



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

November 13, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Arts Commission Studio Tour Report
 - b. Finance Committee
 - c. Planning Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of November 6, 2017
 - b. Approval of Claims in the amount of: \$530,138.09
 - c. Contract Modification: Guemes Channel Trail - Phase 2
6. **Public Hearings**
 - a. * Public Hearing: Ordinance 3014: 2017/2018 Budget Mid-biennial Review and Modification (Discussion)
7. **Other Business**
 - a. * Affordable Housing Strategic Plan (Discussion/Possible Action)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 20, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 20, 2017

- Interlocal Agreement 256: Reciprocal Lending of Fire Equipment - Burlington/Mount Vernon
- Contract Award: March Point Road Shoulder Widening
- Ordinance 3014: 2017/2018 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution 1999: Setting the City's Year 2018 Property Tax Regular Levy Increase (Action)
- Ordinance 3011: 2018 Update to Transportation Impact Fee (Action)
- Resolution 1998: Authorizing Execution of 2018 Tourism Promotion Fund Contracts by and between the City of Anacortes and Recipient Agencies based on Lodging Tax Advisory Committee Funding Recommendations (Discussion/Possible Action)
- Public Meeting: Ordinance 3013 and Resolution 1996: Establishing a Unified Fee Schedule for Utility Fees and Charges [Revising Water Rates](Discussion/Possible Action)
- Agriculture Irrigation Rates (Discussion)

November 27, 2017

- City Fiber Broadband Survey Analysis Presentation

December 4, 2017

December 11, 2017

December 18, 2017

December 26, 2017

January 2, 2018

January 22, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Nov 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Nov 14, 2017, 4:30 PM, Mayor's Office
- Parks & Recreation, Thursday, Nov 16, 2017, 6:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 20, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Finance, Wednesday, Nov 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Nov 27, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Dec 4, 2017, 5:00 PM, Public Works Director's Office, City Hall

City Council Minutes – November 6, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of November 6, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Bruce McDougall and Matt Miller were present. Councilmember Liz Lovelett was absent. The assembly joined in the Pledge of Allegiance.

Mr. Walters moved, seconded by Mr. Johnson, to excuse the absence of Ms. Lovelett who was out of town. The motion carried unanimously by voice vote.

Announcements and Committee Reports

Library Board Appointments: Katherine Hamer and Alethea Fleming: Mayor Gere requested confirmation of her appointment of Katherine Hamer and Alethea Fleming to the Library Board of Trustees, Ms. Hamer for the remainder of a term expiring December 31, 2021 and Ms. Fleming to a 5-year term expiring December 31, 2022. Mr. Johnson moved, seconded by Ms. Pickett, to confirm the appointments. The motion carried unanimously by voice vote.

Planning Committee: No report.

Finance Committee: No report.

Public Works Committee: Mr. Johnson reported from the committee meeting earlier in the evening at which staff reported on progress at the Blue Heron reservoir project, design of the fiber optic network west end extension, the wastewater treatment plant outfall project, and the changing format of the Traffic Safety Committee. Mayor Gere and councilmembers discussed the various functions of the Traffic Safety Committee and suggested that citizens will still want a venue to express concerns about traffic safety topics.

Mr. Miller reported from the Lodging Tax Advisory Committee meeting the prior week at which the committee finalized recommendations for awards that would come to full City Council for consideration and approval soon.

Public Comment

Patti Anderson, 2213 12th Street, and Doug Shepherd, 2206 13th Street, presented a traffic safety concern regarding the alley between 12th and 13th Streets running from C Avenue to D Avenue. Their written materials and photographs were added to the packet materials for the meeting. Ms. Anderson and Mr. Shepherd explained that eastbound ferry traffic frequently attempts, unsuccessfully, to use that closed alley as an alternate route. They expressed strong concern that if the alley were opened ferry traffic would worsen and indicated that Public Works Director Fred Buckenmeyer had suggested they present their concerns directly to City Council. Upon questioning from councilmembers, Mr. Shepherd advised that new construction on 12th Street was going to be required by code to open the alley. City Attorney Darcy Swetnam quoted AMC 15.20.050, which has subsequently been removed from the code but is the code under which the building permit for the subject property was vested, regarding required improvements including the alley. Mr. McDougall asked if the alley could be improved without being opened to through traffic. Ms. Swetnam deferred to the public works department. Mr. Adams suggested referring the matter to the Public Works Committee for further investigation with staff. Mr. Walters observed that City Council cannot waive code requirements on a building permit but could address a traffic safety concern by requiring a barrier to through traffic. Mayor Gere assured Andersons and the Shepherds that staff would look at the matter very closely.

Consent Agenda

Mr. Adams moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of October 23, 2017
- b. Approval of Claims in the Amount of: \$419,892.75
- c. Street Fair Application: Lions Club Christmas Parade
- d. Interlocal Agreement 255: City of Port Townsend Cooperative Purchasing Agreement
- e. Interlocal Agreement 254: Automatic Aid with Skagit Fire District 17
- f. Contract Modification: Blue Heron Circle Reservoir Project 16-039-WTR-004

The following vouchers/checks were approved for payment:

EFT numbers: 86879 through 86959, total \$218,750.72

Check numbers: 86960 through 87021, total \$198,333.80

Wire transfer numbers: 221295 through 223696, total \$6,642.78

OTHER BUSINESS

2017/2018 Budget Mid-biennial Review and Modification

Finance Director Steve Hoglund presented a series of slides reviewing the 2017/2018 budget and suggesting modest modifications to the 2018 budget. He noted that revenue projections remain strong and that a final 2017 budget amendment would be addressed separately before year end. Mr. Hoglund then shared details of the utility fund budgets including updated revenue projections, in most cases resulting in a lower dependence on cash reserves. He concluded that staff's recommended mid-biennial modification was essentially housekeeping, following up on the careful work to establish the city's first biennial budget and careful monitoring since that time.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Public Meeting: Ordinance 3013 and Resolution 1996: Establishing a Unified Fee Schedule for Utility Fees and Charges

Mr. Hoglund summarized Council's recent series of discussions regarding in city water rates culminating in Council's expressed desire at the October 23, 2017 meeting to add of a new rate classification for multi-family residences, establish rates for that class and adjust the rates for residential and commercial rates accordingly effective January 1, 2018. Mr. Hoglund presented draft Ordinance 3013 to establish the new rate class in city code and draft Resolution 1996 to adopt the rates recommended by FCS Group at its October 2, 2017 presentation to City Council.

Mr. Walters spoke favorably about the definitions presented in draft Ordinance 3013 but said that AMC 13.24.010, Contamination Protection, was not the correct location for them. He suggested incorporating definitions E, F, G and the final sentence in the draft ordinance into the fee schedule pending the complete overhaul of Title 13. Mr. Miller observed that the rate class titles were not consistent between the definitions and the rate schedule. Mr. Hoglund said staff would reconcile that terminology. Mr. Walters suggested using simple labels (A, B, C) rather than descriptive titles for the rate classes.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

The mayor concluded that staff would revise the definitions and fee schedule terminology per councilmember input and bring the legislation back to Council for action.

Agriculture Irrigation Rates

Mr. Hoglund invited continued discussion of this topic following the October 16, 2017 City Council meeting. Referring to his slides included in the packet materials for the meeting, he summarized the agriculture irrigation water rates charged by Skagit PUD, Town of La Conner and City of Anacortes vs. the cost to the city to treat that water. Mr. Hoglund reported that at its meeting on October 25, 2017 the City Council Finance Committee recommended a 3-year phased implementation to bring the agriculture irrigation rate up to actual cost. He demonstrated the resulting rates for 2018-2020 and the cost impact to fifteen agriculture irrigation customers.

Mayor Gere invited members of the audience to comment on this agenda item.

Jerry Nelson, a Skagit Valley farmer, thanked Mr. Hoglund for his memo to agricultural irrigation customers alerting them to the meeting. Mr. Nelson recalled that he and other farmers had been irrigating with Anacortes water since the water line was constructed between Mount Vernon and Anacortes in 2002/2003. Mr. Nelson said he remembered very well that the water line had to go through miles of farmland and that there was discussion at that time that the City of Anacortes was going to provide water for agricultural use along the route of the pipe. He said that made things much better for the farmers in that area who cannot use well water due to salt intrusion. Mr. Nelson said he does not irrigate fields that can only be watered using water from Town of La Conner because that water is too expensive. He explained which crops are more dependent on irrigation. He said that if water is not affordable it is essentially not available and that a 700% increase in water rates is not affordable. Mr. Nelson said he didn't know if there was ever a written agreement regarding the water rates to be charged to farmers but that such a large price increase would go against the understanding at the time the water line was constructed. He said the farmers made it easier to install the line by allowing access and easements to their property on the understanding that water would be made available to them, rather than initiate expensive litigation. Mr. Nelson suggested that it took 7-8 years to get the land back into cultivation following construction due to soil disruption. He pleaded for consideration to keep water affordable. Mr. Nelson thanked city staff for their excellent customer service to install and service the seasonal meters. He offered to serve on a committee to work on a rate structure and said other farmers would likely do so as well.

Ms. Pickett asked how farmers served by Skagit PUD and La Conner can afford to irrigate. Mr. Nelson said he can't afford to purchase water from La Conner and knows of other farmers in the same position.

Mr. McDougall asked if there was any evidence of a written agreement regarding agriculture irrigation water. Mr. Nelson said he didn't know of any but that there was an understanding at the time the line was constructed. Mr. Miller suggested that staff research that question.

Mr. Johnson confirmed with Mr. Hoglund that the city's cost to produce the water is \$1.54/ccf and that it charges the farmers only \$0.17/ccf.

Mr. Walters observed that agreements must be written to be enforceable. He noted that farmers along the route of the line got an incredible discount on water costs for over 10 years so the dramatic *percentage* increase in rates was required to get rates even up to the actual wholesale rate other customers pay. He said Anacortes ratepayers were now dramatically subsidizing the water sold to a very small group of farmers and that the city cannot do that. Ms. Pickett agreed that the city cannot legally gift public funds. She said the rate charged to farmers needs to have calculations to justify it. Mr. McDougall agreed and

framed the discussion in terms of the huge rate discount offered to a small group of farmers for at least ten years, a discount that now needed to be reduced over the next three to five years until farmers were paying the actual cost to produce the water.

Dan O'Donnell, 328 North 3rd Street, La Conner, shared a series of calculations he had prepared offering an alternative rate to be charged for agriculture irrigation water. Mr. O'Donnell's materials were added to the packet materials for the meeting. He suggested a 3-year phase in to put the new water rates in place. Mr. O'Donnell said the first reference he could find to Anacortes subsidizing water for farmers was a 1967 ordinance and that it was done to support the rich agricultural heritage of the Skagit valley. He said Mayor Dean Maxwell made a policy decision to subsidize the farmers and charged just the variable rate, no fixed costs and no capital charges. Mr. O'Donnell then referred to other pages of his submitted materials including an excerpt from AMC 13.32.035 allowing an agriculture irrigation rate, Ordinance 2909 creating AMC 13.32.035, Mr. O'Donnell's October 2, 2017 letter to Mayor Gere and City Council regarding rate calculations, a sheet calculating the amount Mr. O'Donnell believed to have been overpaid and due to be refunded to farmers for 2015, 2016 and 2017, and a proposed amendment to the City's Water Supply Agreement with the Town of La Conner drafted by Mr. O'Donnell.

Mr. Hoglund explained that La Conner never executed the agreement referenced in Ordinance 2909 so it never went into effect.

Mr. Miller asked staff to report back on whether Anacortes was using best practices to derive its water cost rates for irrigation customers and on how other water utilities calculate irrigation water rates. Mr. Johnson suggested taking time to find out from farmers, once the busy harvest season is concluded, what would be the best way to adjust the rates to achieve the best results for all parties. Mr. Walters pointed out that a very small subset of Skagit Valley farmers purchase irrigation water directly from the City of Anacortes and urged establishing any rate revisions prior to issuing any irrigation meters for 2018. He also observed that if the city's wholesale water rate was not appropriately calculated the other very large wholesale customers would have objected.

Mr. Adams urged focusing on the major issues. He acknowledged that the proposed percentage increase in the agriculture irrigation rate was large but stressed that Anacortes residential customers were paying to subsidize farmers who don't even live or farm inside the city. He also emphasized that other farmers in the valley outside the reach of the City's transmission line were paying the much higher true cost of producing the water. He agreed with Ms. Pickett and Mr. McDougall that farmers should pay the full actual cost of producing the water sold to them. He suggested that if Anacortes residents choose to subsidize farmers, this was not the appropriate means to do so. Mr. Walters concurred.

Becky Jensen, 11797 Hummingbird Lane, said she had no current connection with farmers or water but encouraged seeking input from farmers. She said she grew up in a farming community and was familiar with the economic challenges of that sector. Ms. Jensen said that as a taxpayer she very much enjoyed driving through the farmlands so if there was a way to work it out so it's not too much of a hardship on the farmers, she didn't mind paying a little part on her own water bill to keep the local beauty.

Johnny Chase, 4711 Glasgow Way, a former statistics professor, observed that it seemed unfair that one group was paying so much less than the rest. He asked what percentage of a farmer's total costs irrigation water forms. Mr. Chase pointed out that a very large percentage increase of a very small number is still a small number. He suggested that if farmers would provide information about the actual impact of increased irrigation water rates to their total production costs, the city would be in a better informed position. He said that as a taxpayer he'd have no problem helping out farmers if they were going to go under due to water rate increases but if that's not the risk, the city needs to be fair to everyone else.

Mayor Gere indicated that the discussion of this topic would continue at future meetings.

Resolution 1997: Emergency Declaration and Contract for 41st Street and Fir Crest Sanitary Sewer Repair/Replacement

Public Works Director Fred Buckenmeyer explained two recent instances of side sewer the directional drilling subcontractor on the City's fiber optics installation project and requested that City Council declare an emergency to proceed without solicitation of bids to a contract for construction of the sanitary sewer main repair/replacement with Welch Brothers. In response to councilmember questions, Mr. Buckenmeyer reported that utility locates had been performed but that side service location in the areas in question was more difficult than in well-documented sections of town. Mr. Johnson moved, seconded by Mr. Walters, to approve **Resolution 1997** and award a contract to Welch Brothers Construction, Inc. in the amount of \$35,904.32. Vote: Ayes - Walters, Pickett, Adams, McDougall, Miller and Johnson. Motion carried.

At approximately 7:57 p.m. Mayor Gere announced that City Council, the mayor and the City Attorney would convene in executive session for approximately 10 minutes to discuss potential litigation per RCW 42.30.110(i) and that the meeting would then be adjourned with no further action.

There being no further business, at approximately 8:05 p.m. the Anacortes City Council meeting of November 6, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the November 13, 2017 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
224062	8/8/2017	0188-483596	03816	CONSOLIDATED ELECTRICAL	QHE3X32T8/UNV/DIM/TC32W BALLAST	\$1,039.65
224060	9/2/2017	703008	10812	KOC SIS, KONRAD	DUPLICATE PAYMENT AT WP BOAT LOT	\$9.00
223014	9/11/2017	287546	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- WIL'S SHED	\$211.90
223072	9/11/2017	287547	01023	FRONTIER BUILDING SUPPLY	2X8X10' STEEL STUDS - OPS REMODEL	\$153.38
223971	9/13/2017	67446	09065	ALLWEST UNDERGROUND, INC	PIPE PLUG RENTAL, INFLATION LINE RENTAL	\$449.97
221560	9/13/2017	288034	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$474.05
222233	9/24/2017	18001456718	02342	SAFEWAY INC	BEVERAGES AND ICE FOR OYSTER RUN PATROL	\$57.24
222234	9/25/2017	113-6274058-7034661	08811	AMAZON.COM	COMPRESSION TUBE FITTING CAP	\$43.76
222229	9/25/2017	168360-5	00355	BIRCH EQUIPMENT CO., INC	FITTINGS FOR FIBER PROJECT	\$12.49
222261	9/25/2017	0188-485520	03816	CONSOLIDATED ELECTRICAL	SR CENTER SOUND	\$3.42
224111	9/25/2017	9028	01371	ISLAND OPTOMETRY	SCBA LENS FOR ZELLER	\$100.00
222265	9/25/2017	300209563	01443	KCDA PURCHASING COOPERATIVE	24# COPY PAPER - 3RD FLR	\$238.05
222268	9/25/2017	001-382055	02109	PISTON SERVICE OF ANACORTES	GAS MIX	\$21.03
221978	9/25/2017	B10332	02405	SEBO'S DO-IT CENTER	TRIMMER LINE, PAINT	\$50.97
222225	9/25/2017	B10393	02405	SEBO'S DO-IT CENTER	SR CENTER REPAIR ITEMS	\$15.55
222227	9/25/2017	B10397	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.72
222228	9/25/2017	B10424	02405	SEBO'S DO-IT CENTER	RAKE	\$6.48
222232	9/25/2017	B10501	02405	SEBO'S DO-IT CENTER	FASTENERS/DOWNSPOUT BRACKET	\$44.39
222231	9/25/2017	B10543	02405	SEBO'S DO-IT CENTER	SR CENTER REPAIR ITEMS	\$5.84
222230	9/25/2017	B10555	02405	SEBO'S DO-IT CENTER	NIPPLES, BALL VALVES FOR FIBER PROJECT	\$79.78
222267	9/26/2017	V76256/1	00021	ACE HARDWARE	OPS REMODEL - PLUMBING PARTS	\$63.40
222262	9/26/2017	0188-485538	03816	CONSOLIDATED ELECTRICAL	SR CENTER SOUND ITEMS	\$49.87
222260	9/26/2017	129676	08654	FIDALGO AUTO PARTS - NAPA	HYDRAULIC FILTER	\$26.02
222241	9/26/2017	289818	01023	FRONTIER BUILDING SUPPLY	PUBLIC WORKS ITEMS	\$28.52
222269	9/26/2017	819029	01588	LIFE ASSIST, INC	ASSORTED EXAM GLOVES, SPLINTS	\$184.02
222263	9/26/2017	B10943	02405	SEBO'S DO-IT CENTER	SR CENTER SOUND ITEMS	\$6.21
222264	9/26/2017	B10965	02405	SEBO'S DO-IT CENTER	SR CENTER SOUND ITEMS	\$2.47
222273	9/26/2017	B11023	02405	SEBO'S DO-IT CENTER	ENGINEERING ITEMS	\$54.66
222270	9/26/2017	B11219	02405	SEBO'S DO-IT CENTER	10" MILL BASTARD FILE	\$9.75
222272	9/26/2017	338551	02478	SKAGIT RIVER STEEL &	PIPE CUTTING	\$44.58
222271	9/26/2017	12345	06174	SWAN, SHARON	OPERATING SUPPLIES	\$100.00
224010	9/26/2017	9795289087	02879	VERIZON WIRELESS	SCADA MODEM - SEP 27-OCT 26	\$501.31

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222282	9/27/2017	112-7771401-9284260	08811	AMAZON.COM	SUPPLIES FOR #11944	\$83.95
222300	9/27/2017	113-4098394-8041015	08811	AMAZON.COM	BOD BOTTLES AND STOPPERS	\$271.80
222343	9/27/2017	741474	00306	BAYSHORE OFFICE PRODUCTS INC	PENS, PENCILS, LEGAL PADS	\$16.44
222303	9/27/2017	632MQ2D	09354	DOUBLETREE INN	ACCOMMODATION - TRAUMA CLASS - JW	\$361.44
222345	9/27/2017	2017-09-186	00984	FOG TITE INC	METER BOX LIDS	\$3,034.75
222239	9/27/2017	289874	01023	FRONTIER BUILDING SUPPLY	KRAFT BATTS FOR OPS REMODEL	\$1,288.31
222274	9/27/2017	289975	01023	FRONTIER BUILDING SUPPLY	ENGINEERING ITEMS	\$10.61
222304	9/27/2017	d7ejcwf4	10712	PIKTOCHART	OCTOBER MONTHLY SUBSCRIPTION	\$29.00
222301	9/27/2017	B11371	02405	SEBO'S DO-IT CENTER	FIP BALL VALVE - OPS REMODEL	\$24.94
222302	9/27/2017	B11452	02405	SEBO'S DO-IT CENTER	1" CXM ADAPTER	\$9.32
223529	9/27/2017	7359	02934	WASHINGTON STATE UNIVERSITY	PESTICIDE RECERTIFICATION CLASS - OICLES	\$45.00
222299	9/27/2017	9624030	03072	WILBUR-ELLIS COMPANY, LLC	GRASS SEED	\$124.78
222425	9/28/2017	112-0516258-2427407	08811	AMAZON.COM	SIT-STAND DESK STATION; RECORDS SUPERVISOR INGRAM	\$553.35
222346	9/28/2017	B00502	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - LUMBER	\$43.11
222341	9/28/2017	B00673	01023	FRONTIER BUILDING SUPPLY	4 X 4 TREATED LUMBER FOR NO TRESPASSING SIGNAGE	\$11.54
222342	9/28/2017	B123444	02405	SEBO'S DO-IT CENTER	NO TRESPASSING SIGN	\$1.51
222347	9/28/2017	B12354	02405	SEBO'S DO-IT CENTER	SUPPLY FOR STREET DEPT	\$34.17
223835	9/28/2017	1182393	02681	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$66.19
222429	9/29/2017	V77446/1	00021	ACE HARDWARE	CONNECTORS, COUPLINGS, ELBOWS AND COPPER TUBING	\$56.51
222434	9/29/2017	1234	05765	ADRIFT	SUPPLIES	\$37.28
222436	9/29/2017	112-0520243-4068248	08811	AMAZON.COM	PENS & MEMO BOOKS	\$33.26
222435	9/29/2017	112-1085508-2339424	08811	AMAZON.COM	DISINFECTANT	\$37.98
222433	9/29/2017	B12710	00306	BAYSHORE OFFICE PRODUCTS INC	CURATORIAL SUPPLIES - CARNEGIE	\$11.92
222428	9/29/2017	MbZQQz47g9oAVtOidObE	10641	EASYAUTHCODES.COM	PROPANE CONVERSION CODE #035	\$40.00
222431	9/29/2017	1360380	10579	NUSHOE, INC.	REPAIR WORK BOOTS	\$140.00
222422	9/29/2017	B12644	02405	SEBO'S DO-IT CENTER	NOZZLE, HOSE	\$35.78
222437	9/29/2017	B12841	02405	SEBO'S DO-IT CENTER	SEWER REPAIR PARTS	\$102.50
222423	9/29/2017	B12937	02405	SEBO'S DO-IT CENTER	SEWER PARTS	\$15.07
222430	9/30/2017	V78069/1	00021	ACE HARDWARE	WIRE AND TWINE	\$13.00
223611	9/30/2017	112-5980278-7824229	08811	AMAZON.COM	BLACK RUBBER LEG TIPS	\$74.37

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222424	9/30/2017	41866	09031	DEPARTMENT OF LICENSING	SHJARBACK PROFESSION ENGINEER ANNUAL RENEWAL	\$116.00
224150	9/30/2017	INV00279611	10661	SMARSH	ARCHIVING PLATFORM 9/1-9/30/17	\$477.05
222427	9/30/2017	309489	10721	VILLAGE BOOKS	BOOKS - CHILDREN	\$64.47
222525	10/2/2017	V78879/1	00021	ACE HARDWARE	OPS REMODEL TOOLS/PARTS	\$66.35
222522	10/2/2017	76262	10791	A-L-L MAGNETICS, INC.	SUPPLIES- STREET DEPT	\$134.47
222529	10/2/2017	112-7747432-9634660	08811	AMAZON.COM	K9 T-BONE FOOD	\$54.24
222531	10/2/2017	113-2505941-2184262	08811	AMAZON.COM	LAMINATING REFILL	\$59.32
222526	10/2/2017	B01244	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - FLOOR COVERING	\$128.30
222527	10/2/2017	B01254	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL - INSULATION	\$92.40
222548	10/2/2017	300212971	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - SR CENTER	\$76.44
222528	10/2/2017	K1334538	10769	OFFICESUPERSAVERS.COM	HEATER	\$250.75
222558	10/2/2017	001-382645	02109	PISTON SERVICE OF ANACORTES	WATER TRUCK REPAIRS	\$18.03
222524	10/2/2017	B13931	02405	SEBO'S DO-IT CENTER	BIT SET FOR STORVIK	\$21.68
222523	10/2/2017	B13958	02405	SEBO'S DO-IT CENTER	DEPOT - MAINTENANCE PARTS	\$11.92
222555	10/2/2017	97600	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222553	10/2/2017	97602	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222556	10/2/2017	97607	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222557	10/2/2017	97618	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$211.58
222552	10/2/2017	97622	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222551	10/2/2017	97631	02520	SKAGIT SOILS	Q AVENUE SOIL	\$105.79
222559	10/3/2017	HMXJKTHNK	10772	AIRBNB, INC	KAUFMAN LODGING ACCIS CONFERENCE PORTLAND	\$214.26
222563	10/3/2017	111-7766621-2819466	08811	AMAZON.COM	DUSTER REFILLS	\$13.82
222565	10/3/2017	111-9985083-9538638	08811	AMAZON.COM	C BATTERIES	\$10.44
222530	10/3/2017	112-0680894-5845822	08811	AMAZON.COM	OPS REMODEL - CABINET HARDWARE	\$96.59
222560	10/3/2017	112-2786201-1382637	08811	AMAZON.COM	OPS REMODEL - STAINLESS STEEL CORNER GUARD	\$135.00
222562	10/3/2017	112-4539311-6965815	08811	AMAZON.COM	LARGE TRASH BAGS	\$11.98
222532	10/3/2017	112-8480702-4192208	08811	AMAZON.COM	LYSOL TOILET BOWL CLEANER	\$14.99
222561	10/3/2017	113-0445013-6342661	08811	AMAZON.COM	KLEENEX	\$12.90
222564	10/3/2017	113-3678897-1991406	08811	AMAZON.COM	TRASH BAGS	\$15.67

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222620	10/3/2017	POS 26269	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$22.16
222549	10/3/2017	B01721	01023	FRONTIER BUILDING SUPPLY	WA PARK RESTROOM ITEMS	\$11.35
222613	10/3/2017	911481-0	09557	KEENEY'S OFFICE SUPPLY, INC.	OFFICE SUPPLIES - BLDG	\$34.04
222550	10/3/2017	B14472	02405	SEBO'S DO-IT CENTER	GALV ELBOW - OPS REMODEL	\$5.41
222617	10/3/2017	97611	02520	SKAGIT SOILS	Q AVENUE FLOWER BEDS	\$105.79
222618	10/3/2017	10/3/17	06317	SUBWAY NORTHWEST INC	SUBSISTENCE - EXTRICATION TRAINING	\$73.56
222651	10/3/2017	1132670	02964	WASHINGTON LIBRARY	FARNSWORTH-WLA CONFERENCE	\$210.00
222566	10/4/2017	113-0166867-8527461	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$166.74
222567	10/4/2017	113-0899927-3531461	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$135.00
222569	10/4/2017	113-1864985-6513047	08811	AMAZON.COM	SUPPLIES- OPS REMODEL	\$249.44
222616	10/4/2017	0188-485807	03816	CONSOLIDATED ELECTRICAL	PULLING LUBE FOR FIBER PROJECT	\$11.65
222619	10/4/2017	3000832	10795	EPIC SPORTS	WOMEN'S UNIFORM CAPS	\$52.30
222623	10/4/2017	290947	01023	FRONTIER BUILDING SUPPLY	WOOD STAKES FOR SIGN POSTING - PLANNING	\$68.03
222612	10/4/2017	B02053	01023	FRONTIER BUILDING SUPPLY	DRAIN TILE	\$227.31
222554	10/4/2017	778962	10778	INTERNATIONAL SOCIETY OF	ARBORICULTURE SOCIETY DUES/MEMBERSHIP	\$185.00
222657	10/4/2017	S0035sw3	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS MICROWAVES	\$422.84
222652	10/4/2017	0177007-IN	06422	NURNBERG SCIENTIFIC	CYLINDER TD BLUE 50 ML	\$64.46
222647	10/4/2017	000006	02119	PIZZA FACTORY	SUBSISTENCE: EXTRICATION TRAINING	\$90.80
222611	10/4/2017	B15284	02405	SEBO'S DO-IT CENTER	SUPPLIES- 41ST STREET REPAIRS	\$37.93
222615	10/4/2017	B15332	02405	SEBO'S DO-IT CENTER	RATCHET	\$17.35
222654	10/5/2017	V80308/1	00021	ACE HARDWARE	FACILITY ITEMS	\$30.34
222648	10/5/2017	3387622	10784	DULTMEIER SALES DAVENPORT, INC	DRIVE SPRING ASSEMBLY	\$10.12
222649	10/5/2017	3387622	10784	DULTMEIER SALES DAVENPORT, INC	DIAL SPRING ASSEMBLY #610	\$119.95
222646	10/5/2017	B2535	01023	FRONTIER BUILDING SUPPLY	REPAIR ITEMS FOR EXTERIOR WINDOWS	\$16.25
222735	10/5/2017	000013	02119	PIZZA FACTORY	SUBSISTENCE 2 TRAININGS: EXTRICATION & NEW VOLUNTEERS @	\$141.83
222738	10/5/2017	67	02175	PROFESSIONAL TRAINING	MICROSCOPIC EXAMINATION OF WASTEWATER	\$420.00
222653	10/5/2017	B15536	02405	SEBO'S DO-IT CENTER	BUSHINGS, ADAPTERS, SPONGE FOR FIBER PROJECT	\$11.46
222656	10/5/2017	B15722	02405	SEBO'S DO-IT CENTER	MASONRY BITS	\$14.93
222650	10/5/2017	B15839	02405	SEBO'S DO-IT CENTER	STENCILS - ACFL	\$20.15
222655	10/5/2017	B15939	02405	SEBO'S DO-IT CENTER	REPAIR ITEMS	\$50.04
222740	10/5/2017	295077	02549	SMILEY'S INC	COUPLER, TUBES, PLATES, FLATBAR FOR FIBER PROJECT	\$82.45
222614	10/5/2017	1017437334040	10790	TARGET	OFFICE SUPPLIES - GENRE NIGHT	\$21.15

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222737	10/5/2017	00019964	10184	US BANK	PARKING - ARCEO TRAINING SEATTLE	\$24.52
222748	10/5/2017	40347191657	10184	US BANK	STORMWATER ONLINE COURSE	\$250.00
222734	10/6/2017	0188-485884	03816	CONSOLIDATED ELECTRICAL	FACILITY USE ITEMS	\$17.64
222742	10/6/2017	6967	10776	DIAMOND PRECAST STAIRS	REPLACEMENT STAIR TREADS	\$872.80
222749	10/6/2017	B02909	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- 41ST STREET REPAIRS	\$8.77
223278	10/6/2017	008440324	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRTS; FABER	\$19.94
222739	10/6/2017	042425	04319	HANDY'S HEATING	HANDYS HEATING VENT	\$99.47
222732	10/6/2017	001-383136	02109	PISTON SERVICE OF ANACORTES	WASHERS AND TERMINAL LUGS	\$27.58
222733	10/6/2017	816443	02405	SEBO'S DO-IT CENTER	ELECTRICAL SUPPLIES	\$39.04
222743	10/6/2017	B16582	02405	SEBO'S DO-IT CENTER	REPLACE TOOL	\$11.92
222736	10/6/2017	I-171006-12	04735	SOUND CEDAR CO	CEDAR SPLIT RAIL & POSTS-ACFL REPAIRS	\$134.08
222747	10/6/2017	0713-1239-5306-1710-	09391	WALGREENS	SOCCER SUPPLIES/SNACKS	\$10.00
222745	10/6/2017	1513599	03100	WOOD'S LOGGING SUPPLY	WORK GLOVES	\$68.36
222746	10/7/2017	2267409	08811	AMAZON.COM	PACK OF CLAMPS (MED)	\$10.50
222741	10/7/2017	108661-10-47097	02651	STOWES SHOES & CLOTHING	MIKE HENSON - WORK BOOTS	\$124.46
222821	10/9/2017	111-7052219-3538658	08811	AMAZON.COM	SURFACE PRO CASE, IPHONE CASE, DISHWASHER PRONG CAPS	\$142.43
222820	10/9/2017	100103765	10783	BAREFOOT BOOKS	BOOKS - JUVENILE	\$241.74
222819	10/9/2017	WAANA95557	00939	FASTENAL CO	TOOL REPLACEMENT	\$50.42
222823	10/9/2017	291555	01023	FRONTIER BUILDING SUPPLY	OPS REMODEL- METAL	\$52.80
222817	10/9/2017	X50573	01023	FRONTIER BUILDING SUPPLY	CEMENT FOR CEMETERY	\$64.18
222879	10/9/2017	69113	10787	GRABER MANUFACTURING, INC.	PARKING STALL DELINEATOR	\$176.00
222882	10/9/2017	8561 00056 06959	07231	HOME DEPOT	SUPPLIES- OPS SHOP	\$70.47
222818	10/9/2017	1831	10803	LION PRODUCTS	SOAP FOR EXTRACTOR	\$202.18
222874	10/9/2017	001-383282	02109	PISTON SERVICE OF ANACORTES	SEMI-FLAT BLK RUST FOR FIBER PROJECT	\$14.39
222824	10/9/2017	B17781	02405	SEBO'S DO-IT CENTER	1"X25' CHROME TAPE RULE FOR FIBER PROJECT	\$26.02
222831	10/10/2017	113-7224929-0872225	08811	AMAZON.COM	PART FOR #90008	\$4.99
222885	10/10/2017	3553019	08811	AMAZON.COM	PACK OF VINYL COATED CLAMPS (MED)	\$17.07
222822	10/10/2017	5963460	08811	AMAZON.COM	PACKAGE OF CLAMPS (MED)	\$9.42
224105	10/10/2017	2507630	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$292.84
222880	10/10/2017	0003	00732	D AVENUE NURSERY	AUX PATROL APPRECIATION DINNER GIFTS	\$94.40
222884	10/10/2017	340507572	01616	LOWE'S BUSINESS ACCOUNT/GEMB	REPLACEMENT OVEN- OPS REMODEL	\$1,083.92
222744	10/10/2017	E00767	06939	MAJESTIC INN & SPA	AUXILIARY PATROL APPRECIATION DINNER	\$671.80
222871	10/10/2017	757318	10278	RITE AID	OPERATING SUPPLIES - LIBRARY	\$8.12
222877	10/10/2017	B18595	02405	SEBO'S DO-IT CENTER	COUPLING, FASTENERS	\$4.68

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222868	10/11/2017	V83022/1	00021	ACE HARDWARE	FACILITY USE ITEMS	\$21.69
222886	10/11/2017	112-7174362-7121829	08811	AMAZON.COM	WONDERLAND WALK SUPPLIES - CANDY CANES	\$145.14
222976	10/11/2017	113-6230841-6985860	08811	AMAZON.COM	FOLDING WORK BRANCH BRACKETS	\$159.96
222826	10/11/2017	114-0292878-7146620	08811	AMAZON.COM	OPS- BREAKROOM SUPPLIES	\$16.82
222870	10/11/2017	E219423P991592D	08912	EBAY OR PAYPAL	MODEM FOR SR CENTER	\$311.98
222878	10/11/2017	B04376	01023	FRONTIER BUILDING SUPPLY	LUMBER- OPS REMODEL	\$131.21
222969	10/11/2017	300218381	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES - PLANNING	\$47.93
223042	10/11/2017	923816-0, 923701-0	09557	KEENEY'S OFFICE SUPPLY, INC.	OFFICE SUPPLIES - EXEC	\$66.70
222873	10/11/2017	10530	07005	LEATHERS & ASSOCIATES INC	PLAYGROUND SWING PART	\$373.04
222872	10/11/2017	6440088	09847	OPTICS PLANET.COM	UNIFORM BOOTS; SGT KING	\$139.99
222973	10/11/2017	SAFEKIDSWORLD WIDE	05885	SAFETY KIDS INC	RECERT FOR CHILD PASSENGER SAFETY; WOLFSWINKEL	\$50.00
222887	10/11/2017	B18757	02405	SEBO'S DO-IT CENTER	CARBIDE SCRAPER	\$20.60
222869	10/11/2017	B18765	02405	SEBO'S DO-IT CENTER	SAFETY GLASSES	\$28.19
222881	10/11/2017	B18854	02405	SEBO'S DO-IT CENTER	SMALL TOOLS, FILES ETC.	\$40.08
222875	10/11/2017	B19033	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$16.47
222876	10/11/2017	B19142	02405	SEBO'S DO-IT CENTER	REPLACEMENT TOOL	\$6.07
222968	10/11/2017	1509705	03100	WOOD'S LOGGING SUPPLY	DROP LINE FOR NEW CRANE SETUP	\$18.34
222970	10/12/2017	V83286/1	00021	ACE HARDWARE	LIBRARY MEETING ROOM	\$54.66
222971	10/12/2017	V83294/1	00021	ACE HARDWARE	REPLACEMENT BATTERIES LIBRARY	\$16.59
223609	10/12/2017	113-7117629-8872242	08811	AMAZON.COM	FLOATING WALL SHELVING, OPS REMODEL	\$288.95
222974	10/12/2017	114-9008797-9090651	08811	AMAZON.COM	SD CARD ADAPTERS	\$44.43
222972	10/12/2017	2-5558364	00789	DIAMOND RENTALS INC.	LIBRARY - EQUIPMENT RENTAL	\$74.82
223039	10/12/2017	43284	10717	POSTAGEINK.COM	LABELS FOR POSTAGE MACHINE	\$24.95
222975	10/12/2017	B19317	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$6.49
222977	10/13/2017	113-0188533-0817844	08811	AMAZON.COM	FOLDING WORK BENCH BRACKETS	\$79.98
223051	10/13/2017	114-3811141-4853817	08811	AMAZON.COM	PHONE BATTERIES	\$90.90
223043	10/13/2017	189417	09248	BEST WESTERN	BEST WESTERN HOTELS-BW SNOWCAP LODGE WASMA CONFERENCE	\$204.60
223044	10/13/2017	B04853	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- WATER DEPT	\$75.73
223040	10/13/2017	300220036	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - FINANCE	\$191.09

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223041	10/13/2017	300220038	01443	KCDA PURCHASING COOPERATIVE	24# COPY PAPER - 3RD FLOOR	\$238.05
223048	10/13/2017	340611108	01616	LOWE'S BUSINESS ACCOUNT/GEMB	COUNTERTOPS- OPS REMODEL	\$1,553.98
223049	10/13/2017	65001202755	02342	SAFEWAY INC	MESSY ME SUPPLIES	\$51.05
223052	10/14/2017	114-1131916-2141810	08811	AMAZON.COM	PAPER TOWELS	\$107.96
223050	10/14/2017	114-8158990-1451463	08811	AMAZON.COM	STRING LIGHTS FOR WONDERLAND EVENT	\$74.95
223047	10/14/2017	24498	10721	VILLAGE BOOKS	YOUTH BOOKS	\$39.12
223149	10/15/2017	10/15/17	08928	ALASKA AIRLINES	BUNKER GEAR BAG CHECK: TESORO TRAINING	\$25.00
223162	10/15/2017	7630	08928	ALASKA AIRLINES	BUNKER GEAR BAGGAGE CHARGE	\$25.00
223046	10/15/2017	114-1965207-9624208	08811	AMAZON.COM	KEYBOARD AND MOUSE	\$84.62
223045	10/15/2017	114-2510659-4589040	08811	AMAZON.COM	KEYBOARD AND MOUSE	\$48.92
223091	10/16/2017	B05402	01023	FRONTIER BUILDING SUPPLY	LASER FOR FIELDHOUSE	\$38.37
223089	10/16/2017	553611	01765	MISTER T'S AWARDS &	BRASS PLAQUES MT. ERIE ROAD RUN	\$88.97
223094	10/16/2017	B21241	02405	SEBO'S DO-IT CENTER	SUPPLIES- #90009	\$13.01
223096	10/16/2017	B21255	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$30.35
223088	10/16/2017	B21266	02405	SEBO'S DO-IT CENTER	GLOVES, GLUE, TOWELS	\$32.08
223090	10/16/2017	B21525	02405	SEBO'S DO-IT CENTER	SUPPLIES- WATER DEPT	\$34.70
223098	10/16/2017	B21680	02405	SEBO'S DO-IT CENTER	FASTENERS	\$6.08
223092	10/16/2017	73594	02670	SUNLAND BARK & TOPSOILS	BARK- Q/R AVE.	\$473.60
223093	10/16/2017	73605	02670	SUNLAND BARK & TOPSOILS	BARK - Q/R AVE	\$473.60
223152	10/16/2017	Q00006358	10799	URBAN RACKS BICYCLE PARKING	PARKING LOTS AND GARAGES-URBAN RACKS BICYCLE PARKI	\$4,317.21
223097	10/16/2017	2060872-105197051	02968	WASHINGTON CHAPTER APWA	CLASS REGISTRATION NEGOTIATING PROFESSIONAL AGREEMENTS	\$20.00
223087	10/16/2017	684945055	02925	WASHINGTON TRAILS	TRAILS CAUCUS REGISTRATION	\$32.54
223158	10/17/2017	A2236/1	00021	ACE HARDWARE	SAFETY GLASSES	\$15.61
223159	10/17/2017	B22064	00021	ACE HARDWARE	REPAIR ITEMS FOR CITY HALL	\$21.66
223147	10/17/2017	112-5209599-0792229	08811	AMAZON.COM	FIBER OPTIC PATCH CABLE - IT	\$11.99
223833	10/17/2017	219773	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$848.24
223195	10/17/2017	234890	08904	COHO LIQUIDATION	BLUE STEEL CABINET- SHOP SUPPLY	\$217.00
223151	10/17/2017	041230	10427	DOLLAR TREE STORES	GENRE NIGHT OPERATING SUPPLIES	\$85.72
223157	10/17/2017	FF26144	09429	FELD FIRE	WORK BOOTS - KENNEDY	\$227.00
223146	10/17/2017	X50915	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$16.90
223161	10/17/2017	X50945	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$15.50
223095	10/17/2017	12874637	10786	GLOBAL	BATHROOM SUPPLIES- OPS REMODEL	\$202.55

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223150	10/17/2017	992199028593174563	10648	JOANN FABRIC & CRAFT	GENRE NIGHT OPERATING SUPPLIES	\$41.87
223154	10/17/2017	80895	04417	LANCER SALES USA INC	LANCER CLEAN	\$715.33
223191	10/17/2017	001-384036	02109	PISTON SERVICE OF ANACORTES	QUICK CONNECTOR	\$18.60
223155	10/17/2017	100003529	10788	PRECISION WEIGHING BALANCES	SCALE CALIBRATION	\$599.41
223187	10/17/2017	86001202459	02342	SAFEWAY INC	MT. ERIE ROAD RUN SUPPLIES	\$30.42
223156	10/17/2017	B21940	02405	SEBO'S DO-IT CENTER	SAFETY EQUIPMENT	\$44.41
223160	10/17/2017	295206	02549	SMILEY'S INC	D RINGS FOR PLANTER BENCH	\$53.82
224061	10/17/2017	114-5925255	04834	UNITED SITE SERVICES, INC	6300 SUNSET AVE, 10/1-9/17	\$24.39
223186	10/18/2017	V85458/1	00021	ACE HARDWARE	SHELF BRACKET	\$6.81
223192	10/18/2017	V85646	00021	ACE HARDWARE	CLAMPS	\$5.84
223148	10/18/2017	112-1637637-7108265	08811	AMAZON.COM	CHAMPION TRAINING SUPPLIES	\$16.00
223153	10/18/2017	114-1535655-3541800	08811	AMAZON.COM	PATROL SUPPLIES; RECHARGEABLE FLASHLIGHTS	\$266.85
223190	10/18/2017	2409014	08811	AMAZON.COM	POPCORN POPPER	\$259.99
223188	10/18/2017	6430652	08811	AMAZON.COM	SCOOP FOR POPCORN POPPER	\$14.65
223189	10/18/2017	6430652-2	08811	AMAZON.COM	SALT DREDGE FOR POPCORN POPPER	\$4.88
223734	10/18/2017	744139	00306	BAYSHORE OFFICE PRODUCTS INC	COPY PLANS FOR HIGH SCHOOL	\$197.27
223194	10/18/2017	729100009867	04308	COSTCO WHOLESALE CORPORATION	APD BREAKROOM SUPPLIES	\$159.96
223234	10/18/2017	300222109	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES - LIBRARY	\$21.74
223237	10/18/2017	6554114630	09708	LAQUINTA INN (ALL)	LODGING - SIEDLIK - PBT TRAINING IN AUBURN	\$118.03
223185	10/18/2017	B22650	02405	SEBO'S DO-IT CENTER	SANDING DISCS	\$25.78
223193	10/18/2017	B22682	02405	SEBO'S DO-IT CENTER	CLAMP - SKATE PARK	\$3.03
223196	10/18/2017	B22722	02405	SEBO'S DO-IT CENTER	MOUNTING BRACKETS FOR SCBA BOTTLE RACKS	\$5.16
223730	10/18/2017	1188326	02681	SURETY PEST CONTROL	OCTOBER SERVICE	\$44.49
223984	10/19/2017	82662668	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$152.60
224107	10/19/2017	W63872840101	10749	DESTINATION XL	ARM CHAIRS FOR STA 3	\$2,384.72
223238	10/19/2017	2782-9115-0879-2122	08912	EBAY OR PAYPAL	PARTS- WATER DEPT	\$194.95
223385	10/19/2017	8561 00004 28565	07231	HOME DEPOT	TOOLS FOR WATER DEPT	\$240.12
223240	10/19/2017	553785	01765	MISTER T'S AWARDS &	VOLUNTEER AWARD PLAQUE	\$106.82
223386	10/19/2017	S1707125.02	10801	PUGET SOUND PIPE AND SUPPLY CO	GALVANIZED REDUCERS AND NIPPLES FOR FIBER PROJECT	\$69.01
223236	10/19/2017	B23013	02405	SEBO'S DO-IT CENTER	EYE BOLT	\$4.11
223239	10/19/2017	B23077	02405	SEBO'S DO-IT CENTER	SUPPLIES- STREET DEPT	\$26.03
223235	10/19/2017	B23084	02405	SEBO'S DO-IT CENTER	SUPPLIES- OPS REMODEL	\$84.60

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223304	10/20/2017	23949/1	00021	ACE HARDWARE	FASTENERS	\$9.11
223305	10/20/2017	A24108/1	00021	ACE HARDWARE	DRILL BITS	\$43.37
223406	10/20/2017	V86235/1	00021	ACE HARDWARE	DRILL BITS AND NIPPLES	\$113.31
223306	10/20/2017	V86344/1	00021	ACE HARDWARE	FASTENERS	\$2.93
223400	10/20/2017	1448	10798	ADA CENTRAL SIGNS	ADA SIGNS FOR OPS REMODEL	\$37.00
223388	10/20/2017	1201	10181	AEROPARKING	AIRPORT PARKING FOR FIRE TRAINING	\$110.00
223468	10/20/2017	7684	08928	ALASKA AIRLINES	BUNKER GEAR BAGGAGE CHARGE	\$25.00
223401	10/20/2017	113-6291049-7546640	08811	AMAZON.COM	BREAKROOM ADA SIGN	\$23.12
223412	10/20/2017	375361	00117	AMERICAN ALLIANCE OF MUSEUMS	MEMBERSHIP - AMERICAN ALLIANCE OF MUSEUMS	\$250.00
223396	10/20/2017	85093	09117	COURTYARD BY MARRIOTT	TRAINING OVERNIGHT HOTEL; WCIA & WAPRO - INGRAM	\$216.02
223397	10/20/2017	85094	09117	COURTYARD BY MARRIOTT	TRAINING OVERNIGHT HOTEL; WCIA & WAPRO - YATES	\$234.74
223398	10/20/2017	B06634	01023	FRONTIER BUILDING SUPPLY	LUMBER FORCIBLE ENTRY PROP	\$42.41
223384	10/20/2017	X51037	01023	FRONTIER BUILDING SUPPLY	TREATED 2X8	\$32.83
223393	10/20/2017	X51044	01023	FRONTIER BUILDING SUPPLY	6X6 TREATED S4S	\$39.21
223699	10/20/2017	008534008	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM ITEMS; NEW RECRUIT FABER	\$178.96
223394	10/20/2017	6554114628	09708	LAQUINTA INN (ALL)	LODGING-AVILLA-PBT	\$381.07
223395	10/20/2017	6554115038	09708	LAQUINTA INN (ALL)	LODGING-SIEDLIK-PBT TRAINING IN AUBURN	\$263.04
223404	10/20/2017	112-3756908-2159411	01962	OFFICE DEPOT, INC.	XACTO PENCIL SHARPENER	\$14.38
223403	10/20/2017	B23333	02405	SEBO'S DO-IT CENTER	CAULKING FOR OPS REMODEL	\$23.37
223402	10/20/2017	B23448	02405	SEBO'S DO-IT CENTER	PS 13 REPAIR	\$17.33
223389	10/20/2017	B23551	02405	SEBO'S DO-IT CENTER	SUPPLIES FOR CHAINSAW MAINTENANCE	\$94.34
223399	10/20/2017	0079-2	02434	SHERWIN WILLIAMS	PAINT - OPS REMODEL	\$350.15
223841	10/20/2017	9794883491	02879	VERIZON WIRELESS	WWTP WIRELESS 9/21-10/20/17	\$509.20
223743	10/20/2017	9719	02916	WASHINGTON FIRE CHIEFS	REGISTRATION FOR GEMT: CHIEF, HEIKO	\$100.00
223392	10/20/2017	28155283	02934	WASHINGTON STATE UNIVERSITY	PESTICIDE RECERTIFICATION CLASS - BRENNAN	\$120.00
223387	10/21/2017	112-4065463-9665011	08811	AMAZON.COM	SR CENTER WIRELESS BRIDGES	\$193.76
223390	10/21/2017	113-4201102-9975443	08811	AMAZON.COM	SAFETY GLASSES	\$32.16
223391	10/21/2017	113-5783655-4080208	08811	AMAZON.COM	POCKET TESTER	\$81.32
223405	10/21/2017	07001781050	02342	SAFEWAY INC	DONUTS - SOCCER	\$23.14
223409	10/22/2017	114-0292475-4821831	08811	AMAZON.COM	CASE OF CREAMER	\$24.98

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223407	10/22/2017	114-4261283-1549801	08811	AMAZON.COM	LABELS	\$25.43
223408	10/22/2017	114-9188087-3122609	08811	AMAZON.COM	DISINFECTING WIPES	\$14.09
223411	10/22/2017	824262	02405	SEBO'S DO-IT CENTER	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$6.47
223470	10/22/2017	616176	03413	VANCOUVER, CITY OF	PARKING	\$3.50
223462	10/23/2017	111-2744675-3374656	00021	ACE HARDWARE	LARGE GLOVES	\$239.20
223464	10/23/2017	V87086/1	00021	ACE HARDWARE	BATTERY 6V	\$33.18
223461	10/23/2017	112-9780351-5865064	08811	AMAZON.COM	PRINTER TONER - ASAC	\$22.08
223466	10/23/2017	113-4548199-526233	08811	AMAZON.COM	ADA MENSROOM SIGN - OPS REMODEL	\$11.33
223465	10/23/2017	113-5332083-3809028	08811	AMAZON.COM	WOMENS ROOM ADA SIGN	\$11.85
223410	10/23/2017	114-0524266-4851425	08811	AMAZON.COM	OFFICE SUPPLIES	\$119.28
223469	10/23/2017	114-6257830-8075437	08811	AMAZON.COM	TONER FOR SENIOR CENTER	\$129.29
223463	10/23/2017	54062	00620	COMMERCIAL FIRE PROTECTION INC	PARKS - FIRE EXTINGUISHERS	\$126.86
223907	10/23/2017	2507360	01050	GAYLORD BROTHERS INC	ARCHIVAL SUPPLIES	\$372.59
223965	10/23/2017	1293115	07447	GENERAL PACIFIC INC	PUSH-TO-CONNECT COUPLER FOR FIBER PROJECT	\$57.51
223961	10/23/2017	1293116	07447	GENERAL PACIFIC INC	2" PUSH-LOCK COUPLINGS, 18MM STRAIGHT COUPLER FOR FIBER PROJECT	\$108.50
223467	10/23/2017	10/23/17	10802	J & L BBQ	SUBSISTENCE: GEMT CONFERENCE - CHIEF & HEIKO	\$23.60
223996	10/23/2017	201872	02389	SEAWESTERN, INC.	BUNKER GEAR - 3 NEW VOLUNTEERS	\$6,773.62
223459	10/23/2017	0078-4	02434	SHERWIN WILLIAMS	PAINT & SUPPLIES FOR OPS REMODEL	\$31.13
223460	10/23/2017	0145-1	02434	SHERWIN WILLIAMS	PRIMER - OPS REMODEL	\$481.52
223616	10/24/2017	113-1199210-9833039	08811	AMAZON.COM	KEEP LUNCHROOM CLEAN SIGN / CEILING FANS	\$237.59
223828	10/24/2017	219814	10626	BAY CITY SUPPLY	REPLACE PARTS FOR EXTRACTOR	\$357.51
223829	10/24/2017	83380^	00369	BLYTHE PLUMBING & HEATING INC	DEFROST CONTROL BOARD ON HEAT PUMP	\$379.22
223844	10/24/2017	WAANA96134	00939	FASTENAL CO	GOJO SOAP REFILL	\$20.02
223746	10/24/2017	AFD WS Q417	02505	SKAGIT- 911	WESTSIDE PROJECT 4TH QTR 2017	\$8,134.50
224006	10/24/2017	12497A	07568	THE PLUMBING GUYS, INC	PLUMB FOR EXTRACTOR, REPAIR URINAL 29-1	\$866.92
223612	10/25/2017	114-7602118-6469051	08811	AMAZON.COM	OPS- OFFICE SUPPLIES	\$29.49
223980	10/25/2017	1990410540	06718	ARAMARK	MAT SERVICE 29-3: 10/25	\$21.70

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223989	10/25/2017	10/25/2017	00701	CURTIS, RICHARD	PER DIEM FOR CHIEFS' LUNCH	\$15.00
223982	10/25/2017	0266409	02123	PLATT ELECTRIC SUPPLY INC	HEATER ELEMENT	\$111.96
223981	10/26/2017	1990412611	06718	ARAMARK	STA 2 MAT SERVICE: 10/26	\$21.70
223983	10/26/2017	1990412612	06718	ARAMARK	STA 1 MAT SERVICE: 10/26	\$21.70
223834	10/26/2017	745045	00306	BAYSHORE OFFICE PRODUCTS INC	PENCILS, FILES AND ENVELOPE	\$20.79
223994	10/26/2017	5003963791	02193	FERRELLGAS	PROPANE AUTOGAS AUGUST-OCTOBER	\$1,542.19
223741	10/26/2017	190901	00950	FIDALGO COFFEE ROASTERS	BREAKROOM SUPPLIES 10/26	\$93.00
223561	10/26/2017	293666	01023	FRONTIER BUILDING SUPPLY	LINOLEUM ADHESIVE SPREADER, CAULK FOR	\$98.20
223999	10/26/2017	119773	06793	LEGEND DATA SYSTEMS INC	PASSPORT NAMETAGS	\$13.13
223481	10/26/2017	0485952-IN	02199	NATIONAL SAFETY, INC	DIRECT FLOW REGULATOR	\$162.70
223744	10/27/2017	8403390429	00007	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$478.11
223832	10/27/2017	315671	09765	DOORMAN COMMERCIAL, LLC	REPLACEMENT DOOR OPENER FOR CITY HALL	\$133.40
223782	10/27/2017	293858	01023	FRONTIER BUILDING SUPPLY	SUPPLIES- OPS REMODEL	\$1,114.57
224070	10/27/2017	008584424	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM BOOTS; CORP LEETZ	\$251.36
223736	10/27/2017	824421	01588	LIFE ASSIST, INC	INTUBRITE HANDLE BATTERY	\$43.89
223949	10/27/2017	001-384976	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #513	\$9.74
224072	10/27/2017	51217	02523	SKAGIT COUNTY GOVERNMENT	COUNTY IS AND SPILLMAN; QTR 3 2017	\$27,276.09
223839	10/27/2017	1188289	02681	SURETY PEST CONTROL	LIBRARY PEST CONTROL	\$66.19
224104	10/28/2017	2474479	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$313.22
223823	10/28/2017	360-293-0327-0122885	07909	FRONTIER COMMUNICATIONS	CITY HALL 10/28-11/27/17	\$615.00
223796	10/28/2017	360-293-3725-0501135	07909	FRONTIER COMMUNICATIONS	DEPOT PHONE SERVICE 10/28-11/27/17	\$58.43
224001	10/28/2017	360-293-6955-1009035	07909	FRONTIER COMMUNICATIONS	GUEST INTERNET 29-1: 10/28 - 11/27	\$70.45
224002	10/28/2017	360-293-9063-0926075	07909	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX: 10/28 - 11/27	\$74.71
223840	10/28/2017	360-299-0813-1017915	07909	FRONTIER COMMUNICATIONS	WWTP PHONE SERVICE 10/28-11/27/17	\$299.69
223783	10/28/2017	360-299-2484-0726025	07909	FRONTIER COMMUNICATIONS	LIBRARY PHONE 10/28-11/27/17	\$52.99
223862	10/28/2017	360-299-3674-0214175	07909	FRONTIER COMMUNICATIONS	OPERATIONS BACK UP LINE 10/28-11/27/17	\$65.75
223857	10/28/2017	360-293-3725-050113-	07909	FRONTIER COMMUNICATIONS	DEPOT PHONE SERVICES	\$63.40
224077	10/28/2017	360-293-4900-0912865	07909	FRONTIER COMMUNICATIONS	APD BAC LINE; 10/28/17-11/27/17	\$77.93
224081	10/28/2017	360-293-5868-1006005	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE SUMMARY; 10/28/17-11/27/17	\$335.55

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224082	10/28/2017	360-299-6615-0615165	07909	FRONTIER COMMUNICATIONS	APD 911 LINE; 10/28/17-11/27/17	\$65.50
224079	10/28/2017	360-588-1422-0822015	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE; 10/28/17-11/27/17	\$288.02
224073	10/30/2017	17A08503	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A08503	\$162.75
223843	10/30/2017	1990416579	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$72.49
223985	10/30/2017	82672110	09185	BOUND TREE MEDICAL, LLC	PHARMACEUTICALS	\$125.98
223919	10/30/2017	248 984 6277 5	00494	CASCADE NATURAL GAS CORP.	14489 RIVERBEND RD., 9/30-10/27/17	\$1,143.48
223908	10/30/2017	8546	10805	DIJULIO DISPLAYS, INC.	MARINE THEME STREET POLE LIGHTS	\$10,822.88
223836	10/30/2017	WAANA96353	00939	FASTENAL CO	XXL GLOVES	\$585.41
223922	10/30/2017	WAMO143435	00939	FASTENAL CO	HVAC FILTERS	\$159.42
223923	10/30/2017	WAMO143436	00939	FASTENAL CO	ABSORBENT PADS	\$220.66
223952	10/30/2017	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS- 09/07- 10/05/17	\$192.28
223472	10/30/2017	50551	02311	ROOTX/GELCO	ROOT KILLING PRODUCT FOR SEWER LINE	\$3,774.22
224005	10/31/2017	2573665	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$4.65
223830	10/31/2017	1031	06010	CASCADE HOOD SERVICE	HOOD FAN MAINTENANCE @ SENIOR CENTER	\$271.25
223956	10/31/2017	Pay App 1	08602	FABER CONSTRUCTION CORP	SIDE SEWER RECONNECTION 2032 M AVENUE	\$6,859.73
224090	10/31/2017	132232	08654	FIDALGO AUTO PARTS - NAPA	SUPPLY- SHOP	\$3,253.92
223831	10/31/2017	294225	01023	FRONTIER BUILDING SUPPLY	ITEMS FOR USE @ LIBRARY MEETING ROOM	\$7.79
223858	10/31/2017	55125/2	06246	H.B. JAEGER	1" SS INSERTS FOR CTS SIZE PIPE	\$27.13
223861	10/31/2017	55064/2	06246	H.B. JAEGER	PUMP/FLOAT/NIPPLE FOR SKATEPARK	\$351.65
224098	10/31/2017	LL.MEADD	01364	ISLAND HOSPITAL	OCTOBER, LL.MEADD, LIFELINE SERVICE	\$64.95
223270	10/31/2017	738882	01421	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE 12.5% SOLUTION	\$4,384.60
224087	10/31/2017	17-1683	04253	LIFE TEK, INC	FIRST AID/CPR/BBP TRAINING~	\$300.00
223731	10/31/2017	10109325	10069	NAVIA BENEFIT SOLUTIONS	OCTOBER FLEXIBLE SPENDING PARTICIPANT FEE	\$107.90
223988	10/31/2017	IN925222	10389	NOANET	COS SERVICES FOR FIBER PROJECT - OCT 2017	\$2,000.00
224109	10/31/2017	0000563665	01958	OCLC, INC	CATALOGING, ILL, FIRSTSEARCH/WORLDCAT DISCOVERY 7/1/17-6/30/18	\$345.21
223957	10/31/2017	0117179	06543	PACIFIC TIRE COMPANY, INC	TIRES- SHOP STOCK	\$1,254.09
223784	10/31/2017	23212463	07351	PARTS MASTER	SHOP SUPPLY	\$79.85
223950	10/31/2017	001-385285	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #607	\$56.90
223777	10/31/2017	188709	08818	REECE, STORMIE	DEPOT CLEANING OCTOBER 2017	\$770.00
223826	10/31/2017	CL66601	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - OCTOBER	\$18,817.05
224000	10/31/2017	202125	02389	SEAWESTERN, INC.	EXTRICATION GLOVES	\$32.55
223978	10/31/2017	INV00291484	10661	SMARSH	ARCHIVING PLATFORM 10/1-10/31/17	\$477.05
224003	10/31/2017	171117	04831	T-SHIRTS BY DESIGN	EMBROIDERY ON HATS, SWEATSHIRTS	\$203.98
224069	10/31/2017	114-5989376	04834	UNITED SITE SERVICES, INC	WASH. PARK LOOP - OCTOBER	\$47.89
224076	10/31/2017	114-5989377	04834	UNITED SITE SERVICES, INC	ACE OF HEARTS DOG PARK - OCTOBER	\$69.29
224078	10/31/2017	114-5989409	04834	UNITED SITE SERVICES, INC	WASH. PARK LOOP -OCTOBER	\$62.00
224085	10/31/2017	114-5989441	04834	UNITED SITE SERVICES, INC	GCT - EDWARDS WAY - OCTOBER	\$81.29

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224088	10/31/2017	114-5989492	04834	UNITED SITE SERVICES, INC	WP - UNIT NEAR PLAYGROUND	\$81.29
223859	10/31/2017	7100098	02855	UTILITIES UNDERGROUND LOCATION	LOCATE TICKETS FOR OCTOBER	\$240.24
224084	11/1/2017	227907	00155	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; OCT 2017	\$268.40
223779	11/1/2017	Meal Reimbursement	07236	DOEBLER, STEPHEN	MEAL REIMBURSEMENT STEVE DOEBLER	\$96.00
224004	11/1/2017	360-293-0045-0223175	07909	FRONTIER COMMUNICATIONS	29-1 BACKUP LINES 11/1-11/30/17	\$146.86
223914	11/1/2017	360-293-1900-0122885	07909	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 11/1-11/30/17	\$1,067.52
224066	11/1/2017	041286	04319	HANDY'S HEATING	SHEET METAL WORK FOR OPS REMODEL	\$551.77
224092	11/1/2017	MV177867	01801	MOTOR TRUCKS, INC	SUPPLIES- SHOP STOCK	\$73.18
223789	11/1/2017	530	02141	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$98.88
223790	11/1/2017	983	02141	PORT OF ANACORTES	Dock Rental - QD-19	\$32.96
223791	11/1/2017	984	02141	PORT OF ANACORTES	DOCK RENTAL - QD24	\$32.96
223792	11/1/2017	985	02141	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$32.96
223793	11/1/2017	986	02141	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$32.96
223794	11/1/2017	987	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.96
223795	11/1/2017	989	02141	PORT OF ANACORTES	Doc rental - QD-25	\$32.96
224008	11/1/2017	200012505505	02192	PUGET SOUND ENERGY	14489 RIVER BEND RD., 10/1-10/31/17	\$62,681.23
224007	11/1/2017	200024889996	02192	PUGET SOUND ENERGY	14301 AVON ALLEN RD., 10/1-10/31/17	\$356.91
223842	11/1/2017	5051031322	01351	RICOH USA, INC	S/N C86146548 APD PATROL OFFICE 8/1-10/31/17	\$133.38
223827	11/1/2017	5051031435	01351	RICOH USA, INC	S/N C86111692 ENG 8/1-10/31/17	\$105.58
223846	11/1/2017	5051032026	01351	RICOH USA, INC	S/N C86078711 LIBRARY FL1 STAFF COPIER 8/1-10/31/17	\$602.67
223845	11/1/2017	5051032084	01351	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 10/1-10/31/17	\$29.71
223847	11/1/2017	5051032104	01351	RICOH USA, INC	S/N C86152062 HR COPIES 10/1-10/31/17	\$48.37
223911	11/1/2017	16392	02405	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - MHC/WT PRESTON	\$84.17
223970	11/1/2017	1077945	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1686586 AA-1687365 AA-1689197 AA-1689213	\$438.48
224097	11/1/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	NOVEMBER, LEOFF LONG-TERM CARE INSURANCE	\$354.90
223920	11/1/2017	331 0374396	08646	UNIFIRST CORPORATION	WTP WEEKLY LAUNDRY SERVICE	\$59.07
224059	11/1/2017	108441	08325	VENTEK INTERNATIONAL	WP-MONTHLY SERVER HOSTING/CELLULAR	\$135.00
223968	11/1/2017	091171130	03123	XEROX CORPORATION	XEROX COLOR CUBE PRINTER USAGE 9/21-10/21/17	\$183.25
224067	11/2/2017	1990423179	06718	ARAMARK	APD NYLON MATS CLEANED	\$16.28
223895	11/2/2017	1990423187	06718	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$67.09
223853	11/2/2017	refereeassign	09938	BURTON, APRIL	YOUTH SOCCER REFEREE ASSIGNOR FEE FOR	\$148.10
223954	11/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 11/9-12/8/17	\$186.27

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224108	11/2/2017	17-029456	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$140.00
223918	11/2/2017	191072	00950	FIDALGO COFFEE ROASTERS	COFFEE-BREAKROOM SUPPLIES	\$132.40
223856	11/2/2017	191139	00950	FIDALGO COFFEE ROASTERS	OPS- BREAKROOM SUPPLIES	\$93.00
224009	11/2/2017	191147	00950	FIDALGO COFFEE ROASTERS	10 LBS. COFFEE: 10/2	\$93.00
223848	11/2/2017	2017-2012	10301	GONZALES LANDSCAPING &	LANDSCAPE MAINTENANCE OCT 2017	\$2,061.50
223849	11/2/2017	782	04690	NORTH WEST COLORS PAINTING	PAINTING OF LIBRARY COMMUNITY MEETING ROOM & RESTROOM WALLS	\$3,130.23
224089	11/2/2017	001-385482	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #005	\$11.65
224086	11/2/2017	001-385485	02109	PISTON SERVICE OF ANACORTES	PART- #819	\$33.19
223951	11/2/2017	001-385489	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- #013	\$38.64
223921	11/2/2017	0365798	02123	PLATT ELECTRIC SUPPLY INC	METAL HALIDE BULBS	\$80.51
224093	11/2/2017	0213496-IN	02260	REISNER DISTRIBUTOR INC	PART- #90008	\$133.65
223912	11/2/2017	5051104384	01351	RICOH USA, INC	S/N C86086497 PUB DEF COPIES 7/1-9/30/17	\$38.46
223948	11/2/2017	16419	02405	SEBO'S DO-IT CENTER	SUPPLIES- #11941	\$86.80
224065	11/2/2017	16423	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.33
224064	11/2/2017	B30046	02405	SEBO'S DO-IT CENTER	CONTACT CEMENT, UNDERSHELF HOOKS,	\$37.50
223972	11/2/2017	408	02466	SKAGIT COUNTY PUBLIC HEALTH &	3RD QTR CITY SHARE OF LIQUOR TAX	\$5,662.23
223854	11/2/2017	ythsoccerrefs	08041	SKAGIT VALLEY SOCCER	YOUTH SOCCER REFEREE FEES FOR COUNTY	\$1,615.29
223851	11/2/2017	PR005 - Pay App 5	10574	STELLAR J CORPORATION	OCTOBER 2017 - BLUE HERON CIRCLE RESERVOIRS PROJECT - CONSTRUCTION	\$284,036.73
223838	11/2/2017	17-086-FAC-0011	10421	VECA ELECTRIC COMPANY, INC	RETAINAGE RELEASE	\$3,191.00
223860	11/2/2017	I18002443	02930	WASHINGTON STATE PATROL	COACH BACKGROUND CHECK	\$12.00
224083	11/2/2017	I18002948	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS; OCT 2017	\$132.00
224068	11/3/2017	17A08658	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A08658	\$162.75
224095	11/3/2017	68	00424	BUBBA SUDZ CAR WASH, INC.	OCTOBER CAR WASHES- 3	\$26.99
223896	11/3/2017	6361	09911	CRITICAL INFORMATICS INC	RENEW FIRE-EYE 12/30/17-12/29/18	\$5,143.44
223903	11/3/2017	3924	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223905	11/3/2017	5140	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223899	11/3/2017	5298	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$30.00
223902	11/3/2017	5385	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223901	11/3/2017	6479	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223906	11/3/2017	6525	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223900	11/3/2017	6773	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL	\$30.00
223904	11/3/2017	6812	00780	DEPARTMENT OF ECOLOGY	OPERATOR CERTIFICATION RENEWAL~	\$30.00
223993	11/3/2017	WAANA96558	00939	FASTENAL CO	CABLE TIES	\$84.60
223909	11/3/2017	294747	01023	FRONTIER BUILDING SUPPLY	MAINTENANCE SUPPLIES - MHC/WTP	\$245.17
223916	11/3/2017	MealsReimb	09558	KAUFMAN, MATT	MEAL REIMB ACCIS CONF - VANCOUVER, WA	\$112.00
223913	11/3/2017	171128	04831	T-SHIRTS BY DESIGN	GIRLS BASKETBALL T SHIRTS	\$678.13

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
223963	11/6/2017	1781	00086	ALLMAX SOFTWARE, INC.	OPERATOR 10 WASTEWATER DATA MANAGEMENT	\$1,790.00
223991	11/6/2017	1990427212	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
223986	11/6/2017	38594	10811	AUTOMATION ELECTRIC & CONTROLS	CAPACITORS	\$95.22
223958	11/6/2017	5384	00780	DEPARTMENT OF ECOLOGY	OPERATOR RENEWAL CERTIFICATE~	\$30.00
223992	11/6/2017	0213177-IN	02260	REISNER DISTRIBUTOR INC	OIL FOR THE PLANT	\$199.31
223995	11/6/2017	16623	02405	SEBO'S DO-IT CENTER	REPAIR AND MAINTENANCE	\$9.32
223960	11/6/2017	6-26	09591	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST MONTES	\$123.75
223973	11/6/2017	1710	05726	STOUGHTON, MARY	LTAC HEART OF A RESTROOM CLEANING	\$230.40
224012	11/6/2017	108	10766	STUM, MELANIE	PUB DEF CONFLICT	\$65.00
224013	11/6/2017	109	10766	STUM, MELANIE	PUB DEF CONFLICT	\$97.50
224015	11/6/2017	111	10766	STUM, MELANIE	PUB DEF CONFLICT	\$32.50
224016	11/6/2017	114	10766	STUM, MELANIE	PUB DEF CONFLICT	\$32.50
223979	11/6/2017	HW 20171102	03068	WHYTE, HARRY	MEAL REIMBURSEMENT	\$180.00
224075	11/7/2017	REIMB	09257	BUFFUM, JESSE	UNIFORM BOOTS; OFC BUFFUM	\$130.19
224110	11/7/2017	17-29561	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$199.00
224096	11/7/2017	119750	09923	GRAY, MATTHEW	O'LEARY, TIM, LEOFF1 DENTAL COPAY, DOS: 10/17/17	\$26.40
224106	11/7/2017	Prepay	02371	SCHOOL LIBRARY JOURNAL	SCHOOL LIBRARY JOURNAL	\$119.99
224080	11/7/2017	17-5421A	04195	SEATTLE PUMP & EQUIPMENT CO	DIAPHRAGM SERVICE KIT	\$255.73
224103	11/7/2017	212719	02519	SKAGIT PUBLISHING LLC	POSITION AD, SECRETARY 1, 10/13 - 10/22/17	\$623.19
224101	11/20/2017	2110	01986	ORCA INFORMATION, INC	EMPLOYMENT BACKGROUND CHECKS, BRADY & WESTCOTT	\$90.00
223788	11/23/2017	742979	00306	BAYSHORE OFFICE PRODUCTS INC	STAND UP DESK - SOUTH	\$779.27
221599		286128	01023	FRONTIER BUILDING SUPPLY	SUPPLIES FOR FLEET'S SHED	(\$1,478.37)
221833		287915	01023	FRONTIER BUILDING SUPPLY	RETURNED LUMBER FOR OPS REMODEL	(\$1,440.59)
222508		0280-1458-3414-5462	08912	EBAY OR PAYPAL	RETURN USB	(\$9.00)
222600		290939	01023	FRONTIER BUILDING SUPPLY	RETURN ITEM- SUPPLIES OPS REMODEL	(\$798.71)
222924		006408534	00368	GALLS LLC - DBA BLUMENTHAL UNI	REFUND BOOTS; OFC TREVINO	(\$216.95)
222927		005360694	00368	GALLS LLC - DBA BLUMENTHAL UNI	REFUND HOLSTER; OFC TREVINO	(\$152.03)
222940		0113142	07231	HOME DEPOT	RETURN ITEM- END OF BACKSPLASH	(\$27.10)
223000		290126	01023	FRONTIER BUILDING SUPPLY	2 X 6 14' KILN DRIED DOUGLAS FIR	(\$43.54)
224099		76332-0	09961	CARDINAL HEALTH 110, INC.	RETURNED PHARMACEUTICALS	(\$3.23)
224100		99678-0	09961	CARDINAL HEALTH 110, INC.	RETURN OF PHARMACEUTICALS	(\$2.66)
224102		100481-0	09961	CARDINAL HEALTH 110, INC.	RETURN OF PHARMACEUTICALS	(\$35.78)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
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Total						\$530,138.09
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City Council Agenda Bill

Meeting Date: 11/13/2017

Agenda Item: 5c

Subject: Contract Modification – Guemes Channel Trail, Phase 2

Staff Contact: Gary Robinson

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
X	Contract Modification
	Public Hearing
	Staff Report

Summary Statement: Staff requests authorization to issue a supplement to MacLeod Reckord in the amount of \$50,950.18 increasing the contract amount from \$78,967.43 to \$129,917.61 to complete environmental work necessary to complete the NEPA process, with documentation based on the completed 30% plan set for Guemes Channel Trail planning from the cul-de-sac at Edwards way to the Washington State Ferry Terminal.

Background: The City seeks to develop an off-road shared use path on mostly City-owned property located at Ship Harbor, extending the existing shoreline trail approximately 2,740 LF between the current end of the Phase 1 trail and the Washington State ferry terminal. This phase of the overall project is commonly referred to as Phase 2. The first stage of the project included: field survey and mapping, preliminary design and engineering of a shared use path, public outreach support, and initial environmental analysis and documentation. Funding for the original contract is from a combination of City sources and a federal transportation grant administered by Washington Department of Transportation (WSDOT) Local Programs. The City had originally thought that the work that has been completed would meet the grant requirements but has found that additional work is required to receive the grant funding. The City requested an addendum from the consultant team to complete the environmental work based on the preliminary (30%) design. WSDOT is requiring the National Environmental Policy Act (NEPA) documentation to be complete prior to closing out the grant contract. The Anacortes Parks Foundation will pay for half of the additional cost with City funds covering the other half.

Budget Impact	
Amount Budgeted	\$80,000
Budget Account (BARS)	105.720.595.62.63
Proposed Expenditure	\$25,000.00
Budget Amendment Required?	Yes
Revenue Source	REET 1

Proposed Contract	
Contractor	MacLeod Reckord
Amount	\$50,950.18
Start Date	Notice to Proceed
End Date	12/31/18

Previous Council/Committee Action: The original agreement was approved by City Council on 8/3/15.

Competing Viewpoints Considered: Staff considered giving all the grant money back and not completing the permitting at this time but felt we would be better off to find a way to get this completed so we are in a position to move forward with the project as opportunities develop and not have the expense of giving back nearly \$80,000 of grant funding.

Recommended Motion: I move that City Council consent to issue a supplement under the design contract for the Guemes Channel Trail, Phase 2 Project.

Alternative Actions: N/A

Attachments (listed in order presented): Supplement Agreement Number 3 to Contract 14-028-TRN-001



**Washington State
Department of Transportation**

Supplemental Agreement Number <u>3</u>		Organization and Address	
Original Agreement Number 14-028-TRN-001		MacLeod Reckord PLLC 110 Prefontaine Place S, Suite 600 Seattle, WA 98104 Phone: (206) 323-7919	
Project Number 14-028-TRN-001		Execution Date	Completion Date 12/31/2018
Project Title Guemes Channel Trail - Phase 2		New Maximum Amount Payable \$129,917.61	
Description of Work Extension to complete environmental work necessary to complete the NEPA process, with documentation based on the completed 30% plan set.			

The Local Agency of City of Anacortes

desires to supplement the agreement entered in to with MacLeod Reckord PLLC

and executed on 8/19/2015 and identified as Agreement No. 14-028-TRN-001

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See Attached Exhibit A-1

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 31 December 2018

III

Section V, PAYMENT, shall be amended as follows:

Sup 3 adds \$50,950.18 to the previous contract total of \$78,967.43 for a new total of \$129,917.61 - See attached Exhibit E-1.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: _____ By: _____

Consultant Signature

Approving Authority Signature

Date

EXHIBIT A-1

MacLeod Reckord Scope of Work Supplemental Contract No.3

August 9, 2017

City of Anacortes GUEMES CHANNEL TRAIL PHASE 2

PROJECT DESCRIPTION

The Scope of Work is more fully described in the attached **Exhibit A-1a** Detailed Scope of Work Supplemental No. 2 from Environmental Services (ESA). MacLeod Reckord (MR) is providing supporting documentation for the work described by ESA.

The Project Area is as defined by the limits shown on the attached Exhibit 1.

OUTLINE OF SCOPE OF SERVICES

The MacLeod Reckord team will complete the environmental work necessary to complete the NEPA process, with documentation based on the completed 30% plan set. Scope of work shall consist of the following:

Task 6. Environmental Support Services

- Subtask 6.1 Wetland and Critical Areas
- Subtask 6.2 Cultural Resource Assessment
- Subtask 6.3 Environmental Support Services Task Management
- Subtask 6.4 Section 4(f) Evaluation
- Subtask 6.5 Environmental Justice Technical Memorandum
- Subtask 6.6 NEPA Evaluation and Documentation

SUPPORT TASKS BY MACLEOD RECKORD

Support documentation and review is being provided by MacLeod Reckord for the following subtasks (see ESA task descriptions for full scope of work):

6.1.2 City of Anacortes Critical Areas Ordinance Review: MacLeod Reckord will concurrently review the City's draft revised Critical Areas Ordinance and coordinate with ESA on issues relating to impact to trail design, construction sequencing, and environmental mitigation design. Review of the ordinance will take into account other phases (3 and 6) of the trail. Results, recommendations, and concerns will be incorporated into ESA's technical memo.

6.1.3 Endangered Species Act Coordination: MacLeod Reckord will provide an overview of the drainage/stormwater existing conditions and design concepts to manage drainage. This will not be a formal drainage report, based on the fact there are no pollution generating impervious surfaces being added to the project. A technical memo will be provided to ESA for incorporation into the Biological Assessment. MacLeod Reckord will provide review/comment of the draft BA.

6.1.4 Wetlands and Critical Areas Report: MacLeod Reckord will provide review/comment of the draft CAR.

6.2 Cultural Resource Assessment: MacLeod Reckord will provide review/comment of the draft APE letter and Cultural Resource Assessment Report.

6.2.5 Site Delineation: MacLeod Reckord will provide limited project management, to the hours shown in the fee proposal, of any efforts to delineate archaeological sites and convey information to the City about the implications of any significant findings. If it is determined trail alignment must be modified based on findings, that work would require additional services.

6.4 Section 4(f) Evaluation: MacLeod Reckord will provide review/comment of the draft 4(f) Benefit Letter.

6.5 Environmental Justice Technical Memorandum: MacLeod Reckord will provide review/comment of the draft Environmental Justice Technical Memorandum.

6.6 NEPA Evaluation and Documentation: MacLeod Reckord will provide review/comment of the draft Categorical Exclusion.

GENERAL PROJECT ASSUMPTIONS

1. See also Assumptions noted in ESA scope of work.
2. Direct correspondence and coordination with WSDOT (Local Programs) will be the responsibility of the City, however ESA will correspond directly with WSDOT at the request of the City.
3. Redesign of 30% trail alignment, if required, is not included in this scope.

SCHEDULE

Services under this Supplemental Agreement will be performed over duration of approximately 6 weeks. The Section 106 process will take approximately 3 months (including 30 days for DAHP/Tribe review of the APE; 30 days for Cultural Resource Assessment review). WSDOT timeline for review/approval of the NEPA after DAHP approval is unknown, but WSDOT may be willing to review the DCE prior to DAHP's approval.

The APE will be completed within a few days after NTP, and the work of Task 6.1.2 Critical Areas Ordinance Review will be completed before the August 28, 2017 deadline for comments.

Exhibit A-1a

Environmental Science Associates (ESA) Detailed Scope of Work

Supplemental No. 3

August 7, 2017

City of Anacortes GUEMES CHANNEL TRAIL PHASE 2

PROJECT DESCRIPTION

The City of Anacortes (City) seeks to develop an off-road shared use path on City-owned property located at Ship Harbor Channel, extending the existing shoreline trail approximately 2,740 LF between the current end of the Phase 1 trail and SR 20 Spur. This phase of the overall project is commonly referred to as Phase 2.

The first stage of the project included: field survey and mapping, preliminary design and engineering of a shared use path, public outreach support, and initial environmental analysis and documentation. Funding for the project is from a combination of City sources and a federal transportation grant administered by Washington Department of Transportation (WSDOT) Local Programs.

The City has requested that the consultant team complete the environmental work based on the preliminary (30%) design. WSDOT is requiring the National Environmental Policy Act (NEPA) documentation to be complete prior to closing out the grant contract. The following scope of work outlines the additional tasks necessary to complete the NEPA process for this project.

6.1 Wetland and Critical Areas: Consultant performed a site evaluation and wetland delineation in October 2015. The site is characterized by one large freshwater wetland (Wetland A). The City refers to this wetland as the Ship Harbor Wetland. The Ship Harbor Wetland is documented in the City's Shoreline Master Program. No streams or other wetlands were observed at that time.

6.1.1 Fieldwork: For this stage of the project, Consultant will conduct a one day site visit to verify site conditions based on the completed 30% design trail alignment and the current regulatory requirements. Consultant will perform any necessary additional delineations, confirm wetland conditions and identify potential mitigation opportunities (if needed) onsite. If additional delineation work is required, Consultant will provide sketch maps of the wetland and stream delineation flags to help guide the survey.

6.1.2 City of Anacortes Critical Areas Ordinance Review: Consultant will review the City's draft revised Critical Areas Ordinance (*Chapter 19.70 – Critical Areas Regulations*) dated July 20, 2017 for implications the revision may have on the proposed trail project. Review of the

ordinance will occur during this Phase 2 contract, but will take into account subsequent phases of the trail. Results, recommendations, and concerns will be summarized in a technical memo.

6.1.3 Endangered Species Act Coordination: Consultant shall prepare a draft and final Biological Assessment (BA) for the project based on the 30% design of the trail. The BA will be prepared to support consultation efforts under Section 7 of the Endangered Species Act of 1973 among the federal lead agency and Services. In addition to information developed by the Consultant for the NEPA documentation, the team will rely on design information completed by the City and other consultants to meet the requirements for the project's Section 7 consultation. Based on an initial review of species distribution within the project area and determinations from similar projects, Consultant assumes that the project can be designed such that the project will qualify for a No Effect determination. If project effects exceed the threshold for a no effect determination, additional scope and budget will be required for the preparation of a full BA. This task does not include field work or surveys for plants or animals.

6.1.4 Wetlands and Critical Areas Report: Consultant will prepare a Wetlands and Critical Areas Report consistent with Chapters 431 and 436 of the WSDOT Environmental Manual. The report will be based on information collected during the initial field investigation in October 2015 as well as the field effort described under Task 6.1.1. If needed, the Wetland and Critical Areas Report will include a conceptual mitigation plan as required by the WSDOT Environmental Manual

Deliverables:

- Wetland fieldwork sketch map, if required.
- Critical Areas Ordinance review technical memo (2 drafts for City review) submitted electronically.
- Biological Assessment Letter of No Effect (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.
- Wetland and Critical Areas Report (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.

Assumptions:

- This scope and budget assumes that any additional wetland delineations required can be completed in 1 day of fieldwork. Additional fieldwork days may require an amendment.

6.2 Cultural Resource Assessment: Federal funding of this Project from the Federal Highway Administration (FHWA) requires that FHWA comply with Section 106 of the National Historic Preservation Act ("Section 106"). Section 106 requires that FHWA consider the effects of this undertaking upon Historic Properties within the project's Area of Potential Effects (APE). FHWA has delegated their Section 106 responsibilities to WSDOT.

Consultant prepared a draft Cultural Resources Literature Review in 2016, which recommended subsurface testing prior to ground-disturbance. This scope amendment provides for that fieldwork, an update to the Literature Review, and preparation of a cultural resources assessment report in support of NEPA compliance.

There are six previously identified archaeological sites located within approximately 100 feet of the APE. They are precontact archaeological shell midden sites, historic cannery ruins, and ruins of housing for cannery workers. Four are located next to and possibly within the eastern portion of the APE (45-SK-14, -155, -158, and -174); three of these have been determined Not Eligible for listing in the NRHP, while one has yet to be formally evaluated (45-SK-14).

Two other sites were recorded within approximately 100 feet of western portion of the APE (45-SK-154 and -299); one has been determined Eligible for listing on the NRHP (45-SK-299) and the other has yet to be formally evaluated. Site 45-SK-299 is a shell midden recorded as a linear site generally following the route of today's Ferry Terminal Road / State Route 20, and continuing beneath the Ferry Terminal parking lot. It appears that the western end of the APE will connect with Ferry Terminal Road in close proximity to the recorded boundaries of both of these sites.

This scope amendment includes an archaeological survey that will include a recommendation of eligibility for any site that may be identified during survey.

6.2.1 Regulatory Coordination: A draft Area of Potential Effects was prepared in 2016, but never finalized. Consultant will review the APE correspondence previously prepared for the project and update it, if necessary, for submission by the City to WSDOT. ***APE coordination is a critical path item; fieldwork cannot be initiated until WSDOT has initiated consultation and a 30-day comment period has elapsed.***

6.2.2 Update Background Review: Consultant will review and update the draft 2016 Literature Review report to account for any recent cultural resources surveys or sites identified in the Project or Study Area.

6.2.3 Fieldwork: Under Washington state law, a public utility locate will need to be completed prior to subsurface survey for this project; Consultant will request completion of a utility locate through the Utility Notification Center. Upon approval by WSDOT, Consultant may coordinate with tribal technical staff on potential tribal monitoring of the survey work. Consultant will then conduct surface and subsurface survey of project area, where possible. Subsurface survey will be conducted using up to 42 hand-dug shovel probes advanced to 3 feet (1 meter) where possible, along a 20-meter interval. Probes will be terminated at a maximum of 3 feet, or upon reaching intact glacial sediments (whichever is shallower). Spoils will be screened through ¼-inch mesh. Probe locations will be recorded using GPS. Precontact and historic artifacts (if encountered) will be described and photographed in the field, and returned to the find location; no artifacts will be collected. Probes will be backfilled immediately upon completion.

6.2.4 Reporting: Consultant will summarize the findings of Tasks 6.2.2-6.2.3 work in a Cultural Resources Assessment Report. The Report will include the 2016 draft Literature

Review update, and meet the current SHPO standards for a cultural resources assessment including recommendations regarding the eligibility of any sites found. If a previously identified archaeological site is observed, an updated site form will be prepared and appended to the Assessment Report. Consultant will submit draft and final reports (in electronic format) for review by the City and WSDOT. Once approved by WSDOT, Consultant will prepare a final technical report (in electronic format) and upload it to the Department of Archaeological and Historic Preservation's (DAHP's) WISAARD website.

6.2.5 Site Delineation: If an archaeological site is identified within the APE, cardinal probes will be excavated to determine the extents of the deposit. Probes will be excavated in each cardinal direction, at a distance of 5 meters until the probes extend outside of the APE or they are negative for cultural materials. Up to 20 additional probes will be excavated.

Deliverables:

- APE letter for City signature (1 draft and 1 final for submittal to WSDOT; submitted electronically)
- Cultural Resources Assessment Report (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.
- One updated archaeological site form, if necessary (draft and final) submitted electronically.

Assumptions:

- Task 6.2.5 will only be executed if an archaeological site is identified. This task will be completed during the initial fieldwork—there will not be remobilization.
- This scope allows for the update of three previously identified archaeological sites. If more than three sites are identified, an amendment to this scope and budget may be necessary.
- The City will provide rights-of-entry, if needed.
- Geotechnical information of the project area will be provided, if available.
- A utility locate must be performed prior to subsurface survey. Consultant assumes that utility locators will be able to meet on-site during fieldwork.
- Fieldwork will be completed in two calendar days.
- If human remains are identified, Consultant will contact local law enforcement and the County coroner per State law. Consultant will notify the City that law enforcement has been contacted. Consultant will coordinate with law enforcement and county coroner; the need for additional scope and budget will be determined after the initial response is complete.
- One set of consolidated comments on the draft Report will be provided to Consultant by the City.
- None of the buildings adjacent to the subject parcels will be inventoried.
- Consultant will upload the final Report to DAHP's WISAARD website, under the direction of the City.

6.3 Environmental Support Services Task Management: ESA will prepare monthly invoices and progress reports and correspond with the design team as necessary.

6.4 Section 4(f) Evaluation: The Consultant will address recreation facilities and wildlife and waterfowl refuges in a Section 4(f) Memorandum prepared in accordance with Chapter 457 of the WSDOT Environmental Manual and in support of the NEPA documentation. Section 4(f) of the federal Department of Transportation Act of 1966 (49 USC 303) prohibits the use of significant publicly owned parks, recreation areas, wildlife refuges, or historic properties for transportation projects unless there is “no prudent and feasible alternative” or impacts are “*de minimis*.” *De minimis* impacts require that the administering agency, for this project the WSDOT, determines that the project would not result in adverse effects to historical properties or the features, attributes, or activities qualifying a park, recreation area, or wildlife and waterfowl refuges for protection under Section 4(f). This is based on the assumption that the project would provide an overall benefit to recreational resources in the area. Historic and archeological sites will be studied in the Cultural Resources analysis and referenced in the 4(f) Evaluation if required. Impacts to these facilities that constitute a “use” of the Section 4(f) property will be evaluated for avoidance and minimization measures. The Section 4(f) Evaluation will be appended to the DCE.

Deliverables:

- Draft 4(f) benefit letter from the Parks and Recreation Department (2 drafts for City review), submitted electronically, to be appended to the Section 4(f) Evaluation.
- Section 4(f) Evaluation (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.

Assumptions: This scope assumes that a *de minimis* finding is appropriate for this project. A programmatic review may require an amendment.

6.5 Environmental Justice Technical Memorandum: Consultant will prepare a technical memorandum to analyze the project effects on Environmental Justice populations in compliance with Chapter 458 of the WSDOT Environmental Manual, in support of the NEPA documentation. This analysis shall identify whether the project could result in potentially disproportionately high and adverse effects on minority, low-income and/or Limited English Proficiency (LEP) populations.

Deliverables:

- Environmental Justice Technical Memorandum (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.

6.6 NEPA Evaluation and Documentation: Consultant will prepare a Draft WSDOT Categorical Exclusion (CE) form for the project to document compliance with NEPA. The CE form will be completed per the guidance and requirements in the WSDOT Local Programs Environmental Classification Summary Guidebook and WSDOT’s Environmental Manual at the time a notice to proceed is received. Consultant will complete the draft CE form using field data

and existing information from the technical reports completed for the project (described below), the project design plans, and other available information.

Deliverables:

- NEPA CE form (2 drafts for City review; 1 draft and 1 final for WSDOT review) submitted electronically.

Exhibit E-1
Consultant Fee Determination - Summary Shee
8/9/2017

Guemes Channel Trail Phase 2 Supplemental No. 3
MacLeod Reckord PLLC

Direct Salary Cost

Item	Classification	Hours	Rate	Cost
5. Task 6	Environmental & Permit Support			
	Principal in Charge	22	48.00	1,056.00
	Project Manager	-	40.00	0.00
	Project Designer	4	32.00	128.00
	Designer	-	27.00	0.00
	Drafter/ ACAD	-	29.00	0.00
	Graphics	-	28.00	0.00
	Admin.	-	32.00	0.00
				Subtotal: 1,184.00
TOTAL DSC:				1,184.00

Overhead (OH cost - including salary additives)

OH Rate X DSC of 121.34% X 1,184.00 1,436.67

Fixed Fee (FF):

FF Rate X DSC of 30% X 1,184.00 355.20

Subtotal MacLeod Reckord

2,975.87

Reimbursables (mileage, courier, copies

200.00

Subconsultant Costs

47,774.31

GRAND TOTAL: \$50,950.18

Prepared by: Connie Reckord

8/9/2017

		MacLeod Reckord PLLC							SUBTOTAL
		Principal in Charge	Project Manager	Project Designer	Designer	Drafter/ ACAD	Graphics	Admin.	
Task	SCOPE OF WORK	\$48.00	\$40.00	\$32.00	\$27.00	\$29.00	\$28.00	\$32.00	
06	ENVIRONMENTAL SUPPORT SERVICES								
6.1.2	City of Anacortes Critical Areas Ordinance Review	4							\$192
6.1.3	Endangered Species Act Coordination	4		2					\$256
6.1.4	Wetlands and Critical Areas Report	2							\$96
6.2	Cultural Resource Assessment	2							\$96
6.2.5	Site Delineation	6		2					\$352
6.4	Section 4(f) Evaluation	1							\$48
6.5	Environmental Justice Technical Memorandum	1							\$48
6.6	NEPA Evaluation and Documentation	2							\$96
	Subtotal:	22	0	4	0	0	0	0	\$1,184
	Subtotal	22	0	4	0	0	0	0	\$1,184
Reimbursables:									
SUBTOTAL:									\$1,184

Exhibit G-1
Subconsultant Fee Determination - Summary Sheet
9-Aug-17

Guemes Channel Trail Phase 2
ESA

Direct Salary Cost

Item	Classification	Hours	Rate	Cost
1. Task 1	Project Management			
	Project Director	-	75.72	0.00
	Sr Assoc / Project Manager	-	38.15	0.00
	Managing Assoc / Scientist	-	47.40	0.00
	Assoc II / Scientist	-	30.82	0.00
	Project Director / Archaeologist	-	65.02	0.00
	Sr Assoc II / Archaeologist	-	37.40	0.00
	Sr Assoc I / Archaeologist	-	36.19	0.00
	Assoc II / Archaeologist	-	28.96	0.00
	Assoc I / Archaeologist	-	24.66	0.00
	Archaeologist	-	24.00	0.00
	GIS/Graphics	-	28.93	0.00
	Admin Assistant	-	33.37	0.00
				Subtotal: 0.00
5. Task 6	Environmental & Permit Support			
	Project Director	6	75.72	454.32
	Sr Assoc / Project Manager	88	38.15	3,357.20
	Managing Assoc / Scientist	12	47.40	568.80
	Assoc II / Scientist	92	30.82	2,835.44
	Project Director / Archaeologist	3	65.02	195.06
	Sr Assoc II / Archaeologist	72	37.40	2,692.80
	Sr Assoc I / Archaeologist	8	36.19	289.52
	Assoc II / Archaeologist	26	28.96	752.96
	Assoc I / Archaeologist	28	24.66	690.48
	Archaeologist	50	24.00	1,200.00
	GIS/Graphics	14	28.93	405.02
	Admin Assistant	12	33.37	400.44
				Subtotal: 13,842.04
				TOTAL DSC: 13,842.04

Overhead (OH cost - including salary additives):

OH Rate X DSC of 206.47% X 13,842.04 28,579.66

Fixed Fee (FF):

FF Rate X DSC of 30% X 13,842.04 4,152.61

Subtotal MacLeod Reckord 46,574.31

Reimbursables (mileage, courier, lodging) 1,200.00

GRAND TOTAL: \$47,774.31

Prepared by: SDG

8/9/2017

Amendment

		Firm Name											SUBTOTAL	
		Project Director	Sr Assoc / Project Manager	Managing Assoc / Scientist	Assoc II / Scientist	Project Director / Archaeologist	Sr Assoc II / Archaeologist	Sr Assoc I / Archaeologist	Assoc II / Archaeologist	Assoc I / Archaeologist	Archaeologist	GIS/Graphic s		Admin Assistant
		Teresa Vanderburg	Sharese Graham	Pete Lawson	Jessica Redman	Paula Johnson	Alicia Valentino	Katie Wilson	Jeanette Hayman	Chanda Schneider	VPTE	Jonny Kemp/Julie Bayer		Aaron Good
Task	SCOPE OF WORK	\$75.72	\$38.15	\$47.40	\$30.82	\$65.02	\$37.40	\$36.19	\$28.96	\$24.66	\$24.00	\$28.93	\$33.37	
06	ENVIRONMENTAL & PERMIT SUPPORT													
6.1	Wetland and Critical Areas													
6.1.1	Fieldwork				24									\$740
6.1.2	Critical Areas Ordinance Review				8									\$247
6.1.3	Endangered Species Act Coordination			8	20									\$996
6.1.4	Wetlands and Critical Areas Report	2		4	40							4		\$1,690
6.2	Cultural Resource Assessment													
6.2.1	Regulatory Coordination					8							4	\$433
6.2.2	Update Background Review					1	8	8						\$654
6.2.3	Fieldwork						22		20	20	38	2		\$2,865
6.2.4	Reporting					1	16			2		4		\$828
6.2.5	Site Delineation					1	18		6	6	12	4		\$1,464
6.3	Environmental Permit Support Services Task Management		40										8	\$1,793
6.4	Section 4(f) Evaluation	1	12											\$534
6.5	Environmental Justice Tech Memo	1	12											\$534
6.6	NEPA Evaluation and Documentation	2	24											\$1,067
	Subtotal:	6	88	12	92	3	72	8	26	28	50	14	12	\$13,842
	Subtotal:	0	0				0	0		0			0	\$0
	Subtotal	6	88	12	92	3	72	8	26	28	50	14	12	\$13,842
		Reimbursables:												\$1,200
		SUBTOTAL:												\$15,042



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

July 11, 2017

MacLeod Reckord, PLLC
110 Prefontaine Place South, Suite 600
Seattle, WA 98104

Subject: Acceptance FYE 2016 ICR – Audit Office Review

Dear Ms. Mare McCormick:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2016 Indirect Cost Rate (ICR) of 121.34%. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Manager, Consultant Services Office

EKJ:kms



**Washington State
Department of Transportation**

Lynn Peterson
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

July 18, 2016

Environmental Science Associates
5309 Shilshole Avenue NW, Suite 200
Seattle, WA 98107

Subject: Acceptance FYE 2015 ICR – CPA Report

Dear Ms. Margaret E Clancy:

We have accepted your firms FYE 2015 Indirect Cost Rate (ICR) of 206.47% based on the "Independent CPA Report," prepared in accordance with Part 31 of the FAR, by Gusman & Associates. Your ICR acceptance is in accordance with 23 CFR 172.7 and must be updated on an annual basis. This rate may be subject to additional review if considered necessary by WSDOT and will be applicable for:

- ☒ WSDOT Agreements
- ☒ Local Agency Contracts in Washington State only

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7104 or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Manager, Consultant Services Office

EKJ:kms



City Council Agenda Bill

Meeting Date: 11/13/2017

Agenda Item: 6a

Subject: Budget public hearing

Staff Contact: Steve Hogleund

Approved for Submittal to Council by	
	Laurie Gere, Mayor
x	Steve Hogleund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3014
	Code Revision?
x	Resolution No. 1999
	Contract
x	Public Hearing
	Staff Report

Summary Statement: State law requires a mid-biennial review of a biennial budget to conduct a public hearing.

Background: Mid- biennial review budget modifications were presented to City Council November 6, 2017; those modifications included a 1% property tax increase which is required to be authorized by resolution.

Budget Impact	
Amount Budgeted	4.9M
Budget Account (BARS)	various
Proposed Expenditure	4.9M
Budget Amendment Required?	No
Revenue Source	Property tax

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: November 6, 2017 Mid-biennial review and modification presentation to City Council.

Competing Viewpoints Considered: N/A

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented): Proposed budget modification, Draft Resolution 1999

EXPENDITURE BUDGET

Fund	2018 Adopted	2018 Modified
1 GENERAL FUND	14,541,227	14,854,451
101 PARKS & RECREATION FUND	1,679,515	1,682,869
102 GRANDVIEW CEMETERY FUND	225,128	225,831
103 PUBLIC LIBRARY FUND	1,413,174	1,400,627
104 STREET MAINTENANCE FUND	2,229,823	2,180,171
105 ARTERIAL STREET CONSTRUCTION	467,975	467,975
106 ANACORTES TBD #1	299,056	299,056
107 WASHINGTON PARK FUND	255,918	258,847
108 PARKS CAPITAL IMPROVEMENT	125,000	125,000
110 AMBULANCE SERVICE FUND	3,368,319	3,364,734
112 DEVELOPMENT IMPACT FEE	0	0
113 ACFL MANAGEMENT FUND	28,213	28,213
135 TOURISM FUND	257,843	345,767
2xx DEBT SERVICE	771,420	771,420
335 GROWTH MGMT CAPITAL IMPRV FUND	1,590,556	1,839,556
401 WATER FUND	21,460,488	21,598,395
440 SEWER FUND	5,543,091	5,581,404
445 STORM DRAINAGE FUND	1,128,491	1,106,474
450 SANITATION FUND	3,391,155	3,304,557
501 EQUIPMENT RENTAL FUND	1,915,366	1,915,366
611 FIREMEN'S PENSION FUND	34,000	34,000
Total	60,725,757	60,910,534

RESOLUTION 1999

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES,
SETTING THE CITY'S YEAR 2018 PROPERTY TAX REGULAR LEVY INCREASE

WHEREAS, the City Council of the City of Anacortes attests that the population of the City of Anacortes is more than ten thousand; and

WHEREAS, the City Council had properly given notice of the public hearing held November 13, 2017, to consider the City's current expense budget for the 2017/2018 biennial budget period, pursuant to RCW 84.55.120; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Anacortes requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; now therefore, be it

RESOLVED, BY THE City Council of the City of Anacortes that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2018 levy in the amount of \$49,183, which is a percentage increase of one percent (1%) from the previous year.

ADOPTED, at the regular meeting of the City Council of the City of Anacortes, this 20th day of November 2017, by a majority of the members.

City of Anacortes, Washington

BY: _____
Laurie Gere, Mayor

ATTEST:

Steven D. Hoglund, City Clerk



Draft Affordable Housing Strategic Plan – City of Anacortes

CREATING AFFORDABLE HOUSING AND WHY THIS IS IMPORTANT

Area Median Income

What Does Affordable Mean?

Current AMI (Area Median Income): **Mount Vernon/Anacortes 2017 - \$66,300**

HUD CHAS (Comprehensive Housing Affordability Strategy data sets)

Income Category	1 person household	2 person household	3 person household	4 person household	5 person household	6 person household	7 person household	8 person household
Extremely Low Income – ≤30% AMI	\$13,950	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960	\$37,140	\$41,320
Very Low -31%-50%	\$23,250	\$26,550	\$29,850	\$33,150	\$35,850	\$38,500	\$41,150	\$43,800
Low –51%- 80%	\$37,150	\$42,450	\$47,750	\$53,050	\$57,300	\$61,550	\$65,800	\$70,050

How many people in Anacortes need affordable housing

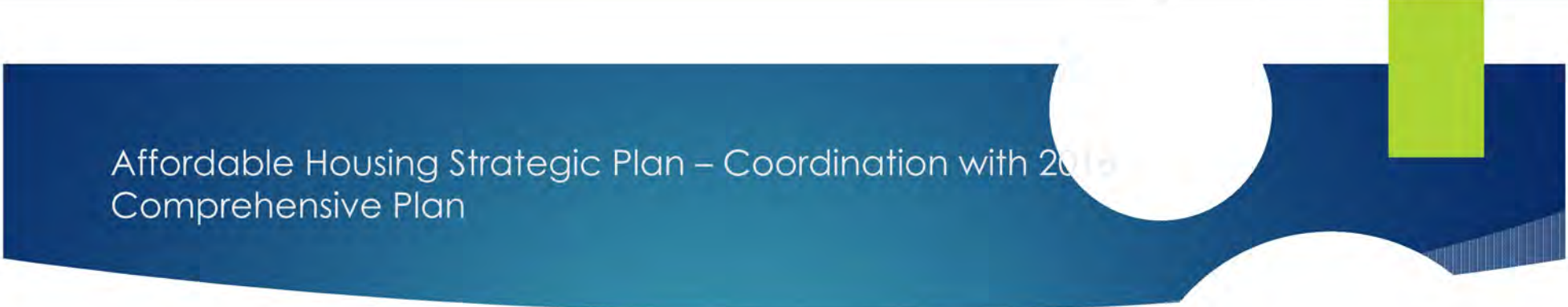
This data on Anacortes was compiled by Skagit County Public Health Dept. from the American Community Survey (HUD)

% of Area Median Income (AMI)	# of Renter Households	% of Overall Renter Households	# of Rental Homes Affordable to this Population	% of Overall Rental Stock Affordable to this Population	Homes Needed to Meet Current Need
0-30% AMI	495	21%	305	13%	190
30-50% AMI	395	16%	255	11%	140
50-80% AMI	425	18%	1,100	46%	-675
80% AMI and above	1,085	45%	710	30%	375

Slide 3

SJ1

Stewart, Joann, 10/10/2017



Affordable Housing Strategic Plan – Coordination with 2016 Comprehensive Plan

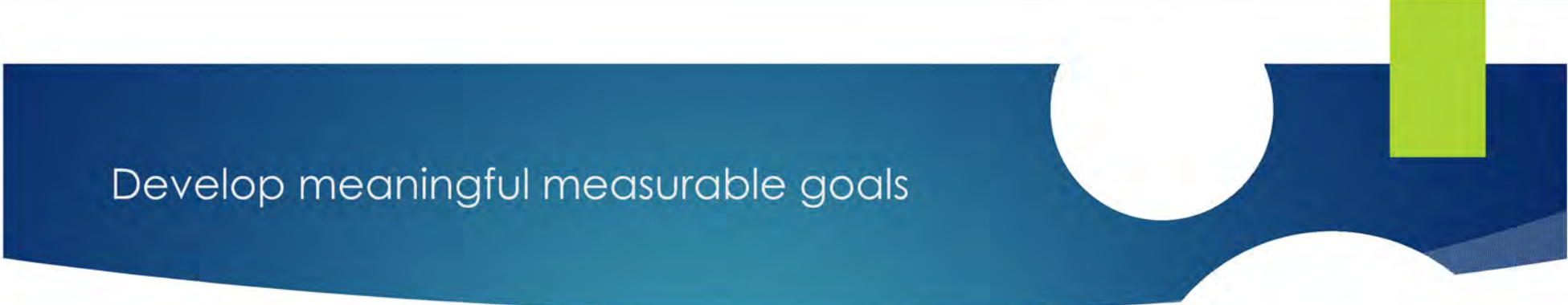
GOALS & STRATEGIES

In accordance with the 2016 Comprehensive Plan Goals – Housing Element Goals & Policies, the following list provides possible strategies for developing and preserving affordable housing in Anacortes.

Goal H-3. Housing Affordability. Provide for a range of housing opportunities to address the needs of all economic segments of the community.

Policy H-3.1. Encourage preservation, maintenance, and improvements to existing affordable housing.

- ▶ Maintain inventory of existing affordable housing which may have sun-setting tax credits and facilitate outreach for reapplication.
- ▶ Encourage energy efficiency and other measures of sustainability in new and preserved housing to reduce costs for residents.



Develop meaningful measurable goals

Policy H-3.2. Develop meaningful, measurable goals and strategies that promote the development of affordable workforce housing to meet local needs and monitor progress toward meeting those goals.

- ▶ Develop innovative strategies and programs around serving specific community needs.
- ▶ Look for opportunities to co-locate housing with other civic projects and/or employers.
- ▶ Consider creation of an Artist/Tech/Design/Intern-in-residency program.



Support non-profit agencies & public/private partnerships to preserve or develop additional housing

Policy H-3.3. Support non-profit agencies and public/private partnerships to preserve or develop additional housing for very low, low and moderate income households.

- ▶ Partnership to develop key community assets – work with Anacortes Housing Authority, Family Center, Skagit Home Trust, and other local agencies to rehabilitate, upgrade and create more housing to accommodate households in need.

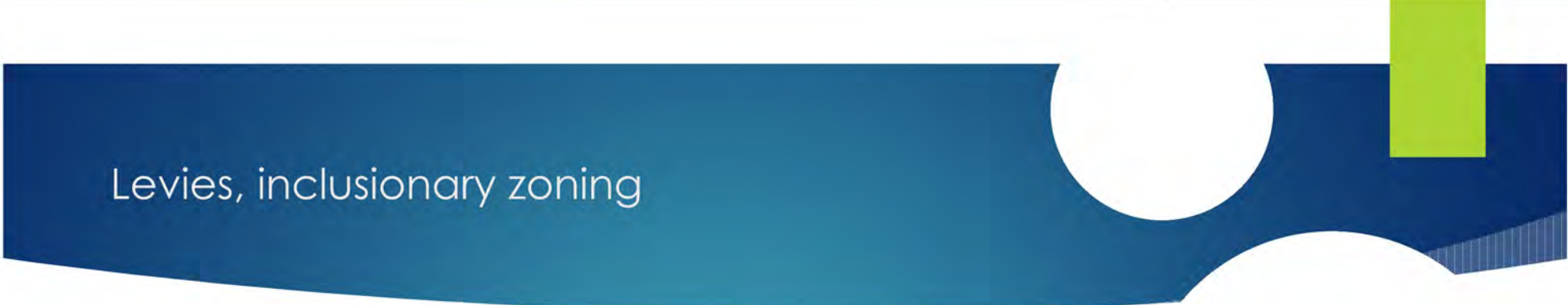
Policy H-3.4. Support both rental and ownership forms of affordable housing in a variety of types and sizes.

- ▶ Streamline Accessory Dwelling Unit (ADU) processes – revisit definitions and permitted placement.
- ▶ Create education and outreach opportunities for owners of ADU's about the value of adding to the rental market as opposed to short term/vacation rentals.

Locate affordable housing throughout the city

Policy H-3.5. Locate affordable housing throughout the city and especially in areas with good access to transit, employment, education, and shopping.

- ▶ Consider using land in residential zones for city-sponsored housing; e.g. Container Village or Land Trust project.
- ▶ Consider blended densities in conventional single family zones, etc.
- ▶ Review multiple scenarios for sub-area plan and development agreements to encourage a mix of use, e.g.
 - ▶ All city-owned residential with multiple housing options
 - ▶ Recreation area, meeting space, mixed housing
 - ▶ Mixed commercial and residential



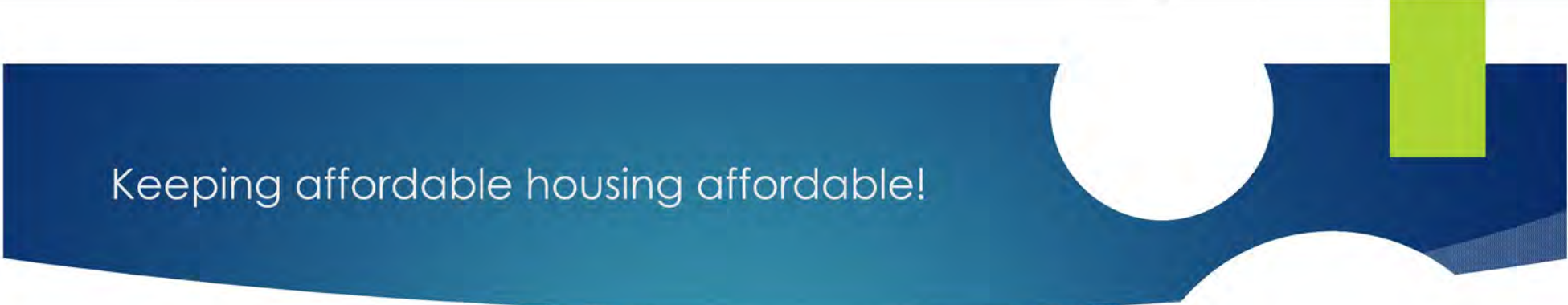
Levies, inclusionary zoning

Policy H-3.6. Consider a housing levy to provide ongoing funding for affordable housing.

- ▶ Poll the public on the support of a voter-backed housing levy.

Policy H-3.7. Consider developing an inclusionary zoning program as a means of increasing the city's affordable housing supply.

- ▶ Determine strategies for inclusionary development including a possible "fee-in-lieu" application.



Keeping affordable housing affordable!

Policy H-3.8. Require that affordable housing achieved through public incentives or assistance remains affordable for the longest possible term.

Policy H-3.9. Evaluate land owned by the City and other public entities for use for affordable housing utilizing a community land trust, -or similar, -type model.

- ▶ Sell city-owned property to create funding for affordable housing projects.
- ▶ Utilize city-owned property to provide undeveloped land for affordable housing projects.
- ▶ Permit co-housing e.g. dormitory, tiny village, shared-space living, boarding houses.

Develop & implement a detailed affordable housing program

Policy H-3.10. Develop and implement a detailed affordable housing program that identifies specific actions to increase the supply of housing that is affordable to low to middle-income individuals and families.

- ▶ Determine relevant regulatory measures, such as expedited permitting for multi-family development, reduced impact fees and general facility charges per RCW, and harmonize these goals with our Development Regulation update.
- ▶ Review multiple scenarios for sub-area plan and development agreements to encourage a mix of uses such as commercial and residential.
- ▶ Create a city-sponsored acquisition account for land in the R-4 zone that is suitable for multi-family or cottage housing.
- ▶ Make surplus or underutilized land available at reduced or no cost for affordable housing developments.
- ▶ Create incentive programs for landlords to keep housing below the market rate, educate on voucher programs.

Special Needs Housing

Goal H-4. Special Needs. Provide housing options for special needs populations, including independent living for seniors, assisted living, memory care, drug & alcohol rehab and mental health facilities.

Policy H-4.1. Provide accommodation throughout the city for housing for people with special needs and avoid concentrations of such housing.

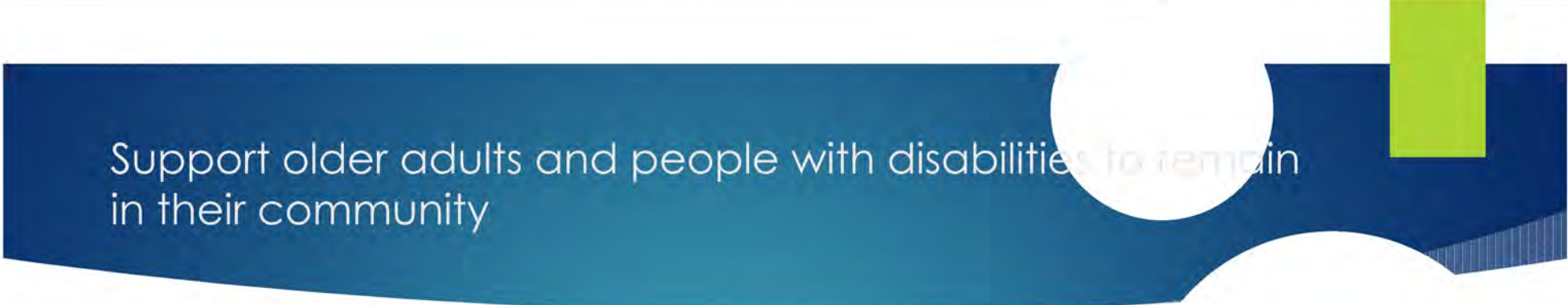
- ▶ Partnership with Housing Authority and Anacortes Family Center.

Policy H-4.2. Encourage the development of senior-friendly housing opportunities, particularly in areas near services and amenities.

- ▶ Provide advocacy to SCOG and SKAT about the particular needs of seniors in our community.

Policy H-4.3. Promote a range of housing types for seniors; e.g., adult family homes, skilled nursing facilities, assisted living, and independent living communities.

- ▶ Determine inclusionary zoning.



Support older adults and people with disabilities to remain in their community

Policy H-4.4. Support ways for older adults and people with disabilities to remain in the community as their housing needs change by encouraging universal design or retrofitting homes for lifetime use.

- ▶ Work with Home Owner Associations (HOA's) to encourage updating bylaws to allow ADUs to accommodate live-in caretakers.

Policy H-4.5. Promote the provision of support services, including transportation options, to allow seniors and those with special needs to remain in their own homes or non-institutional settings.

- ▶ Support agencies and programs that enable seniors to 'age in place.'

Policy H-4.6. Support public and private housing and services for people who are homeless.

- ▶ Support and collaborate on Skagit County's Permanent Supportive Housing initiative.



Regional Collaboration

Goal H-5. Regional Collaboration. Actively participate and coordinate with other agencies in efforts to meet regional housing needs.

Policy H-5.1. Encourage local and regional affiliations and alliances to provide affordable housing.

- ▶ Partnerships to develop key community assets - work with Anacortes Housing Authority and Anacortes Family Center.
- ▶ Partner with Shannon Point and the Marine Tech Center to provide student housing opportunities.
- ▶ Partner with local employers to create work-force housing.



Regional Collaboration

Policy H-5.2. Explore local and regional funding options to support development of housing for low- and moderate-income households.

- ▶ Skagit HOME Consortium, CDBG options – leverage multiple year awards for city-sponsored development or partnership opportunity.

Policy H-5.3. Work with other jurisdictions and health and social service organizations to develop a coordinated, regional approach to homelessness.

- ▶ Partner with Skagit County in the “Building a Skagit County Housing Affordability Strategy.”
- ▶ Advocate for shared planning efforts with state and federal leaders - include in annual Legislative Priorities.



Monitoring

Goal H-6. Monitoring. Implement Housing Element goals in a manner that is efficient and transparent.

Policy H-6.1. Evaluate and report on how the goals and policies of this Housing Element are being achieved.

- ▶ Work with housing providers and reach out to residents in need to determine whether goals are being met and if not, why.
- ▶ Evaluate annually which strategies have been employed and how successful they have been, how many new units have been created and how many existing units have been retained.



Monitoring

Policy H-6.2. Monitor housing supply, type and affordability, including progress toward meeting a proportionate share of the countywide need for affordable housing for very low-, low-, and moderate-income households.

Policy H-6.3. Monitor local data and routinely reassess and adjust policies, strategies and regulations to improve effectiveness of programs to meet local housing needs.

- ▶ Determine goals for number and type of units to be created annually. Greatest need is single bedroom and studio apartments.

Annual Goals & Updates

▶ ADDENDUM

- ▶ This Addendum will be updated annually to set the goals for the particular year. The progress and accomplishments for the goals set in this Strategic Plan will be reviewed annually by the Housing Affordability and Community Services City Council Committee
 - ▶ (Committee members will be appointed each year)

▶ GOALS FOR 2017-2018

- ▶ Develop and Approve Strategic Plan.
- ▶ Development Regulations – Inclusionary Zoning (IZ) regulations/In-Lieu Fees, height density bonuses, fee waivers, MFTE.
- ▶ Create a matrix to measure accomplishments and monitor number of available affordable units.
- ▶ Explore creation of an “affordable housing tax” assessed on short term rentals.
- ▶ Assignment of management for affordable housing projects to ensure affordability.
- ▶ Development of Homeless Strategic Plan Addendum.
- ▶ Explore opportunities for a permanent supportive housing facility housing 25-30 individuals.



City Council Agenda Bill

Meeting Date: 11/13/2017 **Agenda Item:** 7a

Subject: Affordable Housing Strategic Plan

Staff Contact: Don Measamer/Joann Stewart

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
*	Don Measamer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: This is a draft Affordable Housing Strategic Plan developed by the Housing Affordability & Community Services Committee, city staff and much public participation. If directed by Council, staff will prepare a Resolution to adopt the strategic plan and begin work on coordination with the development regulations and implementation of the strategies.

Background: The HA&CS was established by the Mayor in 2016 and kicked off with a symposium of the community to produce the needs, desires and services that are not (or are) provided within our community for lower income residents. The Strategic Plan has been in the "works" since July 2016 and has gone through many iterations with the final draft being presented tonight to Council. This draft was presented to Planning Commission on October 11 who recommended this be forwarded to CC for their review.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

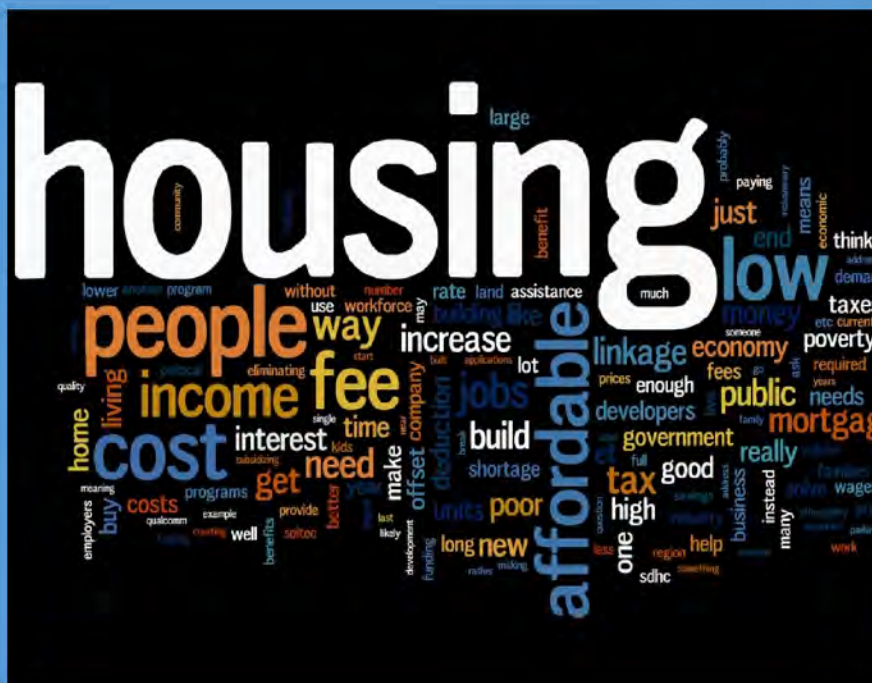
Competing Viewpoints Considered: N/A

Recommended Motion: N/A

Alternative Actions: Continue review and further discussion

Attachments (listed in order presented): Draft Strategic Plan

AFFORDABLE HOUSING STRATEGIC PLAN- CITY OF ANACORTES



CREATING
AFFORDABLE HOUSING
AND WHY THIS IS
IMPORTANT "Local
governments and
community efforts
have the capacity to
influence and increase
affordability. The
challenge is
assembling the
ingredients to make
more affordability
happen." – Building a
Skagit County Housing
Affordability Strategy.
Skagit County Public
Health, June 2016

Drafted by City
Councilmembers:
Liz Lovelett
Erica Pickett
Eric Johnson
City Staff & a rich mix of
public participation

January 2017

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PREFACE

With the rise of homelessness, lack of affordable housing, and lack of services for citizens throughout the United States, including Anacortes, the City Council established the Housing Affordability & Community Services (HA&CS) Committee in January 2016 to tackle some of these tough issues. The HA&CS Committee brought community leaders and citizens together on April 21, 2016 with the goal of developing a strategic plan to improve housing affordability and make recommendations on budget allocations to social services. One outcome of the incredible participation is the Strategic Plan which provides a beginning for our city and citizens to create a more equitable and healthy community.

We thank all the participants who provided input on this plan including, but not limited to, the great citizens of Anacortes, Anacortes Housing Authority staff and Board members, Skagit County Public Health Department and HUD.

MISSION, VISION & COMMITMENTS

Vision Statement

Creating successful partnerships and programs to improve access to suitable affordable housing, foster better community health, and quality of life for those of lesser means.

Mission Statement

Develop quality affordable housing opportunities for lower income individuals and families to promote healthy living, working, and aging in Anacortes.

Strategic Commitments

Consistency with community vision: align housing strategies regarding affordability and availability to those expressed in the Comprehensive Plan and to community needs.

Prioritizing inclusivity and cooperation: Include all and build a culture dedicated to equity and excellence through:

- **Inclusiveness:** encourage broad community representation and participation in the work to be done, and
- **Cooperation:** engage and support other local, county, state, and federal agencies to accomplish shared goals and initiatives.

Transparency: be clear and accountable in our actions.

Fiscal responsibility: invest wisely in projects and programming that help achieve our housing affordability goals and community resources.

Solicit diverse views: Seek out recommendations from community members and other interested parties and incorporate the feedback into decisions and outcomes.

Identify contributing factors to lack of housing and services: use data to determine desired outcomes and deliverables.

BACKGROUND

Strategic Plan

The City Council established the Housing Affordability & Community Services (HA&CS) Committee in January 2016 with the goal to develop a strategic plan to improve housing affordability and make recommendations on budget allocations to social services. The HA&CS Committee invited citizens and community leaders involved in the lives of low income residents to join in a discussion and develop strategies to address the barriers to achieving a mix of housing for these residents. Committees formed to help identify obstacles as well as available services and to help determine gaps in available resources. The outcome of that work is the following Strategic Plan which sets forth the goals, strategies and action items to guide the City in implementing its affordable housing policy.

This Strategic Plan will work to implement many of the housing goals established in the 2016 Comprehensive Plan and will focus primarily on the needs for the lower income segments of our community.

OUTLINING THE NEEDS

According to HUD 2014 CHAS (Comprehensive Housing Affordability Strategy data sets), nearly 33% of Anacortes households are housing cost burdened.¹ Families who pay more than 30% of their income for housing are considered cost burdened and may have difficulty affording other necessities such as food, clothing, transportation and medical care.²

What Does Affordable Mean?

Current AMI (Area Median Income) and Eligibility (Mount Vernon/Anacortes 2017 - \$66,300³)

Income Category	1 person household	2 person household	3 person household	4 person household	5 person household	6 person household	7 person household	8 person household
Extremely Low Income – ≤30% AMI	\$13,950	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960	\$37,140	\$41,320
Very Low - 31%-50%	\$23,250	\$26,550	\$29,850	\$33,150	\$35,850	\$38,500	\$41,150	\$43,800
Low -51%-80%	\$37,150	\$42,450	\$47,750	\$53,050	\$57,300	\$61,550	\$65,800	\$70,050

What a particular household can afford is expressed in terms of area median income, adjusted for family size, as in the below example. The current median yearly income for a family of 4 in Anacortes is \$66,300. If the household wage earner(s) brings in less than that, say at the 60% level, they would earn \$39,780 (this is a bit more than the Very Low income category in the table above). That household can afford to spend as much as \$995 per month, including utilities, using the standard formula for housing affordability (no more than 30% of income).



In Anacortes, there are few homes and apartments that could accommodate this family for \$995 or less per month. As of April 2017, an informal poll of property managers in Anacortes

¹ https://www.huduser.gov/portal/datasets/cp/CHAS/data_querytool_chas.html

² https://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/affordablehousing/

³ <https://www.huduser.gov/portal/datasets/il/il2017/2017summary.odn>

shows 1 bedroom apartments are listing at approximately \$900 with 2 bedroom apartments typically listing between \$1200 and \$1400 per month.

Due to rising rents and stagnating wages, even when people work full time, they often struggle to afford rent. Data compiled by the National Low Income Housing Coalition, provides that a person paid the minimum wage of \$11 per hour would have to work 69 hours per week to afford a modest 1 bedroom rental in Skagit County.⁴

How Many People in Anacortes Need Affordable Housing?

Skagit County Public Health Department provided a compelling report on rental housing needs in Anacortes, using data from the 2010-2014 American Community Survey for Anacortes (HUD/CHAS⁵). The data below does not take into consideration the number of bedrooms needed for particular family sizes, access issues for low-income households, or those households not currently living in Anacortes but wish to. Nevertheless, it provides an important starting point for considering the rental housing needs in our community.

% of Area Median Income (AMI)	# of Renter Households	% of Overall Renter Households	# of Rental Homes Affordable to this Population	% of Overall Rental Stock Affordable to this Population	Homes Needed to Meet Current Need
0-30% AMI	495	21%	305	13%	190
30-50% AMI	395	16%	255	11%	140
50-80% AMI	425	18%	1,100	46%	-675 ⁶
80% AMI and above	1,085	45%	710	30%	375

This data shows that there is a mismatch between the existing housing supply and the needs of Anacortes's residents. 37% of the residents earn less than half the area median income, but only 24% of the housing stock is affordable to this group. Included in this data are the 182 subsidized units managed by the Housing Authority, which currently has a 5 to 8 year waitlist for one bedroom apartments. On the other hand, there is an over-abundance of rentals at the higher end of the income category (those in the 50% plus AMI). Due to the housing supply gap at lower level incomes, the units suitable for those with higher incomes are being occupied by the lower income families which are far too expensive and subsequently put them in a cost burdened situation, according to HUD.

In order to meet existing needs, an additional 330 rental units affordable to households at less than 50% AMI would be required in Anacortes (chart above, column 6, 0-50% AMI). These households represent the City's seniors on limited incomes, service workers struggling month-

⁴ <http://nlihc.org/oor/washington>

⁵ <https://www.huduser.gov/portal/datasets/cp.html>

⁶ This number indicates there are more rentals available in this income bracket than renters.

to-month, and other important members of our community who risk being priced out of our community, forcing them to spend more on childcare and transportation because they cannot afford to live where they work.

Current and Projected Housing Needs

What is the Total Current Need plus the Projected Need through 2036 for affordable housing? As presented above, the current need for affordable homes in Anacortes to accommodate the families in the 50% or less income categories is 330. According to the 2015 Berk Study ("Skagit County Affordable Housing Needs")⁷, this translates to nearly 971 new housing units to meet our current and projected needs through 2036 for affordable housing.

The State Office of Financial Management develops growth targets for each county based on its forecast for statewide growth over the next 20 years. Skagit County and its cities work collaboratively to allocate the targets to the cities and the unincorporated county. Countywide, the overall growth targets through 2036 are for 35,751 new residents and 15,998 new jobs. For Anacortes, the initial 20 year growth target (2016 – 2036) identified for planning purposes is 5,895 new residents and 2,076 new jobs. This translates to an average growth of 295 new residents and 104 new jobs each year.⁸ The current population estimate for Anacortes is 16,780 (OFM, 2017)⁹.

GOALS & STRATEGIES

Comprehensive Plan Goals

In accordance with the 2016 Comprehensive Plan Goals – Housing Element Goals & Policies, the following list provides possible strategies for developing and preserving affordable housing in Anacortes.

Goal H-3. Housing Affordability. Provide for a range of housing opportunities to address the needs of all economic segments of the community.

Policy H-3.1. Encourage preservation, maintenance, and improvements to existing affordable housing.

- Maintain inventory of existing affordable housing which may have sunseting tax credits and facilitate outreach for reapplication.
- Encourage energy efficiency and other measures of sustainability in new and preserved housing to reduce costs for residents.

Policy H-3.2. Develop meaningful, measurable goals and strategies that promote the development of affordable workforce housing to meet local needs and monitor progress toward meeting those goals.

- Develop innovative strategies and programs around serving specific community needs.

⁷ https://www.skagitcounty.net/HumanServices/Documents/Housing/HousingNeed_CityProfiles.pdf

⁸

<http://www.cityofanacortes.org/docs/Planning/2016CompPlan/3rdFinalVersion/FinalCombined2016CompPlanForWeb.pdf>

⁹ http://www.ofm.wa.gov/pop/april1/ofm_april1_population_final.pdf

- Look for opportunities to co-locate housing with other civic projects and/or employers.
- Consider creation of an Artist/Tech/Design/Intern-in-residency program.

Policy H-3.3. Support non-profit agencies and public/private partnerships to preserve or develop additional housing for very low, low and moderate income households.

- Partnership to develop key community assets – work with Anacortes Housing Authority, Family Center, Skagit Home Trust, and other local agencies to rehabilitate, upgrade and create more housing to accommodate households in need.

Policy H-3.4. Support both rental and ownership forms of affordable housing in a variety of types and sizes.

- Streamline Accessory Dwelling Unit (ADU) processes – revisit definitions and permitted placement.
- Create education and outreach opportunities for owners of ADU's about the value of adding to the rental market as opposed to short term/vacation rentals.

Policy H-3.5. Locate affordable housing throughout the city and especially in areas with good access to transit, employment, education, and shopping.

- Consider using land in residential zones for city-sponsored housing; e.g. Container Village or Land Trust project.
- Consider blended densities in conventional single family zones, etc.
- Review multiple scenarios for sub-area plan and development agreements to encourage a mix of use, e.g.
 - All city-owned residential with multiple housing options
 - Recreation area, meeting space, mixed housing
 - Mixed commercial and residential

Policy H-3.6. Consider a housing levy to provide ongoing funding for affordable housing.

- Poll the public on the support of a voter-backed housing levy.

Policy H-3.7. Consider developing an inclusionary zoning program as a means of increasing the city's affordable housing supply.

- Determine strategies for inclusionary development including a possible "fee-in-lieu" application.

Policy H-3.8. Require that affordable housing achieved through public incentives or assistance remains affordable for the longest possible term.

Policy H-3.9. Evaluate land owned by the City and other public entities for use for affordable housing utilizing a community land trust, -or similar, -type model.

- Sell city-owned property to create funding for affordable housing projects.
- Utilize city-owned property to provide undeveloped land for affordable housing projects.
- Permit co-housing e.g. dormitory, tiny village, shared-space living, boarding houses.

Policy H-3.10. Develop and implement a detailed affordable housing program that identifies specific actions to increase the supply of housing that is affordable to low to middle-income individuals and families.

- Determine relevant regulatory measures, such as expedited permitting for multi-family development, reduced impact fees and general facility charges per RCW, and harmonize these goals with our Development Regulation update.
- Review multiple scenarios for sub-area plan and development agreements to encourage a mix of uses such as commercial and residential.
- Create a city-sponsored acquisition account for land in the R-4 zone that is suitable for multi-family or cottage housing.
- Make surplus or underutilized land available at reduced or no cost for affordable housing developments.
- Create incentive programs for landlords to keep housing below the market rate, educate on voucher programs.

Goal H-4. Special Needs. Provide housing options for special needs populations, including independent living for seniors, assisted living, memory care, drug & alcohol rehab and mental health facilities.

Policy H-4.1. Provide accommodation throughout the city for housing for people with special needs and avoid concentrations of such housing.

- Partnership with Housing Authority and Anacortes Family Center.

Policy H-4.2. Encourage the development of senior-friendly housing opportunities, particularly in areas near services and amenities.

- Provide advocacy to SCOG and SKAT about the particular needs of seniors in our community.

***Special Needs Housing** includes homes suitable for and occupied by people with one or more limitations, such as a physical or mental disability, long-term illness, or alcohol or drug issues. Examples include adult family homes, assisted living facilities, and group homes for people with developmental disabilities.*

Policy H-4.3. Promote a range of housing types for seniors; e.g., adult family homes, skilled nursing facilities, assisted living, and independent living communities.

- Determine inclusionary zoning.

Policy H-4.4. Support ways for older adults and people with disabilities to remain in the community as their housing needs change by encouraging universal design or retrofitting homes for lifetime use.

- Work with Home Owner Associations (HOA's) to encourage updating bylaws to allow ADUs to accommodate live-in caretakers.

Policy H-4.5. Promote the provision of support services, including transportation options, to allow seniors and those with special needs to remain in their own homes or non-institutional settings.

- Support agencies and programs that enable seniors to 'age in place.'

Policy H-4.6. Support public and private housing and services for people who are homeless.

- Support and collaborate on Skagit County's Permanent Supportive Housing initiative.

Goal H-5. Regional Collaboration. Actively participate and coordinate with other agencies in efforts to meet regional housing needs.

Policy H-5.1. Encourage local and regional affiliations and alliances to provide affordable housing.

- Partnerships to develop key community assets - work with Anacortes Housing Authority and Anacortes Family Center.

- Partner with Shannon Point and the Marine Tech Center to provide student housing opportunities.
- Partner with local employers to create work-force housing.

Policy H-5.2. Explore local and regional funding options to support development of housing for low- and moderate-income households.

- Skagit HOME Consortium, CDBG options – leverage multiple year awards for city-sponsored development or partnership opportunity.

Policy H-5.3. Work with other jurisdictions and health and social service organizations to develop a coordinated, regional approach to homelessness.

- Partner with Skagit County in the “Building a Skagit County Housing Affordability Strategy.”
- Advocate for shared planning efforts with state and federal leaders - include in annual Legislative Priorities.

Goal H-6. Monitoring. Implement Housing Element goals in a manner that is efficient and transparent.

Policy H-6.1. Evaluate and report on how the goals and policies of this Housing Element are being achieved.

- Work with housing providers and reach out to residents in need to determine whether goals are being met and if not, why.
- Evaluate annually which strategies have been employed and how successful they have been, how many new units have been created and how many existing units have been retained.

Policy H-6.2. Monitor housing supply, type and affordability, including progress toward meeting a proportionate share of the countywide need for affordable housing for very low-, low-, and moderate-income households.

Policy H-6.3. Monitor local data and routinely reassess and adjust policies, strategies and regulations to improve effectiveness of programs to meet local housing needs

- Determine goals for number and type of units to be created annually. Greatest need is single bedroom and studio apartments.

WHERE DO WE FIND THAT FUNDING?

Building housing affordable to low income households requires public subsidy, often from a number of local, state, and federal sources. There are a number of strategies Anacortes can pursue to dedicate local funding toward affordable housing, including:

- Consider a housing levy to provide ongoing funding for affordable housing.
- Offer developers incentives such as increased height or floor area ratio in exchange for fees to support affordable housing.
- Leverage regional, state and federal grants such as the Skagit HOME Consortium and Community Development Block Grant program.
- Look for private investors and those willing to participate in a federal tax-credit program.
- Leverage or sell city-held land to create housing projects in the R-3 and R-4 zones.
- Utilize non-cash subsidies, such as credit enhancements and city bonding.

- Make surplus or underutilized city land available at reduced or no cost for affordable housing developments.
- Create a revolving housing fund to support 4% tax credit projects.
- Explore ways to increase usage of HUD vouchers (HOME Consortium).
- Continue to prioritize affordable housing projects for expedited development review and permitting.

REGULATIONS

The city's regulatory role is to eliminate barriers to the development of affordable housing, and encourage its production. The city's challenge is to find the right balance between regulations that ensure quality development without discouraging affordable housing. Staff will consistently update these regulations to ensure there are as few barriers as possible to providing high quality affordable housing. New regulatory options to stimulate affordable housing production include:

- Develop parking regulations specific to affordable housing, with the possibility of reducing parking requirements for certain types of development.
- Be flexible with development standards to promote infill by allowing alternatives such as narrower streets, modified parking requirements, one-way streets, and/or low-speed streets to meet those standards where full compliance with standards is not feasible or desirable. (Policy T-2.28 – 2016 Comp Plan)
- Encourage energy efficiency and other measures of sustainability in new and preserved housing to reduce costs for residents.
- Fee Reductions or Waivers. Consider reducing or waiving fees for housing developments that will house individuals making 80% or less AMI at the City Council's discretion.
- Offer development incentives and/or fee reductions such as increased height, floor area ratio if tied to affordable housing development or payment of a fee-in-lieu to an affordable housing fund.
- Inclusionary zoning – require a given share of new construction is set aside to be affordable for low to moderate income households in exchange for development incentives.
- Develop a Multi-family Tax Exemption (MFTE) to stimulate affordable housing production. Washington state law authorizes this program, which offers a limited 12-year tax exemption from ad valorem property taxation if 20% of the housing is affordable.

ADDENDUM

This Addendum will be updated annually to set the goals for the particular year. The progress and accomplishments for the goals set in this Strategic Plan will be reviewed annually by the Housing Affordability and Community Services City Council Committee

(Committee members will be appointed each year)

GOALS FOR 2017-2018

1. Develop and Approve Strategic Plan.
2. Development Regulations – Inclusionary Zoning (IZ) regulations/In-Lieu Fees, height density bonuses, fee waivers, MFTE.
3. Create a matrix to measure accomplishments and monitor number of available affordable units.
4. Explore creation of an “affordable housing tax” assessed on short term rentals.
5. Assignment of management for affordable housing projects to ensure affordability.
6. Development of Homeless Strategic Plan Addendum.
7. Explore opportunities for a permanent supportive housing facility housing 25-30 individuals.

DEFINITIONS/ABBREVIATIONS

4% Tax Credit Projects: The 4% credit is typically claimed for rehabilitated housing and new construction that is financed with tax-exempt bonds. Like the 9% credit, the 4% credit is claimed annually over a 10- year credit period. The actual credit rate fluctuates around 4%, but is set by the Treasury to deliver a subsidy equal to 30% of a project's qualified basis in present value terms.

Accessory Dwelling Unit (ADU): An accessory dwelling unit or detached accessory dwelling unit (sometimes called a mother-in-law apartment) is a separate living space within a house or on the same property as an existing house.

Adult Family Homes: residential homes licensed to care for up to six non-related residents. They provide room, board, laundry, necessary supervision, and necessary help with activities of daily living, personal care, and social services.

Area Median Income (AMI) - the household income for the median — or middle — household in a region.

Assisted Living Facilities: a system of housing and limited care that is designed for senior citizens who need some assistance with daily activities but do not require care in a nursing home.

CDBG: Community Development Block Grant – a HUD program. The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. The CDBG program provides annual grants on a formula basis to 1209 general units of local government (entitlement communities) and States. The City of Anacortes is an entitlement community which allows it to received CDBG funding. The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons.

CHAS - Comprehensive Housing Affordability Strategy (by HUD).

HOME Consortium - The HUD HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households. Anacortes is a participant in the Skagit HOME Consortium.

Inclusionary Zoning - also known as inclusionary housing, is an American term which refers to municipal and county planning ordinances that require a given share of new construction to be affordable by people with low to moderate incomes.

Multi-family tax exemption (MFTE) – provides a tax exemption on new multifamily buildings in exchange for setting aside at least 20% of the homes as income and rent restricted. The value of eligible multifamily housing improvements is exempted from property taxes for 8 or 12 years. Only multiple unit projects with 4 or more units are eligible for either the 8 or 12 year exemption, and only property owners who commit to renting or selling at least 20% of units as affordable housing units to low and moderate income households

are eligible for a 12 year exemption. If the property use changes in a manner inconsistent with program requirements before the 8 or 12 year exemption ends, back taxes are recovered based on the difference between the taxes paid and the taxes that would have been paid without the tax exemption. (MRSC)

DRAFT



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning November 20, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

November 20, 2017

- Interlocal Agreement 256: Reciprocal Lending of Fire Equipment - Burlington/Mount Vernon
- Contract Award: March Point Road Shoulder Widening
- Ordinance 3014: 2017/2018 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution 1999: Setting the City's Year 2018 Property Tax Regular Levy Increase (Action)
- Ordinance 3011: 2018 Update to Transportation Impact Fee (Action)
- Resolution 1998: Authorizing Execution of 2018 Tourism Promotion Fund Contracts by and between the City of Anacortes and Recipient Agencies based on Lodging Tax Advisory Committee Funding Recommendations (Discussion/Possible Action)
- Public Meeting: Ordinance 3013 and Resolution 1996: Establishing a Unified Fee Schedule for Utility Fees and Charges [Revising Water Rates](Discussion/Possible Action)
- Agriculture Irrigation Rates (Discussion)

November 27, 2017

- City Fiber Broadband Survey Analysis Presentation

December 4, 2017

December 11, 2017

December 18, 2017

December 26, 2017

January 2, 2018

January 22, 2018

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Nov 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Nov 14, 2017, 4:30 PM, Mayor's Office
- Parks & Recreation, Thursday, Nov 16, 2017, 6:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Nov 20, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Finance, Wednesday, Nov 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Planning, Monday, Nov 27, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Dec 4, 2017, 5:00 PM, Public Works Director's Office, City Hall
