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- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

August 4, 2025
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of July 28, 2025 (Action)
 - b. Approval of claims in the amount of \$1,460,446.77 (Action)
 - c. Ordinance 5003: 2nd Quarter Budget Amendment (Action)
6. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

August 4, 2025
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 3141, citizens wishing to comment on items not on the agenda may do so on any matter specifically pertaining to the City of Anacortes under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name

Topic

✓ COURTNEY ORROCK

EVENT CENTER

Continue on back of sheet as needed

Anacortes City Council Minutes - July 28, 2025

Call to Order

Mayor Matt Miller called to order the July 28, 2025, Anacortes City Council meeting at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Amanda Hubik were present.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced that there were technical difficulties with the broadcast of the meeting on Channel 10 and via live stream on the website, and that YouTube is the only live stream option. He then announced that there would be a public process regarding the Guemes Island ferry electrification project, and that the public would be able to comment throughout that process via email to pced@anacorteswa.gov or via US postal service during the open record public hearing held by the Planning Commission in the coming weeks, that the 64th annual Anacortes Arts Festival will be this weekend, Friday through Sunday. He then reminded the public of the construction project from 11th Street through 13th Street on Commercial Avenue and announced that the Wastewater Treatment Plant switched over to the new outfall pipe, and it is functioning as designed.

Library Committee

Ms. Hubik reported from the Library Committee meeting held July 24th. The topics discussed included the new teen area opening in the second week of August and the associated fundraising effort by the Library Foundation to fully equip the area. The committee also discussed that the Friends of the Library are looking for people to run their bookshop and board members to join their team, that every Anacortes public school elementary student received a free book and summer reading log thanks to a grant from the Skagit Community Foundation, the ongoing community activities and programs available on the [Library calendar](#), and a grant for music programs through the [Manieri Endowment](#). The committee also discussed essential versus optional expenditures regarding the upcoming budget development and how it would affect the city's participation in an interlocal agreement with other Skagit libraries.

Mr. Walters asked if Anacortes would be left behind if it did not immediately join the interlocal agreement with other Skagit County libraries? Ms. Hubik responded that it would not necessarily be the case and that Anacortes could choose to join the interlocal agreement at a later date depending on budget development.

Planning Committee

Ms. Moulton reported from the Planning Committee meeting held earlier in the evening. The topics discussed included the draft Comprehensive Plan update Climate Element and the future land use map, and the mailer that encourages public participation in the process.

Personnel Committee

Mr. Fantini reported from the Personnel Committee meeting held July 24th. The topics discussed included a recruiting update for June, which included 13 seasonal hires, a police officer, a public works admin, a firefighter/paramedic, 5 exits, and a rundown of current job openings. The committee also discussed that the police will host entry-level testing on August 10th, that there are ongoing negotiations with the police guild, upcoming negotiations with the firefighter's union in early September, and Teamsters negotiations are expected to begin in August. The committee was also informed that the enterprise resource planning application kicked off in July with Human Resources implementation scheduled to occur in July 2026. Mr. Fantini also reported that there will be leadership training for supervisors regarding harassment and retaliation, and CDL drug and alcohol training in November.

North Star Project

Mr. Walters reported from the North Star meeting held the previous week. The topics discussed included City Council feedback from consideration of the interlocal agreement last year, including aspirations and goals, built in transparency, not prescribing an organization, and focusing on action. The group also discussed outreach efforts, including people with lived experience and from diverse populations, addressing the needs of youth, and avoiding an explicit statement of the target population as the neediest. The group also suggested a high-level commitment to data sharing among the participating jurisdictions. Skagit County is compiling a draft agreement for future consideration by the participating City Councils in the fall.

Public Comment

Mayor Miller announced that the Council had received written public comment from Beth Bell regarding Guemes Island ferry electrification and invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Ms. Hubik moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of July 21, 2025

b. Approval of claims in the amount of \$1,072,508.52

The following vouchers/checks were approved for payment:

EFT numbers: 113121 through 113162, total \$734,562.88

Check numbers: 113120 through 113186, total \$326,892.55

Wire transfer numbers: 372858 through 373197, total \$11,053.09

Other Business

Interlocal Agreement between the City and the Port for Design and Construction of an Event Facility

City Attorney Darcy Swetnam introduced the proposed interlocal agreements with the Port of Anacortes for the design, construction, and operation of an event facility, referring to a slide presentation that was added to the packet materials for the meeting. She mentioned that Port Executive Director John Dumas and Port Commissioners Kathy Pittis and Shawn Ottenbreit were present. She added that this consideration of the two agreements was to share information and address questions from the council, and that there would be a joint City Council-Port Commission meeting to formally adopt the agreements once any questions are resolved. Mayor Miller expressed his appreciation for the efforts of all stakeholders to get to this point in the process.

Discussion topics included:

Design and Construction

- Appreciation of community involvement and coming together to attract arts and culture, and other people to the city.
- Full kitchen versus a catering kitchen, or the possibility of attaching a full kitchen when needed.
- Look at design to incorporate the outside space for overflow of events that are greater than 400 people.
 - Features in the open space to accommodate and facilitate tent deployment.
- Conceptual design will continue to evolve with discussions with user groups to reduce the cost of the facility without reducing the capacity.
- Funding through grants can be procured throughout the design process.
- Coming together to find funds to build the facility.
- Quantifying the annual economic impact of design, operation, and construction, measuring the velocity of money.
- Having an attractive facility while still having it available to local non-profit organizations for their

events.

- Cost share on design with Port and Lodging Tax reserve funds.

Operations

- Non-profit organizations have a place for annual events that are included in the agreement.
- The city assists with advertising by lodging tax advisory funds to a local organization. Which local organization(s)?
 - Downtown Anacortes Alliance
 - Chamber of Commerce
- Time and effort to define things that will be transferable to future generations and the number of uses.
- Building trust and clarity in the agreements to enable both organizations to navigate future challenges.
- Section 4 under operating principles - 'supporting' or 'accommodating' tourism versus 'attracting'.
- Permitting timelines and Section 4.1 in the construction agreement requires the design to be 'similar to' instead of 'substantially similar to'.

The date for the joint meeting with finalized agreements will be determined over the next couple of weeks in coordination with the Port of Anacortes.

Interlocal Agreement #25-201-IDS-001 with Fidalgo Pool and Fitness Center and Resolution 3184: Fidalgo Pool and Fitness Center

City Attorney Darcy Swetnam re-introduced proposed interlocal agreement #25-201-IDS-001 with the Fidalgo Parks and Recreation District and Resolution 3184, referring to a slide presentation that was added to the packet materials for the meeting, which addressed the questions that came up during consideration of the matter during the last regular meeting. She added that the Metropolitan Parks District can do a levy lid lift or voter-approved bonds after establishment.

Mayor Miller invited members of the audience to comment on this agenda item.

Cindy Kamp of Guemes Island Anacortes addressed perceived ambiguities in the ballot language and suggested alternative clarifying language.

Suzanne Rohner of Anacortes asked about not seeing the word 'limited' in the resolution language. Ms. Swetnam responded that the language "to operate the Fidalgo Pool and Fitness Center Campus" defined the limited nature of the proposed district.

Discussion topics included:

- General obligation bonds without voter approval would have to be paid for by the agency, which is required to have a balanced budget.
- Board membership comprised of five members elected at large
- Board membership would be on the ballot with the resolution.
- Language limits the purpose of the campus and the amount that can be levied on the public.
- Limits on the number of words come from state law.

Amanda Hubik moved, seconded by Bruce McDougall, to authorize the mayor to sign interlocal agreement #25-201-IDS-001 with Fidalgo Pool and Fitness Center.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Bruce McDougall moved, seconded by Amanda Hubik, to adopt Resolution 3184 requesting that a proposition to create the Fidalgo Metropolitan Recreation District be submitted to the voters.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Finance Update

Finance Director Steve Hoglund provided a second quarter finance update, referring to a slide presentation that was included in the packet materials for the meeting.

Mayor Miller invited members of the audience to comment on this agenda item. Public comments were given as follows:

Courtney Orrock of Anacortes asked about the lodging tax revenue stream related to debt service on the event center.

Discussion topics included:

- What is attributed to the increase in sales tax collection?
- North American Industry Classification System (NAICS) codes or sales tax distribution by sector.
- Data to break out single-family versus accessory dwelling units for permit revenue.
- Regulations are encouraging multifamily and ADU, while lower permit numbers are reflective of the real estate market.
 - Commercial construction that is add-on or alteration is not included.

Resolution 3183: Unified Fee Schedule Update

Finance Director Steve Hoglund introduced Resolution 3183, which would update the Unified Fee Schedule with 2 minor verbiage edits that clarify language in the Cemetery and Planning sections, respectively.

Discussion topics included:

- Stormwater review - what fund will cover city review(s)?
 - It should not be covered by a stormwater fund.
 - Building permit or planning fees to cover the cost.

TJ Fantini moved, seconded by Anthony Young, to approve Resolution 3183 adopting proposed edits to the Unified Fee Schedule.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Ordinance 5003: 2nd Quarter Budget Amendment

Finance Director Steve Hoglund introduced Ordinance 5003, a second quarter budget amendment to the 2025 operating budget, referring to an electronic draft version of the ordinance that was included in the packet materials for the meeting.

Mayor Miller invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. Fantini suggested, without objection from other councilmembers, that the ordinance be placed on the consent agenda for the next regular meeting.

Adjournment

There being no further business, at approximately 7:37 p.m. the Anacortes City Council meeting of July 28, 2025, was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 4, 2025 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373381	4/20/2025	25040007-001	WHATSAMATHER CONSULTING, INC.	THE WEST POINT WAY TRAINING; BUFFUM AND SCHEEPERS	\$ 4,000.00	apd
373442	6/2/2025	7350723	BRAUN NORTHWEST, INC	PART FOR VEHICLE #205	\$ 717.08	dshop
373552	6/26/2025	2922647	FOSTER GARVEY PC	PROFESSIONAL SERVICES FOR MJB PROPERTY ISSUES - 5/31/25	\$ 519.00	legal
373461	6/30/2025	18771	NATIONAL TESTING NETWORK, INC	CPAT TEST - J MCCLELLAN	\$ 155.00	medic
373556	6/30/2025	32620088	KIMLEY-HORN AND ASSOCIATES, IN	ON-CALL TRANSPORTATION ENGINEERING SERVICES - JUNE 2025	\$ 5,035.00	pw1
373478	6/30/2025	PS-INV115614	PORT OF ANACORTES	REBUILD 2ND STREET AND O AVENUE INTERSECTION	\$ 116,743.13	pw1
373549	7/2/2025	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 7/9-8/6/25	\$ 185.11	finance
373445	7/7/2025	07-250725893	CUMMINS, INC.	PORTABLE GENERATOR FOR WATER PUMP STATIONS	\$ 98,808.46	pw1
373377	7/7/2025	ReimbFarrell	FARRELL, MYLES	SUPPLIES FOR FACILITIES	\$ 10.65	pwfac
373397	7/8/2025	CA10	AIRSTRIKE BIRD CONTROL INC	CITY HALL BIRD ABATEMENT - 7/1/25 - 7/15/25	\$ 1,625.00	pw1
372368	7/8/2025	CCSO2025July	COLUMBIA COUNTY	APD BOAT/TRAILER	\$ 15,000.00	apd
373255	7/8/2025	INV099375	TURF STAR WESTERN	PARTS FOR EQUIP #7000	\$ 17.33	dshop
373460	7/15/2025	7/15/25	TONKA GROUND WORK	D AVE & M AVE STORMWATER REPAIRS	\$ 31,987.20	pw1
373260	7/16/2025	0340683-IN	NELSON-REISNER DISTRIBUTOR INC	SUPPLIES FOR SHOP STOCK	\$ 2,873.12	dshop
373254	7/16/2025	INV101088	TURF STAR WESTERN	PART FOR EQUIP #7003	\$ 7.42	dshop
373475	7/17/2025	61386	AMERICAN DISTRIBUTING COMPANY	SUPPLIES FOR STREET DEPT	\$ 2,268.39	dshop
373454	7/18/2025	131814A	VECA ELECTRIC & TECHNOLOGIES	2025 ELECTRICAL PREVENTATIVE MAINTENANCE AT WATER BOOSTER STATIONS - SITES A-D	\$ 3,055.43	dwtpt
373455	7/18/2025	131814B	VECA ELECTRIC & TECHNOLOGIES	2025 ELECTRICAL PREVENTATIVE MAINTENANCE AT WATER BOOSTER STATIONS - SITES E-G	\$ 2,287.37	dwtpt

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373456	7/18/2025	24567.00-9	GRAY & OSBORNE INC	DEPOT MARKET PLAZA EXPANSION PROJECT - DESIGN - 6/15/25-7/12/25	\$ 2,628.33	parks1
373446	7/18/2025	7/18/2025	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - JULY 2025	\$ 5,000.00	apd
373394	7/18/2025	INV00772004	USA BLUE BOOK	LAB SUPPLIES - CONDUCTIVITY SOLUTION	\$ 21.18	dwtpt
373386	7/18/2025	INV881902	DAY WIRELESS SYSTEMS INC	APX8000 CHARGERS	\$ 1,128.65	apd
373379	7/19/2025	287334328849X0727202	AT&T MOBILITY, LLC	City Cell Phones 6/20-7/19/25	\$ 4,604.18	finance
373389	7/19/2025	287334328875X0727202	AT&T MOBILITY, LLC	City Cell Phones 6/20-7/19/25	\$ 7,989.17	finance
373558	7/20/2025	6119054408	VERIZON WIRELESS	SCADA COMMUNICATIONS - PUMP STATIONS	\$ 1,246.55	dwwtpt
373392	7/21/2025	0341087-IN	NELSON-REISNER DISTRIBUTOR INC	SUPPLIES FOR #69001	\$ 1,350.28	dshop
373382	7/21/2025	10394-1	ANACORTES TOWING, LLC	TOWING; APD CASE 25-A04535	\$ 195.84	apd
373551	7/21/2025	19858	WILSON ENGINEERING, LLC	WWTP PUMP STATION 16 RECONSTRUCTION - DESIGN - THROUGH 7/18/25	\$ 24,428.24	pw1
373443	7/22/2025	1620877	LIFE ASSIST, INC	ZOLL ELECTRODES	\$ 124.35	medic
373477	7/22/2025	220025931985	PUGET SOUND ENERGY INC	CHERRY LN & ORCHARD AVE ST LIGHTS: 6/3-7/1/25	\$ 12.65	dshop
373262	7/22/2025	381371A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 156.15	pwfac
373385	7/22/2025	3881	SKAGIT COUNTY SHERIFF'S OFFICE	NW MINI CHAIN; 2025 2ND QTR	\$ 7,071.27	apd
373444	7/22/2025	4833	SKAGIT 911	SPELLMAN/FIRE MOBILE 2ND QUARTER	\$ 3,460.75	medic
373391	7/23/2025	0341176-IN	NELSON-REISNER DISTRIBUTOR INC	SUPPLIES FOR #69001	\$ 613.06	dshop
373440	7/23/2025	1060400	BAYSHORE OFFICE PRODUCTS INC	OFFICE DESK (SM)	\$ 1,453.07	medic
373479	7/23/2025	1255412482	SKAGIT ENDODONTICS	LEOFF 1 - DENTAL COPAY, DAVID MEAD	\$ 1,388.00	hr
373452	7/23/2025	1621673	LIFE ASSIST, INC	PHARMA: SALINE FLUSH, NARX KITS.	\$ 2,833.02	medic
373264	7/23/2025	3RD QTR	SKAGIT COUNTY DISTRICT COURT	3RD QTR JUDICIAL BILL	\$ 27,061.25	court
373399	7/23/2025	7431386115	CARDINAL HEALTH 110, INC.	PHARMA: NAEL	\$ 54.34	medic
373462	7/23/2025	IN2306082	MES SERVICE COMPANY LLC	SCBA REPAIR	\$ 816.98	medic
373316	7/23/2025	PS-INV113101	WHITNEY EQUIPMENT CO INC	PUMP STATION START UP SERVICE	\$ 2,176.00	dwwtpt
373548	7/23/2025	TR-INV006313	CPS HR CONSULTING	POLICE RECORDS SUPPORT, WRITTEN TEST	\$ 1,044.00	hr

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373463	7/24/2025	0002441302	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 211.51	medic
373448	7/24/2025	07-250727858	CUMMINS, INC.	WWTP PUMP STATION 14 GENERATOR REPLACEMENT PROJECT	\$ 6,405.53	pw1
373458	7/24/2025	131920	VECA ELECTRIC & TECHNOLOGIES	UNIT-PRICED ELECTRICAL SERVICES 2025 - REPLACE 3 PUMPS AT BLUE HERON STATION	\$ 1,605.10	dwtpt
373395	7/24/2025	25-22988	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - WEEKLY CHROMOGENIC SUBSTRATE TEST (COLIFORMS)	\$ 154.00	dwtpt
373393	7/24/2025	25-23000	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT FINISHED	\$ 22.00	dwtpt
373398	7/24/2025	7431589105	CARDINAL HEALTH 110, INC.	PHARMA: NACL	\$ 52.92	medic
373459	7/24/2025	DB240016	BLYTHE MECHANICAL, INC	SENIOR CENTER A/C FURNACE SYSTEM	\$ 109,662.78	pw1
373450	7/24/2025	Pay App 12	STRIDER CONSTRUCTION CO, INC	WWTP OUTFALL RELOCATION - MARINE AND UPLAND	\$ 938,464.38	pw1
373305	7/24/2025	RefundBryan	BRYAN, ALEXANDER	WA PARK PARKING REFUND	\$ 24.00	parks1
373311	7/24/2025	RefundDunaway	DUNAWAY, MARIE	WA PARK CAMPING REFUND	\$ 5.00	parks1
373306	7/24/2025	RefundFalacy	FALACY, GERALDINE	WA PARK CAMPING REFUND	\$ 28.00	parks1
373308	7/24/2025	refundHauss	HAUSS, ROBERT	WA PARK CAMPING REFUND	\$ 73.00	parks1
373314	7/24/2025	RefundMcGrath	MCGRATH, KARNE	DEPOT RENTAL REFUND	\$ 296.00	parks1
373313	7/24/2025	RefundMorris	MORRIS, BOSHIE	WA PARK CAMPING REFUND	\$ 10.00	parks1
373307	7/24/2025	RefundMosko	MOSKO, ELENA	WA PARK CAMPING REFUND	\$ 73.00	parks1
373303	7/24/2025	RefundOlson	OLSON, MASON	WA PARK CAMPING REFUND	\$ 94.00	parks1
373304	7/24/2025	RefundRoux	ROUX, ERIN	WA PARK CAMPING REFUND	\$ 20.00	parks1
373312	7/24/2025	RefundYoungberg	YOUNGBERG, ANNIE	WA PARK CAMPING REFUND	\$ 10.00	parks1
373476	7/24/2025	XA116017716:01	RWC INTERNATIONAL	PARTS FOR VEHICLE #515	\$ 125.38	dshop
373383	7/25/2025	10374-1	ANACORTES TOWING, LLC	TOWING; APD CASE 25-A04096 (REMAINDER OF INVOICE)	\$ 58.60	apd
373384	7/25/2025	10400-1	ANACORTES TOWING, LLC	TOWING; APD CASE 25-A04602	\$ 202.37	apd
373449	7/25/2025	1644	FIDALGO CLEANING	APD CLEANING & SUPPLIES (7/14-7/27)	\$ 905.00	apd
373453	7/25/2025	5662	RICK'S REFRIGERATION, INC.	SERVICE FOR FACILITIES	\$ 522.81	pwfac
373451	7/26/2025	00005W5A83305	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 7-26-25	\$ 13.64	apd
373396	7/28/2025	25-21532	EUROFINS ENVIRONMENT TESTING	LAB TESTING - EFFLUENT NUTRIENTS MONTHLY	\$ 108.57	dwwtpt
373464	7/28/2025	25-21787	EUROFINS ENVIRONMENT TESTING	LAB TESTING - SIDE STREAM NITROGEN	\$ 44.65	dwwtpt

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373465	7/28/2025	25-21788	EUROFINS ENVIRONMENT TESTING	LAB TESTING - INFLUENT NITROGEN	\$ 44.65	dwwtp
373466	7/28/2025	25-21920	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW	\$ 70.00	dwwtp
373467	7/28/2025	25-22384	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - IOC INTOWN	\$ 975.00	dwwtp
373557	7/28/2025	360-299-0973-1017915	ZIPLY FIBER	360-299-0973-101791- WWTP 7-28 TO 8-27-2025	\$ 550.07	dwwtp
373468	7/28/2025	90274314	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 6,169.05	dwwtp
373474	7/28/2025	X339795	CORE & MAIN LP	SUPPLIES FOR WATER MAINTENANCE	\$ 1,363.48	wdist
373473	7/29/2025	25-159-PRK-0011	NORTHWEST FENCE	RETAINAGE RELEASE	\$ 221.50	pw1
373469	7/29/2025	25-21608	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - TTHM/HAA5 INTOWN	\$ 1,468.00	dwwtp
373555	7/29/2025	360-293-6427-0218975	ZIPLY FIBER	CITY HALL 911 7/28-8/27/25	\$ 99.12	finance
373554	7/29/2025	August 2025	COMMUNITY ACTION OF SKAGIT CTY	ANACORTES COMMUNITY ACTION OFFICE & CARE SPECIALIST - AUGUST 2025	\$ 7,041.66	plan
373471	7/30/2025	24-176-SEW-0021	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 1,100.00	pw1
	Total				\$ 1,460,446.77	



City Council Agenda Bill

Meeting Date: August 4, **Agenda Item:** 5.c.
2025

Agenda Item Title: Ordinance 5003: 2nd Quarter Budget Amendment

Staff Contact(s): Steve Hoglund

Approved for Submittal to Council by **Action Type**

Steve Hoglund
Steve Hoglund
Steve Hoglund
Darcy Swetnam

Ordinance

Item Summary: This is the 2nd read for Ordinance 5003 authorizing 2nd quarter budget amendment.

Budget Impact:

1,175,000 across 5 budget items

Previous Action: Ord 4090 adopting 2025 budget; ord 4098 1Q BA

Recommended Motion: I move to approve ordinance 5003 authorizing the 2nd quarter budget amendment.

Alternative Actions: Do not approve direct staff as to next steps.

Attachments (listed in order presented):

1. Ordinance 5003 2Q 2025 Budget Amendment

ORDINANCE 5003

AN ORDINANCE AMENDING ORDINANCE NO. 4090 ADOPTED ON DECEMBER 2, 2024, ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE YEAR 2025"

WHEREAS, Ordinance 4090 was adopted on December 2, 2024 that established the annual budget for fiscal year 2025, and

WHEREAS, an additional pickup truck was ordered in 2025 that was scheduled for 2026, due to the ability to bundle it with a like order as well as the potential of significant lead time, and cost increases due to tariffs and inflation, and the ability to use FEMA replacement funds for the purchase, the purchase of the truck was accelerated by one year, and

WHEREAS, there were two solid waste truck ordered in budget year 2024 that due to long lead times the trucks were not built or delivered until budget year 2025 thereby requiring a rollover budget amendment for these two trucks, and

WHEREAS, the City transitioned to a new equipment insurance policy through WCIA in fiscal year 2025 that has a \$25,000 deductible, however the budget plan to fund the deductible was to fund it gradually over the course of the year, however the Fire Ladder truck was involved in an accident thereby requiring to pay the deductible before said fund was fully funded, thereby requiring assistance from the General fund to make the payment, and

WHEREAS, the Library has been planning in conjunction with the Library Foundation a joint project to remodel the Teen area to a more accommodating area for that demographic, the budget for which was established in the Capital Facilities Plan but not included in the original operating budget, which this will correct, and

WHEREAS, the Human Resources budget initially budgeted \$16,000 in the Professional Services category for Police negotiations, and those negotiations have run longer than anticipated therefore costing more than was anticipated at the time of budget development.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 4090 dated December 2, 2024 adopting the Budget for all Municipal purposes and uses for the fiscal year 2025 is hereby amended to reflect aforementioned revisions to expenditures and revenues in the following areas:

BARS #	Description	Expense (DR)	Revenue (CR)
501.790.594.48.60	Fleet vehicle	40,000	
501.790.594.48.60	2 solid waste trucks	800,000	
501.790.3308.80.00	Fund Balance (FEMA)		40,000
501.790.308.80.00	Replacement Reserves		800,000
001.210.597.00.00	Op Tran out to ERR copay	25,000	
501.000.397.00.00	Op Tran in from Gen		25,000
103.440.594.50.64	Library Teen Area	290,000	
103.440.367.00.00	Foundation Donations		290,000

001.130.518.11.41	Police Labor Relations	20,000	
001.000.308.90.00	Fund Balance		20,000

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 4th day of August 2025.

CITY OF ANACORTES, WASHINGTON

BY: _____
Matt Miller, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam, WSBA #40530
City Attorney