



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

November 4, 2019
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of October 28, 2019
 - b. Approval of Claims in the amount of: \$138,527.86
 - c. Contract Award: Materials for Fiber Network Library to MSTs #19-175-FBR-001
6. **Public Hearings**
 - a. * Public Hearing: Ordinance 3057: Amending the 2019 – 2024 Capital Facilities Plan (Discussion/Action)
 - b. * Public Hearing: Ordinance 3058: 2019/2020 Budget Mid-biennial Review and Modification (Discussion)
 - c. * Public Hearing: Resolution 2063: Setting the City's Year 2020 Property Tax Regular Levy Increase (Discussion)
7. **Other Business**
 - a. * Ordinance 3055: Amending the 2019/2020 Biennial Budget - 3rd Quarter Budget Amendment (Action)
 - b. * Ordinance 3056: Amending Section 1.30.070 (A) and (B) of the Anacortes Municipal Code and Adding New Section 1.30.080 of the Anacortes Municipal Code Regarding Numbering, Recording, and Executing Contracts for Residential and Business Class Internet Services (Action)
 - c. * Waste Management Recycling Update (Discussion)
 - d. * Parks and Recreation Comprehensive Plan (Discussion)
 - e. * Ordinance 3053: Regulating the Distribution of Single-use Carryout Bags by Retail Establishments (Discussion/Possible Action)
 - f. * Memorandum of Understanding: Fidalgo Water System (Discussion)
 - g. * Resolution 2061: Special Election Ballot for Qualifying Local Tax for Affordable and Supportive Housing (Discussion/Possible Action)
8. **Adjournment**

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 12, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 12, 2019

- Ordinance 3058: 2019/2020 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution 2063: Setting the City's Year 2020 Property Tax Regular Levy Increase (Action)
- Ordinance 3052: Updating AMC Chapter 12.50, Street and Alley Vacation (Discussion)

November 18, 2019

- Solid Waste Collection Schedule Review (Discussion)
- Resolution 2062: Updating Unified Fee Schedule for Updated Sewer Rates and Updated General Facilities Charges (GFCs) for Water and Sewer (Discussion/Possible Action)
- Contract Award: Anacortes Municipal Broadband Installation – CBD, Old Town Pilot, M Avenue Pilot #19-181-FBR-001 (Discussion/Possible Action)

November 25, 2019

December 2, 2019

December 9, 2019

December 16, 2019

December 23, 2019

January 6, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Nov 25, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 4, 2019, 5:00 PM, Main Conference Room, City Hall
- Parks & Recreation, Thursday, Nov 21, 2019, 6:00 PM, Main Conference Room, City Hall
- Planning, Tuesday, Nov 12, 2019, 5:00 PM, Main Conference Room, City Hall
- Skagit County Law & Justice Council, Wednesday, Nov 13, 2019, 8:15 AM, Mount Vernon
- Finance, Wednesday, Nov 13, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 18, 2019, 5:00 PM, Main Conference Room, City Hall

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

November 4, 2019

6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
MIKE PEARL	MADRONA MTS 18 #0 ✓
Holly Chisa - NW Grocery Assn - Bags	✓
DOUG THURBER	HIGH RISE ✓
May Jo McArde	code work ✓
Bob Barry	○ Recreation Comp Plan ✓
Marie Burnett	Plastic bag ban ✓
Carol Sullivan	BYO Bag Ordinance ✓
Linda McNamee	✓
Susan Rocks	Affordable Housing - 2061 ✓
Dan Thurber	BAGS ✓
John Strathman	Plastic bags ✓
Heather Trim (zero waste washing)	plastic Bags ✓
Neil O'Hara -	○ P & R plan
Dana Keith	plastic Bag
Brian Wether	" "
May Jo McArde	" "

Continue on back of sheet as needed

City Council Minutes – October 28, 2019

Mayor Laurie Gere called to order the Anacortes City Council meeting of October 28, 2019 at 6:00 p.m. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Brad Adams, Carolyn Moulton, Bruce McDougall and Matt Miller were present.

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Planning Committee: Mr. McDougall reported from the committee meeting earlier in the evening. He said topics discussed included the critical areas ordinance update, the Shoreline Master Program open house on Wednesday evening, and the moratorium on dense development in the R4 zone.

Ms. Moulton congratulated Finance Director Steve Hoglund and his department on the high scores received on the annual audit from the State Auditor's Office.

Ms. Moulton commended the Parks Department on the very successful inaugural Haunted Run/Walk at Washington Park the prior Saturday evening.

Mr. Miller reported on the Fidalgo Chaplaincy event the prior Friday evening in honor of Anacortes police officers and firefighters, noting posters mounted around the Council Chambers with messages of support and thanks from Anacortes children to first responders.

Mr. Walters announced that he would be hosting a Ward 1 community meeting on Tuesday, November 26, 2019 at 6:00 p.m. in the Anacortes Public Library meeting room.

Mr. Young reported on a recent inaugural community meeting on diversity and inclusion. He indicated that work would be expanding.

Public Comment

Mike Pearl requested that the Planning or Building departments supply a timeline for the Madrona project reflecting when permits were expired or expected so the public could follow the process. Mayor Gere invited Mr. Pearl to contact her office for that information.

Ron Fernandez, 1501 15th Street, thanked Council for adopting Ordinance 3054. He followed up on his comments from the October 21, 2019 City Council meeting regarding the bonus height provisions in the Development Regulations adopted by Ordinance 3040 earlier in the year and argued that those provisions were contrary to goals and policies in the 2016 Comprehensive Plan. Mr. Fernandez suggested eliminating the fifth floor of the Fidalgo Flats project. He echoed previous comments that the project would not provide affordable housing and would not be in character with the surrounding neighborhood.

Rene Janzen spoke about the Fidalgo Flats project. He said the proposed location was not the correct location for vertical growth and that it would impact the established community behind it where he owns two rental properties. Mr. Janzen said solid waste was not being appropriately handled by the businesses there now, questioned the parking study provided by the applicant for the Fidalgo Flats project, and expressed concern about the impact of traffic down the narrow alley between the proposed project and the bedroom windows of his rental property.

Jim Taylor, 301 5th Street, questioned the mechanism used to achieve a height bonus [for the Fidalgo Flats project].

Sharron Stringer supported Mr. Janzen's comments. She urged sufficient solid waste collection for the Madrona building, confirmation of the alley dimensions, and requirement of sufficient off street parking. Ms. Stringer reiterated points made by other speakers about the building particularly regarding traffic impacts, the lack of guarantees that the 600 SF units would be affordable, and questioning the basis for concluding public support of height bonuses in the R4 zone.

Consent Agenda

Mr. Johnson moved, seconded by Mr. Adams, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of October 21, 2019
- b. Approval of Claims in the amount of: \$505,722.03
- c. Contract Award: ONTs and Fiber Accessories #19-166-FBR-001
- d. Contract Award: Water Treatment Plant Filter Media #19-081-WTR-002
- e. Street Fair Application: Halloween Downtown Trick or Treat Event

The following vouchers/checks were approved for payment:

EFT numbers: 95054 through 95092, total \$88,685.64

Check numbers: 95093 through 95121, total \$404,748.92

Wire transfer numbers: 257751 through 257908, total \$11,261.40

OTHER BUSINESS

Resolution 2060: Resolution of Inclusion

Mr. Walters reminded that at its October 14, 2019 meeting Mr. Young had moved, seconded by Mr. McDougall, to approve Resolution 2060, a Resolution of Equality and Inclusion that affirms the City's commitment to being accessible, open, and welcoming to all, and that Mr. Walters had subsequently moved, seconded by Ms. Moulton, to postpone consideration of the motion on the floor for two weeks and to send the resolution for review and possible revision to an ad hoc committee composed of Mr. Johnson, Mr. Miller and Mr. Walters, which motion had passed 6-0. Mr. Walters said that the ad hoc committee had discussed and drafted a revised version of Resolution 2060 which was included in the packet materials for the present meeting but said that the committee had not reached consensus on the language proposed. He outlined the changes proposed in the revised resolution and the new agenda bill. Councilmembers discussed the proposed changes.

Mayor Gere invited members of the audience to comment on this agenda item.

Terry Kylo, 7555 Crescent Lane, spoke in support of adopting Resolution 2060 as revised.

Laura Spehar spoke in support of adopting Joint Resolution 2060.

Doug Thurber, PO Box 159, spoke against adopting Resolution 2060.

Matt Stevenson spoke against adopting Resolution 2060.

Sarah Pederson, 703 St. Mary's Drive, spoke in support of adopting Resolution 2060.

Laurence Rockwell, 2006 27th Place, spoke in support of adopting Resolution 2060 as revised.

Keiko McCracken spoke in support of adopting Resolution 2060.

Amy Hong, Biz Point Road, spoke in support of adopting Resolution 2060.

Liz Lovelett, 40th District State Senator, spoke in support of adopting Resolution 2060.

Corrine Salcedo, 4303 Kingsway, spoke in support of adopting Resolution 2060.

Mr. Walters moved, seconded by Mr. McDougall, to amend the motion on the floor to adopt the revised draft Resolution 2060 as presented in the packet materials for the present meeting. Vote: Ayes – Young, Walters, Adams, Moulton, McDougall, Miller and Johnson. Motion carried.

Mr. Miller stated his objections to the resolution as currently worded to include the term “hate speech”.

Vote on amended motion: Ayes – Walters, Adams, Moulton, McDougall and Johnson and Young. Nays – Miller. Motion carried.

Contract Award: Senior Center Metal Roof Installation #19-066-FAC-001

Public Works Director Fred Buckenmeyer offered to answer questions about this contract which Council had considered at its regular meeting on October 21, 2019 but on which it had declined to act, requesting that staff investigate and present alternatives. Mr. Buckenmeyer explained the scope of work and the items included in that scope that had not been included in the earlier, lower bids from other contractors. Mayor Gere and City Attorney Darcy Swetnam reported on the less competitive bidding climate and the lack of contractors interested in performing emergency repairs only without being awarded the entire roofing contract. Mayor Gere established Council consensus that staff should determine a means of performing the immediately needed repairs on the roof and go out to bids on a composite rather than a metal roof for the Senior Center.

Mr. Adams moved, seconded by Mr. Miller, to cancel the roof installation project due to cost concerns. Vote: Ayes – Adams, Moulton, McDougall, Miller, Johnson, Young and Walters. Motion carried.

Affordable Housing Revenue Sources

Resolution 2061: Special Election Ballot for Qualifying Local Tax for Affordable and Supportive Housing

Finance Director Steve Hoglund reminded that Council had asked for information on affordable housing funding sources. He reported on that topic referring to his slide presentation in the packet materials for the meeting. Mr. Hoglund concluded by outlining the proposal from staff and the Finance Committee to adopt an ordinance to authorize the collection of the Affordable Housing Sales Tax Credit, adopt a resolution to place the measure on the February 11, 2019 special election ballot to collect 1/10th of one percent (.1%), and allocate that revenue to support affordable housing per RCW 82.14.530.

Mayor Gere invited members of the audience to comment on this agenda item.

Susan Rooks, 1219 10th Street, Anacortes Housing Authority (AHA) Board member, asked Council to support an ordinance authorizing collection of affordable housing sales tax credit. Ms. Rooks discussed projects the AHA was prepared to pursue immediately if funding were to become available. She described the high need for affordable housing in Anacortes, the long wait list for AHA rentals and the ways in which the affordable housing sales tax revenue could be leveraged.

Dustin Johnson, Executive Director of the Anacortes Family Center (AFC), expressed strong support of the proposal. He said the impact of the sales tax increase on the average Anacortes taxpayer would be negligible but that it would tremendously affect the lives of AFC clients and AHA residents.

Doug Thurber said the liberal state government was baiting communities to dive in to affordable housing and said \$40K per year over 20 years wouldn't touch the proposed projects. Mr. Thurber questioned whether affordable housing built in Anacortes would actually go to low wage earners from Anacortes.

Walt Guterbock, 2009 29th Place, called attention to the AFC project included in Mr. Hoglund's slide presentation and noted it would include child care on first floor, something for which there was a big need in Anacortes. Mr. Guterbock said the tax increase for a family spending \$100K/year on taxable goods in Anacortes would only be \$100/year and would do a tremendous amount of good.

Ellen Chevalier asked for a clear explanation of the proposal and who would qualify for the housing created. Ms. Chevalier distinguished between low income families on public assistance and worker who earn low wages and need housing they can afford on their hourly wage.

Councilmember Johnson asked the AFC and AHA representatives present to address Ms. Chevalier's questions.

Dustin Johnson described the steps taken by both AFC and AHA to determine the connection of their clients to Anacortes and the HUD formulas used to determine rents in relation to income.

Brian Clark, AHA Executive Director, described the several types of AHA affordable housing in Anacortes. He responded to questions from Mr. Miller about the definition of supportive housing and from Ms. Chevalier about waiting list durations.

Mr. Thurber returned to the microphone and pointed out that if taxes keep going up, it will be less and less affordable to live in Anacortes. He urged calling AFC and AHA housing subsidized, not affordable.

Councilmembers discussed the proposed housing projects and the possibility of considering other projects in the future. Council deferred action on Resolution 2061 until its next regular meeting. Mr. Hoglund invited any councilmember comments or revisions prior to that meeting.

Memorandum of Understanding: Update to Collective Bargaining Agreement by and between the City of Anacortes and IAFF 1537

Human Resources and Labor Relations Manager Vanessa Bronsema presented an MOU that had been reviewed by the Personnel Committee, adding that the MOU had no budget impact. Fire Chief David Oliveri explained the origin of the two changes to the contract that would be memorialized by the MOU.

Mr. Miller moved, seconded by Mr. Young, to authorize the mayor to sign the MOU between the City of Anacortes and IAFF 1537. Vote: Ayes – Moulton, McDougall, Miller, Johnson, Young, Walters and Adams. Motion carried.

Ordinance 3056: Amending Section 1.30.070 (A) and (B) of the Anacortes Municipal Code and Adding New Section 1.30.080 of the Anacortes Municipal Code Regarding Numbering, Recording, and Executing Contracts for Residential and Business Class Internet Services

City Attorney Darcy Swetnam presented the ordinance for second reading following its introduction on October 21, 2019. She recapped the provisions of the proposed code revisions and called Council's attention to the one change proposed since that prior version.

Mr. McDougall moved, seconded by Mr. Johnson, to adopt Ordinance 3056 as revised in the packet materials for the October 28, 2019 meeting.

Councilmembers discussed the mayor's contracting authority and the need to explicitly address that authority in relation to these types of contracts. Mr. McDougall listed the three types of fiber contracts that would not fall under the new code section: dark fiber leases, direct internet access, and enterprise class services. He said those would need to be addressed separately.

Mr. Walters asked that Section 2 of the ordinance be rewritten so that fiber contracts were not exempt from being recorded in the city's electronic records management system even if they were exempted from being posted publicly on the website. Ms. Swetnam offered to make that change and bring the ordinance back to Council for action on the Consent Agenda at its November 4, 2019 meeting.

Mr. Walters moved, seconded by Mr. Young, to postpone consideration of the motion on the floor for one week. Vote: Ayes – Miller, Johnson, Young, Walters, Adams, Moulton and McDougall. Motion carried.

Resolution 2064: Resolution Opposing Initiative Measure No. 976, an Initiative Seeking to Repeal Authority to Impose Certain Vehicle Taxes, Change Vehicle Valuation Laws, and Limit Motor Vehicle License Fees to \$30.00

Ms. Moulton provided background information on Initiative 976 on the November 2019 ballot and listed other jurisdictions that had taken action to oppose the initiative. Councilmembers and the mayor discussed their personal opinions on the initiative, the extent of its impact on local street projects and on the Washington State Ferries that are an economic driver in Anacortes, and whether it was appropriate for Council as a body to take a position on the initiative.

Mayor Gere invited members of the audience to comment on this agenda item.

Doug Thurber asked Council to let the voters decide for themselves.

No one else present wished to address Council on this topic.

Ms. Moulton moved to adopt Resolution 2064 as presented. The motion died for lack of a second.

There being no further business, at approximately 9:00 p.m. the Anacortes City Council meeting of October 28, 2019 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 4, 2019 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258260	9/4/2019	7348	ISLAND EYE PHYSICIANS &	VISION SERVICES, LEOFF1 RETIREE	\$ 270.00	hr
257939	9/17/2019	251201	DEPT OF LABOR & INDUSTRIES	L & I ELEVATOR INSPECTIONS	\$ 114.10	pwfac
258118	9/20/2019	7001721088	AMERICAN WATER WORKS	WTP AWWA MEMBERSHIP 1/1/20-12/31/2020	\$ 2,203.00	dwtpt
258121	9/26/2019	801601	JCI JONES CHEMICALS INC	HYPOCHLORITE SOLUTION	\$ 3,667.39	dwtpt
258196	9/30/2019	160195	INFOSEND, INC.	SEPTEMBER 2019 PROCESSING	\$ 3,412.26	finance
257924	9/30/2019	206583	WIDENER & ASSOCIATES	SK RIVER 42" WATER LINE - DESIGN ASSISTANCE & PERMITTING - SEPT 2019	\$ 8,832.61	dwtpt
258244	10/1/2019	4713199	FAMILY CARE NETWORK PLLC	PRE EMPLOYMENT MEDICAL	\$ 248.00	apd
258125	10/1/2019	360-293-1900-0122885	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 10/1-10/31/19	\$ 1,282.47	finance
258127	10/1/2019	360-293-0045-0223175	FRONTIER COMMUNICATIONS	STA 1 BACK-UP LINES: 10/1-10/31/19	\$ 156.25	medic
258091	10/8/2019	12005	HOW IT WORKS, INC	ACFL TRAIL MAPS - 350 SETS - RESALE ITEM	\$ 1,879.50	parks1
258195	10/8/2019	1310283	SURETY PEST CONTROL	OPS: MONTHLY PEST MAINTENANCE	\$ 65.22	dshop
258256	10/11/2019	ReimbBerg	BERG, JUSTEN	SUBSISTANCE FOR ISO CLASS	\$ 40.00	medic
258255	10/11/2019	ReimbFrazier	FRAZIER, RYAN	SUBSISTANCE FOR ISO CLASS	\$ 40.00	medic
257919	10/11/2019	300000290035	PUGET SOUND ENERGY INC	MUSEUM 9/6-10/4/19	\$ 167.04	museum
258343	10/14/2019	9501763190	TELEFLEX LLC	EZIO NEEDLES AND STABILIZERS	\$ 2,378.64	medic
258375	10/15/2019	39917	CONTEGRA INC	OUTSIDE REPAIR	\$ 430.45	dwtpt
258024	10/15/2019	101005637	GHA TECHNOLOGIES INC	NETWORK EQUIPMENT	\$ 641.15	fiber
258378	10/15/2019	42367323	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 1,906.55	publib
258379	10/15/2019	42367322	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 44.35	publib
258114	10/15/2019	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 9/6/19-10/4/19	\$ 2,880.73	dwtpt
258120	10/16/2019	92754959	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,951.46	dwtpt
258371	10/16/2019	19-38778	EDGE ANALYTICAL, INC	THICKENED SLUDGE TESTING	\$ 495.00	dwtpt
258119	10/16/2019	2392	NW COMMUNICATIONS, INC	MOUNT CONSTITUTION REPEATER SITE RENTAL 3/1/19 - 10/31/19	\$ 1,388.80	dwtpt
258081	10/16/2019	001-448706	PISTON SERVICE OF ANACORTES	FILTERS- #710	\$ 31.27	dshop
258327	10/16/2019	1307906	SURETY PEST CONTROL	STA 2: OCTOBER SERVICE	\$ 44.57	medic
257909	10/16/2019	331 0485669	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 83.78	dwtpt
257812	10/16/2019	06642561	WASHINGTON TRACTOR, INC	2019 HONDA GENERATOR- #6985	\$ 1,026.08	dshop
257755	10/17/2019	10/17/2019	FIDALGO CLEANING	CLEANING - CARNEGIE	\$ 100.00	museum
257756	10/17/2019	10/17/2019	FIDALGO CLEANING	CLEANING - HERITAGE CENTER	\$ 50.00	museum

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258122	10/17/2019	803672	JCI JONES CHEMICALS INC	HYPOCHLORITE SOLUTION	\$ 4,022.75	dwtp
258100	10/17/2019	801571	PACIFIC LAMP & SUPPLY COMPANY	LED ROADWAY LIGHTS FOR OPERATIONS	\$ 3,824.01	pwfac
258101	10/17/2019	803172	PACIFIC LAMP & SUPPLY COMPANY	DIRECT LINE VOLTAGE T8 TUBES FOR FIRE STATION I	\$ 522.86	pwfac
258080	10/17/2019	001-448794	PISTON SERVICE OF ANACORTES	HYDRAULIC FITTINGS- #607	\$ 102.06	dshop
258124	10/17/2019	48384490	UNIVAR USA INC	SODIUM HYDROXIDE CAUSTIC	\$ 4,671.13	dwtp
258090	10/18/2019	23780	COMMERCIAL ALARM & DETECTION	REPLACE BATTERIES IN ALARM SYSTEM	\$ 173.92	medic
258365	10/18/2019	2914-21910047	FCS GROUP	SEWER COST OF SERVICE AND RATE DESIGN STUDY - THROUGH 10/18/19	\$ 1,838.75	pw1
257822	10/18/2019	10/17/2019	FIDALGO CLEANING	MUSEUM CLEANING	\$ 50.00	museum
258025	10/18/2019	9312765417	GRAYBAR ELECTRIC COMPANY, INC	FIBER CABLE FOR NETWORK	\$ 227.11	fiber
258324	10/18/2019	57833	KROESENS UNIFORMS COMPANY	NAMETAGS FOR CLASS B	\$ 86.42	medic
258325	10/18/2019	57831	KROESENS UNIFORMS COMPANY	JACKET (JS)	\$ 147.23	medic
258321	10/18/2019	0542005-001	UNUM LIFE INS CO OF AMERICA	NOVEMBER, LEOFF LONG-TERM CARE PREMIUM	\$ 1,024.90	hr
257907	10/20/2019	489265	DMH INDUSTRIAL ELECTRIC, INC	MOTOR REBUILD	\$ 1,168.53	dwtp
258367	10/20/2019	9840541728	VERIZON WIRELESS	SCADA COMMUNICATION 9-21 TO 10-20-19	\$ 1,166.02	dwwtp
258323	10/21/2019	101412	ASSOCIATION OF WASHINGTON	NOVEMBER, SUPPLEMENTAL LIFE INSURANCE	\$ 547.10	hr
257911	10/21/2019	19106i	BEAVER EQUIPMENT SPECIALTY	ROTORK MODULE BLANK DRIVE BUSHING X 2	\$ 572.88	dwtp
258111	10/21/2019	906700411	BSN SPORTS, LLC	SUPPLIES FOR UPCOMING YOUTH BASKETBALL	\$ 205.61	pkrec
258040	10/21/2019	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 9/18-10/18/19	\$ 432.23	finance
258085	10/21/2019	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE - 9/18-10/18/19	\$ 138.99	parks1
258197	10/21/2019	912 800 0000 0	CASCADE NATURAL GAS CORP.	MUSEUM 9-18 TO 10-18-19	\$ 142.16	museum
258198	10/21/2019	199 800 0000 4	CASCADE NATURAL GAS CORP.	MUSEUM 9-18 TO 10-18-19	\$ 38.31	museum
258382	10/21/2019	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 9-18 TO 10-18 2019	\$ 420.29	publib
258217	10/21/2019	0188-505301	CONSOLIDATED ELECTRICAL	ELECTRICAL COMPONENTS- #515	\$ 121.50	dshop
258362	10/21/2019	317052	DOORMAN COMMERCIAL, LLC	2019 AUTOMATIC DOORS ANNUAL MAINTENANCE	\$ 3,652.32	pw1
258363	10/21/2019	317047	DOORMAN COMMERCIAL, LLC	CITY HALL REMODEL PROJECT - FINANCE/FIBER DOORS	\$ 3,886.03	pw1
258110	10/21/2019	19-38777	EDGE ANALYTICAL, INC	SWPPP SAMPLING ANALYSIS YARD PUMP STATION	\$ 52.00	dwtp
258218	10/21/2019	WAANA120583	FASTENAL COMPANY	CAP SCREWS, FLAT WASHERS- #515	\$ 28.81	dshop
258026	10/21/2019	543300	FRONTIER BUILDING SUPPLY	INVENTORY SHED SUPPLIES	\$ 11.16	wdist
258372	10/21/2019	89270	WHITNEY EQUIPMENT CO INC	MAINTENANCE SUPPLIES	\$ 27.62	dwwtp
258248	10/22/2019	40644	BOSTEC INC	BREATH ALCOHOL TESTING SUPPLIES; DRY GAS	\$ 219.57	apd
258015	10/22/2019	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 9/18-10/18/19	\$ 289.47	admsrv
258023	10/22/2019	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPERATIONS: 09/18- 10/18/19	\$ 259.48	dshop

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258086	10/22/2019	538 000 0000 1	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. 9/18-10/18/19	\$ 32.37	parks1
258088	10/22/2019	638 000 0000 0	CASCADE NATURAL GAS CORP.	411 HILLCREST DR #B, 9/18-10/18/19	\$ 59.91	parks1
258089	10/22/2019	917 600 0000 9	CASCADE NATURAL GAS CORP.	1915 13TH ST - 9/18-10/18/19	\$ 17.48	parks1
258092	10/22/2019	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 9/18 - 10/18	\$ 53.96	medic
258094	10/22/2019	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 9/18 - 10/18	\$ 46.50	medic
258245	10/22/2019	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD 9/18-10/18/19	\$ 521.57	apd
258112	10/22/2019	19-40315	EDGE ANALYTICAL, INC	BACT ANALYSIS FINISHED	\$ 15.00	dwtp
258113	10/22/2019	19-40524	EDGE ANALYTICAL, INC	TCR ANALYSIS BOOSTERS	\$ 165.00	dwtp
258019	10/22/2019	MV222715	MOTOR TRUCKS, INC	CROSS BODY BOX, MESH RACK- #187	\$ 1,852.98	dshop
258361	10/22/2019	0558356-IN	NATIONAL SAFETY, INC	SAFETY GEAR- WATER DEPT	\$ 197.12	wdist
258022	10/22/2019	167637	OASYS INC	INK CARTRIDGES	\$ 249.85	pw1
258082	10/22/2019	ReimbOliveri	OLIVERI, DAVID	SUBSISTANCE FOR SUBURBAN FIREFIGHTER	\$ 40.00	medic
258016	10/22/2019	001-449136	PISTON SERVICE OF ANACORTES	DUCT TAPE, ROD, NUT WING- VEH #151	\$ 39.01	dshop
258018	10/22/2019	001-449135	PISTON SERVICE OF ANACORTES	BATTERY- VEH #151	\$ 126.04	dshop
258364	10/22/2019	2019-1701	RACICOT, LAURIE	NASA@ MY LIBRARY ASTRONAUT PROGRAM DESIGN PACKAGE	\$ 360.00	publib
258097	10/22/2019	8128390211	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	\$ 48.46	hr
258240	10/22/2019	8128387556	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	\$ 58.75	apd
258239	10/22/2019	2842	SIGNDOG NW	REFLECTIVE VINYL LOGOS- SHOP	\$ 923.41	dshop
258020	10/22/2019	191473	T-SHIRTS BY DESIGN	WORK JACKET EMBROIDERY	\$ 71.74	wdist
258103	10/22/2019	331 0486596	UNIFIRST CORPORATION	WATER DEPT LAUNDRY	\$ 68.24	wdist
258084	10/22/2019	ReimbWalsh	WALSH, NICHOLAS	SUBSISTANCE SUBURBAN FIREFIGHTER	\$ 40.00	medic
258096	10/23/2019	1991470068	ARAMARK	STA 3 MAT/MOP SERVICE: 10/23	\$ 21.74	medic
258087	10/23/2019	ReimbByer	BYER, CHRISTOPHER	SUBSISTANCE FOR SUBURBAN FIREFIGHTER	\$ 60.00	medic
258385	10/23/2019	5015056165	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$ 474.61	finance
258027	10/23/2019	812-6303	GCR TIRES & SERVICES	TIRES- SHOP STOCK	\$ 1,181.66	dshop
258373	10/23/2019	9333366567	GRAINGER	MAINTENANCE SUPPLIES	\$ 9.35	dwwtp
258380	10/23/2019	42471429	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS (46)	\$ 990.55	publib
258381	10/23/2019	42471428	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 18.25	publib
258326	10/23/2019	30500	ISLAND OPTOMETRY CLINIC, INC.	PRESCRIPTION LENS FOR FACE MASK (HV, MS)	\$ 200.00	medic
258083	10/23/2019	ReimbLucas	LUCAS, TRISTAN	SUBSISTANCE SUBURBAN FIREFIGHTER	\$ 60.00	medic
258192	10/23/2019	001-449271	PISTON SERVICE OF ANACORTES	FILTER AND REKOIL HOSE #417	\$ 27.41	dshop
258214	10/23/2019	001-449335	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSES- #515	\$ 155.70	dshop
258390	10/23/2019	Rock the Dock 10/23	PORT OF ANACORTES	LTAC - PORT ROCK THE DOCK 2019	\$ 4,000.00	plan
258391	10/23/2019	SUMMER CONCERTS	PORT OF ANACORTES	LTAC PORT SUMMER CONCERTS2019	\$ 8,000.00	plan
258249	10/23/2019	51361	SKAGIT COUNTY GOVERNMENT	SPELLMAN; QTR 2 2019 CUSTOMER SERVICE	\$ 9,752.35	apd
258242	10/23/2019	2976	SKAGIT COUNTY SHERIFF'S OFFICE	NW MINI CHAIN; 3RD QTR 2019	\$ 3,071.83	apd
258116	10/23/2019	921086	SKAGIT COUNTY SOLID WASTE FUND	WTP DUMP RUN .15 TN	\$ 15.07	dwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258216	10/23/2019	1186474	SKAGIT PUBLISHING LLC	PUBLISH AA-1954409 AA-1956085 AA-1956095 AA-1957154	\$ 369.46	finance
258322	10/23/2019	ReimbTribble	TRIBBLE, MICHAEL	SUBSTANCE FOR ACLS CLASS	\$ 16.00	medic
258123	10/23/2019	331 0486775	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 99.03	dwwtp
258102	10/24/2019	1991472064	ARAMARK	STA 2 MAT/MOP SERVICE: 10/24	\$ 21.74	medic
258115	10/24/2019	1991472065	ARAMARK	STA 1 MAT/MOP SERVICE: 10/24	\$ 21.74	medic
258194	10/24/2019	1991472075	ARAMARK	OPS: MAT CLEANING 10/24/19	\$ 34.96	dshop
258204	10/24/2019	1991472074	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 74.84	finance
258243	10/24/2019	1991472068	ARAMARK	APD NYLON MATS CLEANED	\$ 16.31	apd
258099	10/24/2019	989 800 0000 8	CASCADE NATURAL GAS CORP.	WWTP 9/18-10/18/19	\$ 13.00	dwwtp
258370	10/24/2019	19-39395	EDGE ANALYTICAL, INC	EFFLUENT TESTING	\$ 187.00	dwwtp
258386	10/24/2019	19102402	FREEDOC	CONSTRUCTION PROJECT FILE IMAGING, FIRST INSTALLMENT	\$ 10,158.03	legal
258098	10/24/2019	9312839010	GRAYBAR ELECTRIC COMPANY, INC	FIBER NETWORK EQUIPMENT	\$ 160.80	fiber
258338	10/24/2019	67381659	MCKESSON MEDICAL-SURGICAL	PHARMACEUTICALS	\$ 66.02	medic
258215	10/24/2019	001-449393	PISTON SERVICE OF ANACORTES	LICENSE PLATE LITE- #837	\$ 7.16	dshop
258238	10/24/2019	0040143-IN	REISNER DISTRIBUTOR INC	FUEL FOR THE INCINERATOR	\$ 1,926.65	dwwtp
258117	10/24/2019	111231	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 87.50	dwwtp
258355	10/25/2019	8498 30 017 0487207	COMCAST	CITY HALL INTERNET CONNECTION 11/5-12/4/19	\$ 191.15	finance
258369	10/25/2019	19-39190	EDGE ANALYTICAL, INC	EFFLUENT TESTING	\$ 140.00	dwwtp
258257	10/25/2019	ReimbKennedy	KENNEDY, JOHN	SUBSTANCE FOR FIRE MARSHALS' CONFERENCE	\$ 160.00	medic
258126	10/25/2019	ReimbMacKay	MACKAY, ROBERT	SAFETY BOOTS - BOB MK	\$ 97.89	wtpcc
258336	10/25/2019	803365	PACIFIC LAMP & SUPPLY COMPANY	ROADWAY LED STREET LIGHT	\$ 626.11	dshop
258259	10/25/2019	AFD FM Q2 19	SKAGIT 911	SPILLMAN MOBLIE FEES	\$ 2,062.33	medic
258205	10/25/2019	ReimbSwetnam	SWETNAM, DARCY	PER DIEM	\$ 732.05	attorney
258253	10/25/2019	191499	T-SHIRTS BY DESIGN	JERSEYS FOR 5TH/6TH GRADE YTH	\$ 254.36	pkrec
258201	10/25/2019	Refund 2019	US DEPT OF HOUSING & URBAN DEV	REFUND OF OVERDRAW	\$ 300.00	finance
258246	10/26/2019	#19-10-50713	CARL'S TOWING MOUNT VERNON	TOWING; APD CASE 19-A07935	\$ 300.01	apd
258254	10/28/2019	1991475814	ARAMARK	LAUNDRY SERVICE	\$ 77.77	dwwtp
258328	10/28/2019	00549-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 51.00	court
258329	10/28/2019	00531-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 34.00	court
258330	10/28/2019	00470-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 76.50	court
258331	10/28/2019	00447-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 85.00	court
258332	10/28/2019	00475-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 25.50	court
258333	10/28/2019	00560-JUN19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 59.50	court
258354	10/28/2019	00475-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 42.50	court
258258	10/28/2019	4743055	CARDINAL HEALTH 110, INC.	ACCU-CHEK AVIVA	\$ 323.31	medic
258207	10/28/2019	6773	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
258208	10/28/2019	6479	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258209	10/28/2019	5384	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258210	10/28/2019	6812	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$ 64.00	dwwtp
258211	10/28/2019	7801	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258212	10/28/2019	3924	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258213	10/28/2019	6525	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258241	10/28/2019	10/28/2019	FIDALGO CLEANING	APD CLEANING & SUPPLIES	\$ 700.00	apd
258334	10/29/2019	00540-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 51.00	court
258335	10/29/2019	00531-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 170.00	court
258337	10/29/2019	00574-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 425.00	court
258339	10/29/2019	00470-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 76.50	court
258340	10/29/2019	00475-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 51.00	court
258341	10/29/2019	00548-JUL19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 68.00	court
258368	10/29/2019	5140	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$ 64.00	dwwtp
258383	10/29/2019	804264	JCI JONES CHEMICALS INC	HYPOCHLORITE SOLUTION	\$ 3,833.09	dwtp
258376	10/29/2019	16149502	PACIFIC POWER BATTERIES	EMERGENCY LIGHT BATTERIES	\$ 1,738.07	dwwtp
258342	10/30/2019	00540-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 34.00	court
258344	10/30/2019	00549-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 110.50	court
258345	10/30/2019	00470-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 34.00	court
258346	10/30/2019	00447-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 187.00	court
258347	10/30/2019	00475-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 204.00	court
258348	10/30/2019	00577-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 59.50	court
258349	10/30/2019	00548-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 102.00	court
258350	10/30/2019	00560-AUG19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 42.50	court
258351	10/31/2019	00549-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 51.00	court
258352	10/31/2019	00592-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 221.00	court
258353	10/31/2019	00470-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 25.50	court
258357	10/31/2019	00577-SEP19	CAMPBELL LAW FIRM	PUB DEF CONL	\$ 59.50	court
258358	10/31/2019	00240-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 25.50	court
258359	10/31/2019	00560-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 42.50	court
258360	10/31/2019	00548-SEP19	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 119.00	court
258079	11/1/2019	20191101	CHOWANEC, WILLIAM	STA 3 RENT FOR NOVEMBER	\$ 2,235.00	medic
258105	11/7/2019	19-034-WTR-0011	AWARD CONSTRUCTION, INC.	RETAINAGE RELEASE	\$ 2,567.29	pw1
258107	11/8/2019	19-109-ERR-0021	CUMMINS, INC.	RETAINAGE RELEASE	\$ 2,846.68	pw1
258109	11/20/2019	19-054-FAC-0031	MOUNT VERNON CARPET	RETAINAGE RELEASE	\$ 1,109.71	pw1

Total **\$138,527.86**



City Council Contract Agenda Bill

Meeting Date: 11/4/2019 **Agenda Item:** 5c

Subject: Contract Award - Materials for Fiber Network Library to MSTs #19-175-FBR-001

Staff Contact: Emily Schuh

Approved for Submittal to Council by: Darcy Swetnam, City Attorney
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Action Type: Contract Award

Summary Statement: City staff seeks City Council consent to award a contract in the amount of \$84,484.65 to Graybar Electric Co. Inc. to provide the Materials for Fiber Network Library to MSTs. This contract is specifically for the multiport service terminals, backbone cables, and associated hardware and equipment for the portion of the network between the network core at the Library and each service distribution point in the Old Town and M Avenue pilot areas.

Background:

1. **History:** Council approved Resolution 2013 on May 29, 2018, directing that a business plan be developed for a fiber optic network to provide high-speed internet service to City residents and businesses. Council then approved slightly over \$3.1 million in the 2019-20 biennial budget for construction and operation of such a fiber optic network in three pilot areas.
2. **Key Terms:**
 - Total contract price of \$84,484.65 which includes \$6,761.88 in sales tax.
 - All items shall be received within five (5) weeks of contract execution date.
3. **Competitive Bidding:** In accordance with competitive bid requirements, on October 16, 2019 an [Invitation to Bid](#) was issued. There were no responsive bids received by the 10/29/19, 1:30pm deadline. Because there was no response from our solicitation, RCW 35.23.352(1) allows us to enter into a contract without re-bidding. The Department Manager and evaluated the options and selected Graybar Electric Co. Inc to contract with.

Previous Council/Committee Action: Council approved [Resolution 2013](#) at the [May 29, 2018](#) meeting.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract 19-175-FBR-001 with Graybar Electric Co. Inc. in the amount of \$84,484.65 to provide the Materials for Fiber Network Library to MSTs.

Alternative Actions: Rebid the materials

Attachments: Bid Tabulation, Contract 19-175-FBR-001

Contractor	Graybar Electric Co. Inc.
Contract Amount	\$84,484.65
Earmarked Funds	\$2,100,000.00
BARS #	001.260.594.32.63
Budget Amendment Required?	No
Start Date	Inception
End Date	5 weeks



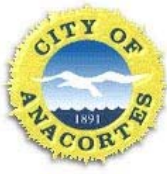
CITY OF ANACORTES

WASHINGTON

PUBLIC WORKS MATERIALS BID TABULATION - BID DUE DATE 10/29/19

Materials for Fiber Network Library to MSTs #19-175-FBR-001

Company	Total Bid Amount	Status	Cause
General Pacific	\$94,966.35	DEEMED NON-RESPONSIVE	Vendor's proposed goods does not fully comply with specifications of the Invitation to Bid
Graybar Electric	\$83,805.96	DEEMED NON-RESPONSIVE	Vendor failed to acknowledge Addendum 1 or use documents required by Addendum 1
NW Tell, LLC	\$97,526.21	DEEMED NON-RESPONSIVE	Vendor's response does not include page 2 of 4 of the Bid Proposal



CONTRACT 19-175-FBR-001
Between
THE CITY OF ANACORTES
AND
GRAYBAR ELECTRIC CO. INC.

MATERIALS FOR FIBER NETWORK LIBRARY TO MSTs

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and Graybar Electric Co. Inc., a private company at 480 E 55th Ave, Denver, CO 80216 (herein after referred to as "Supplier").

1. **Scope of Work.** The Supplier shall furnish and delivery goods in accordance with and as described in the City of Anacortes document entitled "Materials for Fiber Network Library to MSTs 19-175-FBR-001" issued October 16, 2019, which is hereby incorporated by reference and made a part hereof.

2. **Price and Payment Terms.** The Total Contract Price is **Eighty-Four Thousand Four Hundred Eighty-Four Dollars and Sixty-Five Cents (\$84,484.65)**, which includes \$6,761.88 in 8.7% sales tax. Unit prices are detailed in the Supplier's proposal, which is incorporated by reference and attached hereto as Exhibit A.

3. **Time of Completion:** All items shall be received within five (5) weeks of contract execution date to Anacortes Operations Facility, 2201A 37th St, Anacortes, WA 98221 (FOB Point).

4. **Delivery.** Advance coordination of the work shall be made with the Project Manager Joe Edwards (360) 588-8362. The Supplier shall:

- a. Deliver the items specified on the Contract to the designated FOB Point, as Freight-On-Board (FOB) Destination, Freight Prepaid within the time specified by the City. Timely delivery is of the essence to this Contract.
- b. When shipping item(s) to the City, Supplier shall obtain shipping insurance for the value of the item(s) through the shipping carrier with pre-approval of and at the cost of the City, if applicable.
- c. Ensure all deliveries are made on a business day, during business hours (Monday through Friday, except City Council designated holidays, from 8:00 am, to 5:00 pm).
- d. Provide, at no additional charge, any goods, labor, packaging, crating or padding necessary to load, tie down and unload the item(s) to be delivered, so that they may be transported in a normal, safe manner without damage.
- e. Be liable for all risks for the item(s) until accepted by the City. The Supplier is responsible for any freight charges incurred in delivering the item(s) to the FOB Point. A representative of the City will sign the Supplier's delivery ticket to acknowledge receipt of the item(s) by the City. Unless the Supplier receives such signature, the City shall not be responsible for the receipt of the item(s). The City retains the right to inspect the delivered item(s) prior to acceptance, and shall not accept item(s) that do not conform to the requirements of this Contract.

If Supplier can ship only partial quantities of a given item, Supplier shall make such partial shipment as soon as the items are available for shipment. Supplier's packing list for any shipment shall state (i) item ordered (ii) quantity ordered, (iii) quantity in this shipment, (iv) quantity previously shipped, and (v) quantity back-ordered.

5. **Acceptance.** Supplier acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other Contract relating to the provision of goods and/or related services by Supplier. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, invoice, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

6. **Warranty.** Supplier shall assure that the Goods and/or Services purchased hereunder are covered by all available and applicable manufacturers' warranties for such Goods and/or Services. Supplier expressly agrees that it will be responsible for performing all warranty obligations set forth in the Specifications for the Goods and/or Services covered in the Contract. Supplier also warrants that the Goods and/or Services will conform to the Specifications, and further warrants that the Goods and/or Services shall be of good materials and workmanship and free from defects for either a minimum of one (1) year from the date of Acceptance or installation by City, whichever is later, or as specified in the Specifications, whichever is later. In no event shall Supplier be allowed to disclaim or otherwise limit the express warranties set forth herein. In addition, the Supplier shall obtain and submit to the City any necessary documentation to secure

any extended manufacturer's warranty and warranty terms. This guarantee is supplemental to and does not limit or affect the requirements that the Supplier's work comply with the requirements of the Contract or any other legal rights or remedies of the City.

7. **Warranty Remedies.** City shall notify Supplier if any of the Goods and/or Services fails to meet the warranties set forth above, and Supplier shall promptly correct, repair or replace such Goods and/or Services at Supplier's sole expense. Notwithstanding the foregoing, if such Goods and/or Services shall be determined by City to be defective or non-conforming within the first thirty (30) days after the date of Acceptance by City, then City at its option shall be entitled to a complete refund of the purchase price and, in the case of Goods, shall promptly return such Goods to Supplier. Supplier shall pay all expenses related to the return of such Goods to Supplier.

8. **Taxes.** The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Supplier must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Supplier's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

9. **Invoicing.** All invoices shall include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Contract Title, Contract Number and Price, or Amended Price. The Supplier must invoice at least **MONTHLY** for quantities delivered during the invoice period. Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Suppliers may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution.

The City shall notify the Supplier within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Supplier shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

10. **Withholding Payment.** In the event the City determines that the Supplier has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Supplier the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Supplier to terminate or damages, provided that the City promptly gives notice in writing to the Supplier of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the City Attorney set forth in such notice to the Supplier of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Supplier acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the City Attorney which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Supplier, (3) to set off any amount so paid or incurred from amounts due to become due the Supplier. In the event the Supplier obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Supplier by reason of good faith withholding by the City under this clause.

11. **Final Payment: Waiver Of Claim** the Supplier's acceptance of final payment (excluding withheld retainage) shall constitute a waiver of claims, except those previously and properly made and identified by the Supplier as unsettled at the time request for final payment is made.

12. **Defense and Indemnity.** The Supplier shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

13. **Insurance Requirements**

A. Insurance Term: The Supplier shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the Public Entity.

B. No Limitation: The Supplier's maintenance of insurance as required by the Contract shall not be construed to limit the liability of the Supplier to the coverage provided by such insurance, or otherwise limit

the Public Entity's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance: The Supplier shall obtain insurance of the type and coverage described below:

Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover products liability. **The City of Anacortes and its officers, elected officials, employees, agents, and volunteers shall be named as an additional insured** under the Supplier's Commercial General Liability insurance policy using ISO Additional Insured-Vendors Endorsement CG 20 15 04 13 or a substitute endorsement providing at least as broad coverage.

D. Minimum Amounts of Insurance: The Supplier shall maintain the following insurance limits:

Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products liability aggregate limit.

E. Other Insurance Provision: The Supplier's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Supplier's insurance and shall not contribute with it.

F. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage: The Supplier shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Supplier before goods, materials or supplies will be accepted by the Public Entity.

H. Notice of Cancellation: The Supplier shall provide the Public Entity with written notice of any policy cancellation, within two business days of their receipt of such notice.

I. Failure to Maintain Insurance: Failure on the part of the Supplier to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days notice to the Supplier to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Supplier from the Public Entity.

J. Public Entity Full Availability of Supplier Limits: If the Supplier maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Supplier, irrespective of whether such limits maintained by the Supplier are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Supplier.

14. Inspection.

A. Of the Work: All materials furnished and work done shall be subject to inspection. The City Project Manager administering the Contract shall at all times have access to the work wherever it is in progress or being performed, and the Supplier shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Supplier of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the Contract. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority: The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Supplier may appeal to the City Attorney whose decision shall be final. The Contract shall be carried out under the general control of the representative of the City administering the Contract, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Supplier shall comply with any and all orders and instructions given by the representative of the particular Department administering the Contract in accordance with the terms of the Contract. Nothing herein contained, however, shall be taken to relieve the Supplier of his/her obligations or responsibilities under the Contract.

15. Discrimination Prohibited. During the performance of this Agreement, the Supplier and subSuppliers shall not discriminate in violation of any applicable federal, state and/or local law or regulation on the basis

of age, sex, race, creed, religion, color, national origin, marital status, disability, honorably discharged veteran or military status, pregnancy, sexual orientation, gender identity, or any other classification protected under federal, state, or local law. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of services under this Agreement. Supplier agrees to comply with the applicable provisions of State and Federal Equal Employment Opportunity and Nondiscrimination statutes and regulations.

16. **Assignment/Subcontract.** Supplier shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of City. No such written approval shall relieve the Supplier of any obligations of this Contract, and any transferee or subSupplier shall be considered the agent of the Supplier. Supplier shall remain liable as between the original parties to this Contract as if no such assignment had occurred.

17. **Supplier is an Independent Supplier.** The parties intend that an independent Supplier relationship will be created by this Contract. No agent, employee or representative of the Supplier shall be deemed to be an agent, employee or representative of the City for any purpose. Supplier shall be solely responsible for all acts of its agents, employees, representatives and Sub-Suppliers during the performance of this Contract.

18. **Ownership and Use of Documents.** All finished and unfinished documents and material prepared by the Consultant with funds paid by the City pursuant to the terms of this Agreement shall become the property of the City and shall be forwarded to the City upon its request. Documents and materials shall include but not be limited to plans, specifications, reports, electronic and non-electronic data, and other design documents prepared by the Consultant. Pursuant to RCW 42.56.70, all information and documents produced under this Agreement may be subject to public disclosure.

19. **Assistance Regarding Patent and Copyright Infringement.** In the event of any claim or suit against City on account of any alleged patent or copyright infringement arising out of the performance of this Contract or out of the use of any material furnished or work or services performed hereunder, Supplier shall defend City against any such suit or claim and hold City harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.

20. **The City's Right to Terminate Contract.**

A. **Termination for Default:** If the Supplier defaults by failing to perform any of the obligations of the Contract or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Supplier in the U.S. mail, postage prepaid, terminate the Contract, and at the City's option, obtain performance of the work elsewhere. If the Contract is terminated for default, the Supplier shall not be entitled to receive any further payments under the Contract until the Scope of Services under this Contract has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Supplier. The Supplier shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Supplier was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. **Termination for Public Convenience:** The City may terminate the Contract in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Contract is terminated in accordance with this paragraph, the Supplier shall be entitled to payment for actual work performed at unit Contract prices for completed items of work through the date of termination. An equitable adjustment in the Contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Contract by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Contract by the City.

21. **Changes/Additional Work.** The City may engage Supplier to perform services in addition to those listed in this Contract, and Supplier will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Contract. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Supplier to render or the City to pay for services

rendered in excess of the Scope of Services unless or until a modification to this Contract is approved in writing by both parties.

22. **Non-waiver**. Waiver by the City of any provision of this Contract or any time limitation provided for in this Contract shall not constitute a waiver of any other provision.

23. **Covenant Against Contingent Fees**. The Supplier warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Supplier, to solicit or secure this Contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Supplier, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Contract. For breach or violation of this warranty, the City shall have the right to annul this Contract without liability or, in its discretion to deduct from the Contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

24. **Disputes**

A. **General:** Differences between the Supplier and the City, arising under and by virtue of this Contract shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Contract.

B. **Notice of Potential Claims:** The Supplier shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Supplier has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Supplier believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Supplier shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. **Detailed Claim:** The Supplier shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Supplier has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. **Dispute Resolution:** In the event of a dispute between the City and the Supplier arising out of this Contract, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Supplier to have oversight over the administration of this Contract. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute.

In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties.

If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

25. **Force Majeure**. Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Contract modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Contract. Rights Reserved: The City reserves the right to cancel the Contract and/or purchase materials, goods or services from the best available source during the time of force majeure, and Supplier shall have no recourse against the City.

26. **Governing Law.** This Contract shall be governed by and construed under the laws of the State of Washington. Any action brought under the Contract or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

27. **Compliance with Laws.** The Supplier in the performance of this Contract shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Contract to assure quality of services.

28. **Severability.** If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Contract are declared severable.

29. **Survival of Contract Termination.** The provisions of the following paragraphs and the liability of the Supplier for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Governing Law; Disputes; Defense & Indemnity.

30. **Notices.** Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mail, with proper postage and properly addressed. Notices shall be sent to the following addresses:

CITY:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

SUPPLIER:

Graybar Electric Co. Inc.
Wade E. Webster
480 E 55th Ave
Denver, CO 80216

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that s/he or it is signing with full and complete authority to bind the party on whose behalf of whom s/he or it is signing, to each and every term of this Agreement.

CITY OF ANACORTES

GRAYBAR ELECTRIC CO. INC.

By _____
Laurie Gere, Mayor

By _____

Date _____

Title _____

Date _____

CONTRACT 19-175-FBR-001 - Materials for Fiber Network Library to MSTs
EXHIBIT A

Line	Qty	Unit	Manufacturer Part Number	Manufacturer	Description	Unit Price	Ext. Price
1	3	Each	MST-ONRH00-A0250U	Commscope	MST Terminal 1x4, 250' Tail	\$137.24	\$411.72
2	4	Each	MST-ONRH00-A0500U	Commscope	MST Terminal 1x4, 500' Tail	\$185.81	\$743.24
3	2	Each	MST-ONRH00-A0750U	Commscope	MST Terminal 1x4 750' Tail	\$221.70	\$443.40
4	3	Each	MST-ONRH00-A1000U	Commscope	MST Terminal 1x4 1000' Tail	\$257.60	\$772.80
5	4	Each	MST-ONRH00-A1200U	Commscope	MST Terminal 1x4 1200' Tail	\$301.95	\$1,207.80
6	9	Each	MST-OJRH00-A0250U	Commscope	MST Terminal 1x8, 250' Tail	\$213.25	\$1,919.25
7	33	Each	MST-OJRH00-A0500U	Commscope	MST Terminal 1x8, 500' Tail	\$261.82	\$8,640.06
8	16	Each	MST-OJRH00-A0750U	Commscope	MST Terminal 1x8 750' Tail	\$297.71	\$4,763.36
9	23	Each	MST-OJRH00-A1000U	Commscope	MST Terminal 1x8 1000' Tail	\$333.61	\$7,673.03
10	18	Each	MST-OJRH00-A1200U	Commscope	MST Terminal 1x8 1200' Tail	\$370.78	\$6,674.04
11	13	1000ft	AT-3CEH2YT-096	OFS	96 Count Fiber, Loose Tube Light Armor	\$672.22	\$8,738.86
12	7	1000ft	AT-3CEH2YT-012	OFS	12 Count Fiber, Loose Tube Light Armor	\$253.81	\$1,776.67
13	2	Each	OCFH288CACNACA2A	Channell	Outdoor PON Cabinet, 288c. 288c Out / 36c In SC/APC 200' Stub Armored Loose Tube. Beige in Color Hex Lock and Hasp	\$5,792.68	\$11,585.36
14	2	Each	BULK7170001989	Channell	30x48 vault with Split Lid, with Cabinet Mount Hrdw.	\$1,085.37	\$2,170.74
15	14	Each	SMFH2104AAC	Channell	1 x 4 Splitters Cassettes, Dual Cassettes APC	\$292.86	\$4,100.04
16	20	pack of 12	SCUPC-SOC-12	Greenlee	Splice on Connector	\$47.08	\$941.60
17	40	Each	FHD-HO1C0100F	Commscope	Drop FHD Flat, Stub on End. 100'	\$40.87	\$1,634.80
18	40	Each	FHD-HO1C0200F	Commscope	Drop FHD Flat, Stub on End. 200'	\$61.60	\$2,464.00
19	40	Each	FHD-HO1C0400F	Commscope	Drop FHD Flat, Stub on End. 400'	\$102.59	\$4,103.60
20	20	Each	FHD-HO1C0600F	Commscope	Drop FHD Flat, Stub on End. 600'	\$143.58	\$2,871.60
21	20	Each	FHD-HO1C0800F	Commscope	Drop FHD Flat, Stub on End. 800'	\$204.34	\$4,086.80
						Subtotal:	\$77,722.77
						Freight:	\$0.00
						8.7% Sales Tax:	\$6,761.88
						Total:	\$84,484.65



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 6a

Subject: 2019 3rd Quarter Capital Facilities Plan (CFP) Amendment

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
X	Laurie Gere, Mayor
X	Steve Hoglund, Finance Director
X	Don Measamer, Planning Director

Action Type	
x	Ordinance No. 3057
	Code Revision?
	Resolution No.
	Contract
x	Public Hearing
	Staff Report

Summary Statement: A number of items have emerged that require amendment to the CFP to reflect updated cost estimates, funding sources, and project schedules.

Background: The CFP is a component of the City's Comprehensive Plan and can be amended when the City budget is amended. The attached CFP incorporates changes from the 3rd quarter budget amendment, and the Mid Biennial Budget Review, as well as other changes identified to make the CFP consistent with the city budget, or other city plans for capital requirements.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Multiple
Proposed Expenditure	133,308,444
Budget Amendment Required?	Yes
Revenue Source	Multiple

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: 2019 – 2024 CFP adoption Ordinance No. [3033](#); Ordinance No. [3044](#) authorizing 2nd Quarter CFP Amendment; [10/14/2019](#) City Council biennial budget review; [10/21/2019](#) City Council 3rd quarter budget amendment review.

Competing Viewpoints Considered: CFP should not be amended.

Recommended Motion: I move to adopt Ordinance 3057 authorizing the 3rd Quarter CFP amendment to the 2019-2024 Capital Facilities Plan.

Alternative Actions: Do not amend CFP

Attachments (listed in order presented): Ordinance 3057, CFP departmental PowerPoint

ORDINANCE NO. 3057

AN ORDINANCE AMENDING ORDINANCE NO. 3033 ENTITLED
“AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP) FOR THE
6-YEAR PERIOD 2019-2024”

WHEREAS, RCW 36.70A.070(3) requires jurisdictions operating under the Growth Management Act to include a capital facilities element in their comprehensive plan, which the City of Anacortes is, and does, so therefore needs to amend the Capital Facilities Plan (CFP) in conjunction with the City Budget, and

WHEREAS, in advocating the City’s a Parks Capital project emerged called the Picket Pocket Park emerged which is included in the 3rd quarter budget amendment for which it is desired to use Park Impact Fees therefore requiring inclusion in the CFP, and

WHEREAS, the Solid Waste department budgeted to purchase a new pickup truck to be added to the City Fleet that was adopted in the City’s 2019 / 2020 biennial budget, however was not included in the adopted CFP, so is being added in this amendment to make the CFP and City budget consistent, and

WHEREAS, during the Mid Biennial Review of the City’s 2019 / 2020 biennial budget, several projects were identified for which it is desirous to use Real Estate Excise Tax (REET) or Impact Fees, either of which necessitate inclusion into the City’s CFP, and

WHEREAS, those projects emerging out of the Mid Biennial Review consist of the following:

- Facilities projects, revised from 140,000 to 361,000 to be paid with REET.
- Parks Cemetery Improvements revised from 250,000 to 300,000 to be paid with Impact Fees and cash reserves.
- Washington Park improvements revised from 50,000 to 40,000 to be paid with REET.
- Depot Restroom and Improvements of 300,000 added, to be paid with grant and REET.
- Decommissioning of the old water treatment moved from 2020 to 2022.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Ordinance No. 3033 dated December 17, 2018 adopting the Capital Facilities Plan for the six year period 2019 – 2024 is hereby amended.

The total estimated expenditures/revenues for each major category and the aggregate total for all such categories combined are summarized and set forth as follows:

Parks	6,985,000
General Government	24,419,498
Fire	5,668,654
Transportation	37,623,292
Water	41,464,000
Wastewater	15,105,000
Storm	1,800,000
Solid Waste	243,000
	=====
Total	133,308,444

This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 4th day of November, 2019

CITY OF ANACORTES, WASHINGTON

BY:

Laurie Gere, Mayor

ATTEST:

APPROVED AS TO FORM:

Steven D. Hoglund, City Clerk

Darcy J. Swetnam, WSBA # 40530
City Attorney

CAPITAL FACILITIES PLAN AMENDMENT

Background and Requirements

- The Capital Facilities Plan (CFP) is a Component of the Comprehensive Plan.
 - It is required to be updated at least every 2 years.
- It is a 6 Year Financing Plan for Capital Projects.
- For a Capital Project to be Eligible to Use Real Estate Excise Tax (REET) or Impact Fees as a funding Source, that project is Required to be Listed in the CFP.
- The CFP can be Amended When the City Budget is Amended.
- The CFP Needs to be Consistent with the City Budget.
- This 3rd Quarter CFP Amendment Includes Changes in the 2019, 2020, and 2022.

CAPITAL FACILITIES PLAN AMENDMENT

Summary of Changes - Parks

- 2019: Added Pickett Pocket Park with Impact Fees as a Funding Source.
- 2020: Revised Cemetery Project from \$250,000 to \$300,000 and added Impact Fees as a Funding Source.
- 2020: Revised Washing Park Infrastructure from \$50,00 to \$40,000.
- 2020: Added Depot Project of \$300,000, with Grant and REET as Funding Sources.

CAPITAL FACILITIES PLAN AMENDMENT

Summary of Changes - Transportation

- 2019 / 2020: Oakes Avenue Roundabout from 2020 to 2019,
 - Cost Estimate Revised from \$900,000 to \$1.4 million
 - Funding Sources Revised to Include:
 - Grants
 - REET
 - Impact Fees
 - User Fees (for Utility Portion)
 - Contributions (for the Sidewalk Portion) as Funding Sources.

CAPITAL FACILITIES PLAN AMENDMENT

Summary of Changes – Solid Waste, General Government, Water

- 2019: Added a Pickup Truck Purchase to Solid Waste CFP to Make CFP Consistent with Adopted Budget.
- 2020: Increased Facilities Projects paid for by REET from \$140,000 to \$361,000.
- 2022: Moved \$8 million Old WTP Decommissioning from 2020 to 2022.

CAPITAL FACILITIES PLAN AMENDMENT

Parks and Recreation

Edits are highlighted below in Orange

Parks and Recreation Project Title:	2019	2020	2021	2022	2023	2024	Total
Parks Infrastructure	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$580,000
Cemetery Improvements and Expansion	100,000	300,000	0	0	0	0	400,000
Washington Park Infrastructure	40,000	40,000	50,000	50,000	50,000	50,000	280,000
SHIP Wetland Interpretive Trail	100,000	100,000	0	0	0	0	200,000
Heart Lake Improvements	0	0	0	0	400,000	400,000	800,000
H Avenue Stream Restoration	0	0	0	0	0	200,000	200,000
Tommy Thompson Trestle and Causeway Replacement	0	0	0	0	0	2,000,000	2,000,000
Washington Park Campground Improvements	0	0	500,000	0	0	0	500,000
Washington Park Day Use and Boat Lot Improvements	25,000	25,000	0	0	0	0	50,000
Storvik Park field lighting and improvements	0	0	0	700,000	0	0	700,000
Storvik Park small courts makeover	0	0	400,000	0	0	0	400,000
Volunteer Park electrical update	25,000	0	0	0	0	0	25,000
Ace of Hearts restrooms and upgrades	0	0	0	500,000	0	0	500,000
Pickett Pocket Park	50,000						
Depot Restroom and Improvements		300,000					
Totals	\$420,000	\$865,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,985,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
REET	145,000	340,000	650,000	150,000	150,000	150,000	1,585,000
Impact Fees	50,000	200,000	50,000	0	0	0	300,000
Grants	25,000	225,000	350,000	1,200,000	400,000	2,600,000	4,800,000
Contributions	50,000	0	0	0	0	0	50,000
Fund Balance	150,000	100,000	0	0	0	0	250,000
Totals	\$420,000	\$865,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,985,000

3rd Quarter Amended Total:	\$420,000						
Mid Biennial Review Amended Total:	\$0	\$865,000	\$0	\$0	\$0	\$0	
Adopted Total:	\$370,000	\$525,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,595,000
Amendment Change:	50,000	340,000					390,000

CAPITAL FACILITIES PLAN AMENDMENT

General Government

Edits are highlighted below in Orange

General Government Project Title:	2019	2020	2021	2022	2023	2024	Total
Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Community Youth Recreation Center	2,500,000	5,000,000	2,500,000	0	0	0	10,000,000
Anacortes Municipal Fiber Project	1,558,684	1,578,912	3,700,000	3,800,000	0	0	10,637,596
Various Facilities Maintenance Projects, Amended	456,080	361,000	695,401	705,835	716,420	727,166	3,661,902
Amended Total:	\$4,514,764	\$6,939,912	\$7,015,401	\$4,505,835	\$716,420	\$727,166	\$24,419,498
Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	456,080	361,000	695,401	705,835	716,420	727,166	3,661,902
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	60,000	0	0	0	60,000
Rates/User Fees	0	1,578,912	3,700,000	3,800,000	0	0	9,078,912
Contributions	2,500,000	5,000,000	2,500,000	0	0	0	10,000,000
Fund Balance	1,558,684	0	60,000	0	0	0	1,618,684
Totals	\$4,514,764	\$6,939,912	\$7,015,401	\$4,505,835	\$716,420	\$727,166	\$24,419,498
Mid Biennial Review Amended Total:	\$4,514,764	\$6,939,912					\$11,454,676
Adopted Total:	\$4,384,684	\$6,718,912	\$7,015,401	\$4,505,835	\$716,420	\$727,166	\$24,068,418
MBR Change:	130,080	221,000					351,080

CAPITAL FACILITIES PLAN AMENDMENT

Fire (No changes)

Fire / Emergency Management System (EMS) Project Title:	2019	2020	2021	2022	2023	2024	Total
Ladder Truck Training Tower	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Main Fire Station Upgrade	0	0	0	900,000	0	0	900,000
Fire Station Facility Equipment	56,759	0	89,961	0	10,806	0	157,526
March Point Fire Station	0	0	100,000	1,500,000	0	0	1,600,000
Purchase Fire Engines	0	0	585,000	0	0	0	585,000
Replace Rescue Truck	0	0	0	173,279	0	0	173,279
Replace Ambulances	0	254,260	0	0	347,056	0	601,316
Fire & EMS Equipment	50,000	88,815	14,408	38,634	3,692	97,251	292,800
Command Unit	45,233	56,371	0	0	0	0	101,604
Aerial Ladder Truck	0	0	0	1,212,129	0	0	1,212,129
Totals	\$196,992	\$399,446	\$789,369	\$3,824,042	\$361,554	\$97,251	\$5,668,654

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$50,000	\$88,815	\$14,408	\$990,618	\$3,692	\$38,900	\$1,186,433
REET	56,759	0	89,961	0	4,322	0	151,042
Utility Tax	0	0	0	0	0	0	0
Impact Fees	20,000	155,316	90,000	121,295	106,484	58,351	551,445
Grants	0	0	0	0	0	0	0
Rates/User Fees	0	0	0	0	0	0	0
Contributions	0	0	0	0	0	0	0
Fund Balance/Reserves	70,233	155,316	595,000	2,712,129	247,056	0	3,779,734
Totals	\$196,992	\$399,446	\$789,369	\$3,824,042	\$361,554	\$97,251	\$5,668,654

CAPITAL FACILITIES PLAN AMENDMENT

Transportation

Edits are highlighted below in Orange

Transportatino Project Title:	2019	2020	2021	2022	2023	2024	Total
ADA Ramps	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
Sidewalk and Trip Hazard Repairs	200,000	200,000	300,000	300,000	300,000	300,000	1,600,000
R Avenue Safety and Mobility Improvements	0	0	200,000	3,557,250	0	0	3,757,250
12th Street and K Avenue Intersection	0	0	0	100,000	900,000	0	1,000,000
SR 20 Spur (Oakes Ave) Sidewalk Improvements	0	0	0	0	0	5,690,000	5,690,000
Ship Harbor Roundabout Construction	1,400,000	0	0	0	0	0	1,400,000
17th Street Q Ave to R Ave	0	0	0	0	0	535,600	535,600
32nd Street and M Avenue Improvements	70,000	800,000	0	0	0	0	870,000
South Commercial Avenue Corridor Plan -- Phase I Commercial Avenue from 11th to 13th	0	0	627,376	2,983,066	0	0	3,610,442
SRTS AHS Vicinity Intersection and Sidewalk Improvements	100,000	410,000	0	0	0	0	510,000
37th Street Paving and Stormwater Upgrades	0	0	50,000	900,000	0	0	950,000
Annual Pavement Maintenance	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000
Guemes Channel Trail, Ph. II, III & VI	0	0	0	0	0	5,700,000	5,700,000
Totals	\$3,670,000	\$3,310,000	\$3,227,376	\$9,890,316	\$3,250,000	\$14,275,600	\$37,623,292
Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$6,000,000
REET	870,000	870,338	1,100,000	2,200,000	1,050,000	1,050,000	7,140,338
Utility Tax	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Impact Fees	525,085	600,000	200,000	3,657,250	900,000	6,425,600	12,307,935
Grants	878,500	539,662	627,376	2,733,066	0	5,500,000	10,278,604
Rates/User Fees	75,765	0	0	0	0	0	75,765
Contributions	20,650	0	0	0	0	0	20,650
Fund Balance	0	0	0	0	0	0	0
Totals	\$3,670,000	\$3,310,000	\$3,227,376	\$9,890,316	\$3,250,000	\$14,275,600	\$37,623,292
3rd Quarter Amended Total:	\$3,670,000						
Mid Biennial Review Amended Total:	\$0	\$3,310,000					
Adopted Total:	\$2,270,000	\$4,210,000	\$3,227,376	\$9,890,316	\$3,250,000	\$14,275,600	\$37,123,292

CAPITAL FACILITIES PLAN AMENDMENT

Water

Edits are highlighted below in Orange

Water Project Title:	2019	2020	2021	2022	2023	2024	Total
Retail: Pipeline Replacements	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	\$7,815,000
Retail: Blue Heron Pump Station Upgrade	0	0	90,000	825,000	0	0	915,000
Retail: Reservoir Internal Maintenance	0					5,000,000	5,000,000
Refinery: West March Point Road Waterline	0	0	0	0	420,000	1,790,000	2,210,000
Oak Harbor: Pass Lake 10-inch Waterline Repair/Replace		1,000,000	0	0	0	0	1,000,000
Regional: Cathodic Protection	34,000	36,000	37,000	38,000	39,000	40,000	224,000
Regional: WTP Filter Upgrade	0	200,000	0	0	0	0	200,000
Regional: Construct Storage Building	0	0	0	250,000	0	0	250,000
Regional: Water System Plan Update	0	0	186,000	0	0	0	186,000
Regional: Repair 36-inch Transmission Line near Swinomish Slough		1,000,000					1,000,000
Regional: Decommission the Retired WTP				8,000,000			8,000,000
Regional: WTP Raw Waterline	264,000	8,000,000					8,264,000
Telemetry Upgrades	400,000	0	0	0	0	0	400,000
Regional: New Clearwell, Amended		5,500,000					5,500,000
Regional: Property Purchase		500,000					500,000
Amended Total:	\$1,531,000	\$17,531,000	\$1,673,000	\$10,513,000	\$1,901,000	\$8,315,000	\$41,464,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Rates/User Fees	1,531,000	4,031,000	1,673,000	2,513,000	1,901,000	3,315,000	14,964,000
Fund Balance	0	13,500,000	0	8,000,000	0	5,000,000	26,500,000
Totals	\$1,531,000	\$17,531,000	\$1,673,000	\$10,513,000	\$1,901,000	\$8,315,000	\$41,464,000

Amended Total:	\$1,531,000	\$17,531,000	\$1,673,000	\$10,513,000	\$1,901,000	\$8,315,000	\$41,464,000
Adopted Total:	\$1,531,000	\$25,531,000	\$1,673,000	\$2,513,000	\$1,901,000	\$8,315,000	\$41,464,000

Amendment Change:	0	(8,000,000)	0	8,000,000	0	0	0
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CAPITAL FACILITIES PLAN AMENDMENT

Wastewater (No Changes)

Wastewater Project Title:	2019	2020	2021	2022	2023	2024	Total
Sanitary Sewer Collection System: System Maintenance/inflow and Infiltration Reduction	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,509,000
Sanitary Sewer Collection System: Pump Station Upgrades	225,000	231,000	238,000	245,000	252,000	260,000	1,451,000
WWTP: Septage Handling Facility Upgrade	0	90,000	0	0	0	0	90,000
WWTP: Replace Bar Screens and upgrade grit handling system	0	0	0	0	1,150,000	0	1,150,000
WWTP: Influent Pumping Upgrade	240,000	0	0	0	0	0	240,000
WWTP: Effluent Pump Station Upgrade	500,000	0	0	0	0	0	500,000
WWTP: Nutrient Removal Upgrade	0	0	0	115,000	0	0	115,000
WWTP: Basin Rehabilitation	0	0	400,000	0	0	0	400,000
WWTP: Incinerator Preheat Unit	0	0	0	0	0	300,000	300,000
Telemetry Upgrades	400,000	0	0	0	0	0	400,000
WWTP: Solids Handling/Dewatering Facility	0	400,000	0	0	0	0	400,000
Sanitary Sewer Collection System: Pump Station 16 Upgrade	0	0	0	500,000	0	0	500,000
Various Maintenance and Repair Projects	300,000	325,000	350,000	350,000	350,000	375,000	2,050,000
Totals	\$2,424,000	\$2,046,000	\$2,238,000	\$2,710,000	\$3,252,000	\$2,435,000	\$15,105,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	2,424,000	2,046,000	2,238,000	2,710,000	3,252,000	2,435,000	15,105,000
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$2,424,000	\$2,046,000	\$2,238,000	\$2,710,000	\$3,252,000	\$2,435,000	\$15,105,000

CAPITAL FACILITIES PLAN AMENDMENT

Stormwater (No Changes)

[illegible][illegible]

CAPITAL FACILITIES PLAN AMENDMENT

Solid Waste

Solid Waste Project Title:	2019	2020	2021	2022	2023	2024	Total
Solid Waste Containers	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$198,000
Pickup Truck, Amended	\$45,000						\$45,000
Totals	\$78,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$243,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	78,000	33,000	33,000	33,000	33,000	33,000	243,000
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$78,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$243,000

Amended Total:	\$78,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$243,000
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[illegible]

Amendment Change:	45,000	0	0	0	0	0	45,000
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Summary All Departments

Expenditures by Department	2019	2020	2021	2022	2023	2024	Total
Parks	\$420,000	\$865,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,985,000
General Government	4,514,764	6,939,912	7,015,401	4,505,835	716,420	727,166	24,419,498
Fire	196,992	399,446	789,369	3,824,042	361,554	97,251	5,668,654
Transportation	3,670,000	3,310,000	3,227,376	9,890,316	3,250,000	14,275,600	37,623,292
Water	1,531,000	17,531,000	1,673,000	10,513,000	1,901,000	8,315,000	41,464,000
Wastewater	2,424,000	2,046,000	2,238,000	2,710,000	3,252,000	2,435,000	15,105,000
Stormwater	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Solid Waste	78,000	33,000	33,000	33,000	33,000	33,000	243,000
Total Expenditures	\$13,134,756	\$31,424,358	\$16,326,146	\$33,126,193	\$10,363,974	\$28,933,017	\$133,308,444

Revenueby by Type	2019	2020	2021	2022	2023	2024	Total
Taxes	\$1,050,000	\$1,088,815	\$1,014,408	\$1,990,618	\$1,003,692	\$1,038,900	\$7,186,433
Real Estate Excise Tax	1,527,839	1,571,338	2,535,362	3,055,835	1,920,742	1,927,166	12,538,282
Utility Tax	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Impact Fees	595,085	955,316	340,000	3,778,545	1,006,484	6,483,951	13,159,380
Grants	903,500	764,662	1,037,376	3,933,066	400,000	8,100,000	15,138,604
Rates/User Fees	4,408,765	7,988,912	7,944,000	9,356,000	5,486,000	6,083,000	41,266,677
Developer Contributions	2,570,650	5,000,000	2,500,000	0	0	0	10,070,650
Fund Balance/Reserves	1,778,917	13,755,316	655,000	10,712,129	247,056	5,000,000	32,148,418
Total Revenues	\$13,134,756	\$31,424,358	\$16,326,146	\$33,126,193	\$10,363,974	\$28,933,017	\$133,308,444

Revenueby by Fund	2019	2020	2021	2022	2023	2024	Total
Parks	\$420,000	\$865,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,985,000
General Government	4,514,764	6,939,912	7,015,401	4,505,835	716,420	727,166	24,419,498
Fire	196,992	399,446	789,369	3,824,042	361,554	97,251	5,668,654
Transportation	3,670,000	3,310,000	3,227,376	9,890,316	3,250,000	14,275,600	37,623,292
Water	1,531,000	17,531,000	1,673,000	10,513,000	1,901,000	8,315,000	41,464,000
Wastewater	2,424,000	2,046,000	2,238,000	2,710,000	3,252,000	2,435,000	15,105,000
Stormwater	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Solid Waste	78,000	33,000	33,000	33,000	33,000	33,000	243,000
Total Revenues	\$13,134,756	\$31,424,358	\$16,326,146	\$33,126,193	\$10,363,974	\$28,933,017	\$133,308,444



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 6b

Subject: Mid Biennial Review Public Hearing

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director

Action Type	
	Ordinance No. 3058
	Code Revision?
	Resolution No.
	Contract
x	Public Hearing
	Staff Report

Summary Statement: Changes to the existing biennial budget will be implemented through adoption of an ordinance after a public hearing.

Background: City is required to perform a mid biennial review of the existing biennial budget. This review has been conducted with staff, and presented to the City Council for its review at the 10/14/2019 City Council meeting. The ordinance to adopt will come back to Council for action at the November 12, 2019 City Council meeting.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Multiple
Proposed Expenditure	
Budget Amendment Required?	Yes
Revenue Source	Multiple

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Adoption of budget on [12/3/2018](#), Council Mid Biennial Review on [10/14/19](#), 3rd Quarter budget amendment preview on [10/21/19](#).

Competing Viewpoints Considered: NA.

Recommended Motion: Ordinance 3058 will come back to Council for action on November 12, 2019.

Alternative Actions:

Attachments (listed in order presented): Ordinance 3058

ORDINANCE NO. 3058

AN ORDINANCE AMENDING ORDINANCE NO. 3032 ADOPTED ON
DECEMBER 3, 2018 ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL
MUNICIPAL PURPOSES AND USES FOR THE 2019/2020 BIENNIUM"

WHEREAS, On December 3, 2018 City Council adopted Ordinance 3032 establishing the biennial budget for the budget period 2019/2020, and

WHEREAS, state law requires a mid biennial budget review and modification be conducted before the end of the first year of the biennial budget, which includes a public hearing, and

WHEREAS, On October 14, 2019 City Council reviewed the proposed modification, and on November 4 a public hearing was held.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section I. Ordinance No. 3032 dated December 3, 2018 adopting the Biennial Budget for 2019/2020 is hereby modified to reflect the following expenditures and revenues in the following funds:

Fund		2020 Modified	2020 Adopted
001	General Fund	17,948,495	17,467,782
101	PARKS & RECREATION FUND	2,199,753	1,814,217
102	GRANDVIEW CEMETERY FUND	271,209	271,172
103	PUBLIC LIBRARY FUND	1,540,457	1,574,210
104	STREET MAINTENANCE FUND	3,024,953	2,969,439
105	ARTERIAL STREET CONSTRUCTION	508,650	1,678,105
106	ANACORTES TBD#1	1,164,826	1,164,845
107	WASHINGTON PARK FUND	292,876	318,718
108	PARKS CAPITAL IMPROVEMENT	750,000	5,525,000
110	AMBULANCE SERVICE FUND	3,917,995	3,835,580
112	DEVELOPMENT IMPACT FEE	250,000	1,100,000
113	ACFL MANAGEMENT FUND	51,046	36,949
135	TOURISM FUND	353,492	325,744
200	DEBT SERVICE	-	-
335	REET	1,355,951	1,032,805
401	WATER FUND	39,470,912	16,873,126
440	SEWER FUND	7,060,543	6,740,643
445	STORM DRAINAGE FUND	1,919,959	1,519,995
450	SANITATION FUND	3,760,829	3,680,913
501	EQUIPMENT RENTAL FUND	1,986,126	2,000,221
611	FIREMEN'S PENSION FUND	29,467	29,264
	Total	87,857,540	69,958,729

Section 3. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 12th day of November, 2019

CITY OF ANACORTES, WASHINGTON

By: _____
Laurie Gere, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 6c

Subject: Property Tax 1% increase resolution

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No. 2063
	Contract
x	Public Hearing
	Staff Report

Summary Statement: City Council can increase the City's property tax levy by 1% annually through authorization by resolution.

Background: A mid biennial budget review is required per RCW 35A.34.130; the updated for the 2020 budget year includes a 1% property tax increase in the revenue projections. The original levy is 5,177,370; a 1% increase is 51,774. The average assessment for a residential property in the City of Anacortes in 2019 is \$428,200. The impact to this property for the City's increase is \$6.02 annually.

Budget Impact	
Amount Budgeted	5,229,144
Budget Account (BARS)	Multiple
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	Property Taxes

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Adoption of [biennial budget](#) on [12/3/2018](#), Mid Biennial Budget review on [10/14/19](#).

Competing Viewpoints Considered: Council has the ability to keep property taxes lower by not taking the 1% Property tax increase, and should not increase the property tax levy by 1%.

Recommended Motion: The resolution is scheduled to come back to City Council on November 12, along with the ordinance to adopt the mid biennial review.

Alternative Actions: Do not increase taxes, and keep the levy rate where it's at.

Attachments (listed in order presented): Resolution 2063

RESOLUTION NO. 2063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
SETTING THE CITY'S YEAR 2020 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attest that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, the City Council had properly given notice, pursuant to RCW 84.55.120, of the public hearing held November 4, 2019, to consider the City's current expense budget for the 2020 budget year, as required for review by RCW 35A.34.130; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; now therefore, be it

RESOLVED, BY THE City Council of the City of Anacortes that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2020 levy in the amount of \$51,774, which is a percentage increase of one percent (1%) from the previous year.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 12th day of November 2019, by a majority of the members.

City of Anacortes, Washington

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 7a

Subject: 2019 3rd quarter budget amendment

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3055
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: A number of changes to the 2019 portion of the biennial budget have emerged that require council attention.

Background: The attached amendment ordinance has explanations each item that has emerged that requires attention and potential amendment, along with the associated dollar amount. These are all fiscal year 2019 expenses, but there remains the potential for some of these to roll into FY 2020.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Various
Proposed Expenditure	1,638,876
Budget Amendment Required?	Yes
Revenue Source	Various

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: 2019/2020 Budget ordinance no. 3032; May 28th City Council preview of budget amendment; mid year budget amendment ordinance number 3042.

Competing Viewpoints Considered: Budget should not be amended.

Recommended Motion: I move to adopt ordinance 3055 authorizing the 3rd quarter budget amendment.

Alternative Actions: Do not adopt budget amendment.

Attachments (listed in order presented): Ord 3055

ORDINANCE 3055

AN ORDINANCE AMENDING ORDINANCE NO. 3032 ADOPTED ON DECEMBER 13, 2018, ENTITLED “AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE 2019/2020 BIENNIUM”

WHEREAS, The Police department received a grant from the Swinomish Tribe related to gambling which the department would like to use to replace tasers and other equipment that has reached the end of its life cycle, and

WHEREAS, The a PD patrol vehicle and a Parks truck were both involved in accidents that totaled the vehicle, and those vehicles needed replacement, and were paid for with a combination of insurance proceeds and ERR replacement funds, and

WHEREAS, The Picket Pocket Park is in need of financing to get the project started and parks impact fees were identified as a good source for the project, and

WHEREAS, The Library ordered study tables and chairs in 2018 that were not received until 2019 but the budget authority for those office supplies were established in 2018 and not transferred to 2019, and

WHEREAS, the Oakes Avenue roundabout was initially budgeted in 2020, but that timeframe has been accelerated to start the project in 2019, with estimated project complete by April 1, 2020, and

WHEREAS, The City Council authorized \$35,000 in July of 2018 support of a capital campaign by Skagit Community Action Agency, and the SCAA is now desirous of receiving those funds but the budget authority has expired, and they are now requesting \$25,000 in support of an amended campaign and are in need of those monies now.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 3032 dated December 13, 2018 adopting the Budget for all Municipal purposes and Uses for the 2019/2020 Biennium is hereby amended to reflect the following revisions to expenditures and revenues in the following funds:

001.310.521.70.35	Police supplies	26,076	
001.310.337.00.00	Tribal Gaming Impact		26,076
501.790.594.48.60	Replace totaled patrol car	50,000	
501.790.594.48.60	Replace totaled parks truck	40,000	
501.790.395.20.00	Insurance proceeds patrol		29,929
501.790.395.20.00	Insurance proceeds parks		12,918
501.790.308.80.00	Repalcement funds		47,153
108.410.594.76.60	Pickett pocket park	50,000	
108.410.397.00.00	Trans in Park imp fees		50,000
112.000.597.00.00	Trans Imp Fee transfer out	50,000	
112.000.308.00.00	Impact Fee fund balance		50,000
103.440.572.20.31	Office and Operating Supplies	20,200	
103.440.308.90.00	Cash reserves		20,200
105.720.595.30.63	Oakes Ave roundabout	1,400,000	
105.720.334.03.80	Grant		778,500
401.000.594.34.63	Water utility		75,765
105.720.595.61.63	ADA/Sidewalks		20,650
105.720.397.00.00	Impact Fees transfer in		525,085
112.000.597.00.00	Trans Imp Fee transfer out	525,085	
112.240.308.90.00	Impact Fee fund balance		525,085
001.250.334.00.00	Wa St Archive Grant	25,000	
001.250.515.30.41	Prof Svcs for archiving		25,000
001.110.511.60.41	Skagit Comm Action	25,000	
001.000.308.90.00	Cash Reserves		25,000

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 4th day of November, 2019

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

(Corporate Seal)

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam
City Attorney



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 7b

Subject: Ordinance 3056: Amending Section 1.30.070(A) and (B) and Adding New Section 1.30.080 for Municipal Fiber Contract Administration

Staff Contact: Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3056
	Code Revision? Yes
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The proposed Ordinance will allow the City to more efficiently track and execute contracts for residential and business-class Internet services.

Background: The current requirements for contracting in AMC Chapter 1.30 require all contracts to be numbered in a certain way, posted online, and executed by either the Mayor or City Council. With the planned deployment of residential and business-class Internet services to a large number of Anacortes residents and businesses, these requirements pose administrative challenges for the fiber department. Therefore staff recommends Council adopt the attached ordinance to amend the AMC to except residential and business-class Internet service contracts from the numbering and posting requirements and to allow the fiber department director to execute those agreements. These code changes will not apply to larger direct Internet access contracts or to dark fiber leases. However, this will allow more efficient administration of those contracts using the City's standard contract provisions and pricing structure.

Budget Impact	
Amount Budgeted	N/A
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	N/A
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Council considered the ordinance at the October 21 and October 28 City Council meetings.

Competing Viewpoints Considered: Staff have considered many angles to allow for efficient administration of fiber contracts and recommend the attached code update.

Recommended Motion: I move we adopt Ordinance 3056 Amending Section 1.30.070(A) and (B) and Adding New Section 1.30.080 for Municipal Fiber Contract Administration.

Alternative Actions: Postpone or decline to adopt Ordinance 3056

Attachments (listed in order presented): Proposed Ordinance 3056

Ordinance No. 3056
An Ordinance Amending Section 1.30.070 (A) and (B) of the Anacortes
Municipal Code and Adding New Section 1.30.080 to the Anacortes Municipal
Code Regarding Executing Contracts for Residential and Business Class
Internet Services

Whereas the City Council of the City of Anacortes desires to provide reliable, high-speed internet to the residents and businesses of Anacortes, for the benefit and growth of economic and community goals; and

Whereas the Anacortes Municipal Code currently does not provide the proper procedure for numbering, recording, and executing contracts for residential and business-class Internet services; and

Whereas the City Council desires to adopt regulations for numbering, recording, and executing contracts for residential and business-class Internet services.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. Anacortes Municipal Code Sub-Section 1.30.070(A) is revised to read as follows:

The City Contract Specialist must assign every contract and modification a unique identifier. Contracts must be identified in the form YY-###-CAT-###, where YY is the two-digit year of project initiation and ### is a number with leading zeros incremented for each contract approved that resets to 1 at the beginning of each year. CAT is the category of the contract, and the final ### is the number of the instrument related to the project. This sub-section does not apply to contracts between the City and customers for residential or business-class Internet service or to contracts for direct Internet access.

Section 2. The Anacortes Municipal Code Sub-Section 1.30.070(B) is revised to read as follows:

Effective August 1, 2018, all contracts must be recorded in the city's electronic records management system and made available to the public on the city's website within five days of approval. The requirement of posting contracts on the city's website in this sub-section does not apply to contracts between the City and customers for residential or business-class Internet service or to contracts for direct Internet access.

Section 3. A new Anacortes Municipal Code Section 1.30.080 entitled "Approval of contracts for residential and business-class Internet service" is hereby adopted to read as follows:

A. The director of the fiber department is authorized to approve contracts that meet all of the following criteria:

1. The contract is exclusively for the city's provision of residential and business-class Internet services.
2. The contract includes the Master Services Agreement approved by the City Attorney.

B. Any contract that the director of the fiber department is not authorized to approve must be approved pursuant to AMC Chapter 1.30.

Section 4. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED and APPROVED this ____ day of _____, 2019.

CITY OF ANACORTES:

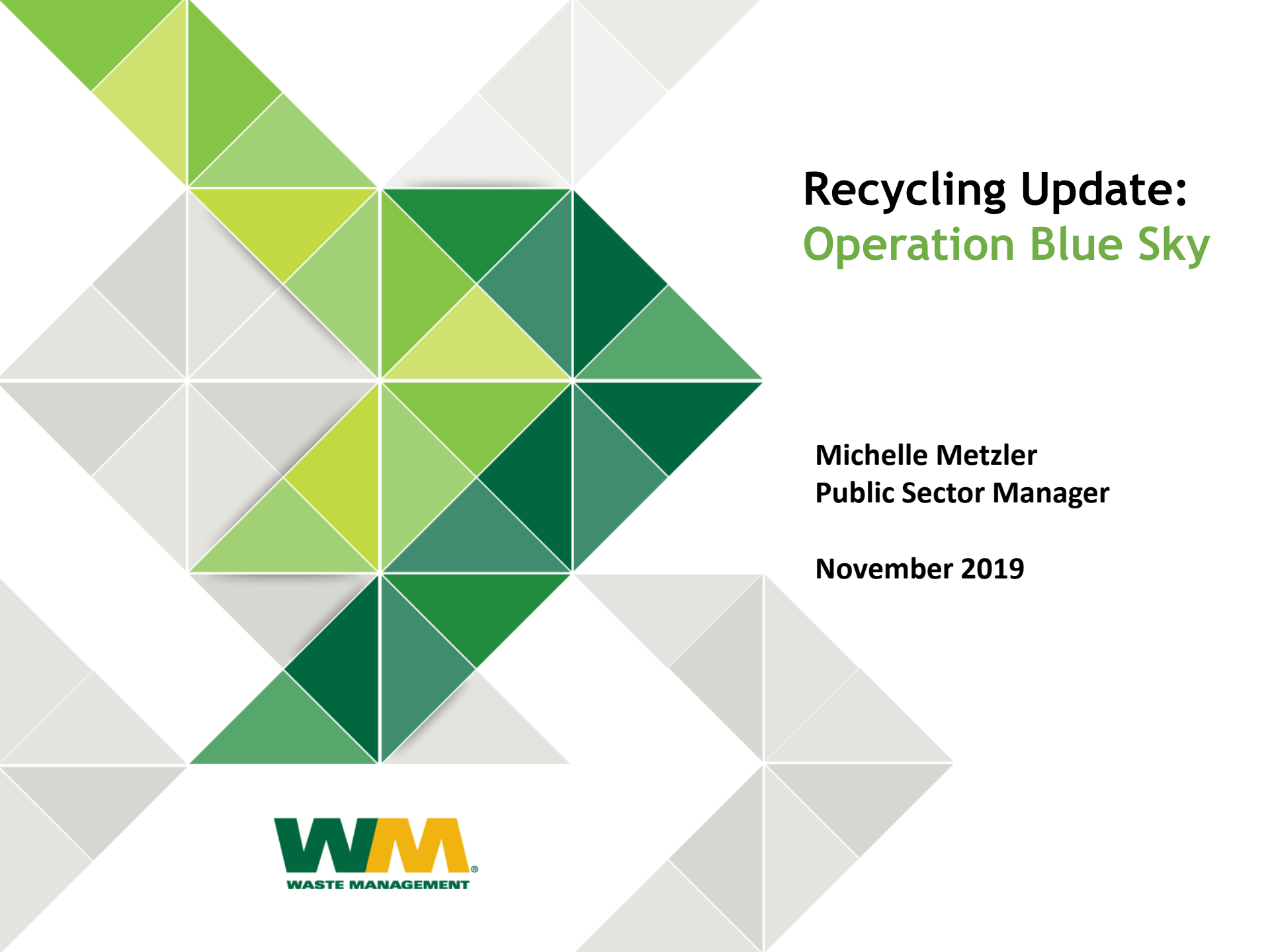
Laurie Gere, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, WSBA #40530 City
Attorney



Recycling Update: Operation Blue Sky

Michelle Metzler
Public Sector Manager

November 2019



China's Operation Blue Sky

Resetting the Recycling Industry

Changing Economics

- Costs to prepare materials for market have increased
- Value of recyclables have decreased

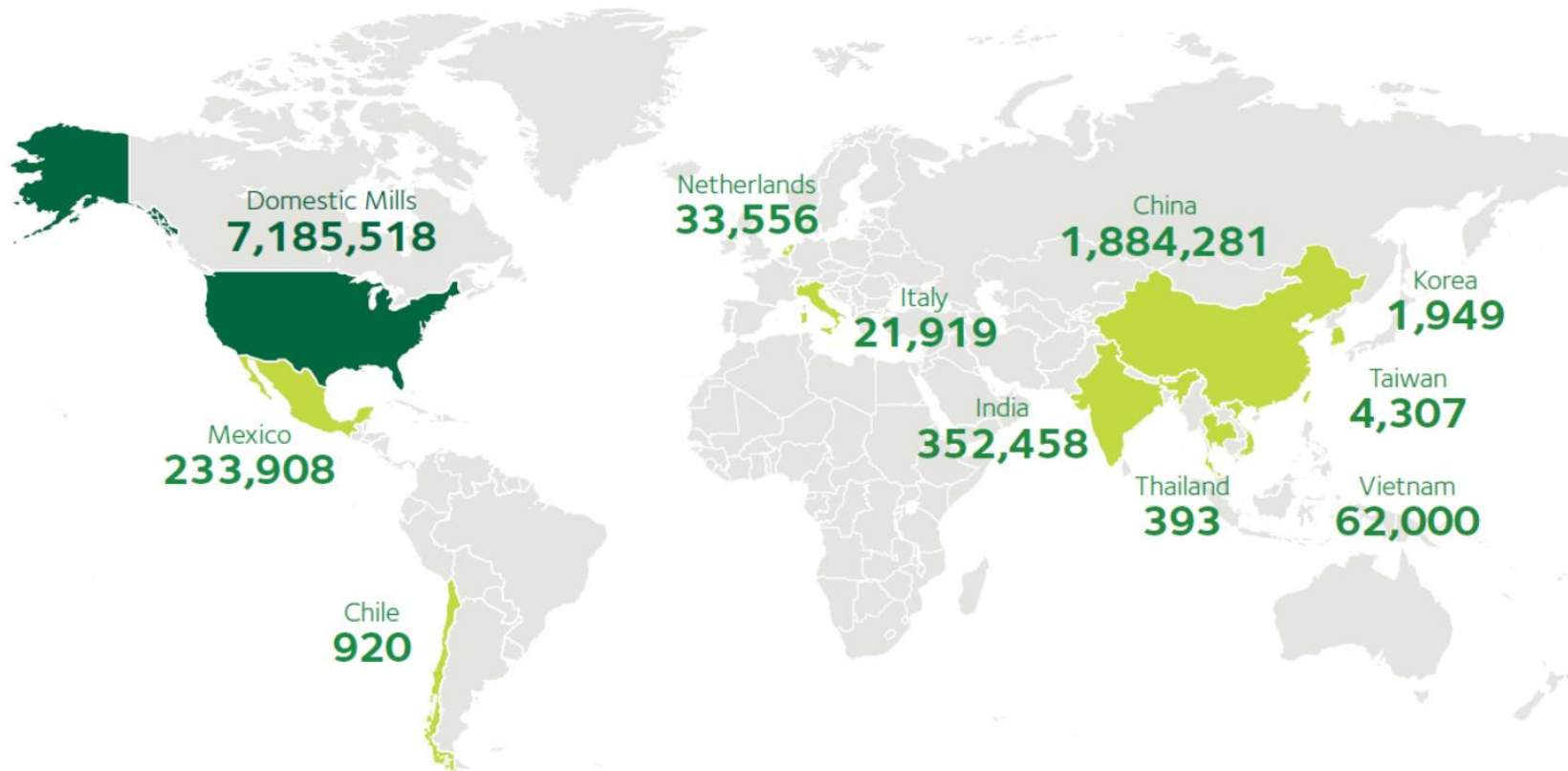
Elevated Quality Standards

- Less tolerance for contamination from markets
- Tighter standards on allowable materials in bales of recyclables



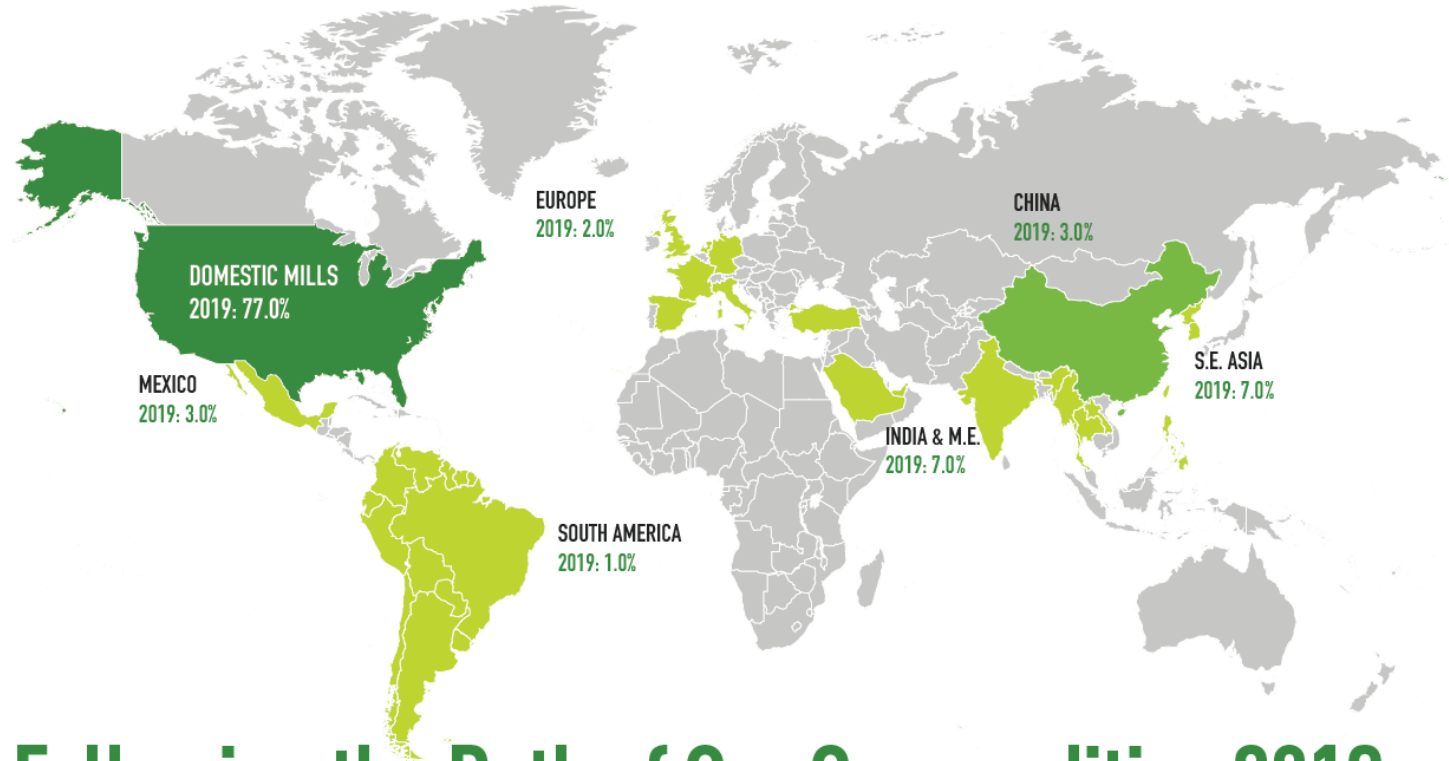
Why China is so Important to Recycling?

In 2017 WM shipped 27% of its material to markets around the world



WM Exports Materials Around the World

EIGHTY PERCENT MATERIALS SOLD IN NORTH AMERICA.



Following the Path of Our Commodities 2019

WM moves material with lower commodity prices and with higher transportation cost

Resetting the Industry – WM Requests

✓ Rate Relief Recovery

Calculating Rate Increase Request

- Increased processing costs at recycling center
- Decline in commodity pricing
- WUTC approved process and rates

Extraordinary Rate Increases Approved

- Burlington
- Stanwood
- Granite Falls
- Arlington
- Darrington
- Skagit & Snohomish Counties (WUTC)



Resetting the Industry - WM Requests

✓ Rate Relief Recovery

City of Anacortes Rates

Service Level		Current Rate	Recycling Relief (processing & commodity)	New Rate
Residential	Recycling Cart	\$9.23	\$0.95	\$10.18
Multifamily	Recycling Cart	\$9.23	\$0.95	\$10.18
	Recycling 1 Yard	\$22.19	\$1.90 (per yard)	\$24.09

Service Level		Current Rate	Recycling Relief (processing only)	New Rate
Residential	Recycling Cart	\$9.23	\$0.56	\$9.79
Multifamily	Recycling Cart	\$9.23	\$0.56	\$9.79
	Recycling 1 Yard	\$22.19	\$1.12 (per yard)	\$23.31

Resetting the Industry - WM Requests

✓ Recycling List Changes

- Remove items with limited markets or items that are now considered a contaminate in bales
- Mixed Paper: cups, cartons
- Metal: Scrap metal, aerosol cans
- Plastic: cups, plant pots

RECYCLING

Place rinsed and empty items in blue recycling cart. Do not bag.

No plastic bags!

Clean paper and cardboard

Flattened cardboard (limit 2x2 ft), newspapers, inserts, magazines, catalogs, phonebooks, paperback books, mail (window envelopes OK), paper bags, and food boxes.



Clean paper food containers

Clean paper cups, milk and juice cartons, juice boxes, and frozen food boxes. (rinse clean, no caps)



Clean glass bottles and jars

All colors and sizes. (rinse clean, no caps or lids; labels OK)



Clean metal

Aluminum and tin cans, empty aerosol cans, scrap metal (must not be sharp or greasy) and small metal appliances (limit 2x2x2 ft, 35 lbs). Please rinse and empty cans.



Clean plastic containers

Plastic bottles, cups, jars, jugs, plastic planter pots and tubs. (empty and rinse)



Resetting the Recycling Industry

The New Normal

International Recycling Markets

- Markets have been impacted for nearly two years and are not likely to improve
- Lower commodity prices and higher quality standards are the new normal

Local Recycling Programs

- Cities need to partner with haulers to create sustainable recycling systems
 - Increase costs to recycle
 - Focus on recycling quality



Thank you for your partnership
and supporting a sustainable
recycling system.

Questions?



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 7c

Subject: Waste Management's Request for Recycling Increase

Staff Contact: Fred Buckenmeyer, Public Works Director

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Waste Management requested an increase in residential recycling rates at the December 3, 2018 Council meeting. They are presenting a new Letter of Understanding changing the language to revisit the rate increase request in two years. Questions from that meeting are addressed in the attachments.

Background: Due to the new material bans and 0.5% contamination limits, Waste Management has requested an increase of \$0.95 per resident recycling increase. They also proposed removing items from the recyclables list.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: On March 16, 2015, City Council approved the [Residential Recyclables and Residential Organics Collection 2015-2025 Contract](#). City Council approved an [amendment](#) to the contract on [April 25, 2016](#). Council was presented with Waste Management's request to increase residential recycling rates on [December 3, 2018](#) and was updated on that request on [August 5, 2019](#).

Competing Viewpoints Considered: n/a

Recommended Motion: Discussion Only

Alternative Actions:

Attachments (listed in order presented): Response to Council's Requests, Waste Management's Extraordinary Increase Request LOU, Attachment C New Recycling List, and Waste Management's Rate Increase Fact Sheet

**SECOND AMENDMENT TO THE
RESIDENTIAL RECYCLABLES AND RESIDENTIAL ORGANICS
COLLECTION AGREEMENT
BETWEEN THE CITY OF ANACORTES, WASHINGTON
AND
WASTE MANAGEMENT OF WASHINGTON, INC.**

THIS SECOND AMENDMENT TO THE RESIDENTIAL RECYCLABLES AND RESIDENTIAL COLLECTION AGREEMENT BETWEEN THE CITY OF ANACORTES, WASHINGTON AND WASTE MANAGEMENT OF WASHINGTON, INC. (this "Amendment") is dated _____ by the City of Anacortes, Washington, a municipal corporation (the "City"), and Waste Management of Washington, Inc. ("Contractor"). Each of City and Contractor may hereafter be referred to as a "Party" or together as the "Parties."

RECITALS

- A.** The City and Contractor entered into an Agreement dated May 14, 2015 to provide residential recyclables and residential organics collection within the City of Anacortes (the "Agreement");
- B.** The Parties executed a First Amendment on or about June 6, 2016; and
- C.** The Parties now desire to further revise and amend the Agreement to address the effects of recycling markets.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree as follows:

- 1. Attachment C.** Attachment C, Recyclables List, is hereby updated and amended as attached.
- 2. Full Force and Effect.** Except as otherwise provided in this Second Amendment, all other terms and provisions of the Agreement shall remain in full force and effect.

**CITY OF ANACORTES,
WASHINGTON**

By: _____
Name: _____
Title: _____

**WASTE MANAGEMENT OF
WASHINGTON, INC.**

By: _____
Name: _____
Title: _____

Attachment C
Recyclables List

MATERIAL TYPE	DESCRIPTION	PREPARATION INSTRUCTIONS	EXCLUSIONS
Glass	Food or beverage containers	Remove lids; empty of all food or liquids. Labels do not need to be removed.	Leaded glass: windows, mirrors, baking dishes, storage dishes, ceramic, plates, glassware, storage/canning jars.
Paper	- Office paper, copy paper, construction paper - Newspaper and paper inserts - Magazines and paper inserts - Catalogs - Cardboard - Mail and paper inserts - Envelopes - Paper bags - Cereal, cookie and cracker boxes - Paper towel tubes - Toilet paper tubes - Tissue boxes - Non-foil wrapping paper - Kraft paper bags or boxes	Remove plastic bags (exterior or interior), plastic packaging, metal, electronics, magnets, twine, straws, lids and any food or liquids. Must be dry. Plastic windows in paper envelopes okay.	Shredded paper; paper envelopes with bubble wrap liners, insulation liners or envelopes made from plastic (Tyvek); laminated paper, stickers, labels, photos, carbon paper, receipts, paper affixed to magnets; wax or poly-coated cups, cartons, or aseptic containers; pet food bags; mixed material bags; wet or soiled paper; paper with large amounts of paint or glue.
Cardboard	- Cardboard boxes - Cardboard packaging - Cardboard beverage 'flats' or nursery 'flats'	Flatten all cardboard. Remove all interior packaging, block foam, packing peanuts and exterior plastic wrap. Do not bundle with tape or twine. External tape okay. Oversized cardboard can be placed next to	Waxed cardboard, wet cardboard

		card/container. Must be dry.	
Metal	Tin, aluminum and steel food or beverage containers	Remove all exterior packaging; remove lids; empty of all food or liquids. Labels do not need to be removed.	Aluminum foil and trays; sharp or greasy metal; batteries; propane tanks, microwaves; electrical cords; cell phones; car snow chains. Empty aerosol cans, Metal appliances
Plastic	- PET/PETE bottles (#1 plastic) - HDPE bottles/jugs (#2 plastic) - Dairy tubs, e.g. butter, yogurt, cottage cheese (#5 plastic)	Plastic bottles with plastic screw-on lids are okay <u>if</u> lids are screwed back on, remove all other lids; remove straws; empty of all food, liquids or other debris. Labels do not need to be removed.	#3, #4, #6 & #7 plastics, plastic bags, plastic cups, plastic film; plastic bottles that contained HHW listed materials; deli, bakery and produce clamshell containers; loose lids – any size; plant trays; PVC; large rigid plastic (outdoor furniture, laundry baskets, swimming pools, toys, etc.); hoses; landscaping/sprinkler tubing.

Contractor reserves the right, upon notice to the City, to reclassify Recyclables as non-Recyclables for such period of time that the cost to process, transport and market such materials exceeds its then-current value and/or there is no commercially viable market for such material.

**THIRD AMENDMENT TO THE
RESIDENTIAL RECYCLABLES AND RESIDENTIAL ORGANICS
COLLECTION AGREEMENT
BETWEEN THE CITY OF ANACORTES, WASHINGTON
AND
WASTE MANAGEMENT OF WASHINGTON, INC.**

THIS THIRD AMENDMENT TO THE RESIDENTIAL RECYCLABLES AND RESIDENTIAL COLLECTION AGREEMENT BETWEEN THE CITY OF ANACORTES, WASHINGTON AND WASTE MANAGEMENT OF WASHINGTON, INC. (this "Amendment") is dated _____ by the City of Anacortes, Washington, a municipal corporation (the "City"), and Waste Management of Washington, Inc. ("Contractor"). Each of City and Contractor may hereafter be referred to as a "Party" or together as the "Parties."

RECITALS

- A.** The City and Contractor entered into an Agreement dated May 14, 2015 to provide residential recyclables and residential organics collection within the City of Anacortes (the "Agreement");
- B.** The Parties executed a First Amendment on or about June 6, 2016;
- C.** The Parties executed a Second Amendment on or **about xxx, 2019**; and
- D.** The Parties now desire to further revise and amend the Agreement to address the effects of recycling markets on recyclables collection rates.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree as follows:

1. Attachment B. Attachment B, Contractor Rates, is hereby updated and amended as attached effective **xxx, 2019**, to compensate WM for increased costs of recycling as a result of uncontrollable global recycling market changes. On or about **xxxx, 2021**, the Contractor shall review its calculations and existing global recycling market conditions, and the Parties shall meet and confer to determine any further adjustments (increase or decrease).

2. Full Force and Effect. Except as otherwise provided in this Third Amendment, all other terms and provisions of the Agreement shall remain in full force and effect.

**CITY OF ANACORTES,
WASHINGTON**

By: _____
Name: _____
Title: _____

**WASTE MANAGEMENT OF
WASHINGTON, INC.**

By: _____
Name: _____
Title: _____

Attachment B
Contractor Rates

	Service Level	Service Fee
Weekly Residential Service	Recycling Cart Service	\$10.18
	Subscription Weekly Organics Cart Service	\$11.52
	Additional Organics Cart	\$4.13
	Organics Extra (Residential) - 32 gallon increments	\$3.25
	Cart Cleaning (per cart per event)	\$10.87
	Return Trip Fee (Recycling/Organics)	\$7.93
Weekly Commercial Service	Subscription Weekly Food Scrap Cart Service	\$16.44
	Return Trip Fee (Food Scrap)	\$7.93
	Food Scrap Extra (Commercial) - 32 gallon increments	\$4.67
	Food Scrap Extra Lift (On Service day)	\$4.67
	Food Scrap Extra Service (Not on Service day)	\$9.02
Multifamily Service	Recycling Cart Service	\$10.18
	Recycling 1 Yard Service	\$24.09
	Recycling 2 Yard Service	\$48.18
	Recycling 3 Yard Service	\$72.27
	Recycling 4 Yard Service	\$96.36
	Recycling 6 Yard Service	\$144.55
	Return Trip Fee (Recycling)	\$7.93
Event Services		Cost/Day
	Set of (2) 96-gal Carts, per event day	\$9.49
Hourly Rates	Service	Cost/Day
	Rear/Side-load packer + driver	\$120.34
	Front-load packer + driver	\$120.34
	Drop-box Truck + driver	\$120.34
	Additional Labor (per person)	\$60.16

Attachment B
CONTRACT RATES
City of Anacortes Rate Sheet

3.65%
January 1, 2019

Recycling Relief

Recycling Relief
January 1, 2019

	Service Level	Total Service Fee	Total Service Fee	Total Service Fee
Weekly Residential Service	Recycling Cart Service	\$9.23	\$0.95	\$10.18
	Subscription Weekly Organics Cart Service	\$11.52		\$11.52
	Additional Organics Cart	\$4.13		\$4.13
	Organics Extra (Residential) - 32 gallon increments	\$3.25		\$3.25
	Cart Cleaning (per cart per event)	\$10.87		\$10.87
	Return Trip Fee (Recycling/Organics)	\$7.93		\$7.93
Weekly Commercial Service	Subscription Weekly Food Scrap Cart Service	\$16.44		\$16.44
	Return Trip Fee (Food Scrap)	\$7.93		\$7.93
	Food Scrap Extra (Commercial) - 32 gallon increments	\$4.67		\$4.67
	Food Scrap Extra Lift (On Service day)	\$4.67		\$4.67
	Food Scrap Extra Service (Not on Service day)	\$9.02		\$9.02
Multifamily Service	Recycling Cart Service	\$9.23	\$0.95	\$10.18
	Recycling 1 Yard Service	\$22.19	\$1.90	\$24.09
	Recycling 2 Yard Service	\$44.38	\$3.80	\$48.18
	Recycling 3 Yard Service	\$66.57	\$5.70	\$72.27
	Recycling 4 Yard Service	\$88.76	\$7.60	\$96.36
	Recycling 6 Yard Service	\$133.15	\$11.40	\$144.55
	Return Trip Fee (Recycling)	\$7.93		\$7.93
Event Services		Cost/Day		Cost/Day
	Set of (2) 96-gal Carts, per event day	\$9.49		\$9.49
Hourly Rates	Service	Cost/Day		Cost/Day
	Rear/Side-load packer + driver	\$120.34		\$120.34
	Front-load packer + driver	\$120.34		\$120.34
	Drop-box Truck + driver	\$120.34		\$120.34
	Additional Labor (per person)	\$60.16		\$60.16

Attachment C Recyclables List

MATERIAL TYPE	DESCRIPTION	PREPARATION INSTRUCTIONS	EXCLUSIONS
Glass	Food or beverage containers	Remove lids; empty of all food or liquids. Labels do not need to be removed.	Leaded glass: windows, mirrors, baking dishes, storage dishes, ceramic, plates, glassware, storage/canning jars.
Paper	- Office paper, copy paper, construction paper - Newspaper and paper inserts - Magazines and paper inserts - Catalogs - Cardboard - Mail and paper inserts - Envelopes - Paper bags - Cereal, cookie and cracker boxes Frozen food boxes Juice boxes Milk, juice and ice cream cartons Aseptic containers —e.g. soup, broth, soy milk, almond milk - Paper towel tubes - Toilet paper tubes - Tissue boxes - Non-foil wrapping paper - Kraft paper bags or boxes Hot or cold cups	Remove plastic bags (exterior or interior), plastic packaging, metal, electronics, magnets, twine, straws, lids and any food or liquids. Must be dry. Plastic windows in paper envelopes okay.	Shredded paper; paper envelopes with bubble wrap liners, insulation liners or envelopes made from plastic (Tyvek); laminated paper, stickers, labels, photos, carbon paper, receipts, paper affixed to magnets; wax-coated cups; pet food bags; mixed material bags; wet or soiled paper; paper with large amounts of paint or glue.
Cardboard	- Cardboard boxes - Cardboard packaging	Flatten all cardboard. Remove all interior packaging, block	Waxed cardboard.

	• Cardboard beverage 'flats' or nursery 'flats'	foam, packing peanuts and exterior plastic wrap. Do not bundle with tape or twine. External tape okay. Oversized cardboard can be placed next to card/container. Must be dry.	
Metal	• Tin, aluminum and steel food or beverage containers • Empty aerosol cans • Scrap metal (limit: 2'x2'x2', 35 lbs.) • Metal appliances, cord removed	Remove all exterior packaging; remove lids; empty of all food or liquids. Labels do not need to be removed.	Aluminum foil and trays; sharp or greasy metal; batteries; microwaves; electrical cords; cell phones; car snow chains.
Plastic	• Food and beverage containers • PET/PETE bottles • HDPE bottles/jugs • Dairy tubs, e.g. butter, yogurt, cottage cheese • Cups • Rigid plant pots • 5-gallon buckets	Plastic bottles with plastic screw-on lids are okay if lids are screwed back on, remove all other lids; remove straws; empty of all food, liquids or other debris. Labels do not need to be removed.	Plastic bags, plastic film; plastic bottles that contained HHW listed materials; deli, bakery and produce clamshell containers; loose lids – any size; plant trays; PVC; large rigid plastic (outdoor furniture, laundry baskets, swimming pools, toys, etc.); hoses; landscaping/sprinkler tubing.

China Sword Impact - Residential

Municipality: **Anacortes**

WM MRF Used: **Cascade Recycling Center (CRC)**

1. Increased MRF Processing Costs

Explanatory Notes

a	Previous WUTC Processing Cost per Ton	\$	71.19	Based on previous WUTC tariff for CRC
b	Current WUTC Processing Cost per Ton	\$	92.86	Per May 2018 WUTC tariff for CRC
c	Increased Cost per Ton	\$	21.67	[b - a]
d	Annual Residential Recycling Tons		2,033	2017 actual resi recycling tons
e	Total Increased Processing Cost - Residential	\$	44,055	[c x d]
f	Total Residential Accounts		6,596	Total accounts as of 4/30/2018
g	Monthly Rate Increase per Residential Account	\$	0.56	[e / f / 12]

2. Change in Commodity Values

h	Q4-2017 Average Commodity Value per Ton	\$	66.91	Per Q4-2017 reported CRC commodity values
i	Q1-2018 Average Commodity Value per Ton	\$	51.88	Per Q1-2018 reported CRC commodity values
j	Revenue Loss per Ton	\$	15.03	[h - i]
k	Annual Residential Recycling Tons		2,033	2017 actual resi recycling tons
l	Total Commodity Value Decrease	\$	30,556	[j x k]
m	Total Residential Accounts		6,596	Total accounts as of 4/30/2018
n	Monthly Rate Increase per Residential Account	\$	0.39	[l / m / 12]

3. Total Monthly Adjustment Requested*	\$	0.95	[g + n]
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*Excludes any other adjustments that may be necessary due to contract requirements.

Waste Management Extraordinary Recycling Requests for the City of Anacortes

Rate Increase

Because of sudden and sustained international changes to recycling markets, there have been significant cost increases for WM in providing recycling service to the City of Anacortes. Due to stricter quality standards from markets, WM's costs to sort recyclables and prepare them for market have increased. There has also been a dramatic decrease in the value of recyclables including paper and plastic products.

The rate increase will cover WM's increased costs of processing recyclables and the drop in commodity values. For example, up until January 1, 2018, China was recycling approximately half of the world's paper. After January 1, China closed their doors to imports of recycled paper, requiring recyclers around the world to seek out new markets overnight. As a result of the competition among recyclers to have their paper processed, recycling markets are now requiring unprecedented bale quality. To meet these new requirements, WM has slowed sort lines at our recycling facility and added employees to sort lines so that recyclables meet higher quality standards. The dramatic decrease in recyclable commodity values has undermined our ability to continuing processing recyclables at our current rates.

The rate increase is not permanent. WM and the city will review the rates in two years to determine if a rate adjustment is warranted.

Recycling List Changes

Markets around the world are demanding cleaner bales of materials and have narrowed the list of accepted materials in bales. Items like milk cartons and paper cups used to be accepted in bales of paper but are now considered a contaminant. Refining our list of recyclable materials will ensure that WM has outlets for recyclables now and in the future. This also ensures that all items on our accepted list are truly recyclable, helping to sustain public trust and transparency in the recycling system.

Local Government Response

All areas serviced by WM in Skagit County, other than Anacortes, have accepted a rate increase and changed the accepted recycling list. Unincorporated Skagit County residential rates were increased in Spring of 2018 and Burlington rates were increased in February of 2019. Mount Vernon and Sedro Woolley have newer contracts with WM that take into account higher rates to process recycling.

The background is a gradient of dark blue and purple. On the left side, there are several concentric circles and arcs. Some of these arcs have degree markings: 40, 150, 160, 170, 180, 190, 200, 210, 220, 230, 240, 250, and 260. There are also smaller circles and arcs with arrows indicating a clockwise direction. The overall design is technical and geometric.

ANACORTES PARKS & RECREATION COMPREHENSIVE PLAN



The Parks and Recreation Comprehensive Plan is due to the State Recreation and Conservation Office (RCO) by March 1, 2020. To be eligible for all possible grants we need to have the Parks and Recreation Comprehensive Plan approved before that day.

The Anacortes Community Forest Lands draft plan is not required by the State RCO. Our preferred approach is to bring the ACFL plan to City Council once the Park and Recreation Plan is complete.



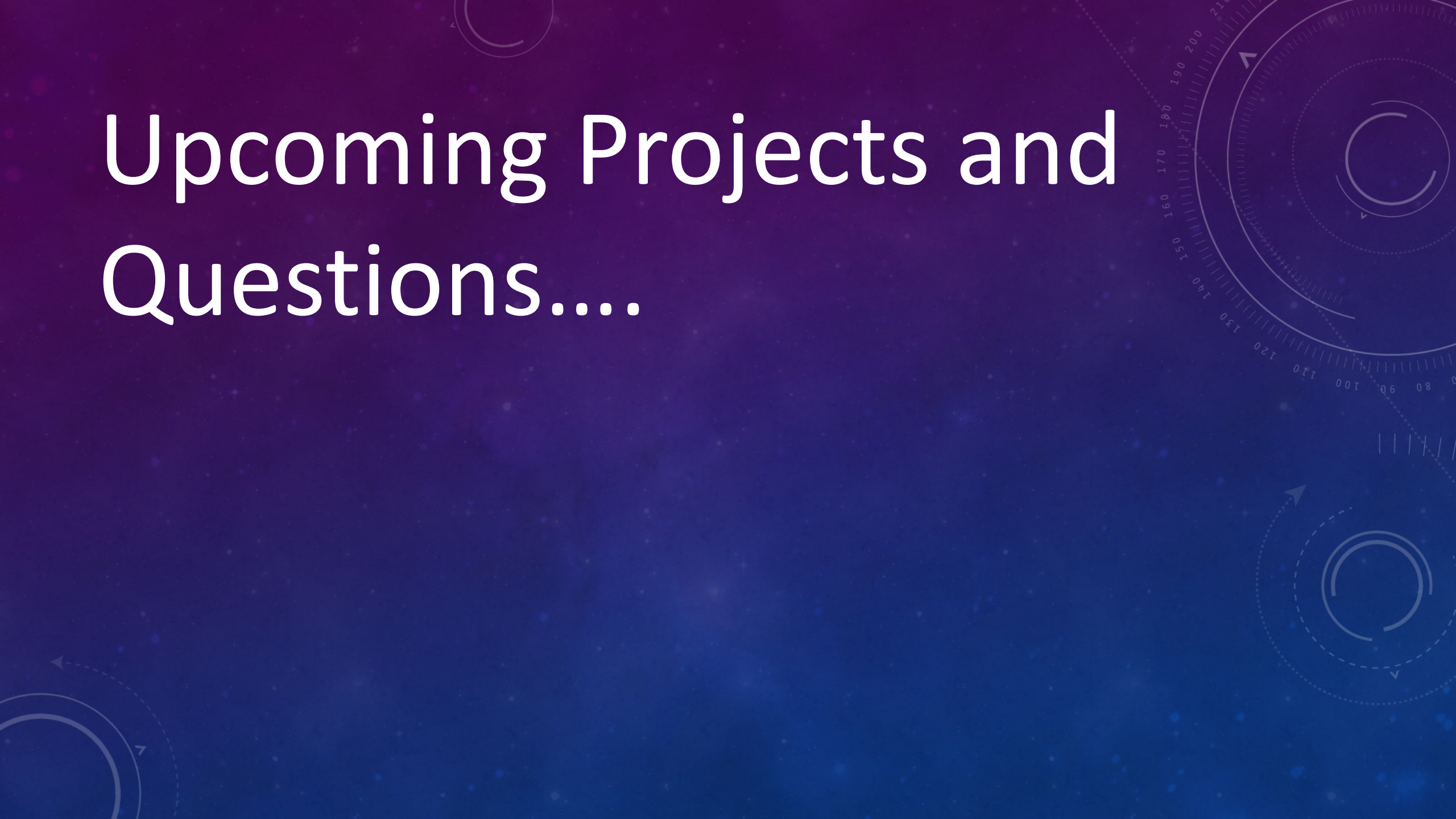
Parks and Recreation Comprehensive Plan:

- Public input meetings held on February 12, 17 and 22, 2018.
- A community survey was taken with over 400 households responding to our questionnaire.
- Parks and Recreation Advisory Commission approved a draft for public consideration in December 2018.
- Planning Commission voted to move the plan forward on March 27, 2019.
- City Council initial review was April 22 of this year.

Recreation Conservation Office Approved Draft Anacortes Parks and Recreation Comprehensive Plan Eligibility.

- 1.Goals and Objectives
- 2.Inventory
- 3.Public Involvement
- 4.Demand and Need Analysis
- 5.Capital Improvement Program
- 6.Adoption

Upcoming Projects and Questions....



Storvik Park – NW Corner



Pickett Pocket Park



Ben Root Skate Park



The background is a gradient of dark blue and purple, speckled with small white dots resembling stars. On the right side, there are faint, light blue geometric patterns, including a large circular scale with degree markings (90, 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200, 210) and concentric circles with arrows indicating rotation. In the bottom left corner, there are more faint circular and curved line patterns.

Questions & Comments?



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 7d

Subject: Parks and Recreation Comprehensive Plan

Staff Contact: Jonn Lunsford

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The Parks and Recreation Comprehensive Plan is returning to City Council for review.

Background: The Plan was last updated in 2009. In 2018, the Parks and Recreation Department held public meetings, received public comments and conducted a web survey. That commentary was considered and ideas were included in the draft approved by the Parks and Recreation Advisory Commission later that year. In addition to local input, the State Recreation Conservation Office (RCO) requires an updated Comprehensive Plan for eligibility for their grant programs.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: The draft Parks and Recreation Comprehensive Plan was reviewed by Planning Commission and City Council in 2019. Staff has made some minor revisions and updates. The State Recreation and Conservation Office (RCO) has reviewed this updated draft (October 2019) and it meets all the required elements for eligibility.

Competing Viewpoints Considered: Many of the comments we received have been reflected in this draft. These include: the addition of Pickett Pocket Park in 2020, consideration of sand volleyball at Storvik Park, renaming of "N" Avenue Park in cooperation with the Samish Nation, investigate the options for additional boat ramp capacity and parking at Washington Park and improvements to the Ben Root Skate Park. The use of Class I pedal assist electric bikes on our non-motorized pathways has

been raised by citizens. The topic is currently under consideration by the Parks and Recreation Advisory Commission.

Recommended Motion: Our goal on November 4th is to review the revised draft with City Council and take comments.

Alternative Actions: No action at this time

Attachments (listed in order presented): 1. Anacortes Parks and Recreation Draft October 2019 2. City Parks Map

Anacortes Parks and Recreation Comprehensive Plan **DRAFT**

October 2019

Introduction: Climate and Accessibility

Anacortes is situated in the Puget Trough of northwest Washington. The Trough, known in part as Puget Sound, is a lowland scoured by glacial action during the Pleistocene epoch. Many islands are scattered throughout the saltwater Sound. Puget Sound lies between two mountain ranges; the Olympic Mountains to the west and the Cascade Mountains to the east. Anacortes is part of a dramatic setting in the San Juan Islands and near the Canadian Gulf Islands and other Puget Sound islands which lie north and south of the city.

The City of Anacortes is in Skagit County, Washington, 80 miles north of Seattle and 90 miles south of Vancouver, British Columbia. Anacortes is on Fidalgo Island north of Whidbey Island and connected by bridges to the mainland across Swinomish Channel. Anacortes is reached by Highway 20, 16 miles west of Interstate 5 at Burlington. The city occupies the north portion of Fidalgo Island and is bordered on three sides by saltwater shoreline; Burrows Bay, Rosario Strait, Guemes Channel and Fidalgo Bay. The southern edge of Anacortes is mainly Anacortes Community Forest Land, a forest preserve with lakes, streams and trails crowned by Mt. Erie. Anacortes City limits range from sea level to the summit of Mt. Erie at 1,270 feet.

Anacortes has relatively mild yearly climate tempered by coastal conditions. Prevailing winds in the spring and summer provide drying and drought conditions, while in the fall and winter prevailing southwest winds bring winter storms and rain. Occasional northeast winds produce dry, cold temperatures in winter and dry warm temperatures in summer. The mean average summer temperature is 64 degrees and the mean average winter temperature is 40 degrees. Average annual rainfall is 26 inches, 10 inches less than Seattle. Snowfall averages 3 inches.

Parks/Rec service area extends beyond city limits

As part of the 2016 Anacortes Comprehensive Plan update, City Council reviewed population growth and the city population projections.

The population estimate (from the US Census Bureau) of Anacortes in 2016 was 16,681. Per the city forecast, the population of Anacortes may increase to 22,293 residents by 2036. It is important for planning purposes to know that the City of Anacortes Parks and Recreation Departments service area goes beyond the limits of the City of Anacortes. It is estimated that the service area includes an additional 25% population. It is also important to note that the City of Anacortes is not the only supplier of Parks and Recreation services in the area and those other providers are taken in-to consideration in this plan. Below are the population numbers and estimates that were used for the City of Anacortes Comprehensive Plan update in 2018. We are using those same numbers and projections to be consistent with the City Comprehensive Plan.

Table 1: Population Forecasts

	<u>2016</u>	<u>2036</u>
Anacortes City Limits	16,681	22,293

Through visionary efforts, the early citizens of Anacortes gave residents and visitors to the community a wonderful gift. Their forethought preserved many hundreds of acres of native woodland. This landscape creates a powerful legacy of respect for the natural environment and serves as a commitment of stewardship to the environment and to the community. This legacy is expressed in the volunteerism which helped build Causland Memorial Park and is manifested today in the development of Volunteer Park. The volunteer efforts of individuals and civic associations are deeply rooted in the community.

This Parks and Recreation Plan also reflects the effort of volunteers spending many hours discussing issues, researching opinions, discussing options, studying maps, preparing policies and imagining the future. There is a common thread, from early residents' land conservation, to today's efforts, a community shaping its future and offering a carefully planned Parks and Recreation vision to ensuing generations.

Park, open space, and recreation planning is an opportunity to improve the quality of life of a community and to evaluate performance. It is also an opportunity to hear from residents regarding types of facilities they need and the types of recreational programs they desire. The planning process is also an opportunity to respond to changing recreational needs, to collectively brainstorm on issues, and to introduce a new vision. The purpose of this plan is to guide public decision-making on these issues and visions.

This plan was last updated in 2009 and set goals to plan for future park and recreation needs. Within this plan, "parks" include recreational areas such as skate parks, athletic courts, multi-use pathways and trails, ball fields, playgrounds, open-spaces, public gathering spaces and areas for passive recreation and protection of wildlife habitat.

Chapter 1: Existing Parks & Recreation System

An inventory of the existing recreational areas, listed in alphabetical order is included below.

Ace of Hearts Rotary Park (“H” Avenue and 38th Street) is a 5-acre park featuring an off-leash fenced dog park, a Little League fast pitch/baseball field, a walking path, and a gravel parking lot. Possible future amenities could include permanent restroom facilities and a paved access road with parking.

Alice Parchman Newland Park (“R” Avenue) is a 10- acre linear park and street median developed along the “R” Avenue access road from Highway 20 into Anacortes waterfront industries and recreation areas. The park hosts some community artwork and serves as a walking corridor with views of Fidalgo Bay and Mt. Baker.

Ben Root Skate Park is a concrete skate park located on the north end of the Alice Parchman Newland Park.

Cap Sante Park (4th and “W” Avenue) is a 37-acre forested promontory at the eastern edge of Anacortes. It is primarily a viewpoint overlooking the marina, the City of Anacortes, March Point, Fidalgo Bay and the Cascades. A remnant of an amphitheater is located on the east bank of the park.

Causland Memorial Park (8th Street and “N” Avenue) was built in the 1920s by Louis LePage and is on the National Register of Historic Places. A portion of the park is dedicated to Anacortes veterans from World War I to the Vietnam War. The 2-acre park is unique in its use of decorative rock and black and white mosaic for structures and walls. Low, serpentine mosaic walls surround the park, and a bandstand, amphitheater and terraces are similarly made of colored pebble and rock mosaic. Other park features include picnic tables, mature ornamental plantings, a small grassy lawn and many terraces. The park is visited frequently by tourists enthralled by its lovingly detailed decorations.

Clearidge Park (Blakely Place) is a .8-acre partially developed park near the Anacortes Airport with one tennis court, two pickle ball courts, and a basketball court. It was given to the City as part of the subdivision process as homes were developed in the west side of Anacortes.

The Depot Arts and Community Center (7th Street and “R” Avenue) is a 5.75-acre site generally triangular in shape and located two blocks east of Downtown Anacortes. The site houses a number of historic and natural attractions including: The Depot Building, which is listed on the National Register of Historic Places and houses the Depot Arts Center; the W.T. Preston, a large sternwheeler, and the Snag boat Heritage Center, a facility constructed in 2005 and dedicated to presenting information on Snag boat heritage; a seasonal farmers market; the Altair-Americas Memorial; a train house; a box car; a madrone grove; community artwork; and picnic tables.

Grand View Cemetery was originally established on September 25th, 1897 by William and Ernestine Deutsch. The cemetery was deeded to the City of Anacortes in October of 1945 and by City Ordinance dated February 5, 1946 the City took over maintenance and operations of Grand View Cemetery (light green on map below – 6.59 acres)). The City purchased additional property from the Deutsch family in later in 1946 that became Grand View Annex (light brown on map below – 6.79 acres). The City acquired additional property to the east of Whistle Lake Road from the Brooks family in 1949 (light blue on map below – 4.78 acres). The City acquired approximately 6.06 acres to the west of the cemetery in 1966 (light purple on the map below).



Guemes Channel Trail is a walking / biking path that runs along the Guemes Channel waterfront. The trails access point is at the Edwards Way cul-de-sac and continues east towards Anacortes for approximately 1 mile. Community efforts continue to link the trail from Washington Park to the Thompson Trail.

Heart of Anacortes (1014 4th Street) an outdoor community gathering place for music and entertainment. Seating for about 200 people in chairs or on natural turf. Public restrooms are located onsite.

Kiwanis Waterfront Park is a 2-acre natural park located west of the Guemes Ferry Dock. It features day parking, a paved path, beach access, three benches, and a picnic table.

Mt. Erie (South Anacortes off Heart Lake Road) is a 160-acre park. It includes the summit of Mt. Erie, the highest point of Fidalgo Island. There is a small parking area and a paved road to the top of Mt. Erie. It is a popular area for tourists, mountain climbers and hikers. Trails on the mountain connect to the surrounding Anacortes Community Forest Lands.

“N” Avenue Park (2nd Street and “N” Avenue) is .4 acres of mainly undeveloped street-end park land with views to Guemes Channel. A handful of parking spaces, community artwork, and a couple of picnic tables are also located at this park.

Pickett Pocket Park (Alleyway between 22nd and 21st on the east side of Commercial) is a planned “pocket park” that will likely be constructed by the time this plan is adopted. It will have a paver surface with tables, benches, planters and a sculpture.

Roadside Park (Kansas Avenue) is a .3-acre street end park. Also, there are a few parking spaces, picnic tables, and stairs to access the Guemes Channel trail.

Rotary Park (Market and “T” Avenue) is a 1.5-acre linear park located on the north and east edge of the Cap Sante Boat Haven at the base of Cap Sante. Rotary Park has a trail out to the Cap Sante breakwater, parking, picnic tables and a shelter. There is also a 9-hole Disc Golf course located within the park boundary.

Storvik Park (between 29th and 32nd streets) is a park of 8.7 acres. It has picnic tables, restrooms, one Little League game field which also serves as a multi-purpose youth soccer field and two basketball courts. Storvik also has children’s play equipment and is used regularly as a destination park by walkers. A recent project included building a new spray pad in the area west of newly renovated restrooms.

Ship Harbor Interpretive Preserve (between the Washington State Ferry Terminal and Edwards Way cul-de-sac) is an approximately 30 acre site that include a sandy beach, some uplands and an extensive wetland area. There is approximately 3,000 feet of interpretive trails that are a combination of at grade and boardwalks. There are 5 beach access observation platforms with interpretive signage.

Shugarts Playground is a .25-acre playground adjacent to the Public Library.

Tommy Thompson Parkway is a paved non-motorized path which stretches 3.3 miles from 9th Street and “Q” Avenue along the old railroad corridor to March Point. It provides beach access and incredible views of Fidalgo Bay and the Cascade Mountains. There is a restroom facility located at 22nd and “R” Avenue and at the Soroptimist Station, 301 30th Street, along the trail.

Volunteer Park (14th Street and “H” Avenue) has been largely a volunteer effort. There are approximately 24 acres of developable space, 15 acres of which are leased from the school district. The Marguerite and Don Daniels Field is a Little League sized baseball and fast pitch field with an artificial turf surface. Alton B. Daniels Field is a regulation sized baseball field with artificial turf. Volunteer Field regulation sized baseball field with natural turf. All three fields have lights, seating, press boxes and scoreboards. Kiwanis Meadows, also located at

Volunteer Park, has a multi-use field which is surrounded by a paved walking path, there is children's play equipment, picnic shelter, and a basketball court. There are 45 acres of wetlands and open space. An improved cross-country course is also located in this area.

Washington Park (Sunset Avenue). This 220-acre park juts into Rosario Strait on the western edge of Anacortes, offering territorial views. The park has a day use area and overnight camping facilities. At Sunset Beach, on the north shore, there is a boat launch, restrooms, picnic shelters, playground and open play area. There are 75 campsites, restrooms, showers and laundry services in the overnight area. Picnic sites and car pullouts provide beach access along Green Point, the west shoreline. A 2.3-mile loop road provides access to several shoreline areas and a viewpoint of Burrows Bay. The loop road is used by cars, cyclists, joggers and walkers.

John and Doris Tursi Park (West 12th and Pennsylvania Avenue) features a small pond and open, covered log structure, plus playground equipment including a climbing area, swings and a slide.

29th Street Playground (29th Street and "Q" Avenue) is a half-acre playground on "Q" Avenue. There is children's play equipment on the site.

Anacortes Community Forest Lands (ACFL). Anacortes owns approximately 2,950 acres of Anacortes Community Forest Lands (ACFL) in several large tracts. These include Little Cranberry, Heart Lake (the former State Park lands were acquired in 2002), Whistle Lake and Mt. Erie. The Forest Lands are within the city limits and include forests, lakes, streams, wetlands and meadows. Fifty miles of trails provide public access to and through the Forest Lands. A full-time forest manager, trail maintenance worker and seasonal maintenance crews are employed by the Parks and Recreation Department to manage the land and maintain trails and facilities. The Forest Lands Management Plan covers management units, use zones and critical habitat areas. The Forest Advisory Board, five members appointed by the Mayor and City Council, oversees the implementation of the management plan and develops policies. A trail committee representing various user groups has developed trail and user group policy and has suggested trail etiquette to encourage responsible use of the forest lands. A Conservation Easement Program was initiated in 1998 whereby one acre of land is protected in the ACFL for every \$1,000 donated. The easements protect the land from logging, mining and development. Donations are placed in the Forest Endowment Fund and interest earnings shall be used for the support and enhancement of the Forest Lands as budgeted by the City Council with the advice of the ACFL Advisory Board.

To date the ACFL contains about 2,950 acres of forest. There are three main areas of the Anacortes Community Forest Lands: Little Cranberry Lake, Whistle Lake and Heart Lake.

Little Cranberry Lake Forest Lands (off of Georgia Avenue). This area includes approximately 703 acres around Cranberry Lake. The site is largely undeveloped Anacortes Community Forest Lands maintained by the Parks Department. Five public street ends provide public access, and limited parking, to trail heads.

Whistle Lake Forest Lands and Mt. Erie include approximately 1750 acres, also part of the former City watershed. Whistle Lake has limited access, but there is a trail to it and around it.

Heart Lake Forest Lands is an 80-acre Community Forest Land holding at the north end of Heart Lake plus approximately 452 acres that were formerly Heart Lake State Park and were transferred to City ownership in 2002.

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Chapter 2: Park Facilities under Other Ownership

There are other significant parks in and around Anacortes which are not owned or operated by the Anacortes Parks and Recreation Department. These help meet the needs of the community and we believe must be considered when looking at the overall parks and recreation needs of the community.

Fidalgo Pool and Fitness Center is owned and operated by the Fidalgo Park and Recreation District, created for this single purpose. The pool is 25 meters long, six-lanes and barrier free. In addition, showers, weight rooms, lockers and exercise rooms are available. The District has funded its operations on three-year levy cycles.

School House Park is a four-acre Skagit County Parks facility on Guemes Island that offers a youth baseball field, basketball court, playground and a tennis court.

“O” Avenue Beach is an area on the Guemes Channel at the terminus of “O” Avenue and 2nd Street between the Port of Anacortes’s former transit shed (currently used for Port offices and public events) and Curtis Wharf. The Port’s plan includes cleaning up and improving the shoreline, creating a public path to the beach, shoreline plantings, low impact storm water techniques and a viewpoint terrace next to Curtis Wharf. The adjacent Lone Tree Park improvement by the Port of Anacortes occurred in 2009. The area contains a plaza, lone tree, and picnic table.

Seafarers’ Memorial Park is a 1.5 acre park developed and owned by the Port of Anacortes. Located on Fidalgo Bay just south of the Cap Sante Boat Haven at the east end of Seafarers’ Way. It provides views of Mount Baker and the refineries on March Point, as well as an area for hand-launching small crafts.

A public building is used by the City’s youth sailing program and by the public for community events and meetings. There are several picnic tables and a large grassy area with pathways. The park is included in an environmental cleanup which took place in 2009-2011. After restoration of the park and marine area, it has a new shoreline with native landscaping, a permanent dock for hand-launched boats, permanent storage for small boat equipment, and improved public access.

Sharpe Park is a 75 acre Skagit County Park that offers trails, picnicking, portable restroom, saltwater vistas and an open grass area. Montgomery-Duban’s Headlands Park is a 37 acre park adjacent to Sharpe Park with trails and $\frac{3}{4}$ mile of shorelines. It is operated by Skagit County Parks and Recreation.

Deception Pass State Park is a 4,134-acre marine and camping park with 77,000 feet of saltwater shoreline and 33,900 feet of freshwater shoreline on three lakes. Rugged cliffs drop to meet the turbulent water of Deception Pass. The park is outstanding for breathtaking views, old-growth forests and abundant wildlife.

Lake Erie and Lake Campbell are within a few minutes of Anacortes, and although they have limited public access and facilities, they are available and used by many.

San Juan Passage, an approximate 100-house development in Ship Harbor area, has added one park that is available to the public. The park provides views of the Guemes Channel along with an access trail to the Guemes Channel Trail.

Guemes Mountain is a preserved area on Guemes Island that is made up a variety of public and private lands with the allowed uses during the allotted times the park is open.

Schools and School Grounds provide play areas and active recreation opportunities for children of Anacortes and Fidalgo Island. Though these are not managed by the Anacortes Parks Department, they are among the recreational assets of the community and can be considered park assets. Anacortes High School has two multi-use soccer/football fields and one artificial surface football/soccer field along with an all-weather running track. They also have a dedicated throwing area for track and field. This complex is referred to as Rice Field at Seahawk Stadium. The stadium includes covered seating with seating for over 2,000 spectators. It also includes restrooms, press box, concession stand, and a memorial to those who gave their life for our country. The Middle School has six tennis courts. The elementary schools contribute various multi-use fields, three of which are useable for minor league and recreational level softball play (one at Island View and two by the Middle School tennis courts). There is a little league / youth fast pitch / adult softball field at Island View School. Mt. Erie, Fidalgo, Whitney and Island View Elementary schools provide play areas for small children. The City of Anacortes has an existing Interlocal Agreement with the Anacortes School District to share indoor and outdoor athletic facilities.

Swinomish Links Golf Course is an 18-hole golf course open to the public that is owned and managed by the Swinomish Tribal Community.

Swinomish Channel Boat Launch is located on the Swinomish Channel under Highway 20 and is operated by Skagit County Parks and Recreation.

Tursi Trail connects south Fidalgo Island to access points near the ACFL. The trail starts at Pass Lake and runs north to Mt. Erie.

Young's Park is a 13-acre Skagit County waterfront park on Guemes Island that includes picnicking and saltwater access.

Chapter 3: Recreation Programs

The *Anacortes Parks and Recreation Department* offers diverse community-wide programs to fulfill the recreational needs of youth, adults and, seniors.

The *A Town is Our Town* publication has become the main communication tool for the Parks and Recreation Department. It features information about department sponsored recreation programs and special events as well as information about Washington Park; Forest Lands activities including volunteer days, information regarding forest use, safety, and upcoming meetings; and Friends of the Forest sponsored hikes and fundraising events and Anacortes Senior Activity Center programs, Anacortes Public Library events and programs.

Non-departmental organizations that have submitted information in the publication include but are not limited to: Fidalgo Pool and Fitness Center, Boys and Girls Club, The Dance Center, Soo Bahk Do, Anacortes Community Maritime Center, American Red Cross, Co-Op Preschool, After School Arts Program, Anacortes Senior College, Yoga studios, Class ACT, Community Gardens and Anacortes Arts Commission.

Youth recreational activities include an extensive offering of youth sports leagues and camps, a seasonal small boating program (sailing) and various recreational classes including but not limited to: toddler play group, pee wee sport program, bowling, golf, drum lessons, flag football clinic, youth sport leagues, youth enrichment classes and tennis.

Adult activities include several recreational drop-in sport programs as well as a Co-ed Softball League and various recreational classes including but not limited to: Tai Chi, Dog Obedience, Yoga, and tango dancing. Generally activities for the senior population are organized by the Anacortes Senior Activity Center. Special Programs and Events include seasonal parties or celebrations, school vacation activities, special youth events and family events. Examples include a Daddy Daughter Dance, a potential Mother & Son dance, Kids-R-Best Fest, Breakfast with Santa, Holiday events, Kids Fishing Derby, summer camps and special road and trail run events.

Other Program Offerings

The City of Anacortes contributes an informative newsletter to the publication *A Town is Our Town* with information on recent city projects, Library programs and Museum events as well as information about Police, Fire, Sanitation, and Public Works.

The *Anacortes Community Youth Center* that will be operated and maintained by the City is still in the planning phase, however the goal is to provide a home for the Boys and Girls Club, have a facility where youth can gather, have offices for the Anacortes Parks & Recreation Department and available space for lease to local organizations that all support youth enrichment. Gym space is going to be a part of the facility and coordination of that gym space as well as the rest of the facility with facilities in the general vicinity (Pool, Senior Activity Center, Schools, etc.) will be critical to the success of the area.

The **Anacortes Museum and Anacortes Public Library** offer many programs and events. The Museum offers regular exhibits in its Carnegie Gallery and also operates the W.T. Preston and Snag boat Heritage Center. The Library offers regular Jazz performances on Sunday afternoons as well as many special events for children and adults.

The **Fidalgo Pool and Fitness Center**, under the direction and ownership of the Fidalgo Park and Recreation District, a completely separate entity from the City of Anacortes, sponsors fitness classes for all ages. Swimming activities, exercise classes and fitness equipment are available as well. Friends of Fidalgo Pool and Fitness Center encourages public use and distributes program and pool information. The Fitness Center organizes aerobic classes, strength building, self-defense and weight training.

The **Boys and Girls Club of Anacortes** offers extensive afterschool, weekend and summer programs for children of all ages.

Privately owned health clubs also serve the fitness and weight training needs of residents on Fidalgo Island. These businesses operate on a for-profit basis and are not subsidized by any governmental agency.

A **variety of privately organized youth recreational activities** are offered locally. They include Little League baseball, American Legion baseball, youth football, wrestling, AAU Basketball, Anacortes Lacrosse Club, Mountain Bike Club, select soccer and other programs. These and other groups like these have a significant effect on the demand for facilities. It is important to keep up with what groups come and go and what their interests are.

The privately owned **Fidalgo Danceworks** provides a variety of dance classes to participants of all ages and abilities. Classes are offered year-round and at various times throughout the day.

The **Anacortes School District's After School Arts Program (ASAP)** offers sessions of art offerings three times a year for any student grades K-6. A host of ever changing classes sponsored by the Anacortes School District include such things as dance, mosaic, drawing, knitting, guitar, digital photography, yoga, theatre, jewelry, painting, and art starts for K-2.

Anacortes Arts Festival offers more than just their annual 3 days festival each year in August. They also provide a Color Run each year in April, various spring time events and supports art education.

The **Anacortes Water Front Alliance Small-Boat Center** is working to expand small boating and access to the water with the Parks and Recreation Department.

The **Anacortes Senior College** is an all-volunteer organization that offers courses to anyone aged 50 years or older. Classes are six weeks long, meeting once a week for two hours with three sessions per year. The classes generally meet in the afternoon at the Anacortes Middle School.

The ***Port of Anacortes*** also sponsors public programs, many of which relate to marine activities. An annual Waterfront Festival is co-sponsored by the Anacortes Chamber of Commerce and the Port of Anacortes. Activities include vessel tours, safety displays, music, art fair and boat show.

The Port sponsors a summer concert series as well as in-water boat shows. An annual salmon derby is held at the Cap Sante Boat Haven and the Port sponsored the annual Trawler Fest in 2008 and 2009, with future years looking likely.

Anacortes Chamber of Commerce puts on various community events, some of the larger events are Bier on the Pier, Anacortes Spring Wine Festival, Waterfront Festival, Brewgrass event and the Anacortes Boat and Light Show.

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CHAPTER 4

PUBLIC INPUT SURVEY AND PUBLIC MEETINGS

SUMMARY OF PUBLIC INPUT

The adoption of the Anacortes Parks and Recreation Plan is an undertaking which brings past documents and current opinions into a single planning document, a process required by the Recreation and Conservation Office (RCO) to qualify for grant funding. The State's Growth Management Act also recommend it. This process started with three public input meetings regarding Recreation Programs and Parks and Facilities that were held at City Hall on February 12, and at the Senior Center on February 17 and 22, 2018

Eccos Design was hired to assist in the preparation of the public input component of the plan. , The two main sources of information used to quantify community desires and establish program and/or facility priorities were an online public opinion surveys and open house meetings. A detailed data table of the input from the three open house public meetings and the month long public input survey is found in appendices of this Comprehensive Plan. This chapter contains the summaries of comments obtained through this interface with the public.

A draft plan was compiled by staff based on the public meetings and the public opinion survey results. The Recreation and Conservation Plan for Washington State from the Recreation and Conservation office of Washington State was also used to determine statewide trends as well as planning from the statewide perspective. The draft plan was brought to the Parks and Recreation Advisory Commission in April of 2018 for review by Commissioners and to open the draft plan to public comment. The Anacortes Planning Commission and the Anacortes City Council held subsequent meetings, with the final plan formally adopted by the City Council.

SUMMARY OF THE 2018 PUBLIC INPUT SURVEY

For the 2018 Parks and Recreation Comprehensive Plan Update, Anacortes Parks and Recreation (APR) prepared a public input survey that was delivered via the internet. This survey was open for the entire month of February 2018. The overall goal of the opinion survey was to provide APR with estimates of residents' preferences for parks and recreation facilities development and priorities for future planning. This survey was open to all residents of the City, as well as, non-residents and was advertised in the following ways:

1. Two press-releases in the Anacortes American

2. An invitation, and multiple reminders were sent to the entire customer database of the Parks and Recreation Department
3. A link listing on the City of Anacortes web page, as well as, the Parks and Recreation Department web page
4. An invitation was sent to all City department heads
5. An invitation was sent to Parks Foundation Members for re-distribution to other user groups
6. The survey was advertised during the public meetings held in February of 2018

At the end of the public opinion survey, over 442 households completed the survey. Once a household (computer) had completed the survey, software allowed the survey to be modified but not taken a second time. This placed some sidebars on attempts to complete more than one survey. The survey was delivered in English and a printed version was made available for non-computer users.

It is acknowledged that the public input survey is limited as use for representative data because participation was self-selecting. This sampling of self-chosen participating households was just another tool utilized for obtaining input from the public. It is an augmentation of all other means of obtaining the public's recreational needs.

Participant Demographics:

Most people who participated in the opinion survey were from Anacortes. As is often the case with public input, the senior population participated in a greater proportion than the general population. It is interesting to note that 49% of respondents were age 50 or older. See the demographic summary below.

Table 2.1
Demographics
N= 442 HOUSEHOLDS

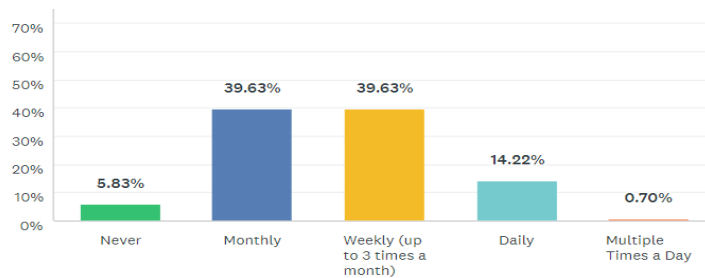
Age		Children at home	
17 or younger	2%	Yes	53%
18-20	1%	No	47%
21-29	2%		
30-39	23%	Residency	
40-49	23%	Resident of Anacortes	78 %
50-59	16%		
60 or older	20%		
70 or older	13%		

Park Usage and Importance:

Nearly all (90%) of the respondents reported their household had used a park facility in the past 12 months. Of those, almost half (44%) reported that they use the park on a daily or weekly basis. (Figure 2.1)

Figure 2.1
Frequency of Park Use

Answered: 429 Skipped: 13



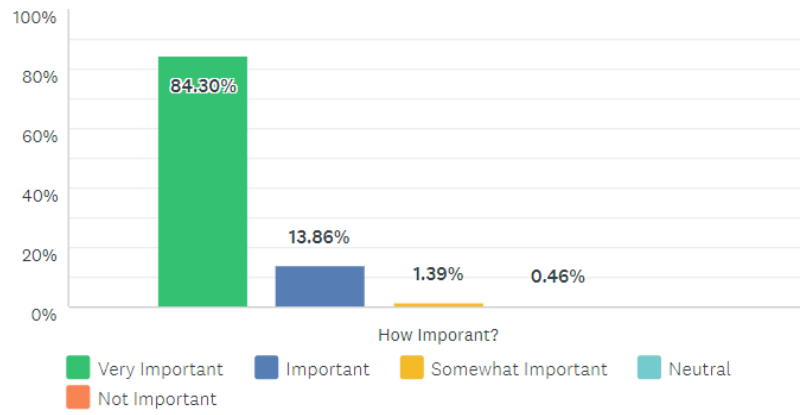
Of those who do not use Parks and Recreation Services (6%), the most prevalent reasons were (1) busy, (2) other interests. (See Comments in Appendix 3).

Nearly all respondents (98%) ranked Parks and Recreation Services as Important or Very Important to maintaining the quality of life in Anacortes (Figure 2.2).

Figure 2.2

Importance of Parks and Recreation Services

Answered: 433 Skipped: 9



Ranked Priorities

Respondents were asked to rate the importance or un-importance of different programs and facilities to determine what was perceived as important. The table below reports the percentage of respondents that said the following activities or facilities were very important or somewhat important.

Table 2.2
Importance of Facilities and Programs

Facilities/Programs	Very or Somewhat Important
Parks (General)	95%
Trails and Pathways	95 %
Public Beach / Water Access	94 %
Open Space or Natural Areas	90 %
Swimming Pool or Aquatic Center	79%
Children's Play Equipment / Playground	78 %
Community Events	77 %
Sports Fields	76 %
Sports Courts	70 %
Exercise/Fitness	67 %
Gym Space	65 %
Boat Launch Area	63 %
Small Boat Facility	55 %
Mountain Bike Skills Area	46 %
Dog Parks	49 %
Spray Parks	49 %
Skate Park	38 %
Bike Pump Track	36 %
Disc Golf	25 %

Residents were then asked to rank the top three priorities from the list of facilities and programs above. These results are summarized in Table 2.3.

Table 2.3
RANKED Importance of Facilities and Programs

Facilities/Programs	
1. Trails and Pathways	HIGHEST
2. Open Space or Natural Areas	
3. Public Beach / Water Access	
4. Swimming Pool or Aquatic Center	
5. Sports Fields	
6. Parks (general)	
7. Children's Play Equipment / Playground	
8. Mountain Bike Skills Area	
9. Community Events	
10. Bike Pump Track	
11. Small Boat Facility	
12. Sports Court	
13. Boat Launch Area	
14. Exercise Fitness	
15. Dog Parks	
16. Disc Golf	
17. Other	
18. Spray parks	
19. Skate Park	LOWEST

It was anticipated that trails, sports fields/courts, and mountain biking would be important to the community so each of these areas had a follow up question regarding prioritized preferences in each of those categories.

Trail Type Priorities

Table 2.4
RANKED Trail Type Priorities
N=278 Households

Facilities/Programs	Number of respondents listing as top category
1. Paved Linear Trails (IE Tommy Thompson / Guemes Channel Trail	299
2. Nature Trails	291
3. Waterfront Trails	268
4. Soft Surface Walking Trails	143
5. Mountain Bike Trails	121
6. Sidewalks	80
7. Other	7

Sports Fields Priorities

Table 2.5
RANKED Sports Field Priorities
N=260 Households

Facilities/Programs	Number of respondents listing as top category
1. Soccer	222
2. General Open Field Space	222
3. Baseball	124
4. Lacrosse	61
5. Softball	57
6. Football	44
7. Other	22

Sports Court Priorities

Table 2.6
RANKED Sports Court Priorities
N=260 Households

Facilities/Programs	Number of respondents listing as top category
1. Basketball	194
2. General Open Gym Space	194
3. Tennis	144
4. Volleyball	98
5. Pickle Ball	69
6. Other	16

Mountain Bike Priorities

Table 2.7
RANKED Sports Court Priorities
N=219 Households

Facilities/Programs	Number of respondents listing as top category
1. Single Track Trails	177
2. Skills Areas with Structures	160
3. Wider Cross-Country Trails	138
4. Pump Track	103
5. Other	17

Community satisfaction:

Another important factor queried in the survey was satisfaction with the current parks system. In general, the community appears satisfied with the conditions and activities of the city parks in Anacortes. The Tommy Thompson Trail, which is heavily used, is at the top. At the bottom is Volunteer Park, but which still has more people reporting high levels of satisfaction than not.

This area of the public input survey garnered a lot of individual comments that are summarized in Appendix A3

Table 2.8
Existing Park Satisfaction
N=345-404 Households

Location	Very Satisfied/Satisfied with <i>Activities</i>	Very Satisfied/Satisfied with <i>Condition</i>
Tommy Thompson Trail	84%	87%
Washington Park	81%	85%
Storvik Park	77%	73%
Guemes Channel Trail	69%	67%
Volunteer Park	67%	64%

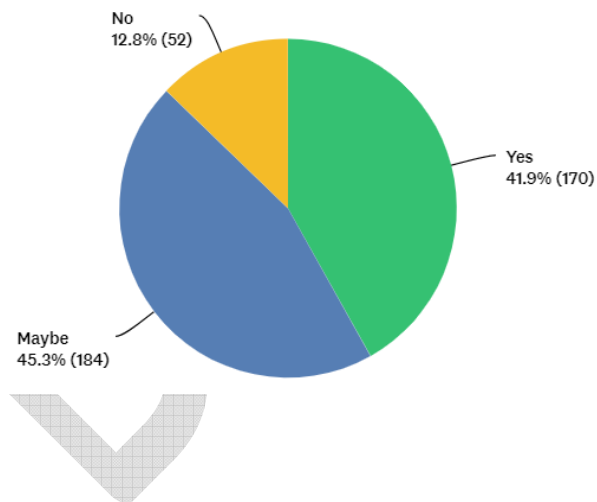
Park Funding:

Understanding how to pay for any increase in level of service is an important component in considering any desire for more park facilities. This survey asked respondents to consider a tax increase in the form of a levy. In other words, are people willing to “back their respective responses with their money?” The data may have significant value if Anacortes residents ever decided to form a taxing district to support parks.

Figure 2.3
Park Funding

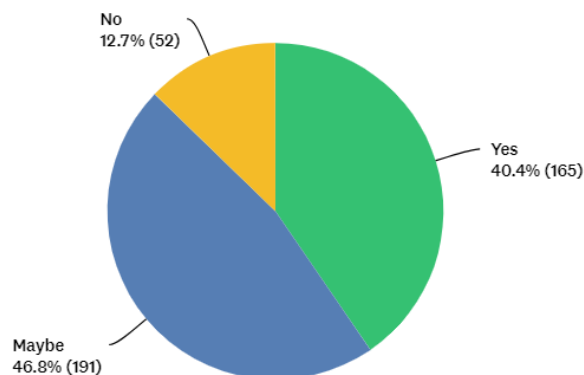
Some communities have chosen to tax themselves to increase the number of parks and recreation in their community such as the Bellingham Greenways Levy and the 2013 Seattle Parks Levy. Would you support increased taxes or levies to support expanded or enhanced recreational opportunities in Anacortes?

Answered: 406 Skipped: 36



Would you support increased taxes or levies to support long term maintenance / replacement of infrastructure (playground equipment, utilities to campground at Washington Park, backstops, artificial turf, etc.) in parks and park facilities around Anacortes?

Answered: 408 Skipped: 34



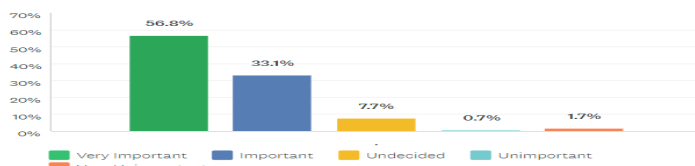
Recreation Programs:

Beyond facilities and sports programs, interest in community enrichment and recreation programs was surveyed. Most residents (90%) feel these programs are important.

Figure 2.4
Recreation Programs

How important do you feel community events, classes, sports programs, and enrichment activities are to quality of life

Answered: 405 Skipped: 37

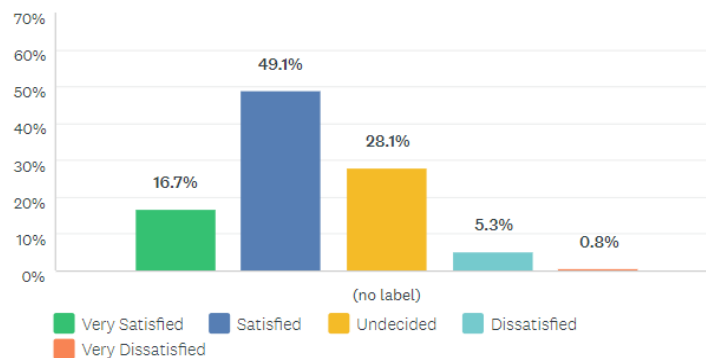


The follow-up question related to satisfaction with the selection of recreation activities offered by APR. There is greater satisfaction than not, but the greatest response is neutral or undecided.

Figure 2.5
Recreation Programs Satisfaction

How satisfied are you with the selection of classes, sports programs, and enrichment activities currently offered by APR

Answered: 395 Skipped: 47



There was an open-ended text follow-up question asking people what types of classes, sport programs and enrichment activities they would like to see more of. Following in Table 2.9 are the most requested program offerings.

Table 2.9
Open Ended Requested Offerings
Only suggestions with 5 or greater responses are listed

classes, sport programs and enrichment activities	Number of times requested
Sailing and small boating	38
Adult Classes and activities (not sports)	16
Adult Sports	14
Youth sports	13
Youth Club activities (not sports)	11
Mountain Biking events and classes	8
Yoga	8
Adult Tennis	7
Dancing Classes	7

There was an open-ended text follow-up question asking people what types of community events they would like to see more of. Following in Table 2.10 are the most requested program offerings.

Table 2.10
Open Ended Requested Offerings
Only suggestions with 5 or greater responses are listed

Community Event	Number of times requested
Youth Club activities (not sports)	11
Regattas, boat races	6
Mt Bike races and organized rides /days	5
Park Volunteer days to assist in maintenance or projects	5
Music Festivals (adults and kids)	5
Movie Nights	5
Mother / Son and Father / Daughter dance	5

2018 PUBLIC MEETINGS/PUBLIC COMMENT

Three public meetings were held in the City during the Plan Update process. These meetings were multi-purpose; to inform people of the comprehensive plan update process, advertise the public opinion survey, inform participants about the existing system and to hear issues, concerns and feedback on the services provided.

The meetings were held “open house” style with a series of boards placed around the room where participants could see a listing of facilities within a various ‘park type’ (IE community events OR trails OR sports fields, etc.). At each of these stations, participants were given the chance to ask any specific questions and comment about the type of facilities they preferred. Prompts were given in different ways to allow participants to talk both about their “likes” and “dislikes”. For example, such prompts included: “What I like about ‘Athletic Fields’ in the parks system is....” Or “What I would like to see different about ‘Athletic Fields’ in the park system is...”. Participants were welcome to register their open comments and most people contributed with suggestions and comments.

Table 2.11
Open House Comment Summary on Facilities

Facility or Use	What I like most...	What I would like to see different...
Open Space/Natural Areas	Strong appreciation of Washington Park. Appreciation of all natural areas and open spaces.	Erosion, noise, lighting, garbage, dogs, and trails in wetlands are concerns. Open space for just open space desired, IE limit access to these areas. Comments centered on issues at Smiley's, cap Sante, Kiwanis, and Washington Park
Linear Parks and Trails	Strong appreciation of multi-use Trails and Linear Parks. Trails seen as quality of life issue. Appreciation of SHIP, GCT, TT.	Strong concern about GCT in wetland buffer and being too close to shoreline. Some stated preference for soft vs hard trails.
Community Enrichment (Special events, leagues, camps, etc.)	Strong appreciation of major community events	More movies, add adult age programs, wildlife centered programs, and water-based activities.
Day Use and Neighborhood Parks	Appreciation of Wash Park, Storvik and Tursi. Like multi-use in these types of parks.	Concerns about dog, cars on WA Park Loop road and light spill from Volunteer Park. Maintenance is perceived as overdue at Rotary, non-field area of Volunteer Park and Storvik Park. More zip lines.
Special Use Parks	The Depot and Wash Park are strongly appreciated.	Several comments about Wash Park needing an updated boat launch and more restrooms.
Athletic Fields / Courts	Appreciation of fields at Volunteer park and the quality of the condition and maintenance of that facility.	Concern about Smiley's bottom being impacted by ballfields. Request for maintenance upgrades.

In addition to existing facility-oriented questions, one station was dedicated to gauging people's interest in funding strategies. People were asked their interest in supporting increased taxes or levies for either expanding parks or increased taxes and levies for supporting maintenance and replacement of park infrastructure. There was an approximate 3:2 ratio of support to non-support for increasing taxes or levies, or stated another way, there was slightly more support than not for these potential increases.

Table 2.12
Funding Strategies

Funding Strategy	Would Support...	Would not support...
	General support for both expansion and maintenance taxes and levies, slight preference for maintenance.	No new taxes were documented by many participants. Request for more transparency in current funding and spending was noted.

Finally, one station was set up to ask participants what they might like to see or not see in a possible future community center.

Table 2.13
Funding Strategies

Future Community Center	Would like to see included...	Would NOT like to see included...
	Multi use space, meeting space racquet court space, gym space, teen focus was noted	Nothing specific was listed as not desirable, but comments were noted that the expansion of current be considered

It is noted that a number of those attending were there to promote a specific concern or recommend a specific interest be met. The complete list of comments can be found in Appendix One.

Chapter 5: Park Needs & Standards

Developing standards / guidelines for the type and quantity of park and recreation facilities needed is approached in a variety of ways by each community. These standards are meant to serve as a guide for local planning agencies to best serve the needs and desires of their communities.

The National Recreation and Parks Association (NRPA) developed a standards and guidelines publication years ago that defines the standards in the following way:

- a national expression of minimum acceptable facilities for the citizens of urban and rural communities.
- a guideline to determine land requirements for various kinds of park and recreation areas and facilities.
- a basis for relating recreational needs to spatial analysis within a community-wide system of parks and open space areas.
- one of the major structuring elements that can be used to guide and assist regional development.
- a means to justify the need for parks and open space within the overall land use pattern of a region or community.

NRPA standards were developed to address average recreation service based on population (e.g. one facility/5,000 residents) or service radius (recommended distance from the park or facility). Suburban or rural cities generally use the population related standards, while dense cities may use the service radius method.

In the development of this plan it was determined that Anacortes is a unique community with significant resources that do not fit into existing NRPA park classifications. The emphasis of this plan is the integration of all public resources, not just those owned or operated by the city, so we will use the standards of specific needed facilities. We limited that list to quantifiable items (ball fields, play equipment, etc.) rather than general park references (neighborhood parks, waterfront parks, etc.). These facilities will at times make up a park, but they may also be on school grounds or some other piece of property. We feel that if we meet specific facility needs, the location, size, etc. of the parks that house them will fall into place. For these planning purposes then it is generally assumed that additional park amenities may be needed for any of the listed elements (for example ball fields may need parking lots, drinking fountains, benches, picnic tables, restroom facilities, etc.)

The following charts show what the Anacortes recreation demand is and how it is being/will be met now and in the future. Population estimates (from Table 1) are used for the analysis. These firmly established Anacortes Level of Service Standards consider the historical provision of facilities in the community adjusted by public input.

Chapter 6: Facility Standards

The following summary of facility types and their counterparts in the Anacortes Park system summarizes the recommended improvements or the approach to further development consistent with public input and staff direction. Elements of the recommendations for improvements can be found in the Action Plan within Chapter 7.

Regulation baseball

NRPA Standard:	1 Field per 5,000 Population
Existing Facility Ratio:	1 Field per 4,766 Population (Anacortes)
Facility Ration 2036:	1 Field per 6,369 Population
Recommended Standard:	1 Field per 7,500 Population

Recommendation: The regulation size baseball fields are Alton Daniels and Volunteer. Alton Daniels is a lit artificial turf field that counts as 2 fields in our system and Volunteer Field is a lit field and counts as 1.5 fields for a total of 3.5 fields. No additional regulation baseball fields are needed at this time or in the future unless demand changes.

Youth league baseball fields

NRPA Standard:	1 Field per 5,000 Population
Existing Facility Ratio:	1 Field per 4,766 Population (Anacortes)
Facility Ration 2036:	1 Field per 6,369 Population
Recommended Standard:	1 Field per 5,000 Population

Recommendation: There are 3.5 Little League fields (Storvik, Island View and Ace of Hearts / Rotary Park) in Anacortes. Storvik has lights and is counted as 1.5 fields. The demand for Little League Fields is met for now but expansion may be needed as the population grows.

Fast pitch fields

NRPA Standard:	1 Field per 5,000 Population
Existing Facility Ratio:	1 Field per 8,340 Population (Anacortes)
Facility Ration 2036:	1 Field per 11,146 Population
Recommended Standard:	1 Field per 7,500 Population

Recommendation: There are 2 Fast pitch fields in Anacortes. Margarete and Don Daniels field is lit and has artificial turf so counts as two fields in our system. There is a need for a portion of a field to be added to the park system now which may be combined with another type of field to meet the growing need in the future.

Football fields

NRPA Standard:	1 Field per 20,000 Population
Existing Facility Ratio:	1 Field per 8,340 Population (Anacortes)
Facility Ration 2036:	1 Field per 11,146 Population
Recommended Standard:	1 Field per 10,000 Population

Recommendation: There are currently 2 football fields (Rice Field is lit and an artificial surface so counts as 2 fields in our system) in Anacortes. No new football fields are needed at this time, although improving or adding practice fields is needed. If a cooperative arrangement with the Anacortes School District to help those improvements occur were possible, it should be explored.

Soccer fields

NRPA Standard:	1 Field per 10,000 Population
Existing Facility Ratio:	1 Field per 4,170 Population (Anacortes)
Facility Ration 2036:	1 Field per 5,573 Population
Recommended Standard:	1 Field per 5,000 Population

Recommendation: There are four soccer fields available in Anacortes (two at Smiley's bottom, one at Storvik Park, and newly constructed Kiwanis Meadows at Volunteer Park). Both Storvik and Kiwanis Meadows have amenities. None of these fields are regulation sized or have full amenities. There has been an expressed desire for a regulation soccer "pitch" in Anacortes which was supported by the public input we received during this master planning process. With the growing popularity of soccer and lacrosse additional field space will be needed in the future.

Tennis courts

NRPA Standard:	1 court per 2,000 Population
Existing Facility Ratio:	1 court per 1,853 Population (Anacortes)
Facility Ration 2036:	1 court per 2,477 Population
Recommended Standard:	1 court per 2,000 Population

Recommendation: There are currently six courts at the Middle School (Anacortes School District owned and maintained), one court at Clearidge (city owned and maintained), and two courts at Fidalgo School (Anacortes School District owned and maintained). The City should do what they can to maintain the existing inventory, improve access to courts and amenities and locate two courts with lights at some future location.

Outdoor Basketball courts

NRPA Standard:	1 Court per 5,000 Population
Existing Facility Ratio:	1 Court per 3,336 Population (Anacortes)
Facility Ration 2036:	1 Court per 4,458 Population
Recommended Standard:	1 Court per 4,000 Population

Recommendation: Anacortes currently has five courts (two at Storvik Park, one at Whitney School, one at Volunteer Park and one at Tursi Park). The City should maintain its existing inventory and explore the possibility of a covered outdoor facility. The City should work with the School District to improve their outdoor facilities and add courts as opportunities present themselves.

Play Structures

NRPA Standard:	No standard
Existing Facility Ratio:	1 Structure per 1,668 Population (Anacortes)
Facility Ration 2036:	1 Structure per 2,229 Population
Recommended Standard:	1 Structure per 1,500 Population

Recommendation: There are currently ten publicly available play structures in and around Anacortes (29th Street Playground, Storvik Park, Washington Park, Shugarts Playground, Guemes Island, Island View School, Whitney School, Mt. Erie School, Fidalgo School and Tursi Park). Play structures are needed in the Northern Pacific Addition. The City should maintain/improve its existing inventory and add structures as opportunities arise and population growth continues.

Smooth Surfaced Walking Paths

NRPA Standard:	No standard
Existing Facility Ratio:	1 mile per 2,174 Population (Anacortes)
Facility Ration 2036:	1 mile per 2,906 Population
Recommended Standard:	1 mile per 2,000 Population

Recommendation: There are currently 7.67 miles of Smooth Surfaced Walking Paths in and around Anacortes (Thompson Trail 3.92, Washington Park 2.2, Storvik Park .25, Rotary Park .3, Guemes Channel Trail 1). A multi-use trail connecting the Marches Point Park and ride with Washington Park should remain a high priority project.

Covered Picnic Shelters

NRPA Standard:	No standard
Existing Facility Ratio:	1 Shelter per 2,780 Population (Anacortes)
Facility Ration 2036:	1 Shelter per 3,715 Population
Recommended Standard:	1 Shelter per 3,000 Population

Recommendation: There are currently six covered picnic shelters in and around Anacortes (Washington Park upper beach, Washington Park lower beach, Rotary Park, Bowman's Bay, Rosario Beach and Tursi Park). There remains a need for one additional reserveable picnic shelter that needs to be located where there is parking and a restroom. This could fit in as part of any development of the Heart Lake area.

Chapter 7: Parks & Recreation Major Projects and Identified Needs

This section of the plan is arguably the most important chapter in that it lays out the large scale issues and projects that need to be addressed in the coming years. It highlights the most common priorities, along with some recommended actions. Following is a list of items as identified through our public participation process and staffs understanding of needs.

FUNDING: It has become clear that one of the major issues facing the Parks system in Anacortes is the long term funding of infrastructure and expansion. If the City wants to keep its existing Parks and Open Spaces adequately maintained and continue to expand to meet the growing needs it is going to have to find the financial resources to do that. All the planning will be for naught and go unrealized if the funding issue is not addressed. After the adoption of this plan it is imperative that the City seriously look at the various mechanisms for the long term funding of the Park system (REET, LTAC, General Fund Revenues, Bonds, Levies, alternate taxing districts (Grants, Donations, etc.) to come up with a system to address the long term needs that exist.

GUEMES CHANNEL TRAIL: For more than a decade, the City's elected leaders have been urging various City Departments to plan, build and maintain this extraordinary trail route connecting the Tommy Thompson Parkway with Washington Park, and many points in between. APRD staff have taken the lead, and the mile + route from the Edwards Way cul-de-sac east to Roadside Park has been built and is well used on a daily basis. Advocates of non-motorized travel continue to strongly support trail construction efforts, as do many recreational users, ranging from walker to bicyclists.

Concerns have recently been raised regarding the SHIP wetland, and the potential for the trail to be routed thru its buffer. City staff will continue to manage transparent planning processes, and follow all required permitting actions associated with the construction of the trail. In order to protect the environment and provide lasting enjoyment for future generations the City should work hard to find the balance that allows the all of the public access to some of its special places while protecting and enhancing the environment.

Staff will also continue to work closely with elected officials throughout the completion of the trail.

APRD staff has received some input regarding the multiple use nature of the trail. A small number of walkers have asked that bicycles not be allowed on the trail. Staff have heard a larger voice asking for multiple use, as the vast majority of the City's trails now are. APRD staff plans to continue to plan for and develop the Guemes Channel Trail as a multiple use facility.

COMMUNITY CENTER: The City, along with the School District and the Port of Anacortes, is taking a long look at the kinds of indoor facilities available to the public. The City has been asked to provide space for a variety of groups and activities ranging from Boys and Girls Club

to meeting rooms, in door gym space to a Teen Center. APRD staff will continue to work with the community and elected leaders in the pursuit of a firm plan and funding package for the development and management of a community center.

STORVIK PARK: This long time hub of community recreation has undergone many positive upgrades over the last decade, including our town our park, the construction of a spray pad, new restrooms installed and the transition from a dirt to a grass infield at the baseball/softball facility. Additional improvements to the general condition of the multiuse field area are still needed. The northwest corner of the park emerges as the next most likely area to upgrade. Public input for this site has included desires for a bicycle pump track, parking lot, picnic area, [a sand volley ball court](#) and a licensed daycare facility. APRD staff will continue to ask the public for input on further improvements to the park. A development plan for the northwest corner is hoped for within the next two years. The Our Town Our Park playground has a separate funding source set up by the original Our Town Our Park committee that can fund maintenance and improvements to the playground. That fund needs to be put to use to help with that piece of infrastructure.

WASHINGTON PARK: While primarily funded by guests using the campground and boat launch, day use visits continue to increase by large numbers every year. Washington Park has recently upgraded its campground restrooms with a significant remodel, and hopes to improve the restrooms at the entrance of the Loop Road as well. However, the most frequently asked about park amenity is the Sunset Beach boat launch. Requests from park visitors range from double the size of the launch to increase the parking. Either one of these options would produce significant impact to the existing park and beach. Parks & Recreation Department (APRD) staff will prioritize a master planning process for the Sunset Beach area, and hope to commence such a process by the year 2022.

In addition to the boat launch, the discussion of motorized use of the Loop Road is an on-going topic for APRD staff and park visitors. Many regular walkers would prefer to see an increase in restrictions of Loop Road use by motorized traffic. However, the motorized user groups have been vocal, not wanting any more time constraints put on their enjoyment of the Loop Road. APRD staff will continue to ask the question of potential changes to the motorized/non-motorized use restrictions of the Loop Road. At this time, however, there is no plan to deviate from the 10:00AM Loop gates opening seven days a week.

NATURAL AREAS AND OPEN SPACE: The City of Anacortes is blessed with many acres of natural features within its parks system. APRD staff will continue to place a high value on the care of this land, while working to help residents and visitors enjoy them. The Parks Department will look into the possibility of giving special designations to certain areas with specific limitations on what can and cannot be done in those spaces in an effort to provide better protections for them while having them be available to the public as appropriate.

THE DEPOT ARTS AND COMMUNITY CENTER: The old train depot, now managed by APRD, has become a popular event center for the city over the last decade. Both indoor and outdoor events now fill the calendar, and the growing Farmer's Market has become a fixture for the community. APRD will continue to improve the facility, with a focus on upgrades to

the plaza and madrone grove. This will largely be accomplished by continued work on the Depot Master Plan.

PUBLIC ART: Anacortes enjoys a healthy arts community, and APRD staff have worked to enhance this along with the Anacortes Arts Commission. This has been done through a variety of public art installations, art shows at City Hall, and many other diverse events and projects. APRD staff will continue to reach out to the arts community and artists, striving for further community enrichment.

HEART LAKE MASTER PLAN: While this resource is a part of the extensive Anacortes Community Forest Lands (ACFL), much support has been heard to implement the master plan, which the community produced in 2010. The master plan includes a variety of modifications including making significant revisions to the existing gravel areas reducing the overall impervious surface and improving water runoff treatment, making a day use area with covered picnic shelter, improvements to the boat launch and swim areas, installing a restroom facility, looking into a connecting trail around the lake, etc.

VOLUNTEER PARK AND SMILEY'S BOTTOM: APRD will continue to work with the Anacortes School District, with the shared goals being directed by improved accessibility to all facilities for teams, groups and individuals interested in both organized and solo recreation activities and environmental stewardship.

OFF LEASH DOGS: Pets and their owners continue to be a passionate topic for the citizens of Anacortes, and the many thousands of park visitors we receive every year. While some would prefer no leashes required, ever, many others would like an increase in legal, off leash opportunities for the dogs. Volunteer and Washington Parks have been suggested as options for this. Other requests have come in that the City of Anacortes should do a more heavy handed enforcement of the leash law. APRD will continue to work with its citizens, visitors and the Police Department in order to provide safe play areas for dogs, their owners and those without pets.

AGING POPULATION: APRD staff will continue to develop programs and facilities that reflect and meet the needs and desires of the City' aging population.

DEVELOP MORE ATHLETIC FIELDS: APRD staff will remain vigilant for opportunities to develop and/or acquire outdoor athletic field space. Athletic fields are a big concern in all Parks and Recreation Departments and Anacortes is no exception. Field development, improvement and need needs to be closely monitored and coordinated with other entities like the Anacortes School District to make sure the demand is met in as efficient a way as possible.

COMMUNITY EVENTS: APRD is one prominent partner in the offering of annual events. While there is typically strong support for these, staff will remain open to new ideas and opportunities for change in the annual planning of community events.

PORT OF ANACORTES NORTH BASIN DEVELOPMENT: The Port of Anacortes appears likely to being moving forward with its planning for the North Basin which may

include a community events center. It will be important to work with them closely as that will impact the Depot area and that effect should be a positive one.

WALKING PATHS AND CORRIDOR CONNECTIONS: APRD continues to follow the '09 Comp Plan Recommendation: The Parks Department should work closely with other City Departments to do all it can to secure walking paths and connecting corridors with the City and around the County. The 2016 City Comprehensive Plan articulates similar goals. A particular emphasis should be the pursuit of a waterfront trail connecting the Depot Arts Center to Washington Park. The Parks Department should also work to get bike racks installed where appropriate to assist those interested in non-motorized forms of transportation. Whenever possible, level routes and curb cuts should be incorporated to assist people with disabilities.

SMALL BOAT CENTER: APRD continues to follow the '09 Comp Plan Recommendation: APRD should work closely with other City Departments, the Port of Anacortes and the Anacortes Waterfront Alliance community group to do all it can to assist local efforts to create a small boating facility or facilities on Fidalgo Bay. Rotary Park or other park property may be able to accommodate a small boat center. This center could in turn serve as a downtown stop for kayakers traveling "water trails" in the Puget Sound.

SHIP HARBOR INTERPRETIVE PRESERVE: APRD continues to follow the '09 Comp Plan Recommendation: Continue efforts with Washington State Ferries and adjacent development to secure access on either end of the trail. Ensure that any improvements made to the area are very sensitive to this Critical Area and are of the highest quality possible. Adopt a policy statement that recognizes the purpose of SHIP as to protect the wetland and marine ecosystems and to provide appropriate public access to the shoreline and natural areas at Ship Harbor. Develop a management plan for SHIP.

ACCESSIBILITY IMPROVEMENTS: APRD continues to follow the '09 Comp Plan: APRD should continue its efforts to make facilities and areas accessible to as many individuals as reasonably possible whenever it can, and work with groups representing citizens with disabilities.

Chapter 8: Goals and Policies

Goal PR-1. Park & Recreational Facilities. Provide a range of high quality and easily accessible park and recreational areas, facilities and opportunities that will serve a wide range of age groups, recreational interests and ability levels.

Policy PR-1.1. Provide park areas that are convenient to and accessible for the residents of Anacortes.

Policy PR-1.2. Provide programs for as many people of diverse abilities, ages, and genders as our resources allow.

Policy PR-1.3. Provide facilities and activities that are accessible per ADA standards and are sensitive to issues of universal accessibility in spirit. Increase awareness of accessible features via signage, publicity, and other means.

Policy PR-1.4. Provide a balance of both active and passive recreation opportunities that encourage active lifestyles, facilitate lifelong participation and generate a respect for the natural environment.

Policy PR-1.5. Develop a comprehensive multi-purpose trail system to serve recreational and non-motorized transportation functions for a variety of users, including handicapped-accessible routes where feasible.

Policy PR-1.6. Improve the arterial and neighborhood street system in the City to make provision for bicycle and pedestrian connections.

Policy PR-1.7. Support and encourage the Anacortes Community Forest Lands Management Plan's provisions for the maintenance of a trail system for recreational users.

Policy PR-1.8. Develop a long range master plan for the provision of recreational programs and services.

Policy PR-1.9. Include neighborhood pocket parks when appropriate to allow for community connections.

Policy PR-1.10. In cooperation with community partners (e.g. Anacortes School District, the Boys & Girls Club, etc.) explore options for potential development of a community center as a place where people can gather and recreate.

Goal PR-2. Shoreline Access. Increase the opportunities for public access to and enjoyment of the shorelines of Anacortes, including both physical and visual access.

Policy PR-2.1. Place a high priority on completing the multi-use trail along Guemes Channel from the Depot Arts Center to Washington Park with links to other natural areas including the ACFL and Ship Harbor Interpretive Preserve.

Policy PR-2.2. Pursue public-private and other agency partnerships in developing conveniently-spaced public access points to the Guemes Channel trail that include parking and other facilities that are designed to be compatible with their surroundings.

Policy PR-2.3. Work with the Port of Anacortes to develop and interconnect Cap Sante Marina and surrounding areas including:

- A. Continuing to support transient moorage facilities.
- B. Developing a public fishing pier.
- C. Enhancing landscaping, roadways, signage and pedestrian walkways.
- D. Developing a small boating facility and associated parking.

Policy PR-2.4. Develop a public trailered boat launch adjacent to the downtown area.

Policy PR-2.5. City owned rights-of-way or street ends that afford access to, or views of, marine shorelines should be evaluated for suitability as street end parks and/or wildlife corridors and developed as such if appropriate.

Goal PR-3. Efficient Parks Program Management. Provide parks, open space, recreation facilities, and a comprehensive recreation services program to the citizens of Anacortes in a well-run, economical and cost-effective manner.

Policy PR-3.1. Develop safe, high quality facilities that serve multiple purposes and functions whenever appropriate.

Policy PR-3.2. Avoid duplication of recreational programming with non-departmental organizations unless the demand for additional programs exceeds the supply.

Policy PR-3.3. Manage recreation on an economically sound basis, evaluating the need for fees on a case-by-case basis.

Policy PR-3.4. Provide leadership for all park and recreation activities in Anacortes by assisting other agencies, groups and individuals in their efforts to improve their quality of life. Act as a catalyst to help special interest groups organize and run their own programs, especially when for the benefit of local residents.

Policy PR-3.5. Foster and promote stewardship of the Anacortes Park and open space system.

Policy PR-3.6. Place planning emphasis on the development of a linked system of parks and open spaces.

Policy PR-3.7. Broaden the public understanding of parks to include sidewalks, boulevards, street ends and open space on other public properties.

Policy PR-3.8. When developing acquisition plans for new parks consider and provide for maintenance and operations costs.

Policy PR-3.9. Prepare master plans for development or improvement of existing parks based upon real needs.

Policy PR-3.10. Recruit, involve, and utilize volunteers in the planning and delivery of park and recreation programs.

Policy PR-3.11. Develop and implement parks and maintenance procedures that enhance the quality and durability of our park facilities.

Policy PR-3.12. Maintain adequate funding sources for parks and recreation planning, development, management and maintenance and maintain a plan for capital improvements to guide capital expenditures, utilizing City funding, grants, and fees for programs.

Policy PR-3.13. Continue to promote close working relationships with the Anacortes School District, Skagit County, the Port of Anacortes, citizen groups, volunteers and others who provide recreation programs and services including jointly funded projects where applicable.

Goal PR-4. Community Engagement. Engage the public in decisions about planning, acquisition, development and management of the park and recreation facilities and programs.

Policy PR-4.1. Maintain community engagement and a public feedback system to increase the community's awareness of and involvement in such issues as changes in recreation interests, park maintenance, city operations and services, etc. through the Parks and Recreation Advisory Committee and Forest Advisory Board.

Policy PR-4.2. Utilize the Parks and Recreation Advisory Committee and Forest Advisory Board's monthly meetings to hear public comments and take feedback on community interests and concerns.

Policy PR-4.3. The Parks and Recreation Advisory Commission will advise the City Council regarding the management of the Ship Harbor Interpretive Preserve. The Commission shall receive input from a subcommittee made up of interested community members who should have representation from environmental educators, the Shannon Point Marine Research Center, Evergreen Islands, Friends of the Forest, Anacortes School District, Samish Nation, Washington State Ferry System and others as appropriate.

Policy PR-4.4. The ACFL Advisory Board will advise City Council on management of all the lands that formerly comprised Heart Lake State Park, as well as Mt. Erie including the summit; and the area around Little Cranberry Lake dedicated in 1964 by City Council as Little Cranberry Lake Park.

Policy PR-4.5. Use a variety of modalities to communicate with the public including direct mailings, the City of Anacortes website, the government access television channel, e-mail lists, local popular press, local radio station, etc.

Goal PR-5. Parks Facilities Maintenance. Develop and implement parks and maintenance procedures that enhance the quality and durability of our park facilities.

Policy PR-5.1. Provide a high level of maintenance for all City facilities appropriate to the needs of the park.

Policy PR-5.2. Develop specific maintenance plans for some areas of the park system that address staffing priorities, equipment needs, etc.

Goal PR-6. Parks Funding. Ensure adequate funding sources for parks and recreation planning, development, management and maintenance and maintain a plan for capital improvements to guide capital expenditures.

Policy PR-6.1. Prepare, maintain and implement a comprehensive park, recreation and open space plan that fulfills the requirements of state and local granting agencies.

Policy PR-6.2. Pursue grant funding as appropriate to acquire and develop parks facilities and recreation programs.

Policy PR-6.3. Establish an operating budget that addresses the public demand, needs and interests as expressed in public opinion surveys.

Policy PR-6.4. Develop a fees and charges policy for residents of the City of Anacortes that is based on the ability to pay with costs shared between the City and the user.

Policy PR-6.5. Work with Skagit County to develop a specific approach to meeting the needs of those people living outside the City limits but likely to utilize City park and recreation services.

Policy PR-6.6. Require new residential development to provide impact fee payments to the City.

Policy PR-6.7. Adjust park impact fees to keep park facilities current with growth.

Policy PR-6.8. Foster partnerships and cooperative efforts with other agencies, jurisdictions, citizen groups and volunteers in planning for parks, recreation and open space opportunities.

Policy PR-6.9. Continue to promote close working relationships with the Anacortes School District, Skagit County, the Port of Anacortes and others who provide recreation programs and services including jointly funded projects where applicable.

Goal PR-7. Environmental Stewardship. Design, construct and manage parks facilities and programs with sensitivity to the protection and restoration of environmental resources and natural habitats.

Policy PR-7.1. Design and operate all park projects to comply with the City's Critical Areas, Tree Preservation, Storm water and Shoreline Regulations.

Policy PR-7.2. Include greenbelts in new park development or park redevelopment where appropriate; these greenbelts should include pedestrian connections, wildlife corridors and park / forestland buffers wherever practicable and reasonable.

Policy PR-7.3. Provide recreational opportunities while preserving and enhancing the resource value of each site (natural, cultural, historic, and recreational, etc.).

Policy PR-7.4. Promote stewardship of native habitat for wildlife and native vegetation where the choice contributes to habitat value in parks or areas of parks with natural lands, especially for sensitive habitats and habitats that are in decline.

Policy PR-7.5. Maintain or improve the functional integrity of water-courses, wetlands, bodies of water and their shores by keeping them in their existing natural condition where appropriate or restoring them as appropriate.

Policy PR-7.6. Continue to reduce the use of chemical fertilizers, pesticides and herbicides and to test the use of less toxic alternatives, particularly in areas immediately adjacent to waterways and wetlands.

Policy PR-7.7. Continue program to remove non-native invasive plant species from parks, the ACFL and city green spaces.

Policy PR-7.8. Increase recycling collection, purchase recycled products and promote energy conservation in parks facilities.

Policy PR-7.9. Purchase alternative fuel vehicles and requirement when appropriate for parks maintenance needs.

Policy PR-7.10. Take measures to minimize storm water runoff from park grounds using Low Impact Development (LID) when appropriate.

Policy PR-7.11. For storm water discharge from Anacortes Parks, provide treatment that effectively reduces or eliminates trash, oil, toxicants and fecal bacteria being discharged to marine water of the Puget Sound when appropriate.

Policy PR-7.12. Review and implement environmentally sound practices. This could include looking at water consumption, electrical power consumption, paper use, fertilizer use, herbicide use, gas consumption, etc.

Goal PR-8. Forestlands Management. Manage the Anacortes Community Forestlands (ACFL) with the principal goals of maintaining and enhancing habitat, aesthetic, and recreational values.

Policy PR-8.1. The Anacortes Community Forestlands (ACFL) are critical areas having the designation as a Wildlife Habitat Conservation Area.

Policy PR-8.2. Acquisition and habitat restoration funding for the ACFL, shoreline areas, and wildlife corridors will remain a high priority.

Policy PR-8.3. The Anacortes Community Forestlands should be managed to maintain their pristine and/or fragile environmental and to preserve watersheds, wildlife habitats, wetlands, and aesthetic values, while providing for appropriate low-impact recreational uses with priority for residents.

Policy PR-8.4. Continue to work towards the placement of conservation easements on all lands either currently in or added to the ACFL.

Policy PR-8.5. Continue to support the basic operation of the ACFL with General Fund dollars and augment that with interest from the Forest Endowment Fund.

Policy PR-8.6. Continue to work to find ways to fund the Forest Endowment fund either with the Conservation Easement Program or some other program that can be as successful as the CEP.

Goal PR-9. Open space connectivity. Establish and acquire a network of open space and public access corridors.

Policy PR-9.1. Develop an integrated open space network plan that identifies connection opportunities between historical, cultural, aesthetic, archaeological, biological, natural, recreational and educational sites.

Policy PR-9.2. Maintain and periodically update the “Open Space Connectivity Map” to identify greenbelt and open space areas within the urban growth area and between urban growth areas, generally consistent with the Skagit Countywide UGA Open Space Concept Plan (2009). This includes connections that link the Tommy Thompson Trail, Cap Sante, Washington Park, the downtown, marinas, city trails, schools and other assets; and links between the Community Forestlands and Deception Pass State Park.

Policy PR-9.3. Funding the protection of open space required for habitat, wildlife movement, public access, non-motorized recreational corridors, and similar purposes shall continue to be a City priority.

Policy PR-9.4. Unopened or under-developed rights-of-way shall be evaluated for use as non-motorized public and community access and wildlife corridors prior to granting any vacation or encroachment easement.

Policy PR-9.5. Consider methods to preserve areas with open space value adjacent to Anacortes Community Forestlands, including native growth protection easements and building setbacks.

Chapter 9: Park Funding Options

Funding and Financing Park and Recreation Facilities and Programs

Without a strategy for funding its development, the vision of a park and recreation system remains only in the imagination.

Often park and recreation facilities and programs are viewed as nonessential when compared with public safety, transportation and utility needs. In a household budget, parks may compare with vacation and entertainment funds, while the police and fire services may compare with the mortgage payment and weekly food budgets. Some things are essential, others can be thought of as optional. However, the health of a community often is reflected in its quality of life. The quality of life is often related to the community's environment, parks, open space, trails systems and recreational opportunities.

When designing a park, an apartment complex or a single family residence, we look at the surrounding properties to gain an appreciation for the setting. Often, we “borrow” elements of the adjacent landscape in the development of the site plan. Off-site trees, for example, can influence the placement and species selection for trees on our property. This “landscape borrowing” mirrors the use of non-park improvements to further the goals of the Parks and Recreation Plan.

Every public project should be perceived as an opportunity to implement a component of the plan. Therefore, funding for park and recreation improvements can be seen as originating from any of the budgets of the many City departments.

The committee putting this plan together wants to send a strong message that the Parks Department should do all it can to maximize every dollar spent on park and recreation improvements. The City must work with the other governmental agencies and private groups in the area to make sure there is not a duplication of services. The committee wants to see the City work with the County to come up with a funding mechanism to meet the needs of those not within the City limits but likely to utilize park and recreation services from the City.

There are many options and alternatives for funding park land acquisition, development and maintenance. These include a variety of bond and levy measures, state and federal grants, utility taxes and user fees, private donations and volunteer efforts, impact assessment fees or any other creative solution. Many of these options and alternatives typically utilized are described in the following table. The City has typically relied upon general tax revenues, LTAC and REET funds for these activities with limited success in being able to allocate the funds needed for that jobs. There is a strong need to come up with a systematic approach that makes the funding available for the long term needs of the Parks and Recreation Department.

Table 3: Funding Opportunities

Funding Type	Funding Source
City General Fund	City funds from the annual operating budget.
Capital Improvement Fund	City funds allocated to major capital projects.
One Year Special Levy	A property tax for construction and/or operation levied for only one year. Requires a 60% majority approval of 40% of the voters who voted at the last election.
Bond Measure	A property tax for the sale of construction bonds. The tax assessment can be levied up to 30 years. Requires a 60% majority approval of 40% of the voters who voted at the last general election.
Councilmatic Bonds	A tax assessment initiated by the City Council. The limit is based in a percent of the total assessed valuation of the city. Seldom used.
Revenue Bonds	Revenue from the operation of the facility pays for the capital cost and debt service. Does not require a vote of the people.
Recreation and Conservation Office	The RCO manages a number of grant sources for state and federal agencies that should be monitored closely to see if there are funding opportunities to be had.
State Legislative Funding	The City can ask its Legislators to make appropriations out of the State budget for projects in Anacortes that could include Park and Recreation facilities, etc.
Other State and Federal Granting Agencies	There are a variety of State and Federal agencies that provide grants for all kinds of programs. The City should constantly monitor those and apply as opportunities arise.
Park Revenues	Revenue from park operations is used to pay for capital projects. Washington Park and Mt. Erie Park are both facilities in the Anacortes park system that generate this type of revenue.

Volunteer Efforts	Volunteers can contribute a great deal in terms of cash, materials, and labor to park improvements.
Park Impact Fees	Development fees imposed by a county or city for park land acquisitions and development. Fees charged to developers are typically based upon a set amount per residential unit. This amount is calculated to represent the development's share of public improvements necessitated by growth.
User Fees	Cities, counties, and special purpose districts can charge fees for use of facilities or participating in programs. They are often entrance fees or registration fees. A certain level of service or development may be required to assess park and recreation fees.
Donation / Foundations	Private donations and foundations are also possible sources of assets and funding.
Special Taxing District	Some communities have chosen to fund parks and recreation through a special taxing district similar to the Fidalgo Pools taxing authority.

Anacortes Parks Foundation

The Anacortes Parks Foundation, formed in 1995, offers private support to the Parks Department in soliciting and coordinating private contributions as well as assisting with various development projects.

The Foundation has been an invaluable asset to the Parks and Recreation since its inception and the Parks Department needs to do all necessary to maintain and improve that valuable working relationship as appropriate.

Recreation and Conservation Office

For 40 years, Recreation and Conservation Office (RCO), formerly known as the Interagency Committee for Outdoor Recreation, has contributed to the state's recreational qualities and habitat conservation and interpretation through its investment of public funds in parks, trails, water access sites, wildlife habitat, and natural areas.

The RCO administers several grant programs for outdoor recreation and habitat conservation purposes. The RCO grant program requires that funds be spent for specific types of projects. To

be considered for funding assistance, most grant programs require that RCO be given assurance that the proposed project will be operated and maintained in perpetuity for the purposes for which funding is sought. Most grant programs also require that sponsors complete a systematic planning process prior to seeking RCO funding.

RCO has grant limits on most of its programs and encourages and often requires sponsors to share in the project's cost. Grants are awarded by the Committee based on a public, competitive process which weighs the merits of proposed projects against established program criteria.

There are five major RCO grant programs: Boating Facilities Program, Washington Wildlife and Recreation Program (WWRP), Land and Water Conservation Fund (LWCF), Firearms Range Program, and the Non-highway and Off-Road Vehicle Activities (NOVA).

The RCO funding programs require specific information to be gathered and presented in a planning document. This document reflects agency requirements for recreation planning. To apply in the Urban Wildlife Habitat category of the WWRP, a companion document or insert can be prepared to address habitat and wildlife issues.

Impact Fees

Impact fees are charges assessed on new development as a condition of approval to pay for public facilities needed to serve new growth.

The purpose and size of the fees must be reasonably related to the new development which creates the additional demand for public facilities. Impact fees should contribute a proportionate share of the cost and should be used for public facilities.

The state Growth Management Act (GMA) addresses “project improvements” and “system improvements” when describing impact fees. Project improvements refer to improvements as a part of the development itself. Other capital improvements generated by the development which go beyond its borders, such as the local road system linked to the development, are termed system improvements. Impact fees for system improvements need to be spent in conformance with the capital facilities plan included in the comprehensive plan.

The objective of impact fees is not to raise revenue, but to ensure that adequate capital facilities are built. An advantage of an impact fee program is that it distributes the burden of paying for growth-generated public facility costs to those most benefiting. Another advantage is that it allows developers to proceed with projects instead of waiting for public facilities to be constructed at a future date. Finally, an impact fee program allows local government to commit to constructing public facilities in a planned and systematic manner.

Recommendation: Current Parks and Recreation impact fees, \$615 per new housing unit, have not been revisited since 1998. The City should look into adjusting those fees in one or all of the following ways: Updated cost estimates, calculating inflationary figures, re-visiting listed projects, including county residents in fee calculations and asking the County to make a payment for their part of the increased services required.

Chapter 10: Park Capital Improvements and Service Enhancements

The following are recommended improvements for existing park facilities and services. There are details to be worked out on each one of the items listed that are not included in this long range planning document that will need to be addressed and itemized separately.

Funding of Parks and Recreation

- 1) After adoption of the Comprehensive plan work with Council on various funding options that address the long term needs of maintenance, improvements, expansion and development of the City of Anacortes parks system. Once specific funding sources and levels have been identified there needs to be a priority system established that addresses the recommended action plan and allocates resources over time to accomplish it.

Ace of Hearts Rotary Park

- 1) Complete construction of sidewalks, dugouts at fast pitch & baseball field.
- 2) Complete construction of off-leash dog park, path, plantings, parking, restroom, and other amenities.
- 3) Pursue to possibility of daylighting Ace of Hearts Creek, and improving the adjacent wetland area. The first step in this is to determine if in fact the creek can be day lighted.
- 4) Continue efforts on back berm to grow native plants.
- 5) Improve walking trail around area.

Proposed action: “H” Avenue Stream Restoration in Capital Facilities Plan for 2024. Potential Park Improvements/Development 2022-2035.

Alice Parchman Newland Park (10 acres)

- 1) Continue tree replanting efforts.

Anchor Cove Park (5,700 square feet)

- 1) No improvements planned.

Ben Root Skate Park (.5 acre)

- 1) Work with skaters to construct improvements or possible rebuild to the park.
- 2) Find way to include constructive street art in the park

Proposed action: Potential Park Improvements/Development 2022-2035.

Cap Sante Park (37 acres)

- 1) Provide a low automobile curb/railing around the parking area at the top.
- 2) Prioritize removing invasive non-native plants from the park.
- 3) Improve trail from the top parking area down to the east side and west side of the park.
- 4) Repair stone stairs on the east side of the park near the amphitheater-.

Proposed action: Potential Park Improvements/Development 2022-2035.

Causland Park (2.8 acres)

- 1) Design and construct restroom.
- 2) Restore the bandstand.
- 3) Continue improvements to wall in keeping with historical nature of park.
- 4) Continue large tree pruning, tree maintenance and replanting efforts at the park.

Proposed action: Potential Park Improvements/Development 2022-2035. Improvements may occur via private donations prior to these dates.

Clearidge Park (.8 acres)

- 1) Continue improvements to basketball and tennis/pickle ball court amenities.

Proposed action: Potential Park Improvements/Development 2022-2035.

Connectors, Pathways and Trails

- 1) Complete ACFL to Guemes Channel Trail connection where opportunities exist.
- 2) Coordinate Skagit County open space/trail corridor system as to location within Anacortes UGA.
- 3) Work with Public Works Department on non-motorized and pedestrian connections around town as opportunities present themselves to connect new developments to parks and public greenspace.

Proposed action: Potential Park Improvements/Development 2022-2035.

The Depot

- 1) Complete update to master plan focusing on the north end the plaza which will likely include a new restroom, stage and Madrona grove access. ~~and display building for antique fire engine.~~
- 2) Maintain public art in the Madrone grove

- 3) Continue maintenance to improve health and habitat for Arbutus trees.
- 4) Work with Port on their North Basin plan to enhance the Depot area and make connections to the marina and downtown easier to find and walk.

Proposed action: Restroom scheduled for construction in 2020 with County grant funds. Other grant funding being researched for stage and ADA grove access.

Heart Lake

- 1) A separated bike / pedestrian pathway is recommended as a non-motorized facilities project for the City in the transportation chapter of the Comprehensive plan is an important improvement to get people to Heart Lake safely.

Proposed action: Potential Park Improvements/Development in Capital Facilities Plan for 2023 & 2024.

Horizon Heights Park

- 1) Identify current wetlands and buffer restrictions/opportunities.
- 2) Implement plan within permit limitations.

Proposed action: Potential Park Improvements/Development 2022-2035.

Kiwanis Waterfront Park

- 1) Improve native plantings and lawn area.
- 2) Consider formalizing some of the internal informal trails within the park.
- 3) Plan for Guemes Channel Trail to somehow go through the park and connect to 6th Street widened sidewalk.

Proposed action: Potential Park Improvements/Development 2022-2035.

Mt. Erie School/Park (0.5 acres)

- 1) No improvements planned.

Mt. Erie Park (80 acres)

- 1) Construct restroom (consider innovative construction on challenging terrain).
- 2) Repair road.

- 3) Improve parking arrangements.
- 4) Improve signage.

Proposed action: Potential Park Improvements/Development 2022-2035.

“N” Avenue Park (18,000 square feet)

- 1) Add bench, tables and other amenities
- 2) Remove invasive weeds on site as they appear.
- 3) Improve waterfront connector trail where possible
- 4) Work with Samish Nation, Port of Anacortes and Anacortes Museum on renaming park.

Proposed action: Potential Park Improvements/Development 2022-2035.

Park at Minnesota and West 6th

- 1) Complete park improvements as preliminarily designed.

Proposed action: Potential Park Improvements/Development 2022-2035.

Pickett Pocket Park (0.2 acres)

- 1) Create pocket park in vacated alley way for new public green space.
- 2) Provide public benches, picnic tables, landscaping and public art on south Commercial Ave.

Proposed action: Construction planned for January 2020.

John and Doris Tursi Park

- 1) Maintain all plantings to ensure success of naturally planted areas remove invasives as necessary.

Proposed action: Potential Park Improvements/Development are actively occurring.

Roadside Park (0.3 acres)

- 1) Improve parking area.
- 2) Continue to clean up or cover debris and remove invasive plants.
- 3) ~~Create overlook below parking lot and above Guemes Channel Trail.~~

Proposed action: Potential Park Improvements/Development 2022-2035.

Rotary Park (1.5 acres)

- 1) Improve a secondary unpaved trail for pedestrian and other access.
- 2) Continue removing invasive non-native plants from the park.
- 3) Improve landscaping and picnic opportunities at south end of the park.
- 4) Construct a small interpretive board.
- 5) Continue improvements to disc golf course.

Proposed action: Potential Park Improvements/Development 2022-2035.

Ship Harbor Interpretive Preserve

- 1) Continue non-native plant removal.
- 2) Finalize plans, permit and build boardwalk extension to WSF terminal and interpretive station(s).
- 3) Develop a management plan for the area that could include a “special designation” for the area with specific do’s and don’ts.

Proposed action: Potential Park Improvements/Development 2022-2035.

Shugarts Playground (0.5 acres)

- 1) No improvements necessary.

Storvik Park (8.7 acres)

- 1) Find alternative uses for old croquet court and shuffle board area in park’s NW section.
Items discussed for this area include a sand volley ball court, horse shoe courts, bicycle pump track and bocce ball among others. -
- 2) Continue irrigation repairs
- 3) Upgrade field and lighting.
- 4) Repair and upgrade backstop and dugouts.

Proposed action: Storvik Field improvements in Capital Facilities Plan (CFP) for 2022. Storvik Small Courts upgrade in CFP for 2021. Other Potential Park Improvements/Development 2022-2035.

Tommy Thompson Trail

- 1) Plan and construct connections to other pedestrian paths created along Fidalgo Bay as area develops.
- 2) Continue tree and shrub plantings along Fidalgo Bay to enhance shade for shore spawning fish.
- 3) Plan and complete improvements to connect to March's Point Road park and ride.
- 4) Continue efforts to install public art along the trail.
- 5) Work with other agencies to connect trail to Berentson Bridge.
- 6) Work to remove ivy and other non-native invasive plants along the corridor.
- 7) Work with other entities to enhance shoreline south of the Grimm property.
- 8) Work to find additional parking for access along the trail including racks for bicycles.
- 9) Look for ways to develop a parking lot on the Marches Point Road side of the trestle.
- 10) Work with the DNR to consider trestle / causeway replacement options.
- 11) Develop entrance parking lot and improved access at 34th Street along with improvements to Rotary Park area.
- 12) Improve pedestrian and bicycles access from adjoining neighborhoods where feasible.

Proposed action: Trestle and Causeway Replacement in Capital Facilities Plan for 2024. Other Potential Park Improvements/Development 2022-2035.

Guemes Channel Trail

- 1) Acquire land and/or easements for Guemes Channel Trail and adjacent shoreline habitats.
- 2) Work on ways to enhance the shoreline and bank along sections of the trail, including plantings, beach feedings and other means.
- 3) Work with property owners all along the route from Washington Park to Kiwanis Waterfront Park to attempt to get voluntary easements or property acquisitions for the trail.
- 4) Work with adjacent property owners to educate about the hillside and how to make / keep it healthy.
- 5) Improve pedestrian and bicycles access to trail from adjoining neighborhoods where feasible.

Proposed action: Potential Park Improvements/Development 2022-2035.

Volunteer Park (includes Alton Daniels Field, Volunteer Field, Marguerite and Don Daniels Field, and Kiwanis Meadows; 15 acres)

- 1) Investigate low impact lighting in playground area.

- 2) Work with School District to improve pathways around area and make connections between areas.
- 3) Work to improve wetlands and buffers.
- 4) Work to install interpretive signage on the shore of the wetlands and coordinate with the Anacortes School District the possible inclusion of signs on the trail around the wetlands.
- 5) ~~Update turf fields when funds are available.~~

Proposed action: Turf Fields updated through private donations in 2017 & 2019 respectively.

Other potential park improvements/development 2022-2035.

Washington Park (220 acres)

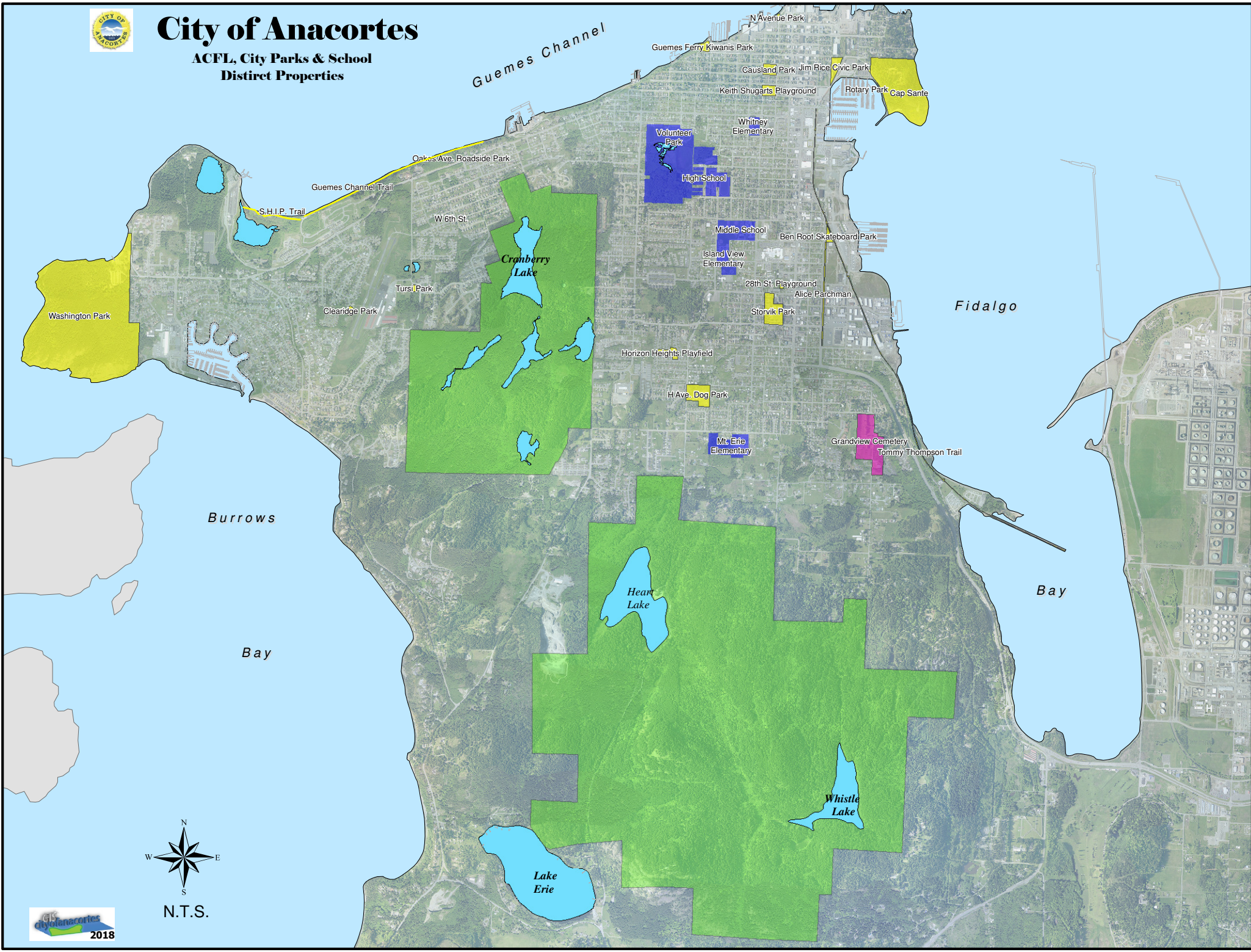
- 1) Update master plan to include improvements to the day use areas. This should include improvements to parking areas, pathways, improved picnic shelters, improved turf in wet area, improved wetland, restroom, etc.
- 2) Repair loop road and keep up on those repairs.
- 3) Improve trail system to balance recreational goals with environmental impact.
- 4) Improve Burrows Channel look out by accommodating parking and providing viewing site while protecting meadows.
- 5) Update utility service in camp ground and picnic shelters.
- 6) Seek funding for master plan improvements. Continue to build Washington Park fund balance for maintenance and capital improvements.
- 7) Clear out, install interpretive signage and maintain shoreline trail west and north of Sunset Cove.
- 8) Investigate options for additional boat ramp capacity and parking.

Proposed action: Potential Park Improvements/Development in 2020 include updating utility service in campground. Campground improvements in the Capital Facilities Plan for 2021. Other potential park improvements/development 2022-2035.



City of Anacortes

ACFL, City Parks & School
District Properties



N.T.S.



City Council Agenda Bill

Meeting Date: 11/4/2019 **Agenda Item:** 7e

Subject: Prohibition on Distribution of Single-Use Plastic Bags at Checkout in Retail Establishments.

Contact: Councilmembers Eric Johnson, Brad Adams, Ryan Walters

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
X	Ordinance No. 3053
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: This ordinance would prohibit single-use plastic bags in certain retail establishments.

Background:

This item continues the discussion on a prohibition on plastic carryout bags from the [October 21 council meeting](#). See that [agenda bill](#) for more background.

Based on public comment received on October 21, this revised draft ordinance more closely conforms to the [model ordinance](#), and includes the following changes from the original draft, which are highlighted in yellow in the attachment:

- Adds recitals based on the model ordinance provided by the grocery store association.
- Adds a discrete section for applicability to stores of 10,000 sq ft or greater, which can be easily removed by council motion if desired.
- Adds a 10-cent pass-through charge for paper bags.
- Highlights the \$1 pass-through charge for plastic bags, which can easily be removed by council motion if desired.
- Adds a severability section and cross-reference to the enforcement chapter.

Previous Council/Committee Action: Introduction, public comment, and council discussion at the October 21 council meeting.

Competing Viewpoints Considered: Certain policy options were considered in drafting this ordinance, including whether a ban makes sense in Anacortes, whether to include a charge for paper bags, and which establishments in town the ban should apply to.

Recommended Motion: I move that City Council adopt the proposed Ordinance 3053 as presented.

Alternative Actions: As a legislative action, Council could amend the proposed text in any number of ways.

Attachments (listed in order presented):

- Proposed Ordinance 3053 text

Ordinance No. 3053
An Ordinance Regulating the Distribution of
Single-Use Carryout Bags by Retail Establishments

WHEREAS, the Washington State Legislature in chapters 70.93 and 70.95 RCW has established that waste reduction as a priority in the collection, handling, and managing of solid waste for the benefit of public health and for a healthful, clean and beautiful environment;

WHEREAS, the Washington State Legislature ("Legislature"), in RCW 70.95.010(8), established waste reduction as the first priority for the collection, handling, and management of solid waste;

WHEREAS, the Legislature, in RCW 70.95.010(4), found that it is "necessary to change manufacturing and purchasing practices and waste generation behaviors to reduce the amount of waste that becomes a governmental responsibility";

WHEREAS, the Legislature, in RCW 70.95.010(6)(c), found that it is the responsibility of city governments "to assume primary responsibility for solid waste management and to develop and implement aggressive and effective waste reduction and source separation strategies";

WHEREAS, plastic bags are made of nonrenewable resources and never biodegrade; they photo-degrade and can take hundreds of years to break down into tiny toxic bits which can seep into the soil, waterways, lakes, and bays, posing a threat to animal life and the natural food chain;

WHEREAS, the United States Environmental Protection Agency estimates that 380 billion plastic bags and wraps are consumed in the United States, annually;

WHEREAS, only approximately 0.5% of plastic bags and wraps are recycled;

WHEREAS, the Washington State Department of Ecology's litter survey states that plastic bags and film are one of the ten most littered items in Washington State, by weight;

WHEREAS, the Washington State Department of Ecology's "Beyond the Curb" study of commingled residential recyclables from the Southwest Region estimates that it takes \$700-\$1,000 per ton for recycling centers to remove plastic films from other recyclables;

WHEREAS, it is the City's desire to conserve resources, reduce greenhouse gas emissions, waste, litter, and marine pollution, and to protect the public health and welfare, including wildlife, all of which increase the quality of life for the City's residents;

WHEREAS, decreased reliance on single-use carryout bags contributes toward the goals of conserving energy and natural resources while reducing greenhouse gases and litter;

WHEREAS, regulations that prohibit the use of single-use plastic carryout bags and require a pass-through charge on recycled content paper carryout bags and reusable plastic film bags will encourage

shoppers to bring their own reusable carryout bags, reduce the cost of solid waste disposal by the City, and protect the environment;

The City Council of the City of Anacortes does ordain as follows:

Section 1. A new chapter 5.47 is hereby added to the Anacortes Municipal Code to read as shown in Attachment A.

Section 2. This ordinance is effective six months from the date of enactment.

PASSED AND APPROVED this ____ day of _____, 2019.

CITY OF ANACORTES:

Laurie Gere, Mayor

ATTEST:

Steve Hoglund, City Clerk/Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Attachment A

New Chapter AMC 5.47 Single-Use Carryout Bags

5.47.010 Definitions

- A. “Carryout Bag” means any bag that is provided by a retail establishment at home delivery, the check stand, cash register, point of sale, or other point of departure to a customer to a customer for use to transport or carry away purchases, such as merchandise, goods, or food, from the retail establishment. Carryout Bag does not include:
1. Bags used by consumers inside stores to: (a) package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items; (b) contain or wrap frozen foods, meat, fish, whether packaged or not; (c) contain or wrap flowers, potted plants, or other items where dampness may be a problem; or (d) contain unwrapped prepared foods or bakery goods; (e) pharmacy prescription bags;
 2. Bags provided by food providers to customers for the transportation of prepared take-out foods and prepared liquids intended for consumption away from the food provider’s premises;
 3. Newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags intended for use as garbage, pet waste, or yard waste bags.
- B. “Retail Establishment” means any person, including any corporation, partnership, business, facility, vendor, organization or individual that sells or provides merchandise, goods or materials, including, without limitation, clothing, food, or personal items of any kind, directly to a customer. Retail Establishment includes, without limitation, any grocery store, department store, hardware store, pharmacy, liquor store, restaurant, catering truck, convenience store, and any other retail store or vendor.
- C. “Single-Use Plastic Carryout Bag” means any carryout bag that is less than 3 mils thick and is made of nonrenewable resources.

5.47.020 Applicability

This chapter applies to retail establishments, as defined in this chapter, of 10,000 square feet and greater.

5.47.030 Restrictions on Distribution of Carryout Bags

- A. A retail establishment may not provide to a customer:
1. a *single-use plastic carryout bag*; or

2. a paper carryout bag that does not meet the recycled content requirements of AMC 5.47.040; or
 3. a *reusable carryout bag* made of film plastic that does not meet the recycled content requirements of AMC 5.47.040.
- B. No person may distribute a *single-use plastic carryout bag* at any City facility, City-managed concession, City-sponsored event, or City-permitted event.

5.47.040 Requirements for Distribution of Reusable Carryout Bags

- A. A retail establishment may provide a *reusable carryout bag* or a *recycled content paper carryout bag* of any size to a customer at the point of sale.
- B. A retail establishment must collect a pass-through charge of at least 10 cents for any recycled content paper carryout bag it distributes.
- C. A retail establishment must collect a pass-through charge of at least \$1.00 for any reusable carryout bag it distributes.
- D. Pass-Through Charge.
1. The retail establishment must keep all revenue from pass-through charges. The retail establishment must show all pass-through charges on any receipt provided to a customer.
 2. The pass-through charge is a taxable retail sale.

5.47.050 Carry Out Bag Requirements

- A. For the purposes of this chapter, a *recycled content paper carryout bag* must:
1. Contain a minimum of forty percent postconsumer recycled materials;
 2. Be capable of composting, consistent with the timeline and specifications of ASTM D6868, as it existed as of January 1, 2019; and
 3. Display the minimum percentage of postconsumer content in print on the exterior of the paper bag.
- B. For the purposes of this chapter, a *reusable carryout bag* must:
1. Have a minimum lifetime of one hundred twenty-five uses, which for purposes of this subsection means the capacity to carry a minimum of twenty-two pounds one hundred twenty-five times over a distance of at least one hundred seventy-five feet;

2. Be machine washable or made from a durable material that may be cleaned or disinfected; and
3. If made of film plastic:
 - a. Be made from a minimum of forty percent postconsumer recycled material;
 - b. Display the minimum percentage of postconsumer content in print on the exterior of the plastic bag;
 - c. Have a minimum thickness of no less than three mils; and
 - d. Display wording that the bag is reusable.

5.47.060. Severability.

If any provisions of this chapter or its applications to any person or circumstances is held to be invalid, the remainder of the chapter or application of the provisions of the chapter to other persons or circumstances is not affected.

5.47.070 Violations and Enforcement

This chapter may be enforced pursuant to AMC Title 20, Civil Enforcement and Penalties.



City Council Agenda Bill

Meeting Date: 11/4/2019 **Agenda Item:** 7f

Subject: Memorandum of Understanding: Fidalgo Water System

Staff Contact: Fred Buckenmeyer, Public Works Director

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer, PW Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: This Memorandum of Understanding is for Transfer and Improvement of the Fidalgo Island Water System between the City of Anacortes and Public Utility District No. 1 of Skagit County.

Background: The District owns a water distribution system that serves approximately 720 customers located in an unincorporated area of Skagit County on Fidalgo Island. Pursuant to the Water Supply Agreement 2017-2036 between the City and the District, last dated January 6, 2017, the Water System provides water supply to the Fidalgo Island Water System (FIWS) to serve District customers connected. The Supply Agreement authorizes transfers of service areas among customers of the City, including the District, and expansion of the City's service area.

The MOU identified the transfer of the FIWS and associated real and personal property, contracts and intangibles to the City; and the District's construction of the FIWS Improvements.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: n/a

Competing Viewpoints Considered: yes

Recommended Motion: Discussion Only

Alternative Actions: n/a

Attachments (listed in order presented): Memorandum of Understanding (draft) and map of the FIWS

MEMORANDUM OF UNDERSTANDING
FOR
TRANSFER AND IMPROVEMENT OF
THE FIDALGO ISLAND WATER SYSTEM

1. MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding for Transfer and Improvement of the Fidalgo Island Water System (“Memorandum”) is entered into as of the date of the last signature below (“Effective Date”) by and between the City of Anacortes, Washington (“City”), and Public Utility District No. 1 of Skagit County, Washington (“District”) (each a “Party” and collectively the “Parties” to this Memorandum). The Parties agree as follows.

2. RECITALS

2.1 City Water System. The City owns and operates a municipal water supply and distribution system (“Water System”), which has been combined with the City’s sanitary sewage system, storm and surface water drainage system and garbage and refuse collection and disposal system (collectively, “Utility System”). Except for Separate Systems (defined below), the Utility System includes all additions, betterments and extensions at any time made, including to the Water System. The City operates the Water System for the purpose of delivering an adequate supply of water to customers and to provide for future use and expansion of the Water System.

2.2 Separate Utility Systems of the City. Under Ordinance No. 3015, the City reserved the right to acquire and operate additional utility systems, including without limitation water supply and distribution systems, separate from the Utility System (“Separate Systems”). The revenues of any Separate System are not included in the gross revenue of the Utility System and may be pledged separately to the payment of revenue obligations issued to finance the additions, betterments and extensions to the Separate System. *[NOTE: If a Separate System is desired, the City will need to designate the FIWS as a Separate System and maintain separate accounting for the FIWS upon transfer.]*

2.3 Fidalgo Island Water System of the District. The District owns a water distribution system of approximately 95,000 linear feet of pipe, four reservoirs and one booster pump station that serves approximately 717 customers located in an unincorporated area of Skagit County on Fidalgo Island, the facilities of which are more particularly described in Exhibit A (“Fidalgo Island Water System” or “FIWS”). Pursuant to the Water Supply Agreement 2017-2036 between the City and the District, last dated January 6, 2017 (“Supply Agreement”), the Water System provides water supply to the FIWS to serve District customers connected to the FIWS. The Supply Agreement authorizes transfers of service areas among customers of the City, including the District, and expansion of the City’s service area.

2.4 Transfer of Fidalgo Island Water System to the City. Due to the proximity of the FIWS to other retail service areas of the Water System and the City’s continued provision of water supply to the FIWS under the Supply Agreement, the Parties have determined that

transferring the FIWS to the City will result in economic efficiencies in the continued operation, maintenance and improvement of the FIWS. It is therefore in the best interests of the City, the District and the FIWS ratepayers for the District to transfer ownership of the FIWS to the City.

2.5 Improvements to the Fidalgo Island Water System. The Parties have also determined that the costs of certain priority capital projects within the FIWS described in Exhibit B (“FIWS Improvements”) are properly allocated to the capital facilities component of rates and charges already paid by FIWS ratepayers to the District. The Parties therefore agree that the District will undertake the FIWS Improvements before or within 12 months after the Transfer Date (defined below).

2.6 Purpose. This Memorandum documents the Parties’ understanding with respect to: (i) the transfer of the FIWS and associated real and personal property, contracts and intangibles to the City; and (ii) the District’s construction of the FIWS Improvements.

3. TRANSFER AND IMPROVEMENT OF THE FIDALGO ISLAND WATER SYSTEM

3.1 Asset Transfer and Improvement Agreement. The Parties shall execute an asset transfer and improvement agreement (“Agreement”) on or before January 1, 2020.

3.2 District Obligations. Under the Agreement, the District will:

3.2.1 Inventory the location and facilities of the FIWS, including all associated real and personal property, contracts and intangibles, and revise Exhibit A as appropriate.

3.2.2 Transfer the FIWS, as identified in Exhibit A, as may be revised under this Memorandum or the Agreement, to the City.

3.2.3 Provide meter reading services to the City with respect to existing District transponders on FIWS meters for up to 12 months after the Transfer Date or the earlier replacement of District transponders by the City.

3.2.4 Cooperate with the City in properly transferring any FIWS facilities identified after the Transfer Date and inadvertently excluded from Exhibit A.

3.2.5 Construct the FIWS Improvements at the District’s sole expense. Upon the construction and acceptance by the City, the City will own each of the FIWS Improvements as part of the FIWS.

3.2.6 Transfer to the City an amount of District water system capital improvement reserves that is in the same proportion as the depreciated cost value of the FIWS bears to the depreciated cost value of the District water system.

3.2.7 Repair, replace or otherwise finance necessary improvements to the FIWS due to a catastrophic failure that occurs within the 12 month period following the Transfer Date, or fund a reserve fund in the amount of \$_____ in full satisfaction of this obligation. A catastrophic failure does not include operation or maintenance expenses

incurred in the normal course of business for water utilities of similar size and scope as the FIWS.

3.3 City Obligations. Under the Agreement, the City will:

3.3.1 [Designate the FIWS as a Separate System of the City.]

3.3.2 Covenant to hold itself out as the water purveyor for the FIWS service area on and after the Transfer Date and for so long as the City owns the FIWS.

3.3.3 Operate or cause to be operated the properties of the System and the business in connection therewith in an efficient manner and at a reasonable cost.

3.3.4 Maintain, preserve and keep the properties of the FIWS in good repair, working order and condition.

3.3.5 Make all necessary and proper additions, betterments, renewals and repairs to and improvements, replacements and extensions of the FIWS, except for the FIWS Improvements required to be constructed by the District under this Memorandum and the Agreement.

3.3.6 Operate and maintain the FIWS in compliance with water quality standards of the Washington State Department of Health and the U.S. Environmental Protection Agency.

3.4 Transfer Documents. Under the Agreement, the Parties will cooperate in the execution and recording of all documents necessary to effect the FIWS transfer, including without limitation: deeds for the transfer of real property and fixtures; bills of sale for the transfer of facilities and equipment; assignments for the transfer of easements, contracts and other intangible rights or obligations; and other necessary transfer documents.

3.5 Purchase Price. The exclusive consideration for the FIWS transfer are the mutual rights, obligations and covenants described in this Memorandum and the Agreement, and except as provided in this Memorandum or the Agreement, neither the District nor the City will be obligated to pay any other monetary consideration to each other.

3.6 Condition of Assets. The City will acknowledge it has examined the FIWS and that it accepts the same in its condition as of the Transfer Date, “as is and where is,” except as specifically set forth in this Memorandum or the Agreement.

3.7 Closing and Possession. The transfer of the FIWS is expected to occur on or before January 1, 2020 (“Transfer Date”).

4. GENERAL

4.1 Costs. The Parties will share equally all costs and expenses related to the preparation, drafting and documentation of this Memorandum, the Agreement and all necessary transfer documents, including without limitation, legal, consultant and applicable filing costs.

4.2 Entire Agreement. This Memorandum and Exhibits contain the entire understanding between the Parties and supersedes any prior understandings regarding the transfer of the FIWS. This Memorandum will be replaced in its entirety upon mutual acceptance of the Agreement by the Parties.

4.3 Governing Law. This Memorandum is governed by and construed according to the laws of the State of Washington. As against the other Party, each Party may file suit to enforce this Agreement only in the Superior Court of Skagit County, Washington.

4.4 Successors and Assigns. All of the provisions, terms, conditions and requirements contained in this Memorandum are binding upon the successors of the Parties. A Party may not assign its rights and duties under this Agreement without the consent of the other Party, which may not be unreasonably withheld.

4.5 No Third Party Rights. This Memorandum is solely for the benefit of the Parties and does not grant any right to any other party or person.

4.6 Severability. The provisions of this Memorandum are separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, holds any provision of this Memorandum invalid or unenforceable as to any person or circumstance, the offending provision, if feasible, is modified to be within the limits of enforceability or validity. If the offending provision cannot be modified, it is null and void with respect to the particular person or circumstance. All other provisions of this Memorandum in all other respects, and the offending provision with respect to all other persons and all other circumstances, remain valid and enforceable.

4.7 Captions. Captions given to the various provisions of this Memorandum are for convenience only and are not intended to modify or affect the meaning of any provision.

4.8 Counterparts. This Memorandum may be executed and delivered in counterparts, each of which is considered an original and all of which together constitute one and the same agreement.

4.9 Authority. The individuals signing below represent and warrant that they have the requisite authority to bind the Parties on whose behalf they are signing.

This Memorandum is executed by each Party as set forth below:

City of Anacortes

Public Utility District No. 1 of Skagit County

By: _____

By: _____

Its: _____

Its: _____

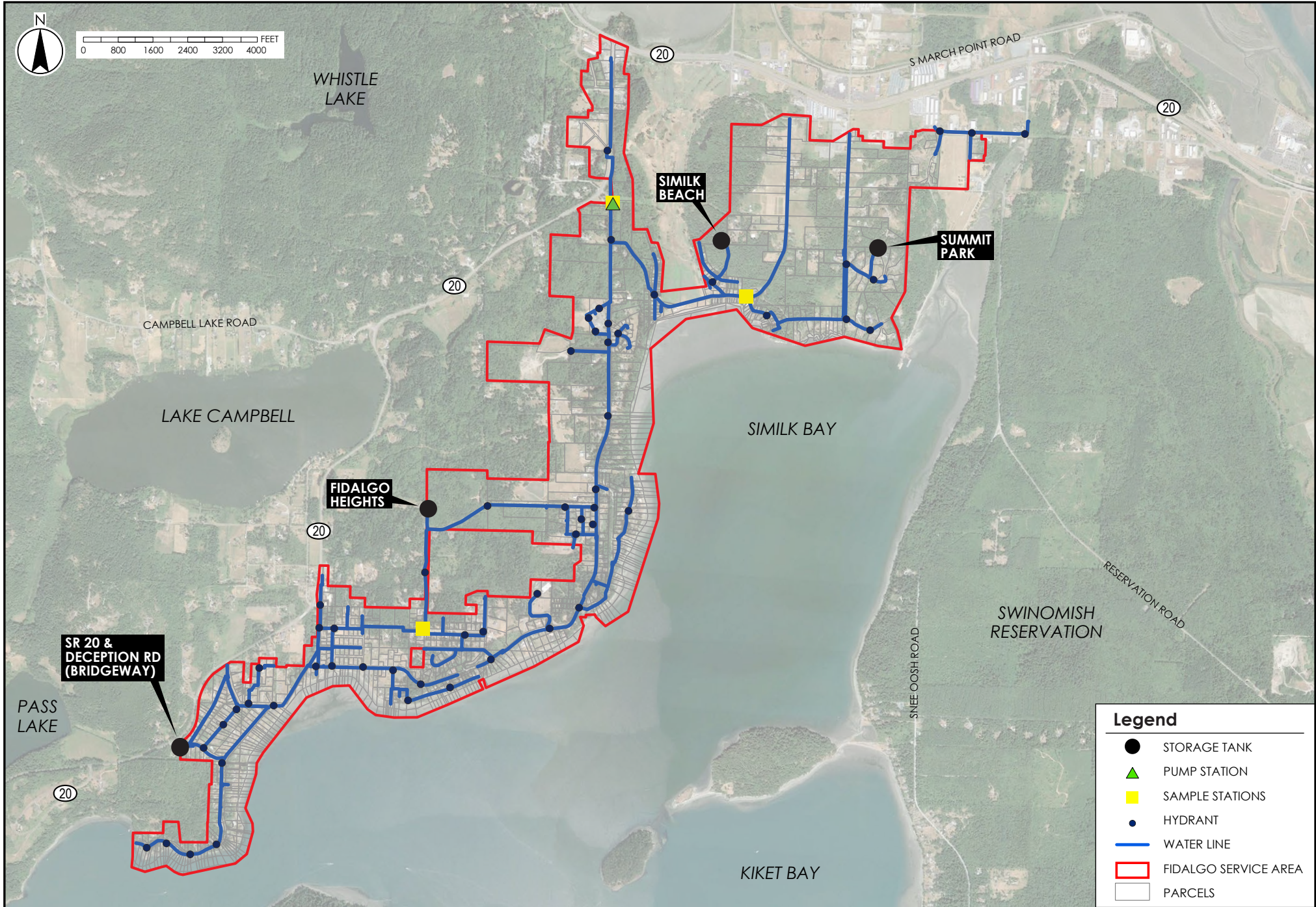
Date: _____

Date: _____

Exhibit A: Facilities of Fidalgo Island Water System
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Storage Tanks	Storage Volume (Gallons)	Material
Similk Reservoir	100,000	Wood Stave
Summit Park Reservoir	100,000	Concrete
Fidalgo Heights Reservoir	550,000	Welded Steel
Bridgeway Reservoir 1 (abandoned?)	50,000	Concrete
Bridgeway Reservoir 2 (abandoned?)	50,000	Concrete
Pump Stations	Flow (gpm)	Discharge Pressure (psi)
Gibraltar	500	120
Pipelines	Total Length (ft)	Total Non-DI Length (ft)
< 4-inch	11,151	10,775
4-inch	16,816	16,408
6-inch	17,487	15,813
8-inch	36,609	2,560
12-inch	12,710	0
TOTAL	94,774	45,555

Exhibit B: Fidalgo Island Water System Improvements



City of Anacortes

Skagit PUD Fidalgo Island Water System Acquisition

Water System Overview



City Council Agenda Bill

Meeting Date: 11/4/2019

Agenda Item: 7g

Subject: Resolution 2061: Special Election Ballot for Qualifying Local Tax for Affordable and Supportive Housing

Staff Contact: Steve Hoglund, Don Measamer, Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Don Measamer, Planning Director
x	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
x	Resolution No. 2061
	Contract
	Public Hearing
	Staff Report

Summary Statement: RCW 82.14.530 authorizes the City to present a proposition to the voters to increase sales tax by .1% the revenue from which would be used towards affordable housing.

Background: The attached resolution would authorize a vote by the citizens of Anacortes to increase sales tax by one tenth of one percent to provide funding for affordable and supportive housing. The cost of the special election will be paid by those government that have items for vote on the ballot. The City portion of the cost of the election is expected to be between \$20,000 and \$40,000.

Budget Impact	
Amount Budgeted	0
Budget Account (BARS)	001.110.514.90.41
Proposed Expenditure	\$20K-\$40K
Budget Amendment Required?	Yes
Revenue Source	Cash reserves

Proposed Contract	
Contractor	County Auditor
Amount	
Start Date	
End Date	

Previous Council/Committee Action: On [August 26, 2019](#) Council adopted [Resolution 2054](#) expressing City's intent to collect the State's low income housing credit; [September 3, 2019](#) staff report to City Council on homelessness; October 9, 2019 Finance Committee meeting; first read at [October 28, 2019](#) Council meeting

Competing Viewpoints Considered: Along with Mount Vernon, the City sales tax is already the highest in the county, this will make the City's tax rate highest, with the potential to reduce sales on large ticket items such as vehicles and boats. Therefore this tax increase should not be adopted.

Recommended Motion: I move to adopt Resolution 2061 authorizing a vote by Anacortes citizens to increase sales tax from 8.7% to 8.8% to fund affordable housing.

Alternative Actions: Do not adopt the resolution, keep sales tax at 8.7%.

Attachments (listed in order presented): Draft Resolution 2061

RESOLUTION NO. 2061

A RESOLUTION OF THE ANACORTES CITY COUNCIL PROVIDING FOR THE SUBMISSION TO THE VOTERS A PROPOSITION TO IMPOSE A QUALIFYING LOCAL TAX ON THE FEBRUARY 11, 2020 SPECIAL ELECTION BALLOT, TO AUTHORIZE A SALES AND USE TAX IN THE AMOUNT OF ONE-TENTH OF ONE PERCENT PURSUANT TO RCW 82.14.530 FOR AFFORDABLE AND SUPPORTIVE HOUSING.

WHEREAS, the City of Anacortes (the City) has identified a shortage of available housing for those citizens of the City who meet low income criteria, or are currently homeless; and

WHEREAS, the City desires to establish a means of mitigating that shortage of affordable housing and develop options within the City of Anacortes for those low income and homeless citizens; and

WHEREAS, RCW 82.14.530 allows for a Qualifying Local Tax (QLT) additional sales tax of up to 1/10th of 1% to be added to the City's retail sales tax rate if a majority of voters approve the proposition; and

WHEREAS, SHB 1406 was adopted by the Washington State Legislature which allows the City to receive either .0146% or .0073% of sales tax receipts that will be paid out of the State's portion of its 6.5% sales tax rate; and

WHEREAS, the City can only receive the higher amount of .0146% if a QLT is authorized by City voters; and

WHEREAS, the City desires to implement that QLT and receive the full .0146% tax from the State in support of affordable housing; and

WHEREAS, the City Council plans to use any funds received from the QLT to enter into contracts with the Anacortes Housing Authority and Anacortes Family Center to construct or improve local townhouses, the Olson Building, and affordable housing on 26th Street; and

WHEREAS, the City Council considered this matter at a regular City Council meeting, has given this matter careful review and consideration, and find that good government and the best interests of the City will be served by passage of this resolution.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Findings. The City Council finds that it is in the best interests of the City to submit to the qualified voters, at a special election to be held on February 11, 2020, a proposition authorizing the City to impose a sales and use tax of one-tenth of one percent (0.1%) pursuant to RCW 82.14.530 for the purpose of raising revenue to invest in affordable housing. A minimum of 60% will be used for the following:

- Constructing affordable housing, which may include new units of affordable housing within an existing structure, and facilities providing housing-related services; or
- Constructing mental and behavioral health-related facilities; or

- Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.

The remainder of the moneys collected under this section must be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services.

To carry out these purposes, the city council has the authority to issue general obligation bonds within the limitations now or hereafter prescribed by the laws of this state, and may use, and is authorized to pledge, up to fifty percent of the moneys collected under this section for repayment of such bonds, in order to finance the provision or construction of affordable housing, facilities where housing-related programs are provided, or evaluation and treatment centers.

Section 2. The Skagit County Auditor as ex officio supervisor of elections in Skagit County, Washington, is hereby requested to call and conduct such election to be held within the City on February 11, 2020 and to submit to the qualified electors of the City for their approval or rejection a proposition to impose a sales and use tax to be levied in the amount of one-tenth of one percent (0.1%) of the selling price in the case of a sales tax or value of the article used in the case of the use tax. The sales and use tax authorized by this section is in addition to any other taxes authorized by law and shall be collected from those persons who are taxable by the State of Washington under Chapters 82.08 and 82.12 RCW upon the occurrence of any taxable event within the boundaries of the City. The Finance Director, acting as the City Clerk, is hereby authorized and directed to certify no later than December 13, 2019, to the Elections Supervisor a copy of this resolution and following proposition to be submitted to the qualified electors at that election, in substantially the following form:

CITY OF ANACORTES, WASHINGTON

SALES AND USE TAX FOR AFFORDABLE HOUSING

The Anacortes City Council adopted Resolution 2061 concerning a sales and use tax, intended to fund affordable housing investment in the City. The proposition authorizes a sales and use tax of one-tenth of one percent on taxable retail sales within the City per RCW 82.14.530. Revenues would fund affordable housing projects and improvements.

Should this proposition be approved?

YES..... ☐

NO..... ☐

For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the City Council hereby designates: (a) the Finance Director; and (b) the City Attorney, as the individuals to whom such notice should be provided. The Finance Director and City Attorney are each authorized individually to approve changes to the ballot title, if any, deemed necessary by the Director of Elections.

The Finance Director is authorized to make necessary clerical corrections to this resolution including but not limited to, the correction of scrivener's or clerical errors, references, resolution numbering, section/subsection numbers, and any reference thereto.

The City of Anacortes officials are authorized to perform such duties as are necessary or required by law to submit the question of whether the sales and use tax shall be imposed, as provided in this resolution, at the February 11, 2020 election.

Section 3. Severability. If any provision of this resolution shall be declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions and shall in no way affect the validity of the other provisions, or of the imposition or collection of the tax authorized herein.

INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES ON THIS ____ DAY OF _____, 2019.

Laurie Gere, Mayor

APPROVED AS TO FROM:

Darcy Swetnam, WSBA #40530 City
Attorney

ATTEST:

Steven D. Hoglund
City Clerk



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 12, 2019

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 12, 2019

- Ordinance 3058: 2019/2020 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution 2063: Setting the City's Year 2020 Property Tax Regular Levy Increase (Action)
- Ordinance 3052: Updating AMC Chapter 12.50, Street and Alley Vacation (Discussion)

November 18, 2019

- Solid Waste Collection Schedule Review (Discussion)
- Resolution 2062: Updating Unified Fee Schedule for Updated Sewer Rates and Updated General Facilities Charges (GFCs) for Water and Sewer (Discussion/Possible Action)
- Contract Award: Anacortes Municipal Broadband Installation – CBD, Old Town Pilot, M Avenue Pilot #19-181-FBR-001 (Discussion/Possible Action)

November 25, 2019

December 2, 2019

December 9, 2019

December 16, 2019

December 23, 2019

January 6, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Nov 25, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 4, 2019, 5:00 PM, Main Conference Room, City Hall
- Parks & Recreation, Thursday, Nov 21, 2019, 6:00 PM, Main Conference Room, City Hall
- Planning, Tuesday, Nov 12, 2019, 5:00 PM, Main Conference Room, City Hall
- Skagit County Law & Justice Council, Wednesday, Nov 13, 2019, 8:15 AM, Mount Vernon
- Finance, Wednesday, Nov 13, 2019, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 18, 2019, 5:00 PM, Main Conference Room, City Hall
