



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

November 20, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Public Works Committee
 - b. Arts Commission Studio Tour Report
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of November 13, 2017
 - b. Approval of Claims in the amount of: \$530,138.09
 - c. Resolution 2000: Authorizing the Write-Off of Miscellaneous Billing Balances Deemed Uncollectible
 - d. Interlocal Agreement 258: Use of Whatcom County Plantation Rifle Range 2018
6. **Public Hearings**
7. **Other Business**
 - a. * Ordinance 3014: 2017/2018 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
 - b. * Resolution 1999: Setting the City's Year 2018 Property Tax Regular Levy Increase (Action)
 - c. * Resolution 1998: Authorizing Execution of 2018 Tourism Promotion Fund Contracts by and between the City of Anacortes and Recipient Agencies based on Lodging Tax Advisory Committee Funding Recommendations (Discussion/Possible Action)
 - d. * Public Meeting: Ordinance 3013 and Resolution 1996: Establishing a Unified Fee Schedule for Utility Fees and Charges [Revising Water Rates] (Discussion/Possible Action)
 - e. Contract Award: March Point Road Shoulder Widening 15-006-TRN-002 (Action)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 27, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 27, 2017

- Museum Director Appointment (Discussion/Possible Action)
- City Fiber Broadband Survey Analysis Presentation (Discussion)
- Resolution 2003: Collective Bargaining Agreement by and between City of Anacortes and IAFF 1537 for 2018, 2019 and 2020 (Discussion/Possible Action)
- Resolution 2001: Adoption of 2017 Affordable Housing Strategic Plan - City of Anacortes (Discussion/Possible Action)
- Ordinance 3011: 2018 Update to Transportation Impact Fee (Action)

December 4, 2017

December 11, 2017

December 18, 2017

December 26, 2017

January 2, 2018

January 22, 2018

February 5, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Nov 20, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Tuesday, Nov 21, 2017, 6:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Nov 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Personnel, Monday, Nov 27, 2017, 5:00 PM, Council Chambers Sub Committee Rm.
- Public Works, Monday, Dec 4, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Dec 7, 2017, 1:30 PM, Main Conference Room, City Hall
- Planning, Monday, Dec 11, 2017, 5:00 PM, Main Conference Room, City Hall

City Council Minutes – November 13, 2017

Mayor Pro Tem Ryan Walters called to order the regular Anacortes City Council meeting of November 13, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett and Bruce McDougall were present. Councilmember Matt Miller was absent. The assembly joined in the Pledge of Allegiance.

Mr. Walters advised that Mayor Gere was in Washington, D.C. lobbying on behalf of Dakota Creek Industries regarding the Jones Act waiver.

Announcements and Committee Reports

Arts Commission Studio Tour Report: The presenter was unable to attend so the presentation was cancelled.

Finance Committee: Mr. Johnson reported from the committee meeting the prior Wednesday at which those present discussed budget topics that would be addressed later on the agenda. Mr. Johnson said the group also discussed agriculture irrigation rates which go back to at least 1935, reflecting the city's longstanding recognition of the value to be had from supporting the farming community.

Planning Committee: Mr. McDougall reported from a recent committee meeting that staff was working on an interim code update to address affordable housing projects. He said the committee had also reviewed the draft Affordable Housing Strategic Plan that would be presented later on the agenda. Mr. McDougall invited the entire community of the Development Regulations and Design Standards Open House scheduled for Thursday, November 16 beginning at 6:00 p.m. in the City Council chambers.

Ms. Pickett reported from the Port/City Liaison committee meeting the prior Tuesday. She said that the Port and City continue to search for an ideal spot for an event center to take the place of the Port Transit Shed in order to free up that facility for water related uses which are preferred under the terms of the DNR lease for the property. Ms. Pickett also reported that Mayor Gere, the Port and EDASC were continuing to interview local maritime businesses who had expressed a need for trained workers and worker housing.

Mr. Walters congratulated the apparent winners of Tuesday's elections.

Public Comment

No one present wished to address the Council on any topic not already on the agenda.

Consent Agenda

Mr. Johnson removed Item 5c, Contract Modification: Guemes Channel Trail - Phase 2, from the Consent Agenda. Mr. Adams moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of November 6, 2017
- b. Approval of Claims in the amount of: \$530,138.09

The following vouchers/checks were approved for payment:
EFT numbers: 87022 through 87077, total \$347,730.37
Check numbers: 87078 through 87120, total \$187,377.35
Wire transfer numbers: 222954 through 224082, total \$5,268.34

c. Contract Modification: Guemes Channel Trail - Phase 2

Mr. Johnson requested more background on this contract modification. Parks & Recreation Director Gary Robinson explained that Anacortes had received grant funding for the design of this trail segment and that the grantor indicated that additional NEPA permitting work was required earlier than the city anticipated to meet the grant requirements and close out the grant. Mr. Robinson advised that the Anacortes Parks Foundation would be contributing half the cost of the additional work. Mr. Johnson moved, seconded by Ms. Pickett, to approve Consent Agenda Item 5c. The motion carried unanimously by voice vote.

PUBLIC HEARINGS

Public Hearing: Ordinance 3014: 2017/2018 Budget Mid-biennial Review and Modification

Finance Director Steve Hoglund reminded that state law requires a mid-biennial budget review and modification. Mr. Hoglund displayed the proposed modification discussed with Council at its regular meeting on November 6, 2017, noting a net increase of approximately \$185K in the \$60M budget for 2018 which would be easily covered by existing revenue streams or projected increases in tax revenues. Mr. Hoglund noted that the revenue projections included a 1% property tax levy increase and that draft Resolution 1999 to establish that levy was included in the packet materials for the meeting. He proposed that both the budget modification and the property tax levy resolution would come back to City Council for final action at its November 20, 2017 regular meeting. In response to a question from Mr. Walters, Mr. Hoglund confirmed that because the implicit price deflator was greater than 1%, the city did not need to adopt a resolution of substantial need to establish the 1% property tax increase.

At approximately 6:14 p.m. Mr. Walters opened the public hearing on the mid-biennial budget review and modification and the property tax resolution. No one present wished to speak. Mr. Johnson moved, seconded by Ms. Pickett, to close the public hearing. Hearing no objections, Mr. Walters closed the public hearing.

Mr. Walters confirmed that Ordinance 3014 and Resolution 1999 would come back to Council for final adoption on November 20, 2017.

OTHER BUSINESS

Affordable Housing Strategic Plan

Councilmember Liz Lovelett and Planning Assistant Joann Stewart presented the draft Affordable Housing Strategic Plan, referring to a slide presentation which was added to the packet materials for the meeting. Ms. Lovelett recalled that the plan had been under development since early 2016 with incredible public interest and input. The presenters shared data that identified the local area median income, defined income categories of extremely low, very low and low income in relation to that AMI, and reported rental demand and unmet need in each of the income categories. They then share a series of slides tying the Strategic Plan strategies to 2016 Comprehensive Plan Housing Element Goals and Policies. The presentation closed by noting that an annual addendum to the plan would update the goals and document progress and accomplishments each year. Ms. Lovelett and Ms. Stewart summarized the specific goals for 2017-2018. They then responded to councilmember queries about funding opportunities and challenges, data sets used to compile the Strategic Plan, means of encouraging long term rental rather than vacation rental of existing housing stock, and potential investment partners.

Mr. Walters invited members of the audience to comment on the plan.

Eric Petersen, 14489 Gibraltar Road, reported from the EDASC forum on affordable housing and the local economy held November 9. He said one of the key topics was incentivizing developers to build

multifamily housing and rental units which typically have lower profit margins. Mr. Petersen said that the Department of Commerce representative at the forum encouraged communities to incentivize supply. He acknowledged the challenge of finding the people and companies willing to invest in affordable housing.

Brian Clark, Anacortes Housing Authority Executive Director, 719 Q Avenue, conveyed the support of the AHA Board and thanked all those whose extensive efforts had developed the strategic plan.

Councilmembers echoed Mr. Clark's thanks to those involved, particularly Ms. Lovelett and Ms. Stewart.

Mr. Walters shared information gleaned by staff from utility billing records identifying hundreds of homes with extremely low water use for many months of the year, indicating likely vacancy for long periods. He agreed with Mr. Adams on the need to reduce the use of housing stock for transient rentals and encouraged incentives such as height bonuses, removing setback or parking requirements, and up zoning to create more units. Mr. Walters observed that changes to the development regulations could also remove barriers to creating market rate housing that would serve the demand for smaller homes.

Ms. Stewart inquired if Council had further revisions to suggest to the Strategic Plan or if staff should bring the current draft back for adoption by resolution at a meeting in the near future. Councilmembers indicated they were prepared to adopt the plan as presented. Mr. Johnson suggested adoption on the Consent Agenda but Mr. Adams argued that such a significant accomplishment deserved to be adopted by motion on the regular agenda. Ms. Stewart said staff would proceed accordingly.

There being no further business, at approximately 7:00 p.m. the Anacortes City Council meeting of November 13, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 20, 2017 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
224062	8/8/2017	0188-483596	03816	CONSOLIDATED ELECTRICAL	QHE3X32T8/UNV/DIM/TC32W BALLAST	\$1,039.65
224060	9/2/2017	703008	10812	KOC SIS, KONRAD	DUPLICATE PAYMENT AT WP BOAT LOT	\$9.00
223014	9/11/2017	287546	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- WIL'S SHED	\$211.90
223072	9/11/2017	287547	01023	FRONTIER BUILDING SUPPLY	2X8X10' STEEL STUDS - OPS REMODEL	\$153.38
223971	9/13/2017	67446	09065	ALLWEST UNDERGROUND, INC	PIPE PLUG RENTAL, INFLATION LINE RENTAL	\$449.97
221560	9/13/2017	288034	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$474.05
222233	9/24/2017	18001456718	02342	SAFEWAY INC	BEVERAGES AND ICE FOR OYSTER RUN PATROL	\$57.24
222234	9/25/2017	113-6274058-7034661	08811	AMAZON.COM	COMPRESSION TUBE FITTING CAP	\$43.76
222229	9/25/2017	168360-5	00355	BIRCH EQUIPMENT CO., INC	FITTINGS FOR FIBER PROJECT	\$12.49
222261	9/25/2017	0188-485520	03816	CONSOLIDATED ELECTRICAL	SR CENTER SOUND	\$3.42
224111	9/25/2017	9028	01371	ISLAND OPTOMETRY	SCBA LENS FOR ZELLER	\$100.00
222265	9/25/2017	300209563	01443	KCDA PURCHASING COOPERATIVE	24# COPY PAPER - 3RD FLR	\$238.05
222268	9/25/2017	001-382055	02109	PISTON SERVICE OF ANACORTES	GAS MIX	\$21.03
221978	9/25/2017	B10332	02405	SEBO'S DO-IT CENTER	TRIMMER LINE, PAINT	\$50.97
222225	9/25/2017	B10393	02405	SEBO'S DO-IT CENTER	SR CENTER REPAIR ITEMS	\$15.55
222227	9/25/2017	B10397	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.72
222228	9/25/2017	B10424	02405	SEBO'S DO-IT CENTER	RAKE	\$6.48
222232	9/25/2017	B10501	02405	SEBO'S DO-IT CENTER	FASTENERS/DOWNSPOUT BRACKET	\$44.39
222231	9/25/2017	B10543	02405	SEBO'S DO-IT CENTER	SR CENTER REPAIR ITEMS	\$5.84
222230	9/25/2017	B10555	02405	SEBO'S DO-IT CENTER	NIPPLES, BALL VALVES FOR FIBER PROJECT	\$79.78
222267	9/26/2017	V76256/1	00021	ACE HARDWARE	OPS REMODEL - PLUMBING PARTS	\$63.40
222262	9/26/2017	0188-485538	03816	CONSOLIDATED ELECTRICAL	SR CENTER SOUND ITEMS	\$49.87
222260	9/26/2017	129676	08654	FIDALGO AUTO PARTS - NAPA	HYDRAULIC FILTER	\$26.02
222241	9/26/2017	289818	01023	FRONTIER BUILDING SUPPLY	PUBLIC WORKS ITEMS	\$28.52
222269	9/26/2017	819029	01588	LIFE ASSIST, INC	ASSORTED EXAM GLOVES, SPLINTS	\$184.02
222263	9/26/2017	B10943	02405	SEBO'S DO-IT CENTER	SR CENTER SOUND ITEMS	\$6.21
222264	9/26/2017	B10965	02405	SEBO'S DO-IT CENTER	SR CENTER SOUND ITEMS	\$2.47
222273	9/26/2017	B11023	02405	SEBO'S DO-IT CENTER	ENGINEERING ITEMS	\$54.66
222270	9/26/2017	B11219	02405	SEBO'S DO-IT CENTER	10" MILL BASTARD FILE	\$9.75
222272	9/26/2017	338551	02478	SKAGIT RIVER STEEL &	PIPE CUTTING	\$44.58
222271	9/26/2017	12345	06174	SWAN, SHARON	OPERATING SUPPLIES	\$100.00
224010	9/26/2017	9795289087	02879	VERIZON WIRELESS	SCADA MODEM - SEP 27-OCT 26	\$501.31

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222282	9/27/2017	112-7771401-9284260	08811	AMAZON.COM	SUPPLIES FOR #11944	\$83.95
222300	9/27/2017	113-4098394-8041015	08811	AMAZON.COM	BOD BOTTLES AND STOPPERS	\$271.80
222343	9/27/2017	741474	00306	BAYSHORE OFFICE PRODUCTS INC	PENS, PENCILS, LEGAL PADS	\$16.44
222303	9/27/2017	632MQ2D	09354	DOUBLETREE INN	ACCOMMODATION - TRAUMA CLASS - JW	\$361.44
222345	9/27/2017	2017-09-186	00984	FOG TITE INC	METER BOX LIDS	\$3,034.75
222239	9/27/2017	289874	01023	FRONTIER BUILDING SUPPLY	KRAFT BATTS FOR OPS REMODEL	\$1,288.31
222274	9/27/2017	289975	01023	FRONTIER BUILDING SUPPLY	ENGINEERING ITEMS	\$10.61
222304	9/27/2017	d7ejcwf4	10712	PIKTOCHART	OCTOBER MONTHLY SUBSCRIPTION	\$29.00
222301	9/27/2017	B11371	02405	SEBO'S DO-IT CENTER	FIP BALL VALVE - OPS REMODEL	\$24.94
222302	9/27/2017	B11452	02405	SEBO'S DO-IT CENTER	1" CXM ADAPTER	\$9.32
223529	9/27/2017	7359	02934	WASHINGTON STATE UNIVERSITY	PESTICIDE RECERTIFICATION CLASS - OICLES	\$45.00
222299	9/27/2017	9624030	03072	WILBUR-ELLIS COMPANY, LLC	GRASS SEED	\$124.78
222425	9/28/2017	112-0516258-2427407	08811	AMAZON.COM	SIT-STAND DESK STATION; RECORDS SUPERVISOR INGRAM	\$553.35
222346	9/28/2017	B00502	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - LUMBER	\$43.11
222341	9/28/2017	B00673	01023	FRONTIER BUILDING SUPPLY	4 X 4 TREATED LUMBER FOR NO TRESPASSING SIGNAGE	\$11.54
222342	9/28/2017	B123444	02405	SEBO'S DO-IT CENTER	NO TRESPASSING SIGN	\$1.51
222347	9/28/2017	B12354	02405	SEBO'S DO-IT CENTER	SUPPLY FOR STREET DEPT	\$34.17
223835	9/28/2017	1182393	02681	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$66.19
222429	9/29/2017	V77446/1	00021	ACE HARDWARE	CONNECTORS, COUPLINGS, ELBOWS AND COPPER TUBING	\$56.51
222434	9/29/2017	1234	05765	ADRIFT	SUPPLIES	\$37.28
222436	9/29/2017	112-0520243-4068248	08811	AMAZON.COM	PENS & MEMO BOOKS	\$33.26
222435	9/29/2017	112-1085508-2339424	08811	AMAZON.COM	DISINFECTANT	\$37.98
222433	9/29/2017	B12710	00306	BAYSHORE OFFICE PRODUCTS INC	CURATORIAL SUPPLIES - CARNEGIE	\$11.92
222428	9/29/2017	MbZQQz47g9oAVtOidObE	10641	EASYAUTHCODES.COM	PROPANE CONVERSION CODE #035	\$40.00
222431	9/29/2017	1360380	10579	NUSHOE, INC.	REPAIR WORK BOOTS	\$140.00
222422	9/29/2017	B12644	02405	SEBO'S DO-IT CENTER	NOZZLE, HOSE	\$35.78
222437	9/29/2017	B12841	02405	SEBO'S DO-IT CENTER	SEWER REPAIR PARTS	\$102.50
222423	9/29/2017	B12937	02405	SEBO'S DO-IT CENTER	SEWER PARTS	\$15.07
222430	9/30/2017	V78069/1	00021	ACE HARDWARE	WIRE AND TWINE	\$13.00
223611	9/30/2017	112-5980278-7824229	08811	AMAZON.COM	BLACK RUBBER LEG TIPS	\$74.37

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222424	9/30/2017	41866	09031	DEPARTMENT OF LICENSING	SHJARBACK PROFESSION ENGINEER ANNUAL RENEWAL	\$116.00
224150	9/30/2017	INV00279611	10661	SMARSH	ARCHIVING PLATFORM 9/1-9/30/17	\$477.05
222427	9/30/2017	309489	10721	VILLAGE BOOKS	BOOKS - CHILDREN	\$64.47
222525	10/2/2017	V78879/1	00021	ACE HARDWARE	OPS REMODEL TOOLS/PARTS	\$66.35
222522	10/2/2017	76262	10791	A-L-L MAGNETICS, INC.	SUPPLIES- STREET DEPT	\$134.47
222529	10/2/2017	112-7747432-9634660	08811	AMAZON.COM	K9 T-BONE FOOD	\$54.24
222531	10/2/2017	113-2505941-2184262	08811	AMAZON.COM	LAMINATING REFILL	\$59.32
222526	10/2/2017	B01244	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - FLOOR COVERING	\$128.30
222527	10/2/2017	B01254	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - INSULATION	\$92.40
222548	10/2/2017	300212971	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - SR CENTER	\$76.44
222528	10/2/2017	K1334538	10769	OFFICESUPERSAVERS.COM	HEATER	\$250.75
222558	10/2/2017	001-382645	02109	PISTON SERVICE OF ANACORTES	WATER TRUCK REPAIRS	\$18.03
222524	10/2/2017	B13931	02405	SEBO'S DO-IT CENTER	BIT SET FOR STORVIK	\$21.68
222523	10/2/2017	B13958	02405	SEBO'S DO-IT CENTER	DEPOT - MAINTENANCE PARTS	\$11.92
222555	10/2/2017	97600	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222553	10/2/2017	97602	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222556	10/2/2017	97607	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222557	10/2/2017	97618	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222552	10/2/2017	97622	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222551	10/2/2017	97631	02520	SKAGIT SOILS	Q AVENUE SOIL	\$105.79
222559	10/3/2017	HMXJKTHNK	10772	AIRBNB, INC	KAUFMAN LODGING ACCIS CONFERENCE PORTLAND	\$214.26
222563	10/3/2017	111-7766621-2819466	08811	AMAZON.COM	DUSTER REFILLS	\$13.82
222565	10/3/2017	111-9985083-9538638	08811	AMAZON.COM	C BATTERIES	\$10.44
222530	10/3/2017	112-0680894-5845822	08811	AMAZON.COM	OPS REMODEL - CABINET HARDWARE	\$96.59
222560	10/3/2017	112-2786201-1382637	08811	AMAZON.COM	OPS REMODEL - STAINLESS STEEL CORNER GUARD	\$135.00
222562	10/3/2017	112-4539311-6965815	08811	AMAZON.COM	LARGE TRASH BAGS	\$11.98
222532	10/3/2017	112-8480702-4192208	08811	AMAZON.COM	LYSOL TOILET BOWL CLEANER	\$14.99
222561	10/3/2017	113-0445013-6342661	08811	AMAZON.COM	KLEENEX	\$12.90
222564	10/3/2017	113-3678897-1991406	08811	AMAZON.COM	TRASH BAGS	\$15.67

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222620	10/3/2017	POS 26269	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$22.16
222549	10/3/2017	B01721	01023	FRONTIER BUILDING SUPPLY	WA PARK RESTROOM ITEMS	\$11.35
222613	10/3/2017	911481-0	09557	KEENEY'S OFFICE SUPPLY, INC.	OFFICE SUPPLIES - BLDG	\$34.04
222550	10/3/2017	B14472	02405	SEBO'S DO-IT CENTER	GALV ELBOW - OPS REMODEL	\$5.41
222617	10/3/2017	97611	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222618	10/3/2017	10/3/17	06317	SUBWAY NORTHWEST INC	SUBSISTENCE - EXTRICATION TRAINING	\$73.56
222651	10/3/2017	1132670	02964	WASHINGTON LIBRARY	FARNSWORTH-WLA CONFERENCE	\$210.00
222566	10/4/2017	113-0166867-8527461	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$166.74
222567	10/4/2017	113-0899927-3531461	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$135.00
222569	10/4/2017	113-1864985-6513047	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$249.44
222616	10/4/2017	0188-485807	03816	CONSOLIDATED ELECTRICAL	PULLING LUBE FOR FIBER PROJECT	\$11.65
222619	10/4/2017	3000832	10795	EPIC SPORTS	WOMEN'S UNIFORM CAPS	\$52.30
222623	10/4/2017	290947	01023	FRONTIER BUILDING SUPPLY	WOOD STAKES FOR SIGN POSTING - PLANNING	\$68.03
222612	10/4/2017	B02053	01023	FRONTIER BUILDING SUPPLY	DRAIN TILE	\$227.31
222554	10/4/2017	778962	10778	INTERNATIONAL SOCIETY OF	ARBORICULTURE SOCIETY DUES/MEMBERSHIP	\$185.00
222657	10/4/2017	S0035sw3	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS MICROWAVES	\$422.84
222652	10/4/2017	0177007-IN	06422	NURNBERG SCIENTIFIC	CYLINDER TD BLUE 50 ML	\$64.46
222647	10/4/2017	000006	02119	PIZZA FACTORY	SUBSISTENCE: EXTRICATION TRAINING	\$90.80
222611	10/4/2017	B15284	02405	SEBO'S DO-IT CENTER	SUPPLIES- 41ST STREET REPAIRS	\$37.93
222615	10/4/2017	B15332	02405	SEBO'S DO-IT CENTER	RATCHET	\$17.35
222654	10/5/2017	V80308/1	00021	ACE HARDWARE	FACILITY ITEMS	\$30.34
222648	10/5/2017	3387622	10784	DULTMEIER SALES DAVENPORT, INC	DRIVE SPRING ASSEMBLY	\$10.12
222649	10/5/2017	3387622	10784	DULTMEIER SALES DAVENPORT, INC	DIAL SPRING ASSEMBLY #610	\$119.95
222646	10/5/2017	B2535	01023	FRONTIER BUILDING SUPPLY	REPAIR ITEMS FOR EXTERIOR WINDOWS	\$16.25
222735	10/5/2017	000013	02119	PIZZA FACTORY	SUBSISTENCE 2 TRAININGS: EXTRICATION & NEW VOLUNTEERS @	\$141.83
222738	10/5/2017	67	02175	PROFESSIONAL TRAINING	MICROSCOPIC EXAMINATION OF WASTEWATER	\$420.00
222653	10/5/2017	B15536	02405	SEBO'S DO-IT CENTER	BUSHINGS, ADAPTERS, SPONGE FOR FIBER PROJECT	\$11.46
222656	10/5/2017	B15722	02405	SEBO'S DO-IT CENTER	MASONRY BITS	\$14.93
222650	10/5/2017	B15839	02405	SEBO'S DO-IT CENTER	STENCILS - ACFL	\$20.15
222655	10/5/2017	B15939	02405	SEBO'S DO-IT CENTER	REPAIR ITEMS	\$50.04
222740	10/5/2017	295077	02549	SMILEY'S INC	COUPLER, TUBES, PLATES, FLATBAR FOR FIBER PROJECT	\$82.45
222614	10/5/2017	1017437334040	10790	TARGET	OFFICE SUPPLIES - GENRE NIGHT	\$21.15

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222737	10/5/2017	00019964	10184	US BANK	PARKING - ARCEO TRAINING SEATTLE	\$24.52
222748	10/5/2017	40347191657	10184	US BANK	STORMWATER ONLINE COURSE	\$250.00
222734	10/6/2017	0188-485884	03816	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS	\$17.64
222742	10/6/2017	6967	10776	DIAMOND PRECAST STAIRS	REPLACEMENT STAIR TREADS	\$872.80
222749	10/6/2017	B02909	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- 41ST STREET REPAIRS	\$8.77
223278	10/6/2017	008440324	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRTS; FABER	\$19.94
222739	10/6/2017	042425	04319	HANDY'S HEATING	HANDYS HEATING VENT	\$99.47
222732	10/6/2017	001-383136	02109	PISTON SERVICE OF ANACORTES	WASHERS AND TERMINAL LUGS	\$27.58
222733	10/6/2017	816443	02405	SEBO'S DO-IT CENTER	ELECTRICAL SUPPLIES	\$39.04
222743	10/6/2017	B16582	02405	SEBO'S DO-IT CENTER	REPLACE TOOL	\$11.92
222736	10/6/2017	I-171006-12	04735	SOUND CEDAR CO	CEDAR SPLIT RAIL & POSTS-ACFL REPAIRS	\$134.08
222747	10/6/2017	0713-1239-5306-1710-	09391	WALGREENS	SOCCER SUPPLIES/SNACKS	\$10.00
222745	10/6/2017	1513599	03100	WOOD'S LOGGING SUPPLY	WORK GLOVES	\$68.36
222746	10/7/2017	2267409	08811	AMAZON.COM	PACK OF CLAMPS (MED)	\$10.50
222741	10/7/2017	108661-10-47097	02651	STOWES SHOES & CLOTHING	MIKE HENSON - WORK BOOTS	\$124.46
222821	10/9/2017	111-7052219-3538658	08811	AMAZON.COM	SURFACE PRO CASE, IPHONE CASE, DISHWASHER PRONG CAPS	\$142.43
222820	10/9/2017	100103765	10783	BAREFOOT BOOKS	BOOKS - JUVENILE	\$241.74
222819	10/9/2017	WAANA95557	00939	FASTENAL CO	TOOL REPLACEMENT	\$50.42
222823	10/9/2017	291555	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL- METAL	\$52.80
222817	10/9/2017	X50573	01023	FRONTIER BUILDING SUPPLY	CEMENT FOR CEMETERY	\$64.18
222879	10/9/2017	69113	10787	GRABER MANUFACTURING, INC.	PARKING STALL DELINEATOR	\$176.00
222882	10/9/2017	8561 00056 06959	07231	HOME DEPOT	SUPPLIES- OPS SHOP	\$70.47
222818	10/9/2017	1831	10803	LION PRODUCTS	SOAP FOR EXTRACTOR	\$202.18
222874	10/9/2017	001-383282	02109	PISTON SERVICE OF ANACORTES	SEMI-FLAT BLK RUST FOR FIBER PROJECT	\$14.39
222824	10/9/2017	B17781	02405	SEBO'S DO-IT CENTER	1"X25' CHROME TAPE RULE FOR FIBER PROJECT	\$26.02
222831	10/10/2017	113-7224929-0872225	08811	AMAZON.COM	PART FOR #90008	\$4.99
222885	10/10/2017	3553019	08811	AMAZON.COM	PACK OF VINYL COATED CLAMPS (MED)	\$17.07
222822	10/10/2017	5963460	08811	AMAZON.COM	PACKAGE OF CLAMPS (MED)	\$9.42
224105	10/10/2017	2507630	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$292.84
222880	10/10/2017	0003	00732	D AVENUE NURSERY	AUX PATROL APPRECIATION DINNER GIFTS	\$94.40
222884	10/10/2017	340507572	01616	LOWE'S BUSINESS ACCOUNT/GEMB	REPLACEMENT OVEN- OPS REMODEL	\$1,083.92
222744	10/10/2017	E00767	06939	MAJESTIC INN & SPA	AUXILIARY PATROL APPRECIATION DINNER	\$671.80
222871	10/10/2017	757318	10278	RITE AID	OPERATING SUPPLIES - LIBRARY	\$8.12
222877	10/10/2017	B18595	02405	SEBO'S DO-IT CENTER	COUPLING, FASTENERS	\$4.68

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222868	10/11/2017	V83022/1	00021	ACE HARDWARE	FACILITY USE ITEMS	\$21.69
222886	10/11/2017	112-7174362-7121829	08811	AMAZON.COM	WONDERLAND WALK SUPPLIES - CANDY CANES	\$145.14
222976	10/11/2017	113-6230841-6985860	08811	AMAZON.COM	FOLDING WORK BRANCH BRACKETS	\$159.96
222826	10/11/2017	114-0292878-7146620	08811	AMAZON.COM	OPS- BREAKROOM SUPPLIES	\$16.82
222870	10/11/2017	E219423P991592D	08912	EBAY OR PAYPAL	MODEM FOR SR CENTER	\$311.98
222878	10/11/2017	B04376	01023	FRONTIER BUILDING SUPPLY	LUMBER- OPS REMODEL	\$131.21
222969	10/11/2017	300218381	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES - PLANNING	\$47.93
223042	10/11/2017	923816-0, 923701-0	09557	KEENEY'S OFFICE SUPPLY, INC.	OFFICE SUPPLIES - EXEC	\$66.70
222873	10/11/2017	10530	07005	LEATHERS & ASSOCIATES INC	PLAYGROUND SWING PART	\$373.04
222872	10/11/2017	6440088	09847	OPTICS PLANET.COM	UNIFORM BOOTS; SGT KING	\$139.99
222973	10/11/2017	SAFEKIDSWORLD WIDE	05885	SAFETY KIDS INC	RECERT FOR CHILD PASSENGER SAFETY; WOLFSWINKEL	\$50.00
222887	10/11/2017	B18757	02405	SEBO'S DO-IT CENTER	CARBIDE SCRAPER	\$20.60
222869	10/11/2017	B18765	02405	SEBO'S DO-IT CENTER	SAFETY GLASSES	\$28.19
222881	10/11/2017	B18854	02405	SEBO'S DO-IT CENTER	SMALL TOOLS, FILES ETC.	\$40.08
222875	10/11/2017	B19033	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$16.47
222876	10/11/2017	B19142	02405	SEBO'S DO-IT CENTER	REPLACEMENT TOOL	\$6.07
222968	10/11/2017	1509705	03100	WOOD'S LOGGING SUPPLY	DROP LINE FOR NEW CRANE SETUP	\$18.34
222970	10/12/2017	V83286/1	00021	ACE HARDWARE	LIBRARY MEETING ROOM	\$54.66
222971	10/12/2017	V83294/1	00021	ACE HARDWARE	REPLACEMENT BATTERIES LIBRARY	\$16.59
223609	10/12/2017	113-7117629-8872242	08811	AMAZON.COM	FLOATING WALL SHELVING, OPS REMODEL	\$288.95
222974	10/12/2017	114-9008797-9090651	08811	AMAZON.COM	SD CARD ADAPTERS	\$44.43
222972	10/12/2017	2-5558364	00789	DIAMOND RENTALS INC.	LIBRARY - EQUIPMENT RENTAL	\$74.82
223039	10/12/2017	43284	10717	POSTAGEINK.COM	LABELS FOR POSTAGE MACHINE	\$24.95
222975	10/12/2017	B19317	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$6.49
222977	10/13/2017	113-0188533-0817844	08811	AMAZON.COM	FOLDING WORK BENCH BRACKETS	\$79.98
223051	10/13/2017	114-3811141-4853817	08811	AMAZON.COM	PHONE BATTERIES	\$90.90
223043	10/13/2017	189417	09248	BEST WESTERN	BEST WESTERN HOTELS-BW SNOWCAP LODGE WASMA CONFERENCE	\$204.60
223044	10/13/2017	B04853	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- WATER DEPT	\$75.73
223040	10/13/2017	300220036	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - FINANCE	\$191.09

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223041	10/13/2017	300220038	01443	KCDA PURCHASING COOPERATIVE	24# COPY PAPER - 3RD FLOOR	\$238.05
223048	10/13/2017	340611108	01616	LOWE'S BUSINESS ACCOUNT/GEMB	COUNTERTOPS- OPS REMODEL	\$1,553.98
223049	10/13/2017	65001202755	02342	SAFEWAY INC	MESSY ME SUPPLIES	\$51.05
223052	10/14/2017	114-1131916-2141810	08811	AMAZON.COM	PAPER TOWELS	\$107.96
223050	10/14/2017	114-8158990-1451463	08811	AMAZON.COM	STRING LIGHTS FOR WONDERLAND EVENT	\$74.95
223047	10/14/2017	24498	10721	VILLAGE BOOKS	YOUTH BOOKS	\$39.12
223149	10/15/2017	10/15/17	08928	ALASKA AIRLINES	BUNKER GEAR BAG CHECK: TESORO TRAINING	\$25.00
223162	10/15/2017	7630	08928	ALASKA AIRLINES	BUNKER GEAR BAGGAGE CHARGE	\$25.00
223046	10/15/2017	114-1965207-9624208	08811	AMAZON.COM	KEYBOARD AND MOUSE	\$84.62
223045	10/15/2017	114-2510659-4589040	08811	AMAZON.COM	KEYBOARD AND MOUSE	\$48.92
223091	10/16/2017	B05402	01023	FRONTIER BUILDING SUPPLY	LASER FOR FIELDHOUSE	\$38.37
223089	10/16/2017	553611	01765	MISTER T'S AWARDS &	BRASS PLAQUES MT. ERIE ROAD RUN	\$88.97
223094	10/16/2017	B21241	02405	SEBO'S DO-IT CENTER	SUPPLIES- #90009	\$13.01
223096	10/16/2017	B21255	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$30.35
223088	10/16/2017	B21266	02405	SEBO'S DO-IT CENTER	GLOVES, GLUE, TOWELS	\$32.08
223090	10/16/2017	B21525	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$34.70
223098	10/16/2017	B21680	02405	SEBO'S DO-IT CENTER	FASTENERS	\$6.08
223092	10/16/2017	73594	02670	SUNLAND BARK & TOPSOILS	BARK- Q/R AVE.	\$473.60
223093	10/16/2017	73605	02670	SUNLAND BARK & TOPSOILS	BARK - Q/R AVE	\$473.60
223152	10/16/2017	Q00006358	10799	URBAN RACKS BICYCLE PARKING	PARKING LOTS AND GARAGES-URBAN RACKS BICYCLE PARKI	\$4,317.21
223097	10/16/2017	2060872-105197051	02968	WASHINGTON CHAPTER APWA	CLASS REGISTRATION NEGOTIATING PROFESSIONAL AGREEMENTS	\$20.00
223087	10/16/2017	684945055	02925	WASHINGTON TRAILS	TRAILS CAUCUS REGISTRATION	\$32.54
223158	10/17/2017	A2236/1	00021	ACE HARDWARE	SAFETY GLASSES	\$15.61
223159	10/17/2017	B22064	00021	ACE HARDWARE	REPAIR ITEMS FOR CITY HALL	\$21.66
223147	10/17/2017	112-5209599-0792229	08811	AMAZON.COM	FIBER OPTIC PATCH CABLE - IT	\$11.99
223833	10/17/2017	219773	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$848.24
223195	10/17/2017	234890	08904	COHO LIQUIDATION	BLUE STEEL CABINET- SHOP SUPPLY	\$217.00
223151	10/17/2017	041230	10427	DOLLAR TREE STORES	GENRE NIGHT OPERATING SUPPLIES	\$85.72
223157	10/17/2017	FF26144	09429	FELD FIRE	WORK BOOTS - KENNEDY	\$227.00
223146	10/17/2017	X50915	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$16.90
223161	10/17/2017	X50945	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$15.50
223095	10/17/2017	12874637	10786	GLOBAL	BATHROOM SUPPLIES- OPS REMODEL	\$202.55

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223150	10/17/2017	992199028593174563	10648	JOANN FABRIC & CRAFT	GENRE NIGHT OPERATING SUPPLIES	\$41.87
223154	10/17/2017	80895	04417	LANCER SALES USA INC	LANCER CLEAN	\$715.33
223191	10/17/2017	001-384036	02109	PISTON SERVICE OF ANACORTES	QUICK CONNECTOR	\$18.60
223155	10/17/2017	100003529	10788	PRECISION WEIGHING BALANCES	SCALE CALIBRATION	\$599.41
223187	10/17/2017	86001202459	02342	SAFEWAY INC	MT. ERIE ROAD RUN SUPPLIES	\$30.42
223156	10/17/2017	B21940	02405	SEBO'S DO-IT CENTER	SAFETY EQUIPMENT	\$44.41
223160	10/17/2017	295206	02549	SMILEY'S INC	D RINGS FOR PLANTER BENCH	\$53.82
224061	10/17/2017	114-5925255	04834	UNITED SITE SERVICES, INC	6300 SUNSET AVE, 10/1-9/17	\$24.39
223186	10/18/2017	V85458/1	00021	ACE HARDWARE	SHELF BRACKET	\$6.81
223192	10/18/2017	V85646	00021	ACE HARDWARE	CLAMPS	\$5.84
223148	10/18/2017	112-1637637-7108265	08811	AMAZON.COM	CHAMPION TRAINING SUPPLIES	\$16.00
223153	10/18/2017	114-1535655-3541800	08811	AMAZON.COM	PATROL SUPPLIES; RECHARGEABLE FLASHLIGHTS	\$266.85
223190	10/18/2017	2409014	08811	AMAZON.COM	POPCORN POPPER	\$259.99
223188	10/18/2017	6430652	08811	AMAZON.COM	SCOOP FOR POPCORN POPPER	\$14.65
223189	10/18/2017	6430652-2	08811	AMAZON.COM	SALT DREDGE FOR POPCORN POPPER	\$4.88
223734	10/18/2017	744139	00306	BAYSHORE OFFICE PRODUCTS INC	COPY PLANS FOR HIGH SCHOOL	\$197.27
223194	10/18/2017	729100009867	04308	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$159.96
223234	10/18/2017	300222109	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES - LIBRARY	\$21.74
223237	10/18/2017	6554114630	09708	LAQUINTA INN (ALL)	LODGING - SIEDLIK - PBT TRAINING IN AUBURN	\$118.03
223185	10/18/2017	B22650	02405	SEBO'S DO-IT CENTER	SANDING DISCS	\$25.78
223193	10/18/2017	B22682	02405	SEBO'S DO-IT CENTER	CLAMP - SKATE PARK	\$3.03
223196	10/18/2017	B22722	02405	SEBO'S DO-IT CENTER	MOUNTING BRACKETS FOR SCBA BOTTLE RACKS	\$5.16
223730	10/18/2017	1188326	02681	SURETY PEST CONTROL	OCTOBER SERVICE	\$44.49
223984	10/19/2017	82662668	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$152.60
224107	10/19/2017	W63872840101	10749	DESTINATION XL	ARM CHAIRS FOR STA 3	\$2,384.72
223238	10/19/2017	2782-9115-0879-2122	08912	EBAY OR PAYPAL	PARTS- WATER DEPT	\$194.95
223385	10/19/2017	8561 00004 28565	07231	HOME DEPOT	TOOLS FOR WATER DEPT	\$240.12
223240	10/19/2017	553785	01765	MISTER T'S AWARDS &	VOLUNTEER AWARD PLAQUE	\$106.82
223386	10/19/2017	S1707125.02	10801	PUGET SOUND PIPE AND SUPPLY CO	GALVANIZED REDUCERS AND NIPPLES FOR FIBER PROJECT	\$69.01
223236	10/19/2017	B23013	02405	SEBO'S DO-IT CENTER	EYE BOLT	\$4.11
223239	10/19/2017	B23077	02405	SEBO'S DO-IT CENTER	SUPPLIES- STREET DEPT	\$26.03
223235	10/19/2017	B23084	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$84.60

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223304	10/20/2017	23949/1	00021	ACE HARDWARE	FASTENERS	\$9.11
223305	10/20/2017	A24108/1	00021	ACE HARDWARE	DRILL BITS	\$43.37
223406	10/20/2017	V86235/1	00021	ACE HARDWARE	DRILL BITS AND NIPPLES	\$113.31
223306	10/20/2017	V86344/1	00021	ACE HARDWARE	FASTENERS	\$2.93
223400	10/20/2017	1448	10798	ADA CENTRAL SIGNS	ADA SIGNS FOR OPS REMODEL	\$37.00
223388	10/20/2017	1201	10181	AEROPARKING	AIRPORT PARKING FOR FIRE TRAINING	\$110.00
223468	10/20/2017	7684	08928	ALASKA AIRLINES	BUNKER GEAR BAGGAGE CHARGE	\$25.00
223401	10/20/2017	113-6291049-7546640	08811	AMAZON.COM	BREAKROOM ADA SIGN	\$23.12
223412	10/20/2017	375361	00117	AMERICAN ALLIANCE OF MUSEUMS	MEMBERSHIP - AMERICAN ALLIANCE OF MUSEUMS	\$250.00
223396	10/20/2017	85093	09117	COURTYARD BY MARRIOTT	TRAINING OVERNIGHT HOTEL; WCIA & WAPRO - INGRAM	\$216.02
223397	10/20/2017	85094	09117	COURTYARD BY MARRIOTT	TRAINING OVERNIGHT HOTEL; WCIA & WAPRO - YATES	\$234.74
223398	10/20/2017	B06634	01023	FRONTIER BUILDING SUPPLY	LUMBER FORCIBLE ENTRY PROP	\$42.41
223384	10/20/2017	X51037	01023	FRONTIER BUILDING SUPPLY	TREATED 2X8	\$32.83
223393	10/20/2017	X51044	01023	FRONTIER BUILDING SUPPLY	6X6 TREATED S4S	\$39.21
223699	10/20/2017	008534008	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM ITEMS; NEW RECRUIT FABER	\$178.96
223394	10/20/2017	6554114628	09708	LAQUINTA INN (ALL)	LODGING-AVILLA-PBT	\$381.07
223395	10/20/2017	6554115038	09708	LAQUINTA INN (ALL)	LODGING-SIEDLIK-PBT TRAINING IN AUBURN	\$263.04
223404	10/20/2017	112-3756908-2159411	01962	OFFICE DEPOT, INC.	XACTO PENCIL SHARPENER	\$14.38
223403	10/20/2017	B23333	02405	SEBO'S DO-IT CENTER	CAULKING FOR OPS REMODEL	\$23.37
223402	10/20/2017	B23448	02405	SEBO'S DO-IT CENTER	PS 13 REPAIR	\$17.33
223389	10/20/2017	B23551	02405	SEBO'S DO-IT CENTER	SUPPLIES FOR CHAINSAW MAINTENANCE	\$94.34
223399	10/20/2017	0079-2	02434	SHERWIN WILLIAMS	PAINT - OPS REMODEL	\$350.15
223841	10/20/2017	9794883491	02879	VERIZON WIRELESS	WWTP WIRELESS 9/21-10/20/17	\$509.20
223743	10/20/2017	9719	02916	WASHINGTON FIRE CHIEFS	REGISTRATION FOR GEMT: CHIEF, HEIKO	\$100.00
223392	10/20/2017	28155283	02934	WASHINGTON STATE UNIVERSITY	PESTICIDE RECERTIFICATION CLASS - BRENNAN	\$120.00
223387	10/21/2017	112-4065463-9665011	08811	AMAZON.COM	SR CENTER WIRELESS BRIDGES	\$193.76
223390	10/21/2017	113-4201102-9975443	08811	AMAZON.COM	SAFETY GLASSES	\$32.16
223391	10/21/2017	113-5783655-4080208	08811	AMAZON.COM	POCKET TESTER	\$81.32
223405	10/21/2017	07001781050	02342	SAFEWAY INC	DONUTS - SOCCER	\$23.14
223409	10/22/2017	114-0292475-4821831	08811	AMAZON.COM	CASE OF CREAMER	\$24.98

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223407	10/22/2017	114-4261283-1549801	08811	AMAZON.COM	LABELS	\$25.43
223408	10/22/2017	114-9188087-3122609	08811	AMAZON.COM	DISINFECTING WIPES	\$14.09
223411	10/22/2017	824262	02405	SEBO'S DO-IT CENTER	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$6.47
223470	10/22/2017	616176	03413	VANCOUVER, CITY OF	PARKING	\$3.50
223462	10/23/2017	111-2744675-3374656	00021	ACE HARDWARE	LARGE GLOVES	\$239.20
223464	10/23/2017	V87086/1	00021	ACE HARDWARE	BATTERY 6V	\$33.18
223461	10/23/2017	112-9780351-5865064	08811	AMAZON.COM	PRINTER TONER - ASAC	\$22.08
223466	10/23/2017	113-4548199-526233	08811	AMAZON.COM	ADA MENSROOM SIGN - OPS REMODEL	\$11.33
223465	10/23/2017	113-5332083-3809028	08811	AMAZON.COM	WOMENS ROOM ADA SIGN	\$11.85
223410	10/23/2017	114-0524266-4851425	08811	AMAZON.COM	OFFICE SUPPLIES	\$119.28
223469	10/23/2017	114-6257830-8075437	08811	AMAZON.COM	TONER FOR SENIOR CENTER	\$129.29
223463	10/23/2017	54062	00620	COMMERCIAL FIRE PROTECTION INC	PARKS - FIRE EXTINGUISHERS	\$126.86
223907	10/23/2017	2507360	01050	GAYLORD BROTHERS INC	ARCHIVAL SUPPLIES	\$372.59
223965	10/23/2017	1293115	07447	GENERAL PACIFIC INC	PUSH-TO-CONNECT COUPLER FOR FIBER PROJECT	\$57.51
223961	10/23/2017	1293116	07447	GENERAL PACIFIC INC	2" PUSH-LOCK COUPLINGS, 18MM STRAIGHT COUPLER FOR FIBER PROJECT	\$108.50
223467	10/23/2017	10/23/17	10802	J & L BBQ	SUBSISTENCE: GEMT CONFERENCE - CHIEF & HEIKO	\$23.60
223996	10/23/2017	201872	02389	SEAWESTERN, INC.	BUNKER GEAR - 3 NEW VOLUNTEERS	\$6,773.62
223459	10/23/2017	0078-4	02434	SHERWIN WILLIAMS	PAINT & SUPPLIES FOR OPS REMODEL	\$31.13
223460	10/23/2017	0145-1	02434	SHERWIN WILLIAMS	PRIMER - OPS REMODEL	\$481.52
223616	10/24/2017	113-1199210-9833039	08811	AMAZON.COM	KEEP LUNCHROOM CLEAN SIGN / CEILING FANS	\$237.59
223828	10/24/2017	219814	10626	BAY CITY SUPPLY	REPLACE PARTS FOR EXTRACTOR	\$357.51
223829	10/24/2017	83380^	00369	BLYTHE PLUMBING & HEATING INC	DEFROST CONTROL BOARD ON HEAT PUMP	\$379.22
223844	10/24/2017	WAANA96134	00939	FASTENAL CO	GOJO SOAP REFILL	\$20.02
223746	10/24/2017	AFD WS Q417	02505	SKAGIT- 911	WESTSIDE PROJECT 4TH QTR 2017	\$8,134.50
224006	10/24/2017	12497A	07568	THE PLUMBING GUYS, INC	PLUMB FOR EXTRACTOR, REPAIR URINAL 29-1	\$866.92
223612	10/25/2017	114-7602118-6469051	08811	AMAZON.COM	OPS- OFFICE SUPPLIES	\$29.49
223980	10/25/2017	1990410540	06718	ARAMARK	MAT SERVICE 29-3: 10/25	\$21.70

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223989	10/25/2017	10/25/2017	00701	CURTIS, RICHARD	PER DIEM FOR CHIEFS' LUNCH	\$15.00
223982	10/25/2017	0266409	02123	PLATT ELECTRIC SUPPLY INC	HEATER ELEMENT	\$111.96
223981	10/26/2017	1990412611	06718	ARAMARK	STA 2 MAT SERVICE: 10/26	\$21.70
223983	10/26/2017	1990412612	06718	ARAMARK	STA 1 MAT SERVICE: 10/26	\$21.70
223834	10/26/2017	745045	00306	BAYSHORE OFFICE PRODUCTS INC	PENCILS, FILES AND ENVELOPE	\$20.79
223994	10/26/2017	5003963791	02193	FERRELLGAS	PROPANE AUTOGAS AUGUST-OCTOBER	\$1,542.19
223741	10/26/2017	190901	00950	FIDALGO COFFEE ROASTERS	BREAKROOM SUPPLIES 10/26	\$93.00
223561	10/26/2017	293666	01023	FRONTIER BUILDING SUPPLY	LINOLEUM ADHESIVE SPREADER, CAULK FOR	\$98.20
223999	10/26/2017	119773	06793	LEGEND DATA SYSTEMS INC	PASSPORT NAMETAGS	\$13.13
223481	10/26/2017	0485952-IN	02199	NATIONAL SAFETY, INC	DIRECT FLOW REGULATOR	\$162.70
223744	10/27/2017	8403390429	00007	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$478.11
223832	10/27/2017	315671	09765	DOORMAN COMMERCIAL, LLC	REPLACEMENT DOOR OPENER FOR CITY HALL	\$133.40
223782	10/27/2017	293858	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$1,114.57
224070	10/27/2017	008584424	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOTS; CORP LEETZ	\$251.36
223736	10/27/2017	824421	01588	LIFE ASSIST, INC	INTUBRITE HANDLE BATTERY	\$43.89
223949	10/27/2017	001-384976	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #513	\$9.74
224072	10/27/2017	51217	02523	SKAGIT COUNTY GOVERNMENT	COUNTY IS AND SPILLMAN; QTR 3 2017	\$27,276.09
223839	10/27/2017	1188289	02681	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$66.19
224104	10/28/2017	2474479	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$313.22
223823	10/28/2017	360-293-0327-0122885	07909	FRONTIER COMMUNICATIONS	CITY HALL 10/28-11/27/17	\$615.00
223796	10/28/2017	360-293-3725-0501135	07909	FRONTIER COMMUNICATIONS	DEPOT PHONE SERVICE 10/28-11/27/17	\$58.43
224001	10/28/2017	360-293-6955-1009035	07909	FRONTIER COMMUNICATIONS	GUEST INTERNET 29-1: 10/28 - 11/27	\$70.45
224002	10/28/2017	360-293-9063-0926075	07909	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX: 10/28 - 11/27	\$74.71
223840	10/28/2017	360-299-0813-1017915	07909	FRONTIER COMMUNICATIONS	WWTP PHONE SERVICE 10/28-11/27/17	\$299.69
223783	10/28/2017	360-299-2484-0726025	07909	FRONTIER COMMUNICATIONS	LIBRARY PHONE 10/28-11/27/17	\$52.99
223862	10/28/2017	360-299-3674-0214175	07909	FRONTIER COMMUNICATIONS	OPERATIONS BACK UP LINE 10/28-11/27/17	\$65.75
223857	10/28/2017	360-293-3725-050113-	07909	FRONTIER COMMUNICATIONS	DEPOT PHONE SERVICES	\$63.40
224077	10/28/2017	360-293-4900-0912865	07909	FRONTIER COMMUNICATIONS	APD BAC LINE; 10/28/17-11/27/17	\$77.93
224081	10/28/2017	360-293-5868-1006005	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE SUMMARY; 10/28/17-11/27/17	\$335.55

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
224082	10/28/2017	360-299-6615-0615165	07909	FRONTIER COMMUNICATIONS	APD 911 LINE; 10/28/17-11/27/17	\$65.50
224079	10/28/2017	360-588-1422-0822015	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE; 10/28/17-11/27/17	\$288.02
224073	10/30/2017	17A08503	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A08503	\$162.75
223843	10/30/2017	1990416579	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$72.49
223985	10/30/2017	82672110	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$125.98
223919	10/30/2017	248 984 6277 5	00494	CASCADE NATURAL GAS CORP.	14489 RIVERBEND RD., 9/30-10/27/17	\$1,143.48
223908	10/30/2017	8546	10805	DIJULIO DISPLAYS, INC.	MARINE THEME STREET POLE LIGHTS	\$10,822.88
223836	10/30/2017	WAANA96353	00939	FASTENAL CO	XXL GLOVES	\$585.41
223922	10/30/2017	WAMO143435	00939	FASTENAL CO	HVAC FILTERS	\$159.42
223923	10/30/2017	WAMO143436	00939	FASTENAL CO	ABSORBENT PADS	\$220.66
223952	10/30/2017	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS- 09/07- 10/05/17	\$192.28
223472	10/30/2017	50551	02311	ROOTX/GELCO	ROOT KILLING PRODUCT FOR SEWER LINE	\$3,774.22
224005	10/31/2017	2573665	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$4.65
223830	10/31/2017	1031	06010	CASCADE HOOD SERVICE	HOOD FAN MAINTENANCE @ SENIOR CENTER	\$271.25
223956	10/31/2017	Pay App 1	08602	FABER CONSTRUCTION CORP	SIDE SEWER RECONNECTION 2032 M AVENUE	\$6,859.73
224090	10/31/2017	132232	08654	FIDALGO AUTO PARTS - NAPA	SUPPLY- SHOP	\$3,253.92
223831	10/31/2017	294225	01023	FRONTIER BUILDING SUPPLY	ITEMS FOR USE @ LIBRARY MEETING ROOM	\$7.79
223858	10/31/2017	55125/2	06246	H.B. JAEGER	1" SS INSERTS FOR CTS SIZE PIPE	\$27.13
223861	10/31/2017	55064/2	06246	H.B. JAEGER	PUMP/FLOAT/NIPPLE FOR SKATEPARK	\$351.65
224098	10/31/2017	LL.MEADD	01364	ISLAND HOSPITAL	OCTOBER, LL.MEADD, LIFELINE SERVICE	\$64.95
223270	10/31/2017	738882	01421	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE 12.5% SOLUTION	\$4,384.60
224087	10/31/2017	17-1683	04253	LIFE TEK, INC	FIRST AID/CPR/BBP TRAINING~	\$300.00
223731	10/31/2017	10109325	10069	NAVIA BENEFIT SOLUTIONS	OCTOBER FLEXIBLE SPENDING PARTICIPANT FEE	\$107.90
223988	10/31/2017	IN925222	10389	NOANET	COS SERVICES FOR FIBER PROJECT - OCT 2017	\$2,000.00
224109	10/31/2017	0000563665	01958	OCLC, INC	CATALOGING, ILL, FIRSTSEARCH/WORLDCAT DISCOVERY 7/1/17-6/30/18	\$345.21
223957	10/31/2017	0117179	06543	PACIFIC TIRE COMPANY, INC	TIRES- SHOP STOCK	\$1,254.09
223784	10/31/2017	23212463	07351	PARTS MASTER	SHOP SUPPLY	\$79.85
223950	10/31/2017	001-385285	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #607	\$56.90
223777	10/31/2017	188709	08818	REECE, STORMIE	DEPOT CLEANING OCTOBER 2017	\$770.00
223826	10/31/2017	CL66601	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - OCTOBER	\$18,817.05
224000	10/31/2017	202125	02389	SEAWESTERN, INC.	EXTRICATION GLOVES	\$32.55
223978	10/31/2017	INV00291484	10661	SMARSH	ARCHIVING PLATFORM 10/1-10/31/17	\$477.05
224003	10/31/2017	171117	04831	T-SHIRTS BY DESIGN	EMBROIDERY ON HATS, SWEATSHIRTS	\$203.98
224069	10/31/2017	114-5989376	04834	UNITED SITE SERVICES, INC	WASH. PARK LOOP - OCTOBER	\$47.89
224076	10/31/2017	114-5989377	04834	UNITED SITE SERVICES, INC	ACE OF HEARTS DOG PARK - OCTOBER	\$69.29
224078	10/31/2017	114-5989409	04834	UNITED SITE SERVICES, INC	WASH. PARK LOOP -OCTOBER	\$62.00
224085	10/31/2017	114-5989441	04834	UNITED SITE SERVICES, INC	GCT - EDWARDS WAY - OCTOBER	\$81.29

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
224088	10/31/2017	114-5989492	04834	UNITED SITE SERVICES, INC	WP - UNIT NEAR PLAYGROUND	\$81.29
223859	10/31/2017	7100098	02855	UTILITIES UNDERGROUND LOCATION	LOCATE TICKETS FOR OCTOBER	\$240.24
224084	11/1/2017	227907	00155	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; OCT 2017	\$268.40
223779	11/1/2017	Meal Reimbursement	07236	DOEBLER, STEPHEN	MEAL REIMBURSEMENT STEVE DOEBLER	\$96.00
224004	11/1/2017	360-293-0045-0223175	07909	FRONTIER COMMUNICATIONS	29-1 BACKUP LINES 11/1-11/30/17	\$146.86
223914	11/1/2017	360-293-1900-0122885	07909	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 11/1-11/30/17	\$1,067.52
224066	11/1/2017	041286	04319	HANDY'S HEATING	SHEET METAL WORK FOR OPS REMODEL	\$551.77
224092	11/1/2017	MV177867	01801	MOTOR TRUCKS, INC	SUPPLIES- SHOP STOCK	\$73.18
223789	11/1/2017	530	02141	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$98.88
223790	11/1/2017	983	02141	PORT OF ANACORTES	Dock Rental - QD-19	\$32.96
223791	11/1/2017	984	02141	PORT OF ANACORTES	DOCK RENTAL - QD24	\$32.96
223792	11/1/2017	985	02141	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$32.96
223793	11/1/2017	986	02141	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$32.96
223794	11/1/2017	987	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.96
223795	11/1/2017	989	02141	PORT OF ANACORTES	Doc rental - QD-25	\$32.96
224008	11/1/2017	200012505505	02192	PUGET SOUND ENERGY	14489 RIVER BEND RD., 10/1-10/31/17	\$62,681.23
224007	11/1/2017	200024889996	02192	PUGET SOUND ENERGY	14301 AVON ALLEN RD., 10/1-10/31/17	\$356.91
223842	11/1/2017	5051031322	01351	RICOH USA, INC	S/N C86146548 APD PATROL OFFICE 8/1-10/31/17	\$133.38
223827	11/1/2017	5051031435	01351	RICOH USA, INC	S/N C86111692 ENG 8/1-10/31/17	\$105.58
223846	11/1/2017	5051032026	01351	RICOH USA, INC	S/N C86078711 LIBRARY FL1 STAFF COPIER 8/1-10/31/17	\$602.67
223845	11/1/2017	5051032084	01351	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 10/1-10/31/17	\$29.71
223847	11/1/2017	5051032104	01351	RICOH USA, INC	S/N C86152062 HR COPIES 10/1-10/31/17	\$48.37
223911	11/1/2017	16392	02405	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - MHC/WT PRESTON	\$84.17
223970	11/1/2017	1077945	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1686586 AA-1687365 AA-1689197 AA-1689213	\$438.48
224097	11/1/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	NOVEMBER, LEOFF LONG-TERM CARE INSURANCE	\$354.90
223920	11/1/2017	331 0374396	08646	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE	\$59.07
224059	11/1/2017	108441	08325	VENTEK INTERNATIONAL	WP-MONTHLY SERVER HOSTING/CELLULAR	\$135.00
223968	11/1/2017	091171130	03123	XEROX CORPORATION	XEROX COLOR CUBE PRINTER USAGE 9/21-10/21/17	\$183.25
224067	11/2/2017	1990423179	06718	ARAMARK	APD NYLON MATS CLEANED	\$16.28
223895	11/2/2017	1990423187	06718	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$67.09
223853	11/2/2017	refereeassign	09938	BURTON, APRIL	YOUTH SOCCER REFEREE ASSIGNOR FEE FOR	\$148.10
223954	11/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 11/9-12/8/17	\$186.27

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
224108	11/2/2017	17-029456	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$140.00
223918	11/2/2017	191072	00950	FIDALGO COFFEE ROASTERS	COFFEE-BREAKROOM SUPPLIES	\$132.40
223856	11/2/2017	191139	00950	FIDALGO COFFEE ROASTERS	OPS- BREAKROOM SUPPLIES	\$93.00
224009	11/2/2017	191147	00950	FIDALGO COFFEE ROASTERS	10 LBS. COFFEE: 10/2	\$93.00
223848	11/2/2017	2017-2012	10301	GONZALES LANDSCAPING &	LANDSCAPE MAINTENANCE OCT 2017	\$2,061.50
223849	11/2/2017	782	04690	NORTH WEST COLORS PAINTING	PAINTING OF LIBRARY COMMUNITY MEETING ROOM & RESTROOM WALLS	\$3,130.23
224089	11/2/2017	001-385482	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #005	\$11.65
224086	11/2/2017	001-385485	02109	PISTON SERVICE OF ANACORTES	PART- #819	\$33.19
223951	11/2/2017	001-385489	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- #013	\$38.64
223921	11/2/2017	0365798	02123	PLATT ELECTRIC SUPPLY INC	METAL HALIDE BULBS	\$80.51
224093	11/2/2017	0213496-IN	02260	REISNER DISTRIBUTOR INC	PART- #90008	\$133.65
223912	11/2/2017	5051104384	01351	RICOH USA, INC	S/N C86086497 PUB DEF COPIES 7/1-9/30/17	\$38.46
223948	11/2/2017	16419	02405	SEBO'S DO-IT CENTER	SUPPLIES- #11941	\$86.80
224065	11/2/2017	16423	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.33
224064	11/2/2017	B30046	02405	SEBO'S DO-IT CENTER	CONTACT CEMENT, UNDERSHELF HOOKS,	\$37.50
223972	11/2/2017	408	02466	SKAGIT COUNTY PUBLIC HEALTH &	3RD QTR CITY SHARE OF LIQUOR TAX	\$5,662.23
223854	11/2/2017	ythsoccerrefs	08041	SKAGIT VALLEY SOCCER	YOUTH SOCCER REFEREE FEES FOR COUNTY	\$1,615.29
223851	11/2/2017	PR005 - Pay App 5	10574	STELLAR J CORPORATION	OCTOBER 2017 - BLUE HERON CIRCLE RESERVOIRS PROJECT - CONSTRUCTION	\$284,036.73
223838	11/2/2017	17-086-FAC-0011	10421	VECA ELECTRIC COMPANY, INC	RETAINAGE RELEASE	\$3,191.00
223860	11/2/2017	I18002443	02930	WASHINGTON STATE PATROL	COACH BACKGROUND CHECK	\$12.00
224083	11/2/2017	I18002948	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS; OCT 2017	\$132.00
224068	11/3/2017	17A08658	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A08658	\$162.75
224095	11/3/2017	68	00424	BUBBA SUDZ CAR WASH, INC.	OCTOBER CAR WASHES- 3	\$26.99
223896	11/3/2017	6361	09911	CRITICAL INFORMATICS INC	RENEW FIRE-EYE 12/30/17-12/29/18	\$5,143.44
223903	11/3/2017	3924	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223905	11/3/2017	5140	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223899	11/3/2017	5298	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$30.00
223902	11/3/2017	5385	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223901	11/3/2017	6479	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223906	11/3/2017	6525	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223900	11/3/2017	6773	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$30.00
223904	11/3/2017	6812	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223993	11/3/2017	WAANA96558	00939	FASTENAL CO	CABLE TIES	\$84.60
223909	11/3/2017	294747	01023	FRONTIER BUILDING SUPPLY	MAINTENANCE SUPPLIES - MHC/WTP	\$245.17
223916	11/3/2017	MealsReimb	09558	KAUFMAN, MATT	MEAL REIMB ACCIS CONF - VANCOUVER, WA	\$112.00
223913	11/3/2017	171128	04831	T-SHIRTS BY DESIGN	GIRLS BASKETBALL T SHIRTS	\$678.13

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223963	11/6/2017	1781	00086	ALLMAX SOFTWARE, INC.	OPERATOR 10 WASTEWATER DATA MANAGEMENT	\$1,790.00
223991	11/6/2017	1990427212	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
223986	11/6/2017	38594	10811	AUTOMATION ELECTRIC & CONTROLS	CAPACITORS	\$95.22
223958	11/6/2017	5384	00780	DEPARTMENT OF ECOLOGY	OPERATOR RENEWAL CERTIFICATE~	\$30.00
223992	11/6/2017	0213177-IN	02260	REISNER DISTRIBUTOR INC	OIL FOR THE PLANT	\$199.31
223995	11/6/2017	16623	02405	SEBO'S DO-IT CENTER	REPAIR AND MAINTENANCE	\$9.32
223960	11/6/2017	6-26	09591	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST MONTES	\$123.75
223973	11/6/2017	1710	05726	STOUGHTON, MARY	LTAC HEART OF A RESTROOM CLEANING	\$230.40
224012	11/6/2017	108	10766	STUM, MELANIE	PUB DEF CONFLICT	\$65.00
224013	11/6/2017	109	10766	STUM, MELANIE	PUB DEF CONFLICT	\$97.50
224015	11/6/2017	111	10766	STUM, MELANIE	PUB DEF CONFLICT	\$32.50
224016	11/6/2017	114	10766	STUM, MELANIE	PUB DEF CONFLICT	\$32.50
223979	11/6/2017	HW 20171102	03068	WHYTE, HARRY	MEAL REIMBURSEMENT	\$180.00
224075	11/7/2017	REIMB	09257	BUFFUM, JESSE	UNIFORM BOOTS; OFC BUFFUM	\$130.19
224110	11/7/2017	17-29561	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$199.00
224096	11/7/2017	119750	09923	GRAY, MATTHEW	O'LEARY, TIM, LEOFF1 DENTAL COPAY, DOS: 10/17/17	\$26.40
224106	11/7/2017	Prepay	02371	SCHOOL LIBRARY JOURNAL	SCHOOL LIBRARY JOURNAL	\$119.99
224080	11/7/2017	17-5421A	04195	SEATTLE PUMP & EQUIPMENT CO	DIAPHRAGM SERVICE KIT	\$255.73
224103	11/7/2017	212719	02519	SKAGIT PUBLISHING LLC	POSITION AD, SECRETARY 1, 10/13 - 10/22/17	\$623.19
224101	11/20/2017	2110	01986	ORCA INFORMATION, INC	EMPLOYMENT BACKGROUND CHECKS, BRADY & WESTCOTT	\$90.00
223788	11/23/2017	742979	00306	BAYSHORE OFFICE PRODUCTS INC	STAND UP DESK - SOUTH	\$779.27
221599		286128	01023	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FLEET'S SHED	(\$1,478.37)
221833		287915	01023	FRONTIER BUILDING SUPPLY	RETURNED LUMBER FOR OPS REMODEL	(\$1,440.59)
222508		0280-1458-3414-5462	08912	EBAY OR PAYPAL	RETURN USB	(\$9.00)
222600		290939	01023	FRONTIER BUILDING SUPPLY	RETURN ITEM- SUPPLIES OPS REMODEL	(\$798.71)
222924		006408534	00368	GALLS LLC - DBA BLUMENTHAL UNI	REFUND BOOTS; OFC TREVINO	(\$216.95)
222927		005360694	00368	GALLS LLC - DBA BLUMENTHAL UNI	REFUND HOLSTER; OFC TREVINO	(\$152.03)
222940		0113142	07231	HOME DEPOT	RETURN ITEM- END OF BACKSPLASH	(\$27.10)
223000		290126	01023	FRONTIER BUILDING SUPPLY	2 X 6 14' KILN DRIED DOUGLAS FIR	(\$43.54)
224099		76332-0	09961	CARDINAL HEALTH 110, INC.	RETURNED PHARMACEUTICALS	(\$3.23)
224100		99678-0	09961	CARDINAL HEALTH 110, INC.	RETURN OF PHARMACEUTICALS	(\$2.66)
224102		100481-0	09961	CARDINAL HEALTH 110, INC.	RETURN OF PHARMACEUTICALS	(\$35.78)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
------------------	---------------------	-----------	----------	------------------	-------------	--------------

Total						\$530,138.09
-------	--	--	--	--	--	--------------



City Council Agenda Bill

Meeting Date: 11/20/17

Agenda Item: 5c

Subject: Write off of uncollectible accounts

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
x	Resolution No. 2000
	Contract
	Public Hearing
	Staff Report

Summary Statement: A resolution to write off 4 uncollectable accounts totaling \$1,370.02.

Background: Four accounts receivable which were turned over to collections in 2011 and 2012 have reached their statute of limitations. The collection agency has advised City that it will no longer pursue collections on these accounts.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Council periodically approves write-offs of uncollectible accounts, the last one was Resolution 1999 approved on July 10, 2017.

Competing Viewpoints Considered: There are no competing views, it is an accepted accounting practice to write off accounts considered uncollectible.

Recommended Motion: I move to adopt Resolution 2000 authorizing the write-off of \$1,370.02 in uncollectible accounts.

Alternative Actions: Don't adopt, and allow the receivable balance to continue to grow from uncollectible accounts.

Attachments (listed in order presented): Resolution 2000

RESOLUTION 2000

A RESOLUTION AUTHORIZING THE WRITE-OFF OF MISCELLANEOUS BILLING
BALANCES DEEMED UNCOLLECTIBLE

WHEREAS, Martin Vesprini was turned over to Debt Recovery Specialists for collection in 2012 for \$125.00 of unpaid blood alcohol testing fees, and

WHEREAS, Brian Nyeste was turned over to Debt Recovery Specialists for collection in 2012 for \$125.00 of unpaid blood alcohol testing fees, and

WHEREAS, Tammy Akard was turned over to Debt Recovery Specialists for collection in 2011 for \$200.00 of unpaid animal disposal/impound fees, and

WHEREAS, Megan Berlin was turned over to Debt Recovery Specialists for collection in 2011 for \$920.02 of unpaid damage recovery fees, and

WHEREAS, these customers have made no payments towards these debts since being turned over to collections, and

WHEREAS, the statute of limitations for collections has expired on these accounts and Debt Recovery Specialists will no longer pursue collections of these accounts,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES, WASHINGTON, that the Mayor is authorized to write-off these accounts as uncollectible.

PASSED AND APPROVED this 20th day of November, 2017.

CITY OF ANACORTES, WASHINGTON

Laurie M. Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk - Treasurer



City Council Agenda Bill

Meeting Date: 11/20/2017

Agenda Item: 5d

Subject: Interlocal Agreement 258 – Whatcom County – Plantation Rifle Range Use

Staff Contact: Police Chief John Small

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract
	Public Hearing
	Staff Report

Summary Statement: Interlocal Cooperative Agreement between the Anacortes Police Department and the Whatcom County Parks and Recreation Department for the use of the Plantation Rifle Range facility for the purpose of providing firearms qualifications for commissioned police personnel. The contract amount is \$6,612.50.

Background: The Anacortes Police Department has a longstanding relationship with the Whatcom County Parks & Recreation Department to use their Plantation Range facility for firearms training. The facility has both an indoor pistol range and an outdoor rifle/shotgun range that meets our needs for our different firearms applications. When law enforcement is using the range it is closed to the public which offers increased privacy for practicing tactics. The highest priority is always on firearms handling safety and shooting safety.

Budget Impact	
Amount Budgeted	\$7,000
Budget Account (BARS)	001.310.521.40.43
Proposed Expenditure	\$6,612.50
Budget Amendment Required?	No
Revenue Source	City Funds

Proposed Contract	
Contractor	Whatcom County
Amount	\$6,612.50
Start Date	1/1/18
End Date	12/31/18

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move to authorize the mayor to execute the Interlocal Cooperative Agreement between the Anacortes Police Department and the Whatcom County Parks and Recreation Department for the use of the Plantation Rifle Range Facility during 2018.

Alternative Actions: N/A

Attachments (listed in order presented): IL258

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

ANACORTES POLICE DEPARTMENT

AND WHATCOM COUNTY (PARKS & RECREATION)

THIS AGREEMENT is made and entered into by and between Whatcom County (Parks & Recreation Department) ("County") and Anacortes Police Department (Contracting Entity), collectively referred hereinafter as the "Parties." This Agreement is entered into pursuant to the authority granted by Chapter 39.34 RCW, Interlocal Cooperation Act. The Department or Party contracting with Whatcom County shall hereinafter be identified by name or as the "Contracting Entity."

1. PURPOSE:

For the use by the Contracting Entity of the County's Plantation Rifle Range (Range) located at 5102 Samish Highway, Whatcom County, Washington. The Plantation Rifle Range has two separate shooting ranges identified and named as Pistol & Smallbore Rifle Range (Smallbore) and High Power Rifle & Trap Range (High Power). These facilities are to be used by the Contracting Entity in accordance with the use terms as set forth in this Agreement for Law Enforcement training purposes.

The Contracting Entity is contracting with the County for use of the Range for the purpose of the Contracting Entity to provide firearms qualifications, practice or training for commissioned and non-commissioned personnel of the Contracting Entity.

It is understood and agreed by the Parties that the County shall provide no training or supervision at the Facility during the Contracting Entity's exclusive or individual use periods. The County shall provide, upon request by the Contracting Entity's Supervisor or Coordinator, assistance to the individual Supervisor or Coordinator, in familiarizing them with the operations of facilities, equipment, and other infrastructure necessary to facilitate the Contracting Entity's use under the terms of this Agreement.

It is understood and agreed by the Parties that the Contracting Entity is a qualified law enforcement agency, or equivalent entity, such that their supervisor and/or participants are experienced with and trained in the use of firearms and firearm safety. The County shall have no duty to train or assist the Contracting Entity with firearm safety or rifle range safety.

It is understood and agreed by the Parties that during the exclusive use of the Range by the Contracting Entity, there will be no County staff or agents present or provided at the Range, unless a County staff member is present doing other tasks or duties unrelated to the Contracting Entity's use of the Range. The County is not providing any County employees, staff or assistance, oversight or supervision to the Contracting Entity during their use at the Range.

2. RESPONSIBILITIES**WHATCOM COUNTY PARKS & RECREATION DEPARTMENT RESPONSIBILITIES:**

The Parks and Recreation Department shall make available to the Contracting Entity the Plantation Rifle Range at such time and under such conditions as are hereinafter set forth.

CONTRACTING ENTITY RESPONSIBILITIES:

- A. The Contracting Entity shall provide all targets, target standards, ammunition and other materials necessary for the use of the Range. All ammunition used on the Indoor Range will be restricted to a round utilizing a Total Metal Jacket (TMJ) or Jacketed Hollow Point (JHP) bullet having muzzle energy not greater than 400 foot pounds.

- B. Schedule, in advance, with Whatcom County's representative exclusive use days for the Smallbore and High Power ranges.
- C. Assume full responsibility for safety of the entire Range during any period of exclusive use by the Contracting Entity.
- D. Be responsible for the conduct of members of the Contracting Entity while on the Range during exclusive use periods.
- E. Designate, and report to the County's Representative the name of an individual who shall act as a qualified supervisor and coordinator of all Contracting Entity's activities at the Range. This individual shall be the person with whom the County's Representative will work in connection with day-to-day matters of Range use, and who will be in direct charge during actual Range use.
- F. There shall be a Contracting Entity supervisor or coordinator and a Contracting Entity Range Safety Officer present at the Range at all times during exclusive use. The supervisor or coordinator shall terminate use of the range if any danger or safety risk is present at the facility and provide immediate electronic or verbal notice to the County, followed by a written notice to the County within 24 hours detailing the danger or safety risk. The Range Safety Officer shall be responsible for supervising safe shooting activities, monitor and enforce safety and range rules, and range operations during times of exclusive use. (The Range Safety Officer may also function as the supervisor or coordinator.)
- G. A written report of all accidents, damage or injury that occurs shall be provided immediately or no later than 24 hours to the County. The written report shall provide sufficient details of the incident, including the date, time, circumstances and nature of injury or damage, and the name of the injured party, witnesses and Contracting Entity's Supervisor present at the time of the incident. The written report shall be submitted to Whatcom County Parks and Recreation Department Office or to the Range County personnel.
- H. Check out the Range key from the County's Representative. The Range key provides limited access to Range facilities. Access shall include: entry gate access, access to approved facilities, and public spaces. The Contracting Entity shall maintain control of the issued key at all times, including keeping the key secured when not in use and maintaining a log of any employees provided use of the key. The Contracting Entity shall not provide access to the key for vendors or contractors for any purpose. Any keys provided to the Contracting Entity may not be copied or duplicated.
- I. The Contracting Entity shall maintain a sign-in log for each exclusive use day. The log shall include, at a minimum, the signature of the Contracting Entity supervisor or coordinator, the Range Safety Officer, their phone numbers and all employees participating in Contracting Entity activities. The sign-in logs shall be provided to the County's Representative at least quarterly.
- J. The Contracting Entity and its participants must comply with all Federal, State and local laws.
- K. All litter, trash, or debris left by the Contracting Entity shall be picked up and disposed of in appropriate receptacles provided at the Range.

USE OF THE RANGE

- A. The Contracting Entity shall have exclusive use of the Range in the year 2018 for ten days (10) eight (8) hour days. The Contracting Entity will have the option of splitting an 8-hour day into two 4-hour days. All dates and times shall be determined by mutual agreement by the Contracting Entity and Whatcom County Parks and Recreation Department representatives.

This exclusive use shall be by mutual agreement of both the Contracting Entity and the Whatcom County Parks and Recreation Department. Use dates scheduled, that are not canceled 48 hours in advance will be charged against the Contracting Entity's contract.

B. Individual members of the Contracting Entity, who are counted as officers upon presentation of their Contracting Entity Law Enforcement identification card, shall be entitled to use of Range facilities without payment of regular fees. Provided, such use shall:

- Be during periods when the Range is normally scheduled to be opened to the general public;
- Be subject to all rules and conditions of use by the general public except for payment of fees;
- Not interfere with normal, customary use of the Range;
- The use is for practice and training as an officer;
- Does not include supplies or Trap Range use;
- Rights or use under this Agreement is not extended to Contracting Entity's family or friends;
- No minors are allowed to be present at the Range during exclusive use.

3. TERM OF AGREEMENT:

The term of this Agreement shall be from January 1, 2018 through December 31, 2018.

4. MANNER OF FINANCING:

A. The Contracting Entity shall pay a fee of Six Thousand Six Hundred Twelve Dollars and .50 Cents (\$6,612.50)

10 Days	@ \$590.95 per day	= \$	5,909.50 (includes tax)
37 Officers	@ \$19.00 per officer	= \$	703.00 (includes tax)
Total = \$			6,612.50

B. The payment shall be due on or before sixty days. Any additional days may be scheduled by mutual agreement of both parties. Payment for any use beyond the annual ten days (10) period shall be due within 30 days from approved contract.

5. ADMINISTRATION:

The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The Contracting Entity's representative shall be Captain Chris Fuller, (360) 293-4684, fullerc@cityofanacortes.org

5.2 Whatcom County's representative shall be Jerry Warren, Lead Ranger (360) 676-9770, jwarren@co.whatcom.wa.us.

6. TREATMENT OF ASSETS AND PROPERTY:

No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION:

To the fullest extent permitted by law, the Contracting Entity agrees to indemnify, defend and hold the County and its departments, elected and appointed officials, employees, agents and volunteers, harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, for any personal injury, for any bodily injury, sickness, disease or death and for any damage to or destruction of any property

(including the loss of use resulting therefrom) which 1) are caused in whole or in part by any act or omission, negligent or otherwise, of the Contracting Entity, its employees, agents, participants or volunteers or Contracting Entity's subcontractors and their employees, agents or volunteers; or 2) are directly or indirectly arising out of, resulting from, or in connection with Contracting Entity's activity and use under this Agreement; or 3) are based upon the Contracting Entity or their participants, employees, agents, or volunteers, or its subcontractors' use of, presence upon or proximity to the property of the County. This indemnification obligation of the Contracting Entity shall not apply in the limited circumstance where the claim, damage, loss or expense is caused by the sole negligence of the County.

This indemnification obligation of the Provider shall not be limited in any way by the Washington State Industrial Insurance Act, RCW Title 51, or by application of any other workmen's compensation act, disability benefit act or other employee benefit act, and the Provider hereby expressly waives any immunity afforded by such acts. The foregoing indemnification obligations of the Contracting Entity are a material inducement to County to enter into this Agreement, are reflected in the Provider's compensation, and have been mutually negotiated by the parties.

The County reserves the right, but not the obligation, to participate in the defense of any claim, damages, losses or expenses and such participation shall not constitute a waiver of Contracting Entity's indemnity obligations under this Agreement.

The Contracting Entity agrees all Contracting Entity's indemnity obligations shall survive the completion, expiration or termination of this Agreement.

In the event the Contracting Entity enters into subcontracts to the extent allowed under this Agreement, the Contracting Entity's subcontractors shall indemnify the County on a basis equal to or exceeding Contracting Entity's indemnity obligations to the County. All insurance shall be per occurrence.

8. INSURANCE:

Each Party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and/or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the indemnifying party to the indemnified party.

9. TERMINATION:

Any party hereto may terminate this Agreement upon thirty (30) days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:

The Agreement may be changed, modified, amended or waived only by written agreement executed by the Parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. EXTENSION:

This Agreement be extended by mutual written consent of the parties, for a period of up to one year at a time, and for a total of no longer than three (3) years.

11. SEVERABILITY:

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

12. ENTIRE AGREEMENT:

This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 2017.

APPROVED:

ANACORTES POLICE DEPARTMENT

Dated this _____ day of _____, 2017.

Mayor Laurie Gere

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney

Contracting Entity Chief and Representative:

APPROVAL:

Captain Chris Fuller

Jack Louws, County Executive

Given under my hand and official seal this _____ day of _____, 2017.

WHATCOM COUNTY PARKS & RECREATION
DEPARTMENT

Michael McFarlane, Director

County Deputy Prosecuting Attorney



City Council Agenda Bill

Meeting Date: 11/20/2017

Agenda Item: 7a, 7b

Subject: 2017/2018 mid-biennial budget review and modification ordinance and 1% property tax increase resolution

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3014
	Code Revision?
x	Resolution No. 1999
	Contract
	Public Hearing
	Staff Report

Summary Statement: The result of the mid-biennial budget review and modification are adjustments to a number of funds for a net increase of \$184,777 to the approved 2018 budget total of \$60,725,757, as well as a 1% property tax increase.

Background: State law requires biennial budgets to conduct a mid-biennial review and modification, including a public hearing, which the City Council held on November 13, 2017. Adjustments to the biennial budget must be adopted by ordinance, and property tax increases must be adopted by resolution.

Budget Impact	
Amount Budgeted	\$60,725,757
Budget Account (BARS)	Various
Proposed Expenditure	\$60,910,534
Budget Amendment Required?	Yes
Revenue Source	Various

Previous Council/Committee Action: Ordinances 2993, 3003, 3009, 3012, and Resolutions 1974 and 1975: adopting and amending the budget, and authorizing substantial need and a 1% property tax increase the current 2018/2018 biennial budget, respectively. Mid-biennial review held on November 6, 2017; public hearing on budget and property tax increase held on November 13, 2017.

Competing Viewpoints Considered: Budget should not be modified and property tax should not be increased.

Recommended Motion: I move to adopt Ordinance 3014 authorizing the mid-biennial modification to the 2017/2018 Biennial Budget, and Resolution 1999 authorizing a 1% property tax increase for 2018.

Alternative Actions: Don't adopt ordinance to modify budget or resolution to increase property tax.

Attachments (listed in order presented): Ordinance 3014, Resolution 1999

ORDINANCE 3014

AN ORDINANCE AMENDING ORDINANCE NO. 2993 ADOPTED ON NOVEMBER 28, 2016 ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE 2017/2018 BIENNIUM "

WHEREAS, On November 28, 2016 City Council adopted Ordinance 2993 establishing the biennial budget for the budget period 2017/2018, and

WHEREAS, state law requires a mid-biennial budget review and modification be conducted before the end of the first year of the biennial budget, which includes a public hearing, and

WHEREAS, On November 6, 2017 City Council reviewed the proposed modification, and on November 13, 2017 City Council held a public hearing on the proposed modification;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section I. Ordinance No. 2993 dated November 28, 2016 adopting the Biennial Budget for 2017/2018 is hereby modified to reflect the following expenditures and revenues in the following funds:

Fund	2018 Adopted	2018 Modified
001 GENERAL FUND	14,541,227	14,854,451
101 PARKS & RECREATION FUND	1,679,515	1,682,869
102 GRANDVIEW CEMETERY FUND	225,128	225,831
103 PUBLIC LIBRARY FUND	1,413,174	1,400,627
104 STREET MAINTENANCE FUND	2,229,823	2,180,171
105 ARTERIAL STREET CONSTRUCTION	467,975	467,975
106 ANACORTES TBD #1	299,056	299,056
107 WASHINGTON PARK FUND	255,918	258,847
108 PARKS CAPITAL IMPROVEMENT	125,000	125,000
110 AMBULANCE SERVICE FUND	3,368,319	3,364,734
112 DEVELOPMENT IMPACT FEE	0	0
113 ACFL MANAGEMENT FUND	28,213	28,213
135 TOURISM FUND	257,843	345,767
2xx DEBT SERVICE	771,420	771,420
335 GROWTH MGMT CAPITAL IMPRV FUND	1,590,556	1,839,556
401 WATER FUND	21,460,488	21,598,395
440 SEWER FUND	5,543,091	5,581,404
445 STORM DRAINAGE FUND	1,128,491	1,106,474
450 SANITATION FUND	3,391,155	3,304,557
501 EQUIPMENT RENTAL FUND	1,915,366	1,915,366
611 FIREMEN'S PENSION FUND	34,000	34,000
Total	60,725,757	60,910,534

Section II. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED this 20th day of November, 2017
CITY OF ANACORTES, WASHINGTON

By: _____
Laurie Gere, Mayor

ATTEST

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM

Darcy J. Swetnam, WSBA # 40530
City Attorney

RESOLUTION NO. 1999

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
SETTING THE CITY'S YEAR 2018 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attest that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, the City Council had properly given notice of the public hearing held November 13, 2017, to consider the City's current expense budget for the 2017/2018 biennial budget period, pursuant to RCW 84.55.120; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; now therefore, be it

RESOLVED, BY THE City Council of the City of Anacortes that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2017 levy in the amount of \$49,183, which is a percentage increase of one percent (1%) from the previous year.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 20th day of November 2017, by a majority of the members.

City of Anacortes, Washington

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk



City Council Agenda Bill

Meeting Date: 11/20/2017

Agenda Item: 7c

Subject: Resolution 1998 Authorizing Execution of the Tourism Promotion Fund Contracts by and Between the City of Anacortes and Recipient Agencies

Staff Contact: Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Don Measamer, PCED Director

Action Type	
	Ordinance No.
	Code Revision?
X	Resolution No. 1998
	Contract

Summary Statement: Twenty-four projects were submitted for the Lodging Tax 2018 funding, with twenty-one selected by the City Lodging Tax Advisory Committee to advertise, publicize, or distribute information or undertake other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to Anacortes.

Background: The Revised Code of Washington (RCW) 67.28.080 provides authority for cities to adopt a lodging tax of up to 4% of lodging charges made by hotels and motels in order to attract visitors for both overnight stays and daytrips. The Lodging Tax Advisory Committee reviewed the requests during their meetings of October 19 and October 26, 2017 and determined final recommendations on November 1, 2017.

Budget Impact	
Amount Budgeted	\$407,000
Budget Account (BARS)	135.240.557.30.41
Proposed Expenditure	\$345,767
Budget Amendment Required?	No
Revenue Source	Lodging Tax

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: LTAC Recommends approval of contracts for each project listed in the attached Resolution 1998 for 2018 tourism funding.

Competing Viewpoints Considered: All proposals were reviewed by the LTAC and forwarded to City Council as recommended.

Recommended Motion: I move to approve Resolution No. 1998 Authorizing Execution of the Tourism Promotion Fund Contracts by and Between the City of Anacortes and Recipient Agencies.

Alternative Actions: Deny Resolution 1998 and extend the timeframe for approval of the contracts.

Attachments (listed in order presented): Resolution No. 1998, 2018 Funding Application Spreadsheet, and Individual Contracts for Anacortes Chamber projects

Visitor Information Center, International Ferry & Marketing Program and International Gateway Welcome Sign (contracts over \$30,000).

RESOLUTION NO. 1998

**A RESOLUTION AUTHORIZING EXECUTION OF TOURISM PROMOTION FUND CONTRACTS
BY AND BETWEEN THE CITY OF ANACORTES
AND RECIPIENT AGENCIES**

WHEREAS, the below listed agencies have been selected by the City through a competitive selection process to undertake a total of twenty-one projects designed to advertise, publicize, or distribute information or undertake other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to the City of Anacortes; and

WHEREAS, the City of Anacortes wishes to contract with these agencies for the provision of these services and is willing to provide certain monies to these agencies, which monies have been collected or will be collected as part of the Motel/Hotel Tax;

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE ANACORTES CITY COUNCIL to authorize the distribution of tourism promotion funds to the following listed agencies, as the official act and deed of the City of Anacortes:

	Project	Grant Recipient	2018 Request	Awarded	Capital fund award
1	4th of July Fireworks Show	City of Anacortes - Parks Dept.	\$10,000	\$10,000	
2	98221 Artists' Studio Tour	Anacortes Arts Commission	\$6,000	\$6,000	
3	AF Anacortes Spring Fest	Anacortes Arts Festival	\$15,000	\$10,000	
4	AF Art in Anacortes	Anacortes Arts Festival	\$15,000	\$10,000	
5	AFM Marketing Project	Anacortes Farmers Market	\$15,840	\$9,000	
6	Anacortes Music Project	Anacortes Music Project	\$2,700	\$2,700	
7	Anacortes Vintage Market	Anacortes Vintage Market	\$20,000	\$10,000	
8	Chamber International Ferry & Anacortes Marketing Program	Anacortes Chamber of Commerce	\$150,000	\$150,000	
9	Chamber International Gateway Welcome Sign	Anacortes Chamber of Commerce	\$31,667		\$31,667
10	Chamber South Commercial Banner Bracket Replacement	Anacortes Chamber of Commerce	\$ 8,500		\$8,500

11	Chamber Visitor Information Center	Anacortes Chamber of Commerce	\$76,734	\$62,600	
12	Heart of Anacortes Restrooms	NW Cleaners	\$6,600	\$6,600	
13	Anacortes Museum Brochure Production & Distribution	Anacortes Museum Foundation	\$4,378	\$2,000	
14	Anacortes Museum Tourism Marketing	Anacortes Museum Foundation	\$7,120	\$5,000	
15	Port Rock the Dock	Port of Anacortes	\$8,000	\$4,000	
16	Summer Concert Series	Port of Anacortes	\$12,000	\$8,000	
17	Fidalgo Island Quilters Quilt Walk	Fidalgo Island Quilters	\$2,000	\$2,000	
18	Shipwreck Day	Rotary	\$1,100	\$1,100	
19	Trail Tales Shoreline Interpretive Trail	Friends of Skagit Beaches	\$2,900	\$3,000	
20	Skagit Valley Tulip Festival Brochure	Skagit Valley Tulip Festival	\$2,400	\$2,400	
21	Waterfront Festival Car Show	Majestic Glass Corvette Car Show	\$1,200	\$1,200	
		TOTAL	\$399,139	\$305,600	\$40,167

PASSED and **APPROVED** on this 20th day of November, 2017.

CITY OF ANACORTES:

By _____
Laurie Gere, Mayor

ATTEST:

Steven Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Resolution No. 1998
November 20, 2017

LTAC
2018 FUNDING APPLICATIONS

	Project	Grant Recipient	Name	2018 Request	Awarded	Capital fund
1	4th of July Fireworks Show	City of Anacortes - Parks Dept.	Valora Sandstrom/ Gary Robinson	\$ 10,000	10,000	
2	98221 Artists' Studio Tour	Anacortes Arts Commission	Lisa Rhoades	\$ 6,000	6,000	
3	AF Anacortes Arts Festival	Anacortes Arts Festival	Meredith McIlmoyle	\$ 5,000	0	
4	AF Anacortes Spring Fest	Anacortes Arts Festival	Meredith McIlmoyle	\$ 15,000	\$10,000	
5	AF Art in Anacortes	Anacortes Arts Festival	Meredith McIlmoyle	\$ 15,000	\$10,000	
6	AFM Marketing Project	Anacortes Farmers Market	Charity Payne	\$ 15,840	\$9,000	
7	Anacortes Music Project	Anacortes Music Project	Andrew Velin	\$ 2,700	\$2,700	
8	Anacortes Vintage Market	Anacortes Vintage Market	Stacia Doyle	\$ 20,000	\$10,000	
9	Chamber International Ferry & Anacortes Marketing Program	Anacortes Chamber of Commerce	Stephanie Hamilton	\$ 150,000	\$150,000	
10	Chamber International Gateway Welcome Sign	Anacortes Chamber of Commerce	Stephanie Hamilton	\$ 31,667		\$31,667
11	Chamber South Commercial Banner Bracket Replacement	Anacortes Chamber of Commerce	Stephanie Hamilton	\$ 8,500		\$8,500
12	Chamber Visitor Information Center	Anacortes Chamber of Commerce	Stephanie Hamilton	\$ 76,734	\$62,600	
13	Heart of Anacortes Restrooms	NW Cleaners	Rick Tolson	\$ 6,600	\$6,600	

LTAC
2018 FUNDING APPLICATIONS

	Project	Grant Recipient	Name	2018 Request	Awarded	Capital fund
14	Kiwanis Anacortes View Park Maintenance	Kiwanis Sunrisers	Bob Felder	\$ 5,000	0	
15	Anacortes Museum Brochure Production & Distribution	Anacortes Museum Foundation	Bret Lunsford	\$ 4,378	\$2,000	
16	Anacortes Museum Tourism Marketing	Anacortes Museum Foundation	Bret Lunsford	\$ 7,120	\$5,000	
17	Port Rock the Dock	Port of Anacortes	Denise Acosta	\$ 8,000	\$4,000	
18	Summer Concert Series	Port of Anacortes	Denise Acosta	\$ 12,000	\$8,000	
19	Fidalgo Island Quilters Quilt Walk	Fidalgo Island Quilters	Linda Rudy	\$ 2,000	\$2,000	
20	Ressurrection Salmon Derby	Fidalgo - San Juan Island Chapter, Puget Sound Anglers	Scott Propst	\$ 21,700	0	
21	Shipwreck Day	Rotary	Valerie Tibbetts	\$ 1,100	\$1,100	
22	Trail Tales Shoreline Interpretive Trail	Friends of Skagit Beaches	Betty Carteret	\$ 2,900	\$ 3,000	
23	Skagit Valley Tulip Festival Brochure	Skagit Valley Tulip Festival	Cindy Verge	\$ 2,400	\$2,400	
24	Waterfront Festival Car Show	Majestic Glass Corvette Car Show	Doug Gilbert	\$ 1,200	\$1,200	
		TOTAL		\$ 430,839	\$ 305,600	\$ 40,167

LODGING TAX FUNDING CONTRACT

Lodging Tax Funding Contract by and between the **CITY OF ANACORTES**, a municipal corporation, and **ANACORTES CHAMBER OF COMMERCE** (hereinafter Grant Recipient) for the **CHAMBER VISITOR CENTER**.

WITNESSETH:

WHEREAS, the City of Anacortes has levied and continues to levy a special excise tax on charges made for the furnishing of lodging in motels, hotels, etc.; and

WHEREAS, RCW 67.28.180 authorizes the expenditure of such funds, or a portion thereof, to pay for advertising, publicizing or otherwise distributing information and to pay for other specified activities for the purpose of attracting visitors and encouraging tourism; and

WHEREAS, the Grant Recipient engages in activities designed to advertise, publicize, or distribute information or other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to our community:

WHEREAS, the Grant Recipient must expend the funds for such advertisement, publication and distribution of tourist promotion information or other activities specifically authorized by RCW 67.28.180 prior to December 31, 2018;

NOW, THEREFORE, IT IS HEREBY AGREED by the parties hereto as follows:

1. The City of Anacortes shall pay directly to the Grant Recipient, the sum of **\$62,600** for the calendar year 2018 upon documented performance as provided in the application under "Project Questionnaire" (attached hereto).
2. The Grant Recipient agrees to request payment from the City of Anacortes only for activities designed to advertise, publicize, or distribute information to attract visitors to the City of Anacortes and other such purposes as are permitted by RCW 67.28.180 and as set out under "Project Questionnaire" of the initial application.
3. The Grant Recipient shall make available to the City or the Washington State Auditor or their duly authorized representatives at any time during normal operating hours, all records, books, or pertinent information which the Grant Recipient shall have in conjunction with this agreement and which the City may be required by law to include or make part of auditing procedures or audit trail and which may be required for the purposes of funding the service contracted for herein. In addition, the Grant Recipient shall provide the Council a report with each reimbursement request describing how project funds were spent since the last reimbursement was submitted with a summary report being submitted with the final reimbursement request.

4. The term of this contract shall be for the calendar year 2018.

5. All services which are to be rendered or performed under this agreement will be rendered or performed entirely at the Grant Recipient's own risk and the Grant Recipient expressly agrees to indemnify and hold harmless the City and all its officers, agents, employees or otherwise, from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of every kind or nature whatsoever by or to any and all persons or property and of judgment against them which result from, arise out of, or in any way connected with the services to be rendered or performed by the Grant Recipient under the terms of this agreement. The Grant Recipient agrees to defend against any and all claims brought or action filed against the City with respect to the subject of this agreement, whether such claims are rightfully or wrongfully brought or filed.

7. Prior to final payment of funds, Grant Recipient will complete the attached Year-End Report and submit said Report with final payment request. If the request for payment is a one-time request, the Year-End Report will be submitted at time of payment request. If the event occurs at various times throughout the year or is an on-going event, the Report may be submitted when the final reimbursement request is submitted.

In witness whereof the parties hereto have caused this Agreement to be executed this ____ day of _____, 2017.

CITY OF ANACORTES:

**Recipient: ANACORTES CHAMBER OF
COMMERCE**

By _____
Laurie Gere, Mayor

By _____
Stephanie Hamilton

ATTEST:

Steve D. Hoglund, City Clerk-Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Application

Project Detail

Project name Anacortes Visitor Information Center/Tourism Promotion/Public Restroom
Date(s) of project Ongoing throughout 2018
Amount of funding requested \$76,734
Type of qualifying project ☒ Tourism Promotion/Marketing
☐ Operation of a Special Event/Festival designed to attract tourists
☐ Operation of a Tourism Promotion Agency
☒ Operation of a Tourism-Related Facility owned or operated or non-profit organization
☐ Operation and/or Capital Costs of a Tourism-Related Facility owned by a municipality

Applicant Detail

Applicant name Anacortes Chamber of Commerce
Type of applicant ☐ Individual ☒ Non-profit corporation ☐ Public agency ☐ Other: enter text.
Federal tax ID # 91-0534761
Contact name Stephanie Hamilton or Sandy Swartos
Mailing address 819 Commercial Ave, Suite F, Anacortes, WA 98221
Email address sswartos@anacortes.org
Phone 360-293-7911

Project Questionnaire

Describe your project.

The Anacortes Visitor Information Center is located at 819 Commercial Ave and has been operated by the Chamber of Commerce for decades. We currently service visitors through our website (over 250,000 annual visits), through personal contact (approximately 20,000 walk-in or telephone inquiries) and by sending visitor information packets (approximately 1,800 per year). Our objective is to continue to enhance the ability of the VIC to attract guests to the area and to encourage them to extend stays. The current funding request addresses maintenance of the VIC, support of the volunteer staff, operational needs, update/maintenance of marketing collateral, and postage associated with the mailing of visitor response packets.

Describe with specificity what aspects of your project you would spend the requested funds on.

The Anacortes Chamber of Commerce requests \$76,734 to fund continued quality services at the Visitors Information Center (VIC), to support and expand tourism promotion efforts for Anacortes and Fidalgo Island. Specific items funded under this request: development/maintenance of marketing collateral, administrative oversight of an extensive volunteer network, maintenance of public restrooms, office space, postage, utilities, and office supplies. The VIC benefits the City and local business by increasing awareness and enhancing visitor traffic. We also manage the \$2,200 to assist the official town crier with expenses.

Promotion

Describe how you will promote your project to attract tourists.

Our goal at the Visitor Information Center is to give guests to Anacortes the best experience possible once they arrive in Anacortes as well as to assist them as they plan their arrival.

Describe how you will promote lodging establishments, restaurants, and businesses located in Anacortes.

Our experienced volunteers strive to meet all of our guest's needs

Budget

Describe the overall budget for your project.

See attached

What percentage of that budget are you requesting from the city?

41%

What would you cut from your proposed project if your application is not fully funded?

Upgrade to 20 years old display racks, additional computer to track guests visiting Anacortes,

Tourism-Impact Estimate

Provide the following estimates of the number of visitors to Anacortes as a direct result of your project. For recurring events, provide actual data from prior years. Leave blank if prior year data is not available.

	Estimate	Actuals		
	2018	2017 to date	month/year	month/year
Overall attendance	22,000	13,206	Enter ###.	Enter ###.
Number of people traveling more than 50 miles or more one way from their place of residence or business for the day or staying overnight	55,000	50,000	Enter ###.	Enter ###.
Number of people traveling from another country or state outside of their place of residence or their business	7,000	4,089	Enter ###.	Enter ###.
Number of people staying in PAID accommodations (e.g., hotel, motel, bed-and-breakfast) in Anacortes	45,000	37,500	Enter ###.	Enter ###.
Number of paid lodging room nights resulting from your project (e.g., 25 rooms on Friday and 50 rooms on Saturday = 75 room nights)	37,500	35,000	Enter ###.	Enter ###.

Describe methods you will use to track tourists for the purpose of mandatory reporting.

Volunteers in the VIC keep track of each guest and caller by means of a computer based survey system.

Describe the prior success of your project in attracting tourists.

We are the Anacortes Visitor Information Center

Describe your target tourist audience (location, demographics, etc.)

Guests to Anacortes and those thinking about visiting in the future.

Attachments

Prior recipients for similar proposals must attach examples of ads, promotional materials, reports, or other materials they have generated with prior allocations of lodging tax funds.

List the titles of any attachments you have included with this application:

Certification

- I am an authorized agent of the organization applying for funding.
- If awarded, my organization intends to enter into a Municipal Services Contract with the City; provide liability insurance for the duration of the contract naming the City as additional insured and in an amount determined by the City; and file for a permit to use City property, if applicable.
- I understand that the City will only reimburse those costs actually incurred by the Applicant and only after the service is rendered, paid for if provided by a third party, and a signed Request for Reimbursement form (or other form acceptable to the City) has been submitted to the City, including copies of invoices and payment documentation.
- I understand that the Applicant will be required to submit a report in a format determined by the City.
- I understand that all project activities must be identified in promotional and other business materials as having been funded by the City of Anacortes.
- I understand that once submitted, this application is a public record. The City may post part or all of it on the City website or provide it in response to public records request.

Signature Stephanie Hamilton

TYPE NAME IN PLACE OF SIGNATURE IF SUBMITTING ELECTRONICALLY

Printed name Stephanie Hamilton

Title President

Organization Anacortes Chamber of Commerce

2018 VISITOR INFORMATION CENTER OPERATION DETAIL

DESCRIPTION		CITY - 2% VIC	CHAMBER MATCH	INKIND	TOTAL
Administration/Management/Guest Services		\$34,035			\$34,035
VIC Volunteer Hours (4488 hours @ \$18.94/hour*)				\$85,003	\$85,003
Bookkeeping Hours	\$800				
Rent 1260 sqft center and 319 restrooms @ \$1.50	\$28,422				
Management	\$4,813		\$25,000		\$25,000
Advertising		\$8,575			\$8,575
Quilt Walk/Lions Club/Oyster Run/Experience Anacortes					
Design/Copy		\$10,318			\$10,318
Experience Anacortes/Calendar Rack Cards/Coper Clicks					
Center Improvements		\$6,600			\$6,600
New shelving	\$3,600				
Painting (labor and paint)	\$1,000				
Additional Tablet for Keeping Track of Guests	\$2,000				
Equipment Rental		\$1,200			\$1,200
Copier/Postage Machine					
Facility/Public Restroom		\$3,542			\$3,542
Janitorial Services/Supplies/Repair/Maintenance					
Office Supplies		\$3,580			\$3,580
Postage		\$684			\$684
Visitor and Relocation Packet requests.					
Utilities		\$4,000			\$4,000
Puget Sound Energy/Comcast - Phone and Internet/					
Crystal Springs/ ADT Service					
Volunteer Acknowledgements		\$1,200			\$1,200
Bi-annual gatherings/funerals/misc.					
Volunteer Meetings		\$800			\$800
Town Crier		\$2,200			\$2,200
Totals		\$76,734	\$25,000	\$85,003	\$186,737
*according to calculations derived from www.handsonnetwork.org/tools/volunteercalculator					

LODGING TAX FUNDING CONTRACT

Lodging Tax Funding Contract by and between the **CITY OF ANACORTES**, a municipal corporation, and **ANACORTES CHAMBER OF COMMERCE** (hereinafter Grant Recipient) for the **CHAMBER INTERNATIONAL FERRY & ANACORTES MARKETING PROGRAM**.

WITNESSETH:

WHEREAS, the City of Anacortes has levied and continues to levy a special excise tax on charges made for the furnishing of lodging in motels, hotels, etc.; and

WHEREAS, RCW 67.28.180 authorizes the expenditure of such funds, or a portion thereof, to pay for advertising, publicizing or otherwise distributing information and to pay for other specified activities for the purpose of attracting visitors and encouraging tourism; and

WHEREAS, the Grant Recipient engages in activities designed to advertise, publicize, or distribute information or other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to our community:

WHEREAS, the Grant Recipient must expend the funds for such advertisement, publication and distribution of tourist promotion information or other activities specifically authorized by RCW 67.28.180 prior to December 31, 2018;

NOW, THEREFORE, IT IS HEREBY AGREED by the parties hereto as follows:

1. The City of Anacortes shall pay directly to the Grant Recipient, the sum of **\$150,000** for the calendar year 2018 upon documented performance as provided in the application under "Project Questionnaire" (attached hereto).
2. The Grant Recipient agrees to request payment from the City of Anacortes only for activities designed to advertise, publicize, or distribute information to attract visitors to the City of Anacortes and other such purposes as are permitted by RCW 67.28.180 and as set out under "Project Questionnaire" of the initial application.
3. The Grant Recipient shall make available to the City or the Washington State Auditor or their duly authorized representatives at any time during normal operating hours, all records, books, or pertinent information which the Grant Recipient shall have in conjunction with this agreement and which the City may be required by law to include or make part of auditing procedures or audit trail and which may be required for the purposes of funding the service contracted for herein. In addition, the Grant Recipient shall provide the Council a report with each reimbursement request describing how project funds were spent since the last reimbursement was submitted with a summary report being submitted with the final reimbursement request.

4. The term of this contract shall be for the calendar year 2018.

5. All services which are to be rendered or performed under this agreement will be rendered or performed entirely at the Grant Recipient's own risk and the Grant Recipient expressly agrees to indemnify and hold harmless the City and all its officers, agents, employees or otherwise, from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of every kind or nature whatsoever by or to any and all persons or property and of judgment against them which result from, arise out of, or in any way connected with the services to be rendered or performed by the Grant Recipient under the terms of this agreement. The Grant Recipient agrees to defend against any and all claims brought or action filed against the City with respect to the subject of this agreement, whether such claims are rightfully or wrongfully brought or filed.

7. Prior to final payment of funds, Grant Recipient will complete the attached Year-End Report and submit said Report with final payment request. If the request for payment is a one-time request, the Year-End Report will be submitted at time of payment request. If the event occurs at various times throughout the year or is an on-going event, the Report may be submitted when the final reimbursement request is submitted.

In witness whereof the parties hereto have caused this Agreement to be executed this ____ day of _____, 2017.

CITY OF ANACORTES:

**Recipient: ANACORTES CHAMBER OF
COMMERCE**

By _____
Laurie Gere, Mayor

By _____
Stephanie Hamilton

ATTEST:

Steve D. Hoglund, City Clerk-Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Application

Project Detail

Project name	International Ferry & Anacortes Marketing Program
Date(s) of project	January 1 2018 through December 31 2018
Amount of funding requested	\$150,000
Type of qualifying project	☒ Tourism Promotion/Marketing ☒ Operation of a Special Event/Festival designed to attract tourists ☐ Operation of a Tourism Promotion Agency ☐ Operation of a Tourism-Related Facility owned or operated or non-profit organization ☐ Operation and/or Capital Costs of a Tourism-Related Facility owned by a municipality

Applicant Detail

Applicant name	Anacortes Chamber of Commerce
Type of applicant	☐ Individual ☒ Non-profit corporation ☐ Public agency ☐ Other: enter text.
Federal tax ID #	91-0534761
Contact name	Stephanie Hamilton
Mailing address	819 Commercial Avenue, Suite F, Anacortes WA 98221
Email address	marketing@anacortes.org
Phone	360-293-7911

Project Questionnaire

Describe your project.

The Anacortes Chamber of Commerce, acting as the community's Destination Marketing Organization (DMO) – Experience Anacortes – seeks \$150,000 to continue the work in promoting both the city, and the island, to the traveling public. Many of our plans for 2018 will continue to expand on the strong relationships we've built with partners over the past several years, and to streamline our focus on existing web-based, digital advertising.

Describe with specificity what aspects of your project you would spend the requested funds on.

Please see the attached budget for an itemized breakdown of proposed spending.

Promotion

Describe how you will promote your project to attract tourists.

We will continue to use a combination of print, digital, and radio ads to promote the island as a destination, and to share community events with the traveling public.

Describe how you will promote lodging establishments, restaurants, and businesses located in Anacortes.

We will promote businesses, restaurants, and lodging establishments by continuing to drive traffic to the Anacortes.org website – we include the URL in all of our print advertising, which is focused on year-round events and experiences. We also ensure that the website URL is mentioned during radio ads. We redirect our digital ad links to specific landing pages, best suited for each audience, and track the campaign using custom parameters built through a Google Analytics tool.

Budget

Describe the overall budget for your project.

Total budget is estimated at \$337,788 – please see the additional budget sheet for a more thorough breakdown and plan of how the budget will be distributed.

What percentage of that budget are you requesting from the city?

\$150,000 comes to approximately 44% of the total budget

What would you cut from your proposed project if your application is not fully funded?

This would be determined by the Marketing and Promotions team during our November/December planning.

Tourism-Impact Estimate

Provide the following estimates of the number of visitors to Anacortes as a direct result of your project. For recurring events, provide actual data from prior years. Leave blank if prior year data is not available.

	Estimate	Actuals		
	2018	2017 appx	2016 appx	2015 appx
Overall attendance	75,000	65,000	64,000	62,500
Number of people traveling more than 50 miles or more one way from their place of residence or business for the day or staying overnight	Appx 55,500	50,000	48,000	45,000
Number of people traveling from another country or state outside of their place of residence or their business				
Number of people staying in PAID accommodations (e.g., hotel, motel, bed-and-breakfast) in Anacortes	Appx 45,000	37,500	36,000	35,000
Number of paid lodging room nights resulting from your project (e.g., 25 rooms on Friday and 50 rooms on Saturday = 75 room nights)	Appx 37,500	35,000	34,500	34,000

Describe methods you will use to track tourists for the purpose of mandatory reporting.

We will continue to track website visits through Google Analytics, and are spending time looking into the performance of our drive to increase interaction between social media & traffic to the website. We also gather data during the point-of-sale for ticketed events like Bier on the Pier and Spring Wine Festival, such as location and how they heard about the event. When possible at other non-ticketed events, such as the Boat Show, we will get data from guests who are willing to voluntarily share it with us.

Describe the prior success of your project in attracting tourists.

Since 2008, the DMO has been developing and refining our streamlined, targeted marketing efforts to promote the island. The community has seen a steady climb in hotel/motel tax since that time, and in sales tax revenue (especially during the summer months). We have also seen an increase in the number of pre-sales for ticketed events, with Bier on the Pier selling out before the event for the first time ever in 2016 (Saturday specifically) and then Spring Wine Festival selling out for the first time in 2017. We also saw an increase in out-of-state attendees for the Spring Wine Festival – a total of less than 50 people, but an almost 100% increase over the previous year, due to having tickets available for purchase well ahead of the event, which in turn allows them to plan their visit.

Describe your target tourist audience (location, demographics, etc.)

We are targeting the affluent traveler who has the ability to spend two or more nights away from their home. We focus on prospective guests within British Columbia and Washington State, and have done test runs of digital advertising in Oregon, Texas, and Florida. We continue to expand our reach with some of our best established partners like the Cascade Loop, while developing new relationships with entities such as the Port of Seattle, who act as a liaison to both out-of-state, and out-of-country, visitors.

Attachments

Prior recipients for similar proposals must attach examples of ads, promotional materials, reports, or other materials they have generated with prior allocations of lodging tax funds.

List the titles of any attachments you have included with this application:

2018 IFAMarketing Program – Budget
2018 IFAMarketing Program – Success Evaluation
2018 IFAMarketing Program – Timeline for Marketing Projects
2018 IFAMarketing Program – Ad Examples from 2017

Certification

- I am an authorized agent of the organization applying for funding.
- If awarded, my organization intends to enter into a Municipal Services Contract with the City; provide liability insurance for the duration of the contract naming the City as additional insured and in an amount determined by the City; and file for a permit to use City property, if applicable.
- I understand that the City will only reimburse those costs actually incurred by the Applicant and only after the service is rendered, paid for if provided by a third party, and a signed Request for Reimbursement form (or other form acceptable to the City) has been submitted to the City, including copies of invoices and payment documentation.
- I understand that the Applicant will be required to submit a report in a format determined by the City.
- I understand that all project activities must be identified in promotional and other business materials as having been funded by the City of Anacortes.
- I understand that once submitted, this application is a public record. The City may post part or all of it on the City website or provide it in response to public records request.

Signature	Stephanie Hamilton TYPE NAME IN PLACE OF SIGNATURE IF SUBMITTING ELECTRONICALLY
Printed name	Stephanie Hamilton
Title	President
Organization	Anacortes Chamber of Commerce



2018 International Ferry & Anacortes Marketing Program Budget

DESCRIPTION	CITY - 2% Int.	CHAMBER MATCH	INKIND	TOTAL
Administration				\$48,300
General Administration	\$10,000	\$35,000		
Bookkeeping		\$2,750		
Copier equipment rental		\$350		
Office Supplies		\$200		
Brand Marketing				\$227,100
Online/Print/Billboard/Commercials/Writers/WA Tourism Alliance	\$95,100			
Washington State Ferry video screens (T4Media)			\$12,000	
Washington State Ferry "Go Somewhere" Poster (T4Media)			\$120,000	
Event Marketing				\$34,000
Boat Show, Brewgrass, Vintage Market, BOP, SWF, WFF	\$30,000			
Survey - Research			\$4,000	
Website, Technology & Graphic Design				\$7,504
Trip Planner, Vectors, Design Elements	\$1,400			
Design, development, updates, upkeep (labor)		\$6,136		
M&P Division Volunteer Hours			\$1,368	
Adobe Creative Suite, URL costs, web hosting, email marketing		\$1,309		
Distribution				\$9,000
Certified Folder	\$9,000			
Photography				\$9,175
Various Photographers	\$4,500		\$4,675	
Totals	\$150,000	\$45,745	\$142,043	\$337,788



2018 International Ferry & Anacortes Marketing Program - Success Evaluation for Marketing Projects

DESCRIPTION	1st Q (winter)	2nd Q (spring)	3rd Q (summer)	4th Q (fall)
Print Advertising	We create & track custom landing pages based on media insertions (a custom page for a certain magazine, custom pages for issue focus) with the in-house maintained website			
Web/Google Advertising	We track number of visitors and click-thru-rate on a year over year basis; review the percentages of returning vs new guests; testing of slight variations on either text or design of digital advertisements. We have also begun to track and compare advertisers using a custom URL builder that ties back into our analytics package			
Radio Advertising	Radio is used primarily for events; we track based on guest-reported feedback (see event marketing below)			
Brochure Distribution	Continually in development; about a quarter of the images were updated for the 2017 printing			
Surrounding Media Outreach	We host and feed travel writers and regional bloggers, with the expectation of coverage about their experience. We track referrals from websites and how many articles are printed in travel/special interest magazines.			
Event Marketing	We continue to track our methods of reaching event attendees with surveys taken at the point of sale for events that are ticketed, and after the event with a satisfaction survey.			
Online Guest Survey Forms	Much like the In-Room paper surveys we tried in 2016, a digital survey for non-event specific visitors had dismal ROI. We are continuing to explore other options.			
Anacortes Scene	Email open rate is holding steady at about 29%, and click throughs have increased from 16% to about 17.5%. Using a pop-over form on the website's homepage, we have been able to increase our subscriber count from 7,154 in October 2016 to 11,410 in late September 2017.			



2018 International Ferry & Anacortes Marketing Program - Timeline for Marketing Projects

DESCRIPTION	1st Q (winter)	2nd Q (spring)	3rd Q (summer)	4th Q (fall)
Print Advertising	destination + events	destination + events		destination + events
Web/Google Advertising	destination	destination + events	activities	destination + events
In/Kind Ferry Screen Advertising	on-going	on-going	on-going	on-going
Radio Advertising		events		events
Brochure Distribution	on-going	on-going	on-going	on-going
Surrounding Media Outreach	Mid-Week, Thrs/Fri	Mid-Week, Thrs/Fri	mid-week visits	Mid-Week, Thrs/Fri
Anacortes Scene	on-going -- emailed once every six to eight weeks			

LODGING TAX FUNDING CONTRACT

Lodging Tax Funding Contract by and between the **CITY OF ANACORTES**, a municipal corporation, and **ANACORTES CHAMBER OF COMMERCE** (hereinafter Grant Recipient) for the **CHAMBER INTERNATIONAL GATEWAY WELCOME SIGN**.

WITNESSETH:

WHEREAS, the City of Anacortes has levied and continues to levy a special excise tax on charges made for the furnishing of lodging in motels, hotels, etc.; and

WHEREAS, RCW 67.28.180 authorizes the expenditure of such funds, or a portion thereof, to pay for advertising, publicizing or otherwise distributing information and to pay for other specified activities for the purpose of attracting visitors and encouraging tourism; and

WHEREAS, the Grant Recipient engages in activities designed to advertise, publicize, or distribute information or other activities specifically authorized by RCW 67.28.180 for the purpose of attracting visitors to our community:

WHEREAS, the Grant Recipient must expend the funds for such advertisement, publication and distribution of tourist promotion information or other activities specifically authorized by RCW 67.28.180 prior to December 31, 2018;

NOW, THEREFORE, IT IS HEREBY AGREED by the parties hereto as follows:

1. The City of Anacortes shall pay directly to the Grant Recipient, the sum of **\$31,667** for the calendar year 2018 upon documented performance as provided in the application under "Project Questionnaire" (attached hereto).
2. The Grant Recipient agrees to request payment from the City of Anacortes only for activities designed to advertise, publicize, or distribute information to attract visitors to the City of Anacortes and other such purposes as are permitted by RCW 67.28.180 and as set out under "Project Questionnaire" of the initial application.
3. The Grant Recipient shall make available to the City or the Washington State Auditor or their duly authorized representatives at any time during normal operating hours, all records, books, or pertinent information which the Grant Recipient shall have in conjunction with this agreement and which the City may be required by law to include or make part of auditing procedures or audit trail and which may be required for the purposes of funding the service contracted for herein. In addition, the Grant Recipient shall provide the Council a report with each reimbursement request describing how project funds were spent since the last reimbursement was submitted with a summary report being submitted with the final reimbursement request.

4. The term of this contract shall be for the calendar year 2018.

5. All services which are to be rendered or performed under this agreement will be rendered or performed entirely at the Grant Recipient's own risk and the Grant Recipient expressly agrees to indemnify and hold harmless the City and all its officers, agents, employees or otherwise, from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of every kind or nature whatsoever by or to any and all persons or property and of judgment against them which result from, arise out of, or in any way connected with the services to be rendered or performed by the Grant Recipient under the terms of this agreement. The Grant Recipient agrees to defend against any and all claims brought or action filed against the City with respect to the subject of this agreement, whether such claims are rightfully or wrongfully brought or filed.

7. Prior to final payment of funds, Grant Recipient will complete the attached Year-End Report and submit said Report with final payment request. If the request for payment is a one-time request, the Year-End Report will be submitted at time of payment request. If the event occurs at various times throughout the year or is an on-going event, the Report may be submitted when the final reimbursement request is submitted.

In witness whereof the parties hereto have caused this Agreement to be executed this ____ day of _____, 2017.

CITY OF ANACORTES:

**Recipient: ANACORTES CHAMBER OF
COMMERCE**

By _____
Laurie Gere, Mayor

By _____
Stephanie Hamilton

ATTEST:

Steve D. Hoglund, City Clerk-Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, WSBA #40530
City Attorney

Application

Project Detail

Project name International Gateway Welcome Sign
Date(s) of project 2018
Amount of funding requested \$31,667
Type of qualifying project ☒ Tourism Promotion/Marketing
☐ Operation of a Special Event/Festival designed to attract tourists
☐ Operation of a Tourism Promotion Agency
☐ Operation of a Tourism-Related Facility owned or operated or non-profit organization
☐ Operation and/or Capital Costs of a Tourism-Related Facility owned by a municipality

Applicant Detail

Applicant name Anacortes Chamber of Commerce – Beautification Committee
Type of applicant ☐ Individual ☒ Non-profit corporation ☐ Public agency ☐ Other: enter text.
Federal tax ID # 91-0534761
Contact name Jack Darnton/Stephanie Hamilton
Mailing address 819 Commercial Avenue, Ste F, Anacortes, WA 98221
Email address darntonfamily@comcast.net; shamilton@anacortes.org
Phone 360.293.7911

Project Questionnaire

Describe your project.

We plan to install a 20-foot, stainless welcome sign integrated with a sculptural element that will brand and identify Anacortes as a vibrant, artistic, forward-looking community with a marine heritage and recreational opportunities. The sign will have a sail motif. It will be installed near the state ferry terminal in Anacortes in full view of the 2 million people using Anacortes as their gateway and jumping off point for day-long or extended trips to the San Juan Islands and Sidney, B.C. Cars coming to and from the terminal will pass within 75 feet of the sign. The sign will be lighted and mesh with the Anacortes Sister Cities Association flag pavilion that also welcomes visitors at this site.

A small companion sign also using stainless steel and a sailing motif will hold 3' x 5' rotating banners that will announce and promote local tourism events and attractions: Anacortes Arts Festival, Anacortes Bier on the Pier, Anacortes Farmers Market, etc.

Describe with specificity what aspects of your project you would spend the requested funds on.

Money would go for construction and installation of the main sign and the secondary sign, lighting for both, and limited landscaping to restore the site.

Promotion

Describe how you will promote your project to attract tourists.

[Click here to enter text.](#)

Describe how you will promote lodging establishments, restaurants, and businesses located in Anacortes.

Click here to enter text.

Budget

Describe the overall budget for your project.

\$55,000 is the total cost — \$45,000 for the construction and delivery of the main sign and \$10,000 for site work, which includes lighting (extended from the flag pavilion) and a concrete base and underground work to ensure the sign will withstand 100 mph winds per state DOT requirements. Post installation limited landscaping will be needed to restore the site, and there will be a small cost for the secondary sign. The City of Anacortes, the Anacortes Arts Festival and the Anacortes Chamber of Commerce split the initial \$10,000 between the three entities and have committed a total of \$23,334 to the project.

What percentage of that budget are you requesting from the city?

With \$23,334 coming from our partners, we need another \$31,667 to complete our project. Our request is for 58 percent of the project cost.

What would you cut from your proposed project if your application is not fully funded?

We would not cut anything. A smaller, less costly version of our sign would be out of scale with the site and its impact would be much diluted. Lighting and the secondary sign are essential. If we receive partial funding we would have to make up the difference through additional fundraising and possibly finding in-kind contributions.

Tourism-Impact Estimate

Provide the following estimates of the number of visitors to Anacortes as a direct result of your project. For recurring events, provide actual data from prior years. Leave blank if prior year data is not available.

	Estimate	Actuals		
	2018	month/year	month/year	month/year
Overall attendance	2,028,678*	Enter ###.	Enter ###.	Enter ###.
Number of people traveling more than 50 miles or more one way from their place of residence or business for the day or staying overnight	750,000**	Enter ###.	Enter ###.	Enter ###.
Number of people traveling from another country or state outside of their place of residence or their business				
Number of people staying in PAID accommodations (e.g., hotel, motel, bed-and-breakfast) in Anacortes	2,275	Enter ###.	Enter ###.	Enter ###.
Number of paid lodging room nights resulting from your project (e.g., 25 rooms on Friday and 50 rooms on Saturday = 75 room nights)	2,500	Enter ###.	Enter ###.	Enter ###.

Describe methods you will use to track tourists for the purpose of mandatory reporting.

Data from Washington State Ferries ridership data. * indicates total riders out of Anacortes terminal. **a 2013 study indicated that 37% of terminal users use for pleasure.

Describe the prior success of your project in attracting tourists.

There currently is a welcome sign that is in major disrepair, however it does announce that visitors have arrived in Anacortes and has a spot to place a banner announcing events.

Describe your target tourist audience (location, demographics, etc.)

Guests travelling via Washington State Ferries

Attachments

Prior recipients for similar proposals must attach examples of ads, promotional materials, reports, or other materials they have generated with prior allocations of lodging tax funds.

List the titles of any attachments you have included with this application:

Precedence – Attachement A

Picture of current signage

Rendition of proposed signage

Certification

- I am an authorized agent of the organization applying for funding.
- If awarded, my organization intends to enter into a Municipal Services Contract with the City; provide liability insurance for the duration of the contract naming the City as additional insured and in an amount determined by the City; and file for a permit to use City property, if applicable.
- I understand that the City will only reimburse those costs actually incurred by the Applicant and only after the service is rendered, paid for if provided by a third party, and a signed Request for Reimbursement form (or other form acceptable to the City) has been submitted to the City, including copies of invoices and payment documentation.
- I understand that the Applicant will be required to submit a report in a format determined by the City.
- I understand that all project activities must be identified in promotional and other business materials as having been funded by the City of Anacortes.
- I understand that once submitted, this application is a public record. The City may post part or all of it on the City website or provide it in response to public records request.

Signature Jack Darnton and Stephanie Hamilton

TYPE NAME IN PLACE OF SIGNATURE IF SUBMITTING ELECTRONICALLY

Printed name Jack Darnton and Stephanie Hamilton

Title Chair Beautification Committee/President

Organization Anacortes Chamber of Commerce

The following communities have indicated they have used Lodging Tax money to fund welcome signs:

Arlington
Ellensburg
Ferndale
Bellingham
Skamania County
Kelso
Longview

Under the RCW – construction of tangible property with a usable life of three or more years is allowed.
to welcome tourists

RCW 67.28.080

Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

(1) "Acquisition" includes, but is not limited to, siting, acquisition, design, **construction**, refurbishing, expansion, repair, and improvement, including paying or securing the payment of all or any portion of general obligation bonds, leases, revenue bonds, or other obligations issued or incurred for such purpose or purposes under this chapter.

(2) "Municipality" means any county, city or town of the state of Washington.

(3) "Operation" includes, but is not limited to, operation, management, and marketing.

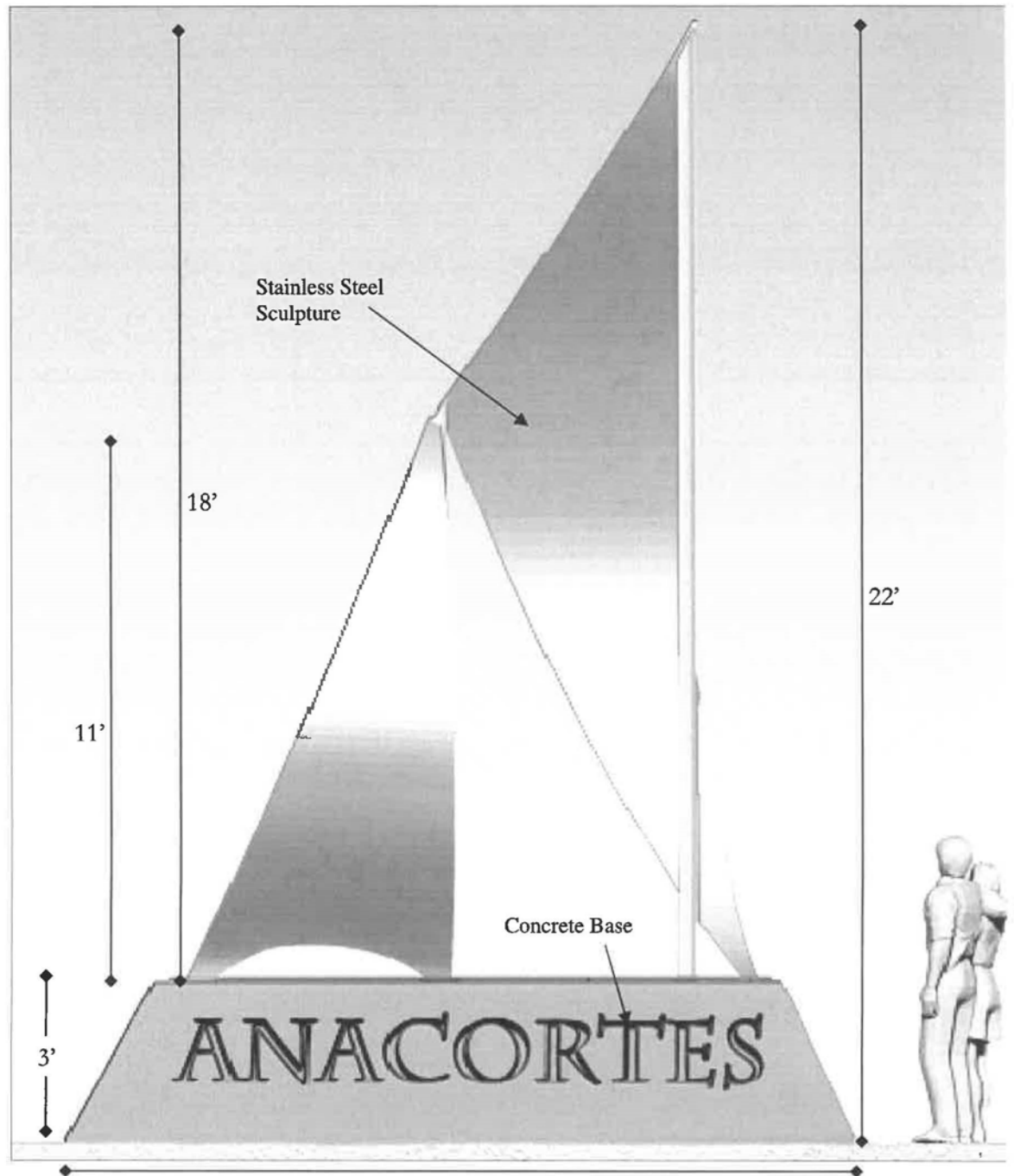
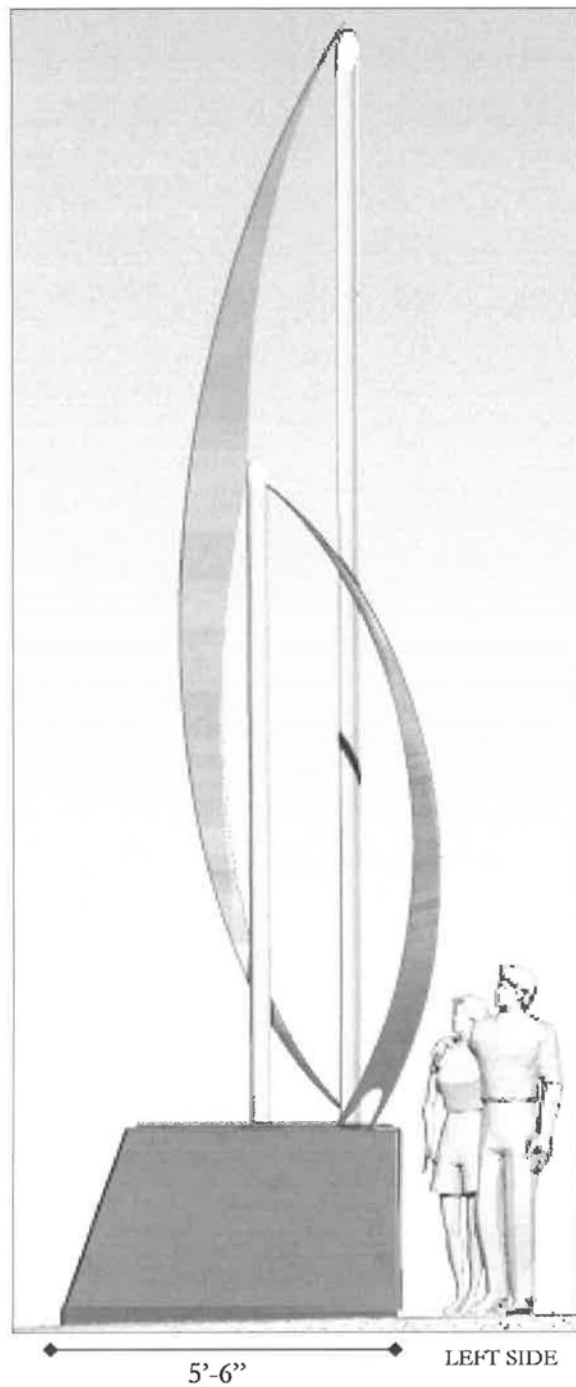
(4) "Person" means the federal government or any agency thereof, the state or any agency, subdivision, taxing district or municipal corporation thereof other than county, city or town, any private corporation, partnership, association, or individual.

(5) "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.

(6) "Tourism promotion" means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and **welcoming tourists**; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists.

(7) "Tourism-related facility" means real or **tangible personal property with a usable life of three or more years**, or constructed with volunteer labor that is: (a)(i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501(c)(3) of the federal internal revenue code of 1986, as amended; or (iii) **owned by a nonprofit organization described under section 501(c)(6) of the federal internal revenue code of 1986**, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.





VIEWS

Anacortes Gateway Sculpture

FRONT

Kevin Pettelle, [360] 793-0783
kpettelle@skyvalley.net
© 2016



City Council Agenda Bill

Meeting Date: 11/20/2017

Agenda Item: 7d

Subject: In city water rates

Staff Contact: Steve Hoglund, Fred Buckenmeyer

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3013
	Code Revision? Yes
x	Resolution No. 1996
	Contract
	Public Hearing
	Staff Report

Summary Statement: The attached Resolution 1996 would adopt Cost of Service water rates which would establish a new multifamily rate. Also enclosed is Ordinance 3013 which would add definitions to the AMC defining the three water rate classes and clarifying which customers would receive multifamily and residential rates.

Background Cost of City water rates were presented to City Council by consultant FCS Group on October 2, 2017, and discussion of those rates has continued at each subsequent regular City Council meeting. The proposed rates would become effective January 1, 2018, with the following rate changes proposed:

Water Rate Increases as a % with Mutifamily					
	2016	2017	2018	2019	2020
Residential	36%	18%	8.6%	7%	4%
Commercial	36%	18%	8.7%	7%	4%
Multifamily	36%	18%	-19.1%	7%	4%

At its November 6, 2017 meeting City Council endorsed the proposed rates and rate class definitions but requested harmonization of the definitions with the unified fee schedule and relocation of the definitions in the AMC. The revised ordinance and resolution are provided in response to that direction.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Ordinance 2961 rewriting the water section of Anacortes Municipal Code, Resolutions 1928 and 1950 updating in city water rates.

Competing Viewpoints Considered: N/A

Recommended Motion: I move to adopt Ordinance 3013 and Resolution 1996 as presented.

Alternative Actions: N/A

Attachments (listed in order presented): Resolution 1996 updating in city water rates and establishing a multifamily rate; Ordinance 3013 creating AMC Section 13.32.006 for water rate class definitions.

RESOLUTION 1996

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES
ESTABLISHING FEES FOR THE WATER UTILITY

WHEREAS, the City of Anacortes has been informed of and discussed the status and condition of critical water infrastructure requiring maintenance, requiring a revision to existing rates; and

WHEREAS, the City of Anacortes desires to establish a Multifamily water rate based on cost of service as determined by the FCS Group, the findings of which were presented to City Council on October 2, 2017; and

WHEREAS, the Anacortes City Council is empowered by Section 13.32.005 to pass fees for the water utility by resolution.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes, Washington, that:

Section 1.

1. Attachment A hereto is hereby adopted.
2. On January 1st of each year, the fees and charges for water set out in this resolution shall be indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bremerton—All Urban Wage Earners (CPI-U) for the previous October, or other comparable index if not published. The treasurer shall adjust the fees and publish them each December to take effect on all goods and services delivered or contracted after the beginning of each year. In no event shall the change in rates be less than zero percent in any given year. Unit prices and all other charges shall be to the nearest cent.
3. In addition to the rates set forth in attachment A there shall be charged an additional amount equal to the amount of any tax levy for the solid waste utility, which amount shall be part of the total bill payable by the water customer.

Section 2. This resolution shall take effect for water utility charges incurred on and after January 1, 2018.

PASSED and APPROVED on this 20th day of November, 2017.

AYES _____

NAYS _____

ABSENT _____

CITY OF ANACORTES:

BY: _____
LAURIE M. GERE, MAYOR

ATTEST:

APPROVED AS TO FORM:

Steve D. Hoglund
City Clerk Treasurer

Darcy J. Swetnam, WSBA # 40530
City Attorney

WATER

Regular water rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U), October 2016-October 2017 3.001%

Residential and Commercial Rates changed for 2018 based on FCS Rate Study. See study materials for information.

Rates Effective 1/1/2017				Rates Effective 1/1/2018			
Water Residential and Commercial Charges				CPI not applicable to base and consumption rates for 2018			
Monthly Fixed Charge							
Meter Size (Inches)	Residential	Commercial		Residential	Commercial	Multifamily	
5/8 x 3/4	\$ 16.51	\$ 24.77		\$ 17.92	\$ 26.92	\$ 20.03	
3/4	\$ 16.51	\$ 24.77		\$ 17.92	\$ 26.92	\$ 20.03	
1	\$ 27.58	\$ 41.36		\$ 29.94	\$ 44.94	\$ 33.45	
1½	\$ 54.99	\$ 82.48		\$ 59.69	\$ 89.62	\$ 66.70	
2	\$ 88.02	\$ 132.03		\$ 95.55	\$ 143.47	\$ 106.77	
3		\$ 264.06			\$ 286.93	\$ 213.54	
4		\$ 412.69			\$ 448.43	\$ 333.73	
6		\$ 825.62			\$ 897.13	\$ 667.65	
8		\$ 1,321.04			\$ 1,435.46	\$ 1,068.28	
Monthly Consumption Charge							
	Residential	Commercial		Residential	Commercial	Multifamily	
All consumption per cubic foot (CF)	\$ 0.018349	\$ 0.027523		\$ 0.019900	\$ 0.029900	\$ 0.022300	
All consumption per gallon*	\$ 0.002453	\$ 0.003679		\$ 0.002660	\$ 0.003997	\$ 0.002981	

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

Water General Facilities Charges~

Meter Size (Inches)	GFC In-City	Including taxes & fees	GFC In-City	Including taxes & fees
5/8 x 3/4	\$ 2,703.69	\$ 4,038.91	\$ 2,784.84	\$ 4,135.82
1	\$ 3,649.99	\$ 5,105.05	\$ 3,759.54	\$ 5,233.98
1½	\$ 7,299.96	\$ 9,217.34	\$ 7,519.07	\$ 9,469.68
2	\$ 11,679.94	\$ 14,152.09	\$ 12,030.51	\$ 14,552.54
3	\$ 23,359.88	\$ 27,311.41	\$ 24,061.02	\$ 28,106.83
4	\$ 36,499.82	\$ 42,115.64	\$ 37,595.35	\$ 43,355.42
6	\$ 72,999.64	\$ 83,238.51	\$ 75,190.70	\$ 85,712.59
8	\$ 116,799.41	\$ 132,585.96	\$ 120,305.11	\$ 136,541.17
10	\$ 167,899.15	\$ 190,157.98	\$ 172,938.59	\$ 195,841.19

~ GFC Rate includes meter installation fees. If installation costs exceed current installation fee, additional fees will be assessed.

Water Agriculture Irrigation*

Agriculture Meter (double check)	\$ 354.20
Agriculture Consumption Rate	\$ 231.83 Per Million Gallons

*Agriculture water charged for variable rate only, fixed costs of water system not included

\$ 364.84
\$ 238.79 Per Million Gallons

*Agriculture rate will be tied to the contractual wholesale rate

Water Additional Fees

Meter Installation Fee, up to 1"	\$ 860.21	\$ 886.03
Including taxes	\$ 969.16	\$ 998.25
Meter Installation Fee deposit, greater than 1"	\$ 860.21 towards install cost	\$ 886.03 towards install cost
Standpipe Water Charges	\$ 0.022770 Per Cubic Foot	\$ 0.029900 Per Cubic Foot
Construction Meter Charges*	\$ 50.00	\$ 50.00
Flat fee up to 60 days, up to 1000CF, billed at standpipe rate after CF cap.		
Including taxes	\$ 56.33	\$ 56.33
Water service fee*	\$ 75.00	\$ 75.00
After hours additional water service fee*	\$ 75.00	\$ 75.00

*No subject to CPI adjustments

ALL RATES ARE SUBJECT TO CHANGE BASED ON CITY COUNCIL DECISIONS

SEWER

Regular sewer rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U), October 2016-October 2017 3.001%

Rates Effective 1/1/2017					Rates Effective 1/1/2018				
Sewer Residential and Commercial Charges									
Monthly Fixed Charge									
Meter Size (Inches)		Residential		Commercial		Residential		Commercial	
5/8 x 3/4	\$	32.77	\$	32.77	\$	33.75	\$	33.75	
3/4	\$	39.34	\$	39.34	\$	40.52	\$	40.52	
1	\$	45.89	\$	45.89	\$	47.27	\$	47.27	
1 1/4	\$	59.00	\$	59.00	\$	60.77	\$	60.77	
2			\$	95.06			\$	97.91	
3			\$	360.56			\$	371.38	
4			\$	458.90			\$	472.67	
Monthly Consumption Charge									
		Residential		Commercial		Residential		Commercial	
SIC 1 consumption per cubic foot	\$	0.023325	\$	0.023325	\$	0.024025	\$	0.024025	
SIC 1 consumption per gallon*	\$	0.003118	\$	0.003118	\$	0.003212	\$	0.003212	
SIC 2 consumption per cubic foot			\$	0.029131			\$	0.030005	
SIC 2 consumption per gallon*			\$	0.003895			\$	0.004012	
SIC 3 consumption per cubic foot			\$	0.056705			\$	0.058407	
*Utility meters and billing system operate using cubic feet, some rounding	\$		\$	0.007580			\$	0.007808	
			\$	0.009226			\$	0.009503	
SIC 4 consumption per gallon*			\$	0.001233			\$	0.001270	
SIC 4: BOD per pound			\$	1.223262			\$	1.259978	
SIC 4: TSS per pound			\$	0.746397			\$	0.768800	

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format.

Sewer General Facilities Charges

Type		GFC In-City		Including taxes & fees		GFC In-City		Including taxes & fees
Singe Family	\$	8,561.88	\$	9,206.33	\$	8,818.86	\$	9,482.66
Duplex	\$	17,123.76	\$	18,412.66	\$	17,637.72	\$	18,965.31

Regular solid waste rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U) for the previous October.

Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U), October 2016-October 2017

3.001%

Rates effective 1/1/2017

Rates effective 1/1/2018

Solid Waste Residential Rates, includes structures with more than one living unit

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes	Monthly Rate	Additional Totes
Organics Tote	32, 64, 96 gallon	n/a	n/a	\$11.40	\$11.40	\$11.75	\$11.75
Recyclables Tote	32, 64, 96 gallon	1	n/a	\$9.33	\$9.33	\$9.61	\$9.61
Refuse Tote	21 gallon	1	1	\$7.26	n/a	\$7.47	n/a
Refuse Tote	32 gallon	n/a	3	\$13.48	\$13.48	\$13.88	\$13.88

Solid Waste Commercial Rates

Contents	Tote Sizes	Minimum # of Totes	Maximum # of Totes	Monthly Rate	Additional Totes	Monthly Rate	Additional Totes
Organics Tote - Restaurants only	96 gallon	n/a	n/a	\$16.59	\$16.59	\$17.08	\$17.08
Recyclables Tote	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Refuse Tote	21 gallon	n/a	1	\$7.26	n/a	\$7.47	n/a
Refuse Tote	32 gallon	n/a	5	\$13.48	\$13.48	\$13.88	\$13.88
Refuse Tote	96 gallon	n/a	2	\$37.32	\$37.32	\$38.44	\$38.44

Recycling Container Rates - Residential

*Utility meters and billing system o	Monthly Rate	Extra Collections	Monthly Rate	Extra Collections
1 Cubic Yard	\$25.92	\$15.55	\$26.69	\$16.02
2 Cubic Yard	\$46.65	\$20.73	\$48.05	\$21.36
3 Cubic Yard	\$72.57	\$25.92	\$74.74	\$26.69
6 Cubic Yard	\$93.30	\$31.10	\$96.10	\$32.03
8 Cubic Yard	\$134.77	\$41.47	\$138.81	\$42.71

Refuse Drop Box Rental Rates PERMANENT - Commercial

Container Size	Monthly Rate, for rented box only	Delivery Fee	Tonnage Fee Per Ton*	Haul Fee Compactor Box	Haul Fee Non Compactor Box	Monthly Rate, for rented box only	Delivery Fee	Tonnage Fee Per Ton*	Haul Fee Compactor Box	Haul Fee Non Compactor Box
10 Cubic Yard	\$103.67	\$77.75	At Cost plus \$1.00/ton	\$191.78	\$171.05	\$106.78	\$80.08	At Cost plus \$1.00/ton	\$197.54	\$176.18
30 Cubic Yard	\$103.67	\$77.75	At Cost plus \$1.00/ton	\$191.78	\$171.05	\$106.78	\$80.08	At Cost plus \$1.00/ton	\$197.54	\$176.18

*Not subject to CPI adjustments

*Not subject to CPI adjustments

Refuse Drop Box Rental Rates TEMPORARY - Prepayment Required

Container Size	Delivery, Removal & 7 Days	Haul Fee Non Compactor Box	Tonnage Fee Per Ton*	Daily Rate, Starting 8th Day	Pre-Pay amount, includes tax
10 Cubic Yard	\$ 281.95	\$171.05	At Cost plus \$1.00/ton	\$15.55	\$327.16
30 Cubic Yard	\$ 281.95	\$171.05	At Cost plus \$1.00/ton	\$15.55	\$327.16

*No subject to CPI adjustments

Delivery, Removal & 7 Days	Haul Fee Non Compactor Box	Tonnage Fee Per Ton*	Daily Rate, Starting 8th Day	Pre-Pay amount, includes tax
\$288.30	\$176.18	At Cost plus \$1.00/ton	\$16.02	\$334.52
\$288.30	\$176.18	At Cost plus \$1.00/ton	\$16.02	\$334.52

*No subject to CPI adjustments

Refuse Container Rates PERMANENT - Commercial

Container Size	Monthly Rate	Extra Collections
1.5 Cubic Yard	\$98.48	\$25.92
2 Cubic Yard	\$119.22	\$31.10
3 Cubic Yard	\$171.05	\$41.47
6 Cubic Yard	\$336.92	\$88.12
8 Cubic Yard	\$450.95	\$114.03

Monthly Rate	Extra Collections
\$101.44	\$26.69
\$122.79	\$32.03
\$176.18	\$42.71
\$347.03	\$90.76
\$464.48	\$117.46

Refuse Container Rates TEMPORARY - Prepayment required

Container Size	Delivery, Removal & 7 Days	Daily Rate, Starting 8th Day	Extra Collections	Pre-Pay amount, includes tax
1.5 Cubic Yard	\$98.48	\$3.11	\$57.02	\$114.27
2 Cubic Yard	\$114.03	\$4.15	\$67.38	\$132.31
3 Cubic Yard	\$134.77	\$5.70	\$82.93	\$156.37
6 Cubic Yard	\$191.78	\$10.37	\$134.77	\$222.53
8 Cubic Yard	\$233.25	\$15.55	\$171.05	\$270.64

Delivery, Removal & 7 Days	Daily Rate, Starting 8th Day	Extra Collections	Pre-Pay amount, includes tax
\$101.44	\$3.20	\$58.73	\$117.70
\$117.46	\$4.27	\$69.41	\$136.29
\$138.81	\$5.87	\$85.42	\$161.07
\$197.54	\$10.68	\$138.81	\$229.21
\$240.25	\$16.02	\$176.18	\$278.77

Solid Waste Additional Fees

Description	Per Unit
Additional Organics Dump	\$5.18
City Garbage Bags	\$4.15
City Garbage Bags - Retail Outlet Price	\$3.89
Non-Refrigerated Appliance	\$25.92
Organics Tote Cleaning Fee	\$10.37
Refrigerated Appliance	\$36.28
Refuse Overtime Call-Out, Per Hour	\$57.02
Replacement Tote Due To Negligence	At Cost plus \$10.12
Return Trip Fee (Blocked Container)	\$25.92
Special Haul Per Cubic Yard	\$36.28
Organics Return Trip	\$10.00
Recycling Return Trip	\$10.00

Per Unit
\$5.34
\$4.27
\$4.00
\$26.69
\$10.68
\$37.37
\$58.73
At Cost plus \$10.42
\$26.69
\$37.37
\$10.00
\$10.00

STORM

Effective 1/1/2018 until 12/31/2022, the monthly fixed rate charge for storm residential and commercial charges will not be subject to CPI adjustments. Rate changes are as indicated below.

Regular storm rates are indexed annually by the treasurer to reflect one hundred percent of any change from the Consumer Price Index for Seattle-Tacoma-Bremerton-All Urban Wage Earners

Seattle-Tacoma-Bremerton-All Urban Wage Earners (CPI-U), October 2016-October 2017 3.001%

		Rates Effective 1/1/2017	Rates Effective 1/1/2018	Rates Effective 1/1/2019	Rates Effective 1/1/2020	Rates Effective 1/1/2021	Rates Effective 1/1/2022
Storm Residential and Commercial Charges							
Monthly Fixed Charge							
Single Family Residential (flat fee)	\$	5.12	\$ 9.00	\$ 9.50	\$ 10.50	\$ 11.50	12.50
Commercial per ERU per Month	\$	5.12	\$ 9.00	\$ 9.50	\$ 10.50	\$ 11.50	12.50
One ERU is 3,600 square feet of impervious area							

Effective 1/1/2018 until 12/31/2018 all charges for properties located in the HM or LM1 zones will be charged a reduced rate of 10% of current charges. Effective 1/1/2019 until 12/31/2022 this rate reduction will decrease by 5% per year. Effective 1/1/2023 until 12/31/2028 this rate reduction will decrease by 10% per year. Effective 1/1/2029 all storm charges for properties located in the HM or LM1 zones will be charged the current charges without any reductions.

Monthly Fixed Charge (HM and LM1 Zones)		Rates Effective 1/1/2018	Rates Effective 1/1/2019	Rates Effective 1/1/2020	Rates Effective 1/1/2021	Rates Effective 1/1/2022
% of current rate		10%	15%	20%	25%	30%
Single Family Residential (flat fee)	\$	0.90	\$ 1.43	\$ 2.10	\$ 2.88	\$ 3.75
Commercial per ERU per Month	\$	0.90	\$ 1.43	\$ 2.10	\$ 2.88	\$ 3.75

Monthly Fixed Charge (HM and LM1 Zones)		Rates Effective 1/1/2023	Rates Effective 1/1/2024	Rates Effective 1/1/2025	Rates Effective 1/1/2026	Rates Effective 1/1/2027	Rates Effective 1/1/2028
% of current rate		40%	50%	60%	70%	80%	90%

*Utility meters and billing system operate using cubic feet, some rounding may occur when reviewing billed amounts in gallon format

Type							
Per 3,600 square feet of impervious area	\$	1,442.36	\$ 1,485.65	\$ 1,530.22	\$ 1,576.13	\$ 1,623.41	1,672.12
Including Tax	\$	1,550.93	\$ 1,597.48	\$ 1,645.40	\$ 1,694.77	\$ 1,745.61	1,797.98

ORDINANCE NO 3013

AN ORDINANCE AMENDING CHAPTER 13.32 OF THE CITY OF ANACORTES
MUNICIPAL CODE TO ADD WATER RATE CLASS DEFINITIONS

WHEREAS, the Council of the City of Anacortes finds that the sale of water is a necessary and valuable public resource, and

WHEREAS, there are currently only two rate classes defined, and the Council of the City of Anacortes finds this is not sufficient to meet the needs of all classes of water users and wishes to establish further rate classes and definitions;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANACORTES DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. A new section, 13.32.006 “Definitions”, is hereby added to the Anacortes Municipal Code to read in its entirety as follows:

13.32.006 - Definitions.

For the purpose of this chapter the words set out in this section, and associated documents, such as the unified fee schedule, shall have the following meanings:

- A. “Residential” shall mean a Single Family Residence (SFR) which shall mean a single residential building unit that is served by a single water meter, including zero-lot-line SFR. Residential shall also include irrigation meters associated with a SFR, which includes homeowners associations that support single family residences.
- B. “Multifamily” shall mean multifamily buildings that are supported by a single water meter. This includes duplexes, triplexes, fourplexes, apartment buildings, condo buildings, and includes irrigation meters that support these multifamily buildings.
- C. “Commercial” shall mean all other meters that do not fall under one of the other two meter categories of Residential or Multifamily. This includes all meters other than irrigation meters associated with homeowners associations, includes all parks, and includes all other meters not specifically defined in this chapter.

The Finance Director is authorized to make judgements about which rate class a meter qualifies for.

Section 2. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law.

PASSED by the City Council and APPROVED by the Mayor of the City of Anacortes, Washington, this 20th day of November, 2017 at a regular open public meeting thereof.

AYES_____

NAYS_____

ABSENT_____

CITY OF ANACORTES:

BY: _____
LAURIE M. GERE, MAYOR

ATTEST:

APPROVED AS TO FORM:

Steven D. Hoglund
City Clerk Treasurer

Darcy Swetnam, WSBA # 40530
City Attorney



City Council Agenda Bill

Meeting Date: 11/20/2017

Agenda Item: 7e

Subject: Contract Award for the March Point Road Shoulder Widening Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract 15-006-TRN-002
	Public Hearing
	Staff Report

Summary Statement: City staff seeks City Council consent to award a contract to Granite Construction Company in the amount of \$205,373.00 to construct the March Point Road Shoulder Widening Project.

Background: On October 10, 2016 City Council awarded a contract to SRV Construction for the project. The original Contract Documents included a road closure. However, after bid opening and contract award, it was determined that a road closure was not prudent given the potential impacts and the contract was terminated. As such, it was necessary to rebid the project. On November 7, 2017 the City conducted a bid opening on the subject project. Fifteen bids were received and Granite Construction Company was the low, responsive, responsible bidder. The bid tabulation is attached.

Budget Impact	
Amount Budgeted	\$198,000.00
Budget Account (BARS)	105.720.595.62.63
Proposed Expenditure	\$205,373.00
Budget Amendment Required?	Yes
Revenue Source	FHWA 86.5% - City 13.5% REET2

Proposed Contract	
Contractor	Granite Construction Company
Amount	\$205,373.00
Start Date	Inception
End Date	20 working days

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council provide its consent to enter a contract with Granite Construction Company in the amount of \$205,373.00 to construct the March Point Road Shoulder Widening Project.

Alternative Actions: N/A

Attachments: Contract, Bid Tabulation

THIS AGREEMENT, made in two (2) copies, each of which shall be deemed original, and entered into this _____ day of _____, 2017, between the City of Anacortes Washington hereinafter called City, and Granite Construction Company hereinafter called the Contractor.

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

I. WORK. The Contractor shall do all work and furnish all tools, materials, equipment, and transportation required for the **MARCH POINT ROAD SHOULDER WIDENING PROJECT**, in accordance with and as described in the Invitation for Bid entitled the same and dated November 7, 2017, Federal Aid No.STPUS-6201(001). Incorporated by reference, and made a part hereof, are the Invitation for Bid aforementioned, current Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction M 41-10 and Amendments, except as modified by the Special Provisions included in this Invitation to Bid. Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.

The City hereby promises and agrees with the Contractor to retain and does retain the Contractor to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained, and hereby contracts to pay for the same according to the attached specifications and the schedule of prices bid and hereto attached, at the time and in the manner and upon the conditions provided for in this contract.

The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Contractor in the contract.

II. PRICE. The Total Contract Price is Two Hundred Five Thousand Three Hundred Seventy-Three Dollars (\$205,373.00). The Contractor's bid schedule is incorporated by reference and attached hereto as Exhibit A.

III. TIME. Unless otherwise stated in the Invitation for Bid, all physical construction activities shall be completed within 20 working days from the first working day following the Notice to Proceed. The Contractor shall supply the materials within the specified period of time after Notice to Proceed has been issued by the City.

IV. LIQUIDATED DAMAGES. Under 1-08.9 of the current WSDOT Standard Specifications for Road, Bridge, and Municipal Construction, the City is entitled to liquidated damages for each and every calendar day said work remains uncompleted after expiration of the specified time.

V. INDEMNIFICATION/HOLD HARMLESS. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

VI. INSURANCE. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

IN WITNESS WHEREOF the Contractor has executed this instrument on the day and year first below written and the Authorized Official has caused this instrument to be executed by and in the name of the City the day and year first above written.

GRANITE CONSTRUCTION COMPANY

CITY OF ANACORTES

Signature

MAYOR

Printed

Date

Title

Date

INVITATION FOR BID

Sealed bids for "**March Point Road Shoulder Widening**" addressed to Steve Hoglund, City Clerk, will be received at the Office of the City Clerk, 904 6th Street, P O Box 547, Anacortes, WA 98221, until 10:30 A.M., local time on 7 NOVEMBER 2017, when bids will be publicly opened and read in the City Council Chambers at City Hall. Any bids received after the specified time and date will not be considered.

The work provided for this project will include all materials, equipment, labor and related items necessary to widen both shoulders on March Point Road from the Tommy Thompson trestle south approximately 1,250 feet and install a rectangular rapid flashing beacon (RRFB) assembly. The work will include, clearing and grubbing, saw-cutting and planing bituminous pavement, roadway excavation, placing crushed surfacing top course, HMA paving, installing rock wall, installing RRFB assembly, permanent signing, pavement striping and markings, landscaping, erosion control and other work, all in accordance with the Contract Plans, Special Provisions, the Standard Specifications, and Standard Plans.

===== This project has a delayed START DATE of 1 MARCH 2018 =====
"START DATE" is defined as Mobilization on-site and immediate commencement of the Work.

Bid Deposit: Bidders must submit a bid deposit equal to 5 percent of the bid amount. The deposit may be in cash, certified check, cashier's check, or surety bond.

Project Documents: Plans, specification, addenda, bidders list, and plan holders list for this project are available through the City of Anacortes on-line plan room. Free of charge access is provided to Prime Bidders, Subcontractors, and Vendors by going to <http://bxwa.com> and clicking on "Posted Projects", "Public Works", "City of Anacortes", and "Projects Bidding". Bidders are encouraged to register in order to receive automatic email notification of future addenda and to place themselves on the self-registered "Bidders List". This on-line plan room provides bidders with fully usable on-line documents; with the ability to download, print to your own printer, order full/partial plan sets from numerous reprographic sources (on-line print order form), and a free on-line digitizer/take-off tool. Contact Bidders Exchange of Washington at (425) 258-1303 should you require assistance.

Bonding: The Successful Bidder will be required to furnish the necessary additional bonds for the faithful performance of the work, as prescribed in the Bidding Documents.
The Engineering Estimate for this project is within the range of \$180,000 to \$200,000.

In order to perform public work, the successful contractor and subcontractors, prior to receiving contract award, shall have a City of Anacortes Business License. Applications for business license can be obtained at City Hall or you can obtain a copy from our internet home page at www.cityofanacortes.org. On the internet home page, you'll see a link named Business Licenses.

The City of Anacortes in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR

Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration or an award.

Dated this October 10th 2017.

CITY OF ANACORTES, WASHINGTON

Published Dates:

Daily Journal of Commerce: 11 October 2017

Anacortes American: 18 October 2017

By



Steve Hoglund, City Clerk

CITY OF ANACORTES
MARCH POINT ROAD SHOULDER WIDENING PW-15-006-TRN-002
FHWA STPUS45-6201(001)
BID RESULT TABULATION BID OPENING: 7 NOVEMBER 2017

Item No.	Item Description	Engineering Estimate				Tiger Constr'n		apparent low bid Granite Constr'n		C. Johnson Constr'n		North Hill Resources		SRV Constr'n	
		Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	\$ 15,500.00	\$ 15,500.00	\$ 19,500.00	\$ 19,500.00	\$ 19,000.00	\$ 19,000.00	\$ 20,000.00	\$ 20,000.00	\$ 14,400.00	\$ 14,400.00	\$ 20,000.00	\$ 20,000.00
2	Roadway Surveying	1	LS	\$ 3,500.00	\$ 3,500.00	\$ 5,412.00	\$ 5,412.00	\$ 4,100.00	\$ 4,100.00	\$ 2,200.00	\$ 2,200.00	\$ 4,450.00	\$ 4,450.00	\$ 4,400.00	\$ 4,400.00
3	SPCC Plan	1	LS	\$ 250.00	\$ 250.00	\$ 560.00	\$ 560.00	\$ 500.00	\$ 500.00	\$ 200.00	\$ 200.00	\$ 800.00	\$ 800.00	\$ 275.00	\$ 275.00
4	Project Temporary Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 21,300.00	\$ 21,300.00	\$ 12,500.00	\$ 12,500.00	\$ 9,100.00	\$ 9,100.00	\$ 29,000.00	\$ 29,000.00	\$ 13,150.00	\$ 13,150.00
5	Removal of Structures and Obstructions	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 545.00	\$ 545.00	\$ 4,500.00	\$ 4,500.00	\$ 6,700.00	\$ 6,700.00	\$ 6,900.00	\$ 6,900.00	\$ 7,870.00	\$ 7,870.00
6	Clearing and Grubbing	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 9,770.00	\$ 9,770.00	\$ 2,500.00	\$ 2,500.00	\$ 10,800.00	\$ 10,800.00	\$ 2,950.00	\$ 2,950.00	\$ 2,500.00	\$ 2,500.00
7	Sawcut ACP	15,000	LF-IN	\$ 0.50	\$ 7,500.00	\$ 0.55	\$ 8,250.00	\$ 0.50	\$ 7,500.00	\$ 0.40	\$ 6,000.00	\$ 0.30	\$ 4,500.00	\$ 0.45	\$ 6,750.00
8	Roadway Excavation Inc. Haul	150	CY	\$ 60.00	\$ 9,000.00	\$ 45.00	\$ 6,750.00	\$ 60.00	\$ 9,000.00	\$ 21.80	\$ 3,270.00	\$ 39.00	\$ 5,850.00	\$ 68.00	\$ 10,200.00
9	Crushed Surfacing Top Course	220	TN	\$ 45.00	\$ 9,900.00	\$ 50.80	\$ 11,176.00	\$ 50.00	\$ 11,000.00	\$ 40.70	\$ 8,954.00	\$ 56.00	\$ 12,320.00	\$ 35.00	\$ 7,700.00
10	Planing Bituminous Pavement	560	SY	\$ 15.00	\$ 8,400.00	\$ 10.00	\$ 5,600.00	\$ 15.00	\$ 8,400.00	\$ 11.50	\$ 6,440.00	\$ 19.50	\$ 10,920.00	\$ 10.40	\$ 5,824.00
11	HMA Class 1/2" PG 64-22	220	TN	\$ 145.00	\$ 31,900.00	\$ 146.50	\$ 32,230.00	\$ 135.00	\$ 29,700.00	\$ 146.00	\$ 32,120.00	\$ 170.00	\$ 37,400.00	\$ 176.00	\$ 38,720.00
12	Asphalt Cost Price Adjustment	1	CALC	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
13	Compost Sock	2,500	LF	\$ 6.00	\$ 15,000.00	\$ 5.50	\$ 13,750.00	\$ 5.75	\$ 14,375.00	\$ 5.35	\$ 13,375.00	\$ 7.00	\$ 17,500.00	\$ 5.45	\$ 13,625.00
14	SWPP Plan Preparation	1	LS	\$ 500.00	\$ 500.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 3,900.00	\$ 3,900.00	\$ 550.00	\$ 550.00
15	ESC Lead	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,600.00	\$ 1,600.00	\$ 500.00	\$ 500.00
16	Erosion/Water Pollution Control	1	FA	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
17	Street Cleaning	20	HR	\$ 150.00	\$ 3,000.00	\$ 209.00	\$ 4,180.00	\$ 200.00	\$ 4,000.00	\$ 90.00	\$ 1,800.00	\$ 165.00	\$ 3,300.00	\$ 117.00	\$ 2,340.00
18	Landscape Restoration & Plantings	1	FA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
19	RRFB System	1	LS	\$ 17,000.00	\$ 17,000.00	\$ 13,350.00	\$ 13,350.00	\$ 14,000.00	\$ 14,000.00	\$ 17,000.00	\$ 17,000.00	\$ 12,000.00	\$ 12,000.00	\$ 13,175.00	\$ 13,175.00
20	Permanent Signing	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 5,066.00	\$ 5,066.00	\$ 5,000.00	\$ 5,000.00	\$ 4,100.00	\$ 4,100.00	\$ 4,300.00	\$ 4,300.00	\$ 4,200.00	\$ 4,200.00
21	Paint Line	3,750	LF	\$ 1.25	\$ 4,687.50	\$ 0.85	\$ 3,187.50	\$ 1.00	\$ 3,750.00	\$ 0.80	\$ 3,000.00	\$ 0.80	\$ 3,000.00	\$ 0.85	\$ 3,187.50
22	Plastic Stop Line	20	LF	\$ 12.00	\$ 240.00	\$ 22.30	\$ 446.00	\$ 25.00	\$ 500.00	\$ 22.00	\$ 440.00	\$ 27.00	\$ 540.00	\$ 22.00	\$ 440.00
23	Plastic Crosswalk Line	64	SF	\$ 10.00	\$ 640.00	\$ 11.20	\$ 716.80	\$ 12.00	\$ 768.00	\$ 11.00	\$ 704.00	\$ 27.00	\$ 1,728.00	\$ 11.00	\$ 704.00
24	Rock Wall	2,070	SF	\$ 18.00	\$ 37,260.00	\$ 13.70	\$ 28,359.00	\$ 14.00	\$ 28,980.00	\$ 23.00	\$ 47,610.00	\$ 33.00	\$ 68,310.00	\$ 20.30	\$ 42,021.00
25	Backfill for Rock Wall	140	TN	\$ 35.00	\$ 4,900.00	\$ 66.70	\$ 9,338.00	\$ 50.00	\$ 7,000.00	\$ 36.00	\$ 5,040.00	\$ 48.00	\$ 6,720.00	\$ 39.00	\$ 5,460.00
26	Structure Excavation Class B Inc Haul	40	CY	\$ 50.00	\$ 2,000.00	\$ 59.70	\$ 2,388.00	\$ 80.00	\$ 3,200.00	\$ 51.00	\$ 2,040.00	\$ 22.00	\$ 880.00	\$ 104.00	\$ 4,160.00
27	Pothole Existing Underground Utility	4	EA	\$ 400.00	\$ 1,600.00	\$ 204.00	\$ 816.00	\$ 400.00	\$ 1,600.00	\$ 380.00	\$ 1,520.00	\$ 460.00	\$ 1,840.00	\$ 365.00	\$ 1,460.00
28	Unanticipated Site Work	1	FA	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL PRICE					\$ 206,777.50		\$ 215,840.30		\$ 205,373.00		\$ 216,913.00		\$ 266,608.00		\$ 220,711.50

CITY OF ANACORTES
MARCH POINT ROAD SHOULDER WIDENING PW-15-006-TRN-002
FHWA STPUS45-6201(001)
BID RESULT TABULATION BID OPENING: 7 NOVEMBER 2017

Item No.	Item Description	JAG Corporation		Reece Constr'n		Oceanside Constr'n		Carman's Constr'n		Honcoop Gravel		Trimaxx Constr'n		McCann Constr'n	
		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	\$ 15,000.00	\$ 15,000.00	\$ 11,025.00	\$ 11,025.00	\$ 19,000.00	\$ 19,000.00	\$ 15,217.60	\$ 15,217.60	\$ 24,962.78	\$ 24,962.78	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00
2	Roadway Surveying	\$ 7,600.00	\$ 7,600.00	\$ 4,625.00	\$ 4,625.00	\$ 4,000.00	\$ 4,000.00	\$ 4,350.00	\$ 4,350.00	\$ 4,955.74	\$ 4,955.74	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
3	SPCC Plan	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 300.00	\$ 300.00	\$ 196.00	\$ 196.00	\$ 273.42	\$ 273.42	\$ 700.00	\$ 700.00	\$ 750.00	\$ 750.00
4	Project Temporary Traffic Control	\$ 21,000.00	\$ 21,000.00	\$ 14,000.00	\$ 14,000.00	\$ 32,670.00	\$ 32,670.00	\$ 25,649.20	\$ 25,649.20	\$ 25,975.12	\$ 25,975.12	\$ 16,000.00	\$ 16,000.00	\$ 15,000.00	\$ 15,000.00
5	Removal of Structures and Obstructions	\$ 2,500.00	\$ 2,500.00	\$ 6,600.00	\$ 6,600.00	\$ 2,300.00	\$ 2,300.00	\$ 3,628.00	\$ 3,628.00	\$ 4,218.13	\$ 4,218.13	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00
6	Clearing and Grubbing	\$ 5,500.00	\$ 5,500.00	\$ 7,150.00	\$ 7,150.00	\$ 11,000.00	\$ 11,000.00	\$ 6,600.00	\$ 6,600.00	\$ 10,933.57	\$ 10,933.57	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
7	Sawcut ACP	\$ 0.72	\$ 10,800.00	\$ 0.20	\$ 3,000.00	\$ 0.40	\$ 6,000.00	\$ 0.35	\$ 5,250.00	\$ 0.48	\$ 7,200.00	\$ 0.30	\$ 4,500.00	\$ 0.30	\$ 4,500.00
8	Roadway Excavation Inc. Haul	\$ 65.00	\$ 9,750.00	\$ 130.00	\$ 19,500.00	\$ 75.00	\$ 11,250.00	\$ 43.60	\$ 6,540.00	\$ 37.29	\$ 5,593.50	\$ 54.00	\$ 8,100.00	\$ 75.00	\$ 11,250.00
9	Crushed Surfacing Top Course	\$ 36.00	\$ 7,920.00	\$ 100.00	\$ 22,000.00	\$ 48.00	\$ 10,560.00	\$ 34.91	\$ 7,680.20	\$ 46.97	\$ 10,333.40	\$ 40.00	\$ 8,800.00	\$ 60.00	\$ 13,200.00
10	Planing Bituminous Pavement	\$ 21.42	\$ 11,995.20	\$ 14.00	\$ 7,840.00	\$ 13.00	\$ 7,280.00	\$ 10.42	\$ 5,835.20	\$ 14.89	\$ 8,338.40	\$ 15.00	\$ 8,400.00	\$ 21.00	\$ 11,760.00
11	HMA Class 1/2" PG 64-22	\$ 195.00	\$ 42,900.00	\$ 175.00	\$ 38,500.00	\$ 193.00	\$ 42,460.00	\$ 152.29	\$ 33,503.80	\$ 151.29	\$ 33,283.80	\$ 155.00	\$ 34,100.00	\$ 160.00	\$ 35,200.00
12	Asphalt Cost Price Adjustment	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
13	Compost Sock	\$ 6.95	\$ 17,375.00	\$ 5.75	\$ 14,375.00	\$ 6.00	\$ 15,000.00	\$ 6.04	\$ 15,100.00	\$ 5.73	\$ 14,325.00	\$ 4.00	\$ 10,000.00	\$ 9.00	\$ 22,500.00
14	SWPP Plan Preparation	\$ 2,500.00	\$ 2,500.00	\$ 800.00	\$ 800.00	\$ 300.00	\$ 300.00	\$ 784.00	\$ 784.00	\$ 273.42	\$ 273.42	\$ 1,400.00	\$ 1,400.00	\$ 500.00	\$ 500.00
15	ESC Lead	\$ 3,500.00	\$ 3,500.00	\$ 1,125.00	\$ 1,125.00	\$ 100.00	\$ 100.00	\$ 450.00	\$ 450.00	\$ 859.65	\$ 859.65	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
16	Erosion/Water Pollution Control	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
17	Street Cleaning	\$ 145.00	\$ 2,900.00	\$ 175.00	\$ 3,500.00	\$ 200.00	\$ 4,000.00	\$ 180.00	\$ 3,600.00	\$ 256.34	\$ 5,126.80	\$ 60.00	\$ 1,200.00	\$ 150.00	\$ 3,000.00
18	Landscape Restoration & Plantings	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
19	RRFB System	\$ 19,000.00	\$ 19,000.00	\$ 10,800.00	\$ 10,800.00	\$ 14,000.00	\$ 14,000.00	\$ 8,720.80	\$ 8,720.80	\$ 15,735.42	\$ 15,735.42	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00
20	Permanent Signing	\$ 6,500.00	\$ 6,500.00	\$ 5,875.00	\$ 5,875.00	\$ 2,500.00	\$ 2,500.00	\$ 3,434.00	\$ 3,434.00	\$ 2,699.01	\$ 2,699.01	\$ 3,200.00	\$ 3,200.00	\$ 1,400.00	\$ 1,400.00
21	Paint Line	\$ 0.97	\$ 3,637.50	\$ 0.90	\$ 3,375.00	\$ 0.80	\$ 3,000.00	\$ 1.20	\$ 4,500.00	\$ 0.87	\$ 3,262.50	\$ 0.80	\$ 3,000.00	\$ 0.50	\$ 1,875.00
22	Plastic Stop Line	\$ 34.00	\$ 680.00	\$ 28.00	\$ 560.00	\$ 21.00	\$ 420.00	\$ 15.96	\$ 319.20	\$ 27.94	\$ 558.80	\$ 22.00	\$ 440.00	\$ 15.75	\$ 315.00
23	Plastic Crosswalk Line	\$ 34.00	\$ 2,176.00	\$ 28.00	\$ 1,792.00	\$ 11.00	\$ 704.00	\$ 9.55	\$ 611.20	\$ 12.29	\$ 786.56	\$ 11.00	\$ 704.00	\$ 12.50	\$ 800.00
24	Rock Wall	\$ 10.97	\$ 22,700.00	\$ 26.00	\$ 53,820.00	\$ 20.00	\$ 41,400.00	\$ 19.68	\$ 40,737.60	\$ 10.17	\$ 21,051.90	\$ 20.00	\$ 41,400.00	\$ 22.00	\$ 45,540.00
25	Backfill for Rock Wall	\$ 65.00	\$ 9,100.00	\$ 29.00	\$ 4,060.00	\$ 50.00	\$ 7,000.00	\$ 22.79	\$ 3,190.60	\$ 36.87	\$ 5,161.80	\$ 34.00	\$ 4,760.00	\$ 55.00	\$ 7,700.00
26	Structure Excavation Class B Inc Haul	\$ 135.00	\$ 5,400.00	\$ 97.00	\$ 3,880.00	\$ 76.00	\$ 3,040.00	\$ 25.00	\$ 1,000.00	\$ 68.06	\$ 2,722.40	\$ 60.00	\$ 2,400.00	\$ 30.00	\$ 1,200.00
27	Pothole Existing Underground Utility	\$ 600.00	\$ 2,400.00	\$ 1,100.00	\$ 4,400.00	\$ 300.00	\$ 1,200.00	\$ 100.00	\$ 400.00	\$ 497.53	\$ 1,990.12	\$ 800.00	\$ 3,200.00	\$ 550.00	\$ 2,200.00
28	Unanticipated Site Work	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
			\$ 245,333.70		\$ 254,902.00		\$ 250,984.00		\$ 208,797.40		\$ 222,121.24		\$ 207,304.00		\$ 237,690.00

CITY OF ANACORTES
MARCH POINT ROAD SHOULDER WIDENING PW-15-006-TRN-002
FHWA STPUS45-6201(001)
BID RESULT TABULATION BID OPENING: 7 NOVEMBER 2017

Item No.	Item Description	Faber Constr'n		Larry Brown Constr'n		Stremler Gravel		average unit price	Item Description
		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	Mobilization	\$ 13,179.58	\$ 13,179.58	\$ 19,000.00	\$ 19,000.00	\$ 26,600.00	\$ 26,600.00	\$ 18,125.66	Mobilization
2	Roadway Surveying	\$ 4,183.08	\$ 4,183.08	\$ 4,200.00	\$ 4,200.00	\$ 6,600.00	\$ 6,600.00	\$ 4,605.05	Roadway Surveying
3	SPCC Plan	\$ 733.91	\$ 733.91	\$ 355.00	\$ 355.00	\$ 300.00	\$ 300.00	\$ 516.22	SPCC Plan
4	Project Temporary Traffic Control	\$ 34,816.36	\$ 34,816.36	\$ 16,830.00	\$ 16,830.00	\$ 42,000.00	\$ 42,000.00	\$ 21,932.71	Project Temporary Traffic Control
5	Removal of Structures and Obstructions	\$ 3,507.90	\$ 3,507.90	\$ 14,000.00	\$ 14,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,917.94	Removal of Structures and Obstructions
6	Clearing and Grubbing	\$ 5,635.82	\$ 5,635.82	\$ 9,400.00	\$ 9,400.00	\$ 4,300.00	\$ 4,300.00	\$ 6,502.63	Clearing and Grubbing
7	Sawcut ACP	\$ 0.46	\$ 6,900.00	\$ 0.32	\$ 4,800.00	\$ 0.65	\$ 9,750.00	\$ 0.43	Sawcut ACP
8	Roadway Excavation Inc. Haul	\$ 40.21	\$ 6,031.50	\$ 46.00	\$ 6,900.00	\$ 35.40	\$ 5,310.00	\$ 55.69	Roadway Excavation Inc. Haul
9	Crushed Surfacing Top Course	\$ 27.64	\$ 6,080.80	\$ 39.70	\$ 8,734.00	\$ 57.60	\$ 12,672.00	\$ 48.22	Crushed Surfacing Top Course
10	Planing Bituminous Pavement	\$ 11.46	\$ 6,417.60	\$ 12.80	\$ 7,168.00	\$ 10.50	\$ 5,880.00	\$ 14.06	Planing Bituminous Pavement
11	HMA Class 1/2" PG 64-22	\$ 158.73	\$ 34,920.60	\$ 141.50	\$ 31,130.00	\$ 150.00	\$ 33,000.00	\$ 160.35	HMA Class 1/2" PG 64-22
12	Asphalt Cost Price Adjustment	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	Asphalt Cost Price Adjustment
13	Compost Sock	\$ 3.30	\$ 8,250.00	\$ 5.20	\$ 13,000.00	\$ 5.65	\$ 14,125.00	\$ 5.78	Compost Sock
14	SWPP Plan Preparation	\$ 978.54	\$ 978.54	\$ 900.00	\$ 900.00	\$ 300.00	\$ 300.00	\$ 1,099.06	SWPP Plan Preparation
15	ESC Lead	\$ 1,610.66	\$ 1,610.66	\$ 715.00	\$ 715.00	\$ 1,350.00	\$ 1,350.00	\$ 1,077.35	ESC Lead
16	Erosion/Water Pollution Control	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	Erosion/Water Pollution Control
17	Street Cleaning	\$ 103.58	\$ 2,071.60	\$ 85.00	\$ 1,700.00	\$ 275.00	\$ 5,500.00	\$ 160.73	Street Cleaning
18	Landscape Restoration & Plantings	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Landscape Restoration & Plantings
19	RRFB System	\$ 17,649.17	\$ 17,649.17	\$ 11,800.00	\$ 11,800.00	\$ 10,000.00	\$ 10,000.00	\$ 14,015.36	RRFB System
20	Permanent Signing	\$ 4,389.37	\$ 4,389.37	\$ 5,300.00	\$ 5,300.00	\$ 5,750.00	\$ 5,750.00	\$ 4,247.56	Permanent Signing
21	Paint Line	\$ 0.86	\$ 3,225.00	\$ 0.80	\$ 3,000.00	\$ 0.85	\$ 3,187.50	\$ 0.86	Paint Line
22	Plastic Stop Line	\$ 22.92	\$ 458.40	\$ 39.30	\$ 786.00	\$ 20.00	\$ 400.00	\$ 24.34	Plastic Stop Line
23	Plastic Crosswalk Line	\$ 11.46	\$ 733.44	\$ 10.50	\$ 672.00	\$ 11.50	\$ 736.00	\$ 14.93	Plastic Crosswalk Line
24	Rock Wall	\$ 20.55	\$ 42,538.50	\$ 20.00	\$ 41,400.00	\$ 32.55	\$ 67,378.50	\$ 20.39	Rock Wall
25	Backfill for Rock Wall	\$ 40.10	\$ 5,614.00	\$ 35.65	\$ 4,991.00	\$ 30.40	\$ 4,256.00	\$ 42.57	Backfill for Rock Wall
26	Structure Excavation Class B Inc Haul	\$ 51.56	\$ 2,062.40	\$ 49.55	\$ 1,982.00	\$ 145.50	\$ 5,820.00	\$ 70.29	Structure Excavation Class B Inc Haul
27	Pothole Existing Underground Utility	\$ 561.11	\$ 2,244.44	\$ 310.00	\$ 1,240.00	\$ 950.00	\$ 3,800.00	\$ 505.18	Pothole Existing Underground Utility
28	Unanticipated Site Work	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Unanticipated Site Work
			\$ 225,732.67		\$ 221,503.00		\$ 285,515.00		



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 27, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 27, 2017

- Museum Director Appointment (Discussion/Possible Action)
- City Fiber Broadband Survey Analysis Presentation (Discussion)
- Resolution 2003: Collective Bargaining Agreement by and between City of Anacortes and IAFF 1537 for 2018, 2019 and 2020 (Discussion/Possible Action)
- Resolution 2001: Adoption of 2017 Affordable Housing Strategic Plan - City of Anacortes (Discussion/Possible Action)
- Ordinance 3011: 2018 Update to Transportation Impact Fee (Action)

December 4, 2017

December 11, 2017

December 18, 2017

December 26, 2017

January 2, 2018

January 22, 2018

February 5, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Nov 20, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Tuesday, Nov 21, 2017, 6:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Nov 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Personnel, Monday, Nov 27, 2017, 5:00 PM, Council Chambers Sub Committee Rm.
- Public Works, Monday, Dec 4, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Dec 7, 2017, 1:30 PM, Main Conference Room, City Hall
- Planning, Monday, Dec 11, 2017, 5:00 PM, Main Conference Room, City Hall
