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- The public is encouraged to comment via email to cityclerk@cityofanacortes.org or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the [City Clerk](#) prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

August 25, 2025
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Planning Committee (Report)
 - b. Parks and Recreation Committee (Report)
4. **Public Comment**
5. **Consent Agenda**
 - a. Minutes of August 18, 2025 (Action)
 - b. Joint Special Meeting Minutes of August 18, 2025 (Action)
 - c. Approval of claims in the amount of \$347,640.41 (Action)
 - d. Contract Award: Downtown Beautification and Main Street Support #25-222-PLN-001 (Action)
6. **Other Business**
 - a. Chamber of Commerce Presentation: Marketing Anacortes - Tourism That Boosts Our Local Economy (Presentation)
 - b. * Water System Plan - Status Update and Draft Capital Facilities Plan (Presentation)
 - c. Contract Awards: Treatment Plant Chemicals 2025-2027 #25-168-IDS (Discussion/Action)
 - d. * Ordinance 4096: State Environmental Policy Act (SEPA) Legislative Actions (Discussion/Action)
 - e. Amendment 1 to Interlocal Agreement 24-228-PRK-001 for Depot Market Plaza Expansion Project Funding (Discussion/Action)

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

- *On matters pertaining to a particular agenda item at the invitation of the chair at the time the City Council takes up discussion of that agenda item. Items open for public comment are indicated with an asterisk (*)*
- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

7. **Adjournment**

Per the council rules of procedure, a person who wishes to provide public comment at this meeting may do so:

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- *On any other matter specifically pertaining to the City of Anacortes during the Public Comment agenda item.*

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Anacortes City Council Minutes - August 18, 2025

Call to Order

Mayor Matt Miller called to order the August 18, 2025, Anacortes City Council meeting at 6:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, and Bruce McDougall were present. Councilmember Amanda Hubik participated in the meeting remotely via Zoom.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Miller announced that the city will be repainting streets in partnership with Mount Vernon, that the Open Streets festival will be Sunday, August 24th from 11am-3pm on Commercial Avenue between 4th Street and 10th Street, that the Naval Air Station Whidbey Island open house will be on Saturday, August 23rd from 10am-2pm, and that the draft [2025 Comprehensive Plan update](#) is open for public comment via email to CompPlan@anacorteswa.gov until August 28th or at a public hearing during the August 27th Planning Commission meeting.

Police Officers Swearing In

Police Chief Dave Floyd introduced Officer Gabriel Thomas and Officer Tim DeBarge. Mayor Miller administered the oath of office to Officer Thomas and Officer DeBarge.

Economic Development Committee

Mr. Young reported from the Committee meeting held on August 12th. The topics discussed included a discussion of the [results of the consumer survey](#) conducted by the Downtown Anacortes Alliance, which gave the committee ideas on how to move forward on issues such as traffic, parking, Sharpes Corner, and cruise line location and timing.

Finance Committee

Ms. Moulton reported on a Finance Department update, though the Finance Committee did not meet. The topics addressed in the update included that the 2025 financial audit begins this week, the Capital Facilities Plan is progressing as planned with the City Council beginning consideration in September, and the 2026 budget schedule is being reviewed internally and will be formalized in the next few weeks. The tentative schedule includes a revenue presentation on October 6th, the mayor's budget message on October 20th, and public hearings starting November 10th with adoption anticipated on December 1st.

Public Comment

Mayor Miller invited the public to comment on any item not on the agenda.

Public comment was given as follows:

Pat Barrett of Anacortes addressed the timing of the preceding joint special meeting with the Port of Anacortes Commission, remarking that citizens who are employed were not able to attend and encouraged the Council to consider this when planning future meetings.

Consent Agenda

Mr. McDougall moved, seconded by Mr. Young, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of August 11, 2025

b. Approval of claims in the amount of \$455,223.70

The following vouchers/checks were approved for payment:

EFT numbers: 113291 through 113335, total \$383,025.52

Anacortes City Council Minutes - August 18, 2025

Check numbers: 113336 through 113356, total \$43,046.92

Wire transfer numbers: 373967 through 374388, total \$29,151.26

c. Contract Award: Fidalgo Bay Road Stormwater Improvements #25-127-ENG-001

d. Contract Modification: Generator Replacement Project #24-151-ERR-001

Other Business

Oak Harbor Police Department Training Range

Mayor Miller welcomed Oak Harbor Mayor Ronnie Wright and Oak Harbor Police Chief Tony Slowick. Chief Floyd and Chief Slowick spoke about possible cooperative use of a training range, referring to a slide presentation that was added to the packet materials for the meeting. Chief Floyd mentioned that the Anacortes Police Department had used a range in Whatcom County that is now closed with no timeline for reopening and that the proposed cooperative range would afford the Anacortes Police Department reliable access to training, and the ability to train for other mission areas such as co-response and de-escalation training. He also added that investing now would give Anacortes priority over other non-investing or later investing agencies. He asked that the council provide directions on pursuing the initiative with the City of Oak Harbor.

Discussion topics included:

- The current Anacortes Police Department training location is a private indoor range in Burlington and an outdoor range outside of Oak Harbor.
- A \$150,000 initial investment would fund 20 years of training.
- \$287,000 currently available opioid funds.
- North Star would also like to use opioid settlement funds and has asked the cities to specify their needs.
- The location for de-escalation training is in different locations depending on what is open and available.
- Oak Harbor would be responsible for maintenance and upkeep of the facility.
- Rise in prices for range time at private ranges.
- The new facility would significantly increase the capacity for training and would be available year-round for all types of training.
- No additional funding would be needed after the initial investment.
- All jurisdictions in Skagit and Island counties will be invited to participate.
- An itemized list of cost savings by training cooperatively compared with the current situation.
 - Quantitatively demonstrate the cost savings of the proposed arrangement.
- Appreciation that Oak Harbor is thinking creatively.
- The Criminal Justice Training Commission (CJTC) should operate it.
 - CJTC has been tasked with additional responsibilities and has limited capacity.
- Business model: Will it be open to the public?
 - It would be a law enforcement-only range.
 - It would bring instructors to our region.
- Clarification of tiered system for use.
- Oak Harbor's contracted purchase price is \$2.7 million for the facility.
- Anacortes would not be a partner in owning or operating the facility.
- A neutral basis for shared use of the facility
- No daily rate for training if the city provides the requested buy-in.
- Is there an additional buy-in after the initial term, number of days for use?
- Bilateral versus multilateral interlocal agreement.
- Economies of scale are advantageous in the current fiscal environment.
- Law enforcement training is an allowed use of opioid settlement funds.
- Additional opioid settlement payouts of \$560,000 are expected over the next 14 years.

- Training areas are becoming increasingly difficult to find due to decreasing inventory of available land.

Mayor Miller announced that staff would work on a bilateral interlocal agreement with the City of Oak Harbor for future council consideration.

Ordinance 4096: State Environmental Policy Act (SEPA) Legislative Actions

City Attorney Darcy Swetnam introduced Ordinance 4096: State Environmental Policy Act (SEPA) Legislative Actions, referring to a slide presentation that was added to the packet materials for the meeting. Planning, Community, and Economic Development Director John Coleman answered questions from the council.

Mayor Miller invited members of the audience to comment on this agenda item.

Courtney Orrock of Anacortes asked about the legislative process and how it related to the current and proposed appeal process, expressing concerns about taking away an individual's ability to appeal. Mayor Miller responded that the council is the highest local authority on legislative matters and that individuals can appeal the matter to a higher authority if so desired.

Discussion topics included:

- Have there been recent appeals regarding non-project legislative actions?
 - Only one, and it is currently pending.
- Administrative non-project actions should be distinguished from those that are legislative.
- Are we creating extra process?
- How is public comment different from a local appeal?
- Not offering legislative appeals for legislative non-project actions but retaining it for administrative non-project actions.
- Make it more difficult for a party to drag out the process of adopting important legislative actions.
- Three options: leave the code as is, streamline the process to allow for appeal directly to the council, or remove the option for local appeal.
- The appearance of fairness doctrine does not apply to legislative actions.
- The process started because it does not make sense to have a hearing examiner as part of the legislative process.
- Streamline things rather than make them more complicated.
- Eliminate local appeals to the SEPA threshold determination.
- Adopting state-mandated permit timelines is overdue.
- Flow chart of processes and SEPA checklist in the packet when brought back before the council.
- List of categorical exemptions

Interlocal Agreement #24-120-PLN-004 with WA Dept. of Commerce for the 2025-2027 Climate Planning Grant

Planning, Community, and Economic Development Director John Coleman introduced the amendment to Interlocal Agreement #24-120-PLN-004 with the Washington State Department of Commerce for the 2025-2027 Climate Planning grant, which expired at the end of June 2025. He explained that when the state extended the timeline for the Comprehensive Plan to the end of 2025, the grant timeline also needed to be extended.

Carolyn Moulton moved, seconded by Ryan Walters, to authorize the mayor to execute interlocal agreement #24-120-PLN-004 with the Washington State Department of Commerce for the 2025-2027 Climate Planning Grant.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall,

Anacortes City Council Minutes - August 18, 2025

Amanda Hubik, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Adjournment

There being no further business, at approximately 7:42 p.m. the Anacortes City Council meeting of August 18, 2025, was adjourned.

Anacortes City Council Joint Special Meeting Minutes with the Port of Anacortes Commission - August 18, 2025

Call to Order

Mayor Matt Miller called to order the August 18, 2025, Anacortes City Council joint special meeting with the Port of Anacortes Commission at 4:00 p.m. Councilmembers TJ Fantini, Ryan Walters, Anthony Young, Christine Cleland-McGrath, Carolyn Moulton, and Bruce McDougall were present. Councilmember Amanda Hubik was absent.

Port Commission President Shawn Ottenbreit called the meeting to order for the Port of Anacortes Commission. Commissioners Kathy Pittis, Bonnie Bowers, and Jon Ronngren were present. Commissioner Jon Petrich was absent.

Mayor Miller and Port of Anacortes Executive Director John Dumas introduced proposed interlocal agreements #24-121-PLN-002 for Design and Construction of an Event Center and #24-121-PLN-003 for Operation of an Event Center, referring to a slide presentation that was added to the packet materials for the meeting.

Public Comment

Mayor Miller invited the public to comment on the proposed interlocal agreements.

Public comment was given as follows:

Mary Staley of Anacortes of the Anacortes Arts Festival and Creative District read a letter written by Meredith McIlmoyle, Executive Director of the Anacortes Arts Festival, who expressed support for the event center with a suggestion that a stakeholder group be formed to consult on the design process.

Kristen Keltz of Mount Vernon and Chief Executive Officer of the Skagit Tourism Bureau expressed support for the event center.

John Sternlicht of Anacortes and Chief Executive Officer of the Economic Development Alliance of Skagit County expressed support for the event center as an economic multiplier for the community and appreciation for being consulted throughout the process.

Mary Trester chose not to comment.

Trina Wherry of Anacortes expressed support for the event center and spoke about the intangible benefits associated with the facility.

John Wilkinson expressed support for the event center, and recommended that the council and port commission consider how to handle a situation when there is negative cash flow due to lower than expected occupancy rates.

Marta McClintock of Anacortes and Executive Director of the Island Health Foundation expressed support for the event center, especially in enabling a space for local non-profits to hold critical fundraising events.

Michele Pope of Anacortes expressed support for the event center, citing that an affordable space is needed for local non-profits.

Jesica Kiser, President and Chief Executive Officer of the Anacortes Chamber of Commerce, expressed support for the event center and echoed Ms. McIlmoyle's suggestion for a stakeholders' group on design.

Other Business

Interlocal Agreement #24-121-PLN-002 with the Port of Anacortes for Design and Construction of an Event Center and Interlocal Agreement #24-121-PLN-003 with the Port of Anacortes for Operation of an Event Center

The Council and Port Commission discussed proposed interlocal agreements #24-121-PLN-002 for Design and Construction and #24-121-PLN-003 for Operation of an Event Center.

Discussion topics included:

- Saved lodging tax advisory committee (LTAC) funds
- Continued LTAC outlays.
- Financing the facility is a primary concern.
- Minimize the impact on port tenants.
- Evolution of design without sacrificing capacity requirements.
- Honoring the sense of place on the marina.
- Economic engine for the community.
- Parking plan is formalized, and project is moving forward.
- Partnership between the city and port.
- Concerns over the cost of the project.
- Considering potential revenue loss.
- Gathering space for the community.
- Concerns during public comment are still being discussed by the elected officials making the decisions.
- Marketing and recruitment are needed.
- Cooperation is necessary to make the project happen.
- Concern for funding
- Grants are important, and the port has a good track record.
- Staff will be scaled to balance funding.
- Making it affordable for core non-profit events while also making the venue profitable.
- Community benefits through cohesiveness and volunteerism.
- Codifying agreements for posterity and reference for future leaders.
- The rough design fits the community's needs.
- Flexible design for a diverse set of users.
- This project is included in the port's Comprehensive Plan and other planning documents.
- Waterfront design is an investment in the community.
- Brainstorm what we do have, we do not have, and what we would like to see.
- Differentiate the city from other places in the area.
- Enhance life for the citizens of the city.
- Build towards the future and add on as time goes on.
- Ability to accommodate a mobile kitchen.
- There are multiple off-ramps in the document to not move forward for both parties.
- Traffic flow considerations.
- The idea of the facility has existed for at least 40 years.
- The best opportunity to date for project realization.

Shawn Ottenbreit moved, seconded by Bonnie Bowers, to authorize the executive director to enter into interlocal cooperative agreement for design and construction and the interlocal cooperative agreement for

operation of an event facility with the City of Anacortes.

Vote: Ayes - Shawn Ottenbreit, Kathy Pittis, Bonnie Bowers, Jon Ronngren. Nays - None. Abstentions - None.

Result: Passed

Ryan Walters moved, seconded by Anthony Young, to authorize the mayor to execute interlocal agreements #24-121-PLN-002 for design and construction and #24-121-PLN-003 for operation of an event center with the Port of Anacortes.

Vote: Ayes - Carolyn Moulton, Anthony Young, Ryan Walters, Christine Cleland-McGrath, Bruce McDougall, TJ Fantini. Nays - None. Abstentions - None. Result: Passed

Adjournment

There being no further business, at approximately 5:24 p.m. the Anacortes City Council joint special meeting with the Port of Anacortes Commission of August 18, 2025, was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 25, 2025 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374759	8/13/2024	S012749647.003	NORTH COAST ELECTRIC COMPANY	ROCKWELL AUTOMATION TECHCONNECT SUPPORT - 8/8/24-8/7/25	\$ 6,924.84	dwwtp
374760	4/10/2025	B19617314	SHI INTERNATIONAL CORP.	SPLUNK ENTERPRISE 5/31/2025-5/20/2026	\$ 10,879.99	infosys
372630	6/9/2025	2043193962	FERRELLGAS, LP	WTP PROPANE - SERVICE	\$ 146.61	dwwtp
372642	6/13/2025	96185890	FERRELLGAS, LP	WA PARK PROPANE	\$ 136.54	parks1
372633	6/17/2025	1130853254	FERRELLGAS, LP	WTP PROPANE - SERVICE	\$ 146.61	dwwtp
373951	6/19/2025	269576350	SURETY PEST CONTROL	LIBRARY PEST CONTROL 6/19/25	\$ 122.94	publib
371948	6/26/2025	6560592753	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
372623	7/3/2025	6560596571	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
373084	7/7/2025	6560598227	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 42.84	wwtpcc
372734	7/9/2025	113-5258316-0891406	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 10.87	wwtpcc
372801	7/9/2025	113-7919557-7749817	AMAZON.COM SERVICES, INC	INCINERATOR SUPPLIES - MOISTURE ANALYZER FILTERS	\$ 474.18	wwtpcc
372800	7/9/2025	113-7958590-9149803	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 252.30	wwtpcc
372741	7/9/2025	291000003-001-0001	WASHINGTON DEPARTMENT OF	RENEW CITY BUSINESS LICENSE - FEE	\$ 1.46	financecc
372742	7/9/2025	291000003-001-0001	WASHINGTON DEPARTMENT OF	RENEW CITY BUSINESS LICENSE	\$ 45.00	financecc
372747	7/9/2025	51890371	DEMCO, INC.	TECH SERVICES SUPPLIES	\$ 112.26	libcc
372731	7/9/2025	WN25299902	HOME DEPOT	SUPPLIES FOR STREET DEPT	\$ 215.42	shopcc
372744	7/10/2025	111-3074214-8109869	AMAZON.COM SERVICES, INC	HEAT SINK FOR DETECTIVE CELL PHONE FORENSICS COMPUTER	\$ 263.62	infosyscc
372732	7/10/2025	113-4929130-2033011	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 167.55	shopcc
372733	7/10/2025	113-7891229-2482615	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 575.55	shopcc
372756	7/10/2025	114-0017828-8837038	AMAZON.COM SERVICES, INC	COPY PAPER	\$ 43.51	afdcc
372735	7/10/2025	114-14092574	UNITED SITE SERVICES, INC	4TH OF JULY PORT-A-POTTIES	\$ 745.24	parkscc1
372746	7/10/2025	114-6523652-6904219	AMAZON.COM SERVICES, INC	OFFICE CHAIR	\$ 146.87	infosyscc
372740	7/10/2025	114-8408584-1990669	AMAZON.COM SERVICES, INC	PEBBLE SE 2.0 USB SPEAKERS	\$ 24.32	wtppcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
372755	7/10/2025	2025495986	GERE-A-DELI	SAFETY STANDDOWN B SHIFT - LUNCH	\$ 158.59	afdcc
372817	7/10/2025	24277503	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #195	\$ 269.72	shopcc
372818	7/10/2025	24277505	PURCELL TIRE AND SERVICE CENTE	TIRES FOR SHOP STOCK	\$ 1,104.97	shopcc
372753	7/10/2025	25389	CASCADE RESCUE	RACHET FOR TRAIL WHEEL	\$ 160.56	afdcc
372748	7/10/2025	2580-3473	SKEDDA	LIBRARY ROOMS BOOKING SOFTWARE	\$ 499.80	libcc
372737	7/10/2025	308663-5	BIRCH EQUIPMENT CO., INC	REC EVENT SUPPLIES	\$ 45.55	pkreccc
372743	7/10/2025	3986-393072	O'REILLY AUTO PARTS	PARTS FOR SHOP STOCK	\$ 385.88	shopcc
372805	7/10/2025	593175248821	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 34.79	pkreccc
372739	7/10/2025	619505	THE MAILBOX	POSTAGE FOR RETURNED STORMWATER ITEMS	\$ 347.68	pwfaccc
372618	7/10/2025	6560600465	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
372754	7/10/2025	71944	HELMETS R US, INC	CHILDREN'S BICYCLE HELMETS	\$ 980.34	afdcc
372829	7/10/2025	731144	SKAGIT REGIONAL HEALTH	PARKS STAFF CDL EXAM	\$ 110.00	parksccl
372736	7/10/2025	E36378/1	ACE HARDWARE	SAW & PAINT	\$ 21.52	fibercc
372751	7/10/2025	F97092	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 7.03	pwfaccc
372749	7/10/2025	T49576	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 17.04	pwfaccc
372750	7/10/2025	T49662	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 0.34	pwfaccc
372738	7/10/2025	T49751	SEBO'S DO-IT CENTER	RECC EVENT SUPPLIES	\$ 92.43	pkreccc
372752	7/10/2025	W7366	MOST DEPENDABLE FOUNTAINS INC	PARKS MAINTENANCE SUPPLIES	\$ 39.19	parksccl
372831	7/11/2025	058392	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 28.29	pwfaccc
372824	7/11/2025	10-173348859112630	AT&T MOBILITY, LLC	AT&T CELL BOOSTER ACCESSORY	\$ 250.23	infosyscc
372813	7/11/2025	1001067252	GALLS, LLC.	UNIFORM; NEW HIRES WEST AND WALLACE	\$ 1,247.73	apdcc
372820	7/11/2025	112-1386828-7517807	AMAZON.COM SERVICES, INC	PLANT OPERATING SUPPLIES - ADA SIGNS	\$ 53.31	wtpcc
372811	7/11/2025	205190968	DEPARTMENT OF LICENSING	LICENSING FEES FOR VEHICLE #2010	\$ 59.00	shopcc
372822	7/11/2025	2285515	HEALTH & SAFETY INSTITUTE	15 CPR CERT CARDS FOR LA CONNER FD	\$ 127.62	afdcc
372806	7/11/2025	241165	GREEN RIVER COMMUNITY COLLEGE	TRAINING - WATER DIST MGR III & IV CERTIFICATION EXAM PREP	\$ 340.00	pwfaccc
372807	7/11/2025	241166	GREEN RIVER COMMUNITY COLLEGE	TRAINING - WATER DIST MGR III & IV MATH	\$ 90.00	pwfaccc
372864	7/11/2025	270969204	SURETY PEST CONTROL	PEST CONTROL ACCT# 34803360 POINT PUMPHOUSE	\$ 64.07	dwtpp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
372830	7/11/2025	300-10170122	ALL BATTERY SALES & SERVICE	PART FOR EQUIP #5000	\$ 794.19	shopcc
372803	7/11/2025	308580-5	BIRCH EQUIPMENT CO., INC	SUPPLIES FOR STORM DEPT	\$ 702.94	shopcc
372795	7/11/2025	385192668631508	ECONOMY FENCE CENTER	FENCE REPAIR MATERIALS	\$ 15.43	wtpcc
372828	7/11/2025	6308580	PAPE MACHINERY INC.	SERVICE FOR EQUIP #867	\$ 2,056.32	parkscc1
372812	7/11/2025	6560600466	VESTIS SERVICES LLC	PARKS & OPS LAUNDRY SERVICE	\$ 74.76	shopcc
372810	7/11/2025	8255 9094 8736 4397	DISH NETWORK CORP	STA 3: JULY SERVICE	\$ 117.89	afdcc
372796	7/11/2025	A56766/1	KAPTEIN'S ACE HARDWARE	GROUND MAINTENANCE - LOPPERS	\$ 46.77	wtpcc
372815	7/11/2025	E36922/1	ACE HARDWARE	OPERATING EXPENSES	\$ 13.21	wwtpcc
372802	7/11/2025	F97667	SEBO'S DO-IT CENTER	OPERATING SUPPLIES - EDGER	\$ 40.25	wwtpcc
372816	7/11/2025	M624112	GALCO INDUSTRIAL ELECTRICS	PLANT PUMP - HOUR METER FOR HSPS SUMP	\$ 98.87	wtpcc
372827	7/11/2025	T49933	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 8.09	pwfacc
372826	7/11/2025	T49956	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 14.06	pwfacc
372832	7/11/2025	T5C011	SEBO'S DO-IT CENTER	CAR WASHING SUPPLIES	\$ 84.83	apdcc
372814	7/12/2025	1001067252-2	GALLS, LLC.	UNIFORM ITEMS; BEAUPRE, DEBARGE. THOMAS AND WEST	\$ 1,000.53	apdcc
372821	7/12/2025	112-0437144- 4739467	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - SIGNAGE	\$ 21.70	wtpcc
372809	7/12/2025	114-4074953- 1210631	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 100.90	libcc
372808	7/12/2025	114-7861419- 1154652	AMAZON.COM SERVICES, INC	ADULT BOOKS	\$ 212.96	libcc
372797	7/12/2025	77242	LOWE'S BUSINESS ACCOUNT/GEMB	PIPES FOR SEPTIC SYSTEM REPAIR	\$ 64.17	wtpcc
372798	7/12/2025	X22577/1	KAPTEIN'S ACE HARDWARE	GROUNDS MAINTENANCE - TRIMMER LINE	\$ 36.97	wtpcc
372819	7/13/2025	113-0960465- 6633836	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES	\$ 113.67	wtpcc
372804	7/13/2025	113-4185239- 3770639	AMAZON.COM SERVICES, INC	PARK EVENT SUPPLIES	\$ 27.73	parkscc1
372825	7/13/2025	114-3545044- 6961016	AMAZON.COM SERVICES, INC	POLYCOM ANALOG TELEPHONE ADAPTOR	\$ 102.77	infosyscc
372799	7/13/2025	A57522/1	KAPTEIN'S ACE HARDWARE	REPAIR/MAINTENANCE - GAS CAN FLAMMABLE CABINET	\$ 28.28	wtpcc
373072	7/14/2025	031908956	GALLS, LLC.	VEST - SNAP CASE	\$ 31.33	apdcc
372871	7/14/2025	1-592165-67	DIAMOND RENTALS, INC.	TTP PORTABLE RESTROOMS 6/16- 7/14/25	\$ 140.00	parks1
372870	7/14/2025	1-592167-67	DIAMOND RENTALS, INC.	CEMETERY PORTABLE RESTROOMS 6/16-7/14/25	\$ 365.00	parks1
372919	7/14/2025	112-6441649- 3059440	AMAZON.COM SERVICES, INC	BINDER POCKETS	\$ 15.22	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
372846	7/14/2025	114-1749966-3005010	AMAZON.COM SERVICES, INC	RJ45 ETHERNET PASS THROUGH CONNECTORS AND ELECTRICIAN SNIPS	\$ 98.88	infosyscc
372842	7/14/2025	114-3206357-0696238	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 79.41	pwfacc
372850	7/14/2025	1321397	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 24.74	parksccl
372857	7/14/2025	270968666	SURETY PEST CONTROL	CITY HALL PEST CONTROL JULY	\$ 79.42	finance
372865	7/14/2025	270969709	SURETY PEST CONTROL	PEST CONTROL ACCT# 34803357 FIDALGO BOOSTER	\$ 66.37	dwtpt
372845	7/14/2025	3986-393784	O'REILLY AUTO PARTS	PART FOR VEHICLE #205	\$ 306.87	shopcc
373085	7/14/2025	6560602053	VESTIS SERVICES LLC	LAUNDRY S\SERVICE FOR WWTP	\$ 47.29	wwtpcc
372843	7/14/2025	A93976	ROYAL SUPPLY	REPAIR/MAINTENANCE - BAS RAPID MIXERS REPLACEMENT BELTS	\$ 515.94	wtpcc
372934	7/14/2025	INV-KA-396579	KNOX COMPANY	KEYSECURE SAFE & I MOUNTING BRACKET	\$ 1,251.20	afdcc
372849	7/14/2025	T50794	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 40.21	parksccl
372847	7/14/2025	T50841	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 70.35	pwfacc
372844	7/14/2025	W2675887	NORTHWEST RIVER SUPPLIES	5 PERSONAL FLOATATION DEVICES	\$ 483.88	afdcc
372922	7/15/2025	0554977954	HONEY BUCKET	PARKS PORTABLE RESTROOM-MT ERIE	\$ 190.50	parksccl
372925	7/15/2025	077218	PORT OF ANACORTES	NON-ETHANOL FUEL	\$ 7.24	afdcc
373066	7/15/2025	1001-13535	FRIDA'S II INC	FRIDAS GOURMET MEXICAN CUISINE	\$ 27.43	plancc
372917	7/15/2025	112-7239073	AMAZON.COM SERVICES, INC	COMPRESSED AIR, CLEANING AID	\$ 17.35	fibercc
372982	7/15/2025	113-4162557-7857047	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 111.25	wwtpcc
372923	7/15/2025	113-4615641-6531401	AMAZON.COM SERVICES, INC	WA PARK MAINTENANCE SUPPLIES	\$ 44.16	parksccl
372933	7/15/2025	113-8580564-9077842	AMAZON.COM SERVICES, INC	HEADSET FOR NEW UB HIRE	\$ 79.42	financecc
372928	7/15/2025	114-9589066-6333835	AMAZON.COM SERVICES, INC	OFFICE SUPPLY - BLUETOOTH SPEAKERS & USB-C CHARGERS	\$ 82.50	wtpcc
372921	7/15/2025	119529	BERG VAULT COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 728.96	wdistcc
372926	7/15/2025	1321923	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STORM DEPT	\$ 27.84	pwfacc
372680	7/15/2025	133274133	GOOD TO GO!	WSDOT HWY TOLL - VEHICLE 163	\$ 27.25	executive
372937	7/15/2025	138599	PETSTOP	K9 ZEKE FOOD	\$ 81.74	apdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
372920	7/15/2025	38543451	ULINE, INC.	OPERATING SUPPLIES - SORBENT PADS + S&H	\$ 112.21	wtpcc
372997	7/15/2025	3932	ANACORTES PRINTING & SIGNS	SUPPLIES FOR SOLID WASTE	\$ 155.15	shopcc
372929	7/15/2025	3986-393986	O'REILLY AUTO PARTS	PART FOR VEHICLE #014	\$ 23.91	shopcc
372930	7/15/2025	3986-394079	O'REILLY AUTO PARTS	PART FOR VEHICLE #014	\$ 194.71	shopcc
372987	7/15/2025	9069908	US BANK	TRAINING - FUEL OPS 3-4 EXAM REVIEW	\$ 40.05	wtpcc
372931	7/15/2025	E39175/1	ACE HARDWARE	SUPPLIES FOR FACILITIES	\$ 9.78	pwfacc
372927	7/15/2025	T51081	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 21.30	shopcc
372932	7/15/2025	T51125	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 43.44	parkscc1
372986	7/16/2025	007221	PORT OF ANACORTES	FUEL FOR MARINE 29 #2003	\$ 19.07	afdcc
373081	7/16/2025	043428	GERE-A-DELI	FOOD ON RESIDENTIAL FIRE	\$ 123.18	afdcc
373053	7/16/2025	112-5771367-0638622	AMAZON.COM SERVICES, INC	BREAKROOM EQUIPMENT REPAIR - FRIDGE WATER FILTER HOUSING	\$ 74.27	wtpcc
372918	7/16/2025	112-8599413-1036243	AMAZON.COM SERVICES, INC	SCREEN WIPES	\$ 16.53	fibercc
372981	7/16/2025	113-0296498-4246639	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 90.86	shopcc
372924	7/16/2025	113-5503515-6781062	AMAZON.COM SERVICES, INC	PARKS EVENT SUPPLIES	\$ 22.73	parkscc1
373086	7/16/2025	113-6299513-9182656	AMAZON.COM SERVICES, INC	OFFICE SUPPLY - HEADPHONES	\$ 20.96	wtpcc
372992	7/16/2025	1322477	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 25.66	pwfacc
372983	7/16/2025	16267044	PAPE MACHINERY INC.	REPAIR & MAINTENANCE - TRACTOR MOWER DECK PART	\$ 3.20	wtpcc
373050	7/16/2025	195	DOMINO'S PIZZA	FOOD ON RESIDENTIAL FIRE	\$ 58.00	afdcc
372988	7/16/2025	2052/A	US BANK	TRAINING - MEAL OPS 3-4 EXAM REVIEW	\$ 38.06	wtpcc
373083	7/16/2025	269575823	SURETY PEST CONTROL	STATION 1 - JULY	\$ 99.01	afdcc
373082	7/16/2025	270968552	SURETY PEST CONTROL	PEST CONTROL APD/COURT	\$ 149.06	apdcc
373061	7/16/2025	270968703	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 137.09	parkscc1
373062	7/16/2025	270969128	SURETY PEST CONTROL	CEMETERY PEST CONTROL	\$ 81.60	parkscc1
373058	7/16/2025	3267678	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 134.01	wwtpcc
373054	7/16/2025	362015	NAPA	PARTS FOR EQUIP #428	\$ 156.05	shopcc
373060	7/16/2025	362019	NAPA	PARTS FOR EQUIP #7001	\$ 34.11	shopcc
373070	7/16/2025	3933	ANACORTES PRINTING & SIGNS	PRINTING; RELEASE AND RECEIPT FORMS	\$ 285.60	apdcc
372991	7/16/2025	3986-394215	O'REILLY AUTO PARTS	PART FOR VEHICLE #428	\$ 13.90	shopcc
373067	7/16/2025	4093009	PACIFIC QUARRY	MATERIAL FOR WATER MAINTENANCE	\$ 238.20	wdistcc
373068	7/16/2025	4093015	PACIFIC QUARRY	MATERIAL FOR WATER MAINTENANCE	\$ 244.21	wdistcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373069	7/16/2025	4093019	PACIFIC QUARRY	MATERIAL FOR WATER MAINTENANCE	\$ 244.81	wdistcc
373065	7/16/2025	4093024	PACIFIC QUARRY	MATERIAL FOR WATER MAINTENANCE	\$ 2,177.27	wdistcc
373059	7/16/2025	536214	SPEX CERTIPREP LLC	LAB TESTING - DMRQA/PT-DO	\$ 194.96	wwtpcc
372985	7/16/2025	5461454	UNITED SITE SERVICES, INC	REC EVENT SUPPLIES	\$ 349.85	parksccl
373080	7/16/2025	593175678821	SAFEWAY INC	WA PARK STAFF SUPPLIES	\$ 28.74	parksccl
373071	7/16/2025	6187	PUBLIC SAFETY PSYCHOLOGICAL	PRE-EMPLOYMENT PSYCHOLOGICAL EXAMS; WEST AND WALLACE	\$ 960.00	apdcc
372984	7/16/2025	7VQOMCX3FML	WALMART	OFFICE SUPPLY - #2 CANOPY	\$ 237.10	wtpcc
372995	7/16/2025	E39836/1	ACE HARDWARE	WA PARK MAINTENANCE SUPPLIES	\$ 14.67	parksccl
372993	7/16/2025	E39956/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 63.95	parksccl
372989	7/16/2025	G00191	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 32.73	wwtpcc
372994	7/16/2025	T51376	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 34.91	parksccl
372996	7/16/2025	T51436	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 77.98	parksccl
373051	7/16/2025	U2516027875	ICONIX WATERWORKS INC	REPAIR & MAINTENANCE - SEPTIC SYS PIPE REPAIR	\$ 303.44	wtpcc
373075	7/17/2025	042091	LOWE'S BUSINESS ACCOUNT/GEMB	BLACK-OUT SHADES	\$ 48.85	afdcc
373087	7/17/2025	113-6299513-9182656	AMAZON.COM SERVICES, INC	OFFICE SUPPLY - KEYBOARD & MOUSE COMBO + PHONE CASE	\$ 138.52	wtpcc
373063	7/17/2025	113-6305177-0100251	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES; PRIVACY SCREENS FOR MONITOR AND LABELS	\$ 14.04	apdcc
373064	7/17/2025	240857	GREEN RIVER COMMUNITY COLLEGE	GREEN RIVER COMMUNITY COLLEGE - OPS 3 & 4 CERT EXAM REVIEW	\$ 340.00	wtpcc
372990	7/17/2025	2560375511	RS GROUP	ALTERNATING RELAY FOR DUPLEX PUMP SYS	\$ 397.09	wtpcc
372998	7/17/2025	270968028	SURETY PEST CONTROL	PEST CONTROL ACCT# 34798464 A AVE BOOSTER 2205 37TH ST	\$ 64.19	dwtpp
373167	7/17/2025	305198735981727	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 10.29	pwfacc
373074	7/17/2025	3986-394418	O'REILLY AUTO PARTS	PARTS FOR #90009	\$ 36.45	shopcc
373164	7/17/2025	4093094	PACIFIC QUARRY	MATERIAL FOR WATER MAINTENANCE	\$ 339.21	wdistcc
373183	7/17/2025	6560604426	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
373169	7/17/2025	8561 62 01453	HOME DEPOT	SUPPLIES FOR FACILITIES	\$ 64.11	pwfacc
373052	7/17/2025	A58785/1	KAPTEIN'S ACE HARDWARE	REPAIR & MAINTENANCE - UTILITY GLOVES	\$ 30.44	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373056	7/17/2025	E0500WUTF	MICROSOFT CORPORATION	AZURE DEVELOPER SUPPORT 6/16-7/15/25	\$ 29.00	infosyscc
373077	7/17/2025	E40535/1	ACE HARDWARE	OPERATING SUPPLIES - PUMP STATION	\$ 60.66	wwtpcc
373049	7/17/2025	E40644/1	ACE HARDWARE	STEP STOOLS, POWER STRIP	\$ 135.97	afdcc
373079	7/17/2025	E40912/1	ACE HARDWARE	SUPPLIES FOR MAINTENANCE	\$ 13.21	pwfacc
373047	7/17/2025	G00287	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 76.14	parksccl
373078	7/17/2025	G0C337	SEBO'S DO-IT CENTER	FACILITY SUPPLIES	\$ 9.79	pwfacc
373161	7/17/2025	R38E27A-W	US BANK	OPS 3-4 EXAM REVIEW - HOTEL ACCOMMODATION	\$ 419.70	wtpcc
373048	7/17/2025	T51606	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 56.21	parksccl
373073	7/17/2025	T51648	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 4.98	shopcc
373076	7/17/2025	WAANA163156	FASTENAL COMPANY	OPERATING EXPENSE - PUMP STATION	\$ 73.11	wwtpcc
373170	7/18/2025	002202921	SPRINKLER WAREHOUSE	PARKS IRRIGATION MAINTENANCE SUPPLIES	\$ 293.71	parksccl
373175	7/18/2025	111-9789731-0114669	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 41.92	wwtpcc
373160	7/18/2025	111892075980	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 65.98	apdcc
373173	7/18/2025	1323794	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 43.49	pwfacc
373163	7/18/2025	2025-78043	ADAMS CABLE EQUIPMENT INC	FIBER OPTIC CABLE TERMINATIONS	\$ 825.80	fibercc
373172	7/18/2025	2204523	BLACKSTONE PUBLISHING	AUDIO BOOK CD	\$ 38.94	libcc
373106	7/18/2025	270969278	SURETY PEST CONTROL	PEST CONTROL - ACCT # 34803358 CASTILLEJA BLUFF 3802 MARINE HEIGHTS WAY	\$ 65.28	dwtpt
373105	7/18/2025	270969279	SURETY PEST CONTROL	PEST CONTROL - ACCT# 34803359 ROCKRIDGE BOOSTER 2102 PENNSYLVANIA AVE	\$ 65.28	dwtpt
373159	7/18/2025	73720756-143836196	US BANK	REC DEPT APP SUBSCRIPTION	\$ 31.55	pkrecc
373057	7/18/2025	E0500WUXKX	MICROSOFT CORPORATION	AZURE: PAY-AS-YOU-GO 6/16-7-15/25	\$ 25.07	infosyscc
373171	7/18/2025	E41361/1	ACE HARDWARE	OPERATING SUPPLIES	\$ 44.01	wwtpcc
373158	7/18/2025	T51757	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 9.04	parksccl
373165	7/18/2025	T51799	SEBO'S DO-IT CENTER	YARD SEED - ANACORTES HENRY HARDWARE	\$ 63.95	pwfacc
373174	7/18/2025	T51848	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 28.11	parksccl
373166	7/19/2025	065678	BUDGET TOWING & AUTO REPAIR	TOW MED 16 FOR REPAIR (#205)	\$ 407.18	afdcc
374670	7/20/2025	700000142	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT MEDICAL; WEST	\$ 244.00	apd

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373176	7/20/2025	111-6693771-9381850	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 106.62	wwtpcc
373162	7/20/2025	113-7116212-2065816	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 29.37	wwtpcc
373168	7/20/2025	306432	STATPACKS INC	NARX KIT (BC29)	\$ 102.67	afdcc
373243	7/20/2025	781353444390	SAFEWAY INC	OPERATING SUPPLIES	\$ 59.80	wwtpcc
373244	7/20/2025	900249470680	SAFEWAY INC	BATTERIES FOR SALLY PORT DOOR	\$ 8.69	apdcc
373302	7/21/2025	1060160	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 4.84	wwtpcc
373246	7/21/2025	111-7823863-8279405	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 43.51	wwtpcc
373229	7/21/2025	218244	PHENOVA	LAB TESTING	\$ 296.69	wwtpcc
373122	7/21/2025	270968611	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 126.21	dshop
373228	7/21/2025	308976-6	BIRCH EQUIPMENT CO., INC	EQUIPMENT RENTAL- H AVE DOG PARK PROJECT	\$ 4,381.10	shopcc
373237	7/21/2025	3986-395287	O'REILLY AUTO PARTS	PART FOR VEHICLE #90013-1	\$ 33.73	shopcc
373238	7/21/2025	3986-395305	O'REILLY AUTO PARTS	PART FOR VEHICLE #204	\$ 74.41	shopcc
373245	7/21/2025	50020219	INTERSTATE BATTERIES	PART FOR VEHICLE #204	\$ 339.35	shopcc
373231	7/21/2025	55373421	MUNICIPAL RESEARCH &	MUNICIPAL RESEARCH AND SERVICES CENTER (MRSC)	\$ 45.00	execc
373290	45859	59351258851	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 37.97	pkreccc
373289	7/21/2025	59352228852	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 5.99	pkreccc
373234	7/21/2025	6560604429	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 62.34	shopcc
373235	7/21/2025	6560604430	VESTIS SERVICES LLC	PARKS & OPS LAUNDRY SERVICE	\$ 74.76	shopcc
373439	7/21/2025	6560606520	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 43.33	wwtpcc
373250	7/21/2025	840-59800076-2-75151	UNITED STATES POSTAL SERVICE	POSTAGE FOR SENIOR CENTER	\$ 6.80	parksccl
373232	7/21/2025	E42929/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 14.68	wdistcc
373239	7/21/2025	E43094/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 22.49	wwtpcc
373242	7/21/2025	E43252/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 29.13	parksccl
373241	7/21/2025	G02415	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 23.41	pwfacc
373233	7/21/2025	SO24377990.001	KELLER SUPPLY COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 21.20	wdistcc
373249	7/21/2025	T52585	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 69.27	parksccl
373240	7/21/2025	T52684	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PUMP STATION	\$ 79.96	wwtpcc
373236	7/21/2025	VP_LWQLVFRG	VISTAPRINT	BUSINESS CARDS; NATIONS; PLEADWELL, DEBARGE, THOMAS	\$ 65.24	apdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374462	7/22/2025	CA11	AIRSTRIKE BIRD CONTROL INC	CITY HALL BIRD ABATEMENT - 7/16/25 - 7/31/25	\$ 2,275.00	pw1
373292	7/22/2025	1001067252	GALLS, LLC.	UNIFORM POUCHES, SHIRTS - NEW HIRES WEST AND WALLACE	\$ 628.98	apdcc
374233	7/22/2025	113-7072630-3541027	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 250.66	wwtpcc
373285	7/22/2025	146488	SKAGIT RIVER STEEL &	PLANT OPERATING SUPPLY - STEEL ANGLE 3 X 3 X 3/16	\$ 54.62	wtpcc
373286	7/22/2025	16044496	LOWE'S BUSINESS ACCOUNT/GEMB	PLANT SUPPLIES AND TOOLING	\$ 102.08	wtpcc
373356	7/22/2025	163999	ASSOCIATION OF WASHINGTON	ASSOCIATION OF WASHINGTON CITIES	\$ 30.00	execc
373287	7/22/2025	260130157-00	TACOMA SCREW PRODUCTS, INC.	SUPPLIES FOR SHOP STOCK	\$ 250.80	shopcc
373288	7/22/2025	309507-5	BIRCH EQUIPMENT CO., INC	H AVE DOG PARK PROJECT, PUMP RENTAL	\$ 219.54	shopcc
373351	7/22/2025	3267850	NURNBERG SCIENTIFIC	SMALL TOOL - BENCH METER PRO STAR PI217 DUAL CHANNEL	\$ 2,533.76	wtpcc
373294	7/22/2025	3986-395453	O'REILLY AUTO PARTS	PART FOR VEHICLE #033	\$ 91.33	shopcc
373293	7/22/2025	3986-395542	O'REILLY AUTO PARTS	SUPPLIES FOR EQUIP #6984	\$ 27.19	shopcc
373297	7/22/2025	41600547441	LES SCHWAB TIRE CENTERS	LAWNMOWER TIRE REPAIR	\$ 22.84	parksccl
373300	7/22/2025	4242950	ZOLL MEDICAL CORPORATION	AED CUFFS	\$ 252.63	afdcc
373354	7/22/2025	593175248821	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 9.78	pkrecc
373295	7/22/2025	637506-1	IDEAL RENT-ALL	CEMENT MIXER RENTAL	\$ 326.40	pwfacc
373348	7/22/2025	8561 88 39383	HOME DEPOT	REPAIR/MAINTENANCE - RECIPROCATING SAW BLADES	\$ 35.18	wtpcc
373284	7/22/2025	E43523/1	ACE HARDWARE	SAFETY SUPPLIES	\$ 47.85	wdistcc
373296	7/22/2025	E43540/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 27.38	parksccl
373291	7/22/2025	T52871	SEBO'S DO-IT CENTER	TOOLS & IRRIGATION REPAIR PARTS	\$ 58.33	fibercc
373299	7/22/2025	T52940	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 79.94	wwtpcc
373298	7/22/2025	T52974	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 19.81	parksccl
373359	7/22/2025	W31621611	RADWELL INTERNATIONAL, INC	SMALL EQUIPMENT - TRUMETER 711-0187	\$ 252.10	wtpcc
373435	7/23/2025	1060424	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 36.74	pwfacc
373301	7/23/2025	113-0645206-7489030	AMAZON.COM SERVICES, INC	PHONE CHARGERS & CORDS	\$ 26.00	afdcc
373373	7/23/2025	113-0854200-2998642	AMAZON.COM SERVICES, INC	KITCHEN: SUGAR PKTS	\$ 16.99	afdcc
373366	7/23/2025	1325758	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 14.57	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373372	7/23/2025	1ZTP5Y920339840913	UNITED PARCEL SERVICE, INC	SHIP RADIOS	\$ 19.41	afdcc
373353	7/23/2025	309580-5	BIRCH EQUIPMENT CO., INC	H AVE DOG PARK PROJECT, STRAW WATTLE	\$ 508.06	shopcc
373361	7/23/2025	3986-395685	O'REILLY AUTO PARTS	PART FOR #15909	\$ 2.82	shopcc
373352	7/23/2025	3986-395724	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	\$ 36.97	shopcc
373363	7/23/2025	3986-395793	O'REILLY AUTO PARTS	SUPPLIES FOR #15909	\$ 31.54	shopcc
373364	7/23/2025	41600567570	LES SCHWAB TIRE CENTERS	PARKS MOWER REPAIR	\$ 22.84	parksgcc1
373349	7/23/2025	6502402	HUSKY LINERS	PARTS FOR VEHICLE #2010	\$ 117.49	shopcc
373376	7/23/2025	75724	LOWE'S BUSINESS ACCOUNT/GEMB	MAINTENANCE/REPAIR - 5/8 IN DRILL BIT	\$ 23.37	wtpcc
373355	7/23/2025	912333786	LOWE'S BUSINESS ACCOUNT/GEMB	REPAIR/MAINTENANCE - DRILL BITS + MAGNETIC TORPE	\$ 118.48	wtpcc
373358	7/23/2025	D26402/2	BURLINGTON COUNTRY STORE	SUPPLIES FOR STORM DEPT	\$ 684.43	shopcc
373369	7/23/2025	E44165/1	ACE HARDWARE	DOG PARK MAINTENANCE SUPPLIES	\$ 143.99	parksgcc1
373371	7/23/2025	E44409/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 62.77	wwtpcc
373370	7/23/2025	E44536/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 22.51	parksgcc1
373367	7/23/2025	T53149	SEBO'S DO-IT CENTER	SUPPLIES FOR #13943	\$ 2.72	shopcc
373365	7/23/2025	T53166	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 3.83	parksgcc1
373430	7/24/2025	002212296	SPRINKLER WAREHOUSE	PARKS IRRIGATION SUPPLIES	\$ 294.39	parksgcc1
373514	7/24/2025	002308	DOMINO'S PIZZA	STORMCREW LUNCH: COA OPERATIONS CENTER	\$ 254.31	pwfacc
373425	7/24/2025	066807	INTL INST OF MUNICIPAL CLERKS	MEMBERSHIP DUES FRANCLOCH - INTL INSTITUTE OF MUNICIPAL CLERKS	\$ 125.00	legalcc
373427	7/24/2025	1001067252	GALLS, LLC.	UNIFORM SHIRTS AND PANTS; WALLACE AND WEST	\$ 735.86	apdcc
373347	7/24/2025	111-3559463-7533023	AMAZON.COM SERVICES, INC	YUBIKEYS	\$ 391.68	infosyscc
373432	7/24/2025	111-6675398-0996259	AMAZON.COM SERVICES, INC	VIDEO GAMES FOR LIBRARY	\$ 56.83	libcc
373426	7/24/2025	112-1809762-7758659	AMAZON.COM SERVICES, INC	SUPPLIES FOR SENIOR CENTER USE	\$ 37.94	parksgcc1
373368	7/24/2025	113-0379556-6658638	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES SP	\$ 28.26	libcc
373374	7/24/2025	113-2821503-6067443	AMAZON.COM SERVICES, INC	PHONE CASES W/ CLIPS	\$ 90.88	afdcc
373375	7/24/2025	113-3485378-8362644	AMAZON.COM SERVICES, INC	TV & WALL MOUNT FOR WORK OUT	\$ 149.02	afdcc
373520	7/24/2025	113-4211476-8587444	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 150.13	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373431	7/24/2025	113-7193531-6961030	AMAZON.COM SERVICES, INC	WA PARK MAINTENANCE SUPPLIES	\$ 96.89	parksccl
373350	7/24/2025	114-2100780-1561009	AMAZON.COM SERVICES, INC	8 PACK STACKABLE & FOLDABLE CONFERENCE ROOM CHAIRS	\$ 683.13	infosyscc
373423	7/24/2025	1326491	FRONTIER BUILDING SUPPLY	H AVE DOG PARK PROJECT SUPPLIES, MARKER	\$ 83.53	shopcc
373434	7/24/2025	165669	THE HOSE SHOP, INC	SUPPLIES FOR #6967	\$ 235.87	shopcc
373528	7/24/2025	24277868	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #517	\$ 69.85	shopcc
373529	7/24/2025	24277870	PURCELL TIRE AND SERVICE CENTE	TIRES FOR SHOP STOCK	\$ 261.72	shopcc
373433	7/24/2025	300-10171100	ALL BATTERY SALES & SERVICE	SUPPLIES FOR SHOP STOCK	\$ 58.75	shopcc
373428	7/24/2025	3986-395955	O'REILLY AUTO PARTS	PART FOR EQUIP #867	\$ 7.51	shopcc
373517	7/24/2025	59352278852	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 33.97	pkreccc
373387	7/24/2025	6560608212	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
373420	7/24/2025	75328663759467975047	ALCATEL-LUCENT USA INC	TRAINING, CORE FIBER NETWORK	\$ 545.91	fibercc
373429	7/24/2025	T53348	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 42.28	pwfacc
373437	7/24/2025	T53371	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 17.04	wwtpcc
373424	7/24/2025	X48266/2	BURLINGTON COUNTRY STORE	SUPPLIES FOR STORM DEPT	\$ 325.88	shopcc
373544	7/25/2025	063897	WHIDBEY COFFEE	BREAKROOM SUPPLY	\$ 20.38	wtppcc
373524	7/25/2025	1001067252	GALLS, LLC.	UNIFORM T-SHIRTS ANDN PANTS; NEW HIRES WALLACE AND WEST	\$ 261.13	apdcc
373515	7/25/2025	1058964	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 395.58	pwfacc
373518	7/25/2025	111-1372480-1206630	AMAZON.COM SERVICES, INC	REC PROGRAM SUPPLIES	\$ 32.01	pkreccc
373521	7/25/2025	113-4313689-0599423	AMAZON.COM SERVICES, INC	MONITOR WALL MOUNT	\$ 20.66	infosyscc
373436	7/25/2025	113-7225572-998424	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES SP	\$ 20.66	libcc
373441	7/25/2025	270969558	SURETY PEST CONTROL	PEST CONTROL AT WWTP	\$ 221.95	dwwtp
373550	7/25/2025	270969732	SURETY PEST CONTROL	PEST CONTROL	\$ 80.51	museum
373531	7/25/2025	3986-396175	O'REILLY AUTO PARTS	PART FOR #13911	\$ 27.19	shopcc
373532	7/25/2025	3986-396272	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #192	\$ 156.66	shopcc
373523	7/25/2025	6560608213	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 74.76	shopcc
373519	7/25/2025	910025027373252067	WEST MARINE PRODUCTS, INC	MARINE PATROL SUPPLIES; ROPE, RINGS AND ANTENNA	\$ 545.06	apdcc
373527	7/25/2025	A05869/44	COASTAL FARM &	WORK UNIFORM	\$ 34.81	shopcc
373538	7/25/2025	G03989	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 4.90	pwfacc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373535	7/25/2025	T53633	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - PUMP STATION	\$ 56.70	wwtpcc
373539	7/25/2025	T53708	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 19.78	parksccl
373522	7/25/2025	T53709	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 44.75	wwtpcc
373540	7/26/2025	1000240446	DEERE & COMPANY	PARTS FOR EQUIP #7002	\$ 59.34	parksccl
373547	7/26/2025	1020564255	PET PLACE MARKET	K9 ZEKE SUPPLIES; LEAD, BOWL AND SUPPLEMENTS	\$ 57.09	apdcc
373526	7/26/2025	A06287/44	COASTAL FARM &	UNIFORM/PANTS	\$ 60.88	pwfacccl
373545	7/26/2025	G04540	SEBO'S DO-IT CENTER	SCREW DRIVER	\$ 9.35	afdcc
373546	7/26/2025	T53989	SEBO'S DO-IT CENTER	THREADLOCKER, FASTENERS	\$ 10.30	afdcc
373543	7/26/2025	WN27356474	HOME DEPOT	WA PARK MAINTENANCE SUPPLIES	\$ 103.34	parksccl
373525	7/27/2025	114-0327859-3449012	AMAZON.COM SERVICES, INC	OFFICE SUPPLY - AIR DUSTER	\$ 97.98	wtpcc
373536	7/27/2025	3171141821	ADOBE SYSTEMS INCORPORATED	ADOBE LIBRARY SUBSCRIPTION 1	\$ 32.64	libcc
373537	7/27/2025	3171156920	ADOBE SYSTEMS INCORPORATED	ADOBE LIBRARY SUBSCRIPTION 2	\$ 32.64	libcc
373590	7/27/2025	363013	NAPA	MAINTENANCE SUPPLIES	\$ 5.86	wwtpcc
373586	7/28/2025	089753	CAP SANTE MARINA	NON-ETHANOL GAS	\$ 12.82	afdcc
373913	7/28/2025	1001067252	GALLS, LLC.	UNIFORM PULLOVER AND PANTS; WEST AND WALLACE	\$ 500.40	apdcc
373597	7/28/2025	1053	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 32.77	parksccl
373670	7/28/2025	112-5378199-5240218	AMAZON.COM SERVICES, INC	LUNCHROOM AND OFFICE SUPPLIES	\$ 168.95	wwtpcc
373582	7/28/2025	114-3472220-8081815	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 26.42	pwfacccl
373585	7/28/2025	114538340	NETWORK SOLUTIONS INC	ANNUAL SUBSCRIPTION ANACORTESWA.ORG	\$ 29.58	infosyscc
373584	7/28/2025	165760	THE HOSE SHOP, INC	PART FOR EQUIP #9009	\$ 91.16	shopcc
373592	7/28/2025	2025-78353A	ADAMS CABLE EQUIPMENT INC	FIBER OPTIC DROP CABLES	\$ 4,539.09	fibercc
373594	7/28/2025	3986-396669	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #605	\$ 50.03	shopcc
373595	7/28/2025	3986-396740	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #192	\$ 144.69	shopcc
373656	7/28/2025	593175198821	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 24.98	pkrecccl
373593	7/28/2025	6209425	FRONTIER BUILDING SUPPLY	SUPPLIES FOR STORM DEPT	\$ 414.47	shopcc
373849	7/28/2025	6560609808	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 43.33	wwtpcc
373602	7/28/2025	86074	LOWE'S BUSINESS ACCOUNT/GEMB	REPAIR/MAINTENANCE - CHEM BUILDING	\$ 86.97	wtpcc
373603	7/28/2025	86248	LOWE'S BUSINESS ACCOUNT/GEMB	REPAIR/MAINTENANCE - CHEM BLDG	\$ 42.41	wtpcc
373604	7/28/2025	86959	LOWE'S BUSINESS ACCOUNT/GEMB	SAFETY: L&I BRACKETS	\$ 54.38	wtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373591	7/28/2025	99-194734	RAM MOUNT, NATIONAL PRODUCTS INC	MOUNTS FOR EQUIP ON APD BOAT	\$ 313.33	apdcc
373598	7/28/2025	E47194/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 18.75	parksc1
373588	7/28/2025	EST-27631	IMAGE360	DOG PARK SIGN	\$ 333.25	parksc1
373589	7/28/2025	EST-27640	IMAGE360	CAP SANTE SIGNS	\$ 310.87	parksc1
373587	7/28/2025	INV-27494	IMAGE360	ARTS FESTIVAL/COMMISSION PROJECT SIGNS	\$ 194.54	parksc1
373596	7/28/2025	RD1212065	RADIO DEPOT	5 ICOM RADIOS	\$ 3,145.00	afdcc
373599	7/28/2025	T54494	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.45	parksc1
373703	7/29/2025	1060399	BAYSHORE OFFICE PRODUCTS INC	SUPPLIES FOR FACILITIES	\$ 290.93	pwfacc
373661	7/29/2025	111-1481029-4243402	AMAZON.COM SERVICES, INC	USB C POWER CORD (QTY 5)	\$ 163.15	infosyscc
373600	7/29/2025	113-8590725-0467450	AMAZON.COM SERVICES, INC	TABLET CHARGERS	\$ 79.65	afdcc
373583	7/29/2025	114-3691620-6300214	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 19.12	pwfacc
373829	7/29/2025	202489301	HYATT, ALL LOCATIONS	TRAVEL HOTEL - CH	\$ 150.77	wwtpcc
373658	7/29/2025	206163661	DEPARTMENT OF LICENSING	LICENSING FEES FOR EQUIP #3011 & #30012	\$ 1,442.26	shopcc
373655	7/29/2025	260130525-00	TACOMA SCREW PRODUCTS, INC.	SUPPLIES FOR SHOP	\$ 525.71	shopcc
373659	7/29/2025	27056623	EWING IRRIGATION PRODUCTS, INC	PARKS IRRIGATION MAINTENANCE	\$ 416.89	parksc1
373665	7/29/2025	6560590394	VESTIS SERVICES LLC	MAT/MOP SERVICE - 29-3 - 6/23	\$ 16.32	afdcc
373666	7/29/2025	6560601402	VESTIS SERVICES LLC	29-2: MAT/MOP SERVICE - 7/11	\$ 16.32	afdcc
373667	7/29/2025	6560606541	VESTIS SERVICES LLC	29-1: MAT/MOP SERVICE - 7/21	\$ 20.02	afdcc
373668	7/29/2025	6560606543	VESTIS SERVICES LLC	29-2: MAT/MOP SERVICE - 7/21	\$ 16.32	afdcc
373669	7/29/2025	6560609044	VESTIS SERVICES LLC	29-3 MAT/MOP SERVICE - 7/25	\$ 16.32	afdcc
373657	7/29/2025	772058451	GERE-A-DELI	POLICE RECORDS INTERVIEW LUNCH - GERE-A-DELI	\$ 51.70	hrcc
373663	7/29/2025	8859419	JUDD & BLACK	SUPPLIES FOR FACILITIES	\$ 824.70	pwfacc
373671	7/29/2025	BTUS1452755	BOATUS FOUNDATION	BOATING SAFETY COURSE - WASHINGTON	\$ 10.50	wtpcc
373660	7/29/2025	E48293/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 11.74	parksc1
373664	7/29/2025	G05695	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 15.56	pwfacc
373654	7/29/2025	INV40572	FIELD INSTRUMENTS & CONTROLS	SUPPLIES FOR EQUIP #821	\$ 388.82	shopcc
373662	7/29/2025	SO560240	MYSTERY RANCH LTD	MED PACK FOR BC UNIT	\$ 827.73	afdcc
373672	7/29/2025	VP_FOMSG8FW	VISTAPRINT	PRINTING	\$ 52.20	museumcc
374753	7/30/2025	013150	H2O SOLUTIONS, LLC	2025 DIVE, CLEAN & INSPECT WATER RESERVOIRS	\$ 12,108.90	dwtp
373705	7/30/2025	098165	PIZZA FACTORY	SUPPLIES FOR STREET DEPT	\$ 149.26	shopcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373710	7/30/2025	111-9239766-6541862	AMAZON.COM SERVICES, INC	45W AC CHARGER (QTY 3)	\$ 91.35	infosyscc
373708	7/30/2025	112-2313487-1249008	AMAZON.COM SERVICES, INC	UNIFORM BOOTS; ACO NYBO	\$ 184.91	apdcc
373709	7/30/2025	112-3637779-3847453	AMAZON.COM SERVICES, INC	PATROL SUPPLIES; BATTERIES FOR MAG-LITS AND SWABS	\$ 46.05	apdcc
373653	7/30/2025	113-1229345-2251452	AMAZON.COM SERVICES, INC	SENIOR CENTER SUPPLIES	\$ 25.00	parksccl
373950	7/30/2025	270968738	SURETY PEST CONTROL	LIBRARY PEST CONTROL 7/30/25	\$ 122.94	publib
374246	7/30/2025	28086764	ZORO TOOLS, INC	MAINTENANCE SUPPLIES	\$ 759.41	wwtpcc
373704	7/30/2025	309986-5	BIRCH EQUIPMENT CO., INC	H AVE DOG PARK PROJECT, STRAW WATTLE	\$ 514.51	shopcc
373714	7/30/2025	3986-397327	O'REILLY AUTO PARTS	PART FOR EQUIP #4002	\$ 72.77	shopcc
373716	7/30/2025	55720844	MUNICIPAL RESEARCH &	WEBINAR: ABCS OF COOPERATIVE PURCHASING	\$ 45.00	legalcc
373723	7/30/2025	92067	LOWE'S BUSINESS ACCOUNT/GEMB	MAINTENANCE/REPAIR VARIOUS MATERIALS	\$ 79.42	wtpcc
373722	7/30/2025	92295	LOWE'S BUSINESS ACCOUNT/GEMB	MAINTENANCE/REPAIR - YARD HYDRANT	\$ 48.83	wtpcc
373721	7/30/2025	A5WTD9XII	TITAN FITNESS	QUAD EXTENSION/CURL MACHINE FOR STATION 1	\$ 2,824.02	afdcc
373715	7/30/2025	EB99-0001966083	MOTION INDUSTRIES, INC	REPAIR/MAINTENANCE - PNEUMATIC VALVE	\$ 417.02	wtpcc
373719	7/30/2025	G06213	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 21.27	parksccl
373711	7/30/2025	G06485	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 88.28	parksccl
373718	7/30/2025	MVC438940	N C MACHINERY COMPANY	PARTS FOR EQUIP #6966,6967, 6968	\$ 1,835.88	shopcc
373702	7/30/2025	T55003	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 88.31	parksccl
373707	7/30/2025	T55057	SEBO'S DO-IT CENTER	SUPPLIES FOR STORM DEPT	\$ 2.76	shopcc
373720	7/30/2025	T55102	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 73.09	wwtpcc
373713	7/30/2025	T55121	SEBO'S DO-IT CENTER	STORAGE CONTAINER FOR 29-3 FRIDGE	\$ 147.28	afdcc
373717	7/30/2025	U488M8098488	WALMART	SUPPLIES FOR EQUIP #6966	\$ 43.36	shopcc
373712	7/30/2025	WAANA163359	FASTENAL COMPANY	OPERATING SUPPLIES	\$ 44.55	wwtpcc
374671	7/31/2025	00009	ZERVAS GROUP ARCHITECTS	WWTP ADMINISTRATION BUILDING ADDITION - DESIGN	\$ 4,456.25	pw1
374677	7/31/2025	232671	VANTAGE POINT SOLUTIONS, INC.	CALEA COMPLIANCE SUPPORT - JULY 2025	\$ 275.00	fiber
374675	7/31/2025	23494 - 5	H W LOCHNER, INC	Q AVENUE PEDESTRIAN CROSSINGS - DESIGN - 7/1/25 - 7/9/25	\$ 1,058.52	pw1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374674	7/31/2025	2799	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - JUNE & JULY 2025	\$ 2,525.04	pw1
373836	7/31/2025	108661/10/30888	STOWES, INC	WORK UNIFORM	\$ 130.43	shopcc
373832	7/31/2025	111-4166454-649782	AMAZON.COM SERVICES, INC	FIBER OPTIC CLEAVER	\$ 72.24	fibercc
373840	7/31/2025	111-8113007-584422	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 27.12	wtpcc
373930	7/31/2025	112-4163099-024263	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 40.00	wwtpcc
373706	7/31/2025	113-4189845-629864	AMAZON.COM SERVICES, INC	SUPPLIES FOR STREET DEPT	\$ 171.89	shopcc
374040	7/31/2025	113-7280831-904023	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 40.18	museumcc
373837	7/31/2025	230639	INSTITUTE OF TRANSPORTATION	ITE PTOE CLASS	\$ 250.00	pwfacc
373918	7/31/2025	24278120	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #514	\$ 116.42	shopcc
373917	7/31/2025	24278121	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #516	\$ 116.42	shopcc
373834	7/31/2025	260130938-00	TACOMA SCREW PRODUCTS, INC.	PLANT OPERATING SUPPLIES - FLAT HEAD PHILLIPS SCREWS	\$ 7.93	wtpcc
373835	7/31/2025	3078236	WITMER PUBLIC SAFETY GROUP INC	LOCKWOOD HOOK, MOUNTING BRACKET	\$ 1,067.26	afdcc
373838	7/31/2025	3986-397439	O'REILLY AUTO PARTS	PART FOR EQUIP #4002	\$ 62.60	shopcc
373828	7/31/2025	3986-397458	O'REILLY AUTO PARTS	SUPPLIES FOR STREET DEPT	\$ 52.19	shopcc
373839	7/31/2025	3986-397487	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	\$ 103.31	shopcc
373831	7/31/2025	4105147989	TELECOM SPECIALTIES INC.	FIBER OPTIC DROP CABLES	\$ 629.50	fibercc
373769	7/31/2025	6560612162	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
373844	7/31/2025	900121774	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 77.90	libcc
373833	7/31/2025	E49173/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 104.73	wdistcc
373824	7/31/2025	E49182/1	ACE HARDWARE	TOOLS & FIBER CUSTOMER INSTALLATION SUPPLIES	\$ 147.55	fibercc
373845	7/31/2025	E49578/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 16.64	parksc1
373842	7/31/2025	G06622	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 21.74	wwtpcc
373847	7/31/2025	G06647	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 13.84	pwfacc
373826	7/31/2025	T16066/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 37.19	parksc1
373825	7/31/2025	T55292	SEBO'S DO-IT CENTER	TOOLS	\$ 80.66	fibercc
373827	7/31/2025	T55301	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 16.39	parksc1
373846	7/31/2025	T55310	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 21.63	parksc1
373843	7/31/2025	T55417	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 25.57	parksc1
373830	7/31/2025	T55463	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 9.10	shopcc
374756	8/1/2025	220025931985	PUGET SOUND ENERGY INC	CHERRY LN & ORCHARD AVE ST LIGHTS: 7/2-8/1/25	\$ 12.66	dshop
374260	8/1/2025	6119888032	VERIZON WIRELESS	REMOTE SITE SECURITY WTP (19 LINES) 7/2-8/1/25	\$ 690.15	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374678	8/1/2025	INV-10351	SWIFTCOMPLY US OPCO INC	CROSS-CONNECTION SOFTWARE - 12/1/24-11/30/25	\$ 7,191.68	dwtp
373907	8/1/2025	111-4166454-6497822A	AMAZON.COM SERVICES, INC	FIBER OPTIC STRIPPING TOOL	\$ 31.83	fibercc
373841	8/1/2025	112-7758565-961046	AMAZON.COM SERVICES, INC	SAFETY HAT WITH NECK SHADE	\$ 64.28	wtppcc
373848	8/1/2025	113-4292380-1729818	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES SP	\$ 58.90	libcc
373894	8/1/2025	113-8306363-2525046	AMAZON.COM SERVICES, INC	SUPPLIES FOR SENIOR CENTER	\$ 14.47	parksc1
373931	8/1/2025	114-2634473-3437048	AMAZON.COM SERVICES, INC	FILE FOLDERS	\$ 21.70	afdcc
373932	8/1/2025	114-8447825-8395406	AMAZON.COM SERVICES, INC	MONITOR & MOUNT - SPILLMAN IN CP OFFICE	\$ 149.02	afdcc
373919	8/1/2025	3986-397742	O'REILLY AUTO PARTS	PARTS FOR EQUIP #5555	\$ 3.59	shopcc
373914	8/1/2025	537581	HARBOR FREIGHT TOOLS	SMALL TOOLS FOR WTP BOAT	\$ 35.85	wtppcc
373898	8/1/2025	5500235	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOMS	\$ 1,178.15	parksc1
373899	8/1/2025	5500538	UNITED SITE SERVICES, INC	WA PARK PORTABLE RESTROOMS	\$ 729.00	parksc1
373900	8/1/2025	5501923	UNITED SITE SERVICES, INC	REC PROGRAMS PORTA POTTIES	\$ 693.00	parksc1
373850	8/1/2025	5639-DSG	DOGSPORE GEAR	K9 ZEKE - LEASH/LINES	\$ 63.02	apdcc
373911	8/1/2025	6560612165	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 62.34	shopcc
373912	8/1/2025	6560612166	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 74.76	shopcc
373915	8/1/2025	6M64862	HARBOR FREIGHT TOOLS	SMALL TOOL FOR WTP BOAT	\$ 17.38	wtppcc
373916	8/1/2025	A08225/44	COASTAL FARM &	WORK UNIFORM	\$ 69.61	shopcc
373910	8/1/2025	E50074/1	ACE HARDWARE	SUPPLIES FOR WATER MAINTENANCE	\$ 27.80	wdistcc
373926	8/1/2025	E50198/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 2.10	parksc1
373906	8/1/2025	Google-2507	GOOGLE ANALYTICS	FIBER ADVERTISING - GOOGLE, JULY 2025	\$ 212.60	fibercc
374326	8/1/2025	S03788170	USA BLUE BOOK	OPERATING SUPPLIES	\$ 158.09	wwtpcc
373928	8/1/2025	T55560	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 12.78	pwfaccc
373927	8/1/2025	T55576	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 42.42	parksc1
373904	8/1/2025	T55598	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 38.54	parksc1
373921	8/1/2025	T95590	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 81.19	wwtpcc
373922	8/1/2025	USA Today Lib 8-2025	USA TODAY SUBSCRIPTIONS, SUBSCRIBER SERVICES	LIBRARY SUBSCRIPTION 8-2025	\$ 34.00	libcc
373933	8/2/2025	1940107962	ALPHA DOG LEASHES	K9 ZEKE - COLLAR STRAP AND BREAKER BAR	\$ 144.75	apdcc
373929	8/2/2025	23698626	SUPPLYHOUSE LLC	SUPPLIES FOR FACILITIES	\$ 27.59	pwfaccc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373925	8/2/2025	315964012	ZOOM VIDEO COMMUNICATIONS INC.	ZOOM FOR COURT SESSIONS	\$ 17.40	courtcc
373896	8/2/2025	A08552/44	COASTAL FARM &	WORK UNIFORM	\$ 151.20	wdistcc
373923	8/2/2025	E50603/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 65.77	parksccl
373924	8/2/2025	E50677/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 7.03	parksccl
373901	8/2/2025	MC21836383	MAILCHIMP	REC NEWSLETTER SUBSCRIPTION	\$ 28.83	parksccl
373902	8/3/2025	111-6705621-3355422	AMAZON.COM SERVICES, INC	SUPPLIES FOR WATER MAINTENANCE	\$ 148.92	wdistcc
373920	8/3/2025	112-3402576-6321001	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 330.30	shopcc
373895	8/3/2025	8/3/25	BOATUS FOUNDATION	BOATER EDUCATION REGISTRATION	\$ 10.50	afdcc
373897	8/3/2025	A08873/44	COASTAL FARM &	WORK UNIFORM	\$ 152.31	wdistcc
373905	8/3/2025	INV316087601	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE 8/3-9/2/2025	\$ 69.62	execc
374752	8/4/2025	P0001-114A	QCC QUALITY CONTROLS CORP.	ON CALL PROFESSIONAL SERVICES AT WWTP - JUNE 2025	\$ 840.00	dwwtp
374681	8/4/2025	P0001-114B	QCC QUALITY CONTROLS CORP.	WWTP TEMPORARY/EMERGENCY PORTABLE PS CONTROL PANEL - JUNE 2025	\$ 3,780.00	dwwtp
373991	8/4/2025	092208	SWINOMISH MARKET CASINO	FUEL FOR #900061	\$ 21.69	wdistcc
373908	8/4/2025	111-7918866-1757833A	AMAZON.COM SERVICES, INC	FIBER OPTIC POWER METER	\$ 59.70	fibercc
373909	8/4/2025	111-7918866-1757833B	AMAZON.COM SERVICES, INC	TOOLS & FIBER INSTALLATION SUPPLIES	\$ 327.25	fibercc
373997	8/4/2025	112-9612599-5249003	AMAZON.COM SERVICES, INC	LAPTOP CHARGERS/ADAPTERS	\$ 21.69	afdcc
373987	8/4/2025	13092	WASHINGTON STATE UNIVERSITY	PARK STAFF PESTICIDE TRAINING GUIDES	\$ 38.38	parksccl
374045	8/4/2025	270969229	SURETY PEST CONTROL	29-2 & 29-1: 270968027 (JULY SERVICE)	\$ 209.99	afdcc
374052	8/4/2025	272479182	SURETY PEST CONTROL	CITY HALL PEST CONTROL	\$ 79.42	finance
373796	8/4/2025	4897991S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL JULY	\$ 35.00	finance
374248	8/4/2025	6560613697	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 43.33	wwtpcc
374032	8/4/2025	744303	SKAGIT REGIONAL HEALTH	PARKS STAFF CDL EXAM	\$ 110.00	parksccl
374051	8/4/2025	8/4/2025	US BANK	OFFICE SUPPLIES	\$ 8.98	museumcc
373984	8/4/2025	E51757/1	ACE HARDWARE	WA PARK MAINTENANCE SUPPLIES	\$ 13.69	parksccl

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
373989	8/4/2025	E51972/1	ACE HARDWARE	CUSTOMER INSTALLATION SUPPLIES	\$ 16.35	fibercc
373990	8/4/2025	E51983/1	ACE HARDWARE	CUSTOMER INSTALLATION SUPPLIES	\$ 25.54	fibercc
373903	8/4/2025	Fraud	US BANK	REPORTED AS FRAUDULENT PURCHASE	\$ 370.08	wdistcc
374028	8/4/2025	INV00787628	USA BLUE BOOK	LAB SUPPLIES: REPLENISH INVENTORY	\$ 1,898.62	wtpcc
373992	8/4/2025	INV32381	C&H PRECISION	FN509 - ADAPTOR FOR OPTICS	\$ 63.32	apdcc
373995	8/4/2025	T56229	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 50.48	parksc1
373966	8/4/2025	WABUR250240	FASTENAL COMPANY	REPAIR/MAINTENANCE - THREAD-CUTTING SCREWS/SELF TAPPING	\$ 15.86	dwtp
373988	8/4/2025	WEB2718404375	GRAINGER	SAFETY SUPPLIES	\$ 91.19	wwtpcc
374744	8/5/2025	132054	VECA ELECTRIC & TECHNOLOGIES	SENIOR CENTER A/C FURNACE SYSTEM ELECTRICAL	\$ 13,637.45	pw1
374049	8/5/2025	08/05	PORT OF ANACORTES	NON-ETHANOL GAS	\$ 16.00	afdcc
374110	8/5/2025	1043-488	A TOWN BISTRO	A TOWN BISTRO - CHAMBER - PLANNING DIRECTOR MEETING	\$ 30.11	plancc
373994	8/5/2025	111-4103031-2489000	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 31.87	libcc
374047	8/5/2025	112-6330053-9553044	AMAZON.COM SERVICES, INC	KITCHEN SUPPLIES; COFFEE; GLOVES DISPENSER (BC29, 2902)	\$ 373.73	afdcc
374046	8/5/2025	112-7597544-6675419	AMAZON.COM SERVICES, INC	SURGE PROTECTOR POWER STRIPS	\$ 32.61	afdcc
374033	8/5/2025	112-8230406-4007466	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE AND BREAKROOM SUPPLIES	\$ 88.22	execc
373996	8/5/2025	113-8511741-0834642	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES CHILDREN'S	\$ 24.27	libcc
374030	8/5/2025	113-8750896-7857011	AMAZON.COM SERVICES, INC	THERMOMETER FOR EVIDENCE REFRIGERATOR	\$ 20.35	apdcc
374109	8/5/2025	113133496890	SAFEWAY INC	PORT CITY LIAISON MEETING SUPPLIES	\$ 41.46	execc
373986	8/5/2025	114-0900769-1218631	AMAZON.COM SERVICES, INC	ICE MAKER FOR 29-3	\$ 97.46	afdcc
373985	8/5/2025	114-6019227-8580206	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 20.66	pwfacc
374026	8/5/2025	1332235	FRONTIER BUILDING SUPPLY	TOOLS, SAW BLADES	\$ 50.03	fibercc
374048	8/5/2025	1516785844	GERE-A-DELI	LUNCH FOR CANDIDATE ASSESSMENT	\$ 174.04	afdcc
374050	8/5/2025	197007	PORT OF ANACORTES	MARINE 29 (#2003) FUEL	\$ 48.55	afdcc
374029	8/5/2025	1Z3Y592X0137612323	UNITED PARCEL SERVICE, INC	SHIPMENT TO RAINIER	\$ 272.99	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374107	8/5/2025	2508-597600	SOUND CEDAR CO	ACFL MAINTENANCE SUPPLIES	\$ 556.81	parksc1
374037	8/5/2025	3986-398484	O'REILLY AUTO PARTS	PART FOR VEHICLE #187	\$ 4.80	shopcc
374038	8/5/2025	3986-398497	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #187	\$ 110.11	shopcc
374097	8/5/2025	622022424820	SAFEWAY INC	NATIONAL NIGHT OUT - WATER	\$ 47.75	apdcc
374098	8/5/2025	625776410	DOMINO'S PIZZA	NATIONAL NIGHT OUT - FOOD	\$ 261.28	apdcc
373998	8/5/2025	753643	BADGEANDWALLET.COM	CIVILIAN LIFE SAVING AWARDS	\$ 313.35	afdcc
374123	8/5/2025	8481	WEST MARINE PRODUCTS, INC	MARINE 29: ANCHOR, ANCHOR LINE, SHACKLE	\$ 151.74	afdcc
374111	8/5/2025	93584548	FIDALGO PARKS & RECREATION	RESCUE SWIM TIME	\$ 90.00	afdcc
374041	8/5/2025	e52560/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 6.84	parksc1
374034	8/5/2025	E52604	ACE HARDWARE	FASTENERS	\$ 26.63	afdcc
374044	8/5/2025	G08670	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 4.25	parksc1
374042	8/5/2025	T56500	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 10.65	parksc1
374043	8/5/2025	T56503	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 7.45	parksc1
374039	8/5/2025	T56680	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 15.17	pwfacc
374035	8/5/2025	VP_NOR27LZC	VISTAPRINT	BUSINESS CARDS; NYBO AND CATER	\$ 41.31	apdcc
374653	8/6/2025	9510370234	TELEFLEX LLC	EZ-IO NEEDLES	\$ 1,330.00	medic
374101	8/6/2025	03538945	HARBOR FREIGHT TOOLS	SUPPLIES FOR SHOP	\$ 1,062.67	shopcc
374106	8/6/2025	112-0618925-6403415	AMAZON.COM SERVICES, INC	EAR MOLDS FOR TWO WAY RADIOS	\$ 37.16	apdcc
374031	8/6/2025	113-1742377-9107413	AMAZON.COM SERVICES, INC	VISITOR LOG BOOK - NEEDED FOR CJIS RULES	\$ 9.78	apdcc
374027	8/6/2025	114-8695540-6644232	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 20.12	pwfacc
374099	8/6/2025	1215126481	COSTCO WHOLESALE CORPORATION	PAPER SUPPLIES, LYSOL	\$ 209.38	afdcc
374114	8/6/2025	20P3576	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 2,880.74	libcc
374115	8/6/2025	20P3576 EJ	INGRAM LIBRARY SERVICES, LLC	CHILDREN'S BOOKS	\$ 1,005.90	libcc
374120	8/6/2025	25080600131	US BANK	ADULT BOOKS	\$ 19.00	libcc
374113	8/6/2025	2US1022360	MALVERN PANALYTICAL, INC.	LAB SUPPLIES: PUMP HEAD & CAP CELL	\$ 1,106.63	wtpcc
374112	8/6/2025	3079516	WITMER PUBLIC SAFETY GROUP INC	WATER RESCUE: CAIRNS HARDWARE KITS, EVAC SYSTEM PPE BAG	\$ 265.73	afdcc
374096	8/6/2025	431761	CARDIO PARTNERS INC.	SUPPLIES FOR FACILITIES	\$ 418.88	pwfacc
374105	8/6/2025	521800002529	COSTCO WHOLESALE CORPORATION	BATTERIES AND LYSOL	\$ 52.69	apdcc
374242	8/6/2025	63166098	SKAGIT COUNTY PUBLIC WORKS	GUEMES FERRY - DIST. 17 OTEP	\$ 21.00	afdcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374237	8/6/2025	8561 88 83969	HOME DEPOT	SUPPLIES FOR WATER MAINTENANCE	\$ 363.66	wdistcc
374119	8/6/2025	E52939/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 49.68	parksccl
374121	8/6/2025	E53155/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 24.46	parksccl
374122	8/6/2025	G09160	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 71.79	parksccl
374117	8/6/2025	G09198	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 7.61	shopcc
374108	8/6/2025	G09214	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 6.50	parksccl
374095	8/6/2025	G09292	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 61.56	parksccl
374104	8/6/2025	INV-27727	IMAGE360	CAP SANTE SIGN	\$ 310.87	parksccl
374118	8/6/2025	W7599	MOST DEPENDABLE FOUNTAINS INC	PARKS MAINTENANCE SUPPLIES	\$ 62.19	parksccl
374463	8/7/2025	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 7/7/25-8/6/25	\$ 45.27	parksl
374757	8/7/2025	220021901958	PUGET SOUND ENERGY INC	1958 PW TSUNAMI WARNING 7-8 TO 8-6-25	\$ 10.89	dwwtp
374465	8/7/2025	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 7/7/25-8/6/25	\$ 6,643.71	parksl
374235	8/7/2025	002624862150029	HARBOR FREIGHT TOOLS	WALL MOUNT FOR IT OFFICE CONFERENCE ROOM	\$ 43.51	infosyscc
374247	8/7/2025	033227	COSTCO WHOLESALE CORPORATION	KITCHEN SUPPLIES	\$ 88.83	afdcc
374318	8/7/2025	1061866	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 60.34	wwtpcc
374116	8/7/2025	111-2367241-2564238	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 24.96	libcc
374232	8/7/2025	112-5484305-9486655	AMAZON.COM SERVICES, INC	RECEIVER/LISTEN ONLYHEADSET EARPIECE FOR RADIOS	\$ 120.70	apdcc
374102	8/7/2025	114-3146122-0486608	AMAZON.COM SERVICES, INC	PARTS FOR EQUIP #3011	\$ 39.18	shopcc
374103	8/7/2025	121171172368	EVERGREEN RURAL WATER OF WA	TRAINING - 2025 FALL CONFERENCE AND TRADESHOW AV	\$ 450.00	wwtpcc
374245	8/7/2025	1333093	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 16.61	parksccl
374236	8/7/2025	1333272	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 122.10	parksccl
374244	8/7/2025	134826	PRO8MM	EXHIBIT SUPPLIES	\$ 73.67	museumcc
374100	8/7/2025	14390175SO	LIFE TECHNOLOGIES CORPORATION	LAB SUPPLIES: BUFFER SOLUTION	\$ 189.97	wtpcc
374317	8/7/2025	16200634	PACIFIC POWER BATTERIES	SUPPLIES FOR STREET DEPT	\$ 1,455.58	shopcc
374333	8/7/2025	24278287	PURCELL TIRE AND SERVICE CENTE	TIRE SERVICE FOR VEHICLE #513	\$ 71.89	shopcc
374053	8/7/2025	272480231	SURETY PEST CONTROL	PEST CONTROL APD/COURT	\$ 149.06	finance
374240	8/7/2025	3986-398883	O'REILLY AUTO PARTS	PART FOR VEHICLE #206	\$ 7.70	shopcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374241	8/7/2025	3986-398957	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #206	\$ 275.21	shopcc
374231	8/7/2025	4917	IDEAL CALIBRATIONS	CALIBRATION GAS FOR DETECTORS	\$ 907.70	afdcc
374343	8/7/2025	83222	JENDCO SAFETY SUPPLY, INC	PTT ADAPTER - MOTOROLA APX/XPR	\$ 725.20	afdcc
374230	8/7/2025	BTUS1468998	BOATUS FOUNDATION	BOATING SAFETY COURSE	\$ 10.50	afdcc
374234	8/7/2025	G09684	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 16.61	wwtpcc
374238	8/7/2025	INV32767	C&H PRECISION	FN509- ADAPTOR FOR OPTICS	\$ 2,162.88	apdcc
374325	8/7/2025	S03793900	USA BLUE BOOK	OPERATING SUPPLIES - CHLORINE ANALYZER	\$ 1,477.01	wwtpcc
374320	8/7/2025	T37809	TEAM WENDY LLC	2 MARINE HELMETS WITH MICS	\$ 755.12	afdcc
374461	8/8/2025	0208916	GEOENGINEERS, INC.	DEPOT PLAZA EXPANSION PROJECT - CRITICAL AREAS REPORT - 7/12/25 - 7/25/25	\$ 2,687.50	parks1
374436	8/8/2025	11047-07-25	BERK CONSULTING, INC.	FIRE IMPACT FEE STUDY - JULY 2025	\$ 1,297.50	medic
374534	8/8/2025	220022355618	PUGET SOUND ENERGY INC	5618 TSUNAMI SIREN 7-9 TO 8-7-25	\$ 10.89	dwwtp
374656	8/8/2025	4301938	ZOLL MEDICAL CORPORATION	ELECTRODES	\$ 1,049.18	medic
374322	8/8/2025	08/08	UNITED PARCEL SERVICE, INC	SHIP GAS DETECTOR FOR REPAIR	\$ 123.28	afdcc
374323	8/8/2025	08/08	BOATUS FOUNDATION	BOATING SAFETY CLASS	\$ 30.50	afdcc
374329	8/8/2025	28110106	ZORO TOOLS, INC	SAFETY SUPPLIES	\$ 70.37	wwtpcc
374334	8/8/2025	3986-399114	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #205	\$ 52.63	shopcc
374339	8/8/2025	451	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 9.25	museumcc
374330	8/8/2025	593175628821	SAFEWAY INC	HEPA MASK CONTAINERS	\$ 7.62	apdcc
374332	8/8/2025	6560616302	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 74.76	shopcc
374342	8/8/2025	81623	LOWE'S BUSINESS ACCOUNT/GEMB	ORGANIZING & CLEANING SUPPLIES	\$ 311.67	wtpcc
374243	8/8/2025	BCVGNPLH-0001	ILEARNTOBOAT	ONLINE BOATING SAFETY CLASS	\$ 75.77	afdcc
374321	8/8/2025	E0600WZ3XR	MICROSOFT CORPORATION	AZURE: DISASTER AND RECOVERY 7/2-8/1/25	\$ 1,126.14	infosyscc
374315	8/8/2025	E54062/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 91.93	parksc1
374328	8/8/2025	SO-W631697	SPYPOINT	PARKS SECURITY CAMERA MAINTENANCE	\$ 9.99	parksc1
374316	8/8/2025	T57218	SEBO'S DO-IT CENTER	LAB SUPPLIES	\$ 24.51	wwtpcc
374340	8/8/2025	T57345	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 56.61	parksc1
374335	8/8/2025	WAANA163490	FASTENAL COMPANY	SUPPLIES FOR WATER MAINTENANCE	\$ 27.48	wdistcc
374338	8/9/2025	1000945252	RAINBIRD	PARKS IRRIGATION MAINTENANCE	\$ 164.02	parksc1

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374336	8/9/2025	112-7225483-853862	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES - EYEWASH SPRAY HEAD ASSY REPLACEMENTS	\$ 166.78	wtpcc
374341	8/9/2025	197370	PORT OF ANACORTES	MARINE 29 (#2003) FUEL	\$ 39.93	afdcc
374337	8/9/2025	92650821	FERGUSON ENTERPRISES, INC	PARKS MAINTENANCE SUPPLIES	\$ 222.81	parkscc1
374319	8/9/2025	BTUS1471827	BOATUS FOUNDATION	STATE BOATING COURSE	\$ 10.50	afdcc
374324	8/9/2025	INV007919600	USA BLUE BOOK	LAB SUPPLIES	\$ 951.41	wwtpcc
374331	8/9/2025	PLCS2025-QXS0060	US BANK	WA MAIN STREET CONFERENCE-PLACES 2025	\$ 142.15	plancc
374344	8/10/2025	L64278/6	SEDRO-WOOLLEY COUNTRY STORE	K9 ZEKE SUPPLIES; SCOOP AND FENCE CLIPS	\$ 42.33	apdcc
374669	8/11/2025	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD 7/12-8/8/25	\$ 317.10	apd
374655	8/11/2025	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 7/12 - 8/8	\$ 30.65	medic
374469	8/11/2025	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE 7/12/25-8/8/25	\$ 24.50	parks1
374480	8/11/2025	300000290027	PUGET SOUND ENERGY INC	WTP RESERVOIR & PUMP STATION 7/7/25 - 8/6/25	\$ 8,452.78	dwtpt
374468	8/11/2025	304 713 4234 2	CASCADE NATURAL GAS CORP.	607 R AVE 7/12/25-8/8/25	\$ 21.28	parks1
374466	8/11/2025	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 7/12/25-8/8/25	\$ 74.68	parks1
374761	8/11/2025	507579335	MIDWEST TAPE, LLC.	DVDS	\$ 28.98	publib
374470	8/11/2025	638 000 0000 0	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. #B, 7/12/25-8/8/25	\$ 20.00	parks1
374654	8/11/2025	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 7/12 - 8/8	\$ 88.43	medic
374467	8/11/2025	917 600 0000 9	CASCADE NATURAL GAS CORP.	1915 13TH ST. 7/12/25-8/8/25	\$ 29.12	parks1
374763	8/11/2025	9300575770	GRAYBAR ELECTRIC COMPANY, INC	GEL KITS FOR FIBER SPLICE CASES	\$ 674.56	fiber
374660	8/11/2025	978 800 0000	CASCADE NATURAL GAS CORP.	STA 3: 7/12 - 8/5	\$ 37.46	medic
374758	8/11/2025	S012749647.005	NORTH COAST ELECTRIC COMPANY	ROCKWELL AUTOMATION TECHCONNECT SUPPORT - 8/8/25-8/7/26	\$ 6,924.84	dwwtp
374327	8/11/2025	INV00792134	USA BLUE BOOK	LAB SUPPLIES	\$ 96.89	wwtpcc
374481	8/12/2025	11123-07-25	BERK CONSULTING, INC.	PARKS & RECREATION IMPACT FEE UPDATE - JULY 2025	\$ 912.50	parks1
374658	8/12/2025	1627963	LIFE ASSIST, INC	TUBING, I-GEL AIRWAYS, EXAM GLOVES, CRICOTHYROTOMY KITS	\$ 754.47	medic
374479	8/12/2025	1815146	WALTON BEVERAGE COMPANY, INC	OPS: BREAKROOM SUPPLIES	\$ 328.00	dshop
374680	8/12/2025	2466-7	MAKERS ARCHITECTURE	SHARPE'S CORNER SITE ANALYSIS AND OPTIONS - THROUGH 7/31/25	\$ 1,221.44	plan

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374545	8/12/2025	26-WA0020257-1	DEPARTMENT OF ECOLOGY	FY2026 PERMIT FEE - JULY 1,2025 THROUGH JUNE 30, 2026	\$ 16,411.00	dwhtp
374478	8/12/2025	383592A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 199.47	pwfac
374477	8/12/2025	383757A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 98.55	pwfac
374673	8/12/2025	FB70437	CAROLLO ENGINEERS, INC.	WATER SYSTEM PLAN UPDATE - THROUGH 7/31/2025	\$ 7,288.50	dwtp
374662	8/13/2025	INV45543	SEAWESTERN, INC.	2ND VULCAN STREAMLIGHT FOR EACH NEW AMBULANCE	\$ 498.26	medic
374754	8/13/2025	013151	H2O SOLUTIONS, LLC	2025 DIVE, CLEAN & INSPECT WATER RESERVOIRS	\$ 14,035.20	dwtp
374664	8/13/2025	201141630	CRIMINAL JUSTICE TRAINING	BASIC LE ACADEMY; WEST AND WALLACE	\$ 14,790.00	apd
374535	8/13/2025	318255	NORTHSTAR CHEMICAL INC.	PLANT CHEMICALS	\$ 2,975.68	dwhtp
374538	8/13/2025	384105	BAY CITY SUPPLY	CLEANING SUPPLIES	\$ 61.71	dwtp
374672	8/13/2025	77314	UNDERWOOD & ASSOCIATES, LLC	FIRE STATION 1 REMODEL - DESIGN	\$ 9,870.00	medic
374474	8/13/2025	RefundColeman	COLEMAN, NICOLE	WA PARK PICNIC SHELTER REFUND	\$ 54.00	parksl
374476	8/13/2025	RefunddeLira	DE LIRA, ROBERTO	WA PARK CAMPING REFUND	\$ 47.00	parksl
374473	8/13/2025	RefundRedl	REDL, ALISSA	WA PARK CAMPING REFUND	\$ 47.00	parksl
374475	8/13/2025	RefundRobinson	ROBINSON, MARK	WA PARK CAMPING REFUND	\$ 33.00	parksl
374652	8/14/2025	0002461037	CENTRAL WELDING SUPPLY CO, INC	O2 FOR AMBULANCES	\$ 97.06	medic
374657	8/14/2025	268973	ZUMAR INDUSTRIES, INC.	SUPPLIES FOR STREET DEPT	\$ 98.23	dshop
374748	8/14/2025	35688	TRANSPO GROUP USA, INC.	TRANSPORTATION ELEMENT OF THE 2025 COMPREHENSIVE PLAN - THROUGH 7/31/25	\$ 2,520.00	pw1
374682	8/14/2025	383757B	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 125.40	pwfac
374547	8/14/2025	4273	SUNDMAN PFERSDORF, EVELYN	CEMETERY LOT BUY BACK	\$ 1,382.00	parksl
374747	8/14/2025	53245698	UNIVAR USA INC	WTP - SODIUM HYDROXIDE BULK (CAUSTIC) +	\$ 6,862.04	dwtp
374544	8/14/2025	538 000 0000 1	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. 7/12/25-8/8/25	\$ 19.23	parksl
374746	8/14/2025	90282627	CHEMTRADE CHEMICALS US LLC	WTP - ALUMINUM SULFATE	\$ 6,123.14	dwtp
374542	8/14/2025	B19120185	SHI INTERNATIONAL CORP.	UBIQUITI CAMERAS FOR WTP	\$ 12,807.86	infosys
374548	8/14/2025	B19617927	SHI INTERNATIONAL CORP.	ZAGG RUGGED BOOK CASES (QTY 11)	\$ 1,232.70	infosys
374546	8/14/2025	E51424/1	HOGAN, BOB	ARTS COMMISSION SUPPLIES	\$ 51.09	parksl
374745	8/15/2025	26-WAG643002-1	DEPARTMENT OF ECOLOGY	WTP STORMWATER PERMIT 7/1/25 - 6/30/26	\$ 3,930.00	dwtp
374679	8/15/2025	8/15/2025	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - AUGUST 2025	\$ 5,000.00	apd

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
374666	8/15/2025	9008569052	SAFEGUARD BUSINESS SYSTEMS INC	CASH RECEIPT JOURNALS; FRONT OFFICE	\$ 166.37	apd
374663	8/15/2025	INV3049953	COPIERS NORTHWEST, INC	ADMIN COPIER 7/14-8/13/25	\$ 65.17	apd
374667	8/16/2025	00005W5A83335	UNITED PARCEL SERVICE, INC	UPS SHIPPING; WEEK ENDING 8-16-25	\$ 18.47	apd
374651	8/16/2025	inv3050329	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 7/15-8/14/2025	\$ 166.75	finance
374668	8/18/2025	700000144	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT MEDICAL; WALLACE	\$ 61.00	apd
374659	8/18/2025	PSI00398568	WOOD'S LOGGING SUPPLY	PARTS FOR EQUIP #11985	\$ 34.33	dshop
374765	8/19/2025	165619	SUMMIT LAW GROUP, PLLC	FIRE, POLICE AND TEAMSTERS CBA	\$ 20,869.50	hr
374750	8/19/2025	24-224-WTR-0011	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 4,000.00	pw1
374762	8/19/2025	53590	ZUMAR INDUSTRIES, INC.	SUPPLIES FOR STREET DEPT	\$ 458.63	dshop
374751	8/19/2025	INV-000060	FARNSCO	MUSEUM VIRTUAL EXHIBIT DESIGN - 8/1/25-8/15/25	\$ 1,000.00	museum
374743	8/19/2025	INV3050983	COPIERS NORTHWEST, INC	COURT & ASC COPIES 7/16-8/15/25	\$ 445.74	finance
374742	8/19/2025	INV3050984	COPIERS NORTHWEST, INC	S/N 2YJ30356 LIBRARY FL1 TECH SERVICES COPIER 7/18-8/17/25	\$ 280.95	finance
	Total				\$ 347,640.41	



City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 5.d.
2025

Agenda Item Title: Contract Award: Downtown Beautification and Main Street Support #25-222-PLN-001

Staff Contact(s): John Coleman

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Award
John Coleman	

Item Summary: City staff seeks City Council consent to award a contract in the amount of \$80,000.00 to Downtown Anacortes Alliance to support the Anacortes Main Street Program and downtown beautification.

Background:

1. **History:** The Downtown Anacortes Association (DAA) requested money in the 2025 budget to support the DAA's Main Street program and the DAA's ongoing downtown beautification efforts. The Council approved \$80k for this effort in the 2025 budget. This contract is necessary for the DAA to be reimbursed for the work that Council approved in the 2025 budget. This contract is unrelated to the contract with First Forty Feet that Council recently approved for a Downtown Framework Plan to study possible improvements to the downtown streetscape.
2. **Key Terms:**
 - Contract is for a firm fixed price of \$80,000.00.
 - The period of performance is from January 1, 2025-December 31, 2025
3. **Competitive Bidding:** This work is considered a service and therefore not subject to any competitive bidding requirements.

Budget Impact:

Contractor	Downtown Anacortes Alliance
Contract Amount	\$80,000.00
Earmarked Funds	\$80,000.00

BARS #	001.240.558.70.41
Budget Amendment Required?	No
Start Date	1/1/2025
End Date	12/31/2025

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 25-222-PLN-001 with Downtown Anacortes Alliance in the amount of \$80,000.00 to perform the Downtown Beautification and Main Street Support.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. 25-222-PLN-001

AGREEMENT #25-222-PLN-001
Between
CITY OF ANACORTES
and
DOWNTOWN ANACORTES ALLIANCE

DOWNTOWN BEAUTIFICATION AND MAIN STREET SUPPORT

This Agreement, hereinafter referred to as "Agreement", made and entered into between the City of Anacortes, hereinafter referred to as the "City", and the Downtown Anacortes Alliance, hereinafter referred to as the "DAA", together referred to as "Parties".

WHEREAS the City and DAA see value in furthering downtown work and projects that support economic development, historical preservation, housing and small business success consistent with projects supported in the City's Capital Facilities Plan; and

WHEREAS DAA is a Washington 501(c)3 non-profit organization formed with the mission to cultivate a vibrant, thriving downtown district, and the vision of an inviting downtown where the Anacortes community comes together to live, work, shop and play; and

WHEREAS the Comprehensive Plan is the primary foundation document used by DAA for its planning, projects and activities that are relevant to the Historic Downtown; and

WHEREAS, DAA is a Washington Main Street Community Eligible organization pursuant to WAC 25-50-020(5) that follows the Main Street Approach of preservation-based economic development tools which enable communities to revitalize downtown and neighborhood business districts by leveraging local assets – from historic, cultural, and architectural resources to local enterprises and community pride. DAA integrates design, economic vitality, organization, and promotion into practical downtown management strategies to benefit the community's economic base; and

WHEREAS the City is interested in working cooperatively with DAA on projects involving public property to support the mission of DAA while ensuring City oversight of all public assets and compliance with all regulatory requirements; and

WHEREAS, in recognition of the City and DAA's shared goals and benefits there is a desire to enter into an agreement.

NOW, THEREFORE, the Parties agree as follows:

1. 2025 Downtown Anacortes Alliance will perform the following Services:

- a. **Operate a Washington Main Street Community** – DAA will operate a Washington Main Street Community (defined by WAC 25-50-020) which follows the Main Street Approach of preservation-based economic development tools to enable communities to revitalize downtown and neighborhood business districts by leveraging local assets – from historic, cultural, and architectural resources to local enterprises and community pride. DAA will integrate design, economic vitality, organization, and promotion into practical downtown management strategies to benefit the community's economic base.
- b. **Downtown Beautification** – DAA will perform spring and summer work to purchase hanging baskets and assist the Parks Department with their installation,

and design, purchase, and install new plantings for 35 downtown planters. DAA will install holiday lights in downtown trees and wreaths on downtown light poles as well as program holiday events and promotions.

2. General Operating Procedures and Limitations.

- a. DAA agrees that any project that includes or impacts public assets held or managed by the City will not proceed until DAA receives prior written approval from the City for the project. DAA must submit all plans for upcoming projects to the City's Director of Planning, Community & Economic Development ("Director") within a minimum of 60 calendar days before work is scheduled to begin, and obtain approval from the Director, which will not be unreasonably withheld and shall be provided within 30 days of the request, before any work commences. If approval is not given DAA will not proceed with the project.
- b. DAA will ensure that all projects will meet all applicable city, county, state, and federal regulations and codes.
- c. DAA will not perform any public work projects as defined in RCW 39.04.010 on City property including right-of-way.
- d. DAA will obtain all required permits for each project, including but not limited to land use permits, special event permits, and right-of-way permits.
- e. DAA will perform national criminal background checks on all volunteers who will work directly with minors, developmentally disabled and elderly, as well as all volunteers who will volunteer in a continuous capacity.
- f. DAA shall make it clear their work and projects are independent of the City and not performed on behalf of the City of Anacortes. DAA shall work with the Director on acknowledgements of City support on projects.
- g. The Parties acknowledge that this Agreement in no way grants to DAA permission to use, modify, obligate, lease, construct, or access any City property without first obtaining the permission described above.

3. Payment.

- a. As consideration for the services provided, and upon receipt of proper documentation, the City will pay DAA for services rendered as listed below:
 - i. Quarter 1 (March 31): \$26,666.66 lump sum
 - ii. Quarter 2 (June 30): \$26,666.66 lump sum
 - iii. Quarter 3 (September 30): \$26,666.66 lump sum
- b. The City will make quarterly payments to DAA beginning March 31, 2025. DAA must allow 30 calendar days from receipt of the invoice for payment.

4. Reporting.

- a. DAA will provide a quarterly report of services delivered that shall accompany each invoice. The report shall provide a summary of DAA efforts undertaken during the reporting period, including a general listing of services, meetings, and events.
- b. Upon City request, DAA will update City Council on services delivered.

5. Term. The term of this Agreement is from January 1, 2025 through December 31, 2025.

6. Termination: Any Party hereto may terminate this Agreement upon thirty (30) days' notice in writing per Section 10, for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the Parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

7. **Indemnification:** The Parties shall defend, indemnify and hold each other and the indemnified party's officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, solely arising out of or solely resulting from the acts, errors or omissions of the indemnifying party in performance of this Agreement.

8. **Insurance:** DAA shall procure and maintain a comprehensive general liability policy covering all claims for personal injury (including death) and property damage (including all real and personal property) arising out of this Agreement. The limits of liability shall not be less than Two Million Dollars (\$2,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate. The City shall be named as an additional insured under DAA's Commercial General Liability insurance policy. DAA shall provide the City with certificates of insurance and endorsement forms. The policy of insurance required herein shall (i) be written as a primary policy; (ii) contain an express waiver of any right of subrogation by the insurance company against the City and the City's elected officials, employees or agents; and (iii) expressly provide that the insurance proceeds of any loss will be payable notwithstanding any act or negligence of the contractor which might otherwise result in a forfeiture of said insurance.

9. **Notices:** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given and received (a) when personally delivered, or delivered by same-day courier; or (b) on the third business day after mailing by registered or certified mail, postage prepaid, return receipt requested; or (c) upon delivery when sent by prepaid overnight express delivery service (e.g., FedEx, UPS); or (d) when sent by email and upon the receipt by the sending party of written confirmation by the receiving party; provided, however, that an automated email confirmation of delivery or read receipt shall not constitute such confirmation. Notices shall be sent to the following addresses:

To the City:
City of Anacortes
Attn: Darcy Swetnam, City Attorney
PO Box 547
Anacortes, WA 98221
contracts@anacorteswa.gov

To the DAA:
Downtown Anacortes Alliance
Jordan Hay, Executive Director
PO Box 703
Anacortes, WA 98221
jordanhay@downtownanacortesalliance.org

10. **No Joint Ventures:** The Parties acknowledge that no joint venture or partnership is created by this Agreement. No agent, employee or representative of DAA shall be deemed to be an agent, employee or representative of the City for any purpose. DAA shall be solely responsible for all acts of its agents, employees, representatives and subcontractors.

11. **Governing Law; Binding Effect:** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington applicable to contracts made and performed in such state without giving effect to the choice of law principles of such state that would require or permit the application of the laws of another jurisdiction.

12. **Severability:** If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

13. **Modification:** The provisions of this Agreement may be modified or amended only by written mutual consent of the parties.

14. **Counterparts:** This Agreement may be executed in one or more counterparts, including electronic mail counterparts, each of which shall be deemed to be an original copy of this Agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. Delivery of such counterparts by electronic mail (in PDF or .tiff format) shall be deemed effective as manual delivery.

IN WITNESS WHEREOF, the City and DAA have executed this Agreement as of _____.

CITY OF ANACORTES:

By: _____
Matt Miller, Mayor

Dated: _____

DOWNTOWN ANACORTES ALLIANCE:

By: _____
Jordan Hay, Executive Director

Dated: _____



City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 6.a.
2025

Agenda Item Title: Chamber of Commerce Presentation: Marketing Anacortes - Tourism That Boosts Our Local Economy

Staff Contact(s): John Coleman

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Greg Francioch	Presentation
John Coleman	

Item Summary: Chamber of Commerce President / Chief Executive Officer Jessica Kiser will share how the Anacortes Chamber's targeted marketing efforts attract visitors who explore, dine, shop, and stay in our community—then return to do it again. This presentation will outline the visitor personas we focus on, the strategies and media channels we use to reach them, and the messaging that inspires travel to Anacortes. By bringing in new and repeat visitors, our work helps generate revenue for local businesses and supports the city's economic vitality.

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. Experience Anacortes_2026_PLAN-R2



2025 Digital Pacing

Digital Campaign January –August

Total Impressions

1,357,511 impressions

Over-delivery Bonus

104,071 impressions

Campaign Pacing

108%

Donated Impressions

200,000 impressions

Click Through Rate

0.22%

Video Completion Rate

93%

Retargeting Pixel

120,383 Hits

Platform Highlights



Geotargeted Heatmap

By City

Top Ten Cities

Everett, WA

Bothell, WA

Lynnwood, WA

Redmond, WA

Bremerton, WA

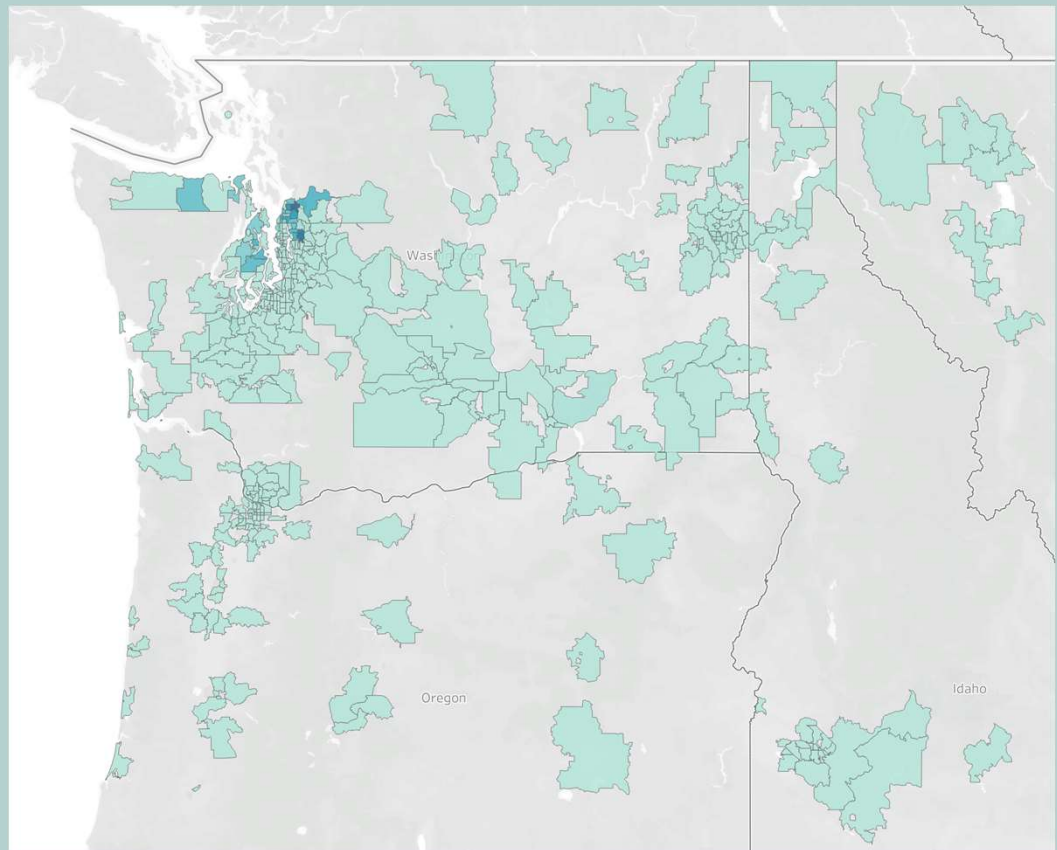
Kirkland, WA

Seattle, WA

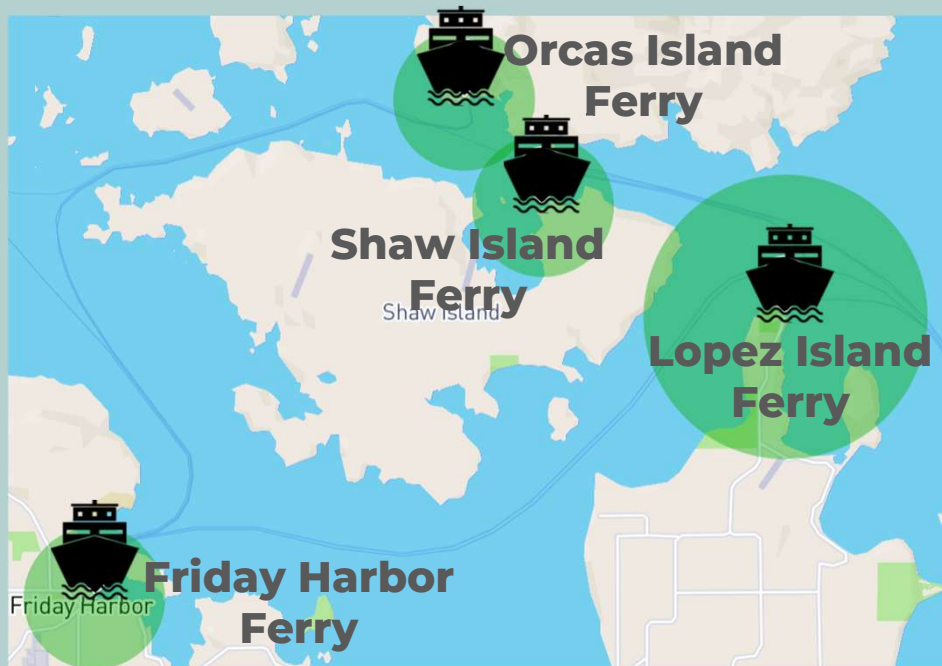
Port Orchard, WA

Lake Stevens, WA

Edmonds, WA



Ferry Terminal Hyperlocal Retargeting

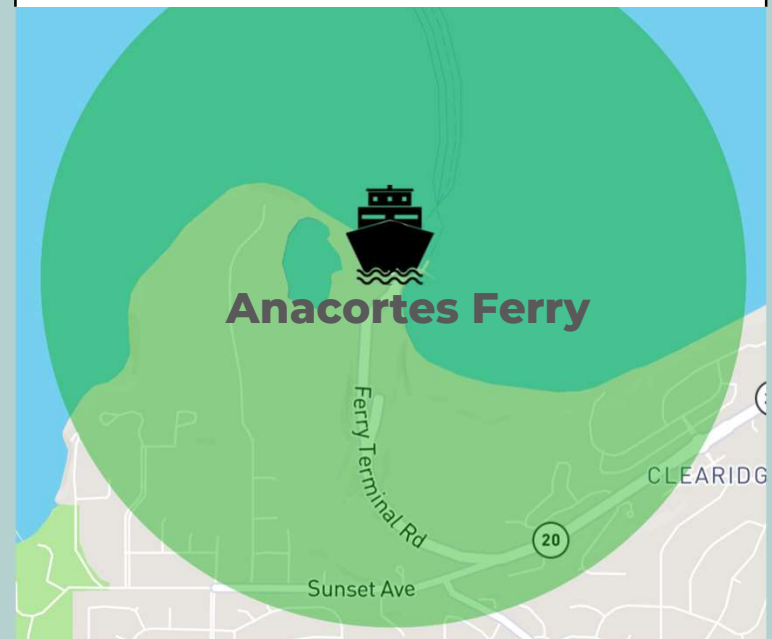


**Ferry Terminal Impressions
12,888**

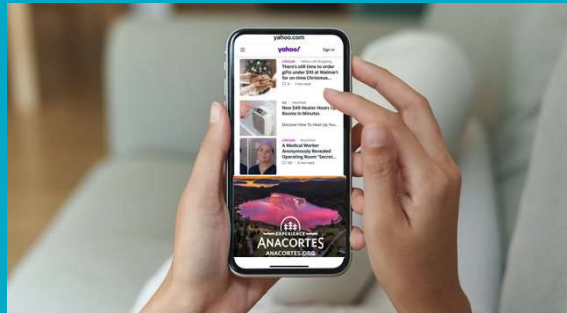
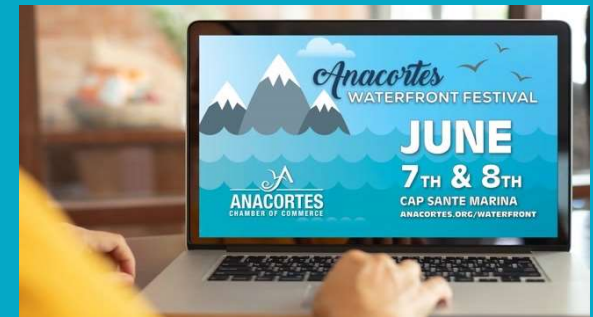
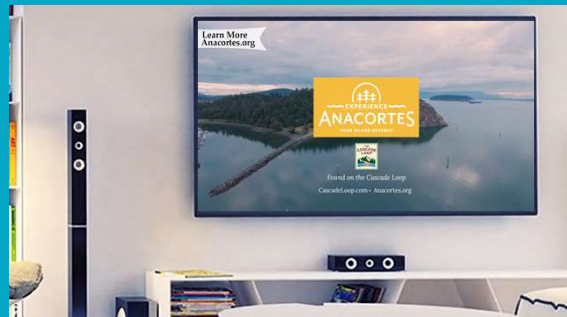
Anacortes = 97%

Friday Harbor = 2%

Shaw Island = 1%



Creative Assets



Airport Billboards

SEA Seattle-Tacoma
International
Airport

TRI-CITIES
AIRPORT • PSC

Spokane International Airport

LAX

PHX
PHOENIX SKY HARBOR
INTERNATIONAL AIRPORT

palm springs
INTERNATIONAL AIRPORT

OAKLAND
INTERNATIONAL
AIRPORT **I** **OAK**

SFO
SAN FRANCISCO
INTERNATIONAL AIRPORT

PDX
Portland International Airport

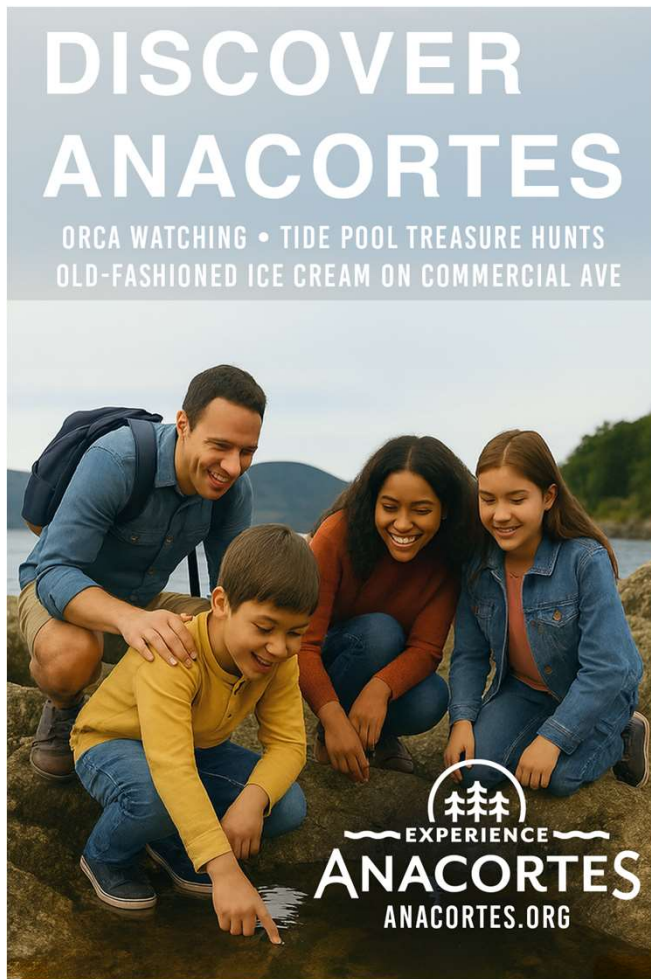
DEN
DENVER INTERNATIONAL AIRPORT

SAN DIEGO
INTERNATIONAL AIRPORT





Visitor Personas



The Coastal Family Explorer

Primary Segment: Young families on weekend getaways

Age: 35–50

Income: \$100k–\$150k

Location: Greater Seattle Metro

Lifestyle Stage: Families with school-age kids

Psychographics:

- Look for memory-making vacations, not just lodging
- Prioritize safety, family-friendly attractions, and outdoor discovery
- Like hands-on museum exhibits, beaches, and boat tours

Datasets:

Parents with children, family adventure travelers, weekend family travelers

Media:

Streaming video and audio, mobile, digital airport, billboard signage

MAKE ANACORTES YOUR HARBOR OF CHOICE

DOCKSIDE CHARM • UPSCALE DINING
EASY ACCESS TO THE SAN JUAN ISLANDS



The Freedom Cruiser

Primary Segment: Recreational Boaters

Age: 55–70

Income: \$150k+

Location: Pacific Northwest, US

Lifestyle Stage: Empty nesters, semi-retired or retired

Psychographics:

- Value freedom, leisure, and premium experiences
- Prefer well-maintained marinas & quaint coastal towns
- Enjoy wine tastings, seafood dining, and local art
- Often plan extended coastal cruising trips with spouse or small group of friends

Datasets:

Boating, travel, wine, fine dining, art enthusiasts

Media:

Online, streaming and financial news, airport, and print reaching recreational boating explorers

WORK FROM THE WATERFRONT

FIBER INTERNET • STUNNING VIEWS
ENDLESS TRAILS TO UNWIND AFTER ZOOM



The Remote Escapee

Primary Segment: Digital Nomads & Remote Workers

Age: 30–45

Income: \$75k–\$120k

Location: West Coast (Seattle, Portland, SF Bay Area)

Lifestyle Stage: Solo or couples without children

Psychographics:

- Active hikers, cyclists, and kayakers
- Value sustainable travel and hidden gems
- Camp or rent rustic cabins, eat local, and avoid chains

Datasets:

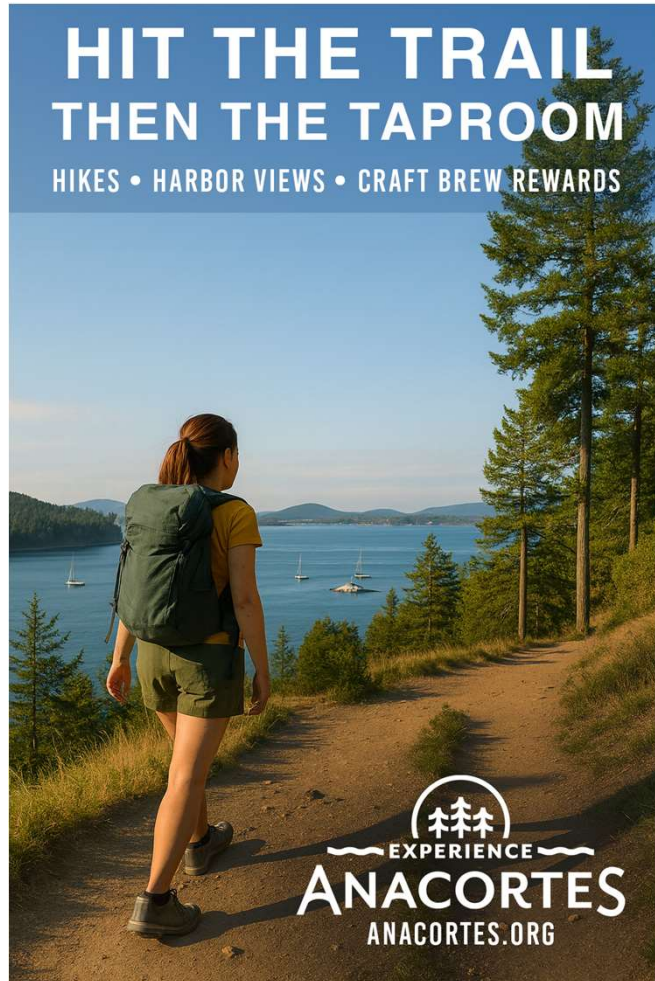
Remote workers, outdoor recreation enthusiasts, kayakers, hikers, foodies, frequent social users

Media:

Online, streaming video / audio, mobile, airport

HIT THE TRAIL THEN THE TAPROOM

HIKES • HARBOR VIEWS • CRAFT BREW REWARDS



EXPERIENCE
ANACORTES
ANACORTES.ORG

The Rugged Weekender

Primary Segment: Outdoor enthusiasts & trail seekers

Age: 28–45

Income: \$60k–\$100k

Location: Washington & Oregon

Lifestyle Stage: Singles or couples, no kids

Psychographics:

- Active hikers, cyclists, and kayakers
- Value sustainable travel and hidden gems
- Camp or rent rustic cabins, eat local, and avoid chains

Datasets:

Weekend warriors , outdoor recreation, hikers, foodies, craft beer enthusiasts, heavy social users

Media:

Online, streaming audio / video, mobile, social

ARTISTRY ON THE ISLAND

FROM SCULPTURE GARDENS TO SYMPHONIES
FIND YOUR CULTURAL ESCAPE ON THE WATER'S EDGE



The Cultured Collector

Primary Segment: Arts & Culture Patrons

Age: 60+

Income: \$100k+

Location: Northwest cities and nearby counties

Lifestyle Stage: Retired professionals

Psychographics:

- Attend art walks, festivals, and classical music events
- Spend on original art, fine wine, and historic lodging
- Loyal to cities/towns that show cultural depth

Datasets:

Art / art museum enthusiasts, live music, culture, travel, wine, fine dining, fine art, live theatre events

Media:

Online, streaming news, digital airport signage



City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 6.b.
2025

Agenda Item Title: Water System Plan - Status Update and Draft Capital Facilities Plan

Staff Contact(s): Terry Nemeth, Andrew Rheaume, Rhonda Peck

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Andrew Rheaume	Presentation

Item Summary: In 2022 the City of Anacortes contracted Corrollo Engineers to update the Anacortes Water System Plan. The plan includes developing a model of the water system and identifies what is needed to provide adequate fire flow, pressure, and asset management of existing infrastructure. We will return to City Council with the entire plan at a later time for adoption. Tonight we are presenting how the twenty-year capital facilities list was developed and how we intend to fund the capital facilities needs of the water system. This information is being presented now to provide background for the upcoming 2026–2031 six-year citywide capital facilities plan process.

Budget Impact:

The Water System Plan informs the Six-Year Capital Facilities Plan and provides what the water system needs for the next 20 years.

Previous Action:

Recommended Motion: No motion recommended.

Alternative Actions:

Attachments (listed in order presented):

1. Water System Plan Update
2. Water Systems Council Summary

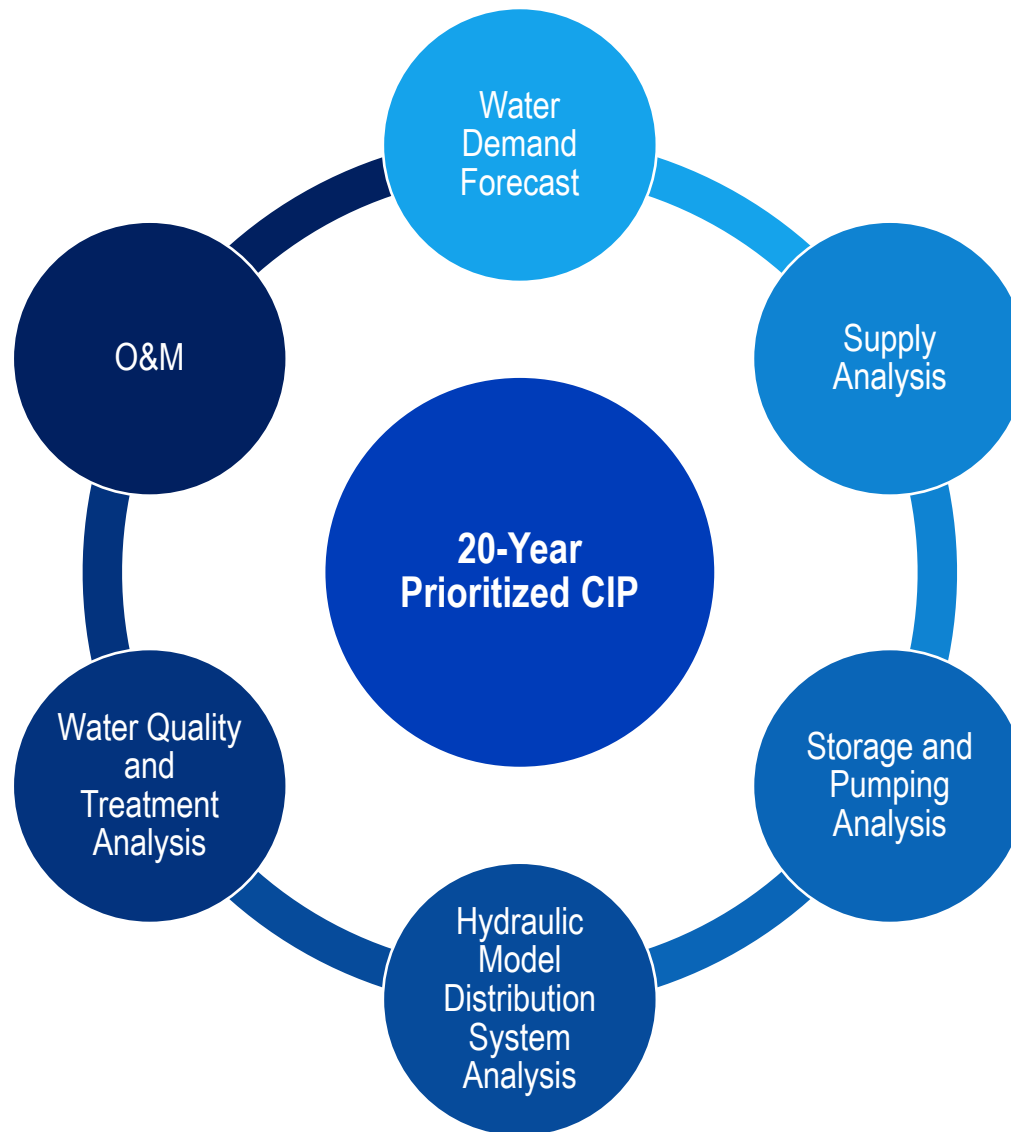
Water System Plan Update

City of Anacortes

August 25th, 2025



Water System Plan is required by DOH



Required by WAC 246-290-100 and WA State DOH

Purpose of the Water System Plan Update

- Document state of the existing water distribution system.
- Evaluate ability of existing system to meet future requirements.
- Determine capital projects necessary to meet future requirements.
- Develop a 20-year prioritized capital improvement plan.

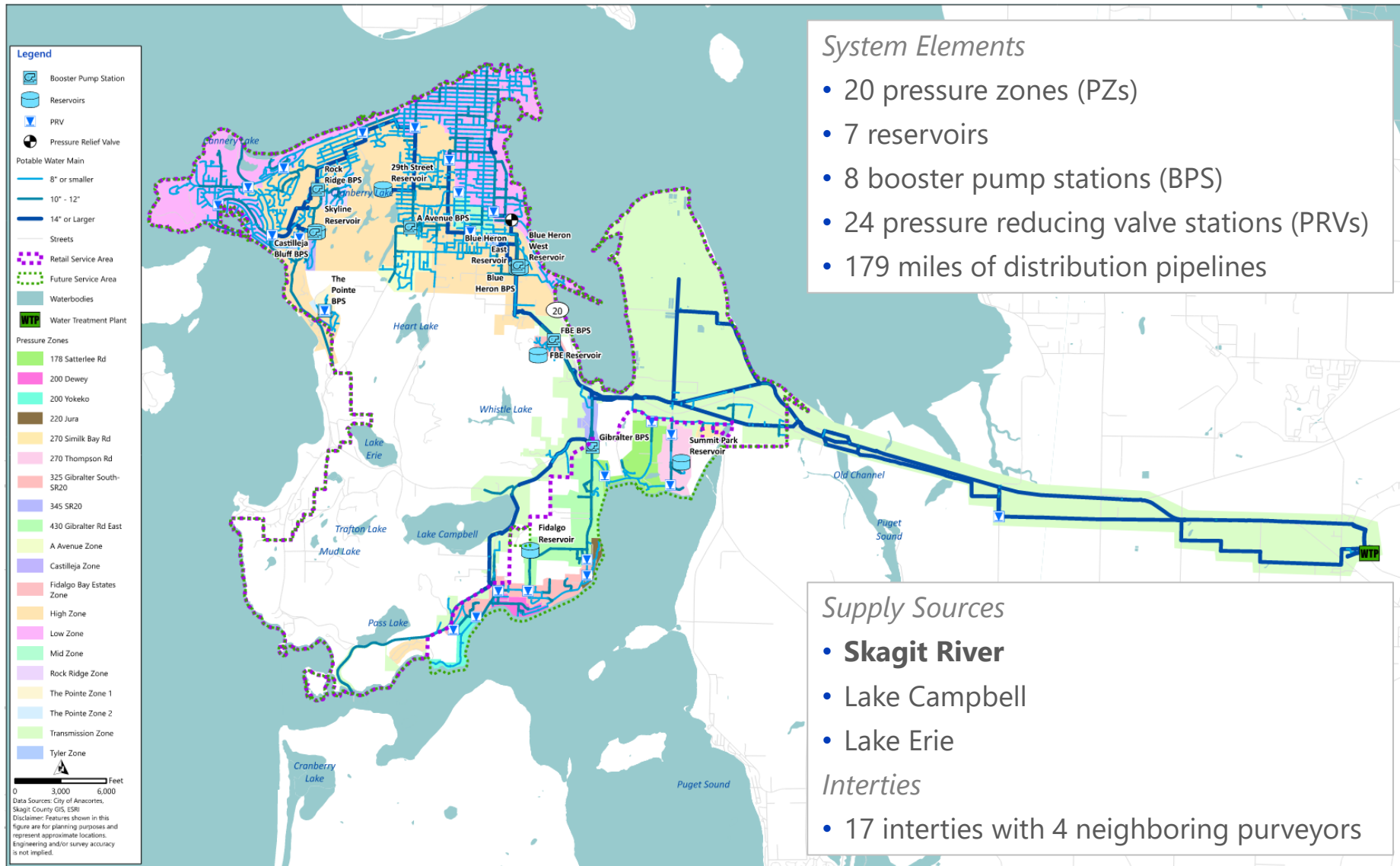


Water System Plan Update Overview

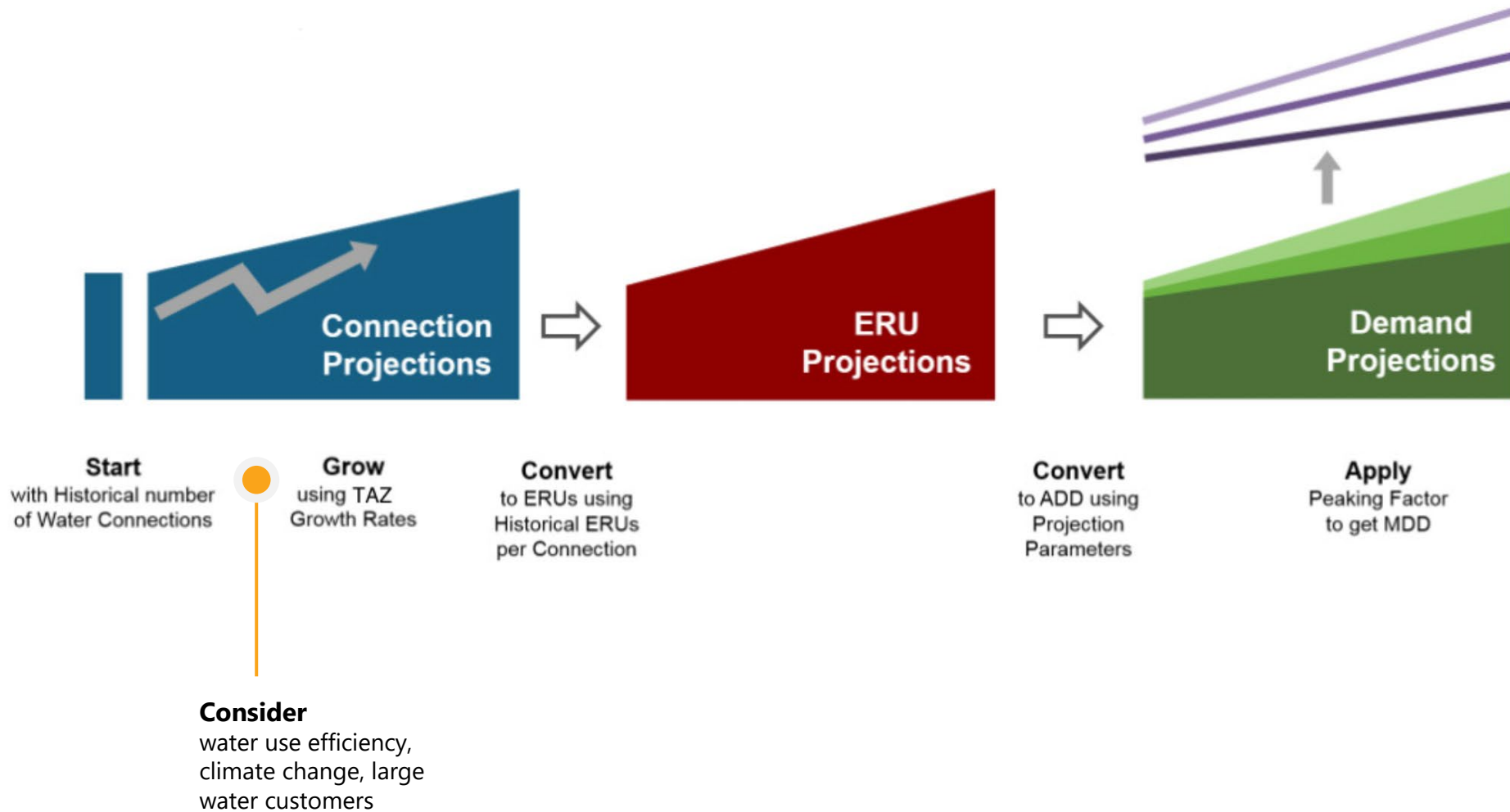
- » Chapter 01 – Introduction
- » Chapter 02 – Existing System
- » Chapter 03 – Policies and Criteria
- » Chapter 04 – Water Demand Forecast
- » Chapter 05 – Water Use Efficiency and Conservation
- » Chapter 06 – Water Supply Strategy
- » Chapter 07 – Distribution System Analysis
- » Chapter 08 – Water Quality and Water Treatment
- » Chapter 09 – Operations and Maintenance (O&M)
- » Chapter 10 – Capital Improvement Plan (CIP)
- » Chapter 11 – Financial Analysis



Water System Facilities



Demand Projection Methodology



Water Demand Forecasts (2034 and 2044 planning years)



Facilities Evaluated

- Distribution and Transmission Pipelines
- Reservoirs
- Pump Stations
- Water Treatment Plant



System Analysis Planning Criteria

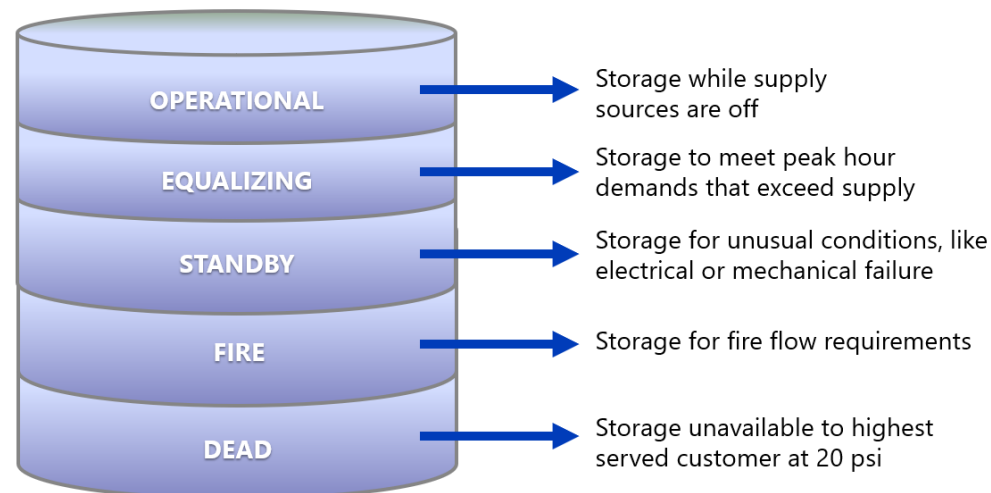
- **Supply Analysis**

Provide MDD + maximum fire flow, while meeting water rights

- **Pumping Analysis**

Zone Type	Criteria
Open Zone	Must be able to supply MDD of the pumping area
Closed Zone	Must be able to supply PHD + fire flow

- **Storage Analysis**



System Analysis Planning Criteria

- **Pressure and Velocity Analyses**

Velocity	Minimum Pressure	Fire Flow
Maximum velocity at PHD = 8 fps	Minimum PHD = 30 psi Minimum MDD + Fire Flow = 20 psi	▪ Main Anacortes System: » Single-Family Residential: 1,000 gpm. » Multi-Family Residential: 1,500 gpm. » Commercial: 1,500 gpm. » Industrial: 3,500 gpm. » Refineries: 4,000 gpm. ▪ South Fidalgo System: 500 gpm.

— Incorporating ALL projects together for a global vision

- Types of Projects:
 - Capacity /Improvement Projects:
 - Determined through modeling and desktop analyses
 - Pipes, storage, pump stations,...
 - Repair and Replacement Projects:
 - Previous studies and reports
 - City feedback
- Projects Phasing:
 - Short-Term (0-6 years)
 - Mid-Term (6-10 years)
 - Long-Term (10-20 years)

Project Categories

- » Pump Station (PS).
- » Pressure Zone (PZ).
- » Storage Facilities (ST).
- » Distribution pipeline (D).
- » Valves (V).
- » Water Treatment Plant (WTP).
- » General (G) and Programmatic (P).

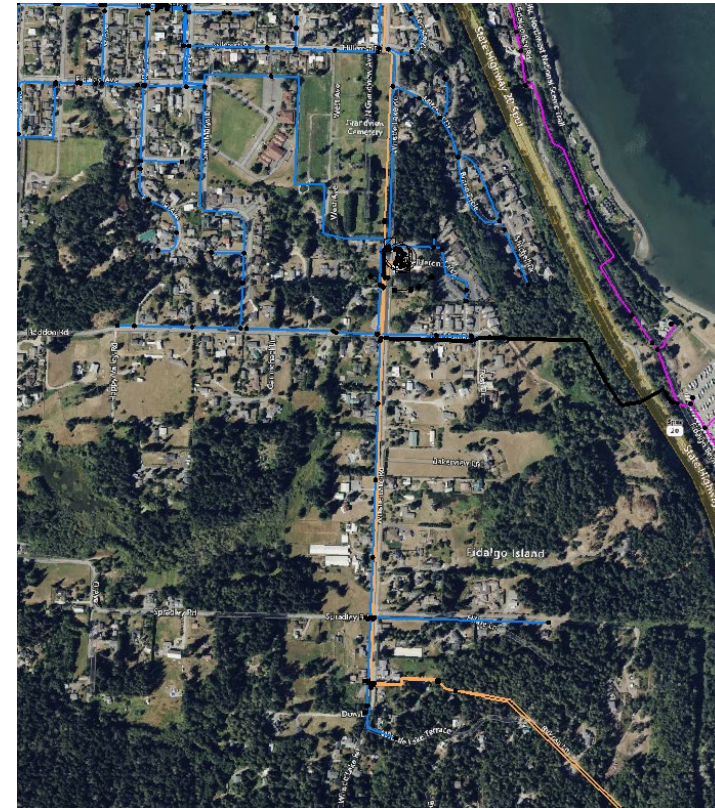
Pump Stations – Recommended Projects



Project ID	Project Name	Why this project?	Priority
PS-01	Whistle Lake Rd PS/Blue Heron PS Upgrade (New)	Serves new closed pressure zone	6-10 years
PS-02	A Ave PS (Upgrade)	Provides sufficient fire flow and redundancy	10-20 years
PS-03	Castilleja PS (Upgrade)	Provides redundant fire flow	10-20 years
PS-04	Rockridge PS (Upgrade)	Provides redundant fire flow	10-20 years
PS-05	Pointe PS (Upgrade)	Provides sufficient fire flow and redundancy	10-20 years
PS-06	Gibraltar PS (Upgrade)	Provides redundant fire flow	6-10 years
PS-07	Fidalgo Bay Estates PS (Upgrade)	Serves new closed pressure zone and provides fire flow	6-10 years
PS-08	Howard's Corner PS (New)	Mitigates pressures lower than 20 psi during fire flow	6-10 years
PS-09	SR20 South PS (new)	Mitigates pressures lower than 20 psi during fire flow	6-10 years

Pressure Zones – Recommended Projects

Project ID	Project Name	Why this project?	Priority
PZ-01	New Whistle Lake Area Zone	Addresses low minimum pressure of 30 psi	6-10 years
PZ-02	Hummingbird Ln Rezoning	Addresses Low minimum pressure of 30 psi and dead storage in tanks	0-6 years
PZ-03	Pointe 1 Zone Expansion	Addresses low minimum pressure of 30 psi	0-6 years



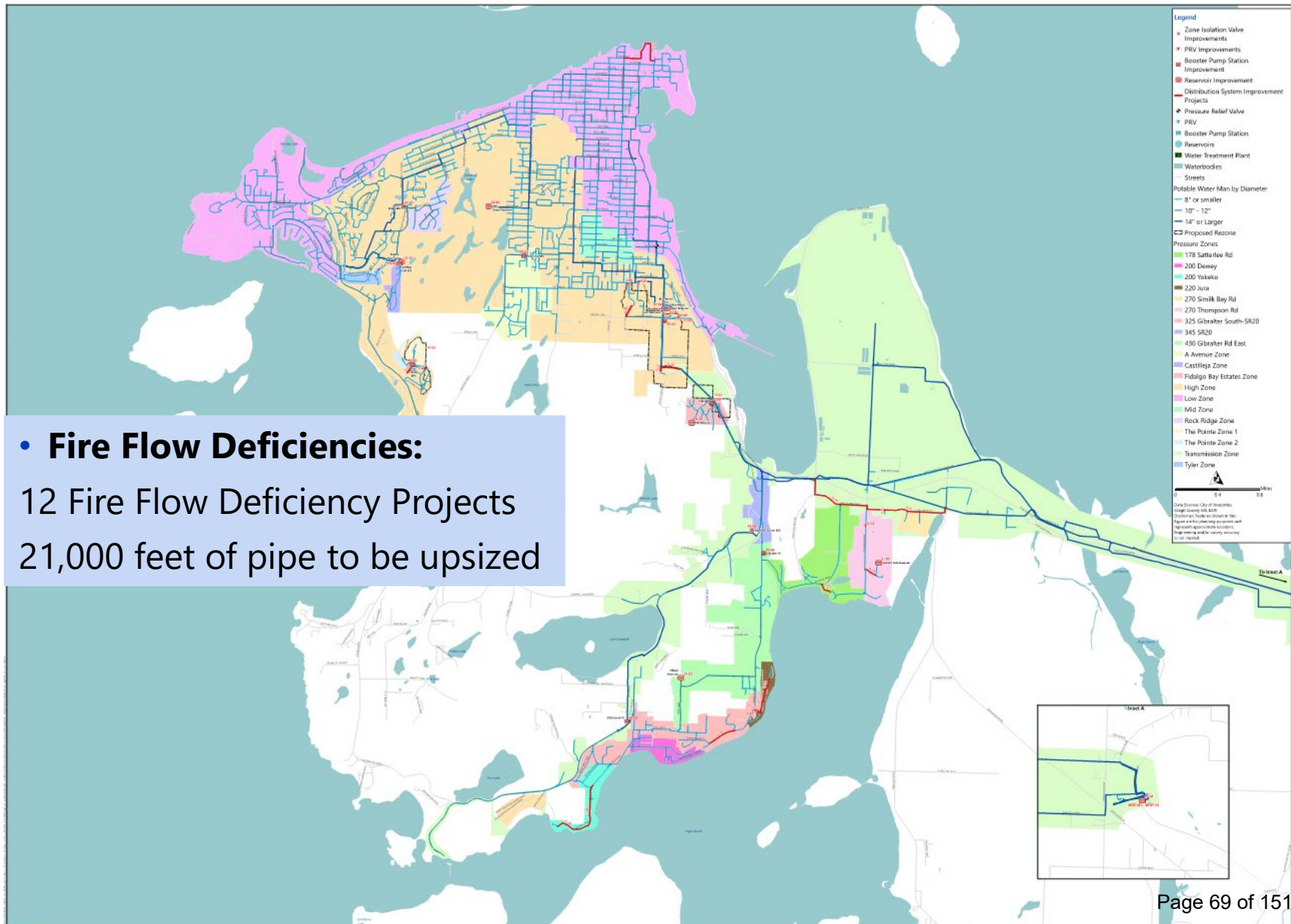
PZ-01

Storage Facilities – Recommended Projects

Project ID	Project Name	Why this project?	Priority
ST-01	FBE Tank Decommission	Removes tank to create closed zone	6-10 years
ST-02	Summit Park Tank Decommission	Removes tank to create closed zone	6-10 years
ST-04	Tank Coatings -Clearwells, Blue Heron, Sunrise Estates	Condition	10-20 years
ST-05	Skyline Tank Replacement	Condition	0-6 years
ST-05	29 th Street Tank Replacement	Condition	0-6 years

Distribution Pipelines – Recommended Projects

- **Fire Flow Deficiencies:**
12 Fire Flow Deficiency Projects
21,000 feet of pipe to be upsized



Valves – Recommended Projects

Project ID	Project Name	Why this project?	Priority
V-01	New Whistle Lake Rd Valve Component	New valve as part of the new closed zone	6-10 years
V-02	Thompson Rd PRV Station Upgrade	Upgrades to provide sufficient PHD and additional fire flow	6-10 years
V-03	PRV-22 Station Upgrade	Upgrades to provide additional fire flow	10-20 years
V-04	Northwest Scenic Trail Emergency PRV Station	Upgrades to provide additional fire flow	10-20 years
V-05	Repair 36-inch valve at Telegraph Slough and corrosion control	Condition	0-6 years
V-06	Rebuild PRVs	Condition	Annual

Water Treatment Plant – Recommended Projects

Project ID	Project Name	Priority
WTP-01	Storage Building	0-6 years
WTP-02	HSPS Drive Replace	0-6 years
WTP-03	Treatment Plant Iron Manganese Removal	6-10 years
WTP-04	HVAC system	0-6 years
WTP-05	Administration building roof	10-20 years
WTP-06	Filter railing gate and ladders	0-6 years
WTP-07	Second Caustic Tank Evaluation	10-20 years
WTP-08	Second Caustic Tank Project	10-20 years
WTP-09	HSPS pump rebuilds Evaluation	10-20 years
WTP-10	LLPS pump rebuilds Evaluation	10-20 years
WTP-11	Rotork replacements	Annual
WTP-12	Combined filter effluent turbidity meter Evaluation	0-6 years
WTP-13	Combined filter effluent turbidity meter Project	10-20 years
WTP-14	Intake Station Replacement Evaluation	0-6 years
WTP-15	Intake Station Replacement Project	10-20 years
WTP-16	Staffing Study	0-6 years
WTP-17	Water Treatment Plant Facility Plan	6-10 years
WTP-18	EOM Project	0-6 years

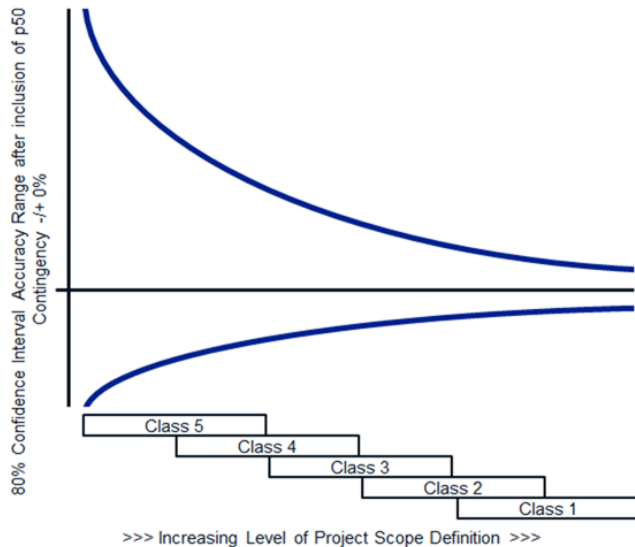
Why these projects?

- Aging, wear, and tear
- Safety
- Reliability
- Plant improvements

General and programmatic - Recommended Projects

Project ID	Project Name	Why this project?	Priority
G-01	Whistle Lake Dam Project	Condition	0-6 years
G-02	Water System Plan	Regulatory	6-10 years
G-03	Water System Security	Security	0-6 years
G-04	Various Equipment Replacement	Condition	Annual
G-05	Water meter replacements including interties	Condition	10-20 years
G-06	AMI Meters	Improvement	0-6 years
G-07	Pipeline additions and pipeline replacements	Condition	Annual

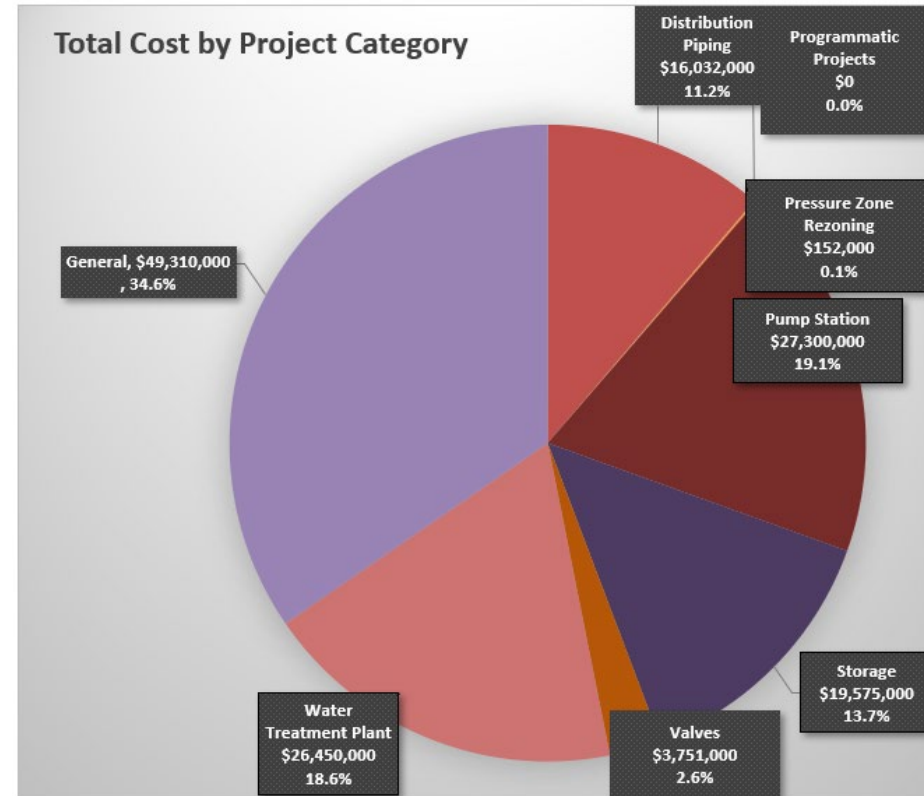
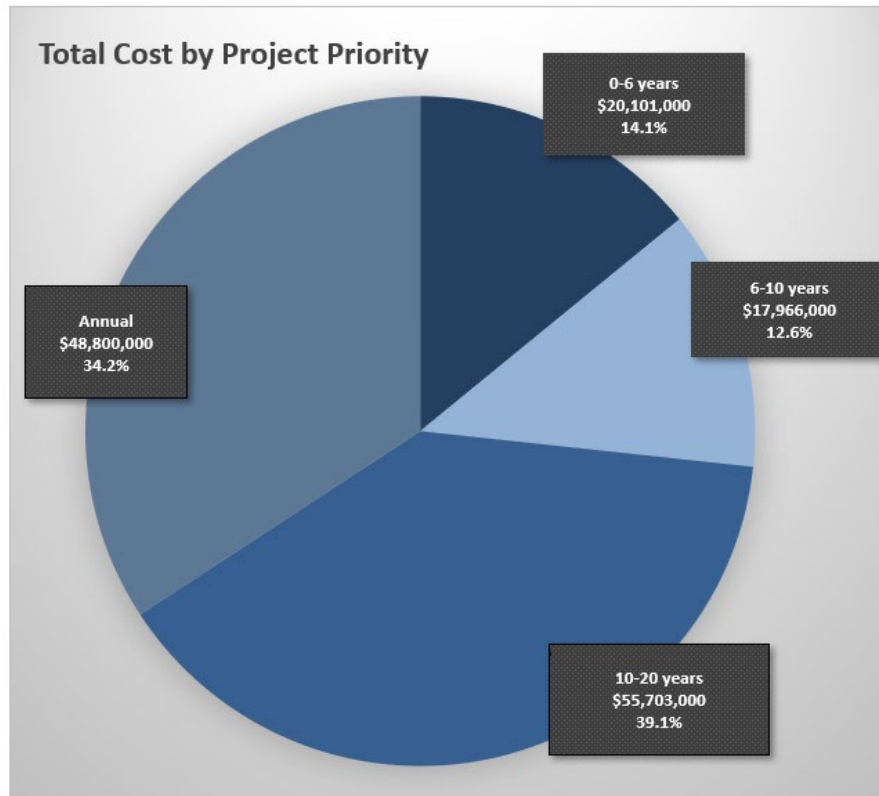
Class 5 Cost Estimate and Assumptions



Source: AACE International Professional Guidance

- Baseline Construction Costs
 - 30% Construction Contingency
 - 10% General Conditions
 - 15% Contractor Overhead and Profit
 - 20% Engineering, Legal, and Administrative (ELA)
-
- Engineering News Report's (ENR's) U.S. 20-City Construction Cost Index (CCI)
 - » July 2024: 15,632

20-year Prioritized Capital Improvement Plan



Total CIP = \$142.6M

What's Next?



City to complete financial analysis



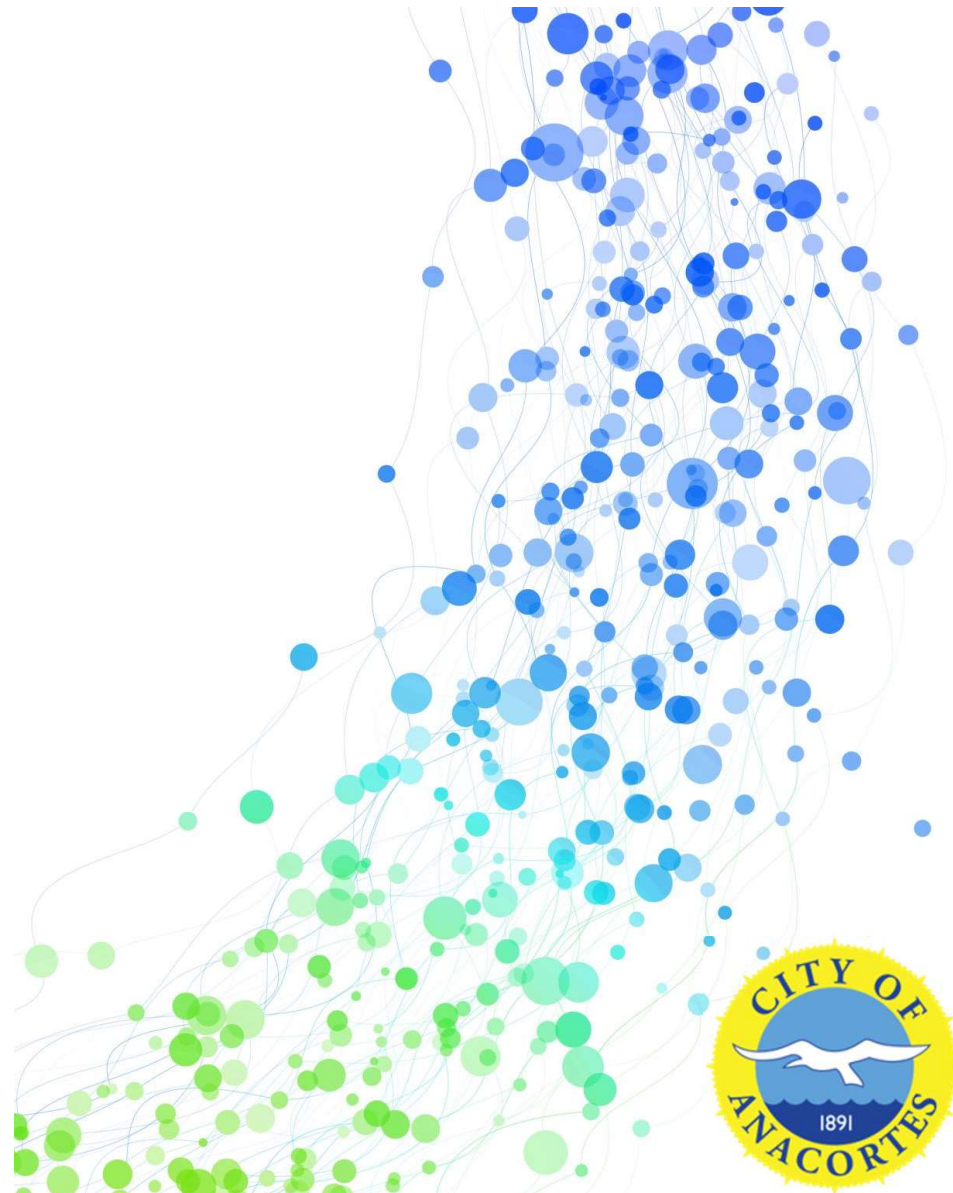
Submit City Review Draft for internal review



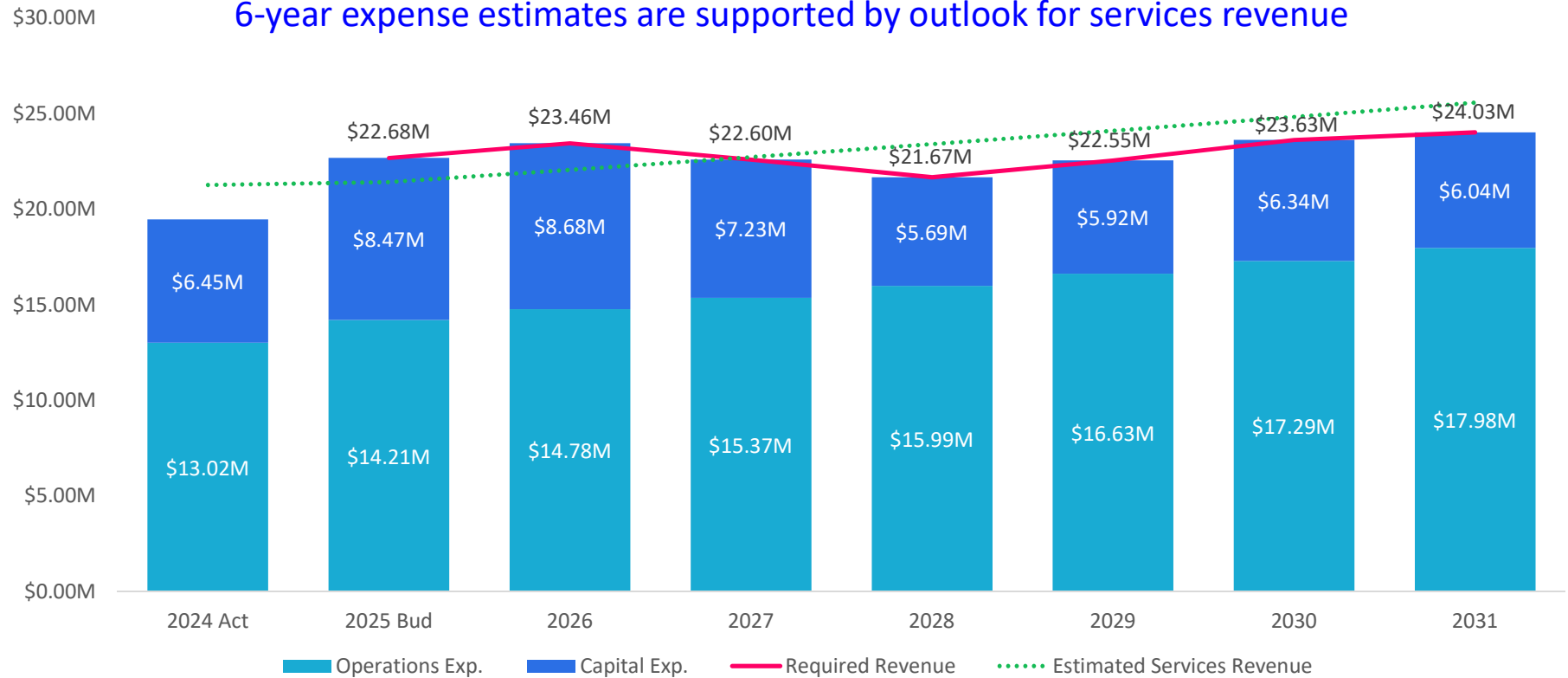
Submit Agency Review Draft to DOH and adjacent purveyors

PUBLIC WORKS WATER

August 25, 2025



6-year expense estimates are supported by outlook for services revenue



WATER

- ✓ Capital Expenses represents draft CFP
- ✓ Operations Expenses estimated to grow 4% annually
- ✓ Services Revenue will align with published CPI; estimated at 3% annually



City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 6.c.
2025

Agenda Item Title: Contract Awards: Treatment Plant Chemicals 2025-2027 #25-168-IDS

Staff Contact(s): Andrew Rheume

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Award
Andrew Rheume	

Item Summary: City staff seeks Council consent to award contracts as listed in the attached memo for treatment plant chemicals for the 2025-2027 cycle.

Background:

1. History: In an effort to ensure that we obtain the best price for treatment chemicals and meet the competitive bidding laws, the City conducts a formal bid process for eight different treatment plant chemicals.
2. Key Terms:
 - All contracts run from 9/1/25-8/31/27
3. Competitive Bidding: On June 11, 2025 the City issued an [Invitation to Bid](#) for the subject project and on July 9, 2025 a public bid opening was conducted and 8 valid bids were received. The City did not receive any valid bids for items 4c or 8c. Bid results are provided in the attached memo.

Budget Impact:

Vendor	See memo
Contract Amount	See memo
BARS #	401.730.534.10.34, 401.730.534.30.31, 440.750.535.83.31, 440.750.535.81.31

Start Date	9/1/2025
End Date	8/31/2027

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign the contracts 25-168-IDS-001 through 25-168-IDS-007 for treatment plant chemicals for the 2025-2027 cycle.

Alternative Actions: Not award the contracts.

Attachments (listed in order presented):

1. Contract Awards Recommendation Memo
2. Chem Bids Cost Comparison
3. 25-168-IDS-001 through 25-168-IDS-007



CITY OF ANACORTES

Legal Department

Tiffany Matson, Contracts and Grants Manager

Bids for chemicals were publicly opened at 1:30pm on July 9, 2025, for the following chemicals:

1. 1,920 Tons Liquid Aluminum Sulfate
2. 13 Tons Polymer – for WTP
3. 12 Tons Sodium Fluoride
4. 386,000 Sodium Hydroxide
 - 4a. 75,000 Gallons
 - 4b. 10,000 Gallons
 - 4c. 1,000 Gallons in mini-bulk deliveries
 - 4d. 300,000 Gallons
5. 360,000 Gallons Sodium Hypochlorite
6. 24 Tons Polymer – for WWTP
7. 7,000 Gallons Sodium Bisulfite
8. 58,000 Gallons Nitrate Solution
 - 8a. 8,000 Gallons
 - 8b. 46,000 Gallons
 - 8c. 4,000 Gallons

Bids were received as follows:

* = APPARENT WINNER

CHEMICAL NAME	BID PRICE
1. ALUMINUM SULFATE	
♦ ChemTrade Chemicals*	\$592.00/ton
♦ Kemira Water Solutions	\$825.00/ton
♦ Univar Solutions USA	\$849.00/ton
2. POLYMER - for WTP	
♦ Polydyne, Inc.*	\$1.80/lb
3. SODIUM FLUORIDE	
♦ Cascade Columbia*	\$2,990.00/ton
4. SODIUM HYDROXIDE	
386,000 Gallons	
4a. 75,000 GALLONS	
♦ Univar Solutions USA*	\$1.3061/gallon
♦ Cascade Columbia	\$1.51/gallon
♦ JCI Jones Chemical	\$1.60/gallon
♦ NorthStar Chemical	\$1.8974/gallon
4b. 10,000 GALLONS	
♦ NorthStar Chemical*	\$2.4274/gallon
4c. 1,000 GALLONS IN MINI DELIVERIES	
No Bids Received	
4d. 300,000 GALLONS	
♦ Univar Solutions USA*	\$1.3061/gallon
♦ Cascade Columbia	\$1.51/gallon
♦ JCI Jones Chemical	\$1.60/gallon
♦ NorthStar Chemical	\$1.8974/gallon

5. SODIUM HYPOCHLORITE ♦ JCI Jones Chemical* ♦ Cascade Columbia ♦ Univar Solutions USA	\$1.80/gallon \$2.41/gallon \$3.10/gallon
6. POLYMER - for WWTP ♦ Polydyne, Inc*	\$1.50/lb
7. SODIUM BISULFITE ♦ NorthStar Chemical*	\$5.67/gallon
8. CALCIUM NITRATE SOLUTION 58,000 Gallons 8a. 8,000 GALLONS ♦ Thatcher Company 8b. 46,000 GALLONS ♦ Thatcher Company 8c. 4,000 GALLONS No Bids Received	\$3.41/gallon \$3.27/gallon

Isaac Brunk, Anacortes Water Treatment Plant, has reviewed the chemical bids and recommends acceptance of the following low bids:

1. Aluminum Sulfate	ChemTrade Chemicals
2. Polymer	Polydyne, Inc.
3. Sodium Fluoride	Cascade Columbia
4d. Sodium Hydroxide – 300,000 Gal	Univar Solutions USA
5. Sodium Hypochlorite	JCI Jones Chemical

Harry Whyte, Anacortes Wastewater Treatment Plant, has reviewed the chemical bids and recommends acceptance of the following low bids:

4b. Sodium Hydroxide – 10,000 Gal	NorthStar Chemical
5. Sodium Hypochlorite	JCI Jones Chemical
6. Polymer	Polydyne, Inc.
7. Sodium Bisulfite	NorthStar Chemical
8b. Calcium Nitrate Solution – 46,000 Gal	Thatcher Company

Chad Tesarik, City of Mount Vernon Wastewater Treatment Plant, has reviewed the chemical bids and recommends acceptance of the following low bid:

4a Sodium Hydroxide – 75,000 Gal	Univar Solutions USA
8a. Calcium Nitrate Solution – 8,000 Gal	Thatcher Company

CHEMICAL COST COMPARISON

Chemical	2023-2025		2025-2027		Cost Difference
1. Aluminum Sulfate - per ton	ChemTrade Chemicals	\$475.00	ChemTrade Chemicals	\$592.00	\$117.00
2. Polymer - WTP - per lb	Solenis LLC	\$1.58	Polydine, Inc.	\$1.80	\$0.22
3. Fluoride - per lb	Cascade Columbia	\$1.495	Cascade Columbia	\$1.495	\$0.00
4. Sodium Hydroxide					
4a. Sodium Hydroxide (600 Dry Tons)	Univar (600 Dry Tons)	\$1,020.00	Univar (75,000 gallons)	\$1.3061	
4b. Sodium Hydroxide (10,000 Gallons)	Cascade Columbia	\$2.12	NorthStar Chemical	\$2.4274	\$0.31
4c. Sodium Hydroxide (1,000 Gallons)	NorthStar Chemical	\$4.34	No bids received		
4d. Sodium Hydroxide (300,000 Gallons)	Univar	\$1.3592	Univar	\$1.3061	-\$0.05
5. Sodium Hypochlorite - per gallon	Cascade Columbia	\$2.94	JCI Jones Chemical	\$1.80	-\$1.14
6. Polymer - WWTP - per lb	Solenis LLC	\$1.63	Polydine, Inc.	\$1.50	-\$0.13
7. Sodium Bisulfite - per gallon	NorthStar Chemical	\$5.47	NorthStar Chemical	\$5.67	\$0.20
8. Calcium Nitrate Solution					
8a. Calcium Nitrate Solution (8,000 Gal)	Two Rivers Terminal	\$2.95	Thatcher Company	\$3.41	\$0.46
8b. Calcium Nitrate Solution (46,000 Gal)	Two Rivers Terminal	\$2.95	Thatcher Company	\$3.27	\$0.32
8c. Calcium Nitrate Solution (4,000 Gal)	Two Rivers Terminal	\$2.95	No bids received		



CONTRACT 25-168-IDS-001
TREATMENT PLANT CHEMICALS 2025-2027 - ALUMINUM SULFATE

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and CHEMTRADE CHEMICALS US LLC, a private company at 90 East Halsey Rd, Suite 200, Parsippany, NJ 07054 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
Liquid Aluminum Sulfate 50% solution to meet AWWA Standard B403 - 93 of the latest revision. Furnished as required, delivered in 4,500 gallon quantities, F.O.B Destination, Freight Prepaid, ANACORTES WATER TREATMENT PLANT, 14489 RIVER BEND ROAD, MOUNT VERNON, WA 98273, in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.
- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at \$592.00 per dry ton as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

CHEMTRADE CHEMICALS US LLC

Matt Miller, Mayor

Date

Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You must return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	CHEMTRADE CHEMICALS US LLC
Address	90 EAST HALSEY ROAD, SUITE 200, PARSIPPANY, NJ 07054
Phone and Email Address for Order Placements	LUIS MENDOZA OLIVA 514-640-4715/customer.service@chemtradelogistics.com
Telephone	800-441-2659
Bid Prepared By (Print Name)	PARUL KACHHIA-PATEL
Signature	
Email Address of Preparer	bids@chemtradelogistics.com
Date Prepared	JULY 2, 2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

CHEMTRADE CHEMICALS US LLC

BID SPECIALIST

Name of Bidder

Title

JULY 2, 2025

Date

PARUL KACHHIA-PATEL

Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # NONE Through # RECEIVED

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		\$592.00 (DRY TON)		3-5 DAYS A.R.O. (TAX NOT INCLUDED)
2. POLYMER* (Hydrex 3572) 13 TONS	NO BID			
3. SODIUM FLUORIDE 12 TONS		NO BID		
4. SODIUM HYDROXIDE*				
NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4c. 1,000 GALLONS in Mini Bulk Deliveries	4. 386,000 GALLONS		NO BID	
	OR			
	4a. 75,000 GALLONS		NO BID	
	4b. 10,000 GALLONS		NO BID	
	4d. 300,000 GALLONS		NO BID	
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			NO BID	
6. POLYMER* (Clarifloc WE785) 24 TONS	NO BID			
7. SODIUM BISULFITE* 7,000 GALLONS			NO BID	
8. CALCIUM NITRATE SOLUTION*				
NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c.	8. 58,000 GALLONS		NO BID	
	OR			
	8a. 8,000 GALLONS		NO BID	
	8b. 46,000 GALLONS		NO BID	
	8c. 4,000 GALLONS		NO BID	

* Indicates a taxable item.



CONTRACT 25-168-IDS-002 TREATMENT PLANT CHEMICALS 2025-2027 - POLYMER

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and POLYDYNE, INC, a private company at 1 Chemical Plant Rd, Riceboro, GA 31323 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
 - a) Polymer, Clarifloc A-3310, dry powdered type, in 1600lb-2000lb bulk bags meeting Standard ANSI/NSF 60. Furnished as required, palletized on delivery, F.O.B Destination, Freight Prepaid, ANACORTES WATER TREATMENT PLANT, 14489 RIVER BEND ROAD, MOUNT VERNON, WA 98273.
 - b) Polymer for belt filter press sludge, Clarifloc WE785, water soluble polymer in emulsion, or equal as determined by the City of Anacortes, in 250 gallon IBC totes with 2" camlock valve, with a UN rating of UN31HA1/Y. Furnished as required, F.O.B Destination, Freight Prepaid, ANACORTES WASTEWATER TREATMENT PLANT, 500 T AVENUE, ANACORTES, WA 98221. The totes shall be returnable at no charge to the City with a requirement of 8 empty totes or less at time of pickup.

The City reserves the right to evaluate to its satisfaction the performance of the polymer during the 60 days after the first delivery of the product. Plant staff shall be the sole judge of acceptability and performance of the product. If performance is deemed unsatisfactory, supplier shall accept all unused material for a full refund, with no restock fee, and no return freight charges to be paid by the City. Work shall be performed in accordance with and as described in the City of Anacortes document entitled **"Treatment Plant Chemicals 2025-2027"** issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.

- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at: item I.a - \$1.80/lb; item I.b - \$1.50/lb, as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

POLYDYNE, INC

Matt Miller, Mayor

Date

Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	Polydyne Inc.
Address	1 Chemical Plant Road, Riceboro, GA 31323
Phone and Email Address for Order Placements	(800) 848-7659 Opt. 2 - Olivia Versele, Customer Service Representative Email: bids@polydyneinc.com
Telephone	(800) 848-7659 Opt. 2
Bid Prepared By (Print Name)	Boyd Stanley, Sr. Vice-President
Signature	
Email Address of Preparer	bids@polydyneinc.com
Date Prepared	7/3/25

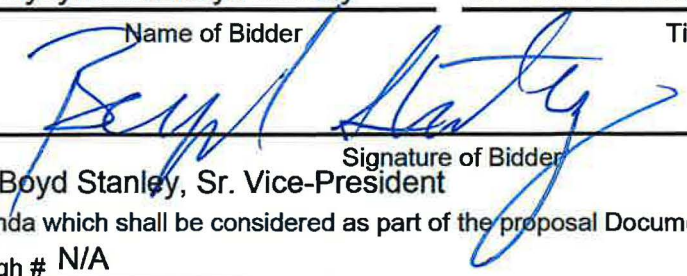
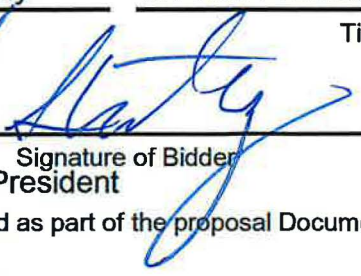
By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

<u>7/3/25</u> Date	<u>Polydyne Inc./Boyd Stanley</u> Name of Bidder	<u>Sr. Vice-President</u> Title
		
	Boyd Stanley, Sr. Vice-President	Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # N/A Through # N/A

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		No Bid		
2. POLYMER* (Hydrex 3572) 13 TONS CLARIFLOC A-3310**	\$1.80/Lb.			7-14 Days A.R.O.
3. SODIUM FLUORIDE 12 TONS		No Bid		
4. SODIUM HYDROXIDE*				
NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4. 386,000 GALLONS OR 4a. 75,000 GALLONS 4b. 10,000 GALLONS 4c. 1,000 GALLONS in Mini Bulk Deliveries 4d. 300,000 GALLONS			No Bid	
			No Bid	
			No Bid	
			No Bid	
			No Bid	
			No Bid	
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			No Bid	
6. POLYMER* (Clarifloc WE785) 24 TONS CLARIFLOC WE-785**	\$1.50/Lb.			7-14 Days A.R.O.
7. SODIUM BISULFITE* 7,000 GALLONS			No Bid	
8. CALCIUM NITRATE SOLUTION*				
NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c. 8. 58,000 GALLONS OR 8a. 8,000 GALLONS 8b. 46,000 GALLONS 8c. 4,000 GALLONS			No Bid	
			No Bid	
			No Bid	
			No Bid	

* Indicates a taxable item.

**Price does not included sales/use tax. Any applicable sales/use tax will be added as a seperate line item on invoice.



CONTRACT 25-168-IDS-003 TREATMENT PLANT CHEMICALS 2025-2027 - SODIUM FLUORIDE

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and NEWCO INC. dba CASCADE COLUMBIA DISTRIBUTION CO, a private company at 6900 Fox Ave S, Seattle, WA 98108 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
Sodium Fluoride, domestic water quality, meeting **AWWA Standard B701-06** of the latest revision and **Standard ANSI/NSF 60**, in 50 pound bags. The City will be sole judge of performance. Any and all costs borne by the City which are associated with miss-performance of the product will be paid by the supplier. **F.O.B Destination, Freight Prepaid, ANACORTES WATER DEPARTMENT, 301 BLUE HERON CIRCLE, ANACORTES, WA 98221**, furnished as required for maximum storage for 40 bags. Must call at least 24 hours prior to delivery to schedule unloading; phone number 360-428-1598. Delivery vehicle length must not exceed 32' to accommodate unloading in an expedient manner.

Work shall be performed in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.
- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at \$2,990.00/ton as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

NEWCO INC. dba CASCADE COLUMBIA
DISTRIBUTION CO

Matt Miller, Mayor

Date

Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	Newco Inc. dba Cascade Columbia Distribution Co.
Address	6900 Fox Ave. S. Seattle, WA 98108
Phone and Email Address for Order Placements	Phone: (206) 282-6334, Email: orders@cascadecolumbia.com
Telephone	(206) 282-6334
Bid Prepared By (Print Name)	Lance Jones
Signature	
Email Address of Preparer	lancej@cascadecolumbia.com
Date Prepared	6/20/2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

Lance Jones

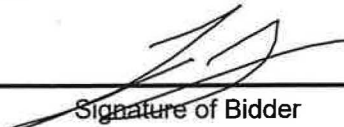
Name of Bidder

Municipal Contracts Manager

Title

6/20/2025

Date


Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # _____ Through # _____

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		No Bid		No Bid
2. POLYMER* (Hydrex 3572) 13 TONS	No Bid			No Bid
3. SODIUM FLUORIDE 12 TONS		\$2990.00/ton		3-5 days
4. SODIUM HYDROXIDE*				
NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4. 386,000 GALLONS OR 4a. 75,000 GALLONS 4b. 10,000 GALLONS 4c. 1,000 GALLONS in Mini Bulk Deliveries 4d. 300,000 GALLONS				
			\$1.51/ gal.	4 - 7 days
			No Bid	
			No Bid	
			\$1.51/ gal.	4 - 7 days
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			\$2.41/ gal.	3 - 6 days
6. POLYMER* (Clarifloc WE785) 24 TONS	No Bid			
7. SODIUM BISULFITE* 7,000 GALLONS			No Bid	
8. CALCIUM NITRATE SOLUTION*				
NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c. 8. 58,000 GALLONS OR 8a. 8,000 GALLONS 8b. 46,000 GALLONS 8c. 4,000 GALLONS			No Bid	

* Indicates a taxable item.



CONTRACT 25-168-IDS-004
TREATMENT PLANT CHEMICALS 2025-2027 - SODIUM HYDROXIDE

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and UNIVAR SOLUTIONS USA LLC, a private company at 8201 S 212th St, Kent, WA 98032 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
 - a) Sodium Hydroxide that shall be 25% concentration and delivered in bulk tank truckloads. The City provides a two-inch cam and groove fitting to accept delivery. The City will not pump the delivery off the truck, nor shall the City supply high pressure air for that purpose. Each bulk delivery of 4500 shall be to: **F.O.B Destination, Freight Prepaid, MOUNT VERNON WASTEWATER UTILITY, 1401 BRITT ROAD, MOUNT VERNON, WA 98273.**
 - b) Sodium Hydroxide that shall be 25% concentration and delivered in bulk tank truckloads. The City provides a two inch cam and groove fitting to accept delivery. The City will not pump the delivery off the truck nor shall the City supply high pressure air for that purpose. Each bulk delivery of 3800 - 4800 shall be to: **F.O.B Destination, Freight Prepaid, ANACORTES WATER TREATMENT PLANT, 14489 RIVER BEND ROAD, MOUNT VERNON, WA 98273.**
- Work shall be performed in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.
- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at \$1.3061/gallon as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

UNIVAR SOLUTIONS USA LLC

Matt Miller, Mayor

Date

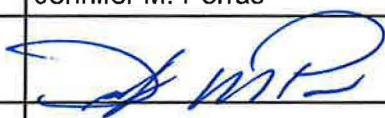
Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	Univar Solutions USA LLC.
Address	8201 S 212th St. , Kent, WA 98032
Phone and Email Address for Order Placements	855-785-9499 custsvc-la@univarsolutions.com
Telephone	253-872-5040
Bid Prepared By (Print Name)	Jennifer M. Perras
Signature	
Email Address of Preparer	jennifer.perras@univarsolutions.com
Date Prepared	7/3/2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

Jennifer M. Perras

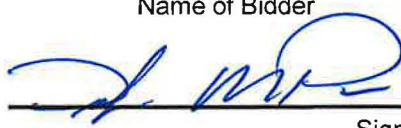
Name of Bidder

Sr. Municipal Bid Specialist

Title

7/3/2025

Date



Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # 0 Through # _____

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		\$849.00		2-3 days
2. POLYMER* (Hydrex 3572) 13 TONS	0.00			
3. SODIUM FLUORIDE 12 TONS		0.00		
4. SODIUM HYDROXIDE*				
NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4. 386,000 GALLONS OR 4a. 75,000 GALLONS 4b. 10,000 GALLONS 4c. 1,000 GALLONS in Mini Bulk Deliveries 4d. 300,000 GALLONS				
			\$1.3061	2-3 days
			0.00	
			0.00	
			\$1.3061	2-3 days
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			\$3.10	2-3 days
6. POLYMER* (Clarifloc WE785) 24 TONS	0.00			
7. SODIUM BISULFITE* 7,000 GALLONS			0.00	
8. CALCIUM NITRATE SOLUTION*				
NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c. 8. 58,000 GALLONS OR 8a. 8,000 GALLONS 8b. 46,000 GALLONS 8c. 4,000 GALLONS			0.00	
			0.00	
			0.00	
			0.00	

* Indicates a taxable item.



CONTRACT 25-168-IDS-005
TREATMENT PLANT CHEMICALS 2025-2027 –
SODIUM HYDROXIDE & SODIUM BISULFITE

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and NORTHSTAR CHEMICAL, INC., a private company at 1333 S. Mayflower Ave, Suite 300, Monrovia, CA 91016 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
 - a) Sodium Hydroxide that shall be 25% concentration and delivered in bulk tank truckloads. The City provides a two inch cam and groove fitting to accept delivery. The City will not pump the delivery off the truck nor shall the City supply high pressure air for that purpose. Each bulk delivery of 2000-2500 shall be to **F.O.B Destination, Freight Prepaid, ANACORTES WASTEWATER TREATMENT PLANT, 500 T AVENUE, ANACORTES, WA 98221.**
 - b) Sodium Bisulfite 38-40% solution, to be delivered as a mini-bulk service with shipments of between 50-2,500 gallons. Supplier shall provide delivery trailers that are equipped with up to five individually mounted product tanks, where up to four different products can be delivered from one trailer. The purpose of this service is to help the City of Anacortes eliminate the use of drum/tote storage and handling problems. City is responsible for product volume received not product volume ordered. There is no minimum delivery required and top-off service is available if needed. **F.O.B Destination, Freight Prepaid, ANACORTES WASTEWATER TREATMENT PLANT, 500 T AVENUE, ANACORTES, WA 98221.**
- Work shall be performed in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.
- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at: Item I.a - \$2.4274/gallon; Item I.b - \$5.67/gallon, as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

NORTHSTAR CHEMICAL, INC

Matt Miller, Mayor

Date

Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	Northstar Chemical, Inc
Address	1333 S. Mayflower Ave, Suite 300 Monrovia, CA 91016
Phone and Email Address for Order Placements	503-625-3770 orders@northstarchemical.com
Telephone	503-625-3770
Bid Prepared By (Print Name)	Matt Werger - Executive Vice President
Signature	
Email Address of Preparer	bidsnw@northstarchemical.com
Date Prepared	7/1/2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

Matt Werger

Name of Bidder

Executive Vice President

Title

07/01/2025

Date



Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # _____ Through # _____

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		No Bid		
2. POLYMER* (Hydrex 3572) 13 TONS	No Bid			
3. SODIUM FLUORIDE 12 TONS		No Bid		
4. SODIUM HYDROXIDE* NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4. 386,000 GALLONS OR 4a. 75,000 GALLONS 4b. 10,000 GALLONS 4c. 1,000 GALLONS in Mini Bulk Deliveries 4d. 300,000 GALLONS			No Bid	
			\$1.8974	72 Hours
			\$2.4274	72 Hours
			No Bid	
			\$1.8974	72 Hours
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			No Bid	
6. POLYMER* (Clarifloc WE785) 24 TONS				
7. SODIUM BISULFITE* 7,000 GALLONS			\$5.67	72 Hours
8. CALCIUM NITRATE SOLUTION* NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c. 8. 58,000 GALLONS OR 8a. 8,000 GALLONS 8b. 46,000 GALLONS 8c. 4,000 GALLONS			No Bid	
			No Bid	
			No Bid	
			No Bid	

* Indicates a taxable item.



CONTRACT 25-168-IDS-006
TREATMENT PLANT CHEMICALS 2025-2027 –
SODIUM HYPOCHLORITE

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and JCI JONES CHEMICALS, INC., a private company at 1919 Marine View Dr, Tacoma, WA 98422 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

I. The Supplier shall furnish:

Sodium Hypochlorite 12.5% available chlorine minimum. Shall be delivered in bulk tank truckloads. Each bulk delivery shall not exceed 4,000 gallons of 12.5% solution. The City provides a two inch cam and groove fitting to accept delivery. The City will not pump the delivery off the truck nor shall the City supply high pressure air for that purpose. For deliveries to the Water Treatment Plant each delivery will be tested for clarity using a suspended solids quality test using vacuum filtration. The Supplier shall provide a 1 liter sample from the truck to the operator for analysis prior to unloading. The 1 liter will be filtered and will be deemed acceptable if the 1 liter sample can be filtered in <3 minutes. Additional details can be provided on the test method upon request. Deliveries that fail the filter test will be rejected. Estimated quantities per location: 60,000 Gallons for **F.O.B Destination, Freight Prepaid, ANACORTES WASTEWATER TREATMENT PLANT, 500 T AVENUE, ANACORTES, WA 98221**; 300,000 Gallons for **F.O.B Destination, Freight Prepaid, ANACORTES WATER TREATMENT PLANT, 14489 RIVER BEND ROAD, MOUNT VERNON, WA 98273**.

Work shall be performed in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.

- II.** Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III.** The unit price shall be billed at \$1.80/gallon as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV.** The contract term is from September 1, 2025 to August 31, 2027.
- V.** The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI.** The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

JCI JONES CHEMICALS, INC.

Matt Miller, Mayor

Date

Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	JCI JONES CHEMICALS, INC.
Address	1919 MARINE VIEW DRIVE TACOMA, WA 98422
Phone and Email Address for Order Placements	(253) 274-0104 MTRAMMELL@JCICHEM.COM AND LERICKSON@JCICHEM.COM
Telephone	(253) 274-0104
Bid Prepared By (Print Name)	MICHELLE TRAMMELL, SALES COORDINATOR
Signature	
Email Address of Preparer	MTRAMMELL@JCICHEM.COM
Date Prepared	JULY 3, 2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

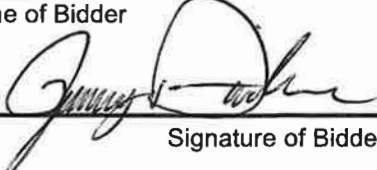
JEREMY DAVIDSON

BRANCH MANAGER

Name of Bidder

Title

07/03/2025
Date


Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # _____ Through # _____

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

CHEMICAL NAME	PRICE PER POUND	PRICE PER TON	PRICE PER GALLON	AVG LEAD TIME/NOTES
1. ALUMINUM SULFATE* 1,920 TONS/DRY WT.		NO BID		N/A
2. POLYMER* (Hydrex 3572) 13 TONS	NO BID			N/A
3. SODIUM FLUORIDE 12 TONS		NO BID		N/A
4. SODIUM HYDROXIDE*				
NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d. 4. 386,000 GALLONS OR 4a. 75,000 GALLONS 4b. 10,000 GALLONS 4c. 1,000 GALLONS in Mini Bulk Deliveries 4d. 300,000 GALLONS			N/A	N/A
			\$1.60	3-5 DAYS ARO
			NO BID	N/A
			NO BID	N/A
			\$1.60	3-5 DAYS ARO
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			\$1.80	3-5 DAYS ARO
6. POLYMER* (Clarifloc WE785) 24 TONS	NO BID			N/A
7. SODIUM BISULFITE* 7,000 GALLONS			NO BID	N/A
8. CALCIUM NITRATE SOLUTION*				
NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c. 8. 58,000 GALLONS OR 8a. 8,000 GALLONS 8b. 46,000 GALLONS 8c. 4,000 GALLONS			NO BID	N/A
			NO BID	N/A
			NO BID	N/A
			NO BID	N/A

* Indicates a taxable item.



**CONTRACT 25-168-IDS-007
TREATMENT PLANT CHEMICALS 2025-2027 –
CALCIUM NITRATE**

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and THATCHER COMPANY, INC., a private company at PO Box 27407, Salt Lake City, UT 84127 (herein after referred to as "Supplier").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

- I. The Supplier shall furnish:
 - a) Calcium Nitrate Solution, Used for municipal wastewater odor control. Furnish as required in 4,000 gallon bulk tank loads. **F.O.B Destination, Freight Prepaid, MOUNT VERNON WASTEWATER UTILITY, 320 ALDERLANE, MOUNT VERNON, WA 98273.**
 - b) Calcium Nitrate Solution, 60% concentration minimum. Used for municipal wastewater odor control. Furnish as required in 4,000 gallon bulk tank loads. **F.O.B Destination, Freight Prepaid, ANACORTES PUMP STATION #13 5918 CABANA WAY, and/or PUMP STATION #18 8071 S MARCH'S POINT RD, and/or PUMP STATION #20 9430 S MARCH'S POINT RD, ANACORTES, WA 98221.**
- Work shall be performed in accordance with and as described in the City of Anacortes document entitled "**Treatment Plant Chemicals 2025-2027**" issued June 11, 2025 which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and terms and conditions contained therein.
- II. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.
- III. The unit price shall be billed at: Item I.a - \$3.41/gallon; Item I.b - \$3.27/gallon, as specified in the attached Supplier's Bid which is hereby incorporated by reference. Unit prices for all bid items are firm, including all delivery charges, for the term of this agreement.
- IV. The contract term is from September 1, 2025 to August 31, 2027.
- V. The Supplier for themselves, and for their heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.
- VI. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

CITY OF ANACORTES

THATCHER COMPANY, INC.

Matt Miller, Mayor

Date

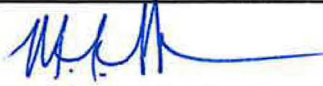
Date

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 1 of 2
Bid Period – September 1, 2025 – August 31, 2027

Fill in Bid Proposal only for those chemicals you wish to bid on. Unit prices include FOB destination/freight prepaid/DDP. You **must** return both pages of this form with your bid submittal. Be certain to retain a copy of this form for your records.

Having carefully examined the specifications, bid documents, and general conditions and having familiarized ourselves with the premises and conditions affecting the bid, the undersigned proposes to furnish the Treatment Plant Chemicals, as bid below, with receipt of bid award.

Bidder Information

Company Name	Thatcher Company, Inc.
Address	P. O. Box 27407 Salt Lake City, UT 84127-0407
Phone and Email Address for Order Placements	(800) 375-7758 csut@tchem.com
Telephone	(801) 972-4587 ext. 1444 / Jayson Stenquist
Bid Prepared By (Print Name)	Michael T. Mitchell, President
Signature	
Email Address of Preparer	mike.mitchell@tchem.com; wendy.richmond@tchem.com
Date Prepared	June 30, 2025

By signing this proposal, the bidder agrees to all requirements contained in Call For Bids Project Number 25-168-IDS. Moreover, the bidder makes the following declaration:

NON-COLLUSION DECLARATION

By signing the signature page of this proposal, I declare, under penalty of perjury under the laws of the United States, that the following statement is true and correct:

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

(Corporate Seal)

Thatcher Company, Inc.

President

Name of Bidder

Title

June 30, 2025

Date



Michael T. Mitchell

Signature of Bidder

We acknowledge receipt of the following addenda which shall be considered as part of the proposal Documents:

Addendums # _____ Through # _____

CITY OF ANACORTES
BID PROPOSAL FOR CHEMICALS - Page 2 of 2
Bid Period – September 1, 2025 – August 31, 2027
(Must be completed, signed & submitted with bid)

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2. POLYMER* (Hydrex 3572) 13 TONS	No Bid			N/A
3. SODIUM FLUORIDE 12 TONS		No Bid		N/A
4. SODIUM HYDROXIDE* NOTE: Bid either the first line for the entire 386,000 gallons OR bid separately for 4a, 4b, 4c, and/or 4d.	4. 386,000 GALLONS		No Bid	N/A
	OR			
	4a. 75,000 GALLONS		No Bid	N/A
	4b. 10,000 GALLONS		No Bid	N/A
	4c. 1,000 GALLONS in Mini Bulk Deliveries		No Bid	N/A
	4d. 300,000 GALLONS		No Bid	N/A
5. SODIUM HYPOCHLORITE* 360,000 GALLONS			No Bid	N/A
6. POLYMER* (Clarifloc WE785) 24 TONS	No Bid			N/A
7. SODIUM BISULFITE* 7,000 GALLONS			No Bid	N/A
8. CALCIUM NITRATE SOLUTION* NOTE: Bid either the first line for the entire 58,000 gallons OR bid separately for 8a, 8b, and/or 8c.	8. 58,000 GALLONS		No Bid	N/A
	OR			
	8a. 8,000 GALLONS		\$ 3.41	7 days ARO
	8b. 46,000 GALLONS		\$ 3.27	7 days ARO
	8c. 4,000 GALLONS		No Bid	N/A

* Indicates a taxable item.



City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 6.d.
2025

Agenda Item Title: Ordinance 4096: State Environmental Policy Act (SEPA)
Legislative Actions

Staff Contact(s): Darcy Swetnam

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Greg Francioch	Ordinance
Darcy Swetnam	
Steve Hogle	

Item Summary: This ordinance would clarify that appeals of SEPA threshold determinations for nonproject actions will be addressed per the procedures in Title 18 and will be heard by City Council rather than the hearing examiner.

Budget Impact:
N/A

Previous Action: None

Recommended Motion: Adopt Ordinance 4096 updating Title 18 of the Anacortes Municipal Code regarding appeals of SEPA threshold determinations for nonproject actions.

Alternative Actions: Not adopt the ordinance or seek additional information.

Attachments (listed in order presented):

1. 250825 Ordinance 4096 - SEPA Legislative Actions
2. Development Regulations Flowchart
3. SEPA Environmental Checklist 2023
4. Written Public Comment Ordinance 4096 - Ian Munce
5. Written Public Comment Ordinance 4096 - William Turner
6. Councilmember Walters Response to William Turner Written Public Comment
7. Written Public Comment Ordinance 4096 - William Turner Reply to Councilmember Walters
8. Presentation - 250825 Ordinance 4096 – SEPA Threshold Appeals

**City of Anacortes
Ordinance No. 4096**

**An Ordinance of the City of Anacortes, Washington, amending Chapters
~~18.04.250, 19.16.060, 19.20.020, Table 19.20.030-1, and adopting a new Section~~
~~19.16.120~~ Regarding SEPA Threshold Determinations on Legislative and
Nonproject Actions**

Whereas; the State Environmental Policy Act (SEPA), codified in Chapter 43.21C of the Revised Code of Washington (RCW), requires all state and local agencies to evaluate the environmental impacts of legislative and nonproject actions, including the adoption or amendment of resolutions, ordinances, development regulations, and other legislative measures; and

Whereas; RCW 43.21C.120 provides that each agency is required to adopt its own rules and procedures for implementing SEPA; and

Whereas; Washington Administrative Code 197-11-904(1) grants agencies the authority to revise or add to their SEPA procedures at any time; and

Whereas; the City has determined that updating and refining the procedures for SEPA threshold determinations related to legislative and nonproject actions in the Anacortes Municipal Code (AMC) is necessary to provide clarity and efficiency in the appeals process; and

Whereas; legislative and nonproject actions are typically initiated and adopted by the City Council, so it is consistent with legislative intent and sound governance for the City Council to have the authority to hear appeals related to SEPA threshold determinations on such actions;

Whereas; granting City Council the authority to hear appeals for SEPA threshold determinations on legislative and nonproject actions ensures accountable and transparent oversight by elected representatives, fosters consistency with the City's environmental policies and objectives, enhances compliance with SEPA regulations, and streamlines the appeals process.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. That Section 18.04.250 is amended to clarify that appeals of SEPA threshold determinations shall be processed in accordance with the procedures set forth in Chapter 19.20 for project actions and according to the procedures laid out for nonproject actions as provided in Exhibit A.

Section 2. Section 19.20.020 is amended to clarify legislative and nonproject actions do not apply to that chapter as provided in Exhibit A.

Section 3. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED and APPROVED this ____ day of _____, 2025.

CITY OF ANACORTES:

Matt Miller, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Exhibit A [OPTION 1 – sends appeals of threshold determinations for nonproject actions to City Council]

AMC 18.04.250 is amended to read:

18.04.250 Appeals.

1. Project actions. Appeals of SEPA threshold determinations for project actions are processed in accordance with ~~per~~ -AMC Title Chapter 19.20, Application procedures.

2. Nonproject actions. Appeals of SEPA threshold determinations for nonproject actions are processed as follows:

a. Appeal body. Appeals of SEPA threshold determinations for nonproject actions are heard by City Council.

b. Standing. A party of record may appeal the threshold determination if they have previously filed written comments on the environmental impacts of the underlying proposal.

c. Time to file. An appeal is timely only if it is:

i. Filed with the City Clerk within 14 calendar days after the date of issuance of the determination, or twenty-one calendar days from the date of issuance of the determination when the determination is subject to a SEPA public comment period required under WAC 197-11-340; and

ii. Accompanied by the required appeal fee.

d. Method of Service. Appeals must be delivered to the City Clerk by mail or personal delivery before five p.m. on the last business day of the appeal period. Appeals received by mail after five p.m. on the last day of the appeal period will not be accepted, regardless of when such appeals were mailed or postmarked.

e. Contents. Appeals must be submitted on forms provided by the Department and contain the following:

i. Appellant's name, address, and phone number.

ii. A description of the appellant's standing to appeal.

Commented [LG1]: Per 197-11-630, the date of issue is the date the DNS is sent to the department of ecology and agencies with jurisdiction and is made publicly available.

Commented [LG2]: WAC 197-11-340(2)(a)(v), there is a min. 14 day comment period for SEPA DNS on a GMA action.

- iii. Identification of the decision that is the subject to the appeal.
- iv. Appellant's statement of grounds for appeal and the facts upon the appeal is based, with specific references to facts in the record.
- v. The specific relief sought.
- vi. A statement that the appellant has read the appeal and believes the contents to be true, followed by the appellant's signature or the signature of the appellant's agent, provided such agent's authorization is in writing and accompanies the appeal.
- a-f. Automatic Stay. The timely filing of an appeal will not stay the decision on the legislative action
- g. Procedures. The appeal may be consolidated with the decision on the underlying proposal; however, the official responsible has the discretion to schedule a separate hearing to hear such appeals.
- h. Decision on Appeal. City Council may issue its written decision on the appeal at the time it makes a determination on the underlying nonproject action.
- i. Procedural determinations made by the responsible official shall be entitled to substantial weight per WAC 197-11-680.

2.3. The city must give official notice under WAC 197-11-680(5) whenever it issues a permit or approval for which a statute or ordinance establishes a time limit for commencing judicial appeal.

AMC 19.20.020 is amended to read:

19.20.020 Applicability.

- A. This chapter applies to all applications and all development permits issued per AMC Title 16, 17, and this title.
- B. *Exemptions.* Consistent with RCW 36.70B.140, the following permits are exempt from the procedural requirements of this chapter:
 - 1. Sidewalk use permits.
 - 2. Development agreements.

3. Final approval of short subdivisions and subdivisions.

4. Landmark designations and street vacations. (Ord. 3040 § 2 (Att. A), 2019;
Ord. 2992 § 1 (Att. A), 2016)

C. This chapter does not apply to a procedural determination made by the city related to a nonproject actions.

Exhibit A [OPTION 2 – eliminates local review for threshold determinations for nonproject actions and allows City Council to consider environmental concerns through the legislative process]

AMC 18.04.250 is amended to read:

18.04.250 Appeals.

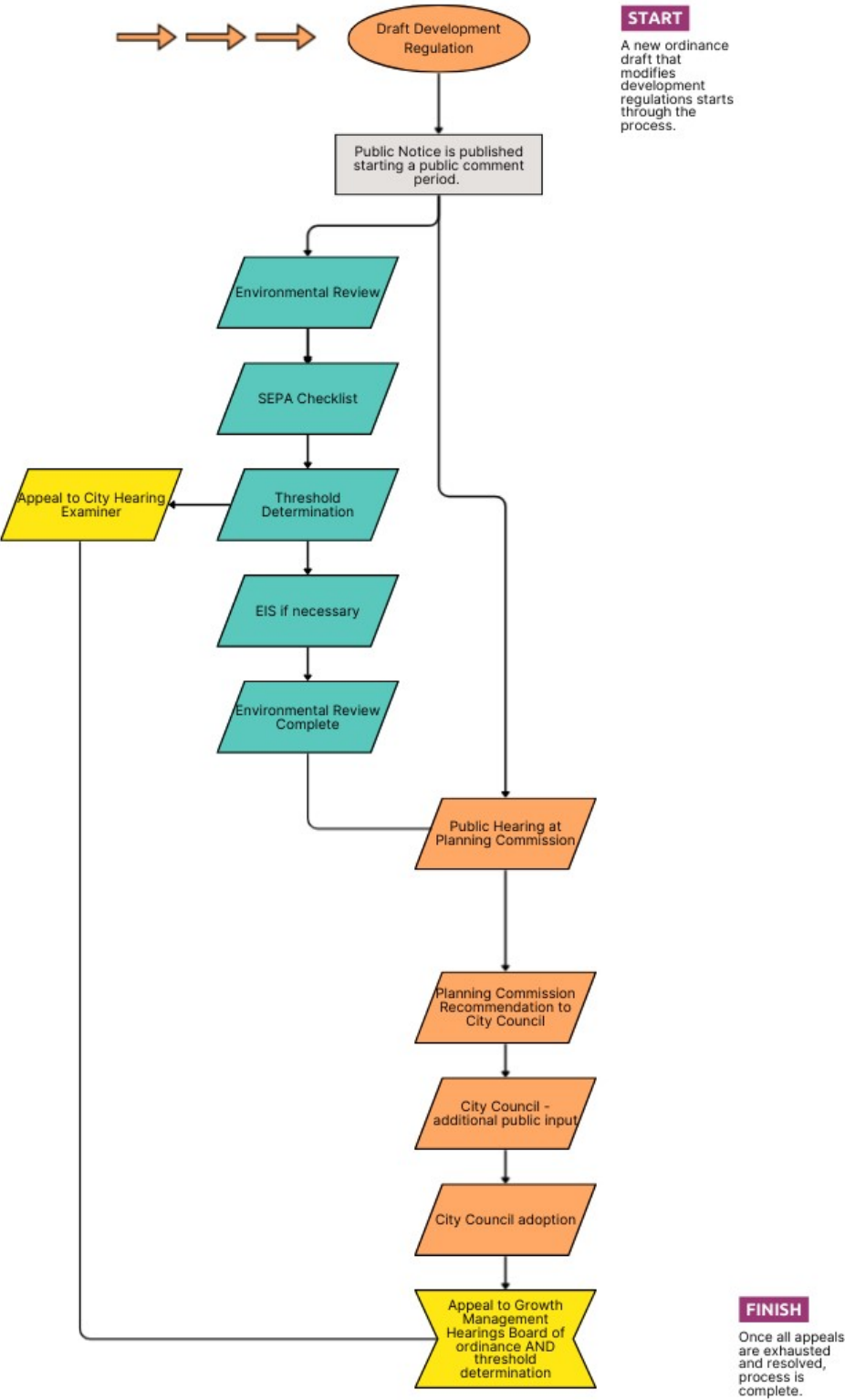
1. Appeals of SEPA threshold determinations for project actions only are processed in accordance with AMC Chapter 19.20, Application procedures.
2. The city must give official notice under WAC 197-11-680(5) whenever it issues a permit or approval for which a statute or ordinance establishes a time limit for commencing judicial appeal.

AMC 19.20.020 is amended to read:

19.20.020 Applicability.

- A. This chapter applies to all applications and all development permits issued per AMC Title 16, 17, and this title.
- B. *Exemptions.* Consistent with RCW 36.70B.140, the following permits are exempt from the procedural requirements of this chapter:
 1. Sidewalk use permits.
 2. Development agreements.
 3. Final approval of short subdivisions and subdivisions.
 4. Landmark designations and street vacations. (Ord. 3040 § 2 (Att. A), 2019; Ord. 2992 § 1 (Att. A), 2016)
- C. This chapter does not apply to a procedural determination made by the city related to nonproject actions.

Development
Regulation Process -
Current



SEPA¹ Environmental Checklist

Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use “not applicable” or “does not apply” only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in “Part B: Environmental Elements” that do not contribute meaningfully to the analysis of the proposal.

¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/Checklist-guidance>

A. Background

[Find help answering background questions](#)²

- 1. Name of proposed project, if applicable:**

- 2. Name of applicant:**

- 3. Address and phone number of applicant and contact person:**

- 4. Date checklist prepared:**

- 5. Agency requesting checklist:**

- 6. Proposed timing of schedule (including phasing, if applicable):**

- 7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**

- 8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.**

- 9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.**

- 10. List any government approvals or permits that will be needed for your proposal, if known.**

- 11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)**

- 12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section,**

² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-A-Background>

township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

B.Environmental Elements

1. Earth

[Find help answering earth questions³](https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-earth)

- a. General description of the site:

Circle or highlight one: Flat, rolling, hilly, steep slopes, mountainous, other:

- b. What is the steepest slope on the site (approximate percent slope)?
- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them, and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.
- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.
- e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.
- f. Could erosion occur because of clearing, construction, or use? If so, generally describe.
- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

³ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-earth>

- h. **Proposed measures to reduce or control erosion, or other impacts to the earth, if any.**

2. Air

[Find help answering air questions](#)⁴

- a. **What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.**
- b. **Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.**
- c. **Proposed measures to reduce or control emissions or other impacts to air, if any:**

3. Water

[Find help answering water questions](#)⁵

- a. **Surface:**

[Find help answering surface water questions](#)⁶

- 1. **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**
- 2. **Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**
- 3. **Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-Air>

⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water>

⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Surface-water>

4. Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known.
5. Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.
6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

b. Ground:

[Find help answering ground water questions](#)⁷

1. Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give a general description, purpose, and approximate quantities if known.
2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

c. Water Runoff (including stormwater):

1. Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.
2. Could waste materials enter ground or surface waters? If so, generally describe.
3. Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

⁷ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Groundwater>

- d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

4. Plants

[Find help answering plants questions](#)

- a. Check the types of vegetation found on the site:
- ☐ deciduous tree: alder, maple, aspen, other
 - ☐ evergreen tree: fir, cedar, pine, other
 - ☐ shrubs
 - ☐ grass
 - ☐ pasture
 - ☐ crop or grain
 - ☐ orchards, vineyards, or other permanent crops.
 - ☐ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
 - ☐ water plants: water lily, eelgrass, milfoil, other
 - ☐ other types of vegetation
- b. What kind and amount of vegetation will be removed or altered?
- c. List threatened and endangered species known to be on or near the site.
- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.
- e. List all noxious weeds and invasive species known to be on or near the site.

5. Animals

[Find help answering animal questions](#)⁸

- a. List any birds and other animals that have been observed on or near the site or are known to be on or near the site.

Examples include:

⁸ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-5-Animals>

- **Birds:** hawk, heron, eagle, songbirds, other:
- **Mammals:** deer, bear, elk, beaver, other:
- **Fish:** bass, salmon, trout, herring, shellfish, other:

- List any threatened and endangered species known to be on or near the site.**
- Is the site part of a migration route? If so, explain.**
- Proposed measures to preserve or enhance wildlife, if any.**
- List any invasive animal species known to be on or near the site.**

6. Energy and natural resources

[Find help answering energy and natural resource questions](#)⁹

- What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.**
- Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.**
- What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.**

7. Environmental health

[Health Find help with answering environmental health questions](#)¹⁰

- Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur because of this proposal? If so, describe.**

⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-6-Energy-natural-resou>

¹⁰ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-7-Environmental-health>

1. Describe any known or possible contamination at the site from present or past uses.
2. Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.
3. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.
4. Describe special emergency services that might be required.
5. Proposed measures to reduce or control environmental health hazards, if any.

b. Noise

1. What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?
2. What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site)?
3. Proposed measures to reduce or control noise impacts, if any:

8. Land and shoreline use

[Find help answering land and shoreline use questions](https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use)¹¹

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.
- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses because of the proposal, if any? If resource lands have

¹¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use>

not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

- 1. Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how?**
- c. Describe any structures on the site.**
 - d. Will any structures be demolished? If so, what?**
 - e. What is the current zoning classification of the site?**
 - f. What is the current comprehensive plan designation of the site?**
 - g. If applicable, what is the current shoreline master program designation of the site?**
 - h. Has any part of the site been classified as a critical area by the city or county? If so, specify.**
 - i. Approximately how many people would reside or work in the completed project?**
 - j. Approximately how many people would the completed project displace?**
 - k. Proposed measures to avoid or reduce displacement impacts, if any.**
 - l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.**
 - m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:**

9. Housing

[Find help answering housing questions](#)¹²

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.
- c. Proposed measures to reduce or control housing impacts, if any:

10. Aesthetics

[Find help answering aesthetics questions](#)¹³

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?
- b. What views in the immediate vicinity would be altered or obstructed?
- c. Proposed measures to reduce or control aesthetic impacts, if any:

11. Light and glare

[Find help answering light and glare questions](#)¹⁴

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?
- b. Could light or glare from the finished project be a safety hazard or interfere with views?
- c. What existing off-site sources of light or glare may affect your proposal?
- d. Proposed measures to reduce or control light and glare impacts, if any:

¹² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-9-Housing>

¹³ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-10-Aesthetics>

¹⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-11-Light-glare>

12. Recreation

[Find help answering recreation questions](#)

- a. What designated and informal recreational opportunities are in the immediate vicinity?
- b. Would the proposed project displace any existing recreational uses? If so, describe.
- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

13. Historic and cultural preservation

[Find help answering historic and cultural preservation questions](#)¹⁵

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.
- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.
- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.
- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

¹⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-13-Historic-cultural-p>

14. Transportation

[Find help with answering transportation questions](#)¹⁶

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.
- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?
- c. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle, or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).
- d. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.
- e. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?
- f. Will the proposal interfere with, affect, or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.
- g. Proposed measures to reduce or control transportation impacts, if any:

15. Public services

[Find help answering public service questions](#)¹⁷

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.
- b. Proposed measures to reduce or control direct impacts on public services, if any.

¹⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-14-Transportation>

¹⁷ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-15-public-services>

16. Utilities

[Find help answering utilities questions¹⁸](#)

- a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other:
- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

C. Signature

[Find help about who should sign¹⁹](#)

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

X

Type name of signee:

Position and agency/organization:

Date submitted:

D. Supplemental sheet for nonproject actions

[Find help for the nonproject actions worksheet²⁰](#)

Do not use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

¹⁸ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-16-utilities>

¹⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-C-Signature>

²⁰ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-d-non-project-actions>

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

- **Proposed measures to avoid or reduce such increases are:**

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

- **Proposed measures to protect or conserve plants, animals, fish, or marine life are:**

3. How would the proposal be likely to deplete energy or natural resources?

- **Proposed measures to protect or conserve energy and natural resources are:**

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

- **Proposed measures to protect such resources or to avoid or reduce impacts are:**

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

- **Proposed measures to avoid or reduce shoreline and land use impacts are:**

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

- **Proposed measures to reduce or respond to such demand(s) are:**

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

From: [Ian Munce](#)
To: [Matt Miller](#); [City Council](#); [CityClerk](#); [Darcy Swetnam](#); [Comp Plan](#)
Subject: Comments on Proposed Ordinance No 4096 For August 25, 2025
Date: Thursday, August 21, 2025 10:42:01 AM

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Dear Mayor and City Council

Given that there is almost no public support for locating cottages, duplexes, triplexes, and fourplexes on what were single family lots (and for off-street parking waivers) without a public notice and an opportunity to comment process, I understand why some would propose this change. But it is just wrong on so many levels.

Background

Key provisions in the current Anacortes Municipal Code AMC 2.30 include fairness, impartiality, attorney with at least five years experience in land use planning and land use law, activities consistent with the Washington State Code of Judicial Conduct, administer oaths, examine witnesses, conduct discovery, hold hearings, and adoption of rules of procedure.

Most importantly, AMC 2.30.080 “conflict of interest and freedom from improper influence” mandates that “The Hearing Examiner may not conduct or participate in any hearing or decision in which the Hearing Examiner has a direct or indirect personal interest that might exert such influence upon the Hearing Examiner that might improperly interfere with the decision-making process.”

And

“No City official or any other person may attempt to interfere with it improperly influence the Hearing Examiner in the performance of his or her duties. Violation of this subsection is a misdemeanor, punishable by up to ninety days in jail, or a fine of up to one thousand dollars, or both.”

Observations

The City has major decisions to reach in the next two years as to the environmental impacts and mitigation assessed for its comprehensive plan, zoning, development regulations, critical area protections, shoreline master plan, and stormwater plan.

The hearings involved in these proceedings will take days, not minutes, of your time, which is typically why cities adopt a Hearing Examiner (HE) system in the first place. The HE system also provides a vital check on appearance of fairness and improper influence issues and challenges.

Comments

1. I note that this Ordinance Amendment will be convincing evidence in and of itself of your lack of conviction that an independent party with rigorous ethical standards would uphold some of your contemplated notions.

2. The City Attorney will undoubtedly have advised you that State Environmental Policy Act

Determinations of Non-Significance that do not involve substantive environmental analysis have recently been determined by the State Supreme Court to be unacceptable and yet that is the course you are continuing to pursue.

3. I submit that changing the 'rules of engagement' towards the end of your Comprehensive Plan public process is a straightforward violation of the Growth Management Act's Public Participation mandates.

4. It beggars belief that you would consider yourselves to be qualified to place yourselves in a position to hear an appeal of plans, regulations, and projects that you have already drafted and formally endorsed. And that you would replace professional impartiality with political judgement.

Please do not adopt proposed ordinance no. 4096. It is just bad public policy.

Sincerely

Ian Munce
1711 Quail Drive

From: [William Turner](#)
To: [CityClerk](#); [City Council](#)
Subject: For discussion at Council meeting August 25, 2025, SEPA appeals process
Date: Sunday, August 24, 2025 1:48:25 PM

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Dear Council,

There will be a proposal taken up at this Monday's meeting that would move appeals of SEPA designations to City Council from Hearings Examiner.

Did they you get this idea from the autocratic Trump administration? When democracy is under fire all over America... you come up with this idea? Anacortes City Council has already rid us of citizen comments by eliminating Conditional uses for permitting of housing. Does anyone else see that the current Council wants to make decisions for us, not "with us?"

This is disturbing. Council makes a decision, the decision is appealed, and lo and behold, they want to be the arbiter of appeals of their own decisions. This is unconstitutional! The point of the Hearings Examiner is to appeal to a person who knows the law and is objective, a local judge. Have you passed this by the City Attorney?

I realize this may be an attempt to speed up housing permits, as is needed, but you are throwing out the baby with the bath water. Why don't you try training of staff to make good permitting decisions and "use" them. It is my observation that perhaps Council and City staff will not take the time to "do their job." Or can't work together!

We are close to election time and the Council does this now! It looks like the incoming Mayor (Ryan?) wants to keep control, pushing us further down the road of autocracy, and less Democratic. Our democratic institutions need more protection, not the opposite.

Please don't go there Council. It just looks really bad if you bypass Examiner. This is the job that you were elected for.

Bill Turner

Sent from my iPad

From: [Ryan Walters](#)
To: [William Turner](#); [CityClerk](#)
Cc: [John Coleman](#); [Darcy Swetnam](#)
Subject: Re: For discussion at Council meeting August 25, 2025, SEPA appeals process
Date: Sunday, August 24, 2025 3:32:47 PM

Bill, you are really far off base here. The highly technical proposal in front of us is to move appeals of non-project SEPA threshold determinations from the Hearing Examiner to the City Council. These are not appeals of City Council's own decisions (as you assert), they are appeals of staff decisions on the threshold determination.

Further, the appeals in question are of *non*-project determinations, i.e., NOT permits related to any particular housing project. SEPA threshold determinations related to a *project* are appealable to the Hearing Examiner, and staff is not proposing to change that. (Although keep in mind that many housing projects are categorically exempt from SEPA altogether.) I have proposed to further limit the scope of the change to non-project *legislative* actions. For each of these decisions, public comment is built into the process by state law (both under GMA for development regulation decisions, and by the OPMA for all other legislative final actions). The public cannot lose the ability to participate in the process.

I reiterate my offer to meet with you to explain any of this, as well as the City's state law housing obligations and strategy, any time you'd like.

Ryan Walters, JD, AICP
Anacortes City Councilmember, Ward 1
mobile 360-610-7770

From: William Turner <bill.h.turner@gmail.com>
Sent: Sunday, August 24, 2025 1:48 PM
To: CityClerk <cityclerk@anacorteswa.gov>; City Council <citycouncil@anacorteswa.gov>
Subject: For discussion at Council meeting August 25, 2025, SEPA appeals process

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This is disturbing. Council makes a decision, the decision is appealed, and lo and behold, they want to be the arbiter of appeals of their own decisions. This is unconstitutional! The point of the Hearings Examiner is to appeal to a person who knows the law and is objective, a local judge. Have you passed this by the City Attorney?

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decisions and “use” them. It is my observation that perhaps Council and City staff will not take the time to “do their job.” Or can’t work together!

We are close to election time and the Council does this now! It looks like the incoming Mayor (Ryan?) wants to keep control, pushing us further down the road of autocracy, and less Democratic. Our democratic institutions need more protection, not the opposite.

Please don’t go there Council. It just looks really bad if you bypass Examiner. This is the job that you were elected for.

Bill Turner

Sent from my iPad

From: [William Turner](#)
To: [Ryan Walters](#); [City Council](#); [CityClerk](#)
Subject: Reply to Ryan' comments on my email. Please place in record
Date: Monday, August 25, 2025 12:46:27 PM

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Ryan,

Thanks for the Feedback. However, these are not “highly technical decisions”. Your constituents do not want this town turned into a high intensity construction site and DO! want a notice and an opportunity to comment on Multifamily buildings on sites that were previously single family lots. I challenge you to put this up for an advisory vote. I predict 90/10 in favor of keeping our small town character.

Perhaps you don't understand my comments. I don't need a lecture on legal technical issues, I want to get to something deeper. I'm am appalled that you would defend your view of the Council, that you and a couple more council persons would argue that you know more than the voters! Again that thinking is undemocratic and an antithesis to the intent of the law on Public Participation. Good luck on that in Anacortes. We have a large number of intelligent and caring voters who may disagree

You know perfectly well that your Planning Committee is running the show, with rubber stamp approvals from the Planning Commission and Planning Director.

I do appreciate that you are the only person at City Hall who ever troubles to reply. This culture needs to change for the benefit of your constituents, the ones you provide services for (not vice versa).

Bill Turner

Sent from my iPad



Ordinance 4096 – SEPA Threshold Appeals

AUGUST 25, 2025

SEPA Process

- SEPA Requires process for local agencies to consider environmental impacts of proposed actions
 - Project Actions: involve decision on a specific project, like a subdivision or a permit for a specific property
 - Nonproject Actions: involve decisions on policies, plans, or programs, like comprehensive plan or development regulation
- Planning Director issues Threshold Determination – does the action require an Environmental Impact Statement or not?
 - Determination of Significance (DS)
 - Determination of Non-Significance (DNS)
 - Mitigated Determination of Non-Significance (MDNS)

Current Code

- Currently, appeals of SEPA threshold determinations are heard by Hearing Examiner for nonproject and project actions
- This causes delay moving legislative actions through the process
- Public will always have input on legislative actions because they are all done in open meetings before Council
- Hearing examiner appeal for legislative actions is unnecessary and disconnected from the legislative process

Proposed Change – Option One – Council appeal

- Create a new process for appeals of SEPA threshold determination for nonproject actions
 - SEPA determinations are made by Planning Director
 - Appeal would be heard directly by City Council along with public comment
 - Provides timelines, service, content of appeal
 - WOULD NOT CHANGE THE APPEAL OF THRESHOLD DETERMINATIONS FOR PROJECT ACTIONS, LIKE SPECIFIC LAND USE DECISIONS

Proposed Change – Option Two – Eliminate local appeal

- Eliminate local appeal for SEPA threshold determinations for legislative actions
 - Concerns about threshold determination could be addressed before City Council
 - Parties could still appeal threshold determinations to the Growth Management Hearings Board after adoption with the ordinance
 - WOULD NOT CHANGE THE APPEAL OF THRESHOLD DETERMINATIONS FOR PROJECT ACTIONS, LIKE SPECIFIC LAND USE DECISIONS

What type of Action?

```
graph TD; A[What type of Action?] --> B[Project Action: e.g.  
-Subdivisions  
-Land Use Permit  
THESE WILL NOT CHANGE]; A --> C[Nonproject Action:  
-Comprehensive Plan Update  
-Development Regulations];
```

Project Action: e.g.

- Subdivisions

- Land Use Permit

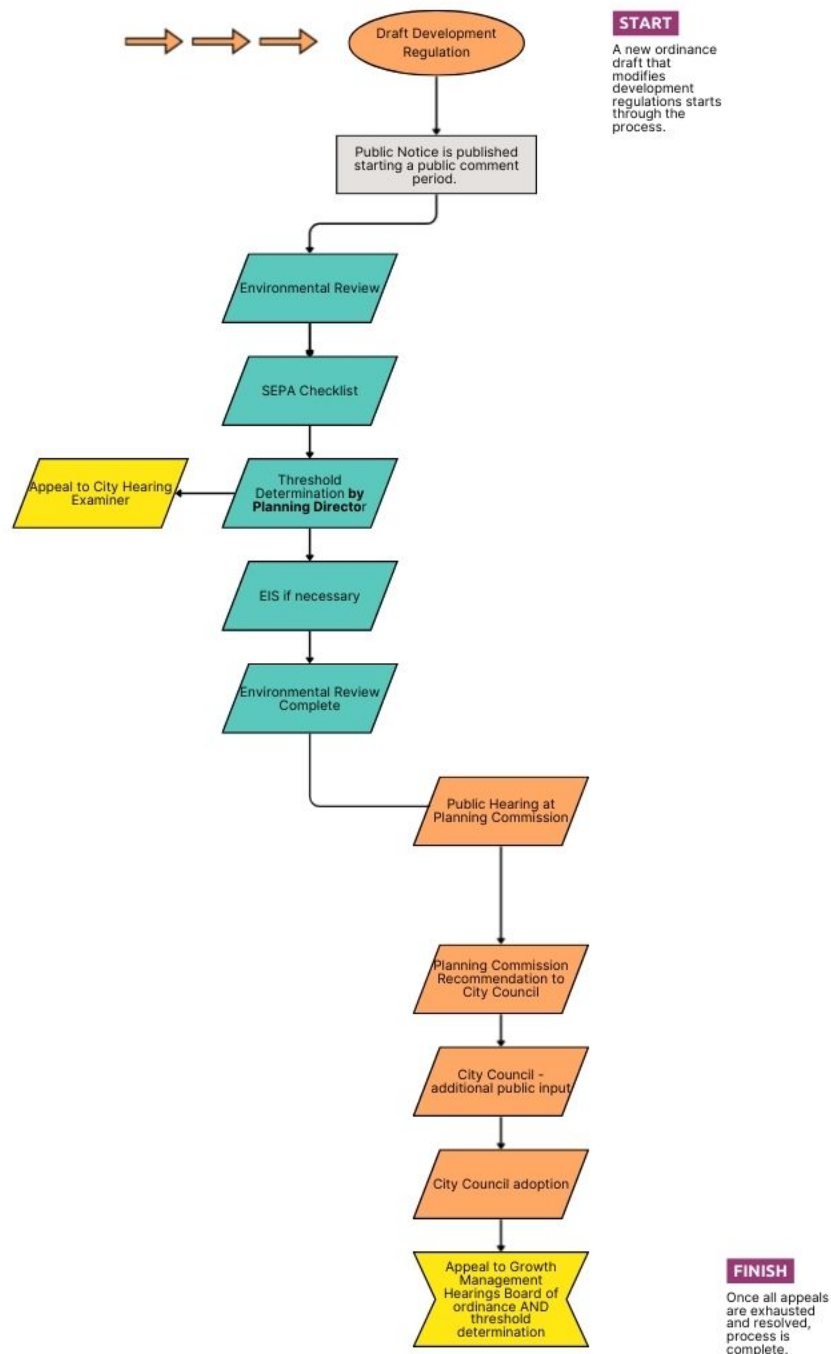
THESE WILL NOT CHANGE

Nonproject Action:

- Comprehensive Plan Update

- Development Regulations

**Development
Regulation Process -
Current**





City Council Agenda Bill

Meeting Date: August 25, **Agenda Item:** 6.e.
2025

Agenda Item Title: Amendment 1 to Interlocal Agreement 24-228-PRK-001 for Depot Market Plaza Expansion Project Funding

Staff Contact(s): Jonn Lunsford

<u>Approved for Submittal to Council by</u>	<u>Action Type</u>
Tiffany Matson	Contract Modification
Jonn Lunsford	

Item Summary: City staff seeks City Council consent to execute Amendment 1 to interlocal agreement #24-228-PRK-001 with Skagit County under which the City is receiving \$250,000 in funding to assist with the City's plans to expand the Depot Plaza to the south to create a usable surface for Market use and other special events. Amendment 1 extends the term of the agreement from March 31, 2026 to May 30, 2026. The time extension of the Agreement's expiration date and deadline for substantial completion will allow the City sufficient time to complete the Depot Market Plaza Expansion due to potential weather delays.

Background: The original Depot Plaza has been a great success at hosting the Farmers Market and other events. Now the Market is out growing its footprint and new events are struggling for space as the Depot Plaza has grown in popularity. This grant will help us to expand the plaza directly adjacent to the WT Preston. It will be coordinated to planned changes by the Port of Anacortes to complement that work.

Our Farmers Market attracts over 71,000 customers a season and supports 150 local farms and businesses and they have outgrown the current location. We plan to construct a 10,000 sf plaza at the Anacortes Depot Community Center to accommodate the growth of the Anacortes Farmers Market, special events such as Race Week and Anacortes Chamber of Commerce events. The existing plaza has water and electrical services to accommodate different vendor's needs. However, the Market has grown so much it has expanded into the street where these utilities do not exist. The last time we expanded the Depot Plaza, the Farmers Market grew by 43% shortly thereafter. We want to create the space and infrastructure to add more opportunity and jobs for the Farmers Market and other events. The funds will be spent on the construction of a 10,000 sf plaza that will have a brick surface with electric and water utilities in

underground vaults spaced throughout. The utilities will support the Market and events, and the plaza will provide ADA access while being drivable. The brick pavers will also allow for onsite stormwater control.

Specifically, the funds will go towards the planning and construction of the plaza: the plaza pavers, sand and gravel underlayment, concrete for retaining structures, materials for utility services and labor to perform the work.

Budget Impact:

Previous Action: Council approved Interlocal [24-228-PRK-001](#) at the [8/19/2024](#) meeting.

Recommended Motion: I move that City Council authorize the Mayor to execute Amendment 1 to Interlocal Cooperation Agreement 24-228-PRK-001 between the City of Anacortes and Skagit County.

Alternative Actions: Not approve the interlocal amendment.

Attachments (listed in order presented):

1. 24-228-PRK-001 - Amendment 1

AMENDMENT #1
ORIGINAL AGREEMENT #C20240414

City of Anacortes, hereinafter called "Recipient", and Skagit County, hereinafter called "County", agree to amend Agreement No. C20240414, as set forth below under "Terms of Amendment".

TERMS OF AMENDMENT:

The expiration date of the project, as listed in paragraph 8 of the Agreement shall be extended from March 31, 2026 to May 30, 2026. The time extension of the Agreement's expiration date and deadline for substantial completion will allow Recipient sufficient time to complete the Depot Market Plaza Expansion due potential weather delays. There is no additional compensation with this amendment.

All other terms and conditions of the original contract shall remain in effect.

Date: _____.

RECIPIENT

Signature of Authorized Signatory

Matt Miller
Print name

Mailing Address:

City of Anacortes
904 6th Street
PO Box 547
Anacortes, WA 98221

Telephone No. 360-293-1900
Fed. Tax ID # 91-6001227
Contractor Lic. #. N/A

DATED this ____ day of _____, 2025.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Attest:

Peter Browning, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director