



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

March 23, 2026
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
4. **Public Comment**
 - a. [Participation Rules and Procedures](#)
 - b. Written Public Comment
5. **Consent Agenda**
 - a. Minutes of March 16, 2026 (Action)
 - b. Approval of claims in the amount of \$492,036.90 (Action)
 - c. Contract Award: Whistle Lake Road Pipe Arch Modifications #25-044-WTR-002 (Action)
6. **Other Business**
 - a. Skagit Tourism Bureau Update (Presentation)
 - b. Waste Management Annual Report (Presentation)
 - c. Resolution 3206: Authorization for Ship Harbor Grant Applications (Discussion/Action)
 - d. Annual Stormwater Maintenance Plan* (Presentation), (Discussion)
 - e. Interlocal Agreement #20-198-APD-002 for Skagit County Multiple Agency Response Team (SMART) Contracted Administrator (Discussion/Action)
 - f. Interlocal Agreement #26-127-AFD-001 with WA DOH for Overdose Data to Action in States (OD2A-S) Grant (Discussion/Action)
 - g. Wastewater Treatment Plant Alternatives Analysis (Presentation), (Discussion)
7. **Adjournment**

- Meetings may be viewed on the [City of Anacortes website](#), on the City of Anacortes [YouTube Channel](#), or on [TV Channel 10](#)
- The public may also watch, listen to, or participate in the meeting live by visiting <https://us02web.zoom.us/j/89255646791> or by telephoning 1-253-215-8782 and entering Meeting ID 892 5564 6791.
- The public is encouraged to comment via email to cityclerk@anacorteswa.gov or via written comment addressed to City Clerk, P.O. Box 547, Anacortes, WA 98221. Public comments received by the City Clerk prior to 3:00 p.m. the day of the meeting will become part of the record for the meeting, just as if presented in person.
- Complete guidelines for virtual participation in Anacortes City Council meetings are available [here](#). View the quick video example for connecting to the meeting [here](#).
- The City of Anacortes is committed to making public meetings available and accessible to all members of the community. For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Subject: 2026 ACFL Wildland Fire Management Strategy and Prevention - Council
03/16/26 Public Hearing on the ACFL 2026 Forest Plan.

Subject: ACFL Wildland Fire Management Strategy and Prevention

The Forest Plan (FP) section on Wildland Fire Management is good. However, it should just be a short paragraph then link to Anacortes Fire Department's (AFD) Wildland Fire Management Plan for the ACFL. The AFD owns the Wildland Fire Management in the ACFL.

The Anacortes Fire Department should specifically accomplish active and passive Wildland Fire Management in the ACFL including firefighting, ACFL Wildland Fire hazard shut down and an evacuation plan.

For consideration:

AFD should develop a tighter, active partnership/relationship with Volunteer Fire Departments, WA State Parks, Swinomish Fire Department, Puget Sound Energy (PSE) and WA Department of Natural Resources (DNR) to create a Fidalgo Island Fire Fighting Consortium (FIFFC). The goal would be to have a strategy to handle multiple wildland fires/structural fires at the same time and large Fidalgo Island wide wildland fire/structural fire. And, specifically fire departments responding to a fire in or near the ACFL.

The city should take the lead in getting the DNR to install a PANO System (<https://www.pano.ai/>) in place on the top of Mt. Erie including sharing the cost among beneficiaries of the system – all of Fidalgo Island and part of Whidbey Island including WA Deception State Park. The AFD and the Mayor are familiar with this system.

AFD, PSE and the DNR should do a full assessment of potential wildland fire areas within the ACFL and all bordering areas. The assessment should have an action plan and budget to mitigate wildland fires in problem areas.

AFD and Anacortes Police Department should have a strategy and action plan to SHUT DOWN access to the ACFL complete with enforcement and fire watch teams patrolling the ACFL during HIGH fire days.

The city should pursue a fire detection system in collaboration with the DNR, Skagit County Fire Districts, WA State Parks, Samish Nation and Swinomish Tribe to be located on Mt. Erie. The technology is available and affordable and is already deployed in other areas in Skagit County by the DNR. Other detection systems such as drones and boots on the ground to monitor the ACFL during high fire season should also be deployed.

The AFD should have the resources and training to respond to and contain a wildland fire/structural fire before other resources are called in such as Skagit County Volunteer

Fire Departments and ultimately the DNR. The AFD might have to wait 2 hours or 6 hours or 12 hours or 24 hours or days before other resources arrive, assuming they can arrive as traffic could snarl hwy 20.

Rational:

Climate Change is likely, has changed the weather on Fidalgo Island. It is supposed be drier. Skagit County is, has been in a drought for the last few years. The drier weather and likely more droughts will continue. Thus, we cannot use past data to plan for future events. The ACFL is likely to have a fire the question is where and how big AND if that fire will quickly spread into homes surrounding the ACFL.

The Anacortes Fire Department doesn't have the staff (plus staff is in three different geographically locations and all the necessary special equipment if a major fire broke out in the rugged areas even just non roaded areas of the ACFL and spread through the treetops to houses bordering the ACFL. It is not likely the Anacortes Taxpayer will agree to higher taxes to adequately fund the AFD and APD for a "maybe" but likely fire sometime in the future.

It is not just possible a fire will break out in the ACFL a double-digit probability could be assigned. Also same goes a Fidalgo Island wide wildland fire where volunteer departments would be responsible and responding. And same goes for a Skagit County wide. The County is ripe for a large unmanageable fire. Human recreation everywhere (lots of it clueless or irresponsible), logging in the mid to upper Skagit and houses with firepits are everywhere in the forests.

The consequences of a large fire and or many small fires and everything in between is not just the destruction of forests and homes, and potential loss of life (human and wildlife) looms large. Follow-on consequences are home insurance rates likely would increase substantially and some homes near the ACFL might not be able to get insurance. Without access to home insurance or very high insurance rates would affect property values in the City of Anacortes.

The DNR cannot be everywhere at the same time and has limited resources so CALL the DNR is not a solution to a fire in the ACFL or Fidalgo Island.

Note: More and more articles in the media from many different sources are sounding the alarm of wildland fires becoming more common and larger and more dangerous and more destructive. Also, now articles are bringing the forefront the likelihood of many fires happening all at once overwhelming wildfire resources.

Risk Acceptance:

A serious risk assessment then a determination of an "acceptable" risk for a wildland fire needs to be done. In the case of wildland fire, the risk could be currently low to moderate but the impact of even a "small" wildfire that affects infrastructure in Anacortes

(or on Fidalgo Island) will be large, a “medium” wildfire/infrastructure fire enormous, a “large” wildfire/infrastructure fire catastrophic. This is no small task.

Mitigation:

It is not likely the Anacortes Taxpayer will agree to higher taxes to adequately fund the AFD and APD for a “maybe” likely fire sometime in the future. So, some serious out-of-the-box, creative thoughts need to be developed then implemented plans are needed to do what is possible with the resources available in the most effective and efficient manner.

The time to do serious scenario planning for the unimaginable fire is now, not after it has occurred.

Warming Raises the Risk That Multiple Wildfires Strike at Once

This article was originally published by Vox and is reproduced here as part of the Climate Desk collaboration.

The extreme heat, high winds, and severe dry conditions that produce towering, fast-moving flames that advance by the acre are not just becoming more common; new research shows that these factors are increasingly arising in multiple regions at the same time, creating the conditions for simultaneous wildfires around the world.

In a [study](#) published in the journal *Science Advances*, researchers reported that the ideal conditions for major wildfires are now aligning across different parts of the world at more than double the rate they did nearly 50 years ago. Climate change is a major driver, accounting for about half of this increase. It’s the latest example of how humans are reshaping the nature of wildfires.

These changes have led to periods of inescapable smoke from blazes and more stress on firefighters, expanding the public health, economic, and social costs of infernos. As the climate continues to warm, these trends are likely to continue to worsen.

Wildfire smoke is already linked to tens of thousands of premature deaths in the U.S., and recent years have shown how this smoke can cross continents and oceans, polluting the air for people far away from the flames. East Coasters might remember how Canadian wildfires a few years ago bathed cities like New York and Philadelphia in an amber haze, triggering air quality warnings. One [study](#) found that the smoke from those fires contributed to 82,000 deaths.

Meanwhile, the efforts to contain these devastating blazes are devouring money, time, engines, tankers, and firefighters, often beyond what local fire departments can muster on their own.

But with more wildfires burning in different parts of the world at the same time, countries will have their own blazes to deal with and less outside help will be available.

The result is that we may see more years with multiple major blazes at the same time, and you might find it harder to find clear air to breathe for growing swaths of the year.

Cong Yin, the lead author of the study and a scientist at the University of California Merced, explained that research has been [piling up](#) showing that the weather conditions that favor major wildfires are becoming more common in different regions. Yin wanted to take a step back to see if there was a pattern that would emerge when he looked at the world as a whole.

Yin and his colleagues analyzed global climate and fire data between 1979 and 2024 and traced the fire weather index, a measure of fire dangers based on meteorological traits like temperature, wind, and moisture. The higher the index reaches, the greater the chances of a dangerous wildfire. The team drew on fire activity records from the [Global Fire Emissions Database](#), which uses satellite data and ground-based measurements to track burned areas around the world. The team then counted the number of days where the fire weather index was in the 90th percentile in more than one region.

The results showed that over the study period, days with extreme fire weather conditions were increasing in places inside regions like North America but also seeing severe fire weather line up across far-flung areas like North America and Europe. That makes it harder to coordinate firefighting efforts across borders.

We've seen in recent years that countries with major fires have received needed help from neighbors, and from farther away. Teams from Canada and Mexico joined the fight against the Los Angeles wildfires last year, even bringing equipment like tanker aircraft. During the wildfires in Spain last summer, the Netherlands, France, and Italy also sent firefighting aircraft. In past fire seasons, South Africa has sent firefighters to Canada. The U.S., Australia, and New Zealand have a standing firefighting cooperation agreement to share personnel and equipment between the countries.

However, worldwide, the number of days where severe fire weather has occurred in multiple places at the same time has more than doubled over the majority of fire-prone landscapes. With more fire weather occurring at the same time, countries may not be able to lend out tools and personnel as much because they'll need everyone on deck at home.

When Yin and his team looked closer at regions like North America, climate variability drivers like the El Niño–Southern Oscillation, the periodic warming and cooling of the Pacific Ocean, tended to create fire weather conditions across the continent. The planet's boreal regions — forested areas in northern latitudes — showed the highest levels of synchronized fire weather. They tend to experience extreme heat, little rain, and high winds at the same time more often. At the same time, the research identified areas where fire conditions are becoming less aligned, like Southeast Asia. The researchers think this is likely due to increasing humidity in tropical regions as temperatures rise. That can make it harder to achieve the ideal conditions for a major fire.

To figure out the role of climate change, the researchers constructed a model of a world where the climate hasn't changed and compared it to the observed results of the world we're currently in. They also calculated the role of natural climate drivers like the El Niño–Southern Oscillation. When they looked at the difference between the scenarios with and without warming, they found that climate change driven by humans has led to about half of the observed increase in synchronized fire weather since 1979.

Yin cautioned that there are some caveats to consider. Even when weather conditions are favorable to fire, they aren't a guarantee that one will ignite. Fires also need fuel and a source of ignition. Without these two ingredients, even the most severe hot, dry, and windy conditions won't lead to a blaze. "They are more difficult to predict or measure," Yin said. "If we want to do a better job, we need to measure all these three dimensions."

You may have already experienced how wildfires have become impossible to ignore, even when they're far away, whether you're breathing their smoke or paying for their damages. These results show that millions more people will likely be breathing dirty air with you when a major fire season gets underway.

Robert Field, a fire researcher at Columbia University, observed that when so many fires burn at the same time, the smoke can pose an even bigger public danger than the flames. Thousands of homes may burn, but millions of people end up breathing dirty air that takes years off their lives. And when these blazes ignite, the resources for containing wildfires may end up spread thin. That could lead to longer stretches of dirty air as well as more costly damages to property, which end up getting passed onto you through higher taxes and insurance rates.

The increasing threat from wildfires is also taxing for firefighters, who are not just facing more dangers to their lives and limbs, but also to their mental health. Field said the study shows that everyone should start preparing for the threat of simultaneous severe fire. “I really haven’t seen a paper like this on a global scale,” said Field, who was not involved in the study. “I think it’s a prelude to what’s coming.”

It’s clear then that we can’t simply rely on firefighting to cope with this problem.

Many of the ways we measure fire risk today systematically underrate the actual threats that you might face, especially as average temperatures continue to rise and as communities sprawl into fire-prone landscapes.

Getting an accurate assessment of wildfire risk is critical, even if it is inconvenient for your property values. We also need to invest more in managing the landscape through measures like controlled burns, which can worsen air quality but prevent even worse breathing problems down the line.

And of course, we need to reduce our impact on the global climate by curbing our emissions of greenhouse gases. But until then, keep an eye on the forecast and the air-quality index, and keep an N95 mask close.

—*Umair Irfan*, Vox

Subject: 2026 FP Enforcement - Council 03/16/26 Public Hearing on the ACFL 2026 Forest Plan.

The addition of an Enforcement Section in the 2026 Forest Plan. This should be a brief description then a link to the Anacortes Police Department enforcement plan for the ACFL. The APD “owns” enforcement of the ACFL. Parks, with limited staff are advisors to the APD.

The Anacortes Police Department (APD should have a plan for enforcement of City ACFL rules/ordinances, Washington State (WA) laws and Federal Laws within the ACFL. The APD should conduct a series of public meetings and take public comment as to what the public sees as enforcement problems in the ACFL. These public meetings likely will provide a list of problem areas and times and some thoughts on solutions.

For Consideration – A thought:

The APD could create a APD trained and managed, visible (some kind of vest?) and chartered group of volunteers “ACFL Forest Watchers” to be in the ACFL to be the eyes and ears for the APD. Certainly, other options are available.

ACFL rules which are already “hardened” into City Ordinances allowing citations and fines should be reviewed as to their effectiveness and adjusted as necessary. Also, other rules which currently are not ordinances should be reviewed as to their effectiveness as well as any new rules to determine if they should be ordinances.

Rational:

A great APD plan without enforcement in all areas is just so much “shelfware.” The plan needs the people and mechanisms to enforce the rules of the plan. 3000 plus acres, 50 miles of trails, 3 lakes, many wetlands, accessible open parking is way too large and complex to expect people to “do the right thing” at least the “right thing” all the time. Some, people, good people, get away with what they can at times. One can only walk the trails for an hour and see how well the All Dogs on Leash rule is being adhered to.

It would likely reduce violations of ACFL rules and ordinances to have very visible and active uniformed police officers and APD chartered and trained watcher group such as an “ACFL Forest Watchers” in the ACFL during daylight hours and in particularly in high traffic areas, crossroads and during high use days and hours. A Forest Watcher group could also gather non enforcement data such as trail damage, invasive plants, and provide the information to the APD and ACFL.

Gathering data from observations from a ACFL Forest Watch group could be input into a database so the APD could evaluate where rules/ordinance violations take place, peak times of violations, type of user making the violations over the seasons and years. Using the data APD could then tailor how, where and when to deploy human

enforcement with greater accuracy. The database could be the beginnings of a “data driven” approach to managing the ACFL.

More and more people are coming to the ACFL this trend is likely to continue in all areas of the ACFL – trails, lakes, and climbing - and by all user groups. The ACFL is known well beyond Anacortes and is a destination spot. It is also free to anyone yet not free to maintain. The Anacortes taxpayer pays the cost.

Mitigation:

By using volunteers, the cost of ACFL rule/ordinance enforcement may be manageable whereas the cost of APD uniformed officers in the numbers needed would not be affordable.

In addition, adding hardened security infrastructure at the major points of entry to the ACFL such as parking lots and high use areas such as Heart Lake, Little Cranberry Lake Sugarloaf and Whistle Lake areas likely would reduce enforcement labor costs and provide 24-hour surveillance.

From: Sarah Pedersen <sarahapedersen@gmail.com>
Sent: Tuesday, March 17, 2026 9:20 AM
To: City Council <citycouncil@anacorteswa.gov>
Cc: Bob Vaux <bobv@cityofanacortes.org>
Subject: ACFL update

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Thanks for all the good work on the new version of the ACFL management plan. The format is SO much better and you have found a better balance of conservation and park in general.

As a close neighbor of Whistle Lake ACFL, a volunteer with the cedar and plot surveys, and a bird-watcher I make the following suggestions.

My observations at this point:

The plan does not recognize one of the most valuable and rarest attributes of some parts of the forestlands: quiet. There are many wildlife refuges that offer great wildlife protection and viewing, but are marred by their proximity to freeways and other sources of noise pollution. I think of my extensive time walking the Nisqually Refuge or the Scatter Creek Refuge in Thurston County next to I-5, or the jet noise impacting Deception Pass Park and Hoypus Point trails, as examples. Whenever possible, I think most walkers/hikers choose a quieter path, especially those of us who enjoy bird watching, a practice that in forests is more often "bird listening".

In the ACFL I always feel a great sense of relief as I hike into areas that are isolated from traffic noise. The intrusions are many. The gravel pit destroys the peace west of Heart Lake. SR 20 impacts the area over the ridge east of Whistle Lake. Heart Lake Road impacts areas to the immediate east of the lake. Quiet is only found once we get over the ridges and into the basins behind. Unfortunately, motorcycle access destroys that peace on most such trails, although it is at least intermittent.

I know that inclusiveness for the motorcycle riders is important to the ACFL decision makers. It seems those decisions have been based primarily on whether the trails can withstand the impact of the traffic. I only hope that you please:

1) include quiet as a value in the plan. It is currently not mentioned at all.

2) make an effort to identify areas where quiet has priority. I assume these are already identifiable as places with difficult terrain.

3) add the impact of engine noise to your decisions about where motorcycles are allowed

4) consider replacing internal combustion access with electric access on some trails rather than adding it to some trails

For example, trails to the south of Cranberry Lake seem to me to be less used by motorcycles than those around Whistle Lake. Could we consider designating them as electric bike trails?

Further, I believe you have recognized a couple of important themes in public comment:

1) the ACFL are not a park, but a refuge for humans and wildlife

2) any construction of buildings and facilities is to be avoided unless necessary

3) ADA access at LCL is silly but makes good sense at Heart Lake. Since ADA access requires motor vehicles, there is little advantage to ADA access at LCL. Anyone who is using a motor vehicle can get to Heart Lake within minutes. The great value and advantage of LCL is that those on foot within our town and neighborhoods (kids!) can get there easily. Those in cars don't need that access. I look forward to seeing what kind of ADA access can be provided at Heart Lake.

4) the comparatively pristine nature of the south end of LCL could benefit by restricting boats to the north end via buoys marking the boundary.

Thank you for your consideration and your work to preserve our gem!

Sarah Pedersen
703 St. Marys Drive
Anacortes
360-709-9224

From: [Josie Henderson](#)
To: [CityClerk](#)
Cc: [Petrich, Andrea](#); [TomAndAndrea Petrich](#); [Aaron Katz](#); [Lin Nichols](#); [Jessica Redman](#)
Subject: Forest Plan Public Comment
Date: Monday, March 23, 2026 8:53:40 AM
Attachments: [Forest Plan FofACFL Public Comment.docx](#)

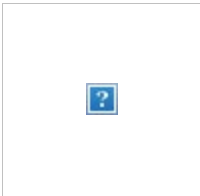
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Hi Steve,

Please accept the attached written comments on behalf of the Friends of the ACFL. I also made them in person at the March 16th meeting.

Thanks,
Josie

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Josie Henderson (*she/her*)
Executive Director

Friends of the Anacortes Community Forest Lands
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www.friendsoftheacfl.org | Follow us on [Facebook](#)!

2026 Forest Plan FofACFL Public Comment

- **Active participation in planning:** Friends of the ACFL attended every Forest Advisory Board meeting over the past year, providing consistent feedback throughout the planning process.
- **Contributions to the Plan:** We helped clarify how existing legal and regulatory protections interconnect to secure the ACFL for the long term. (Special thanks to Jessica for her expertise)
- **Community engagement:** The planning process included ample opportunity for citizen participation. We encourage the Council to continue this open engagement and listen to resident perspectives moving forward.
- **Funding for stewardship:** Support adequate Parks and Recreation funding to care for the ACFL—an essential community resource that also supports visitor activity and local tax revenue.
- **Staff capacity and enforcement:** Ensure sufficient staffing to effectively enforce existing rules; without enforcement, even strong policies lose meaning.
- **Evidence-based decisions:** Ground management actions in data, research, and on-the-ground experience to ensure practical, effective outcomes.
- **Commitment to long-term protection:** Friends appreciates the City's dedication to preserving the ACFL as a lasting natural and recreational asset.

From: Mark Nihart <marknihart@gmail.com>
Sent: Friday, March 20, 2026 3:34 PM
To: Bob Vaux <bobv@cityofanacortes.org>
Subject: Comment for FP extended comment period

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Bob:

Here is another comment for the ACFL FP, now, extended public comment period for the hearing.

Subject: 2026 FP FAB Comments - Council 03/16/26 Public Hearing on the ACFL 2026 Forest Plan.

Kit provided an overview of the process for the Forest Plan update, sharing that the Board has reviewed all comments from the public as well as staff recommendations.

All Board members gave their opinions, with the next steps being staff writing a first draft which will then come back to the Board for additional comments and revisions.

Note One: The public was not allowed to comment on the last draft of the plan before going to Council. Public Comment was closed. The rationale was the public would be able to comment during the Council Public Comment “process” when the FP came before Council. Interesting, I will say it again The Forest Plan is NOT required by any State Law or City Ordinance and the artificial due date for the not required FP was November 2026. I believe the GMA processes require “continuous public input” clearly this did not happen. Why? What was the rationale to move the FP to Council a full year plus before it’s artificial due date?

Note Two: The city does not have – “a formal, scalable Public Comment Process that is transparent, understandable, and respectful and aggressively inclusive. And the ONLY Public Comment Process used by the city” nor does it have a good

transparent data management system (Data Management Framework) so did not provide the FAB with a documented process for collecting then managing public comment data, a methodology for determining criteria for categorizing the collected data then tools and a standard methodology for analyzing the collected data. The FAB like the Public were adrift in the non-process. For the FAB the situation was arguably worse as they have a set of responsibilities.

The Forest Advisory Board is made up of five members appointed by the Mayor and confirmed by the City Council. The Forest Advisory Board helps set use policies and recommends an annual budget for management of the Anacortes Community Forest Lands. The Forest Advisory Board provides technical advice to City staff regarding the Anacortes Community Forest Lands. The Forest Advisory Board members also serve in a liaison capacity with interested community groups, citizens, user groups, educational institutions and volunteer service organizations.

Note Three: *What were the forces behind pushing the FAB to approve the FP over a year ahead of its artificial schedule date. Thus, denying the FAB and the Public more time to discuss and understand public comments, review “best available science” as criteria for the plan and where to apply it, etc. An example would be how was “best available science” used to justify the continued use of loud, gas motorcycles in the ACFL, obviously it was not.*

Note Four: *What is the logic asking the FAB and the Planning Commission, all volunteers, with long-term many year commitments to do a difficult set of tasks but not providing them the structure and support needed to do the job requested of them. Thus, likely increasing their stress levels for trying to support their community. What was the rationale for having a consultant lead a rather large community engagement project for the “Streetscapes Plan Elements” (50+ PowerPoint slides) that introduced yet another process thus increasing the inconsistency of city public involvement processes and this after laying off city employees and when the city is still in a cost cutting mode? Why didn’t the FAB, during the FP update, have a consultant?*

Note Four +: *What is the logic asking the Council, paid a nickel an hour, to process huge amounts of data, many kinds of data and make critical decisions but NOT assuring them of consistent processes used to create projects/budgets/policy. Taking this absurdity further, Council is making*

critical far-reaching decisions without access to tools (AI analysis) and systems (Data Management Framework) - tools available and used by other cities today - so they can confidently make informed decisions. How is keeping the Council without readily available tools and systems considered good government?

FAB member comments:

JoAnn: JoAnn shared her thanks to the community for taking time to submit their thoughts and concerns. It was clear that climate change is at the forefront of many people's minds. JoAnn expressed her gratitude for the community partners such as the Friends of the Forest and Transition Fidalgo that are studying the science of the ACFL. She feels it is important to recognize the future changes and adjust the governance accordingly. She noted that the community is growing and changing, with increasing population a factor in the ACFL. She anticipates that rules and regulations will become stronger Citywide. JoAnn would like to see the plan have an improved format and be easier to read. The Board has looked at examples from other entities for ideas and guidance. She feels that the City staff have a good relationship with other agencies at the county and state levels as well as the community partners. JoAnn gave her recommendation that staff move forward with drafting a plan to bring back to the Board and community.

Nate: Nate shared that he works at the Shannon Point Marine Center and through that network has access to the expertise of many professionals and scientist colleagues. Nate also expressed his thanks to the public for their comments and time. When reviewing the current plan, he noted one sentence that shared the goal of the plan: "...to develop a plan that works to conserve and enhance the unique environment and habitats within the ACFL while maintaining recreational opportunities for local residents." He shared that the comments expressed the struggle of balancing conservation and recreation. Nate is hesitant to make any major changes to policy. He shared a quote from a 1947 textbook on the definition conservation, that states in part "...the wise use of existing supply...".

Tabb: Tabb expressed his gratitude to be part of the Forest Board and have the opportunity to give back to the community. He shared that last April and May, he felt that no changes should be made to the Plan without full public input. Tabb thanked the community for their support and comments, as this allows for informed decisions. Tabb stated that he had spent the last 12 months on the Board listening to the public. He said that it has become clear that everyone ultimately wants the same thing-for the natural beauty of the ACFL to be kept for future generations. However, there are lots of opinions on how to accomplish that goal. Tabb expressed that there has been no major degradation to the ACFL from recreation which he feels shows successful management by City staff and the Forest Board. The comments reflected the concern about population growth and the popularity of the ACFL. He shared that the city and the Board look at science in addition to Transition Fidalgo and their studies. Tabb felt last year that the Plan was disjointed but now feels that it makes more sense and needs minor changes instead of sweeping changes. He expressed his support in the staff starting to draft an updated Plan.

Kit: Kit shared that the Forest Plan has been around for over 43 years and much of it has stood the test of time. He mentioned a few things that have changed; in 1998 the CEP was started as a new form of revenue which was a big change from the 1981 plan that focused on logging the ACFL. The latest Plan focuses on forest education and the help of non-profits. He shared that more land has come under the City's management, but the needs and desires of the community have been at the forefront of the decisions. Kit expressed his thanks to those that took the time to submit comments and opinions, stating that out of 17,000 people in town, the 40 that shared their thoughts show a core group committed to caring for the ACFL. He also expressed that it is tough to find the balance between conservation and recreation. He acknowledged that out-of-town uses have increased, and the modes of use have evolved over time. The goal is to consider how all of those users can exist on the trails together. Kit gave an example of the increase in seasonal use at Whistle Lake during the summer. Rules and constraints can be put in place, but if there is not a way to enforce the rules, there will still be issues. The Anacortes Police Department are helpful, but there needs to be more resources for enforcement. Kit stated that budget and staffing are large parts of this issue with hopes that the Plan can have a general outline of the needs now and in the future to anticipate the increased needs. He shared that the Plan is

updated only every five years, so this should be general actions and guidance.

Kit would like to see the updated Plan have the increase in acreage and show the new areas, possibly an overlay map showing the CEP, previous state park and what is left to achieve full protection under the CEP. Kit also stated that there should be monitoring of ecosystem health included as this would allow the Plan to be forward looking and more informed to help guide decisions.

Brian: Brian also thanked the community for the comments and suggestions. He shared that he has read every comment and that most site conservation as the principal concern and priority and recreation should be second. Brian feels that “less is more” when it comes to user groups and any expansion. He shared that the Board has looked at other documents such as federal, state, county and City regulations that cover the ACFL and would like to see these in the Plan in a clear and concise manner. Brian stated that many of the comments mentioned things already being done, such as moving trails away from the water, but that the Plan could be clearer in some areas. Here commends staff begin to write a draft in preparation of going forward with a new Plan.

Below is a summary and short analysis done by Perplexity, and AI tool.

Note Five: The FAB members did have solid agreement with the public’s desire to have Nature first, recreation second.

Summarize the contents of the file then list the 5 topics with the highest agreement.

AI-FAB-Comments-ACFL-ChatGP.docx

The document summarizes Forest Board members’ reflections on public comments about the Anacortes Community Forest Lands (ACFL) plan, emphasizing gratitude to the community, a strong conservation-first ethic, and support for drafting an updated but mostly incremental plan rather than making sweeping policy changes.

File summary

The text captures statements from JoAnn, Nate, Tabb, Kit, and Brian responding to community input on the ACFL management plan. JoAnn highlights climate change concerns, population growth, and the need to adjust governance and improve the plan's readability while leveraging strong relationships with partners and agencies. Nate underscores the core goal of conserving and enhancing ACFL habitats while maintaining recreation, notes the tension between conservation and recreation, and cautions against major policy changes.

Tabb reflects on a year of listening to public input, notes broad shared desire to preserve ACFL's natural beauty for future generations, observes no major degradation from recreation, and now favors minor revisions and moving ahead with drafting an updated plan. Kit reviews the plan's 40-plus-year history, the shift from logging to education and non-profit support, increased City-managed acreage, growing and changing use (including out-of-town visitors), and the need for more enforcement resources, budget, staffing, mapping of CEP/protected areas, and ecosystem health monitoring in a forward-looking plan. Brian reports that most comments prioritize conservation over recreation, argues that "less is more" regarding user groups and expansion, wants clearer integration of existing regulations and current practices in the plan, and supports staff starting a new draft.

Five topics with highest agreement

1. **Conservation as top priority, recreation second** – Multiple members note that comments and their own views place conservation and protection of ACFL's natural beauty ahead of expanding recreational uses, even while maintaining access.
2. **Shared community goal to preserve ACFL for future generations** – Speakers repeatedly state that despite differing opinions on methods, everyone wants to keep the forest healthy and beautiful over the long term.
3. **Support for staff drafting an updated plan with mostly incremental changes** – JoAnn, Tabb, Kit, and Brian explicitly or implicitly endorse moving forward with a new draft that refines and clarifies rather than overhauls policy.
4. **Recognition of growth, changing use patterns, and need to balance conservation and recreation** – Members acknowledge population increase, more visitors, evolving recreation modes, and the resulting challenge of managing trails and uses together.

5. **Value of science, partners, and clearer, more usable plan documents** – There is consistent appreciation for scientific partners (e.g., Friends of the Forest, Transition Fidalgo), existing regulations, and a desire for a clearer, better-formatted, and more informative plan, including maps and monitoring.

From: Jack Curtis <jackcurtis78@gmail.com>
Sent: Monday, March 23, 2026 10:05 AM
To: Parks Contact Us <coa.parks@anacorteswa.gov>
Subject: Comment for ACFL Plan

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Dear City of Anacortes Parks and Recreation Department,

I am writing to formally encourage the installation of speed bumps or other traffic calming measures along Mt. Erie Road. Given the high volume of visitors and the specific geography of the area, implementing these safety features would greatly help manage vehicle speeds and ensure a safer environment for pedestrians, cyclists, and all those enjoying the park. I believe these additions are a necessary step in preserving the safety and accessibility of this local landmark.

Thank you for your time and for your dedication to maintaining our city's parks.

Best regards,

Jack Curtis
(360) 720-6963

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From: Ryan Walters <ryanw@anacorteswa.gov>
Sent: Monday, March 23, 2026 12:57 PM
To: Bob Vaux <bobv@anacorteswa.gov>; Jonn Lunsford <JonnL@anacorteswa.gov>
Subject: Fw: Proposed parking expansion at ACFL 248

From: Keith Fitz-Gerald <j.keith.fg@gmail.com>
Sent: Sunday, March 22, 2026 5:37 PM
To: Ryan Walters <ryanw@anacorteswa.gov>
Subject: Proposed parking expansion at ACFL 248

***** This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. *****

Dear Mayor Walters,

I am writing to oppose, in the strongest possible terms, the proposed expansion of the parking area at Trail 248.

This is not a theoretical concern. It is a lived, daily reality for those of us who reside in the immediate area—and one that planners appear to have underestimated or overlooked entirely. By way of background, our family has lived at 13154 Heart Lake Road for more than 30 years.

While many hikers and climbers are respectful, a meaningful number are not - particularly since COVID. The cumulative impact of growing trail use is significant, ongoing and material:

- Individuals routinely trespass onto our private property; a growing number of whom are rude and, frankly, threatening in many cases.
- Vehicles parked at 248 regularly use our driveway to turn around, often without regard for safety or property boundaries. My wife and I have nearly been run over several times while tending to our gardens, in fact.
- Trash is discarded in and around our property and along the roadway which we then

must pick up. Beer cans, booze bottles, sports drinks and so on. However, that also includes drug paraphernalia and used needles, too.

- We are subjected to constant noise, including shouting, loud conversations, and frequent use of foul language—particularly when traffic backs up on the weekends. Car doors, music, considerable stink from marijuana and more.
- Vehicles often park illegally on our property, damaging landscaping, trenching the lawn, and in some cases literally sliding into ditches or off the road entirely.

Equally concerning is the broader public safety issue. The sheer volume of cars on this narrow road creates a hazard for drivers, pedestrians, and cyclists alike, particularly since the county has implemented no traffic calming or speed control measures despite repeated requests that they do so. Visibility is compromised, congestion increases, and the risk of an accident or a fatality grows with every additional vehicle.

Expanding parking at Trail 248 will not solve these problems—it will amplify them.

There are already viable alternatives that have not been fully utilized or seriously considered, including:

- Parking needs to be strictly limited to 4-5 vehicles on a first come, first serve basis for safety
- Existing trail parking below the Erie store
- Additional capacity farther north toward the “2 Trees” area by Trail 247 which is easily connected to 248 and a short, safe walk on the trails
- Potential off-road parking within the trail system itself

These existing and inexpensive options distribute impact rather than concentrating it in a residential corridor that is already under strain.

Respectfully, the current ACFL/City of Anacortes proposal reflects a lack of on-the-ground understanding. If you or the planning team lived here—if you experienced the disruption, the safety risks, and the repeated encroachment on your property—I doubt this expansion would be under consideration.

We are not opposed to public access or recreation. In fact, we firmly support it. We are opposed to unmanaged growth that disregards the people who live here and who bear the consequences every day.

There must be a better alternative. I urge you to pause this proposal, revisit the data, engage directly with affected residents, and pursue solutions that balance access with accountability and safety.

By way of adding context, I have attached a few pictures.

Thank you for your immediate attention to this matter.

Sincerely,

Keith & Noriko Fitz-Gerald





















Anacortes City Council Minutes - March 16, 2026

Call to Order

Mayor Ryan Walters called to order the March 16, 2026, Anacortes City Council meeting at 6:01 p.m. Councilmembers Marcia Hunt, Luke Currier, Anthony Young, Christine Cleland-McGrath (arrived at 6:15pm), Carolyn Moulton, Bruce McDougall and TJ Fantini were present.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Walters made announcements regarding [Senior Activity Center events and programs](#), the [Parks and Recreation spring events and programs](#), the [Community Development Block Grant Annual Plan](#) public comment period, the [project information page](#), and the upcoming State of the City Address on April 6th and an All-Department first quarter update on April 13th, referring to a slide presentation that was added to the packet materials for the meeting.

Economic Development Committee

Mr. Young reported from the Economic Development Committee meeting held March 10th. The topics discussed included how to capitalize on the ideas to generate revenue for the city, specifically on how to best attract those 2 million people annually who come through the city on the way to the Washington State Ferry terminal to stay in Anacortes to attend downtown events and / or patronize businesses. The committee discussed specific means to reach those people, such as geolocation, advertisements in local print publications, city departments via the website, or the Chamber of Commerce. He added that the committee would be coming out with a plan of action for community stakeholders to review that could perhaps have an impact on the coming summer season.

Finance Committee

Ms. Moulton reported from the Finance Committee meeting held March 12th. The topics discussed included the enterprise resource planning application that is being implemented, which is on track for July 1, 2026, for the financial modules and January 1, 2027, for the utility billing module. The committee also discussed the first quarter budget and Capital Facilities Plan amendments that would come before the council later on in the meeting.

Housing Affordability and Community Services and Planning Committee

Ms. Moulton reported from the Housing Affordability and Community Services and Planning Committee meeting held March 10th. The topics discussed included an update on services from Community Action, the Anacortes Housing Authority, and the Able Housing Initiative. Regarding the Able Housing Initiative, she reported that they had received \$4.5 million in grants to develop housing in Anacortes for individuals with intellectual and developmental disabilities, mentioning that a house has been renovated and is currently housing some of the 46 adults and 75 children identified in the community with these disabilities. Ms. Moulton also mentioned that other area cities such as Port Townsend have been virtually attending committee meetings to understand and learn from the successful Anacortes community initiatives. Finally, the committee discussed Community Development Block Grant funding allocations for 2026.

Public Works Committee

Mr. Fantini reported from the Public Works Committee meeting held earlier in the evening. The topics discussed included the Public Safety HVAC improvement contract, fixing the pipe arch on Whistle Lake Road to prevent possible cross-connection contamination, the application for a \$1.5 million no-match Washington State Safe Routes to School grant for improvements including a 10-foot multi-modal path along 22nd Street from J Avenue to M Avenue and from 22nd Street to the high school, ADA ramps and lighting, and an

application for a no-match Bicycle-Pedestrian state grant that would fund a design contract for a 10-foot multimodal path from A Avenue to Anacopper Mine Road on the south side of Oakes Avenue. Mayor Walters added that the segment west of Anacopper Road had performed differently in terms of safety than the eastern portion, which informed the choice of road segment for the multimodal route. The committee also discussed the Wastewater Treatment Plant alternatives analysis that will come before the council in April.

Mayor Walters then read an announcement regarding safe storage or disposal of firearms, referring to a slide presentation that was added to the packet materials for the meeting.

Appointments

Resolution 3209: Planning Commission Appointment

Mayor Walters introduced the proposed Resolution 3209 that would confirm his appointment of Jill Underwood to the Planning Commission, subject to City Council confirmation, for a 3-year term through February 1, 2029.

TJ Fantini moved, seconded by Anthony Young, to approve Resolution 3209 confirming the appointment of Jill Underwood to the Planning Commission. The motion carried unanimously by voice vote.

Resolution 3210: Historic Preservation Board Appointment

Mayor Walters introduced Resolution 3210 that would appoint Zack Mosner to the Historic Preservation Board through December 31, 2028.

Marcia Hunt moved, seconded by Christine Cleland-McGrath, to approve Resolution 3210 appointing Zack Mosner to the Historic Preservation Board through December 31, 2028. The motion carried unanimously by voice vote.

Public Comment

Mayor Walters invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Bruce McDougall moved, seconded by Marcia Hunt, to approve Consent Agenda items 6.a., 6.b., and 6.c..

Vote: Ayes - Carolyn Moulton, Anthony Young, Christine Cleland-McGrath, Bruce McDougall, TJ Fantini, Luke Currier, Marcia Hunt. Nays - None. Abstentions - None. Result: Passed

6.a. Minutes of March 9, 2026

b. Approval of claims in the amount of \$851,137.98

The following vouchers/checks were approved for payment:

EFT numbers: 115086 through 115132, total \$708,843.55

Check numbers: 115133 through 115151, total \$116,091.60

Wire transfer numbers: 385024 through 385984, total \$26,202.83

c. Ordinance 4092: AMC Title 19 Permit Review Time Periods

Public Hearings

Anacortes Community Forest Lands Plan

Assistant Parks and Recreation Director Bob Vaux introduced the public hearing for the Anacortes Community Forest Lands Plan, referring to a slide presentation that was included in the packet materials for the meeting. Mayor Walters added that the public comment period would remain open through Monday, March 23, 2026.

Discussion topics included:

- Public comment is being received and noted by the council.

At 6:33 pm, Mayor Walters opened the public hearing.

Public comment was delivered as follows:

Josie Henderson of Anacortes and Executive Director of the Friends of the Anacortes Community Forest Lands addressed the organization's contributions to the process, funding, enforcing applicable rules, and encouraged the council to make evidence-based decisions.

Marlene Finley of Anacortes and Evergreen Islands praised the plan's format, content, citizen science and baseline monitoring sections, and that climate change is meaningfully addressed. She expressed concerns regarding the lack of evaluation of the strengths and weaknesses of the 2021 plan, analysis of environmental or recreational trends, that policy statements that are not consistently supported by data, the need for greater emphasis on law enforcement and fire protection, including wildfire detection and notification systems, and the absence of budget discussion. She also advocated for natural resource management with the aid of an ecologist or natural resource manager, and to limit any new structures in the ACFL. Finally, she expressed the feeling that public ideas and comments were dismissed or not acknowledged.

John Meehan of 41st Street in Anacortes, representing the motorcycling community and a member of the trails committee, stressed the whole community's use of the forest lands, pointing out that most motorcycle users ride responsibly in the forest lands, and urged the council to give the Parks Director the enforcement capacity to better control access to the trails for all users.

Paul Barron of 13266 Heart Lake Road discussed the use of trail 248 and the effects of the parking area on the comfort and security of the nearby residents, which he pointed out, was not mentioned in the draft plan. He asked that city staff or forest managers engage with them and other adjacent property owners to mitigate any negative effects on residents. He added that he notices damage from motorcycles using trails where they are not authorized.

Linda Yearwood of 13223 Heart Lake Road, spoke about trail 248 and 247, that run along their property. She mentioned the parking area near their property and associated concerns regarding the small size of the area that leads to vehicles parking in their driveway, noise including late evening and early morning disturbances from activities at the trailhead, and the impact of expanding the parking area on wildlife. She also pointed out that law enforcement does not patrol the area, as it is outside the city limits and that the city has not communicated with them about proposed changes to the area.

Elke Macartney of the Island View neighborhood spoke about the need for improved signage to indicate appropriate areas for motorcycles on trails 302 and 300, and posting seasonal guidance regarding motorcycles at Whistle Lake and Heart Lake parking lots.

Josh Gates of West 4th Street in Anacortes expressed support for the Anacortes Community Forest Lands Plan as drafted, thanking the Parks department and Forest Advisory Board for their work. He added that he is president of the mountain bike advocacy group, Fidalgo Trailriders, who regularly volunteer and contribute to trail maintenance efforts. He mentioned that he coaches the Anacortes Middle School mountain bike team, where he educates team members about trail etiquette, responsible trail use, and trail maintenance. He concluded that the plan works well for all user groups as a whole.

Brian Wetcher of Forest Park Lane in Anacortes expressed thanks for the efforts that city staff, Forest Board members, and community members have put into producing the plan, underscoring the community nature of the project. He mentioned that the plan is flexible and enables public input to easily be incorporated if so desired,

and would be a tool for managing the ACFL for many years to come. He advocated for continued funding to enable the forest lands to serve as the jewel of the city and a place for residents and visitors to enjoy.

At 6:55 pm, Mayor Walters closed the public hearing.

Mayor Walters noted that the city will move to annex several parcels of forest lands that were added to the urban growth area last year, which would allow the city to enforce the city's laws, and that there is a plan to provide a law enforcement presence during the summer. He added that the city would be focusing on emergency preparedness initiatives to include wildfire response.

2026 First Quarter Budget and Capital Facilities Plan Amendments

Finance Director Steve Hoglund introduced proposed ordinances 5023 and 5024 that would amend the 2026 Operating Budget and 2026-2031 Capital Facilities Plan (CFP), respectively, referring to electronic drafts of the ordinances. He added that no public comments were received over the past two weeks.

At 7:01 pm, Mayor Walters opened the public hearing.

Public comment was delivered as follows:

Tarn Ohana of West 4th Street in Anacortes spoke in favor of the high value and impactful pedestrian safety projects being included in the budget and CFP amendments.

At 7:03 pm, Mayor Walters closed the public hearing.

Discussion topics included:

- Removing \$200k from the 2026 budget for line item 105.720.595.61.63 funding sidewalks and bikeways improvements and removing \$200k from the 2026-2031 Capital Facilities Plan for the annual sidewalks and bikeways program so that the pedestrian safety projects may go ahead.
- Possibility of grants requiring matching funds. Need to conserve real estate excise tax (REET) to have resources available in the future for other projects.
- Leveraging current funds for future projects.
- Limit the amount of finite REET spending in a constrained fiscal environment.
- Need to monitor budgets throughout the year to ensure that fund and project values are being maximized.
- Difficult choices to be made.

Marcia Hunt moved, seconded by TJ Fantini, to adopt ordinance 5023 with an amendment to reduce REET transfers in from account 105.720.397.00.00 by \$200,000 from \$238,292 to \$38,292, and to add a line item to add a deduct of \$200,000 from account 105.720.595.61.63.

Vote: Ayes - Carolyn Moulton, Anthony Young, Christine Cleland-McGrath, Bruce McDougall, TJ Fantini, Luke Currier, Marcia Hunt. Nays - None. Abstentions - None. Result: Passed

Marcia Hunt moved, seconded by Anthony Young, to approve ordinance 5024 with an amendment to add a fifth line item to delete \$200,000 in 2026 of REET from the annual sidewalks and bikeways program.

Vote: Ayes - Carolyn Moulton, Anthony Young, Christine Cleland-McGrath, Bruce McDougall, TJ Fantini, Luke Currier, Marcia Hunt. Nays - None. Abstentions - None. Result: Passed

Other Business

Contract Award: Public Safety Building HVAC Improvements – Design #25-187-FAC-001

Operations Manager WiL Ludemann and Facilities Manager Brandon Krause introduced proposed contract

Anacortes City Council Minutes - March 16, 2026

#25-187-FAC-001 with Hargis Engineers, Inc. to perform the Public Safety Building HVAC Improvements – Design project, referring to a slide presentation that was included in the packet materials for the meeting.

Discussion topics included:

- Due diligence has been done to find the best means of tackling the project.
- Previous bids were canceled due to the complicated engineering and regulatory problems associated with replacing the system.
- Construction costs will likely be at least twice the initial estimate.
- No functioning climate control system for the public safety building.
- The roof is original from 2000.

Carolyn Moulton moved, seconded by Anthony Young, to authorize the mayor to sign contract #25-187-FAC-001 with Hargis Engineers Inc.

Vote: Ayes - Carolyn Moulton, Anthony Young, Christine Cleland-McGrath, Bruce McDougall, TJ Fantini, Luke Currier, Marcia Hunt. Nays - None. Abstentions - None. Result: Passed

Downtown Streetscapes Project Presentation

Planning, Community, and Economic Development Director John Coleman introduced Jason Graf, Principal of First Forty Feet, who provided an overview of the Downtown Streetscapes initiative, referring to a slide presentation that was included in the packet materials for the meeting.

Discussion topics included:

- Accessibility for individuals with disabilities is crucial.
- Concerns about maintenance of added paint and installation features.
 - Downtown Anacortes Alliance and Anacortes Creative District would lead the effort to install and possibly maintain in coordination with city staff.
 - 2-year lifecycle for paint or installation features.
- Seasonal nature of public gathering spaces.
- Data or case studies about parklets.
 - Process for permitting, managing parklets.
 - Other communities limit the number per block or manage them more closely.
 - Work best when used in conjunction with food and beverage establishments.
- Cross-street lighting feasibility.
- Signage consistency across the city.
 - The 2019 Comp Plan community favored leaving style up to individual businesses.
- Curb extensions are dangerous for cyclists.
 - Possibly use raised intersections found in East Sound on Orcas Island.
 - Mid-intersection traffic circles and taking away bike lanes
- Cost-effectiveness of using paint to shape traffic patterns.
- Parking options
 - Side street angled parking is more cost-effective.
- Art as a beautification device.

Mayor Walters invited members of the audience to comment on this agenda item. Public comment was given as follows:

Pat Gardner of Anacortes spoke in favor of using paint as a way-finding tool to guide people to important downtown locations and lighting. She mentioned parklets as being only desirable during the warm months.

Jordan Hay of Anacortes and Executive Director of the Anacortes Downtown Alliance spoke about how the plan is tangible and incremental and is a tool to help the community improve the downtown. She spoke in favor of working with the city as a partner and offered to help with fundraising and volunteers.

Meredith McIlmoyle of Anacortes and Executive Director of the Anacortes Arts Festival expressed excitement about the initiative and pledged to act as a partner to have Creative District stakeholders work with the Downtown Anacortes Alliance and the city.

Ursula Edelman of Anacortes spoke from the perspective of community youths, who do not always have funds to patronize a coffee shop or other businesses, expressing support for the creation of downtown gathering places.

Allen Rhoades of Stittwood and owner of the Rockfish Grill and Anacortes Brewery suggested that the truck route be moved from 4th Street to 3rd Street to make the plan work for downtown.

Tom Freeland of Anacortes and owner of the Keystone Building, mentioned that parking is very important and expressed concerns about a gathering space on 7th Street having a negative impact on area businesses.

Kathy Khile of Anacortes and owner of Scott Milo Gallery, expressed concern about gathering space limiting important space, access, and visibility in the area of her business.

Josh Gates of Anacortes and organizer of Open Streets suggested temporarily implementing some Downtown Streetscape ideas during the Open Streets event.

Laurie Gere of Anacortes and owner of Gere-a-Deli expressed concerns regarding the effect on parking of a gathering place at 5th Street, and was in favor of trying it during the summer or moving it to the east side of Commercial Avenue.

Elisabeth Freeland of Anacortes and owner of the Keystone Building expressed concerns about emergency vehicles being able to access buildings if a gathering space closed down 5th Street or 7th Street.

Mr. Graf mentioned that the plan moving forward is to reorient the list of priorities over the next couple of weeks and work with stakeholders to understand who are ready to take on roles and responsibilities. Then they would come back to council with a reviewed draft and obtain a cost estimate for feature improvements. Mayor Walters asked that the council provide their comments to Mr. Graf.

Adjournment

There being no further business, at approximately 8:50 pm, the Anacortes City Council meeting of March 16, 2026, was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the March 23, 2026 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
383152	1/14/2026	279401586	SURETY PEST CONTROL	PEST CONTROL APD/COURT	\$ 164.26	finance
386383	1/29/2026	77287	COMMERCIAL FIRE PROTECTION INC	FIRE STATION 1 SPRINKLER SYSTEM REPAIRS	\$ 366.66	pw1
384359	1/29/2026	279401421	SURETY PEST CONTROL	MUSEUM PEST CONTROL	\$ 88.72	museum
384281	1/29/2026	WAANA166136	FASTENAL COMPANY	MAINTENANCE SUPPLIES - PUMP STATIONS	\$ 383.74	dwwtp
384525	2/1/2026	4919922S185	LEMAY MOBILE SHREDDING	APD AND COURT ON-SITE SHREDDING	\$ 119.85	apd
384427	2/4/2026	WAANA166236	FASTENAL COMPANY	FASTENERS BOLTS AND SCREWS	\$ 57.25	dwwtp
384428	2/4/2026	WAANA166238	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 12.69	dwwtp
384523	2/5/2026	6560714353	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
384737	2/5/2026	77183A-IN	POLY-CORR INDUSTRIES	OPERATING SUPPLIES	\$ 5,754.00	wwtpcc
384441	2/6/2026	280864604	SURETY PEST CONTROL	PEST CONTROL ACCT # 34803357 FIDALGO BOOSTER 6996 SAN JUAN HILL LN	\$ 74.13	dwtpt
384659	2/9/2026	0730492-IN	SIRCHIE	EVIDENCE TAPE	\$ 371.27	apdcc
384830	2/9/2026	112-1738441-5581047	AMAZON.COM SERVICES, INC	PHONE SUPPLIES AND OFFICE SUPPLIES	\$ 379.32	wwtpcc
384678	2/9/2026	112-9260357-3486653	AMAZON.COM SERVICES, INC	PHONE AND OFFICE SUPPLIES	\$ 107.33	wwtpcc
384679	2/9/2026	6560715896	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 41.91	wwtpcc
384661	2/9/2026	8561 62 75051	HOME DEPOT	WATER MAINTENANCE - HATCH SEAL REPAIR MATERIALS	\$ 216.89	wdistcc
384662	2/9/2026	9980	WEST MARINE PRODUCTS, INC	SUPPLIES FOR EQUIP #2009	\$ 80.88	shopcc
384668	2/10/2026	01KH47MRB0SH2H4 14GQC	NIGP	NIGP: THE INSTITUTE FOR PUBLIC PROCUREMENT MEMBERSHIP DUES	\$ 195.00	legalcc
384734	2/10/2026	111-8940038-9716246	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 113.72	wwtpcc
384829	2/10/2026	112-0488044-8596269	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 31.55	wwtpcc
384680	2/10/2026	112-2420158-2109052	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 14.13	wwtpcc
384761	2/10/2026	112-6015089-7877013	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 21.75	wwtpcc

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
384752	2/10/2026	161435	BRICK CITY BUTTON MAKERS	MARKETING SUPPLIES	\$ 40.00	museumcc
384667	2/10/2026	172646	RESCUE TECHNOLOGY	RESCUE MANNEQUIN	\$ 1,795.02	afdcc
384655	2/10/2026	200670	A-1 MOBILE LOCK AND KEY, INC.	SUPPLIES FOR FACILITIES	\$ 261.12	pwfacc
384748	2/10/2026	300890265	KCDA PURCHASING COOPERATIVE	COPY PAPER 2ND & 3RD FLOOR	\$ 316.72	financecc
384660	2/10/2026	31640011	TACTICALGEAR.COM, WORKBOOTS.COM	UNIFORM BOOTS; OFC PLEADWELL	\$ 198.79	apdcc
384664	2/10/2026	3986-433904	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #517	\$ 9.79	shopcc
384665	2/10/2026	3986-433905	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #213	\$ 24.15	shopcc
384666	2/10/2026	3986-433906	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #515	\$ 32.53	shopcc
384673	2/10/2026	4084	LIFE RAFT SURVIVAL EQUIPMENT	MARINE SUPPLIES; RECOVERY CRADLE	\$ 2,784.00	apdcc
384735	2/10/2026	5934251689	SAFEWAY INC	REC EVENT SUPPLIES	\$ 148.43	pkrecc
384742	2/10/2026	8255 9094 8736 4397	DISH NETWORK CORP	STA 3 SERVICE: FEBRUARY	\$ 122.91	afdcc
384744	2/10/2026	966441429630	SAFEWAY INC	ICE FOR THE LAB	\$ 74.75	wwtpcc
384675	2/10/2026	Feb 5	ANACORTES PRINTING & SIGNS	REPRINT: INSPECTION FORMS	\$ 228.48	afdcc
384656	2/10/2026	i25329	A-1 MOBILE LOCK AND KEY, INC.	SUPPLIES FOR WWTP	\$ 476.54	pwfacc
384672	2/10/2026	T97111	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 8.20	pwfacc
384658	2/10/2026	T97163	SEBO'S DO-IT CENTER	SUPPLIES FOR VEHICLE #2008	\$ 4.49	shopcc
384663	2/10/2026	T97189	SEBO'S DO-IT CENTER	PART FOR VEHICLE #2008	\$ 40.25	shopcc
384745	2/11/2026	0188-1032919	CED	WATER MAINTENANCE - ARV REPAIRS	\$ 1.71	wdistcc
384741	2/11/2026	020967552	EWING IRRIGATION PRODUCTS, INC	WATER MAINTENANCE - ARV STUFF	\$ 49.76	wdistcc
384753	2/11/2026	021205	CAP SANTE MARINA	MARINE 29 (#2003) FUEL	\$ 37.88	afdcc
384799	2/11/2026	100062428	ELECOK CO LIMITED	BALL FIELD SCOREBOARD ELECTRONICS	\$ 97.94	parksc1
384758	2/11/2026	112-1199900- 8281059	AMAZON.COM SERVICES, INC	KEY TAGS	\$ 6.52	afdcc
384736	2/11/2026	112-2038990- 7789827	AMAZON.COM SERVICES, INC	PARKING ENF - MARKERS	\$ 74.90	apdcc
384676	2/11/2026	112-4662011- 4346648	AMAZON.COM SERVICES, INC	UNIFORM PANTS - SS	\$ 43.51	afdcc
384677	2/11/2026	112-9885641- 8553052	AMAZON.COM SERVICES, INC	LABEL MAKER, TAPES	\$ 110.95	afdcc
384731	2/11/2026	113-5194370- 9110608	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 27.19	infosyscc

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384671	2/11/2026	114-0228779-7309077	AMAZON.COM SERVICES, INC	ONE CELL PHONE CASE AND TWO SETS OF SCREEN PROTECTORS	\$ 73.08	infosyscc
384669	2/11/2026	114-1783136-2883424	AMAZON.COM SERVICES, INC	CELL PHONE PROTECTIVE CASE	\$ 10.87	infosyscc
384674	2/11/2026	114-6287571-5830662	AMAZON.COM SERVICES, INC	GALAXY S25 FE CASES AND SCREEN PROTECTOR FOR JOSE & ROSSY.	\$ 35.88	infosyscc
384670	2/11/2026	114-7050263-2767441	AMAZON.COM SERVICES, INC	IPHONE 16 PROTECTIVE CASE	\$ 10.87	infosyscc
384750	2/11/2026	12468	LEATHERS & ASSOCIATES INC	PARKS MAINTENANCE SUPPLIES	\$ 59.93	parksccl
384790	2/11/2026	128726	SMILEY'S PRO SERVICES	SUPPLIES FOR EQUIP #2008	\$ 74.36	shopcc
384757	2/11/2026	1407670	FRONTIER BUILDING SUPPLY	SMALL DOG PARK SHELTER PROJECT	\$ 46.89	parksccl
384751	2/11/2026	1Z3Y592X0149508405	UNITED PARCEL SERVICE, INC	LAB SAMPLES - SHIPMENT TO RAINIER	\$ 111.66	wwtpcc
384738	2/11/2026	249673	GREEN RIVER COMMUNITY COLLEGE	WETRC WASHINGTON OPERATOR WORKSHOP - ISAAC BRUNK	\$ 450.00	wtpcc
384746	2/11/2026	249674	GREEN RIVER COMMUNITY COLLEGE	TRAINING: FIRE HYDRANT ESSENTIALS - JORDAN STAPEL	\$ 430.00	wtpcc
384756	2/11/2026	6631395	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 219.50	pwfacc
384754	2/11/2026	69274D	US BANK	AWC MAYOR EXCHANGE PARKING	\$ 4.48	execc
384793	2/11/2026	8561 88 40894	HOME DEPOT	WATER MAINTENANCE - ARV STUFF	\$ 154.55	wdistcc
384762	2/11/2026	F36943/1	ACE HARDWARE	WATER MAINTENANCE - PLUGS FOR GENERATOR	\$ 88.11	wdistcc
384732	2/11/2026	i25347	A-1 MOBILE LOCK AND KEY, INC.	SUPPLIES FOR FACILITIES	\$ 50.05	pwfacc
384740	2/11/2026	SO25019393	KELLER SUPPLY COMPANY	WATER MAINTENANCE - ARV STUFF	\$ 315.84	wdistcc
384733	2/11/2026	UTIL-2026-0012	SKAGIT COUNTY PLANNING AND	WATER MAINTENANCE - JURA WAY WATERLINE PERMIT	\$ 143.29	wdistcc
384739	2/11/2026	WAANA166369	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 72.34	wwtpcc
384802	2/12/2026	112-3942900-9086618	AMAZON.COM SERVICES, INC	LABEL TAPE	\$ 17.07	afdcc
384807	2/12/2026	1080837	BAYSHORE OFFICE PRODUCTS INC	PAPER	\$ 5.44	museumcc
384791	2/12/2026	111-4620607-0410601	AMAZON.COM SERVICES, INC	REC DEPT GENERAL SUPPLIES	\$ 30.98	pkrecc

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384805	2/12/2026	111-6457637-9328220	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 26.10	wwtpcc
384788	2/12/2026	111-7740202-3645835	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 10.00	wwtpcc
384760	2/12/2026	112-4570549-8583469	AMAZON.COM SERVICES, INC	SILICONE CABLE TIES	\$ 10.52	afdcc
384743	2/12/2026	112-5943324-1494613	AMAZON.COM SERVICES, INC	SENIOR CENTER KITCHEN SUPPLIES	\$ 76.11	parksccl
384801	2/12/2026	112-6308497-8146623	AMAZON.COM SERVICES, INC	VELCRO LOOP	\$ 76.15	afdcc
384804	2/12/2026	112-8044754-2116258	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 89.54	wwtpcc
384749	2/12/2026	113-9782867-4801047	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 22.43	libcc
384786	2/12/2026	114-0831375-6903431	AMAZON.COM SERVICES, INC	TOOLS FOR SHOP	\$ 503.31	shopcc
384823	2/12/2026	170188	ECO-COUNTER INC.	TTP TRAIL COUNTER	\$ 47.52	parksccl
384785	2/12/2026	224521	PELICAN BAY BOOKS	RESEARCH BOOK	\$ 7.02	museumcc
384808	2/12/2026	24282344	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #516	\$ 302.68	shopcc
384809	2/12/2026	24282345	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #516	\$ 178.21	shopcc
384810	2/12/2026	24282346	PURCELL TIRE AND SERVICE CENTE	TIRES FOR SHOP STOCK	\$ 424.14	shopcc
384795	2/12/2026	249710	GREEN RIVER COMMUNITY COLLEGE	TRAINING: FIRE HYDRANT ESSENTIALS - JOSEPH FERRIS	\$ 430.00	wtpcc
384759	2/12/2026	47004498	ULINE, INC.	STORAGE CONTAINERS FOR NEW AMBULANCE	\$ 106.66	afdcc
384763	2/12/2026	5481	PETSTOP	K9 ZEKE FOOD	\$ 76.36	apdcc
384827	2/12/2026	59472	MARRIOTT	AWC MAYOR EXCHANGE ACCOMMODATIONS	\$ 170.82	execc
384888	2/12/2026	6560718067	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.32	apd
384800	2/12/2026	69274D-3	US BANK	AWC MAYOR EXCHANGE PARKING	\$ 4.68	execc
384806	2/12/2026	698248	SHELL	FUEL FOR VEHICLE #006	\$ 74.18	apdcc
384747	2/12/2026	72207279	SKAGIT COUNTY PUBLIC WORKS	GUEMES FERRY - MV #17 OTEP	\$ 21.50	afdcc
384794	2/12/2026	F37371/1	ACE HARDWARE	WATER MAINTENANCE - BAGS FOR BOOSTER CLEAN UPS	\$ 17.61	wdistcc
384797	2/12/2026	F37573/1	ACE HARDWARE	SUPPLIES FOR FACILITIES	\$ 7.82	pwfacc
384787	2/12/2026	PSI00489621	WOOD'S LOGGING SUPPLY	EQUIPMENT PURCHASE	\$ 1,193.52	shopcc

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384798	2/12/2026	T97510	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 16.82	pwfacc
384792	2/12/2026	T97570	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 59.68	wwtpcc
384822	2/12/2026	W31788761	RADWELL INTERNATIONAL, INC	BALL FIELD SCOREBOARD ELECTRONIC PARTS	\$ 858.07	parkscc1
384828	2/13/2026	08686201	COASTAL FARM &	SAFETY BOOTS - SD	\$ 117.59	wwtpcc
384789	2/13/2026	0d58fc76-3460	SPOTIFY	REC AND ASAC MUSIC SERVICE	\$ 20.66	pkrecc
384832	2/13/2026	111-0017836-8121811	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 22.49	wwtpcc
384831	2/13/2026	111-3271830-4571413	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 7.38	wwtpcc
384796	2/13/2026	113-1045298-2206601	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 22.47	libcc
384824	2/13/2026	14544801	WILBUR-ELLIS COMPANY, LLC	PARKS MAINTENANCE SUPPLIES	\$ 2,866.61	parkscc1
384826	2/13/2026	15-260215834	CUMMINS, INC.	PART FOR EQUIP #7919	\$ 215.80	shopcc
384860	2/13/2026	280863435	SURETY PEST CONTROL	PEST CONTROL ACCT # 34798464 A AVE BOOSTER 2205 37TH ST	\$ 71.70	dwtpp
384819	2/13/2026	3986-434460	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #042	\$ 580.60	shopcc
384818	2/13/2026	3986-434493	O'REILLY AUTO PARTS	PART FOR EQUIP #713	\$ 76.57	shopcc
384820	2/13/2026	3986-434533	O'REILLY AUTO PARTS	PART FOR VEHICLE #173	\$ 1,305.60	shopcc
384803	2/13/2026	46142171	ULINE, INC.	BINS FOR SUPPLIES (NEW AMBULANCE) ORGANIZATION	\$ 295.90	afdcc
384813	2/13/2026	F37743/1	ACE HARDWARE	WATER MAINTENANCE - HATCH SEAL	\$ 64.61	wdistcc
384816	2/13/2026	S025028670	KELLER SUPPLY COMPANY	WATER MAINTENANCE - PARTS FOR PORTABLE WATER TANKS	\$ 308.26	wdistcc
384817	2/14/2026	111-7947385-0527409	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 437.64	shopcc
384825	2/14/2026	113-8902077-9077803	AMAZON.COM SERVICES, INC	PHONE COVERS	\$ 34.80	financecc
384821	2/14/2026	114-8443972-6557867	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 43.47	pwfacc
384815	2/15/2026	112-1860954-1058643	AMAZON.COM SERVICES, INC	PHONE CASES FOR PLANNING & BUILDING DEPTS	\$ 65.23	plancc
384814	2/15/2026	112-1860954-1058643B	AMAZON.COM SERVICES, INC	CELL PHONE CASES FOR PLANNING/BUILDING DEPTS	\$ 16.53	plancc
384811	2/15/2026	57791	BIG 5 SPORTING GOODS	REC PROGRAM SUPPLIES	\$ 249.96	pkrecc
384812	2/15/2026	66220215702	COSTCO WHOLESALE CORPORATION	REC EVENT SUPPLIES	\$ 65.21	pkrecc

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384866	2/16/2026	280864606	SURETY PEST CONTROL	PEST CONTROL - ACCT# 34803359 ROCKRIDGE BOOSTER 2102 PENNSYLVANIA AVE	\$ 72.92	wtpcc
384962	2/16/2026	6560719587	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 41.91	wwtpcc
384958	2/17/2026	111-5877943- 5308257	AMAZON.COM SERVICES, INC	SUPPLIES	\$ 16.31	museumcc
384944	2/17/2026	111-8414733- 7155423	AMAZON.COM SERVICES, INC	IPHONE 16 CASE & CAMERA SCREEN PROTECTORS FOR CITY CELL PHONE	\$ 23.08	legalcc
384936	2/17/2026	113-1825103- 3004239	AMAZON.COM SERVICES, INC	PHONE CASES FOR WATER DISTRIBUTION CREW	\$ 169.85	wdistcc
384879	2/17/2026	113288072581	FERRELLGAS, LP	JANUARY PROPANE INVOICE - AUTOGAS ACCOUNT	\$ 16.49	finance
384881	2/17/2026	114-6970089- 8515448	AMAZON.COM SERVICES, INC	EXTENSION CORDS	\$ 104.40	afdcc
384943	2/17/2026	1572	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 2.01	parksccl
384955	2/17/2026	171028	THE HOSE SHOP, INC	HOSES FOR POLYMER SYSTEM	\$ 205.99	wwtpcc
384941	2/17/2026	279400895	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 322.96	parksccl
384940	2/17/2026	280863941	SURETY PEST CONTROL	SENIOR CENTER PEST CONTROL	\$ 170.14	parksccl
384836	2/17/2026	280863980	SURETY PEST CONTROL	CITY HALL PEST CONTROL ACCT# 34800891	\$ 88.72	finance
384846	2/17/2026	280864153	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 147.40	dshop
384835	2/17/2026	280864946	SURETY PEST CONTROL	PEST CONTROL APD/COURT #34798456	\$ 164.26	finance
384954	2/17/2026	3986-435115	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #195	\$ 367.75	shopcc
384952	2/17/2026	3986-435116	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #195	\$ 38.24	shopcc
384963	2/17/2026	3986-435151	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #170	\$ 24.96	shopcc
384953	2/17/2026	3986-4351599	O'REILLY AUTO PARTS	FLEET TRAINING	\$ 95.00	shopcc
384951	2/17/2026	3986-435168	O'REILLY AUTO PARTS	SUPPLIES FOR EQUIP #6953	\$ 7.25	shopcc
384950	2/17/2026	3986-435206	O'REILLY AUTO PARTS	PART FOR EQUIP #6953	\$ 5.76	shopcc
385001	2/17/2026	593176578822	SAFEWAY INC	REC EVENT SUPPLIES	\$ 9.99	pkreccc
384935	2/17/2026	600254166	CARDIO PARTNERS INC.	SUPPLIES FOR FACILITIES	\$ 930.36	pwfacc
384947	2/17/2026	6560718056	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 62.34	shopcc
384948	2/17/2026	6560718072	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 80.46	shopcc
384957	2/17/2026	7C54209	PLATT ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES - INCINERATOR	\$ 202.63	wwtpcc
384934	2/17/2026	F39266	ACE HARDWARE	PLASTIC BUCKETS	\$ 30.42	afdcc

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384956	2/17/2026	F39310/1	ACE HARDWARE	MAINTENANCE SUPPLIES - INCINERATOR	\$ 99.57	wwtpcc
384942	2/17/2026	T98586	SEBO'S DO-IT CENTER	REC DEPT SUPPLIES	\$ 23.32	pkreccc
384959	2/17/2026	T98593	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 5.59	parkscc1
384933	2/17/2026	T98609	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 15.32	parkscc1
385011	2/18/2026	1000575271	PAPE MACHINERY INC.	CEMETERY TOOLS	\$ 260.61	parkscc1
385005	2/18/2026	111-4528124-8765857	AMAZON.COM SERVICES, INC	CELL PHONE CASES & SCREEN PROTECTORS	\$ 316.51	fibercc
385000	2/18/2026	112-6700349-3642615	AMAZON.COM SERVICES, INC	DRYER DOOR SWITCH	\$ 7.19	wtpcc
384960	2/18/2026	112-7154437-0401847	AMAZON.COM SERVICES, INC	PENCIL SHARPENER (29-2)	\$ 15.18	afdcc
385012	2/18/2026	113-5424426-8308224	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES PW	\$ 3.74	libcc
384961	2/18/2026	113-6747222-2419457	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES SB	\$ 10.87	libcc
384939	2/18/2026	114-1490233-1928242	AMAZON.COM SERVICES, INC	CELL PHONE CASE	\$ 18.55	fibercc
384945	2/18/2026	114-5924929-1665840	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 222.63	execc
385103	2/18/2026	227258	DICK'S RESTAURANT SUPPLY	REC EVENT SUPPLIES	\$ 82.15	pkreccc
385006	2/18/2026	2501330	T-SHIRTS BY DESIGN	LOGO ON CITY UNIFORMS	\$ 108.80	fibercc
384981	2/18/2026	280864791	SURETY PEST CONTROL	WWTP PEST CONTROL ACCT # 34798456	\$ 244.58	dwwtp
385017	2/18/2026	280864794	SURETY PEST CONTROL	MUSEUM: PEST CONTROL ACCT# 34798456	\$ 88.72	museum
384999	2/18/2026	386049762234581	METRO BY TMOBILE	SUPPLIES	\$ 55.00	museumcc
385009	2/18/2026	3986-435362	O'REILLY AUTO PARTS	PARTS FOR EQUIP #7000	\$ 50.82	shopcc
385008	2/18/2026	3986-435364	O'REILLY AUTO PARTS	PART FOR VEHICLE #2009	\$ 6.01	shopcc
385002	2/18/2026	89991622672411295466	WALMART	REC EVENT SUPPLIES	\$ 162.84	pkreccc
384937	2/18/2026	E0500YRNMA	MICROSOFT CORPORATION	AZURE: PAY AS YOU GO 1/16-2/16/26	\$ 25.89	infosyscc
384938	2/18/2026	E0500YRP5U	MICROSOFT CORPORATION	AZURE: DEVELOPER SUPPORT 1/16-2/16/26	\$ 31.56	infosyscc
385007	2/18/2026	G85614	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 10.63	shopcc
384998	2/18/2026	T98782	SEBO'S DO-IT CENTER	WORK GLOVES	\$ 31.90	fibercc
385126	2/18/2026	U2616005433	ICONIX WATERWORKS INC	SUPPLIES FOR STREET DEPT	\$ 717.95	shopcc
384976	2/18/2026	WAANA166411	FASTENAL COMPANY	SAFETY SUPPLIES	\$ 1,277.16	dwwtp
385111	2/19/2026	108661/10/34619	STOWES, INC	WORK BOOTS	\$ 108.69	shopcc

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385108	2/19/2026	111-0043705-0463419	AMAZON.COM SERVICES, INC	CELL PHONE CHARGERS & CABLES	\$ 119.54	fibercc
385003	2/19/2026	111-2070614-8801840	AMAZON.COM SERVICES, INC	UAV SUPPLIES	\$ 16.29	apdcc
385104	2/19/2026	111-2143140-3893044	AMAZON.COM SERVICES, INC	FLIGHT BATTERY FOR UAV	\$ 129.47	apdcc
385110	2/19/2026	111-2308841-2739447	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 248.28	shopcc
385102	2/19/2026	111-4093722-4917024	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 15.34	wwtpcc
385119	2/19/2026	111-7578662-7761827	AMAZON.COM SERVICES, INC	CELL PHONE CASES FOR WTP STAFF	\$ 212.70	wtpcc
385013	2/19/2026	111-8477902-7959407	AMAZON.COM SERVICES, INC	PHONE CASES & SCREEN PROTECTORS	\$ 151.45	pwfacc
385130	2/19/2026	112-4330885-9584246	AMAZON.COM SERVICES, INC	COFFEE - 29-1	\$ 213.84	afdcc
385004	2/19/2026	112-4487698-4325822	AMAZON.COM SERVICES, INC	UNIFORM BOOTS; CSO HARRIS	\$ 130.51	apdcc
385128	2/19/2026	112-6757977-3066630	AMAZON.COM SERVICES, INC	DRY ERASE ACCESSARY TRAYS - ALL APPARATUS	\$ 36.95	afdcc
385127	2/19/2026	112-7285197-1185007	AMAZON.COM SERVICES, INC	COMMAND HOOKS - NEW AMBULANCES	\$ 25.01	afdcc
385109	2/19/2026	113-1074630-1015443	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 35.02	parksccl
385125	2/19/2026	113-4726573-5653030	AMAZON.COM SERVICES, INC	DELL 32 PLUS 4K MONITORS	\$ 652.78	infosyscc
385124	2/19/2026	113-5072948-7081810	AMAZON.COM SERVICES, INC	PARKS STAFF OFFICE SUPPLIES	\$ 17.20	parksccl
385010	2/19/2026	114-4769975-6964263	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 6.53	pwfacc
385105	2/19/2026	114-5967047-8900216	AMAZON.COM SERVICES, INC	USB CHARGER BLOCKS FOR NEW CELL PHONES	\$ 66.12	apdcc
385129	2/19/2026	1265233367	COSTCO WHOLESALE CORPORATION	HAND VACUUM	\$ 87.03	afdcc
385137	2/19/2026	24282468	PURCELL TIRE AND SERVICE CENTE	FLAT REPAIR FOR VEHICLE #516	\$ 199.94	shopcc
385117	2/19/2026	3986-435511	O'REILLY AUTO PARTS	PART FOR EQUIP #7000	\$ 95.13	shopcc
385118	2/19/2026	3986-435512	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #184	\$ 249.75	shopcc
385115	2/19/2026	3986-435528	O'REILLY AUTO PARTS	PART FOR VEHICLE #184	\$ 26.35	shopcc
385116	2/19/2026	3986-435529	O'REILLY AUTO PARTS	PART FOR EQUIP #7000	\$ 65.84	shopcc
385114	2/19/2026	3986-435554	O'REILLY AUTO PARTS	PART FOR VEHICLE #1016	\$ 22.10	shopcc
385113	2/19/2026	3986-435617	O'REILLY AUTO PARTS	PART FOR EQUIP #4002	\$ 10.16	shopcc

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385101	2/19/2026	66598201321687	WALGREENS	PRINTED DEPARTMENT PHOTO	\$ 8.15	apdcc
385122	2/19/2026	T98866	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 2.97	parksccl
385120	46072	T98877	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 13.70	pwfacccl
385121	2/19/2026	T98878	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 4.68	pwfacccl
385123	2/19/2026	T98964	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 0.66	parksccl
385016	2/19/2026	WAANA166436	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 206.61	dwwtp
386276	2/20/2026	6560722496	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE - 2/20	\$ 16.32	medic
385141	2/20/2026	061308	LOU'S GLOVES, INC	SAFETY SUPPLIES	\$ 463.00	wwtpcc
385150	2/20/2026	1001067252	GALLS, LLC.	UNIFORM VEST CARRIERS; LEETZ, PACKARD, KING, FULLER	\$ 1,283.84	apdcc
385106	2/20/2026	113-1498191-6816226	AMAZON.COM SERVICES, INC	LAMINATOR FOR OFFICE	\$ 32.63	apdcc
385107	2/20/2026	113-3504488-80586xx	AMAZON.COM SERVICES, INC	PHONE ACCESSORIES	\$ 31.19	legalcc
385140	2/20/2026	114-7826778-7653008	AMAZON.COM SERVICES, INC	PART FOR EQUIP #11984	\$ 13.48	shopcc
385168	2/20/2026	280863938	SURETY PEST CONTROL	LIBRARY PEST CONTROL 2/20/26 ACCT # 34800774	\$ 138.56	publib
385050	2/20/2026	280864605	SURETY PEST CONTROL	PEST CONTROL ACCT 34803358 CASTILLEJA BLUFF 3802 MARINE HEIGHTS WAY	\$ 72.92	dwwtp
385049	2/20/2026	280864607	SURETY PEST CONTROL	PEST CONTROL ACCT 34803360 POINT PUMPHOUSE 4155 SAN JUAN BLVD	\$ 71.57	dwwtp
385152	2/20/2026	3986-435787	O'REILLY AUTO PARTS	PART FOR EQUIP #69007	\$ 157.28	shopcc
385139	2/20/2026	6325	SIGNDOG NW	SUPPLIES FOR FLEET	\$ 150.14	shopcc
385149	2/20/2026	6560721724	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 80.46	shopcc
385142	2/20/2026	66220423704	COSTCO WHOLESALE CORPORATION	REC EVENT SUPPLIES	\$ 219.08	pkreccc
385143	2/20/2026	85616141840	HOME DEPOT	REC EVENT SUPPLIES	\$ 54.28	pkreccc
385145	2/20/2026	G86492	SEBO'S DO-IT CENTER	PARTS FOR EQUIP #119012	\$ 8.93	shopcc
385138	2/20/2026	RA116004151:01	RWC INTERNATIONAL	SERVICE FOR VEHICLE #609	\$ 3,709.53	shopcc
385154	2/20/2026	T99070	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 12.72	shopcc
384974	2/20/2026	WAANA165775	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 79.32	dwwtp
385146	2/21/2026	02212026	COSTCO WHOLESALE CORPORATION	COFFEE PODS AND LYSOL	\$ 182.98	apdcc

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385136	2/21/2026	20657626	US BANK	DRYER DOOR SWITCH REPLACEMENT	\$ 16.20	wtpcc
385153	2/21/2026	242156	HEALTH & SAFETY INSTITUTE	CPR CERTIFICATIONS - CITY EMPLOYEES	\$ 755.61	afdcc
385144	2/21/2026	79111037896	THE MARKET LLC	REC EVENT SUPPLIES	\$ 17.94	pkreccc
385155	2/21/2026	F40909/1	ACE HARDWARE	MAINTENANCE SUPPLIES - INCINERATOR	\$ 27.40	wwtpcc
385151	2/21/2026	VP_662RQGCX	VISTAPRINT	BUSINESS CARDS; OFC DILLS	\$ 27.18	apdcc
385135	2/22/2026	112-9370122-9218605	AMAZON.COM SERVICES, INC	CELL PHONE CASE & SCREEN PROTECTOR	\$ 45.02	fibercc
385768	2/22/2026	94671365	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 3,034.92	libcc
385147	2/22/2026	Twilio-261220	TWILIO, INC.	FIBER BACK OFFICE SUPPORT	\$ 40.04	fibercc
385497	2/23/2026	1-592165-75	DIAMOND RENTALS, INC.	CEMETERY PORTABLE RESTROOMS	\$ 180.00	parks1
385499	2/23/2026	1-592167-75	DIAMOND RENTALS, INC.	TTP PORTABLE RESTROOMS 1/26-2/23/26	\$ 365.00	parks1
385230	2/23/2026	113-1963074-0393039	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 19.42	wwtpcc
385172	2/23/2026	1132306845	FERRELLGAS, LP	PROPANE FOR 29TH ST WATER TOWER	\$ 180.59	dshop
385235	2/23/2026	1411933	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 68.15	pwfaccc
385229	2/23/2026	16091	PACIFIC PARTY CANOPIES INC	REC EVENT SUPPLIES	\$ 146.74	pkreccc
385237	2/23/2026	17557	LEFEBER TURF FARM, LLC	COLUMBARIUM PROJECT	\$ 165.00	parkscc1
385226	2/23/2026	2501355	T-SHIRTS BY DESIGN	WORK UNIFORMS	\$ 1,668.42	shopcc
385278	2/23/2026	280863430	SURETY PEST CONTROL	STA 1: FEBRUARY SERVICE	\$ 110.58	afdcc
385233	2/23/2026	3986-436180	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #204	\$ 157.02	shopcc
385234	2/23/2026	3986-436245	O'REILLY AUTO PARTS	PARTS FOR SHOP STOCK	\$ 64.24	shopcc
385315	2/23/2026	593511208851	SAFEWAY INC	REC PROGRAM SUPPLIES	\$ 5.16	pkreccc
385228	2/23/2026	6001038119	DEWAARD & BODE, INC	REPLACEMENT WTP COMMERCIAL WASHER/DRYER DEPOSIT	\$ 1,414.00	wtpcc
385240	2/23/2026	6560707842	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE: 1/23	\$ 16.32	afdcc
385242	2/23/2026	6560712214	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE: 2/2	\$ 20.02	afdcc
385241	2/23/2026	6560712216	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE: 2/2	\$ 16.32	afdcc
385243	2/23/2026	6560715142	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE: 2/6	\$ 16.32	afdcc
385245	2/23/2026	6560719590	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE: 2/16	\$ 16.32	afdcc

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385244	2/23/2026	6560719591	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE: 2/16	\$ 20.02	afdcc
385238	2/23/2026	F41457/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 244.79	parksc1
385227	2/23/2026	SO33307	CORE & MAIN LP	LAB SUPPLIES	\$ 666.38	wtpcc
385231	2/23/2026	T99663	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 11.35	shopcc
385239	2/23/2026	T99693	SEBO'S DO-IT CENTER	BROOM, LIGHTSTRIP, TAPE	\$ 38.70	afdcc
385225	2/23/2026	T99770	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 46.46	parksc1
385232	2/23/2026	WEB2231497250	CMC RESCUE, INC	LADDER REPAIR: CLAMP, LADDERLINE	\$ 499.61	afdcc
385271	2/24/2026	111-0718745-9709009	AMAZON.COM SERVICES, INC	QUART PAINT CANS FOR EVIDENCE COLLECTION	\$ 30.41	apdcc
385277	2/24/2026	112-9741832-2025852	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 14.02	wwtpcc
385369	2/24/2026	113-0218107-4786611	AMAZON.COM SERVICES, INC	WIREBOUND NOTEBOOKS & CHARGER BLOCK FOR CITY CELL PHONE	\$ 44.14	attorneycc
385236	2/24/2026	114-0504764-4757069	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 81.59	pwfaccc
385269	2/24/2026	114-2829948-3506614	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 209.48	shopcc
385312	2/24/2026	114-7089161-0157833	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 597.27	pwfaccc
385272	2/24/2026	14556283	WILBUR-ELLIS COMPANY, LLC	WEED SPRAY CHEMICALS FOR REMOTE SITES	\$ 746.27	wdistcc
385281	2/24/2026	171237	THE HOSE SHOP, INC	NYLON AIR BRAKE TUBING	\$ 66.31	wtpcc
385275	2/24/2026	2026WSPCSPRNGPPJ000C	WASHINGTON STATE POLICE	WSPCA MEMBERSHIP AND CONFERENCE 2026	\$ 381.99	apdcc
385276	2/24/2026	204826	CAP SANTE MARINA	MARINE 29 (#2003) FUEL	\$ 32.23	afdcc
385266	2/24/2026	210036	A-1 MOBILE LOCK AND KEY, INC.	SUPPLIES FOR FACILITIES	\$ 261.12	pwfaccc
385368	2/24/2026	24282569	PURCELL TIRE AND SERVICE CENTE	SUPPLIES FOR SHOP STOCK	\$ 40.83	shopcc
385279	2/24/2026	6001038119-2	DEWAARD & BODE, INC	REPLACEMENT WTP COMMERCIAL WASHER/DRYER BALANCE	\$ 1,412.09	wtpcc
385280	2/24/2026	6001038119-3	DEWAARD & BODE, INC	REPLACEMENT WTP COMMERCIAL WASHER/DRYER HOSE ACCESSORIES	\$ 81.45	wtpcc
385309	2/24/2026	T99852	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 23.21	parksc1

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385273	2/24/2026	T99900	SEBO'S DO-IT CENTER	WATER MAINTENANCE - SILICONE FOR WATER TOTES	\$ 25.44	wdistcc
385274	2/24/2026	T99970	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 97.84	pwfacc
385310	2/24/2026	TT99875	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 27.70	parksc1
385373	2/25/2026	111-1311938-4882623	AMAZON.COM SERVICES, INC	GALLON PAINT CANS FOR EVIDENCE COLLECTION	\$ 43.50	apdcc
385408	2/25/2026	111-4772589-3344223	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 123.20	wwtpcc
385383	2/25/2026	112-1410182-1296231	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 41.17	wwtpcc
385385	2/25/2026	112-4079197-7600251	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 82.73	wwtpcc
385384	2/25/2026	112-7137948-6629031	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 15.11	wwtpcc
385374	2/25/2026	113-0415556-5099418	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 87.03	wwtpcc
385313	2/25/2026	114-9753444-3572229	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES	\$ 13.43	pwfacc
385372	2/25/2026	1413055	FRONTIER BUILDING SUPPLY	GALLON PAINT CANS FOR EVIDENCE COLLECTION	\$ 40.26	apdcc
385367	2/25/2026	171272	THE HOSE SHOP, INC	REPAIR & MAINTENANCE: DIESEL FITTINGS	\$ 34.62	wtpcc
385386	2/25/2026	2501371	T-SHIRTS BY DESIGN	UNIFORM SHIRTS	\$ 108.80	afdcc
385375	2/25/2026	26728382	360TRAINING.COM INC	WATER MAINTENANCE: ONLINE SCADA CLASS - MICHAEL HENSON	\$ 70.72	wdistcc
385381	2/25/2026	3986-436722	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #031	\$ 100.14	shopcc
385365	2/25/2026	600260506	CARDIO PARTNERS INC.	SUPPLIES FOR FACILITIES	\$ 115.60	pwfacc
385378	2/25/2026	74969460383649078947	WALMART	TRAINING: SAFETY GLASSES & GLOVES FOR HYDRANT CLASS - JOE F. & JORDAN	\$ 26.32	wdistcc
385370	2/25/2026	7ZGU5	PAINTER'S ALLEY, LLC	GALLON PAINT CANS FOR EVIDENCE COLLECTION	\$ 8.26	apdcc
385382	2/25/2026	990035364	FIRE ENGINEERING	ART OF READING SMOKE MANUAL	\$ 85.96	afdcc
385379	2/25/2026	B94425/45	COASTAL FARM &	WATER MAINTENANCE: STEEL TOE RAIN BOOT REPLACEMENT	\$ 114.80	wdistcc
385371	2/25/2026	RECEIPT	SEBO'S DO-IT CENTER	GALLON PAINT CANS FOR EVIDENCE COLLECTION	\$ 76.08	apdcc
385377	2/25/2026	T00185	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 41.69	parksc1

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385376	2/25/2026	WAANA166620	FASTENAL COMPANY	WATER MAINTENANCE: SP-29P DRILL SET	\$ 141.44	wdistcc
386027	2/26/2026	2-506-03808	FEDEX	PARKS MAINTENANCE DUTY TAX	\$ 19.26	parks1
386134	2/26/2026	6137075117	VERIZON WIRELESS	WTP SCADA 1/27/26-2/26/26	\$ 901.64	dwtp
386265	2/26/2026	PSI00496398	WOOD'S LOGGING SUPPLY	5 CHAINSAW CHAINS	\$ 1,677.95	medic
385411	2/26/2026	0-104-775-054	DEPARTMENT OF LICENSING	LICENSING FEES FOR VEHICLE #212	\$ 18.54	shopcc
385407	2/26/2026	0020068314	THE UPS STORE	SHIPPING ON EQUIPMENT RETURNED FOR REPAIR	\$ 85.14	fibercc
385580	2/26/2026	1081873	BAYSHORE OFFICE PRODUCTS INC	NAME PLATE FOR COUNCIL SEAT	\$ 12.52	financecc
385559	2/26/2026	111-5037109.6722656	AMAZON.COM SERVICES, INC	LAB SUPPLIES	\$ 76.86	wwtpcc
385415	2/26/2026	112-0909617-8945005	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 54.39	wwtpcc
385405	2/26/2026	114-4338535-1252209	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 48.96	shopcc
386081	2/26/2026	114-6183155-6057811	AMAZON.COM SERVICES, INC	LIGHTBULBS	\$ 28.28	museumcc
385406	2/26/2026	114-7729915-0452229	AMAZON.COM SERVICES, INC	PART FOR EQUIP #69007	\$ 37.16	shopcc
385366	2/26/2026	114-8679247-5266609	AMAZON.COM SERVICES, INC	SUPPLIES FOR FACILITIES	\$ 73.47	pwfacc
385413	2/26/2026	1413280	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FACILITIES	\$ 47.34	pwfacc
385555	2/26/2026	2422642	PURCELL TIRE AND SERVICE CENTE	TIRES FOR EQUIP #842	\$ 264.85	shopcc
385412	2/26/2026	3986-436900	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #175	\$ 100.64	shopcc
385404	2/26/2026	86702	LOWE'S BUSINESS ACCOUNT/GEMB	REPAIR & MAINTENANCE: DIESEL FUEL POLISHER FITTINGS	\$ 84.99	wtpcc
385417	2/26/2026	G88442	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 3.91	wwtpcc
385414	2/26/2026	T00307	SEBO'S DO-IT CENTER	SUPPLIES FOR STREET DEPT	\$ 6.84	shopcc
385403	2/26/2026	T00451	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 32.59	wwtpcc
386140	2/27/2026	0214006	GEOENGINEERS, INC.	2025 CRITICAL AREAS REGULATIONS BAS UPDATE - 12/6/25 - 2/13/26	\$ 6,665.75	plan
385410	2/27/2026	112-0990982-3774616	AMAZON.COM SERVICES, INC	SENIOR CENTER OFFICE SUPPLIES	\$ 7.59	parksccl
385584	2/27/2026	112-8484026-7975430	AMAZON.COM SERVICES, INC	COPY PAPER	\$ 58.73	afdcc

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385409	2/27/2026	114-5760422-9897833	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE AND BREAKROOM SUPPLIES	\$ 72.80	execcc
385566	2/27/2026	114-6858797-0151401	AMAZON.COM SERVICES, INC	EATON GEN PURPOSE RELAY	\$ 175.92	wtpcc
385581	2/27/2026	1413904	FRONTIER BUILDING SUPPLY	PARKS MAINTENANCE SUPPLIES	\$ 19.57	parksgcc1
385583	2/27/2026	129L3Y8T0316566428	UNITED PARCEL SERVICE, INC	SHIP: PPE FOR REPAIR	\$ 21.09	afdcc
385416	2/27/2026	200977376889	DELL MARKETING LP	DELL RUGGED BATTERY	\$ 92.47	infosyscc
385563	2/27/2026	21977125	US BANK	TRAVEL LODGING: FIRE HYDRANT ESSENTIALS - JOE FERRIS	\$ 457.87	wdistcc
385558	2/27/2026	26-14272-94521	EBAY	FIBER CPE, OPTICAL NETWORK TERMINALS	\$ 97.88	fibercc
385569	2/27/2026	3986-437048	O'REILLY AUTO PARTS	PART FOR VEHICLE #175	\$ 30.92	shopcc
385571	2/27/2026	3986-437049	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #404	\$ 37.53	shopcc
385572	2/27/2026	3986-437072	O'REILLY AUTO PARTS	PART FOR VEHICLE #175	\$ 55.97	shopcc
385570	2/27/2026	3986-437106	O'REILLY AUTO PARTS	PART FOR VEHICLE #175	\$ 33.86	shopcc
385564	2/27/2026	44818528	US BANK	TRAINING LODGING: FIRE HYDRANT ESSENTIALS - JORDAN STAPEL	\$ 457.87	wdistcc
385579	2/27/2026	629516	THE MAILBOX	SHIPPING RETURN RECEIPT - VERIZON SHIPPED TOO MANY PHONES	\$ 27.04	infosyscc
385556	2/27/2026	99859	FIREPENNY FIRE EQUIPMENT	PART FOR VEHICLE #2010	\$ 54.71	shopcc
385573	2/27/2026	F43153/1	ACE HARDWARE	WATER MAINTENANCE: JURA SUPPLIES	\$ 86.72	wdistcc
385576	2/27/2026	F43296/1	ACE HARDWARE	MAINTENANCE SUPPLIES - INCINERATOR	\$ 61.72	wwtpcc
385577	2/27/2026	F43304/1	ACE HARDWARE	MAINTENANCE SUPPLIES - INCINERATOR	\$ 21.53	wwtpcc
385561	2/27/2026	T00540	SEBO'S DO-IT CENTER	PARTS FOR VEHICLE #220	\$ 17.39	shopcc
385587	2/27/2026	T00578	SEBO'S DO-IT CENTER	PREMIXED FUEL	\$ 82.22	afdcc
385574	2/27/2026	T0C506	SEBO'S DO-IT CENTER	WATER MAINTENANCE: JURA SUPPLIES	\$ 117.04	wdistcc
386128	2/28/2026	305172	INFOSEND, INC.	FEBRUARY 2026 PROCESSING	\$ 5,332.46	finance
386275	2/28/2026	35115965	KIMLEY-HORN AND ASSOCIATES, IN	ON-CALL TRANSPORTATION ENGINEERING SERVICES - THROUGH 2/28/26	\$ 3,255.00	pw1
386254	2/28/2026	INV80512	360TRAINING.COM INC	EMPLOYEE SAFETY TRAINING PORTAL	\$ 675.65	pw1

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385582	2/28/2026	113-8180779-8476254	AMAZON.COM SERVICES, INC	REPLACEMENT LABEL TAPE	\$ 19.57	financecc
385578	2/28/2026	114-1841312-0969047	AMAZON.COM SERVICES, INC	CELL PHONE CASE & SCREEN PROTECTOR	\$ 20.61	legalcc
385629	2/28/2026	170143	ASSOCIATION OF WASHINGTON	AWC ANNUAL CONFERENCE REGISTRATIONS	\$ 1,276.47	execc
385630	2/28/2026	170144	ASSOCIATION OF WASHINGTON	AWC COUNCIL LEADERS EXCHANGE REGISTRATION	\$ 162.90	execc
385568	2/28/2026	18337184	THE BUCKLE, INC	PANT ALLOWANCE: LANCE JORDAN	\$ 44.00	pwfacc
385585	2/28/2026	2/28/26	PELTON	2026 MEMBERSHIP	\$ 314.44	afdcc
385557	2/28/2026	4421782581	MICROSOFT CORPORATION	SURFACE LAPTOP KEYBOARD USB4 DOCK & EXTENDED HARDWARE SERVICE	\$ 2,533.93	infosyscc
385565	2/28/2026	VP_3D7CV89B	VISTAPRINT	BUSINESS CARDS; CHAPLAIN PETERSON AND DET CORP BUFFUM	\$ 41.31	apdcc
386127	3/1/2026	15-08195-33000	WASTE MANAGEMENT	FEBRUARY 2026 CONTRACTED SERVICES	\$ 156,769.85	finance
386135	3/1/2026	2818854-0043-8	WASTE MANAGEMENT	WTP TRASH ACCT # 22-79868-03009, RECYCLE PICKUP - 02/01/26-02/28/26	\$ 365.00	dwtpp
386398	3/1/2026	5072855296	RICOH USA, INC	S/N C86150637 CARNEGIE 12/1/2025-2/28/2026	\$ 102.20	finance
386382	3/1/2026	6137391765	VERIZON WIRELESS	SCADA COMMUNICATIONS 2/2-3/1/2026	\$ 1,263.01	dwwtp
385586	3/1/2026	00383917500961	UNITED PARCEL SERVICE, INC	ADD'L SHIP PPE	\$ 2.29	afdcc
385562	3/1/2026	111-6681755-8322652	AMAZON.COM SERVICES, INC	FIBER OPTIC CABLE PULLING HARDWARE	\$ 93.08	fibercc
385575	3/1/2026	111-9069666-1013861	AMAZON.COM SERVICES, INC	REPAIR & MAINTENANCE; 2IN TRUSS O CLAMPS 10/PACK	\$ 43.42	wtpcc
385560	3/1/2026	112-8054006-2461833	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 8.26	pkrecc
385334	3/1/2026	1706283	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING STA 1 4/1-6/30/26	\$ 215.78	finance
385335	3/1/2026	1706284	GUARDIAN SECURITY SYSTEMS INC	CLOUD STORAGE/VIDEO FEED - SHOP 4/1-6/30/26	\$ 823.84	finance
385328	3/1/2026	1706285	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WT PRESTON 4/1-6/30/26	\$ 215.78	finance
385331	3/1/2026	1706286	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - APD 4/1-6/30/26	\$ 215.78	finance

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385333	3/1/2026	1706287	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - INTERPRETIVE CTR 4/1-6/30/26	\$ 215.78	finance
385327	3/1/2026	1706288	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - SENIOR CENTER 4/1-6/30/26	\$ 215.78	finance
385329	3/1/2026	1706289	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - MUSEUM 4/1-6/30/26	\$ 215.78	finance
385332	3/1/2026	1706290	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WTP 4/1-6/30/26	\$ 156.65	finance
385330	3/1/2026	1706291	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - CITY HALL 4/1-6/30/26	\$ 199.99	finance
385567	3/1/2026	379653	NAPA AUTO PARTS	AUTOMOTIVE DETAIL/CLEANER, MICRO CLOTHS	\$ 43.02	afdcc
385769	3/1/2026	94852995	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 2,343.19	libcc
385628	3/2/2026	10023	LAW ENFORCEMENT BICYCLE ASSOC	BICYCLE TRAINING SUPPLIES	\$ 192.00	apdcc
385644	3/2/2026	112-1426122-1551466	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 93.64	wwtpcc
385708	3/2/2026	112-2107845-9509054	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 114.72	wwtpcc
385697	3/2/2026	113-8029927-0800265	AMAZON.COM SERVICES, INC	PHONE SUPPLIES	\$ 53.85	wwtpcc
385626	3/2/2026	17502	WASHINGTON STATE UNIVERSITY	PARKS STAFF PESTICIDE BOOKS	\$ 106.69	parksc1
385642	3/2/2026	300-10185752	ALL BATTERY SALES & SERVICE	PART FOR VEHICLE #516	\$ 456.91	shopcc
385631	3/2/2026	3064616330	CENTRAL WELDING SUPPLY CO, INC	SUPPLIES FOR EQUIP #304	\$ 100.47	shopcc
385632	3/2/2026	3064631432	CENTRAL WELDING SUPPLY CO, INC	SUPPLIES FOR SHOP	\$ 20.48	shopcc
385637	3/2/2026	3986-437573	O'REILLY AUTO PARTS	PART FOR EQUIP #13955	\$ 17.86	shopcc
385636	3/2/2026	3986-437618	O'REILLY AUTO PARTS	PART FOR VEHICLE #516	\$ 7.04	shopcc
385633	3/2/2026	58188	SKAGIT SOILS, INC.	WATER MAINTENANCE: REFILL BIN	\$ 309.51	wdistcc
385691	3/2/2026	8561 62 22194	HOME DEPOT	WATER MAINTENANCE: TOOLS	\$ 144.03	wdistcc
385625	3/2/2026	DSC-21913	DATA SUPPORT COMPANY INC	LAB SUPPLIES	\$ 1,727.60	wwtpcc
385638	3/2/2026	F44408/1	ACE HARDWARE	WATER MAINTENANCE: BENNET ROAD PARTS	\$ 145.79	wdistcc
385643	3/2/2026	F44611/1	ACE HARDWARE	PARKS MAINTENANCE SUPPLIES	\$ 19.57	parksc1
385622	3/2/2026	F44615/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 7.32	wwtpcc

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385621	3/2/2026	G89942	SEBO'S DO-IT CENTER	OPERATING SUPPLIES	\$ 19.57	wwtpcc
385641	3/2/2026	G90026	SEBO'S DO-IT CENTER	SPRAY PAINT	\$ 18.69	afdcc
385627	3/2/2026	MC23077487	MAILCHIMP	REC DEPT NEWSLETTER SUBSCRIPTION	\$ 28.83	parkscc1
385690	3/2/2026	NW725505	NEOBITS INC	FIBER CPE, OPTICAL NETWORK TERMINALS	\$ 1,311.30	fibercc
385620	3/2/2026	T01095	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 15.98	parkscc1
385640	3/2/2026	T01110	SEBO'S DO-IT CENTER	SPRAY PAINT, TOWELS	\$ 27.83	afdcc
385639	3/2/2026	USA Today Lib 3-2026	USA TODAY SUBSCRIPTIONS, SUBSCRIBER SERVICES	USA TODAY LIBRARY SUBSCRIPTION MARCH 2026	\$ 34.00	libcc
385702	3/2/2026	WN50371307	HOME DEPOT	PARKS MAINTENANCE SUPPLIES	\$ 394.68	parkscc1
386385	3/3/2026	3-3-26	SIGNATURE TREE SERVICE	LAKE ERIE WAY HAZARD TREE REMOVAL	\$ 1,438.95	parks1
385706	3/3/2026	112-1091012-064020	AMAZON.COM SERVICES, INC	EARPLUGS	\$ 52.20	afdcc
385705	3/3/2026	112-3454828-070021	AMAZON.COM SERVICES, INC	SQUEEGEES FOR APPARATUS	\$ 69.36	afdcc
385709	3/3/2026	114-2125254-071461	AMAZON.COM SERVICES, INC	WATER ACTIVATED PFD STROBE LIGHTS	\$ 255.68	afdcc
385624	3/3/2026	114-2261181-246581	AMAZON.COM SERVICES, INC	SSD'S, USB HUBS AND CELLPHONE CASE	\$ 308.28	infosyscc
385828	3/3/2026	13202	FIDALGO PARKS & RECREATION	RESCUE SWIM FEES	\$ 110.00	afdcc
385760	3/3/2026	170518	ASSOCIATION OF WASHINGTON	AWC ANNUAL CONFERENCE REGISTRATION	\$ 638.24	execc
385699	3/3/2026	26019883	SUPPLYHOUSE LLC	SUPPLIES FOR FACILITIES	\$ 117.36	pwfacc
385704	3/3/2026	3/3/2026	CROA	CROA CONFERENCE REGISTRATION	\$ 225.00	afdcc
385688	3/3/2026	379794	NAPA AUTO PARTS	PARTS FOR VEHICLE #222	\$ 71.70	shopcc
385687	3/3/2026	379799	NAPA AUTO PARTS	PART FOR VEHICLE #516	\$ 4.35	shopcc
385695	3/3/2026	3986-437731	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #030	\$ 574.67	shopcc
385694	3/3/2026	3986-437748	O'REILLY AUTO PARTS	PART FOR EQUIP #200	\$ 162.05	shopcc
385689	3/3/2026	3986-437826	O'REILLY AUTO PARTS	PART FOR VEHICLE #222	\$ 9.35	shopcc
385693	3/3/2026	3986-437827	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #516	\$ 14.08	shopcc
385489	3/3/2026	4923623S185	LEMAY MOBILE SHREDDING	CONTAINER SHREDDING - CITY HALL	\$ 49.90	finance
385773	3/3/2026	60799956	MCMMASTER-CARR SUPPLY CO.	MAINTENANCE SUPPLIES	\$ 196.60	wwtpcc
385684	3/3/2026	G90366	SEBO'S DO-IT CENTER	PARTS FOR EQUIP #11969	\$ 44.40	shopcc
385698	3/3/2026	G9C118	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 25.37	pwfacc
385686	3/3/2026	INV344310815	ZOOM VIDEO COMMUNICATIONS INC.	EXECUTIVE ZOOM WORKPLACE PRO	\$ 69.62	execc

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385703	3/3/2026	T01369	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 19.18	parksc1
385692	3/3/2026	T01380	SEBO'S DO-IT CENTER	WATER MAINTENANCE: SAMPLE STATION PARTS	\$ 3.60	wdistcc
385685	3/3/2026	T9WXA7E9ENL	RAVENSBURGER NORTH AMERICA	REC PROGRAM SUPPLIES	\$ 234.88	pkreccc
385776	3/4/2026	10624	PORT OF ANACORTES	MARCH MOORAGE ELECTRICITY, ENVIRONMENTAL - MARINE 29	\$ 17.00	afdcc
385759	3/4/2026	111-7992100-7490603	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 26.10	parksc1
385774	3/4/2026	112-5772610-3928245	AMAZON.COM SERVICES, INC	HIGHLIGHTERS	\$ 10.11	afdcc
385840	3/4/2026	112-9664057-0202648	AMAZON.COM SERVICES, INC	APPARATUS WAX, MICROFIBER TOWELS	\$ 97.81	afdcc
385682	3/4/2026	113-0492935-2775420	AMAZON.COM SERVICES, INC	WATER MAINTENANCE: HARD HATS FOR 2 NEW CREW MEMBERS & 2 BACK-UPS	\$ 631.04	wdistcc
385700	3/4/2026	113-7248431-0168218	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 9.18	libcc
385757	3/4/2026	113-8031447-5599410	AMAZON.COM SERVICES, INC	WATER MAINTENANCE: HIVIS JACKETS FOR 2 NEW CREW MEMBERS	\$ 403.04	wdistcc
385683	3/4/2026	114-0079720-2449037	AMAZON.COM SERVICES, INC	SUPPLIES FOR SHOP	\$ 264.17	shopcc
385770	3/4/2026	202603041810331295JW	NATIONAL TACTICAL OFFICERS ASS	2026 CRISIS NEGOTIATIONS CONF - CORP WILSON	\$ 374.00	apdcc
385827	3/4/2026	2501668	T-SHIRTS BY DESIGN	UNIFORM: T-SHIRTS AND HOODIES FOR CREW	\$ 1,883.00	wdistcc
385830	3/4/2026	3986-437984	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #171	\$ 100.64	shopcc
385766	3/4/2026	3986-438110	O'REILLY AUTO PARTS	PART FOR VEHICLE #030	\$ 129.86	shopcc
385832	3/4/2026	3986-438118	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #172	\$ 201.28	shopcc
385754	3/4/2026	600266578	CARDIO PARTNERS INC.	SUPPLIES FOR FACILITIES	\$ 115.60	pwfacc
385837	3/4/2026	81370	RESTORING EDEN NURSERY	PARKS MAINTENANCE SUPPLIES	\$ 82.24	parksc1
386068	3/4/2026	8561 02 56610	HOME DEPOT	WATER MAINTENANCE: FOR FLUSHING SIGNS	\$ 76.05	wdistcc
385758	3/4/2026	900208471	ESRI INC	ARCGIS SOFTWARE AND MAINTENANCE AGREEMENT 3/11/2026-3/10/2027	\$ 31,878.40	infosyscc
385756	3/4/2026	F45442/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 6.84	wwtpcc

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386080	3/4/2026	mwuemi	ALASKA AIRLINES	TRAVEL; CORP WILSON - 2026 CRISIS NEGOTIATION CONF AND CHALLENGE	\$ 411.79	apdcc
385820	3/4/2026	S3153224	GORDON ELECTRIC SUPPLY INC	WATER MAINTENANCE: BULBS FOR PLC PANELS	\$ 75.97	wdistcc
385829	3/4/2026	SO737035	WITMER PUBLIC SAFETY GROUP INC	PPE DETERGENT	\$ 215.20	afdcc
385836	3/4/2026	T01476	SEBO'S DO-IT CENTER	PARKS MAINTENANCE SUPPLIES	\$ 156.70	parksccl
385842	3/4/2026	T01579	SEBO'S DO-IT CENTER	CORD FOR PFD LIGHTING	\$ 9.78	afdcc
386141	3/5/2026	26-DFP-COA-07	FIRST FORTY FEET LLC	DOWNTOWN STREETSCAPES PLAN - FEBRUARY 2026	\$ 7,235.00	pw1
386250	3/5/2026	53300	SKAGIT FARMERS SUPPLY	ETHANOL FREE UNLEADED 19.281 GAL	\$ 96.39	dwtpp
385710	3/5/2026	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; FEB 2026	\$ 342.00	apd
385780	3/5/2026	282669450	SURETY PEST CONTROL	OPS PEST CONTROL	\$ 147.47	dshop
386063	3/5/2026	04Y42297W4252332 M	AMERICAN WATER WORKS	NWWA PNWS-DOH WORK SHOP	\$ 150.00	wwtpcc
386077	3/5/2026	067824	WALMART	BREAKROOM SUPPLIES	\$ 17.31	wtpcc
386066	3/5/2026	0713-1717-831-2603-0	WALGREENS	REC EVENT SUPPLIES	\$ 240.73	parksccl
386064	3/5/2026	07131213775122603 050	WALGREENS	SUPPLIES FOR VEHICLE #3004	\$ 39.16	shopcc
386061	3/5/2026	1018	SALTY PEAKS SOLUTIONS	SUPPLIES FOR FACILITIES	\$ 996.06	pwfacc
385912	3/5/2026	1081638	BAYSHORE OFFICE PRODUCTS INC	SENIOR CENTER OFFICE SUPPLIES	\$ 351.86	parksccl
385921	3/5/2026	1082963	BAYSHORE OFFICE PRODUCTS INC	DIVIDERS ANNUAL REPORT	\$ 8.62	financecc
385826	3/5/2026	114-7817880-3523428	AMAZON.COM SERVICES, INC	PART FOR EQUIP #837	\$ 64.30	shopcc
385914	3/5/2026	19841274-1	RADWELL INTERNATIONAL, INC	ICE CUBE RELAY	\$ 151.99	wtpcc
385900	3/5/2026	24282690	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #152	\$ 1,210.40	shopcc
385899	3/5/2026	24282770	PURCELL TIRE AND SERVICE CENTE	TIRES FOR STOCK & VEHICLE #861	\$ 1,809.46	shopcc
385901	3/5/2026	24282772	PURCELL TIRE AND SERVICE CENTE	TIRES FOR VEHICLE #304	\$ 29.10	shopcc
385923	3/5/2026	243232.00	US BANK	TRAINING: ROAD SAFETY PROFESSIONAL (RSPI) JUNE 2026 EXAM - SIDNEY NEEL	\$ 280.00	pwfacc
385779	3/5/2026	282668748	SURETY PEST CONTROL	PEST CONTROL ACCT # 34798464 A AVE BOOSTER 2205 37TH ST	\$ 71.70	dwtpp

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
386073	3/5/2026	3986-438179	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #186	\$ 55.34	shopcc
386072	3/5/2026	3986-438208	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #186	\$ 32.63	shopcc
386076	3/5/2026	3986-438214	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #186	\$ 0.61	shopcc
386075	3/5/2026	3986-438263	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #028	\$ 795.65	shopcc
386074	3/5/2026	3986-438264	O'REILLY AUTO PARTS	PART FOR VEHICLE #028	\$ 75.10	shopcc
386071	3/5/2026	3986-438299	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #221	\$ 30.45	shopcc
386070	3/5/2026	3986-438341	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLE #028	\$ 14.68	shopcc
386062	3/5/2026	AAAADHF6XTDNY16J V7ZA	FEDERAL AVIATION ADMIN	UAV FAA LICENSE	\$ 5.00	apdcc
385924	3/5/2026	ReimbCity	US BANK	EMPLOYEE REIMBURSED CITY	\$ 45.32	afdcc
386078	3/5/2026	T01643	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 34.81	pwfacc
386079	3/5/2026	T01646	SEBO'S DO-IT CENTER	SUPPLIES FOR FACILITIES	\$ 10.76	pwfacc
386065	3/5/2026	WO Z0041871	NOVUS AUTO GLASS	SERVICE FOR VEHICLE #030	\$ 541.82	shopcc
386387	3/6/2026	1081732	BUILDERS EXCHANGE OF	PUBLISH BID DOCUMENTS FOR TERRACE DRIVE/FIRE STATION/PEDESTRIAN CROSSINGS	\$ 99.33	pw1
386031	3/6/2026	220013286525	PUGET SOUND ENERGY INC	HEART OF ANACORTES 2/4-3/5/26	\$ 34.93	parks1
386274	3/6/2026	FB79302	CAROLLO ENGINEERS, INC.	WATER SYSTEM PLAN UPDATE - THROUGH 2/28/26	\$ 5,192.50	pw1
385897	3/6/2026	1083036	BAYSHORE OFFICE PRODUCTS INC	WATER MAINTENANCE: LAMINATE FLUSHING SIGNS	\$ 60.93	wdistcc
386083	3/6/2026	111-4308224- 6533816	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 34.08	wwtpcc
386082	3/6/2026	113-8860714- 8389847	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 18.49	libcc
385915	3/6/2026	19841274-2	RADWELL INTERNATIONAL, INC	ICE CUBE RELAY	\$ 55.74	wtpcc
385903	3/6/2026	280864561	SURETY PEST CONTROL	CEMETERY PEST CONTROL	\$ 91.14	parkscc1
385904	3/6/2026	282669585	SURETY PEST CONTROL	WA PARK PEST CONTROL	\$ 161.48	parkscc1
385898	3/6/2026	38738943	TRAFFIC SAFETY WAREHOUSE	WATER MAINTENANCE: SAFETY SANDWICH BOARD SIGNS FOR FLUSHING PROGRAM	\$ 978.66	wdistcc
385910	3/6/2026	39531	RC MOWERS	PART FOR EQUIP #715	\$ 338.61	shopcc
385918	3/6/2026	3986-438470	O'REILLY AUTO PARTS	PART FOR SHOP STOCK	\$ 14.63	shopcc
385906	3/6/2026	5936731	UNITED SITE SERVICES, INC	PARKS PORTABLE RESTROOM SERVICE	\$ 931.15	parkscc1
385905	3/6/2026	5938585	UNITED SITE SERVICES, INC	WA PARK PORTABLE RESTROOM SERVICE	\$ 354.00	parkscc1

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385895	3/6/2026	A94240/44	COASTAL FARM &	WATER MAINTENANCE: PANT ALLOWANCE - BRENT CHRISTENSEN	\$ 182.69	wdistcc
385925	3/6/2026	F46041/1	ACE HARDWARE	WATER MAINTENANCE: PARTS FOR JURA LANE	\$ 36.08	wdistcc
385919	3/6/2026	WR26012885	BLAUER	UNIFORM PANT / BIKE PATROL	\$ 165.36	apdcc
385913	3/7/2026	0-105-236-412	DEPARTMENT OF LICENSING	REPORT OF SALE FOR VEHICLE #128	\$ 18.54	shopcc
385908	3/7/2026	034727	CAP SANTE MARINA	FUEL: MARINE 29 (#2003)	\$ 33.30	afdcc
385922	3/7/2026	038222	THE BUCKLE, INC	WORK PANTS: SABEN WILLIAMSON	\$ 300.00	pwfacc
385911	3/7/2026	079290	REI CORPORATE & GROUP SALES	BOOT ALLOWANCE: JOHN HARRIS	\$ 218.20	pwfacc
385907	3/7/2026	112-5150229-1757845	AMAZON.COM SERVICES, INC	REC EVENT SUPPLIES	\$ 41.33	parksc1
385920	3/7/2026	31869490	GALLS, LLC.	UNIFORM SHIRTS AND PANTS FOR BIKE PATROL	\$ 1,167.81	apdcc
386138	3/8/2026	326276	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; FEB 2026	\$ 352.50	apd
385909	3/8/2026	112-4071432-7123414	AMAZON.COM SERVICES, INC	WASTEBASKET/TRASH CANS	\$ 30.17	apdcc
385916	3/8/2026	380179	NAPA AUTO PARTS	COOLANT, GLUE	\$ 30.19	afdcc
386133	3/9/2026	0113133	FERGUSON ENTERPRISES, INC	INVENTORY SUPPLIES FOR WATER MAINTENANCE	\$ 1,169.72	dwt
386034	3/9/2026	220013297498	PUGET SOUND ENERGY INC	CASINO DRIVE UNDER TWIN BRIDGE: 2/6-3/6/26	\$ 46.70	dshop
386129	3/9/2026	220022355618	PUGET SOUND ENERGY INC	5618 TSUNAMI SIREN 2/6 -3/6/26	\$ 10.89	dwwt
386263	3/9/2026	220035067093	PUGET SOUND ENERGY INC	MOLLY LANE BUILDING - OUTSIDE LIGHTING 2/6-3/6/26	\$ 207.03	medic
386030	3/9/2026	300000000343	PUGET SOUND ENERGY INC	PARKS/CEM/WASH. PARK/FAC/DEPOT 2/4-3/5/26	\$ 9,601.78	parks1
386262	3/9/2026	300000290019	PUGET SOUND ENERGY INC	ALL STATIONS: 2/4-3/5/26	\$ 1,997.46	medic
386139	3/9/2026	300000290035	PUGET SOUND ENERGY INC	MUSEUM 2/6-3/6/26	\$ 1,026.18	museum
386248	3/9/2026	300000300008	PUGET SOUND ENERGY INC	ENERGY BILL FOR WWTP 2/6-3/6/26	\$ 34,546.83	dwwt
386033	3/9/2026	300000305007	PUGET SOUND ENERGY INC	SKYLINE STREET LIGHTS: 1/31-3/2/26	\$ 296.87	dshop
386086	3/9/2026	47098	WESTERN SYSTEMS REFUSE &	SUPPLIES FOR SEWER DEPT	\$ 1,157.44	dshop

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386381	3/9/2026	5246	BAUMWELT PLLC	VOLUNTEER FIELD CONVERSION PROJECT - CONCEPTUAL SITE PLANNING - THROUGH 2/28/26	\$ 2,225.00	pkrec
386011	3/9/2026	114-1108409-7248255	AMAZON.COM SERVICES, INC	EXECUTIVE OFFICE SUPPLIES	\$ 29.31	execc
386014	3/9/2026	2233013324	CMC RESCUE, INC	REPLACEMENT HALYARD LINE FOR GROUND LADDERS	\$ 116.53	afdcc
386017	3/9/2026	3986-438932	O'REILLY AUTO PARTS	PART FOR VEHICLE #186	\$ 92.61	shopcc
386020	3/9/2026	3986-438942	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #3005	\$ 1,009.62	shopcc
386018	3/9/2026	3986-438948	O'REILLY AUTO PARTS	PARTS FOR SHOP STOCK	\$ 123.14	shopcc
386015	3/9/2026	3986-438952	O'REILLY AUTO PARTS	PARTS FOR SHOP STOCK	\$ 29.27	shopcc
386016	3/9/2026	3986-439049	O'REILLY AUTO PARTS	PART FOR VEHICLE #186	\$ 46.15	shopcc
386019	3/9/2026	3986-439078	O'REILLY AUTO PARTS	PARTS FOR VEHICLE #028	\$ 341.06	shopcc
386012	3/9/2026	4620	ANACORTES PRINTING & SIGNS	ANIMAL IMPOUND, BOOK AND RELEASE AND LEAVE SLIPS	\$ 637.57	apdcc
386010	3/9/2026	5115	STREET COP LABS	PATROL GLOVES; CORP SCHEEPERS	\$ 29.88	apdcc
385902	3/9/2026	E0600YTM18	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 2/2-3/1/2026	\$ 1,032.82	infosyscc
386007	3/9/2026	ER-2026-396	WASHINGTON FIRE CHIEFS	TRAINING FOR FLEET	\$ 395.00	shopcc
386008	3/9/2026	G145437094	MICROSOFT CORPORATION	INTERNET OF THINGS & MANAGEMENT & GOVERNANCE	\$ 10.86	infosyscc
386023	3/9/2026	G92448	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 100.82	wwtpcc
386009	3/9/2026	Google-260228	GOOGLE ANALYTICS	GOOGLE ADVERTISING, JAN-FEB 2026	\$ 315.25	fibercc
386024	3/9/2026	T02494	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES	\$ 27.62	wwtpcc
386021	3/9/2026	VP_91NLR24W	VISTAPRINT	BUSINESS CARDS FOR CAMERON F, ISAAC B, & CAMERON JS	\$ 120.51	wtpcc
386013	3/9/2026	W425422	TP TOOLS & EQUIPMENT	TOOLS/EQUIPMENT	\$ 513.57	wtpcc
386037	3/10/2026	1100005829	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW 2026-02-23	\$ 70.00	dwtp
386036	3/10/2026	395051	BAY CITY SUPPLY	CLEANING SUPPLIES: MULTIFOLD TOWEL	\$ 68.98	dwtp
386380	3/10/2026	508556940	MIDWEST TAPE, LLC.	DVDS FOR LIBRARY	\$ 26.54	publib
386022	3/10/2026	112-9452399-7322657	AMAZON.COM SERVICES, INC	OFFICE SUPPLY - CARRYALL CLIPBOARD STORAGE BOX	\$ 73.42	wtpcc
386378	3/11/2026	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 2/7-2/28/2026	\$ 2,774.23	publib
386270	3/11/2026	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 2/7-3/11/26	\$ 291.13	medic

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386143	3/11/2026	20260311COA	COMPULINK MANAGEMENT CENTER, D/B/A LASERFICHE	LASERFICHE SUPPORT 3/1/2026-2/28/2027	\$ 40,625.09	legal
386384	3/11/2026	20260578	SYSTEMS DESIGN WEST, LLC	AMBULANCE BILLING SERVICES 2/2026	\$ 5,087.08	finance
386260	3/11/2026	300000290027	PUGET SOUND ENERGY INC	WTP BOOSTERS 2/5-3/5/26	\$ 7,475.05	dwtpt
386131	3/11/2026	395371	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 84.56	pwfac
386084	3/11/2026	638701	HUGHES FIRE EQUIPMENT, INC.	PART FOR VEHICLE #222	\$ 485.85	dshop
386136	3/11/2026	667857	SAN DIEGO POLICE EQUIP CO INC	TRAINING AMMO - SIMS	\$ 385.16	apd
386268	3/11/2026	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 2/7-3/10/26	\$ 413.24	medic
386283	3/11/2026	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPS: 2/7-3/10/26	\$ 2,327.44	dshop
386281	3/11/2026	861238758	GENSCO INC.	SUPPLIES FOR EQUIP #9917	\$ 67.37	dshop
386132	3/11/2026	PSI00502278	WOOD'S LOGGING SUPPLY	PART FOR EQUIP #6997	\$ 15.91	dshop
385988	3/11/2026	ANA-1218629	ANACORTES AMERICAN	ANNUAL SUBSCRIPTION ANACORTES AMERICAN PLANNING DEPT	\$ 65.40	finance
386088	3/12/2026	25-292-SEW-0011	WELCH BROTHERS CONSTRUCTION	RETAINAGE RELEASE 25-292-SEW-001	\$ 1,131.46	pw1
386259	3/12/2026	26863	INDUSTRIAL RESOURCES, INC.	MAINTENANCE SUPPLIES	\$ 1,607.28	dwwtpt
386261	3/12/2026	387754A	BAY CITY SUPPLY	SUPPLIES FOR FACILITIES	\$ 44.91	dshop
386142	3/12/2026	39553	ANCHOR QEA, INC	A AVENUE LANDFILL MATTER NO. 200	\$ 2,040.00	pw1
386253	3/12/2026	53740150	UNIVAR USA INC	SODIUM HYDROXIDE (CAUSTIC) PO 26-125	\$ 6,559.08	dwtpt
386252	3/12/2026	6560732693	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 62.34	dshop
386255	3/12/2026	6560732694	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 80.46	dshop
386085	3/12/2026	831262	BLADE CHEVROLET, INC	PART FOR VEHICLE #32.80	\$ 35.69	dshop
386271	3/12/2026	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 2/10-3/11/26	\$ 303.69	medic
386256	3/12/2026	991435	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE PO 26-123	\$ 8,345.71	dwtpt
385790	3/13/2026	135541REV	VECA ELECTRIC & TECHNOLOGIES	UNIT-PRICED ELECTRICAL SERVICES - DISCONNECT FOR BATTERIES IN FIBER CABINET	\$ 1,175.40	pw1
386257	3/13/2026	90369343	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE PO 26-124	\$ 7,574.14	dwtpt
386273	3/13/2026	ReimbWalker	WALKER, BRIAN	SAFETY SUPPLIES FOR RESPIRATOR TESTING	\$ 1,109.41	dwwtpt
386137	3/13/2026	RENEWAL	DEPARTMENT OF HEALTH	DRUG DOG HANDLERS K9 REGISTRATION	\$ 55.00	apd
386258	3/16/2026	100006007	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT FINISHED 2026-03-02	\$ 22.00	dwtpt

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
386269	3/16/2026	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 2/7-3/10/26	\$ 1,629.49	finance
386267	3/16/2026	989 800 0000 8	CASCADE NATURAL GAS CORP.	NATURAL GAS FOR WWTP 2/7-3/10/26	\$ 782.63	dwwtp
386272	3/16/2026	ANA-4582277	ANACORTES AMERICAN	YEARLY SUBSCRIPTION	\$ 120.00	medic
386266	3/16/2026	INV3154411	COPIERS NORTHWEST, INC	CANON/IRC5870I/3RD FLOOR 2/11-3/10/26	\$ 173.76	finance
386390	3/17/2026	071-5971-00	GILLIS, LOIS	UB Refund Cst #040590	\$ 132.30	finance
386391	3/17/2026	092-5430-00	DAVIS, RICHARD	UB Refund Cst #054237	\$ 182.62	finance
386386	3/17/2026	1880194	WALTON BEVERAGE COMPANY, INC	OPS: BREAKROOM SUPPLIES	\$ 612.00	dshop
386395	3/17/2026	1st QTR 2026	SKAGIT COUNTY DISTRICT COURT	1ST QTR 2026 COMMUNITY COURT FORMS	\$ 1,950.00	court
386397	3/17/2026	1ST QTR PROBATION	SKAGIT COUNTY DISTRICT COURT	2026 1ST QTR PROBATION COSTS	\$ 12,500.00	court
386393	3/17/2026	230-4280-00	SMITHA, SUSAN	UB Refund Cst #065931	\$ 26.71	finance
386277	3/17/2026	6560726898	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE - 3/2	\$ 20.02	medic
386278	3/17/2026	6560727677	VESTIS SERVICES LLC	STA 2 MAT/MOP SERVICE - 3/3	\$ 16.32	medic
386279	3/17/2026	6560729775	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE - 3/6	\$ 16.32	medic
386280	3/17/2026	6560734586	VESTIS SERVICES LLC	STA 3 MAT/MOP SERVICE - 3/6	\$ 20.02	medic
386392	3/17/2026	700-5140-00	CRAWFORD, CHRISTINA	UB Refund Cst #064827	\$ 64.89	finance
386376	3/17/2026	INV3156028	COPIERS NORTHWEST, INC	CANON COPIERS CITY WIDE 2/14-3/13/26	\$ 155.63	finance
386375	3/17/2026	INV3156029	COPIERS NORTHWEST, INC	COURT & ASC COPIES 2/14-3/13/26	\$ 623.36	finance
386374	3/17/2026	INV3156031	COPIERS NORTHWEST, INC	S/N 4HU11634 LIBRARY 2/14-3/13/26	\$ 24.30	finance
	Total				\$ 492,036.90	



City Council Agenda Bill

March 23, 2026

Action Type: Contract Award

Item: 5.c.

Title: Contract Award: Whistle Lake Road Pipe Arch Modifications #25-044-WTR-002

Staff Contact(s): Logan Lee, Terry Nemeth

Approved for Submittal to Council by:

Tiffany Matson

Logan Lee

Summary: City staff seeks City Council consent to award a contract in the amount of \$196,024.09 to Strider Construction Co., Inc to perform the Whistle Lake Road Pipe Arch Modifications project. This project consists of demolition of section of welded steel pipe and installation of a dechlorination overflow security assembly (DOSA) and air gap on a pipeline drain to comply with Washington Department of Health regulations. Significant project elements include:

- Selective demolition of existing piping and structures.
- Provide temporary support for pipe arch during construction.
- Construction of permanent structural support.
- Installation of DOSA.
- Concrete pouring and reinforcement.
- Welding of structural steel.
- Testing and assistance during commissioning of new facilities.
- Surface restoration.

Background:

1. **History:** The City owns and operates a system of water transmission pipe infrastructure that conveys water from the City's water treatment plant to the City's water distribution system. The older of the City's two transmission lines includes a pipe arch which serves as a relief point for excess hydraulic grade in this pipeline. As hydraulic grade increases in the line it gradually overflows the pipe arch and is discharged into a storm drain following dechlorination. This

existing pipe arch does not provide an airgap or screening and is a potential source of contamination in the City's water supply. To address this concern, the modifications to the pipe arch will provide an air gap and duckbill valve which is an approved measure by the Washington Department of Health (DOH) to address risk of pest entry into the potable water system.

2. Key Terms:

- Contract is for a fixed price of \$196,024.09.
- Physical completion shall be achieved within 180 calendar days after work commences.

3. Competitive Bidding: On February 25, 2026 the City [solicited bids](#) for the subject project and on March 10, 2026 a bid opening was conducted and 3 bids were received. Strider Construction Co., Inc was determined to be the lowest responsible bidder. The Engineer's Estimate for this project was \$413,000. Bid results are provided as an attachment hereto.

Budget Impact:

Contractor	Strider Construction Co., Inc
Contract Amount	\$196,024.09
Funding Source	Rates/User Fees
In CFP?	Yes
Earmarked Funds	\$550,000.00
BARS #	401.730.534.30.48
Budget Amendment Required?	No
Start Date	Notice to Proceed
End Date	180 calendar days

Previous Action: On 3/17/25 the City executed contract [25-044-WTR-002](#) with HDR Engineering to perform the project design. [Modification 01](#) to that contract was executed on 4/23/25. At the [12/15/25](#) meeting Council approved [Modification 02](#) to the contract.

Recommended Motion: I move that City Council authorize the Mayor to sign contract 25-044-WTR-002 with Strider Construction Co., Inc in the amount of \$196,024.09 to perform the Whistle Lake Road Pipe Arch Modifications project.

Alternative Actions: Not award the contract.

Attachments (listed in order presented):

1. 25-044-WTR-002
2. 25-044-WTR-002 - Bid Tabulation



CONTRACT #25-044-WTR-002
Between
THE CITY OF ANACORTES
AND
STRIDER CONSTRUCTION CO., INC.

This Contract is by and between The City of Anacortes, a Municipal Corporation, hereinafter called Owner, and Strider Construction Co., Inc, hereinafter called Contractor. Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

Contractor shall complete all Work as specified or indicated in the Contract Documents for the Project identified herein and in accordance with and as described in the Invitation to Bid entitled Whistle Lake Road Pipe Arch Modifications #25-044-WTR-002.

Article 2. PROJECT

The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: **Whistle Lake Road Pipe Arch Modifications.**

This project consists of demolition of section of welded steel pipe and installation of a dechlorination overflow security assembly (DOSA) and air gap on a pipeline drain to comply with Washington Department of Health regulations.

Article 3. ENGINEER

The Owner's City Engineer is hereinafter called Engineer assumes all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

Article 4. CONTRACT TIMES

4.1. Time of the Essence.

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.2. Days to Achieve Substantial Completion and Final Payment.

- A. The Work will be substantially completed within 180 calendar days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the Supplementary Conditions Section 00 73 00, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 210 calendar days after the date when the Contract Times commence to run.

4.3. Liquidated Damages.

- A. Owner and Contractor recognize that time is of the essence of this Contract and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.2. above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense and loss suffered by the Owner are difficult and impractical to ascertain. Accordingly, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner liquidated damages, as calculated by the formula below for each day that expires after the time specified in Paragraph 4.2. for Substantial Completion until the Work is substantially complete.

Accordingly, the Contractor agrees

1. To pay (according to the following formula) liquidated damages for each working day beyond the number of working days established for substantial completion, and

2. To authorize the Owner to deduct these liquidated damages from any money due or coming to the Contractor.

LIQUIDATED DAMAGES FORMULA

$$LD = \frac{0.15C}{T}$$

where: LD = liquidated damages per working day (rounded to the nearest dollar)
C = original contract amount
T = original time for substantial completion

When the contract work has progressed to the extent that the Owner has full use and benefit of the facilities, both from the operational and safety standpoint, and only minor incidental work, replacement of temporary substitute facilities, or correction or repair remains to physically complete the total contract, the Engineer may determine the contract work is substantially complete. The Engineer will notify the Contractor in writing of the substantial completion date. For overruns in contract time occurring after the date so established, the formula for liquidated damages shown above will not apply. For overruns in contract time occurring after the substantial completion date, liquidated damages shall be assessed on the basis of direct engineering and related costs assignable to the project until the actual physical completion date of all the contract work. The Contractor shall complete the remaining work as promptly as possible. Upon request by the Owner, the Contractor shall furnish a written schedule for completing the physical work on the contract. Liquidated damages will not be assessed for any days for which an extension of time is granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire contract.

Article 5. CONTRACT PRICE

- 5.1. The total contract price is **One Hundred Ninety-Six Thousand Twenty-Four Dollars and Nine Cents (\$196,024.09)**. The Contractor's bid schedule is incorporated by reference and attached hereto as Exhibit A.

Article 6. PAYMENT PROCEDURES

Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Owner as provided in the General Conditions.

- 6.1. Progress Payments; Retainage. Owner shall make monthly progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment as recommended by Engineer, during construction as provided in Paragraphs 6.1.1 and 6.1.2 below. All such payments will be measured by the schedule of values established in Paragraph 2.05 of the General Conditions (and in the case of Unit Price Work based on the number of units completed).
 - A. Pursuant to RCW 60.28.010, the Owner will retain five percent of all progress payments as a trust fund for the protection and payment of any person or persons, mechanic, subcontractor, or materialman who performs any labor upon the contract or work hereunder, and all persons who shall supply such person or persons or subcontractors with provisions and supplies for carrying on such work, and the State of Washington with respect to taxes imposed pursuant to Title 82 RCW which may be due from such Contractor. In the event that during the performance of the Contract and prior to the expiration of the claim period as provided in Chapter 60.28 RCW, the amount retained is reduced to any amount below five percent, then the Owner shall retain additional sums from monies earned by the Contractor so as to maintain at all times a five percent retained trust fund, unless otherwise reduced or excused by provisions of Chapter 60.28 RCW.
 1. Monies reserved under provisions of Chapter 60.28.011(4) RCW shall be retained in a fund by the Owner and not subject to withdrawal until after final acceptance of all WORK, or a portion thereof as may be approved by the Owner.
- 6.2. Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06. of the General Conditions, Owner shall pay the remainder of the Contract Price as provided in said Paragraph 15.06. Payment of Retainage shall comply with Chapter 60.28 RCW.

Article 7. STANDARD TITLE VI / NON-DISCRIMINATION ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest agrees to the clauses in "Appendix A" and "Appendix E" of the Standard Title VI Assurances (USDOT1050.2A), which are hereby incorporated by reference and made a part hereof.

Article 8. CONTRACTOR'S REPRESENTATIONS

8.1. In order to induce Owner to enter into this Contract, Contractor makes the following representations:

- A. Contractor has thoroughly examined and carefully studied the Contract Documents (including the Addenda listed in Article 9.) and the other related data identified in the Bidding Documents.
- B. Contractor has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work.
- D. Contractor accepts the determination set forth in the General and Supplementary Conditions of the extent of the "technical data" contained in such reports and Drawings upon which Contractor is entitled to rely as provided in Paragraph 4.02 of the General Conditions.
- E. Contractor acknowledges that such reports and Drawings are not Contract Documents and may not be complete for Contractor's purposes.
- F. Contractor acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the Site.
- G. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.
- H. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.
- I. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- J. Contractor has given Engineer written notice of all conflicts, errors, ambiguities or discrepancies in the Contract Documents and the written resolution thereof by Engineer through issued addendum or addenda is acceptable to Contractor, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work. When said conflicts, etc., have not been resolved through interpretation or clarification by Engineer, because of insufficient time or otherwise, Contractor has included in the Bid the greater quantity or better quality of Work, or compliance with the more stringent requirement resulting in a greater cost; and said greater cost is included in the Contract Price.
- K. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- L. Execution of this Agreement by Contractor is a recognition that the Contract Documents are sufficient to have enabled the Contractor to determine the Costs of the Work, to enter into this Agreement, and to accomplish the Work for an amount not in excess of the Contract Price within the Contract Time provided for in the Contract Documents. The failure of the Contractor to fully acquaint itself with any provision of the Contract Documents or other matter shall not in any way relieve it from the responsibility for performing the Work in accordance with the Contract Documents, and for the

Contract Price and within the Contract Time provided for in the Contract Documents.

- M. Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

Article 9. CONTRACT DOCUMENTS

9.1. Contents.

- A. The Contract Documents which comprise the entire Contract between Owner and Contractor concerning the Work consist of the following:
 - 1. This Contract.
 - 2. Performance, Payment, and other Bonds.
 - 3. Notice to Proceed.
 - 4. General Conditions.
 - 5. Supplementary Conditions.
 - 6. Specifications as listed in Table of Contents of the Bidding and Construction Documents.
 - 7. Drawings consisting of a cover sheet and sheets with each sheet bearing the following general title: WHISTLE LAKE ROAD PIPE ARCH.
 - 8. Contractor's Bid.
 - 9. All written amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to Article 11 of the Supplementary Conditions 00 73 00.

Article 10. MISCELLANEOUS

10.1 Terms.

- A. Terms used in this Contract which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

10.2. Assignment of Contract.

- A. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.3. Successors and Assigns.

- A. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.4. Severability.

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to each bind itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents. Each of the persons signing below on behalf of any party hereby represents and warrants that they are signing with full and complete authority to bind the party on whose behalf of whom they are signing, to each and every term of this Agreement.

Owner:

City of Anacortes

Title

Date

Contractor:

Strider Construction Co., Inc

Title

Date

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation, to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

SECTION 00 41 13

Bid Form

THE UNDERSIGNED BIDDER PROPOSES TO FURNISH ALL NECESSARY LABOR, TOOLS, MATERIALS, EQUIPMENT AND SERVICES REQUIRED FOR THE CONSTRUCTION OF THE "WHISTLE LAKE ROAD PIPE ARCH MODIFICATIONS " FOR THE CITY OF ANACORTES, ALL IN ACCORDANCE WITH THIS PROPOSAL AND WITH THE PLANS AND SPECIFICATIONS.

Name of BIDDER Strider Construction Co., Inc.

Street Address 4721 Northwest Drive

City/Zip Code Bellingham, WA 98226

Telephone No. 360-380-1234

E-Mail bids@striderconstruction.com

Contractor's State License No. STRIDCC121OZ

Contractor's State Tax Registration No. _____

To: City of Anacortes

This proposal is submitted as an offer by the undersigned to enter into the Contract with the City of Anacortes, hereinafter referred to as OWNER, for furnishing of materials, labor, tools, equipment and services required for construction of the "WHISTLE LAKE ROAD PIPE ARCH MODIFICATIONS ". Said Improvements are described in this proposal and also by the Plans and Specifications, which are a part hereof with the same force and effect as though they were attached hereto. This offer is conditioned on the following declarations as to the acts, intentions and understanding of the undersigned and the agreement of the OWNER to the terms and prices herein submitted.

The undersigned declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official of the City of Anacortes; and that the proposal is made without any connection or collusion with any person making another proposal of this contract. **Moreover, the Bidder declares by signing the signature page of this Proposal that the following statement is true and correct:**

My firm, association or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

Prices for this Proposal are listed in the enclosed schedule. The BIDDER shall complete all bid items.

1. All of the Plans and Specifications have been examined by the undersigned, and their terms and conditions are hereby accepted.
2. It is understood that the Plans and Specifications may be supplemented by additional plans and/or specifications and it is agreed that such supplemental plans and specifications, when not in conflict with those referred to in paragraph one (1) above, will have the same force and effect as if completed and attached hereto and that when received they will be considered a part of the Contract documents.

3. It is understood that all the work will be performed under a lump sum or unit price and that for said lump sum or unit price, all services, materials, labor, equipment and all work necessary to complete the project in accordance with the Specifications shall be furnished for the said lump sum or unit price named. It is understood that the quantities stated in connection with the price schedule for the Contract submitted herein are approximate only and payment shall be made on the unit prices named for the actual quantities incorporated in the completed work. Actual quantities may vary significantly from those appearing in the price schedule. If there shall be an increase in the amount of the work covered by the lump sum price, it shall be computed on a basis of "extra work" for which an increase in payment will have been earned and if there be a decrease in the lump sum payment, it shall be made only as a result of negotiation between the undersigned and the OWNER. Furthermore, it is understood that any estimate with respect to time, materials, equipment or service which may appear on the Plans or in the Specifications, is for the sole purpose of assisting the undersigned in checking their own independent calculations and at no time shall the undersigned attempt to hold the OWNER, the PROJECT REPRESENTATIVE or any other person, firm or corporation, responsible for any errors or omissions that may appear in any estimate.
4. The undersigned will furnish the bonds required by the Specifications and comply with all the laws of the Federal Government, State of Washington and the OWNER which are pertinent to construction contracts of this nature even though such laws or municipal ordinances may not have been quoted or referred to in these Specifications.
5. A bid deposit in an amount of five percent (5%) of the total bid is attached here in the form indicated below:
- ☒ Bid Bond ☐ Cashier's Check ☐ Postal Money Order
- The bid deposit accompanying this proposal shall be forfeited to the OWNER to the extent of 5 percent of the amount of the bid in case this proposal is accepted by the OWNER and the undersigned shall fail or refuse to execute the Contract and furnish the bonds and insurance documents as required by the Specifications within the time limit named therein after notification that said proposal and the Plans and Specifications which are a part hereof have been accepted, all in accordance with the provisions of this proposal.
6. It is understood that a unit or lump sum price must be provided for each item of each schedule. The extensions in the column headed "Total Price" are made for the sole purpose of facilitating comparison of the bids. If there are any discrepancies between the unit or lump sum price and the extensions, the unit or lump sum price shall govern. The undersigned acknowledges that they have filled out all required forms in their entirety and accepts the sole responsibility for their accuracy and completion.
7. The undersigned agrees that the "Time of Completion" shall be as herein defined in the Agreement.
8. Bidder accepts the provisions of Section 00 52 13 - Contract as to liquidated damages in the event of failure to complete work on time.
9. The undersigned proposes to furnish all labor, materials, equipment and services for the above listed lump sum or unit prices as applicable. The foregoing prices shall include all labor, materials, equipment, overhead, profit, insurance and all other incidental expenses, including use taxes, to cover the finished work of the several kinds called for.
10. The undersigned, as BIDDER, acknowledges that Addenda Numbers 1 to 1 have been delivered to them and have been examined as part of the Contract documents.

Strider Construction Co., Inc.

(Firm Name of BIDDER)



Darren D. Mullen

(Name of BIDDER)

(Signature of BIDDER)

Washington

(State of Incorporation, if incorporated)

Dated at Bellingham, WA this 10th day of March, 2026.

- NOTE:
1. If the BIDDER is a co-partnership, so state, giving firm name under which business is transacted.
 2. If the BIDDER is a corporation, this proposal must be executed by its duly authorized officials.

**BID FORM
FOR
CITY OF ANACORTES
WHISTLE LAKE ROAD PIPE ARCH MODIFICATIONS**

ITEM NO.	DESCRIPTION	QUANTITY	TOTAL BASE BID PRICE
1.	Mobilization/Demobilization	LS	\$ 29,500.00
2.	Trenching Shoring and Safety Provisions	LS	\$ 1.00
3.	Pipe Arch Modification and Restoration	LS	\$ 136,000.00
4.	As-Built Drawings and Record Documents	LS	\$5,000.00
5.	Minor Changes	LS	\$10,000.00
		Sub-Total	\$ 180,501.00
		Sales Tax (8.6%)	\$ 15,523.09
		Total	\$ 196,024.09

END OF SECTION



CITY OF ANACORTES

WASHINGTON

The City of Anacortes hereby provides written notice of its intent to award a contract for this project to Strider Construction Co., Inc.

BID TABULATION - BID DATE 3/10/26

Whistle Lake Road Pipe Arch Modifications #25-044-WTR-002			Strider Construction Co., Inc.		Faber Construction Corporation		Specialty Equipment Inc. DBA Neptune General Contractors	
ITEM	DESCRIPTION	QUANTITY	COST		COST		COST	
1	Mobilization/Demobilization	LS	\$29,500.00		\$35,486.75		\$20,500.00	
2	Trenching Shoring and Safety Provisions	LS	\$1.00		\$10,309.57		\$1,950.00	
3	Pipe Arch Modification and Restoration	LS	\$136,000.00		\$169,706.47		\$207,500.00	
4	As-Built Drawings and Record Documents	LS	\$5,000.00		\$5,000.00		\$5,000.00	
5	Minor Changes	LS	\$10,000.00		\$10,000.00		\$10,000.00	
			Subtotal:	\$180,501.00	Subtotal:	\$230,502.79	Subtotal:	\$244,950.00
			8.6% Sales Tax:	\$15,523.09	8.6% Sales Tax:	\$19,823.24	8.6% Sales Tax:	\$21,065.70
			TOTAL BID:	\$ 196,024.09	TOTAL BID:	\$ 250,326.03	TOTAL BID:	\$ 266,015.70



City Council Agenda Bill

March 23, 2026

Action Type: Presentation

Item: 6.a.

Title: Skagit Tourism Bureau Update

Staff Contact(s): Ryan Walters

Approved for Submittal to Council by:

Jennifer Tottenham

Ryan Walters

Summary: Kristen Keltz, CEO of the Skagit Tourism Bureau will provide a presentation on the bureau's projects, goals, and programs.

Budget Impact:

NA

Previous Action: NA

Recommended Motion: NA

Alternative Actions: NA

Attachments (listed in order presented):

1. 2026 Presentation Skagit Tourism Bureau



SKAGIT VALLEY

DISCOVER *the* MAGIC of SKAGIT

SKAGIT TOURISM BUREAU

ANACORTES CITY COUNCIL MARCH 2, 2026

OUR TEAM



Kristen Keltz
CEO



Elizabeth Tyler
VP of Marketing &
Operations



Cody Hurd
Sports Development
Manager



Genesi Funston
Marketing & Communications
Coordinator

MARKETING & ADVERTISING



SKAGIT VALLEY
DISCOVER *the* MAGIC *of* SKAGIT

MARKETING HIGHLIGHTS

YEAR TO DATE THROUGH DECEMBER 2025

WHERE ARE VISITORS COMING FROM?

WASHINGTON	65%
CALIFORNIA	6%
OREGON	4%
TEXAS	3%
ARIZONA	2%

VISITOR DAYS BY LENTH OF STAY

2 DAYS	12%
3 DAYS	7%
4 DAYS	6%
5 DAYS	10%
6+ DAYS	18%



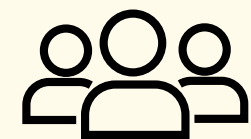
RETURN ON AD SPEND

\$110:1



OVERNIGHT STAY ROOM NIGHTS

18,330



VISITOR SPEND

\$12.1M

2026 MARKETING & ADVERTISING CAMPAIGNS

EPSILON DIGITAL MARKETING WITH MEDIA ATTRIBUTION

DATAFY DIGITAL MARKETING WITH MEDIA ATTRIBUTION

EXPEDIA DIGITAL MARKETING

FIFA MARKETING

NORTHWEST TRAVEL & LIFE MAGAZINE PRINT/DIGITAL ADS

WASHINGTON STATE VISITORS GUIDE

CASCADE LOOP TRAVEL GUIDE PRINT/DIGITAL ADS

SCENIC WASHINGTON TRAVEL GUIDE

DISCOVER *the* MAGIC of SKAGIT

ONE VISIT AND
you'll be CHARMED.

From our cute shops and cafes to the friendly people you meet along the way, everything about this place will surprise and delight you. So get ready for an almost mystical visit. That's the Magic of Skagit.



SKAGIT VALLEY

VISITSKAGITVALLEY.COM



SOCIAL MEDIA



FACEBOOK
FOLLOWERS



31K
11%



INSTAGRAM
FOLLOWERS

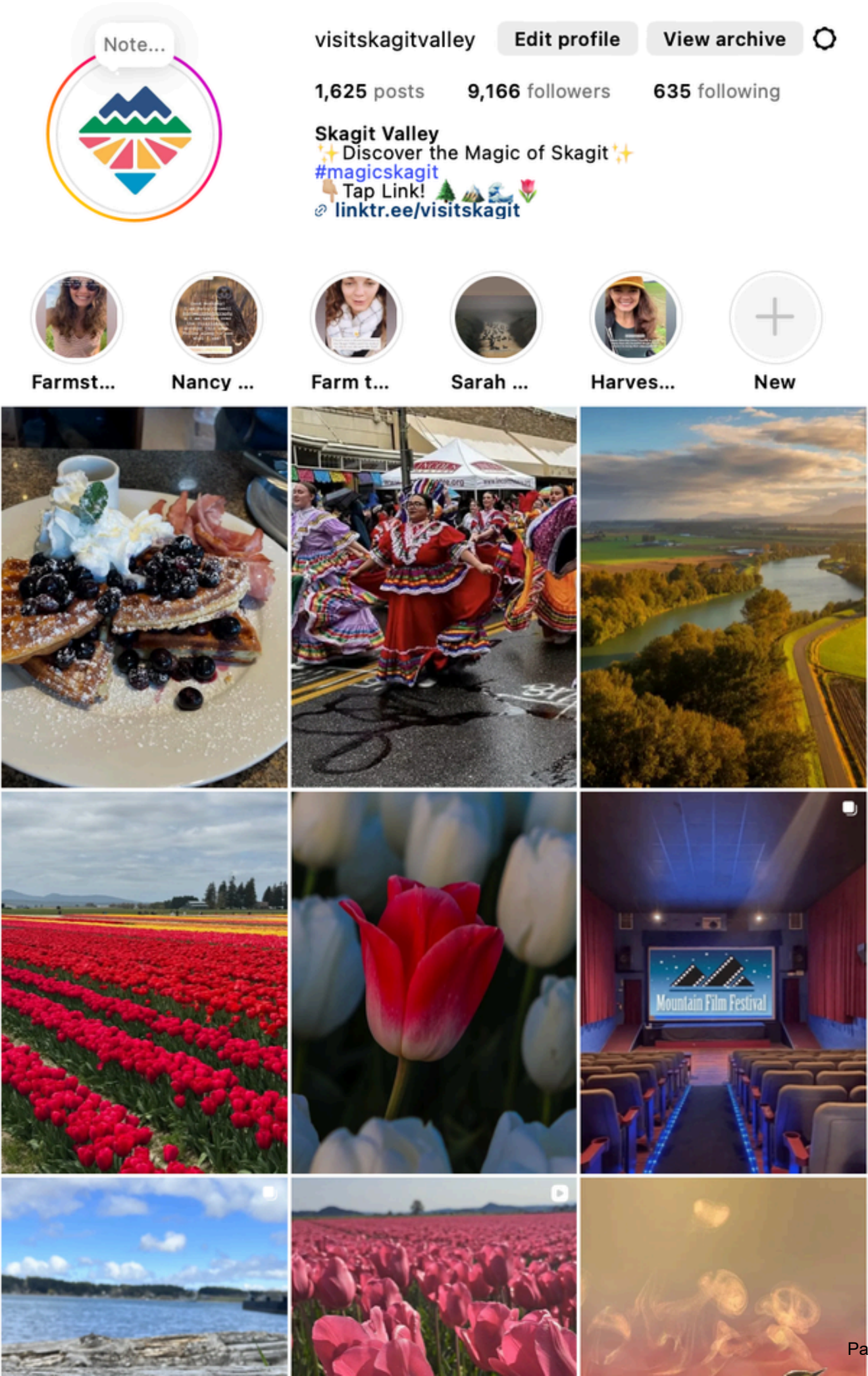


9.6K
14.5%

COHESIVENESS - ALIGNED HANDLES + IN HOUSE
COORDINATION + USER GENERATED CONTENT



@VISITSKAGITVALLEY
#MAGICSKAGIT



SUCCESSFUL WEBSITE LAUNCH - MERCH, CALENDAR, LISTINGS, MAP, ITINERARIES, AI CHAT, TRAVEL RESOURCES



Skagit Valley's FEATURED EVENTS

Skagit Valley comes alive year-round with vibrant festivals, exciting activities, and community events celebrating the region's rich culture and natural beauty. Explore the events, festivals, and fairs happening while you're in town!

[VIEW ALL EVENTS](#)



SEARCH HERE...

WHERE

- ANACORTES
- BURLINGTON
- CONCRETE
- LA CONNER
- MARBLEMOUNT
- MOUNT VERNON
- SEDRO-WOOLLEY

LODGING TYPES

- BED & BREAKFAST
- HOTELS
- MOTELS

AMENITIES

- ADA ACCESSIBLE
- AIR CONDITIONING
- BUSINESS CENTER
- COMPLIMENTARY BREAKFAST
- EXTENDED STAY
- FITNESS CENTER
- FREE PARKING
- INDOOR POOL
- KITCHENETTE
- LAUNDRY SERVICE
- MEETING & EVENT SPACES
- ON-SITE DINING
- PET FRIENDLY
- ROOM SERVICE
- SPA

VIEW: GRID LIST MAP



ANACORTES INN

3006 Commercial Avenue Anacortes, WA | 98221
(360) 755-7790
[Website](#)

[LEARN MORE](#)



CANDLEWOOD SUITES

1866 S. Burlington Blvd. Burlington, WA | 98233
(360) 755-3300
[Website](#)

[LEARN MORE](#)



COMFORT SUITES NEAR I5

500 E. George Hopper Road Burlington, WA | 98233
(360) 630-5777
[Website](#)

[LEARN MORE](#)



IMAGE COMING SOON

DAYS INN MOUNT VERNON

2009 Riverside Drive Mount Vernon, WA | 98273
360-424-4141
[Website](#)



FAIRFIELD INN & SUITES

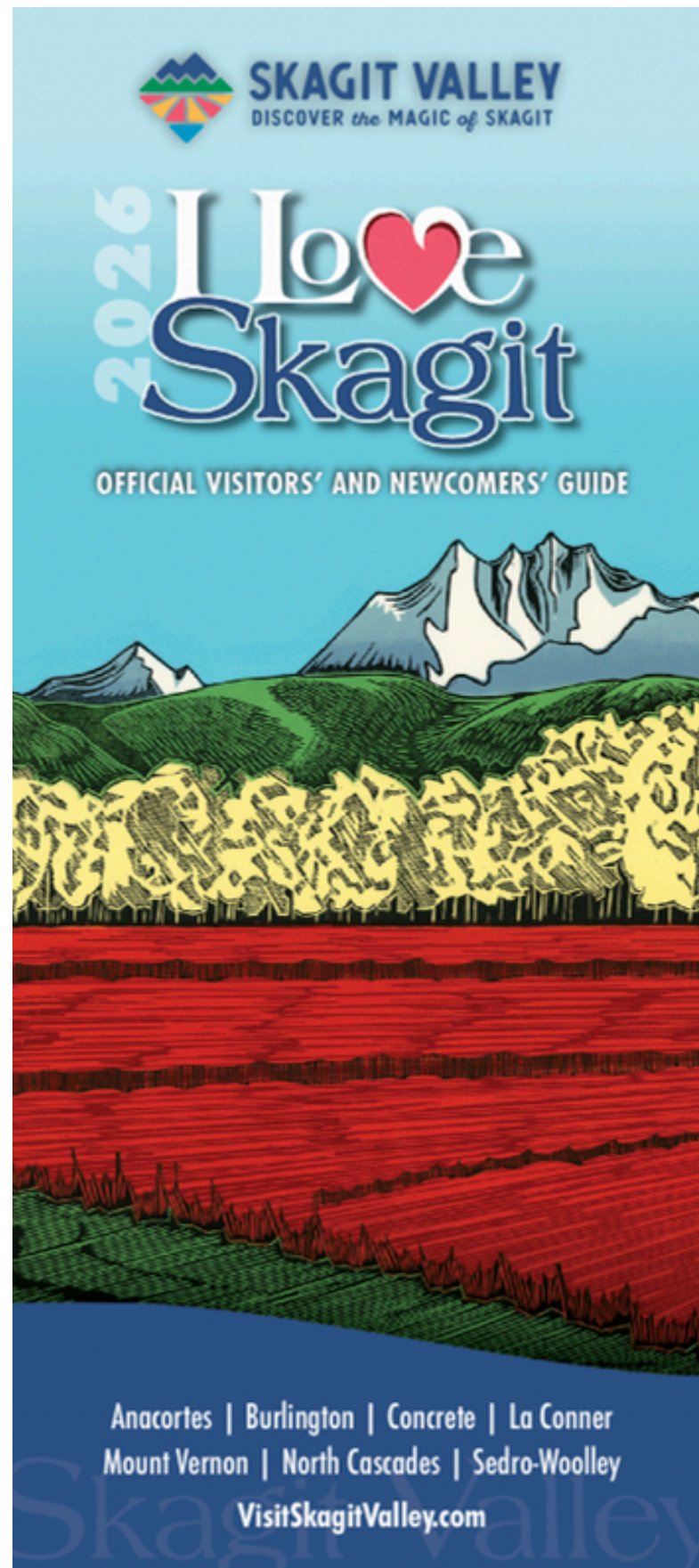
9384 Old Highway 99 North Burlington, WA | 98233
360-757-2717
[Website](#)



IMAGE COMING SOON

FIDALGO COUNTRY INN

7645 State Route 20 Anacortes, WA | 98221
360-293-3494
[Website](#)



VISITOR GUIDE AND OTHER CAMPAIGNS

New partnership with I Love Skagit - 2026 ad spaces open!

Birding video and brochure

Seasonal brochure

QR Code Campaign/Always Welcome

Hiking guide - Spring 2026

ALWAYS HERE CAMPAIGN: OVERVIEW

- LAUNCHED TO REMIND CANADIAN VISITORS THAT SKAGIT VALLEY REMAINS A WELCOMING, CLOSE-TO-HOME DESTINATION

CAMPAIGN GOALS:

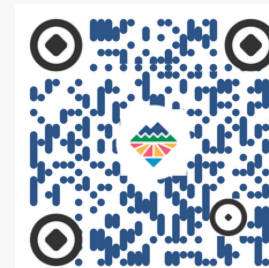
- MAINTAIN AWARENESS DESPITE EXTERNAL TRAVEL BARRIERS
- ENCOURAGE REPEAT VISITATION
- REINFORCE CROSS-BORDER CONNECTIONS



**YOU'RE
ALWAYS
WELCOME**



Thank you to our Canadian Visitors who are
visiting Skagit Valley!
We are glad you're here!



WWW.VISITSKAGITVALLEY.COM



PUBLIC RELATIONS

VANCOUVER MAGAZINE

In Skagit Valley, the unspoiled natural views are truly amazing to behold. Just a short skip from Vancouver into the northwestern corner of Washington State, [Skagit Valley](#) is renowned for its gorgeous natural landscapes, sustainable agriculture and robust outdoor recreation. Picture colorful fields of flowers stretching endlessly into the distance. Stunning seaside sunsets dancing hypnotically over gentle waves. Tree-covered mountains rising majestically to the heavens. Everything about this part of the Pacific Northwest will enchant you.



MEDIA COVERAGE STORIES

86 - 2024

93 - 2025

Integrated content calendar in partnership with K Public Relations - coordinated seamlessly with social media, paid advertising, and PR efforts.

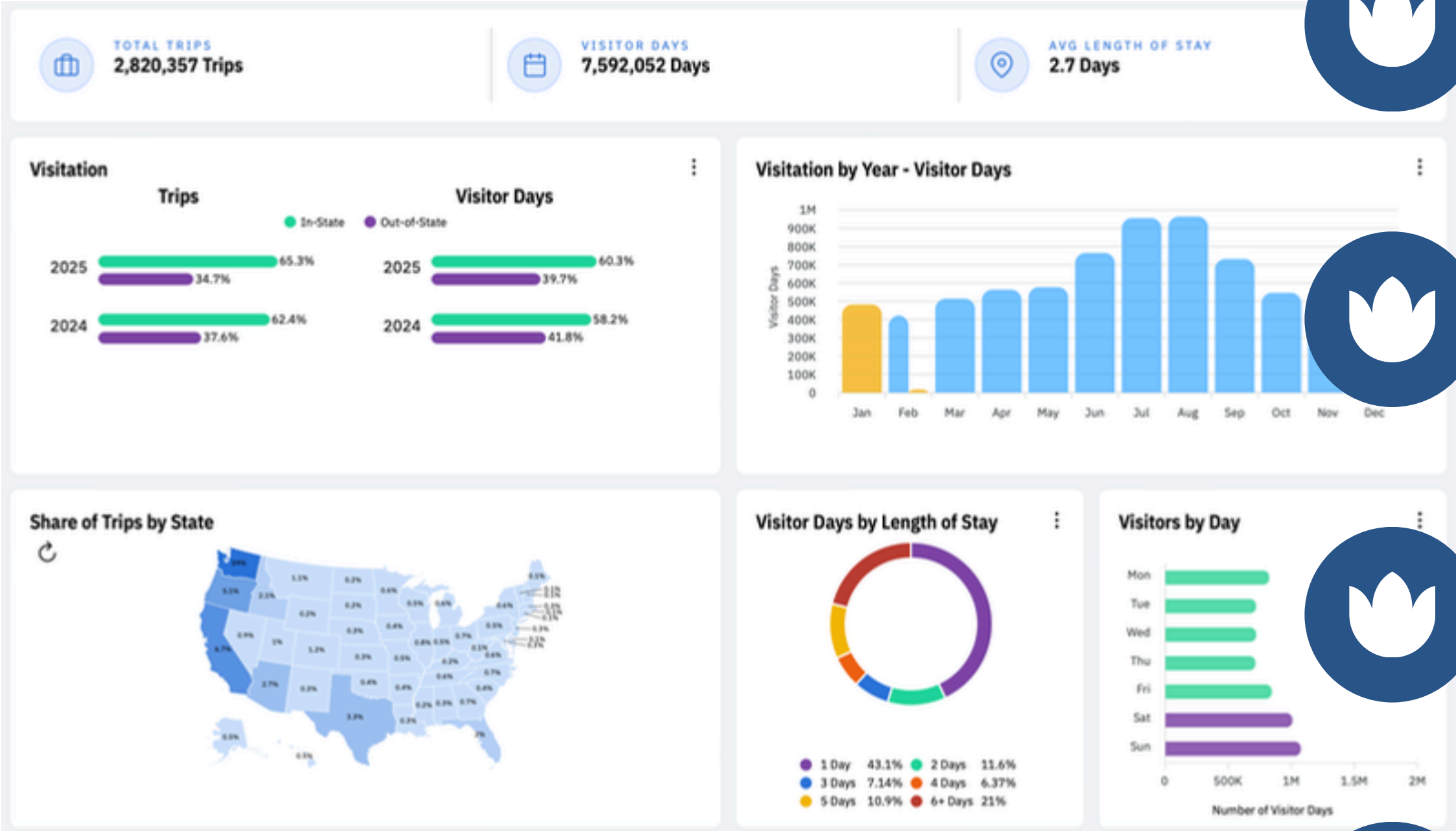
Partnership with State of WA to continue to host and respond to all travel writer requests.

Coverage highlights: *The New York Times, The Wall Street Journal, Travel & Leisure, Forbes, Conde Nast Traveler, USA Today, BuzzFeed, AOL, Yahoo! Lifestyle, The Seattle Times, KING 5, Vancouver Magazine*

Hosted writers from over **11** publications including national and international media!

DATA, RESEARCH, & TRENDS

DATA TRACKING, ANALYSIS AND VISIBILITY



DATAFY



BLUEROOM RESEARCH

Comprehensive data analysis, monthly stakeholder reporting across marketing efforts, website traffic, and spending/geolocation data



STR

Reported hotel data that is analyzed and overlaid with our marketing efforts to view effectiveness of campaigns



AIR DNA

Reported hotel data that is analyzed and overlaid with our marketing efforts to view effectiveness of campaigns



LTAC RUBRIC AND EVENT REPORTING

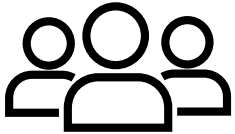
Created LTAC Rubric for committees to use and provided local organizations with visitor trends and demographic data

Tourism Economic Impact Data - State of Washington Tourism Report

\$673 
2.5

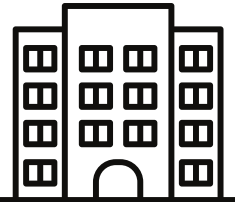
3,800+ 
0.9

\$386M 
4.6



SAVINGS PER HOUSHOLD

In 2024, the tourism industry saved on average \$673 per household on their tax return.



JOB

Over 3,800 jobs are a result of the tourism industry in Skagit County each year.



SKAGIT COUNTY SALES

Tourism industries bring in \$386 Million in sales to Skagit county each year.

An aerial photograph of a landscape during autumn. In the foreground, a river flows through a dense forest of trees with yellow and orange foliage. To the left of the river, there are large solar panel arrays. In the background, a wide, flat area, possibly a dry lake bed or a large field, stretches towards a range of mountains under a hazy, orange-tinted sky.

DESTINATION DEVELOPMENT & GRANTS

GRANT PROGRAMS



STATE OF WASHINGTON TOURISM
Rural Tourism Marketing & Production
Grant 2025
\$25k Video Library Content



STATE OF WASHINGTON TOURISM
Rural Tourism Data & Research 2025
\$20k Sports Economic Impact
Feasibility Study Components



PORT OF SEATTLE
Tourism Spotlight Program - SEATAC
Billboard
Marketing Support - Birding Campaign



RURAL TOURISM SUPPORT PROGRAM

The Skagit Tourism Bureau was awarded the “Rural Tourism Support Program Grant” and has completed the Destination Summary and Destination Development Plan since forming a steering committee in May. Completed Workshops:

October 1st Visioning Workshop

October 21st at Outdoor Recreation Workshop

October 22nd Sports Tourism Workshop

November 12th Sense of Place Workshop

RTS RESULTS - CONTINUED CONVENING OF STAKEHOLDERS AND PROJECTS



Outdoor Recreation Task Force - Trail Connectivity, Natural Assets



Arts and Culture Task Force - Creative Districts, Historic Tours



Food and Farms Task Force - Food Experiences, Local Culture



Sports Commission - Indoor Sports Complex Feasibility Study Completed

CRISIS MANAGEMENT PLAN

The Skagit Tourism Bureau completed and adopted a Crisis Management Plan developed with input from Skagit County Department of Emergency Management. STB staff also completed FEMA training in Disaster Recovery for Rural Communities. During the December flood event, the Bureau supported recovery efforts through clear visitor and resident communication, and targeted messaging that businesses were open through PR and SM campaigns, and coordination with local hotels to assist displaced residents.



A vibrant field of red and pink flowers, possibly poppies, in full bloom. The flowers are scattered across a lush green field. In the background, a rustic barn with a white roof is visible, partially obscured by a dense line of green trees under a clear blue sky.

TRAVEL TRADE



TRAVEL SHOWS & CONFERENCES 2025

- Go West Summit - International Tourism Marketing
- IITA - International Inbound Travel Association
- IPW - U.S. Travel Association International Pow Wow
- Travel & Words - Attended the 2025 Northwest Travel Writer Conference and will be hosting the 2026 Conference
- Met with over **150** tour operator in appointments in 2025
- Hosted **19** tour operators from France, Germany, and the Netherlands in partnership with the State of Washington Tourism and Port of Seattle.



FILM



WASHINGTON FILMWORKS

SKAGIT TOURISM BUREAU CONTINUES TO SERVE AS THE OFFICIAL LIAISON FOR WASHINGTON FILMWORKS IN SKAGIT COUNTY!

WE SUCCESSFULLY HOSTED LOCATION MANAGERS IN NOVEMBER 2025 IN CONJUNCTION WITH WASHINGTON FILMWORKS.



An aerial photograph of a large green sports field, likely a soccer field, with several goals visible. In the foreground, there is a paved parking lot filled with numerous cars and many white trailers or RVs parked in rows. The field is surrounded by a residential neighborhood with houses and trees. In the background, there are rolling hills and mountains under a clear sky.

SPORTS COMMISSION



Skagit Valley Sports Commission was formally launched in January of 2025.

Highlights

- SPORTS ETA
- Play Easy
- Formed Sports Commission
- Fields and Facilities database complete
- FIFA - community wide planning committee, marketing, website resources
- Feasibility Study
- Tournaments RFP's
 - Ultimate Frisbee D1 & D3 - 7500 visitors & ESPN coverage!
 - Several RFP's sent for 2026 and 2027





SAVE THE DATE! MAY 7, 2026

3:00PM-5:00PM

ANNUAL TOURISM SUMMIT



SKAGIT VALLEY

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CONNECT WITH US



Website

www.visitskagitvalley.com



E-mail

info@visitskagitvalley.com



Phone

(360) 610-7111



Address

419 W Gates Street Mount Vernon, WA 98273



City Council Agenda Bill

March 23, 2026

Action Type: Presentation

Item: 6.b.

Title: Waste Management Annual Report

Staff Contact(s): WiL Ludemann

Approved for Submittal to Council by:

Greg Francioch

WiL Ludemann

Logan Lee

Summary: Robin Freedman, Waste Management Senior Manager, Public Sector Solutions will provide the 2025 annual report presentation.

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. WM 2025 Annual Report Presentation Anacortes Final Draft

2025
ANNUAL REPORT
City of Anacortes



WM Commitments and Values to the Anacortes Community



Our Core Values

- People First
- Success With Integrity
- Diversity & Inclusion
- Customers
- Safety
- Environment

We strive to make health and safety the foundation of our work, guiding each step we take. We value every voice, protect our communities and get home safe every day.

Chris Clark
District Manager



WM Operations

In 2025, the WM operations team continued to provide a consistent, safe curbside recycling and compost collection services to 11,855 residential, multifamily and commercial customers.

From our drivers to education and outreach team and contract manager, we strive to provide a reliable and outstanding customer experience for all residents and businesses.

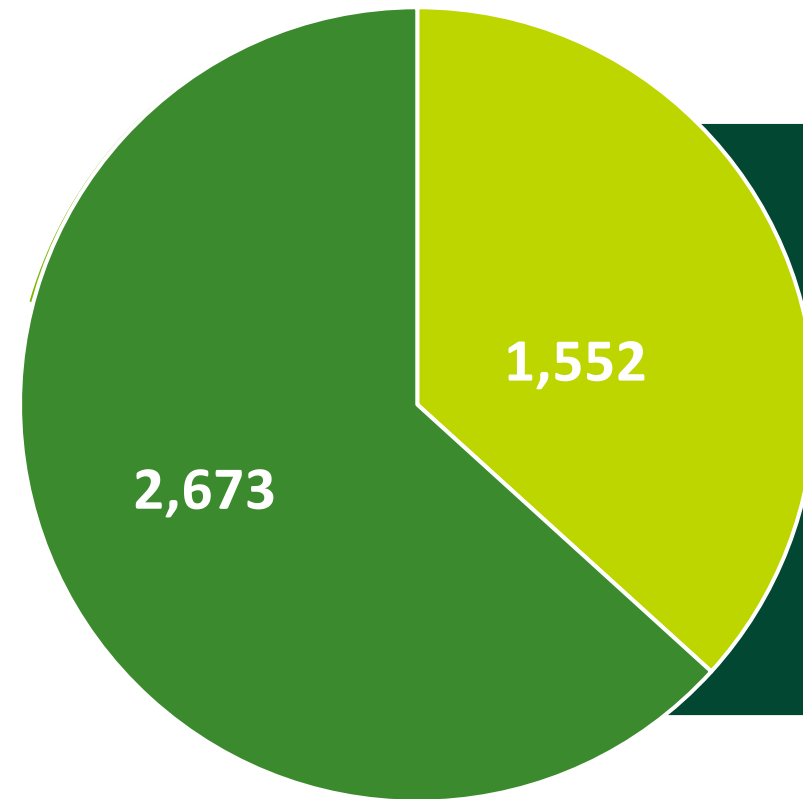
Highlights

- Supporting the Anacortes Arts Festival with 8-yard recycling containers, helping Anacortes Recycle Right®.
- WM now accepts paper and plastic cups in your curbside recycling carts!
- WM utilizes eight trucks in Anacortes all equipped with WM Smart Truck® technology on Anacortes trucks turn our collection trucks into smart, data-driven service vehicles.

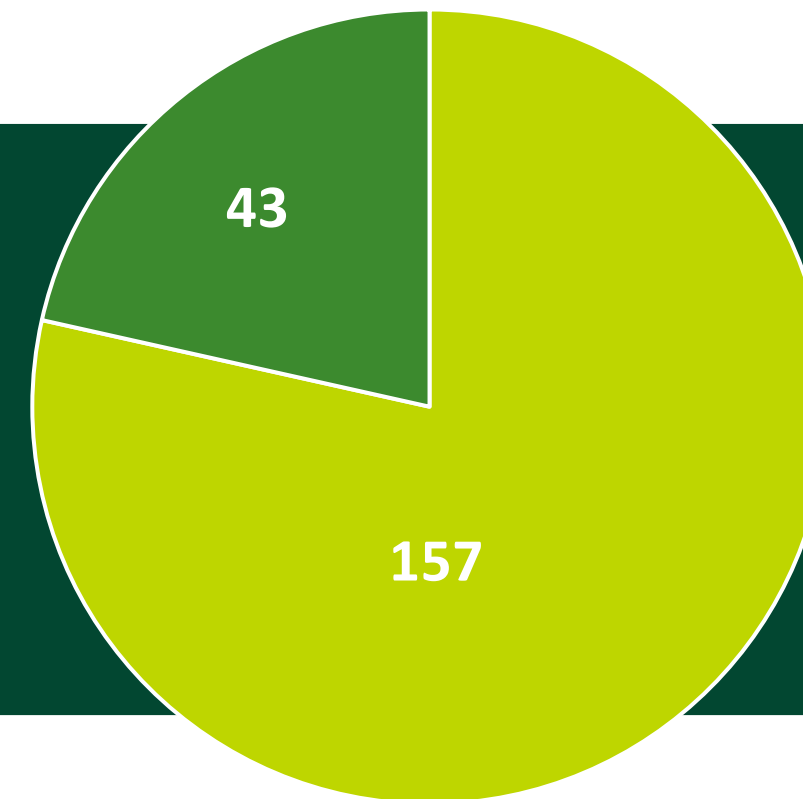


Anacortes Tonnage 2025 (in tons)

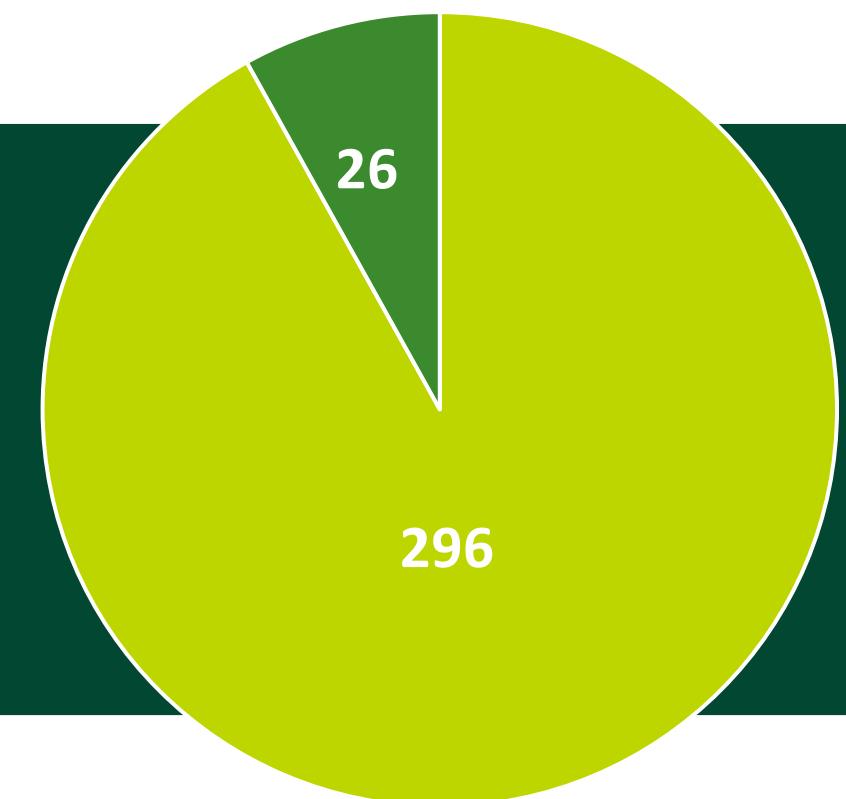
● RECYCLING
● ORGANICS



RESIDENTIAL



MULTIFAMILY



COMMERCIAL

Annual Tonnage

2024 Tonnage Results:
Recycling: 2,137.1 tons
Organics: 3,018.9 tons

RECYCLING

2,006.3 TONS

ORGANICS

2,743.1 TONS

TOTAL

4,749.4 TONS

Community Engagement and Education

Each year, WM is contractually required to conduct outreach to Residential and Multifamily customers.

Residential

In 2025, WM provided **35** customers with technical recycling assistance to encourage contamination reduction.

Technical assistance and education were provided based on specific contaminants found in their recycling and/or organics bin.

Multifamily

Annually, WM will send a recycling education letter to Multifamily staff and residents through mailing a comprehensive recycling letter.

This letter included tips on recycling certain plastics, avoiding recycling plastic bags, and provided property managers with resources to support tenant education.

In 2025, we sent a recycling education and outreach communication to **223** multifamily properties in Anacortes.

RECYCLING

NO PLASTIC BAGS OR BAGGED MATERIAL

WM
WASTE MANAGEMENT

DRY PAPER AND CARDBOARD

Including:

- Paperback books, catalogs and magazines
- Non-foil wrapping paper

Flatten all boxes (Do not tie up)

Remove plastic liners from dry food boxes

PLASTIC BOTTLES, JUGS, TUBS

Empty of all food or liquid (No lids)

METAL ALUMINUM AND TIN CANS

Including:

- No sharp or greasy metal
- Remove lids and put lids in the trash
- No foil

COMPOST | FOOD SCRAPS AND YARD DEBRIS

These items go in your compost cart.

FOOD SCRAPS

UNCOATED PAPER

Including:

Pizza boxes, food-soiled paper towels and napkins, non-shiny paper plates

No Pizza Saver

No Shiny Coating

PLANTS AND YARD DEBRIS

Including:

- Plants, grass clippings, and weeds (Remove plastic pots, twine, gardening tape and twist ties)
- Leaves, trees, branches, and roots (Cut 4-foot sections and be smaller than 4-inches in diameter)

Remove candles from Jack o lanterns

NO PLASTIC, COOKING OIL, PET WASTE, GLASS, METAL OR LIQUIDS

Organics: Contamination Reduction

wmnorthwest.com/Anacortes

**City of Anacortes**

Select Language
Powered by Google Translate

Residential

Apartments/Condos

Commercial

Recycling

Garbage

Organics

Rates & Service

Pay My Bill

Home



SERVICE ALERTS
If your service is interrupted, the most up-to-date information is right here!

THIS WEBSITE IS YOUR #1 RESOURCE FOR INFORMATION

Anacortes residential customers have two support teams!

If you need help with any of the following:

- Start or stop residential service
- Billing for garbage, recycling or organics
Utility Billing 360-293-1909
- Garbage service** issue or cart replacement
- Add garbage service to existing account
Contact Operations 360-293-1921

City of Anacortes / www.anacorteswa.gov

AUTOMATED VIRTUAL ASSISTANT

Click here

Recycling and organics:

- Report missed collection
- Order replacement cart
- Change service level

Click to submit online form

Chat

M-F 7 am-7 pm
Sat 8 am-12 pm

Email

pnwrsservices@wm.com

Phone 800-592-9995

M-F 7 am - 7 pm
Sat 9 am - 1 pm

Sustainability starts in the community. With WM as your partner, you can count on reliable service and solutions that help keep our community sustainable, clean and safe. Thank you for partnering with WM, for a sustainable tomorrow.

**Holiday Schedule**
Collection is delayed one business day if your regular collection day

Collection Guidelines
Recycling and Organic Waste Information

What goes in my recycling cart?



What goes in my food/yard cart?



Get Service Alerts by Text

Optin for up-to-date information on service updates, reschedules, and delays.

Opt-in



Page 113 of 246

Future Recycling and Organics Services

WM and the City of Anacortes – Leveraging Technology to increase recycling and decrease contamination

How We Will Use Smart Truck for Contamination Monitoring in the New Contract

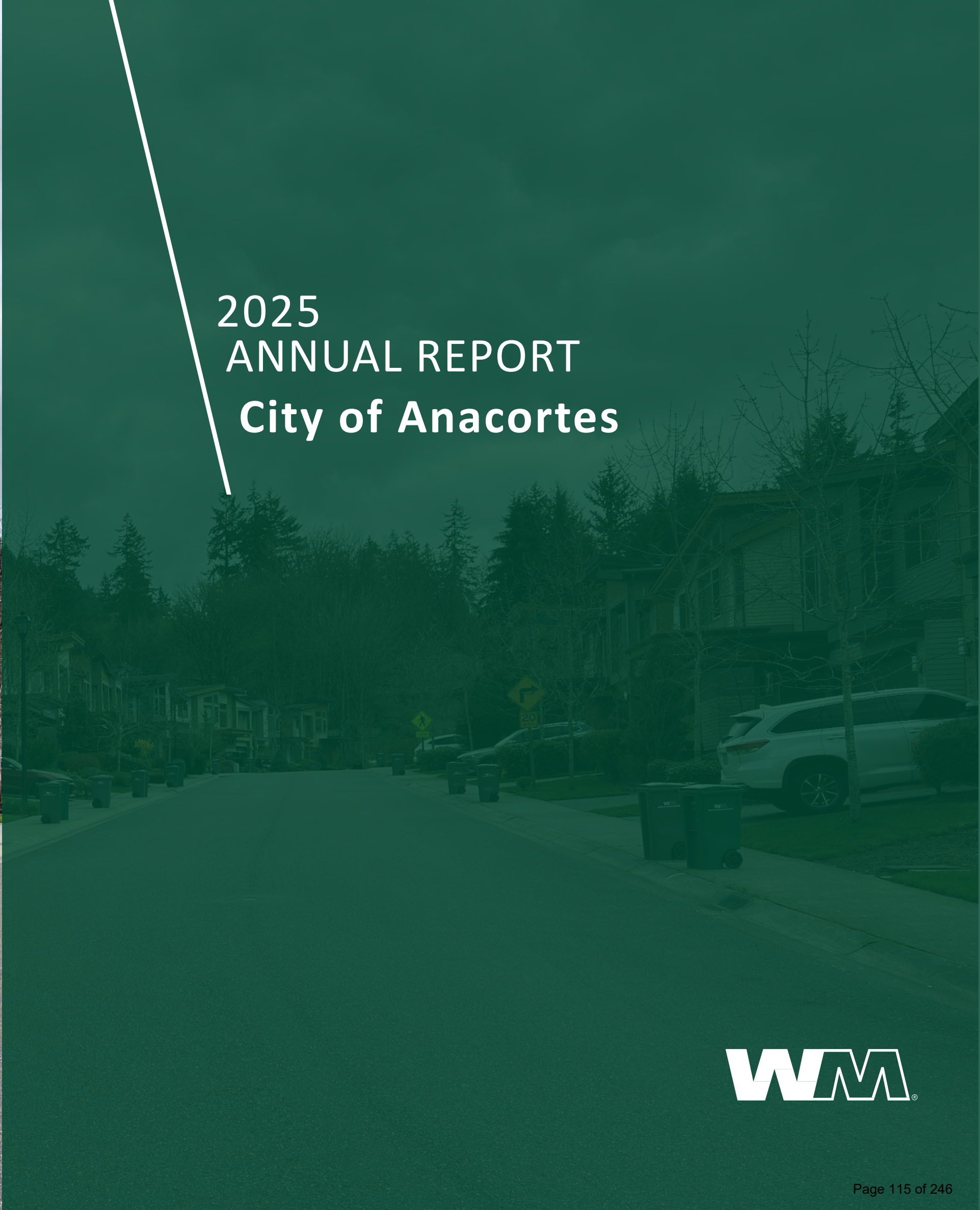
- We will use Smart Truck cameras and GPS to automatically capture images of recycling carts as they are serviced.
- These images allow us to identify contamination (incorrect materials, overfilled carts, or extra material outside the cart) and link it to a specific service address.

The data will help us:

- Confirm where contamination is occurring
- Track trends by route, neighborhood, or customer type
- Target education and outreach to reduce repeat contamination
- Support fair, accurate service audits and billing fees where applicable
- This approach is consistent, objective, and proactive, helping improve recycling quality without adding work for drivers.



2025
ANNUAL REPORT
City of Anacortes





City Council Agenda Bill

March 23, 2026

Action Type: Resolution

Item: 6.c.

Title: Resolution 3206: Authorization for Ship Harbor Grant Applications

Staff Contact(s): Nicole Johnston, Jonn Lunsford

Approved for Submittal to Council by:

Tiffany Matson
Jonn Lunsford
Steve Hoglund
Darcy Swetnam

Summary: City staff seeks City Council adoption of Resolution 3206 which will authorize the Mayor to sign RCO Applicant Resolution/Authorization forms for the Ship Harbor Boardwalk Restoration Project Grant #26-1324 and Ship Harbor Boardwalk Restoration Project Grant #26-1325.

The Ship Harbor Interpretive Preserve was completed in 2013. Phase One in 2010 built the initial gravel trail, observation platforms, benches, and interpretive signage. Phase Two added the boardwalk through the wetlands, and that was finished in 2013. The boardwalk allows visitors to cross sensitive freshwater wetlands without damaging them and providing views of Ship Harbor. In 2022 around 100ft of the boardwalk was destroyed in a king tide event.

The City would like to start the development of a project to improve the boardwalk, build a paved pathway connecting the ferry terminal to the beach, and protect the emerging estuarian wetland along the Ship Harbor shoreline which contains an important cultural resource site for the Samish Indian Nation. In order to fund this project, City staff wish to apply to the Washington State Recreation and Conservation Office (RCO) for a \$500,000 [Aquatic Lands Enhancement Account Grant Program](#) (ALEA) grant. The ALEA grant requires a 100% match and City staff wish to apply for a \$400,000 [Washington Wildlife and Recreation Program](#) (WWRP) grant to provide 90% of the match. 10% of the match will have to be non-state/non-federal funds, so the City will have to fund \$100,000, which will likely come from private donations.

Before staff can apply for either grant the RCO requires City Council approve a resolution authorizing the applications and signature authority.

If the applications are successful and the Legislature approves funding, planning and permitting could begin after July 1, 2027. The City will only move forward with the project if both grants are awarded.

This project is a partnership with the Port of Anacortes and the Samish Indian Nation. The Port of Anacortes owns much of the land in the area and has a strong interest in providing access to the thousands of visitors to the Port leased land operated by Washington State Ferries. The Samish Nation has occupied this land since time immemorial and has already provided many hours to understand cultural resources in the vicinity.

Budget Impact:

Potential receipt of \$500,000 ALEA grant and \$400,000 WWRP grant. 10% of the match has to be non-state/non-federal so the City will have to fund \$100,000 in which we will be asking private donors to sponsor this share.

Previous Action: N/A

Recommended Motion: I move that Resolution 3206 authorizing the Mayor to sign Applicant Resolution/Authorization forms for the Ship Harbor Boardwalk Restoration Project grants.

Alternative Actions: Request more information on the Project. Not adopt this resolution.

Attachments (listed in order presented):

1. Resolution Authorization Power Point
2. ApplicantAuthorizationResolution 3206



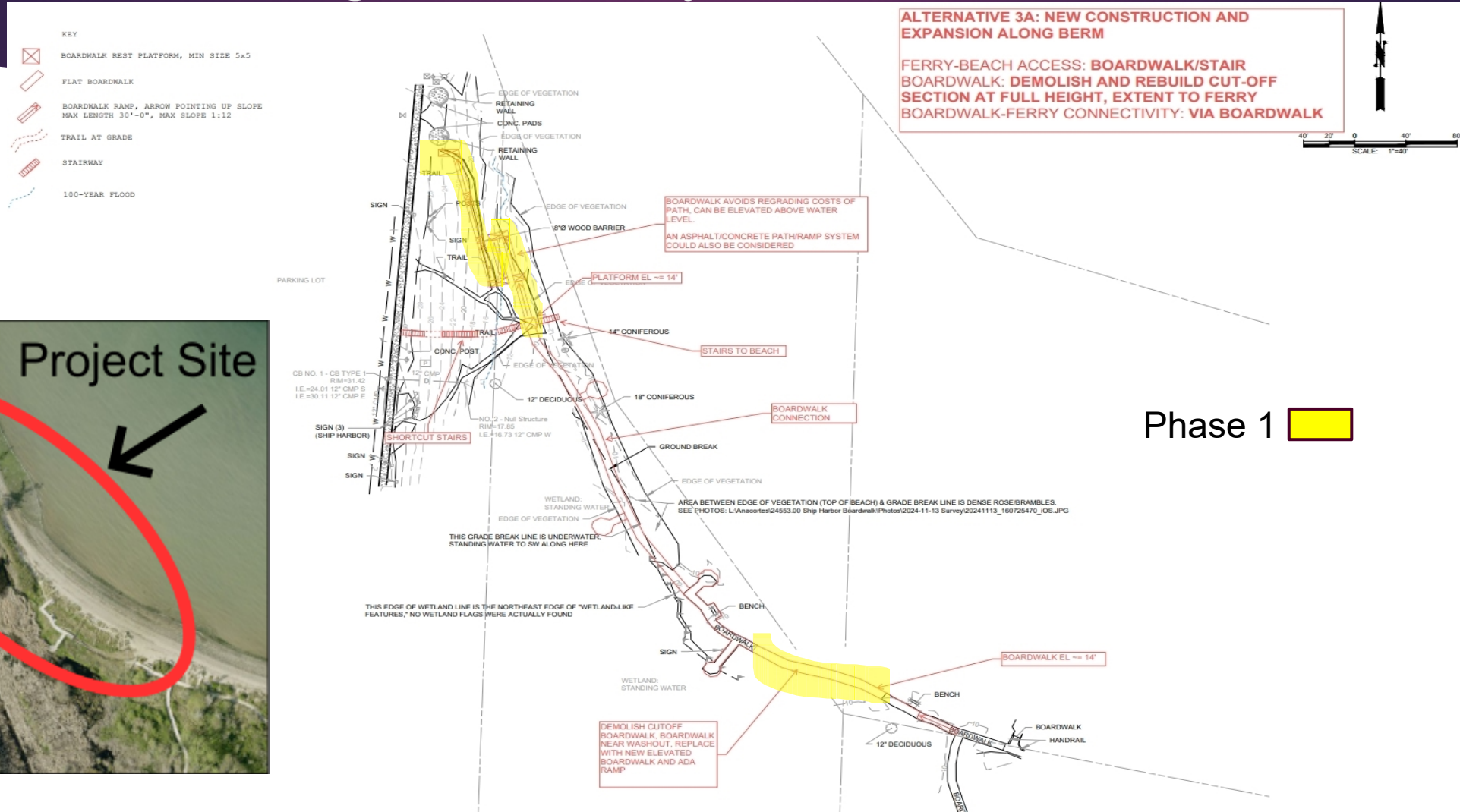
RESOLUTION #3206: AUTHORIZATION RESOLUTION FOR SHIP HARBOR BOARDWALK RESTORATION PROJECT GRANT APPLICATIONS

Details Of The Grants



- ◆ We are looking to get 1 million dollars for Phase One Ship Harbor Boardwalk
- ◆ To reach this amount we are applying for two grants with the Washington Recreation & Conservation Office. The ALEA (*Aquatic Lands Enhancement Account*) and the WWRP (Washington Wildlife and Recreation Program Water Access Category).
- ◆ ALEA Grant \$500,000
- ◆ WWRP- Water Access Grant- \$400,000
- ◆ 10% of the match must be non-state, non-federal
- ◆ \$100,000 we will ask the Anacortes Parks Foundation.
- ◆ Deadline to apply for the grants is April 30, 2026.
- ◆ To be eligible to apply for these grants I need the City to agree to the Authorization Resolution.
- ◆ RCO funding board approves grants after the Legislature adopts a budget, which is July 1, 2027.

15% Drawings from Gray & Osborne, Inc.



Details of the Project

This is a development project to protect the emerging estuarian wetland along the Ship Harbor shoreline, which contains important cultural resource site for the Samish Indian Nation.

- ◆ *Phase One will be replacement of the damaged boardwalk and the installation of ADA access paved paths from the ferry lanes down to a viewing platform near the beach. During this phase we will also apply for all required permitting.*
- ◆ *Phase Two will include an additional stairway from the ferry lanes, an ADA access path to the beach and additional boardwalk sections between the ferry lanes and the Phase 1 boardwalk, to provide a continuous elevated walkway.*



Questions?

NICOLE JOHNSTON, PROJECT MANAGER

NICOLEJ@CITYOFANACORTES.ORG/ 360-299-1967





Applicant Resolution/Authorization

Organization Name (sponsor) City of Anacortes

Resolution No. or Document Name 3206

Project(s) Number(s), and Name(s) Ship Harbor Boardwalk Restoration Project ALEA Grant #26-1324 & WWRP Grant #26-1325

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Ryan Walters (Mayor)
Project contact (day-to-day administering of the grant and communicating with the RCO)	Nicole Johnston (Project Manager)
RCO Grant Agreement (Agreement)	Ryan Walters (Mayor)
Agreement amendments	Ryan Walters (Mayor)
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Ryan Walters (Mayor)

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. **[for Acquisition Projects Only]** Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. **[for Development, Renovation, Enhancement, and Restoration Projects Only-If our organization owns the project property]** Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. **[for Development, Renovation, Enhancement, and Restoration Projects Only-If your organization DOES NOT own the property]** Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. **[Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant]** Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title Mayor _____ Date _____

On File at: Anacortes, Washington _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.



City Council Agenda Bill

March 23, 2026

Action Type: Staff Report

Item: 6.d.

Title: Annual Stormwater Maintenance Plan

Staff Contact(s): Aaron Esterholt

Approved for Submittal to Council by:

Greg Francioch
Aaron Esterholt
Logan Lee

Summary: The city's National Pollutant Discharge Elimination System Phase II Stormwater permit requires that the city develop and implement a Stormwater Management Program (SWMP) every year, which is a set of actions and activities comprising the components listed in the permit. The city must also inform the public annually of upcoming SWMP actions and activities. Stormwater Manager Aaron Esterholt will provide a report on those planned actions and activities as published in the attached 2026 Stormwater Management Program Plan.

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. SWMP Council Presentation
2. FINAL SWMP - City of Anacortes 2026

Stormwater Management Program Plan (SWMP)

Western Washington Phase II Permit
City Council Briefing | March 23, 2026





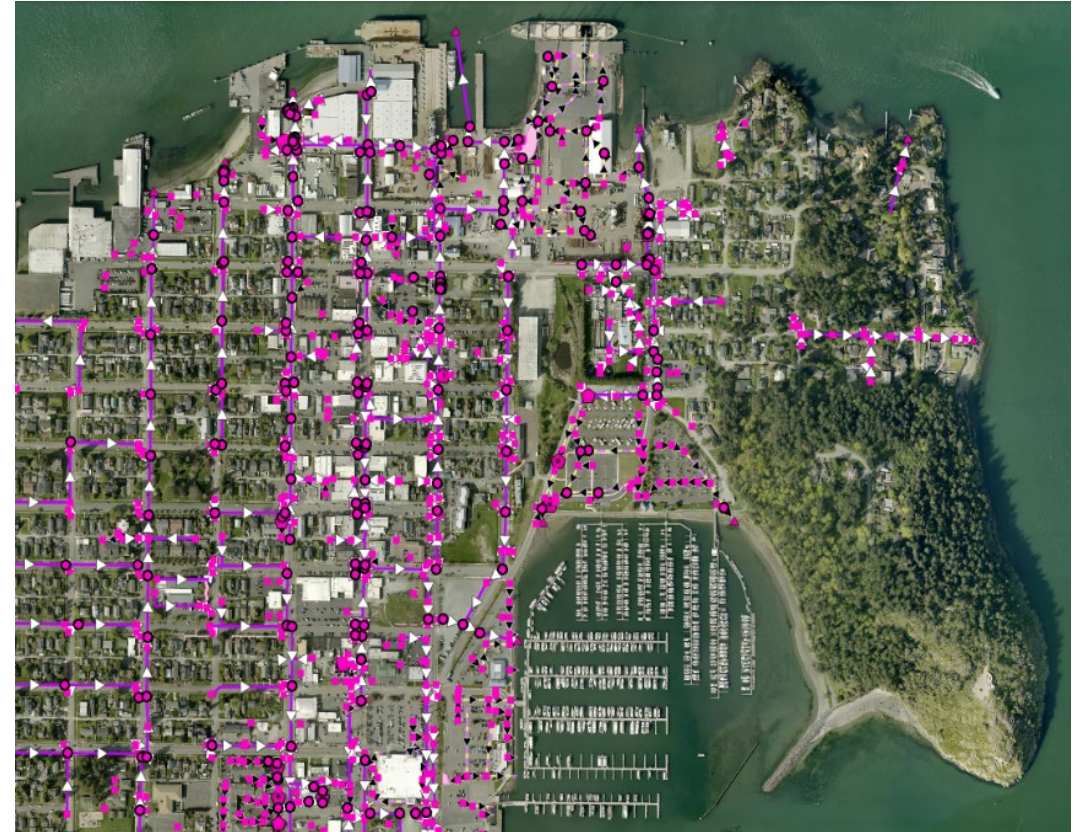
Stormwater System Overview

System Inventory/Public Infrastructure (inspected annually)

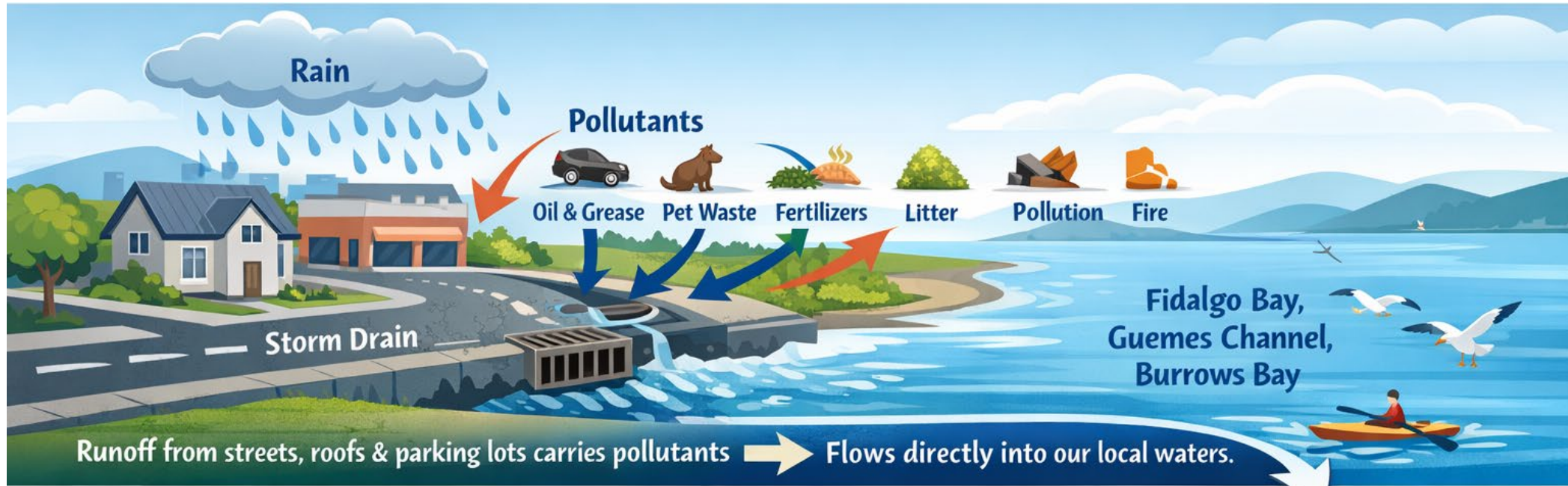
- 85.3 miles of storm pipe
- 6.8 miles of culverts
- 27.8 miles of open ditches & channels
- 4,934 catch basins
- 1,050 maintenance holes
- 95 outfalls
- 125 retention, detention & treatment facilities

Plus:

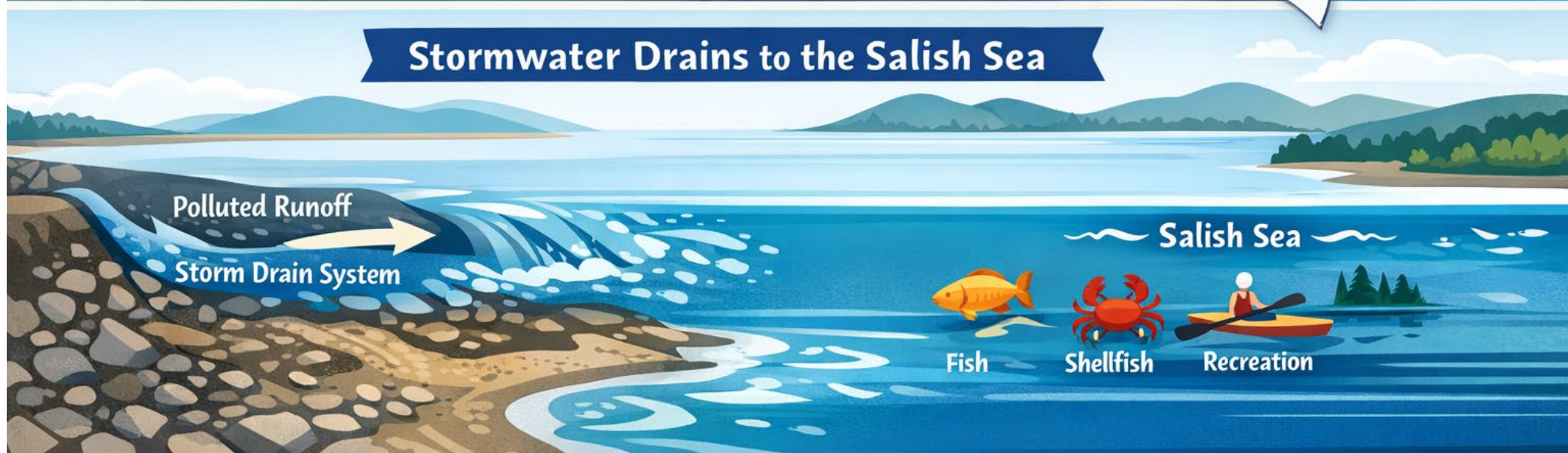
- 226 City-owned permanent BMP facilities (annual inspections required)
- 4,934 public catch basins (2-year inspection cycle)
- 233 pollution-generating businesses (source control inspections)
- Private permanent BMP facilities (194 annual inspections required)



Our stormwater system drains directly to the Salish Sea, including Fidalgo Bay, Guemes Channel, and Burrows Bay.



Stormwater Drains to the Salish Sea





Federal and State Requirements

The City operates under:

- Clean Water Act
- National Pollutant Discharge Elimination System (NPDES)
- Western Washington Phase II Municipal Stormwater Permit
- The permit requires the City to implement a **Stormwater Management Program (SWMP)** to reduce pollutants in runoff.



The city has no freshwater tributaries listed in the Water Resource Inventory Area 3 (WRIA-3).



What is the SWMP?

The SWMP is the City's roadmap for managing stormwater; how we maintain our system, prevent pollution, and protect the Salish Sea while meeting our permit's state and federal requirements.

Program elements include:

- Stormwater Planning
- Public Education & Outreach
- Public Involvement
- MS4 Mapping
- Illicit Discharge Detection (IDDE)
- Development Review
- Existing Development Retrofits
- Source Control for Businesses
- Operations & Maintenance
- Monitoring & Reporting





Public Education & Outreach

Public Outreach Events:

- Island View Elementary Science Night
- Earth Day Festival
- Waterfront Festival
- Fidalgo Bay Day

Community Partners:

- Skagit Conservation District
- Friends of the Salish Sea
- Samish Indian Nation
- Port of Anacortes

Partnership Programs:

- Watershed Masters
- Stream Team
- Storm Team volunteer monitoring

These programs and partners help educate how to prevent pollutants from entering the storm system.





Pollution Prevention

Illicit Discharge Detection

- Spill hotline for public reporting
- Outfall monitoring
- Source tracing and enforcement
- Annual City-wide training

Business Source Control

- Inspect ~20% of businesses annually
- Pollution prevention education

Construction Inspections

Public & Private Facility Inspections

Street Sweeping

Plan Review



Spill Response and Illicit Discharge Reporting

COA Spill Hotline

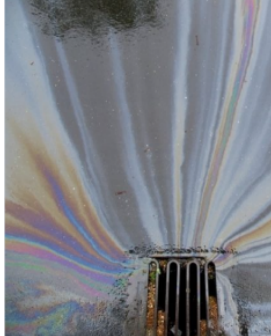
360-293-1921

Be prepared to provide:

- Location and/or nearest address
- Type of spill (what is entering system)
- Actions taken (clean up efforts?)
- Contact information

24hr ERTS: (206)594-0000

NRC: (800)424-8802 EMD: (800)645-7911



Basic Spill Response

1. Evaluate safety of scene/material(s)
2. If there is an emergency, call 911
3. Stop the source
4. Prevent any further material from entering storm system
5. Clean up and dispose of materials properly

Only Rain Down the Drain!



Stormwater Website



Spill Report Form



Plan Review

- All drainage reports and stormwater plans are reviewed by a **third-party, independent reviewer**.
- Ensures **consistent and uniform treatment** for all construction and development projects.
- Provides confidence that the city remains **in full permit compliance** with NPDES Phase II and state stormwater regulations.
- Maintenance and plan review together ensure **safe, functional, and compliant stormwater infrastructure**.



Example of BMPs for new or re-development

Operations & Maintenance

Focus on **maintaining both public and private stormwater facilities** to design standards.

- Properly maintained systems:
 - Reduce flooding risk
 - Remove pollutants before reaching waterways
 - Improve overall water quality
- Routine inspections, cleaning, and repairs ensure long-term functionality.



Concrete found in catch basin during an inspection



We have already implemented and begun tracking the new street sweeping requirements for 2027 reporting.

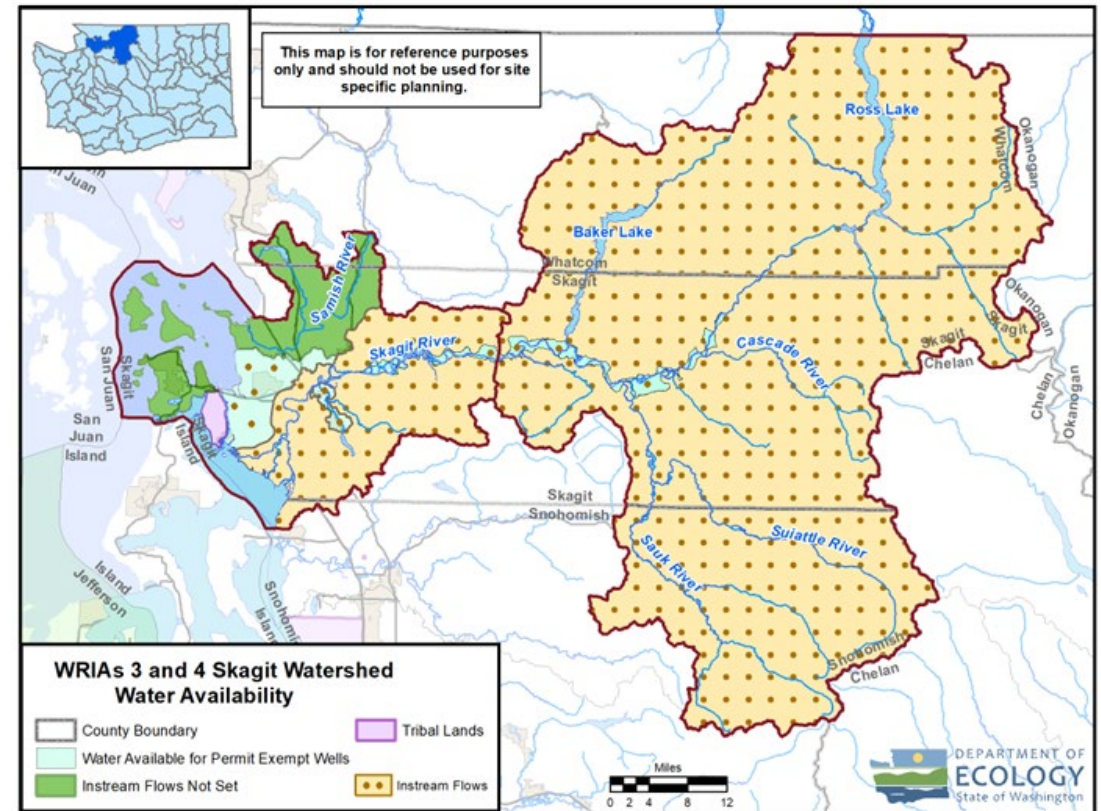


Monitoring & Reporting

Anacortes is part of the **WRIA 3** – Water Resource Inventory Area 3 watershed

- Our local waters are healthy; we **do not have any natural water bodies with a TMDL**.
 - **TMDL (Total Maximum Daily Load)**: The maximum amount of a pollutant a waterbody can receive while still meeting water quality standards.
 - Even without TMDLs, the actions of our IDDE Program, Source Control, and Maintenance and Inspections help safeguard our community and environment.

The city participates in the Stormwater Action Monitoring (SAM) program. The program aims to improve stormwater management, reduce pollution, improve water quality, and reduce





Stormwater Master Plan

Purpose:

- Identify drainage issues
- Plan future capital projects
- Prioritize stormwater retrofits
- Support long-term water quality goals

The Master Plan will guide future infrastructure investments and stormwater improvements.

Adoption of the plan scheduled for spring 2026.

2025 STORMWATER MASTER PLAN CITY OF ANACORTES STORMWATER MASTER PLAN

Prepared for:



Aaron Esterholt, Stormwater Program Manager
City of Anacortes
904 6th Street
Anacortes, Washington 98221

Prepared by:



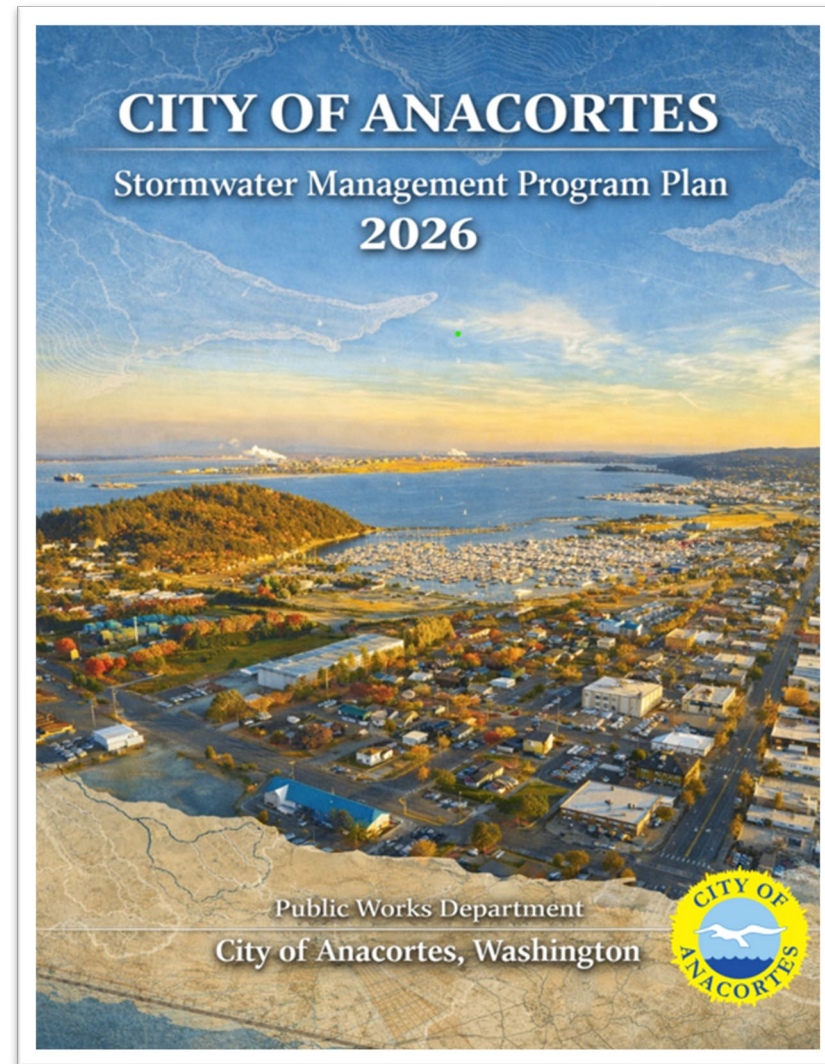
Osborn Consulting, Inc.
1800 112th Avenue Northeast, 220E
Bellevue, Washington 98004

April 2025

Closing

Stormwater Program Goals

- Protect marine water quality
- Reduce pollutants entering the Salish Sea
- Maintain regulatory compliance
- Provides confidence that the city remains in full permit compliance with NPDES Phase II and state stormwater regulations.

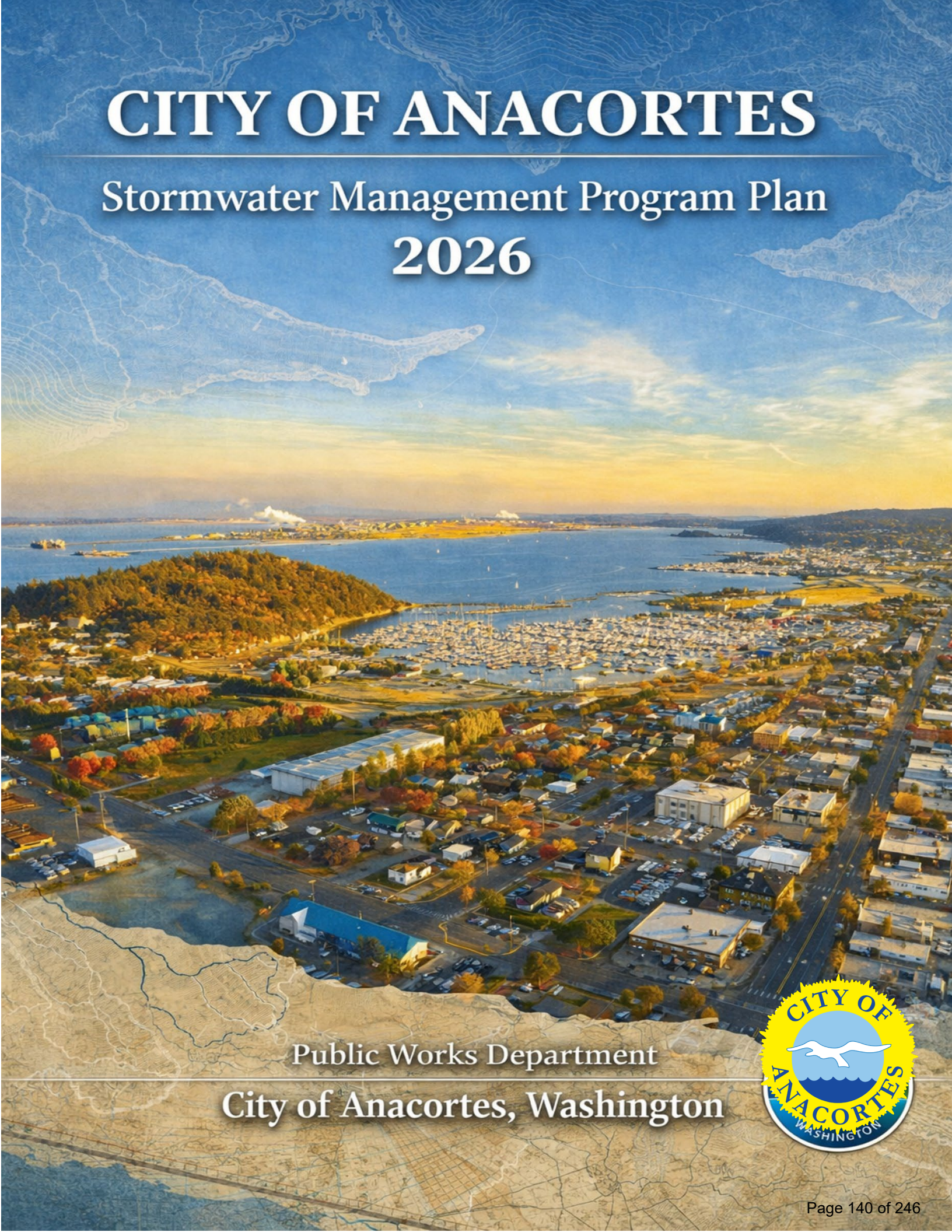




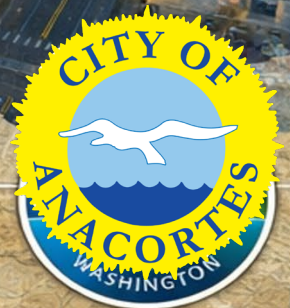
Questions?

CITY OF ANACORTES

Stormwater Management Program Plan 2026



Public Works Department
City of Anacortes, Washington



Prepared in compliance with the
Western Washington Phase II Municipal Stormwater Permit
(issued on July 1, 2024, effective on August 1, 2024)
Permit # WAR04-5549

Prepared by:
City of Anacortes
Public Works Department | Stormwater Division | March 31, 2026

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Executive Summary

In 1972, the Clean Water Act (CWA) was amended to regulate and improve water quality by controlling both point and non-point sources of pollution. Over time, it became clear that municipal, industrial, and commercial stormwater discharges contributed significantly to pollution, leading to the establishment of the National Pollutant Discharge Elimination System (NPDES) Permit program.

The City of Anacortes operates under the Western Washington Phase II Municipal Stormwater Permit requiring the city to implement a Stormwater Management Program (SWMP) to reduce pollutants in stormwater runoff and protect local waterways, including Fidalgo Bay, Guemes Channel, and Burrows Bay. The 2026 SWMP outlines the city's strategies for compliance with Permit requirements and commitment to sustainable stormwater management.

Stormwater Planning

The city maintains and periodically updates its Stormwater planning documents to guide short- and long-term stormwater management efforts. Planning efforts incorporate new Permit requirements and identify capital and programmatic priorities to protect local water quality.

An interdisciplinary staff team reviews potential strategies and recommends projects and program improvements. The city continues to implement Low Impact Development (LID) principles in development review and capital projects, where feasible and appropriate.

Public Education and Outreach

Stormwater pollution is often caused by everyday activities of residents, businesses, and visitors. The City of Anacortes implements education and outreach programs designed to increase public awareness and promote behaviors that prevent stormwater pollution.

Program efforts provide information and resources that encourage the community to adopt practices that protect local waterways and Puget Sound.

Public Involvement and Participation

The city partners with the Skagit County Conservation District to provide opportunities for the public to participate in the development and implementation of the Stormwater Management Program Plan (SWMP). Public involvement opportunities may include the city website, public meetings, direct outreach, and other communication channels.

MS4 Mapping and Documentation

The city maintains electronic mapping and spatial data for stormwater infrastructure within its municipal separate stormwater sewer system (MS4) jurisdiction. This public-facing information supports decision-making, regulatory compliance, and coordination of maintenance and capital improvements.

The city continues to refine mapping to meet Permit requirements for infrastructure inventory, outfall reporting, discharge points, and related MS4 documentation.

Illicit Discharge Detection and Elimination (IDDE)

The City of Anacortes maintains an Illicit Discharge Detection and Elimination (IDDE) program to identify, investigate, and eliminate non-stormwater discharges to the MS4. With the help of Friends of Skagit Beaches and the Samish Indian Nation, the program includes:

- Spill response procedures
- Investigation of illegal discharges and connections
- Source tracing and elimination
- Enforcement actions, as appropriate
- Staff training and public education

These efforts support compliance with the Permit and protection of receiving waters.

Controlling Runoff from New Development, Redevelopment, and Construction Sites

The City of Anacortes has adopted municipal codes, development standards, and procedures to improve stormwater management for new development and redevelopment. Public Works staff update the city's design and construction standards as needed to maintain consistency with the Stormwater Permit and applicable Ecology guidance.

The city will adopt and maintain a stormwater manual and supporting ordinances that meet the requirements of Appendix 1 of the new Permit within required timelines. Staff provide plan reviews, inspections, and enforcement to ensure proper implementation of stormwater controls and treatment best management practices (BMPs) on regulated sites.

Stormwater Management for Existing Development

The City of Anacortes is implementing programs to reduce stormwater impacts from existing development. Program elements include facility retrofits, targeted basin planning, and Stormwater Management Program (SWMP) actions that meet the criteria in Appendix 12 of the Permit. Retrofit opportunities are evaluated and prioritized based on water quality benefits, feasibility, and available funding.

Source Control Program for Existing Development

The city's Source Control Program provides education and outreach to commercial and industrial businesses regarding stormwater BMPs. Program components include:

- Routine inspections of a representative percentage of regulated businesses

- Investigation and follow-up of credible complaints
- Progressive enforcement, when necessary
- Provide pamphlets and online resources to businesses

City staff also participate in internal source control training as part of the Illicit Discharge Detection and Elimination (IDDE) program to improve source identification and response.

Operations and Maintenance

The City of Anacortes is responsible for maintaining many aspects of the municipal streets and drainage system. Public Works staff conduct year-round operations and maintenance activities to minimize pollutant discharge to the MS4 and receiving waters.

Maintenance activities include inspection, cleaning, repair, and replacement of stormwater infrastructure, as well as street sweeping and right-of-way maintenance performed in accordance with stormwater pollution prevention practices.

Monitoring and Total Maximum Daily Load (TMDL) Requirements

The city has no freshwater tributaries listed in the Water Resource Inventory Area 3 (WRIA-3). The city's annual report documents activities related to source control, public education and outreach, operations and maintenance, and other required elements that support TMDL implementation and water quality improvement.

City of Anacortes Regulated Area

The City of Anacortes' stormwater system encompasses approximately 11.7 square miles. Stormwater from the city's MS4 ultimately discharges to marine waters of the Salish Sea, including Fidalgo Bay and surrounding shoreline areas. Unlike many jurisdictions within the Puget Sound basin, the City of Anacortes' regulated stormwater discharges do not drain to Puget Sound, but instead flow directly to the Salish Sea. These receiving waters support important marine habitats, fisheries, and recreational uses, making their protection a priority of the City's SWMP.



2026 SWMP Elements:

- Stormwater Planning
- Public Education and Outreach
- Public Involvement and Participation
- MS4 Mapping and Documentation
- Illicit Discharge Detection and Elimination (IDDE)
- Controlling Runoff from New Development, Redevelopment, and Construction Sites
- Stormwater Management Program Administration
- Stormwater Management for Existing Development
- Source Control Program for Existing Development
- Operations and Maintenance

The city is committed to ongoing improvements in stormwater planning and environmental stewardship, ensuring compliance with state and federal mandates while enhancing community engagement.

Regulatory Background

The Clean Water Act (CWA) and Chapter 90.48 RCW (Washington State's Water Pollution Control Law) established the regulatory framework for managing stormwater discharges. The Permit, effective August 1, 2024, builds on the foundation of the 2019 MS4 Permit and introduces additional requirements to enhance stormwater management and water quality protection. Notable changes compared to the 2019 Permit include:

- Permittees have until June 30, 2027 to adopt the Ecology manual.
- Expanded responsibilities for MS4 mapping, including tree canopy mapping and prioritization of high-impact areas (Appendix 3: Q27, Q28, Q29; S5.C.4).
- New deadlines and updates for Stormwater Management Action Plans (SMAPs) with a focus on high-priority catchments (Appendix 3: Q14, Q14a; S5.C.1).
- Enhanced Illicit Discharge Detection and Elimination (IDDE) measures, requiring annual inspections of high-risk outfalls and improved public reporting tools.
- Prohibit washdowns to the MS4 for structures confirmed or suspected to have PCB-containing materials (S5.C.5).
- Public involvement initiatives targeting equitable outreach to overburdened communities (Appendix 3: Q18; S5.C.3).
- Updated operations and maintenance requirements, including street sweeping frequency and waste tracking.
- Assess structures built/renovated between 1950-1980 for PCB-containing materials using the publication *"How to find and address PCBs in building materials"* (Ecology, 2024).
- Single-family homes are exempt from PCB assessment. (Appendix 3: Q75-Q78; S5.C.9).

These updates align with Ecology's goal of integrating water quality objectives into sustainable development practices, requiring the City of Anacortes to adopt new strategies and allocate resources to meet compliance deadlines.

SWMP Implementation Responsibilities and Internal Coordination

The City's Public Works Department leads SWMP implementation, collaborating with other city departments, local organizations, the Skagit Conservation District, and the Samish Indian Nation to ensure compliance. Internal coordination includes routine meetings to address regulatory updates, streamline administration, and improve communication.

The city's coordination efforts facilitate Permit compliance, remove barriers, and promote understanding through internal and external partnerships, including:

- Regular meetings with the Port of Anacortes to address storm drainage concerns, pollutant tracing, and water quality sampling.
- Water quality sampling and stormwater source control coordination with the Samish Indian Nation.
- A citizen science program with Friends of the Salish Sea, launched in 2020, focused on water quality monitoring, education, and illicit discharge detection.
- Participation in regional efforts such as the North Sound Coordinators Group, SW Municipal Caucus, Skagit Marine Resources Committee, APWA Stormwater Managers Committee, and a regional outreach partnership with local jurisdictions and the Skagit Conservation District.

Stormwater Management Program Administration

The Public Works Department leads the implementation of the SWMP in coordination with other city departments, regional partners, and regulatory agencies. This administrative framework ensures that Anacortes meets Permit requirements while effectively managing resources and engaging the community.

Planned 2026 Compliance Activities:

- Plan to maintain interdepartmental coordination to streamline SWMP implementation.
- Plan to enhance tracking systems for inspections, enforcement actions, and public outreach.
- Plan to conduct annual program evaluations to assess effectiveness and identify improvements.
- Plan to improve public access to stormwater data and Permit-related information.

Stormwater Planning

The City of Anacortes will have an updated Stormwater Master Plan in 2026. The plan will be adopted by City Council in 2026. The plan integrates watershed management, stormwater retrofits, and sustainable development goals. The Stormwater Division collaborated with the Planning Department to provide input on the 2025 Comprehensive Plan Update.

Planned 2026 Compliance Activities:

These updates reflect Ecology's emphasis on integrating adaptive management practices to achieve compliance.

- The SWMP will be updated annually and submitted with the Annual Report to the Washington State Department of Ecology.
- Track SWMP-related costs, inspections, enforcement actions, and public education activities to maintain transparency and accountability.
- Continue interdepartmental coordination and partnerships with external agencies to enhance compliance and efficiency.
- A clear organizational framework and record-keeping system will be maintained to document program implementation, including annual reviews and adaptive management strategies.
- Staff are in the process of completing a Stormwater Management Plan (SMAP) and will have it done by the Permit deadline. Staff will continue to require Low Impact Development (LID) in all development, where feasible.

Public Education and Outreach

The city's education and outreach programs aim to promote best practices through collaborations with the Skagit Conservation District and local community groups.



Labeling event in 2025. Public Participation and Involvement

The city provides outreach at a variety of community events to engage the public on stormwater and pollution prevention. In 2025 the city Stormwater Division tabled the Science Night at Island View Elementary, Anacortes Waterfront Festival, Fidalgo Bay Day, and Earth Day Celebration. The Skagit Conservation District program hosted Stormwater Facilities Maintenance workshop, Watershed Masters Volunteer Training Program, Skagit Stream Team, Skagit Storm Team and a Storm Drain

Stormwater Facilities Maintenance workshop: Task 1.1



(7/9/25) Thirteen citizens and several municipal partners were in attendance. The workshop was coordinated and held at the Port of Skagit County. Municipal overview and Detention Pond Maintenance: Stormwater Coordinator, Jason Quigley, provided the municipal overview, Stormwater Facilities basic O&E were presented by Reilly Russell of TRICO Companies, LLC., and Cha Thao lead the field portion.

Promotion of the event was conducted via direct email to HOA contact lists in each jurisdiction. Promotional fliers were distributed throughout the community and posted on websites and promoted through SCD and partners and multiple social media platforms.

Watershed Masters Volunteer Training Program Task 1.2



(Sep. 17-Oct. 30) We averaged 13/class with as many as 18 attendees at a couple of our classes.

Participants attended 6 evening lecture sessions, 1 theater presentation, and 3 Saturday field days. Classes started with “watershed basics”, orientation, and “passports” in preparation for the beginning of our tour at the top of the watershed at Baker dam where participants learned about the salmon hatchery and processes. Fieldtrips included a tour of Judy reservoir, Baker Dam hatchery, and a tour of several of Skagit Fisheries Enhancement Group (SFEG) fish barrier culvert remodel projects. Funds from NPDES purchased tickets for the “Wild and Scenic Film Festival which was inspiring to attendees and was hosted by the SFEG. Classes included “LID basics”, “Soils”, “Watersheds in agriculture”, “Swans and Geese in farmland”, “Forest health/ Wildfire resilience”, “Salmon life cycle”, “Estuaries” and “shellfish farming” at Taylor Shellfish Farm.

Skagit Stream Team Task 1.3

- 58 volunteers participated in the 2024-25 Stream Team Program. 1,194 volunteer hours were logged.
- A new dashboard of sites and data has been established and is now live. Updates will be ongoing as we work with partners to meet their needs for reporting.
- 59 volunteers are participating in the 2025-26 Stream Team Program. To date, over 400 volunteer hours have been logged.
- The Annual Stream Team award celebration was held at Padilla Bay Research Reserve on July 19, 2025.
- Stream Team Training was held September 2, 4 and 6, 2025. 13 new volunteers were recruited.
- Volunteer coordination and correspondence and equipment maintenance is ongoing.



Skagit Storm Team

- 10 volunteers participated in the 2024-25 Storm Team program.
- Storm Team volunteers sampled 12 sites in the Padilla Bay Watershed during the 24-25 monitoring year during high rain events and continued to sample the Thomas Road Samish River site when needed on weekends or holidays and report results to County & State Health. That was discontinued toward the end of the season until we can use a certified lab for results.
- 14 volunteers are signed up to participate in the 2025-26 Storm Team program.

- Storm Team volunteers are sampling 12 sites in the Padilla Bay Watershed during the 25-26 monitoring year during high rain events.
- Work is in progress to get the Padilla Bay Lab certified by the State Department of Ecology.
- A Storm Team report has been completed by a volunteer

Storm Drain Labeling

- Supplies were provided to volunteers and businesses in the Cities of Burlington and Mount Vernon and Skagit County as needed throughout the year.

Public Education and Outreach

The Backyard Conservation Workshops



(3/19/25 – 4/26/25) Held 6 Wednesday evening presentations and 5 Saturday fieldtrips. (Stormwater landscaping, Oregon Spotted frog restoration site, Aquaponic gardening, Birdwatching, and the WSU Extension Discovery Garden fieldtrip for composting training and a garden tour.

Between 10 and 17 people attended each of the workshops which included classes on low impact development, rainwater harvesting, sustainable

landscaping, Native plants, Bats, invasive plants, invasive Green Crabs, and more.

Resource Materials/Education for Local Schools

- Skagit Conservation District provides support to local schools by providing educational resources and presentations throughout the year.
- Educational packets were prepared and distributed to 530 local teachers. The packets include information on stormwater, watersheds, and other resources and educational programs available for teachers and classrooms through the Skagit Conservation District. Promotion of the EnviroScape Model classroom presentations.
- Stormwater runoff and non-point source pollution materials were also distributed to students and available at several tabling events throughout the year.
- 52 storm water education presentations, using the EnviroScape watershed model, were conducted in 2025 at local elementary schools and outreach events reaching 1127 Skagit County students.

Storm Water Educational Brochures and Fact Sheets

Funds were used to print stickers and rack cards, purchase supplies, and make 1,000 Poop Scoop kits that were distributed to Pet groomers in Anacortes, Burlington, Concrete, Mount Vernon, and Sedro-Woolley,



2026 Requirements

- Provide multilingual educational materials targeting pollutant sources, such as pet waste, vehicle washing, and yard care (Appendix 3: Q18).
- Host stewardship events, such as storm drain stenciling and community cleanup activities, by December 31, 2026.

Permit Requirements

The updated Permit highlights the importance of targeted education campaigns to address specific pollutant sources and promote public stewardship.



City's Public Education and Outreach Activities

The city is part of a partnership with the Skagit Conservation District (SCD), Skagit County, City of Mount Vernon, City of Burlington, and City of Sedro-Woolley to provide workshops and classes for public education and outreach that comply with the City's Permit, including:

Volunteer Work Parties – ACFL (Anacortes Community Forest Lands)

- **Jan 25, 2025** – Fidalgo Trail Riders (Trails 104 & 108)
 - Resurfaced muddy trail tread areas with 5/8" minus aggregate
 - Removed old, rotten rail and installed cedar rails for safety
- **Mar 1, 2025** – Friends of the ACFL (Trails 215 & 320)
 - Resurfaced muddy trail tread areas
 - Installed turnpikes to elevate trail above persistently muddy areas
- **Apr 19, 2025** – Mt. Erie Climbing Groups (Mt. Erie)
 - Removed litter and illegally dumped debris
- **Jun 7, 2025** – Friends of the ACFL (Little Cranberry Lake "Little Rock")
 - Removed old turnpikes, rebar, and concrete for reforestation and restoration
- **Nov 8, 2025** – Friends of the ACFL (Little Cranberry Lake Viewing Platform)
 - Improved trail tread, redefined trail alignment, blocked social trails
 - Replaced rotten decking on the viewing platform

Regional Behavior Change Campaign – Skagit Conservation District (Primary)

The city is an active participant in a regional pet waste behavior change campaign coordinated by the Skagit Conservation District in partnership with Skagit and Whatcom County stormwater and Public Involvement & Communication (PIC) programs. This campaign is based on social marketing principles and implements recommendations from the *2024 Pet Waste Management in Skagit County Social Marketing Action Plan Evaluation*.

Revisions to the campaign strategy began in January 2025, satisfying the requirement to develop a revised behavior change strategy and schedule by July 1, 2025 (S5.C.2.a.ii(b)). Implementation activities include partnerships with veterinarians and pet groomers, expanded health-based messaging, distribution of pet waste kits, event-based outreach, pop-up education at dog-walking areas, and pledge-based engagement, meeting the requirement to begin implementation by September 1, 2025 (S5.C.2.a.ii(c)).

Evaluation methods include improved trail survey methodologies, follow-up participant surveys, outreach tracking, and partner feedback. Post-implementation evaluation will be completed by March 31, 2029, in accordance with S5.C.2.a.ii(d).

Web addresses for City of Anacortes and SCD websites, as well as the associated programs and handouts, are contained in Appendix B.

The city will continue to partner with the SCD in 2026, as well as conduct education and outreach activities independently.

Planned 2026 Compliance Activities:

- Plan to distribute translated educational materials for underserved populations in multiple languages.
- Plan to partner with local schools to implement stormwater education into science curricula.
- Plan to table at: Science Night at Island View Elementary School, Earth Day, Fidalgo Bay Day, Waterfront Festival.
- Adopt a drain program to also help with our behavior change campaign.

Public Involvement and Participation

Public participation is essential for the successful implementation of the SWMP.

The city of Anacortes provided opportunities for public involvement in the development, implementation, and updates of the Stormwater Management Program (SWMP), the

Stormwater Management Action Plan (SMAP), and the 2026 Stormwater Master Plan (SMP).

Draft SWMP, SMAP, and SMP documents were made available for public review and input during designated comment periods. These efforts ensure that the community has accessible, inclusive, and meaningful ways to contribute to stormwater management decisions.

In 2020, Friends of the Salish Sea, in partnership with the City of Anacortes, launched a

citizen science program aimed at monitoring water quality at city stormwater outfalls. The Stormwater Program Manager worked with Friends of the Salish Sea to train volunteers and continued to

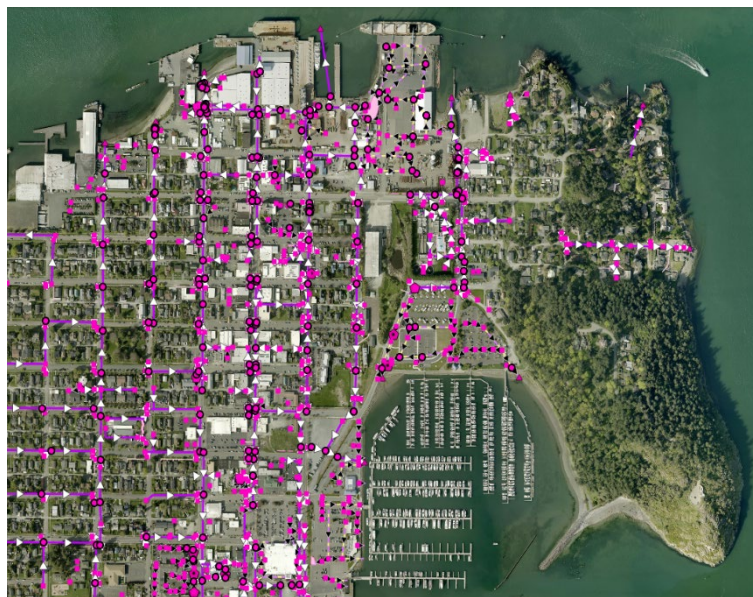
communicate with the volunteers about sampling results and educate them on stormwater issues.

The Stormwater Program Manager has continued to work with the Friends of the Salish Sea citizen science program to address water quality concerns and provide additional information on water quality issues. The program has expanded to neighboring counties and has been renamed the Salish Sea Stormwater Monitoring Program.

Planned 2026 Compliance Activities:

- Plan to identify specific census tracts that have a higher concentration of overburdened community members by using the Washington Environmental Health Disparities Map.
- Plan to make these community members aware of public involvement opportunities through the city website, social media, school presentations, and community events.
- SWMP and Annual Report will be posted on the city website and available to the public upon request.

MS4 Mapping and Documentation



Anacortes has developed a comprehensive [MS4 mapping program](#), tracking stormwater infrastructure, treatment and flow control BMPs, outfalls, receiving waters, drainage areas, land uses, and wetlands.

The city's primary mapping system is managed within a central ArcGIS geodatabase, overseen by the GIS Manager. The MS4 map is continuously updated through collaboration between the Street/Sewer Maintenance Department, Stormwater Division, and GIS Division.

In addition to ArcGIS, the city uses Cartegraph, a real-time asset management system. Field staff can access and update stormwater asset data on-site, including catch basins, pipes, storm ponds, and outfalls.

All known MS4 outfalls have been mapped, and a process is in place to integrate new system features upon construction.

The city retained a qualified consultant to map and quantify accessible acreage within MS4 tributary basins draining to outfalls with a normal diameter of 24 inches or greater, or an equivalent cross-sectional area for non-pipe conveyance systems. The analysis included stormwater treatment and flow control BMPs and facilities owned or operated by the Permittee. This work was completed in 2025 and continues into 2026 and meets the applicable Permit requirements.

The city also retained a consultant to integrate and evaluate tree canopy data for use in stormwater management planning. The completed analysis supports assessment of existing canopy coverage and its role in stormwater volume reduction and flow control. This work was started in 2025 and will continue in 2026 and be used to inform future planning and implementation efforts. We have added this as layer to our GIS mapping.

Planned 2026 Compliance Activities:

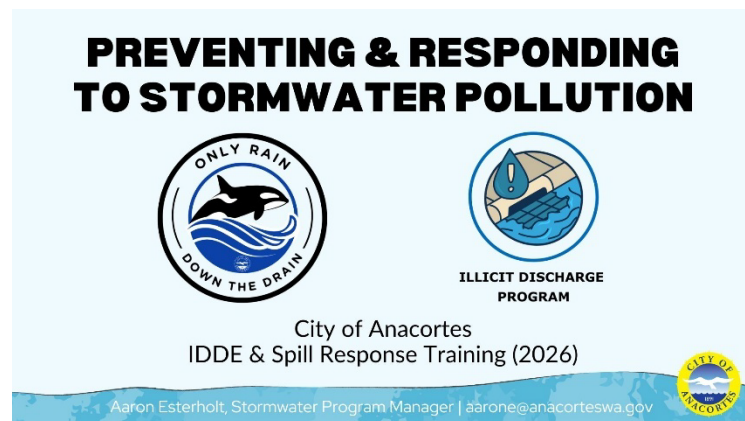
- Identify and prioritize stormwater treatment opportunities in overburdened communities.

Illicit Discharge Detection and Elimination (IDDE)

The city's IDDE Program regulates and eliminates illicit connections and discharges to the MS4.

Illicit discharges refer to any non-stormwater discharge, except those permitted under Section S5.C.5 of the Permit. Common sources include illegal dumping, sanitary sewer overflows, and spills like oil or gas.

Illicit connections include unintended infrastructure links to the MS4, such as sanitary sewer connections, floor drains, or unapproved pipelines.



The city maintains a program to inform employees, businesses and the public of hazards associated with illicit discharges and improper disposal of waste. City employees are trained annually to recognize and report illicit discharges as well as the negative impacts illicit discharges can have on our storm system and the Salish Sea. An IDDE training was held for all city staff and

conducted by city employees. The city educates responsible parties regarding appropriate handling of waste and the impacts of illicit discharges during spill events. City employees also attended a 24-hour HAZZWPPE training.

The city provides outreach materials on illicit discharges and proper waste disposal at City Hall and the Anacortes Library. Additional materials are available on the city website. The city established a Spill Report Hotline for the public and city employees to call and report any illicit discharges. The Hotline call goes to our Operations Division where then the crews needed to asses/clean the IDDE is deployed. Staff created business cards that advertise the spill hotline and online reporting, as well as providing basic IDDE information. Hotline and reporting

information is included on the city website, and an ad is included in all issues of "A-Town is our Town" magazine (delivered to every household in Anacortes). It can also be found online at www.anacorteswa.gov/743/A-Town-Publications. Outreach materials and magnets with information on the spill and illicit discharge reporting options are distributed at public events and school presentations.





Spill Response and Illicit Discharge Reporting

COA Spill Hotline
360-293-1921

Be prepared to provide:

- Location and/or nearest address
- Type of spill (what is entering system)
- Actions taken (clean up efforts?)
- Contact information

24hr ERTS: (206)594-0000
NRC: (800)424-8802 EMD: (800)645-7911

Basic Spill Response

1. Evaluate safety of scene/material(s)
2. If there is an emergency, **call 911**
3. Stop the source
4. Prevent any further material from entering storm system
5. Clean up and dispose of materials properly

Only Rain Down the Drain!



Stormwater Website



Spill Report Form

The city follows established procedures to trace and address illicit discharges and provides ongoing IDDE training for municipal field staff. The City has adopted the "Illicit Connection and Illicit Discharge Field Screening and Source Tracing Guidance Manual" prepared by Herrera (2020) for field screening and source tracing methodologies. More details on the program are available in the IDDE Program Manual, posted on the City's stormwater website (Appendix B).

The city utilizes Friends of the Salish Sea volunteers, Samish Nation and Port of Anacortes outfall monitoring results to initiate source tracing in the event monitoring indicates non stormwater discharge potential. The city also smoke tests the sanitary sewer and storm system. All areas draining to the point of the concerning stormwater sample are mapped and included in the MS4 percentage.

Planned 2026 Compliance Activities:

- Plan to conduct annual inspections of high-risk outfalls.
- Plan on expanding public reporting mechanisms for spills and illicit discharges.
- Plan to provide staff training on advanced detection and response techniques.

Controlling Runoff from New Development, Redevelopment, and Construction Sites

The City Planning and Public Works Departments review all Permit applications subject to the Minimum Requirements in Appendix I of the Permit. Applicants receive checklists, forms, and flowcharts, many of which are available on the city's website.

Appendix D provides Ecology flowcharts to help applicants determine applicable requirements, while web links for Minimum Requirements Forms are in Appendix B.

Construction Site Stormwater Management

Construction sites must implement BMPs to prevent erosion and pollutant discharge into receiving waters. Compliance requirements include:

- Pre-construction inspections to verify BMP installation—construction cannot begin until the site passes inspection.
- Ongoing inspections to ensure BMPs function as designed and meet construction stormwater pollution prevention standards.
- Contractor requirements to submit weekly TESC reports and inspect sites after rain events.
- City compliance tracking using an electronic system.
- Correction notices issued for non-compliance; enforcement may escalate to a stop-work order or fines under Anacortes Municipal Code Title 20.
- Final inspections to confirm permanent stormwater facilities meet city standards before issuing a Certificate of Occupancy.
- Maintenance plans for privately owned stormwater facilities, approved by the city Planning Director and recorded with Skagit County.
- Site plan reviews are conducted for all projects, regardless of minimum requirements.

Planned 2026 Compliance Activities:

- Require Low Impact Development (LID) BMPs in all new developments where reasonable.
- Plan to increase construction site inspections for erosion and sediment control.
- Plan to provide training for developers on stormwater management requirements.

Stormwater Management for Existing Development

Managing stormwater in developed areas requires retrofits, maintenance, and ongoing pollution prevention to reduce water quality impacts from existing land uses. The city prioritizes stormwater facility upgrades in areas with high pollutant loads, impaired water bodies, and where retrofits can provide measurable water quality benefits. Consistent with the Permit (S5.C.5), the city implements a range of source control measures and collaborates with property owners to implement operational and structural BMPs. The program emphasizes equity, feasibility, and cost-effectiveness in selecting and implementing retrofits. The 2026 Stormwater Master Plan helped in identifying any retrofitting or maintenance currently needed in the city.

Retrofit Planning and Implementation for Existing Development

The City of Anacortes is in the process of completing stormwater retrofits to existing development consistent with SWMP actions and the retrofit criteria in Appendix 12 of the Permit. Retrofit projects are identified through city planning efforts and capital improvement projects and are intended to improve stormwater treatment performance and water quality within the MS4.

Facilities retrofits and new runoff treatment installations that meet the Appendix 12 criteria are currently underway, fully funded, or have been implemented. Projects that have been implemented or

are in progress include R Avenue Long-Term Improvements, Marion Way Pond Retrofit, and 16th Street and D Avenue Improvements. These projects include retrofits of existing stormwater facilities and installation of new runoff treatment BMPs associated with roadway and infrastructure improvements.

Consistent with permit guidance, only areas where new runoff treatment facilities were installed without adjacent changes to pollution-generating surfaces are included in the reported treated area totals. Retrofit projects may be partially credited where project scope includes roadway reconstruction or other changes that modify pollution-generating surfaces.



Planned 2026 Compliance Activities:

- Plan to begin development of a prioritized list of stormwater retrofit projects targeting high-impact areas, including drainage catchments that discharge to 303(d)-listed water bodies, areas of known pollutant hotspots, and locations with ongoing drainage or flooding concerns for the next Permit cycle.
- Implement source control BMPs for pollutant reduction in commercial, industrial, and mixed-use areas.
- Plan to conduct inspections and enforcement to identify illicit discharges, ensure proper implementation of source control BMPs, and correct noncompliance.
- Plan to continue conducting inspections of private stormwater facilities. Outreach will be conducted to improve long-term maintenance compliance and responsibilities.

Source Control Program for Existing Development

Under Permit section S5.C.8 the city is required to implement a program to prevent and reduce pollutants in runoff from areas that discharge to the MS4. The program shall include:

- Application of operational source control BMPs, and if necessary, structural source

control BMPs or treatment BMPs/facilities, or both, to pollution generating sources associated with existing land uses and activities.

- Inspections of pollutant generating sources at publicly and privately owned institutional, commercial and industrial sites to enforce implementation of required BMPs to control pollution discharging into the MS4.
- Application and enforcement of local ordinances at sites, identified pursuant to S5.C.8.b.ii, including sites with discharges authorized by a separate permit. Permittees that are in compliance with the terms of this Permit will not be held liable by Ecology for water quality standard violations or receiving water impacts caused by industries and other Permittees covered, or which should be covered under a Permit issued by Ecology.
- Practices to reduce polluted runoff from the application of pesticides, herbicides, and fertilizers from the sites identified in the inventory.

The minimum performance measures for the Source Control Program includes:

- Permittees shall adopt and make an effective ordinance or other enforceable document requiring the application of source control BMPs for pollutant generating sources associated with existing land uses and activities.
- Permittees shall establish an inventory that identifies publicly and privately owned institutional, commercial, and industrial sites which have the potential to generate pollutants to the MS4. The inventory shall include businesses and/or sites identified based on the presence of activities that are pollutant generating and other pollutant generating sources, based on complaint response, such as home-based businesses and multi-family sites.
- Permittees shall implement an inspection program for sites identified pursuant to S5.C.8.b.ii (due January 1, 2023). All identified sites with a business address shall be provided information about activities that may generate pollutants and the source control requirements applicable to those activities. The Permittee shall annually complete the number of inspections equal to 20% of the businesses and/or sites listed in their source control inventory to assess BMP effectiveness and compliance with source control. Permittees shall inspect 100% of sites identified through credible complaints.
- The Permittee shall implement a progressive enforcement policy that requires sites to comply with stormwater requirements within a reasonable time.
- Permittees shall train staff who are responsible for implementing the source control program to conduct these activities. The ongoing training program shall cover the legal authority for source control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures.

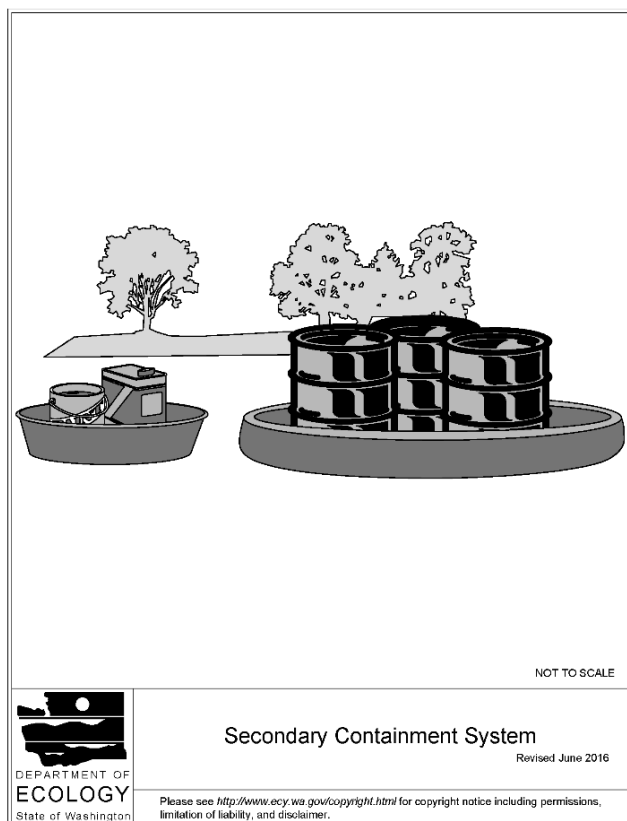
City's Source Control Program Development

The city passed Ordinance 4023 on July 18, 2022, which amended Chapter 18.30 Illicit Discharges and Connections to the Stormwater Drainage System. The ordinance provided the

regulatory requirements for implementation of source control BMPs for pollutant generating sources at businesses.

City of Anacortes Source Control Program

An inventory was completed that includes businesses that have the potential to generate pollutants in the city stormwater drainage system. City staff update the inventory on an ongoing basis with new businesses as the city becomes aware of them, as well as removing any businesses who have closed.



City staff sent a letter introducing the Source Control Program and information on source control BMPs to all businesses in the inventory prior to the start of Source Control inspections in 2023. The city will continue to inspect businesses, completing a minimum number of inspections equal to 20% of the sites listed in the inventory, as well as inspecting all sites identified through credible complaints.

Planned 2026 Compliance Activities:

- Plan to conduct inspections covering 20% of businesses annually.
- Plan to offer spill prevention plans to businesses.
- Continue to update businesses inventory list.
- Continue to address materials for individuals with Limited English Proficiency (LEP).
- Plan on enforcing BMP compliance through progressive enforcement policies.

Operations and Maintenance

Permit Section S5.C.7 requires the city to perform the following tasks:

- Implement and document an operations and maintenance program, with training, that has the goal of preventing or reducing stormwater impacts from municipal operations.
- Implement maintenance standards for the MS4 that are at least as protective as those specified in the Stormwater Management Manual for Western Washington (SWMWW).

- Include provisions to verify adequate long-term operations and maintenance of privately owned stormwater treatment and flow BMPs/facilities, including:
 - Adopt an ordinance or enforceable mechanism that clearly identifies the party responsible for maintenance in accordance with maintenance standards established under S5.C.7.a., requires inspection of facilities in accordance with the requirements, and establishes enforcement procedures.
 - Annually inspect stormwater treatment and flow control BMPs/facilities that discharge to the MS4 and were permitted according to S5.C.6, including those permitted in accordance the 2007-2019 Ecology municipal stormwater permits, achieving at least 80% of required inspections.
 - Include a procedure for keeping records of inspections and enforcement actions by staff.
- Conduct annual inspection of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. Maintain an inspection program designed to inspect all sites that achieves at least 80% of inspections.
- When there is an exceedance of maintenance standards, perform maintenance: within 1 year for typical maintenance facilities (except catch basins), within 6 months for catch basins, and within 2 years for capital construction projects of less than \$25,000.
- Inspect all catch basins and inlets owned or operated by the city every two years. Clean the catch basins if inspections indicate cleaning is needed to comply with maintenance standards. Maintain an inspection program designed to inspect all sites that achieves at least 95% of inspections.
- Spot check potentially damaged treatment and flow control facilities after major storm events (24-hour storm event with a 10-year or greater recurrence interval). If spot checks indicate widespread damage or maintenance needs, inspect all facilities. Conduct repairs as needed in accordance with adopted maintenance standards.
- Implement practices, policies, and procedures to reduce stormwater impacts associated with runoff from road maintenance activities and all land owned or maintained by the city, which includes city streets, parking lots, roads, or highways.
- Maintain and document an ongoing training program for staff, including follow up training as needed to address, among other things, the importance of protecting water quality, operation and maintenance standards, inspection procedures, relevant SWPPPs, selecting appropriate BMPs, ways to perform job activities to prevent or minimize impacts to water quality, maintenance and repair procedures, and procedures for reporting water quality concerns.
- Implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the city that are not subject to another Permit.



- Maintain records of the city’s inspections, maintenance, or repair activities.

Municipal Operations and Maintenance

The City’s Operations and Maintenance Division (housed within Public Works) oversees stormwater system inspection and maintenance. Their responsibilities include catch basin inspections and cleanings, street sweeping, facility cleaning and maintenance, spill response and control, and flood response and repair where applicable. The city storm system includes catch basins, storm drainpipes, ditches, storm ponds, storm vaults, and other associated structures.

[Anacortes Municipal Code](#)

The city inspects and cleans all catch basins owned and operated by the city every two years. Records are maintained and inspections are scheduled and tracked for all stormwater BMP/facilities owned or operated by the city in the city’s asset management software program.

Municipal Street Sweeping Program

The City of Anacortes has developed and begun implementation of a formal municipal street sweeping program to reduce the discharge of sediment, debris, metals, and associated pollutants to the stormwater system and receiving waters.



To support this effort, the city purchased a new street sweeper in 2025, allowing municipal operations to run two City-owned street sweepers and expand sweeping coverage and frequency. The program prioritizes areas with the greatest potential stormwater pollutant loading, including high-traffic corridors and streets serving commercial and industrial land uses.

The city has mapped priority sweeping areas using **Cartegraph**, including:

- High traffic streets
- Commercial and industrial corridors
- Other priority areas identified for stormwater pollution prevention

Cartegraph is used as the city’s primary tracking and management tool for the street sweeping program. The system tracks:

- Streets scheduled and completed for sweeping
- Priority areas swept
- Sweeping dates
- Type of street sweeper used

- Total curb miles swept
- Quantity of solids and debris collected

This data-driven approach allows the city to evaluate program effectiveness, document compliance with Permit requirements, and adapt sweeping schedules and priorities as needed to maximize water quality benefits. The municipal street sweeping program will continue to be refined and expanded as part of the city's ongoing stormwater management efforts.

Planned 2026 Compliance Activities:

- Plan to continue biennial storm drain inspections to meet NPDES requirements.
- Plan to implement enhanced street sweeping schedules in priority areas.
- Plan to expand public outreach on stormwater facility maintenance responsibilities.

Monitoring and Reporting

Section S8 of the Permit offers two options to meet monitoring and assessment requirements of the Permit regarding regional status and trends monitoring, SWMP effectiveness and source identification studies. Option #1 requires the city to pay annually into a collective fund to implement regional receiving water status and trends monitoring of small streams and marine nearshore areas. Option #1 Permittees are required to provide a brief description of the type of information gathered or received with their Annual Report. Option #2 requires a Permittee to conduct the required monitoring and other studies independently, and to provide a description of stormwater monitoring or studies conducted during the reporting period.

City's Monitoring and Assessment Program under Option #1

The City of Anacortes has implemented Option #1 to meet monitoring and assessment requirements regarding status and trends monitoring, and SWMP effectiveness and source identification studies. By implementing Option #1, the city is required to pay into a collective fund to implement a regional monitoring program for each of the monitoring and assessment requirements in the Permit. Annual payments to Ecology are due by August 15 of each year.

The city participates in the Stormwater Action Monitoring (SAM) program. The program aims to improve stormwater management, reduce pollution, improve water quality, and reduce

flooding. SAM does this by measuring stormwater impacts on the environment and evaluating the effectiveness of efforts to manage stormwater. SAM targets three categories: effectiveness studies, status and trends studies, and source identification. Effectiveness studies look at how well the required or proposed stormwater management practices are working. Status and trends studies document water quality trends in the region. Source identification focuses on the common sources of illicit discharges and regional solutions and elimination methods. More information on SAM may be found on the Ecology website. Information for the SAM website is provided in Appendix C.

In 2020, Friends of the Salish Sea, in partnership with the City of Anacortes, launched the Salish Sea Stormwater Monitoring Program, a volunteer citizen science program aimed at monitoring water quality at city stormwater outfalls. Outfall samples were analyzed for temperature, dissolved oxygen, specific conductivity, pH, and turbidity. The program added e. coli sampling in 2022. The Stormwater Program Manager is in regular contact with program participants and volunteers are trained to report any suspicions of illicit discharges. This program in itself does not fulfill Permit requirements. The program will continue sampling in 2026.

Planned 2026 Compliance Activities:

- Submit annual NPDES compliance reports to the Department of Ecology.
- Evaluate stormwater retrofit effectiveness by using our 2026 Stormwater Master Plan.

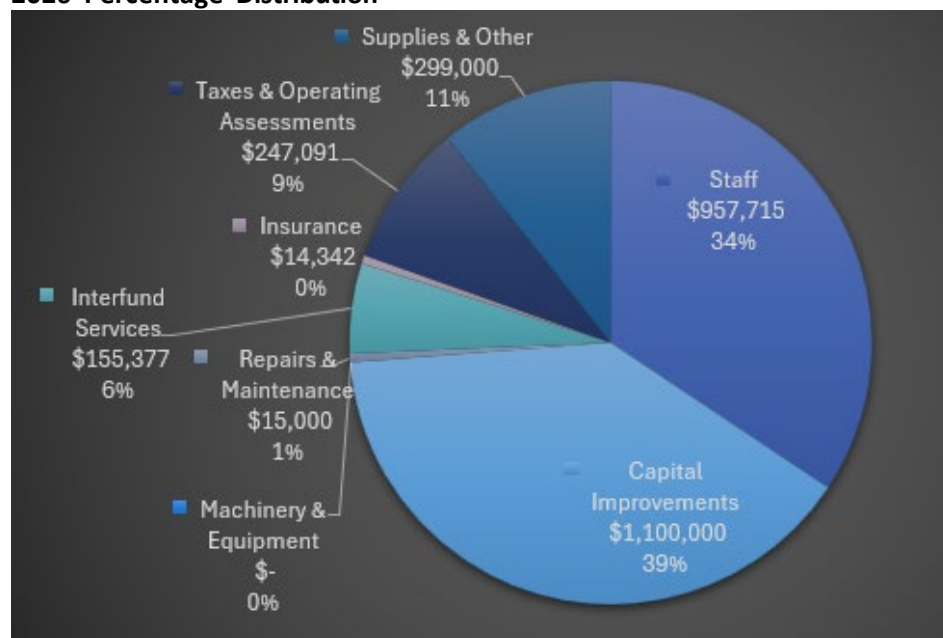
Financial Costs to Implement NPDES Permit

The following table shows the amount spent on stormwater program elements in 2025, including associated operating costs:

Cost Summary

Category	2025 Spend	2026 Budget	Change
Staff - Administration	94,736 \$	100,487	6%
Staff - Engineering	513,726 \$	522,947	2%
Staff - Storm Drainage	434,073 \$	334,282	-23%
Staff - Street Maint	120,250 \$	-	-100%
Capital Improvements	392,615 \$	1,100,000	180%
Machinery & Equipment	0 \$	-	
Repairs & Maintenance	24,937 \$	15,000	-40%
Interfund Services	211,091 \$	155,377	-26%
Insurance	223,763 \$	14,342	-94%
Taxes & Operating Assessments	192,842 \$	247,091	28%
Supplies & Other	210,739 \$	299,000	42%
Total	2,418,771	2,788,525	15%

2026 Percentage Distribution



2024 WWPII Municipal Stormwater Permit Significant Changes

The 2024 Permit, effective from August 1, 2024, to July 31, 2029, introduces several significant changes aimed at enhancing stormwater management and water quality.

Key updates include:

- 1. Stormwater Management for Existing Development:** A new program requires Permittees to implement stormwater retrofits for existing developments, focusing on areas developed before modern stormwater regulations. The level of effort is scaled based on population, with a requirement to manage eight acres of land per 50,000 people. This program is detailed in Section S5.C.9 of the Permit.
- 2. Tree Canopy Preservation:** Permittees are now required to adopt goals and policies to maintain or increase tree canopy cover, recognizing its role in stormwater management. This includes mapping existing canopy on publicly owned lands and focusing on preserving mature trees, especially in overburdened communities. These requirements are outlined in Section S5.C.5.b.ii.
- 3. Addressing Specific Pollutants (6PPD, PCBs, and PFAS):** The Permit includes updated requirements to address pollutants such as 6PPD-quinone, PCBs, and PFAS. This involves implementing BMPs like street sweeping, public education, source control measures, and incorporating stormwater treatment in new development and redevelopment projects. Details can be found in Sections S5.C.5 and S5.C.6.
- 4. Enhanced Requirements for New Development and Redevelopment:** The Permit mandates that more new development and redevelopment projects incorporate runoff treatment and flow control BMPs to manage stormwater effectively. These requirements are specified in Appendix 1 of the Permit.

5. **Stormwater Management Action Planning (SMAP):** Permittees are required to develop and implement SMAPs, focusing on high priority receiving waters and identifying priority stormwater management activities. This includes planning for transportation-related projects likely to generate tire particles and 6PPD-quinone. Guidance for SMAP development is provided in Appendix 14.

For a comprehensive understanding of all changes and detailed requirements, it is recommended to review the full Permit document and its appendices available on the Washington State Department of Ecology's website: ecology.wa.gov

Conclusion

The City of Anacortes remains committed to environmental stewardship, regulatory compliance, and community engagement in stormwater management. Through continuous improvement and public-private partnerships, the city aims to enhance water quality, reduce flooding risks, and foster resilient urban ecosystems.

For more information or to submit comments, visit www.anacorteswa.gov/493/Stormwater or email Aaron Esterholt, Stormwater Program Manager, at aarone@anacorteswa.gov



Appendix A – [Anacortes Municipal Code](#)

The following includes the many of the sections in the City of Anacortes Municipal Code that relate to the City's Stormwater Management Program:

Title 13 Public Services

- Chapter 13.10 Storm and Sewer Surface Water Utility
- Chapter 13.18 Elimination of Storm or Surface Drainage Water from Sewerage System

Title 16 Tree Preservation

- Chapter 16.50 Tree Preservation

Title 17 Critical Areas and Essential Public Facilities

- Chapter 17.70 Critical Area Regulations

Title 18 Environmental Protection

- Chapter 18.04 State Environmental Policy Act
- Chapter 18.16 Shoreline Master Plan
- Chapter 18.30 Illicit Discharges and Connections to the Stormwater Drainage System
- Chapter 18.40 Operations and Maintenance of Private and Municipal Stormwater Facilities

Title 19 Unified Development Code

- Chapter 19.12 Definitions and Interpretation
- Chapter 19.22 Concurrency
- Chapter 19.30 Site Plan Review
- Chapter 19.32 Land Divisions
- Chapter 19.42 Form and Intensity Standards
- Chapter 19.43 Residential Uses
- Chapter 19.51 Public Street Improvements Required
- Chapter 19.52 Public Street Design
- Chapter 19.53 Private Driveways and Access
- Chapter 19.54 Subdivision Design and Block Structure
- Chapter 19.61 Block Frontage Standards
- Chapter 19.62 Site Planning
- Chapter 19.64 Parking
- Chapter 19.65 Landscaping
- Chapter 19.76 Stormwater
- Chapter 19.78 Clearing and Grading
- Chapter 19.82 Development Agreement for Port-Owned Property

Appendix B – Useful Websites

COA Website: www.anacorteswa.gov

COA Stormwater Website: www.anacorteswa.gov/493/Stormwater

COA Stormwater Resources: www.anacorteswa.gov/269/Stormwater

COA Stormwater Building Permits [Building Permits | Anacortes, WA](#)

COA Illicit Discharge Detection and Elimination Program Manual:

www.cityofanacortes.org/DocumentCenter/View/13588/IDDE-Manual-with-Appendix-A-F-October-2018-PDF

COA GIS Mapping: www.anacorteswa.gov/635/GIS-Mapping

COA IDDE Program Manual:

www.anacorteswa.gov/DocumentCenter/View/13588/IDDE-Manual-with-Appendix-A-F-October-2018-PDF

COA Minimum Requirements #1 to # 5/9 Form:

www.anacorteswa.gov/DocumentCenter/View/99/Stormwater-Minimum-Requirements-1-9--PDF

COA Minimum Requirements #2 Form:

www.anacorteswa.gov/DocumentCenter/View/13743/Stormwater-Minimum-Requirement-2-PDF

COA Planning, Community, and Economic Development website:

www.cityofanacortes.org/161/Planning-Community-Economic-Development Skagit

Conservation District: <http://www.skagitcd.org/>

Department of Ecology: <https://ecology.wa.gov/>

NPDES Phase II Permit: <https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Stormwater-general-permits/Municipal-stormwater-general-permits/Western-Washington-Phase-II-Municipal-Stormwater>

Stormwater Action Monitoring: <https://ecology.wa.gov/Regulations-Permits/Reporting-requirements/Stormwater-monitoring/Stormwater-Action-Monitoring>

Skagit Conservation District Programs in partnership with the City of Anacortes:

Skagit Stream Team: http://skagitcd.org/stream_team

Backyard Conservation Stewardship Program: http://skagitcd.org/backyard_wildlife Watershed

Masters Volunteer Training Program: http://skagitcd.org/watershed_masters

Brochures available on the City of Anacortes website:

Charity Car Wash Kits:

www.anacorteswa.gov/DocumentCenter/View/4584/Charity-Car-Wash-Kits-PDF

Five Steps to Natural Yard Care:

www.anacorteswa.gov/DocumentCenter/View/4585/Five-Steps-to-Natural-Yard-Care-PDF

Food and Restaurant Good Cleaning Practices:

www.anacorteswa.gov/DocumentCenter/View/4586/Food-and-Restaurant-Good-Cleaning-Practices-PDF

Industry Automobile Good Cleaning Practices:

www.anacorteswa.gov/DocumentCenter/View/4587/Industry-Automobile-Good-Cleaning-Practices-PDF

Low Impact Development (LID) Fact Sheet:

www.anacorteswa.gov/DocumentCenter/View/4588/Low-Impact-Development-LID-Fact-Sheet-PDF

Mobile Carpet Cleaning Practices:

www.anacorteswa.gov/DocumentCenter/View/4589/Mobile-Carpet-Cleaning-Practices-PDF

Power Washing Practices:

www.anacorteswa.gov/DocumentCenter/View/4590/Power-Washing-Practices-PDF

Appendix C - Ecology Flow Charts for Determining Minimum Requirements

Figure 3: Flow Chart for Determining Requirements for New Development

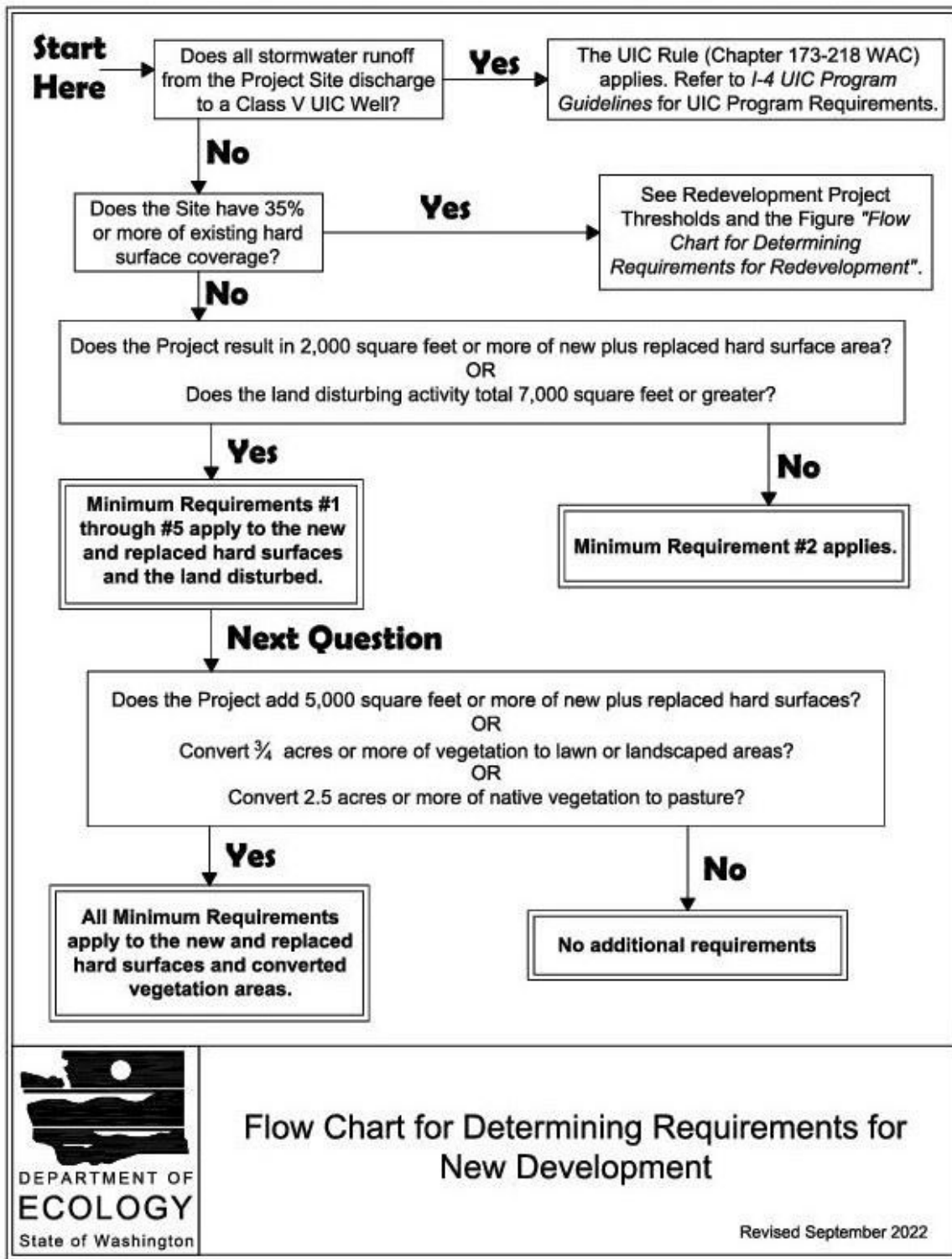
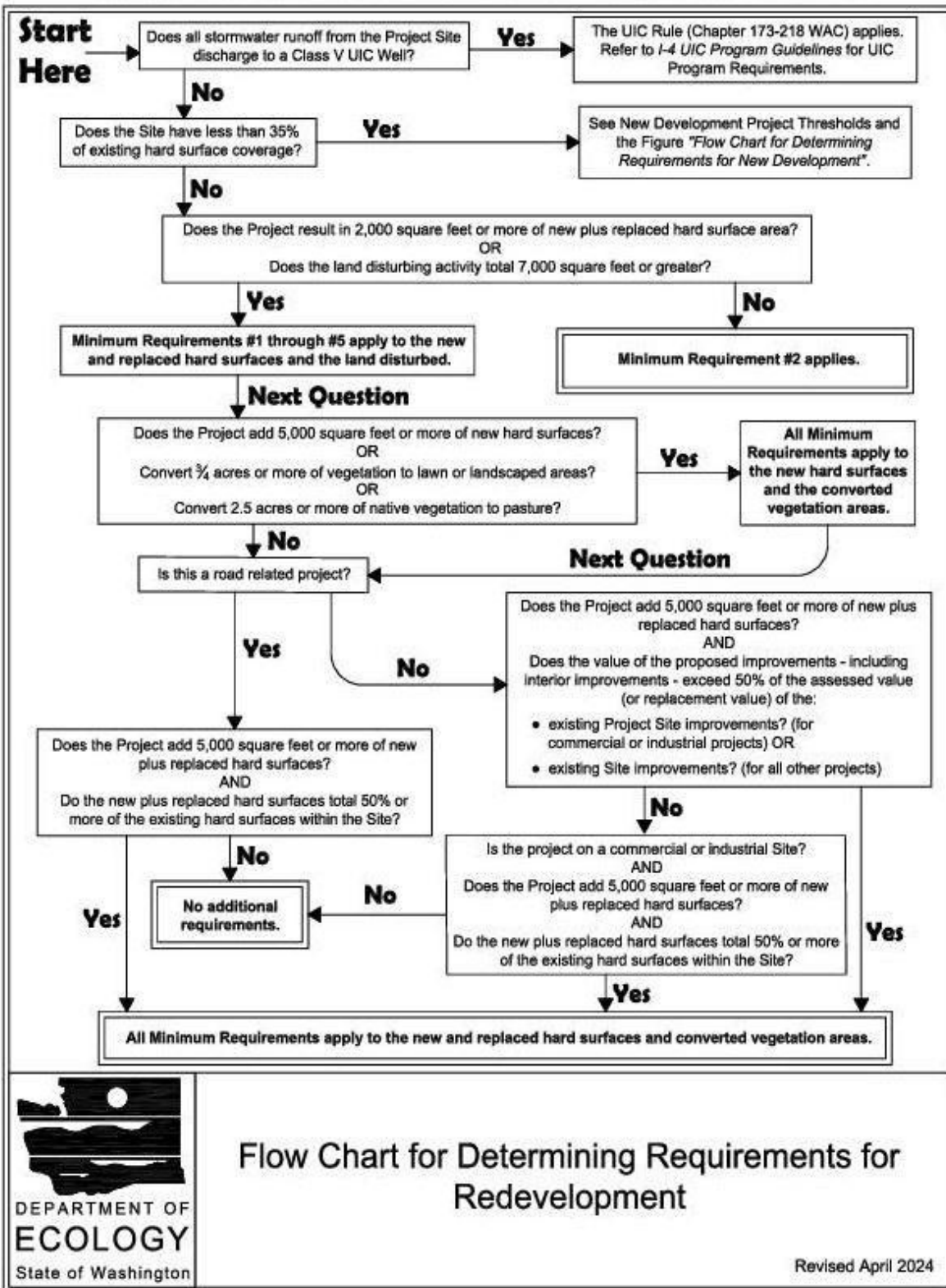


Figure 4: Flow Chart for Determining Requirements for Redevelopment





City Council Agenda Bill

March 23, 2026

Action Type: Contract Award

Item: 6.e.

Title: Interlocal Agreement #20-198-APD-002 for Skagit County Multiple Agency Response Team (SMART) Contracted Administrator

Staff Contact(s): Dave Floyd

Approved for Submittal to Council by:

Tiffany Matson

Dave Floyd

Summary: City staff seeks approval to execute Interlocal Cooperative Agreement #20-198-APD-002 with the City of Burlington, the City of Mount Vernon, the City of Sedro-Woolley, the City of Oak Harbor, Island County, Skagit County, in order to provide funding to hire a contracted administrator for the management of the Skagit and Island County Multiple Agency Response Team (SMART).

The outside contractor's administrative management duties include:

- a) Ensuring compliance with all requirements under WAC 139-12-030;
- b) Leading audits and audit-related activities with the Washington State Auditor's Office to demonstrate WAC 139-12-030 compliance with SMART investigations;
- c) Scheduling and managing all required team trainings and meetings;
- d) Maintaining and updating team forms;
- e) Managing and centralizing all team-related shared data including training documents and forms;
- f) Managing new member orientation meetings;
- g) Managing meetings with non-law enforcement community members; and
- h) Participating in stakeholder meetings such as executive board meetings, WA Criminal Justice Training Commission meetings, WA Homicide Investigator's Association Investigative Incident Team meetings, WA Officer Involved Investigations meetings, and regional Investigative Incident Team leadership meetings.

Background: I-940 created Independent Investigative Teams (IIT) in 2019 that require IIT responses to officer involved use of deadly force incidents for unbiased and transparent investigations of those incidents. Skagit and Island County Law

Enforcement Agencies entered into an interlocal agreement to meet requirements of I-940. State mandated administrative duties for the regional Independent Investigative Team (IIT) have become more than any single team commander can effectively perform as a collateral duty. No participating agency has the staffing capacity to dedicate a full time position in a team commander role to manage running the team and handle administrative duties as required by the state. Participating agencies believe that a contractor who possesses the experience and qualifications for serving in an administrative role of an IIT would be a more cost efficient way to meet state requirements, and all participating agencies would share the cost of such contractor.

Key Terms:

- The City will pay the County \$7,142.86 per year.
- The agreement commences upon the date that the last Party signs the Agreement (Effective Date) and when it is filed with the Skagit County auditor or when listed on Skagit County's website. It shall run yearly, automatically renewing each year for successive yearly terms until terminated as set forth in the Agreement.

Budget Impact:

Public Entities	City of Burlington, City of Mount Vernon, City of Sedro-Woolley, City of Oak Harbor, Island County, Skagit County
Annual Amount	\$7,142.86
Funding Source	Operating Budget
BARS #	001.310.521.10.41
Budget Amendment Required?	No

Previous Action: Interlocal Agreement [20-198-APD-001](#) was approved at the [9/21/2020](#) Council meeting.

Recommended Motion: I move that City Council authorize the Mayor to execute Interlocal Cooperative Agreement #20-198-APD-002.

Alternative Actions: Not approve the interlocal.

Attachments (listed in order presented):

1. 20-198-APD-002

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

THE CITY OF ANACORTES, THE CITY OF BURLINGTON, THE CITY OF MOUNT VERNON,
THE CITY OF OAK HARBOR, THE CITY OF SEDRO-WOOLLEY, ISLAND COUNTY AND
SKAGIT COUNTY (collectively, the Parties or individually, Party)

The Parties make and enter this Agreement pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The Parties entered into an interlocal agreement in order to use agency investigative resources from the various jurisdictions in a planned and concerted fashion that shares supervision, investigative staff, equipment, technology, skills and experience, as allowed under WAC 139-12, offering the best opportunity for apprehension and successful prosecution. Washington State RCW 10.114.011 and WAC 139-12 requirements and protocols have been adopted for the Skagit and Island County Multiple Agency Response Team (SMART) that will conduct or assist in investigations of incidents that will benefit from the use of resources from multiple law enforcement agencies, as allowed or required under WAC 139-12. The Parties have successfully implemented the SMART. However, they have discovered that the SMART imposes high administrative burdens on the Parties and they believe that hiring an outside contractor to help them administer management duties for SMART would benefit SMART. The outside contractor's administrative management duties include:

- a) Ensuring compliance with all requirements under WAC 139-12-030;
- b) Leading audits and audit-related activities with the Washington State Auditor's Office to demonstrate WAC 139-12-030 compliance with SMART investigations;
- c) Scheduling and managing all required team trainings and meetings;
- d) Maintaining and updating team forms;
- e) Managing and centralizing all team-related shared data including training documents and forms;
- f) Managing new member orientation meetings;
- g) Managing meetings with non-law enforcement community members; and
- h) Participating in stakeholder meetings such as executive board meetings, WA Criminal Justice Training Commission meetings, WA Homicide Investigator's Association Investigative Incident Team meetings, WA Officer Involved Investigations meetings, and regional Investigative Incident Team leadership meetings.

The Parties believe executing this agreement to provide funding for such an outside contractor would benefit the Parties and SMART.

2. **RESPONSIBILITIES:** The Parties will provide monetary funds to pay for an outside contractor to help them administer management duties for SMART.

2.1 **Funding Allocation:** Each Party agrees to provide an equal amount of money to fund payments to an outside contractor to administer management duties for SMART for each year the outside contractor's contract, or any Agreement, is operative. Each Party must pay their entire allocation 7 days before the outside contractor's contract begins, even if the outside contractor's contract requires payments in less than year increments.

For instance, if the outside contractor contract costs \$80,000.00 for a year, is paid every 3 months, and starts on January 8, each Party must contribute \$10,000.00 on January 1. If the outside contractor's contract is for more than a year, each Party must pay their proper allocation

for each year, 7 days before the outside contractor's contract begins, and 7 days before each year anniversary. For instance, if the outside contractor contract costs \$240,000.00 for 3 years and starts on January 8, each Party must contribute \$10,000.00 per year, on January 1, for the contractual 3 years.

2.2 Contracting: The SMART Commander will negotiate the contract with the outside contractor. The SMART Commander will strive to conduct contract negotiations and enter into a contract at least 3 months before the contractor's work starts. The SMART Commander will then, as soon as reasonably possible, provide the Parties with the full contract amount and their equal share once SMART has executed a contract with the contractor and has a final amount to set allocations for the Parties to pay.

2.3 Payments: Skagit County will be responsible for collecting funds of \$7,142.86 from each Party and paying the outside contractor's contract.

2.4 Funds Payment Period: The Parties will continue to provide funds for each year where SMART has hired an outside contractor to perform the administrative management duties. When SMART has not hired an outside contractor to perform the administrative management duties, the Parties do not need to provide any funds until SMART once again hires an outside contractor to perform the administrative management duties, or this Agreement terminates.

2.5 Reallocation of Funding: If a Party withdraws from SMART, each non-withdrawing Party agrees to pay an increased amount that will reflect an equal payment from all remaining Parties. If a Party withdraws when a multi-year outside contractor contract is pending, they will be responsible for paying for the year they withdrew, but no other year thereafter, and each remaining Party will be allocated an equal share for the remaining contract period.

For instance, if the outside contractor contract costs \$240,000.00 for 3 years and starts on January 8, and 3 Parties withdraw on January 6 on the first year, those 3 Parties will still be obligated to pay \$10,000 (they will not receive a refund) on January 1, but will not have to pay for the remaining 2 years on the contract; the remaining 5 Parties will need to contribute \$16,000 per year on January 1 for the remaining 2 years. If the 3 parties withdrew on December 31 of the second year, they would not have to pay for year 3, and the remaining 5 Parties would need to pay \$16,000 for the third year.

3. TERM OF AGREEMENT: This Agreement commences upon the date that the last Party signs this Agreement (Effective Date) and when it is filed with the Skagit County auditor or when listed on Skagit County's website. It shall run yearly, automatically renewing each year for successive yearly terms until terminated as set forth in this Agreement, or if the underlying interlocal terminates. This Agreement shall be effective regardless of any prior, contemporaneous, or future agreement and any such agreement shall not imply or act to terminate, amend, or otherwise change this Agreement. This Agreement does not terminate, amend, or otherwise change any previous or current agreements between the Parties. No new entity will be created and the Parties will retain the powers delegated to them. Except as to funding, and only to the extent set forth in this Agreement, this Agreement shall not vary or amend the interlocal, or any other past or present agreement between the Parties.

4. MANNER OF FINANCING: The Parties shall provide the funds through whatever financing methods available to them. They must transfer their share to Skagit County 30 days before the first payment on the outside contractor contract is due.

5. ADMINISTRATION: The following representatives shall be responsible for administering this Agreement and for coordinating and monitoring performance under this Agreement for each Party. They shall also receive any notices due under this Agreement. In the event a Party's representative changes, the Party making the change shall notify the other Parties.

Skagit County's representative shall be Sheriff Don Mc Dermott (or their successor), Skagit County Sheriff's Office, 600 South Third Street Mount Vernon WA 98273.

Anacortes's representative shall be Chief Dave Floyd.

Burlington's representative shall be Chief Kevin Turner.

Mount Vernon's representative shall be Chief Dan Christman.

Oak Harbor's representative shall be Chief Tony Slowik.

Sedro-Woolley's representative shall be Chief Dan McIlraith.

Island County's representative shall be Sheriff Rick Felici.

6. TREATMENT OF ASSETS AND PROPERTY: No Party jointly or cooperatively, acquires, holds, uses, or disposes of any fixed assets or personal or real property pursuant to this Agreement. This only applies to this Agreement and does not affect any other past, current, or future agreements or property between the Parties.

7. INDEMNIFICATION: Each Party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other Party harmless from any such liability. No liability shall attach to SMART or any Party for entering into this contract except as expressly provided herein.

8. WITHDRAWAL/TERMINATION: Any Party hereto may withdraw from this Agreement upon giving 12 months' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the other Parties' representatives, designees, or successors at their last known address. Withdrawal is effective either 12 months after the withdrawing Party serves the required notice, or the date the withdrawing Party sets, as long as it is more than 12 months after they give notice. If a Party withdraws from this Agreement, it does not affect any other agreement between the Parties, including the underlying interlocal.

This Agreement does not terminate if a Party withdraws or fails to execute this Agreement, and such actions do not affect the other Parties except as set forth in this Agreement. Any Party that withdraws shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of withdrawal.

The Parties who have not withdrawn may terminate this Agreement if they all execute a written agreement to terminate it. If the Parties terminate this Agreement, they shall be liable only for performance rendered or costs incurred under this Agreement's terms before the termination's effective date.

9. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Parties may only change, modify, amend, or waive this Agreement's terms only by written agreement executed by all Parties currently subject to this Agreement or the underlying interlocal. Any Party's waiver or breach of any Agreement term or condition shall not waive any prior or subsequent breach.

10. **SEVERABILITY:** This Agreement's provisions are severable. If a court or tribunal holds any portion, provision, or part of this Agreement to be invalid, unenforceable, or void for any reason whatsoever, each such portion, provision, or part shall be deemed, without further action by the Parties, modified, amended, or limited to the extent necessary to render it valid and enforceable. If the court or tribunal cannot make it valid and enforceable, that court or tribunal must sever it from the remaining portions, provisions, or parts of this Agreement and that action shall not affect the validity or enforceability of any remaining portions, provisions, or parts.

11. **OTHER PROVISIONS:**

11.1. *Execution of Other Documents.* The Parties shall execute and deliver any document which is reasonably necessary to achieve this Agreement's goals and purposes. The Parties also agree that if requested by the other Party, a Party will correct, or cooperate in correcting, any clerical errors made in any document or agreement they entered into. The Parties will comply with all such requests made within a reasonable time of receiving a written request from a Party or its attorneys. The Parties agree to assume their own costs that they may be incur in satisfying this provision, including without limitation, actual expenses, costs, or legal fees.

11.2. *Titles.* The Parties insert paragraph and section titles merely for convenience and ease of reference and they shall not affect or modify the meaning or this Agreement's terms, covenants, or conditions.

11.3. *Counterparts and Facsimile Signatures.* The Parties may execute this Agreement in any number of counterparts and with facsimile or electronic signatures and all such counterparts shall be construed together and constitute a single form of this Agreement.

11.4. *No Assignment.* The Parties may not assign this Agreement. Any purported assignment is void.

11.5. *Agreement Subject to Law.* This Agreement is subject to all applicable local, state, and federal laws, codes, ordinances, statutes, and regulations.

11.6. *Enforceability.* This Agreement is enforceable between the Parties even if either Party fails to file or publish this Agreement as RCW 39.34.040 provides.

11.7. *No Third-Party Beneficiary.* The Parties enter into this Agreement for their sole benefit. No third party shall be deemed to have any rights under this Agreement; there are no third-party beneficiaries to this Agreement.

12. **ENTIRE AGREEMENT:** This Agreement contains all the terms and conditions that the Parties agreed to. The Parties do not have any other understandings, oral or otherwise, regarding this Agreement's subject matter, and no competent court or tribunal shall deem one to exist or to bind the Parties unless it is evidenced in writing and signed by each Party.

GOVERNMENT AGENCY: City of Anacortes

Mayor [Title of Signatory]

Date: _____

Ryan Walters
Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

904 6th Street
PO Box 547
Anacortes, WA 98221

GOVERNMENT AGENCY: City of Burlington

_____ [Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

GOVERNMENT AGENCY: City of Mount Vernon

_____ [Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:

(Street address required
in addition to P.O. Box)

GOVERNMENT AGENCY: City of Oak Harbor

_____[Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

GOVERNMENT AGENCY: City of Sedro-Woolley

_____[Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

GOVERNMENT AGENCY: Island County

_____ [Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:

(Street address required
in addition to P.O. Box)

GOVERNMENT AGENCY: Skagit County

_____ [Title of Signatory]

Date: _____, 2026

Print Name of Signatory

Mailing Address:

(Street address required
in addition to P.O. Box)

DATED this _____ day of _____, 2026.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Peter Browning, Commissioner

Attest:

Ron Wesen, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director



City Council Agenda Bill

March 23, 2026

Action Type: Contract Award

Item: 6.f.

Title: Interlocal Agreement #26-127-AFD-001 with WA DOH for Overdose Data to Action in States (OD2A-S) Grant

Staff Contact(s): Bill Harris

Approved for Submittal to Council by:

Tiffany Matson
Mannix McDonnell
Bill Harris

Summary: City staff seeks approval to execute Interlocal Cooperative Agreement #26-127-AFD-001 with State of Washington Department of Health ("DOH"). This grant will provide \$19,696.00 toward our community paramedic salary. The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

Budget Impact:

Receipt of \$19,696.00.

Previous Action: N/A

Recommended Motion: I move that City Council authorize the Mayor to execute Interlocal Cooperative Agreement #26-127-AFD-001 between the City of Anacortes and State of Washington Department of Health.

Alternative Actions: Not approve the interlocal.

Attachments (listed in order presented):

1. City Council OD2A-S Information
2. 26-127-AFD-001

OD2A-S Grant (Overdose Data to Action in States)

1. Introduction and Purpose

- We are requesting approval to accept federal funding under the CDC’s “Overdose Data to Action in States” program, administered through the Washington State Department of Health.
- These funds support local efforts to **track, prevent, and respond to both fatal and non-fatal overdoses** in our community.

2. Funding Details

- The grant provides **up to \$19,696**.
- Funding covers approximately **9 weeks of full-time equivalent staffing**.
- This is a **short-term opportunity** made available because the State has unspent funds in the current grant cycle.

3. Connection to Our Existing Program

- The funds directly support the **CARES** / Community Paramedic program**, which already performs overdose prevention, outreach, and follow-up.
- This grant does **not create any new programs**—it simply supplements and strengthens work we are already doing.

4. Activities Supported by the Grant

- Implement overdose prevention strategies already in place.
- Provide proactive outreach, education, and follow-up with individuals at risk of overdose.
- Support and coordinate our **Naloxone leave-behind program**, where responders leave life-saving naloxone at scenes when appropriate.
- Distribute harm-reduction tools such as **naloxone, opioid test strips, and information about treatment and referrals**.

5. Grant Deliverables

- The only required deliverables are **two progress reports**:
 - One in **June**

- One in **September**
- These cover program activity and qualitative data already collected as part of routine operations. This information is currently collected.

6. Why We Pursued This Grant

- The State alerted us that remaining federal funds were available for rapid distribution.
- We pursued the opportunity because it:
 - Aligns fully with current fire department and city health priorities.
 - Provides meaningful support without adding new long-term obligations.
 - Enhances our capacity during a period of increasing demand for overdose-related response and outreach.

7. Benefits to the Community

- Improves our ability to reach individuals at high risk of overdose.
- Strengthens connections to treatment and recovery resources.
- Reduces overdose deaths and repeat 911 responses.
- Supports a program that is already demonstrating value, community trust, and successful intervention outcomes.

8. Fiscal Impact

- No matching funds are required.
- No new positions are created.
- This is a **time-limited funding boost** that enhances existing services at no additional cost to the City.

9. Ask

- We request City Council approval to accept OD2A-S grant funds and authorize execution of the associated agreement with the Washington State Department of Health.

****CARES - Community Assistance Referral & Education Services.** The name of the RCW that authorizes fire department in Washington to develop programs like our Community Paramedic program.**



CONTRACT NUMBER:
GVL32407-0

SUBRECIPIENT *
☒ YES ☐ NO

INTERLOCAL AGREEMENT

Between
STATE OF WASHINGTON
DEPARTMENT OF HEALTH
And
City of Anacortes

THIS AGREEMENT is made by and between the State of Washington Department of Health, hereinafter referred to as DOH, and City of Anacortes, hereinafter referred to as Contractor pursuant to the authority granted by Chapter 39.34 RCW.

PURPOSE: The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK AND BUDGET: The Contractor shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit A, attached hereto and incorporated herein.

PERIOD OF PERFORMANCE: Subject to its other provisions, the period of performance of this Agreement shall commence on **Date of Execution** and be completed on **August 31, 2026**, unless terminated sooner as provided herein. Any work done outside of the period of performance shall be provided at no cost to DOH.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA): If federal funds are included in this contract as indicated below, this contract requires compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how federal funds are spent.

To comply with the act and be eligible to enter into this contract, your organization must have a Unique Entity Identifier (UEI) number. A UEI number provides a method to verify data about your organization. If you do not already have one, you may receive a UEI number free of charge by contacting System for Award Management (SAM) at [SAM.GOV](https://sam.gov).

Information about your organization and this contract will be made available on www.USASpending.gov by DOH as required by P.L. 109-282.

PAYMENT: Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have estimated that the cost of accomplishing the work herein will not exceed **\$19,696.00** in accordance with Exhibit A, attached hereto and incorporated herein.

Consideration includes but is not limited to all taxes, fees, surcharges, etc. Payment will not exceed this amount without a prior written amendment. DOH will authorize payment only upon satisfactory completion and acceptance of deliverables and for allowable costs as outlined in the statement of work and/or budget.

Source of Funds:

Federal: \$19,696.00 State: \$0.00 Other: \$0.00 **TOTAL: \$19,696.00**

Contractor agrees to comply with applicable rules and regulations associated with these funds.

INVOICES AND PAYMENT: Contractor will submit invoices to the DOH Contract Manager for all amounts to be paid within 30 days of the month of service, or the submission date of deliverables with an associated cost, as specified in the Statement of Work (SOW). Refer to the SOW, Exhibit A, for invoice due dates on any budget/funding period(s) that end during the contract period of performance. DOH must receive correct and complete FINAL invoices no later than 45 days after the contract expiration date. Invoices must reference the contract number and provide detailed information as required. All invoices must be approved by DOH prior to payment; approval will not be unreasonably withheld. DOH will authorize payment only upon satisfactory completion and acceptance of deliverables and for allowable costs as outlined in the statement of work and/or budget. DOH will return all incorrect or incomplete invoices and will not pay for services that occur outside the period of performance. The Contractor will not invoice for services if they are entitled to payment, have been, or will be paid, by any other source for that service.

DOH will issue payment within 30 days of receiving a correct and complete invoice and approving the deliverable(s). Late invoices will be paid at the discretion of DOH and are contingent upon the availability of funds. Failure to submit a properly completed IRS form W-9 may result in delayed payments.

AGREEMENT ALTERATIONS AND AMENDMENTS: This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ALLOWABLE COST: Shall mean an expenditure which meets the test of the Uniform Guidance (2CFR 200) (see "I. Federal Compliance"). The most significant factors affecting allowability of cost are; 1) they must be necessary and reasonable, 2) they must be allocable, 3) they must be authorized or not prohibited under State or local laws and regulations, and 4) they must be adequately documented. For more specifics see Selected Items of Cost 2 CFR 200.420).

ASSIGNMENT: The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

CONFIDENTIALITY/SAFEGUARDING OF INFORMATION: The use or disclosure by any party of any information concerning a client obtained in providing service under this Agreement shall be subject to Chapter 42.56 RCW and Chapter 70.02 RCW, as well as any other applicable Federal and State statutes and regulations.

Any unauthorized access or use of confidential information must be reported to the DOH Chief Information Security Officer at security@doh.wa.gov. The notification must be made in the most expedient time possible (usually within one business day of discovery) and without unreasonable delay, consistent with the legitimate needs of law enforcement, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system.

CONTRACT MANAGEMENT: The contract manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this agreement.

The Contract Manager for DOH is:

The Contract Manager for the Contractor is:

Name:	Dawn Felt
Office:	Prevention and Community Health
Agency:	Department of Health
Address:	PO Box 47853
City, State,	
Zip:	Olympia, WA 98504-7853
Email:	dawn.felt@doh.wa.gov

Name: _____

Title: _____

Agency: City of Anacortes

Address: PO Box 547

City, State, Zip: Anacortes, WA 98221

Email: billh@anacorteswa.gov

CONTRACT: Shall mean the purpose of obtaining goods and services for the non-Federal entity's own use and creates a procurement relationship with the Contractor. See §200.22 Contract. Characteristics indicative of a procurement relationship between the non-Federal entity and a Contractor are when the non-Federal entity receiving the Federal funds:

- A. Provides the goods and services within normal business operations;
- B. Provides similar goods or services to many different purchasers;
- C. Normally operates in a competitive environment;
- D. Provides goods or services that are ancillary to the operation of the Federal program; and
- E. Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

CONTRACTOR: Shall mean that agency, firm, provider, organization, individual or other entity performing services under this contract. It shall include any subcontractor retained by the prime contractor as permitted under the terms of this contract.

DISPUTES: In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

GOVERNANCE: This Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- A. Federal statutes and regulations
- B. State statutes and regulations
- C. Agreement amendments
- D. The Agreement (in this order)
 - 1. Primary document (document that includes the signature page)

2. Federal compliance and Standard Federal Certifications and Assurances (Attachment 1)
3. Statement of Work (Exhibit A)

INDEPENDENT CAPACITY: The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

NONCOMPLIANCE: Shall mean if a non-Federal entity fails to comply with Federal statutes, regulations or the terms and conditions of a Federal award, the Federal awarding agency or pass-through entity may impose additional conditions, as described in §200.207 Specific conditions. If the Federal awarding agency or pass-through entity determines that noncompliance cannot be remedied by imposing additional conditions, the Federal awarding agency or pass-through entity may take one or more of the following actions, as appropriate in the circumstances:

- A. Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- B. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- C. Wholly or partly suspend or terminate the Federal award.
- D. Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- E. Withhold further Federal awards for the project or program.
- F. Take other remedies that may be legally available.

NONDISCRIMINATION –

- A. Nondiscrimination Requirement. During the term of this Contract, Contractor, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, Contractor, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.
- A. Obligation to Cooperate. Contractor, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that Contractor, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).
- B. Default. Notwithstanding any provision to the contrary, DOH may suspend Contractor, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until DOH receives notification that Contractor, including any subcontractor, is cooperating with the investigating state agency. In the event Contractor, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), DOH may terminate this Contract in whole or in part, and Contractor, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. The contractor or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.
- C. Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, Contractor, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. DOH shall have the right to deduct from any monies due to Contractor or

subcontractor, or that thereafter become due, an amount for damages Contractor or subcontractor will owe DOH for default under this provision.

PRIVACY: Personal information collected, used or acquired in connection with this Agreement shall be used solely for the purposes of this Agreement. Contractor and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the agency or as provided by law. Contractor agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information.

DOH reserves the right to monitor, audit or investigate the use of personal information collected, used or acquired by the Contractor through this Agreement. The monitoring, auditing, or investigating may include but is not limited to "salting" by DOH. Contractor shall certify the return or destruction of all personal information upon expiration of this Agreement. Salting is the act of placing a record containing unique but false information in a database that can be used later to identify inappropriate disclosure of data contained in the database.

Any breach of this provision may result in termination of the Agreement and the demand for return of all personal information. The contractor agrees to indemnify and hold harmless DOH for any damages related to the Contractor's unauthorized use of personal information.

RECORDS MAINTENANCE: The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA: Unless otherwise provided, data, which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by DOH. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

RISK ASSESSMENT: Shall mean (2 CFR 200.331(b)) DOH is required to evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring described in paragraphs (d) and (e) of this section, which may include consideration of such factors as:

- A. The subrecipient's prior experience with the same or similar subawards;
- B. The results of previous audits including whether or not the subrecipient receives a Single Audit in accordance with Subpart F—Audit Requirements of this part, and the extent to which the same or similar subaward has been audited as a major program;
- C. Whether the subrecipient has new personnel or new or substantially changed systems; and
- D. The extent and results of Federal awarding agency monitoring (e.g., if the subrecipient also receives Federal awards directly from a Federal awarding agency).

SECURITY OF INFORMATION – Unless otherwise specifically authorized by the DOH Chief Information Security Officer, Contractor receiving confidential information under this contract assures that:

- Encryption is selected and applied using industry standard algorithms validated by the National Institute of Standards and Technology (NIST) Cryptographic Algorithm Validation Program against all information stored locally and off-site. Information must be encrypted both in-transit and at rest and applied in such a way that it renders data unusable to anyone but authorized personnel, and the confidential process, encryption key or other means to decipher the information is protected from unauthorized access.
- It is compliant with the applicable provisions of the Washington State Office of Washington Technology Solutions (WaTech) policy SEC-01 through SEC-13, Securing Information Technology Assets, available at: <https://ocio.wa.gov/policy/securing-information-technology-assets>.
- It will provide DOH copies of its IT security policies, practices and procedures upon the request of the DOH Chief Information Security Officer.
- DOH may at any time conduct an audit of the Contractor's security practices and/or infrastructure to assure compliance with the security requirements of this contract.
- It has implemented physical, electronic and administrative safeguards that are consistent with WaTech security standard SEC-01 through SEC-13 and ISB IT guidelines to prevent unauthorized access, use, modification or disclosure of DOH Confidential Information in any form.

This includes, but is not limited to, restricting access to specifically authorized individuals and services through the use of:

- Documented access authorization and change control procedures;
- Card key systems that restrict, monitor and log access;
- Locked racks for the storage of servers that contain Confidential Information or use AES encryption (key lengths of 256 bits or greater) to protect confidential data at rest, standard algorithms validated by the National Institute of Standards and Technology (NIST) Cryptographic Algorithm Validation Program (CMVP);
- Documented patch management practices that assure all network systems are running critical security updates within 6 days of release when the exploit is in the wild, and within 30 days of release for all others;
- Documented anti-virus strategies that assure all systems are running the most current anti-virus signatures within 1 day of release;
- Complex passwords that are systematically enforced and password expiration not to exceed 120 days, dependent user authentication types as defined in WaTech security standards;
- Strong multi-factor authentication mechanisms that assure the identity of individuals who access Confidential Information;
- Account lock-out after 5 failed authentication attempts for a minimum of 15 minutes, or for Confidential Information, until administrator reset;
- AES encryption (using key lengths 128 bits or greater) session for all data transmissions, standard algorithms validated by NIST CMVP;
- Firewall rules and network address translation that isolate database servers from web servers and public networks;
- Regular review of firewall rules and configurations to assure compliance with authorization and change control procedures;
- Log management and intrusion detection/prevention systems;
- A documented and tested incident response plan

Any breach of this clause may result in termination of the contract and the demand for return of all personal information.

SEVERABILITY: If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which

can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

SPECIFIC CONDITIONS:

- A. The Federal awarding agency or pass-through entity may impose additional specific award conditions as needed, in accordance with (2 CFR 200.207) paragraphs (b) and (c) of this section, under the following circumstances:
 - 1. Based on the criteria set forth in §200.205 Federal awarding agency review of risk posed by applicants;
 - 1. When an applicant or recipient has a history of failure to comply with the general or specific terms and conditions of a Federal award;
 - 2. When an applicant or recipient fails to meet expected performance goals as described in §200.210 Information contained in a Federal award; or
 - 3. When an applicant or recipient is not otherwise responsible.
- B. These additional Federal award conditions may include items such as the following:
 - 1. Requiring payments as reimbursements rather than advance payments;
 - 2. Withholding authority to proceed to the next phase until receipt of evidence of acceptable performance within a given period of performance;
 - 3. Requiring additional, more detailed financial reports;
 - 4. Requiring additional project monitoring;
 - 5. Requiring the non-Federal entity to obtain technical or management assistance; or
 - 6. Establishing additional prior approvals.
- C. The Federal awarding agency or pass-through entity must notify the applicant or non-Federal entity as to:
 - 1. The nature of the additional requirements;
 - 2. The reason why the additional requirements are being imposed;
 - 3. The nature of the action needed to remove the additional requirement, if applicable;
 - 4. The time allowed for completing the actions if applicable, and
 - 5. The method for requesting reconsideration of the additional requirements imposed.
- D. Any specific conditions must be promptly removed once the conditions that prompted them have been corrected

SUBCONTRACTING: Neither the Contractor, nor any subcontractors, shall enter into subcontracts for any of the work contemplated under this agreement without prior written approval of DOH. In no event shall the existence of the sub operate to release or reduce the liability of the Contractor to DOH for any breach in the performance of the contractor's duties. This clause does not include contracts of employment between the contractor and personnel assigned to work under this Agreement.

Additionally, the Contractor is responsible for ensuring that all terms, conditions, assurances and certifications set forth in this Agreement are carried forward to any subcontracts. Contractor and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of DOH or as provided by law.

If, at any time during the progress of the work, DOH determines in its sole judgment that any subcontractor is incompetent, DOH shall notify the Contractor, and the Contractor shall take immediate steps to terminate the subcontractor's involvement in the work. The rejection or approval by DOH of any subcontractor or the termination of a subcontractor shall not relieve the Contractor of any of its responsibilities under the Agreement, nor be the basis for additional charges to DOH.

SUBRECIPIENT: Shall mean a non-Federal entity that received a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency. (2 CFR 200.93)

Characteristics which support the classification of the non-Federal entity as a subrecipient include when the non-Federal entity:

- A. Determines who is eligible to receive what Federal assistance;
- B. Has its performance measured in relation to whether objectives of a Federal program were met;
- C. Has responsibility for programmatic decision making;
- D. Is responsible for adherence to applicable Federal program requirements specified in the Federal award; and
- E. In accordance with its contract, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of a pass-through entity.

SUSPENSION OF PERFORMANCE AND RESUMPTION OF PERFORMANCE: In the event contract funding from State, Federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, DOH may give notice to Contractor to suspend performance as an alternative to termination. DOH may elect to give written notice to Contractor to suspend performance when DOH determines that there is a reasonable likelihood that the funding insufficiency may be resolved in a timeframe that would allow performance to be resumed prior to the end date of this Agreement. Notice may include notice by facsimile or email to Contractor's representative. Contractor shall suspend performance on the date stated in the written notice to suspend. During the period of suspension of performance each party may inform the other of any conditions that may reasonably affect the potential for resumption of performance.

When DOH determines that the funding insufficiency is resolved, DOH may give Contractor written notice to resume performance and a proposed date to resume performance. Upon receipt of written notice to resume performance, Contractor will give written notice to DOH as to whether it can resume performance, and, if so, the date upon which it agrees to resume performance. If Contractor gives notice to DOH that it cannot resume performance, the parties agree that the Agreement will be terminated retroactive to the original date of termination. If the date Contractor gives notice it can resume performance is not acceptable to DOH, the parties agree to discuss an alternative acceptable date. If an alternative date is not acceptable to DOH, the parties agree that the Agreement will be terminated retroactive to the original date of termination.

TERMINATION: Either party may terminate this Agreement upon 30 days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE: If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

WAIVER: A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

ALL WRITINGS CONTAINED HEREIN: This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CONTRACTOR SIGNATURE	DATE
PRINT OR TYPE NAME	TITLE
DOH CONTRACTING OFFICER SIGNATURE	DATE

This document has been approved as to form only by the Assistant Attorney General.

NOTE: The Contractor's signature is also required on Attachment 1, Federal Certifications and Assurances (pages 23 and 26).

SUBRECIPIENT STATEMENT OF WORK
DOH Contract GVL32407-0
City of Anacortes

ORDA-S Contract Period Date of Execution – August 31, 2026.

Background

The Centers for Disease Control and Prevention fund the WA DOH through the Overdose Data to Action in States (OD2A-S) grant to track and prevent nonfatal and fatal overdoses in WA State. Contractor will implement overdose prevention interventions under OD2A-S.

Purpose

The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

Funding

Total contract not to exceed \$19,696.00.

* All activities and related billing requests must align with the provided allowable and unallowable activity guidance.

Deliverables

Contractor will submit a quarterly progress report on the process and progress of the contracted activities, including any successes or lessons learned along with quarterly submissions of OD2A-S qualitative performance measures and quantitative data. These deliverables provide monitoring and tracking of the outcomes of the activities chosen.

Task/Activity Description	Deliverables/Outcomes	Funding
Support CARES Program coordination and activities. - Implement promising overdose prevention strategies at the intersection of public health/public safety - Provide outreach, education, and follow-up to individuals in the community who are at risk of overdose - Ongoing coordination and expansion of the fire department's existing Naloxone leave-behind program - Provide harm reduction measures such as test strips, naloxone, and	Submit quarterly: - DOH progress report detailing the process and progress of activities; description of tasks completed and number of hours CARES Program Coordinator worked; summary of services provided; summary of successes, lessons learned, and any obstacles. - Collect and submit any applicable OD2A quantitative data (terms and definitions subject to change) on a DOH-provided Excel spreadsheet. For any unreportable data, provide a written explanation in the qualitative performance measure questions. Required OD2A quantitative data, includes, but is not limited to:	\$19,696

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substance use treatment information and referral to care.	○ Number of health equity focused overdose prevention activities implemented, and their settings. ○ Total number of harm reduction service encounters (e.g., in-person, mail, telephone, online) ○ Zip code where harm reduction services were provided (list “unknown” when location is unknown) ○ Total number of navigators located in a harm reduction setting or other setting ○ Number of referrals to harm reduction services for each race ethnicity ○ Total number of hours spent by each navigator on linkage to care or referral efforts ○ Total naloxone doses distributed. ○ Type of organization where naloxone was distributed (SSP, faith-based organizations, schools, etc.) ○ Zip code where naloxone was distributed (list “unknown” when unknown) ○ Number of naloxone doses distributed at each type of organization ○ Number of service encounters involving drug checking ○ Zip code for drug checking encounters (list “unknown” when unknown) ○ Number of referrals to MOUD for each race/ethnicity ○ Number of referrals to behavioral health treatment only (without MOUD) for each race/ethnicity ○ Number of other referrals, if not to MOUD and behavioral health, with a description of the type of referral ● OD2A qualitative performance measure questions on topics of health equity, harm reduction, and linkage to care. The specific questions are listed below.	
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Budget Table

Line Item	Cost	Formula for cost/justification
Personnel/Salaries		
CARES Program Coordinator, Steve Monrad	\$19,696	\$54.71/hour x 360 hours (9 weeks FTE)
TOTAL	\$19,696	

Contractor will follow all federal funding rules and OD2A NOFO requirements.

Contractor will collect the below quantitative data on a provided Excel spreadsheet and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

- Number of health equity focused overdose prevention activities implemented, and their settings.
- Total number of harm reduction service encounters (e.g., in-person, mail, telephone, online)
- Zip code where harm reduction services were provided (list “unknown” when location is unknown)
- Total number of navigators located in a harm reduction setting or other setting
- Number of referrals to harm reduction services for each race ethnicity
- If possible, total number of hours spent by each navigator on linkage to care or referral efforts
- Total naloxone doses distributed.
- Type of organization where naloxone was distributed (SSP, faith-based organizations, schools, etc.)
- Zip code where naloxone was distributed (list “unknown” when unknown)
- Number of naloxone doses distributed at each type of organization
- Number of service encounters involving drug checking
- Zip code for drug checking encounters (list “unknown” when unknown)
- Number of referrals to MOUD for each race/ethnicity
- Number of referrals to behavioral health treatment only (without MOUD) for each race/ethnicity
- Number of other referrals, if not to MOUD and behavioral health, with a description of the type of referral
- Number of health settings implementing or improving protocols and/or policies for evidence-based SUD treatment or referral

Contractor will collect the below qualitative data and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

Health Equity (HE)

- **HE_Impact: Impactful practices for improving access to care and treatment for PWUD who are historically underserved by overdose prevention programs**
 1. Please provide a brief description of the implemented and/or tailored (adapted to specific cultural, linguistic, environmental, or social needs of populations) evidence-based

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- intervention or innovative practice (including setting and whether navigators were included if applicable) and how these compare to previous efforts.
2. Please describe how access to care or treatment has been improved, and what new/existing community assets were leveraged.
 3. Please describe how specific populations disproportionately affected by overdose and underserved with care and treatment programs are impacted by efforts (if tracked).
 4. (Optional) Please share if there were any other outcomes that were improved (provides recipients the option to expand beyond access to care and include any other outcomes, for example, retention in care, decreased opioid use).
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HE_Activities: Number of health equity focused overdose prevention activities implemented with OD2A funding**
 1. Please describe the activities in this performance measure, for whom they were intended, and how the activities were implemented and/or tailored (e.g., linguistically, culturally) for racially, ethnically, and linguistically diverse populations?
 2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Harm Reduction (HR)

- **HR_Encounters: Number of harm reduction service encounters at organizations funded or supported by OD2A**
 1. What are the barriers for people accessing harm reduction services in your jurisdiction?
 2. What are the facilitators for people accessing harm reduction services in your jurisdiction?
 3. What types of services are included?
 4. Please estimate the proportion of harm reduction service encounters that occurred:
 - ___ % at brick and mortar locations
 - ___ % via mobile-based outreach services
 - ___ % via mail-based delivery
 - ___ % other (please specify)
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HR_Naloxone: Number of naloxone doses distributed by OD2A funded or supported organizations**
 1. What are barriers to accessing or receiving naloxone?
 2. What are facilitators to accessing or receiving naloxone?
 3. How did you use OD2A Funds to distribute naloxone (e.g. staffing to distribute, vending machines)?
 4. (Optional) Describe mechanisms used to distribute naloxone (e.g., mail in, handoffs).
 5. If you selected “other” type of organizations in the reporting tool, please describe.
 6. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

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Linkage to Care (LTC)

- **LTC_Navigators: Number of navigators who link PWUD to care and harm reduction services via warm handoffs**
 1. Please describe what types of navigators are included in the data reported (e.g., certified peer recovery specialists, peer support specialists, case managers, patient navigators, community health workers, persons with lived experience, etc.).
 2. Please describe methods to support navigators, including average hourly pay, benefits, and additional supports (e.g., trauma, wellness, emotional/psychological support, infrastructure such as a phone) to help retain them.
 3. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **LTC_Referrals: Number of referrals to care and harm reduction services**
 1. (Optional) If you have other OD2A funded or supported referrals beyond referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services, please describe the “other” types of referrals.
 2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Reimbursement and Payment Schedule

To receive payment, the Contractor shall email the signed A19-1A form and progress report summary including all deliverables on the due dates by close of business (5:00PM).

Reporting period	Total Amount
DOE – 08/31/2026	Not to exceed \$19,696.00

Deliverables and Due Dates:

The following deliverables must be submitted to DOH on a quarterly basis:

1. **DOH Progress Report**
2. **OD2A-S Quantitative Performance Measure Data**
3. **OD2A-S Qualitative Performance Measure Questions**

Quarter	Deliverable Due Dates
2: DOE-2/28/2026	3/10/2026
3: 3/1/2026-5/31/2026	6/10/2026
4: 6/1/2026-8-31/2026	9/10/2026

Billing and Payment

All billing must be for activities completed within the contract period; final billing is due 45 days after the end of the contract, but all billed work must be completed on or before 8/31/26.

To receive payment, the Contractor shall submit the A-19-1A form (invoice voucher) along with the deliverables on the due date in the deliverables schedule below by close of business (5:00PM) via email to dawn.felt@doh.wa.gov.

The DOH may, upon written request received in the office ten (10) days prior to the deliverable due date, grant an extension for that deliverable. Extension requests in emergency situations that are out of the Contractor’s control, such as illness or weather problems, may be exempt from the ten (10)-day prior

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notice requirement. Emergency requests must be made to the DOH via email. The DOH may grant an emergency extension of thirty (30) days from the due date.

In the event state funding is delayed, the Program Manager will notify Contractor by e-mail to cease work until such time as authorization has been received.

Invoice Vouchers should be billed monthly unless otherwise stated in the Statement of Work and must be received by DOH within 60 days of the close of the month in which the expense was incurred or services were provided.

Supporting Documentation Requirements:

Billings/invoices shall include copies of backup documentation for all expenses according to the contract's risk level as defined by the A19 Backup Documentation Matrix.

Backup documentation can include but is not limited to; receipts, invoices, billing records, work orders, positive time and attendance records (timesheets), travel vouchers and accounting expense reports.

Additional backup documentation may be requested if needed.

Invoices will be returned to you if sufficient backup documentation is not provided within 30 days of our receipt of your request for reimbursement.

Please email the signed and detailed A19-1A form, deliverables due by close of business (5:00PM) on the due date – (schedule above) to:

Washington State Department of Health
ATTN: Dawn Felt, EMS Program Supervisor
Community Health Systems
PO Box 47853
Olympia, WA 98504-7853
EMAIL: dawn.felt@doh.wa.gov

SUBRECIPIENT STATEMENT OF WORK
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This table includes only active funding sources.

Federal Grant Information Sheet									
Subrecipient/Contractor:		City of Anacortes Fire Department		DOH Contract Manager:		Contact Information:			
Contract Number:		32407		Dawn Felt cc Jill Hayes		dohcon.mgmt@doh.wa.gov			
UEI Number:		ZBK YCTZ3QPK5		Approved Indirect Rate:		N/A			
Period of Performance:		Start Date: DOE		End Date: 8/31/26		Limiting Indirect Cost Rate:		N/A	
Project Description:		The Centers for Disease Control and Prevention funds the DOH through the Overdose Data to Action in States (OD2A-S) grant to track and prevent nonfatal and fatal overdoses in WA State. The EMS Region will implement overdose prevention activities at the intersection of public health and public safety under Strategy 7.							
Research and Development? (If YES, check box)		☐							
Federal Award Identification Number	Federal Award Date	Federal Agency Name	Total Amount of the Federal Award to DOH	CFDA #	CFDA Program Title	Name of Pass-Through Agency	Amount of Federal Funds Obligated by This Action	Total Amount of Federal Funds Obligated for This Funding Source	
NU17CE010218	6/18/24	Centers for Disease Control and Prevention	\$4,193,955.00	93.136	Injury Prevention and Control Research and State and Community Based Programs	Washington State Department of Health	\$19,696	\$19,696	
The information below is included for program awareness and possible inclusion of additional language in the SOW. Remove the language below as necessary and if addressed in the SOW. Certifications and Assurances – all requirements imposed on the subrecipient by the federal awarding agency. The contract boilerplate covers all standard certifications and assurances. Are there any additional requirements imposed by the pass through entity (DOH) to meet its own responsibilities to the awarding agency? Yes ☐ No ☒ If applicable, this is identified by the DOH program staff writing the contract. This can also be found in the "Statement of Work" section of the contract. All subrecipients are required to make their accounting records available and accessible to the awarding agency. This requirement can be found in the "Records Maintenance" section of the contract. Closeout Requirements: (1) Submit all final billings within 60 days of the end of the contract (This is required per standard contract language.) (2) Submit all required program reports and deliverables within 60 days (This is required per standard contract language.) (3) Dispose of property purchased with subaward funds and dispose of or return government-furnished property no longer used for subaward related activities (If applicable DOH must be contacted for disposal requirements.) (4) Additional DOH program specific contract closeout requirements (If applicable, see statement of work for additional closeout requirements.)									

**FEDERAL COMPLIANCE
AND STANDARD FEDERAL CERTIFICATIONS AND ASSURANCES**

In the event federal funds are included in this agreement, added by future amendments(s), or redistributed between fund sources resulting in the provision of federal funds, the following sections apply: “I. Federal Compliance” and “II. Standard Federal Assurances and Certifications”. In the instance of inclusion of federal funds as a result of an amendment, the contractor may be designated as a “Subrecipient” and the effective date of the amendment shall also be the date at which these requirements go into effect.

- I. FEDERAL COMPLIANCE** - The use of federal funds requires additional compliance and control mechanisms to be in place. The following represents the majority of compliance elements that may apply to any federal funds provided under this contract. (Refer to Catalog of Domestic Assistance number(s) cited in the “Payment” section of this contract for requirements specific to that fund source.) For clarification regarding any of these elements or details specific to the federal funds in this contract, contact:

Compliance and Internal Control Officer
Office of Financial Services
Department of Health
Post Office Box 47901
Olympia, Washington 98504-7901

- 1. UNIFORM ADMINISTRATIVE GUIDANCE** – The Uniform Administrative Guidance (Supercircular) became effective December 26, 2014 and combines numerous OMB Circulars into one document. This document established requirements which govern expenditure of federal funds. These requirements apply to the Department of Health, as the primary recipient of federal funds, and then follow the funds to the subrecipient. The Uniform Administrative Guidance provides the applicable administrative requirements, cost principles, and audit requirements are identified by subrecipient organization type.

Compliance Matrix

ENTITY TYPE	OMB CIRCULAR		
	ADMINISTRATIVE REQUIREMENTS	COST PRINCIPLES	AUDIT REQUIREMENTS
State, Local and Indian Tribal Governments & Governmental Hospitals	2 CFR 200 Subpart D	2 CFR 200 Subpart E	2 CFR 200 Subpart F
Non-Profit Organizations	2 CFR 200 Subpart D	2 CFR 200 Subpart E	2 CFR 200 Subpart F
Hospitals	2 CFR 200 Subpart D	45 CFR 74 Appendix E	2 CFR 200 Subpart F
Colleges or Universities & Affiliated Hospitals	2 CFR 200 Subpart D	2 CFR 200 Subpart E	2 CFR 200 Subpart F

- 2. CITIZENSHIP/ALIEN VERIFICATION/DETERMINATION** - The Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996 (PL 104-193) states that federal public benefits should be made available only to U.S. citizens and qualified aliens. Entities that offer a service defined as a “federal public benefit” must make a citizenship/qualified alien determination/ verification of applicants at the time of application as part of the eligibility criteria. Non-US citizens and unqualified aliens are not eligible to receive the services. PL 104-193 also

includes specific reporting requirements. Exemptions from the determination/verification requirement is afforded the following programs offered by the Department of Health: Family Planning, Breast, Cervical and Colon Health Program (BCCHP), Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), WIC Farmers Market Program, Immunization Programs, and Ryan White CARE Act programs and other communicable disease treatment and diagnostic programs.

3. **CIVIL RIGHTS AND NONDISCRIMINATION** - During the performance of this agreement, the Contractor shall comply with all current and future federal statutes relating to nondiscrimination. These include but are not limited to: Title VI of the Civil Rights Act of 1964 (PL 88-352), Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681-1683 and 1685-1686), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-6107), the Drug Abuse Office and Treatment Act of 1972 (PL 92-255), the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (PL 91-616), §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290dd-3 and 290ee-3), Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), and the Americans with Disability Act (42 U.S.C., Section 12101 et seq.).
4. **SINGLE AUDIT ACT** - A subrecipient (including private, for-profit hospitals and non-profit institutions) shall adhere to the federal Uniform Administrative Guidance (subpart F) as well as all applicable Federal and State statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards during a given fiscal year shall have a single or program-specific audit for that year in accordance with the provisions of 2 CFR 200 Subpart F.

II. **STANDARD FEDERAL CERTIFICATIONS AND ASSURANCES** - Following are the Assurances, Certifications, and Special Conditions that apply to all federally funded (in whole or in part) agreements administered by the Washington State Department of Health.

CERTIFICATIONS

1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the contracting organization) certifies to the best of his or her knowledge and belief, that the contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

- A. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- B. have not within a 3-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- C. are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

- D. have not within a 3-year period preceding this contract had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the contractor not be able to provide this certification, an explanation as to why should be placed after the assurances page in the contract.

The contractor agrees by signing this contract that it will include, without modification, the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-- Lower Tier Covered Transactions in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the contracting organization) certifies that the contractor will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B. Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The Dangers of drug abuse in the workplace;
 - 2) The contractor's policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- C. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by paragraph 1) above;
- D. Notifying the employee in the statement required by paragraph 1), above, that, as a condition of employment under the contract, the employee will:
 - 1) Abide by the terms of the statement; and
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- E. Notifying the agency in writing within ten calendar days after receiving notice under paragraph D. 2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every contract officer or other designee on whose contract activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- F. Taking one of the following actions, within 30 calendar days of receiving notice under paragraph D. 2) with respect to any employee who is so convicted:
- 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

For purposes of paragraph (E) regarding agency notification of criminal drug convictions, DOH has designated the following central point for receipt of such notices:

Compliance and Internal Control Officer
Office of Grants Management
WA State Department of Health
PO Box 47905
Olympia, WA 98504-7905

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the contracting organization) certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying

Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)

- C. The undersigned shall require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subcontracts, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the contracting organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the contracting organization will comply with the Public Health Service terms and conditions of award if a contract is awarded.

5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the contracting organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The contracting organization agrees that it will require that the language of this certification be included in any subcontracts which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

6. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective contractor is providing the certification set out below.

- A. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective contractor shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective contractor to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
- C. The prospective contractor shall provide immediate written notice to the department or agency to whom this contract is submitted if at any time the prospective contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to whom this contract is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective contractor agrees by submitting this contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DOH.
- F. The prospective contractor further agrees by submitting this contract that it will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction, provided by HHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List (of excluded parties).

- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, DOH may terminate this transaction for cause or default.

7. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

- A. The prospective contractor certifies to the best of its knowledge and belief, that it and its principals:
- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - 2) Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph I. B. of this certification; and
 - 4) Have not within a three-year period preceding this contract had one or more public transactions (Federal, State or local) terminated for cause or default.
- B. Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this contract.

CONTRACTOR'S SIGNATURE IS REQUIRED

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
ORGANIZATION NAME: (if applicable)	DATE

FEDERAL ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF
MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE
SPONSORING AGENCY.**

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the contractor, I certify that the contractor:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient

- records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Super circular 2CFR200, Subpart F.
18. Will comply with 2CFR200.216 - Prohibition on certain telecommunications and video surveillance services or equipment - as amended effective August 13, 2020, and any amendments to this section thereafter
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

CONTRACTOR'S SIGNATURE IS REQUIRED

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
ORGANIZATION NAME: (if applicable)	DATE



City Council Agenda Bill

March 23, 2026

Action Type: Presentation

Item: 6.g.

Title: Wastewater Treatment Plant Alternatives Analysis

Staff Contact(s): Logan Lee, Brian Walker

Approved for Submittal to Council by:

Greg Francioch

Logan Lee

Summary: Brown and Caldwell will present the results of the Wastewater Treatment Plant Incinerator Alternatives Analysis. The presentation will provide an overview of the need for evaluating alternatives to the existing incinerator. Through prior discussions, staff have worked with Brown and Caldwell to narrow down the list of potential alternatives to the most viable options based on criteria such as regulatory compliance, lifecycle cost, operational complexity, environmental impacts, and long-term sustainability.

The purpose of this presentation is to share those findings with the Council and solicit policy-level input to further refine and prioritize the alternatives. Following the presentation, Councilmembers will be asked to provide feedback through a structured survey. This input will be used to guide staff in narrowing the alternatives to a preferred set for more detailed analysis and future decision-making.

Upon completion of the presentation, City Staff are hoping for a Council-led discussion regarding the information presented in order to help determine how to move forward with the selection process.

Budget Impact:

N/A

Previous Action: In 2021 City Staff conducted an Incinerator Alternatives Analysis and recommendation to move forward. Due to concerns around the proposed technology, the City elected not to move the process forward at that time.

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented):

1. 2026-03-23_Anacortes Council Update Presentation - WWTP Alternatives Analysis



Anacortes WWTP Solids System Planning Process



March 23, 2026

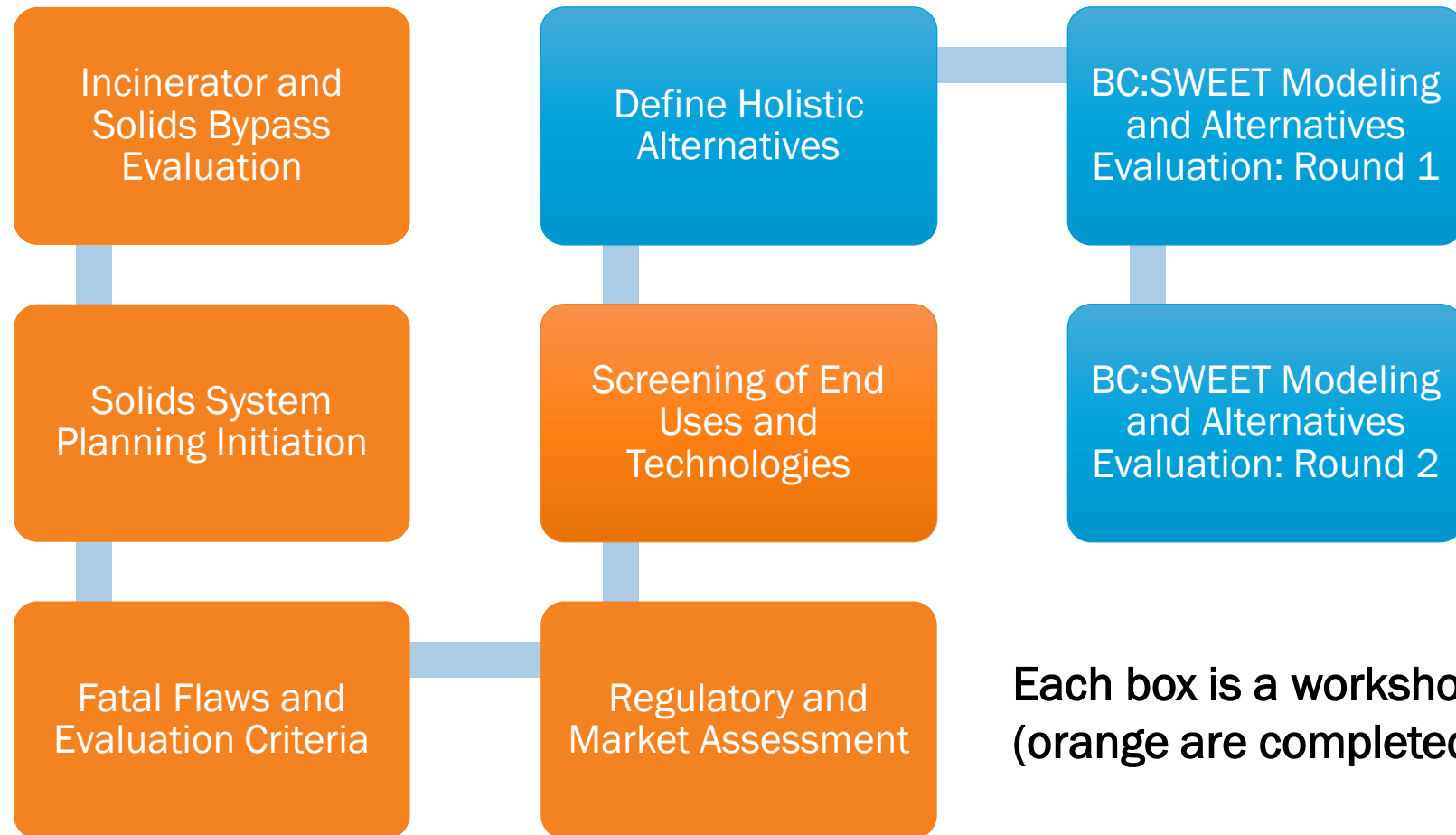


Anacortes Solids System Planning Drivers

- Aging incinerator and solids-handling subsystems
- What do the 20 years beyond existing incinerator look like
- Cost-conscious solids process roadmap



Project Approach: *How we are working together to get there?*



**Each box is a workshop
(orange are completed workshops)**

Incinerator Evaluation

- Incinerator condition inspected and areas of need identified
 - Provided list of recommended repairs to enable reliable operation in the near term (5 years) and long term (5 to 10 years)
 - Planning-level cost estimate for upgrades/repairs: \$1.53 - \$6.11 million
- Solids Bypass Evaluation
 - Alternatives developed for bypassing solids around the incinerator to a truck for disposal
 - Required for when incinerator is offline for upgrades
 - Planning-level cost estimate for upgrade: \$180k – \$730k

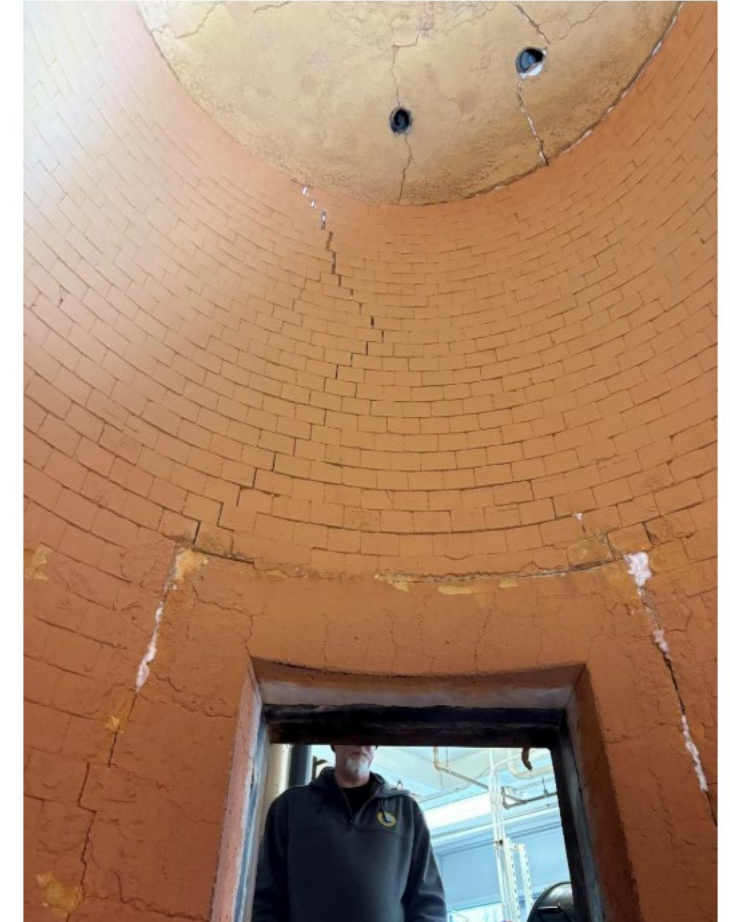


Figure 2-6. Refractory brick condition above entryway

Incinerator Air Regulatory Assessment



- Regulatory status of sewage sludge incinerators defined by 40 CFR Part 62
 - Subpart LLLL if cumulative cost of changes to an older incinerator exceed 50% of the original cost or any change increases the amount of air pollution
- What modifications would make Anacortes' incinerator subject to Subpart LLLL requirements?
 - Original build cost in 2025 dollars = \$12.3M
 - Accrued costs of applicable changes = \$1.5M (12% of original cost)
 - Based on this assessment, the City can spend up to \$4.6M on upgrades before it is subject to Subpart LLLL
 - LLLL Upgrade estimated at \$8.4M

Planning Process

Mandatory Goals

Do technologies meet process goals?



Evaluation Criteria

How well do alternatives meet process goals under various scenarios.

BC:SWEET

(Quantitative Performance Metrics)

+

MCDA

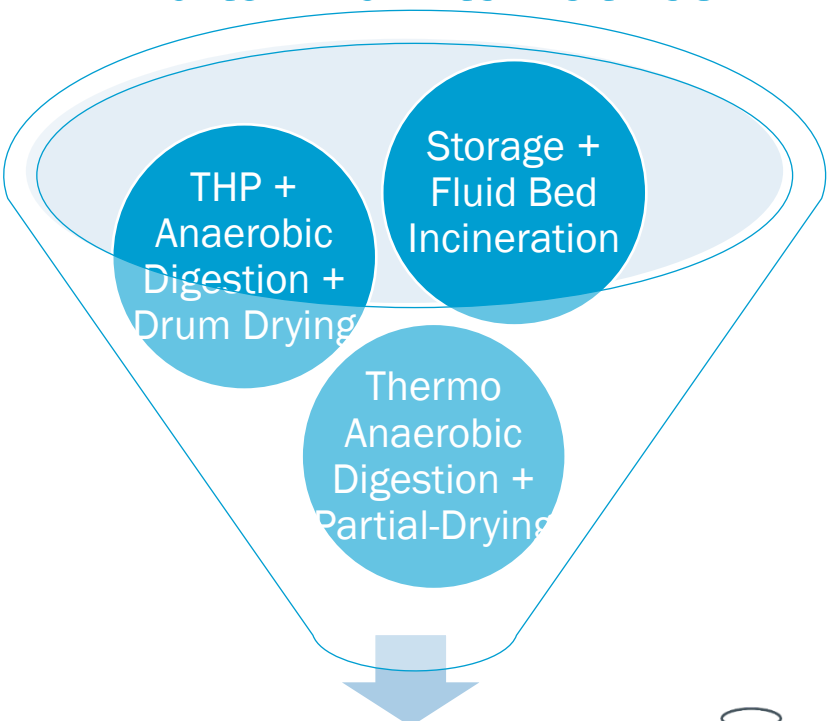
(Qualitative Performance Metrics)



Universe of Technologies

Mesophilic Anaerobic Digestion
Fluid Bed Incineration
Thermophilic Anaerobic Digestion
Regional biosolids composting
THP
Biosolids Drying

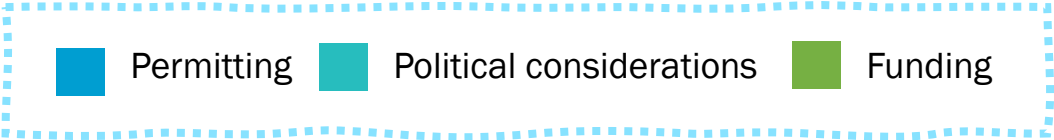
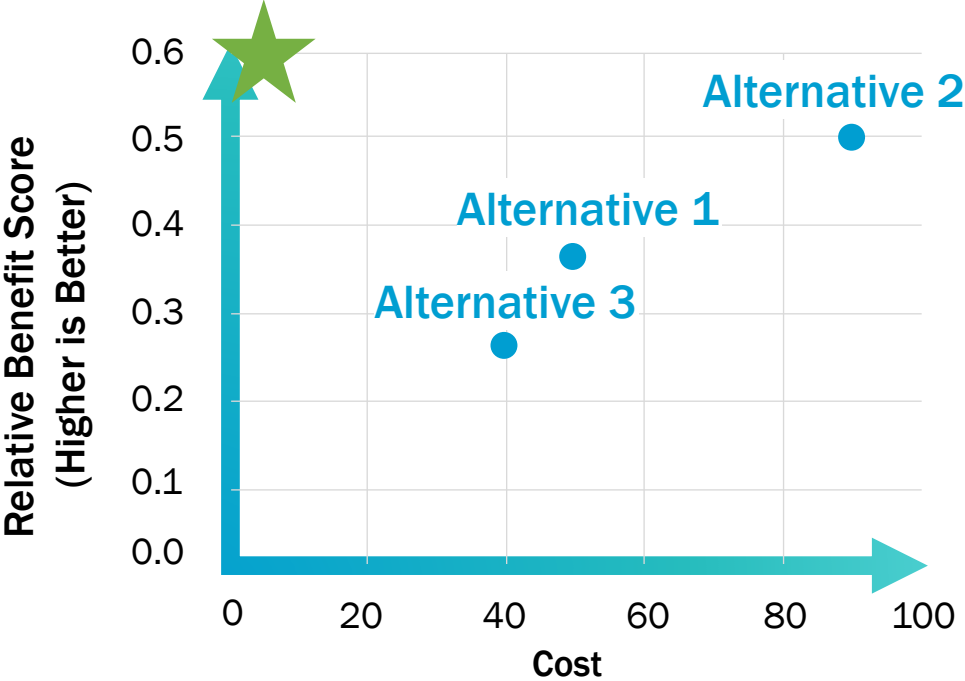
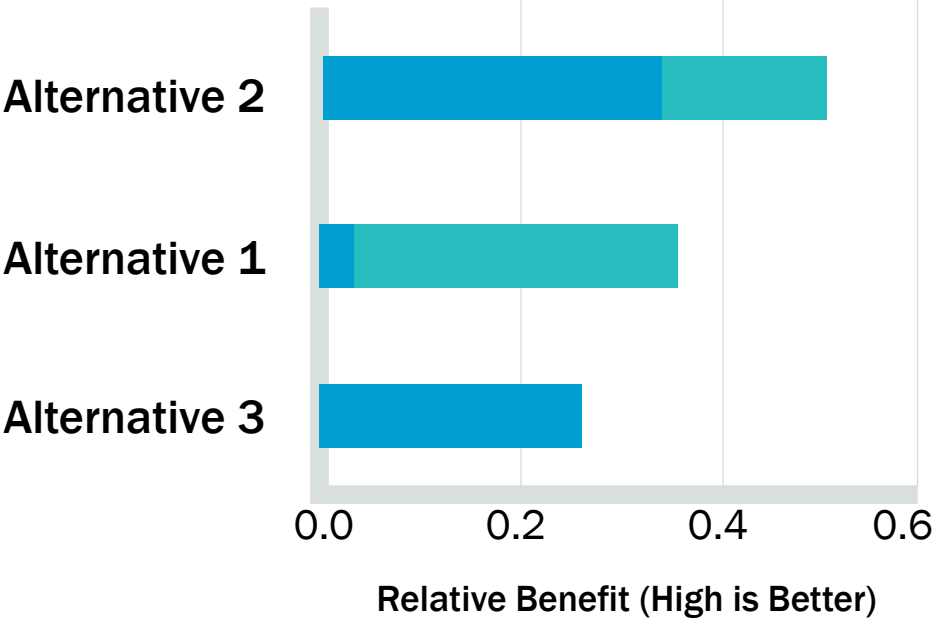
End-to-End Alternatives



Preferred Alternative



Results will help us evaluate tradeoffs and identify high value alternatives



Mandatory goals

How we will identify viable technologies



- The technology **MUST** fit within the available physical space (preferable in downtown space but other sites may be available), with considerations for other site improvements.
- The technology **MUST** have 1 commercial installation operating in the United States at an equivalent sized facility.
- The technology **MUST** be adaptable to comply with all applicable current regulations and prepare for future known or probable regulations, including both air emissions and high nutrient side streams.
- The technology **MUST NOT** require proprietary consumables or software (i.e. **MUST** integrate with SCADA)
- The technology **MUST** produce a product that can be sent to multiple outlets (i.e. not dependent on one outlet to take the final product)
- The technology **MUST NOT** require 24-hour staffing to operate

Evaluation Criteria for Alternatives



- Environmental

- GHG emissions, net energy use, air pollution, resource recovery



- Social

- Odor, truck traffic, noise



- Financial

- Initial capital cost, O&M costs



- Technical

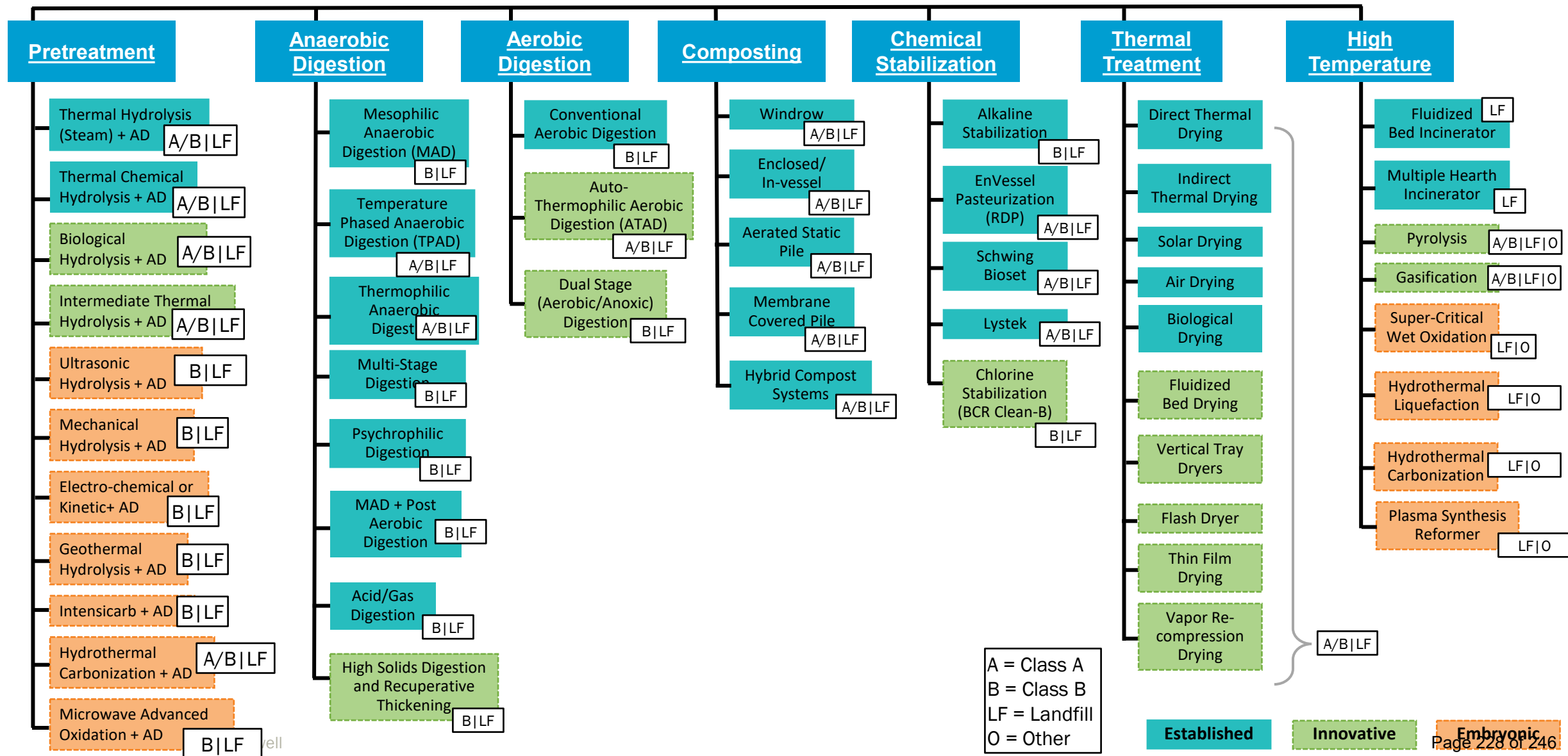
- Footprint, reliability, technological maturity, impact to maintenance (O&M), operability



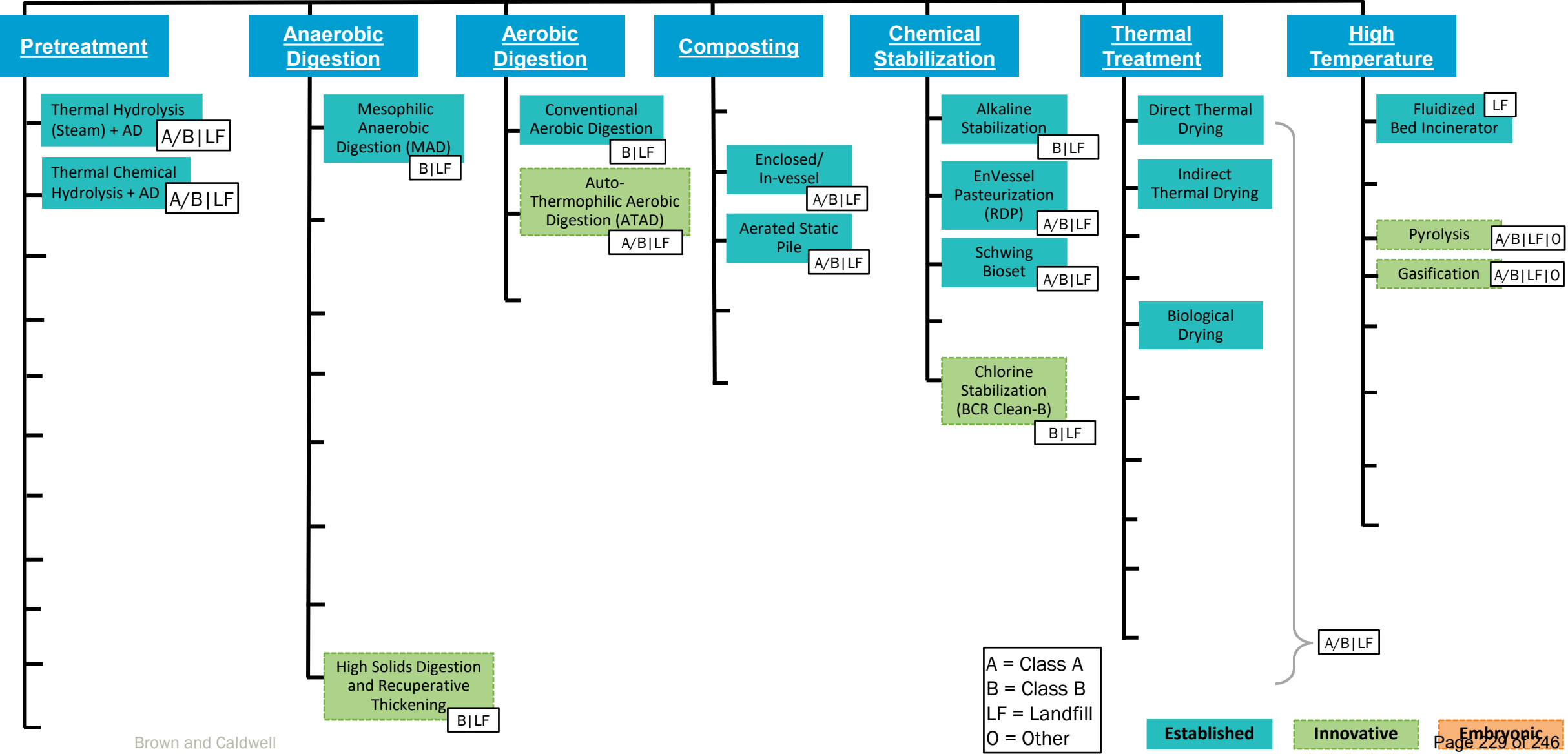
- Regulatory

- Permitting complexity, flexibility to meet future regulations

Universe of Solids Stabilization Technologies



Screened Technologies (i.e. Meet Mandatory Goals)



Biosolids Market Assessment

- Class A market is underdeveloped, will require in-person outreach and education
- Higher proportion of family-owned soil blenders – good opportunity for partnerships
- Well built infrastructure for soil blending, however, minimal opportunity for revenue



Biosolids Market Takeaways

- Reasonable opportunities for local Class A distribution, with outreach and education
- Class B outlets recommended for redundancy
- Emerging market - potential competition/collaboration
- NW Biosolids/Biofest Networking



Next steps

- Public Works Committee Engagement:
 - Web based survey form to identify goals and evaluation criteria
 - If a deeper dive is desired, host in-person/virtual workshop to facilitate mandatory goals and criteria selection
 - Participate in MCDA workshop
- Finish developing end-to-end alternatives from the shortlist of technologies
- Choose up to 6 for Stage I Alternatives Analysis (Task 510)
- Choose up to 3 for further refinement in Stage II Alternatives Analysis (Task 520)
- Identify a preferred alternative



Thank you.

Questions?

Brown AND **Caldwell** :





Pre-Treatment Screening Discussion

Mandatory Goals

Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Thermal Hydrolysis (THP)	√*	✓	√*	✓	✓	✓	Conditional approval for space as digestion is required
Thermal Chemical Hydrolysis (TCHP)	√*	✓	√*	✓	✓	✓	Conditional approval for space as digestion is required
Intermediate Thermal Hydrolysis Process	√*	✗	√*	✓	✓	✓	
Geothermal Hydrolysis	√*	✗	√*	✓	✓	✓	
Biological Hydrolysis	√*	✗	√*	✓	✓	✓	
Other Pre-Treatment Technologies	√*	✗	√*	✓	✓	✓	
IntensiCarb	√*	✗	√*	?	✓	✓	

Anaerobic Digestion Screening Discussion

Mandatory Goals

Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Psychrophilic Anaerobic Digestion	X	✓	✓*	✓	✓	✓	Essentially a lagoon, requires a lot of space for full treatment
Mesophilic Anaerobic Digestion	✓	✓	✓*	✓	✓	✓	
Thermophilic Anaerobic Digestion	✓	✓	X	✓	✓	✓	
Temp. Phased Anaerobic Digestion	✓*	✓	X	✓	✓	✓	Conditional approval for space as a lot more space is required than other digestion types
Recuperative Thickening	✓	✓	✓*	✓	✓	✓	

✓* = it is typically a step needed for other processes; provides some regulatory flexibility.

Aerobic Digestion Screening Discussion

Mandatory Goals

<u>Technology</u>	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Aerobic Digestion	✓	✓	✓	✓	✓	✓	
Autothermal Thermophilic Aerobic Digestion	✓*	✓	✓	✓	✓	✓	Conditional approval for space
Post-aerobic Digestion	✓*	✓	✓	✓	✓	✓	Conditional approval for space

✓* = it is typically a step needed for other processes; provides some regulatory flexibility.

Compost Screening Discussion

Mandatory Goals

Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Windrow Composting	X	✓	✓*	✓	✓*	✓	
Aerated static pile composting	✓*	✓	✓*	✓	✓*	✓	
In-vessel composting	✓*	✓	✓*	✓	✓*	✓	
Membrane composting	X	✓	✓*	✓	✓*	✓	
Hybrid composting	X	✓	✓*	✓	✓*	✓	

Composting would require Anacortes to develop their own program and probably would not provide much revenue. Depending on the type, there may be enough space but unknown right now. Based on Persephone's understanding, it shouldn't be affected if PFAS regulations do go into effect in the future.

Chemical Stabilization Screening Discussion

Mandatory Goals

Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Alkaline stabilization	✓	✓	✓	✓	✓	✓	
EnVessel Pasteurization	✓	✓	✓	✓	✓	✓	
Schwing Bioaset	✓	✓	✓	✓	✓	✓	
Lystek	✗	✓	✓	✓	✓	✓	
Chlorine stabilization (Clean-B)	✓*	✓	✓	✓	✓*	✓	This will depend on the desired configuration. Clean B only would be landfilled but if paired with digestion or drying then could be land applied.

Thermal Drying Screening Discussion

Mandatory Goals

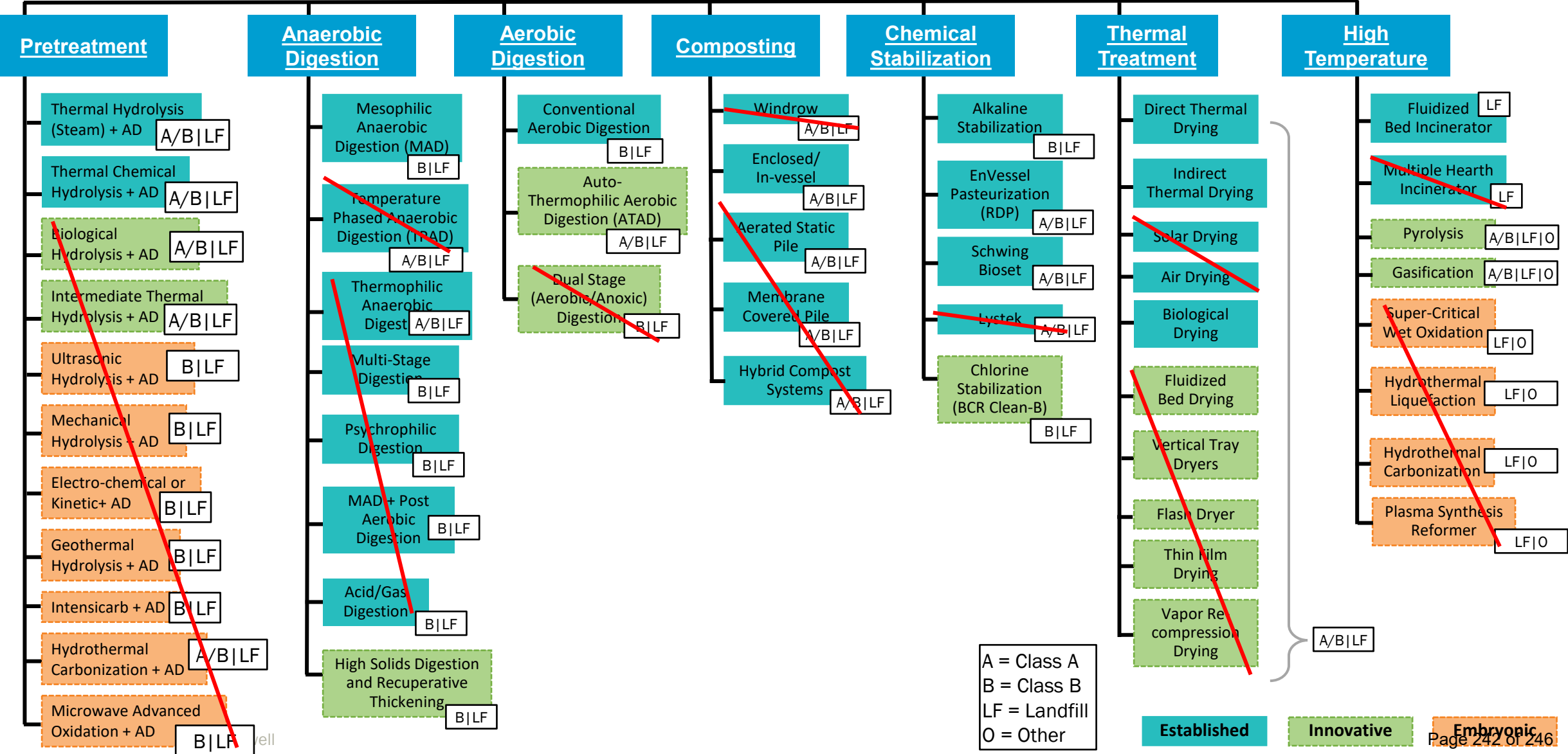
Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Direct thermal drying	√*	√	√	√	√	√	Conditional space approval because would need additional step due to raw primary sludge prior to drying
Indirect thermal drying	√*	√	√	√	√	√	Conditional space approval because would need additional step due to raw primary sludge prior to drying
Solar drying	X	√	√	√	√	√	
Vapor recompression drying	√*	X	√	X	√	√	Conditional space approval for all of the ancillary equipment. Has one installation, Sedron, but none on biosolids only. Models presented previously, Sedron wanted to maintain control and build but may sell technology.
Bio-drying	√*	√	√	√	√	√	Conditional space approval as it would need a few biodryers.

High-Temp Thermal Treatment Screening Discussion

Mandatory Goals

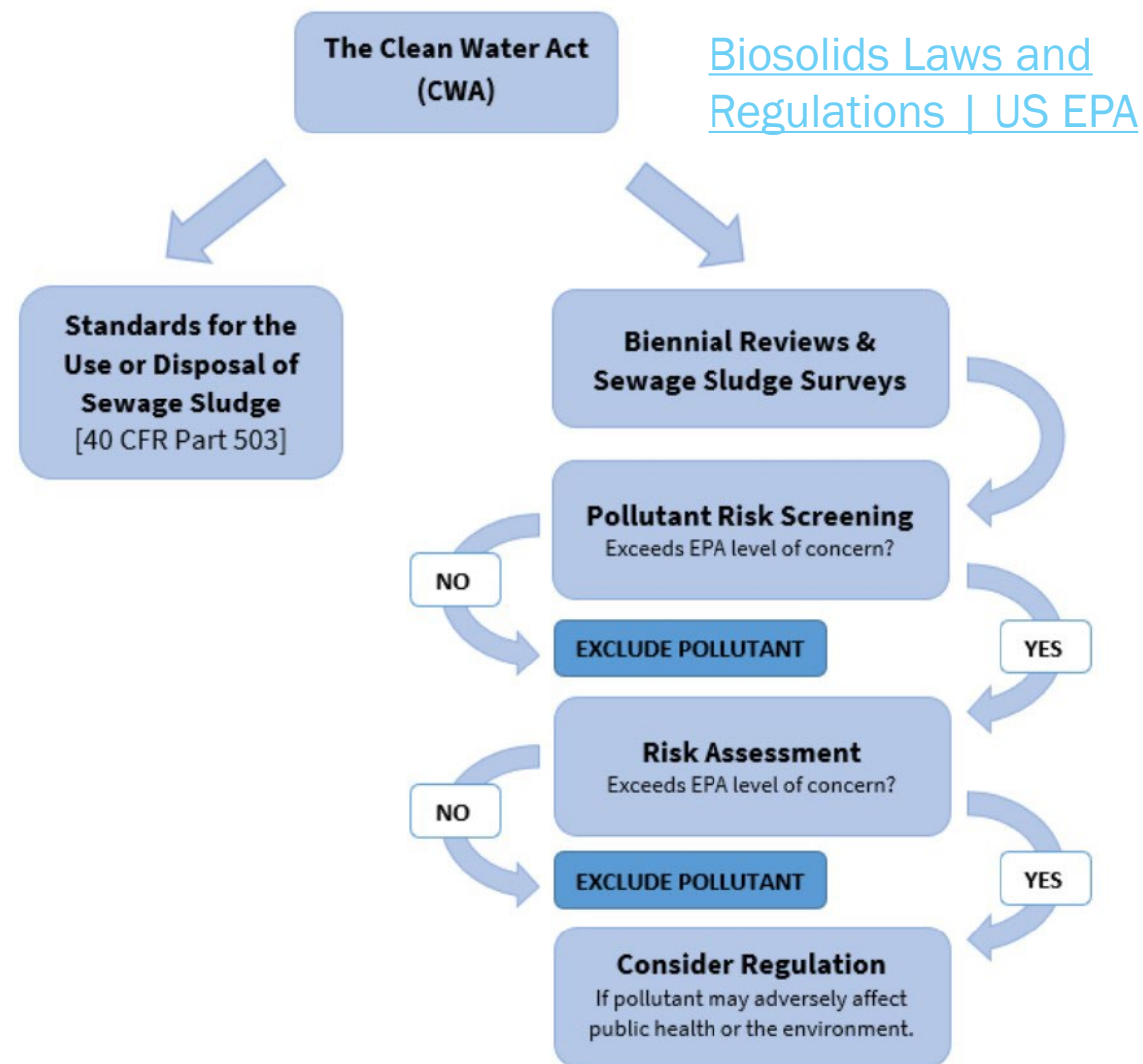
Technology	Physical Space Available	Tech. Maturity	Regulatory Flexibility	No Proprietary Consumables	Product with Multiple Outlets	No 24-hour Staffing	Comments
Fluidized Bed Incinerator	✓	✓	✓	✓	✓	✓	
Multiple Hearth Incinerator	✓	✗	✓	✓	✓	✓	No one is installing new MHI.
Pyrolysis	✓	✓	✓	✓	✓	✓	
Gasification	✓	✓	✓	✓	✓	✓	
Plasma Synthesis Reformer	✓	✓	✓	✗	✓	?	
Hydrothermal Carbonization	✓	✗	✓	✓	?	?	
SCWO	✓	✗	✓	✓	?	?	
Hydrothermal Liquefaction	✓	✗	✓	✓	?	?	

Narrow down list



Land Application: Federal Biosolids Regulations

- 40 CFR Part 503 Rule
 - Pathogen Limits
 - Vector attraction reduction
 - Pollutant limits, i.e. metals
- Class B vs Class A/EQ Biosolids
- Biosolids Annual Report to the EPA
- Sampling once per quarter



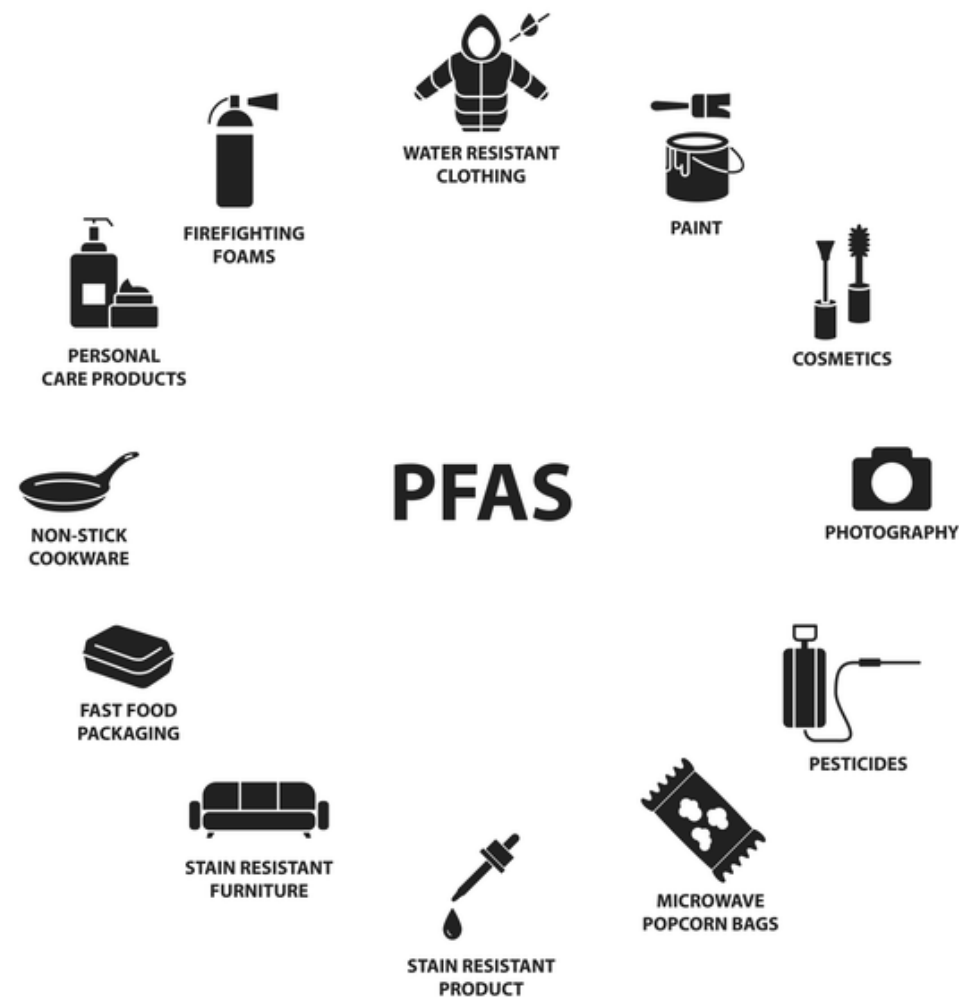
Land Application: State Biosolids Regulations



- State regulations (173-308) apply in addition to Part 503 requirements
 - *“This chapter encourages the maximum beneficial use of biosolids...”* (173-308-010)
 - Longterm landfilling of biosolids discouraged (173-308-300)
 - Still oversees pyrolysis/gasification products (biochar, bioash)
- Part of the General Permit, annual reporting with quarterly sampling
- Permitting land application sites
 - Land Application Plans for land application of non-exceptional quality biosolids
 - Exemptions for distribution to a Permitted Beneficial Use Facility
 - Peers in the state who would be willing to share information (King County, Clark Regional, MWMC)
- Class A biosolids exemptions

PFAS Uncertainty

- US EPA Biosolids PFOS/PFOA Risk Assessment
 - January 14 – Draft released for public comment
 - April 28 – Administrator Zeldin commitment to finishing the public comment period and determining path forward
 - July 14 - House Appropriations Bill released, includes limitation of funding to complete the risk assessment, to be addressed by Senate
 - August 14 - Comments were due
- Other State Initiatives
 - Michigan Department of the Environment, Great Lakes, and Energy's source-control approach (MD, MN, NY, CO, WI)
 - Legislature-led initiatives to ban land application of biosolids (e.g., ME, CT, OK, TX, MD) or ban/reduce PFAS usage in products (e.g., ME, CA, IL, MN, CO)



PFAS Uncertainty – Washington Approach

- Limited PFAS Study, results due shortly
 - 44 WWTP, focuses on PFOA/PFOS
 - General results indicate that PFAS concentrations are what were expected given industry/residential distribution
- Senate Bill 5033 – Concerning sampling or testing of biosolids for PFAS chemicals
 - Ecology starting work on sampling guidance for 5033, including feedback from WWTP workgroup, due July 2026
 - January 2027 – June 2028 – Temporary sampling period
 - Followed by report and recommendations

