



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

December 11, 2017
6:00 p.m.

PRELIMINARY AGENDA
[Packet Materials](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee
 - b. Planning Committee
 - c. Port/City Liaison Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of December 4, 2017
 - b. Approval of Claims in the amount of: \$579,133.62
 - c. Board and Commission Appointments and Reappointments
 - d. Ordinance 3018: Blue Heron Circle Reservoirs Interfund Loan
 - e. Contract Award: Sidewalk ADA Cutting 17-028-TRN-002
6. **Public Hearings**
7. **Other Business**
 - a. Ordinance 3019: Water System Plan (Discussion)
 - b. Grant Agreement: D Avenue and 32nd Street Roundabout (Action)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning December 18, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

December 18, 2017

- Andeavor Donation to Anacortes Police Department (Action)
- 4th Quarter Finance Update (Discussion)
- Ordinance 3016: Amending the 2017/2018 Budget (Action)
- Resolution 2004: Personnel Policies (Discussion/Possible Action)
- Public Meeting: Ordinance 3019: Water System Plan (Action)

December 26, 2017 - CANCELLED

January 2, 2018

January 22, 2018

February 5, 2018

February 12, 2018

February 20, 2018

February 26, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Safety , Wednesday, Dec 13, 2017, 4:30 PM, Mayor's Office, City Hall
- Public Works, Monday, Dec 18, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Tuesday, Dec 26, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Jan 2, 2018, 5:00 PM, Public Works Director's Office, City Hall
- Port/City Liaison, Tuesday, Jan 2, 2018, 8:30 PM, Port of Anacortes

City Council Minutes – December 4, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of December 4, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett and Matt Miller were present. Councilmember Bruce McDougall was absent. The assembly joined in the Pledge of Allegiance.

Ms. Lovelett moved, seconded by Mr. Johnson, to excuse the absence of Mr. McDougall who was away on business. The motion carried unanimously by voice vote.

Announcements and Committee Reports

Public Works Committee: Mr. Johnson reported from the committee meeting earlier in the evening at which a large number of topics was discussed:

- The 32nd Street/D Avenue roundabout received significant grant funding and was scheduled for construction in spring 2018.
- Regarding City Hall seismic retrofitting, consultants had estimated a cost of approximately \$100K to fasten the walls to the ceiling joists but that given the large number of additional projects required to make the building seismically sustainable, the committee recommended exploring longer term alternatives to staying in the existing building. Ms. Pickett encouraged Council to proceed with the \$100K project. Mr. Johnson reported that the committee consensus agreed with that position.
- Sharpes Corner roundabout construction was scheduled to begin in April 2018 and complete by the 4th of July. Paving of SR20 spur between Sharpes Corner and Commercial Avenue was also scheduled for summer 2018.
- Staff was researching which private streets inside the city limits were not currently paying stormwater fees and working to assess fees where appropriate in 2018.
- Washington State may require changes in chlorination practices at water treatment plants that could result in additional water treatment expense.
- Craley representatives were working with city crews installing fiber optic microduct in the 36" water transmission line. Staff and consultants continued to evaluate municipal internet service models.

Mr. Miller reported from the three-day Emergency Operations Center training the prior week attended by Mr. Miller, Mayor Gere, all department heads and numerous other city staff. He advised that the session was part of the city's ongoing efforts to be prepared to maintain operations during a disaster, a responsibility the city takes very seriously.

Mr. Johnson announced the Washington State Governor's Committee on Disability Issues and Employment (GCDE) Town Hall Meeting to be held Wednesday, December 6, 2017 from 5:30 to 7:30 p.m. at the Anacortes Senior Activity Center. He said the public was invited to share success stories and ideas for positive change regarding life and work issues faced by persons with disabilities

Ms. Pickett announced that several local ham radio operators were working to establish an emergency radio station at the Salvation Army building and were still looking for funding to complete the project.

Mr. Walters reminded that he would be holding a Ward 1 community meeting on Tuesday, December 12 at 6 p.m. in the Library meeting room.

Mr. Walters reported that Council was looking into the questions raised about the Haddon Road PUD during public comment at the November 27, 2017 regular City Council meeting. He explained that some topics required more time to fully address and assured the public that its questions were not ignored by the Council. Mayor Gere confirmed that she had met with staff earlier in the day on that topic and that a report to Council was forthcoming.

Public Comment

No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Ms. Lovelett moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of November 27, 2017
- b. Approval of Claims in the amount of: \$267,069.07

The following vouchers/checks were approved for payment:
EFT numbers: 87276 through 87296, total \$132,073.99
Check numbers: 87297 through 87324, total \$134,131.22
Wire transfer numbers: 224281 through 224974, total \$6,157.16

OTHER BUSINESS

Ordinance 3015: Authorizing the Refunding of the 2007 Utility System Revenue Bond

Finance Director Steve Hoglund presented Ordinance 3015 which had been introduced for first reading at the November 27, 2017 regular City Council meeting. He introduced Duncan Brown of PFM Financial Advisers and bond counsel Alice Ost diek of Stradling Yocca Carlson & Rauth.

Mr. Brown summarized the background, process and estimated benefit to the city of the proposed refunding, referring to his slide presentation which was included in the packet materials for the meeting. He compared bond refunding to refinancing a home mortgage and noted that due to the low interest rate environment, significant debt service savings could be achieved by refunding the \$6,550,000 2007 utility system revenue bond. Mr. Brown recommended that Anacortes move forward with refunding. He advised that an RFP had been issued for financing proposals, that five proposals had been received by the deadline earlier in the day and that those proposals were currently being reviewed but that the rates looked very favorable and could achieve even more than the \$550K savings originally estimated. Mr. Brown concluded that if Ordinance 3015 were adopted, PFM would work with staff and bond counsel to conclude the refinancing by year end subject to the terms of the ordinance.

In response to a question from Ms. Lovelett, Mr. Brown estimated the total transaction costs for refunding would be no more than \$50K and noted that the projected annual debt service savings were net of those fees. Ms. Ost diek responded to councilmember questions about specific provisions of the ordinance.

Mayor Gere invited members of the audience to comment on this agenda item.

Johnny Chase, 4211 Glasgow Way, asked what the city would do with the debt service savings. Mr. Hoglund explained that the savings would remain part of the regional water system capital fund for which the 2007 bonds were originally issued and that the savings could fund additional regional system capital projects and/or potentially result in lower regional rates for the next three-year rate period. Mr. Adams asked staff to report back to Council how the savings were eventually used.

Mr. Miller moved, seconded by Mr. Walters, to adopt Ordinance 3015 authorizing the refunding of the 2007 Anacortes Utility System Revenue bonds. Vote: Ayes – Walters, Pickett, Adams, Lovelett, Miller and Johnson.

Ordinance 3018: Blue Heron Circle Reservoirs Project Funding

Mr. Hoglund resumed the discussion begun at the August 7, 2017 regular City Council meeting regarding funding for the Blue Heron Circle water reservoirs. He reminded Council that the low interest state loan originally awarded to the project had not been funded due to the legislature's failure to adopt a capital budget in the last legislative session. Mr. Hoglund said staff recommended approving a one-year interfund loan from restricted water utility capital cash to water utility operating cash to provide cash flow for the ongoing project costs. If the state loan was funded in the next legislative session and if the state loan documents were revised to allow retroactive funding of project costs, the state loan would be used to pay off the interfund loan. If not, the city would issue bonds to fund the project. Mr. Hoglund explained the proposed 1.61% interest rate for the interfund loan, based on the LGIP rate, and noted that the rate was only slightly higher than the state loan rate.

Mr. Hoglund and City Attorney Darcy Swetnam responded to councilmember questions regarding the likelihood of capital budget adoption and of loan proceeds being made available for retroactive expenditures. Several councilmembers voiced support for continuing with the state loan funding if at all possible as per Council's previous in depth consideration of funding options.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Mr. Walters suggested bringing the ordinance back to Council for adoption on the Consent Agenda at the regular December 11, 2017 City Council meeting. Mr. Hoglund advised that he would not be in attendance at that meeting but that the ordinance could be presented on the Consent Agenda. Councilmembers concurred with that course of action.

There being no further business, at approximately 6:43 p.m. the Anacortes City Council meeting of December 4, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the December 11, 2017 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
225278	9/6/2017	001-69636	00697	CUMMINS, INC.	PARTS- #7915	\$129.50
225395	9/21/2017	25564	00715	DAHL ELECTRIC, INC	INSTALL OVERLOAD RELAY & CIRCUIT BREAKER AT WTP INTAKE STATION	\$368.36
225401	10/6/2017	1187-64858-B	03536	WASHINGTON AUTOMATED INC	BALANCE ON PPE WASHER/EXTRACTOR	\$4,920.81
225402	10/6/2017	1187-64858	03536	WASHINGTON AUTOMATED INC	INSTALLATION OF PPE WASHER/EXTRACTOR	\$1,003.63
222794	10/10/2017	AIOA7193D892	08952	AMERICAN HEART ASSOCIATION	FA/CPR/AED/BBP ONLINE-B. MACKAY	\$54.25
225263	10/12/2017	95480754	10089	MIDWEST TAPE	AUDIO BOOOKS FOR YS	\$14.09
223513	10/23/2017	744531	00306	BAYSHORE OFFICE PRODUCTS INC	BINDER CLIPS, AA BATTERIES	\$8.04
223504	10/23/2017	SO484492	10797	INSTRUMART	ROTOMETER	\$227.50
223507	10/23/2017	65227	02141	PORT OF ANACORTES	PORT OF ANACORTES FUEL DOCK	\$98.25
223509	10/23/2017	27001217711	02342	SAFEWAY INC	ZIPLOC BAGS	\$21.66
224271	10/23/2017	E1648126	06347	WITMER PUBLIC SAFETY GROUP INC	FIRE BOOTS FOR BYER, KAHNS	\$566.23
223508	10/24/2017	V87409/1	00021	ACE HARDWARE	CLAMPS	\$14.59
223511	10/24/2017	113-8565033-1005818	08811	AMAZON.COM	BATHROOM TRASH BINS	\$110.06
223514	10/24/2017	113-7134280-8619400	08811	AMAZON.COM	SCANDISKS FOR VIDEO LARYNGOSCOPES	\$85.32
223516	10/24/2017	114-3310690-5202661	08811	AMAZON.COM	POWER STRIPS	\$29.76
223428	10/24/2017	AK0A5477B0B7	08952	AMERICAN HEART ASSOCIATION	FA/CPR/AED/BBP - ROLLO	\$54.25
223517	10/24/2017	6833	10807	ANACORTES HEALTH & NUTRITION	SUPPLIES - CARNEGIE	\$13.00
223551	10/24/2017	56052	00244	ASSOCIATION OF WASHINGTON	WA PAID SICK LEAVE WEBINAR - AWC	\$25.00
223560	10/24/2017	POS 27846	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$3.88
223510	10/24/2017	0798 041 1647	10146	BEST BUY	CHARGER	\$30.37
223501	10/24/2017	81949	09534	DURAWEAR GLOVE & SAFETY CO.	MSA TUBING FOR ALTAIR MONITOR	\$402.21
223512	10/24/2017	S0035TP1	01616	LOWE'S BUSINESS ACCOUNT/GEMB	REBAR CAPS	\$83.37
223502	10/24/2017	3897	10618	NARTEC, INC.	PATROL SUPPLIES; METH TEST KITS	\$92.75
223427	10/24/2017	72884	08233	NATIONAL ENVIRONMENTAL	8 HR. REFRESHER HAZOPER ONLINE COURSE	\$595.00
223500	10/24/2017	B25026	02405	SEBO'S DO-IT CENTER	NIPPLE/ADAPTERS	\$7.14
223506	10/24/2017	B25137	02405	SEBO'S DO-IT CENTER	HOT WATER HEATER REPAIR - CITY HALL	\$2.15
223515	10/24/2017	B25258	02405	SEBO'S DO-IT CENTER	FASTENERS FOR OPS REMODEL HARDWAR	\$7.71

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223505	10/24/2017	4934116	10184	US BANK	GAS FOR DRILL FOR FIBER PROJECT	\$4.88
223556	10/25/2017	114-0386657-7623429	08811	AMAZON.COM	K9 T-BONE BED FOR WINTER	\$175.00
223558	10/25/2017	113-9791820-9859469	08811	AMAZON.COM	ELECTRODE STORAGE SOLUTION	\$21.99
223607	10/25/2017	114-7478056-8257850	08811	AMAZON.COM	OPS- OFFICE SUPPLIES	\$410.02
223553	10/25/2017	61450519003033210895	10427	DOLLAR TREE STORES	LIBRARY SUPPLIES - PAPER PLATES FOR SEVERAL USES	\$3.26
223554	10/25/2017	61460519003033210895	10427	DOLLAR TREE STORES	SUPPLIES FOR NASA PROGRAM MOON NIGHT	\$18.45
223555	10/25/2017	61470519003033210895	10427	DOLLAR TREE STORES	SUPPLIES FOR GENRE NIGHT - COMIC NIGHT	\$9.77
223552	10/25/2017	073096	01016	FRED MEYER	LIB-NASA OPERATING SUPPLIES	\$41.65
223586	10/25/2017	85610005936042	07231	HOME DEPOT	4FT FOLDING TABLE USED FOR MULTIPLE PURPOSES - LIB SUPPLIES	\$41.21
223503	10/25/2017	100445237	01331	INTERNATIONAL CODE COUNCIL,INC	B3-BLDING PLANS EXAMINER 1790EB3P15	\$199.00
223590	10/25/2017	515824	09061	RED LION HOTEL	HOTEL STAY FOR PNCWA CONFERENCE - STEPHEN DOEBLER	\$446.22
223559	10/25/2017	0089-1	02434	SHERWIN WILLIAMS	OPS REMODEL PAINT	\$346.33
223588	10/25/2017	541351	10184	US BANK	PARKING	\$14.00
223591	10/25/2017	541330	03413	VANCOUVER, CITY OF	PARKING - STEVE DOEBLER PNCWA	\$8.00
223538	10/26/2017	111-7287019-9271420	08811	AMAZON.COM	BABY CHANGING STATION-DEPOT	\$211.67
223585	10/26/2017	112-4171960-8800268	08811	AMAZON.COM	PGHONE CASE	\$25.88
223582	10/26/2017	54095	00620	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER TEST AND RECHARGE	\$62.48
223680	10/26/2017	8561 00002 07670	07231	HOME DEPOT	BAR SINK- OPS REMODEL	\$107.42
223557	10/26/2017	100445544	01331	INTERNATIONAL CODE COUNCIL,INC	GROC BLD CODE STRUCTURAL CONCRETE	\$189.88
223675	10/26/2017	0177938-IN	06422	NURNBERG SCIENTIFIC	BOD NUTRIENT BUFFER PILLOWS	\$222.38
223583	10/26/2017	B26422	02405	SEBO'S DO-IT CENTER	REPAIR ITEMS	\$2.16
223584	10/26/2017	B26576	02405	SEBO'S DO-IT CENTER	GALV. ELBOW AND HOSE BIBB	\$24.92
223587	10/26/2017	B26566	02405	SEBO'S DO-IT CENTER	PART FOR WATER DEPT	\$16.26
223589	10/26/2017	0195-6	02434	SHERWIN WILLIAMS	SUPPLIES- OPS REMODEL	\$7.82
223686	10/26/2017	89341	07368	THE HOSE SHOP, INC	CLAMPS, ADAPTERS (WILDLAND HOSE)	\$60.65
223681	10/26/2017	541364	10184	US BANK	PARKING	\$10.25
223672	10/27/2017	V88378/1	00021	ACE HARDWARE	ELBOWS, BUSHINGS FOR FIBER PROJECT	\$2.80
223673	10/27/2017	V88406/1	00021	ACE HARDWARE	1" SCH40 COUPLE FOR FIBER PROJECT	\$0.75

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223677	10/27/2017	A27226/1	00021	ACE HARDWARE	SAW HOLES, CONDUIT, ELBOWS, COUPLINGS, DRILL BIT FOR FIBER PROJECT	\$45.32
223678	10/27/2017	V88348/1	00021	ACE HARDWARE	PVC ADAPTERS, GLUE, TUBING, PIPE FOR FIBER PROJECT	\$32.66
223668	10/27/2017	112-1754893-7891419	08811	AMAZON.COM	OFFICE FURNITURE - COURT	\$553.35
223669	10/27/2017	112-4768590-3411406	08811	AMAZON.COM	COMPUTER POWER CORD - COURT	\$13.37
223664	10/27/2017	72034	00154	ANACORTES DIVING & SUPPLY, INC	HANGERS FOR WET PPE	\$112.75
223685	10/27/2017	B08344	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- STREET DEPT	\$33.80
223676	10/27/2017	0177987-IN	06422	NURNBERG SCIENTIFIC	AMMONIA	\$122.65
223687	10/27/2017	3986-348185	08539	O'REILLY AUTO PARTS	CAR CELL CHARGER	\$10.84
223691	10/27/2017	9mg45xxy	10712	PIKTOCHART	PIKTOCHART MONTHLY SUBSCRIPTION	\$29.00
223665	10/27/2017	B27079	02405	SEBO'S DO-IT CENTER	MATERIALS FOR BUNKER DRYING RACK	\$61.77
223666	10/27/2017	B27372	02405	SEBO'S DO-IT CENTER	MEASURING CUP	\$1.94
223667	10/27/2017	B27413	02405	SEBO'S DO-IT CENTER	MATERIALS FOR BUNKER DRYING RACK	\$46.82
223679	10/27/2017	B27250	02405	SEBO'S DO-IT CENTER	BROOM	\$26.03
223682	10/27/2017	541381	10184	US BANK	PARKING	\$3.00
223663	10/27/2017	2640	02926	WASHINGTON RECREATION	RISK MANAGEMENT SCHOOL - VAUX	\$279.00
223671	10/28/2017	V88970/1	00021	ACE HARDWARE	LIBRARY SUPPLIES - UTILITY LIGHTERS FOR MANY EVENTS	\$15.17
223689	10/28/2017	114-7148368-1738624	08811	AMAZON.COM	STREET DEPT- SCREEN PROTECTOR	\$2.60
223690	10/28/2017	114-1326682-5993852	08811	AMAZON.COM	STREET DEPT- REPLACEMENT PHONE CASE	\$6.52
223674	10/28/2017	G71792	08501	COASTAL FARM &	ERIC PEARCE- WORK BOOTS	\$147.82
223684	10/28/2017	10/27/17	10810	REPAIRCLINIC.COM	REPAIR PARTS FOR DISHWASHER - 29-1	\$47.49
223670	10/29/2017	112-1888243-0335439	08811	AMAZON.COM	TONER FOR COLOR COPIER - ASAC	\$96.99
223688	10/29/2017	113-9031179-9765049	08811	AMAZON.COM	CLIP BOARDS	\$24.62
223729	10/29/2017	113-1903683-4880222	08811	AMAZON.COM	SUPPLIES- SHOP	\$141.64
223737	10/29/2017	113-6746382-0307431	08811	AMAZON.COM	SUPPLIES- SHOP	\$71.73
223739	10/29/2017	113-7837467-5733830	08811	AMAZON.COM	SUPPLY- SHOP	\$59.66
223692	10/29/2017	759901	10278	RITE AID	FIRST AID SUPPLIES - CARNEGIE	\$10.83
225400	10/30/2017	251102	08765	A WORKSAFE SERVICE INC	CDL TEST, PEARCE	\$55.00
223770	10/30/2017	V89427/1	00021	ACE HARDWARE	OPS REMODEL - DOOR HOLDS	\$76.69
223725	10/30/2017	113-6944892	08811	AMAZON.COM	PART- VEH #030	\$201.00

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224605	10/30/2017	111-6376475-0401862	08811	AMAZON.COM	FUNNELS/MASKING TAPE/SYRINGE	\$81.33
224870	10/30/2017	111-2376672-0757022	08811	AMAZON.COM	PHONE CASES	\$42.94
223817	10/30/2017	31744837	09119	BROWN PAPER TICKETS	WHATCOM HOME WEEK JEFF MOUNT PC	\$5.13
223767	10/30/2017	14073	09659	CHEMSAVERS	POTASSIUM IODIDE, ACS	\$189.95
223771	10/30/2017	662 13 183 30	04308	COSTCO WHOLESALE CORPORATION	BREAKFAST WITH SANTA SUPPLIES	\$337.24
223769	10/30/2017	B09112	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL PLYWOOD	\$50.92
223772	10/30/2017	B09153	01023	FRONTIER BUILDING SUPPLY	PVC PIPE	\$109.27
223820	10/30/2017	OJI160160N0020606	08879	PARTY CITY	BREAKFAST WITH SANTA SUPPLIES	\$65.08
223813	10/30/2017	65499	02141	PORT OF ANACORTES	ETHANOL FREE FUEL FROM FUEL DOCK	\$10.66
223766	10/30/2017	B28466	02405	SEBO'S DO-IT CENTER	IT ITEMS	\$5.62
223768	10/30/2017	B28502	02405	SEBO'S DO-IT CENTER	TAPE MEASURER, MARKER	\$19.51
223708	10/31/2017	113-3817411-3711423	08811	AMAZON.COM	CEILING FAN CONTROLLER	\$36.99
223889	10/31/2017	8561 00002 32363	07231	HOME DEPOT	OPS REMODEL - PART FOR PLUMBING / FINISH WORK	\$187.40
223765	10/31/2017	0038305	08259	JAMAR TECHNOLOGIES, INC.	OFFICE & OPERATING SUPPLIES	\$150.00
223816	10/31/2017	7	01493	KIWANIS NOON CLUB OF ANACORTES	CITY HALL FLAGS	\$117.18
223821	10/31/2017	10/31/17	09781	LORENZO'S MEXICAN RESTUARANT	CHIEFS' LUNCH	\$9.14
225277	10/31/2017	I-27432	01805	MOUNT VERNON CARPET	FLOORING INSTALLATION FOR LIBRARY COMMUNITY MEETING ROOM	\$5,752.97
224790	10/31/2017	9402	01986	ORCA INFORMATION, INC	BACKGROUND CHECK: LANGFORD, FERRELL,	\$186.00
223892	10/31/2017	1509028303-787	10808	ROBINSON STEEL CO.	BENCH BRACKETS FOR OPS REMODEL	\$229.00
223810	10/31/2017	B29207	02405	SEBO'S DO-IT CENTER	FLAG POLE ITEMS	\$19.05
223811	10/31/2017	B29175	02405	SEBO'S DO-IT CENTER	FASTENERS/ROPE CLIP	\$3.50
223812	10/31/2017	108661-4-47733	02651	STOWES SHOES & CLOTHING	RAIN GEAR PANT & JACKET	\$162.70
223818	10/31/2017	CERTIFICATION	10726	WAPRO	WAPRO CERTIFICATION APPLICATION FEE; INGRAM	\$100.00
223814	11/1/2017	112-3995095-0562636	08811	AMAZON.COM	PARK OFFICE SUPPLIES	\$36.95
223815	11/1/2017	114-7792385-5786630	08811	AMAZON.COM	PATROL SUPPLIES; AIR WEDGE FOR LOCK OUTS	\$28.54
223819	11/1/2017	112-9199572-8597823	08811	AMAZON.COM	OFFICE SUPPLIES 2018 CALENDARS	\$55.38
223822	11/1/2017	113-4360144-9286668	08811	AMAZON.COM	CABINET FOR HAM RADIO GOUP~	\$255.81

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223890	11/1/2017	112-2532497-2668202	08811	AMAZON.COM	K9 TBONE FOOD	\$54.24
223941	11/1/2017	73734579	03942	AMERICAN LIBRARY ASSOCIATION	SUPPLIES FOR COMIC NIGHT AND BOOKS FOR YS	\$188.00
223884	11/1/2017	B09749	01023	FRONTIER BUILDING SUPPLY	SPIKES/RECIP. BLADES	\$41.82
223887	11/1/2017	00867636	09638	HENRY TROEMNER LLC	ANALYTICAL PRECISION CLASS 1 WEIGHT	\$237.13
223891	11/1/2017	11060002795732977	10058	KOHL'S	BOOKS FOR CHILDREN'S DEPARTMENT	\$35.81
223885	11/1/2017	06092753003	08990	MICHAELS	COMIC NIGHT SUPPLIES	\$11.89
223879	11/1/2017	B29475	02405	SEBO'S DO-IT CENTER	FASTENERS/SPADE BIT	\$55.50
223880	11/1/2017	B29734	02405	SEBO'S DO-IT CENTER	HACKSAW BLADE	\$5.41
223881	11/1/2017	B29583	02405	SEBO'S DO-IT CENTER	COUPLINGS/NIPPLES/TAPE	\$7.56
223882	11/1/2017	V90252/1	02405	SEBO'S DO-IT CENTER	MATERIALS FOR BUNKER DRYING RACK	\$71.53
223886	11/1/2017	829508	02405	SEBO'S DO-IT CENTER	COMIC NIGHTSUPPLIES	\$43.39
223888	11/1/2017	B29434	02405	SEBO'S DO-IT CENTER	CARBON BLADE, DIAMOND HOLE FOR FIBER PROJECT	\$45.55
223939	11/1/2017	1688	10813	SPIRIT HALLOWEEN	COMIC NIGHT SUPPLIES FOR SCAVENGER HUNT AND PRIZES	\$51.37
223942	11/2/2017	V90702/1	00021	ACE HARDWARE	6V BATTERIES FOR FLOW METERS	\$91.74
223894	11/2/2017	113-7202242-4030620	08811	AMAZON.COM	WEBBING STRAP FOR SCBAS ON 2917	\$45.30
223940	11/2/2017	112-2321943-6429851	08811	AMAZON.COM	TIMER FOR YOUTH BASKETBALL	\$36.86
224094	11/2/2017	113-3287169-8889025	08811	AMAZON.COM	PART- #9-905	\$66.50
225238	11/2/2017	001-77148	00697	CUMMINS, INC.	ONAN CSTART UP SERVICE FOR FIRE DEPT.	\$2,579.99
223944	11/2/2017	B10068	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - FRP TERMINATION CAPS	\$19.42
223945	11/2/2017	X51406	01023	FRONTIER BUILDING SUPPLY	SMALL BUNDLE CEDAR SHIMS	\$14.26
224055	11/2/2017	8561 00057 14266	07231	HOME DEPOT	OPS REMODEL - TOOLS	\$264.59
223943	11/2/2017	40318	01816	MUNICIPAL RESEARCH &	ANNUAL MRSC ROSTERS SUBSCRIPTION	\$240.00
223936	11/2/2017	B29993	02405	SEBO'S DO-IT CENTER	SR CENTER ROOF PATCH	\$10.04
223937	11/2/2017	B29899	02405	SEBO'S DO-IT CENTER	SEALANT/TAPE/SEALER	\$22.73
223947	11/2/2017	B29937	02405	SEBO'S DO-IT CENTER	VOLUNTEER WORK GLOVES	\$18.43
223946	11/2/2017	387306729294604	03107	WORK OUTFITTERS	RAIN BOOTS	\$117.37
223987	11/3/2017	B10537	01023	FRONTIER BUILDING SUPPLY	BLADE FOR SKIL SAW	\$12.58
224038	11/3/2017	B10241	01023	FRONTIER BUILDING SUPPLY	PLYWOOD, PAINT FOR FIBER PROJECT	\$44.37
224047	11/3/2017	B10390	01023	FRONTIER BUILDING SUPPLY	WOOD SCREWS, JIGSAW BLADES, CONTACT CEMENT	\$44.28
224054	11/3/2017	B10300	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL LUMBER, NAILS	\$162.93

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225135	11/3/2017	008631541	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM VEST; FABER	\$1,133.83
224188	11/3/2017	042536	04319	HANDY'S HEATING	OPS REMODEL - SHEET METAL	\$49.17
224045	11/3/2017	66469890	09801	HOLIDAY INN (ALL)	HOTEL STAY FOR CONFERENCE - HARRY WHYTE	\$288.84
224044	11/3/2017	ICE CREAM SOCIAL	10815	ICE CREAM SOCIAL	COMIC NIGHT SUPPLIES: STICKERS AND	\$13.21
224057	11/3/2017	1053549	10823	INDUSTRIAL SAFETY SUPPLY CORP	FIT TEST ADAPTER FOR WWTP	\$650.00
224042	11/3/2017	300228722	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER ANA SENIOR ACTIVITY CTR	\$76.44
224043	11/3/2017	KINGS	10814	KING'S BOOKS	2 YOUTH BOOKS	\$44.02
223917	11/3/2017	519795	09983	PANERA BREAD	LUNCH - INTERVIEWS	\$52.86
224041	11/3/2017	B30469	02405	SEBO'S DO-IT CENTER	BRACKET FOR DRYING RACK	\$11.92
224048	11/3/2017	B30554	02405	SEBO'S DO-IT CENTER	ANGLE / FASTENERS FOR OPS REMODEL	\$26.91
224052	11/4/2017	8561 00004 48605	07231	HOME DEPOT	SUPPLIES- SHOP	\$109.32
224056	11/4/2017	B31373	02405	SEBO'S DO-IT CENTER	EXHIBIT SUPPLIES - MARITIME HERITAGE CENTER	\$10.83
224050	11/4/2017	20070561205	10184	US BANK	WILSON WALA LODGING TACOMA	\$577.92
224049	11/5/2017	114-4611837-5714618	08811	AMAZON.COM	IT ITEMS	\$142.48
224058	11/5/2017	114-2865810-5633841	08811	AMAZON.COM	PAPER TOWELS - 4 CASES	\$117.12
223953	11/5/2017	A10A72E187C9	08952	AMERICAN HEART ASSOCIATION	FA/CPR/AED/BBP - MARK EDWARDS	\$54.25
224138	11/6/2017	V92165/1	00021	ACE HARDWARE	TUBING, HOSE BARB AND CLOGBUSTER	\$20.46
224139	11/6/2017	V92175/1	00021	ACE HARDWARE	HOSE ADAPTER, COUPLINGS AND ELBOW	\$19.99
224140	11/6/2017	B31945	00021	ACE HARDWARE	COUPLINGS, ADAPTERS AND CONDUIT	\$8.35
224071	11/6/2017	113-8625145-6524246	08811	AMAZON.COM	CABINET HARDWARE	\$9.20
224145	11/6/2017	111-4420395-9893068	08811	AMAZON.COM	COFFEE FILTERS - 29-2	\$14.95
224147	11/6/2017	112-8104079-8192215	08811	AMAZON.COM	FLASH DRIVE CASE	\$13.18
224148	11/6/2017	WAANA96630	00939	FASTENAL CO	CLEVIS GRAB HOOKS	\$29.83
224149	11/6/2017	WAANA96604	00939	FASTENAL CO	CHAINS LOAD BINDERS	\$328.02
224143	11/6/2017	24 12 4 2376754	01016	FRED MEYER	VELCRO	\$13.00
224136	11/6/2017	B10697	01023	FRONTIER BUILDING SUPPLY	CEMENT	\$128.36
224142	11/6/2017	B10928	01023	FRONTIER BUILDING SUPPLY	TRIM FOR OPS REMODEL	\$71.31
223997	11/6/2017	GRCGR1000007073	01132	GREEN RIVER COMMUNITY COLLEGE	2018 WATERWORKS CERTIFICATION	\$42.00
223998	11/6/2017	GRCGR1000007071	01132	GREEN RIVER COMMUNITY COLLEGE	2018 WATERWORKS CERTIFICATION	\$42.00

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224182	11/6/2017	300228968	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES PLANNING & PARKS	\$85.93
224187	11/6/2017	825547	01588	LIFE ASSIST, INC	ASSORTED EXAM GLOVES	\$360.22
225186	11/6/2017	825770	01588	LIFE ASSIST, INC	RECHARGEABLE INTUBATION BATTERIES	\$64.99
224132	11/6/2017	12994947	01616	LOWE'S BUSINESS ACCOUNT/GEMB	TRIM FOR OPS REMODEL	\$316.91
224134	11/6/2017	12994819	01616	LOWE'S BUSINESS ACCOUNT/GEMB	RATCHET PAD 4 PACK	\$15.20
224137	11/6/2017	16978277	01616	LOWE'S BUSINESS ACCOUNT/GEMB	FRP BOARD OPS REMODEL	\$141.96
224183	11/6/2017	593 5 123 5587	02342	SAFEWAY INC	TIN FOIL, LYSOL DISINFECTANT, ICE	\$68.15
224133	11/6/2017	B32197	02405	SEBO'S DO-IT CENTER	MAGNESIUM FLOAT/EDGER	\$36.43
224135	11/6/2017	B31842	02405	SEBO'S DO-IT CENTER	CITY HALL PUMP REPLACEMENT	\$450.84
224141	11/6/2017	B32155	02405	SEBO'S DO-IT CENTER	FLEXIBLE COUPLING	\$5.41
224144	11/6/2017	B32164	02405	SEBO'S DO-IT CENTER	PAINT TOOLS	\$9.70
224131	11/6/2017	0360-6	02434	SHERWIN WILLIAMS	OPS REMODEL PAINT	\$227.78
224146	11/6/2017	TWGN8-J4A28-003	10191	VISTAPRINT	DOOR HANGERS FOR CAER	\$55.30
224185	11/7/2017	V92728/1	00021	ACE HARDWARE	PIPE	\$5.83
224074	11/7/2017	113-2888689-9825831	08811	AMAZON.COM	RESTROOM MIRRORS FOR OPS REMODEL	\$399.88
224191	11/7/2017	111-3820960-0947420	08811	AMAZON.COM	HANGERS FOR DRYING BUNKER GEAR, BOOT DRYERS	\$129.44
224192	11/7/2017	112-8086230-3832231	08811	AMAZON.COM	CHOCOLATE COCOA MIX	\$23.97
224180	11/7/2017	0188-486762	03816	CONSOLIDATED ELECTRICAL	HEATER FOR MECHANICAL ROOM	\$194.04
224181	11/7/2017	0188-486834	03816	CONSOLIDATED ELECTRICAL	HEATER PARTS	\$108.23
224158	11/7/2017	B11279	01023	FRONTIER BUILDING SUPPLY	JAVA COIL 120' BASE BOARD	\$936.64
225128	11/7/2017	008653799	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRTS; NEW RECRUIT FABER	\$59.65
224260	11/7/2017	0178381-IN	06422	NURNBERG SCIENTIFIC	PHENYLARSINE OXIDE	\$133.17
224274	11/7/2017	686528979	01997	ORIENTAL TRADING CO INC	BREAKFAST WITH SANTA SUPPLIES	\$96.94
224186	11/7/2017	519749	09983	PANERA BREAD	MEALS/CONFERENCE	\$157.69
224264	11/7/2017	65628	02141	PORT OF ANACORTES	SMALL EQUIPMENT NON ETHANOL FUEL	\$75.35
224184	11/7/2017	0374-7	02434	SHERWIN WILLIAMS	PUMP REPAIR #11-944	\$561.22
224190	11/7/2017	82144949334129888185	02817	UNITED PARCEL SERVICE	SHIPPING FOR RETURN - DEVICE REBATE	\$59.20
224257	11/8/2017	V92932/1	00021	ACE HARDWARE	MAINTENANCE SUPPLIES - W.T. PRESTON	\$27.10
224164	11/8/2017	113-6043747-0179450	08811	AMAZON.COM	WOMEN RESTROOM MIRROR - OPS REMODEL	\$50.35
224165	11/8/2017	113-9197659-3569808	08811	AMAZON.COM	OFFICE SUPPLY / TISSUES	\$63.48

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224278	11/8/2017	111-2307424-8804205	08811	AMAZON.COM	FILE FOLDERS	\$19.82
224255	11/8/2017	746629	00306	BAYSHORE OFFICE PRODUCTS INC	WP OFFICE SUPPLIES	\$26.34
224266	11/8/2017	AN 54838	00524	CENTRAL WELDING SUPPLY CO, INC	VIKING LENS/SOAPSTONE	\$21.36
224256	11/8/2017	0188-486834	03816	CONSOLIDATED ELECTRICAL	HEATER PARTS	\$22.85
224277	11/8/2017	3810-8561-9716-1713	08912	EBAY OR PAYPAL	STYLUS FOR SURFACE PRO 3	\$49.99
224265	11/8/2017	WAANA96707	00939	FASTENAL CO	HEX LAG/SHIELD	\$80.82
224197	11/8/2017	SR17-2791	04253	LIFE TEK, INC	CPR SKILLS SESSION-SIEDLIK	\$75.00
224258	11/8/2017	B33055	02405	SEBO'S DO-IT CENTER	FASTENERS	\$23.52
224261	11/8/2017	B33105	02405	SEBO'S DO-IT CENTER	TROWEL	\$8.22
224262	11/8/2017	B32982	02405	SEBO'S DO-IT CENTER	SR CENTER REPAIR ITEMS	\$10.29
224273	11/8/2017	B32932	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$23.86
224276	11/8/2017	B32939	02405	SEBO'S DO-IT CENTER	RAINX	\$4.33
224267	11/9/2017	V93465/1	00021	ACE HARDWARE	ANCHORS SIZE 3/16	\$3.90
224350	11/9/2017	113-3995223-5335402	08811	AMAZON.COM	HIGH BED BOX CASTERS WITH SCREW ON	\$11.52
224439	11/9/2017	114-4950396-2385021	08811	AMAZON.COM	GENRE NIGHT/COMIC NIGHT SUPPLIES	\$218.74
224440	11/9/2017	114-4950396-2385021	08811	AMAZON.COM	GENRE NIGHT/COMIC NIGHT SUPPLIES	\$38.97
224268	11/9/2017	B11767	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL CAULK, CEDAR SHIMS	\$33.22
224279	11/9/2017	01255IN5640	10819	GO WIRELESS	PHONE ACCESSORIES	\$43.43
224552	11/9/2017	172213	01132	GREEN RIVER COMMUNITY COLLEGE	BASIC ELECTRICAL-C. FRAZER-11/13-15-2017	\$395.00
225013	11/9/2017	00716835	01196	HARRINGTON INDUSTRIAL	TUBE FITTINGS	\$76.77
224586	11/9/2017	182979996	04253	LIFE TEK, INC	CPR/FA -HANDS ON TRAINING - EISEN/ROLLO	\$150.00
224272	11/9/2017	38248887	01616	LOWE'S BUSINESS ACCOUNT/GEMB	FRP FOR OPS REMODEL	\$205.29
224442	11/9/2017	0178508-IN	06422	NURNBERG SCIENTIFIC	NITRIFICATION INHIBITOR	\$267.53
225006	11/9/2017	0402872	02123	PLATT ELECTRIC SUPPLY INC	43 WATT LED WALL LIGHT	\$161.42
224275	11/9/2017	B33422	02405	SEBO'S DO-IT CENTER	KNEEPADS / FASTENERS	\$60.75
224259	11/9/2017	165358	10184	US BANK	WATER RIGHTS TRANSFER FUEL ANDERSON RD 76 SEATTLE	\$43.59
224443	11/10/2017	331113	08598	ARIZONA INSTRUMENT LLC	GLASS FIBER FILTERS	\$580.00
224438	11/10/2017	90643	09117	COURTYARD BY MARRIOTT	WATER RIGHTS TRANSFER LODGING COURTYARD BY MARRIOTT-COURTYARD BY MARRIOTT	\$255.16
224441	11/10/2017	90642	09117	COURTYARD BY MARRIOTT	WATER RIGHTS TRANSFER COURTYARD BY MARRIOTT	\$297.26

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224448	11/10/2017	90641	09117	COURTYARD BY MARRIOTT	WATER RIGHTS TRANSFER LODGING COURTYARD BY MARRIOTT-COURTYARD BY MARRIOTT	\$255.16
224866	11/10/2017	6253297	00755	DEMCO, INC.	OPERATING SUPPLIES	\$158.34
225134	11/10/2017	008685682	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM STARS; CHIEF SMALL	\$22.13
224229	11/10/2017	GRCGR1000007569	01132	GREEN RIVER COMMUNITY COLLEGE	2018 WATERWORKS CERTIFICATION RENEWAL -	\$42.00
224447	11/10/2017	MPP-102786	10827	MY PARKING PERMIT	PARKING PERMIT WINDOW STICKERS AND HANG TAGS	\$297.62
224436	11/10/2017	987408	01974	OLIVER HAMMER CLOTHES SHOP	WORK BOOTS FOR ALLEN LINDBO	\$124.75
224263	11/10/2017	92173408	02798	ULINE, INC.	SAFETY BOLLARDS	\$605.58
224446	11/10/2017	28544802	02934	WASHINGTON STATE UNIVERSITY	PESTICIDE COURSE-RAINS/STRICKLAND	\$240.00
224437	11/11/2017	5616	10826	HELLY HANSEN	PARKS - JACKET BRIAN T	\$50.72
225393	11/11/2017	32336	01530	LAKESIDE INDUSTRIES, INC.	ASPHALT FOR FIBER PROJECT	\$1,096.80
224444	11/12/2017	17070-000	02904	VWR INTERNATIONAL LLC	BRUSH NARROW TUBING	\$31.77
224445	11/12/2017	17110-025	02904	VWR INTERNATIONAL LLC	BRUSH BURET PIPET	\$33.09
224414	11/13/2017	V95123/1	00021	ACE HARDWARE	CITY HALL USE ITEMS	\$40.98
224417	11/13/2017	113-0534832-8154654	08811	AMAZON.COM	TOASTER FOR STA 1	\$28.47
224871	11/13/2017	111-9774798-8812219	08811	AMAZON.COM	CLEANING SUPPLIES	\$396.59
224381	11/13/2017	GRCGR1000007711	01132	GREEN RIVER COMMUNITY COLLEGE	2018 WATERWORKS CERTIFICATION	\$42.00
225259	11/13/2017	1200085918	05880	HDR ENGINEERING, INC	BLUE HERON CIRCLE RESERVOIR PROJECT DESIGN - OCT 2017	\$12,274.18
225260	11/13/2017	1200085949	05880	HDR ENGINEERING, INC	PILOT-SCALE & FULL-SCALE TESTING FOR WTP FILTERS 9/26/17-10/28/17	\$2,222.62
225187	11/13/2017	826847	01588	LIFE ASSIST, INC	TUBE INTRODUCERS, PM SHEARS	\$201.05
224524	11/13/2017	001-386391	02109	PISTON SERVICE OF ANACORTES	OXYGEN/GAS	\$72.85
224956	11/13/2017	300000000343	02192	PUGET SOUND ENERGY	ELECTRICITY - PARKS/CEM/CITY	\$9,101.07
224415	11/13/2017	B35599	02405	SEBO'S DO-IT CENTER	FASTENERS/LENS	\$31.01
224416	11/13/2017	dinner	10184	US BANK	MAYOR WILL REIMBURSE THIS DINNER PURCHASE	\$20.34
224413	11/13/2017	28601428	02934	WASHINGTON STATE UNIVERSITY	2017-2018 WESTERN WA RECERTIFICATION IPM COURSE	\$120.00
224525	11/14/2017	112-5794379-3159437	08811	AMAZON.COM	DRUG TAKE BACK BOXES	\$47.33
224534	11/14/2017	113-9397708-3493062	08811	AMAZON.COM	STOWAWAY RACK SYSTEMS	\$195.24
224535	11/14/2017	6484212	08811	AMAZON.COM	COFFEE FILTERS, CARAFE	\$42.96

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224519	11/14/2017	145376	06196	AUTOMOTIVE TRAINING GROUP INC	AUTOMOTIVE TRAINING GROUP- DAN & WIL	\$418.00
224532	11/14/2017	79	09946	CASH & CARRY	WONDERLAND WALK SUPPLIES CARRY52105707	\$89.40
225010	11/14/2017	8253775	06624	EMD MILLIPORE CORPORATION	FILTERS, CARTRIDGES, Q PAKS	\$1,136.31
224518	11/14/2017	296068	01023	FRONTIER BUILDING SUPPLY	MOULDING- OPS REMODEL	\$259.38
224527	11/14/2017	991725048800174843	10648	JOANN FABRIC & CRAFT	COMIC NIGHT SUPPLIES	\$7.59
224530	11/14/2017	27696384	01616	LOWE'S BUSINESS ACCOUNT/GEMB	SUPPLIES- OPS REMODEL	\$33.31
224533	11/14/2017	51242753004	08990	MICHAELS	HOLIDAY CLASS & MESSY ME SUPPLIES	\$45.95
224523	11/14/2017	420020	02405	SEBO'S DO-IT CENTER	MEETING ROOM AV KEY COPIES	\$5.50
224531	11/14/2017	B36171	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$14.08
224526	11/14/2017	10603730	10184	US BANK	WASH DC LODGING DCI THE LIAISON CAPITOL HILL	\$962.48
224529	11/14/2017	80100008	10184	US BANK	COMIC NIGHT SUPPLIES	\$32.61
224578	11/14/2017	24132	10184	US BANK	WASH DC - DCI AIRPORT PARKING	\$90.00
224528	11/14/2017	07390213953417111403	09391	WALGREENS	COMIC NIGHT SUPPLIES	\$35.91
224516	11/14/2017	28599722	02934	WASHINGTON STATE UNIVERSITY	2017-2018 WESTERN WA RECERTIFICATION IPM COURSE	\$120.00
224517	11/14/2017	28599323/28599442	02934	WASHINGTON STATE UNIVERSITY	2017-2018 WESTERN WA RECERTIFICATION/IPM COURSE	\$240.00
224520	11/14/2017	55650	03004	WATERMARK BOOK COMPANY	COMIC NIGHT SUPPLIES	\$69.40
224403	11/15/2017	113-6580410-8621865	08811	AMAZON.COM	FUEL NOZZLES FOR #90006, #90007	\$253.86
224404	11/15/2017	113-9147447-7595450	08811	AMAZON.COM	75 GALLON COMBO L SHAPED TRANSFER TANK	\$877.76
224406	11/15/2017	113-8196098-1360208	08811	AMAZON.COM	ALUMINUM SHORT RECTANGLE TANK	\$1,198.36
224572	11/15/2017	Amazon	08811	AMAZON.COM	COMIC NIGHT SUPPLIES	\$9.43
224573	11/15/2017	112-4260878-7273810	08811	AMAZON.COM	YEARLY WALL CALENDAR	\$19.15
224580	11/15/2017	113-7299267-9621037	08811	AMAZON.COM	OPS REMODEL PARTS	\$1,156.20
224584	11/15/2017	112-2882314-2246612	08811	AMAZON.COM	SHADE CANOPY	\$213.73
224571	11/15/2017	5350	00424	BUBBA SUDZ CAR WASH, INC.	INTERIOR DETAIL- VEH #050	\$217.00
224536	11/15/2017	INV-000951	07019	DESERT DIAMOND INDUSTRIES	CONCRETE BLADE- STREET & WATER DEPT	\$652.00
224521	11/15/2017	Facebook Ad	10822	FACEBOOK	COMIC NIGHT ADVERTISING	\$25.00
224575	11/15/2017	B13316	01023	FRONTIER BUILDING SUPPLY	FENCE REPAIRS/VOL. PARK	\$35.79
224579	11/15/2017	27756167	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS REMODEL - SHOP VAC, FLOOR MP	\$98.55
225064	11/15/2017	001-386657	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #601	\$39.80

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225065	11/15/2017	001-386569	02109	PISTON SERVICE OF ANACORTES	PART- VEH #601	\$43.77
225066	11/15/2017	001-386567	02109	PISTON SERVICE OF ANACORTES	PART- VEH #601	\$19.42
224570	11/15/2017	B36611	02405	SEBO'S DO-IT CENTER	FASTENERS	\$8.25
224576	11/15/2017	B36603	02405	SEBO'S DO-IT CENTER	LIBRARY USE ITEM	\$4.98
224577	11/15/2017	B36740	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$84.30
224582	11/15/2017	B36810	02405	SEBO'S DO-IT CENTER	BREAKROOM SUPPLIES	\$6.49
224574	11/15/2017	0226-9	02434	SHERWIN WILLIAMS	PAINT SPRAYER SUPPLIES	\$20.48
224581	11/15/2017	0496-8	02434	SHERWIN WILLIAMS	PAINT- OPS REMODEL	\$23.35
224484	11/15/2017	4472272	09059	TWO RIVERS TERMINAL, LLC	CALCIUM NITRATE	\$8,316.14
225009	11/15/2017	420691	02839	USA BLUE BOOK	FILTER PAPER/SYRINGES/TAPE	\$90.48
224680	11/16/2017	V96130/1	00021	ACE HARDWARE	PLUMBING SUPPLIES- OPS REMODEL	\$54.21
224684	11/16/2017	114-3604357-0146652	08811	AMAZON.COM	SIT TO STAND ELECTRIC DESK	\$292.94
225228	11/16/2017	745741	00306	BAYSHORE OFFICE PRODUCTS INC	SIT/STAND CHAIRMAT	\$559.84
225336	11/16/2017	U645	00369	BLYTHE PLUMBING & HEATING INC	REPLACE HEATING SYSTEM PUMP # 2 VFD @ ANACORTES LIBRARY	\$5,072.38
225194	11/16/2017	S3601357.001	03896	BUILDERS' HARDWARE & SUPPLY	LOCK PINS	\$72.42
225051	11/16/2017	TT76302	06971	CALIFORNIA CONTRACTORS SUPPLIE	YELLOW RAINSUITS FOR OPERATORS	\$358.80
224911	11/16/2017	311839	00926	FACTS ON FILE INC	REFERENCE BOOK ORDER	\$256.76
224678	11/16/2017	WAANA96888	00939	FASTENAL CO	DEPOT PLANTER SUPPLIES	\$171.32
225185	11/16/2017	191570	00950	FIDALGO COFFEE ROASTERS	AFD BREAKROOM SUPPLIES	\$93.00
224550	11/16/2017	B13549	01023	FRONTIER BUILDING SUPPLY	EXHIBIT SUPPLIES - MHC	\$399.58
225015	11/16/2017	00716992	01196	HARRINGTON INDUSTRIAL	TUBE FITTINGS	\$34.83
224738	11/16/2017	300232463	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - FINANCE	\$191.09
224587	11/16/2017	183979153	04253	LIFE TEK, INC	CPR/FA HANDS ON TRAINING-GONZALEZ &	\$150.00
224682	11/16/2017	105728018	01816	MUNICIPAL RESEARCH &	MRSC ETHICS IN PLANNING WEBINAR LG	\$35.00
224683	11/16/2017	105728347	01816	MUNICIPAL RESEARCH &	MRSC LAND USE TRAINING LG	\$35.00
224677	11/16/2017	1084011	10278	RITE AID	HDMI CABLE FOR MEETING ROOM AV	\$32.53
224675	11/16/2017	B37100	02405	SEBO'S DO-IT CENTER	LOCKS FOR OUTSIDE PLUGS	\$39.04
224679	11/16/2017	B37138	02405	SEBO'S DO-IT CENTER	PIPE CAP/STORM COLLAR/FASTENERS	\$22.75
224681	11/16/2017	RENEWAL	10726	WAPRO	WAPRO ANNUAL MEMBERSHIP; RECORDS SVC MNGR INGRAM	\$25.00
224748	11/17/2017	V96409/1	00021	ACE HARDWARE	OPS BLDG CLEANING SUPPLY	\$15.61
224676	11/17/2017	111-9402875-8301051	08811	AMAZON.COM	MICROSCOPE SLIDES AND COVER GLASS	\$28.50
224753	11/17/2017	732100005250	04308	COSTCO WHOLESALE CORPORATION	NAPKINS/SAUSAGE - BWS SUPPLIES	\$48.33
224742	11/17/2017	B13808	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$19.59

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225130	11/17/2017	008732233	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOT; OFC NORDMARK	\$168.16
225136	11/17/2017	008732205	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRT; RECORDS MCDERMOTT	\$49.86
224739	11/17/2017	quote OL192577V2	03923	NATIONAL BUSINESS FURNITURE	OFFICE FURNITURE - BECKY - COURT	\$2,635.47
225428	11/17/2017	981150426001	01962	OFFICE DEPOT, INC.	OFFICE SUPPLIES - WTP	\$48.75
224743	11/17/2017	000007	10774	QUICK CARE MEDICAL CLINIC	CDL PHYSICAL FOR DAN JONES	\$150.00
224745	11/17/2017	B37515	02405	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$176.01
224749	11/17/2017	B37479	02405	SEBO'S DO-IT CENTER	PUTTY KNIFE	\$5.14
225062	11/17/2017	B37531	02405	SEBO'S DO-IT CENTER	SUPPLIES- VEH #601	\$23.19
224741	11/17/2017	0531-2	02434	SHERWIN WILLIAMS	SUPPLIES- OPS REMODEL	\$12.52
224751	11/17/2017	171117A14	10184	US BANK	COAT RACKS/DEPOT USE	\$325.50
224754	11/17/2017	918	04316	WHATCOM ELECTRIC CO INC	NEW STARTER- VEH #219	\$410.78
224740	11/18/2017	112-2668893- 8579401	08811	AMAZON.COM	FIBER OPTICS SUPPLIES	\$18.98
224746	11/18/2017	55803	01331	INTERNATIONAL CODE COUNCIL,INC	CODE CERTIFICATION RENEWAL - JW	\$95.00
224750	11/18/2017	receipt via square	10829	SQUARE	BOOK FOR CHILDRENS	\$10.86
224842	11/19/2017	26820016328	10662	BARNES & NOBLE	CHILDREN'S BOOKS	\$42.06
224752	11/19/2017	B38945	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$3.90
224845	11/20/2017	V97556/1	00021	ACE HARDWARE	6V BATTERIES FOR FLOW METER	\$49.77
224762	11/20/2017	113-1549988- 7668252	08811	AMAZON.COM	STAINLESS STEEL CORNER GUARD - OPS	\$135.00
224836	11/20/2017	112-3518118- 7930666	08811	AMAZON.COM	CELL PHONE CASES	\$91.61
224867	11/20/2017	AQ0AF1330EAB	08952	AMERICAN HEART ASSOCIATION	FA/CPR/AED/BLOOD BORNE-VAN WYCK	\$54.25
225231	11/20/2017	83867	00369	BLYTHE PLUMBING & HEATING INC	WTP GAS REPAIRS	\$357.81
225232	11/20/2017	83204	00369	BLYTHE PLUMBING & HEATING INC	WTP EXHAUST REPAIR	\$1,898.75
225198	11/20/2017	S3602075.001	03896	BUILDERS' HARDWARE & SUPPLY	DEADBOLTS FOR PARKS	\$266.55
224840	11/20/2017	WAANA97002	00939	FASTENAL CO	HEX LAG/BLK SUPER	\$13.07
225008	11/20/2017	WAMO143762	00939	FASTENAL CO	PORTABLE EYE WASH STATIONS	\$3,068.37
224837	11/20/2017	B14339	01023	FRONTIER BUILDING SUPPLY	MOULDING FOR OPS REMODEL	\$6.12
224849	11/20/2017	307324740370851	01765	MISTER T'S AWARDS &	VOLUNTEER AWARDS	\$22.79
224925	11/20/2017	63001521404	02342	SAFEWAY INC	BWS SUPPLIES	\$128.80
224835	11/20/2017	B39595	02405	SEBO'S DO-IT CENTER	SANDING DISCS	\$35.78
224838	11/20/2017	B39414	02405	SEBO'S DO-IT CENTER	OPS REMODEL - SUPPLIES	\$29.66
224839	11/20/2017	B39556	02405	SEBO'S DO-IT CENTER	COMMAND MINI HOOKS	\$4.11

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224841	11/20/2017	B39375	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$49.58
224844	11/20/2017	11/22/17	02405	SEBO'S DO-IT CENTER	DONT KNOW	\$9.75
224846	11/20/2017	B39332	02405	SEBO'S DO-IT CENTER	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$16.26
225016	11/20/2017	9796661214	02879	VERIZON WIRELESS	PUMP STATIONS SCADA COMMUNICATIONS	\$510.80
224848	11/20/2017	87393	10355	WEBSTAUANTSTORE	AIRPOT RACKS WITH DRIP TRAY	\$31.98
224851	11/21/2017	113-0740333-6178664	08811	AMAZON.COM	METAL KICK PLATE - OPS REMODEL	\$76.65
224916	11/21/2017	111-8015880-6989815	08811	AMAZON.COM	EDUCATIONAL MATERIALS	\$6.50
224917	11/21/2017	114-4140234-9117039	08811	AMAZON.COM	MONITOR	\$141.04
225208	11/21/2017	221724A	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$567.50
225230	11/21/2017	222332	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$150.12
224930	11/21/2017	POS 29998	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$53.61
224915	11/21/2017	732500008334	04308	COSTCO WHOLESALE CORPORATION	OFFICE SUPPLIES	\$103.29
225412	11/21/2017	31492050	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$358.06
224918	11/21/2017	27304993	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS REMODEL BLDG SUPPLY	\$6.04
224914	11/21/2017	B40024	02405	SEBO'S DO-IT CENTER	BATTERIES	\$4.11
224920	11/21/2017	B40031	02405	SEBO'S DO-IT CENTER	FASTENERS	\$2.86
224929	11/21/2017	621	02405	SEBO'S DO-IT CENTER	FASTENERS FOR SCBA RACK	\$4.88
224928	11/21/2017	18292	02621	STAR INDUSTRIAL SUPPLY	PART- STREET DEPT	\$324.27
225191	11/21/2017	1193540	02681	SURETY PEST CONTROL	PEST CONTROL FOR SENIOR CENTER	\$92.23
224942	11/21/2017	171185	04831	T-SHIRTS BY DESIGN	T-SHIRTS	\$96.02
224904	11/21/2017	Pride in Service	10184	US BANK	30-YEAR PRIDE IN SERVICE AWARDS: SANDSTROM, GRAHAM. ZURCHER	\$450.00
224902	11/21/2017	28712939	02934	WASHINGTON STATE UNIVERSITY	BRANDON LOWRY - PESTICIDE COURSE	\$120.00
224910	11/21/2017	200007	03004	WATERMARK BOOK COMPANY	COMIC NIGHT PRIZES	\$80.00
224922	11/22/2017	V98551/1	00021	ACE HARDWARE	SUPPLIES-OPS REMODEL	\$26.55
225070	11/22/2017	300-10033370	05987	ALL BATTERY SALES & SERVICE	PART- VEH #512	\$116.92
224909	11/22/2017	112-6928001-7098655	08811	AMAZON.COM	OFFICE SUPPLIES MAYOR	\$113.16
224926	11/22/2017	112-7481697-3499432	08811	AMAZON.COM	BWS SUPPLIES	\$30.20
224912	11/22/2017	165373	10830	AMERAPRODUCTS, INC	BABY CHANGING STATION REPLACEMENT BELT	\$67.84
225193	11/22/2017	221724B	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$203.68
224921	11/22/2017	13	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE CHAIR FOR CONTRACT SPECIALIST	\$249.66

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225271	11/22/2017	S3601335.001	03896	BUILDERS' HARDWARE & SUPPLY	LOCK CORE FOR WWTP/PARKS	\$1,050.89
224939	11/22/2017	2638008	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$41.35
224907	11/22/2017	54370	00620	COMMERCIAL FIRE PROTECTION INC	10# ABC FIRE EXTINGUISHER HYDRO TEST & RECHARGE	\$161.01
225243	11/22/2017	0578296	00932	FERGUSON ENTERPRISES, INC	LF 5/8 X 3/4 1 CF AS TRPL - VENDOR IS	\$2,714.89
224908	11/22/2017	043943	04319	HANDY'S HEATING	OPS HEATER BLOWER	\$203.98
225014	11/22/2017	00717072	01196	HARRINGTON INDUSTRIAL	TUBE FITTINGS	\$176.27
225413	11/22/2017	31515809	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$17.57
225415	11/22/2017	31515810	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$751.88
225197	11/22/2017	0070406-IN	07716	LIBERTY PROCESS EQUIPMENT INC	GASKETS, RINGS, CONNECTING RODS, AND	\$5,654.16
224919	11/22/2017	49362030	01616	LOWE'S BUSINESS ACCOUNT/GEMB	CLOSET HARDWARE - OPS REMODEL	\$207.31
224913	11/22/2017	54393860	01938	NORTHERN TOOL & EQUIPMENT CO	WTP OIL METER ODOMETER	\$131.44
225005	11/22/2017	114874	01939	NORTHSTAR CHEMICAL INC.	SODIUM HYDROXIDE	\$7,252.52
225227	11/22/2017	001-387238	02109	PISTON SERVICE OF ANACORTES	PART- VEH #155	\$82.98
224903	11/22/2017	B40372	02405	SEBO'S DO-IT CENTER	SUPPLY- OPS REMODEL	\$29.28
224923	11/22/2017	B40569	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$9.30
224924	11/22/2017	11/22/17	02405	SEBO'S DO-IT CENTER	DOWEL, FASTENERS FOR CLOSET ROD	\$14.94
224927	11/22/2017	149336	02405	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - MARITIME HERITAGE CENTER	\$31.65
225209	11/22/2017	8123576598	09706	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	\$30.25
225255	11/22/2017	1081172	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1697096	\$97.44
225012	11/22/2017	KT531999	02872	UNIVAR USA INC	SOLENIS SUPERSACKS	\$10,424.45
224945	11/23/2017	792526722	06718	ARAMARK	STA 2 MAT SERVICE: 11/23	\$21.70
224946	11/23/2017	792109885	06718	ARAMARK	STA 1 MAT SERVICE: 11/23	\$21.70
225425	11/24/2017	8403428589	00007	CINTAS CORPORATION	FIRST AID SUPPLY KIT ASAC	\$443.97
225131	11/24/2017	008773653	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRTS; NEW RECRUIT FABER	\$119.31
225074	11/24/2017	0118121	06543	PACIFIC TIRE COMPANY, INC	TIRE- VEH #204	\$442.42
225058	11/25/2017	21275	00841	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING	\$334.45
225150	11/25/2017	21276	00841	ECONOWASH LAUNDRY & DRY	NOVEMBER LAUNDRY	\$1,108.33
225071	11/25/2017	MV179282	01801	MOTOR TRUCKS, INC	PARTS- VEH #512	\$120.13
225414	11/26/2017	9797069003	02879	VERIZON WIRELESS	WTP SCADA MODEM 10/27-11/26/17	\$501.41
225059	11/27/2017	122517	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A09180	\$162.75
225118	11/27/2017	112617	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A09203	\$162.75
225252	11/27/2017	1990458794	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
225184	11/27/2017	748530	00306	BAYSHORE OFFICE PRODUCTS INC	SHARPIES	\$30.20
225241	11/27/2017	0188-486740	03816	CONSOLIDATED ELECTRICAL	L13T8UD5041K U SHAPE LED TUBE FOR CITY	\$399.28

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225257	11/27/2017	2018-BA0020257	00780	DEPARTMENT OF ECOLOGY	BIOSOLIDS PERMIT FOR WWTP	\$956.09
224957	11/27/2017	1-553331-5	00789	DIAMOND RENTALS INC.	COMMUNITY GARDEN/THOMPSON	\$270.00
225245	11/27/2017	0578295	00932	FERGUSON ENTERPRISES, INC	LF 5/8 X 3/4 1CF AS TRPL 6 ER (PART OF	\$597.94
225190	11/27/2017	2409	04817	NW CLEANERS	CITY HALL/SENIOR CENTER JANITORIAL SERVICES	\$210.00
225073	11/27/2017	0118166	06543	PACIFIC TIRE COMPANY, INC	TIRES- SHOP STOCK	\$1,576.26
224933	11/27/2017	1193556	02681	SURETY PEST CONTROL	NOVEMBER SERVICE STA 2	\$44.49
225144	11/27/2017	13-020-SEW-0071	04323	WELCH BROTHERS CONSTRUCTION	RETAINAGE RELEASE - FINAL STATE AGENCY	\$5,168.61
225067	11/28/2017	W6527-5	00355	BIRCH EQUIPMENT CO., INC	PARTS- #13-932	\$81.22
225017	11/28/2017	201129370	02920	CRIMINAL JUSTICE TRAINING	BASIC LE ACADEMY; RECRUIT FABER	\$3,187.00
225196	11/28/2017	WAANA97147	00939	FASTENAL CO	6V BATTERIES	\$167.47
225127	11/28/2017	360-293-0327-0122885	07909	FRONTIER COMMUNICATIONS	CITY HALL 11/28-12/27/17	\$615.00
225133	11/28/2017	360-299-3674-0214175	07909	FRONTIER COMMUNICATIONS	OPERATIONS BACK-UP LINE: 11/28 - 12/27/17	\$65.75
225137	11/28/2017	360-293-4900-0912865	07909	FRONTIER COMMUNICATIONS	APD BAC; 11/28/17-12/27/17	\$77.93
225138	11/28/2017	360-299-6615-0615165	07909	FRONTIER COMMUNICATIONS	APD 911 LINE; 11/28/17-12/27/17	\$65.50
225141	11/28/2017	360-293-5868-1006005	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE SUMMARY; 11/28/17-12/27/17	\$335.55
225142	11/28/2017	360-588-1422-0822015	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE; 11/28/17-12/27/17	\$288.02
225151	11/28/2017	3602939063	07909	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX: 11/28 - 12/27	\$74.71
225182	11/28/2017	3602936955	07909	FRONTIER COMMUNICATIONS	STA 1 GUEST INTERNET: 11/28 - 12/27	\$70.45
225411	11/28/2017	360-299-2484-0726025	07909	FRONTIER COMMUNICATIONS	LIBRARY PHONE 11/28-12/27/17	\$52.99
225205	11/28/2017	17-103-PRK-0021	09690	PRECISION TREE SERVICE, INC	RETAINAGE RELEASE	\$1,000.00
225397	11/28/2017	1195948	02681	SURETY PEST CONTROL	PEST CONTROL SERVICE FOR WASHINGTON PARK	\$44.49
225068	11/29/2017	300-10033586	05987	ALL BATTERY SALES & SERVICE	PART- VEH #159	\$144.02
225240	11/29/2017	0251099-IN	10152	AM CONSERVATION GROUP, INC.	LED NIGHT LIGHT TO PROMOTE ANACORTES	\$1,025.00
225050	11/29/2017	748851	00306	BAYSHORE OFFICE PRODUCTS INC	LEDGER PAPER, CALENDARS AND BUSINESS	\$71.84
225239	11/29/2017	0188-487378	03816	CONSOLIDATED ELECTRICAL	2 LAMP BALLAST SUPPLY FOR LIGHTS IN	\$179.03
225052	11/29/2017	TB-173225775	10094	GOOD TO GO!	TOLL BILLING FOR TRIP TO BELLEVIUE CUMMINS SEMINAR	\$18.30
225132	11/29/2017	11292017	01493	KIWANIS NOON CLUB OF ANACORTES	POW FLAGS FOR CITY HALL	\$144.09
225057	11/29/2017	17-1795	04253	LIFE TEK, INC	FIRST AID, CPR, BBP TRAINING	\$300.00

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225072	11/29/2017	MV179493	01801	MOTOR TRUCKS, INC	PARTS- VEH #219	\$721.58
225256	11/29/2017	1081959	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1698471 AA-1698981 AA-1699008	\$166.46
225075	11/29/2017	0101135-IN	02574	SOLID WASTE SYSTEMS, INC	PARTS- VEH #514	\$193.99
225120	11/30/2017	November 30, 2017	00148	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER 2% FERRY NOV REIMBURSE	\$15,313.46
225229	11/30/2017	1990465252	06718	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$67.09
225119	11/30/2017	748862	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; PRINTER TONER	\$128.02
225427	11/30/2017	749080	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - FINANCE	\$34.18
225279	11/30/2017	1414-U01	00369	BLYTHE PLUMBING & HEATING INC	HVAC PREVENTATIVE MAINTENANCE - BOILERS	\$1,045.94
225398	11/30/2017	82702406	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$157.20
225125	11/30/2017	191925	00950	FIDALGO COFFEE ROASTERS	OPS- BREAKROOM SUPPLIES	\$93.00
225183	11/30/2017	191932	00950	FIDALGO COFFEE ROASTERS	AFD BREAKROOM SUPPLIES	\$93.00
225203	11/30/2017	17-088-FAC-0011	09370	GATEWAY INTERIORS	RETAINAGE RELEASE	\$1,431.20
225188	11/30/2017	829608	01588	LIFE ASSIST, INC	RECHARGEABLE INTUBATION BATTERY	\$32.50
225261	11/30/2017	IN925595	10389	NOANET	COS SERVICES FOR FIBER PROJECT - NOVEMBER 2017	\$2,000.00
225147	11/30/2017	17-095-FAC-0011	04690	NORTH WEST COLORS PAINTING	RETAINAGE RELEASE	\$822.75
225408	11/30/2017	2110	01986	ORCA INFORMATION, INC	BACKGROUND CHECK, JOAN PRINGLE	\$45.00
225233	11/30/2017	001-387662	02109	PISTON SERVICE OF ANACORTES	BATTERIES- #90009	\$4.33
225234	11/30/2017	001-387701	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #163	\$38.64
225269	11/30/2017	849152	08101	PUBLIC SURPLUS	PUBLIC SURPLUS AUCTION FEES AUG-NOVEMBER	\$4.48
225420	11/30/2017	27833	07996	REICHHARDT & EBE ENGINEERING	SHIP HARBOR & SR20 INTERSECTION - NOVEMBER 2017	\$2,377.44
225421	11/30/2017	27832	07996	REICHHARDT & EBE ENGINEERING	MARCH PT RD SHOULDER WIDENING CONSTRUCTION CONSULTING SERVICES 10/25-10/31/17	\$105.07
225422	11/30/2017	27831	07996	REICHHARDT & EBE ENGINEERING	MARCH PT RD SHOULDER WIDENING DESIGN SERVICES - 10/31-11/9/17	\$594.83
225235	11/30/2017	0038168-IN	02260	REISNER DISTRIBUTOR INC	DIESEL- #90001	\$1,832.89
225264	11/30/2017	CL67602	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - NOVEMBER	\$15,777.61
225189	11/30/2017	18270	02405	SEBO'S DO-IT CENTER	ITEMS FOR USE FOR LIBRARY CARPET PROJECT	\$112.80
225195	12/1/2017	277063530	00235	ALFA LAVAL INC	BELTS, SEAM WIRE AND NOZZLE FOR BELT	\$3,879.82
225223	12/1/2017	113-7148121-8173829	08811	AMAZON.COM	MAKITA REPLACEMENT BATTERY	\$25.99
225404	12/1/2017	12345	00155	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; NOVEMBER 2017	\$416.70
225407	12/1/2017	1000068617-1	04335	EBSCO INFORMATION SERVICES	DATABASES	\$3,788.00
225249	12/1/2017	0120117	00955	FIDALGO CLEANING	CLEANING & SUPPLIES; 12/1-12/15	\$700.00

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225192	12/1/2017	191963	00950	FIDALGO COFFEE ROASTERS	WWTP BREAKROOM SUPPLIES	\$93.00
225270	12/1/2017	001-387807	02109	PISTON SERVICE OF ANACORTES	OIL FILTER- VEH #130	\$10.71
225275	12/1/2017	001-387742	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #012	\$53.96
225212	12/1/2017	5051436414	01351	RICOH USA, INC	S/N C86152062 HR COPIES 11/1-11/30/17	\$16.10
225215	12/1/2017	5051436405	01351	RICOH USA, INC	S/N C86138600 APD HALLWAY 9/01-11/30/17	\$30.99
225218	12/1/2017	5051437127	01351	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 11/1-11/30/17	\$46.89
225219	12/1/2017	5051436311	01351	RICOH USA, INC	S/N C86079893 LIBRARY PUBLIC 9/1-11/30/17	\$95.91
225220	12/1/2017	5051436518	01351	RICOH USA, INC	S/N C86150637 CARNEGIE 9/01-11/30/17	\$253.67
225221	12/1/2017	5051437048	01351	RICOH USA, INC	S/N C86111493 COURT 9/01-11/30/17	\$94.12
225055	12/1/2017	3003580729	03957	THYSSENKRUPP ELEVATOR CORP	CITY HALL ELEVATOR 12/1/17-02/28/18	\$598.85
225056	12/1/2017	3003580734	03957	THYSSENKRUPP ELEVATOR CORP	AFD #1 ELEVATOR MAINTENANCE 12/1/17-2/28/18	\$598.85
225069	12/1/2017	3003580735	03957	THYSSENKRUPP ELEVATOR CORP	LIBRARY ELEVATOR MAINTENANCE 12/1-2/28/18	\$598.85
225406	12/1/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	LEOFF LONG-TERM CARE INSURANCE	\$391.45
225403	12/1/2017	0542005-001	02835	UNUM LIFE INS CO OF AMERICA	DEC. UNUM LEOFF1 LONG-TERM CARE INSURANCE	\$852.55
225265	12/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 12/9-1/08/17	\$183.00
225250	12/2/2017	00005W5A83487	02817	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES; WEEK END 12-02-17	\$7.76
225416	12/2/2017	000099E018487	02817	UNITED PARCEL SERVICE	AFD & FINANCE SHIPMENT	\$26.81
225251	12/4/2017	1990469241	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
225258	12/4/2017	12230	09277	BENCHMARK DOCUMENT	SERVICE ON ENVELOPE INSERTER	\$432.92
225266	12/4/2017	001-387915	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #611	\$29.41
225423	12/4/2017	1835	09986	SIGNDOG NW	HOLIDAY LIGHTS INSTALLATION & REMOVAL	\$5,045.25
225262	12/4/2017	PR006 - Pay App 6	10574	STELLAR J CORPORATION	BLUE HERON CIRCLE RESERVOIRS PROJECT - CONSTRUCTION - NOV 2017	\$356,389.64
225426	12/5/2017	Reim	03178	BARBER, LYNN	REIMBURSE SIHRMA REGISTRATIONS	\$53.00
225396	12/5/2017	82702405	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$78.80
225399	12/5/2017	4224	05021	EAGER BEAVER TREE SERVICE, INC	TAKE WHITE FIR TREE DOWN, ANACO BEACH	\$3,960.25
225394	12/5/2017	001	09486	FRAZIER, RYAN	REIMBURSEMENT FOR SUBSISTENCE @ TESORO	\$156.00
225409	12/5/2017	10112298	10069	NAVIA BENEFIT SOLUTIONS	NOV. NAVIA FLEXIBLE SPENDING ACCT. PARTICIPANT FEES	\$112.05
225410	12/5/2017	REIMB	02086	PETTY CASH FUND	REIMBURSE PETTY CASH FUND; EVIDENCE BAGS	\$9.08
225273	12/5/2017	1711	05726	STOUGHTON, MARY	LTAC HEART OF A CLEANING	\$217.60
225225	12/16/2017	008723199	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOTS; NEW RECRUIT FABER	\$141.04
225226	12/22/2017	8400681309	09706	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	\$42.35
225149	12/28/2017	360-299-0813-1017915	07909	FRONTIER COMMUNICATIONS	PHONE SERVICE FOR WWTP	\$299.69

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
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Total						\$579,133.62
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Memo



To: Anacortes City Council
From: Laurie Gere, Mayor
Date: 12/6/2017
Re: Board Appointments and Reappointments

The following appointments to City boards and commissions will be presented for confirmation at the regular City Council meeting on December 11, 2017. Most are reappointments, and City directors have recommended them all. I appreciate the contributions of these volunteers and their willingness to serve our community. If you have any questions or feedback you wish to provide, please contact me prior to the meeting.

Historic Preservation Board

I request that Bob Ross be reappointed to the Historic Preservation Board for three-year terms that expire December 31, 2020.

Museum Advisory Board

I request that Donald Yankacy be reappointed to the Museum Advisory Board for four-year terms that expire December 31, 2021.

Forest Advisory Board

I recommend Aaron Rasmussen be reappointed to the Anacortes Forest Advisory Board for a five-year term ending in November of 2022.

Parks and Recreation Advisory Commission

I recommend JoAnn York-Gilmore be reappointed to the Anacortes Parks and Recreation Advisory Commission for a five-year term ending in October 31, 2022.

Planning Commission

Based on Director Don Measamer's recommendation, I recommend Christine Cleland-McGrath be reappointed to serve another 6-year term on the Planning Commission with a term that will expire December 31, 2023. Currently we are in the process of interviewing candidates to fill 2 vacancies beginning in January to serve a 6-year term that will expire December 31, 2023.

Board or Commission Members Appointed by the Mayor

Arts Commission

Based on Director Gary Robinson's recommendation, I have reappointed Betsy Humphrey and Marius Hibbard to serve terms that will expire December 2020.

Civil Service Commission

Based on Director Emily Schuh recommendation, I have reappointed Jon Stables to be reappointed on the Civil Service Commission with a 3-year appointment that will end December 2020. I also reappointed Bill Kalin to be reappointed on the Civil Service Commission with a 3-year appointment that will end January 2021.

Anacortes Housing Authority

I reappointed Susan Rooks to serve another 5-year term on the Anacortes Housing Authority board that will end December 2022.

Memorandum

TO: Mayor Laurie Gere
Anacortes City Council

FROM: Steve Oakley, Director Anacortes Museum

DATE: November 29, 2017

RE: Reappointment to the Anacortes Historic Preservation Board &
Reappointment to the Anacortes Museum Advisory Board

AGENDA ITEM: For Monday, December 4, 2017

Reappointment to the Anacortes Historic Preservation Board

The Anacortes Historic Preservation Board requests the reappointment of Bob Ross to a 3-year term to expire December 31, 2020. Bob's experience as an architect contributes much to the Board and his willingness to continue serving is truly appreciated.

Reappointment to the Anacortes Museum Advisory Board

The Anacortes Museum Advisory Board requests the reappointment of Don Yankacy to a 4-year term to expire December 31, 2021. Don contributes a deep understanding of local history. His willingness to continue serving is greatly appreciated.

**City of Anacortes
Mayor's Office**

Memo

To: Anacortes City Council
From: Laurie Gere, Mayor
Date: 11/1/2017
Re: Appointment to Anacortes Library Board of Trustees



Library board members David Duck and Diane Munce, Librarian Jeff Vogel, and I reviewed the Talent Bank applications for the vacancies on the Library Board of Trustees. We are recommending the appointment of Katherine Hamer to the Anacortes Library Board of Trustees to fill the remainder of a term that will expire December 31, 2021 and Alethea Fleming to serve a 5-year term that will expire December 31, 2022. We believe their educational background, skills, and experience will benefit the Board and our community. Attached are their Talent Bank Application's for your review.

Please submit any comments you may have prior to the City Council meeting on November 6, 2017 when I will be asking for your confirmation.

Thank you.



ANACORTES EXECUTIVE DEPARTMENT

P.O. BOX 547, ANACORTES, WA 98221-0547
LAURIE GERE, MAYOR

PH (360) 299-1950
FAX (360) 293-1938

E-MAIL: laurieg@cityofanacortes.org

October 30, 2017

Brian Clark, Executive Director
Housing Authority of the City of Anacortes
719 Q Avenue
Anacortes, WA 98221

RE: Re-Appointment to Housing Authority Board

Dear Brian:

As you are aware, Anacortes Housing Authority board member Susan Rooks' term expires at the end of 2017. I received notification from Susan Rooks that she is interested to server another term on the Anacortes Housing Authority board.

I concur with the recommendation by you to re-appoint Susan Rooks to serve another 5-year term through December 2022. Susan has a strong background and is dedicated to assist you and the board in achieving your goals. I believe Susan will play a significant role on the board to help increase the amount of much needed affordable housing in our community.

Sincerely,

CITY OF ANACORTES

Laurie Gere
Mayor



ANACORTES EXECUTIVE DEPARTMENT

P.O. BOX 547, ANACORTES, WA 98221-0547
LAURIE GERE, MAYOR

PH (360) 299-1950
FAX (360) 293-1938

E-MAIL: laurieg@cityofanacortes.org

October 30, 2017

Susan Rooks
1219 10th Street
Anacortes, WA 98221

Dear Susan,

Congratulations on your appointment to the Anacortes Housing Authority Board. You have been reappointed to fill another 5-year term effective through December 2022.

As you are aware, the Anacortes Housing Authority board meets the 2nd and 4th Thursday at 3:30pm in the Anacortes Housing Authority Community Room. Brian Clark, Executive Director of the Anacortes Housing Authority can be contacted at 293-7831 for any questions you may have.

I commend your commitment to serve as a volunteer in this community. Susan, you are dedicated and I want to thank you for your leadership the last 3.5 years. The board is now staged to play a significant role to increase the much needed affordable housing in our community. I know you will continue assisting the board in achieving future goals.

Sincerely,

CITY OF ANACORTES

Laurie Gere
Mayor



City Council Agenda Bill

Meeting Date: 12/11/2017

Agenda Item: 5d

Subject: Interfund loan for Water Tank Construction

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3018
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: An ordinance to authorize an interfund loan is required to provide the cash needed to continue progress on the Water Utility water tank project at Blue Heron Circle. The loan will be from Water Utility Debt Capital Cash to Water Utility Operating Cash. The loaning activity will be internal to the Water fund but between the segregated pools of cash, hence requires Council authorization.

Background: The City was awarded a low interest rate Drinking Water State Revolving Fund (DWSRF) loan from the Washington State Dept. of Commerce, however the legislature failed to pass a capital budget during the last legislative session so the funds for the loan have not been released. A one-year interfund loan will provide the short-term cash needed to cover current project costs. If the DWSRF loan funding is freed up by the legislature in the next session, and the loan documents are revised to allow retroactive project funding, the proceeds will be used to repay the interfund loan. If the loan is not authorized during the next legislative session or the loan terms are not revised as required, the City can issue utility revenue bonds to obtain the funds needed to repay the interfund loan. The interim loan will avoid the costs of bonding which may not turn out to be necessary depending on legislative action.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	No
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Council authorized the water tank project in the 2017/2018 budget, authorized the DWSRF loan agreement on August 8, 2016, authorized the \$4.2M construction contract April 10, 2017, discussed the need and

timeline for alternative funding at its August 7, 2017 regular meeting, and reviewed draft Ordinance 3018 at its December 4, 2017 regular meeting.

Competing Viewpoints Considered: The only viable alternatives would be to obtain a bank loan at a higher rate of interest to cover the short term cash need, or to try to get into the bond market before year end and incur transaction costs that may not be necessary if the legislature releases the loan funds.

Recommended Motion: I move to adopt Ordinance 3018 authorizing the Water Utility Interfund loan.

Alternative Actions: Do not adopt refunding ordinance, thereby letting the Water fund go into a negative cash position, endangering the City's bond rating and putting the City at risk of financial negligence.

Attachments (listed in order presented): Ordinance 3018

ORDINANCE 3018

AN ORDINANCE AUTHORIZING AN INTERFUND LOAN FOR THE WATER FUND

WHEREAS, the City of Anacortes was awarded a low interest Drinking Water loan to pay for a new water reservoir located near Whistle Lake on Blue Heron Circle, and

WHEREAS, the loan is not yet available to draw upon as the funding for the loan is tied up in the State's capital budget, which the State Legislature was unable to adopt, thereby freezing the loan funds and rendering them unavailable; and

WHEREAS, the reservoir project is underway and the Water Utility needs additional cash to pay for the project; and

WHEREAS, the City desires to wait for a year to see if the State Legislature will pass a capital budget during the next legislative session, which would potentially free up the proceeds of the Drinking Water loan, and

WHEREAS, the Drinking Water loan will provide funding at one half of one percent, versus going out to bond for the project would be at a significantly higher interest rate, and

WHEREAS, the Water Utility has cash set aside to call a portion of the 2010 Utility Revenue bonds, which won't be callable until December 1, 2020, and that cash is available to loan the Water Utility operating fund;

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Anacortes Washington as follows:

Section 1. The Water Capital Account is authorized to loan the Water Utility up to \$3,000,000 for operational uses, until such time as the Water Utility receives either Drinking Water loan proceeds or bond proceeds for the Water Reservoir project, at which time the interfund loan will be repaid in full. The term of the loan will be no longer than 12 months.

Section 2. The loan amount will be assessed an interest rate which is equal to the current LGIP rate, which as of November 2017 is 1.61%. Simple interest will be calculated on an annualized basis, and applied to the number of months the loan is in place.

EFFECTIVE DATE. This ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED THIS 11th day of December, 2017.

CITY OF ANACORTES, WASHINGTON:

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk

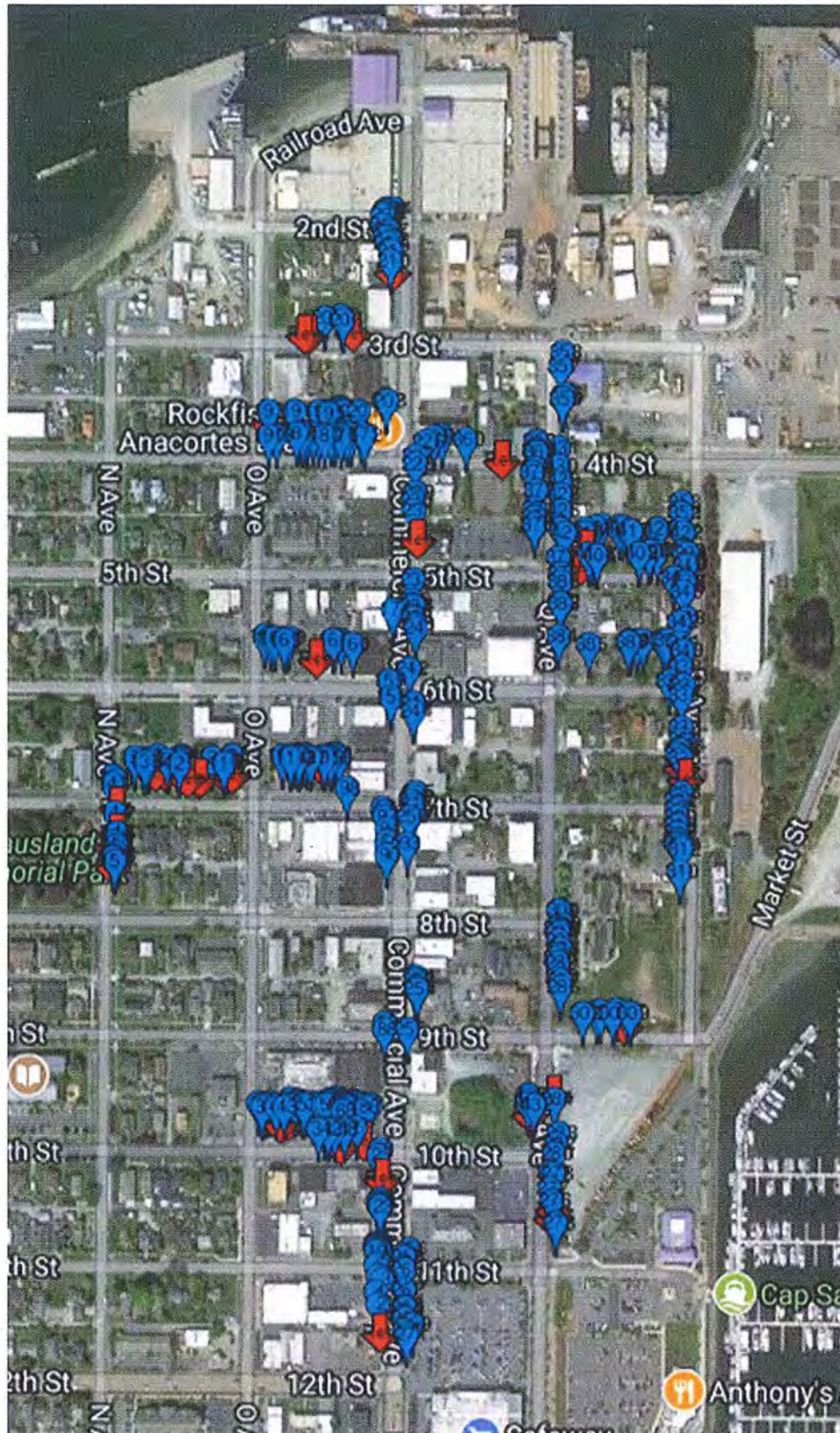
APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

CITY OF ANACORTES

DOWNTOWN SIDEWALKS

TRIP HAZARD AND ADA IMPROVEMENTS



An estimated 395 trip hazards are scheduled to be removed from downtown sidewalks by means of trimming by saw-cutting as part of this project.

The sidewalks are surveyed and marked by number written on the sidewalk surface and GPS location recorded. Each blue indicator on this map shows a saw-cutting repair location.

After the survey is complete, the cutting crew is sent out to trim the sidewalks making the joints flush at these locations. Trimming is done to ADA compliance standards.









City Council Agenda Bill

Meeting Date: 12/11/2017

Agenda Item: 5e

Subject: Contract Award for Sidewalk ADA Cutting

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract
	Public Hearing
	Staff Report

Summary Statement: City staff seeks City Council consent to award a contract to Precision Concrete Cutting, Inc. in the amount of \$39,500.00 to cut concrete sidewalk surfaces that are non-compliant to ADA standard in the locations specified on the engineering "Downtown Sidewalks PH2" document.

Background: The most efficient and economical way to expedite sidewalk trip hazard repairs to ADA standards is to hire a specialty contractor using equipment made and operated in such a way as to specifically cut concrete sidewalk surfaces that are non-compliant to ADA standard, thereby minimizing the more costly removal and replacement of sections concrete sidewalk. The concrete cutting work may be documented, showing that the improvements meet the ADA standard, which is of great value to the City. This is an advantage over the typical grinding method that is common and currently in use by the City. In many cases while it is an improvement, grinding usually falls short of ADA requirements.

Budget Impact	
Amount Budgeted	\$450,000.00
Budget Account (BARS)	105.720.595.61.63
Proposed Expenditure	\$39,500.00
Budget Amendment Required?	No
Revenue Source	City Funds

Proposed Contract	
Contractor	Precision Concrete Cutting, Inc
Amount	\$39,500.00
Start Date	Inception
End Date	1/5/18

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to sign a contract with Precision Concrete Cutting, Inc in the amount of \$39,500.00 to perform the Sidewalk ADA Cutting Project.

Alternative Actions: Make repairs by removal and replacement of sidewalks instead at an estimated cost of \$173,800.00

Attachments: Contract 17-028-TRN-002



CONTRACT 17-028-TRN-002
AGREEMENT WITH
Precision Concrete Cutting, Inc.

This Contract is between the City of Anacortes, Washington, a Municipal Corporation (herein after referred to as "City") and Precision Concrete Cutting, Inc. a private contractor at 3191 North Canyon Rd, Provo, Utah 84604 (herein after referred to as "Contractor").

PROJECT
Sidewalk ADA Cutting

1. **Scope of Work:** Contractor shall furnish all materials, equipment and labor to cut concrete sidewalk surfaces that are non-compliant to ADA standard, in the locations specified on the engineering "Downtown Sidewalks PH2" document, which is hereby incorporated by reference and made a part hereof, and at the direction of the Project Manager.

a) Contractor must guarantee specified repair slope (1:8 or 1:12 based upon requirements outlined by the Americans with Disabilities Act) is achieved. If defined slope is not achieved, contractor must repair to specification at no additional charge within 24 hours of discovery.

b) Contractor must guarantee that the removed trip hazard will have a uniform appearance and texture. The finished surface shall have a coefficient of friction of at least 0.6.

c) Method of trip hazard removal shall entail precise saw cutting performed with hand-held electric powered equipment, using flush mounted diamond segmented blades, capable of cutting at any angle. Pulverization of the concrete is NOT acceptable or allowed. Contractor's trip hazard repairs may not leave ridges or grooves that could hold water and prevent drainage of rain water or irrigation.

d) Contractor must remove hazards completely, from one end of the raised sidewalk joint to the other if applicable, leaving an absolute zero point of differential between slabs across the full face of the raised edge.

e) Contractor may not use any type of "fill" material that deteriorates or breaks apart over time.

f) Contractor must not cause any damage to landscaping, retaining walls, curbs, sprinkler heads, utility covers or other objects adjacent to sidewalks. If the contractor and/or contractor's equipment does cause damage to above, the City must be notified immediately and damages must be repaired at the contractor's expense within 24 hours of the time the damage occurred.

g) The contractor shall take precautions during saw cutting operations not to disfigure, scar, or impair the health of any tree on public or private property.

h) Contractor must completely and immediately clean up all debris after each hazard is repaired. All costs incurred for disposal of waste material shall be included in unit cost and not paid for separately.

i) Contractor must provide proof that all concrete and debris is recycled in a proper, environmentally safe manner.

j) Contractor must repair each sidewalk trip hazard without damage or visible markings to adjacent slab(s) or curb(s).

2. **Supplementary Conditions:**

a) Contractor must submit an itemized summary of all repaired hazards which includes:

1. The specific hazard height – both high side and low side measurement – in 8ths of an inch
2. The calculated unit for measurement shall be the average depth of the trip hazard multiplied by the width resulting in an "inch-foot" total
3. The total width of actual repair to the nearest 1/2 foot
4. The physical location of each repair
5. Itemized cost for repaired trip hazards
6. A map showing GPS locations where trip hazards are located

- b) Sidewalk repair equipment and all other items incidental to the work shall not be left or stored on the sidewalk or on private property while not in use.
- c) If contractor is approached by the public with questions, the contractor shall address their concerns in a professional and polite manner.
- d) Contractor must provide a Safety Plan as laid out in the Manual of Standard Specifications.
- e) Contractor must provide proof of an "Employee Manual" explaining instruction and giving direction on how saw cutting work is to be performed.
- f) Contractor must provide patent numbers for equipment specifically used and designed for trip hazard removal on sidewalks.
- g) The Services performed shall be detailed in accordance with the formula for saw cutting calculations. All invoices must show the cut depth, size, length, width, address location and inch-feet calculations.

Inch-feet shall be calculated by multiplying the average depth of the cut by the width of the cut. Example: If a trip hazard is cut 1" on one side and tapered to 0" on the other side of a full 4-foot width sidewalk, it shall be calculated as follows:

$$(1'' + 0'') / 2 \times 4' = 2 \text{ inch-feet}$$

3. **Contract Price:** The Contractor will do the scope of work above on a time-and-materials (T&M) basis not-to-exceed **Thirty-Nine Thousand Five Hundred Dollars (\$39,500.00)**. This includes all labor, materials, tax, and standard freight for the project. Before any payment is made by the City of Anacortes of sums under this contract, the contractor must provide a copy of the statement of *Intent to Pay Prevailing Wage* approved by the Department of Labor and Industries. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the contractor will be retained.

4. **Bonds:** Pursuant to RCW 39.08.010, the Contractor shall provide the City a performance bond and separate payment bond each for the full contract amount to be in effect as detailed in the incorporated General Provisions. The City may at its option release the bonds once all the conditions of RCW 39.08.010-1a have been discharged.

5. **Period of Performance:** The Contractor must be able to initiate work within 10 days of contract award from City and complete the work by January 5, 2018. The Contractor must provide data from current and previous projects (as well as customer contact information for those projects) to demonstrate contractor's ability to complete projects within the timeline required by the City.

The contractor shall schedule the operations so as to cause a minimum of interruption, interference or disturbance to the operation of stores, businesses, office buildings, hotels, schools, churches, etc., and allow access by pedestrians and emergency, delivery and service vehicles at all times.

6. **Job Safety:** Contractor shall comply with all Department Labor and Industries and City of Anacortes safety standards while on the job.

7. **Contract Requirements:** Contractor must have a contractor license number, insurance, and City of Anacortes business license.

Prevailing Wage Law Applies.

- Forms Needed:
- 1) Proof of Insurance with Additional Insured Endorsement (see General Provisions)
 - 2) Intent to Pay Prevailing Wage
 - 3) Affidavit of Wages Paid
 - 4) Performance Bond
 - 5) Payment Bond
 - 6) Certification of Compliance with Wage Payment Statutes

8. **Contract Documents:** The attached General Provisions and Downtown Sidewalks PH2 are included in this Contract Agreement.

The Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, in respect of all covenants, agreements, and obligations contained in the Contract Documents.

In Witness Whereof, Owner and Contractor have signed two (2) copies of this Contract Agreement. All portions of the Contract Agreement have been signed or identified by the Owner and Contractor.

Owner:

City of Anacortes

Mayor

Date

Contractor:

Precision Concrete Cutting, Inc.

Signature

Printed Name

Date

Contractor License #

1. Delivery. Advance coordination of the work shall be made with the Project Manager Gunnar Christiansen, 360-661-3708.

2. Subcontracts. The Contractor shall give notice reasonably in advance of placing any subcontract; preferably the Contractor shall identify subcontracts before subcontracted work begins. "Subcontract" means any contract entered into by a Sub-Contractor to furnish supplies or services for performance of the prime Contractor or a Sub-Contractor. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

The following information shall be included (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed Sub-Contractor, (iv) proposed subcontract price.

Unless consent or approval specifically provides otherwise, consent by the City shall not constitute a determination

- (1) of the acceptability of any subcontract terms or conditions;
- (2) Of the allowability of any cost under this contract, or
- (3) To relieve the Contractor of any responsibility for performing this Contract.

The Contractor shall give immediate written notice per Clause Notices of any action or suit filed and prompt notice of any claim made against the Contractor by any Sub-Contractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the City.

3. Taxes. The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

4. Invoicing. All invoices shall include: Company Name, Invoice Date, Due Date (30 days), Invoice Number, Invoice Period, Project Title, Agreement Number and Price, or Amended Price.

The Contractor must invoice **MONTHLY** for quantities delivered during the invoice period.

Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Contractors may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution.

The City shall notify the Contractor within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Contractor shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

5. Withholding Payment. In the event the City determines that the Contractor has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Contractor the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to terminate or damages, provided that the City promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the Public Works Director set forth in such notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the Public Works Director which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount so paid or incurred from amounts due to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Contractor by reason of good faith withholding by the City under this clause.

6. Final Payment: Waiver Of Claim The contractor's acceptance of final payment (excluding withheld retainage) shall constitute a waiver of claims, except those previously and properly made and identified by the contractor as unsettled at the time request for final payment is made.

7. Inspection.**A. Of the Work**

All materials furnished and work done shall be subject to inspection. The City Project Manager administering the Contract shall at all times have access to the work wherever it is in progress or being performed, and the Contractor shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Contractor of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the Contract. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority

The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Contractor may appeal to the Public Works Director whose decision shall be final. The Contract shall be carried out under the general control of the representative of the City administering the Contract, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Contractor shall comply with any and all orders and instructions given by the representative of the particular Department administering the Contract in accordance with the terms of the Contract. Nothing herein contained, however, shall be taken to relieve the Contractor of his/her obligations or responsibilities under the Contract.

8. Warranty. This Contract includes Contractor's one (1) year warranty for all new work installed. Said one (1) year warranty includes all labor and materials which shall be provided by the Contractor. In addition, the Contractor shall obtain and submit to the City any necessary documentation to secure any extended manufacturer's warranty and warranty terms. Warranty shall begin as of the date cited on the Notice of Final Acceptance.

9. Defense and Indemnity Agreement. The Contractor shall defend, indemnify and hold the City, its appointed and elective officers, officials, employees and volunteers harmless from any and all claims, injuries, including death at any time resulting there from, damages, losses or suits including attorney fees, to the extent caused by negligent acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Clause shall survive the expiration or termination of this Agreement.

10. Insurance.**A. Insurance Term**

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation

The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. **The City of Anacortes and its officers, elected officials, employees, agents, and volunteers shall be named as an additional insured** under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.

3. Extended Coverage for Completed Operations The Contractor shall maintain Commercial General Liability completed operations coverage for a period of three years following substantial completion of the work for the benefit of the City of Anacortes by naming the City an additional insured using Additional Insured-Completed Operations endorsement CG 20 37 10 01 or an endorsements providing at least as broad coverage.
4. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

D. Minimum Amounts of Insurance

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

E. Public Entity Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provision

The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

I. Subcontractors' Insurance

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

J. Notice of Cancellation

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

K. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

11. Acceptance. Contractor acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Contractor. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

12. Registered or Licensed Contractor. The City is prohibited by RCW 39.06.010 from executing an Agreement with a Contractor who is not registered or licensed as required by the laws of the state. In addition, the City will require persons doing business with the City to possess a business license.

13. Discrimination Prohibited. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin or physical handicap.

14. Contractor is an Independent Contractor. The parties intend that an independent Contractor relationship will be created by this Agreement. No agent, employee or representative of the Contractor shall be deemed to be an agent, employee or representative of the City for any purpose. Contractor shall be solely responsible for all acts of its agents, employees, representatives and Sub-Contractors during the performance of this Agreement.

15. The City's Right to Terminate Agreement.

A. Termination for Default

If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement until the Scope of Services under this Agreement has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience

The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work through the date of termination. An equitable adjustment in the Agreement price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

16. Changes/Additional Work. The City may engage Contractor to perform services in addition to those listed in this Agreement, and Contractor will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Contractor to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

17. Non-waiver. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

18. Covenant Against Contingent Fees. The Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

19. Disputes

A. General

Differences between the Contractor and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims

The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Contractor has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or

event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim

The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Contractor has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution

In the event of a dispute between the City and the Contractor arising out of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Contractor to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute.

In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties.

If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

20. Force Majeure. Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement if and to the extent that such party's performance of this Agreement is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.

21. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

22. Compliance with Laws. The Contractor in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services. Contractor will follow all applicable laws and requirements for excavation and disposal of material.

23. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

24. Survival of Contract Termination. The provisions of the following paragraphs, the provisions of the non collusion affidavit, and the liability of the Contractor for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Venue and Choice of Law; Defense & Indemnity Agreement.

25. Performance and Payment Bonds. The City is required by RCW 39.08.010, with limited exceptions, to obtain both a Performance and a Payment bond for each public works project. The City requires separate Performance and Payment bonds for 100% of the contract amount furnished on bond forms standardized by the City Attorney's office.

The bonds must meet the following provisions:

- Be for the full amount of the project, including tax.
- Name City of Anacortes as the obligee.
- List the correct Project Name and Project Number.
- Be signed by both the surety (the Attorney in Fact) and the Contractor.
- Be issued by a surety authorized to do business in the State of Washington (listed on the Insurance Commissioners website) and which meets the AM Best Rating required in the Contract Documents. If no requirement exists, a minimum of AM Best Rating A-7 or better will be required.

Release of Bonds

Bonds will not be released until the project has been completed and finally accepted.

Performance Bonds – Performance Bonds will be released at the end of the warranty period or six months after the date of final acceptance, whichever is later. The City may at its option release the bond once all the conditions of RCW 39.08.010-1a have been discharged.

Payment Bonds – Payment Bonds will be released either 45 days after final acceptance of the project or upon receipt of releases from the Department of Revenue, Department of Employment Security and the Department of Labor and Industries, whichever is later. Release is contingent on the fact that no claims against the bond have been filed prior to the 45 day mark. If claims have been filed against the bond, it will not be released until the claims have been resolved.

26. Retainage. Pursuant to RCW Chapter 60.28, a sum of five percent (5%) of the monies earned by the Contractor will be retained. The Contractor may elect to execute a Retainage Bond. The bond must be furnished on a bond form standardized by the City Attorney's office and issued by a surety currently authorized by the State Insurance Commissioner to do business in Washington State.

Retainage will be released **45 days after final acceptance**, provided that the following has occurred:

- 1) All liens placed against the project have been released. For projects over \$35,000, releases from the Department of Labor and Industries, Department of Employment Security and the Department of Revenue will also be required.
- 2) Affidavits of Wages paid for the final correct contract amount are approved and on file for the Contractor and any subcontractors.
- 3) Worker's Compensation Premiums for the Contractor and any subcontractors are current.

27. WASHINGTON STATE PREVAILING WAGES

Washington State Prevailing Wages apply to all Work. The Contractor and any of its Subcontractors are required to pay their laborers and mechanics minimum wage in compliance with Washington State Prevailing Wage Laws. The applicable provisions are as follows:

Before any payment is made by the City of Anacortes of any sums under this contract, the contractor and each subcontractor must provide the City with a copy of the statement of *Intent to Pay Prevailing Wages* approved by the Washington State Department of Labor and Industries.

Following contract completion, the City will not release any funds retained, according to the provisions of RCW 60.28.010, until the contractor and each subcontractor has provided the City a copy of the *Affidavit of Wages Paid* approved by the Washington State Department of Labor and Industries.

The Department of Labor and Industries provides the wage forms. Payment by the contractor or subcontractor of any fees are incidental to the project and all costs shall be included in other pay items of the project.

For contracts in excess of \$10,000, the contractor must post in a conspicuous place at the job site, a copy of the statement of *Intent to Pay Prevailing Wages* approved by the Department of Labor and Industries and the address and phone number of the Industrial Statistician where complaints or inquires may be made. The City will refer any dispute regarding the prevailing rate of wage to the Department of Labor and Industries for arbitration.

The State of Washington prevailing wage rates applicable for this public works project, which is located in Skagit County, may be found at the following website address of the Department of Labor and Industries: <https://fortress.wa.gov/lni/wagelookup/prvwagelookup.aspx>. Based on the bid submittal deadline for this project, the applicable effective date for prevailing wages for this project is 11/10/17. A copy of the applicable prevailing wage rates are also available for viewing at the office of the Owner, located at 904 6th Street, Anacortes, WA. Upon request, the Owner will mail a hard copy of the applicable prevailing wages for this project.



PUBLIC WORKS ENGINEERING
P O BOX 547
ANACORTES WA 98221
(360) 299-1989
DOWNTOWN SIDEWALKS PH2
FILE: PW-17-028-TRN
14 NOV 2017 G.H.C



GRAPHIC SCALE

1 INCH = 400 FEET

NOTE: TYPICAL
SIDEWALK LENGTH
(APPROXIMATE FEET)
340 EAST-WEST
240 NORTH-SOUTH

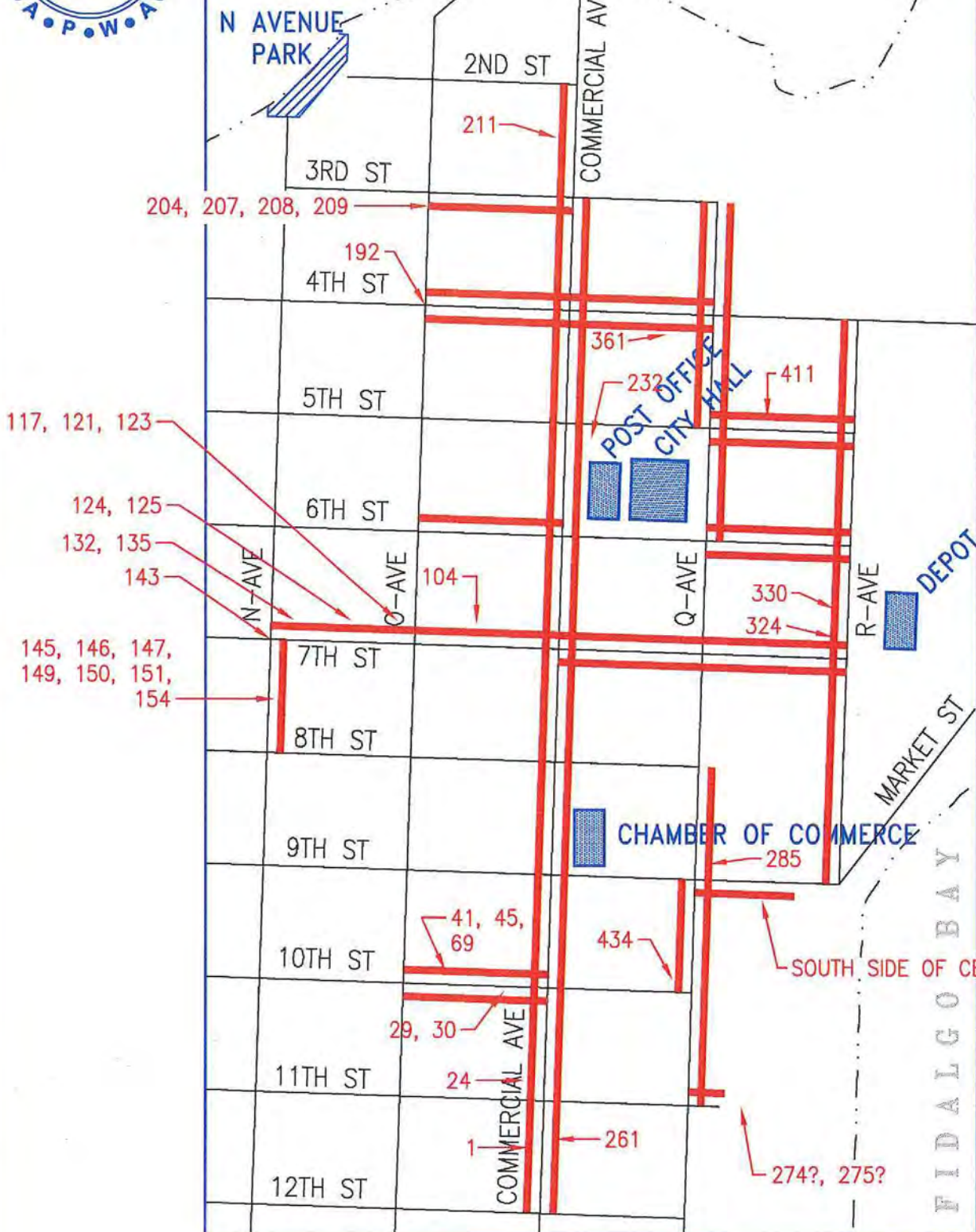
SIDEWALKS ALONG
COMMERCIAL AVENUE AND
THOSE EXTENDING FROM
COMMERCIAL AVE TO
O-AVENUE AND
Q-AVENUE ARE 13 FEET
WIDE, OTHERS ARE FROM
5 TO 10 FEET WIDE.

SOUTH SIDE OF CENTER-LINE ONLY

NUMBERS INDICATE
PRECISION CONCRETE
CUTTING INC., SIDEWALK
CONDITION SURVEY,
INSPECTION #, WHERE
SAW-CUT PLANING IS NOT
ADEQUATE FOR REPAIR.
THESE ARE CASES OF
"RECOMMEND REMOVAL AND
REPLACEMENT" OF SIDEWALK
PAVEMENT.

BLUE NUMBERED MARKS ON
THE SIDEWALK SURFACE
CORRESPOND TO THIS MAP.

GUEMAS CHANNEL



LEGEND

- TYPICAL CITY ROADWAYS
- SIDEWALK TRIP HAZARD SURVEY
- - - SHORELINE



City Council Agenda Bill

Meeting Date: 12/11/2017

Agenda Item: 7a

Subject: Adoption of the 4-Year Limited Update to the City of Anacortes 2011 Water System Plan

Staff Contact: G. Matt Reynolds

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Fred Buckenmeyer, Public Works Director
x	Darcy Swetnam, City Attorney
	Steve Hoglund, Finance Director

Action Type	
X	Ordinance No. 3019
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: At the time the City's 2011 Water System Plan was developed, approval of water system plans was for a period of six years. The City's 2011 Water System Plan was approved on March 7, 2012. Due to recent changes in legislation, the approval period is now ten years. Approval of this 4-Year Limited Update by the Department of Health (DOH) will provide approval of the City's Water System Plan for an additional four years, effectively making the plan a 10-year plan. For the DOH to approve the update, an informational meeting must be held for the water customers and the Council must adopt the update by ordinance. The informational meeting will be held at the Council's regular meeting on December 18, 2017.

Background: On March 8, 2017, City of Anacortes staff met with Department of Health (DOH) staff to discuss the options available for water system planning given the recent changes in legislation. Options discussed were for the City to do a 2-year existing plan extension, a 4-year limited update, or a 10-year new plan. Through that discussion, the City decided to proceed with the 4-Year Limited Update as that provides the most time to develop a new 10-year water system plan. With this update, that new plan will be due in 2022.

Budget Impact	
Amount Budgeted	NA
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	NA
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Adoption of the 2011 Water System Plan on March 5, 2012.

Competing Viewpoints Considered: NA

Recommended Motion: NA

Alternative Actions: NA

Attachments : Proposed Ordinance 3019, 4-Year Limited Update

ORDINANCE NO. 3019

AN ORDINANCE OF THE CITY OF ANACORTES, WASHINGTON, RELATING TO THE CITY WATER UTILITY; ADOPTING THE 4-YEAR LIMITED UPDATE TO THE CITY'S WATER SYSTEM PLAN; INCORPORATING THE 4-YEAR LIMITED UPDATE INTO THE CITY COMPREHENSIVE PLAN; AND RATIFYING AND CONFIRMING PRIOR ACTS.

THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, does hereby ordain as follows:

SECTION 1. RECITALS AND FINDINGS

1.1 The City of Anacortes ("City") owns and operates a regional water supply system which supplies approximately 22 million gallons per day to approximately 56,000 residential, commercial and industrial customers ("Water Utility"). The Water Utility effectively came into existence in 1919 when the City purchased the water system from Washington Water and Power Company.

1.2 The Water Utility is now part of the combined utility system of City utilities ("System"). The System includes the Water Utility; the City system of storm and surface water management; the City system of garbage and refuse collection and disposal; and the City Sewer Utility.

1.3 The Water Utility provides the entire domestic service for all residential and commercial customers in the City and residential and commercial retail customers in parts of unincorporated Skagit County. And, consistent with the Skagit County Coordinated Water System Plan and the City's original 2011 water system plan, the City has entered into long-term supply contracts with seven wholesale and industrial customers for water service to other municipal and tribal areas and a military base. Those contracts, and contract terms, include: City of Oak Harbor – December 31, 2036; Town of La Conner – December 31, 2036; Skagit PUD –

December 31, 2036; Swinomish Utility Authority – December 31, 2036; Tesoro Refinery and Marketing Company (now Andeavor) – December 31, 2036; Shell Oil Products US (Shell Puget Sound Refinery) – December 31, 2036.

Under Department of Health regulations at the time the City's Water System Plan was adopted, water system plans were to be updated every six years. WAC 246.290.100. Under current Department of Health regulations, water system plans are to be updated every ten years. This 4-year Limited Update effectively converts the City's original 2011 Water System Plan to a ten year plan.

1.5 The City's Determination of Non-Significance on the 4-Year Limited Update pursuant to the State Environmental Policy Act was issued in December **2017**.

1.6 Following published notice, the City conducted a public informational meeting on the 4-Year Limited Update to the City's 2011 Water System Plan for Water Utility customers and others on December 18, 2017.

1.7 The 4-Year Limited Update to the 2011 Water System Plan is consistent with the City's rights and responsibilities under the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out of Stream Purposes, commonly referred to as the 1996 Memorandum of Agreement. The parties to the Memorandum of Agreement are the Skagit PUD, Skagit County, Washington State Department of Ecology, Washington State Department of Fish and Wildlife, the Swinomish Indian Tribal Community, the Upper Skagit Indian Tribe, and the Sauk-Suiattle Indian Tribes. The Water System Plan is also consistent with the Coordinated Water System Plan for Skagit County.

1.8 The City Council, having considered the 4-Year Limited Update to the 2011 Water System Plan and any comment thereon, determines it appropriate to adopt the Plan for the 2010 - 2029 planning period.

1.9 The 4-Year Limited Update to the 2011 Water System Plan is also adopted as part of the City Comprehensive Plan, consistent with the Growth Management Act (RCW 36.70A.070) and City planning authority (RCW 35A.63.062).

SECTION 2. WATER SYSTEM PLAN APPROVED

The Updated City of Anacortes Water System Plan is hereby approved and adopted as the City's Water System Plan and the City's system and plan for Water Utility improvements.

SECTION 3. COMPREHENSIVE PLAN AMENDED

The Updated Water System Plan approved and adopted by this Ordinance supersedes and replaces amends the City's original 2011 Water System Plan and by this Ordinance is hereby incorporated into the City Comprehensive Plan.

SECTION 4 RATIFICATION AND CONFIRMATION

All acts prior to and consistent with this ordinance are hereby ratified and confirmed.

SECTION 5 EFFECTIVE DATE

This Ordinance is both subject to State regulatory oversight and an exercise of a power delegated to the City legislative body; and, therefore, not subject to referendum. This ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication in the manner required by law.

SECTION 6 ADOPTION

PASSED by the City Council and APPROVED by the Mayor of the City of Anacortes, Washington, this ____ day of December, 2017 at a regular open public meeting thereof.

Laurie Gere, Mayor

ATTEST:

APPROVED AS TO FORM:

Steve D. Hoglund, City Clerk/Treasurer

Darcy James Swetnam, WSBA **40530**,
City Attorney

REPORT
CITY OF ANACORTES
2012 WATER SYSTEM PLAN
4-YEAR LIMITED UPDATE

On March 8, 2017, City of Anacortes staff met with Department of Health (DOH) staff to discuss the options available for water system planning given recent legislation that now allows water system plans to be approved by the DOH for ten years rather than six years. The City's current Water System Plan (WSP) was approved by the DOH on March 7, 2012. Options discussed were for the City to do a 2-year existing plan extension, a 4-year limited update, or a 10-year new plan. Through that discussion, the City decided to proceed with a request for a 4-year limited update and prepared this report to support the request. Guidance from the DOH was to build on the existing plan with updated information in the following areas:

- Update the historical water demand data, including the successful impact of conservation on demand. Update Figure 1-3.
- Explain how the lack of capacity identified in Table 1-4, Source and Storage Analysis, has been or will be addressed.
- Provide an update to the Peak Hour Demand Conditions/deficiencies noted on page 1-10
- Discuss status of service area adjustments with the Skagit PUD.
- Check with wholesale customers to update demand projections/verify City's capacity will be adequate for the extended planning period.
- Provide an Asset Management/critical infrastructure analysis update.
- Conduct a self-assessment for any gaps or catch-up for this limited plan update.
- Conduct a consumer meeting to summarize the WSP update elements.
- Document City Council plan approval prior to DOH final approval.
- Provide SEPA documentation.
- Provide Local Government Consistency from appropriate planning agencies.
- Provide a narrative cover letter with professional engineer seal discussing current plan validity.

SYSTEM CAPACITY

Demand Forecast Update

Figure 1-3 was updated using data from the attached updated Table 4-10, "Demand Forecast (With Additional Conservation)". For the City's retail system, the update included replacing projected average day demands for residential and commercial accounts with actual data for the years 2008 through 2016. The methodology used for the original retail projections was to multiply the projected number of residential and commercial accounts by the "water use factors" for each. The water use factors were the

average daily demand for each type of account for the years 2005 through 2007. The number of accounts was grown at 2% per year.

That methodology for projecting the retail demand was used with the new projection except the water use factors were updated, using the average for years 2014 through 2016. The number of accounts was increased from the 2016 numbers at 2% per year, as with in the original projection. In 2016, the City adopted a new Comprehensive Plan that projected the population of Anacortes in the year 2036 at 22,293. With a 2016 population of 16,398, that growth rate is approximately 1.8%. Therefore, 2% growth is thought to be conservative in terms of projecting demand.

To update the wholesale portion of the demand projection, each wholesale customer was contacted, mostly by phone. The responses are as follows:

- Shell: no changes in the foreseeable future. The average of average day demand for years 2014 through 2016 (7.21 mgd) was held for years 2017 through 2029.
- Tesoro (now Andeavor): No foreseeable changes in flow other than a project in 2018 that will increase their flow by 45 gallons per minute (gpm) and another project in 2021 that will increase flow by another 100 gpm. Those two increases were included in the forecast and the projected flow was otherwise held constant.
- Oak Harbor: Recommended using the projection in their 2013 water system plan.
- Skagit PUD: Recommended not making any changes to the original projection.
- La Conner: Recommended using the projection from their 2009 water system plan.
- Swinomish: Recommended not making any changes to the original projection.
- Del Mar: Del Mar believes they are at or near build-out and recommended not increasing the projection beyond current use. They think the demand might go down as a result of a significant waterline replacement project anticipated in the next few years.

No changes were made in the "Future Industrial Block", Future Agricultural Block", and "Non-Revenue", and the same peaking factor of 1.5 was used in the update of the table.

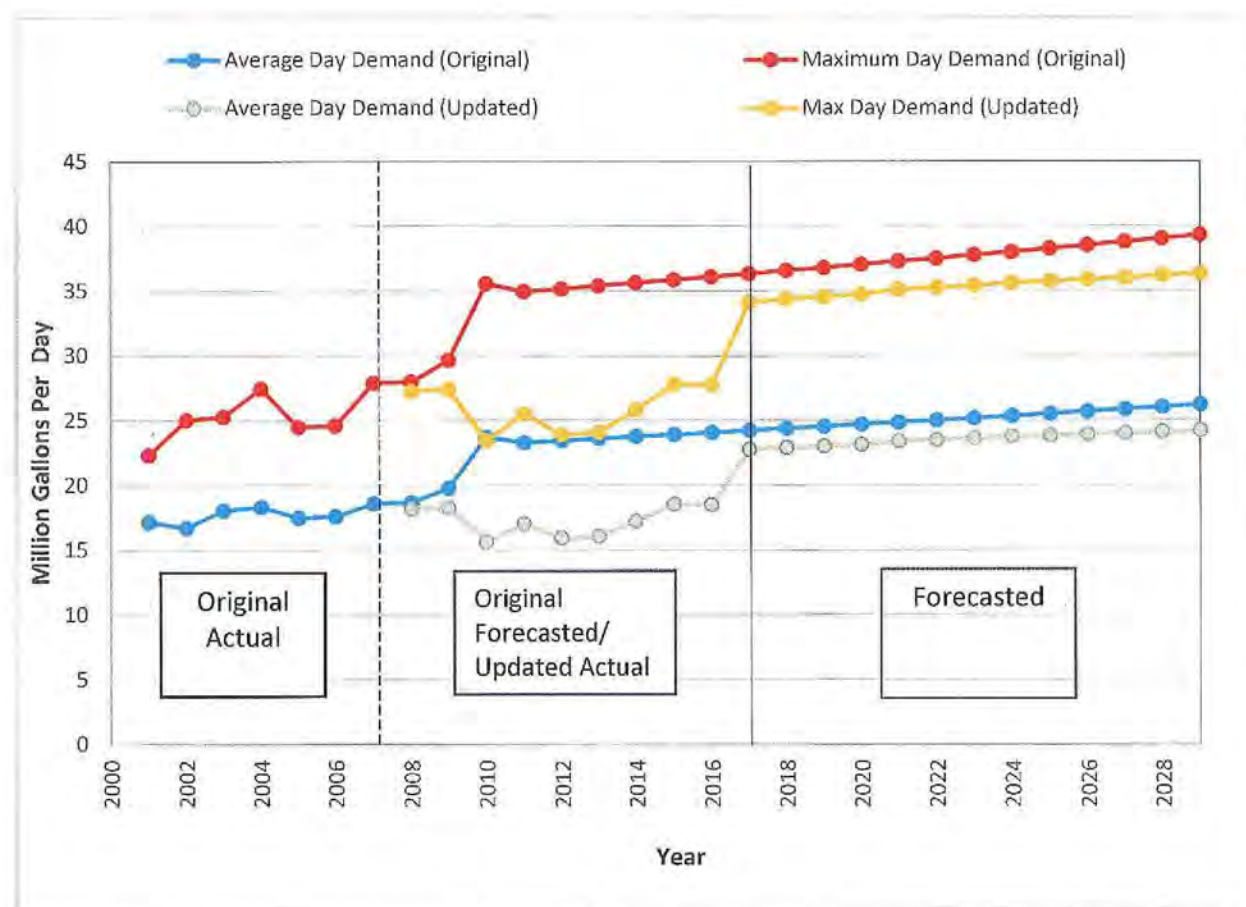


Figure 1-3 Updated Demand Forecast Summary (With Conservation)

As can be seen in Figure 1-3, the City's annual water demand for the years 2008 through 2016 has been below that projected in the original demand forecast. Also, the adjusted projections for years 2017 through 2029 remain below the original projections. Therefore, except as discussed below, the conclusions of the plan are still valid.

Source and Storage Update

Subsection 6.2.2 of the WSP provides a discussion of the Source Capacity Evaluation that was performed. That effort identified the current capacity of 3-MG Pump Station as "insufficient to provide supply for these (High, Mid, A Avenue, Rock Ridge, Castilleja, and The Pointe) zones starting prior to 2015." This was also reported in Table 1-4.

A manifestation of the problem was the difficulty in filling the Skyline Reservoir. While the 29th Street Reservoir and Skyline Reservoir were constructed at the same elevation, the Skyline Reservoir is located 4 miles further away from the source (the 3MG Reservoir/Pump Station) than the 29th Street Reservoir. Due to head loss, the 29th Street Reservoir would fill faster than the Skyline Reservoir and would routinely be full before the Skyline Reservoir. An interim solution that was employed was the installation of flow control valves, controlled by the WTP, at both reservoirs. This allows both reservoirs

to fill and has, at least in the near term, solved the problem with filling the reservoirs. However, modeling has demonstrated that under future maximum day demand (MDD) conditions, this solution will not be adequate.

The City contracted with MWH Americas Inc. to evaluate the situation and identify solutions. Their report was completed in 2012. The modeling consultant, HDR Engineering, performed extended period hydraulic model simulations of five alternative solutions to the problem of filling the Skyline Reservoir during future MDD conditions. Of the five alternative solutions that were modeled, only an increase to the capacity of the 3MG Reservoir Pump Station appeared to result in the desired filling and draining of the Skyline Reservoir during both current and future MDD conditions.

The MWH report recommends three new equally sized horizontal splitcase centrifugal pumps of similar type and physical dimensions to the existing large pumps at the pump station. The new pumps should be sized so two pumps operating 24 hours per day can meet the future MDD of 4.06 million gallons. One of the three pumps will remain out of service for redundancy. Variable frequency drives are recommended. This project is in the Capital Improvement Plan and the City anticipates doing this work in 2019/2020.

Peak Hour Demand/Deficiencies Update

Subsection 6.5.4 of the WSP discusses modeling results for peak hour analysis. The analysis identifies certain areas that had pressure less than 20 psi during current and 20-year conditions, and identifies possible solutions to problems. Also, subsection 6.5.6 discusses model result for Fire Flow Analysis. The analysis identifies areas with deficient fire flows and proposes possible solutions. These results are summarized in Subsection 1.5.

Proposed solutions are outlined in Table 10-1, CIP "Projects Identified by System Analysis". Progress has been made on several of those projects. Referencing Table 10-1, work completed includes predesign on project P-3 with construction anticipated in 2019 and 2020, as discussed above. Completed project include Projects D-3, D-4, D-8, D-9, and D-11. Other projects to increase pipe size/fire flow not specifically identified in Table 10-1 have also been completed. Work to increase pipe size in the Skyline area will begin in 2018 and will likely take several years to complete.

In 2017, the modeling consultant, HDR Engineering, updated the model with as-built information provided by the City for water projects completed since the model was created. The model continues to be a useful tool particularly to do "what-if" scenarios to verify the City's waterline projects are accomplishing desired results.

Water Use Efficiency Update

In 2008, Anacortes adopted a goal of saving over 30 million gallons over a seven-year period ending in 2014. As shown in the updated Table 4-10, the difference between the projected residential average day demand (ADD) and the actual residential ADD is approximately 32 million gallons in 2009. By that measure, the goal was reached in the first year. And that trend carried through the remaining years to 2014 and beyond. So the goal was well surpassed. As shown in the updated Figure 4-10, residential ADD for each year from 2008 through 2016, has been below the projected ADD. In fact, residential ADD has been below the 2007 actual amount in each of those years except 2016. It is noted that starting in 2014, there has been a sharp increase in commercial consumption going well beyond the increase in the number

of commercial accounts. The reason for this is not well understood at this time but will be monitored by the City. It is interesting to note that there has been a reduction in consumption from the City's wholesale customers that provide residential water.

In 2016 ([check this](#)) the City adopted a new water conservation goal and new water conservation measures to accomplish the goal. The new goal is to decrease residential water consumption by 917,500 gallons per year for the following 6 years. The City will continue to do many of the things it did before, including distributing leak detection tablets, providing education on websites and at local festivals and community events. In addition to those things, the City has adopted a program that includes an Appliance Energy Efficient Rebate Program for clothes washers, dishwashers, and toilets; Energy Savings Kit/WaterSense shower head giveaways; and shower timer giveaways.

RETAIL SERVICE AREA

Service Area Adjustment Update

Item 6 in Subsection 2.3 of the WSP mentions that an update of the Coordinated Water System Plan (CWSP) is anticipated and that discussions would likely occur as a part of that process regarding adjustments to the City of Anacortes/Skagit PUD services area. WSP Figure 2-2 shows the areas of possible adjustments. One area is generally east of the Swinomish Channel along the City's transmission lines. The other area is the PUD service area on Fidalgo Island. Work has not begun on updating the CWSP. And discussions have not occurred on the area east of the Swinomish Channel. However, several discussions have occurred regarding the PUD's service area on Fidalgo Island becoming the City's service area. The PUD's interest in such an adjustment relates to the logistics of maintenance activities so far removed from the PUD's other areas of responsibilities. The City is open to continuing the discussion. Due to recent changes in the PUD management, particularly on the PUD Commission, further discussions will probably wait for a time for the new commissioner to become more familiar with the situation.

OPERATION AND MAINTENANCE

Asset Management Update

As discussed in WSP Subsection 9.1, the operation and maintenance (O&M) of the City's water system is divided within the Public Work Department between the Water Treatment Division and the Operations Division. The Treatment Division is responsible for the Water Treatment Plant (WTP), pump stations, and reservoirs. The Operations Division is responsible for the transmission pipelines and distribution system including PRVs. Currently, the City uses two different asset management programs, one for the Treatment Division and another for the Operations Division. This came about because the two programs were developed at different times.

The Water Treatment Division uses a preventive maintenance and asset management program by Antero. The water treatment plant (WTP) project provided an opportunity to develop an asset management program and the current program was developed when the new WTP was coming on line in 2013, along with a complete electronic O&M manual system. The program allows staff to create,

schedule, and plan work orders as well as manage corrective actions requests. In addition, the program helps staff analyze equipment costs to help determine equipment replacement schedules. Inventory management is another component of the program that staff use to track spare parts and consumables in order to complete scheduled maintenance tasks.

In 2015, the Engineering and Operations Divisions began implementing an asset management system by Cartegraph to track everyday maintenance of utilities with the City. This system is used for all of the Operation Divisions assets, not just water assets, and Cartegraph was determined to be the best fit for that purpose. For the water system, valves, hydrants, blowoffs, PRVs, ARVs, cathodic protection, water laterals, and all water lines are tracked. The system has the ability to track costs involved with completed maintenance and upgrades to the system. This tracking will help in planning future upgrades of our assets. The implementation of this program is continuing and more management tools may continue to be added in the future.

Time will tell if the City maintains two systems or merges to one system in the future. For now, each system is working well for each division.

Critical Infrastructure Analysis Update

The City of Anacortes participated in the 2014 update of the Skagit County Natural Hazard Mitigation Plan that provides information to assist governmental jurisdictions and agencies and others in understanding the hazard related issues facing citizens, businesses, government and the environment. The document serves as a guide to reduce vulnerability and minimize loss from future natural hazard events. The Hazard Mitigation Plan discusses natural hazard identification/rating and mitigation in general and then specifically for each jurisdiction in Skagit County, including the City of Anacortes. This is not a water system specific evaluation but certain water system components are identified as critical facilities, including the water treatment plant, reservoirs, and distribution system. The plan concludes Anacortes is most vulnerable to severe storms, flooding, and earthquakes and identifies natural hazard mitigation strategies and projects which include seismic analysis and upgrade of existing structures.

Other than the Skagit County plan, the City has not done a formal water system-specific hazard mitigation analysis/plan that is relevant in the current planning period. The City will consider completing a formal analysis for both natural and human hazard in the future. However, an informal analysis is always performed in the development of the capital improvement plan (CIP) and in project execution. That is, a fundamental component of identifying projects for the CIP involves a recognition of threats and vulnerabilities to the water system. The projects themselves are seen as opportunities to upgrade the system for such hazards beyond what may be the original purpose for the project. The new water treatment plant, for example, was not constructed solely for the purpose of hazard mitigation, but that was certainly incorporated in its design. For example, seismic vulnerability was evaluated and resulted in the installation of over 600 piling to mitigate for the liquefaction threat. Also, the new WTP was constructed to withstand at least a 100 year event by placing all openings above the 100-year flood elevation. And the WTP now has emergency generators that can supply the average day demand for 7 days. Another example is the Blue Heron Circle 3 MG Reservoir project. One of the factors that led the City to replace, rather than rehabilitate, the existing reservoir was its seismic vulnerability. The old reservoir did not meet current seismic standards and there was no practical way to bring it into compliance. The new reservoirs that are being built to replace the old one meet current standards.

GAP ANALYSIS

There are two issues not discussed in the original WSP that will need to be resolved in the near future. Both have to do with the water treatment plant. One pertains to the re-rating of the filter capacity and the other pertains to disinfection using chlorine gas.

Filter Rating

The new City of Anacortes Water Treatment Plant (WTP) was designed and constructed to have a firm treatment production capacity of 42 million gallons per day (MGD), based on the WSP 20-year demand projection, and a hydraulic capacity of 54.9 MGD, based on the City's overall water right. The new plant has eight rapid sand filters of equal size. With one filter offline, a rated capacity of 42 MGD relies on a permitted flow rate of 7.41 gallons per minute per square foot of filter surface area (gpm/sf). The DOH's standard permitted capacity for rapid sand filtration is 6 gpm/sf. The intention was to perform a pilot study once the new plant came on line to demonstrate the higher flow rate was permissible. A pilot plan was prepared and a pilot study was completed which the City felt demonstrated filter effectiveness at the higher flow rate. However, the DOH was not satisfied with this initial study and is requiring further study. The City is preparing to perform this additional study.

While the updated demand projections are below that of the original WSP, the rated capacity of the new WTP necessary to meet future demand projections depends on DOH approval of the higher flow rate. This is an issue the City will need to resolve.

Chlorine Gas Disinfection

The new WTP was designed using chlorine gas disinfection. This was the disinfection process used in the old plant and it was the preference of the WTP staff for the new plant during design. Recently, the Department of Ecology (DOE) raised concern about the use of chlorine gas because of the possibility of gas leaving the WTP sight in the case of a catastrophic failure of the system, and the potential adverse effect on the general public such an event might have. A recent DOE inspection of the chlorine gas disinfection system, which is housed in its own containment building equipped with a scrubber system and other safeguards, found the system to be a good design. However, a question the City is currently evaluating is whether the ongoing operation of the system with its rigorous procedural requirements, will be so onerous that it would be worthwhile to switch to a different form of chlorine disinfection.

The capital and operational costs associated with switching to a hypochlorite system, either one that uses a 12.5% solution or one that utilizes on-site generation, is currently being considered.



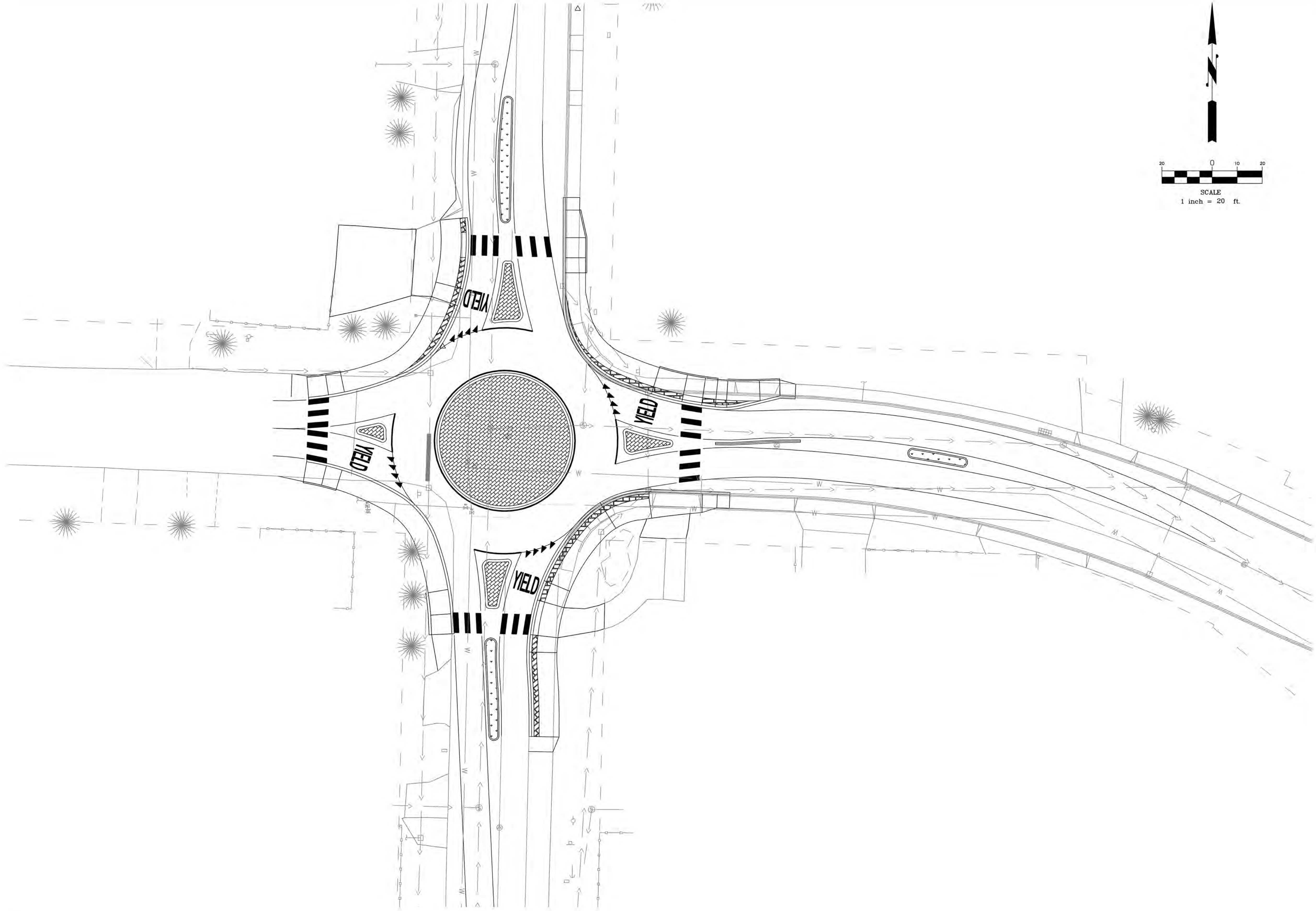
Table 4-10 (Updated) Demand Forecast (With Additional Conservation)

Calendar Year	Relevance of Year	Demographics ¹		Water Use Factors (gpd) ²		Demand														Maximum Day Demand (MDD mgd) ¹⁶
						Average Day Demand (ADD mgd)														
		Residential Accounts	Commercial Accounts	Per Residential Account	Per Commercial Account	Retail				Wholesale					Future Industrial Block ¹²	Future Agricultural Block ¹³	Non Revenue ¹⁴	Total ¹⁵		
Residential ³	Commercial ⁴					Shell ⁵	Tesoro ⁶	Oak Harbor ⁷	Skagit PUD ⁸	La Conner ⁹	Swinomish ¹⁰	Del Mar ¹¹								
2000	Actual	n/a	n/a	n/a	n/a	0.94	0.69	6.36	5.11	2.35	1.28	0.40	0.09	0.02	n/a	n/a	-0.16	17.10	25.64	
2001	Actual	n/a	n/a	n/a	n/a	0.95	0.75	6.75	5.37	2.26	0.59	0.38	0.09	0.02	n/a	n/a	0.01	17.15	22.30	
2002	Actual	n/a	n/a	n/a	n/a	0.98	0.51	7.17	5.04	2.29	0.62	0.53	0.10	0.02	n/a	n/a	-0.58	16.69	25.03	
2003	Actual	n/a	n/a	n/a	n/a	1.10	0.79	6.69	5.28	2.56	1.24	0.53	0.12	0.03	n/a	n/a	-0.27	18.06	25.29	
2004	Actual	n/a	n/a	n/a	n/a	1.20	0.78	6.74	5.74	2.40	1.00	0.41	0.10	0.02	n/a	n/a	-0.09	18.30	27.45	
2005	Actual	n/a	n/a	n/a	n/a	1.17	0.65	6.60	5.16	2.36	0.59	0.38	0.09	0.02	n/a	n/a	0.48	17.49	24.49	
2006	Actual	n/a	n/a	n/a	n/a	1.18	0.56	6.36	5.48	2.29	1.04	0.38	0.06	0.02	n/a	n/a	0.19	17.58	24.61	
2007	Actual	6,505	994	n/a	n/a	1.15	0.52	7.21	6.02	2.40	0.92	0.37	0.09	0.02	n/a	n/a	0.11	18.60	27.90	
2008	Non WSP Yr	6,516 6,538	986 1,007	182.7 156.40	593.0 492.0	1.19 1.02	0.58 0.50	6.79 6.79	5.18 5.76	2.48 2.21	1.33 0.92	0.44 0.35	0.12 0.10	0.05 0.02	n/a	n/a	0.51	18.67 18.18	28.01 27.27	
2009	Non WSP Yr	6,644 6,558	1,005 1,015	182.1 171.41	592.1 473.9	1.21 1.12	0.60 0.48	6.80 7.31	6.12 4.88	2.56 2.36	1.33 1.08	0.44 0.39	0.12 0.11	0.07 0.03	n/a	n/a	0.53	19.78 18.29	29.67 27.44	
2010	WSP - Yr 1	6,775 6,580	1,025 1,022	181.9 155.43	591.2 443.2	1.23 1.02	0.61 0.45	6.80 6.99	6.12 3.28	2.64 2.06	1.33 0.78	0.44 0.33	0.12 0.09	0.07 0.03	3.40 n/a	0.34 n/a	0.61	23.72 19.38	35.58 29.07	
2011	WSP - Yr 2	6,908 6,618	1,045 1,023	181.6 150.78	590.3 430.4	1.26 1.00	0.62 0.44	6.80 6.76	6.12 4.93	2.73 2.04	0.71 0.75	0.53 0.34	0.12 0.11	0.08 0.04	3.40 n/a	0.34 n/a	0.60	23.31 20.75	34.96 31.13	
2012	WSP - Yr 3	7,044 6,652	1,066 1,021	181.4 145.89	589.5 478.7	1.28 0.97	0.63 0.49	6.80 6.04	6.12 4.21	2.81 2.04	0.73 0.78	0.53 0.34	0.12 0.13	0.08 0.04	3.40 n/a	0.34 0.15	0.61	23.46 19.34	35.18 29.01	
2013	WSP - Yr 4	7,183 6,728	1,087 1,009	181.1 150.20	588.7 492.1	1.30 1.01	0.64 0.50	6.80 6.38	6.12 4.53	2.89 1.99	0.76 0.23	0.53 0.34	0.12 0.12	0.09 0.05	3.40 n/a	0.34 0.28	0.62	23.61 19.45	35.41 29.18	
2014	WSP - Yr 5	7,324 6,810	1,108 1,016	181.1 150.73	587.9 722.7	1.33 1.03	0.65 0.73	6.80 6.83	6.12 5.19	2.97 1.98	0.78 0.14	0.53 0.35	0.13 0.12	0.09 0.05	3.40 n/a	0.34 0.18	0.62	23.76 20.62	35.64 30.93	
2015	WSP - Yr 6	7,468 6,894	1,130 1,019	181.1 158.77	587.9 896.9	1.35 1.09	0.66 0.91	6.80 7.29	6.12 5.17	3.05 2.04	0.80 0.50	0.53 0.41	0.13 0.13	0.09 0.06	3.40 n/a	0.34 0.30	0.63	23.91 21.93	35.87 32.90	
2016	WSP - Yr 7	7,615 6,989	1,152 1,026	181.1 171.30	587.9 814.7	1.38 1.20	0.68 0.84	6.80 7.52	6.12 5.33	3.13 2.07	0.82 0.15	0.53 0.38	0.13 0.12	0.10 0.06	3.40 n/a	0.34 0.21	0.63	24.07 21.91	36.10 32.87	
2017	WSP - Yr 8	7,765 7,129	1,175 1,047	181.1 160.3	587.9 811.5	1.41 1.14	0.69 0.85	6.80 7.21	6.12 5.39	3.21 2.34	0.84	0.53 0.41	0.14	0.10 0.06	3.40	0.34	0.64	24.23 22.76	36.34 34.14	
2018	WSP - Yr 9	7,918 7,271	1,198 1,067	181.1 160.3	587.9 811.5	1.43 1.17	0.70 0.87	6.80 7.21	6.12 5.39	3.29 2.41	0.86	0.53 0.41	0.14	0.11 0.06	3.40	0.34	0.65	24.38 22.91	36.57 34.37	
2019	WSP - Yr 10	8,074 7,417	1,222 1,089	181.1 160.3	587.9 811.5	1.46 1.19	0.72 0.88	6.80 7.21	6.12 5.39	3.38 2.48	0.89	0.53 0.41	0.14	0.11 0.06	3.40	0.34	0.65	24.54 23.04	36.81 34.56	
2020	WSP - Yr 11	8,232 7,565	1,246 1,111	181.1 160.3	587.9 811.5	1.49 1.21	0.73 0.90	6.80 7.21	6.12 5.39	3.46 2.52	0.91	0.53 0.41	0.15	0.11 0.06	3.40	0.34	0.66	24.70 23.16	37.05 34.74	
2021	WSP - Yr 12	8,394 7,716	1,270 1,133	181.1 160.3	587.9 811.5	1.52 1.24	0.75 0.92	6.80 7.21	6.12 5.53	3.54 2.54	0.93	0.53 0.42	0.15	0.12 0.06	3.40	0.34	0.67	24.86 23.41	37.29 35.12	
2022	WSP - Yr 13	8,560 7,871	1,295 1,155	181.1 160.3	587.9 811.5	1.55 1.26	0.76 0.94	6.80 7.21	6.12 5.53	3.62 2.58	0.95	0.53 0.42	0.15	0.12 0.06	3.40	0.34	0.67	25.02 23.51	37.53 35.27	
2023	WSP - Yr 14	8,728 8,028	1,321 1,178	181.1 160.3	587.9 811.5	1.58 1.29	0.78 0.96	6.80 7.21	6.12 5.53	3.70 2.61	0.97	0.53 0.42	0.15	0.13 0.06	3.40	0.34	0.68	25.18 23.62	37.78 35.43	
2024	WSP - Yr 15	8,900 8,189	1,347 1,202	181.1 160.3	587.9 811.5	1.61 1.31	0.79 0.98	6.80 7.21	6.12 5.53	3.78 2.65	1.00	0.53 0.43	0.16	0.13 0.06	3.40	0.34	0.69	25.35 23.76	38.02 35.64	
2025	WSP - Yr 16	9,075 8,353	1,373 1,226	181.1 160.3	587.9 811.5	1.64 1.34	0.81 0.99	6.80 7.21	6.12 5.53	3.87 2.67	1.02	0.53 0.43	0.16	0.13 0.06	3.40	0.34	0.69	25.52 23.84	38.28 35.76	
2026	WSP - Yr 17	9,253 8,520	1,400 1,250	181.1 160.3	587.9 811.5	1.68 1.37	0.82 1.01	6.80 7.21	6.12 5.53	3.95 2.68	1.04	0.53 0.43	0.16	0.14 0.06	3.40	0.34	0.70	25.69 23.93	38.53 35.90	
2027	WSP - Yr 18	9,435 8,690	1,428 1,275	181.1 160.3	587.9 811.5	1.71 1.39	0.84 1.03	6.80 7.21	6.12 5.53	4.04 2.69	1.06	0.53 0.43	0.17	0.14 0.06	3.40	0.34	0.71	25.86 24.02	38.80 36.03	
2028	WSP - Yr 19	9,621 8,864	1,456 1,301	181.1 160.3	587.9 811.5	1.74 1.42	0.86 1.06	6.80 7.21	6.12 5.53	4.13 2.70	1.09	0.53 0.44	0.17	0.15 0.06	3.40	0.34	0.71	26.04 24.13	39.06 36.20	
2029	WSP - Yr 20	9,810 9,041	1,485 1,327	181.1 160.3	587.9 811.5	1.78 1.45	0.87 1.08	6.80 7.21	6.12 5.53	4.23 2.71	1.11	0.53 0.44	0.17	0.15 0.06	3.40	0.34	0.72	26.23 24.22	39.34 36.33	

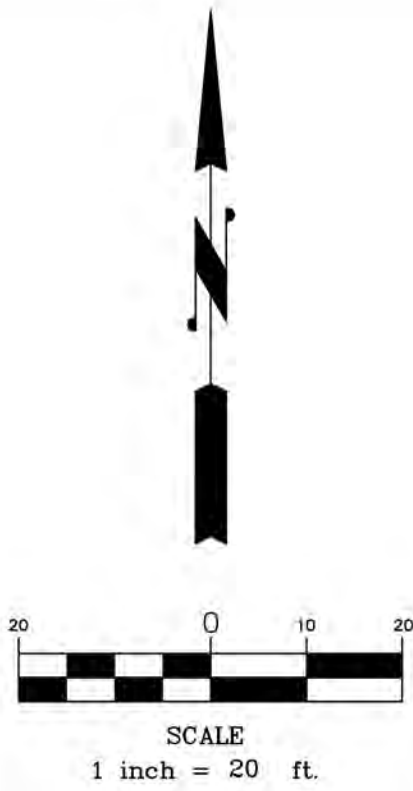
1. From the demographics tables. Per Anacortes' Utility Billing Department, "residential" is defined as single family residences and churches and "commercial" is defined as multifamily residences and all non-residential retail consumers with the exception of churches and the refineries. 2008-2016 from actual water use data. 2017-2029 uses 2.0% growth rate.
2. For 2008-2014, the water use factors from the water use factor table are reduced to match the estimated savings from the 2008-2014 conservation program. For the 2015-2029, the water use factors were held constant since conservation savings beyond 2014 have not been identified. 2008-2016 from actual water use data. 2017-2029 is the 2014, 2015, and 2016 average amount per residential or commercial account.
3. For 2000-2007, this is actual consumption from Anacortes' Utility Billing Department. For 2008-forward, this is the number of residential accounts multiplied by the water use per residential account. 2008-2016 from actual water use data. 2017-2029 is the projected number of residential water account multiplied by the 2014, 2015, and 2016 average amount per residential account.
4. For 2000-2007, this is actual consumption from Anacortes' Utility Billing Department. For 2008-forward, this is the number of commercial accounts multiplied by the water use per commercial account. 2008-2016 from actual water use data. 2017-2029 is the projected number of commercial water account multiplied by the 2014, 2015, and 2016 average amount per commercial account.
5. Data for 2000-2008 are actual consumption. For 2009 to 2029, 6.8 mgd was used per guidance from Shell staff. 2008-2016 from actual water use data. 2017-2029 use the average consumption for 2014, 2015, and 2016 per discussion with Shell.
6. Data for 2000-2008 are actual consumption. For 2009-2029, the quantity stipulated in the 2005-2007 wholesale contract is used, which is 2,235 MG or 6.12 mgd. 2008-2016 from actual water use data. 2017-2029 use last year's ADD plus a 0.06 mgd increase in 2018 and a 0.14 mgd increase in 2021, per discussion with Tesoro.
7. For 2000-2007, this is actual consumption from Anacortes Utility Billing Department. The remaining years are based on the City of Oak Harbor's 2003 Water System Plan, which includes a demand forecast for the year 2023. The years between 2007 and 2023 were interpolated. Years 2024-2029 were extrapolated based on the growth rate between 2022 and 2023, which was approximately 2%. 2008-2016 from actual water use data. 2017-2029 from Table 2-14 of the City of Oak Harbor 2013 water system plan.
8. For 2000-2007, this is actual consumption from Anacortes' Utility Billing Department. For 2008-2010, the quantity stipulated in the current wholesale contract was used which is 485 MG or 1.3 mgd. For 2011, used 260 MG or 0.7 mgd since Skagit PUD expects to decrease their purchases to this amount from Anacortes due to changes in their system. For 2012-2029, the new 260 MG or 0.7 mgd contract amount is increased by the system wide demand annual growth rates from Skagit PUD's 2007 Water System Plan, which ranges from 2.2% to 3.1% between 2012 and 2029. 2008-2016 from actual water use data. The Skagit PUD recommended not changing the original projection.
9. For 2000-2007, this is actual consumption from Anacortes' Utility Billing Department. For 2008-2010, the quantity stipulated in the current wholesale contract is used, which is 162 MG or 0.4 mgd. For 2011-2029, either the current contract amount of the highest 2000-2007 demand is used, whichever is larger. 2008-2016 from actual water use data. 2017-2029 from Table 2.7 of the City of La Conner 2009 water system plan (per guidance from La Conner PW Director).
10. For 2000-2007, this is actual consumption from Anacortes' Utility Billing Department. For 2008-2010, the quantity stipulated in the current wholesale contract is used, which is 42 MG or 0.12 mgd. For 2029 used 150% of the 2010 number, based on guidance from Swinomish utility staff. For 2011 to 2028, used a straightline interpolation between 2010 and 2029. The Swinomish recommended not changing the original projection.
11. Del Mar has historically used water from their own wells and Anacortes water. They are shifting to using 100% Anacortes water. For 2000-2007, this is actual consumption from Anacortes Utility Billing Department. Used 0.07 mgd for 2009 and 0.15 mgd for 2029, per guidance from City staff. Interpolated years in between. For 2008 interpolated between 2007 actuals and 2009 forecast. 2008-2016 from actual water use data. From 2017, use 0.06 mgd based on discussion with Del Mar. (Del Mar believe they are at or near buildout and anticipate no more growth - in fact they might experience a decrease in demand due to an upcoming significant waterline replacement project.)
12. This is a placeholder for a potential future large industrial user. This demand was developed using 50% of the 2007 Shell demand.

13. This is a placeholder for potential future agricultural water that might be provided by Anacortes. Since Skagit PUD provides agricultural water within the county, the volume of agricultural water provided by Skagit PUD was deemed an appropriate benchmark for additional agricultural water that might be provided by Anacortes. Therefore, this future agricultural block was developed using 100% of the 2007–2008 average agricultural water provided by Skagit PUD.
14. For 2000-2007, the actual non-revenue amount for each year was used. The wide range in non-revenue water between 2000-2007, including some negative numbers, is due to a meter problem. The problematic meters have recently been replaced. Anacortes' historical non-revenue number were not used for the projections. For 2008 forward, two components of non-revenue is estimated. The first component represents non-revenue water in Anacortes' retail service area (flushing, firefighting, distribution system leaks, etc). That component is calculated as the sum of the residential and commercial demands multiplied by 10%, which is typical for non-revenue water as a percent of billed consumption for water utilities. The second component represents transmission system leaks and is calculated as the sum of all other demands (refineries, wholesale customers, and future blocks) multiplied by 2%, which acknowledges some possible transmission system leakage, but does not plan for unrealistically high amount of non-revenue water.
15. The sum of the retail, wholesale, future blocks, and non-revenue water.
16. For 2000-2007, the actual peaking factor for each year is used. For 2008 forward, a peaking factor of 1.5 (the most commonly occurring peaking factor between 1998 and 2007) is applied to the average day demand.

Dec 04, 2017 10:09am C:\Users\michellem\appdata\local\temp\AcPublish_7528\216074_S_COVER-mlm.dwg michellem



- GENERAL NOTES:**
-  CEMENT CONCRETE TERRACOTTA WITH BROOM FINISH
 -  LANDSCAPED ISLAND
 -  TRUCK APRON



DATE				
DESIGNED BY				
CHECKED BY				
PROJECT ENGINEER				
PROJECT MANAGER				
FILE NUMBER				
PROJECT NUMBER		REVISION	DATE	BY



CITY OF ANACORTES
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
904 6TH ST
ANACORTES WA 98221
(360) 293-1920

D AVENUE AND 32ND STREET
ROUNDAABOUT DESIGN

LAYOUT PLAN

SHEET NO.

OF ##

[illegible]



City Council Agenda Bill

Meeting Date: 12/11/2017

Agenda Item: 7b

Subject: Grant Agreement: D Avenue and 32nd Street Roundabout

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: City staff seeks City Council consent to enter into a grant agreement with State of Washington Transportation Improvement Board (TIB) to receive grant funds of \$448,064 for the construction of a roundabout at the intersection of 32nd Street and D Avenue. The total project cost is estimated at \$746,744 with \$448,064 TIB funds and \$298,710 City funds.

Background: This intersection appeared on the watch list in the 2007 Transportation Comprehensive Plan. D Avenue and 32nd Streets are Minor Arterials and a popular bypass of the State Highway through downtown Anacortes with volumes increasing over time. Conflicting left turns are common which slows down the function of the intersection. Pedestrian facilities are minimal at this intersection.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move City Council authorize the Mayor to sign a grant agreement with State of Washington Transportation Improvement Board (TIB) to receive grant funds of \$448,064 for the construction of a roundabout at the intersection of 32nd Street and D Avenue.

Alternative Actions: Not accept the grant funds, use City funds to fully finance the project

Attachments (listed in order presented): Grant Agreement and supporting documents



City of Anacortes
8-2-154(015)-1
D Avenue
32nd Street Roundabout

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Anacortes
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the D Avenue, 32nd Street Roundabout (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Anacortes, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

TIB hereby grants funds in the amount of \$448,064 for the project specified above, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable



amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:



- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for costs incurred in excess of the grant amount. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the original ratio between TIB funds and total project costs.



12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Chief Executive Officer

Date

Executive Director

Date

Print Name

Print Name



Washington State Transportation Improvement Board

RECEIVED

DEC 01 2017

CITY OF ANACORTES
EXEC ADMIN

TIB Members

November 17, 2017

Mr. Fred Buckenmeyer
Public Works Director
City of Anacortes
Post Office Box 547
Anacortes, WA 98221-0547

Dear Mr. Buckenmeyer:

Congratulations! We are pleased to announce the selection of your project, D Avenue, 32nd Street Roundabout, TIB project number 8-2-154(015)-1.

Total TIB funds for this project are \$448,064.

Before any work is allowed on this project, you must:

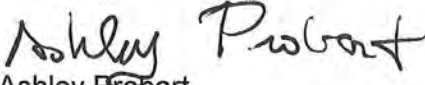
- Verify the information on the Project Funding Status Form, revise if necessary, and sign;
- Submit the section of your adopted Six Year Transportation Plan listing this project;
- Sign both copies of the Fuel Tax Grant Distribution Agreement; and
- Return the above items to TIB;

You may only incur reimbursable expenses after you receive approval from TIB.

In accordance with RCW 47.26.084, you must certify full funding by November 17, 2018 or the grant may be terminated. Grants may also be rescinded due to unreasonable project delay as described in WAC 479-05-211.

If you have questions, please contact Jason Phelps, TIB Project Engineer, at (360) 586-1151 or e-mail JasonP@TIB.wa.gov.

Sincerely,


Ashley Probart
Executive Director

Enclosures

Chair
Commissioner Richard Stevens
Grant County

Vice Chair
Mayor Patty Lent
City of Bremerton

Amy Asher
RiverCities Transit

Aaron Butters, P.E.
HW Lochner Inc.

Jeff Carpenter, P.E.
WSDOT

Barbara Chamberlain
WSDOT

Elizabeth Chamberlain
City of Walla Walla

Commissioner Terri Drexler
Mason County

Gary Ekstedt, P.E.
Yakima County

Mayor Glenn Johnson
City of Pullman

John Klekotka, P.E.
Port of Everett

Commissioner Robert Koch
Franklin County

John Koster
County Road Administration Board

Colleen Kuhn
Human Services Council

Mayor Ron Lucas
Town of Steilacoom

Mick Matheson, P.E.
City of Mukilteo

E. Susan Meyer
Spokane Transit Authority

Laura Philpot, P.E.
City of Maple Valley

David Ramsay
Feet First

Martin Snell
Clark County

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

MPO/RTPO: SCOG

Y Inside

N Outside

December 1, 2017

County: Skagit

Agency: Anacortes

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	9929(002)		ANAC T-708	03	0.000	CE	No	32nd Street	D Avenue	625,000	17-09

32nd Street and D Avenue Intersection Improvements

Construct a roundabout.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2018		0		0	550,000	550,000
Project Totals			0		0	550,000	550,000

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	550,000	0	0	0
Totals	0	550,000	0	0	0



Transportation Improvement Board
Project Funding Status Form

Agency: **ANACORTES**
Project Name: **D Avenue**
32nd Street Roundabout

TIB Project Number: **8-2-154(015)-1**

Verify the information below and revise if necessary.

Return to:
Transportation Improvement Board
PO Box 40901
Olympia, WA 98504-0901

PROJECT SCHEDULE

	Target Dates
Construction Approval Date	February 6, 2018
Contract Bid Award	March 6, 2018
Contract Completion	July 31, 2018

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
ANACORTES	298,710	
WSDOT	0	
Federal Funds	0	
TOTAL LOCAL FUNDS	298,710	

Signatures are required from two different agency officials. Return the originally signed form to the TIB office.

Mayor or Public Works Director

Signature

Date

Printed or Typed Name

Title

Financial Officer

Signature

Date

Printed or Typed Name

Title



2017 Urban Funding Application

for Urban Arterial Program (UAP)

ANACORTES - D Avenue



Mail **ONE** signed application and required attachments to the TIB Office postmarked no later than **August 18, 2017**.

The mailing address for the TIB Office: Post Office Box 40901 ♦ Olympia WA 98504-0901

After mailing a hard copy, please email a copy of this workbook to Greg Armstrong at GregA@tib.wa.gov

For assistance contact Greg Armstrong, TIB Project Engineer, at (360) 586-1142 or via email at GregA@tib.wa.gov

Agency Name	ANACORTES			Legislative District(s)	40
Arterial Name	D Avenue			Congressional District(s)	2
Project Limits	D Avenue/32nd Street Intersection			Find Districts	
Length in Miles	0.10 miles	Average Daily Traffic (ADT)	7,359	Speed Limit	30 MPH
Federal Route	6210	Functional Class	Urban Minor		
Agency Contact	Eric Shjarback			Phone Number	(360) 299-1980
Email Address	erics@cityofanacortes.org				

PROJECT INFORMATION

Fill out this section before continuing the rest of the application.

Enter Requested Total TIB Funds	\$448,064
Project Type	Reconstruction
Is this project an intersection only?	YES
Is this project construction ready?	NO
Does this project support a specific development site?	NO
Is this a National Highway System (NHS) Route?	NO
Enter number of Segments	
Enter number of Intersections	1

Enter completed or target dates	Date
Start Design Engineering	Dec 2016
Environmental Documentation Complete & Permits Approved	Nov 2017
Right of Way Acquisition Complete	Dec 2016
PS&E Complete	Dec 2017
Contract Advertisement	Dec 2017
Contract Completion	May 2018

PROJECT FUNDING

Are TIB funds distributed proportionally through the project phases? NO

Max TIB Ratio **80.0%**

Enter justification for the disproportional TIB Fund Distribution in the cell below:

The project is fully funded for design engineering and no right of way is required. TIB funds will be used for the construction phase.

Enter the Total Project Costs to the nearest dollar in cells F39 to F43

If TIB Fund Distribution is unbalanced, enter TIB funds in cells G39 to G43

	Phase	Total Cost	TIB Funds	Local Funds
Design Phase	Design Engineering	77,250		77,250
	Right of Way			
Construction Phase	Construction Engineering	91,677	61,353	30,324
	Construction Other			
	Construction Contract	577,847	386,711	191,136
	TOTAL	746,774	448,064	298,710
NONELIGIBLE ENGINEERING				0
Engineering exceeding 30% of eligible construction costs is not eligible for TIB reimbursement				
OTHER NONELIGIBLE COSTS				
(for example, landscaping greater than 5% of eligible construction contract costs, new utilities)				
TOTAL ELIGIBLE COST				746,774
TIB MATCHING RATIO				60.0%
Total TIB Funds/Total Eligible Costs				

FUNDING PARTNERS

Source	Public or Private	Commitment Letter or Status	Amount
ANACORTES	Public	Budgeted	298,710
TOTAL			298,710
Local funds are correct			

Are you still seeking other funding for the project? NO

If yes, list other funding being sought: _____

APPLICATION ATTACHMENTS

Required for All Applications

- ☒ Excerpt from adopted Six-Year Transportation Improvement Program showing project
- ☒ Detailed vicinity map clearly showing project limits
- ☒ Detailed project cost estimate signed by a professional engineer registered in Washington State
- ☒ Typical roadway section(s) (please send digital copy through email also)
- ☐ Funding commitment letters from all funding partners Number Attached _____
- ☒ Crash Analysis worksheet [Link to Request Crash Data from WSDOT](#)
- ☐ Excerpt from current agency Comprehensive Plan defining agency CBD & Urban Activity Center(s)
- ☒ Email excel workbook to GregA@tlb.wa.gov

If Applicable Only

- ☐ Bridge sufficiency rating report
- ☐ Written concurrence from WSDOT if project is on or connects to a state highway
- ☒ Adopted Bicycle Plan if project includes bicycle facilities
- ☐ Development map showing development site(s)
- ☐ Excerpt from current agency Comprehensive Plan defining the economic development project
- ☒ Intersection configuration worksheet
- ☐ Department of Archaeology & Historic Preservation (DAHP) concurrence letter, if completed

CERTIFICATION

Certification is hereby given that the information provided is accurate and the applicable attachments are complete and included as part of the application package

Agency Official Signature

Date Signed

Printed or Typed Name & Title

PROJECT DESCRIPTION

Describe the existing conditions

The intersection of D Ave/32nd St is the corner of the 30mph two-lane alternate regional route for Anacortes (see Vicinity Map). Google Maps and other route-finding software direct traffic through the project to the ferry terminal, airport and the western portion of the peninsula. With D Ave free-flowing, the stop-controlled east leg of 32nd St is a regional bottleneck with an existing LOS F. Peak delays occur with school traffic, PM peak hour, and seasonal tourist and ferry traffic. Speeding in excess of 50mph is a safety issue on D Ave. The Combined Maintenance Facility for the City/School District is 0.3 miles south. Maintenance vehicles and 16 school busses access the intersection multiple times a day. A daily average of 25 heavy vehicles use the intersection to access Lakeside Industries, a regional asphalt plant 1.4 miles south.

Describe the project scope

A single lane roundabout will be designed and constructed at the intersection of D Ave/32nd St to complete a gap in traffic control improvements on the alternate regional route and alleviate the bottleneck. As the intersection of two designated truck routes, located on both local and regional designated bicycle routes, within a mile of three schools, and a half mile of four trailheads, the design will serve multiple modes of transportation. Pedestrian improvements include 8' wide sidewalks, ADA ramps, driveways and crosswalks. Bicycle facilities include bicycle lanes that transition to a multi-use walkway around the roundabout. Heavy vehicle turning movements will be accommodated by truck aprons and mountable islands. The project will identify and implement Practical Design Solutions, such as maintaining existing pavement and infrastructure to the extent possible and using precast curbing for the islands to reduce construction time and costs.

Describe the project benefits and its impact on the community

The roundabout has a projected LOS A for all approaches and mitigates existing mobility and safety issues. Network modeling shows the increased capacity from the roundabout removes 400 vehicles per day from the congested primary regional route through the CBD. The roundabout will improve pedestrian and bicycle facilities while accommodating heavy truck turning movements. The fourth roundabout in the City, the design will uphold the community vision and character without requiring right-of-way acquisition. The additional traffic control reduces speeding problems.

Does this project need a sidewalk deviation?

NO

Describe any Construction Other costs

None

Describe any Noneligible costs

None

UTILITY CONDITION

Fill in for each utility present or being installed. Fill out the bottom two rows of this table for any others

Type			Planned Improvements (funding, coordination, schedule)
Water	Age (years)	Condition	No improvements needed
	0 to 10	Excellent	
	Status	Funded	
	None	Yes	
Sewer	Age (years)	Condition	No improvements needed
	31 or older	Good	
	Status	Funded	
	None	Yes	
Power	Age (years)	Condition	Privately owned by PSE, no changes expected for project
	Unknown		
	Status	Funded	
	None	Yes	
	Age (years)	Condition	
	Status	Funded	
	Age (years)	Condition	
	Status	Funded	

ROADWAY GEOMETRICS & FEATURES

SKIP THIS SECTION and fill out the intersection details in rows 175 to 185 and the Intersection Configuration worksheet on the second tab.

Significant difference in cross section or ADT constitute a new segment. Additional segments can be added on the "Additional Segments" tab. If the project is an intersection only, skip this section

Project	SEGMENT ONE		SEGMENT TWO	
Segment Termini				
Length (in feet)				
Average Daily Traffic Volume				
	Existing	Proposed	Existing	Proposed
Pavement Width Curb to Curb or Edge to Edge				
Number of General Purpose Lanes Do not include Transit/HOV or Continuous Lt Turn Lane				
Number of HOV/Transit Lanes Do not include Continuous Left Turn Lane				
Continuous Left Turn Lane Width				
Is there a median?				
Shoulder or Parking Width Enter average width (feet) per side				
Shoulder or Parking Placement				
Shoulder or Parking Surfacing				
Parking Type				
Percentage of the segment that has on street parking (e.g. parking one side is 50%)				
Curb Placement				
Storm Drainage				
Pedestrian Buffer Width between Curb and Sidewalk				
Sidewalk Placement				
Sidewalk Width ¹				
¹ Sidewalk with curb or physical separation on both sides is required by TIB policy Minimum width is five feet with no obstructions <i>Request deviation if the sidewalk does not meet these standards</i>				

Segment Termini	SEGMENT ONE (cont'd)		SEGMENT TWO (cont'd)	
	Existing	Proposed	Existing	Proposed
Bicycle Lane Type				
Bicycle Lane Width				
Segment meets ADA standards				
Is there any street lighting present?				
How many major driveways (serves more than 50 parking spaces) are present?				
How many minor driveways (serves less than 50 parking spaces) are present?				
How many fixed objects are present?				
What is the average distance (in feet) from the edge of travel way to the fixed objects?				

Additional segments can be entered on tab 4 "Additional Segments". After printing put any additional segments into the application in order.

Crash Information

(Information automatically generated from Crash Analysis worksheet)

Multiple-vehicle driveway crashes	Fatal and Injury	0	0
	Property damage only	0	0
Multiple-vehicle nondriveway crashes	Fatal and Injury	0	0
	Property damage only	0	0
Single vehicle crashes	Fatal and Injury	0	0
	Property damage only	0	0
Pedestrian or Bicycle related crashes	Pedestrian	0	0
	Bicycle	0	0

INTERSECTION GEOMETRICS & FEATURES

Enter the existing and proposed geometrics for each intersection and fill out the Intersection Configuration tab

	INTERSECTION ONE		INTERSECTION TWO	
Intersection location	D Avenue/32nd Street			
Major Approach Average Daily Volume	7,359			
Minor Approach Average Daily Traffic Volume	6,986			
	Existing	Proposed	Existing	Proposed
Intersection control	Stop controlled minor approaches	Roundabout		
Intersection type	4-Leg	4-Leg		
Intersection meets ADA standards	No	Yes		
Is there intersection lighting present?	Yes	Yes		
Is there a dedicated left turn lane	No	No		
Is there a dedicated right turn lane	No	No		
Is there protected left turn phasing?	No	No		

Additional intersections can be entered on tab 3 "Additional Intersections". After printing put any additional Intersections into the application in order.

Crash Information

(Information automatically generated from Crash Analysis worksheet)

Multiple-vehicle crashes	Fatal and Injury	0	0
	Property damage only	0	0
Single vehicle crashes	Fatal and Injury	0	0
	Property damage only	1	0
Pedestrian or Bicycle related crashes	Pedestrian	0	0
	Bicycle	0	0

PROJECT DEFICIENCIES

Select Deficiency Type from the scrolling dropdown menu. Describe the existing deficiency within the project limits
Describe the corrective measure(s) that eliminates or mitigates the deficiency.

DEFICIENCY 1 **CHANNELIZATION**

Describe: The intersection is stop-controlled on the minor approaches with frequent delays on the east leg of 32nd Street. This approach has an existing LOS F and is a bottleneck on one of only two regional routes.

Corrective Measure(s) A roundabout has a forecasted 2036 LOS A for the intersection and all approaches.

DEFICIENCY 2 **SIGHT DISTANCE**

Describe: Wide roadway width allows right turning vehicles to come alongside left turning school busses. The bus limits the vehicle's sight distance and the vehicle occupies the back-overhang sweep path for the bus, making it unsafe for either to pull into the intersection.

Corrective Measure(s) Candlesticks temporarily mitigate this issue. The roundabout will have narrower approach lanes allowing sight distance with only one vehicle at a time at each yield line.

DEFICIENCY 3 **TURNING RADIUS**

Describe: Being an intersection of two designated truck routes, there are many large vehicles making turning movements that often encroach into oncoming traffic.

Corrective Measure(s) The roundabout geometrics will accommodate the turning path of large vehicles through the intersection without them encroaching into oncoming traffic.

DEFICIENCY 4

Describe:

Corrective Measure(s)

DEFICIENCY 5

Describe:

Corrective Measure(s)

DEFICIENCY 6

Describe:

Corrective Measure(s)

DEFICIENCY 7

Describe:

Corrective Measure(s)

MOBILITY

CONGESTION

- ☒ Project addresses congestion on the system or specific adjacent route. Please describe below

Anacortes experiences high levels of congestion, especially during busy summer weekends. There are two regional routes (see Vicinity Map). The principal route goes through the CBD. The alternate route is signalized at both ends with the project intersection being the SW corner, where 70% of the traffic is turning and there is an existing LOS F. A roundabout has a projected 2036 LOS A, and improves capacity of the entire route without widening the corridors. Regional modeling shows this improvement alleviates congestion by pulling a projected 41 PM peak hour trips off the primary regional route through the CBD. This removes about 400 vehicles per day from the congested CBD.

NETWORK DEVELOPMENT

Select all that apply from the following list

- ☐ Completes corridor

Enter termini of corridor being completed

*Project must meet **ALL** of the following criteria to qualify as COMPLETES CORRIDOR*

- ▶ Project is last stage of corridor between logical limits
- ▶ Corridor is a minimum of 2 miles in length
- ▶ The entire corridor meets urban standards

- ☒ Completes gap between existing improvements

Existing improvements must meet urban standards

- ☒ Extends existing improvements

Existing improvements must meet urban standards

- ☐ Project does **not** complete or extend any existing improvements

- ☐ Project constructs a new road

MODAL ACCESS

Select transit facility access provided by project

No transit access

Select non motorized path access provided by project

Access to designated unpaved path

Describe non motorized path access

Four trailheads for the Anacortes Community Forest Lands (ACFL) are accessed within a half mile of the project. Many of the users accessing these trailheads will utilize the project intersection. See attached ACFL map.

Select freight facility access provided by project

No Freight Facility Access Improvements

Mark ALL freight-carrying modes accessing the facility

☐ Airplane ☐ Rail ☐ Ship ☒ Truck

Enter Trucks per Day 25 trucks per day

☒ Project relieves a bottleneck. Please describe bottleneck and the solution below:

With D Avenue free-flowing, the stop-controlled east leg of 32nd Street is the bottleneck on the alternate regional route and has an existing LOS F. Peaks delays occur at this intersection when schools are released, PM peak hour, and with summer tourism and ferry traffic. The proposed roundabout has a forecasted LOS A for all approaches. This improves the flow on the entire route without having to widen the corridors

CENTRAL BUSINESS DISTRICT/URBAN ACTIVITY CENTER ACCESS

Select CBD/Urban Activity Center Access provided by project

Improves network or circulation within Central Business District

Briefly describe the CBD/Activity Center access improvement

A roundabout significantly improves capacity and travel times on the alternate regional route. By providing a higher capacity bypass route, congestion is reduced on the primary regional route through the CBD. Modeling shows the roundabout pulls approximately 400 vehicles per day of through traffic off the primary route, allowing more capacity for traffic intending to access the CBD.

SIGNAL MANAGEMENT

- ☐ Project adds signal interconnect
- ☐ Project connects to Traffic Management Center (TMC)

GROWTH & DEVELOPMENT

You do not need to fill out this section, points will only be given in this section if there is a specific planned development activity.

You selected 'NO' under 'supports a specific economic development site' in cell G19

Choose the description that best describes how this project affects the **comprehensive plan**.

Choose the description that best describes the status of the **zoning** for the economic development site.

Choose the description that best describes the status of the infrastructure tied to the economic development site?

Water at development

Sewer at development

Power at development

Percent of permits issued

Describe the development agreement, if one exists:

Please provide the following information regarding the ECONOMIC DEVELOPMENT SITE this project supports

Number of dwelling units

Total development site acreage

Number of jobs created

Commercial building square footage

Development Type

Choose the description that best describes where the economic **development site is located**.

Choose the description that best describes the **proximity** of the project to the economic development site.

PHYSICAL CONDITION

Does the project fix any of the following issues?

Bridges _____

If yes, briefly
describe:Bridge
Sufficiency
Rating _____

Walls _____

If yes, briefly
describe:Stormwater
conveyance _____If yes, briefly
describe:

Culverts _____

If yes, briefly
describe:

Slope Stability _____

If yes, briefly
describe:

Select Truck Route Classification from dropdown list:

[Link to Freight and Goods Map](#)

T-3 ~ 300 Thousand to 4 Million Tons Annually

Number of peak hour buses _____

SUSTAINABILITY

MODAL MEASURES

Select modal measures within the project limits

- ☐ Completes gap in HOV system Enter Gap Location _____
- ☐ Adds HOV lanes in each direction
- ☐ Adds Queue Jump or Transit Only Lane Enter Location(s) _____

Bicycle Facility

Select option that applies Project ADDS bicycle lane or path

ENVIRONMENTAL MEASURES

Select environmental measures within the project limits

- ☐ Agency has Adopted Greenhouse Gas Emissions Policy
- Enter Policy Number _____ Adoption Date _____
- ☒ Incorporates low impact drainage or enhanced treatment stormwater controls

Describe the measures below:

The net new impervious surface area is below the department of ecology threshold for detention. Therefore the project will have a low impact on the stormwater drainage system.

- ☒ No permanent irrigation or use of non-potable water for irrigation
- Incorporates Hardscaping or native planting

Describe the measures below:

Drought tolerant native plantings will be used with no permanent irrigation.

Will project remove all fish barriers within project limits? No

Describe fish barrier work to be done and any additional funding given specifically for the fish barrier.

There are no fish barriers within the project limits.

- ☐ Project enhances stream bank condition

Describe any stream bank enhancement.

There are no stream banks within the project limits.

- ☐ Project restores existing impacted sensitive area(s)

Describe the restoration effort.

There are no sensitive areas within the project limits.

ENERGY MEASURES

Select energy measures within the project limits

☒ Replace or install Low Energy Lighting

☐ Add Solar-powered Signage

Describe the measures below

RECYCLING MEASURES

☐ In-place pavement recycling or structural retrofit

Describe the measures below

The intersection will be retrofitted into a roundabout by sawcutting and removing only where necessary for new outer curbing locations. The majority of the intersection pavement will remain in place.

CONSTRUCTION READINESS

Describe where in the process the project is for each component at the time of application

Plans, specs, estimate percent complete	50%
Permits	Not started
Right of way	None needed
Cultural resources	Not Started
Sensitive areas	No sensitive areas
Utilities	No utility work needed
Are federal permits required for this project?	Unknown

ACCELERATED CONSTRUCTION METHODS

☒ Road will be closed during construction

Describe below any other accelerated construction methods that will be used.

Precast concrete curbing will be used for the central and splitter islands, significantly reducing construction time in the intersection.

GROWTH MANAGEMENT INFORMATION

Complete the questions below to address Land Use Implications as directed by Revised Code of Washington (RCW) 47.26.282.

Describe how the project supports or revitalizes existing urban development in the downtown

A roundabout significantly improves capacity and travel times on the alternate regional route. By providing a higher capacity bypass route, congestion is reduced on the primary regional route through the CBD. Modeling shows the roundabout pulls approximately 400 vehicles per day of through traffic off the primary route, allowing more capacity for traffic intending to access the CBD. Reduced congestion through the CBD will encourage business patronage and support continued development in the downtown.

Describe how the project includes or encourages infill/densification of residential or commercial development consistent with your local comprehensive plan?

The comprehensive plan values good multi-modal access to town amenities, compatible pedestrian oriented development, resource protection and sustainable design, economic vitality, historic preservation, and the development of inviting and distinctive public spaces. This project promotes these values as it improves multi-modal access and mobility on the regional network.

Describe how the project promotes the use of transit and other multimodal transportation

Skagit Transit plans to expand service to this area and utilize this intersection. Better LOS improves Transit travel times and service on this route. Pedestrians and cyclist benefit from slower speeds and increased traffic control at the intersection; upgraded ADA sidewalks, ramps, driveways and marked crosswalks; wider and additional sidewalks; and additional bicycle facilities.

Indicate the project's multimodal transportation components

Mark ALL existing or planned components

☒ Sidewalk ☒ Bicycle Lanes ☐ HOV Lanes ☐ Access to Transit Center or Passenger Terminal

☒ Other - Explain in space below

The project is on a regional route for those accessing the Anacortes airport, ferry terminal, school bus and City maintenance joint facility, Lakeside Industries regional asphalt plant, and Anacortes Community Forest Lands.

Transportation Improvement Board (TIB)
Growth Management Information

Funding Program	Urban Arterial Program (UAP)
Agency Name	ANACORTES
Project Name	D Avenue ~ D Avenue/32nd Street Intersection
Project Intent	The roundabout has a projected LOS A for all approaches and mitigates existing mobility and safety issues. Network modeling shows the increased capacity from the roundabout removes 400 vehicles per day from the congested primary regional route through the CBD. The roundabout will improve pedestrian and bicycle facilities while accommodating heavy truck turning movements. The fourth roundabout in the City, the design will uphold the community vision and character without requiring right-of-way acquisition. The additional traffic control reduces speeding problems.

Describe how the project supports or revitalizes existing urban development in the downtown

A roundabout significantly improves capacity and travel times on the alternate regional route. By providing a higher capacity bypass route, congestion is reduced on the primary regional route through the CBD. Modeling shows the roundabout pulls approximately 400 vehicles per day of through traffic off the primary route, allowing more capacity for traffic intending to access the CBD. Reduced congestion through the CBD will encourage business patronage and support continued development in the downtown.

Describe how the project promotes the use of transit and other multimodal transportation

Skagit Transit plans to expand service to this area and utilize this intersection. Better LOS improves Transit travel times and service on this route. Pedestrians and cyclist benefit from slower speeds and increased traffic control at the intersection; upgraded ADA sidewalks, ramps, driveways and marked crosswalks; wider and additional sidewalks; and additional bicycle facilities.

The project adds the following multimodal components:

Sidewalk Bicycle Lanes

Other Multimodal Components:

The project is on a regional route for those accessing the Anacortes airport, ferry terminal, school bus and City maintenance joint facility, Lakeside Industries regional asphalt plant, and Anacortes Community Forest Lands.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning December 18, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

December 18, 2017

- Andeavor Donation to Anacortes Police Department (Action)
- 4th Quarter Finance Update (Discussion)
- Ordinance 3016: Amending the 2017/2018 Budget (Action)
- Resolution 2004: Personnel Policies (Discussion/Possible Action)
- Public Meeting: Ordinance 3019: Water System Plan (Action)

December 26, 2017 - CANCELLED

January 2, 2018

January 22, 2018

February 5, 2018

February 12, 2018

February 20, 2018

February 26, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Safety , Wednesday, Dec 13, 2017, 4:30 PM, Mayor's Office, City Hall
- Public Works, Monday, Dec 18, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Tuesday, Dec 26, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Jan 2, 2018, 5:00 PM, Public Works Director's Office, City Hall
- Port/City Liaison, Tuesday, Jan 2, 2018, 8:30 PM, Port of Anacortes
