



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

December 17, 2018
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Reappointments to Boards and Commissions
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of December 10, 2018
 - b. Approval of Claims
 - c. Contract Modification: On-Call SCADA & PLC Services at the WWTP 15-009-SEW-001
 - d. Amendment #1 to Interlocal 259 with Skagit Conservation District
 - e. Contract Award: Prosecution Services 2019
 - f. Amendment #1 to Interlocal with Skagit County for Senior Activity Center
6. **Public Hearings**
 - a. * Public Hearing: Ordinance 3033: Adopting the 2019-2024 Capital Facilities Plan (Action)
7. **Other Business**
 - a. * EDASC 2019 Work Plan Presentation (Discussion)
 - b. Contract Award: Sanitary Sewer Storage Study – Phase 1 Planning - 10% Design 18-179-SEW-001 (Action)
 - c. * Guemes Channel Trail: Process Update (Discussion)
 - d. * Year End Finance Update (Discussion)
 - e. * Ordinance 3034: 4th Quarter Amendment of the 2017/2018 Biennial Budget (Action)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning December 24, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

December 24, 2018 - CANCELLED

January 7, 2019

- City of Anacortes Legislative Priorities (Discussion)

January 14, 2019

- Public Hearing: Ordinance 3031 Updating AMC Titles 16, 17 and 19 for Low Impact Development (Discussion)
- Ordinance ____: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- WA Cities Insurance Authority 1-Hour Elected Official Training Regarding Liability Exposures and Recommended Risk Controls (Discussion)

January 22, 2019

- Purchasing Policy Update (Discussion/Possible Action)

January 28, 2019

February 4, 2019

February 11, 2019

February 19, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Skagit County Population Health Trust, Thursday, Jan 3, 2019, 8:30 AM, Mount Vernon
- Housing Affordability and Community Services, Thursday, Jan 3, 2019, 1:30 PM, City Hall
- Public Works, Monday, Jan 7, 2019, 5:00 PM, Main Conference Room, City Hall



City Council Memo

TO: Anacortes City Council

FROM: Laurie Gere, Mayor

STAFF: Annette Pankey

DATE: December 6, 2018

RE: Reappointment to Boards and Commissions Confirmation

Summary Statement:

The following appointments to City Boards and Commissions are being presented for confirmation at the regular City Council meeting on December 17, 2018. Most are reappointments, and City directors have recommended them all. I appreciate the contributions of these volunteers and their willingness to serve our community. If you have any questions or feedback you wish to provide, please contact me prior to the meeting.

Board or Commission Members Appointed by the Mayor and Confirmed by City Council

Historic Preservation Board

Museum Director, Bret Lunsford recommends that Gunnar Christensen be reappointed to the Historic Preservation Board for a three-year term that expire December 31, 2021. I concur with Mr. Lunsford's recommendation and request confirmation of Mr. Christensen.

Forest Advisory Board

Parks and Recreation Director, Gary Robinson recommends that Marty Laumbattus be reappointed to the Anacortes Forest Advisory Board for a five-year term ending in November of 2023. I concur with Mr. Robinson's recommendation and request confirmation of Mr. Laumbattus.

Museum Advisory Board

Museum Director, Bret Lunsford recommends that Libby Walgamott and Lewis Jones be reappointed to the Museum Advisory Board for four-year terms that expire December 31, 2022. I concur with Mr. Lunsford's recommendation and request confirmation of Ms. Walgamott and Mr. Jones. I also request that Deane Brazas be appointed to the Museum Advisory Board, to replace retiring James Taylor, completing the last year of the term to expire December 31, 2019.

Board or Commission Members Appointed by the Mayor

Anacortes Arts Commission

Based on Director Gary Robinson's recommendation, I have reappointed Laura Hamilton and Karla Locke to serve another term on the Anacortes Arts Commission. Their terms will expire on December 31, 2021.

Anacortes Housing Authority

I reappointed Tanna Baker to serve another 5-year term on the Anacortes Housing Authority Board that will end December 2023.

Recommended Motion: I move that the slate of appointments and reappointments to the City of Anacortes Boards and Commissions, as outlined, be confirmed.

Memorandum

TO: Mayor Laurie Gere
Anacortes City Council

FROM: Bret Lunsford, Director Anacortes Museum

DATE: November 29, 2018

RE: Reappointment to the Anacortes Historic Preservation Board &
Reappointment to the Anacortes Museum Advisory Board

Reappointment to the Anacortes Historic Preservation Board

The Anacortes Historic Preservation Board requests the reappointment of Gunnar Christensen to a 3-year term to expire December 31, 2021. Gunnar's willingness to continue serving is truly appreciated.

Reappointment to the Anacortes Museum Advisory Board

The Anacortes Museum Advisory Board requests the reappointment of Libby Walgamott and Lewis Jones each to a 4-year term to expire December 31, 2022. Their willingness to continue serving is greatly appreciated.

Appointment to the Anacortes Museum Advisory Board

Jim Taylor has announced his intention to retire from the Anacortes Museum Advisory Board at the end of 2018. Deane Brazas has indicated a willingness to replace retiring Jim Taylor, completing the last year or the term to expire December 31, 2019. We appreciate Jim's years of service, and appreciate Deane's willingness to serve.

Memorandum

TO: Mayor Laurie Gere
Anacortes City Council

FROM: Gary Robinson, Director Parks & Rec

DATE: November 29, 2018

RE: Reappointment to the Forest Advisory Board

Reappointment to the Forest Advisory Board

I would like to recommend the reappointment of Marty Laumbattus to a 5-year term to expire December 31, 2023. We have confirmed Marty's willingness to continue serving and his perspective is greatly appreciated.

Please let me know if there is anything else we need to do to make the appointment happen.

Memorandum

TO: Mayor Laurie Gere
Anacortes City Council

FROM: Gary Robinson, Director Parks & Rec

DATE: November 29, 2018

RE: Reappointment to the Anacortes Arts Commission

Reappointment to the Anacortes Arts Commission

I would like to recommend the reappointment of Karla Locke and Laura Hamilton to a 5-year term to expire December 31, 2021. We have confirmed Karla and Laura's willingness to continue serving and their perspectives are greatly appreciated.

Please let me know if there is anything else we need to do to make the reappointments happen.

October 23, 2018

Mayor Laurie Gere
P.O. Box 547
Anacortes, WA 98221

Dear Mayor Gere,

My current term as Position 5: Commissioner of the Anacortes Housing Authority, is up at the end of this year. You may recall that I had previously indicated that I was not interested in serving another term. I have since reconsidered. In the past year alone, we have gained two brand new commissioners after having lost two relatively new commissioners. The board was designed with staggering term dates for the sake of continuity and maintaining a high standard of work ethic and procedures. I feel that I would be doing a disservice if I were to step down now.

We have seen a lot of improvement this past year, under the guidance of our new Executive Director. Brian is doing a great job at the helm. We face some big challenges coming up in the next few years and I would like to stay and be a part of the change that is already happening. Amanda Hubik brings a fresh voice to some ideas that I would like to see through and be a part of as well.

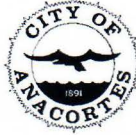
I am currently enrolled in the brand new Bachelor in Applied Science – Applied Management (BASAM) program at SVC. I am excited to apply my education into my volunteer work throughout our community. The essay that I wrote to be accepted into this program, is attached, at my husband's suggestion. I understand if you want me to go through an interview process and I am happy to oblige. I just wanted to let you know that it is my desire to remain on the board for another 5-year term.

Thank you for the consideration.

Gratefully,

Tanna Baker

Our mission is to maintain and improve the quality of life reflecting community expectations
through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

Municipal Building Council Chambers
904 Sixth Street

December 17, 2018
6:00 p.m.

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
Tom Glad, II	Guemes Channel Trail
Marlene Finley	Guemes Channel Trail
Arlene French	Guemes Channel
Brian Wolaker	Guemes Channel
Katherine O'Hara	Guemes Channel Trail
Wim Houppermans	Guemes Channel Trail
Kathleen Lorence-Flanagan	GCT
Catherine Houck	Guemes Channel Trail
Patricia	

Continue on back of sheet as needed

City Council Minutes – December 10, 2018

At 6:00 p.m. Mayor Laurie Gere called to order the regular Anacortes City Council meeting of December 10, 2018. Councilmembers Eric Johnson, Brad Adams, Liz Lovelett, Bruce McDougall and Matt Miller were present. Councilmembers Ryan Walters and Anthony Young were absent.

Ms. Lovelett moved, seconded by Mr. Johnson, to excuse the absence of Mr. Young. The motion carried unanimously by voice vote.

The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Community Action Profiles in Hope Presentation: Joan Penney introduced the Profiles in Hope exhibit installed in the Council Chambers featuring the photographs of Lisa Kuhnlein and inspiring accounts of Community Action's important partnerships in the community. Ms. Penney encouraged the public to visit the exhibit through the end of the year.

Pride in Service Awards to Councilmembers: Mayor Gere presented pride in service awards to Councilmembers Bruce McDougall (1 year), Matt Miller (5 years), Liz Lovelett (5 years) and Brad Adams (15 years). Councilmember Anthony Young was not present to receive his award. The mayor thanked the councilmembers for their service to the community.

Port/City Liaison Committee: Mr. Johnson reported from the committee meeting the prior Tuesday. He indicated that topics discussed included Congressman Rick Larsen's recent visit to Dakota Creek Industries and the status of the waiver, recent approval by the Anacortes Housing Authority Board to purchase the Olsen Building from the Port of Anacortes for affordable housing, roles and responsibilities of the parties pursuant to the north basin development agreement between the city and the Port, the city's ongoing revision of its development regulations, and ongoing discussion regarding the eventual alignment of the Guemes Channel Trail.

Public Safety Committee: Mr. Miller reported from the committee meeting the prior Tuesday. He indicated that topics discussed included the impact of initiative I-940 on the Anacortes Police Department, welcoming and orienting new Fire Chief David Oliveri, completion of hiring of the four new firefighter/paramedics to allow 24/7 staffing at Station 3, and the structure of the Traffic Safety Committee. Mr. Miller, Mr. Johnson and Mayor Gere all expressed staff's support of and confidence in the APD in the face of I-940. Ms. Lovelett reported the committee had also asked Fire Department personnel if public works staff could take on inspection and exercise of fire hydrants to free up firefighters for inspections of commercial buildings.

Finance Committee: Mr. Johnson reported from the committee meeting the prior Wednesday. He indicated that the members discussed several budget overruns and department head responsibility for their budgets. Mr. Johnson said that department heads would be present to elaborate on the proposed year end budget amendment at the December 17, 2018 regular City Council meeting.

Public Comment

Jeff Graf, 2406 Washington Court, spoke in response to sewer and recycling rate increases discussed at recent Council meetings. He expressed concern about lack of accountability, oversight and transparency. Mr. Graf challenged the city to improve public notice and public participation in discussion of rates in the coming year. He commented on the 1% property tax increase adopted by Council for 2019, noting that actual tax bills increase by more than 1% for those with rising valuations, on top of levies by other taxing authorities. Mr. Graf

commented on the substantial phased increase in water rates implemented in 2015 and the likely increase in sewer rates soon to follow. He urged more stringent questioning of staff and consultants and an internal assessment to determine priorities for the utilities and what rates are actually required. Mr. Graf also asked why the Port of Anacortes had negotiated a hiatus in its prilled sulfur payments to the city for road maintenance but at the same time was increasing its own bill to taxpayers. Mr. Graf cautioned Council to carefully consider any staffing increases because the long term cost of each position only increases over time. He commented on the fiber project, saying he supports that project but only if it in fact turns out to be self-supporting as planned. Mr. Graf concluded that rising rates of all kinds are a burden for many citizens. He urged Council to hold staff accountable, ask pointed questions, and run the city like a business.

Consent Agenda

Mr. Johnson moved, seconded by Mr. Adams, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of December 3, 2018
- b. Approval of Claims in the amount of: \$222,075.06
- c. Contract Modification: Update Zoning, Development and Design Standards for Anacortes Municipal Code 16-081-IDS-001
- d. Contract Modification: 32nd Street & D Avenue Intersection Improvements 16-004-TRN-004
- e. Resolution 2026: Declaring AGA Systems as the Sole Source Supplier for Propane Vehicle Conversion Kits
- f. Resolution 2028: Authorizing Write-off of Uncollectible Billing Balances

The following vouchers/checks were approved for payment:

EFT numbers: 91478 through 91512, total \$163,440.63

Check numbers: 91513 through 91553, total \$77,648.93

Wire transfer numbers: 241425 through 241686, total \$1,632.27

OTHER BUSINESS

Contract Award: Retrofit Commercial Avenue Lighting #18-063-IDS-003 and 18-063-IDS-004

[Motion to approve on the floor since December 3, 2018, consideration postponed to December 10, 2018]

Public Works Director Fred Buckenmeyer noted that action on this item had been postponed from the December 3, 2018 Consent Agenda. He recommended reconsidering the projects at a later date to allow more research and development of alternative solutions by staff. Mr. Adams withdrew his motion to approve and Mr. Miller withdrew his second to that motion. No further action was taken.

Fire Impact Fee Presentation from Berk and Associates

Assistant Fire Chief Jack Kennedy introduced Emily Percival and Jason Hennessy of Berk and Associates to present the results of their fire impact fee feasibility study. Ms. Percival presented the purpose, methodology and results of the study, referring to her slide presentation in the packet materials for the meeting. Ms. Percival first summarized the current impact fee, unchanged since 1993, of \$1/SF applied only to floor area on third floors and higher. She then outlined state law constraining what portion of the cost of firefighting and EMS facilities, equipment and apparatus can be included in impact fees charged to new construction. She emphasized that the study presented the maximum impact fee that would be allowed by state law but that Council could establish lower rates at its discretion. Ms. Percival then described the growth projections, level of service standards, capital needs, geographic service patterns and potential exemptions utilized in the study, noting that the study harmonized with the city's adopted 2016 Comprehensive Plan. She then displayed the ten fire/EMS capital projects included in the draft 2019-2024 Capital Facilities Plan and the calculation of the total capital cost for which impact fees could be assessed, collected and expended for those projects. Ms. Percival presented the final

calculated maximum impact fees for new residential and commercial construction, adjusted to account for the revenue contributions of that new construction through existing funding mechanisms (e.g., sales tax and property tax).

Mr. Miller asked how the aging ladder truck was reflected in the established level of service standards. Ms. Percival said the Comprehensive Plan did not identify a level of service for that apparatus specifically but that the Plan could be amended to include one. Mr. Miller observed that the current impact fee was clearly insufficient but said that additional justification was needed for including the \$1.2M ladder truck in the capital project list.

In response to a question from Ms. Lovelett, Mr. Hennessy confirmed that the fire impact fee addressed “growth-driven needs in fire *and emergency services*” (emphasis added) as specified on page 2 of the study.

Ms. Percival then shared two additional slides, which were added to the packet materials, comparing the maximum fire impact fees calculated in the study for Anacortes with current fire impact fees in Burlington, Mount Vernon, Sedro-Woolley and Skagit County. The slide for commercial rates was missing its key, which Berk said it would provide. Councilmembers noted the much higher rate proposed for Anacortes and asked if the much lower rates were currently sufficient in the other jurisdictions. Mr. Hennessy said most of the other jurisdictions were currently considering or planning increases in their fire impact fees as well, which was generally an indication that their current rates were insufficient. Mr. McDougall requested comparable rates for other cities the size of Anacortes that had updated their rates in the past five years. Chief Kennedy displayed the Comparison of Fire Impact Fees that had been included in the packet materials and called attention to the rates established for Auburn. Mr. Johnson noted that the fees in Redmond and Bothell were half of the Anacortes rate developed by the Berk study. Ms. Percival reminded that the study calculated the *maximum* allowable rate for Anacortes. Ms. Lovelett supported increasing the current \$1/SF fee in Anacortes but suggested that the Planning Department solicit feedback from the construction sector. Mr. Miller agreed that Anacortes should charge a fire impact fee for new residences but requested methodology comparable to that used in other cities. Mr. Hennessy noted factors that cause variation between cities, including how each funds its fire protection service, its residential/commercial building mix, and its rate of growth, among others. Councilmembers asked that at the next discussion of this topic staff address the extent to which the 10 identified capital projects would be funded by impact fees if the maximum rates were adopted vs. some lower rate. Ms. Percival reminded that impact fees will never be collected at a rate to fully cover the cost of capital projects.

Mayor Gere invited members of the audience to comment on this agenda item.

Jeff Graf, 2406 Washington Court, supported increasing the fire impact fee, saying that Anacortes has woefully under resourced its fire department. Mr. Graf said the methodology used to make future growth help pay for its effect on capital project needs was something that should be considered for the water and sewer utilities as well.

Mr. Johnson asked staff to also address any studies indicating what level of impact fee discourages development, particularly for affordable housing. Mr. Miller and Ms. Percival agreed that was likely a question for Planning Department staff. Mr. McDougall and Ms. Lovelett stressed that any new fire impact fee needed to be structured so as not to discourage affordable housing and market rate multifamily housing. Mayor Gere concluded that the matter would come back to Council for further discussion and consideration.

Ordinance 3030: Fire Impact Fees

Finance Director Steve Hogle advised that draft Ordinance 3030 was a companion to the fire impact fee presentation and would come back to Council for consideration as part of that ongoing discussion. Ms. Lovelett asked staff to explore impact fee structures in other jurisdictions, specifically if residential fees could vary by square footage to encourage construction of smaller, more affordable housing units. Mr. Miller concurred. Chief

Kennedy confirmed that residential units with fire suppression systems are exempt from fire impact fees which includes all buildings of more than four units.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Ordinance 3033: Adopting the 2019-2024 Capital Facilities Plan

Mr. Hoglund presented a revised CFP ordinance which reflected updated Fire Impact Fee revenue consistent with the Berk study and conformed the CFP to the adopted 2019/2020 biennial budget. He reminded that the public hearing on the CFP remained open from the November 5, 2018 City Council meeting. Mr. Hoglund said the CFP would come back before Council on December 17, 2018 to conclude the public hearing prior to adopting the CFP that evening. Ms. Lovelett requested a summary of the \$116M total capital project list broken down by revenue source. Mr. Hoglund referred her to the chart included on page 20 of the draft CFP in the packet materials for the meeting. Ms. Lovelett suggested moving that chart towards the front of the document. Mr. Johnson suggested adding a graph to reflect revenue by type. Mr. Miller reiterated the need for more justification for the \$1.2M ladder truck included on page 38 of the CFP. He confirmed with Chief Kennedy that there is no RCW requiring the city to own or maintain a ladder truck nor can the Washington State Rating Bureau require the city to have one; the Bureau can only issue deficiency points.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Contract Award: Sanitary Sewer Storage Study – Phase 1 Planning - 30% Design 18-179-SEW-001

Public Works Director Fred Buckenmeyer introduced City Engineer Eric Shjarback, Wastewater Treatment Plant Manager Becky Fox, and Eric Bergstrom and Colleen Petilla from HDR to address the subject contract. Mr. Buckenmeyer's slide presentation was added to the packet materials for the meeting. He summarized the Anacortes sanitary sewer system with its 23 pump stations in 29 basins, then explained the problem of inflow and infiltration (I&I), two means by which stormwater enters the sanitary sewer system and increases the demand on the treatment plant. Mr. Buckenmeyer cited the ongoing budget for I&I reduction and described the types of projects undertaken to date but noted that at current funding levels the effort was not proceeding quickly enough. He turned the presentation over to Mr. Bergstrom, who served as the engineer for the successful Combined Sewer Overflow (CSO) project in Mount Vernon in the mid 1990s and is now recognized as an authority on such projects in Washington State.

Mr. Bergstrom briefed Council on CSO projects around the state and how such a project could provide a more aggressive approach to resolving I&I in Anacortes. He referred to his slide presentation included in the packet materials for the meeting. Mr. Bergstrom explained the history of combined sewer design, the switch to separate sanitary and storm sewers to maintain water quality, and the fact that combined overflow during storm events still flows untreated into open water. He cited the 1987 RCW and WAC requiring strict reduction in such overflow events and noted that at that time Anacortes was one of the few communities in compliance with the law. However, he showed how over the past decade overflow events have become more common in Anacortes due to higher sanitary sewer load from the increased population and also more intense stormwater events as weather patterns shift. Mr. Bergstrom listed means of reducing overflows: disconnecting direct stormwater connections to the sewer system, reducing infiltration from private property and leaking public infrastructure, increasing storage capacity in pipes, tanks and/or tunnels, or upsizing the treatment plant which is the least affordable and least targeted option. Mr. Bergstrom said most agencies have opted for storage projects as the most cost effective means to address overflows. He then displayed and described nearly a dozen CSO storage projects he has worked on in western Washington.

Mr. Shjarback then presented staff's proposed sewer system storage study approach to define the problem, develop a range of conceptual solutions, refine the list according to geotechnical feasibility and order of

magnitude costs, arrive at a preferred alternative with 10% design level layouts and a construction cost estimate, and generate a summary report for consideration by Council and submission to the Department of Ecology. Councilmembers questioned Mr. Shjarback and Mr. Bergstrom about the level of design to be delivered by the proposed contract, noting 10% indicated on the slide presentations and 30% indicated in the agenda bill. Mr. Bergstrom said the scope of work would be considered 10% design. Mr. Miller asked Mr. Buckenmeyer how to explain the large cost of the proposed contract to constituents since staff has already made clear the need for a more aggressive approach to CSO. He said he would be more comfortable with 30% design. Mr. Buckenmeyer explained the need to consider and technically evaluate a number of options. Mr. Adams asked staff to clarify the completion date of the contract, listed in the agenda bill as July 2020. Mr. Buckenmeyer said the current contract would be approximately a 10 month effort. He cautioned that the subject contract would result in a planning level document and that there would be significant additional work and additional contracts or contract modifications to arrive at a final design and cost estimate. Mr. Buckenmeyer recommended approval of the contract as proposed so that HDR could begin that process. Mr. Johnson moved to approve the contract. Ms. Lovelett asked that the completion date be corrected to September 2019 in Paragraph 3 of the contract and that the agenda bill be revised to reflect 10% rather than 30% design, then seconded Mr. Johnson's motion with those modifications. Mr. Adams suggested taking action the following week given the scope of the project. Mr. McDougall moved to postpone consideration for one week. The motion died for lack of a second. Mr. Johnson and Ms. Lovelett withdrew the motion and the second to approve the contract as presented. Ms. Lovelett asked that the contract come back the following week with the requested corrections but not on the Consent Agenda.

There being no further business, at approximately 8:10 p.m. the Anacortes City Council meeting of December 10, 2018 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the December 17, 2018 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
241825	8/9/2018	18-25735	EDGE ANALYTICAL, INC	BOOSTER STATIONS WATER ANALYSIS	\$ 3,586.00	dwtpr
242139	9/27/2018	Reim Leoff	JOHNSON, IVER	REIMBURSE PHARMACY COPAYS, IVER JOHNSON, LEOFF1 RETIREE	\$ 36.91	hr
240402	10/16/2018	10524019	S & S WORLDWIDE, INC	JUGGLING SCARVES	\$ 27.98	parksc
239898	10/17/2018	9937710904	GRAINGER	SMOKE DETECTOR	\$ 271.81	dwwtp
239887	10/23/2018	1197535	AMERICAN LIBRARY ASSOCIATION	MEETING REGISTRATION	\$ 270.00	libcc
239879	10/23/2018	328570	THIRD PLACE BOOKS	BOOKS YS	\$ 19.79	libcc
239888	10/23/2018	328861	THIRD PLACE BOOKS	BOOKS YS	\$ 105.52	libcc
239882	10/24/2018	B75339	ACE HARDWARE	SUPPLIES FOR PAINTING SHOP OFFICE	\$ 8.78	parksc
239885	10/24/2018	B75456/1	ACE HARDWARE	CLEANING SUPPLIES	\$ 15.68	parksc
239889	10/24/2018	114-1758646-4654664	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 25.99	shopcc
239880	10/24/2018	vehicle141	BUBBA SUDZ CAR WASH, INC.	CITY VEHICLE WASH	\$ 6.25	pwfacc
239878	10/24/2018	0188-496566	CONSOLIDATED ELECTRICAL	LAMP AND BALLAST	\$ 119.35	pwfacc
239893	10/24/2018	H11316	FRONTIER BUILDING SUPPLY	WINDOWS- OPS REMODEL PHASE 2	\$ 323.15	shopcc
239894	10/24/2018	504810	FRONTIER BUILDING SUPPLY	LUMBER- OPS REMODEL PHASE 2	\$ 46.55	shopcc
239943	10/24/2018	155696	NAPA	RAGS FOR PROJECT VEHICLE 141	\$ 7.26	pwfacc
239896	10/24/2018	81650	PORT OF ANACORTES	FUEL- #90011	\$ 40.22	parksc
239881	10/24/2018	D21605	SEBO'S DO-IT CENTER	REFLECTIVE NUMBERS FOR MAILBOXES	\$ 6.00	pwfacc
239883	10/24/2018	D21583	SEBO'S DO-IT CENTER	PAINT SUPPLIES - TT RESTROOM	\$ 39.08	parksc
239884	10/24/2018	D21675	SEBO'S DO-IT CENTER	PARTS- WATER DEPT	\$ 72.29	wdistcc
239886	10/24/2018	D21668	SEBO'S DO-IT CENTER	FLAT POLY BRUSH	\$ 3.39	parksc
239895	10/24/2018	D21869	SEBO'S DO-IT CENTER	FASTENERS- OPS REMODEL PHASE 2	\$ 2.71	dshop
239892	10/24/2018	181250	T-SHIRTS BY DESIGN	CITY LOGO ADDED TO SAFETY VESTS- WATER DEPT	\$ 75.95	pwfacc
239951	10/24/2018	0090782083	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP - STEVE DOEBLER 9/1/18-8/31/19	\$ 120.00	wwtpcc
239949	10/25/2018	B75758/1	ACE HARDWARE	CONDUIT CEMENT, SILICONE	\$ 15.59	wwtpcc
239890	10/25/2018	114-2917042-7939416	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 26.01	shopcc
239891	10/25/2018	114-3298598-9248266	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 232.05	shopcc
239944	10/25/2018	111-6060298-1653825	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 22.77	wwtpcc
239946	10/25/2018	114-3926877-1255425	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 16.70	shopcc

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
239947	10/25/2018	114-5663931-0072231	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 173.85	shopcc
239948	10/25/2018	114-0545264-2429063	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- FLEET DEPT	\$ 21.61	shopcc
240035	10/25/2018	26441305	HOLIDAY INN	TRAINING HOTEL STAY; REC SVC MNGR INGRAM	\$ 138.84	apdcc
239940	10/25/2018	D22174	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 7.55	pwfacc
239945	10/25/2018	D22331	SEBO'S DO-IT CENTER	RENTAL ITEMS FOR WONDERLAND WALK	\$ 79.75	parksc
239950	10/25/2018	D22027	SEBO'S DO-IT CENTER	ANCHOR SHACKLE	\$ 7.01	wdistcc
239941	10/26/2018	114-9407824-1106641	AMAZON.COM SERVICES, INC	FLASKS AND STOPPERS	\$ 31.32	wwtpcc
239942	10/26/2018	114-9407824-1106641	AMAZON.COM SERVICES, INC	SAFETY GLASSES	\$ 8.68	wwtpcc
240026	10/26/2018	114-8235884-7151437	AMAZON.COM SERVICES, INC	CARTRIDGE LABEL	\$ 24.72	wwtpcc
240027	10/26/2018	114-9407824-1106641	AMAZON.COM SERVICES, INC	LAB FILTER PAPER	\$ 89.19	wwtpcc
240032	10/26/2018	111-2488409-2185060	AMAZON.COM SERVICES, INC	MICRO DISK, MICRO DISK READER	\$ 22.76	wtpcc
240028	10/26/2018	787501	BAYSHORE OFFICE PRODUCTS INC	PENS, SHARPIES, PENCILS	\$ 74.18	wdistcc
240036	10/26/2018	I44690	COASTAL FARM &	RAIN BOOTS- KENNETH HARGETT	\$ 121.73	shopcc
240044	10/26/2018	I44691	COASTAL FARM &	RAIN BOOTS- SABEN WILLIAMSON	\$ 130.43	shopcc
240045	10/26/2018	662 8 316 18	COSTCO WHOLESALE CORPORATION	TREATS FOR HALLOWEEN TRICK OR TREATERS	\$ 15.99	afdcc
240031	10/26/2018	95463	FIDALGO BAY XPRESS	PROPANE - LIVE FIRE TRAINING	\$ 21.18	afdcc
240047	10/26/2018	8561 58 55275	HOME DEPOT	OFFICE SUPPLIES	\$ 21.67	libcc
240046	10/26/2018	349739	MY TAILOR	PATCHES ON UNIFORM SHIRTS	\$ 9.00	afdcc
240029	10/26/2018	D22509	SEBO'S DO-IT CENTER	PAINTING SUPPLIES - SHOP OFFICE	\$ 122.76	parksc
240043	10/26/2018	588299761548830	WORK OUTFITTERS	WORK BOOTS- OLE LINDBO	\$ 234.75	shopcc
240037	10/27/2018	114-9276811-3081054	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES- OPS	\$ 32.31	shopcc
240038	10/27/2018	113-7277507-2658651	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- SOLID WASTE	\$ 84.58	shopcc
240041	10/27/2018	114-9152358-419852	AMAZON.COM SERVICES, INC	LUMINARIES - WONDERLAND WALK	\$ 126.90	parksc
240042	10/27/2018	66297	ASSOCIATION OF WASHINGTON	ASSOCIATION OF WA CITIES- REGISTRATION MEETING	\$ 200.00	admin
240033	10/27/2018	I45042	COASTAL FARM &	RAIN BOOTS- JOHN NORRIS	\$ 121.73	shopcc
240040	10/27/2018	WEB125195	ZOLL MEDICAL CORPORATION	LIMB LEADS, ASSORTED CUFFS	\$ 401.18	afdcc
240039	10/28/2018	112-5789555-7073821	AMAZON.COM SERVICES, INC	PARTS- #182	\$ 36.15	shopcc
240030	10/28/2018	I45949	COASTAL FARM &	RAIN BOOTS- JASON TOSTENSON	\$ 121.73	shopcc
240034	10/28/2018	662 14 97 123	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 36.99	apdcc

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241793	10/28/2018	39876	GEO-TEST SERVICES, INC	REMAINING BALANCE OF INVOICE 39876	\$ 300.00	dwtp
240048	10/28/2018	USD332829	PIKTOCHART	OCTOBER MONTHLY SUBSCRIPTION	\$ 29.00	parksc
240112	10/29/2018	B77493/1	ACE HARDWARE	WIRE	\$ 67.87	wwtpcc
240113	10/29/2018	B77725/1	ACE HARDWARE	6V BATTERY	\$ 31.23	wwtpcc
240025	10/29/2018	114-8041066-4658650	AMAZON.COM SERVICES, INC	IPAD CASE	\$ 89.95	infosyscc
240107	10/29/2018	111-6771586-3330665	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 7.36	wtpcc
240110	10/29/2018	112-8095558-5305836	AMAZON.COM SERVICES, INC	DOLLY FOR SLIM TRASH CAN	\$ 50.66	shopcc
240148	10/29/2018	111-4401084-7885043	AMAZON.COM SERVICES, INC	KEYBOARD RISER	\$ 54.24	wtpcc
240114	10/29/2018	0188-496681	CONSOLIDATED ELECTRICAL	LIQUID TITE	\$ 16.74	wwtpcc
240143	10/29/2018	0188-496688	CONSOLIDATED ELECTRICAL	LIBRARY GENERATOR PARTS	\$ 5.59	pwfacc
240103	10/29/2018	89620	DURAWEAR GLOVE & SAFETY CO.	CALIBRATION GAS	\$ 306.21	afdcc
240145	10/29/2018	SO106541	FIRECOM	REPLACE RADIO HEADSET - 2915	\$ 352.63	afdcc
240108	10/29/2018	H12418	FRONTIER BUILDING SUPPLY	STRAP TIE FOR SHOP	\$ 2.13	shopcc
240149	10/29/2018	72876	KAPTEIN'S ACE HARDWARE	CAULK GUN & MARINE SEALANT	\$ 74.96	wdistcc
240102	10/29/2018	00091000	OWEN EQUIPMENT COMPANY	SCREEN MESH, CAGE GASKETS, CAP GASKETS, HOSE	\$ 267.50	shopcc
240109	10/29/2018	D23635	SEBO'S DO-IT CENTER	VENT, GALV PIPE, CONNECTORS	\$ 35.86	shopcc
240115	10/29/2018	D23824	SEBO'S DO-IT CENTER	SPLICE KITS AND ONE HOLE LUGS	\$ 30.36	wwtpcc
240116	10/29/2018	D23949	SEBO'S DO-IT CENTER	PROPANE CYLINDER AND SPLICE KITS	\$ 19.95	wwtpcc
240106	10/29/2018	10386927	WILBUR-ELLIS COMPANY, LLC	GRASS SEED	\$ 195.30	parksc
240104	10/30/2018	111-0682298-0473007	AMAZON.COM SERVICES, INC	PHONE CASE FOR HARRY WHYTE	\$ 19.52	wwtpcc
240111	10/30/2018	112-5904378-2300206	AMAZON.COM SERVICES, INC	PEDESTAL FILE	\$ 431.60	shopcc
240147	10/30/2018	113-7750743-7676269	AMAZON.COM SERVICES, INC	WATER FILTERS	\$ 746.94	infosyscc
240151	10/30/2018	112-8740623-8074646	AMAZON.COM SERVICES, INC	2 DRAWER LATERAL FILES FOR MECHANICS OFFICE	\$ 379.74	shopcc
240152	10/30/2018	112-8688862-0890661	AMAZON.COM SERVICES, INC	DISC BRAKES FOR STOCKING SHOP	\$ 202.74	shopcc
240221	10/30/2018	787882	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 13.12	museumcc
240146	10/30/2018	987	FIRECOM	SHIPPING ON DOC # 240145	\$ 20.98	afdcc
240156	10/30/2018	100061720	GLOWUNIVERSE.COM	WONDERLAND WALK SUPPLIES	\$ 59.98	parksc
240214	10/30/2018	49954680	LOWE'S BUSINESS ACCOUNT/GEMB	MINI FRIDGE FOR EVIDENCE	\$ 107.61	apdcc
240205	10/30/2018	156101	NAPA	AIR FILTERS	\$ 50.30	wwtpcc
240144	10/30/2018	D24121	SEBO'S DO-IT CENTER	FACILITIES - PARTS	\$ 7.58	pwfacc
240150	10/30/2018	D24149	SEBO'S DO-IT CENTER	SWIVEL CONNECTORS & WASHERS	\$ 29.00	wdistcc
240157	10/30/2018	D24277	SEBO'S DO-IT CENTER	SUPPLIES- SHOP	\$ 7.43	shopcc

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240158	10/30/2018	D24381	SEBO'S DO-IT CENTER	DRILL BIT, FASTENERS FOR VEH #213	\$ 52.16	shopcc
240155	10/30/2018	299070	SMILEY'S INC	FABRICATON FOR FIRE PROP	\$ 982.00	afdcc
240153	10/31/2018	112-6146095-7790630	AMAZON.COM SERVICES, INC	FENDER MOUNTING KIT	\$ 96.42	shopcc
240154	10/31/2018	111-7023753-469249	AMAZON.COM SERVICES, INC	VEH #213 CONE HOLDER, FENDER KIT	\$ 150.34	shopcc
240217	10/31/2018	112-9799140-5367407	AMAZON.COM SERVICES, INC	SUPPLIES- SHOP STOCK	\$ 70.80	shopcc
240218	10/31/2018	112-5137415-6523448	AMAZON.COM SERVICES, INC	SUPPLIES- SHOP STOCK	\$ 229.63	shopcc
240213	10/31/2018	0188-496721	CONSOLIDATED ELECTRICAL	LIGHTS - THOMPSON TRAIL	\$ 13.02	parksc
240211	10/31/2018	WAANA109227	FASTENAL COMPANY	SCREWDRIVER SET	\$ 32.54	parksc
240277	10/31/2018	8563 02 70611	HOME DEPOT	IT USE ITEMS	\$ 543.68	infosyscc
240220	10/31/2018	17321	JETTER DEPOT	PARTS- SEWER JET	\$ 880.10	shopcc
242021	10/31/2018	IN929246	NOANET	COS SERVICES FOR FIBER PROJECT - OCTOBER 2018	\$ 150.00	hr
242022	10/31/2018	IN929297	NOANET	PER DIEM FOR FIBER NETWORK AND ENGINEERING SERVICES - OCT 2018	\$ 164.00	pw1
242023	10/31/2018	IN929296	NOANET	FIBER NETWORK OPS, GIS, AND ENGINEERING SUPPORT - OCT 2018	\$ 1,890.00	pw1
240183	10/31/2018	0192002-IN	NURNBERG SCIENTIFIC	THERMOMETER	\$ 411.06	wwtpcc
240212	10/31/2018	T705014	PLATT ELECTRIC SUPPLY INC	LIGHTS - THOMPSON TRAIL	\$ 109.63	parksc
240208	10/31/2018	D24615	SEBO'S DO-IT CENTER	PARTS- VEH #182	\$ 51.39	shopcc
240209	10/31/2018	D24704	SEBO'S DO-IT CENTER	PARTS- VEH #182	\$ 4.65	shopcc
240210	10/31/2018	D24646	SEBO'S DO-IT CENTER	PAINT SUPPLIES	\$ 80.19	parksc
241801	10/31/2018	13091R-2	SPUNSTRAND, INC	FRP CHEMICAL TANKS - CONTRACT MODIFICATION 01	\$ 8,567.16	dwt
240219	10/31/2018	783537981325	THE MAILBOX	POSTAGE- STREET DEPT	\$ 35.07	shopcc
242017	10/31/2018	206120	WIDENER & ASSOCIATES	GUEMES CHANNEL TRAIL - COMPLIANCE REVIEWS - OCTOBER 2018	\$ 616.00	pw1
240165	11/1/2018	B78236/1	ACE HARDWARE	WASH. PARK SUPPLIES	\$ 8.86	parksc
240289	11/1/2018	B79015/1	ACE HARDWARE	PAINT SUPPLIES	\$ 21.67	parksc
240291	11/1/2018	D25047	ACE HARDWARE	CAULK	\$ 7.58	parksc
240207	11/1/2018	114-3759275-4569806	AMAZON.COM SERVICES, INC	LABEL CARTRIDGE	\$ 36.89	wwtpcc
240278	11/1/2018	113-2642065-6755406	AMAZON.COM SERVICES, INC	PRINTER	\$ 379.74	infosyscc
240282	11/1/2018	112-4466852-2836223	AMAZON.COM SERVICES, INC	BATTERY STICK FOR ULTRASTINGER FLASHLIGHT	\$ 34.67	apdcc
240405	11/1/2018	e.228.16903.78909	ANACORTES CHAMBER OF COMMERCE	ANACORTES CHAMBER OF COMMERCE LUNCHEON- REGISTRATION	\$ 36.00	admincc
240280	11/1/2018	339893	ARIZONA INSTRUMENT LLC	FILTER PAPER	\$ 590.00	wwtpcc

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240288	11/1/2018	WAANA109282	FASTENAL COMPANY	PARTS- SOLID WASTE	\$ 2.50	shopcc
240284	11/1/2018	186505	GREEN RIVER COMMUNITY COLLEGE	WATER DISTRIBUTION CERT REVIEW CLASS BC	\$ 400.00	wtpcc
240285	11/1/2018	186506	GREEN RIVER COMMUNITY COLLEGE	WATER DISTRIBUTION REVIEW CLAS MH	\$ 400.00	wtpcc
240286	11/1/2018	186507	GREEN RIVER COMMUNITY COLLEGE	WATER DISTRIBUTION REVIEW CLASS NH	\$ 400.00	wtpcc
240215	11/1/2018	0101774504	NORTHERN SAFETY CO INC	SAFETY GEAR- STREET DEPT	\$ 33.83	shopcc
240216	11/1/2018	0101774504	NORTHERN SAFETY CO INC	SAFETY GEAR- STREET DEPT	\$ 163.59	shopcc
240287	11/1/2018	81849	PORT OF ANACORTES	NON-ETHANOL GAS	\$ 21.11	afdcc
240290	11/1/2018	81843	PORT OF ANACORTES	FUEL- PARKS DEPT	\$ 68.19	parksc
240276	11/1/2018	D25181	SEBO'S DO-IT CENTER	FACILITY PARTS	\$ 5.06	pwfacc
240281	11/1/2018	D24997	SEBO'S DO-IT CENTER	FASTENERS & GAS VENT TOP FOR VEH #182	\$ 28.70	shopcc
240292	11/1/2018	D25214	SEBO'S DO-IT CENTER	HALOGEN BULB - 2921	\$ 5.41	afdcc
240293	11/1/2018	478749821	THRIVE FITNESS	2 NOVEMBER MEMBERSHIPS	\$ 43.30	afdcc
240294	11/1/2018	478749822	THRIVE FITNESS	VOLUNTEER MEMBERSHIP - NOVEMBER	\$ 21.65	afdcc
240384	11/1/2018	3869	WASHINGTON RECREATION	MEMBERSHIP WRPA- SOUTH 12/16/18-12/17/19	\$ 172.00	parksc
240381	11/2/2018	B79299/1	ACE HARDWARE	W&D WHITE SILICONE, CHALK & REEL	\$ 68.29	shopcc
240383	11/2/2018	B79387	ACE HARDWARE	CHAINSAW OIL	\$ 38.05	parksc
240279	11/2/2018	113-3667636-3285846	AMAZON.COM SERVICES, INC	IT ITEM HTML5 PLAYER	\$ 270.17	infosyscc
240283	11/2/2018	111-7701560-2719447	AMAZON.COM SERVICES, INC	SAFETY RUBBER BOOTS FOR CORRIN	\$ 60.75	wwtpcc
240393	11/2/2018	112-7564466-1064237	AMAZON.COM SERVICES, INC	SUPPLIES- SHOP	\$ 385.64	shopcc
240407	11/2/2018	113-75104813-6620258	AMAZON.COM SERVICES, INC	CREAMER - FOOD NOT TAXABLE	\$ 21.10	wwtpcc
240712	11/2/2018	2433-8080-3092-8104	ASSOCIATION OF WASHINGTON	AWC JOBNET POSTING, PARKS & RECREATION DIRECTOR	\$ 50.00	hrcc
240406	11/2/2018	0188-496796	CONSOLIDATED ELECTRICAL	CONNECTORS	\$ 25.60	wwtpcc
240404	11/2/2018	662 4 74 60	COSTCO WHOLESALE CORPORATION	BREAKFAST WITH SANTA SUPPLIES	\$ 237.31	parksc
240382	11/2/2018	2-573140	DIAMOND RENTALS, INC.	BAT WING BELT & TENSION SPRING #706	\$ 136.66	shopcc
240401	11/2/2018	H13955	FRONTIER BUILDING SUPPLY	CITY HALL USE ITEMS	\$ 2,102.75	pwfacc
240388	11/2/2018	GRCGR1000013055	GREEN RIVER COMMUNITY COLLEGE	2019 WATER WORKS RENEWAL MG	\$ 42.00	wtpcc
240389	11/2/2018	GRCGR1000013068	GREEN RIVER COMMUNITY COLLEGE	2019 WATER WORKS RENEWAL FOR CS	\$ 42.00	wtpcc
240390	11/2/2018	GRCGR1000013076	GREEN RIVER COMMUNITY COLLEGE	2019 WATER WORKS RENEWAL FOR SVW	\$ 42.00	wtpcc
240391	11/2/2018	GRCGR1000013078	GREEN RIVER COMMUNITY COLLEGE	2019 WATER WORKS RENEWAL FOR JM	\$ 42.00	wtpcc
240399	11/2/2018	GRCGR1000013058	GREEN RIVER COMMUNITY COLLEGE	BACKFLOW ASSMBLY TESTER RENEWAL	\$ 42.00	pwfacc
240400	11/2/2018	GRCGR1000013061	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL PAYMENT	\$ 42.00	pwfacc
240398	11/2/2018	44946	MUNICIPAL RESEARCH &	MRSC ROSTERS ANNUAL RENEWAL	\$ 275.00	legalcc
240379	11/2/2018	D25594	SEBO'S DO-IT CENTER	CITY HALL USE ITEMS	\$ 46.35	pwfacc

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240387	11/2/2018	D25425	SEBO'S DO-IT CENTER	WP LAUNCH REPAIR SUPPLIES	\$ 78.72	parksc
240403	11/2/2018	53	SMART FOODSERVICE	WONDERLAND WALK SUPPLIES FOOD ITEMS	\$ 86.28	parksc
240394	11/3/2018	111-0706177-436986	AMAZON.COM SERVICES, INC	HEAT SHRINK MATERIALS FOR SHOP	\$ 61.56	shopcc
240395	11/3/2018	111-4544092-47010666	AMAZON.COM SERVICES, INC	PARTS- VEH #213	\$ 142.12	shopcc
240380	11/3/2018	H14016	FRONTIER BUILDING SUPPLY	CITY HALL USE ITEMS	\$ 112.11	pwfacc
240386	11/3/2018	D26299	SEBO'S DO-IT CENTER	TOTES FOR TRAINING SUPPLIES	\$ 119.25	afdcc
240397	11/3/2018	D26156	SEBO'S DO-IT CENTER	CEMENT	\$ 34.42	wwtpcc
240485	11/4/2018	347411	VILLAGE BOOKS	BOOKS YS	\$ 63.94	libcc
240392	11/5/2018	114-7255550-8192235	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 17.88	apdcc
240396	11/5/2018	111-9737840-8209847	AMAZON.COM SERVICES, INC	SPEED SQAURE	\$ 28.16	shopcc
240487	11/5/2018	112-4668937-1733052	AMAZON.COM SERVICES, INC	INTERIOR DOOR HANDLE W/LOCK	\$ 447.92	shopcc
240491	11/5/2018	113-0069027-3861842	AMAZON.COM SERVICES, INC	LYSOL SPRAY	\$ 27.56	wwtpcc
240492	11/5/2018	I50028	COASTAL FARM &	WORK BOOTS - TOM SHARDLOW	\$ 60.00	shopcc
240483	11/5/2018	300019224	FBI - LEEDA	2019 MEMBERSHIP FBI-LEEDA; CHEIF SMALL	\$ 50.00	apdcc
240481	11/5/2018	H14144	FRONTIER BUILDING SUPPLY	WP DOCK SUPPLIES	\$ 27.03	parksc
240482	11/5/2018	H14394	FRONTIER BUILDING SUPPLY	CEDAR SHIMS	\$ 4.71	parksc
240546	11/5/2018	GRCGR1000013342	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL CF	\$ 42.00	wtpcc
240557	11/5/2018	8561 11 82641	HOME DEPOT	OFFICE SUPPLIES	\$ 21.67	libcc
240920	11/5/2018	02144888	INTERNATIONAL ASSOCIATION OF	IACP 2019 ACTIVE MEMBER; CHIEF SMALL	\$ 150.00	apdcc
240486	11/5/2018	111548660	MUNICIPAL RESEARCH &	MRSC TRAINING LG	\$ 35.00	plancc
240489	11/5/2018	349809	MY TAILOR	PATCHES: UNIFORM SHIRT; HEM SLEEVES - JACKET	\$ 13.50	afdcc
240479	11/5/2018	D27180	SEBO'S DO-IT CENTER	KEYS	\$ 3.59	parksc
240480	11/5/2018	D27436	SEBO'S DO-IT CENTER	PASSAGE KNOB	\$ 23.38	parksc
240488	11/5/2018	D27149	SEBO'S DO-IT CENTER	SCHED 40 PVC PIPE, UNION, ELBOT ADAPTERS	\$ 21.16	wdistcc
240493	11/5/2018	D27139	SEBO'S DO-IT CENTER	CHAIN AND WOODCUTTER OIL	\$ 54.16	shopcc
240490	11/6/2018	114-4145092-9788248	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 76.99	libcc
240552	11/6/2018	AGOA2A9178C5	AMERICAN HEART ASSOCIATION	E-LEARNING CLASS: BLS, HEARTSAVER INSTRUCTION - MV	\$ 65.10	afdcc
240554	11/6/2018	66348	ASSOCIATION OF WASHINGTON	REGIONAL MEETING REGISTRATION	\$ 150.00	hr
240732	11/6/2018	788648	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 96.99	libcc
240542	11/6/2018	2608380292021753	BUSHIDO PRODUCTIONS	TRAINING REG; COVERT LOCK DEFEATING CLASS: DET SGT PRUIETT	\$ 109.00	apdcc

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240547	11/6/2018	662 5 371 21	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$ 55.84	apdcc
240553	11/6/2018	INV-001831	DESERT DIAMOND INDUSTRIES	OPERATING SUPPLIES- WATER DEPT	\$ 961.00	pwfacc
240730	11/6/2018	75962	DIABETES SUPPLIES 4 LESS	ACCU-CHECK AVIVA METER 7 CASE	\$ 103.96	afdcc
240484	11/6/2018	250050	DOG WASTE DEPOT	DOG WASTE BAGS	\$ 555.00	parksc
240544	11/6/2018	WAANA109410	FASTENAL COMPANY	OPERATING SUPPLIES- WATER DEPT	\$ 68.34	wdistcc
240543	11/6/2018	C3756222775343.1	NARTEC, INC.	DRUG FIELD TEST KITS; METH AND HEROIN	\$ 286.26	apdcc
240724	11/6/2018	465614	NORTHWEST EDUCATIONAL SERVICE	TRAINING REG FEE; NWESD SCHOOL SAFETY SUMMIT 2019; DOTZAUER AND FULLER	\$ 550.00	apdcc
240969	11/6/2018	884514-00	PACIFIC POWER GROUP, LLC	ANNUAL GENERATOR SET INSPECTION & PM 2018 - FIRE STATION #2	\$ 730.21	pw1
240545	11/6/2018	D27930	SEBO'S DO-IT CENTER	GROMMET REFILL, WINDOW BRUSH, METAL THREAD HANDLE	\$ 62.00	afdcc
240555	11/6/2018	D27909	SEBO'S DO-IT CENTER	FASTENERS	\$ 7.04	wwtpcc
240541	11/6/2018	83144969382373888485	UNITED PARCEL SERVICE, INC	UPS SHIPPING- #601	\$ 69.57	shopcc
240548	11/7/2018	112-3482798-5592209	AMAZON.COM SERVICES, INC	IT ITEMS	\$ 249.69	infosyscc
240549	11/7/2018	112-8406311-1285817	AMAZON.COM SERVICES, INC	IT ITEMS	\$ 36.00	infosyscc
240550	11/7/2018	112-8406311-1285817	AMAZON.COM SERVICES, INC	IT ITEMS	\$ 81.79	infosyscc
240551	11/7/2018	112-8583016-0050631	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- SOLID WASTE	\$ 103.40	shopcc
240719	11/7/2018	113-9924776-3533029	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - PARKS	\$ 45.56	financecc
240721	11/7/2018	114-6465238-7214634	AMAZON.COM SERVICES, INC	NITRIFICATION INHIBITOR FOR BOD	\$ 217.00	wwtpcc
240726	11/7/2018	112-7050529-3501054	AMAZON.COM SERVICES, INC	PART- VEH #152	\$ 89.19	shopcc
240727	11/7/2018	112-1281847-7177011	AMAZON.COM SERVICES, INC	PART- VEH #152	\$ 96.76	shopcc
240378	11/7/2018	3164913738918598	ASSOCIATION OF WASHINGTON	AWC JOB POSTING ON THE AWCNET WEBSITE, WATER MAINTENANCE	\$ 50.00	hrcc
240653	11/7/2018	788905	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 12.46	attorneycc
240657	11/7/2018	788933	BAYSHORE OFFICE PRODUCTS INC	CITY HALL USE	\$ 52.01	pwfacc
240713	11/7/2018	189360-5	BIRCH EQUIPMENT CO., INC	EQUIPMENT RENTAL	\$ 97.65	pwfacc
240650	11/7/2018	619476	BLADE CHEVROLET	PARTS- VEH #030	\$ 165.20	shopcc
240728	11/7/2018	17129	FLOORING CONNECTIONS	CARPET	\$ 2,034.79	shopcc
240729	11/7/2018	17130	FLOORING CONNECTIONS	STOCK REDUCER	\$ 200.67	shopcc
240664	11/7/2018	8561 02 22745	HOME DEPOT	SUPPLIES- WTP CHLORINE SYSTEM	\$ 63.14	wdistcc
240715	11/7/2018	570707	IDEAL RENT-ALL	EQUIPMENT RENTAL- CEMENT MIXER TRAILER	\$ 375.02	wdistcc

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240716	11/7/2018	570707	IDEAL RENT-ALL	EQUIPMENT RENTAL- CONCRETE MIXING TRAILER	\$ 184.78	wdistcc
240641	11/7/2018	300341758	KCDA PURCHASING COOPERATIVE	OPERATING SUPPLIES	\$ 270.15	financecc
240722	11/7/2018	S012460708.001	KELLER SUPPLY COMPANY	SUPPLIES- WATER DEPT	\$ 70.56	wdistcc
240717	11/7/2018	16609813	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- WTP CHLORINE SYSTEM	\$ 6.13	wdistcc
240723	11/7/2018	10156609	MOUNT VERNON BUILDING CENTER	SUPPLIES- WTP CHLORINE SYSTEM	\$ 31.34	wdistcc
240725	11/7/2018	9370133	NATIONAL BUSINESS FURNITURE	CONFERENCE ROOM FURNTIURE- OPS REMODEL PHASE 2	\$ 6,398.39	shopcc
240714	11/7/2018	D28087	SEBO'S DO-IT CENTER	FACILITY TOOL	\$ 17.33	pwfacc
240731	11/7/2018	D28389	SEBO'S DO-IT CENTER	PLASTIC FUNNEL	\$ 2.16	afdcc
240733	11/7/2018	D28322	SEBO'S DO-IT CENTER	PART- STREET DEPT	\$ 7.43	shopcc
240718	11/7/2018	210	SMART FOODSERVICE	BREAK ROOM SUPPLIES - WTP	\$ 7.59	financecc
240711	11/7/2018	24918	WESTERN SYSTEMS REFUSE &	8' FEMALE REDUCER, ALUM TUBE, CLAMPS	\$ 726.82	shopcc
240642	11/8/2018	B82264/1	ACE HARDWARE	IT USE ITEMS	\$ 36.82	infosyscc
240652	11/8/2018	B82267/1	ACE HARDWARE	SUPPLIES- OPS REMODEL PHASE 2	\$ 27.11	shopcc
240667	11/8/2018	B82166/1	ACE HARDWARE	6V BATTERY	\$ 48.79	wwtpcc
240656	11/8/2018	111-3447396-8852224	AMAZON.COM SERVICES, INC	PRESSURE SPRAYER	\$ 22.77	wwtpcc
240684	11/8/2018	111-4799813-5155456	AMAZON.COM SERVICES, INC	LAMINATING POUCHES (11X17), CELL PHONE CASE	\$ 62.86	afdcc
240720	11/8/2018	113-9519128-3414649	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES - LEGAL	\$ 16.98	financecc
240643	11/8/2018	3WD669198K378640K	EBAY OR PAYPAL	IT COMPUTER ITEM	\$ 139.00	infosyscc
240654	11/8/2018	FacebookHPnight	FACEBOOK	FACEBOOK ADVERTISING	\$ 21.24	libcc
240640	11/8/2018	H15446	FRONTIER BUILDING SUPPLY	FACILITY ITEMS	\$ 101.34	pwfacc
241558	11/8/2018	9960582956	GRAINGER	SUMP PUMP	\$ 189.23	dwwtp
240683	11/8/2018	27714602	LOWE'S BUSINESS ACCOUNT/GEMB	FITTINGS FOR AIR COMPRESSOR	\$ 82.94	wtpcc
240649	11/8/2018	0192315-IN	NURNBERG SCIENTIFIC	CARBOY WITH SPIGOT	\$ 150.70	wwtpcc
240666	11/8/2018	593 6 57 4616	SAFEWAY INC	ICE FOR THE LAB	\$ 35.88	wwtpcc
240651	11/8/2018	3490-8	SHERWIN WILLIAMS	SUPPLIES- OPS REMODEL PHASE 2	\$ 47.31	shopcc
240671	11/8/2018	9113-0	SHERWIN WILLIAMS	PAINT SUPPLIES- OPS REMODEL PHASE 2	\$ 3,816.60	shopcc
240668	11/8/2018	VBQ3K5SQFQ9TA	VILLAGE BOOKS	BOOKS YS	\$ 18.42	libcc
240681	11/8/2018	3885	WASHINGTON RECREATION	MEMBERSHIP - JOHNSTON 11/8/18-11/7/19	\$ 172.00	parksc
240679	11/9/2018	B82900/1	ACE HARDWARE	CAULKING	\$ 15.60	parksc
240669	11/9/2018	113-2701862-4857025	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 17.80	libcc
240685	11/9/2018	114-5766213-5085823	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 46.41	libcc
240655	11/9/2018	789255	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 16.60	libcc
240686	11/9/2018	789177	BAYSHORE OFFICE PRODUCTS INC	OPERATING SUPPLY- STREET DEPT	\$ 17.13	shopcc

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240687	11/9/2018	789190	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 4.07	museumcc
240644	11/9/2018	XK444T255	DELL MARKETING LP	COMPUTER ITEMS STORM	\$ 129.12	infosyscc
240661	11/9/2018	H15682	FRONTIER BUILDING SUPPLY	SHOP REMODEL SUPPLIES	\$ 243.87	parkscc
240678	11/9/2018	H15667	FRONTIER BUILDING SUPPLY	CITY HALL USE ITEMS	\$ 88.14	pwfacc
240660	11/9/2018	186695	GREEN RIVER COMMUNITY COLLEGE	WATER DISTRIBUTION CERT EXAM REVIEW JB	\$ 725.00	pw1
240663	11/9/2018	GRCGR1000013872	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL CAMERON	\$ 42.00	wtpcc
240672	11/9/2018	20755483	HOME DEPOT	CARPET TILE- OPS REMODEL PHASE 2	\$ 2,444.21	shopcc
240658	11/9/2018	D29313	SEBO'S DO-IT CENTER	FACILITY TOOLS	\$ 36.13	pwfacc
240662	11/9/2018	D29165	SEBO'S DO-IT CENTER	PAINT - SHOP	\$ 37.96	parkscc
240673	11/10/2018	114-1546497-1224205	AMAZON.COM SERVICES, INC	OPS: BREAK ROOM SUPPLIES	\$ 38.76	shopcc
240674	11/10/2018	264922	COHO LIQUIDATION	SHOP SUPPLIES	\$ 37.97	shopcc
240645	11/10/2018	XK444T255	DELL MARKETING LP	WIRELESS KEYBOARD AND MOUSE	\$ 37.96	infosyscc
240646	11/10/2018	XK444T255	DELL MARKETING LP	COMPUTER - STORM DRAIN	\$ 912.29	infosyscc
240670	11/10/2018	35208	IDEAL	BOOKS YS	\$ 21.73	libcc
240647	11/10/2018	100615364	INTERNATIONAL CODE COUNCIL,INC	FIRE INSPECTOR 1 CERTIFICATION - BROWN	\$ 95.00	afdcc
240659	11/10/2018	D29587	SEBO'S DO-IT CENTER	FIRE STATION 1	\$ 22.30	medic
240682	11/10/2018	846428	SHELL OIL COMPANY	GAS FILL POOL CAR - FIRE OFFICER 2	\$ 26.54	afdcc
240675	11/11/2018	112-8126415-8101865	AMAZON.COM SERVICES, INC	SUPPLIES- OPS SHOP	\$ 33.22	shopcc
240676	11/11/2018	114-1546497-1224205	AMAZON.COM SERVICES, INC	OPS: BREAK ROOM SUPPLIES	\$ 58.08	shopcc
240680	11/11/2018	113-8151807-4297865	AMAZON.COM SERVICES, INC	BINDER RINGS - MAPS	\$ 8.90	afdcc
240665	11/11/2018	6969	BIG 5 SPORTING GOODS	PATROL SUPPLIES; BINOCULARS	\$ 86.77	apdcc
240815	11/11/2018	8563 56 48084	HOME DEPOT	CITY HALL ITEMS	\$ 53.72	pwfacc
240677	11/11/2018	16968950	LOWE'S BUSINESS ACCOUNT/GEMB	SPRAYER- FLEET DEPT	\$ 489.14	shopcc
240648	11/12/2018	114-1058810-0600233	AMAZON.COM SERVICES, INC	PAT EQUIPMENT: EXERCISE MATS	\$ 303.70	afdcc
240814	11/12/2018	114-0957563-8867424	AMAZON.COM SERVICES, INC	PAT EQUIPMENT: BOWFLEX BENCH	\$ 139.97	afdcc
240816	11/12/2018	113-6592155-1697066	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 12.14	libcc
240813	11/12/2018	662 10 216 77	COSTCO WHOLESALE CORPORATION	BREAKROOM SUPPLIES	\$ 19.95	financecc
242079	11/12/2018	361086	PROFORCE LAW ENFORCEMENT	FORWARD GRIPS AND SCOUTLIGHT FOR RIFLES	\$ 505.80	apd
240818	11/12/2018	D30886	SEBO'S DO-IT CENTER	APPARATUS DETAIL SUPPLIES - 2901	\$ 21.88	afdcc
240819	11/12/2018	30102	TATE-JONES INC	OBSERVATION PORT LENS AND GASKET	\$ 849.00	wwtpcc
240817	11/13/2018	11307287074955423	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 43.35	libcc

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240844	11/13/2018	113-9600075-8996262	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 37.28	libcc
240775	11/13/2018	7001608187	AMERICAN WATER WORKS	WTP MEMBERSHIP 1/1/19-12/31/19	\$ 2,109.00	dwtpp
240916	11/13/2018	789514	BAYSHORE OFFICE PRODUCTS INC	OFFICE FURNITURE	\$ 250.62	pwfacc
240840	11/13/2018	662 8 478 54	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 127.96	apdcc
240839	11/13/2018	a88961	EKREM HARDWARE	HOSE BIB REBUILD GASKETS	\$ 6.01	wtpcc
240851	11/13/2018	B72801/2	HB JAEGER	RAPID MIX PLUMBING PARTS	\$ 26.78	wtpcc
240846	11/13/2018	38150397	LOWE'S BUSINESS ACCOUNT/GEMB	WALL ANCHORS	\$ 23.41	wtpcc
240850	11/13/2018	27135539	LOWE'S BUSINESS ACCOUNT/GEMB	WATER SHUT-OFF CURB KEY	\$ 22.81	wtpcc
240836	11/13/2018	0192483-IN	NURNBERG SCIENTIFIC	MFC BROTH	\$ 157.94	wwtpcc
240837	11/13/2018	D31170	SEBO'S DO-IT CENTER	KEYS/KEY CHAIN	\$ 6.63	parksc
240838	11/13/2018	D31330	SEBO'S DO-IT CENTER	TRAY - PAINT SUPPLIES	\$ 8.66	afdcc
240842	11/13/2018	D31201	SEBO'S DO-IT CENTER	PAINTING SUPPLIES: DROP CLOTH, BRUSHES, TAPE	\$ 42.25	afdcc
240847	11/13/2018	D31311	SEBO'S DO-IT CENTER	TARP FOR WATER DEPT	\$ 30.37	wdistcc
240849	11/13/2018	D31099	SEBO'S DO-IT CENTER	PARTS- VEH #213	\$ 38.94	shopcc
240841	11/13/2018	9231-0	SHERWIN WILLIAMS	PAINT & PAINT SUPPLIES CHIEF'S OFFICE	\$ 93.96	afdcc
240848	11/13/2018	9220-3	SHERWIN WILLIAMS	OPS REMODEL PHASE 2 SUPPLIES	\$ 72.21	shopcc
240843	11/13/2018	208	UNITED STATES POSTAL SERVICE	CERTIFIED MAIL	\$ 9.70	apdcc
240921	11/14/2018	D85459/1	ACE HARDWARE	STUDFINDER	\$ 27.11	afdcc
240845	11/14/2018	111-8507533-7572201	AMAZON.COM SERVICES, INC	CHAIR LEG RUBBER COVERS	\$ 22.30	shopcc
240924	11/14/2018	112-5137415-6523448	AMAZON.COM SERVICES, INC	RAYPESTOS BRAKE PAD SET	\$ 62.82	shopcc
240928	11/14/2018	114-0296750-6348200	AMAZON.COM SERVICES, INC	DRY ERASE MARKERS	\$ 20.89	afdcc
240929	11/14/2018	114-0953614-6281817	AMAZON.COM SERVICES, INC	DRY ERASE MARKERS, GREASE PENCILS	\$ 25.46	afdcc
240913	11/14/2018	150633	D&D INSTRUMENTS	INSTURMENT PANEL REPAIRS FOR VEH #601	\$ 499.00	shopcc
240917	11/14/2018	D31676	SEBO'S DO-IT CENTER	CITY HALL USE ITEMS	\$ 40.13	pwfacc
240919	11/14/2018	D31941	SEBO'S DO-IT CENTER	IRRIGATION SUPPLIES	\$ 71.46	parksc
240922	11/14/2018	D32238	SEBO'S DO-IT CENTER	COAT HOOKS	\$ 36.39	afdcc
240866	11/14/2018	11433-2055	TOTAL TECH INTERNATIONAL, INC	SOPHOS LICENSE	\$ 445.00	infosys
242154	11/14/2018	RE 41 JZ0145 L003	WASHINGTON STATE DEPARTMENT	FEED 4 PACK OF WATER METER, PROJECT AT	\$ 250.43	wdist
241307	11/14/2018	05931328	WASHINGTON TRACTOR, INC	NEW EQUIPMENT- #13942 & #11973	\$ 921.69	dshop
240908	11/15/2018	B85655/1	ACE HARDWARE	PRIDE IN SERVICE AWARD	\$ 150.00	hrcc
240926	11/15/2018	B85487/1	ACE HARDWARE	PLASTER AND MIXING CONTAINERS	\$ 18.40	wwtpcc
240915	11/15/2018	111-2974901-9560269	AMAZON.COM SERVICES, INC	CIRCUIT BREAKER LOCK OUT LOCKS	\$ 58.59	wwtpcc

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240923	11/15/2018	113-8177430-3100235	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 15.19	libcc
240930	11/15/2018	114-4118871-1316264	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 19.46	libcc
241051	11/15/2018	789799	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 17.96	libcc
241037	11/15/2018	GRCGR1000014242	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL ISAAC BRUNK	\$ 42.00	wtpcc
241038	11/15/2018	GRCGR1000014242	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL ROBERT MACKAY	\$ 42.00	wtpcc
241039	11/15/2018	79316295	MCMMASTER-CARR	DRYER, DESICCANT FOR ZETASIZER	\$ 327.01	wtpcc
242078	11/15/2018	361431	PROFORCE LAW ENFORCEMENT	FORWARD GRIPS FOR RIFLES	\$ 105.14	apd
240909	11/15/2018	078463	SEBO'S DO-IT CENTER	30-YEAR PRIDE IN SERVICE AWARD	\$ 150.00	hrcc
240910	11/15/2018	D32425	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 24.46	pwfacc
240914	11/15/2018	D32388	SEBO'S DO-IT CENTER	SCOTCHBRITE, SOLVENT FOR OPS REMODEL PH 2	\$ 40.17	wdistcc
240925	11/15/2018	9270-8	SHERWIN WILLIAMS	PAINT FOR OPS REMODEL PHASE 2	\$ 291.05	shopcc
240927	11/15/2018	o17652804	TCC	I PHONE CASE AND STAND	\$ 65.08	shopcc
241029	11/15/2018	181380	T-SHIRTS BY DESIGN	T SHIRTS BY DESIGN GIFT CERTIFICATE	\$ 150.00	hrcc
240918	11/15/2018	B1C697	US BANK	WTP BOLT CHARGING	\$ 3.23	wtpcc
241042	11/15/2018	lost Receipt	US BANK	PARKING	\$ 4.00	infosyscc
241041	11/16/2018	B86102/1	ACE HARDWARE	MARKING PAINT	\$ 7.80	parksc
241046	11/16/2018	B86110/1	ACE HARDWARE	WIRE	\$ 39.74	wwtpcc
240912	11/16/2018	113-5822593-4865865	AMAZON.COM SERVICES, INC	IT ITEMS	\$ 89.95	infosyscc
241053	11/16/2018	300021993	AMERICAN ASSOCIATION FOR	MEMBERSHIP 2/1/19-1/31/2020	\$ 118.00	museumcc
241800	11/16/2018	18165-1	AUTOMATED CONTROLS	WTP HVAC SYSTEM OPTIMIZATION	\$ 1,345.40	dwtp
241032	11/16/2018	18-17153	BUDGET TOWING	INF:TOWING SERVICES VEH #203A	\$ 501.38	shopcc
241030	11/16/2018	57551	COMMERCIAL FIRE PROTECTION INC	20# ABC FIRE EXTINGUISHER	\$ 6.95	pwfacc
241047	11/16/2018	0188-497158	CONSOLIDATED ELECTRICAL	CONDUIT CONNECTOR - SHOP PUMP STATION	\$ 20.97	wwtpcc
241819	11/16/2018	80394	GRANITE PRECAST INC.	CHLORINE - CONTAINMENT VAULT	\$ 8,193.81	dwtp
241822	11/16/2018	80395	GRANITE PRECAST INC.	LIFTER RENTAL DEPOSIT FOR CONTAINMENT VAULT	\$ 4,348.00	dwtp
241040	11/16/2018	GRCGR1000014330	GREEN RIVER COMMUNITY COLLEGE	WATERWORKS RENEWAL JAMES ROSSI	\$ 42.00	wtpcc
241031	11/16/2018	B72974/2	HB JAEGER	50LB BAG JET SET FOR CHLORINE CONTAINMENT	\$ 60.93	wdistcc
241049	11/16/2018	WD43465827	HOME DEPOT	OPERATING SUPPLY- WATER DEPT	\$ 541.42	pwfacc
241043	11/16/2018	0524254-IN	NATIONAL SAFETY, INC	SAFETY GLOVES	\$ 656.21	shopcc
241050	11/16/2018	82149	PORT OF ANACORTES	FUEL FOR PARKS EQUIP #90011	\$ 101.04	parksc
241033	11/16/2018	000005	QUICK CARE MEDICAL CLINIC	CDL PHYSICAL, ERIC PEARCE / MEDICAL CLINIC	\$ 150.00	shopcc
241035	11/16/2018	9301-1	SHERWIN WILLIAMS	PAINT SUPPLIES FOR OPS REMODEL	\$ 66.27	shopcc
241036	11/16/2018	87D5A3	US BANK	WTP BOLT CHARGING	\$ 5.23	wtpcc

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241044	11/17/2018	49484194	LOWE'S BUSINESS ACCOUNT/GEMB	PAINT SUPPLIES FOR OPS REMODEL	\$ 49.72	shopcc
241048	11/17/2018	82178	PORT OF ANACORTES	NON-ETHANOL GAS	\$ 8.62	afdcc
241052	11/17/2018	ReimbHohmann	US BANK	OPERTAING SUPPLIES	\$ 155.46	pwfacc
240944	11/17/2018	1475	WASHINGTON ASSOCIATION OF	2019 ANNUAL MEMBERSHIP WAPRO; REC SVC MNGR INGRAM	\$ 25.00	apd
241847	11/18/2018	2-553331-17	DIAMOND RENTALS, INC.	PORTABLE TOILET RENTAL 3 LOCATIONS PLUS	\$ 272.00	parks
241034	11/18/2018	E060061234	MICROSOFT CORPORATION	AZURE GOVERNMENT PAY-AS-YOU-GO	\$ 1,041.31	infosyscc
241160	11/19/2018	B87602/1	ACE HARDWARE	OPERATING SUPPLIES- WATER DEPT	\$ 46.35	wdistcc
241045	11/19/2018	112-5137415-6523448	AMAZON.COM SERVICES, INC	RAYBESTOS BRAKE PAD SET	\$ 62.82	shopcc
241811	11/19/2018	26921	DAHL ELECTRIC, INC	INTAKE HEATER INSTALLATION	\$ 1,390.16	dwtp
241157	11/19/2018	36320110	LIFELINE	PHILIPS LIFELINE	\$ 55.12	hrcc
241164	11/19/2018	W1387445	NORTHWEST RIVER SUPPLIES	WATER RESCUE THROW BAG	\$ 55.24	afdcc
241195	11/19/2018	001-419041	PISTON SERVICE OF ANACORTES	DEICER- SOLID WASTE	\$ 8.73	shopcc
241199	11/19/2018	593 53 101	SAFeway INC	OFFICE SUPPLIES	\$ 13.86	libcc
241161	11/19/2018	D34418	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$ 21.87	wdistcc
241162	11/19/2018	D34359	SEBO'S DO-IT CENTER	POSTER STRIP	\$ 3.24	afdcc
241166	11/19/2018	D34494	SEBO'S DO-IT CENTER	TOILET REPAIR - 29-2	\$ 23.86	afdcc
241159	11/19/2018	009026	STATE OF WASHINGTON	PARKING FOR CLASS - RD	\$ 14.00	afdcc
241158	11/19/2018	11/19/18	US BANK	SUBSISTENCE - OLYMPIA - RD	\$ 13.99	afdcc
241202	11/19/2018	ReimbHohman	US BANK	OPERATING SUPPLIES	\$ 25.00	pwfacc
241163	11/19/2018	E1780045	WITMER PUBLIC SAFETY GROUP INC	STRUCTURE FIRE BOOTS - DS	\$ 325.09	afdcc
241189	11/20/2018	113-4400528-2717053	AMAZON.COM SERVICES, INC	SURFACE PRO 6	\$ 1,049.85	infosyscc
241190	11/20/2018	114-7022681-6493813	AMAZON.COM SERVICES, INC	BOD BOTTLES	\$ 153.86	wwtpcc
241197	11/20/2018	111-3720847-6195468	AMAZON.COM SERVICES, INC	OPERATING SUPPLIES- WATER DEPT	\$ 55.96	pwfacc
241200	11/20/2018	114-4423737-4691401	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 14.05	libcc
241201	11/20/2018	114-8685933-5703437	AMAZON.COM SERVICES, INC	PENS	\$ 19.12	wwtpcc
242213	11/20/2018	12978	ANACORTES CHAMBER OF COMMERCE	2019 ANNUAL DUES	\$ 585.00	finance
241194	11/20/2018	000006	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
241192	11/20/2018	20181120130125	CREELMAN MD, PAUL	CDL PHYSICAL J. BAKER	\$ 110.00	shopcc
241196	11/20/2018	4301065	FAMILY CARE NETWORK PLLC	CDL PHYSICAL	\$ 160.00	shopcc
241188	11/20/2018	WAANA109804	FASTENAL COMPANY	PARTS- WTP CHLORINE CONTAINMENT	\$ 38.11	wdistcc
241191	11/20/2018	3488483635	HILTON HOTELS	CLASS ACCOMMODATION - RD	\$ 103.72	afdcc
241260	11/20/2018	300345121	KCDA PURCHASING COOPERATIVE	COPY PAPER - OPS	\$ 106.31	financecc
241261	11/20/2018	300345123	KCDA PURCHASING COOPERATIVE	COPY PAPER - FIRE DEPT	\$ 141.74	financecc

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241262	11/20/2018	300345125	KCDA PURCHASING COOPERATIVE	COPY PAPER - APD	\$ 106.31	financecc
241263	11/20/2018	300345171	KCDA PURCHASING COOPERATIVE	COPY PAPER - SENIOR CENTER	\$ 70.87	financecc
241198	11/20/2018	16744273	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- WTP CHLORINE CONTAINMENT	\$ 38.05	wdistcc
241257	11/20/2018	157268	NAPA	AIR FILTERS	\$ 40.49	wwtpcc
241269	11/20/2018	001-419183	PISTON SERVICE OF ANACORTES	JUMP START CHARGER - 2901	\$ 115.27	afdcc
241193	11/20/2018	1193687	RITE AID	OFFICE SUPPLIES; HOLIDAY CARDS	\$ 51.48	apdcc
241274	11/20/2018	1363	SEAWESTERN, INC.	3 PRS SUSPENDERS, HELMET, STRUCTURE FIRE BOOTS	\$ 863.00	afdcc
241271	11/20/2018	160891	US BANK	WTP SAFETY SIGNS X 11	\$ 101.45	wtpcc
241279	11/21/2018	5185469	48HOURPRINT.COM	OUTREACH FLYERS	\$ 123.21	pwfacc
241267	11/21/2018	B88541/1	ACE HARDWARE	WW BIB - RED - L	\$ 78.11	parksc
241272	11/21/2018	B88689/1	ACE HARDWARE	FASTENERS	\$ 1.17	wwtpcc
241265	11/21/2018	114-6159921-8420251	AMAZON.COM SERVICES, INC	DISINFECTANT WIPES FOR THE LAB	\$ 88.97	wwtpcc
241266	11/21/2018	114-7571703-1229031	AMAZON.COM SERVICES, INC	BOD NUTRIENT BUFFER PILLOWS	\$ 173.60	wwtpcc
242065	11/21/2018	S3673346.001	BUILDERS' HARDWARE & SUPPLY	DOOR HANDLES FOR CITY HALL	\$ 660.18	pwfac
241829	11/21/2018	737132	CASCADE COLUMBIA DISTRIBUTION	SODIUM FLUORIDE	\$ 1,980.00	dwt
241258	11/21/2018	57621	COMMERCIAL FIRE PROTECTION INC	APD FIRE EXTINGUISHER SERVICE	\$ 75.41	pwfacc
241259	11/21/2018	57620	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER TEST & RECHARGE	\$ 7.54	pwfacc
241281	11/21/2018	204665	DWYER INSTRUMENTS INC	FLOWMETER	\$ 210.17	wwtpcc
241280	11/21/2018	B731682	HB JAEGER	4X4 GALVINIZED NIPPLES X 4	\$ 108.64	wtpcc
241276	11/21/2018	67053	HIGHER POWER SUPPLIES INC	YELLOW NON MARK HOSE 3,000 PSI	\$ 127.82	shopcc
241277	11/21/2018	8561 02 88274	HOME DEPOT	SUPPLIES- OPS REMODEL PHASE 2	\$ 20.59	shopcc
241268	11/21/2018	27821105	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLY- WATER DEPT	\$ 41.27	wdistcc
241278	11/21/2018	27810821	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- OPS REMODEL PHASE 2	\$ 95.40	shopcc
242204	11/21/2018	00091337	OWEN EQUIPMENT COMPANY	SEWER PARTS - SCREEN, GASKETS	\$ 289.10	dshop
242142	11/21/2018	1720007263	PATEL DDS, RAMAN	DENTAL SERVICES, HEIN, GERALD, LEOFF1 RETIREE	\$ 490.00	hr
241273	11/21/2018	001-419261	PISTON SERVICE OF ANACORTES	BELT	\$ 17.85	wwtpcc
241270	11/21/2018	D35133	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 13.81	pwfacc
241275	11/21/2018	269083	VILLAGE BOOKS	BOOKS YS	\$ 185.68	libcc
241282	11/22/2018	114-3335628-2854621	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 40.28	libcc
241343	11/22/2018	ReimbBarber	SAFEWAY INC	OPERATING SUPPLIES	\$ 56.00	hrcc
241344	11/22/2018	ReimbBarber	SAFEWAY INC	OPERATING SUPPLIES	\$ 30.01	hrcc
241264	11/22/2018	Subscription	THE WALL STREET JOURNAL	WSJ SUBSCRIPTION - MAYOR	\$ 116.97	financecc
241345	11/23/2018	113-8802106-7481037	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 61.62	libcc
241350	11/23/2018	8020244	AMAZON.COM SERVICES, INC	PLASTIC TABLECLOTHS	\$ 36.33	afdcc
241349	11/23/2018	342	COSTCO WHOLESALE CORPORATION	PAPER PLATES	\$ 14.75	afdcc

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241619	11/23/2018	114-7680737	UNITED SITE SERVICES, INC	DANIELS FIELD TOILET = FINAL	\$ 52.39	parks
241999	11/24/2018	72043	LAKESIDE INDUSTRIES, INC.	CHLORINE - QUARRY SPALLS	\$ 105.31	dwtpp
241348	11/24/2018	308328775357100	WALMART	REPLACEMENT PADDLE FOR FLUORIDE TANKS	\$ 10.74	wtpcc
241351	11/25/2018	4386608	AMAZON.COM SERVICES, INC	CANDY FOR CHRISTMAS PARADE, PLASTIC TABLECLOTHS	\$ 70.87	afdcc
241352	11/25/2018	114-3335628-2854621	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 48.35	libcc
241353	11/25/2018	114-3335628-2854621	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 32.42	libcc
241389	11/25/2018	43415	HERRERA ENVIRONMENTAL	HEART LAKE 2018 AQUATIC PLANT SURVEY - 9/26/18-10/26/18	\$ 3,351.49	parks
241347	11/25/2018	49180132	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- OPS REMODEL PHASE 2	\$ 154.82	shopcc
241346	11/26/2018	113-0063156-6148264	AMAZON.COM SERVICES, INC	BOOKS YS	\$ 111.53	libcc
242000	11/26/2018	1002609413	CLEAN HARBORS	SODIUM FLUORIDE SLUDGE DRUM PICKUP X 3	\$ 1,310.38	dwtpp
241870	11/26/2018	MV202159	MOTOR TRUCKS, INC	PART- VEH #213	\$ 145.12	dshop
241377	11/27/2018	Q4 2018	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER VIC REIMBURSEMENT 4TH Q	\$ 15,150.00	plan
242133	11/27/2018	0188-497342	CONSOLIDATED ELECTRICAL	A19 LAMPS FOR FIRE STATION I	\$ 25.91	pwfac
241556	11/27/2018	18-42109	EDGE ANALYTICAL, INC	EFFLUENT TESTING	\$ 144.35	dwwtp
241844	11/27/2018	35225	KRUEGER, BRAYDN	CONTRACTED SERVICES FOR PROVIDING JAZZ	\$ 353.25	parks
242140	11/27/2018	3986-400821	O'REILLY AUTO PARTS	BRAKE CLEANER- SHOP	\$ 129.55	dshop
242020	11/27/2018	1201822	TRINITY CONSULTANTS, INC.	WWTP INCINERATOR AIR DISPERSION MODELING - 10/26/18-11/27/18	\$ 4,089.49	dwwtp
241828	11/27/2018	114-7696627	UNITED SITE SERVICES, INC	INTAKE STATION PORTA-POTTI RENTAL	\$ 22.98	dwtpp
241830	11/28/2018	135	ESPRI	PILOT FILTER SPORE ANALYSIS	\$ 6,250.00	dwtpp
241610	11/28/2018	360-293-3725-0501135	FRONTIER COMMUNICATIONS	DEPOT PHONE 11/28-12/27/18	\$ 59.03	parks
242001	11/28/2018	331 0435128	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 55.62	dwtpp
242002	11/28/2018	331 0435145	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE FOR INTERN TH	\$ 6.18	dwtpp
242309	11/28/2018	9819263295	VERIZON WIRELESS	City Cell Phones 10/29-11/28/18	\$ 11,511.54	finance
241557	11/29/2018	18-42112	EDGE ANALYTICAL, INC	THICKENED SLUDGE TESTING	\$ 193.00	dwwtp
241679	11/29/2018	82383	PORT OF ANACORTES	FUEL FOR SMALL TOOLS / PARKS DEPT.	\$ 31.33	parksc
241618	11/29/2018	188749	REECE, STORMIE	DEPOT CLEANING - NOVEMBER 2018	\$ 528.00	parks
241696	11/29/2018	3681-2	SHERWIN WILLIAMS	PAINT AND SUPPLIES FOR OPS REMODEL PH 2	\$ 254.84	dshop
241848	11/29/2018	352733	SKAGIT RIVER STEEL &	STEEL FOR BENCHES	\$ 86.52	parks
241815	11/29/2018	749646	USA BLUE BOOK	PH PROBE X 2	\$ 778.37	dwtpp
241824	11/29/2018	113678	WALTON BEVERAGE COMPANY, INC	BREAKROOM SUPPLIES	\$ 4.34	dwtpp

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242146	11/30/2018	86405086	150-PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	\$ 189.08	dwtp
242026	11/30/2018	267149	A WORKSAFE SERVICE INC	DRUG/ALCOHOL: VAN SCHAICK, PRATT, TRIBBLE, JESSEN	\$ 360.00	medic
242138	11/30/2018	267149	A WORKSAFE SERVICE INC	PRE-PLACEMENT CDL TESTS, LANCE JORDAN	\$ 90.00	hr
242290	11/30/2018	229	BOYS & GIRLS CLUBS	NOVEMBER - LUNCH PROGRAM SERVICE PROVISION	\$ 500.00	finance
242202	11/30/2018	157	BUBBA SUDZ CAR WASH, INC.	NOVEMBER CAR WASHES- 9	\$ 81.00	dshop
242073	11/30/2018	S3673346.002	BUILDERS' HARDWARE & SUPPLY	DOR HANDLES FOR CITY HALL	\$ 260.18	pwfac
242027	11/30/2018	110063	FASTENAL COMPANY	FIREFIGHTING GLOVES, EXAM GLOVES	\$ 683.24	medic
242004	11/30/2018	9019841502	GRAINGER	LABEL MAKER FOR INVENTORY	\$ 985.91	dwtp
242170	11/30/2018	37636160	INGRAM LIBRARY SERVICES, LLC	BOOKS - JUVENILE	\$ 519.57	publib
241820	11/30/2018	72534	LAKESIDE INDUSTRIES, INC.	EZ STREET ASPHALT	\$ 774.36	wdist
241821	11/30/2018	72533	LAKESIDE INDUSTRIES, INC.	ROCK SALES FOR WATER DEPT - 5/8 & 3/4	\$ 494.99	wdist
242164	11/30/2018	0000633833	OCLC, INC	CATALOGING, ILL, FIRSTSEARCH/WORLDCAT DISCOVERY	\$ 358.15	publib
242217	11/30/2018	7192	PETDATA, INC	PETDATA LICENSING FEES NOVEMBER	\$ 869.20	finance
241874	11/30/2018	001-419895	PISTON SERVICE OF ANACORTES	PART- VEH #102	\$ 18.00	dshop
242141	11/30/2018	300000340004	PUGET SOUND ENERGY INC	STREET LIGHTS- 10/27-11/28/18	\$ 66.44	dshop
242143	11/30/2018	300000325005	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/6 - 11/05/18	\$ 86.79	dshop
242144	11/30/2018	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/27 - 11/28/18	\$ 53.26	dshop
242153	11/30/2018	300000290043	PUGET SOUND ENERGY INC	STREET LIGHTS: 10/6 - 11/05/17	\$ 17,713.40	dshop
242160	11/30/2018	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 10/31 - 11/30/18	\$ 67.73	publib
242162	11/30/2018	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 10/31 - 11/30/18	\$ 6.57	publib
242019	11/30/2018	1147	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - NOVEMBER 2018	\$ 863.94	pw1
242155	11/30/2018	0173	SKAGIT COUNTY SOLID WASTE FUND	NOVEMBER TONNAGE HAULED	\$ 75,924.40	dshop
242216	11/30/2018	INV00437217	SMARSH, INC	ARCHIVING PLATFORM 11/1-11/30/18	\$ 759.05	finance
242005	11/30/2018	114-7731190	UNITED SITE SERVICES, INC	2100 PENNSYLVANIA AVE PORTA-POTTIE RENTAL NOV	\$ 139.60	dwtp
242034	11/30/2018	114-7730940	UNITED SITE SERVICES, INC	FIDALGO ELEMENTARY - SOCCER FIELDS	\$ 82.73	parks
242039	11/30/2018	114-7731086	UNITED SITE SERVICES, INC	WASH. PARK LOOP - NOVEMBER 2018	\$ 47.89	parks
242045	11/30/2018	114-7731087	UNITED SITE SERVICES, INC	ACE OF HEARTS DOG PARK - NOVEMBER 2018	\$ 63.86	parks
242046	11/30/2018	114-7731118	UNITED SITE SERVICES, INC	WASH. PARK LOOP - NOVEMBER 2018	\$ 62.00	parks
242048	11/30/2018	114-7731151	UNITED SITE SERVICES, INC	GCT EDWARDS WAY - NOVEMBER 2018	\$ 82.73	parks
242049	11/30/2018	114-7731180	UNITED SITE SERVICES, INC	6300 SUNSET AVE - WASH. PARK NOVEMBER 2018	\$ 82.73	parks
242207	11/30/2018	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 11/1/2018 - 11/30/2018	\$ 189.00	finance
242221	12/1/2018	360-293-1900-0122885	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 12/1-12/31/18	\$ 1,071.88	finance

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241780	12/1/2018	530	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$ 107.28	parks
241781	12/1/2018	983	PORT OF ANACORTES	DOCK RENTAL - QD-19	\$ 33.95	parks
241782	12/1/2018	984	PORT OF ANACORTES	DOCK RENTAL - QD24	\$ 33.95	parks
241783	12/1/2018	985	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$ 33.95	parks
241784	12/1/2018	986	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$ 33.95	parks
241785	12/1/2018	987	PORT OF ANACORTES	DOCK RENTAL - QD-20	\$ 33.95	parks
241786	12/1/2018	989	PORT OF ANACORTES	DOCK RENTAL - QD-25	\$ 33.95	parks
242293	12/1/2018	5055214774	RICOH USA, INC	S/N C86150637 CARNEGIE 9/1-11/30/18	\$ 159.03	finance
242294	12/1/2018	5055214787	RICOH USA, INC	S/N C86152062 HR COPIES 11/1-11/30/18	\$ 18.65	finance
242295	12/1/2018	5055214827	RICOH USA, INC	S/N C86111493 COURT 9/1-11/30/18	\$ 99.66	finance
242297	12/1/2018	5055215460	RICOH USA, INC	S/N C86079893 LIBRARY PUBLIC 9/1-11/30/18	\$ 114.25	finance
242163	12/1/2018	3004295415	THYSSENKRUPP ELEVATOR CORP	LIBRARY ELEVATOR MAINTENANCE 12/1 - 2/28/19	\$ 618.49	publib
242215	12/1/2018	3004295417	THYSSENKRUPP ELEVATOR CORP	CITY HALL ELEVATOR 12/1-2/28/19	\$ 618.49	finance
242312	12/1/2018	045-244477	TYLER TECHNOLOGIES, INC	TYLER SOFTWARE SUPPORT 1/1/19-12/31/19	\$ 81,877.57	finance
242212	12/1/2018	095354390	XEROX CORPORATION	XEROX COLOR CUBE PRINTER USAGE 10/21/18-11/21/18	\$ 244.75	finance
242218	12/2/2018	8498 30 017 0319913	COMCAST	LIBRARY INTERNET ACCESS 12/9-01/08/19	\$ 183.12	finance
241808	12/2/2018	3939	WASHINGTON RECREATION	ANNUAL DUES - VAUX	\$ 172.00	parks
242060	12/3/2018	245626	ANACORTES ANIMAL HOSPITAL	BOARD AND DISTRAINER NOV 2018	\$ 129.20	apd
242208	12/3/2018	RI103876545	FRANCOTYP-POSTALIA, INC	MAILING MACHINE QUARTERLY RENTAL 12/1-02/28/19	\$ 130.07	finance
241818	12/3/2018	509005	FRONTIER BUILDING SUPPLY	1 X 3 PRIMED MDF MOULDING 9/16 FOR OPS	\$ 89.06	dshop
242167	12/3/2018	37668812	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$ 357.75	publib
242168	12/3/2018	37668811	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$ 53.64	publib
242172	12/3/2018	37668810	INGRAM LIBRARY SERVICES, LLC	BOOKS - JUVENILE	\$ 15.62	publib
242044	12/3/2018	12/03/18	ISLAND HOSPITAL	NOVEMBER AMBULANCE SUPPLIES	\$ 1,945.16	medic
241709	12/3/2018	8292	PORT OF ANACORTES	MOORAGE - QUARTERLY - SPACE QD-01A	\$ 66.60	parks
242051	12/3/2018	200012505505	PUGET SOUND ENERGY INC	WTP 11/1/18-11/30/18	\$ 63,919.28	dwtp
242052	12/3/2018	2000248899 Recurring	PUGET SOUND ENERGY INC	WTP INTAKE ELECTRICITY 10/31/18-11/30/18	\$ 343.66	dwtp
242158	12/3/2018	200000667101	PUGET SOUND ENERGY INC	LIBRARY 1220 10TH 10/6 - 11/5/18	\$ 2,004.66	publib
241806	12/3/2018	9614-7	SHERWIN WILLIAMS	PAINT FOR OPS REMODEL PHASE 2	\$ 69.90	dshop
241399	12/3/2018	December	SKAGIT LAW GROUP PLLC	PROSECUTING ATTORNEY SERVICES DEC. 2018	\$ 6,000.00	legal
241812	12/3/2018	KT559914	UNIVAR USA INC	SODIUM HYDROXIDE (CAUSTIC)	\$ 5,383.85	dwtp
241707	12/3/2018	114029	VENTEK INTERNATIONAL	SERVER HOSTING & CELLULAR CARRIER FEES	\$ 135.00	parks

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241831	12/3/2018	SIN003883	WONDERWARE LLC	WONDERWARE CUSTOMER FIRST RENEWAL	\$ 15,054.38	dwtp
241826	12/4/2018	18-28723	EDGE ANALYTICAL, INC	BLUE HERON FLUORIDE ANALYSIS	\$ 24.00	dwtp
241827	12/4/2018	18-31724	EDGE ANALYTICAL, INC	BOOSTER STATION ASBESTOS ANALYSIS	\$ 41.00	dwtp
241854	12/4/2018	157967	NAPA	PART- VEH #172	\$ 7.39	dshop
241816	12/4/2018	10000	OFFICE DEPOT, INC.	OFFICE SUPPLIES	\$ 86.40	dwtp
241855	12/4/2018	001-420117	PISTON SERVICE OF ANACORTES	SUPPLIES- SHOP	\$ 34.94	dshop
241875	12/4/2018	001-420214	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #170	\$ 33.59	dshop
241876	12/4/2018	001-420118	PISTON SERVICE OF ANACORTES	SUPPLIES- SHOP	\$ 18.62	dshop
241878	12/4/2018	001-420187	PISTON SERVICE OF ANACORTES	PART- VEH #102A	\$ 33.73	dshop
241879	12/4/2018	001-420167	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #170	\$ 21.13	dshop
241913	12/4/2018	001-420112	PISTON SERVICE OF ANACORTES	PARTS- #7902 & #7903	\$ 19.40	dshop
242135	12/4/2018	001-420196	PISTON SERVICE OF ANACORTES	MISC FILTERS- SHOP	\$ 399.76	dshop
242201	12/4/2018	1260271	SURETY PEST CONTROL	OPS- MONTHLY PEST MAINTENANCE	\$ 65.10	dshop
242009	12/5/2018	1991010263	ARAMARK	STA 3 MAT SERVICE: 12/5	\$ 21.70	medic
241881	12/5/2018	791956	BAYSHORE OFFICE PRODUCTS INC	CALENDAR - ASAC	\$ 18.31	finance
241956	12/5/2018	WAANA110199	FASTENAL COMPANY	PUMP STATION 2 UPGRADE - UNISTRUTS	\$ 185.93	dwwtp
241995	12/5/2018	I5030933	HD FOWLER COMPANY INC	20" ROMAC 501 CPLG FOR DI PIPE 7" WIDE	\$ 3,690.96	wdist
242169	12/5/2018	37718615	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$ 241.94	publib
242171	12/5/2018	37718616	INGRAM LIBRARY SERVICES, LLC	BOOKS - JUVENILE	\$ 855.54	publib
241877	12/5/2018	001-420241	PISTON SERVICE OF ANACORTES	WINDSHIELD WIPERS- VEH #156	\$ 12.02	dshop
241912	12/5/2018	001-420319	PISTON SERVICE OF ANACORTES	PARTS- #828-1 & #830	\$ 26.79	dshop
241955	12/5/2018	001-420331	PISTON SERVICE OF ANACORTES	BATTERIES- VEH #303	\$ 253.78	dshop
241880	12/5/2018	CL79910	REISNER DISTRIBUTOR INC	VEHICLE FUEL - NOVEMBER	\$ 16,919.09	finance
242150	12/5/2018	374299	SELLMARK CORPORATION	THERMAL VISION MONOCULAR - OPSG GRANT FUNDED	\$ 3,324.21	apd
241997	12/5/2018	1137839	SKAGIT PUBLISHING LLC	PUBLISH AA-1841851	\$ 105.56	finance
241900	12/5/2018	3-17 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 19.50	court
241901	12/5/2018	3-18 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 201.50	court
241902	12/5/2018	3-19 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 149.50	court
241903	12/5/2018	3-20 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 71.50	court
241904	12/5/2018	3-24 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 162.50	court
241905	12/5/2018	3-26 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 162.50	court
241906	12/5/2018	3-4 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 104.00	court
241907	12/5/2018	3-5 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 130.00	court
241908	12/5/2018	3-8 NOV18	STUM, MELANIE	PUB DEF CONF	\$ 45.50	court
241909	12/5/2018	3-10 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 58.50	court
241910	12/5/2018	3-12 NOV18	STUM, MELANIE	PUB DEF CONFL	\$ 65.00	court
241911	12/5/2018	3-15 NOV18	STUM, MELANIE	PUB DEF CONF	\$ 279.50	court
242055	12/5/2018	I19003203	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 24.00	parks

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242059	12/5/2018	I19003679	WASHINGTON STATE PATROL	BACKGROUND CHECKS; NOV 2018	\$ 204.00	apd
242292	12/5/2018	I19003231	WASHINGTON STATE PATROL	BACKGROUND CHECKS	\$ 36.00	finance
241871	12/5/2018	1389860-0043-8	WASTE MANAGEMENT	NOVEMBER 2018 CONTRACTED SERVICES	\$ 105,709.10	finance
241914	12/6/2018	December 6, 2018	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER 2% FERRY REIMBURSE	\$ 4,543.70	plan
241954	12/6/2018	LTAC Dec 6 2018	ANACORTES CHAMBER OF COMMERCE	LTAC REIMBURSEMNT AHUBICK 2% FERRY	\$ 83.46	plan
241960	12/6/2018	1991012336	ARAMARK	OPS: MAT CLEANING 12/06/18	\$ 70.13	dshop
242016	12/6/2018	1991012326	ARAMARK	STA 2 MAT SERVICE: 12/6	\$ 21.70	medic
242024	12/6/2018	1991012327	ARAMARK	STA 1 MAT SERVICE: 12/6	\$ 21.70	medic
242057	12/6/2018	1991012330	ARAMARK	APD NYLON MATS CLEANED	\$ 16.28	apd
242214	12/6/2018	1991012335	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$ 66.27	finance
242151	12/6/2018	0188-49737	CONSOLIDATED ELECTRICAL	A19 LAMPS FOR FIRE STATION I	\$ 51.82	pwfac
242152	12/6/2018	1059	FIGHT OR FLIGHT	NIGHT VISION AND LONG RANGE MAGNIFACTION OPTICS - OPSG GRANT FUNDED	\$ 9,752.55	apd
242061	12/6/2018	2018132	HUTCH'S POLYGRAPH SERVICES	PRE-EMPLOYMENT POLYGRAPH	\$ 200.00	apd
242165	12/6/2018	200015995380	PUGET SOUND ENERGY INC	ELECTRICITY (11/3/18-11/25/18)	\$ 1,806.17	apd
242209	12/6/2018	220015523313	PUGET SOUND ENERGY INC	CAR CHARGING STATION 11/3-12/5/18	\$ 64.42	finance
241915	12/6/2018	ReimbSiedlikDupont	SIEDLIK, RICHARD	MEAL REIMBURSEMENT DUPONT TRAINING CS	\$ 57.00	dwwtp
242015	12/6/2018	2019ODYSSEY	SKAGIT COUNTY CLERK	ODYSSEY SUBSC	\$ 250.00	court
242058	12/7/2018	2938	ANACORTES TOWING, LLC	TOWING; APD CASE 18-A09337	\$ 162.75	apd
241959	12/7/2018	190-1840-00	CITY OF ANACORTES	UTILITY BILL FOR WWTP	\$ 4,862.53	dwwtp
242047	12/7/2018	AR120164	ELECTRONIC BUSINESS MACHINES	WWTP COPIES	\$ 241.29	dwwtp
241957	12/7/2018	WAANA110182	FASTENAL COMPANY	STRUTS AND NUTS	\$ 141.99	dwwtp
242054	12/7/2018	110123	FASTENAL COMPANY	FIREFIGHTING GLOVES, SAFETY GLASSES,	\$ 1,666.36	medic
241996	12/7/2018	509730	FRONTIER BUILDING SUPPLY	2X4 8' KILN DRIED DOUGLAS FIR	\$ 40.10	dshop
242200	12/7/2018	907867	MONAHAN, MARTIN	COMMERCIAL AVE HOLIDAY STREET LIGHTS	\$ 4,200.00	plan
242166	12/7/2018	2380	SIGNDOG NW	HOLIDAY LIGHTS INSTALLATION & REMOVAL	\$ 4,719.75	pwfac
242050	12/7/2018	AFD FM Q3 18	SKAGIT- 911	SPILLMAN FEES 3RD QTR	\$ 3,189.80	medic
242040	12/7/2018	COA1218	SYSTEMS DESIGN WEST, LLC	AMBULANCE BILLING NOVEMBER	\$ 3,006.50	finance
241953	12/7/2018	3004295414	THYSSENKRUPP ELEVATOR CORP	MAINTENANCE AGREEMENT: 12/1/18 - 2/28/19	\$ 618.49	medic
242008	12/7/2018	217	XTRA-THERM INSULATION LLC	MUSEUM CRAWL SPACE INSULATION	\$ 3,504.82	museum
242056	12/8/2018	00005W5A83498	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK END 12-8-18	\$ 8.16	apd
242043	12/10/2018	1991016182	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$ 75.81	dwwtp
242062	12/10/2018	00462-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 91.00	court
242063	12/10/2018	00337-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 39.00	court
242064	12/10/2018	00437-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 58.50	court

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
242066	12/10/2018	00475-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 97.50	court
242067	12/10/2018	00447-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 39.00	court
242068	12/10/2018	00470-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 130.00	court
242069	12/10/2018	00414-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 325.00	court
242070	12/10/2018	00454-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 32.50	court
242071	12/10/2018	00435-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 19.50	court
242072	12/10/2018	00498-NOV18	CAMPBELL LAW FIRM	PUB DEF CONFL	\$ 84.50	court
242006	12/10/2018	20190101	CHOWANEC, WILLIAM	JANUARY RENT - 29-3	\$ 2,160.00	medic
241994	12/10/2018	052-0010-00 Nov	CITY OF ANACORTES	W/S/G FOR OPS	\$ 905.81	dshop
242036	12/10/2018	18-103-FAC-0011	DOORMAN COMMERCIAL, LLC	RETAINAGE RELEASE	\$ 349.00	pw1
242007	12/10/2018	2018-7903	EMERGENCY REPORTING	2019 SUBSCRIPTION - FIRE REPORTING	\$ 4,921.56	medic
242074	12/10/2018	0121018	FIDALGO CLEANING	CLEANING & SUPPLIES	\$ 700.00	apd
242011	12/10/2018	JCW NOV18	JULIE C. WALTERS	PUB DEF CONF	\$ 136.50	court
242012	12/10/2018	JCW2 NOV18	JULIE C. WALTERS	PUB DEF CONFL	\$ 143.00	court
242018	12/10/2018	1633-25	MAKERS ARCHITECTURE	ZONING, DEV & DESIGN STDS - NOVEMBER 2018	\$ 8,320.00	plan
242137	12/10/2018	635564	SAN DIEGO POLICE EQUIP CO INC	TRAINING AMMUNITION	\$ 1,752.75	apd
242156	12/11/2018	LTAC Arts Fest Spring	ANACORTES ARTS FESTIVAL	LTAC REIMBURSE ARTS FEST SPRING EVENT	\$ 4,325.63	plan
242157	12/11/2018	LTAC Arts Fest Art	ANACORTES ARTS FESTIVAL	LTAC REIMBURSE ARTS FEST ART IN TOWN	\$ 7,913.08	plan
242161	12/11/2018	LTAC Chamber Vic TC	ANACORTES CHAMBER OF COMMERCE	LTAC REIMBURSE CHAMBER VIC TOWN CRY	\$ 1,546.50	plan
242159	12/11/2018	LTAC Vintage Market	DOYLE, STACY	LTAC REIMBURSE VINTAGE MARKET	\$ 10,000.00	plan
242148	12/11/2018	2572327	GAYLORD BROTHERS INC	CURATORIAL SUPPLIES	\$ 95.55	museum
242149	12/11/2018	2571697	GAYLORD BROTHERS INC	CURATORIAL SUPPLIES	\$ 275.73	museum
242147	12/11/2018	H88018	HOLLINGER METAL EDGE, INC	CURATORIAL SUPPLIES	\$ 243.25	museum
242076	12/11/2018	REIMBJONES18	JONES, ROBERT	PUB DEF CLE EXP	\$ 47.51	court
242289	12/11/2018	1036530	NORTHEND TRUCK EQUIPMENT INC	PLUG ADAPTER FOR BOSS PLOW VEH #170	\$ 120.50	dshop
242136	12/11/2018	Reim	SCHUH, EMILY	REIMBURSE TRAVEL EXPENSES, E.SCHUH	\$ 155.93	hr
242224	12/11/2018	171455	SCOTT RICHARDS INSURANCE, INC	2019 W.T. PRESTON MUSEUM RENEWAL	\$ 4,197.00	finance
242288	12/12/2018	3-110246	LOUIS AUTO GLASS INC.	LABOR & INSTALLATION OF WINDSHIELD FOR	\$ 248.92	dshop
242219	12/13/2018	360-293-1900-0122885	FRONTIER COMMUNICATIONS	CITY MAIN PHONE (SERVICE DATES)	\$ 1,071.88	finance
242313	12/13/2018	113735	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 105.00	finance
242042	12/20/2018	18-146-FAC-0011	DOORMAN COMMERCIAL, LLC	RETAINAGE RELEASE	\$ 1,689.42	pw1
241429	12/21/2018	18-150-LIB-0011	VALLEY CABINETS & MORE INC	RETAINAGE RELEASE	\$ 2,511.01	pw1
242029	12/26/2018	16-085-IDS-0091	VALLEY DRYWALL, INC	RETAINAGE RELEASE	\$ 2,776.87	pw1
242038	12/27/2018	18-121-IDS-0011	VECA ELECTRIC & TECHNOLOGIES	RETAINAGE RELEASE	\$ 851.50	pw1
242033	12/28/2018	18-083-IDS-0011	DIMENSIONAL COMMUNICATIONS INC	RETAINAGE RELEASE	\$ 1,684.62	pw1

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
241368	12/31/2018	December 2018	KORTERUD, WAYNE D	INDIGENT SCREENING	\$ 375.00	court
242311	1/1/2019	179701	CIVICPLUS, INC.	HOSTING & SUPPORT 1/1-12/31/19	\$ 5,126.63	infosys
242003	1/1/2019	R2019-010	WASHINGTON FIRE CHIEFS	2019 MEMBERSHIP DUES	\$ 1,375.00	medic
242145	2/1/2019	9007724274	SOCIETY FOR HUMAN RESOURCE	RENEW SHRM MEMBERSHIP, 2/1/19 - 1/31/2020	\$ 189.00	hr

Total **\$673,399.81**



City Council Contract Agenda Bill

Meeting Date: 12/17/2018 **Agenda Item:** 5c

Subject: Contract Modification – On-Call SCADA and PLC Services for the Wastewater Treatment Plant 15-009-SEW-001

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Modification

Summary Statement: City staff seeks City Council consent to issue a contract modification to Quality Controls Corporation in the amount of \$80,000.00, increasing the total contract price to \$165,000.00, in order to provide an additional two years of professional services on an on-call basis, to troubleshoot, repair, modify and/or restore function of the automated instrumentation and control system at the Wastewater Treatment Plant (WWTP) or at any of its sites.

Background:

1. **Reason for Contract Change:** The original contract period of performance was for 2016 and has previously been extended for continuing SCADA and PLC support at the WWTP. Based on history and the work load expected for 2019 and 2020, the Wastewater Treatment Plant has asked for an increase of contract funds.
2. **History:** Quality Controls Corporation is the sole source for PLC and SCADA system development and maintenance at the WWTP.
3. **Key Terms:**
 - increase of \$80,000.00
 - term extension through 12/31/2020
4. **Competitive Bidding:** Quality Controls Corporation was designated sole source.

Previous Council/Committee Action: Quality Controls Corporation was designated sole source for PLC and SCADA system development and maintenance at the WWTP via [Resolution 1876](#) on 11/4/13. The [original contract](#) was executed on 9/21/15. [Modification 01](#) was a no-cost time extension and fully executed on 2/2/17. [Modification 02](#) was approved by Council on [3/27/17](#). [Modification 03](#) was approved by Council on [2/12/18](#).

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract modification Quality Controls Corporation, under Contract 15-009-SEW-001, in the amount of \$80,000.00, increasing the total contract price to \$165,000.00.

Alternative Actions: N/A

Attachments: Contract Modification 04 for 15-009-SEW-001

Consultant	Quality Controls Corporation
Original Agreement Amount	\$25,000.00
Modification 01	\$0
Modification 02	\$30,000.00
Modification 03	\$30,000.00
Current Agreement Amount	\$85,000.00
Change Per this Modification	\$80,000.00
Total After Modification	\$165,000.00
BARS #	various
Budget Amendment Required?	No
Start Date	Inception
End Date	12/31/20



Date December 18, 2018

Page 1 of 1 Pages

Contract Title On-Call SCADA & PLC Services at the WWTP

Prime Contractor Quality Controls Corporation

BACKGROUND

This modification is issued in accordance with Article 17, Changes/Additional Work. The Contract price will increase from \$85,000.00 by \$80,000.00 to \$165,000.00 in support of SCADA and PLC on-call requirements that may arise at the Wastewater Treatment Plant (WWTP). The Agreement is hereby modified as follows:

Article 1. Scope of Work: Revise the following as second paragraph to read:

“For the period January 1, 2017 through December 31, 2020, the Consultant shall continue to provide on call services as described under Exhibit A.”

Article 2. Price: Revise to read:

“The services provided under this Agreement shall be reimbursed on a time and materials basis for a total not-to-exceed price of **One Hundred Sixty-Five Thousand Dollars (\$165,000.00)**. Payment terms are set forth under Article 4 Payment Terms.”

Article 3. Period of Performance: Revise the first paragraph to read:

“The period of performance is from inception through December 31, 2020.”

Article 4. Payment Terms: Delete the *first paragraph* in its entirety and insert the following:

“Progress payments for work shall be made according to the most current Quality Controls Corporation Rate Schedule, which is hereby made a part hereof and incorporated by reference.”

All other terms of the contract remain unchanged.

CITY OF ANACORTES

By _____

Laurie Gere, Mayor

Date _____

QUALITY CONTROLS CORPORATION

By _____

Signature

Printed Name _____

Title _____

Date _____

Original Agreement Amount	\$25,000.00	Original Contract Completion Date	12/31/2016
Current Agreement Amount	\$85,000.00	Current Contract Completion Date	12/31/2018
Change Per this Modification	\$80,000.00	Net Change	731 Days
Total After Modification	\$165,000.00	Contract Completion Date After Change	12/31/2020



City Council Contract Agenda Bill

Meeting Date: 12/17/2018 **Agenda Item:** 5d

Subject: Amendment #1 to Interlocal Agreement 259 – Skagit Conservation District – NPDES Phase II Public Outreach & Education

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by: Darcy Swetnam, City Attorney
--

Action Type: Interlocal Agreement
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Summary Statement: City staff seeks approval to execute Amendment #1 to Interlocal Cooperative Agreement 259 with Skagit Conservation District for the NPDES Phase II Public Outreach & Education program. The amendment provides for an extension of services through 2019 for an amount not to exceed \$14,800.00 for the year.

Background: Phase II municipal stormwater permits require municipalities develop, and implement a Stormwater Management Project (SWMP) to reduce pollutants to the maximum extent practicable and minimum control measures include public education and outreach on stormwater impacts. Skagit Conservation District has been providing these services to the City as well as other local governments in Skagit County. The new NPDES permit will be issued in 2019. The requested increase for the Skagit Conservation District contract is to cover costs for developing a plan and strategy for the social marketing aspect and other changes that Department of Ecology is making to the education portion of the permit.

Key Terms:

- The total not-to-exceed cost for 2019 is \$14,800.00.
- The term of this Agreement shall be extended through 12/31/19.

Previous Council/Committee Action: [Interlocal Agreement 259](#) was approved by Council on [12/18/2017](#).

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to execute Amendment #1 to Interlocal Cooperative Agreement 259 between City of Anacortes and Skagit Conservation District.

Alternative Actions: N/A

Attachments: IL259 Amendment #1

Contractor	Skagit Conservation District
Original Agreement Amount	\$14,300.00
Current Agreement Amount	\$14,300.00
Change Per this Modification	\$14,800.00
Total After Modification	\$29,100.00
Earmarked Funds	\$42,500.00
BARS #	445.711.531.00.51
Budget Amendment Required?	No
Start Date	Inception
End Date	12/31/19



Interlocal Cooperative Agreement 259 Amendment 1

Date December 18, 2018

Page 1 of 1 Pages

Project Title NPDES Phase II Public Outreach & Education Program

Prime Contractor Skagit Conservation District

BACKGROUND

Per Article 9. Changes, Modification, Amendments, and Waivers, this Amendment provides for an extension of services through 2019.

Accordingly, the following changes are incorporated under this contract:

Article 3. TERM OF AGREEMENT: Delete in its entirety and insert the following:

"The period of performance is from inception through December 31, 2019."

Article 4. MANNER OF PAYMENT, subsection 3: Delete in its entirety and insert the following:

"The parties agree that the maximum funding to be provided by the CITY to the DISTRICT pursuant to this Agreement shall be no more than **Fourteen Thousand Three Hundred Dollars (\$14,300.00)** for the work completed from 1/1/2018 through 12/31/2018.

The parties agree that the maximum funding to be provided by the CITY to the DISTRICT pursuant to this Agreement shall be no more than **Fourteen Thousand Eight Hundred Dollars (\$14,800.00)** for the work completed from 1/1/2019 through 12/31/2019."

All other terms of the contract remain unchanged.

CITY OF ANACORTES

SKAGIT CONSERVATION DISTRICT

By _____
Laurie Gere, Mayor

By _____
Signature

Date _____

Printed Name _____

Title _____

Date _____

Original Agreement Amount	<u>\$14,300.00</u>	Original Contract Completion Date	<u>12/31/18</u>
Current Agreement Amount	<u>\$14,300.00</u>	Current Contract Completion Date	<u>12/31/18</u>
Change Per this Modification	<u>\$14,800.00</u>	Net Change	<u>365 Days</u>
Total After Modification	<u>\$29,100.00</u>	Contract Completion Date After Change	<u>12/31/19</u>



City Council Agenda Bill

Meeting Date: 12/17/2018

Agenda Item: 5e

Subject: 2019 Prosecutor Contract

Staff Contact: Darcy Swetnam

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
x	Contract
	Public Hearing
	Staff Report

Summary Statement: The current contract with City Prosecutor, Craig Cammock, expires on December 31, 2018. A new contract provides for services for 2019.

Background:

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	Craig Cammock
Amount	\$6120 per month
Start Date	1/1/2019
End Date	12/31/2019

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move to authorize Mayor Gere to execute the contract between the City and Craig Cammock to provide prosecution services to the City for 2019.

Alternative Actions: N/A

Attachments (listed in order presented): Proposed contract

**2019 CONTRACT FOR
CITY OF ANACORTES PROSECUTOR SERVICES**

THIS AGREEMENT is made and entered into as of this ____ day of December, 2018, by and between the CITY OF ANACORTES, acting by and through its City Attorney, hereinafter referred to as the "City," and Craig Cammock hereinafter referred to as the "Prosecutor."

WHEREAS the City has need of legal services for the provision of a competent attorney to effectively prosecute those people charged by the City with misdemeanors in the Anacortes Municipal Court including appeals at all appellate levels; and

WHEREAS the Prosecutor has expertise in this area of practice, and is able to provide advice and representation;

NOW, THEREFORE, it is hereby agreed as follows:

1. Legal Services: The Prosecutor agrees to provide legal services to prosecute persons charged with misdemeanors, contested civil infractions, and represent the City in additional municipal matters including dangerous dog cases filed in the Anacortes Municipal Court using the lawyer's best professional judgment. The Prosecutor agrees to provide consultation services legal matters related to criminal justice on a limited basis. Services will be provided in a professional, skilled manner consistent with the standards set forth in the Washington Rules of Professional Conduct, ABA standards for prosecutors, case law, and applicable court rules defining the duties of counsel and special obligations of prosecutors in criminal cases. The Prosecutor shall represent the City through all levels of appeals in criminal matters.
2. Service: The Prosecutor will make every effort to expedite such legal matters promptly and efficiently according to the highest legal and ethical standards.
3. Term: Services to be provided pursuant to this agreement shall commence on January 1, 2019 and terminate on December 31, 2019; PROVIDED, HOWEVER, that the term of this agreement may be extended upon the mutual agreement of the parties.

A. The City may terminate its contract with a Prosecutor for convenience on sixty (60) days' notice or on thirty (30) days' notice only for violation of the terms of the contract, violation of the Rules of Professional Conduct (including initiation of disciplinary proceedings by the Washington State Bar Association), or for failure to comply with the City's Standards for Prosecution Services. A termination for cause shall be effective immediately only where the nature of the cause for termination presents an immediate threat of harm or liability to the City or a Defendant.

B. The Prosecutor will not terminate its contract with the City unless the Prosecutor is unable to carry out the terms of the contract. If the Prosecutor determines that it is not able to carry out the terms of the contract, it shall provide the City with not less than ninety (90) days' written notice so that the City may obtain another Prosecutor.

C. The Prosecutor shall have the right to renegotiate or terminate this contract, which termination shall be subject to the 90 days' notice provided in Section 3(B) above, in the event that the Anacortes Municipal Court adds an additional docket(s) to the current practice of two dockets per month and/or in the event that the Prosecutor's workload increases materially due directly or indirectly to the implementation of public defender caseload standards.

4. Fees: The City shall pay the Prosecutor as sole compensation for the services performed under this agreement the sum of \$6120.00 per month. The maximum compensation associated with this agreement shall not exceed \$6120.00 per month without further prior written authorization by the City.
5. Services are Personal: The legal services described herein shall be provided by Craig Cammock. The City has entered into this agreement based upon the skills and qualifications of the attorney named above, who will provide the services described herein.
6. Substitute Counsel: It is the intent that the Prosecutor shall contract with other attorneys as substitute counsel to provide services when the Prosecutor is precluded from doing so as a result of a conflict of interest, or other disability. The Prosecutor's contract with substitute counsel should include all of the terms included in the contract between the City and the Prosecutor, excluding only payment terms. The Prosecutor shall compensate substitute counsel out of the Prosecutor's own funds. Substitute counsel shall be subject to the City's consent as to individuals assigned. Due to the increased filings, lengthening dockets and possible addition of an additional monthly docket, Craig Cammock shall have the right, at Craig Cammock's sole expense, to contract with Pat Eason, currently the prosecutor for the City of Mount Vernon, to handle a portion of the workload. Craig Cammock shall remain primarily responsible for all obligations herein.
7. Insurance: The Prosecutor shall have and maintain a professional liability policy with limits of \$1,000,000 per claim and \$1,000,000 aggregate, and which shall protect the City from liability for counsel's legal malpractice or other negligence.

The deductible for such insurance policy shall not exceed \$2,000 if such insurance policy is written so that defense costs are inside the policy limits.

The insurance policy must be maintained in full force and effect, uninterrupted, and at no expense to the City, throughout the entire term of the contract and three years following the termination of the contract. It is the intent of the City that prior acts

coverage not be lost through the term of the agreement with the City, including any additional contract terms. The carrier shall be subject to the approval of the City.

8. Management: The City will provide the Prosecutor staff for case-reporting and management. The City will also provide the Prosecutor with office space, telecommunications, and a computer to facilitate prosecution.
9. Billing Procedures: Billings should be submitted on a monthly basis by the 20th day of the month. Each billing statement should set forth for each date services were performed and a brief summary of the services provided including the amount of time spent working in the capacity of Prosecutor.

Payment shall be made through the City's ordinary payment process, and shall be considered timely if made within 30 days of receipt of a properly completed invoice.

All payments shall be subject to adjustment for any amounts, upon audit or otherwise, determined to have been improperly invoiced. In no event shall the total of the City's payment pursuant to this Agreement exceed the amount set forth hereinabove.

10. Interaction with City:

A. The City Attorney's Office shall be responsible for managing this contract on behalf of the City.

B. The Prosecutor will keep City well informed of all prosecution activities pursuant to this Agreement. The Prosecutor, at such times and in such form as the City may require, shall furnish the City with periodic reports pertaining to the work and services undertaken pursuant to this agreement.

11. Independent Contractor Status: The Prosecutor shall at all times perform its duties and responsibilities and carry out all services as an independent contractor.

The Prosecutor, at its sole expense, shall obtain and keep in force any and all necessary licenses, permits, and tax certificates. The Prosecutor shall maintain a professional liability policy with policy limits as set forth in section 7 to protect the Prosecutor and the City from losses and claims which may arise out of or result from performance of duties related to this Agreement, including Worker's Compensation and professional liability insurance.

The Prosecutor shall obtain a business license under the Anacortes Municipal Code.

12. Indemnification: The Prosecutor shall indemnify and hold harmless the City, its officials, officers, agents, employees, volunteers, and representatives from, and shall process and defend at its sole expense, any and all claims, demands, damages,

suits at law or at equity, liabilities, losses, judgments, liens, expenses, and cost arising out of or occasioned by the grossly negligent performance, grossly negligent acts, and/or omissions by the Prosecutor and its employees relative to any activity and/or services covered hereunder. In the event of recovery due to the aforementioned circumstances, the Prosecutor shall pay any judgment or lien arising therefrom, including any and all costs as part thereof.

The City hereby shall defend, indemnify, and hold the Prosecutor harmless from any and all claims, demands, damages, lawsuits, liabilities, and losses, arising out of the good faith prosecution of defendants, except to the extent that such claims arise out of intentional, malicious or grossly negligent acts of Prosecutor. It is the intent of the parties that this clause shall extend to the indemnification of claims brought under 42 U.S.C. 1983.

13. Non-discrimination: The Prosecutor agrees to take all necessary and affirmative steps to ensure compliance with all federal, state and City laws and policies regarding non-discrimination and equal employment opportunities. The Prosecutor shall not discriminate in any employment action or in the representation of any client because of race, creed, color, national origin, marital status, sex, age, or the presence of any sensory, mental or physical handicap.

In the event of non-compliance by the Prosecutor with any of the non-discrimination provisions of this agreement, the City will have the right, at its option, to cancel the agreement in whole or in part by written notice. If the agreement is canceled after partial performance, the City will be obligated to pay only for that portion of the total work authorized under this agreement that is satisfactorily completed.

14. Conflict of Interest: In addition to Rule of Professional Conduct 1.7, the Prosecutor shall comply with all federal and state conflict of interest laws, statutes and regulations as they shall apply to all parties and beneficiaries under this agreement.
15. Complete Agreement: This agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.
16. Modification of Agreement: This agreement may be modified by a writing explicitly identified as a modification or amendment of this agreement that is signed by authorized representatives of the City and the Prosecutor.

17. Notices:

A. Notices to the City of Anacortes shall be sent to the following address:

City of Anacortes
Attn. City Clerk
PO Box 547

904 6th Street
Anacortes, WA 98221

B. Notices to the Prosecutor shall be sent to the following address:

Craig Cammock
Skagit Law Group, PLLC
PO Box 336
227 Freeway Dr., Suite B
Mount Vernon, WA 98273

18. Venue. It is agreed that venue for any lawsuit arising out of this agreement shall be Skagit County.

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year first written above.

CITY OF ANACORTES

PROSECUTOR

By _____
Laurie M. Gere
Mayor

By _____
Craig Cammock

Approved as to Form:

Attest:

Darcy James Swetnam, WSBA 40530
Assistant City Attorney

Steve Hoglund, Finance Director



City Council Agenda Bill

Meeting Date: 12/17/2018

Agenda Item: 5f

Subject: Amendment to Interlocal Agreement with Skagit County for Community Services at the Anacortes Senior Activity Center

Staff Contact: Darcy Swetnam, Emily Schuh

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
x	Contract C20170369
	Public Hearing
	Staff Report

Summary Statement: The proposed amendment extends the term from a two-year extension term to three years and includes a price inflator for payments by the County to the City and by the City to the County.

Background: In 2017, the County and City signed the original Interlocal Agreement, which provided that the City would take over programming for the Anacortes Senior Activity Center, while the County would maintain operation of the nutrition programming. The ILA provided that the County would pay the City a sum similar to the amount previously paid for the ASAC administrator, and the City would pay the County a sum for nutrition services. The purpose of this amendment is to build a price inflator into the payment terms and provide a three-year term for stability.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	1/1/2019
End Date	12/31/2021

Previous Council/Committee Action: City Council approved Agreement [C20170369](#) on [August 7, 2017](#).

Competing Viewpoints Considered: N/A

Recommended Motion: I move we authorize Mayor Gere to Execute the First Amendment to Interlocal Cooperation Agreement between Skagit County and the City of Anacortes for Provision of Community Services at the Anacortes Senior Activity Center.

Alternative Actions: N/A

Attachments (listed in order presented): Proposed amendment 1 to Interlocal Cooperation Agreement C20170369

**FIRST AMENDMENT TO
INTERLOCAL COOPERATION AGREEMENT
(Skagit County Contract No. C20170369)
BETWEEN
SKAGIT COUNTY
AND
THE CITY OF ANACORTES
for
PROVISION OF COMMUNITY SERVICES AT THE
ANACORTES SENIOR ACTIVITY CENTER**

THIS FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT ("Amendment") is entered into by and between the City of Anacortes ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, the Interlocal Cooperation Act.

RECITALS

WHEREAS, the Anacortes Senior Activity Center (ASAC), operated at the City-owned facility located at 1701 22nd Street (the "Premises"), is run by the City providing programming services to seniors and the County providing nutrition programming; and

WHEREAS, the City and County executed a certain "Interlocal Cooperation Agreement between Skagit County and the City of Anacortes for the Provision of Community Services at the Anacortes Senior Activity Center" dated August 15, 2017 (the "2017 ILA"); and

WHEREAS, the term of the 2017 ILA as provided in Paragraph 3 runs through December 31, 2018, with the Parties' option to extend the 2017 ILA for two successive two-year terms by agreement no later than 60 days prior to the then current term; and

WHEREAS, the parties intend to renew the 2017 ILA for an additional three years and add a two-percent increase to the payments made by each Party.

AGREEMENT

NOW, THEREFORE, the City and County hereby agree as follows:

- I. The Parties hereby amend Paragraph 3, Terms, to read as follows:

The term of this Amendment shall be from January 1, 2019 through December 31, 2021. This Agreement may be renewed on the same terms and conditions set forth herein upon mutual agreement of the parties for successive three-year terms.

II. The Parties hereby amend Paragraph 4, Payments, to read as follows:

4. Payments

a. County Payments

i. Amount: The County will pay the City an amount of \$96,900 for 2019, \$98,800 for 2020, and \$100,775 for 2021.

ii. Schedule: One-fourth of the amount described in paragraph (a) above will be due at the end of each calendar quarter. Payment will be made after submission of an invoice from City and completion of payment processing by the County. The full amount owed may be paid at any time by the County.

b. City Payment: The City will pay the County an amount of \$36,720 for 2019, \$37,450 for 2020, and \$38,200 for 2021.

c. Historical Fundraising Contribution: The City will partner with the County to support and facilitate fundraising efforts of the March for Meals campaign.

III. All remaining terms of the 2017 ILA are hereby affirmed and remain in full force and effect during the renewal term provided herein.

Executed this _____ day of _____, 2018.

CITY OF ANACORTES:

Laurie M. Gere, Mayor

ATTEST:

Steve D. Hoglund, City Clerk Treasurer

APPROVED AS TO FORM:

Darcy J. Swetnam, WSBA #40530
City Attorney

Executed this _____ day of _____, 2018.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

Attest:

Clerk of the Board

Approved as to Form:

Civil Deputy Prosecuting Attorney



City Council Agenda Bill

Meeting Date: 12/17/2018

Agenda Item: 6a

Subject: 2019-2024 Capital Facilities Plan Public Hearing and Adopting Ordinance

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3033
	Code Revision?
	Resolution No.
	Contract
x	Public Hearing
	Staff Report

Summary Statement: The Capital Facilities Plan is a component of the Capital Element of the Comprehensive Plan that covers the next six-year planning horizon. It is required to be updated by the City at least every two years and adopted by ordinance.

Background: The proposed CFP covers budget years 2019 through 2024, and the projects were reviewed concurrently with the 2019/2020 biennial budget; the proposed CFP consists of Governmental and Utility projects.

Budget Impact	
Amount Budgeted	116,185,749
Budget Account (BARS)	Various
Proposed Expenditure	116,185,749
Budget Amendment Required?	
Revenue Source	Various

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Reviewed on [10/1/18](#), public hearing opened [11/5/18](#), continued discussion on [11/19/18](#), continued discussion on [12/10/18](#)

Competing Viewpoints Considered: N/A

Recommended Motion: I move to adopt Ordinance 3033 authorizing the 2019-2024 Capital Facilities Plan.

Alternative Actions: Don't adopt CFP thereby making the City out of compliance with GMA and preventing the use of REET and Impact Fees as funding sources.

Attachments (listed in order presented): CFP and Ordinance 3033

ORDINANCE NO. 3033
AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN (CFP)
FOR THE 6-YEAR PERIOD 2019-2024

Section 1. The Growth Management Act mandates development of a capital facilities element consisting of a six-year financing plan [RCW 36.70a.070-(3)].

Section 2. The 2019-2024 Capital Facilities Plan (CFP), as established by the City Council and made available for distribution to the general public through the Office of the City Clerk-Treasurer.

Section 3: The 2019-2024 Capital Facilities Plan was reviewed concurrently with the 2019/2020 City Biennial Budget, and the 2019-2020 CFP is hereby adopted concurrently with the 2019-2020 Biennial Budget.

Section 4. The total estimated expenditures/revenues for each major category and the aggregate total for all such categories combined are summarized and set forth as follows:

Parks	\$6,595,000
General Government	\$24,068,418
Fire	\$5,668,654
Transportation	\$37,123,292
Water	\$25,627,385
Wastewater	\$15,105,000
Storm	\$1,800,000
Solid Waste	\$198,000
Total	\$116,185,749

Section 4. The City Clerk-Treasurer of the City of Anacortes is hereby authorized to transmit a complete copy of the final CFP, as herein above adopted by reference, to appropriate authorized agencies.

Section 5. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 17th day of December, 2018
CITY OF ANACORTES, WASHINGTON

BY:

Laurie Gere, Mayor

ATTEST:

APPROVED AS TO FORM:

Steven D. Hoglund, City Clerk

Darcy J. Swetnam, WSBA # 40530
City Attorney



Capital Facilities Plan

2019-2024

The City of Anacortes Capital Facilities Plan is a document that provides a list of proposed major capital expenditures throughout the City. It also provides a multi-year look at the strategies and financing requirements for major capital programs.



ANACORTES
WASHINGTON



MAYOR

Laurie Gere

ANACORTES CITY COUNCIL

Ryan Walters

Brad Adams

Eric Johnson

Matt Miller, Mayor pro tempore

Bruce McDougall

Liz Lovelett

Anthony Young

CITY STAFF

Emily Schuh, Administrative Services Director

Don Measamer, Planning, Community & Economic Development Director

Darcy Swetnam, City Attorney

Fred Buckenmeyer, Public Works Director

Steve Hogle, Finance Director

John Small, Police Chief

Richard Curtis, Fire Chief

ANACORTES PLANNING COMMISSION

Christine Cleland-McGrath

Andrea Doll

Ward MacKenzie

Jeremy McNett

Amber Moffitt

Jeff Mount

Jeff Graf



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PASSED AND APPROVED this 17th day of December, 2018
CITY OF ANACORTES, WASHINGTON

BY:

Laurie Gere, Mayor

ATTEST:

APPROVED AS TO FORM:

Steven D. Hoglund, City Clerk

Darcy J. Swetnam, WSBA # 40530
City Attorney



Executive Summary

This Capital Facilities Plan (CFP) is a supporting document to the Comprehensive Plan. The CFP identifies what public facilities and services are needed for the planned growth and how to finance them. The information presented in the CFP reflects an evaluation of existing infrastructure and levels of service for the following facilities: 1) general government facilities 2) public safety 3) water 4) sanitary sewer 5) storm water 6) solid waste facilities 7) parks and recreation, and 8) transportation facilities. With a set of proposed capital projects and the related financial plans to carry them out, this CFP provides a clear path forward for infrastructure expansion. The CFP also ensures that infrastructure improvements are provided at the same time as development (“concurrent”) as required by state law.

1.0 Introduction

In 1990, the Washington State Legislature approved the Growth Management Act (GMA) directing local government to control and manage growth within their jurisdictional boundaries. Through this unprecedented action, the State Legislature recognized that uncoordinated and unplanned growth without common goals could impact the environment and effect economic development and the high quality of life for Washington citizens. GMA has significant requirements in the areas of facilities planning and capital improvement financing to ensure that the public facilities and services



necessary to support development will be adequate at the time the development is available for occupancy and use. Furthermore, this support must be planned for and funded without decreasing current levels of service below locally established minimum standards.

The statutory requirements for preparing a capital facilities plan under GMA have changed the way comprehensive planning has previously been accomplished. Both the transportation element and the capital facilities element reinforce the requirement that a local government’s comprehensive plans prepared according to GMA be realistic. Specifically, the GMA requires that the Capital Facilities Element of a Comprehensive Plan include an inventory of public facilities, a projection of future needs, and a plan for funding and financing public facilities and infrastructure. This Capital Facilities Plan is intended to provide the technical foundation – inventory of existing facilities, established Level of Service (LOS) standards, proposed projects, and projected funding as appropriate – for the Capital Facilities Element.

Why are capital facilities important? Capital facilities support the growth envisioned in the City’s Comprehensive Plan. The GMA requires that all capital facilities have “probable funding” to pay for capital facility needs, and that jurisdictions have capital facilities in place and readily available for new development or must be of sufficient



capacity when the population grows, particularly for transportation concurrency or for services deemed necessary to support development.

1.1 Capital Facilities Plan Overview

This Capital Facilities Plan is a companion document to the Capital Facilities Element of the City of Anacortes Comprehensive Plan. The Capital Facilities Element addresses the City's capital facilities planning approach and policy framework, while the Capital Facilities Plan is an implementing strategy and planning methodology designed to demonstrate that the Capital Facilities Element is financially realistic and attainable. The Capital Facilities Plan and the Capital Facilities Element, in combination, fulfill the requirement of the State of Washington's GMA that the comprehensive plan of each jurisdiction planning under the Act include the following elements:

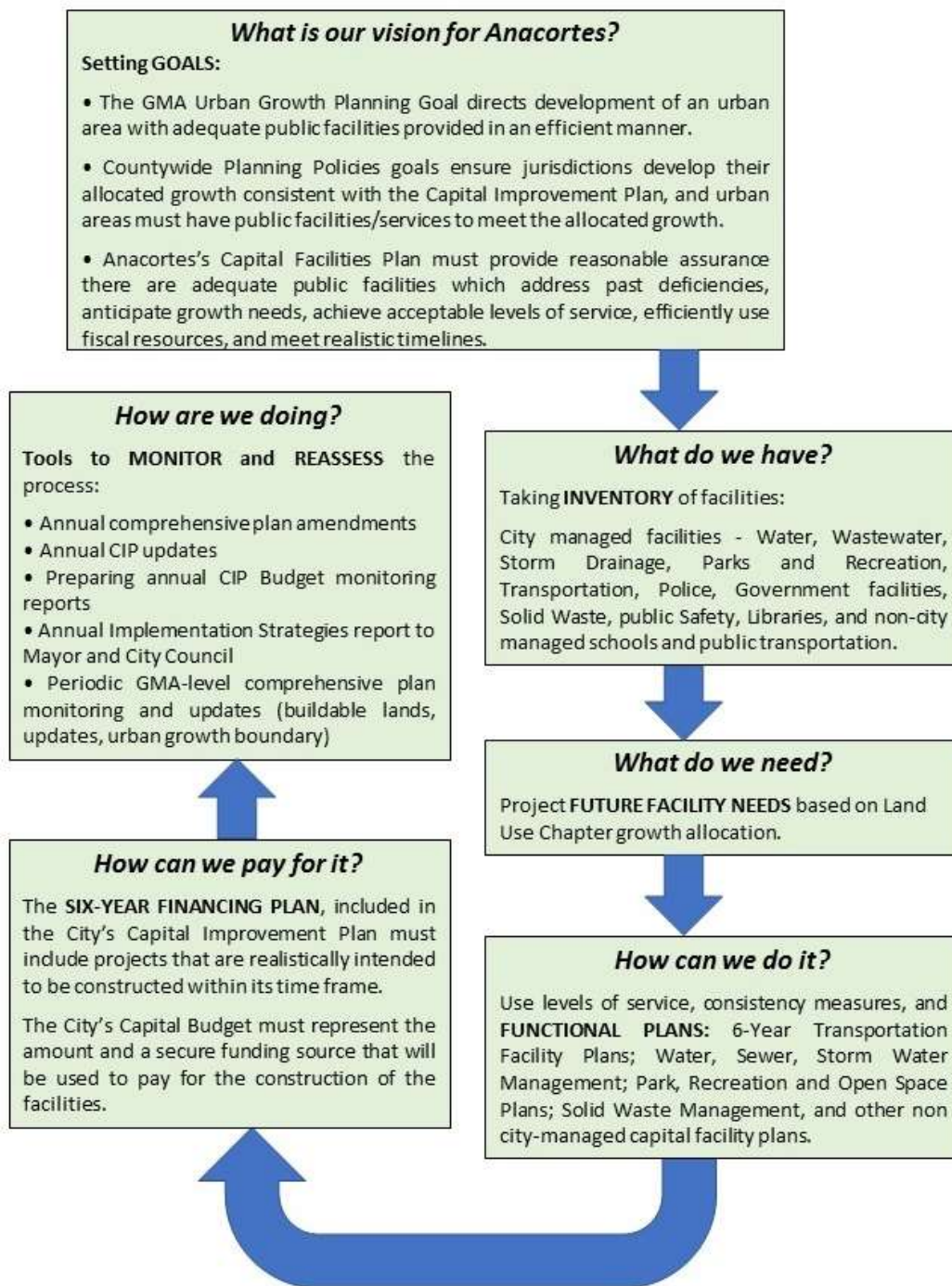
- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities;
- A forecast of the future needs for such capital facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, Capital Facilities Element, and financing plan within the capital facilities plan element are coordinated and consistent. (RCW 36.70A.070)

The Capital Facilities Plan and the Capital Facilities Element are also intended to achieve, primarily, the following planning goal of the GMA:

"Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards." (RCW 36.70A.020)



1.2 Capital Facilities Planning Process Under the GMA



1.3 Definition of a Capital Project

According to WAC 365-196-415, capital facilities to be included in the inventory and analysis of the CFP include, at a minimum water systems, wastewater systems, stormwater systems, schools, parks, trails, and recreation, public safety, and transportation. Capital facilities generally have a long useful life and include both city and non-city operated infrastructure. Capital facilities planning does not cover regular operations and maintenance, but such planning does include major repair, rehabilitation, or reconstruction of facilities.

For the purposes of this plan document, capital facilities projects are generally defined to be any project that possesses all the following characteristics:

- Has a useful life of at least 10 years;
- Exceeds an estimated cost of \$20,000;
- Involves totally new physical construction (or equipment procurement), reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;
- Involves City funding in whole, or in part, or involves no City funds, but is the City's responsibility for implementing, such as a 100% grant-funded project.

Examples of Capital Facilities

Facility Category	Improvements, Equipment, Etc.
General Government	Expansion of City Hall
Public Safety	Expansion of Public Safety facility
Water	Water tanks Treatment facilities/buildings Transmission/distribution pipeline system
Sewer	Wastewater Treatment Plant Pump stations & standby generators Sewer collection and conveyance system
Storm drain	Regional detention/Treatment facilities Subdivision detention/treatment facilities (public) Pipeline/open channel conveyance systems
Solid Waste	Dumpsters
Parks & Recreation	Purchase of park property Construction of park facilities Construction of trail facilities
Transportation	Arterial street improvements Collector, residential & neighborhood streets Intersection improvements

1.4 Capital Facilities Provided by Others

In addition to city-owned infrastructure and facilities, the GMA requires that jurisdictions plan for facilities that are provided by other entities, such as public school facilities. Public school facilities are planned for and provided throughout the UGA by the Anacortes School District. Each county and city must also provide a process for



identifying and citing “essential public facilities” within our area. Such facilities could include major regional facilities that are needed but difficult to site, such as airports, state educational facilities, solid waste handling facilities, substance abuse and mental health facilities, group homes and others.

Schools

In the Anacortes UGA, school facilities are planned for and provided by the Anacortes School District. The City provides projected growth information to the School District for its planning purposes. In 2015, the voters passed an \$86.9 million bond to partially replace the high school and address other facility needs.

School Building	Location	Bldg. Size (SF)	Enrollment (2017)	Capacity
Whitney Early Childhood Education Center	1200 M Ave.	16,750	143	192
Fidalgo Elementary School (K-5)	13590 Gibraltar Rd.	56,722	373	451
Island View Elementary School (K-5)	2501 J Ave.	56,566	423	475
Mt. Erie Elementary School (K-5)	1313 41st St.	41,796	384	449
Anacortes Middle School (6-8)	2202 M Ave.	96,791	617	675
Anacortes High School (9-12)	1600 20th St.	146,330	745	994

Other Recreational Facilities

The Fidalgo Parks and Recreation District (a special purpose district) operates a public swimming pool and fitness center located at 1603 22nd Street. The pool was constructed in 1975. In 2014 a new fitness center was constructed adjacent to the pool building.



On October 1, 2018 the District Commission voted to move forward with the proposed construction of a new, approximately 40,000 sq. ft. pool facility to better serve the community’s evolving needs. Potential funding includes a combination of private donations and public funds. If adequate funding is obtained, construction of the facility is projected to begin in fall 2020.

1.5 Determining Where, When, and How Capital Facilities Will be Built

In planning for future capital facilities, many factors need to be considered. The process used to determine the location of a new park is very different from the process used to determine the location of a new sewer line. Also, many sources of financing can only be used for certain types of projects. The City conducts detailed planning regarding water, sewer, and stormwater systems; parks and recreation; transportation; and public safety. Planning documents related to each of these facilities include detailed inventories and capacity information, needs analyses, and general financing information. This Capital Facilities Plan, therefore, is the product of many separate but coordinated planning documents, each focusing on a specific type of facility.

The Comprehensive Plan provides goals and policies for capital facilities planning. Policy CF-1.5 states “When planning, developing, and administering the City’s capital facilities plan, give primary consideration to the following:

- A. Protect public health and safety.
- B. Provide infrastructure to support the vision of Anacortes’s future as articulated in the Comprehensive Plan.
- C. Support the provision of City services consistent with the expectations of the community, as expressed in the City’s adopted level of service standards.
- D. Maintain, rehabilitate, or replace the City’s facilities and infrastructure as necessary to extend the useful life of existing facilities and ensure continued efficiency.
- E. Develop and operate capital investments in a way that is fiscally responsible.”

In addition to established goals and policies, recommendations of local community members and advisory boards are also considered when determining types and locations of projects. Some capital needs of the City are not specifically included in a comprehensive plan, however are important to the quality of life in Anacortes. These projects may not meet the growth management definition of capital facilities because of the nature of the improvement, its cost, or useful life.

1.6 The role of the CFP in the Operating Budget process

The CFP is a financial planning document that satisfies mandatory planning requirements under the Growth Management Act as outlined in RCW 36.70A.070 , and allows the City to apply for grants and authorized funding sources such as REET. The CFP financing plan proposes (vs. provides) an income stream that can finance capital expenditures and the increased operating costs which may result from opening new public facilities. However, projects that are listed in the CFP do not automatically roll into the budget. It is not until biennial budget decisions are made by the City Council that the actual means of financing a project are determined and the actual dollars to be spent on capital costs and operating costs are determined, budgeted, and approved.

Once developed, the CFP makes the biennial budget preparation process easier in that capital outlays will have already been spelled out and the dollar amounts only need be carried across to the budget. The CFP document



accompanies the budget as a companion explanatory reference source. The City will perform its activities and make capital budget decisions in conformity with its Comprehensive Plan (RCW 36.70A.120).

1.7 CFP Review Process

Every two years a review process is conducted to update the Capital Facilities Plan, similar to the Operating Budget review process. The Anacortes Municipal Code (AMC 19.16.030.C) outlines the procedural requirements for amendments to the Comprehensive Plan capital facilities planning element and financing plan. Following is a general description of the biennial CFP update process:

1. Recommended Staff Changes

City staff reviews the current CFP and suggests alterations in scope, cost, financing sources or schedule for some of the projects currently in the Plan, then considers a list of entirely new CFP projects. Department managers present their preliminary program to the Mayor for review and changes are made based on overall City goals and priorities.

2. Staff Presentation to the City Council

The Council receives the staff's draft CFP and begins discussing the content. Staff makes presentations detailing the Plan's content and areas of change from the previous Plan.

3. Public Presentations and Feedback

Staff also offers to conduct informational meetings with community groups and the general citizenry. Suggested changes to the CFP that arise from these sessions are forwarded to the City Council.

4. Public Comment Period and Hearing

Public notice of the availability of the draft CFP is provided and the public is invited to comment in writing and/or at a public hearing conducted by the City Council.

5. City Council Review and Adoption

After considering all public testimony, the City Council makes their desired alterations to the CFP, adopts the plan by ordinance, and directs staff to prepare a published document containing the newly revised final CFP and to formally incorporate this into the City's Comprehensive Plan.



2.0 Meeting Expectations: Levels of Service and Concurrency

2.1 Introduction

State Growth Management Act Administrative Code (WAC 365-195-315) recommends that local capital facilities plans include a discussion on “. . . the selection of levels of service or planning assumptions for the various facilities to apply during the planning period (twenty years or more) and which reflect community goals.” This section of this plan will constitute that discussion for the Anacortes Capital Facilities Plan.

2.2 Levels of Service

Level of service (LOS) is a term that describes the amount, type, or quality of facilities that are needed to serve the community at desired and measurable standards. These standards vary, based not only on the type of services being provided, but also by the quality of services desired by the community. A community has the option to lower, raise, or maintain the existing levels of service for each type of capital facility and service. This decision will affect both the quality of service provided, as well as the amount of new investment or facilities that are, or will be, needed in the future to serve the community.

Level of service standards state the quality of service that the community desires and for which service providers should plan. The adoption of level of service standards indicates that a community will ensure that those standards are either met, or can be met, at the time development occurs. If such standards cannot be met, the community may decide to decrease the standard, determine how the needed improvements will be paid for, or deny the development.

2.21 Capital Facilities Provided by the City

The following levels of service are established for City-provided facilities and services.

Service or Facility	Level of Service Standard
Water	A flow volume that meets instantaneous demand together with projected fire flows consistent with the Anacortes Water System Plan, the Skagit County Coordinated Water System Supply Plan and the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out of Stream Purposes.
Wastewater	Collection and treatment of peak wastewater discharge, including infiltration and inflow, consistent with the Sewer System Utility/Comprehensive Plan.
Stormwater	Consistent with the requirements of the current Department of Ecology Surface Water Design Manual and Surface Waste Water Comprehensive Plan adopted by the City.
Parks	As adopted in the Anacortes Parks & Recreation Comprehensive Plan
Transportation	LOS C for City street corridors. Washington State Department of Transportation LOS requirements apply to the State Routes within the City (LOS D). For a complete description of LOS standards for transportation, refer to the Transportation Element.
Police Protection	1.7 officers per 1,000 people Average 5 minute response to emergency calls from time of dispatch.



Service or Facility	Level of Service Standard
	Average 15 minute response to non-emergency calls from time of dispatch.
Fire Protection	Initial response –imminent rescue capability From time of 911 call to any structure, vessel, vehicle, wildland fire, and hazardous materials incident; arrive with the closest fire engine staffed with 3 firefighters within 7 minutes 90% of the time. Effective response force From time of 911 call, to any structure, boat, vehicle, wildland fire, and hazardous materials incident; be able to assemble an Effective Response Force of 12 firefighters within 11 minutes 90% of the time. Fire prevention Provide an initial fire inspection of High Risk Business Occupancies twice a year, and other Business Occupancies annually.

2.23 Capital Facilities Provided by Others

For some of the capital facilities in Anacortes, the City is not the direct provider of service. In the instances where the City does not provide the service, it may contract with either districts or other governmental entities. In some instances, certain public services, such as public transit, other recreational facilities, and school services, are entirely provided through other public entities. In these cases, the City can work collaboratively with those providers to recommend service goals and provide information to ensure that those providers are planning for appropriate growth in the City.

2.3 Concurrency

The term concurrency is used in conjunction with LOS standards within the Capital Facilities Element of Anacortes's Comprehensive Plan and requires that the public facilities and services necessary to support development shall be adequate to serve the development at the same time (concurrent to when) the development is available for occupancy or use, or within a reasonable time as approved by the City, without decreasing current service levels below locally established minimum standards.

When concurrency is applied to a specific development, one of two outcomes is possible:

Outcome 1

When a new development requires capacity of capital facilities that are already in place, then that development has satisfied the concurrency test. Development and occupancy can then proceed.

Outcome 2

When a new development requires capital facilities that do not exist in order to maintain an adopted level of service, then that development does not satisfy the concurrency test. The new enhanced capital facilities must be strategized for, constructed, or bonded. Costs of the new facilities will be borne by the



developer's fair share impact, the City, and possibly other parties participating in the installation of facilities.

2.31 Concurrency – what is it?

Concurrency is synonymous with the provision of adequate public facilities for a specific development project. GMA gives numerous statements of standards to follow when analyzing concurrency requirements:

GMA Planning Goals 12 (RCW 36.70A.020)

“ . . .public facilities and services. . . shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.”

Subdivisions (RCW 58.17.110 (2))

“A proposed subdivision and dedication shall not be approved unless the city, town, or county legislative body makes written findings that: (a) appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainageways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds. . .”

Comprehensive Plans - Mandatory Elements (RCW 36.70A.070 (6)(b))

“ . . . local jurisdictions must adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development . . . For the purposes of this subsection, ‘concurrent with the development’ shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Impact Fees. (RCW 82.02.050 (1)(a))

“...It is the intent of the legislature . . . To ensure that adequate facilities are available to serve new growth and development.”

Interpretations on Concurrency. (WAC 365-195-070 (3))

“...concurrency should be sought with respect to public facilities in addition to transportation facilities. ...Concurrency describes the situation in which adequate facilities are available when the impacts of development occur, or within a specified time thereafter. With respect to facilities other than transportation facilities and water systems, local jurisdictions may fashion their own regulatory responses



and are not limited to imposing moratoria on development during periods when concurrency is not maintained.”

2.32 Concurrency Applied

The Anacortes Comprehensive Plan addresses concurrency in various goals and policy sections. The Capital Facilities Element of the Comprehensive Plan sets forth the following goals, each with its related policy subsets, relating to concurrency:

Goal CF-1. Support Existing Development and Future Growth. Provide capital facilities and public services necessary to support existing and new development envisioned in the land use element.

Goal CF-2. Level of Service. Utilize level of service standards that correspond with the Land Use Element and provide a realistic assessment of City resources.

Goal CF-3. Correct Deficiencies. Identify deficiencies in public facilities serving existing development based on adopted level of service standards and the means and timing by which those deficiencies will be corrected.

Goal CF-4. Financial Feasibility. Ensure that planned capital facilities are financially feasible.

Goal CF-5. Development Costs. Require new development to pay its share of the cost of new facilities needed to serve such growth and development.

Goal CF-6. Sewer Connection. Develop codes and policies to require connection to the sanitary sewer system when development or subdivision of land occurs.

Goal CF-7. Design & Location. Design and locate capital facilities with features and characteristics that support the environmental, energy efficiency, aesthetic, technical innovation, cost-effectiveness and sustainability goals.

Goal CF-8. Essential Public Facilities. Ensure that Essential Public Facilities are sited and designed in compliance with the State Growth Management Act.

Goal CF-9. Anacortes Airport. Coordinate with the Port of Anacortes in planning activities associated with the airport.

In addition, the Transportation element of the Comprehensive Plan sets forth the following goals, in conjunction with the Countywide Planning Policies:

Goal T-1. Operations, Maintenance, Management and Safety. As a high priority, maintain, preserve, and operate the city’s transportation system in a safe and functional state.

Goal T-2. Greater Safety, Options and Mobility. Invest in transportation systems that offer greater options, mobility, and access in support of the city’s growth strategy.



Goal T-3. Support Growth. Support the city's and region's growth strategy by focusing on moving people and goods within the city and beyond with a highly efficient multimodal transportation network for now and into the future.

Goal T-4. Sustainability. Design and manage the city's transportation system to minimize the negative impacts of transportation on the natural environment, promote public health and safety, and achieve optimum efficiency.

2.33 Absence of Concurrency

If a specific development fails to meet levels of service or other plan performance measures, development standards, impact or mitigation fee charges, then that development should not be permitted for construction or occupancy. Furthermore, the City may enact a moratorium on new development if the level of service is not being met or will not be met in six years.

3.0 Revenue and Funding Sources

3.1 Introduction

RCW Section 36.70A.070 requires that the Capital Facilities Element of the Comprehensive Plan include least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identify sources of public money for such purposes. The Comprehensive Plan provides a comprehensive list of the various funding sources available.



at

3.2 Funding Categories

For financial accounting purposes, municipal operations are divided into two broad categories: general governmental and proprietary. General governmental activities are primarily tax and user fee supported, while proprietary activities rely primarily on fees generated from rate payers for the sale of goods and services for their operations. Capital improvements for police, fire, parks, administration, and transportation are traditionally general governmental in nature, while water, wastewater, storm drain and equipment rental are proprietary. Although, the State Legislature did approve legislation in 1990 that would allow streets to be established as proprietary rather than general governmental entities. In this plan, the Transportation element continues to remain general governmental in nature.

Capital funding for both general governmental and proprietary categories emanates primarily from operating revenues, with grants, local improvement districts, latecomer, and impact fees frequently contributing substantial sums towards capital construction. General governmental and proprietary operations both use such debt



financing strategies as bonding and leasing to help fund improvements. It is at this juncture that the similarities between general governmental and proprietary capital projects diverge. In Washington State, it is generally easier to fund proprietary capital improvements than it is general governmental improvements. To carry out a proprietary capital improvement, there may be an increase in the charges for commodities like water, sewer, and storm drain rates or raising the connection charges or system development charges. In the general governmental area, however, Washington State law limits: 1) the sources municipalities can use to raise funds for capital improvements; 2) the tax rates that can be charged to raise funds for capital improvements; and 3) the amount of general obligation debt capacity that can be issued to raise funds for capital improvements. Again, we note that substantial change in this area has arisen because of the Growth Management Act. GMA authorizes, through proper legislation of the City Council, impact fees for various areas that include: (a) public streets and roads; (b) publicly owned parks, open space and recreation facilities; (c) school facilities; and (d) fire protection facilities in jurisdictions that are not part of a fire district.

Below is a description of the various revenue sources used to fund Capital Facilities:

- Real Estate Excise Tax
- State and Federal Grants
- Impact Fees
- User Fees
- Cash Reserves

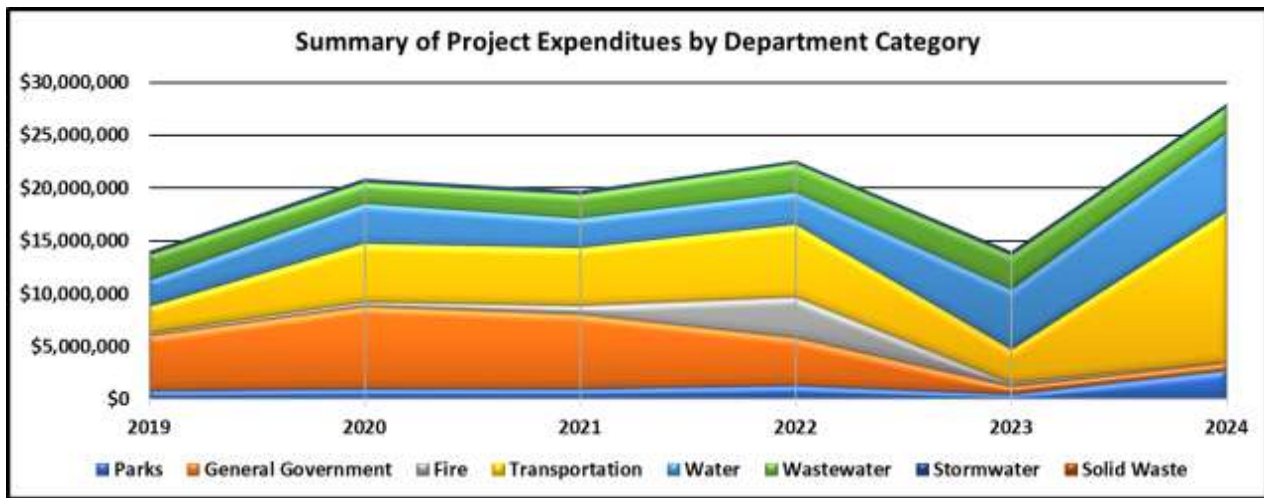
3.3 Summaries of Revenue and Expenditure Requirements

The availability of revenues is critical to the funding of needed capital facilities. Different sources of revenue have varying statutory or application methodologies which may restrict certain revenues from being utilized for functionally non-related projects. For example, park impact fees may only be used for parks and recreation facilities, utility rate revenues may only be used to fund projects specifically related to the originating utility, or real estate excise taxes may be spent under the parameters of State statutes. At the same time, certain tax revenues may be utilized as funding sources at the discretion of the entity's legislative body. For example, sales, property, and utility taxes may, at times, be used across departmental functions.

The following information summarizes requested CFP project expenditures by Department:

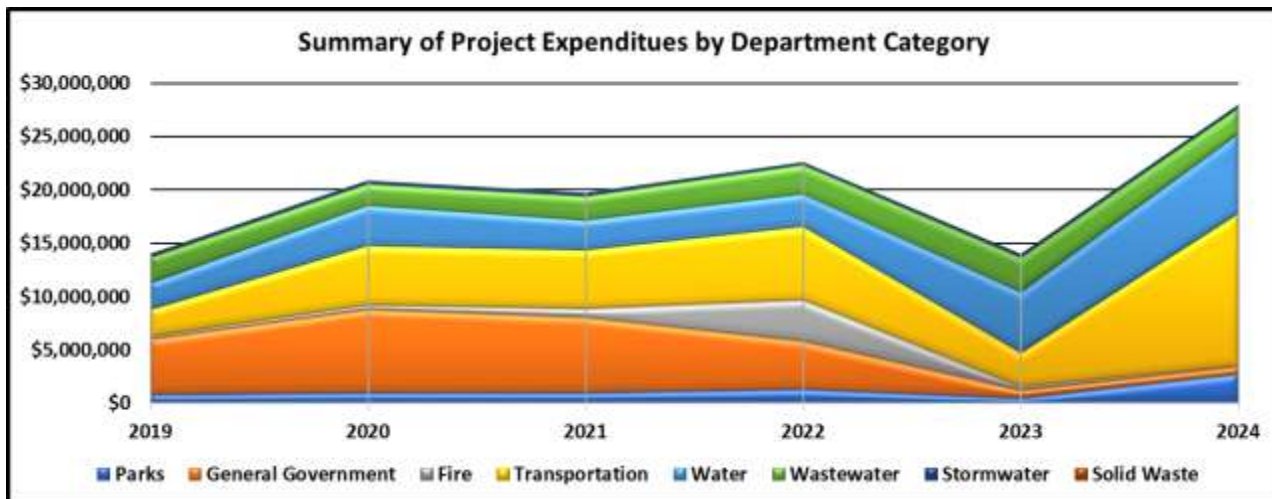
Summary of Project Expenditures - Department Type	2019	2020	2021	2022	2023	2024	Total
Parks	\$885,000	\$1,100,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$7,685,000
General Government	5,175,000	7,685,125	7,015,401	4,505,835	716,420	727,166	25,824,947
Fire	196,992	399,446	789,369	3,824,042	361,554	97,251	5,668,654
Transportation	2,521,000	5,528,714	5,494,066	6,818,250	3,161,000	14,186,600	37,709,630
Water	2,564,385	3,831,000	2,873,000	3,163,000	5,711,000	7,485,000	25,627,385
Wastewater	2,424,000	2,046,000	2,238,000	2,710,000	3,252,000	2,435,000	15,105,000
Stormwater	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Solid Waste	33,000	33,000	33,000	33,000	33,000	33,000	198,000
	\$14,099,377	\$20,923,285	\$19,792,836	\$22,704,127	\$14,084,974	\$28,014,017	\$119,618,616





The following information illustrates the requested CFP project funding sources delineated by the type of originating revenue:

Summary of Revenue by Type	2019	2020	2021	2022	2023	2024	Total
Taxes	\$1,128,000	\$1,366,815	\$942,408	\$1,918,618	\$931,692	\$966,900	\$7,254,433
Real Estate Excise Tax	2,126,759	2,195,463	2,785,362	2,805,835	1,920,742	1,927,166	13,761,327
Utility Tax	283,000	283,000	283,000	283,000	283,000	283,000	1,698,000
Impact Fees	20,000	1,255,316	290,000	3,778,545	1,006,484	6,283,951	12,634,295
Grants	600,000	2,457,376	3,193,066	1,200,000	400,000	8,300,000	16,150,442
Rates/User Fees	5,321,385	8,210,000	9,144,000	10,006,000	9,296,000	10,253,000	52,230,385
Developer Contributions	2,550,000	5,000,000	2,500,000	0	0	0	10,050,000
Fund Balance/Reserves	2,070,233	155,316	655,000	2,712,129	247,056	0	5,839,734
Total Revenues	\$14,099,377	\$20,923,285	\$19,792,836	\$22,704,127	\$14,084,974	\$28,014,017	\$119,618,616



While the near term planning timeframe is 6 years, the City also quantifies the estimated cost of possible projects between seven to twenty years into the future:

Cost of Projects Beyond 2024	Total
Parks	\$0
General Government	0
Fire	0
Transportation	39,575,000
Water	24,724,000
Wastewater	11,026,000
Stormwater	9,097,000
Solid Waste	0
	\$84,422,000



4.0 New and Completed Projects Summary

New Projects in the 2019-2024 CFP:

Department	Description	Amount
General Government	Community Youth Recreation Center	\$10,000,000
General Government	Anacortes Municipal Fiber Project	\$11,500,000
General Government	Various Facilities Maintenance Projects	\$4,204,947
Public Safety - Fire	Replace Fire/EMS equipment	\$636,967
Public Safety - Fire	Main Fire Station upgrade	\$900,000
Water	Regional: WTP Filter Upgrade	\$200,000
Water	Regional: WTP new storage building	\$250,000
Water	Regional: Update City's Water System Plan	\$186,000
Water	Retail: Telemetry upgrades	\$400,000
Water	Regional: New clearwell	\$5,350,000
Water	Regional: Property acquisition	\$500,000
Wastewater	WWTP: Effluent Pump Station Upgrade	\$500,000
Wastewater	WWTP: Incinerator Preheat Unit rebuild	\$300,000
Wastewater	Telemetry upgrades	\$400,000
Wastewater	WWTP: Solids handling/dewatering facility	\$400,000
Wastewater	Pump station 16 upgrade	\$500,000
Wastewater	Various maintenance and repair projects	\$2,050,000
Parks	Parks infrastructure upgrades/repairs	\$600,000
Parks	Washington Park infrastructure improvements	\$300,000
Parks	Storvik Park field lighting improvements	\$700,000
Parks	Storvik Park small courts makeover	\$400,000
Parks	Ace of Hearts restrooms and upgrades	\$500,000
Transportation	South Commercial Ave. Corridor Plan, Ph. 1 (11 th to 13 th St.)	\$3,610,222
Transportation	Safe routes to schools improvements – 22 nd St. & J Ave.	\$540,338
Transportation	37 th St. paving and stormwater upgrades	\$950,000

Projects Completed from 2017-2022 CFP

Department	Description	Status
General Government	E-Record Management System	Complete
Public Safety - Fire	Replace non-motorized equipment	Complete
Public Safety - Fire	Replace radio tower – Skyline	Complete
Public Safety – Fire	Replace/Update extrication equipment	Complete
Water	Blue Heron Circle 3 MG reservoir	Substantially complete
Water	Radio Telemetry	Complete
Water	Sharpe's Corner 36" waterline relocation	Complete
Water	Intake travelling water screens	Complete



Water	Intake educator replacement	Complete
Wastewater	Pump station upgrade	Substantially complete
Wastewater	Dechlorination/Disinfection Upgrade	Complete
Wastewater	Outlet duct & crossover duct rehab	Complete
Parks	Commercial Ave. Pocket Park	Under construction
Transportation	S. March Point Rd. bike lane	Complete
Transportation	Sharpe's Corner bike/ped path	Complete
Transportation	32 nd / D Roundabout	Complete

5.0 Departmental Project Request Details

Each category of this chapter (i.e., General Government, Public Safety, Water System Facilities, etc.) has its own financial plan. Each financial plan: 1) prioritizes projects based upon the criteria mentioned earlier; and 2) lists all the sources of revenues. In addition, each category contains a worksheet listing individual projects with the individual project cost and individual revenue sources presented. Occasionally, individual projects may or may not be scheduled for construction in the same year as the financial plan indicates. These shifts in project timing might depend on funding availability from the various sources and from coordination and timing of other construction projects.



5.1 General Government

Projects & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Creosote Pile Removal and Replacement at City Owned Travel Lift Float and Dock	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Community Youth Recreation Center	2,500,000	5,000,000	2,500,000	0	0	0	10,000,000
Anacortes Municipal Fiber Project	1,558,684	1,578,912	3,700,000	3,800,000	0	0	10,637,596
Various Facilities Maintenance Projects	326,000	140,000	695,401	705,835	716,420	727,166	3,310,822
Totals	\$4,384,684	\$6,718,912	\$7,015,401	\$4,505,835	\$716,420	\$727,166	\$24,068,418

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	326,000	140,000	695,401	705,835	716,420	727,166	3,310,822
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	60,000	0	0	0	60,000
Rates/User Fees	0	1,578,912	3,700,000	3,800,000	0	0	9,078,912
Contributions	2,500,000	5,000,000	2,500,000	0	0	0	10,000,000
Fund Balance	1,558,684	0	60,000	0	0	0	1,618,684
Totals	\$4,384,684	\$6,718,912	\$7,015,401	\$4,505,835	\$716,420	\$727,166	\$24,068,418



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Totals	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$60,000	\$0	\$0	\$0	60,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$60,000	\$0	\$0	\$0	60,000
Totals	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000





ANACORTES
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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$2,500,000	\$5,000,000	\$2,500,000	\$0	\$0	\$0	\$10,000,000
Totals	\$2,500,000	\$5,000,000	\$2,500,000	\$0	\$0	\$0	\$10,000,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$2,500,000	\$5,000,000	\$2,500,000	\$0	\$0	\$0	10,000,000
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$2,500,000	\$5,000,000	\$2,500,000	\$0	\$0	\$0	\$10,000,000





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type: General Government



Project Title: Anacortes Municipal Fiber Project

Location: Various areas within the City of Anacortes limits

Description: City of Anacortes is working to leverage its fiber optic utility telemetry and control backbone into a municipal fiber-based internet service, available to residences, businesses, and institutional customers within the city limits and the rest of Fidalgo Island.

Justification: A business plan to identify and demonstrate how a municipal fiber internet would benefit the City and its constituents is being prepared to evaluate how it could be operated in a self-sustaining way with a reasonable return on investment. Implements CP Policy CF-1.11.

In Previous CFP? No

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$1,558,684	\$1,578,912	\$3,700,000	\$3,800,000	\$0	\$0	\$10,637,596
Totals	\$1,558,684	\$1,578,912	\$3,700,000	\$3,800,000	\$0	\$0	\$10,637,596

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$1,578,912	\$3,700,000	\$3,800,000	\$0	\$0	9,078,912
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$1,558,684	\$0	\$0	\$0	\$0	\$0	1,558,684
Totals	\$1,558,684	\$1,578,912	\$3,700,000	\$3,800,000	\$0	\$0	\$10,637,596





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$326,000	\$140,000	\$695,401	\$705,835	\$716,420	\$727,166	\$3,310,822
Totals	\$326,000	\$140,000	\$695,401	\$705,835	\$716,420	\$727,166	\$3,310,822

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$326,000	\$140,000	\$695,401	\$705,835	\$716,420	\$727,166	3,310,822
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$326,000	\$140,000	\$695,401	\$705,835	\$716,420	\$727,166	\$3,310,822



5.2 Public Safety – Fire Department

Projects & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Ladder Truck Training Tower	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Main Fire Station Upgrade	0	0	0	900,000	0	0	900,000
Fire Station Facility Equipment	56,759	0	89,961	0	10,806	0	157,526
March Point Fire Station	0	0	100,000	1,500,000	0	0	1,600,000
Purchase Fire Engines	0	0	585,000	0	0	0	585,000
Replace Rescue Truck	0	0	0	173,279	0	0	173,279
Replace Ambulances	0	254,260	0	0	347,056	0	601,316
Fire & EMS Equipment	50,000	88,815	14,408	38,634	3,692	97,251	292,800
Command Unit	45,233	56,371	0	0	0	0	101,604
Aerial Ladder Truck	0	0	0	1,212,129	0	0	1,212,129
Totals	\$196,992	\$399,446	\$789,369	\$3,824,042	\$361,554	\$97,251	\$5,668,654

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$50,000	\$88,815	\$14,408	\$990,618	\$3,692	\$38,900	\$1,186,433
REET	56,759	0	89,961	0	4,322	0	151,042
Utility Tax	0	0	0	0	0	0	0
Impact Fees	20,000	155,316	90,000	121,295	106,484	58,351	551,445
Grants	0	0	0	0	0	0	0
Rates/User Fees	0	0	0	0	0	0	0
Contributions	0	0	0	0	0	0	0
Fund Balance/Reserves	70,233	155,316	595,000	2,712,129	247,056	0	3,779,734
Totals	\$196,992	\$399,446	\$789,369	\$3,824,042	\$361,554	\$97,251	\$5,668,654

Project Detail





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Totals	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Totals	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Construction/remodel of additional apparatus bay, storage and adequate training room.

Justification:

The needs of the main station operations have outgrown the 25 year old facility. The training room is inadequate for effective Fire and EMS training events, the Day room is too small for additional staffing and volunteer quartering, storage in and around apparatus infringes into the safety walk path required under law.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$900,000	\$0	\$0	\$900,000
Totals	\$0	\$0	\$0	\$900,000	\$0	\$0	\$900,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$900,000	\$0	\$0	\$900,000
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$900,000	\$0	\$0	\$900,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$56,759	\$0	\$89,961	\$0	\$10,806	\$0	\$157,526
Totals	\$56,759	\$0	\$89,961	\$0	\$10,806	\$0	\$157,526

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$56,759	\$0	\$89,961	\$0	\$4,322	\$0	\$151,042
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$6,484	\$0	\$6,484
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$56,759	\$0	\$89,961	\$0	\$10,806	\$0	\$157,526





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$1,600,000
Totals	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$1,600,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$90,000	\$0	\$0	\$0	\$90,000
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$10,000	\$1,500,000	\$0	\$0	\$1,510,000
Totals	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$1,600,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$585,000	\$0	\$0	\$0	\$585,000
Totals	\$0	\$0	\$585,000	\$0	\$0	\$0	\$585,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$585,000	\$0	\$0	\$0	\$585,000
Totals	\$0	\$0	\$585,000	\$0	\$0	\$0	\$585,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select

Insert and Resize Picture Here



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$173,279	\$0	\$0	\$173,279
Totals	\$0	\$0	\$0	\$173,279	\$0	\$0	\$173,279

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$51,984	\$0	\$0	\$51,984
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$121,295	\$0	\$0	\$121,295
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$0	\$173,279	\$0	\$0	\$173,279





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Ambulances have a service life of 12-18 years depending on the type of chassis and the usage of the vehicle.

Justification:

To ensure reliability and safety features, the unit should be replaced at regular intervals. Units are due 2020, 2023, 2026, and 2030.

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of
Change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$254,260	\$0	\$0	\$ 347,056	\$0	\$601,316
Totals	\$0	\$254,260	\$0	\$0	\$347,056	\$0	\$601,316

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$127,130	\$0	\$0	\$100,000	\$0	\$227,130
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$127,130	\$0	\$0	\$247,056	\$0	\$374,186
Totals	\$0	\$254,260	\$0	\$0	\$347,056	\$0	\$601,316





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$50,000	\$88,815	\$14,408	\$38,634	\$3,692	\$97,251	\$292,800
Totals	\$50,000	\$88,815	\$14,408	\$38,634	\$3,692	\$97,251	\$292,800

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$50,000	\$88,815	\$14,408	\$38,634	\$3,692	\$38,900	\$234,449
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$58,351	\$58,351
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$50,000	\$88,815	\$14,408	\$38,634	\$3,692	\$97,251	\$292,800





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP? Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$45,233	\$56,371	\$0	\$0	\$0	\$0	\$101,604
Totals	\$45,233	\$56,371	\$0	\$0	\$0	\$0	\$101,604

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$28,186	\$0	\$0	\$0	\$0	\$28,186
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$45,233	\$28,186	\$0	\$0	\$0	\$0	\$73,419
Totals	\$45,233	\$56,371	\$0	\$0	\$0	\$0	\$101,604





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:

Click on box/click on arrow to select



Please limit responses to size of box

Project Title:

Location:

Description:

Justification:

In Previous CFP?

Click on box/click on arrow to select

If yes, nature of Change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$1,212,129	\$0	\$0	\$1,212,129
Totals	\$0	\$0	\$0	\$1,212,129	\$0	\$0	\$1,212,129

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$1,212,129	\$0	\$0	\$1,212,129
Totals	\$0	\$0	\$0	\$1,212,129	\$0	\$0	\$1,212,129



5.3 Water System Facilities

Projects & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Retail: Pipeline Replacements	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	\$7,815,000
Retail: Blue Heron Pump Station Upgrade	0	0	90,000	825,000	0	0	915,000
Retail: Reservoir Internal Maintenance	0	0	0	300,000	1,310,000	1,170,000	2,780,000
Refinery: West March Point Road Waterline	0	0	0	0	420,000	1,790,000	2,210,000
Oak Harbor: Pass Lake 10-inch Waterline Repair/Replace	385,385	300,000	0	0	0	0	685,385
Regional: Cathodic Protection	34,000	36,000	37,000	38,000	39,000	40,000	224,000
Regional: WTP Filter Upgrade	0	200,000	0	0	0	0	200,000
Regional: Construct Storage Building	0	0	0	250,000	0	0	250,000
Regional: Water System Plan Update	0	0	186,000	0	0	0	186,000
Regional: Repair 36-inch Transmission Line near Swinomish Slough	648,000	0	0	0	0	0	648,000
Regional: Decommission the Retired WTP	0	0	1,200,000	0	0	0	1,200,000
Regional: WTP Raw Waterline	264,000	2,000,000	0	0	0	0	2,264,000
Telemetry Upgrades	400,000	0	0	0	0	0	400,000
Regional: New Clearwell	0	0	0	350,000	2,500,000	2,500,000	5,350,000
Regional: Property Acquisition	0	0	0	0	0	500,000	500,000
Totals	\$2,564,385	\$3,831,000	\$2,873,000	\$3,163,000	\$5,711,000	\$7,485,000	\$25,627,385

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	2,564,385	3,831,000	2,873,000	3,163,000	5,711,000	7,485,000	25,627,385
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$2,564,385	\$3,831,000	\$2,873,000	\$3,163,000	\$5,711,000	\$7,485,000	\$25,627,385



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	\$7,815,000
Totals	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	\$7,815,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	7,815,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$833,000	\$1,295,000	\$1,360,000	\$1,400,000	\$1,442,000	\$1,485,000	\$7,815,000





ANACORTES
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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year			\$90,000	\$825,000	\$0	\$0	\$915,000
Totals	\$0	\$0	\$90,000	\$825,000	\$0	\$0	\$915,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$90,000	\$825,000	\$0	\$0	915,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$90,000	\$825,000	\$0	\$0	\$915,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year			\$0	\$300,000	\$1,310,000	\$1,170,000	\$2,780,000
Totals	\$0	\$0	\$0	\$300,000	\$1,310,000	\$1,170,000	\$2,780,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$300,000	\$1,310,000	\$1,170,000	2,780,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$300,000	\$1,310,000	\$1,170,000	\$2,780,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0			\$0	\$420,000	\$1,790,000	\$2,210,000
Totals	\$0	\$0	\$0	\$0	\$420,000	\$1,790,000	\$2,210,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$420,000	\$1,790,000	2,210,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$420,000	\$1,790,000	\$2,210,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$385,385	\$300,000	\$0	\$0	\$0	\$0	\$685,385
Totals	\$385,385	\$300,000	\$0	\$0	\$0	\$0	\$685,385

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$385,385	\$300,000	\$0	\$0	\$0	\$0	685,385
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$385,385	\$300,000	\$0	\$0	\$0	\$0	\$685,385





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$34,000	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	\$224,000
Totals	\$34,000	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	\$224,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$34,000	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	224,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$34,000	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	\$224,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Upgrade filter media for capacity increase.

Justification:

As anticipated in the original design of the WTP, Filter capacity re-rating is being worked through with the Dept of Health to attain higher capacity.

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year		\$200,000	\$0	\$0	\$0	\$0	\$200,000
Totals	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$200,000	\$0	\$0	\$0	\$0	200,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000





ANACORTES
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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0		\$250,000	\$0	\$0	\$250,000
Totals	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$250,000	\$0	\$0	250,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$186,000	\$0	\$0	\$0	\$186,000
Totals	\$0	\$0	\$186,000	\$0	\$0	\$0	\$186,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$186,000	\$0	\$0	\$0	186,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$186,000	\$0	\$0	\$0	\$186,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$648,000	\$0	\$0	\$0	\$0	\$0	\$648,000
Totals	\$648,000	\$0	\$0	\$0	\$0	\$0	\$648,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes		\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$648,000	\$0	\$0	\$0	\$0	\$0	648,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$648,000	\$0	\$0	\$0	\$0	\$0	\$648,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$1,200,000
Totals	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$1,200,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$1,200,000	\$0	\$0	\$0	1,200,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$1,200,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$264,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,264,000
Totals	\$264,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,264,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$264,000	\$2,000,000	\$0	\$0	\$0	\$0	2,264,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$264,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,264,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Totals	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$400,000	\$0	\$0	\$0	\$0	\$0	400,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$350,000	\$2,500,000	\$2,500,000	\$5,350,000
Totals	\$0	\$0	\$0	\$350,000	\$2,500,000	\$2,500,000	\$5,350,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$350,000	\$2,500,000	\$2,500,000	5,350,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$350,000	\$2,500,000	\$2,500,000	\$5,350,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Totals	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$500,000	500,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000



5.4 Wastewater System Facilities

Project & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Sanitary Sewer Collection System: System Maintenance/inflow and Infiltration Reduction	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,509,000
Sanitary Sewer Collection System: Pump Station Upgrades	225,000	231,000	238,000	245,000	252,000	260,000	1,451,000
WWTP: Septage Handling Facility Upgrade	0	90,000	0	0	0	0	90,000
WWTP: Replace Bar Screens and upgrade grit handling system	0	0	0	0	1,150,000	0	1,150,000
WWTP: Influent Pumping Upgrade	240,000	0	0	0	0	0	240,000
WWTP: Effluent Pump Station Upgrade	500,000	0	0	0	0	0	500,000
WWTP: Nutrient Removal Upgrade	0	0	0	115,000	0	0	115,000
WWTP: Basin Rehabilitation	0	0	400,000	0	0	0	400,000
WWTP: Incinerator Preheat Unit	0	0	0	0	0	300,000	300,000
Telemetry Upgrades	400,000	0	0	0	0	0	400,000
WWTP: Solids Handling/Dewatering Facility	0	400,000	0	0	0	0	400,000
Sanitary Sewer Collection System: Pump Station 16 Upgrade	0	0	0	500,000	0	0	500,000
Various Maintenance and Repair Projects	300,000	325,000	350,000	350,000	350,000	375,000	2,050,000
Totals	\$2,424,000	\$2,046,000	\$2,238,000	\$2,710,000	\$3,252,000	\$2,435,000	\$15,105,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	2,424,000	2,046,000	2,238,000	2,710,000	3,252,000	2,435,000	15,105,000
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$2,424,000	\$2,046,000	\$2,238,000	\$2,710,000	\$3,252,000	\$2,435,000	\$15,105,000



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,509,000
Totals	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,509,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	7,509,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$759,000	\$1,000,000	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,509,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

The City owns and operates 23 sanitary sewer pump stations. It is anticipated that any particular pump station will need work, such as pump, piping, or controls upgrades, on an approximate 20-year rotation. These are annual projects for such work.

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$225,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$1,451,000
Totals	\$225,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$1,451,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$225,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	1,451,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$225,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$1,451,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year		\$90,000	\$0	\$0	\$0	\$0	\$90,000
Totals	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$90,000	\$0	\$0	\$0	\$0	90,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$1,150,000	\$0	\$1,150,000
Totals	\$0	\$0	\$0	\$0	\$1,150,000	\$0	\$1,150,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$1,150,000	\$0	1,150,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$1,150,000	\$0	\$1,150,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$240,000	\$0	\$0	\$0	\$0	\$0	\$240,000
Totals	\$240,000	\$0	\$0	\$0	\$0	\$0	\$240,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$240,000	\$0	\$0	\$0	\$0	\$0	240,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$240,000	\$0	\$0	\$0	\$0	\$0	\$240,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Totals	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$500,000	\$0	\$0	\$0	\$0	\$0	500,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$115,000	\$0	\$0	\$115,000
Totals	\$0	\$0	\$0	\$115,000	\$0	\$0	\$115,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$115,000	\$0	\$0	115,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$115,000	\$0	\$0	\$115,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$400,000	\$0	\$0	\$0	400,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Totals	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$300,000	300,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Totals	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$400,000	\$0	\$0	\$0	\$0	\$0	400,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000





ANACORTES
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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Totals	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$400,000	\$0	\$0	\$0	\$0	400,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000





ANACORTES
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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Totals	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$500,000	\$0	\$0	500,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$300,000	\$325,000	\$350,000	\$350,000	\$350,000	\$375,000	\$2,050,000
Totals	\$300,000	\$325,000	\$350,000	\$350,000	\$350,000	\$375,000	\$2,050,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$300,000	\$325,000	\$350,000	\$350,000	\$350,000	\$375,000	2,050,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$300,000	\$325,000	\$350,000	\$350,000	\$350,000	\$375,000	\$2,050,000



5.5 Stormwater System Facilities

Project & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Storm System Restoration and Upgrade	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	1,800,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000



5.6 Solid Waste Facilities

Project & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
Solid Waste Containers	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$198,000
Totals	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$198,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	0	0	0	0	0	0	0
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0
Rates/User Fees	33,000	33,000	33,000	33,000	33,000	33,000	198,000
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$198,000



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	1,800,000
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000



5.7 Parks, Trails, and Recreational Facilities

Project & Funding Sources Summary

Listing of Expenditures:	2019	2020	2021	2022	2023	2024	Total
Parks Infrastructure	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$580,000
Cemetery Improvements and Expansion	100,000	250,000	0	0	0	0	350,000
Washington Park Infrastructure	40,000	50,000	50,000	50,000	50,000	50,000	290,000
SHIP Wetland Interpretive Trail	100,000	100,000	0	0	0	0	200,000
Heart Lake Improvements	0	0	0	0	400,000	400,000	800,000
H Avenue Stream Restoration	0	0	0	0	0	200,000	200,000
Tommy Thompson Trestle and Causeway Replacement	0	0	0	0	0	2,000,000	2,000,000
Washington Park Campground Improvements	0	0	500,000	0	0	0	500,000
Washington Park Day Use and Boat Lot Improvements	25,000	25,000	0	0	0	0	50,000
Storvik Park field lighting and improvements	0	0	0	700,000	0	0	700,000
Storvik Park small courts makeover	0	0	400,000	0	0	0	400,000
Volunteer Park electrical update	25,000	0	0	0	0	0	25,000
Ace of Hearts restrooms and upgrades	0	0	0	500,000	0	0	500,000
Totals	\$370,000	\$525,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,595,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	145,000	250,000	650,000	150,000	150,000	150,000	1,495,000
Utility Tax	0	0	0	0	0	0	0
Impact Fees	0	0	50,000	0	0	0	50,000
Grants	25,000	25,000	350,000	1,200,000	400,000	2,600,000	4,600,000
Rates/User Fees	0	0	0	0	0	0	0
Contributions	50,000	0	0	0	0	0	50,000
Fund Balance	150,000	250,000	0	0	0	0	400,000
Totals	\$370,000	\$525,000	\$1,050,000	\$1,350,000	\$550,000	\$2,750,000	\$6,595,000



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$580,000
Totals	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$580,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	580,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$580,000





ANACORTES
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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Improve and expand the existing cemetery.

Justification:

The cemetery is filling up and getting older so needs to be expanded if we want to keep accepting burials as well as make improvements according to the Cemetery Master Plan

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Modifications to funding plan

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$100,000	\$250,000	\$0	\$0	\$0	\$0	\$350,000
Totals	\$100,000	\$250,000	\$0	\$0	\$0	\$0	\$350,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$100,000	\$250,000	\$0	\$0	\$0	\$0	350,000
Totals	\$100,000	\$250,000	\$0	\$0	\$0	\$0	\$350,000





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type: Parks Trails Recreation



Project Title: Washington Park Infrastructure

Location: Washington Park

Description: General improvements to the park to keep the infrastructure like roads, utilities, amenities, etc. up to date.

Justification: The Park gets used extensively and needs to be maintained at a level commensurate with it's use.

In Previous CFP? No

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$290,000
Totals	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$290,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	290,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$290,000





ANACORTES
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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$200,000
Totals	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$200,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$100,000	\$0	\$0	\$0	\$0	100,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$50,000	\$0	\$0	\$0	\$0	\$0	50,000
Fund Balance	\$50,000	\$0	\$0	\$0	\$0	\$0	50,000
Totals	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$200,000





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type: Parks Trails Recreation



Project Title: Heart Lake Improvements

Location: Heart Lake

Description: Improvements according to master plan that will provide better access to the water along with improving the runoff from the parking lot along with some day use improvements like a picnic shelter and walking paths

Justification: The use at Heart Lake is growing and with the lake being clear now will continue and management is needed to preserve the space and make it more useable

In Previous CFP? Yes

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$800,000
Totals	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$800,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$400,000	\$400,000	800,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$800,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type: Parks Trails Recreation



Project Title: H Avenue Stream Restoration

Location: Ace of Hearts / Rotary Park

Description: Removing the Ace of Hearts creek from the pipe it is in as it goes through a portion of the Park

Justification: It's an opportunity for the City to daylight a creek and that is generally viewed as a good thing to do.

In Previous CFP? Yes

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Totals	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$200,000	200,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000





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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000
Totals	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$2,000,000	2,000,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000





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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$500,000	\$0	\$0	\$0	500,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000





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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$50,000
Totals	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$50,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$25,000	\$25,000	\$0	\$0	\$0	\$0	50,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$50,000





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**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$700,000	\$0	\$0	\$700,000
Totals	\$0	\$0	\$0	\$700,000	\$0	\$0	\$700,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$700,000	\$0	\$0	700,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$700,000	\$0	\$0	\$700,000





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$50,000	\$0	\$0	\$0	50,000
Grants	\$0	\$0	\$350,000	\$0	\$0	\$0	350,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$400,000	\$0	\$0	\$0	\$400,000





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City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Totals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$25,000	\$0	\$0	\$0	\$0	\$0	25,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Totals	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$500,000	\$0	\$0	500,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000



5.8 Transportation Facilities

Project & Funding Sources Summary

Project Title:	2019	2020	2021	2022	2023	2024	Total
ADA Ramps	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
Sidewalk and Trip Hazard Repairs	200,000	200,000	300,000	300,000	300,000	300,000	1,600,000
R Avenue Safety and Mobility Improvements	0	0	200,000	3,557,250	0	0	3,757,250
12th Street and K Avenue Intersection	0	0	0	100,000	900,000	0	1,000,000
SR 20 Spur (Oakes Ave) Sidewalk Improvements	0	0	0	0	0	5,690,000	5,690,000
Ship Harbor Roundabout Construction	0	900,000	0	0	0	0	900,000
17th Street Q Ave to R Ave	0	0	0	0	0	535,600	535,600
32nd Street and M Avenue Improvements	70,000	800,000	0	0	0	0	870,000
South Commercial Avenue Corridor Plan -- Phase I Commercial Avenue from 11th to 13th	0	0	627,376	2,983,066	0	0	3,610,442
SRTS AHS Vicinity Intersection and Sidewalk Improvements	100,000	410,000	0	0	0	0	510,000
37th Street Paving and Stormwater Upgrades	0	0	50,000	900,000	0	0	950,000
Annual Pavement Maintenance	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000
Guemes Channel Trail, Ph. II, III & VI	0	0	0	0	0	5,700,000	5,700,000
Totals	\$2,270,000	\$4,210,000	\$3,227,376	\$9,890,316	\$3,250,000	\$14,275,600	\$37,123,292

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$6,000,000
REET	870,000	870,338	1,100,000	2,200,000	1,050,000	1,050,000	7,140,338
Utility Tax	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Impact Fees	0	600,000	200,000	3,657,250	900,000	6,425,600	11,782,850
Grants	100,000	1,439,662	627,376	2,733,066	0	5,500,000	10,400,104
Rates/User Fees	0	0	0	0	0	0	0
Contributions	0	0	0	0	0	0	0
Fund Balance	0	0	0	0	0	0	0
Totals	\$2,270,000	\$4,210,000	\$3,227,376	\$9,890,316	\$3,250,000	\$14,275,600	\$37,123,292



Project Detail



ANACORTES
WASHINGTON

City of Anacortes Project Detail Worksheet 2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
Totals	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	1,200,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan



Facility Type:

Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,600,000
Totals	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,600,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	1,600,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,600,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of
change from
Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year			\$200,000	\$3,557,250	\$0	\$0	\$3,757,250
Totals	\$0	\$0	\$200,000	\$3,557,250	\$0	\$0	\$3,757,250

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0		\$200,000	\$3,557,250	\$0	\$0	3,757,250
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$200,000	\$3,557,250	\$0	\$0	\$3,757,250





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$100,000	\$900,000	\$0	\$1,000,000
Totals	\$0	\$0	\$0	\$100,000	\$900,000	\$0	\$1,000,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$100,000	\$900,000	\$0	1,000,000
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$100,000	\$900,000	\$0	\$1,000,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$5,690,000	\$5,690,000
Totals	\$0	\$0	\$0	\$0	\$0	\$5,690,000	\$5,690,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$5,690,000	5,690,000
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$5,690,000	\$5,690,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$900,000	\$0	\$0	\$0	\$0	\$900,000
Totals	\$0	\$900,000	\$0	\$0	\$0	\$0	\$900,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$900,000	\$0	\$0	\$0	\$0	900,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$900,000	\$0	\$0	\$0	\$0	\$900,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$535,600	\$535,600
Totals	\$0	\$0	\$0	\$0	\$0	\$535,600	\$535,600

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$535,600	535,600
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$535,600	\$535,600





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$70,000	\$800,000	\$0	\$0	\$0	\$0	\$870,000
Totals	\$70,000	\$800,000	\$0	\$0	\$0	\$0	\$870,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$70,000	\$0	\$0	\$0	\$0	\$0	70,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$600,000	\$0	\$0	\$0	\$0	600,000
Grants	\$0	\$200,000	\$0	\$0	\$0	\$0	200,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$70,000	\$800,000	\$0	\$0	\$0	\$0	\$870,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$627,376	\$2,983,066	\$0	\$0	\$3,610,442
Totals	\$0	\$0	\$627,376	\$2,983,066	\$0	\$0	\$3,610,442

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$250,000	\$0	\$0	250,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$627,376	\$2,733,066	\$0	\$0	3,360,442
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$627,376	\$2,983,066	\$0	\$0	\$3,610,442





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$100,000	\$410,000	\$0	\$0	\$0	\$0	\$510,000
Totals	\$100,000	\$410,000	\$0	\$0	\$0	\$0	\$510,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$70,338	\$0	\$0	\$0	\$0	70,338
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$100,000	\$339,662	\$0	\$0	\$0	\$0	439,662
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$100,000	\$410,000	\$0	\$0	\$0	\$0	\$510,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$50,000	\$900,000	\$0	\$0	\$950,000
Totals	\$0	\$0	\$50,000	\$900,000	\$0	\$0	\$950,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$50,000	\$900,000	\$0	\$0	\$950,000
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$50,000	\$900,000	\$0	\$0	\$950,000





ANACORTES
WASHINGTON

City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$10,800,000
Totals	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$10,800,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$6,000,000
REET	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	3,000,000
Utility Tax	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	1,800,000
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	0
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$10,800,000





ANACORTES
WASHINGTON

**City of Anacortes
Project Detail Worksheet
2019-2024 Capital Facilities Plan**

Facility Type:



Project Title:

Location:

Description:

Justification:

In Previous CFP?

If yes, nature of change from Previous CFP:

Projected Costs:	2019	2020	2021	2022	2023	2024	Total
Costs by year	\$0	\$0	\$0	\$0	\$0	\$5,700,000	\$5,700,000
Totals	\$0	\$0	\$0	\$0	\$0	\$5,700,000	\$5,700,000

Funding Sources:	2019	2020	2021	2022	2023	2024	Total
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REET	\$0	\$0	\$0	\$0	\$0	\$0	0
Utility Tax	\$0	\$0	\$0	\$0	\$0	\$0	0
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$200,000	200,000
Grants	\$0	\$0	\$0	\$0	\$0	\$5,500,000	5,500,000
Rates/User Fees	\$0	\$0	\$0	\$0	\$0	\$0	0
Contributions	\$0	\$0	\$0	\$0	\$0	\$0	0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	0
Totals	\$0	\$0	\$0	\$0	\$0	\$5,700,000	\$5,700,000



Appendix 1: Existing Infrastructure Inventory

Below is an inventory of existing capital facilities owned by the City, including the locations and capacities of the facilities, where applicable.

1.1 General Government

Name	Location	Year Built	Size (SF)	Notes
City Hall	904 6 th St.	1915/1926	31,846	Includes Parks/Rec, Finance, Planning, Building, Engineering, Admin. Services Departments; Mayor's Office, City Council Chambers; Boys' & Girls' Club in basement
Maintenance Shop	2201 37 th St.	1977	15,164	Also serves as bus barn to ASD; includes truck storage, equipment shed, pressure booster station, water inventory, and storage/water debris
Library	1210 10 th St.	2003	28,478	Includes public library, public meeting rooms, playground equipment
Anacortes Museum	1305 8 th St.	1910	2,500	Built as a Carnegie Library; National Register of Historic Places.
WT Preston	713 R Ave.	Acquired 1983	N/A	Steam-powered sternwheeler on dry land, originally constructed in 1939, National Historic Landmark
Anacortes Maritime Heritage Center	713 R. Ave	2005	1,912	Museum exhibits featuring Anacortes' maritime heritage
Anacortes Senior Activity Center	1701 22 nd St.	1995	11,385	Senior center; also used for community meetings.
Heart of Anacortes	315 O Ave.	Stage – 2012 Restroom - 2010		Public restroom facility & music/community venue; includes concession/bathroom, fence & stage
Thompson Train Building.	605 R Ave.			
Tommy Thompson Trail Public Restroom	2219 R Ave.			
Downtown Archway	11 th & Commercial			
Public concrete floating dock & ramp	Fidalgo Bay / 30 th St.			City leases property from DNR; owns structures
Industrial User Boat Ramp	Fidalgo Bay / 30 th St.			City owns property
Public concrete travel lift pier and concrete floating docks	Fidalgo Bay / W Ave.			City leases property from DNR; owns structures
Land/No structures				
Anacortes Theater property & public parking Lot	415 O Avenue	-	15,000	City leases land to the Theater; owns north public parking area
6th & Q parking lot	511 Q Ave.		19,000	Provides additional city vehicle parking and public parking



1.2 Public Safety Buildings

Name	Location	Year Built	Size (SF)	Type
Public Safety Building	1218 24 th St.		17,000	Includes police station, courtroom, and generator
Main Fire Station	1016 13 th St.	1993	10,464	
Norman Brown (West End) Fire Station	5209 Sunset Ave.	1993	3,306	Includes building and generator building
March Point Fire Station	9029 Molly Lane	2009	2,842	Leased facility

1.3 Water System

Name	Location	Notes
Anacortes Water Treatment Plant Capable of 42MGD, expandable to 55MGD	14489 Riverbend Rd., Mount Vernon	Includes lime storage building, old treatment building, maintenance shed, power substation & generator, switch gear building an generator, standby generators (2), fuel tanks (2), surge tank, pump station, switch gear building, water tank storage, main treatment plant and chemical building; some of these buildings are proposed for demolition
Skagit River Intake Structure	14301 Avon-Allen Rd.	
Two 1.5 MG reservoirs	Whistle Lake Rd. / Blue Heron Circle	Constructed in 2018; includes booster station, reservoirs & generator
2 MG 29th St. Reservoir	29 th St.	
2 MG Skyline Reservoir	3802 Marine Heights Way / 4000 Clyde Way	Includes reservoir, pump station, generator and telemetry equipment.
Fidalgo Bay Estates Reservoir & Booster station	San Juan Hill	30,000 gallons used for local storage; Includes pump station, telemetry, generator
2012 Pennsylvania Booster Station (Tursi)	2102 Pennsylvania	Includes booster station and generator building
Pipelines		
Transmission pipelines	From WTP to 3MG reservoir	Two 36" diameter steel pipes
Transmission pipelines	Spur to March Point refineries	20" diameter pipe
Transmission pipeline	Spur to Deception Pass	10" and 16" diameter pipes
Service and transmission pipelines	Various	842,247 lineal feet of ductile iron, asbestos cement, steel, concrete, PVC, cast iron, and galvanized iron pipes.
Other		
Water Valves	Various	3,521 water valves
Water Meters	Various	8,074 existing / 7,582 active
Fire Hydrants	Various	City – 922 County – 118 Private - 58
Pressure Reducing Valves	Various	25 pressure reducing stations
Interties	Various	Interties with wholesale customers

1.4 Wastewater System

Name	Location	Notes
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Wastewater Treatment Plant Processing capacity of 7.8MGD	500 T Ave.	Treatment for over 4,307 acres of residential and commercial customers; includes admin/shop, solids handling, primary treatment, secondary treatment & aeration, effluent pump station, secondary clarifier and basin, splitter box and generator
Gravity Sewers (including trunks, interceptors, laterals, force mains, outfalls)	Various	106.2 miles of sewer ranging from 4" to 36", including clay, concrete, ductile iron, HDPE, and PVC
Lift Stations		Year Constructed
Lift Station #1	3911 Mallard Pl.	2000
Lift Station #2	4105 Mitchell Dr.	1983
Lift Station #3	2322 11 th St.	2000
Lift Station #4	2819 / 2803 T Ave.	2001
Lift Station #5	1118 Edwards Way	2005
Lift Station #6	3009 B Ave.	2000
Lift Station #7	1411 I Ave.	1991
Lift Station #8	418 2 nd St.	1997
Lift Station #9	416 2 nd St.	1997
Lift Station #10	201 Curtis Dr.	1998
Lift Station #11	203 E. Park Dr.	1978
Lift Station #12	103 5 th St.	2007
Lift Station #13	5918 Cabana Ln.	2010
Lift Station #14	2100 Ferry Terminal Rd.	1992; includes pump station and telemetry
Lift Station #15	1200 B Ave.	2005
Lift Station #16	4533 Anaco Beach Rd.	2005
Lift Station #17	1517 R. Ave.	2010
Lift Station #18	8071 S. March Pt. Rd.	2004
Lift Station #19	12493 Bartholomew Rd.	Mothballed
Lift Station #20	9430 S. March Pt. Rd.	2004
Lift Station #21	2708 Fircrest Blvd.	2005; includes generator/telemetry
Lift Station #22	1016 13 th St.	2009; includes pump station & generator
Lift Station #23	1915 13 th St.	2009
Overflows		
B Avenue Combined Sewer Overflow	Northern end of B Ave., appx. 180' north of 11 th St.	
Q Avenue Combined Sewer Overflow	2 nd St. & Commercial Ave.	
Other		Number
Sanitary Sewer Manholes	Various	2,451
Clean outs (including stubs and tees)	Various	345
Structures connected to city sewer	Various	7,136

1.5 Stormwater System

Drainage Basin	Outfalls	Catch Basins	Detention Facilities	Ditch (Lineal Ft.)	Pipe (Lineal Ft.)	Notes
Guemes Channel Drainage Basin	30	1,235	39	45,434	159,881	
Burrows Bay Drainage Basin	14	510	13	18,225	77,046	



Fidalgo Bay Drainage Basin	34	1,371	28	133,788	196,632
Padilla Bay Drainage Basin	1	7	11	74,521	3,619
Similk Bay Drainage Basin	1	18	2	26,123	1,933

1.6 Parks, Trails, and Recreation Facilities

Name	Location	Size	Notes
Ace of Hearts Rotary Park	H Ave. & 38 th St.	5 acres	
Alice Parchman Newland Park	R Ave.	10 acres	
Ben Root Skate Park	N. end of Alice Parchment Newland Park	2 acres	
Cap Sante Park	S. end of W Ave.	37 acres	
Causland Memorial Park	8 th St. & N Ave.	2 acres	
Clearidge Park	Blakely Pl.	0.8 acres	
The Depot Arts Center	7 th St. & R Ave.	5.75 acres	Includes arts building/old Great Northern Railway building (built in 1909)
Grand View Cemetery	411 Hillcrest Drive	12 acres	
Kiwanis Waterfront Park	W. of Guemes Ferry Dock	2 acres	
N Avenue Park	2 nd St. & N Ave.	0.4 acres	
Roadside Park	Jackson Ave.	0.3 acres	
Rotary Park	Market St. & T Ave.	1.5 acres	
Storvik Park	Between 29 th & 32 nd St.	8.7 acres	Includes restroom and playground equipment
Ship Harbor Interpretive Preserve	Edwards Way	30 acres	
Shugarts Playground	Adjacent to the Library	0.25 acres	
Tommy Thompson Parkway	Between 9 th St. & Q Ave.	3.3 miles	
Volunteer Park	14 th St. & H Ave.	24 acres	Partially owned by Anacortes School District. Includes field house, restroom, dugouts, press box/bleachers, storage building, AR Daniels turf, light standards, scoreboards, picnic shelter, south field maintenance/shop, Kiwanis Meadows P/G, fencing, flagpoles, batting cages, M&D storage building
Washington Park	Sunset Ave.	220 acres	Includes, upper and lower restrooms, pay machines, picnic shelters, dwelling, maintenance shop, playground equipment, Includes playground shelter
John and Doris Tursi Park	W. 12 th and Pennsylvania Ave.	3 acres	
29th St. Playground	29 th St. & Q Ave.	0.5 acres	
Little Cranberry Lake Forest Lands (ACFL)	Georgia Ave.	703 acres	
Whistle Lake Forest Lands (ACFL)	Whistle Lake Road	1,604 acres	Includes vault toilet, Mt. Erie communications building
Heart Lake Forest Lands (ACFL)	Heart Lake Road	452 acres	
Gazebo	5 th & T		
Trails		Miles	
Washington Park Trails	Washington Park	2.97 miles	
ACFL Trails	Various	54.88 miles	
S.H.I.P. Trail	North end of Edwards Way	0.28 miles	



Guemes Channel Trail	Guemes Channel, between Edwards Way and Lovric's Marina	.5 miles
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1.7 Transportation

Name	Lineal Feet	Miles	Notes
Principal Arterials (State Route 20)	53,014	10.0	
Minor Arterials	18,419	3.5	
Collector Arterials	119,747	22.7	
Local Streets	419,356	79.4	
Park streets	25,573	4.8	
Private	27,566	5.2	
Paved streets	550,022	104.2	
Gravel streets	23,344	4.4	
Parks paved roads	34,814	6.6	
Parks gravel roads	1,747	0.3	
Paved alleys	21,707	4.1	
Gravel alleys	68,314	12.9	
Grass alleys	5,633	1.1	



Appendix 2: Glossary of Terms

Adequate public facilities. Facilities that have the capacity to serve development without decreasing levels of service below locally established minimums.

Assessed Valuation. Refers to how much the total real estate and personal property within a jurisdiction is worth. The value is established by the County Assessor at 100% of appraised market value, and adjusted by the State to account for variations in assessment practices among counties.

Available public facilities. Facilities or services are in place or that a financial commitment is in place to provide the facilities or services within a specified time. In the case of transportation, the specified time is six years from the time of development.

Bonding. Is the act of issuing the debt to finance capital projects and other expenditures.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Capital Program. A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Concurrent or Concurrency. Means that adequate public facilities are available when the impacts of development occur. This definition includes the two concepts of “adequate public facilities” and of “available public facilities” as defined above.

General Obligation Debt. Debt that will be repaid mainly by taxes and other general governmental revenues. This debt includes limited and unlimited general obligation bonds, capital leases and other notes and contracts issued with the full faith and credit of the government.

Impact Fee. A fee assessed on new development that creates additional demand and need for public facilities.

Infrastructure. The underlying foundation, especially the basic installations and facilities on which the continuance and growth of a jurisdiction depends, i.e., streets and roads, sewer, and water systems.

Latecomer Fees. Fees paid by developers or future service users for their share of past improvements financed by others.

Leasing. A financing technique whereby ownership of the project or equipment remains with the financing entity, and where title may or may not transfer to the City at the end of the lease.



Local Improvement District (“LID”). A method of carrying out a specific improvement by allocating the costs among the benefiting properties. The project is usually financed through a long term bond issue, and the repayment of which is mainly from the collection of special assessments from the benefiting properties.

Mitigation Fees. Contributions made by developers toward future improvements of City facilities resulting from the additional demand on the City’s facilities generated from the development. See also Fee in Lieu of Charge.

Public Facilities. The capital facilities owned or operated by the City or other governmental entities.

Real Estate Excise Tax (“REET”). A tax upon the sale of real property from one person or company to another.





Anacortes City Council: Update

John Sternlicht, CEO of EDASC

December 17, 2018

Economic Development

Economic development is the intentional practice of improving a community's economic well-being and quality of life.

It includes a broad range of activities to attract, create, and retain jobs, and to foster a resilient, pro-growth tax base and an inclusive economy.

The practice of economic development consists of a collaborative effort involving industry, government and myriad community stakeholders.

2019 EDASC Work Plan

Business Retention & Expansion

- Expansions
- Entrepreneurship
- Business Advising
- Business Transitions

Business Attraction

- Global Promotion of Region
- Business & Investment
- Formation / Transitions

Capacity Building

- Workforce
- Career Connected Learning / Education
- Childcare / Early Learning
- Poverty / Equity & Inclusion / Healthy Community

Skagit County economic development is a multifaceted and overlapping process of understanding the relationships of these (7) strategies. Each plays a role in communicating a deeper understanding of the development process.



Categories Defined

- **Economic Development:** creating an attractive environment for inclusive, sustainable, equitable economic growth and making it visible in the marketplace
- **Community Development:** more combined now with economic development – relates particularly to capacity building and equity and inclusion, over-arching issues that make a community a better, healthier place to live and work
- **Industrial Development:** always referred to recruitment, retention and expansion of primary sector businesses, although growth in service sector makes the term less accurate (subset of ED)
- **Product Development:** Community as a marketable product (subset of CD/ED)

Categories Defined (cont'd)

- **Business Development:** Work to help local producers increase sales outside the region through trade shows, export promotion, facilitating connections with companies and resources, economic gardening
- **Retail/Tourism Development:** Promoting the area as an overnight destination with attractions, recreation and shopping, and supporting entrepreneurs in these sectors (brew pubs, B&B, small cafes, shops). This practice is heavily dictated by regional demographics. Adds to tax base enabling more community asset development.
- **Sustainable Development:** over-arching goal to meet present needs while building future capacity and minimizing negative impacts on resources and burdens on future generations

Business Attraction

- Business Attraction Pipeline: Currently +/-40 companies
 - Maritime, advanced manufacturing (including aerospace), clean tech, value-added agriculture and food related
 - All Skagit County cities, towns, and ports updated on project RFP opportunities
 - Primarily manufacturing leads (basic industry, income from outside county)
- Project Lead Sources: most require confidentiality
 - State
 - Direct contacts including with consultants (expansion currently in play locally)
 - Trade Shows – Domestic and International
 - Inbound business delegations (Asia, Europe)

Business Attraction (cont'd)

- Proactive marketing towards key partners/stakeholders outside Skagit County
 - Participation in regional and statewide organizations and initiatives linking with other countries for FDI and export opportunities
 - Canada outreach
 - Joint marketing promoting Whatcom, Island and San Juan Counties (SelectUSA, etc.)
- Obstacles to new locations
 - Lack of available industrial acreage and buildings
 - Have promoted available Anacortes locations with all appropriate projects
 - Exploring available sites for smaller businesses too
- Seeking companies that fit: size, culture, industry: most recent wins are LAVLE, Breedts Precision Tooling (sculpture)

Business Attraction (cont'd) and LAVLE

- Submitting Anacortes sites in response to RFIs/RFP
 - Anacortes sites submitted for 7 projects during 2017 and 2018
 - City informed of all projects requesting proposals
- Promoting Anacortes at industry shows and to inbound delegations
 - Potential Norwegian maritime sector delegation visit in early 2019
- LAVLE: Win!
 - Announced establishment of HQ in Anacortes (October 2018)
 - EDASC working with LAVLE since Spring 2018 to provide site location and other information, and continues to support company in Skagit expansion opportunities

LAVLE

- JV combining advanced energy storage from 3DOM (from Japan) with best-in-class marine engineering, design and systems integration from Ockerman Automation (in Anacortes)
- Markets: defense, renewable energy, marine vessels
- EDASC involved throughout 2018 helping with sites, connections, research
- Aligns well with Anacortes Maritime Plan (City, Port, EDASC), especially seeking related R&D, production, training activities
- Good synergy with new R&D, training activities in VA

Business Retention/Expansion Examples

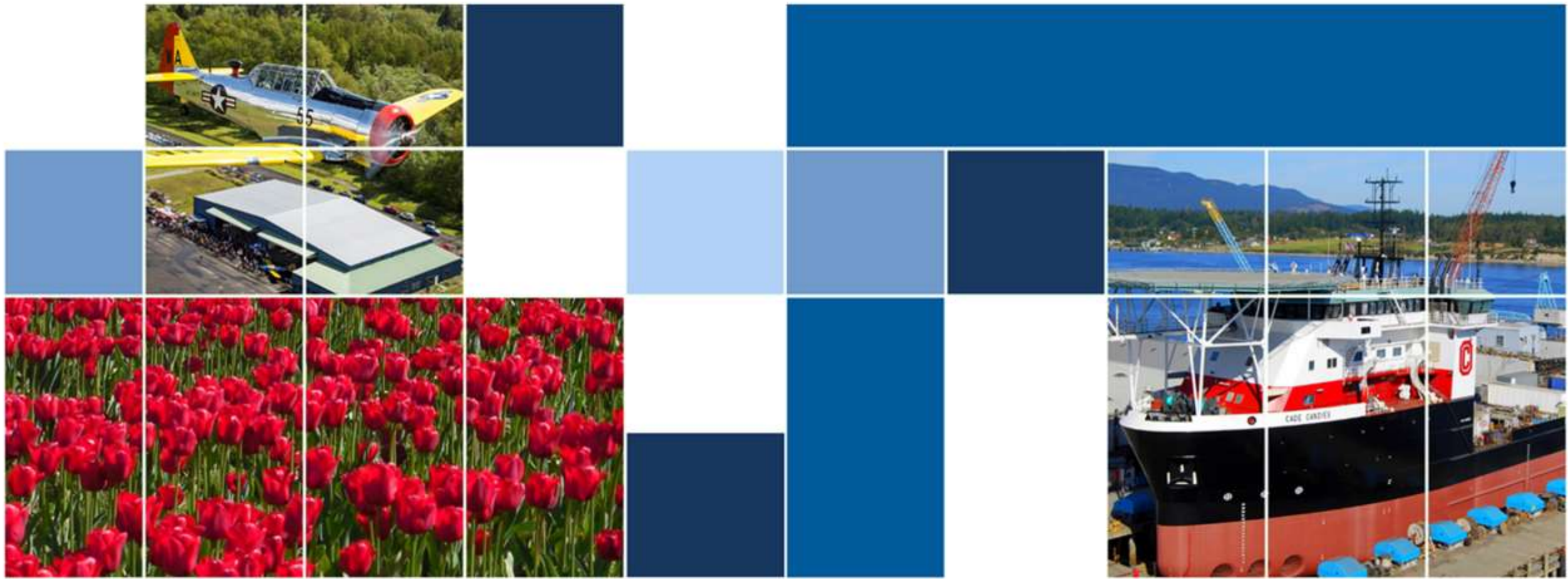
- Working with local companies and consultants to find new sites for expansion, resulting in increased employment, investment, and indirect spending/jobs (both manufacturing and ag/food-related)
- Helping business owners find buyers/sellers, investors, new customers/markets
- Assisting companies with permitting, finding support and resources, connecting with governmental bodies and elected representatives
- (Confidential) Business advising for new and existing businesses in:
 - Services, retail, food, main street
 - Marine, manufacturing, repair & servicing
 - Franchising
 - Health & wellness
- Networking and collaborative opportunities

Examples of Significant Collaborative Projects

- Anacortes and Port of Anacortes Maritime Strategy
- Mayor Gere member of Governor's Maritime Blue Strategy Council
- Extensive workforce/apprenticeship efforts including Marine Trades
- Support of Dakota Creek
- Capacity Building
 - Opportunity Zones (Anacortes has one)
 - STEM (ASD involved), CCL, Early Learning
 - Broadband
 - IPZ/Value-added Ag

Upcoming Events

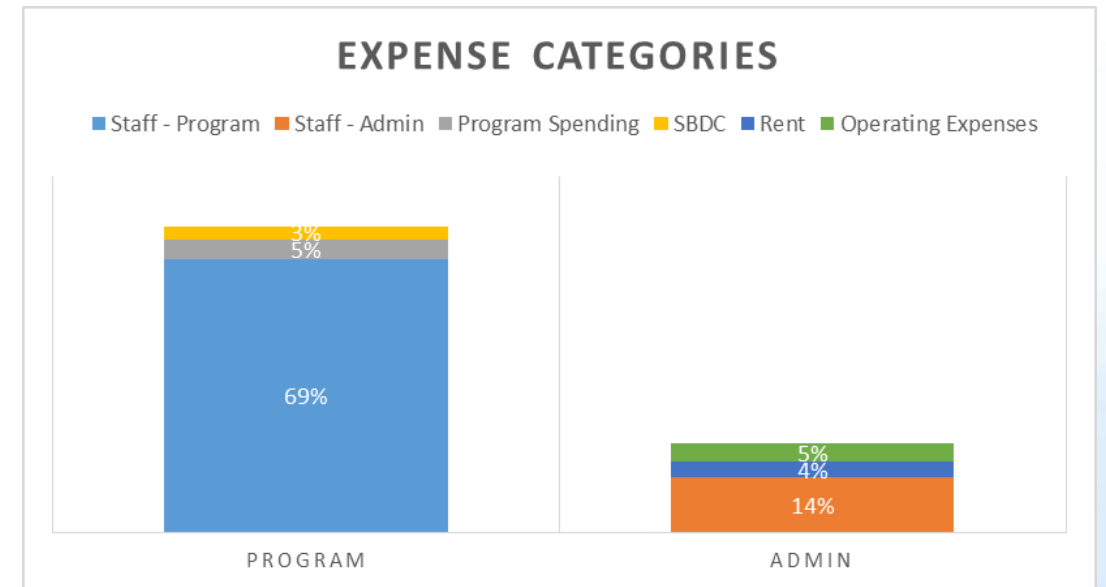
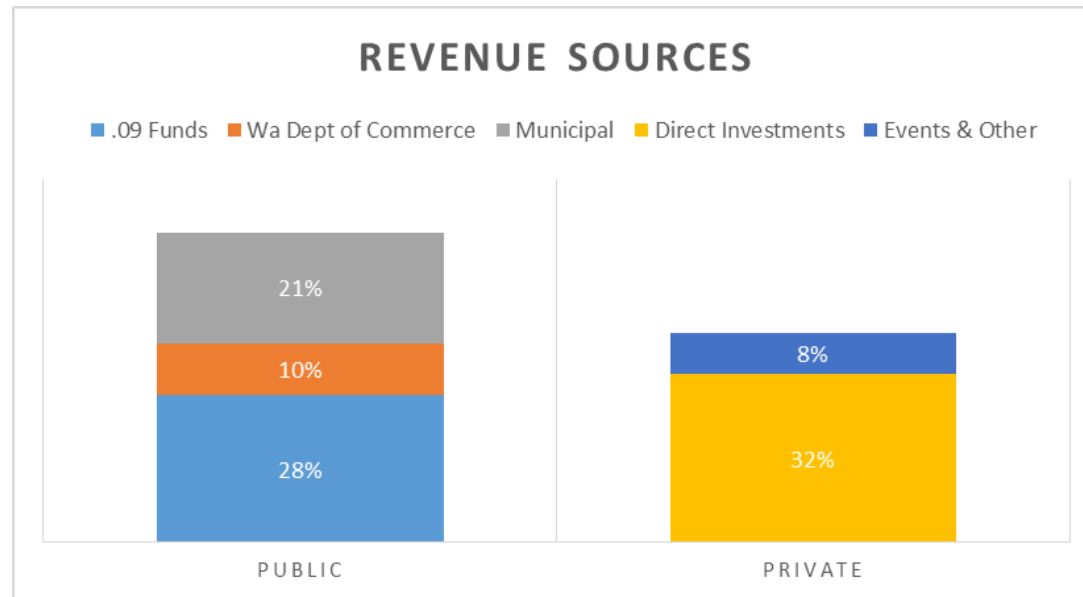
- NextExec: Corporate Social Responsibility and Philanthropy, Dec. 18 at 11:30 a.m. at EDASC (register on website) – next year's topics and registration on-line this week
- **Economic Forecast Night**, Weds., Feb. 6 at Swinomish Casino & Lodge (registration active this week)
- **Spotlight on Skagit**, Weds., April 10 at VanZyverden Bulb Warehouse
- **EDASC Golf Tournament**, Friday, July 19 at Avalon Golf Links



Thank you!

Enhancing Skagit County's quality of life through the creation and preservation of healthy businesses and good jobs.

Revenue and Expenses for 2018





City Council Contract Agenda Bill

Meeting Date: 12/17/2018 **Agenda Item:** 7b

Subject: Contract Award – Sanitary Sewer Storage Study – Phase 1 Planning-10% Design
18-179-SEW-001

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Contract Award

Summary Statement: City staff seeks City Council consent to award a contract in the amount of \$380,690.00 to HDR Engineering, Inc. to perform the Sanitary Sewer Storage Study – Phase 1 Planning-10% Design. The purpose of Phase 1 is for planning through 10% design, and the goal is to assess the capacity of the sewer collection system, identify constrictions and propose improvements to allow the City to stay in compliance with the NPDES permit.

Background:

1. **History:** Anacortes has miles of sanitary sewer pipe installed over the past 100 years. Due to the age, materials used and historical construction practices, many of these pipes, manholes, joints and connections leak during heavy rainfall events. In addition to leaks within the collection system, some sections of the sanitary sewer have storm water pipes connected directly to the sanitary sewer. Between the leaking pipes, storm water connections and generally poor condition of the system, a significant volume of storm water enters the sanitary sewer.

During a heavy rainfall event, an influx of storm water significantly increases the volume of water in the collection system and to the treatment plant from an average dry weather flow around 1.5 MGD up to 10 MGD and greater. Once the volume of water entering the Sanitary Sewer system exceeds the 10 MGD capacity of the Wastewater Treatment Plant, water begins to rapidly fill the remaining storage capacity of the collection system. Once the collection system fills to capacity the system is subject to combined sewer overflows (CSOs) and sanitary sewer overflows (SSOs) through manholes overtopping.

Anacortes has two permitted combined sewer overflows (CSOs) which provide some hydraulic relief to the sanitary sewer system during these heavy rainfall events by allowing some of the excess water in the collection system to overflow from the sanitary sewer directly out into the Guemes Channel. Generally shortly after the CSO becomes active, the collection system begins to overflow at manholes along Q Avenue if the water entering the sanitary sewer has not subsided.

The WWTP is actively working toward the goal to reduce combined sewer overflows and eliminate sanitary sewer overflow as stated in the 2010 CSO Reduction Plan. By adding inline storage to the collection system, the Anacortes sanitary sewer system will have built in capacity to store excess water in the collection system during heavy rainfall events to minimize and/or prevent SSO and CSO events.

Overall Objectives for Phase 1:

- a) To develop an understanding of the City's current sewer conveyance system configuration, layout, capacity, and system performance.
- b) To evaluate the operational performance of the existing wastewater collection system and identify capacity limitations.
- c) Based on results of the existing system analysis develop alternatives to maintain the City's combined sewer system in compliance with the NPDES permit with regard to CSOs and SSOs.
- d) Provide geotechnical input and consultation of potential combined sewage storage facilities.
- e) To develop the City's preferred alternative.

2. Key Terms:

- Contract is on a time-and-materials basis not-to-exceed \$380,690.00.
- The period of performance under this Agreement is from inception through December 31, 2019.

3. Competitive Bidding: Per RCW 39.80 this engineering consultant was selected from the City's MRSC Architectural, Landscape Architectural, and Engineering Service Roster to provide a proposal for this scope of work, after which a price was negotiated.

Previous Council/Committee Action: Council considered this contract at the [12/10/18](#). The contract has been updated with the requested changes.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign contract 18-179-SEW-001 with HDR Engineering, Inc. in the amount of \$380,690.00 to perform the Sanitary Sewer Storage Study – Phase 1 Planning-10% Design.

Alternative Actions: Not award the contract, risk being out of compliance with the NPDES permit

Attachments: Contract 18-179-SEW-001

Contractor	HDR Engineering, Inc.
Contract Amount	\$380,690.00
Earmarked Funds	\$737,000
BARS #	440.000.594.35.63
Budget Amendment Required?	No
Start Date	Inception
End Date	12/31/2019



AGREEMENT 18-179-SEW-001
Between
THE CITY OF ANACORTES
AND
HDR ENGINEERING, INC.

SANITARY SEWER STORAGE STUDY – PHASE 1 PLANNING-10% DESIGN

This Agreement, hereinafter referred to as "Agreement", made and entered into between the City of Anacortes, hereinafter referred to as the "City", and HDR Engineering, Inc., hereinafter referred to as the "Consultant";

WHEREAS, the City requires professional services of the Consultant;

NOW, THEREFORE, in consideration of mutual benefits accruing, it is agreed by and between the parties hereto as follows:

1. **Scope of Work.** Under this Agreement, the Consultant will perform a study of the Anacortes sanitary sewer storage. Specifically, the Consultant shall provide services in accordance with Exhibit A which is attached hereto and incorporated by reference.

Work shall be performed under the direction of Eric Shjarback, who may be reached at (360) 299-1980, or by email at erics@cityofanacortes.org.

2. **Price.** The work performed under this Agreement shall be performed on a time-and-materials (T&M) basis not-to-exceed **Three Hundred Eighty Thousand Six Hundred Ninety Dollars (\$380,690.00)** The fee estimate per task is listed in Exhibit B. Payment terms are set forth in Article 4, Payment Terms.

3. **Period of Performance.** The period of performance under this Agreement is through December 31, 2019.

4. **Payment Terms.** Progress payments for work shall be made according to the billing rates as listed in Exhibit C, which is hereby made a part hereof and incorporated by reference.

5. **Subcontracts.** The Consultant shall give notice in advance of placing any subcontract and will identify subcontracts before subcontracted work begins. "Subcontract" means any contract entered into by a sub Consultant to furnish supplies or services for performance of the prime Consultant or a sub Consultant. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders. The following information shall be included (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed sub Consultant, (iv) proposed subcontract price. Unless consent or approval specifically provides otherwise, consent by the City shall not constitute a determination –

- (1) of the acceptability of any subcontract terms or conditions;
- (2) Of the allowability of any cost under this Agreement,; or
- (3) To relieve the Consultant of any responsibility for performing this Agreement.

The Consultant shall give immediate written notice, reference Clause Notices, of any action or suit filed and prompt notice of any claim made against the Consultant by any sub Consultant or vendor that, in the opinion of the Consultant, may result in litigation related in any way to this Agreement, with respect to which the Consultant may be entitled to reimbursement from the City.

6. **Invoicing.** All invoices shall include a cover page that states: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Project Manager Name, AGREEMENT Number, Agreement Price, amount requested per invoice and cumulative invoiced amount. Invoices shall include actual hours worked by Period, by HDR employee. The Consultant must invoice **MONTHLY** for quantities delivered during the invoice period, and no more frequently than monthly, and allow 30 calendar days from receipt of the invoice for payment. Invoices should be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org.

The City shall notify the Consultant within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Consultant shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

7. Ownership and Use of Documents. All finished and unfinished documents and material prepared by the Consultant with funds paid by the City pursuant to the terms of this Agreement shall become the property of the City and shall be forwarded to the City upon its request. Documents and materials shall include but not be limited to plans, specifications, reports, electronic and non-electronic data, and other design documents prepared by the Consultant. Pursuant to RCW 42.56.70, all information and documents produced under this Agreement may be subject to public disclosure. Any modification or reuse of such materials for purposes other than those intended by this Agreement shall be at City's sole risk and without liability to Consultant.

8. Defense and Indemnity Agreement. Consultant shall defend, indemnify and hold the Public Entity, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Public Entity.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the Public Entity, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

9. General and Professional Liability Insurance.

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

Consultant shall obtain insurance of the types and coverages described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrences form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence and \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract, or at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

10. **Registered or Licensed Consultant.** The City is prohibited by RCW 39.06.010 from executing an Agreement with a Consultant who is not registered or licensed as required by the laws of the state. In addition, the City will require persons doing business with the City to possess a business license.

11. **Inspection.** The Project Manager shall have power to reject instruments of services which fail to comply with the requirements of this Agreement, but in case of dispute the Consultant may appeal to the City Attorney, whose decision shall be final, subject to the Disputes clause contained herein. The Consultant shall comply with any and all orders and instructions given by the representative of the particular Department administering the Agreement in accordance with the terms of the Agreement. Nothing herein contained shall be taken to relieve the Consultant of his/her obligations or responsibilities under the Agreement. However, the Consultant shall be responsible for its own methods and conduct during the period of performance.

12. **Standard of Care.** The Consultant represents that Consultant has the necessary knowledge, skill, and experience to perform the Services required by this Agreement. Consultant and any persons employed by Consultant shall use their professional skill and efforts to perform the Work in a professional manner consistent with sound engineering practices, in accordance with the usually and customary professional care required for services of the type described in the Scope of Work herein provided at the same time and in the same locale. The City's remedy for a failure to meet the above Standard of Care shall be the re-performance of the Service or an equitable adjustment in the monies paid for the Professional Services, at the City's discretion

13. **Discrimination Prohibited.** During the performance of this Agreement, the Consultant and subConsultants shall not discriminate in violation of any applicable federal, state and/or local law or regulation on the basis of age, sex, race, creed, religion, color, national origin, marital status, disability, honorably discharged veteran or military status, pregnancy, sexual orientation, gender identity, or any other classification protected under federal, state, or local law. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of services under this Agreement. Consultant agrees to comply with the applicable provisions of State and Federal Equal Employment Opportunity and Nondiscrimination statutes and regulations.

14. **Consultant is an Independent Consultant.** The parties intend that an independent Consultant relationship will be created by this Agreement. No agent, employee or representative of the Consultant shall be deemed to be an agent, employee or representative of the City for any purpose. Consultant shall be solely responsible for all acts of its agents, employees, representatives and sub Consultants during the performance of this Agreement.

15. **The City's Right to Terminate Agreement.**

A. Termination for Default

If the Consultant defaults by failing to perform any of the obligations of the Agreement and fails to cure the default within a reasonable period of time following written notice thereof, or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Consultant in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Consultant shall not be entitled to receive any further payments under the Agreement until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Consultant. The Consultant shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Consultant was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience

The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Consultant shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work. An equitable adjustment in the Agreement price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

16. **Changes/Additional Work.** The City may engage Consultant to perform services in addition to those listed in this Agreement, and Consultant will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Consultant to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

17. **Non-waiver.** Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

18. **Non-assignable.** The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

19. **Covenant Against Contingent Fees.** The Consultant warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

20. **Disputes**

A. General

Differences between the Consultant and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims

The Consultant shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the Contracting Agent or the City, or (2) the happening of any event or occurrence, unless the Consultant has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Consultant believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Consultant shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim

The Consultant shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Consultant has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution

In the event of a dispute between the City and the Consultant arising of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Consultant to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute. In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties. If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

21. Force Majeure. Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement if and to the extent that such party's performance of this Agreement is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Consultant shall have no recourse against the City.

22. Compliance with Laws. The Consultant in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. The Consultant specifically agrees to pay any applicable business and occupation (B&O) taxes, which may be due on account of this Agreement.

23. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

24. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

25. Survival of Agreement Termination. The articles relating to Defense and Indemnity, Ownership and Use of Documents, The City's Right to Terminate Agreement, Governing Law, and Disputes, shall survive completion of the services, payment in full of the compensation and termination of this Agreement.

26. **Notices.** Notices to the City of Anacortes shall be sent to the following address:

City of Anacortes
Tiffany Matson
904 6th Street
PO Box 547
Anacortes, WA 98221

Notices to the Consultant shall be sent to the following address:

HDR Engineering, Inc.
Eric C. M. Bergstrom, P.E.
929 108th Avenue NE, Suite 1300
Bellevue, WA 98004

Receipt of any notice shall be deemed effective three days after deposit of written notice in the U.S. mails, with proper postage and properly addressed.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to be bound accordingly;

CITY OF ANACORTES

HDR ENGINEERING, INC.

By _____
Laurie Gere, Mayor

Signature

Date _____

Printed Name

Title

Date

18-179-SEW-001
Exhibit A

City of Anacortes
Wastewater Collection System Assessment
Scope of Services

December 2018



929 108th Avenue NE
Suite 1300
Bellevue, WA 98004
(425) 450-6200

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EXHIBIT A

SCOPE OF SERVICES

Background

The City of Anacortes owns and operates a sanitary sewer conveyance and treatment system. The operation of this system, including the discharge of treated effluent to Guemes Channel, Puget Sound is permitted under a National Pollution Discharge Elimination System (NPDES) permit. The City's sewage collection system is classified as a combined sewer and in accordance with the NPDES permit (No. WA0020257) there are two permitted combined sewage overflow sites (outfalls). The permit requires the release of untreated combined sewage overflows (CSOs) to be limited to an average of one per year per site in accordance with WAC 173-245.

The City has experienced sewer system overloading in the downtown area during wet weather events in recent years. It is the City's desire to assess the capacity of the sewer collection system, identify constrictions and propose improvements to allow the City to stay in compliance with the NPDES permit.

Scope of Services

Summary

The following tasks are included in this scope of services:

- Task 100 Project Management
- Task 200 Data Collection
- Task 300 Existing System Analysis
- Task 400 Alternative Development and Evaluation
- Task 500 Proposed Alternative
- Task 600 Documentation

Task 100 Project Management

Objective

The purpose of this task is to monitor, control and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

1. Prepare a Project Management Plan (Project Guide) outlining the project scope, team organization, schedule, and communications information.
2. Coordinate and manage the project team.

3. Prepare monthly status reports describing the following:
 - A. Services completed during the month
 - B. Services planned for the next month
 - C. Needs for additional information
 - D. Scope/schedule/budget issues
 - E. Schedule update and financial status summary
4. Prepare monthly invoices formatted in accordance with contract terms.
5. Project Manager will attend project management meetings with the client Project Manager to review project scope, schedule, and budget issues.
6. Quality assurance – Complete periodic quality assurance management review to monitor project execution.
7. Attend a project kickoff meeting. The meeting will be coordinated with the system tour and data transfer meeting in Task 200.

Client Responsibilities

1. Attend project management meetings.
2. Timely processing and payment of invoices.
3. Review and process contract change requests and amendments, if needed.

Assumptions

1. Project management meetings will be approximately 1 hour in duration and held monthly by telephone.
2. This project will be completed in 10 months.
3. Up to 5 project management meetings will be coordinated and held concurrently with in person project status and review meetings in Anacortes.
4. Invoices will be HDR standard invoice format.
5. Expense backup will not be provided with invoices but will be available for review at HDR.

Deliverables

1. Project Management Plan (Project Guide) (PDF file).
2. Monthly reports and invoices (one copy with invoice will be e-mailed in a PDF file).
3. Monthly project schedule and budget updates.
4. Project management meeting agenda and notes (e-mailed PDF files).

Task 200 Data Collection

Objective

To develop an understanding of the City's current sewer conveyance system configuration, layout, capacity, and system performance.

HDR Services

1. Collect and review existing system documentation.
2. Visit the City and tour the wastewater collection system with a primary focus on the facilities related to the combined sewer system including the combined sewer overflow structures.
3. Meet with City to review information requested.
4. Prepare graphics, tables and charts of relevant conveyance system features and information for subsequent use in summary reports.

Client Responsibilities

1. Provide geographical information system (GIS) data of the sewer collection system including pipe location, pipe size, invert elevations, date of installation, condition reports (including CCTV records) and repair records.
2. Provide current zoning, population, topographic, soil and other information that would be relevant to understanding and developing flow estimates from areas within the City and developing alternatives to address capacity limitations.
3. Provide as-built drawings of selected conveyance sewers and facilities such as pump stations.
4. Provide a minimum of 5 years of system operating data, including wastewater treatment plant flow, in electronic format in a maximum of 15 minute increments.
5. Provide flow monitoring data from temporary flow meters installed within the collection system.
6. Provide documentation of combined sewer overflow (CSO) events including date, time, overflow rate and volume.
7. Provide any photographs or videos of active CSO events.
8. Provide rainfall data in electronic format in not greater than 15 minute increments for a 20 year period including the same 5 year period of system operating data.
9. Provide climate change impacted rainfall data that may be used to predict future system flows.
10. Provide copies of existing sewer system documentation including sewer plans, maintenance reports and any information documenting the operation of the collection system.
11. Coordinate a one day system tour and data information meeting. This meeting will be coordinated with the project kick off meeting.

Assumptions

1. Three HDR staff will attend the kick off meeting and system tour.

Deliverables

1. Conveyance system graphics, tables and charts depicting wastewater system configuration and operation (e-mailed PDF files).

Task 300 Existing System Analysis

Objective

To evaluate the operational performance of the existing wastewater collection system and identify capacity limitations.

HDR Services

1. Develop a trunk line sewer conveyance model of the City's collection system using an EPA SWMM based model. Generally, sewer lines 12 inches and greater will be modeled. Major pump stations will be included. Tributary sewer basin loading will be estimated based on sewer area and the percentage of the overall system. The model will be used to assess capacity within the conveyance system.
2. Develop a spreadsheet based relational model that estimates total system flow based on recent rainfall. This model will be referred to as a System Loading Model. The model predicts total system flow into the wastewater treatment plant on a continuous basis in hourly increments. It will be used to estimate the excess sewage that may be diverted from the system in the form of combined sewer overflows or sanitary sewer overflows.
 - A. Calibrate the model using 5 years of plant flow data and rainfall using wet weather events that do not exceed the measured system flows.
 - B. Perform a long term simulation of system data using a 20 year rainfall time series.
 - C. Perform a long term simulation of system data using a climate impacted 20 year rainfall time series.
3. Present the results of the conveyance system analysis in a workshop with City staff.
4. Attend a second status and review meeting (workshops) in Anacortes to follow up on issues from the first system evaluation workshop.
5. Document the system analysis in a technical memorandum including system capacities, flow volumes and excess combined sewer volumes.

Client Responsibilities

1. Provide follow up documentation of the wastewater system in response to questions developed during the system analysis.
2. Schedule up to two 4-hour workshops with City staff in Anacortes to discuss the system analysis.
3. Review and provide comments on the system analysis technical memorandum.

Assumptions

1. A very limited effort will be made to calibrate the trunk sewer collection model to wastewater flows primarily because it is assumed that accurate flow data is not available. Limitations of the collection system model will be documented for City consideration.
2. The System Loading Model will be used to estimate the total excess volume of combined sewage that would need to be stored to maintain the City's CSO compliance at the overflow sites.
3. Up to three HDR staff will attend the 2 workshops.

Deliverables

1. Draft system analysis technical memorandum documenting the system analysis.
2. Final system analysis technical memorandum documenting the system analysis.
3. System analysis workshops agenda and notes.

Task 400 Alternative Development and Evaluation

Objective

Based on results of the existing system analysis develop alternatives to maintain the City's combined sewer system in compliance with the NPDES permit with regard to CSOs and SSOs.

HDR Services

1. Identify up to 5 high level concepts to maintain permit compliance and discuss these with City staff at the existing system analysis workshops (Task 300). The concepts may include inline storage, tank storage, conveyance diversions, increased conveyance capacity increased wastewater treatment plant influent pump station capacity.
2. Based on input received from City staff develop a feasibility analysis of up to 3 alternatives to control excess wastewater flow. The analysis will include conceptual development of location and size of storage and conveyance piping.
3. Consider alternatives that could be constructed as part of other planned capital improvement projects such as roadway or park improvements projects.
4. Summarize advantages and disadvantages for each of the alternatives.
5. Conduct a geotechnical feasibility study (Task 401) of the 3 proposed alternatives based on existing area information.
6. Develop order of magnitude costs for each of the 3 alternatives.
7. Present alternatives in a workshop and discuss the required facilities, costs, and a possible implementation schedule.
8. Attend a City Public Works Committee meeting with Public Works staff to present proposed alternatives and Public Works recommended alternative for consideration by the committee.

Client Responsibilities

1. Attend the alternatives workshop and provide input on a preferred option.
2. Provide feedback and preferences on the 5 high level concepts and which concepts should be further developed as the 3 alternatives.
3. Conduct any alternative selection analysis as may be deemed necessary by the City incorporating social, economic and environmental factors.
4. Identify property rights that may need to be acquired to implement the alternatives.
5. Identify possible permits and scheduling impacts that may be required for implementation of each of the alternatives.
6. Identify the City's selected final alternative.

Assumptions

1. The geotechnical feasibility analysis will be conducted by a subconsultant to HDR, GeoEngineers.
2. Up to three HDR staff will attend the workshops.

Deliverables

1. Up to two figures for each of the 3 alternatives to illustrate the approximate location and concept.
2. Summary documentation of the alternative evaluation that may be incorporated into the Engineering Report.

Task 401 Geotechnical Input for CSO Storage Facility Siting and Preliminary Design (GeoEngineers)**Objective**

Provide geotechnical input and consultation of potential combined sewage storage facilities.

GeoEngineers Services

1. Perform a desktop study of site conditions at up to 10 areas for potential storage facility locations identified by the City of Anacortes and HDR, Inc. The alternatives will be reduced to 3 sites for alternative evaluation.
2. Provide preliminary input regarding suitable types of storage facilities (e.g., reservoirs, buried pipes).
3. Identify preliminary geotechnical/geohazard considerations for the various sites including geologic hazards, tsunami and sea level rise, seismic, and potential groundwater impacts.
4. Prepare a summary geotechnical memorandum documenting anticipated site conditions and preliminary conclusions regarding storage facility types, preliminary planning and design considerations.

Client Responsibilities

1. Provide documentation not otherwise available to GeoEngineers.

Assumptions

1. Geotechnical review includes publicly available information, project information in GeoEngineers' files, and information available from City of Anacortes.
2. Site visits would include visual observation only.
3. No explorations are planned at this time.
4. Attendance at three meetings in Anacortes.

Deliverables

1. Draft geotechnical summary technical memorandum.
2. Final geotechnical summary technical memorandum.

Task 500 Proposed Alternative

Objective

To develop the City's preferred alternative.

HDR Services

1. Develop in further detail a preferred alternative including conceptual layout. Figures will be developed illustrating the proposed alternative.
2. Refine the opinion of probable construction (OPCC) cost developed under Task 400.
3. Develop a project engineering and construction schedule.
4. Identify additional investigations that need to be conducted to support a design project including surveying and geotechnical investigations.
5. Attend a meeting with City staff to review the design considerations of the proposed alternative.

Client Responsibilities

1. Provide review comments of the preferred alternative design features.

Assumptions

1. The final report will be submitted 3 weeks after receiving and incorporating draft report review comments.
2. Develop design concepts to approximately 10 percent level of design that reflects location and size of the preferred alternative. Mapping will be based on City GIS data.
3. The OPCC will be an Association of the Advancement of Cost Engineering (AACE) Class 5 estimate.

Deliverables

1. Summary documentation of the preferred alternative will be incorporated into the Engineering Report (Task 600).

Task 600 Engineering Report

Objective

Summarize the system analysis, alternatives, alternative evaluation process and the City selected alternative.

HDR Services

1. Develop an Engineering Report for review and approval by the Washington State Department of Ecology (DOE) in accordance with Chapter 173-240 WAC.

Client Responsibilities

1. Review and provide comments on the draft Engineering Report.

Assumptions

1. The final report will be submitted 3 weeks after receiving draft report review comments..

Deliverables

1. Draft Engineering Report (submitted electronically)
2. Final Engineering Report (2 printed copies and electronically)

Schedule

The preliminary schedule for the project is as follows:.

Milestones	Date
Notice to Proceed	December 31, 2018
Task 200	February 22, 2019
Task 300	March 29, 2019
Task 400	June 28, 2019
Task 500	August 23, 2019
Task 600	October 11, 2019

18-179-SEW-001

EXHIBIT B

PAYMENT TERMS

Compensation for HDR's services under this Agreement shall be on the basis of the actual employee hourly rate equal to Direct Labor Cost times a multiplier of **3.2** to be paid as total compensation for each hour an employee works on the project, plus Eligible Expenses, subject to the maximum stated in Article 2. Direct Labor Cost shall mean the actual salaries and wages, (basic and overtime) paid to all personnel engaged directly on the project.

Eligible Expenses shall mean the actual expenses incurred directly in connection with the project for transportation travel, subconsultants, subcontractors, computer usage, telephone, shipping and express mail, and other incurred expense. HDR will add three percent (3%) to invoices received by HDR from subconsultants. Charges for typical reimbursable expenses incurred by HDR will be at the following rates.

Miscellaneous:	Postage at cost
Travel:	IRS rate for business use of an automobile, currently \$0.545/mile Other travel expenses at cost
Copying:	At cost.
Phone:	No charge except for outside coordinated conference calls
Lodging:	Reimbursable at cost associated with travel
Meals:	Reimbursable at cost associated with travel

The amount of any sales tax, excise tax, value added tax (VAT), or gross receipts tax that may be imposed on this Agreement shall be added to the HDR's compensation as reimbursable expenses.

The fee estimate for the scope of services described in Exhibit A is shown in the table below. HDR may adjust the distribution of compensation between individual tasks of the work noted herein to be consistent with services actually rendered.

Task	Labor	Expenses	Total
Task 100 – Project Management	\$39,257.76	\$100.00	\$39,357.76
Task 200 – Data Collection	\$34,312.20	\$309.00	\$34,621.20
Task 300 – Existing System Analysis	\$73,073.08	\$390.75	\$73,463.83
Task 400 – Alternative Development	\$100,032.18	\$390.75	\$100,422.93
Task 401 – Geotechnical Feasibility		\$20,600.00	\$20,600.00
Task 500 – Proposed Alternative	\$60,8533.40	\$295.38	\$61,148.78
Task 600 – Engineering Report	\$50,675.50	\$400.00	\$51,075.50
Total Estimated Fee			\$380,690.00

LABOR ESTIMATE, HDR ENGINEERING STAFF

City of Anacortes: Wastewater Collection System Assessment

		Bergstrom, Eric C	Packard, Kenneth H	Petilla, Colleen M	Pecha, Dan L	Bramlett, Lynda L	Ainslie, Rachel Ireland	Kivela, Jamie	Tamura, Lisa Y	Applegate, Daniel W	Pardee, Katie M	Glassley, James B	Total Labor Hours	Total Labor Dollars - Billable
Project Role		Project Manager	Project Engineer	Project Engineer	Quality Control	CAD Technician	EIT	Project Controller	Hydraulic Modeler	Engineer Consultant	Project Support	GIS Technician		
Billing Rate		316.32	122.53	159.97	334.02	157.86	104.83	162.43	187.68	247.58	116.77	150.21		
HDR Job Title		PJM.PJM310.Project Manager Engineering Sr	ESA.ESA100.EIT Sanitary	ESA.ESA200.Engineer Sanitary	PJM.PJM410.Proje ct Principal Engineering	BIM.BIM230.BIM Specialist Civil 3	ESA.ESA100.EIT Sanitary	FIN.FIN290.Departm ent Accountant Sr	ECI.ECI300.Engineer Civil Sr	ESA.ESA300.Engin eer Sanitary Sr	ADM.ADM510.Proje ct Support Specialist	ENS.GIS130.GIS Analyst Sr		
Direct Rates		98.85	38.29	49.99	104.38	49.33	32.76	50.76	58.65	77.37	36.49	46.94		
100	T100 Project Management	38	0	44	4	0	0	96	0	0	28	0	210	\$ 39,257.76
	Project Setup	10		8	2			24			8		52	\$ 9,943.48
	Project Mgmt Plan / Quality Mgmt Plan / HASP	8		4	2						12		26	\$ 5,239.72
	Coordination and Monitoring	8						8					16	\$ 3,830.00
	Invoicing / Status Reporting / EV / WorkPlan	10		24				40					74	\$ 13,499.68
	Subconsultant Management	2		4				12					18	\$ 3,221.68
	Project Closeout			4				12			8		24	\$ 3,523.20
													0	\$ -
200	T200 Data Collection	22	48	68	4	16	16	0	12	0	24	0	210	\$ 34,312.20
	Collect and review data	8	12	24	4		8				12		68	\$ 11,416.16
	Visit City and tour	8	8	8									24	\$ 4,790.56
	Meet City staff	4	4	4									12	\$ 2,395.28
	Data documentation	2	24	32		16	8		12		12		106	\$ 15,710.20
													0	\$ -
300	T300 Existing System Analysis	82	4	148	6	8	0	0	100	0	8	0	356	\$ 73,073.08
	EPA SWMM model	2	4	8					80				94	\$ 17,416.92
	System Loading Model	40		80									120	\$ 25,450.40
	Analysis review workshop	16		20	4				12				52	\$ 11,848.76
	Two additional workshops	16		20									36	\$ 8,260.52
	Analysis documentation	8		20	2	8			8		8		54	\$ 10,096.48
400	T400 Alternative Development and Evaluation	52	152	128	22	72	24	0	20	46	18	40	574	\$ 100,032.18
	Develop 5 concepts	16	40	24	8	24	12		8	4		20	156	\$ 27,016.32
	Feasiblity analysis of 3 alternative concepts	8	80	60	4	24	12		8		16	20	232	\$ 34,687.80
	Cost Estimates	4	12	8	4					40			68	\$ 15,254.68
	Alternatives workshop	8	16	16	4	24			4				72	\$ 12,926.00
	Presentation to Public Works Committee	12		12	2					2	2		30	\$ 7,112.22
	Coordinate with geotech	4	4	8									16	\$ 3,035.16
													0	\$ -
401	T401 Geotechnical Input for CSO Storage Facility Siting and Preliminary Design (GeoEngineers)	0	0	0	0	0	0	0	0	0	0	0	0	\$ -
													0	\$ -
500	T500 Proposed Alternative	40	56	112	10	32	40	0	0	40	8	0	338	\$ 60,853.40
	Preferred alternative development	24	40	100	8	32	40				8		252	\$ 41,340.92
	Cost estimate	4	16							40			60	\$ 13,128.96
	Develop project engineering and construction schedule	12		12	2								26	\$ 6,383.52
													0	\$ -
600	T600 Documentation	24	84	144	6	10	0	0	0	0	40	10	318	\$ 50,675.50
	Preliminary Engineering Report Draft	16	60	120	4	8					40	8	256	\$ 40,080.76
	Preliminary Engineering Report Final	8	24	24	2	2						2	62	\$ 10,594.74
Task Total Hours		258.00	344.00	644.00	52.00	138.00	80.00	96.00	132.00	86.00	126.00	50.00	2006.00	
Task Total Fee		\$ 81,610.56	\$ 42,150.32	\$ 103,020.68	\$ 17,369.04	\$ 21,784.68	\$ 8,386.40	\$ 15,593.28	\$ 24,773.76	\$ 21,291.88	\$ 14,713.02	\$ 7,510.50		\$ 358,204.12

Arlene French

December 17th, 2018

1411 8th St.

Anacortes WA 98221

Right now, today, there exists a perfectly useable bike trail /path from the ferry to Washington Park or downtown Anacortes, along Oakes Ave.

With the new, lowered speed limit along Oakes, it is as safe as any route on any street in town. Cars have been clocked doing 30-40 mph down 8th St.

Please do the right and reasonable thing and put the proposed bike trail project, through the upper wetlands of SHIP, on the back burner.

Until progress is made on the trail from the Guemas Ferry end, the wetlands portion is literally the trail to nowhere! It accomplishes no reasonable destination and dead ends in the Ferry Lanes.

A cyclist travelling either direction will find the wetlands portion of no use. Any future dollars spent on the GCT should be spent getting it continued from the Guemas Ferry.

SLIDES in Presentation
Show no bicycles —
because - it goes
nowhere

If your reason to complete this small segment is due to State Funds — Then you are cheating the state.

Those transportation funds should be used along Oakes Ave to create state of the art Bike/Red Trail.



**Evergreen Islands
Board of Trustees**

Tom Glade
President

Brian Wetcher
Vice President

Brenda Lavender
Secretary

Kathryn Alexandra
Treasurer

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Director

Maureen Scheetz
Director

mailing address
P.O. Box 223
Anacortes WA 98221

web address
evergreenislands.org

tax deductions
Evergreen Islands is a
501(c)(3) organization.
Your contributions are
tax-deductible.

EVERGREEN ISLANDS

February 26, 2018

To: Mayor Gere and the Anacortes City Council
(Ryan Walters, Brad Adams, Eric Johnson, Matt Miller,
Bruce McDougall, Liz Lovelett, Anthony Young)
cc: Don Measamer, Director of Planning and Community Development
Libby Grage, Planning Manager
Gary Robinson, Parks & Recreation Director
City of Anacortes
P.O. Box 547
Anacortes, WA 98221
Evergreen Islands Board of Directors

Re: Guemes Channel Trail – Phase 2

Dear Mayor Gere & Anacortes City Councilmembers:

Introduction

Evergreen Islands, while generally supportive of the Guemes Channel Trail, is resolutely opposed to the route currently proposed for Phase 2, which is within the Ship Harbor wetland buffer for its entire length (see Figure 1).

As demonstrated by this letter, Evergreen Islands has been deeply involved with the Ship Harbor wetland for at least 30 years, and has established ourselves as a major stakeholder in determining the Ship Harbor wetland's future.

Also, the crux of the current Anacortes Critical Areas Ordinance is the result of a 2003 Western Washington Growth Management Hearing Board (WWGMB) appeal brought by 1000 Friends of Washington, Evergreen Islands, and Skagit Audubon Society against the City. The WWGMHB decision¹, No. 03-3-0017 ordered:

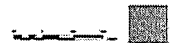
Ordinance No. 2623 is remanded to the City for the purpose of bringing its designations and protections for FWHCAs and wetland protection measures into compliance with the GMA requirements for designation and protection of critical areas, including RCW 36.70A.060 (2), RCW 36.70A.170(1)(d), RCW 36.70A.170(2), RCW 36.70A.172(1) and RCW 36.70A.040.

¹ "Final Decision and Order," 1000 Friends of Washington, Evergreen Islands, and Skagit Audubon Society v. City of Anacortes, Western Washington Growth Management Hearings Board, No. 03-2-0017
[http://www.gmhwb.wa.gov/searchdocuments/wwgmhb/2004/wwgmhb%2003-2-0017%202-10-2004%20anacortes final decision and order.pdf](http://www.gmhwb.wa.gov/searchdocuments/wwgmhb/2004/wwgmhb%2003-2-0017%202-10-2004%20anacortes%20final%20decision%20and%20order.pdf)

Figure 1. Guemes Channel Trail Phase 2: Conceptual Trail Alignment



GUEMES CHANNEL TRAIL PHASE 2: CONCEPTUAL TRAIL ALIGNMENT



Brief History

Evergreen Islands' direct involvement with the Ship Harbor Marina proposal began in 1984 and continued through 1994. A chronology of the Ship Harbor Marina saga from 1984 to 1994, composed by Richard Threet (an Evergreen Islands board member), is included in Attachment 2

Ship Harbor Marina

On April 23, 1984, Wallace Edwards, Partner, Leeward Development, Inc. submitted an application for a Shoreline Substantial Development Conditional Use of Variance Permit for the Ship Harbor Marina. The details of the are as follows:

- Multi-Use Marine Recreation and Residential Development
- 900 Slip Marina
- 300 Room Hotel / Convention Center
- 50,000 Sq. Ft. Specialty Retail Shops and Restaurants
- 3,000 Sq. Ft. Chandlery
- 200 Condominium Residential Units (100 full share and 100 investor-owned)
- Parking Spaces for 1,480 Vehicles
- Approximately \$70 million (1982 dollars)
- Rezoning approximately 50 acres of LI-zoned land to CM zoning.

Figure 2 shows the Ship Harbor Marina site plan for the project as originally proposed

Figure 2. Ship Harbor Marina Site Plan as Originally Proposed

Anacortes Shoreline Permit No. 125

On June 28, 1984, Anacortes Planning Director Ian Munce issued Shoreline Permit No. 125 to Leeward Development for the Ship Harbor Marina, subject to 60 conditions.

Shoreline Hearing Board Case No. 84-37

On July 27, 1984, Evergreen Islands appealed Shoreline Permit No.125 to the State Shorelines Hearings Board. In August, 1984, the Washington Department of Ecology joined as an intervenor in the appeal. A year and a half later, on February 26, 1986, the State Shoreline Hearings Board issued its Order of Dismissal for SHB No. 84-37, Evergreen Islands Washington State Department of Ecology vs. the City of Anacortes and Leeward Development, Inc. The Order included 34 settlement conditions (a summary of the settlement conditions, are included in Attachment 1).

The Settlement Agreement was amended first on June 15, 1987, and then again on June 20, 1991.

Relevant Settlement Conditions (emphasis added)

Settlement Agreement Condition #12

There will be no bicycle or motorized vehicular access in the open area west of the hotel. This lack of access will be communicated either by signs or a suitable barrier.
Bicycle access will be routed around the open-area along SR 20.

Settlement Agreement Condition #14

The open space area west of the hotel will remain dedicated to passive recreational use with development limited in perpetuity to landscaping of native vegetation types and natural history interpretive uses. **Passive recreational use shall be interpreted to mean walking, beachcombing, picnicking, bird watching, and similar uses not requiring supporting facilities.** This provision shall be attached to the property as a restrictive covenant.

Restrictive Covenant #5

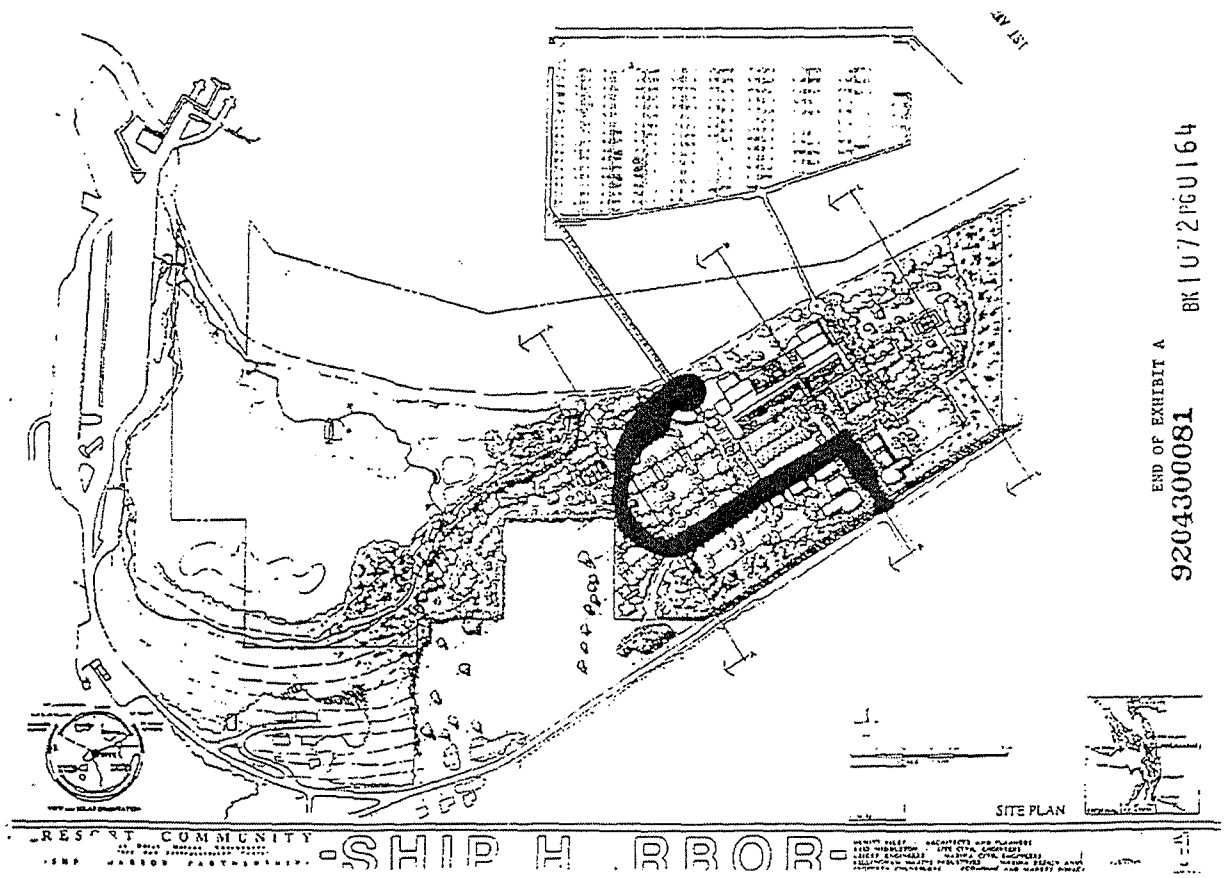
No public bicycle or motorized vehicular access shall be allowed in the natural Area Property. This prohibition shall be communicated by either signs or suitable barriers. **The public's use of bicycles and motorized vehicles shall be routed around the Natural Area Property along SR 20.**

Post Settlement History

The most recent document in Evergreen Islands' files is the Hydraulic Permit from Washington Department of Fish & Wildlife, October 5, 1998. The Hydraulic Permit's time limit was December 31, 2000.

After nearly 10 years of modifications, Figure 3 shows the final site plan.

Figure 3. Ship Harbor Marina Final Site Plan



The Ship Harbor Interpretative Preserve (SHIP)

The Anacortes Parks Foundation's website² includes the following history of the Ship Harbor Interpretative Preserve (emphasis added):

In late 1997, Gale Brink, Commissioner for the Port of Anacortes approached Jim Falk, President of Anacortes Parks Foundation to see if it was interested in developing a wetlands interpretive center at Ship Harbor. The Foundation expressed an interest and formed a Steering Committee led by Jim Falk with **Dr. Mark Backlund representing the environmental community and Evergreen Islands**, Dr. Steven Sulkin, Director, Shannon Point Marine Center representing the education and scientific disciplines, and Gale Brink representing the public. The Ship Harbor Interpretive Preserve (SHIP) was born.

The project was accepted and funds were sought from State and other agencies to initially plan the effort. Some 60 volunteers rolled up their sleeves and inventoried animal and plant life, studied hydrology, researched social and economic history, planned a trail system that would best protect the ecosystem, looked for 'best ways' to educate local students and the public, and....began a search for funds. Working partners were Shannon Point Marine Center, City of Anacortes, Port of Anacortes, Samish Indian Nation, Washington State Ferry System, **Evergreen Islands**, Washington State Department of Ecology, Anacortes School District, and most importantly...the general public.

Many of the 60 volunteers "who rolled up their sleeves" were Evergreen Islands members, including myself (Tom Glade). Those 60 volunteers expect the term "Preserve" to be honored in support of the time and energy they expended making the Ship Harbor Interpretative Preserve a reality.

² "History of Ship Harbor Interpretative Preserve," Anacortes Parks Foundation, <http://anacortesparksfoundation.org/history-of-ship-harbor-interpretive-preserve/>

Critical Areas Ordinance

The Anacortes Critical Areas Ordinance (CAO) is contained in Chapter 17.70 of the Anacortes Municipal Code. The CAO includes the following sections that are pertinent to the Ship Harbor wetlands (emphasis added):

17.70.320 Designation, rating, and mapping wetlands.

D. **Regionally Significant Wetlands.** Pursuant to subsection (B)(1)(a)(iii) of this section, the following wetlands are designated as **Category I wetlands**:

1. Cannery Pond (West of the State Ferry Terminal);
2. **Ship Harbor Interpretive Preserve** (East of the State Ferry Terminal), except as to buffer widths which shall be as required for Category II;

17.70.340 Performance standards—General requirements.

A. Activities may **only be permitted in a wetland or wetland buffer if the applicant can show that the proposed activity will not degrade the functions and functional performance of the wetland and other critical areas**

B. Activities and uses shall be prohibited in wetlands and wetland buffers, except as provided for in this chapter.

C. *Category I Wetlands.* **Activities and uses shall be prohibited from Category I, except as provided for in the uses by right and special permit requirements,** provided the standards for Category II and III wetlands are met.

F. Wetland Buffers.

7. **Buffer Uses.** The following uses may be permitted within a wetland buffer in accordance with the review procedures of this chapter, provided they are not prohibited by any other applicable law and they are **conducted in a manner so as to minimize impacts to the buffer and adjacent wetland**:

- a. Conservation and Restoration Activities. Conservation or restoration activities aimed at protecting the soil, water, vegetation, or wildlife and in accordance with an approved critical area report;
- b. **Passive Recreation.** Passive recreation facilities designed in accordance with an approved critical area report;
- c. Stormwater Management Facilities. Stormwater management outfall facilities are allowed in accordance with an approved critical areas report with no net loss of function to the wetland and wetland buffer. However, stormwater facilities beyond those necessary to ensure continued predevelopment stormwater flows to wetlands may only be permitted through the conditional use process.

Passive Recreation

The current Anacortes Municipal Code defines Passive Recreation as follows (emphasis added):

17.06.723 Recreation, passive.

A “passive recreation area” refers to a mix of uses on undeveloped land (including wetland buffers) or minimally improved lands which includes the following: naturally landscaped areas, non-landscaped greenspaces, picnic areas, water bodies, trails, interpretive trails and other similar structures or development.

Passive recreation may be defined as a non-motorized activity that:

- A. Offers constructive, restorative, and pleasurable human benefits and fosters appreciation and understanding of open space and its purpose;
- B. Is compatible with other passive recreation uses;**
- C. Does not significantly impact natural, cultural, scientific, or agricultural values; and
- D. Requires only minimal visitor facilities and services directly related to safety and minimizes passive recreation impacts. (Ord. 2812 § 1 (Att. A), 2010).

However, Settlement Agreement Condition #14 states (emphasis added):

The open space area west of the hotel will remain dedicated to passive recreational use with development limited in perpetuity to landscaping of native vegetation types and natural history interpretive uses. **Passive recreational use shall be interpreted to mean walking, beachcombing, picnicking, bird watching, and similar uses not requiring supporting facilities. This provision shall be attached to the property as a restrictive covenant.**

And the Restrictive Covenant #5 states (emphasis added):

No public bicycle or motorized vehicular access shall be allowed in the natural Area Property. This prohibition shall be communicated by either signs or suitable barriers. **The public’s use of bicycles and motorized vehicles shall be routed around the Natural Area Property along SR 20.**

Settlement Agreement Condition #14’s definition of “passive recreation” is definitely the more appropriate definition with regard to the Ship Harbor Interpretative Preserve.

Park or Preserve?

Dictionary.com defines park as:

an area of land, usually in a largely natural state, for the enjoyment of the public, having facilities for rest and recreation, often owned, set apart, and managed by a city, state, or nation.

Preserve is defined as:

- A place to keep safe from harm or injury; protect or spare.
- A place set apart for the protection and propagation of wildlife.

Evergreen Islands fervently believes that the Ship Harbor Interpretative Preserve should be managed as a preserve.

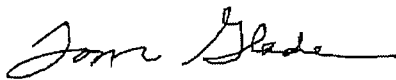
Conclusion

In conclusion, Evergreen Islands, as a major, historical stakeholder, asks the City of Anacortes to:

- Prohibit any uses in the Ship Harbor Wetland buffer since the wetland is a Category I wetland of regional significance, and also has a substandard buffer as well.
- Manage the Ship Harbor Wetland as an environmental **preserve** for educational use
- Route the Phase 2 segment of the Guemes Island Trail entirely outside of the Ship Harbor wetland buffer.
- Since the completion of the Guemes Island Trail is in the distant future, include a bicycle lane along for State Route 20 in the near-term planning for State Route 20, an option that satisfies Settlement Agreement #12 and Restrictive Covenant #5.

While the conditions of the Settlement Agreements and the Restrictive Covenant may not be still in effect, Evergreen Islands stands behind their intent. We will work diligently to assure that their intent is carried forward into the future.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Tom Glade", with a long horizontal flourish extending to the right.

Tom Glade, President
Evergreen Islands



December 17, 2018 update

Guemes Channel Trail

OVERVIEW

- Recent Discussions
- Public Information
- Public Participation
- Staff Recommendations



RECENT DISCUSSIONS



- City has received comments on potential environmental impacts of Ship Harbor portion of trail.
- On October 31, 2018, City staff toured Ship Harbor area with representatives of the Sierra Club
- In response to concerns, staff developed public participation plan for Ship Harbor segment, to consider alternatives and environmental impacts and engage the public.
- On November 14, Staff met with Evergreen Islands, the Mount Baker branch of Sierra Club, and Skagit Audubon Society on concerns about environmental impacts of Ship Harbor trail route. Staff presented proposed public participation plan.
- EI rejected proposed public participation plan and demanded City proceed with full Environmental Analysis and Environmental Impact Statement for the entire trail. In response to EI demands, staff are presenting information tonight on updating website and introducing public participation plan option.

PUBLIC INFORMATION



Public Information Plan

www.anacorteswa.gov

- City staff have met with members of the public and stakeholder groups, who have asked for more transparent information on the Guemes Channel Trail.
- Staff recommend providing an overall Guemes Channel Trail page on the City website so the public can easily find information on the various phases, previous processes, and upcoming opportunities to participate.
- Staff recommend work start immediately to get the page up by early 2019.
- This public access point should be complete before any additional processes occur on the Trail.

PUBLIC PARTICIPATION



Previously-Proposed Public Participation Plan for Ship Harbor

- Staff prepared a public participation plan for Ship Harbor:
- First, present public participation plan to Council Parks subcommittee, and then to City Council for approval or revision.
- Recommended public participation plan:
 - Arrange individual meetings with various interest groups that represent a variety of opinions on the trail, including Evergreen Islands, Skagit Audubon Society, Sierra Club, Anacortes Parks Foundation, ABPAC, an ADA group, and others.
 - Work with Macleod Reckord to develop materials that demonstrate the various route options with maps, pictures and a narrative. We take that package to a Council Park Committee meeting for their input to move forward to Council.
 - Advertise an open house and arrange for public site visits in advance of the open house.
 - Invite the public to the open house to look at and comment on the package of potential routes.
 - Go to Council for action on a recommended route after the public meeting that will include ways to minimize and mitigate any potential impacts to the wetland buffer if the recommended route impacts the wetland buffer. Include an analysis of various routes, pros and cons and why recommended route was selected.

Alternative to Proposed Public Participation Plan

- Evergreen Islands has requested that the City not move forward with the trail efforts until it has completed an Environmental Assessment (EA) under the National Environmental Policy Act (NEPA) and a State Environmental Policy Act (SEPA) Environmental Checklist, followed by a unified Environmental Impact Statement (EIS) for the entire trail.
- Staff estimate cost to be somewhere between \$100,000 and \$500,000 to complete the requested processes and that it will take more than a year to complete. Costs vary depending on whether the City does EA vs. EIS for SEPA vs. NEPA process for a portion of the trail vs. the whole trail
- Generally, the requirement to perform an EA or EIS is determined by the lead agency reviewing a project application. Here, WSDOT is lead agency on NEPA and the City would be lead agency on SEPA.

STAFF RECOMMENDATIONS

- STEP ONE: Move forward with development of website presence that includes information on all phases of trail efforts and past permit processes. Staff propose using outside consultant assistance to make it easy to use and effective.
- STEP TWO: Come back to Council once complete to consider the appropriate process for moving forward on Ship Harbor portion of Trail



Questions?

Darcy Swetnam

darcys@cityofanacortes.org

(360) 299-1950

Bob Vaux

bobv@cityofanacortes.org

(360) 293-1918

Jon Lunsford

jonnl@cityofanacortes.org

(360) 293-1918





City Council Agenda Bill

Meeting Date: 12/17/2018

Agenda Item: 7d

Subject: Fourth Quarter Finance Update

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: The attached Finance update contains data through November 30, 2018, or 92% of the year. Accordingly, where percentage of budgeted revenues or expenditures are shown, we would expect those metrics to be at or near 92%. Property tax revenues are exceeding full budget from a higher than expected amount of new assessments being added to the tax rolls. Sales tax continues to exceed expectations. Generally speaking, revenues are higher than prior year. Expenditures are generally within operating expectations. Generally utilities are exceeding budget across all departments, utility rates should have been more closely examined during the mid biennial review. However, no operating funds, or revenue or expenditure streams, show any concerns at this time.

Background:

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

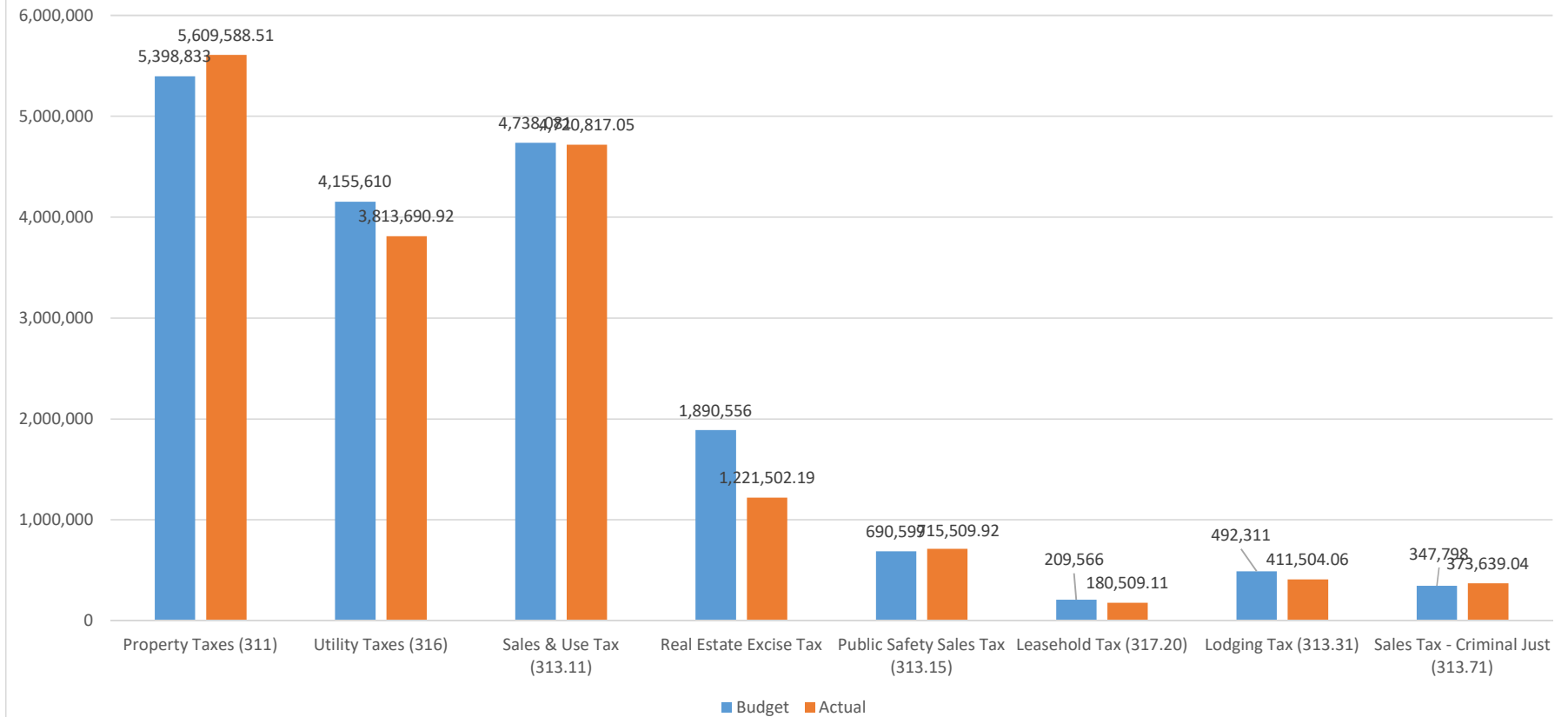
Competing Viewpoints Considered: N/A

Recommended Motion: N/A, information only

Alternative Actions: N/A

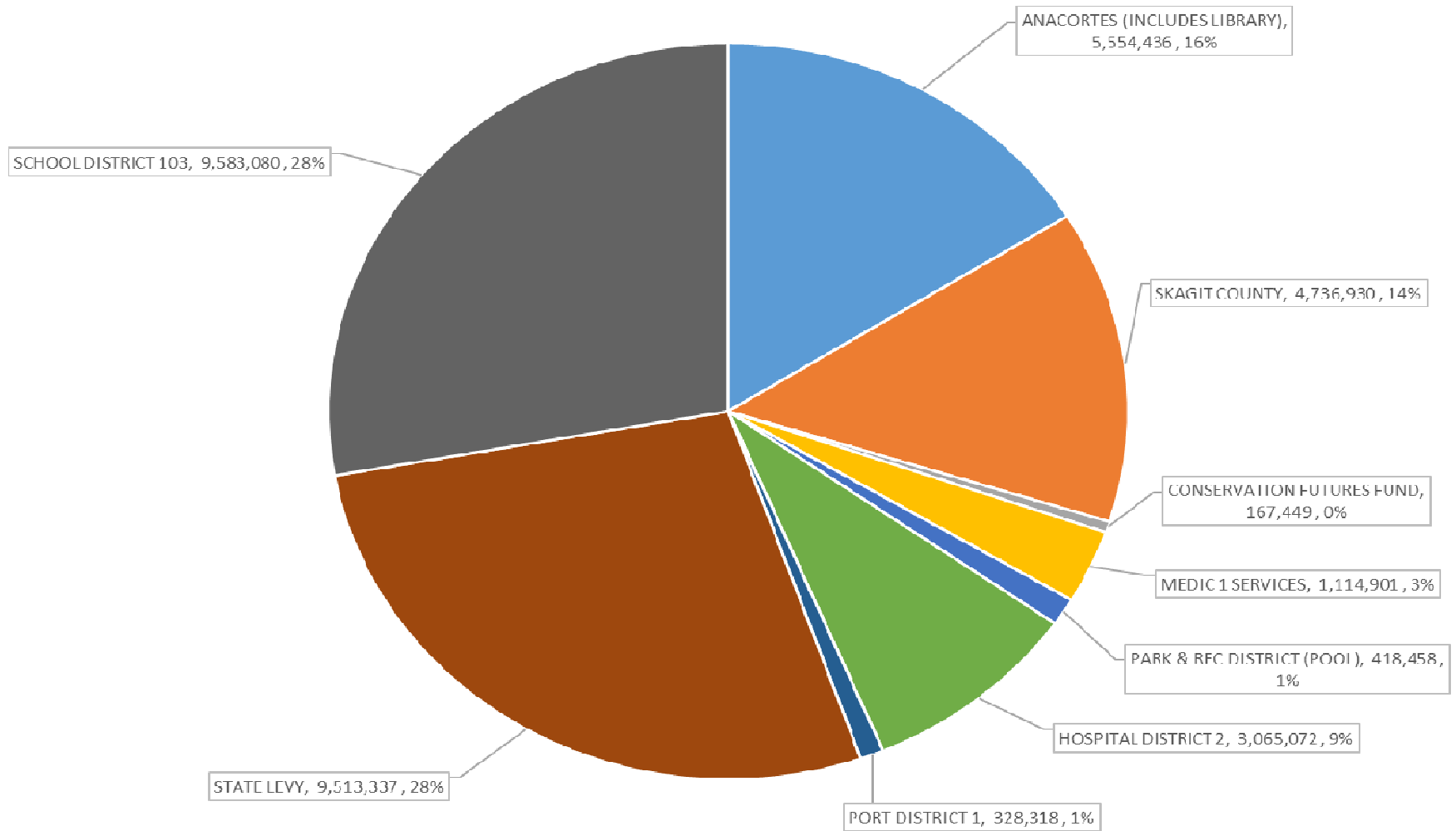
Attachments (listed in order presented): Graphs

2018 Tax Revenue Budget to Actual



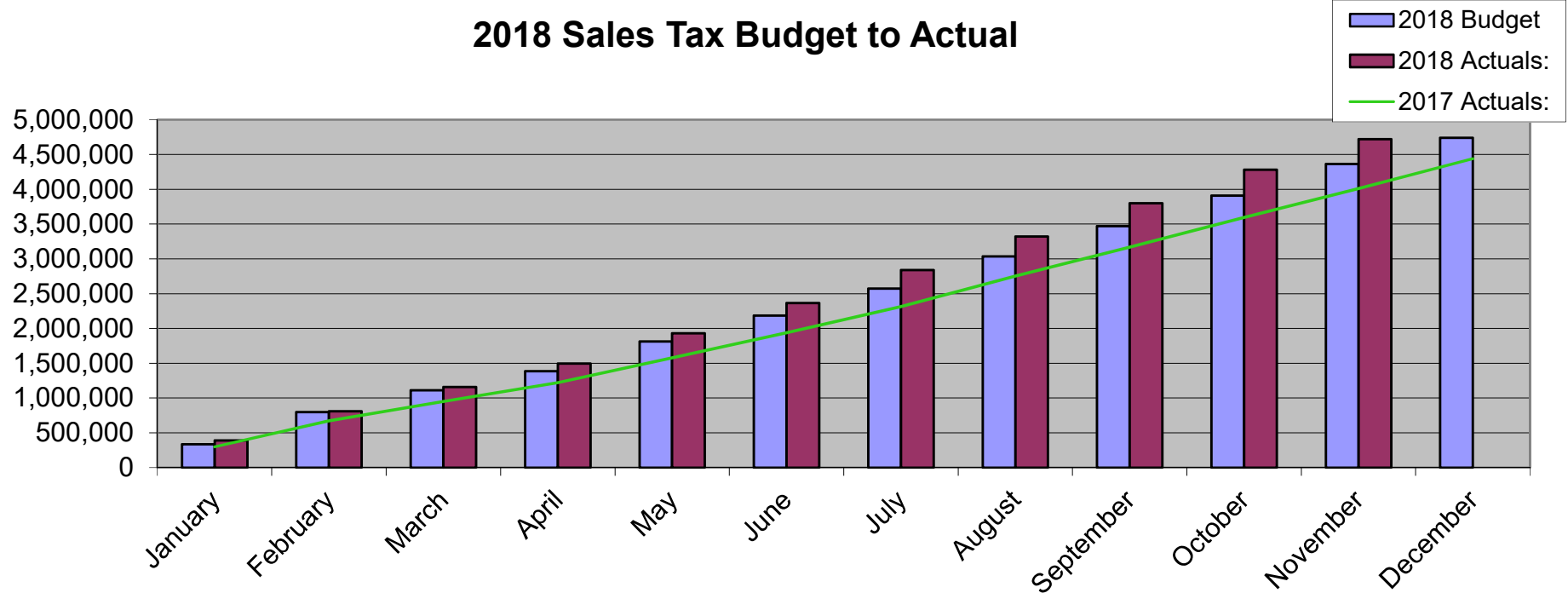
Taxes	Budget	Actual	Jan - Nov 2018	92%
Property Taxes (311)	5,398,833	5,609,588.51	104%	
Utility Taxes (316)	4,155,610	3,813,690.92	92%	
Sales & Use Tax (313.11)	4,738,081	4,720,817.05	100%	
Real Estate Excise Tax	1,890,556	1,221,502.19	65%	
Public Safety Sales Tax (313.15)	690,599	715,509.92	104%	
Leasehold Tax (317.20)	209,566	180,509.11	86%	
Lodging Tax (313.31)	492,311	411,504.06	84%	
Sales Tax - Criminal Just (313.71)	347,798	373,639.04	107%	
Totals Taxes:	17,923,354	17,046,761	95.1%	
Total Governmental budget (2018):	27,844,518			
Taxes as a % of Gov Budget:	64%			

Property Tax Distribution



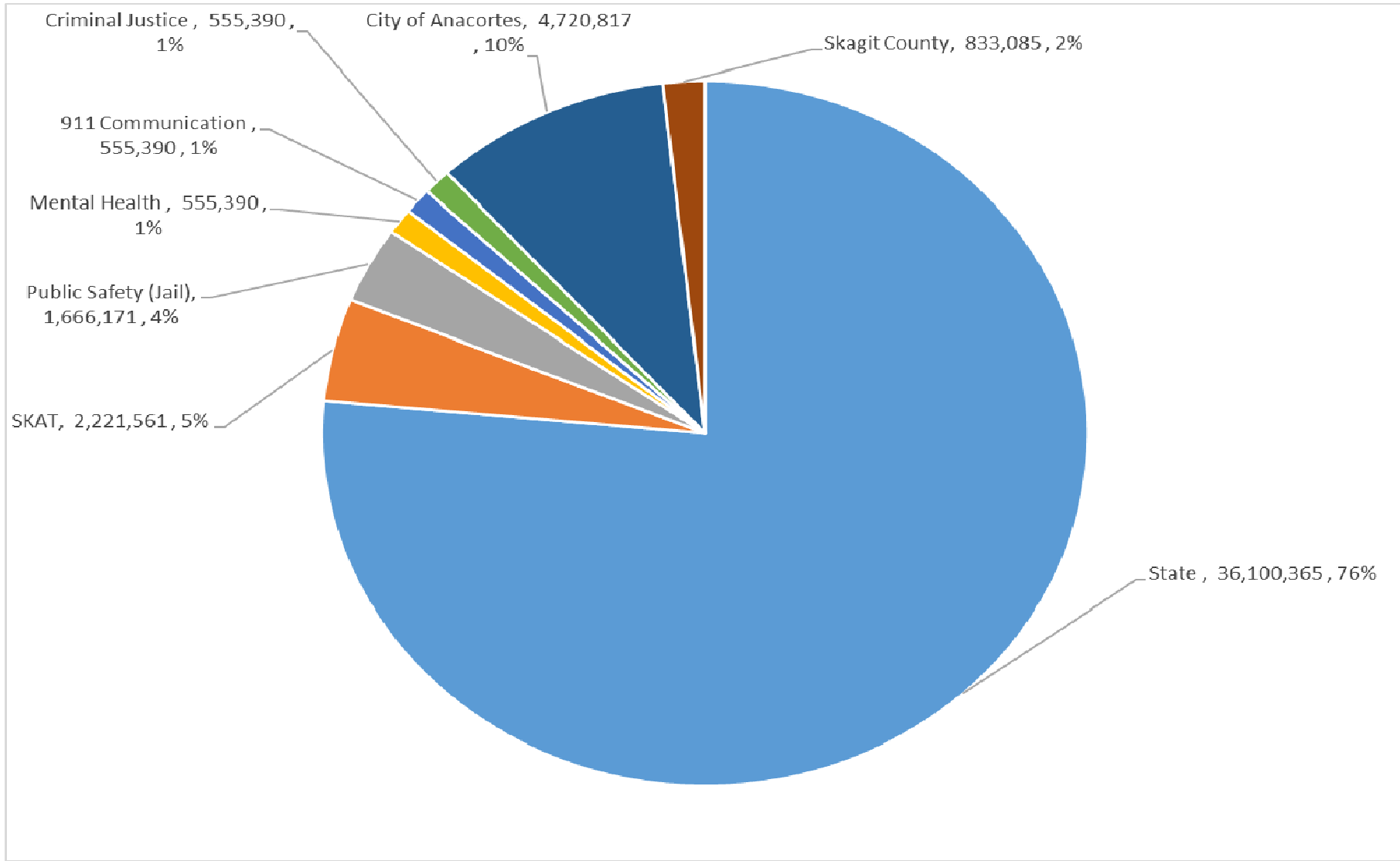
Taxing District	ANACORTES	COUNTY	CONS FUTURES	EMS LEVY	FIDALGO POOL	ISLAND HOSPITAL	PORT	STATE LEVY	SCHOOL DISTRICT	TOTAL
Rate	1.688	1.440	0.051	0.339	0.127	0.932	0.100	2.892	2.913	10.482
Amount	5,554,436	4,736,930	167,449	1,114,901	418,458	3,065,072	328,318	9,513,337	9,583,080	34,481,981
% of Total	16.1%	13.7%	0.5%	3.2%	1.2%	8.9%	1.0%	27.6%	27.8%	100%

2018 Sales Tax Budget to Actual



	January	February	March	April	May	June	July	August	September	October	November	December
2018 Budget	337,070	799,706	1,109,653	1,384,576	1,811,051	2,184,353	2,573,053	3,034,076	3,471,350	3,909,016	4,364,706	4,738,081
2018 Actuals:	391,598	808,756	1,157,151	1,494,142	1,931,691	2,366,836	2,839,202	3,321,692	3,800,168	4,280,825	4,720,817	
2017 Actuals:	298,921	672,367	951,182	1,221,516	1,577,702	1,936,598	2,313,035	2,753,644	3,167,739	3,597,403	4,011,163	4,438,743
Year to prior year:	31.0%	20.3%	21.7%	22.3%	22.4%	22.2%	22.7%	20.6%	20.0%	19.0%	17.7%	
Year to budget:	16.2%	1.1%	4.3%	7.9%	6.7%	8.4%	10.3%	9.5%	9.5%	9.5%	8.2%	
Actual Receipts:												
2018 Total:	391,598	417,159	348,395	336,990	437,549	435,146	472,366	482,490	478,476	480,657	439,992	
Month % change:	31.0%	11.7%	25.0%	24.7%	22.8%	21.2%	25.5%	9.5%	15.5%	11.9%	6.3%	-100.0%
2017 Total:	298,921	373,446	278,816	270,333	356,187	358,896	376,437	440,609	414,095	429,664	413,760	427,580

Sales Tax Distribution



Taxing district:	State	SKAT	Public Safety (Ja	Mental Health	911 Communica	Criminal Justice	City of Anacorte	Skagit County	Total Sales Tax Rate
% charge	6.50%	0.40%	0.30%	0.10%	0.10%	0.10%	0.85%	0.15%	8.50%
Amount	\$ 36,100,365	\$ 2,221,561	\$ 1,666,171	\$ 555,390	\$ 555,390	\$ 555,390	\$ 4,720,817	\$ 833,085	\$ 47,208,170
% of Total	76%	5%	4%	1%	1%	1%	10%	2%	100%

Real Estate Excise Tax (REET)

	Total REET Revenues		
	2017	2018	% YTD Change
January	108,345	90,855	-16%
February	83,871	91,344	-5%
March	71,546	119,086	14%
April	113,091	122,262	12%
May	105,290	107,540	10%
June	124,195	153,339	13%
July	158,342	145,919	9%
August	119,278	121,977	8%
September	89,402	111,249	9%
October	107,915	127,479	10%
November	100,151	112,696	10%
December	80,913		
To date	1,262,338	1,303,746	
2017 Budget		1,134,666	
% Received		115%	

631,169.03

	Current	2018	Estimated
	Cash Balance	Budgeted Expense	Ending Cash
REET 1:	2,041,539	892,903	1,148,636
REET 2:	1,942,267	997,653	944,614

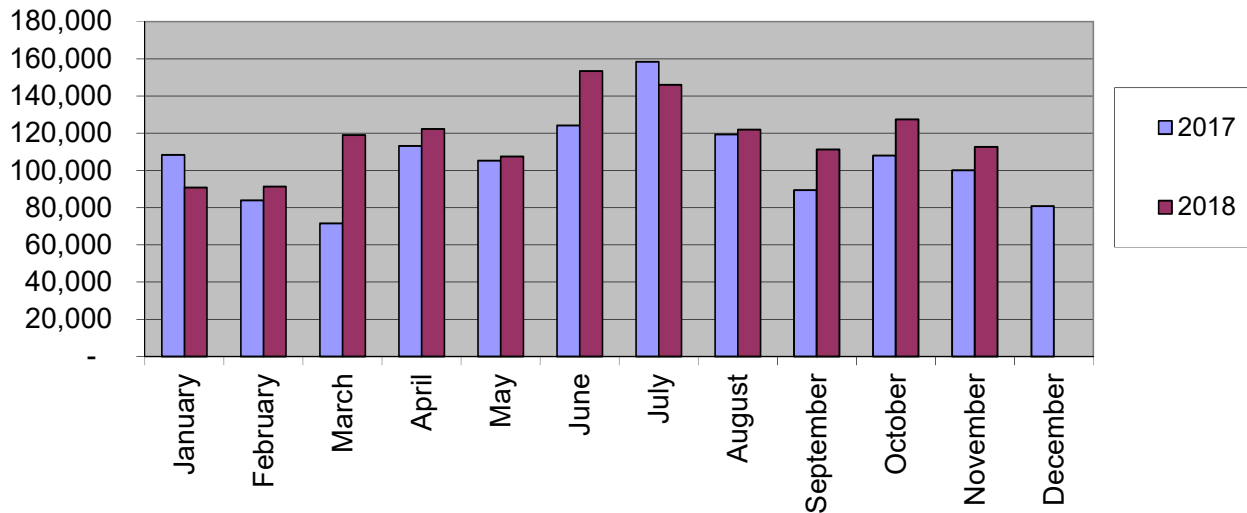
ALLOWABLE USE OF REET

REET 1: RCW 82.46.010: public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities

REET 2: RCW 82.46.035: public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks

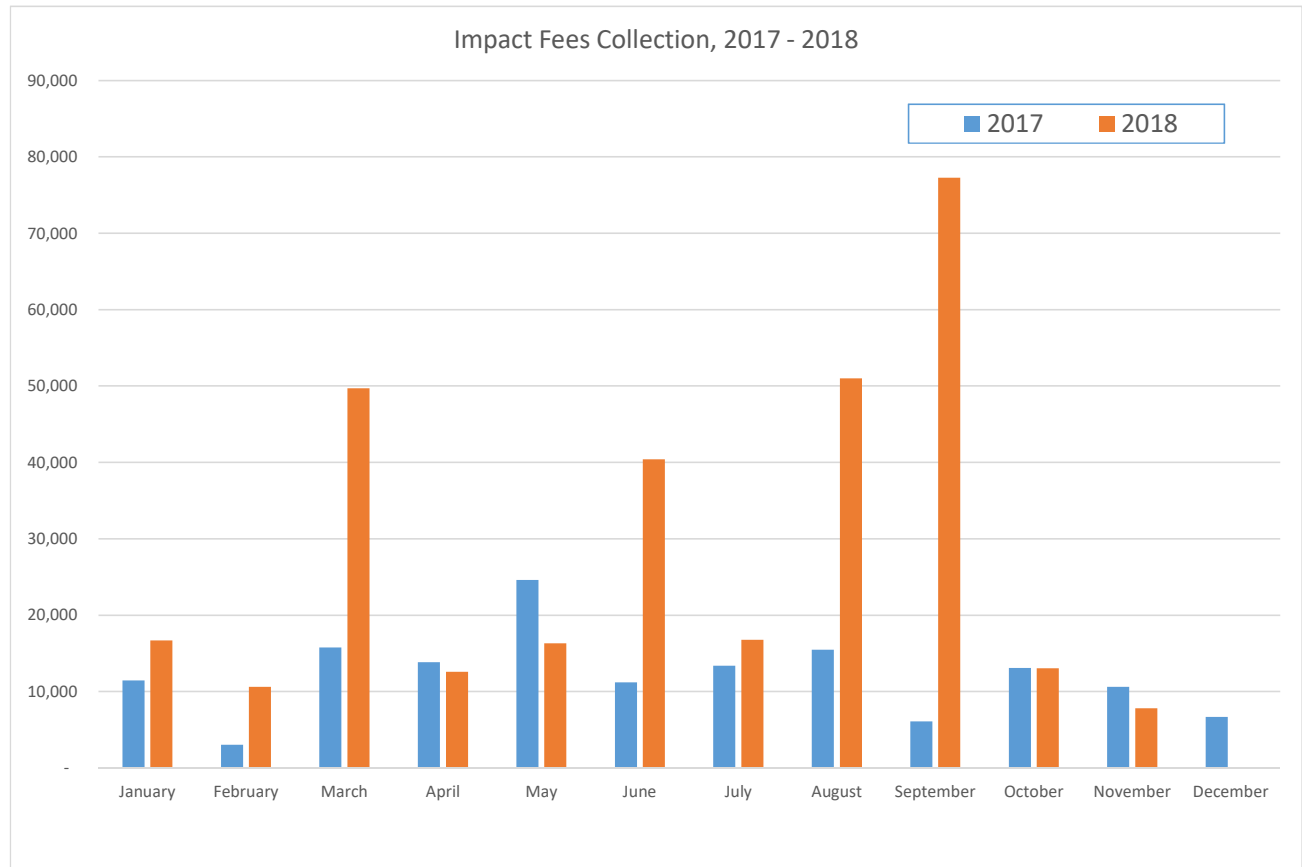
Primary difference: REET 2 is more restrictive, cannot be used for Parks Acquisition, Trails, Admin, or Public Safety.

Cumulative REET



IMPACT FEES

	Impact Fees		2018	2018 YTD	Change
	By month	2017 YTD			
January	11,430	11,430	16,665	16,665	45.8%
February	3,030	14,460	10,605	27,270	88.6%
March	15,735	30,195	49,682	76,952	154.8%
April	13,806	44,001	12,573	89,525	103.5%
May	24,568	68,569	16,282	105,807	54.3%
June	11,190	79,759	40,365	146,172	83.3%
July	13,350	93,109	16,745	162,917	75.0%
August	15,450	108,559	50,984	213,901	97.0%
September	6,060	114,619	77,236	291,136	154.0%
October	13,062	127,681	13,026	304,162	138.2%
November	10,605	138,286	7,800	311,962	125.6%
December	6,675	144,961			-100.0%



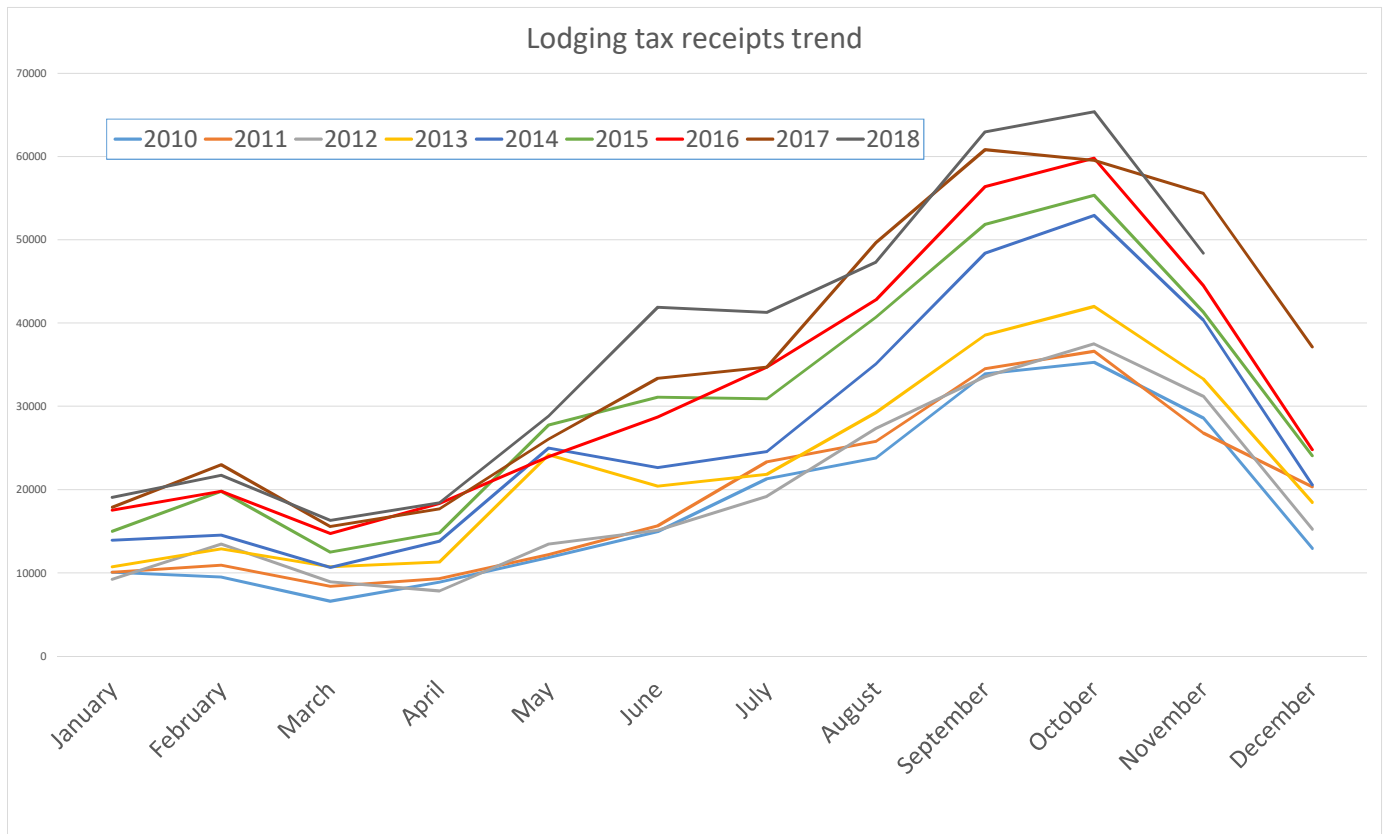
	Current Cash Balance	2018 Budgeted Expense	Estimated Ending Cash
Street	771,029	0	
Parks	345,930	0	

Lodging Tax Receipts by Month

	2012	2013	2014	2015	2016	2017	2018
January	9,212	10,730	13,922	14,995	17,536	17,886	19,062
February	13,467	12,891	14,518	19,790	19,794	23,002	21,713
March	8,906	10,721	10,652	12,480	14,723	15,558	16,304
April	7,827	11,287	13,814	14,789	18,327	17,694	18,402
May	13,447	24,170	24,978	27,734	23,959	26,059	28,812
June	15,115	20,429	22,646	31,090	28,702	33,354	41,909
July	19,185	21,847	24,560	30,894	34,718	34,696	41,262
August	27,335	29,252	35,074	40,691	42,774	49,671	47,304
September	33,542	38,564	48,375	51,865	56,371	60,826	62,948
October	37,498	41,990	52,933	55,347	59,795	59,541	65,386
November	31,208	33,268	40,350	41,323	44,510	55,567	48,402
December	15,223	18,431	20,553	24,079	24,792	37,117	
Total:	231,966	273,580	322,375	365,078	386,002	430,970	411,504
Year over Year change:	-0.8%	17.9%	17.8%	13.2%	5.7%	11.6%	
 \$ thru September:	148,036	179,891	208,539	244,328	256,904	278,745	297,716
% change Jan-June:		21.5%	15.9%	17.2%	5.1%	8.5%	6.8%

Current Cash Balance: 931,233

NOTE: Lodging tax revenues are recieved 2 months after the room is paid for by the customer. E.g. the City will recieve tax revenues in August from a hotel room that was paid for in June.



CITY OF ANACORTES
ALL FUNDS
Revenues/Expenditures
January - November 2018

		2018 Adj Budget	Year to date Actuals	92%
001	GENERAL FUND			
	Revenue	14,792,554.62	13,905,306.28	94.0%
	Expenditure	14,648,787.23	13,278,578.84	90.6%
	Difference	143,767	626,727	
101	PARK & RECREATION			
	Revenue	1,679,514.53	1,709,543.83	102%
	Expenditure	1,713,631.79	1,572,425.74	92%
	Difference	-34,117	137,118	
102	CEMETERY			
	Revenue	225,128.38	241,665.56	107%
	Expenditure	230,663.26	214,730.34	93%
	Difference	-5,535	26,935	
103	LIBRARY			
	Revenue	1,453,173.61	1,478,046.62	102%
	Expenditure	1,487,866.21	1,289,475.51	87%
	Difference	-34,693	188,571	
104	STREET MAINTENANCE			
	Revenue	2,229,823.18	1,161,530.17	52%
	Expenditure	2,244,668.50	2,346,626.32	105%
	Difference	-14,845	-1,185,096	
105	ARTERIAL STREET			
	Revenue	1,757,974.73	586,844.65	33%
	Expenditure	1,762,141.07	1,526,021.00	87%
	Difference	-4,166	-939,176	
106	Trans Bene Dist			
	Revenue	299,056.16	326,926.01	109%
	Expenditure	299,056.16	0	
	Difference	0	326,926	
107	WASHINGTON PARK			
	Revenue	255,918.30	294,153.95	115%
	Expenditure	260,650.34	298,994.08	115%
	Difference	-4,732	-4,840	
108	PARKS CAPITAL			
	Revenue	225,000.00	34,786.53	15%
	Expenditure	225,000.00	146,589.87	65%
	Difference	0	-111,803	
110	AMBULANCE FUND			
	Revenue	3,368,319.05	3,276,885.56	97%
	Expenditure	3,413,262.21	3,116,354.26	91%
	Difference	-44,943	160,531	
112	DEVELOPMENT FEES			
	Revenue	325,000.00	326,488.69	100%
	Expenditure	325,000.00	0.00	
	Difference	0	326,489	
113	ACFL MANAGEMENT FUND			
	Revenue	188,212.56	67,633.63	36%
	Expenditure	188,948.92	174,303.97	92%
	Difference	-736	-106,670	

CITY OF ANACORTES
ALL FUNDS
Revenues/Expenditures
January - November 2018

		2018 Adj Budget	Year to date Actuals	92%	
135	TOURISM				
	Revenue	362,842.60	416,901.48	115%	
	Expenditure	362,842.60	261,906.29	72%	
	Difference	0	154,995		
200	2000 GO BOND DEBT SERVICE				
	Revenue	506,220.00	505,412.80	100%	
	Expenditure	506,220.00	18,157.50	4%	
	Difference	0	487,255		
209	2009 PUBLIC SAFETY REFUNDING				
	Revenue	265,200.00	275,511.40	104%	
	Expenditure	265,200.00	5,100.00	2%	
	Difference	0	270,411		
335	GROWTH MANAGEMENT CAPITAL IMPROVEMENT				
	Revenue	1,966,556.16	1,214,924.41	62%	
	Expenditure	1,966,556.14	0.00	0%	
	Difference	0	1,214,924		
401	WATER				
	Revenue	21,460,488.17	18,583,547.99	87%	Chgs budg 9,451,086.74
	Expenditure	19,007,995.34	11,038,317.17	58%	Actuals: 7,792,305.28
	Difference	2,452,492.83	7,545,231		% collected: 82%
					Cap Budg: 9,145,766.37
					Actuals: 6,693,060.53
					% collected: 73%
440	SEWER				
	Revenue	5,543,091.46	5,558,336.41	100%	Chgs budg 5,272,083.26
	Expenditure	5,543,091.46	5,490,196.28	99%	Actuals: 3,706,124.70
	Difference	0	68,140		% collected: 70%
445	STORM DRAIN				
	Revenue	1,128,490.53	1,151,323.56	102%	Chgs budg 914,698.00
	Expenditure	1,128,490.33	1,064,279.59	94%	Actuals: 805,670.43
	Difference	0	87,044		% collected: 88%
450	SANITATION				
	Revenue	3,391,154.64	3,492,921.14	103%	
	Expenditure	3,391,154.64	3,351,325.09	99%	
	Difference	0	141,596		
501	EQUIPMENT RENTAL FUND				
	Revenue	1,927,966.46	2,051,852.88	106%	
	Expenditure	1,927,966.46	1,933,437.17	100%	
	Difference	0	118,416		
611	FIREMEN'S PENSION FUND				
	Revenue	34,000.00	29,180.02	86%	
	Expenditure	34,000.00	38,974.89	115%	
	Difference	0	-9,795		



City Council Agenda Bill

Meeting Date: 12/17/2018

Agenda Item: 7e

Subject: 4th quarter 2018 budget amendment

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3034
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: A number of budgets have experienced emergent expense items that will require a budget amendment to avoid exceeding budget authority.

Background: Several departments have run into a number of budget issues that were not anticipated at the time of budget development.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	Various
Proposed Expenditure	\$2,745,604
Budget Amendment Required?	Yes
Revenue Source	Various

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: 2018 Budget [Ordinance 3014](#) adopted [November 20, 2017](#), 1st quarter 2018 budget amendment [Ordinance 3021](#) adopted [February 26, 2018](#), 2nd quarter 2018 budget amendment [Ordinance 3026](#) adopted [July 16, 2018](#)

Competing Viewpoints Considered: Budget should not be amended, and funds left to figure out how to balance existing budget, or go over budget.

Recommended Motion: I move to adopt Ordinance 3034 authorizing the 4th quarter budget amendment.

Alternative Actions: Do not adopt budget amendment.

Attachments (listed in order presented): Ordinance 3034

ORDINANCE 3034

AN ORDINANCE AMENDING ORDINANCE NO. 3014 ADOPTED ON NOVEMBER 20, 2017, ENTITLED "AN ORDINANCE AMENDING ORDINANCE NO. 2993 ADOPTED ON NOVEMBER 28, 2016 ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE 2017/2018 BIENNIUM""

WHEREAS, The *A-town Is Our Town* publication impact was not fully anticipated at the time of budget development, and

WHEREAS, The server room build at the Library to better support the Fiber initiative was not known at the time of budget development, and

WHEREAS, The Skagit Community Action Agency didn't submit their 2017 invoice until April of 2018, effectively necessitating payment of two invoices in 2018, and

WHEREAS, The Public Safety Sales Tax revenue is passed through the City to the County and the amount of revenue was underestimated at the time of budget development, and

WHEREAS, The Fire department required more supplies and staff costs to support the additional Volunteer staff and the increased training needs, as well as the amount of interfund financing required for ERR, and

WHEREAS, The Senior Center employees taken on as part of the county interlocal for Senior Center services were approved by Council but not implemented into the budget through the accounting system, and

WHEREAS, The boilers at the Library are failing and both need to be replaced at a cost of nearly \$105,000, and

WHEREAS, The Parks department experienced higher utility costs than were estimated at the time of budget development, and also received a cash donation enabling them to purchase additional equipment, and

WHEREAS, The Cemetery experienced higher interfund and utility costs that were estimated at the time of budget, and

WHEREAS, The Road Maintenance fund did more overlay projects during the year which required more staff time than was estimated at the time of budget development, and

WHEREAS, The Road Construction fund was able to build and replace more ADA ramps and sections of sidewalks than were estimated at the time of budget development, and

WHEREAS, The Washington Park experienced a higher level of activity than was estimated at the time of budget development, requiring more staff time, firewood, and utilities than was estimated at the time of budget development, and

WHEREAS, There are more TBD fees than were estimated at the time of budget development, all of which should be transferred to the Road Overlay program as they are restricted for that use, and

WHEREAS, The EMS fund experienced more activity from volunteer staff, as well a new ambulance remount the funding for which came from the County but flowed through the EMS fund, and

WHEREAS, At the time of budget development interfund transfers were used to estimate the future cost of pay increases, and also to account for funding for IT cash reserve use, and as the Auditors have now recommended a change in methodology for the Conservation department funding, the budgeted transfers are incorrect and need to be modified, and

WHEREAS, The Sewer fund received final billings for the outfall project in the current year driving the capital budget over, and experienced higher than anticipated levels of activity from consultants for a rate study as well as emissions testing, as well as Insurance costs being underestimated at the time of budget development, and

WHEREAS, The Storm Drain fund has experienced unanticipated legal costs, as well as a higher level of infrastructure maintenance than was estimated at the time of budget development, and

WHEREAS, The Solid Waste fund has experienced higher consumption volume from the highly active building market, as well as purchasing more replacement receptacles than was estimated at the time of budget development, and

WHEREAS, The ERR fund paid for the Ambulance remount and had higher staff activity levels than estimated at the time of budget development,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 3014 dated November 20, 2017 adopting the Budget for the 2018 mid-biennial review and modification is hereby amended to reflect the following revisions to expenditures and revenues in the following funds:

BARS #	Description	Expense	Revenue
001.110.511.30.41	Atown publication	20,000	
001.110.557.20.10	Salaries and wages	8,000	
001.000.308.90.00	Fund Balance		28,000
001.220.518.80.35	Material for library server room	102,000	
001.220.518.80.41	Professional services	5,000	
001.000.308.90.00	Fund Balance		107,000
001.240.565.10.51	SCAA annual contribution	10,000	
001.000.308.90.00	Cash reserves		10,000
001.310.523.50.51	Intergovernmental Services - Jail Fees	230,000	
001.000.313.15.00	Public Safety Sales Tax		230,000
001.320.522.10.31	Supplies	12,000	
001.320.522.20.31	Supplies	30,000	
001.320.522.20.51	Final payment Radio project	20,000	
001.320.522.45.12	Training Overtime	50,000	
001.320.522.45.14	Salaries - Volunteers	25,000	
001.320.522.60.40	Interfund Services	40,000	
001.000.308.90.00	Fund Balance		177,000
001.713.575.50.10	Sr Ctr salaries	69,000	
001.713.575.50.20	Sr Ctr benefits	24,000	
001.713.575.50.40	Interfund		
001.000.308.90.00	County Payment		75,000
001.000.308.90.00	Foundation Donation		18,000
001.713.518.30.41	Prof Sves Muni buildings	105,000	
001.000.308.90.00	Fund Balance		105,000
101.410.575.50.31	Office & Operating Supplies	15,000	
101.410.308.90.00	Tesoro donation		15,000
101.410.576.80.47	Utility Services	30,000	
101.410.576.90.40	Interfund Services	6,000	
101.410.308.90.00	Fund Balance		36,000
102.430.536.00.40	Interfund Services	2,000	
102.430.536.00.47	Utility Services	4,000	
102.410.308.90.00	Fund Balance		6,000
104.712.542.10.10	Salaries & Wages	35,000	

104.720.542.30.10	Salaries & Wages	80,000	
104.720.542.30.31	Office & Operating Supplies	12,000	
104.720.397.00.00	REET 2		127,000
105.720.595.61.63	Sidewalks	150,000	
105.720.595.62.63	S March Pt Shoulder Widening	27,000	
105.720.397.00.00	Trans In REET 2		177,000
107.410.576.30.10	Salaries & Wages	30,000	
107.410.576.30.20	Personnel Benefits	15,000	
107.410.576.30.41	Professional Services	10,000	
107.410.576.30.47	Utility Services	6,000	
107.410.576.30.34	Firewood	4,000	
107.410.576.30.40	Utilities	6,000	
107.410.362.31.10	Parking Fees		71,000
106.720.317.60.00	TBD revenues		100,000
106.711.597.00.00	Transfer to Road Overlays	100,000	
110.320.522.10.10	Salaries Administration	37,000	
110.320.522.10.20	Benefits Administration	6,000	
110.320.522.10.41	Zoll(CardiacMonitors) Contract	30,000	
110.320.522.70.12	Overtime	12,000	
110.320.522.70.14	Salaries - Volunteers	50,000	
110.320.522.70.40	Interfund/Ambulance purchase	220,000	
110.320.522.70.51	Int Gov - Radio Maint fee 911	12,500	
110.320.337.00.00	Interlocal Grants, Entitlements		254,000
110.320.308.90.00	Fund Balance		113,500
001.210.597.00.00	Transfers out	(406,896)	
001.000.397.00.00	Transfers in		(223,656)
440.000.594.35.64	Capital	500,000	
440.711.535.00.46	Insurance	73,000	
440.750.535.14.41	Professional Services	25,000	
440.750.535.89.41	Professional Services	25,000	
440.000.308.80.00	Fund balance		623,000
445.770.531.10.41	Pond Maintenance	100,000	
445.711.531.00.41	Professional Services Legal	80,000	
445.770.343.10.30	Charges for service		100,000
445.000.308.80.00	Cash reserves		80,000
450.780.537.20.47	Utilities / recycling contract/ tipping fees	355,000	

450.780.594.37.60	Capital Outlays	25,000	
450.780.537.10.46	Insurance	15,000	
450.780.343.70.00	Charges for service		395,000
501.790.594.48.60	Ambulance remount	220,000	
501.790.548.62.48	Repairs & Maintenance	60,000	
501.790.548.62.10	Salaries & Wages	25,000	
501.790.344.30.40	County Payment		220,000
501.790.344.30.40	Interfund charges		85,000

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 17th day of December, 2018

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

(Corporate Seal)

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy Swetnam
City Attorney



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning December 24, 2018

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

December 24, 2018 - CANCELLED

January 7, 2019

- City of Anacortes Legislative Priorities (Discussion)

January 14, 2019

- Public Hearing: Ordinance 3031 Updating AMC Titles 16, 17 and 19 for Low Impact Development (Discussion)
- Ordinance ____: Safety Suggestion Incentive Program for Employees (Discussion/Possible Action)
- WA Cities Insurance Authority 1-Hour Elected Official Training Regarding Liability Exposures and Recommended Risk Controls (Discussion)

January 22, 2019

- Purchasing Policy Update (Discussion/Possible Action)

January 28, 2019

February 4, 2019

February 11, 2019

February 19, 2019

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Skagit County Population Health Trust, Thursday, Jan 3, 2019, 8:30 AM, Mount Vernon
- Housing Affordability and Community Services, Thursday, Jan 3, 2019, 1:30 PM, City Hall
- Public Works, Monday, Jan 7, 2019, 5:00 PM, Main Conference Room, City Hall
