



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

October 16, 2017
6:00 p.m.

PRELIMINARY AGENDA

[Packet Materials](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee
 - b. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of October 9, 2017
 - b. Approval of Claims in the amount of: \$932,786.62
 - c. Street Fair Application: Christmas Tree Lighting Event
 - d. Contract Modification: Storm Sewer Pond & Swale Improvements 16-041-STM-001
 - e. Grant Award Approval: Permanent Statewide Bike Counter Installation Program
6. **Public Hearings**
7. **Other Business**
 - a. Contract Award: Ambulance Remount Braun Northwest (Discussion/Possible Action)
 - b. * Agriculture Irrigation Rates (Discussion)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning October 23, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

October 23, 2017

- Public Meeting: Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges (Discussion/Possible Action)

November 6, 2017

- Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges (Action)

- 2017/2018 Budget Mid-biennial Review and Modification: Mayor Presentation to Council (Discussion)

November 13, 2017

- Public Hearing: Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion)

November 20, 2017

- Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution ____: Setting the City's Year 2018 Property Tax Regular Levy Increase (Action)

November 27, 2017

December 4, 2017

December 11, 2017

December 18, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Oct 16, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Monday, Oct 23, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Oct 25, 2017, 5:00 PM, Main Conference Room, City Hall
- Housing Affordability & Community Services, Thursday, Nov 2, 2017, 1:30 PM, City Hall
- Public Works, Monday, Nov 6, 2017, 5:00 PM, Public Works Director's Office, City Hall

City Council Minutes – October 9, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of October 9, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Liz Lovelett, Bruce McDougall and Matt Miller were present. Councilmember Brad Adams was absent. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Housing Affordability & Community Services Committee: Ms. Lovelett reported from her attendance at the Housing Washington affordable housing conference in Spokane the prior week. Observing that the conference focused on solutions in affordable housing, she said the Anacortes affordable housing strategic plan was on the right track and that local government would have to play a role to achieve long term results. Ms. Lovelett mentioned the Washington State Housing Finance Commission which provides low interest loans to local organizations to fund low income housing. She urged more elected officials and regional partners to attend future events on this topic. Ms. Lovelett said the final draft of the affordable housing strategic plan was due to be presented to the Planning Commission the following week.

Planning Committee: The regularly scheduled committee meeting earlier in the day was cancelled.

Public Comment

No one present wished to address Council on any topic not already on the agenda.

Consent Agenda

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of October 2, 2017
- b. Approval of Claims in the amount of: \$773,516.15
- c. Contract Amendment: Systems Design West Ambulance Billing Service
- d. Contract Modification: WTP Lagoon Sediment Removal 17-098-WTR-001
- e. Contract: Clinical Site Agreement with Island Hospital

The following vouchers/checks were approved for payment:

EFT numbers: 86622 through 86670, total \$683,618.21

Check numbers: 86671 through 86706, total \$87,693.35

Wire transfer numbers: 221295 through 222464, total \$5,423.62

DECISION HEARINGS

Closed Record Decision Hearing, Conditional Use Permit CUP-2017-0002: Dog Kennel/Boarding and Grooming Associated with an Existing Doggy Daycare at Molly Lane

Associate Planner Kevin Cricchio presented a conditional use permit application from Kirk and Kelly Moore to permit a dog kennel/boarding and grooming associated with an existing doggy daycare at 9119 Molly Lane. Mr. Cricchio's slide presentation was added to the packet materials for the meeting. Mr. Cricchio summarized the existing land use and zoning, the background of prior CUPs for earlier business models at the same site, the current CUP application, noticing, public and agency comments, parking considerations involved with the project, and the criteria for approval of a CUP per AMC 19.36.040. Mr. Cricchio reported that following the open record public hearing before the Planning Commission on

September 27, 2017, the commission voted unanimously 4-0 to recommend approval of the CUP to City Council. He concluded that staff also recommended approval.

Mr. Johnson moved, seconded by Mr. Miller, to approve the subject conditional use permit subject to the recommended conditions of approval. Vote: Ayes – Walters, Pickett, Lovelett, McDougall, Miller and Johnson. Motion carried.

Closed Record Decision Hearing, SDP-2017-0001: WSDOT Shoreline Permit(s) SSDP, SCUP & Shoreline Variance; SR-20/Sharpe's Corner Vicinity Improvements

Mr. Cricchio presented an application from the Washington State Department of Transportation for a Shoreline Substantial Development Permit (SSDP), a Shoreline Conditional Use Permit (SCUP), and a Shoreline Variance to replace the existing signal located at SR-20/SR-20 Spur Interchange (referred to as Sharpe's Corner) with a multi-lane roundabout. Mr. Cricchio's slide presentation was added to the packet materials for the meeting. He highlighted aspects of the voluminous record regarding underlying zoning, application background, outreach meetings, noticing per requirements, critical areas review including wetland buffer impacts and compensatory mitigation, priority habitats and species, cultural resources, SEPA review and Shoreline Management Act requirements. Mr. Cricchio reported that following the open record public hearing before the Planning Commission on September 27, 2017, the commission voted unanimously 4-0 to recommend approval of the subject shoreline permits to City Council. He concluded that staff also recommended approval subject to staff's suggested conditions of approval.

At 6:40 p.m. Mayor Gere invited parties of record to speak to materials already entered into the record. No one present wished to address the Council.

Mayor Gere invited the applicant to address Council and answer councilmember questions.

Jay Drye, WSDOT Assistant Regional Administrator, referred to the project's 20-year history including extensive evaluation of alternatives to arrive at the current design. Mr. Drye said the project was long overdue from a safety and mobility standpoint. He said extensive public outreach would continue. Mr. Drye noted that the project's minor environmental impacts would be offset at the adjacent mitigation bank. In response to a question from Mr. Walters, Mr. Drye confirmed that as reflected in the record, stormwater would be captured and treated where practical through compost and vegetated filter strips consistent with the 2012 Western Washington Stormwater Manual. Mr. Drye responded to questions from Mr. Johnson and Ms. Lovelett regarding questions raised at the Planning Commission public hearing.

Ms. Pickett moved, seconded by Mr. Johnson, to approve the subject Shoreline Substantial Development Permit (SSDP), Shoreline Conditional Use Permit (SCUP), and Shoreline Variance subject to the recommended conditions of approval. Vote: Ayes – Pickett, Lovelett, McDougall, Miller, Johnson and Walters. Motion carried.

OTHER BUSINESS

Requested Amendment to Prilled Sulfur Interlocal Agreement with Port of Anacortes

City Attorney Darcy Swetnam reported that pursuant to Council's direction at its September 25, 2017 regular meeting, City staff had worked with Port staff to update the proposed interlocal agreement as presented in the packet materials for the current meeting. She said Mr. Walters had subsequently suggested that the agreement be clarified to state that it completely replaces and revokes the 2011 agreement, which Ms. Swetnam had done since the packet was prepared. Ms. Swetnam reported that Port Executive Director Dan Worra had also requested that language be added to the contract requiring that funds received pursuant to the ILA could only be used for maintenance of the truck route leading to Pier 2, not for safety measures, but she said that requested change was not reflected in the packet materials

because City staff was concerned that such restrictions would be administratively burdensome for the City and because the total cost of maintaining the truck route would far exceed the anticipated amount of any payments received from the Port.

Councilmembers discussed hazmat safety training at some length and whether prilled sulfur payments or leasehold taxes paid by Port tenants most appropriately addressed that general fund expense. Mr. Walters suggested that the agreement be made effective January 1, 2018 and that the current agreement remain in place until that time and apply to any last prilled sulfur shipments in 2017.

Mr. Worra briefly addressed Council, clarifying that the Port did not object to paying for safety provisions but only where those were related to the prilled sulfur operation. He said the Port Commission was concerned that the mitigation payments be used only for the truck route. Mr. Worra concurred with making the agreement effective January 1, 2018.

Mayor Gere invited members of the public to address Council on this topic.

Bill Langjhar, mailing address 1004 Commercial Avenue, #1024, urged Council to reconsider whether prilled sulfur should even be shipped through the city based on safety concerns. Mr. Langjhar distributed written materials in addition to his comments that were included in the packet materials for the meeting and reviewed those materials with Council. Mr. Langjhar noted that Anacortes property owners pay the Port over \$300K in property tax annually in contrast to the approximately \$200K the city receives in leasehold tax from Port tenants. He related the history of prilled sulfur shipping through the Sultran facility in Vancouver, BC until that facility rejected the Anacortes sulfur for its high hydrogen sulfide content. He quoted a Material Safety Data Sheet (MSDS) for prilled sulfur, saying that "Hydrogen Sulfide is highly flammable, explosive gas under certain conditions, is a toxic gas, and may be fatal and the product is very toxic to aquatic life." He said that there had been at least one fire in Anacortes related to the prilled sulfur operation and described the boundaries of the ½ mile recommended evacuation area if a large fire were to occur at Pier 2. Mr. Langjhar urged Council not to expose the citizens of Anacortes to exposure to an explosion or fatal toxic gas. He said that at the current \$2.50/ton fee the Port would not be competitive and prilled sulfur shipments would likely end.

Councilmembers considered the risk of fire or explosion from the current prilled sulfur loading operations. At the request of Mr. Johnson, Fire Chief Richard Curtis explained that under normal circumstances the sulfur is off gassed prior to shipment so that it is not normally a fire hazard during shipment but that in the presence of an accidental spark the sulfur could ignite. The chief said that the greater concern is that when an external source of fire heats the sulfur, two very dangerous toxic chemicals are released. Mr. McDougall questioned Mr. Worra on projected shipment quantities. Mr. Worra said quantities had been decreasing since the initial 80 tons/year, that the Port had budgeted for 40 tons the following year, and that if Chemtrade were to shut down no prilled sulfur would be shipped. Ms. Lovelett asked the Port to demonstrate its commitment to public safety. Mr. Worra contrasted the City's mission to ensure public safety with the Port's mission to promote economic development. Mr. Miller suggested that if the ships carrying prilled sulfur arrived full for offloading the operation would be a more profitable business.

Wim Houppermans, 3412 K Avenue, reminded that City Council should have a long term vision for a future without fossil fuels and without refineries in Anacortes. Mr. Houppermans said Anacortes would get something beautiful in return but that Council needed to start planning for it now.

John Dumas, Port Director of Operations, noted that every business does pay for public safety, through WSHA, by which every business and every employee pays into ensuring that every business operates safely, complies with MSDS, and transports and handles good to assure public safety.

Mayor Gere asked if any other members of the public wished to address Council on this topic. No one presented wished to speak.

Mr. Johnson moved, seconded by Mr. Walters, to approve the interlocal agreement regarding the use and operation of the Pier 2 terminal for prilled sulfur as presented except modified to be effective January 1, 2018 and modified to specify that the agreement replaces and revokes the previous agreement. Vote: Ayes – McDougall, Miller, Johnson, Walters and Pickett. Nays – Lovelett. Motion carried.

Update on New City Website

Administrative Services Director Emily Schuh introduced the new City of Anacortes website, anacorteswa.gov, which came on line earlier in the day. She pointed out highlights and improvements of the new site built by CivicPlus. Ms. Schuh thanked the team of staff, interns and photographers who worked on the site for nearly a year. She noted that websites are dynamic and invited suggestions and feedback from the public. Ms. Schuh thanked City Council for funding this necessary improvement in city services and thanked the public for its continual encouragement to improve the site.

Mayor Gere invited members of the public to comment on this topic. No one present wished to address the Council.

Update on NoaNet Survey

Ms. Schuh announced that earlier in the day the city had launched its survey of community interest in a community owned fiber broadband network in the city. She referred to her slides included in the packet materials for the meeting. Ms. Schuh summarized previous presentations regarding the potential to leverage excess capacity in the new fiber optic telemetry network to create a community broadband network, the economic development benefits of doing so, the technology being used to install the fiber inside existing water pipes to avoid expensive trenching, and the city's partnership with NoaNet, a Washington nonprofit organization helping to facilitate broadband access in rural communities. Ms. Schuh explained how to access the online survey which would help determine which neighborhoods had the most interest in broadband to the home via a municipal network. She reported that 300 surveys had already been completed in the first day. She listed how the data collected would help the city evaluate demand, identify areas of high interest and develop cost estimates. Ms. Schuh concluded that staff would report back to Council after the conclusion of the survey to consider viable business models and funding options. Mr. McDougall thanked Ms. Schuh, Mr. Buckenmeyer and NoaNet for their efforts on the project, calling the progress to date tremendous.

Mayor Gere invited members of the public to comment on this topic. No one present wished to address the Council.

Amendment to Interlocal Agreement with NoaNet for Fiber Optics Phase 1 & 2, Design and Installation

Public Works Director Fred Buckenmeyer requested Council approval for an amendment to the city's interlocal agreement with Northwest Open Access Network (NoaNet) for additional hours for Phase 1 and 2 of the City's fiber optics communication project, as well as additional hours for construction inspectors. He outlined the additional services to be provided for the \$113K increase. Councilmembers questioned the size of the increase to the original \$175K contract and the rationale for outsourcing construction inspection. Councilmembers stressed that quantity and scope of work estimates for Phase 2 should be more accurate.

Ms. Lovelett moved, seconded by Mr. McDougall, to approve the amendment to the interlocal agreement with NoaNet for fiber optics Phase 1 and 2 design and installation. Vote: Ayes – McDougall, Miller, Johnson, Walters, Pickett and Lovelett. Motion carried.

Water Rate Study

Finance Director Steve Hoglund invited Council to continue the discussion of this topic from its October 2, 2017 meeting. He recapped the presentation by consultant FCS reporting on their cost of service analysis and proposed block (tiered) water rates for single family residences, referring to his slide presentation included in the packet materials for the meeting. Mr. Hoglund presented the water rates proposed by FCS for 2018, noting that all proposed changes were to the consumption rate per CCF, not to the base rate for any customer class. He then presented a comparison of those rates with the proposed block rates for several sample consumption amounts. Several councilmembers expressed disappointment that the proposed block rates did not appear to achieve Council's various goals when deciding to research that option. Mr. Hoglund summarized that the decisions before Council were to define rate classes, then decide whether or not to adopt new rates for any of those classes based on the cost of service study and the block rate analysis.

Mr. Walters proposed defining three rate classes: single family residential (SFR), multifamily (MF), and commercial/industrial/other (CI). SFR would include meters for single-family residences, including zero-lot-line SFR, irrigation meters associated with SFR, and irrigation meters associated with homeowner's associations. MF would include meters, including irrigation meters, associated with multifamily buildings, including duplexes, triplexes, fourplexes, apartment buildings, and condominium buildings. CI would include all meters other than irrigation meters associated with homeowner's associations, including parks. He suggested that the Finance Director be authorized to make judgments about which rate class applied to each meter.

Ms. Lovelett suggested that parks might pay the agricultural water rate rather than the commercial rate. Mr. Walters said a separate discussion of agricultural water rates was scheduled for an upcoming agenda but pointed out that residents ultimately pay for park irrigation water, either through general fund support of park expenditures or through higher water rates if parks pay a lower water rate. Mr. McDougall and Mr. Miller generally supported the definitions proposed by Mr. Walters. Ms. Pickett spoke in favor of rate structures that encourage reducing peak demand in order to reduce overall system expense. Mr. Miller reminded that the proposed rate adjustments were in addition to the 7% increase already adopted for 2018.

Mayor Gere invited members of the public to comment on this topic.

Jeff Graf, 2406 Washington Court, reminded that in 2015 Council had voted to increase water rates annually through 2022. Mr. Graf said that regardless of terminology, water rates are a consumption tax: those who use more water pay more. He expressed skepticism that the additional 1.6% rate increase under consideration for single family residential accounts would be the end of the increases for that rate class. He asked Council to remember that every increase is borne by individual ratepayers and taxpayers.

Bill Dorrance, 1908 Creekside Place, spoke in support of the rate classification proposed by Mr. Walters. He asked Mr. Hoglund if the water system had sufficient water to meet peak demand and if so, why block rates would be considered to encourage conservation. Mr. Dorrance also noted that if peak demand on a daily basis stressed the system, irrigation systems could be programmed to run at times of low demand. Mr. Hoglund confirmed that the water system has plenty of water to meet anticipated demand.

Councilmembers discussed the effect of base fees versus consumption rates on the effective water rate paid by various rate classes. Mr. McDougall observed that because the base fee is the same for high

volume and low volume users and the consumption rates are relatively low, high volume users pay a much lower effective rate for each CCF of water. Councilmembers in general supported adopting a lower multifamily consumption rate as proposed by FCS but declining to implement block rates. Mr. Hoglund suggested that staff would bring back a resolution memorializing that change for public comment later in the month.

Mayor Gere inquired if any other members of the public wished to comment on this topic.

Norm Culbert, 1817 Creekside Lane, thanked the councilmembers who came to talk to Creekside following the previous Council meeting. Mr. Culbert explained the distinction between single family and multifamily residences from a title and lending perspective. He said single family homes can be attached, as at Creekside and several other developments in Anacortes, or detached. Each of those units is singly owned and subject to fee simple title transfer. In contrast, detached homes can be condominiums which are multifamily homes; they don't own the land beneath their buildings, though lenders treat them as single family residences. Mr. Culbert explained that Creekside homeowners own their attached and the ground directly beneath it to the wall line only. All grounds outside the wall lines belong to the HOA. Mr. Culbert noted that the 74 residences on Creekside's 23 acres result in a density of .31 acres/home which is not multifamily density. He emphasized that a common wall in a building does not make it a duplex if each unit is in individual fee simple ownership.

Mr. Walters thanked Mr. Culbert for the useful information and asked staff to take it into account when structuring the rate class definitions.

Richard Walsh, 1813 Creekside Place, reported that each home in Creekside has its own water, gas, and power meter, echoing Mr. Culbert that each Creekside residence is a single family home.

Mayor Gere concluded that staff would discuss the topic with the Finance Committee and bring back a proposal for public hearing and Council consideration two weeks hence.

Contract Modification: WWTP Outfall Repair 13-020-SEW-009

Mr. Buckenmeyer requested Council approval of a change order to contract 13-020-SEW-009 with Culbertson Marine Construction, Inc. due to changed conditions as outlined in the agenda bill. He recommended approval of the change order. Councilmembers questioned Mr. Buckenmeyer about the demobilization costs for the work suspension during the Port of Anacortes heavy lift operations. Mr. Johnson and Ms. Pickett pointed out that the interlocal agreement with the Port anticipated and accepted the Port's schedule for that operation. Mr. Buckenmeyer confirmed that there was sufficient cash in the sewer fund to cover the increased cost of the project but acknowledged that the project would complete considerably over budget. Ms. Pickett moved, seconded by Mr. Johnson, to approve the change order to Culbertson Marine Construction. Vote: Ayes – Miller, Johnson, Walters, Pickett and McDougall. Nays - Lovelett. Motion carried.

There being no further business, at approximately 9:11 p.m. the Anacortes City Council meeting of October 9, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the October 16, 2017 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
222769	4/10/2017	77111285 00	01419	JOHNSON, IVER	REIMBURSE VSP COPAY, DOS: 4/10/17	\$89.99
222803	5/1/2017	I17007945	02930	WASHINGTON STATE PATROL	WWTP INTERNS BACKGROUND CHECKS	\$24.00
222392	5/17/2017	N02641	00763	DEPARTMENT OF HEALTH	SUBMITTAL #16-0914 REVIEW/APPROVAL OF	\$1,236.37
220800	8/22/2017	019382	09169	LOU'S GLOVES, INC	SMALL AND LARGE GLOVES	\$462.00
222800	8/23/2017	17-068	09370	GATEWAY INTERIORS	BATHROOM RUBBER FLOORING INSTALLATION @ FIRE STATION #1	\$3,105.69
220811	8/23/2017	50	10184	US BANK	MEAL PER DIEM NEMETH/CHRISTENSEN/HENSON	\$28.84
220802	8/24/2017	113-7059996-9113828	08811	AMAZON.COM	TEST PAPER	\$14.78
220813	8/24/2017	112-0085115-7362661	08811	AMAZON.COM	BATHROOM TISSUE	\$48.98
220814	8/24/2017	112-4376356-5289060	08811	AMAZON.COM	PAPER TOWELS	\$112.56
222277	8/24/2017	113-9899747-6331410	08811	AMAZON.COM	DESICCANT BEADS	\$103.98
220797	8/24/2017	9VJ436841V674851G	08912	EBAY OR PAYPAL	IT - MEDIA FOR BACK-UP SYSTEM	\$80.00
220798	8/24/2017	7U599656M63653X	08912	EBAY OR PAYPAL	IT - MEDIA FOR BACKUP SYSTEM	\$390.00
220888	8/24/2017	135439	10723	SAM	BOOKS - JUVENILE	\$19.77
221278	8/24/2017	31429533	02381	SCIENTIFIC SUPPLY & EQUIP INC	FILTERS, WEIGHING DISHES, PIPET TIPS	\$505.73
220826	8/24/2017	A92637	02405	SEBO'S DO-IT CENTER	HALOGEN, BLEACH, DEGREASER	\$34.04
220890	8/24/2017	186	10184	US BANK	MEAL PER DIEM NEMETH, CHRISTENSEN, HENSON	\$34.82
220896	8/24/2017	082417	10184	US BANK	TRAINING EXPENSE PERDIEM	\$34.33
220897	8/24/2017	82417Dinner	10184	US BANK	MEAL PER DIEM STORMWATER TRAINING	\$34.84
220932	8/25/2017	V61097/1	00021	ACE HARDWARE	PLYWOOD AND STAIN	\$36.87
220815	8/25/2017	112-7971360-0157823	08811	AMAZON.COM	POST IT NOTE PADS AND TAPE	\$29.05
221306	8/25/2017	112-6679132-7382610	08811	AMAZON.COM	LIBRARY OFFICE FURNITURE	\$375.00
222699	8/25/2017	702760	00496	CASCADE COLUMBIA DISTRIBUTION	SODIUM FLUORIDE	\$2,145.00
220882	8/25/2017	G40172	08501	COASTAL FARM &	WORK SHOES FOR ADAM VEAL	\$165.21
220889	8/25/2017	2Cipndn3Hk	10641	EASYAUTHCODES.COM	AUTH CODE TO UNLOCK PROPANE CONVERSION- VEH #177	\$40.00
220899	8/25/2017	B53223/2	06246	H.B. JAEGER	PARTS FOR FIBER REPAIRS	\$346.59

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
220898	8/25/2017	100420713	01331	INTERNATIONAL CODE COUNCIL, INC	RECERT FOR FIRE INSPECTOR 1 - TB	\$95.00
220895	8/25/2017	61001202371	02342	SAFEWAY INC	SOCCER MEETING SUPPLIES	\$13.98
221309	8/25/2017	93001200262	02342	SAFEWAY INC	DISH SOAP	\$12.99
220884	8/25/2017	A92984	02405	SEBO'S DO-IT CENTER	FACILITIES USE ITEMS	\$13.07
220885	8/25/2017	A93094	02405	SEBO'S DO-IT CENTER	PARTS FOR ELECTRONIC CAR	\$7.32
220891	8/25/2017	20006	10184	US BANK	MEAL PER DIEM NEMETH, CHRISTENSEN, HENSON	\$44.17
220892	8/25/2017	83616/1	10184	US BANK	MEAL PER DIEM NEMETH, CHRISTENSEN, HENSON	\$35.06
220887	8/26/2017	112-8533769-2027411	08811	AMAZON.COM	DET RECORDER BATTERIES	\$8.67
220883	8/26/2017	A94122	02405	SEBO'S DO-IT CENTER	HAND SOAP - WP	\$37.28
220893	8/26/2017	83724568	10184	US BANK	LODGING NEMETH, CHRISTENSEN, HENSON	\$722.84
220894	8/26/2017	83724566	10184	US BANK	LODGING NEMETH, CHRISTENSEN, HENSON	\$722.84
221308	8/27/2017	113-9899747-6331410	08811	AMAZON.COM	DESICCANT AIR DRYING SYSTEM	\$517.38
220900	8/27/2017	rpx47xv0	10712	PIKTOCHART	MONTHLY SUBSCRIPTION FEE	\$29.00
221307	8/27/2017	A94257	02405	SEBO'S DO-IT CENTER	WEEDS & WINDOW CLEANER	\$25.78
220979	8/28/2017	V62728/1	00021	ACE HARDWARE	CABLE AND FASTENERS	\$55.76
220978	8/28/2017	P22580420001	10749	DESTINATION XL	LEATHER RECLINER FOR STA 1	\$1,192.37
220977	8/28/2017	Ebay	08912	EBAY OR PAYPAL	IT COMPUTER ITEMS	\$35.97
222698	8/28/2017	108489	01939	NORTHSTAR CHEMICAL INC.	COAGULANT POLYMER	\$12,460.14
220920	8/28/2017	15586840	10184	US BANK	LODGING-MARRS/SIEDLIK-LAB DOCUMENTATION	\$189.14
220975	8/28/2017	90180784	02976	WASHINGTON STATE ASSOCIATION	2017 MEMBERSHIP DUES WSAMA	\$15.00
220976	8/28/2017	104111445	02976	WASHINGTON STATE ASSOCIATION	WSAMA FALL CONFERENCE REGISTRATION	\$265.00
221018	8/28/2017	172977613	07071	WATERMAN INDUSTRIES	STEM SCREW ASSEMBLY, THRUST NUTS AND COLLARS	\$853.29
221015	8/29/2017	1984971-104127419	06107	ACCIS	KAUFMAN - ACCIS CONFERENCE 10/25-10/27	\$250.00
220974	8/29/2017	112-7578664-3997049	08811	AMAZON.COM	HEAVY DUTY PLASTIC BAGS- WTP	\$7.49
220980	8/29/2017	114-2107163-2405845	08811	AMAZON.COM	COMPRESSES AIR DUSTERS	\$10.99
221013	8/29/2017	112-8554817-6661801	08811	AMAZON.COM	WTP - PAPER SHREDDER	\$37.96
221014	8/29/2017	59F02997BC965973G	08912	EBAY OR PAYPAL	IT - EBAY FEES	\$86.22
221016	8/29/2017	J91846	01023	FRONTIER BUILDING SUPPLY	BLDG TOOLS, TYVEK, STAPLES FOR OPS REMODEL	\$158.84

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221017	8/29/2017	3691909	06088	JONES & BARLETT PUBLISHERS INC	MANUALS FOR INTRAVENOUS THERAPY CLASS	\$340.70
221012	8/29/2017	A95106	02405	SEBO'S DO-IT CENTER	MULTI-TESTER	\$14.05
221064	8/30/2017	V63718/1	00021	ACE HARDWARE	TUBING UNIONS AND NIPPLES	\$64.97
221019	8/30/2017	113-2311859-3579425	08811	AMAZON.COM	RETRACTABLE ID/CC HOLDERS	\$48.25
221060	8/30/2017	112-6175015-9492269	08811	AMAZON.COM	IT - REPAIR ITEMS	\$104.48
221069	8/30/2017	111-8019910-9465000	08811	AMAZON.COM	SHOP TOWELS	\$20.99
222751	8/30/2017	BI-0319081	00317	BECKWITH & KUFFEL	PS15 KSB PUMP 1 REBUILD	\$8,370.99
221061	8/30/2017	G42415	08501	COASTAL FARM &	WORK BOOTS - D. JONES	\$121.73
221067	8/30/2017	0188-484885	03816	CONSOLIDATED ELECTRICAL	2" CONDUIT, PVC CEMENT FOR FIBER PROJECT	\$237.86
221059	8/30/2017	J92130	01023	FRONTIER BUILDING SUPPLY	INSULATION - OPS REMODEL	\$620.02
221091	8/30/2017	001-379752	02109	PISTON SERVICE OF ANACORTES	SOLAR LIGHT ITEMS	\$47.63
221062	8/30/2017	A96062	02405	SEBO'S DO-IT CENTER	RID-X SEPTIC TREATMENT	\$14.09
221065	8/30/2017	A95797	02405	SEBO'S DO-IT CENTER	BUSHINGS, ELBOWS, NIPPLES AND COUPLINGS	\$81.59
221066	8/30/2017	A95672	02405	SEBO'S DO-IT CENTER	FLUORESCENT TUBE	\$10.41
221070	8/30/2017	A95590	02405	SEBO'S DO-IT CENTER	BATTERIES	\$32.53
221095	8/31/2017	V64139/1	00021	ACE HARDWARE	COUPLINGS, BOLTS AND NIPPLES	\$107.14
221098	8/31/2017	112-7822015-6145023	08811	AMAZON.COM	K9 T-BONE FOOD	\$54.24
221423	8/31/2017	46107	03356	ARNE SVENDSEN TRUCKING	SUPPLIES- WATER DEPT	\$126.95
221281	8/31/2017	1511519384759162	10741	EPPELY INSTITUTE FOR PARKS & PUBLIC LAND	PLAYGROUND MAINTENANCE TECH CLASS-BRENNAN	\$340.00
221275	8/31/2017	0175666-IN	06422	NURNBERG SCIENTIFIC	BUFFER	\$85.33
221090	8/31/2017	A96562	02405	SEBO'S DO-IT CENTER	POST HOLE DIGGER	\$54.24
221092	8/31/2017	A96185	02405	SEBO'S DO-IT CENTER	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$2.58
221096	8/31/2017	A96530	02405	SEBO'S DO-IT CENTER	DRILL BITS	\$10.41
221097	8/31/2017	A96356	02405	SEBO'S DO-IT CENTER	GAP FILR RM SEALANT FOR FIBER PROJECT	\$11.29
221422	8/31/2017	72465	02670	SUNLAND BARK & TOPSOILS	SUPPLIES- WATER DEPT	\$138.34
221093	8/31/2017	9583961	03072	WILBUR-ELLIS COMPANY, LLC	GRASS SEED	\$243.04
221276	9/1/2017	V64481/1	00021	ACE HARDWARE	BATTERY	\$36.87
221287	9/1/2017	V64445/1	00021	ACE HARDWARE	BOLT EYE, FASTENERS, AND DRILL BITS	\$29.09
221099	9/1/2017	111-5712242-5755465	08811	AMAZON.COM	MAT/BEAKER/CLEANERS	\$279.80
221277	9/1/2017	113-8082929-3038621	08811	AMAZON.COM	ELECTRODE STORAGE SOLUTION	\$26.29
221292	9/1/2017	113-2311859-3579425	08811	AMAZON.COM	CC HOLDERS	\$23.97

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221284	9/1/2017	AN 53174	00524	CENTRAL WELDING SUPPLY CO, INC	BATTERIES AND STEEL WIRE	\$24.79
221283	9/1/2017	J92776	01023	FRONTIER BUILDING SUPPLY	INSULATION BATTS - OPS REMODEL	\$42.28
221286	9/1/2017	J93071	01023	FRONTIER BUILDING SUPPLY	DECK SLATS	\$834.40
221288	9/1/2017	J92837	01023	FRONTIER BUILDING SUPPLY	2X10 WOOD	\$11.17
221094	9/1/2017	8897839	00368	GALLS LLC - DBA BLUMENTHAL UNI	DUTY GLOVES; SGT KING	\$46.00
222753	9/1/2017	2017-1789	10301	GONZALES LANDSCAPING &	LANDSCAPE MAINTENANCE - AUGUST 2017	\$5,425.00
221291	9/1/2017	7067529Y	01835	NATIONAL FIRE PROTECTION ASSN.	FIRE MANUALS FOR CLASSES	\$112.88
221289	9/1/2017	32116	01910	NORTHWEST ESD 189	MIKLASKI/WILSON NWESD	\$50.00
221279	9/1/2017	001-380008	02109	PISTON SERVICE OF ANACORTES	COUPLER	\$183.40
221274	9/1/2017	A96861	02405	SEBO'S DO-IT CENTER	FASTENERS	\$7.04
221280	9/1/2017	A96814	02405	SEBO'S DO-IT CENTER	BATTERY AND DRILL BITS	\$26.67
221282	9/1/2017	A96795	02405	SEBO'S DO-IT CENTER	FLUOR. TUBE	\$1.52
221285	9/1/2017	337772	02478	SKAGIT RIVER STEEL &	TUBING FOR CAUSLAND SIGNAGE	\$62.50
221293	9/2/2017	114-6328308-1513068	08811	AMAZON.COM	RETRACTABLE REEL CC HOLDER	\$39.96
221273	9/2/2017	84840	09237	WASHINGTON TRACTOR, INC	WORK BOOTS, DAN MARTIN	\$115.00
221211	9/4/2017	113-8203229-9361029	08811	AMAZON.COM	BROTHER LABEL TAPES, CREAMER, SUGAR	\$36.28
221245	9/5/2017	V67140/1	00021	ACE HARDWARE	CONNECTORS	\$4.87
221353	9/5/2017	12	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$10.17
221250	9/5/2017	662	08501	COASTAL FARM &	PAVER PARTS	\$503.80
221342	9/5/2017	300198459	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - WWTP	\$114.65
221343	9/5/2017	300198462	01443	KCDA PURCHASING COOPERATIVE	FIRE DEPT COPY PAPER	\$152.87
221344	9/5/2017	300198567	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - OPS	\$76.44
221340	9/5/2017	309407	01564	LEFEBER TURF FARM	GATOR MAXX	\$28.21
221341	9/5/2017	304862	01564	LEFEBER TURF FARM	GATOR MAXX	\$28.21
221249	9/5/2017	85895026	02451	PEARSON EDUCATION	CHIEF OFFICER MANUALS FOR FIRE OFFICER 1 CLASS	\$215.28
221246	9/5/2017	A99306	02405	SEBO'S DO-IT CENTER	UNIONS	\$9.73
221247	9/5/2017	A99347	02405	SEBO'S DO-IT CENTER	DRILL BIT/PRIMER/FASTENERS	\$40.22
222631	9/5/2017	36270	02520	SKAGIT SOILS	SOIL FOR STORVIK PARK - REPAIRS AFTER	\$429.66
221351	9/5/2017	164904	10721	VILLAGE BOOKS	BOOKS	\$52.80
221248	9/5/2017	07131216219417090503	09391	WALGREENS	MESSY ME SUPPLIES	\$5.19
221346	9/5/2017	00000400	03004	WATERMARK BOOK COMPANY	BOOKS	\$103.23

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221348	9/6/2017	V67333/1	00021	ACE HARDWARE	COPPER TUBE AND PIPE CUTTER	\$43.33
221352	9/6/2017	80974	09534	DURAWEAR GLOVE & SAFETY CO.	3 HOSES, CALIBRATION GAS FOR AIR MONITORS	\$780.16
221395	9/6/2017	87929-00	09552	GLOBAL TEST SUPPLY	TEST GAS FOR AIR MONITORS	\$147.68
221387	9/6/2017	300199145	01443	KCDA PURCHASING COOPERATIVE	MISC. OFFICE SUPPLIES C/H	\$69.11
221391	9/6/2017	0175852-IN	06422	NURNBERG SCIENTIFIC	PIPETS	\$128.66
222357	9/6/2017	9846290	04790	S & S WORLDWIDE INC	P&R SUPPLIES	\$67.99
221339	9/6/2017	A99778	02405	SEBO'S DO-IT CENTER	PAINT SUPPLIES - STORVIK	\$63.96
221350	9/6/2017	A99566	02405	SEBO'S DO-IT CENTER	OPS REMODEL - PLUMBING	\$50.66
221349	9/6/2017	337866	02478	SKAGIT RIVER STEEL &	ALUMINUM PIPE	\$83.59
221347	9/6/2017	840-59800076-1	02813	UNITED STATES POSTAL SERVICE	LIBRARY - PASSPORT POSTAGE	\$106.40
221345	9/6/2017	080260	10446	WALMART	WORK BOOTS, C. YOUNDERIAN	\$64.96
221318	9/7/2017	A10244/1	00021	ACE HARDWARE	WASP AND HORNET SPRAY-ACFL	\$7.80
221383	9/7/2017	V67790/1	00021	ACE HARDWARE	FACILITIES USE ITEMS	\$16.26
221479	9/7/2017	739017	00306	BAYSHORE OFFICE PRODUCTS INC	CHAIR/STOOL FOR STEVE LANGE ENGINEERING	\$332.42
221390	9/7/2017	667121768	10779	ELASTICON	ELASTIC{ON} TOUR AECEO	\$196.17
221392	9/7/2017	206960	01206	HAWK LABELING SYSTEMS	LABELS	\$532.54
221396	9/7/2017	325488	01835	NATIONAL FIRE PROTECTION ASSN.	TEXT BOOKS FOR CLASSES	\$167.45
221388	9/7/2017	1200235706	08590	NEWEGG BUSINESS INC	APD CAMERA ITEMS	\$449.94
221389	9/7/2017	1200235726	08590	NEWEGG BUSINESS INC	APD SECURITY ITEMS	\$74.99
221384	9/7/2017	12345678	10774	QUICK CARE MEDICAL CLINIC	CDL EXAM - STRICKLAND	\$150.00
221385	9/7/2017	B00076	02405	SEBO'S DO-IT CENTER	PITCHFORK HARDWARE	\$31.45
221386	9/7/2017	B00381	02405	SEBO'S DO-IT CENTER	ROLLER COVERS - PAINT	\$11.91
221393	9/7/2017	B00532	02405	SEBO'S DO-IT CENTER	OPS REMODEL - PLUMBING PARTS	\$26.76
221477	9/7/2017	001-380370	02405	SEBO'S DO-IT CENTER	ALUMINUM SPOOL - SOCCER GOALS	\$12.16
221474	9/7/2017	170853	04831	T-SHIRTS BY DESIGN	PRINT CITY LOGO ON SAFETY VESTS	\$184.45
221478	9/8/2017	113-6386737-7555448	08811	AMAZON.COM	OFFICE SUPPLIES	\$33.99
221466	9/8/2017	G46464	08501	COASTAL FARM &	WORK BOOTS- BRENT CHRISTENSEN	\$126.08
221471	9/8/2017	3000017093775.2	03318	DELL MARKETING LP	APD - KEYBOARDS FOR MDTs	\$161.93
221469	9/8/2017	300200728	01443	KCDA PURCHASING COOPERATIVE	OFFICE SUPPLIES - EXEC	\$21.79
221470	9/8/2017	300200783	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER OFFICE SUPPLIES - WTP	\$83.22
222765	9/8/2017	001-380492	02109	PISTON SERVICE OF ANACORTES	WIPER BLADES - CONTOUR PREMIUM #016	\$19.32
221475	9/8/2017	B00836	02405	SEBO'S DO-IT CENTER	BALLFIELD SUPPLIES	\$20.57

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221476	9/8/2017	B00840	02405	SEBO'S DO-IT CENTER	CABLE TIES - SOCCER GOALS	\$21.66
221468	9/8/2017	39757	10742	TRACTOR SUPPLY CO	BOOTS - STRICKLAND	\$141.04
221465	9/9/2017	V68987/1	00021	ACE HARDWARE	CL2 PUMP MAINTENANCE	\$18.50
221472	9/10/2017	112-383364-3179412	08811	AMAZON.COM	AFD - KEYBOARD	\$325.47
221467	9/10/2017	175638111	10541	ANCESTRY.COM	SUBSCRIPTION - ANCESTRY.COM	\$107.42
221473	9/10/2017	W598368285	03318	DELL MARKETING LP	AFD - IPAD	\$1,070.90
221593	9/11/2017	091417	00148	ANACORTES CHAMBER OF COMMERCE	STATE OF THE COUNTY PRESENTATION WITH LUNCH	\$15.00
221547	9/11/2017	J95003	01023	FRONTIER BUILDING SUPPLY	CONCRETE MIX	\$10.16
222672	9/11/2017	10626832	01165	HACH COMPANY	LAB SUPPLIES - TITRATOR	\$1,425.08
222674	9/11/2017	10627926	01165	HACH COMPANY	SET OF TUBING FOR PUMP/SUCTION	\$44.79
221597	9/11/2017	494783	01835	NATIONAL FIRE PROTECTION ASSN.	TEXT BOOK FOR FIRE CLASS	\$59.50
221546	9/11/2017	B02711	02405	SEBO'S DO-IT CENTER	KEY FOR SR CENTER	\$10.52
221548	9/11/2017	B02421	02405	SEBO'S DO-IT CENTER	WHITE MARKING PAINT	\$6.50
221549	9/12/2017	113-9535262-0119426	08811	AMAZON.COM	CALCULATORS	\$13.98
221586	9/12/2017	0188-485170	03816	CONSOLIDATED ELECTRICAL	OPS REPAIR ITEMS	\$51.23
221592	9/12/2017	0280-1458-3414-5462	08912	EBAY OR PAYPAL	APD CAMERA SYSTEM	\$11.61
222200	9/12/2017	8561 00004 88874	07231	HOME DEPOT	VINYL JOINER, GUTTER FOR FIBER ROOM @ LIBRARY	\$47.54
221789	9/12/2017	505784	10763	NATIONAL BRAND AND TAG CO.	2018 DOG TAGS HALF ORDER SHIPPED TO COA	\$204.00
221790	9/12/2017	505793	10763	NATIONAL BRAND AND TAG CO.	2018 DOG TAGS HALF ORDER SHIPPED TO PETDATA	\$201.00
221587	9/12/2017	B02985	02405	SEBO'S DO-IT CENTER	SOCKET/FASTENERS	\$18.13
221588	9/12/2017	B03110	02405	SEBO'S DO-IT CENTER	PARTS FOR VEH #406	\$10.09
221596	9/12/2017	B3285	02405	SEBO'S DO-IT CENTER	PAINT SUPPLIES FOR CURB	\$31.41
222201	9/12/2017	B03390	02405	SEBO'S DO-IT CENTER	SANDING SPONGE FOR FIBER ROOM BUILD AT LIBRARY	\$3.24
221594	9/12/2017	0220311	03844	SIRENNET	PARTS FOR VEH #028	\$418.92
221631	9/13/2017	114-5400253-8277051	08811	AMAZON.COM	APD CAMERA SYSTEM ITEMS	\$34.21
221622	9/13/2017	53529	00620	COMMERCIAL FIRE PROTECTION INC	FACILITIES USE ITEMS	\$21.47
221627	9/13/2017	J96026	01023	FRONTIER BUILDING SUPPLY	JET SET	\$101.53
222471	9/13/2017	125858	10177	INFOSEND, INC.	INSERTS FOR OPEN STREETS PRINT AND INSERTION FEE	\$775.07
221637	9/13/2017	3706516	06088	JONES & BARLETT PUBLISHERS INC	INTRAVENOUS THERAPY TEXT BOOK	\$73.44

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221621	9/13/2017	49321770	01616	LOWE'S BUSINESS ACCOUNT/GEMB	IT USE ITEMS	\$47.21
221623	9/13/2017	49321844	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS LIGHTS	\$9.95
221632	9/13/2017	3339594047	01616	LOWE'S BUSINESS ACCOUNT/GEMB	MICROWAVE - OPS REMODEL	\$227.18
221788	9/13/2017	446927	01645	MAILBOX, THE	COURIER SERVICES	\$34.52
221783	9/13/2017	474901	10755	NAPA AUTO PARTS	ABSORBENT MATERIALS	\$10.90
221784	9/13/2017	474917	10755	NAPA AUTO PARTS	FLOOR DRY PRODUCT	\$9.48
221665	9/13/2017	069ZTYSOG	10750	RED LION INN - SEQUIM	LODGING FOR PROCESS & CONTROL	\$217.18
221633	9/13/2017	Terry	10756	REEL-TRAILER.COM	REEL TRAILER FOR FIBER PROJECT	\$2,989.90
221796	9/13/2017	61001542060	02342	SAFEWAY INC	ZIPLOC BAGS FOR MED MACHINE	\$4.87
221625	9/13/2017	B03570	02405	SEBO'S DO-IT CENTER	FASTENERS FOR #406	\$10.29
221634	9/13/2017	B03829	02405	SEBO'S DO-IT CENTER	HOLE SAWS AND QUICK CHANGE ARBOR	\$46.62
221635	9/13/2017	B03875	02405	SEBO'S DO-IT CENTER	HOLE SAW ARBOR AND HOLE SAW	\$25.58
221636	9/13/2017	B03966	02405	SEBO'S DO-IT CENTER	VALVES, PLUGS, COUPLINGS AND NIPPLES	\$59.90
221638	9/13/2017	B03575	02405	SEBO'S DO-IT CENTER	TAPE MEASURE, TAPE RULERS	\$37.06
221630	9/13/2017	23345	07880	SKAGIT POWDER COATING INC	POWDER COATING BENCHES	\$312.75
221628	9/13/2017	37733002	10184	US BANK	OIL FOR CITY VEHICLE	\$10.89
221629	9/13/2017	079674	10184	US BANK	OIL FOR CITY VEHICLE	\$27.22
221667	9/13/2017	367420829	09222	WASHINGTON STATE FERRIES	FERRY - K BOLTON - PROCESS AND SONTROL	\$14.05
221792	9/14/2017	V71127/1	00021	ACE HARDWARE	FOIL AND HAND CLEANER	\$16.23
221624	9/14/2017	112-2183151-8531419	08811	AMAZON.COM	OFFICE SUPPLIES	\$42.17
221772	9/14/2017	112-8742915-3036242	08811	AMAZON.COM	CABLES FOR IT	\$15.88
221793	9/14/2017	114-2187961-4805850	08811	AMAZON.COM	APD CAMERA SYSTEM	\$160.02
221794	9/14/2017	836584	07456	CABLEORGANIZER.COM, LLC	TRASH CAN GROMMET - OPS REMODEL	\$65.84
221775	9/14/2017	266634	10144	COAST WENATCHEE CENTER HOTEL	FIRE EQUIP. TRAINING D. MARTIN / WENATCHEE HOTEL	\$514.72
221769	9/14/2017	0188-485249	03816	CONSOLIDATED ELECTRICAL	REPLACEMENT EXIT SIGNS	\$59.41
221770	9/14/2017	0188-484892	03816	CONSOLIDATED ELECTRICAL	CHARGING PLUG	\$43.40
221773	9/14/2017	3677-6009-9994-3817	08912	EBAY OR PAYPAL	DRUM FOR PRINTER	\$79.89
221777	9/14/2017	UVXS3400X	10761	ESAFETYSUPPLIES, INC	SAFETY GOGGLES FOR THE LAB	\$28.10
221798	9/14/2017	000000007	03344	FABRICS PLUS	MESSY ME SUPPLIES	\$13.09
221780	9/14/2017	J96372	01023	FRONTIER BUILDING SUPPLY	DOUG FIR - OPS REMODEL	\$22.34
221804	9/14/2017	447027	01645	MAILBOX, THE	STRETCH WRAP	\$41.60
222447	9/14/2017	268	09690	PRECISION TREE SERVICE	TESORO LARGE MODULAR MOVE - TREE TRIMMING AND REMOVAL	\$10,850.00

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221797	9/14/2017	27001202258	02342	SAFEWAY INC	MESSY ME SUPPLIES	\$12.63
221771	9/14/2017	B04567	02405	SEBO'S DO-IT CENTER	IRRIGATION SUPPLIES	\$6.05
221785	9/14/2017	B04180	02405	SEBO'S DO-IT CENTER	FASTENERS - CAUSLAND	\$29.74
221786	9/14/2017	B04212	02405	SEBO'S DO-IT CENTER	FASTENERS - CAUSLAND	\$13.89
221787	9/14/2017	B04286	02405	SEBO'S DO-IT CENTER	FASTENERS	\$0.43
221776	9/14/2017	E0215512	09579	WB PROMOS, LLC	WATER BOTTLES	\$443.52
221774	9/15/2017	112-7899816-1325033	08811	AMAZON.COM	MAYOR - PRINTER	\$542.19
221806	9/15/2017	1340214494	04036	CMC RESCUE INC	ROPE RESCUE MANUAL	\$84.63
221802	9/15/2017	266674	10144	COAST WENATCHEE CENTER HOTEL	SCOTT PARRETT - HOTEL STAY FIRE EQUIP TRAINING	\$578.56
221795	9/15/2017	0EV65718NA075913R	10758	HALLMANN SALES LLC	FIRE EXTINGUISHER CABINET	\$415.27
221791	9/15/2017	115760	06939	MAJESTIC INN & SPA	ANNUAL AUXILIARY PATROL APPRECIATION DINNER-DEPOSIT	\$500.00
221781	9/15/2017	B04788	02405	SEBO'S DO-IT CENTER	CITY HALL REPAIR ITEM	\$65.09
221782	9/15/2017	B05136	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$12.90
221813	9/15/2017	104971	02405	SEBO'S DO-IT CENTER	MAINTENANCE SUPPLIES - CARNEGIE	\$21.69
221807	9/15/2017	5010110441	02480	SKAGIT VALLEY COLLEGE	FIREFIGHTER ACADEMY - M KAHNS	\$1,515.84
221808	9/15/2017	5010110442	02480	SKAGIT VALLEY COLLEGE	FIREFIGHTER ACADEMY - M ZELLER	\$1,651.76
221666	9/15/2017	377688157	09222	WASHINGTON STATE FERRIES	FERRY TRANSPORTATION- K. BOLTON TO	\$14.05
222449	9/16/2017	26148	01530	LAKESIDE INDUSTRIES, INC.	GRAVEL FOR FIBER PROJECT	\$828.84
222795	9/16/2017	26409	01530	LAKESIDE INDUSTRIES, INC.	DUMP FEES FOR FIBER PROJECT	\$57.26
221799	9/16/2017	38001499996	02342	SAFEWAY INC	REFRESHMENTS - ENERGY FAIR	\$12.00
221800	9/16/2017	40001499998	02342	SAFEWAY INC	REFRESHMENTS - ENERGY FAIR	\$8.08
221803	9/16/2017	74661	10757	SPRINGHILL SUITES KENNEWICK	WFOA CONFERENCE LODGING MILES & STEFFEN	\$500.37
221801	9/16/2017	1438730	05343	STARBUCKS	REFRESHMENTS - ENERGY FAIR	\$51.92
221768	9/17/2017	B05992	02405	SEBO'S DO-IT CENTER	FASTENERS AND MAGNETIC TOOL PICK UP	\$6.38
221778	9/18/2017	113-1597120-1501045	08811	AMAZON.COM	EYE FLUSH SOLUTION AND WALL MOUNT	\$56.13
221881	9/18/2017	112-2828721-4589067	08811	AMAZON.COM	VGA ADAPTERS FOR IT	\$20.97
221882	9/18/2017	112-3015528-3849001	08811	AMAZON.COM	POWER PACK SUPPLY - IT	\$8.84
221906	9/18/2017	ECM200011904	10768	EZUP.COM	SAILING PROGRAM	\$124.13
221905	9/18/2017	8561 00002 93530	07231	HOME DEPOT	IT TOOLS	\$45.44
222767	9/18/2017	001-381329	02109	PISTON SERVICE OF ANACORTES	WIPER BLADES - PATROL CAR	\$19.32
221844	9/18/2017	B06509	02405	SEBO'S DO-IT CENTER	SOD CUTTER	\$43.40
221908	9/19/2017	V73127/1	00021	ACE HARDWARE	OCL REPAIR	\$34.10

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221883	9/19/2017	113-4896555-2382600	08811	AMAZON.COM	BEAKERS	\$79.85
221951	9/19/2017	8561 00002 95642	07231	HOME DEPOT	AFD STA 3 LIGHT	\$80.17
222570	9/19/2017	S011175053.001	01446	KELLER SUPPLY COMPANY	PLUMBING SUPPLIES- OPS REMODEL	\$80.13
221909	9/19/2017	B07056	02405	SEBO'S DO-IT CENTER	ADAPTERS	\$15.58
221907	9/19/2017	5321751-726412	10446	WALMART	CAMERA MONITOR REPLACEMENT	\$259.32
221955	9/20/2017	V73756/1	00021	ACE HARDWARE	REPAIRS TO CEMS AIR DRYER	\$68.29
221956	9/20/2017	V73830/1	00021	ACE HARDWARE	CEMS AIR DRYER REPAIR	\$56.58
221910	9/20/2017	112-0977678-6360235	08811	AMAZON.COM	TEXT BOOK - JATC CLASS - NT, JK	\$68.74
221959	9/20/2017	112-2424602-7361049	08811	AMAZON.COM	TEXT BOOKS FOR JATC CLASS - NT, JK	\$150.78
222093	9/20/2017	113-2803027-8702630	08811	AMAZON.COM	VELCRO STRIPS	\$12.32
221952	9/20/2017	AN 53556	00524	CENTRAL WELDING SUPPLY CO, INC	RENTAL OF WELDING LEAD, WELDER FOR FIBER PROJECT	\$119.35
221957	9/20/2017	G52210	08501	COASTAL FARM &	WORK BOOTS- NICK HIBMA	\$173.91
222695	9/20/2017	95053562	07451	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE SOLUTION	\$4,429.39
222363	9/20/2017	10640930	01165	HACH COMPANY	SPECTROPHOTOMETER WITH RFID	\$1,202.50
222084	9/20/2017	8561 97 09171	07231	HOME DEPOT	OPS REMODEL	\$4,318.12
222077	9/20/2017	300207265	01443	KCDA PURCHASING COOPERATIVE	RECREATION CLASS SUPPLIES	\$54.06
222078	9/20/2017	300207267	01443	KCDA PURCHASING COOPERATIVE	COPY PAPER - FINANCE	\$16.76
222079	9/20/2017	0176418-IN	06422	NURNBERG SCIENTIFIC	CYLINDER TD BLUE, FILTERS AND MFC BROTH	\$526.42
222080	9/20/2017	0176420-IN	06422	NURNBERG SCIENTIFIC	AMMONIA ELECTRODE SOLUTION	\$161.45
222076	9/20/2017	06001924992	02342	SAFEWAY INC	ICE FOR THE LAB, DISH & HAND SOAP AND FOIL	\$90.38
221953	9/20/2017	B7463	02405	SEBO'S DO-IT CENTER	FIBER PROJECT	\$11.69
222630	9/20/2017	97274	02520	SKAGIT SOILS	SOIL FOR VOLUNTEER PARK BALLFIELD REPAIR	\$84.63
222405	9/20/2017	84064	03065	WHITNEY EQUIPMENT CO INC	IMPELLER FOR PUMP STATION	\$3,828.75
221954	9/21/2017	112-6418197-2369848	08811	AMAZON.COM	OFFICE SUPPLIES	\$78.58
222083	9/21/2017	114-2108763-2031443	08811	AMAZON.COM	AFD FIBER ITEMS	\$182.03
222091	9/21/2017	113-0050769-2588224	08811	AMAZON.COM	SCISSORS	\$10.84
222092	9/21/2017	113-0297071-9318603	08811	AMAZON.COM	FRAMES	\$57.65

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222183	9/21/2017	740743	00306	BAYSHORE OFFICE PRODUCTS INC	MUSEUM OFFICE SUPPLIES	\$19.18
222509	9/21/2017	740763	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - LIBRARY	\$31.90
222088	9/21/2017	J98193	01023	FRONTIER BUILDING SUPPLY	50# JET SET FOR FIBER PROJECT	\$68.38
222675	9/21/2017	10642735	01165	HACH COMPANY	BUFFER DILUTION WATER PLWS	\$68.03
222568	9/21/2017	30514060	01318	INGRAM LIBRARY SERVICES, LLC	IPAGE REVIEWS	\$300.00
222276	9/21/2017	100430202	01331	INTERNATIONAL CODE COUNCIL, INC	INTERNATIONAL CODE COUNCIL - RF	\$205.00
222085	9/21/2017	339876738	01616	LOWE'S BUSINESS ACCOUNT/GEMB	OPS REMODEL ITEMS	\$650.57
222087	9/21/2017	27020922	01616	LOWE'S BUSINESS ACCOUNT/GEMB	12OZ JOHN DEERE YELLOW R - FIBER PROJECT	\$15.26
222584	9/21/2017	95417764	10089	MIDWEST TAPE	DVDS	\$381.70
222789	9/21/2017	49713	01808	MT BAKER OVERHEAD DOORS INC	GARAGE DOOR OPS	\$1,274.88
222178	9/21/2017	1619	03711	PNCWA	PNCWA CONFERENCE REGISTRATION	\$660.00
221926	9/21/2017	B08081	02405	SEBO'S DO-IT CENTER	DOUBLE BOLT SNAP	\$3.68
222086	9/21/2017	808304	02405	SEBO'S DO-IT CENTER	BATTERY FOR FLOW METER	\$65.06
222090	9/21/2017	B08141	02405	SEBO'S DO-IT CENTER	MAINTENANCE - CARNEGIE	\$45.54
222094	9/21/2017	B07953	02405	SEBO'S DO-IT CENTER	SUPPLIES - STREET DEPT	\$5.20
222082	9/21/2017	12345	02813	UNITED STATES POSTAL SERVICE	POSTAGE - RETURN EBAY ITEM USB	\$1.60
222173	9/21/2017	61	02890	VILLAGE PIZZA	FOOD FOR PATROL FOR OYSTER RUN	\$110.00
221916	9/21/2017	40320741558	09611	WASHINGTON ASSOCIATION OF	PUB DEF WACDL CLE	\$175.00
222177	9/21/2017	9000503750	03002	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP STEPHEN DOEBLER	\$120.00
222179	9/22/2017	113-1961459-2544229	08811	AMAZON.COM	COMPRESSION TUBE FITTINGS AND ADAPTERS	\$77.60
222180	9/22/2017	113-2233871-9793039	08811	AMAZON.COM	COMPRESSION TUBE FITTING CAP	\$39.68
222176	9/22/2017	PS10079134	06180	ANACORTES TELESCOPE	IPAD CASE	\$216.99
222172	9/22/2017	029215/8021264	07231	HOME DEPOT	TRU-BLU THREAD SEALANT	\$75.41
222175	9/22/2017	104710222	01816	MUNICIPAL RESEARCH &	DATA VISUALIZATION WEBINAR	\$35.00
222171	9/22/2017	B08731	02405	SEBO'S DO-IT CENTER	WATER METER KEY & TOOLS	\$80.41
222174	9/22/2017	B08630	02405	SEBO'S DO-IT CENTER	SHOP HEATER	\$42.34
222182	9/22/2017	155724	10764	STICKER GIANT	BADGE STICKERS FOR OPEN HOUSE	\$301.83
222168	9/22/2017	67324	03150	WASHINGTON SECRETARY OF STATE	ORDER AND JUDGEMENT DISMISSING LAND USE DOWNLOAD	\$1.75
222169	9/22/2017	67325	03150	WASHINGTON SECRETARY OF STATE	ARCHIVED DOCUMENTS ROCKRIDGE LLC	\$22.75

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222181	9/23/2017	113-7435443-9777032	08811	AMAZON.COM	COMPRESSION TUBE FITTING	\$79.96
222598	9/23/2017	27043	01530	LAKE SIDE INDUSTRIES, INC.	5/8" & 3/4" ROCK - STREET REPAIRS	\$1,391.98
222167	9/24/2017	113-3587744-8625809	08811	AMAZON.COM	APD SECURITY PROJECT	\$77.52
222760	9/25/2017	10188	00094	ALPINE FIRE & SAFETY	REPLACEMENT FIRE EXTINGUISHER FOR IT DEPT	\$244.13
222754	9/25/2017	1410-U07	00369	BLYTHE PLUMBING & HEATING INC	HVAC PREVENTATIVE MAINTENANCE - LIBRARY	\$1,763.13
222755	9/25/2017	1418-U07	00369	BLYTHE PLUMBING & HEATING INC	HVAC PREVENTATIVE MAINTENANCE - FIRE STATION II	\$187.71
222115	9/25/2017	4471932	09059	TWO RIVERS TERMINAL, LLC	CALCIUM NITRATE	\$8,393.21
222780	9/26/2017	218625	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$712.98
222752	9/26/2017	804	00645	CONSTRUCTION UNLIMITED INC	EMERGENCY SEWER REPAIR BLOCKS 804 & 805 NORTHERN PACIFIC ADD. - MOD 02	\$689.68
222572	9/26/2017	APD Q4 17	02505	SKAGIT- 911	SKAGIT 911 - 4TH INSTALLMENT FISCAL YEAR 2017	\$43,090.41
222666	9/26/2017	9793521620	02879	VERIZON WIRELESS	SCADA MODEM - 8/27-9/26/17	\$499.91
222540	9/26/2017	SA850369	03027	WESTERN PETERBILT, LLC	WINDSHIELD- VEH #512	\$133.06
222668	9/27/2017	0115847	06543	PACIFIC TIRE COMPANY, INC	TIRES FOR STOCK	\$495.03
222658	9/27/2017	20317623	10775	PACWEST MACHINERY	RUBBER PAD TRACKS FOR PAVING EQUIP.	\$3,934.34
222762	9/27/2017	3310368979	08646	UNIFIRST CORPORATION	LAUNDRY SERVICE - WTP	\$47.69
222542	9/28/2017	21588	04205	BRAUN NORTHWEST, INC	PART FOR VEH #219	\$96.89
222400	9/28/2017	0188-484584	03816	CONSOLIDATED ELECTRICAL	BULB 18.5A21/840/277	\$4,520.31
222687	9/28/2017	008382293	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM PIECES; NEW RECRUIT FABER	\$16.73
222576	9/28/2017	9312	01516	KRIEG CONSTRUCTION INC	3.8" HMA - PAVING WINDSOR	\$7,151.70
222395	9/28/2017	IN-37327	02260	REISNER DISTRIBUTOR INC	INCINERATOR FUEL	\$1,815.78
222535	9/28/2017	B12334	02405	SEBO'S DO-IT CENTER	PARTS FOR VEH #608	\$29.25
222671	9/28/2017	9793555011	02879	VERIZON WIRELESS	CITY CELL PHONES 8/29-9/28	\$7,950.35
222701	9/29/2017	LTAC Chamber Ferry	00148	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER 2% FERRY REIMBURSE	\$11,291.79
222779	9/29/2017	218625A	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$390.60
222352	9/29/2017	25251	10388	CIVICPLUS, INC.	SET-UP AND ANNUAL SSL CERTIFICATE	\$217.00
222536	9/29/2017	001-382525	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #035	\$26.90
222537	9/29/2017	001-382544	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #858	\$284.42
222533	9/29/2017	B12491	02405	SEBO'S DO-IT CENTER	SUPPLIES FOR OPS SHOP	\$24.15
222705	9/29/2017	1147-5865934	04834	UNITED SITE SERVICES, INC	PORTA POTTY RENTAL WA PARK PLAYGROUND	\$305.28
222679	9/30/2017	3666	00315	BEAVER LAKE QUARRY	QUARRY SPALLS	\$525.35
222688	9/30/2017	Recurring	06629	BOYS & GIRLS CLUBS	SEPTEMBER - LUNCH PROGRAM SERVICE PROVISION	\$780.00
222670	9/30/2017	60	00424	BUBBA SUDZ CAR WASH, INC.	SEPTEMBER CAR WASHES	\$144.00

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222792	9/30/2017	LL.MEAD	01364	ISLAND HOSPITAL	SEP. MEAD, LIFELINE SERVICE FEE	\$64.95
222633	9/30/2017	3091124592	04296	LEXISNEXIS	ON-LINE LIBRARY SUBSCRIPTION SEPT. 2017	\$278.85
222712	9/30/2017	CL65588	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - SEPTEMBER	\$19,505.62
222801	9/30/2017	930	02470	SKAGIT CONSERVATION DISTRICT	NPDES II OUTREACH & EDUCATION - SEPTEMBER 2017	\$1,758.66
222768	9/30/2017	16954	09434	TRANSPORTATION SOLUTIONS INC	32ND & D ROUNDABOUT INTERSECTION IMPROVEMENT DESIGN SEPT 2017	\$1,329.49
222534	9/30/2017	000099E018397	02817	UNITED PARCEL SERVICE	SHIPPING ENGINEERING 9-30-17	\$51.36
222681	9/30/2017	114-5865948	04834	UNITED SITE SERVICES, INC	2100 PENNSYLVANIA AVENUE-SEPTEMBER	\$119.11
222700	9/30/2017	114-5865677	04834	UNITED SITE SERVICES, INC	PORTABLE TOILET RENTAL - CAMPGROUND	\$826.44
222702	9/30/2017	114-5865837	04834	UNITED SITE SERVICES, INC	Portable toilet rental - WA Pk Loop #1	\$47.89
222703	9/30/2017	114-5865873	04834	UNITED SITE SERVICES, INC	Portable toilet rental - WA Pk - Loop 2	\$62.00
222706	9/30/2017	114-5870511	04834	UNITED SITE SERVICES, INC	CAMPGROUND PORTABLE TOILETS - FINAL	\$247.94
222707	9/30/2017	114-5870540	04834	UNITED SITE SERVICES, INC	PLAYGROUND TOILET - FINAL	\$20.97
222708	9/30/2017	114-5865838	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Ace of Hearts	\$63.86
222579	10/1/2017	360-293-1900-0122885	07909	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 10/1-10/31/17	\$1,064.25
222774	10/1/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	OCTOBER, LEOFF LONG-TERM CARE INSURANCE	\$354.90
222573	10/2/2017	226373	00155	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; SEPTEMBER 2017	\$245.10
222507	10/2/2017	248 984 6277 5	00494	CASCADE NATURAL GAS CORP.	14489 RIVERBEND RD., 8/30-9/29/17	\$444.95
222368	10/2/2017	25265	10388	CIVICPLUS, INC.	SET-UP AND ANNUAL SSL	\$216.70
222545	10/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 10/9-11/8/17	\$170.70
222663	10/2/2017	WAANA95266	00939	FASTENAL CO	UNIONS, TEES, ELBOWS AND NIPPLES	\$387.69
222686	10/2/2017	008407474	00368	GALLS LLC - DBA BLUMENTHAL UNI	NEW RECRUIT FABER UNIFORM PIECES	\$535.30
222577	10/2/2017	WA PK	01921	NORTHWEST PARKING EQUIPMENT	4TH QUARTER MAINTENANCE-PAY STATIONS	\$461.13
222659	10/2/2017	200012505505	02192	PUGET SOUND ENERGY	14489 RIVER BEND RD., WTP 9/1-9/30/17	\$84,626.19
222664	10/2/2017	200024889996	02192	PUGET SOUND ENERGY	14301 AVON ALLEN RD., 8/31-9/30/17	\$356.91
222713	10/2/2017	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS 8/2-8/30/17	\$17,283.49
222677	10/2/2017	88732	07368	THE HOSE SHOP, INC	3/8" CLEAR BRAIDED TUBING	\$21.24
222506	10/3/2017	1990378125	06718	ARAMARK	LAUNDRY SERVICE - WTP	\$27.76
222773	10/3/2017	218645	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$835.56
222777	10/3/2017	218625B	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$149.77
222494	10/3/2017	Pay App 2	00693	CULBERTSON MARINE CONSTRUCTION	WASTEWATER TREATMENT PLANT OUTFALL REPAIR - CONSTRUCTION	\$447,106.44
222399	10/3/2017	WA-0020257	00780	DEPARTMENT OF ECOLOGY	WASTEWATER PERMIT	\$7,822.44
221968	10/3/2017	17-25854	00850	EDGE ANALYTICAL, INC	THICKENED SLUDGE TESTING	\$207.00
222538	10/3/2017	001-382764	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #858	\$82.75
222591	10/3/2017	14322	02405	SEBO'S DO-IT CENTER	PARTS FOR #11-913A	\$74.49

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222697	10/4/2017	95054557	07451	ECO SERVICES OPERATIONS CORP	ALUMINUM SULFATE SOLUTION	\$4,390.31
222669	10/4/2017	17-25800	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$108.00
222793	10/4/2017	Pay App 4	01546	LARRY BROWN CONSTRUCTION INC	2017 M AVENUE WATERLINE REPLACEMENT	\$100,056.80
222596	10/4/2017	3-101675	01614	LOUIS AUTO GLASS INC.	WINDSHIELD- VEH #512	\$282.62
222802	10/4/2017	553617	01765	MISTER T'S AWARDS &	SALLY HILL BADGE	\$20.07
222544	10/4/2017	0116161	06543	PACIFIC TIRE COMPANY, INC	TIRES- SHOP STOCK	\$647.70
222539	10/4/2017	001-382886	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #605	\$58.87
222593	10/4/2017	001-382932	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- VEH #404	\$76.68
222594	10/4/2017	001-382955	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #145	\$21.70
222595	10/4/2017	001-382881	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #145	\$105.07
222680	10/4/2017	1073696	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1678188	\$85.26
222541	10/4/2017	118002212	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS; SEPTEMBER 2017	\$180.00
222575	10/4/2017	118001695	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS - SOCCER	\$24.00
222684	10/5/2017	1052017	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A07904	\$162.75
222571	10/5/2017	1990381451	06718	ARAMARK	APD NYLON MATS CLEANED	\$16.28
222622	10/5/2017	1990381459	06718	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$71.19
222787	10/5/2017	219418	10626	BAY CITY SUPPLY	FACILITY SUPPLIES	\$176.31
222798	10/5/2017	WAANA95442	00939	FASTENAL CO	SWING CHECK VALVE~	\$234.88
222628	10/5/2017	10/05/2017	00955	FIDALGO CLEANING	OCT CLEANING - MARITIME HERITAGE CENTER	\$25.00
222772	10/5/2017	116160	01022	FRONTIER FORD	GLASS FOR CAR #011	\$104.51
222709	10/5/2017	84000180902	02909	LES SCHWAB TIRE CENTERS	LOW PROFILE INDUSTRIAL ATV TUBE	\$25.02
222592	10/5/2017	001-382995	02109	PISTON SERVICE OF ANACORTES	SUPPLIES- SHOP STOCK	\$17.99
222660	10/5/2017	001-383020	02109	PISTON SERVICE OF ANACORTES	OIL FILTERS FOR FORK LIFTS	\$9.87
222784	10/5/2017	200015995380	02192	PUGET SOUND ENERGY	APD 9/6-10/4/17	\$1,701.42
222785	10/5/2017	220013286525	02192	PUGET SOUND ENERGY	HEART OF ANACORTES 9/6-10/4/17	\$27.97
222786	10/5/2017	220014355758	02192	PUGET SOUND ENERGY	CAR CHARGING STATION 9/6-10/4/17	\$25.73
222621	10/5/2017	14477	02405	SEBO'S DO-IT CENTER	MUSEUM REPAIR ITEMS	\$7.58
222629	10/5/2017	10217	10773	THE CANVASMAN	MAINTENANCE - W.T. PRESTON	\$230.78
222590	10/6/2017	LTAC AAF Art Bloom	06335	ANACORTES ARTS FESTIVAL	LTAC ARTS FEST ART IN BLOOM REIMBURSE	\$9,820.60
222783	10/6/2017	10617	00180	ANACORTES TOWING LLC	TOWING; APD CASE 17-A07937	\$162.75
222625	10/6/2017	742665	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$50.95
222759	10/6/2017	742449	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE ITEMS FOR LEGAL @ CITY HALL	\$296.17
222766	10/6/2017	742451	00306	BAYSHORE OFFICE PRODUCTS INC	SIT STAND DESK FOR SENIOR CENTER	\$678.48
222682	10/6/2017	201129044	02920	CRIMINAL JUSTICE TRAINING	FTO TRAINING; MEYER AND HATCHER	\$190.00
222627	10/6/2017	179203	09864	DOG WASTE DEPOT	10 CASES - DOG WASTE BAGS	\$599.90

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222781	10/6/2017	REIMB	10777	FABER, ROBERT	ACADEMY SHOES AND SUPPLIES; NEW RECRUIT FABER	\$126.05
222710	10/6/2017	736926	01421	JCI JONES CHEMICALS INC	SODIUM HYDROXIDE	\$3,919.02
222661	10/6/2017	001-383065	02109	PISTON SERVICE OF ANACORTES	WIPER BLADES, AIR FILTERS FOR VEHICLES	\$46.78
222662	10/6/2017	001-383066	02109	PISTON SERVICE OF ANACORTES	AIR FILTER FOR #050	\$9.99
222797	10/6/2017	0155092	02123	PLATT ELECTRIC SUPPLY INC	FLU FLUKE	\$266.61
222287	10/6/2017	25088711	04990	TOYOTA LIFT NORTHWEST	PART FOR VEH #424	\$49.77
222683	10/7/2017	000099E018407	02817	UNITED PARCEL SERVICE	ENGINEERING - SHIPMENT CORRECTION	\$2.46
222685	10/7/2017	010005W5A83407	02817	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES; WEEK END 10-7-17	\$15.52
222711	10/8/2017	926899/1	00021	ACE HARDWARE	MOSS OUT	\$62.67
222799	10/9/2017	5044	05808	AGREEMENT DYNAMICS INC	CONSULTING SERVICE RE EMPLOYEE	\$250.00
222691	10/9/2017	190-1840-00	00147	ANACORTES, CITY OF	UTILITY BILL FOR WWTP	\$5,320.29
222750	10/9/2017	291555	00147	ANACORTES, CITY OF	W/S/G/ FOR OPERATIONS BLDG.	\$2,480.42
222690	10/9/2017	1990385467	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
222665	10/9/2017	WAANA94021	00939	FASTENAL CO	HEAT GUN	\$59.76
222689	10/9/2017	October 2017	01511	KORTERUD, WAYNE D	INDIGENT SCREENING SERVICES OCTOBER 2017	\$375.00
222770	10/9/2017	001-383338	02109	PISTON SERVICE OF ANACORTES	HALOGEN LAMP FOR #606	\$30.49
222771	10/9/2017	001-383296	02109	PISTON SERVICE OF ANACORTES	85MO BATTERY FOR #019	\$270.51
222796	10/9/2017	0158907	02123	PLATT ELECTRIC SUPPLY INC	FLU FLUKE	\$168.18
222667	10/9/2017	17-5421	04195	SEATTLE PUMP & EQUIPMENT CO	PUMP KIT AND JETTER NOZZLES	\$492.48
222676	10/9/2017	88912	07368	THE HOSE SHOP, INC	1 1/2 PVC SUCTION STYLE	\$237.62
222704	10/9/2017	114-5865899	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Edwards Way	\$83.42
222776	10/10/2017	190160	00950	FIDALGO COFFEE ROASTERS	3RD FLOOR CITY HALL COFFEE	\$186.00
222775	10/10/2017	100517	08553	LOVELETT, ELIZABETH	MILEAGE AND MEAL REIMBURSEMENT CONFERENCE	\$247.46
222763	10/10/2017	3RD QTR PROBATION	02496	SKAGIT COUNTY DISTRICT COURT	3RD QTR PROBATION FEES 7/1/17 - 9/30/17	\$9,950.00
222790	10/10/2017	386000156	08528	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 9/1/17-9/30/17	\$63.00
221540	10/23/2017	17-100-IDS-0011	03765	ENVIRONMENTAL ABATEMENT SVCS	RETAINAGE RELEASE	\$621.30

Total

\$932,786.62



City Council Agenda Bill

Meeting Date: 10/16/2017 **Agenda Item:** 5c

Subject: Street Fair Applications: Christmas Tree Lighting Event

Staff Contact: Fred Buckenmeyer, Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Street Fair Applications for Christmas Tree Lighting Event

Background: Annual community event by Anacortes Chamber of Commerce, includes lighting of Christmas tree, stage performances, Santa Claus, music and hot cocoa. Event coincides with December Art Walk. Street closure includes Commercial Ave from 8th to 10th Streets and 1/2 block of 9th between Commercial and Q and full block of 9th between Commercial and O Street

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the revised street fair application as submitted

Alternative Actions: Deny the request(s)

Attachments (listed in order presented): Public Works Director memo supporting the event.



TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: October 6, 2017
SUBJECT: Christmas Tree Lighting Event



Sponsor/Organizer: Anacortes Chamber of Commerce, Nancy Rytand Carey

Location: Commercial Ave from 8th to 10th Streets and 1/2 block of 9th between Commercial and Q and full block of 9th from Commercial to O Street

Dates & Times:

Friday, December 1, 2017
5:15 to 7:15 p.m.

Background: Annual Christmas Tree lighting event at Chamber; coincides with December Art walk and includes stage performances in the parking lot with overflow into street.

Parking Restrictions:

Restricted in designated areas

Public Works Services:

None

Police Services: Traffic Control

Recommendations: Staff recommends approval subject to applicant's submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Nancy Rytand Carey, 360-293-7911

cc: Marcia Hunt



STREET FAIR APPLICATION

Date Received: _____ Received by: _____ City Council Approved: _____

NAME OF EVENT Christmas Tree Lighting
DATES of Event Friday, December 1, 2017
TIME of Day 5:15pm - 7:15pm
NATURE/PURPOSE of Event Community Tree Lighting Celebration
PARTICIPANTS/Attendees (estimated number) 250-300

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed)

Tree lighting and stage performances in the chamber parking lot, overflow onto Commercial & 9th Street

DESCRIPTION of Event Christmas event with carolers, bands, Santa, tree lighting and hot cocoa

FACILITIES requested (street, sidewalk, park, etc.) Please close 9th from the back parking lot of chamber to the west side of Commercial. Please close Commercial from 10th to 8th and at 9th & 0st.

Dates/hours requested 5:15pm - 7:15pm 12/1/2017

EQUIPMENT requested Reader board - Caution Children

Dates/hours requested _____

SERVICES requested (eg. Custodial, traffic control) Traffic Control

Dates/hours requested 5:15pm - 7:15pm 12/1/2017

PARKING (include locations and dimensions of parking space to be available/provided)

Street parking

INSURANCE (Certificate of Insurance must be submitted with Application)

Required X Not Required _____

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

No fees

APPLICANT/ORGANIZATION (Name) Anacortes Chamber of Commerce

Name of responsible person Nancy Rytand Carey Phone # 360-293-7911

Address 819 Commercial Ave, Ste F
Anacortes, WA 98221 Date of Birth 04/21/1970

Event and contact information to be included on the City website:

Contact Name _____ Phone # _____

Contact Address _____

Email Address nrytand@anacortes.org Website address anacortes.org

Event Address _____ Hours of Event 5:30-7pm

Does your event require vendor(s) or participant(s) to sign up to participate? no vendors

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature _____ Date _____

* FOR OFFICE USE ONLY *

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor		
Building	<u>DR</u>	
Fire	<u>RS</u>	
Parks	<u>[Signature]</u>	
Police	<u>[Signature]</u>	
Public Works	<u>[Signature]</u>	
City Council		

* PERMIT *

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.



City Council Agenda Bill

Meeting Date: 10/16/2017

Agenda Item: 5d

Subject: Contract Modification – Storm Sewer Ponds and Swales Improvements Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract Modification
	Public Hearing
	Staff Report

Summary Statement: For the Storm Sewer Ponds and Swales Improvements Project, in accordance with Provisions 1-04.4 Changes as cited in Standard Specifications for Road, Bridge, and Municipal Construction 2016 under Contract 16-041-STM-001, City staff seeks City Council consent to issue a change order to Carman's Construction LLC in the amount of \$27,033.50, increasing the total contract price to \$161,082.24, for additional work required as described in change orders 4-8. This modification authorizes (1) the installation of a culvert to access the dumpsite on Old Brook Lane which is additional work under the Contract, (2) an additional access driveway that doubles as an ADA sidewalk ramp as requested by Operations Division for access to Horizon Heights storm sewer facility, which is additional work under the Contract, (3) an additional access driveway and fence modification at Sutton Place storm sewer facility (3818 Sutton Pl) improves the Encroachment Agreement with the resident at that location and is additional work under the Contract, (4) a change in Unit Price and quantity to the Item 12 Chain-link Fence Type-3, (5) a change in Unit Price to Item 13 Seeding & Fertilizing.

Background: City Council awarded the original contract to Carman's Construction LLC on 8/22/16. This Project is necessary for the City to comply with the requirements set forth under the Department of Ecology NPDES Phase II stormwater permit.

Budget Impact	
Amount Budgeted	\$470,000.00
Budget Account (BARS)	445.770.594.31.60
Proposed Expenditure	\$27,033.50
Budget Amendment Required?	No
Revenue Source	City Funds

Proposed Contract	
Contractor	Carman's Construction
Amount	\$27,033.50
Start Date	within 10 days of NTP
End Date	25 working days

Previous Council/Committee Action: Original contract awarded on 8/22/16

Competing Viewpoints Considered: N/A

Recommended Motion: I move the City Council provide consent to issue a modification to Carman's Construction LLC under Contract 16-041-STM-001 the amount of \$27,033.50 increasing the total contract price to \$161,082.24.

Alternative Actions: N/A

Attachments (listed in order presented): Modification 02 to Contract 16-041-STM-001, Change Orders 4-8.



Contract Number 16-041-STM-001

Modification 02

Date October 17, 2017

Modification No. 02

Page 1 of 2 Pages

Contract Number	<u>16-041-STM-001</u>
Contract Title	<u>Storm Sewer Pond & Swale Improvements</u>
Prime Contractor	<u>Carman's Construction, LLC</u>

PREAMBLE

In accordance with Provision **1-04.4 Changes** as cited in the 2016 WSDOT Standard Specifications, this modification authorizes (1) the installation of a culvert to access the dumpsite on Old Brook Lane which is additional work under the Contract, (2) an additional access driveway that doubles as an ADA sidewalk ramp as requested by Operations Division for access to Horizon Heights storm sewer facility, which is additional work under the Contract, (3) an additional access driveway and fence modification at Sutton Place storm sewer facility (3818 Sutton Pl) improves the Encroachment Agreement with the resident at that location and is additional work under the Contract, (4) a change in Unit Price and quantity to the Item 12 Chain-link Fence Type-3, (5) a change in Unit Price to Item 13 Seeding & Fertilizing. The Contract price will increase from \$134,048.74 by \$27,033.50 to \$161,082.24.

Accordingly, the Contract is modified as follows:

ARTICLE I. WORK

Insert the following second paragraph:

The WORK described above is further described in detail through Change Order 4 through 8 including accounting for dollar costs through standard Force Account Sheets, material receipts, and revised Plan Sheets for this WORK.

Change Order 4. Dumpsite Culvert

Change Order 5. Horizon Heights Facility South Driveway/ADA Ramp

Change Order 6. Sutton Pl Driveway

Change Order 7. Chain-link Fence Type-3 (changes Item 12 unit price and quantity)

Change Order 8. Seeding & Fertilizing (changes Item 13 unit price)

ARTICLE IV. CONTRACT PRICE

Delete the paragraph in its entirety and insert the following:

The OWNER, hereby promises and agrees with the CONTRACTOR to retain and does retain the CONTRACTOR to provide the materials and to do and cause to be done the above-described work and to complete and finish the same according to the plans and specifications contained in document entitled **"Plans, Specifications, and Contract Documents – Storm Sewer Pond and Swale Improvements"**, and the terms and conditions herein contained, and hereby the OWNER contracts to pay CONTRACTOR for completion of the Work and in accordance to the same and the attached bid schedule as modified through Modification 02, which is included as **Exhibit C** and supersedes the bid schedule as originally incorporated into the Contract. The total contract price is in the amount of **One Hundred Sixty-One Thousand Eighty-Two Dollars and Twenty-Four Cents (\$161,082.24)**.

All other terms and conditions expect those explicitly changed hereunder remain unchanged.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this modification and agree to be bound accordingly.

CITY OF ANACORTES

CARMAN'S CONSTRUCTION, LLC

By _____
Laurie Gere, Mayor

By _____
Signature

Date _____

Printed Name _____

Title _____

Date _____

Original Agreement Amount \$110,597.93

Original Contract Completion Date 25 working days

Current Agreement Amount \$134,048.74

Current Contract Completion Date 25 working days

Change Per this Modification \$ 27,033.50

Net Change 0 days

Total After Amendment \$161,082.24

Contract Completion Date After Change 25 working days

**CITY OF ANACORTES
STORM SEWER POND AND SWALE IMPROVEMENTS
CONTRACT 16-041-STM-001
EXHIBIT C**

NO.	PLAN QUANTITY	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
			At	
1	1	MOBILIZATION	\$ 5,480.00	\$ 5,480.00
	LS	1-09.14	Per Lump Sum	
			At	
2	1	S.P.C.C PLAN	\$ 150.00	\$ 150.00
	LS	1-07.15(1)	Per Lump Sum	
			At	
3	1	CLEAN EXISTING DRAINAGE STRUCTURE	\$ 4,296.10	\$ 4,296.10
	LS	7-07.5	Per Lump Sum	
			At	
4	1	CLEARING AND GRUBBING	\$ 4,531.50	\$ 4,531.50
	LS	2-01.5	Per Lump Sum	
			At	
5	50	SAWCUTTING	\$ 5.16	\$ 258.00
	LF	2-02.5 Special Provisions	Per Linear Foot	
			At	
6	400	ROADWAY EXCAVATION INCLU. HAUL	\$ 81.52	\$ 32,608.00
	CY	2-03.5	Per Cubic Yard	
			At	
7	80	QUARRY SPALLS	\$ 29.97	\$ 2,397.60
	8-15.5	2-03.5	Per Cubic Yard	
			At	
8	33	CRUSHED SURFACING TOP COURSE	\$ 32.70	\$ 1,079.10
	TN	4-04.5	Per Ton	
			At	
9	1	COMMERCIAL CONCRETE	\$ 389.50	\$ 389.50
	LS	8-04.5	Per Lump Sum	
			At	
10	30	CEM. CONC. TRAFFIC CURB & GUTTER	\$ 43.00	\$ 1,290.00
	LF	8-04.5	Per Linear Foot	
			At	

**CITY OF ANACORTES
STORM SEWER POND AND SWALE IMPROVEMENTS
CONTRACT 16-041-STM-001
EXHIBIT C**

11	17	CEM. CONC. DRIVEWAY (TYPE-1)	\$ <u>113.82</u>	\$ <u>1,934.94</u>
	SY	8-06.5	Per Square Yard	
			At	
12	490	CHAIN LINK FENCE (TYPE-3)	\$ <u>24.15</u>	\$ <u>11,833.50</u>
	LF	8-12.5	Per Linear Foot	
			At	
13	1	SEEDING AND FERTILIZING	\$ <u>2,500.00</u>	\$ <u>2,500.00</u>
	AC	8-01.5	Per Acre	
			At	
14	22	FLEXIBLE GUIDE POST	\$ <u>62.97</u>	\$ <u>1,385.34</u>
	EA	8-04.5	Per Each	
			At	
15	1	HAZARDOUS WASTE DISPOSAL	\$ <u>29,300</u>	\$ <u>29,300</u>
	FA	1-09.6	Per Force Account	
			At	
16	1	TESTING	\$ <u>12,993.00</u>	\$ <u>12,993.00</u>
	FA	1-09.6	Per Force Account	
			At	
17	1	INSTALL CATCH BASIN 34 TH + R AVENUE	\$ <u>6,094.84</u>	\$ <u>6,094.84</u>
	LS		Lump Sum	
			At	
18	1	ADDITIONAL MOD/DE-MOB SUSPENSION ORDER OF NOVEMBER 2016	\$ <u>5,503.28</u>	\$ <u>5,503.28</u>
	LS		Lump Sum	
			At	
19	1	CONTRACT MODIFICATION 2 CHANGE ORDERS 4 THROUGH 8	\$ <u>24,915.67</u>	\$ <u>24,915.67</u>
	LS		Lump Sum	
SUBTOTAL:				\$148,940.37
Sales Tax @ 8.5% Line Items 1 thru 16 and Line Item 18 [Line Item 17 Excluded subject to WAC 458-20-170 Rule]				\$ <u>12,141.87</u>
TOTAL BID				\$ <u>161,082.24</u>



PUBLIC WORKS ENGINEERING

Gunnar H. Christiansen, Public Works Project Manager

P O BOX 547, ANACORTES WA 98221

E-MAIL: gunnarc@cityofanacortes.org

TEL (360) 293-1920

FAX (360) 293-1938

CHANGE PROPOSAL

25 JULY 2017

CARMAN'S CONSTRUCTION
20 W TROXELL ROAD
OAK HARBOR WA 98277

attn: Mr. Kevin Carman

Contract Number: PW-16-041-STM-001 Change Proposal #4 Dumpsite Culvert

Dear Mr. Carman,

Upon review of Change Proposal #4 for \$1,984.52 to install a 24-inch diameter culvert, the pricing is reasonable. During the initial design of the project I thought that dump trucks could cross the ditch, and I acknowledge that they cannot. Please install a culvert in the bottom of the ditch where the trucks cross from the road (Old Brook Lane/South Fidalgo Bay Road) and bridge the ditch and the culvert with Crushed Surfacing Top Course specified for Item 8.

I will forward the proposal to Contracts for preparation and its acceptance is subject to the Mayor's acceptance and signature.

The proposal details estimates of the following items:

1. Culvert = 24 inch X 20 linear foot
2. Crushed Surfacing Top Course

Contract Days added: 0, as contractual work is suspended for other purposes.

Thank you

Signed,

Gunnar Hayward Christiansen
Public Works Project Manager



PUBLIC WORKS ENGINEERING

Gunnar H. Christiansen, Public Works Project Manager

P O BOX 547, ANACORTES WA 98221

E-MAIL: gunnarc@cityofanacortes.org

TEL (360) 293-1920

FAX (360) 293-1938

CHANGE PROPOSAL

25 AUGUST 2017

CARMAN'S CONSTRUCTION
20 W TROXELL ROAD
OAK HARBOR WA 98277

attn: Mr. Kevin Carman

Contract Number: PW-16-041-STM-001 Change Proposal #5 H-Avenue S Driveway

Dear Mr. Carman,

Upon review of Change Proposal #5 for \$4,182.75 to install a driveway for additional utility access to the storm sewer facility as requested by Public Works Department, Operations Division, the pricing is reasonable, similar to the north driveway as on the Plans. During the initial design of the project we had not discussed this with Operations, the request came after the contract. As Operations is the primary user of this site and the user of this access, Engineering Division sees it as necessary. We added a detectable warning device and sized this driveway as an ADA ramp to the sidewalk, opposite the existing ADA ramp directly across the street, for dual benefit.

Reference: PLAN SHEET C4 revision date 28 AUGUST 2017. I will forward the proposal to Contracts for preparation and its acceptance is subject to the Mayor's acceptance and signature.

The proposal details estimates of the following items:

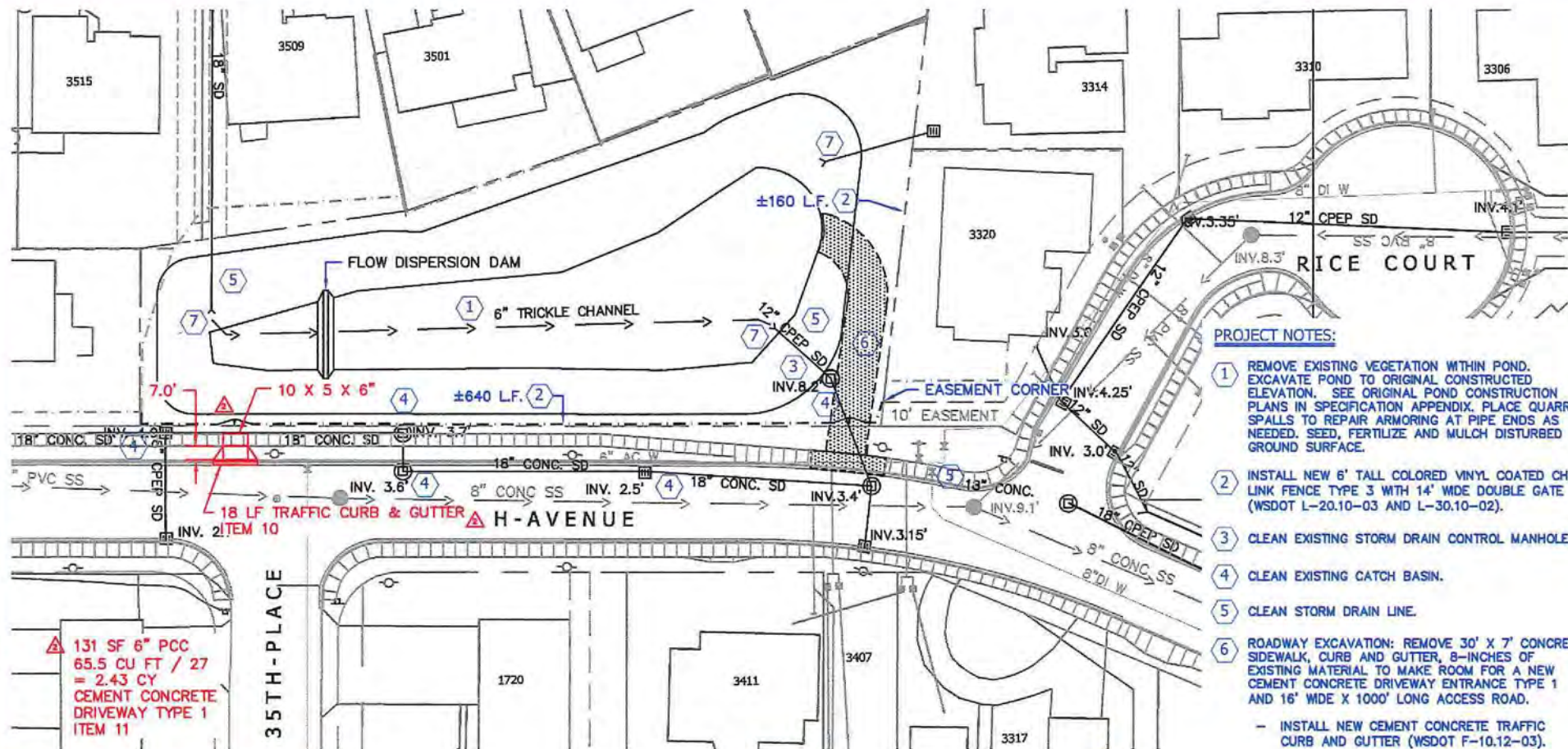
1. Roadway Excavation
2. Concrete Traffic Curb and Gutter
3. Concrete Driveway Surface 6 inches thick
4. Detectable Warning Device (truncated domes)

Contract Days added: 0, as contractual work is suspended for other purposes.

Thank you

Signed,

Gunnar Hayward Christiansen
Public Works Project Manager



PROJECT NOTES:

- 1 REMOVE EXISTING VEGETATION WITHIN POND. EXCAVATE POND TO ORIGINAL CONSTRUCTED ELEVATION. SEE ORIGINAL POND CONSTRUCTION PLANS IN SPECIFICATION APPENDIX. PLACE QUARRY SPALLS TO REPAIR ARMORING AT PIPE ENDS AS NEEDED. SEED, FERTILIZE AND MULCH DISTURBED GROUND SURFACE.
- 2 INSTALL NEW 6' TALL COLORED VINYL COATED CHAIN LINK FENCE TYPE 3 WITH 14' WIDE DOUBLE GATE (WSDOT L-20.10-03 AND L-30.10-02).
- 3 CLEAN EXISTING STORM DRAIN CONTROL MANHOLE.
- 4 CLEAN EXISTING CATCH BASIN.
- 5 CLEAN STORM DRAIN LINE.
- 6 ROADWAY EXCAVATION: REMOVE 30' X 7' CONCRETE SIDEWALK, CURB AND GUTTER, 8-INCHES OF EXISTING MATERIAL TO MAKE ROOM FOR A NEW CEMENT CONCRETE DRIVEWAY ENTRANCE TYPE 1 AND 16' WIDE X 1000' LONG ACCESS ROAD.
 - INSTALL NEW CEMENT CONCRETE TRAFFIC CURB AND GUTTER (WSDOT F-10.12-03).
 - INSTALL NEW DRIVEWAY ENTRANCE TYPE 1 (WSDOT STANDARD PLAN F-80.10-04), SEE DETAIL 1 ON SHEET C7.
 - INSTALL CRUSHED SURFACING TOP COURSE 8" DEEP FOR ACCESS ROAD.
- 7 INSTALL MARKER POST PER DETAIL 3 ON SHEET C7.

PROJECT LEGEND: (TYPICAL ALL SHEETS)

- # = PROJECT NOTES
- = SAWCUTTING

CHANGE PROPOSAL #5

	28 AUG 2017 G.A.C. SOUTH DRIVEWAY ENTRANCE	PROJECT NUMBER: PW-16-041-STM DATE: 8 AUGUST 2016 DRAWN BY: TM HORNHART CHECKED BY: ERIC SHAWBACK, PE DRAWING NAME: 4 H-AVENUE POND.DWG	CITY OF ANACORTES PUBLIC WORKS ENGINEERING 904 6TH ST ANACORTES WA 98221 (360) 293-1920		STORM SEWER POND AND SWALE IMPROVEMENTS CONTRACT # PW-16-041-STM	EXCAVATION & IMPROVEMENT HORIZON HEIGHTS POND DRAINAGE FACILITIES	APPROVED FOR CONSTRUCTION CITY OF ANACORTES SCALE: 1" = 40' SHEET: C4 / C7
--	---	--	--	--	---	--	---

R:\ACTIVE PROJECTS\PW_2016\PW-16-041-STM POND & SWALE IMPROVEMENT\2 DESIGN\4 PLANS\4 H-AVENUE POND.DWG - CHRISTIANSEN, GUNNAR - 9/28/2017 9:53:50 AM



PUBLIC WORKS ENGINEERING

Gunnar H. Christiansen, Public Works Project Manager

P O BOX 547, ANACORTES WA 98221

E-MAIL: gunnarc@cityofanacortes.org

TEL (360) 293-1920

FAX (360) 293-1938

CHANGE PROPOSAL

28 AUGUST 2017

CARMAN'S CONSTRUCTION
20 W TROXELL ROAD
OAK HARBOR WA 98277

attn: Mr. Kevin Carman

Contract Number: PW-16-041-STM-001 Change Proposal #6 Sutton Place Storm Sewer Driveway

Dear Mr. Carman,

Upon review of Change Proposal #6 for \$2,307.14 to install a driveway for additional utility access to the storm sewer facility there as requested by Public Works Department. During the design phase of the project, Engineering Division was working with the residents of 3818 Sutton Place, which had an Encroachment Agreement in-place. The details of the physical change to the Encroachment had not been worked out with the residents and arrangements agreeable to both parties took time, well into construction phase, which resulted in this change.

I will forward the proposal to Contracts for preparation and its acceptance is subject to the Mayor's acceptance and signature.

The proposal details estimates of the following items:

1. Savings on chain-link gate as fence, keeping the wooden fence on-site
2. Concrete Driveway Surface 6 inches thick

Contract Days added: 0, as contractual work is suspended for other purposes.

Thank you

Signed,

A handwritten signature in blue ink that reads "Gunnar H. Christiansen".

Gunnar Hayward Christiansen
Public Works Project Manager

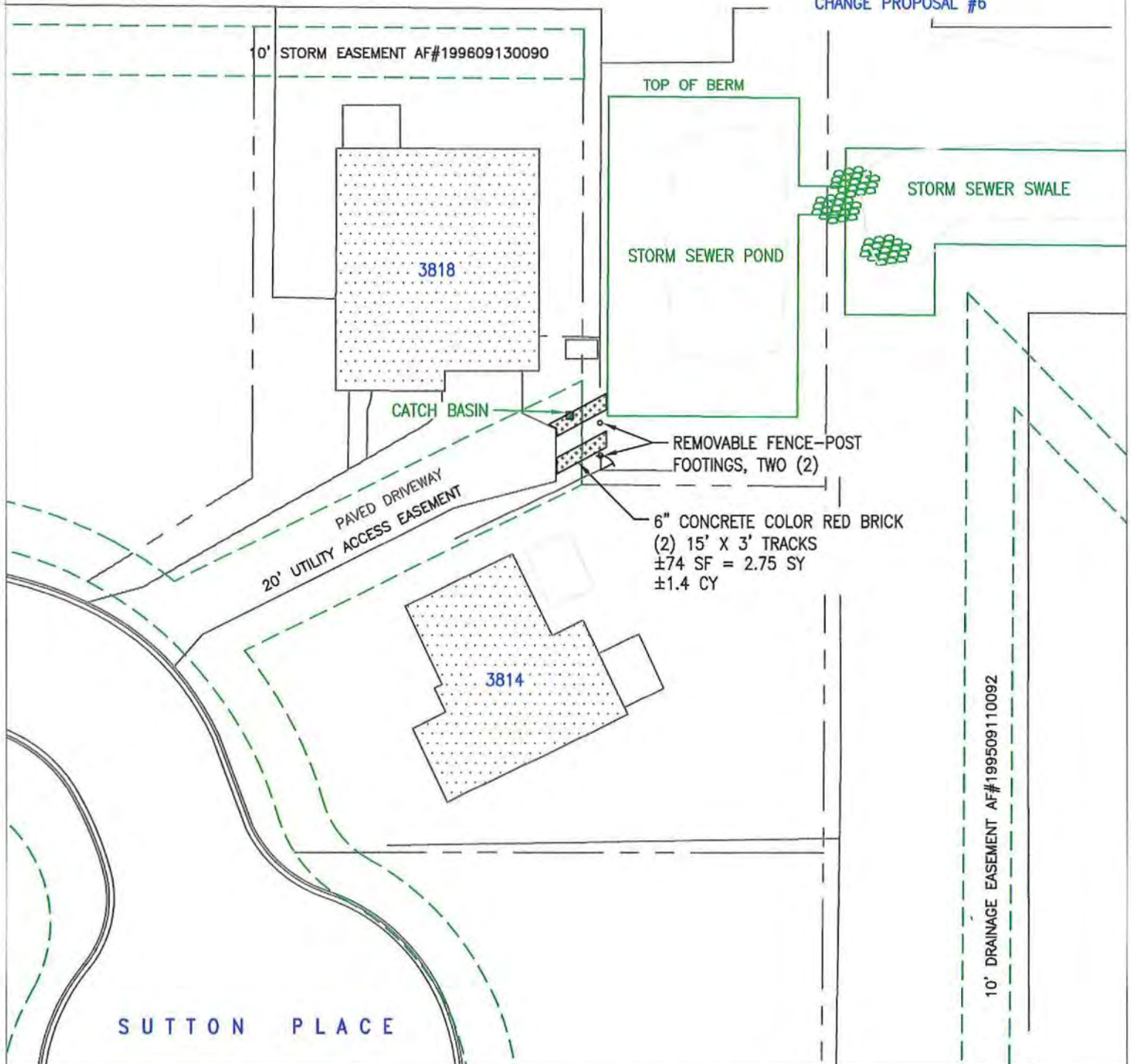
EXISTING CONDITIONS LEGEND

- LOT LINE
- FENCE LINE
-  HOUSE
- - - EASEMENT BOUNDARY
- STORM SEWER FEATURE
- TOPOGRAPHY
- == ROADWAY CURB & GUTTER



STORM POND & SWALE IMPROVEMENTS
PW-16-041-STM
PUBLIC WORKS ENGINEERING
24 AUGUST 2017 G.H.C

CHANGE PROPOSAL #6





PUBLIC WORKS ENGINEERING

Gunnar H. Christiansen, Public Works Project Manager

P O BOX 547, ANACORTES WA 98221

E-MAIL: gunnarhc@cityofanacortes.org

TEL (360) 293-1920

FAX (360) 293-1938

CHANGE PROPOSAL

15 SEPTEMBER 2017

CARMAN'S CONSTRUCTION
20 W TROXELL ROAD
OAK HARBOR WA 98277

attn: Mr. Kevin Carman

Contract Number: PW-16-041-STM-001 Change Proposal #7 Fence & Gate Configuration Change

Dear Mr. Carman,

Upon review of Change Proposal #7 for an additional \$2,009.02, which changes the unit price from \$24.15 per Linear Foot to \$29.84 per Linear Foot, and reflects a reduction in Linear Feet (from 495 to 445) is reasonable. The planned chain-link fence-line, including gate, was deleted from the Copper Pond storm sewer facility site by the City Engineer. A gate was added at the southern end of H-Avenue storm sewer facility site. The contract Work has been suspended for many months due to weather, prices as bid have changed. This Change Proposal reflects both the change in quantity and change in unit price. The new gate at H-Avenue can be seen on PLAN SHEET C4 as revised 28 AUGUST, associated with CHANGE PROPOSAL #5.

I will forward the proposal to Contracts for preparation and its acceptance is subject to the Mayor's acceptance and signature.

The proposal details estimates of the following items:

ITEM 12 CHAIN-LINK FENCE, 495 LF to 445 LF

Contract Days added: 0, as contractual work is suspended for other purposes.

Thank you

Signed,

A handwritten signature in blue ink that reads "Gunnar H. Christiansen".

Gunnar Hayward Christiansen
Public Works Project Manager



PUBLIC WORKS ENGINEERING

Gunnar H. Christiansen, Public Works Project Manager

P O BOX 547, ANACORTES WA 98221

E-MAIL: gunnarc@cityofanacortes.org

TEL (360) 293-1920

FAX (360) 293-1938

CHANGE PROPOSAL

15 SEPTEMBER 2017

CARMAN'S CONSTRUCTION
20 W TROXELL ROAD
OAK HARBOR WA 98277

attn: Mr. Kevin Carman

Contract Number: PW-16-041-STM-001 Change Proposal #8 Change of Unit Price for Seeding & Fertilizing

Dear Mr. Carman,

Upon review of Change Proposal #8 for an additional \$662.46, which changes the unit price from \$2,500.00 per Acre to \$3,162.46 per Acre. The contract Work has been suspended for many months due to weather, prices as bid have changed.

I will forward the proposal to Contracts for preparation and its acceptance is subject to the Mayor's acceptance and signature.

The proposal details estimates of the following items:

ITEM 13 SEEDING AND FERTILIZING

Contract Days added: 0, as contractual work is suspended for other purposes.

Thank you

Signed,

A handwritten signature in blue ink that reads "Gunnar H. Christiansen".

Gunnar Hayward Christiansen
Public Works Project Manager



City Council Agenda Bill

Meeting Date: 10/16/2017

Agenda Item: 5e

Subject: Approval of the Washington State Department of Transportation Permanent Statewide Bike Counter Installation Program Grant

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract
	Public Hearing
	Staff Report

Summary Statement: Washington State Department of Transportation (WSDOT) has awarded the City of Anacortes a grant to install a permanent bike/pedestrian counter on the Tommy Thompson Trail at March's Point Road.

Background: The City will be reimbursed for the direct costs of purchasing the permanent counter equipment including the first year of Automatic data transmission service. WSDOT will install the counter. Skagit Council of Governments (SCOG) is planning on covering all of the maintenance and operating costs as part of their annual traffic count budget.

Budget Impact	
Amount Budgeted	\$0
Budget Account (BARS)	105.720.595.62.63
Proposed Expenditure	\$6,407.00
Budget Amendment Required?	No
Revenue Source	Grant

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move City Council authorize the Mayor to execute the attached grant contract with WSDOT.

Alternative Actions: Not approve grant award and not install the counter.

Attachments (listed in order presented): WSDOT award letter, Local Agency Agreement



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

August 18, 2017

Mr. Fred Buckenmeyer
Public Works Director
City of Anacortes
PO Box 547
Anacortes, WA 98221-0547

**Permanent Statewide Bike Counter Installation
Pedestrian & Bicycle Program**

Dear Mr. Buckenmeyer:

WSDOT is pleased to advise you that ^{Anacortes}Leavenworth has been selected to receive funding through the Pedestrian and Bicycle Program's Permanent Statewide Bike Counter Network project. The state funding is limited to the amount shown below:

Project Name: Permanent Statewide Bike Counter Installation

\$6,407

Scope: See attached Project Summary.

In order to meet state requirements, the following are required:

- Concurrence of the terms (attached) regarding installation, data sharing, and maintenance of the permanent counters. Please submit with documentation to authorize the project. Also, included are guidance documents that provide best practices for installation of the permanent counters and details on the automated data collection requirements.
- Please refer to the Local Programs web page for detailed authorization information, including: (<http://www.wsdot.wa.gov/localprograms/>)
 - Funding and billing forms;
 - Quarterly Project Report required to be completed by the end of March, June, September and December each year until the counters have been installed and validated for accuracy. To access the database you will need an account name and password. Your account name is **Anacortes** and your password is **Anaco527**. The password is case sensitive.
- Project expenditures incurred before receiving notice from Local Programs of state fund authorization are not eligible for reimbursement. Local Programs encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible expenditures.

For assistance please contact, Mehrdad Moini, your Region Local Programs Engineer, at 206.440.4734.

Sincerely,

Stephanie Tax
Interim Director
Local Programs

Attachments

ST:sas

cc: Mehrdad Moini, Northwest Region Local Programs Engineer, MS N82-121

Project Summary

Agency: Anacortes

Project Title: Permanent Statewide Bike Counter Installation

Project Description - Counter location (installation):

1. Tommy Thompson Trail at March's Point Road

Type of facility: Shared use path

Number/Type counter: 1 – Bike/Ped with inductive loops (12') and infrared for pedestrians with direction detection (ped and bike)

Project Schedule (Estimated):

Task	Date
Local Agency project agreement signed	9/2017
Counters purchased – (must be data accessibility compliant with WSDOT's current structure)	9/2017
Counters installed	10/2017
Counter(s) operational	10/2017
Counter data validation completed	10/2017
Counters reporting data to WSDOT on-line site	10/2017
Other:	N/A

Project Cost and Award Amount:

Phase	Total cost	Match	Amount requested
Preliminary Engineering	\$0	\$0	Not Eligible
Counter(s)	\$6,407	\$0	\$6,407
Installation	N/A	\$0	Not Eligible
Other			
Total	\$6,407	\$0	\$6,407

City Contact: Eric Shjarback

Email: erics@cityofanacortes.org

MPO Contact: Gabe Phillips

Email: gabep@scog.net

NOTE: Please submit with the Local Agency Agreement for authorization.

Permanent Bicycle and Pedestrian Counters

Additional Requirements

Anacortes will be reimbursed for the direct costs of purchasing the permanent counter equipment including the first year of Automatic data transmission service. As a condition of this funding Anacortes is responsible for the following:

- **Installation:** Agencies are responsible for the cost of installing the permanent counters. Installation must be performed in accordance with the counter manufacture's specifications and data must be validated according to manufactures procedures. WSDOT may be able to perform the installation of these counters based on schedule availability. Please contact Ken Lakey at 360-570-2374.
- **Data Sharing:** Agencies agree to share all count data to WSDOT IT to be uploaded into the Bicycle and Pedestrian Count Portal for at least five years. If after the first year, the agency selects not to continue automatic data transmission, quarterly Bluetooth transmission reporting is required for the remaining four years. Additional reporting beyond this timeframe is encouraged, at the discretion of the agency.
- **Maintenance:** Agencies are responsible for the costs of maintaining and operating the counter equipment for at least five years. Maintenance responsibilities include but are not limited to battery replacement, spot maintenance, and the replacement of parts or other counter equipment that become damaged or defective outside of specific manufacturer warranties.

CONCURRENCE

Agency Official

Date

Title

NOTE: Please submit a signed copy with the Local Agency Agreement for authorization.



Washington State Department of Transportation

Agency City of Anacortes

Address 904 6th Street
PO Box 547
Anacortes, WA 98221

Local Agency Agreement

CFDA No. 20.205

(Catalog or Federal Domestic Assistance)

Project No.

Agreement No.

For OSC WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR Part 200, (4) the policies and procedures promulgated by the Washington State Department of Transportation, and (5) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name Permanent Statewide Bike Counter Installation

Length n/a

Termini n/a

Description of Work

Purchase and installation of permanent bike counter at the junction of March Point Road and the Tommy Thompson Trail in Anacortes, Washington.

Project Agreement End Date December 31, 2018

Proposed Advertisement Date n/a

Claiming Indirect Cost Rate

☐ Yes ☐ No

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE			
% a. Agency			
% b. Other			
Federal Aid Participation Ratio for PE			
c. Other			
d. State			
e. Total PE Cost Estimate (a+b+c+d)	0.00	0.00	0.00
Right of Way			
% f. Agency			
% g. Other			
Federal Aid Participation Ratio for RW			
h. Other			
i. State			
j. Total R/W Cost Estimate (f+g+h+i)	0.00	0.00	0.00
Construction			
100 % k. Contract			
l. Other Purchase Bike Counter	\$6,407		\$6,407
m. Other			
Federal Aid Participation Ratio for CN			
n. Other			
o. Agency			
p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)	6.41	0.00	6.41
r. Total Project Cost Estimate (e+j+q)	6.41	0.00	6.41

Agency Official

By

Title Mayor

Washington State Department of Transportation

By

Director, Local Programs

Date Executed

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project. The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XVII. Assurances

Local agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities, and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Additional Provisions

COMPARISON

REMOUNT

▪ Remount	\$ 156,233
▪ Lettering	\$ 1,500
▪ Power Lock	\$ 2,500
▪ HGAC Fee	\$ 600
▪ PowerLoad	\$ 23,715
▪ Power Gurney	<u>\$ 17,929</u>
▪ SUBTOTAL	\$ 202,477
▪ Sales Tax	<u>\$ 16,401</u>
▪ TOTAL	\$218,878

NEW UNIT PURCHASE

▪ New Unit	\$ 205,000
▪ Lettering	\$ 1,500
▪ Power Lock	\$ 2,500
▪ HGAC Fee	\$ 600
▪ PowerLoad	\$ 23,715
▪ Power Gurney	<u>\$ 17,929</u>
▪ SUBTOTAL	\$ 251,244
▪ Sales Tax	<u>\$ 20,351</u>
▪ TOTAL	\$271,595

SAVINGS OF \$52,717

AMBULANCE FLEET

Item	Year Purchased	Life-Cycle	Replacement Year
M-12 International (ER&R #203)	2007	15	2022
M-18 International (ER&R #213)	2002	15	2017
M-16 International (ER&R #219)	2004	15	2019
M-14 Dodge (ER&R #204)	2016	12	2028

PAYMENT OBLIGATIONS



City of Anacortes
Accounts Payable
PO Box 547
Anacortes, WA 98221

PURCHASE ORDER 17-122-FIR-001

VENDOR: Braun Northwest Inc.
Tami McCallum VP Sales
PO Box 1204
Chehalis, WA 98532

Date: October 17, 2017
Contact: Chief Richard Curtis
Department: Anacortes Fire Department
(360) 293-1925
rcurtis@cityofanacortes.org

Email: TamiMcCallum@braunnorthwest.com
Phone: (800) 245-6303

FOB: Braun Northwest Inc.
Chehalis, WA 98532

Terms : Ninety percent (90%) payment due upon receipt of vehicle. Balance due in thirty (30) days

Delivery: Remount/refurbish to be completed within ninety (90) days after receipt of new chassis and existing vehicle. Start of process to be scheduled based upon new chassis delivery and agency's operational schedule.

BIDDING/PURCHASING

- Houston/Galveston Area Council
- Group Purchasing Service
- Braun Northwest
 - New Units
 - Remounts

BRAUN NORTHWEST

- Jack and Linda Braun 1986
- First Client - Seattle Fire Department
- Son's Jim and John Braun - Operate Business
- Midwest to West Coast
- 128,000 Facility in Chehalis Washington
- Largest Client City of Los Angeles
 - Recently Built 174 Ambulances
- Road Rescue and Horton Ambulance

REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS



REMOUNT PROCESS





QUESTIONS?



City Council Agenda Bill

Meeting Date: 10/16/2017

Agenda Item: 7a

Subject: Consent to Award Contract to Braun Northwest Inc. for an Ambulance Remount

Staff Contact: Richard Curtis, Fire Chief

Approved for Submittal to Council by	
	Laurie Gere, Mayor
X	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract
	Public Hearing
	Staff Report

Summary Statement: The Anacortes Fire Department is due in 2017 for the replacement of one of our ambulances. The County EMS Office has authorized the reimbursement of \$248,000 dollars for the replacement. We believe that we could save money by having the medic unit remounted: a process by which the existing patient compartment is refurbished and placed on a new chassis. We estimate that the savings will be around \$28,314 from what the County is authorizing to reimburse. City staff seeks City Council consent to issue a contract to Braun Northwest Inc in the amount of \$172,238.97 to perform the remount and refurbishment of the medic unit.

Background: Medic units are replaced on a regular schedule to ensure that the reliability and safety features of newer apparatus is provided for our patients and FireMedics. This medic unit has been in service for 17 years, and was scheduled to be replaced at a 16 year interval. Skagit County EMS office replaces medic units throughout the county using EMS property tax levy revenue.

Budget Impact	
Amount Budgeted	\$0
Budget Account (BARS)	110.320.594.22.64
Proposed Expenditure	\$172,238.97
Budget Amendment Required?	Yes
Revenue Source	EMS Levy Revenue

Proposed Contract	
Contractor	Braun Northwest
Amount	\$172,238.97
Start Date	Date of Execution
End Date	90 after receipt of new chassis & existing vehicle

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move the City Council provide its consent to award a contract to Braun Northwest for an Ambulance Remount in the amount of \$172,238.97.

Alternative Actions: N/A

Attachments (listed in order presented): PO 17-122-FIR-001



City of Anacortes
Accounts Payable
PO Box 547
Anacortes, WA 98221

PURCHASE ORDER 17-122-FIR-001

VENDOR: Braun Northwest Inc.
Tami McCallum VP Sales
PO Box 1204
Chehalis, WA 98532

Date: October 17, 2017
Contact: Chief Richard Curtis
Department: Anacortes Fire Department
(360) 293-1925
rcurtis@cityofanacortes.org

Email: TamiMcCallum@braunnorthwest.com
Phone: (800) 245-6303

FOB: Braun Northwest Inc.
Chehalis, WA 98532

Terms : Ninety percent (90%) payment due
upon receipt of vehicle. Balance due
in thirty (30) days

Delivery: Remount/refurbish to be completed within ninety
(90) days after receipt of new chassis and existing vehicle.
Start of process to be scheduled based upon new chassis
delivery and agency's operational schedule.

Item	Qty	DESCRIPTION	U/M	Unit Price	Amount
		Remount/refurbish City-owned North Star vehicle #484-1 module onto a 2018 dodge 4500 4x4 ambulance prep diesel chassis per attached specifications dated 9/28/17.			
1	1	Base HGAC Price CE09	EA	\$85,914.00	\$85,914.00
2	1	Published/Unpublished Options Taken	EA	\$70,319.00	\$70,319.00
3	1	HGAC Fee	EA	\$ 600.00	\$ 600.00
4	1	Install new electric door locks on all module doors	EA	\$ 2,500.00	\$ 2,500.00
		This Work is subject to: • Houston-Galveston Area Council of Governments (HGAC) Contract Number AM10-16 which is attached as Exhibit C. • Specifications dated 9/28/17 attached as Exhibit B, • and in accordance attached Exhibit A which details the other terms applicable to this Purchase Order. The aforementioned Exhibits A through C are hereby incorporated by reference and made a part hereof.			
		Sum Total			\$159,333.00
		Sales Tax @ 8.1%			\$ 12,905.97
		Total Price			\$172,238.97

BRAUN NORTHWEST INC

CITY OF ANACORTES

Signature

MAYOR

Printed Name

Date

Date

1. Delivery. Advance coordination of the work shall be made with the Project Manager Richard Curtis, 360- 293-1925. If vehicle becomes disabled, the City is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility.

2. Acceptance. Contractor acknowledges and agrees that these General Provisions are incorporated in, and are a part of, each purchase order or other agreement relating to the provision of goods and/or related services by Contractor. These General Provisions supersede all conflicting or additional terms pre-printed on any purchase order, quote, or otherwise set forth on any release, acknowledgement, confirmation, requisition, work order, shipping instruction, specification and similar document or communication.

3. Subcontracts. Contractor shall give notice reasonably in advance of placing any subcontract; preferably the Contractor shall identify subcontracts before subcontracted work begins. "Subcontract" means any contract entered into by a Sub-Contractor to furnish supplies or services for performance of the prime Contractor or a Sub-Contractor. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

The following information shall be included (i) a description of the supplies or services to be subcontracted, (ii) identification of the type of subcontract to be used (iii) identification of the proposed Sub-Contractor, (iv) proposed subcontract price.

Unless consent or approval specifically provides otherwise, consent by the City shall not constitute a determination

- (1) of the acceptability of any subcontract terms or conditions;
- (2) Of the allowability of any cost under this contract, or
- (3) To relieve the Contractor of any responsibility for performing this Contract.

The Contractor shall give immediate written notice per Clause Notices of any action or suit filed and prompt notice of any claim made against the Contractor by any Sub-Contractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the City.

4. Taxes. The City will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the City does not hold title. The City is exempt from Federal Excise Tax. Where applicable the City shall furnish a Federal Excise Tax Exemption certificate.

5. Invoicing. All invoices shall include: Company Name, Invoice Date, Due Date, Invoice Number, Invoice Period, Project Title, Agreement Number and Price, or Amended Price.

The Contractor must invoice **MONTHLY** for quantities delivered during the invoice period.

Invoices may be sent by US mail to City of Anacortes, Accounts Payable, PO Box 547, Anacortes, WA 98221, or by email to accountspayable@cityofanacortes.org. Contractors may complete a City furnished ACH/EFT form to receive electronic payments directly to their financial institution.

The City shall notify the Contractor within fifteen (15) calendar days from receipt of invoice if there are any objections or disputes with the invoice. The Contractor shall then resubmit a new invoice less the disputed amount and payment shall be made within 30 calendar days. Any disputed amounts may be submitted under the Disputes clause contained herein.

6. Withholding Payment. In the event the City determines that the Contractor has failed to perform any obligation under this Contract within the times set forth in this Contract, then the City may withhold from amounts otherwise due and payable to Contractor the amount determined by the City as necessary to cure the default, until the Contracting Officer determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to terminate or damages, provided that the City promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than 8 days after it determines to withhold amounts otherwise due. A determination of the Public Works Director set forth in such notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provisions of the Disputes clause of this Contract. The City may act in accordance with any determination of the Public Works Director which has become conclusive under this clause, without prejudice to any other remedy under the Contract, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount so paid or incurred from amounts due to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to Contractor by reason of good faith withholding by the City under this clause.

7. Final Payment: Waiver Of Claim the Contractor's acceptance of final payment shall constitute a waiver of claims, except those previously and properly made and identified by the Contractor as unsettled at the time request for final payment is made.

8. Insurance Requirements

A. Insurance Term

The Supplier shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the Public Entity.

B. No Limitation

The Supplier's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Supplier to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

C. Minimum Scope and Amounts of Insurance

The Supplier shall obtain insurance of the type and coverage described below:

General liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit.

Product liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit for all Products.

Property Damage or Destruction insurance is required for coverage of **City of Anacortes** owned equipment while in **Contractor's** possession, custody or control. The minimum Single Occurrence limit is \$500,000.00 and the General Aggregate limit must be at least two times the Single Occurrence limit. This insurance may be carried in several ways, e.g. under an Inland Marine policy, as part of Automobile coverage, or under a Garage Keepers policy.

D. Other Insurance Provision

The Supplier's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Supplier's insurance and shall not contribute with it.

E. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

F. Verification of Coverage

The Supplier shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Supplier before goods, materials or supplies will be accepted by the Public Entity.

G. Notice of Cancellation

The Supplier shall provide the Public Entity with written notice of any policy cancellation, within two business days of their receipt of such notice.

H. Failure to Maintain Insurance

Failure on the part of the Supplier to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days notice to the Supplier to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Supplier from the Public Entity.

I. Public Entity Full Availability of Supplier Limits

If the Supplier maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Supplier, irrespective of whether such limits maintained by the Supplier are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Supplier.

9. Inspection.**A. Of the Work**

All materials furnished and work done shall be subject to inspection. The City Project Manager administering the Contract shall at all times have access to the work wherever it is in progress or being performed, and the Contractor shall provide proper facilities for such access and inspection. Such inspection shall not relieve the Contractor of the responsibility of performing the work correctly, utilizing the best labor and materials in strict accordance with the Specifications of the Contract. All material or work approved and later found to be defective shall be replaced without cost to the City.

B. Project Manager's Authority

The Project Manager shall have power to reject materials or workmanship which do not fulfill the requirements of these Specifications, but in case of dispute the Contractor may appeal to the Public Works Director whose decision shall be final. The Contract shall be carried out under the general control of the representative of the City administering the Contract, who may exercise such control over the conduct of the work as may be necessary, in his or her opinion, to safeguard the interest of the City. The Contractor shall comply with any and all orders and instructions given by the representative of the particular Department administering the Contract in accordance with the terms of the Contract. Nothing herein contained, however, shall be taken to relieve the Contractor of his/her obligations or responsibilities under the Contract.

10. Defense and Indemnity Agreement. The Contractor shall defend, indemnify and hold the City, its appointed and elective officers, officials, employees and volunteers harmless from any and all claims, injuries, including death at any time resulting there from, damages, losses or suits including attorney fees, to the extent caused by negligent acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

11. Discrimination Prohibited. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin or physical handicap.

12. Contractor is an Independent Contractor. The parties intend that an independent Contractor relationship will be created by this Agreement. No agent, employee or representative of the Contractor shall be deemed to be an agent, employee or representative of the City for any purpose. Contractor shall be solely responsible for all acts of its agents, employees, representatives and Sub-Contractors during the performance of this Agreement.

13. The City's Right to Terminate Agreement.**A. Termination for Default**

If the Contractor defaults by failing to perform any of the obligations of the Agreement or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the City may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the Agreement, and at the City's option, obtain performance of the work elsewhere. If the Agreement is terminated for default, the Contractor shall not be entitled to receive any further payments under the Agreement until the Scope of Services under this Agreement has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default. If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

B. Termination for Public Convenience

The City may terminate the Agreement in whole or in part whenever the City determines, in its sole discretion that such termination is in the best interests of the City. Whenever the Agreement is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit Agreement prices for completed items of work through the date of termination. An equitable adjustment in the Agreement price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this Agreement by the City at any time during the term, whether for default or convenience, shall not constitute a breach of Agreement by the City.

14. Changes/Additional Work. The City may engage Contractor to perform services in addition to those listed in this Agreement, and Contractor will be entitled to additional compensation for authorized additional services or materials. The City shall not be liable for additional compensation until and unless any and all additional work and compensation is approved in advance in writing and signed by both parties to this Agreement. If conditions are encountered which are not anticipated in the Scope of Services, the City understands that a revision to the Scope

of Services and fees may be required. Provided, however, that nothing in this paragraph shall be interpreted to obligate the Contractor to render or the City to pay for services rendered in excess of the Scope of Services unless or until a modification to this Agreement is approved in writing by both parties.

15. Non-waiver. Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

16. Covenant Against Contingent Fees. The Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

17. Disputes

A. General

Differences between the Contractor and the City, arising under and by virtue of this Agreement shall be brought to the attention of the City at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The provisions of this Clause shall survive the expiration or termination of this Agreement.

B. Notice of Potential Claims

The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the City, or (2) the happening of any event or occurrence, unless the Contractor has given the City a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the City. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the Work performed, labor and all costs and additional time claimed to be additional.

C. Detailed Claim

The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the City, the Contractor has given the City a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

D. Dispute Resolution

In the event of a dispute between the City and the Contractor arising out of this Agreement, or any obligation hereunder the dispute shall first be referred to the representatives designated by the City and the Contractor to have oversight over the administration of this Agreement. Said representatives shall meet within thirty (30) calendar days of receipt of detailed claim, and the parties shall make a good faith effort to achieve a resolution of the dispute.

In the event the parties are unable to resolve the dispute under the procedure set forth above, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties.

If either party is dissatisfied with the outcome of the mediation, that party may then pursue any available judicial remedies.

18. Force Majeure. Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement if and to the extent that such party's performance of this Agreement is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences. Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by Agreement modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this Agreement. Rights Reserved: The City reserves the right to cancel the Agreement and/or purchase materials, equipment or services from the best available source during the time of force majeure, and Contractor shall have no recourse against the City.

19. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Washington. Any action brought under the Agreement or relating to the Project shall be brought in the Superior Court of the State of Washington in Skagit County Washington.

20. Compliance with Laws. The Contractor in the performance of this Agreement shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in the Agreement to assure quality of services.

21. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

22. Survival of Contract Termination. The provisions of the following paragraphs, the provisions of the non collusion affidavit, and the liability of the Contractor for default during the term of the Contract shall survive, notwithstanding the termination or invalidity of this Contract for any reason: Taxes; Warranty; The City's Right to Terminate Contract; Venue and Choice of Law; Defense & Indemnity Agreement.

BRAUN NORTHWEST, INC.
REMOUNT SPECIFICATIONS
FOR
CITY OF ANACORTES FIRE DEPARTMENT
ANACORTES, WASHINGTON

North Star #484-1, 2002 International 4400, 167" Module
VIN: 1HTMRAAM73H564784

1 CHASSIS

1.01 OEM CHASSIS

- 2018 Dodge 4500, 4 x 4, ST, meeting all the specifications of Section 1.01.
 - 3 year/36,000-mile Basic Limited Warranty
 - 5 year/100,000-mile Powertrain Limited Warranty
 - Special Emissions-Emergency Vehicle Fire Rescue Prep Package
 - Dual rear wheels
 - Provided by Braun Northwest

1.01.01 SPECIFIC RATINGS

- Drive – 4 x 4
- G.V.W.R. – 16,500 lbs.
- Wheelbase – 192.5"
- Cab to Axle – 108"
- Front Spring Capacity – 7,000 lbs.
- Rear Spring Capacity – 12,000 lbs.
- Front Axle – 7,000 lbs.
- Rear Axle – 12,000 lbs.
- Rear Differential – 4.10 ratio, Anti-Spin Differential Rear Axle

1.01.02 POWER TRAIN

- Engine
 - 6.7L I6 Cummins Turbo diesel, B-20 Bio Diesel capability
 - Diesel Emission Fluid (DEF) System
 - 5 years/100,000-mile warranty
 - External oil cooler
 - Factory diesel package
 - Diesel exhaust brake
 - Engine block heater (Cold Weather Group)
 - Heavy duty dry type air cleaner with flow restriction indicator
- Engine Cooling System
 - Heavy duty, closed-air, free-liquid state type
 - Coolant recovery system
- Transmission
 - Six speeds Heavy Duty Automatic, AISIN AS69RC
 - Auxiliary transmission oil cooler
 - Electronic Shift on the Fly Transfer Case

- Exhaust System
 - System complies with Federal Motor Carrier Safety Regulations, Part 393.83
 - Suspended using three hangers, excluding manifold attachment
 - Discharge at right rear side of module
 - Tailpipe shall not terminate within twelve inches of the vertical axis of the fuel tank filler opening.

1.01.03 STEERING

- Power assisted
- Tilt steering wheel

1.01.04 SHOCK ABSORBERS/STABILIZER BARS

- OEM Heavy-duty shock absorbers front and rear
- OEM front and rear stabilizer bars

1.01.05 BRAKES

- Anti-Lock, Four-Wheel Disc

1.01.06 TIRES AND WHEELS

- Seven OEM 225-70R-19.5G All Position Ft, Rr Traction
- Seven OEM 19.5" steel wheels
- Spare tire and steel wheel shipped loose

1.01.07X ELECTRICAL

- Alternators – OEM Dual 220 Amp each
- Batteries – OEM Dual 730 CCA each
- Electronic Monitoring Module
- Voltage Monitoring Auto Idle Up System

1.01.08 INSTRUMENT PANEL AND CONTROLS

- Gauges
 - Trip odometer
 - Speedometer
 - Voltmeter
 - Fuel
 - Coolant temperature
 - Oil pressure
 - Diesel engine warning lights
 - Tachometer
- Engine Hour Meter
- Temperature Gauge
- Controls – Cruise
- Audio – OEM AM/FM

1.01.09X CAB EXTERIOR

- Trim Level – ST
- Horn – OEM dual note electric
- Windows – Tinted safety glass
- Windshield wipers – Variable, Intermittent

- Mirrors
 - Interior Day/Night rear view mirror
 - Two black, trailer tow with convex
 - Supplemental signals and courtesy lamps
 - Power, heated glass
- Bright front bumper and grille
- Two front tow eyes
- Lighting
 - Aerodynamic halogen headlamps
 - Daytime running headlamps, low beam
 - Clearance lamps
- Fuel tank – OEM 52 Gallons
- Fog Lights (LNJ)

1.01.10X CAB INTERIOR

- Seats – OEM
 - Vinyl bench seat 40/20/40
 - Delete front center seat
 - Combination lap and shoulder harness NFPA Red (CGQ)
- Climate Control – OEM
 - Heavy duty, fresh air, high capacity heater/defroster
 - Dehumidifying air conditioning system
- Interior Upgrade Package
 - Cloth headliner
 - High-series door trim panels
 - Cloth sun visors
 - Black vinyl floor covering
 - Power windows & power door locks, with fob
- Lights and Convenience Group
 - Courtesy light switches on all doors
 - Warning chimes
 - Headlight-on audible alert
 - Illuminated entry

1.01.11 COLORS

- Exterior – Flame Red PR4
- Interior – Dark Slate/Medium Graystone

1.02 CHASSIS MODIFICATION

The following modifications shall be made to the chassis by Braun Northwest.

1.02.04A EXHAUST HEAT SHIELD

Install exhaust shields made of formed 20 ga. galvanized sheet metal with stamped reinforcements and formed edges. Access openings shall be provided for shock absorber, mounting bolts, etc. Heat shields shall be bolted to chassis frame and extend from back of cab to the frame cross member just behind the rear axle.

1.02.05A RUNNING BOARDS WITH SPLASH GUARDS

Install new running boards fabricated from bright finish NFPA-embossed aluminum diamond plate.

1.02.08B RECOVERY HOOKS

Install two rear recovery eyes, rated at 10,000 lbs. per pair, in 6.75"W x 6.75"H x 4.375"D recessed pockets. Eyes shall be 1.8125"D, bolted to frame. These eyes shall not be used for towing or lifting of emergency vehicle.

1.02.09A RUBBER MUD FLAPS

Install new black rubber mud flaps behind each rear wheel.

1.02.10X WHEELS

OEM wheels shall be removed, painted gloss black (GLV-56590) and reinstalled.

1.02.14B SUSPENSION

Install new LiquidSpring System with a kneeling feature to activate when the rear streetside patient compartment entrance door opens. Install an override switch on the curbside rear wall, accessible from rear curbside door. Install the LiquidSpring control panel on the chassis dash to the left of the steering wheel.

1.02.21X DOME LIGHTS

Install one 3" Whelen red LED light, model #3SR0CDRR, in the cab ceiling over the passenger side. Install an on/off switch on the driver's console (Section 6.09 related).

1.02.31A STATION EXHAUST

Transfer existing MagnaGrip station exhaust mount, curbside.

1.02.38A CAB ROOF STIFFENER

Install a 0.125" ABS stiffener panel to the inside of the cab roof with adhesive tape in order to reduce noise and vibration,

1.02.43X CHASSIS MISCELLANEOUS

Install a 2" cloth secondary cab doorstop strap for each of the cab doors.

1.02.50A CHASSIS SPECIALS

Install the Dodge OEM USB port and 3.5mm auxiliary audio input in the dash.

1.03 **MODULE-TO-CHASSIS MOUNTING SYSTEM**

Module shall be transferred utilizing existing module mounting points with new isolator pads and bolts.

1.03.02X **CAB-TO-MODULE ATTACHMENT**

Install a new flexible boot for existing walk-through 37"H x 18"W in size between cab and module

Modify wheel wells aft ward approx. 6" to accept new Dodge chassis with a cab to axle of 108" from existing International chassis with a cab to axle of 102"

1.04B **USED CHASSIS**

Return to Customer FOB Chehalis. Install tail lights, mud flaps, plastic cab back, reconnect battery cables, close off HVAC connection.

MODULAR CONSTRUCTION

- Fill screw holes from previous drip rail installation before repainting
- Fill clearance and intersection light holes from replacements.
- Modify wheel well afterward approx. 6" to accept new Dodge chassis.
- Modify doors to accommodate for new Eberhard latches on all doors.
- Make changes to compartment #4 door.
- Install a new streetside sliding module window.
- Modify font of module for a new walk-through.
- Add one fuel fill on the streetside aft the wheel well.

2.08**EXTERIOR COMPARTMENTS**

Change compartments as follows:

Compartment #2 Location: Streetside forward of wheel well.
Changes: Replace inverter and return existing to customer
(Section 8.03 related).

Compartment #4 Location: Curbside rear
Changes: Change two doors to be a single door with a doorskin
pocket for a *customer-supplied-and-installed* Stryker stair chair.
(Section 2.09.07). Make adjustments to existing Zico lift to accept
a M bottle in place of existing H bottle.

Transfer the following;

Compartment #2 Location: Streetside forward of wheel well.
Item to be transferred: Existing flashlight charger.

2.09B**MODULE DOORS**

Remove two existing doors for compartment #4 and replace with one door.

2.09.01B**DOOR SEAL**

Install new door gaskets for all doors.

2.09.02X**DOOR HINGES**

Transfer existing hinges except for compartment #4, install new hinges.

2.09.03D**DOOR LATCHES**

Install new E-Grabber door handles and hardware on compartment/passage doors.

2.09.04X**COMPARTMENT DOOR CONTROL**

Transfer and lubricate door hold open devices except for compartment #4, install new with
cam over spring holders.

2.09.05B**CURBSIDE DOOR CONTROL**

Install new cam-over-spring-type door holder.

2.09.06B**REAR DOOR CONTROL**

Install grabber-type door holders.

- 2.09.07X COMPARTMENT DOOR SKINS**
Transfer existing compartment door skins except for compartment #4 which shall be replaced and have a doorskin pocket for a *customer-supplied-and-installed* Stryker stair chair.
- 2.09.08A ENTRANCE DOOR SKINS**
Transfer passage door skins and reflectors. Install red/white 1.5" conspicuity tape on the outboard vertical edge of each door.
- 2.09.10A THRESHOLDS**
Install new stainless-steel thresholds at all doors with a polyurethane adhesive.
- 2.10C MODULE INTERIOR CABINETS**
The following additions/modifications shall be made:
- Cabinet #1 Location: Streetside upper forward
Changes: Install a new custom built cool cabinet next to Knox med vault in cabinet (Section 5.28 related)
- Cabinet #4 Location: Streetside forward of action area
Changes: Install new shocks on all drawers
- Cabinet #5 Location: Streetside Action Area
Changes: Install new USB charging port (Section 6.25 related). Remove existing suction collector and bracket. Wire existing SSCOR 10 portable unit to action area wall (Section 5.13 related). Remove existing cell phone mount. Install new hook next to the O2 port.
- Cabinet #13 Location: Front curbside center
Changes: Replace existing 12VDC IV warmer with a new 120VAC IV warmer and 120VAC receptacles (Section 6.21 and 6.42 related).
- Action Area #5 Location: Streetside
Changes: Install new inverter status panel with polycarbonate cover (Section 6.31 related).
- 2.15 CORROSION REDUCTION/ PREVENTION**
Apply corrosion inhibitor to all newly installed screws, bolts, etc.

3 COATINGS AND FINISHES

- Fill screw holes from previous drip rail installation before repainting
- OEM wheels shall be removed, painted gloss black and reinstalled.

3.01 MODULE FINISH PREPARATION

The module shall be sanded and imperfections on aluminum surfaces of module shall be sanded smooth. The entire exterior shall be mechanically etched and washed with wax and grease remover to ensure proper primer and paint adhesion.

3.02A MODULE PRIMER

Bare metal shall be primed with urethane primer prior to applying the finish coat of acrylic urethane paint.

3.03A PAINT TYPE

Shall be Sherwin Williams acrylic urethane.

3.04A COLOR SCHEME

Base color: Flame Red (G4-100143139)

An additional clear coat shall be added to the module exterior paint.

OEM wheels shall be painted gloss black (GLV-56590).

Stripe #1	Color:	Ruby Red and Lemon Yellow
	Width:	6"
	Style:	Chevron, alternating red and yellow stripes
	Material:	Scotchlite
	Location:	Rear of module
	Reference:	Build #2224-1

3.04.01A CHASSIS COLOR

Chassis shall be OEM Flame Red (PR-4)

3.05 LETTERING/DECALS

Item # 1	Decal:	Star of Life
	Color:	Blue
	Size:	32"
	Material:	Scotchlite
	Location:	Centered in the roof

3.06B COMPARTMENT FINISH

Sand, etch, wash, prime, and coat all compartments with polyurea thermoplastic elastomer finish and painted white with light gray splatter paint (G8-33631 Alt 2 / G8-51748).

3.07A INTERIOR CABINETRY FINISH

All interior cabinetry shall be cleaned.

3.08B MODULE UPHOLSTERY

Transfer all upholstery with existing covering. (Includes head pads, Section 5.03 related)
Re-upholster the curbside bench seat and new aluminum bench lid.

3.09B MODULE FLOORING MATERIAL

Transfer existing module sub-flooring and install new Genome (#TFM2702) Altro Transflor Meta Slip-Retardant Sheet flooring, which provides durability, ease of maintenance, and stain resistance. It shall contain a high concentration of microscopic aluminum oxide particles and colored quartz crystals suspended throughout the thickness with silicon carbide grains in the entire wear surface for slip-retardant performance. It shall have a bacteriostat incorporated to give flooring excellent anti-bacterial activity and an overall thickness of 0.11" nominal. Flooring shall be manufactured for Wear Resistance to meet ASTM C 501, indentation resistance in accordance with ASTM F 1303 and ASTM F 970, Grade 1 standards, shall meet ASTM D 2047 Slip Retardant, ASTM F 970 Static Load, ASTM E648, CMVSS, FMVSS 302, CAN ULC S102.2 Fire Data Tests.

3.10B COMPARTMENT LINING

Install new Matéflex in all compartments

3.11B CABINET LINING

Install easy sweep mat lining in all cabinets.

3.13 AUTOMOTIVE UNDERCOATING SEAL

The chassis underbody (excluding the area above the fuel tank, driveline, and exhaust lines, per manufacturer's specifications) shall be sprayed with undercoating for reduced corrosion and added sound deadening.

3.14 PLACARD/PLACARD HOLDER

Provide three new North Star stainless steel holders with slide in plates and ship loose to customer (Section 8.01 related).

4 MODULE EXTERIOR

- 4.01C STEP/BUMPER**
Install new 7" North Star step bumper with tapered ends.
- 4.02B RUB RAILS**
Install new extruded rub rails with white conspicuity tape.
- 4.03B FENDER RINGS**
Install new extruded aluminum fenderettes.
- 4.04B DRIP RAIL**
Install new drip rails in all locations, including one on the roof of the module.
- 4.05B ROCK GUARDS**
Install new aluminum diamond plate rock guards.
- 4.06B REAR KICK PANEL**
Install new aluminum diamond plate rear kick panel (Section 1.02.08 related).
- 4.07D FUEL FILLS**
Add one fuel fill on the streetside aft the wheel well.
One OEM fill location for DEF Tank shall be located between the cab and module.
- 4.08A MODULE WINDOWS**
Transfer existing windows.
Install a new 18.75" x 37.5" streetside module window with sliding glass, a positive catch, and a screen.
- 4.09B FUEL SPLASH GUARD**
Install stainless steel splashguard below fuel fill.
- 4.10X OXYGEN CYLINDER STORAGE**
Transfer existing Zico Lift in compartment #4. Make adjustments to existing Zico lift to accept a M bottle in place of existing H bottle.
- 4.17C RETRACTABLE STEP**
Remove existing Kwikiee step and install new Zico 24" tread model VS-24 electric side door step.

5 MODULE INTERIOR

5.01 UPPER WALL COVERING

Transfer and clean existing wall covering.

5.02A HEADLINER

Transfer and clean existing headliner.

5.03A HEAD PADS/CUSHIONS

Transfer head pads with existing upholstery.

5.04B LOWER WALL COVERING

Remove existing and replace with new stainless steel on the streetside and curbside squad bench sides.

5.05A GRAB RAIL

Transfer existing grab rail.

5.06A ACCESS DOOR GRAB RAILS

Transfer all existing door and wall grab rails.

5.07A IV HANGERS

Transfer one existing IV hangers.

5.08B COT MOUNT

Install new *customer-supplied* Stryker Power load (Section 8.02 related).

Provisions shall include:

- Installation of a 20-amp breaker and 10 ga. 12VDC power and ground, running from the electrical cabinet to the frame rail, terminating in a 36" capped and coiled pigtail forward of the rear axle.

- Insulated floor tubes positioned to allow for a future 2.5"-wide slot for the Power-LOAD floor plate.

- 3/8" reinforcing plates installed beneath each of the five attachment points for the Power-LOAD floor plate.

Exact location for future cot fastener system to be determined at the preconstruction meeting.

5.09B COT PLATES

Install two 7" wide stainless full-length plates. The cot plates shall be attached with a polyurethane adhesive sealant system.

5.10A ATTENDANT SEAT

Transfer flip down attendant seat with existing upholstery.

5.11A OXYGEN SYSTEM

Transfer and test existing oxygen system.

5.12X SUCTION PUMP

Remove existing suction pump

5.13

SUCTION COLLECTOR

Remove existing suction collector and bracket in action area #5. Wire existing SSCOR 10 portable unit to action area wall #5.

5.14A

SEATBELTS

Transfer existing seatbelts.

5.17A

MODULE CLIMATE CONTROL SYSTEM

Transfer air conditioning unit, replacing hoses and clamps. A/C unit to be modified as necessary to accept R134 refrigerant. Transfer module heater, replacing hoses and valve. Install new digital thermostat.

5.18

EXTERNAL AIR INTAKE

Transfer existing system.

5.19

AIR RETURN

Transfer existing system.

5.20A

EXHAUST VENT

Transfer and test exhaust system.

5.21B

NO SMOKING/FASTEN SEAT BELTS SIGNS

Install two new NO SMOKING/FASTEN SEAT BELTS signs: one in cab; one in module.

5.23A

WHITE MARKER BOARD

Transfer existing white marker boards on the left rear wall and right rear wall.

5.24B

CLOCK

Remove existing clock and replace with a new atomic-controlled clock on the forward-facing wall aft the squad bench.

5.26

SHARPS/HAZARDOUS WASTE CONTAINERS

Customer shall be responsible for removing any biohazardous/sharps waste from the vehicle before delivery to Braun Northwest.

5.28B

REFRIGERATOR/COOL CABINET

Install new custom built cool cabinet in cabinet #1, streetside upper next to the Knox med Vault (Exact measurements to be discussed at the pre-build).

5.32A

GLOVE BUTLERS

Transfer three existing glove butlers on the forward wall beside the walk-through.

5.34A

BENCH RESTRAINT

Transfer existing bench restraint.

5.36A

MEDICATION SAFE

Transfer existing medication safe in cabinet #1, streetside upper.

6 **ELECTRICAL**

Function test existing module electrical system upon arrival at Braun Northwest. Contact customer for change order authorization to replace non-functional components. Upon completion, function test and certify vehicle electrical system to AMD 005 requirements.

6.01A ELECTRICAL LOAD DEVICES

Modify or replace electrical wiring as required to accommodate new or revised electrical circuits or to address damaged, spliced, or poorly routed or inadequately protected conductors.

6.02A VOLTMETER/AMMETER

Install a new single digital display, located in the driver's console, which simultaneously displays voltage and alternator current when the ignition is on. Display flashes to indicate low voltage.

6.04A IGNITION CONTROL

Transfer existing 100-amp solenoid for auxiliary chassis related functions.

6.05C MODULE POWER

Install a new console-mounted switch labeled "MODULE DISC." which activates a CDR-357 solenoid. An ignition interlock shall disconnect module power fifteen minutes after vehicle's ignition is turned off. The interlock shall also allow module power to be reactivated independently for fifteen minutes by cycling either the ignition switch or the module disconnect switch. (Section 6.09 related)

6.07A BACK-UP ALARM

Install a new back-up alarm with a sound output level of 97 dB. If disabled while in reverse, the back-up alarm shall automatically reset when shifted out of reverse.

6.09 DRIVER'S CONSOLE/MAP BOX

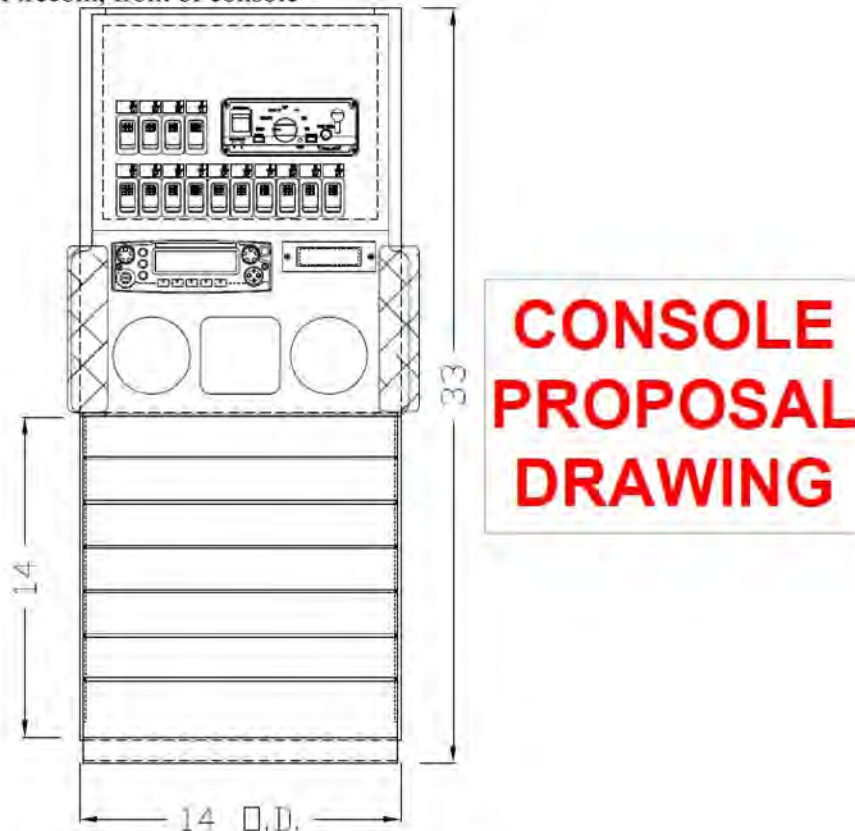
A driver's console made of black-powder-coated formed aluminum shall be installed between the seats. It shall have a switch panel with the following layout, two cup holders, and a map holder with six mill-finished aluminum dividers. A map light shall be installed in the upper right corner (Section 6.11 related).

Space for MDT Mount										
1.	2.	3.	4.	Siren						
Module Disc.	Emerg. Master	Dome (cab red)	Back-up Disable							
5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.
Red Lightbar	Flashers	White Lights	Opticom	HVAC	Dome (3-Way)	Headlight Flasher	Left Scene	Right Scene	Rear Scene	Pioneer Scene
Radio Transceiver								Meter		

OTHER:

Two Mobile radio/charger bases aft end of console

Firecom, front of console



6.10

SWITCHES

Install new rocker type switches with new labels.

6.12

DOOR AJAR WARNING LIGHT

Install a 3" Red LED light in the cab headliner and warn the driver of an open module passage, compartment, and chassis door. The light shall flash and a buzzer shall sound only if the vehicle is placed in gear while doors are open.

6.13B

ATTENDANT CONTROL PANEL

Install new attendant panel with new switches.

Panel shall include one row of switches, as follows:

- | | | |
|--------------------|--------------------|----------|
| 1. Dome (Hi/Lo) | 3. Vent | 5. Blank |
| 2. Attendant Light | 4. Electric Oxygen | 6. Blank |

A digital thermostat and inverter status panel shall be located adjacent to the attendant control panel.

6.14C

CABINET LIGHTING

Remove existing fluorescent.

Install a new LED strip light below cabinets #2 and #3. Transfer existing switch labeled ATTENDANT LIGHT in the attendant control panel. (Section 6.13 related)

Install a new LED strip light below cabinets #7 and #8 Install a switch labeled ATTENDANT LIGHT on the rear curbside door.

6.15A**STEP LIGHTS**

Transfer existing step lights, replace any burned out bulbs.

6.16B**MODULE INTERIOR LIGHTING**

Install ten new dual intensity round Whelen #80C0EHCR LED recessed lights in existing locations.

6.17X**BASIC EXTERIOR LIGHTING**

Install new Truck-Lite Model #36 LED module identification lights, clearance lights, and side marker lights, unless included on a lightbar lighting.

Install two LED Whelen #60BTT stop/tail lights, two LED Whelen #60A00TAR turn arrows, and two Whelen #60C00VCR LED back-up lights on the rear.

6.18X**COMMUNICATIONS EQUIPMENT**

The repowering and tuning of the radios shall be the responsibility of the vehicle owner.

Item #1	Description:	Transfer Motorola APX 4500 VHF Radio
	Location:	Driver's Console (Section 6.09 related).
Item #2	Description:	Transfer Motorola MNTN 7619B portable radio charging bases
	Location:	Driver's console, aft end (Section 6.09 related).
Item #3	Description:	Transfer Havis C-MD-109 MDT Mount
	Location:	Cab, of front of console (Section 6.09 related).
Item #4	Description:	Transfer Havis 12" Telescoping pole
	Location:	Cab, of front of console
Item #5	Description:	Pre-wire for <i>Customer-Supplied</i> CiraXZ (#FW3945VZ) Wi-Fi System
	Location:	Electrical cabinet Item
Item #6	Description:	Transfer Firecom Intercom System. System includes cables, harnesses, two headsets and three jacks.
	Location:	Two headsets and jacks shall be installed in the cab (above pass-thru). Base shall be installed behind driver seat. Controller shall be installed on the front of the console (Section 6.09 related).
Item #7	Description:	Transfer GPS Antenna
	Location:	Front edge of module roof, terminating in driver's console.
Item #8	Description:	Remove existing UHF radio and return to customer (Section 8.03 related)
	Location:	Pass-through areas

- 6.19A ANTENNA MOUNTS AND CABLES**
Transfer three existing antenna bases.
- 6.20A BLOCK HEATER**
Wire block heater to the 120VAC shorepower system. Block heater shall have an On/Off switch in 120VAC power box, and shall be circuit protected (Section 1.01.02 related).
- 6.21X SHORELINE POWER**
Transfer existing shoreline connection and interior 120VAC receptacles.
Install a new 120VAC shorepower via a Kussmaul 20-amp Super Auto-Eject plug with a green indicator light on a stainless-steel plate and red cover located on the driver's side of module above existing shoreline.
Install new 120VAC duplex receptacles in cabinet #13 for use of fluid warmer.
Transfer all existing Exterior 120VAC receptacles.
- 6.22 BATTERY GROUNDS**
In addition to OEM grounds, the following ground circuits shall be added: 4 ga. ground cable from module power component panel to frame, two braided ground straps from the module body to the chassis to reduce RF interference.
- 6.23C BATTERY CHARGER**
A 50-amp charger is integrated in new Magnum 1000 inverter.
- 6.24A BATTERY MODIFICATION**
Utilize OEM batterie(s) as provided with the chassis.
- 6.25C 12VDC RECEPTACLES**
Transfer existing 12VDC receptacles.
Install one Blue Sea dual USB round port in the action area #5
- 6.26A COMPARTMENT LIGHTING**
Remove existing dome lights and fill hole.
Install new LED strip lights in all compartments. Install two LED lights in compartment #3 and #4
- 6.27B EXTERIOR DOOR SWITCHES**
Install new compartment and passage 1/2" mechanical door switches.

6.30 **EMERGENCY WARNING SYSTEMS**

6.30.01C **FRONT LIGHT BAR**

Install new 94" LED lightbar Model # 4500 recessed on module. Pattern curbside to streetside:

Curbside: Red Lens Red 700 Series LED flasher
 Clear Lens Clear 700 Series LED flasher
 Red Lens Red 700 Series LED flasher
Center #795H Opticom
 Red Lens Red 700 Series LED flasher
 Clear Lens Clear 700 Series LED flasher

Streetside Red Lens Red 700 Series LED flasher

Red Lights shall be controlled by the RED LIGHTBAR switch and white lights shall be controlled by the WHITE LIGHTS switch on the driver's console (Section 6.09 related).

6.30.03B **FLASHERS**

Replace eight halogen flashers with eight 900 series LED lights with chrome flanges #90FLANGC. Six Red Lens Red Whelen #90RR5FRR, two on the curbside, two on the streetside and two on the rear. Two Amber Lens Amber Whelen #90AA5FAR on rear of module at window height.

Lights shall be controlled by the FLASHERS switch on the driver's console (Section 6.09 related)

6.30.04B **SCENELIGHTS**

Replace existing scenelights above rear doors with two Whelen #60C0ELZR LED scenelights and #6EFLANGE chrome flange.

Replace six existing curbside and streetside scenelights with Whelen LED Opti-Scene lights Model #9SC0ENZR with included chrome flanges.

The scenelights shall be controlled by the respective switches on the driver's console (Section 6.09 related).

6.30.05C **SPOTLIGHT**

Install a *customer-supplied* Golight roof mounted spotlight, installed in the center of the cab roof. (Section 8.02 related). Controller shall be mounted in the cab headliner, centered between the visors.

6.30.06B **INTERSECTION LIGHTS**

Install four new Whelen 50R03ZRR Red Lens Red flashers, one on cab fenders and above chassis wheel wells.

Lights shall be controlled by the FLASHERS switch on the driver's console (Section 6.09 related)

6.30.07C **HEADLIGHT FLASHER UNIT**

Activate Dodge OEM headlights with switch on driver's console (Section 6.09 related)

- 6.30.08B GRILLE LIGHTS**
Install two Whelen #50R03ZRR Red Lens Red LED flashers with chrome flanges. Install two Whelen #50C03ZCR Clear Lens Clear LED flashers with chrome flanges. Red Lights shall be controlled by the FLASHER switch and white lights shall be controlled by the WHITE LIGHTS switch on the driver's console (Section 6.09 related).
- 6.30.09A SIREN**
Transfer existing electronic siren.
- 6.30.10B SIREN SPEAKERS**
Install new Federal Signal Dynamax #ES100C speakers shall be installed in the OEM bumper openings.
- 6.30.11A SEQUENTIAL SWITCHING SYSTEM**
Transfer existing sequential switching.
- 6.30.12C FLASHER CONTROL**
Remove existing unit and return to customer (Section 8.03 related)
- 6.30.13A STROBE POWER SUPPLY**
Remove and return to customer (Section 8.03 related)
- 6.31B INVERTER**
Install new Magnum 1000-watt Inverter in existing location compartment #2. Remove existing inverter and return to customer (Section 8.03 related). Install new inverter status panel in action area #5 (Section 2.10 related) (Exact location to be discussed during pre-build).
- 6.35B FLUID WARMER**
Remove existing 12VDC warmer.
Install new 120VAC warmer with built in thermostat and adjacent 120VAC receptacle in existing location cabinet #3 (Section 6.21 related)
- 6.39A TELESCOPIC LIGHTS**
Transfer two existing Kwik Raze telescopic lights in same location.
- 6.40A ELECTRIC DOOR LOCKS**
Utilize electric door locks on all doors and hidden switch under license plate.
- 6.46X BACK-UP CAMERA**
Install a Rostra #250-8309-W back-up camera system, including a surface-mounted camera and a rear-view mirror/monitor with a 4.3" screen. Camera shall automatically display on monitor when the vehicle is placed in reverse.

7 **SUPPORTING DOCUMENTATION**

7.01 **OWNER'S MANUAL**

1. Chassis owner information packet.
2. Extra set of keys.
3. Remount warranty.
4. Factory Chassis warranty.
5. 1-year/24,000 mile limited electrical warranty.
6. Electrical load test.
7. Alternator maintenance information.
8. Schematics for individual options.
9. Warranty and parts list for lightbar, etc.

8 **MISCELLANEOUS EQUIPMENT**

8.01 **LOOSE EQUIPMENT**

1. Touch-up paint Flame Red (G4-100143139)
2. Spare tire & wheel
3. Three placards and holders

8.02 **CUSTOMER-SUPPLIED EQUIPMENT**

1. MDT mount
2. GPS antenna
3. Stryker Power Load
4. Go-Light

8.03 **EQUIPMENT TO BE RETURNED**

The following equipment, if not transferred or reused, shall be returned to customer:

1. Inverter
2. Lightbar and Opticom
3. 8 flashers
4. UHF radio
5. 5 LED dome lights
6. Chassis

* * * * *

COA PO 17-122-FIR-001
EXHIBIT C

Ambulances, EMS & Other Special Service Vehicles

Page 1 of 4

A CONTRACT BETWEEN
HOUSTON-GALVESTON AREA COUNCIL
Houston, Texas
AND
BRAUN NORTHWEST, INC.
Chehalis, Washington

This Contract is made and entered into by the **Houston-Galveston Area Council of Governments**, hereinafter referred to as **H-GAC**, having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, AND, **Braun Northwest, Inc.**, hereinafter referred to as the **CONTRACTOR**, having its principal place of business at 150 North Star Drive, Chehalis, Washington 98532.

ARTICLE 1: **SCOPE OF SERVICES**

The parties have entered into an **Ambulances, EMS & Other Special Service Vehicles** Contract to become effective as of October 1, 2016, and to continue through September 30, 2018 (the "Contract"), subject to extension upon mutual agreement of the **CONTRACTOR** and **H-GAC**. **H-GAC** enters into the Contract as Agent for participating governmental agencies, each hereinafter referred to as **END USER**, for the purchase of **Ambulances, EMS & Other Special Service Vehicles** offered by the **CONTRACTOR** in states other than Texas. The **CONTRACTOR** agrees to sell **Ambulances, EMS & Other Special Service Vehicles** through the **H-GAC** Contract to **END USERS** in states other than Texas.

ARTICLE 2: **THE COMPLETE AGREEMENT**

The Contract shall consist of the documents identified below in order of precedence:

1. The text of this Contract form, including but not limited to, Attachment A
2. General Terms and Conditions
3. Bid Specifications No: **AM10-16**, including any relevant suffixes
4. **CONTRACTOR's** Response to Bid No: **AM10-16**, including but not limited to, prices and options offered

All of which are either attached hereto or incorporated by reference and hereby made a part of this Contract, and shall constitute the complete agreement between the parties hereto. This Contract supersedes any and all oral or written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Contract cannot be modified without the written consent of both parties.

ARTICLE 3: **LEGAL AUTHORITY**

CONTRACTOR and **H-GAC** warrant and represent to each other that they have adequate legal counsel and authority to enter into this Contract. The governing bodies, where applicable, have authorized the signatory officials to enter into this Contract and bind the parties to the terms of this Contract and any subsequent amendments thereto.

ARTICLE 4: **APPLICABLE LAWS**

The parties agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, directives, issuances, ordinances, and laws in effect or promulgated during the term of this Contract.

ARTICLE 5: **INDEPENDENT CONTRACTOR**

The execution of this Contract and the rendering of services prescribed by this Contract do not change the independent status of **H-GAC** or **CONTRACTOR**. No provision of this Contract or act of **H-GAC** in performance of this Contract shall be construed as making **CONTRACTOR** the agent, servant or employee of **H-GAC**, the State of Texas or the United States Government. Employees of **CONTRACTOR** are subject to the exclusive control and supervision of **CONTRACTOR**. **CONTRACTOR** is solely responsible for employee payrolls and claims arising therefrom.

ARTICLE 6: **END USER AGREEMENTS**

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement with the **CONTRACTOR** through this Contract and that the term of said Agreement may exceed the term of the **H-GAC** Contract. However this acknowledgement is not to be construed as **H-GAC's** endorsement or approval of the End User Agreement terms and conditions. **CONTRACTOR** agrees not to offer to, agree to or accept from **END USER** any terms or conditions that conflict with or contravene those in **CONTRACTOR's H-GAC** contract. Further, termination of this Contract for any reason shall not result in the termination of the underlying End User Agreements entered into between **CONTRACTOR** and any **END USER** which shall, in each instance, continue pursuant to their stated terms and duration. The only effect of termination of this Contract is that **CONTRACTOR** will no longer be able to enter into any new End User Agreements with **END USERS** pursuant to this Contract. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any End User Agreements surviving termination of this Contract between **H-GAC** and **CONTRACTOR**.

ARTICLE 7:**SUBCONTRACTS & ASSIGNMENTS**

CONTRACTOR agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Contract or any right, title, obligation or interest it may have therein to any third party without prior written notice to **H-GAC**. **H-GAC** reserves the right to accept or reject any such change. **CONTRACTOR** shall continue to remain responsible for all performance under this Contract regardless of any subcontract or assignment. **H-GAC** shall be liable solely to **CONTRACTOR** and not to any of its Subcontractors or Assignees.

ARTICLE 8:**EXAMINATION AND RETENTION OF CONTRACTOR'S RECORDS**

CONTRACTOR shall maintain during the course of its work, complete and accurate records of items that are chargeable to **END USER** under this Contract. **H-GAC**, through its staff or its designated public accounting firm, the State of Texas, or the United States Government shall have the right at any reasonable time to inspect copy and audit those records on or off the premises of **CONTRACTOR**. Failure to provide access to records may be cause for termination of this Contract. **CONTRACTOR** shall maintain all records pertinent to this Contract for a period of not less than five (5) calendar years from the date of acceptance of the final contract closeout and until any outstanding litigation, audit or claim has been resolved. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. **CONTRACTOR** further agrees to include in all subcontracts under this Contract, a provision to the effect that the subcontractor agrees that **H-GAC'S** duly authorized representatives, shall, until the expiration of five (5) calendar years after final payment under the subcontract or until all audit findings have been resolved, have access to, and the right to examine and copy any directly pertinent books, documents, papers, invoices and records of such subcontractor involving any transaction relating to the subcontract.

ARTICLE 9:**REPORTING REQUIREMENTS**

CONTRACTOR agrees to submit reports or other documentation in accordance with the General Terms and Conditions of the Bid Specifications. If **CONTRACTOR** fails to submit to **H-GAC** in a timely and satisfactory manner any such report or documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Contract.

ARTICLE 10:**MOST FAVORED CUSTOMER CLAUSE**

If **CONTRACTOR**, at any time during this Contract, routinely enters into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to **H-GAC**, **CONTRACTOR** shall notify **H-GAC** within ten (10) business days thereafter of that offering and this Contract shall be deemed to be automatically amended effective retroactively to the effective date of the most favorable contract, wherein **CONTRACTOR** shall provide the same prices, warranties, benefits, or terms to **H-GAC** and its **END USER**. **H-GAC** shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **CONTRACTOR** is of the opinion that any apparently more favorable price, warranty, benefit, or term charged and/or offered a customer during the term of this Contract is not in fact most favored treatment, **CONTRACTOR** shall within ten (10) business days notify **H-GAC** in writing, setting forth the detailed reasons **CONTRACTOR** believes aforesaid offer which has been deemed to be a most favored treatment, is not in fact most favored treatment. **H-GAC**, after due consideration of such written explanation, may decline to accept such explanation and thereupon this Contract between **H-GAC** and **CONTRACTOR** shall be automatically amended, effective retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties, benefits, or terms to **H-GAC**.

The Parties accept the following definition of routine: A prescribed, detailed course of action to be followed regularly; a standard procedure.

EXCEPTION: This clause shall not be applicable to prices and price adjustments offered by a bidder, or contractor, which are not within bidder's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.

ARTICLE 11:**SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 12:**DISPUTES**

Any and all disputes concerning questions of fact or of law arising under this Contract, which are not disposed of by agreement, shall be decided by the Executive Director of **H-GAC** or his designee, who shall reduce his decision to writing and provide notice thereof to **CONTRACTOR**. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, **CONTRACTOR** requests a rehearing from the Executive Director of **H-GAC**. In connection with any rehearing under this Article, **CONTRACTOR** shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. **CONTRACTOR** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, **CONTRACTOR** shall proceed diligently with the performance of this Contract and in accordance with **H-GAC'S** final decision.

ARTICLE 13:**LIMITATION OF CONTRACTOR'S LIABILITY**

Except as specified in any separate writing between the CONTRACTOR and an END USER, CONTRACTOR's total liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify H-GAC described in Article 14, is limited to the price of the particular products/services sold hereunder, and CONTRACTOR agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will CONTRACTOR be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. CONTRACTOR understands and agrees that it shall be liable to repay and shall repay upon demand to END USER any amounts determined by H-GAC, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Contract.

ARTICLE 14:**LIMIT OF H-GAC'S LIABILITY AND INDEMNIFICATION OF H-GAC**

H-GAC's liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will H-GAC be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless H-GAC, its board members, officers, agents, officials, employees, and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgments, and liens arising as a result of CONTRACTOR's negligent act or omission under this Contract. CONTRACTOR shall notify H-GAC of the threat of lawsuit or of any actual suit filed against CONTRACTOR relating to this Contract.

ARTICLE 15:**TERMINATION FOR CAUSE**

H-GAC may terminate this Contract for cause based upon the failure of CONTRACTOR to comply with the terms and/or conditions of the Contract; provided that H-GAC shall give CONTRACTOR written notice specifying CONTRACTOR'S failure. If within thirty (30) days after receipt of such notice, CONTRACTOR shall not have either corrected such failure, or thereafter proceeded diligently to complete such correction, then H-GAC may, at its option, place CONTRACTOR in default and the Contract shall terminate on the date specified in such notice. CONTRACTOR shall pay to H-GAC any order processing charges due from CONTRACTOR on that portion of the Contract actually performed by CONTRACTOR and for which compensation was received by CONTRACTOR.

ARTICLE 16:**TERMINATION FOR CONVENIENCE**

Either H-GAC or CONTRACTOR may cancel or terminate this Contract at any time by giving thirty (30) days written notice to the other. CONTRACTOR may be entitled to payment from END USER for services actually performed; to the extent said services are satisfactory to END USER. CONTRACTOR shall pay to H-GAC any order processing charges due from CONTRACTOR on that portion of the Contract actually performed by CONTRACTOR and for which compensation is received by CONTRACTOR.

ARTICLE 17:**CIVIL AND CRIMINAL PROVISIONS AND SANCTIONS**

CONTRACTOR agrees that it will perform under this Contract in conformance with safeguards against fraud and abuse as set forth by H-GAC, the State of Texas, and the acts and regulations of any funding entity. CONTRACTOR agrees to notify H-GAC of any suspected fraud, abuse or other criminal activity related to this Contract through filing of a written report promptly after it becomes aware of such activity.

ARTICLE 18:**GOVERNING LAW & VENUE**

This Contract shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with this Contract shall lie exclusively in Harris County, Texas. Disputes between END USER and CONTRACTOR are to be resolved in accord with the law and venue rules of the state of purchase. CONTRACTOR shall immediately notify H-GAC of such disputes.

ARTICLE 19:**PAYMENT OF H-GAC ORDER PROCESSING CHARGE**

CONTRACTOR agrees to sell its products to END USERS based on the pricing and other terms of this Contract, including, but not limited to, the payment of the applicable H-GAC order processing charge. On notification from an END USER that an order has been placed with CONTRACTOR, H-GAC will invoice CONTRACTOR for the applicable order processing charge. Upon delivery of any product/service by CONTRACTOR and acceptance by END USER, CONTRACTOR shall, within thirty (30) calendar days or ten (10) business days after receipt of payment, whichever is less, pay H-GAC the full amount of the applicable order processing charge, whether or not CONTRACTOR has received an invoice from H-GAC. For sales made by CONTRACTOR based on this contract, including sales to entities without Interlocal Contracts, CONTRACTOR shall pay the applicable order processing charges to H-GAC. Further, CONTRACTOR agrees to encourage entities who are not members of H-GAC's Cooperative Purchasing Program to execute an H-GAC Interlocal Contract. H-GAC reserves the right to take appropriate actions including, but not limited to, contract termination if CONTRACTOR fails to promptly remit H-GAC's order processing charge. In no event shall H-GAC have any liability to CONTRACTOR for any goods or services an END USER procures from CONTRACTOR.

ARTICLE 20:**LIQUIDATED DAMAGES**

Any liquidated damages terms will be determined between **CONTRACTOR** and **END USER** at the time **END USER**'s purchase order is placed.

ARTICLE 21:**PERFORMANCE AND PAYMENT BONDS FOR INDIVIDUAL ORDERS**

H-GAC's contractual requirements **DO NOT** include a Performance & Payment Bond (PPB), and offered pricing should reflect this cost saving. However, **CONTRACTOR** must be prepared to offer a PPB to cover any specific order if so requested by **END USER**. **CONTRACTOR** shall quote a price to **END USER** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **END USER**'s purchase order.

ARTICLE 22:**CHANGE OF CONTRACTOR STATUS**

CONTRACTOR shall immediately notify **H-GAC**, in writing, of **ANY** change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name, and shall also advise whether or not this Contract shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Contract.

ARTICLE 23:**LICENSING REQUIRED BY TEXAS MOTOR VEHICLE BOARD /IF APPLICABLE/**

CONTRACTOR will for the duration of this Contract maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Contract period, any **CONTRACTOR**'S license is not renewed, or is denied or revoked, **CONTRACTOR** shall be deemed to be in default of this Contract unless the Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized representatives.

Signed for **Houston-Galveston**
Area Council, Houston, Texas:


Jack Steele, Executive Director

Attest for **Houston-Galveston**
Area Council, Houston, Texas:


Deidre Vick, Director of Public Services

Date: August 20, 2016

Signed for **Braun Northwest, Inc.**
Chehalis, Washington:

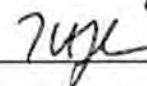
Printed Name & Title:


Tami McCallum, VP of Sales

Date: 8/17, 2016

Attest for **Braun Northwest, Inc.**
Chehalis, Washington:

Printed Name & Title:


Kent Johnson, VP-Integration

Date: 8/17, 2016

Attachment A
Braun Northwest, Inc.
Ambulances, EMS & Other Special Service Vehicles
Contract No.: AM10-16

C. Braun Northwest		
A. Ambulance		
CA01	North Star - Type 1 - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 145,976.00
CA02	North Star - Type 1 - RAM 3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 145,286.00
CA03	North Star - Type 1 - GMC K3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 143,813.00
CA04	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 156,862.00
CA05	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	\$ 159,591.00
CA06	North Star - Type 1 - RAM 4500 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	\$ 157,501.00
CA07	North Star - Type 1 - Medium Duty - Ford F650 4x2 - Diesel Engine - 167"L x 96"W x 72" HR	\$ 174,587.00
CA08	North Star - Type 1 Medium Duty - International - Diesel Engine - 167"L x 96"W x 72" HR	\$ 201,419.00
CA09	North Star - Type 1 Medium Duty - Freightliner - Diesel Engine - 167"L x 96"W x 72" HR	\$ 189,388.00
CA10	North Star - Type 2 - MB Sprinter Van	\$ 104,232.00
CA11	North Star - Type 3 - Ford E350 - Gas Engine - 147"L x 94"W x 72" HR	\$ 127,838.00
CA12	North Star - Type 3 - GMC G3500 - Gas Engine - 147"L x 94"W x 72" HR	\$ 129,727.00
CA13	North Star - Type 3 - Ford E450 - Gas Engine - 167"L x 94"W x 72" HR	\$ 132,797.00
CA14	North Star - Type 3 - GMC G4500 - Gas Engine - 167"L x 94"W x 72" HR	\$ 133,605.00
B. Light/Medium Rescue Vehicle		
CB01	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	\$ 134,785.00
CB02	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	\$ 130,192.00
CB03	North Star - Fire Rescue - RAM 5500 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	\$ 129,392.00
CB04	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	\$ 127,139.00
CB05	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	\$ 137,513.00
CB06	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	\$ 132,926.00
CB07	North Star - Fire Rescue - RAM 5500 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	\$ 132,878.00
CB08	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	\$ 130,135.00
CB09	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	\$ 136,450.00

CB10	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	\$ 133,413.00
CB11	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	\$ 140,335.00
CB12	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	\$ 137,293.00
C. Other Specialty Vehicle or Equipment		
CC01	North Star - Prisoner Transport - Ford E350 - Gas Engine - 138"L x 94"W x 57.875"HR	\$ 89,159.00
CC02	North Star - Prisoner Transport - Ford F350 4x4 - Diesel Engine - 143"L x 94"W x 57.75"HR	\$ 110,551.00
CC03	North Star - Prisoner Transport - Ford F450 4x2 Regular Cab - Diesel Engine - 191"L x 94"W x 72.875"HR	\$ 147,184.00
CC04	North Star - Prisoner Transport - Ford F550 4x2 - Regular Cab - Diesel Engine - 197"L x 94"W x 73" HR	\$ 156,186.00
CC05	North Star - Prisoner Transport - Freightliner 4x2 - Regular Cab - Diesel Engine - 197"L x 94" W x 73"HR	\$ 191,676.00
CC06	North Star - Prisoner Transport - Ford F650 4x2 - Super Cab - Diesel Engine - 197"L x 94" W x 73"HR	\$ 174,581.00
CC07	North Star - Prisoner Transport - RAM 4500 4x2 Regular Cab - 197"L x 94"W x 72 "HR	\$ 141,715.00
CC08	North Star - EOD Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 191"L x 94" W x 80" HR	\$ 201,224.00
CC09	North Star - EOD Command - International 4400 4x2 - Diesel Engine - 222"L x 100"W x 84"HR	\$ 298,786.00
CC10	North Star - SWAT Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 192"L x 94" W x 78" HR	\$ 173,344.00
CC11	North Star - Hazardous Materials Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 187"L x 94" W x 72" HR	\$ 204,560.00
CC12	North Star - Crime Scene Command - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72"HR	\$ 165,261.00
CC13	North Star - Mobile Command - Ford F650 4x2 - Diesel Engine - 196"L x 94"W x 76"HR	\$ 200,828.00
CC14	North Star - Wildland Crew Body - 198"L x 98"W x 78" HR	\$ 101,834.00
E. Remounts		
CE01	North Star - Remount of Northstar Module	\$ 35,725.00
CE02	North Star - Remount of Northstar Module - Ford F350 4x4	\$ 77,589.00
CE03	North Star - Remount of Northstar Module - Ford F450 4x4	\$ 88,630.00
CE04	North Star - Remount of Northstar Module - Ford E350	\$ 61,430.00
CE05	North Star - Remount of Northstar Module - Ford E450	\$ 63,380.00
CE06	North Star - Remount of Northstar Module - GMC G3500	\$ 64,091.00
CE07	North Star - Remount of Northstar Module - GMC G4500	\$ 64,969.00
CE08	North Star - Remount of Northstar Module - RAM 3500 4x4	\$ 76,900.00
CE09	North Star - Remount of Northstar Module - RAM 4500 4x4	\$ 85,914.00
CE10	North Star - Remount of Northstar Module - International	\$ 130,483.00
CE11	North Star - Remount of Northstar Module - Freightliner	\$ 118,452.00

328 N. 3rd
La Conner, WA 98257
October 2, 2017

Mayor Laurie Gere, Mayor of Anacortes
City Council Members
PO Box 547
Anacortes, WA 98221

Dear Mayor Gere and Council Members:

The Anacortes Municipal Code 13.32.035 provides that a deduction may be given for water consumed for agricultural irrigation. Anacortes Ordinance 2909 directs how that offset shall be applied to La Conner.

The following shows the amount of irrigation water sold to farmers in the La Conner system:

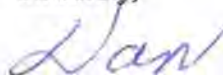
Year	Amount	Cost	Should be	Fixed charge	Paid	Overpaid
2015	28,219,497 gal	221.93 per mg	6,262.75	584.02 per mg	16,480.75	10,217.00
2016	14,997,924 gal	231.26 per mg	3,468.42	630.11 per mg	9,450.34	5,981.92
					Total	16,198.92
2017	16,392,757 gal	237.40 per mg	(through August)			

It is requested that the City Council vote to approve or disapprove a deduction of irrigation water for all three years.

This analysis does not consider the \$106,263 charge for property taxes that was left out of the reconciliation for 2016. This affects the fixed charge for 2016, which should be \$645.03.

The City Council has never approved changes to the Gray & Osborne Rate Study of 2005, affecting the reconciliation of O&M costs. In 2013 significant changes were made to the chart of accounts, affecting how the cost of customer records, legal services, inventory management, locates, and labor in distribution were allocated. It is requested that this be reviewed and confirmed in a resolution or ordinance, otherwise the City owes the Town an additional \$19,849. This calculation has been provided in prior communication, but can be provided again.

Sincerely,


Dan O'Donnell

cc: Finance Director

Agriculture Irrigation



Not Residential or Commercial Irrigation





AMC 13.32.035 allows the City to sell water at a rate set specifically for Agriculture Irrigation

13.32.035 Agriculture irrigation.

 SHARE

Property that is in commercial farm and agricultural production, and is available to be served by the city or by one of the city's regional customers under contract with the city, may be eligible for the rate established by council resolution for irrigation of such property. For purposes of this section, "property that is in commercial farm and agricultural production" shall have the same meaning as "farm and agricultural land" under RCW [84.34.020 2](#). Agricultural irrigation water rates are not applicable to domestic water uses, including housing or agricultural product treatment or processing. Each connection to a city main shall be installed and monitored by city staff. (Ord. 2961 § 2, 2015; Ord. 2909 § 2, 2013)

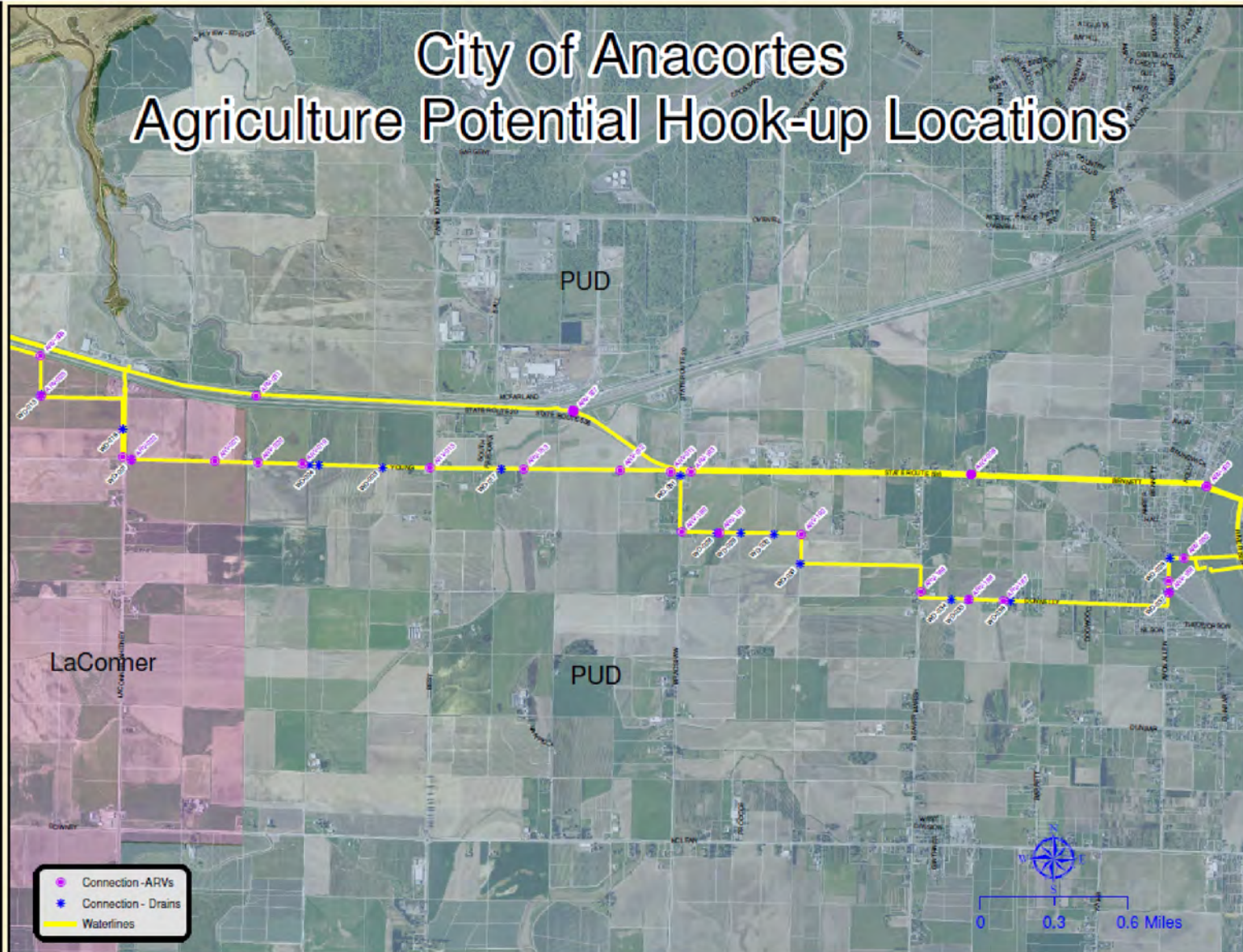


City of Anacortes Agriculture Customers

Many of the City's Ag customers are actually outside of the City's water service area, but the water purveyors whose service area they reside in lack the infrastructure to provide water to that location. The City has access to waterlines at a number of locations where an Agriculture meter can be hooked up, and the customer then runs the necessary lines to reach the crop.

The following slide shows the Agriculture Hook up locations.

City of Anacortes Agriculture Potential Hook-up Locations





City of Anacortes Agriculture Customers

- The City has a long history of supporting the Agriculture community with very favorable water rates to allow them to be as competitive as possible in the market place.
- We have learned this has created an unfair market advantage for COA Ag Customers vs. PUD or LaConner Ag customers. In some cases among neighboring farmers growing the same crop.
- The City of Anacortes was approached by the Town of LaConner about the lack of parity in water rates by neighboring agriculture customers, and asked the City to work towards a resolution.

Agriculture Rate Comparison

- All three water purveyors in Western Skagit County provide water to Ag customers.
- Anacortes and LaConner have rates specifically for Ag customers. The PUD charges the same consumption rate to all customer types.
- In 2015 the City Ag rate was indexed to the wholesale variable rate, currently \$231.83 per million gallons.
- Agriculture Water Rates:

Provider	Cost per 100 Cubic Feet (CCF)	Cost per Million Gallons (MG)
Skagit PUD	\$2.51	\$3,355.61
Town of LaConner	\$1.61	\$2,152.41
City of Anacortes	\$0.17	\$231.83
Anacortes Costs to Treat Water	\$1.54	\$2,056.76

The cost of water treatment needs to be met

- The City of Anacortes is one of 7 regional customers of the Water Utility. At the end of each year, the total cost of treating water is calculated, and those costs are trued up amongst the 7 customers.
- The reconciliation allocates actual water utility costs to actual consumption by each regional customer.
- The Agriculture Irrigation consumption is added to the Residential and Commercial consumption for the City of Anacortes.
- The cost of water treatment at the Regional level is 1.54 CCF. Ag Irrigation charge is .17 CCF.
- The City of Anacortes retail customers have to pay the difference between the City costs and the charges to Agricultural Irrigation customers:
 - \$1.37 CCF
 - \$1,824.93 MG



2016 Irrigation customers and consumption

- 26 irrigation meters were installed
- Total consumption of 10.5 million cubic feet, or 78.5 million gallons
- Revenue collected: \$18,210
- Cost of treatment: \$161,714
- Difference: \$143,504

Recommendation

- In order to provide parity in water rates among neighboring agriculture customers, and in order to provide equity among Anacortes water system rate payers:
- Staff recommends the Agriculture Irrigation rate be indexed to the Regional customer wholesale cost of treatment.
 - The rate would increase from \$231.83/MG to \$2,056.76/MG
 - It's a large % increase, but reasonable and equitable, and would still be the lowest rate in the valley:
 - Per million gallons used:
 - PUD: \$3,355.61 (83% higher)
 - LaConner: \$2,152.41 (5% higher)
 - Proposed COA: \$2,056.76

		231.83	2,056.76	Additional
		Cost at	Cost at	Cost
By Ag Customer	Gallons	Existing rate	Full rate	at full rate
No 1	11,390,619	2,640.69	23,427.77	20,787.08
No 2	604,459	140.13	1,243.23	1,103.09
No 3	34,010,363	7,884.62	69,951.15	62,066.53
No 4	147,700	34.24	303.78	269.54
No 5	2,811,582	651.81	5,782.75	5,130.94
No 6	313,786	72.75	645.38	572.64
No 7	1,726,900	400.35	3,551.82	3,151.47
No 8	1,047,798	242.91	2,155.07	1,912.16
No 9	7,758,256	1,798.60	15,956.87	14,158.27
No 10	299	0.07	0.62	0.55
No 11	3,247,816	752.94	6,679.98	5,927.04
No 12	7,545,076	1,749.17	15,518.41	13,769.24
No 13	6,363,460	1,475.24	13,088.11	11,612.87
No 14	113,846	26.39	234.15	207.76
No 15	1,464,883	339.60	3,012.91	2,673.31
# gallons	78,546,844	18,209.51	161,552.01	143,342.49

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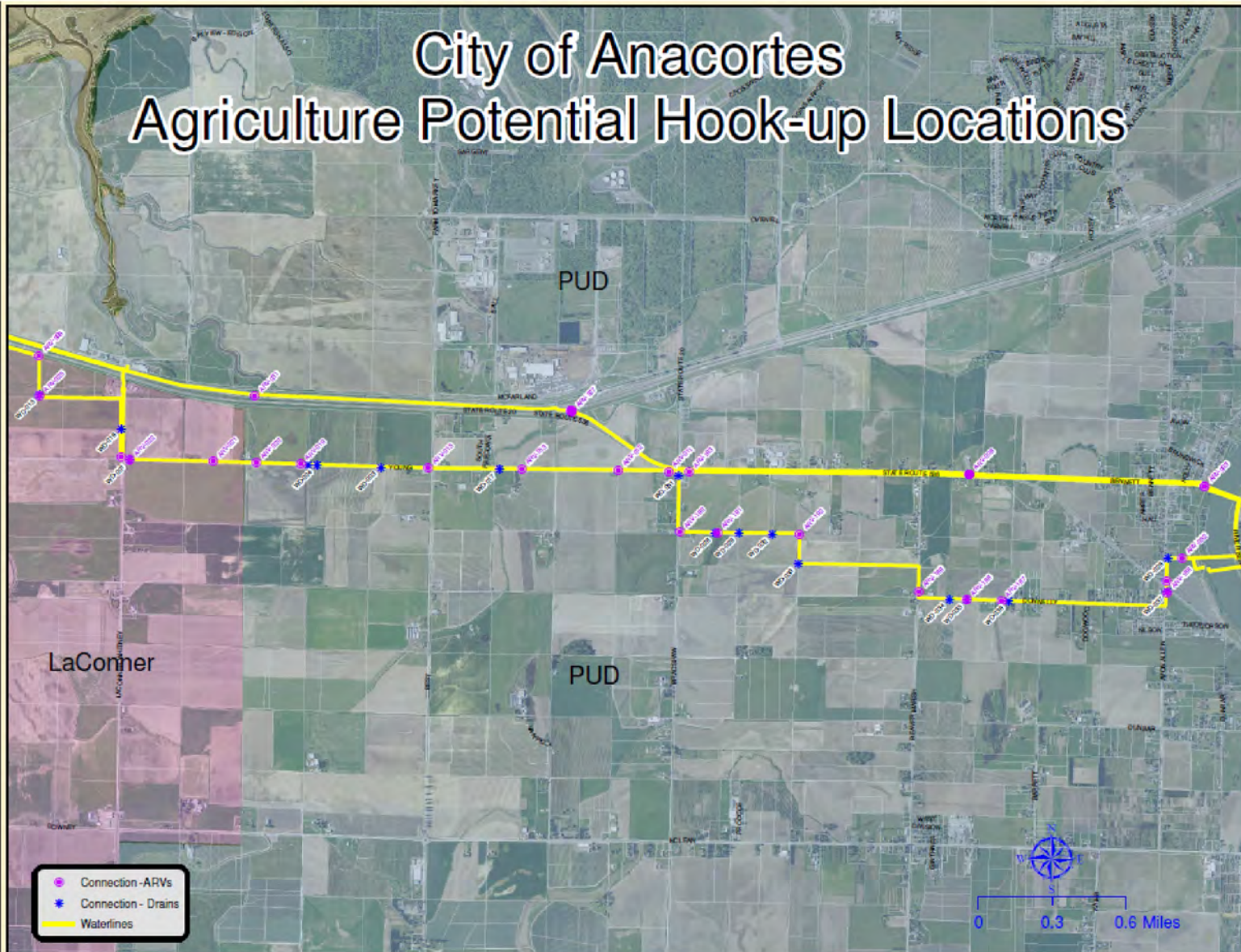


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Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning October 23, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

October 23, 2017

- Public Meeting: Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges (Discussion/Possible Action)

November 6, 2017

- Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges (Action)

- 2017/2018 Budget Mid-biennial Review and Modification: Mayor Presentation to Council (Discussion)

November 13, 2017

- Public Hearing: Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion)

November 20, 2017

- Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion/Possible Action)
- Resolution ____: Setting the City's Year 2018 Property Tax Regular Levy Increase (Action)

November 27, 2017

December 4, 2017

December 11, 2017

December 18, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, Oct 16, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Monday, Oct 23, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Oct 25, 2017, 5:00 PM, Main Conference Room, City Hall
- Housing Affordability & Community Services, Thursday, Nov 2, 2017, 1:30 PM, City Hall
- Public Works, Monday, Nov 6, 2017, 5:00 PM, Public Works Director's Office, City Hall
