



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

April 2, 2018
6:00 p.m.

*** REVISED * PRELIMINARY AGENDA**
Packet Materials

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session (20 Minutes)**
 - a. Potential Litigation per RCW 42.30.110(i)
4. **Announcements and Committee Reports**
 - a. Finance Committee
 - b. Public Works Committee
5. **Public Comment**
6. **Consent Agenda (Action)**
 - a. Minutes of March 26, 2018
 - b. Approval of Claims in the amount of: \$334,369.66
 - c. Street Fair Application: Anacortes Farmers Market
7. **Public Hearings**
8. **Other Business**
 - a. * Lodging Tax Advisory Committee Annual Appointments (Discussion/Possible Action)
 - b. * Ordinance 3024: Agriculture Irrigation Code Update (Discussion/Possible Action)
9. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning April 9, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

April 9, 2018

- 2019/2020 Budget Kickoff: Departmental Goals and Objectives for the Upcoming Biennium - Continued from March 26 (Discussion) - Administrative Services, Legal, Planning, Community and Economic Development, Police, Fire/EMS, Parks and Recreation, Library and Museum Departments

April 16, 2018

- Contract Award: 2018 Asphalt Overlay 18-001-TRN-003 (Action)
- Contract Award: Slurry Seal 2018 18-033-TRN-001 (Action)
- Municipal Fiber RFQ Finalist Presentations (Discussion)

April 23, 2018

- CDBG - 2018-2022 Consolidated Plan & Action Plan Public Hearing (Discussion/Possible Action)
- Municipal Fiber ISP Model Decision (Action)
- Presentation from HAM Radio and CERT Organizations (Discussion)
- Contract Modification: NoaNet - West End Telemetry System (Discussion/Possible Action)

May 7, 2018

- Presentation: History of Anacortes' North Shore (Discussion)
- Public Works Quarterly Update (Discussion)

May 9, 2018

Special Joint Meeting of the Anacortes City Council and Anacortes Planning Commission

Anacortes Municipal Code Update: Development Regulations and Design Standards Adoption Process Kick-Off

May 14, 2018

- Closed Record Decision Hearing, "A" Dock Replacement & Reconfiguration, Shoreline Substantial Development Permit, Port of Anacortes, SDP-2018-0002
- Contract Award: Municipal Fiber Pilot Zone Construction (Discussion/Possible Action)

May 21, 2018

May 29, 2018

- Pavement Management Program Update (Discussion)

June 4, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Apr 2, 2018, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Apr 5, 2018, 1:30 PM, City Hall
- Planning, Monday, Apr 9, 2018, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison Committee, Tuesday, Apr 10, 2018, 8:30 AM, City Hall
- Public Safety, Tuesday, Apr 10, 2018, 4:30 PM, City Hall, Mayor's Office
- Skagit County Law & Justice Council, Wednesday, Apr 11, 2018, 8:15 AM, Mount Vernon
- Finance, Wednesday, Apr 11, 2018, 5:00 PM, Main Conference Room, City Hall



Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

April 2, 2018
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
mike Lytton	3024 Ag. Irrigation Code

Continue on back of sheet as needed

City Council Minutes – March 26, 2018

At 6:00 p.m. Mayor Laurie Gere called to order the regular Anacortes City Council meeting of March 26, 2018. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Brad Adams, Liz Lovelett and Matt Miller were present. Councilmember Bruce McDougall was absent. (Mr. McDougall joined the meeting at approximately 6:34 p.m.) The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Planning Committee: Mr. Adams reported from the committee meeting earlier in the evening at which those present reviewed the timeline for development regulation updates. Mr. Adams said a joint City Council/Planning Commission meeting would be held soon to kick off the update process and that the Planning Commission was scheduled to begin detailed review of each chapter at its May 23, 2018 meeting.

Mr. Adams read from a letter he and Mr. Walters had received from a resident who was not able to attend City Council meetings. The letter expressed a dire need for more shopping options in Anacortes with an emphasis on more reasonably priced groceries and general merchandise. The letter writer said that health setbacks had made it impossible for her to travel outside of Anacortes without hiring assistance and that she was sure the physical and financial shopping needs of many Anacortes residents were not being addressed. She said she hoped Council would pay attention to a problem that affects more people than Council seemed to be aware of.

Public Comment

Richard Bergner, 15515 Yokeko Drive, representing Transition Fidalgo & Friends, read the group's mission statement. He invited councilmembers and the audience to attend FutureFest on Saturday, April 21 and Sunday, April 22 at the Port Transit Shed Event Center. Mr. Bergner described FutureFest as a free Earth Day weekend celebration and community brainstorming session on how the community wants its future to look. He referred the audience to the Transition Fidalgo website for a full list and schedule of the event's many activities.

Nick Rennis, 814 6th Street, owner of The Business at 216 Commercial Avenue, spoke regarding the Olson Building. Mr. Rennis reminded Council that the five longstanding businesses in that block were having difficulty operating on a month to month basis with a landlord that had shown little good will. He said documents provided by the Washington Trust for Historic Preservation indicated that the Port of Anacortes had turned down services and monies offered to it. Mr. Rennis described the operating difficulties faced by the Olson Building tenant businesses given the uncertain future of the property. Mr. Rennis said he remained optimistic that a win-win solution for both historic and cultural preservation could be found. He urged not ruling out artist residencies and/or live/work spaces in the building. Mr. Rennis said the solution to the Olson Building would set the tone for how Anacortes approaches growing inequalities. He urged continued discussion and dissipating the cloud of unease surrounding the building's future.

Consent Agenda

Ms. Lovelett moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of March 19, 2018
- b. Approval of Claims in the amount of: \$421,878.18

The following vouchers/checks were approved for payment:
EFT numbers: 88559 through 88604, total \$58,936.63
Check numbers: 88605 through 88645, total \$361,203.20
Wire transfer numbers: 228917 through 230191, total \$4,621.22

OTHER BUSINESS

2019/2020 Budget Kickoff: Departmental Goals and Objectives for the Upcoming Biennium – Finance Department

Finance Director Steve Hoglund introduced the budget process for the 2019/2020 biennium, referring to his slides included in the packet material for the meeting. He invited councilmembers and the public to share their goals, objectives and concerns with him or the mayor, during or outside the budget meetings. Mr. Hoglund reviewed the budget development schedule for the rest of 2018 which had been posted to the City website.

Mr. Hoglund then shared the 2019/2020 budget goals and objectives for the Finance Department including Information Technology. He described two software initiatives that the Finance Department wanted to explore during the upcoming biennium, the CAFR Builder module for the Eden accounting software and new accounting software overall. Councilmembers inquired if the two initiatives were compatible with one another and with permitting software under consideration by the Building Department. Mr. Hoglund then reviewed the IT division goals for the biennium. Councilmembers asked if the IT staff position added in the 2017/2018 budget had addressed cybersecurity concerns. Mr. Hoglund replied in the affirmative. Mr. Young requested background and contextual information to better understand, evaluate and prioritize the proposed initiatives.

2019/2020 Budget Kickoff: Departmental Goals and Objectives for the Upcoming Biennium – Public Works Department

Public Works Director Fred Buckenmeyer presented the projects and initiatives that would feature in the 2019/2020 Public Works Department budget, referring to his slides included in the packet material for the meeting. He prefaced his remarks by observing that four additional FTE positions would likely be proposed for the department. Mr. Buckenmeyer responded to councilmember questions about projects in the thirteen different functional divisions within his department.

He advised that the pavement management program would soon have addressed most of the city's arterials and collectors and that work would then begin on residential streets, which are significantly more costly due to worse condition, the need to reconstruct rather than simply overlay many sections, and the cost to upgrade utilities and perform required accessibility enhancements along each street segment. Councilmembers requested a focused discussion on the pavement management program, including lifespan of various treatment methods, demonstrating progress on rehabilitating residential streets, annual funding level, and possibly altering funding sources to remove the \$20 car tab and instead propose to the voters a .02% sales tax increase which would help spread the cost of the program to visiting drivers as well as residents. Mr. Hoglund was invited to participate in this discussion. Mr. Walters asked that sufficient time be provided to file for public vote on a the sales tax option if Council were to pursue that direction. Mr. Buckenmeyer suggested pursuing the topic with the Public Works Committee and advised that a consultant presentation of the updated pavement ratings was scheduled for a regular City Council meeting in late May.

[Mr. McDougall joined the meeting at this point.]

Mr. Buckenmeyer described improvements proposed for Commercial Avenue between 11th and 13th Streets as part of the South Commercial Avenue Corridor plan. Ms. Lovelett inquired why the 22nd Street vicinity was not still the first target area. Mr. Buckenmeyer explained that the 12th Avenue intersection had more grant funding potential based on accident statistics. He also alerted Council that approximately \$3M of waterline replacements should be pursued under Commercial Avenue before that stretch of SR20 is repaved, but that WSDOT's timing for that paving was still uncertain. He suggested that the waterline project could be phased in during 2019 and 2020, in lieu of waterline replacements in other locations. He reminded that the water rates implemented several years prior were calculated to provide a steady source of capital funding that could be directed to different locations throughout the retail system as needed.

Mr. Buckenmeyer reviewed the stormwater utility rate structure implemented through 2022 and reminded that the modest rate increases primarily funded normal operations rather than capital projects. He listed a number of deferred maintenance and improvement projects for that utility. Ms. Lovelett asked if the adjustments underway to reconcile commercial stormwater accounts with their actual surface area might result in a net revenue increase for the utility. Mr. Buckenmeyer agreed that was possibly, in which case some of the deferred projects might be pursued. Mr. Young asked staff to calculate and present the opportunity cost for performing vs. deferring stormwater projects.

Mr. Buckenmeyer next reviewed the current staffing configuration for solid waste, water maintenance and fleet equipment maintenance crews, which share some crew members. He suggested adding one FTE position to serve as a solid waste driver and mechanic assistant because current staffing leaves the water crew short-handed whenever solid waste drivers are on vacation, sick, etc. Mr. Miller reminded that an additional FTE is an ongoing \$100K annual commitment. He requested calculations to support the position, such as the impact of overtime cost vs. a new staff position. Councilmembers asked if the dedicated drop box driver could be used more effectively to cover the combined workload. Mr. Buckenmeyer said the nature of the drop box service precluded that option, noting that the drop box program is generating more revenue than anticipated. Mr. Walters asked that other options be considered, including possibly changing from weekly to biweekly solid waste collection. Mr. Buckenmeyer noted that topic for a future Public Works Committee meeting.

Mr. Buckenmeyer advised that as separate matter, the fleet maintenance department needed an additional mechanic. He noted that the fleet had nearly doubled in size and grown more complex and diverse since 1992 without an increase in staff. He said the Anacortes ratio of 183 equipment units per mechanic is much higher than the industry standard, resulting longer service intervals that could affect life of the fleet over time. He listed benefits of adding that position.

Mr. Buckenmeyer also proposed adding one FTE position to the facilities division, noting that the one manager and one staff member comprising that division were busy full time in the field leaving no staff time for long range capital planning. He suggested that the Correction Worker Program could be incorporated into the facilities division and provide an additional labor pool for janitorial and maintenance tasks. In response to a question from Ms. Lovelett, Administrative Services Director Emily Schuh indicated that CWP hours minimally augment hours worked by existing bargaining unit positions but in no way replace those staff. Mr. Walters called a lack of capital facilities planning the city's number one problem and said addressing that was his number one goal. He described the financial cost of deferred maintenance, delayed rate increases, and lack of planning for entire categories of capital facilities. He said that an additional FTE position that would solve that problem would be money well spent, regardless of whether that position were added to the Public Works or Administrative Services or Finance department. Mr. McDougall seconded Mr. Walters in this regard. Mr. Johnson also supported a facilities planner to allow planned rather than emergency repairs to city infrastructure.

Mr. Miller asked Mr. Buckenmeyer to prioritize the new positions he had described and to summarize any current costs that would be avoided by hiring, such as expenditures for HVAC and electrical contractors. He said a capital facilities planning position was an ongoing annual commitment of roughly \$100K which could possibly save the city money but was not guaranteed to do so.

Mr. Buckenmeyer then described a number of upcoming projects in the water utility, including reservoir rehabilitation, pump station upgrades, relining the 36-inch transmission line, constructing a redundant raw water intake line at the water treatment plant, and decommissioning the old water treatment plant. He proposed adding a full time in house SCADA programmer/analyst position that could serve both the water and wastewater systems and protect against SCADA-related system incidents. Councilmembers requested more information to justify this position.

Mr. Buckenmeyer presented modest project costs for the GIS and Resource Conservation Divisions. He then described a number of upcoming capital projects for the wastewater treatment system, including a combined sewer overflow reduction project that would temporarily store up to 1.5MG of combined stormwater/sewer effluent during storm events that are expected with increasing frequency. He listed a number of benefits of adopting that aggressive solution to CSO events before resuming ongoing I&I reduction efforts and said the budget would likely reflect property acquisition for the project as early as 2019. Councilmembers questioned Mr. Buckenmeyer regarding the cost/benefit ratio of the CSO in line storage facility, its timing, location, sizing, permitting and potential to replace multiple sewer pump stations.

Mr. Buckenmeyer concluded his presentation by noting that ongoing work on the fiber telemetry network and the municipal broadband project would be discussed on upcoming City Council agendas prior to further budget conversations.

Mr. Young requested a list of budgeted projects that had not been undertaken or completed so that Council could evaluate and possibly reprioritize and reallocate funding. Mr. Miller asked for a report on actual progress against the 2017-2022 Capital Facilities Plan. Mr. Johnson requested a list of all the deferred maintenance projects. Several councilmembers reiterated interest in a meeting dedicated to discussion of the pavement management program.

Mayor Gere invited members of the audience to comment on this agenda item.

Vernon Lauridsen, 2219 32nd Street, said he was concerned about the idea of spending capital funds previously allocated for sewer line repair for a stop-gap measure that would entail buying up real estate and building a 1.5MG tank to handle I&I from heavy rainfall. Mr. Lauridsen said that would do nothing to address the fact that sewer pipes in the ground continue to take in ground water during storm events, and so presumably to leach out sewage when the surrounding ground is dry. He asked that staff identify which pipes need to be replaced in which order to solve the I&I problem. He said building the CSO in line storage would delay progress on the pipe repairs and suggested that the overflows could possibly be prevented with an aggressive pipe repair schedule.

Mr. Walters noted that the tank would not replace the I&I project, would just use its funding for a few years. Ms. Lovelett asked staff for a summary of the cost to repair the sewer pipes that were in the worst shape and identification of their locations. Mr. Buckenmeyer clarified that I&I through the sewer pipes is only about 35% of the problem and that other factors contribute to overflow events. He called CSO storage a more successful and aggressive approach to the problem, noting that pipes would still be replaced on a regular schedule but that the storage solution would keep the conveyance system and the plant from being inundated.

Contract Award: Operations Building Electrical Upgrades

Mr. Buckenmeyer requested City Council consent to award a contract in the amount of \$74,750.00 to VECA Electric & Technologies to perform the electrical work at the City of Anacortes Operations Shop. To place the contract in context, Mr. Buckenmeyer shared a slide presentation updating Council on the remodeling project at the Operations Shop. He reviewed the work completed in Phase 1 of the project, largely in house, and the resulting enhanced safety, access and efficiency. He then outlined the work to be completed in Phase 2, including completing office spaces, constructing a server room and upgrading the electrical system including the heating system and coordinating generator backup for all critical systems in the building. Mr. Buckenmeyer added that the updates would enable the building to support both city crews and the community in case of an emergency.

Councilmembers questioned Mr. Buckenmeyer about the total cost of the project, asked if the Anacortes School District would be sharing in any of the costs, and requested confirmation that the project would result in up to date as built drawings for the building and its systems. Mr. Buckenmeyer said that the total costs to date, not including the roofing project in 2016, were approximately \$140K and he estimated another \$128K to complete

the project in 2018. He added that the school district had been asked to contribute to the project to the extent that it affected their portion of the building, including generator backup.

Ms. Lovelett moved, seconded by Mr. Johnson, to approve the contract award for the operations building electrical upgrades. Following a question from Mr. Walters, Mr. Buckenmeyer explained why a time and materials not-to-exceed contract was selected and why only one bid was received following the solicitation on the small works roster. Vote: Ayes – Young, Adams, Lovelett, McDougall, Miller and Johnson. Nays – Walters. Motion carried.

There being no further business, at approximately 8:15 p.m. the Anacortes City Council meeting of March 26, 2018 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the April 2, 2018 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
230464	2/9/2018	7831	MACLEOD RECKORD PLLC	FORCE MAIN PROJECT DISCUSSION	\$748.94
230576	2/14/2018	83050	VECA ELECTRIC COMPANY, INC	CITY HALL OUTLETS AND CIRCUITS INSTALLATION	\$1,139.25
230449	2/28/2018	001-91227	CUMMINS, INC.	WORK ON TRANSFER SWITCH	\$2,894.13
230450	2/28/2018	2/28/18	ISLAND HOSPITAL	AMBULANCE SUPPLIES, O2	\$3,060.71
230317	2/28/2018	IN926673	NOANET	COS SERVICES FOR FIBER PROJECT - FEB 2018	\$2,000.00
230325	2/28/2018	IN926726	NOANET	FIBER NETWORK DIRECTOR SUPPORT - FEB 2018	\$900.00
230447	3/5/2018	465738	WASHINGTON TRUCKING INC	INCINERATOR SHUTDOWN - SAND COLLECTION,	\$1,885.00
230267	3/7/2018	1212804	SURETY PEST CONTROL	OPS- MONTHLY PEST CONTROL	\$48.83
230595	3/9/2018	0150723	GEOENGINEERS, INC.	LANDSLIDE EVALUATION ON GUEMES CHANNEL	\$1,593.03
230326	3/13/2018	1057917	BUILDERS EXCHANGE OF	PUBLISH PROJECTS ONLINE	\$101.70
230347	3/14/2018	00166550	ACCEL PLASTICS	NEW POLICE VEHICLES - REAR PRISONER	\$3,220.72
230588	3/14/2018	761973	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$58.81
230053	3/14/2018	76368004	EMERALD RECYCLING SVCS INC	WASTE REMOVAL- SHOP	\$193.14
230400	3/14/2018	180829213	GOOD TO GO!	TOLL BRIDGE FEE - MV	\$12.00
230309	3/14/2018	00719859	HARRINGTON INDUSTRIAL	BALL VALVES, PIPE CLAMP	\$182.98
230393	3/15/2018	308296	FRONTIER BUILDING SUPPLY	WAFER SHEATING	\$19.92
230602	3/15/2018	115693432001	OFFICE DEPOT, INC.	PAPER SHREDDER	\$41.73
230310	3/15/2018	001-396200	PISTON SERVICE OF ANACORTES	SPARK PLUGS FOR VEH #115A	\$62.58
230454	3/15/2018	93649398	SMOKEY POINT CONCRETE INC	BLOCKS FOR CEMETERY WALL	\$531.65
230398	3/15/2018	00112597	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	\$87.50
230579	3/16/2018	84976^	BLYTHE PLUMBING & HEATING, INC	CHLORINE ROOM FURNACE FIX	\$262.57
230410	3/16/2018	4379	EAGER BEAVER TREE SERVICE, INC	ALDER TREES REMOVAL AT SENIOR ACTIVITY CENTER	\$2,745.05
230348	3/17/2018	42139	LAKESIDE INDUSTRIES, INC.	ROCK FOR GRAND VIEW CEMETERY WALL	\$559.98
230388	3/19/2018	*31618	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A01928	\$162.75
230605	3/19/2018	101412	ASSOCIATION OF WASHINGTON	FEBRUARY & APRIL SUPPLEMENTAL LIFE INSURANCE PREMIUMS	\$810.52
230312	3/19/2018	00059002	BACKFLOW PREVENTION SUPPLY INC	ANNUAL CALIBRATION OF BACFLOW TESTER	\$101.49
230329	3/19/2018	5501236	CADMAN	SWEEPER DEBRIS HAULED, TICKET 1124013325	\$361.63
230411	3/19/2018	3334820	DAILY JOURNAL OF COMMERCE	LEGAL NOTICE PUBLICATION - 2018 SLURRY SEAL PROJECT	\$92.00
230562	3/19/2018	031918	FIDALGO CLEANING	CLEANING & SUPPLIES	\$700.00
230311	3/19/2018	750985	JCI JONES CHEMICALS INC	SODIUM HYDROXIDE (CAUSTIC)	\$3,885.30
230313	3/19/2018	0121669	PACIFIC TIRE COMPANY, INC	TRUCK DISMOUNT & MOUNT FOR VEH #512	\$52.08
230321	3/19/2018	001-396363	PISTON SERVICE OF ANACORTES	FILTER- VEH #607	\$32.60

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
230415	3/19/2018	200024889996	PUGET SOUND ENERGY INC	WTP INTAKE ELECTRICITY 2/1-3/2/18	\$353.17
230601	3/19/2018	91174	SUMMIT LAW GROUP, PLLC	LEGAL SERVICES, POLICE BARGAINING UNIT	\$244.00
230389	3/20/2018	31918	ANACORTES TOWING, LLC	TOWING; APD CASE #18-A02006	\$162.75
230396	3/20/2018	37338	BOSTEC INC	BREATH TEST INSTRUMENT SUPPLIES	\$70.53
230392	3/20/2018	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD [2/16/18 - 3/19/18]	\$837.21
230401	3/20/2018	1684000009	CASCADE NATURAL GAS CORP.	STA 2: 2/17 - 3/19	\$176.70
230597	3/20/2018	199 800 0000 4	CASCADE NATURAL GAS CORP.	NATURAL GAS - 703 R AVE	\$232.53
230265	3/20/2018	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 2/16-3/19/18	\$724.90
230338	3/20/2018	53800000001	CASCADE NATURAL GAS CORP.	411 HILLCREST DR., 2/16-3/19/18	\$48.54
230339	3/20/2018	63800000000	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. #B, 2/16-3/19/18	\$25.72
230403	3/20/2018	67440000007	CASCADE NATURAL GAS CORP.	STA 1: 2/17 - 3/19	\$248.26
230306	3/20/2018	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPERATIONS 02/16 - 03/19/18	\$1,007.04
230266	3/20/2018	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 2/16-3/19/18	\$1,259.44
230596	3/20/2018	912 800 0000 0	CASCADE NATURAL GAS CORP.	NATURAL GAS - CARNEGIE	\$420.68
230340	3/20/2018	91760000009	CASCADE NATURAL GAS CORP.	1915 13TH ST., 2/17-3/19/18	\$150.75
230272	3/20/2018	98980000008	CASCADE NATURAL GAS CORP.	NATURAL GAS FOR WWTP	\$74.47
230603	3/20/2018	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 2/16 - 3/19/18	\$1,397.05
230414	3/20/2018	009558724	GALLS, LLC.	EXTERNAL AND BALLISTIC VESTS - OFC WILSON	\$1,133.83
230417	3/20/2018	009558726	GALLS, LLC.	EXTERNAL AND BALLISTIC VEST; CSO NYBO	\$1,133.83
230571	3/20/2018	MV186980	MOTOR TRUCKS, INC	PART- VEH #303	\$49.56
230574	3/20/2018	MVCS0285186	N C MACHINERY COMPANY	PARTS- SHOP INVENTORY	\$466.91
230399	3/20/2018	2556	NW CLEANERS	WEEKLY CLEANING OF 29-1 FOR MARCH	\$488.00
230564	3/20/2018	001-396457	PISTON SERVICE OF ANACORTES	FITTINGS- #6967	\$22.24
230323	3/20/2018	0219210-IN	REISNER DISTRIBUTOR INC	LUBE OIL- SHOP	\$2,551.06
230322	3/20/2018	S6-3117871	SEATTLE AUTOMOTIVE DIST INC	TIMNG SET, TIMING CAMSHAFT GEAR, TIMING	\$565.23
230316	3/20/2018	S6-3119665	SEATTLE AUTOMOTIVE DIST INC	TIMING COVER, VALVE COVER FOR #115	\$85.41
230453	3/20/2018	6380	URBAN FORESTRY SERVICES INC	SHRUBS	\$2,506.35
230594	3/20/2018	9803907745	VERIZON WIRELESS	SCADA COMMUNICATION~	\$775.03
230260	3/21/2018	762983	BAYSHORE OFFICE PRODUCTS INC	NOTEBOOKS	\$12.11
230264	3/21/2018	Refund #380-0960-01	BOBROWSKI, JENNIFER & JOSEPH	Overpayment on closed account	\$122.78
230587	3/21/2018	Reimburse	FERRIS, JOSEPH	STEEL TOE SAFETY WORK BOOTS - REIMBURSE	\$157.03
230262	3/21/2018	Refund #050-0080-01	FISHER, PATRICIA	Overpayment on closed account	\$95.07
230563	3/21/2018	009567389	GALLS, LLC.	BALLISTIC AND EXTERNAL VEST; OFC DOTZAUER	\$1,133.83
230593	3/21/2018	Pay App1	GRANITE CONSTRUCTION COMPANY	MARCH POINT ROAD SHOULDER WIDENING PROJECT 2/20/18-3/25/18	\$172,052.71
230314	3/21/2018	I-28736	MOUNT VERNON CARPET	LIBRARY CRAFT AREA & BATHROOM REFLOORING	\$2,511.34
230315	3/21/2018	I-28737	MOUNT VERNON CARPET	PUBLIC SAFETY BUILDING BATHROOM FLOORING	\$2,106.86
230318	3/21/2018	141092	NAPA	TOOL- SHOP SUPPLIES	\$129.12

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
230263	3/21/2018	Refund #490-0005-02	NEW YORK MELLON, THE BANK OF	Overpayment on closed account	\$41.69
230604	3/21/2018	35403	PARACLETE PRESS INC	DVD	\$55.07
230319	3/21/2018	56-3121027	SEATTLE AUTOMOTIVE DIST INC	VALVE TIMING SOLENOID FOR #115A	\$54.81
230480	3/21/2018	1098203	SKAGIT PUBLISHING LLC	PUBLISH AA1741040 AA-1741238 AA-1741408	\$332.92
230261	3/21/2018	AAAQ8464	THE LIGHT BRIGADE, INC.	EMILY CERTIFIED FIBER TO THE HOME PROFESSIONAL (CEHP).FIBER OPTIC TRAININ	\$300.00
230577	3/21/2018	331 0395998	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE	\$51.21
230578	3/21/2018	331 0396014	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE FOR INTERN	\$5.69
230444	3/21/2018	8136 50 291	WAVE	FIBER LEASE WTP TO CITY HALL 4/1-4/30/18	\$320.12
		0005268			
230386	3/22/2018	1990632663	ARAMARK	APD NYLON MATS CLEANED	\$16.28
230402	3/22/2018	1990632671	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$62.39
230445	3/22/2018	763150	BAYSHORE OFFICE PRODUCTS INC	FILE FOLDERS OFFICE SUPPLIES	\$28.31
230448	3/22/2018	B762983-1	BAYSHORE OFFICE PRODUCTS INC	DOOR HANGER AVERY LABELS	\$16.16
230336	3/22/2018	16-041-TRN-0011	CARMAN'S CONSTRUCTION, LLC	RETAINAGE RELEASE	\$5,907.14
230324	3/22/2018	202667	DOG WASTE DEPOT	TWO DOG WASTE DISPENSERS	\$99.98
230599	3/22/2018	009576279	GALLS, LLC.	BALLISTIC AND EXTERNAL VEST; OFC WAKEFIELD	\$1,133.83
230598	3/22/2018	009576283	GALLS, LLC.	BALLISTIC AND EXTERNAL VEST; OFC NORDMARK	\$1,133.83
230308	3/22/2018	00719808	HARRINGTON INDUSTRIAL	COUPLINGS	\$28.06
230337	3/22/2018	42030	HERRERA ENVIRONMENTAL	HEART LAKE ALGE MANAGEMENT PROGRAM	\$13,993.87
230268	3/22/2018	Refund #072-8580-00	MCARTHUR, TRAVIS	Customer wants a refund sent back on overpayment	\$175.97
230269	3/22/2018	Refund #072-8580-00	MCARTHUR, TRAVIS	Customer wants a refund on overpayment on account	\$175.97
230270	3/22/2018	Refund #072-8580-00	MCARTHUR, TRAVIS	Customer wants refund for overpayment on account	\$175.97
230271	3/22/2018	Refund #072-8580-00	MCARTHUR, TRAVIS	Customer wants refund on overpayment to account	\$7.51
230320	3/22/2018	001-396665	PISTON SERVICE OF ANACORTES	SPARK PLUGS- VEH #115	\$7.82
230383	3/22/2018	001-396691	PISTON SERVICE OF ANACORTES	OIL SEAL- VEH #115A	\$6.69
230346	3/22/2018	001-396706	PISTON SERVICE OF ANACORTES	FILTERS FOR #004	\$9.65
230345	3/22/2018	001-396719	PISTON SERVICE OF ANACORTES	WIPER BLADES FOR #004	\$13.06
230452	3/22/2018	001-396724	PISTON SERVICE OF ANACORTES	FILTER- VEH #859	\$33.05
230451	3/22/2018	001-396739	PISTON SERVICE OF ANACORTES	FILTERS- SHOP STOCK	\$381.41
230328	3/22/2018	2018pesticidelicense	WASHINGTON STATE DEPARTMENT	2018 PESTICIDE LICENSE RENEWAL - B TOTTENHAM	\$33.00
230395	3/23/2018	26003738221 depot	CASCADE NATURAL GAS CORP.	611 R AVENUE-2/16-3/19/18	\$333.16
230394	3/23/2018	2-553331-9	DIAMOND RENTALS, INC.	COMMUNITY GARDEN/GRAND VIEW	\$262.00
230570	3/23/2018	S18-032303	ENVIRO CLEAN EQUIPMENT INC	PART- VEH #303	\$121.76

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
230455	3/23/2018	4369378	FISHERIES SUPPLY	BULLET CHEEK BLOCK	\$35.71
230565	3/23/2018	009577424	GALLS, LLC.	UNIFORM CLASS A - CAPTAIN FLOYD	\$633.78
230387	3/23/2018	FEBRUARY 2018	HUMANE SOCIETY OF	APD CASE 18-A01031	\$66.00
230418	3/23/2018	16132850	PACIFIC POWER BATTERIES	BATTERY	\$74.79
230397	3/23/2018	REIMB	PETTY CASH FUND	PETTY CASH FUND	\$19.71
230407	3/23/2018	30076794	WASHINGTON STATE DEPARTMENT	PESTICIDE LICENSE FEE/TESTING - NICHOLA	\$58.00
230586	3/23/2018	05379387	WASHINGTON TRACTOR, INC	NEW PUMP- #6979	\$676.43
230611	3/24/2018	ReimbTodd	TODD, DAPHNE	LIBRARY REFUND REQUEST	\$20.00
230459	3/24/2018	00005W5A83128	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK END 03-24-18	\$1.47
230446	3/24/2018	000099E018128	UNITED PARCEL SERVICE, INC	AFD SHIPMENT	\$169.43
230606	3/25/2018	8498 30 017 0487207	COMCAST	CITY HALL INTERNET CONNECTION 4/5-5/4/18	\$191.12
230465	3/25/2018	3911	VALLEY DRYWALL, INC	LIBRARY SERVER ROOM DRYWALL	\$7,211.45
230566	3/26/2018	1990636599	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
230569	3/26/2018	17-109-FAC-0011	DIMENSIONAL COMMUNICATIONS INC	RETAINAGE RELEASE	\$3,060.10
230456	3/26/2018	10884515	HACH COMPANY	LAB PH BUFFERS AND AMPULES	\$482.94
230458	3/26/2018	REIMB	MCDERMOTT, KIMBERLY	UNIFORM SHOE; RECORDS MCDERMOTT	\$37.96
230575	3/26/2018	4926-AR10740	METROPOLITAN TRANSPORTN COMM	STREETSAVER ANNUAL SUBSCRIPTION 5/1/18-4/30/19	\$2,500.00
230561	3/26/2018	001-396991	PISTON SERVICE OF ANACORTES	FILTER- PARTS INVENTORY	\$14.81
230457	3/26/2018	010134-2263	POLICEONE.COM	TRAINING ONLINE COURSES	\$2,529.00
230466	3/26/2018	P1676-4	QCC QUALITY CONTROLS CORP.	REPLACE EXISTING WWTP SERIAL RADIO TELEMETRY - PHASE B	\$49,785.19
230442	3/26/2018	2037 refund	STRANDBERG CONSTRUCTION, LLC	REFUND FOR DIFFERENCE BETWEEN 1" AND 3/4"	\$1,098.16
230591	3/26/2018	461335	THE MAILBOX	WATER METER	
230600	3/27/2018	SPRING TRAINING	DMCMA TREASURER	FEDEX SHIPMENT	\$78.79
230590	3/27/2018	APRIL 2018	KORTERUD, WAYNE D	SPRING REGIONAL TRAINING	\$55.76
230589	3/27/2018	18697	LANGUAGE EXCHANGE INC, THE	INDIGENT SCREENING FOR APRIL, 2018	\$375.00
230585	3/27/2018	132147	LITHTEX NORTHWEST, LLC	INTERPRETER SERVICES FOR COURT	\$150.00
230584	3/27/2018	132148	LITHTEX NORTHWEST, LLC	MOTION FOR CONTINUANCE FORMS FOR COURT	\$150.27
230583	3/27/2018	132149	LITHTEX NORTHWEST, LLC	SENTENCING ORDER FORMS FOR COURT	\$106.53
230404	4/1/2018	20180401	CHOWANEC, WILLIAM	PROBATION VIOLATION FORMS	\$150.27
230390	4/1/2018	2634	SKAGIT COUNTY SHERIFF'S OFFICE	APRIL RENT - 29-3	\$2,045.00
230220	4/4/2018	18-027-FAC-0011	THE PLUMBING GUYS, INC	INMATE MEDICAL PERIOD ENDING 6/25/2018	\$12,479.17
				RETAINAGE RELEASE	\$642.20

Total

\$334,369.66



City Council Agenda Bill

Meeting Date: 4/2/2018 **Agenda Item:** 5c

Subject: Street Fair Application: Anacortes Farmers Market

Staff Contact: Fred Buckenmeyer, Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Street Fair Application for Anacortes Farmers Market

Background: Anacortes Farmers Market is an annual event held at the Depot on R Avenue. This event is held on every Saturday between May and October – this year May 5 through October 27. The AFM is a public farmers market that provides fresh foods, live music, prepared foods and children activities. The Market managers request R Avenue between 6th and 7th Streets be closed during market hours. This provides more space for vendors/customer interaction, no issues with car traffic resulting in safer pedestrian participation at the market.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

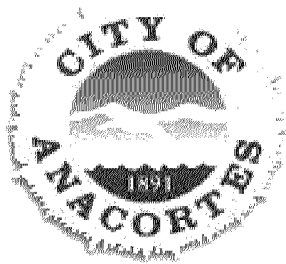
Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the proposed street fair applications as submitted

Alternative Actions: Deny the request(s)

Attachments (listed in order presented): Anacortes Farmers Market Cover Memo & Application



TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: April 2, 2018
SUBJECT: Anacortes Farmers Market

Location:

Downtown Anacortes adjacent to the Depot – R Avenue between 6th and 7th Streets.

Dates & Times:

Every Saturday from May 5 through October 27, 2018
6 AM to 4 PM

Background:

The Farmers Market has used the requested area for several years with very positive input from members of our community. They would like to continue to use the area of city right of way listed below for each scheduled event for the upcoming season. The applicants have accepted responsibility for the cleanup of the area requested after each event.

Parking Restrictions:

Parking restricted in closed areas. No parking signs will be posted by the applicants 48 hours prior to the event.

Public Works Services:

No parking signs supplied by City Building Department. Applicants will supply all pylons, cones & barricades.

Police Services:

None

Recommendations:

Staff recommends approval subject to applicant's submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Charity Payne – 293-7922

cc: Marcia Hunt



STREET FAIR APPLICATION

Date Received: 3/15/18 Received by: [Signature] City Council Approved: _____

NAME OF EVENT – Anacortes Farmers Market _____

DATES of Event – Saturdays, May 5- Oct 27 _____

TIME of Day – 6am-4pm (market hours 9am-2pm) _____

NATURE/PURPOSE of Event Public Market _____

PARTICIPANTS/Attendees (estimated number) Between 1500 (shoulder)-3000 (peak) weekly _____

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) _____

Street closed on R Ave between 6th & 7th streets. Intersections remain open but alley has no through Access. Canopies, signage tables and chairs will be present.

DESCRIPTION of Event - Public Farmers Market, live music, prepared food, kids activities _____

FACILITIES requested (street, sidewalk, park, etc.) Street, and sidewalk on Depot side. _____

Dates/hours requested - May 5-Oct 27, 6am-4pm _____

EQUIPMENT requested- None _____

Dates/hours requested _____

SERVICES requested (eg. Custodial, traffic control) - None _____

Dates/hours requested _____

PARKING (include locations and dimensions of parking space to be available/provided) none _____

INSURANCE (Certificate of Insurance must be submitted with Application)

Required ☒ Not Required ☐ (new policy arrives 4/1/18)
FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

Market is free to public. _____

APPLICANT/ORGANIZATION (Name) Anacortes Farmers Market _____

Name of responsible person – Charity Payne _____ Phone # 360-293-7922 _____

Address – 1513 13th st _____

Anacortes _____ Date of Birth 04 / 16 / 1970

Event and contact information to be included on the City website:

Contact Name Charity Payne _____ Phone # 360-293-7922 _____

Contact Address PO Box 292 Anacortes WA 98221 _____

Email Address info@anacortesfarmersmarket.org Website address www.anacortesfarmersmarket.org

Event Address 611 R Ave _____ Hours of Event 9am-2pm _____

Does your event require vendor(s) or participant(s) to sign up to participate? Yes _____

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature Charity Payne Date 3/12/18

* FOR OFFICE USE ONLY *

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor	_____	_____
Building	<u>DR</u>	_____
Fire	<u>✓</u>	<u>RC approved via email</u>
Parks	<u>✓</u>	<u>by [signature]</u>
Police	<u>✓</u>	<u>Small approved via email</u>
Public Works	_____	_____
City Council	_____	_____

* PERMIT *

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.



City Council Agenda Bill

Meeting Date: 4/2/2018 **Agenda Item:** 7a

Subject: Lodging Tax Advisory Committee Annual Appointments

Staff Contact: Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
x	Don Measamer, PCED Director

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Pam Audette, manager of the Marina Inn, Anacortes, has been recommended as a new member of the Lodging Tax Committee. Ms. Audette will fill the seat left by Nancy Dalton who resigned late last year. This position fulfills the requirement to have 3 members from each category on the committee as Ms. Audette represents a business required to collect the tax. The remaining members - Mark Lione, Russ Olivier, Erik Schorr, Andy Stewart, Karla Locke, and Matt Miller as Chair - have confirmed they would like to serve another year.

Background: State law requires the City establish a Lodging Tax Advisory Committee ("LTAC") to review and comment on any proposals/requests for tourism funding prior to passage of the proposal. The Committee membership must be appointed by the City Council and must include: at least 3 members who are representatives of businesses required to collect the tax; at least 3 members who are persons involved in activities authorized to be funded by revenue received from the tax; a City elected official, who must serve as chair of the committee. The number of members in (a) must be equal to the number of members in (b). Persons who are eligible for appointment under (a) are not eligible for appointment under (b). Terms last one year and members are eligible for re-appointment.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

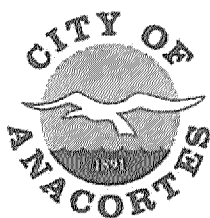
Previous Council/Committee Action: None

Competing Viewpoints Considered: None

Recommended Motion: I move to approve appointment of Pam Audette as a new member of the Lodging Tax Advisory Committee and approve appointment of Matt Miller as Chair, Mark Lione, Erik Schorr, Russ Olivier, Andy Stewart and Carla Locke as committee members to represent the City in the review and recommendation of projects that encourage tourism in Anacortes.

Alternative Actions: Deny the appointments.

Attachments (listed in order presented): Talent Bank Application from Pam Audette.



Office of the Mayor
904 6th Street
PO Box 547
Anacortes, WA 98221 cherri@cityofanacortes.org
360-299-1950

Talent Bank Application for Public Involvement

The City of Anacortes strives to build a productive working relationship between community members and city departments. Community members who serve on boards and commissions help to enhance diversity and ensure quality services to meet the needs of our city. We invite you to learn more about the community members who comprise these groups as they represent the voice of the community. If you would like to become an active part of any of the boards and commissions that the City of Anacortes offers please complete the talent bank application form or contact us with any questions you might have. If you're not selected right away, remember that many people apply and that there are not always openings available. The city keeps all letters of application on file and reviews them whenever there is an opening. Most appointments are made by the Mayor and confirmed by the City Council. Thank you for your interest.

What position(s) are you interested in being considered for (check all that are applicable):

☐	Ad Hoc Community Advisory Committee	☐	Anacortes Art Commission
☐	Board of Adjustment	☐	Anacortes Improvement Board
☐	Civil Service Commission	☐	Forest Advisory Board
☐	Historic Preservation Board	☐	Housing Authority Board
☒	Lodging Tax Advisory Committee	☐	Museum Advisory Board
☐	Library Board of Trustees	☐	Planning Commission
☐	Parks & Recreation Board	☐	Other ()

Applicant Information

Name AUDETTRE PRAMELA J
Last First Middle

Address 3300 Commercial Ave Anacortes WA 98221
Street Apt. # City State Zip Code

Home Phone () Cell Phone (253) 315-4382

E-Mail Address MarinaManager@Comcast.net

Biography/ Resume attached? ☐ Yes ☒ No Will submit if needed.

Please describe your reasons for wanting to volunteer with the City of Anacortes:

As manager of the Marina Inn since November 2006, I have
been very active in the Accommodations Committee. Over the
past two years the local hoteliers have mostly dropped their
participation. This is my way of continuing to contribute

Education/Skills/Training

Please summarize your education, job-related skills, specialized training, or volunteer experience:

10 yrs running my own business - The Meeting Place in Pike Place Market
7 yrs as Executive Director of the Pike Place Market Merchants Assoc.
Almost 12 yrs as General Manager of The Marina Inn in Anacortes
and The Ocea Inn in Friday Harbor.

List professional, trade, business, or civic associations and any offices held:

Pike Place Market Merchants Association - Secretary for 3 years.

List any additional information you would like us to consider:

I am from a small town originally and I am a strong

Believer in growing & supporting small businesses. Driving visitors
to Concoates is a very high priority not only for hoteliers but
for all our businesses. I feel I can be a strong voice on this
advisory committee in support of the growth of tourism as well as season
visitation that will be self perpetuating.

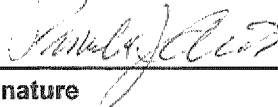
References

Give the name and telephone number of two references who are knowledgeable about your qualifications and skills relative to volunteering at the City.

Stephanie Hamilton	Ex Dir of Chamber	360-293-7911		
Name	Organization	Title	Work Phone	Other Phone
Chris Schell	How It Works	360-293-3575		
Name	Organization	Title	Work Phone	Other Phone

Acknowledgements

My signature affirms that all information contained herein is true to the best of my knowledge, and I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

	3-4-18
Signature	Date



City Council Agenda Bill

Meeting Date: 4/2/2018

Agenda Item: 7b

Subject: Agriculture irrigation rates

Staff Contact: Steve Hoglund, Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3024
	Code Revision? yes
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: The City is considering a change to Agriculture irrigation rates. The current rate indexes against the variable portion only of the wholesale rate, and is available to anyone who rents an Ag Irrigation meter.

Background: This is a continued discussion of Ag Irrigation rates that started in 2017.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Ordinance 881, Ordinance 2961, Council meetings: 11/6/17 Item 7c, 10/16/17 Item 7b, 3/19/18 Item 7d

Competing Viewpoints Considered:

Recommended Motion: I move to adopt Ordinance 3024 creating Section 13.32.037 of the Anacortes Municipal Code regarding agricultural irrigation customer connections to a city main.

Alternative Actions:

Attachments (listed in order presented): Ordinance 3024 (clean and track changes), slide presentation, memo to previous Agriculture irrigation customers

Ordinance No. 3024

AN ORDINANCE CREATING SECTION 13.32.037 OF THE ANACORTES MUNICIPAL CODE REGARDING AGRICULTURAL IRRIGATION CUSTOMER CONNECTIONS TO A CITY MAIN.

Whereas, the City Council desires to provide agricultural irrigation meters to allow connections to a city main at a special agricultural irrigation rate; and

Whereas, the City Council wants to limit those meters to agricultural customers only.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. A new Section shall be added to the Anacortes Municipal Code as follows:

13.32.037. Agriculture irrigation meters.

a. Customers who own property that has a current use classification with the Skagit County Auditor under Chapter 84.34 of the Revised Code of Washington as farm and agricultural land may request and the City may provide a seasonal agriculture irrigation meter for agriculture irrigation purposes. The cost of water provided pursuant to this sub-section will be set by resolution of the Anacortes City Council.

b. Any customer other than described in subsection (a) may request a meter and, if available, the City may provide a seasonal meter, with all water used to be billed at the City's commercial water rate.

Section 2. This ordinance takes effect five days after publication.

PASSED and APPROVED this ____ day of _____, 2018.

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Ordinance No. 3024

AN ORDINANCE CREATING SECTION 13.32.037 OF THE ANACORTES MUNICIPAL CODE REGARDING AGRICULTURAL IRRIGATION CUSTOMER CONNECTIONS TO A CITY MAIN.

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Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. A new Section shall be added to the Anacortes Municipal Code as follows:

13.32.037. Agriculture irrigation meters.

a. Customers who own property that has a current use classification with the Skagit County Auditor under Chapter 84.34 of the Revised Code of Washington as farm and agricultural land may request and the City may provide a seasonal agriculture irrigation meter for agriculture irrigation purposes. ~~No other customers may be granted an agriculture irrigation meter, except as provided in this section.~~ The cost of water provided pursuant to this sub-section will be set by resolution of the Anacortes City Council.

b. Any customer other than described in subsection (a) may request a meter and, if available, the City may provide a seasonal meter, with all water used to be billed at the City's commercial water rate.

Section 2. This ordinance takes effect five days after publication.

PASSED and APPROVED this ____ day of _____, 2018.

CITY OF ANACORTES:

Laurie Gere, Mayor

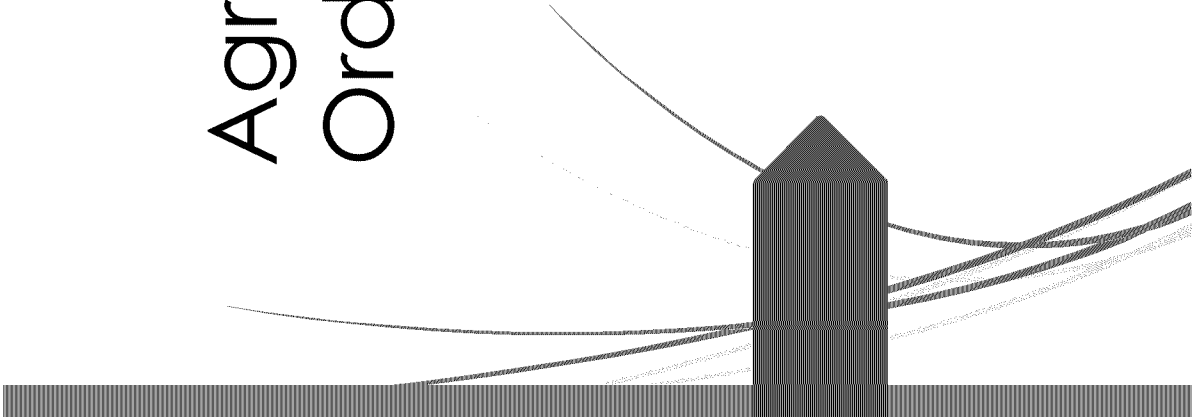
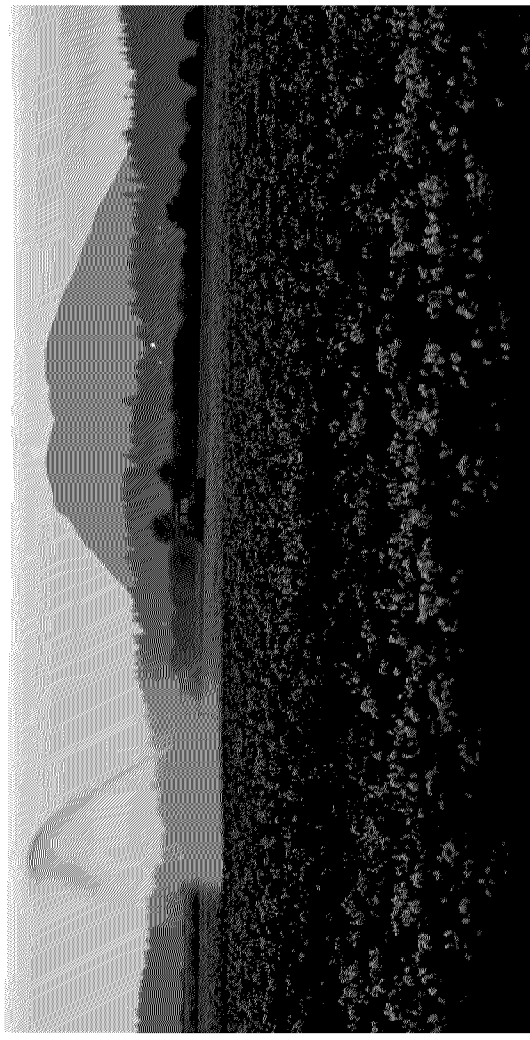
Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

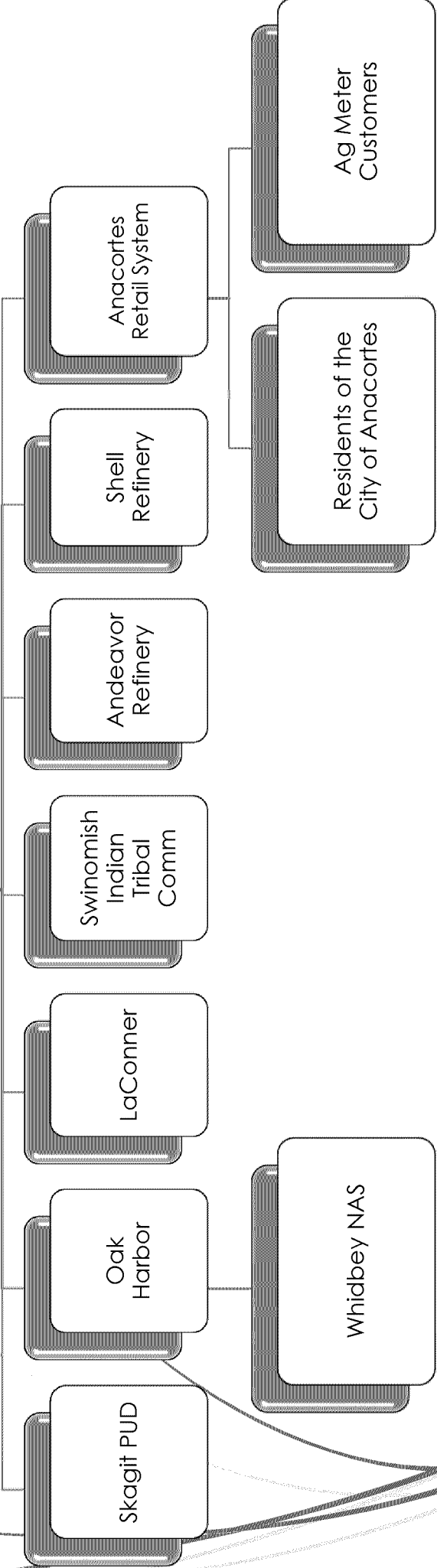
Agriculture Irrigation Meters: Ordinance 3024



Background: Agricultural Irrigation

- At March 19, 2018 meeting, City Council discussed agricultural irrigation meters
- Three key tasks came out of discussion:
 - **ONE: Prepare and present an ordinance limiting agricultural irrigation meters to current use classified properties**
 - TWO: Discuss potential Interlocal Agreement with LaConner and PUD for provision of meters in their service areas (In progress)
 - **THREE: Prepare additional information for council, including phasing options to increase ag meter rate to cover costs of water**

City of Anacortes: Regional Water System

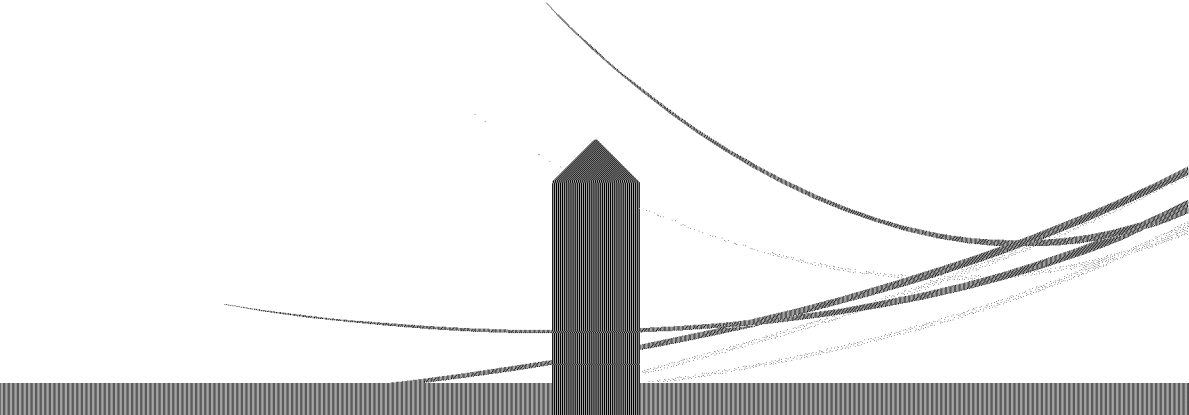


City of Anacortes Agriculture Potential Hook-up Locations



ORDINANCE 3024

TASK ONE



Current Code On Agriculture Irrigation

► 13.32.035 Agriculture irrigation.

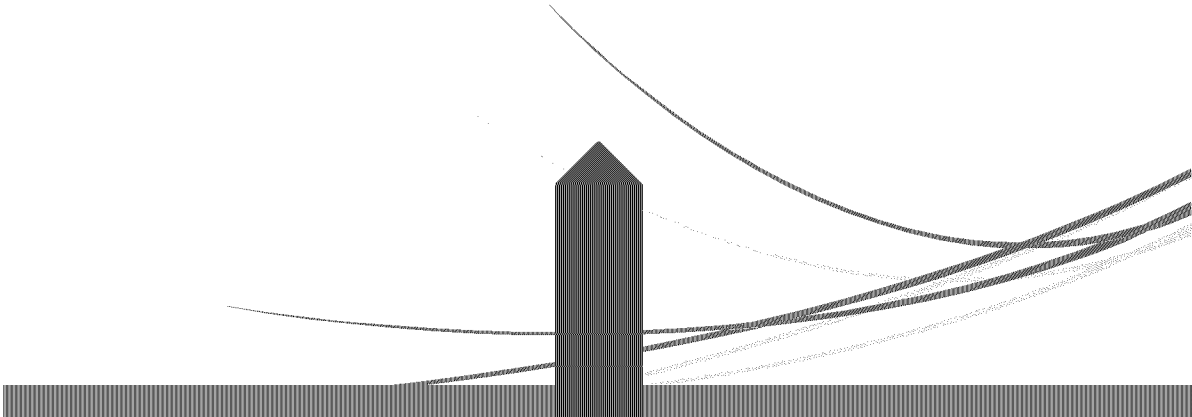
Property that is in commercial farm and agricultural production, and is available to be served by the city or by one of the city's regional customers under contract with the city, **may be eligible for the rate established by council resolution for irrigation of such property.** For purposes of this section, "property that is in commercial farm and agricultural production" shall have the same meaning as "farm and agricultural land" under RCW 84.34.020 2. Agricultural irrigation water rates are not applicable to domestic water uses, including housing or agricultural product treatment or processing. Each connection to a city main shall be installed and monitored by city staff. (Ord. 2961 § 2, 2015; Ord. 2909 § 2, 2013)

Proposed Ordinance 3024

13.32.037. Agriculture irrigation meters.

- a. Customers who own property that has a current use classification with the Skagit County Auditor under Chapter 84.34 of the Revised Code of Washington as farm and agricultural land may request and the City may provide a seasonal agriculture irrigation meter for agriculture irrigation purposes. The cost of water provided pursuant to this sub-section will be set by resolution of the Anacortes City Council.
- b. Any customer other than described in subsection (a) may request a meter and, if available, the City may provide a seasonal meter, with all water used to be billed at the City's commercial water rate.

PHASE-IN OPTIONS



Country	Year	Value
Algeria	2000	0.00
Algeria	2001	0.00
Algeria	2002	0.00
Algeria	2003	0.00
Algeria	2004	0.00
Algeria	2005	0.00
Algeria	2006	0.00
Algeria	2007	0.00
Algeria	2008	0.00
Algeria	2009	0.00
Algeria	2010	0.00
Algeria	2011	0.00
Algeria	2012	0.00
Algeria	2013	0.00
Algeria	2014	0.00
Algeria	2015	0.00
Algeria	2016	0.00
Algeria	2017	0.00
Algeria	2018	0.00
Algeria	2019	0.00
Algeria	2020	0.00
Algeria	2021	0.00
Algeria	2022	0.00
Algeria	2023	0.00
Algeria	2024	0.00
Algeria	2025	0.00
Algeria	2026	0.00
Algeria	2027	0.00
Algeria	2028	0.00
Algeria	2029	0.00
Algeria	2030	0.00
Algeria	2031	0.00
Algeria	2032	0.00
Algeria	2033	0.00
Algeria	2034	0.00
Algeria	2035	0.00
Algeria	2036	0.00
Algeria	2037	0.00
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Algeria	2093	0.00
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Algeria	2095	0.00
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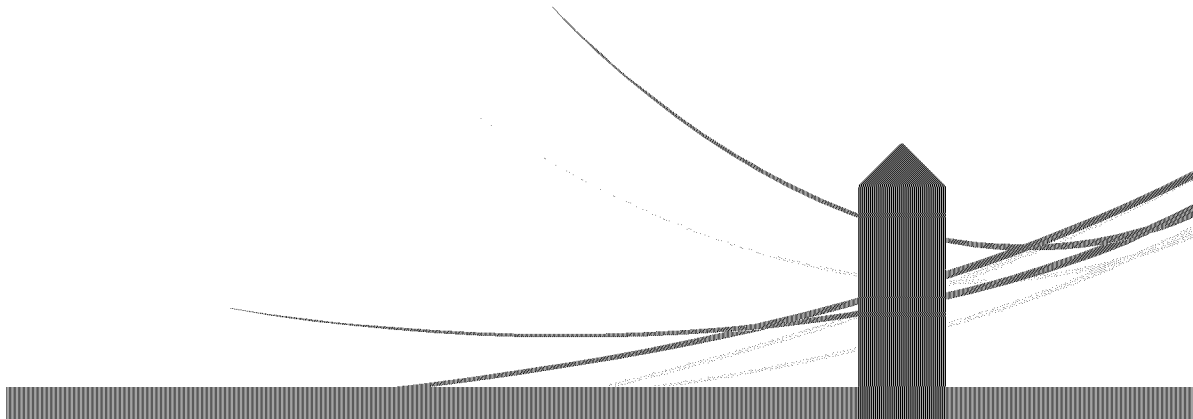
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QUESTIONS?



March 26, 2018

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Please don't hesitate to contact me directly with questions or concerns. If you have difficulty accessing the material on the website I'll be happy to email or mail you a copy.

Sincerely,

Steven D. Hoglund
Finance Director
(360) 293-1906
steveh@cityofanacortes.org



City Council Agenda Bill

Meeting Date: 4/2/2018

Agenda Item: 7b

Subject: Agriculture irrigation rates

Staff Contact: Steve Hoglund, Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3024
	Code Revision? yes
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: The City is considering a change to Agriculture irrigation rates. The current rate indexes against the variable portion only of the wholesale rate, and is available to anyone who rents an Ag Irrigation meter.

Background: This is a continued discussion of Ag Irrigation rates that started in 2017.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Ordinance 881, Ordinance 2961, Council meetings: 11/6/17 Item 7c, 10/16/17 Item 7b, 3/19/18 Item 7d

Competing Viewpoints Considered:

Recommended Motion: I move to adopt Ordinance 3024 creating Section 13.32.037 of the Anacortes Municipal Code regarding agricultural irrigation customer connections to a city main.

Alternative Actions:

Attachments (listed in order presented): Ordinance 3024, slide presentation, memo to previous Agriculture irrigation customers

Ordinance No. 3024

**AN ORDINANCE CREATING SECTION 13.32.037 OF THE ANACORTES
MUNICIPAL CODE REGARDING AGRICULTURAL IRRIGATION CUSTOMER
CONNECTIONS TO A CITY MAIN.**

Whereas, the City Council desires to provide agricultural irrigation meters to allow connections to a city main at a special agricultural irrigation rate; and

Whereas, the City Council wants to limit those meters to agricultural customers only.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. A new Section shall be added to the Anacortes Municipal Code as follows:

13.32.037. Agriculture irrigation meters.

Customers who own property that has a current use classification with the Skagit County Auditor under Chapter 84.34 of the Revised Code of Washington as farm and agricultural land may request and the City may provide a seasonal agriculture irrigation meter for agriculture irrigation purposes. No other customers may be granted an agriculture irrigation meter, except as provided in this section. The cost of water provided pursuant to this section will be set by resolution of the Anacortes City Council.

Section 2. This ordinance takes effect five days after publication.

PASSED and APPROVED this ____ day of _____, 2018.

CITY OF ANACORTES:

Laurie Gere, Mayor

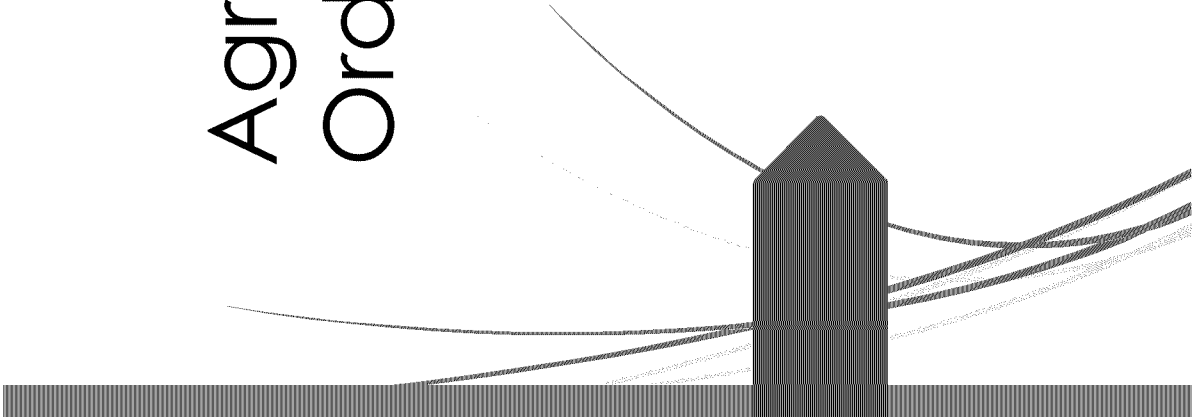
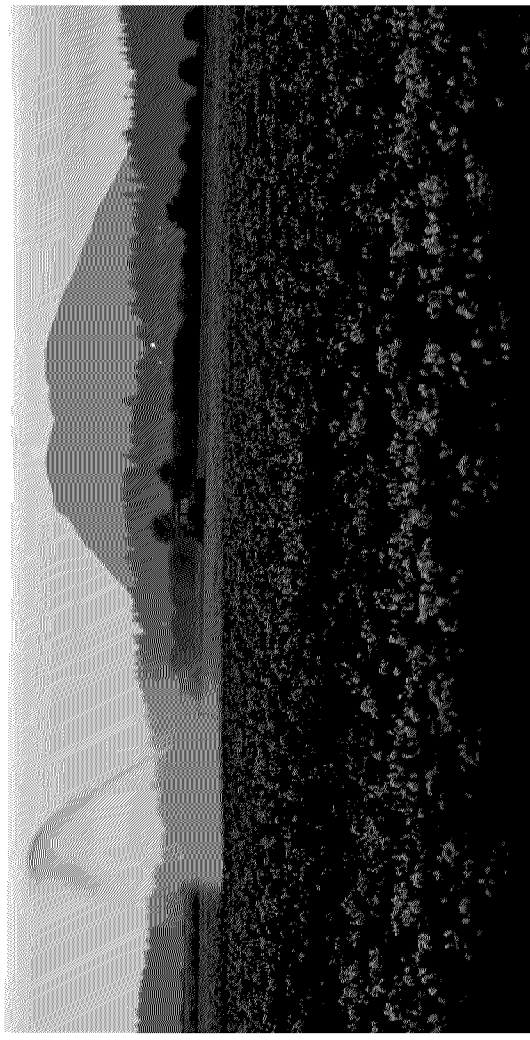
Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

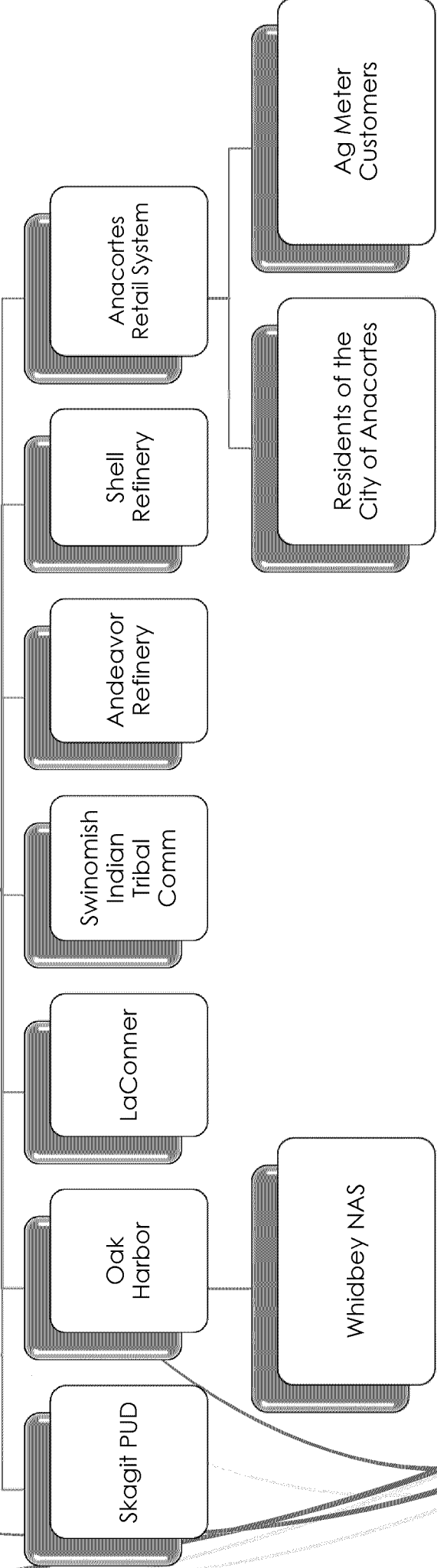
Agriculture Irrigation Meters: Ordinance 3024



Background: Agricultural Irrigation

- At March 19, 2018 meeting, City Council discussed agricultural irrigation meters
- Three key tasks came out of discussion:
 - **ONE: Prepare and present an ordinance limiting agricultural irrigation meters to current use classified properties**
 - **TWO:** Discuss potential Interlocal Agreement with LaConner and PUD for provision of meters in their service areas (In progress)
 - **THREE: Prepare additional information for council, including phasing options to increase ag meter rate to cover costs of water**

City of Anacortes: Regional Water System

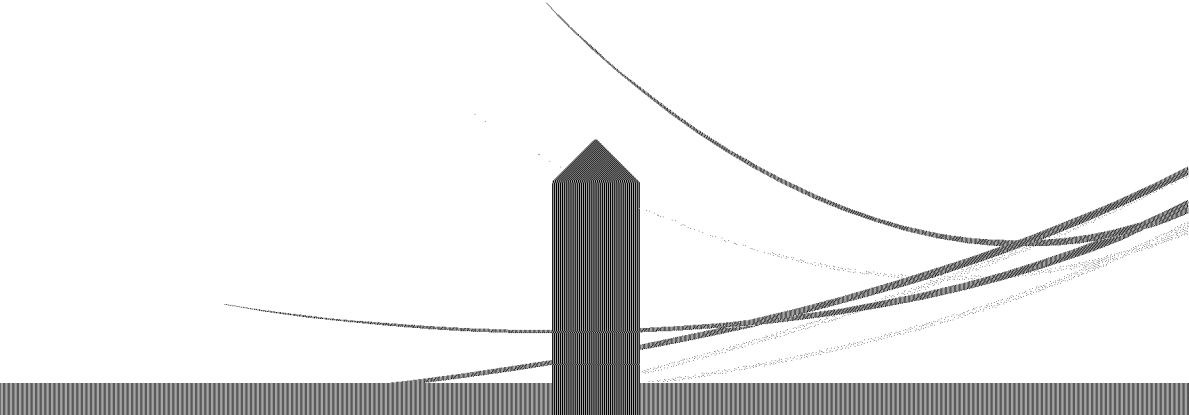


City of Anacortes Agriculture Potential Hook-up Locations



ORDINANCE 3024

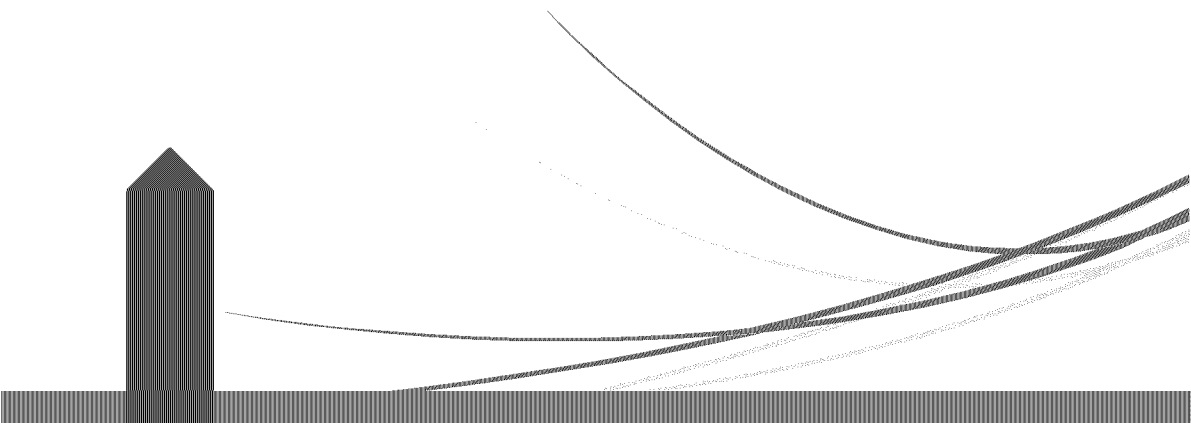
TASK ONE



Current Code On Agriculture Irrigation

► 13.32.035 Agriculture irrigation.

Property that is in commercial farm and agricultural production, and is available to be served by the city or by one of the city's regional customers under contract with the city, **may be eligible for the rate established by council resolution for irrigation of such property.** For purposes of this section, "property that is in commercial farm and agricultural production" shall have the same meaning as "farm and agricultural land" under RCW 84.34.020 2. Agricultural irrigation water rates are not applicable to domestic water uses, including housing or agricultural product treatment or processing. Each connection to a city main shall be installed and monitored by city staff. (Ord. 2961 § 2, 2015; Ord. 2909 § 2, 2013)



Proposed Ordinance 3024

13.32.037. Agriculture irrigation meters.

Customers who own property that has a current use classification with the Skagit County Auditor under Chapter 84.34 of the Revised Code of Washington as farm and agricultural land may request and the City may provide a seasonal agriculture irrigation meter for agriculture irrigation purposes. No other customers may be granted an agriculture irrigation meter, except as provided in this section. The cost of water provided pursuant to this section will be set by resolution of the Anacortes City Council.

Country	Year	Value
Algeria	2000	0.00
Algeria	2001	0.00
Algeria	2002	0.00
Algeria	2003	0.00
Algeria	2004	0.00
Algeria	2005	0.00
Algeria	2006	0.00
Algeria	2007	0.00
Algeria	2008	0.00
Algeria	2009	0.00
Algeria	2010	0.00
Algeria	2011	0.00
Algeria	2012	0.00
Algeria	2013	0.00
Algeria	2014	0.00
Algeria	2015	0.00
Algeria	2016	0.00
Algeria	2017	0.00
Algeria	2018	0.00
Algeria	2019	0.00
Algeria	2020	0.00
Algeria	2021	0.00
Algeria	2022	0.00
Algeria	2023	0.00
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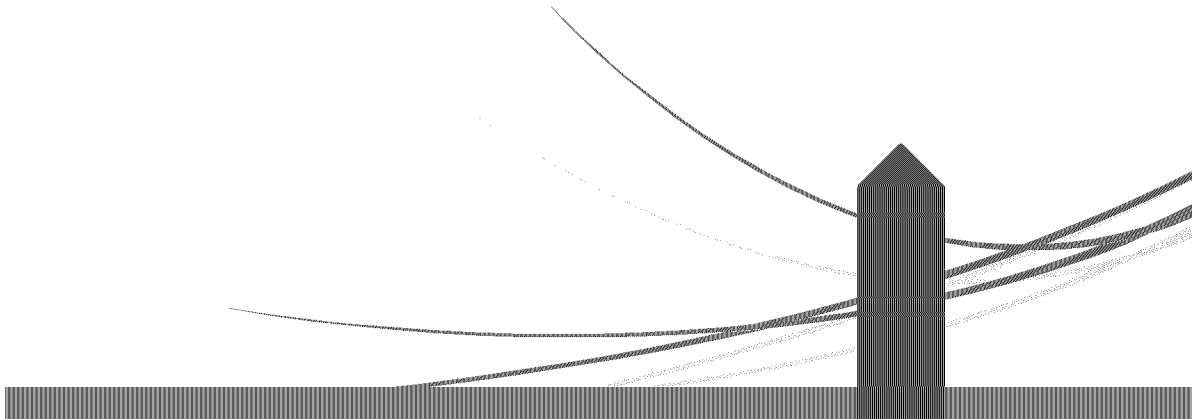
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Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning April 9, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

April 9, 2018

- 2019/2020 Budget Kickoff: Departmental Goals and Objectives for the Upcoming Biennium - Continued from March 26 (Discussion) - Administrative Services, Legal, Planning, Community and Economic Development, Police, Fire/EMS, Parks and Recreation, Library and Museum Departments

April 16, 2018

- Contract Award: 2018 Asphalt Overlay 18-001-TRN-003 (Action)
- Contract Award: Slurry Seal 2018 18-033-TRN-001 (Action)
- Municipal Fiber RFQ Finalist Presentations (Discussion)

April 23, 2018

- CDBG - 2018-2022 Consolidated Plan & Action Plan Public Hearing (Discussion/Possible Action)
- Municipal Fiber ISP Model Decision (Action)
- Presentation from HAM Radio and CERT Organizations (Discussion)
- Contract Modification: NoaNet - West End Telemetry System (Discussion/Possible Action)

May 7, 2018

- Presentation: History of Anacortes' North Shore (Discussion)
- Public Works Quarterly Update (Discussion)

May 9, 2018

Special Joint Meeting of the Anacortes City Council and Anacortes Planning Commission

Anacortes Municipal Code Update: Development Regulations and Design Standards Adoption Process Kick-Off

May 14, 2018

- Closed Record Decision Hearing, "A" Dock Replacement & Reconfiguration, Shoreline Substantial Development Permit, Port of Anacortes, SDP-2018-0002
- Contract Award: Municipal Fiber Pilot Zone Construction (Discussion/Possible Action)

May 21, 2018

May 29, 2018

- Pavement Management Program Update (Discussion)

June 4, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Apr 2, 2018, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Apr 5, 2018, 1:30 PM, City Hall
- Planning, Monday, Apr 9, 2018, 5:00 PM, Main Conference Room, City Hall
- Port/City Liaison Committee, Tuesday, Apr 10, 2018, 8:30 AM, City Hall
- Public Safety, Tuesday, Apr 10, 2018, 4:30 PM, City Hall, Mayor's Office
- Skagit County Law & Justice Council, Wednesday, Apr 11, 2018, 8:15 AM, Mount Vernon
- Finance, Wednesday, Apr 11, 2018, 5:00 PM, Main Conference Room, City Hall