS	$ 1,834.00	pwfac
257877	10/17/2019	1zg3te150326941031	UNITED PARCEL SERVICE, INC	SHIPPING (AIR TEST)	$ 13.61	afdcc
257878	10/17/2019	1ZG3TE580339795836	UNITED PARCEL SERVICE, INC	SHIPPING (PPE REPAIR)	$ 11.41	afdcc
257879	10/18/2019	113-4414205-6024238	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES (MARKERS)	$ 24.84	afdcc
257881	10/18/2019	111-0083932-4240203	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	$ 18.90	wwtpcc
257990	10/18/2019	112-2367301-3581821	AMAZON.COM SERVICES, INC	MAGLITE RECHARABLE BATTERY PACK	$ 21.29	apdcc
257995	10/18/2019	112-2179983-8790636	AMAZON.COM SERVICES, INC	BATTERY ISOLATOR FOR VEH #034	$ 273.76	shopcc
257806	10/18/2019	826453	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 11.72	pkreccc
257945	10/18/2019	826291	BAYSHORE OFFICE PRODUCTS INC	MITIGATION/CONTESTED FILE FOLDERS	$ 41.74	courtcc
257993	10/18/2019	826450	BAYSHORE OFFICE PRODUCTS INC	CORRECTION REPORT FORMS -BAYSHORE OFFICE PRODUC	$ 166.93	plancc
258560	10/18/2019	3102-21910089	FCS GROUP	SOLID WASTE COLLECTION ANALYSIS - THROUGH 10/18/19	$ 5,312.50	pw1
257984	10/18/2019	9328760187	GRAINGER	WARNING LIGHT STROBE TUBE RED	$ 62.09	shopcc
257987	10/18/2019	E06009BOSI	MICROSOFT CORPORATION	AZURE GOVERNMENT PAY-AS-YOU-GO	$ 322.60	infosyscc
257981	10/18/2019	F15168	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	$ 2.63	wwtpcc
257982	10/18/2019	F15173	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	$ 19.14	wwtpcc
257998	10/18/2019	F15221	SEBO'S DO-IT CENTER	ROUND FAUCET AND SILLCOCK HANDLE	$ 11.04	pwfaccc
258012	10/18/2019	247138	SONGBIRD GARDEN, LLC	MAINTENANCE	$ 29.49	museumcc
258004	10/18/2019	1z34y592x423352599 92	UNITED PARCEL SERVICE, INC	RETURN SHIPPING	$ 297.59	shopcc
257988	10/19/2019	112-1921343-9590652	AMAZON.COM SERVICES, INC	LAB SUPPLIES	$ 39.20	wwtpcc
257991	10/19/2019	113-3897107-5973067	AMAZON.COM SERVICES, INC	MAGNETIC POCKET IN BASKET (NOT FOUND LOCAL)	$ 12.26	apdcc
258000	10/19/2019	112-5265759-4289812	AMAZON.COM SERVICES, INC	RAM MOUNT SOCKET ARM	$ 23.36	afdcc
258005	10/19/2019	113-6364391-1744207	AMAZON.COM SERVICES, INC	REPLACEMENT LED STREAMLIGHTS (MED 12 & 2931)	$ 359.42	afdcc
258006	10/19/2019	113-8847614-9367445	AMAZON.COM SERVICES, INC	2 LED OUTDOOR LIGHTS (29-1)	$ 225.98	afdcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258007	10/19/2019	113-7107526-6820205	AMAZON.COM SERVICES, INC	SHARPIE MARKERS, STYLUS FOR MED MDTS	$ 48.89	afdcc
258008	10/19/2019	113-7107526-6820205	AMAZON.COM SERVICES, INC	CELL PHONE CASES/HOLSTERS	$ 69.36	afdcc
257983	10/19/2019	36320110	PHILIPS HEALTHCARE	MEAD, LEOFF1 RETIREE MEDICAL SERVICES & HEALTH-PHILIPS LIFELINE	$ 55.12	hrcc1
257994	10/19/2019	307197	VILLAGE BOOKS	CHILDREN'S BOOKS	$ 18.46	libcc
257999	10/20/2019	112-3473022-7281830	AMAZON.COM SERVICES, INC	CELL PHONE CASE	$ 15.05	pwfaccc
258009	10/20/2019	113-4414205-6024238	AMAZON.COM SERVICES, INC	SHARPIE MARKERS	$ 9.22	afdcc
258010	10/20/2019	113-7107526-6820205	AMAZON.COM SERVICES, INC	ASSORTED OFFICE SUPPLIES (PENS, CLAMPS, NOTEBOOKS)	$ 146.86	afdcc
257985	10/20/2019	100776962	INTERNATIONAL CODE COUNCIL,INC	FIRE INSPECTOR 1 EXAM	$ 215.00	afdcc
258035	10/21/2019	103259	FRONTIER BUILDING SUPPLY	HAMMER/WONDER BAR	$ 45.32	parkscc1
257986	10/21/2019	100776814	INTERNATIONAL CODE COUNCIL,INC	FIRE INPSECTOR 1 EXAM	$ 215.00	afdcc
258036	10/21/2019	F16733	SEBO'S DO-IT CENTER	FLUSH VALVE SEAL	$ 12.15	infosyscc
258037	10/21/2019	F16818	SEBO'S DO-IT CENTER	BATTERIES	$ 92.34	shopcc
258039	10/21/2019	F16835	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	$ 6.08	wwtpcc
258038	10/21/2019	#tnD4	SQUARE	ADULT BOOK	$ 25.00	libcc
258062	10/21/2019	MR0454183921	WEST MARINE PRODUCTS, INC	ELECTRICAL FUSE FOR CHASE BOAT	$ 3.22	pkreccc
258067	10/22/2019	D79440/1	ACE HARDWARE	DRILLS, BITS, MINOR TOOLS	$ 498.40	fibercc
258034	10/22/2019	114-2163150-7413810	AMAZON.COM SERVICES, INC	REPLACEMENT HARDWARE FOR LAPTOP	$ 14.46	infosyscc
258063	10/22/2019	112-9028696-5942615	AMAZON.COM SERVICES, INC	UNIFORM BOOTS; OFC TREVINO	$ 147.79	apdcc
258065	10/22/2019	111-1665614-8325834	AMAZON.COM SERVICES, INC	SHELVING UNITS OFFICE FURNITURE	$ 167.23	fibercc
258066	10/22/2019	111-7953970-5713015	AMAZON.COM SERVICES, INC	RACK MOUNTING SYSTEM	$ 63.31	fibercc
258069	10/22/2019	112-1959834-2533033	AMAZON.COM SERVICES, INC	RUBBER GENERATOR FOOT PADS- #900061	$ 40.15	shopcc
258070	10/22/2019	112-3013181-3781062	AMAZON.COM SERVICES, INC	TRAILER HITCH LOCK- #834	$ 29.20	shopcc
258074	10/22/2019	112-9460545-3641053	AMAZON.COM SERVICES, INC	JOINT IMPACT SOCKET 1/2"	$ 21.02	pwfaccc
258188	10/22/2019	21982	ANACORTES HEALTH & NUTRITION	OFFICE SUPPLIES	$ 23.88	museumcc
258189	10/22/2019	826773	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$ 11.70	museumcc
258076	10/22/2019	4979737	CHEVRON AND TEXACO UNIVERSAL	FUEL- #900061	$ 46.50	shopcc
258077	10/22/2019	4979752	CHEVRON AND TEXACO UNIVERSAL	FUEL #175	$ 20.01	shopcc
258060	10/22/2019	A20976	COASTAL FARM &	COAT	$ 130.43	wtpcc
258425	10/22/2019	543416	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 283.09	parks1

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258426	10/22/2019	543419	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 34.08	parks1
258075	10/22/2019	TB-193035984	GOOD TO GO!	GOOD TO GO FEES	$ 19.75	pwfaccc
258061	10/22/2019	DMCA-1030734	LIBRARY OF CONGRESS	U.S. COPYRIGHT OFFICE'S DMCA DESIGNATED AGENT DIRECTORY	$ 6.00	attorneycc
258177	10/22/2019	1095107811	MALVERN PANALYTICAL, INC.	DISPOSABLE CUVETTES FOR ZETASIZER	$ 254.98	wtpcc
258171	10/22/2019	392820179-001	OFFICE DEPOT, INC.	OPERATING SUPPLIES ASAC	$ 76.07	financecc
258172	10/22/2019	392823303-001	OFFICE DEPOT, INC.	OPERATING SUPPLIES WWTP	$ 76.07	financecc
258497	10/22/2019	001-449219	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- VEH #512	$ 24.38	dshop
258068	10/22/2019	F17372	SEBO'S DO-IT CENTER	CHAIN LOOP- STORM SUPPLIES	$ 56.44	shopcc
258064	10/22/2019	2841	SIGNDOG NW	SIGNS	$ 54.35	pwfaccc
258574	10/22/2019	1310390	SURETY PEST CONTROL	INSECT AND RODENT CONTROL @ MUSEUM	$ 44.57	pwfac
258187	10/22/2019	12345	US BANK	OFFICE SUPPLIES	$ 1.94	wwtpcc
258073	10/22/2019	2956553	ZOLL MEDICAL CORPORATION	BP CUFFS	$ 97.03	afdcc
258170	10/23/2019	D79934	ACE HARDWARE	BOLT CUTTERS, MALLET, BAG (STANDPIPE KIT)	$ 53.77	afdcc
258071	10/23/2019	112-7754012-2849010	AMAZON.COM SERVICES, INC	SAFETY REFLECTORS #900061	$ 81.50	shopcc
258072	10/23/2019	111-1462109-8384245	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$ 3.33	libcc
258078	10/23/2019	111-6066660-1352263	AMAZON.COM SERVICES, INC	BREAK ROOM SUPPLIES	$ 12.49	wwtpcc
258181	10/23/2019	112-8334278-502429	AMAZON.COM SERVICES, INC	SAFETY GLSSES, HEARING PROTECTION, HEAT SHRINK BUTT SPLICE	$ 124.81	shopcc
258183	10/23/2019	111-1462109-8384245	AMAZON.COM SERVICES, INC	LIBRARY SUPPLIES	$ 50.00	libcc
258570	10/23/2019	1910052	CASCADE GUTTER SERVICE, INC.	SCUPPER REPLACEMENT @ CITY HALL	$ 505.46	pwfac
258182	10/23/2019	A21457	COASTAL FARM &	COAT - MG	$ 130.43	wtpcc
258514	10/23/2019	4727671	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT MEDICAL; RHODES	$ 248.00	apd
258176	10/23/2019	I04142	FRONTIER BUILDING SUPPLY	CITY HALL USE ITEMS	$ 362.44	pwfaccc
258427	10/23/2019	543497	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 31.91	parks1
258428	10/23/2019	543496	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 75.92	parks1
258175	10/23/2019	8652863	JUDD & BLACK	APPLIANCES AFD STATION 1	$ 1,560.88	afdcc
258173	10/23/2019	0205041-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	$ 137.78	wwtpcc
258174	10/23/2019	0205042-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	$ 724.13	wwtpcc
258502	10/23/2019	2020429	PEP BOYS AUTO SERVICE & TIRES	TIRES- VEH #108	$ 1,070.00	dshop
258390	10/23/2019	Rock the Dock 10/23	PORT OF ANACORTES	LTAC - PORT ROCK THE DOCK 2019	$ 4,000.00	plan
258391	10/23/2019	SUMMER CONCERTS	PORT OF ANACORTES	LTAC PORT SUMMER CONCERTS2019	$ 8,000.00	plan
258184	10/23/2019	F17874	SEBO'S DO-IT CENTER	CONDUIT- #515	$ 39.19	shopcc
258571	10/23/2019	1307872	SURETY PEST CONTROL	CITY HALL RODENT CONTROL	$ 43.48	pwfac

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258672	10/23/2019	302566	THE STORE	ORAL BOARD LUNCHES FOR ASSESSORS FOR RECORDS SUPPORT STAFF HIRING	$ 47.95	apd
258179	10/23/2019	1ztgr8090318304224	UNITED PARCEL SERVICE, INC	RETURN SHIP TO VALWORX	$ 13.61	wtpcc
258190	10/23/2019	0000065	UNITED STATES POSTAL SERVICE	POSTAGE	$ 14.35	museumcc
258499	10/23/2019	7092179-00	WESTERN EQUIPMENT	OPERATING SUPPLIES- VEH #706	$ 123.52	dshop
258186	10/24/2019	113-8529398-9412247	AMAZON.COM SERVICES, INC	SHARPIE MARKERS	$ 9.58	afdcc
258578	10/24/2019	269240	BAY CITY SUPPLY	FACILITY SUPPLIES	$ 596.45	pwfac
258544	10/24/2019	0821164	FERGUSON ENTERPRISES, INC	24 X 15 MJ C153 LONG SLV	$ 3,739.17	wdist
258429	10/24/2019	543664	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 391.87	parks1
258430	10/24/2019	543713	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 37.93	parks1
258431	10/24/2019	543777	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 110.96	parks1
258098	10/24/2019	9312839010	GRAYBAR ELECTRIC COMPANY, INC	FIBER NETWORK EQUIPMENT	$ 160.80	fiber
258512	10/24/2019	390816	PROFORCE LAW ENFORCEMENT	SHOTGUNS	$ 3,920.85	apd
258557	10/24/2019	17783	TRANSPORTATION SOLUTIONS INC	32ND AND M INTERSECTION - DESIGN - 8/1/19-10/15/19	$ 4,514.10	pw1
258773	10/25/2019	UNKNOWN	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING (9/26/19-10/25/19)	$ 300.83	apd
258432	10/25/2019	543813	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 12.52	parks1
258433	10/25/2019	543812	FRONTIER BUILDING SUPPLY	MDD SUPPLIES - SCOREBOOTH	$ 1,575.89	parks1
258392	10/25/2019	001-449466	PISTON SERVICE OF ANACORTES	ALUMINUM HEATER- #031A	$ 28.39	dshop
258679	10/26/2019	9640996002	VERIZON WIRELESS	WTP SCADA MODEM 09/27-10/26/19	$ 512.68	dwtp
258625	10/28/2019	808973	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	$ 96.58	medic
258483	10/28/2019	226532	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 426.08	parks1
258491	10/28/2019	226535	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 1.43	parks1
258505	10/28/2019	360-293-6427-0218975	FRONTIER COMMUNICATIONS	CITY HALL 911 10/28-11/27/19	$ 79.91	finance
258506	10/28/2019	360-293-3725 pks	FRONTIER COMMUNICATIONS	DEPOT TELEPHONE 10/27-11/27/19	$ 62.95	parks1
258507	10/28/2019	360-588-9248-0619005	FRONTIER COMMUNICATIONS	APD BACKUP LINE (10/28/19-11/27/19)	$ 209.46	apd
258508	10/28/2019	360-299-6615-0615165	FRONTIER COMMUNICATIONS	APD 911 LINE (10/28/19-11/27/19	$ 72.97	apd
258509	10/28/2019	360-293-4900-0912865	FRONTIER COMMUNICATIONS	APD BAC LINE (10/28/19-11/27/19)	$ 85.75	apd
258510	10/28/2019	360-588-1422-0822015	FRONTIER COMMUNICATIONS	APD BUSINESS LINE (10/28/19-11/27/19))	$ 305.12	apd
258638	10/28/2019	3602939063	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX/INTERNET (10/28 - 11/27)	$ 81.79	medic
258644	10/28/2019	360-299-3674-0214175	FRONTIER COMMUNICATIONS	OPS: BACK-UP LINES: 10/28- 11/27/19	$ 72.18	dshop
258770	10/28/2019	360-293-3725-0500113	FRONTIER COMMUNICATIONS	PHONE SERVICE - DEPOT	$ 62.95	parks1

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258484	10/28/2019	812-6402	GCR TIRES & SERVICES	TIRES FOR STOCK	$ 1,394.52	dshop
258486	10/28/2019	812-6401	GCR TIRES & SERVICES	TRUCK 511 VALVE STEMS, LOOSE TIRE REPAIR	$ 79.25	dshop
258501	10/28/2019	812-6403	GCR TIRES & SERVICES	812-6403	$ 32.61	dshop
258503	10/28/2019	812-6400	GCR TIRES & SERVICES	TRUCK #510 FIX TIRES	$ 39.63	dshop
258650	10/28/2019	5628	KENT D BRUCE CO LLC	BENCH SEAT #171 & BUCKET SET #178	$ 597.80	dshop
258496	10/28/2019	001-449719	PISTON SERVICE OF ANACORTES	HYDRAULIC FITTINGS- VEH #515	$ 20.26	dshop
258764	10/28/2019	9841045593	VERIZON WIRELESS	CITY CELL PHONES 9/29-10/28/2019	$ 10,071.22	finance
258671	10/29/2019	40668	BOSTEC INC	BREATH ALCOHOL TESTING SUPPLIES; FST MOUTHPIECES	$ 42.39	apd
258487	10/29/2019	544169	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 409.49	parks1
258489	10/29/2019	544237	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 150.36	parks1
258680	10/29/2019	966492	GUARDIAN SECURITY SYSTEMS INC	FIRE SYSTEM BATTERY REPLACEMENTS	$ 1,356.25	dwtp
258383	10/29/2019	804264	JCI JONES CHEMICALS INC	HYPOCHLORITE SOLUTION	$ 3,833.09	dwtp
258637	10/29/2019	953252	LIFE ASSIST, INC	EXAM GLOVES	$ 239.14	medic
258651	10/29/2019	2020425	PEP BOYS AUTO SERVICE & TIRES	TIRES- VEH #162	$ 410.97	dshop
258393	10/29/2019	001-449724	PISTON SERVICE OF ANACORTES	WIRE EXTENSION- #828	$ 8.63	dshop
258494	10/29/2019	001-449814	PISTON SERVICE OF ANACORTES	MISC FILTERS- SHOP STOCK	$ 104.77	dshop
258645	10/29/2019	220015149234	PUGET SOUND ENERGY INC	8147 S MARCH POINT RD ST LIGHTS- 09/28-10/29/19	$ 25.33	dshop
258634	10/29/2019	191504	T-SHIRTS BY DESIGN	EMBDROIDERY, 6 T-SHIRTS	$ 85.18	medic
258662	10/29/2019	051801	USA BLUE BOOK	ROSS PH STORAGE SOLUTION	$ 534.38	dwtp
258545	10/29/2019	1964437	WASHINGTON TRACTOR, INC	REPAIR PARTS FOR VEH #710: NUTS, TURN	$ 482.33	dshop
258632	10/29/2019	1964433	WASHINGTON TRACTOR, INC	GENERATOR COVER- #603	$ 36.31	dshop
258636	10/30/2019	300-10064454	ALL BATTERY SALES & SERVICE	LED LIGHT- #187	$ 97.80	dshop
258681	10/30/2019	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP NATURAL GAS 10/2/19-10/29/19	$ 1,791.14	dwtp
258767	10/30/2019	TravelReimb	CERVANTES, JOSE	TRAVEL REIMB - MEALS - IT WORKSHOP	$ 174.00	finance
258683	10/30/2019	19-41403	EDGE ANALYTICAL, INC	BACT ANALYSIS FINISHED	$ 15.00	dwtp
258685	10/30/2019	19-41423	EDGE ANALYTICAL, INC	TCR ANALYSIS BOOSTERS	$ 165.00	dwtp
258686	10/30/2019	19-40289	EDGE ANALYTICAL, INC	TOC ANALYSIS RAW, FINISHED	$ 98.00	dwtp
258482	10/30/2019	544272	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 94.53	parks1
258490	10/30/2019	544299	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 1,077.59	parks1
258623	10/30/2019	3986-446546	O'REILLY AUTO PARTS	FLOOR DRY FOR APPARUATUS	$ 47.78	medic
258504	10/30/2019	804059	PACIFIC LAMP & SUPPLY COMPANY	26W LED YARDBLASTER REPLACEMENT	$ 225.39	dshop
258488	10/30/2019	001-449874	PISTON SERVICE OF ANACORTES	SWITCH- 187	$ 21.08	dshop
258493	10/30/2019	001-449920	PISTON SERVICE OF ANACORTES	KEYLESS ENTRY BATTERY- SHOP	$ 6.46	dshop
258495	10/30/2019	001-449850	PISTON SERVICE OF ANACORTES	CONNECTORS, COUPLER- SHOP INVENTORY	$ 22.74	dshop
258642	10/30/2019	1187110	SKAGIT PUBLISHING LLC	PUBLISH AA-1956856 AA-1957303 AA-1958404 AA-1959840	$ 442.54	finance
258813	10/30/2019	191520	T-SHIRTS BY DESIGN	UNIFORM EMBROIDERY	$ 26.09	wdist

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258753	10/30/2019	331 0487881	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	$ 84.92	dwtp
258424	10/30/2019	102958801-0006987	WAVE	DIRECT INTERNET ACCESS (DIA) SERVICE - FIBER NTWK 11/1-11/30/19	$ 1,469.82	fiber
258547	10/30/2019	102853701-0006987	WAVE	FIBER LEASE WTP TO CITY HALL 11/1-11/30/19	$ 326.20	finance
258511	10/31/2019	1991481947	ARAMARK	APD NYLON MATS CLEANED	$ 16.31	apd
258631	10/31/2019	1991481956	ARAMARK	OPS: MAT CLEANING 10/31/19	$ 41.63	dshop
258579	10/31/2019	269240A	BAY CITY SUPPLY	FACILITY SUPPLIES	$ 254.21	pwfac
258761	10/31/2019	234	BUBBA SUDZ CAR WASH, INC.	OCTOBER CAR WASHES- 6	$ 54.00	dshop
258559	10/31/2019	SIN006282	CARTEGRAPH SYSTEMS, INC	CARTEGRAPH PURCHASE AGREEMENT PA1154 - ITEM 3 OF 4	$ 5,625.00	pw1
258498	10/31/2019	8924	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	$ 64.00	dwwtp
258748	10/31/2019	19-40308	EDGE ANALYTICAL, INC	BACT ANALYSIS RAW	$ 49.00	dwtp
258673	10/31/2019	007k5752	HARRINGTON INDUSTRIAL	MOUNTING BRACKETS	$ 590.50	dwwtp
258778	10/31/2019	106674	LAKESIDE INDUSTRIES, INC.	5/8" & 3/4" ROCK SALES- STREET DEPT	$ 365.08	dshop
258635	10/31/2019	MV223303	MOTOR TRUCKS, INC	CAB RACK- #159	$ 818.52	dshop
258555	10/31/2019	1019	NELSON, BONNIE	AGING MASTERY PROGRAM ADMINISTRATION - OCTOBER 2019	$ 800.00	admsrv
258492	10/31/2019	001-449954	PISTON SERVICE OF ANACORTES	OIL FILTER- SHOP STOCK	$ 5.52	dshop
258654	10/31/2019	001-450001	PISTON SERVICE OF ANACORTES	STEERING WHEEL PART- VEH #515	$ 20.72	dshop
258633	10/31/2019	114-9397512	UNITED SITE SERVICES, INC	PORTABLE FOR CONSTRUCTION - 29-3	$ 82.73	medic
258550	10/31/2019	111273	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	$ 140.00	finance
258622	10/31/2019	111272	WALTON BEVERAGE COMPANY, INC	10 LBS COFFEE (10/31)	$ 87.50	medic
258630	10/31/2019	111275	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	$ 175.00	dshop
258646	10/31/2019	1965610	WASHINGTON TRACTOR, INC	SWITCH FOR #856	$ 53.70	dshop
258772	11/1/2019	259565	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; OCTOBER 2019	$ 202.50	apd
258774	11/1/2019	3927	ANACORTES TOWING, LLC	TOWING; JUNK VEHICLE ON CITY PROPERTY	$ 163.05	apd
258667	11/1/2019	201133460	CRIMINAL JUSTICE TRAINING	PATROL RIFLE FIREARMS INSTRUCTOR RECERT TRAINING	$ 100.00	apd
258668	11/1/2019	201133445	CRIMINAL JUSTICE TRAINING	HANDGUN FIREARMS INSTRUCTOR RECERT TRAINING	$ 300.00	apd
258548	11/1/2019	544588	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 12.95	parks1
258549	11/1/2019	K44565	FRONTIER BUILDING SUPPLY	MDD SUPPLIES	$ 19.17	parks1
258561	11/1/2019	000040	HUNTER, JOSHUA	BLS OTEP TRAINER - OCTOBER 2019	$ 300.00	medic
258564	11/1/2019	19-122-WTR-0011	LOUIS NUTTER SR	RETAINAGE RELEASE	$ 2,275.00	pw1
258621	11/1/2019	11/1/19	MCCUNN, MIKE	REIMBURSEMENT FOR NON-ETHANOL FUEL FOR ANTIQUE	$ 42.83	medic
258639	11/1/2019	19-25377	NORTHWEST SAFETY CLEAN	REPAIR PPE	$ 44.52	medic
258640	11/1/2019	19-25378	NORTHWEST SAFETY CLEAN	PPE REPAIR	$ 49.93	medic
258541	11/1/2019	3672	NW CLEANERS	LTAC HEART OF A RESTROOM CLEANING	$ 550.00	plan

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258647	11/1/2019	001-450166	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #122	$ 6.59	dshop
258648	11/1/2019	001-450136	PISTON SERVICE OF ANACORTES	FILTER KIT VEH #122	$ 16.41	dshop
258568	11/1/2019	347030	REECE, STORMIE	CLEANING DEPOT - OCTOBER 2019	$ 770.00	parks1
258684	11/1/2019	5057941041	RICOH USA, INC	S/N C86078711 LIBRARY FL1 STAFF COPIER 8/1-10/31/2019	$ 695.68	finance
258688	11/1/2019	5057941147	RICOH USA, INC	S/N C86078755 LIBRARY FL2 ADMIN COPIER 8/1-10/31/2019	$ 21.24	finance
258689	11/1/2019	5057941196	RICOH USA, INC	S/N C86111692 ENG 8/1-10/31/2019	$ 72.38	finance
258690	11/1/2019	5057941233	RICOH USA, INC	S/N C86152062 HR COPIES 8/1-10/31/2019	$ 14.91	finance
258691	11/1/2019	5057941291	RICOH USA, INC	S/N C86180481 PARKS 8/1-10/31/2019	$ 41.25	finance
258692	11/1/2019	5057941452	RICOH USA, INC	S/N C86146548 APD PATROL OFFICE 8/1-10/31/2019	$ 122.94	finance
258693	11/1/2019	5057941113	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 8/1-10/31/2019	$ 27.63	finance
258664	11/1/2019	4101	SHIFTNOTE, LLC	DAILY LOG 11/1/19-01/31/20	$ 104.85	dwtp
258674	11/1/2019	34684	THRIFTY CLEANERS	UNIFORM CLEANING; OCTOBER 2019	$ 50.82	apd
258768	11/1/2019	119001	VENTEK INTERNATIONAL	MONTHLY CELLULAR CARRIER AND SERVER	$ 135.00	parks1
258751	11/2/2019	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 11/9-12/8/2019	$ 182.16	finance
258670	11/2/2019	00005W5A83449	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 11-2-19	$ 9.51	apd
258677	11/4/2019	11/4/2019	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER VIC	$ 15,150.00	plan
258678	11/4/2019	Chamber 11/4/2019	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER VIC TOWN CRIER	$ 2,200.00	plan
258656	11/4/2019	1991485649	ARAMARK	LAUNDRY SERVICE FOR WWTP	$ 76.31	dwwtp
258659	11/4/2019	7952	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	$ 64.00	dwwtp
258660	11/4/2019	5298	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	$ 64.00	dwwtp
258658	11/4/2019	WAANA	FASTENAL COMPANY	MAINTENANCE SUPPLIES	$ 9.52	dwwtp
258666	11/4/2019	360-299-0813-1017915	FRONTIER COMMUNICATIONS	WWTP PHONE BILL	$ 315.43	dwwtp
258676	11/4/2019	19-106-STM-0011	LARRY BROWN CONSTRUCTION INC	RETAINAGE RELEASE	$ 2,180.10	pw1
258817	11/4/2019	MV223469	MOTOR TRUCKS, INC	METRIC NUT- VEH #512	$ 30.28	dshop
258629	11/4/2019	0559292-IN	NATIONAL SAFETY, INC	SAFETY GEAR- WATER DEPT	$ 197.81	wdist
258755	11/4/2019	001-450339	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSES- VEH #221	$ 43.69	dshop
258756	11/4/2019	Pay App 6	TRINITY CONTRACTORS, INC	DOWNTOWN SIDEWALKS PHASE 4	$ 12,085.04	pw1
258771	11/5/2019	9122	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	$ 64.00	dwwtp
258747	11/5/2019	WAANA120871	FASTENAL COMPANY	MAINTENANCE SUPPLIES	$ 30.87	dwwtp
258765	11/5/2019	November 2019	KORTERUD, WAYNE D	INDIGENT SCREENING FOR NOVEMBER 2019	$ 375.00	court
258776	11/5/2019	19-110-FAC-0011	LIFETIME ROOFING, INC.	RETAINAGE RELEASE	$ 3,346.48	pw1
258694	11/5/2019	17876	NAFA FLEET MANAGEMENT	ANNUAL NAFA MEMBERSHIP- FLEET	$ 499.00	dshop
258762	11/5/2019	90612774	PAST PERFECT SOFTWARE	DATABASE MAINTENANCE	$ 85.00	museum
258814	11/5/2019	001-450361	PISTON SERVICE OF ANACORTES	ALL SEASON A/F VEH #122	$ 21.52	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258815	11/5/2019	001-450425	PISTON SERVICE OF ANACORTES	ATF + 4 QT FOR VEH #122	$ 33.05	dshop
258749	11/5/2019	X535045	PLATT ELECTRIC SUPPLY INC	NETWORK UPGRADE PROJECT	$ 593.74	dwwtp
258777	11/5/2019	CL96445	REISNER DISTRIBUTOR INC	VEHICLE FUEL - OCT	$ 19,719.96	finance
258763	11/5/2019	30203	THE LANGUAGE EXCHANGE INC	THAI INTERPRETER FOR COURT HEARING	$ 540.00	court
258816	11/5/2019	331 0488816	UNIFIRST CORPORATION	WATER DEPT LAUNDRY	$ 59.39	wdist
258812	11/6/2019	20191438	SYSTEMS DESIGN WEST, LLC	AMBULANCE BILLING OCTOBER	$ 3,537.05	finance
258769	11/14/2019	2-55331-28	DIAMOND RENTALS, INC.	PORTABLE TOILET RENTAL @ 29TH ST.,	$ 449.00	parks1
258566	11/18/2019	19-135-SEW-0021	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	$ 245.40	pw1

Total **$257,273.15**

City Council Agenda Bill

Meeting Date: 11/12/2019 **Agenda Item**: 5c

Subject: Property Tax 1% increase resolution

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No. 2063
	Contract
x	Public Hearing
	Staff Report

Summary Statement: City Council can increase the City's property tax levy by 1% annually through authorization by resolution.

Background: A mid biennial budget review is required per RCW 35A.34.130; the updated for the 2020 budget year includes a 1% property tax increase in the revenue projections. The original levy is 5,177,370; a 1% increase is 51,774. The average assessment for a residential property in the City of Anacortes in 2019 is $428,200. The impact to this property for the City's increase is $6.02 annually.

Budget Impact	
Amount Budgeted	5,229,144
Budget Account (BARS)	Multiple
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	Property Taxes

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Adoption of biennial budget on 12/3/2018; Mid Biennial Budget review on 10/14/19; public hearing on Resolution 2063 on 11/4/19.

Competing Viewpoints Considered: Council has the ability to keep property taxes lower by not taking the 1% Property tax increase, and should not increase the property tax levy by 1%.

Recommended Motion: I move to approve Resolution 2063 setting the City's Year 2020 property tax regular levy increase.

Alternative Actions: Do not increase taxes, and keep the levy rate where it's at.

Attachments (listed in order presented): Resolution 2063

RESOLUTION NO. 2063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES SETTING THE CITY'S YEAR 2020 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attest that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, the City Council had properly given notice, pursuant to RCW 84.55.120, of the public hearing held November 4, 2019, to consider the City's current expense budget for the 2020 budget year, as required for review by RCW 35A.34.130; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; now therefore, be it

RESOLVED, BY THE City Council of the City of Anacortes that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2020 levy in the amount of $51,774, which is a percentage increase of one percent (1%) from the previous year.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 12th day of November 2019, by a majority of the members.

City of Anacortes, Washington

BY: ____________________
Laurie Gere, Mayor

ATTEST:

____
Steven D. Hoglund, City Clerk

City Council Agenda Bill

Meeting Date: 11/12/2019 **Agenda Item**: 6a

Subject: Mid Biennial Review Continued Public Hearing and Ordinance

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director

Action Type	
	Ordinance No. 3058
	Code Revision?
	Resolution No.
	Contract
x	Public Hearing
	Staff Report

Summary Statement: Changes to the existing biennial budget will be implemented through adoption of an ordinance after a public hearing.

Background: A public hearing on the 2019 / 2020 budget was opened November 4, 2019. Since that time it was noted a change made to the CFP 3rd quarter amendment caused the CFP to be inconsistent with the biennial budget. The $8M WTP Decommissioning project was budgeted in the mid biennial review to take place in 2020. Since that review, plans have changed to move that project out of 2020 and into 2022. That change is now reflected in this version of the biennial budget, and would make the CFP and biennial budget consistent. That was the only change in the draft ordinance presented on November 4, 2019 and the one attached.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Multiple
Proposed Expenditure	
Budget Amendment Required?	Yes
Revenue Source	Multiple

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Adoption of budget on 12/3/2018, council Mid Biennial Review on 10/14/19, 3rd Qtr budget amendment preview on 10/21/19, 3rd Qtr budget amendment review and adoption on 11/4/2019, MBR public hearing opened on 11/4/2019.

Competing Viewpoints Considered: NA.

Recommended Motion: I move to adopt Ordinance 3058 authorizing the 2019 / 2020 Mid Biennial Review budget changes.

Alternative Actions: Do not adopt the ordinance.

Attachments (listed in order presented): Ordinance 3058, Powerpoint of salient budget changes, copy of departmental budget worksheets.

ORDINANCE NO. 3058

AN ORDINANCE AMENDING ORDINANCE NO. 3032 ADOPTED ON DECEMBER 3, 2018 ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE 2019/2020 BIENNIUM"

WHEREAS, On December 3, 2018 City Council adopted ordinance 3032 establishing the biennial budget for the budget period 2019/2020, and

WHEREAS, state law requires a mid biennial budget review and modification be conducted before the end of the first year of the biennial budget, which includes a public hearing, and

WHEREAS, On October 14, 2019 City Council reviewed the proposed modification, and on November 4 a public hearing was held.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section I. Ordinance No. 3032 dated December 3, 2018 adopting the Biennial Budget for 2019/2020 is hereby modified to reflect the following expenditures and revenues in the following funds:

Fund		2020 Modified	2020 Adopted
001	General Fund	17,948,495	17,467,782
101	PARKS & RECREATION FUND	2,199,753	1,814,217
102	GRANDVIEW CEMETERY FUND	271,209	271,172
103	PUBLIC LIBRARY FUND	1,540,457	1,574,210
104	STREET MAINTENANCE FUND	3,024,953	2,969,439
105	ARTERIAL STREET CONSTRUCTION	508,650	1,678,105
106	ANACORTES TBD#1	1,164,826	1,164,845
107	WASHINGTON PARK FUND	292,876	318,718
108	PARKS CAPITAL IMPROVEMENT	750,000	5,525,000
110	AMBULANCE SERVICE FUND	3,917,995	3,835,580
112	DEVELOPMENT IMPACT FEE	250,000	1,100,000
113	ACFL MANAGEMENT FUND	51,046	36,949
135	TOURISM FUND	353,492	325,744
200	DEBT SERVICE	-	-
335	REET	1,355,951	1,032,805
401	WATER FUND	31,470,912	16,873,126
440	SEWER FUND	7,060,543	6,740,643
445	STORM DRAINAGE FUND	1,919,959	1,519,995
450	SANITATION FUND	3,760,829	3,680,913
501	EQUIPMENT RENTAL FUND	1,986,126	2,000,221
611	FIREMEN'S PENSION FUND	29,467	29,264
	Total	**79,857,540**	**69,958,729**

Section 3. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 12th day of November, 2019

CITY OF ANACORTES, WASHINGTON

By:______________________
Laurie Gere, Mayor

ATTEST

____
Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

____
Darcy J. Swetnam, WSBA # 40530
City Attorney

2019 / 2020 Budget
Mid Biennial Review

Revenue Update Between Adopted and MBR

- All significant revenue streams were reviewed:
  - Property tax updated with current tax rolls, 1% increase assumed.
  - Sales tax remain consistent with original budget, projecting a 2.5% increase.
  - Utility tax collected on private utilities are decreasing, while public are increasing.
    - Overall Utility tax for 2020 adjusted slightly lower.
  - Interfund collections of Administrative Overhead adjusted slightly lower.
  - State shared revenue slightly higher.
  - Overall, General Fund revenues are up 1% higher than originally adopted 2020 budget.

2019 / 2020 Mid Biennial Review

Expenditure Update Between Adopted and MBR

For the 2020 update, all department budgets were updated for the following:

Employee costs:

- Updated Salaries: City wide budget decrease of $91,341, or -.6%
- Benefits: City wide budget decrease $76,088, or -1%

Equipment costs:

- Insurance: City wide budget decrease $212,703, or -33%
- Interfund: City wide budget increase of $449,640, or 9%

All departments reviewed their budgets at the bars number level and made adjustments where necessary.

2019 / 2020 Mid Biennial Review

General Fund Departments' Expenditures

Fund #	Dept #	Department Name	2019 Actuals (Jan - Jul)	2019 Amended Budget	Biennial Review	2020 Budget	Biennial Changes	As a %
001								
	110	LEGISLATIVE	165,762	255,083	312,030	310,720	1,311	0.4%
	120	EXECUTIVE	101,178	200,071	209,510	209,706	-196	-0.1%
	130	JUDICIAL	404,862	733,731	772,693	730,170	42,523	5.8%
	210	FINANCE DEPARTMENT	359,347	729,913	737,935	752,549	-14,613	-1.9%
	220	INFORMATION SYSTEMS	675,190	939,386	1,160,686	952,505	208,180	21.9%
	230	HUMAN RESOURCES	337,487	669,703	559,809	699,425	-139,617	-20.0%
	260	FIBER	174,800	1,558,684	1,798,178	1,578,912	219,266	13.9%
	240	PLANNING & COMMUNITY DEVELOP	891,139	1,579,171	1,709,725	1,478,956	230,769	15.6%
	250	LEGAL	245,112	458,538	470,413	473,470	-3,057	-0.6%
	310	POLICE DEPARTMENT	3,355,837	6,228,298	6,391,661	6,435,580	-43,919	-0.7%
	320	MEDIC/FIRE DEPARTMENT	1,397,089	2,580,252	2,576,282	2,545,422	30,859	1.2%
	450	MUSEUM DEPARTMENT	189,740	369,067	385,251	381,260	3,991	1.0%
	712	ADMINISTRATION/ENGINEERING	59,402	100,690	102,496	105,060	-2,564	-2.4%
	713	MUNICIPAL/COMMUNITY BUILDINGS	453,016	1,118,318	725,441	779,712	-54,271	-7.0%
	714	RESOURCE CONSERVATION	29,771	58,487	36,386	34,335	2,051	6.0%
001		**Subtotal General Fund**	**8,839,729**	**17,579,393**	**17,948,495**	**17,467,782**	**480,713**	2.8%

2019 / 2020 Mid Biennial Review

General Fund Departments' Expenditures

Departments with material changes:

- 220 Info Sys
  - Major changes: Office 365: $39,000;
  - Hyper convergence server cluster: $150,000 (partially offset by replacement costs)
- 230 HR
  - Fiber department payroll wasn't initially implemented in the accounting system. For 2020 Fiber payroll moved out of HR.
- 260 Fiber
  - Budget year 2020 staff included in department 260. Unspent budget authority from 2019 rolled to budget year 2020.
- 240 Planning
  - Professional services budgeted for shoreline master plan; subarea planning and downtown parking; and South Commercial Avenue planning that was unspent in 2019 is being rolled to budget year 2020.
- 713 Facilities
  - Anacortes Senior Activity Center (ASAC) moved out from the Facilities department to the Park and Recreation fund.
    - Associated property tax shifted out of General Fund to Parks and Rec to pay for the new ASAC division.
    - Repair and maintenance budget updated from $136K to $384.5K

2019 / 2020 Mid Biennial Review

Other Funds' Expenditures

Fund #	Fund / Department Name	2019 Actuals (Jan - Jul)	2019 Amended Budget	Biennial Review	2020 Budget	Biennial Changes	As a %	Fund #
101	PARKS & RECREATION FUND	960,692	1,785,734	2,199,753	1,814,217	385,536	21.3%	101
102	GRANDVIEW CEMETERY FUND	126,986	262,661	271,209	271,172	37	0.0%	102
103	PUBLIC LIBRARY FUND	834,204	1,576,030	1,540,457	1,574,210	(33,753)	-2.1%	103
104	STREET MAINTENANCE FUND	865,915	2,952,088	3,024,953	2,969,439	55,514	1.9%	104
105	ARTERIAL STREET CONSTRUCTION	117,726	530,860	508,650	1,678,105	(1,169,455)	-69.7%	105
106	ANACORTES TBD#1	0	1,136,431	1,164,826	1,164,845	(19)	0.0%	106
107	WASHINGTON PARK FUND	190,034	311,048	292,876	318,718	(25,843)	-8.1%	107
108	PARKS CAPITAL IMPROVEMENT	57,073	2,870,000	750,000	5,525,000	(4,775,000)	-86.4%	108
110	AMBULANCE SERVICE FUND	1,902,057	3,937,631	3,917,995	3,835,580	82,415	2.1%	110
112	DEVELOPMENT IMPACT FEE	0	160,000	250,000	1,100,000	(850,000)	-77.3%	112
113	ACFL MANAGEMENT FUND	32,638	36,279	51,046	36,949	14,097	38.2%	113
135	TOURISM FUND	112,844	325,676	353,492	325,744	27,749	8.5%	135
200	DEBT SERVICE	9,600	502,200	-	-	-		200
335	REET	0	1,323,445	1,355,951	1,032,805	323,146	31.3%	335
401	WATER FUND	7,829,088	15,907,141	39,470,912	16,873,126	22,597,786	133.9%	401
440	SEWER FUND	3,306,643	7,275,869	7,060,543	6,740,643	319,900	4.7%	440
445	STORM DRAINAGE FUND	860,378	1,479,033	1,919,959	1,519,995	399,965	26.3%	445
450	SANITATION FUND	2,272,135	3,709,078	3,760,829	3,680,913	79,916	2.2%	450
501	EQUIPMENT RENTAL FUND	774,317	2,517,893	1,986,126	2,000,221	(14,095)	-0.7%	501
611	FIREMEN'S PENSION FUND	20,957	29,264	29,467	29,264	203	0.7%	611
	Total	**29,113,015**	**48,628,360**	**69,909,045**	**52,490,946**	**17,418,098**		

2019 / 2020 Mid Biennial Review

Other Funds Expenditures

Governmental Funds with Material Changes:

- 101 Parks and Rec
  - ASAC Transition from General fund to Parks
- 105 Road Construction
  - Moved Oakes Ave roundabout out of 2020 to 2019
- 107 Washington Park
  - Management staff payroll rebalancing
- 108 Parks Construction
  - Community Center removed from budget to reevaluate logistics
- 112 Impact Fees
  - Reevaluated use of Transportation Impact Fees to align with updated revenue projections.
- 113 Anacortes Community Forestlands
  - Expecting CEP billing from Skagit Land Trust

Enterprise funds with material changes:

- 401 Water
  - Capital budget adjusted to match CFP
  - Bond issue anticipated to support CFP
- 445 Storm
  - Anticipated legal charges related to Soundkeepers lawsuit

2019 / 2020 Mid Biennial Review

Proposed Year End Budget Adjustments

The EDEN budgeting system provides challenges in operation of a 2 year budget

- As Council has noted numerous times, the City's 2 year budget, is 2, 1 year budgets.
  - Departments don't have the flexibility of a 2 year "bucket" of budget.
  - "Rollover" budget amendments routinely have to be used to move unspent budget from year 1 to year 2 of the biennial period.

- To provide a truer 2 year budget, we are proposing a year end budget amendment to automatically true up 2019 budgets against the 2020 budget.
  - It would move unspent 2019 budget to the same 2020 bars number.
  - Likewise, overspent 2019 budget would be removed from the 2020 bars number.
  - Would exclude excess payroll budget from unfilled positions.

- This would require no action by staff (other than Finance Staff to create the budget amendment).
  - It could be run through City Council as a Consent Agenda item.
  - Finance staff reviewed the concept with the State Auditor's Office who didn't see an issue with a mid biennial budget amendment.

City Council Agenda Bill

Meeting Date: 11/12/2019   **Agenda Item**: 7a

Subject: Ordinance 3052, repealing and replacing Chapter 12.50 of the AMC regarding Street and Alley Vacations

Contact: Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
X	Ordinance No. 3052
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: This ordinance would update the City's regulations regarding street and alley vacations.

Background: The current AMC Chapter 12.50 includes outdated procedures that need to be updated. Recent vacation petitions have highlighted the need for a complete rewrite of this Chapter to reflect the City's actual process and policy decisions.

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: Certain policy options were considered in drafting this ordinance and may still be considered in revising the Ordinance.

Recommended Motion: n/a at this time; the Two-Read Rule in Council Procedures section 7.4(b) provides that "An ordinance must be heard at two separate council meetings before it can be adopted."

Alternative Actions: As a legislative action, Council could amend the proposed text in any number of ways.

Attachments (listed in order presented):

- Proposed Ordinance 3052

City of Anacortes
Ordinance No. 3052

An Ordinance of the City of Anacortes, Washington, repealing and replacing chapter 12.50 of the Anacortes Municipal Code regarding Street and Alley Vacations

Whereas Anacortes Municipal Code Chapter 12.50 includes procedural requirements that require updates; and

Whereas the City is granted authority by Chapter 35.79 RCW to regulate street and alley vacations within the City of Anacortes; and

Whereas the City now desires to update the Code regarding Street and Alley Vacations;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. Chapter 12.50 is hereby repealed and replaced with the attached Exhibit A entitled Chapter 12.50, Street and Alley Vacations; and

Section 2. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED and APPROVED this ____ day of ________________, 2019.

CITY OF ANACORTES:

____
Laurie Gere, Mayor

Attest:

____
Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

____
Darcy Swetnam, City Attorney

Exhibit A

Chapter 12.50
STREET AND ALLEY VACATION

Sections:

12.50.010 Statement of purpose.

12.50.020 Initiation of vacation.

12.50.030 Review of Petition—Setting of Council Hearing.

12.50.040 Notice of Hearing.

12.50.050 Council Hearing and Determination.

12.50.060 Criteria for Determination.

12.50.070 Ordinance.

12.50.080 Vacation of waterfront streets.

12.50.090 Compensation for Vacation.

12.50.100 Alternative compensation.

12.50.110 Appraisals.

12.50.120 Payment of compensation for conveyance.

12.50.010 Statement of purpose.

The purpose of this chapter is to establish procedures, notice requirements, and fees for the vacation of streets and alleys within the city. This chapter is intended to implement the authority granted to the city by Chapter 35.79 RCW and to conform to its provisions. In case of conflict between this chapter and those statutes, the statutory provisions in the RCW shall control.

12.50.020 Initiation of vacation.

A. The owners of an interest in any real property abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the City Council. The petition shall be filed with the City Clerk. The City Clerk shall notify the City Council, the Director of Public Works, and the Hearing

Examiner that a vacation petition has been received no more than three days after receipt of a complete petition, fees, and all required documents.

1. The petition shall be in a form prescribed by the Director of Public Works and shall contain a name, address, telephone number, and email address of a representative for the petitioners. The petition shall also discuss the criteria set forth in AMC 12.50.060.

2. The petition must be accompanied by all of the following:

a. A nonrefundable fee in an amount established by resolution of the city to cover a portion of the administrative costs incurred in processing the petition and publishing, posting and mailing notices.

b. A survey prepared and certified by a professional engineer or professional land surveyor, registered in the state of Washington, indicating the specific parcels abutting the proposed street or alley to be vacated and all utilities and easements pertaining thereto. Flagging which indicates the boundaries of the street or alley shall be installed when the survey is conducted.

c. A vicinity map showing the general area of the proposed vacation.

d. A copy of the plat map encompassing the street or alley proposed for vacation, if applicable.

e. The legal description of the portion of road to be vacated prepared and certified by a professional engineer or professional land surveyor, registered in the state of Washington.

B. The City Council in the absence of a petition signed by the owners of more than two-thirds of the property abutting the street or alley to be vacated may itself by resolution propose a vacation.

1. The resolution shall be filed with the City Clerk and shall give a description of the property sought to be vacated, fix a time and place for the hearing. The time set for the hearing shall not be more than sixty days nor less than twenty days after the adoption of the resolution.

2. If the owners of fifty percent or more of the abutting property file written objections to a vacation pursuant to this subsection (B) with the City Clerk prior to the time of the hearing, the city shall be prohibited from proceeding with the vacation.

12.50.030 Review of Petition—Setting of Council Hearing.

A. Upon receipt of a petition, the City Clerk shall forward the petition and required documents to the Director of Public works, or the director’s designee, who shall determine whether the petition has been signed by the owners of more than two-thirds of the property abutting the street or alley to be vacated.

B. For purposes of this chapter, property abutting the area to be vacated will include property on both sides of the street or alley, even if the petition does not propose to vacate the full width of the street or alley.

C. If the petition has been signed by more than two-thirds of such owners, the Director of Public Works, or the director’s designee, shall bring the petition before the city council within thirty days of its receipt by the City Clerk, and the City Council shall by resolution fix the time when the petition will be heard by the City Council or a committee thereof, which time shall not be more than sixty days nor less than twenty days after the adoption of the resolution.

12.50.040 Notice of hearing.

A. Upon the passage of the resolution fixing the time for hearing the petition or proposal for vacation, the City Clerk, or the Director of Public Works, with the City Clerk, shall give not less than twenty days' notice of the time, place and purpose of the hearing by

1. Publishing written notice once in the city's official newspaper,
2. Posting a placard in a conspicuous place at each end of the street or alley sought to be vacated,
3. Posting notice of the hearing in three public places in the city, and
4. Mailing written notice at least 15 days before the date fixed for the hearing to all owners or reputed owners of land within three hundred feet of the proposed vacation, including the petitioners and other owners of property on the block abutting the street or alley to be vacated, as shown on the records of the Skagit County Assessor.

B. The placards for posted notice:

1. Shall be highly visible;
2. Shall be at least eleven by fourteen inches in size;
3. Shall include a map showing the location of the street or alley proposed to be vacated;
4. Shall contain a statement that a petition has been filed to vacate the street or alley described on the placard; and
5. Shall state the time and place for the hearing on the proposed vacation.

12.50.050 Council Hearing and Determination

A. A hearing on the petition or proposal held before the City Council shall be upon the day fixed by resolution or at the time to which a hearing may be adjourned. Following the hearing, the City Council shall determine whether to vacate the street or alley.

B. The determination or recommendation shall include, but not be limited to, consideration of the criteria set forth in AMC 12.50.060.

12.50.060 Criteria for Determination

The following criteria may be considered in vacation determinations and recommendations:

A. Whether a change of use or vacation of the street or alley will better serve the public;

B. Whether the street or alley is no longer required for public use or public access;

C. Whether the substitution of a new and different public way would be more useful to the public;

D. Whether conditions may so change in the future as to provide a greater use or need than presently exists; and

E. Whether objections to the proposed vacation are made by non-petitioning owners of private property abutting the street or alley or other governmental agencies or members of the general public.

12.50.070 Ordinance

If the City Council determines to grant the vacation, the action shall be made by ordinance with such conditions or limitations as the City Council deems necessary and proper to preserve any desired public use or benefit. A certified copy of the ordinance shall be recorded by the City Clerk and in the office of the Skagit County Auditor. The ordinance may contain provisions retaining any or all of the following:

A. Easements for construction, repair and maintenance of existing and future utilities and services,

B. Pedestrian and wildlife corridors,

C. The right to exercise and grant easements for construction, repair and maintenance of existing and future utilities and services.

D. When any street or alley in the city is vacated, the property within the limits so vacated shall belong to the abutting property owners, one-half to each.

12.50.080 Vacation of waterfront streets.

A. The city shall not vacate a street or alley if any portion of the street or alley abuts a body of salt or fresh water unless:

1. The vacation is sought to enable the city to acquire the property for port purposes, beach or water access purposes, boat moorage or launching sites, park, public view, recreation, educational purposes, or other public uses;

2. The City Council, by resolution, declares that the street or alley is not presently being used as a street or alley and that the street or alley is not suitable for any of the following purposes: port, beach or water access, pedestrian and wildlife corridors, boat moorage, launching sites, park, public view, recreation, or education; or

3. The vacation is sought to enable the city to implement a plan, adopted by resolution or ordinance, that provides comparable or improved public access to the same shoreline area to which the street or alley sought to be vacated abuts, had the properties included in the plan not been vacated.

B. Before adopting an ordinance vacating a street or alley pursuant to subsection (A)(2) of this section, the City Council shall:

1. Cause an inventory to be compiled of all rights-of-way within the city that abut the same body of water that is abutted by the street or alley sought to be vacated;

2. Cause a study to be conducted to determine if the street or alley to be vacated is unsuitable for use by the city for any of the following purposes: port, boat moorage, launching sites, beach or water access, park, public view, recreation, or education;

3. Hold a public hearing on the proposed vacation in the manner required by Chapter 35.79 RCW and this chapter; and

4. Include in its written decision a finding that the street or alley sought to be vacated is not suitable for any other purposes listed under subsection (B)(2) of this section, and that the vacation is in the public interest.

C. Notice of the public hearing on the proposed vacation shall be provided in accordance with the notice provisions of AMC 12.50.040; provided, that the city shall also post notice of the public hearing conspicuously on the street or alley sought to be vacated, which notice shall indicate that the area is a public access, that the street or alley is proposed to be vacated, and that anyone objecting to the proposed vacation should attend the public hearing or send a letter to the Director Public Works indicating an objection.

D. The City Council shall not adopt an ordinance vacating a street or alley under subsection (A)(2) of this section until the fair market value of the street or alley to be vacated, plus the full cost of any physical closures, road repairs, both required by the Director of Public Works, has been paid in accordance with AMC 12.50.110 and 12.50.120 or a conveyance of real property in lieu of compensation has been effectuated in accordance with AMC 12.50.100 and 12.50.120.

E. Moneys received from the vacation of a street or alley abutting a body of fresh or salt water may be used by the city only for the purpose of acquiring additional beach or water access, acquiring additional public view sites to a body of water, or acquiring additional moorage or launching sites.

12.50.090 Compensation for vacation.

A. Where a vacation for a street or alley which does not abut a body of fresh or salt water has been initiated pursuant to AMC 12.50.030(C), the ordinance vacating the area shall contain language stating that the ordinance is not effective until the owners of the property abutting the area to be vacated shall pay to the city, the full cost of any physical closures, road repairs, or both required by the director of public works and (1) one-half of the fair market value of the area to be vacated; or (2) if the area was acquired at public expense or has been part of a dedicated public right-of-way for twenty-five years or more, seventy-five percent of the full fair market value of the area to be vacated with the city reserving any necessary easements.

B. Where a vacation for a street or alley which does not abut a body of fresh or salt water has been initiated pursuant to AMC 12.50.020(B) or has been required by the city as a condition to a permit approval, the owners of the property abutting the area to be vacated shall not be required to pay compensation for the area to be vacated.

12.50.100 Alternative compensation.

A. Conveyance of other property acceptable to the city may be made in partial satisfaction of or in lieu of the required compensation for the vacation of a street or alley, whether the conveyance is required to mitigate adverse impacts of the vacation or otherwise.

B. Where the conveyance of real property is made for street purposes and in exchange for the vacation of a street or alley that does not abut a body of fresh or salt water, one-half of the fair market value of the property conveyed shall be credited to the required compensation payment for the area to be vacated. Where the conveyance is made in fee for purposes other than street purposes, the full fair market value of the property conveyed shall be credited to the required compensation payment for the area to be vacated.

C. Real property may be conveyed in exchange for the vacation of a street or alley that abuts a body of salt or fresh water only where the property to be conveyed is conveyed for port, beach, water access, park, public view, recreation or educational purposes, boat moorage or launching sites, or other public uses, in accordance with AMC Section 12.50.080(A)(1), or as part of a plan implemented by the city council pursuant to AMC Section 12.50.080(A)(3). Where such property is conveyed for street purposes, one-half of the fair market value of the property conveyed shall be credited to the required compensation payment for the area to be vacated. Where the conveyance is made in fee for purposes other than street purposes, the full fair market value of the property conveyed shall be credited to the required compensation payment for the area to be vacated.

D. Where the value of the conveyed property is less than the required compensation payment, the owners of the property abutting the property to be vacated shall pay the difference to the city. When the value of the conveyed property exceeds the required compensation payment, the city shall pay the difference to the owners of the conveyed property unless otherwise agreed.

12.50.110 Appraisals.

A. For vacations totaling less than three thousand square feet value shall be established by the city engineer based on assessed values of land from properties in the immediate vicinity.

B. For vacations totaling three thousand square feet or more the Director of Public Works shall determine the fair market value of the area to be vacated based upon an appraisal from a state-certified general real estate appraiser. To obtain such appraisal, the Director of Public Works shall present to the petitioners a list of three such certified and designated appraisers from which the petitioners shall select one appraiser. The petitioner shall pay all costs associated with the appraisal.

C. If this appraisal is less than the assessed value established under subsection A above, this assessed value will be used, or if the Director of Public works or City Council is not satisfied with the appraisal submitted by the petitioners under subsection (B) of this section, the Director or City Council may order another appraisal from a state-certified general real estate appraiser. The city shall pay for this second appraisal. The Director of Public Works shall use the appraisal having the highest value for the area vacated.

D. The Director of Public Works shall determine the fair market value of the real property proposed to be granted or dedicated to the city in partial satisfaction of or in lieu of cash payment under AMC Section 12.50.090 in accordance with the appraisal procedures set forth in this section.

12.50.120 Payment of compensation for conveyance.

A. After the fair market value of the property to be vacated has been determined in accordance with AMC Section 12.50.110, the Director of Public Works or designee shall notify the representative of the petitioners of the amount of compensation required for the area to be vacated. The required payment shall be delivered to the Director of Public Works who, upon receipt of the payment, shall transmit it to the City Treasurer.

B. At least one-half of the received compensation shall be dedicated to capital projects for the acquisition, improvement, development and related maintenance of public open space , transportation or any combination thereof within the city; provided, that all compensation for the vacation of streets and alleys which abut a body of water shall be deposited in a fund designated for the sole purpose of acquiring additional beach or water access, additional public view sites to a body of water, or additional moorage or launching sites. The City Treasurer shall make a written report of the payment to the City Council.

C. If the petitioners have been authorized to deliver an instrument granting or dedicating to the city property in addition to or in lieu of a cash payment pursuant to AMC Section 12.50.100, the Director of Public Works may, at the petitioner’s expense, obtain either a policy of title insurance insuring title of the conveyed property in the city, or a certificate of title as to the title thereof.

Ordinance 3052

Repealing and Replacing Chapter 12.50 AMC

Legal Framework

- Chapter 35.79 RCW governs Street Vacation
  - Allows adjacent owners to petition legislative body for vacation
  - Authorizes legislative authority to grant vacation and oversee process
  - Allows hearing examiner or committee to make recommendation to legislative authority
  - Vacations must be done by ordinance
  - Limits vacations of streets abutting bodies of water
  - Once vacated, title to vacated area passes to abutting owners
- Statute does NOT proscribe criteria or entitle the petitioner to vacation

Process Requirements from RCW 35.79

- Initiated by petition
- Local agency may initiate petition, but can be blocked by 50% of abutting owners
- Legislative body must adopt resolution setting public hearing
- Public hearing must be between 20 and 60 days of resolution
- Public hearing can be before hearing examiner or legislative body
- Vacation must be done by ordinance and recorded
- Compensation must be paid for vacated area
  - 50% of appraised value if held for less than 25 years
  - City may charge full appraised value if ROW held for more than 25 years or acquired at public expense

Current Code – Chapter 12.50 AMC

- 12.50.010 – Statement of purpose.
- 12.50.020 – Initiation of vacation.
- 12.50.030 – Petition for vacation.
- 12.50.040 – Petition fees.
- 12.50.050 – Survey, vicinity map, plat map and legal description.
- 12.50.060 – Board of adjustment hearing and recommendation.
- 12.50.070 – Setting of council hearing.
- 12.50.080 – Notice of hearing.
- 12.50.090 – Protest.
- 12.50.100 – Hearing and committee report.
- 12.50.110 – City council decision.
- 12.50.120 – Vacation of waterfront streets.
- 12.50.130 – Compensation for vacation.
- 12.50.140 – Appraisals.
- 12.50.150 – Payment of compensation for conveyance.
- 12.50.160 – Recording of ordinance.

Issues with current code

- Includes a process with the board of adjustment – no longer exists
- Includes ambiguous language – e.g. doesn’t clarify who is an abutting owner
- Outdated language

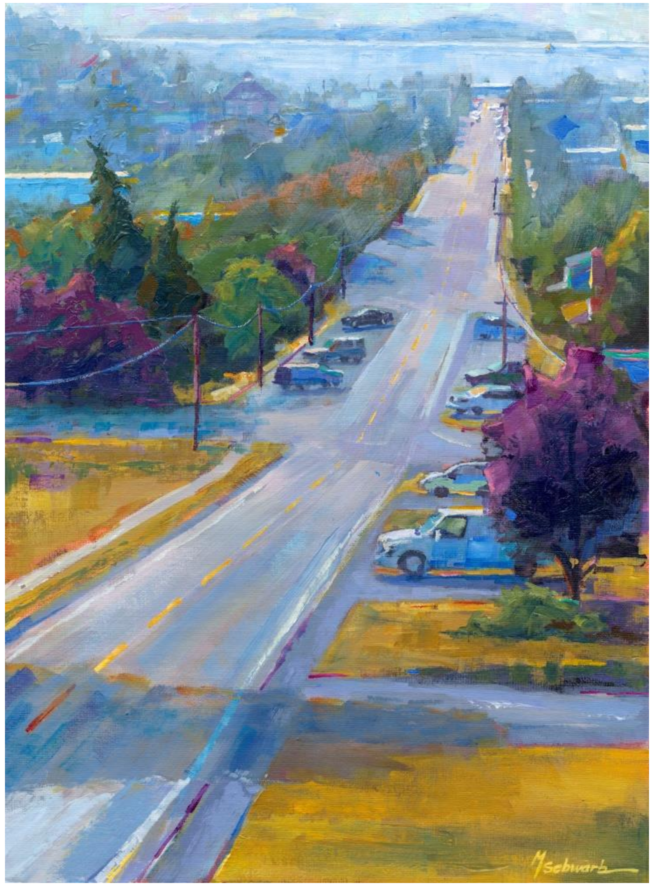
New Code Provisions

- Eliminates redundant processes – all vacation petitions go to Council
- Streamlines language
- Clarifies abutting property ownership

Process Overview

1. Initiate Vacation:
   A. Petition of 2/3 of abutting owners; OR
   B. Resolution of Council
2. DPW Review of Petition
3. Council adopts Resolution scheduling public hearing
4. Notice of Hearing Provided
5. Council holds public hearing on Petition
6. If approved Council adopts Ordinance vacating ROW
7. Abutting owners provide compensation for vacation
8. Once compensation received, Ordinance recorded

Questions?



City of Anacortes' Municipal Fiber Network

November 2019


NOVEMBER 2019
UPDATE

Agenda

Customer Sign-ups Update

Financial Update

Outside Plant Update

Active Network Update

Miscellaneous

CUSTOMER SIGN-UPs
Through Early November 2019

CENTRAL BUSINESS DISTRICT

31 small business pre-orders

RESIDENTIAL CUSTOMERS

193 orders

POINT-TO-POINT ETHERNET TRANSPORT

NoaNet – 1 Gbps, 5-year term, begins July 1, 2020

DARK FIBER LEASE INQUIRY

Three circuits, term to be determined

CUSTOMER SIGN-UPs
Through Early November 2019

Barrett
Financial, Ltd.



FIRST EXTERNAL CUSTOMER

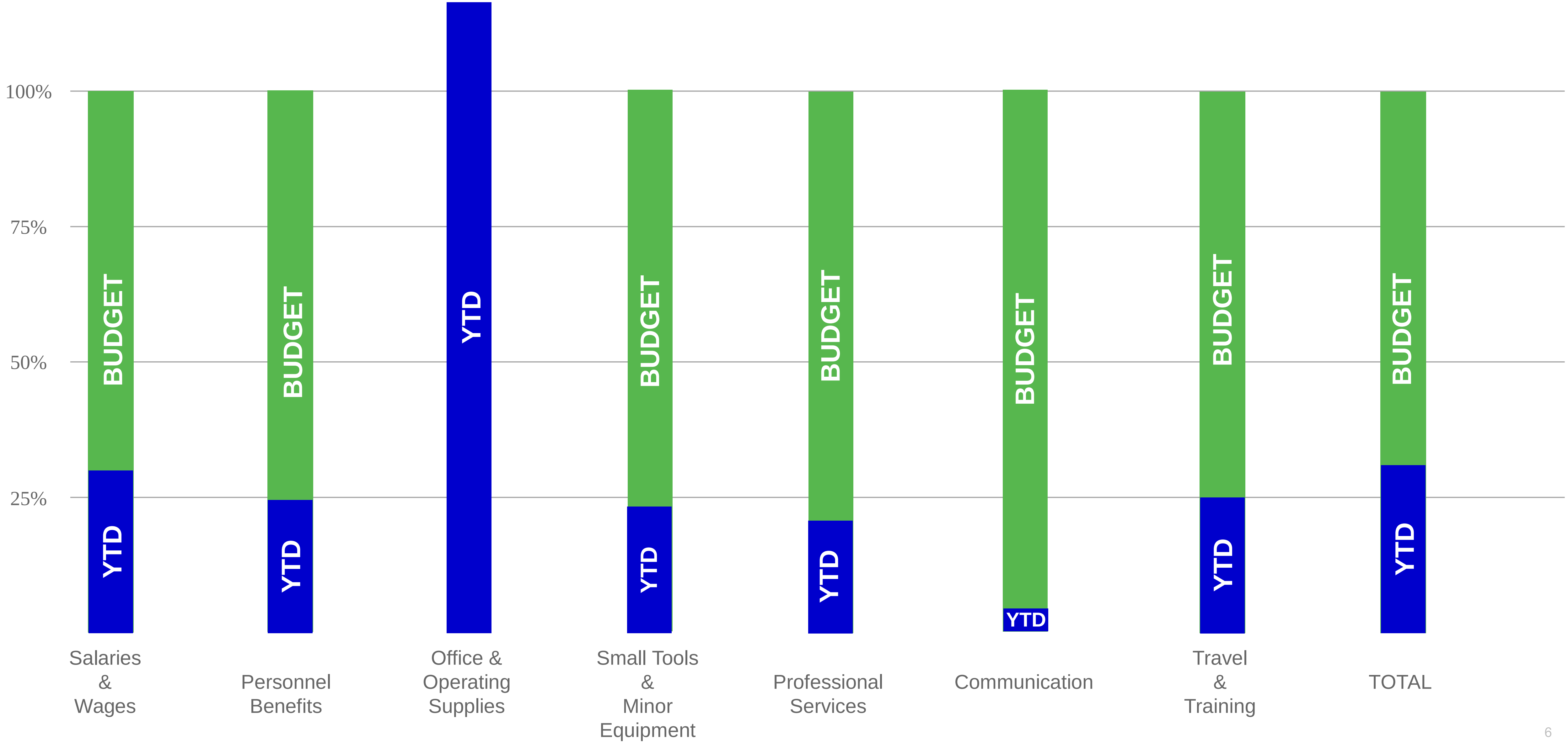
1 Gbps INTERNET SERVICE

FIRST DAY OF SERVICE: Oct 25, 2019

FINANCIAL UPDATE

Expenditures

Through October 31, 2019 (83% of budget year)



FINANCIAL UPDATE

Expenditures

Through October 31, 2019 (83% of budget year)

Account		Budget	October	YTD	YTD % of Budget
001.260.532.10.10	Salaries & Wages	320,275	22,433	95,722	29.89%
001.260.532.10.20	Personnel Benefits	138,409	10,378	33,744	24.38%
001.260.532.10.31	Office & Operating Supplies	50,000	8,868	70,850	141.70%
001.260.532.10.35	Small Tools & Minor Equipment	50,000	2,183	11,055	22.11%
001.260.532.10.40	Interfund Services	0	< 26 >	33,593	n/a
001.260.532.10.41	Professional Services	980,000	19,429	184,141	18.79%
001.260.532.10.42	Communication	10,000	48	565	5.65%
001.260.532.10.43	Travel & Training	10,000	145	2,530	25.30%
001.260.532.10.44	Taxes & Operating Assessments	0	892	892	n/a
001.260.594.32.63	Other Improvements	0	12,268	12,268	n/a
001.260.594.32.64	Capital – Machinery & Equipment	0	0	42,263	n/a
Total Expenditures		1,558,684	76,619	487,623	31.28%

FINANCIAL UPDATE

BARS 001.260.532.10.41 Professional Services

Through October 31, 2019

ITEM	AMOUNT	ITEM	AMOUNT
CBD construction	70,592.99	Network equipment	2,324.72
Fiber & Finance office remodel	51,035.56	Engineering consultant	1,413.65
NoaNet support	28,809.62	Network operations	1,607.48
IPv4 addresses	20,480.00	Regulatory	1,050.00
Upstream Internet fees	6,827.45	TOTAL	184,141.47

FINANCIAL UPDATE

Net Cashflow

Through October 31, 2019

	Current Period	Year to Date	From Project Start
Revenues	0	0	0
Expenditures	76,619	487,623	513,367
Net Cashflow in (out)	(76,619)	(487,623)	(513,367)

OUTSIDE PLANT STATUS

Through Early November 2019

	Engineered	ITB Issued	Material Ordered	Material On-hand	Deployed
PILOT, CBD					
Library to MST	√	√	√	√	√
MST to Customer	√	√	*some*	*some*	
PILOT, Old Town					
Library to MST	√	√	√		
MST to Customer		√	*some*		
PILOT, M Avenue					
Library to MST	√	√	√		
MST to Customer		√	*some*		
AD HOC CUSTOMERS					
Anacortes Public Library	√	n/a	√	√	√
Barrett Financial	√	n/a	√	√	√
Anacortes Printing	√	n/a	√	√	75%

ACTIVE NETWORK STATUS

Through Early November 2019

	Specified	Ordered	Deployed	Configured
GPON Optical Line Terminal	√	√	√	50%
Core Layer 3 Router	√	√	√	√
Application Servers	√	√	√	√
Console Server	√	√	√	√
Customer Premise Equipment				
Residential Internet	√	√		
Business class Internet	√	√		
Dedicated Internet Access				
Ethernet circuits				

MISCELLANEOUS

Through Early November 2019

INTERCONNECTION WITH CITY OF MOUNT VERNON

City of Mount Vernon will bring fiber to CoA Water Treatment Plant

Will allow CoA to connect Skagit County sites in Anacortes to sites in Mt Vernon

- *CoA Public Safety access to Spillman Technologies through CoA fiber*

Will allow CoA to connect to upstream Internet providers with presence in Mt Vernon

Will allow CoA to connect sites in Anacortes to sites in Mount Vernon

SECOND UPSTREAM INTERNET CONNECTION WITH WAVE

Blue Heron reservoir to Water Treatment Plant fiber complete

Makes CoA's Internet service more reliable

SNOWBIRD POLICY PROPOSAL

A First Presentation

THE NEED

Part-time residents

Inconvenience of disconnect

Waste of paying for nothing

THE RATIONALE

Comcast, Frontier & Wave have similar policies

Eliminates disconnect / reconnect burden for both customer & City

Contributes to positive customer experience

THE PROSPOSED POLICY

$20 monthly charge

Equipment remains in place

Minimum 60 day period

City Council Agenda Bill

Meeting Date: 11/12/2019 **Agenda Item**: 7c

Subject: Memorandum of Understanding: Fidalgo Water System

Staff Contact: Fred Buckenmeyer, Public Works Director

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer, PW Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: This Memorandum of Understanding is for Transfer and Improvement of the Fidalgo Island Water System between the City of Anacortes and Public Utility District No. 1 of Skagit County.

Background: The District owns a water distribution system that serves approximately 720 customers located in an unincorporated area of Skagit County on Fidalgo Island. Pursuant to the Water Supply Agreement 2017-2036 between the City and the District, last dated January 6, 2017, the Water System provides water supply to the Fidalgo Island Water System (FIWS) to serve District customers connected. The Supply Agreement authorizes transfers of service areas among customers of the City, including the District, and expansion of the City's service area.

The MOU identified the transfer of the FIWS and associated real and personal property, contracts and intangibles to the City; and the District's construction of the FIWS Improvements.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: n/a

Competing Viewpoints Considered: yes

Recommended Motion: Discussion Only

Alternative Actions: n/a

Attachments (listed in order presented): Memorandum of Understanding (draft) and map of the FIWS

MEMORANDUM OF UNDERSTANDING

FOR

TRANSFER AND IMPROVEMENT OF THE FIDALGO ISLAND WATER SYSTEM

1. MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding for Transfer and Improvement of the Fidalgo Island Water System ("Memorandum") is entered into as of the date of the last signature below ("Effective Date") by and between the City of Anacortes, Washington ("City"), and Public Utility District No. 1 of Skagit County, Washington ("District") (each a "Party" and collectively the "Parties" to this Memorandum). The Parties agree as follows.

2. RECITALS

2.1 City Water System. The City owns and operates a municipal water supply and distribution system ("Water System"), which has been combined with the City's sanitary sewage system, storm and surface water drainage system and garbage and refuse collection and disposal system (collectively, "Utility System"). Except for Separate Systems (defined below), the Utility System includes all additions, betterments and extensions at any time made, including to the Water System. The City operates the Water System for the purpose of delivering an adequate supply of water to customers and to provide for future use and expansion of the Water System.

2.2 Separate Utility Systems of the City. Under Ordinance No. 3015, the City reserved the right to acquire and operate additional utility systems, including without limitation water supply and distribution systems, separate from the Utility System ("Separate Systems"). The revenues of any Separate System are not included in the gross revenue of the Utility System and may be pledged separately to the payment of revenue obligations issued to finance the additions, betterments and extensions to the Separate System. [*NOTE: If a Separate System is desired, the City will need to designate the FIWS as a Separate System and maintain separate accounting for the FIWS upon transfer.*]

2.3 Fidalgo Island Water System of the District. The District owns a water distribution system that serves approximately 720 customers located in an unincorporated area of Skagit County on Fidalgo Island, the facilities of which are more particularly described in Exhibit A ("Fidalgo Island Water System" or "FIWS"). Pursuant to the Water Supply Agreement 2017-2036 between the City and the District, last dated January 6, 2017 ("Supply Agreement"), the Water System provides water supply to the FIWS to serve District customers connected to the FIWS. The Supply Agreement authorizes transfers of service areas among customers of the City, including the District, and expansion of the City's service area.

2.4 Transfer of Fidalgo Island Water System to the City. Due to the proximity of the FIWS to other retail service areas of the Water System and the City's continued provision of water supply to the FIWS under the Supply Agreement, the Parties have determined that transferring the FIWS to the City will improve maintenance and emergency response times and result in economic and water service-related efficiencies in the continued operation, maintenance and improvement of the FIWS. It is therefore in the best interests of the City, the District and the FIWS ratepayers for the District to transfer ownership of the FIWS to the City.

2.5 Improvements to the Fidalgo Island Water System. The Parties have also determined that the costs of certain priority capital projects within the FIWS described in Exhibit B ("FIWS Improvements") are properly allocated to the capital facilities component of rates and charges already paid by FIWS ratepayers to the District. The Parties therefore agree that the District will undertake the FIWS Improvements before or within approximately 24 months after the Acceptance Date (defined below), with such terms and potential extensions to be more particularly specified in the Agreement (defined below).

2.6 Purpose. This Memorandum documents the Parties' understanding with respect to: (i) the transfer of the FIWS and associated real and personal property, contracts and intangibles to the City; and (ii) the District's construction of the FIWS Improvements.

3. TRANSFER AND IMPROVEMENT OF THE FIDALGO ISLAND WATER SYSTEM

3.1 Asset Transfer and Improvement Agreement. The Parties shall continue to cooperate and collaborate to execute an asset transfer and improvement agreement ("Agreement"), subject to a favorable public outreach process and agreement on the terms and timing of the details related to the Agreement.

3.2 District Obligations. Under the Agreement, the District will:

3.2.1 Inventory the location and facilities of the FIWS, including all associated real and personal property, contracts and intangibles, and revise Exhibit A as appropriate.

3.2.2 Transfer the FIWS, as identified in Exhibit A, as may be revised under this Memorandum or the Agreement, to the City.

3.2.3 Cooperate with the City in properly transferring any FIWS facilities identified after the Acceptance Date and inadvertently excluded from Exhibit A.

3.2.4 Construct the FIWS Improvements as included in Exhibit B at the District's sole expense. Upon the construction and acceptance by the City, the City will own each of the FIWS Improvements as part of the FIWS.

3.2.5 Provide meter reading, billing and revenue collection services up to the Acceptance Date. After the Acceptance Date, the City will be responsible for reading the meters, billing and collecting revenue. The District agrees to assist the City in this transition and provide meter reading data to the City with respect to existing District transponders on FIWS meters for up to 12 months after the Acceptance Date or the earlier replacement of District transponders by the City.

3.2.6 Provide a 12-month warranty period where the District will repair, replace or otherwise finance necessary improvements to the FIWS due to a catastrophic failure that occurs within the 12 month period following the Acceptance Date. A catastrophic failure does not include operation or maintenance expenses incurred in the normal course of business for water utilities of similar size and scope as the FIWS.

3.2.7 Provide or cause to be provided by its applicable contractors at least a 12-month warranty for each FIWS Improvement beginning on the date of completion and acceptance by the City of each respective FIWS Improvement constructed after the Acceptance Date

3.3 City Obligations. Under the Agreement, the City will:

3.3.1 Covenant to hold itself out as the water purveyor for the FIWS service area on and after the Acceptance Date and for so long as the City owns the FIWS.

3.3.2 Operate or cause to be operated the properties of the System and the business in connection therewith in an efficient manner and at a reasonable cost.

3.3.3 Maintain, preserve and keep the properties of the FIWS in good repair, working order and condition.

3.3.4 Make all necessary and proper additions, betterments, renewals and repairs to and improvements, replacements and extensions of the FIWS, except for the FIWS Improvements required to be constructed by the District under this Memorandum and the Agreement.

3.3.5 Operate and maintain the FIWS in compliance with water quality standards of the Washington State Department of Health and the U.S. Environmental Protection Agency.

3.4 Transfer Documents. Under the Agreement, the Parties will cooperate in the execution and recording of all documents necessary to effect the FIWS transfer, including without limitation: deeds for the transfer of real property and fixtures; bills of sale for the transfer of facilities and equipment; assignments for the transfer of easements, contracts and other intangible rights or obligations; and other necessary transfer documents. The City and the PUD will also work together to facilitate the inclusion of the FIWS into the City's franchise agreement with Skagit County, as necessary.

3.5 Purchase Price. The exclusive consideration for the FIWS transfer are the mutual rights, obligations and covenants described in this Memorandum and the Agreement, and except as provided in this Memorandum or the Agreement, neither the District nor the City will be obligated to pay any other monetary consideration to each other.

3.6 Condition of Assets. The City will acknowledge it has examined the FIWS and that it accepts the same in its condition as of the Acceptance Date, "as is and where is," except as specifically set forth in this Memorandum or the Agreement.

3.7 Acceptance of FIWS. Subject to a mutually acceptable and favorable public outreach process and following mutual acceptance of the Agreement, the date the City accepts the FIWS from the District for purposes of this Memorandum is referred to as the "Acceptance Date."

4. GENERAL

4.1 Costs. The Parties will share equally all costs and expenses related to the preparation, drafting and documentation of this Memorandum, the Agreement and all necessary transfer documents, including without limitation, legal, consultant and applicable filing costs.

4.2 Entire Agreement. This Memorandum and Exhibits contain the entire understanding between the Parties and supersedes any prior understandings regarding the transfer of the FIWS. This Memorandum will be replaced in its entirety upon mutual acceptance of the Agreement by the Parties.

4.3 Governing Law. This Memorandum is governed by and construed according to the laws of the State of Washington. As against the other Party, each Party may file suit to enforce this Agreement only in the Superior Court of Skagit County, Washington.

4.4 Successors and Assigns. All of the provisions, terms, conditions and requirements contained in this Memorandum are binding upon the successors of the Parties. A Party may not assign its rights and duties under this Agreement without the consent of the other Party, which may not be unreasonably withheld.

4.5 No Third Party Rights. This Memorandum is solely for the benefit of the Parties and does not grant any right to any other party or person.

4.6 Severability. The provisions of this Memorandum are separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, holds any provision of this Memorandum invalid or unenforceable as to any person or circumstance, the offending provision, if feasible, is modified to be within the limits of enforceability or validity. If the offending provision cannot be modified, it is null and void with respect to the particular person or circumstance. All other provisions of this Memorandum in all other respects, and the offending provision with respect to all other persons and all other circumstances, remain valid and enforceable.

4.7 Captions. Captions given to the various provisions of this Memorandum are for convenience only and are not intended to modify or affect the meaning of any provision.

4.8 Counterparts. This Memorandum may be executed and delivered in counterparts, each of which is considered an original and all of which together constitute one and the same agreement.

4.9 Authority. The individuals signing below represent and warrant that they have the requisite authority to bind the Parties on whose behalf they are signing.

This Memorandum is executed by each Party as set forth below:

City of Anacortes	Public Utility District No. 1 of Skagit County
By: ______________________________	By: ______________________________
Its: ______________________________	Its: ______________________________
Date:______________________________	Date:______________________________

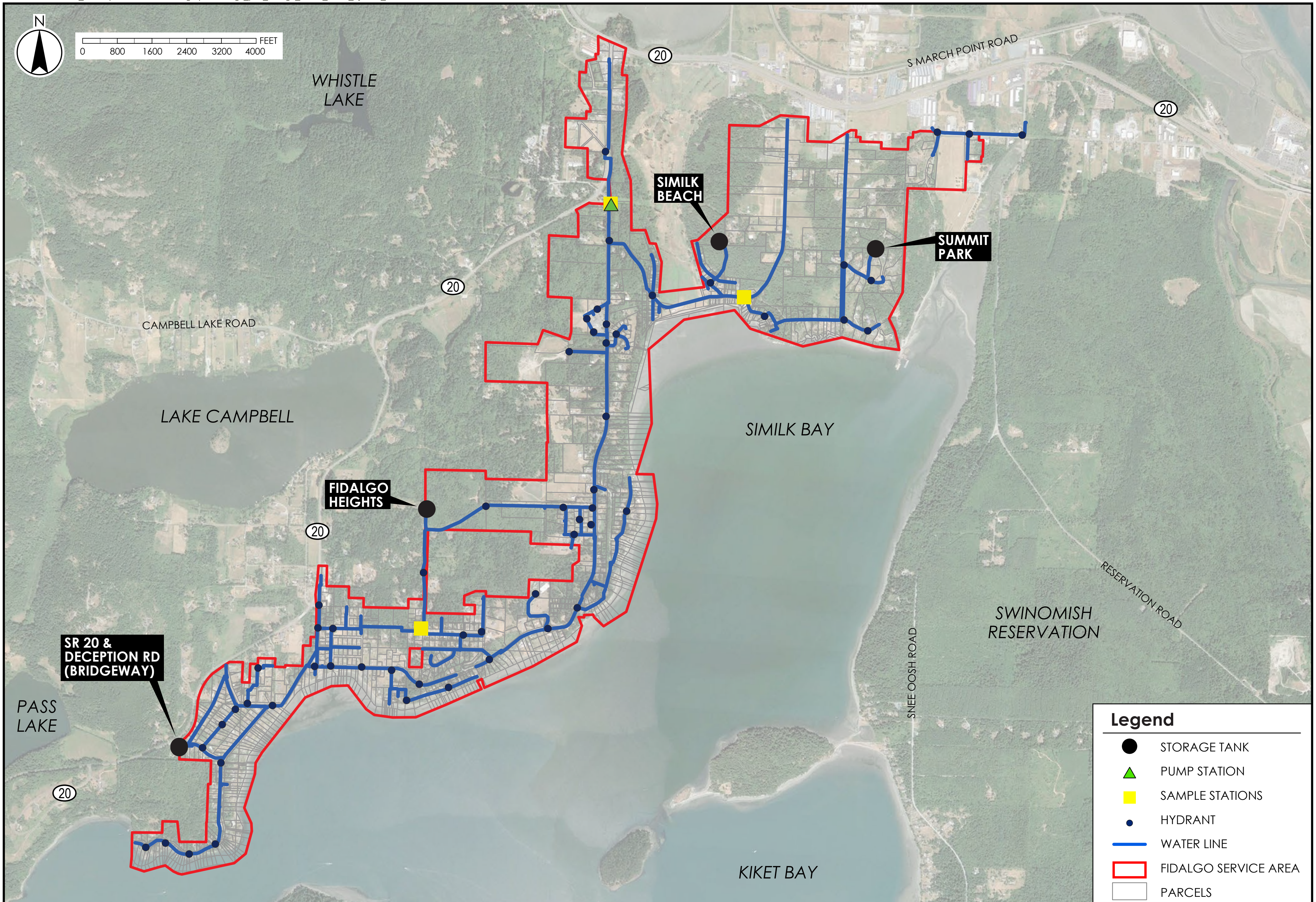
Exhibit A: Facilities of Fidalgo Island Water System

[*preliminary; subject to inventory and update by District*]

Storage Tanks	Storage Volume (Gallons)	Material
Similk Reservoir	100,000	Wood Stave
Summit Park Reservoir	100,000	Concrete
Fidalgo Heights Reservoir	550,000	Welded Steel
Bridgeway Reservoir 1	50,000	Concrete
Bridgeway Reservoir 2	50,000	Concrete
Pump Stations	**Flow (gpm)**	**Discharge Pressure (psi)**
Gibralter	500	120
Pipelines	**Total Length (ft)**	**Total Non-DI Length (ft)**
< 4-inch	11,151	10,775
4-inch	16,816	16,408
6-inch	17,487	15,813
8-inch	36,609	2,560
12-inch	12,710	0
TOTAL	**94,774**	**45,555**

$\boxed{\text{Exhibit B: Fidalgo Island Water System Improvements}}$

[*system map and tables showing priority projects District will complete and pipe replacement projects City will complete over time*]



City of Anacortes

Skagit PUD Fidalgo Island Water System Acquisition

Water System Overview

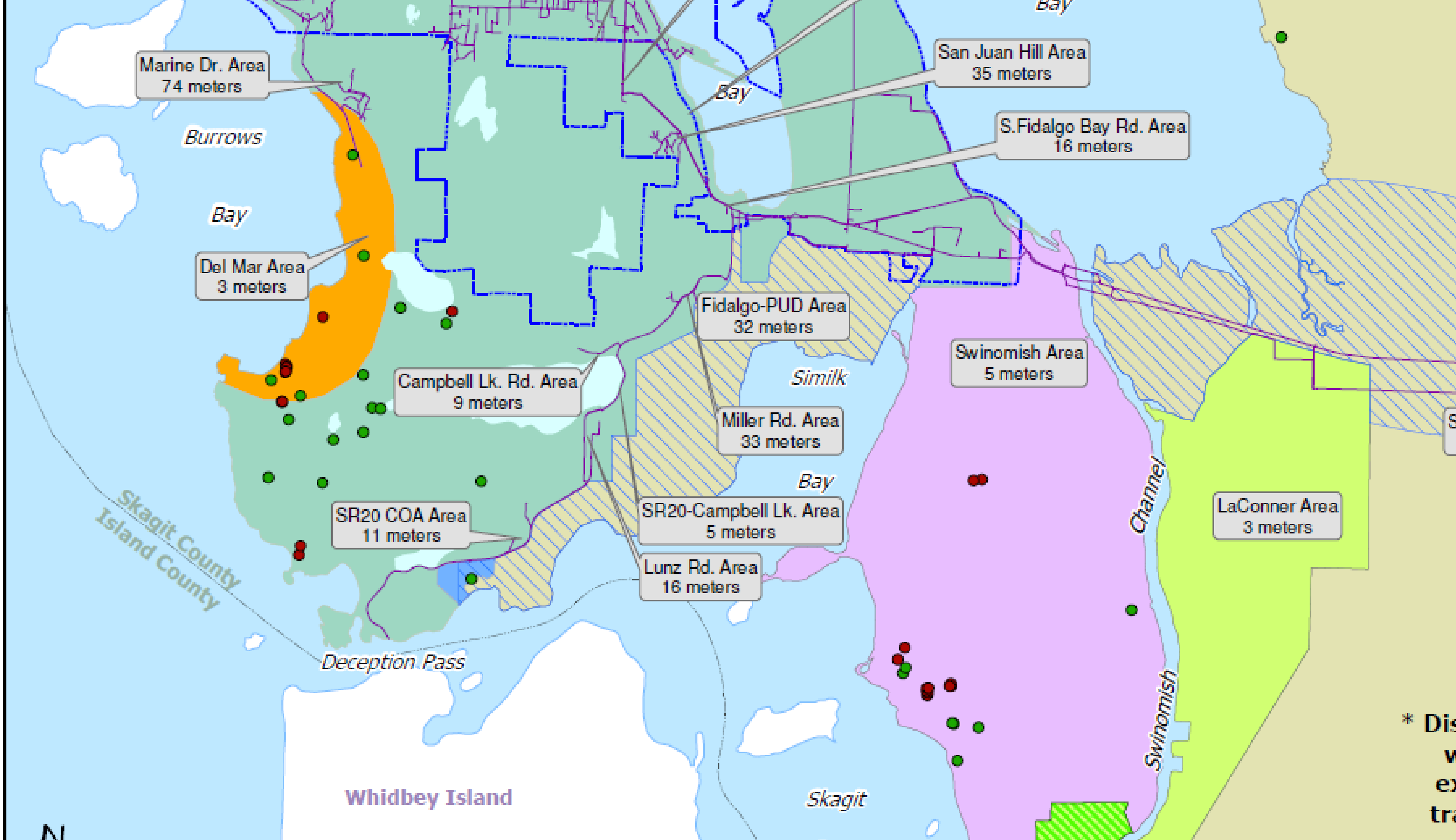
FIDALGO ISLAND WATER SYSTEM

PROPOSED SYSTEM TRANSFER

SKAGIT COUNTY PUD

TO

CITY OF ANACORTES



Marine Dr. Area
74 meters
San Juan Hill Area
35 meters
S.Fidalgo Bay Rd. Area
16 meters
Burrows
Bay
Bay
Del Mar Area
3 meters
Fidalgo-PUD Area
32 meters
Swinomish Area
5 meters
Similk
Campbell Lk. Rd. Area
9 meters
Miller Rd. Area
33 meters
Bay
SR20 COA Area
11 meters
SR20-Campbell Lk. Area
5 meters
Channel
LaConner Area
3 meters
Skagit County
Island County
Lunz Rd. Area
16 meters
Deception Pass
Swinomish
Whidbey Island
Skagit

TRANSFER

The transfer consists of a complete transfer of all Skagit County PUD assets within the Fidalgo Island Water system to the City of Anacortes

Upon transfer the City would assume ownership of the system.

The transfer will improve maintenance and emergency response times and result in economic and water service-related efficiencies.

HISTORY AND PROGRESS

- Discussions since early 2000's regarding the City of Anacortes acquisition of the system

- Currently within the Skagit County PUD service area.

- PUD purchases water from City of Anacortes and resells it to a group of approximately 720 customers.

HISTORY AND PROGRESS

- We have studied and investigated the integrity of the system.
- It is a financially viable system
- Preliminary discussions at the staff and committee level of both agencies.
- Memorandum of Understanding drafted by Foster Garvey
- Approval will allow staff from both agencies to continue to work on the details of the transfer
- A number of details and milestones yet to come

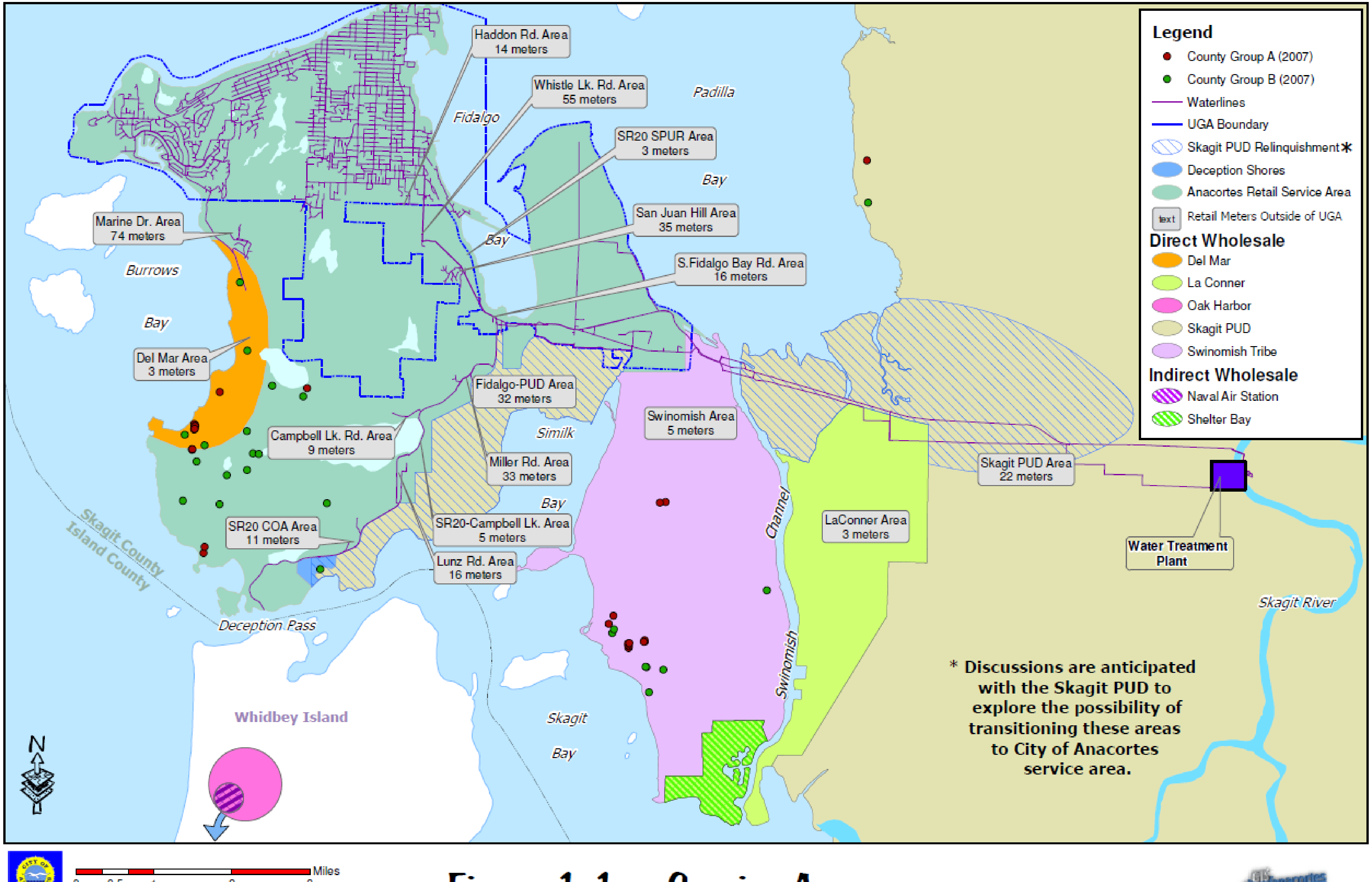
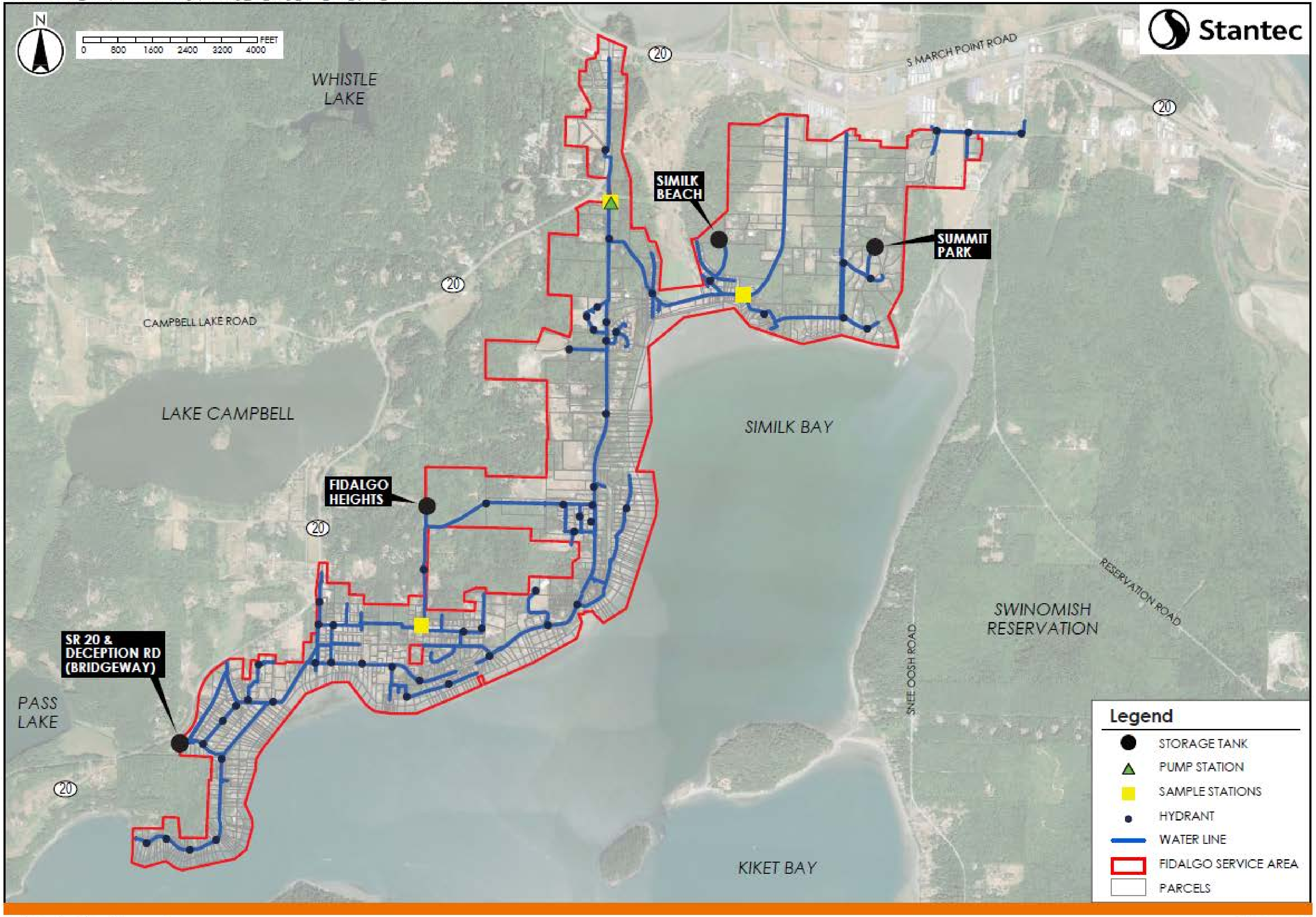


Figure 1-1 - Service Areas

V:\2002\business_development\2002006087\graphics\skagit_pud_fidalgo_island_water_system_overview.ai mlm 8-23-2018



City of Anacortes
Preliminary Feasibility Analysis
Skagit PUD Fidalgo Island Water System Acquisition

Figure 1
Water System Overview

ELEMENTS OF UNDERSTANDING

- There are several improvement projects the PUD has committed to undertaking.
- PUD will provide meter reading, billing, and revenue collection services temporarily.
- PUD will provide warranty of the system for catastrophic events for 1 year.

NEXT STEPS

- Public meetings
  - Between PUD commissioners and system customers
- Skagit County Boundary review board
- Final transfer agreement

ACTION

- Approval of this Memorandum of Understanding drafted by Foster Garvey will allow staff from both agencies to continue to work on the details of the transfer

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 18, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 18, 2019

•Contract Award: Washington Park Boat Launch Floating Dock Replacement #19-147-PRK-002 (Consent)
•Contract Award: 2020-2022 Cartegraph Solutions and Subscription Agreement #20-005-ENG-001 (Consent)
•Waste Management Recycling Update (Discussion)
•Solid Waste Collection Schedule Review (Discussion)
•Resolution 2062: Updating Unified Fee Schedule for Updated Sewer Rates and Updated General Facilities Charges (GFCs) for Water and Sewer (Discussion/Possible Action)

****

November 19, 2019

Special Joint Meeting with Fidalgo Pool and Fitness Center Board of Commissioners, 6:00 p.m.

****

November 25, 2019

•Contract Award: Anacortes Municipal Broadband Installation – CBD, Old Town Pilot, M Avenue Pilot #19-181-FBR-001 (Discussion/Possible Action)

****

December 2, 2019

•Public Hearing: Interim Ordinance 3054 Declaring an Emergency and Adopting a Moratorium on the Acceptance of Certain Land Use Applications in the R4 Zone (Discussion)
•Contract Award: Ship Harbor and SR20 Spur Intersection Improvements Project #16-025-TRN-003 (Action)

****

December 9, 2019

****

December 16, 2019

****

December 23, 2019

****

January 6, 2020

****

January 13, 2020

****

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

•Skagit County Law & Justice Council, Wednesday, Nov 13, 2019, 8:15 AM, Mount Vernon
•Finance, Wednesday, Nov 13, 2019, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Nov 18, 2019, 5:00 PM, Main Conference Room, City Hall
•Parks & Recreation, Thursday, Nov 21, 2019, 6:00 PM, Main Conference Room, City Hall
•Planning, Monday, Nov 25, 2019, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Nov 27, 2019, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Dec 2, 2019, 5:00 PM, Main Conference Room, City Hall

****