Anacortes City Council

Municipal Building Council Chambers
904 6th Street

September 10, 2018
6:00 p.m.

***REVISED* PRELIMINARY AGENDA**

Packet Materials

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Announcements and Committee Reports**
   a. Port/City Liaison Committee
   b. Planning Committee
   c. EMS Transition Update

4. **Public Comment**

5. **Consent Agenda (Action)**
   a. Minutes of August 27, 2018
   b. Approval of Claims in the amount of: $1,049,473.27
   c. Contract Modification: March Point Road Shoulder Widening Construction Management 15-006-TRN-003
   d. Contract Modification: WTP Chlorine Conversion - Engineering Services 18-036-WTR-001

6. **Public Hearings**

7. **Other Business**
   a. * Potential 4-way Stop at 4th Street and Commercial Avenue (Discussion/Possible Action)
   b. * Broadband Business Plan Policy (Discussion)

8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 17, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 17, 2018

•Stryker Gurney Auto-load Upgrade
•Teamster Local 231 Collective Bargaining Agreement - Update regarding Accretion of Library and Museum Employees (Discussion)
•Resolution 2020: Updating Petty Cash and Change Funds and Repealing All Prior Petty Cash and Change Funds Resolutions

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September 24, 2018

•Waste Management Recycling (Discussion)

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October 1, 2018

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October 8, 2018

•Public Hearing on Budgeted Revenue Sources, including 1% Property Tax Increase (Discussion)

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October 15, 2018

•Review of Budget - Public Works (Discussion)

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October 22, 2018

•Review of Budget - Non Public Works Departments (Discussion)
•Sewer Rate Discussion - FCS Group (Discussion)

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November 5, 2018

•Public Hearing: 2019/2020 Biennial Budget

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November 13, 2018

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Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

•Planning, Monday, Sep 10, 2018, 5:00 PM, Main Conference Room, City Hall
•Skagit County Law & Justice Council, Wednesday, Sep 12, 2018, 8:15 AM, Mount Vernon
•Finance, Wednesday, Sep 12, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Sep 17, 2018, 5:00 PM, Public Works Director's Office, City Hall
•Planning, Monday, Sep 24, 2018, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Sep 26, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Oct 1, 2018, 5:00 PM, Public Works Director's Office, City Hall

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Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.

Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

September 10, 2018
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
Mike Bobka	Municipal Water
Sara Holahan	Bike Lanes ✓

Continue on back of sheet as needed

At 6:00 p.m. Mayor Laurie Gere called to order the regular Anacortes City Council meeting of August 27, 2018. Councilmembers Eric Johnson, Anthony Young, Ryan Walters, Liz Lovelett, Bruce McDougall and Matt Miller were present. Councilmember Brad Adams was absent. The assembly joined in the Pledge of Allegiance.

Mr. Walters moved, seconded by Mr. Young, to excuse the absence of Mr. Adams who had been detained on a business trip. The motion carried unanimously by voice vote.

Announcements and Committee Reports

Mayor Gere reported on the successful Open Streets event held downtown on Sunday, August 26, and thanked the staff and volunteers who made the event possible.

Mr. Johnson reported from the Traffic Safety Committee meeting on August 21, 2018. He said the members continued discussion of the traffic calming devices in the vicinity of Quail Avenue, continued discussion of reconfiguring stop signs at 32nd Street and H Avenue to include only a stop sign in the northbound direction, and considered and supported adding a four-way stop at Commercial Avenue and 4th Street.

Planning Committee: Mr. Walters announced that the committee meeting scheduled for earlier in the evening had been cancelled.

Finance Committee: Mr. Walters reported from the committee meeting the prior week at which the members received a preview of departmental budget requests from Finance Director Steve Hoglund. Mr. Johnson added that the committee also reviewed a draft of the Capital Facilities Plan which would be considered in conjunction with the budget.

Ms. Lovelett reported from the Depot Master Planning Committee meeting the prior week. She said the group took a first look at architectural renderings for the proposed stage and improved access to the madrone grove, including disabled access. Ms. Lovelett advised that the committee would review the concept drawings one more time, then bring the project before Council in the next few months to begin a public review process.

Public Comment

Joshua Parriera, 988 West Riser Lake Road, Ferndale, Executive Director of Saints and Abolitionists, shared an educational presentation regarding pornography leading to sex trafficking and arguing that pornography is a health crisis. Mr. Parriera's slides were added to the packet materials for the meeting. He urged the U.S. Department of Justice to enforce existing federal laws against illegal pornography distributors and producers. Mr. Parriera said he was working with others to introduce and pass a bill that would classify pornography as a health crisis in Washington state. He urged Anacortes to support that bill, noting that ten other states have already enacted such bills. Mr. Parriera also encouraged the audience to become intolerant of pornography and to determine to be a part of the solution, not the problem. He offered local businesses assistance to develop policies against porn and prostitution and offered to make his presentation available to other groups locally. Mr. Johnson asked if Mr. Parriera's organization was in contact with the local Soroptimist groups actively engaged in anti-trafficking efforts. Mr. Parriera's said he was in contact with Skagit Coalition Against Trafficking. Mr. Young asked about efforts to educate the public to recognize sexual trafficking and make safe places available for victims. Mr. Parriera explained how Saints and Abolitionists works to decrease demand for pornography and also partners with advocacy groups supporting victims and survivors.

John Morgan, 1110 27th Ct, 4B, followed up on the Skagit Public Health presentation at the August 20, 2018 City Council meeting on vaping in public places. Mr. Morgan said he hoped the city would put up signs in city parks saying no smoking or vaping allowed, especially parks with playgrounds. Mr. Morgan also asked if there was an ordinance regulating how tall front lawns can be, noting he had a neighbor with brown grass three to four feet high which could be a hazard in this very dry season. Mayor Gere invited Mr. Morgan to call the Planning Department with specific addresses of concern so the Code Enforcement officer could work with those residents. Mr. Morgan also spoke representing Transition Fidalgo, following up on his question at the August 20, 2018 City Council meeting about the city's use of Roundup. Mr. Morgan cited the response he had received from Public Works Director Fred Buckenmeyer indicating that Public Works staff follow the direction and expertise of the Washington State Department of Agriculture, Pesticide Management Division on the use and application of weed control measures and stating that the Washington State Department of Agriculture authorizes the application of what is commonly known as "roundup". Mr. Morgan provided internet documentation saying that Roundup is not safe for human exposure. Mr. Morgan's materials were added to the packet materials for the meeting. Mr. Young encouraged speakers to share ideas for alternatives to practices they question. Mr. Morgan suggested that a solution of Epsom salts and vinegar had proven effective for weed control.

Consent Agenda

Mr. Young removed Item 5a, Minutes of August 20, 2018, from the Consent Agenda. Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

b. Approval of Claims in the amount of: $238,989.53
c. Contract Modification: Blue Heron Reservoirs Construction 16-039-WTR-004

The following vouchers/checks were approved for payment: EFT numbers: 90373 through 90400 and 90435, total $63,647.40 Check numbers: 90401 through 90434, total $175,138.78 Wire transfer numbers: 236413 through 236988, total $2,117.26

a. Minutes of August 20, 2018

Mr. Young corrected the draft minutes, page 3, paragraph 2, to read "the limited data on the effects of secondhand vapor" rather than "the dearth of data on the effects of secondhand vapor". Mr. Young moved, seconded by Mr. Johnson, to approve the minutes of August 20, 2018 with the correction noted. The motion carried unanimously by voice vote.

OTHER BUSINESS

Ordinance 3027: Extending a Moratorium on Processing Applications for Wireless Facilities and Telecommunications Franchises

City Attorney Darcy Swetnam presented Ordinance 3027 to extend the previously-adopted moratorium as extended on new applications for wireless facilities and telecommunications franchises for an additional six months to allow time for the City to adopt new sections of the Anacortes Municipal Code. Ms. Swetnam's slide presentation was added to the packet materials for the meeting. She summarized the original moratorium established on August 28, 2017, Resolution 1995 establishing a work plan for code updates, the ordinance extending the moratorium for six months on February 20, 2018, and the problems with the current municipal code regarding these topics. Ms. Swetnam then reported on the status of the work plan and advised that staff was working with outside counsel at Foster Pepper on the code updates due to the interplay of federal, state and local law and rapidly evolving technology. She emphasized the goals of ensuring that the revised code is easy both to administer and to understand, that it is consistent with development regulations currently under revision, and that it incorporates input from industry stakeholders. She outlined the public process still ahead following additional drafting and advised that staff fully intended to complete the code revisions and submit them for Council adoption by the end of the calendar year. Ms. Swetnam reminded Council of its authority for moratoria and said the subject moratorium is consistent with FCC guidelines.

Several councilmembers acknowledged the need for an extension of the moratorium but indicated that the process needed to conclude in 2018. Mr. Walters clarified with Ms. Swetnam that AMC Titles 19 and 5 would be affected, Title 19 only to update the procedures matrix to include siting of facilities. Mr. Walters said the code needed to address the question of appurtenances that hang off of poles. Ms. Swetnam indicated that would be addressed. Mr. Miller asked if the one applicant who had submitted since the moratorium was established had been made aware of the proposed extension on the evening's agenda. Ms. Swetnam said that applicant had not been specifically notified of the proposed extension but had been participating with other industry stakeholders in the process. Mr. McDougall asked if Foster Pepper was working with any of the cities 5G providers had identified as trial cities (e.g. Sacramento, Raleigh-Durham, Atlanta). Ms. Swetnam said she would address that with Foster Pepper later in the week. Mr. McDougall asked if the stakeholders contacted to date included application providers other than Wi-Fi service and cell phone companies. Ms. Swetnam indicated that the prior stakeholder meeting had been attended by wireless providers and cell phone companies but she invited councilmembers to identify other service providers to invite. Mr. McDougall indicated he would also like to attend.

Mr. Johnson moved, seconded by Mr. Young, to approve Ordinance 3027 as stated in the agenda bill.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Vote: Ayes – Young, Walters, Lovelett, McDougall, Miller and Johnson. Motion carried.

Memorandum of Understanding with Anacortes School District #103 for Assessment of Anacortes Community Youth Center

Ms. Swetnam presented an MOU with ASD #103 regarding a joint planning process to identify, evaluate, and analyze design, operation, and location options for a proposed community center to serve children in the Anacortes community. Ms. Swetnam's slide presentation was added to the packet materials for the meeting. She summarized the discussions and studies undertaken beginning in 2016 leading up to the subject MOU. Ms. Swetnam outlined the parties' shared goals for the facility, then reported on the feasibility study which examined five potential locations and settled on the school district's property at 22nd Street and J Avenue as the most desirable location. She advised that the feasibility study also projected construction costs and explored funding options. Ms. Swetnam then outlined the drafting of the MOU and reported the School Board's decision on June 14, 2018 to execute the MOU. She emphasized that the MOU provides a process for the City and School District to work cooperatively to evaluate and plan options for the community center. Ms. Swetnam highlighted the terms of the agreement and the two phases of the planning process, noting that the City would absorb the cost of facility design but the parties would share the costs of site master planning.

Several councilmembers questioned why the city alone would pay the costs of facility design. Mayor Gere and Ms. Swetnam indicated that the district would contribute significant value to the shared effort through a long term lease of its property. Councilmembers asked the anticipated cost of the design. No estimate was available this early in the process but Ms. Swetnam advised that any contract for design services would come before Council for approval. Councilmembers emphasized that the facility should be a multi-use building with room to expand and to meet a variety of community needs over time. Mayor Gere confirmed that the concept drawing included space that was not initially allocated to a specific purpose. Ms. Lovelett reiterated her earlier suggestion that the facility include dorm style residential space to support staffing needs for the center including possibly Boys and Girls Club staff or school district AmeriCorps volunteers, noting that such space could reduce the city's long term operating costs for the facility. Mr. Johnson inquired about the capital campaign. Mayor

Gere indicated that community foundations had indicated willingness to assist and that private donors had also expressed interest.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. Walters moved, seconded by Ms. Lovelett, to approve the Memorandum of Understanding between the City of Anacortes and Anacortes School District #103. Vote: Ayes – Walters, Lovelett, McDougall, Miller, Johnson and Young. Motion carried. Ms. Lovelett thanked Mayor Gere for her longtime championship of the project.

Memorandum of Understanding with Port of Anacortes regarding Cap Sante Marina Uplands Redevelopment

Ms. Swetnam introduced an MOU with the Port of Anacortes setting out the general outline of the actions and areas of responsibility of the Port and City respectively to work together to develop the Cap Sante Marina Uplands and repurpose the Port's Transit Shed Property. Ms. Swetnam's slide presentation was added to the packet materials for the meeting. She summarized the goals identified in the Port's strategy which was completed in April 2018 and reviewed by City Council at its joint meeting with the Port on June 11, 2018. Ms. Swetnam listed highlights from the terms of the MOU, including provision for a subsequent development agreement to address particulars of redevelopment, noting that the current MOU did not obligate either party to expend funds.

Port of Anacortes Executive Director Dan Worra then addressed Council. Mr. Worra advised that the MOU had been drafted by the Port, reviewed by City staff, and also reviewed and accepted in principle by the Port Commission. He stressed the cooperative nature of the agreement and highlighted the goals of the redevelopment strategy. Mr. Worra said the biggest thing the Port needed from its partners at this stage was realignment of 9th Street to allow for the campus style events center planned by the Port. He indicated that the Port budget included $50K in 2018 and $700K in 2019 to begin the project but that the Port did not want to begin expending funds for geotechnical review and event center design without knowing that the city was willing to realign 9th Street.

In response to councilmember questions about the public engagement process for the Port's redevelopment strategy, Mr. Worra explained that the north and west basin concept plan had been extensively publicly reviewed in 2013 and that the current drawings had been presented at a well-attended open house late in 2017 with positive feedback. Mr. Walters asked how the Depot area fit in with the Port's strategy. Mr. Worra indicated that the Port would love to partner with the city for the entire area to be part of one public complex and suggested that the subsequent development agreement would address that. Mr. Walters inquired about the timeline, noting that the term of the MOU was ten years but the Port's schedule showed completion much sooner than that. Mr. Worra said the MOU term could be shortened and explained that the bulk of the work would occur by 2021/2022 depending on permitting and funding. He emphasized that the Cap Sante Marina redevelopment was a top priority for the Port and that it would move forward as soon as the MOU was in place. Mr. Miller asked about the potential for associated land use decisions such as conditional uses, street vacations, or boundary line adjustments. Ms. Swetnam assured that land use decisions related to the project would follow established processes but explained the flexibility allowed by the development agreement process. Ms. Lovelett cautioned that the proposed 9th Street alignment appeared to go very close to or through the Altair-Americus Memorial Park. She urged the Port to communicate with the families and community members about that very sensitive area. Ms. Lovelett also asked how sufficient parking for the complex would be provided. Mr. Worra cited the Port's parking study indicating that the overall design would provide sufficient parking. Councilmembers inquired about paragraph 2.b.i calling for the city to support the Port's funding efforts. Mr. Worra clarified that such support could include collaboration on grant opportunities but that the Port District's tax levy was set solely by the Port Commissioners. Mr. Walters urged that the city be prepared with its own initiative to connect the downtown business district to the Depot plaza and the marina complex. He also called for adding a provision for development agreements to the AMC. Regarding the present MOU, Mr. Walters said it was lacking a termination clause and a no joint venture clause. He asked that those be added. Ms. Swetnam confirmed for Mr. Johnson that the MOU would be entered into under the interlocal cooperation act so any amendments to it would also have to come before Council for action.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. Johnson moved, seconded by Mr. Miller, to authorize the mayor to execute the Memorandum of Understanding between the City of Anacortes and the Port of Anacortes for Redevelopment of the Cap Sante Marina Uplands. Mr. Walters requested unanimous consent to amend the motion to add a termination clause and a no joint venture clause consistent with other city memoranda of understanding. Mr. McDougall seconded the amendment. The motion to amend carried unanimously by voice vote. Vote on amended motion: Ayes – Lovelett, McDougall, Miller, Johnson, Young and Walters. Motion carried.

There being no further business, at approximately 7:38 p.m. the Anacortes City Council meeting of August 27, 2018 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the September 10, 2018 City Council meeting:

Download this file in OpenDocument spreadsheet format.

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237398	6/25/2018	51953	WEIDNER & ASSOCIATES	EXHAUST EXTRACTION SYSTEM INSTALL & MOD	$1,697.82
237323	7/17/2018	1807043	CASCADE GUTTER SERVICE, INC.	OPERATIONS SHOP GUTTER & DOWN SPOUT REMOVAL	$523.79
235945	7/23/2018	024107	LOU'S GLOVES, INC	GLOVES	$308.00
235752	7/23/2018	S8776563.001	NORTH COAST ELECTRIC COMPANY	PLANT SOFTWARE SUPPORT RENEWAL	$8,807.63
236419	7/23/2018	B08577765	SHI INTERNATIONAL CORP.	THINKPADS	$1,759.15
236010	7/23/2018	SO10184260	ZORO TOOLS	HYDRANT REPAIR KIT	$103.23
235948	7/24/2018	114-0386052-1020264	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$53.05
236018	7/24/2018	776734	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$7.57
235946	7/24/2018	WAANA106039	FASTENAL COMPANY	BENCH SUPPLIES	$55.23
235941	7/24/2018	R923086	PLATT ELECTRIC SUPPLY INC	SHOP LIGHTS	$479.77
235942	7/24/2018	C71042	SEBO'S DO-IT CENTER	PIPE INSULATION	$3.39
235944	7/24/2018	C70839	SEBO'S DO-IT CENTER	ACFL SUPPLIES	$15.60
236005	7/24/2018	165976	SKAGIT SHOOTING SPORTS, INC.	TRAINING SUPPLIES; BUFFUM FIREARMS INSTRUCTOR TRAINING	$38.38
237387	7/24/2018	026P26061	WESTERN TRUCK CENTER	CAB STEP GRATE, COOLANT LEVEL SENSOR,	$732.42
237384	7/24/2018	1581300	WOOD'S LOGGING SUPPLY, INC	CHINESE FINGER	$156.64
237290	7/25/2018	2	360 SURVEYING AND MAPPING, LLC	RE-ESTABLISHMENT OF SURVEY MONUMENTS - PAY APP 2	$2,262.00
236012	7/25/2018	112-4883936-1815401	AMAZON.COM SERVICES, INC	FIBER PROJECT IT ITEMS	$371.99
235920	7/25/2018	1016787	CCS PRESENTATION SYSTEMS	ANCHOR AUDIO PORTABLE PA SYSTEM	$3,290.05
235999	7/25/2018	56575	COMMERCIAL FIRE PROTECTION INC	FACILITY - GENERAL USE	$59.33
236000	7/25/2018	C71355	COMMERCIAL FIRE PROTECTION INC	FACILITY USE ITEMS	$8.10
236006	7/25/2018	2681-40360	DETECTION INSTRUMENTS CORP	GAS MONITOR AND ADAPTER	$1,857.99
236069	7/25/2018	374244	ENGRAVING AWARDS AND GIFTS	PRESENTATION AXE AWARD - CURTIS	$429.00
236051	7/25/2018	8561 02 18917	HOME DEPOT	LIBRARY SHELVES	$65.07
236064	7/25/2018	0675446681	LAQUINTA INN (ALL)	TRAINING HOTEL STAY; CLIFFORD (1ST PAYMENT)	$500.00
236055	7/25/2018	240889	MILES SAND & GRAVEL CO.	3/8" WASHED ROCK- STREET DEPT	$141.05
235921	7/25/2018	128077	NORTHSTAR CHEMICAL INC.	SODIUM HYDROXIDE	$2,350.11
236001	7/25/2018	C71486	SEBO'S DO-IT CENTER	PART- STREET DEPT	$13.00
236002	7/25/2018	C71653	SEBO'S DO-IT CENTER	PAINT BRUSHES	$13.53
236003	7/25/2018	C71766	SEBO'S DO-IT CENTER	SHOP SUPPLY	$30.37
236004	7/25/2018	C71391	SEBO'S DO-IT CENTER	WASP & HORNET SPRAY	$13.00

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
236007	7/25/2018	C71385	SEBO'S DO-IT CENTER	VALVE BOX	$24.45
236009	7/25/2018	C71531	SEBO'S DO-IT CENTER	CENTER PUNCH	$5.31
236014	7/25/2018	C71374	SEBO'S DO-IT CENTER	SUPPLIES- 6108 PARKSIDE SEWER	$10.39
236015	7/25/2018	C71511	SEBO'S DO-IT CENTER	SUPPLIES- STREET DEPT	$7.58
236016	7/25/2018	C71748	SEBO'S DO-IT CENTER	SURVEY STAKE, CONCRETE	$42.71
236017	7/25/2018	C71636	SEBO'S DO-IT CENTER	SUPPLIES- STREET DEPT	$28.26
236177	7/25/2018	C71668	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	$25.90
236056	7/26/2018	B23656/1	ACE HARDWARE	REC PROGRAM SUPPLIES	$34.22
236063	7/26/2018	B23274/1	ACE HARDWARE	VALVE BOX, SHOVELS AND PICKS	$108.47
236013	7/26/2018	113-1962272-2565836	AMAZON.COM SERVICES, INC	SHOP SUPPLIES	$55.28
236070	7/26/2018	114-6811558-9083456	AMAZON.COM SERVICES, INC	PAPER TOWELS	$117.12
236011	7/26/2018	111-1962458-6341801	AMAZON.CREDIT PLAN	BIT SET	$29.52
236061	7/26/2018	111-9536205-3142646	AMAZON.CREDIT PLAN	POST IT NOTES	$7.58
236062	7/26/2018	111-4314275-2058658	AMAZON.CREDIT PLAN	PENS, DOOR HANGERS, POST CARDS	$129.34
236054	7/26/2018	569408	DIAMOND RENTALS, INC.	MISC FILTERS- VEH #713	$32.18
236053	7/26/2018	D32922	FRONTIER BUILDING SUPPLY	CEMENT	$66.70
236065	7/26/2018	D37955	FRONTIER BUILDING SUPPLY	JET SET- STREET DEPT	$70.37
236057	7/26/2018	01452CO18133549	OVERDRIVE, INC.	ADULT E-BOOK	$40.00
236059	7/26/2018	75175	PORT OF ANACORTES	FUEL- #90006	$45.27
236052	7/26/2018	C71992	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$11.47
236060	7/26/2018	C71896	SEBO'S DO-IT CENTER	UTILITY GLOVES - KANE	$18.43
236066	7/26/2018	C71931	SEBO'S DO-IT CENTER	SHOVELS- STREET DEPT	$25.91
236067	7/26/2018	C71949	SEBO'S DO-IT CENTER	TUBING, CHANNELS AND BARS	$101.51
236068	7/26/2018	C72102	SEBO'S DO-IT CENTER	SAW AND PRUNING BLADES	$50.97
236138	7/26/2018	C71943	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	$48.89
236071	7/27/2018	114-1038098-6628253	AMAZON.COM SERVICES, INC	DISH SOAP AND LYSOL	$40.79
236072	7/27/2018	114-0123737-8036246	AMAZON.COM SERVICES, INC	COFFEE FILTERS	$14.44
236132	7/27/2018	7/27/18	EBAY OR PAYPAL	CELL BELT CLIP HOLSTERS (5)	$33.00
236979	7/27/2018	0128383	HARBOR FREIGHT TOOLS	INLINE AIR SHEARS- SHOP	$28.69
236128	7/27/2018	0675446681	LAQUINTA INN (ALL)	TRAINING HOTEL STAY PART TWO; SGT CLIFFORD	$695.84
236135	7/27/2018	UDS314116	PIKTOCHART	SUBSCRIPTION	$29.00
236119	7/27/2018	75351	PORT OF ANACORTES	FUEL	$35.55

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
236122	7/27/2018	C72642	SEBO'S DO-IT CENTER	BALLFIED SUPPLIES	$13.39
236134	7/27/2018	C72641	SEBO'S DO-IT CENTER	HAMMER, PAINT	$34.70
236130	7/27/2018	008855	SQUARE	BOOKS YS	$28.10
236125	7/28/2018	B25084/1	ACE HARDWARE	FITTINGS FOR SPRINKLER SYSTEM	$7.77
237393	7/28/2018	114-5018226-2212266	AMAZON.COM SERVICES, INC	UNIFORM CARDIGAN	$24.94
236126	7/28/2018	8561 06 49350	HOME DEPOT	SPRINKLER SYSTEM FITTINGS	$81.70
236118	7/28/2018	C73283	SEBO'S DO-IT CENTER	ACFL SUPPLIES	$13.54
236131	7/28/2018	256129	VILLAGE BOOKS	BOOKS YS	$119.38
236121	7/29/2018	111-4801260-0970609	AMAZON.COM SERVICES, INC	BOOKS ADULT	$18.15
236124	7/29/2018	114-1691761-7726650	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$104.07
236129	7/29/2018	75674	CAP SANTE MARINE LTD	NON-ETHANOL GAS FOR SMALL EQUIPMENT	$9.20
236267	7/30/2018	004892	2L BIN, INC	RETENTION WIRE, TAPS DRILL SHAFTS, SPAID INSERT TIPS	$673.73
236200	7/30/2018	B26027/1	ACE HARDWARE	SANDPAPER/TACK CLOTHER/VENT	$54.83
236117	7/30/2018	114-7005833-7097059	AMAZON.COM SERVICES, INC	ADAPTOR AND BATTERY	$41.09
236120	7/30/2018	114-1764819-6037851	AMAZON.COM SERVICES, INC	BATTERY	$32.42
236195	7/30/2018	113-9883524-7587426	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - FACILITIES	$47.73
236197	7/30/2018	112-0014091-6845814	AMAZON.COM SERVICES, INC	DVDS	$695.89
236198	7/30/2018	111-9391675-5552229	AMAZON.COM SERVICES, INC	BOOKS ADULT	$23.46
236204	7/30/2018	114-3697833-7461826	AMAZON.COM SERVICES, INC	CELL PHONE CASE	$15.14
236205	7/30/2018	114-3801871-0965065	AMAZON.COM SERVICES, INC	HANDI PACK WIPES	$15.61
236206	7/30/2018	114-2141135-0179422	AMAZON.COM SERVICES, INC	LYSOL WIPES	$12.14
236196	7/30/2018	716579023	COSTCO WHOLESALE CORPORATION	OPERATING SUPPLIES - AAA BATTERIES	$34.71
236261	7/30/2018	001-409250	PISTON SERVICE OF ANACORTES	INSPECTION CAMARA	$184.44
236201	7/30/2018	C74423	SEBO'S DO-IT CENTER	BURY HYDRANT - DOG PARK	$98.88
236203	7/30/2018	C74187	SEBO'S DO-IT CENTER	TUBING AND ANGLE IRON	$42.41
236199	7/30/2018	2511-2	SHERWIN WILLIAMS	PAINT - DEPOT PLANTER	$19.52
236084	7/30/2018	663115	TIDEFLEX TECHNOLOGIES	DUCK BILL VALVES	$7,818.38
236273	7/31/2018	B26664/1	ACE HARDWARE	SAFETY CONES X 4	$99.78
236259	7/31/2018	affidavit	AMAZON.COM SERVICES, INC	KEYS TO PAPER SUPPLY UNITS	$13.01

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
236263	7/31/2018	111-0884861-5257865	AMAZON.COM SERVICES, INC	55 GALLON WATER STORAGE TANK	$161.67
236264	7/31/2018	111-7063722-2940261	AMAZON.COM SERVICES, INC	STAINLESS STEEL HOSE CLAMP SYSTEM	$50.18
236305	7/31/2018	113-9722624-4802620	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	$26.78
236257	7/31/2018	56617	COMMERCIAL FIRE PROTECTION INC	EXTINGUISHERS AFD #1	$206.28
236268	7/31/2018	B67639/2	H.B. JAEGER	WATER PARTS FOR RE-STOCKING INVENTORY	$3,528.97
236270	7/31/2018	B67666/2	H.B. JAEGER	4" FORD ULTRA FLEX	$171.90
236271	7/31/2018	B67636/2	H.B. JAEGER	6" GRIP RING	$230.45
237194	7/31/2018	4371384	LANGUAGE LINE SERVICES	TELEPHONIC INTERPRETER SERVICES FOR COURT	$9.47
236258	7/31/2018	C75092	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$16.26
236262	7/31/2018	C75136	SEBO'S DO-IT CENTER	ADAPTER/CEMENT/PRIMER/TAPE	$16.65
236310	7/31/2018	C74934	SEBO'S DO-IT CENTER	FASTENERS, CLAMPS AND TAPE	$99.69
236311	7/31/2018	C75153	SEBO'S DO-IT CENTER	RESPIRATOR AND PAINT	$59.41
237386	7/31/2018	601217-0	SKIDMORE PHARMACY INC.	JULY, COPAYS, LEOFF1 RETIREE	$25.59
236349	8/1/2018	B27286/1	ACE HARDWARE	PAINT, BRUSH, OIL AND FASTNEERS	$81.28
236351	8/1/2018	B27731/1	ACE HARDWARE	GRASS SEED, CABLE TIES AND HOSE	$70.43
236352	8/1/2018	024910	ACE HARDWARE	MARKING CHALK	$8.67
236347	8/1/2018	111-3172087-2403460	AMAZON.COM SERVICES, INC	COMPUTER ITEM	$43.27
237263	8/1/2018	20180901	CHOWANEC, WILLIAM	STA 3: SEPTEMBER RENT	$2,160.00
236348	8/1/2018	1200005981	EBAY OR PAYPAL	COMMAND RIG SURFACE KEYBOARD TRAYS	$119.85
236343	8/1/2018	8288234-A	EWING IRRIGATION PRODUCTS, INC	CEMETERY IRRIGATION SUPPLIES	$160.47
236402	8/1/2018	24 10 270 2542339	FRED MEYER	OFFICE SUPPLIES - PARKS	$3.79
236269	8/1/2018	B67640/2	H.B. JAEGER	GRIP RINGS, FIRE HYDRANT	$2,617.35
236350	8/1/2018	3585	NAFA FLEET MANAGEMENT ASSOCIAT	NAFA CERTIFIED AUTOMOTIVE FLEET MANAGER PROGRAM	$1,200.00
236410	8/1/2018	001-409564	PISTON SERVICE OF ANACORTES	PARTS FOR PRESSURE WASHER	$24.27
236337	8/1/2018	C75647	SEBO'S DO-IT CENTER	WATER PARTS	$27.28
236338	8/1/2018	C75460	SEBO'S DO-IT CENTER	FASTENERS	$22.77
236340	8/1/2018	C75672	SEBO'S DO-IT CENTER	MARKING PAINTS	$38.21
236342	8/1/2018	C75687	SEBO'S DO-IT CENTER	ASAC ITEMS	$50.77
236344	8/1/2018	C75402	SEBO'S DO-IT CENTER	SANDPAPER/BRUSH/SANDING BLOCK	$13.13
236345	8/1/2018	C75507	SEBO'S DO-IT CENTER	PVC ELBOW	$1.46
236346	8/1/2018	C75802	SEBO'S DO-IT CENTER	PVC COUPLING	$10.62
236353	8/1/2018	478749821	THRIVE FITNESS	2 MEMBERSHIPS: AUGUST	$43.30
236354	8/1/2018	478749822	THRIVE FITNESS	VOLUNTEER MEMBERSHIP - AUGUST	$21.65
236401	8/1/2018	180831	T-SHIRTS BY DESIGN	PRINT T-SHIRTS	$119.35

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
236341	8/1/2018	33643836	WASHINGTON FINANCE OFFICERS	WFOA REGISTRATION MILES AND SUIT	$800.00
236256	8/1/2018	803111575	WASHINGTON TRAILS	2018 WASHINGTON STATE TRAILS CONFERENCE	$184.87
236407	8/2/2018	111-4830339-8746639	AMAZON.COM SERVICES, INC	LOW VOLTAGE LED CABLE	$114.77
236408	8/2/2018	113-2716305-6482624	AMAZON.COM SERVICES, INC	TRAILER JACK #11903	$35.71
237651	8/2/2018	777828	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - LIBRARY	$11.60
236399	8/2/2018	0188-494419	CONSOLIDATED ELECTRICAL	WA PARK ITEMS	$26.04
236404	8/2/2018	662 12 477 626	COSTCO WHOLESALE CORPORATION	APD COFFEE	$159.96
236406	8/2/2018	WAANA106354	FASTENAL COMPANY	CLEVIS HOOKS BINDER CHAIN	$216.06
236412	8/2/2018	D40184	FRONTIER BUILDING SUPPLY	OPS REMODEL - FASTENERS	$38.67
236487	8/2/2018	8561 02 58897	HOME DEPOT	CANOPY	$108.48
236409	8/2/2018	3605	NAFA FLEET MANAGEMENT ASSOCIAT	FLEET BOOKS	$161.00
236397	8/2/2018	76067	PORT OF ANACORTES	FUEL - WA PARK GATOR	$29.16
236486	8/2/2018	593 52 147 8852	SAFEWAY INC	HAND SOAP	$18.85
236500	8/2/2018	593 51 53 8851	SAFEWAY INC	ART DASH SUPPLIES	$17.37
236398	8/2/2018	C76358	SEBO'S DO-IT CENTER	OPERATING SUPPLIES - WA PARK	$31.19
236403	8/2/2018	C76028	SEBO'S DO-IT CENTER	IRRIGATION	$39.05
236405	8/2/2018	C76032	SEBO'S DO-IT CENTER	SURGE PROTECTOR - LIBRARY	$16.26
236411	8/2/2018	C76005	SEBO'S DO-IT CENTER	PARTS FOR PRESSURE WASHER	$3.24
236400	8/2/2018	8/2/2018	SKAGIT COUNTY HISTORICAL	RESEARCH LIBRARY BOOK	$10.85
236496	8/2/2018	098544	US BANK	FUEL PURCHASE	$15.14
236497	8/2/2018	18192286	WASHINGTON STATE FERRIES	WSFERRIES-PORT TOWNSEND LG TRAINING	$14.45
236498	8/2/2018	18192282	WASHINGTON STATE FERRIES	WSFERRIES - TRAVEL & TRAINING LG	$14.45
236490	8/3/2018	113-9929273-2016233	AMAZON.COM SERVICES, INC	RESTROOM SUPPLIES	$58.61
236494	8/3/2018	111-7443761-8648243	AMAZON.COM SERVICES, INC	EARPLUGS AND DISPENSERS	$183.56
236501	8/3/2018	114-6730454-0675462	AMAZON.COM SERVICES, INC	BATTERIES AA & AAA	$35.72
236794	8/3/2018	60918	CODE PUBLISHING COMPANY	CODIFICATION SERVICES - WEB UPDATE 7/30/18	$95.26
236488	8/3/2018	EBAY	EBAY OR PAYPAL	PHONE HOLSTER	$10.46
236491	8/3/2018	11073874	HACH COMPANY	STANDARD CELL SOLUTION	$176.31
236485	8/3/2018	C76712	SEBO'S DO-IT CENTER	UTILITY SAW	$18.91
236492	8/3/2018	C76651	SEBO'S DO-IT CENTER	MARKING PAINT = BALLFIELDS	$38.21
236493	8/3/2018	C76916	SEBO'S DO-IT CENTER	MARKING PAINT	$6.37
236489	8/4/2018	111-5225357-3049015	AMAZON.COM SERVICES, INC	BOOKS ADULT	$115.31
236499	8/5/2018	111-3801624-4124212	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES / AIR FITTINGS	$151.69
236495	8/5/2018	280693 5 4770	HOMEGOODS	BOOKS YS	$36.89

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236608	8/6/2018	778060	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE OFFICE PRODUCTS- SUPPLIES	$11.25
236572	8/6/2018	341130	FRONTIER BUILDING SUPPLY	PLYWOOD X 24	$513.25
236616	8/6/2018	2734	H & H MEDICAL CORPORATION	PNEUMOTHORAX NEEDLES	$139.20
236569	8/6/2018	13065	MAACO AUTO PAINTING	PAINT VEH #131	$1,200.05
236571	8/6/2018	76454	PORT OF ANACORTES	FUEL FOR SMALL TOOLS / EQUIP	$19.86
236570	8/6/2018	C78242	SEBO'S DO-IT CENTER	SAWBLADES	$59.66
236510	8/7/2018	B25573/1	ACE HARDWARE	PEA GRAVEL~	$22.75
236568	8/7/2018	111-5904892-1534638	AMAZON.COM SERVICES, INC	GPS UNITS	$210.27
236610	8/7/2018	76591	CAP SANTE MARINE LTD	GAS FOR SAILING PROGRAM	$30.50
236603	8/7/2018	I08435	COASTAL FARM &	B. LOWRY - STEEL TOE WORK BOOTS	$173.91
236612	8/7/2018	1-6QJ71G	ENVIRONMENTAL RESOURCE	LAB TESTING	$288.83
236606	8/7/2018	001 0142966 M	EVT CERTIFICATION COMMISSION	EVT CERTIFICATION - DAN MARTIN	$120.00
236614	8/7/2018	8/7/18	MY TAILOR	PATCHES ON SAFETY VESTS	$18.00
236652	8/7/2018	0514075	NATIONAL SAFETY, INC	SAFETY GEAR- STREET DEPT	$387.69
236611	8/7/2018	0188709-IN	NURNBERG SCIENTIFIC	MFC BROTH	$106.15
236609	8/7/2018	1163138	RITE AID	REC SUPPLIES - GLYCERINE	$7.26
236663	8/7/2018	593 5 86 3582	SAFEWAY INC	DETERGENT AND ICE FOR THE LAB	$72.25
236604	8/7/2018	C79146	SEBO'S DO-IT CENTER	HAMMER BIT	$10.62
236613	8/7/2018	C79139	SEBO'S DO-IT CENTER	ROPE CLIP/SCREW EYE	$26.88
236617	8/7/2018	C79238	SEBO'S DO-IT CENTER	BATTERIES 6V	$13.01
236615	8/7/2018	2508	WASHINGTON CHAPTER APWA	CLASS REGISTRATION - HISTORY, BARRIERS, AND FORWARD MOMENTUM	$20.00
236607	8/7/2018	40861273788	WASHINGTON STATE ASSOCIATION	2018 FIRE MECHANICS FALL CONFERENCE- DAN MARTIN	$725.00
236664	8/8/2018	B32181/1	ACE HARDWARE	BATTERIES AND 15' TIE DOWN	$25.37
236605	8/8/2018	114-2042105-0834627	AMAZON.COM SERVICES, INC	HARD DRIVES	$151.85
236655	8/8/2018	113-3461780-2461054	AMAZON.COM SERVICES, INC	SAFETY GLASSES	$17.63
236657	8/8/2018	111-9653754-0045808	AMAZON.COM SERVICES, INC	DESK ORGANIZER, PENS	$29.14
236660	8/8/2018	111-7054707-7113047	AMAZON.COM SERVICES, INC	SAW BLADE- SHOP SUPPLY	$85.61
236661	8/8/2018	113-2026990-0653014	AMAZON.COM SERVICES, INC	PART- VEH #170	$61.06
236653	8/8/2018	0188-494561	CONSOLIDATED ELECTRICAL	RV BREAKER	$6.29
236665	8/8/2018	312047441288	EBAY OR PAYPAL	SANDISK MEMORY CARDS FOR VIDEO LARYNGOSCOPES	$41.62
236662	8/8/2018	D42062	FRONTIER BUILDING SUPPLY	2X4 12" WEDGES- WATER DEPT	$74.97
236602	8/8/2018	0503235071	NORTHERN SAFETY CO INC	SAFETY GLOVES- STREET DEPT	$349.85

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236654	8/8/2018	C79723	SEBO'S DO-IT CENTER	RV BREAKER	$5.41
236656	8/8/2018	C80123	SEBO'S DO-IT CENTER	FLUTED TEE HANDLE	$1.90
236658	8/8/2018	C80089	SEBO'S DO-IT CENTER	SMOKE DETECTOR, CO DETECTOR	$70.50
236659	8/8/2018	83144962284110888243	UNITED PARCEL SERVICE, INC	SHIPPING CHARGES- #90001	$26.03
236698	8/8/2018	58317	US BANK	RAILROAD MARKET- WORKING LUNCH	$20.45
236696	8/9/2018	B33076/1	ACE HARDWARE	SURGE STRIP MOUNTING TAPE AND WALL PLATE	$36.42
236666	8/9/2018	114-8014142-9555416	AMAZON.COM SERVICES, INC	MAGNIFYING LENS	$8.63
236694	8/9/2018	113-2588494-4763409	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	$49.90
236697	8/9/2018	111-6594418-4945068	AMAZON.COM SERVICES, INC	POWER STRIPS	$102.80
237178	8/9/2018	1990838631	ARAMARK	APD NYLON MATS CLEANED	$16.28
237312	8/9/2018	240015	BAY CITY SUPPLY	FAILITY SUPPLIES	$735.48
237373	8/9/2018	239685	BAY CITY SUPPLY	FACILITY SUPPLIES	$521.61
236771	8/9/2018	50350200	MOTIVATORS.COM	TRIANGLE COMPASS FOR ENERGY OUTREACH	$793.56
236695	8/9/2018	76841	PORT OF ANACORTES	FUEL FOR SMALL TOOLS	$87.23
236699	8/9/2018	C80349	SEBO'S DO-IT CENTER	SAWBLADES	$30.37
236700	8/9/2018	C80487	SEBO'S DO-IT CENTER	TRIMMER LINE	$54.24
236701	8/9/2018	C80492	SEBO'S DO-IT CENTER	FASTENERS FOR #202	$31.07
236702	8/10/2018	111-0272256-2920256	AMAZON.COM SERVICES, INC	FLASHLIGHTS	$819.69
236765	8/10/2018	113-0427389-8272258	AMAZON.COM SERVICES, INC	WALL MOUNT HANGING FILE FOLDER	$108.48
236766	8/10/2018	113-0248106-8089031	AMAZON.COM SERVICES, INC	SAFETY GLASSES	$12.31
236761	8/10/2018	718150474	COSTCO WHOLESALE CORPORATION	OPERATING SUPPLIES	$34.71
236763	8/10/2018	306049	DUO SECURITY, INC.	1000 TELEPHONY CREDITS	$10.00
236762	8/10/2018	D42901	FRONTIER BUILDING SUPPLY	DOUGLAS FIR/CEMENT	$67.67
236772	8/10/2018	D42911	FRONTIER BUILDING SUPPLY	SURVEY STAKES	$16.73
236770	8/10/2018	14075809	GO TO PARTS	DUMPSTER REPLACEMENT LIDS	$448.20
236767	8/10/2018	C81390	SEBO'S DO-IT CENTER	AERATOR/FAUCET	$73.35
236769	8/10/2018	C80995	SEBO'S DO-IT CENTER	PVC PIPE- WATER DEPT	$10.56
236768	8/11/2018	114-4839779-9143464	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$53.15
236871	8/13/2018	B35434/1	ACE HARDWARE	FACILITY USE ITEMS	$30.59
236873	8/13/2018	114-5386405-7499412	AMAZON.COM SERVICES, INC	K9 T-BONE FOOD	$56.41
236874	8/13/2018	7GE1034XG989634E	EBAY OR PAYPAL	DELL OPTIPLEX SCREEN - LIBRARY	$85.00

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236904	8/13/2018	980-3-883-298637-18	OFFICE DEPOT, INC.	POSTCARD STOCK	$31.51
236870	8/13/2018	C83271	SEBO'S DO-IT CENTER	KEY	$2.16
236872	8/13/2018	C83294	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$4.32
236905	8/13/2018	256875	VILLAGE BOOKS	BOOKS YS	$52.09
237385	8/13/2018	RE 41 JZ0145 L001	WASHINGTON STATE DEPARTMENT	SR20 MP 43.89 FEED 4 PACK OF WATER	$1,423.13
237383	8/13/2018	52333	WEIDNER & ASSOCIATES	EXHAUST EXTRACTION SYSTEM INSTALL & MOD	$24,167.38
236869	8/14/2018	114-9602723-2565019	AMAZON.COM SERVICES, INC	BRACKET	$66.98
236906	8/14/2018	113-0553880-3741027	AMAZON.COM SERVICES, INC	YS BOOKS	$24.24
236907	8/14/2018	113-1590729-0856202	AMAZON.COM SERVICES, INC	YS BOOKS	$10.64
237168	8/14/2018	9500442941	ARROW INTERNATIONAL, INC.	BOX OF 15 MM EZ-IO NEEDLES	$562.50
237071	8/14/2018	240476	BAY CITY SUPPLY	FACILITY SUPPLIES	$734.24
236932	8/14/2018	779057	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$29.27
236900	8/14/2018	316206	DOORMAN COMMERCIAL, LLC	ITEMS FOR SERVER ROOM	$525.68
237282	8/14/2018	95072354	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE	$4,039.75
236908	8/14/2018	808703490	EVENTBRITE.COM	FLEET SUSTAINABILITY TRAINING	$111.85
237269	8/14/2018	4170546	FAMILY CARE NETWORK PLLC	PHYSICAL FITNESS EXAM; NEW HIRE KELLINGTON	$276.00
236896	8/14/2018	X56669	FRONTIER BUILDING SUPPLY	FACILITY GENERAL USE ITEMS	$8.72
236929	8/14/2018	980-2-8724-891737-18	OFFICE DEPOT, INC.	AVERY LABLES, BUS CARDS	$40.20
236895	8/14/2018	C83417	SEBO'S DO-IT CENTER	TIE DOWN STRAPS	$8.48
236897	8/14/2018	C83588	SEBO'S DO-IT CENTER	EQUIPMENT ITEMS	$27.54
236902	8/14/2018	C33670	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$6.67
236903	8/14/2018	C83674	SEBO'S DO-IT CENTER	TOOLS	$17.00
237050	8/14/2018	100051385	SIRCHIE	PATROL SUPPLIES; EVIDENCE TAPE	$170.31
236933	8/14/2018	Test	US BANK	MOBILE CREDIT CARD ANACORTES PARKS DEPT TEST	$1.01
237321	8/15/2018	300-10045215	ALL BATTERY SALES & SERVICE	CABLE TIES, HEADLAMPS TO STOCK SHOP	$45.41
236970	8/15/2018	0952-511235	ALL PHASE ELECTRIC SUPPLY CO.	REPLACEMENT PART FOR CEMETARY	$220.67
236898	8/15/2018	113-4910040-6789020	AMAZON.COM SERVICES, INC	OPERATING SUPPLIS - MUSEUM	$114.83
236931	8/15/2018	113-1220614-4315439	AMAZON.COM SERVICES, INC	YS BOOKS	$9.65
237315	8/15/2018	900856	DITCH WITCH WEST/PAPE GROUP	REPAIRS FOR EQUIPMENT #860	$1,839.69
236934	8/15/2018	253785063195	EBAY OR PAYPAL	SANDISK MEMORY CARDS - INVESTIGATION PHOTOS	$70.16

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236935	8/15/2018	263792345601	EBAY OR PAYPAL	REPLACEMENT STYLUS FOR MED UNIT TABLETS (2)	$99.98
237324	8/15/2018	E18044P	ELEMENTAL AIR, LLC	WWTP AIR EMISSION TESTING SERVICES	$14,750.00
236930	8/15/2018	920205904817	FEDEX	WATER SAMPLES SHIPMENT TO ESPRI	$246.12
236926	8/15/2018	4081257	GOPHER	SOCCER LEAGUE SUPPLIES	$257.49
237476	8/15/2018	WEB1334235006	GRAINGER	REPLACEMENT SCREEN	$50.14
237293	8/15/2018	1200137003	HDR ENGINEERING, INC	WTP CHLORINE CONVERSION PROJECT 7/1/18-8/4/18	$11,764.85
237388	8/15/2018	607917	MISTER T'S AWARDS &	NAMETAG, MARYA, LIBRARY	$20.07
236927	8/15/2018	C84024	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$28.44
236928	8/15/2018	C84162	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$6.07
236899	8/15/2018	100299762	ULINE, INC.	POLY TUBING AND CABLE TIES	$649.38
236965	8/16/2018	B37524/1	ACE HARDWARE	PAN AND SOCKETS	$24.92
236969	8/16/2018	111-9919354-6903456	AMAZON.COM SERVICES, INC	SAFETY GLASSES	$13.76
236977	8/16/2018	113-3569332-2634623	AMAZON.COM SERVICES, INC	C BATTERIES	$32.56
237580	8/16/2018	58	AQUA-TERR SYSTEMS INC	VOLUNTEER PARK MASTER PLAN	$1,510.57
237064	8/16/2018	779315	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$33.04
237059	8/16/2018	995727194	BEST WESTERN	LODGING- WIL LUDEMANN TRAINING	$293.54
236973	8/16/2018	000003	CLEAN AND CLIP	K9 T-BONE GROOMING	$50.00
236971	8/16/2018	920205971732	FEDEX	WATER SAMPLES SHOPMENT TO ESPRI	$246.12
236976	8/16/2018	7204	LITTLE CAESARS PIZZA	PIZZA FOR KIDS NIGHT OUT	$64.02
237055	8/16/2018	001-411023	PISTON SERVICE OF ANACORTES	OXYGEN	$20.13
236966	8/16/2018	77555	PORT OF ANACORTES	FUEL	$28.76
237056	8/16/2018	1472 5 48 9027	SAFEWAY INC	ZIPLOCK BAGS	$4.34
237060	8/16/2018	593 51 30 8851	SAFEWAY INC	KIDS NIGHT OUT SUPPLIES	$22.61
236967	8/16/2018	C84650	SEBO'S DO-IT CENTER	PLUMBING SUPPLIES	$56.27
236968	8/16/2018	C84684	SEBO'S DO-IT CENTER	CAUTION TAPE, NAILS	$11.91
236974	8/16/2018	C84949	SEBO'S DO-IT CENTER	IT ITEMS LIBRARY CONFERENCE ROOM	$15.18
236975	8/16/2018	C84929	SEBO'S DO-IT CENTER	IT - ITEMS FOR CONFERENCE ROOM	$4.34
237048	8/16/2018	135769	SKAGIT CYCLE CENTER	BIKE PATROL PARTS	$21.68
236972	8/16/2018	395	WAPRO	TRAINING; WAPRO - RECORDS SVC MNG INGRAM	$175.00
237058	8/17/2018	B37910/1	ACE HARDWARE	PLANTS	$34.57
236978	8/17/2018	114-5220562-2131408	AMAZON.COM SERVICES, INC	PHONE CASE FOR CORRIN HAMBURG	$30.36
237066	8/17/2018	737219	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	$15.83
237266	8/17/2018	AN 60919	CENTRAL WELDING SUPPLY CO, INC	OXYGEN (MED SUPPLIES)	$131.61
237550	8/17/2018	11.97133	HACH COMPANY	LAB DETERGENT, LIQUI-NOX	$73.89
236936	8/17/2018	04920	JB INDUSTRIAL SALES, LLC	LORAX ASH PUMP TUBING	$964.43

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237367	8/17/2018	2005	NORTHWEST CORROSION	2018 WATER RESERVOIR CATHODIC PROTECTION SYSTEM CHECKOUTS	$800.00
237119	8/17/2018	001-411060	PISTON SERVICE OF ANACORTES	OIL -CHAINSAW FOR STREET DEPT	$15.96
236940	8/17/2018	36230	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - WTP	$18.07
237044	8/17/2018	C85345	SEBO'S DO-IT CENTER	BLACK TIE WRAP	$7.44
237061	8/17/2018	C85293	SEBO'S DO-IT CENTER	PARTS- VEH #608	$50.92
237045	8/17/2018	I-18329	SIGNS BY TOMORROW	COURTYARD SIGN	$387.34
237049	8/17/2018	83317662256881883 458	UNITED PARCEL SERVICE, INC	SURPLUS REQUISITION FEE FOR SHIPPING	$178.80
237065	8/17/2018	822912411159	UNITED STATES POSTAL SERVICE	STAMPS	$50.00
237161	8/17/2018	ReimbWolfswinkel	WOLFSWINKEL, KARL	SUPPLIES NEEDED FOR AUX PATROL APPRECIATION DINNER	$15.82
237063	8/18/2018	iStock	ISTOCK - GETTY IMAGES INC	BRANDING SUPPLIES	$33.00
237131	8/18/2018	60202	LAKESIDE INDUSTRIES, INC.	GRAVEL - ACFL TRAILS	$94.08
237134	8/18/2018	60213	LAKESIDE INDUSTRIES, INC.	5/8 & 3/4 ROCK SALES & DUMP FEES- STREET DEPT	$1,497.35
237051	8/18/2018	E06006EBON	MICROSOFT CORPORATION	BACK-UP SERVICE 7/2-8/1/18	$261.86
237047	8/18/2018	0018745969	POWELL'S CITY OF BOOKS	YS BOOKS	$37.47
237046	8/18/2018	C85674	SEBO'S DO-IT CENTER	PARTS AND TOOLS	$55.27
237052	8/18/2018	6973-0	SHERWIN WILLIAMS	BALLFIELD MARKING PAINT	$607.60
237062	8/19/2018	113-2563662-1416262	AMAZON.COM SERVICES, INC	ALL WEATHER NOTEBOOKS, BLACK CLOTH TAPE (EQUIP WRAP)	$82.38
237043	8/19/2018	32768372	PHILIPS HEALTHCARE	JULY, LIFELINE, DAVID MEAD, LEOFF1 RETIREE	$55.12
237053	8/19/2018	C86260	SEBO'S DO-IT CENTER	SOCCER GOALS	$63.97
237054	8/19/2018	C86219	SEBO'S DO-IT CENTER	REPAIR TOILET	$26.31
237115	8/19/2018	143514	WHATCOM MUSEUM OF HIST & ART	BOOKS YS	$70.33
237117	8/20/2018	B39725/1	ACE HARDWARE	ADAPTER SOCKETS, PUTTY KNIFE AND SILICONE	$32.06
237173	8/20/2018	B40263/1	ACE HARDWARE	BATTERIES FOR PAPER DISPENSERS AT DEPOT	$12.09
237057	8/20/2018	111-5286663-8338660	AMAZON.COM SERVICES, INC	WIRELESS KEYBOARD, MOUSE	$35.79
237116	8/20/2018	113-7302925-2649016	AMAZON.COM SERVICES, INC	BOOKS YS	$694.41
237180	8/20/2018	81618	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A06547	$162.75
237181	8/20/2018	817201	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A06551 (VEHICLE #1)	$162.75
237182	8/20/2018	18-A06551	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A06551 (VEHICLE #2)	$162.75
237397	8/20/2018	101412	ASSOCIATION OF WASHINGTON	SEPTEMBER, SUPPLEMENTAL LIFE INSURANCE	$416.01
237112	8/20/2018	WAANA106837	FASTENAL COMPANY	FASTENER FOR BENCH	$28.74
237283	8/20/2018	WABUR204156	FASTENAL COMPANY	HIGH VOLTAGE SIGNS X 8	$127.66
237114	8/20/2018	782358187203	FEDEX	WATER SAMPLES SHIPMENT TO ESPRI	$234.10
237157	8/20/2018	082018	FIDALGO CLEANING	APD CLEANING & SUPPLIES	$700.00
237118	8/20/2018	D45496	FRONTIER BUILDING SUPPLY	WINDOWS- OPS REMODEL PHASE 2	$1,156.38

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237369	8/20/2018	3272	GUYLINE CONSTRUCTION, INC	SENIOR CENTER FENCE REPAIRS	$1,557.28
237368	8/20/2018	1200138416	HDR ENGINEERING, INC	BLUE HERON CIRCLE RESERVOIR PROJECT DESIGN - 7/1/18-8/4/18	$6,392.97
237191	8/20/2018	28693	JET CITY EQUIPMENT	HYUNDAI ROLLER RENTAL- PAVING PROJECT	$397.65
237110	8/20/2018	357803	NSI LAB SOLUTIONS	BUFFERS	$163.00
237365	8/20/2018	2835	NW CLEANERS	JANITORIAL SERVICES AT THE ANACORTES PUBLIC LIBRARY - AUG 2018	$2,388.00
237109	8/20/2018	Ch_1D1Hxz4eNPL8lic0u	PASADO'S SAFE HAVEN	TRAINING REG FEE BLDG SUCCESSFUL ANIMAL CRUELTY CASES: NYBO	$25.00
237107	8/20/2018	C86827	SEBO'S DO-IT CENTER	PLUMBING PARTS - FACILITY	$8.44
237108	8/20/2018	237108	SEBO'S DO-IT CENTER	RESTROOM REPAIRS	$12.92
237113	8/20/2018	349612	SKAGIT RIVER STEEL &	STEEL FOR BENCHES	$39.28
237487	8/20/2018	9813171105	VERIZON WIRELESS	SCADA SERVICE~	$1,290.22
237399	8/20/2018	13961	WILSON ENGINEERING, LLC	SEWER ROUTING MODIFICATIONS & EQUALIZATION STORAGE - PHASE 1	$3,166.00
237277	8/21/2018	300-10045396	ALL BATTERY SALES & SERVICE	PART- VEH #173	$324.42
237154	8/21/2018	111-1464794-2688220	AMAZON.COM SERVICES, INC	RUBBER STRIP	$124.10
237560	8/21/2018	5151494	ANACORTES AMERICAN	SUBSCRIPTION	$43.00
237522	8/21/2018	239373A	BAY CITY SUPPLY	FACILITY SUPPLIES	$228.09
237523	8/21/2018	240476A	BAY CITY SUPPLY	FACILITY SUPPLIES	$169.16
237220	8/21/2018	777859	BAYSHORE OFFICE PRODUCTS INC	FACILITY USE ITEMS	$217.00
237122	8/21/2018	538 000 0000 1	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. 7/19-8/20/18	$19.46
237123	8/21/2018	440 400 0000 0	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 7/19-8/20/18	$86.76
237124	8/21/2018	638 000 0000 0	CASCADE NATURAL GAS CORP.	411 HILLCREST DR. #B, 7/19-8/20/18	$11.80
237125	8/21/2018	260 037 3822 1	CASCADE NATURAL GAS CORP.	611 R AVENUE 7/19-8/20/18	$19.10
237126	8/21/2018	795 700 0000 4	CASCADE NATURAL GAS CORP.	CITY HALL 7/19-8/20/18	$12.56
237127	8/21/2018	917 600 0000 9	CASCADE NATURAL GAS CORP.	1915 13TH ST. 7/19-8/20/18	$14.88
237132	8/21/2018	710 300 0000 5	CASCADE NATURAL GAS CORP.	OPERATIONS: 7/19 - 8/20/18	$100.74
237158	8/21/2018	038 200 0000 2	CASCADE NATURAL GAS CORP.	APD 7/19-8/20/18	$384.32
237164	8/21/2018	169 400 0000 9	CASCADE NATURAL GAS CORP.	STA 2: 7/19 - 8/20	$21.03
237166	8/21/2018	674 400 0000 7	CASCADE NATURAL GAS CORP.	STA 1: 7/19 - 8/20	$40.19
237189	8/21/2018	989 800 0000 8	CASCADE NATURAL GAS CORP.	WWTP 7/19-8/20/18	$11.80
237381	8/21/2018	912 800 0000 0	CASCADE NATURAL GAS CORP.	CARNEGIE 7/19-8/20/18	$13.37
237382	8/21/2018	199 800 0000 4	CASCADE NATURAL GAS CORP.	703 R AVE 7/19-8/20/18	$11.80
237379	8/21/2018	316215	DOORMAN COMMERCIAL, LLC	FIDALGO CENTER DOOR REPAIR	$1,491.99
237216	8/21/2018	3499045	DULTMEIER SALES, LLC	OPERATING SUPPLIES - WA PARK	$301.81
237152	8/21/2018	782340647006	FEDEX	WATER SAMPLES SHIPMENT TO ESPRI	$238.97
237146	8/21/2018	CR640343	FERGUSON ENTERPRISES, INC	FACILITY USE ITEMS	$136.23
237147	8/21/2018	CR640348	FERGUSON ENTERPRISES, INC	DEPOT DISPOSAL	$255.14

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237149	8/21/2018	X56990	FRONTIER BUILDING SUPPLY	PLYWOOD/MOULDING/ADHESIVE	$122.14
237153	8/21/2018	X56967	FRONTIER BUILDING SUPPLY	CONCRETE FASTENERS- #90009	$58.00
237186	8/21/2018	010578787	GALLS, LLC.	UNIFORM EMBLEMS; NEW EMP KELLINGTON	$16.73
237544	8/21/2018	11102377	HACH COMPANY	WTP ROSOLIC ACID BROTH	$50.26
237548	8/21/2018	11101005	HACH COMPANY	ROSOLIC ACID BROTH	$97.00
237163	8/21/2018	I4930156	HD FOWLER COMPANY INC	MARKING PAINT FOR LOCATES	$417.68
237217	8/21/2018	300309150	KCDA PURCHASING COOPERATIVE	OPERATING SUPPLIES - ASAC	$70.43
237130	8/21/2018	10018636	NIEHL, SHARI	REFUND CANCELLED CAMPING RESERVATION	$39.00
237400	8/21/2018	189281684001	OFFICE DEPOT, INC.	OPERATING SUPPLIES - 3RD FLOOR	$498.53
237374	8/21/2018	778489	PACIFIC LAMP & SUPPLY COMPANY	REPLACEMENT FLAG LIGHTS	$742.14
237288	8/21/2018	127424	PACIFIC TIRE COMPANY, INC	TIRE- SHOP STOCK	$281.48
237159	8/21/2018	2524567	SAFEWAY INC	WATER, ICE AND SODA FOR AUX PATROL APPRECIATION DINNER	$30.30
237160	8/21/2018	2524568	SAFEWAY INC	FOOD FOR AUX PATROL APPRECIATION DINNER	$285.24
237226	8/21/2018	593 51 182 8851	SAFEWAY INC	AUX PATROL DINNER SUPPLIES	$4.98
237148	8/21/2018	C87506	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$8.21
237151	8/21/2018	C87676	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- WATER DEPT	$32.52
237156	8/21/2018	C87359	SEBO'S DO-IT CENTER	TOOLS FOR #170- STREET DEPT	$40.65
237376	8/21/2018	1240989	SURETY PEST CONTROL	PEST CONTROL FOR THE MUSEUM	$44.49
237377	8/21/2018	1236701	SURETY PEST CONTROL	PEST CONTROL FOR CITY HALL	$43.40
237317	8/21/2018	0107443-IN	SWS EQUIPMENT	VALVE MAC ASSY SERIES 35A FOR #510	$120.42
237318	8/21/2018	0107501-IN	SWS EQUIPMENT	VALVE MAC ASSY SERIES 35A, CONNECTOR,	$268.60
237232	8/21/2018	15811	TG TECHNICAL SERVICE	HONEYWELL SENSEPOINT RELAY	$395.45
237320	8/21/2018	19451	THE LANGUAGE EXCHANGE INC	INTERPRETER SERVICES	$525.00
237276	8/21/2018	661144	USA BLUE BOOK	HYDROCHLORIC ACID	$132.64
237088	8/21/2018	180110225	VILLALOBOS, ANGEL	REFUND CAMPING RESERVATION MINUS FEES	$58.00
237187	8/21/2018	8136 50 291 0005268	WAVE	FIBER LEASE WTP TO CITY HALL 9/1-9/30/18	$320.12
237218	8/22/2018	B41129/1	ACE HARDWARE	ROPE FOR CEMETERY AWNING	$30.24
237219	8/22/2018	B41374/1	ACE HARDWARE	SMART STRAW	$4.87
237155	8/22/2018	113-7731395-3681037	AMAZON.COM SERVICES, INC	RECORD BOOK	$43.38
237223	8/22/2018	112-1534189-0970656	AMAZON.COM SERVICES, INC	CPR AND FIRST AID TRAINING SUPPLIES	$33.61
237224	8/22/2018	112-4901059-6429065	AMAZON.COM SERVICES, INC	CPR AND FIRST AID TRAINING SUPPLIES	$459.28
237225	8/22/2018	112-0330779-1353018	AMAZON.COM SERVICES, INC	CPR AND FIRST AID TRAINING SUPPLIES	$453.98
237227	8/22/2018	112-5480516-0773047	AMAZON.COM SERVICES, INC	SOLENOID FOR #510	$120.63

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237228	8/22/2018	114-5908677-7066639	AMAZON.COM SERVICES, INC	OPS- BREAKROOM SUPPLIES	$19.99
237278	8/22/2018	BU 270431	CENTRAL WELDING SUPPLY CO, INC	CUTTING TORCH MATERIALS	$554.50
237231	8/22/2018	D46218	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES- SHOP	$9.54
237264	8/22/2018	010596116	GALLS, LLC.	UNIFORM PANTS; OFC WILSON	$65.09
237128	8/22/2018	10023609	GRIFFIN, SENA	REFUND CANCELLED CAMPING RESERVATION	$83.00
237546	8/22/2018	11103193	HACH COMPANY	CHLORINE SOLUTION	$74.51
237280	8/22/2018	I4932817	HD FOWLER COMPANY INC	MILLIKENT PLUG VALVES FOR FILTERS 3, 5	$1,283.01
237221	8/22/2018	08/21/18Rossi	LIFE TEK, INC	HANDS-ON CPR TRAINING JAMES ROSSI	$75.00
237489	8/22/2018	1657797	MILES SAND & GRAVEL CO.	CRUSHED ROCK	$592.41
237271	8/22/2018	I14845	NORRIS, JOHN	STEEL TOE SAFETY WORK BOOTS - NEW	$86.95
237222	8/22/2018	Rossi.Gonzalez	NW WA SUBSECTION PNWS-AWWA	AWWA WATER STORAGE WORKSHOP REGISTRATION JR MG	$160.00
237392	8/22/2018	173256159002	OFFICE DEPOT, INC.	OPERATING SUPPLIES - PLANNING	$47.63
237272	8/22/2018	001-411532	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- #90001	$205.36
237273	8/22/2018	0225908-IN	REISNER DISTRIBUTOR INC	OIL FOR STOCK/ POWERTRAN FLUID FOR HOIST #90009	$3,232.08
237214	8/22/2018	C87991	SEBO'S DO-IT CENTER	OPERATING SUPPLIES- STREET DEPT	$10.85
237215	8/22/2018	C88087	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	$6.28
237177	8/22/2018	8125406280	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	$53.82
237185	8/22/2018	8125409251	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	$79.88
237121	8/22/2018	Lien Release	SKAGIT COUNTY AUDITOR'S OFFICE	SHAFER, THOMAS & AGNIESZKA - FILE #201608220101	$38.00
237433	8/22/2018	1122170	SKAGIT PUBLISHING LLC	PUBLISH AA-1801523	$138.04
237129	8/22/2018	10007849	SOLIVAN, FRAN	REFUND CANCELLED CAMPING RESERVATION	$83.00
237150	8/22/2018	WSJ receipt	THE WALL STREET JOURNAL	SUBSCRIPTION RENEWAL - MAYOR	$116.97
237322	8/22/2018	276705	U.S. MOWER	BEARING AND PINS FOR VEH #704	$101.40
237537	8/22/2018	331 0419775	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE	$49.52
237538	8/22/2018	331 0419792	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE INTERN TROY HOLMES	$6.19
237176	8/22/2018	87091	VECA ELECTRIC COMPANY, INC	ALTON DANIELS FIELD 480V PANEL	$7,540.75
237230	8/22/2018	2666923	ZOLL MEDICAL CORPORATION	AUXILARY POWER CORD	$410.40
237249	8/23/2018	B41899/1	ACE HARDWARE	FASTENERS - BENCH @ HEART LAKE	$23.71
237171	8/23/2018	22051	AEON MFG CO INC	GALVANIZED VASES FOR GRAND VIEW CEMETERY	$241.72
237229	8/23/2018	114-5908677-7066639	AMAZON.COM SERVICES, INC	OPS- BREAKROOM SUPPLIES	$21.96
237250	8/23/2018	112-3498073-3640253	AMAZON.COM SERVICES, INC	CHARGE CORDS FOR PATROL PHONES	$7.58
237254	8/23/2018	112-4890356-7344233	AMAZON.COM SERVICES, INC	CPR AND FIRST AID TRAINING SUPPLIES	$497.83

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237255	8/23/2018	113-7809843-8697841	AMAZON.COM SERVICES, INC	BOOKS YS	$94.27
237179	8/23/2018	1990859039	ARAMARK	APD NYLON MATS CLEANED	$16.28
237188	8/23/2018	1990859047	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	$63.30
237526	8/23/2018	24067A	BAY CITY SUPPLY	FACILITY SUPPLIES	$240.87
237284	8/23/2018	WABUR204324	FASTENAL COMPANY	GRINDING WHEELS	$39.28
237247	8/23/2018	D46705	FRONTIER BUILDING SUPPLY	LUMBER - MUSEUM REPAIR	$29.97
237257	8/23/2018	D46757	FRONTIER BUILDING SUPPLY	BRACKETS- OPS REMODEL PHASE 2	$70.24
237258	8/23/2018	D46759	FRONTIER BUILDING SUPPLY	2X8 DRIED STUDS- OPS REMODEL PHASE 2	$302.48
237162	8/23/2018	182448340	GOOD TO GO!	NW TO ACADEMY GRADUATION	$11.50
237477	8/23/2018	9885601550	GRAINGER	MOTOR START CAPACITOR	$21.64
237285	8/23/2018	3035788494	IDEXX DISTRIBUTION, INC	COLIFORM SAMPLE BOTTLES	$214.98
237286	8/23/2018	3035788477	IDEXX DISTRIBUTION, INC	VESSELS, SIMPLATE	$430.23
237274	8/23/2018	5047	IRONCLAD COMPANY	STREET SWEEPER BROOMS- #303	$404.27
237251	8/23/2018	INV39818	KNOWBE4, INC.	SECURITY AWARENESS TRAINING SUBSCRIPTION	$3,562.27
237493	8/23/2018	18-2317	LIFE TEK, INC	FIRST AID, CPR, BBP TRAINING~	$300.00
237252	8/23/2018	27044847	LOWE'S BUSINESS ACCOUNT/GEMB	BLUE ICE TO SHIP WATER SAMPLES	$14.48
237174	8/23/2018	MV196571	MOTOR TRUCKS, INC	FUEL FILTER- VEH #203	$149.77
237256	8/23/2018	2527857-110544953	MUNICIPAL RESEARCH &	WEBINAR - PLANNING	$35.00
237378	8/23/2018	2863	NW CLEANERS	JANITORIAL SERVICES	$250.00
237170	8/23/2018	9527	PACIFIC NORTHWEST FIREWOOD	FIREWOOD/RESALE ITEM	$1,080.00
237279	8/23/2018	127561	PACIFIC TIRE COMPANY, INC	SERVICE- VEH #514	$94.40
237380	8/23/2018	90608582	PAST PERFECT SOFTWARE	PASTPERFECT SOFTWARE CD	$15.00
237305	8/23/2018	001-411612	PISTON SERVICE OF ANACORTES	FUEL TREATMENT #303	$11.48
237253	8/23/2018	607	POHLI, INC	MILLIPORE MILLI-Q WATER PURIFICATION SYSTEM PARTS	$2,224.94
237172	8/23/2018	188744	REECE, STORMIE	AUGUST DEPOT CLEANING	$792.00
237248	8/23/2018	C88801	SEBO'S DO-IT CENTER	FASTENERS	$9.56
237259	8/23/2018	C88640	SEBO'S DO-IT CENTER	FASTENERS	$33.69
237287	8/23/2018	6-33 AUG2018	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST	$948.75
237165	8/23/2018	113264	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	$87.50
237167	8/23/2018	113262	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	$87.50
237183	8/23/2018	113263	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	$52.50
237184	8/23/2018	113261	WALTON BEVERAGE COMPANY, INC	APD BREAKROOM SUPPLIES	$35.00
237281	8/23/2018	113265	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	$87.50
237260	8/24/2018	112-7039311-8968234	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	$19.48
237190	8/24/2018	18-29522	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	$140.00
237275	8/24/2018	010610384	GALLS, LLC.	UNIFORM PANTS; NEW HIRE KELLINGTON	$54.24

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237316	8/24/2018	528874	HUGHES FIRE EQUIPMENT INC	SOLENOIED AIR 2 WAY FOR EQUIP #220	$275.75
237289	8/24/2018	767096	JCI JONES CHEMICALS INC	SODIUM HYDROXIDE (CAUSTIC)	$3,939.99
237193	8/24/2018	AUGUST 2018	KORTERUD, WAYNE D	AUGUST 2018 INDIGENT SCREENING	$375.00
237291	8/24/2018	Pay App 1	LAKESIDE INDUSTRIES, INC.	2018 ASPHALT OVERLAY PROJECT	$589,925.32
237310	8/24/2018	001-411757	PISTON SERVICE OF ANACORTES	HYDRAULIC FITTINGS FOR #213	$30.63
237311	8/24/2018	001-411767	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSES FOR #511	$89.59
237192	8/24/2018	ReimbZell	ZELL, MARYELLEN	REIMBURSEMENT FOR MILEAGE TO AND FROM	$15.48
237294	8/25/2018	00441 JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$169.00
237296	8/25/2018	00435-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$136.50
237297	8/25/2018	00454-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$117.00
237298	8/25/2018	00372-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$45.50
237299	8/25/2018	00414-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$325.00
237300	8/25/2018	00470-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONF	$364.00
237301	8/25/2018	00475-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$136.50
237302	8/25/2018	00437-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$52.00
237303	8/25/2018	00379-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$13.00
237304	8/25/2018	00240-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$26.00
237306	8/25/2018	00408-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$39.00
237307	8/25/2018	00463-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$65.00
237308	8/25/2018	00462-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$221.00
237309	8/25/2018	00427-JUNE 18	CAMPBELL LAW FIRM	PUB DEF CONFL	$227.50
237372	8/25/2018	8498 30 017 0487207	COMCAST	CITY HALL INTERNET CONNECTION 9/5-10/4/18	$191.12
237265	8/25/2018	00005W5A83348	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK END 8-25-18	$15.52
237474	8/27/2018	1990862977	ARAMARK	LAUNDRY SERVICE FOR WWTP	$71.61
237390	8/27/2018	10010971	ARNETT, REX	REFUND CANCELLED CAMPING RESERVATION	$39.00
237262	8/27/2018	779646	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - PLANNING	$39.47
237561	8/27/2018	2019-WAR045549	DEPARTMENT OF ECOLOGY	STORMWATER PHASE 2 PERMIT 7/1/18-6/30/19	$7,236.59
237270	8/27/2018	JemesShermanCert	DEPARTMENT OF HEALTH	WATERWORKS OPERATOR CERTIFICATE FEE - CJS	$87.00
237491	8/27/2018	21318	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING AUGUST 2018	$586.71
237558	8/27/2018	21314	ECONOWASH LAUNDRY & DRY	AUGUST LAUNDRY	$1,115.38
237429	8/27/2018	010661537	GALLS, LLC.	UNIFORM ITEMS; NEW EMPLOYEE KELLINGTON	$303.66
237430	8/27/2018	010621536	GALLS, LLC.	UNIFORM ITEMS; NEW EMPLOYEE KELLINGTON	$221.37
237466	8/27/2018	I4936089	HD FOWLER COMPANY INC	MARKING PAINT	$52.21
237319	8/27/2018	MV196804	MOTOR TRUCKS, INC	EXHAUST FOR #303	$50.61
237428	8/27/2018	23323894	PARTS MASTER	SHOP SUPPLIES	$584.64
237313	8/27/2018	001-411922	PISTON SERVICE OF ANACORTES	FUEL PUMP ASSEMBLY #150	$172.54
237314	8/27/2018	001-411888	PISTON SERVICE OF ANACORTES	FUEL PUMP ASSEMBLY #144	$172.54
237478	8/27/2018	51277	SKAGIT COUNTY GOVERNMENT	SKAGIT COUNTY IS - SPILLMAN QTR 2 2018	$6,475.14

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237292	8/27/2018	PR014	STELLAR J CORPORATION	BLUE HERON CIRCLE RESERVOIRS PROJECT - CONSTRUCTION - JULY 2018	$198,327.15
237486	8/27/2018	1236702	SURETY PEST CONTROL	LIBRARY PEST CONTROL	$66.19
237525	8/27/2018	123718	SURETY PEST CONTROL	ASAC PEST CONTROL	$92.23
237395	8/28/2018	RefundBennett	BENNETT, BRANDI	REFUND CAMPING FEE - PAID FOR SITE BUT FULL	$26.00
237375	8/28/2018	1808	BREKKE DESIGN	DEPOT PERFORMANCE STAGE AND MADRONA GROVE ACCESS - 6/13/18-8/28/18	$1,900.00
237405	8/28/2018	154 700 0000 9	CASCADE NATURAL GAS CORP.	LIBRARY 7/19 - 8/20/18	$29.42
237541	8/28/2018	WABUR204458	FASTENAL COMPANY	WELDING HELMET	$94.45
237396	8/28/2018	RefundFehring	FEHRING, DANIELLE	REFUND BOAT TRAILER PARKING FEE -	$36.00
237469	8/28/2018	360-293-3725-0501135	FRONTIER COMMUNICATIONS	DEPOT PHONE 8/28-9/27/18	$58.28
237471	8/28/2018	360-293-6427-0218975	FRONTIER COMMUNICATIONS	CITY HALL 911 8/28-9/27/18	$73.07
237472	8/28/2018	360-299-0813-1017915	FRONTIER COMMUNICATIONS	PHONE SERVICE FOR WWTP	$298.99
237480	8/28/2018	360-588-1422-0822015	FRONTIER COMMUNICATIONS	APD BUSINESS LINE (8/28/18-9/27/18)	$288.05
237481	8/28/2018	360-293-4900-0912865	FRONTIER COMMUNICATIONS	APD BAC LINE (8/28/18-9/27/18)	$78.32
237482	8/28/2018	360-299-6615-0615165	FRONTIER COMMUNICATIONS	APD 911 LINE (8/28/18-9/27/18)	$65.92
237483	8/28/2018	360-588-9248-061900-	FRONTIER COMMUNICATIONS	APD BACKUP LINES (08/28/18-09/27/18)	$200.78
237490	8/28/2018	360-299-2484-0726025	FRONTIER COMMUNICATIONS	LIBRARY PHONE 8/28 - 9/27/18	$53.47
237492	8/28/2018	360-299-3674-0214175	FRONTIER COMMUNICATIONS	OPS BACK UP PHONE LINE: 8/28 - 9/27/18	$65.62
237530	8/28/2018	3602939063	FRONTIER COMMUNICATIONS	STA 3: INTERNET, PHONE, FAX: 8/28 - 9/27	$74.89
237432	8/28/2018	010632229	GALLS, LLC.	UNIFORM PANTS; NEW EMPLOYEE KELLINGTON	$108.48
237404	8/28/2018	cs- TangoInstructor	GOOD, PAMELA	PAYMENT FOR SUMMER TANGO CLASSES	$289.00
237534	8/28/2018	007J4568	HARRINGTON INDUSTRIAL	ZETA PLUMBING PARTS	$1,025.98
237394	8/28/2018	RefundHarvey	HARVEY, KERRY	REFUND OVERPAYMENT FOR B LOT PARKING	$13.00
237366	8/28/2018	JULY 2018	HUMANE SOCIETY OF	IMPOUNDED DOG NOT CLAIMED; APD 18-A05058	$66.00
237403	8/28/2018	cs- ArtCampInstruct	J BROGEN ENTERPRISES, LLC	PAYMENT FOR SUMMER ART CAMP INSTRUCTOR	$4,834.00
237402	8/28/2018	cs- Padovan	PADOVAN, MARIE	DOG TRAINING INSTRUCTOR	$945.00
237654	8/28/2018	220015149234	PUGET SOUND ENERGY INC	8147 S MARCHS PT RD- ST LIGHTS 7/28-8/28/18	$25.82
237391	8/28/2018	0542005-001	UNUM LIFE INS CO OF AMERICA	LEOFF LONG-TERM CARE PREMIUM	$1,024.90
237389	8/28/2018	ReimbWalker	WALKER, ELAINE	MILEAGE REMIB - MUSEUM CONF	$49.19
237652	8/28/2018	00000540	WATERMARK BOOK COMPANY	BOOKS YS	$119.73

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237535	8/29/2018	1990867393	ARAMARK	STA 3 MAT SERVICE: 8/29	$21.70
237556	8/29/2018	WABUR204485	FASTENAL COMPANY	SHELF UNIT	$161.04
237571	8/29/2018	010649396	GALLS, LLC.	UNIFORM VEST POUCHES; CHIEF SMALL	$34.62
237527	8/29/2018	843207	GUARDIAN SECURITY SYSTEMS INC	FIREPRINT DETECTOR REPAIR @ WTP	$553.81
237434	8/29/2018	Reim	SCHUH, EMILY	TRAVEL REIMBURSMENT - E. SCHUH	$138.00
237646	8/29/2018	1122999	SKAGIT PUBLISHING LLC	PUBLISH AA-1804009	$117.74
237655	8/30/2018	1477	ANACORTES PRINTING	SOLID WASTE SERVICE TAGS	$73.24
237484	8/30/2018	1990869435	ARAMARK	APD NYLON MATS CLEANED	$16.28
237528	8/30/2018	1990869442	ARAMARK	OPS: MAT CLEANING 08/30/18	$70.13
237552	8/30/2018	1990869432	ARAMARK	STA 1 MAT SERVICE: 8/30	$21.70
237473	8/30/2018	1234	ARNETT, REX	CANCELLATION C15 - 8/27-8/28	$39.00
237468	8/30/2018	refund-Bennett	BENNETT, BRANDI	CAMPGROUND WAS FULL-REFUND OF FEES	$26.00
237545	8/30/2018	1236	DROLET, NATHALIE	CANCELLATION SITE B13---9/1 & 9/2	$34.00
237475	8/30/2018	refund-fehring	FEHRING, DANIELLE	REFUND-BOAT LOT PARKING	$36.00
237539	8/30/2018	1990869431	FRONTIER COMMUNICATIONS	STA 2 MAT SERVICE: 8/30	$21.70
237577	8/30/2018	010653892	GALLS, LLC.	UNIFORM PANTS; NEW EMP KELLINGTON	$56.41
237578	8/30/2018	010663872	GALLS, LLC.	UNIFORM BOOTS; CSO NYBO	$130.19
237555	8/30/2018	167738	H.B. JAEGER	REED RATCHETED SHEARS	$310.31
237467	8/30/2018	refund-Harvey	HARVEY, KERRY	OVERPAYMENT OF LOT B PARKING	$13.00
237267	8/30/2018	767655	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE 12.5% SOLUTION	$4,401.11
237567	8/30/2018	001-412263	PISTON SERVICE OF ANACORTES	OPERATING SUPPLIES- SHOP	$85.66
237568	8/30/2018	001-412313	PISTON SERVICE OF ANACORTES	PARTS- VEH #173	$4.47
237549	8/31/2018	refund arnall	ARNALL, MIRIAM	DUPLICATE PAYMENT/CAMPING 8/23/18	$21.00
237524	8/31/2018	240670	BAY CITY SUPPLY	FACILITY SUPPLIES	$367.82
237650	8/31/2018	SI0043600-US	BIBLIOTHECA , LLC	OFFICE AND OPERATING SUPPLIES	$2,500.40
237564	8/31/2018	177940D-5	BIRCH EQUIPMENT CO., INC	CONTAINER RENTAL @ DEPOT	$151.90
237551	8/31/2018	1235/1236	BOLTON, CYNTHIA	REFUND-CAMPING 8/31-9/4 CANCELLATION	$100.00
237562	8/31/2018	2-553331-14	DIAMOND RENTALS, INC.	COMMUNITY GARDEN/CEMETERY/THOMPSON TRAIL THRU 8/20/18	$272.00
237563	8/31/2018	1-567653-2	DIAMOND RENTALS, INC.	CRANBERRY LAKE PORTABLE UNIT THRU 8/18/18	$100.00
237653	8/31/2018	121096	FRONTIER FORD	PARTS- VEH #006	$347.03
237553	8/31/2018	838953	GUARDIAN SECURITY SYSTEMS INC	WT PRESTON SNAGBOAT MONITORING 10/18 - 12/18	$165.00
237554	8/31/2018	838954	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING FOR PUBLIC SAFETY BLDG 10/18 - 12/18	$165.00
237557	8/31/2018	007J4645	HARRINGTON INDUSTRIAL	PIPE CLAMPS	$120.87
237559	8/31/2018	0550770787	HONEY BUCKET	PORTABLE UNIT AT MT. ERIE THRU 9/18	$119.50
237569	8/31/2018	001-412454	PISTON SERVICE OF ANACORTES	WINDSHIELD WIPERS- VEH #173	$12.30
237566	8/31/2018	39527	REISNER DISTRIBUTOR INC	INCINERATOR FUEL	$1,407.65
237529	9/1/2018	838959	GUARDIAN SECURITY SYSTEMS INC	FIRE SYSTEM MONITORING WTP 10/18 - 12/18	$104.16

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount
237531	9/1/2018	838957	GUARDIAN SECURITY SYSTEMS INC	ALARM MOINTORING LIBRARY	$179.03
237532	9/1/2018	838952	GUARDIAN SECURITY SYSTEMS INC	SECURITY MONITORING @ OPERATIONS FACILITY	$657.00
237533	9/1/2018	838958	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING @ MUSEUM	$179.03
237540	9/1/2018	838956	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING @ ASAC 10/18 - 12/18	$165.00
237542	9/1/2018	838951	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING FOR FIRE STATION 1 10/18 - 12/18	$165.00
237543	9/1/2018	840325	GUARDIAN SECURITY SYSTEMS INC	CITY HALL ALARM MONITORING FIRE 10/18 - 12/18	$165.00
237547	9/1/2018	838955	GUARDIAN SECURITY SYSTEMS INC	WT PRESTON ALARM MONITORING 10/18 - 12/18	$165.00
237573	9/1/2018	00005W5A83358	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK END 9-1-18	$8.12
237565	9/3/2018	1990873332	ARAMARK	LAUNDRY SERVICE FOR WWTP	$71.61
237572	9/3/2018	090318	FIDALGO CLEANING	CLEANING & SUPPLIES	$700.00
237658	9/5/2018	CICL76599	REISNER DISTRIBUTOR INC	VEHICLE FUEL - AUGUST	$19,935.07
236414		112-8954248-4392253	AMAZON.COM SERVICES, INC	RETURN MONITOR & KEYBOARD MOUNT	($116.55)
237120		0188786-CM	NURNBERG SCIENTIFIC	RETURN OF MFC BROTH	($106.15)

Total **$1,049,473.27**

City Council Contract Agenda Bill

Meeting Date: 9/10/2018 **Agenda Item**: 5c

Subject: Contract Modification – March Point Road Shoulder Widening Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Modification

Summary Statement: City staff seeks Council consent to issue a contract modification to Reichhardt & Ebe Engineering Inc. in the amount of $10,916.79, increasing the total contract price to $41,039.17, to increase the scope of work to include actual hours worked for inspections, engineering, and project closeout during the March Point Road Shoulder Widening Project. The period of performance is also extended to reflect the anticipated time needed for construction and closeout.

Background:

1. Reason for Contract Change: The additional hours required by the consultant were as follows:
   - Construction Management scope assumed 4 hrs/day for inspection (1 person). As a result of having to modify the wall due to water and other on-site changes/conditions, the inspector was often performing full time 8 hour days due to changes. Inspector's original budget was 124 hours. Actual inspector hours were 180.
   - Engineering Technician 4 and Engineer 7 hours were higher than estimate as a result of having to coordinate more with WSDOT on a couple of material inspection items. Hours estimated for Engineering Technician 4 were 74, actual 95. Hours estimated for Engineer 7 hours 48, actual hours 72.
   - The consultant expended $5,400 preparing the Record of Material, reviewing Request Approval of Material's, sending modified drawings to the Contractor, project file set up, etc. for the original construction contractor SRV Construction whose contract was subsequently terminated by the City.
   - The project was selected by WSDOT for Project Management Review. The estimated consultant cost for assistance in this process and closeout is $1,700.
2. History: The Consultant provided engineering and design related services for the March Point Road Shoulder Widening Project. Consultant also provided construction services for the project which included widening the shoulder on both sides of the road from the Tommy Thompson trailhead south approximately 1,200 feet, constructing a small rock wall along the east side of the road, and adding a cross walk and pedestrian signal at the trailhead.
3. Key Terms: increase of $10,916.79, increase of 92 days to the term of agreement.
4. Competitive Bidding: Per RCW 39.80 this engineering consultant was selected from the City's MRSC Architectural, Landscape Architectural, and Engineering Service Roster to provide a proposal for this scope of work, after which a price was negotiated.

Previous Council/Committee Action: The original contract was executed on 3/6/17. Modification 01 for an increase of $423.08 was executed on 4/4/17. Modification 02 to extend the period of performance was executed on 9/22/17.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with Reichhardt & Ebe Engineering Inc. under Contract 15-006-TRN-003, in the amount of $10,916.79, increasing the total contract price to $41,039.17.

Alternative Actions: N/A

Attachments: Contract 15-006-TRN-003 Modification 03

Consultant	Reichhardt & Ebe Engineering Inc.
Original Agreement Amount	$29,699.30
Modification 1	$ 423.08
Modification 2	$0
Current Agreement Amount	$30,122.38
Change Per this Modification	$10,916.79
Total After Modification	$41,039.17
Earmarked Funds	None
BARS #	105.720.595.62.63
Paid on Contract as of 9/5/18	$30,105.76
Budget Amendment Required?	Yes
Revenue Source	REET2
Start Date	Inception
End Date	9/30/18

Contract Number 15-006-TRN-003
MODIFICATION 03

Date **September 11, 2018**
Page **1** **of** **1** **Pages**

Project Title **March Point Road Shoulder Widening Project**
Prime Contractor **Reichhardt & Ebe Engineering Inc.**

BACKGROUND

This modification is issued in accordance with Article 16, Changes/Additional Work. The Contract price will increase from $30,122.38 by $10,916.79 to $41,039.17 in consideration of change directed by the City. The scope of work has increased to include actual hours worked for inspections, engineering, and project closeout. This modification also extends the period of performance from June 30, 2018 to September 30, 2018. Accordingly, the following changes are incorporated under this contract:

Article 1. Scope of Work: Insert the following second paragraph under Article 1:

> "In addition to the services described above, work includes preparing the Record of Material, reviewing Request Approval of Material's, sending modified drawings to the Contractor, project file set up, etc. for SRV Construction, and the completion of PMR and closeout."

Article 2. Price: Delete in its entirety and insert the following:

> "Reimbursement for services performed under this Agreement shall be on a time-and-materials (T&M) basis not-to-exceed **Forty-One Thousand Thirty-Nine Dollars and Seventeen Cents ($41,039.17)**. Payment terms are set forth in Clause 4 Payment Terms."

Article 3. Period of Performance: Delete in its entirety and insert the following:

> "The period of performance under this Agreement is through September 30, 2018."

Article 4. Payment Terms: Modify the first paragraph to reflect the following:

> "Payment for services shall be made according to the rates listed in EXHIBIT B – CONSULTANT FEE DETERMINATION.
>
> Per Modification 03, EXHIBIT B is hereby modified to reflect 180 hours for Inspector – Tech. Level 4, 95 hours for Barb – Tech. Level 4, and 72 hours for Luis/Janice – Engr. Level 7."

All other terms of the contract remain unchanged.

CITY OF ANACORTES

By ______________________________
Laurie Gere, Mayor

Date______________________________

REICHHARDT & EBE ENGINEERING INC.

By ______________________________
Signature

Printed Name______________________

Date______________________________

Original Agreement Amount	$29,699.30	Original Contract Completion Date	4/7/17
Current Agreement Amount	$30,122.38	Current Contract Completion Date	6/30/18
Change Per this Modification	$10,916.79	Net Change	92 Days
Total After Modification	$41,039.17	Contract Completion Date After Change	9/30/18

City Council Contract Agenda Bill

Meeting Date: 9/10/2018 **Agenda Item**: 5d

Subject: Contract Modification – WTP Chlorine Conversion Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Modification

Summary Statement: City staff seeks Council consent to issue a contract modification to HDR Engineering, Inc. in the amount of $57,806.41, increasing the total contract price to $257,976.84, to increase the scope of work to include engineering services during construction and commissioning of the WTP Chlorine Conversion Project. The period of performance is also extended to reflect the anticipated time needed for construction and closeout.

Background:

1. Reason for Contract Change: The purpose of this modification is for HDR to provide Engineering Services During Construction and Commissioning of the Chlorination System Conversion Project. Work consists of the following tasks:
   - Task 310 - Conformed Documents
   - Task 320 - Construction Progress Review Meetings and Communications
   - Task 325 – Respond to Requests for Information
   - Task 330 - Submittal Reviews
   - Task 335 – Review of Substitution and Deviation Requests
   - Task 340 – City-Requested Design Changes
   - Task 345 - Review Change Order Proposals
   - Task 350 - Construction Observation & Technical Consultation
   - Task 360 – Facility Commissioning and Acceptance Assistance
   - Task 370 - Record Drawings Preparation
   - Task 380 - Management and Administration
2. History: Phase 1 included establishing design criteria, developing a preliminary plan for installing new chlorination equipment and phasing out the existing gas chlorine system, preparing a project report for submittal to the WA DOH on specifics of the project, and evaluating options for reducing the chlorine dose in treated water applied at the WTP while still meeting disinfection CT (chlorine concentration multiplied by contact time with water) compliance requirements. Phase 2 included developing the design to approximately the 50% level, refining the plan for installation of the new chlorination equipment and phase-out of the gas chlorine system, and determining the regulatory requirements for obtaining disinfection CT credit in the transmission mains as a means of lowering the chlorine dose at the WTP while still meeting disinfection CT compliance requirements. Phase 3 included the design of the sodium hypochlorite system to 100% level, preparation the bidding documents, and services during bidding.
3. Key Terms: increase of $57,806.41, increase of 59 days to the term of agreement.
4. Competitive Bidding: Per RCW 39.80 this engineering consultant was selected from the City's MRSC Architectural, Landscape Architectural, and Engineering Service Roster to provide a proposal for this scope of work, after which a price was negotiated.

Previous Council/Committee Action: City Council received an overall project update on the project awarded the original contract on 3/5/18. Modification 01 for Phase 2 was approved on 4/16/18. Modification 02 for Phase 3 was approved on 5/21/18.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification with HDR Engineering, Inc., under Contract 18-036-WTR-001, in the amount of $57,806.41, increasing the total contract price to $257,976.84.

Alternative Actions: N/A

Attachments: Contract 18-036-WTR-001 Modification 03

Consultant	HDR Engineering, Inc.
Original Agreement Amount	$ 35,535.33
Modification 1 approved 4/16/18	$ 44,444.00
Modification 2 approved 5/21/18	$120,191.10
Current Agreement Amount	$200,170.43
Change Per this Modification	$ 57,806.41
Total After Modification	$257,976.84
Earmarked Funds	None
BARS #	401.730.534.10.48
Paid on Contract as of 9/5/18	$172,096.00
Budget Amendment Required?	Yes
Revenue Source	Major customers
Start Date	Inception
End Date	2/28/19

Contract Number 18-036-WTR-001
MODIFICATION 03

Date **September 11, 2018**
Page **1** **of** **1** **Pages**

Project Title **WTP Chlorine Conversion Project**
Prime Contractor **HDR Engineering, Inc.**

BACKGROUND

This modification increases the scope of work to include engineering services during construction and commissioning of the WTP Chlorine Conversion Project. The contract price will increase from $200,170.43 by $57,806.41 to $257,976.84. The period of performance is also extended to reflect the anticipated time needed for construction and closeout.

Accordingly, the following changes are incorporated under this contract:

Article 1. Scope of Work: Insert the following fourth paragraph under Article 1:

> "In addition to the services described above, the Consultant shall perform the services described in attached Exhibit D; an Exhibit under Modification 03 which is hereby incorporated by reference and made a part hereof."

Article 2. Price: Delete in its entirety and insert the following:

> "The work performed under this Agreement shall be performed on a time-and-materials (T&M) basis. The not-to-exceed price for this Contract is **Two Hundred Fifty-Seven Thousand Nine Hundred Seventy-Six Dollars and Eighty-Four Cents ($257,976.84).** This price of reflects an original contract price of $35,535.33 as detailed in Exhibit A, a price of $44,444.00 for Modification 01 and as detailed in Exhibit B, a price of $120,191.10 for Modification 02 and as detailed in Exhibit C, and a price of $57,806.41 for Modification 03 and as detailed in Exhibit D."

Article 3. Period of Performance: Delete in its entirety and insert the following:

> "The period of performance under this Agreement is through February 28, 2019."

All other terms of the contract remain unchanged.

CITY OF ANACORTES

By ________________________________
Laurie Gere, Mayor

Date________________________________

HDR ENGINEERING, INC.

By ________________________________
Signature

Printed Name________________________

Title ________________________________

Date________________________________

Original Agreement Amount	$ 35,535.33	Original Contract Completion Date	12/31/18
Current Agreement Amount	$200,170.43	Current Contract Completion Date	12/31/18
Change Per this Modification	$ 57,806.41	Net Change	59 Days
Total After Modification	$257,976.84	Contract Completion Date After Change	2/28/19

City of Anacortes – Water Treatment Plant Improvements Project Scope of Services

WTP Chlorine System Conversion Project - Engineering Services During Construction and Commissioning

Background

The City of Anacortes (“City”) is replacing the existing gas chlorine system at the water treatment plant (WTP) with a bulk sodium hypochlorite solution system. The design and construction documents for the project were prepared by HDR Engineering, Inc. (HDR).

SCOPE OF SERVICES

The purpose of this scope of services is for HDR to provide Engineering Services During Construction and Commissioning of the Chlorination System Conversion Project (Project). The Project includes installation of two chemical tanks, four metering pumps, a transfer pump, chemical piping and valves, chemical spill containment structures and modifications, and associated instrumentation and SCADA modifications.

The Phase 3 Scope of Services for HDR consists of the following tasks:

- Task 310 - Conformed Documents
- Task 320 - Construction Progress Review Meetings and Communications
- Task 325 – Respond to Requests for Information
- Task 330 - Submittal Reviews
- Task 335 – Review of Substitution and Deviation Requests
- Task 340 – City-Requested Design Changes
- Task 345 - Review Change Order Proposals
- Task 350 - Construction Observation & Technical Consultation
- Task 360 – Facility Commissioning and Acceptance Assistance
- Task 370 - Record Drawings Preparation
- Task 380 - Management and Administration

GENERAL ASSUMPTIONS

The following general assumptions are used throughout this scope of services:

1. The Project will be constructed under a single construction contract. City crews will construct the exterior spill containment modifications. The chemical tanks and pumps are being furnished by the City under separate equipment procurement contracts.
2. The City’s Construction Manager (CM) is responsible for construction management,

contract administration, and daily inspection. HDR will be in a supporting role as defined herein.

3. The anticipated construction duration is from September 2018 through January 2019. Record Drawings, Commissioning assistance, and Closeout tasks will extend through approximately February 2019.
4. The work activities described within this scope of services will be performed by HDR personnel from the Bellevue and Austin, TX offices.
5. Unless stated otherwise under an individual task scope, documents will be transferred electronically. HDR will set up and maintain an on-line file system (Share Point) for the Project. It is acceptable to transmit review documents by attachment to e-mails.
6. All deliverables will be submitted to the City, as applicable, in electronic formats (Adobe Acrobat PDF and/or MS Word files) via email, unless stated otherwise in the deliverable section.
7. The number of document versions (i.e. Draft, Final Draft, Final) are noted in the deliverables section for each Task. Unless noted otherwise, it is assumed that only one version will be provided for that deliverable.
8. The City will request services (Submittal Reviews, RFI Responses, City-Requested Design Changes) on an ongoing basis. The target turnaround times on such reviews will be as stated herein unless specifically requested otherwise by the City.
9. Review time and number of reviews of contractor submitted work products will depend upon the quality, clarity and completeness of the submittals. HDR's level of effort estimates assume an average level of quality based on HDR's experience for similar projects. If processing contractor submittals requires additional reviews or assistance to the contractor, HDR will notify the City that a budget adjustment may required.

ENGINEERING SERVICES DURING CONSTRUCTION AND COMMISSIONING

Task 310 - Conformed Documents

Objectives:

Provide conformed documents for construction.

HDR Services:

1. Conformed specifications.
2. Conformed drawings.

City Responsibilities:

1. Review documents prior to issuance.
2. Printing of hard copies.
3. Distribute copies to CM, Contractor, City Staff, and Agencies.

Assumptions:

1. Conformed Documents include drawings and specifications.

2. Conformed Documents includes changes that occurred by addenda during the bid period.

Deliverable:

1. Electronic Files in PDF for printing by City.

Task 320 – Construction Progress Review Meetings and Communications

Objectives:

Provide regular assistance to the City by attending construction progress review meetings and by on-going communications.

HDR Services:

1. Lead the preconstruction and the construction progress meetings.
2. Prepare meeting agendas.
3. Prepare and distribute meeting notes.

City's Responsibilities:

1. Attend pre-construction meeting.
2. Attend on-site construction progress meetings.
3. Review and comment on meeting notes prepared by HDR.

Assumptions:

1. Construction progress meetings will typically be held on a weekly basis throughout most of the construction duration.
2. At least one HDR representative will participate in every weekly progress review meeting either by phone or in person with additional HDR engineers in attendance as needed.
3. Pre-construction meeting to be attended by the Project Engineer in person.
4. Construction progress meetings:
    a. The Project Manager will attend up to 1 meeting in person and up to 6 by phone.
    b. The Project Engineer will attend up to 4 meetings in person and up to 4 by phone.
5. Attendance by other HDR specialty discipline engineers (Electrical/I&C and Structural) are estimated to be as follows:
    a. Structural engineer: In person - 1 meeting; phone – 2 meetings
    b. Electrical / I&C engineer: In person - 1 meeting; phone – 2 meetings
6. Attendance at a meeting (or meetings if held on the same day) for each person will require 6 hours per person for preparation, attendance, and travel. Each telephone meeting will require 1 hour for participation and preparation.
7. Project communications that take place outside of scheduled meetings will require up to 8 hours for the Project Manager over the duration of the construction period.

Deliverables:

1. Meeting notes.

Task 325 - Respond to Requests for Information

Objectives:

Provide responses to Requests for Information (RFI's) submitted by the Contractor and address clarifications to the contract documents from the CM and/or the City.

HDR Services:

1. Review and process Contractor's Requests for Information (RFIs).
2. Prepare e-mailed responses to written RFIs and email inquiries with attachments as needed to respond to the request.
3. Provide responses to requests from the City for interpretations of the contract documents.
4. Maintain a log of RFIs and status for tracking purposes.

City's Responsibilities:

1. Collect field information to assist in preparation of a response to an RFI or submittal review, as needed.
2. Review HDR responses for concurrence prior to returning to the Contractor.

Assumptions:

1. RFI's to be initiated in writing by Contractor on printed form and submitted electronically via Share Point.
2. The typical target time to provide a response to an RFI after receipt is 4 working days.
3. There will be a total of up to 10 RFI's requiring HDR responses, each requiring an average of 2 hours for review and preparation of a response.
4. Address up to 10 questions from the City or CM concerning interpretation of drawings and specifications will require an average of 2 hours per response.

Deliverables:

1. Responses (with attachments) to each written RFI from the Contractor.
2. Responses (with attachments) or verbal responses, if appropriate, to each City/CM request for interpretation of the contract documents.

Task 330 – Submittal Reviews

Objectives:

Review and respond to Contractor's submittals in conformance with construction contract requirements.

HDR Services:

1. Review submittals including shop drawings, catalogue cuts schedules and samples in accordance with the specifications. Review of shop drawings for content and conformity to the specifications, and return shop drawings to the CM for distribution to the Contractor with written comments.
2. Prepare and maintain list of submittals and an HDR internal tracking log. Coordinate with the City and the contractor on the status of submittals on a regular basis.

City's Responsibilities:

1. Review HDR responses for concurrence.

Assumptions:

1. Submittals will be complete and provided in accordance with the specification requirements.
2. The target submittal review period will be not more than 7 working days after receipt, unless expediting is required to achieve specific time constraints.
3. Up to approximately 20 individual submittal items are identified in the specifications. It is anticipated that these items will be submitted by CSI section in packages.
    a. Review of up to 20 original submittal packages requiring an average of 1.5 hours per submittal.
    b. Up to 10 submittal items will require a re-submittal and an additional review at an average of 1.5 hours per review.
    c. Up to 16 hours will be required for coordination and management of submittals reviews.

Deliverables:

1. Submittal log.
2. Review of original submittal items.
3. Review of revised submittal items.

Task 335 – Review of Substitution and Deviation Requests

Objectives:

Review and respond to substitution and deviation requests in conformance with construction contract requirements.

HDR Services:

1. Review and evaluate Contractor's requests for approval of substitutions. Provide a brief written evaluation of the request and a recommendation to the City including assessment of possible cost savings.
2. Prepare and maintain list of substitutions and tracking log.

City's Responsibilities:

1. Review HDR responses for concurrence.
2. Decide on acceptance of substitution proposals.

Assumptions:

1. Substitution requests will be complete and provided in accordance with the specification requirements.
2. Normal substitution submittal review period will be 5 working days, unless expediting is required to achieve project time constraints.
3. Up to 3 substitution or deviation requests will be reviewed requiring an average of 3 hours per substitution request.

Deliverables:

1. Reviews of substitution requests submitted by Contractor.
2. Substitution log.

Task 340 – City-Requested Design Changes

Objectives:

Prepare changes to the design as requested by the City or as needed to clarify the design intent.

HDR Services:

1. Provide engineering support and design documents for minor design changes.
2. Prepare design change technical information in the form of sketch, a revised contract drawing, and/or narrative and provide to the City and CM for preparation of a change order proposal by the Contractor.

City's Responsibilities:

1. Provide clear description of change desired and intent.
2. Distribute change proposal request to Contractor.

Assumptions:

1. Design change sketches to be CAD or hand drawn.
2. Changes are assumed to be relatively simple in nature, requiring one or two sketches or revised construction drawings each.
3. Up to 3 design changes will be prepared. Time to address each design change is assumed to be up to an average of 6 hours total for engineering and CAD.

Deliverables:

1. PDF files of design change documentation (draft and final).

Task 345 – Review Change Order Proposals

Objectives:

Assist the City with the evaluation of change order proposals submitted by the Contractor.

HDR Services:

1. Review change order proposals from the Contractor with regard to design intent, entitlement, accuracy, and cost,

City's Responsibilities:

1. Lead and coordinate the change order negotiation process.
2. Collect field information needed to assist in preparation of contract change orders.
3. Prepare the change order.
4. Provide field control and verification of change order conditions and compliance.

Assumptions:

1. There will be up to 2 change order proposal items to review.
2. Each change order review will take 3 hours on average for to complete.

Deliverables:

1. Review comments for each change order in e-mail.

Task 350 – Construction Observation & Technical Consultation

Objectives:

Assist the City by providing construction observation and technical consulting services.

HDR Services:

1. Provide on-call consultation, which may require site visits.
2. Respond to civil, structural, mechanical, electrical, and I&C issues and technical questions not requiring site visits.
3. Attend special meetings or teleconferences to address construction questions and issues.
4. Provide onsite observations as requested.

City's Responsibilities:

1. Lead and coordinate field support and observations by HDR.

Assumptions:

1. Up to 2 site visits by the Project Manager or the Project Engineer for special meetings at approximately 6 hours per visit including preparation, travel, and reporting.
2. Up to 2 site visits by project special discipline engineers (structural and I&C) to fabrication shops at approximately 6 hours per visit including preparation, travel, and reporting.
3. Up to 12 hours for phone consultation regarding field questions, documents interpretations, and project technical issues.

Deliverables:

1. PDF file of field report for all requested site visits.
2. E-mail responses to technical questions.

Task 360 – Facility Commissioning and Acceptance Assistance

Objectives:

1. Provide assistance to the City during the commissioning phase of the project.
2. Assist the City with identification of any work that is deficient or does not meet contract requirements.
3. Review the Contractor's substantial completion submittal.
4. Assist the City with documentation for permits closure and agencies approvals.
5. Assist with final inspection to identify work that is deficient or does not meet contract requirements.

HDR Services:

1. Review the testing / commissioning plans, procedures, and testing results for compliance with contract requirements.
2. Review equipment / system manufacturers' O&M training materials for completeness. .
3. Construction Punch List:
    a. Attend punch list walk through.
    b. Review and assist with preparation of punch list.
    c. Respond to questions concerning punch list items.
    d. Compile warranty items.
4. Review the Contractor's Substantial Completion submittal for completeness and compliance with contract requirements and provide input to the City regarding acceptance.
5. Assist with permit closure documentation.
6. Complete and submit to DOH the construction completion report (CCR) and any associated documentation requested.

City's Responsibilities:

1. Coordinate and inform the project team of schedules for testing / commissioning activities.
2. Lead punch list walk-through inspection.
3. Prepare draft punch list.
4. Finalize punch list and distribute to the Contractor
5. Verify completion of the final punch list.
6. Lead and coordinate closeout activities.
7. Notify the Contractor and HDR of the dates for the Substantial Completion and Final Completion inspections.
8. Prepare a list of required closeout documentation necessary for release of final payment and retainage.

Assumptions:

1. Testing and commissioning will occur for all equipment and systems described in the Contract Documents, including the following major systems:
    a. Chemical feed system.
    b. Power and instrumentation.
    c. Integration with SCADA system.
2. Contractor is responsible for the coordination and implementation of testing / commissioning activities as described in the Contract Documents.
3. One inspection each by the Project Engineer and Lead Electrical/I&C Engineer (6 hours each).
4. The CCR will be submitted after Substantial Completion and acceptance by the City.

Deliverables:

1. Review comments on testing / commissioning plan submitted by the Contractor.

2. Review comments on equipment / system manufacturers' O&M training materials.
3. Draft punch list review.
4. Final punch list review.
5. Review comments on the Contractor's Substantial Completion submittal.
6. Documentation for permits closure, as required.
7. Construction Completion Report (CCR) for submittal to DOH.

Task 370 – Record Drawing Preparation

Objectives:

Upon completion of construction, prepare construction record drawings.

HDR Services:

1. Use the contractor's compiled field record drawings to prepare updated project electronic record drawings for the project.
2. Meet with the contractor to clarify drawing changes.
3. Perform QA/QC review and provide Record Drawings to the City for review.
4. Finalize drawings and provide electronic and hard copy.

City's Responsibilities:

1. Provide one coordinated set of field record drawings for use in the preparation of electronic record drawings.
2. Review and comment on the draft record drawing set.
3. Answer questions regarding marked up drawings.

Assumptions:

1. Mark-ups will be provided as a single comprehensive set with changes noted in red.
2. Total number of drawings in set is 40 sheets
3. Labor effort allocated for this task is: 0.5 hours/sheet (average) for engineering and 1 hour/sheet (average) for CADD. More time may be required and may be requested to be budgeted if field changes are more significant than anticipated or contractor mark ups are incomplete or require field verification.

Deliverables:

1. Record drawings half size (Draft and Final, 2 copies).
2. Record drawings electronic format AutoCAD and PDF on DVD.
3. Return redlines mark-ups to City.

Task 380 – Management & Administration

Objectives:

Organize, manage, coordinate, and administer the HDR team to complete tasks outlined for this project.

HDR Services:

1. Manage and coordinate the HDR Team during construction from the receipt of bids through project closeout.
2. Maintain an actions items list and decision log for the project.
3. Coordinate quality control reviews of each deliverable prepared by the HDR Team.
4. Revise Project Management Plan (PMP) to serve as a reference for team members throughout the project.
5. Provide the City with project progress, budget and schedule status monthly with submission of each invoice. Status report will include percent complete and percent spent by task.

City Responsibilities:

1. Communicate openly and regularly with HDR's Project Manager and be responsive to requests for information, direction and decisions.
2. Coordinate project efforts with City staff.
3. Review and approve invoicing.

Assumptions:

1. Project duration is anticipated to continue for 8 months. A total of 8 status reports requiring ½ hour per report are anticipated for the duration of the project.
2. Project Manager to participate in up to 6 project status phone calls with City, 1-hour each.

Deliverables:

1. A PDF file of the single update of the PMP.
2. Status progress reports and invoices.
3.

SCHEDULE

It is anticipated that the project will follow the general project schedule shown below.

- Bid Openning ………………………………………….……………………………August 9, 2018
- Contractor Notice To Proceed ………………….……………………………….August 29, 2018
- Substantial completion………………………..………………………………........January 2019
- Final Completion………………………………………………………………..February 28, 2019

Fee Estimate

The fee estimate for the scope of services described above is shown in the table below.

Task	Labor	Expenses	Total
310 – Conformed Drawings	$1969.30	$114.80	$2084.10
320 – Progress Review Meetings	$12,950.24	$1499.40	$14,449.64
325 – RFIs	$10,883.04	$209.40	$11,092.44
330 - Submittals	$12,087.74	$305.20	$12,392.94
335 – Substitution Requests	$1858.89	$65.30	$1924.19
340 – City-Requested Design Changes	$3367.98	$73.60	$3441.58
345 – Change Order Proposals	$1297.56	$25.00	$1322.56
350 – Construction Observation	$8616.70	$482.00	$9098.70
360 – Facility Commissioning	$5593.40	$227.00	$5820.40
370 – Record Drawings	$9477.60	$262.00	$9739.60
380 – Project Management and QA/QC	$6233.66	$147.30	$6380.96
Subtotal			$77,747.11
Remaining Fee from Design Phase			($19,940.70)
Total Estimated Fee			**$57,806.41**

Hunt, Marcia

From:	Tesch, Nicole
Sent:	Friday, September 7, 2018 8:20 AM
To:	Hunt, Marcia
Cc:	Buckenmeyer, Fred; Tesch, Nicole
Subject:	FW: Request for Public Comment

Public Comment for Monday night's meeting

From: DRM Doug <drmproperties@comcast.net>
Sent: Friday, September 7, 2018 8:19 AM
To: Tesch, Nicole <nicolet@cityofanacortes.org>
Subject: Fwd: Request for Public Comment

Nicole,

In response to the Request for Public Comment: We live close by the intersection of 4th Street and Commercial Avenue and would support the addition of stop signs to make this a 4 way stop. We would further suggest that a flashing 4 way light similar to the 6th Street and 8th Street intersections would be a better alternative.

There is a significant amount of parking and auto traffic at this intersection which make pedestrian and bike traffic safety a concern. We have tended to avoid this intersection on bikes, and rather detour to the 3rd Street intersection to avoid the high number of tentative and confused motorists navigating the area.

Thank you for your consideration.

Doug and Mary Lu McFadyen
drmproperties@comcast.net
206-612-1320

Request for Public Comment
Anacortes City Council

The Public Works Department invites the community to attend and make public comment regarding the potential addition of stop signs to the intersection of 4th Street and Commercial Avenue at the City Council Meeting, held in City Hall Council Chambers, located at 904 6th Street and Q Avenue, on Monday, September 10, 2018 at 6:00 p.m.

NICOLE TESCH
Executive Assistant to the Mayor

City of Anacortes

Hunt, Marcia

From: Tesch, Nicole
Sent: Monday, September 10, 2018 8:23 AM
To: Hunt, Marcia
Cc: Buckenmeyer, Fred; Tesch, Nicole
Subject: FW: 4 way stop @ 4th and Cpmmercial

Public Comment for tonight's meeting

From: James Taylor <taylor.james887@gmail.com>
Sent: Friday, September 7, 2018 5:06 PM
To: Tesch, Nicole <nicolet@cityofanacortes.org>
Subject: 4 way stop @ 4th and Cpmmercial

I am a neighbor of Cynthia Richardson. She c c ed me a copy of her email to you regarding the proposal for modifying traffic control at 4th and Commercial. I agree with all of her observations regarding the need for the 4 way stop at the intersection.including the flashing red light.

Jim Taylor

Hunt, Marcia

From: Tesch, Nicole
Sent: Monday, September 10, 2018 11:08 AM
To: Hunt, Marcia
Cc: Tesch, Nicole
Subject: FW: Stop Signs at 4th Street & Commercial

Public Comment for tonight's meeting

From: wlangjahr@aol.com <wlangjahr@aol.com>
Sent: Monday, September 10, 2018 11:05 AM
To: Tesch, Nicole <nicolet@cityofanacortes.org>
Subject: Stop Signs at 4th Street & Commercial

Dear Ms. Tesch,

We understand the City Council is considering the issue of putting stop signs on 4th Street and Commercial Avenue at their meeting tonight. We live in the Cap Sante neighborhood and cross that intersection an average of twice a day and strongly support stop signs at that intersection.

We support putting stop signs at 4th Street and Commercial Avenue because the cars parked on Commercial Avenue make it very difficult to see traffic coming from either direction on Commercial Avenue. However, we believe it's extremely important to have a flashing red light above that intersection, just like at the two other intersections on Commercial Avenue. We believe all the stop signs on Commercial Avenue should be consistent. This is especially true on 4th Street and Commercial Avenue because there is considerable foot traffic, large trucks and cars that cross that intersection daily.

Sincerely,

Bill & Darith Langjahr

City Council Agenda Bill

Meeting Date: 9/10/2018 **Agenda Item**: 7a

Subject: Adding Two More Stop Signs at 4th & Commercial

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Add two more stop signs at 4th Street and Commercial Avenue, making it a four-way stop.

Background: Two years ago, the 50-year-old signals at 6th Street and 8th Street on Commercial Avenue were taken down and four-way stops were implemented in their place. The reasons being clarity, pedestrian safety, the age of the signals, and the prohibitive cost of improving the signals when the intersections do not meet warrants in the first place. 4th Street is a truck route crossing and the road to/from the Cap Sante neighborhood. It is also as much a part of the downtown core as 6th and 8th Streets with an equivalent amount of pedestrians. It makes sense to implement one more four-way stop to be part of a series of three total, one every two blocks.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: The Traffic Safety Advisory Committee agrees that making 4th Street and Commercial Avenue a four-way stop would help address the safety issue with both pedestrians and drivers.

Competing Viewpoints Considered:

Recommended Motion: I move to approve the installation of two stops signs on Commercial Avenue at 4th Street making that intersection a four-way stop.

Alternative Actions: Deny the request.

Attachments (listed in order presented): Emailed public comment (1)

Hunt, Marcia

From: Tesch, Nicole
Sent: Tuesday, September 4, 2018 1:59 PM
To: Hunt, Marcia
Subject: FW: Request for Public Comment

Public comment submitted for the meeting on the 10th.

From: SCHERER, STEVEN <STEVENSCHERER@ALLSTATE.COM>
Sent: Tuesday, September 4, 2018 1:55 PM
To: Tesch, Nicole <nicolet@cityofanacortes.org>
Cc: SCHERER, STEVEN <STEVENSCHERER@ALLSTATE.COM>
Subject: FW: Request for Public Comment

Nicolet,

As a business person with an
office @ 15th & Commercial and a frequent patron of Commercial Street businesses
, and a father of six children (yes , 6 !!!) I am a strong advocate of increased traffic control in the city .

Stop signs, lights , ' Beat Cops ' and bike patrols , whatever it takes to SLOW people down.

My full support for more stop signs across the jurisdiction.
Sorry can't make the meeting

Steven Scherer

Steven D. Scherer CLU, ChFC
Anacortes Insurance Services
1007 15th Ave
Anacortes WA
98221
603-285-2920

From: Stephanie Hamilton [shamilton@anacortes.org]
Sent: Tuesday, September 04, 2018 3:30 PM
To: SCHERER, STEVEN
Subject: [External] Request for Public Comment

Request for Public Comment
Anacortes City Council

The Public Works Department invites the community to attend and make public comment regarding the potential addition of stop signs to the intersection of 4th Street and Commercial Avenue at the City Council Meeting, held in City Hall Council Chambers, located at 904 6th Street and Q Avenue, on Monday, September 10, 2018 at 6:00 p.m.

NICOLE TESCH
Executive Assistant to the Mayor

City of Anacortes
904 6th Street & Q Avenue | Anacortes, WA 98221
p: 360-299-1950 | f: 360-299-1938
nicolet@cityofanacortes.org | www.anacorteswa.gov

Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 17, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 17, 2018

•Stryker Gurney Auto-load Upgrade
•Teamster Local 231 Collective Bargaining Agreement - Update regarding Accretion of Library and Museum Employees (Discussion)
•Resolution 2020: Updating Petty Cash and Change Funds and Repealing All Prior Petty Cash and Change Funds Resolutions

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September 24, 2018

•Waste Management Recycling (Discussion)

****

October 1, 2018

****

October 8, 2018

•Public Hearing on Budgeted Revenue Sources, including 1% Property Tax Increase (Discussion)

****

October 15, 2018

•Review of Budget - Public Works (Discussion)

****

October 22, 2018

•Review of Budget - Non Public Works Departments (Discussion)
•Sewer Rate Discussion - FCS Group (Discussion)

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November 5, 2018

•Public Hearing: 2019/2020 Biennial Budget

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November 13, 2018

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Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

•Planning, Monday, Sep 10, 2018, 5:00 PM, Main Conference Room, City Hall
•Skagit County Law & Justice Council, Wednesday, Sep 12, 2018, 8:15 AM, Mount Vernon
•Finance, Wednesday, Sep 12, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Sep 17, 2018, 5:00 PM, Public Works Director's Office, City Hall
•Planning, Monday, Sep 24, 2018, 5:00 PM, Main Conference Room, City Hall
•Finance, Wednesday, Sep 26, 2018, 5:00 PM, Main Conference Room, City Hall
•Public Works, Monday, Oct 1, 2018, 5:00 PM, Public Works Director's Office, City Hall

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