



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

July 6, 2026
6:00 PM

PRELIMINARY AGENDA
[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee (Report)
 - b. Housing Affordability and Community Services and Planning Committee (Report)
 - c. Public Works Committee (Report)
 - d. Public Safety Committee (Report)
4. **Public Comment**
 - a. [Participation Rules and Procedures](#)
5. **Consent Agenda**
 - a. Minutes of June 22, 2026 (Action)
 - b. Approval of claims in the amount of \$909,254.38 (Action)
 - c. Special Event: Bike MS - Deception Pass Classic (Action)
 - d. Special Event: Anacortes Half-Marathon & 5K (Action)
 - e. Special Event: Halloween 2026 (Action)
 - f. Special Event: Anacortes Veterans Parade Events of 2026 (Action)
 - g. Special Event: Elves Night Out (Action)
 - h. Special Event: Walk With Santa Parade (Action)
6. **Other Business**
 - a. Community Action of Skagit County - Midyear Update* (Presentation)
7. **Adjournment**

Watch online or participate via Zoom at www.anacorteswa.gov/meetings. Comment via email to cityclerk@anacorteswa.gov or to City Clerk, P.O. Box 547, Anacortes WA 98221. Public comments received by the City Clerk prior to 3 p.m. on the day of the meeting will become part of the record for the meeting. The City of Anacortes is committed to making public meetings accessible to all community members. For assistance with special needs, contact the City Clerk at 360-299-1960 in advance of the meeting.

City Council

July 6, 2026

Highlights:

Community Action of Skagit County



FIBER UPDATES

access
ANACORTES FIBER INTERNET



The 2026 Town Photo is now available to download and print: anacorteswa.gov



KIDS R BEST FEST

2026

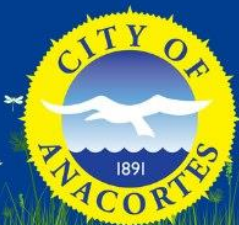


Storvik Park

Saturday, 11th July, 10am-2pm

Open to all ages, even kids at heart!

Celebrate all things kids!



Committee Reports

- Finance
- Housing Affordability and Community Services
- Public Works
- Public Safety



Anacortes City Council Minutes - June 22, 2026

Call to Order

Mayor Ryan Walters called to order the June 22, 2026, Anacortes City Council meeting at 6:00 pm Council members Marcia Hunt, Luke Currier, Anthony Young, Christine Cleland-McGrath and Carolyn Moulton were present.

Councilmember Bruce McDougall participated in the meeting remotely via Zoom.

Councilmember TJ Fantini was absent. Mr. Currier made a motion, seconded by Mr. Young, without objection to excuse Mr. Fantini.

Pledge of Allegiance

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Mayor Walters announced the Planning, Permitting, and Public Works departments would only be available by appointment starting on July 6, 2026. He pointed out more information, as well as appointment scheduling, is available at the Permitting web page at anacorteswa.gov/permitting. He also mentioned the adopt-a-drain program was still in place, whereby a storm drain could be adopted and named by an individual or group, and the only requirement was to keep the storm drain free of debris so water could flow freely through it. The mayor also reminded the public of the upcoming Open House to discuss the Critical Areas Regulations update that will be held at 5:00 PM on Tuesday, June 30, 2026. He also announced the Grand Opening and ribbon cutting of the expanded Depot Plaza, taking place on July 1, 2026, from 5:00 to 7:00 PM. He also reminded the public registration is required to participate in the 4th of July parade. July 4th festivities kick off with the town photo at 10:00 AM, the parade at 11:00, Rock the Dock starts at 5:00 PM at Seafarers Park, and fireworks will begin at dusk over Fidalgo Bay. This information can also be found at anacorteswa.gov/fourth. He then presented a map of the fallout zone of Fidalgo Bay where fireworks debris will fall, cautioning that boaters need to stay out of that area from noon until midnight of July 4th. Questions can be directed to the Parks department at (360) 293-1908.

Library and Museum Committee

Ms. Hunt reported from the Library / Museum Committee meeting held the prior week. The topics discussed included a review of the revisions made to the Library board bylaws and policies, which will be taken to the Library board, likely in July. The committee also discussed the proposed interlocal agreement with the Anacortes School District that would be considered later in the agenda and libraries in the schools, noting that the high school has a librarian, however elementary and middle schools do not have their own librarians. Ms. Hunt mentioned that to restore library services to elementary and middle schools, a jointly funded solution could be explored that is like the School Resource Officer program. The committee also previewed an updated schematic with revisions to the circulation desk. The committee also reviewed year-to-date expenditures, noting that all expenses are on track to planned use. Finally, the committee discussed a proposed interlocal agreement for a county-wide library consortium with four other county libraries, which would include a one-time \$30,000 cost to migrate data to a new integrated library system, which would be an improvement over the existing system. Anacortes Library staff and the City Attorney are reviewing the agreement with further discussion likely to come during the coming budget season.

Mr. Young noted the Pride event and parade that took place over the weekend, highlighting the efforts of event organizers Mason Cole and Jim Richardson and city Parks and Recreation staff, mentioning how well attended it was by a variety of groups and people, and that the Seattle news station KOMO was there reporting on the event. It was reported that objectively this year appears to be the best Pride event yet in the City of Anacortes.

Ms. Moulton also reported attending a North Star joint event with the Skagit County Commissioners, mayors and city councils on June 16th at the Skagit County Public Health department in Mount Vernon with Mayor Walters and Ms. Cleland-McGrath also attending in person and Ms. Hunt attending virtually. The event included a presentation on [Martha's Place](#) that serves chronically homeless individuals, discussion of a new North Star three-year strategic plan, and the announcement of a Community Recovery Forum on June 30th from 6-7:30 pm at the Mount Vernon Public Library Commons.

Ms. Moulton then went on to talk about the Tree Preservation Committee, or Tree Club, meeting earlier in the day, attended by herself, Mayor Walters, Councilmember Hunt and several citizens, including subject matter experts. The committee reviewed the existing street tree list in consultation with Osborne Consulting, addressing the species of trees that could be affected by climate change, and the impact that may have on tree planting in public spaces in the future, and how best to address those concerns.

In recognition of the upcoming 4th of July that will be celebrating the 250th year of the Country's independence, the Mayor and Councilmembers read aloud, in sections, the Declaration of Independence.

Public Comment

Mayor Walters then invited the public to comment on any item not on the agenda. No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. Young moved, seconded by Ms. Hunt, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of June 15, 2026

b. Approval of claims in the amount of \$2,141,599.13

The following vouchers/checks were approved for payment:

EFT numbers: 115892 through 115961, total \$956,686.17

Check numbers: 115936 through 115964, total \$362,836.22

Wire transfer numbers: 390494 through 390735, total \$822,076.74

Other Business

Contract Award: Senior Nutrition Program July-December 2026 #26-184-ASC-001

Parks and Recreation Director Jonn Lunsford presented a slide deck covering main points of the interlocal agreement, which was included in the packet materials for the meeting, on the agreement between the City of Anacortes and Skagit County to provide the Senior Nutrition Program, commonly known as Meals on Wheels (MOW), which would be effective July 1, 2026. The information provided noted that MOW provides over 110 meals per day on Fidalgo Island. The agreement also covers congregate meals, which are meals at the Anacortes Senior Activity Center. Ms. Moulton asked if this amount was relative to historical norms for MOW, and Mr. Lunsford explained the nature of the historical, current, and potential future funding of MOW.

Mr. Currier moved, seconded by Mr. Young, to authorize the mayor to execute interlocal agreement #26-184-ASC-001 with the Skagit Council on Aging. The motion carried unanimously by voice vote.

Interlocal Agreement #26-149-LIB-001 with Anacortes School District for the Student Card Program

Library Director Jeff Vogel presented the interlocal included in the agenda packet, noting this is the same interlocal that has been in place for years, which allows Anacortes School District students to have access to the library via use of their student identification cards. The school district will pay \$3,000 to the city in recognition of students who live outside of the city but still use the library.

Ms. Hunt asked if the number of students that used this program was known. Only 40 out of 2400 students opted out of this program.

Mr. Young made positive comments about the program, mentioning that it provides students with an invaluable resource to enrich their knowledge of their own community and the wider world. He also mentioned the diverse nature of the library's collection.

Ms. Cleland-McGrath made positive comments about the program and library use in general, commending the library's outreach efforts to students throughout their scholastic career.

Ms. Cleland-McGrath moved, seconded by Ms. Moulton, to authorize the mayor to execute interlocal agreement #26-149-LIB-001 with the Anacortes School District #103. The motion carried unanimously by voice vote.

Adjournment

There being no further business, at approximately 6:40 pm, the Anacortes City Council meeting of June 22, 2026, was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the July 6, 2026 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
391119	12/23/2025	1100003618	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - TOC 2025-12-17	\$ 142.00	dwtp
391055	1/19/2026	8282266702	MOTOROLA SOLUTIONS INC	PORTABLE RADIO BATTERIES	\$ 1,644.84	apd
391094	3/23/2026	INV-155808	POWERDMS, INC	POLICE POLICY MANUAL/ACCREDITATION MANAGEMENT 5/19/26-5/18/27	\$ 12,621.47	apd
391095	3/23/2026	INV-155808	POWERDMS, INC	POWERTIME SUBSCRIPTION 5/19/26-5/18/27	\$ 4,706.69	apd
391106	4/26/2026	359110	CIVICPLUS, INC.	CIVIC PLUS SOCIAL MEDIA ARCHIVING SUBSCRIPTION - 4/26/26-6/29/26	\$ 1,159.98	infosys
391102	4/30/2026	229182	GRANICUS, INC.	SMARTGOV SOFTWARE FOR PCED - LF CONNECTOR CONFIGURATION & PROJECT MANAGEMENT	\$ 4,109.27	plan
391110	5/19/2026	3324	PRESTIGE WORLDWIDE TECH	PRESSURE REDUCING VALVE CLEANING, REBUILDING, & INSTALLATION PROJECT	\$ 37,419.48	dwtp
391111	5/19/2026	3325	PRESTIGE WORLDWIDE TECH	PRESSURE REDUCING VALVE CLEANING, REBUILDING, & INSTALLATION PROJECT	\$ 31,264.50	dwtp
390922	5/28/2026	ReimbO'Leary	O'LEARY, TIMOTHY	Q3 TRANSAMERICA, LONG-TERM CARE, TIM O'LEARY, LEOFF 1 RETIREE	\$ 396.00	hr
391063	5/30/2026	77482	UNDERWOOD & ASSOCIATES, LLC	LIBRARY CIRCULATION DESK - DESIGN	\$ 1,800.00	publib
391084	5/31/2026	090087001-0526	KIMLEY-HORN AND ASSOCIATES, IN	PASS LAKE 10-INCH WATERMAIN REPLACEMENT PROJECT - DESIGN - THROUGH 5/31/26	\$ 37,364.06	pw1
391117	5/31/2026	3057	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - MAY 2026	\$ 1,457.13	pw1
391078	5/31/2026	FB-3122	CITY OF MOUNT VERNON	DARK FIBER, MAY 2026	\$ 525.00	fiber
391057	5/31/2026	INV033444	WASHINGTON ASSOCIATION OF	FULL CONF REG; CHIEF FLOYD AND CAPT PRUIETT - WASPC 2026 SPRING	\$ 800.00	apd
390744	6/1/2026	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 5/1-6/1/26	\$ 19.86	publib

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
390746	6/1/2026	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 5/1-6/1/26	\$ 34.23	publib
391075	6/1/2026	6144965239	VERIZON WIRELESS	SCADA COMMUNICATIONS	\$ 1,258.84	dwwtp
391120	6/1/2026	6145036552	VERIZON WIRELESS	WTP EQUIPMENT CHARGES ACCT# 742783490 - 5/2/26 - 6/1/26	\$ 904.69	dwtp
391056	6/4/2026	16155	FIDALGO ANIMAL MEDICAL CENTER	APD CASE 24-A00389 - HELP WITH CARE OF DOG	\$ 114.71	apd
390224	6/4/2026	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L.; MAY 2026	\$ 402.00	apd
390758	6/8/2026	15034059	HACH COMPANY	TURBIDIMETER ANNUAL CALIBRATION/INSPECTION PO 26- 151	\$ 1,002.38	dwtp
390757	6/8/2026	15034658	HACH COMPANY	FLUORIDE ANALYZERS AND SOLUTIONS	\$ 1,099.92	dwtp
390749	6/8/2026	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 5/7- 6/5/26	\$ 5,328.14	publib
390759	6/9/2026	15034931	HACH COMPANY	DR3900 ANNUAL CALIBRATION/INSPECTION PO 26- 151	\$ 828.46	dwtp
391068	6/9/2026	508966973	MIDWEST TAPE, LLC.	DVDS FOR LIBRARY	\$ 266.08	publib
390917	6/10/2026	0122143	FERGUSON ENTERPRISES, INC	WD INVENTORY RESTOCK	\$ 7,040.55	wdist
390750	6/10/2026	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 5/8-6/9/26	\$ 645.15	publib
390926	6/10/2026	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 5/8-6/9/26	\$ 179.90	medic
391121	6/10/2026	8498 30 030 0111230	COMCAST	WTP 14489 RIVER BEND RD. - 6/19/26 - 7/18/26	\$ 144.08	dwtp
390927	6/10/2026	989 800 0000 8	CASCADE NATURAL GAS CORP.	NATURAL GAS FOR WWTP 5/8- 6/9/6	\$ 211.11	dwwtp
390751	6/11/2026	0311222	POLLARD WATER	SUPPLIES FOR STORM WATER	\$ 312.88	dshop
390918	6/11/2026	10105727	MILES SAND & GRAVEL CO.	SIDEWALK REPAIR FOR SERVICE LEAK - 4604 SAN JUAN AVE	\$ 948.89	wdist
390932	6/11/2026	978 800 0000 1	CASCADE NATURAL GAS CORP.	STA 3: 5/9-6/10/26	\$ 46.73	medic
390934	6/12/2026	0031690-IN	NELSON-REISNER DISTRIBUTOR INC	MAINTENANCE SUPPLIES	\$ 903.63	dwwtp
390920	6/12/2026	1100010723	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW 2026-06-01	\$ 59.00	dwtp
390919	6/12/2026	1908787	WALTON BEVERAGE COMPANY, INC	BREAKROOM SUPPLIES	\$ 260.50	dwtp
390933	6/12/2026	2037038	POLYDYNE, INC	PLANT CHEMICALS - INCINERATOR	\$ 3,757.05	dwwtp
390748	6/13/2026	365038	LAKESIDE INDUSTRIES, INC.	SUPPLIES FOR STREET DEPT	\$ 766.99	dshop
390747	6/13/2026	365039	LAKESIDE INDUSTRIES, INC.	SUPPLIES FOR STREET DEPT	\$ 420.64	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
391051	6/14/2026	328190	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; MAY 2026	\$ 360.00	apd
391058	6/14/2026	700000198	FAMILY CARE NETWORK PLLC	PRE-EMPLOYMENT MEDICAL; KENT	\$ 229.60	apd
391070	6/14/2026	97274911	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 2,184.05	publib
391071	6/14/2026	97274912	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 378.23	publib
391073	6/14/2026	97274913	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 287.87	publib
391082	6/14/2026	CA26	AIRSTRIKE BIRD CONTROL INC	CITY HALL BIRD ABATEMENT 06/03-06/11/26	\$ 975.00	pw1
391038	6/14/2026	LMV260614-009c	LAUTENBACH INDUSTRIES	DISPOSAL FOR SOLID WASTE	\$ 41.30	dshop
391077	6/15/2026	0001995	CITY OF BURLINGTON	DARK FIBER & RACK FEE, JUNE 2026	\$ 500.34	fiber
390923	6/15/2026	24739	HOME INSTEAD	HOME SERVICES - LEOFF 1 RETIREE, RICHARD COUSINS	\$ 1,215.00	hr
390925	6/15/2026	6560780877	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 41.32	dwwtp
390745	6/15/2026	XA116031332:01	RWC INTERNATIONAL	PART FOR VEHICLE #517	\$ 485.74	dshop
390761	6/16/2026	1100010804	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BH FLUORIDE 2026-06-15	\$ 35.00	dwwtp
391045	6/16/2026	508684	LANGUAGE NETWORK INC	IN PERSON INTERPRETER SERVICES FOR COURT SESSION	\$ 560.00	court
390924	6/16/2026	5342236608	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$ 425.42	hr
390928	6/16/2026	INV01076430	USA BLUE BOOK	LAB SUPPLIES	\$ 118.88	dwwtp
390929	6/16/2026	INV01076634	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 104.85	dwwtp
391054	6/16/2026	INV3202973	COPIERS NORTHWEST, INC	APD CANNON COPIES 5/14- 6/13/26	\$ 39.42	apd
391079	6/17/2026	10106393	MILES SAND & GRAVEL CO.	SUPPLIES FOR STREET DEPT	\$ 1,446.19	dshop
391107	6/17/2026	26442.00-5	GRAY & OSBORNE INC	HEART LAKE SHORELINE RESTORATION-SURVEY, DESIGN, PROJ MNGMNT - 5/17/26-6/13/26	\$ 2,412.01	parks1
391083	6/17/2026	CIV-3238	HAMLIN UNIVERSITY	ADOPT-A-DRAIN PROGRAM	\$ 302.50	pw1
391097	6/18/2026	00199220	OMEGA MEDICAL MECHTRONICS	WWTP AUTOCLAVE REPAIR	\$ 921.29	dwwtp
391098	6/18/2026	005	SUMMIT CONSTRUCTION GROUP INC	WWTP ADMINISTRATION BUILDING ADDITION - CONSTRUCTION	\$ 271,161.00	pw1
390760	6/18/2026	1100010964	EUROFINS ENVIRONMENT TESTING	WATER ANALYSIS - BACT RAW & FINISHED 2026-06-08	\$ 81.00	dwwtp
391080	6/18/2026	1104	DUNTON SECURITY/MARINE WELDING	SUPPLIES FOR STREET DEPT	\$ 4,412.81	dshop

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
390756	6/18/2026	2502100	T-SHIRTS BY DESIGN	STAFF UNIFORMS FOR SRA (WFD GRANT)	\$ 544.50	pkrec
391053	6/18/2026	6560783106	VESTIS SERVICES LLC	APD NYLON MATS CLEANED	\$ 16.34	apd
391039	6/18/2026	6560783111	VESTIS SERVICES LLC	OPS MAT CLEANING	\$ 62.40	dshop
391040	6/18/2026	6560783112	VESTIS SERVICES LLC	OPS & PARKS LAUNDRY SERVICE	\$ 80.53	dshop
391100	6/18/2026	B21336173	SHI INTERNATIONAL CORP.	MICROSOFT ENTERPRISE AGREEMENT - OFFICE 365 - 5/1/26-4/30/27	\$ 120,167.29	infosys
391112	6/18/2026	IN2530631	MES SERVICE COMPANY LLC	BAILOUT KITS	\$ 762.15	medic
391101	6/19/2026	0216734	GEOENGINEERS, INC.	3RD PARTY REVIEW AND CRITICAL AREAS RELATED SERVICES - 2/1/26-5/29/26	\$ 4,164.00	plan
391104	6/19/2026	137139	VECA ELECTRIC & TECHNOLOGIES	UNIT-PRICED ELECTRICAL SERVICES 2026 - WTP SUMP PLUMP	\$ 3,130.27	dwtp
391069	6/19/2026	2237557	BLACKSTONE PUBLISHING	AUDIO BOOKS CD	\$ 134.76	publib
391116	6/19/2026	287334328849X0627202	AT&T MOBILITY, LLC	City Cell Phones 5/20-6/19/26	\$ 374.70	finance
391099	6/20/2026	006	SUMMIT CONSTRUCTION GROUP INC	WWTP ADMINISTRATION BUILDING ADDITION - CONSTRUCTION	\$ 175,220.10	pw1
390921	6/20/2026	3829708	LIFE CARE CENTER, OF SKAGIT VALLEY	LTC COVERAGE - LEOFF 1, GERALD HEIN	\$ 6,476.67	hr
391072	6/21/2026	97396332	INGRAM LIBRARY SERVICES, LLC	INGRAM CHILDREN'S BOOKS	\$ 371.80	publib
391074	6/21/2026	97396333	INGRAM LIBRARY SERVICES, LLC	INGRAM ADULT BOOKS	\$ 369.06	publib
391086	6/22/2026	A-334199	LIGHTHOUSE UNIFORM INC	CLASS A UNIFORM (BYER)	\$ 651.22	medic
391105	6/22/2026	1-137885601352	JOHNSON CONTROLS INC	WTP HVAC CONTROLLER UPGRADE	\$ 3,996.61	dwtp
391046	6/22/2026	1308	BE ENTERPRISES LLC	PUBLIC RESTROOM MAINTENANCE	\$ 1,755.60	plan
391103	6/22/2026	137181	VECA ELECTRIC & TECHNOLOGIES	UNIT-PRICED ELECTRICAL SERVICES 2026 - PUBLIC SAFETY BUILDING CAMERA INSTALL	\$ 1,812.37	pw1
390935	6/22/2026	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 5/8-6/9/26	\$ 50.08	medic
391067	6/22/2026	6560785025	VESTIS SERVICES LLC	LAUNDRY SERVICE FOR WWTP	\$ 41.32	dwwtp
391047	6/22/2026	6560785027	VESTIS SERVICES LLC	STA 1 MAT/MOP SERVICE: 6/22	\$ 20.04	medic
390984	6/22/2026	INV3204643	COPIERS NORTHWEST, INC	S/N 2YJ30356 LIBRARY FL1 TECH SERVICES COPIER 5/18-6/17/26	\$ 112.58	finance

Invoice Doc #	Invoice Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
391096	6/23/2026	06/23/2026	ANACORTES FAMILY CENTER	SOCIAL WORKER AGREEMENT - JUNE 2026	\$ 6,785.71	plan
391087	6/23/2026	1-137	QCC QUALITY CONTROLS CORP.	WWTP 2026 ON-CALL TECHNICAL SUPPORT & INTEGRATION SERVICES	\$ 3,889.50	dwwtp
391085	6/23/2026	1-138	QCC QUALITY CONTROLS CORP.	WWTP 2026 ON-CALL TECHNICAL SUPPORT & INTEGRATION SERVICES	\$ 2,186.00	dwwtp
391060	6/23/2026	25-127-ENG-0011	RAW LAND CONSTRUCTION LLC	RETAINAGE RELEASE	\$ 13,077.33	pw1
391114	6/23/2026	5195	SKAGIT 911	3RD QTR FIRE RADIO INFRASTRUCTURE	\$ 4,886.51	medic
391090	6/23/2026	5196	SKAGIT 911	911 USER FEE AND LAW RADIO INFRASTRUCTURE - 2026 3RD INSTALL	\$ 96,387.60	apd
391113	6/23/2026	6560785877	VESTIS SERVICES LLC	STATION 2 MAT/MOP SERVICE	\$ 16.33	medic
391076	6/23/2026	883451	KARMART	PART FOR EQUIP #2009	\$ 65.17	dshop
391048	6/23/2026	GSOC03	SEAHAWK ATHLETIC BOOSTER ASSOC	SOCCER CAMP PAYMENT	\$ 4,837.00	pkrec
391061	6/23/2026	RefundAnderson	ANDERSON, DEBRA	WA PARK CAMPING REFUND	\$ 97.00	parks1
391062	6/23/2026	RefundLegaspi	LEGASPI, AMELIA	WA PARK CAMPING REFUND	\$ 62.00	parks1
391115	6/25/2026	IN2534959	MES SERVICE COMPANY LLC	8- 50' LENGTHS OF 2.25" HOSE	\$ 3,174.65	medic
391109	6/25/2026	25-260-FAC-0011	BLYTHE MECHANICAL, INC	RETAINAGE RELEASE	\$ 949.54	pw1
391122	6/26/2026	007	CORLEY, VICKIE	YOUTH ART CLASSES - JUNE 2026	\$ 1,440.00	pkrec
	Total				\$ 909,254.38	



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.c.

Title: Special Event: Bike MS - Deception Pass Classic

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: Date of cyclists in Anacortes: 8/29/2026: No road closure requested. The annual Fundraising Bike Ride Event is held to raise funds for scientific research towards Multiple Sclerosis. Two days of riding are scheduled with up to 7 route options being offered ranging from 22mi to 100mi. The ride starts and ends at Skagit County Fairgrounds, goes over Deception Pass Bridge and through Whatcom, Skagit and Island counties.

Budget Impact:

0

Previous Action: Approved in 2025

Recommended Motion: Approve

Alternative Actions:

Attachments (listed in order presented):

1. Bike MS Deception Pass Classic



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

5/26/2026

Event Name *

Bike MS - Deception Pass Classic

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

bike ride/fundraising event

Applicant/Organization Name *

National MS Society

Mailing Address *

180 Nickerson STE 100 Seattle, WA 98109

Event Contact Person *

Bradley Nelson

Event Contact Email *

office@milepointevents.com

Event Contact Phone *

503-660-8241

Event Website

<https://events.nationalmssociety.org/2734>

Estimated Number of Participants/Attendees *

1000

Event Description *

Annual Fundraising Bike Ride Event held to raise funds for scientific research towards Multiple Sclerosis. Two days of riding are scheduled with up to 7 route options being offered ranging from 22mi to 100mi. The ride starts and ends at Skagit County Fairgrounds, goes over Deception Pass Bridge and through Whatcom, Skagit and Island counties

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

8/29/2026

Time Event Starts *

7:00:00 AM

Date Event Ends *

8/29/2026

Time Event Ends *

5:00:00 PM

Does the event require a street closure? *

Yes
 No

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

No parking needed, bikers will be riding through the city only. Parking is utilized on site at our start/finish area: skagit county fairgrounds

Event Map (optional)

Upload one or more maps of the event

[100M_Day1_Deception_Pass_...](#) 872.56KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[indemnification form Updated 3...](#) 184.56KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

Yes

Signature

Bradley Nelson

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

7/6/2026

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

6/29/2026

Administrator comments and conditions of approval

Stephanie will be on vacation June 3-17 will install in civic clerk placeholder for convenience of staff

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Legal Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

regular police patrols

Police Department concerns, objections, or conditions of approval *

None

Public Works Department will provide the following services for this event:

Public Works Department concerns, objections, or conditions of approval *

None

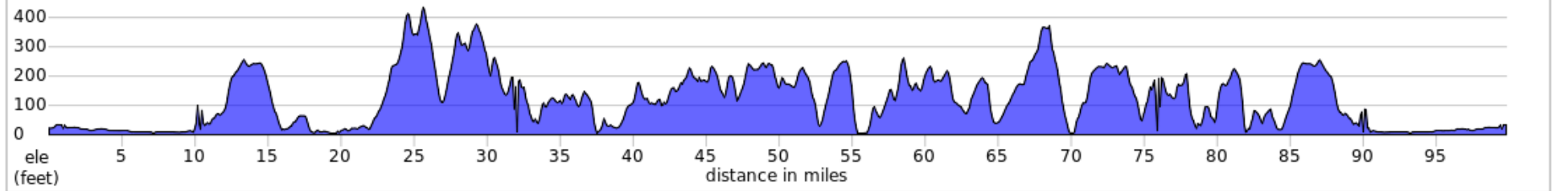
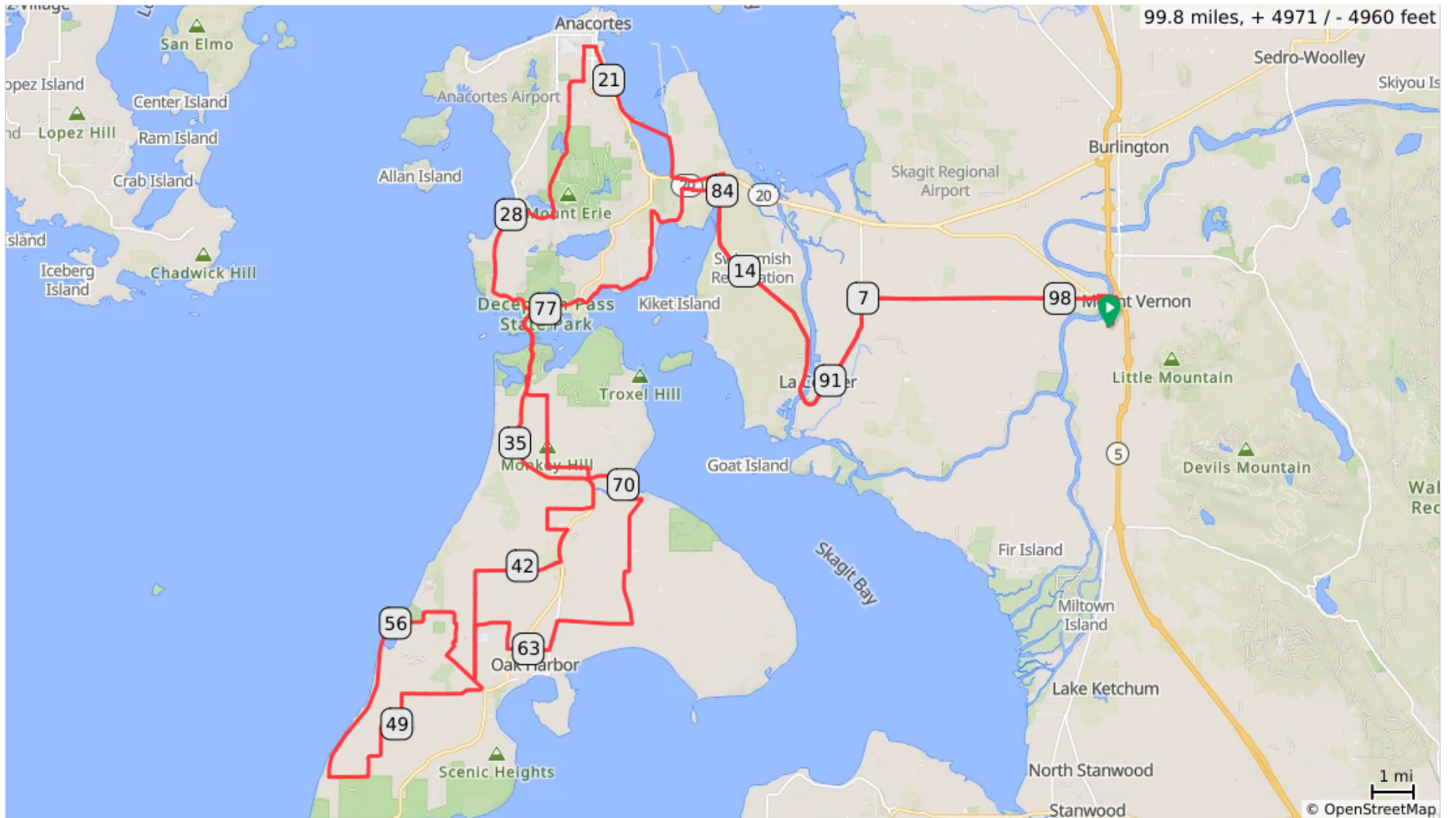
Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.

100M Day1 Deception Pass Classic 2026



99.8 miles, + 4971 / - 4960 feet



100M Day1 Deception Pass Classic 2026

Num	Dist	Prev	Type	Note	Next
1.	0.0	0.0	📍	Start of route	0.1
2.	0.1	0.1	➔	R onto W Hazel St	0.1
3.	0.2	0.1	➔	L onto Cleveland Ave	0.4
4.	0.5	0.4	⬆	Continue onto S 1st St	0.3
5.	0.8	0.3	➔	L onto W Division St	0.4
6.	1.3	0.4	➔	L onto S Wall St	0.0

1.3 miles. +20/-19 feet

Num	Dist	Prev	Type	Note	Next
7.	1.3	0.0	➔	R onto McLean Rd	4.4
8.	5.7	4.4	➔	Slight R to stay on McLean Rd	0.1
9.	5.8	0.1	⬆	At the traffic circle, continue straight to stay on McLean Rd	1.2
10.	7.0	1.2	➔	L onto Laconner Whitney Rd	2.2

5.8 miles. +8/-23 feet

Num	Dist	Prev	Type	Note	Next
11.	9.2	2.2	⬆	At the traffic circle, take the 1st exit onto Chilberg Rd	0.1
12.	9.2	0.1	⬆	Continue onto Morris St	0.1
13.	9.3	0.1	➔	L onto Maple Ave	1.0

2.3 miles. +0/-0 feet

Num	Dist	Prev	Type	Note	Next
14.	10.3	1.0	⬆	Continue onto Pioneer Parkway Rd/Pioneer Pkwy/Rainbow Bridge	0.3
15.	10.6	0.3	<i>i</i>	REST STOP 1: TRIBAL CENTER (22 MILE ROUTE TURNAROUND)	0.2

1.3 miles. +74/-49 feet

Num	Dist	Prev	Type	Note	Next
16.	10.8	0.2	↑	Continu e onto Reserv ation Rd	5.9
17.	16.6	5.9	↙	Sharp L onto South Marchs Point Road	0.8
18.	17.4	0.8	←	L onto Thomps on Road	1.5
19.	18.9	1.5	←	Take a L onto the Tommy Thomps on Bridge	1.0

8.2 miles. +286/-315 feet

Num	Dist	Prev	Type	Note	Next
20.	19.9	1.0	←	L onto Tommy Thomps on Parkwa y	2.0
21.	21.9	2.0	←	L onto 17th St	0.3
22.	22.2	0.3	←	L onto M Avenui e	0.4
23.	22.6	0.4	<i>i</i>	REST STOP 2: ANACO RTES MIDDL E SCHO OL	0.4

3.7 miles. +95/-23 feet

Num	Dist	Prev	Type	Note	Next
24.	23.1	0.4	→	R onto 32nd St	0.3
25.	23.3	0.3	←	L onto H Avenue	3.5
26.	26.8	3.5	↘	Take a sharp R onto Rosario Road	4.3
27.	31.2	4.3	→	R onto WA-20 W	2.0
28.	33.1	2.0	→	R onto Decepti on Pass State Park	0.1

10.5 miles. +913/-1009 feet

Num	Dist	Prev	Type	Note	Next
29.	33.2	0.1	→	Slight R to stay on Decepti on Pass State Park	0.0
30.	33.2	0.0	←	Slight L to stay on Decepti on Pass State Park	0.1
31.	33.3	0.1	←	L to stay on Decepti on Pass State Park	0.0

0.2 miles. +8/-0 feet

Num	Dist	Prev	Type	Note	Next
32.	33.3	0.0	←	L to stay on Deception Pass State Park	0.0
33.	33.3	0.0	←	L to stay on Deception Pass State Park	0.1

0.0 miles. +0/-0 feet

Num	Dist	Prev	Type	Note	Next
34.	33.4	0.1	i	REST STOP 3: LUNCH & SHUTTLE WAITING AREA @ DECEPTION PASS STATE PARK	0.0
35.	33.4	0.0	→	Slight R to stay on Deception Pass State Park	0.1

0.1 miles. +0/-0 feet

Num	Dist	Prev	Type	Note	Next
36.	33.5	0.1	→	R onto WA-20 W	4.4
37.	37.9	4.4	→	R onto E Frostad Rd	1.1
38.	39.0	1.1	←	L onto N Hoffmann Rd	0.5
39.	39.5	0.5	←	L onto W Sleeper Rd	0.5
40.	40.0	0.5	→	R onto WA-20 W	0.8
41.	40.9	0.8	→	R onto W Ault Field Rd	0.9

7.4 miles. +375/-304 feet

Num	Dist	Prev	Type	Note	Next
42.	41.7	0.9	→	R onto Old Goldie Rd	0.1
43.	41.8	0.1	←	REST STOP C:1 KNIGHTS OF COLUMBUS	0.1
44.	42.0	0.1	↑	Continue onto Christian Rd	0.0
45.	42.0	0.0	←	L onto N Goldie Rd	0.1

1.2 miles. +0/-22 feet

Num	Dist	Prev	Type	Note	Next
46.	42.1	0.1	→	R onto W Ault Field Rd	1.2
47.	43.3	1.2	↑	At the traffic circle, take the 2nd exit onto W Clover Valley Rd	0.1
48.	43.4	0.1	↑	Continue onto N Heller Rd	2.6
49.	46.0	2.6	←	L onto SW Swanton Ave	0.3

4.0 miles. +205/-159 feet

Num	Dist	Prev	Type	Note	Next
50.	46.3	0.3	→	R onto SW Fort Nugent Ave	2.0
51.	48.2	2.0	←	L onto Zylstra Rd	2.7
52.	50.9	2.7	→	R onto Van Dam Rd	0.9
53.	51.9	0.9	→	R onto W Beach Rd	4.4
54.	56.2	4.4	↑	Continue onto Crosby Rd	0.0

10.3 miles. +557/-659 feet

Num	Dist	Prev	Type	Note	Next
55.	56.2	0.0	i	REST STOP C: JOSEPH WHIDBEY STATE PARK	1.7
56.	58.0	1.7	→	R onto Airline Way	0.4
57.	58.4	0.4	→	R onto Highland Dr	0.2
58.	58.6	0.2	→	R onto N Monticello Way	0.3
59.	58.8	0.3	←	L onto Swanton Rd	0.9

2.6 miles. +265/-118 feet

Num	Dist	Prev	Type	Note	Next
60.	59.7	0.9	←	L onto SW Heller St	1.3
61.	61.1	1.3	→	R onto NW Crosby Ave	0.8
62.	61.9	0.8	→	R onto N Oak Harbor St	0.6
63.	62.6	0.6	←	L onto E Whidbey Ave	0.7

3.7 miles. +105/-177 feet

Num	Dist	Prev	Type	Note	Next
64.	63.2	0.7	i	REJOI N 80 MILE ROUTE AT MIDWA Y	0.4
65.	63.6	0.4	←	L onto SE Regatta Dr	0.7
66.	64.3	0.7	→	R onto W Cresce nt Harbor Rd	1.6

1.7 miles. +61/-19 feet

Num	Dist	Prev	Type	Note	Next
67.	65.9	1.6	→	REST STOP 4: CRESC ENT HARBO R ELEM NTARY SCHO OL Rest stop 4	0.3
68.	66.1	0.3	←	L onto Taylor Rd	1.3
69.	67.4	1.3	→	R onto E Fakkem a Rd	0.1

3.1 miles. +135/-2 feet

Num	Dist	Prev	Type	Note	Next
70.	67.5	0.1	←	Slight L onto N Taylor Rd	1.8
71.	69.3	1.8	←	L onto E Frostad Rd	0.3
72.	69.7	0.3	→	R onto Dike Rd	0.7
73.	70.4	0.7	←	L onto N Jones Rd	0.7
74.	71.1	0.7	→	Slight R onto Imperial Ln	0.3

3.7 miles. +192/-360 feet

Num	Dist	Prev	Type	Note	Next
75.	71.3	0.3	←	L onto W Henni Rd	1.0
76.	72.3	1.0	→	R onto Monkey Hill Rd	1.7
77.	74.0	1.7	←	L onto Ducken Rd	0.5
78.	74.6	0.5	→	R onto WA-20 E	3.4
79.	77.9	3.4	→	R onto Decepti on Rd	0.8
80.	78.7	0.8	→	R onto Gibralte r Rd	2.5

7.6 miles. +419/-596 feet

Num	Dist	Prev	Type	Note	Next
81.	81.2	2.5	<i>i</i>	REST STOP 5: FIDALGO BAY ELEMENTARY SCHOOL	0.4
82.	81.5	0.4	→	R onto Satterlee Rd	1.6
83.	83.1	1.6	→	R onto Summit Park Rd	0.2
84.	83.3	0.2	→	R onto Thompson Rd	0.0
85.	83.4	0.0	←	L onto Stevenson Rd	0.8

4.7 miles. +93/-246 feet

Num	Dist	Prev	Type	Note	Next
86.	84.1	0.8	→	R onto Reservation Rd	5.4
87.	89.6	5.4	↑	Continue onto Pioneer Pkwy	0.1
88.	89.7	0.1	<i>i</i>	REST STOP 6: TRIBAL CENTER	0.3
89.	90.0	0.3	↑	Continue onto Maple Ave	1.0
90.	91.0	1.0	→	R onto Morris St	0.1

7.7 miles. +352/-361 feet

Num	Dist	Prev	Type	Note	Next
91.	91.1	0.1	↑	Continue onto Chilberg Rd	0.0
92.	91.1	0.0	↑	At the traffic circle, take the 2nd exit onto Laconnor Whitney Rd	2.2
93.	93.3	2.2	→	R onto McLean Rd	1.3

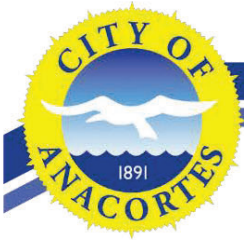
2.3 miles. +1/-4 feet

Num	Dist	Prev	Type	Note	Next
94.	94.6	1.3	↑	At the traffic circle, continue straight to stay on McLean Rd	4.5
95.	99.1	4.5	←	L onto S Wall St	0.0
96.	99.1	0.0	←	L onto WA-536 W/W Division St	0.1
97.	99.2	0.1	→	R onto W Division St	0.4

5.9 miles. +26/-11 feet

Num	Dist	Prev	Type	Note	Next
98.	99.6	0.4	→	R onto S 1st St	0.2
99.	99.8	0.2	📍	End of route	0.0

0.6 miles. +0/-0 feet



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

5/26/26

Date: _____

Bradley Nelson

Name and Title – Printed



Signature

Name and Title – Printed

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.d.

Title: Special Event: Anacortes Half-Marathon & 5K

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: The 7th Annual Anacortes 5K & Half Marathon is scheduled for Saturday, September 19th, 2026. There are 200 participants expected for the half-marathon and 100 participants expected for the 5k. Many of these runners will obtain local lodging for the early start. Half-marathon runners will start at 8:00am and 5K runners at 8:10am. The race will start on the east side of the Swinomish Casino on a gravel walking path by the train trestle.

Runners will then head south on gravel paths under the Swinomish Channel Bridge and continue on an out and back gravel path on tribal lands along the Swinomish Channel. 5k runners will head back to the start line to complete their race. Half Marathon runners will continue west onto Casino Drive (in front of the Swinomish Casino). Runners will then turn right and head west onto S March Point Rd. Runners will turn right on March's Point Rd, where they will run counterclockwise around March's Point until they get back to S March Point Rd again, where they will turn left and head east back towards Swinomish Casino. Runners will turn left back onto Casino Drive and will complete the race on the east side of the Swinomish Casino where it initially started.

Budget Impact:

The organizer is in contract with the city for \$2,000 of the 2026 Lodging Tax Tourism Promotion funds to be used for 3 athletic tourism events this year.

Previous Action: Approved in 2025

Recommended Motion: approve

Alternative Actions:

Attachments (listed in order presented):

1. Anacortes Half-Marathon & 5K



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

5/21/2026

Event Name *

Anacortes Half-Marathon & 5K

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

Applicant/Organization Name *

What the Heck LLC

Mailing Address *

2024 L Ave Anacortes, WA 98221-3720

Event Contact Person *

Chad Sage

Event Contact Email *

chadsage4@gmail.com

Event Contact Phone *

425-220-1083

Event Website

Estimated Number of Participants/Attendees *

300

Event Description *

We are looking to put on the 7th Annual Anacortes 5K & Half Marathon and would like to use parts of S March Point Rd and March's Point Rd around the refineries as part of our route. The following are the details: Scheduled for Saturday, 9/19.

200 participants for the half marathon and 100 participants for the 5K
Half marathon runners will start at 8:00am and 5K runners at 8:10am

The race will start on the east side of the Swinomish Casino on a gravel walking path by the train trestle. Runners will then head south on gravel paths under the Swinomish Channel Bridge and continue on an out and back gravel path on tribal lands along the Swinomish Channel. 5k runners will head back to the start line to complete their race. Half Marathon runners will continue west onto Casino Drive (in front of the Swinomish Casino). Runners will then turn right and head west onto S March Point Rd. Runners will turn right on March's Point Rd where they will run counterclockwise around March's Point until they get back to S March Point Rd again where they will turn left and head east back towards Swinomish Casino. Runners will turn left back onto Casino Drive and will complete the race on the east side of the Swinomish Casino where it initially started.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

9/19/2026

Time Event Starts *

8:00:00 AM

Date Event Ends *

9/19/2026

Time Event Ends *

11:00:00 AM

Does the event require a street closure? *

Yes
 No

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Parking will happen on the grounds of the Swinomish Casino.

Event Map (optional)

Upload one or more maps of the event

[Course Map - Signage Placem...](#) 205.57KB

[Volunteer Map 2026 - Swinomi...](#) 282.35KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[Signed Indemnification Agree...](#) 48.07KB

Download the Indemnification Agreement here.

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

Yes

Signature

Chad Sage

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

6/15/2026

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

6/8/2026

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Legal Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

None

Public Works Department will provide the following services for this event:

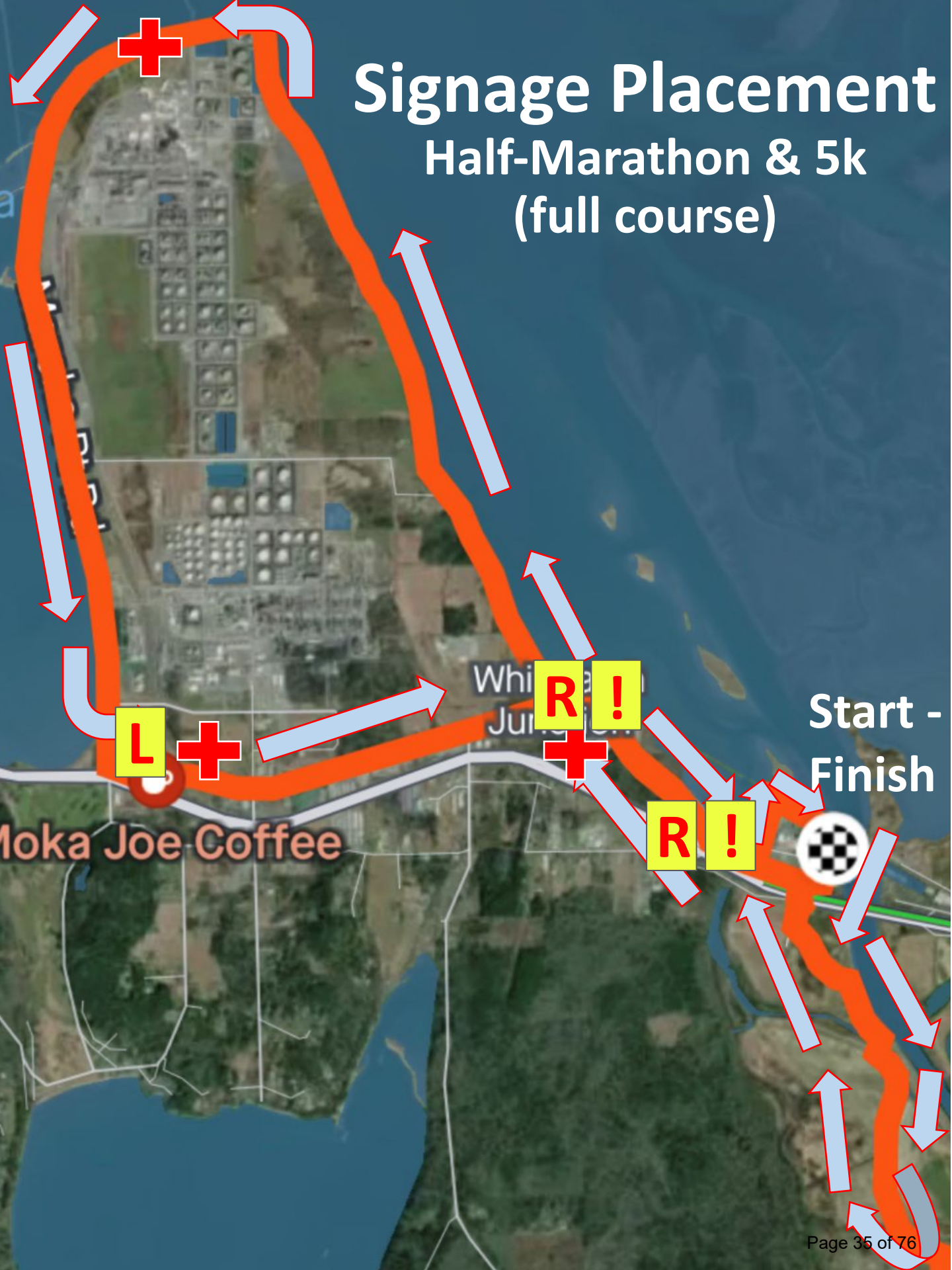
Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.

Signage Placement Half-Marathon & 5k (full course)





SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 5/21/26

Chad Saye - Race Director
Name and Title - Printed


Signature

Name and Title - Printed

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.e.

Title: Special Event: Halloween 2026

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: Sponsored by Downtown Anacortes Alliance, this event will close Commercial Avenue from 3rd St to 10th St on October 31st, 2026 from 4-6pm, giving citizens a safe space to show off their costumes and trick or treat downtown businesses.

Budget Impact:

0

Previous Action: Approved in 2025

Recommended Motion: Approve

Alternative Actions:

Attachments (listed in order presented):

1. Halloween2026



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

4/30/2026

Event Name *

Halloween 2026

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

Applicant/Organization Name *

Downtown Anacortes Alliance

Mailing Address *

901 6th Street Suite A

Event Contact Person *

Paelle Powell

Event Contact Email *

paelle@downtownanacortes.org

Event Contact Phone *

6282844572

Event Website

Estimated Number of Participants/Attendees *

2000

Event Description *

Halloween brings children downtown to trick or treat at the downtown businesses. Candy is provided by businesses and donations, giving children a safe place to enjoy the holiday.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

10/31/2026

Time Event Starts *

4:00:00 PM

Date Event Ends *

10/31/2026

Time Event Ends *

6:00:00 PM

Does the event require a street closure? *

Yes
 No

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

10/31/2026

Time Street Closure Starts *

4:00:00 PM

Date Street Closure Ends *

10/31/2026

Time Street Closure Ends *

6:00:00 PM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

3rd through 10th, from O ave to Q ave

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

[Halloween 2026 Map.pdf](#)

140.99KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[Indemnification Agreement 202...](#) 4.23MB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

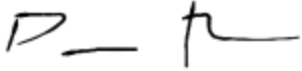
Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

Yes

Signature



Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

5/18/2026

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

5/11/2026

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Legal Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

None

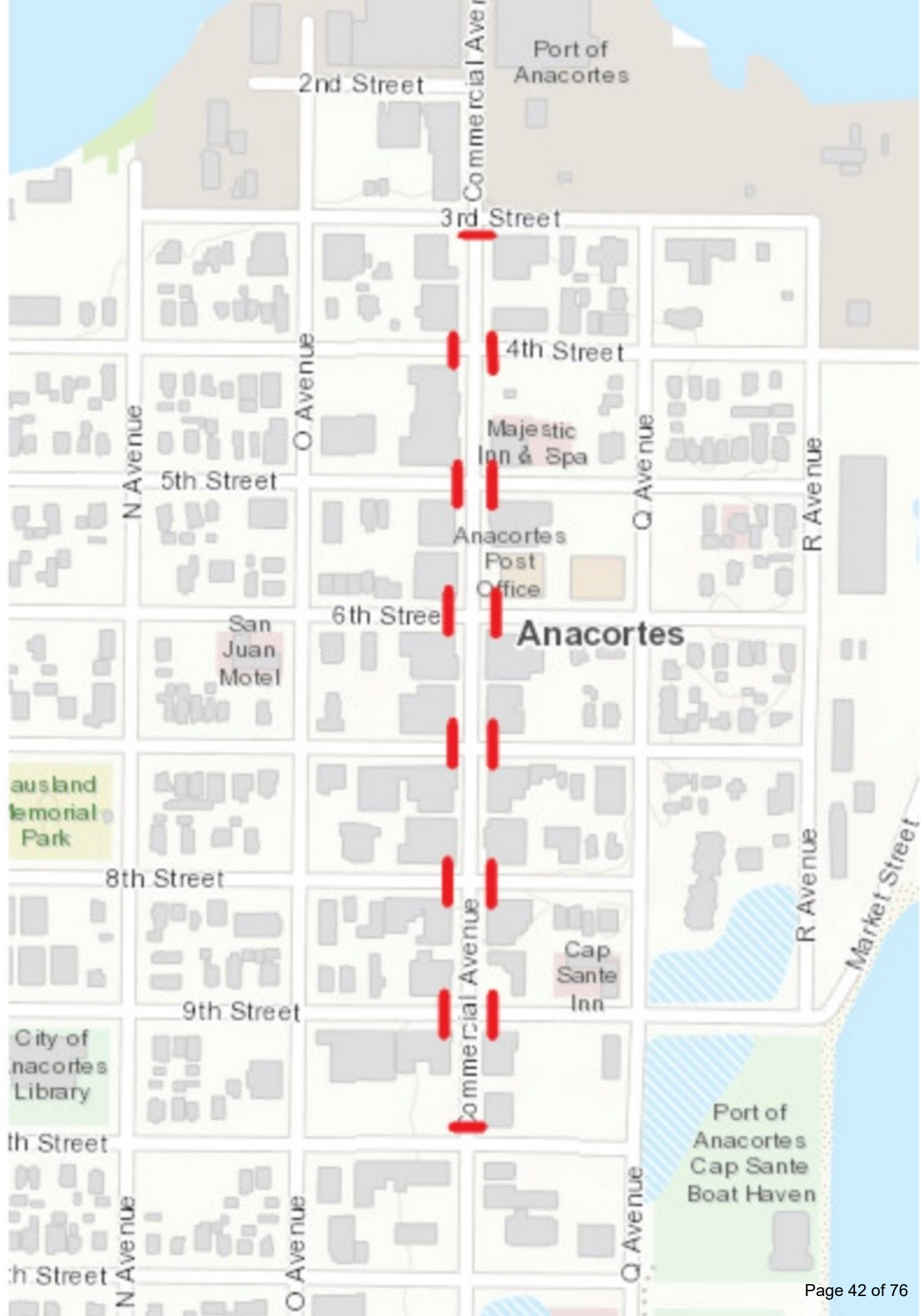
Public Works Department will provide the following services for this event:

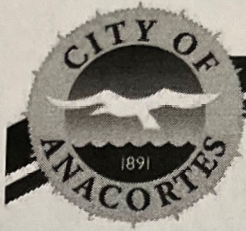
Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.





SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 4/30/26

Paete Powell - Community Engagement Manager, DAA
Name and Title - Printed

Name and Title - Printed

[Signature]
Signature

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.f.

Title: Special Event: Anacortes Veterans Parade Events of 2026

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: Road closure and use of Causland Park for this event hosted by American Veterans Parade & Events of Anacortes. The event will occur on Sunday, Nov. 8, 2026, starting at 11:00am and ending at 4:00pm and will require street closure.

Budget Impact:

0

Previous Action: Approved in 2025

Recommended Motion: Approve

Alternative Actions:

Attachments (listed in order presented):

1. Veterans Day Event 2026



Special Event Application Processing

Administrator adds this event to the City Council agenda, creates the agenda bill, downloads the reviewed application and any attachments using the link in the email, and uploads those attachments in CivicClerk to go into the City Council packet.

View Anacortes Municipal Code Chapter 7.04, Special Events

Application

Application Date *

5/4/2026

Event Name *

AVPEA Anacortes Veterans Parade Events of 2026

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

Applicant/Organization Name *

AVPEA (American Veterans Parade & Events of Anacortes)

Mailing Address *

1004 Commercial Avenue #445

Event Contact Person *

Julia Anne Simpson

Event Contact Email *

info@avpea.org

Event Contact Phone *

360-770-6601 or 360-899-8844

Event Website

www.avpea.org

Estimated Number of Participants/Attendees *

300+

Event Description *

The 2026 Anacortes Veterans Parade & Static Display Event, hosted by American Veterans Parade & Events of Anacortes, is a community-focused Veterans Day celebration honoring the service and sacrifice of our nation's veterans. The parade will take place in historic downtown Anacortes, beginning at 4th Street & Commercial Avenue, turning at 10th Street, and concluding at Causland Memorial Park, where the event will continue with a static display, food trucks, vendor booths, and live entertainment. We are requesting use of Causland Memorial Park alongside the parade route to host this family-friendly community gathering that promotes unity, education, and appreciation for our veterans. The Static Event at Causland Park will open at 11am-4pm and the Parade will begin at 1pm with parade check-in between 12-12:30pm. The Causland Park closure will be from 9am-4:30pm and the parade route closure would be from 11:30am-2pm. (See attachment for more details on the map and traffic plan) We are requesting a police and firestation escort of the parade with the LaFrance Firetruck with a slow parade speed of 3-5 mph during parade. We will have portable bathrooms and dumpster at Causland Event and request public bathrooms to be available to public alongside the parade route: chamber of commerce and on 'O' Avenue. Support from the Citizens Patrol and city would be much appreciated as well.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

11/8/2026

Time Event Starts *

11:00:00

AM ▾

Date Event Ends *

11/8/2026

Time Event Ends *

4:00:00

PM ▾

Does the event require a street closure? *

Yes
 No

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

11/8/2026

Time Street Closure Starts *

9:00:00

AM ▾

Date Street Closure Ends *

11/8/2026

Time Street Closure Ends *

4:00:00

PM ▾

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Parade Route:

Full Road Closure: 10th & Commercial (near alley) & 4th & Commercial

Half Side Streets: Between 10th & O, 10th & N, 10th & M, 8th & M, 4th & O

Road Block Behind Crosswalk on Commerical Side Streets:

Between 9th & O, 8th & O, 7th & O, 6th & O, 5th & O, 5th & R, 6th & R, 7th & R, 8th & R, 9th & R

11:30am - 2:00pm

Static Event at Causland Park: 8th & M to N and N & 8th -7th 11:30am - 4:00pm

We are also needing to have Causland Park booked for the event this day with access to gazebo for entertainment including live music and Veteran speakers to bring together our community. Also requesting: O Avenue East Parking Lane Closure for Parade Participant Lineup from 11:30am-1:30pm (Please see map and traffic plan)

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Side streets, library parking lot.

Event Map (optional)

Upload one or more maps of the event

Upload

[2026 Anacortes Veterans Event...](#) 2.44MB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

Upload

[2026 Special Event Indemnifica...](#) 622.39KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

Yes

Signature

Julia Anne Simpson

Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

7/6/2026 

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

6/29/2026

Administrator comments and conditions of approval

Please note: 1)organizer requesting PD escort (APD)
2) Requesting LaFrance Fire Engine (AFD)
3) Requesting restrooms at Chamber to be open, I will notify organizer that is not possible (PCED)

Insurance Certificate

Upload

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

Legal Department concerns, objections, or conditions of approval *

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

Public Works Department will provide the following services for this event:

Public Works Department concerns, objections, or conditions of approval *

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.

Upload

Comments

2000 characters left

Council Packet Complete

Cancel Application

AVPEA'S ANACORTES ANNUAL VETERANS PARADE EVENT

SUNDAY NOVEMBER 8th, 2026

PARADE: 1PM-2PM and STATIC DISPLAY EVENT: 12pm-4pm

**Road Closures: At Causland Park (see map) 9am-4pm & Parade Route: 11:30am-2pm
O Avenue East Parking Lane Closure for Parade Participant Lineup from 11:30am-1:30pm**

TRAFFIC PLAN



We plan to have certified flaggers for intersections:

11:00am - 2:30pm: 10th & O, 10th & N, 10th & M, 3rd & O, 3rd & Commercial

10:30am - 4:30pm: 8th & M, 7 & M, 7 & N, 8th & N

We will plan to have 10 certified flaggers available in the above (9) intersections and (1) where/as needed. Flaggers will help the flow and safety of traffic, parade participants and pedestrians.



We plan to have barricades for road closures:

Parade Route in Historic Downtown Anacortes:

Full Road Closure: 10th & Commercial (near alley) & 4th & Commercial

Half Side Streets: Between 10th & O, 10th & N, 10th & M, 8th & M, 4th & O

Road Block Behind Crosswalk on Commercial Side Streets:

- Between 9th & O, 8th & O, 7th & O, 6th & O, 5th & O, 5th & R, 6th & R, 7th & R, 8th & R, 9th & R

11:30am - 2:00pm

Static Event at Causland Park:

Corners: 8th & M, 7 & N, 8th & N

11:30am - 4:00pm



ANACORTES VETERANS PARADE EVENT

SUNDAY NOVEMBER 8, 2026

PARADE: 1PM-2PM & STATIC DISPLAY EVENT: 11AM-4PM



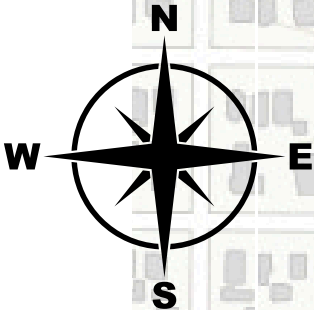
City of Anacortes Interactive Map

**Parade Route
(Road Closure)
11:30am-2pm**

**Causland Park:
Static Event Map
(Road Closure)
9am-4pm**



- Parade Table & Flags
- Static Event (Road Closure: Food Trucks, Parade Route, Booths & Activities)
- Parade Participant Lineup (Side Parking Closure for parade lineup)
- Static Event Info Table
- Parade Information Table
- Barcades/Road Closures
- Certified Traffic Flaggers
- Dumpster
- Public Bathrooms



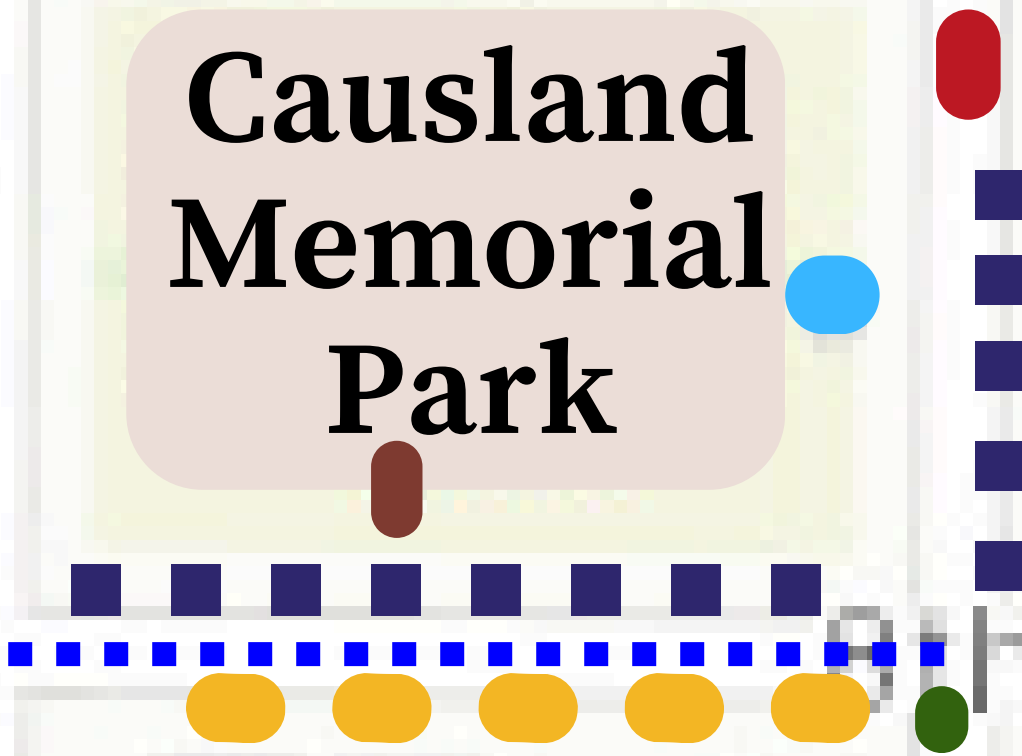
ANACORTES ANNUAL VETERANS PARADE & STATIC VIEWING EVENT

SUNDAY NOVEMBER 8th, 2026

PARADE: 1PM and STATIC DISPLAY EVENT: 11am-4pm

VEHICLE &
FLOAT STATIC
DISPLAY
*FOLLOWING
PARADE*

Causland Memorial Park



● Entertainment at Gazebo Area

● Welcome/Information Booth

● Restrooms

■ Booths

● Food Trucks

● Trash/Dumpster

■ ■ ■ ■ Parade Display (Military Vehicle Display & Float)



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 5/4/26

Julia A. Simpson +VP AVPEA
Name and Title – Printed

[Signature]
Signature

Name and Title – Printed

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.g.

Title: Special Event: Elves Night Out

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: This year's date will be Nov. 21, 2026, beginning at 4pm and ending at 8pm. Elves' Night Out brings the community downtown to support small businesses by encouraging locals to do their holiday shopping at our small businesses. Gift bags are provided for attendees to encourage them to come join the fun, and buskers provide music to bring joy to the streets. There are no road closures needed for this activity and shoppers will use crosswalks as standard pedestrian right of way.

Budget Impact:

Tourism Promotion Funds were approved in the amount of \$1,500 from the use of Lodging Tax for marketing and promotion of this event.

Previous Action: Approved in 2025

Recommended Motion: Approve

Alternative Actions:

Attachments (listed in order presented):

1. ENO 2026



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

4/30/2026

Event Name *

Elves' Night Out 2026

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

Applicant/Organization Name *

Downtown Anacortes Alliance

Mailing Address *

901 6th Street Suite A

Event Contact Person *

Paelle Powell

Event Contact Email *

paelle@downtownanacortes.org

Event Contact Phone *

6282844572

Event Website

Estimated Number of Participants/Attendees *

900

Event Description *

Elves' Night Out brings the community downtown to support small businesses by encouraging locals to do their Holiday shopping at our small businesses. Gift bags are provided to attendees to encourage them to come join the fun, and buskers provide music to bring joy to the streets.

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

11/21/2026

Time Event Starts *

4:00:00 PM

Date Event Ends *

11/21/2026

Time Event Ends *

8:00:00 PM

Does the event require a street closure? *

Yes
 No

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

[Elves' Night Out 2026 Map.pdf](#) 140.99KB

Indemnification Agreement *

Upload scan of SIGNED indemnification agreement

[Indemnification Agreement 202...](#) 4.23MB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

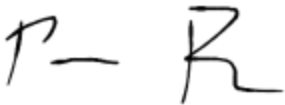
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I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application. *

Yes

Signature



Admin Review

Council Meeting Date *

Target date for presentation to City Council; no later than 30 days prior to event

5/18/2026

Staff Review Deadline *

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

5/11/2026

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Legal Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

None

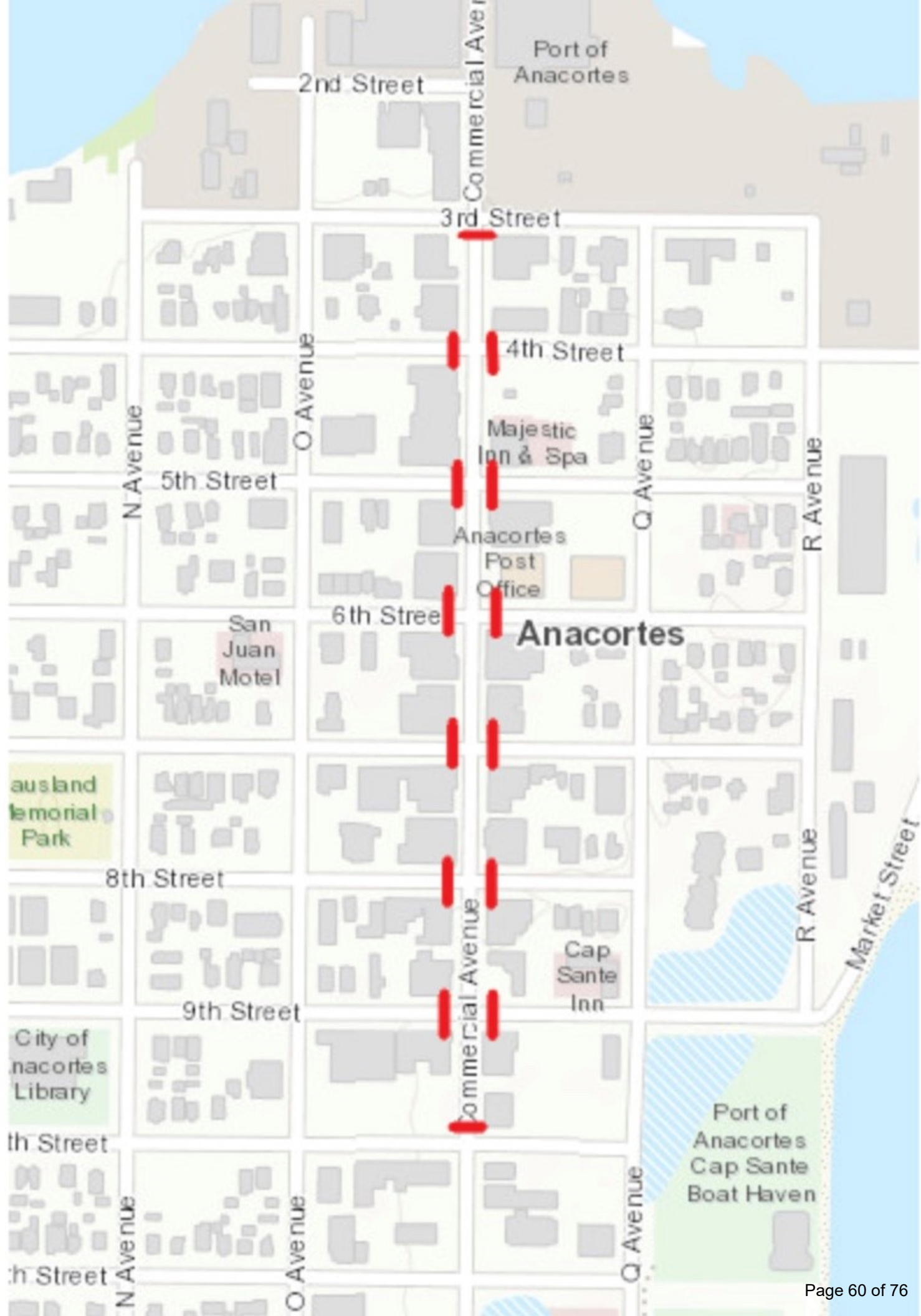
Public Works Department will provide the following services for this event:

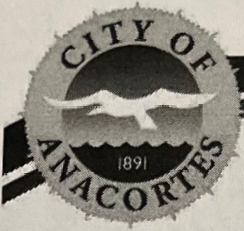
Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.





SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: 4/30/26

Paete Powell - Community Engagement Manager, DAA
Name and Title - Printed

Name and Title - Printed

[Signature]
Signature

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Motion

Item: 5.h.

Title: Special Event: Walk With Santa Parade

Staff Contact(s): Stephanie Snyder

Approved for Submittal to Council by:

Stephanie Snyder

John Coleman

Summary: This event is sponsored by the Anacortes Lions Club. Community groups are invited to participate in the annual Holiday Parade to bring joy to our town by decorating floats and vehicles in festive holiday attire to "Walk With Santa" in historic downtown Anacortes and celebrate the beginning of the winter holiday season. The parade will begin at 3rd Street and Commercial Avenue in Old Town Anacortes at 10am on December 5, 2026. The Town Crier, Flag Bearers, the 1921 Le Franc Firetruck and Santa and maybe Mrs. Claus in a Classic car right behind will lead the parade of community groups up Commercial Avenue to 10th Street, turning west and then turning north on O Avenue to end the parade.

Budget Impact:

0

Previous Action: Approved in 2025

Recommended Motion: Approve

Alternative Actions:

Attachments (listed in order presented):

1. Walk With Santa Parade



Special Event Application Processing

Administrator reviews the application for completeness. Administrator contacts the applicant to obtain any missing information and updates the application accordingly, including a legible copy of the Indemnification Agreement if that was not provided. It is recommended that the Administrator also verify that the applicant has entered phone and email correctly! Administrator then sets the target City Council date and routes the application for review by department heads.

View Anacortes Municipal Code [Chapter 7.04, Special Events](#)

Application

Application Date *

6/5/2026

Event Name *

Anacortes Lions Walk With Santa Parade

Event Type

- Street Fair / Festival
- Athletic Event
- Parade
- Rally / Demonstration
- Filming
- Other identified in AMC 7.04.010

Applicant/Organization Name *

Anacortes Lions Club

Mailing Address *

P O Box 61

Event Contact Person *

Cato Woods

Event Contact Email *

lioncatowoods@gmail.com

Event Contact Phone *

360-708-9314

Event Website

Estimated Number of Participants/Attendees *

300

Event Description *

Community groups are invited to participate in the annual Holiday Parade to bring joy to our town by decorating floats, vehicles in festive holiday attire to "Walk With Santa" in historic downtown Anacortes to celebrate the beginning of the winter holiday season. Parade will begin at 3rd and Commercial Avenue in Old Town Anacortes at 10am the first Saturday morning in December. The Town Crier, Flag Bearers, Mayor in the 1921 Le Franc Firetruck and Santa and maybe Mrs. Claus in Classic car right behind will lead the parade of community groups up Commercial Avenue to 10th Avenue, turning toward east to O Avenue to turn right again to end the parade .

Will food vendors participate in this event? *

All Food Vendors must be inspected by the Fire Marshall on site prior to the start of the event.

Yes No

Date Event Starts *

12/5/2026

Time Event Starts *

10:00:00 AM

Date Event Ends *

12/5/2026

Time Event Ends *

11:00:00 AM

Does the event require a street closure? *

Yes
 No

Date Street Closure Starts *

Include requested closures before and after the event hours if required for set up and tear down.

12/5/2026

Time Street Closure Starts *

8:00:00 AM

Date Street Closure Ends *

12/5/2026

Time Street Closure Ends *

11:00:00 AM

Event Location *

List end points of each street that will be closed (e.g. 6th Street from O Ave to Q Ave). Also include location and dimensions of any structures that will be erected and locations of the event that will not be on city street right of way.

Primarily Commercial Avenue, from 2nd street to 10th Street, then 2nd, 3rd and 10th Street from O Avenue to Commercial Avenue

Parking Location

List any public parking areas that the event requests to use for dedicated event parking, including handicapped parking.

Event Map (optional)

Upload one or more maps of the event

[ParadeMap_2026_A.pdf](#)

805.26KB

Indemnification Agreement*

Upload scan of SIGNED indemnification agreement

[COA indemnification form Upda...](#) 128.46KB

Download the Indemnification Agreement [here](#).

Signage

Street closure signs will be provided by the City of Anacortes. Applicants must contact City staff one week prior to the event to arrange sign delivery. Event sponsor personnel are responsible for placing street closure signs, which may not be posted more than 72 hours prior to the approved closure, must be removed immediately following the event, and must be returned to city staff the first business day following the event.

Insurance

The applicant is required to provide public liability insurance subject to the provisions of AMC 7.04.100 unless the applicant can demonstrate that the event meets an exemption in that section. Applicants will be notified following application approval of insurance requirements for the specific event.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I state that I am over the age of 18, that I agree to assume responsibility for the above-described event and to abide by all conditions stipulated by the approval of the application.*

Yes

Signature

Cathryn (Cate) Woods

Admin Review

Council Meeting Date*

Target date for presentation to City Council; no later than 30 days prior to event

7/6/2026

Staff Review Deadline*

Staff review/approval required no later than 7 days prior to City Council meeting to allow packet preparation

6/29/2026

Administrator comments and conditions of approval

Insurance Certificate

Insurance certificate may be required by staff or as a condition of Council approval

Departmental Review

Building Department will provide the following services for this event:

Building Department concerns, objections, or conditions of approval *

None

Fire Department will provide the following services for this event:

Fire Department concerns, objections, or conditions of approval *

None

Legal Department concerns, objections, or conditions of approval *

None

Parks Department will provide the following services for this event:

Parks Department concerns, objections, or conditions of approval *

None

Police Department will provide the following services for this event:

Police Department concerns, objections, or conditions of approval *

None

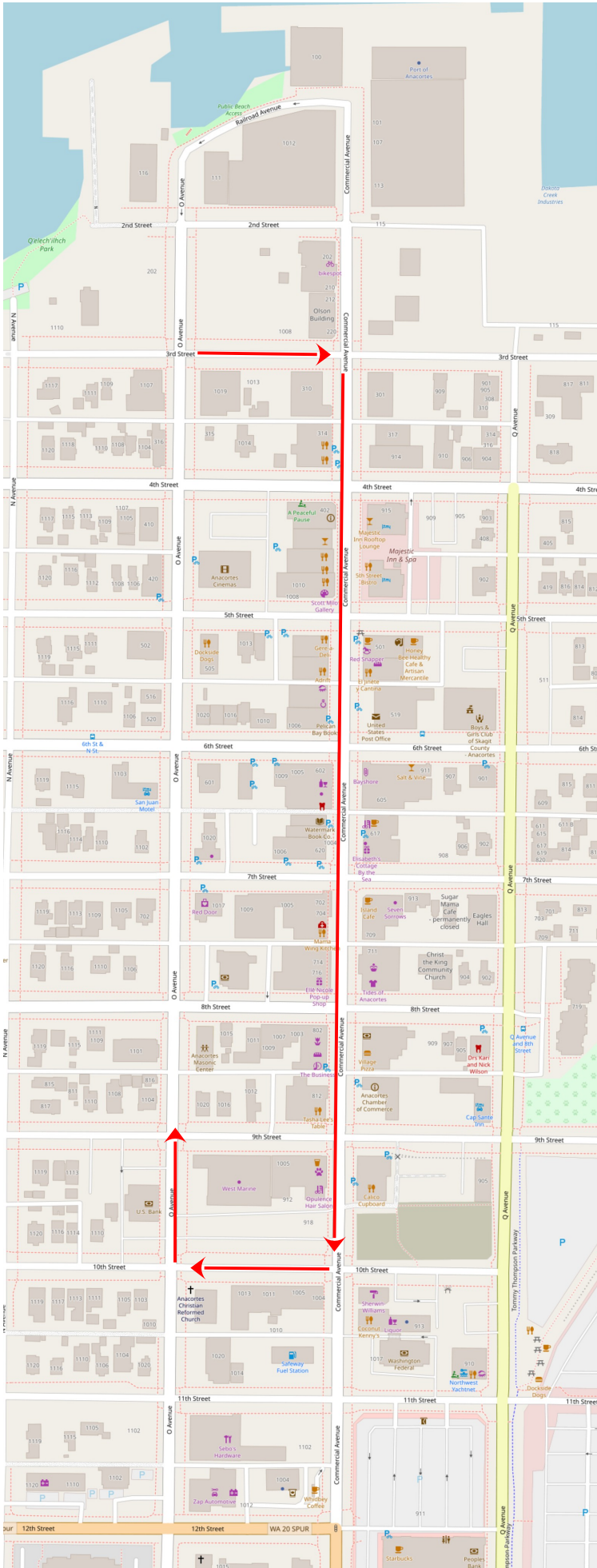
Public Works Department will provide the following services for this event:

Public Works Department concerns, objections, or conditions of approval *

None

Departmental attachments

Upload any staff memos, guidelines, or requirements that will be in effect for this event.



Parade Start 10 am

Lineup at 9 am

Street Closures:

Commercial Ave from 2nd to 10th Street,

O to Commercial on 3rd Street,

O to Commercial on 10th Street

Line Ups:

Lineup 2nd Street – Equestrians and Animals

Lineup on Commercial Ave, Reisner's Parking lot:
Town Crier, Flag Bearers

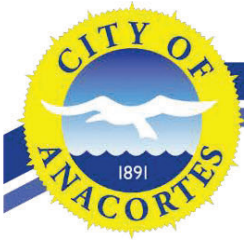
Lineup on 3rd Street South Side:
Lions Club Truck followed by Choirs, and other Community Vehicles

Lineup on Commercial Ave North of 3rd Street on East Side: Fire Trucks and Rotary lawnmower team

Lineup on Commercial Ave North of 3rd Street on West Side: Mayor in Fire Truck, Santa's Car, followed by Classic Cars.

Lineup on East Side of O Ave Starting at 3rd Street:
Floats, Vans, Busses, Walkers and other participants.

Notes:



SPECIAL EVENT INDEMNIFICATION AGREEMENT

The undersigned applicant, by signing below, certifies that the applicant is the authorized officer of the sponsoring organization and agrees as follows:

Pursuant to Anacortes Municipal Code Title 7.04.090, the undersigned applicant agrees to defend, indemnify and hold the City of Anacortes, its agents, employees and officers, harmless from any and all claims, injuries, suits, damages, losses, demands and judgments including the attorneys' fees and other costs of their defense, arising out of in whole or in part, the activities, omissions or appliances of the applicant, their employees, agents, volunteers or otherwise, except any claims arising from the sole negligence of the City. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations, and agrees that any failure to so comply may lead to revocation of an applicant's permit. This Indemnification Agreement constitutes substantial adequate consideration in return for the City's issuance of a special event permit.

Date: June 5th, 2026

Cathryn (Cato) Woods, Anacortes Lions Club
Name and Title – Printed

Cathryn (Cato) Woods
Signature

Name and Title – Printed

Signature



City Council Agenda Bill

July 6, 2026

Action Type: Presentation

Item: 6.a.

Title: Community Action of Skagit County - Midyear Update

Staff Contact(s): John Coleman

Approved for Submittal to Council by:

Greg Francioch

John Coleman

Summary: Community Action of Skagit County Chief Strategy Officer, Sandi Phinney, will present an update on 1st and 2nd quarter activities of the Anacortes Resource Center.

Budget Impact:

Previous Action:

Recommended Motion:

Alternative Actions:

Attachments (listed in order presented):

1. July 2026 Anacortes City Council Presentation - CA



*The heart of
Community Action
is creating a
spirit of hope
by helping people
help themselves,
and each other.*

Community Action of Skagit County

Anacortes City Council Presentation – Mid-year update

July 6, 2026

Vision: A community in which everyone works together to end poverty in Skagit County.

Mission: Stabilize lives, equip people to meet their goals and build a stronger, more equitable Skagit County.



Skagit's Friendly Front Door to Resource Navigation:

- **Resource Centers:**

- Mount Vernon
- Anacortes
- East County (Concrete)

- **Going to Where People Are:**

- Street Outreach & Recovery Navigator
- Seniors & Disabled Services
- WIC & Infant Case Management Home Visits



Lives Changed: Anacortes Resource Center

People Served in Anacortes	2023	2024	2025	2026 Jan-May
Anacortes Resource Center	~20	140	328	152 ytd
Education and Employment	10	12	20	10 ytd
Volunteer Services for Senior/Disabled & Senior Food Boxes	57	66	76	33 ytd
WIC	200	200	199	200 ytd
Street Outreach/RNP	53	52	47	35 ytd
Energy & Utility Assistance	161	752	842	834 ytd
Total unduplicated Anacortes residents served	903	1133	1412	1129 ytd



Who We Served in Anacortes*

Of 1,412 served in 2025:

- **Aged 60+:** 21.7%
- **Families with Children:** 33%
- **Disabled:** 19.7%
- **Unhoused:** 17.4%+
- **Homeowner:** 20.7%
- **Veterans:** 3.6%
- **Less than 150% FPL:** 89.5%
- **No HS Diploma:** 9.9%

*Demographic data does not include WIC



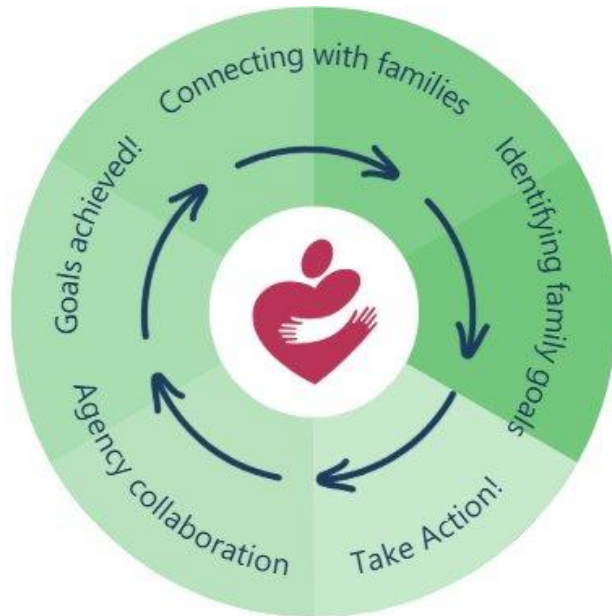
Important Updates



- **Employment Specialist** will increase hours at Anacortes Resource Center thanks to CDBG funds
 - Focus: job placement & job creation
- Will have a new page for **Anacortes Services** on our website
- Information for the **City of Anacortes Resources** webpage
- Will soon have a new page for data, including **city-specific data**



Services for Families – Whole Family Approach



Goal: to break the cycle of generational poverty.

WFA is a mindset and a method that ensures we're serving families in the best way we can:

- Putting families at the center of developing their own goals and solutions,
- Supporting the economic mobility of both parents and children, and
- Integrating their input to co-design the services they need

2026 Pilot:

- Serve 15 families
- Compensated Parent Advisory Council
- Up to \$1200 in barrier removal support per year
- Family Assessment to help them identify strengths and set goals

