



## **Anacortes City Council**

### **City Council Retreat**

**June 12, 2025**

**8:00 a.m.**

NW ESD Reid Harbor Room  
1601 R Avenue, Anacortes WA

### **AGENDA**

- Call to Order
- Welcome and Agenda Overview
- Adjourn

# Budget Discussion



Steve Hoglund

June 12, 2025

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# Agenda

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- 2025 Budget Status
- Budget Outlook and Strategies
  - Goals for today
  - 2026 Resource Cost Projections
  - Revenue Overview
  - Expense Overview
  - Next Steps



# 2025 Budget Status & Overview

# Cash Reserves – to begin 2025

2024 Year end Current Expense Fund cash balances after year end reconciliations.

## 001 GENERAL FUND

| <i>Account Number</i> |                                     |              | <i>Debits</i> | <i>Credits</i> | <i>YTD Debits</i> | <i>YTD Credits</i> | <i>Balance</i> |
|-----------------------|-------------------------------------|--------------|---------------|----------------|-------------------|--------------------|----------------|
| <b>Assets</b>         |                                     |              |               |                |                   |                    |                |
| 111.10.00.00          | Cash                                | 196,773.58   | 68,858,020.94 | 68,178,573.93  | 68,858,020.94     | 68,178,573.93      | 876,220.59     |
| 111.11.00.00          | Cash - Savi Bank                    | 1,369.58     | 0.00          | 0.00           | 0.00              | 0.00               | 1,369.58       |
| 111.12.00.00          | Restricted Capital Cash             | 0.00         | 700,000.00    | 0.00           | 700,000.00        | 0.00               | 700,000.00     |
| 111.13.00.00          | Cash - Court Judges Salaries Reimb  | 173.96       | 0.00          | 0.00           | 0.00              | 0.00               | 173.96         |
| 111.14.00.00          | Go Bond Fiber                       | 0.00         | 7,483,141.92  | 0.00           | 7,483,141.92      | 0.00               | 7,483,141.92   |
| 111.15.00.00          | Cash - Museum/Preston Donations     | 66,516.74    | 11,950.36     | 0.00           | 11,950.36         | 0.00               | 78,467.10      |
| 111.17.00.00          | Cash - Police Donations             | 73,617.58    | 11,164.00     | 795.00         | 11,164.00         | 795.00             | 83,986.58      |
| 111.19.00.00          | Capitalized Bond Interest           | 0.00         | 519,204.34    | 0.00           | 519,204.34        | 0.00               | 519,204.34     |
| 111.20.00.00          | Washington Federal Account          | 88,033.17    | 863,255.51    | 822,576.27     | 863,255.51        | 822,576.27         | 128,712.41     |
| 111.30.00.00          | Restricted Emergency Cash           | 4,802,026.21 | 534,202.79    | 0.00           | 534,202.79        | 0.00               | 5,336,229.00   |
| 111.31.00.00          | PARAMEDIC DONATION FUND             | 36,198.90    | 0.00          | 0.00           | 0.00              | 0.00               | 36,198.90      |
| 111.70.00.00          | Petty Cash                          | 1,750.00     | 0.00          | 0.00           | 0.00              | 0.00               | 1,750.00       |
| 111.71.00.00          | Change Funds                        | 1,650.00     | 0.00          | 0.00           | 0.00              | 0.00               | 1,650.00       |
| 111.72.00.00          | Postage Machine Balance             | 3,408.24 CR  | 3,408.24      | -660.24        | 3,408.24          | -660.24            | 660.24         |
| 111.80.00.00          | Deposits Trust                      | 43,270.39    | 0.00          | 168.20         | 0.00              | 168.20             | 43,102.19      |
| 115.71.00.00          | Court Bank Account                  | 1,302.20     | 7,328.32      | 4,141.33       | 7,328.32          | 4,141.33           | 4,489.19       |
| 151.10.00.00          | Restricted Cash- WSDOT Blanket Boi  | 10,000.00    | 0.00          | 0.00           | 0.00              | 0.00               | 10,000.00      |
| 151.11.00.00          | Restricted Cash - FSA               | 16,174.24    | 51,845.40     | 57,841.97      | 51,845.40         | 57,841.97          | 10,177.67      |
| 151.12.00.00          | PEG Fees                            | 24,820.29    | 7,638.97      | 18,519.51      | 7,638.97          | 18,519.51          | 13,939.75      |
| 151.14.00.00          | Restricted Cash- Ziply CD 10400387  | 10,000.00    | 0.00          | 0.00           | 0.00              | 0.00               | 10,000.00      |
| 151.18.00.00          | Restricted Cash - Opioid Settlement | 0.00         | 305,876.39    | 40,957.58      | 305,876.39        | 40,957.58          | 264,918.81     |
| 151.30.00.00          | Cash DIS Reserve for Technology     | 933,857.92   | 224,506.17    | 0.00           | 224,506.17        | 0.00               | 1,158,364.09   |

# Year end cash vs. Cash reserves used to balance budget

This illustrates 2024 year-end cash, and the amount of cash reserves used to fund the 2025 budget.

|        |              | 2024          | Impact to<br>balance 2025<br>Budget | Remaining |
|--------|--------------|---------------|-------------------------------------|-----------|
| Fund # | Fund Name    | Year end Cash | 2025 Fund Bal                       | Balance   |
| 001    | General      | 12,642,388    | 2,675,660                           | 9,635,896 |
| 101    | Parks        | 709,170       | 257,367                             | 451,803   |
| 102    | Cemetery     | 220,401       | 34,688                              | 185,713   |
| 103    | Library      | 766,553       | 165,932                             | 600,621   |
| 104    | Road Maint   | 543,423       | 205,704                             | 337,719   |
| 105    | Road Const   | 309,612       | 74,670                              | 234,941   |
| 107    | Wa Park      | 256,142       | -105,666                            | 361,808   |
| 108    | Parks Const  | 87,996        | 31,892                              | 56,104    |
| 109    | Aff House    | 118,596       |                                     | 118,596   |
| 112    | Impact Fees  | 686,541       | 192,145                             | 494,395   |
| 113    | ACFL         | 506,000       | 111,901                             | 394,098   |
| 114    | Forest Endow | 2,632,850     |                                     | 2,632,850 |
| 135    | Lodging Tax  | 1,751,294     | 342                                 | 1,750,952 |
| 335    | REET         | 3,428,791     | 2,086,103                           | 1,342,688 |

| Fund # | Fund Name     | Year end Cash | 2025 Fund Bal | Balance    |
|--------|---------------|---------------|---------------|------------|
| 401    | Water         | 30,791,599    | 6,641,534     | 21,916,565 |
| 440    | Sewer         | 9,320,637     | 8,095,417     | 1,225,221  |
| 445    | Storm         | 1,875,568     | 876,092       | 999,476    |
| 450    | Solid Waste   | 2,001,589     | 872,217       | 591,192    |
| 501    | ERR           | 6,189,064     | -1,726,693    | 7,915,757  |
| 611    | Firemen's Pen | 177,681       | -11,497       | 189,178    |

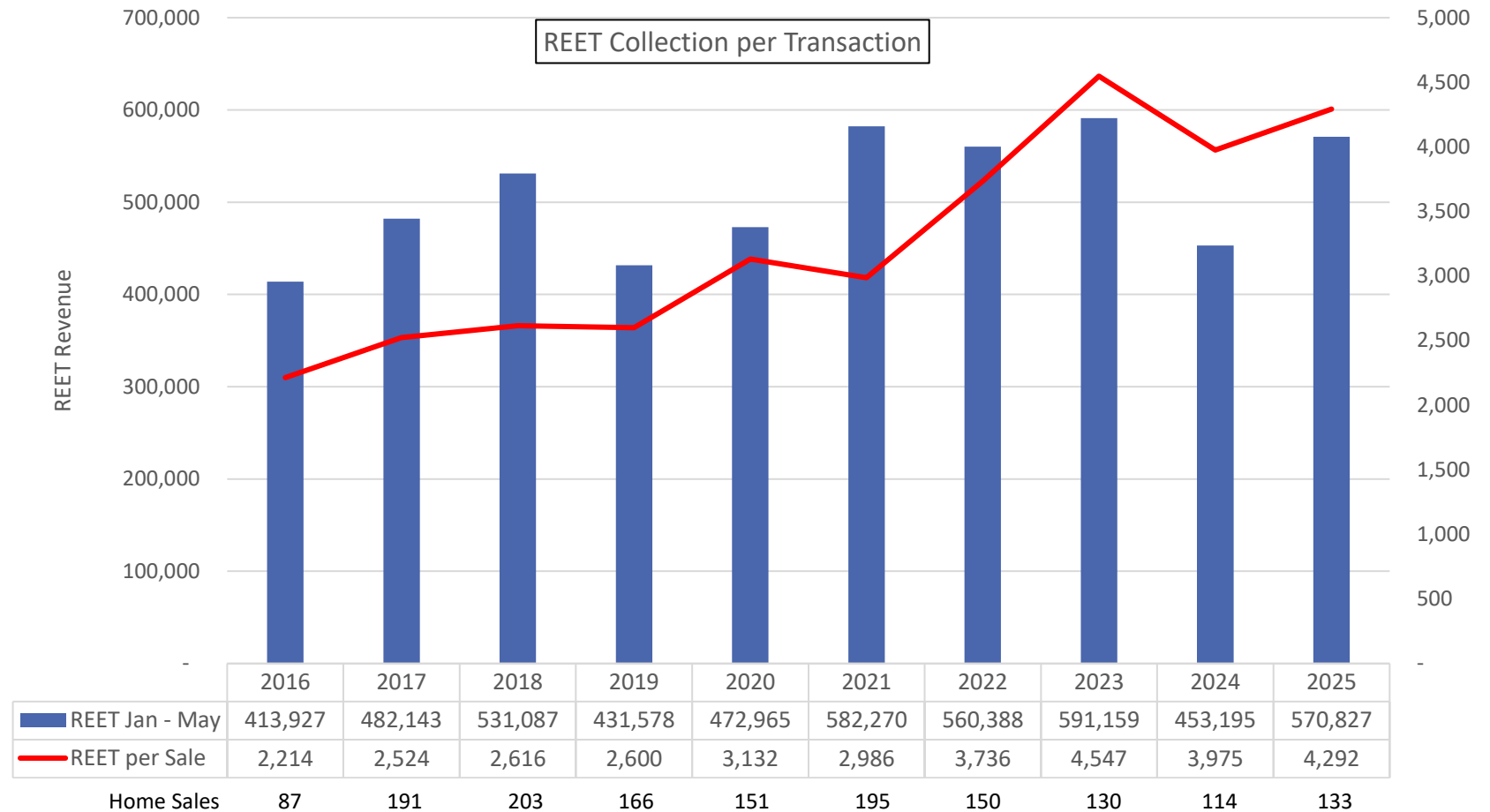
## Year end cash vs. Cash reserves used to balance budget

- This is the calculation to determine the 17% rainy day fund as established in Ordinance 4003.
- An amount of cash equal to 17% of cash transactions in the 4 operating funds noted, which is then set aside in the Balance Sheet for the following year.

|                  | Expenditures | Capital    | Writeoffs         |  | Total Expenses | 17% Rainy Day |
|------------------|--------------|------------|-------------------|--|----------------|---------------|
| General Fund 001 | 38,631,929   | 10,680,719 | 1,142,994         |  | 26,808,217     | 4,557,397     |
| Parsk 101        | 2,617,777    |            |                   |  | 2,617,777      | 445,022       |
| Cemetery 102     | 289,336      |            |                   |  | 289,336        | 49,187        |
| Library 103      | 1,772,525    |            |                   |  | 1,772,525      | 301,329       |
|                  |              |            |                   |  |                |               |
|                  |              |            |                   |  |                | 5,352,935     |
|                  |              |            | 12/31/24 balance: |  | Rainy Day:     | 4,802,026     |
|                  |              |            |                   |  | Adjustment:    | 550,909       |

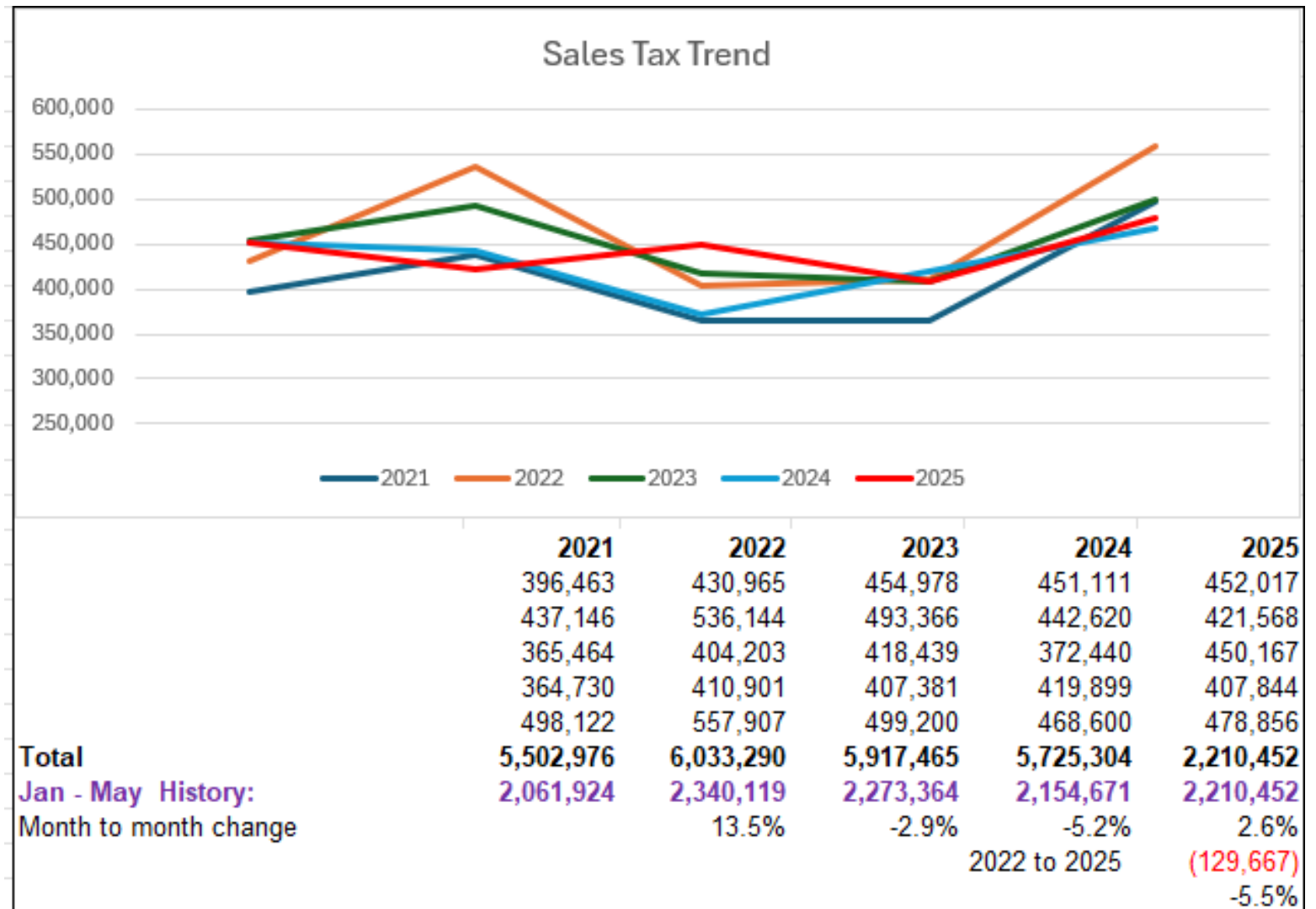
# REET

- REET revenue receipts are back up to post Covid norm YTD, but the number of units sold is down, indicating average cost per sale is up.



# SALES TAX

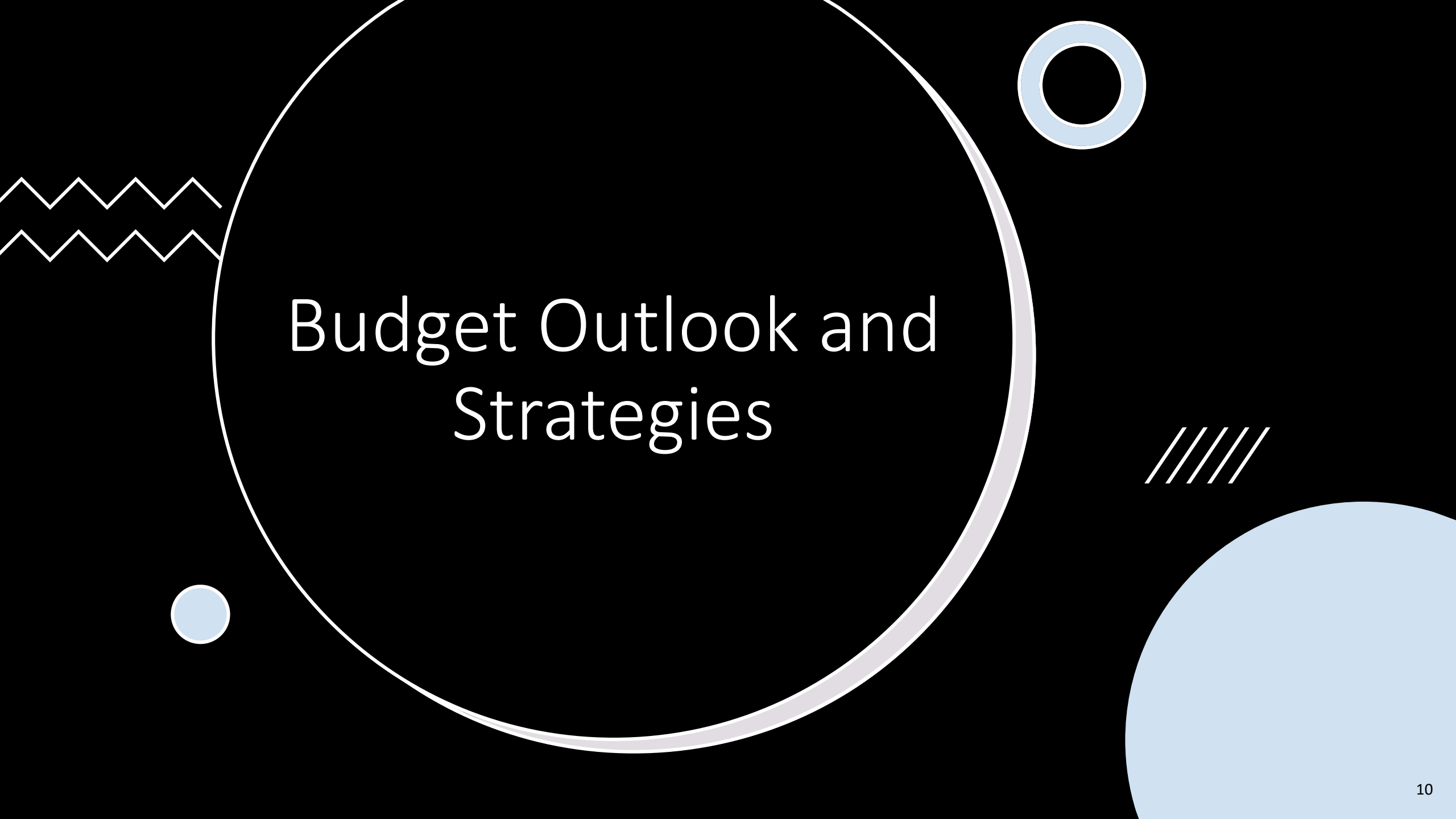
- 2010 was the first year after the Great Recession sales tax increased.
- From then to the peak in 2022, sales tax averaged 7% year over year increase.
- Jan-May receipts in 2025 is down 5.5% vs 2022.



## Expense Overview

- 2025 spend is through May; normalized utilization would be **42%**
- Enterprise funds comprise 48% of our 2025 budget
  - Budget utilization of **29%** is pacing slower than plan due to capital expenses
- Governmental funds comprise 52% of our 2025 budget
  - Budget utilization of **30%** is pacing slower than plan due to capital expenses and unfilled budgeted positions

| Expense Category             | 2024 Actual Spend  | Budget Utilization | 2025 Budget Remaining | 2025 Budget        | Budget %    | 2025 Spend        |
|------------------------------|--------------------|--------------------|-----------------------|--------------------|-------------|-------------------|
| Enterprise                   | 42,652,339         | 29%                | 57,044,194            | 59,919,070         | 48%         | 17,656,811        |
| Governmental                 | 63,050,860         | 30%                | 30,566,535            | 64,421,676         | 52%         | 19,073,206        |
| <b>Total</b>                 | <b>105,703,200</b> | <b>30%</b>         | <b>87,610,729</b>     | <b>124,340,747</b> | <b>100%</b> | <b>36,730,018</b> |
| Salaries & Wages             | 22,183,941         | 39%                | 15,025,700            | 24,452,508         | 20%         | 9,426,807         |
| Student Rec Wages            | 25,106             | 20%                | 28,930                | 36,000             | 0%          | 7,070             |
| Overtime                     | 1,017,323          | 52%                | 440,896               | 913,403            | 1%          | 472,507           |
| Salaries & Wages (Volunteer) | 39,612             | 9%                 | 68,791                | 75,503             | 0%          | 6,712             |
| Personnel Benefits           | 8,451,457          | 39%                | 6,256,005             | 10,317,052         | 8%          | 4,061,047         |
| Uniforms                     | 32,763             | 45%                | 82,957                | 150,000            | 0%          | 67,043            |
| Supplies                     | 2,657,297          | 26%                | 2,645,606             | 3,566,943          | 3%          | 921,338           |
| Fuel Consumed                | 393,732            | 48%                | 227,439               | 438,900            | 0%          | 211,461           |
| Inventory/Resale             | 670,355            | 39%                | 394,613               | 643,181            | 1%          | 248,568           |
| Small Tools (ect)            | 569,220            | 66%                | 175,225               | 518,823            | 0%          | 343,598           |
| Interfund                    | 9,152,190          | 40%                | 4,409,329             | 7,343,337          | 6%          | 2,934,008         |
| Professional Services        | 7,147,431          | 37%                | 5,404,484             | 8,558,092          | 7%          | 3,153,608         |
| Communication                | 330,542            | 39%                | 224,855               | 369,734            | 0%          | 144,879           |
| Travel & Training            | 333,838            | 33%                | 282,154               | 419,985            | 0%          | 137,831           |
| Taxes                        | 4,133,252          | 55%                | 1,764,788             | 3,908,701          | 3%          | 2,143,913         |
| Rentals                      | 352,039            | 57%                | 198,692               | 464,071            | 0%          | 265,379           |
| Insurance                    | 1,196,220          | 99%                | 10,548                | 1,217,519          | 1%          | 1,206,972         |
| Utility Services             | 5,399,902          | 33%                | 4,115,856             | 6,143,136          | 5%          | 2,027,280         |
| Repairs & Maintenance        | 1,440,738          | 33%                | 1,335,540             | 2,008,042          | 2%          | 672,502           |
| Capital Outlays              | 4,989,784          | 24%                | 1,868,360             | 2,445,000          | 2%          | 576,640           |
| Buildings                    | 437,016            | 5%                 | 744,683               | 785,000            | 1%          | 40,318            |
| Other Improvements           | 27,714,819         | 17%                | 35,312,330            | 42,388,678         | 34%         | 7,076,348         |
| Machinery & Equipment        | 280,378            | 52%                | 466,101               | 962,970            | 1%          | 496,869           |
| Debt Service                 | 7,016,594          | 7%                 | 969,552               | 1,046,665          | 1%          | 77,113            |
| Misc Internal                | (262,349)          | 0%                 | 5,157,297             | 5,167,504          | 4%          | 10,207            |



# Budget Outlook and Strategies

# What is our Goal for today?

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Discuss and identify upcoming anticipated budget shortfalls and obtain policy direction on how to balance 2026 budget.

NOTE: Budget Shortfall = Expenditures higher than Revenues



# Why anticipate a budget shortfall?

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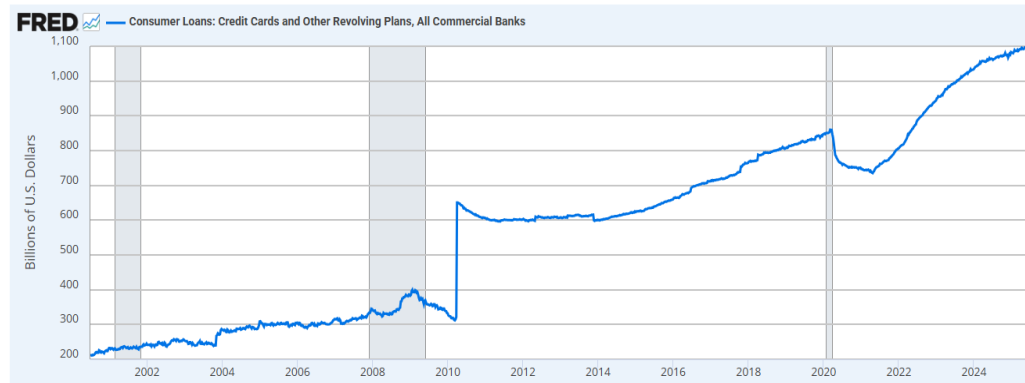
- Indicators in the local economy:
  - Decreasing sales tax:
    - 2025 is the 3rd consecutive year of decreasing sales tax for the City. The only NAICS codes that increased are Boat Sales, and Full-Service Restaurants.
    - Leading NAICS codes during the City's best economies has always been construction categories
      - YTD building permit activity is less than 1/3 of what it was in 2022. This tells us to expect continued low sales tax in construction for 2026.

# Why anticipate a budget shortfall?

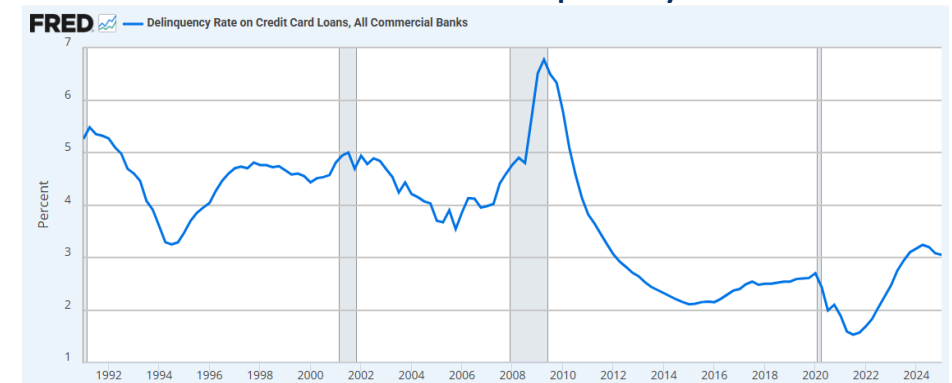
- Indicators in the broader economy:

- Consumer spending makes up 70% of GDP
- Nation wide, average hours worked are the lowest they've been since Covid.
- Consumer debt at all time high.
- Delinquency rate on credit cards highest since 1Q 2012 (higher than during Covid)

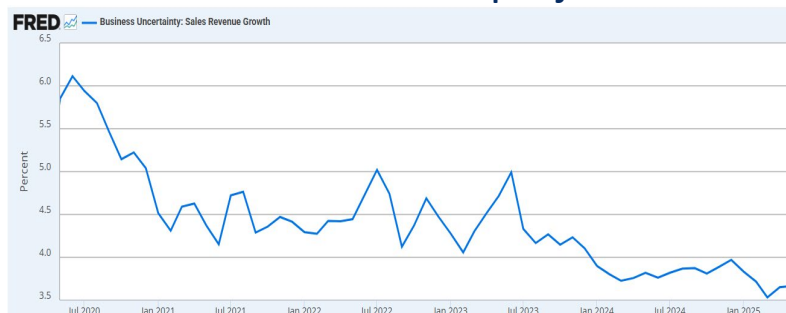
Consumer credit card debt



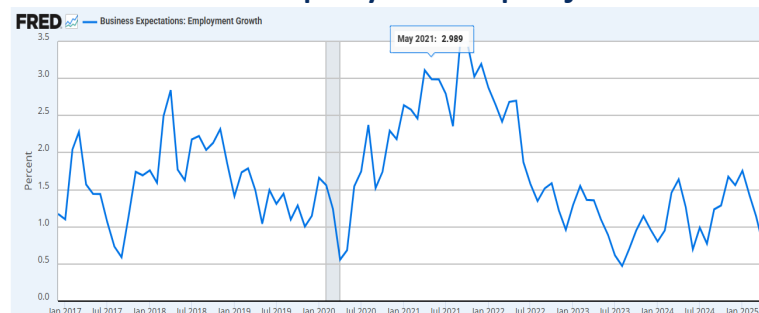
Credit card delinquency rate



Business revenue projections



Business employment projections



Hours worked per week



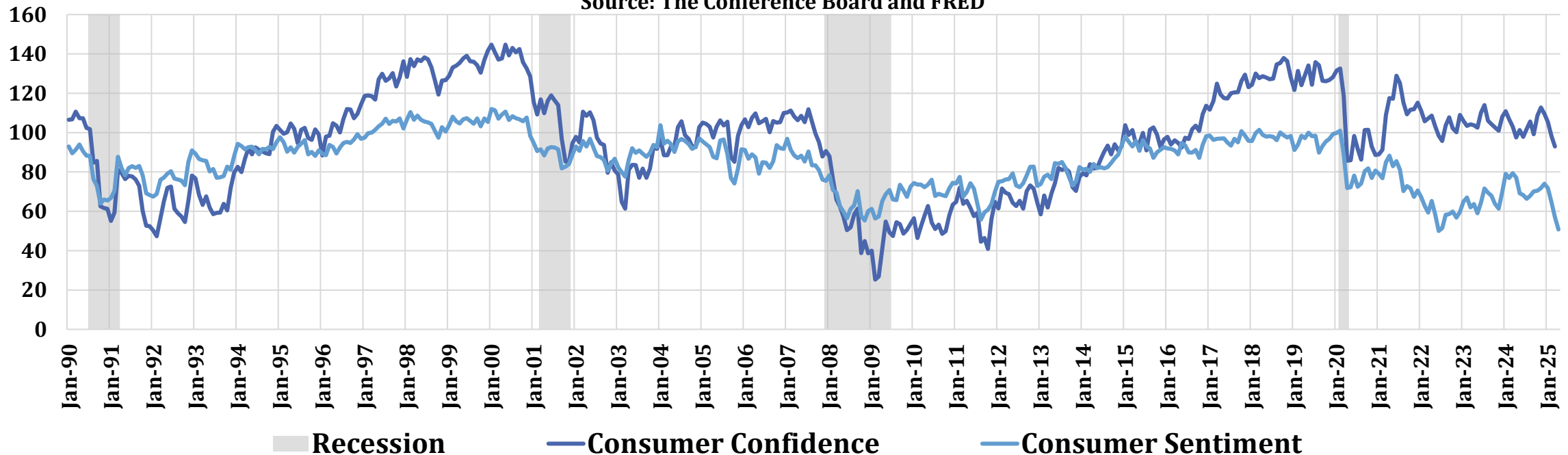
# External Considerations

- Consumer Confidence surveys 3000 households on their economic outlook for the next 6 months.
- Consumer Sentiment surveys 500 households on current expectations of the economy.
- Going back to 1990, when Consumer Confidence and Sentiment decline the economy slows.

## Consumer Confidence & Consumer Sentiment

Conference Board & UMich Consumer Indices, Jan 1990-Current

Source: The Conference Board and FRED





# 2026 Resource Cost Projections

Estimated increase for resource costs is roughly \$2M

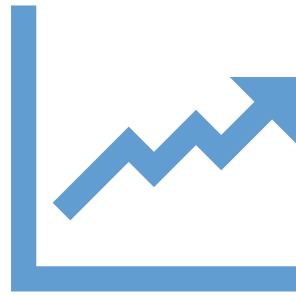
|                    | 24 Actual Spend | 2025 Budget Utilization | 2025 Budget Remaining | 2025 Budget | Budget % | 25 Spend (through May) | Estimated 2026 increase |
|--------------------|-----------------|-------------------------|-----------------------|-------------|----------|------------------------|-------------------------|
| Salaries & Wages   | 22,183,941      | 39%                     | 15,025,700            | 24,452,508  | 20%      | 9,426,807              | 1,328,579               |
| Personnel Benefits | 8,451,457       | 39%                     | 6,256,005             | 10,317,052  | 8%       | 4,061,047              | 825,364                 |
|                    |                 |                         |                       |             |          | <b>Total</b>           | <b>2,153,943</b>        |
|                    |                 |                         |                       |             |          |                        |                         |
| Governmental       |                 |                         |                       |             |          |                        |                         |
| Salaries & Wages   | 15,767,936      | 38%                     | 10,945,478            | 17,639,729  | 38%      | 6,694,251              | 958,420                 |
| Personnel Benefits | 6,461,744       | 39%                     | 4,460,973             | 7,322,687   | 16%      | 2,861,713              | 585,815                 |
|                    |                 |                         |                       |             |          |                        |                         |
| Enterprise         |                 |                         |                       |             |          |                        |                         |
| Salaries & Wages   | 6,416,005       | 40%                     | 4,080,222             | 6,812,778   | 9%       | 2,732,556              | 370,159                 |
| Personnel Benefits | 1,989,713       | 40%                     | 1,795,032             | 2,994,366   | 4%       | 1,199,334              | 239,549                 |



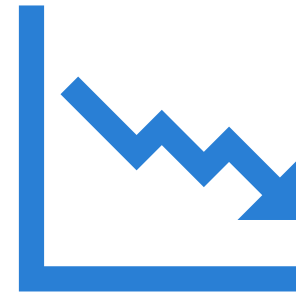
- Salary & Benefits for employees is 28% of total budget
- Salary estimate based on information provided by HR
- Assumes fully staffed to budget approved positions for 2025
- Roughly 8% estimated benefits increase

# How do we fund \$2M?

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Increase Revenue



Decrease Expenses



# Exploring Revenues and Expenses



# REVENUE

# Revenue considerations

↑ Revenue potential high  
↓ Revenue potential low  
★ Exposure risk high

## 1% Property Tax

Recommend moving forward with the annual 1% increase (\$85k for 2025)



## Traffic Fees / Violation Fines

2025 budget has \$82.7k, roughly .13% of total Governmental revenue



## Lease Rates

Lease revenue is ~ .4% of total Governmental revenues or \$243k in 2025 budget



## Surplus Sales

Determine if items would sell if priced higher



## FEMA Funding

Feeling more hopefully of receiving ~ \$2M



## Other Grants

Teams are making efforts where possible to pursue grants



## Annexation Expansion

Increasing our base for property taxes



## Sales Tax

Grow tourism, offer incentives, partner with retail owners and chamber of commerce



## Lid Lift

Go to the voters to support operational growth across Anacortes



## Property Sales

Evaluate what we own, determine if we want to sell (DNR lease area)



## General Obligation Bond

With the upcoming TBD expiration, should this be explored to support overlay efforts



## B&O Taxes

Taxing our retail partners



## Headcount Tax

Taxing our largest employers; hospital & schools



## Utility Tax

Increase our tax rate on City utilities



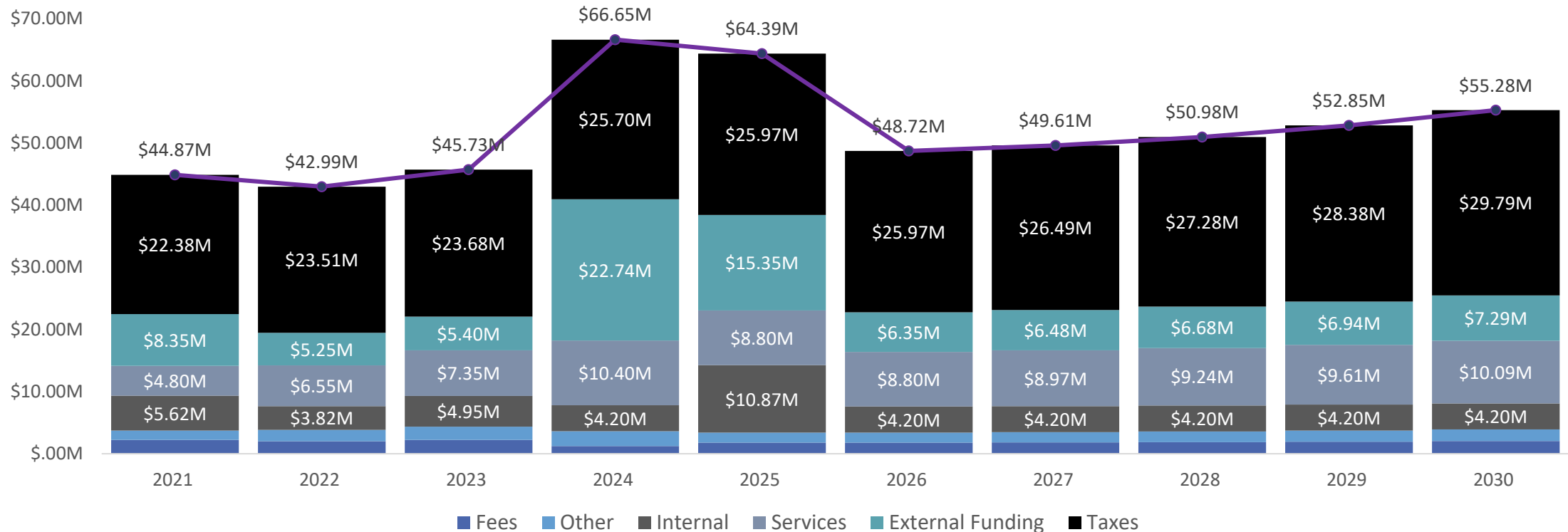
## Fiber Rate

Raising rates for current and future customers

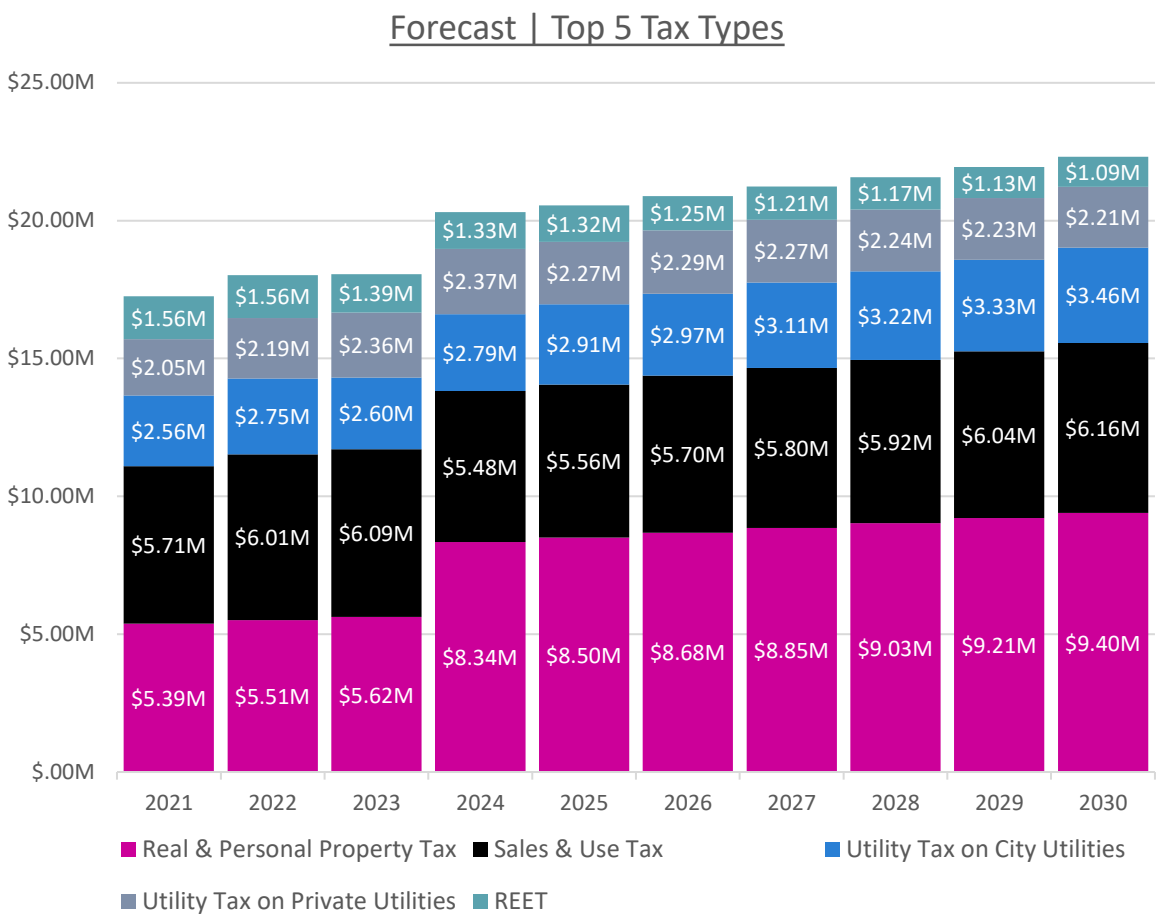
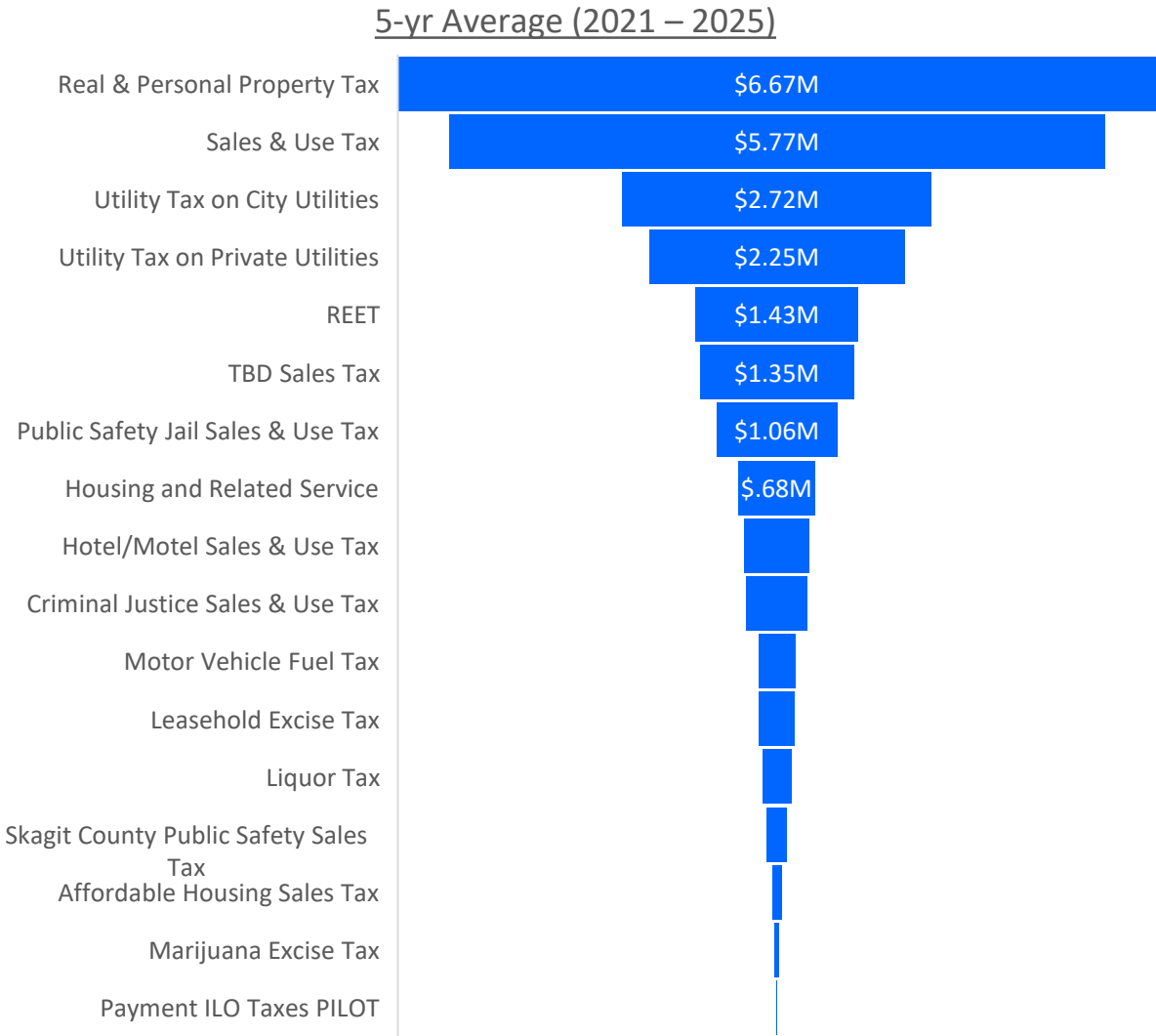


# Governmental Revenue

- Revenue growth in 2024 attributed to Bond proceeds and DOT & Department of Commerce grants
- Revenue decline in 2026 attributed anticipating less grant funding and declining use of reserve funds with the potential to increase based on the upcoming CFP
- Our leading Governmental revenue contributor is “**Taxes**”



# Tax Revenue by Type



Modeling based on prior 3-year trend

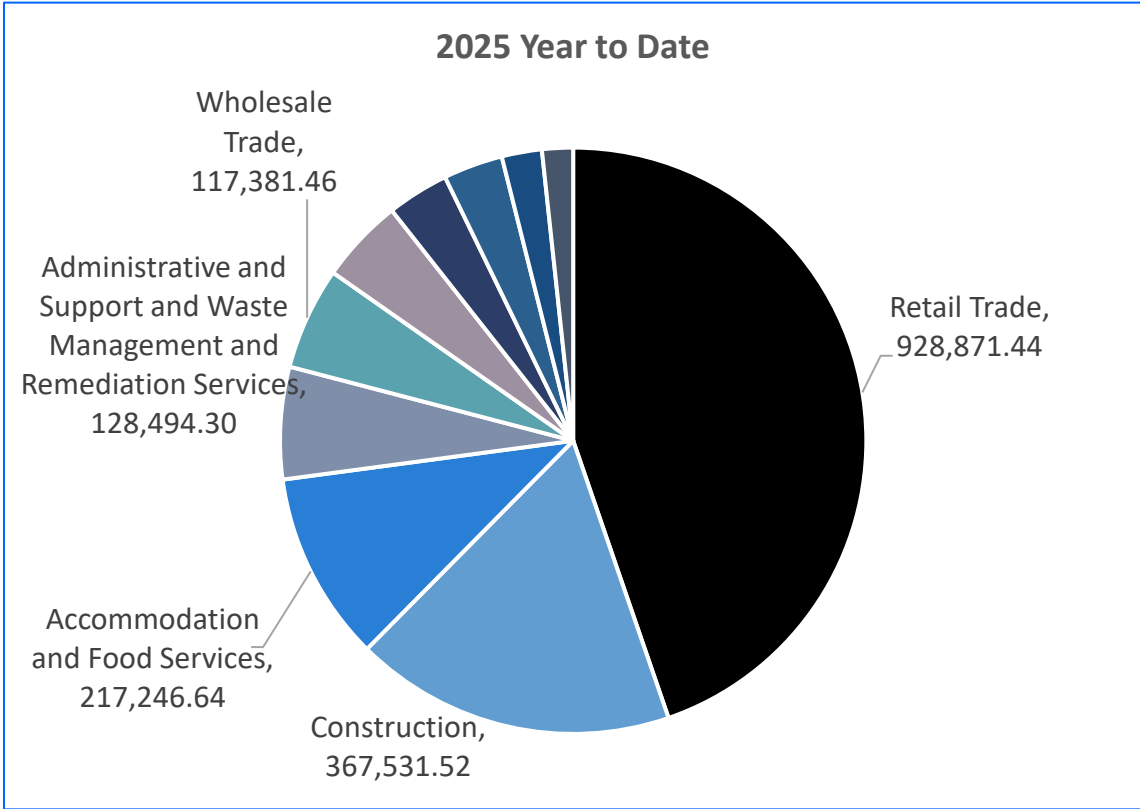
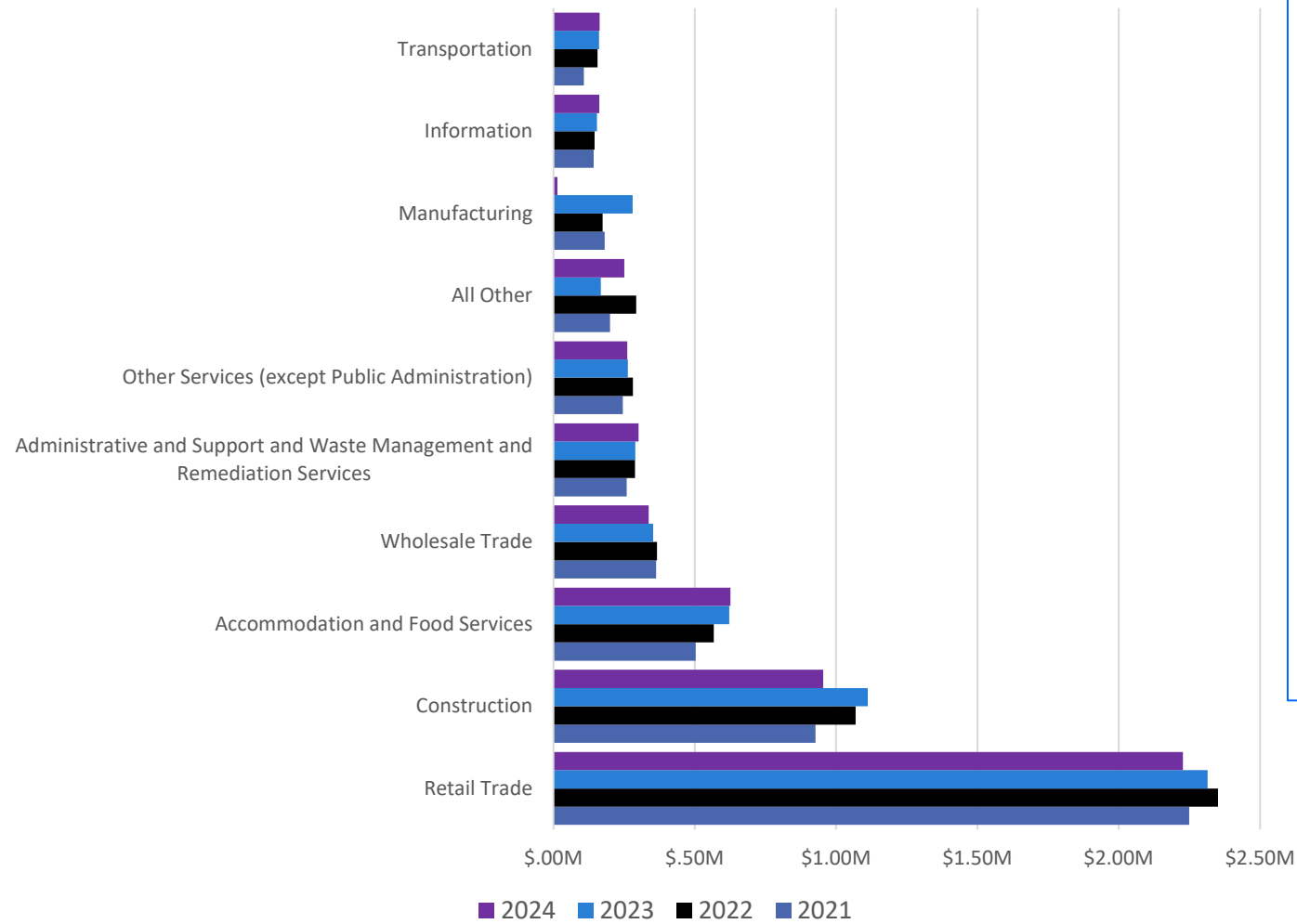
# Sales Tax | Historical trends by category

**Sales Tax**

Grow tourism, offer incentives, partner with retail owners and chamber of commerce



2021 – 2024 Tax Received | Top 10 Categories

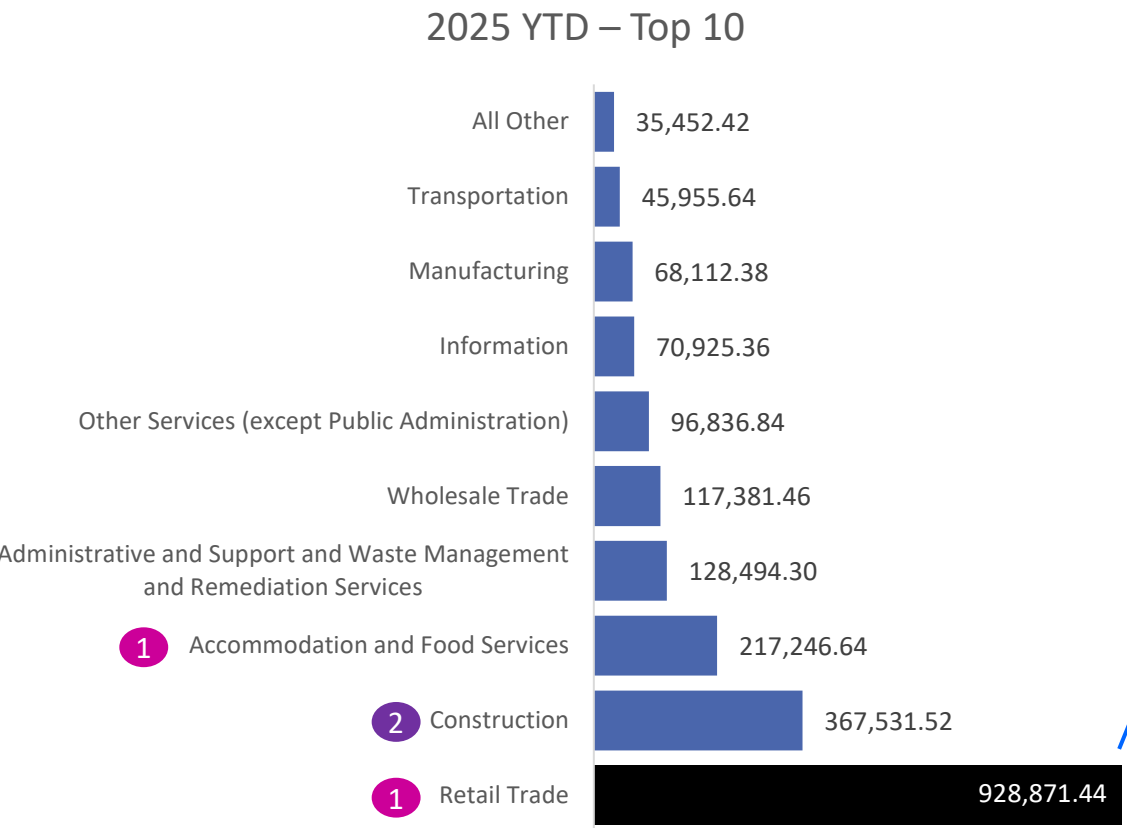


2025 revenue categories are aligned with prior years

# 2025 Deep Dive | How can we help?

**Sales Tax**

Grow tourism, offer incentives, partner with retail owners and chamber of commerce



| Retail Trade Top 7                                         | Tax           |
|------------------------------------------------------------|---------------|
| All Other Miscellaneous Retailers (mainly online sales)    | \$ 260,745.44 |
| Car Dealers                                                | \$ 175,531.70 |
| Boat Dealers                                               | \$ 101,258.82 |
| Supermarkets and Other Grocery (except Convenience) Stores | \$ 66,007.18  |
| Electronics & Appliance Retailers                          | \$ 39,460.16  |
| Hardware Retailers                                         | \$ 35,065.96  |
| Health & Personal Care Retailers                           | \$ 30,645.98  |

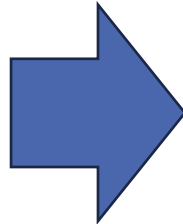
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  - 1 **Tourism** – thoughts to bring more people to town
  - 2 **Incentives** – encourage construction; code changes, zoning updates, etc.
  - 1 **Cruise Ship Schedule alignment** – many shops are closed on Sunday and Monday
  - Rate changes** – driven by tariffs or other will increase revenue

# 2025 Deep Dive | How can we help?

↑ Revenue potential high  
↓ Revenue potential low  
★ Exposure risk high

## Fiber Billing Rates

Raising rates for  
current and future  
customers

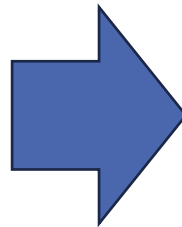


| Revenue                 | 2021       | 2022         | 2023         | 2024         | 2025         |
|-------------------------|------------|--------------|--------------|--------------|--------------|
| Fiber Internet Services | 578,756.33 | 1,019,082.28 | 1,415,937.36 | 1,732,267.47 | 2,192,276.00 |

We currently have roughly 2,680 customers. For every \$1 increase, we get \$32,160 in annual revenue (*based on current customer count*)

## Surplus Sales

Determine if items would  
sell if priced higher



| Revenue                 | 2021     | 2022      | 2023     | 2024     | 2025     |
|-------------------------|----------|-----------|----------|----------|----------|
| Sale of Scrap & Surplus | 1,996.60 | 12,643.24 | 2,386.55 | 8,267.10 | 6,438.75 |

Revenue from surplus sales is minimal. Ask operations and IT to determine if sales would be hindered if we aimed higher.

# 2025 Deep Dive | How can we help?

↑ Revenue potential high  
↓ Revenue potential low  
★ Exposure risk high

## Utility Taxes

Increasing tax rate



Utility tax of 7% is currently embedded in our rates except for our Wholesale customers.

- 1 • For each 1% increase we achieve ~ \$303k additional revenue. The impact of a 1% increase to our residential customers is roughly \$1.22 per month
- 2 • If we apply a 3% tax to our wholesale customers, we achieve ~ \$90k additional revenue

| based on 2024 data                           |            |            |              |              |
|----------------------------------------------|------------|------------|--------------|--------------|
| Current Rate                                 | 7%         | 0          | 1,952,401.69 |              |
| Proposed Rate                                | 8%         | 9%         | 10%          | 11%          |
| CUT \$ Impact Retail (water, storm, sewer) 1 | 303,167.96 | 612,998.96 | 929,715.09   | 1,253,548.44 |
|                                              | 16%        |            |              |              |
| Proposed Rate                                | 3%         | 3%         | 3%           | 3%           |
| CUT \$ Impact Wholesale water 2              | 89,944.70  | 89,944.70  | 89,944.70    | 89,944.70    |
| Revenue \$ change                            | 393,112.67 | 702,943.66 | 1,019,659.79 | 1,343,493.14 |
| Revenue % change                             | 20%        | 36%        | 52%          | 69%          |
| Resident % Impact                            | 1.2%       | 2.4%       | 3.6%         | 4.8%         |
| Resident \$ Impact/month 1                   | 1.22       | 2.46       | 3.74         | 5.04         |

# 2025 Deep Dive | How can we help?

↑ Revenue potential high  
↓ Revenue potential low  
★ Exposure risk high

## B&O Taxes

Taxing our retail partners

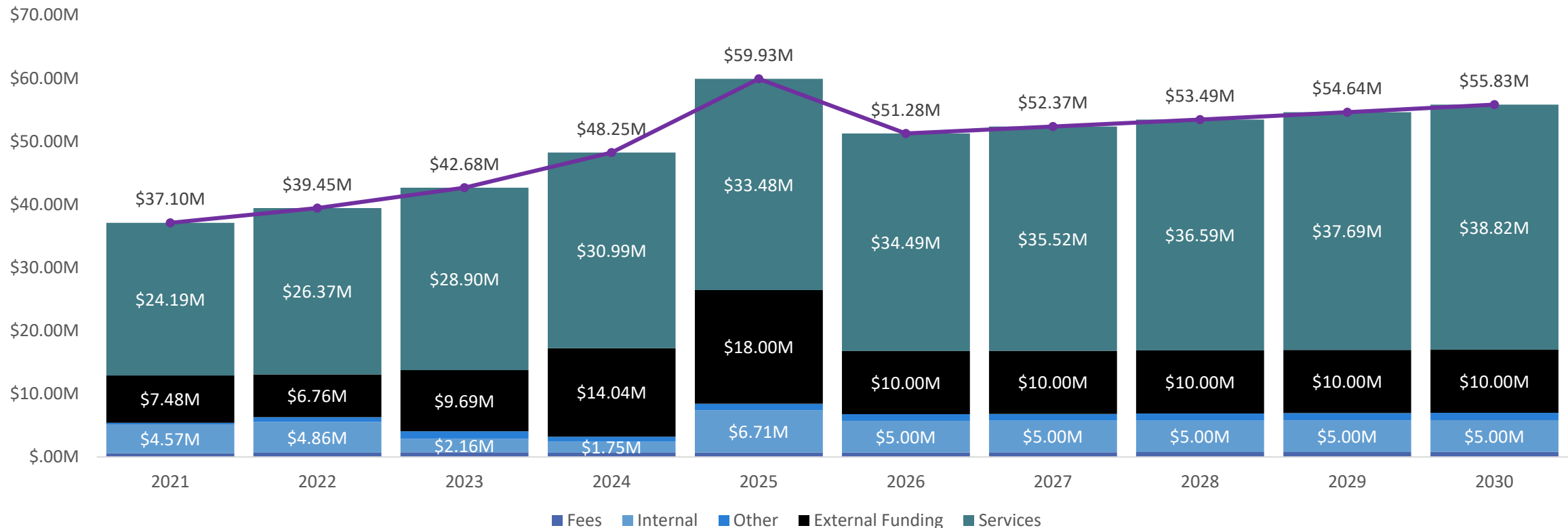


Burlington implemented a B&O tax in 2021

- It's the City's responsibility to apply, collect, and monitor.
- We would need to contract with someone for implementation.
- Likely require an additional FTE in Finance.
- City would set parameters on application.
- Based on parameters it could be \$10k or \$400k.

# Enterprise Revenue

- Revenue growth in 2024 & 2025 attributed grant funding
- Revenue decline in 2026 attributed to less grant funding, however, this could increase based on the upcoming CFP
- Our leading Enterprise revenue contributor is “**Services**”
  - Modeled with 3-year growth average of 3%

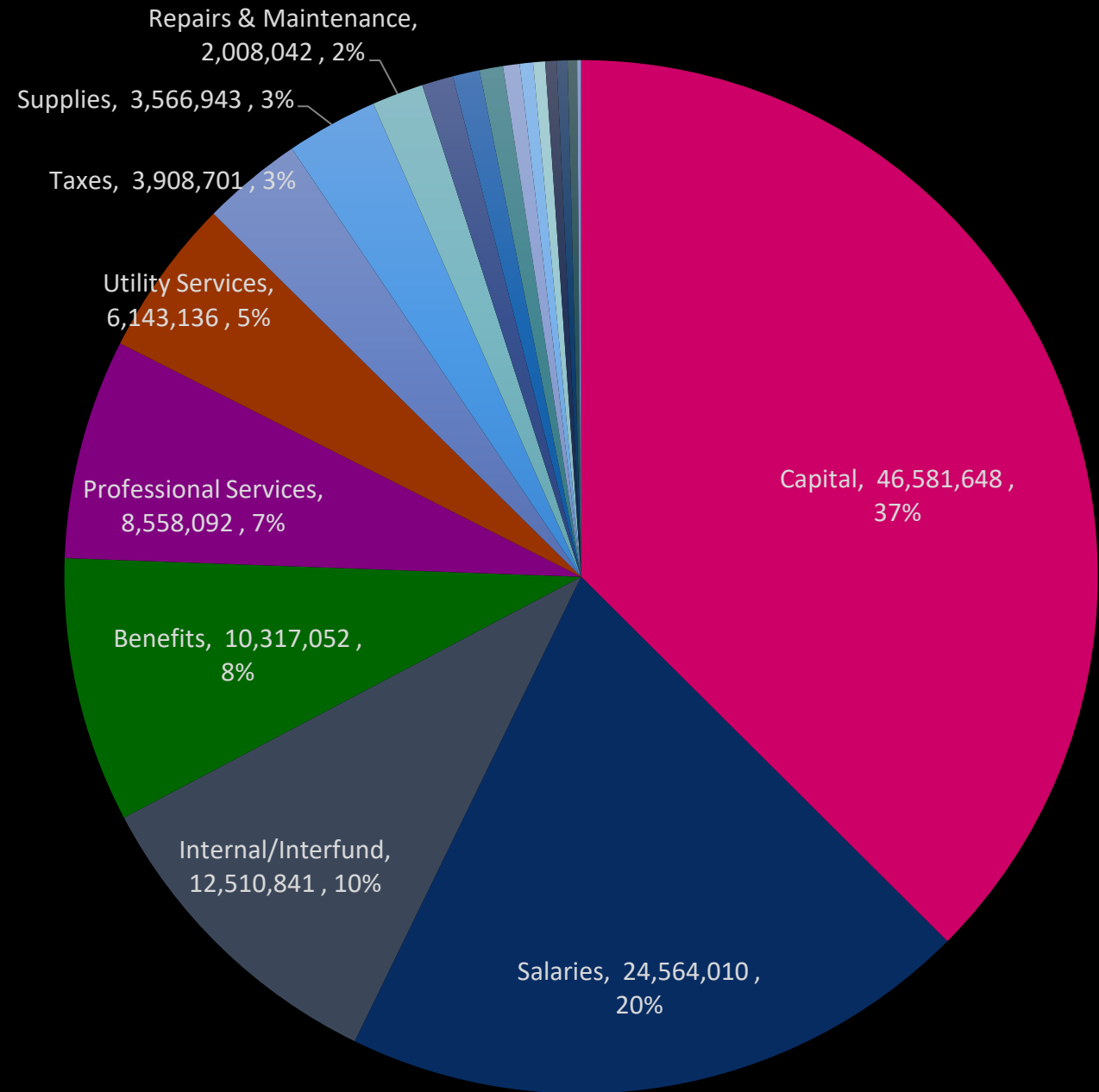


# EXPENSES



# 2025 Budget by Expense Category

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# Expense Reduction methodologies

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## Reserve Level Adjustment

Reduce the 17% from Ordinance 4003. Current reserve balance is \$5.35M

## ERR Funding Level

Reduce ERR level below 50%

## Zero Based Budget

Have each department submit detailed requests for Professional Services

## Percentage cut

Reduce top level budgets by the same percentage for everyone

## Furlough

32 Hour Work Week

## Staffing Cuts

Explore impact of lower staffing levels

## Different Strategies

Should we modify our approach based on Enterprise vs. General funds

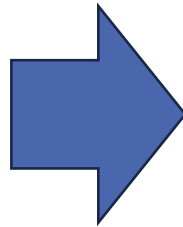
## Proposition 1

Should we exclude Fire and Police in cost reduction exercises?

# Expense Reduction | guidance considerations

## Reserve Level Adjustment

Reduce the 17% from  
Ordinance 4003

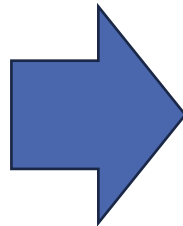


| Reserve %        | 17%       | 15%       | 12%       | 10%       |
|------------------|-----------|-----------|-----------|-----------|
| Reduction Amount |           | 629,757   | 1,574,393 | 2,204,150 |
| Total Reserve    | 5,352,935 | 4,723,178 | 3,778,543 | 3,148,786 |

Reducing our reserve to 10% would save \$2.2M

## ERR Funding Level

Reduce ERR level below 50%



|              | 2025 Budget    | Replacement % | @ 100%         | @ 0%           |
|--------------|----------------|---------------|----------------|----------------|
| Governmental | \$645,912.71   | 50%           | \$1,291,825.42 | (\$645,912.71) |
| Enterprise   | \$1,617,222.40 | 100%          | \$1,617,222.40 | \$1,617,222.40 |
| Total        | \$2,263,135.12 |               | \$2,909,047.83 | \$971,309.69   |

ERR of \$2.26M for 2025 has some opportunity for savings if you drop to 0% for 2026, we will save \$646k

# Expense Reduction | guidance considerations

## Zero Based Budget

Have each department submit detailed requests for Professional Services

## Governmental:

| Department                | 2025 Budget         |
|---------------------------|---------------------|
| POLICE                    | 1,347,576.16        |
| PLANNING                  | 1,301,671.06        |
| NONDEPARTMENTAL           | 732,014.11          |
| FINANCE                   | 731,650.00          |
| IT                        | 569,830.88          |
| FIBER                     | 401,644.00          |
| COURT                     | 293,834.40          |
| FIRE                      | 273,600.00          |
| PARKS & RECREATION        | 215,000.00          |
| HR                        | 176,711.00          |
| VEHICLE & EQUIPMENT FLEET | 175,000.00          |
| LEGISLATIVE               | 173,180.00          |
| ENGINEERING               | 112,000.00          |
| LEGAL                     | 80,000.00           |
| LIBRARY                   | 50,150.00           |
| FACILITIES                | 40,000.00           |
| STREET MAINT/CONSTRUCTION | 22,000.00           |
| MUSEUM                    | 8,000.00            |
| EXECUTIVE                 | 7,000.00            |
| CEMETERY                  | 200.00              |
| <b>Governmental</b>       | <b>6,711,061.61</b> |

## Enterprise:

| Department            | 2025 Budget         |
|-----------------------|---------------------|
| ADMINISTRATION        | 710,000.00          |
| WATER TREATMENT PLANT | 359,750.00          |
| SEWER TREATMENT       | 244,780.00          |
| WATER MAINTENANCE     | 207,000.00          |
| ENGINEERING           | 150,000.00          |
| SANITATION SERVICES   | 104,000.00          |
| STORM DRAINAGE SYSTEM | 60,000.00           |
| SEWAGE COLLECTION     | 11,500.00           |
| <b>Enterprise</b>     | <b>1,847,030.00</b> |

- Total Professional Services budget for 2025 is \$8.56M or 7%
- Many of the costs are attributed to annual renewals or agreements

# Expense Reduction | guidance considerations

## Percentage cut

Reduce top level budgets by the same percentage for everyone

| Category                               | 2025 Budget          |                      |                       | Percentage Cut |              | Potential Savings   |                     |                     |
|----------------------------------------|----------------------|----------------------|-----------------------|----------------|--------------|---------------------|---------------------|---------------------|
|                                        | Enterprise           | Governmental         | Grand Total           | Enterprise     | Governmental | Enterprise          | Governmental        | Grand Total         |
| Salaries & Wages                       | 6,812,778.40         | 17,639,729.49        | 24,452,507.89         |                |              |                     |                     |                     |
| Student Rec Wages                      |                      | 36,000.00            | 36,000.00             |                |              |                     |                     |                     |
| Overtime                               | 195,756.62           | 717,646.76           | 913,403.38            | 20%            | 20%          | 39,151.32           | 143,529.35          | 182,680.68          |
| Salaries & Wages - Volunteers          |                      | 75,502.56            | 75,502.56             |                |              |                     |                     |                     |
| PERSONNEL BENEFITS                     | 2,994,365.60         | 7,322,686.55         | 10,317,052.15         |                |              |                     |                     |                     |
| Uniforms                               |                      | 150,000.00           | 150,000.00            |                |              |                     |                     |                     |
| Supplies                               | 2,611,000.00         | 950,943.00           | 3,561,943.00          | 20%            | 20%          | 522,200.00          | 190,188.60          | 712,388.60          |
| Fuel Consumed                          | 38,900.00            | 400,000.00           | 438,900.00            |                |              |                     |                     |                     |
| Inventory/Resale                       | 542,400.00           | 100,781.00           | 643,181.00            |                |              |                     |                     |                     |
| Small Tools (ect)                      | 46,500.00            | 472,322.98           | 518,822.98            |                |              |                     |                     |                     |
| Interfund Services                     | 4,202,578.84         | 3,140,758.64         | 7,343,337.48          |                |              |                     |                     |                     |
| Professional Services                  | 1,847,030.00         | 6,711,061.61         | 8,558,091.61          | 25%            | 25%          | 461,757.50          | 1,677,765.40        | 2,139,522.90        |
| Communication                          | 67,510.00            | 302,224.00           | 369,734.00            | 10%            | 10%          | 6,751.00            | 30,222.40           | 36,973.40           |
| Travel & Training                      | 129,579.00           | 290,406.00           | 419,985.00            | 50%            | 50%          | 64,789.50           | 145,203.00          | 209,992.50          |
| Taxes                                  | 3,849,738.98         | 58,962.00            | 3,908,700.98          |                |              |                     |                     |                     |
| Rental/Lease                           | -                    | 464,071.00           | 464,071.00            |                |              |                     |                     |                     |
| Insurance                              | 899,606.29           | 317,913.06           | 1,217,519.35          |                |              |                     |                     |                     |
| Utility Services                       | 5,398,320.00         | 744,816.00           | 6,143,136.00          |                |              |                     |                     |                     |
| Repairs & Maintenance                  | 1,578,342.00         | 429,700.00           | 2,008,042.00          |                |              |                     |                     |                     |
| Capital Outlays                        | -                    | 2,445,000.00         | 2,445,000.00          |                |              |                     |                     |                     |
| Buildings                              | 120,000.00           | 665,000.00           | 785,000.00            |                |              |                     |                     |                     |
| Other Improvements                     | 27,494,000.00        | 14,894,678.00        | 42,388,678.00         |                |              |                     |                     |                     |
| Machinery & Equipment                  | 44,000.00            | 918,970.00           | 962,970.00            |                |              |                     |                     |                     |
| Debt Service: Interest & Related Costs | 1,046,664.63         | -                    | 1,046,664.63          |                |              |                     |                     |                     |
| Art Commissions Paid                   |                      | 2,000.00             | 2,000.00              |                |              |                     |                     |                     |
| Misc Internal                          | -                    | 5,170,503.81         | 5,170,503.81          |                |              |                     |                     |                     |
| <b>Grand Total</b>                     | <b>59,919,070.36</b> | <b>64,421,676.46</b> | <b>124,340,746.82</b> |                |              | <b>1,094,649.32</b> | <b>2,186,908.75</b> | <b>3,281,558.08</b> |

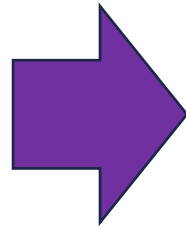
Identify categories of spend where expense reductions are not likely to constrain city operations

# Expense Reduction | guidance considerations

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## Furlough

32 Hour Work Week

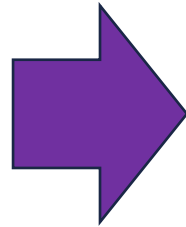


Using Budget allocated positions, reducing paid work to 32 hours per week would reduce Salaries by:

Enterprise | \$1.36M  
Governmental | \$3.52M

## Staffing Cuts

Explore impact of lower staffing levels



Using Budget allocated positions, reducing headcount would reduce Salary and Benefits by:

Enterprise | \$126.5k per employee  
Governmental | \$138.5k per employee

## Expense Reduction | guidance considerations

- While considering the different working models, approaches, and responsibilities of Enterprise vs. Governmental, should we modify our approach to how we reduce expenses

### Different Strategies

Should we modify our  
approach based on Enterprise  
vs. General funds



# Expense Reduction | guidance considerations

## Proposition 1

Should we exclude Fire and Police in cost reduction exercises?

Additional funding of \$180,916 result of assessed value increase that occurred between the vote and the levy calculation.

### Millage Pre Prop 1

|                                  |               |           |
|----------------------------------|---------------|-----------|
| 2023 millage:                    | 0.9808        | 73.0%     |
| Prop 1 millage:                  | 0.3624        | 27.0%     |
| 2024 millage (effective fy 2024) | 1.3432        | 100%      |
| 2024 valuation                   | 6,257,125,354 |           |
| Original millage (.9808)         | 6,136,989     |           |
| Additional millage (.3624)       | 2,267,582     | 2,267,582 |
| Total 2024 Levy:                 | 8,404,571     |           |
| Cost Analysis                    |               |           |
| 5 Police Staff                   | 775,423       |           |
| 8 Fire Staff                     | 1,240,719     |           |
| PD Gear                          | 64,125        |           |
| FD Gear                          | 6,400         |           |
| Total Annual Cost:               | 2,086,667     | 2,086,667 |
| Additional Levy funding:         |               | 180,916   |

The additional funding resides in cash reserves for future needs, as the Prop 1 expenditure stream grows faster than the Prop 1 revenue stream.

# Expense Reduction | guidance considerations

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## Proposition 1

Should we exclude Fire and Police in cost reduction exercises?



- 5 open positions in 2024 resulted in savings of \$603k
- Considerations :
  - Additional patrol cars for unfilled positions
  - Balance the general fund
  - Hold in reserve for future public safety equipment needs



## ACTIONS/NEXT STEPS