Anacortes City Council

Municipal Building Council Chambers
904 6th Street

April 9, 2018
6:00 p.m.

PRELIMINARY AGENDA
Packet Materials

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Announcements and Committee Reports**
   a. Skagit County Population Health Trust
   b. Housing Affordability and Community Services Committee
   c. Planning Committee

4. **Public Comment**

5. **Consent Agenda (Action)**
   a. Minutes of April 2, 2018
   b. Approval of Claims in the amount of: $528,550.75

6. **Public Hearings**
   a.

7. **Other Business**
   a. * 2019/2020 Budget Kickoff: Departmental Goals and Objectives for the Upcoming Biennium - Continued from March 26 (Discussion)
      i. Administrative Services
      ii. Legal
      iii. Planning, Community and Economic Development
      iv. Police
      v. Fire/EMS
      vi. Parks and Recreation
      vii. Library
      viii. Museum

8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.

Anacortes City Council
Proposed Agenda Items for the Next Eight Weeks Beginning April 16, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

April 16, 2018
•Skagit County Solid Waste Management Plan Approval
•Contract Award: 2018 Asphalt Overlay 18-001-TRN-003 (Action)
•Contract Award: Slurry Seal 2018 18-033-TRN-001 (Action)
•Municipal Fiber RFQ Finalist Presentations (Discussion)
•Contract Modification: Phase B Telemetry 14-009-IDS-004 (Action)
•Contract Modification: WTP Chlorine Conversion Project 18-036-WTR-001 (Action)
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April 23, 2018
•CDBG - 2018-2022 Consolidated Plan & Action Plan Public Hearing (Discussion/Possible Action)
•Municipal Fiber ISP Model Decision (Action)
•Presentation from HAM Radio and CERT Organizations (Discussion)
•Contract Modification: NoaNet - West End Telemetry System (Discussion/Possible Action)
•Executive Session (30 Minutes) : Collective Bargaining Update (6 PM at beginning of meeting)
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May 7, 2018
•Presentation: History of Anacortes' North Shore (Discussion)
•Public Works Quarterly Update (Discussion)
•Ordinance 3022: Impact Fees (Action)
****

May 9, 2018
Special Joint Meeting of the Anacortes City Council and Anacortes Planning Commission
Anacortes Municipal Code Update: Development Regulations and Design Standards Adoption Process Kick-Off
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May 14, 2018
•Closed Record Decision Hearing, "A" Dock Replacement & Reconfiguration, Shoreline Substantial Development Permit, Port of Anacortes, SDP-2018-0002 (Discussion/Possible Action)
•Contract Award: Municipal Fiber Pilot Zone Construction (Discussion/Possible Action)
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May 21, 2018
•Guemes Channel Trail Update (Edwards Way cul-de-sac to WSF Terminal) (Discussion)
****

May 29, 2018
•Pavement Management Program Update (Discussion)
****

June 4, 2018
****

June 11, 2018
****

Upcoming City Council Committee Meetings
The public is welcome to attend City Council Committee Meetings.

•Planning, Monday, Apr 9, 2018, 5:00 PM, Main Conference Room, City Hall
•Port/City Liaison Committee, Tuesday, Apr 10, 2018, 8:30 AM, City Hall
•Public Safety, Tuesday, Apr 10, 2018, 4:30 PM, City Hall, Mayor's Office
•Skagit County Law & Justice Council, Wednesday, Apr 11, 2018, 8:15 AM, Mount Vernon
•Finance, Wednesday, Apr 11, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Apr 16, 2018, 5:00 PM, Public Works Director's Office, City Hall
•Planning, Monday, Apr 23, 2018, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Apr 25, 2018, 5:00 PM, Main Conference Room, City Hall
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Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

April 9, 2018
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic

Continue on back of sheet as needed

At 6:00 p.m. Mayor Pro Tem Matt Miller called to order the regular Anacortes City Council meeting of April 2, 2018. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Brad Adams, Liz Lovelett, Bruce McDougall and Matt Miller were present. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Finance Committee: Mr. McDougall reported from the committee meeting the prior Wednesday at which he and Mr. Hoglund, the only committee members present, previewed the agriculture irrigation water presentation scheduled for later on the agenda.

Public Works Committee: Ms. Lovelett reported that the committee meeting scheduled for earlier in the evening had been cancelled.

Mr. Miller reported from the successful first ferry run of the season to Sidney, B.C. on Sunday, April 1.

Mr. Miller reported that construction had begun at the Miller/Gibralter Road intersection with SR20 and that WSDOT was working to alleviate the traffic delays.

Public Comment

No one present wished to address Council on any topic not already on the agenda.

Consent Agenda

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

a. Minutes of March 26, 2018
b. Approval of Claims in the amount of: $334,369.66
c. Street Fair Application: Anacortes Farmers Market

The following vouchers/checks were approved for payment:
EFT numbers: 88647 through 88682, total $67,759.59
Check numbers: 88683 through 88730, total $302,768.06
Wire transfer numbers: 229353 through 230606, total $8,982.05

OTHER BUSINESS

Lodging Tax Advisory Committee Annual Appointments

Planning Director Don Measamer requested Council approval of appointments to the Lodging Tax Advisory Committee for 2018, referring to the staff memo included in the packet materials for the meeting. After reviewing the statutory requirements governing committee membership, Mr. Measamer proposed that the committee membership remain unchanged from 2017 (Mark Lione, Russ Olivier, Erik Schorr, Andy Stewart, Karla Locke, and Matt Miller as Chair) with the exception of appointment of Pam Audette, manager of the Marina Inn, to fill the position vacated by Nancy Dalton. Mr. Measamer added that the committee would not likely meet to consider applications for funding until later in the summer.

Mr. Walters moved, seconded by Mr. Johnson, to approve the appointments as presented. The motion carried unanimously by voice vote.

Ordinance 3024: Agriculture Irrigation Code Update
City Attorney Darcy Swetnam and Finance Director Steve Hoglund continued the discussion of agriculture irrigation meters last considered at the regular City Council meeting on March 19, 2018, referring to their slide presentation included in the packet materials for the meeting. Ms. Swetnam summarized the three action items with which staff had been tasked at the on March 19 meeting: preparing an ordinance limiting agricultural irrigation meters to current use classified properties, pursuing interlocal agreements with Skagit PUD and La Conner regarding irrigation meters in their service areas, and presenting additional phasing options for increasing agriculture irrigation rates to cover the cost of the water being sold.

In response to the first task, Ms. Swetnam presented draft Ordinance 3024 which would add new AMC section 13.32.037 specifying the Skagit County current use classification that would qualify property for a seasonal agriculture irrigation meter and the agriculture irrigation rate set by City Council resolution, as well as codifying the current practice of allowing other use classifications to apply for seasonal meters at the commercial water rate. Mr. Walters confirmed with Ms. Swetnam that the entirety of AMC Title 13 was being revised and that AMC 13.32.035 would be reconciled with AMC 13.32.037 in that process. Mr. Young confirmed with Ms. Swetnam that the agriculture irrigation rate would only apply for customers served directly from an Anacortes irrigation water meter.

In response to the third task, Mr. Hoglund displayed a slide showing options for phasing in a rate increase from the current agriculture irrigation rate to the full wholesale variable rate over periods ranging from 3 to 10 years beginning April 1, 2019. He then shared a slide depicting the actual quantity of irrigation water purchased by fifteen agriculture meter customers in 2016 and the cost of that water at a selection of different rates including the rates charged by Skagit PUD and La Conner. Mr. Young emphasized that the difference between the agriculture irrigation rate and the wholesale water cost was being subsidized by the Anacortes retail water system ratepayers. He confirmed with Mr. Hoglund that no other water customer types were paying less than actual cost for water.

Mr. Miller invited members of the audience to comment on this agenda item.

Mike Lytton, 4004 Astrea Place, said he was discouraged to learn that he'd been paying to support the agricultural community for years. He said he didn't have a lot of interest in supporting the agricultural community. Mr. Lytton encouraged Council to raise the agriculture irrigation rate as fast as possible to whatever was required to cover the variable and capital costs of the water plant, particularly since the current rate gave some farmers a competitive advantage over adjacent farms that had to pay full rates for other sources of water.

Jerry Nelson, representing potato farmer Norm Nelson Inc., reiterated his comments from the November 6, 2017 City Council meeting. He recounted the history of the installation of the Anacortes water line across farm fields. Mr. Nelson said verbal representations that adjoining farms would be able to obtain irrigation water from the line won over farmers to selling land or granting easements to allow the line to be installed. Mr. Nelson said that having irrigation available had made land adjacent to the water line much more workable and that farmers had not requested a special price for that water, only accepted the price offered by the city. He said he wasn't asking to pay less that the wholesale cost of the water but observed that a 10-fold price increase was considerable. Mr. Nelson reminded that if agriculture were not viable, the Skagit valley would have asphalt and houses everywhere like the Kent valley. He explained that high value crops were what kept agriculture viable and those crops mostly require irrigation. Mr. Miller asked staff to elaborate on consideration paid for easements or condemnations at the time the water line was installed. Ms. Swetnam reported that Public Works Director Fred Buckenmeyer assured that there was either condemnation or consideration paid for every easement, plus some payments for crop loss for some number of years. Mr. Nelson recalled that when the waterline construction zone extended beyond the easement on property he was renting, the city paid him for crop losses in 2004-2005. He added that having access to the water line and hydrants was advantageous for potatoes, and that buying water from La Conner was much more expensive.

Ward MacKenzie, 1302 7th Street, observed that the alternatives presented were rate increases phased in over 3-10 years but that there were potential legal or political problems with failing to institute the market rate right away. Mr. MacKenzie hoped that if Council were to raise the rate immediately, it would offer farmers options for paying the increase back over time to soften the economic impact.

Wim Houppermans, 3412 K Avenue, reminded that agriculture irrigation typically occurs in August-October when the Skagit River is at low levels with competing interests wanting water. He urged considering that fact and using more science in the discussion. Mr. Houppermans said people will ultimately pay whatever water costs, the question is how much water would be available in years to come. He said the climate is changing and the glacial melt that feeds the river at the end of summer will no longer do so when the glaciers are gone. Mr. Houppermans observed that some crops take more water than others and said farmers would do well to choose their crops to make use of natural rainfall.

Mr. Walters reported how to find recorded easements and compensation for same on the Skagit County website. He urged getting a legally defensible rate in place expeditiously and opined that phasing in the rate increase to complete by 2021 was gradual enough. He noted that agriculture irrigation water is an extremely minor portion of the river flow and of the Anacortes water right.

Mr. Miller recalled the recent increase in retail water rates which was phased in over several years to ease the impact on Anacortes residents and businesses. He said phasing in the irrigation rate increase over four years made sense to him.

Mr. Young observed that there are many wonderful people and organizations doing extraordinary things in Anacortes, many with budgetary challenges, but they all pay the retail rate for water. He said the low irrigation rate that had been offered for years demonstrated the city's good faith and support of agriculture but wondered how to justify continuing to subsidize a small subset of Skagit valley farmers. He said the city had an obligation to be fair to everyone.

Mr. Adams also emphasized that Anacortes retail water customers were subsidizing approximately $2,100 for every million gallons of agriculture irrigation water sold. He urged correcting that as soon as possible. He suggested three steps to take. First, don't allow any new agriculture customers to use the current rate, but rather charge them the full wholesale rate starting immediately. Second, have farmers meet Anacortes ratepayers halfway: during the three-year phase in, farmers would pay the reduced rate for gallons equaling half of their average consumption and the full wholesale rate for the rest. Finally, he suggested that if Anacortes really wanted to subsidize farmers, the farm subsidy could be paid out of the general fund as a named line item rather than through retail ratepayer subsidy. He urged being fair to everyone.

Ms. Lovelett said it was unfortunate that the recent round of retail rate setting had not addressed this problem. She discouraged taking a punitive approach to fifteen irrigation customers to fix in internal mistake. Ms. Lovelett advocated for a 5-year phase in of the rate increase based on the fact that retail ratepayers would not see a reduction in their rates, only a potentially lower future increase. She said the city was asking individual businesses to absorb a huge rate increase due to the city's mistake.

Mr. McDougall agreed that the city bore responsibility of the low agriculture irrigation rate and supported a five year time frame for phasing in the rate increase.

Mr. Johnson asked how different durations of the rate increase would materially affect farmers and their crop plans. Mr. Nelson explained that he rotates potatoes so each field is only irrigated one out of four years and that when a field is in potatoes it must be irrigated, so the duration of the rate phase in would not likely change his crop plan but said that farmers of other crops would think differently. He explained the water-intensive nature of potato farming. Mr. Nelson thanked Council for considering the question so carefully and said farmers don't want to put the burden on Anacortes ratepayers.

Andy Schuh, of Schuh Farms, said the agriculture irrigation rate was intentional and was offered not to the agricultural community at large but only to landowners who have the water pipe running through their property. He described the ongoing ramifications to the productivity of that land. Mr. Schuh said farmers were under extreme pressure from minimum wage increases. He agreed with Mr. Nelson that farmers want to pay a fair rate for the water but said they need as much time as they can get to adjust to it.

Ms. Swetnam clarified that staff had not intended for Council to decide on rate phasing at this meeting and said staff would need to come back with a resolution for adoption of any rate increase. She said Ordinance 3024 was fairly straightforward and could be adopted if Council wished.

Ms. Lovelett asked if there were a mechanism in place to compensate landowners for disruption due to waterline maintenance on their property. Ms. Swetnam explained that easement terms specifically address those such compensation up front. Mr. Miller asked staff to bring back more information on easements and compensation already paid along the route of the waterline.

Mr. Johnson inquired whether the Ordinance 3024 was in fact viable outside the Anacortes service area. Ms. Swetnam reported that staff was currently working on interlocal agreements to present to La Conner and Skagit PUD to allow Anacortes to provide those services. She added that water department staff routinely contact Skagit PUD before installing meters for customers in the PUD's service area and only proceed if PUD agrees.

Ms. Swetnam summarized that it is not proper for the city to sell water a less than cost and that the agriculture irrigation rate needed to be addressed in a reasonable manner. Mr. McDougall asked if phasing in the rate increase over eight to ten years was legally defensible. Ms. Swetnam said she did not advocate for a specific time period, that Council had been advised of the legal risks of the current rate, and that she would feel more comfortable with a shorter period of time but understood the impacts on the businesses that currently rely on that rate. Mr. Miller noted the apparent consensus on the dais for a 3-5 year phase in.

Mr. Adams shared statistics from the Skagit County 2017 Annual Farmland Legacy report sharing the dollar value to producers of different crops, for a total of $117.5M in 2015.

Mr. Johnson moved, seconded by Mr. Walters, to approve **Ordinance 3024** as presented. Vote: Ayes – Walters, Miller, Adams, Lovelett, McDougall, Johnson. Nays – Young. Motion carried.

Mr. Adams asked when Council would address the interlocal agreements with Skagit PUD and La Conner and the rate increase schedule. Mr. Miller suggested that staff come back with a draft resolution including phasing options.

Mr. Walters moved, seconded by Mr. Johnson, that staff prepare a resolution to adopt an agriculture irrigation rate pursuant to AMC 13.32.037 that phases in an increase over four years to the wholesale rate.

Mr. Adams asked that his three ideas presented earlier in the evening be considered when the resolution was drafted and said he would likely move to amend legislation that did not address them.

Councilmembers sought clarification on the phase in option moved by Mr. Walters. Mr. Miller restated the motion to specifically reference the "4 Year" column in the staff slide titled Phase-In Options.

Mr. Johnson moved, seconded by Mr. Adams, to amend the motion to refer to the "3 Year" column in the staff slide titled Phase-In Options, starting April 1, 2019 and achieving full wholesale rate on April 1, 2021.

Ms. Lovelett moved to amend the motion to refer to the "5 Year" column in the staff slide titled Phase-In Options, starting April 1, 2019 and achieving full wholesale rate on April 1, 2023. Motion died for lack of a second.

Vote on Mr. Johnson's amendment: Ayes – Miller, Adams, Johnson and Young. Nays – Walters, Lovelett, McDougall. Motion carried.

Mr. Adams moved, seconded by Mr. Young, to amend the motion not to allow any new users at the reduced rate effective 2018. Councilmembers discussed with staff the challenges of administering such a restriction. Mr. Walters and Mr. McDougall spoke against the amendment. Mr. Adams withdrew his motion.

Mr. Adams reiterated his second proposal, that the average irrigation consumption over the past five years be calculated for each agriculture customer and that those customers be charged the reduced rate for half of that volume and the full wholesale rate for the remainder. Mr. Young supported that idea. Mr. McDougall asked the irrigation customers present for feedback on the proposal and if that notion would change their consumption.

Mr. Adams reiterated his third proposal, to look for a funding source other than retail water rates, such as the general fund, if Council explicitly wanted to subsidize agricultural customers. Mr. Walters and Mr. McDougall spoke against the idea, preferring to eliminate the subsidy.

Mr. Nelson responded to Mr. McDougall's question about Mr. Adams's second proposal, saying water rates would not be his deciding factor because potatoes need water when they need it. Mr. Schuh agreed that the 50/50 application of old and new rates would not affect conservation because irrigation depends on weather. Mr. Nelson added that irrigation water costs more than renting the land, and reminded that given acreage might be farmed by different farmers with different crops each year. Mr. McDougall concluded that the historic water consumption was not meaningful as a predictor of future use so the proposal was not practical.

Mr. Miller spoke against all three of Mr. Adams's proposals, preferring a direct linear rate increase over a specified time period.

Ms. Swetnam summarized that staff would bring back a draft resolution based on the 3-Year rate increase column, and would investigate and evaluate Mr. Adams's three proposals and report back on whether and how those solutions would be workable.

There being no further business, at approximately 8:20 p.m. the Anacortes City Council meeting of April 2, 2018 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the April 9, 2018 City Council meeting:

Download this file in OpenDocument spreadsheet format.

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
230939	9/8/2017	84007	WHITNEY EQUIPMENT CO INC	REBUILD WWTP PUMP 3301	$9,454.69
230940	9/20/2017	84065	WHITNEY EQUIPMENT CO INC	REBUILD WWTP PUMP 3153	$3,569.65
230839	2/20/2018	9302599207	GRAYBAR ELECTRIC COMPANY, INC	FIBER MATERIALS - MICROFIBER OFS FITEL LLC	$94,623.23
230708	2/25/2018	8498 30 017 0487207	COMCAST	CITY HALL INTERNET CONNECTION 3/5-4/4/18	$191.12
229158	2/25/2018	B122515471	AVANGATE, INC.	INCINERATOR TRAINING AUDIO SOFTWARE	$70.31
229156	2/25/2018	8561 11 93317	HOME DEPOT	ROD HOOKS FOR FEEDING FIBER	$37.94
229157	2/26/2018	111-8207779-1163461	AMAZON.COM SERVICES, INC	TONER CARTRIDGES: 29-2	$24.94
229267	2/26/2018	35582	WASHINGTON ASSOCIATION OF	DIAMOND & GFYRRCE WABO TRAINING	$250.00
229154	2/26/2018	4397 9945 5292 1733	WALMART	FACILTY USE ITEMS	$11.92
229269	2/26/2018	8563 56 11082	HOME DEPOT	LIBRARY ITEMS	$43.59
229159	2/26/2018	USD281413	PIKTOCHART	MONTHLY SUBSCRIPTION	$29.00
229155	2/26/2018	B84193	SEBO'S DO-IT CENTER	SANDING DISC	$27.11
230694	2/27/2018	114-9680365-5556227	AMAZON.COM SERVICES, INC	OPS- BREAKROOM SUPPLIES	$21.04
229275	2/27/2018	B60571/2	H.B. JAEGER	PVC SEWER PIPE GASKETS, ELBOWS FOR SHARPES CORNER PROJECT	$956.06
229272	2/27/2018	B84880	SEBO'S DO-IT CENTER	GROMMET KIT	$10.84
229271	2/27/2018	X19412/1	ACE HARDWARE	BUCKETS & SCOOPS FOR FOAM	$30.33
229273	2/27/2018	114-5720186-5581047	AMAZON.COM SERVICES, INC	PAPER BAGS FOR EVIDENCE COLLECTION	$19.48
229278	2/27/2018	BB4676	SEBO'S DO-IT CENTER	PARTS FOR REPAIRING TRUCK #203	$25.56
229277	2/27/2018	X19330/1	ACE HARDWARE	PIPE FITTINGS- VEH #203	$23.84
229270	2/27/2018	5450	LITTLE CAESARS PIZZA	DINNER FOR STAFF DURING EMERGENCY EVENT	$38.69
229340	2/27/2018	1559	LIFE TEK, INC	PALS & ACLS PROVEDER MANUALS	$116.94
229265	2/27/2018	B68938	FRONTIER BUILDING SUPPLY	LIBRARY SERVER ROOM	$124.01
229266	2/27/2018	1110510	CAMPSAVER.COM	UNIFORM BOOTS; OFC SCHEEPERS	$189.99
229276	2/27/2018	BB4778	SEBO'S DO-IT CENTER	CLEANING SUPPLIES	$30.35
229345	2/27/2018	459497	UNITED STATES POSTAL SERVICE	POSTAGE	$12.29
229268	2/27/2018	0182485-IN	NURNBERG SCIENTIFIC	AMMONIA	$143.21
230919	2/28/2018	256326	A WORKSAFE SERVICE INC	CDL PRE-PLACEMENT TEST, N. MITCHELL	$55.00
229329	2/28/2018	B84991	SEBO'S DO-IT CENTER	KEY RING/TWINE/FASTENERS	$20.53
229335	2/28/2018	0068	SKAGIT CONSERVATION DISTRICT	TREES - GUEMES TRAIL	$47.83
229326	2/28/2018	01626049525995	UNITED AIRLINES, INC.	BAGGAGE CHARGE UNITED AIRLINES	$25.00

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
229347	2/28/2018	Membership	WASHINGTON TRUST FOR HISTORIC	MEMBERSHIP - WASHINGTON TRUST FOR HISTORIC PRESERVATION	$75.00
229274	2/28/2018	I0430347	LAERDAL MEDICAL	PALS INSTRUCTOR MANUAL	$77.32
229317	2/28/2018	7222 6534 1368 0265	WALMART	LIBRARY USE ITEMS	$11.92
229178	2/28/2018	NZZBB-P4A16-1V8	VISTAPRINT	4 X 6 POSTCARDS FOR ART DASH	$61.44
229342	2/28/2018	12	EL JINETE	DEM MEETING	$14.21
229328	2/28/2018	114-7775366-0603412	AMAZON.COM SERVICES, INC	WALL MOUNT LCD ARM	$179.40
229333	2/28/2018	1054	GUYLINE CONSTRUCTION INC	WIRE	$183.37
229332	2/28/2018	AN 57052	CENTRAL WELDING SUPPLY CO, INC	STEEL WIRE	$45.16
229334	2/28/2018	B85209	SEBO'S DO-IT CENTER	FASTENERS	$19.88
229330	3/1/2018	B85410	SEBO'S DO-IT CENTER	SPRAY PAINT/RAKE/HOE/STAPLE	$63.27
229331	3/1/2018	B85429	SEBO'S DO-IT CENTER	MARKING PAINT/BROOM	$32.52
229443	3/1/2018	8563 02 80164	HOME DEPOT	LIBRARY ITEMS	$59.94
229324	3/1/2018	CPROF034	SKAGIT VALLEY COLLEGE	FLAGGER CERTIFICATION	$84.00
229325	3/1/2018	67294	PORT OF ANACORTES	GAS- VEH #6956	$17.96
229319	3/1/2018	B67148	FRONTIER BUILDING SUPPLY	SERVER ROOM	$30.07
229318	3/1/2018	B69621	FRONTIER BUILDING SUPPLY	SERVER ROOM	$30.07
229452	3/1/2018	232588	FRIEND SHOP	BOOKS FOR CHILDREN'S DEPT.	$77.60
229320	3/1/2018	B69497	FRONTIER BUILDING SUPPLY	CEMENT	$64.18
229447	3/1/2018	7001532303	AMERICAN WATER WORKS	BOOK, STANDARD METHODS FOR ... WATER	$241.00
229442	3/1/2018	001-394784	PISTON SERVICE OF ANACORTES	90 LUMIN POCT LIGHT FOR FIBER PROJECT	$51.97
229327	3/1/2018	ACCIS2018Arceo	ACCIS	2018 SPRING CONFERENCE ARCEO	$275.00
229343	3/1/2018	478749821	THRIVE FITNESS	2 FIREFIGHTER MEMBERSHIPS - MARCH	$43.30
229344	3/1/2018	478749822	THRIVE FITNESS	VOLUNTEER MEMBERSHIP - MARCH	$21.65
229336	3/1/2018	A22620/1	ACE HARDWARE	ADHESIVE AND FASTENERS	$35.72
229337	3/1/2018	A22639/1	ACE HARDWARE	FASTENERS	$2.34
229338	3/1/2018	X19955/1	ACE HARDWARE	FASTENERS	$4.27
229321	3/1/2018	0490396	HARD DRIVES NORTHWEST	SERVER COLLECTING	$1,950.22
229322	3/1/2018	ACCIS2018Cervantes	ACCIS	2018 SPRING CONFERENCE ACCIS CERVANTES	$275.00
229441	3/2/2018	B85961	SEBO'S DO-IT CENTER	KEY	$3.67
229444	3/2/2018	B86173	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$206.14
229449	3/2/2018	SI-12323	FOURTH CORNER NURSERIES	TREES - GUEMES CHANNEL TRAIL	$254.98
229346	3/2/2018	112-2203296-4885822	AMAZON.COM SERVICES, INC	TECHNICAL SUPPLIES	$29.25
229434	3/2/2018	760710	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES- STREET DEPT	$24.94
229432	3/2/2018	114-4948203-4573849	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - FINANCE	$808.33

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
229339	3/2/2018	112-8181263-7609831	AMAZON.COM SERVICES, INC	CELL ITEMS	$78.02
229438	3/2/2018	3870047	US BANK	RIDE SHARE DENVER	$25.96
229436	3/2/2018	52025101095573170061	WASHINGTON STATE FERRIES	SEATTLE FERRY	$8.35
229439	3/2/2018	5453 10451	US BANK	RENAISSANCE DENVER HOTEL	$468.78
229437	3/2/2018	CassieAndersonArt-SO	SQUARE	YS GRAPHIC NOVEL	$12.00
229456	3/2/2018	760730	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$22.71
229455	3/2/2018	8852	SAFEWAY INC	DADDY DAUGHTER DANCE SUPPLIES - NON	$43.79
229454	3/2/2018	X20216/1	ACE HARDWARE	HOOKS, TAPE	$16.24
229453	3/2/2018	018967	US BANK	PARKING SEATTLE COMIC CON INCLUDES TAX	$20.00
229446	3/2/2018	90176516	SAFEWAY INC	FUEL FOR CROWN VIC - WTP	$47.82
229440	3/2/2018	737853728	EVENTBRITE.COM	2018 SEX OFFENDER MNGT CONFERENCE; WOLFSWINKEL	$75.00
229323	3/2/2018	112-6226702-5345024	AMAZON.COM SERVICES, INC	CASE	$75.94
229445	3/3/2018	B86314	SEBO'S DO-IT CENTER	CITY HALL USE ITEMS	$27.40
229450	3/3/2018	B86319	SEBO'S DO-IT CENTER	CAUTION TAPE	$10.84
229451	3/3/2018	112-8090626-3227460	AMAZON.COM SERVICES, INC	CELL ITEMS	$47.59
229448	3/4/2018	112-5950752-1570637	AMAZON.COM SERVICES, INC	TRAINING SUPPLIES	$27.07
229433	3/4/2018	114-6805191-9221861	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - FINANCE	$251.17
229715	3/5/2018	936059/1	ACE HARDWARE	CL-17 PROJECT SUPPLIES	$11.71
229394	3/5/2018	57027/2	H.B. JAEGER	METER BOXES- NO 1 BOX TOP SQUARE	$3,013.64
230758	3/5/2018	550570	KUSTOM SIGNALS INC	SPEED MEASURING DEVICE	$2,593.40
230828	3/5/2018	2018-0035	SKAGIT COUNTY COMMUNITY ACTION	SERVICES TO LOW INCOME CITY RESIDENTS	$10,000.00
229587	3/5/2018	111-5364262-9690618	AMAZON.COM SERVICES, INC	SANDISK MEMORY CARDS FOR LARYNGOSCOPES	$97.50
227904	3/5/2018	112-7355139-9815443	AMAZON.COM SERVICES, INC	SHELL CUTTER W/ 8 CARBIDE INSERTS 7/8"	$277.78
229584	3/5/2018	112-7934508-3936224	AMAZON.COM SERVICES, INC	WIFI INSPECTION CAMERA FOR FIBER PROJECT	$41.76
229576	3/5/2018	Membership	NW WASHINGTON CHAPTER ICC	2018 NWCICC MEMBERSHIP - GROC F	$25.00
229634	3/5/2018	8561 01 77808	HOME DEPOT	HOG RINGS	$8.12
229580	3/5/2018	B7263	SEBO'S DO-IT CENTER	FACILITY TOOLS	$45.10
229582	3/5/2018	112-3025656-6302615	AMAZON.COM SERVICES, INC	TRAINING SUPPLIES	$23.46
229508	3/5/2018	B67230	FRONTIER BUILDING SUPPLY	WAFER SHEETING FOR SIGN SHOP	$159.36
229583	3/5/2018	5444S	NETWORKTIGERS	POWER SWITCH	$2,649.60

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229574	3/5/2018	B87473	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$4.39
229575	3/5/2018	B87539	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$5.47
229578	3/5/2018	828602	MY TAILOR	REPAIR OF FIBER PARACHUTE	$20.00
229579	3/5/2018	B87239	SEBO'S DO-IT CENTER	6" LOCKING C-CLAMPS FOR FIBER PROJECT	$42.51
229638	3/5/2018	30469659	WASHINGTON STATE UNIVERSITY	PESTICIDE CLASS - BRIAN TOTTENHAM	$120.00
229577	3/5/2018	114-2497301-3072234	AMAZON.COM SERVICES, INC	OVEN MITTS FOR THE LAB	$16.14
229581	3/5/2018	B87225	SEBO'S DO-IT CENTER	FASTENERS - THOMPSON TRAIL RESTROOM	$10.41
229639	3/6/2018	B60823/2	H.B. JAEGER	PVC SEWER PIPE GASKETS FOR SHARPES CORNER PROJECT	$369.12
229635	3/6/2018	B87895	SEBO'S DO-IT CENTER	SERVER ROOM ITEMS	$35.57
229640	3/6/2018	B70465	FRONTIER BUILDING SUPPLY	INSULATION- SIGN ROOM REMODEL	$311.94
229630	3/6/2018	B70615	FRONTIER BUILDING SUPPLY	INSULATION- NEW SIGN ROOM REMODEL	$287.48
229627	3/6/2018	X22287/1	ACE HARDWARE	HOSE AND FILTERS	$46.63
229628	3/6/2018	X22291/1	ACE HARDWARE	FILTERS AND HOSES	$41.97
229637	3/6/2018	112-0542649-6629054	AMAZON.COM SERVICES, INC	LAPTOP KEYBOARD	$40.72
229681	3/6/2018	760959	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	$10.94
229641	3/6/2018	B87818	SEBO'S DO-IT CENTER	DROP BOX PARTS- SOLID WASTE	$10.08
229636	3/6/2018	13266	AMERICAN WATER WORKS	AWWA CLASS - CHAD S	$125.00
229588	3/6/2018	113-3837332-8248245	AMAZON.COM SERVICES, INC	TRASH BAGS	$12.39
229631	3/6/2018	67403	PORT OF ANACORTES	GAS- VEH #90023	$16.89
229629	3/6/2018	132452	NATIONAL BARRICADE CO	TRAFFIC CONES	$865.29
229783	3/7/2018	WAPROHunt	WAPRO	WAPRO SPRING TRAINING CONFERENCE REGISTRATION	$175.00
229675	3/7/2018	B88363	SEBO'S DO-IT CENTER	SERVER ROOM ITEMS	$221.41
229676	3/7/2018	B88368	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$81.36
229971	3/7/2018	112-2531487-6918620	AMAZON.COM SERVICES, INC	TECHNICAL SERVICES SUPPLIES	$37.86
229950	3/7/2018	112-2531487-6918620	AMAZON.COM SERVICES, INC	TECHNICAL SERVICES SUPPLIES	$75.72
229672	3/7/2018	B70894	FRONTIER BUILDING SUPPLY	NAILS- NEW SIGN ROOM REMODEL	$41.07
229673	3/7/2018	67425	PORT OF ANACORTES	GAS- VEH #13926	$16.91
229678	3/7/2018	2018DOH	AMERICAN WATER WORKS	AWWA DAY WITH DOH WORKSHOP SA	$80.00
229642	3/7/2018	111-3571940-7475454	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$89.89
229643	3/7/2018	113-2530079-8345818	AMAZON.COM SERVICES, INC	TRASH BAGS, CLEANING SUPPLIES	$20.04
229644	3/7/2018	113-3945951-2110626	AMAZON.COM SERVICES, INC	WALL CLOCK	$10.82
229670	3/7/2018	B88501	SEBO'S DO-IT CENTER	WIRE	$6.50

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229633	3/7/2018	114-0971008-5281846	AMAZON.COM SERVICES, INC	TUBE RACK	$6.82
229677	3/7/2018	AN 57206	CENTRAL WELDING SUPPLY CO, INC	WELDING SUPPLIES	$70.40
229669	3/7/2018	X22533/1	ACE HARDWARE	PAINT AND CHIP BRUSHES	$26.00
229751	3/7/2018	SLS25195552	THERMO FISHER SCIENTIFIC	HEATER COIL	$17.55
230698	3/8/2018	113-0640063-1361047	AMAZON.COM SERVICES, INC	PART- VEH #037A	$108.49
229691	3/8/2018	113-8536723-0489832	AMAZON.COM SERVICES, INC	PART- VEH #036A	$35.79
229689	3/8/2018	113-8689091-0426625	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- SHOP	$152.75
230936	3/8/2018	9302903712	GRAYBAR ELECTRIC COMPANY, INC	FIBER MATERIALS - MICROFIBER OFS FITEL LLC 35,824FT	$68,844.84
229752	3/8/2018	B88879	SEBO'S DO-IT CENTER	SUPPLIES FOR BALLFIELDS	$54.42
229754	3/8/2018	X22810/1	ACE HARDWARE	BUCKETS AND SCOOPS FOR ABSORBENT	$44.41
229753	3/8/2018	B88826	SEBO'S DO-IT CENTER	LIBRARY ITEMS	$5.93
229679	3/8/2018	112-2531487-6918620	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$10.40
229763	3/8/2018	112-2531487-6918620	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$31.38
229750	3/8/2018	X22839/1	ACE HARDWARE	KEYS CUT FOR VEH #218	$3.24
229761	3/8/2018	X23081/1	ACE HARDWARE	TOOLS	$67.24
229757	3/8/2018	WAPROIngram	WAPRO	TRAINING; WAPRO SPRING CONFERENCE INGRAM	$175.00
229755	3/8/2018	AA0A1AF28415	AMERICAN HEART ASSOCIATION	ELEARNING CLASSES - 2 - TROY HOLMES	$54.25
229680	3/8/2018	111-5794193-6642621	AMAZON.COM SERVICES, INC	STAPLER	$6.03
229762	3/8/2018	107681081	WASHINGTON PUBLIC TREASURERS	WASHINGTON PUBLIC TREASURERS ASSOCIATION 2018 CONFERENCE	$250.00
229758	3/8/2018	76404166	DEPARTMENT OF LICENSING	SERVICE FEE FOR USING CC AT D.O.L	$4.50
229759	3/8/2018	76404166	DEPARTMENT OF LICENSING	LICENSING FEES- VEH #036A,037A,038A	$143.25
229867	3/8/2018	176024	SHELL OIL COMPANY	AA BATTERIES FOR FIBER PROJECT	$5.41
229756	3/8/2018	67430	PORT OF ANACORTES	GAS FOR FIBER PROJECT	$13.14
229853	3/8/2018	3189	WASHINGTON RECREATION	WRPA ANNUAL CONFERENCE & TRADE SHOW - B. VAUX	$349.00
229701	3/9/2018	113-1016406-1937062	AMAZON.COM SERVICES, INC	ALUMINUM DUCT	$41.96
229721	3/9/2018	113-5894668-6890668	AMAZON.COM SERVICES, INC	SOFFIT VENT	$66.16
229719	3/9/2018	113-6748088-6646623	AMAZON.COM SERVICES, INC	CABLE BOOT	$7.58
229865	3/9/2018	26886	NAAC	QA/QI CLASS - KANE	$265.00
229863	3/9/2018	B89402	SEBO'S DO-IT CENTER	SERVER ROOM	$18.04

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229864	3/9/2018	B89452	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$41.19
229869	3/9/2018	5010117425	SKAGIT VALLEY COLLEGE	FLAGGER CERTIFICATION - KEN HARGETT	$84.00
229870	3/9/2018	B71478	FRONTIER BUILDING SUPPLY	SIGN ROOM - BLDG MATERIALS	$229.15
229876	3/9/2018	112-2999997-0945022	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$13.01
229856	3/9/2018	114-4976575-7858606	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PARKS	$17.05
229857	3/9/2018	141-9633129-6286655	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PARKS	$11.92
229872	3/9/2018	09001200036	SAFEWAY INC	DADDY DAUGHTER DANCE SUPPLIES	$78.43
229874	3/9/2018	2-561173	DIAMOND RENTALS, INC.	CHAMPAGNE FOUNTAIN - DANCE	$54.25
229873	3/9/2018	21001355753	SAFEWAY INC	BALLOONS	$40.04
229855	3/9/2018	B89251	SEBO'S DO-IT CENTER	SMALL TOOL	$20.19
229862	3/9/2018	WAANA100213	FASTENAL COMPANY	RR ARBOR 1/2 HEXSH FOR FIBER PROJECT	$58.56
229878	3/9/2018	B89350	SEBO'S DO-IT CENTER	PIPE TAPE	$5.37
229859	3/9/2018	B89488	SEBO'S DO-IT CENTER	SERVER ROOM ITEMS	$4.33
229871	3/9/2018	2018-318	NAAC	QA/QI CLASS -WALSH	$265.00
229868	3/10/2018	X23724/1	ACE HARDWARE	LIQUID PROPANE FOR FORKLIFT	$24.52
229858	3/10/2018	114-6858321-8156242	AMAZON.COM SERVICES, INC	50 BLANK DVD'S - LEGAL	$26.96
229875	3/10/2018	0856170530-322	LAQUINTA INN (ALL)	HOTEL WHILE IN TRAINING	$109.70
229854	3/10/2018	Membership	ANCESTRY.COM	MEMBERSHIP 03/09/18 - 09/09/18	$107.42
229860	3/10/2018	112-5215059-4926648	AMAZON.COM SERVICES, INC	UPS AND BATTERY PACK FOR NEW SERVER	$319.38
229881	3/11/2018	059750	JOANN FABRIC & CRAFT	EXHIBIT SUPPLIES	$37.46
229880	3/11/2018	065447	JOANN FABRIC & CRAFT	EXHIBIT SUPPLIES	$41.27
229866	3/11/2018	7001533341	AMERICAN WATER WORKS	BOOK: M19 EMERGENCY PLANNING FOR WATER UTILITIES	$93.50
229877	3/11/2018	113-0392340-8521843	AMAZON.COM SERVICES, INC	NON DAIRY CREAMER - NONTAXABLE	$21.79
229861	3/11/2018	200867168	5.11 TACTICAL	UNIFORM SHIRTS FOR INVESTIGATIONS UNIT	$103.91
229948	3/12/2018	142443174708	EBAY OR PAYPAL	2 STYLUS FOR MS SURFACE PRO 3	$101.86
229949	3/12/2018	332583345327	EBAY OR PAYPAL	3 TIPS FOR SURFACE PRO STYLUS	$7.95
229944	3/12/2018	X24825/1	ACE HARDWARE	BUCKETS AND SCOOPS FOR ABSORBENT	$15.17
229939	3/12/2018	114-9662733-4578636	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	$53.15
229942	3/12/2018	03122018	US BANK	OPERATING SUPPLIES- SHOP	$54.78
229943	3/12/2018	67533	PORT OF ANACORTES	FUEL- SHOP	$31.90
229938	3/12/2018	B90279	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$12.08
229947	3/12/2018	B91125	SEBO'S DO-IT CENTER	FRIDGE THERMOMETER	$4.98
229946	3/12/2018	B91147	SEBO'S DO-IT CENTER	SAFETY SIGNS- SOLID WASTE	$25.50

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229967	3/12/2018	00435844	OSI BATTERIES	REBUILD TIC BATTERIES. COMPANY	$140.00
229940	3/12/2018	AKD-73661874466	CLEVERBRIDGE INC	LANSWEEPER HELPDESK AGENT	$360.00
229945	3/12/2018	B72116	FRONTIER BUILDING SUPPLY	PVC PIPE/DRAIN & SEWER PIPE	$33.94
230010	3/13/2018	140974 SG	TRAFFIC SAFETY SUPPLY CO. INC	TRAFFIC SIGN MATERIALS	$451.36
229970	3/13/2018	111-2309396-2457059	AMAZON.COM SERVICES, INC	REPLACEMENT FRIDGE FOR MED 12	$43.39
230022	3/13/2018	83705568428157888993	UNITED PARCEL SERVICE, INC	UPS SHIPPING BACKFLOR GAUGE	$32.60
230013	3/13/2018	300263589	KCDA PURCHASING COOPERATIVE	COPY PAPER - 3RD FLOOR	$251.81
229966	3/13/2018	B91446	SEBO'S DO-IT CENTER	LIBRARY SERVER	$13.67
230020	3/13/2018	87665998	DOUBLETREE INN (ALL)	DOUBLETREE STAY - AWWA TRAINING VANCOUVER CS	$184.84
229969	3/13/2018	67535	PORT OF ANACORTES	FUEL- FIBER SMALL EQUIPMENT	$11.35
230074	3/13/2018	S1387585	DLT SOLUTIONS, LLC	AUTODESK AUTOCAD LT 2018 RENEWAL 4/20/18-4/19/2020	$2,118.96
229941	3/13/2018	112-0803291-4588233	AMAZON.COM SERVICES, INC	UPS RACKMOUNT FOR SERVER ROOM	$1,386.47
229968	3/13/2018	1881021699	QUICK CARE MEDICAL CLINIC	DOT PHYSICAL - J. RAINS	$150.00
230012	3/14/2018	B91409	SEBO'S DO-IT CENTER	FASTENERS	$3.79
230011	3/14/2018	B92009	SEBO'S DO-IT CENTER	SOD CUTTER	$42.53
230072	3/14/2018	593 5 165 1689	SAFEWAY INC	LAB SUPPLIES	$69.89
230025	3/14/2018	B92037	SEBO'S DO-IT CENTER	COUPLINGS, ELBOWS, PIPE FOR SIGN ROOM	$52.39
230024	3/14/2018	X25697/1	ACE HARDWARE	3/4 X 10' BLACK TBE PIPE	$163.51
230023	3/14/2018	112-8249685-0230655	AMAZON.COM SERVICES, INC	BOOTS - NICOLA	$110.27
230027	3/14/2018	4596-5	TARGET	SUPPLIES FOR KIDS NIGHT OUT - FOOD. NO	$14.16
230026	3/14/2018	5807	MICHAELS	SUPPLIES FOR KIDS NIGHT OUT	$87.26
230077	3/14/2018	934713	OFFICE DEPOT, INC.	AVERY LABELS	$15.21
230175	3/14/2018	0272166361050	ALASKA AIRLINES	MAYOR GERE RT AIRFARE AUSTIN TX FIBER/BROADBAND SUMMIT	$304.60
230176	3/14/2018	0272166361051	ALASKA AIRLINES	EMILY SCHUH RT AIR AUSTIN TEXAS FIBER/BROADBAND TRAINING	$304.60
230177	3/14/2018	0272166361052	ALASKA AIRLINES	FRED B RT AIR AUSTIN TEXAS FIBER BROADBAND SUMMIT	$304.60
230021	3/14/2018	2009708-107825938	BROADBAND PROPERTIES.COM	BROADBAND SUMMIT FOR FIBER	$1,050.00
230018	3/14/2018	717302	YSI INCORPORATED (XYLEM)	REPLACEMENT OBOD SENSOR CAP KIT	$129.01
230019	3/14/2018	82750	LANCER SALES USA, INC	LANCERCLEAN DETERGENT AND ACID RINSE	$888.02
230015	3/14/2018	112-9544002-5824262	AMAZON.COM SERVICES, INC	SSD CARD	$292.86
230156	3/15/2018	B72993	FRONTIER BUILDING SUPPLY	CEMENT - CEMETERY	$66.70
230082	3/15/2018	Membership	AMAZON.COM SERVICES, INC	PRIME MEMBERSHIP - WILL BE CREDITED	$14.09

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230167	3/15/2018	B91514	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$47.28
230178	3/15/2018	001-396073	PISTON SERVICE OF ANACORTES	SPEED LIMIT FLASHING SIGN BATTERY	$103.37
230086	3/15/2018	5403640176	UNITED STATES POSTAL SERVICE	POSTAGE	$24.70
230014	3/15/2018	114-3609485-4777011	AMAZON.COM SERVICES, INC	BREAKROOM SUPPLIES - LIBRARY	$27.99
230084	3/15/2018	112-5438952-1076249	AMAZON.COM SERVICES, INC	RAIN GEAR	$81.32
230083	3/15/2018	112-7499822-4932232	AMAZON.COM SERVICES, INC	RAIN GEAR	$86.75
230162	3/15/2018	WEB102013552	ALL POSTER FRAMES	MAGNETIC SIGN HOLDERS	$165.37
230153	3/15/2018	B92361	SEBO'S DO-IT CENTER	LIBRARY MAINTENANCE ITEMS	$42.49
230154	3/15/2018	B72995	FRONTIER BUILDING SUPPLY	MAINTENANCE SUPPLIES	$11.54
230085	3/15/2018	8833	LITTLE CAESARS PIZZA	PIZZA- KIDS NIGHT OUT	$54.23
230075	3/15/2018	111-0254472-9246678	AMAZON.COM SERVICES, INC	BOOK ADULT	$12.78
230163	3/15/2018	111-0760957-3425805	AMAZON.COM SERVICES, INC	BOOKS ADULT	$20.39
230155	3/15/2018	B67682	FRONTIER BUILDING SUPPLY	CEMENT	$53.36
230078	3/15/2018	230078	NW WA SUBSECTION PNWS-AWWA	2018 WATER STORAGE BASICS WORKSHOP - CF	$80.00
230079	3/15/2018	230079	NW WA SUBSECTION PNWS-AWWA	PUMP WORKSHOP - CF	$80.00
230080	3/15/2018	15924	PUBLIC FLEET MANAGERS ASSOC	2018 W. LUDEMANN - PUBLIC FLEET SUMMIT MEMBERSHIP	$249.00
230174	3/15/2018	050662	PORT OF ANACORTES	FUEL- SMALL EQUIPMENT	$19.60
230076	3/15/2018	752	ANACORTES PRINTING	WATER DEPT DOOR HANGERS	$77.58
230017	3/15/2018	112-1586794-9140247	AMAZON.COM SERVICES, INC	POWER STRIP	$158.04
230073	3/15/2018	112-1868160-5845812	AMAZON.COM SERVICES, INC	PRINTER APD	$374.31
230016	3/15/2018	112-9017042-9144214	AMAZON.COM SERVICES, INC	TONER AND LASER PRINTER	$106.86
230173	3/15/2018	B92780	SEBO'S DO-IT CENTER	FINISHING TOWEL	$17.35
230695	3/16/2018	1211213	SURETY PEST CONTROL	STATION 2 MARCH SERVICE	$44.49
230906	3/16/2018	37216337	WASTEQUIP MANUFACTURING CO LLC	2018 WASTE CONTAINERS	$10,444.80
230164	3/16/2018	B92966	SEBO'S DO-IT CENTER	CLEANING SUPPLIES	$13.43
230172	3/16/2018	112-4641655-3305845	AMAZON.COM SERVICES, INC	RING CUTTERS	$62.75
230171	3/16/2018	662 14 122 101	COSTCO WHOLESALE CORPORATION	STORAGE BINS - BUNKDER GEAR	$281.67
230168	3/16/2018	16132655	PACIFIC POWER BATTERIES	BATTERY REPLACEMENT	$34.46
230169	3/16/2018	B92963	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$6.92
230179	3/16/2018	8561 02 03489	HOME DEPOT	SIGN ROOM PROJECT	$79.66
230159	3/16/2018	35335CVR	JERRY SMITH CHEVROLET	RADIATOR- VEH #029A	$363.26
230161	3/16/2018	B93207	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- SHOP	$40.30

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230160	3/16/2018	CVCB1263	JERRY SMITH CHEVROLET	SERVICE TO VEH #033A	$412.46
230081	3/16/2018	744106119	EVENTBRITE.COM	GREEN FLEET EXPO REGISTRATIONS - W. LUDEMANN	$249.00
230166	3/16/2018	001-396153	PISTON SERVICE OF ANACORTES	TRK BED COATING	$11.49
230165	3/16/2018	B92987	SEBO'S DO-IT CENTER	FASTENERS	$6.69
230170	3/17/2018	8563 58 34205	HOME DEPOT	LIBRARY - TOTES	$130.78
230157	3/17/2018	114-9063575-1957866	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - ASAC	$137.78
230180	3/17/2018	B93664	SEBO'S DO-IT CENTER	EXHIBIT SUPPLIES	$4.98
230158	3/17/2018	346053472	DELL MARKETING LP	PC FOR PLANNING	$1,403.82
230110	3/19/2018	113-6007364-0765823	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- SHOP	$19.59
230918	3/19/2018	56825/2	H.B. JAEGER	NO. 1 BOX TOP ROUND	$2,308.72
230960	3/19/2018	33718113	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	$36.43
230959	3/19/2018	33718114	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	$802.50
230249	3/19/2018	36320110	LIFELINE	MEAD, DAVID, LEOFF1 RETIREE	$55.12
230255	3/19/2018	2265915-107907211	MUNICIPAL RESEARCH &	MRSC WEBINAR COACHING YOUR STAFF	$35.00
230251	3/19/2018	B94475	SEBO'S DO-IT CENTER	BROOM, SPRAY BOTTLE	$23.41
230252	3/19/2018	WFOAMiles	WASHINGTON FINANCE OFFICERS	WFOA CLASSS REGISTRATION	$125.00
230256	3/19/2018	B94674	SEBO'S DO-IT CENTER	HEATER PARTS- SIGN SHOP	$23.38
230301	3/19/2018	137032	GARRETT SPECIALITIES	700 SOLAR KEY CHAINS TO BE USED FOR OUTREACH	$1,510.00
230302	3/19/2018	137032	GARRETT SPECIALITIES	REMAINDER PAYMENT FOR SOLAR KEY CHAINS FOR OUTREACH. OTHER INVOICE #137032	$110.00
230257	3/19/2018	B94659	SEBO'S DO-IT CENTER	ELECTRICAL SUPPLIES	$45.55
230253	3/19/2018	828536	MY TAILOR	FIBER PARACHUTE REPAIR	$20.00
230254	3/19/2018	X28409/1	ACE HARDWARE	ADAPTERS AND CONDUIT	$81.11
230250	3/19/2018	2ED48736T8246614F	EBAY OR PAYPAL	BATTERY PACKS UPS ROOM	$824.94
230189	3/20/2018	114-3698930-3488218	AMAZON.COM SERVICES, INC	OPS- BREAKROOM SUPPLIES	$10.52
230187	3/20/2018	114-8222436-8128223	AMAZON.COM SERVICES, INC	OPS- BREAKROOM SUPPLIES	$19.50
230304	3/20/2018	113-4564301-6177816	AMAZON.COM SERVICES, INC	3-RING BINDERS	$21.68
230289	3/20/2018	B95502	SEBO'S DO-IT CENTER	PRIMER/SEALANT/CAULK/BRUSH	$77.12
230290	3/20/2018	B95199	SEBO'S DO-IT CENTER	10 X 10 TAMPER	$43.39
230291	3/20/2018	B95276	SEBO'S DO-IT CENTER	PUSH BROOM/EPOXY	$31.01
230294	3/20/2018	X28523/1	ACE HARDWARE	FACILITY ITEMS	$26.34
230293	3/20/2018	X28532/1	ACE HARDWARE	ASAC DISHWASHER REPAIR	$9.92
230299	3/20/2018	MV186998	MOTOR TRUCKS, INC	CONVEX MIRROR FOR DUMP TRUCK	$9.75

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230371	3/20/2018	300265562	KCDA PURCHASING COOPERATIVE	COPY PAPER - ASAC	$78.76
230367	3/20/2018	0188-490630	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS	$46.61
230303	3/20/2018	B95187	SEBO'S DO-IT CENTER	WIRE CONNECTORS	$7.58
230297	3/20/2018	113-4500993-5064216	AMAZON.COM SERVICES, INC	K9 T-BONE FOOD	$56.41
230292	3/20/2018	B95553	SEBO'S DO-IT CENTER	MOUNTING HARDWARE	$5.92
230381	3/20/2018	45K3GZ	SUN MOUNTAIN LODGE	WDA DEF CONF	$181.67
230295	3/20/2018	WAANA100571	FASTENAL COMPANY	GALV HEX NUTS/WRENCH	$54.98
230300	3/20/2018	B95198	SEBO'S DO-IT CENTER	SIGN ROOM REPAIRS	$39.50
230296	3/20/2018	WAANA100544	FASTENAL COMPANY	WEDGE ANCHOR & ACETONE	$133.70
230344	3/21/2018	113-0236326-4479424	AMAZON.COM SERVICES, INC	SHELF LABEL HOLDERS	$55.29
230956	3/21/2018	SI0037839-US	BIBLIOTHECA , LLC	OFFICE AND OPERATING SUPPLIES	$1,388.09
230683	3/21/2018	8918	HOW IT WORKS, INC	350 ACFL TRAIL GUIDES "RESALE" ITEM	$1,879.50
230258	3/21/2018	1224830	POLYDYNE, INC	CLARIFLOC POLYMER FOR THE INCINERATOR	$2,994.60
230382	3/21/2018	335709	SEBO'S DO-IT CENTER	ANT BAIT	$8.24
230374	3/21/2018	B95901	SEBO'S DO-IT CENTER	EPOXY - BALLFIELDS	$28.60
230378	3/21/2018	2737-3	SHERWIN WILLIAMS	PAINT- NEW SIGN ROOM	$130.78
230379	3/21/2018	2743-1	SHERWIN WILLIAMS	PAINT- NEW SIGN ROOM	$66.66
230433	3/21/2018	23532891	WHIDBEY HEALTH MEDICAL CENTER	CDL PHYSICAL- CRAIG YOUDERIAN	$150.00
230373	3/21/2018	B95930	SEBO'S DO-IT CENTER	PARTS- VEH #6977	$67.43
230366	3/21/2018	B96051	SEBO'S DO-IT CENTER	BITS AND FASTENERS	$11.05
230298	3/21/2018	114-4016385-8184230	AMAZON.COM SERVICES, INC	TRANSCEIVER MODULE	$40.56
230369	3/21/2018	B95715	SEBO'S DO-IT CENTER	WA PARK WASHROOM ITES	$8.51
230368	3/21/2018	B95797	SEBO'S DO-IT CENTER	WA PARK WASHROOM ITEMS	$17.61
230440	3/21/2018	59001217266	SAFEWAY INC	CANDY - EGG DASH	$52.95
230380	3/21/2018	X29106/1	ACE HARDWARE	FLAGGING TAPE/EGG DASH	$17.51
230370	3/21/2018	B80005	FRONTIER BUILDING SUPPLY	DOUGLAS FIR/BEND A BOARD - N AVENUE	$92.36
230372	3/21/2018	93289306	EBAY OR PAYPAL	MYLAR SHEETS	$31.95
230376	3/21/2018	67708	PORT OF ANACORTES	FUEL- PARKS SMALL EQUIPMENT	$116.27
230375	3/21/2018	B80013	FRONTIER BUILDING SUPPLY	BRONZE STAR/BEND A BOARD	$36.57
230636	3/22/2018	009574238	GALLS, LLC.	UNIFORM SWEATER; RECORDS BEYER	$63.90
230700	3/22/2018	8124380994	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	$46.60
230702	3/22/2018	8124384064	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	$33.28
230434	3/22/2018	B96212	SEBO'S DO-IT CENTER	CHAIN, TOOLS	$36.76
230377	3/22/2018	1519	FIRE HOOKS UNLIMITED	WEDGES, 2 HOOKS, AXE, NY FIBER/GRIP	$1,320.00
230435	3/22/2018	B93223	SEBO'S DO-IT CENTER	BALLFIELD MAINTENANCE SUPPLIES	$19.51
230436	3/22/2018	B96399	SEBO'S DO-IT CENTER	BALLFIELDS MAINTENANCE	$20.57
230534	3/22/2018	763145	BAYSHORE OFFICE PRODUCTS INC	DRAWER REPLACEMENT	$74.87

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230439	3/22/2018	161916	HOLIDAY SPORTS	RAIN GEAR	$135.60
230437	3/22/2018	ALA Square	AMERICAN LIBRARY ASSOCIATION	YS BOOKS	$142.88
230432	3/22/2018	B96377	SEBO'S DO-IT CENTER	PAINT SUPPLIES	$11.90
230441	3/22/2018	B96229	SEBO'S DO-IT CENTER	FASTENERS	$2.80
230438	3/22/2018	30469659	WASHINGTON STATE UNIVERSITY	PESTICIDE RECERTIFICATION TOTTENHAM	$120.00
230550	3/22/2018	437882	MILES SAND & GRAVEL CO.	ECOLOGY BLOCKS- SOLID WASTE	$303.80
230552	3/22/2018	057523	OLIVE GARDEN	SUBSISTENCE: WFC LEADERSHIP CONFERENCE	$24.08
230535	3/23/2018	937196/1	ACE HARDWARE	REPAIR ITEMS	$10.24
230630	3/23/2018	32218	ANACORTES TOWING, LLC	TOWING; APD 18-A02079	$162.75
230911	3/23/2018	85089^	BLYTHE PLUMBING & HEATING, INC	INSTALL NEW AIR FILTER ON CITY HALL BOILER	$400.91
230693	3/23/2018	AFD FM Q4 17	SKAGIT- 911	SPILLMAN FEES 4TH QTR 2017	$1,308.57
230531	3/23/2018	31432070	SCIENTIFIC SUPPLY & EQUIP INC	FILTER PAPER AND WEIGHING DISHES	$499.09
230559	3/23/2018	79 2 104 4841	THE MARKET LLC	LIVE FIRE LUNCH (PARTIAL)	$9.98
230524	3/23/2018	B96760	SEBO'S DO-IT CENTER	PAINT SUPPLIES - CEMETERY	$55.30
230536	3/23/2018	B96627	SEBO'S DO-IT CENTER	REPAIR ITEMS	$7.02
230537	3/23/2018	WAANA100696	FASTENAL COMPANY	REPAIR ITEMS	$10.74
230530	3/23/2018	4165510139	UNITED STATES POSTAL SERVICE	SHIPPING SUPPLIES FOR YS BOOKS	$5.99
230523	3/23/2018	B96668	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$2.81
230543	3/23/2018	0114	SCHOLASTIC INC	YS BOOKS	$42.28
230546	3/23/2018	4165510139b	UNITED STATES POSTAL SERVICE	SHIPPING AND PACKING OF YS BOOKS	$49.83
230544	3/23/2018	910193335678a	FEDEX	PACKING OF YS BOOKS	$34.71
230545	3/23/2018	910193335678b	FEDEX	SHIPPING OF YS BOOKS	$62.35
230547	3/23/2018	Peachtree Square	SQUARE	YS BOOKS	$70.00
230548	3/23/2018	Square Bloomsbury	SQUARE	YS BOOKS	$25.00
230549	3/23/2018	Square Publisher	PUBLISHER SPOTLIGHT	YS BOOK	$45.00
230558	3/23/2018	76905	BERG VAULT COMPANY	BURLINGTON CATCH BASIN AND GRATE	$143.48
230532	3/23/2018	8293	WEST MARINE PRODUCTS, INC	SS O RINGS FOR FIBER PROJECT	$26.02
230533	3/23/2018	B96685	SEBO'S DO-IT CENTER	OPERATING SUPPLY- WATER DEPT	$36.87
230554	3/23/2018	232162	HILTON GARDEN INN	SUBSISTENCE: LEADERSHIP CONFERENCE	$17.09
230539	3/23/2018	X29879/1	ACE HARDWARE	TAPE, PUTTY KNIFE AND SCRAPERS	$13.25
230525	3/23/2018	300266779	KCDA PURCHASING COOPERATIVE	COPY PAPER - WTP	$78.87
230526	3/23/2018	300266944	KCDA PURCHASING COOPERATIVE	COPY PAPER - FINANCE	$196.90
230527	3/23/2018	300266946	KCDA PURCHASING COOPERATIVE	24# COPY PAPER - 3RD FLOOR	$100.72
230528	3/23/2018	300266950	KCDA PURCHASING COOPERATIVE	COPY PAPER - LIBRARY	$393.81
230553	3/23/2018	7908	SHELL OIL COMPANY	GAS VEHICLE #218 - CONFERENCE	$49.98
230540	3/23/2018	0188-490750	CONSOLIDATED ELECTRICAL	ELECTRICAL CONDUIT	$31.75
230635	3/23/2018	B96780	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$26.44
230688	3/24/2018	95063592	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	$4,376.17
230538	3/24/2018	H46762	COASTAL FARM &	WORK BOOTS- JIMMIE BAKER	$73.91

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230555	3/24/2018	968766	HILTON GARDEN INN	ACCOMMODATION: LEADERSHIP CONFERENCE	$177.69
230560	3/24/2018	111-4146423-5210626	AMAZON.COM SERVICES, INC	NOTE PADS	$38.23
230529	3/24/2018	XA63DCZMK68PS0K57HA1	AMAZON.COM SERVICES, INC	CITYWIDE MEMBERSHIP FEE	$541.42
230842	3/25/2018	21290	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING; 2/26-3/26	$511.31
230817	3/25/2018	21291	ECONOWASH LAUNDRY & DRY	MARCH LAUNDRY	$947.75
230551	3/25/2018	111-2738062-2825050	AMAZON.COM SERVICES, INC	HAMMER VISE- VEH #603	$157.54
230556	3/25/2018	112-5020618-9157805	AMAZON.COM SERVICES, INC	TOOLS	$571.70
230541	3/25/2018	X30802/1	ACE HARDWARE	ADAPTERS	$1.94
230462	3/26/2018	0590466	FERGUSON ENTERPRISES, INC	5/8 X 3/34 METERS FOR INVENTORY,	$6,840.27
230631	3/26/2018	118643	FRONTIER FORD	CONVERTER- VEH #115A	$1,091.67
230818	3/26/2018	49386	KROESENS UNIFORMS COMPANY	50 FLAG EMBLEMS FOR UNIFORMS	$175.23
230931	3/26/2018	1619522	MILES SAND & GRAVEL CO.	3/8" WASHED ROCK	$282.10
230910	3/26/2018	18-179	PROJECT ENERGY SAVERS, LLC	1000 WATER SAVING TIPS BOOK FOR	$1,360.00
230557	3/26/2018	112-5020618-9157805	AMAZON.COM SERVICES, INC	TOOLS	$10.59
230592	3/26/2018	114-6155728-7381019	AMAZON.COM SERVICES, INC	4-PORT USB	$10.84
230707	3/27/2018	163984H-5	BIRCH EQUIPMENT CO., INC	RENTAL OF JOB SHACK MARCH	$265.82
230823	3/27/2018	82820095	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	$199.60
230819	3/27/2018	49413	KROESENS UNIFORMS COMPANY	UNIFORM BELT	$43.39
230824	3/27/2018	1214239	MUNICIPAL EMERGENCY SERVICES	HANDLELOK GRIPS	$477.52
230762	3/27/2018	001-397124	PISTON SERVICE OF ANACORTES	PART- #90006	$645.10
230632	3/27/2018	001-397094	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- VEH #220	$34.76
230757	3/27/2018	217233/2050096	VISA	ADA UPGRADES~	$383.57
230696	3/28/2018	3017467	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	$212.24
230909	3/28/2018	3335145	DAILY JOURNAL OF COMMERCE	LEGAL NOTICE - 2018 ASPHALT OVERLAY PROJECT	$96.60
230809	3/28/2018	360-293-4900-0912865	FRONTIER COMMUNICATIONS	APD BAC LINE [3/28/4/27]	$78.67
230811	3/28/2018	360-293-5868-1006005	FRONTIER COMMUNICATIONS	APD BUSINESS LINE SUMMARY [3/28-4/27]	$336.63
230812	3/28/2018	360-299-6615-0615165	FRONTIER COMMUNICATIONS	APD 911 LINE [3/28-4/27]	$66.26
230810	3/28/2018	360-588-1422-0822015	FRONTIER COMMUNICATIONS	APD BUSINESS LINE [3/28-4/27]	$289.19
230837	3/28/2018	360-299-3674-021417-	FRONTIER COMMUNICATIONS	BACK UP PHONE LIN 3/28 - AT OPS.	$65.88

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230763	3/28/2018	360-293-0327-0122885	FRONTIER COMMUNICATIONS	CITY HALL 3/28-4/27/18	$643.12
230816	3/28/2018	3602939063	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX: 3/28 - 4/27	$75.60
230761	3/28/2018	360-293-3725-0501135	FRONTIER COMMUNICATIONS	DEPOT PHONE 3/28-4/27/18	$58.55
230952	3/28/2018	360-299-2484-0726025	FRONTIER COMMUNICATIONS	LIBRARY PHONE 3/28 - 4/27/18	$53.67
230638	3/28/2018	118670	FRONTIER FORD	OPERATING SUPPLIES- VEH #115A	$194.08
230706	3/28/2018	18-1478	LIFE TEK, INC	FIRST AID/CPR/BBP TRAINING~	$300.00
230937	3/28/2018	1098873	SKAGIT PUBLISHING LLC	POSITION ADS, BUILDING INSPECTOR & PLANS EXAMINER	$679.33
230813	3/28/2018	1218910	SURETY PEST CONTROL	RE-SCREEN VENTS, SOFFITS (29-2): PEST	$70.53
230685	3/28/2018	331 0397068	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE	$51.21
230686	3/28/2018	331 0397083	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE FOR INTERN	$5.69
230829	3/29/2018	764104	BAYSHORE OFFICE PRODUCTS INC	KEYBOARD BATTERIES	$6.39
230953	3/29/2018	978810	BLACKSTONE PUBLISHING	BOOKS ON CD	$50.00
230765	3/29/2018	IB32065	FARMERS EQUIPMENT COMPANY	ROOF- VEH #424	$276.19
230690	3/29/2018	ReimbFyrrce	FYRRCE, GROCSOHCTAER	FYRRCE PER DIEM REIMBURSMENT	$50.00
230235	3/29/2018	I4779276	HD FOWLER COMPANY INC	14" X 6' FL X PE DI SPOOL	$1,245.75
230701	3/29/2018	0101611023	NORTHERN SAFETY CO INC	ACFL YEARLY SAFETY SUPPLIES	$148.34
230703	3/29/2018	0101611032	NORTHERN SAFETY CO INC	WASHINGTON PARK YEARLY SAFETY SUPPLIES	$413.22
230704	3/29/2018	3744778	NORTHERN SAFETY CO INC	PARKS YEARLY SAFETY SUPPLIES	$1,082.27
230753	3/29/2018	001-397338	PISTON SERVICE OF ANACORTES	FILTER- VEH #859	$5.57
230751	3/29/2018	001-397339	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- VEH #510	$280.17
230755	3/29/2018	001-397341	PISTON SERVICE OF ANACORTES	FITTINGS- VEH #510	$46.86
230820	3/29/2018	001-397344	PISTON SERVICE OF ANACORTES	FITTINGS- VEH #510	$801.18
230754	3/29/2018	001-397349	PISTON SERVICE OF ANACORTES	AIR FILTER- VEH #219	$40.23
230834	3/29/2018	220015149234	PUGET SOUND ENERGY INC	8147 S MARCH PT RD, # STREET LIGHTS	$30.58
230684	3/29/2018	00112651	WALTON BEVERAGE COMPANY, INC	OPS- BREAKROOM SUPPLIES	$140.00
230705	3/29/2018	00112650	WALTON BEVERAGE COMPANY, INC	WWTP BREAKRROM SUPPLIES	$52.50
230697	3/29/2018	00112649	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	$105.00
230766	3/30/2018	3827	ALL PHASE COMM, LLC	REMOTE CHARGE SERVICE	$189.88
230825	3/30/2018	032918	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A02252	$162.75
230764	3/30/2018	360-299-0813-1017915	FRONTIER COMMUNICATIONS	WWTP PHONE LINE	$300.58
230899	3/30/2018	118709	FRONTIER FORD	HEATER MOTOR- VEH #139A	$40.38
230841	3/30/2018	9303272584	GRAYBAR ELECTRIC COMPANY, INC	CREDIT FOR OVERCHAGE OF MICROFIBER OFS FITEL LLC	($503.49)
230826	3/30/2018	I4780373	HD FOWLER COMPANY INC	BLACK ROMAC #501 GASKET SBR	$72.13
230822	3/30/2018	MV187745	MOTOR TRUCKS, INC	HEADLIGHT ASSEMBLY- VEH #219	$336.62
230821	3/30/2018	MV187757	MOTOR TRUCKS, INC	FILTER- VEH #219	$108.88

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230933	3/30/2018	10126379	NAVIA BENEFIT SOLUTIONS	MARCH FLEXIBLE SPENDING ACCT PARTICIPATING FEE	$116.20
230900	3/30/2018	768769	PACIFIC LAMP & SUPPLY COMPANY	BALLAST FOR EMERGENCY LIGHTING IN	$840.88
230759	3/30/2018	38502	REISNER DISTRIBUTOR INC	INCINERATOR FUEL	$2,831.97
230832	3/30/2018	AFD Q2 18	SKAGIT- 911	RADIO MEINTENANCE Q2 2018	$4,432.40
230831	3/30/2018	AFD WS Q218	SKAGIT- 911	COST SHARE WEST SIDRE PROJECT Q2 2018	$7,541.62
230938	3/30/2018	COURT & BUILDING FEE	WASHINGTON STATE TREASURER	1ST QTR COURT FEES 2018	$41,551.66
230920	3/31/2018	025944-61523	DISA GLOBAL SOLUTIONS INC	ANNUAL HEARING EXAMS, FITTING & TRAINING	$1,225.00
230972	3/31/2018	43572	LAKESIDE INDUSTRIES, INC.	5/8 & 3/4 ROCK SALES	$1,210.32
230836	3/31/2018	Pay App 9	MCCLURE & SONS, INC, LES MCCLURE	WWTP SEWAGE SLUDGE INCINERATOR SCRUBBER - FINAL PAY APP	$10,655.16
230901	3/31/2018	MV187856	MOTOR TRUCKS, INC	FILTER- VEH #219	$66.53
230902	3/31/2018	IN927026	NOANET	COS SERVICES FOR FIBER PROJECT - MARCH 2018	$2,000.00
230935	3/31/2018	11468	ORCA INFORMATION, INC	EMPLOYMENT BACKGROUND CHECK, CLARK, ROSSI, SALMON	$185.00
230838	3/31/2018	PR010	STELLAR J CORPORATION	BLUE HERON CIRCLE RESERVOIRS PROJECT - CONSTRUCTION - MARCH 2018	$67,161.50
230833	3/31/2018	Pay App 1	TRINITY CONTRACTORS, INC	2018 ASPHALT OVERLAY - UTILITY & PED IMPROVEMENTS	$27,130.00
230808	3/31/2018	00005W5A83138	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 3-31-18	$16.08
230930	3/31/2018	8030100	UTILITIES UNDERGROUND LOCATION	UTILITY LOCATE TICKETS FOR MARCH	$264.88
230964	4/1/2018	360-293-1900-0122885	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 4/1-4/30/18	$1,102.14
230845	4/1/2018	530	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	$121.85
230921	4/1/2018	8292	PORT OF ANACORTES	MOORAGE - QUARTERLY - SPACE QD-01A	$162.83
230923	4/1/2018	987	PORT OF ANACORTES	DOCK RENTAL	$33.95
230807	4/1/2018	5052985014	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 3/01-3/31	$28.48
230801	4/1/2018	5052983878	RICOH USA, INC	S/N C86086497 PUB DEF COPIES 1/1-3/31/18	$40.19
230800	4/1/2018	5052983961	RICOH USA, INC	CITY WIDE 1/1-3/31/18	$494.86
230802	4/1/2018	Recurring	RICOH USA, INC	S/N C86152062 HR COPIES 3/1-3/31/18	$22.23
230957	4/1/2018	0542005-001	UNUM LIFE INS CO OF AMERICA	APRIL, LEOFF LONG-TERM CARE PREMIUM	$1,024.90
230941	4/1/2018	092823700	XEROX CORPORATION	CLRCUBE XNE-099723 2/21-3/21/18	$195.45
230806	4/2/2018	B41413	AARP DRIVING COURSE	AUX PATROL - AARP SMART DRIVER SAFETY COURSE	$120.00
230815	4/2/2018	Refund #092-5190-02	ALLIED REALTORS	Overpayment on acct - Allied would like refund	$244.97
230827	4/2/2018	April 2, 2018	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER 2% FERRY REIMBURSE	$18,652.87
230851	4/2/2018	31-C170839361	ANDRICH, NANCY	AMBULANCE SERVICE REFUND	$401.72
230830	4/2/2018	1990646967	ARAMARK	LAUNDRY SERVICE FOR WWTP	$71.61

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230850	4/2/2018	31-C17024035:1	BENDEWALD, JEAN	AMBULANCE SERVICE REFUND	$100.00
230849	4/2/2018	31-C17007515:1	JOHNSON, SUENEMA	AMBULANCE SERVICE REFUND	$64.91
230848	4/2/2018	31-C17118195:1	KAISER PERMANENTE, ATTN: JENNIFER	AMBULANCE SERVICE REFUND	$591.40
230903	4/2/2018	MV187889	MOTOR TRUCKS, INC	POWER MIRROR SWITCH- VEH #219	$117.40
230973	4/2/2018	MV187931	MOTOR TRUCKS, INC	SENSOR FOR VEH #203	$317.35
230927	4/2/2018	983	PORT OF ANACORTES	Dock Rental - QD-19	$33.95
230926	4/2/2018	984	PORT OF ANACORTES	DOCK RENTAL - QD24	$33.95
230925	4/2/2018	985	PORT OF ANACORTES	Dock Rental - QD-21	$32.00
230924	4/2/2018	986	PORT OF ANACORTES	DOCK RENTAL - QD-22	$33.95
230922	4/2/2018	989	PORT OF ANACORTES	Doc rental - QD-25	$33.95
230954	4/2/2018	26031	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - MARITIME CENTER	$16.90
230844	4/2/2018	APD Q2 18	SKAGIT- 911	SECOND INSTALLMENT FISCAL YEAR 2018; AGENCY USER FEE AND LAW RADIO MAINT/MNGT	$45,978.72
230814	4/2/2018	1098873	SKAGIT PUBLISHING LLC	PUBLISH AA-1742377 AA-1743606	$125.86
230971	4/2/2018	84405	SKAGIT RIVER STEEL &	24 X 36 METAL PLATE 3", SQUARE TUBING	$274.57
230929	4/2/2018	1512151	WASHINGTON TRACTOR, INC	1 1/2" HOSE KIT , CAMLOCK	$185.88
230847	4/2/2018	31-C17049199:1	WPS/TRICARE, ATTN: REFUNDS	AMBULANCE SERVICE REFUND	$74.59
230966	4/3/2018	n02953	DEPARTMENT OF HEALTH	WATER SYSTEM PLAN APPROVAL	$919.00
230908	4/3/2018	ReimbFarnsworth	FARNSWORTH, DIANA	TRAVEL EXPENSE VOUCHER D FARNSWORTH	$418.75
230946	4/3/2018	ReimbFarnsworth	FARNSWORTH, DIANA	TRAVEL EXPENSE VOUCHER D FARNSWORTH 030118	$164.17
230898	4/3/2018	ReimbFuller	FULLER, CHRIS	TRAINING - MID MNGT PER DIEMS; CAPT FULLER	$165.00
230980	4/3/2018	ReimbMiller	MILLER, MATT	PARKING FOR INTERNATIONAL FERRY RUN TOWN OF SIDNEY EVENT	$5.00
230974	4/3/2018	ReimbNelson	NELSON, KAITLYNN	REIMBURSEMENT - BIKE SUMMIT	$150.00
230951	4/3/2018	1207168	SURETY PEST CONTROL	LIBRARY PEST CONTROL	$66.19
230968	4/3/2018	00112658	WALTON BEVERAGE COMPANY, INC	BREAKROOM SUPPLIES	$175.00
230904	4/3/2018	ReimbWilson	WILSON, LESLIE	TRAVEL EXPENSE VOUCHER L WILSON	$470.70
230413	4/15/2018	18-038-PRK-0011	EAGER BEAVER TREE SERVICE, INC	RETAINAGE RELEASE	$253.00
230331	4/20/2018	18-014-FAC-0011	MOUNT VERNON CARPET	RETAINAGE RELEASE	$1,049.89
230334	4/20/2018	18-029-FAC-0011	MOUNT VERNON CARPET	RETAINAGE RELEASE	$194.18
230567	4/26/2018	4479	ARCHIVESOCIAL, INC.	SCANNING, ARCHIVING	$1,788.00
230461		creditfordesk	NATIONAL BUSINESS FURNITURE	CREDIT FOR SLOW DELIVERY	($200.00)
229734		X22289/1	ACE HARDWARE	RETURN OF FILTER AND HOSE	($46.63)
230028		022199 03 729874	JOANN FABRIC & CRAFT	RETURN EXHIBIT SUPPLIES	($41.27)
229653		111-4816106-6228205	AMAZON.COM SERVICES, INC	CREDIT FOR ITEM NOT RECEIVED	($8.04)

Total **$528,550.75**

CITY OF ANACORTES
2019/2020 BUDGET CALENDAR

Event	Responsible Department	Due Date	Meeting Time and Place	Comments
Mayor and Council budget planning session	Finance/Mayor	3/26/18, 4/9/18	Council Chambers	Departments to present next biennial budget goals and objectives
Position Budget information from HR	Human Resources	1-May	Interoffice Mail - Finance	
Staff payroll time study for position budgeting	Departments	6/1 - 6/30	Due to Payroll 7/1	
Position Allocation for Existing Employees Complete	Finance	13-Jul	In the system	Required for all existing employees
Submit IT Requests	Departments	18-Jun		
Submit Fleet Requests	Departments	18-Jun		
Finance loads ERR rates, IT rates, and Overhead rates into the	Finance	30-Jun	In the system	
Insurance premiums are prepared and loaded into the budget.	Finance	30-Jun	In the system	
Payroll Budgeting complete	Finance	30-Jun		
Revenue review with Mayor	Finance	19-Jul	Mayor’s Office	
Revenue budget loaded	Finance	20-Jul	In the system	
Budget spreadsheets distributed to departments	Departments	23-Jul	System is open for input.	
Departments have preliminary budget to Finance	Departments	27-Jul	System is locked end of day.	35A.33.030 - by the 4th Mon in Sept
Finance meets with Departments for overview	Departments	8/6 - 8/10		
Mayor review of preliminary budget, meet with Departments	Mayor	8/13 - 9/7	Mayor's Office	35A.33.050 - 1st bus day of Oct
Finance implements Mayor’s revisions.	Finance	8/13 - 9/14		
Mayor’s Budget Message drafted	Mayor / Finance	21-Sep		
Mayor’s Budget Message to Council	Mayor	8-Oct	Council Chambers	35A.33.052 - 60 days prior to next fy
Public Hearing on Revenue Sources	Finance	8-Oct	Council Chambers	
Council review of budget	Council / Finance	10/15 & 10/22	Council Chambers	35A.33.052 - 6 weeks before begin of next fy
Public Notice of hearing on final budget shall be published once a week for two weeks prior to the public hearing.	Finance	10/24 & 10/31	To Paper by noon Fri 19	35A.33.060
Public Hearing on Budget	Council	5-Nov	Council Chambers	35A.33.060
Public Notice of the Budget Ordinance	Finance	14-Nov	To Paper by noon November 9	
Budget Ordinances and Property Tax Levy Resolution	Council	19-Nov	Council Chambers	35A.33.075 - 12/31/18 (Property tax levy 11/30/18)
Letter to Skagit County on levy rate	Finance	November 30		

For questions or comments contact Steve Hoglund 293-1906

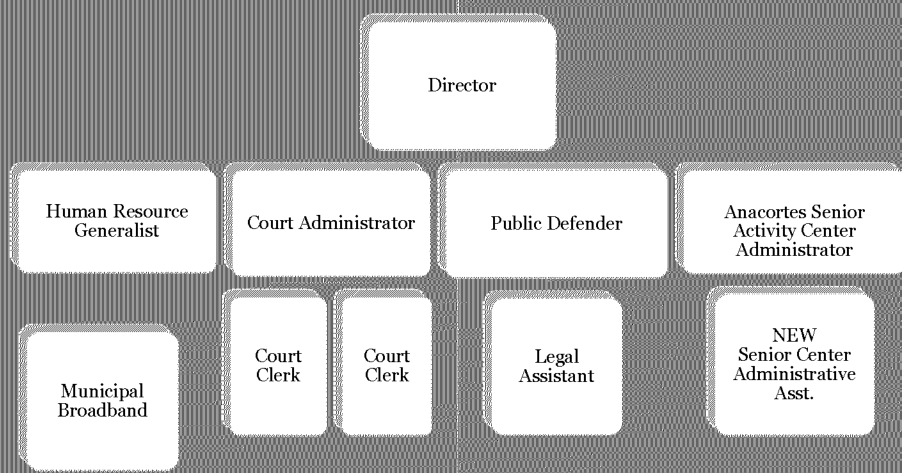
Administrative Services Department

2019-2020
BIENNIAL BUDGET OVERVIEW

What Do We Do?

- Administrative Services provides management support to City departments, City Council, and the public. The department provides **human resources, labor relations, risk management, municipal court services, public defense services, & oversite of the Anacortes Senior Activity Center** for the City.
- *New:* Business planning and management of a municipal broadband system implementation.

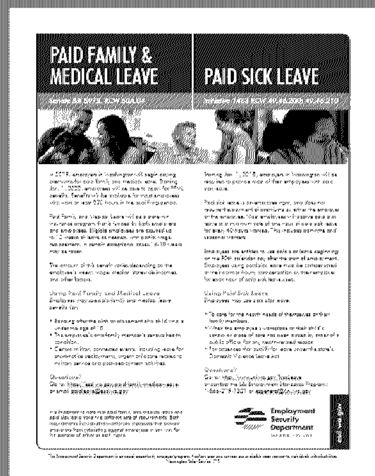
Org Chart



Human Resources

- Collective Bargaining
  - Police (commissioned)
  - New Teamster unit- Library & Museum negotiations underway
    - Library Comp & Class Study (summer 2019)
- Paid Family Leave
- Healthcare
  - 4.5-6% increase in 2018
  - 6% increase projected in 2019 and 2020
- Civil Service
- Succession planning
- Risk Management

Human Resources



Starting in 2020, Washington will be the 5th state in the nation to offer paid family and medical leave benefits

Human Resources

- Paid FMLA funded by premiums paid by both employees and employers.
- Rates
  - Initial premium rate at 0.4% of wages beginning on Jan. 1, 2019.
  - Employers may deduct from the employees' wages 100% of the premiums due for the family leave and up to 45% of the premiums due for the medical leave portion.
  - The employer is responsible for 55 percent of the medical leave premium. (but can pay all of the premiums)

Anacortes Municipal Court

- Probation Service utilization increasing as all alcohol related offenses are referred to probation for monitoring
- Potential bailiff/security screener to attend Court sessions for safety and courtroom security
- Adding locks to courtroom facility doors
- Judge caseload under review to determine City portion of judicial billing with Skagit County
- Skagit County Court systems may be a beta of municipal courts transitioning to a paperless court system

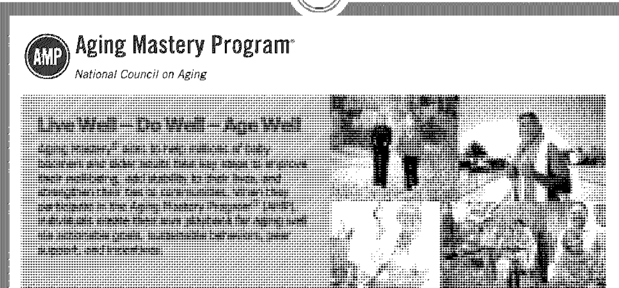
Office of Public Defense

- Fewer book and release of defendants due to increased capacity at Community Justice Center resulting in assignment of public defender when appointed by Judge
- Continued use of contracted screener to review indigent defendants' application for representation by public defender
- Contract with Overflow/Conflict attorneys being finalized. Utilization remains to 5-7 cases per month. This ensures we are within court mandate of 400 cases per year
- Recommend increase in conflict attorney rate to align with Mt. Vernon and Burlington (to $85/hr).

Anacortes Senior Activity Center

- City entered into an interlocal with Skagit County to provide administration/oversite of the Anacortes Senior Activity Center. Interlocal provides that Skagit County retains nutrition services and staff (including Meals on Wheels). Interlocal address cost sharing for services.
- Discussions underway with Senior Center Foundation re. Administrative Assistant position. Admin is employed and paid by Foundation but also provides significant support to Administrator.
  - Recommendation that City hire administrative assistant for clarity of role, responsibilities, and benefits with an interlocal with Foundation to fund majority of position.

Anacortes Senior Activity Center



ASAC is seeking grant support to establish an Aging Mastery Program. The program coordinator would be contracted to manage the program which would follow the curriculum provided by the National Council on Aging.

Anacortes Senior Activity Center

- ASAC is in the process of re-accreditation. Anacortes is the only accredited facility in the State of Washington.
  - **Community Self-Assessment:** Meet or exceed standards of Senior Center operation. Board of Directors, staff, participants, community stakeholders, etc provide input.
  - **Accreditation Process**
    - Compiling supporting documentation related to the National Senior Center Self-Assessment and National Accreditation Manual
    - an on-site review of documentation and the Center by a certified Peer Reviewer
    - a review of the Peer Reviewers' findings and recommendation by the National Accreditation Board.
  - Reaccrediation cost is based on Senior Center's budget and peer review expenses. The ASAC Foundation is covering the cost of accreditation.
  - .

Anacortes Senior Activity Center

- Facility maintenance. Roof and painting of facility.

Website

- 2017 saw implementation of new website with intuitive format and effective search engine
- 2018 City's intranet, our internal website, will transition to CivicPlus allowing employee access to forms and information both on and offsite

Municipal Fiber

- Discussion underway about how to fund the start up costs to deploy a municipal broadband service to residential, small/medium businesses, and enterprises.
- Return on investments options are under review in addition to seeking out grant opportunities.
- April 16 RFQ respondents presenting to City Council

CITY ATTORNEY'S OFFICE

2019/2020 BIENNIUM OVERVIEW

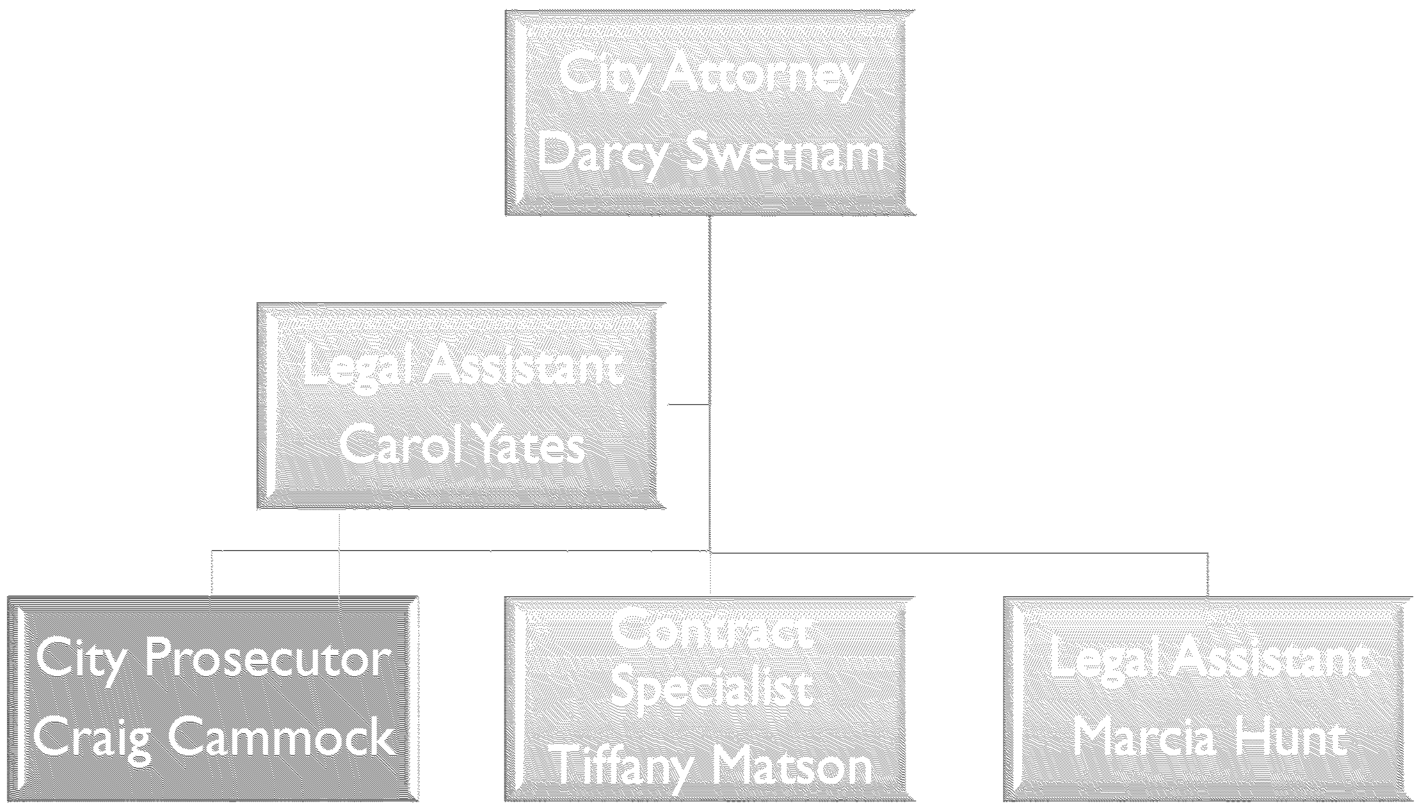
DEPARTMENT OVERVIEW

CITY ATTORNEY'S OFFICE

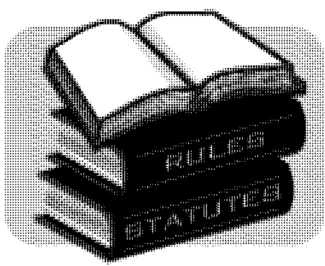
MISSION STATEMENT

The City Attorney's mission is to provide the highest quality municipal legal service to the City, its elected and appointed officials, and all city departments, boards and agencies in carrying out the good work they do. We strive to professionally provide accurate, timely, and quality support in accordance with all constitutional and statutory standards. The City Attorney works hard to advance, advocate, and safeguard the interests of the City while promoting behaviors that represent dignity and respect of self and of others.

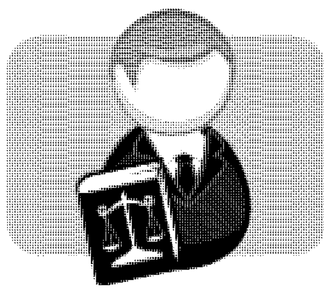
THE CITY ATTORNEY'S OFFICE



SERVICES PROVIDED BY CITY ATTORNEY'S OFFICE

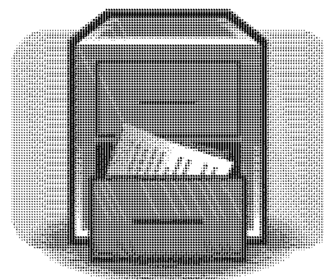


In House Counsel



Prosecution Services

Contracts Services



Public Records

WCIA Claims Support

UPDATES ON 2017/2018 GOALS

CITY ATTORNEY'S OFFICE

2017 – 2018 BUDGET GOALS

- GOAL ONE: Improve the City's development procedures to streamline the land use application process and minimize liability.
  - UPDATE: GOAL MET: Two big components were to update land use procedural sections of the AMC, which is DONE and look at adopting a Hearing Examiner system, which is also DONE.
- GOAL TWO: Update the Anacortes Municipal Code to align with legal changes and improve clarity.
  - UPDATE: GOAL MET AND ONGOING: One big factor was to improve codification services which is DONE and accomplish necessary Code updates, many of which are DONE and others are ONGOING
- GOAL THREE: Develop public records management and response procedures to better inventory and produce records.
  - UPDATE: GOAL MET AND ONGOING: This goal focused on moving forward with Laserfiche purchase, implementation, and training, which is underway.

GOALS FOR 2019/2020 BIENNIUM

CITY ATTORNEY'S OFFICE

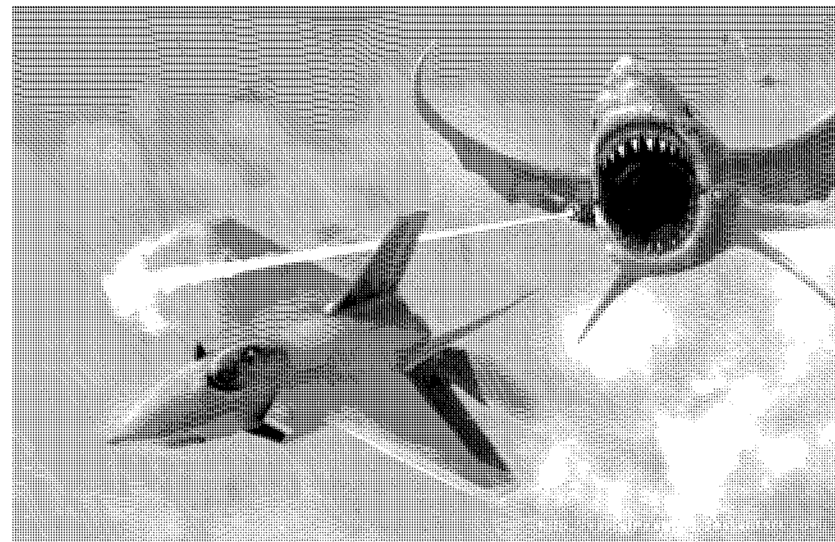
OVERVIEW OF LEGAL BUDGET

- Legislative Activities: Official Publication Services (Code Publishing)
- Legal Activities
  - Salaries, wages and personnel benefits
  - Office and operating supplies: Law Library, LexisNexis
  - Professional services: Prosecutor Contract, Outside Counsel
  - Travel and training: WAPRO, WSAMA, CLEs
  - Communication, Rentals and Leases
  - Interfund services

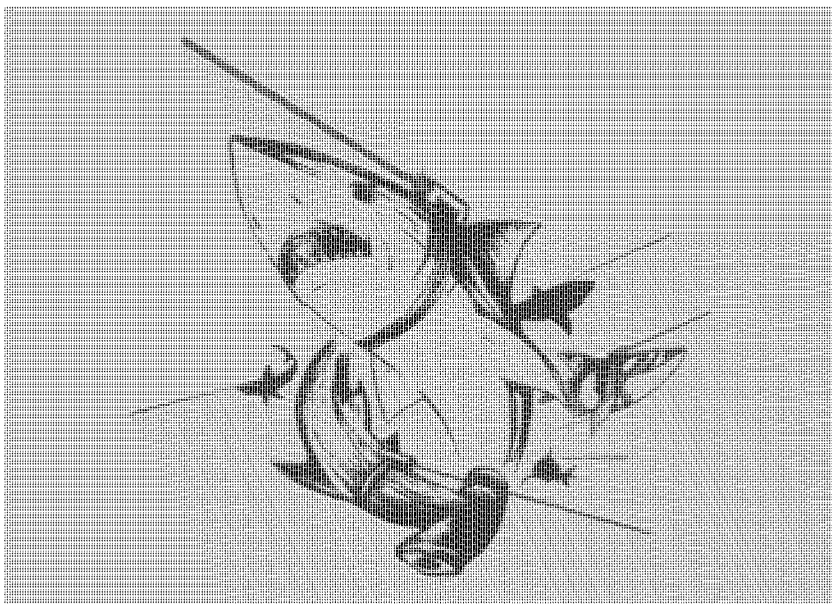
GOAL ONE: LASERFICHE

GOAL: Fully implement Laserfiche by end of biennium, including:

- Laserfiche implemented in each City Department
- Separate repository for sensitive data (CJIS, HIPAA)
- Fully functional public portal
- CORE retention schedule basis for storing records
- Automated work flows implemented for key City processes
- Records managers appointed and trained for each City department/division



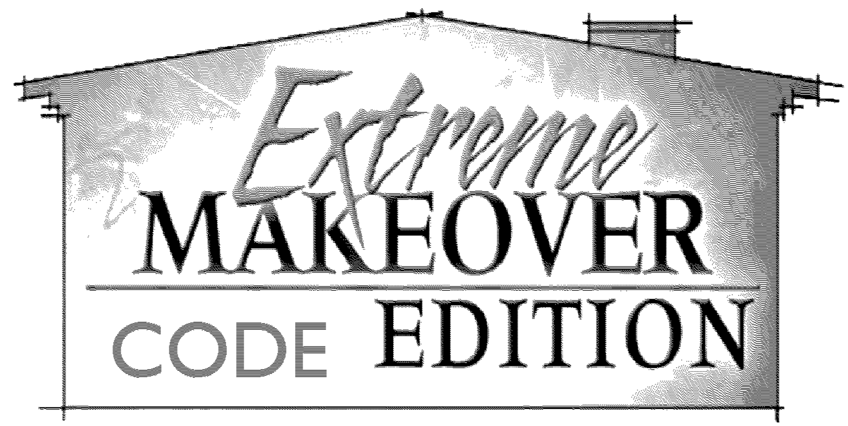
MEETING LASERFICHE GOAL



- STAFF:
  - Continued support for legal assistant position (0.5 FTE)
  - No change from 2018
- TRAINING:
  - Additional funding for training events
- COSTS IN FINANCE (IT) BUDGET:
  - Additional purchase of 35 licenses
  - Continued support for IT staff
  - Annual costs of Laserfiche subscription

GOAL TWO: CODE UPDATES

- Anacortes Municipal Code updates currently underway:
  - Title 13
  - Wireless Code
  - Parking Ordinance
  - Development Regulations
- Continue AMC cleanup items not updated in current biennium
- Address additional AMC updates identified through current process



GOAL THREE: MAINTAIN LEGAL SUPPORT TO CITY

- Continue to provide service to all City Departments:
  - In-house counsel
  - Prosecution services
  - Contracting services
  - Public records support
  - Claims support
- Continue to improve resources and processes
- We appreciate the opportunity to support City leaders and Departments in the good work they do!

LOOKING FORWARD: 2021-2022 BIENNIUM

RECORDS SUPPORT

- Once Laserfiche is implemented, consider how City Attorney can provide centralized records support
- Issues Facing City on Records:
  - City is seeing historic high levels of public records requests
  - Current system is decentralized
  - More records are natively electronic
- Centralized Contracting Support:
  - **<u>Dedicated Legal Department Staff?</u>**
  - Scanning
  - Records management and retention
  - Public records requests

CONSIDER HOW CITY PROVIDES PROSECUTION SERVICES

- City currently contracts for prosecution services
- Craig Cammock and Pat Eason
- Provide services:
  - Represent the City on misdemeanors and infractions
  - Dangerous dog cases
  - Provide legal advice to APD
- City is very happy with the quality of work provided and efficiency with which cases are handled
- Case law continues to increase
- Legal Assistant provides support to Prosecutor

- Questions to Evaluate in the future:
  - Would the City be better served by having a prosecuting attorney on staff?
  - Is there enough work to justify an Assistant City Attorney?
  - What would the financial impact be of an additional FTE in the legal department?

QUESTIONS?

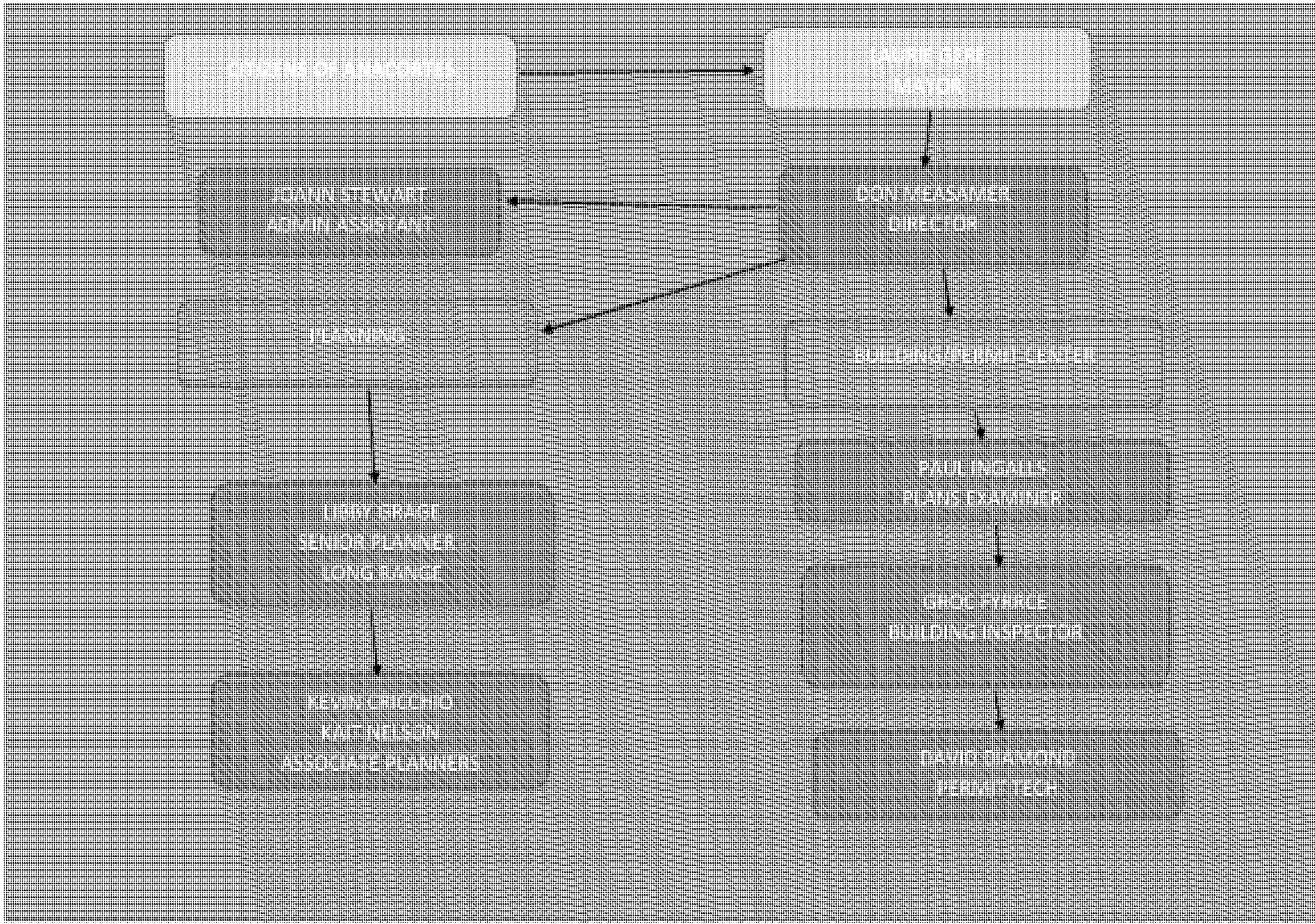
CITY OF ANACORTES

1891

THANK YOU!

City of Anacortes 2019 - 2020 Planning, Community, and Economic Development Budget Highlights

Planning, Community and Economic Development



Planning

- Land use permit first review turn around times of two to three weeks with current staffing levels.
  - 2017 total applications 55, 2016 total applications 65.
  - 2017 total Development Review Group meetings 37, 2016 were 41.
  - 2018 YTD 11 Land Use permits and 12 DRG meetings.
- Shorelines Master Program update due 2020 working with a consultant.
  - Address sea level rise.
  - Climate change.
  - Identify potential shoreline mitigation projects.
  - Work begins on the update in 2018.

Planning

- Travel lift pier dock and pile replacement consistent with DNR requirements for creosote treated wood removal from aquatic lands.
- Explore possibilities for a parking structure in the Central Business district constructed partially with in lieu fees collected from developers offsetting required parking spaces.
- Planning efforts for an affordable housing project at the City owned Sharpes corner property.
  - Explore partnership opportunities with other agencies such as the Anacortes Housing Authority.
  - Identify other City owned parcels which may be suitable for an affordable housing project.

Planning

- Explore opportunities for land acquisition of sensitive areas/critical areas for retention as open space.
- Current Urban Growth Area planning, Padilla Heights Road, for the potential of annexation. Possible consultant.
  - Sanitary sewer extension is currently noted in CFP
- Planning efforts for the establishment and construction of a Community Youth Center.
  - In partnership with other agencies such as the Anacortes School District and the Boys and Girls Club.
- Municipal code review for updates and integration with Title 19.
  - Update State Environmental Policy Act currently in Title 18.
  - On street parking regulations currently in Title 13, update with intern help.
  - In coordination with City Attorney and working with an intern.

Economic Development

- South Commercial Avenue Corridor Plan implementation/coordination with Public Works.
- Industrial Boat Ramp at 30th and V.
  - Maintenance and repairs, gaps between concrete ribbons need to be filled.
- Establish an Economic Development Webpage presence. Possible consultant and staff support.
  - Demographic information.
  - Doing business in Anacortes
  - Permitting and licensing information.
  - FAQs
  - City map links to provide property information.

Economic Development

- Work with the stakeholders to implement the City of Anacortes Maritime Strategic Plan currently in development.
- Establish a City Council Economic Development/Tourism Committee consistent with the Tourism Promotion Strategic Plan. Staff support and Possible consultant.
  - Business expansion and retention strategy.
  - Business recruitment strategy.
  - Tourism promotion webpage.
  - Economic Development Strategic Plan in coordination with stakeholders, Port of Anacortes, EDASC, Chamber of Commerce, Local businesses.

Building Department

- Some numbers
- 2016 Permit Data
  - Single Family Residences ------------------------------ 97
  - Single Family Residence alterations/repair --------- 132
  - Commercial --- 9
  - Commercial Alteration/Repair ----------------------- 46
  - Plan Reviews --- 274
  - Total Permits -- 603 (includes mechanical, plumbing, sign, etc.)
  - Permit first review turnaround time --- average 3 weeks. Goal is 2 to 3 weeks.
  - Inspections completed the day called in.

Building Department

- 2017 Permit Data
  - Single Family Residences ---------------------------- 94
  - Single Family Alteration/Repair-------------------- 103
  - Commercial --- 8
  - Commercial Alteration/repair -------------------- 50
  - Plan Reviews -- 302
  - Total Permits -- 587 (includes mechanical, plumbing, signs, etc)
  - Permit first review turnaround time --------------- Average towards the end of 2017 - 4 weeks. Goal is 2 to 3 weeks.
  - Inspections completed the day called in.
  - Average Daily Building Inspections ------------------ 10
  - Average weekly storm water site inspections ----------- 43

Building Department

- 2018 Year to Date Permit Data
  - Single Family Residences ----------------------- 33
  - Single Family Alteration/Repair --------------- 18
  - Commercial -------------------------------------- 0
  - Commercial Alteration/Repair -----------------10
  - Plan Reviews ----------------------------------- 76
  - Total Permits ---------------------------------- 150 (includes plumbing, mechanical, signs, etc)
  - Permit first review turnaround time --------- 4 to 5 weeks.
  - Inspections completed day called in.
  - Average Daily Building Inspections ----------- 10
  - Average weekly storm water site inspections - 45

Building Department

- The current staffing level in the Building Department does not allow for the department goal of permit first review turnaround time of 2 to 3 weeks, more like 5 weeks. The Permit Tech/Building Inspector is more frequently in the field conducting building inspections and storm water inspections instead of routing, reviewing and issuing permits.
- Project file, address files, permit files, Scanning and archiving are about 6 months behind due to current work load.
- Building Department current staffing includes, Building Inspector/Code Enforcement, Building Inspector/Code Enforcement/Permit Tech, and a Senior Plans Examiner.
- Recruitment is underway for a Building Inspector/Code Enforcement/Permit Tech. This will allow the Permit Tech to spend time on permit issuance and reviews shortening permit turnaround times, working the counter and completing archiving projects.

Anacortes Police 2019-2020 Budget Goals

April 9, 2018

The 2019-2020 Police Department Budget is a reflection of the City Council's goals and the department's mission of:

- Preventing and responding to crime
- Increasing community readiness and resilience
- Maintaining and enhancing publicly-owned assets
- Preventing and responding to emergencies

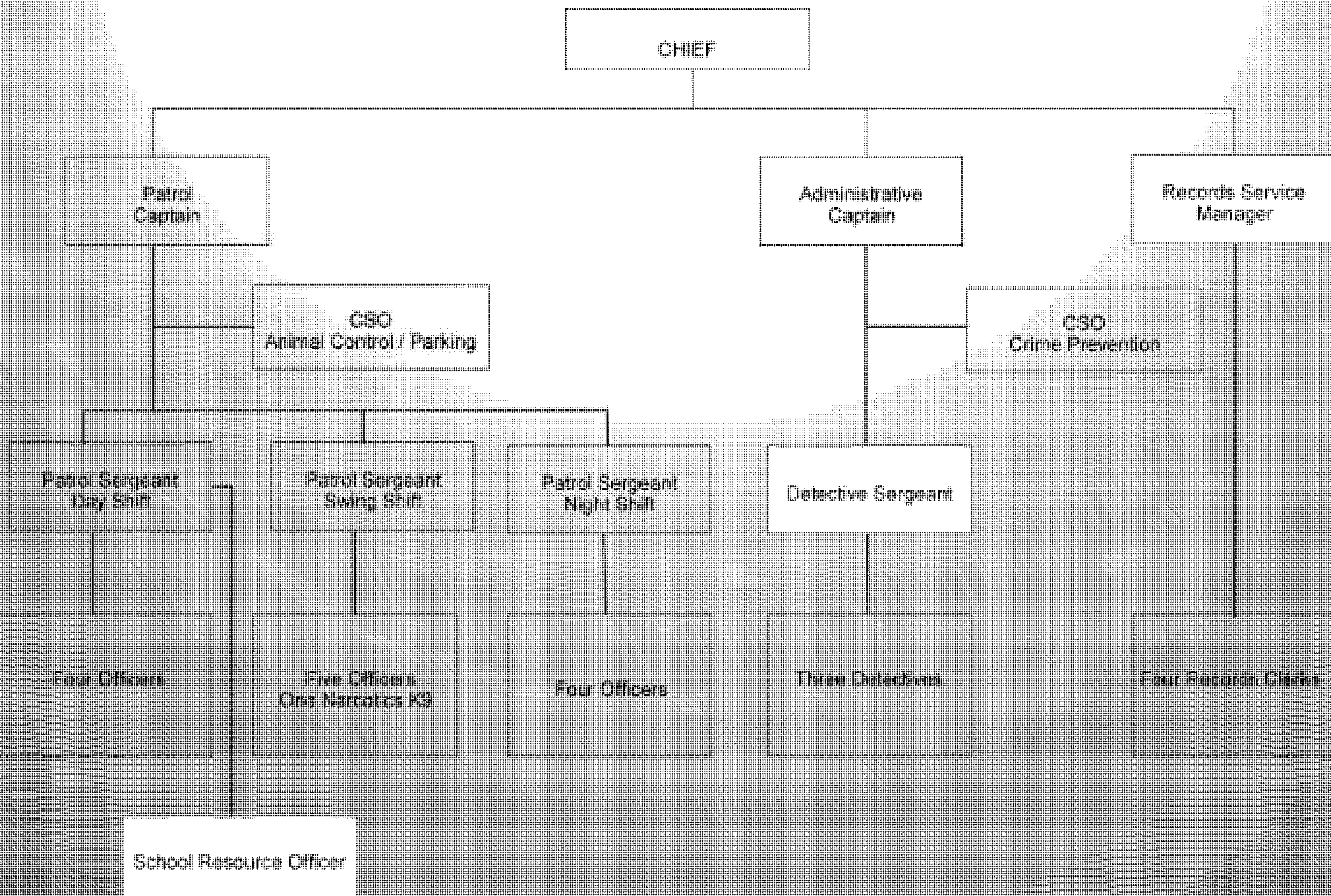
APD Mission, Vision, Core Values

- To contribute to the overall improvement of the quality of life in the City of Anacortes through reducing danger from criminal activity and improving community wellbeing, by identifying those who are most in need of our help and providing assistance, and by working in partnership with members of the community to achieve our common goals.

- Ensuring public safety: Earning public trust.

- Service
- Professional
- Integrity
- Courage
- Excellence

CITY OF ANACORTES
POLICE DEPARTMENT



Staffing Goals:

- Fully staffed
- Professional, dedicated public servants
- Full service department
- **Budget Challenges**:
- Uniform and equipment costs
- Replacing old equipment
- Technology

Add a 27th Commissioned Officer:

- **Benefits**:
- Fully staff Dayshift/Patrol Division.
- Increased officer safety.
- Enhanced ability to quickly respond to high risk incidents at schools and other public facilities.
- Potential for court security.
- Reduce overtime costs (training, jail transports, coverage call-ins.)
- Increase ability to be proactive and target problem areas and issues.

Training Budget Considerations:

- Active shooter response to basic skill level.
- Supervisory training for new supervisors to reach career level certification.
- Basic "toolbox" skill training in first five years (Basic Crime Scene, Reid Interview, ARIDE, Advanced Collision Investigation, etc.)
- New trainers (first aid/CPR, firearms, EVOC, etc.) Instructor development training required for some fields.
- Crisis intervention, de-escalation.
- Bike Patrol training for new officers.

K-9 Narcotics Detection Team

- **Budget Challenges**:
- Increased tow costs
- Increased supply costs (drug test kits, nitrile gloves, etc.)
- Officer and dog safety/health

School Resource Officer

- Successful partnership with the Anacortes School District
- Need to renew MOU before end of school year in June.
- Officer salary and benefits have increased over the last three years so there is a need to adjust the ASD portion.

Anticipated Cost Increases:

- Jail medical
- Skagit 911 dispatching fees
- Spillman Records Mgt. System
- Police Services Guild labor contract
- Unknown owner abandoned junk vehicles, motorhomes, boats

Long Term "Wish List"

- Second School Resource Officer with focus on the elementary schools.
- APD's smaller scale version of a "Special Reaction Team."

And always continue to be good stewards of public funds.

WHY WE DO WHAT WE DO?

- **Mission**: <u>Serve</u> our Community, <u>Save</u> Lives, and <u>Protect</u> Property.
- **Values:** Teamwork, Integrity, Excellence
- **Our FireMedics**: Passionate about <u>helping</u> people, <u>Love</u> what they do, and continually <u>improve</u> themselves to better help others!

2019-2020 GOALS

Support City Council's Direction

I. Maintain the City's current levels of services:
- Fire Suppression & EMS
- Hazardous Materials Mitigation
- Specialized: Rope, Confined Space, Trench Rescue

II. Implement Res. #1946 within 2019-2020 Timeframe:
- March Point Station
- Provide 24 Hour Service – March Point.
- Add Imminent Rescue at Main Station.
- Perform semi-annual and annual inspections.

III. Improve the City's Emergency Preparedness Resiliency.

SUMMARY: RESOLUTION 1946

2017
Enhance Volunteer Program

2018
Construct March Point Fire Station

2019
Provide 24 Hr. Service from March Point Station

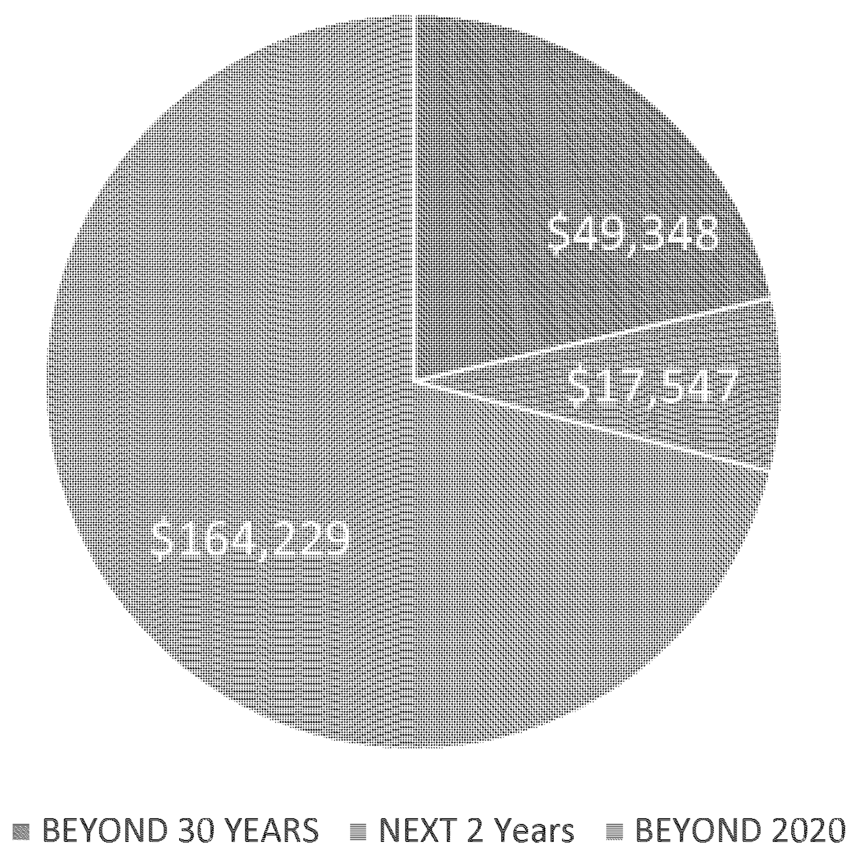
2020
Provide Imminent Rescue Main Station & Fire Inspector

2021
Provide Imminent Rescue Skyline Station

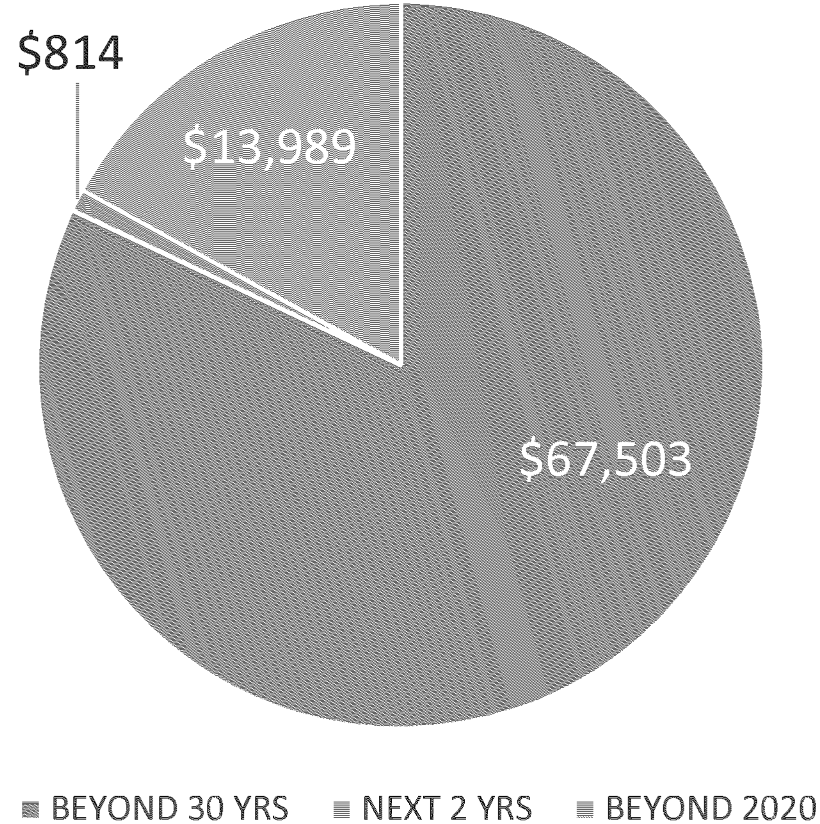
2022
Provide Imminent Rescue March Point Station

ESSENTIAL EQUIPMENT

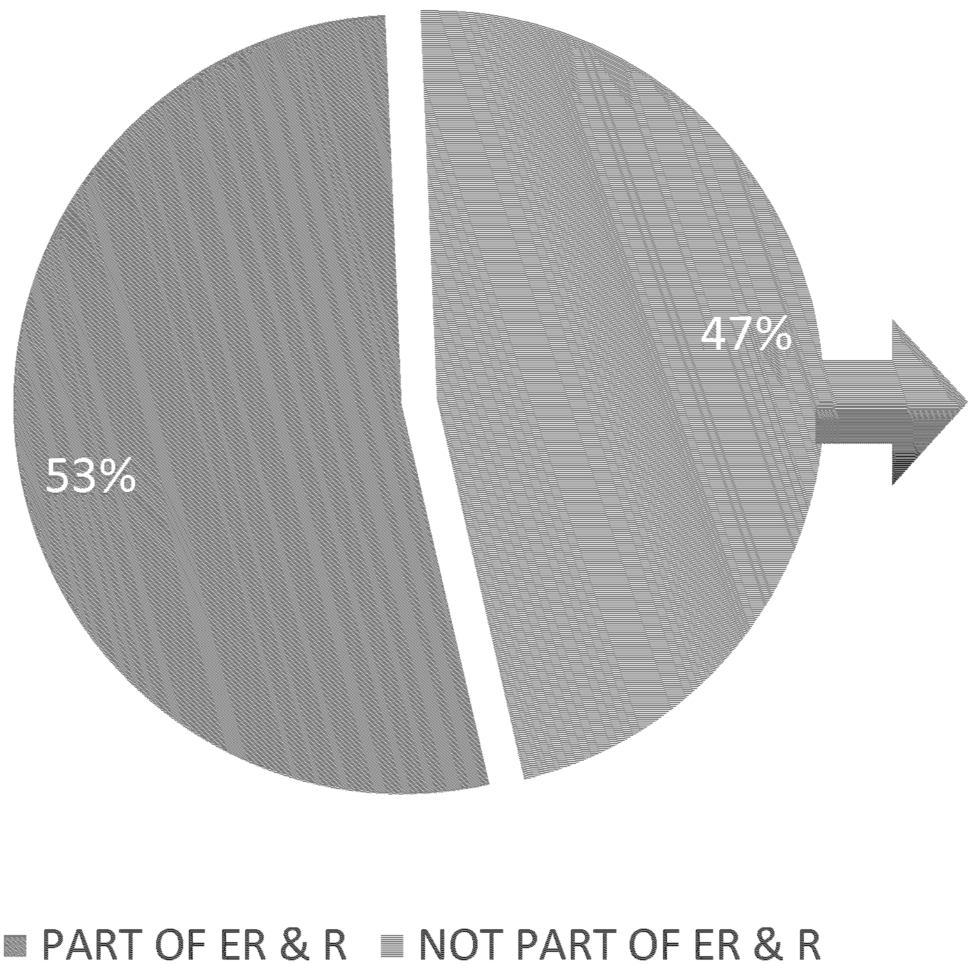
7,150' HOSE



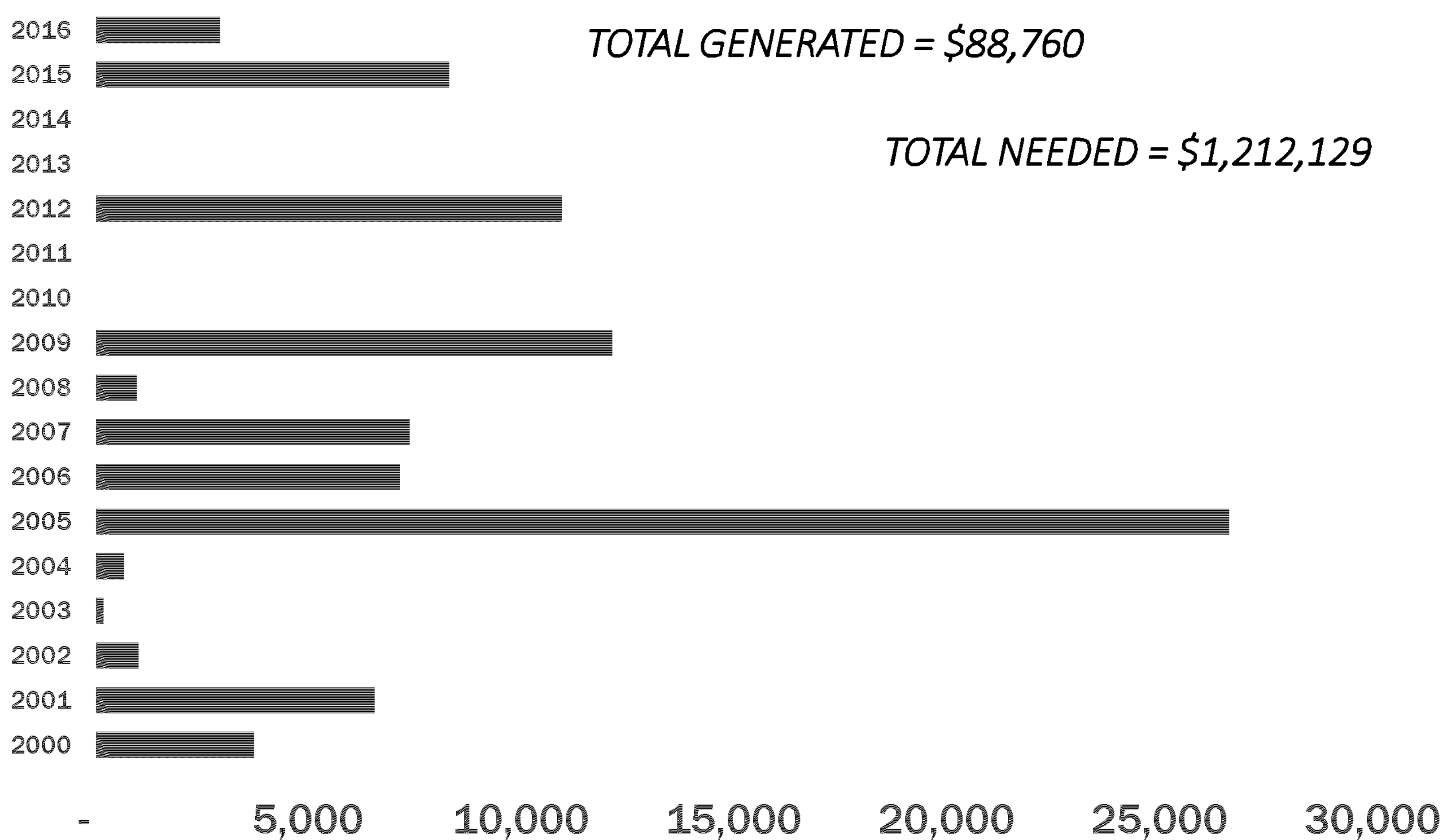
46 NOZZLES



APPARATUS REPLACEMENT



REVENUE – IMPACT FEE



SUMMARY: RESOLUTION 1946

2017
Enhance Volunteer Program

2018
Construct March Point Fire Station

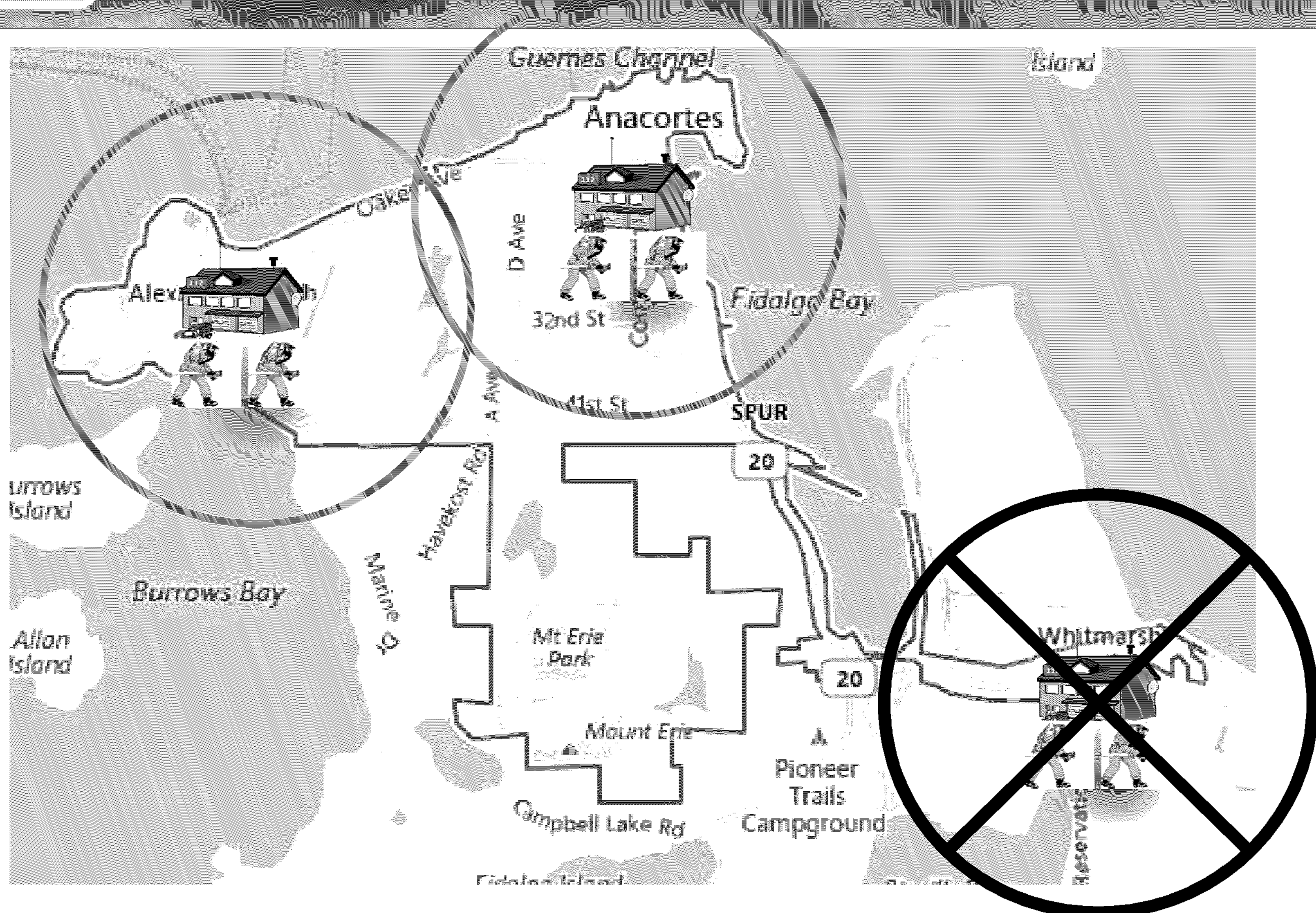
2019
Provide 24 Hr. Service from March Point Station

2020
Provide Imminent Rescue Main Station & Fire Inspector

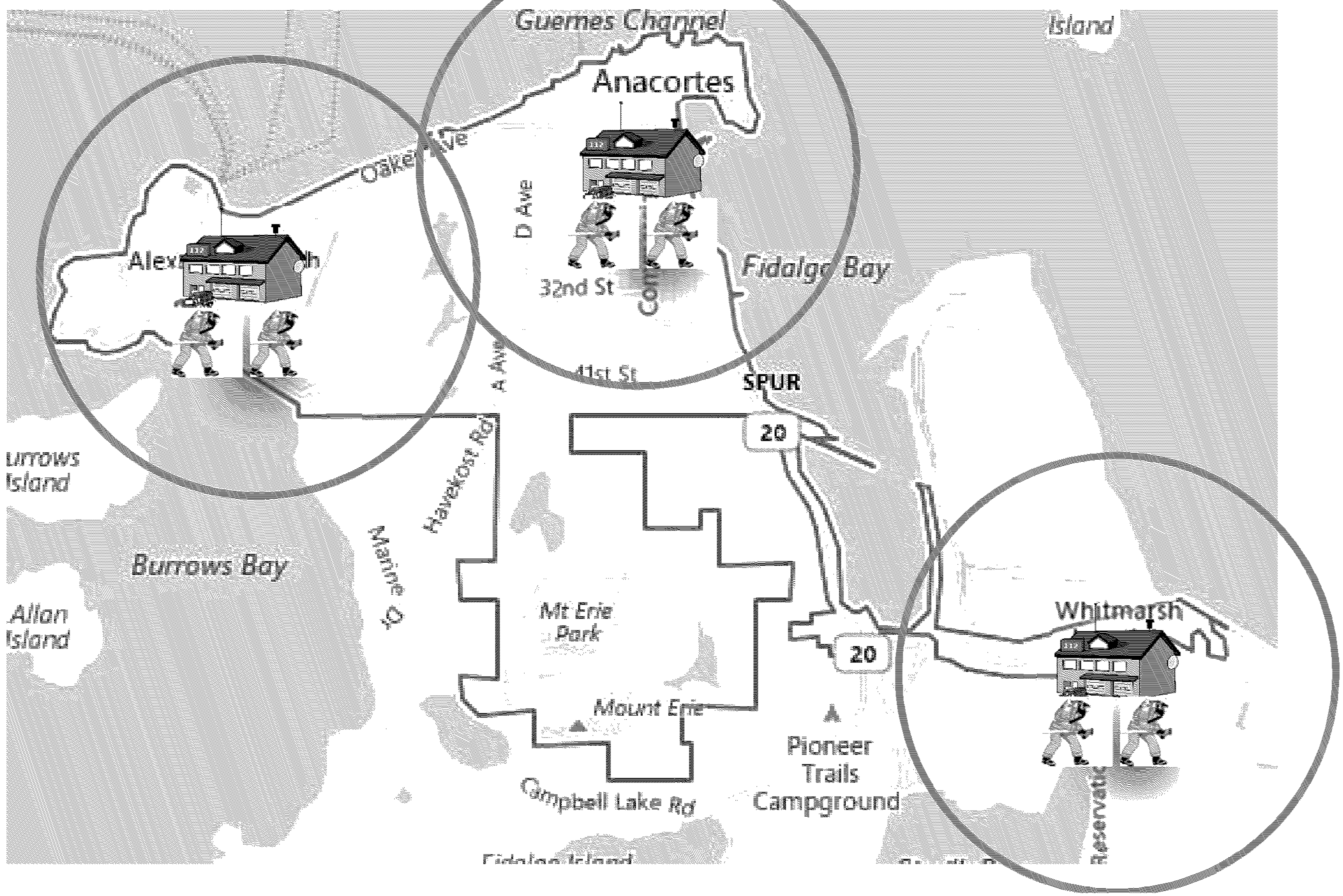
2021
Provide Imminent Rescue Skyline Station

2022
Provide Imminent Rescue March Point Station

Add 24 Hour Staff – March Point



Add 24 Hour Staff – March Point



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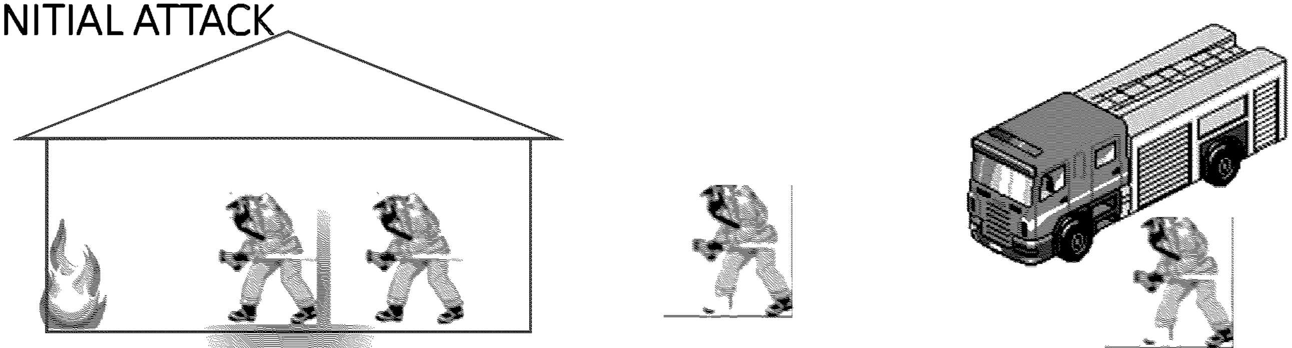
IMMINENT RESCUE

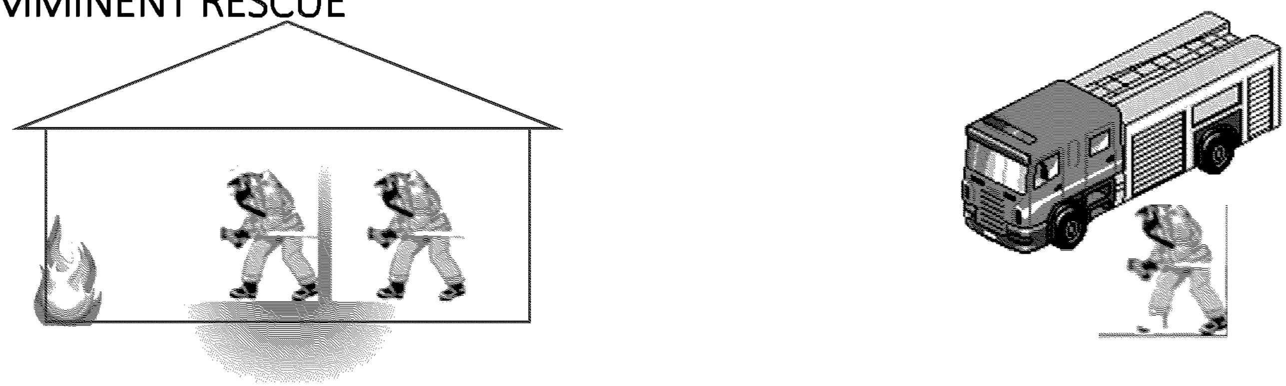
WAC 296.305.5002

INITIAL ATTACK



2 IN – 2 OUT

IMMINENT RESCUE



2 IN – 1 OUT

SUMMARY: RESOLUTION 1946

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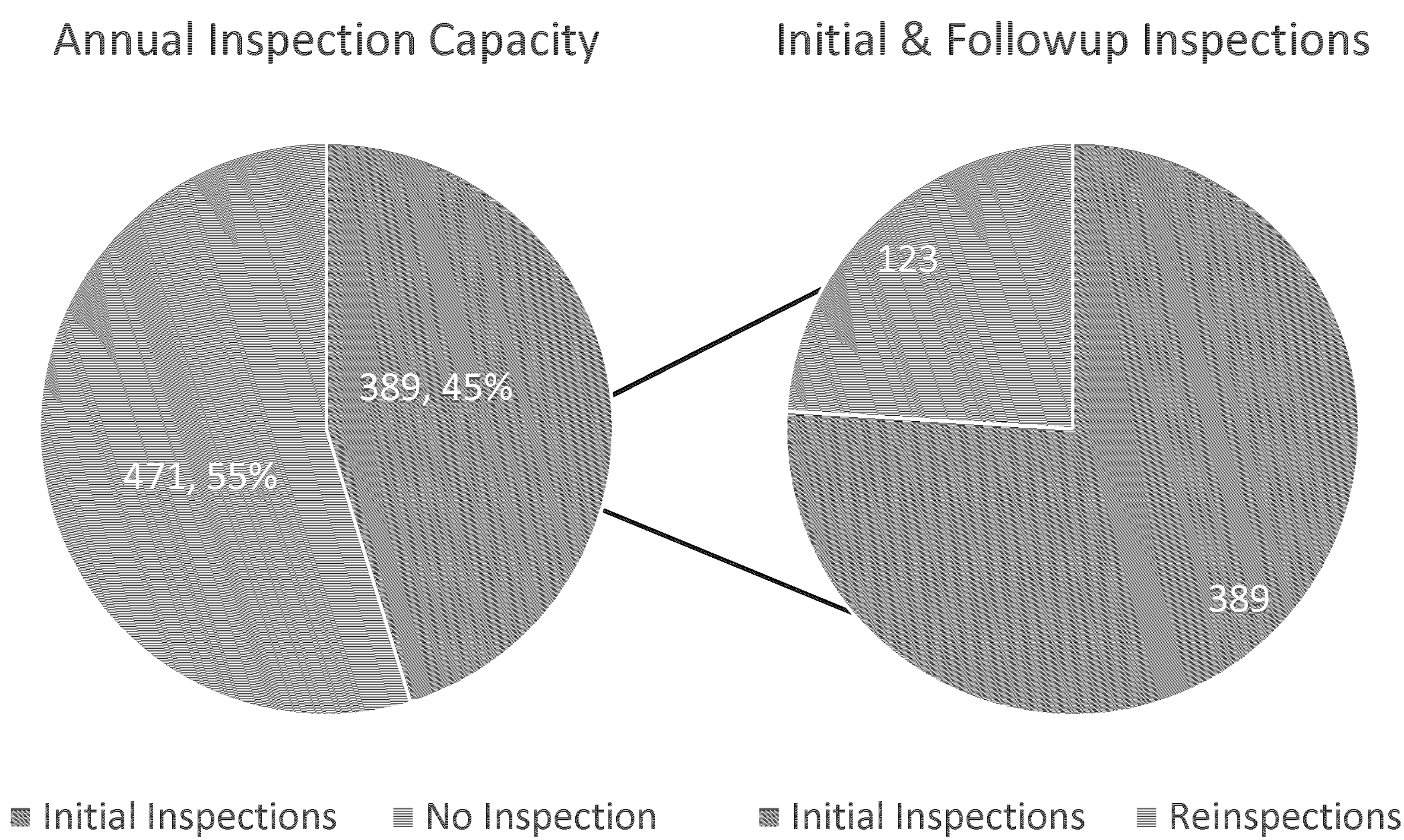
2019-2020 BUDGET GOALS

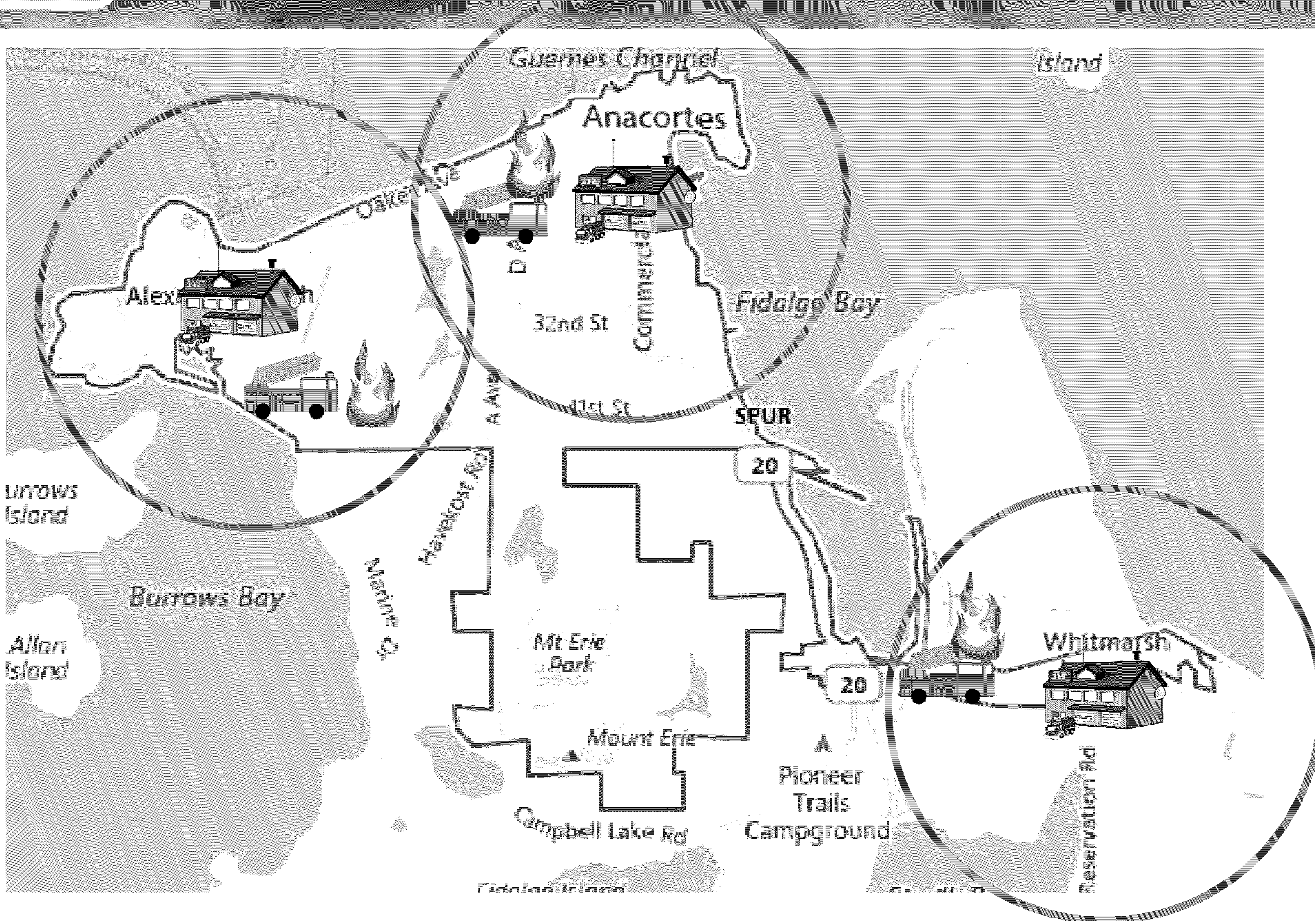


2019-2020 BUDGET GOALS

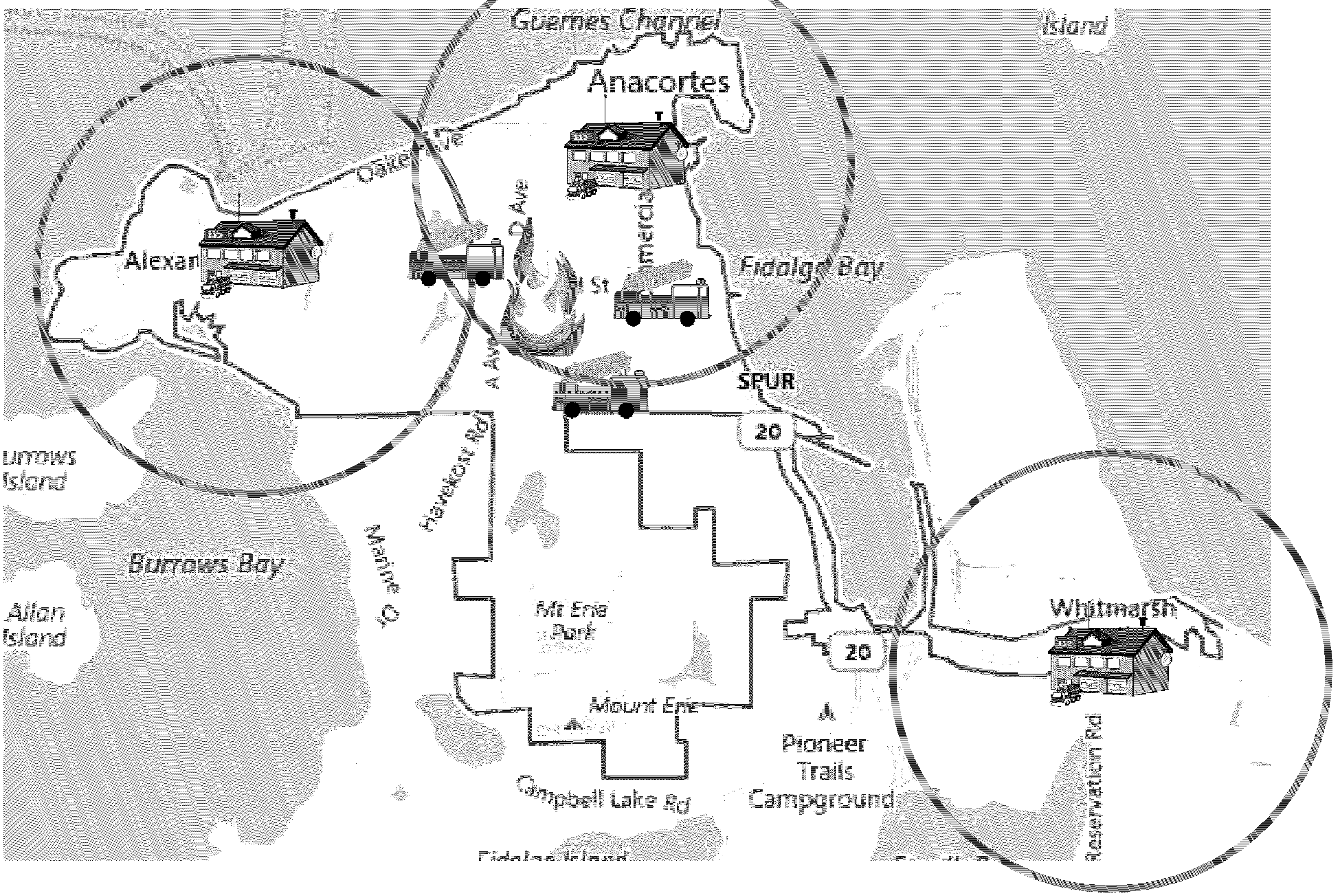
- Improve Emergency Preparedness, Response, and Community Resiliency.
  - Replace radio systems.
  - Add computer technology in EOC.
  - Improve Staff Training.
  - Improve Community Education Outreach Programs.

[redacted]

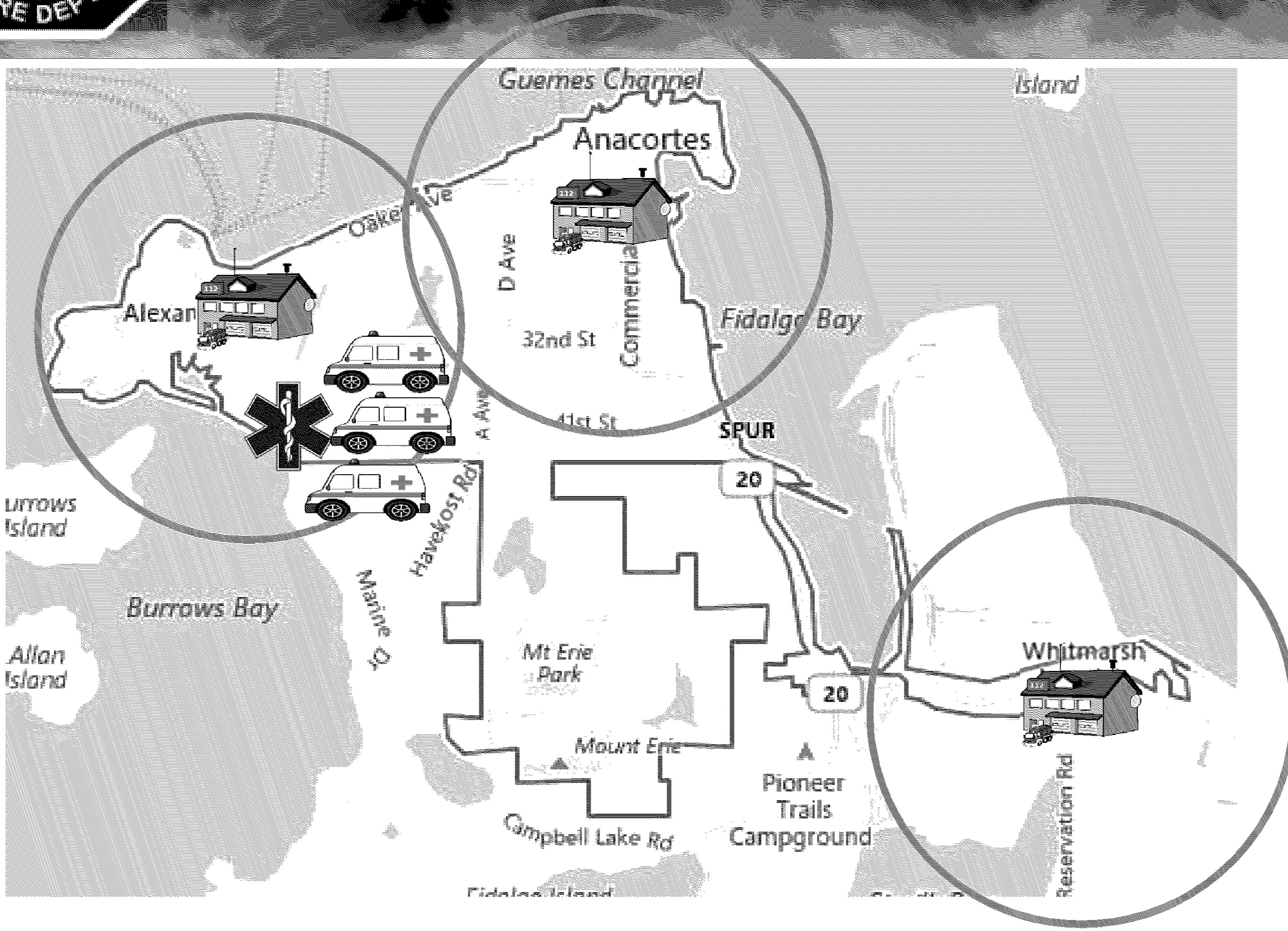
Distribution - Speed



Concentration - Power



Concentration - Power



RESOLUTION 1946

A. Beginning with the 2017 budget the Council will consider allocation of the following sources and amount of funds for the delayed capital improvement schedule of an annual target allocation amount, cumulatively from all revenue sources, for the replacement of existing apparatus and equipment at approximately $200,000.

    a. The sources of revenue will be 50% ($100,000) (Existing) from general fund and 50% ($100,000) (New) from a revised fire impact fee of .35 cents per square foot.

B. Beginning with the 2017 budget the Council will consider allocation of the following sources and amount of funds for the continuation of a contract for volunteer coordination services.

    a. The Council concludes that the appropriate annual target allocation amount, cumulatively from all sources, for contracted services is approximately $30,000 from the general fund (Existing).

C. Beginning with the 2018 budget, the Council will consider allocating the following sources and amounts of funds, totaling $1,500,000, for construction of a fire station in the Marches Point response zone.

    a. The Council concludes that the appropriate allocation for the fire station is $1,500,000 utilizing General Reserve Funds.

RESOLUTION 1946

To establish a non-binding goal to meet an Urban Level of Service (LOS) for fire protection/prevention with the implementation of the six year program, and to incorporate the adopted level of service goals in the Anacortes Municipal Code 17.05.030 - Concurrency facilities and services, provided that the City takes the steps enumerated in the subsequent paragraphs A-H.

The Level of Service (LOS) Statements for Fire Protection/Prevention are:

Fire Protection	INITIAL RESPONSE –IMMINENT RESCUE CAPABILITY From time of 911 call to any structure, vessel, vehicle, wildland fire, and hazardous materials incident; arrive with the closest fire engine staffed with 3 firefighters within 7 minutes 90% of the time. EFFECTIVE RESPONSE FORCE From time of 911 call, to any structure, boat, vehicle, wildland fire, and hazardous materials incident; be able to assemble an Effective Response Force of 12 firefighters within **11** minutes 90% of the time. FIRE PREVENTION Provide an initial fire inspection of High Risk Business Occupancies twice a year, and other Business Occupancies annually.

RESOLUTION 1946

D. Beginning with the 2019 budget, the Council will consider allocation of the following sources and amounts of funds for two (2) FireMedics at each Fire Station 24 hours a day (totaling 6 FireMedics 24 hours a day). The Council concludes that the appropriate annual allocation for personnel and benefits and overtime to be $450,000.

   a. 30% ($130,000) of the expired and available Public Safety Building Bond Revenue.
   b. 15% ($70,000) Ground Emergency Medical Transport
   c. 55% ($250,000) Additional EMS Contract Revenue

E. Beginning with the 2020 budget, the Council will consider allocation of the following sources and amounts of funds for a civilian fire inspector public education officer.

   a. The Council concludes that the appropriate annual allocation for personnel cost is ($95,000), with the source of revenue be 100% from freed public safety bond revenue.

F. Beginning with the 2020 budget, the Council will consider allocation of the following sources and amounts of funds for providing three (3) FireMedics able to provide <u>imminent rescue</u> capability from the <u>Main Fire Station</u> response area 24 hours a day.

   a. The Council concludes that the appropriate annual allocation for a pool of part/time personnel in filling one (1) 24 hour seat to be ($115,000) considering a 1% Utility Tax increase and transfer to the general fund.

Parks and Recreation

Look Forward 2019 – 2020 plus

Department overview

- Parks
- Recreation
- Cemetery
- Washington Park
- Anacortes Community Forest Lands
- Facility rentals
- Depot Arts and Community Center
- Arts Commission
- A-Town publication
- Heart of Anacortes
- ODAA

Parks Department Staff

2019 – 2020 Budget

- Infrastructure
- Cemetery Expansion
- Storvik Park upgrades
- Trail expansion planning & improvements
- Sailing Program
- Parks Comprehensive Plan
- Depot improvements
- Washington Park Boat Launch Planning

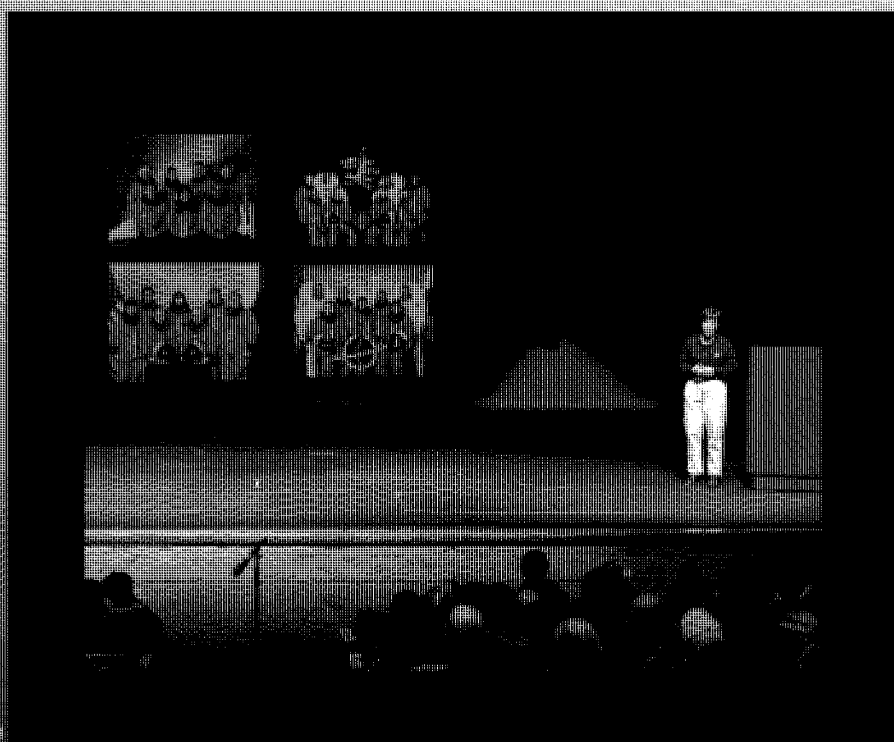
The Great Beyond

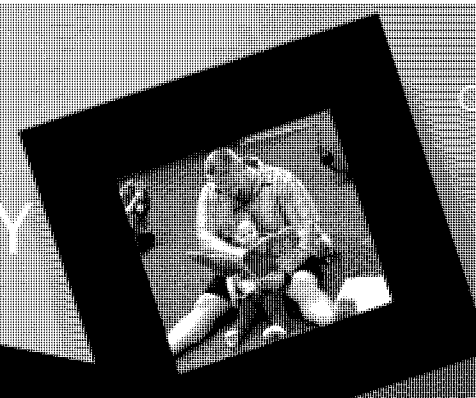
- Infrastructure
- Guemes Channel Trail
- Cemetery
- Heart Lake
- Washington Park
- Staffing
- Equipment replacement
- Youth center expenses
- Adult programs

Final Slide

- Questions
- Comments
- Concerns
- Compliments

TO EMPOWER A LIFETIME OF DISCOVERY
LIBRARY VISION FOR 2019-2020





ALIGNING TO COMMUNITY PRIORITIES

LIBRARY STRATEGIC PLAN 2016-2020

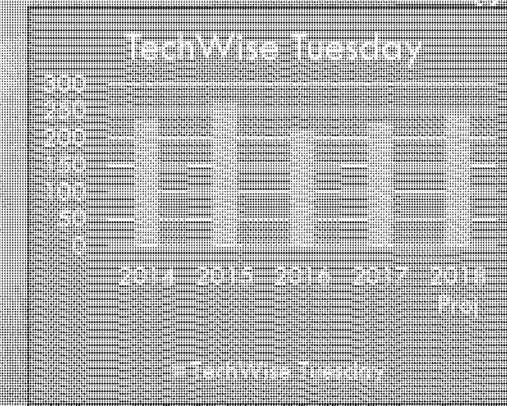
1. Library Programs and Services
2. Communications and Branding
3. Space Planning and Utilization
4. Library Staffing and Professional Development

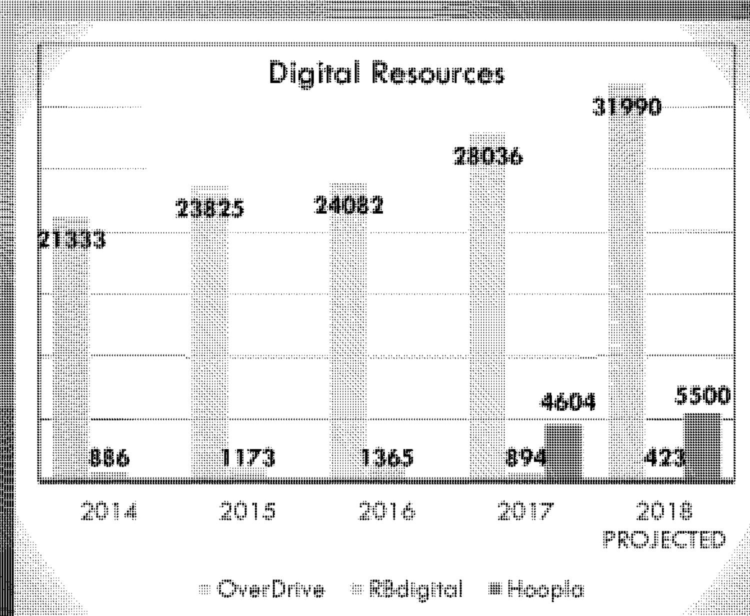
LIBRARY VISION

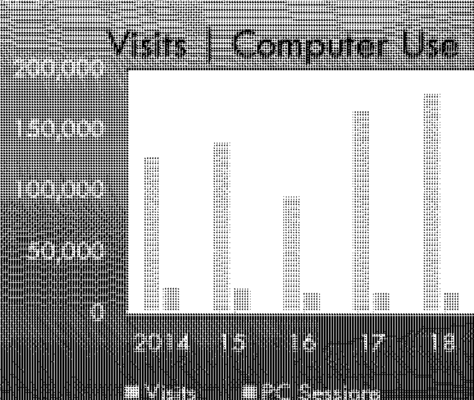
- Customer First Practices
- Teaching Customers
- Adapting Environments
- Connecting Community
- Empowering Staff

WHAT WE'VE DONE IN TECHNOLOGY, MARKETING, STAFFING

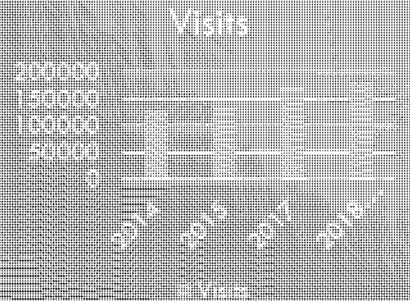
- Enhanced digital access with Hoopla, Lynda
- Drafted logo for marketing improvements
- Updated AV to community room
- FY2017 hired additional .5 FTE circulation staff member
- RFID articulate specs for RFP

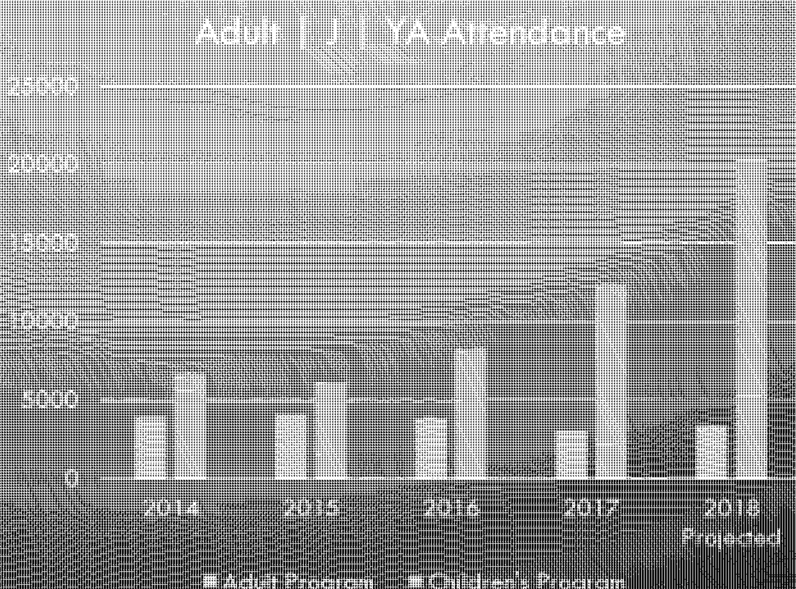


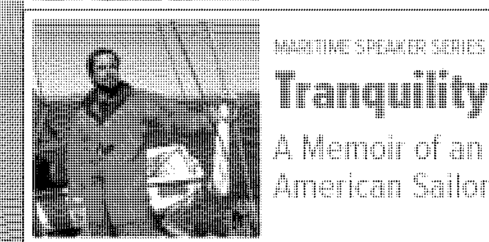




WHAT WE'VE DONE WITH PROGRAMS @ LIBRARY







WHAT WE'VE DONE CONNECTING COMMUNITY

- Developed and implemented student card with ASD
- Surveyed teens and implemented programming in response to needs
- Launched NASA@ My Library grant
- Continued Genre Night due to community demand
- Collaborated with Boys & Girls Club, YMCA, Whitney Classrooms, Head Start and Samish Longhouse Pre-K, Salish Sea School for the Deaf to expand library service in the community
- Partnerships with National Night Out, Kids R Best Festival, Volunteer Fair, STEM Pre-K Fair, Anacortes Senior Fair, ASD 2018 Innovation Expo, and Ready to Learn Fair

BUDGET GOALS FOR 2019-2020

- **1st floor redesign** plan of key service areas using Wayfinding and Branding strategies (Teen Room, Passport Station, Manieri, TechBar, Family Place)
- **TinkerTech Lab** plan featuring classroom and workshop capabilities
- **Workflow Reconfiguration** plan using LEAN Management Strategies, booking automation to free-up staff for higher-level interactions
- **Marketing** and Communication Plan using new branding and logo
- New Apps and **digital** resources for kids, families, teens, adults

Goals	Projected Cost 2019	Projected Cost 2020
1st Floor Redesign	$70,000	
TinkerTech Lab		$28,000
Workflow Reconfiguration	$10,000	
Marketing	$1,100	$1,100
Digital	$5,000	$5,000
Materials	$24,000	

Q & A

thank you

Anacortes Museum: Missions and Visions

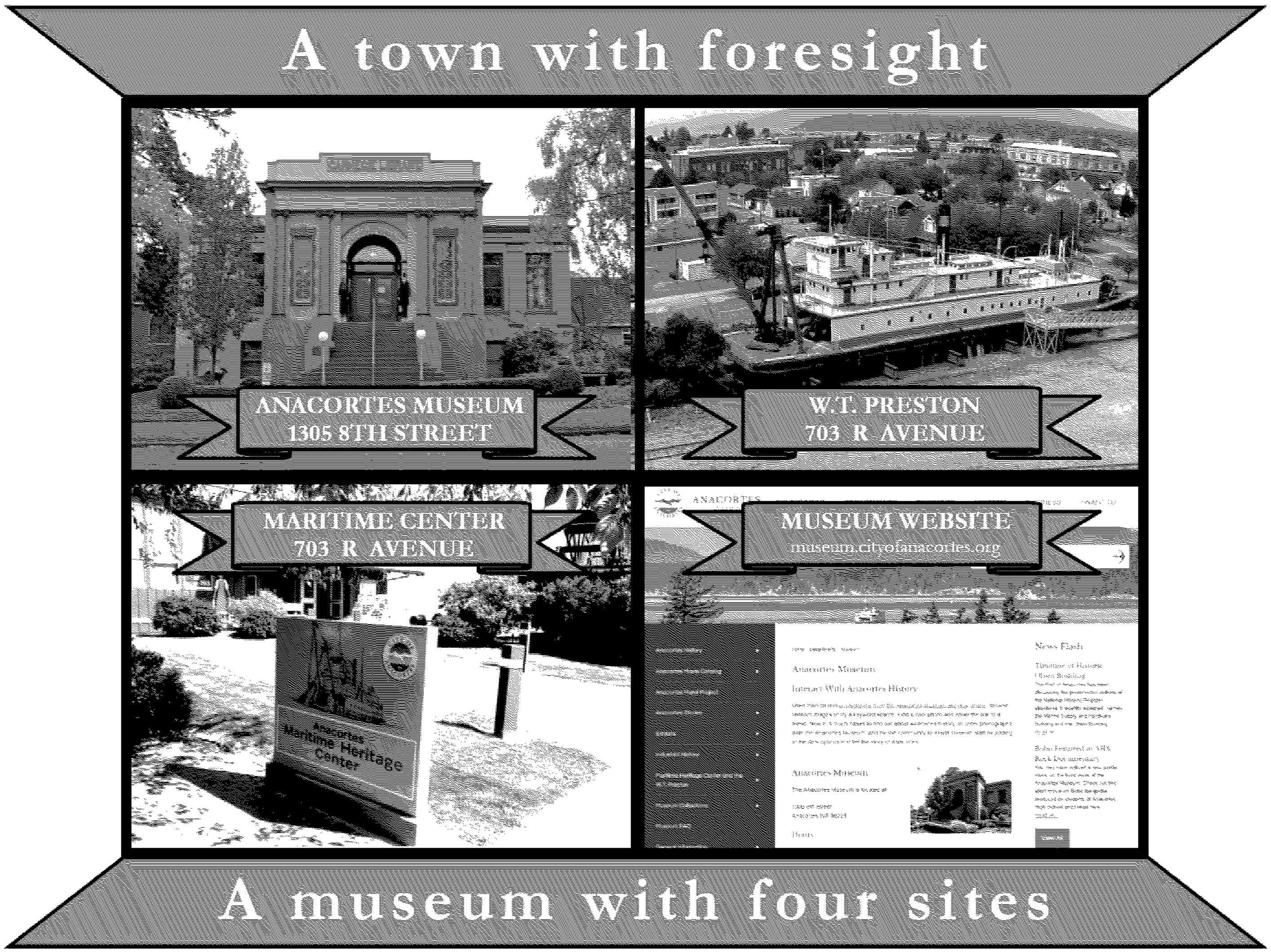
"Anacortes is a **unique**, creative, vibrant and caring **maritime waterfront community** that **supports cultural** and economic diversity and vitality, balances sustainable growth with **respect for our history**, and protects our natural environment and public lands **for future generations**."

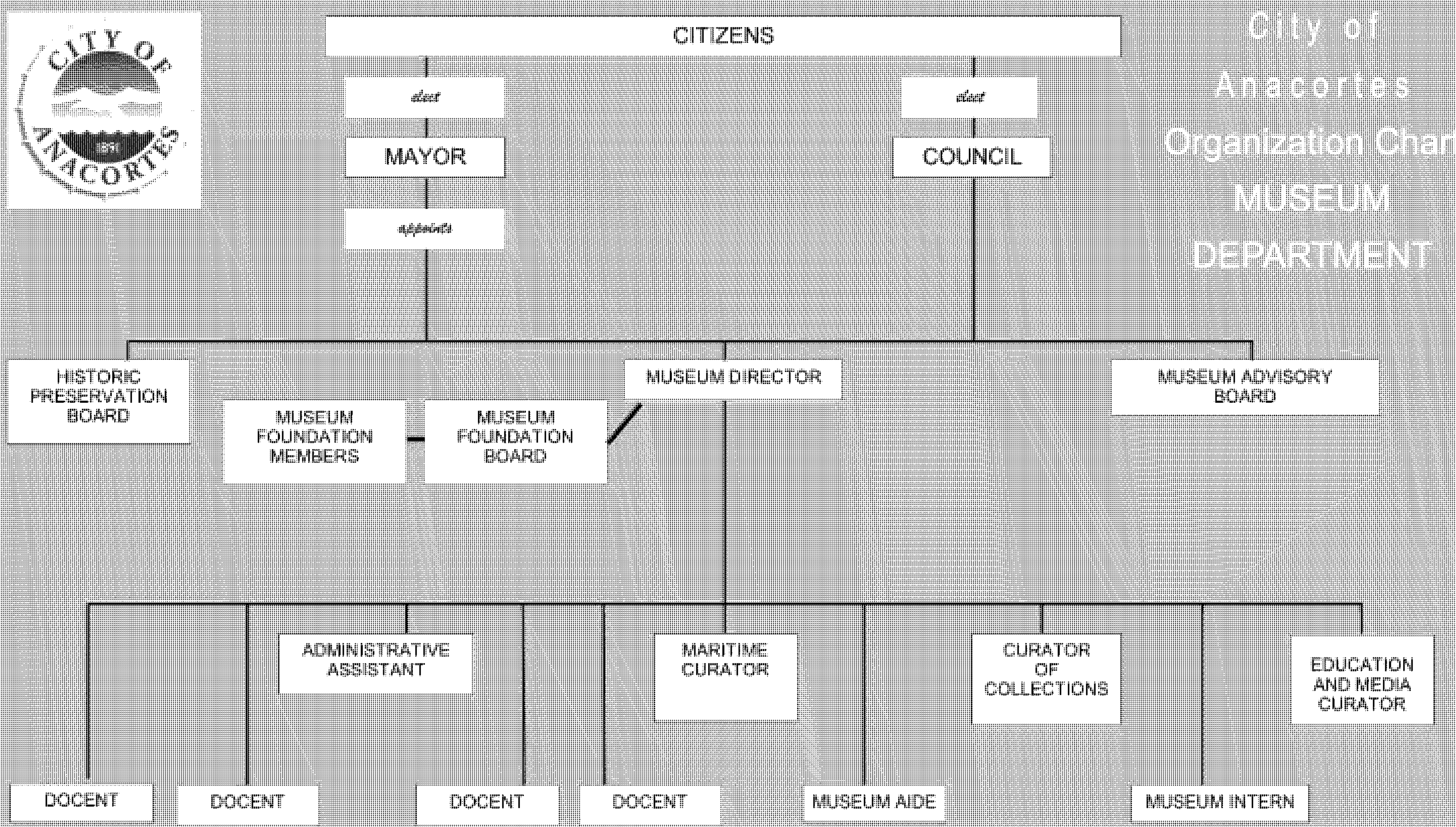
- City of Anacortes Comp Plan 2016

Anacortes is also unique as a small city that funds its own museum.

Everyone on the museum staff is committed to adding value for the citizens and taxpayers of Anacortes, which includes people visiting here.

The Anacortes Museum exists to preserve and interpret the history of Fidalgo and Guemes Islands and to nurture in the community an awareness and appreciation of its heritage.

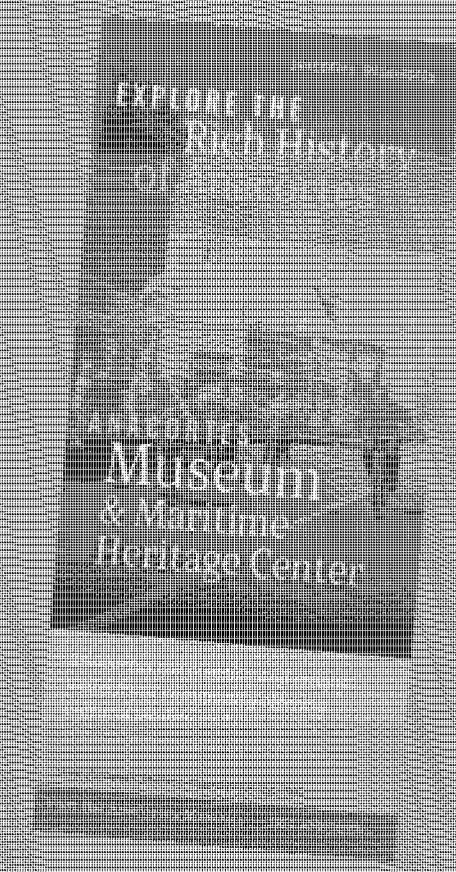

A town with foresight
ANACORTES MUSEUM
1305 8TH STREET
W.T. PRESTON
703 R AVENUE
MARITIME CENTER
703 R AVENUE
Anacortes
Maritime Heritage
Center
MUSEUM WEBSITE
museum.cityofanacortes.org
A museum with four sites


City of
Anacortes
Organization Chart
MUSEUM
DEPARTMENT
CITIZENS
elect
MAYOR
appoints
elect
COUNCIL
HISTORIC PRESERVATION BOARD
MUSEUM DIRECTOR
MUSEUM ADVISORY BOARD
MUSEUM FOUNDATION MEMBERS
MUSEUM FOUNDATION BOARD
ADMINISTRATIVE ASSISTANT
MARITIME CURATOR
CURATOR OF COLLECTIONS
EDUCATION AND MEDIA CURATOR
DOCENT
DOCENT
DOCENT
DOCENT
MUSEUM AIDE
MUSEUM INTERN

Anacortes Museum Department 2019 – 2020 Budget

CONTINUITY AND TRANSITION

- New Director, Educator and Maritime Curator
- New Union
- Inter-board & Staff Retreat Process
- Goal: Museum Five Year Plan: 2020 - 2025



Anacortes Museum Facilities Goals

CARNEGIE BUILDING

- Roof inspection, possible repair
- Ground floor insulation
- Ground floor storm windows

MARITIME HERITAGE CENTER

- South side deck / parking

W.T. PRESTON

- Main deck repairs

Anacortes Museum Program Goals

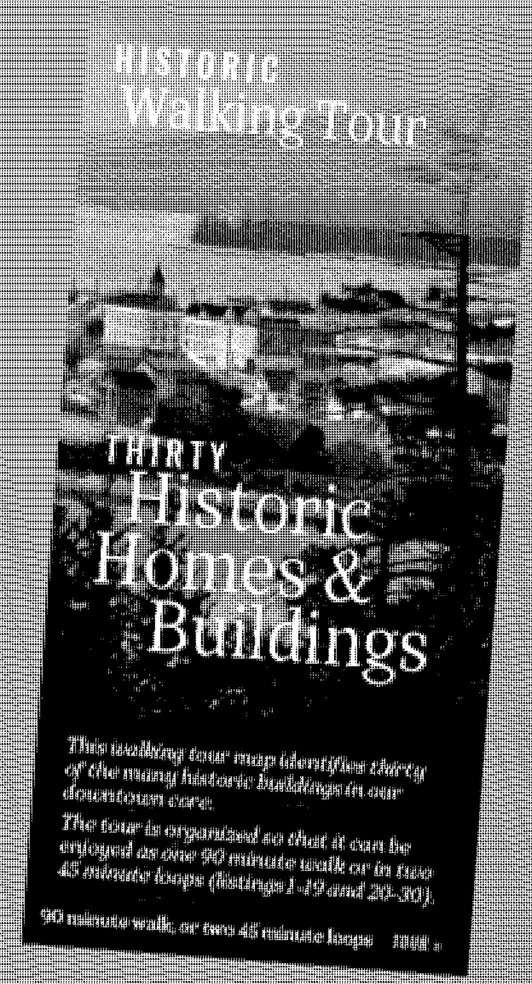
COLLECTIONS MANAGEMENT

COMMUNITY ENGAGEMENT

EDUCATION

EXHIBITS

TOURISM



Anacortes Museum Staffing Goals

MUSEUM PROGRAMS THAT WOULD BENEFIT FROM A MODEST INCREASE IN STAFF / HOURS

- Collections processing: Museum Aide and Volunteer Coordination
- Expanded Operation of Maritime Heritage Center: Educator and Docent

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning April 16, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

April 16, 2018
•Skagit County Solid Waste Management Plan Approval
•Contract Award: 2018 Asphalt Overlay 18-001-TRN-003 (Action)
•Contract Award: Slurry Seal 2018 18-033-TRN-001 (Action)
•Municipal Fiber RFQ Finalist Presentations (Discussion)
•Contract Modification: Phase B Telemetry 14-009-IDS-004 (Action)
•Contract Modification: WTP Chlorine Conversion Project 18-036-WTR-001 (Action)
****

April 23, 2018
•CDBG - 2018-2022 Consolidated Plan & Action Plan Public Hearing (Discussion/Possible Action)
•Municipal Fiber ISP Model Decision (Action)
•Presentation from HAM Radio and CERT Organizations (Discussion)
•Contract Modification: NoaNet - West End Telemetry System (Discussion/Possible Action)
•Executive Session (30 Minutes) : Collective Bargaining Update (6 PM at beginning of meeting)
****

May 7, 2018
•Presentation: History of Anacortes' North Shore (Discussion)
•Public Works Quarterly Update (Discussion)
•Ordinance 3022: Impact Fees (Action)
****

May 9, 2018
Special Joint Meeting of the Anacortes City Council and Anacortes Planning Commission
Anacortes Municipal Code Update: Development Regulations and Design Standards Adoption Process Kick-Off
****

May 14, 2018
•Closed Record Decision Hearing, "A" Dock Replacement & Reconfiguration, Shoreline Substantial Development Permit, Port of Anacortes, SDP-2018-0002 (Discussion/Possible Action)
•Contract Award: Municipal Fiber Pilot Zone Construction (Discussion/Possible Action)
****

May 21, 2018
•Guemes Channel Trail Update (Edwards Way cul-de-sac to WSF Terminal) (Discussion)
****

May 29, 2018
•Pavement Management Program Update (Discussion)
****

June 4, 2018
****

June 11, 2018
****

Upcoming City Council Committee Meetings
The public is welcome to attend City Council Committee Meetings.

•Planning, Monday, Apr 9, 2018, 5:00 PM, Main Conference Room, City Hall
•Port/City Liaison Committee, Tuesday, Apr 10, 2018, 8:30 AM, City Hall
•Public Safety, Tuesday, Apr 10, 2018, 4:30 PM, City Hall, Mayor's Office
•Skagit County Law & Justice Council, Wednesday, Apr 11, 2018, 8:15 AM, Mount Vernon
•Finance, Wednesday, Apr 11, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Apr 16, 2018, 5:00 PM, Public Works Director's Office, City Hall
•Planning, Monday, Apr 23, 2018, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Apr 25, 2018, 5:00 PM, Main Conference Room, City Hall
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