

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube Channel](#), or on TV [Channel 10](#).
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

May 19, 2025
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Public Works Committee (Report)
 - b. Parks and Recreation Committee (Report)
 - c. Economic Development Committee (Report)
 - d. Housing Authority Board Appointment (Announcement)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of May 12, 2025 (Action)
 - b. Approval of claims in the amount of \$301,907.56 (Action)
6. **Other Business**
 - a. Anacortes Senior Activity Center Community Needs Assessment Report (Report)
 - b. Contract Award: Frontload Solid Waste Truck Replacement #25-145-ERR-001 (Discussion/Action)
 - c. Contract Modification: FEMA Coordination for FEMA-4635-DR (November 2021) #24-043-ENG-001 (Action)
 - d. Contract Modification: FEMA Coordination - January 2022 Event FEMA-4650-DR #22-250-ENG-001 (Action)
 - e. * Interlocal to Remove City of Anacortes from Interlocal COA #25-085-DEF-001 (Discussion/Action)
7. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



City Council Memo

TO: Anacortes City Council
FROM: Matt Miller, Mayor
DATE: May 19, 2025
RE: Housing Authority Board Appointment
Mayor Appointed Position

Housing Authority Board Appointment

The following appointment to the Housing Authority Board is being presented at the regular City Council meeting on May 19, 2025

James English was appointed September 3, 2024 (upon Amanda Hubik's resignation) and resigned his position effective April 24, 2025.

Xuhua Mu has been appointed to replace James English for the remainder of his term through December 31, 2025.



Talent Bank Application for Public Involvement

Thank you for your interest in serving on a Board or Commission! The City keeps all applications on file for two years and reviews them whenever there is an opening. If you are not selected right away, remember that many people apply and that there are not always openings available.

What position(s) are you interested in being considered for? *

Check all that apply

- | | |
|---|--|
| ☐ Anacortes Arts Commission | ☐ Civil Service Commission |
| ☒ Forest Advisory Board | ☐ Historic Preservation Board |
| ☒ Housing Authority Board | ☒ Lodging Tax Advisory Committee |
| ☒ Library Board of Trustees | ☐ Museum Advisory Board |
| ☐ Parks and Recreation Board | ☒ Planning Commission |

Applicant Information

First Name *

Xuhua

Last Name *

Mu

Preferred or Go-By

NameAddress *

City, State ZIP *

Anacortes, WA 98221

Phone Number *

Alternative Phone Number

Email *

Please describe your reasons for wanting to volunteer with the City of Anacortes *

To make a positive impact to our community
To support those experiencing homelessness
To promote sustainable growth

Please summarize your job-related skills, specialized training, or volunteer experience *

Business management
Strategy and planning
Supply Chain management
Sales and marketing management
Contract negotiation and management
Financial Analysis
Structural engineering
Leadership training

Proficient in Microsoft Office
Volunteer --- Habitat for Humanity projects, Adopt A Family

List professional, trade, business, or civic associations and any offices held *

International business management consultant for manufacturing companies and investment firms with revenue over \$1Billion in North America
Various marketing and sales management roles at Weyerhaeuser
Secretary, HOA at High Cedars
Supported various forest product industry's trade associations (AF&PA, USDA, APA and AIA)
Conducted hundreds of presentations/seminars for architects, specifiers, dealers, builders and building code officials throughout North America

List any additional information you would like us to consider *

I was not able to volunteer and join community activities when I was working full time or consulting.
Being retired, I would like to contribute and give back to the community. Thank you for your consideration.

Attachments

Please attach a resume and/or other biographical information if you wish.

[XuhuaMu Resume.pdf](#)

192.25KB

References

Please provide the name and contact information for two references who are knowledgeable about your qualifications and skills relative to volunteering at the City of Anacortes.

First Reference Name *

Bill Blount

Email Address *

Title/Position/Organization

Former Director at Weyerhaeuser

Phone Number *

Alternative Phone Number**Second Reference Name ***

Randy Robins

Email Address *

Title/Position/Organization

Former Field Marketing Manager at Norbord

Phone Number *

Alternative Phone Number

Acknowledgements My signature affirms that all information contained herein is true to the best of my knowledge, and I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

Signature *



Date *

7/30/2024

Anacortes City Council Minutes - May 12, 2025

Call to Order

Mayor Matt Miller called to order the May 12, 2025, Anacortes City Council meeting at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik were present.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced that the Guemes Ferry is expected to return to service midday on May 23rd. He then reminded the public that there is a free daily passenger service between Cap Sante Marina and San Juan county destinations through June 30th, with more information available on the [San Juan County website](#), the Skagit Transit Long Range Transit Plan is open to [public comment](#) through May 14th, and that [grand marshal](#) and [float / marching group](#) applications are still open for the Independence Day parade.

Housing Affordability and Community Services Committee

Ms. Moulton reported from the Housing Affordability and Community Services Committee meeting held May 7th. The topics discussed included an update on the 2024 Community Development Block Grant projects with the reallocation of excess funds, possibly to fund cold weather shelter(s), still to be discussed at the upcoming budget retreat, a review of North Star Housing Task Force activities that each jurisdiction is taking to increase housing availability, the upcoming North Star symposium on June 6th at the Swinomish Casino that will include an elected officials only meeting to enhance the clarity of the North Star mission. Mr. Walters added that all Councilmembers are encouraged to attend at least part of the North Star symposium, especially the hour-long session at 8:30 am.

Planning Committee

Ms. Moulton reported from the Planning Committee meeting held earlier in the evening. The topics discussed included the Critical Areas and Comprehensive Plan updates, with the former being reviewed by a consultant for adherence to the best available science and the latter being reviewed by the Planning Commission, which will consider the draft version in late June or early July. She also mentioned that there have been over fifty public comments received thus far regarding the Comprehensive Plan and that there would be further opportunities to comment as the process continues, and that the Council would be presented with an overview of the draft update prior to commencing its review.

Port / City Liaison Committee

Mr. Walters reported from the Port / City Liaison Committee meeting held May 6th. The topics discussed included the event center, particularly the intergovernmental property use agreement that will help resolve some of the outstanding issues regarding the property swap with the Port several months ago, including the project area road alignment, and the final revisions of the interlocal agreements for construction and operation of the facility that are expected to be considered at a joint meeting of the City Council and Port Commission on May 27th. Mr. Fantini mentioned that he and Port Commissioner Pittis asked that a summary of the work that had been done on the project be sent to the Council and Port Commission in addition to the draft agreements prior to the joint meeting.

Public Safety Committee

Ms. Cleland-McGrath reported from the Public Safety Committee meeting held May 6th. Fire topics discussed included a recruiting update for two Emergency Medical Technician vacancies, the purchase of two medical units for delivery in late 2025 or early 2026, the future purchase of power loads and stairlifts for medical calls, the possibility of establishing a regional training center, and a recap of Ms. Cleland-McGrath and Port

Executive Director Brett Greenwood attending Fire Ops training in Boise, Idaho on May 8-9th.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Ms. Moulton moved, seconded by Ms. Hubik, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of May 5, 2025

b. Approval of claims in the amount of \$1,322,047.18

The following vouchers/checks were approved for payment:

EFT numbers: 112434 through 112488, total \$979,142.00

Check numbers: 112489 through 112510, total \$321,095.55

Wire transfer numbers: 368740 through 369141, total \$21,809.63

c. Special Event: Oyster Run Festival

d. Contract Modification: Pedestrian Roadway Crossing Improvement Project – Design #25-087-TRN-001

Other Business

Contract Award: Commercial Ave Corridor Plan Phase 1 - 11th St to 13th St #19-095-TRN-005

Public Works Director Andrew Rheume introduced proposed contract #19-095-TRN-005 with Colacurcio Brothers, Inc. for the Commercial Avenue Corridor Phase 1 - 11th Street - 13th Street. He detailed the expected project cost, affected area, and summarized the included improvements, funding sources, and permitting process.

Discussion topics included:

- Good price compared to other bids.
- Expected project duration is 60 calendar days.
- Curb ramps for each intersection.
- The segments of the road that are being improved.

Anthony Young moved, seconded by TJ Fantini, to authorize the mayor to execute contract #19-095-TRN-005 with Colacurcio Brothers, Inc.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Contract Award: Farmers Market Lease Agreement #25-077-PRK-001

Parks and Recreation Director Jonn Lunsford introduced the proposed lease agreement #25-077-PRK-001 with the Anacortes Farmers Market, reviewing the previous agreement and changes that are reflected in the proposed agreement, referring to a slide presentation that was added to the packet materials for the meeting.

Discussion topics included:

- Finding a way to further connect the Farmers Market to downtown.
- Annual revenues that Farmers Market produces.
 - Contained in the grant presentation to the County that Mr. Lunsford will share with the Council.

Ryan Walters moved, seconded by Bruce McDougall, to authorize the mayor to execute lease agreement #25-077-PRK-001 with the Anacortes Farmers Market.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall,

Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Adjournment

There being no further business, at approximately 6:29 p.m. the Anacortes City Council meeting of May 12, 2025, was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 19, 2025 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
369448	3/7/2025	413	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONE - MINOR SURGERY/EXAM	\$ 1,590.00	apd
369246	3/18/2025	QUO-194472-G000N8	NATIONAL OILWELL VARCO, O.P.	MAINTENANCE SUPPLIES	\$ 13,220.83	dwwtp
369449	3/21/2025	922	FIDALGO ANIMAL MEDICAL CENTER	IMPOUNDED - MED TREATMENT 25-A02173 AND 25-A01555	\$ 232.07	apd
369152	4/16/2025	55519	SKAGIT PUBLISHING LLC	PUBLISH AA-625281	\$ 235.48	plan
369153	4/16/2025	55520	SKAGIT PUBLISHING LLC	PUBLISH AA-626196	\$ 142.10	plan
369151	4/21/2025	8278-2	THE SHERWIN WILLIAMS CO	SUPPLIES FOR STREET DEPT	\$ 10,986.62	dshop
369360	4/23/2025	3603	ANACORTES PRINTING & SIGNS	SUPPLIES FOR SOLID WASTE	\$ 155.15	dshop
369362	4/23/2025	CA05	AIRSTRIKE BIRD CONTROL INC	CITY HALL BIRD ABATEMENT - 4/16/25 - 4/30/25	\$ 2,275.00	pw1
369536	4/24/2025	5907	SIGNDOG NW	SUPPLIES FOR STREET DEPT	\$ 1,150.56	dshop
369159	4/28/2025	232063	BLADE CHEVROLET, INC	SERVICE FOR VEHICLE #178	\$ 490.61	dshop
369243	4/28/2025	25-10683	EUROFINS ENVIRONMENT TESTING	LAB TESTING - EFFLUENT METALS & TOC QUARTERLY	\$ 267.91	dwwtp
369157	4/28/2025	25-56236	BUDGET TOWING & AUTO REPAIR	TOW FOR VEHICLE #178	\$ 264.93	dshop
369417	4/29/2025	14478004	HACH COMPANY	LAB SUPPLIES	\$ 186.74	dwwtp
369439	4/30/2025	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 04/01- 04/29/25	\$ 4,307.78	dwwtp
369354	4/30/2025	25-11232	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS- HAA5/TTHM - S. FIDALGO	\$ 734.00	dwwtp
369353	4/30/2025	25-11233	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS- TTHM / HAA5	\$ 1,468.00	dwwtp
369419	4/30/2025	25055	INDUSTRIAL RESOURCES, INC.	PLANT EQUIPMENT REPAIR	\$ 723.97	dwwtp
369337	4/30/2025	2705	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - APRIL 2025	\$ 1,934.17	pw1
369442	4/30/2025	5290206	UNITED SITE SERVICES, INC	PENN AVE PORTA POTTY 04/01- 04/30/25	\$ 210.25	dwwtp
369440	4/30/2025	52976313	UNIVAR USA INC	SODIUM HYDROXIDE	\$ 6,497.01	dwwtp
369451	4/30/2025	55448	PACIFIC SECURITY	SECURITY DETAIL FOR COURT DAYS	\$ 631.21	court
369154	4/30/2025	55925	SKAGIT PUBLISHING LLC	PUBLISH AA-628985	\$ 44.66	finance
369528	4/30/2025	A-9220	AQUATECH WELL DRILLING & PUMPS	SUPPLIES FOR WATER MAINTENANCE	\$ 4,561.20	wdist
369541	4/30/2025	FB-2910	CITY OF MOUNT VERNON	DARK FIBER, APR 2025	\$ 525.00	fiber

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
369532	5/1/2025	052-0010-00	CITY OF ANACORTES	OPS: 04/1- 04/31/25	\$ 1,876.38	dshop
369158	5/1/2025	25-56262	BUDGET TOWING & AUTO REPAIR	TOW FOR EQUIP #90001	\$ 414.53	dshop
369438	5/1/2025	2500181	T-SHIRTS BY DESIGN	UNIFORMS	\$ 535.92	dwtpt
369420	5/1/2025	90236526	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 5,305.52	dwtpt
369437	5/2/2025	14482160	HACH COMPANY	LAB SUPPLIES	\$ 1,849.83	dwtpt
369414	5/2/2025	14483028	HACH COMPANY	LAB SUPPLIES	\$ 55.27	dwtpt
369355	5/2/2025	MFD0098	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS- BACT RAW	\$ 63.00	dwtpt
369441	5/3/2025	0000001536	CHASE	DEBT INTEREST PAYMENT 12/1/24-5/31/25	\$ 67,905.52	finance
369359	5/3/2025	314135	LAKESIDE INDUSTRIES, INC.	SUPPLIES FOR WATER MAINTENANCE	\$ 187.91	wdist
369357	5/5/2025	1517363	GENERAL PACIFIC, INC	OPERATING SUPPLIES	\$ 1,087.82	dwtpt
369163	5/5/2025	931	SPORTSITES, INC.	ANNUAL SPORTSITES SUBSCRIPTION	\$ 5,000.00	parks1
369430	5/6/2025	10393456	HDR ENGINEERING, INC	GENERAL SEWER PLAN - 2/23/25 - 3/29/25	\$ 22,649.55	dwwtpt
369166	5/6/2025	1200713413	HDR ENGINEERING, INC	WTP NORTH LINE REPAIR & FLOWMETER UPGRADES - DESIGN - 2/23/25 - 3/29/25	\$ 2,139.83	pw1
369339	5/6/2025	25-002-02	HLN ENGINEERING	6TH ST & MINNESOTA AVE PARK PROJECT - CONCEPTUAL DESIGN	\$ 570.00	parks1
369539	5/6/2025	9300018412	GRAYBAR ELECTRIC COMPANY, INC	WIFI ACCESS POINT	\$ 163.99	fiber
369540	5/6/2025	9300018415	GRAYBAR ELECTRIC COMPANY, INC	UNDERGROUND VAULTS	\$ 4,710.87	fiber
369160	5/7/2025	060-1850-01	PALABINDALA, VENKATARAMAN	UB Refund Cst #063364	\$ 196.71	finance
369434	5/7/2025	1597593	LIFE ASSIST, INC	MEGAMOVERS, C-COLLARS	\$ 819.75	medic
369552	5/7/2025	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE ELECTRICITY: 3/12- 4/10/25	\$ 465.54	dwtpt
369538	5/7/2025	200550	WASHINGTON CITIES INSURANCE	NO SHOW TRAINING FEE FOR CARTER P	\$ 50.00	dshop
369248	5/7/2025	220013286491	PUGET SOUND ENERGY INC	APD 4/8-5/6/25	\$ 2,290.35	apd
369250	5/7/2025	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 4/4/25- 5/9/25	\$ 42.47	parks1
369423	5/7/2025	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION: 4/5- 5/6/25	\$ 57.73	dshop
369242	5/7/2025	220021901958	PUGET SOUND ENERGY INC	1958 PW TSUNAMI WARNING 4-5 TO 5-6-25	\$ 10.89	dwwtpt
369363	5/7/2025	6G50581	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	\$ 145.88	dwwtpt

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
369543	5/7/2025	922934	CASCADE COLUMBIA DISTRIBUTION	SODIUM HYPOCHLORITE	\$ 13,317.34	dwtp
369352	5/7/2025	WA276400	DEPARTMENT OF ECOLOGY	TRAINING - INCINERATOR OPERATOR CERTIFICATION - EK	\$ 200.00	dwwtp
369164	5/8/2025	062025	SCOTT MILO GALLERY/FRAMEMAKER	98221 GALLERY JUNE ART WALK	\$ 30.00	parks1
369168	5/8/2025	14034	PETDATA, INC	PETDATA LICENSING FEES APRIL	\$ 500.00	finance
369425	5/8/2025	207329	ENVIRONMENTAL SCIENCE ASSOC	16TH STREET AND D AVENUE IMPROVEMENT - CRITICAL AREAS REPORT - MARCH 2025	\$ 14,987.00	pw1
369427	5/8/2025	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGE: 4/8-4/30/25	\$ 39.38	dshop
369351	5/8/2025	220022355618	PUGET SOUND ENERGY INC	5618 TSUNAMI SIREN 4/8-5/7/25	\$ 10.89	dwwtp
369429	5/8/2025	220035067093	PUGET SOUND ENERGY INC	MOLLY LANE ALL UNITS OUTSIDE LIGHTS 4/8-5/7/25	\$ 74.63	medic
369340	5/8/2025	2466-4	MAKERS ARCHITECTURE	SHARPE'S CORNER SITE ANALYSIS AND OPTIONS - APRIL 2025	\$ 2,657.20	plan
369241	5/8/2025	2ND QTR	SKAGIT COUNTY DISTRICT COURT	2ND QTR JUDICIAL SERVICES	\$ 27,061.25	court
369426	5/8/2025	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 4/4-5/6/25	\$ 1,320.42	medic
369350	5/8/2025	300000300008	PUGET SOUND ENERGY INC	0008 WWTP 4/5-5/6/25	\$ 24,953.23	dwwtp
369428	5/8/2025	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 4/2-5/1/25	\$ 276.80	dshop
369162	5/8/2025	36336	SHIFTNOTE, LLC	DAILY LOG- 05/01- 07/31/25	\$ 122.30	dwtp
369161	5/8/2025	565596	MOMENTUM TELECOM INC	SIP TRUNKS 5/1-5/31/25	\$ 1,078.10	finance
369530	5/8/2025	77238	UNDERWOOD & ASSOCIATES, LLC	LIBRARY TEEN AREA REMODEL: DESIGN	\$ 1,250.00	publib
369338	5/8/2025	77251	UNDERWOOD & ASSOCIATES, LLC	MUSEUM STORAGE WORKSHOP: DESIGN	\$ 1,520.00	museum
369424	5/8/2025	77254	UNDERWOOD & ASSOCIATES, LLC	FIRE STATION 1 REMODEL - DESIGN	\$ 5,647.50	medic
369165	5/8/2025	RefundOlivares	OLIVARES, KRYSTAL	WA PARK CAMPING REFUND	\$ 30.00	parks1
369422	5/8/2025	XA116014526:01	RWC INTERNATIONAL	SUPPLIES FOR VEHICLE #221	\$ 63.13	dshop
369345	5/9/2025	00994-STUART 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 90.00	pubdef
369347	5/9/2025	00999-WOLFE 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 110.00	pubdef
369341	5/9/2025	01002 CHRISTIAN - 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 180.00	pubdef

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
369344	5/9/2025	01005-REYES MEND 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 20.00	pubdef
369346	5/9/2025	01008-WILLIAMS 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 270.00	pubdef
369342	5/9/2025	01009-HAZELBAKER 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 70.00	pubdef
369343	5/9/2025	01010-REIMERS 04	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 60.00	pubdef
369447	5/9/2025	201141133	CRIMINAL JUSTICE TRAINING	TRAINING FEE; EVIDENCE AND PROPERTY ROOM MNGT - BERI FLUE	\$ 100.00	apd
369348	5/9/2025	220013297076	PUGET SOUND ENERGY INC	6821 STATE ROUTE 20 4/8-5/7/25	\$ 14.75	finance
369356	5/9/2025	25-011-PLN-009 Q1	ANACORTES FARMERS MARKET	1ST QTR FARMERS MARKET LTAC PAYOUT	\$ 2,739.45	plan
369349	5/9/2025	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 4/4-5/6/25	\$ 6,183.69	parks1
369553	5/9/2025	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 4/5- 5/6/2025	\$ 6,005.40	dwtp
369249	5/9/2025	30975/30939/30893	ECONOWASH LAUNDRY&CLEANERS	UNIFORM CLEANING; MARCH 2025	\$ 36.18	apd
369332	5/9/2025	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 4/1-4/30/25	\$ 94.00	finance
369245	5/9/2025	B19717719	SHI INTERNATIONAL CORP.	RC11 (QTY 4) & 25 FT CABLE	\$ 4,172.48	finance
369435	5/9/2025	IN2258732	MES SERVICE COMPANY LLC	REPAIR SABA; REPLACE HOSE	\$ 232.81	medic
369335	5/9/2025	INV3003070	COPIERS NORTHWEST, INC	CANON/IRC5560I FINANCE/OPS/WWTP 4/8-5/7/25	\$ 386.94	finance
369421	5/9/2025	XA116014552:01	RWC INTERNATIONAL	PARTS FOR VEHICLE #607	\$ 496.19	dshop
369446	5/10/2025	00005W5A83195	UNITED PARCEL SERVICE, INC	UPS SHIPPING; WEEK ENDING 5-10-25	\$ 13.36	apd
369554	5/11/2025	600001371	SKAGIT REGIONAL HEALTH	HEARING TESTS- WTP	\$ 385.00	dwtp
369452	5/12/2025	115	SKAGIT COUNTY	OFFICE OF ASSIGNED COUNSEL - INDIGENCY SCREENING	\$ 756.00	court
369525	5/12/2025	1598688	LIFE ASSIST, INC	EXAM GLOVES	\$ 326.40	medic
369416	5/12/2025	24-225-WTR-0011	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 2,890.95	pw1
369418	5/12/2025	378706	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 65.40	pwfac
369534	5/12/2025	W727660	CORE & MAIN LP	SUPPLIES FOR WATER MAINTENANCE	\$ 3,312.43	wdist
369535	5/12/2025	W934587	CORE & MAIN LP	SUPPLIES FOR WATER MAINTENANCE	\$ 2,188.09	wdist

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
369526	5/13/2025	0002378936	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 125.62	medic
369545	5/13/2025	22-220-WTR-0011	JOHNSON CONTROLS INC	RETAINAGE RELEASE - 2024 CONTRACT TERM	\$ 457.15	pw1
369547	5/13/2025	23-302-FAC-0011	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 2,537.81	pw1
369550	5/13/2025	25-090-TRN-0011	KRIEG CONSTRUCTION, INC	RETAINAGE RELEASE	\$ 380.00	pw1
369533	5/13/2025	ANA-1246647	ANACORTES AMERICAN	ANACORTES AMERICAN SUBSCRIPTION - WWTP	\$ 354.70	dwwtp
369559	5/13/2025	INV3004659	COPIERS NORTHWEST, INC	Canon/IRC5870i/3rd Floor 4/11-5/10/2025	\$ 251.01	finance
369453	5/17/2025	ReimbDolan	DOLAN, ERIC	REIMBURSE DOLAN FOR REHAB PURCHASE	\$ 32.07	medic
	Total				\$ 301,907.56	



City Council Agenda Bill

Meeting Date: May 19, 2025 **Agenda Item:** 6.a.

Agenda Item Title: Anacortes Senior Activity Center Community Needs Assessment Report

Staff Contact(s): Jonn Lunsford, Karl Wolfswinkel

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Greg Francioch	Staff Report
Karl Wolfswinkel	
Jonn Lunsford	

Item Summary: Staff and Consultants will present findings and recommendations from the Anacortes Senior Activity Center Community Needs Assessment.

Budget Impact:
N/A

Previous Action: Reference contract #24-230-ASC-001 approved by Council on 8/26/24.

Recommended Motion: No motion recommended.

Alternative Actions:

Attachments (listed in order presented):

1. Final Senior Needs Assessment May 2025
2. ASAC Needs Assessment Council Presentation 5_19_2025



Anacortes Senior Activity Center

Needs Assessment

May 2025



BERK



2200 Sixth Avenue, Suite 1000
Seattle, Washington 98121
P (206) 324-8760
www.berkconsulting.com

"Helping Communities and Organizations Create Their Best Futures"

Founded in 1988, we are an interdisciplinary strategy and analysis firm providing integrated, creative and analytically rigorous approaches to complex policy and planning decisions. Our team of strategic planners, policy and financial analysts, economists, cartographers, information designers and facilitators work together to bring new ideas, clarity, and robust frameworks to the development of analytically-based and action-oriented plans.

Project Team

Maddie Immel · Project Manager

Stella Streufert · Lead Analyst

Allegra Calder · Principal in Charge

Introduction

The Anacortes Senior Activity Center (ASAC) plays a vital role in the lives of older adults in Anacortes, offering connection, services, and enrichment to a growing senior population. This Needs Assessment was initiated by the City of Anacortes, ASAC staff, and the ASAC Foundation to better understand how the Senior Activity Center currently serves the community, what gaps or challenges exist, and what opportunities might guide future programming and investments.

This assessment provides a snapshot of the current landscape of aging in Anacortes and the role ASAC plays within it. The findings will help inform strategic decisions to expand ASAC's reach, deepen its impact, and support aging well in Anacortes.

The Needs Assessment is structured with the following sections:

- **Key Takeaways and Recommendations.** Summarizes the most important findings from the assessment and provides strategic recommendations for ASAC, the Foundation, and the City of Anacortes.
- **Profile of Anacortes Senior Activity Center.** Describes ASAC's current programs, strengths, challenges, and operational context based on staff input and participation data.
- **ASAC Participant Questionnaire.** Presents findings from a survey of current ASAC users to understand their satisfaction, usage patterns, and suggestions for improvement.
- **Community Profile.** Offers demographic and socioeconomic data about Anacortes' older adult population, as well as insights from community partner interviews on local needs.
- **Older Adult Community Survey.** Shares perspectives from the broader senior community in Anacortes, highlighting needs, barriers, and community resource gaps.
- **Appendices.** Provides supporting materials, including a full list of ASAC programs, survey instruments, and interviewee details.

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Key Takeaways and Recommendations

Senior Needs in Anacortes

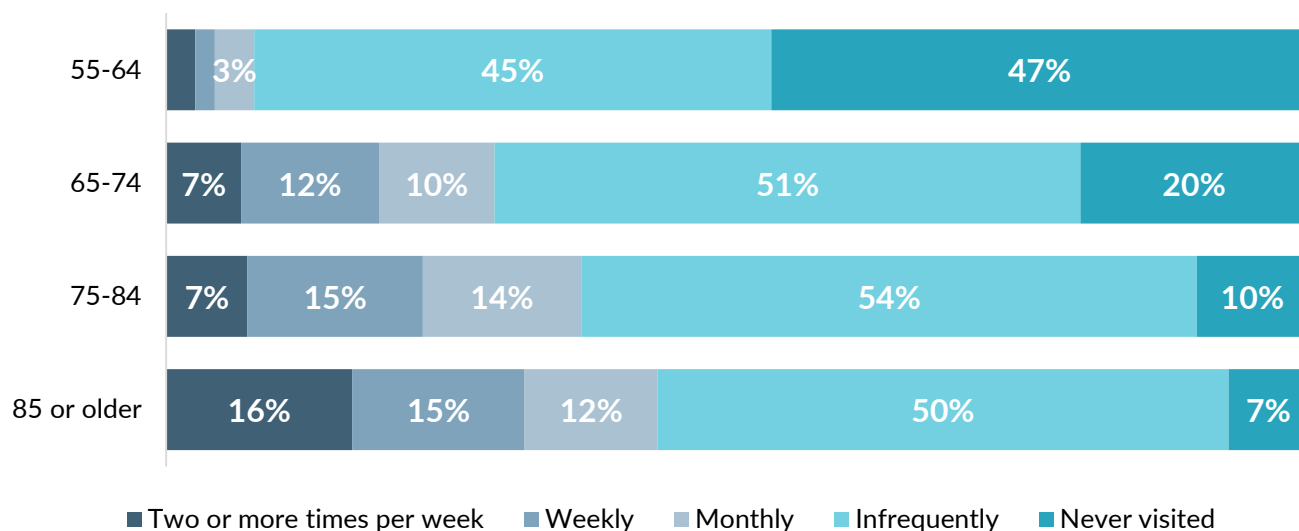
- **Seniors in Anacortes are doing well.** Respondents of the Older Adult Community Survey report financial and housing stability, access to healthcare and social activities, and the ability to maintain healthy lifestyles.
- **Transportation remains a barrier for some.** Though most seniors drive, older adults face barriers when using transit. Transit options are limited and not well-suited to senior needs. 12% of respondents of the Older Adult Community Survey reported being only sometimes or not at all satisfied with current transportation options—the highest level of unmet need across all services.
- **Seniors need more help at home.** One of the most commonly identified gaps across surveys and interviews was access to affordable, in-home help for household tasks and light yardwork.
- **Seniors find connection in many places.** In addition to ASAC, many seniors are engaged through churches, volunteer organizations, and informal social networks. These same seniors do not always rely on ASAC to meet those needs, indicating that while needs may be met, ASAC's role varies from person to person.
- **Cost of living is a concern for some.** While many seniors are financially stable, fixed incomes don't always keep pace with rising housing, utility, and medical costs, leading to affordability concerns and, for some, housing insecurity. Anacortes' 2023 Housing Action Plan found that about one-third of senior households are cost-burdened, and the city lacks sufficient senior and assisted living housing.
- **The population of seniors is expected to grow.** The [Community Profile](#) of Anacortes found that Skagit County's senior population is projected to increase from about 68,000 in 2022 to 78,000 by 2050. With a higher share of seniors living in Anacortes, ASAC should plan to meet rising demand in the years ahead.
- **More than half (54%) of adults aged 75 and older in Anacortes are living alone.** The likeliness of living alone increases with age and presents unique challenges to seniors in Anacortes.
- **COVID-19 continues to shape behavior.** Some individuals remain hesitant to return to group activities, and others have health concerns that may impact their ability to be social.

Anacortes Senior Activity Center

Who ASAC Serves

- **ASAC serves a dedicated group of older adults**, particularly those ages 65 to 84, and those who live alone. Frequent users describe the center as welcoming, vibrant, and essential to their daily lives.
 - **ASAC serves both frequent and infrequent users.** While over one-third of users from the ASAC Participant Questionnaire visit ASAC more than once a week, 20% report visiting at least once a year.
 - **The oldest adults are some of the most frequent users.** Adults over 85 are more likely to visit ASAC more than once per week, underscoring ASAC's importance as a hub of connection and care for people in this age group.

Exhibit 1. ASAC Visitation Frequency by Age (n = 776)

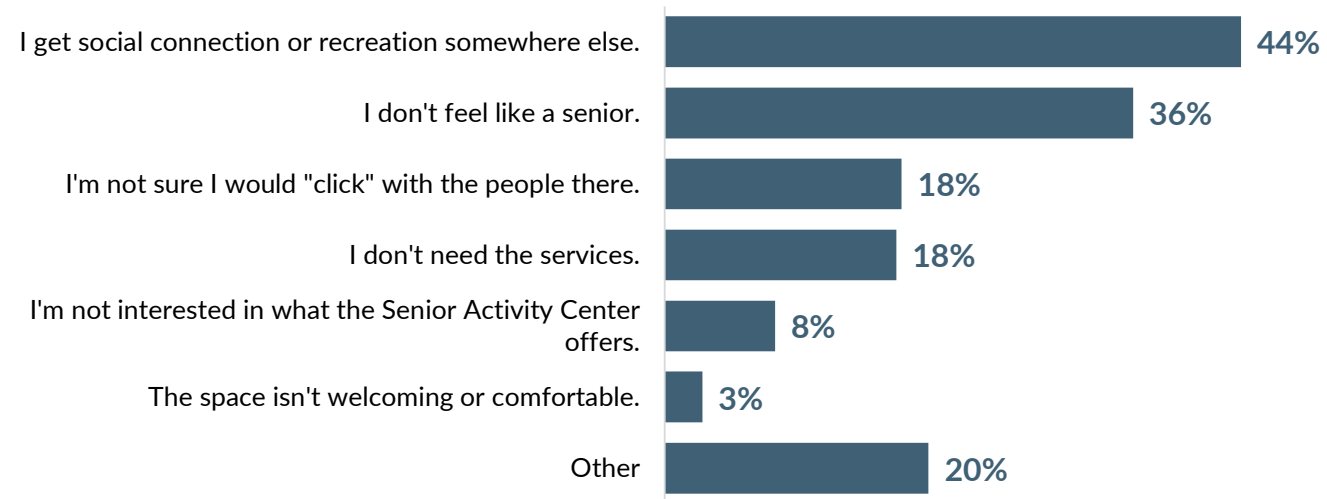


Note: Respondents under 55 were excluded due to a small sample size.
Source: BERK, 2025.

- **Some populations are underrepresented.** Despite the center's strong reputation, elders from the Samish Nation and the Hispanic senior community are not currently well connected to ASAC.
- **The term "senior" can be a deterrent.** The word "senior" carries stigma or connotes frailty, deterring younger older adults or "pre-seniors" from participating in ASAC activities.

Exhibit 2. Other ASAC Barriers for Infrequent or Nonusers (n = 483)

Survey Question: “Are there additional reasons why you haven’t visited the Senior Activity Center?”



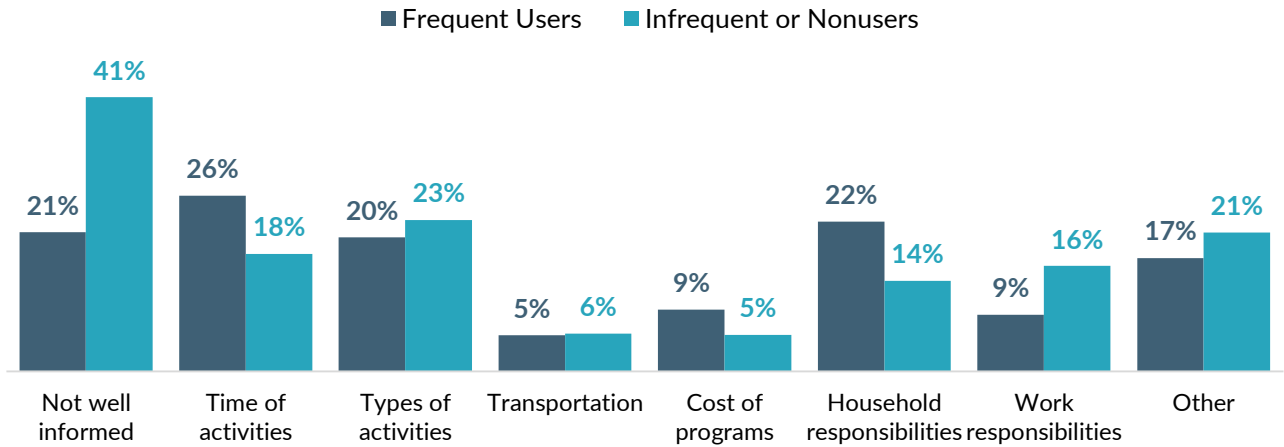
Note: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

What ASAC Does

- **ASAC is a well-loved and essential community hub.** Users and community partners alike describe ASAC as welcoming, vibrant, and central to the well-being of older adults in Anacortes. It serves as both a resource hub and a gathering place.
- **Programming is highly rated.** Respondents of the ASAC Participant Questionnaire express high satisfaction with existing offerings, which include exercise, creative classes, wellness services, and social events. Demand remains strong across all program types.
- **There is an opportunity to strengthen partnerships.** Community partners, including faith-based institutions and other community organizations, could be more strategically coordinated to better serve older adults. ASAC is well positioned to serve as a connector and convener.
- **Although scholarships are available for paid programs, few participants use them.** This may reflect low awareness, stigma around asking for help, or a lack of need.
- **Building capacity is a growing concern.** ASAC is reaching the limits of its physical space and staffing capacity. Some programs are moved into less-than-ideal spaces.
- **Limited hours restrict access.** The current 8am–4pm weekday schedule limits participation for working older adults and those with daytime responsibilities. Beyond opening hours, 30% of respondents of the ASAC Participant Questionnaire say the time of activities is a barrier to using ASAC more often.
- **Information gaps hinder participation.** Infrequent users or nonusers of ASAC are more likely to say they are not aware of what is offered at the center.

Exhibit 3. ASAC Barriers by ASAC Visitation Frequency (n = 622)

Survey Question: “Do any of the following reasons prevent you from using the Anacortes Senior Activity Center or going more frequently?”



Note: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

Recommendations

The findings of this Needs Assessment point toward clear opportunities for action. Some ideas can be implemented quickly, while others will require long-term planning and collaboration.

Across all categories, the continued leadership of ASAC staff, the investment of the ASAC Foundation, support from the City of Anacortes, and partnership with other community stakeholders will be essential to making progress. These recommendations are intended as a roadmap for deepening ASAC’s impact in the years ahead.

Recommendation and Timing	Priority	Additional Context
Short Term (0 - 2 years)		
Establish a quarterly task force of organizations dedicated to senior needs, with objectives including sharing available resources, coordinating resource-sharing strategies, recruiting volunteers, and identifying ongoing needs.	High	Many organizations in Anacortes are serving seniors but tend to work in siloes.
Offer programming outside 8am-4pm hours.	High	Additional programming could be offered in partnership with other community groups or organizations.
Add programming outside of ASAC's building .	High	Programming outside of ASAC's building could be supported by other City staff, Anacortes Parks and Recreation, Library, and Museum staff, as well as other community groups or organizations.
Promote and encourage volunteers to support services for seniors offered by Community Action of Skagit County . Relevant services include: - Scheduled transportation support. - Household help, yard care, minor housework, shopping.	High	To address the identified needs of transportation and household help, ASAC can strengthen collaboration with existing service providers and encourage volunteer engagement in these areas.
Increase and test creative marketing strategies and efforts. - Increase marketing through Anacortes Parks and Recreation Department. - Share ASAC information with faith-based institutions and other community partners. - Offer quarterly open houses.	High	Lack of awareness about ASAC's offerings was identified as a barrier among community members who use the center infrequently or not at all.
Provide feedback to Skagit Transit on changes to fixed bus routes and micro-transit options .	High	Given that transportation emerged as a key need, ASAC can play a supportive role in City-

		led initiatives by providing input and collaboration as needed.
Build a consistent feedback system , such as a yearly survey or post-event survey, to target programming effectively and assess shifting needs.	High	ASAC staff can regularly gather feedback on new events and creative programming to continuously refine offerings, including opportunities for multigenerational engagement.
Invest in an automated check-in system to gather better data about users to target programming effectively and improve communication with participants and program instructors.	High	ASAC staff are currently exploring this option.
Continue exploring multigenerational programming .	Medium	Multigenerational programming could be supported by other City staff, including Anacortes Parks and Recreation, Library, and Museum staff, as well as other community groups or organizations.
Strengthen relationships with Samish Nation elders and the Hispanic senior community by co-hosting events, open houses, and continuing joint programming.	Medium	While Samish Nation elders and the Hispanic senior community may be utilizing resources from other trusted organizations, ASAC could strengthen outreach efforts.
Continue optimizing ASAC space and updating as necessary , including moving ASAC staff offices to accommodate additional program needs.	Medium	ASAC staff are currently exploring this option in response to space needs and input from the participants about the need for facility improvements.
Expand exercise programming.	Low	Additional exercise programming was the top category of classes that attendees want to see more of in the Needs Assessment. A ballet class has since been added.

Offer specific dates or events for mask usage . Alternatively, consider utilizing outdoor space when feasible.	Low	Some community members indicated they have health concerns related to COVID-19 or other sickness.
Intermediate (2 - 4 years)		
Hire additional staff, which could include: - Volunteer and Community Partner Coordinator. - Resource Coordinator. - Contract staff to offer evidence-based programming such as Chronic Disease Self-Management or similar based on community needs and feedback.	High	Additional staff to assist with volunteer coordination—such as organizing household help, facilitating support groups, or arranging transportation—would be a valuable addition to ASAC. Given ASAC's role as a referral organization, increased capacity to help clients navigate available resources would also have a significant impact.
As ASAC's service population grows, explore additional rental space options .	Medium	There are spaces in Anacortes that could host classes or programs, allowing ASAC to use its space for other types of programming.
Long Term (4+ years)		
If needed, explore additional transportation options, including a van service to support seniors going to ASAC or other needs.	To be determined	Short and intermediate solutions should focus on partnering with established community organizations offering transportation solutions.
If needed, explore additional space options , including possibly expanding the ASAC facility or launching a capital campaign.	To be determined	Short and intermediate solutions should focus on programming outside of the ASAC building or more efficiently using the existing space.

Profile of Anacortes Senior Activity Center

This section examines how ASAC addresses the needs of seniors in the community currently, highlighting both its successes and possible gaps in its reach. It incorporates data from existing programs and services, as well as feedback from interviews and discussion groups.

The Anacortes Senior Activity Center (ASAC) is a service of the City of Anacortes that has served seniors for over 51 years. Resources and programs are targeted at older adults but are open to individuals of all ages, with specific programming encouraging multigenerational use. ASAC is open Monday through Friday, 8am-4pm.

Inventory of Existing Programs

ASAC offers a wide variety of activities, educational programs, and meals designed to meet the needs of seniors. The Anacortes Senior Activity Center is funded through the City of Anacortes, and receives additional funding from the Anacortes Senior Activity Center Foundation and the Skagit County Senior Nutrition Program to provide the following:

- ASAC's **Director and Program Coordinator**, who oversee management, operations, programming, and strategic planning of ASAC, under the Anacortes Parks and Recreation Department.
- Subsidized and free food access through weekday **lunch service at ASAC and daily Meals on Wheels** deliveries for homebound individuals.
- The **Aging Mastery** program, which empowers seniors to make positive behavior changes that support physical, emotional, and mental health.
- **Fitness programs**, including 10 different fitness classes, such as yoga, dance, hike, and cardio options.
- **Creative expression classes**, including 14 different classes, such as rock painting, sewing seniors, or ukelele jams.
- Weekly **group games**, such as Mah Jongg and bridge, and a pool table available for users.
- **Informational resources and help**, such as computer assistance sessions, statewide health insurance benefits advisor meetings, transit information tables, and referrals to other community senior services.
- **Health and wellness offerings**, such as blood pressure checks and footcare.
- **Special programming** for Fall Prevention Month, Native American History Month, holiday luncheons, and more.
- **Intergenerational programming**, including activities with elementary school children or activities designed for seniors and their grandchildren, such as portrait painting or cookie decorating.

"This place, what we do here, is so broad.... exercise for the body and brain, ukelele, and good food!" – Suzette, Volunteer

- **Room rentals** are available on weekends and after 4pm on weekdays for community organizations or groups.
- **A welcoming space for unstructured social interaction and connection** with a fully staffed front desk and complimentary coffee and tea.

See [Appendix A. ASAC Programs and Resources](#) for a complete list of the programs and services offered by ASAC in 2024.

Program and Volunteer Participation

The Senior Activity Center is thriving, with daily participation and activities recovering to pre-pandemic numbers, as shown in Exhibit 4. Since 2021, attendance, activities, and volunteer involvement have increased significantly each year. Interviewees emphasized ASAC’s vibrant daily atmosphere and the strong enthusiasm among participants for volunteer opportunities.

Exhibit 4. Average Monthly ASAC Program and Volunteer Participation, 2019-2024

	2019	2021	2022	2023	2024 (through August)
Average daily attendance	159	44	89	137	156
Monthly average range	135-176	7-61	63-114	123-154	146-168
Average activities per month	75	21	44	55	66
Range	61-83	19-21	33-58	50-63	57-86
Average active volunteers per month	50	18	27	28	33
Range	40-56	3-30	22-30	25-31	29-40
Average volunteer hours per month	681	190	425	458	596
Range	550-785	12-326	341-501	350-531	492-929

Note: 2020 data was unavailable, as ASAC was closed for a large portion of the year due to the COVID-19 pandemic. Averages for 2024 are based on January through August.

Source: Anacortes Senior Activity Center, 2024; BERK, 2024.

Scholarship Use

Programs at ASAC are generally free to join or encourage a suggested donation, though some classes have fees ranging from \$4 to \$20. Certain offerings are more expensive, such as footcare (\$35) or basketweaving (\$85). To ensure participation is accessible regardless of financial ability, the ASAC Foundation provides scholarships for every class, with no qualifications required to receive assistance.

Despite these supports, scholarship participation remains low. This could suggest that ASAC classes and programs are already affordable, that participants do not require financial support, or that they are unaware of, or feel shame about needing, financial support. To address potential barriers, ASAC has updated the language in its newsletter to promote inclusivity and encourage participation, particularly

among individuals who may not identify as low-income but still face cost as a barrier. Given the low uptake to date, ASAC staff have used the scholarship contributions to lower the cost of certain classes for all participants.

Nutritional Program and Volunteer Participation

ASAC's in-person congregate meals and home-delivered Meals on Wheels have both surpassed pre-pandemic levels from 2019, with Meals on Wheels delivering an additional 1,000 meals per month in 2024 compared to 2019 (Exhibit 5). This increased demand may be driven by inflation impacting those on fixed incomes, lingering effects of pandemic-induced isolation that normalize staying home, and ongoing concerns about illness that deter some from participating in public settings. Notably, volunteer involvement for nutrition programs has grown since 2019, supporting the expanded need. The central kitchen in Burlington, which prepares meals for the Meals on Wheels program, has reached its production capacity, potentially limiting its ability to accommodate further expansion.

Exhibit 5. Average Monthly Nutrition Program and Volunteer Participation, 2019-2024

	2019	2021	2022	2023	2024 (through July)
Meals on Wheels delivered meals per month	1,359	1,738	1,590	2,018	2,262
Range	1,205-1,526	1,224-2,015	609-1,753	1,763-2,218	1,985-2,455
In-person (congregate) meals per month	1,061	592	980	1,154	1,308
Range	898-1,254	302-840	832-1,405	956-1,304	1,196-1,339
Nutrition volunteers per month	60	62	68	78	78
Range	54-65	50-73	62-76	70-85	63-85
Nutrition volunteer hours per month	572	595	713	458	828
Range	362-669	451-801	559-823	747-856	746-975

Note: 2020 data was unavailable, although Meals on Wheels were still delivered to homes. Averages for 2024 are based on January through July.

Source: Anacortes Senior Activity Center, 2024; BERK, 2024.

Strengths of ASAC

Conversations with volunteers, staff, and community partners highlighted the exceptional value of ASAC as a vital resource for the Anacortes community. The following key themes emerged from our discussions. Themes are organized by frequency of mention, with those heard most often appearing first.

- **ASAC is widely recognized as a vital and well-loved resource**, highly regarded among seniors, community partners, and the broader Anacortes community. Serving as a community anchor, ASAC

provides essential services and connects individuals to additional resources. Many community partners refer seniors to ASAC and called ASAC a key “resource hub.” This strong reputation is further bolstered by high participation rates and consistently positive feedback from users, volunteers, and partners alike.

- **ASAC fosters essential connections and community.** Partners, volunteers, staff, and visitors consistently highlighted ASAC’s greatest value as a hub for socialization, where seniors can build meaningful relationships and a sense of belonging. These connections are nurtured through engaging programs, casual social interactions during lunch, and the welcoming atmosphere of the lobby. ASAC plays a crucial role in combating loneliness and isolation among seniors.

“The older you get, the harder it is to make friends... and I can make friends here.” – Arlene, Volunteer
- **The wide variety of activities offered at ASAC** caters to a wide variety of interests and financial abilities. Partners, volunteers, and staff noted the benefit of having a broad range of program offerings, as detailed in [Appendix A. ASAC Programs and Resources](#).
- **Dedicated volunteers are key assets**, providing essential services, referrals, and personal connections to visitors. Their active participation is central to the success of ASAC’s programs and reach. During BERK’s initial visit to ASAC, it was evident that the enthusiasm and strong commitment of volunteers make a meaningful impact.

“The kitchen would not function without our volunteers.” – Delberta, Volunteer
- **Intergenerational involvement is valued at ASAC.** While primarily focused on older adults 55+, ASAC engages with younger generations and “pre-seniors” to build early connections, normalize participation, and reduce the stigma associated with the term “senior.”
- **ASAC’s integration into the City of Anacortes** strengthens its access to resources and insights, ensures support from decision-makers, and enhances its visibility within the community.

Challenges for ASAC

ASAC is widely regarded as a highly impactful organization. However, there are some challenges as ASAC prepares to meet greater demand. The following key themes came from conversations with staff, volunteers, and community partners. Themes are organized by frequency of mention, with those heard most often appearing first.

- **ASAC is facing capacity limitations.** ASAC is reaching its maximum capacity for both meeting rooms and program space, which constrains its ability to expand services and has moved some programs into less-than-ideal locations. This may limit participation and affect the quality of the user experience. ASAC may need to consider additional space if they want to expand programming.
- **The term “senior” carries a stigma, which may impact who utilizes ASAC’s services.** While ASAC has high attendance numbers and consistently reaches capacity, the perception that ASAC is exclusively for “seniors” can deter those who don’t yet identify as seniors or who resist the “senior” label. Community partners and individuals at ASAC shared that there is a stigma that is associated

with the word “senior.” However, one community partner expressed concern about possibly renaming ASAC, noting that retaining the term “senior” in the center’s identity could be crucial for accessibility and recognition, especially for older adults seeking resources or connection.

- **Staff and volunteers are at full capacity**, particularly in supporting programs and nutrition services, and currently lack the bandwidth to take on additional responsibilities.
- **Collaboration gaps exist across community partners in Anacortes, as there is no unified system for coordinating senior services.** While many organizations and services are available, efforts are often siloed, leading to gaps in referrals and coordination between providers. Many community partners learned about other programs for the first time during our interviews. Additionally, some of the faith-based organizations contacted through outreach efforts were unfamiliar with ASAC’s offerings.
- **ASAC is not reaching certain populations**, namely the Hispanic senior community in Anacortes or the elders of the Samish Nation. Feedback from community partners indicated that Samish Nation elders are hesitant to utilize ASAC’s services and would benefit from more consistent outreach efforts, while another community partner noted that members of the Hispanic senior population are unfamiliar with ASAC.
- **COVID-19 continues to impact participation.** Some seniors remain hesitant to return to in-person activities.
- **ASAC’s hours are a barrier for some community members.** ASAC’s hours, Monday through Friday and 8am-4pm, do not allow seniors or older adults working during traditional working hours to access programming they might otherwise use.

Perception of ASAC

The BERK team engaged users of ASAC in-person on December 11th, 2024 to assess transportation challenges and learn more about the perception of ASAC. ASAC visitors were asked: “Do you have friends who do not visit ASAC? Why?”

Answers indicated that barriers to visiting ASAC could be a lack of awareness of programs, not identifying as a “senior” or perceiving ASAC as serving only stereotypically elderly demographics, a reluctance to go alone, and limited hours. Feedback also highlighted the need for better distribution of the newsletter.

The same answer was posted to an Anacortes Facebook group. Results, as shown in Exhibit 6, indicate that many respondents already attend ASAC, but others are held back by barriers such as lack of awareness of programs, not identifying as a “senior”, reluctance to go alone, or scheduling conflicts.

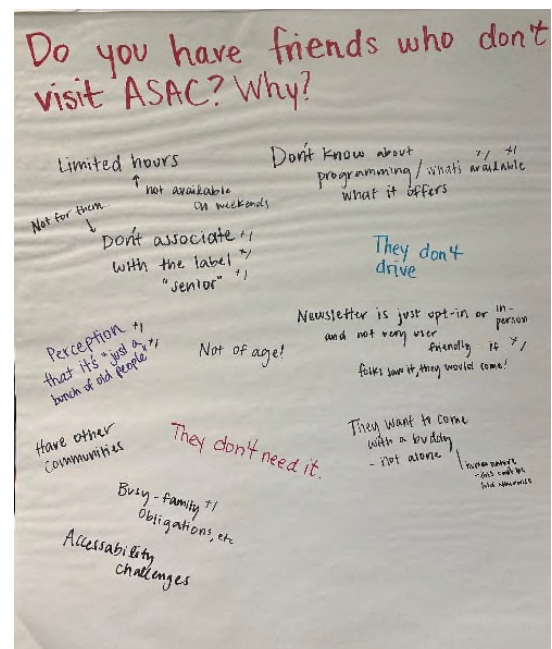
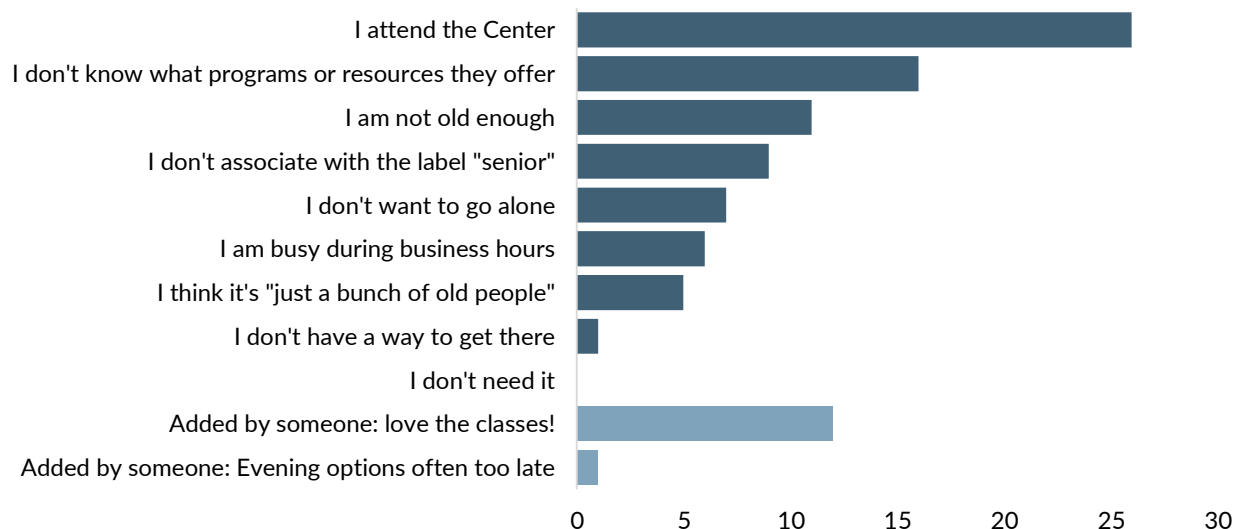


Exhibit 6. "What is stopping you from attending ASAC?" Facebook Poll Results

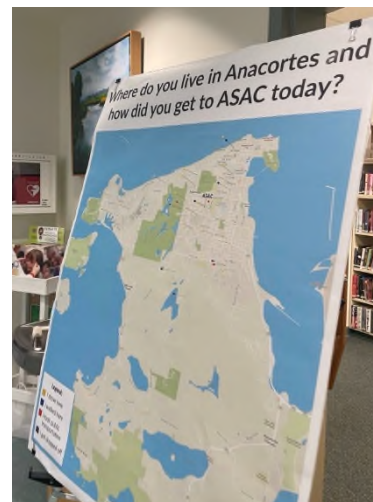


Source: Anacortes Senior Activity Center, 2024; BERK, 2024.

Transportation Access

This activity further explored the transportation challenges in Anacortes by asking ASAC visitors where they lived, how they got to ASAC that day, and if they drove, how they might attend ASAC if they could no longer drive.

Results showed that out of 30 responses most drove themselves (68%), while others used public transportation (5%), walked or biked (14%), or were dropped off by a friend, caregiver, or family member (9%) or by taxi (3%). Most respondents lived within Anacortes City limits (83%), some lived elsewhere on Fidalgo Island (7%), and others lived off the island (10%). Respondents indicated they would utilize public transportation or might stop visiting if they were unable to drive anymore.



ASAC Participant Questionnaire

This document summarizes findings from a questionnaire of Anacortes Senior Activity Center (ASAC) clients to understand their usage and satisfaction with the ASAC programs and offerings, as well as to identify gaps, needs, and opportunities. These findings clarify ASAC's role in the community, highlighting the unique role it plays and the impact it has. The staff of ASAC, the ASAC Foundation, and the City of Anacortes will use these findings to make strategic programming and funding decisions for ASAC.

The questionnaire was offered in a paper format at the ASAC front desk and was available for seven weeks from Wednesday, December 11th through Friday, January 31st. A total of 317 respondents participated in the questionnaire. See [Appendix C. ASAC Participant Questionnaire Instrument](#) to see what respondents filled out.

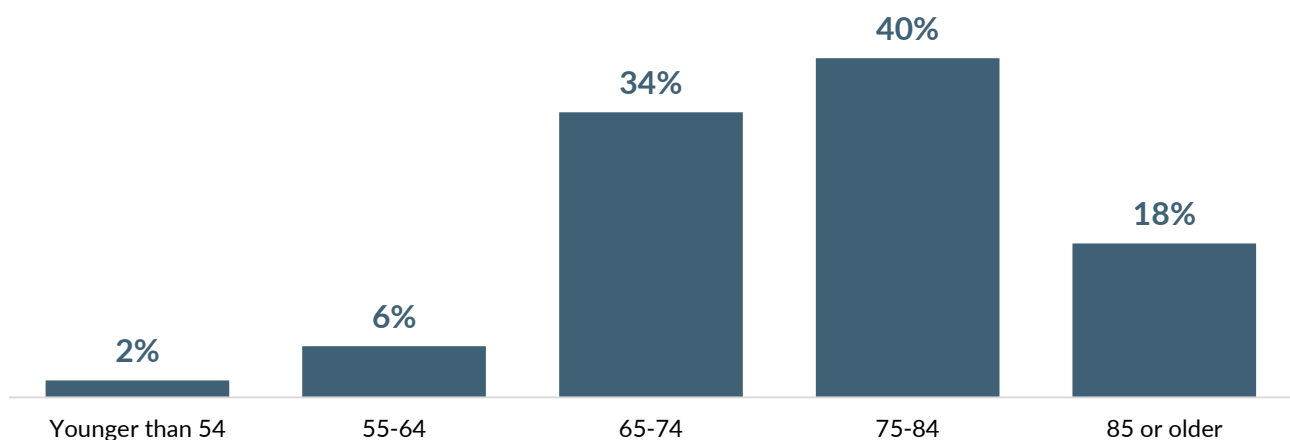
About the Respondents

All respondents self-selected to participate in the questionnaire. As a result, the sample of participants is not necessarily representative of ASAC user demographics or community demographics. For some questions, we disaggregated findings by three respondent attributes – age, household living status, and race and ethnicity - to allow for a more nuanced understanding of input.

Demographics

Exhibit 7 shows the age of questionnaire respondents. Three-quarters (74%) of respondents are between the ages of 65 and 84, 40% of respondents are between the ages of 75 and 84, and 18% of respondents are over 85.

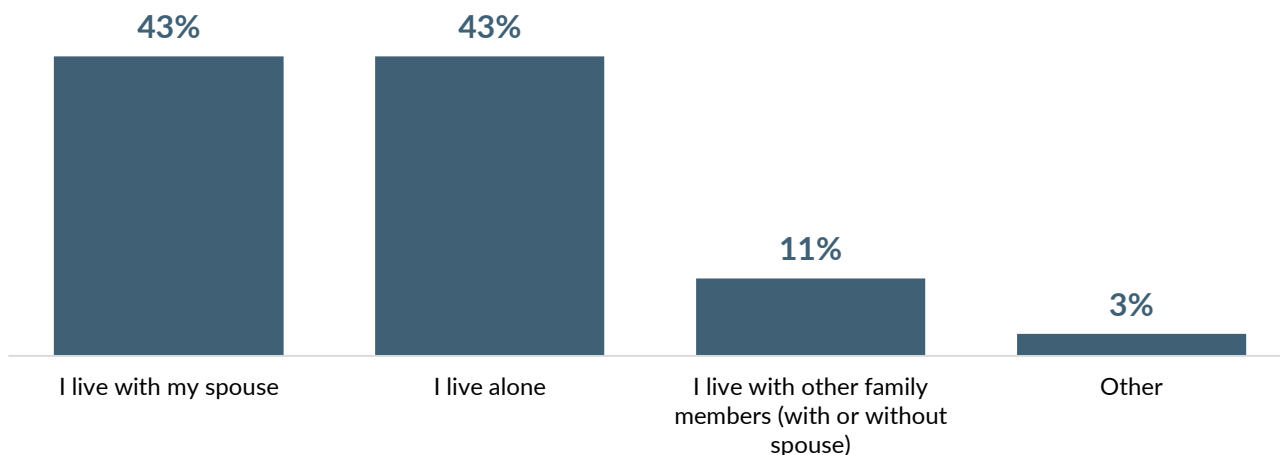
Exhibit 7. Age of Respondents (n = 296)



Source: BERK, 2025.

Exhibit 8 shows the household living status of the questionnaire respondents. A similar number of respondents live with a spouse or partner as live alone (43% for each). The remaining respondents live with other family members, with or without their spouse or partner (11%) or have another living arrangement (3%).

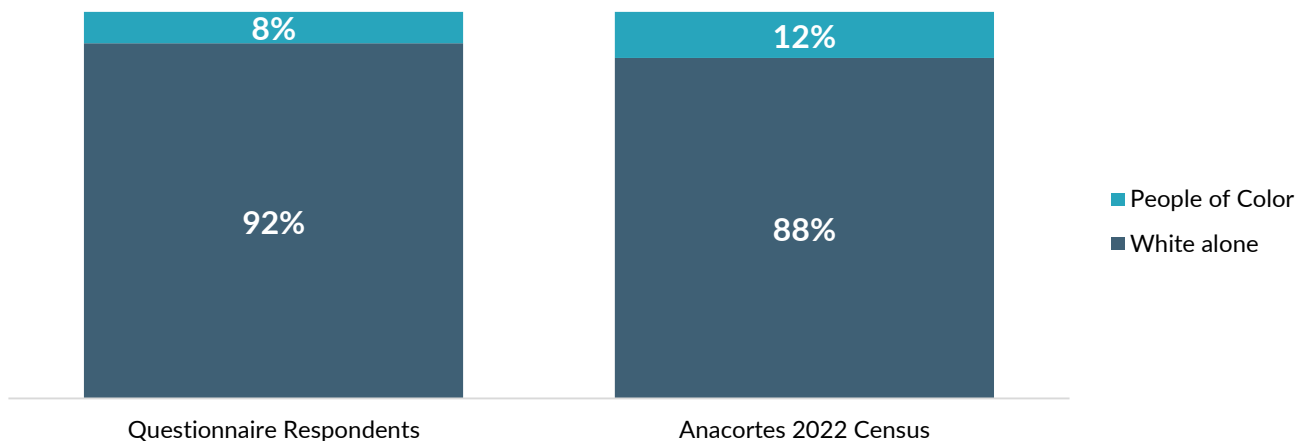
Exhibit 8. Household Living Status of Respondents (n = 289)



Source: BERK, 2025.

Exhibit 9 shows the race and ethnicity of questionnaire respondents compared to the race and ethnicity of the residents of Anacortes. The majority of respondents (92%) identify as white (non-his. The remaining respondents identify as Asian or Asian American (2%), Hispanic or Latino (2%), American Indian or Alaska Native (1%), or of another racial identity (1%). According to the 2022 Census, 12% of Anacortes residents identified as people of color, whereas only 8% of questionnaire respondents identified as such, which may reflect that demographic change is coming from the younger populations.

Exhibit 9. Race and Ethnicity in Questionnaire Respondents and Anacortes 2022 Census (n = 291)



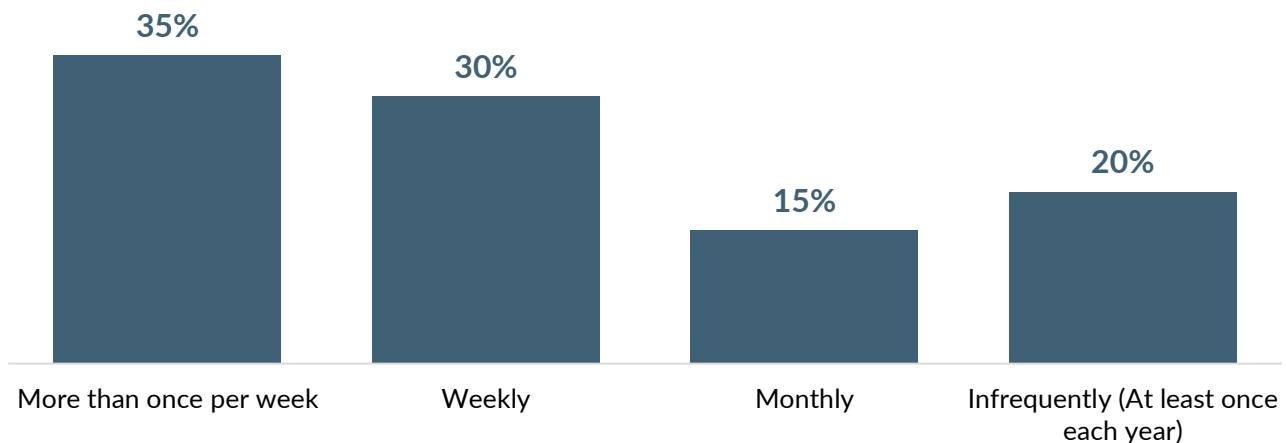
Source: American Community Survey 5-Year Estimates, 2022; Berk, 2025.

Visitation

Exhibit 10 shows the visitation frequency to the Anacortes Senior Activity Center (ASAC). Over a third (35%) of respondents visit more than once a week. Thirty percent (30%) visit at least weekly, and the remaining respondents report visiting monthly (15%) or at least once each year (20%).

Exhibit 10. ASAC Visitation Frequency (n = 302)

Questionnaire Question: "How often do you visit ASAC?"



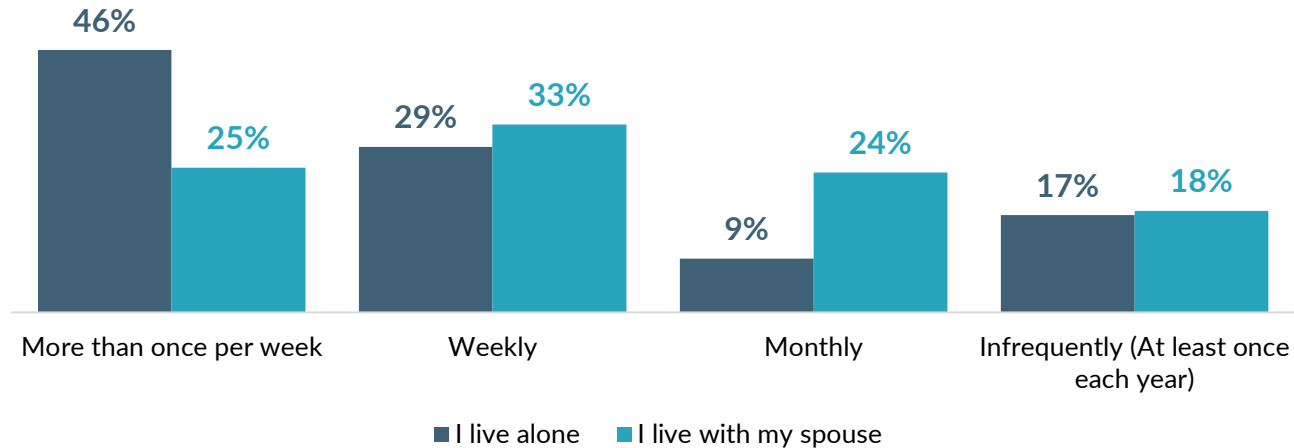
Source: BERK, 2025.

Exhibit 11 shows respondents living alone were significantly more likely to visit ASAC frequently than those living with a spouse or partner. Almost half (46%) of respondents living alone reported visiting more than once a week, compared to only 25% of respondents living with a spouse or partner. Conversely, significantly fewer respondents living alone reported monthly visits to ASAC than those living with a spouse.

Additionally, respondents older than 85 were significantly less likely to visit ASAC weekly (20%), compared to respondents 65 to 74 (40%). One-third of respondents 85 and older reported visiting infrequently, or once a year, a significantly higher proportion compared to those in age groups 65 to 74 (17%) and 75 to 84 (12%).

Exhibit 11. ASAC Visitation Frequency by Household Living Status (n = 237)

Questionnaire Question: “How often do you visit ASAC?”



Source: BERK, 2025.

Findings

Programming and Resources

Exhibit 12 shows respondents’ satisfaction levels with ASAC programming offerings. Most respondents (77%) reported they were very satisfied with programming, and almost a quarter (23%) reported they were somewhat satisfied. Less than 1% of respondents said they were not satisfied.

Exhibit 12. Satisfaction with Programming (n = 305)

Questionnaire Question: “How satisfied are you with the programming (e.g. exercise classes, special events, etc.) that ASAC offers?”

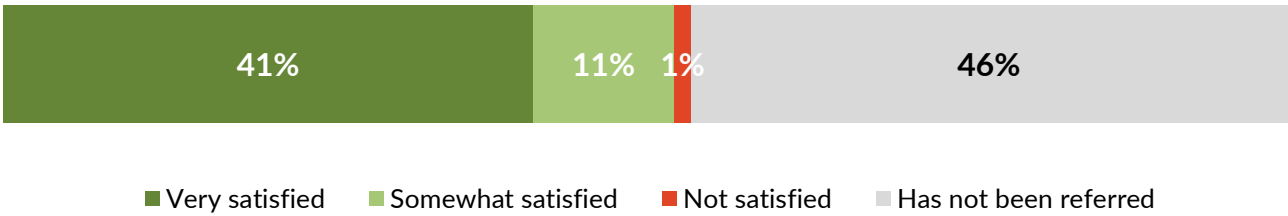


Source: BERK, 2025.

Exhibit 13 shows respondents’ satisfaction levels with ASAC’s ability to refer respondents to other programs, resources, or services in the community, such as help with housing or legal support. Most respondents (46%) have not been referred to any services. Among respondents who have been referred to services (54%), almost all said they were either very or somewhat satisfied (52%).

Exhibit 13. Satisfaction with Referrals (n = 307)

Questionnaire Question: “How satisfied are you with ASAC’s ability to refer you to other programs, resources, or services in the community (e.g. help with housing, legal support, etc.)?”

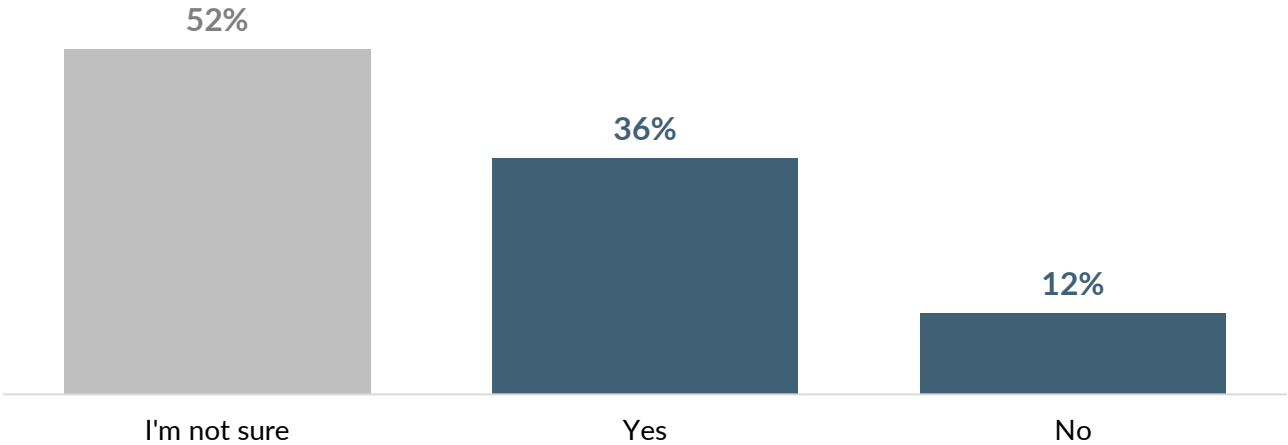


Source: BERK, 2025.

Exhibit 14 shows respondents interest in more multigenerational programming at ASAC. Over half of respondents (52%) were not sure if they wanted more multigenerational programming, presumably due to uncertainty about what programs would entail. Over one-third (36%) wanted more multigenerational programming whereas 12% did not.

Exhibit 14. Interest in Multigenerational Programming (n = 286)

Questionnaire Question: “Do you want to see more multigenerational programming at ASAC?”



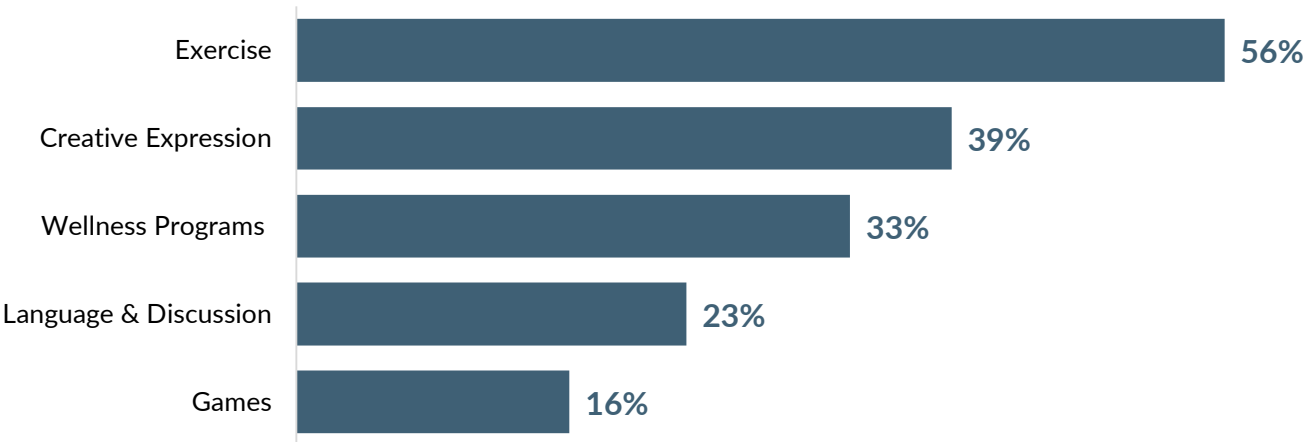
Source: BERK, 2025.

Exhibit 15 shows the programming categories that respondents would like to see more of. Just over half (56%) want more exercise class programming. Over a third want additional creative expression classes (39%) and wellness programs (33%). A smaller percentage of respondents would like to see more language and discussion programs (23%) or games (16%).

Younger respondents aged 65 to 74 were more likely than respondents aged 75 to 84 to want more exercise programming. Respondents aged 85 or older were more likely than younger respondents aged 65 to 74 to request additional wellness programming.

Exhibit 15. Interest in Additional Programming (n = 214)

Questionnaire Question: “What category of programming would you like to see more of?”



Notes: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers. The following examples were included in the response options; Exercise (e.g. yoga, ballroom dancing, etc.), Games (e.g. bridge, Mah Jongg, etc.), Creative Expression (e.g. art/writing/music classes, etc.), Language & Discussion (e.g. Fidalgo Book Group, HAM Radio, Spanish Conversation, etc.), Wellness Programs (e.g. Aging Mastery Program, Low Vision Support Group, etc.). Source: BERK, 2025.

Barriers to Use

Exhibit 16 shows the barriers respondents cited to utilizing the center more. The most cited barrier was the timing of activities offered at ASAC, with 30% of respondents indicating this as a challenge. The second most reported barrier was a lack of awareness about events and programs (17%). Additionally, respondents identified household responsibilities (14%), the types of activities available (14%), transportation (12%), program costs (11%), and work responsibilities (7%) as obstacles. Barriers mentioned in the other category included old age, health reasons, or time constraints due to busy schedules.

Exhibit 16. Barriers to Using ASAC More Often (n = 193)

Questionnaire Question: “Do any of the reasons below prevent you from using the center more?”



Note: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

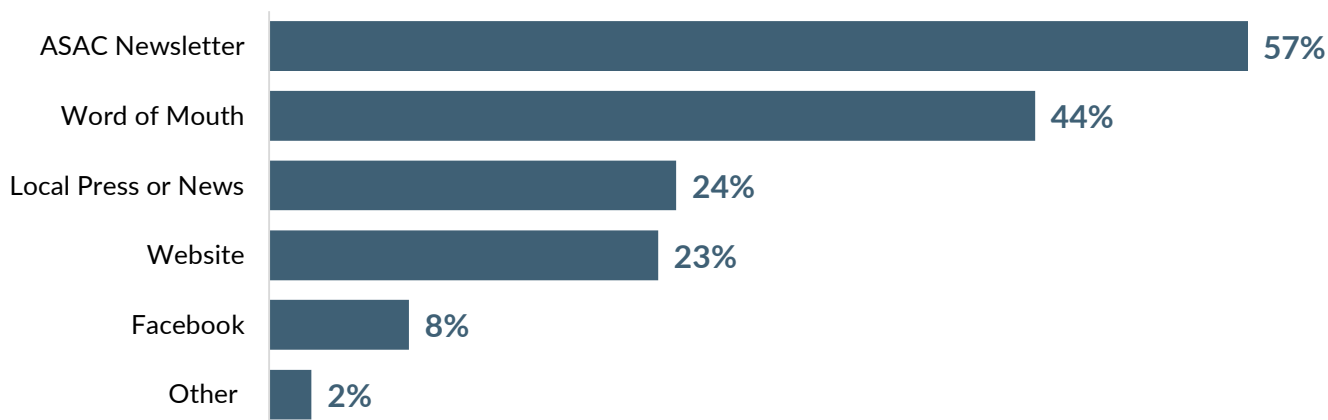
Exhibit 17 shows the ways that respondents hear about ASAC programs, services, and special events. Over half of the respondents (56%) learn about these offerings through the ASAC Newsletter, and a similar proportion hear through word of mouth (48%). Additional sources include local press or news (24%) and the ASAC website (23%).

Respondents who reported living with a spouse or partner were significantly more likely to report hearing about ASAC programming through both the ASAC website and Facebook than respondents who live alone.

Respondents older than 85 were less likely to hear about ASAC through the website or Facebook compared to respondents aged 65 to 74.

Exhibit 17. Ways Respondents Hear About ASAC Programming (n = 284)

Questionnaire Question: “How do you hear about ASAC programs, services, and special events?”



Notes: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers. The following examples were included for local press or news: Clamdigger, Anacortes American, goskagit.com, etc.
Source: BERK, 2025.

Open-Ended Comments

Three open-ended questions were included in the questionnaire. Responses were coded by theme and the most common responses are summarized below.

Gaps in ASAC Services

Respondents were asked what services or activities they felt are missing or could better meet their needs at ASAC. A total of 118 respondents identified gaps in services. The most frequently mentioned gaps were related to facility and supply enhancements (12 responses), education programs (10), music programs (9), transportation assistance (12), craft activities (8), dance programs (7), and exercise classes (7).

- **Facility and supply** comments were the most common, with some respondents citing limited parking and requesting additions such as chair massage, weightlifting equipment, loaner medical equipment, and a more colorful main room.
- **Education program** requests included expanded computer assistance (both on-site and home visits), more lectures and one-off lessons on various topics, additional Medicare classes, and new art classes.
- **Music program** suggestions called for more jam sessions, singing groups, occasional talent shows, band dances, and concerts. Others wanted academic music classes covering theory, note reading, and songwriting.
- **Transportation** feedback focused on enhancing accessibility for non-driving seniors. Suggestions included dedicated transportation vans or ride services and organized bus tours and field trips to places like La Conner, Bellingham, casinos, or community activities.
- **Craft activity** requests included a desire for more programs, such as ceramics or jewelry making.
- **Dance program** requests included a desire for more dance, notably wanting to find a replacement ballet teacher.
- **Exercise program** gaps noted limited space in existing classes and respondents requested additional sessions in yoga or functional fitness, as well as classes focused on balance and movement. Respondents also had varying requests for a change in difficulty levels, with some requesting a more beginner-friendly Tai Chi class and others seeking a more advanced functional fitness option.

Other comments included a desire to see outdoor activities like walking or hiking groups and greater outreach and programs for isolated seniors and younger participants. Scheduling concerns were also noted, with a few respondents expressing difficulty attending preferred classes due to timing and requesting more weekend and evening options.

Gaps in Anacortes Resources

Respondents were asked what resources or support they were looking for that they have not been able to find at ASAC or elsewhere in the Anacortes community. There were 47 respondents who identified resources they have not been able to find. The most frequently mentioned were related to educational interests (8 responses), house cleaning and care (6), and social opportunities (6).

- **Educational interests** include educational lectures, crafts, writing groups, gardening classes, and language classes. There is also interest in informational opportunities and practical skill development, such as scam prevention training, computer literacy, financial help and education, estate planning, end-of-life planning, and caregiver health education.
- Respondents noted **the lack of affordable house cleaning, yard care, and other home maintenance tasks.**
- **Social opportunities** included travel events, music programs, joint gatherings with other senior centers, and multi-generational events.

Other respondents made specific requests for additional resources, including help with medical or insurance referrals, more caregiver support groups, and grief counseling.

Suggestions for ASAC Improvement

Respondents were asked for suggestions about how ASAC could improve. There were 75 responses. The most common responses were praise for ASAC (31 responses), suggestions for facility changes (12), and outreach ideas (6).

- **Praise** included comments noting that ASAC is doing a great job, an appreciation for a quality senior center in Anacortes, and praise for the great staff and volunteers.
- **Suggestions for facility changes** included specific requests to move pictures to accommodate more wall space for exercise classes, larger spaces for exercise classes, and turning up the heat in the building.
- **Outreach ideas** for ASAC to reach more people included hosting tours and open informational forums.

Community Profile

The Community Profile provides an overview of the Anacortes community through quantitative data on individual and household demographics, including age, gender, race, ethnicity, and income, as well as other information such as access to health services, transportation, and internet connectivity. The Community Profile also includes a summary of the interviews conducted with community partners who reported on the needs of seniors.

Seniors represent a dynamic and evolving demographic with diverse experiences and needs. Older adults are living longer and benefiting from medical advancements that enhance their quality of life. A substantial portion of the senior population of this generation make up a large share of current homebuyers and many have considerable wealth through defined benefit pensions and investments. However, this prosperity is not universal. High living costs and other socioeconomic factors create disparities, leaving many seniors struggling to meet their basic needs, highlighting the diverse realities within the senior population.

Data Sources

The Community Profile provides an overview of the Anacortes community using a variety of data sources:

- **American Community Survey (ACS).** The analysis uses the 2018-2022 5-year estimates to support analysis at the city level.
- **Decennial Census.** The U.S. Census Bureau conducts the Decennial Census every 10 years to count every person living in the United States. This data offers valuable insights into population trends and changes over a longer time period.
- **Washington State Office of Financial Management (OFM) population estimates.** OFM develops intercensal estimates of the populations of all cities and towns in the state. These estimates are considered the official jurisdictional population and are used in state program administration and to allocate revenues.
- **Comprehensive Housing Affordability Strategy (CHAS).** CHAS is produced by the U.S. Department of Housing and Urban Development (HUD) and provides information on housing needs and affordability. The most current data available is from 2020.
- **Literature Review.** BERK reviewed resources and research online to understand broader needs among the senior population.
- **Interviews and Focus Groups.** BERK engaged with community partners through interviews and focus groups to gather insights into the needs and challenges facing seniors.

Findings

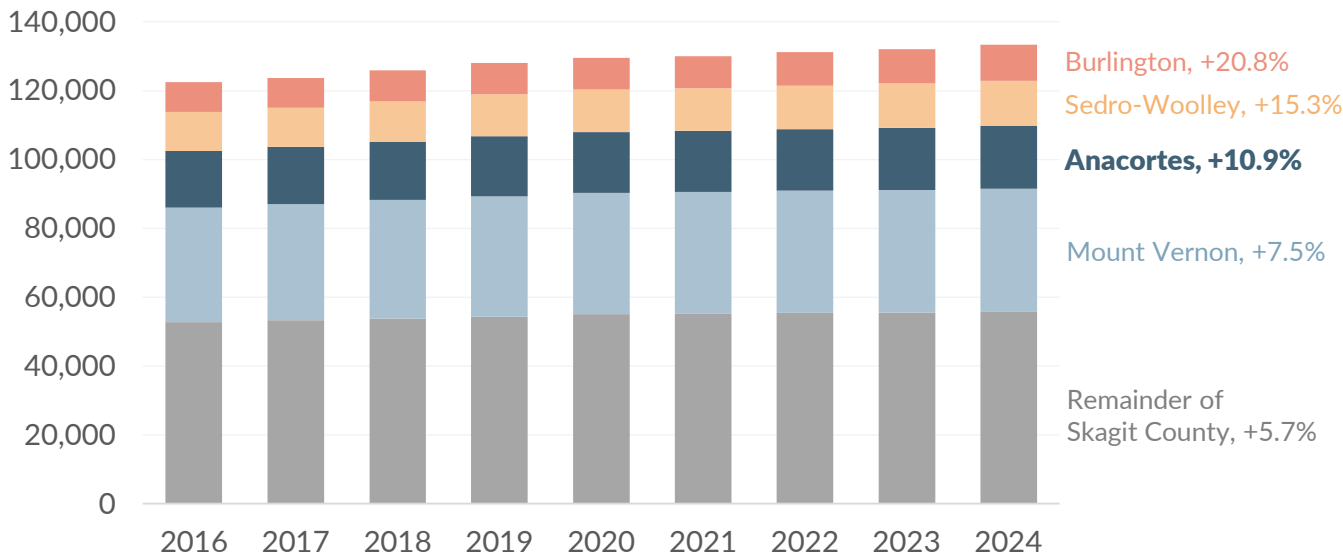
Demographics

The exhibits in this section provide an overview of the Anacortes population, including characteristics of the senior population, with comparisons to the broader community where relevant.

Population Growth and Future Projections

Exhibit 18 shows the population growth of Anacortes and other cities in Skagit County, since 2016. Over the last 8 years, Anacortes' population has grown a total of 10.9% to 18,270. This is almost half of Burlington's population growth at 20.8%, which experienced the greatest increase though it remains the smallest of the four primary cities at 10,410. Skagit County has grown 8.8% since 2016 and currently has a total population of 133,300.

Exhibit 18. Regional Population Growth Comparisons, 2016 – 2024

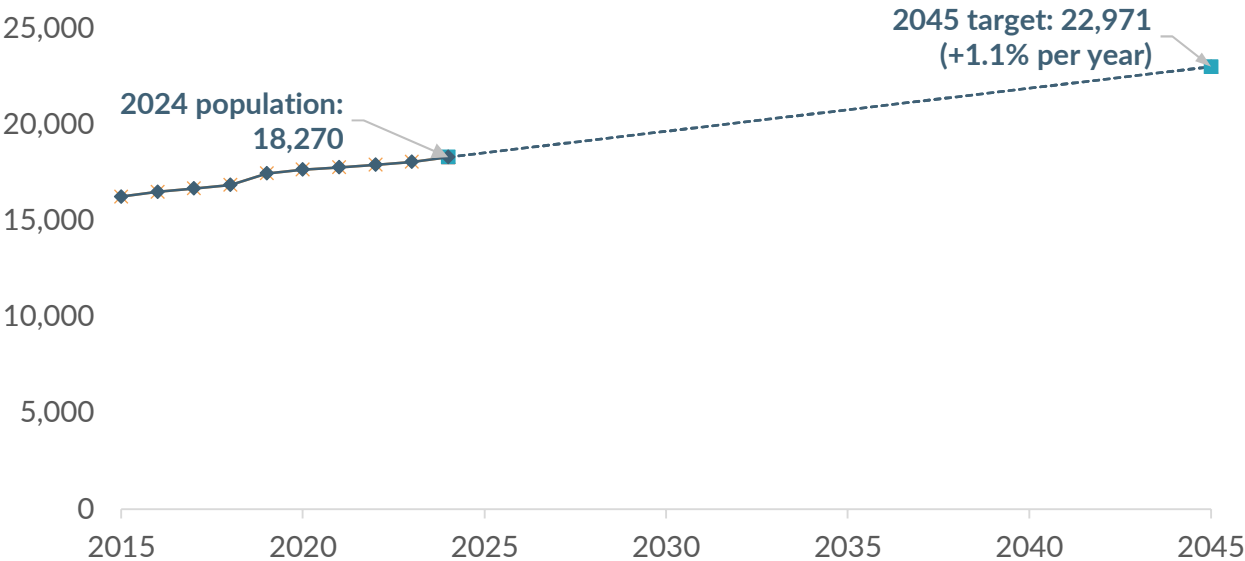


Source: Office of Financial Management, 2024; BERK, 2024.

Exhibit 19 shows the current population of Anacortes and the projected population in 2045. The population has grown at an average annual rate of 1.3% since 2016 when the population was 16,476. If Anacortes grows at the rate identified in its 2024 Comprehensive Plan, the city will have a population of 22,971 by 2045.

Skagit County had an average annual growth rate of 1.1% over the same period.

Exhibit 19. Anacortes Historical Population and Planning Projection, 2015-2045



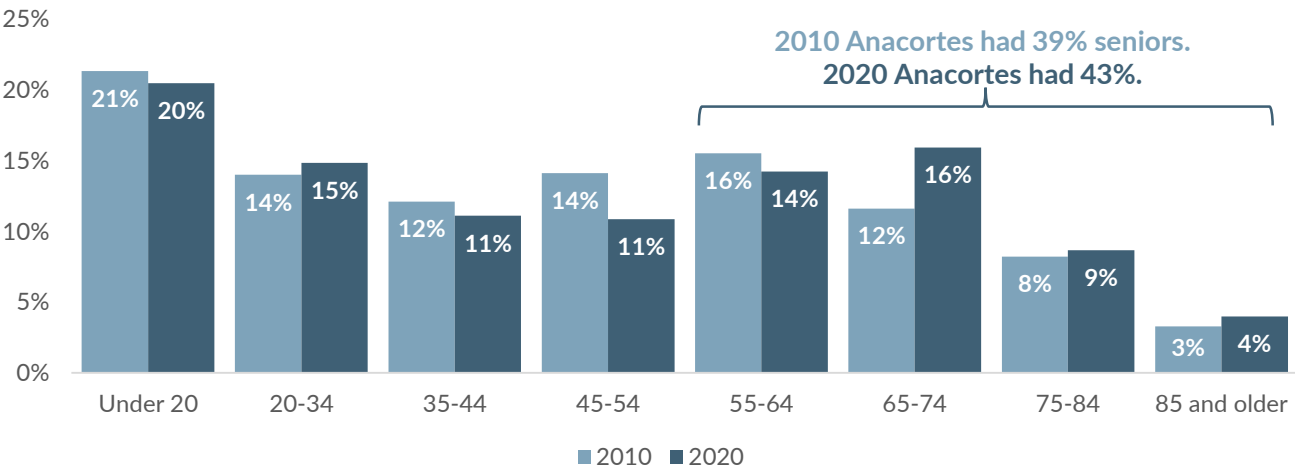
Source: City of Anacortes Comprehensive Plan, 2024; Washington State Office of Financial Management, 2024; BERK, 2024.

Age Trends

When evaluating the need for services, it is important to look at both the current senior population (55 years and older), as well as older adults who will become seniors in the coming years (those aged 45 to 54).

Exhibit 20 compares the age cohort in Anacortes between 2010 and 2020. Anacortes’ senior share of its population has grown from 39% in 2010 to 43% in 2020, which is consistent with the aging of the baby boomer generation born between 1946 to 1964. In 2020, people between the ages of 65 to 74 years old make up the second largest age group in Anacortes.

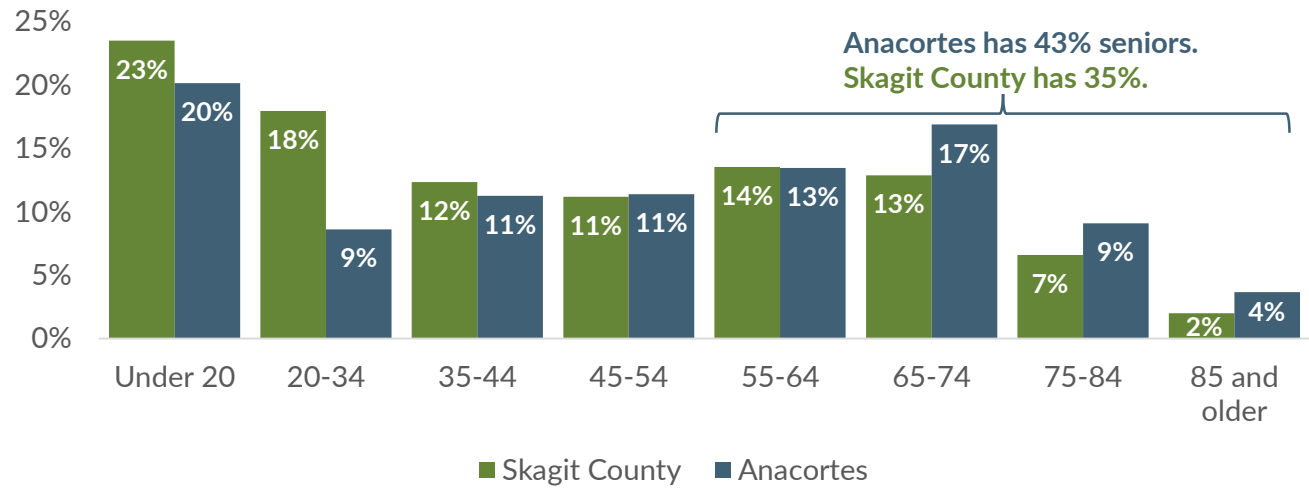
Exhibit 20. Age Cohorts in Anacortes as Compared Over Time, 2010 & 2020



Source: US Decennial Census, 2010 & 2020; BERK, 2024.

Exhibit 21 compares the age cohorts in Anacortes to Skagit County. As of 2022, Anacortes has a higher proportion of seniors aged 55 and older (43%) compared to Skagit County (35%).

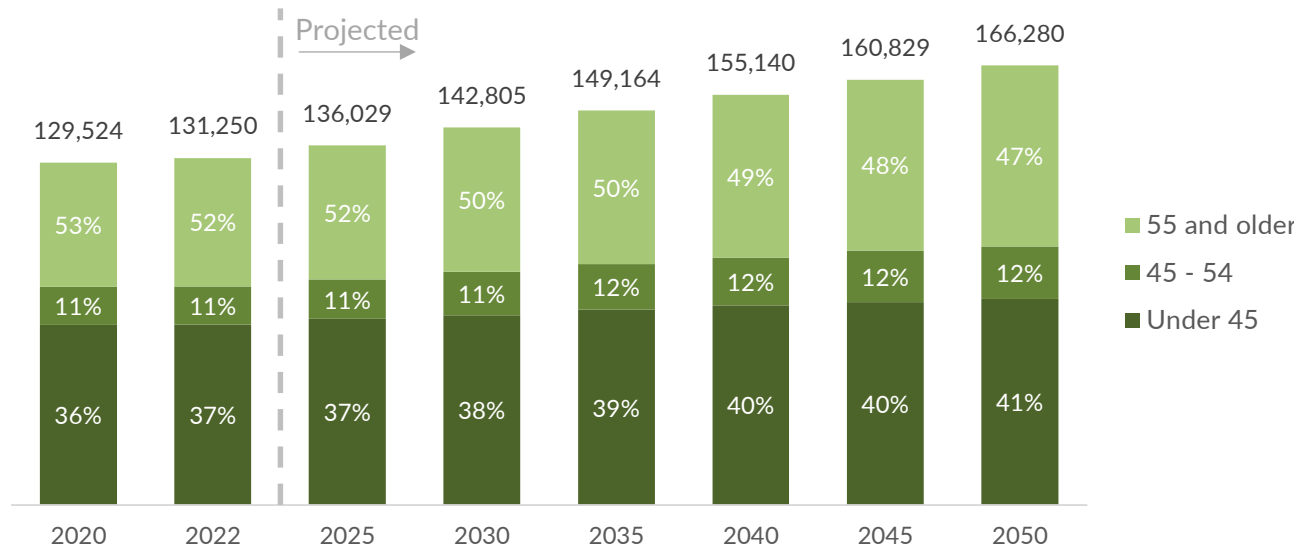
Exhibit 21. Age Cohorts in Anacortes as Compared to Skagit County, 2022



Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Exhibit 22 shows the current and projected population growth in Skagit County, broken down by age bracket. While more than 50% of Skagit County is over 55, this is expected to drop slightly to 47% by 2050, which is smaller as a share but will include a greater population (estimated at over 78,000). Seniors will continue to be a large portion of the population over the next 25 years and ASAC should continue to plan for increased usage of the center.

Exhibit 22. Skagit County Age Projections, 2025 – 2050

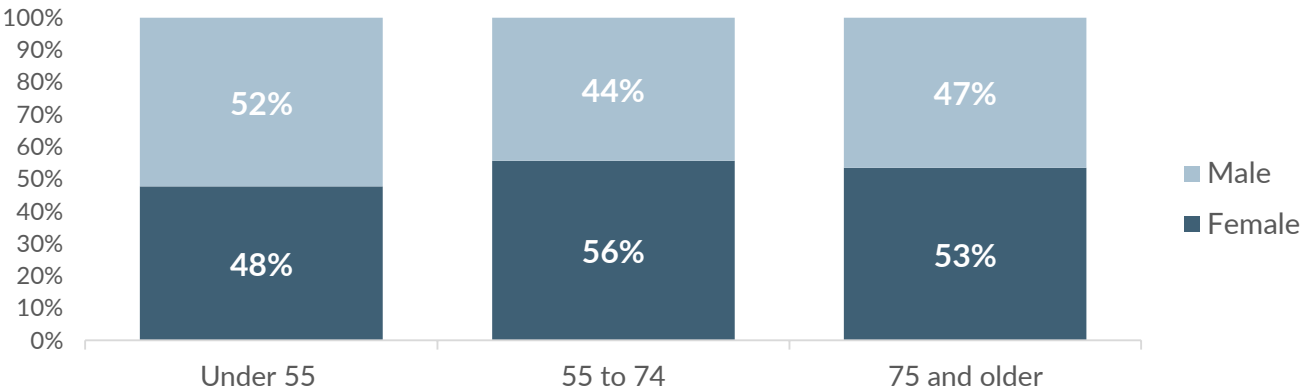


Source: Office of Financial Management, 2022. BERK, 2024.

Gender Distribution

Exhibit 23 shows the age and gender distribution of the population of the City of Anacortes. Among individuals aged 55 to 74 in Anacortes, women make up 56% of the population and men 44% of the population, compared to 48% women and 52% men for the population younger than 55. This gender distribution in the older population is not unusual, as women have a longer average life expectancy than the average lifespan for men.¹ Observationally, the Anacortes Senior Activity Center is serving more women than men.

Exhibit 23. Population Distribution by Age and Gender, 2022, City of Anacortes



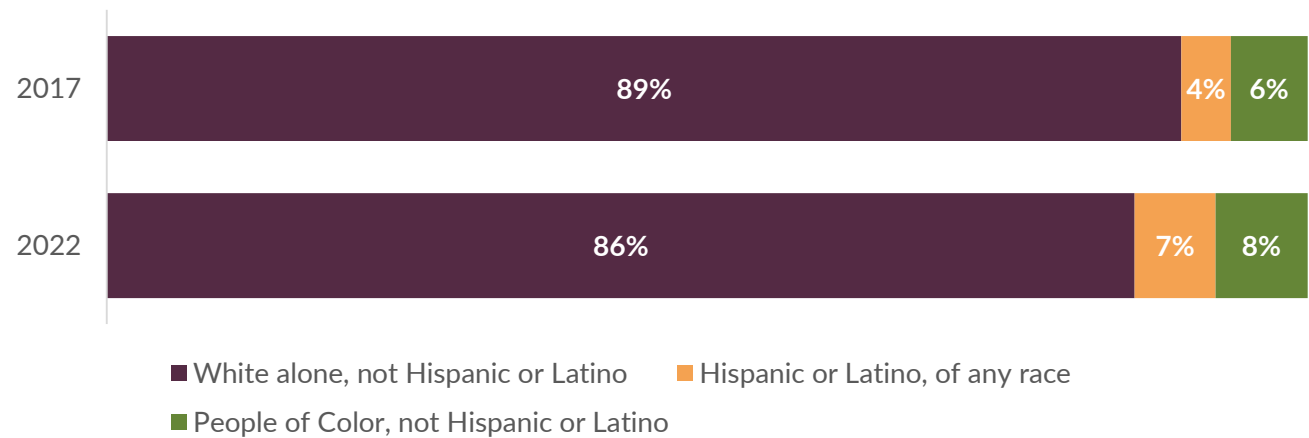
Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Race, Ethnicity, and Language Spoken at Home

Exhibit 24 shows the race and ethnicity of Anacortes residents in 2017 and 2022. The majority of this population (86% in 2022) identify as white alone (not Hispanic or Latino). 8% are people of color who do not identify as Hispanic or Latino and 7% of the population is Hispanic or Latino. In comparison, Skagit County is slightly more racially and ethnically diverse with 78% identifying as white alone, not Hispanic or Latino as of 2022.

¹ Shmerling, Robert H. June 22, 2020. "Why men often die earlier than women." Harvard Medical School Health Blog. <https://www.health.harvard.edu/blog/why-men-often-die-earlier-than-women-201602199137>

Exhibit 24. Race of Anacortes Residents, 2022, City of Anacortes

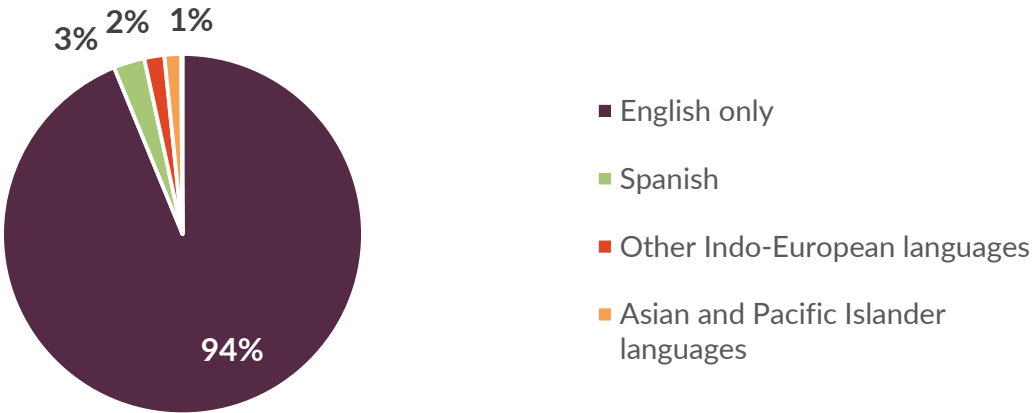


Note: "People of Color" includes those who identified as Black or African American, American Indian and Alaska Native, Native Hawaiian and Other Pacific Islander, Asian, some other race, or two or more races.

Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Exhibit 25 shows the languages spoken at home of residents of Anacortes. Most residents (94%) speak English at home, while 3%, or about 477 people over 5 years old, speak Spanish in Anacortes.

Exhibit 25. Languages Spoken at Home, 2022, City of Anacortes

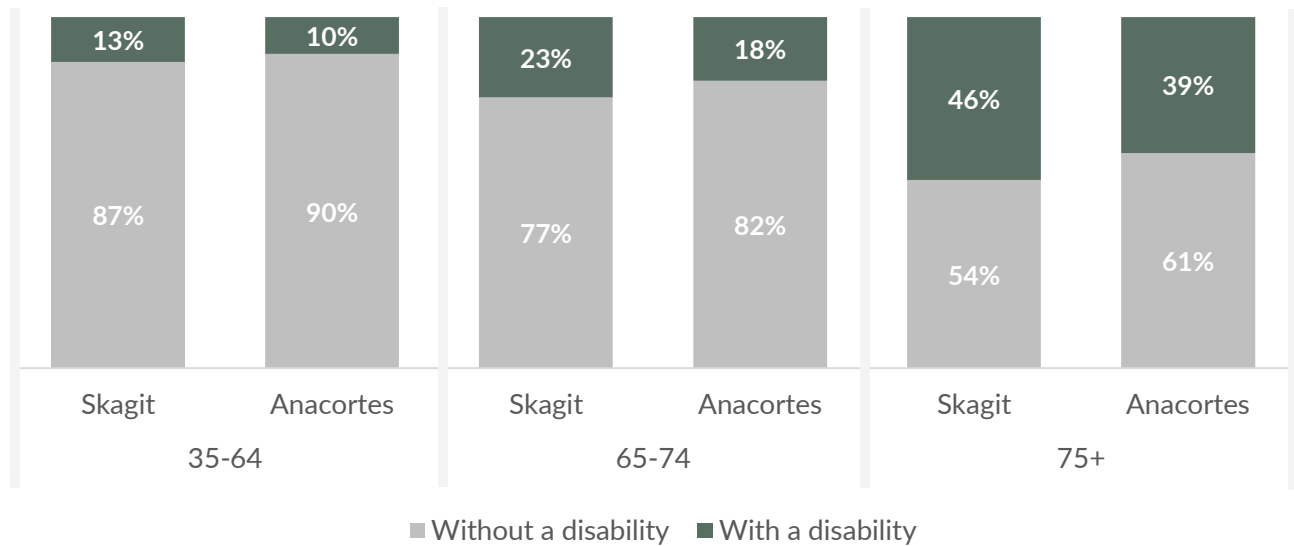


Source: American Community Survey 5-year Estimates, 2022; BERK, 2024.

Disability Status

Exhibit 26 shows disability status broken down by age group in Anacortes and Skagit County. In all age groups, Skagit County has higher rates of individuals with disabilities. In Anacortes, 18% of adults aged 65 to 74 have a disability while 39% have a disability by the time they reach 75 or older. The definition of disability includes difficulties hearing, seeing, walking or moving around, providing self-care such as bathing or dressing, and living independently.

Exhibit 26. Disability Status by Age Group, Compared to Skagit County, 2022



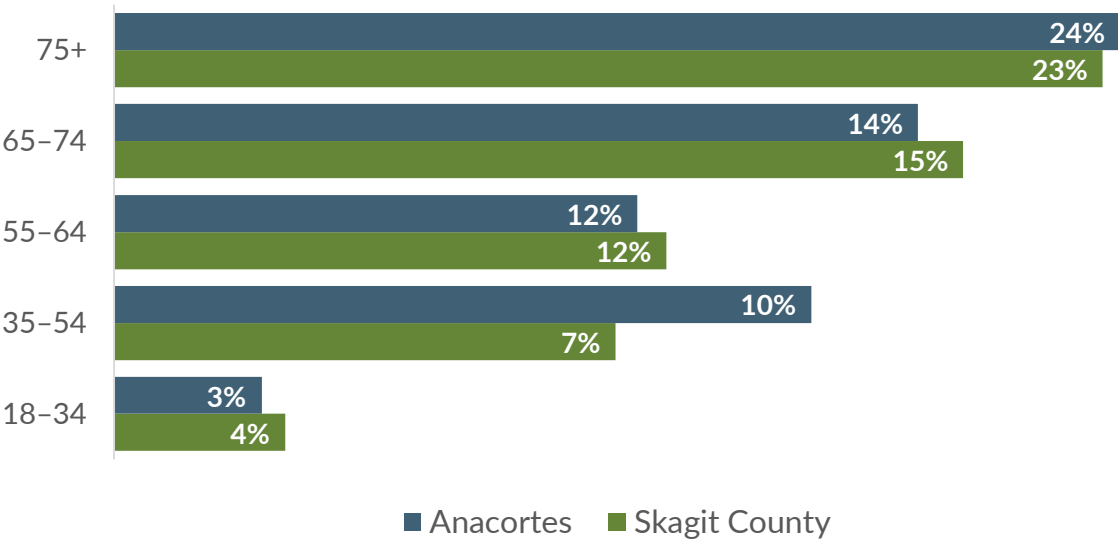
Source: American Community Survey 5-year Estimates, 2022; BERK, 2024.

Veteran Status

Exhibit 27 shows the veteran status of the Anacortes population by age group. Overall, 12.2% of Anacortes civilians are veterans, compared to 10.3% at the county level, and 8.4% at the state level.² Veteran Services at Skagit County continues to serve many Vietnam War-era veterans and their families with a variety of challenges, including mental and physical health needs. When we spoke to them, they shared that their appointments are currently booked two months in advance and that more medical appointments are needed for this population as demand is high and capacity is full.

² Census Reporter. (n.d.). *Census profile: Anacortes, WA*. <https://censusreporter.org/profiles/16000US5301990-anacortes-wa/>

Exhibit 27. Veteran Status in Civilian Population by Age Group, Compared to Skagit County, 2022



Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

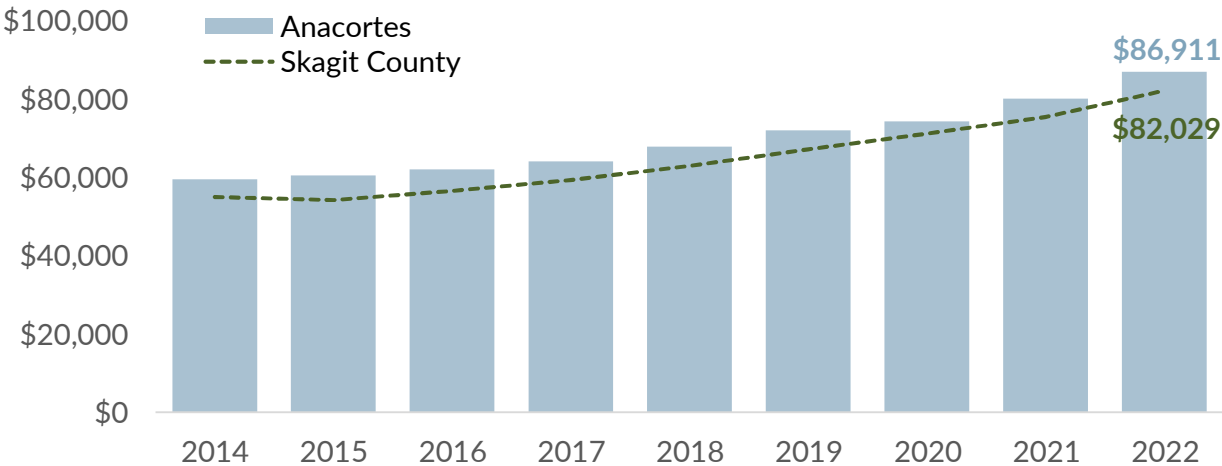
Community Characteristics

This section analyzes other characteristics of the Anacortes community beyond demographics.

Household Income

Exhibit 28 shows the median family income of Anacortes residents, compared to Skagit County. Anacortes has a slightly higher median family income of \$86,911 compared to \$82,029 in all of Skagit County. The poverty rate for adults aged 65 and older in Anacortes is 8% and is slightly lower than the senior poverty rate at the county at 9%.

Exhibit 28. Median Family Income in 2023 Inflation-Adjusted Dollars, Compared to Skagit County



Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Exhibit 29 illustrates median household income by householder age group. While Anacortes consistently reports higher median household incomes than Skagit County overall, income declines significantly from a peak of \$107,772 for householders aged 45 to 64 to \$63,961 for those aged 65 and older. This sharp drop highlights the financial challenges seniors who are no longer working may face in a community with a high cost of living, particularly those at or below the median

Exhibit 29. Median Household Income in Past 12 Months by Age of Householder, in 2022 Inflation-Adjusted Dollars

	Anacortes	Skagit County
Total	\$86,911	\$82,029
Householder under 25 years	\$77,500	\$53,750
Householder 25 to 44 years	\$101,546	\$90,264
Householder 45 to 64 years	\$107,772	\$97,374
Householder 65 years and over	\$63,961	\$60,395

Note: In the American Community Survey, the “householder” refers to the “person (or one of the people) in whose name the housing unit is owned or rented (maintained) or, if there is no such person, any adult member, excluding roomers, boarders, or paid employees.”
Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

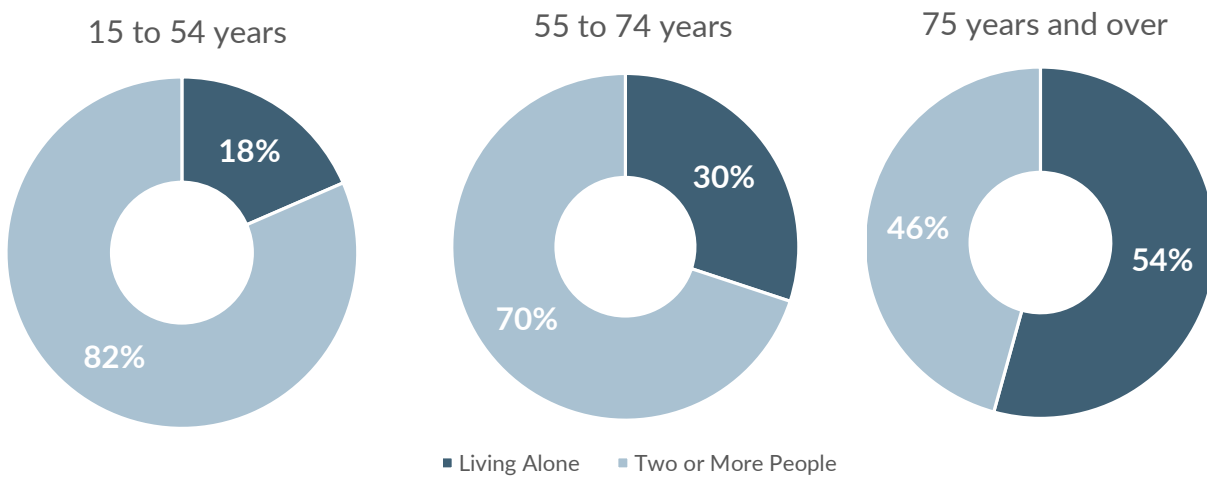
Household Size

Exhibit 30 shows household size by age cohort. More than half (54%) of adults aged 75 and older in Anacortes are living alone and the likeliness of living alone increases with age. Living alone can increase social isolation, which can lead to depression, cognitive decline, and other health issues. The COVID-19 pandemic further limited opportunities for connection and some people, including older adults have been reluctant to return to group activities, worsening these challenges.³ Everyday tasks like cleaning and yard work can become overwhelming for seniors, and especially when they live alone.

Programs provided by the Senior Activity Center, including social activities and transportation, can help to address the challenges faced by seniors living alone.

³ Frueh, S. (2022, January). Pandemic isolation and the elderly: A doctor reflects on the impacts. *National Academies of Sciences, Engineering, and Medicine*. <https://www.nationalacademies.org/news/2022/01/pandemic-isolation-and-the-elderly-a-doctor-reflects-on-the-impacts>

Exhibit 30. Household Size by Age, 2022, City of Anacortes



Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

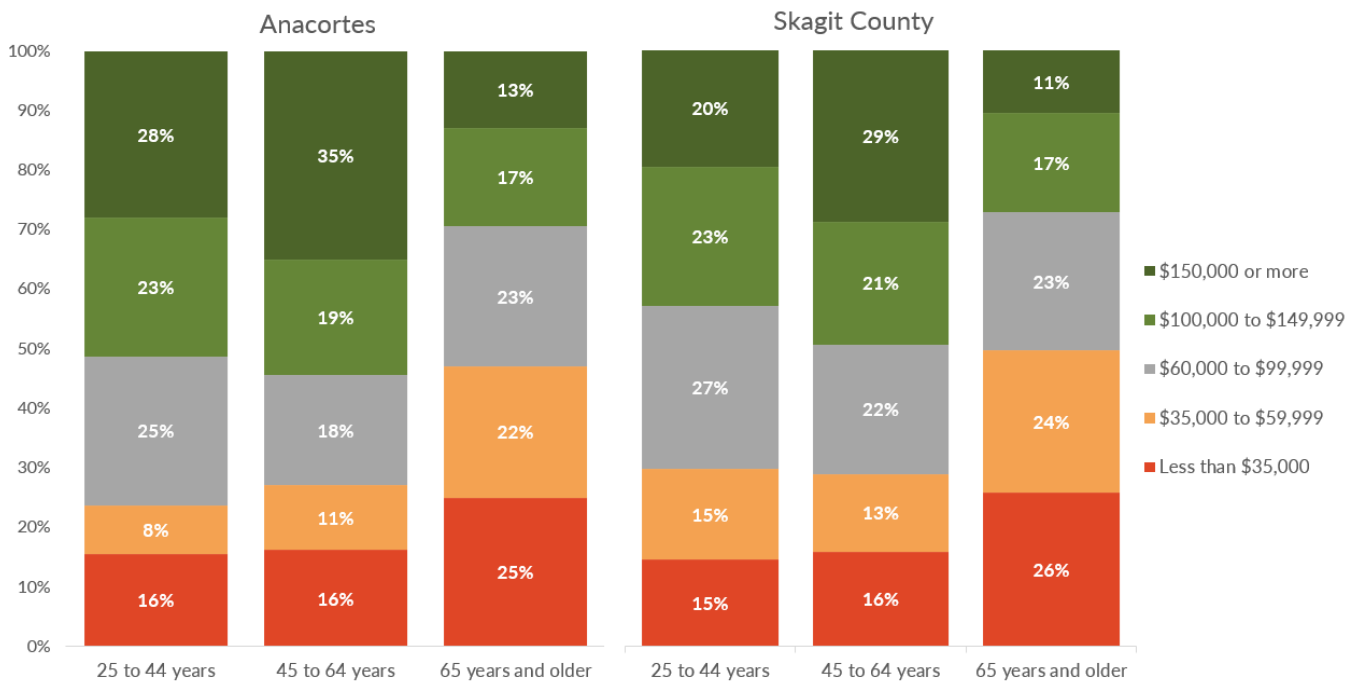
Exhibit 31 illustrates the distribution of household income by age in Anacortes. Compared to households headed by younger adults, households headed by an individual 65 or older in Anacortes are more likely to have lower incomes:

- 25% of households headed by someone 65 or older have an annual income of \$35,000 or less.
- 47% of households headed by someone 65 or older have an annual income of \$60,000 or less.

Many adults under age 65 are still in the workforce and may be at the top end of their income earning potential. As people retire their incomes typically decline and become fixed monthly payments, such as social security payments or pensions. Although some households in this age range have higher incomes, those on fixed incomes often do not have the flexibility to adapt to increases in cost of living or major unexpected expenses if the householder does not also have adequate savings, investment income, or other assets.

Community partners reported seeing an increase in unhoused seniors or seniors who are at risk of becoming unhoused.

Exhibit 31. Income Distribution of Households by Age of Householder, 2022, Anacortes and Skagit County



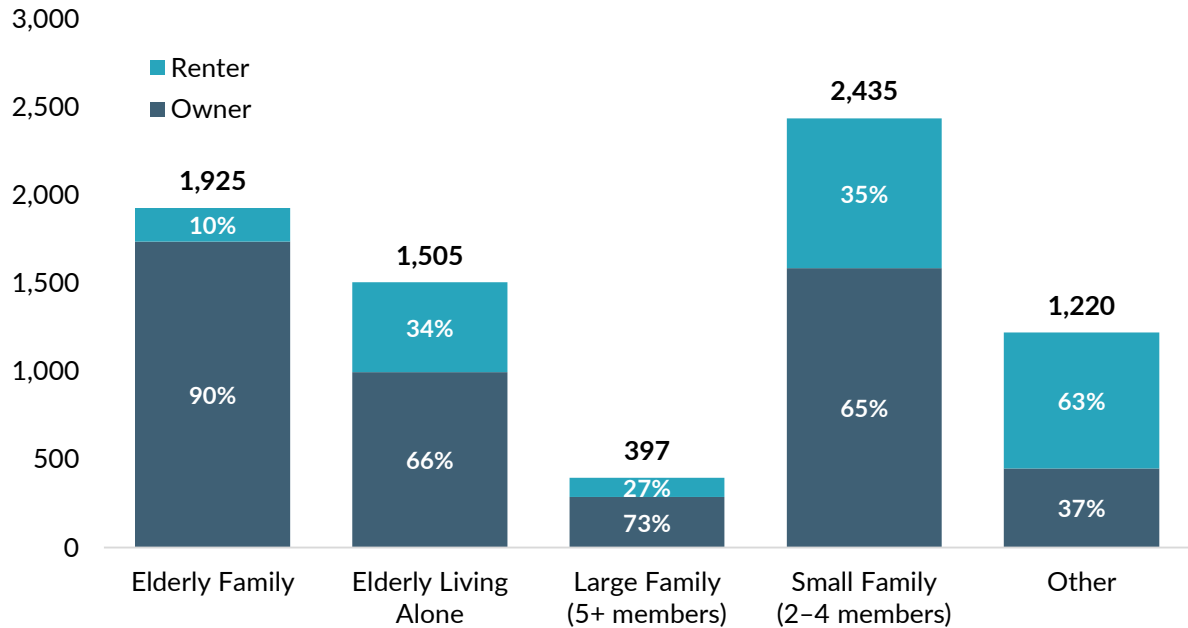
Notes: In the American Community Survey, the “householder” refers to the “person (or one of the people) in whose name the housing unit is owned or rented (maintained) or, if there is no such person, any adult member, excluding roomers, boarders, or paid employees.” The householder can be a family householder, who lives with relatives, or a nonfamily householder, who lives alone or with nonrelatives. “Income” refers to earnings from wages or self-employment, as well as retirement income, pensions, survivor or disability income, and withdrawals from accounts such as IRA, Roth IRA, 401(k), 403(b), and Social Security. Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Exhibit 32 illustrates the types of households in Anacortes, categorized by housing tenure (homeowner or renter). Nearly half (46%) of households in Anacortes consist of elderly families or elderly individuals living alone. Among elderly families, only 10% rent their homes, compared to over one-third (34%) of elderly individuals living alone.

Anacortes’ Housing Action Plan, adopted in 2023, highlights that approximately one-third of senior households are cost-burdened, spending more than 30% of their monthly income on housing costs, including rent or mortgage payments and utilities. Additionally, the city faces a shortage of senior and assisted living housing, leaving these populations underserved.⁴

⁴ Anacortes Housing Action Plan. (2023). In <https://www.anacorteswa.gov/DocumentCenter/View/23772/Resolution-3104-and-Adopted-Housing-Action-Plan>. City of Anacortes.

Exhibit 32. Household Type by Renter or Owner, 2020



Notes: “Elderly Family” is defined as a household where at least one member is aged 62 or older, living with one or more other individuals who may or may not be elderly. This can include couples, multigenerational families, or other household types where an elderly person is not living alone. “Elderly Living Alone” is defined as a household consisting of a single individual aged 62 or older, living independently without other household members.

Source: Comprehensive Housing Affordability Strategy Data, 2020; BERK, 2024.

Transportation

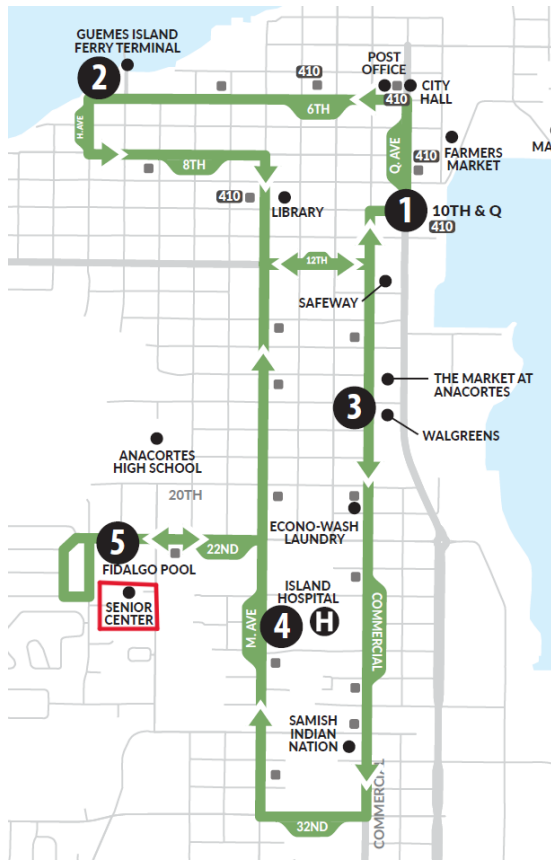
As driving becomes difficult or impossible, seniors face increased barriers to accessing transportation. In communities like Anacortes, limited public transit options make accessing essentials and maintaining social connections harder. Public transportation options in Anacortes include:

- **Skagit Transit Route 409.** Exhibit 33 shows the only bus route in Anacortes that reaches the Senior Activity Center. The bus runs every 30 minutes on weekdays and Saturdays.
- **Skagit Transit Route 410.** Route 410 goes from March’s Point through Anacortes and ends at Old Salts after stopping at the San Juan Ferry.
- **Skagit Transit Paratransit service.** Skagit Transit's Paratransit is a pre-scheduled service designed for people who are unable to get to the nearest bus stop or use a fixed-route bus.

Conversation with Skagit Transit

- A transit development plan is underway, looking six years ahead.
 - Microtransit is likely to be advanced in the Anacortes and Fidalgo Island area.
 - Fixed routes are expected to change.
 - All buses will be ADA accessible.

Exhibit 33. Skagit Transit Bus Route 409 Downtown Anacortes



Source: Skagit Transit

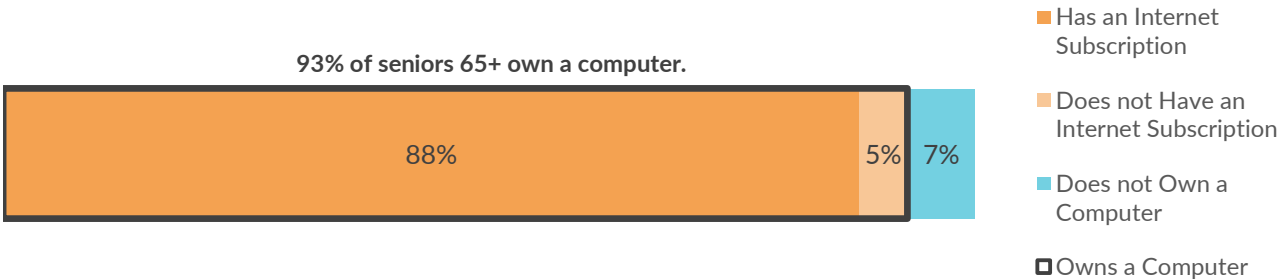
Internet Connectivity and Computer Access

Limited access to and familiarity with technology can hamper seniors' ability to engage with telehealth, online resources, and opportunities for social connection.⁵ Many seniors face challenges navigating complex systems for healthcare and social support, particularly without strong digital literacy skills, which can leave them disconnected from essential services.

Exhibit 34 show internet and device access for adults 65 and older. Notably, 83% of seniors 65 and older own a computer with internet. However, 1 in 8 seniors (12%) do not have an internet subscription at all. It's important to note that some individuals may rely on a data plan for a phone or tablet, meaning this statistic does not necessarily indicate a complete lack of access to the internet. Since 2019, Anacortes residents have been able to sign up for City-owned fiber internet, with plans starting at \$39 per month.

⁵ Mubarak, F., & Suomi, R. (2022). Elderly forgotten? Digital exclusion in the information age and the rising grey digital divide. *The Journal of Health Care Organization, Provision, and Financing*. <https://doi.org/10.1177/00469580221096272>

Exhibit 34. Internet Access and Device Access by Age Group, City of Anacortes, 2022



Source: American Community Survey 5-Year Estimates, 2022; BERK, 2024.

Healthcare Access

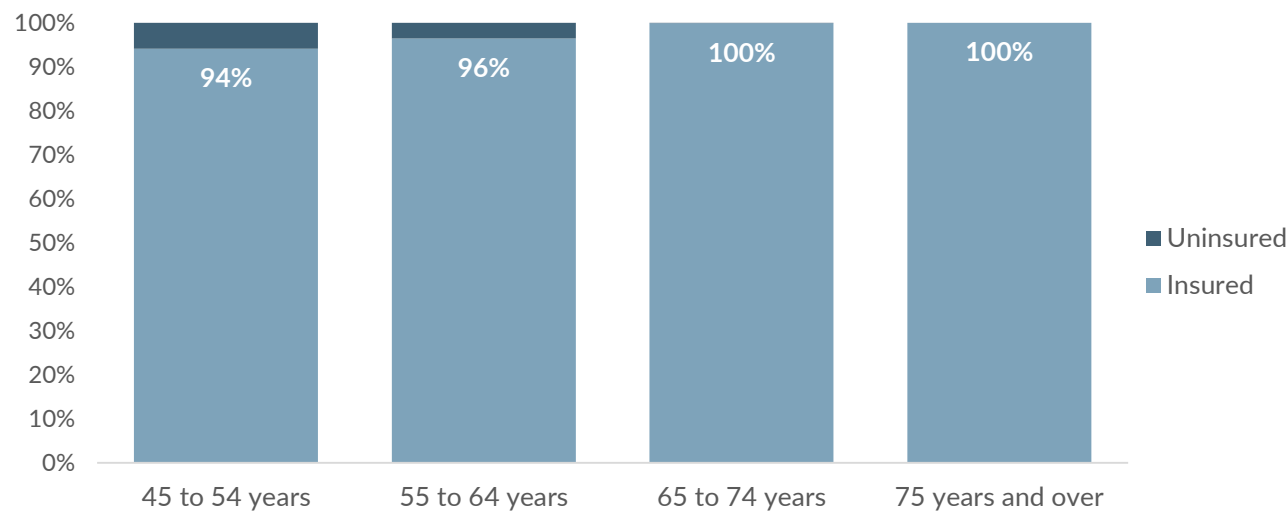
Exhibit 35 illustrates health insurance coverage among different age groups of older adults, highlighting a key aspect of healthcare access. While nearly all individuals aged 65 and older are insured, thanks largely to Medicare coverage, younger seniors (ages 45 to 64) experience gaps, with 6% of those aged 45 to 54 and 4% of those aged 55 to 64 uninsured. For those who choose to retire early, the period between ages 55 and 65 can be particularly challenging, as they are not yet eligible for Medicare and may face steep premiums for private insurance. These gaps can exacerbate challenges related to healthcare access, particularly for seniors needing reliable medical or specialist appointments.

Beyond insurance coverage, physical and mental health challenges remain significant issues for seniors. Managing chronic conditions, recovering from injuries like falls, and addressing physical inactivity can impact mobility and independence.⁶ Mental health issues, such as depression and anxiety, are also prevalent among older adults but often go untreated, resulting in reduced quality of life and, in severe cases, heightened risks like suicide.⁷

⁶ Harvey, J. A., Chastin, S. F. M., & Skelton, D. A. (2015). How sedentary are older people? A systematic review of the amount of sedentary behavior. *Journal of Aging and Physical Activity*. <https://doi.org/10.1123/japa.2014-0164>

⁷ National Council on Aging. (2024). *Get the Facts on Healthy Aging*. <https://www.ncoa.org/article/get-the-facts-on-healthy-aging/>

Exhibit 35. Rate of Health Insurance Coverage by Age Group, 2022, City of Anacortes



Source: American Community Survey 5-year Estimates, BERK, 2024.

Community Partner Interviews: Senior Needs

BERK spoke with 13 community partners to understand specific issues for seniors in Anacortes and a member of the Advisory Team spoke with representatives from six churches in Anacortes. See [Appendix B. Interviewee List](#) for the full list of organizations and faith-based institutions interviewed. Below is a summary of what we heard related to senior needs. Themes are generally organized by frequency of mention, with those heard most often appearing first.

- **Transportation is a major issue for seniors.** Many seniors struggle with accessing transportation for medical appointments, errands, and other needs. Some seniors have difficulties waiting outside for a public bus and the bus has limited route options. Paratransit may not be covered by Medicare plans and some seniors don't have a cell phone to get updated on their ride while they wait outside. Solutions like volunteer-based services, better education on available options, and enhanced partnerships are suggested. Interviewees suggested that a City-provided service that is dependable, has policies and procedures, and is free of charge if insurance does not cover the service would be the ideal solution. Transportation was the biggest issue and barrier we heard about from community partners and churches.
- **Many seniors need help around the house.** Community partners and churches hear requests from seniors asking for help getting items to the dump or donation center, light housekeeping, yardwork, help with their computer, or light housework. Everyday tasks like cleaning and yard work can become overwhelming for seniors, especially when affordable assistance is unavailable, leading to unsafe living conditions.
- **Seniors struggle with healthcare challenges and caregiving support is limited.** Navigating medical systems, government benefits, and increased cost of medicine are some of the issues seniors face. There is also a need for caregivers to help manage increasing healthcare demands but there aren't enough caregivers in the Anacortes area. Veterans and their families also require tailored mental health services and resource navigation education.

- **Lack of social connection and isolation are concerns for seniors.** The "loneliness epidemic" is a primary concern, emphasizing the need for deliberate social spaces and informal opportunities for connection. Municipal senior centers like ASAC are especially important as dedicated spaces for older adults. Intergenerational programming and engagement is crucial, but some concern was expressed at senior centers closing and programming moving to general community centers, given community centers lack informal gathering spaces that are beneficial to seniors.
- **Seniors experience challenges with housing and the high cost of living.** Rising rents and a growing number of unhoused seniors highlight the need for more affordable housing and supportive services. Seniors with limited financial resources also face challenges with utility assistance and maintenance costs.
- **It can be challenging for seniors to get connected to resources.** Learning what resources are available, how to sign up for benefits, and navigating technology are all challenges that we heard from community partners and faith-based institutions.
- **Food and nutrition access remains a priority.** Despite existing resources like Meals on Wheels and community food programs, some seniors experience food insecurity, including challenges shopping and cooking, health challenges, or a lack of awareness about available resources.
- **Disaster preparedness and climate resilience are essential.** Seniors living alone, those with disabilities, and other vulnerable groups are disproportionately affected by climate change and natural disasters.
- **40-50% of check-ins at the Fidalgo Pool are seniors.** The building is not ADA accessible, they are about to start a capital campaign to alleviate these concerns.
- **82% out of 204 total clients in the Community Paramedic program of the Anacortes Fire Department⁸ are seniors (65+) since the program started three years ago.** These are frequent callers to 911 who may have issues with falling, substance use, or mental health.
- **In 2022, 25% of Island Health's clients were seniors (65+),** greater than state and national benchmarks.⁹
- **Seniors make up a large proportion of church participation in Anacortes,** highlighting the important role faith-based institutions play as hubs for social connection, community engagement, and support for older adults.

⁸ The community paramedic reaches out to frequent utilizers of 911 and assists them in navigating health, social, and community resources for non-emergent needs.

⁹ Island Health. (2022). Community Health Needs Assessment Report 2022–2024. <https://islandhealth.org/wp-content/uploads/2022/12/Island-Health-Community-Health-Needs-Assessment-Report-2022-2024.pdf>

Older Adult Community Survey

This document summarizes findings from a survey designed to identify gaps, needs, and opportunities of and for the broader senior community in Anacortes. The survey aimed to capture the perspectives of seniors who do not use the Anacortes Senior Activity Center (ASAC) or visit infrequently. The staff of ASAC, the ASAC Foundation, and the City of Anacortes will use these findings and insights to inform strategic decisions about ASAC and to enhance support for seniors in the community.

The survey was offered online and in a paper format and was distributed through three outreach methods:

- A mailer was sent in utility bills to Anacortes residents, which included the QR code and a link to the online survey.
- Posters were distributed at the front desks of various community partners and around Anacortes, that included the QR code and a link to the online survey.
- The paper survey was available at the front desks of various community partner facilities.

The survey was available for five weeks from Friday, January 24th through Friday, February 28th. A total of 881 respondents participated in the survey. See [Appendix D. Older Adult Community Survey Instrument](#) to see what respondents filled out.

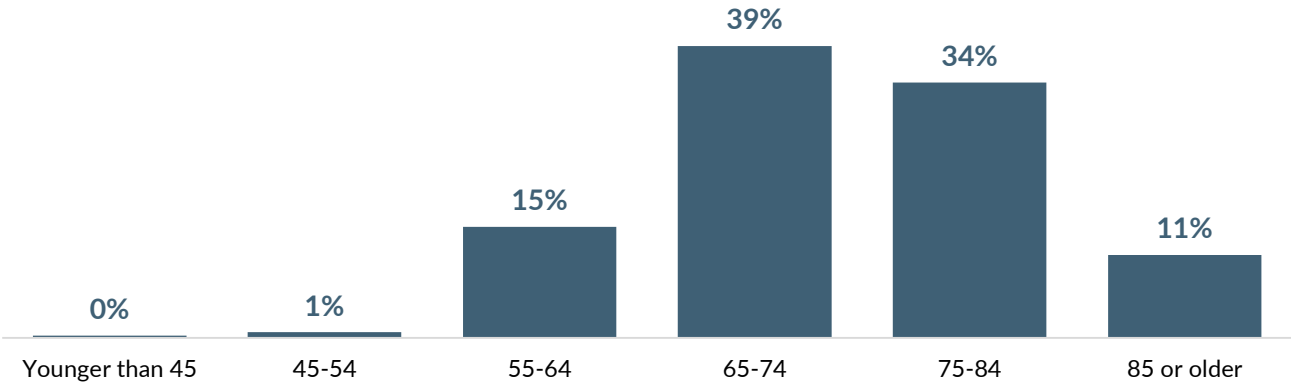
About the Respondents

All respondents self-selected to participate in the survey. As a result, the sample of participants is not necessarily representative of the Anacortes community demographics. For some questions, we disaggregated findings by three respondent attributes – age, household living status, and race and ethnicity - to allow for a more nuanced understanding of input.

Demographics

Exhibit 36 shows the age of survey respondents. The majority of respondents (73%) are between the ages of 65 and 84, 39% of respondents are between the ages of 65 and 74, and 11% of respondents are over 85.

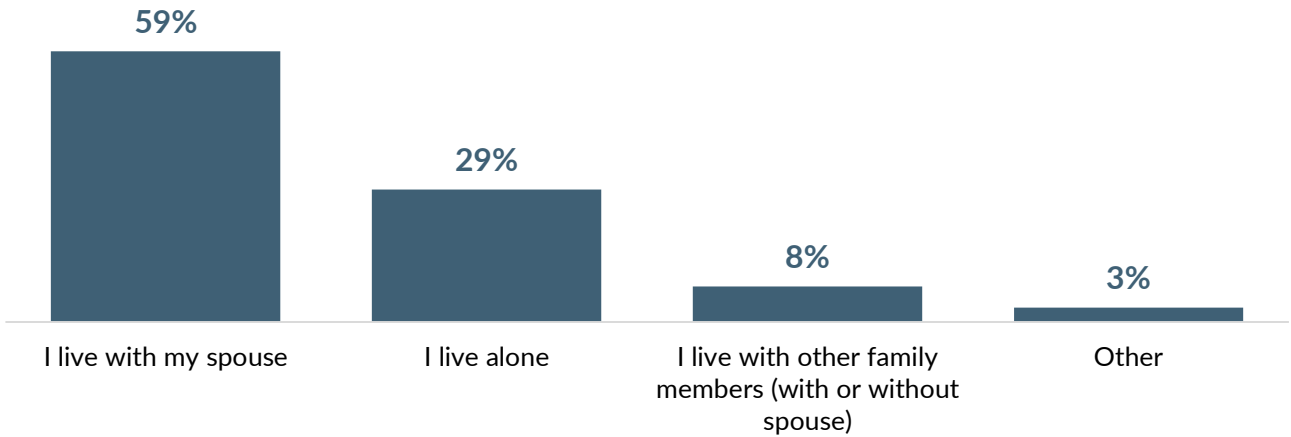
Exhibit 36. Age of Respondents (n = 787)



Source: BERK, 2025.

Exhibit 37 shows the household living status of the survey respondents. The majority of respondents live with a spouse or a partner (59%), and just under 30% of respondents live alone. The remaining respondents reported living with other family members either with or without their spouse or partner (8%) or a different living arrangement (3%).

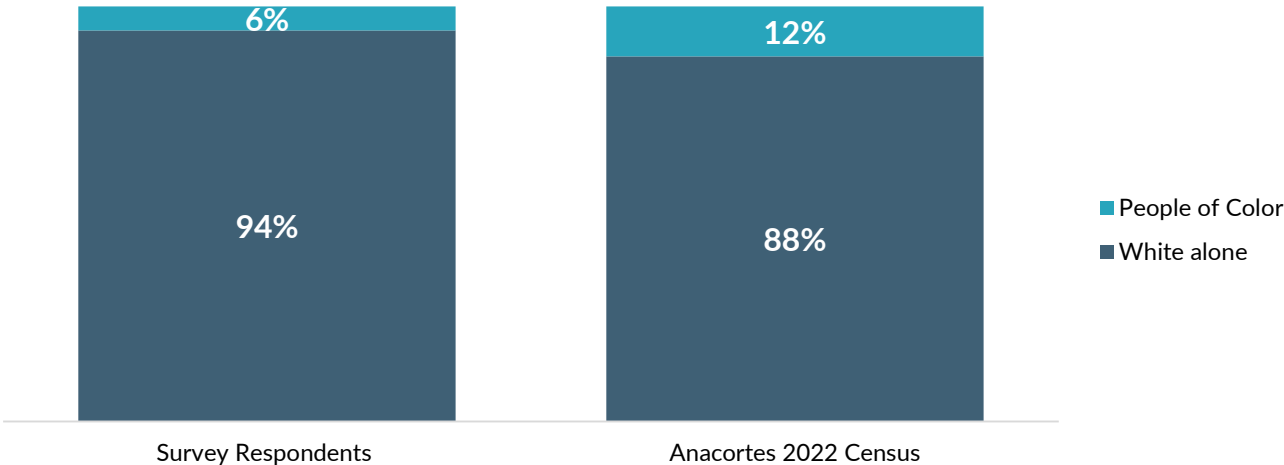
Exhibit 37. Household Living Status of Respondents (n = 794)



Source: BERK, 2025.

Exhibit 38 shows the race and ethnicity of survey respondents compared to the race and ethnicity of residents of Anacortes. The majority of respondents (94%) identify as white. The remaining respondents identify as Hispanic or Latino (1%), American Indian and Alaska Native (1%), Asian (1%), Native Hawaiian and other Pacific Islander (1%), or of another racial identity (2%). According to the 2022 Census, 12% of Anacortes residents identified as people of color, whereas only 8% of survey respondents identified as such, which may reflect that demographic change is coming from the younger populations.

Exhibit 38. Race and Ethnicity in Survey Respondents and Anacortes 2022 Census (n = 767)

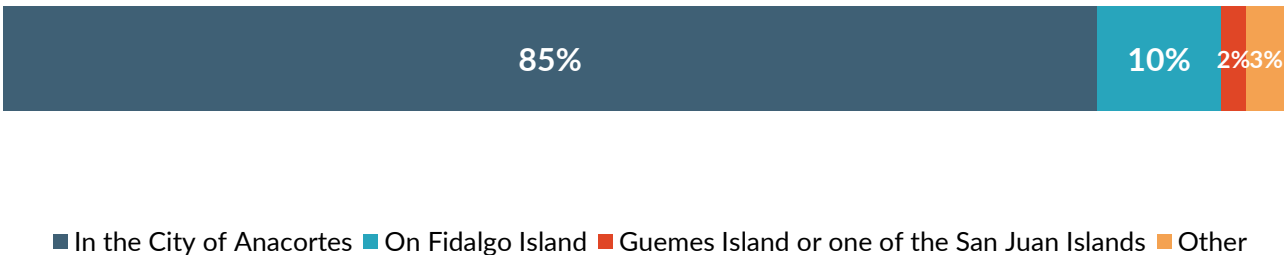


Source: BERK, 2025.

Exhibit 39 shows where respondents live. The majority of respondents (85%) report living in the City of Anacortes. Ten percent (10%) of respondents live elsewhere on Fidalgo Island. The remaining respondents live either on Guemes Island or one of the San Juan Islands, or reported living in Burlington, Mount Vernon, La Conner, Sedro-Woolley, or another location nearby.

Exhibit 39. Where Respondents Live (n = 879)

Survey Question: “Where do you live?”



Source: BERK, 2025.

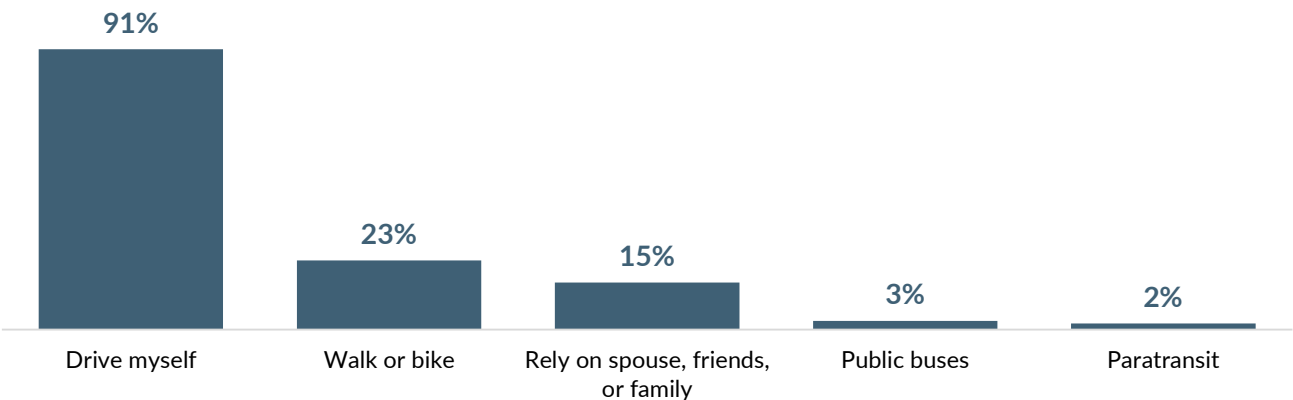
Findings

Transportation

Exhibit 40 shows how the respondents typically get around Anacortes. The majority drive (91%), but almost a quarter (23%) also report walking or biking to get around. Fifteen percent (15%) rely on their friends and family for transportation, and 5% use public transportation, including public and paratransit buses.

Exhibit 40. Mode of Transportation of Respondents (n = 870)

Survey Question: “How do you typically get around Anacortes?”

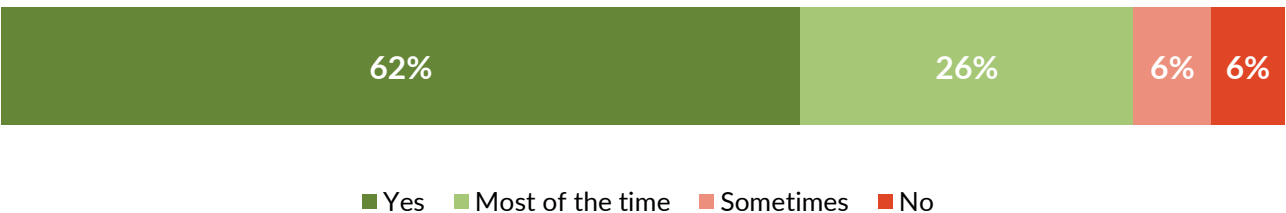


Notes: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

Exhibit 41 illustrates respondents' satisfaction with transportation options in Anacortes. The majority (62%) report being satisfied, while an additional 26% indicate they are satisfied most of the time, and 12% of respondents express only occasional satisfaction or dissatisfaction with available transportation options. Among the questions asked of participants related to satisfaction, ability, and access, transportation options received the highest number of responses indicating dissatisfaction.

Exhibit 41. Satisfaction Levels with Transportation Options (n = 856)

Survey Question: “Are you satisfied with your current transportation options?”



Source: BERK, 2025.

Open-Ended Question: Transportation

Respondents were asked if they were satisfied with transportation options. If they responded “sometimes” or “no,” they were asked to expand. There were 142 open-ended responses.

- **Availability and reliability.** Many respondents expressed frustration with the availability and consistency of the transit service. A recurring theme was the unpredictability of access, leading to challenges in planning and use. Some noted that when they needed the service most, it was unavailable or insufficient.

"I rely on this regularly, but it's hit-or-miss whether it'll be there when I need it."

"Sometimes I plan my day around using this, only to find out it's not running or not available—it's really frustrating."

- **Ease of Use and Accessibility.** Respondents mentioned difficulties in navigating or accessing Skagit Transit service or Paratransit service. Barriers included unclear processes, lack of user-friendly design, and physical or technological obstacles.

"The system is too complicated. It takes too many steps to do something that should be simple."

"It's not accessible for everyone—if you don't have a smartphone or internet, you're out of luck."

- **Communication and Transparency.** Some respondents felt that communication about the service—such as updates, changes, or disruptions—was lacking. They wanted clearer, more proactive communication rather than finding out about issues after the fact.

"I only hear about changes when I show up and something isn't working—why can't they send out alerts?"

"It feels like decisions are made without any input from those of us who use this the most."

- **Cost and Affordability.** Concerns about the financial burden of using transportation services came up frequently, with some respondents noting that cost is a barrier to access. Some expressed that pricing structures could be more flexible or equitable.

"I'd use this a lot more if it were just a little more affordable."

"For people on a fixed income, this just isn't an option—it's too expensive."

- **Disparities in Access.** Some respondents highlighted disparities in access, noting that the service works well for some groups but leaves others behind. They called for more inclusive options to ensure broader accessibility.

"If you live in certain areas, it's great. But if you don't, you're out of luck."

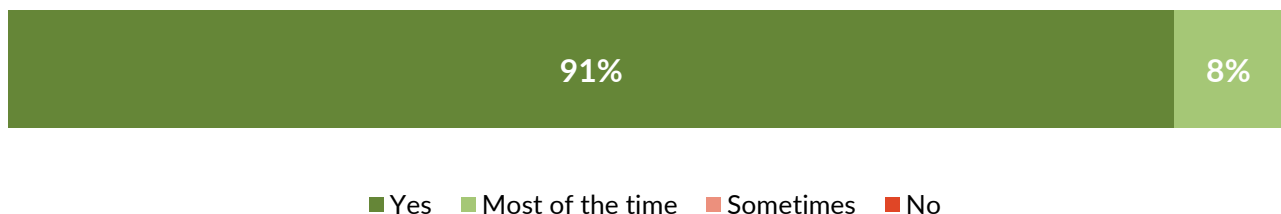
"Better bus service options would be nice. Service is focused on ferry terminal traffic primarily. Outlying areas have rare or little service."

Healthy Lifestyle

Exhibit 42 shows the respondents' access to healthy food. The majority of respondents (91%) report having consistent access to healthy food, while 8% have access most of the time. Less than 1% indicate that they only sometimes have access or lack access altogether.

Exhibit 42. Access to Healthy Food (n = 851)

Survey Question: "Do you have access to healthy food?"

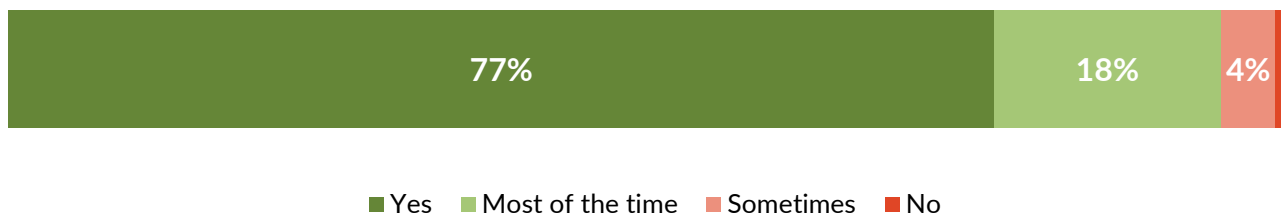


Source: BERK, 2025.

Exhibit 43 shows the respondents' access to healthcare and medical services. The majority of respondents (77%) report having adequate access, while 18% have access most of the time. Four percent (4%) of respondents indicate that they only sometimes have access, and less than 1% lack access altogether.

Exhibit 43. Access to Healthcare (n = 849)

Survey Question: "Do you have adequate access to the healthcare and medical services that you need?"

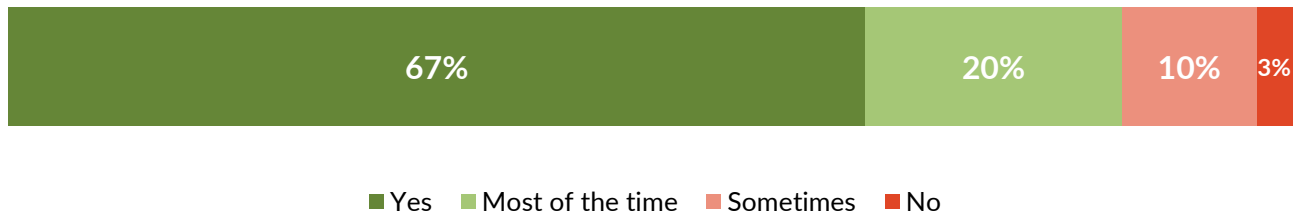


Source: BERK, 2025.

Exhibit 44 shows the respondents' access to social and community activities. Most respondents (67%) report having regular access to activities they enjoy, while 20% indicate they have access most of the time. Ten percent (10%) only have access sometimes, and 3% report having no access at all.

Exhibit 44. Access to Social and Community Activities (n = 839)

Survey Question: "Do you have access to social and community activities that you enjoy?"



Source: BERK, 2025.

Exhibit 45 shows the respondents' ability to maintain a healthy lifestyle of physical activity and mental wellness activities. Most respondents (69%) can maintain a healthy lifestyle, while nearly a quarter (24%) indicate they maintain a healthy lifestyle most of the time. Only 6% say they only sometimes maintain a healthy lifestyle, and less than 1% report they do not maintain a healthy lifestyle.

Exhibit 45. Ability to Maintain a Healthy Lifestyle (n = 847)

Survey Question: "Are you able to maintain a healthy lifestyle, including physical activity and mental wellness?"



Source: BERK, 2025.

Open-Ended Question: Healthy Lifestyle

Respondents were asked if they have access to healthy food, healthcare and medical services, social and community activities, and physical activity and mental wellness. If they said "sometimes" or "no" to any of the questions, they were asked to expand. There were 132 open-ended responses.

- **Access to Healthy Food.** Many residents find food access sufficient but note some limitations. Programs like Meals on Wheels are helpful for some and other respondents express a desire for a more diverse grocery selection.

"Food access mostly sufficient from Safeway but many areas of town like Skyline are more removed."

"We have a road connecting us to the mainland and there are roads and ferries that leave from here. We should be able to have a decent supermarket."

- **Healthcare and Medical Services.** Concerns about healthcare access were common, particularly regarding long wait times for appointments, inability to find providers taking new patients or their insurance, and the need to travel for specialized care. Urgent care is often used for episodic needs due to a lack of accessible primary care. Limited access to specialists like urologists, endocrinologists, and geriatric care forces residents to travel to Bellingham, Everett, or Seattle. Some fear they won't be able to make these trips as they age.

"I believe there is a significant lack of mental health providers that accept Medicare. I only know of one."

"Anacortes, and even greater Skagit County, feels like a health care desert to me."

- **Social and Community Activities.** Some respondents expressed a desire for more activities, particularly in the evening and for specific populations. Requests include more walking/hiking groups (not just strolling), independent film screenings, modern art performances, and day trips to Seattle or Vancouver for cultural events.

Some cite lack of motivation, reclusive tendencies, or social anxiety as reasons they don't engage in activities. Others feel the "senior" label discourages participation, preferring hobby-based gatherings rather than age-based ones. Weather limits outdoor activity, especially in winter, and some respondents are busy with other responsibilities.

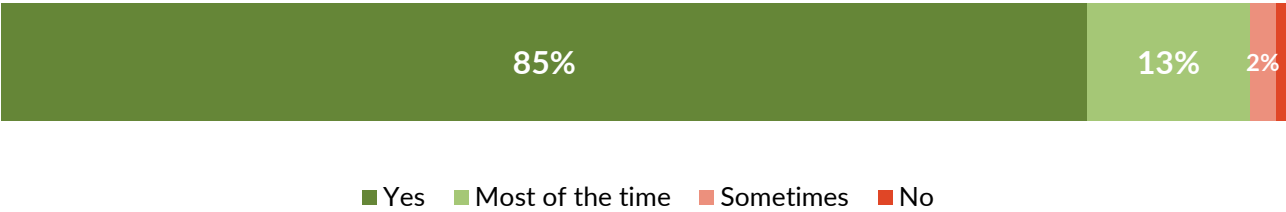
"Now in my seventies I am inching my way out of my comfort zone at home, and am interested in looking what the Senior Activity Center may offer to connect with others."

Stability

Exhibit 46 displays the respondents' ability to financially meet their day-to-day needs. Most respondents (85%) can financially meet their day-to-day needs. Thirteen percent (13%) can meet their needs financially most of the time and 2% can meet their needs sometimes. Less than 1% are unable to meet their needs financially.

Exhibit 46. Financial Ability of Respondents (n = 844)

Survey Question: “Are you financially able to meet your day-to-day needs?”

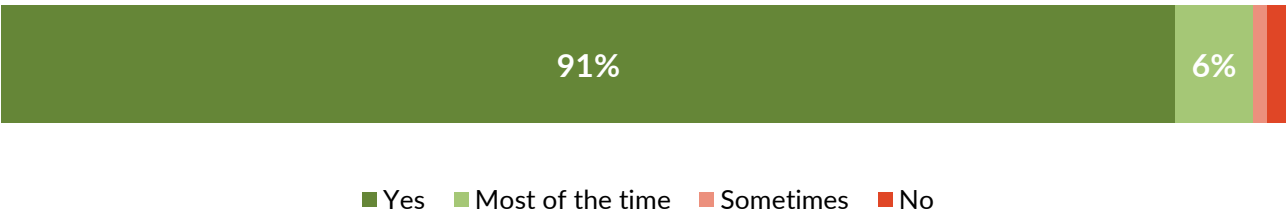


Source: BERK, 2025.

Exhibit 47 shows the respondents’ stability in their living situation. Over 90% feel secure in their current living situation. Six percent (6%) of respondents report feeling stable most of the time. One percent (1%) of respondents report feeling stable sometimes and just over 1% are concerned about their living situation.

Exhibit 47. Stability in Living Situation (n = 844)

Survey Question: “Do you feel stable in your current living situation (i.e you are not concerned about eviction, or you own your home)?”

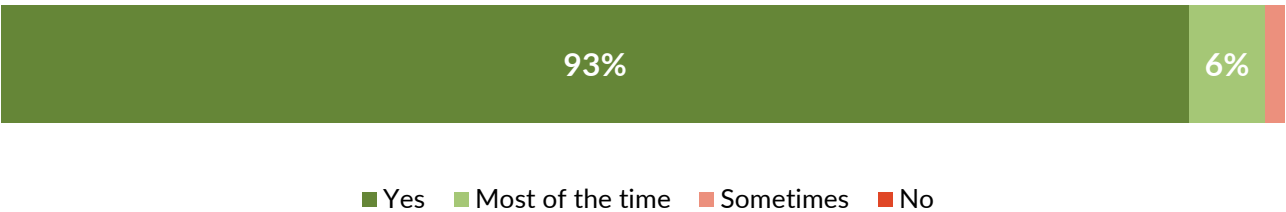


Source: BERK, 2025.

Exhibit 48 reports respondents’ access to reliable communication services. Most respondents (93%) report reliable communication services and an additional 6% have reliable communication access most of the time. Two percent (2%) report only having access sometimes.

Exhibit 48. Access to Reliable Communication Services (n = 843)

Survey Question: “Do you have access to reliable communication services (e.g., phone, internet)?”

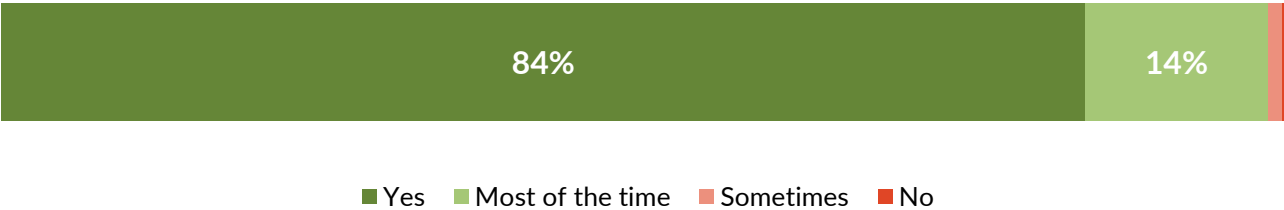


Source: BERK, 2025.

Exhibit 49 shows respondents' ability to manage or have support for daily tasks and responsibilities. The majority (84%) state they are able to manage daily tasks, while 14% report the ability to manage daily tasks most of the time. One percent (1%) of respondents report only sometimes having the ability to manage daily tasks.

Exhibit 49. Ability to Manage Daily Tasks and Responsibilities (n = 842)

Survey Question: “Do you feel that you are able, or have the necessary support, to manage daily tasks and responsibilities?”



Source: BERK, 2025.

Open Ended Response: Stability

Respondents were asked if they are able to meet their needs financially, feel stable in their current living situation, have access to reliable communication services (like phone or internet), and have support to manage daily tasks or responsibilities. If they said “sometimes” or “no” to any of the questions, they were asked to expand. There were 62 open-ended responses.

- **Difficulty with Home Maintenance and Caregiving Support.** The most common response was challenges in finding affordable or reliable help for household tasks, home repairs, and personal care. This includes needing assistance with cleaning, yard work, minor repairs, and caregiving. Most respondents noted these services were unaffordable, while others were unsure where to find help.

“Sometimes it can be challenging to find affordable and consistent help with things I can no longer do.”

“We need a caregiver but can't afford one.”

- **Financial Struggles & Cost of Living.** A few respondents noted concerns related to rent increases, property taxes, and general affordability. Some people on fixed incomes are worried about being priced out of their homes.

“Rent is higher than my social security income.”

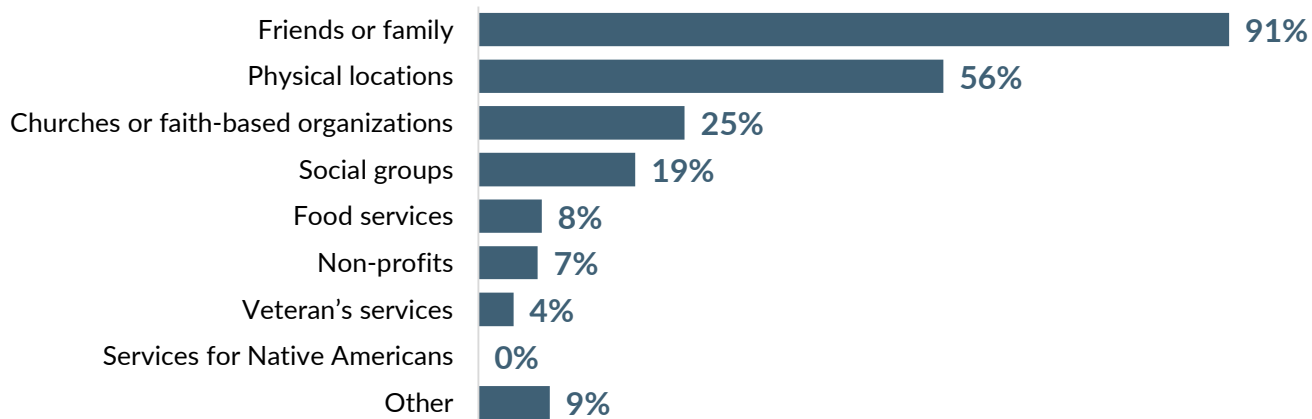
Community Resources

Exhibit 50 shows the reported community resources that respondents rely on regularly for social emotional and physical needs. A majority of respondents (91%) reported utilizing their friends and family for their needs. Over half of respondents (56%) rely on physical locations such as the Anacortes

Museum, Anacortes Public Library, Fidalgo Pool & Fitness Center, or the Senior Activity Center for their needs. Other community resources that were relied upon by respondents include churches or faith-based organizations (25%) and social groups (19%). Respondents also mentioned relying on other community resources, such as sports groups, hobby-based social interactions, volunteering, and public parks and lands.

Exhibit 50. Community Resources Relied Upon (n = 822)

Survey Question: "What community resources do you rely on regularly for any of your social, emotional, or physical needs?"



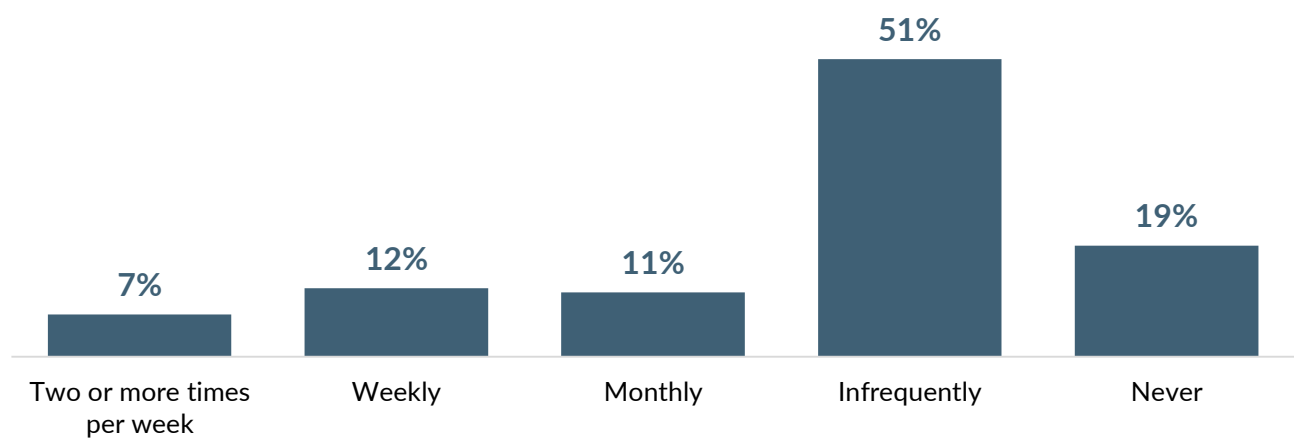
Notes: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers. The examples under each answer choice included the following; Physical locations such as Anacortes Museum, Anacortes Public Library, Fidalgo Pool & Fitness Center, or the Senior Activity Center; Churches or faith-based organizations; Non-profits, such as Community Action, Salvation Army, or the Anacortes Family Center; Social groups, such as Rotary, Kiwanis Club, or Newcomers Plus; Food services, such as Meals on Wheels or food pantries; Veteran's services; or Services for Native Americans, such as the Samish Elders Department.

Source: BERK, 2025.

Exhibit 51 shows how often respondents visit the Anacortes Senior Activity Center (ASAC). Just over half of respondents visit infrequently (51%) and 19% have never visited. The remaining 30% of respondents visit ASAC either monthly (11%), weekly (12%), or twice or more a week (7%).

Exhibit 51. ASAC Visitation Frequency (n = 826)

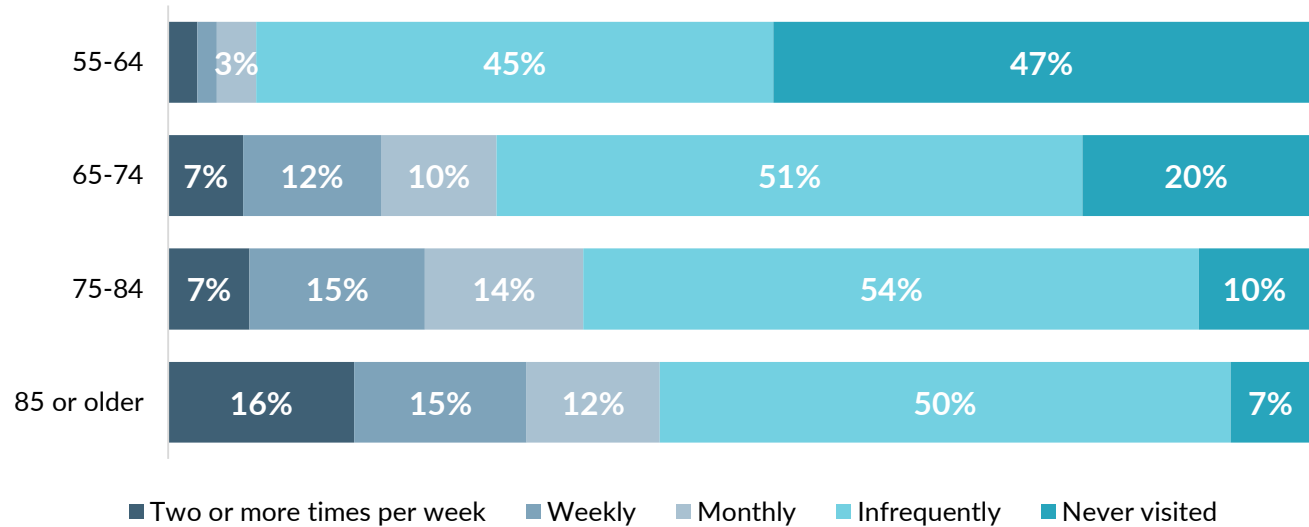
Survey Question: “How often do you visit the Anacortes Senior Activity Center?”



Source: BERK, 2025.

Exhibit 52 shows how often respondents visit ASAC by their age group. The youngest age group of 55- to 64-year-olds have the highest percentage of respondents who have never visited (47%), with only 8% visiting either monthly, weekly, or more than twice a week. In contrast, the older age groups show more frequent engagement. Among the 85 and older age group, 43% visit either monthly, weekly, or more than twice a week and only 7% have never visited.

Exhibit 52. ASAC Visitation Frequency by Age (n = 776)

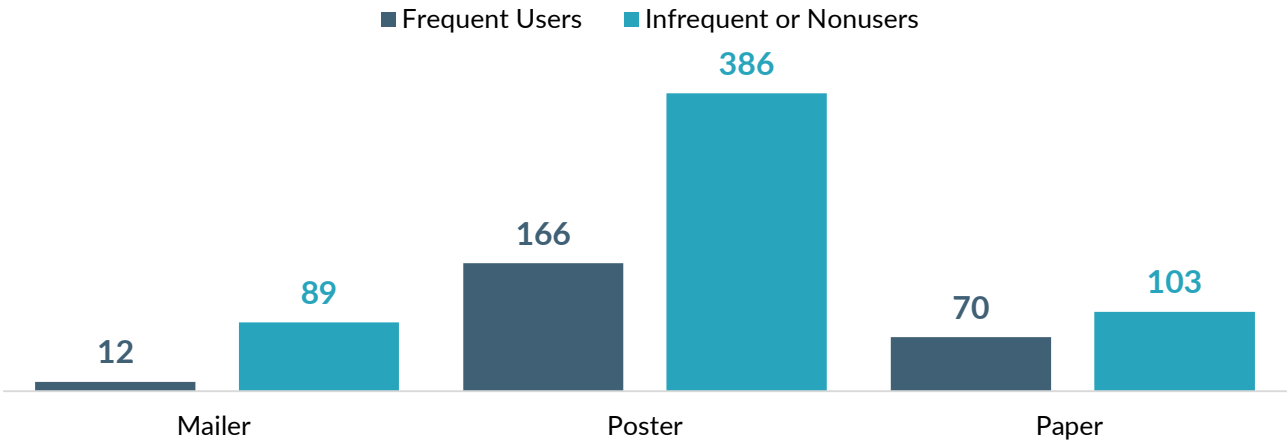


Note: Respondents under 55 were excluded due to a small sample size.
Source: BERK, 2025.

Exhibit 53 shows the number of responses for each outreach method and the respondents’ visitation to ASAC. Out of all responses, the highest number of responses (552) came from the poster outreach method. The lowest number of responses (101) came from the mailer outreach method. All methods of

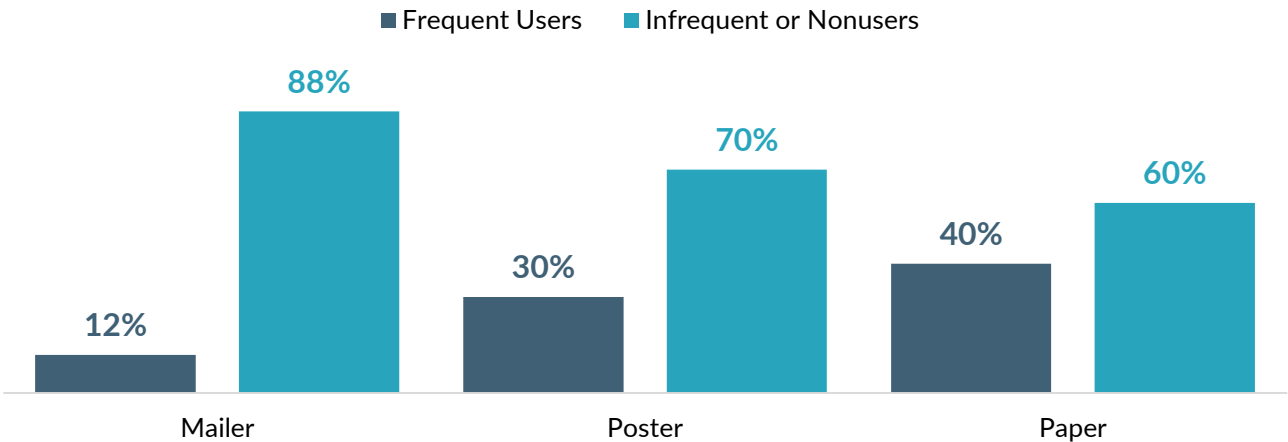
outreach reached both infrequent users (visiting infrequently or have never visited) and frequent user groups (visiting either monthly, weekly, or more than twice a week). However, as shown in Exhibit 54, the mailer responses had the highest percentage of infrequent user responses (88%). Those who responded with a paper copy of the survey had the highest share of responses from frequent users (60%).

Exhibit 53. ASAC Visitation Frequency by Outreach Method, Number of Responses (n = 826)



Source: BERK, 2025.

Exhibit 54. ASAC Visitation Frequency by Outreach Method, Percentage of Responses (n = 826)



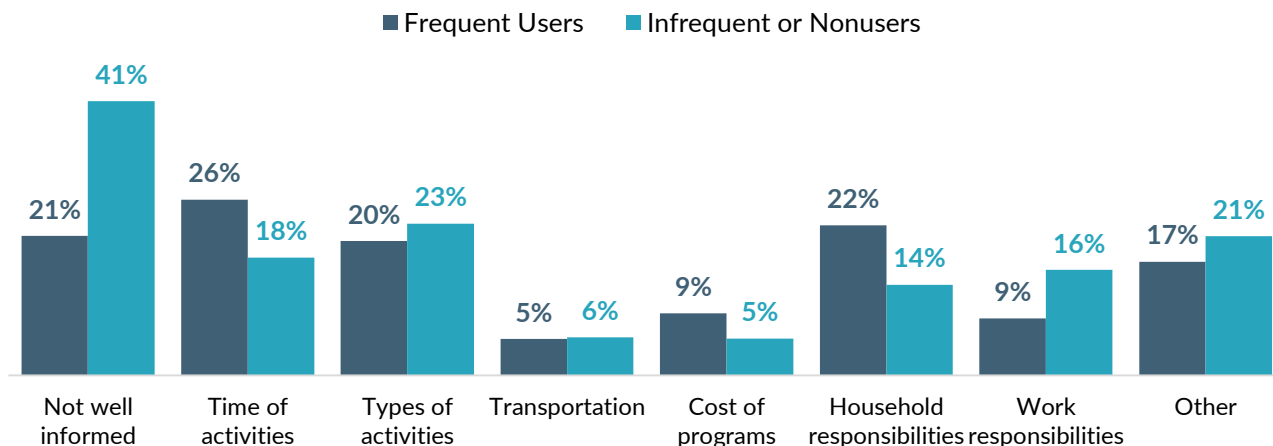
Source: BERK, 2025.

Exhibit 55 shows the reasons preventing respondents from using ASAC or going more frequently, comparing the answers from frequent users of ASAC and infrequent or nonusers of ASAC. Users visiting ASAC at least monthly reported their top barrier to use as the time of activities offered (26%), while infrequent or nonusers reported their top barrier as a lack of information about what was offered (41%). Other top barriers to use for both frequent and infrequent users included the types of activities offered and household or work responsibilities. In the other category, respondents mentioned age or health barriers, as well as general busyness with different interests or volunteering.

Among infrequent or nonusers, respondents ages 55 to 85 were more likely than those over 85 to cite lack of information as a barrier to use. They were also more likely to mention work responsibilities as a barrier. In contrast, respondents over 85 were more likely to cite transportation as a barrier. Respondents ages 65 to 74 were more likely than both younger and older respondents to say that the available activities were not interesting.

Exhibit 55. ASAC Barriers to Use by Visitation Frequency (n = 622)

Survey Question: “Do any of the following reasons prevent you from using the Anacortes Senior Activity Center or going more frequently?”



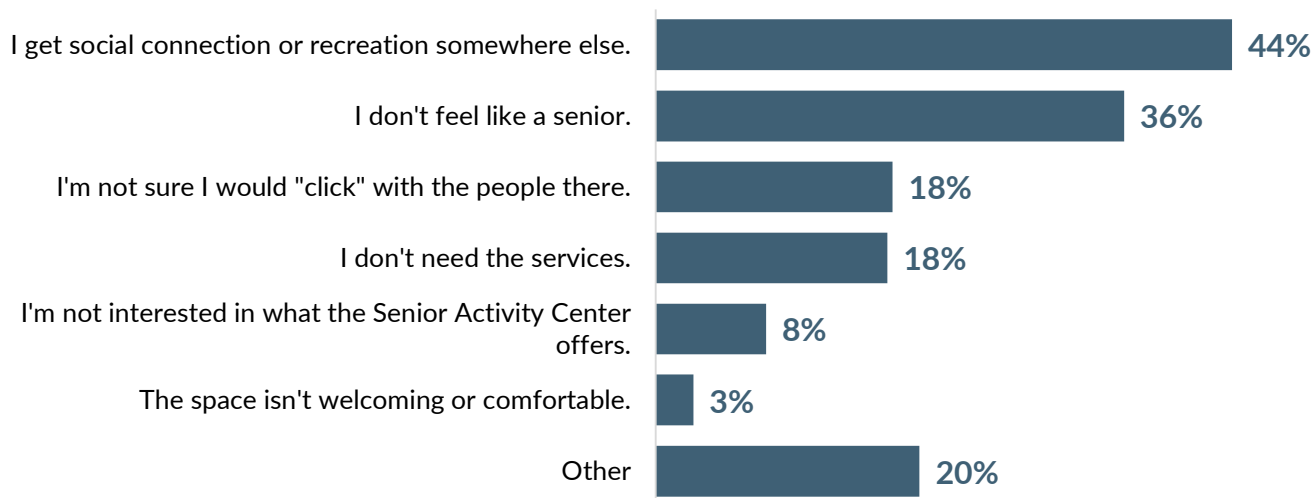
Note: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

Exhibit 56 shows additional reasons preventing respondents from ASAC or going more frequently. This question was only asked to infrequent or nonusers. Almost half of respondents (44%) stated they got social connection or recreation elsewhere. Additionally, 36% of respondents reported not visiting ASAC because they did not feel like a senior. Respondents also noted they were unsure if they would “click” with the people at ASAC, or did not need the services offered. In the other category, respondents also reported age and health barriers or a lack of time due to other responsibilities or interests.

Respondents younger than 75 were more likely than older respondents to state they did not feel like a senior. Respondents younger than 64 were less likely than older respondents ages 65 to 84 to state they got social connection or recreation elsewhere.

Exhibit 56. Other Barriers to Use of ASAC for Infrequent or Nonusers (n = 483)

Survey Question: "Are there additional reasons why you haven't visited the Senior Activity Center?"



Note: Response percentages do not sum to 100% since respondents were allowed to select multiple applicable answers.
Source: BERK, 2025.

Appendix A. ASAC Programs and Resources

This inventory lists program and resource examples offered by the Anacortes Senior Center in 2024.

Category	Examples	
Creative Expression	▪ Calligraphy for Beginners ▪ Claire Lemberg Arts & Crafts Scholarship ▪ Come play with the Divas ▪ Crafting Joy: Create your Own Gift Bags ▪ Creative Circle ▪ Cultured Purls Knitting Guild ▪ Develop Your Drawing: Beginning and Intermediate Classes ▪ Digital Photography 101 ▪ Digital Photography: Composition ▪ Digital Photography: Outdoor Lighting ▪ Fabric Fix-It Class ▪ Fidalgo Book Group ▪ Island Artists ▪ Mosaic & Stained-Glass Workshop ▪ Ornament-making workshop ▪ Rock Painting ▪ Sewing Seniors ▪ Shelter Bay Chorus Holiday Concert ▪ Ukelele Jams ▪ Watercolors & Acrylics Open Studios ▪ Wood Carving	
Fitness	▪ Ballroom Dancing ▪ Classical Movement ▪ Functional Fitness ▪ Hula Class ▪ Indoor Walking ▪ Line Dancing ▪ Qigong ▪ Seated Wellness Chair Yoga ▪ Silver Foxes Exercise Group ▪ Strength & Balance Yoga ▪ Tai Chi for Health ▪ Taste of Tai Chi	
Games	▪ Duplicate Bridge: Lite ▪ Friendly Bridge ▪ Liverpool Rummy ▪ Mah Jongg ▪ Mexican Train Dominoes ▪ Pinochle ▪ Pool Table ▪ Scrabble	
Health and Wellness	▪ Blood Pressure Checks ▪ Chasing the Light: Understanding And Overcoming Seasonal Affective Disorder Class ▪ Council of the Blind for Skagit & Island Counties Meetings ▪ Footcare ▪ Healthy Living for Brain & Body ▪ How to Get Up After a Fall ▪ Reiki for Relief ▪ Statewide Health Insurance Benefits Advisors ▪ Six Dimensions of Wellness: Social Wellness Tips ▪ Songshine Arts in Healthcare program	

		Wellness Tips
Informational	- Computer Assistance - Health Information Table with Skagit Public Health - Medicare Open Enrollment Appointments - Medicare Open Enrollment Presentation	- Property Taxes Presentation - Transit Information Table with Skagit Transit
Intergenerational	- Harmony Across Generations - Holiday Decorating and Crafting with Elementary Students	Take a Bite Out of Grandpa: Cookie Decorating with Children
Language & Discussion	- Ageism Discussion - Fiction Writers' Seminar - Gifts of Our Hands: Samish People Presentation - Habitat for Humanity Presentation - Ham Radio: Skagit Amateur Radio Emergency Communications Club	- Hearing Loss Communication Consultations with Bellingham Hearing Speech and Deaf Center - Lecture Series: Humanity, Civilization, & the Sea - Lunch with Anacortes Police Department's Community Service Officer - Spanish Conversation
Mastering Aging	Aging Mastery Program	Ideas for Aging
Nutrition	- Congregate Lunches - Dietary Supplements - Holiday Luncheons - Meals on Wheels home-delivered meals	- Red Bag Pantry - Ensure Plus (available through Skagit County Senior Nutrition Program)
Offsite	Senior Hike with Friends of the Forest	Special Travel Opportunities
Resources	- Books/puzzles for Sale - Computer Access - Disposal of Old or Unused Medication - Coffee and Tea - Hearing Loop for T-Coil - Library	- Program Scholarship Fund - Resource Hub and Referrals - Trinkets and Treasures Gift Shop - Veteran Services Appointments - Wi-Fi
Support Groups	- Aging Mastery Program Alumni Meetings - Caregiver Class Alumni Meetings	- Low Vision Support Group - Veteran's Hangout

Appendix B. Interviewee List

BERK spoke with representatives from 13 community organizations and agencies, as well as staff, volunteers, and Foundation members from ASAC. A member of the Advisory Team spoke with representatives from different faith-based organizations in the community.

- Anacortes Christian Church
- Anacortes Fire Department, Community Paramedic Program
- Anacortes Lutheran Church
- Anacortes Museum
- Anacortes Public Library
- Anacortes Senior Activity Center Foundation members
- Anacortes Senior Activity Center Staff
- Anacortes Senior Activity Center Volunteers
- Christ The King Anacortes
- Community Action of Skagit County
- Fidalgo Pool and Recreation
- Island Health
- Kiwanis Club
- Newcomers+
- NW Regional Council, Aging Disability Resource Center
- Samish Indian Nation, Elders Department
- Skagit County Public Health, Chronic Disease Prevention
- Skagit County Veteran Services
- St. Mary Catholic Church
- United Methodist Church
- Washington State Association of Senior Centers
- Westminster Presbyterian Church

Appendix C. ASAC Participant Questionnaire Instrument



The Anacortes Senior Activity Center (ASAC) wants to better understand the programming and activity needs for seniors in the community to ensure we are meeting a broad range of needs. **Please submit this questionnaire to the front desk by January 31st.**

1. **How often do you visit ASAC?**
 - ☐ More than 1x a week
 - ☐ Weekly
 - ☐ Monthly
 - ☐ Infrequently (less than monthly but at least once each year)
2. **How satisfied are you with the programming (e.g. exercise classes, special events, etc.) that ASAC offers?**
 - ☐ Very satisfied
 - ☐ Somewhat satisfied
 - ☐ Not satisfied
 - ☐ Not applicable - I don't attend any programs
3. **How satisfied are you with ASAC's ability to refer you to other programs, resources, or services in the community (e.g. help with housing, legal support, etc.)?**
 - ☐ Very satisfied
 - ☐ Somewhat satisfied
 - ☐ Not satisfied
 - ☐ Not applicable - I have not been referred
4. **Do you want to see more multigenerational programming at ASAC?**
 - ☐ Yes
 - ☐ No
 - ☐ I'm not sure
5. **What services or activities do you feel are missing or could better meet your needs?**
6. **What category of programming would you like to see more of?**
 - ☐ Exercise (e.g. yoga, ballroom dancing, etc.)
 - ☐ Games (e.g. bridge, Mah Jongg, etc.)
 - ☐ Creative Expression (e.g. art/writing/music classes, etc.)
 - ☐ Language & Discussion (e.g. Fidalgo Book Group, HAM Radio, Spanish Conversation, etc.)
 - ☐ Wellness Programs (e.g. Aging Mastery Program, Low Vision Support Group, etc.)

7. Do any of the reasons below prevent you from using the center more? (select all that apply)

- ☐ Not well-informed about the events and programs offered at the Center
- ☐ Time of activities (activities aren't offered at times that work for me)
- ☐ Types of activities (the activities offered aren't interesting to me)
- ☐ Transportation to and from ASAC
- ☐ Cost of programs
- ☐ Household responsibilities
- ☐ Work responsibilities
- ☐ Other:

See other side of page

8. What resources or support are you looking for that you haven't been able to find at ASAC or elsewhere in the Anacortes community?

9. How do you hear about ASAC programs, services, and special events?

- ☐ Website
- ☐ ASAC Newsletter
- ☐ Facebook
- ☐ Press (e.g. Clamdigger, Anacortes American, goskagit.com, etc.)
- ☐ Word of mouth
- ☐ Other:

10. Do you have any other suggestions for improvements at ASAC?

The following are optional demographic questions:

- | | | |
|---|--|---|
| 1. What is your age? <ul style="list-style-type: none">☐ Younger than 45☐ 45-54☐ 55-64☐ 65-74☐ 75-84☐ 85 or older | 2. What is your living status? <ul style="list-style-type: none">☐ I live alone☐ I live with my spouse☐ I live with other family members (with or without spouse)☐ Other:

---- | 3. What is your race or ethnicity? <ul style="list-style-type: none">☐ American Indian and Alaska Native☐ Asian☐ Black or African American☐ Hispanic or Latino (of any race)☐ Native Hawaiian and Other Pacific Islander☐ White (not Hispanic or Latino)☐ Other:-----
----- |
|---|--|---|

Appendix D. Older Adult Community Survey Instrument



Thank you for taking the time to share your insights. This survey is designed to understand the needs and experiences of seniors aged 55+ in Anacortes related to social programming, connection, and meeting essential needs. Your feedback is invaluable in helping us identify resources and services that will better support our community, including at the Anacortes Senior Activity Center.

Return to: Anacortes Senior Activity Center
1701 22nd St.
Anacortes, WA 98221

Please complete and return the survey by Friday, February 28. We appreciate your participation!

4. Where do you live?

- | | |
|--|---------------------------------------|
| ☐ In the City of Anacortes | ☐ Mount Vernon |
| ☐ On Fidalgo Island | ☐ La Conner |
| ☐ Guemes Island or one of the San Juan Islands | ☐ Sedro-Woolley |
| ☐ Burlington | ☐ Other:
----- |

Needs and Services

Transportation

- | | |
|--|--|
| 5. How do you typically get around Anacortes? <i>Check all that apply.</i> | 3. Are you satisfied with your current transportation options? |
| ☐ Drive myself | ☐ Yes |
| ☐ Rely on friends or family, including spouse/partner | ☐ Most of the time |
| ☐ Public buses | ☐ Sometimes |
| ☐ Paratransit (accessible public bus service) | ☐ No |
| ☐ Walk or bike | |
4. If you said **sometimes** or **no** to Question 3 above, please explain:

Physical and Mental Health

5. Do you have consistent access to healthy **food**?
 - ☐ Yes
 - ☐ Most of the time
 - ☐ Sometimes
 - ☐ No
7. Do you have access to **social and community activities** that you enjoy?
 - a. Yes
 - b. Most of the time
 - c. Sometimes
 - d. No
9. If you said **sometimes or no** to any of the physical and mental health questions above (5-8), please explain:
6. Do you have adequate access to the **healthcare and medical services** that you need?
 - ☐ Yes
 - ☐ Most of the time
 - ☐ Sometimes
 - ☐ No
8. Are you able to **maintain a healthy lifestyle**, including physical activity and mental wellness?
 - a. Yes
 - b. Most of the time
 - c. Sometimes
 - d. No

Maintaining Independence

10. Are you **financially** able to meet your day-to-day needs?
 - a. Yes
 - b. Most of the time
 - c. Sometimes
 - d. No
12. Do you have access to **reliable communication services** (e.g., phone, internet)?
 - a. Yes
11. Do you feel stable in your **current living situation** (i.e. you are not concerned about eviction, or you own your home)?
 - a. Yes
 - b. Most of the time
 - c. Sometimes
 - d. No
13. Do you feel that you are able, or have the necessary support, to **manage daily tasks and responsibilities**?
 - a. Yes

- b. Most of the time
- c. Sometimes
- d. No

- b. Most of the time
- c. Sometimes
- d. No

14. If you said **sometimes or no** to any of the maintaining independence questions (10-13) above, please explain:

Community Resources

15. What community resources do you rely on regularly for any of your social, emotional, or physical needs? *Check all that apply.*

- ☐ Friends or family
- ☐ Physical locations such as the Anacortes Museum, Anacortes Public Library, Fidalgo Pool & Fitness Center, or the Senior Activity Center
- ☐ Churches or faith-based organizations
- ☐ Non-profits, such as Community Action, Salvation Army, or the Anacortes Family Center
- ☐ Social groups, such as Rotary, Kiwanis Club, or Newcomers Plus
- ☐ Food services, such as Meals on Wheels or food pantries
- ☐ Veteran's services
- ☐ Services for Native Americans, such as the Samish Elders Department
- ☐ Other: _____

16. How often do you visit the Anacortes Senior Activity Center? *Choose one.*

- ☐ Two or more times per week
- ☐ Weekly
- ☐ Monthly
- ☐ Infrequently
- ☐ I have never visited the Anacortes Senior Activity Center

17. Do any of the following reasons prevent you from using the Anacortes Senior Activity Center or going more frequently? *Check all that apply.*

- ☐ Not well informed about the events and programs offered at the Center
- ☐ Time of activities (activities aren't offered at times that work for me)
- ☐ Types of activities (the activities offered aren't interesting to me)
- ☐ Transportation to and from the Center
- ☐ Cost of programs
- ☐ Household responsibilities
- ☐ Work responsibilities
- ☐ Other: _____

If you answered “Infrequently” or “I have never visited the Anacortes Senior Activity Center” to Question 16, please answer this additional question. Otherwise, please skip to Question 19 on the next page.

18. *[For infrequent or non-users only]* Are there additional reasons why you haven’t visited the Senior Activity Center? *Check all that apply.*

- ☐ I don’t feel like a senior.
- ☐ I’m not sure I would “click” with the people there.
- ☐ I don’t need the services.
- ☐ The space isn’t welcoming or comfortable.
- ☐ I get social connection or recreation somewhere else.
- ☐ I’m not interested in what the Senior Activity Center offers.
- ☐ Other:

--

19. Are there additional services or resources that you would like to utilize that aren’t offered in Anacortes?

Demographic Questions

We ask for demographic information to better understand how the needs of older adults differ across groups and change over time as people age. All answers are confidential and optional.

18. What is your age?

- ☐ Younger than 45
- ☐ 45-54
- ☐ 55-64
- ☐ 65-74
- ☐ 75-84
- ☐ 85 or older

19. What is your living status?

- ☐ I live alone
- ☐ I live with my spouse
- ☐ I live with other family members (with or without spouse)
- ☐ Other:

20. What is your race or ethnicity?

- ☐ American Indian and Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino (of any race)
- ☐ Native Hawaiian and other Pacific Islander
- ☐ White (not Hispanic or Latino)
- ☐ Self-describe:

21. Please include your email if you’d like to join the Anacortes Senior Activity Center newsletter to learn about upcoming events, programming, and resources:

Senior Needs Assessment

Presentation to Anacortes City Council | May 19, 2025

Project Background

Project Overview

- Project began in September 2024 with support from Advisory Team and ASAC staff.
- Needs Assessment report includes:
 - **Key Takeaways and Recommendations**
 - **Profile of Anacortes Senior Activity Center**
 - **ASAC Participant Questionnaire**
 - 317 responses
 - **Community Profile**
 - **Older Adult Community Survey**
 - 881 responses



Key Takeaways

Who ASAC Serves

- **ASAC serves many infrequent users.** Many infrequent users still have their social, physical, health, and food needs met elsewhere, but occasionally visit ASAC.
- **16% of respondents 85 years and older** visit ASAC more than twice per week.

Frequent users describe the center as welcoming, vibrant, and essential to their daily lives.

Exhibit 16. Frequency of Visitation to ASAC (n = 826)

Survey Question: "How often do you visit the Anacortes Senior Activity Center?"

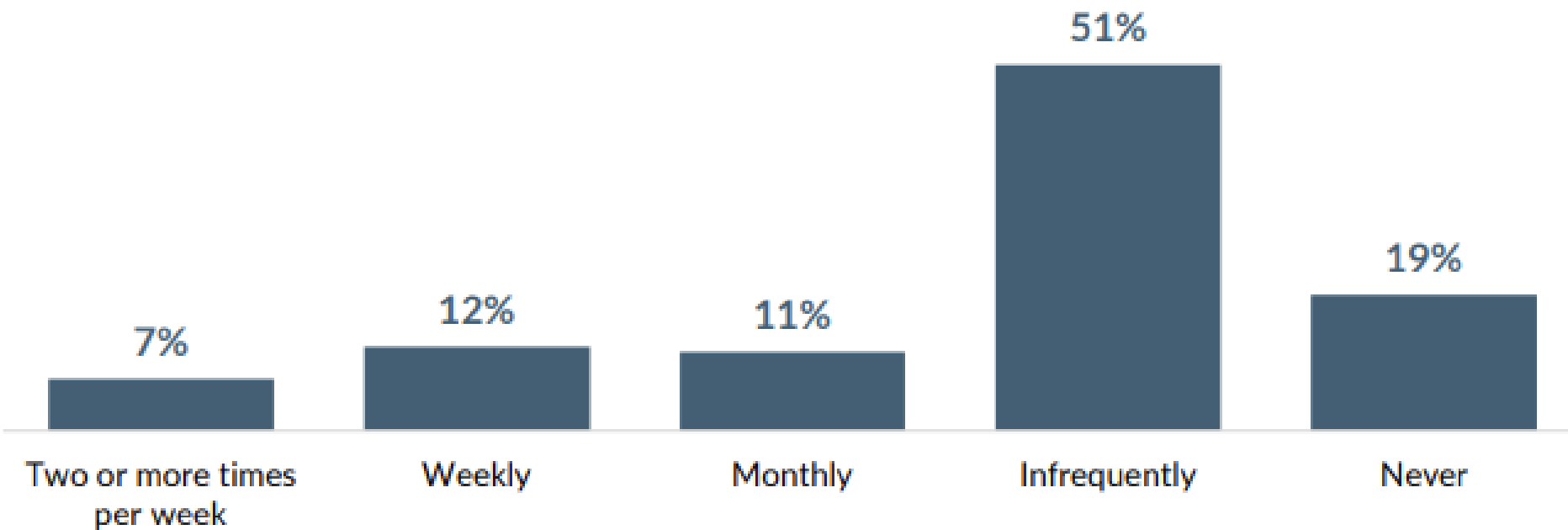
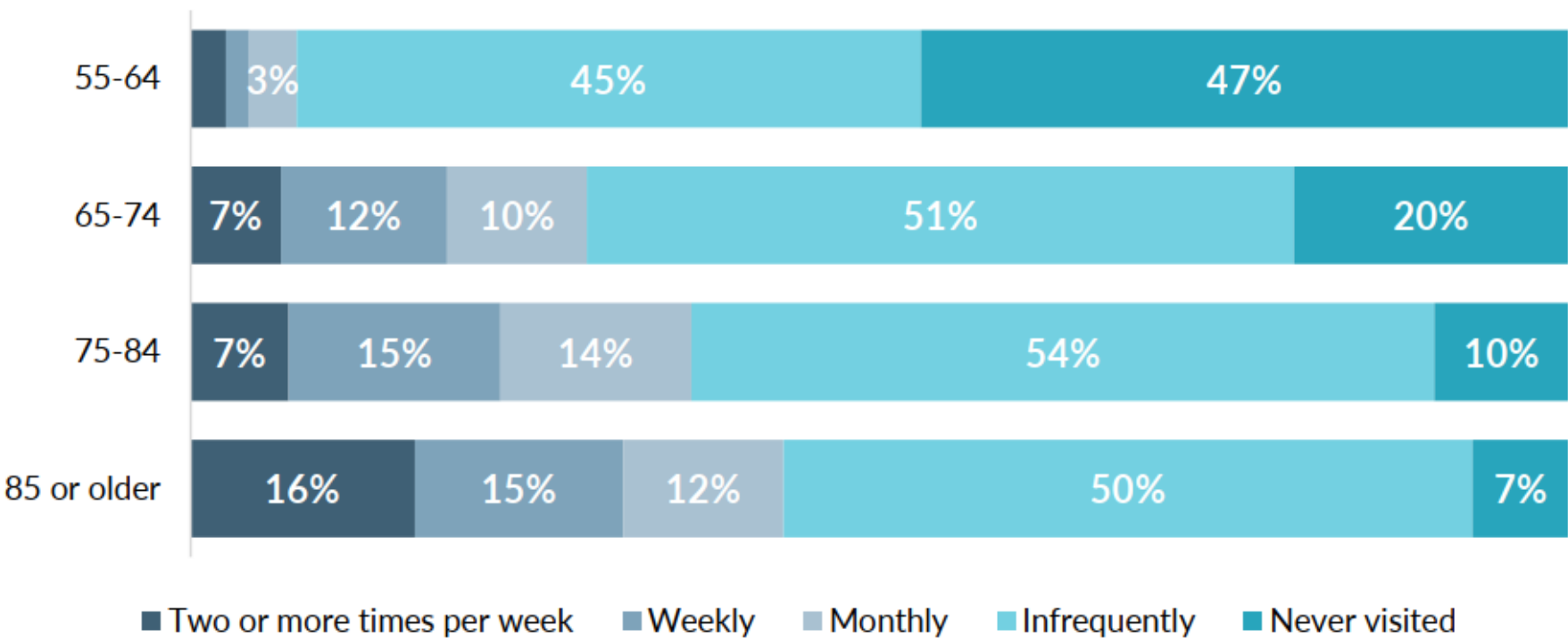


Exhibit 17. Frequency of Visitation to ASAC by Age (n = 776)

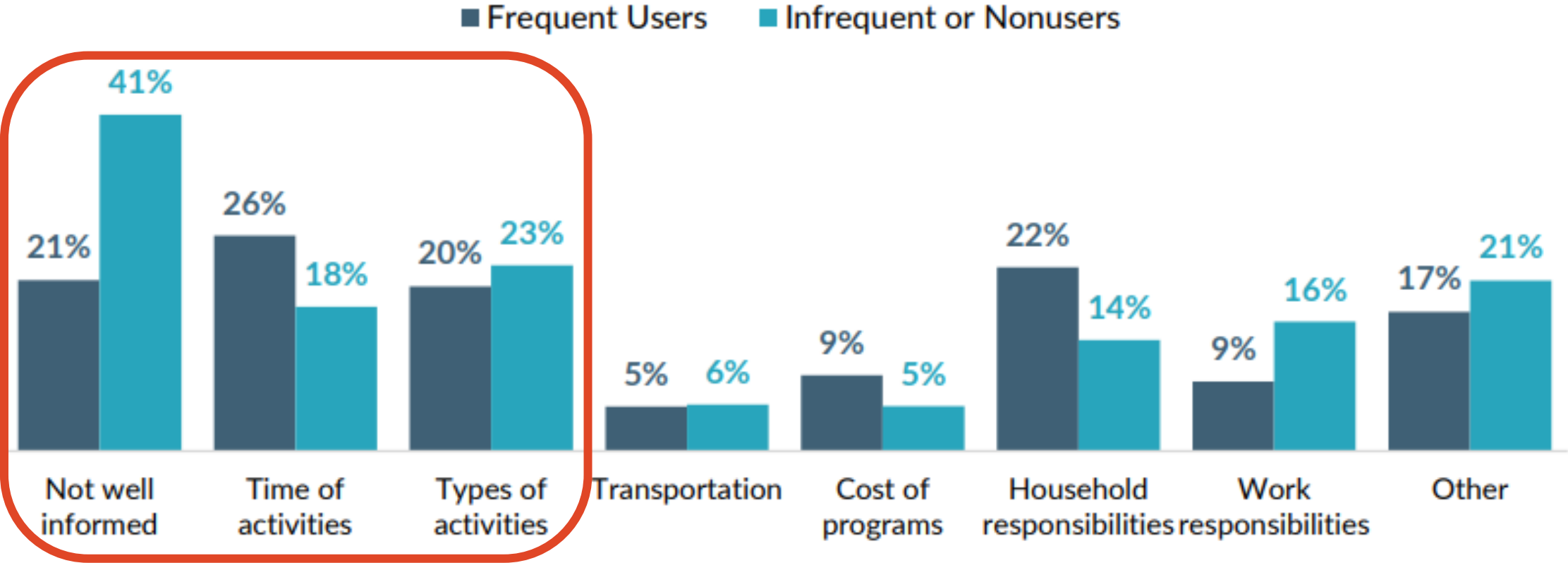


Opportunities for ASAC

- **Increasing awareness.** Not being well informed is a barrier to visiting ASAC.
- **Activity timing.** The current schedule may be a barrier for some potential users.

Exhibit 20. Barriers to Use of ASAC by Frequency of Visitation to ASAC (n = 622)

Survey Question: “Do any of the following reasons prevent you from using the Anacortes Senior Activity Center or going more frequently?”

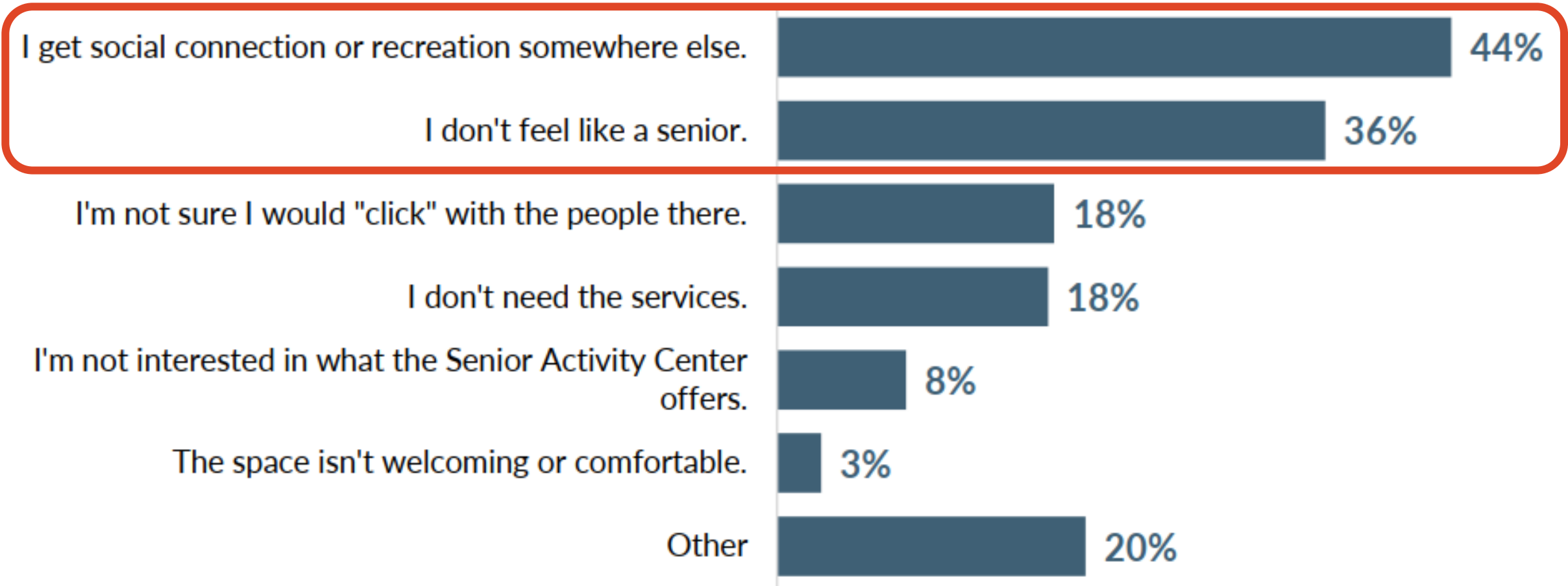


Top Barriers to Using ASAC for Infrequent or Nonusers

- May not need ASAC for connection or recreation.
- Addressing stigma and misperception. Some individuals do not identify as seniors or are not interested in senior center activities.

Exhibit 21. Other Barriers to Use of ASAC for Infrequent or Nonusers (n = 483)

Survey Question: “Are there additional reasons why you haven’t visited the Senior Activity Center?”



Other Implications for ASAC

- The Center has limited space for expansion.
- Strategic coordination of community partners combined with referrals could help better serve older adults.

The population of seniors is projected to increase by 8,000 people by 2050.



Recommendations

Roles for Implementation

Staff at ASAC

Inform strategic decisions regarding programming and operations, including use of space.

ASAC Foundation

Identify areas where additional funding or resources are needed to amplify ASAC's impact.

City of Anacortes

Gain a deeper understanding of the needs of its senior population and if, where, and how they are met.

Community Partners



Short Term (0-2 years) Recommendations: High Priority

- Establish a **quarterly task force** of organizations dedicated to senior needs.
- Offer programming **outside 8am-4pm hours**.
- Add programming **outside of ASAC's building**.
- Promote and encourage volunteers to support services for seniors offered by **Community Action of Skagit County**.
- Increase and test creative **marketing strategies** and efforts.
- Provide feedback to Skagit Transit on **changes to fixed bus routes and micro-transit options**.
- Build a **consistent feedback system** to target programming effectively and assess shifting needs.
- Invest in an **automated check-in system** to gather better data about users.

Intermediate (2-4 years) Recommendations: High Priority

- Hire additional staff, which could include:
 - Volunteer and Community Partner Coordinator.
 - Resource Coordinator.
 - Contract staff to offer evidence-based programming such as Chronic Disease Self-Management or similar based on community needs and feedback.



Questions?



City Council Agenda Bill

Meeting Date: May 19, 2025 **Agenda Item:** 6.b.

Agenda Item Title: Contract Award: Frontload Solid Waste Truck Replacement #25-145-ERR-001

Staff Contact(s): Andrew Rheume, WiL Ludemann

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Award
Andrew Rheume	

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$490,490.58 to Western Peterbilt, Inc. for the purchase of a frontload solid waste truck to replace truck ERR5002. The contract piggybacks on Sourcewell's Autocar contract [032824-ATC](#) and Labrie Environmental Group Contract [110223-LEG](#).

Background:

1. **History:** This is a standard 7 year replacement of a frontload garbage truck. This truck is being ordered about 6-8 months early for a couple reasons. The last trucks ordered are going on 3 years to deliver. While those supply chain slow downs appear to be better now the engine manufacturer, Cummins, is discontinuing the current engine that we use and are happy with and the replacement engine isn't available yet and will be further complicated with updated emissions technology and lower power. We are able to order now and secure the current engine.
2. **Key Terms:**
 - Total contract price of \$490,490.58.
3. **Competitive Bidding:** The City has a cooperative purchasing agreement with Sourcewell and is procuring this purchase through contract 032824-ATC and Labries Contract #110223-LEG.

Budget Impact:

Vendor	Western Peterbilt, Inc.
--------	-------------------------

Contract Amount	\$490,490.58
Earmarked Funds	\$450,000.00
BARS #	501.790.594.48.60
Budget Amendment Required?	No

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign PO #25-145-ERR-001 with Western Peterbilt, Inc. in the amount of \$490,490.58 for the purchase of a frontload solid waste truck to replace truck ERR5002.

Alternative Actions: Reject the contract.

Attachments (listed in order presented):

1. 25-145-ERR-001



City of Anacortes
Legal Department
PO Box 547
Anacortes, WA 98221
contracts@anacorteswa.gov

PURCHASE ORDER #25-145-ERR-001

VENDOR: Western Peterbilt, Inc.
Ian Griffin
3801 Airport Way S
Seattle, WA 98108

Date: May 19, 2025
Contact: WiL Ludemann
Department: Public Works Department
Operations Manager
(360) 293-1921
ludemannw@anacorteswa.gov

Email: ian.griffin@dobbspeterbilt.com
Phone: 253-405-8495

Pick Up/Deliver To:
City of Anacortes
Operations Division
2201 37th Street
Anacortes, WA 98221

Item	Qty	DESCRIPTION	U/M	Unit Price	Amount
1	1	2025 or 2026 Autocar ACX64 Dual Drive Residential Front loader Chassis, and 2025 or 2026 Labrie Wittke Starlite 40 yrd Residential Front Loader body, as specified in Exhibit A. This Work is subject to: - Attached quote and specifications, incorporated as Exhibit A - Sourcewell Contracts: Autocar Contract #032824-ATC and Labrie Environmental Group Contract #110223-LEG, incorporated as Exhibit B The aforementioned Exhibits A and B are hereby incorporated by reference and made a part hereof.	LS	\$447,527.90	\$447,527.90
Sum Total					\$447,527.90
Sales Tax @ 9.6%					\$42,962.68
Total Price					\$490,490.58

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

WESTERN PETERBILT, INC.

Matt Miller, Mayor

Date

Date



WESTERN PETERBILT, INC.

3801 Airport Way South
Seattle, Washington, 98108
(206) 624-7383



April 15, 2025

CITY OF ANACORTES PURCHASE ORDER 25-145-ERR-001 EXHIBIT A - 21 PAGES

Mr. Wil Ludemann
Shop Manager
City of Anacortes
2201 "A" 37th Street
Anacortes, WA 99221

REF: SOURCEWELL BID LETTER AUTOCAR CONTRACT #032824-ATC/#110223-LEG.

Western Peterbilt, Inc. would like to formally extend all bid prices, terms, and conditions to the City of Anacortes for the purchase of (1) one or more Dual Sit Down Residential Front Loader Refuse Trucks through a Sourcewell bid under Autocar Sourcewell Bid Contract #032824-ATC and Labries Contract #110223-LEG. All conditions that applied to the Sourcewell bid will apply to this extension.

Following, please find the breakdown of the base prices and options:

-2025 Autocar ACX64 Dual Drive Residential Front loader Chassis per the City of Anacortes specifications. Current list price \$288,145.00 minus 20% discount of \$57,629.00 for a total of \$230,516.00.	\$ 230,516.00
-Frieght from Autocar in Birmingham, AL to Labrie-San Luis, AZ.	\$ 2,550.00
-PDI	\$ 750.00
-Flooring for chassis- 300 days at \$42.20 per day - \$12,660.90.	\$ <u>12,660.90</u>
-Subtotal Chassis.	\$ 246,476.90
-2025 Labrie Wittke Starlite 40 yrd Residential Front Loader body per the City of Anacortes specifications.	\$ 192,276.00
-Freight to Anacortes, WA.	\$ 8,775.00
Subtotal body.	\$ <u>201,051.00</u>
Subtotal per unit.	\$ 447,527.90
Washington State Sales Tax (9.6% Marysville, WA)	\$ <u>42,962.68</u>

3801 Airport Way South
Seattle, WA, 98108
(206) 624-7383
FAX: (206) 340-0416
1-800-255-7383

2028 Rudkin Rd.
Yakima, WA, 98909
(509) 453-3700
FAX: (509) 457-0702
1-800-734-7383

3443 20th Street, E.
Fife, WA, 98424
(253) 922-7383
FAX: (253) 927-7931
1-800-439-7383

15330 Smokey Point Blvd
Marysville, WA, 98271
(360) 659-7383
FAX: (360) 659-1705
1-888-755-7383

6214 E Broadway
Spokane, WA, 99212
(509) 535-4241
FAX: (509) 536-3949
1-800-572-6219

1435 E. Hillsboro St.
Pasco, WA, 99301
(509) 545-3700
FAX: (509) 545-1454
1-888-330-7383

2200 Spar Ave.
Anchorage, AK, 99501
(907) 276-2020
FAX: (907) 276-2164

Total

\$ 490,490.58
=====

An early pay discount of \$10,000.00 can be applied to purchase price of truck if paid at time of delivery to body company. Truck price would be \$236,476.90

Again, all other terms, prices, delivery quotations and all conditions will remain the same as the Sourcewell bid contract. Please see the attached bid documentation.

Surcharges may apply

Thank you for the opportunity to earn your business!

Ian Griffin

Ian Griffin
Refuse Sales
Dobbs Peterbilt, Inc.



Sourcewell

Awarded Contract

Contract # 032824-ATC

Autocar Sourcewell Quote

Customer Name:	City of Anacortes	
Quote #:	Q0051936	
Part #:	ACX64	
Model:	ACX	
Base Chassis Type:	Diesel	
Engine:	X12 - 380HP	
Transmission:	4500	
Front Axle:	20000 lbs	
Rear Axle:	46000 lbs	
Tag Axle:	0,000 lbs	
MSRP:	\$	288,145.00
Sourcewell Member Discount:	20%	(57,629.00)
Freight:	\$	2,550.00
PDI:	\$	750.00
Locally sourced options:		

Total		\$	233,816.00
Quantity	1		
Total		\$	233,816.00

Christian Spain

Christian Spain
Autocar Trucks
Sales Operations Manager
4680 Pinson Valley Parkway
Birmingham, AL 35215
Direct: 205.858.0173
Main: 765.489.5499



SWS Equipment, LLC.

Four Locations Serving Washington, Idaho, Montana, Oregon
All Correspondence Remit: PO Box 13040, Spokane, WA 99213
800-892-7831 ~ Fax 509-533-1050 ~ chrisk@swsequipment.com
www.SWSequipment.com

QUOTE

Quote To:
Dobbs Peterbilt
Ian Griffin
ian.griffin@dobbspeterbilt.com
Phone: 206-624-7383
Cell: 2533166322

Ship To:
2800 136th Avenue Court East
Sumner, Washington 98390

Bill To:
2800 136th Avenue Court East
Sumner, Washington 98390

Quote #: 1846. 1
Date: 04/15/2025
Sales Rep: Chris Keesler
FOB: Destination
Ship Via: Bestway
Est. Ship Date: 180 Days from receipt of chassis.
Term: Net on Delivery

Wittki Front loader

Qty	Description	Unit Price	Ext. Price
1	Labrie Wittke Starlight Total Capacity: 40 cu.yd (34+6)	\$ 147,260.00	\$ 147,260.00
1	BHPR-0070 Curotto Preparation Curbside (No Can, No Auto-Dump, Dual Drive)	\$ 16,540.00	\$ 16,540.00
1	BEHC-0010 Curotto Connections Streetside (NEW Curotto)		
1	Adjustable Arms Cradles on Front Bumper		
1	AALC-STD01 Arm Lifting Capacity: 8,000 lbs		
1	Deceleration Valve on Arms Up&Down Movement		
1	AFST-STD01 Forks Thickness 1"		
1	BSWS-0030 Chromium Carbide Packer Shoes and Rails	\$ 1,890.00	\$ 1,890.00
1	AAJC-0091 Pneumatic Control with 1 handle (Arms & Forks)		
1	HCON-STD01 JIC		
1	HHSP-STD01 Nylon Protective Sleeves on all Hydraulic Hoses		
1	HHOH-0000 Hydraulic Oil Heater in Tank (Electric 110V) - Electrical Inlet on Cab	\$ 1,460.00	\$ 1,460.00
1	CCPM-0030 Dual Pump Denison T6DC Curotto (Front)	\$ 5,420.00	\$ 5,420.00
1	CHFT-STD02 Hydraulic Tank Mounted on Chassis		
1	HBCV-STD01 Body Valve on Body Streetside Wall		
1	EBCV-STD01 Pneumatic Over Hydraulic Body Main Valve		
1	BSAD-STD01 Access Door with Hinges (Curbside)		
1	BCOT-STD01 Broom and Shovel Behind Packer		
1	BRWD-0030 Display Signs (2) One on Each Body Side Wall 48" H. x 72" W. (Streetside) & 48" H. x 96" W. (Curbside)	\$ 2,070.00	\$ 2,070.00
1	BFEX-0005 Fire Extinguisher 20 lbs (1) on Rubrail Streetside (Rear) Vertical	\$ 470.00	\$ 470.00
1	D-Rings on the Top of Body for Fall Protection		
1	BESK-0000 Spill Kit on Rubrail Curbside (Center)	\$ 420.00	\$ 420.00

Qty	Description	Unit Price	Ext. Price
1	BBTS-STD01 Standard Tailgate Seal		
1	LLPA-0010 Add. Lights on Tg.: 2/3 Lightbar + Central Brake Light + Multifunctions Lights (4) (X Pattern)	\$ 1,320.00	\$ 1,320.00
1	LBBP-0025 Backup Lights Low on Body "B" Pillar LED (2)	\$ 830.00	\$ 830.00
1	LBLT-0005 Backup Lights on Tailgate 2/3 Centered - LED (2)	\$ 830.00	\$ 830.00
1	Work Lights on Mirrors Streetside & Curbside Facing Hopper + Bottom of Curbside Mirror Facing the Curb - LED (3)	\$ 1,120.00	\$ 1,120.00
1	LPWL-0005 Work Light Behind Packer - LED (1)	\$ 280.00	\$ 280.00
1	LSLA-0020 Strobe Light Beacon Style on Tg. over Upper S/T/T Lights (If Appl.) Centered - Whelen L10HAP (1)	\$ 640.00	\$ 640.00
1	CCCC-0102 2X EnviroLink Camera(s) - 2X Standard Position(s) With Heater/Without Shutter	\$ 3,270.00	\$ 3,270.00
1	CL01-0000 Tailgate Center 2/3 (1) - Pointing Back		
1	CL04-0000 Hopper Streetside (4) - Pointing Curbside		
1	CCCM-INC11 EnviroLink 7" Color Monitor (Included in Camera System Base Price) (4 Channels)		
1	CCML-INC01 On Ceiling, Centered, Near the Windshield (If Possible)		
1	CCMM-STD01 Monitor Mounting Brackets for Labrie Standard Installation		
1	EPHM-0000 Hour Meter - Hydraulics	\$ 360.00	\$ 360.00
1	Throttle Advance Control		
1	EBWI-0020 Body Raised Warning Indicator Lamp and Audible Buzzer	\$ 580.00	\$ 580.00
1	Autopack		
1	ESYV-STD01 12V Body Electrical System		
1	BPGb-0020 Ground Level Grease Point for Packer Cylinders - Body Front Wall Side (Centralized)	\$ 220.00	\$ 220.00
1	BCGB-0000 Ground Level Grease Points for Packer Cylinders - Packer Side (Centralized)	\$ 220.00	\$ 220.00
1	Body Latches with Clamps Instead of Bolts	\$ 870.00	\$ 870.00
1	BMLS-0050 Body Service Hoist	\$ 5,850.00	\$ 5,850.00
1	Anacortes WA Paint Scheme	\$ 4,280.00	\$ 4,280.00
1	PCBP-STD01 Urethane Body Paint		
1	UAPP-STD01 One (1) Coat of Urethane Primer		
1	BASA-STD01 Rubber Mud Guards - Rear of Rear Axle		
1	BASN-STD02 Mud Guards with Wittke Logo		
1	BODL-STD01 Informative Decals English		
1	CFTD-STD01 Diesel Tank from Company or CNG/Electric		
1	Sourcewell Discount	\$ -3,924.00	\$ -3,924.00
Subtotal		\$ 192,276.00	\$ 192,276.00

Qty		
1	Arrival Inspection Checklist	
1	Body Pre-Delivery Inspections	
1	Driveaway Service from San Luis AZ to SWS Tacoma, SWS Tacoma to Dobbs Peterbilt Auburn, Dobbs to City of Anacortes	\$ 8,775.00
		Subtotal \$ 8,775.00
		Total \$ 201,051.00
		Grand Total \$ 201,051.00

QUOTE VALID FOR 30 DAYS

**PRICING IS SUBJECT TO CHANGE BASED ON CURRENT MATERIALS AND AVAILABILITY. APPLICABLE SALES TAX
NOT INCLUDED UNLESS OTHERWISE NOTATED - AMOUNT BASED ON FINAL INVOICE DATE.
ANY IMPLIED WARRANTY AS PER THE MANUFACTURER'S STANDARD WRITTEN WARRANTY PAYMENT DUE UPON
COMPLETION OF WORK OR AS SPECIFIED ABOVE**

Due to a high level of uncertainty with regard to pricing changes from our vendors and the freight industry, the price and freight charges on this document may be adjusted prior to shipping.

Signature: _____ Printed Name: _____ Date: _____

ACX64 Class 8 Model Year 2026

Western Peterbilt, Inc. Fife
WA

Prepared By : Ian Griffin
ian.griffin@dobbspeterbilt.com

Prepared For : WIL LUDEMANN
CITY OF ANACORTES

Thursday, April 17, 2025 2:54:05 PM EST

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Customer Checklist

04/17/2025

To ensure timely processing of your vehicle purchase, please complete the following checklist by _____.

_____ 1. CREDIT APPLICATION

_____ 2. TAX STATEMENTS, LAST THREE YEARS

_____ 3. DOWN PAYMENT

_____ 4. INSURANCE INFORMATION

AGENCY _____

POLICY NUMBER _____

AGENT (WITH PHONE #) _____

_____ 5. TRADE-IN INFORMATION

TITLE _____

REMOVE PERSONAL ITEMS, TOOLS, ETC _____

_____ 6. _____

Thank you.

Chassis Specification

04/17/2025

			Description	Front Weight	Rear Weight
AUTOCAR TRUCKS					
O	ENG0001	ENGINEERING GROUP IDENTIFIER	AUTOCAR ENGINEERING		
A	100AQXX	REFERENCE CHASSIS	REFERENCE SERIAL NUMBER ARC246210		
S	0040002	MODELS	ACX64		
O	5000003	CAB SHELL	DUAL DRIVE LH AND RH SIT		
O	100U200	CUSTOMER TYPE	NJPA/SOURCEWELL		
VEHICLE ADAPTATION					
S	114010	COUNTRY OF USE	UNITED STATES STD MARKET ADAPTATION		
O	C031011	TERRITORY	WASHINGTON		
SOLUTION					
O	C04006	BODY COMPANY	LABRIE		
O	C02002	BODY TYPE	RESIDENTIAL FRONT END LOADER		
S	C070001	FUEL SYSTEM TYPE	DIESEL		
O	C06201	BODY STYLE	LABRIE WITTKE STARLIGHT		
O	C05040	TOTAL BODY CAPACITY - BODY/HOPPER	40 YARD		
S	C090003	AXLE QUANTITY	3 AXLE		
S	C080001	REAR SUSPENSION TYPE	STD/BEAM TYPE REAR SUSPENSION		
O	C01004	APPLICATION	REFUSE - TRANSFER STATION		
O	D010200	FRONT GAWR	20000 LBS		
O	D020460	REAR GAWR	46000 LBS		
O	D100660	GVWR	66000 LBS		
ENGINE					
O	1012301	ENGINE ASSY	X12, 380HP / 2000RPM / 1450 LB-FT, CUMMINS		
O	972A1000	SPECIAL EMISSION CERTIFICATION LABELS	EPA CLEAN IDLE LABEL (DIESEL)		
S	9722025	CERTIFICATION-EMISSIONS	MY2025 ENGINE		
O	972B004	CARB OPT-IN STATES	CARB ACT - ZERO EMISSION SALES REQUIREMENT		
S	4460001	FUEL TYPE	ULTRA-LOW SULPHUR DIESEL FUEL REQUIRED		
ENGINE EQUIP					

O	1222001	PTO-ENGINE FRONT	FEPTO ADAPTER (4.25" BCD with 2" FEM PILOTED FLANGE YOKE - 7/16-20 BOLTS)
S	128071	ENGINE CONTROL SPECIFICATIONS	DEFAULT SPECS
S	1290004	ENGINE ELECTRONICS	CUMMINS 500K COMMUNICATION
O	4382004	FILTER-FUEL, CHASSIS MOUNTED	DAVCO 386 FILTER W/O 12V HEAT, WITH H2O PROBE
O	170025	FILTER-FUEL, ENGINE MOUNTED	CUMMINS SPIN-ON FILTER
O	1760001	ENGINE OIL SAMPLING PROVISION	ENGINE OIL SAMPLING PORT
O	180021	ENGINE BLOCK HEATER	PHILLIPS 120V 1500W
O	1810003	HEATER RECEPTICAL LOCATION-ENGINE	RECEPTACLE LOCATED AT CAB STEPS, RH SIDE
S	2080001	FAN & DRIVE-ENGINE	2-SPEED FAN
S	2120003	RADIATOR SURGE TANK	STANDARD SURGE TANK W/ SIGHT GLASS
O	220052	AIR CLEANER	16" TWO STAGE (BEING DISCONTINUED 2024 TBD)
S	226001	AIR INTAKE RAIN CAP	BLACK, HOOD TYPE
O	2302001	MUFFLER SYSTEM	LH VERT HORIZ DPF/SCR
S	2310003	EXHAUST SHIELDS	DPF & SCR SHIELDS
S	2322001	EXHAUST STACKS	90 DEGREE SIDE OUT DIFFUSER
S	115A200	TURBO HEAT SHIELD	TURBO HEAT SHIELD
S	2390002	UREA DELIVERY SYSTEM	OVER-FENDER MTD., LH SIDE, 10 GAL. CAPACITY
S	5300001	ENGINE/EXHAUST COVER	ALUM TURBO/EXHAUST PIPE DEBRIS SHIELD
O	7002000	AIR COMPRESSOR	CUMMINS WABCO 25.9 CFM COMPRESSOR
S	8200003	STARTING MOTOR	DELCO REMY 12V 39 MT W/OCF
S	8020004	ALTERNATOR	DELCO REMY 36SI 12V 160 AMP
O	P020002	ENGINE IDLE SHUT DOWN	ENGINE IDLE SHUT DOWN DISABLED
S	P030001	CRUISE CONTROL PARAMETER	CRUISE CONTROL ENABLED
O	P520002	IDLE SHUTDOWN IN PTO MODE	IDLE SHUTDOWN IN PTO MODE = DISABLED
S	P630006	MAX VEHICLE SPEED - PTO MODE	MAX VEHICLE SPEED IN PTO MODE = 6 MPH
O	P641500	RPM PTO MODE	1500 RPM MAX IN PTO
O	P701500	PTO SET SWITCH	PTO SET SWITCH = 1500 RPM
S	P711000	PTO RESUME SWITCH	PTO RESUME SWITCH = 1000 RPM

S	204B001	COOLANT HOSE HEAT SLEEVE	STANDARD HEAT SLEEVE
S	P010065	VEHICLE GOVERNED SPEED LIMIT	SPEED LIMIT 65MPH

TRANSMISSION

S	2580003	VOCATION	RDS REFUSE - VOC 400-XXX
O	2690019	CONTROL MODULE (ELECT)	REFUSE W/ AUTO-NEUTRAL & SERVICE BRAKE, VP170
S	26A0001	TRANSMISSION SHIFT SCHEDULE / FUEL SENSE	PRIMARY PERFORMANCE / SECONDARY ECONOMY
S	26B0001	NEUTRAL IDLE	NEUTRAL IDLE ENABLED
S	PT10001	TRANS DIRECTION CHANGE SHIFT INHIBIT	SHIFT INHIBIT ENABLED
S	27P0000	TRANSMISSION RETARDER AUDIBLE ALARM	NO TRANSMISSION RETARDER AUDIBLE ALARM
O	2700028	TRANSMISSION	ALLISON 4500 SERIES,6-SPEED
S	287A200	TRANSMISSION BREATHER	TRANSMISSION REMOTE BREATHER
S	284016	TRANSMISSION CONTROLS	ALLISON PUSHBUTTON CONTROLS
S	286005	COOLER-TRANSMISSION OIL	OIL TO WATER TYPE
O	2900004	TRANSMISSION OIL FILL/CHECK	TRANS FLUID WITH DIPSTICK AND THREADED OIL SAMPLE PORT
O	300013	DRIVESHAFT-MAIN	SPICER 1810HD HALF ROUND

FRONT AXLE

S	3700002	FRONT AXLE	MERITOR MFS-20 STEER AXLE, 20000# CAPACITY
S	3690005	FRONT AXLE POSITION	52.5 INCHES
O	3710003	FRONT SUSPENSION	10200 LB TAPER LEAF REDUCED RIDE HEIGHT, 22000 LB GROUND CAPACITY
O	371T01	SUSPENSION, FRONT AUX	AUX LOAD CUSHION
S	373002	SHOCK ABSORBERS-FRONT	DOUBLE ACTING SINGLE - HEAVY DUTY
O	9042003	HUBS-FRONT	PRESET PLUS ALUM HUB 285MM BC
O	9402006	WHEEL OIL SEALS-FRONT	CONMET SEALS & PRESET PLUS SPINDLE NUT
S	9210001	HUB CAPS - FRONT AXLE	CR ZYTEL HUBCAP
S	374002	FRONT AXLE LUBRICANT	SYNTHETIC,DANA SPICER EP75W90,OR EQUIV
O	7510001	BRAKES-FOUNDATION, FRONT AXLE	MERITOR 16.5X7" QP REFUSE BRAKE

O	754012	BRAKE SLACK ADJUSTERS -FRONT AXLE	HALDEX AUTOMATIC
S	755001	DUST SHIELDS - FRT BRAKES	DUST SHIELDS - FRONT BRAKES
S	901001	BRAKE DRUM-FRONT	CAST IRON
O	383107	STEERING GEAR	INTEGRAL POWER STEERING W/LEFT HAND RAM
S	387003	POWER STEERING RESERVOIR	FOUR QUART REMOTE MOUNTED

REAR AXLE

O	330444	REAR DRIVE AXLE-SINGLE & TANDEM	MERITOR RT46-160 46,000 LB
S	330U98	REAR AXLE LUBE PUMP	NO LUBRICATION PUMP
O	331563	REAR DRIVE AXLE RATIO	5.63
O	333014	REAR DRIVE AXLE ANTI-SPIN DEVICES	FOUR WHEEL LOCK
O	3502011	REAR SUSPENSION	HENDRICKSON HMX-EX-460 SUSPENSION @ 54" AS
S	351013	REAR SUSPENSION BEAMS	54 INCH STEEL RUBBER BUSHED
S	358005	TORQUE RODS	LONGITUDINAL & TRANSVERSE - RUBBER BUSHED
O	9132003	HUBS-REAR	PRESET PLUS ALUM HUB 285MM BC
S	3400001	REAR AXLE BREATHER	STANDARD AXLE BREATHER
O	9412007	WHEEL OIL SEALS-REAR	CONMET SEALS & PRESET PLUS SPINDLE NUT
O	7610001	BRAKES-FOUNDATION, REAR AXLE	MERITOR 16.5X8.62" QP REFUSE BRAKE
O	764007	BRAKE SLACK ADJUSTERS -REAR AXLE	HALDEX AUTOMATIC TANDEM
S	765001	DUST SHIELDS - REAR BRAKES	DUST SHIELDS - REAR BRAKES
S	781012	BRAKE CHAMBERS-PARKING, TYPE/VENDOR	CAM TYPE MGM STOPGARD (4)
S	910001	BRAKE DRUM-REAR	CAST IRON

BRAKES

O	729003	AIR LINES-PARKING BRAKE, CHASSIS	WORK BRAKE; YELLOW VALVE ACTIVATED
S	7412006	BRAKE CONTROL SYSTEM	WABCO ABS 6S6M W/PLC AND ATC MOUNTED IN CAB

CHASSIS

I	400186	WHEELBASE	186 INCHES
O	402080	FRAME-REAR OVERHANG	80"
S	403012	FRAME RAILS	3/8" VARIABLE DROP STEEL, EXT B

S	406001	FRAME-REAR CUT-OFF	STRAIGHT
S	4070004	FRAME-FRONT EXTENSION	ACX STANDARD FRONT END
S	409002	FRAME CROSSMEMBER- CENTER	ALUMINUM ORIENTATION B
S	4110002	FRAME CROSSMEMBER- END CLOSING	ALUMINUM MEMBER-IF REQUIRED
S	460001	BUMPER-FRONT	STEEL PAINTED
O	4682000	GUARD-OIL PAN	ENGINE OIL PAN GUARD - STEEL
S	480002	TOWING DEVICE-FRONT	TWO REMOVABLE TOW PINS
S	8742000	WIRING, BODY INTERFACE	RP 170 COMPLIANT
O	892014	BACKUP ALARM	ECCO SMART ALARM SA917
O	430998	FUEL TANK-LEFT	DELETE LHS FUEL TANK
O	431021	FUEL TANK-RIGHT	100 GAL 26" DIA UNPAINTED ALUMINUM
O	441001	FUEL TANK STRAP/ SUPPORT RIGHT	PAINTED STEEL, RH
O	4480002	RH FUEL TANK SPACERS	RH FUEL TANK SPACED 2", DROPPED 0"
O	4290001	DRILLING FUEL TK SUPT- RIGHT	FUEL TANK MTD FWD RHS - STANDARD (IF PROVIDED)
S	436015	FUEL LINES	SAE J1402A1 WIRE BRAIDED
S	8120007	BATTERY BOX	STEEL BOX W/ ALUM LID, 3 BATTERY, LHS
S	8160002	BATTERY BOX SPACERS	BATTERY BOX SPACED 2", DROPPED 0"
S	8090001	BATTERY BOX DRILLING	BOX LOCATED AS FAR FORWARD AS POSSIBLE
S	810089	BATTERY	3 JOHNSON CONTROL 31ECL 12V 2250CCA
O	8140004	BATTERY SHUT-OFF SWITCH	SHUTOFF W/LOCKOUT IN OFF ONLY, NO EMERGENCY JUMPER STUDS
S	7110001	AIR TANK-BRAKE	STEEL AIR TANKS
S	7090002	AIR TANK DRILLING	AIR TANKS IN STANDARD POSITION
O	7380001	EMERGENCY AIR SYSTEM CHARGING	SCHRADER VALVE, WET TANK MTD
O	7152001	WET TANK DRAIN	WABCO DV-2 AUTOMATIC W/ HEATER
S	715T003	AIR RESERVOIR DRAIN SYSTEM	CENTRAL MANIFOLD W/ PETCOCKS
S	7130001	AIR DRYER	WABCO 1800P W/HEAT
S	7100003	AIR DRYER DRILLING	AIR DRYER MOUNTED OUTSIDE RAIL, LHS
S	724001	AIR LINES-CAB	SAE J844 NYLON TUBING

CAB EXTERIOR

O	4510005	STEP-CAB ACCESS, CAB MOUNTED	SINGLE SELF CLEANING CAB ENTRANCE STEP
S	502001	CAB DOORS	STEEL
O	5120001	POWER WINDOWS	DUAL INTERNAL REGULATOR POWER WINDOWS
O	5140001	CAB GUARD FRONT	XPEDITOR CAB GUARD
O	6220018	MIRRORS-DUAL WEST COAST	MIRROR, BLACK, HTD, REMOTE, W / MARKER LIGHT, W / LWR HTD CONVEX
O	6230006	MIRRORS-AUXILIARY HIGH MOUNT	HIGH MOUNT 8" CONVEX, BLACK
S	630026	HORN-AIR	TWIN MOUNTED UNDER CAB
S	631001	HORN-ELECTRIC	SINGLE
O	661002	CAB TILT MECHANISM-C.O.E.	HYDRAULIC TILT WITH AIR ASSIST
S	6720001	GRILLE	AUTOCAR GRILLE
S	675001	BUG SCREENS	BUG SCREEN MOUNTED BEHIND GRILLE
O	693002	UNDERCOAT	CAB CORROSION INHIBITOR

CAB INTERIOR

S	3800001	STEERING WHEEL	16" DIA. WHEEL, 2 SPOKE
O	381001	STEERING COLUMN	FIXED POSITION
O	5200003	SEAT-DRIVER	BOSTROM T905 MID-BACK, AIR RIDE
O	5210003	SEAT-PASSENGER	BOSTROM T905 MID-BACK, AIR RIDE
O	5222001	SEAT BELTS-DRIVER	THREE POINT RETRACTABLE, BRIGHT ORANGE COLOR, W/O COMFORT LATCH
O	5232001	SEAT BELTS-PASSENGER	THREE POINT RETRACTABLE, BRIGHT ORANGE COLOR, W/O COMFORT LATCH
S	526014	SEAT INSERT	BLACK CORDURA
O	5380001	CARPET & MAT	DIAMOND PLATE FLOORING - BOTH SIDES
S	5500001	CENTER CONSOLE	CENTER CONSOLE
S	5510001	REAR CONSOLE	REAR CONSOLE
S	547001	INSULATION-CAB THERMAL	THERMAL INSULATION KIT FOR CAB
S	5942001	CIGAR LIGHTER	ONE (1) POWER PORT AND ONE (1) USB POWER PORT
O	8750001	ADDITIONAL ELEC. SWITCHES	2 DASH SWITCHES, WIRED TO POWER

CAB CLIMATE CONTROL

S	0602001	CAB TEMPERATURE SYSTEM	AIR COND INTEGRAL WITH HEATER/DEFROSTER (GHG)
S	6092000	AIR CONDITIONER AIR INTAKE FILTER	AIR INLET 30 PPI DUST FILTER
S	612001	AIR CONDITIONER CONDENSER	STANDARD (RADIATOR MOUNTED)

GAUGES & INSTRUMENTATION

S	0572001	INSTRUMENTS SALES PKG	ADVANCED DIAGNOSTIC DISPLAY - V1
S	1430001	TRUCK ELECTRICAL CONTROL MODULE	VEHICLE CONTROL UNIT
S	1362000	TACHOMETER/RPM TACHOGRAPH	ELECTRONIC TACHOMETER
S	1372000	GAUGE-HOURMETER	HOURLMETER INCLUDED IN ON BOARD DISPLAY
S	225009	AIR INTAKE RESTRICTION INDICATOR	GRADUATED, AIR CLEANER MOUNTED
S	4390001	GAUGE-FUEL LEVEL	ELECTRONIC FUEL LEVEL
S	5712003	GAUGE PANELS	ALL GAUGES IMPERIAL
O	1472002	VEHICLE MONITORING SYSTEM	AUTOCAR GEOTAB TELEMATICS - FULL INSTALLATION

LIGHTING

S	8360003	LAMPS-HEAD	LED HEADLAMPS
O	8410003	LAMPS-TURN SIGNAL - FRONT	LED TURN SIGNALS, FRONT END LOADER PACKAGE
S	8510002	LAMPS-MARKER	AMBER LED ROOF MARKERS
O	8520001	LAMPS-PARKING	CORNER MARKER LAMP WIRED TO BATTERY SHUT OFF
S	859001	LAMPS-RUNNING	DAYTIME
O	860009	LAMPS-BACK OF CAB	WORK LIGHT BOC DRIP RAIL MOUNTED
O	867015	LAMPS-EMERGENCY WARNING	SWITCH WIRED(12GA) FOR BEACON LIGHT
S	8700001	CIRCUIT PROTECTION DEVICE	AUTO CIRCUIT BREAKERS

RADIO/MISC

O	509002	KEY & LOCK SETS-IGN/DOORS	DOOR & IGNITION SAME - SAME FOR FLEET - D324
S	509Q2000	KEY QTY.	0 ADDITIONAL KEYS PER TRUCK (2 TOTAL)
O	5902003	RADIO	AM/FM/USB/MP3/WB/BT W/O SHUTOFF IN REVERSE
O	59A0002	RADIO MOUNTING LOCATION	RADIO MOUNTED IN RHS HEADLINER
S	5910002	ANTENNA/POWER SUPPLY	ANTENNA - ROOF MOUNTED
O	596005	RADIO SPEAKERS	2 DUAL CONE SPEAKERS

O	962003	FIRE EXTINGUISHER	DRY TYPE ABC 5LB. CAP MTD. IN CAB
---	--------	--------------------------	--------------------------------------

FRONT TIRES / WHEELS

O	9312008	TIRE MANUFACTURER & TREAD - FRONT	BRIDGESTONE M864
O	930821	TIRE SIZE & LOAD RANGE - FRONT	425/65R22.5L
O	9050017	WHEELS-DISC FRONT	22.5X12.25" STEEL, 4.75" INSET, HAYES

REAR TIRES / WHEELS

O	9340028	TIRE MANUFACTURER & TREAD - REAR	BRIDGESTONE R250ED
S	933062	TIRE SIZE & LOAD RANGE - REAR	11R22.5H
O	9140014	WHEELS-DISC REAR	22.5X8.25" STEEL, 6.2" INSET, HAYES

PAINT

S	950001	CAB PAINT SCHEME	SINGLE COLOR PAINT
S	9550001	CAB PAINT TYPE	STANDARD WHITE
S	9801002	CAB COLOR-FIRST	APPROVED ==- DPSS-N0007EX ==- STANDARD WHITE N0007
S	9861U1	CHASSIS COLOR	BLACK P3036
S	987949	BUMPER COLOR	SAME AS CHASSIS,UNPAINTED ALUM OR CHROME
S	988401	DISC WHEEL OR RIM COLOR	STEEL, E-COAT WHITE / ALUM-UNPAINTED

ADDITIONAL OPTIONS

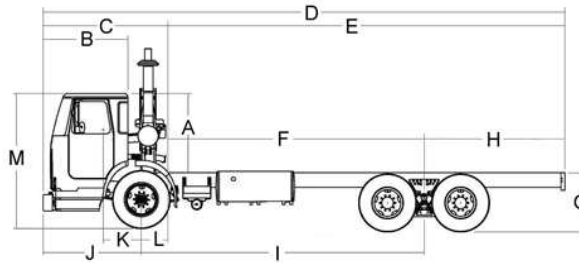
S	899002	CHASSIS WARRANTY	STANDARD WARRANTY
S	899A200	TRANSMISSION WARRANTY	ALLISON 3YR. WARRANTY
S	899B001	ENGINE WARRANTY	CUMMINS STANDARD WARRANTY
S	978015	FLOOR PLAN	15 DAYS FLOORING

OTHERS

S	811002	BATTERY CABLES	STANDARD
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04/17/2025

Dimensions



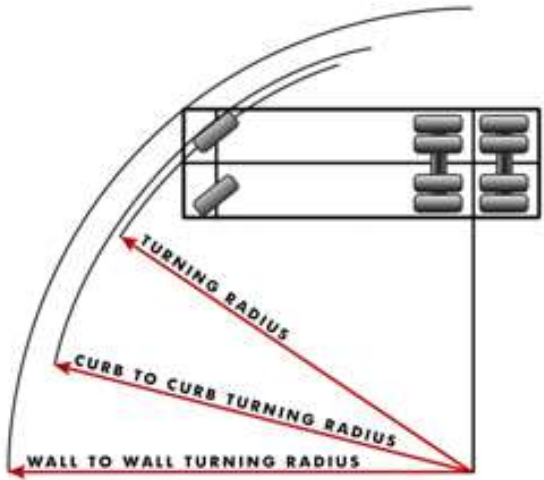
	Dimension(in)	Description
A	59.00	CAB HEIGHT
B	62.00	BUMPER TO BACK OF CAB
C	95.00	EFFECTIVE BUMPER TO BACK OF CAB
D	337.00	OVERALL LENGTH
E	242.00	EFFECTIVE CAB TO END OF FRAME
F	162.00	EFFECTIVE CAB TO REAR AXLE
G	40.95	UNLADEN FRAME HEIGHT
H	80.00	OVERHANG
I	186.00	WHEELBASE
J	71.00	BUMPER TO FRONT AXLE
K	-24.00	DRIVER CENTER OF GRAVITY
L	24.00	EFFECTIVE FRONT AXLE TO BACK
M	99.95	OVERALL HEIGHT
N	0.00	FRONT FRAME EXTENSION

SPECIFICATION SUMMARY

Model	ACX64 Class 8
Engine	X12, 380HP / 2000RPM / 1450 LB-FT, CUMMINS
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.63
Rear Tire	11R22.5H

04/17/2025

Turning Radius



	Dimension(ft)	Description
A	31.34	TURNING RADIUS
B	65.40	CURB TO CURB TURNING DIAMETER
C	70.78	WALL TO WALL TURNING DIAMETER

SPECIFICATION SUMMARY

Model	
Engine	X12, 380HP / 2000RPM / 1450 LB-FT, CUMMINS
Transmission	ALLISON 4500 SERIES,6-SPEED
Rear Axle	MERITOR RT46-160 46,000 LB
Rear Axle Ratio	5.63
Rear Tire	11R22.5H

GAWR, GVWR & Tire Pressure

04/17/2025

GVW Rating – 66,000#			
Front GAWR	20,000#	Rear GAWR	46,000#
Front Suspension	22,000#	Rear Suspension	46,000#
Front Wheels	22,800#	Rear Wheels	59,100#
Front Tire Size And Tread	22,800#	Rear Tire Size And Tread	48,000#
Front Brakes	20,000#	Rear Brakes	48,000#
Front Axle	20,000#	Rear Axle	46,000#
PSI			
Front PSI	105.0	Rear PSI	105.0

Cummins Statement

04/17/2025

Cummins Inc. will claim all emissions credits authorized by EPA, CARB, or CARB-adopting state regulations for sale of our engines. This may result in products being ineligible for purchase using certain grant or incentive funding ("voluntary purchase incentive program(s)"). Purchasers and users of products are solely responsible for ensuring their compliance with the terms of any voluntary purchase incentive program(s).



City Council Agenda Bill

Meeting Date: May 19, 2025 **Agenda Item:** 6.c.

Agenda Item Title: Contract Modification: FEMA Coordination for FEMA-4635-DR (November 2021) #24-043-ENG-001

Staff Contact(s): Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Modification
Andrew Rheume	

Item Summary: City staff seeks Council consent to issue a contract modification to Widener and Associates in the amount of \$27,349.40, increasing the total contract price to \$86,717.80, to provide for the completion of the required procedures and documentation for the WA EMD PA for Whistle Lake Trail, Guemes Channel Trail, Sandbagging the Levee Road Dike and WTP Sinkhole.

Background:

1. **Reason for Contract Change:** Additional support needed to complete FEMA CRC costing process.
2. **Key Terms:** increase of \$27,349.40
3. **Competitive Bidding:** This work is considered a personal service and therefore not subject to any competitive bidding requirements.

Budget Impact:

Consultant	Widener and Associates
Original Agreement Amount	\$30,000.00
Modification 01	\$29,368.40
Current Agreement Amount	\$59,368.40
Change Per This Modification	\$27,349.40
Total After Modification	\$86,717.80

Earmarked Funds	\$375,000
BARS #	401.730.594.34.63, 440.712.535.00.41
Budget Amendment Required?	No
Start Date	Contract execution
End Date	12/31/26

Previous Action: [Modification 01](#) was approved at the [12/16/24](#) Council meeting.

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with Widener and Associates under Contract 24-043-ENG-001, in the amount of \$27,349.40 increasing the total contract price to \$86,717.80.

Alternative Actions: Not approve the modification.

Attachments (listed in order presented):

1. 24-043-ENG-001 Mod 02



Date May 19, 2025
Page 1 of 1 Page

Contract Title FEMA Coordination for FEMA-4635-DR (November 2021)
Consultant WIDENER AND ASSOCIATES

BACKGROUND

This modification is issued in accordance with Article 21, Changes/Additional Work and provides for an addition to the Scope of Work for the completion of the required procedures and documentation for the WA EMD PA for Whistle Lake Trail, Guemes Channel Trail, Sandbagging the Levee Road Dike and WTP Sinkhole. Accordingly, the contract price is increased by \$27,349.40, from \$59,368.40 to \$86,717.80, and the following changes are incorporated under this contract:

ARTICLE 1. Scope of Work. The following third paragraph is added:

“Per Modification 02, Consultant will assist the City with the completion of the required procedures and documentation for the WA EMD PA for Whistle Lake Trail, Guemes Channel Trail, Sandbagging the Levee Road Dike and WTP Sinkhole as detailed in Exhibit D, which is attached hereto and incorporated by reference.”

ARTICLE 2. Contract Price. The paragraph is revised to read:

“The services provided under this Agreement shall be on a time and materials basis not-to-exceed **Eight-Six Thousand Seven Hundred Seventeen Dollars and Eighty Cents (\$86,717.80)**. The labor rates for the contract, and estimated costs are detailed in Exhibits C and D, which are attached hereto and incorporated by reference.”

All other terms of the contract remain unchanged.

CITY OF ANACORTES

WIDENER AND ASSOCIATES

By _____

By _____

Date _____

Date _____

Original Agreement Amount	<u>\$30,000.00</u>	Original Contract Completion Date	<u>12/31/2024</u>
Current Agreement Amount	<u>\$59,368.40</u>	Current Contract Completion Date	<u>12/31/2026</u>
Change Per this Modification	<u>\$27,349.40</u>	Net Change	<u>0 Days</u>
Total After Modification	<u>\$86,717.80</u>	Contract Completion Date After Change	<u>12/31/2026</u>

EXHIBIT D
Contract #24-043-ENG-001
Modification #2 Scope of Work
FEMA Emergency Repair Projects
FEMA-4635-DR FEMA
Trails, Sandbagging, WTP Sinkhole

Widener (the Consultant) will continue to assist the City of Anacortes (the City) with the completion of the required procedures and documentation for the WA EMD PA for Whistle Lake Trail, Guemes Channel Trail, Sandbagging the Levee Road Dike and WTP Sinkhole. The Consultant will continue to assist and/or provide the follow:

Scoping and Costing Objectives

Due to the complexity of the projects the Consultant will work with FEMA and the City to verify damages and the scope of work for how repairs will be done. The Consultant will work to update the Essential Elements of Information for the CAT C and G damage sites for FEMA review. For CAT C through G projects the Consultant will also work with the County to explore project build back options and if the County is interested in FEMA management assistance for these projects another scope of work can be provided to continue to help the County through the process.

Deliverables

- CAT A & B Update Essential Elements of Information (EEI) Questions and Documentation submittals.
- CAT C & G documentation submittals to FEMA for scope of work development.

Exhibit D Modification #2 Project Name FEMA DR-4635 Nov (2021) (24-43-ENG-001) Client City of Anacortes Location City of Anacortes, WA					
	Date	5/6/2025			
	Project Manager	Senior Biologist	Project Biologist		
	Hours	Hours	Hours		
FEMA PA Narrative	5	25	30		
FEMA Required Documentation	25	30	35		
Total hours	30	55	65		
Summary	Hours	Rate	Cost		
Project Manager	30	\$ 214.10	\$6,423.00		
Project Biologist	65	\$ 93.67	\$11,306.75		
Senior Biologist	55	\$ 173.95	\$9,567.25		
Total Labor				\$27,297.00	
Mileage	Rate 0.655 per mile	Miles	80	\$52.40	
TOTAL ESTIMATED MODIFICATION #3 COST				\$27,349.40	
		Original Contract		\$ 30,000.00	
		Modification #1		\$ 29,368.40	
		Modification #2		\$27,349.40	
TOTAL ESTIMATED CONTRACT COSTS				\$ 86,717.80	
Cowling & Co. L.L.C. dba Widener & Associates 1902 120th Place SE Suite 202 Everett, WA 98208					



City Council Agenda Bill

Meeting Date: May 19, 2025 **Agenda Item:** 6.d.

Agenda Item Title: Contract Modification: FEMA Coordination - January 2022 Event
FEMA-4650-DR #22-250-ENG-001

Staff Contact(s): Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Modification
Andrew Rheume	

Item Summary: City staff seeks Council consent to issue a contract modification to Widener and Associates in the amount of \$20,484.95, increasing the total contract price to \$55,791.35, to include the U Ave shoreline project.

Background:

1. **Reason for Contract Change:** The January 2022 disaster event damaged the U Ave shoreline which the City initially proposed as an alternative project due to overlap with the WWTP Outfall Project, it has since been reclassified by FEMA as a permanent repair project. This change was driven by FEMA's determination that the project did not meet the requirements for an alternative project. The project now needs to be rewritten to restore the eroded embankment and damaged surfacing, while also incorporating shoreline modifications required by the WWTP Outfall Project's permit to enhance beach access. Widener & Associates has begun the process to document the change for the project and rescope the FEMA PA Narrative and Environmental questions, however will need additional funds to complete this process.
2. **Key Terms:** increase of \$20,484.95, extension through 12/31/26.
3. **Competitive Bidding:** This work is considered a personal service and therefore not subject to any competitive bidding requirements.

Budget Impact:

Consultant	Widener and Associates
------------	------------------------

Original Agreement Amount	\$35,306.40
Modification 01 signed 12/28/23	No cost time extension
Current Agreement Amount	\$35,306.40
Change Per This Modification	\$20,484.95
Total After Modification	\$55,791.35
Earmarked Funds	\$25,000.00
BARS #	440.712.535.00.41
Paid on contract as of 5/9/25	\$31,806.81
Budget Amendment Required?	No
Start Date	Contract execution
End Date	12/31/26

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with Widener and Associates under Contract 22-250-ENG-001, in the amount of \$20,484.95 increasing the total contract price to \$55,791.35.

Alternative Actions: Not approve the modification.

Attachments (listed in order presented):

1. 22-250-ENG-001 Mod 02



Date May 19, 2025
Page 1 of 1 Page

Contract Title FEMA Coordination - January 2022 Event FEMA-4650-DR
Consultant WIDENER AND ASSOCIATES

BACKGROUND

This modification is issued in accordance with Article 22, Changes/Additional Work and provides for an addition to the Scope of Work to include the U Ave shoreline project. Accordingly, the contract price is increased by \$20,484.95, from \$35,306.40 to \$55,791.35, and the following changes are incorporated under this contract:

ARTICLE 1. Scope of Work. The following second paragraph is added:

“Per Modification 02, the Consultant shall assist the City with the completion of the required procedures and documentation for the FEMA PA process for the U Ave Shoreline project, as detailed in Exhibit B which is attached hereto and incorporated by reference. All work shall be performed under the direction of Jeff Beltramini, or designee, hereinafter referred to as City Project Manager.”

ARTICLE 3. Price and Payment Terms. The paragraph is revised to read:

“The services provided under this Agreement shall be time and materials basis not-to-exceed **Fifty-Five Thousand Seven Hundred Ninety-One Dollars and Thirty-Five Cents (\$55,791.35)**. The billable rates for services provided shall be in accordance with Exhibits A and B.”

ARTICLE 4. Period of Performance. The paragraph is revised to read:

“The period of performance under this Agreement is from inception through December 31, 2026.”

All other terms of the contract remain unchanged.

CITY OF ANACORTES

WIDENER AND ASSOCIATES

By _____

By _____

Date _____

Date _____

Original Agreement Amount	<u>\$35,306.40</u>	Original Contract Completion Date	<u>12/31/2023</u>
Current Agreement Amount	<u>\$35,306.40</u>	Current Contract Completion Date	<u>12/31/2025</u>
Change Per this Modification	<u>\$20,484.95</u>	Net Change	<u>365 Days</u>
Total After Modification	<u>\$55,791.35</u>	Contract Completion Date After Change	<u>12/31/2026</u>

Contract #22-250-ENG-001 – EXHIBIT B
Scope of Work
FEMA Emergency Repair Projects
FEMA-4650-DR FEMA
Modification #2

Widener (the Consultant) will continue to assist the City of Anacortes (the City) with the completion of the required procedures and documentation for the FEMA PA process for the U Ave Shoreline project. The Consultant will continue to assist and/or provide the follow:

FEMA PA Narrative

The January 2022 disaster damaged the U Ave shoreline which the City initially proposed as an alternative project due to overlap with the WWTP Outfall Project, it has since been reclassified by FEMA as a permanent repair project. This change was driven by FEMA's determination that the project did not meet the requirements for an alternative project. The project now needs to be rewritten to restore the eroded embankment and damaged surfacing, while also incorporating shoreline modifications required by the WWTP Outfall Project's permit to enhance beach access. Widener & Associates will need to rescope the project narrative to align with the repair in kind FEMA requirements.

Deliverables

- New Project Narrative

FEMA Required Documentation

Change to the U Ave Shoreline project was driven by FEMA's determination that the project did not meet the requirements for an alternative project. The project now needs to be rewritten to align with the repair in kind FEMA requirements. Therefore, cost estimates, and other FEMA requested environmental documentation need to be uploaded to Grants Portal. Widener & Associates will assist with this process.

Deliverables

- Repair in kind Cost Estimate
- Address Environmental Questions

Modification #2 Project Name FEMA DR-4650 U Ave Shoreline (22-250-ENG-001) Client City of Anacortes Location City of Anacortes, WA					
				Date	5/6/2025
	Project Manager	Senior Biologist	Project Biologist		
	Hours	Hours	Hours		
FEMA PA Narrative	10	20	40		
FEMA Required Documentation	5	24	15		
Total hours	15	44	55		
Summary	Hours	Rate	Cost		
Project Manager	15	\$ 214.10	\$3,211.50		
Project Biologist	55	\$ 93.67	\$9,567.25		
Senior Biologist	44	\$ 173.95	\$7,653.80		
Total Labor				\$20,432.55	
Mileage	Rate 0.655 per mile	Miles	80	\$52.40	
TOTAL ESTIMATED MODIFICATION #3 COST				\$20,484.95	
		Original Contract		\$ 35,306.40	
		Modification #1		\$ -	
		Modification #2		\$20,484.95	
TOTAL ESTIMATED CONTRACT COSTS				\$ 55,791.35	
Cowling & Co. L.L.C. dba Widener & Associates 1902 120th Place SE Suite 202 Everett, WA 98208					



City Council Agenda Bill

Meeting Date: May 19, 2025 **Agenda Item:** 6.e.

Agenda Item Title: Interlocal to Remove City of Anacortes from Interlocal COA #25-085-DEF-001

Staff Contact(s): Emily Schuh

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Emily Schuh	Presentation

Item Summary:

The Cities of Anacortes, Sedro-Woolley, Burlington, and Mount Vernon entered into Interlocal Agreement COA #25-085-DEF-001 to provide shared indigent defense services. Together, the four cities developed and issued a Request for Qualifications (RFQ), which resulted in multiple responses. The RFQ invited proposals from either a collaboration of independent law firms or a newly established organization qualified to deliver the required services.

One respondent submitted a proposal specifically addressing the public defense needs of the City of Anacortes, and contract negotiations with that firm are currently in progress. To enable Sedro-Woolley, Burlington, and Mount Vernon to proceed with an updated interlocal agreement for indigent defense services—reflecting revised cost-sharing arrangements—the City of Anacortes must formally withdraw from the existing agreement. This will allow the remaining three cities to reallocate cost responsibilities and move forward with their joint contracting process.

Budget Impact:

Previous Action: February 24 and March 10, 2025 Council Presentation culminating in entering Interlocal #25-085-DEF-001.

Recommended Motion: I make the motion that Anacortes adopt Amendment 1 to Interlocal Agreement #25-085-DEF-001 an Agreement Between the Cities of Burlington, Mount Vernon, Anacortes, and Sedro-Woolley for Shared Indigent Defense Services.

Alternative Actions:

Attachments (listed in order presented):

1. Indigent Defense Services Interlocal FINAL
2. Public Defense Interlocal Amendment One May 2025

**INTERLOCAL AGREEMENT BETWEEN THE CITIES OF
BURLINGTON, MOUNT VERNON, ANACORTES, AND SEDRO-WOOLLEY FOR
SHARED INDIGENT DEFENSE SERVICES**

This Interlocal Agreement (“Agreement”) is entered between the City of Burlington, the City of Mount Vernon, the City of Anacortes, and the City of Sedro-Woolley, all of which are Washington municipal corporations, hereinafter referred to by their City name, generically as “City” or “Party” and collectively as “The Parties”, pursuant to the authority granted by Chapter 39.34 RCW.

WHEREAS, each City operates a municipal court and provides public defense services as required by law; and

WHEREAS, these services have historically been delivered following the adoption of Indigent Defense Standards (“Standards”) and through either contracting with an outside law firm or internally through an Office of Public Defense or equivalent; and

WHEREAS, the Parties desire to now provide these services in a coordinated fashion by collectively contracting for outside indigent defense services.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

Purpose.

The purpose of this Interlocal is for the Parties to collectively, under one Indigent Defense Contract with a qualified law firm, provide for the provision of certain public defense services for indigent defense representation in each of the City’s municipal courts, to detail the methodology for the payment of services between the Parties, establish Indigent Defense Screening protocols, provide for the assignment of Conflict Counsel, the processing of Appeals, provisions for Outside Legal Counsel, and Public Defense Auditor services. Collectively, these elements are referred to as the Public Defense System.

Duration.

This Agreement shall become effective on the date it is signed by the Parties and shall expire on April 30, 2028, unless extended through mutual agreement.

Scope and Payment of Indigent Defense System Costs.

The Parties do hereby agree to allocate the cost of the combined Public Defense System as follows:

1. Indigent Cases Before the Municipal Courts – The Parties agree that they shall each pay a portion of the monthly compensation to the contracted Indigent Defense firm (“Total

Compensation”) based on a prorated share of annual municipal court cases (“caseloads”) for each City. The 2025 prorated monthly apportionment is as follows, based upon 2024 case totals:

	<u>2024 Cases</u>	<u>2025 Payment Share</u>
a. City of Burlington	484	22%
b. City of Mount Vernon	934	44%
c. City of Anacortes	439	20%
d. City of Sedro Woolley	<u>299</u>	<u>14%</u>
Total	2,156	100%

In the first week of October of each year, the Parties shall meet to review each City’s previous 12-month caseloads which shall form the basis for any modification to a City’s monthly prorated share of the Total Compensation. Any adjustment to these percentages shall take effect as of January 1st of the subsequent year.

The contracted Indigent Defense law firm shall bill each City monthly based on the current year’s percentage allocation.

2. Indigent Defense Screening and Assignment of Conflict Counsel – Each City shall be responsible for Indigent Defense Screening and assignment of Conflict Counsel. Any Party to this Agreement can work with any other Party to arrange for the sharing of these costs.
3. Appeals – Each City shall be responsible for assignment of Counsel in the case of Appeals. Any Appeal-based legal counsel representation costs shall be the responsibility of the City who had jurisdiction over the underlying charge(s).
4. Outside Legal Representation – Due to the periodic need to engage outside legal representation to assist and advise the Parties regarding the Indigent Defense provider, the Parties agree to secure the services of an Outside Counsel. The Parties agree to work together to enter into an Engagement Letter with a qualified law firm and each City shall be billed a one fourth (1/4) share of any billings.
5. Public Defense Auditor – To assist the Parties with indigent defense quality assurance, on-going assessment of the Public Defense System, monitoring of case load limitations, compliance with Public Defense Standards, review and approval of Conflict referrals, recommendation of any necessary remedial actions, training, and other actions appropriate to maintenance of the shared Public Defense System, the Parties do hereby agree to engage the services of a Public Defense Auditor whose cost shall be shared equally amongst the Cities.

Termination.

Any Party may terminate this Agreement by giving ninety (90) day’s advance notice to the other Parties. Notice shall be given by certified mail, return receipt requested, and shall be deemed to be effective on the date deposited into the U.S. mail and addressed to the representative of the City.

Administration.

The following individuals are designated as representatives of the Parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other Parties.

The City of Burlington representative shall be the City Administrator.

The City of Mount Vernon representative shall be the Special Projects Manager.

The City of Anacortes representative shall be the Administrative Services Director.

The City of Sedro Woolley representative shall be the City Administrator.

Applicable Law and Venue.

This Agreement is made pursuant to and shall be construed in accordance with the laws of the State of Washington and the Parties hereby agree that venue of any action relating to this Agreement shall be in Skagit County, Washington.

Indemnification.

Each City, to the extent of its comparative liability, agrees to indemnify, defend, and hold harmless the other Cities and their elected and appointed officials, employees, contractors, agents, and volunteers, from and against any and all claims, damages, losses, and expenses (including, but not limited to court costs but not attorney's fees) which are alleged or proven to be caused by the City or its elected and appointed officials, employees, contractors, agents, or volunteers' acts or omissions. If such claims, damages, losses, and expenses are caused by two or more City's concurrent acts or omission, each such City shall pay its proportionate share.

Dispute Resolution.

If the Parties have any dispute or disagreement or any other claim arising from this Agreement, they shall first attempt to settle the dispute or disagreement between themselves. If they cannot do so, the complaining City shall put its complaint in writing, supported by exhibits as needed, and forward it to the other Parties to the dispute. The respondent Parties may submit written responses supported by exhibits as needed within 30 calendar days of receiving the written complaint to the Outside Legal Counsel for review. The Parties to the dispute shall be allowed to explain their position to the Outside Legal Counsel who will issue a ruling after receiving and considering all complaints, responses, explanations, and statements within 30 calendar days of receipt of the materials. If a Party is not satisfied with the decision of the Outside Legal Counsel, they may bring their dispute to Superior Court.

Neutral Authorship.

This Agreement shall be construed as if all Cities jointly prepared it, and any uncertainty or ambiguity in the Agreement shall not be interpreted against any Party.

Agreement Modification.

The Agreement may be changed, modified, amended, or waived only by written agreement executed by the Parties. Refraining from enforcing a breach of any term or condition of this Agreement does not waive any prior or subsequent breach.

Severability.

The Parties agree that this Agreement's provisions are severable. If any portion of this Agreement is adjudicated to be invalid, unenforceable, or void for any reason whatsoever, each such portion shall be deemed modified or limited to the extent necessary to render it valid and enforceable, without further action by the Parties. If it cannot be made valid and enforceable, it shall be severed from the remaining portions of this Agreement and shall not affect the validity or enforceability of any remaining portions.

Waiver.

A City waiving any breach or condition of this Agreement shall not be deemed a waiver of any prior or subsequent breach. This Agreement's terms or conditions shall not be held to be waived, modified, or deleted except by an instrument that the Parties execute.

Integration.

This Agreement contains all the terms and conditions agreed upon by the Parties and is a single, integrated, written Agreement expressing the Parties entire agreement. Subject to this Agreement's other provisions, this Agreement supersedes all other agreements between the Parties. Any modification made before or after the Effective Date shall be invalid unless it is made in writing and signed by the Parties.

Headings.

The section headings in this Agreement are solely for the Parties convenience and are not an aid in this Agreement's interpretation.

Counterparts.

This Agreement may be executed in any number of counterparts and with facsimile or electronic signatures and all such counterparts shall be construed together and constitute a single form of this Agreement.

DATED this 20th day of March, 2025.

APPROVED:

**CITY OF BURLINGTON,
WASHINGTON**

Bill Aslett
Mayor Bill Aslett

Attest:

Joe Stewart
City Clerk/Finance Director Joe Stewart

DATED this 12 th day of March, 2025.

APPROVED:

**CITY OF MOUNT VERNON,
WASHINGTON**

Peter Donovan
Mayor Peter Donovan

Attest:

Doug Volesky
City Clerk/Finance Director Doug Volesky

DATED this 3/12/2025.

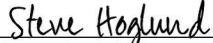
APPROVED:

CITY OF ANACORTES, WASHINGTON



Mayor

Attest:



City Clerk/Finance Director

DATED this 12th day of March, 2025.

APPROVED:

**CITY OF SEDRO-WOOLLEY,
WASHINGTON**

Julia Johnson
Mayor Julia Johnson

Attest:

Kelly Kohnken
City Clerk/Finance Director Kelly Kohnken

**AMENDMENT 1 TO THE INTERLOCAL AGREEMENT BETWEEN THE CITIES OF
BURLINGTON, MOUNT VERNON, ANACORTES, AND SEDRO-WOOLLEY FOR
SHARED INDIGENT DEFENSE SERVICES**

WHEREAS, the City of Anacortes recently notified the parties to this agreement of its intent to contract with another firm and withdraw from this interlocal agreement; and

WHEREAS, the remaining cities have a need to quickly secure a new public defense firm; and

WHEREAS, the existing interlocal agreement includes a provision for how the monthly allocation of costs would occur based upon 2024 caseload; and

WHEREAS, that apportionment will change with the withdrawal of Anacortes;

NOW THEREFORE, the opening paragraph of this interlocal agreement is amended as follows:

This Interlocal Agreement (“Agreement”) is entered between the City of Burlington, the City of Mount Vernon, ~~the City of Anacortes~~, and the City of Sedro-Woolley, all of which are Washington municipal corporations, hereinafter referred to by their City name, generically as “City” or “Party” and collectively as “The Parties”, pursuant to the authority granted by Chapter 39.34 RCW.

The Administration section is revised as follows:

Administration.

The following individuals are designated as representatives of the Parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other Parties.

The City of Burlington representative shall be the City Administrator.

The City of Mount Vernon representative shall be the Special Projects Manager.

~~The City of Anacortes representative shall be the Administrative Services Director.~~

The City of Sedro Woolley representative shall be the City Administrator.

And finally, “Scope, section 1” of the interlocal agreement is amended as follows:

Scope and Payment of Indigent Defense System Costs.

The Parties do hereby agree to allocate the cost of the combined Public Defense System as follows:

1. *Indigent Cases Before the Municipal Courts* – *The Parties agree that they shall each pay a portion of the monthly compensation to the contracted Indigent Defense firm (“Total Compensation”) based on a prorated share of annual municipal court cases (“caseloads”) for each City. The 2025 prorated monthly apportionment is as follows, based upon 2024 case totals:*

	<u>2024 Cases</u>	<u>2025 Payment Share</u>
a. City of Burlington	484	28.19%
b. City of Mount Vernon	934	54.40%
c. City of Sedro Woolley	<u>299</u>	<u>17.41%</u>
Total	1,717	100%

In the first week of October of each year, the Parties shall meet to review each City’s previous 12-month caseloads which shall form the basis for any modification to a City’s monthly prorated share of the Total Compensation. Any adjustment to these percentages shall take effect as of January 1st of the subsequent year.

The contracted Indigent Defense law firm shall bill each City monthly based on the current year’s percentage allocation.

The parties have agreed to this amendment on this _____ day of May 2025.

DATED this ____ day of _____, 2025.

APPROVED:

**CITY OF BURLINGTON,
WASHINGTON**

Mayor

Attest:

City Clerk/Finance Director

DATED this _____ day of _____, 2025.

APPROVED:

**CITY OF MOUNT VERNON,
WASHINGTON**

Mayor

Attest:

City Clerk/Finance Director

DATED this _____ day of _____, 2025.

APPROVED:

**CITY OF SEDRO-WOOLLEY,
WASHINGTON**

Mayor

Attest:

City Clerk/Finance Director

DATED this _____ day of _____, 2025.

CITY OF ANACORTES, WASHINGTON

Mayor

Attest:

City Clerk/Finance Director