



Anacortes City Council
Municipal Building Council Chambers
904 6th Street

March 16, 2020
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#) / [Watch Meeting](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Thompson Family Statement regarding Thompson Train
 - b. Port/City Liaison Committee
 - c. Finance Committee
 - d. Fiber Committee
 - e. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of March 9, 2020
 - b. Approval of Claims in the amount of: \$642,274.68
 - c. Interlocal Agreement with City of Marysville: 2020 Outdoor Video Services #20-095-PRK-001
 - d. CDBG Salvation Army Rehab Contract: Walk-In Refrigerator for Food Bank
 - e. Resolution 2081: An Emergency Declaration of the Mayor: Request for Public Assistance Due to February 2020 Heavy Rainfall Event
6. **Public Hearings**
 - a. * Continued Public Hearing: Approval of a Master Permit for Telecommunications Use of Right of Way for City of Anacortes/ACCESS Anacortes Fiber Internet Installation in accordance with AMC Chapter 5.38.040 (Discussion/Possible Action)
 - b. * **POSTPONED TO APRIL 6:** Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - General Provisions & Review Procedures (Exemptions, Outdoor Recreation and Bikes) (Discussion)
7. **Other Business**
 - a. * Plastic Bag Ban Implementation (Discussion)
8. **Adjournment**

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes is committed to making public meetings available and accessible to all members of the community.
For assistance with special needs, please contact the City Clerk at 360-299-1960 in advance of the meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning March 23, 2020

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

March 23, 2020

- Public Hearing: Ordinance 3065: Sewer Capital Facility Plan Update (Discussion/Possible Action)
- Closed Record Decision Hearing: CUP-2019-0002 Grandview Cemetery Expansion (Discussion/Possible Action)
- Contract Award: Skagit River Raw Water Pipeline and Clearwell Project #20-048-WTR-001 (Action)
- Pavement Management Plan Update Presentation (Discussion)
- Resolution 2080: Appointing City Council Members to Council Committees and Appointing Council Representatives for 2020-2021 (Discussion/Possible Action)

April 6, 2020

- Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - General Provisions & Review Procedures (Exemptions, Outdoor Recreation and Bikes) (Discussion)
- Public Hearing: CDBG 2020 Annual Action Plan Review (Discussion)
- Public Hearing: Ordinance 3068: Amending Ordinance No. 2833 Regarding Establishing Residential Parking Zones within the City

April 13, 2020

April 20, 2020

- Continued Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - Wetlands and Fish, Wildlife, Habitat Conservation Areas (ACFL & Herons) (Discussion)
- CDBG 2020 Annual Action Plan Review and Approval (Discussion/Possible Action)

April 27, 2020

May 4, 2020

- Continued Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - Geologically Hazardous, Critical Aquifer, Frequently Flooded Areas, and Definitions (Discussion)

May 11, 2020

May 18, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Mar 16, 2020, 5:00 PM, Main Conference Room, City Hall
- Community Center/Pool, Thursday, Mar 19, 2020, 3:30 PM, Third Floor Conference Room, City Hall
- Planning, Monday, Mar 23, 2020, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Mar 25, 2020, 5:00 PM, Main Conference Room, City Hall
- Fiber, Thursday, Mar 26, 2020, 2:30 PM, Third Floor Conference Room, City Hall
- Public Works, Monday, Apr 6, 2020, 5:00 PM, Main Conference Room, City Hall



Office of Mayor Laurie Gere
CITY OF ANACORTES

904 6th Street Anacortes, WA 98221

Office: 360-299-1950

laurieg@cityofanacortes.org

www.anacorteswa.gov

Dear Anacortes Community,

As I write this, community transmission of COVID-19 is occurring in Skagit County. We are all seeing breaking news on our TV screens, hearing it on the radio, on our phones and from our fellow community members. Now is the time to follow the guidelines set by Skagit County Public Health and the CDC to protect the most vulnerable in our community.

Last night, at the Monday, March 16th City Council Meeting, I put forth a Proclamation declaring an Emergency. The City Council ratified the proclamation allowing the City to respond strategically to assist those in our community over the coming weeks. The City is working to be a facilitator and resource for collaboration between our public, private, not-for-profit and faith organizations so that we can act nimbly to address the needs those in Anacortes during these uncertain times.

To avoid exposure to the COVID-19 virus, we are making an effort to limit exposure through social gatherings. We have closed, the Library, Museum, Senior Center, and City Hall to the public. All City essential services will continue, including Fire, Police and Emergency Services as well as solid waste services, water and sewer. Citizens may pay utility bills, acquire licenses, submit permit applications, contact staff, and transact other City business via telephone, email, and online. The City will create procedures to allow for curbside pickup and drop-off for certain City processes, and we will post them on the City's website.

We need to be supportive of each other and be compassionate. We are uncertain of what actions may yet need to be taken but we know that implementing social distancing now, will save lives. I am asking you to contribute to our response efforts by being a kind neighbor, buy only what you need for a few days. Support a local business or restaurant by purchasing a take-out meal. If you have extra supplies, share them, and please continue to check our COVID-19 information page for the most up to date information on this serious health crisis.

I want to assure you, the City is monitoring the situation, issuing recommendations and taking actions based on direction from the CDC and Skagit County Public Health Department, the lead agency for local COVID-19 response. While this significant public health crisis is occurring the Anacortes City Council and City employees are working together to be responsive to your questions and concerns.

Most importantly, we are a community that cares and watches out for each other. Keep yourselves and your families safe. We are Anacortes and we will survive this and be stronger for it. Look for unexpected opportunities and gifts in these unprecedented times.

Be kind and take care,
Mayor Laurie

RESOLUTION NO. 2082

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANACORTES RATIFYING PROCLAMATION OF EMERGENCY AND PROVIDING TEMPORARY PROCEDURES TO RESPOND TO THE COVID-19 EPIDEMIC.

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

WHEREAS, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

WHEREAS, on March 10, 2020, the Skagit County Board of Commissioners declared a public health emergency to allow Skagit County to take immediate steps necessary to prepare and respond appropriately to the outbreak; and

WHEREAS, on March 11, 2020 Governor Jay Inslee issued an additional Emergency Proclamation ordering that all events that takes place in King, Snohomish, and Pierce counties with more than 250 people are prohibited by the state. The order applies to gatherings for social, spiritual and recreational activities. These include but are not limited to: community, civic, public, leisure, faith-based, or sporting events; parades; concerts; festivals; conventions; fundraisers and similar activities; and

WHEREAS, on March 13, Washington State Governor Jay Inslee announced that all K-12 public and private schools in Washington State must close for six weeks, from March 17, 2020 until at least April 24, 2020.

WHEREAS, on March 16, 2020, Mayor Laurie Gere issued a Proclamation of Emergency, declaring the COVID-19 pandemic to be an emergency in the City of Anacortes pursuant to Section 38.52.010 RCW and other relevant provisions of state and federal law;

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City and additional future measures may be needed to protect the community.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Anacortes, Washington, that:

SECTION 1 – RATIFICATION AND FINDING OF FACT

Council hereby ratifies the Proclamation of Emergency issued by Mayor Laurie Gere for the City of Anacortes on March 16, 2020. Council further finds that an emergency exists pursuant to Section 39.04.280(2)(b) RCW and authorizes the Mayor to waive any necessary competitive bidding requirements related to the COVID-19 emergency.

SECTION 2 – CITY’S RESPONSE

- A. The City is committed to protecting the public and staff by minimizing the spread of COVID-19. The City has and will continue to follow the guidelines provided by the State of Washington and the Skagit County Health Officer, who prescribe social distancing and minimizing gatherings of people to best combat the spread of COVID-19.
- B. The City will close City Hall to the general public beginning Tuesday, March 17 and until further notice. Citizens may pay utility bills, acquire licenses, submit permit applications, contact staff, and transact other City business via telephone, email, and online. The City will create procedures to allow for curbside pickup and drop-off for certain City processes, with such procedures to be posted on the City’s website.
- C. The City will close the Anacortes Public Library to the general public beginning Tuesday, March 17, 2020, and will provide updates to the City’s website on remaining library services available during the term of this Resolution.
- D. The City will increase efforts to sanitize parks and public spaces which remain open to the public to minimize exposure to COVID-19.

SECTION 3 – COUNCIL PROCEDURES

During the term of this Resolution, the following amendments to City Council procedures are hereby adopted:

- A. Any rule or procedure adopted by City Council that would prevent or prohibit all City Councilmembers from attending City Council meetings telephonically are temporarily suspended and all City Councilmembers are encouraged to attend all meetings via telephone.
- B. All in-person Committee meetings of the City Council are cancelled. Council and committee meetings may be held telephonically during the term of this Resolution regardless of whether the City has the capability of recording meetings on video.
- C. Council directs that the public comment portion of Council meetings and any scheduled public hearings be temporarily suspended to discourage public in-person attendance of City Council meetings. City Council and staff will encourage and accept public comment via email or written comment.
- D. Any Council rules that are inconsistent with this Resolution are hereby waived and suspended during the term of this Resolution.

SECTION 4 – BUDGET

During the term of this Resolution, Council adopts the following budget restrictions:

- A. A hiring freeze is hereby implemented on all positions funded by any City governmental fund, unless the Mayor determines in writing by notice to City Council that the hire is necessary for the continued provision of essential services to the public.
- B. All non-essential equipment replacements are hereby suspended, unless the replacement is completely funded by grants or City enterprise utility funds.
- C. Council hereby encourages the expenditure of funds for acquiring any necessary technology to facilitate employees to work from home in situations where such remote work is possible, available, and approved by the Mayor and Department Head overseeing the relevant department. Any such expenditures should either be within current budget allocations or brought to Council for approval.
- D. All staff time dedicated to emergency health responses related to the COVID-19 epidemic must be tracked to allow for FEMA reimbursement.

SECTION 5 – PLASTIC BAG BAN

The City's ban on plastic bags, which is currently scheduled to go into effect on April 4, 2020, is hereby suspended indefinitely.

SECTION 6 – COMMUNICATION

- A. All updates regarding City functions and actions relating to the COVID-19 epidemic will be posted on the City's website to provide the public with the best updated information.
- B. The City will cancel and discourage any unnecessary gatherings of community members and/or staff during the Term of this Resolution.

SECTION 7 – EFFECTIVENESS

The provisions of this Resolution shall become effective upon adoption and expire on April 28, 2020 unless further extended by formal action of Council.

INTRODUCED, PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ANACORTES on this 16th day of March 2020.

LAURIE M. GERE, MAYOR

Approved as to form and legality:

Darcy Swetnam, WSBA #40530
City Attorney

ATTEST:

Steve D. Hoglund, City Clerk Treasurer

1907 47th Avenue SW
Seattle, WA 98116

March 16, 2020

City of Anacortes
Anacortes Museum
1305 8th Street
Anacortes, Washington 98221

Dear City of Anacortes:

I am writing in response to the discussion regarding the Thomas G. Thompson, Jr. train, which took place at the City Council meeting on Monday, March 9, 2020.

It is my intent to clarify, as the original donor, the request that the City of Anacortes transfer ownership of the Anacortes Railway equipment to Bret Iwan. It was my understanding that by signing the Memorandum of Understanding dated December 10, 2019, I was giving permission for this transaction, specifically as it pertained to the proposal submitted by Bret Iwan in July 2019. I wish to see complete transfer of ownership, without stipulation, and a portion of the proceeds of the sale used to memorialize my late husband, Thomas G. Thompson, Jr., in a city museum display. I do not wish any other group to operate the train and no longer support a static display of the train in Anacortes.

I do not believe the train has been cared for, or fundraising progress has been made, as I was originally assured would happen when first agreeing to the donation on June 21, 2012. I ask the City to respect my decision and execute a contract for the transfer of ownership in a timely manner.

Sincerely,



Anne Thompson

STATEMENT FROM THE THOMPSON FAMILY

March 16, 2020

City of Anacortes
Anacortes Museum
1305 8th Street
Anacortes, Washington 98221

Dear Anacortes City Council:

I'm writing in response to the discussion regarding the Thomas G. Thompson, Jr. train, which took place at the Anacortes City Council meeting on Monday, March 9, 2020. My name is Headen Thompson and I'm one of Thomas' sons and currently live in Snohomish County. My mother, Anne Thompson, could not attend this meeting due to her age and the current COVID-19 outbreak.

It is my intention here today to clarify, as the son of Anne Thompson, the original donor, and Thomas Thompson, the builder and creator of the Anacortes Railway, our family's desire for the future of the train stored here in Anacortes.

The Thompson family will not be receiving any financial gains or rewards from the proposed sale of this train, which was built by my father. Our family's only wish is to see this train run again, and inspire and delight future generations to the awesome power and beauty of steam railroads that my father saw. The train stored in its current building with a proposed window cut in one wall as a static exhibit, in our opinion, offers little inspiration. We have spoken to Bret Iwan numerous times, have met with him, and have seen his proposal that he has also given to you. We have seen the restoration projects that Bret has completed, and have noted that the craftsmanship and artistry that he possesses very much mirrors our father's skills. We believe Bret and his family not only have the financing, but also have the same vision, love and passion for railroads and steam power that our father had. We believe Bret to be not just a talker and dreamer, but an actual doer. We saw in Bret someone who could make our father's dream come to life, and it's for this reason that we signed the Memorandum of Agreement (MOA) that Bret Lunsford had provided you on December 10, 2019. We want to be very clear that the MOA submitted, which was signed by my mother, Anne Thompson, was solely for the intent of moving forward with this sale to Bret Iwan only. It was never our intent with the MOA to open our father's train to everyone or anyone who wants to buy it or has another proposal for its use.

Much speculation and assumptions have developed around our father's wishes for the train since his passing in 1999. Our father's true vision and wish for the Anacortes Railway was to be cared for, maintained, and operated in the ways that were so important to him. We believe Bret and his family to be capable of meeting our father's criteria and fully support the removal of its original operating location. Our father would not be opposed to the train operating beyond Anacortes with the care and attention that the Iwans have pledged to provide.

In an article published in 1961, our father outlined his plans for a railroad that would run along an abandoned railway line in western Anacortes serving the ferry terminal and Rosario Beach. Without permits, land or even the locomotive, Thomas drafted plans and concepts. His idea was met with much resistance and many questioned his qualifications, much like some have questioned the proposal that Bret developed and has so passionately presented. At the time of donation, the Museum staff assured my mother that adequate housing would be constructed for the safe storage and display of the locomotive and three cars. After eight years, we feel that the original promise has not been fulfilled. Although it is worth noting that current staff member, Bret Lunsford, has been extremely sensitive to our wishes while managing the opinions of the community. However, in following the cyclical progress of the last eight years, along with the lack of specific care required for this extraordinary railway equipment, we felt it necessary to re-involve ourselves in the process and evaluate other options.

We understand the difficulties involved in this venture and the time line that may be required, but also recognize the same drive and spirit that once fueled our father's passion, behind the motivation of Bret's vision. Our desire is to have the City of Anacortes accept Bret's purchase offer and fully transfer ownership from the City, with a portion of the proceeds to be used to memorialize our father and his contributions within Anacortes. We do not approve of other actions or efforts to operate the train within the City of Anacortes and no longer wish to see it as a static exhibit. It is our family's understanding and intent that the MOA dated December 10, 2019 granted the City permission specifically to sell the train to Bret. We very much appreciate the Anacortes City Council's interest and concern in losing the Anacortes Railway, but we urge the Mayor and City Council to respect our revised wishes and provide this statement from the original donor, Anne Thompson, and our family, as further clarification of our collective agreement and support of Bret.

In hearing the desire of the City Council to retain an option for the train's return should it become inoperable under Bret's ownership, we offer this suggestion – the City of Anacortes retains the First Right of Refusal in the event the train be retired from operation and transfer of ownership is desired. Our family, along with Bret Iwan, feel this allows for the necessary investment of operating and restoring the train, and to ensure the train's place in Anacortes history should that time come again.

Respectfully,

A handwritten signature in cursive script that reads "Headen Thompson".

Headen Thompson

Our mission is to maintain and improve the quality of life reflecting community expectations through a focus on public participation and employees-mayor-council teamwork.



Anacortes City Council

**Municipal Building Council Chambers
904 Sixth Street**

**March 16, 2020
6:00 p.m.**

PUBLIC COMMENT SIGN IN SHEET

Per Resolution 2044, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk (*) may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting. These rules are intended to promote an orderly system of holding a public hearing or meeting, to give every person who wishes to speak an opportunity to be heard, and to ensure that no individual is embarrassed by exercising his or her right to free speech.

Please print your name legibly so we can recognize you correctly in the minutes. Thank you!

Name	Topic
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Continue on back of sheet as needed

City Council Minutes – March 9, 2020

Mayor Laurie Gere called to order the Anacortes City Council meeting of March 9, 2020 at 6:00 p.m. Councilmembers Jeremy Carter, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller were present. Councilmember Anthony Young was absent.

The assembly joined in the Pledge of Allegiance.

Executive Session

Mayor Gere announced that City Council and the City Attorney would convene in Executive Session per RCW 42.30.110 (i) for approximately 30 minutes to discuss potential litigation or litigation. The mayor advised that the regular meeting would then resume with no action having been taken. Councilmembers Jeremy Carter, Ryan Walters, Christine Cleland-McGrath, Carolyn Moulton, Bruce McDougall and Matt Miller attended the executive session.

At 6:30 p.m. Mayor Gere reconvened the regular meeting. Mayor Gere advised that in executive session City Council and City Attorney Darcy Swetnam had discussed a proposed CR2A Settlement Agreement in the matter Young and Mulcahy v. City of Anacortes, et al. Mr. Miller moved, seconded by Ms. Moulton, to amend the agenda to add Item 3b, Settlement Agreement. Vote: Ayes – Cleland-McGrath, Moulton, McDougall, Miller and Carter. Nays – Walters. Motion carried.

Ms. Swetnam briefly summarized the terms of the proposed settlement agreement, which was added to the packet materials for the meeting. Mr. Miller moved, seconded by Mr. McDougall, to the reject settlement agreement as presented. Vote: Ayes – Cleland-McGrath, Moulton, McDougall, Miller, Carter and Walters. Motion carried.

Mr. Walters circulated a draft resolution to allow meeting participation in absentia by multiple councilmembers if necessary to achieve a quorum. Mr. Walters moved, seconded by Mr. Carter, to amend the agenda to add Item 8e, Resolution 2079. Vote: Ayes – Moulton, McDougall, Miller, Carter, Walters and Cleland-McGrath. Motion carried.

Announcements and Committee Reports

Housing Affordability & Community Services Committee: Ms. Moulton reported from two recent meetings of this committee. She reported on the meeting the prior week with Anna Fahey from Sightline Institute to discuss messaging and outreach. She also reported on the meeting earlier in the day at which the members discussed the affordable housing sales tax recently approved by the voters and next steps with the Anacortes Family Center and Anacortes Housing Authority to pursue shovel ready projects; the 2020 CDBG grant; and a possible future housing summit modeled on the Skagit County summit the prior year.

Community Center/Pool Committee: Mr. Carter reported from the committee meeting the prior week. He characterized the discussion as a broad overview of what a potential facility would look like and space needs. Mr. Carter said the group also discussed three options for constructing on the available site. He said the committee aimed to have rough cost estimates prepared by the end of the month. Mayor Gere added that funding for the consultant had been provided by a private donor.

Planning Committee: Mr. Walters reported from the committee meeting earlier in the evening. He elaborated on topics discussed including comments received regarding the Critical Areas Ordinance which would begin public hearings before City Council on March 16; housing affordability and outcomes of the recent public meeting

regarding height restrictions in the R4 zone; a possible fee in lieu program for parking and how such a program could be structured and set up; and adjustments to the city's impact fees.

At approximately 6:45 p.m. Councilmember Anthony Young joined the meeting.

Mayor Gere announced that Skagit County Public Health would be issuing updated COVID-19 recommendations the next morning and that the city would follow the County recommendations at that point. The mayor described Island Hospital's preparations in case an emergency was declared and assured that the city's first responders were also prepared in the event of a confirmed case of COVID-19 in the county.

Public Comment

Arlene Stadler, 24th Court, objected to neighbors setting out feeders for deer. Ms. Stadler said she has to fence and spray to keep the deer out of her garden. She also indicated that rats and racoons had been attracted by the feeders and become pests in the neighborhood. Ms. Stadler asked what she had to do to get an ordinance passed about this problem. Mr. Walters indicated he had received similar complaints from constituents in the past. Mayor Gere indicated she would follow up with Police Chief John Small and Mr. Walters.

Doug Thurber expressed concern that visitors from King County who stopped to shop in Anacortes grocery stores with their reusable shopping bags might contaminate grocery carts. Mr. Thurber proposed postponing implementation of the ban on single use plastic bags in Anacortes for six months as an emergency public health measure. Mr. Thurber also expressed concern about what he termed collusion between the Planning Department and the [City Council Affordable] housing committee. He said that at the recent public forum regarding height restrictions in the R4 zone most homeowners present asked for no new buildings over three stories west of Commercial Avenue but, he said, that was not one of the options staff put on the display boards. Mr. Thurber had distributed a handout of discussion questions presented to Anna Fahey at a recent meeting which was added to the packet materials. He read from this list and argued that it did not represent the concerns of the public. Mr. Thurber emphatically asked that the housing committee be composed of public citizens, not elected officials, and emphasized that elected officials were supposed to represent the wishes of those who elected them.

In response to Mr. Thurber's comments, Mr. Walters clarified that the Housing Affordability and Community Services Committee was a City Council committee so by definition had to include councilmembers. Mr. Walters also reported that a statewide plastic bag ban had been passed by the legislature earlier in the day. He suggested that the city verify that its own bag ban was in harmony with the state legislation, or perhaps repeal the city ban entirely and yield to the state ban. Mayor Gere indicated that staff would investigate the city's bag ban in light of both the COVID-19 recommendations and the new state legislation.

Consent Agenda

Mr. Miller moved, seconded by Mr. Carter, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of March 2, 2020
- b. Approval of Claims in the amount of: \$268,020.05
- c. Contract Award: Trenchless Outfall Rehabilitation #20-088-SEW-001
- d. Contract Award: ADA Curb Ramp Improvements #20-083-TRN-001
- e. Interlocal Agreement for Joint Establishment of Skagit County Tourism Promotion Area

The following vouchers/checks were approved for payment:
EFT numbers: 96482 through 96529, total \$224,295.75
Check numbers: 96530 through 96554, total \$181,715.52
Wire transfer numbers: 2641482 through 265320, total \$4,423.11

Mayor Gere invited Anacortes Chamber of Commerce Executive Director Stephanie Hamilton to provide background on the Interlocal Agreement for Joint Establishment of Skagit County Tourism Promotion Area, which she did.

PUBLIC HEARINGS

Public Hearing: Approval of a Master Permit for Telecommunications Use of Right of Way for City of Anacortes/ACCESS Anacortes Fiber Internet Installation in accordance with AMC Chapter 5.38.040

Mayor Gere opened the public hearing. No one present wished to address the Council on this topic. Mayor Gere continued the public hearing to March 16, 2020 to allow additional opportunity for public comment.

OTHER BUSINESS

Thompson Train Purchase Proposal

Museum Director Bret Lunsford thanked Anne Thompson for her donation of the Thomas G. Thompson Jr. Train to the City in 2012 and emphasized the City's agreement and commitment to honor the wishes of the Thompson family. He recounted the long history of community discussion of the stewardship of the train. Mr. Lunsford introduced Bret Iwan to present his proposed plan to purchase, restore and operate the train in Lincoln, California.

Mr. Iwan summarized his proposal, referring to his slides which were added to the packet materials for the meeting. He responded to councilmember questions about his proposal, about the Thompson family's response to the proposal, about other options for the train, about Mr. Iwan's March 31, 2020 offer deadline and about possible extension of that date. Ms. Moulton expressed full support of Mr. Iwan's proposal. Several other councilmembers expressed a desire to provide local groups one more opportunity to organize an alternative future for the train consistent with the City's agreements with the Thompson family. Mr. Lunsford responded to councilmember questions about previous explorations of both static exhibits and operational uses of the train. Mr. Walters suggested that staff outline terms of a potential legal agreement with Mr. Iwan that would include terms for returning the train to Anacortes if it were ever to cease operation as proposed by Mr. Iwan. After considerable additional discussion, Mayor Gere concluded that she and Mr. Lunsford would expedite both preparation of such an outline and solicitation of alternative proposal presentations from any local groups that were interested in doing so.

Ordinance 3067: Comcast Franchise Agreement

Finance Director Steve Hoglund presented Ordinance 3067 to renew the city's franchise agreement with Comcast for cable service within the city limits, referring to the agenda bill included in the packet materials. Mr. Hoglund introduced Vincent Buys, Comcast Government and Regulatory Affairs Manager. Mr. Buys read from his prepared remarks which were distributed to Council and added to the packet materials for the meeting. He asked for approval of the ordinance.

Mr. Walters moved, eventually seconded by Mr. McDougall, to approve Ordinance 3067 as presented.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Vote: Ayes – McDougall, Carter, Walters, Cleland-McGrath and Moulton. Nays – Miller and Young. Motion carried.

Access - Anacortes Municipal Fiber Update

Municipal Broadband Business Manager Jim Lemberg presented the monthly Access Anacortes Fiber Internet update, referring to his slide presentation which was added to the packet materials for the meeting. Councilmembers praised the GPON Customer Sign-Ups slide and asked that connection counts be added to that slide.

Mayor Gere inquired what if any action was requested of Council at this meeting. Ms. Schuh referred to Mr. Lemberg's staffing slide and said the Fiber team would like to transfer two Street Department employees to long term assignment in the Fiber Department. Councilmembers discussed the importance of keeping fiber teams fully staffed and the mayor's authority to staff city departments for effective operation.

MOA with Fidalgo Park and Recreation District on Community Center

Ms. Swetnam presented a Memorandum of Agreement between the City of Anacortes and the Fidalgo Park and Recreation District to continue discussions on the concept of developing a shared facility for the pool and the community center on the Pool District property. She reviewed the history of the agreement and summarized its key features. Councilmembers and Mayor Gere discussed the agreement and the larger project at some length.

Mr. Walters moved, seconded by Mr. Carter, to approve the agreement as presented. Vote: Ayes – Miller, Carter, Young, Walters, Cleland-McGrath, Moulton and McDougall. Motion carried.

Resolution 2079: Amending Council Procedures for Participation in Absentia

Mr. Walters presented draft Resolution 2079, noting that it would allow City business to continue in the event of a public health emergency or other situation that might prevent a quorum of councilmembers from attending Council meetings in person.

Mr. McDougall moved, seconded by Mr. Young, to approve Resolution 2079 as presented. Vote: Ayes – Young, Walters, Cleland-McGrath, Moulton, McDougall, Miller and Carter. Motion carried.

There being no further business, at approximately 8:55 p.m. the Anacortes City Council meeting of March 9, 2020 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the March 16, 2020 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
265642	9/30/2019	4813	PUBLIC SAFETY SELECTION, PC	PRE-EMP PSYCH EVAL	\$ 400.00	apd
265468	12/19/2019	9313769322	GRAYBAR ELECTRIC COMPANY, INC	GRAYBAR- FIBER PHASE 3A	\$ 10,043.01	pw1
263146	1/1/2020	81746	WASHINGTON STATE DEPARTMENT	2020 PESTICIDE LICENSE RENEWAL - KRAUSE	\$ 33.99	finance
263030	1/2/2020	DUES 2020-00104	WASHINGTON ASSOCIATION OF	2020 ACTIVE MEMBER DUES FOR WASPC; CHIEF SMALL	\$ 245.00	apd
265329	1/7/2020	9313971239	GRAYBAR ELECTRIC COMPANY, INC	JUNIPER DHCP SERVER	\$ 3,163.60	fiber
263045	1/7/2020	5035475	SKAGIT VALLEY HERALD	SKAGIT VALLEY HERALD ANNUAL SUBSCRIPTION	\$ 265.20	publib
262916	1/9/2020	82109535	EMERALD RECYCLING SVCS INC	ANTIFREEZE / WASTE OIL FILTER REMOVAL	\$ 117.00	dshop
262984	1/9/2020	1325526	SURETY PEST CONTROL	OPS: MONTHLY PEST MAINTENANCE	\$ 65.22	dshop
263251	1/10/2020	1326311	SURETY PEST CONTROL	RODENT MAINTENACE SERVICE	\$ 50.00	pwfac
265331	1/13/2020	1997027	WASHINGTON TRACTOR, INC	BRUSHCUTTER BIKE HANDLE STIHL	\$ 565.20	wdist
263029	1/14/2020	144804	FIDALGO ANIMAL MEDICAL CENTER	K9 T-BONE WELLNESS EXAM AND MEDICATION	\$ 136.03	apd
263130	1/14/2020	ARV/42584620	SNAP-ON INDUSTRIAL	SCREWDRIVER BIT- SHOP	\$ 9.67	dshop
263031	1/15/2020	300-10067430	ALL BATTERY SALES & SERVICE	NITRILE GLOVES; MED	\$ 112.61	apd
264660	1/15/2020	1138506	WASHINGTON LIBRARY ASSOCIATION	WLA MEMBERSHIP	\$ 90.00	libcc
265323	1/17/2020	0837619	FERGUSON ENTERPRISES, INC	MAINTENANCE SUPPLIES	\$ 71.17	dwwtp
263646	1/20/2020	1323229	SURETY PEST CONTROL	CITY HALL RODENT CONTROL	\$ 43.48	pwfac
262918	1/21/2020	300-10067692	ALL BATTERY SALES & SERVICE	BATTERIES, CABLE TIES FOR SHOP	\$ 58.65	dshop
263310	1/21/2020	5151494	ANACORTES AMERICAN	MUSEUM SUBSCRIPTION 2/19/20-2/24/21	\$ 58.00	museum
262972	1/21/2020	2020-000108	VENDNOVATION, LLC	ANNUAL SUBSCRIPTION FOR MONTHLY MONITORING ON PHARMACEUTICAL MACHINE	\$ 1,304.40	medic
262917	1/22/2020	300-10067731	ALL BATTERY SALES & SERVICE	HALOGEN LIGHT	\$ 17.74	dshop
262839	1/22/2020	SI352796	AMERICAN REGISTRY FOR	2020 ANNUAL FEE FOR REGISTRATION SERVICES PLAN - 2X-SMALL	\$ 500.00	fiber
263523	1/22/2020	E1929095	WITMER PUBLIC SAFETY GROUP INC	UNIFORM BOOTS - MM	\$ 200.99	afdcc
265649	1/23/2020	1362102	GENERAL PACIFIC INC	MUNICIPAL BROADBAND INSTALLATION - MATERIALS PURCHASE PART 1	\$ 38,857.53	fiber
263102	1/23/2020	001-456259	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSE, BLOW GUN FOR SHOP #90009	\$ 81.60	shopcc
263093	1/24/2020	E24341/1	ACE HARDWARE	CABLE TIES HEAVY DUTY	\$ 39.11	fibercc
263099	1/24/2020	F61651	ACE HARDWARE	SOCKET SET FOR OSP	\$ 63.90	fibercc
263110	1/24/2020	112-7283647-1710660	AMAZON.COM SERVICES, INC	CB ANTENNAKIT, CB RADIO	\$ 111.70	shopcc

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263114	1/24/2020	111-0107477-0636222	AMAZON.COM SERVICES, INC	TOOL ACCIDENT PROTECTION PLAN	\$ 3.85	wwtpcc
263120	1/24/2020	111-8529455-0673862	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 70.77	wwtpcc
263113	1/24/2020	873296	BAYSHORE OFFICE PRODUCTS INC	ACFL OFFICESUPPLIES	\$ 29.10	parksccl
263246	1/24/2020	91169	BLYTHE PLUMBING & HEATING, INC	DAMPER REPAIR IN THE RECORDS ARE OF PUBLIC SAFETY BUILDING	\$ 1,337.14	pwfacc
263111	1/24/2020	15023093	GALLS, LLC.	UNIFORM WORK BOOTS -NJ	\$ 155.42	afdcc
263094	1/24/2020	8561 10 06477	HOME DEPOT	AFD REPAIR ITEM	\$ 174.79	afdcc
263088	1/24/2020	1860339	NUSHOE, INC.	REPAIR WORK BOOTS	\$ 150.00	afdcc
263105	1/24/2020	4084074	NUSHOE, INC.	REPAIR FIRE BOOTS	\$ 115.00	afdcc
263106	1/24/2020	KW OF	PACIFIC NORTHWEST SECTION	TRAINING - MATH FOR OPERATORS AND READING PID'S	\$ 150.00	wwtpcc
263109	1/24/2020	24233752	PURCELL TIRE AND SERVICE CENTE	TIRES FOR #90008	\$ 96.04	shopcc
263087	1/24/2020	F61497	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 56.67	pwfacc
263098	1/24/2020	F61470	SEBO'S DO-IT CENTER	1/2" X 6' REBAR	\$ 65.17	shopcc
263100	1/24/2020	F61558	SEBO'S DO-IT CENTER	5/16 SDS HAMER BIT, FASTENERS	\$ 19.29	wdistcc
263103	1/24/2020	F61586	SEBO'S DO-IT CENTER	1/2" PUSH CAP	\$ 9.58	shopcc
263116	1/24/2020	1/24/20	UNITED PARCEL SERVICE, INC	SHIPPING	\$ 11.42	afdcc
263123	1/24/2020	840-59800076-3-24722	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 4.39	museumcc
263169	1/24/2020	165458	WESTERN CONCRETE PUMPING, INC	CONCRETE - PICKETT PARK	\$ 759.51	parksccl
263104	1/25/2020	111-8129833-3817059	AMAZON.COM SERVICES, INC	CELL PHONE ADAPTOR MOUNT	\$ 18.21	apdcc
263112	1/25/2020	000231742	AMERICAN HEART ASSOCIATION	PALS & CPR CLASS - JS	\$ 174.46	afdcc
263089	1/25/2020	10370073713	DELL MARKETING LP	DOCKING STATION	\$ 5,994.88	infosyscc
263740	1/25/2020	3	ECONOWASH LAUNDRY & DRY	UNIFORMS (KENNEDY): JANUARY	\$ 26.09	medic
263101	1/25/2020	8561 00004 39364	HOME DEPOT	TOOLS / CART / ORGANIZER	\$ 336.58	wdistcc
263121	1/25/2020	0981193403 a	NORTHERN SAFETY CO INC	NEOPRENE COATED GLOVES	\$ 112.21	shopcc
263122	1/25/2020	098119343 b	NORTHERN SAFETY CO INC	GLOVES, EARPLUGS, TOWELETES, BARRIER TAPE	\$ 391.15	shopcc
263095	1/25/2020	F61854	SEBO'S DO-IT CENTER	FACILITY USE TIEMS	\$ 30.87	pwfacc
263118	1/25/2020	1363206	WASHINGTON STATE PATROL	WSP BACKGROUND CHECKS	\$ 11.00	libcc
263119	1/25/2020	1363215	WASHINGTON STATE PATROL	WSP BACKGROUND CHECKS	\$ 33.00	libcc
263108	1/26/2020	111-1326129-6788245	AMAZON.COM SERVICES, INC	JUVENILE BOOKS	\$ 74.54	libcc
263178	1/26/2020	8561 01 12177	HOME DEPOT	TOOLS	\$ 256.77	wwtpcc
263092	1/26/2020	E0500A5V5E	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 12/16-1/15/2020	\$ 29.00	infosyscc
263117	1/26/2020	01/26/20	UNITED PARCEL SERVICE, INC	SHIPPING	\$ 22.01	afdcc
263097	1/26/2020	47078309	WASHINGTON STATE UNIVERSITY	PESTICIDE CERTIFICATION - KRAUSE	\$ 120.00	pwfacc
263115	1/27/2020	111-1162034-5777822	AMAZON.COM SERVICES, INC	ROTARY TOOL KIT	\$ 73.70	wwtpcc

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263175	1/27/2020	111-1326129-6788245	AMAZON.COM SERVICES, INC	JUVENILE BOOK	\$ 38.49	libcc
263176	1/27/2020	112-9329174-33162	AMAZON.COM SERVICES, INC	AUTO TANK DRAIN TIME FOR AIR COMPRESSOR	\$ 51.08	shopcc
263177	1/27/2020	112-3291251-8735463	AMAZON.COM SERVICES, INC	USB COMPUTER STEREO SPEAKER- SHOP	\$ 17.38	shopcc
263214	1/27/2020	837507	BAYSHORE OFFICE PRODUCTS INC	FOLDERS AND CERTIFICATES	\$ 21.66	execc
263215	1/27/2020	837510	BAYSHORE OFFICE PRODUCTS INC	STAPLERS	\$ 32.33	legal
263245	1/27/2020	91582	BLYTHE PLUMBING & HEATING, INC	IGNITOR FOR SNAG BOAT	\$ 149.09	pwfacc
263179	1/27/2020	005306	CARE MEDICAL GROUP	CDL PHYSICAL	\$ 145.00	wdistcc
262838	1/27/2020	ML-20011718483	CASCADE ENGINEERING SVCS INC	COURT TESTIMONY	\$ 500.00	financecc
263174	1/27/2020	000016	CLEAN AND CLIP	K9 T-BONE GROOMING	\$ 50.00	apdcc
263090	1/27/2020	XK5536JX4	DELL MARKETING LP	COMPUTER - LIBRARY	\$ 1,122.21	infosyscc
263091	1/27/2020	XK55381W8	DELL MARKETING LP	COMPUTER - LIBRARY	\$ 977.64	infosyscc
263170	1/27/2020	I23832	FRONTIER BUILDING SUPPLY	DRILL BIT	\$ 11.73	parksccl
263171	1/27/2020	I23632	FRONTIER BUILDING SUPPLY	4' X 4' PLYWOOD	\$ 22.89	wdistcc
263167	1/27/2020	E0500A5ZRV	MICROSOFT CORPORATION	AZURE PAY-AS-YOU-GO 12/16-1/15/20	\$ 24.20	infosyscc
263230	1/27/2020	001-456502	PISTON SERVICE OF ANACORTES	BLACK SPRAY PAINT	\$ 14.54	wdistcc
263213	1/27/2020	593 7 142 4291	SAFEWAY INC	LAB SUPPLIES	\$ 39.66	wwtpcc
263224	1/27/2020	593 3 113 4291	SAFEWAY INC	SNACKS FOR HOSTING TRAINING	\$ 38.94	apdcc
263168	1/27/2020	F62871	SEBO'S DO-IT CENTER	SUPPLIES	\$ 24.73	libcc
263172	1/27/2020	F62579	SEBO'S DO-IT CENTER	FASTENERS	\$ 62.50	wdistcc
263180	1/27/2020	F62673	SEBO'S DO-IT CENTER	HAMMER	\$ 24.99	pwfacc
263232	1/27/2020	389189	VILLAGE BOOKS	VILLAGE BOOKS	\$ 66.48	libcc
263173	1/27/2020	W2L9N-P5A22-1M9	VISTAPRINT	BUSINESS CARDS; SCHOLTEN	\$ 16.31	apdcc
263226	1/28/2020	E25869/1	ACE HARDWARE	BALLFIELD SUPPLIES	\$ 1.16	parksccl
263217	1/28/2020	111-2724059-4125811	AMAZON.COM SERVICES, INC	MONITORS FOR NEW PC'S.	\$ 2,869.44	infosyscc
263227	1/28/2020	111-4140023-3506630	AMAZON.COM SERVICES, INC	RECORD BOOK	\$ 7.36	wtpcc
263231	1/28/2020	113-5940239-9627422	AMAZON.COM SERVICES, INC	INK PAD FOR PAW PRINT FOR K9 T-BONE	\$ 9.75	apdcc
263237	1/28/2020	111-2803001-6476253	AMAZON.COM SERVICES, INC	UNIFORM WORK BOOT - SM	\$ 157.56	afdcc
263241	1/28/2020	112-8444303-1502601	AMAZON.COM SERVICES, INC	UNIFORM WORK BOOT - TB	\$ 92.34	afdcc
263289	1/28/2020	418483	BALLASTSHOP	BALLAST X 5	\$ 129.25	wtpcc
263216	1/28/2020	210943-5	BIRCH EQUIPMENT CO., INC	SALT MELT RESTOCK	\$ 369.36	pwfacc
263238	1/28/2020	21-04468-61816	EBAY	TRAINING TEXT BOOKS	\$ 139.51	afdcc
263235	1/28/2020	10174	ELECTRONIC DISTRIBUTING	CABLE, CONNECTOR, ANTENNA #608	\$ 59.51	shopcc
263239	1/28/2020	537552	FIREFIGHTERS BOOKSTORE	TRAINING TEXT BOOKS	\$ 152.01	afdcc

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263234	1/28/2020	49236963	LOWE'S BUSINESS ACCOUNT/GEMB	ROPE- #854	\$ 26.09	shopcc
263144	1/28/2020	797743	NATIONAL RECREATION & PARK	ANNUAL MEMBERSHIP DUES NRPA SOUTH	\$ 175.00	pkreccc
263284	1/28/2020	375080	NSI LAB SOLUTIONS	LAB SUPPLIES	\$ 117.00	wwtpcc
265152	1/28/2020	1427227	POLYDYNE, INC	WTP CLARIFLOC A-3310 X 4 SUPERSACKS	\$ 12,889.80	dwtpp
263145	1/28/2020	00044359	SAFEWAY INC	SUPPLIES FOR KIDS BAKING CLASS	\$ 41.08	pkreccc
263212	1/28/2020	F62976	SEBO'S DO-IT CENTER	GLOVES	\$ 21.29	parksccl
263236	1/28/2020	F63147	SEBO'S DO-IT CENTER	GFI OUTLET	\$ 21.29	parksccl
263240	1/28/2020	F63169	SEBO'S DO-IT CENTER	HACKSAW	\$ 9.15	pwfacc
263283	1/28/2020	152054	SKAGIT REGIONAL HEALTH	DOT PHYSICAL FOR CDL- BRANDON L	\$ 92.00	shopcc
263287	1/28/2020	152310	SKAGIT REGIONAL HEALTH	CDL EXAM - BRENNAN	\$ 92.00	parksccl
263228	1/28/2020	400522	SOLO HORTON BRUSHES, INC	PIPE BRUSHES	\$ 83.44	wtpcc
265130	1/28/2020	128109	USA BLUE BOOK	SWIFTESTS, WIPES, FLUORIDE REAGENT SPADNS	\$ 1,143.77	dwtpp
265141	1/28/2020	128155	USA BLUE BOOK	FLUORIDE REAGENT, STANDARD, CL17 MAINTENANCE KIT	\$ 750.37	dwtpp
263225	1/29/2020	111-3507895-5336253	AMAZON.COM SERVICES, INC	SAFETY SUPPLIES	\$ 65.22	wwtpcc
263229	1/29/2020	111-6201699-6568255	AMAZON.COM SERVICES, INC	TOOL BACKPACK	\$ 97.60	wtpcc
263233	1/29/2020	111-0838408-2562614	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 30.76	libcc
263301	1/29/2020	113-5210615-7760262	AMAZON.COM SERVICES, INC	PHONE CASE FOR CITY PHONE	\$ 19.56	pwfacc
263292	1/29/2020	33122149	AMERICAN RED CROSS	FIRST AID AND CPR PRESENTED BY WOLFSWINKEL (SEPERATE BARS # FOR EA EMPLOYEE)	\$ 100.00	apdcc
263298	1/29/2020	5ML59212G6755681X	AV DEALS - PAYPAL	AUTO EJECT PLUG- #211A	\$ 272.16	shopcc
263372	1/29/2020	87307	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 12.63	fibercc
263437	1/29/2020	837928	BAYSHORE OFFICE PRODUCTS INC	LIFT OFF LEMON COPY PAPER FOR CITY COUNCIL PACKETS	\$ 14.45	finance
263300	1/29/2020	20002936	BLAUER	UNIFORM WORK BOOTS - NT	\$ 143.99	afdcc
263288	1/29/2020	BKD-73629808753	CLEVERBRIDGE INC	HELPDESK LICENSES FOR THE INTERNS	\$ 260.88	infosyscc
263282	1/29/2020	0188-507604	CONSOLIDATED ELECTRICAL	ELECTRICAL SUPPLIES	\$ 88.13	pwfacc
263299	1/29/2020	662 12 127 77	COSTCO WHOLESALE CORPORATION	UPS	\$ 433.96	wtpcc
263218	1/29/2020	XK5558KK3	DELL MARKETING LP	KEYBOARD - LIBRARY	\$ 43.47	infosyscc
263219	1/29/2020	XK55JN461	DELL MARKETING LP	KEYBOARD - LIBRARY	\$ 43.47	infosyscc
263221	1/29/2020	248663442	DELL MARKETING LP	COMPUTERS FOR AFD	\$ 1,697.14	infosyscc
263290	1/29/2020	007K7679	HARRINGTON INDUSTRIAL	PVC PIPE HANGERS X 3	\$ 11.55	wtpcc
263291	1/29/2020	007K7679	HARRINGTON INDUSTRIAL	FREIGHT FOR DOC 262290	\$ 13.57	wtpcc
263390	1/29/2020	8561 00062 62042	HOME DEPOT	INSULATION WRAP, TAPE, PROPANE GAS	\$ 63.84	wtpcc
263286	1/29/2020	21-04474-19973	J AND B TOOL SALES	NITRILE GLOVES	\$ 956.47	wwtpcc

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263285	1/29/2020	10525	LAB STRONG CORPORATION	LAB SUPPLIES	\$ 479.40	wwtpcc
263785	1/29/2020	93025	SHAMROCK LABELS	DRUG LABELS	\$ 18.67	afdcc
263387	1/29/2020	668178	SHELL OIL COMPANY	FUEL - YAKIMA TRIP (NO PACIFIC PRIDE)	\$ 75.00	afdcc
263369	1/30/2020	E26949/1	ACE HARDWARE	INTERIOR INSTALL EQUIPMENT TOOLS	\$ 186.81	fibercc
263376	1/30/2020	E26782/1	ACE HARDWARE	INFLUENT CHANNEL LEVEL SENSOR	\$ 60.58	wwtpcc
263392	1/30/2020	111-0753801-8698666	AMAZON.COM SERVICES, INC	OPS: BREAKROOM SUPPLIES	\$ 59.65	shopcc
263385	1/30/2020	73Y09379lj0283740	AV DEALS - PAYPAL	LAPTOP HOLDER- #043A	\$ 286.00	shopcc
263375	1/30/2020	100599986	AVERY PRODUCTS CORPORATION	PHARMACEUTICAL LABELS	\$ 27.07	afdcc
263506	1/30/2020	838100	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 40.87	pwfacc
263388	1/30/2020	8413 03072 04 041	DOLLAR TREE STORES	SUPPLIES	\$ 26.00	libcc
263363	1/30/2020	29801067	INDEED, INC.	ASSOCIATE PLANNER RECRUITMENT	\$ 501.03	hrcc1
263396	1/30/2020	538194	L.N. CURTIS & SONS	UNIFORM WORKBOOT/WILDLAND BOOT - TL	\$ 512.91	afdcc
263492	1/30/2020	032815	LOU'S GLOVES, INC	NITRILE GLOVES	\$ 539.00	wwtpcc
263391	1/30/2020	49399141	LOWE'S BUSINESS ACCOUNT/GEMB	PVC PARTS	\$ 54.42	wtppcc
263364	1/30/2020	0208299-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES AND ANALYTICAL BALANCE	\$ 2,512.95	wwtpcc
263305	1/30/2020	13261	NW COMMUNICATIONS, INC	CAR #023 RADIO ANTENNA	\$ 111.96	dshop
263393	1/30/2020	1053 9218 8880 7444	NW WA SUBSECTION PNWS-AWWA	TRAINING	\$ 75.00	wwtpcc
263247	1/30/2020	593 53 78 8853	SAFEWAY INC	MESSY ME PROGRAM SUPPLIES	\$ 39.12	pkrecc
263488	1/30/2020	543370	SAFEWAY INC	FUEL	\$ 31.12	parksc1
263373	1/30/2020	F63714	SEBO'S DO-IT CENTER	CAUSLAND REPAIRS	\$ 67.92	parksc1
263389	1/30/2020	F63699	SEBO'S DO-IT CENTER	BRAID ROPE- #854	\$ 7.59	shopcc
263365	1/30/2020	549861885	SIGMA-ALDRICH, INC.	SOLIDS IN SOIL - PT	\$ 128.04	wwtpcc
263500	1/30/2020	000001	THE STORE	SNACKS FOR TRAINING; HOSTED BY APD	\$ 28.10	apdcc
263517	1/30/2020	023871	WASHINGTON STATE FERRIES	FERRY TO ORCAS ISLAND; EXECUTION OF SEARCH WARRANT	\$ 57.05	apdcc
263489	1/31/2020	46602544	ACCIS	ACCIS MEMBERSHIP ANNUAL FEES - CERVATES	\$ 75.00	infosyscc
263522	1/31/2020	E27039/1	ACE HARDWARE	TOOLS	\$ 61.58	wwtpcc
263366	1/31/2020	111-1377546-7077862	AMAZON.COM SERVICES, INC	TECH SUPPLIES	\$ 76.06	libcc
263367	1/31/2020	112-8769188-4157805	AMAZON.COM SERVICES, INC	UNIFORM WORK BOOTS - RD	\$ 124.12	afdcc
263368	1/31/2020	111-9866074-7117865	AMAZON.COM SERVICES, INC	HALF MASK RESPIRATORS	\$ 76.64	wwtpcc
263374	1/31/2020	111-1904587-9713008	AMAZON.COM SERVICES, INC	CHAIRS X4	\$ 282.09	wtppcc
263395	1/31/2020	111-4775044-0804207	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 56.49	wwtpcc

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263490	1/31/2020	111-1526877-0337829	AMAZON.COM SERVICES, INC	HIGH RESOLUTION MONITORS FOR APL	\$ 426.04	infosyscc
263510	1/31/2020	114-55766664097813	AMAZON.COM SERVICES, INC	PHONE FOR APD	\$ 103.27	infosyscc
263527	1/31/2020	111-2388768-4458633	AMAZON.COM SERVICES, INC	DISINFECTANT SPRAY	\$ 35.13	wwtpcc
263528	1/31/2020	111-8850538-8721043	AMAZON.COM SERVICES, INC	PAPER CLIPS	\$ 8.38	wwtpcc
263508	1/31/2020	838412	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 5.24	fibercc
263530	1/31/2020	838303	BAYSHORE OFFICE PRODUCTS INC	HR OFFICE SUPPLIES	\$ 76.17	hrcc1
263601	1/31/2020	87102	BERG VAULT COMPANY	MANHOLE GRADE RING, SEWER RING & COVER	\$ 658.72	dshop
263653	1/31/2020	f9686-1	BIRCH EQUIPMENT CO., INC	LATE FEE - PARKS FOUNDATION CHARGE	\$ 9.10	parksccl
263514	1/31/2020	14140203	DAIRY QUEEN (ALL)	FOOD PURCHASE	\$ 13.03	wdistcc
263323	1/31/2020	310120E3C-77D2BC16-E	DOT GOV	2020 GOV DOMAIN NAME 4/19-4/20	\$ 400.00	infosyscc
263494	1/31/2020	415732	DYNALAB CORP.	HANDLE HDPE 6'	\$ 59.23	wwtpcc
263519	1/31/2020	1792ARC56747	HB JAEGER	STORM WATER SUPPLIES	\$ 3,087.69	shopcc
263507	1/31/2020	8097	KIWANIS NOON CLUB OF ANACORTES	FLAG	\$ 43.48	parksccl
263485	1/31/2020	012020	MUNICIPAL RESEARCH &	BUILDING A FOUNDATION FOR FISCAL OVERSIGHT	\$ 35.00	execc
263493	1/31/2020	0208586-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 84.43	wwtpcc
263521	1/31/2020	24233933	PURCELL TIRE AND SERVICE CENTE	FLAT REPAIR- #304	\$ 42.67	shopcc
263515	1/31/2020	30046	SKAGIT POWDER COATING, INC.	SANDBLAST / PAINTING	\$ 108.50	wdistcc
263509	1/31/2020	1793813	SOLID SIGNAL	CPI COMMUNICATIONS TOME REMOTE	\$ 359.23	apdcc
263501	1/31/2020	5429	THE DONUT HOUSE	SNACKS FOR TRAINING; HOSTED BY APD	\$ 30.30	apdcc
263505	1/31/2020	200116	T-SHIRTS BY DESIGN	UNIFORM EMBROIDERY	\$ 163.05	wwtpcc
263730	1/31/2020	114-9840371	UNITED SITE SERVICES, INC	WTP - PENN AVE PORTA POTTI	\$ 151.09	dwtpp
263486	1/31/2020	JQ37W-P5A46-7K5	VISTAPRINT	COUNCILMEMBERS BUSINESS CARDS	\$ 99.99	execc
263525	1/31/2020	WEB145295	ZOLL MEDICAL CORPORATION	PATIENT CABLE, REUSABLE SENSOR CONNECTOR	\$ 553.34	afdcc
263497	2/1/2020	111-1034949-3840267	AMAZON.COM SERVICES, INC	TECH SUPPLIES	\$ 148.91	libcc
263524	2/1/2020	111-2293148-5598621	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 37.76	libcc
263504	2/1/2020	PH01465765	AMERICAN RED CROSS	TRAINING; FIRST AID AND CPR INSTRUCTOR - WOLFSWINKEL	\$ 126.00	apdcc
263491	2/1/2020	XK55F1W74	DELL MARKETING LP	AFD - BASE,MICRO,OPTI,7070,CTO	\$ 761.31	infosyscc
263805	2/1/2020	3	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING; 12/25/19-1/25/20	\$ 67.67	apd
263513	2/1/2020	5032570327	GENERAL PACIFIC INC	FIBER JUMPER CABLE SPECIAL PURCHASE	\$ 38.01	fibercc
263487	2/1/2020	30049191	INDEED, INC.	POSITION AD, ASSOCIATE PLANNER	\$ 35.73	hrcc1
263496	2/1/2020	1925	THRIFTY CLEANERS	LAUNDRY - JANUARY	\$ 77.95	afdcc

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263810	2/1/2020	34684	THRIFTY CLEANERS	UNIFORM CLEANING 1/1-2/1/20	\$ 289.74	apd
263526	2/1/2020	478749822	THRIVE COMMUNITY FITNESS	VOLUNTEER MEMBERSHIP - FEB	\$ 65.07	afdcc
263732	2/1/2020	2112526-0043-5	WASTE MANAGEMENT	WTP GARBAGE, RECYCLING 1/1-1/31/20	\$ 81.43	dwtpt
263495	2/2/2020	112-4418742-3701843	AMAZON.COM SERVICES, INC	MEASURING JUG	\$ 32.61	wwtpcc
263498	2/2/2020	111-1377546-7077862	AMAZON.COM SERVICES, INC	TECH SUPPLIES	\$ 6.47	libcc
263499	2/2/2020	#111-1377546-7077862	AMAZON.COM SERVICES, INC	TECH SUPPLIES	\$ 232.59	libcc
263529	2/2/2020	111-2388768-4458633	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 38.01	wwtpcc
263621	2/3/2020	E28522/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 5.42	pwfacc
263511	2/3/2020	112-8087710-0079423	AMAZON.COM SERVICES, INC	IPHONE CASES	\$ 32.53	infosyscc
263512	2/3/2020	114-0244882-2566602	AMAZON.COM SERVICES, INC	IPHONE CASES	\$ 11.40	infosyscc
263624	2/3/2020	113-4546130-9293866	AMAZON.COM SERVICES, INC	COMPRESSED AIR	\$ 36.94	apdcc
263625	2/3/2020	113-9312149-7611466	AMAZON.COM SERVICES, INC	MOUNT FOR OPTICS ON CELL PHONE (INVESTIGATIONS)	\$ 19.56	apdcc
263626	2/3/2020	112-4196869-8713815	AMAZON.COM SERVICES, INC	CLIP PLIER SET, PORTABLE TIRE INFLATOR	\$ 75.78	shopcc
263806	2/3/2020	263023	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; JAN 2020	\$ 228.48	apd
263701	2/3/2020	838558	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE OFFICE PRODUCT	\$ 15.16	plancc
264969	2/3/2020	838290	BAYSHORE OFFICE PRODUCTS INC	OFFICE EQUIPMENT	\$ 956.56	wwtpcc
263627	2/3/2020	6876834	DAKTRONICS INC	REPAIR PARTS FOR SCOREBOARD	\$ 461.98	parkscc1
265651	2/3/2020	19411.06-2	GRAY & OSBORNE INC	ON-CALL STORMWATER CONSULTANT: GRANDVIEW CEMETERY EXPANSION 1/5/20-2/1/20	\$ 588.06	plan
265464	2/3/2020	9314413542	GRAYBAR ELECTRIC COMPANY, INC	CABLE SLITTER BLADES	\$ 86.42	fiber
265465	2/3/2020	9314399345	GRAYBAR ELECTRIC COMPANY, INC	SLIMBOXES	\$ 2,690.04	fiber
263558	2/3/2020	41600346652	LES SCHWAB TIRE CENTERS	FLAT TIRE REPAIR- #030	\$ 27.16	dshop
263620	2/3/2020	F65650	SEBO'S DO-IT CENTER	WIRE BUNDLE	\$ 3.18	fibercc
263922	2/3/2020	0245931-IN	SIRENNET.COM	PARTS FOR VEH 043A AND 211A	\$ 558.42	dshop
263703	2/3/2020	153399	SKAGIT REGIONAL HEALTH	DOT PHYSICAL	\$ 92.00	wwtpcc
263629	2/3/2020	INV-297108105	SUNNY BUNNY EASTER EGGS	EGG DASH SUPPLIES	\$ 613.00	pkreccc
263622	2/3/2020	820D0-Q5A07-505	VISTAPRINT	BUSINESS CARDS IT	\$ 40.21	infosyscc
263692	2/4/2020	9406642602	3M COMPANY	WHITE REFLECTIVE SHEETING	\$ 953.84	shopcc
263699	2/4/2020	E28931/1	ACE HARDWARE	FACILITY USE ITEMS	\$ 5.37	pwfacc
263623	2/4/2020	112-3390534-9518613	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 19.25	infosyscc
263693	2/4/2020	111-1377546-7077862	AMAZON.COM SERVICES, INC	TECH SUPPLIES FOR YOUNG ADULT PROGRAMS	\$ 18.03	libcc

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263702	2/4/2020	112-3453113-6227404	AMAZON.COM SERVICES, INC	I PHONE CASES	\$ 236.41	shopcc
263708	2/4/2020	111-2809967-0269003	AMAZON.COM SERVICES, INC	WIRELESS MOUSE OPS CONF ROOM	\$ 30.13	shopcc
263696	2/4/2020	91976398-2	ARAMARK SPORTS & ENTERTAINMENT	SAFETY JACKETS	\$ 208.68	wwtpcc
263619	2/4/2020	XK5558P21	DELL MARKETING LP	KEYBOARD	\$ 43.47	infosyscc
263716	2/4/2020	0837615	FERGUSON ENTERPRISES, INC	MAINTENANCE	\$ 764.81	wwtpcc
263700	2/4/2020	F66305	FRONTIER BUILDING SUPPLY	ELECTRICAL - MDD FIELD	\$ 45.47	parksccl
263698	2/4/2020	8288	KIWANIS NOON CLUB OF ANACORTES	FLAGS	\$ 151.09	parksccl
263795	2/4/2020	001694	NORTHWEST CLEAN AIR AGENCY	PERMIT FOR LIVE FIRE BURN CLEANAIR REG	\$ 171.06	afdcc
263695	2/4/2020	03/27/2020	PASADO'S SAFE HAVEN	REG FOR TRAINING; EFFECTIVE AND SUCCESSFUL PROSECUTION ANIMAL CASES; NYBO	\$ 25.00	apdcc
263550	2/4/2020	593 7 55 5587	SAFEWAY INC	SUPPLIES FOR KIDS BAKING CLASS	\$ 77.69	pkreccc
263719	2/4/2020	F66198	SEBO'S DO-IT CENTER	CURATORIAL SUPPLIES	\$ 10.86	museumcc
263717	2/4/2020	840-59800076-4-30209	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 25.35	museumcc
263707	2/4/2020	0713-1221-1876-2002	WALGREENS	OPS CLEANING SUPPLIES	\$ 7.13	shopcc
263709	2/4/2020	V3N6XLV987W	WASHINGTON PUBLIC TREASURERS	WASHINGTON PUBLIC TREASURERS ASSOCIATION 2020 CONFERENCE	\$ 300.00	financecc
263718	2/4/2020	2/4/20	WASHINGTON TRUST FOR HISTORIC	MEMBERSHIP THROUGH 3/31/2021	\$ 75.00	museumcc
263704	2/5/2020	111-6423608-2812207	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 27.99	libcc
263705	2/5/2020	111-5255672-1016214	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 49.04	libcc
263706	2/5/2020	111-2395089-8483454	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 27.31	libcc
263710	2/5/2020	111-7424127-7753817	AMAZON.COM SERVICES, INC	CHARGER FOR MOTOROLA RADIOS	\$ 44.95	afdcc
263711	2/5/2020	111-1386702-2753855	AMAZON.COM SERVICES, INC	CHARGER FOR MOTOROLA RADIOS	\$ 44.95	afdcc
263712	2/5/2020	111-4378466-5410608	AMAZON.COM SERVICES, INC	CHARGER FOR MOTOROLA RADIOS	\$ 44.95	afdcc
263713	2/5/2020	111-5374133-3066628	AMAZON.COM SERVICES, INC	CHARGER FOR MOTOROLA RADIOS	\$ 44.95	afdcc
263714	2/5/2020	111-7688706-9578603	AMAZON.COM SERVICES, INC	CHARGER FOR MOTOROLA RADIOS	\$ 44.95	afdcc
263715	2/5/2020	114-8861193-4110616	AMAZON.COM SERVICES, INC	REPLACEMENT ALTAIR MULTI-GAS DETECTOR	\$ 1,938.46	afdcc
263784	2/5/2020	112-1374728-2934654	AMAZON.COM SERVICES, INC	PHONE CASES	\$ 116.01	infosyscc
263798	2/5/2020	111-2230616-5601023	AMAZON.COM SERVICES, INC	IPHONE CASE AND SCREEN PROTECTOR	\$ 35.42	shopcc

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264967	2/5/2020	838833	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 19.72	pwfaccc
263871	2/5/2020	0188-507789	CONSOLIDATED ELECTRICAL	TOOLS FOR FACILITIES	\$ 40.22	pwfaccc
263790	2/5/2020	126568	FRONTIER BUILDING SUPPLY	SHEET ROCK, OSB FOR TRAINING BURN	\$ 269.00	afdcc
263860	2/5/2020	53711153	HAMPTON INN/SUITES	LODGING HOLDEN, GERE, SCHUH, TESCH	\$ 586.76	execc
263870	2/5/2020	314-497178	LAQUINTA INN	TRAINING HOTEL STAY; SCHOOL SHOOTING PREVENTION: FULLER	\$ 210.37	apdcc
263786	2/5/2020	972103	LIFE ASSIST, INC	AIRWAY KITS, PELICAN CASE, LARYNGOSCOPES, BLADES, V-VAC (ALS 2911)	\$ 1,060.75	afdcc
263720	2/5/2020	84312	LOWE'S BUSINESS ACCOUNT/GEMB	CARNEGIE AWNING	\$ 414.64	museumcc
263787	2/5/2020	PVNWFCBSJXH	MUNICIPAL RESEARCH &	REG FEE TRAINING; MRSC PUBLIC RECORDS ACT BASICS AND MORE- INGRAM	\$ 125.00	apdcc
263777	2/5/2020	1207084113	NEWEGG BUSINESS, INC.	DIGITAL PROJECTOR FOR APL	\$ 168.47	infosyscc
263779	2/5/2020	0208697-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 1,905.34	wwtpcc
263780	2/5/2020	0208594-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 301.16	wwtpcc
263999	2/5/2020	440408925-001	OFFICE DEPOT, INC.	COPY PAPER - ASAC	\$ 97.80	financecc
263789	2/5/2020	24234087	PURCELL TIRE AND SERVICE CENTE	TIRES- SHOP STOCK	\$ 612.72	shopcc
263781	2/5/2020	02052020	REPROSPACE	DRUG LABELS	\$ 282.31	afdcc
263776	2/5/2020	F66405	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$ 10.30	pwfaccc
263783	2/5/2020	F66429	SEBO'S DO-IT CENTER	REBAR & U-POST	\$ 48.10	shopcc
263796	2/5/2020	112321	THE HOSE SHOP, INC	HOSE FITTING	\$ 32.98	wtpcc
263774	2/5/2020	012684	US BANK	PARKING	\$ 16.00	execc
263791	2/6/2020	111-6466547-8130631	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 20.32	libcc
263792	2/6/2020	111-2499041-9191462	AMAZON.COM SERVICES, INC	CLEANING SUPPLIES	\$ 11.83	libcc
263793	2/6/2020	111-3968779-7172240a	AMAZON.COM SERVICES, INC	IPHONE CASE	\$ 10.53	pwfaccc
263881	2/6/2020	111-9054154-1600262	AMAZON.COM SERVICES, INC	CHILDREN'S DVDS	\$ 32.54	libcc
263884	2/6/2020	111-1952464-7343414	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 5.37	libcc
263885	2/6/2020	111-3968779-7172240	AMAZON.COM SERVICES, INC	I PHONE CASES	\$ 42.14	pwfaccc
263890	2/6/2020	114-3197780-0247420	AMAZON.COM SERVICES, INC	PHONE CASE	\$ 7.60	financecc
263974	2/6/2020	e.228.16918.81391	ANACORTES CHAMBER OF COMMERCE	BUSINESS CONNECTIONS LUNCH	\$ 36.00	execc
263979	2/6/2020	838917	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE OFFICE SUPPLIES	\$ 35.87	plancc
263858	2/6/2020	A76736	COASTAL FARM &	BOOTS AND RAIN PANTS	\$ 191.29	parksccl
263879	2/6/2020	A76702	COASTAL FARM &	PUMP	\$ 640.24	wwtpcc
263865	2/6/2020	61477	COMMERCIAL FIRE PROTECTION INC	FIRE EXTINGUISHER MAINTANCE	\$ 14.61	pwfaccc
263875	2/6/2020	662 8 267 66	COSTCO WHOLESALE CORPORATION	APD COFFEE PODS	\$ 127.96	apdcc

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263778	2/6/2020	10372661914	DELL MARKETING LP	LAPTOPS FOR AFD	\$ 33,949.14	infosyscc
263987	2/6/2020	258215	DEPT OF LABOR & INDUSTRIES	ELEVATOR - INSPECTION	\$ 292.54	pwfaccc
263864	2/6/2020	CR074500	FERGUSON ENTERPRISES, INC	PLUMBING PARTS	\$ 102.84	pwfaccc
263868	2/6/2020	02163217	HARBOR FREIGHT TOOLS	24 BIN BENCH TOP PARTS	\$ 43.47	shopcc
263991	2/6/2020	53601	HOME DEPOT	TOOLS	\$ 135.49	parksccl
264008	2/6/2020	2/6/20	JIMMY JOHNS	6 LUNCHES FOR LIVE BURN PREP	\$ 108.74	afdcc
264006	2/6/2020	AMP-202002062	NATIONAL COUNCIL ON AGING, INC	AGING MASTERY PROGRAM KIT	\$ 34.83	financecc
263883	2/6/2020	24234191	PURCELL TIRE AND SERVICE CENTE	TIRE SERVICE- #203	\$ 1,288.64	shopcc
263859	2/6/2020	F66771	SEBO'S DO-IT CENTER	FIELD HOUSE REPAIRS	\$ 22.76	parksccl
263872	2/6/2020	F67000	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$ 25.76	pwfaccc
263873	2/6/2020	F66772	SEBO'S DO-IT CENTER	NUT DRIVER	\$ 6.38	parksccl
263886	2/6/2020	F66775	SEBO'S DO-IT CENTER	UTILITY KNIFE	\$ 19.54	afdcc
263888	2/6/2020	F66986	SEBO'S DO-IT CENTER	MOUNTAING TAPE	\$ 8.09	parksccl
263889	2/6/2020	F669689	SEBO'S DO-IT CENTER	GLOVES - ACFL	\$ 10.85	parksccl
263983	2/6/2020	918906919	SHELL OIL COMPANY	FUEL FOR GAS CANS	\$ 17.50	wwtpcc
263874	2/6/2020	400852	SOLO HORTON BRUSHES, INC	TUBE BRUSHES	\$ 110.23	wtpcc
263866	2/6/2020	1ZP2T5L72532985833	UNITED PARCEL SERVICE, INC	LAB TESTING SHIPMENT	\$ 83.10	wwtpcc
263876	2/6/2020	012800	US BANK	PARKING	\$ 10.00	parksccl
265466	2/6/2020	012840	US BANK	PARKING	\$ 2.00	financecc
263878	2/6/2020	T83J4-Q5A90-0E0	VISTAPRINT	BUSINESS CARDS; OFC KELLINGTON	\$ 16.31	apdcc
263869	2/6/2020	1027837641	WASHINGTON HOMICIDE	TRAINING; WA HOMICIDE CONF; DET HANSEN 5/5-8/20	\$ 350.00	apdcc
264002	2/7/2020	E30205/1	ACE HARDWARE	THREADED ROD	\$ 19.56	wwtpcc
263882	2/7/2020	111-9620925-0278619	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 32.40	libcc
263891	2/7/2020	111-8663210-1975463	AMAZON.COM SERVICES, INC	PENS	\$ 18.61	wwtpcc
263982	2/7/2020	112-6916812-9611438	AMAZON.COM SERVICES, INC	PA SYSTEM EQUIPMENT	\$ 33.68	pkrecc
263975	2/7/2020	839023	BAYSHORE OFFICE PRODUCTS INC	EXECUTIVE - OFFICE SUPPLIES	\$ 76.26	execc
264009	2/7/2020	838944	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 45.18	museumcc
264007	2/7/2020	I27147	FRONTIER BUILDING SUPPLY	4X10 LUMBER- #605	\$ 70.21	shopcc
265181	2/7/2020	ReimbGonzalez	GONZALEZ, MARIO	PER DIEM AT EVERGREEN CONFERENCE 2/24- 2/27	\$ 105.00	dwtpp
263997	2/7/2020	8561 00052 99391	HOME DEPOT	SCREWDRIVER SET	\$ 6.48	wtpcc
263998	2/7/2020	49092275	LOWE'S BUSINESS ACCOUNT/GEMB	FLASHLIGHT	\$ 16.27	wtpcc
263977	2/7/2020	1207084113	NEWEGG BUSINESS, INC.	PROJECTOR FOR APL	\$ 947.82	infosyscc
263984	2/7/2020	01272020 ZLGN-2	REPROSPACE	DESIGN SERVICE FOR LABELS	\$ 66.50	afdcc
263995	2/7/2020	F67207	SEBO'S DO-IT CENTER	INVESTIGATIONS; STAKES AND TAPE	\$ 17.02	apdcc
264337	2/7/2020	1330992	SURETY PEST CONTROL	MAINTENANCE SERVICE @ CEMETERY	\$ 50.00	pwfac

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264018	2/7/2020	8827	UNITED PARCEL SERVICE, INC	WTP SHIPPED LAB THERMOMETER FOR CALIBRATION	\$ 14.72	wtpcc
263994	2/7/2020	3K286-Q5A60-5K3	VISTAPRINT	BUSINESS CARDS; OFC MOWRER	\$ 16.31	apdcc
263988	2/8/2020	112-4915099-7805024	AMAZON.COM SERVICES, INC	TECH SUPPLIES	\$ 20.60	libcc
263993	2/8/2020	111-5814110-5824235	AMAZON.COM SERVICES, INC	CHAIR ARMS X 3	\$ 113.88	wtpcc
264005	2/8/2020	A77404	COASTAL FARM &	WORK BOOTS- SABEN	\$ 117.39	shopcc
263976	2/8/2020	F67788	SEBO'S DO-IT CENTER	12 V BATTERIES	\$ 5.96	afdcc
264004	2/8/2020	WEB145910	ZOLL MEDICAL CORPORATION	CUFF CONNECTORS, POWER CORDS	\$ 967.86	afdcc
263980	2/9/2020	111-8227617-3037801	AMAZON.COM SERVICES, INC	YA BOOKS	\$ 32.65	libcc
263981	2/9/2020	111-8227617-3037801	AMAZON.COM SERVICES, INC	YA NON FICTION BOOKS	\$ 59.46	libcc
263989	2/9/2020	112-6831052-1947417	AMAZON.COM SERVICES, INC	ADULT MOVIES/AUDIO BOOKS	\$ 25.57	libcc
263990	2/9/2020	112-6831052-1947417	AMAZON.COM SERVICES, INC	BOOKS/DVDS ADULT	\$ 146.61	libcc
264003	2/9/2020	111-7983884-3005010	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 23.88	libcc
263996	2/9/2020	A78229	COASTAL FARM &	WORK BOOTS/ KEN HARGETT	\$ 121.73	shopcc
263978	2/9/2020	00261291870601	UNITED PARCEL SERVICE, INC	LAB SAMPLE SHIPMENT	\$ 28.14	wwtpcc
264076	2/10/2020	112-4784531-3985018	AMAZON.COM SERVICES, INC	ADULT DVD	\$ 20.38	libcc
264079	2/10/2020	111-1187638-0764266	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 40.38	libcc
264128	2/10/2020	839307	BAYSHORE OFFICE PRODUCTS INC	BAYSHORE - DM POST IT NOTES	\$ 5.46	plancc
264145	2/10/2020	839310	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 6.62	museumcc
264085	2/10/2020	I27509	FRONTIER BUILDING SUPPLY	CAUTION TAPE, SHOVEL	\$ 33.62	pwfacc
264087	2/10/2020	41600347573	LES SCHWAB TIRE CENTERS	FLAT TIRE REPAIR- #035	\$ 27.16	dshop
264080	2/10/2020	24234197	PURCELL TIRE AND SERVICE CENTE	TIRES- #410	\$ 6,735.60	shopcc
264121	2/10/2020	593 3 87 5372	SAFeway INC	LAB SUPPLIES	\$ 7.14	wwtpcc
264124	2/10/2020	593 53 43 8853	SAFeway INC	KIDS BAKING CLASS	\$ 26.06	pkrecc
264077	2/10/2020	F68688	SEBO'S DO-IT CENTER	IT REPAIR ITEMS	\$ 14.12	infosyscc
264081	2/10/2020	F68598	SEBO'S DO-IT CENTER	FASTENERS- #212	\$ 2.97	shopcc
264083	2/10/2020	F68524	SEBO'S DO-IT CENTER	FASTENERS	\$ 10.42	parksc1
264078	2/10/2020	114-9793919	UNITED SITE SERVICES, INC	INTAKE PORTA POTTI	\$ 22.98	wtpcc
264140	2/11/2020	E31737/1	ACE HARDWARE	GASKET MAKER- FIBER	\$ 6.51	wdistcc
264017	2/11/2020	114-3870685-9433017	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 26.62	financecc
264122	2/11/2020	111-3956292-1732259	AMAZON.COM SERVICES, INC	YA BOOK	\$ 14.27	libcc

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264123	2/11/2020	111-6267428-6985028	AMAZON.COM SERVICES, INC	YA BOOKS	\$ 42.83	libcc
264176	2/11/2020	0188-507788	CONSOLIDATED ELECTRICAL	REPLACEMENT LIGHTS	\$ 567.41	pwfacc
264138	2/11/2020	6878067	DAKTRONICS INC	REPAIR PARTS FOR SCOREBOARD	\$ 271.76	parksc1
264139	2/11/2020	3340	LAND SURVEYORS ASSN OF WA	LSAW CONFERENCE- BUCKENMEYER 2/26-28	\$ 525.00	pwfacc
264126	2/11/2020	F69088	SEBO'S DO-IT CENTER	FASTENERS	\$ 10.86	parksc1
264127	2/11/2020	F68999	SEBO'S DO-IT CENTER	SMALL TOOLS	\$ 13.84	parksc1
264129	2/11/2020	F68929	SEBO'S DO-IT CENTER	FASTENERS- FIBER	\$ 6.91	wdistcc
264141	2/11/2020	F68952	SEBO'S DO-IT CENTER	FURRING STRIP (FORCIBLE ENTRY)	\$ 4.25	afdcc
264142	2/11/2020	F68961	SEBO'S DO-IT CENTER	SMALL TOOLS	\$ 142.69	parksc1
264143	2/11/2020	F68966	SEBO'S DO-IT CENTER	SMALL TOOLS	\$ 117.17	parksc1
264188	2/11/2020	112484	THE HOSE SHOP, INC	FILTER PROJECT: COUPLERS, ADAPTERS, PUNCH CLAMP	\$ 1,015.08	wtpcc
265399	2/11/2020	331 0504197	UNIFIRST CORPORATION	WATER CREW LAUNDRY SERVICE	\$ 65.81	wdist
264136	2/11/2020	7898 8248 9350 9842	WALMART	BOTTLE WASH BRUSH FOR WTP LAB	\$ 4.23	wtpcc
265324	2/11/2020	301803	WILLIAMS CONCRETE ACCESSORIES	MAINTENANCE SUPPLIES	\$ 56.36	dwwtp
264137	2/11/2020	WEB145910	ZOLL MEDICAL CORPORATION	LUMEN NIBP TUBING	\$ 180.17	afdcc
264175	2/12/2020	E32112/1	ACE HARDWARE	GLOVES	\$ 17.60	parksc1
264178	2/12/2020	E32170/1	ACE HARDWARE	FASTENERS	\$ 7.65	parksc1
264181	2/12/2020	E32123/1	ACE HARDWARE	LADDER	\$ 134.01	fibercc
264183	2/12/2020	E32328/1	ACE HARDWARE	MAINTENANCE SUPPLIES	\$ 29.32	wwtpcc
264130	2/12/2020	113-7219487-8213816	AMAZON.COM SERVICES, INC	INVESTIGATIONS SUPPLIES; FARADAY BAGS AND POWER CORD	\$ 135.87	apdcc
264131	2/12/2020	113-6069610-1528267	AMAZON.COM SERVICES, INC	FIRST AID AND CPR SUPPLIES	\$ 128.76	apdcc
264192	2/12/2020	111-4676203-1336244	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 35.54	wwtpcc
264311	2/12/2020	839527	BAYSHORE OFFICE PRODUCTS INC	LEGAL DEPT OFFICE SUPPLIES	\$ 261.31	pwfacc
264317	2/12/2020	839805	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 331.06	fibercc
264321	2/12/2020	839662	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 114.14	apdcc
264091	2/12/2020	5016004347	CINTAS CORPORATION	FIRST AID SUPPLIES - VARIOUS DEPTS	\$ 576.62	finance
264120	2/12/2020	10373733585	DELL MARKETING LP	PC FOR APL AND WWTP	\$ 4,630.52	infosyscc
264182	2/12/2020	41829249034	EDGE ANALYTICAL, INC	FLUORIDE ANALYSIS, BACT ANALYSIS FINISHED	\$ 41.00	wtpcc
265556	2/12/2020	AR158567	ELECTRONIC BUSINESS MACHINES	COPIES/MAINTENANCE 11/12/2019 -2/11/2020	\$ 204.33	medic
264180	2/12/2020	164382	HARBOR FREIGHT TOOLS	AIR COMPRESSOR STARTER KIT	\$ 16.29	wtpcc
264093	2/12/2020	41600347624	LES SCHWAB TIRE CENTERS	FLAT TIRE REPAIR- #030	\$ 123.16	dshop
264195	2/12/2020	3986-459547	O'REILLY AUTO PARTS	BEAD LUBE- SHOP	\$ 11.63	dshop

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264125	2/12/2020	lygQ	PACIFIC NORTHWEST POLICE	TRAINING REGISTRATION; HATCHER - PNWK9 2020 CONF 5/18	\$ 470.00	apdcc
265113	2/12/2020	R0010914	PAINTER'S ALLEY	FILTER PROJECT: MASTERSEAL GROUT X 70~	\$ 5,399.35	dwtpp
264315	2/12/2020	593 54 39 8868	SAFEWAY INC	KIDS BAKING CLASS SUPPLIES	\$ 22.32	pkreccc
264320	2/12/2020	593 6 67 5587	SAFEWAY INC	ICE FOR THE LAB	\$ 29.90	wwtpcc
264335	2/12/2020	593 53 22 8853	SAFEWAY INC	MESSY ME CLASS SUPPLIES	\$ 13.31	pkreccc
264179	2/12/2020	F69476	SEBO'S DO-IT CENTER	DOWNSPORT & BRACKET	\$ 29.77	parksccl
264189	2/12/2020	F69474	SEBO'S DO-IT CENTER	HEX KEY SET - FIBER	\$ 15.97	wdistcc
264191	2/12/2020	F69578	SEBO'S DO-IT CENTER	CAUTION TAPE	\$ 14.89	parksccl
264328	2/12/2020	831419	SHELL	FUEL- FIBER	\$ 6.09	wdistcc
264365	2/12/2020	241706	SKAGIT FARMERS SUPPLY	ETHANOL FREE UNLEADED	\$ 60.64	dwtpp
264190	2/12/2020	050312	UNITED PARCEL SERVICE, INC	SHIPPING CHARGES- #042, #204, #205	\$ 116.09	shopcc
264310	2/12/2020	20	US BANK	TRAVEL EXPENSE MEAL 2/12	\$ 13.03	wwtpcc
264177	2/12/2020	41830069145	WASHINGTON FIRE CHIEFS	REGISTRATION FOR FIRE SYMPOSIUM 3/28/20	\$ 650.00	afdcc
264329	2/13/2020	E32502/1	ACE HARDWARE	SUPPLIES- FIBER	\$ 21.17	wdistcc
264316	2/13/2020	112-9663004-185149	AMAZON.COM SERVICES, INC	PA SYSTEM SPEAKER CABLES	\$ 18.47	pkreccc
264324	2/13/2020	111-8088106-9456219	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 23.82	libcc
264333	2/13/2020	111-3117270-9776235	AMAZON.COM SERVICES, INC	MAINTENANCE SUPPLIES	\$ 70.77	wwtpcc
264683	2/13/2020	839854	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 116.77	financecc
264326	2/13/2020	A79817	COASTAL FARM &	WORK BOOTS, NICK HIBMA	\$ 104.34	wdistcc
264666	2/13/2020	8561 01 80604	HOME DEPOT	INSTALL TOOLS	\$ 1,341.71	fibercc
264860	2/13/2020	8561 01 80604 v2	HOME DEPOT	INSTALL TOOLS SPLIT TENDER	\$ 400.00	fibercc
264673	2/13/2020	89563EC039097	LAQUINTA INN	TRAINING HOTEL STAY; FULLER - FBI SCHOOL SHOOTING PREVENTION	\$ 210.37	apdcc
264674	2/13/2020	89563EC039099	LAQUINTA INN	TRAINING HOTEL STAY; DOTZAUER - FBI SCHOOL SHOOTING PREVENTION	\$ 210.37	apdcc
264323	2/13/2020	143893	NATIONAL BARRICADE CO., LLC	TRAFFIC CONTROL SIGNS & CONES	\$ 1,112.00	shopcc
264314	2/13/2020	1205534474	NEWEGG BUSINESS, INC.	HDMI WIRELESS TRANSMITTERS AND RECEIVERS	\$ 413.05	infosyscc
264659	2/13/2020	001-457900	PISTON SERVICE OF ANACORTES	BATTERIES	\$ 63.51	wwtpcc
264313	2/13/2020	F70041	SEBO'S DO-IT CENTER	PAINT BRUSHES	\$ 9.77	parksccl
264318	2/13/2020	F69977	SEBO'S DO-IT CENTER	ELEVATOR REPAIR	\$ 14.66	pwfaccc
264322	2/13/2020	F70021	SEBO'S DO-IT CENTER	IT USE ITEMS	\$ 10.86	infosyscc
264327	2/13/2020	F69799	SEBO'S DO-IT CENTER	SHOP SUPPLIES	\$ 39.10	shopcc
264330	2/13/2020	F69766	SEBO'S DO-IT CENTER	PVC PIPE- FIBER	\$ 68.25	wdistcc
264332	2/13/2020	F69921	SEBO'S DO-IT CENTER	ELECTRIC ADAPTER	\$ 5.96	parksccl
264334	2/13/2020	F69825	SEBO'S DO-IT CENTER	1/2" PVC PLUG- #9-911	\$ 1.18	shopcc

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264331	2/13/2020	4549	UNITED PARCEL SERVICE, INC	SHIPPING FEES- STREET DEPT	\$ 309.18	shopcc
264312	2/13/2020	840-59800076-3-25306	UNITED STATES POSTAL SERVICE	POSTAGE	\$ 8.25	museumcc
264319	2/13/2020	C08HG-Q5A74-4N5	VISTAPRINT	BUSINESS CARDS - MARIO G	\$ 24.99	wtpcc
264661	2/13/2020	2986	WEST MARINE PRODUCTS, INC	BOAT REPAIR SUPPLIES FOR SAILBOATS	\$ 31.72	pkreccc
264325	2/14/2020	114-8318180-3303413	AMAZON.COM SERVICES, INC	PROTECTIVE CASE FOR SURFACE PRO TABLET	\$ 27.16	pwfaccc
264672	2/14/2020	113-4396014-1969011	AMAZON.COM SERVICES, INC	TESTING SOLUTION; PATROL	\$ 21.73	apdcc
264668	2/14/2020	8401462	BAYSHORE OFFICE PRODUCTS INC	POWER STRIP SURGE PROTECTOR	\$ 21.44	fibercc
264667	2/14/2020	0798 041 3186	BEST BUY STORES, L.P.	TEST ROUTER	\$ 50.98	fibercc
264686	2/14/2020	970568	INTERNATIONAL SOCIETY OF	CERTIFIED ARBORIST EXAM	\$ 463.14	parksccl
264676	2/14/2020	F70187	SEBO'S DO-IT CENTER	IT USE ITEMS	\$ 27.68	infosyscc
264677	2/14/2020	F70210	SEBO'S DO-IT CENTER	IT USE ITEMS	\$ 61.77	infosyscc
264685	2/14/2020	63652220042	SHELL OIL COMPANY	FUEL	\$ 81.36	parksccl
264679	2/14/2020	156584	SKAGIT REGIONAL HEALTH	CDL PHYSICAL	\$ 92.00	shopcc
265393	2/14/2020	120435	SKAGIT SOILS, INC.	SOIL - FIBER PROJECT	\$ 266.91	wdist
264675	2/14/2020	DZ09H-Q5A19-4S2	VISTAPRINT	BUSINESS CARDS; OFC DILLS	\$ 16.31	apdcc
264662	2/14/2020	3016	WEST MARINE PRODUCTS, INC	BOAT REPAIR SUPPLIES	\$ 28.26	pkreccc
264680	2/15/2020	111-8088106-9456219	AMAZON.COM SERVICES, INC	JUVENILE BOOKS	\$ 18.44	libcc
264671	2/15/2020	A80593	COASTAL FARM &	WORK BOOTS	\$ 95.00	shopcc
264678	2/15/2020	91745204	PELICAN PRODUCTS, INC.	REPAIR CELL PHONE BELT CLIP	\$ 5.41	shopcc
264665	2/15/2020	117073537	ULINE, INC.	MAINTENANCE SUPPLIES	\$ 614.87	wwtpcc
264681	2/16/2020	112-6072897-6398645	AMAZON.COM SERVICES, INC	THERMAL BLANKETS FIRST AID KITS	\$ 108.56	shopcc
264684	2/16/2020	02162020	SQUARESPACE	SUBSCRIPTION TO SQUARESPACE	\$ 233.50	pwfaccc
264407	2/17/2020	111-1985546-8760204	AMAZON.COM SERVICES, INC	POLO SHIRTS FOR INVESTIGATIONS UNIT -	\$ 70.38	apdcc
264664	2/17/2020	112-2500174-9122612	AMAZON.COM SERVICES, INC	PATROL - FLASHLIGHT SET	\$ 110.08	apdcc
264462	2/17/2020	840402	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 228.81	pwfaccc
265116	2/17/2020	WABUR218199	FASTENAL COMPANY	SAFETY GLOVES	\$ 260.88	dwtp
264405	2/17/2020	0209216-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 43.34	wwtpcc
264455	2/17/2020	E1937824	WITMER PUBLIC SAFETY GROUP INC	REPLACEMENT HELMET	\$ 383.33	afdcc
264460	2/18/2020	112-3320291-6348221	AMAZON.COM SERVICES, INC	OFFICE WALL FOLDER FILE- SHOP	\$ 10.86	shopcc
264463	2/18/2020	111-8223372-6169830	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 23.98	pwfaccc
264513	2/18/2020	840551	BAYSHORE OFFICE PRODUCTS INC	POSTER SUPPLIES FOR EDUCATION AND OUTREACH	\$ 56.05	pwfaccc
264461	2/18/2020	43203/2	BURLINGTON COUNTRY STORE	STRAW BALES FOR LIVE BURN	\$ 86.71	afdcc

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264449	2/18/2020	WAANA123751	FASTENAL COMPANY	SHACKLE- WATER DEPT	\$ 60.84	wdistcc
265115	2/18/2020	WABUR218196	FASTENAL COMPANY	NUTS, BOLTS RESTOCK	\$ 42.49	dwtpp
264531	2/18/2020	8561 01 98929	HOME DEPOT	INSTALL TOOLS	\$ 105.14	fibercc
264456	2/18/2020	975044	LIFE ASSIST, INC	AIRWAY KIT, PELICAN CASE, FORCEPS, CATHETERS. TOURNIQUETS (2911 - ALS)	\$ 337.59	afdcc
264464	2/18/2020	12504070	LOWE'S BUSINESS ACCOUNT/GEMB	FILTER PROJECT: GENERAL SUPPLIES	\$ 183.04	wtpcc
264450	2/18/2020	E0600A9IYV	MICROSOFT CORPORATION	AZURE DISASTER RECOVERY SITE 1/2-2/1/20	\$ 470.60	infosyscc
264406	2/18/2020	92128	PELICAN BAY BOOKS	ADULT BOOK	\$ 32.61	libcc
264451	2/18/2020	90573	PORT OF ANACORTES	DINGHY DOCK SAILING	\$ 392.97	pkreccc
265472	2/18/2020	18676	SEASIDE AUTO BODY	REPAIRS TO BODY DAMAGE TO VEH #204	\$ 2,190.52	dshop
264454	2/18/2020	F72129	SEBO'S DO-IT CENTER	ANTI-FREEZE	\$ 20.81	wdistcc
265467	2/18/2020	F72341	SEBO'S DO-IT CENTER	IT USE ITEMS	\$ 10.63	financecc
264452	2/18/2020	2001040973	THE LIGHT BRIGADE, INC.	TRAINING, FIBER OPTIC BASICS	\$ 2,135.00	fibercc
264453	2/18/2020	2001040974	THE LIGHT BRIGADE, INC.	LIGHT BRIGADE TRAINING	\$ 3,473.22	fibercc
264516	2/18/2020	0323815	US BANK	PER DIEM MEALS - -MARTIN	\$ 101.56	fibercc
264518	2/18/2020	20200220193457	US BANK	PER DIEM MEALS - EDWARDS	\$ 132.56	fibercc
264519	2/18/2020	4194309	US BANK	PER DIEM MEALS MERRIMAN	\$ 134.29	fibercc
264511	2/19/2020	E35260/1	ACE HARDWARE	ADAPTER AND BRASS INSERT	\$ 7.51	wwtpcc
264458	2/19/2020	111-1394545-9638664	AMAZON.COM SERVICES, INC	CHILDREN'S BOOKS	\$ 13.46	libcc
264459	2/19/2020	113-5989201-4189007	AMAZON.COM SERVICES, INC	AMAZON LGRAGE OFFICE SUPPLIES	\$ 5.27	plancc
264512	2/19/2020	113-2552190-1487417	AMAZON.COM SERVICES, INC	OFFICE SUPPLIES	\$ 55.38	libcc
264532	2/19/2020	114-5440219-9216242	AMAZON.COM SERVICES, INC	BUSINESS ORGANIZER	\$ 27.14	pwfaccc
264515	2/19/2020	IN02476999	CCP INDUSTRIES	ORANGE NITRILE GLOVES	\$ 92.94	wwtpcc
264533	2/19/2020	0188-508112	CONSOLIDATED ELECTRICAL	WIRE FOR FIBER	\$ 41.85	wdistcc
264508	2/19/2020	36320110	LIFELINE	LEOFF1 RETIREE - HEALTH-PHILIPS LIFELINE	\$ 55.12	hrcc1
265395	2/19/2020	MV229492	MOTOR TRUCKS, INC	HOSE CLAMP, RADIATOR HOSE- #7903	\$ 138.31	dshop
264509	2/19/2020	FTNSB5L3WRM	MUNICIPAL RESEARCH &	MRSC PUBLIC RECORDS TRAINING YATES 3/6/2020	\$ 125.00	legalcc
264789	2/19/2020	445884051	OFFICE DEPOT, INC.	BREAK ROOM SUPPLIES - CITY HALL	\$ 64.20	financecc
264530	2/19/2020	24234410	PURCELL TIRE AND SERVICE CENTE	TIRES FOR STOCK & #832	\$ 1,721.42	shopcc
264594	2/19/2020	593 7 73 1689	SAFEWAY INC	KIDS BAKING CLASS SUPPLIES	\$ 29.41	pkreccc
264514	2/19/2020	F72576	SEBO'S DO-IT CENTER	RANGE SUPPLIES	\$ 14.11	apdcc
264510	2/19/2020	962467	SKAGIT COUNTY PUBLIC WORKS	LAB CHEMICAL DISPOSAL	\$ 16.00	wwtpcc
264429	2/19/2020	5031590	SKAGIT VALLEY HERALD	CITY HALL SVH 03/08/20-03/07/21	\$ 202.80	finance
264596	2/19/2020	200181	T-SHIRTS BY DESIGN	UNIFORM EMBROIDERY	\$ 32.61	wwtpcc

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265148	2/19/2020	149418	USA BLUE BOOK	PH BUFFER	\$ 315.06	dwtpp
264617	2/20/2020	768469	ACE HARDWARE	GRAY DUPLX RECPTCLE & OUTLET BOX	\$ 13.67	financecc
264623	2/20/2020	E335927/1	ACE HARDWARE	RECREATION SUPPLIES	\$ 19.56	pkreccc
264528	2/20/2020	113-6944409-9605804	AMAZON.COM SERVICES, INC	AMAZON LGRAGE OFFICE SUPPLIES SURFACE CASE	\$ 27.12	plancc
264529	2/20/2020	113-1786837-2737057	AMAZON.COM SERVICES, INC	AMAZON LGRAGE OFFICE SUPPLIES IPHONE CASE	\$ 28.47	plancc
264597	2/20/2020	000265436	AMERICAN HEART ASSOCIATION	CPR ONLINE - HV	\$ 143.48	afdcc
264602	2/20/2020	57076	ARISTA CORP	POWER ADAPTERS X 7	\$ 1,221.00	wtpcc
264773	2/20/2020	840799	BAYSHORE OFFICE PRODUCTS INC	CLIPBOARDS FOR INSTALLERS	\$ 144.73	fibercc
264805	2/20/2020	840900	BAYSHORE OFFICE PRODUCTS INC	RECREATION OFFICE SUPPLIES	\$ 42.63	pkreccc
264624	2/20/2020	662 12 45 5	COSTCO WHOLESALE CORPORATION	DADDY DAUGHTER DANCE SUPPLIES	\$ 83.89	pkreccc
264622	2/20/2020	0412237	FOOD SERVICES INC	DADDY DAUGHTER DANCE SUPPLIES	\$ 100.51	pkreccc
264616	2/20/2020	I29901	FRONTIER BUILDING SUPPLY	WAFER WOOD FOR TRAINING	\$ 266.22	afdcc
264804	2/20/2020	OJI 1AJB 001 00GD	PARTY CITY	DECORATIONS FOR DADDY DAUGHTER DANCE	\$ 130.16	pkreccc
264611	2/20/2020	24234314	PURCELL TIRE AND SERVICE CENTE	TIRES- SHOP STOCK	\$ 1,221.05	shopcc
264765	2/20/2020	25001	SAFEGWAY INC	FOOD FOR COUCNIL RETREAT	\$ 109.43	execc
264803	2/20/2020	593 6 136 6657	SAFEGWAY INC	DADDY DAUGHTER DANCE SUPPLIES	\$ 147.44	pkreccc
264595	2/20/2020	F72971	SEBO'S DO-IT CENTER	AA BATTERIES	\$ 34.76	shopcc
264601	2/20/2020	F73104	SEBO'S DO-IT CENTER	SWITCH PLATE - 29-3	\$ 1.73	afdcc
264618	2/20/2020	F72963	SEBO'S DO-IT CENTER	PARTS #222	\$ 47.12	shopcc
265463	2/20/2020	F2968	SEBO'S DO-IT CENTER	TOOLS	\$ 54.32	financecc
264598	2/20/2020	200153	T-SHIRTS BY DESIGN	UNIFORMS	\$ 987.00	pwfacc
264603	2/20/2020	1ztgr8090312962837	UNITED PARCEL SERVICE, INC	SHIPPED METERS TO FLUKE FOR CALIBRATION	\$ 11.89	wtpcc
264430	2/20/2020	000002795618	UNITED SITE SERVICES, INC	BRING ACCOUNT BALANCE TO DATE	\$ 68.36	parks1
265123	2/20/2020	150647	USA BLUE BOOK	TITRA VER HARDNESS	\$ 69.43	dwtpp
265321	2/21/2020	E36100/1	ACE HARDWARE	TOOLS	\$ 217.39	fibercc
265462	2/21/2020	000003	ACE HARDWARE	BROOM	\$ 12.71	financecc
264465	2/21/2020	112-4071723-8894647	AMAZON.COM SERVICES, INC	PHONE CASE - HOG Lund	\$ 9.77	financecc
264614	2/21/2020	114-0409777-4344232	AMAZON.COM SERVICES, INC	DEWALT DRILL/DRIVER	\$ 119.67	pwfacc
264619	2/21/2020	114-6808320-6237027	AMAZON.COM SERVICES, INC	KITCHEN SUPPLIES AMZN. TEA	\$ 14.76	afdcc
264620	2/21/2020	114-0891187-3831458	AMAZON.COM SERVICES, INC	REHAB SUPPLIES AMZN. FOOD ITEMS	\$ 35.25	afdcc
264621	2/21/2020	114-2103204-5919435	AMAZON.COM SERVICES, INC	REHAB SUPPLIES. FOOD ITEMS NON-TAXABLE	\$ 64.99	afdcc
264797	2/21/2020	840897	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$ 18.20	financecc
264776	2/21/2020	3551	HI-TEX FLAGS	PENNANT FLAGS FOR BALLFIELDS	\$ 192.00	parkscc1

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265541	2/21/2020	814228	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$ 3,940.89	dwtpp
264542	2/21/2020	300471203	KCDA PURCHASING COOPERATIVE	PAPER CITY HALL	\$ 833.83	finance
264769	2/21/2020	0209414-IN	NURNBERG SCIENTIFIC	LAB SUPPLIES	\$ 760.21	wwtpcc
265397	2/21/2020	001-458505	PISTON SERVICE OF ANACORTES	OIL- #170	\$ 76.87	dshop
264800	2/21/2020	593 8 79 5587	SAFEWAY INC	LUNCH FOR TRAINING BURN. FOOD ITEMS	\$ 37.58	afdcc
264806	2/21/2020	593 52 108 8852	SAFEWAY INC	DADDY DAUGHTER DANCE SUPPLIES	\$ 46.15	pkreccc
264768	2/21/2020	F73327	SEBO'S DO-IT CENTER	CAULK, ADHESIVE	\$ 11.59	parksccl
264798	2/21/2020	F73465	SEBO'S DO-IT CENTER	BALLFIELD SUPPLIES	\$ 111.32	parksccl
264799	2/21/2020	F73468	SEBO'S DO-IT CENTER	TOILET SEAT, DOOR STOP - WA PARK	\$ 101.80	parksccl
265478	2/21/2020	200221-1	SOUND WATER SERVICES, INC	CALIBRATION	\$ 830.00	dwtpp
264766	2/21/2020	084	THE STORE	LUNCH COUNCIL RETREAT	\$ 234.99	execc
264807	2/22/2020	E36860	ACE HARDWARE	DADDY DAUGHTER DANCE SUPPLIES	\$ 33.21	pkreccc
264792	2/22/2020	112-1319484-0877842	AMAZON.COM SERVICES, INC	BRASS COMPRESSION CONNECTOR FITTING- #7-903	\$ 54.34	shopcc
264780	2/22/2020	41119523	FLUKE ELECTRONICS	FLUKE - 789 PROCESS METER CALIBRATION	\$ 256.00	wtpcc
264779	2/22/2020	65388	MARRIOTT	LODGING DURING LIGHT BRIGADE TRAINING - K MERRIMAN	\$ 578.88	fibercc
264770	2/22/2020	593 6 9 6657	SAFEWAY INC	REHAB SUPPLIES	\$ 33.38	afdcc
264808	2/22/2020	593 50 63 1608	SAFEWAY INC	DADDY DAUGHTER DANCE SUPPLIES	\$ 49.88	pkreccc
264801	2/22/2020	1ZG3TE80305262831	UNITED PARCEL SERVICE, INC	SHIPPING	\$ 12.54	afdcc
264788	2/22/2020	65038	US BANK	TOWN PLACE SUITES-TOWNEPLACE SUITES KENT	\$ 622.00	fibercc
264809	2/22/2020	704	WALGREENS	DADDY DAUGHTER DANCE SUPPLIES	\$ 19.52	pkreccc
264771	2/23/2020	111-5899115-2761829	AMAZON.COM SERVICES, INC	YOUNG ADULT BOOK	\$ 18.53	libcc
264781	2/23/2020	111-6364807-4907466	AMAZON.COM SERVICES, INC	CLOCK	\$ 17.35	wtpcc
264793	2/23/2020	112-5034240-9389826	AMAZON.COM SERVICES, INC	SAE CONNECTOR #850	\$ 26.06	shopcc
264794	2/23/2020	112-5112793-0903432	AMAZON.COM SERVICES, INC	VALVE & COUPLING BRASS BALL VALVE- #7903	\$ 107.20	shopcc
264802	2/23/2020	114-2316402-2526665	AMAZON.COM SERVICES, INC	CO DETECTOR - DORM	\$ 16.11	afdcc
264767	2/23/2020	WSJFeb2020	THE WALL STREET JOURNAL	WSJFEB2020	\$ 134.97	execc
264775	2/24/2020	114-8073125-4158608	AMAZON.COM SERVICES, INC	ONT SHELF TEST BUY	\$ 14.12	fibercc
264796	2/24/2020	114-8678333-6456261	AMAZON.COM SERVICES, INC	FIBER OPTIC SPLICE BOX	\$ 73.58	pwfacc
265162	2/24/2020	20-011	CARBONFILT LLC	WATER TREATMENT PLANT FILTER MEDIA	\$ 135,950.00	dwtpp
264973	2/24/2020	851853820	COSTCO WHOLESALE CORPORATION	REPLACEMENT VACUUM - 29-3	\$ 190.21	medic
265117	2/24/2020	WABUR218336	FASTENAL COMPANY	RESPIRATORS X 7	\$ 131.14	dwtpp

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265661	2/24/2020	44079333	INGRAM LIBRARY SERVICES, LLC	ADULT BOOKS	\$ 508.34	publib
264974	2/24/2020	593 34 5 4373	SAFEWAY INC	LIVE FIRE TRAINING LUNCH (25 PEOPLE)	\$ 146.71	medic
265548	2/25/2020	3	ECONOWASH LAUNDRY & DRY	JANUARY LAUNDRY	\$ 38.59	medic
265542	2/26/2020	BC1060215	GALLS, LLC.	ANNUAL UNIFORM ORDER - RF	\$ 393.44	medic
265396	2/26/2020	MV229951	MOTOR TRUCKS, INC	RADIATOR HOSE- #7903	\$ 100.48	dshop
265398	2/26/2020	001-458907	PISTON SERVICE OF ANACORTES	OIL-DRI FOR SHOP	\$ 67.89	dshop
264626	2/26/2020	1433827	POLYDYNE, INC	POLYMER FOR INCINERATOR	\$ 6,750.27	dwwtp
265573	2/26/2020	117407389	ULINE, INC.	INCINERATOR MAINTENANCE	\$ 242.71	dwwtp
265144	2/26/2020	331 0506554	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 91.79	dwwtp
265543	2/26/2020	9849270303	VERIZON WIRELESS	WTA SCADA MODEM 1/27-2/26/20	\$ 508.25	dwwtp
265146	2/27/2020	ML-20022718666	CASCADE ENGINEERING SVCS INC	WTP LAB THERMOMETER CALIBRATION	\$ 149.08	dwwtp
265112	2/27/2020	ReimbFrazer	FRAZER, CAMERON	PER DIEM AT EVERGREEN CONFERENCE	\$ 105.00	dwwtp
265109	2/27/2020	ReimbHenson	HENSON, MICHAEL	PER DIEM AT EVERGREEN CONFERENCE	\$ 105.00	dwwtp
265108	2/27/2020	ReimbJames-Sherman	JAMES-SHERMAN, CAMERON	PER DIEM AT EVERGREEN CONFERENCE	\$ 105.00	dwwtp
265570	2/27/2020	ReimbMartin	MARTIN, DANIEL	REIMBURSEMENT FOR INSERT ADAPTER #7903	\$ 18.31	dshop
265106	2/27/2020	ReimbSiedlik	SIEDLIK, RICHARD	PER DIEM AT EVERGREEN CONFERENCE 2/24-27	\$ 105.00	dwwtp
265147	2/27/2020	111945	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 70.00	dwwtp
265648	2/28/2020	225424	AUTOMATED GATES & EQUIPMENT	AUTOMATED GATE REPAIR @ PUBLIC SAFETY	\$ 4,527.79	pwfac
265105	2/28/2020	92845722	CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	\$ 4,852.16	dwwtp
265562	2/28/2020	940	COLUMBIA BASIN WATER WORKS INC	10" ICE REGISTER- WATER DEPT	\$ 1,062.65	wdist
265134	2/28/2020	360-293-4900-0912865	FRONTIER COMMUNICATIONS	APD BAC LINE 2/28-3/27/20	\$ 85.38	apd
265269	2/28/2020	360-299-2484-0726025	FRONTIER COMMUNICATIONS	LIBRARY PHONE 2/28-3/27/20	\$ 57.39	publib
265639	2/28/2020	167949	INFOSEND, INC.	FEBRUARY MONTHLY BILLING PROCESSING	\$ 3,377.51	finance
265643	2/28/2020	220015149234	PUGET SOUND ENERGY INC	8147 S MARCH PT RD STREET LIGHTS: 01/30-02/28/2020	\$ 25.32	dshop
265454	2/28/2020	9849321483	VERIZON WIRELESS	City Cell Phones 1/29-2/28/20	\$ 10,584.35	finance
265409	2/29/2020	8026	BEAVER LAKE QUARRY	FILTER PROJECT: CRUSHED ROCK	\$ 739.03	dwwtp
265470	2/29/2020	354	BOYS & GIRLS CLUBS	FEB - LUNCH PROGRAM SERVICE PROVISION	\$ 380.00	finance
265667	2/29/2020	4766378	LANGUAGE LINE SERVICES, INC	INTERPRETER PHONE SERVICES IN COURT ROOM	\$ 10.05	court
265665	2/29/2020	30971	PACIFIC SECURITY	GUARD SERVICE FOR COURT - FEBRUARY 2020	\$ 630.00	court
265384	2/29/2020	8408	PETDATA, INC	PETDATA LICENSING FEES FEB	\$ 467.40	finance
265476	2/29/2020	INV00579435	SMARSH, INC	ARCHIVING PLATFORM 2/1-6/30/20	\$ 32.18	infosys
265669	2/29/2020	386000156	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 2/1/2020-2/29/2020	\$ 56.00	finance
265382	2/29/2020	0020119	UTILITIES UNDERGROUND LOCATION	FEBRUARY LOCATES	\$ 168.99	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
265668	3/1/2020	2051	AV CAPTURE ALL INC.	AV CAPTURE ANNUAL FEE 2020	\$ 1,291.36	court
265575	3/1/2020	190-1840-00	CITY OF ANACORTES	WWTP 2/1-2/29/20	\$ 6,472.24	dwwtp
265558	3/1/2020	01/25/2020-02/25/202	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING (1/25/20-2/25/20)	\$ 296.48	apd
265153	3/1/2020	997635	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WTP 4/1/20-6/30/20	\$ 104.16	dwwtp
265460	3/1/2020	34684	THRIFTY CLEANERS	UNIFORM CLEANING 2/1/- 3/1/20	\$ 110.32	apd
265546	3/1/2020	3005119411	THYSSENKRUPP ELEVATOR CORP	AFD ELEVATOR MAINTENANCE 3/1-5/31/20	\$ 639.97	medic
265676	3/1/2020	ReimbVogel	VOGEL, JEFFREY	PER DIEM REIMBURSEMENT 2/25-3/1	\$ 330.00	publib
265407	3/1/2020	2121443-0043-2	WASTE MANAGEMENT	WTP GARBAGE COLLECTION 02/01/20-02/29/20	\$ 101.41	dwwtp
265479	3/1/2020	1391525-0043-8	WASTE MANAGEMENT	FEBRUARY 2020 CONTRACTED SERVICES	\$ 112,306.34	finance
265280	3/2/2020	248 984 6277 5	CASCADE NATURAL GAS CORP.	WTP 1/30-2/28/20	\$ 3,349.77	dwwtp
265389	3/2/2020	8498 30 017 0319913	COMCAST	BACKUP INTERNET ACCESS 3/9-4/8/20	\$ 182.09	fiber
265650	3/2/2020	2020-WAR308802	DEPARTMENT OF ECOLOGY	STORMWATER CONSTRUCTION FEE FOR SHIP HARBOR AND SR20 SPUR INTERSECTION PROJECT	\$ 300.05	pw1
265547	3/2/2020	WAANA124146	FASTENAL COMPANY	REPIRATORY MASKS	\$ 57.68	medic
265544	3/2/2020	BC1064051	GALLS, LLC.	ANNUAL UNIFORM ORDER - MV	\$ 390.17	medic
265477	3/2/2020	200012505505	PUGET SOUND ENERGY INC	WTP 2/1-2/29/20	\$ 63,235.30	dwwtp
265566	3/2/2020	300000340004	PUGET SOUND ENERGY INC	STREET LIGHTS: 01/30 - 02/28/20	\$ 65.37	dshop
265574	3/2/2020	300000006951	PUGET SOUND ENERGY INC	STREET LIGHTS: 01/30 - 02/28/2020	\$ 128.59	dshop
265644	3/2/2020	300000325005	PUGET SOUND ENERGY INC	STREET LIGHTS: 01/09- 02/06/2020	\$ 88.10	dshop
265645	3/2/2020	300000290043	PUGET SOUND ENERGY INC	STREET LIGHTS: 01/03- 01/31/2020	\$ 14,683.33	dshop
265553	3/3/2020	264226	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER (FEB 2020)	\$ 373.38	apd
265545	3/3/2020	BC1065049	GALLS, LLC.	ANNUAL UNIFORM ORDER - JK	\$ 371.96	medic
265652	3/3/2020	000049	HUNTER, JOSHUA	BLS OTEP TRAINER - FEB 2020	\$ 137.50	medic
265551	3/3/2020	20-1504	IMS ALLIANCE	PASSPORT NAMETAGS	\$ 163.05	medic
265549	3/3/2020	78845546	MCKESSON MEDICAL-SURGICAL	MASKS & GOWNS	\$ 140.05	medic
265325	3/3/2020	WA07-180962	MOTION INDUSTRIES, INC	MAINTENANCE SUPPLIES	\$ 223.51	dwwtp
265387	3/3/2020	001-459439	PISTON SERVICE OF ANACORTES	AIR FILTER- #704	\$ 33.62	dshop
265657	3/3/2020	200000666863	PUGET SOUND ENERGY INC	LIBRARY 10TH STREET LED 2/1-3/3/20	\$ 6.60	publib
265658	3/3/2020	200000667218	PUGET SOUND ENERGY INC	LIBRARY 10TH & M ST 2/1-3/3/20	\$ 20.62	publib
265456	3/4/2020	300-10069737	ALL BATTERY SALES & SERVICE	GLOVES, CABLE TIES- SHOP	\$ 171.75	dshop
265559	3/4/2020	ReimbFarrell	FARRELL, DELMAS	CISM TRAINING; CORP FARRELL - PER DIEM REIMB 3/2-3/4/20	\$ 48.00	apd
265662	3/4/2020	44211002	INGRAM LIBRARY SERVICES, LLC	YA BOOKS	\$ 80.27	publib
265663	3/4/2020	44211001	INGRAM LIBRARY SERVICES, LLC	YA BOOKS	\$ 505.75	publib
265555	3/4/2020	978865	LIFE ASSIST, INC	BAG MASK RESUSITATOR, CPR MANIKINS	\$ 594.59	medic
265410	3/4/2020	173189	OASYS INC	BASE RATE CHARGE 3/9/20-4/8/20	\$ 128.01	pw1
265378	3/4/2020	001-459545	PISTON SERVICE OF ANACORTES	HOSE GUARD- #426	\$ 20.65	dshop

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
265383	3/4/2020	001-459509	PISTON SERVICE OF ANACORTES	HYDRAULIC HOSES- #426	\$ 88.65	dshop
265386	3/4/2020	001-459504	PISTON SERVICE OF ANACORTES	FUEL TREATMENT- #203	\$ 33.37	dshop
265388	3/4/2020	001-459511	PISTON SERVICE OF ANACORTES	U-JOINT #610	\$ 33.80	dshop
265471	3/4/2020	001-459580	PISTON SERVICE OF ANACORTES	BATTERY- #403	\$ 130.39	dshop
265406	3/4/2020	331 0507645	UNIFIRST CORPORATION	WTP LAUNDRY SERVICE	\$ 91.79	dwtpt
265328	3/4/2020	20005230	WASHINGTON STATE PATROL	RECREATION BACKGROUND CHECKS	\$ 132.00	parks1
265401	3/4/2020	20005159	WASHINGTON STATE PATROL	BACKGROUND CHECKS FOR SENIOR CENTER	\$ 99.00	parks1
265459	3/4/2020	20005699	WASHINGTON STATE PATROL	BACKGROUND CHECKS - FEB 2020	\$ 145.75	apd
265458	3/5/2020	1991658694	ARAMARK	APD NYLON MATS CLEANED	\$ 16.31	apd
265473	3/5/2020	1991658703	ARAMARK	OPS: MAT CLEANING	\$ 41.63	dshop
265408	3/5/2020	601879	COLLINS COMPANY	TENNIS NETS FOR COURTS	\$ 407.50	pkrec
265392	3/5/2020	cpls	DEPARTMENT OF LICENSING	CPLS TO D.O.L. (FEB 2020)	\$ 504.00	apd
265560	3/5/2020	11866682	HACH COMPANY	STABLCAL CALIBRATION SET, GLASS ROD SEC TURB STANDARD	\$ 1,628.59	dwtpt
265641	3/5/2020	ReimbKrause	KRAUSE, BRANDON	PER DIEM REIMBURSEMENT 3/4-5	\$ 60.00	pwfac
265455	3/5/2020	303713	SMILEY'S INC	JACK- #861	\$ 521.61	dshop
265457	3/5/2020	INVOICE	SPILLMAN NW USERS GROUP	2020 SNUG REGISTRATION FEE; INGRAM	\$ 100.00	apd
265385	3/5/2020	111987	WALTON BEVERAGE COMPANY, INC	OPS BREAKROOM SUPPLIES	\$ 175.00	dshop
265475	3/5/2020	111986	WALTON BEVERAGE COMPANY, INC	CITY HALL BREAK ROOM SUPPLIES	\$ 210.00	finance
265540	3/5/2020	111984	WALTON BEVERAGE COMPANY, INC	AFD BREAKROOM SUPPLIES	\$ 122.50	medic
265474	3/6/2020	February 2020	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER EXPERIENCE #2	\$ 10,800.27	plan
265567	3/6/2020	277409	BAY CITY SUPPLY	FACILITY SUPPLIES	\$ 64.05	pwfac
265565	3/6/2020	3986-462575	O'REILLY AUTO PARTS	COUPLER LOCKS- #868, #869, #870, #871	\$ 134.74	dshop
265563	3/6/2020	001-459737	PISTON SERVICE OF ANACORTES	PLUG CONNECTORS- #868, #869, #870, #871	\$ 36.35	dshop
265557	3/6/2020	INV5228	SEAWESTERN, INC.	CAIRNS REPLACEMENT HELMET	\$ 321.59	medic
265561	3/6/2020	150306	SKAGIT HYDRAULICS	SERVICE FOR REPAIRING CYLINDER- #704	\$ 716.70	dshop
265554	3/6/2020	165740	USA BLUE BOOK	CL17 REAGENT X 65	\$ 4,041.52	dwtpt
265552	3/7/2020	00005W5A83100	UNITED PARCEL SERVICE, INC	UPS SHIPPING CHARGES; WEEK ENDING 3-7-20	\$ 17.65	apd
265571	3/9/2020	1991662478	ARAMARK	LAUNDRY SERVICE	\$ 70.94	dwtpt
265653	3/9/2020	INV-8548	MACLEOD RECKORD PLLC	GUERMES CHANNEL TRAIL 30% DESIGN - PHASE II - JAN 2020	\$ 787.18	pw1
265654	3/9/2020	001-460001	PISTON SERVICE OF ANACORTES	DOOR LOCK LINKAGE- #018	\$ 3.77	dshop
265636	3/10/2020	390-4580-00	ARMANINO, ALEXANDER	OVERPAYMENT ON CLOSED ACCOUNT	\$ 108.23	finance
265637	3/10/2020	142-8650-01	BOYD, JAMES & STEPHANIE	REFUND FOR OVERPAYMENT ON CLOSED ACCOUNT	\$ 154.10	finance
265647	3/10/2020	INV2115132	COPIERS NORTHWEST, INC	CANON/IRC5560I FINANCE/OPS/WWTP 2/8-3/7/20	\$ 602.93	finance
265569	3/10/2020	2020-WA0020257	DEPARTMENT OF ECOLOGY	NPDES PERMIT FY20 2ND HALF	\$ 8,699.40	dwtpt
265646	3/10/2020	RefundMankins	MANKINS, NATASHA	REFUND FOR PAYMENT TO TANGO CLASS	\$ 30.00	pkrec

Invoice Doc #	Transaction Date	Invoice #	Vendor Full Name	Description	Total Amount	Approval Queue
265638	3/10/2020	490-0810-00	SMALL, DUSTIN & GABRIELA	REFUND FOR OVERPAYMENT ON CLOSED ACCOUNT	\$ 127.20	finance
265655	3/10/2020	331 0508563	UNIFIRST CORPORATION	WATER CREW LAUNDRY SERVICE	\$ 56.96	wdist
265572	3/10/2020	170-0400-01	WAGNER, MORRIS	Customer overpaid - wants a refund	\$ 1,868.84	finance
265568	3/10/2020	111985	WALTON BEVERAGE COMPANY, INC	WTP BREAKROOM SUPPLIES	\$ 70.00	dwwtp
265677	3/11/2020	6-47 MAR20	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST	\$ 178.75	court
265678	3/11/2020	6-48 MAR20	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST	\$ 55.00	court

Total **\$642,274.68**



City Council Contract Agenda Bill

Meeting Date: 3/16/2020 **Agenda Item:** 5c

Subject: Interlocal Agreement 20-095-PRK-001 with City of Marysville for Outdoor Video Services

Staff Contact: Jonn Lunsford

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Interlocal Agreement

Summary Statement: City staff seeks City Council consent to enter into an interlocal agreement with the City of Marysville to provide outdoor video services on 8/22/19. Marysville will provide the video and audio equipment including movie screen, personnel and vehicles to transport the equipment to Anacortes, as well as operate the video equipment, in exchange for \$750.00. The funds for this service will come out of the Outdoor Movie Fund account with the Parks Foundation.

Background: For several years now Anacortes has partnered with Marysville to provide an outdoor movie screen, projector, sound system and staff to put on our outdoor movie.

Key Terms:

- The City of Anacortes will pay the City of Marysville \$750.00 with funds from the Parks Foundation.
- Movie is scheduled to take place on 8/22/19.

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council authorize the Mayor to execute the Interlocal Cooperation Agreement 20-095-PRK-001 between the City of Anacortes and the City of Marysville.

Alternative Actions: Reject the interlocal

Attachments: 20-095-PRK-001

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF ANACORTES
AND THE CITY OF MARYSVILLE
FOR OUTDOOR VIDEO SERVICES**

This Interlocal Agreement effective _____ between the City of Anacortes, a Washington municipal corporation, herein after referred to as “ANACORTES” and the City of Marysville, a Washington municipal corporation, herein after referred to as “MARYSVILLE”, pursuant to the authority granted by Chapter 39.34 RCW.

WHEREAS, the City of ANACORTES is the organizer/host jurisdiction of outdoor movie presentations which shall be selected, provided and licensed by City of ANACORTES and presented on August 27, 2020; and

WHEREAS, the City of ANACORTES is the owner of the property where the movie will be shown to the community for free; and

WHEREAS, the City of MARYSVILLE has sufficient OUTDOOR VIDEO equipment, staff and vehicles to provide OUTDOOR VIDEO SERVICES for public events within the City of Marysville and for other Cities as well; and

WHEREAS, the City of ANACORTES desires to utilize the City of MARYSVILLE’S OUTDOOR VIDEO SERVICES; and

WHEREAS, this Agreement between Parties is made pursuant to Chapter 39.34 RCW, the Interlocal Cooperation Act, for the City of MARYSVILLE to provide OUTDOOR VIDEO SERVICES to the City of ANACORTES to exercise their powers jointly and thereby maximize their abilities to provide services and facilities that will best fulfill common needs and achieve common goals.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, ANACORTES and MARYSVILLE agree as follows:

1. SCOPE OF SERVICES

- A. MARYSVILLE agrees to provide OUTDOOR VIDEO SERVICES to ANACORTES as defined in this Agreement. MARYSVILLE’S performance of said services under this Agreement may be limited by the availability of MARYSVILLE’S personnel and equipment. MARYSVILLE will notify the City of ANACORTES at least 48 hours before the event if it is not able to provide personnel and/or equipment.

- 1. MARYSVILLE will provide OUTDOOR VIDEO SERVICES to ANACORTES.

- 2. MARYSVILLE will provide the video and audio equipment including movie screen, personnel and vehicles to transport the equipment and personnel to

ANACORTES. MARYSVILLE personnel will operate the video equipment and vehicles.

- B. ANACORTES will provide the following:
 - 1. An authorized location.
 - 2. Two (2) 20 amp circuits for event power.
 - 3. Other services/personnel.
- C. The date for video services (FILM) will be:
 - 1. Thursday, August 27, 2020
- E. It is understood and agreed by all parties that MARYSVILLE staff providing services pursuant to this Agreement are acting in their official capacity as employees of MARYSVILLE and shall be under the exclusive direction and control of MARYSVILLE.

It is understood and agreed by all parties that ANACORTES staff providing services pursuant to this Agreement are acting in their official capacity as employees of ANACORTES and shall be under the exclusive direction and control of ANACORTES.
- F. ANACORTES and MARYSVILLE agree to cooperate with all terms and conditions of this Agreement, and shall furnish any information, or other material available to it as may be required in the course of the performance of this Agreement.
- G. ANACORTES, by this Agreement, and to the extent contained herein, delegates on an as needed, as requested basis to MARYSVILLE the authority to perform on ANACORTES' behalf those services as provided in this Agreement.

2. COMPENSATION/FEES

- A. ANACORTES will pay MARYSVILLE per performance for the use of the employees, equipment and vehicles in the amount of \$750.00 per date.
- B. ANACORTES will pay MARYSVILLE 25% of the event fee in the event ANACORTES cancels an event with less than 12 hours phone notice to MARYSVILLE as provided in Section 8 (C) (2) of this Agreement.
- C. MARYSVILLE shall bill ANACORTES and ANACORTES shall pay MARYSVILLE within thirty (30) days receipt of the bill.

3. AMENDMENTS/MODIFICATION

Provisions within this Agreement may be amended with the mutual consent of the parties hereto. No additions to, or alterations of, the terms of this Agreement shall be valid unless made in writing, formally approved and executed in the same manner as this Agreement.

4. INDEMNIFICATION AND LIABILITY

A. Indemnification:

1. ANACORTES will at all times indemnify and hold harmless and defend MARYSVILLE, their elected officials, officers, employees, agents and representatives, from and against any and all lawsuits, damages, costs, charges, expenses, judgments and liabilities, including attorney's fees (including attorney's fees in establishing indemnification), collectively referred to herein as "losses" resulting from, arising out of, or related to one or more claims arising out of negligent acts, errors, or omissions of ANACORTES in performance under this agreement.
2. MARYSVILLE will at all times indemnify and hold harmless and defend ANACORTES, their elected officials, officers, employees, agents and representatives, from and against any and all lawsuits, damages, costs, charges, expenses, judgments and liabilities, including attorney's fees (including attorney's fees in establishing indemnification), collectively referred to herein as "losses" resulting from, arising out of, or related to one or more claims arising out of negligent acts, errors, or omissions of MARYSVILLE in performance under this agreement.
3. The term "claims" as used herein shall mean all claims, lawsuits, causes of action, and other legal actions and proceedings of whatsoever nature, involving bodily or personal injury or death of any person or damage to any property including, but not limited to, persons employed by MARYSVILLE, ANACORTES, or other person and all property owned or claimed by MARYSVILLE, ANACORTES, or affiliate of thereof, or any other person; except for those losses or claims for damages solely caused by the negligence or willful misconduct of MARYSVILLE or ANACORTES, their elected and appointed officials, officers, employees or agents.

B. NOTHING HEREIN SHALL REQUIRE OR BE INTERPRETED TO:

1. Waive any defense arising out of RCW Title 51
2. Limit or restrict the ability of any City or employee or legal counsel for any City or employee to exercise any right, defense or remedy which a party to a lawsuit may have with respect to claims or third parties, including, but not limited to, any good faith attempts to seek dismissal or legal claims against a party by any proper means allowed under the civil rules in either state or federal court.

3. Cover or require indemnification or payment of any judgment against any individual or Party for intentional or wrongful conduct outside the scope of employment of any individual or for any judgment for punitive damages against any individual or city. Payment of punitive damage awards, fines or sanctions shall be the sole responsibility of the individual against whom said judgment is rendered and/or his or her municipal employer, should that employer elect to make said payment voluntarily. This agreement does not require indemnification of any punitive damage awards or for any order imposing fines or sanctions.

C. The provisions of this section shall survive the expiration or termination of the Agreement.

5. INSURANCE

- A. Both parties to this Agreement shall maintain public liability insurance either through the Washington Cities Insurance Authority (WCIA) or through an equivalent combination of self-insurance and appropriate insurance coverage and shall maintain their membership in WCIA or their insurance policies throughout the term of this Agreement.
- B. Such insurance shall not be reduced or canceled without forty-five (45) days written notice from the other party. Reduction or cancellation of the insurance shall render this Agreement void.
- C. Upon request by one party to the other, the party receiving such request shall provide to the party making such request proof of insurance coverage or membership in WCIA verifying that party is a covered member in good standing.

6. INDEPENDENT CONTRACTOR

- A. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between ANACORTES and MARYSVILLE or any of ANACORTES' or MARYSVILLE's agents or employees.

ANACORTES shall retain all authority for rendition of services, standards of performance, control of personnel, and other matters incident to the performance of services by ANACORTES pursuant to this Agreement.

MARYSVILLE shall retain all authority for rendition of services, standards of performance, control of personnel, and other matters incident to the performance of services by MARYSVILLE pursuant to this Agreement.

- B. Nothing in this Agreement shall make any employee of ANACORTES a MARYSVILLE employee for any purpose, including, but not limited to, withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded ANACORTES or employees by virtue of their employment.

Nothing in this Agreement shall make any employee of MARYSVILLE an ANACORTES employee for any purpose, including, but not limited to, withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded MARYSVILLE employees by virtue of their employment.

7. LEGAL RELATIONS

- A. The prevailing Party in any action to enforce any provision of this Agreement or to redress any breach hereof shall be entitled to recover from the other party its costs and reasonable attorney's fees incurred in such action.
- B. The Parties shall comply with all federal, state and local laws and ordinances applicable to work to be done under this agreement. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any action commenced relating to the interpretation, breach or enforcement of this agreement shall be in Snohomish County Superior Court.
- C. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this contract may be resolved by a mutually agreed upon alternative dispute resolution of arbitration or mediation.

8. DURATION/TERMINATION/NOTICE/EMERGENCY NOTICE

- A. This Agreement will become effective on the date of affixing the last signature hereto and shall remain in effect for a period of six months, subject to renewal.
- B. Either party may terminate this Agreement, for any reason, upon providing thirty (30) days written notice to the other party, in which case each City shall pay the other City for all services provided up to and including the date of termination.
- C. Notices

- 1. Required notices, with the exception of legal process, shall be given in writing to the following respective addresses:

City of MARYSVILLE:
6915 Armar Road
Marysville, WA 98270

City of ANACORTES:
904 Sixth Street
Anacortes, WA 98221

- 2. Event Cancellation Notice via Phone/Emergency Contact:

The below named individuals are designated as the representatives of the respective parties. The representatives shall be responsible for administration of this Agreement.

In the event a representative is changed, the party making the change shall notify the other party.

MARYSVILLE:

Name: Chris Taylor, Cultural Arts Supervisor

Phone Number: 360-363-8408, ctaylor@marysvillewa.gov

ANACORTES:

Name: Travis Anderson, Recreation Coordinator

Phone Number: 360-299-1969, Travisa@cityofanacortes.org

- D. Termination shall not affect the rights and obligations of the parties under Sections 4, 5, 6 and 11 of this Agreement.

9. WAIVER

No term or provision herein shall be waived and no breach excused unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented.

10. ENTIRE AGREEMENT

This Agreement, including any exhibits and documents referenced herein, constitutes the entire agreement between the parties, and supersedes all proposals, oral or written, between the parties regarding plan review and inspection services.

11. PRIVILEGES AND IMMUNITIES

All privileges and immunities from liability, exemption from ordinances, rules, laws, all pension, disability, workers compensation and other benefits which apply to the activities of MARYSVILLE employees while performing their functions within the territorial limits of MARYSVILLE shall apply to them to the same degree and extent while they are engaged in the performance of any of their authorized functions and duties within ANACORTES under the provisions of this Agreement.

12. THIRD PARTY BENEFICIARY STATUS

The parties agree that this Agreement shall not confer third-party beneficiary status on any non-party to this Agreement.

13. SEVERABILITY

If any provision of this Agreement or its application to any person or circumstance is held invalid, the remainder of the provision and/or the application of the provisions to other persons or circumstances shall not be affected.

14. APPROVAL AND FILING

APPROVAL AND FILING. Each party shall approve this Agreement pursuant to the laws of the governing body of said party. The attested signature of the officials identified below shall constitute a presumption that such approval was properly obtained. Copies of this Agreement shall be filed as required by RCW 39.34.040.

(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK)

IN WITNESS WHEREOF, the parties have signed this Agreement, effective on the date indicated below.

CITY OF MARYSVILLE

CITY OF ANACORTES

JON NEHRING Mayor

LAURIE GERE Mayor

Date:_____, 2020

Date:_____, 2020

Attest:

Attest:

TINA BROCK Deputy City Clerk

STEVEN D. HOGLUND City Clerk

Approved as to form:

Approved as to form:

JON WALKER City Attorney
Attorney for the City of MARYSVILLE

DARCY SWETNAM City Attorney
Attorney for City of ANACORTES



City Council Agenda Bill

Meeting Date: 3/16/2020 **Agenda Item:** 5d – Salvation Army Rehab Contract – Walk-In Refrigerator for Food Bank

Subject: Review and approve Contract for Salvation Army Walk-In Refrigerator for Food Bank – 2019 CDBG Amendment.

Staff Contact: Don Measamer/Joann Stewart

Approved for Submittal to Council by	
X	Don Measamer, Planning Director

Action Type	
X	Contract
	Public Hearing/Public Comment Period

Summary Statement: The R Avenue Crosswalk project (\$60,000) was scheduled to be funded with 2019 CDBG. That project could not be completed as the required HUD environmental review became too costly. The Salvation Army applied for 2020 CDBG funding; city staff determined this project could go forward now utilizing the funding scheduled for the R Avenue Crosswalk. City staff published an amendment to the 2019 Action Plan and held a 30 day comment period as required by HUD. A copy of the Amendment is attached. No public comments were received. This project will serve approximately 4500 people within Anacortes. The refrigeration system at the SA Food Bank is broken and they are unable to provide the services to help those in need. The SA obtained quotes for the equipment and will work with the least expensive supplier. The city contract lists \$59,000 because the cost may be more if HUD requires Davis Bacon prevailing wage for the installation of the equipment. City staff is researching this now. If not, the cost for this project will be \$57,621.87.

Background: The Consolidated Plan comprises the planning and application requirements for the City's Community Development Block Grant (CDBG), a program administered by HUD. The Action Plan outlines the projects that will be funded during the program year. The City's Planning Department undertakes the planning process for submission of its Consolidated Plan/Strategic Plan and yearly Action Plans.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	HUD

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

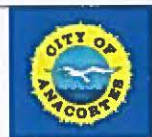
Previous Council/Committee Action: None

Competing Viewpoints Considered: N/A

Recommended Motion: Motion to approve contract

Alternative Actions: Deny motion to approve contract

Attachments (listed in order presented): Application, Amendment, Contract & Bids



CDBG FUNDING APPLICATION PROGRAM YEAR 2019-2020

Check the appropriate box to identify the type of funds for which you are applying:

☒ Public Service ☐ Planning ☐ Capital Improvement

CDBG Fund Request (% OR \$ AMOUNT)

\$ 61,838.59

Project Title The Salvation Army Food Pantry Refrigeration & Freezer unit replacement

(If this project has been previously funded, please use the same title)

Project Description Funds will be used to (Please attach additional page if necessary outlining project with specific numbers/goals):

Replace the refrigerator and freezer unit used to store the food provided to low income
individuals in our community through our food pantry program.

Project Location (physical address) 3001 "R" Avenue Ste. 100, Anacortes WA 98221

Number of Unduplicated People Directly Benefiting from this Project 4119

✓ 1. Principally benefit low and very low income (through):

☐ Area Benefit

✓ Limited Clientele - (chose one of the below, documentation will be determined by the letter selected.)

(a) ☐ Presumed Benefit

(b) X Income Eligibility Requirement

(c) ☐ Nature/Location

☐ Removal of Architectural Barriers

☐ Assistance to Owners of Microenterprises

☐ Employment Support Services

☐ Housing Activities (Residential)

☐ Job Creation or Retention – Economic Development (income verification required)

Applicant Name

Captain Theresa Williams

Mailing Address

3001 "R" Ave., Ste. 100, Anacortes, WA 98221

Staff Contact

Sierra Maybury, Admin. Asst.

sierra.maybury@usw.salvationarmy.org,

(360) 293-6682

**Federal Tax I.D. # (req'd)

94-1156347

**DUNS # (req'd)

Type of Organization:

Public Agency



CDBG FUNDING APPLICATION PROGRAM YEAR 2019-2020

Private Nonprofit
Other (*Specify*)

The Salvation Army

Are you a Certified Housing Development Organization (CHDO) or Certified Community Based Development Organization (CBDO)?

☐ Yes ☒ No

If not, are you planning on becoming a Certified CHDO or CBDO?

☐ Yes ☒ No

Authorized Signature

Capt. [Signature]

Date

10-30-19

CITY OF ANACORTES CDBG 2019 Draft Action Plan **Amendment**

DECEMBER 3, 2019 – January 2, 2020

This Amendment is made in accordance with the City's Citizen Participation Plan of the Community Development Block Grant. This Amendment will be available for public review and comment for a 30 day period beginning December 3, 2019 through January 2, 2020. Written comments may be submitted to City of Anacortes Planning, Community & Economic Development Department, Attn: Joann Stewart, 904 6th Street, Anacortes, WA 98221 or joanns@cityofanacortes.org during this public comment period.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

The City of Anacortes approved the 2019 Action Plan on May 6, 2019, which covers the period from July 1, 2019 through June 30, 2020. It has been determined that some of the proposed 2019 projects will be amended, canceled and new projects added. This amendment includes allocating funding for one new project, amends funding for one existing project, and cancels one project. It also provides an alternate project if any of proposed or approved projects in 2019 do not proceed.

This Amendment is made in accordance with the City's Citizen Participation Plan of the Community Development Block Grant. This Amendment will be available for public review and comment for a 30 day period beginning December 3, 2019 through January 2, 2020. Written comments may be submitted to City of Anacortes Planning, Community & Economic Development Department, Attn: Joann Stewart, 904 6th Street, Anacortes, WA 98221 or joanns@cityofanacortes.org during this public comment period.

NEW PROJECT FUNDING/CHANGES IN FUNDING:

1. **Rehabilitation for Low Income Multi-Unit Rental Housing.** A multi-unit low income rental housing complex has requested \$40,000 to provide essential appliances (stoves, refrigerators, water heaters) to existing units. This project will provide families and single individuals with improved services in affordable housing. This project was approved in the 2018 Action Plan but the applicant was not able to utilize the funding at that time. The applicant is now reapplying for funding to purchase approximately 20 stoves, refrigerators and water heaters for the low income rental housing.
2. **Public Facilities.** Public Improvements in a predominantly low income neighborhood to provide access to transportation for jobs and essential shopping, entertainment and outdoor activities. This project was approved in the 2019 Action Plan for \$50,000 but due to environmental review requirements, additional funding will be required to complete the environmental review and cover any additional construction costs if required. The City will reallocate \$10,000 in CDBG funds to fund this project. The additional funding will come from the 2019 public facilities improvements project to remove architectural barriers within City Hall. This project was initially approved for \$25,000 to accommodate the mobility-impaired citizens conducting business with the City. That project has been canceled and \$10,000 will be redirected to this project to fund the environmental review and any additional construction if required.
3. **Alternate Activity:** If either of the above 2 projects are unable to be completed, the City will consider funding the purchase of a new walk-in refrigerator/freezer for the community food bank located within the Salvation Army complex. The request for funding is \$62,000. This project will benefit approximately 500 individuals within Anacortes.

CHANGES IN PROJECT FUNDING/OUTCOMES:

1. **Public Facilities Improvements – Removal of Architectural Barriers.** The City approved \$25,000 to upgrade the service counters within City Hall to accommodate mobility-impaired individuals. The project has been canceled and a portion of the funding (\$10,000) will be

applied to public facilities project as outlined in New Project Funding 2 above. Any remaining funding will be available for future projects.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS:

These amendments are a result of consultation with stakeholders and public and non-profit agencies providing services in the City. The Notice of Plan Amendment was published in a legal notice in the Anacortes American on November 20, 2019. The amendments were made available on the city's web site and at the public library.

[Summarize public comments when received.]

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total: \$		
CDBG	Federal	Housing Public Improvements	108,496	\$0	40,000	148,496	\$80,000 approximately in unallocated funding	Funds used for priority needs, including preservation of housing stock, public improvements

AP-35 Projects – 91.220(d)

2019 ACTION PLAN AMENDMENT SUMMARY

#	PROJECT NAME	FUNDING
1	Anacortes Family Center Multi-Family Housing Rehab (Stoves, etc.)	\$40,000.00
2	26 th & R Avenue Pedestrian Crossing Environmental Review	\$10,000.00
3	Alternate Project – Salvation Army Food Bank Walk in Refrigeration Unit – on hold	\$62,000.00
4	City Hall Customer Service Counter Remodel	\$25,000 Canceled

Contract No.	2019 Amendment
Subrecipient:	The Salvation Army, a California corporation
Project:	#78 - Rehab - Walk –In Refrigerator for Food Bank
Grant Amount:	\$59,000.00

AGENCY SERVICE AGREEMENT

COMMUNITY DEVELOPMENT BLOCK GRANT

AN AGREEMENT, by and between City of Anacortes, hereinafter referred to as “City” and, **The Salvation Army, a California corporation, operating at its Anacortes Food Bank, 3001 R Avenue, Anacortes, WA 98221**, hereinafter referred to as “Subrecipient” by which the Subrecipient agrees to carry out specific activities under the City of Anacortes’s Community Development Block Grant Program and establishing certain other terms and conditions of operation.

IT IS MUTUALLY AGREED AS FOLLOWS:

ARTICLE I. PROJECT

SECTION 1. SCOPE OF SERVICES

The City, as recipient of a Community Development Block Grant (CDBG) from the United States Department of Housing and Urban Development (HUD), hereby designates the Subrecipient to undertake, and the Subrecipient hereby agrees to undertake the activities specifically described in the application and summarized below:

A. Principal Tasks

The Subrecipient will be responsible for administering a CDBG Year 2019 rehabilitation program, which will consist of purchase and installation of a walk-in refrigerator and freezer unit located at 3001 R Avenue, Anacortes, for the food bank program at the location. The City is providing no more than \$59,000.00 to help fund the costs for the refrigeration system that will provide a benefit for the low income residents of Anacortes who utilize the services provided by the food bank. The Subrecipient will administer all tasks in connection with the previously mentioned program in compliance with all applicable Federal, state, and local rules and regulations governing these funds, and in a manner satisfactory to the City.

B. Subrecipient Shall:

The major goal of the Subrecipient’s efforts under this Agreement will be rehabilitation with the purchase and installation of a walk-in refrigerator/freezer unit as outlined in the public notice made available on December 3, 2019. Changes to the program goals, scope of services, schedule or budget, unless otherwise noted, may only be made through a written amendment to this Agreement, executed by the Subrecipient and City. Toward the goal of the completion of this project, the major tasks that the Subrecipient will perform include, but are not necessarily limited to, the following:

- 1. Work write-ups:** for the purchase, the Subrecipient will provide a detailed quote for the full cost of the refrigeration unit to be purchased, including estimated costs of the installation, materials to be used, and industry or regulatory standards to be met. This quote will be initialed and dated by the subrecipient.

2. **Inspections:** the Subrecipient will provide updates to ascertain that approved and contracted appliance and installation work is proceeding properly and satisfactorily and will mediate in the event of dissatisfaction with the work done by the contractor.
4. **Approval of contractor payments:** The City will reimburse the Subrecipient for the full costs of the appliance and installation upon receipt of a fully paid invoice from the contractor. The Subrecipient will verify that the expenses are reasonable and the work has been completed properly (including a sign-off by the owner), and the City will authorize drawdown of funds from the City for reimbursement to the Subrecipient for costs incurred.
5. **Maintenance of case files and other records:** For each project, the Subrecipient will maintain case files, including application and documentation of eligibility, work write-ups, documentation of liens and other forms of security, contractor selection criteria, copy of contract between owner and the contractors, documentation on all necessary licenses and permits, site visits/inspection reports (including final inspection), change orders, and approved contractor invoices for payment (with owner sign-off). The Subrecipient will also maintain appropriate information on persons utilizing the service. The Subrecipient will maintain these and other program and financial records in accordance with the general requirements for record keeping specified in Article II, Section 2, Documentation of Costs and Other Financial Reporting of this Agreement.

SECTION 2. PROJECT DESCRIPTION

Type of Project: Purchase, installation of walk-in refrigeration/freezer unit	Funded Amount: \$59,000.00
Project Location: 3001 R Avenue, Anacortes, WA	Action Plan Year: 2019
Object of Activity: Low Income Residents	Service Area: Anacortes City Limits
Outcome Measurement: Approximately 4500 individuals served annually	Activity Code: GOI-1
Basic Eligible Activity: Neighborhood Facilities Rehabilitation	National Objective: LMA

SECTION 3. SUBRECIPIENT SCHEDULE FOR COMPLETION (specific milestones)

Unless amended by mutual written agreement by the Subrecipient and the City, (Subrecipient's Name*) will perform the described housing rehabilitation tasks and complete the rehabilitation of eligible units in conformance with the schedule listed below (if not enough room to complete schedule, attached complete information as Exhibit 1 to this Agreement).

Specific Tasks	Start Date	End Date
Purchase and installation of new walk-refrigeration system for food bank	01/02/2020	06/30/2020

SECTION 4. TERM OF AGREEMENT

The term of this Agreement is **January 2, 2020** through **June 30, 2020**, but may be extended pursuant to an amendment to this Agreement as authorized in Article IV, Section 9 (Amendments to Agreement). Should additional time for auditing this project be required, in accordance with law, this Agreement shall be deemed automatically extended until such time as the said audit shall be completed. In any event, the term of

this Agreement shall cover the period that the Subrecipient has control over Community Development Block Grant funds, including program income.

SECTION 5. PROGRAM REPORTING

The Subrecipient shall submit such reports as required by the City to meet its local obligations and its obligation to the Department of Housing and Urban Development. The City will prescribe the report format, as well as the time and location for submission of such reports. Required reports include but are not limited to the following:

- (A) Quarterly reports which shall include the progress made to date, or justification for lack of progress, in providing the services specified in Article I, Section 1 Scope of Services, of this Agreement according to the schedule for completion in Article 1 Section 3 Schedule for Completion of this Agreement.
- (B) Quarterly reports on demographic, neighborhood residence, and income information regarding persons assisted by the Subrecipient through this Agreement.
- (C) Semi-Annual budget reconciliation that will compare your approved budget with actuals for year-to-date.
- (D) Close out reports including a final performance report, inventory of all property acquired or improved with CDBG funds, and final financial report, upon termination or completion of the award.

ARTICLE II. FINANCIAL CONDITIONS

SECTION 1. BUDGET AND COMPENSATION

The City shall reimburse the Subrecipient its allowable costs for the services identified in this Agreement not to exceed **\$59,000.00** upon presentation of a properly executed invoice in a form approved by the City.

Such reimbursement shall constitute full and complete payment by the City under this Agreement. Allowable costs shall mean those necessary and proper costs identified in the Subrecipient's application and approved by the City unless any or all such costs are disallowed by the State of Washington or the United States.

Any reimbursements made under this Agreement must comply with the applicable requirements of **24 CFR Part 85**. The Subrecipient may not request disbursement of funds under this Agreement until the funds are needed for payment of eligible costs. The amount of each request must be limited to the amount needed.

Time of Payment: Payment shall be made upon receipt of reimbursement request voucher mailed to: **Department of Planning, Community & Economic Development, City of Anacortes, P.O. Box 547, Anacortes, WA 98221-0547.**

Where Payments Are Made: Payments shall be made to: **The Salvation Army, a California corporation, operating at its Anacortes Food Bank, 3001 R Avenue, Anacortes, WA 98221**

The Subrecipient shall apply the funds received from the City under this Agreement in accordance with the Budget Summary outlined in Attachment A. Any line-item expense, by itself or in combination with other line item expense change, equal to or greater than 10% of the total budget amount over the life of the

Agreement, shall require a formal amendment to the Agreement. Any request for a line-item expense, by itself or in combination with other line item expense change, equal to or less than 10% of the total budget amount shall be submitted in writing and shall specifically state the reasons for the requested increase and a justification for the corresponding decrease in other line-item(s). All budget revision and/or amendment requests will be reviewed and approved or denied by the City.

SECTION 2. DOCUMENTATION OF COSTS AND OTHER FINANCIAL REPORTING

All costs shall be supported by properly executed payrolls, time records, invoices, vouchers or other official documentation, as evidence of the nature and propriety of the charges. All accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible, and upon reasonable notice, the City and United States shall have the right to audit the records of the Subrecipient as they relate to the work. The Subrecipient shall also:

- (A) Maintain an effective system of internal fiscal control and accountability for all CDBG funds and property acquired or improved with CDBG funds, and make sure the same are used solely for authorized purposes.
- (B) Keep a continuing record of all disbursements by date, check number, amount, vendor, description of items purchased and line item from which money was expended, as reflected in the Subrecipient's accounting records. The line item notations must be substantiated by a receipt, invoice marked "Paid," or payroll record.
- (C) Maintain payroll and financial records for a period of four (4) years after receipt of final payment under this Agreement provided that this program has been monitored by HUD and the annual State audit (which included the CDBG Program), has been completed.
- (D) Permit inspection and audit of its records with respect to all matters authorized by this Agreement by representatives of the City, the State Auditor, or the United States at any time during normal business hours and as often as necessary.
- (E) Inform the City concerning any funds allocated to the Subrecipient, that the Subrecipient anticipates will not be expended during the Agreement period, and permit reassignment of the same by the City to other agencies.
- (F) Repay to the City any funds in its possession at the time of termination of this Agreement that may be due to the City or the United States.
- (G) Maintain complete records concerning the receipt and use of all program income. Program income (if applicable) shall be reported on a monthly basis on forms provided by the City.

SECTION 3. REIMBURSEMENT

The City shall reimburse the Subrecipient only for actual incurred costs upon presentation of a properly executed invoice in a form approved by the City. Only those allowable costs directly related to the Subrecipient's application, approved by the City, shall be paid consistent with Article II Section 2 Documentation of Costs and Other Financial Reporting. The amount of each request must be limited to the amount needed for payment of eligible costs.

Notwithstanding any other provisions in this section, reimbursement for construction contracts shall have ten percent (10%) of the payment retained until close out of funds pursuant to Article IV, Section 12 of this Agreement.

In the event the City or United States determines any funds were expended by the Subrecipient for unauthorized or ineligible purposes or the expenditures constitute disallowed costs in any other way, the City or United States may order repayment of the same. The Subrecipient shall remit the disallowed amount to the City within thirty (30) days of written notification of the disallowance.

- (A) The Subrecipient agrees that funds determined by the City to be surplus upon completion of the Agreement will be subject to cancellation by the City.
- (B) The Subrecipient agrees that upon expiration of this Agreement, the Subrecipient shall transfer to the City any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.
- (C) The City shall be relieved of any obligation for payments if funds allocated to the City cease to be available for any cause other than misfeasance of the City itself.
- (D) The City reserves the right to withhold payments pending timely delivery of program reports or documents as may be required under this Agreement.

SECTION 4. PROGRAM INCOME

Use of any program income received by the Subrecipient with CDBG funds under this Agreement shall comply with 24 CFR 570.504(c), consistent with the provisions described as follows:

This project will not generate any program income.

If authorized above, program income generated from the use of CDBG funds that is allowed to be retained by the Subrecipient will be considered additional CDBG funds, subject to all conditions applicable to the use of funds described in this Agreement. All program income shall be substantially disbursed for eligible activities before additional requests for reimbursement are made to the City. Program income not used in this manner shall be returned to the City. Complete records shall be maintained on the receipt and use of all program income. Any program income on hand when this Agreement is terminated, or received after such termination, shall be reimbursed to the City.

ARTICLE III. FEDERAL CONDITIONS

SECTION 1. BENEFIT TO LOW INCOME PEOPLE

All Agencies providing direct benefit services shall provide such services to benefit very low and low income persons to the maximum extent feasible (but not less than 51%). Individual persons or families provided a specific direct benefit or service must qualify under Federal Section 8 and HOME income limits as established by HUD. Any deviation can be made only if it is clear that the service or benefit, to a person whose income exceeds very low and low income, is otherwise necessary as an integral part of the activity. The Subrecipient shall maintain records that clearly document the income range and households size of the persons it serves. Furthermore, the Subrecipient shall maintain records documenting if the person being served is a female head of household, is handicapped, and/or is an ethnic/racial minority.

SECTION 2. UNIFORM ADMINISTRATIVE REQUIREMENTS

- (A) Agencies which are governmental entities (including public agencies), shall comply with the requirements and standards of OMB Circular No. A-87, "Principles for Determining Costs applicable to Grants and Contracts with State, Local and Federally recognized Indian Tribal Governments" OMB Circular A-133, "Audits of State and Local Governments" (implemented at 24 CFR Part 84) and with the following sections of 24 CFR Part 85 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments":
- (1) Section 85.3, "Definitions";
 - (2) Section 85.6, "Exceptions";
 - (3) Section 85.12, Special grant or subgrant conditions for "high-risks' grantees";
 - (4) Section 85.20, "Standards for financial management system," except paragraph (a);
 - (5) Section 85.21, "Payment," except as modified by part 570.513;
 - (6) Section 85.22, "Allowable costs";
 - (7) Section 85.26, "Non-federal audits";
 - (8) Section 85.32, "Equipment," except in all cases in which the equipment is sold, the proceeds shall be program income;
 - (9) Section 85.33, "Supplies";
 - (10) Section 85.34, "Copyrights";
 - (11) Section 85.35, "Subawards to debarred and suspended parties";
 - (12) Section 85.36, "Procurement," except paragraph (a);
 - (13) Section 85.37, "Subgrants " ;
 - (14) Section 85.40, "Monitoring and reporting program performance," except paragraphs (b) through (d) and (f);
 - (15) Section 85.41, "Financial reporting," except paragraphs (a), (b), and (e) ;
 - (16) Section 85.42, "Retention and access requirements for records," except that the period shall be four (4) years;
 - (17) Section 85.43, "Enforcement";
 - (18) Section 85.44, "Termination for convenience";
 - (19) Section 85.51, "Later disallowances and adjustment"; and

(20) Section 85.52, “Collection of amounts due.”

(B) Agencies, except Agencies which are governmental entities, shall comply with the requirements and standards of OMB Circular No. A-122, “Cost Principles for Non-Profit Organizations” or OMB Circular No. A-21, “Cost Principles for Educational Institutions, as applicable, and OMB Circular A-133 “Audits of Institutions of Higher Education and Other Nonprofit Institutions” (as set forth in 24 CFR part 45). Audits shall be conducted annually. Such agencies shall also comply with the following provisions of the Uniform Administrative requirements of OMB Circular No. A-110 (implemented at 24 CFR part 84, “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals or Other Non-Profit Organizations”) or the related CDBG provision, as specified below:

(1) Subpart A, - “General”;

(2) Subpart B, - “Pre-Award Requirements,” except for § 84.12, “Forms for Applying for Federal Assistance”;

(3) Subpart C-“Post-Award Requirements,” except for:

(i) Section 84.22, “Payment Requirements,” Grantees shall follow the standards of §§85.20(b)(7) and 85.21 in making payments to subrecipients;

(ii) Section 84.23, “cost sharing and matching”;

(iii) Section 84.24, “Program Income.” In lieu of §84.24, CDBG subrecipients shall follow §570.504;

(iv) Section 84.25, “Revision of Budget and Program Plans”;

(v) Section 84.32, “Real Property.” In lieu of §84.32, CDBG subrecipients shall follow §570.505;

(vi) Section 84.34(g), “Equipment.” In lieu of the disposition provisions of §84.34(g), the following applies:

(A) In all cases in which equipment is sold, the proceeds shall be program income (prorated to reflect the extent to which CDBG funds were used to acquire the equipment); and

(B) Equipment not needed by the subrecipient for CDBG activities shall be transferred to the recipient for the CDBG program or shall be retained after compensating the recipient;

(vii) Section 84.51 (b), (c), (d), (e), (f), (g), and (h), “Monitoring and reporting Program Performance”;

(viii) Section 84.52, “Financial Reporting”;

(ix) Section 84.53(b), “Retention and access requirements for records.” Section 84.53(b) applies with the following exceptions:

(A) The retention period referenced in §84.53(b) pertaining to individual CDBG activities shall be four years; and

(B) The retention period starts from the date of submission of the annual performance and evaluation report, as prescribed in 24 CFR 91.520, in which the specific activity is reported on for the final time rather than from the date of submission of the final expenditure report for the award;

(x) Section 84.61, “Termination.” In lieu of the provisions of §84.61, CDBG subrecipients shall comply with §570.503(b)(7); and

(xi) Subpart D - “After-the Award Requirements,” except for §84.71, “Close-out Procedures.”

SECTION 3. SEPARATION OF CHURCH AND STATE

In addition to, and not in substitution for, other provisions of this Agreement regarding the provision of services utilizing CDBG funds the Subrecipient agrees that, in connection with such services:

- (A) It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit such services or give preference to persons on the basis of religion;
- (B) It will not discriminate against any person applying for such public services on the basis of religion and will not limit such services or give preference to persons on the basis of religion;
- (C) It will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of such services;
- (D) The portion of a facility used to provide services assisted in whole or in part under this Agreement shall contain no sectarian or religious symbols or decorations while it is being used to provide CDBG funded services.

SECTION 4. NON-DISCRIMINATION IN EMPLOYMENT AND PURCHASING

The Subrecipient shall comply with Executive Order 11246 as amended by Executive Order 12086 and the regulations issued pursuant thereto (41 CFR Chapter 60) which provide that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of Federal or federally assisted construction contracts. The Subrecipient shall take affirmative action to ensure fair treatment in employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training and apprenticeship. **Specifically, the Subrecipient shall ensure that provisions as follows are included in all construction contracts awarded in excess of \$10,000 and monitor compliance:**

- (A) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (B) The Contractor will send to each labor union or representative of workers with which he had a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union of workers' representative of the contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (C) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (D) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations, or orders, this Agreement may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965,

and such other sanctions in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- (E) The Contractor will include the provisions of this Section (Article III (4)) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

SECTION 5. LOCAL EMPLOYMENT AND PURCHASING

Funding under this agreement is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 USC 1701u. The Subrecipient agrees to comply with provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR Part 135, and all applicable rules and orders of the Department of Housing and Urban Development issued thereunder. The Subrecipient agrees that they are under no contractual or other disability which would prevent them from complying with these requirements.

Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and agreements for work in connection with the project be awarded to business concerns which are located in or owned in substantial part by persons residing in the area of the project. Section 3 applies to training, employment, contracting and other economic opportunities arising in connection with the expenditure of housing assistance and community development assistance that is used for the following projects:

- (1) Housing rehabilitation (including reduction and abatement of lead based paint hazards, but excluding routine maintenance repair and replacement);
- (2) Housing construction; and
- (3) Other public construction.

SECTION 6. CONFLICT OF INTEREST

No member, officer, or employee of the Subrecipient, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any function or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any interest, direct or indirect, in this Agreement or any Subagreement hereto, or the proceeds thereof. **The Subrecipient shall take appropriate steps to assure compliance including incorporation of the following provision in every Subcontract:**

The Contractor covenants that no person who presently exercises any functions or responsibilities in connection with the City of Anacortes CDBG Program will obtain a personal or financial interest from the CDBG assisted activity. The Contractor further covenants that he/she presently has no interest in, nor shall he/she acquire any interest, direct or indirect, either for themselves or those with whom they have business, or family, which would conflict in any manner or degree with the performance of his/her services hereunder. The contractor further covenants that in the performance of this Agreement

any potential conflict, on the part of the Contractor or his/her employees, will be disclosed to the Subrecipient and the City.

SECTION 7. DISPLACEMENT, RELOCATION, ACQUISITION AND REPLACEMENT OF HOUSING

The Subrecipient shall comply with the requirements relating to displacement, relocation, acquisition and replacement of housing (24 CFR Part 570.606). Displacement of persons (families, individuals, businesses, non-profit organizations and farms) as a result of activities assisted with CDBG funds is generally discouraged and in all instances must receive prior written approval from the City.

SECTION 8. DAVIS BACON AND RELATED ACTS

The Subrecipient shall comply with the requirements of the Davis-Bacon and Related Acts (DBRA) as outlined in 29 CFR parts 1-7 when the contract for construction, alteration, and/or repair exceeds \$2,000, is federally assisted, and involves the employment of laborers and/or mechanics to perform the work.

SECTION 9. LEAD BASED PAINT

The Subrecipient shall comply with HUD Lead-Based Regulations (24 CFR Part 35 et al) issued in the Federal Register, September 15, 1999 which require elimination, as far as practical, of immediate hazards, due to the presence of paint in residential structures which may contain lead to which children under seven years of age may be exposed.

SECTION 10. HISTORIC PRESERVATION [16 U.S.C. 470 et seq. and 36 CFR Part 800]:

These requirements mandate consultation with specified agencies having responsibility for historic preservation to identify properties listed (or eligible for inclusion) in the National Register of Historic Places that may be subject to adverse effects by the proposed CDBG activities, and compliance with procedures or other requirements to avoid or mitigate such adverse effects.

SECTION 11. NATIONAL FLOOD INSURANCE PROGRAM [24 CFR 570.605]:

The Subrecipient shall comply with the requirements that if a community has had notice for more than a year that an area has been identified by FEMA as having special flood hazards, CDBG funds cannot be spent for acquisition or construction purposes within that area unless the community is participating in the National Flood Insurance Program and such insurance has been purchased for the properties in question.

SECTION 12. AFFORDABILITY PROVISIONS [24 CFR 570.208(a)(3)]:

For activities benefiting low- and moderate-income persons, the Subrecipient must adopt and make public the grantee's standards for determining that for rental housing assisted under the program, the rents of units occupied by low- and moderate-income persons are "affordable."

SECTION 13. DISCRIMINATION PROHIBITED

- (A) The Subrecipient shall not, on the grounds of race, color, sex, religion, national origin, creed, marital status, or age:

- (1) Deny a qualified individual any facilities, financial aid, services or other benefits provided under this Agreement;
 - (2) Provide any facilities, services, financial aid, or other benefits which are different, or are provided in a different manner, from those provided to others under this Agreement;
 - (3) Subject an individual to segregated or separate treatment in any facility in, or in any matter if process related to receipt of any service or benefit under this Agreement;
 - (4) Restrict an individual in any way in access to, or in the enjoyment of any advantage or privilege enjoyed by others in connection with any service or benefit under this agreement;
 - (5) Treat anyone differently from others in determining if they satisfy any admission, enrollment, eligibility, membership or other requirement or condition which the individual must meet to be provided a service or benefit under this Agreement;
 - (6) Deny anyone an opportunity to participate in any program or activity as an employee which is different from that afforded others under this Agreement.
- (B) The Subrecipient shall abide by all applicable provisions of Section 504 of the HEW Rehabilitation Act of 1973 as amended (implemented in 24 CFR part 8) prohibiting discrimination against handicapped individuals, and the Age Discrimination Act of 1975 (implemented in 24 CFR part 146) prohibiting discrimination on the basis of age, either through purpose or intent.
- (C) If assignment and/or subcontracting has been authorized in writing, said assignment or subcontract shall include appropriate safeguards against discrimination in client services binding up on each contractor or subcontractor. The Subrecipient shall take such action as may be required to ensure full compliance with the provisions of this section, including sanctions for noncompliance.

SECTION 11. ARCHITECTURAL BARRIERS ACT/AMERICANS WITH DISABILITIES ACT

The Subrecipient shall meet the requirements, where applicable, of the Architectural Barriers Act and the Americans with Disabilities Act, as set forth in 24 CFR 570.614. A building or facility designed, constructed, or altered with funds allocated or reallocated under the CDBG program after December 11, 1995 and that meets the definition of “residential structure” as defined in 24 CFR part 40.2 or the definition of “building” as defined in 41 CFR part 101-19.602(a) is subject to the requirements of the Architectural Barriers Act of 1968 (42 USC 4151-4157) and shall comply with the Uniform Federal Accessibility Standards (Appendix A to 24 CFR part 40 for residential structures, and Appendix A to 41 CFR part 101-19, subpart 101-19.6, for general type buildings). The Americans with Disabilities Act (“ADA”) (42 USC 12131; 47 USC 155, 210, 218 and 255) requires that the design and construction of facilities for first occupancy after January 26, 1993 must include measures to make them readily accessible and usable by individuals with disabilities. The ADA further requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable -- that is, easily accomplishable and able to be carried out without much difficulty or expense.

SECTION 12. OTHER PROGRAM REQUIREMENTS

The Subrecipient shall carry out each activity in compliance with all Federal laws and regulations described in Subpart K of 24 CFR 570, regardless if the law is specifically stated in this Agreement, except that:

- (A) The Subrecipient does not assume the City's environmental responsibilities described in Section 570.604;
- (B) The Subrecipient does not assume the City's responsibility for initiating the review process under Executive Order 12372, and.
- (C) The Subrecipient must not be suspended or debarred from participating in federal programs.

ARTICLE IV: GENERAL CONDITIONS

SECTION 1. COMPLIANCE WITH LAWS

The Subrecipient, in performance of this Agreement, agrees to comply with all applicable Federal, State and Local Laws and ordinances, and the rules and regulations promulgated by the U.S. Department of Housing and Urban Development, including but not limited to Federal Community Development Block Grant Regulations, the Washington Law Against Discrimination, and other policies and guidelines established for the City of Anacortes CDBG Program by the Anacortes City Council. Subrecipient agrees to comply with all provisions of the Americans with Disabilities Act and all regulations interpreting or enforcing such act. Subrecipient agrees to comply with the National Environmental Policy Act (NEPA) through the entire course of the project.

SECTION 2. LICENSING AND PROGRAM STANDARDS

The Subrecipient agrees to comply with and to obtain at its own expense, if necessary, all applicable Federal, State, City or Municipal standards for licensing, certification and operation of facilities and programs, and accreditation and licensing, certification and operation of facilities and programs, and accreditation and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services.

SECTION 3. INSURANCE

Prior to commencing work, Subrecipient shall procure and maintain at Subrecipient's own cost and expense for the duration of the Agreement the following insurance placed with insurers with a minimum Best's rating of A-, VI against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work or services hereunder by the Subrecipient, his agents, representatives, employees or subcontractors.

Minimum Limits of Insurance. Subrecipient shall maintain limits no less than:

- *Commercial General Liability:* One million dollars (\$1,000,000) combined single limit per occurrence for bodily injury and property damage, and two million dollars (\$2,000,000) aggregate. Coverage shall be on an "occurrence" basis. City of Anacortes shall be named, by endorsement, as an additional insured on the Subrecipient's insurance policy as respects this contract. Such insurance as carried by the Subrecipient is primary over insurance carried by the City.
- *Comprehensive Automobile Liability Insurance:* One million dollars (\$1,000,000) combined single limit per accident for bodily injury/property damage.
- *Workers' Compensation and Employer's Liability:* Workers' Compensation coverage as required by the State of Washington.

Evidence of Subrecipient's Insurance shall be presented to the City prior to the execution of the agreement. In the event of non-renewal, cancellation, or material change in coverage, thirty (30) days written notice will be furnished to the City prior to the date of cancellation, non-renewal or change.

SECTION 4. INDEMNITY

The Subrecipient agrees to defend, indemnify and save harmless the City, its appointed and elected officers and employees from and against any and all liability, loss, costs, damage and expense, including costs and attorney fees in defense thereof because of actions, claims or lawsuits for damages resulting from personal or bodily injury, including death at any time resulting there from, sustained or alleged to have been sustained by any person or persons and on account of damage to property, arising or alleged to have arisen directly or indirectly out of or in consequence of or the performance of this Agreement, whether such injuries to persons or damage to property is due to the negligence of Subrecipient, its subcontractors, agents, successor, assigns. This provision shall be inapplicable to the extent the City is judicially found solely negligent for such damage or injury.

SECTION 5. NOTICES

Any notices required to be given by the City to the Subrecipient or by the Subrecipient to the City shall be in writing and delivered to the following parties at the following addresses:

City:

Department of Planning, Community
& Economic Development
City of Anacortes
904 6th Street, P.O. Box 547
Anacortes, WA 98221-0547

Subrecipient:

The Salvation Army Anacortes
Attention: Captain Theresa Williams
3001 R Avenue
Anacortes, WA 98221

SECTION 6. CITIZEN PARTICIPATION

The Subrecipient will implement the provisions of this Agreement in such a manner as not impede the attainment of widespread citizen participation in planning and carrying out the project.

SECTION 7. ASSIGNMENT AND SUBCONTRACTING

The Subrecipient shall not assign or subcontract any portion of the services provided within the terms of this Agreement without obtaining prior written approval from the City. All terms and conditions of this Agreement shall apply to any approved subcontract or assignment related to the Agreement.

SECTION 8. RESERVATION OF RIGHTS

Failure to insist upon strict compliance with any terms, covenants or conditions of this Agreement shall not be deemed a waiver of such, nor shall any waiver or relinquishment of such right or power at any time be taken to be a waiver of any other breach.

SECTION 9. AMENDMENTS TO AGREEMENT

The parties hereby further agree that this Agreement cannot be amended or modified without the written concurrence of both parties.

SECTION 10. FAILURE TO PERFORM

In the event of a failure by the Subrecipient to comply, with any terms or conditions of this Agreement or to provide in any manner the activities or other performance as agreed to herein, the City reserves the right to temporarily withhold all or any part of payment pending correction of the deficiency, suspend all or part of the Agreement, prohibit the Subrecipient from incurring additional obligations of funds until the City is satisfied that corrective action has been taken or completed, or recapture funds already disbursed to Subrecipient. The option to withhold or recapture funds is in addition to, and not in lieu of, the City's right to terminate as provided in Article IV Section 11 of the General Conditions of this Agreement. The City may consider performance under this Agreement when considering future awards.

SECTION 11. TERMINATION

If the Subrecipient fails to comply with the terms and conditions of this Agreement, the City may pursue such remedies as are available in accordance with 24 CFR 85.43 including but not limited to, the termination of this Agreement in the manner specified herein.

- (A) Termination for Cause – If the Subrecipient fails to comply with the terms and conditions of this Agreement and any of the following conditions exist:
- (1) The lack of compliance with the provisions of this Agreement are of such scope and nature that the City deems continuation of this Agreement to be substantially non-beneficial to the public interest;
 - (2) The Subrecipient has failed to take satisfactory corrective action as directed by the City or its authorized representative within the time specified by same;
 - (3) The Subrecipient has failed within the time specified by the City or its authorized representative to satisfactorily substantiate its compliance with the terms and conditions of this Agreement.

The City may terminate this Agreement in whole or in part, and there upon shall notify in writing the Subrecipient of the termination, the reasons therefore, and the effective date. The effective date shall not be prior to notification of the termination by the City to the Subrecipient. Costs resulting from obligations incurred by the Subrecipient after termination of the Agreement are not allowable unless specifically authorized in writing by the City.

- (B) Termination for Convenience

The award may be terminated for convenience, in whole or in part, as follows:

- (1) By the City with the consent of the Subrecipient. The two parties shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated, or
- (2) By the Subrecipient upon submitting written notification to the City. The written notification must set forth the reasons for the termination, the effective date, and in the case of partial termination, the portion to be terminated. However, in the case of a proposed partial termination, the City may terminate the award in its entirety if the City

determines that the remaining portion will not accomplish the purpose for which the award was made.

(C) Termination for Withdrawal, Reduction or Limitation of Funding

In the event that funding from the Federal government is withdrawn, reduced or limited in any way after the effective date of this Agreement, and prior to its normal completion, the City may summarily terminate this Agreement as to the funds reduced or limited, notwithstanding any other termination provision of this Agreement. If the level of funding so reduced or limited is so great that the City deems that the continuation of the program covered by the Agreement is no longer in the best interest of the public, the City may summarily terminate this Agreement in whole notwithstanding any other termination provisions of this Agreement. Termination under this Section shall be effective upon receipt of written notice by the Subrecipient or its representative.

SECTION 12. CLOSE-OUT

Upon termination of this Agreement, in whole or in part for any reason including completion of the project, the following provisions shall apply:

- (A) Upon written request by the Subrecipient, the City shall make or arrange for payment to the Subrecipient of allowable reimbursable costs not covered by previous payments;
- (B) The Subrecipient shall submit within thirty (30) days after the date of expiration of this Agreement, all financial, performance and other reports required by this Agreement, and in addition, will cooperate in a program audit by City of Anacortes or its designee,
- (C) Closeout of funds will not occur unless all requirements of 24 CFR 92.507 and all outstanding issues with the general contractor and or subcontractor have been resolved to the satisfaction of the City.

SECTION 13. VENUE AND CHOICE OF LAW

Any action at law, suit in equity, or other judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted only in the Superior Court of the State of Washington, County of Skagit. It is mutually understood and agreed that this Agreement shall be governed by the laws of the State of Washington, both as to interpretation and performance.

SECTION 14. SEVERABILITY CLAUSE

It is understood and agreed by the parties that if any part, term, or provision of this Agreement is held by the courts to be illegal or in conflict with any law of the state where made, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

SECTION 15. INTEGRATED DOCUMENT

This Agreement with any attachments constitutes the entire agreement between the parties and both parties acknowledge that there are no other agreements, written or oral, that have not been fully set forth in the text of this Agreement.

**AGENCY: SALVATION ARMY
ANACORTES**

CITY OF ANACORTES, WASHINGTON

By: _____

Captain Theresa Williams

Don Measamer, Director, Planning, Community
& Economic Development

Date: _____

Laurie Gere, Mayor

Date: _____

Attachment A - Budget Summary				
Agency: Salvation Army Anacortes				
Project: Purchase and Installation of Walk-In Refrigeration System for Food Bank				
PROJECT COSTS	Total	CDBG Funds	Other:	Other:
	All Funds	City		
PERSONNEL includes:				
Managers				
Staff				
Taxes and Benefits				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES/EQUIPMENT includes:				
Office Supplies				
Equipment				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
ADMINISTRATION includes:				
Advertising				
Audit				
Insurance/Bonds				
Postage/Printing				
Rent/Utilities				
Communication				
Training/Travel				
Transportation				
Scholarships				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
ACQUISITION COSTS includes:				
Acquisition				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
DEVELOPMENT SOFT COSTS includes:				
Appraisal				
Design and A & E				
Processing/Settlement/financing				
Marketing				
Operating Reserve				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
DEVELOPMENT HARD COSTS includes:				
Clearance/Demolition				
Construction				
Rehabilitation				
Improvements				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
OTHER COSTS includes:				
Relocation				
Operating/Maintenance Expenses				
AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROJECT COSTS			\$0.00	\$0.00



PO Box 29116
Bellingham, WA 98228-1116
P: 360-380-1381 F: 360-380-1386
www.northsoundrefrigeration.com

Estimate

Date	Estimate #
10/21/19	6472

Name / Address
The Salvation Army 3001 'R' Ave Suite 100 Anacortes, WA 98221

Ship To
Salvation Army 3001 'R' Ave Suite 100 Anacortes, WA 98221

P.O. No.	Terms	Rep
	Net 15	

Description	Qty	Rate / Cost	Total
Price to remove / replace walk in cooler and freezer boxes. Price includes removal and disposal of walk in boxes and refrigeration equipment, installation of new boxes and refrigeration equipment, labor, and all related materials.			
Crown Tonka Walk in cooler 12'x10'x8'	1	10,099.50	10,099.50T
Bohn BHT010X6BFM condensing unit with ADT104AEQRC6K coil	1	4,270.61	4,270.61T
Labor to remove and dispose of existing cooler box	30	85.00	2,550.00T
Labor to install new box/ set refrigeration equipment	40	85.00	3,400.00T
Disposal Fee	1	220.00	220.00T
John - Labor to install refrigeration piping, insulation, drain lines	24	102.00	2,448.00T
Refrigeration piping, welding, insulation and pipe hangers	1	1,225.00	1,225.00T
Crown Tonka Walk in freezer 15'x12'x8'	1	15,367.05	15,367.05T
Bohn BZT035L6B condensing unit with LET140BEQRC6K coil	1	7,004.07	7,004.07T
Labor to remove and dispose of existing cooler box	36	85.00	3,060.00T
Labor to install new box/ set refrigeration equipment	45	85.00	3,825.00T
Disposal Fee	1	220.00	220.00T
Freight (for both boxes)	1	3,200.00	3,200.00T
EXCLUSIONS- electrical, permitting			

Quote good for 30 days. All material is guaranteed to be specific and above work to be performed in accordance with the specifications submitted for above work and completed in a substantial and workmanlike manner. ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. All CREDIT CARD Payments over \$1000 will be assessed a 3% processing fee.

Subtotal	\$56,889.23
Sales Tax (8.7%)	\$4,949.36
Total	\$61,838.59

Signature _____



Quote

03/09/2020

Project:

Salvation Army / Capt. Theresa D.
Williams / 360-488-2374 /
theresa.williams@usw.salvationar
my.org / Walk In

From:

Dick's Restaurant Supply
Mark Stevens
324 Chenoweth St
Mount Vernon, WA 98273
206-382-0160
360-848-0259 (Contact)

Job Reference Number: 19440

Thanks for allowing us the opportunity to quote on your project.

Item	Qty	Description	Sell	Sell Total
4	1 ea	WALK IN MODULAR, BOX ONLY (WITH REFRIGERATION SELECTION) Nor-Lake Model No. 12X15X7-7 Fast-Trak™ Indoor Walk-In, 12' x 15' x 7'-7" H, smooth aluminum interior floor, 26 gauge embossed coated steel interior & exterior finish, self-closing door, locking deadbolt handle	\$12,625.00	\$12,625.00
	1 ea	Contact factory regarding lead times on walk-ins shipping to California, Washington or Oregon as these likely will require seismic restraints		
	1 ea	15 year original equipment panel warranty		
	1 ea	LASJ225RL4-#BYH Fast-Trak™ Split-Pak™ Indoor/Outdoor Remote Refrigeration System, -10°F Freezer, welded Scroll condensing unit, low profile ceiling mounted coil, R-449A refrigerant, (field pipe & charge), 208-230v/60/1-ph (non-stock item; consult factory for lead time)	\$7,870.00	\$7,870.00
	1 ea	18 Month Labor/Service and original equipment parts warranty		
	1 ea	5 Yr compressor warranty	\$185.00	\$185.00
	1 ea	Door size 30" x 78"	\$70.00	\$70.00
	1 ea	Door hinged on right, specify door location with sketch		
	1 ea	157752 48" LED light fixture (shipped loose)	\$235.00	\$235.00
	1 ea	Freight Region: West	\$825.00	\$825.00
	1 ea	Freight Destination - (WA) Washington		
ITEM TOTAL:				\$21,810.00
5	1 ea	WALK IN COOLER, MODULAR, SELF-CONTAINED Nor-Lake Model No. KLB741012-C Kold Locker™, Indoor +35°F Cooler, 10' x 12' x 7'-4" H, floorless, 26 gauge embossed coated steel interior & exterior finish, self-closing door, locking deadbolt handle, RCPB100JC-S-4-EV Capsule-Pak™ ceiling mount, 1 HP, 208-230v/60/1-ph	\$10,650.00	\$10,650.00
	1 ea	Contact factory regarding lead times on walk-ins shipping to California, Washington or Oregon as these likely will require seismic restraints		
	1 ea	NOTE: A licensed electrician and refrigeration installer may be required to make all necessary refrigeration and electrical connections		
	1 ea	18 Month Labor/Service and original equipment parts warranty		
	1 ea	15 year original equipment panel warranty		
	1 ea	5 Yr compressor warranty	\$125.00	\$125.00
	1 ea	Optional 30" door width	\$70.00	\$70.00
	1 ea	Door hinged on right		
	1 ea	157752 48" LED light fixture (shipped loose)	\$235.00	\$235.00

Item	Qty	Description	\$825.00	Sell Total
	1 ea	Freight Region: West		\$825.00
	1 ea	Freight Destination - (WA) Washington		
			ITEM TOTAL:	\$11,905.00
6	1 ea	WALK IN TEARDOWN	\$5,275.00	\$5,275.00
Lynden Sheetmetal, Inc Model No. WALK IN TEARDOWN Reclaim and disposal refrigerant and equipment. Removal of box, labor, travel, and disposal of panels. All Labor, Trailer, Disposal fees and Travel Included.				
			ITEM TOTAL:	\$5,275.00
7	1 ea	WALK IN INSTALLATION	\$13,620.00	\$13,620.00
Lynden Sheetmetal, Inc Model No. WALK IN INSTALLATION Travel pick up equipment at Dicks bring to jobsite Installation of walk-in cooler(s) Installation of refrigeration equipment Materials necessary for install of refrigeration piping to freezer, start up, and drains. No refrigerant included				
			ITEM TOTAL:	\$13,620.00
8	1 ea	REFRIGERANT ESTIMATE	\$400.00	\$400.00
Lynden Sheetmetal, Inc Model No. REFRIGERANT ESTIMATE Refrigerant Estimate R448A 6 lbs				
			ITEM TOTAL:	\$400.00
9	1 ea	NOTES		
Lynden Sheetmetal, Inc Model No. NOTES No Electrical No Permits				
			Merchandise	\$53,010.00
			Tax 8.7%	\$4,611.87
			Total	\$57,621.87

Thanks for giving us the opportunity to quote your project!

The following is a list of services or items that are not supplied by us unless noted. Shop drawings, plans, permits, hood hanging material unless otherwise noted, seismic restraints of any type, engineering of any type, faucets, drains, millwork, roof curbs, fire rated duct shafts, fire suppression systems, plumbing, electrical, gas, refrigeration, assembly of walk-in coolers / freezers, mag starters, controls, switches, air balancing, light bulbs, wall backing, dumpster, final connections or any general construction. The scope of work was bid based on information provided by the customer. Terms of payment are 50% Deposit upon ordering equipment & smallwares, balance due at time of delivery. Special order equipment & smallwares cancellations or returns are subject to factory restock charges, and some items may not be returned.

Acceptance: _____ Date: _____
 Printed Name: _____
 Project Grand Total: \$57,621.87

Below are spec sheet previews. For Quote with full spec sheets, click Adobe PDF.
 12X15X7-7 - Pages: 4

NORLAKE

NORLAKE INCORPORATED
717 Sawtooth Drive
Morton, Washington 98451

800-955-1253
715-884-2322
509-881-1753 Fax
800-955-1252 (Toll Free)
www.norlake.com

FAST-TRAK® WALK-INS

5 DAY SHIPMENT

FAST-TRAK® WALK-INS

STANDARD FEATURES

- Unit length lengths in 1' increments
- Available in widths of 7', 8', 9', 10', 11' & 12'
- Heights: 6' 7" and 8' 7" with floor, 7'4" and 9'4" without floor
- Heights: 7'2" and 8'7" combined with floor
- Freezers and coolers floor contents with 4-3/8" floor seals
- Interior or exterior models
- 100% Polystyrene R-20 (100% R-20) Systems (3-1/2" thick insulation)
- Temperature 12°F to 20°F
- Full 1/2" thick panels, framed exterior with EPDM compliant polyurethane cladding
- 26 gauge galvanized resistant steel or embossed coated stainless steel exterior finish
- Smooth aluminum interior floor (coated with floor)
- Floor seals include 100% R-20 (100% R-20) floor seals
- 24", 30" or 36" angle self-closing doors with Fast-Trak floor panels
- Double door models with independent hydraulic roll-in and manual safety release
- Roll-in door: 400 lb. lift, 100 lb. per door, top hinge, full adjustment with locking set screw
- Spring closed hinges
- Spring adjusted door closer
- Magnetic gasket
- Digital thermometer and light switch
- Floor drain sweep point
- Protractor door handle with
- Heavy duty lock system in freezer door sections
- High visible low profile LED light positioned above door to prevent interference with shipping or product

OPTIONAL FEATURES**

- 100% US, frame spaced 25' or less for all frame contents of 1000 lbs. and 1000 mechanical rating on door sections
- UL, E.C.U. electrical rating on refrigerator systems**
- City of Houston rules
- CFS 20, frame spaced rated
- California State rules
- Oregon State rules
- USDA approved
- 15 year labor warranty
- 10 years parts and labor warranty

OPTIONAL FEATURES**

- 100% membrane roof systems
- Clear view doors
- Interior and/or exterior 30" high stainless steel or 18" aluminum sign and logo floor 1/2" panels
- Interior rating for floor models
- Interior ramps (30" & 36" angled for floor models)
- Lock, selector beam (may be a requirement in some states)
- LED lights (optional rack)
- Secure Quick™ Lock high security locking system
- 88 lb. cylinders (optional rack)
- 800 and floor stops (optional rack)
- Draining systems
- 1/2" LED lights for use with 200' lbs. floor with 1" insulation
- 14" x 24" insulation

CAUTION

GUIDE

WALK-IN SPECIFICATIONS

Fast-Trak walk-ins are built of modular panels, and are insulated with foamed-in-place, EPA compliant, polyurethane insulation. Each panel is designed to ensure ease of installation, long term reliability and high insulating efficiency.

A. All panels are manufactured with male and female mating rails to ensure proper alignment during installation. The polyurethane insulation wraps around the return bond metal beams on both sections to create a lightweight panel of exceptional strength and durability. All panels are 4 1/2" thick (4 1/2" inches thick) and provide a superior insulating value.

Insulation
Panels to be four (4) inches thick, metal clad and foamed-in-place with EPA compliant polyurethane insulation.

The R-values for all R-20 panels are:

Cooler	R-value 25
Freezer	R-value 25
Freezer/Cooler	R-value 32
Door	R-value 28

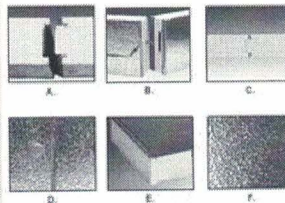
B. The foamed-in-place, cam locking fasteners ensure an airtight seal for maximum energy efficiency.

C. Fast-Trak panel gaskets around the outer perimeter of the panel are continuous, without cuts or breaks at corners. The lip-like patented gasket design provides a foamed-in-place gasket as an integral part of the panel. Gaskets cannot be cut or pulled off during shipment or installation.

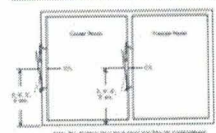
D. Panels lock together tightly to assure an energy efficient wall.

E. Edge caps for ends of floor and ceiling panels are foamed-in-place rather than overlapped or mechanically fastened. Edge caps cannot come loose, and they stay in place through the life of the walk-in.

F. Panel finishes: interior and exterior complete to be 26 gauge, corrosion resistant steel or embossed coated steel. Models supplied with a floor are include a smooth aluminum interior floor surface.



FAST-TRAK® WALK-INS AVAILABLE IN BOTH SINGLE COMPARTMENT WALK-INS OR COOLER/FREEZER COMBINATIONS



These doors are designed and certified for use in walk-in cooler applications.

Door	Height	Door	Height	Door	Height
Standard	6'0"	Standard	6'0"	Standard	6'0"
ALD-101	10'0"	ALD-101	10'0"	ALD-101	10'0"
ALD-102	12'0"	ALD-102	12'0"	ALD-102	12'0"
ALD-103	14'0"	ALD-103	14'0"	ALD-103	14'0"
ALD-104	16'0"	ALD-104	16'0"	ALD-104	16'0"
ALD-105	18'0"	ALD-105	18'0"	ALD-105	18'0"
ALD-106	20'0"	ALD-106	20'0"	ALD-106	20'0"
ALD-107	22'0"	ALD-107	22'0"	ALD-107	22'0"

These doors are designed and certified for use in walk-in freezer applications.

Door	Height	Door	Height	Door	Height
Standard	6'0"	Standard	6'0"	Standard	6'0"
ALD-101	10'0"	ALD-101	10'0"	ALD-101	10'0"
ALD-102	12'0"	ALD-102	12'0"	ALD-102	12'0"
ALD-103	14'0"	ALD-103	14'0"	ALD-103	14'0"
ALD-104	16'0"	ALD-104	16'0"	ALD-104	16'0"
ALD-105	18'0"	ALD-105	18'0"	ALD-105	18'0"
ALD-106	20'0"	ALD-106	20'0"	ALD-106	20'0"
ALD-107	22'0"	ALD-107	22'0"	ALD-107	22'0"

DOOR

Door sections manufactured at Non-Lake are factory tested to ensure proper fit, performance and alignment. All doors feature a tapered profile design that serves as a barrier to air flow which results in an energy efficient door system.

Each Fast-Trak walk-in compartment is equipped with a 24" x 30" or 30" x 30" walk-in door opening. The height of the door opening varies with the series of Fast-Trak walk-in system. The 40 Series has a 24" high door, the Standard Series (57" high) has a 30" high door opening and the 74 and 77 Series Fast-Trak systems have a 36" high door opening. The door is self-closing, flush mounted, rolling and constructed to incorporate heavy duty, motor-driven breaker which is permanently bonded to the door.

Doors are available with right or left side hinges and include two fold adjustable cam at hinges with locking set screw, top hinge spring loaded, spring adjusted door closer, 40 Series has a 24" high door, the Standard Series (57" high) has a 30" high door opening and the 74 and 77 Series Fast-Trak systems have a 36" high door opening. The door is self-closing, flush mounted, rolling and constructed to incorporate heavy duty, motor-driven breaker which is permanently bonded to the door.

The door section is completely pre-wired with compressed conduit inside the door frame panel. 120/240V electrical is field wired to a junction box which is surface mounted on the interior frame above the LED light fixture. Door sections are 4" thick, made of 100% aluminum with 2" EPS compliant polyurethane insulation.

Hinges and door handle are mounted to 1/2" synthetic insulated flanging plates. Each door section is complete with a fiberglass reinforced plastic heated threshold.

FLOOR CONSTRUCTION

Floor panels (when supplied) are similar in construction to the wall panels except they are made to withstand uniformly distributed floor loads of up to 800 pounds per square foot. The interior floor metal is smooth aluminum.

The 74 Series, floorless models, are supplied with a patented vinyl floor sealer to stop condensation at floor level. This unique sealer sits flat on existing floors and fits tightly against the interior/wall panels. The sealer seal panel is supported on the shoulder of the sealer so the floor edge is free of compressing weight. The vinyl floor sealer is NSF listed.

**FAST-TRAK® WALK-INS
REMOTE REFRIGERATION SYSTEMS
5 DAY SHIPMENT**



Split-Phase Pre-Assembled Remote Refrigeration System

- Balanced Pre-Assembled Remote Refrigeration Systems
- In stock for 5 day shipment
- All systems UL approved
- All systems pre-piped and pre-wired
- May be ordered uncharged for field installation or pre-charged
- Pre-charged with pre-charged line lengths from 5' to 50' with quick disconnects for easy installation
- All condensing units are assembled on a heavy duty platform
- Systems include an all weather hood and outdoor controls for -25°F ambient installations

Fast-Trak® Remote Refrigeration System (400 Pints & Plus Capacity)

Series	Model Number	Voltage	Refrigerant	Condensing Unit	Evaporator Coil
75	LAWD100RL4-#BYH	115/208/230V/1	R-404A	12.5	0.33
75	LAWD100RL4-#BYH	115/208/230V/1	R-404A	12.5	0.59
125	LAWD125RL4-#BYH	115/208/230V/1	R-404A	15.5	1.05
150	LAWD150RL4-#BYH	115/208/230V/1	R-404A	18.5	1.08
200	LAWD200RL4-#BYH	115/208/230V/1	R-404A	19.9	1.08
-10°F and -30°F Operation					
75	LAWD100RL4-#BYH	208/230V/3	R-404A	13.85	0.9
125	LAWD125RL4-#BYH	208/230V/3	R-404A	17.4	1.5
150	LAWD150RL4-#BYH	208/230V/3	R-404A	20.4	1.5
200	LAWD200RL4-#BYH	208/230V/3	R-404A	26.6	2.2

Standex
Fast Service Equipment Group

Non-Lake
Refrigeration (Date: 1/31/17)
Part Number: 001027

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LASJ225RL4-#BYH - Pages: 6



INDOOR

OUTDOOR

OPTIONAL FEATURES

■ **Unemployment** remains high, but is improving.

- [illegible]

¹⁰⁷ *See* generally, *supra* note 8, *comment* 1, *supra* cited text and *comment* 2, *supra* cited text.

Mathematics

- Algebra
 - Linear Algebra
 - Vector Spaces
 - Linear Transformations
 - Eigenvalues and Eigenvectors
 - Abstract Algebra
 - Groups
 - Rings
 - Fields
 - Number Theory
 - Arithmetic
 - Algebraic Number Theory
 - Analytic Number Theory
- Geometry
 - Euclidean Geometry
 - Differential Geometry
 - Algebraic Geometry
- Calculus
 - Differential Calculus
 - Integral Calculus
 - Vector Calculus
- Statistics
 - Probability
 - Statistical Inference
 - Stochastic Processes

[illegible][illegible]

*This document does not contain any of the following information:
Classifications for specific individuals



City Council Contract Agenda Bill

Meeting Date: 03/16/2020 **Agenda Item:** 5e

Subject: Resolution 2081 – Emergency Declaration of the Mayor- Request for Public Assistance due to February 2020 Heavy Rainfall Event

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: Resolution

Summary Statement: City staff seeks City Council approval of Resolution 2081, an emergency declaration of the mayor to request public assistance due to February 2020 Heavy Rainfall Event

Background:

- On February 8, 2020 the City of Anacortes experienced a period of unusually intense and heavy rainfall that impacted Washington State and the City of Anacortes and a request for public assistance for immediate action needs to be taken due to damage of city owned roadways and infrastructure.
- RCW 39.04.280 provides that the City, by resolution, may waive competitive bidding requirements for public works in the event of an emergency. For purposes of RCW 39.04.280, an "emergency" is any unforeseen circumstance beyond the control of the municipality that either (a) presents a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move to approve Resolution 2081, an emergency declaration of the Mayor to request public assistance due to the February 2020 heavy rainfall event.

Alternative Actions: N/A

Attachments: Resolution 2081

RESOLUTION NO. 2081

**AN EMERGENCY DECLARATION OF THE MAYOR
REQUEST FOR PUBLIC ASSISTANCE DUE TO FEBRUARY 2020 HEAVY RAINFALL EVENT
CITY OF ANACORTES, WASHINGTON**

WHEREAS, the City of Anacortes experienced a period of unusually intense and heavy rainfall that impacted Washington State and the City of Anacortes in the month of February 2020; and

WHEREAS, the accumulation of heavy rains resulted in flooding, causing damage to City owned roadways and infrastructure in multiple locations, and

WHEREAS, the event threatens injury to both persons and property, creating an emergency within the City which demands immediate action; and

WHEREAS, the emergency resources of the City of Anacortes will likely be insufficient to meet the requirements of the situation and the City desires to take steps to exercise any necessary statutory powers pursuant to RCW 38.52.070(2) and the City of Anacortes Emergency Operations Plan;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Anacortes, State of Washington, as follows:

1. City of Anacortes hereby declares an emergency as a result of the heavy rainfall event that occurred and that such an emergency is declared to have commenced February 6, 2020.
2. That because of the declared emergency the City of Anacortes Public Works Department is authorized to use emergency purchasing procedures pursuant to RCW 39.04.280 without regard to time consuming procedures and formalities required by law for non-emergency purchases of goods and services related to response from this event, except those mandated by Constitutional requirements.
3. Documentation of all damage, repairs, and the decision making for any contracting of purchases shall be thorough.

NOW, THEREFORE, BE IT FURTHER RESOLVED; that the Mayor of the City of Anacortes does hereby declare that an emergency exists effective February 6, 2020 and hereby does authorize the expenditure of funds as required to meet the emergency. This action is in accordance with RCW 35.33.081 and RCW 38.52.070(2).

DATED this _____ day of _____ 2020.

CITY OF ANACORTES, WASHINGTON

By: _____
Laurie Gere, Mayor

ATTEST:

By: _____
Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

By: _____
Darcy Swetnam, City Attorney



City Council Contract Agenda Bill

Meeting Date: 3/16/2020

Agenda Item: 6a

Subject: Master Permit Application – ACCESS Anacortes Fiber Internet

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by:
Darcy Swetnam, City Attorney

Action Type: City Council Approval
of Application

Summary Statement: City staff seeks City Council approval of Master Permit Application to allow for the deployment of a fiber optic network for every business and residence within the City of Anacortes.

Background:

1. City Council must examine each complete application submitted for review and approval to determine if it complies with the applicable provisions of newly-adopted Chapter 5.38 of the Anacortes Municipal code, which governs Public Utility and Telecommunications Right-of-Way Use. This application constitutes the first master permit application the City has received pursuant to the new code requirements.
2. The application was submitted for review on January 15, 2020.
3. City staff reviewed the application and determined the application to be complete on March 3, 2020 (AMC 5.38.070 and AMC 5.38.080).

Previous Council/Committee Action: N/A

Competing Viewpoints Considered:

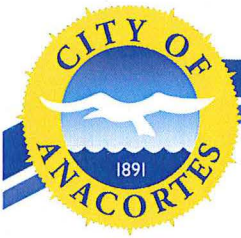
1. AMC 5.38.070, Item C.6 and C.8 will be included in the Construction Application (AMC 5.38.060) and Construction Permit (AMC 5.38.100) when applied for.

Recommended Motion: I move that City Council approve this Master Permit Application as presented

Alternative Actions: Not approve

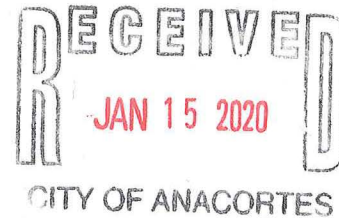
Attachments:

- Narrative from the applicant
- Master Permit Application
- Submittal Checklist – Reviewed
- Exhibit A – Areas served by Aerial Lateral Customer Drops
- Exhibit B – Pole Attachment Agreement with Puget Sound Energy
- Exhibit C – Evidence of Insurance with WCIA
- Exhibit D – Washington Utilities and Transportation Commission Website
- Exhibit E – Performance Bond



Emily Schuh
Director, Administrative Services

January 15, 2020



Planning, Community, & Economic Development Department
City of Anacortes
904 Sixth Street
Anacortes, Washington

To whom it may concern:

ACCESS Anacortes Fiber Internet, operating as a subunit of the City of Anacortes, is pleased to submit the enclosed Submittal Packet requesting a Master Permit for Telecommunications Use of Right of Way.

In summary, we wish to deploy a fiber optic network passing every business and residence within Anacortes. We plan to deploy backbone cables and customer drops in two broad stages: (1) the areas highlighted in blue on Exhibit A and (2) the areas not highlighted in blue on Exhibit A. The first stage deployment will occur during 2020-21 and the second stage deployment will occur during the period of approximately 2021-23. Our annual Master Permit renewal applications will further address the second stage deployments.

The backbone cables in our network will be primarily deployed aerially. We anticipate possibly needing to trim tree branches in some areas to deploy those aerial backbone cables, but we do not anticipate removing any trees or structures. Our network will require deployment of several pad-mounted cabinets (roughly 24"d x 36"w x 36"h) either in the public right of way (outside of the lane of travel) or on private property (under appropriate easements). Public safety will be the primary criteria for cabinet site selection.

Exhibit A provides a map depicting in blue highlight areas in which the majority of lateral customer drops will be aerial. We anticipate deploying backbone cables and customer drops in those areas during 2020. The majority of customer lateral drops in areas not indicated in blue highlight on Exhibit A will be underground.

Exhibit B provides a copy of our pole attachment agreement with Puget Sound Energy.

Exhibit C provides an Evidence of Insurance from the Washington Cities Insurance Authority.

Exhibit D provides a screenshot from the State of Washington Utilities and Transportation Commission website indicating that a city-owned network (such as ACCESS Anacortes Fiber Internet) that provides telecommunications is not required to register with the Commission.

Exhibit E provides a copy of an email thread between myself and Scot Buchanan in which he opines that one City department's obtaining a performance bond protecting the City as a whole against that department's failure to perform a particular undertaking would be in effect a circular arrangement and therefore inadvisable and implicitly unnecessary.

I will be pleased to answer any questions that the Department might have about our Submittal Packet.

We also understand that Section 5.38.040 of the City's municipal code requires that we obtain a construction permit prior to deploying any portion of our network. We plan to deploy our network in several phases and will submit a construction permit application for each such construction phase.

Very truly yours,

Emily Schuh
Director, Administrative Services

enclosures (6)



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT

Mailing Address: P.O. Box 547, Anacortes, WA 98221

Office Location: 904 6th Street, Anacortes WA 98821

Phone: (360) 293-1901

Master Permit for Telecommunications Use of Right of Way Submittal Packet



CITY OF ANACORTES

A master permit must be obtained from the Anacortes City Council prior to construction, placement, maintenance, or operation of any pipes, ducts, utility tunnels, vaults, maintenance holes, poles, fixtures, wires, utility facilities, wireless facilities, or any appurtenances necessary for the purpose of providing wireless service, or to conduct any public utility business, on, over, or under the public right-of-way.

([AMC 5.38.040](#))

MASTER PERMIT APPLICATION FOR TELECOMMUNICATIONS USE OF RIGHT OF WAY

1. TYPE OF APPLICATION

☒ NEW

☐ RENEWAL (Existing Agreement #: _____)

2. APPLICANT INFORMATION

Name of Applicant:
City of Anacortes / ACCESS Anacortes
Fiber Internet

Phone:
360-588-8361

Address (Street, City, State, Zip):
PO Box 547
Anacortes, WA 98221

Email Address:
IanH@cityofanacortes.org

Name of Person Filing This Application:
Emily Schuh

Title:
Director of Administrative Services

Address (Street, City, State, Zip):
PO Box 547
Anacortes, WA 98221

Company:
City of Anacortes

Email Address:
EmilyS@cityofanacortes.org

Phone
360-299-1941

3. AFFILIATES INFORMATION

List all affiliates of the applicant who will be authorized to work in the right-of-way under the agreement:
none



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT

Mailing Address: P.O. Box 547, Anacortes, WA 98221

Office Location: 904 6th Street, Anacortes WA 98821

Phone: (360) 293-1901

4. DESCRIPTION OF SERVICES

a. Brief description of nonconfidential, nonproprietary utility or wireless telecommunications services that are or will be offered or provided by the applicant over its facilities:

1. Residential Internet service
2. Business-class Internet service
3. Dark fiber
4. Point-to-point Ethernet service
5. Dedicated Internet Access service

b. Brief description of nonconfidential, nonproprietary transmission medium that will be used to offer or provide such services:

Optical fiber

c. The area or areas of the city the applicant desires to serve and a schedule for building out (offering service to) the entire area encompassed by the master permit:

We intend to offer service to every residence and business within the city limits of the City of Anacortes.

We anticipate beginning customer installations in Q1 2020.

We anticipate completing customer installations by Q4 2023.

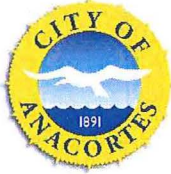
5. SIGNATURE

I declare under penalty of perjury under the laws of the State of Washington that all of the statements and answers contained herein, and the information submitted with this application form is in all respects, true, correct, and complete to the best of knowledge and belief.

ecsh
Signature

1/15/2020
Date

Emily Schuh
Printed Name



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT DEPARTMENT

Mailing Address: P.O. Box 547, Anacortes, WA 98221

Office Location: 904 6th Street, Anacortes WA 98821

Phone: (360) 293-1901

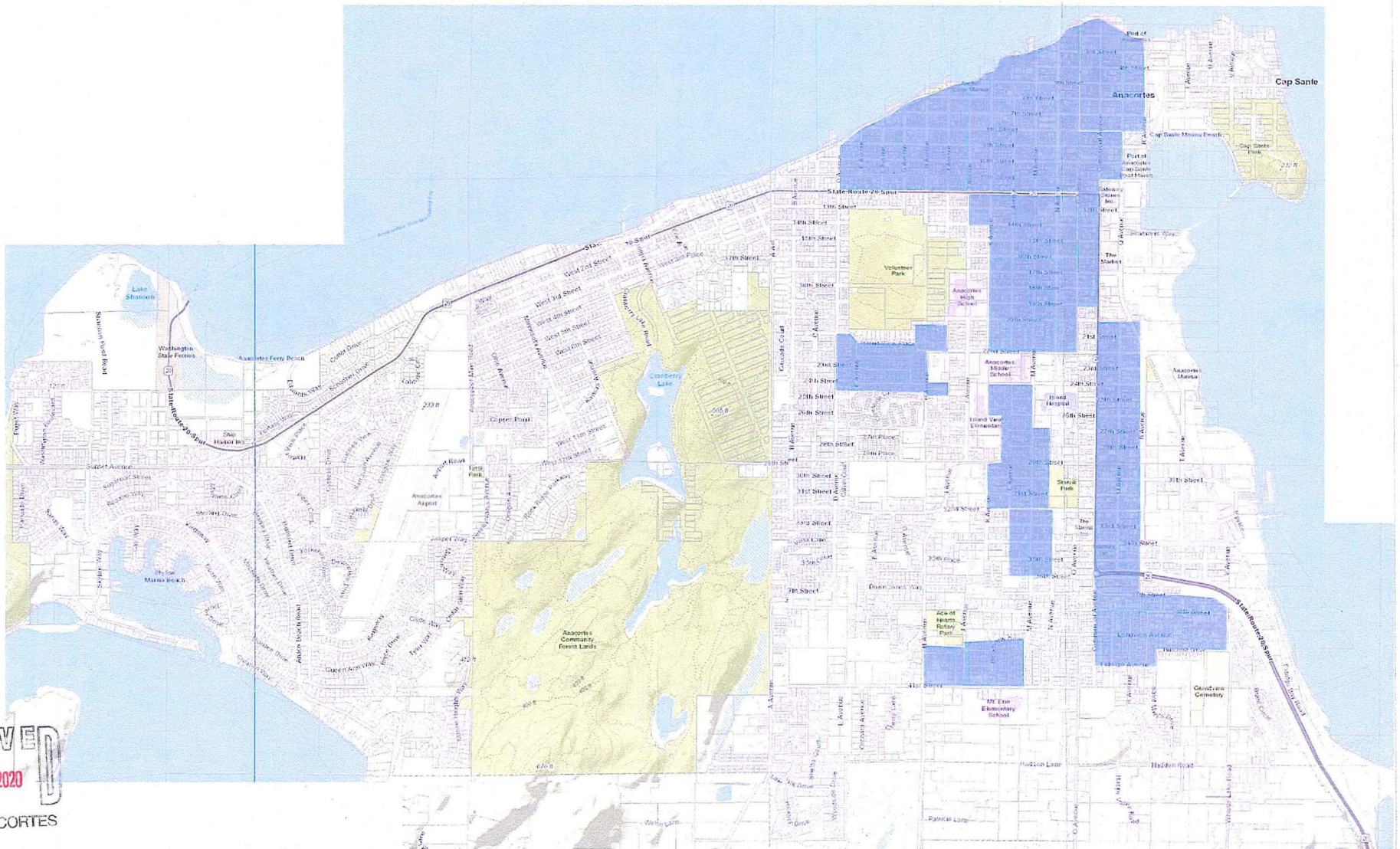
SUBMITTAL CHECKLIST

Applicant Checklist	Submittal Requirement Checklist	For office use:
	Master Permit Application for Telecommunications Use of Right-of-Way Application Form (attached)	✓ <i>Reviewed</i>
	Preliminary engineering plans, specifications, and maps, including (but not limited to): - The location of any existing utilities and/or wireless telecommunications facilities in the city that the applicant intends to use or lease - Facilities to be located within the public right-of-way (in sufficient detail to identify the location and route of the proposed facilities within the public right-of-way) - The location of the applicant's existing facilities within the right-of-way, if any - Specific trees, structures, facilities, and /or obstructions, if any, that the applicant proposes to temporarily or permanently remove or relocate	<i>Part of Conf. Permit Application AND APPROVAL</i>
	Will the applicant be constructing wireless facilities on another service provider's facilities? ☐ YES ☒ NO If yes, provide a notarized statement that the applicant has permission to use such facilities, or a signed agreement with the service provider to that effect.	<i>X</i>
	Does the application involve a small wireless facility? ☐ YES ☒ NO If yes, provide preliminary engineering plans showing all dimensions of the wireless facility.	<i>X</i>
	Is installation of overhead facilities proposed? ☒ YES ☐ NO If yes, provide evidence that surplus space is available for locating the facilities on existing utility poles along the proposed route.	<i>EXHIBIT D</i>
	Information to establish that the applicant has obtained all other governmental approvals and permits to construct and operate the facilities, and to offer or provide the services, including, but not limited to, evidence that the applicant has registered with the Washington Utilities and Transportation Commission.	<i>EXHIBIT D</i>
	Proof of compliance with other the provisions of AMC Ch. 5.38, including but not limited to the indemnity, insurance, and bond requirements	✓ <i>EXHIBIT E EXHIBIT C</i>
	Required Number of Copies and Plan Size 1 paper copy of each item above Plans must be <u>minimum</u> 8 ½" x 11", to scale, and legible.	Application Fee See the Unified Fee Schedule

Reviewed BY STEVEN LANGE 03.03.20
[Signature]

EXHIBIT A

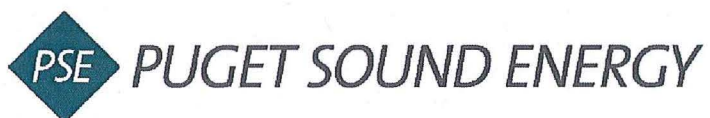
Areas Served by Aerial Lateral Customer Drops



RECEIVED
JAN 15 2020
CITY OF ANACORTES

EXHIBIT B
Pole Attachment Agreement
With
Puget Sound Energy

RECEIVED
JAN 15 2020
CITY OF ANACORTES



POLE ATTACHMENT AGREEMENT

BETWEEN

PUGET SOUND ENERGY, INC.

AND

CITY OF ANACORTES

Date: 10/16/2019

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POLE ATTACHMENT AGREEMENT FOR CITY OF ANACORTES

This Agreement, dated as of 10/16/2019, is made by and between **Puget Sound Energy, Inc.**, a Washington corporation ("PSE"), and **City of Anacortes**, a Washington municipal corporation ("City"). In this Agreement PSE and City are sometimes referred to individually as a "Party" and collectively as the "Parties."

PSE and City agree as follows:

SECTION 1. SCOPE AND DEFINITIONS

1.1 This Agreement governs all attachments of City's fiber optic communications system (the "System") and related Equipment now or hereafter made in relation to any utility poles owned in whole by PSE (individually a "Pole", collectively the "Poles"), with or without PSE's consent.

1.2 The Parties hereby acknowledge a Pole Attachment Agreement dated 12/21/2016 between Puget and the City, providing for the attachment of City communication cable to approximately 265 PSE Poles. Said Pole Attachment Agreement is hereby incorporated by reference and any conflicts between this Agreement and the 2016 Agreement shall be controlled by this Agreement. The Parties also acknowledge existing Attachments in the City Central Business District. It is the Parties' intention that any existing Attachments that predate execution of this Agreement be governed by this Agreement.

1.3 When used in this Agreement with the initial letter capitalized, the following terms shall have the following specified meanings:

"Agreement" means this Pole Attachment Agreement between PSE and City together with all exhibits attached hereto.

"Annual Rental Fee" means the fees described in the attached Appendix III.

"Arm" means any wood, fiberglass or steel extension from a Pole used to support Equipment.

"Assignment" as described in Section 24 of this Agreement.

"Attach" (or any conjugation thereof) means to affix, fasten or otherwise attach Equipment to a Pole, either directly or indirectly, including, without limitation, by overlashing or attaching any Equipment to other equipment, cables, attachments or devices affixed, fastened or otherwise attached to a Pole.

"Attachment" will have the meaning given to it on Section 2.1 of the Agreement.

"Attachment Application" a written or electronic application form(s) requesting permission to attach any Equipment to any Pole.

"Attachment Permit" or "Permitted Attachment" will mean a completed permit in the form of Appendix II attached hereto that has been duly and properly executed by PSE or an Attachment authorized in such permit.

"Calendar Year" means any period from January 1 through December 31 of any given year.

"Certificate of Insurance" means a standard ACORD certificate or documentation from an agent authorized by the insurer(s) demonstrating insurance carriers, policy numbers, effective dates, limits of liability and deductible amounts.

"Electronic Notice" will have the meaning given to it in Section 25.2 of the Agreement.

"Equipment" means any coaxial and fiber optic cables, messenger strand, conduit or risers, span guys, down guys, anchors, service drops, mainline, overlash (i.e., any conductor that is overlash on an existing conductor after the initial permit), a configuration of equipment attached to the Pole that includes one or more of the following: power supplies, equipment enclosures, amplifiers and terminal boxes or other similar equipment, other attachments and related equipment made in relation to a utility pole.

"Event of Default" will have the meaning given to it in Section 7.1 of the Agreement.

"Facilities" means any poles, towers, arms, transformers, down guys and anchors, vaults, conduits, handholds, and/or electric system appendices.

"First Trip Costs" means any expenses and costs incurred by PSE for transfer of City's Attachment(s) to a replacement Pole (at the same time PSE is transferring its own facilities to the replacement Pole).

"Indemnitees" means PSE, its successors and assigns, and the respective directors, officers, employees, and agents of PSE and its lawful successors and assigns.

"Make-ready" means any and all work relating to the installation of additional Poles, Poles of greater height or strength, additional guying, or re-arrangements of PSE's Equipment or the Equipment of any other party licensed by PSE to use the Poles as required in order for PSE to provide City with access to the Poles.

"NESC" means, at any given point in time, the then-current version of the National Electric Safety Code.

"NJUNS" means the National Joint Utility Notification System or a substantially comparable electronic communication system agreed upon in writing by the Parties.

"Notice of Termination" means any one hundred-eighty (180) calendar day Written Notice by Party requesting Termination of the Agreement to non-terminating Party.

"Plan of Correction" means a mutually agreeable plan to correct any Unauthorized Attachment.

"Pole" will have the meaning given to it in Section 1.1 of the Agreement.

"PSE Pole Attachment Specifications" means, at any given point in time, the then current version of the specifications set forth in the attached Appendix V.

"Return Trip Costs" means any fee assessed by PSE to City when PSE must return to job site to perform transfer work.

"System" will have the meaning given to it in Section 1.1 of the Agreement.

"Termination" cancellation and/or voidance of this Agreement or any Attachments made pursuant thereto.

"Termination of Attachment Notice" means any Written Notice by Party requesting Termination of the Attachment to non-terminating Party.

"Topping Fee" means any fee assessed by PSE to City for removal of the upper portion of any replaced Pole in the event PSE does not transfer City's Attachment(s) to the replacement Pole.

"Unauthorized Attachment" means any Attachment(s) to any Pole(s) by City in violation of the terms and conditions of this Pole Attachment Agreement.

"Work" means any work relating to the attachment, maintenance, repair, relocation, replacement or removal of Equipment and other work performed by City in connection with this Agreement, or the attachment of Equipment to Poles performed by City in connection with this Agreement.

"Written Notice" will have the meaning given to it in Section 25.1 of the Agreement.

SECTION 2. ATTACHMENT

2.1 Any piece of Equipment that occupies space on a Pole will be considered an "Attachment." Any and all City Attachments are subject to this Agreement. Attachments are limited to:

- coaxial and fiber optic cables
- messenger strand
- conduit or risers
- span guys
- down guys
- anchors
- service drops
- mainline
- a configuration of equipment attached to the Pole that includes one or more of the following: power supplies, equipment enclosures, amplifiers and terminal boxes or other similar equipment

2.2 City shall not attach any Equipment to any Pole without PSE's prior written consent in accordance with paragraph 2.3 below, regardless of whether or not City has a valid permit

for Attachments previously attached on such Pole. This Agreement shall not in itself constitute any such consent. Should City fail to obtain a valid permit prior to attaching Equipment to any Pole, in accordance with Section 2.3, City shall be liable for an Unauthorized Attachment in accordance with Section 6.

- 2.3** If City desires to attach any Equipment to any Pole, City shall submit to PSE an "Attachment Application", via the written application form in Appendix II or an "Electronic Notification" as outlined in paragraph 25.2. At a minimum, the pole Attachment Application shall include the information specified in Appendix II, which is attached and incorporated by reference. PSE retains sole discretion to modify the information required in the Attachment Application, upon thirty (30) days Written Notice to City, and such modification shall be effective on the date referenced in the notification.

The Attachment shall be deemed installed on the date the Attachment Permit is approved. However, should City fail to install an Attachment on a Pole for which an Attachment Permit has been granted within six (6) months from the approval date of the Attachment Permit, that Permit shall expire and no Attachment shall be made on that Pole by City until a new Attachment Permit is granted.

If City wishes to remove an Attachment, it must submit a "Termination of Attachment Notice" to PSE via "Electronic Notification" as outlined in paragraph 25.2. If City wished to assign an Attachment to a third party, City must comply with the requirement of Section 24 (Assignment). If City does not submit a Termination of Attachment Notice (and thereafter timely remove the affected Attachment) or an assignment is not made in accordance with Section 24 (Assignment), prior to the beginning of a Calendar Year, the applicable Attachment Permit shall be considered active and City shall be assessed the appropriate Annual Rental Fee.

An Attachment Permit does not relieve City of obligations or liabilities due under this Agreement. Any Attachment made without an Attachment Permit or not in accordance with the specifications listed in the Attachment Permit shall be considered an Unauthorized Attachment.

- 2.4** Unless otherwise directed by PSE, City shall submit each Attachment Application to:

Puget Sound Energy, Inc. | 3380 146th PL SE #310 | Bellevue | WA | 98007 | Pole Services

- 2.5** PSE may deny any Attachment Application for the following reasons:

- (a) insufficient capacity (when all potential accommodations have been reviewed by PSE and communicated to City);
- (b) Facilities are necessary for PSE's sole utility business use;
- (c) City's proposed Attachment violates the National Electrical Safety Code (NESC) or any other applicable code, law, rule or regulation, or unduly compromises safety;
- (d) City's proposed Attachment threatens the reliability of PSE's system;
- (e) City's proposed Attachment does not comply with general applicable engineering standards; or
- (f) City's account is not in good standing.

In the event that PSE gives its written or electronic consent for any Equipment to be Attached to a Pole, City shall Attach such Equipment only in strict accordance with:

- a) such Application;
- b) any conditions or qualifications set forth in PSE's consent; and
- c) the provisions of this Agreement.

City shall have the right to make Attachments to PSE Facilities in accordance with the terms of the Attachment Permit and this Agreement. No application shall be deemed approved without Written Notice or Electronic Notice indicating approval from PSE.

2.6 City shall reimburse PSE for any and all costs and expenses incurred by PSE in connection with the processing and review of each Application (including but not limited to the cost of identifying and estimating the cost of required changes under paragraph 2.7) and in connection with services performed by PSE at the request of City (whether prior to or after the submittal of an Application), including, without limitation, any of the following:

- a) Field engineering review of proposed routes to identify potential problems with the proposed Attachment;
- b) Preparation and provision of drawings or other documents relating to the Poles or any facilities on the Poles;
- c) Engineering review of proposed Attachments to determine the consequences of additional strain on the Poles;
- d) Review of proposed routes to identify easement problems that may limit or preclude the proposed Attachment;
- e) Rights-of-Way services to obtain easements or other rights from private land owners to enable Equipment to be Attached to the Pole;
- f) Transmission poles with no communication attachment or distribution underbuild are not available to attach to;
- g) Transmission pole requests must have a structural pole analysis completed prior to review of approval of attachment at the cost of the applicant; and
- h) PSE may require distribution pole attachment requests have a structural analysis completed prior to review of approval of attachment at the cost of the applicant.

Amounts recoverable by PSE hereunder shall consist of fully allocated costs for labor (including but not limited to all payroll costs and overhead and all applicable engineering, supervision, and administrative overheads), transportation, employee expenses, attorney's fees, reprographic services, supplies, telephone service and other expenses. This paragraph 2.6 shall not obligate or be construed to obligate PSE to perform any service or to take any action whatsoever with respect to an Attachment, an Attachment Application, or any request made by City.

2.7 City understands and acknowledges that nothing in this Agreement grants or purports to grant to City any right or interest of any kind in or to the real property on which any Pole is located and, subject to applicable law, City is solely responsible for seeking and

obtaining all permits, licenses, easements, franchise rights and other rights required from the owner of the underlying property (including, without limitation, PSE) for City to Attach, maintain, repair, relocate or remove any Equipment in relation to any Pole. In no event, however, shall such actions in any way limit or relieve City of its obligations under Section 14 or any other provision of this Agreement.

- 2.8** If, in the judgment of PSE, the accommodation of any proposed Attachment requires the replacement of an existing Pole to provide adequate Pole facilities, PSE will inform City of the required changes and the estimated cost of such changes based on PSE's engineering work standards. If City desires to Attach such Equipment and so notifies PSE within thirty (30) days after PSE informs City of the required changes and estimated cost, PSE shall perform such work and City shall reimburse PSE for the entire expense thereby incurred. If City decides that it does not wish to Attach such Equipment after receiving notification of the required change(s) and estimated cost(s) of such changes, City may decline to do so; provided, however, that City shall still be required to pay the reasonable cost(s) incurred by PSE with respect to providing the change information and estimated cost(s) for the proposed Attachment(s).
- 2.9** Unless otherwise directed by PSE, City shall install guys and anchors necessary to support the additional strain imposed on any Pole by any Attachment in a manner satisfactory to PSE. If PSE installs or replaces guys or anchors to support the strain imposed by such Attachment, City shall reimburse PSE for the entire cost and expense of such installation or replacement (including, but not limited to, the cost of installing or transferring guys to such anchors).
- 2.10** City shall clearly identify all new Attachments at each Pole in distinctive color marking or number marking and as otherwise agreed to by the Parties. In the event that City performs general maintenance to existing Attachments, or takes such other action affecting such existing Attachments, City shall clearly identify such existing Attachments in distinctive color marking or number marking and as otherwise agreed to by the Parties.

In the event City acquires another entity's Equipment, or enters this Agreement with existing Equipment on PSE Facilities, City shall properly identify the newly acquired Equipment in distinctive orange marking and as otherwise agreed to by the Parties within twelve (12) months or within a mutually agreeable earlier timeframe.

If City removes some or all of its Equipment from a Pole, City shall remove all corresponding identification tags, pole tags, and any other method of identification from the Pole.

SECTION 3. MAINTENANCE

City shall maintain all Equipment Attached to any Pole in good and safe condition. City shall maintain current and accurate location maps and records of all such Attachments.

SECTION 4. EMERGENCIES

In the event of an emergency, PSE may relocate any Attachments and take such other action affecting such Attachments, as PSE deems appropriate in the circumstances. The

Parties' respective emergency phone numbers are as follows:

Puget Sound Energy, Inc. | 1-888-225-5773

City of Anacortes | 1-360-428-1598

Each Party shall promptly notify the other of any change in such Party's emergency phone number.

SECTION 5. RELOCATION, REPLACEMENT, AND REMOVAL OF POLES

- 5.1** City understands and agrees that PSE Facilities are essentially for PSE's exclusive use. PSE reserves the right at any time, without City's knowledge or consent, to add to its Facilities, raise the voltage on its circuits or change their character or to remove, replace, or relocate the Facilities. In the event PSE modifies, removes, replaces or relocates its Facilities and such change requires City to remove or relocate City's Equipment, PSE shall provide City with either Written Notice or Electronic Notice. City shall relocate or remove its Equipment, at City's sole expense, within thirty (30) days from the date of PSE's Written Notice or Electronic Notice requesting the relocation or removal of City's Equipment. Following the thirty (30) days, at PSE's discretion, PSE may remove or relocate the Equipment and bill City for the cost of such removal or relocation. If City performs the removal or relocation work, City shall be responsible for any liability or additional costs associated with removing the old Facilities and relocating them.
- 5.2** PSE may in an emergency, relocate, replace, or remove such Attachment and perform any other work in connection with such Attachment that may be required for the maintenance, relocation, replacement, or removal of said Poles, or the facilities thereon or which may be placed thereon, or for the service needs of PSE. All such work shall be performed at City's sole risk and expense and City shall reimburse PSE for the entire expense thereby incurred.
- 5.3** If, in the judgment of PSE, an existing Attachment on any Pole interferes with or prevents the attachment of any additional facilities of PSE or any other person or entity having a joint ownership interest with PSE in such Pole, and if such additional facilities could be attached to such Pole by removing the Attachment or by rearranging existing facilities thereon, PSE will so notify City. Such notice shall state what rearrangement of facilities or Pole replacement and transfer of facilities is required to continue the accommodation of the Attachment. If City desires to continue to maintain the Attachment on such Pole and so notifies PSE within thirty (30) days after PSE gives notice to City, City shall make such rearrangement at the sole risk and expense of City. If City does not so notify PSE prior to the end of such thirty (30) day period, PSE shall make such rearrangement at the sole risk and expense of City, and City shall reimburse PSE for the entire expense thereby incurred. If City does not desire to continue to maintain the Attachment on such Pole, City shall remove the Attachment from such Pole within thirty (30) days from the date of PSE's original notice to City. If the Attachment is not removed from the Pole at the end of the thirty (30) day period, PSE may remove the Attachment at City's sole risk and expense and City shall reimburse PSE for the entire expense thereby incurred.
- 5.4** If PSE replaces or relocates an existing Pole, PSE will be responsible for transferring its Facilities to the replacement Pole. PSE may, in its discretion, also transfer City's Attachment(s) to the replacement Pole, provided that City has given its prior approval. The

physical transfer will be made at the sole risk and expense of City. If PSE transfers City's Attachment(s) to the replacement Pole at the same time PSE is transferring its own facilities to the replacement Pole, City shall reimburse PSE for any and all costs and expense thereby incurred in connection with such transfer in accordance with Appendix IV, "First Trip Costs" which may be amended from time to time upon written notice to City from PSE.

If PSE replaces or relocates an existing Pole on which there is an Attachment, and PSE does not have City's approval or for any other reason does not transfer City's Attachment(s) to the replacement Pole, then PSE may remove the upper portion of the replaced Pole approximately one (1) foot above the highest communication attachment and City shall transfer its Attachment(s) to the replacement Pole within thirty (30) days and reimburse PSE the "Topping Fee" in accordance with Appendix IV, which may be amended from time to time. If City fails after thirty (30) days' notice to transfer its Attachment(s) from the replaced Pole to the replacement Pole, PSE may have such work performed by a licensed contractor competent to perform such work, and PSE will charge City for such work in accordance with Appendix IV, "Return Trip Costs".

- 5.5 PSE may, in its sole discretion, choose to install an Arm to support facilities on a Pole, whether such Pole is solely owned by PSE or is jointly owned by PSE and another owner. In such case, PSE may require City to relocate any of its Attachments to the Arm in accordance with paragraph 5.2 above.
- 5.6 If at any time PSE determines, in its reasonable judgment, that a Pole is required for the sole use of PSE or is no longer suitable for attachment of City's Equipment because of safety or the other factors set forth in Section 2.5, PSE may require City to remove its Attachments from such Pole upon sixty (60) days' advance notice. In the event City fails to remove its Attachments from the Pole within such sixty (60) day period, PSE may remove such Attachments at City's sole risk and expense and City shall reimburse PSE for the entire expense thereby incurred.

SECTION 6. FEES

- 6.1 City shall pay PSE "Annual Rental Fees" when due, in accordance with and incorporated by reference as Appendix III. PSE may adjust the Annual Rental Fee payable by City under this Agreement at any time and from time to time by notice submitted in accordance with Section 25.1
- 6.2 Payment from City for Annual Rental Fees for each Calendar Year and all other PSE invoices are due within thirty (30) days of receipt of the invoice from PSE.
- 6.3 Annual Rental Fees for Attachments permitted on or after the beginning of the current Calendar Year shall be billed after the Attachment Permits for those attachments are approved by PSE; provided, however, that the foregoing will not relieve City from any liability for Attachments made without PSE approval, including, without limitation, payment of any and all Annual Rental Fees with respect thereto. There shall be no abatement or reduction in such fees for Attachments in place for less than the full Calendar Year, for Attachments permitted but not yet actually made or Attachments that are acquired, assigned, or purchased by City during the Calendar Year from another entity.

6.4 Fees for Transferring Communication Equipment (Appendix IV) may be adjusted by PSE from time to time. PSE shall provide to City at least sixty 60 days prior Written Notice before the effective date of the new fees.

6.5 City may overlash its Equipment onto existing Equipment owned by it and such overlash shall not be considered a separate Attachment for purposes of assessing the PSE Annual Rental Fee. City must submit a new Attachment Application prior to overlashing. Such overlash cable shall be subject to all other terms and conditions of the Pole Attachment Agreement including inspection by PSE prior to City overlashing.

In the event of an emergency or for general maintenance purposes, City may overlash its Equipment without submitting a new Attachment Application prior to overlashing. City must promptly notify PSE pursuant to City overlashing. Such overlash cable shall not exceed four (4) Pole span lengths and shall be subject to all other terms and conditions of the Pole Attachment Agreement including inspection by PSE pursuant to City overlashing.

In addition, PSE may recover its administrative, engineering and inspection costs associated with approving City's overlashing. Under no circumstances shall City overlash its Equipment onto existing Equipment that is not owned by City, nor shall City allow third parties to overlash its existing Equipment. PSE shall assume that the strand owner also owns the overlash cable, unless otherwise notified by City or a third party. Any overlash that does not comply with this Section shall be considered an Unauthorized Attachment.

6.6 City may attach guy wires to PSE anchors with PSE's prior approval according to paragraph 2.9 above using the method described in the PSE Attachment Specifications.

6.7 Unauthorized Attachments shall be addressed as follows:

- a) within sixty (60) days of receipt of notice specifying the Unauthorized Attachment, City shall correct the Unauthorized Attachment in accordance with this Agreement and send Written Notice to PSE of its compliance; or
- b) within thirty (30) days of receipt of notice specifying the Unauthorized Attachment, City shall submit to PSE a mutually agreeable plan to correct the Unauthorized Attachment ("Plan of Correction") and thereafter City complies with the plan, if accepted by PSE or with another plan approved by PSE. City's Plan of Correction shall, at a minimum, set out the completion date, as well as reasons to support that date.
- c) Notwithstanding Section 6.7 (a & b) above, should PSE determine that the Unauthorized Attachment poses an immediate hazard, PSE may require a shorter period of time to correct the Unauthorized Attachment.
- d) If City has failed to meet the timeline specified in Section 6.7 (a or b) by sixty (60) days or more, PSE may
 - (i) Correct the Unauthorized Attachment and City shall be liable for all costs associated with this correction, or
 - (ii) remove City's Attachments and City shall be liable for all costs associated with this removal.

- 6.8 If the rearrangement of PSE's Facilities or the Equipment of any other party licensed by PSE to use the Facilities are required in order for PSE to provide City with access to the Facilities ("Make-ready"), the costs for such additional Facilities and Make-ready, including, but not limited to, special inspections, pre-construction, engineering, make ready, change out, rearrangement work, shall be at the sole expense of the City, and City agrees to pay all invoices when due.
- 6.9 For the purposes of this Agreement, an account is in good standing if all invoices are paid in accordance with Article 6 (Fees).

SECTION 7. DEFAULT AND REMEDIES

- 7.1 PSE expects City to respond to PSE notices, including timely payment of invoices, and to remove abandoned Equipment, identify Equipment, and provide prior Written Notice of any proposed assignment of Equipment or entity. The occurrence of any one or more of the following events constitutes an "Event of Default" by City:
- a) City fails to pay any amount due under this Agreement within ten (10) days after receipt of Written Notice of such failure from PSE.
 - b) City fails to provide prior Written Notice to PSE of intent to assign this Agreement or the Equipment attached to PSE Facilities.
 - c) City assigns this Agreement, in violation of the terms and conditions of this Agreement, without prior written consent from PSE.
 - d) A petition is filed by or against City under the Federal Bankruptcy Code or any similar law or statute of the United States or any state (and with respect to any petition filed against City, such petition is not dismissed within sixty (60) days after the filing thereof) or City is adjudged a bankrupt or insolvent, or receiver, custodian or trustee is appointed for City or for any of the assets of City which appointment is not vacated within thirty (30) days of the date of appointment, or City becomes insolvent, is unable to pay its debts and they become due, or makes a transfer in fraud of creditors.
 - e) City fails to perform or observe any other term or condition of this Agreement and such failure continues for thirty (30) days after Written Notice from PSE; provided, however that if such failure is capable of being cured, but not within such 30-day period, PSE may extend such period as approved in writing by PSE, so long as City commences appropriate curative action and diligently prosecutes such cure to completion.
- 7.2 So long as an Event of Default applicable to this Agreement continues beyond the specified period or, if no period is specified, beyond thirty (30) days, PSE may terminate this Agreement without notice or demand except as expressly required above, revoke all PSE Attachment Permits issued to City, and pursue any other remedy it may have under applicable law. In the event PSE terminates this Agreement pursuant to this Article, City shall disconnect City's Equipment from PSE Facilities within nine (9) months. Should City fail to remove its Equipment within the nine (9) month period, or should City fail to begin such removal promptly after termination and thereafter work diligently and continuously to effect such removal, PSE may remove City's Equipment at City's expense.

SECTION 8. PERFORMANCE OF WORK

- 8.1** The Attachment, maintenance, repair, relocation, replacement, and removal of Equipment and other work performed by City in connection with this Agreement or the Attachment of Equipment to Poles is sometimes collectively referred to herein as the "Work."
- 8.2** City shall furnish all personnel, supervision, labor, transportation, tools, equipment and materials for performance of the Work. City shall expeditiously and efficiently perform the Work in accordance with the provisions of this Agreement. City shall ensure that all personnel who perform its Work shall be fully experienced and properly qualified to perform the same. City shall not hire any employee of PSE to perform any of the Work.
- 8.3** City shall perform the Work in a workmanlike and skillful manner. City shall ensure that the Work and the Equipment is in all respects (a) safe, (b) of first-class quality, (c) free from all faults and defects in workmanship, material and design, and (d) in conformance with such requirements of the current PSE Pole Attachment Specifications (Appendix V) and all laws and the regulations, orders and decrees of all lawfully constituted bodies and tribunals pertaining to Pole line construction, operation and maintenance, including without limitation, the requirements of the latest edition of the National Electrical Safety Code.
- 8.4** City shall promptly and satisfactorily correct or replace any Work or Equipment found to be defective or not in conformity with the requirements of this Agreement (including, but not limited to, the requirements of paragraph 8.3). If City fails or refuses to perform any Work required by this Agreement or to make any such corrections or replacements, PSE may perform such Work and make such corrections and replacements at City's expense.
- 8.5** City shall ensure that all personnel who perform the Work shall be fully experienced and properly qualified to perform the same. City shall, if so requested by PSE, remove from performance of the Work any personnel whom PSE finds to be incompetent, careless or otherwise objectionable.
- 8.6** Whenever City has knowledge of any actual or potential labor dispute involving its employees which may in any way affect, delay or arise in connection with or as a result of the performance of the Work or this Agreement, City shall immediately notify and submit all relevant information to PSE.
- 8.7** City shall, at all times, keep its work areas cleared of rubbish, refuse and other debris and in a neat, clean and safe condition. Upon completion of any portion of any of the Work, City shall promptly remove all rubbish, refuse and other debris and all of its equipment and surplus materials.
- 8.8** City shall give immediate attention to, and shall use its best efforts to promptly, courteously and equitably respond to, adjust and settle (without obligating PSE in any way), all complaints received by City from third parties arising out of or in connection with performance of the Work. City shall promptly notify PSE of all such complaints and any action taken (or to be taken) in connection therewith. In handling any complaints, City shall use its best efforts to maintain and promote good public relations for PSE.

SECTION 9. PROTECTION OF PROPERTY AND PERSONS

- 9.1 City shall take all precautions necessary to prevent bodily injury (including death) to persons and damage to any property or environment arising in connection with performance of the Work or the operation of the Equipment. Without limiting the generality of the foregoing, City shall erect and maintain such barricades, signs, flags, flashers, and other safeguards as are required from time to time by PSE. City shall inspect all goods, materials, tools, equipment, and other items to discover any conditions which involve a risk of bodily injury (including death) to persons, or a risk of damage to any property or environment, and shall be solely responsible for discovery and correction of, and protection against, all such conditions.
- 9.2 All property damaged, altered or removed in connection with City's performance of the Work or the operation of the Equipment shall be promptly repaired, replaced or otherwise restored by City to at least as good quality and condition as existed prior to such damaging, alteration or removal.
- 9.3 City shall ensure that no utility (including all supply, disposal, distribution and communication systems, and all similar or related facilities, equipment and other property) is damaged, altered, removed or interrupted in connection with the performance of the Work or the operation of the Equipment. If City requires the temporary shutoff of any of PSE's electric circuits or other elements of its or a third party's utility system, City shall request PSE's approval thereof at least forty-eight (48) hours in advance of the time it requires the shutoff. City shall perform the Work requiring the shutoff only after such approval has been obtained and on such days and at such hours as PSE may direct.
- 9.4 Prior to performing any of the Work, City shall obtain from PSE all relevant information as to the nature of the electric circuits attached to the Poles to which such Work relates. City shall ensure that such circuits continue in normal operation at all times during performance of the Work. Without limiting paragraph 9.1, City shall take all precautions which are necessary to prevent bodily injury (including death) and property damage resulting from such circuits in the course of performing the Work.

SECTION 10. COOPERATION AND COORDINATION

- 10.1 City acknowledges and anticipates that the Work may be interfered with and delayed from time to time on account of the concurrent performance of work by PSE or others. City shall fully cooperate with PSE and others and coordinate the Work with such other work so as to minimize any delay or hindrance of any work.
- 10.2 If any part of the Work depends upon the results of other work by PSE or others, City shall, prior to commencing such Work, notify PSE in writing of any actual or apparent deficiencies or defects in such other work that renders it unsuitable for performance of the Work. Failure of City to so notify PSE shall constitute an acceptance by City of such other work as suitable for performance of the Work, except as to latent defects which may subsequently be discovered in such other work.

SECTION 11. LIENS

City shall timely pay all (and shall promptly secure the discharge of any liens asserted by any) persons and entities furnishing labor, equipment, materials or other items in connection with the Work. City shall furnish to PSE such releases of claims and other documents as may be requested by PSE from time to time to evidence such payment (and discharge). If any such persons or entities are not timely paid (or if any of such liens are not promptly discharged), PSE may make such payments (and secure such discharge) at City's expense and City shall reimburse PSE for the entire expense thereby incurred.

SECTION 12. COMPLIANCE WITH LAWS

12.1 In the performance of the Work and this Agreement, City shall comply and shall ensure that all contractors of any tier comply with all applicable:

- a) Laws, ordinances, rules, regulations, orders, licenses, permits and other requirements, now or hereafter in effect, of any governmental authority;
- b) Industry standards and codes; and
- c) PSE Pole Attachment Specification, which is attached and incorporated by reference as Appendix V and may be modified by PSE from time to time.

City shall furnish such documents as may be required to effect or evidence compliance. All laws, regulations, and orders required to be incorporated in agreements of this character are hereby incorporated herein by this reference.

12.2 If applicable, City shall comply with Executive Order No. 11246, Executive Order No. 11701, the Vietnam Era Veterans' Readjustment Assistance Act of 1972 and the Rehabilitation Act of 1973, and all orders, rules and regulations promulgated thereunder (including, but not limited to 41 C.F.R. Part 60-1, 41 C.F.R. Part 60-250 and 41 C.F.R. Part 60-741), all as the same may have been or may be amended. The "equal opportunity clause" of 41 C.F.R. § 60-1.4(b), the "Affirmative Action Obligations for Disabled Veterans and Veterans of the Vietnam Era" clause of 41 C.F.R. § 60-250.4 and the "Affirmative Action for Handicapped Workers" clause of 41 C.F.R. § 60-741.4 are incorporated herein by this reference. By signing the Agreement, City certifies that segregated facilities (within the meaning of 41 C.F.R. § 60-1.8) are not and will not be maintained or provided for City's employees and that City will not permit its employees to perform Work at any location under City's control where segregated facilities are maintained. City shall obtain a similar certification from any of its subcontractors or suppliers as required by 41 C.F.R. § 60-1.8. This paragraph 12.2 shall apply only if and to the extent required by law or by any agreement now or hereafter entered into between PSE and the United States of America.

SECTION 13. TAXES

City shall pay (except as otherwise required by law) all taxes applicable to or incurred in connection with the Work, the Equipment, or the System of which the Equipment constitutes a part.

SECTION 14. PERMITS AND PROTECTION OF EXISTING RIGHTS

- 14.1** City shall obtain and comply (and shall ensure that all of City's suppliers and subcontractors of any tier comply) with all permits, licenses, franchises, rights-of-way, easements and other rights required to perform the Work and operate the Equipment and the System in accordance with this Agreement. City shall furnish to PSE such evidence thereof as PSE may request. Compliance with this paragraph 14.1 shall be the sole responsibility of City and a continuing condition of the use of the Poles by City.
- 14.2** City shall release and defend, indemnify and hold harmless PSE, its successors and assigns, and the respective directors, officers, employees, and agents of PSE and its successors and assigns (collectively referred to hereafter as the "Indemnitees") from any and all claims, losses, costs, liabilities, damages and expenses (including, but not limited to, reasonable attorneys' fees) arising out of or in connection with any violation (or alleged violation) of any contract, permit, license, franchise, right-of-way, easement or other rights of PSE that is based on or relates to any Attachment. Upon the request of PSE, City shall immediately remove any Attachment that violates, is alleged to violate or, in the judgment of PSE, jeopardizes any contract, permit, license, franchise, right-of-way, easement or other rights of PSE. If City fails to remove the Attachment within fifteen (15) days after PSE makes its request, PSE may remove the Attachment at City's sole risk and expense and City shall reimburse PSE for the entire expense thereby incurred.

SECTION 15. EXAMINATION OF RECORDS

City shall promptly furnish PSE with such information related to the Work or the Equipment as may from time to time be requested by PSE. Until the expiration of three (3) years after the termination of the Term, PSE shall have access to examine all of City's books, documents, papers and records which are related to the Work, the Equipment, or this Agreement, provided the City is required to retain such records pursuant to the Public Records Act at RCW 42.56.

SECTION 16. STATUS OF CITY

- 16.1** City represents and warrants that it is, and that at all times during the Term it shall be properly authorized, licensed, organized, equipped and financed to perform the Work and to operate the Equipment and the System.
- 16.2** City shall be and operate as an independent entity (not a contractor, agent or representative of PSE) in the performance of the Work and the operation of the Equipment and City's System. In no event shall City be authorized to enter into any agreements or undertakings for or on behalf of PSE or to act as or be an agent or representative of PSE.

SECTION 17. RELEASE, INDEMNITY, HOLD HARMLESS AND LIMITATION OF LIABILITY

- 17.1** City releases and shall defend, indemnify and hold harmless the Indemnitees from any and all claims, losses, costs, liabilities, damages and expenses (including, but not limited to, reasonable attorneys' fees) arising (whether before or after termination of the Term) out of or in connection with any Attachment, the performance of the Work, the operation of the Equipment or the System by City, the enforcement of this Agreement by PSE, any

default under or breach of this Agreement by City or the acts or omissions of City or any of its suppliers or subcontractors of any tier, the respective successors and assigns of City or any such suppliers or subcontractors, the directors, officers, employees and agents of each of the foregoing, or anyone acting on City's behalf in connection with this Agreement. To the fullest extent permitted by applicable law, the foregoing release, indemnity and hold harmless shall apply regardless of any act, omission, fault, negligence or strict liability of the Indemnitees; provided, however, that City shall not be required to so indemnify any Indemnitee(s) against any claim, loss, cost, liability, damage or expense to the extent the same is caused by or results from the negligence of any Indemnitee(s). In connection with any action to enforce this Section 17, City waives any immunity, defense, or protection under any workers' compensation, industrial insurance, or similar laws (including, but not limited to, the Washington Industrial Insurance Act, Title 51, of the Revised Code of Washington). PSE is willing to permit Attachments for the fees described in Section 6 only in consideration of and in reliance upon such release, indemnity and hold harmless. Consequently, such release, indemnity, and hold harmless shall be construed broadly in favor of the Indemnitees.

- 17.2** NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, PSE SHALL NOT HAVE ANY LIABILITY TO CITY FOR ANY: LOSS OF PROFIT OR REVENUE, LOSS OF USE OF THE EQUIPMENT OR THE SYSTEM, CLAIMS OF CUSTOMERS OF CITY FOR SERVICE INTERRUPTIONS, OR DIRECT, INDIRECT, INCIDENTAL, SPECIAL, ECONOMIC OR CONSEQUENTIAL DAMAGES, AS A RESULT OF OR RELATED TO THE EQUIPMENT, ANY ATTACHMENT, OR THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, PRODUCT LIABILITY OR STRICT LIABILITY) OR OTHERWISE, EVEN IF PSE HAS BEEN ADVISED OF THE POSSIBILITY OF THE SAME.

SECTION 18. WORKER'S COMPENSATION AND INSURANCE

- 18.1 Insurance Required.** At all times during the term of this Agreement, City and all persons performing the Work, City or its suppliers or subcontractors, shall keep in force and effect insurance policies as described below:

- a) Workers Compensation and Employers' Liability Insurance. Statutory workers' compensation benefits as required for all employees by Title 51 of the Revised Code of Washington and Employer's Liability Insurance, including Occupational Disease coverage, in the amount of \$1,000,000 for each accident, each employee, and policy limit. City shall require subcontractors to obtain and maintain such insurance.
- b) Commercial General Liability Insurance. Policy will be written to provide coverage for, but not limited to, the following: premises and operations, products and completed operations, personal injury, blanket contractual coverage, broad form property damage, independent contractor's coverage with Limits of liability not less than \$ 2,000,000 general aggregate, \$ 2,000,000 products/completed operations aggregate, \$ 2,000,000 personal injury, \$ 2,000,000 each occurrence.
- c) Automobile Liability Insurance. Commercial automobile policy covering all owned, hired and non-owned autos and commercial vehicles to be used in the performance of the Work. Limits of liability not less than \$1,000,000 each occurrence combined single limit for bodily injury and property damage.

- d) Umbrella/Excess Liability Insurance. Coverage is to be responsible in excess of the sum employers' liability, commercial general liability, and auto liability. Limits of liability not less than \$ 4,000,000 each occurrence/ \$ 4,000,000 aggregate.
- e) Property Insurance. Each party will be responsible for costs associated with maintaining their own property.

- 18.2 City shall ensure compliance with insurance requirements as outlined above such as will protect the Indemnitees from any and all claims, losses, harm, costs, liabilities, damages and expenses arising out of personal injury (including death) or property damage that may result from performance of the Work or this Agreement or the operation of the Equipment or the System, whether such performance or operation is by City or any of its suppliers or subcontractors of any tier.
- 18.3 No policies of insurance required to be obtained by City or its subcontractors shall contain provisions that: (1) exclude coverage of liability assumed by this Agreement with PSE except as to infringement of patents or copyrights or for libel and slander in program material, (2) exclude coverage of liability arising from excavating, collapse, or underground work, (3) exclude coverage from injuries to PSE's employees or agents, or (4) exclude coverage of liability for injuries or damages caused by City's subcontractors' employees, or agents. This list of prohibited provisions shall not be interpreted as exclusive.
- 18.4 Within thirty (30) days after any notice of termination, cancellation, expiration or alteration in any policy of insurance required under this Agreement, City shall deliver to PSE a Certificate of Insurance acceptable to PSE with respect to any replacement policy.
- 18.5 The requirements of this Agreement as to insurance and acceptability to PSE of insurers and insurance to be maintained by City are not intended to and shall not in any manner limit or qualify the liabilities and obligations of or assumed by City under this Agreement.
- 18.6 The Parties acknowledge that the City's participates in a municipal risk pool. City shall provide evidence or confirmation that the coverage provided by such participation provides coverage at least as broad as the requirements outlined in this Section 18.

SECTION 19. RISK OF LOSS

City shall be responsible for and shall bear any and all risk of loss, deterioration, theft, vandalism or destruction of or damage to the System and anything used (or to be used or consumed) in connection with the Work.

SECTION 20. REIMBURSEMENT AND PAYMENT

PSE shall invoice City for all amounts payable by City to PSE under this Agreement (including, without limitation, the payments described in Section 6 and all reimbursable costs and expenses described elsewhere in this Agreement) as they become due. City shall pay each such invoice in full within thirty (30) days after City's receipt thereof.

SECTION 21. ATTORNEY'S FEES

The prevailing Party in any suit, action, or arbitration filed or held concerning this Agreement shall be entitled to recover, in addition to all other relief, its reasonable attorney's fees incurred in connection therewith, both at trial and on any appeal.

SECTION 22. LATE CHARGES AND INTEREST

22.1 City acknowledges that late payment of any fee or other amounts due to PSE under this Agreement will cause PSE to incur certain administrative, processing accounting costs not otherwise contemplated by this Agreement, the exact amount of which will be extremely difficult, if not impossible, to ascertain. Accordingly, if any fee or other amounts shall not be received by PSE within thirty (30) days after such amounts shall first become due, City shall pay to PSE a late charge, as liquidated damages and not as a penalty, equal to two percent (2%) of such overdue amounts as a reasonable estimate of the administrative, processing and accounting costs PSE will incur by reason of late payment by City. Such late charge is intended to be in lieu of City's liability for such costs, but shall not relieve or release City from liability for any other costs or damages suffered by PSE by reason of late payment. Payment of such late charge shall in no event excuse or cure any default under or breach of this Agreement by City.

22.2 In addition to any late charge under paragraph 22.1, City shall pay to PSE interest, compounded daily, at the rate of one percent (1%) per month or the maximum rate permitted by applicable law, whichever is less, on any fees or other amounts not paid to PSE when due under this Agreement, from the date due until the date paid. Payment of such interest shall not excuse or cure any breach of or default under this Agreement by City.

SECTION 23. NONWAIVER

The failure of PSE to insist upon or enforce strict performance by City of any of the provisions of this Agreement, or to exercise any rights under this Agreement, shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon any such provisions or rights in that or any other instance; rather, the same shall be and remain in full force and effect.

SECTION 24. ASSIGNMENT; SUCCESSORS AND ASSIGNS

City shall not assign, apportion, delegate or sublease any of its rights or obligations under this Agreement or assign this Agreement in whole or in part, by operation of law or otherwise, without the prior written consent of PSE, which consent shall not be unreasonably withheld. Any apportionment, delegation, sublease or assignment or purported apportionment, delegation, sublease or assignment without the prior written consent of PSE shall be voidable by PSE. In any event, no sublease or assignment of this Agreement shall relieve City from any of its liabilities or obligations under this Agreement. Subject to the foregoing restrictions on assignments without the prior written consent of PSE, this Agreement shall be fully binding upon, inure to the benefit of and be enforceable by the successors and assigns of the respective Parties hereto.

SECTION 25. NOTICES AND OTHER COMMUNICATIONS

25.1 Written Notice. As referenced elsewhere in this Agreement, PSE and City shall provide notice, approval, consent, instruction, direction or other communication to each other in writing ("Written Notice"). The following notices, requests, demands and other communications hereunder shall be in writing, and shall be deemed given if personally delivered, sent via overnight delivery, or within five days of being deposited in the US Mail with appropriate postage:

- a) Notice of adjustment of the Annual Rental Fee (Appendix III).
- b) Notice of code violation: City's Equipment fails to comply with the requirements of NESC.
- c) Notice of permit violation: City's Equipment fails to comply with the requirements of Appendix V.
- d) Notice of termination of Agreement by either Party.
- e) Notice of failure to respond to an invoice.
- f) Notice in lieu of payment of an invoice.
- g) Notice of consent of assignment of Agreement to a third party.
- h) Notice of rearrangement of City's Equipment by PSE.
- i) Notice of City failure to perform or observe any other term or condition of this Agreement.

Written Notice shall be made to the following addresses and either Party may from time to time change such address by giving the other Party notice of such change in accordance with the provisions of this section:

If to:

Puget Sound Energy, Inc.: 3380 146th PL SE #310, Bellevue, WA 98007 / Pole Services

City of Anacortes: 904 6th Street, PO Box 547, Anacortes, WA 98221 / Municipal Fiber Manager

25.2 Electronic Notice. As referenced in this Agreement, PSE and City may provide notice to each other electronically ("Electronic Notice"). The following notices, requests, demands and other communications hereunder shall be in electronic format, via the Internet or NJUNS (National Joint Use Notification System); or other mutually agreed to Joint-Use Notification System:

- a) Attachment Applications
- b) Notice of denial or approval of Attachment Applications
- c) Notice of pole transfers or other work on PSE Facilities
- d) Other notifications and communications as approved by PSE
- e) Termination of Attachment Notice

SECTION 26. VOLUNTARY EARLY TERMINATION

Either Party shall have the right to terminate this Agreement or any Attachment/s made pursuant hereto, for any reason and at any time, upon providing the non-terminating Party with one hundred and eighty (180) calendar days prior Written Notice. Where City or PSE exercises such right, City will remove the impacted Attachments and Equipment from PSE's Facilities at City's expense, within six (6) months from the date of Termination as specified in the Notice of Termination. City will return the poles utilized by City to their original condition, with the exception of normal wear and tear.

SECTION 27. SURVIVAL

The obligations imposed on City under Sections 6, 11, 15, 17, 20, 21, 22, 23, 24, 25, 28, 29, and 30, and paragraph 7.2, and all provisions of this Agreement which may reasonably be interpreted or construed as surviving the completion, termination or cancellation of this Agreement, shall survive the completion, termination or cancellation of this Agreement.

SECTION 28. REGULATORY APPROVALS

This Agreement and any transfers of property pursuant to this Agreement are subject to the authority of regulatory agencies having jurisdiction over the Parties, or either of them, with respect thereto. Each Party shall promptly submit this Agreement to the regulatory agencies having such jurisdiction over such Party and shall take such additional action as may reasonably be required to promptly obtain any required approvals or other action by such agencies.

SECTION 29. MISCELLANEOUS

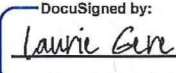
- 29.1 The rights and obligations of the Parties hereunder shall be subject to and governed by this Agreement. This Agreement sets forth the entire agreement of the Parties, and supersedes any and all prior agreements, with respect to Attachments.
- 29.2 This Agreement may not be modified except by a writing executed contemporaneously herewith or subsequent hereto signed by both Parties.
- 29.3 Each Party shall take such action (including, but not limited to, the execution, acknowledgment and delivery of documents) as may reasonably be requested by the other Party for the implementation or continuing performance of this Agreement.
- 29.4 The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
- 29.5 The headings of sections and paragraphs of this Agreement are for convenience of reference only and are not intended to restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections or paragraphs.

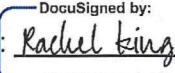
SECTION 30. APPLICABLE LAW

This Agreement shall in all respects be interpreted, construed, and enforced in accordance with the laws of the State of Washington.

City /Accepted and Agreed:
City of Anacortes

PSE /Accepted and Agreed:
Puget Sound Energy, Inc.

By  _____
DocuSigned by:
9C8EE8989EBA4F7...

By  _____
DocuSigned by:
09D1500FDC76473...

Title: Mayor

Title: Supervisor, Account Management

Date: 10/14/2019

Date: 10/16/2019

Address:

904 6th Street (PO Box 547)
Anacortes, WA 98221
Attn: Municipal Fiber Manager

Address:

3380 146th PL SE #310
Bellevue, WA 98007
Attn: Pole Services

APPENDICES

- I** Certificate of Insurance, referenced in § 18 of the Agreement
- II** Pole Attachment Application, referenced at § 2.3 of the Agreement
- III** Annual Rental Fee, referenced at § 6.1 of the Agreement
- IV** Fees for Transferring Communication Equipment, referenced at § 5.4 of the Agreement
- V** PSE Pole Attachment Specifications

Appendix I

INSURANCE REQUIREMENTS

**Attach Certificate of Insurance of
Puget Sound Energy, Inc. Mandatory Requirements**

Appendix II**APPLICATION FOR ATTACHMENT**Application or
Job Number

Date

TO: Puget Sound Energy**Licensee:****Name:****Address:****Email/Phone #:**

Please grant permission to occupy your poles in accordance with the conditions set forth in Pole Attachment Agreement, dated _____

- ☐ Application for rental on _____ distribution poles
- ☐ Application for rental on _____ transmission poles

DESCRIPTION OF WORK:

Overlashing

New Cable

- | | |
|--------------------------|---|
| ☐ | PSE Universal maps attached with requested poles highlighted. |
| ☐ | Licensee's work sketch showing PSE grid numbers is attached. |
| ☐ | Appendix A Attached |
| ☐ | Fiber Specs Attached |
| ☐ | Photos Attached (Optional up to 10 poles) |

POWER _____ Will be installed. Pole list is attached and power
SUPPLIES _____ supply specifications are included.

Failure to supply requested information may delay acceptance of the application.

- ☐ Application or notification accepted.
- ☐ Billing of new contacts to be effective _____

LICENSOR PUGET SOUND ENERGY
BY _____

PSE Joint Use Coordinator

Date

Appendix III

ANNUAL RENTAL FEE Computation of Annual Rate for Poles Owned by PSE

A.	Net Cost of Bare Pole Calculation	PV
	1. Gross Distribution Plant	
	2. Gross Pole Investment (Acct. 364)	
	3. Distribution Plant Accumulated Depreciation	
	4. Depreciation Reserve (Poles)	
	5. Gross Plant Investment (Electric)	
	6. Accumulated Deferred Taxes (Electric) (190, 281-3)	
	7. Accumulated Deferred Taxes (Accts. 190, 281-3) (Poles)	
	8. Net Pole Investment	
	9. Appurtenances Factor	0.85
	10. Net Pole Investment Allocable to Attachments	
	11. Total Number of Poles	
	Net Cost of a Bare Pole	
B.	Carrying Charge Calculation	CC
	1. Total General and Administrative	
	2. Gross Plant Investment (Electric)	
	3. Depreciation Reserve (Electric)	
	4. Accumulated Deferred Taxes (Electric) (190, 281-3)	
	Administrative Carrying Charge	
	5. Account 593 (Maintenance of Overhead Lines)	
	6. Investment in Accts. 364, 365 & 369	
	7. Depreciation (Poles) related to Accts. 364, 365 & 369	
	8. Accumulate Deferred Income Taxes for 364, 365 & 369	
	Maintenance Carrying Charge	
	9. Gross Pole Investment (Acct. 364)	
	10. Net Pole Investment	
	11. Depreciation Rate for Gross Pole Investment	
	Depreciation Carrying Charge	
	12. Taxes (Accts. 408.1 + 409.1 + 410.1 + 411.4 - 411.1)	
	13. Gross Plant Investment (Total Plant)	
	14. Depreciation Reserve (Total Plant)	
	15. Accumulated Deferred Taxes (Total Plant) (190, 281-3)	
	Taxes Carrying Charge	
	16. Rate of Return	
	Return Carrying Charge	
	Total Carrying Charge	
C.	Space Factor Calculation	PR
	1. Occupied Space	1
	2. Usable Space	13.5
	3. Space Factor	
D.	Annual Pole Attachment Rental Rate Calculation	
	1. Net Cost of a Bare Pole	(PV)
	2. Total Carrying Charges	(CC)
	3. Space Factor	(PR)
	Pole Attachment Rental Rate	(PR*CC*PR)

Appendix IV

FEES FOR TRANSFERRING COMMUNICATIONS EQUIPMENT

FIRST TRIP COSTS – Fees for performing transfer work while PSE is in the process of doing its own work.

Crossarms, all types	\$ 145.00
Anchor strand or overhead guy	145.00
Sidewalk anchor guy and pipe	155.00
Drop wire (no splicing)	145.00
Service Conduit	195.00
Messenger and cable bolted to pole or cable arm (no splicing)	150.00
Messenger dead-end	165.00
Cable riser (including pipe and molding – no splicing)	195.00
Cable terminal (no splicing)	155.00

RETURN TRIP COSTS - Cost of performing transfer work when PSE must return to the job site. The following amounts include travel time.

Crossarms, all types	\$ 235.00
Anchor strand or overhead guy	235.00
Sidewalk anchor guy and pipe	265.00
Drop wire (no splicing)	250.00
Service Conduit	385.00
Messenger and cable bolted to pole or cable arm (no splicing)	235.00
Messenger dead-end	295.00
Cable riser (including pipe and molding – no splicing)	385.00
Cable terminal (no splicing)	265.00

TOPPING FEE \$125.00

Appendix V

POLE ATTACHMENT SPECIFICATIONS

Attached

Conductor-to-Ground Clearances

0700.3001

Scope

This standard describes the requirements for vertical clearance of overhead conductors above ground, roadways, rail, and water.

Design Practice

Clearances for conductors that PSE owns and/or operates shall meet the requirements of WAC 468-34-290 and NESC 232.

Clearances shall be calculated with the conductor temperature and loading conditions that produce the maximum final sag.

See Standard 6450.3000 for information on conductor design temperature and design tensions.

See Standard 6550.6200 for information on how to measure conductor sag.

Joint Use Construction

In joint use construction, the lowest communication conductor shall be considered. Its required clearance, plus the required spacing between the communication and power conductors may force the power conductors to have more than the minimum amount of clearance.

New Construction

If the terrain will be altered under the power line that effect the grade (such as filling, repaving a street, installing sidewalks, or adding landscaping) the clearances required by this standard shall be increased so when the terrain is at final grade, the minimum clearances are met.

Clearance Requirements

Table 1 lists the requirements for most situations that will be encountered. In rare cases, the NESC may allow reduced clearances. If the conductor is at an elevation above 3000 feet and it operates at 115 kV or more, additional clearance is required.

Conductor-to-Ground Clearances**0700.3001****Table 1**

Clearance requirements (all measurements are in feet)

	CONDUCTORS							
	Communications and common neutral	Insulated service or secondary	Uninsulated service or secondary	Primary 4.0 kV thru 34.5 kV	55	66	115	230
	GUYS							
	Guys for structures carrying 0 thru 300 V		Guys for structures carrying 301 thru 750 V	Guys for systems carrying 751 V thru 34.5 kV				
Interstate highways, state highways, and bridges on those highways (crossing).	24.0 *	24.0	24.0	4 and 15 kV = 30 34.5 kV = 32	34.0	34.0	34.0	34.0
Interstate highways, state highways, and bridges on those highways (longitudinal).	20.0	24.0	24.0	4 and 15 kV = 27 34.5 kV = 32	32.0	32.0	32.0	32.0
Municipal roads, streets, parking lots, alleys, private driveways, horse trails and areas subject to truck traffic (including farmland, orchards, pastures, and forests).	15.5	16.0	16.5	18.5	18.9	19.1	20.1	22.4
Railroad tracks (except electrified railroads using overhead trolley conductors). †	23.5	24.0	24.5	26.5	26.9	27.1	28.1	30.4
Pedestrian ways where vehicles are prohibited by regulation or permanent obstructions and not reasonably expected to be used by vehicles.	9.5	12.0	12.5	14.5	14.9	15.1	16.1	18.4
Water areas not suitable for sailboating or where sailboating is prohibited.	14.0	14.5	15.0	17.0	17.4	17.6	18.6	20.9

* This value is 20' for communications cables on joint use structures.

† The railroad company may require greater clearance than shown here.

Continued on next page

Conductor-to-Ground Clearances**0700.3001**

	CONDUCTORS							
	Communications and common neutral	Insulated service or secondary	Uninsulated service or secondary	Primary 4.0 kV thru 34.5 kV	55	66	115	230
	GUYS							
	Guys for structures carrying 0 thru 300 V		Guys for structures carrying 301 thru 750 V	Guys for systems carrying 751 V thru 34.5 kV				
Water suitable for sailboating (including lakes, ponds, reservoirs, tidal waters, rivers, streams, and canals), that are less than 20 acres.	17.5	18.0	18.5	20.5	20.9	21.1	22.1	24.4
Water suitable for sailboating, but greater than 20 acres, but less than 200 acres.	25.5	26.0	26.5	28.5	28.9	29.1	30.1	32.4
Water suitable for sailboating, but greater than 200 acres, but less than 2000 acres.	31.5	32.0	32.5	34.5	34.9	35.1	36.1	38.4
Water suitable for sailboating, and greater than 2000 acres.	37.5	38.0	38.5	40.5	40.9	41.1	42.1	44.4
Boat ramps and rigging areas.	The clearance shall be 5 ft greater than that required for the water area being served by the boat ramp or rigging area.							

These values are from NESC Table 232-1, except for the state highway clearance that is from WAC 468-34-290.

References

The following Puget Sound Energy documents apply to this standard:

6450.3000	Overhead Distribution Line Design
6550.6200	Conductor Sag Measurement

Sources

**IEEE C2-2012
NESC**

Rule 232	Vertical clearances of wires, conductors, cables, and equipment above ground, roadway, rail, or water surfaces
----------	--

WAC

468-34-290	Vertical clearance
------------	--------------------

Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000

Scope

This standard establishes the attachment, grounding, structural, and clearance requirements for communications cables and equipment attached to Puget Sound Energy-owned poles.

This standard does not address RF antenna equipment (see Standard 0700.8500).

In This Standard

This standard contains the following topics.

Topic	See Page
Definitions	1
Transmission Pole Loading	3
Cables	4
Guys and Anchors	4
Pole Drilling	6
Unused Facilities	6
Equipment Mounting	6
Risers	7
Underground Service Drops	9
Grounding Requirements	9
Clearance Requirements	10
Streetlight Clearances	15

Definitions

These are definitions of terms used in this standard. *Figure 1* illustrates these terms.

Term	Definition
Communication Worker Safety Zone	See Safety Space.
Communications Space	The space on a pole below the Communication Worker Safety Zone where communications lines are installed. The lower bound of the Communications Space is the lowest point on the pole where communications lines may be installed and maintain adequate pole-to-pole ground clearance.
Covered Streetlight Wire	Insulated streetlight conductor covered with protective molding.
Field Face Quadrant	The quarter section of a pole on the field side of the pole gain.

Continued on next page

Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000

Definitions, *continued*

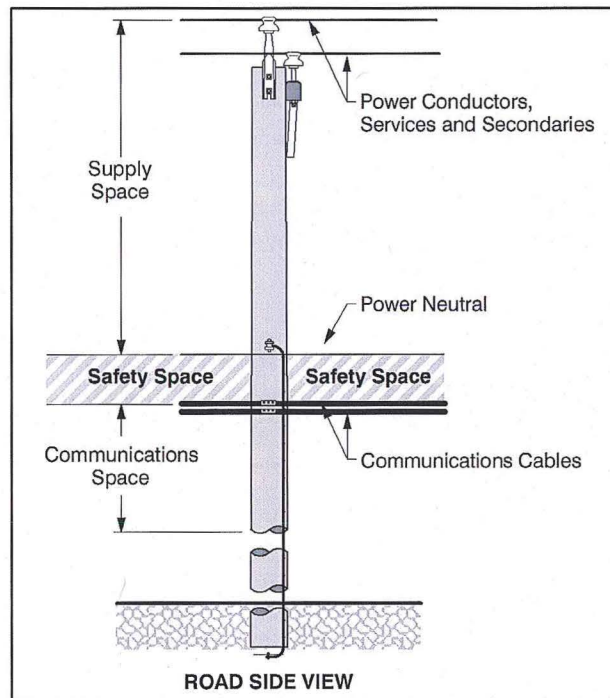
Term	Definition
Joint Utility	For the purposes of this standard, any entity (utility, public agency, communications company, or other) other than Puget Sound Energy that attaches to any Puget Sound Energy-owned facility.
Pole Face	The side or half of the pole that contains the pole gain.
Pole Gain	The notch in the pole that contains the pole manufacturing information. The pole gain is located 12 feet from the butt of the pole.
Road Face Quadrant	The quarter section of a pole on the road side of the pole gain.
Safety Space (or Communication Worker Safety Zone)	The vertical space on a pole below the supply space and above the communications space. This space is intended to provide a safe working clearance for workers in the communications space. It is defined in the NESC, Section 235C4. NOTE: The term “safety space” is used in this standard for purposes of clarity.
Supply Space	The space above the Communication Worker Safety Zone. Except for some streetlights, this is where electric supply equipment and electric supply lines (power lines) are installed. The Supply Space extends to the lower of: ▪ 120 inches down from a 115 or 230 kV transmission line conductor. ▪ 96 inches down from a 19.9/34.5 kV primary line conductor. ▪ 84 inches down from a 2.4/4.0 kV and 7.2/12.47 kV primary line conductor. ▪ The lowest attachment point of a secondary or neutral conductor.

Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000

Figure 1

Space Allocation on a Pole



Approval Required

Joint utilities must receive written approval from Puget Sound Energy before attaching to Puget Sound Energy-owned poles. This includes overlashing cable to existing bundles on a strand. Joint utilities must also have a signed Joint Use Agreement with PSE. Joint Users must also refer to their Joint Use Agreement for any additional specific requirements.

Codes

All equipment and hardware shall be mounted on the pole in a way that provides adequate climbing and working space. In all cases, clearances and separations as required in the NESC shall be met, both at the pole and midspan.

All poles where attachments are made shall have sufficient structural capacity to support the loadings for all facilities attached. Poles should be reviewed for NESC strength compliance where new or modified facilities are proposed that would increase loading on the pole.

Transmission Pole Loading

PSE will structurally review all proposed attachments to PSE transmission poles. Attachment to transmission poles without distribution underbuild may not be approved.

Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000

Cables

Joint utilities' cables shall:

- Attach to the same side of the pole as the power neutral conductor.
- Be installed on the road side of the pole if the power neutral conductor is on a primary crossarm.
- Be tensioned or guyed so the angle of existing structures is not altered and the sag characteristics of the power conductors do not change. All unbalanced tensions must be guyed.
- Meet all applicable NESC clearances at the time of installation or alteration.

When present, PSE-owned fiber shall take the uppermost position on the pole.

Guys and Anchors

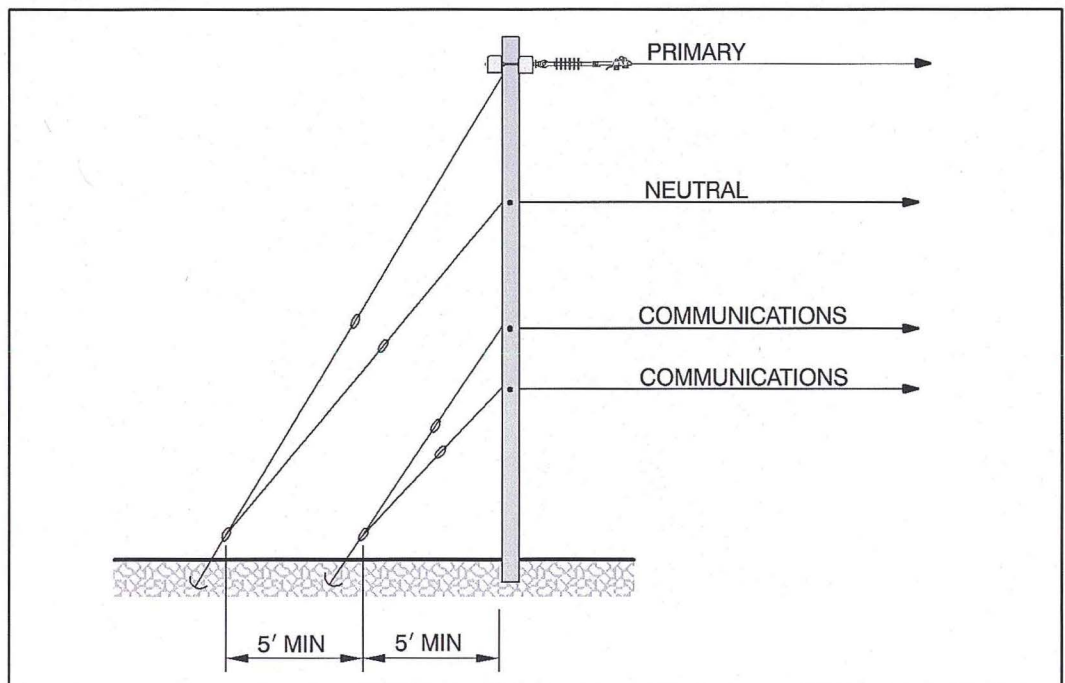
The following requirements apply to joint utilities' guys and anchors:

- Each company is responsible for installing the appropriate guying to balance the maximum horizontal tension of its cables/messengers. This includes at deadends, angles, taps, and other such locations. Service drops do not require guying unless deemed prudent by the attaching company.
 - Guys shall be installed with anchors provided and installed by the communications company. Existing PSE anchors may be used only with permission from PSE on a per location basis. Such requests may only be granted if:
 - The communication guy attachment is insulated or grounded.
 - The anchor has sufficient strength. PSE anchors have either 2 or 3 integral "eye" positions depending on the anchor type and this number of attachments shall not be exceeded. *Installing auxiliary eyes is also not permitted (see Figure 2).*
 - New anchors must be a minimum of 5 feet from existing PSE anchors and the pole (see *Figure 3*).
 - Crossing down guys or fastening two span guys together for ground clearance is not permitted.
 - Pole-to-pole span guying may not utilize a pole as an anchoring device unless a down guy meeting the requirements of this section is installed.
 - Guy markers shall be installed on all communication down guys.
 - Guys must be grounded or insulated.
-

Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000
Figure 2

This type of installation is not permitted! PSE anchors have either 2 or 3 integral “eye” positions depending on the anchor type and this number of attachments may not be exceeded.


Figure 3
Anchor Placement


Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Pole Drilling

Existing holes shall be used for equipment mounting whenever possible.

When new holes must be drilled in wood poles, they shall be treated with PSE's current approved wood preservative. Treatment shall be applied using a pressure-type oil can or a bottle brush. All communication attachments on PSE steel poles must be banded to the pole unless factory predrilled holes are available. Field drilling is not allowed on steel poles unless approved by PSE on a per case basis.

Refer to PSE Standard 6450.7500 for field treatment requirements for wood poles.

Unused Facilities

Unused communication facilities that are not required for normal service, redundancy, or emergency use shall be removed.

Equipment Mounting

Joint utility-owned communications enclosures mounted more than 8 feet abovegrade on PSE-owned poles shall be no larger than 24 inches wide x 24 inches high x 18 inches deep (24" W x 24" H x 18" D). The joint utility shall provide and install all materials necessary to support a communications enclosure a minimum of **5 inches** from the face of the pole. If the enclosure is to be energized, then the joint utility shall also provide enough supply wire coiled at the weatherhead to reach the transformer secondary connections.

Communications enclosures shall be mounted directly above the pole gain. If this is not possible, they shall be mounted on the road face quadrant of the pole.

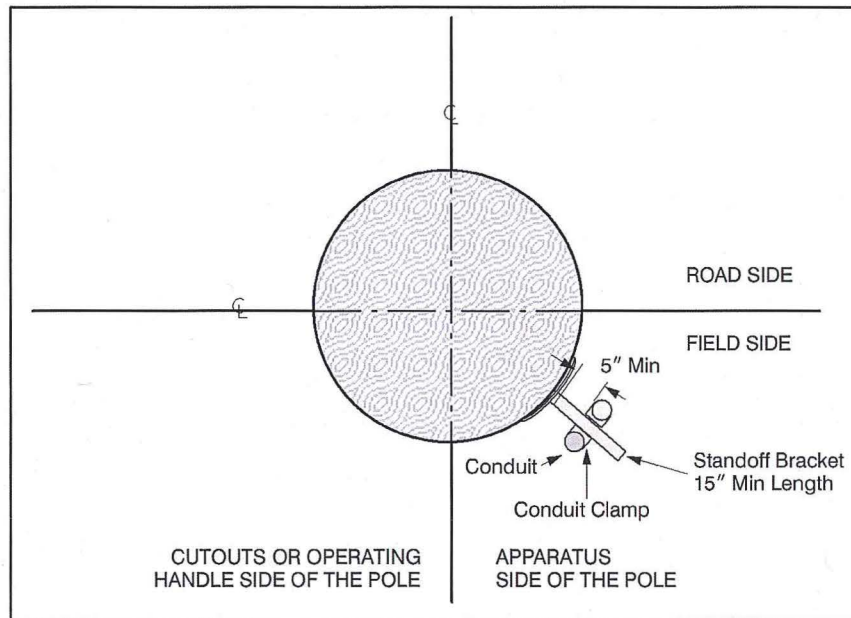
NOTE: A city or state electrical inspection is required before PSE connects communications power supply wires to power conductors.

Figure 4 illustrates the attachment requirements for risers and enclosures.

Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Figure 4

Attachment Requirements for Risers and Enclosures



Risers

Communications risers shall be mounted:

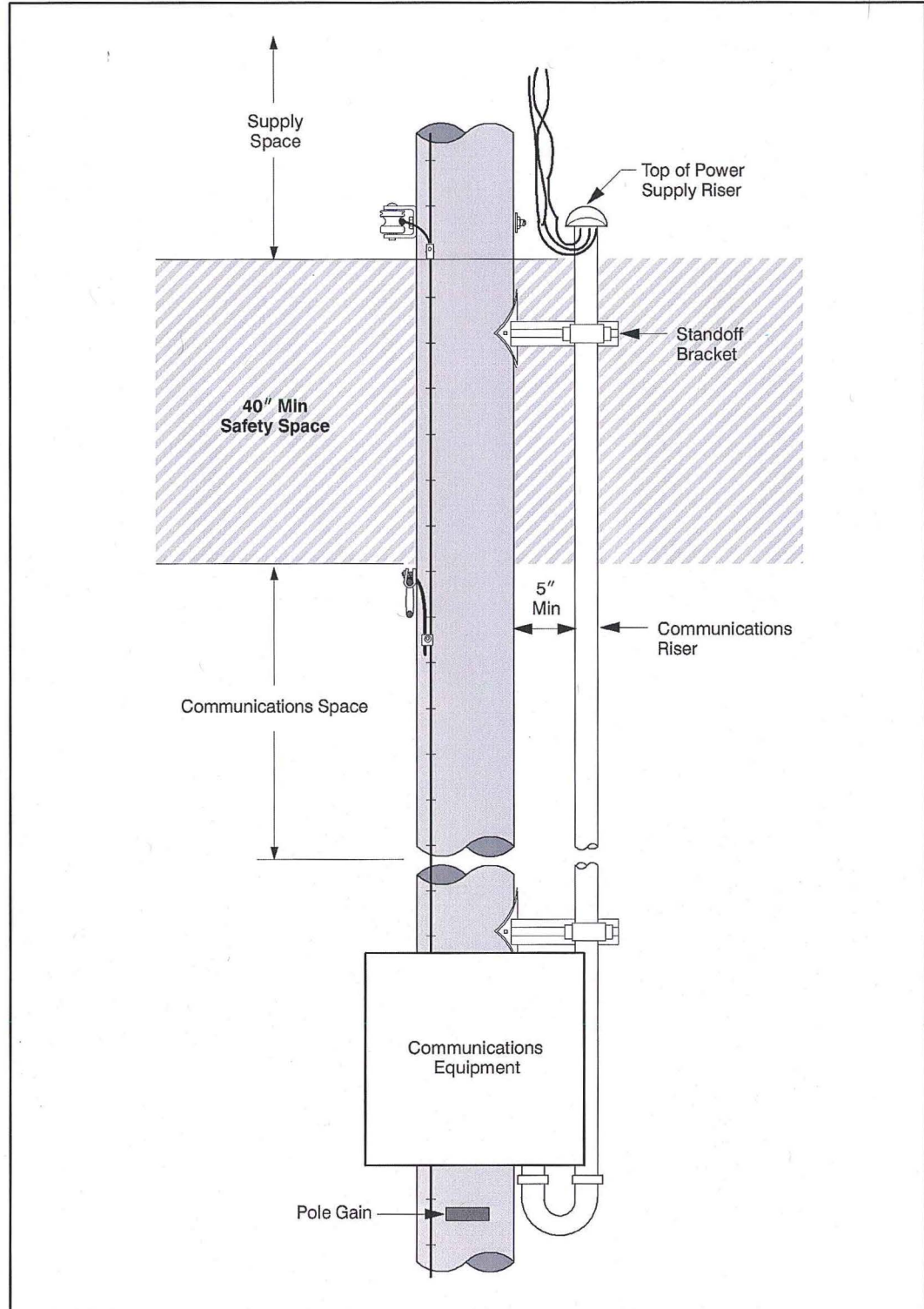
- Where they will not interfere with climbing space or the operation of pole-mounted equipment. The best position is on the field face side of the pole (see *Figure 4*); the exact location will depend on the position of obstructions and the direction of the cable or conduit run.
- On standoff brackets and provide a minimum **5-inch** clearance from the pole. Existing standoff brackets shall be used when available. If new brackets are needed, the communications company shall provide and install them.
- High enough on the pole to ensure the 40-inch safety space requirement is maintained between the bottom of the drip loop and the top of the communications space (see *Figure 5*). The bottom of the drip loop shall be no lower than the lowest piece of pole hardware in the supply space.

Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Risers, *Continued*

Figure 5. Attachment Requirements for Communications Risers



Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Underground Service Drops

Communications drops less than 1/2-inch in diameter may be attached directly to a pole under the following circumstances:

- They shall be securely attached, in accordance with NESC 239D, from the ground to the communications level, using staples or other means to ensure that the cables cannot be pulled away from the pole and become a tripping or snagging hazard to the public or anyone climbing the pole.
- To minimize climbing hazards, they shall only run vertically; they shall not wrap around the pole.
- All vertical runs shall be installed on the same quadrant of the pole. If there are existing conduit risers on the pole, the vertical runs shall be placed within the same quadrant as the existing riser(s).
- Any coils of spare cable will be attached to the pole no less than 8 feet abovegrade.
- Connection blocks will be mounted on the pole in the same quadrant as the drop and shall be no larger than 20 square inches.

Grounding Requirements

Metallic Messenger Bonding

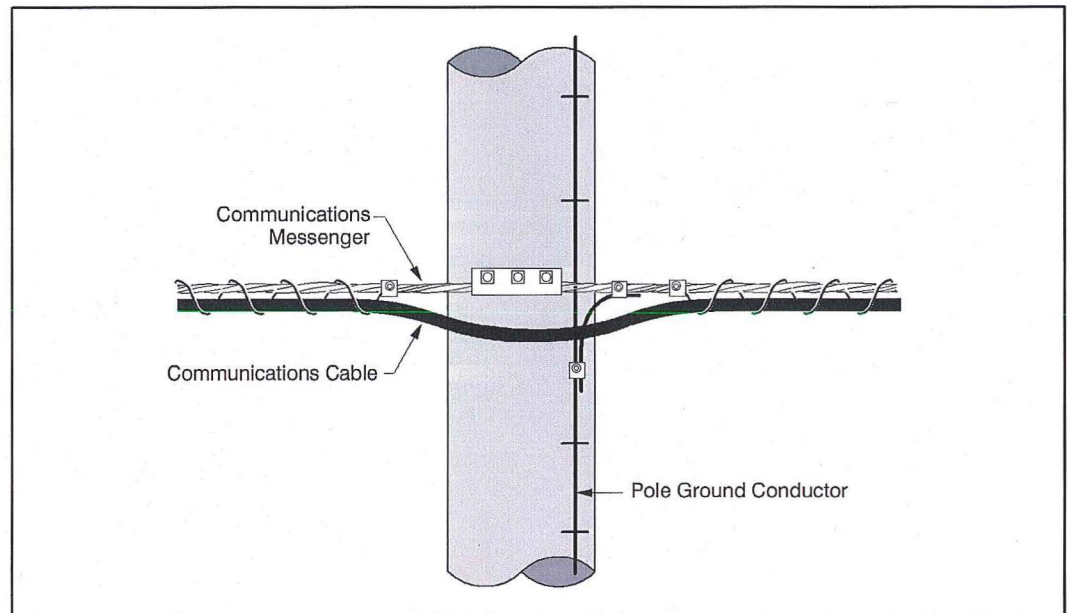
Communications metallic or conductive messengers may be bonded to the pole ground conductor, in accordance with NESC 97G, by the attaching company.

NOTE: Nonmetallic/nonconductive self-supporting messengers (i.e., Kevlar-type) do not require bonding.

Figure 6 illustrates how to construct the grounding.

Figure 6

Grounding Communications Messengers at Supports



Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Clearance Requirements

Transmission Clearances

PSE does not allow attachments to transmission poles above 100 kV unless the pole has distribution underbuild. For applications to transmission poles with existing distribution underbuild, PSE personnel will determine whether the attachment will be allowed and, if so, provide clearance requirements.

Distribution Clearances (up to and including 34.5 kV)

It is the responsibility of the joint utility to determine which clearance listed below applies, based upon the type of supply equipment or construction on the pole.

NOTE: All clearances are measured vertically.

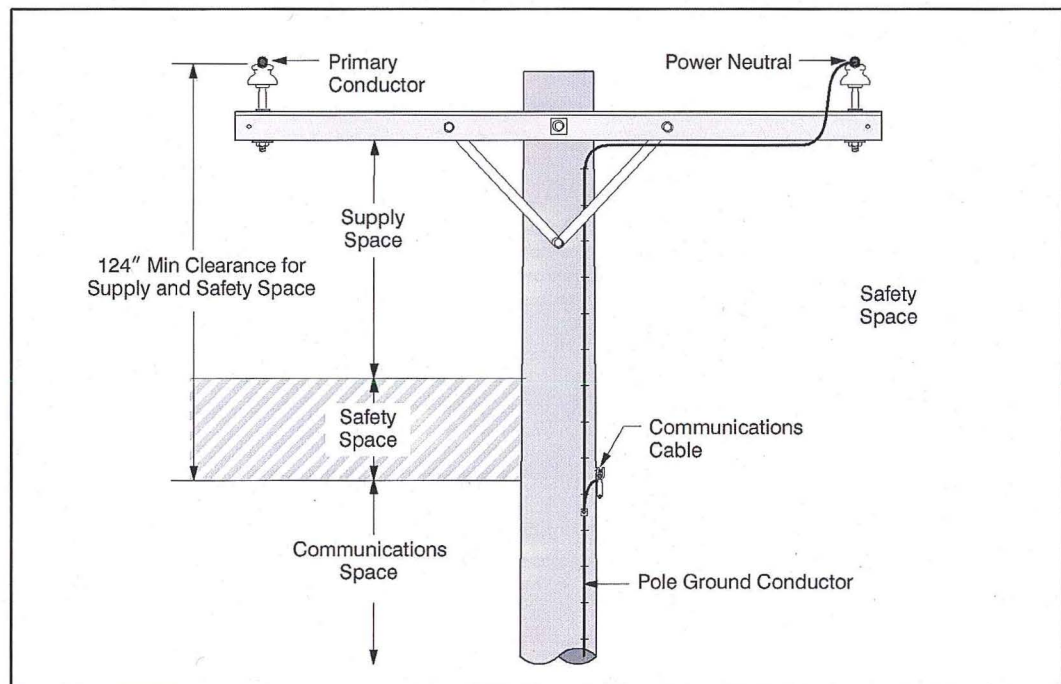
Clearance at Supports

The minimum clearance at supports between power company equipment and the top of the communications space depends upon the type of construction and equipment on the pole.

If ...	And ...	Then ...
All primary conductors are mounted on a crossarm at the same level (either single or double arm construction),	There is no additional power equipment mounted below the primary arm,	124-inch (10'-4") minimum clearance is required (<i>Figure 7</i> illustrates this clearance). NOTE: This clearance is measured from the tie wire or conductor clamp on the insulator to the top of the communications space. This distance encompasses the supply and safety space and provides room for future installation of supply equipment and/or service conductor.

Figure 7

Clearance Between Power Conductors and Communications Space



Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Supply Equipment

If any of the following supply equipment is mounted on the pole, a minimum clearance of 40 or 30 inches is required, depending upon whether the supply equipment is ungrounded or grounded.

This clearance is measured from the **bottom of the lowest piece** of supply equipment to the top of the communications space.

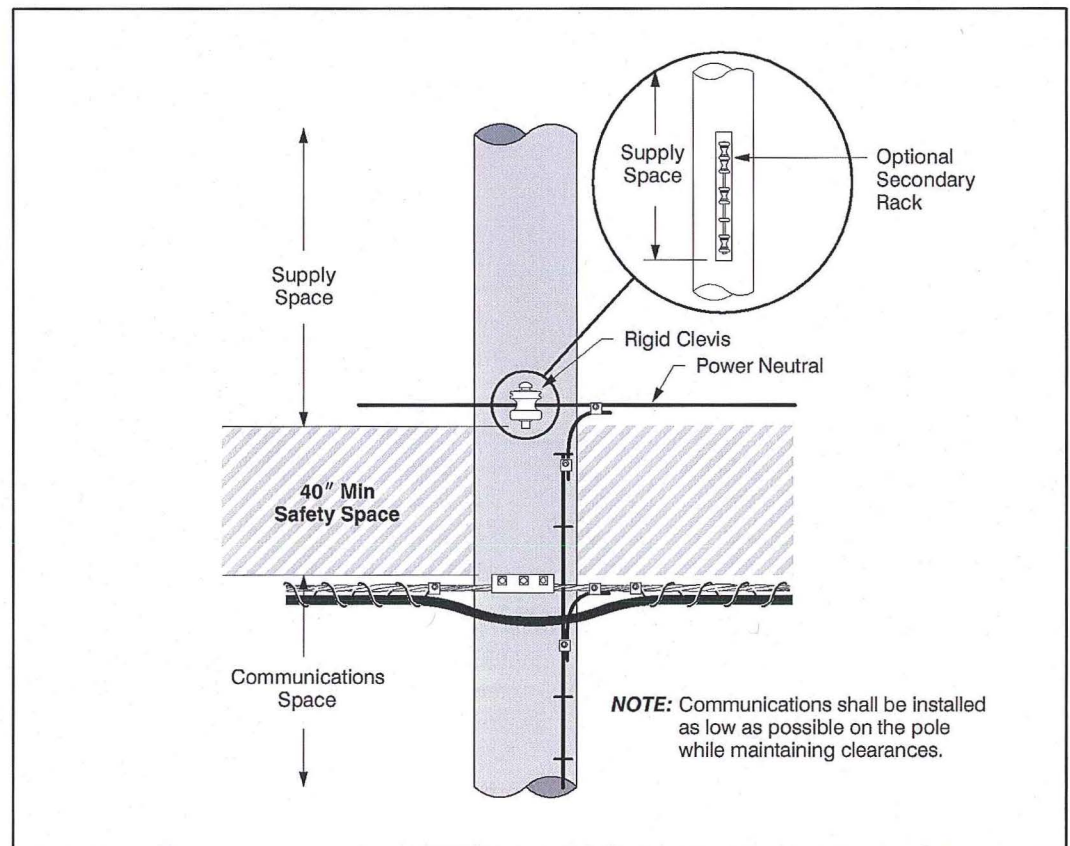
Ungrounded Equipment

Ungrounded equipment has a 40-inch clearance.

Equipment	See Illustration
Rigid clevis	Figure 8
Secondary rack	Figure 8
Exposed supply wire This does not apply to streetlight supply wire drip loops.	Figure 9 and Figure 10
Secondary crossarm brace	None

Figure 8

Clearance Between Ungrounded Supply Equipment and Communications Space



Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Clearance Requirements, *continued*

Figure 9

Clearance Between Supply Conductor Drip Loop and Communications Space

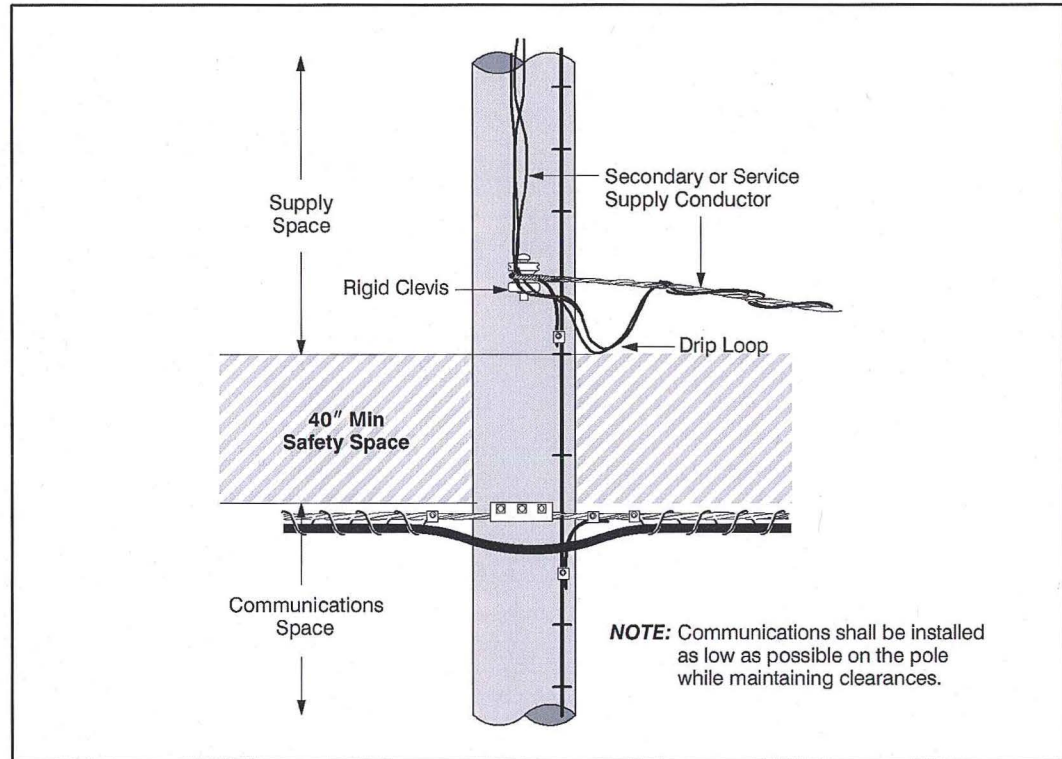
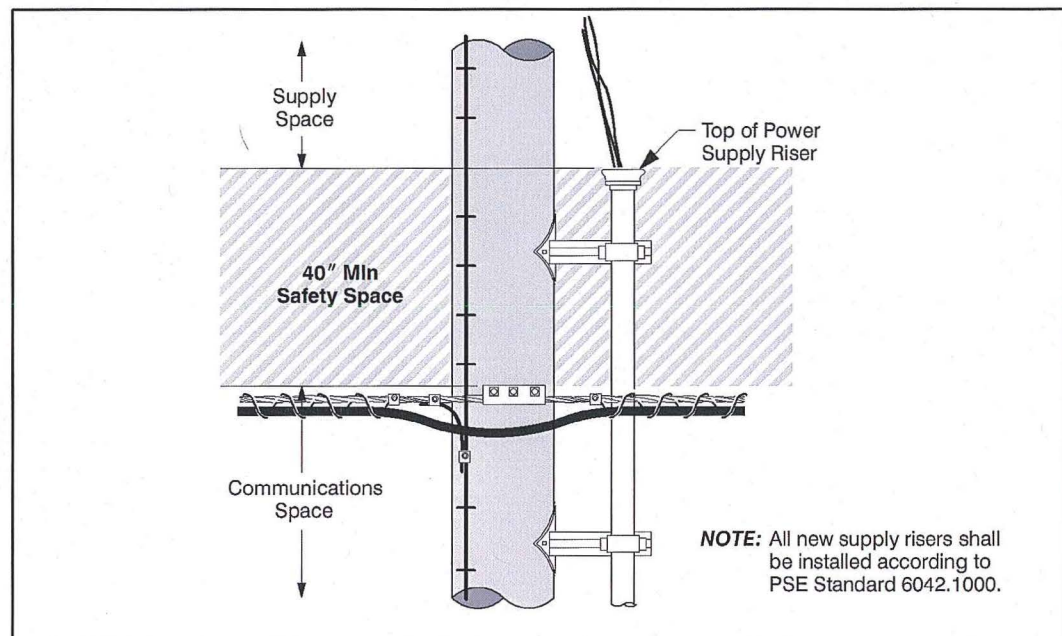


Figure 10

Clearance Between Top of Power Riser and Communications Space



Attachment and Clearance Requirements for Overhead Joint Utility Construction

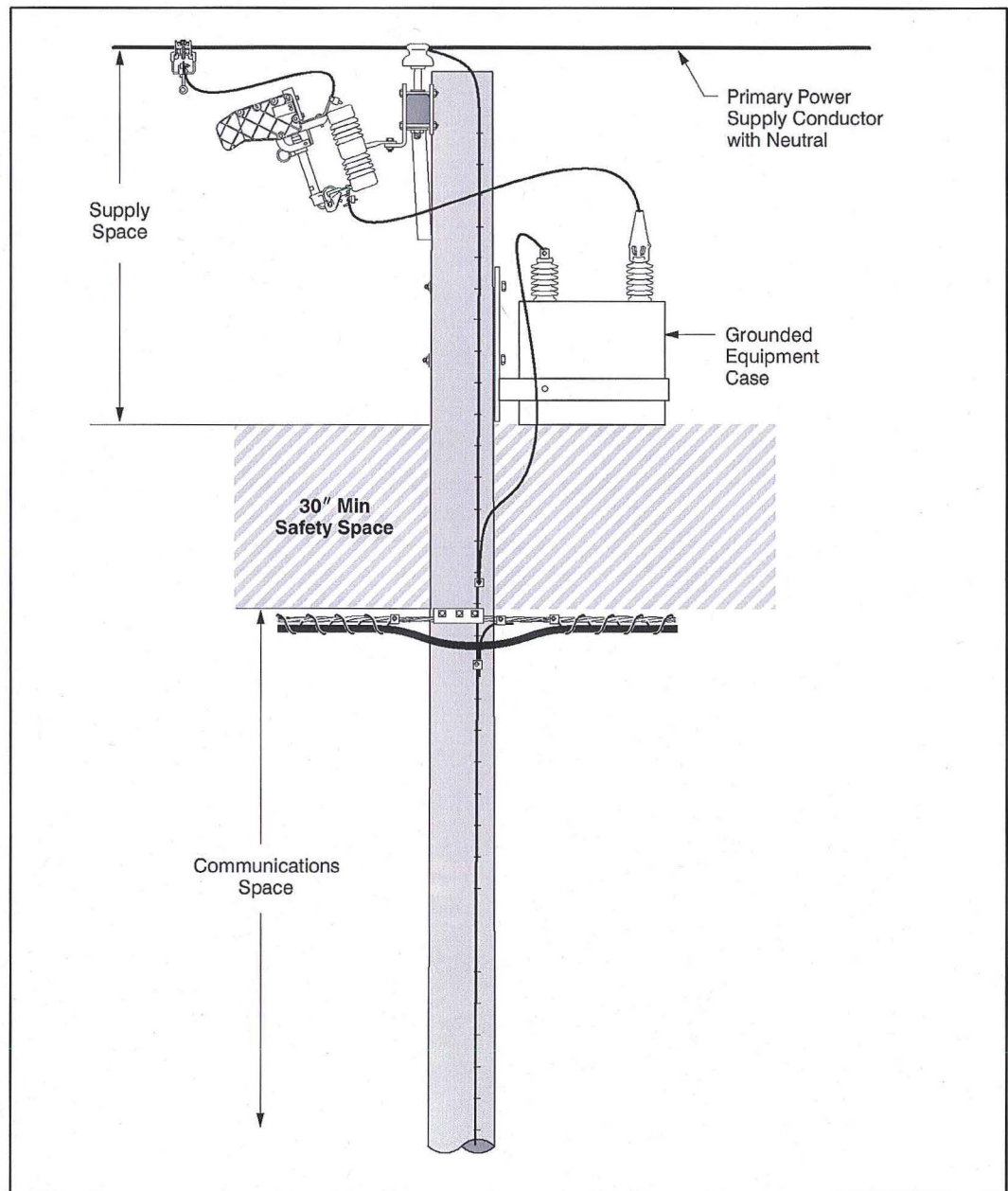
0700.8000

Grounded Equipment

Grounded equipment has a 30-inch clearance. *Figure 11* illustrates a typical (in this case a capacitor bank) equipment installations.

Figure 11

Clearance Between Grounded Supply Equipment and Communications Space



Attachment and Clearance Requirements for Overhead Joint Utility Construction

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Clearance Requirements, *continued*

Midspan Clearance The minimum vertical clearance at any point in the span between power conductors and communications cables is **63, 40, or 30 inches**, depending upon the power line voltage. There are no horizontal clearance dimensions that can alleviate vertical clearance requirements between power conductors and communications cables jointly attached to PSE poles.

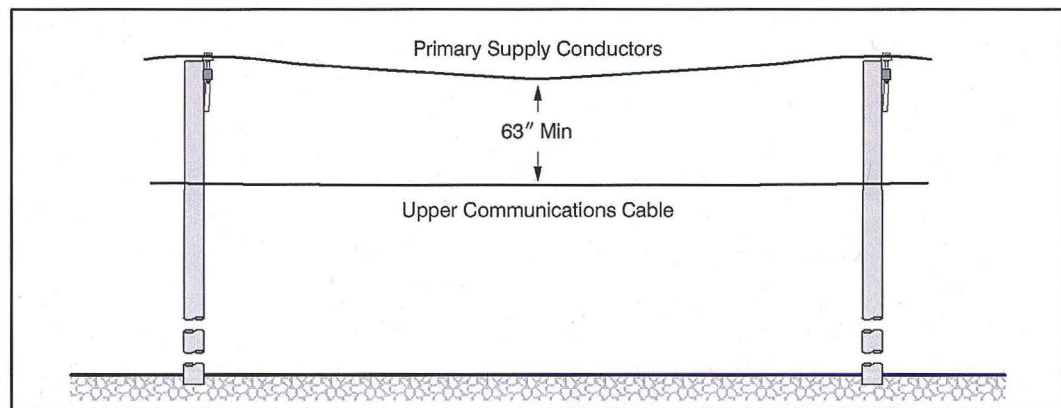
These midspan clearances must be met with the upper conductor (PSE) and the lower conductor (communications) at their final unloaded sag in the same ambient conditions and with the power conductor at its maximum design operating temperature (75°C for phase, 50°C for neutral, and 75°C for secondary).

NOTE: Meeting the midspan clearance requirements may require increasing the clearance distance at the supports (poles) beyond the minimum values.

Equipment	Voltage	Clearance
Primary supply conductors <i>Figure 12</i>	750 V to 34.5 kV	A 63-inch clearance is required.
Power neutral or triplex <i>Figure 13</i>	0-750 V	A 30-inch clearance is required
Open wire secondary	0-750 V	A 40-inch clearance is required

Figure 12

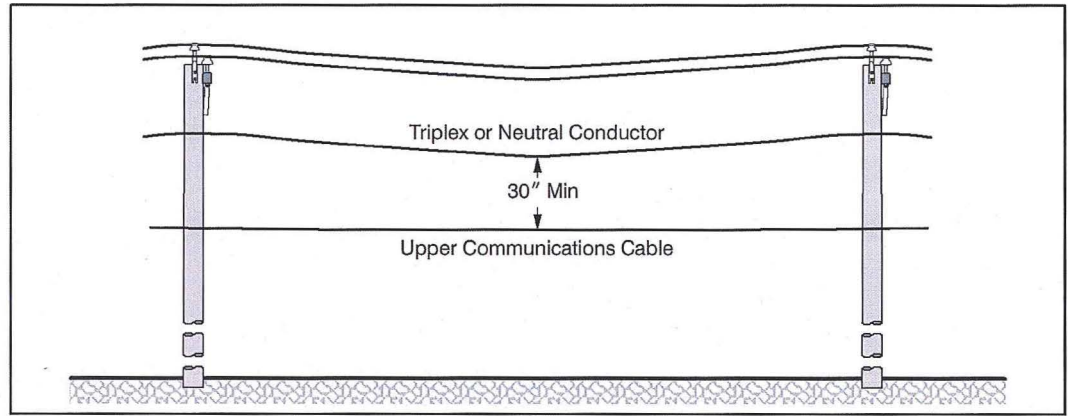
Midspan Clearance Between Primary Supply Conductors and Communications Cables



Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000
Figure 13

Midspan Clearance Between Secondary or Neutral Conductors and Communications Cables



Streetlight Clearances

Special clearances exist between streetlights and communications cables because:

- They may be installed anywhere on the pole, assuming all clearance requirements are met.
- Vertical runs of streetlight supply wire may or may not be covered with protective molding.

All clearances apply 360° around the entire pole.

Cables Installed Below Streetlights

When communication cables are installed below a streetlight on a pole, **all** of the following minimum clearance requirements shall be met:

Between the bottom of . . .	This clearance is required
Drip loop of the streetlight supply wire and the top of the communications space.	12 inches *
Supply space and the top of the communications space.	40 inches

* This may be reduced to 3 inches if the loop is covered by a suitable nonmetallic covering that extends at least 2 inches beyond the loop.

Figure 14 illustrates these clearance requirements.

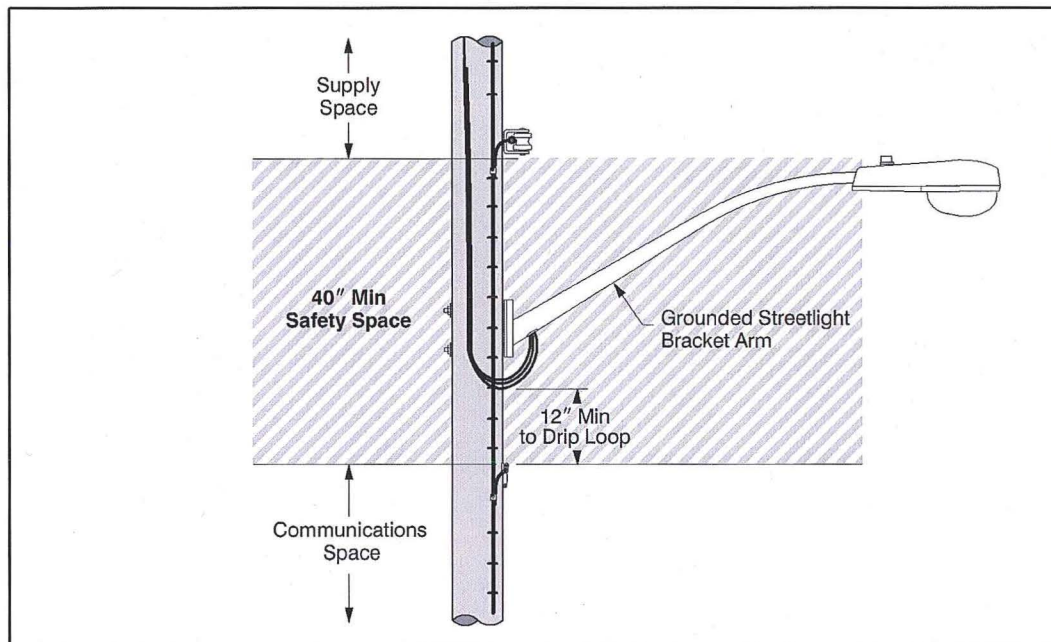
Attachment and Clearance Requirements for Overhead Joint Utility Construction

0700.8000

Streetlight Clearances, *Continued*

Figure 14

Clearances for Communications Cables Installed Below Streetlights



Streetlights Installed Beneath Communication Conductors

Proper streetlight mounting heights may require that the bracket be installed beneath the communication conductors.

When this is the case, **all** of the following minimum clearance requirements shall be met:

Between . . .	This clearance is required
Top of the streetlight bracket and the bottom of the communications space.	20 inches
Bottom of the streetlight supply wire molding (where wire is exposed at drip loop) and the bottom of the communications space.	40 inches
Top of the streetlight supply wire molding (where wire is exposed) and the top of the communications space.	40 inches

Figure 15 illustrates these clearance requirements.

⚠ CAUTION!

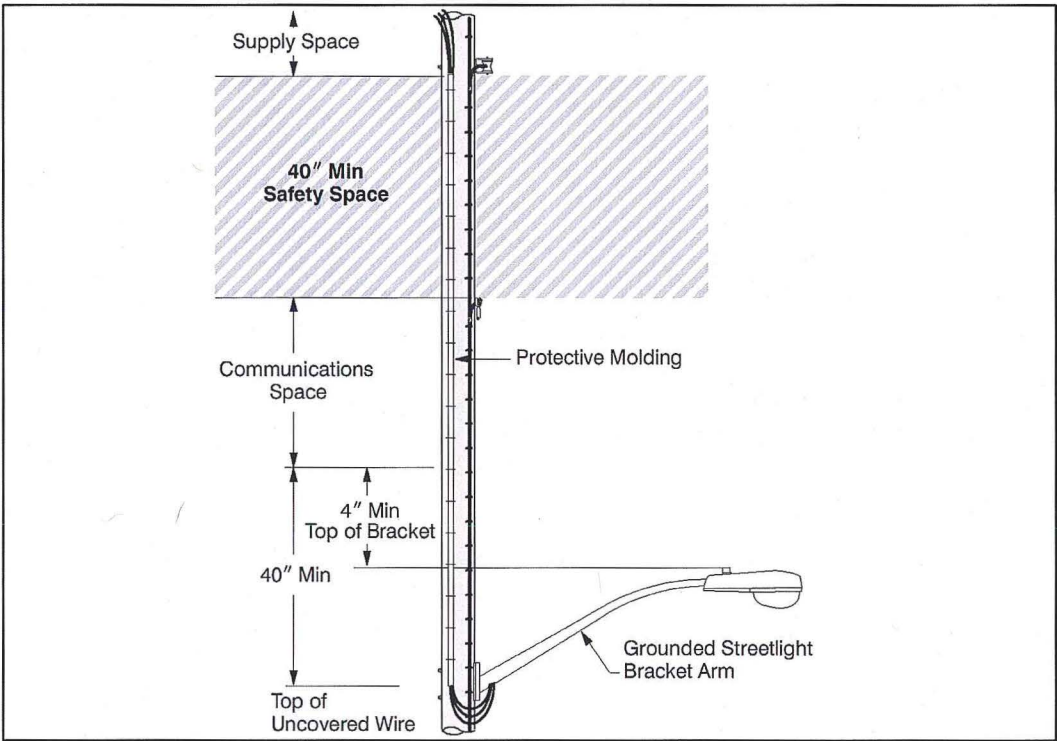
Communications cables shall not be installed above streetlights if the vertical run of streetlight supply wire is not covered with protective molding.

Attachment and Clearance Requirements
for Overhead Joint Utility Construction

0700.8000

Figure 15

Clearances for Communications Cables Installed Above Streetlights



References

The following Puget Sound Energy documents relate to this standard:

0700.8500	RF Antenna Equipment on Power Poles
6042.1000	Conduit Riser
6450.3900	Wood Pole Information
6450.7500	Field Drilling, Roofing, and Treating Wood Poles and Crossarms

Sources

ANSI	O5.1	Wood Poles: Specifications and Dimensions
IEEE C2-2012	Rule 97G	Bonding of communication systems to electric supply systems
NESC	Rule 235	Clearance for wires, conductors, or cables carried on the same supporting structure
	Rule 235C4	Communication worker safety zone
	Rule 238	Vertical clearance between certain communications and supply facilities located on the same structure
	Rule 239D	Guarding and protection near ground

List of Changes for 0700.8000

Date	Description of Revisions
04/26/19	▪ Added “Communication Worker Safety Zone” to the definitions.

EXHIBIT C
Evidence of Insurance
With
Washington Cities Insurance Authority

City of Anacortes - Liability

[Dashboards](#)[Claims](#)[Policies/Proposals](#)[Members](#)[Schedules](#)[Emily Schuh currently working in WCIA](#) [Help](#) [Sign Out](#)

Men

Cit

Ev

Me

EC

Is:

In:



P.O. Box 88030

Tukwila, WA 98138

Phone: 206-575-6046

Fax: 206-575-7426

www.wciapool.org

1/13/2020

Ref#: 12617

City of Anacortes
Attn: PCED Dept
904 6th St
Anacortes, WA 98221

Re: City of Anacortes
Public Utility & Telecommunications Right of Way Use Permit for Anacortes Access
Municipal Fiber Network.

Evidence of Coverage

The above captioned entity is a member of the Washington Cities Insurance Authority (WCIA), which is a self-insured pool of over 155 public entities in the State of Washington.

WCIA has at least \$4 million per occurrence limit of liability coverage in its self-insured layer that may be applicable in the event an incident occurs that is deemed to be attributed to the negligence of the member. Liability coverage includes general liability, automobile liability, stop-gap coverage, errors or omissions liability, employee benefits liability and employment practices liability coverage.

WCIA was created by an interlocal agreement among public entities and liability is self-funded by the membership. As there is no insurance policy involved and WCIA is not an insurance company, your organization cannot be named as an additional insured.

Sincerely,

Rob Roscoe
Deputy Director

cc: Emily Schuh
Jim Lemberg

Ty

Name 1 (1)

Jim
Lemberg

[Full Details](#)

Associated Policies

Effective Date	Coverage	Policy Number	Attach#	Description	Insured Entity	Member
01/01/2020	Crime and Fidelity, Cyber, Liability, Pollution Premises Liability	2020-AN-001	17239			Anacortes

EXHIBIT D

Screenshot from Washington Utilities and Transportation Commission Website

(accessed 1/13/2020, pertinent language highlighted)

Page 1 of 2

Washington Utilities and Transportation Commission

Search ...



[Home](#) > [Regulated Industries](#) > [Utilities](#) > [Telecommunications](#) > [Register as a Telecom Company](#)

Register as a Telecom Company

Who Must Register

The UTC regulates and registers companies that provide telecommunications services for hire, sale or resale within the state of Washington.

The following service providers do not need to register:

- City-owned networks and Public Utility Districts that provide telecommunications;
- Shared Telephone Providers in apartment buildings, resorts, etc.;
- Systems integrators, who re-sell some services as part of an equipment package; or
- Companies with some presence in Washington but no customers in the state.

When to Register

After registering the business, and before beginning operations in Washington state.

How to Register

1. Register the company as a business in Washington.
 - a. See the "Doing Business" web page at access.wa.gov.
 - b. If the company will be digging, hanging cable, etc. additional licenses such as a contractor's license may be necessary. The company may register with the UTC while obtaining other licenses.
2. Fill out the UTC's  [Registration Application](#)
 - a. Remember to check the right box under "Competitive Classification" if the company faces competition. Competitive companies are subject to minimal regulation, non-competitive companies are not.
 - b. Provide the UBI number from the [Business Licensing Services](#) at [1-800-451-7985](tel:1-800-451-7985)
3. Obtain or prepare a balance sheet and an annual report (if available) for the company.
 - a. Audited financials are not needed in order to be registered, but a balance sheet is required at a minimum.
 - b. The financial information filed should show that the company is financially capable of providing the services it plans to offer.
 - c. If the company is a new subsidiary, it can use the financial information of the parent company, if the parent also provides a letter guaranteeing the new company's obligations.

EXHIBIT D

Screenshot from Washington Utilities and Transportation Commission Website

(accessed 1/13/2020, pertinent language highlighted)

Page 2 of 2

4. Submit the information to the UTC electronically through the Records Center Web Portal. For more information on filing, visit our [Online Records Center](#). For assistance contact the Records Center at [\(360\) 664-1234](tel:3606641234) or records@utc.wa.gov.
5. If UTC staff have questions they will contact the company representative at the number listed on the application. If not, staff will send a letter and certificate within 30 days from application submission.
 - a. Upon receipt of the application, a confirmation certificate with a docket number will be sent to the company. Check the status of the registration or print a backup copy of the certificate by entering this docket number on our main web page.
6. Remember to file an [annual report](#) and pay the required annual regulatory fees.

Form

-  [Registration Application](#)

[Electronically File Form\(s\) and Cover Letter\(s\)](#)

Rules and Statutes

Washington State laws and rules governing telecommunications companies include:

- [Telecommunications Laws - RCW 80.36](#)
- [Tariff and Contract Rules - WAC 480-80](#)
- [Telephone Company Rules - WAC 480-120](#)
- [Registration and Classifications Rules - WAC 480-121](#)
- [Universal Service - WAC 480-123](#)

Price Lists

Note: Price Lists are No Longer Required

Companies providing competitively classified services in the state of Washington are no longer required to file price lists with the commission. [Senate Bill 6473](#) eliminated the use of price lists for competitively classified telecommunications services. Companies should communicate with customers using written contracts or customer service agreements.

Companies registering for the first time or adding new services should be sure to indicate what services they offer on their registration or annual report form - no other notification is required.



EXHIBIT E

Email Regarding Performance Bond

From: Scot Buchanan <scot@scottrichards.com>
Sent: Friday, January 10, 2020 2:39 PM
To: Schuh, Emily <emilys@cityofanacortes.org>
Subject: Performance Bond question/feedback from Scott Richards Insurance

Hi Emily,

Following up further on your e-mail below, I believe we have an impassable wall in regards to your inquiry for a Performance Bond. As I see it, the telecommunications entity being created/owned/operated BY THE CITY would be looking to become bonded to protect the city should the telecommunications entity fail to complete the project for the city. The "protection" would be for the city, so in effect the city would be trying to protect itself FROM itself. Or put another way, when we go to secure the financial background to support the bonding, that background would be from the owner of telecommunications entity; The City. Bonds are not insurance payouts, they are simply guarantees that the bonded entity has the financial background to clean up of a failed project, or to fund extra costs associated with having someone else finish the project for them.

I hope that helps. If you feel I'm missing some information that may amend my interpretation of the situation, please let me know.

Scot

Scot Buchanan

SCOTT RICHARDS, ANACORTES MARINE, & SMILEY INSURANCE

Partners of The Advantage Group, LLC.

1116 12th Street

Anacortes, WA 98221

360-293-5158

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From: Schuh, Emily <emilys@cityofanacortes.org>
Sent: Friday, January 10, 2020 8:16 AM
To: Sherri Bitterman <sherri@scottrichards.com>
Cc: Lemberg, Jim <jiml@cityofanacortes.org>
Subject: Performance Bond question

Good morning Sherri,

The city is entering a new business. We are providing internet services to residents and businesses in Anacortes. This puts us in a unique situation in which we are operating a startup business within the City of Anacortes municipality. We have determined that we must obtain a Master Permit for Telecommunications Right of Way from the City. One of the requirements is to post a performance bond. <https://anacortes.municipal.codes/AMC/5.38.210> Is Scott Richards able to provide a quote for this bond? The amount necessary is not yet determined, but likely in the \$1.5-3M range.

Thank you for looking into this for us.

Emily Schuh, Director | Anacortes Administrative Services | P.O. Box 547 | 904 6th Street | Anacortes, WA 98221
360.299.1941 | emilys@cityofanacortes.org | www.anacorteswa.gov

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Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning March 23, 2020

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes and vouchers are not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

March 23, 2020

- Public Hearing: Ordinance 3065: Sewer Capital Facility Plan Update (Discussion/Possible Action)
- Closed Record Decision Hearing: CUP-2019-0002 Grandview Cemetery Expansion (Discussion/Possible Action)
- Contract Award: Skagit River Raw Water Pipeline and Clearwell Project #20-048-WTR-001 (Action)
- Pavement Management Plan Update Presentation (Discussion)
- Resolution 2080: Appointing City Council Members to Council Committees and Appointing Council Representatives for 2020-2021 (Discussion/Possible Action)

April 6, 2020

- Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - General Provisions & Review Procedures (Exemptions, Outdoor Recreation and Bikes) (Discussion)
- Public Hearing: CDBG 2020 Annual Action Plan Review (Discussion)
- Public Hearing: Ordinance 3068: Amending Ordinance No. 2833 Regarding Establishing Residential Parking Zones within the City

April 13, 2020

April 20, 2020

- Continued Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - Wetlands and Fish, Wildlife, Habitat Conservation Areas (ACFL & Herons) (Discussion)
- CDBG 2020 Annual Action Plan Review and Approval (Discussion/Possible Action)

April 27, 2020

May 4, 2020

- Continued Public Hearing: Ordinance 3064 Updating Critical Areas Regulations - Geologically Hazardous, Critical Aquifer, Frequently Flooded Areas, and Definitions (Discussion)

May 11, 2020

May 18, 2020

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Mar 16, 2020, 5:00 PM, Main Conference Room, City Hall
- Community Center/Pool, Thursday, Mar 19, 2020, 3:30 PM, Third Floor Conference Room, City Hall
- Planning, Monday, Mar 23, 2020, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Mar 25, 2020, 5:00 PM, Main Conference Room, City Hall
- Fiber, Thursday, Mar 26, 2020, 2:30 PM, Third Floor Conference Room, City Hall
- Public Works, Monday, Apr 6, 2020, 5:00 PM, Main Conference Room, City Hall
