



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

September 11, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Planning Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of September 5, 2017
 - b. Approval of Claims in the amount of: \$337,276.81
 - c. Interlocal Cooperative Agreement with Skagit County for Library Services
6. **Public Hearings**
 - a. * Continued Public Hearing: Ordinance 3008, Anacortes 2018-2023 Transportation Improvement Plan (TIP) (Discussion/Possible Action)
7. **Other Business**
 - a. * Americans with Disabilities Act (ADA) Transition Plan Presentation (Discussion/Possible Action)
 - b. * Museum Budget and General Update (Discussion)
 - c. * Public Works Budget Update (Discussion)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 18, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 18, 2017

- Fire/EMS Budget and General Update (Discussion)
- Library Budget and General Update (Discussion)
- Police Budget and General Update (Discussion)
- Donation Acceptance Consideration: "The Leaking Vase" (Action)

September 25, 2017

- Anacortes Americorp in Anacortes School District Presentation
- Final Plat Approval, Phase IV of Rock Ridge South Subdivision
- Parks and Recreation Budget and General Update (Discussion)

October 2, 2017

- Water Rate Study Presentation (Discussion)

October 9, 2017

Grooming Associated with an Existing Doggy Daycare at Molly Lane (Discussion/Possible Action)
Shoreline Variance; SR-20 /Sharpe's Corner Vicinity Improvements (Discussion/Possible Action)

October 16, 2017

- Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges

October 23, 2017

November 6, 2017

- 2017/2018 Budget Mid-biennial Review and Modification: Mayor Presentation to Council (Discussion)

November 6, 2017

- Public Hearing: Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion)

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Sep 11, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Sep 12, 2017, 4:30 PM, Mayor's Office, City Hall
- Finance, Wednesday, Sep 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Sep 18, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Monday, Sep 25, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Sep 27, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Oct 2, 2017, 5:00 PM, Public Works Director's Office, City Hall

City Council Minutes – September 5, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of September 5, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett, Bruce McDougall and Matt Miller were present. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Public Works Committee: Ms. Lovelett reported from the committee meeting earlier in the evening. She said that a new water rate study would come before Council in the weeks ahead exploring tiered rates, multifamily rates, and related topics. Ms. Lovelett reported that the committee also received updates on the fiber project and on the prilled sulfur interlocal agreement with the Port of Anacortes which would be discussed later on the agenda.,

Mr. Johnson reported from the Port/City Liaison meeting earlier in the day at which those present discussed the prilled sulfur agreement, the wastewater treatment plan outfall project, Port property redevelopment, ongoing work on the maritime strategic plan, the future of the Olsen Building, and the city development regulations update.

Public Comment

No one present wished to address Council on any topic not already on the agenda.

Consent Agenda

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of August 28, 2017
- b. Approval of Claims in the amount of: \$389,703.80

The following vouchers/checks were approved for payment:
EFT numbers: 86232 through 86272, total \$103,727.69
Check numbers: 86273 through 86318, total \$288,063.04
Wire transfer numbers: 220033 through 220961, total \$3,559.47

PUBLIC HEARINGS

Public Hearing: Ordinance 3008: Anacortes 2018-2023 Transportation Improvement Plan (TIP)

Public Works Director Fred Buckenmeyer presented an ordinance to adopt the annual six-year transportation improvement plan which had traditionally been part of the annual budget and capital facility plan adoption process but due to the switch to a biennial budget would not be part of that process for 2018. Mr. Buckenmeyer listed the projects included in the TIP that were pending state or federal funding or that were eligible for funding with transportation impact fees. He emphasized that adopting the TIP did not obligate the City to any financial course of action but did allow the state to plan and predict funding requirements for the six years ahead.

Ms. Lovelett observed that the copy of the TIP in the packet materials for the meeting was difficult to read so she recommended uploading a clean copy of the document and allow an additional week for more public comments. Mr. Miller agreed. Mr. Adams requested hard copies for each councilmember as well.

Mr. Johnson asked if the 17th Street project between Q and R Avenues might generate impact fees. Mr. Buckenmeyer responded that any eventual projects in that area might indeed generate impact fees or other developer contributions and that inclusion of that project in the TIP allowed but did not require use of state or federal funds if those should become available.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council. Mayor Gere left the public hearing open until the next regular meeting pending posting of a more legible copy of the TIP.

Mr. Adams asked which projects had changed in the 2018-2023 TIP compared to the 2017-2022 TIP. Mr. Buckenmeyer said he would verify and report back to Council. Mr. Walters asked that the agenda bill highlight those changes.

Mr. Walters asked that the City Clerk be authorized and required to review packet materials and reject them if they are not readable.

OTHER BUSINESS

Requested Amendment to Prilled Sulfur Interlocal Agreement with Port of Anacortes

City Attorney Darcy Swetnam introduced a discussion of the interlocal agreement (ILA) between the City and the Port regarding the use and operation of the Pier 2 terminal for prilled sulfur. Her slide presentation was added to the packet materials for the meeting.

Ms. Swetnam outlined key components of the current ILA including the payment provisions, duration of the agreement, and modification language. She explained that on July 20, 2017 the Port had requested that the ILA be voided. Ms. Swetnam then summarized considerations related to that request including the SEPA mitigated determination of non-significance, road maintenance costs and public safety response costs borne by the City. She presented three action options for Council consideration including denying the Port's request, proposing a modification to the ILA, or agreeing to terminate the ILA.

Mr. Buckenmeyer then summarized the history of the ILA. He emphasized that the Port originally approached the City to propose the ILA and had also proposed the \$2.50/ton mitigation fee, and that neither of those proposals originated from the City. Mr. Buckenmeyer said the mitigation funding was now incorporated in the City's long term pavement rehabilitation plan, including ongoing maintenance of the Q/R Avenue corridor which was resurfaced in 2014. He said that lacking some sort of agreement with the Port, the City would have all of the ongoing impact with none of the ongoing mitigation. Mr. Buckenmeyer also clarified that comparison of mitigation fees with transportation impact fees was not relevant as impact fees are limited to minimizing the impact of increased peak hour trips on pedestrian safety, vehicle safety, and corridor capacity, and cannot be used for maintenance projects.

Fire Chief Richard Curtis then addressed the hazard of prilled sulfur. His handout was added to the packet materials for the evening. Chief Curtis said the hazard is not great in prilled sulfur's normal state when being transported, the concern was in its extraordinary state, if a fire or explosion exposed prilled sulfur to burning which releases two very toxic chemicals, hydrogen cyanide and hydrogen sulfide. Fire department staff require special training to be prepared to deal with such a situation. Chief Curtis reported on the one response event to date, on May 23, 2017. Mr. McDougall asked the annual cost of the fire staff training. Chief Curtis referred to the packet materials which summarize the fire department training and equipment costs of approximately \$18K per year. The Chief responded to councilmember questions about the effect of wind direction on evacuation plans and firefighting techniques for sulfur fires.

Dan Worra, Port Executive Director, then addressed Council, saying he had no disagreement with what City staff had presented but wished to add a few points and answer councilmember questions. Mr. Worra emphasized the partnership between the Port and the City and the value of that relationship. Mr. Worra explained that some of the assumptions from the original ILA had not come to fruition, noting that the total tonnage hauled had not turned out to be as much as planned. He added that the Port had not anticipated capital improvements necessary to the Pier 2 facilities but that \$11M of capital improvements had now been identified, including a \$2M repair beginning in October. Mr. Worra said that at the beginning of the agreement, the Port charged customers \$12.50/metric ton and paid the City \$2.50/metric ton of that, or 20% of the total fee. The price charged by the Port had fallen to \$10.50 in 2017, of which the City still received \$2.50/metric ton, leaving less available for Port capital projects. Mr. Worra stressed that the mitigation payments were only for truck route maintenance and fire safety mitigation related to prilled sulfur. He called the ILA a win-win for the Port and the City, with over \$900K paid to the City over the course of the agreement and 50 jobs created, but that in the current economic climate the Port would have to be more aggressive with its pricing to retain that shipping business in the community.

Mr. Worra responded to councilmember questions regarding a letter from Port customer Chemtrade; the letter was provided to councilmembers prior to the meeting and added to the packet materials. He discussed uses of prilled sulfur and other potential disposal options including its use as fertilizer. Councilmembers requested more information on the percentage of trucks on the Q/R corridor that carry prilled sulfur, the Port's operating costs for the prilled sulfur operation, the jobs created by the operation in terms of FTE or person years and the wage rates for those jobs. Mr. Adams acknowledged the increasingly competitive market and said it would take more discussion to come up with a rate that would make sense for both jurisdictions and still protect the jobs involved. Mr. Miller cautioned that market conditions may eventually cease to make the operation viable. Ms. Lovelett expressed concern that increasing automation might put some of the sulfur handling jobs in jeopardy. Council expressed interest in determining a mitigation fee representative of the actual impact on road maintenance and public safety expenditures due to Port operations. Mr. Worra stated that Anacortes is the only city that charges this type of fee to port export operations and noted that no other business or entity pays that fee. Several staff noted that the Port also does not pay property tax to support the roadways, which private businesses do through property tax and which citizens do through taxes and through license tabs. Mr. Worra said that the Port does pay leasehold excise tax. He suggested an alternative of leaving the existing the ILA in place but vacating the fees for three years, then revisiting the issue based on market conditions at that time.

Mayor Gere concluded that City and Port staff would continue working together to provide more information to Council. Referring to the Chemtrade letter distributed prior to the meeting, Mr. Johnson asked staff to also address why U.S. ports allow shipping of sulfur with more than 10 ppm of hydrogen sulfide gas whereas Canadian ports won't allow that.

Mayor Gere invited members of the public to comment on this agenda item.

Port Commissioner John Pope, 4001 Peters Lane, called the prilled sulfur operation very valuable to the community and noted that the Port is now a little threatened in one of its main avenues of business. He said the Port does not pay property tax but pays significant leasehold tax that supports the City. Mr. Pope said the Port accounting department could detail out the tax revenue and the jobs related to the prilled sulfur operation. He said business competitiveness is the key and the commodity that this county can export is what the Port is set up to do. Mr. Pope noted that the ILA is odd compared to other ports and that no other specific user pays to use freight corridors. He recognized that sulfur operations do require a prepared fire department and said that training should be on the Port but suggested that the benefit of the jobs to the local economy makes up for most of the street impact.

Port Commissioner Joe Verdoes, 13399 Driver Road, reported from his farming background that sulfur is a fertilizer that lowers soil pH, is good for blueberries and related crops, and is a common commodity at agricultural suppliers. He noted that many non-toxic substances are toxic when burned, including plywood. Mr. Verdoes said it was worth looking closer at the user pay concept of road impact.

Mr. Walters praised the written materials from City and Port staff included in the packet and said with a bit more data a compromise position could probably be reached. Mayor Gere confirmed that staff would bring more information back to Council for action. Mr. Worra thanked Council and staff for the opportunity to continue the discussion.

There being no further business, at approximately 7:20 p.m. the Anacortes City Council meeting of September 5, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the September 11, 2017 City Council meeting:

[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221176	10/27/2015	077902	08654	FIDALGO AUTO PARTS - NAPA	Returned Item 9/30 AND 10/1	(\$20.96)
221189	5/12/2017	P1611-3	06985	QCC QUALITY CONTROLS CORP.	TELEMETRY AND CONTROL UPGRADES AT PS 15, PS 8 AND COMBINED SEWER OVERFLOW 4	\$45,235.61
221193	6/9/2017	0550344830	01941	HONEY BUCKET	NO SERVICE 6/9/17 MT ERIE	(\$75.00)
219568	7/27/2017	112-1209304-5740253	08811	AMAZON.COM	AIR COMPRESSOR FOR SHOP	\$479.99
221194	7/27/2017	127972	10172	WH CRESS COMPANY INC	TOILET ACCESSORIES FOR WA PARK CAMPGROUND MEN'S RESTROOM	\$916.83
220001	7/31/2017	3091047364	04296	LEXISNEXIS	LEGAL LIBRARY ONLINE SUBSCRIPTION JULY	\$278.85
220002	8/2/2017	00293680	07378	MUNICIPAL CODE CORPORATION	ANNUAL WEB HOSTING AUGUST 2017	\$80.00
221213	8/2/2017	118000671	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS; JULY 2017	\$168.00
221000	8/2/2017	128652	03047	WESTERN CONCRETE PUMPING INC	CONCRETE FOR OPS REMODEL	\$969.22
220025	8/7/2017	114-6695981-6054636	08811	AMAZON.COM	BREAKROOM SUPPLY FOR OPS	\$14.71
220051	8/8/2017	1168403	01132	GREEN RIVER COMMUNITY COLLEGE	PROCESS CONTROL & INSTRUMENTATION -	\$310.00
220047	8/8/2017	1168404	01132	GREEN RIVER COMMUNITY COLLEGE	REGISTRATION-BOLTON-ANATOMY OF A SCADA	\$210.00
221179	8/8/2017	16125959	05523	PACIFIC POWER BATTERIES	BATTERY - WTP USE	\$54.50
221174	8/8/2017	16125962	05523	PACIFIC POWER BATTERIES	BATTERIES - WTP USE	\$112.13
220591	8/9/2017	170738	04831	T-SHIRTS BY DESIGN	Returned Item	(\$71.61)
220769	8/10/2017	111-6523130-1451458	08811	AMAZON.COM	LIEBERT GTX4 3000VA 120V	\$2,403.92
221077	8/10/2017	S7958098.002	01886	NORTH COAST ELECTRIC	FREIGHT FEES	\$75.90
221034	8/10/2017	378	02466	SKAGIT COUNTY PUBLIC HEALTH &	1ST & 2ND QTR JUL/AUG SENIOR SERVICES 2017	\$19,952.00
221203	8/11/2017	284010	01023	FRONTIER BUILDING SUPPLY	TAB TRIM KIT FOR FIBER PROJECT	\$27.65
221192	8/11/2017	128092	10172	WH CRESS COMPANY INC	TOILET PARTITIONS FOR WA PARK CAMPGROUND MEN'S RESTROOM	\$4,833.68
220593	8/14/2017	3127	07059	THE STORE	PASTRY PLATTER FOR LASERFICHE DEMO	\$48.83
221071	8/16/2017	40849	07863	HERRERA ENVIRONMENTAL	HEART LAKE WATER QUALITY STUDY-JULY	\$364.33
220547	8/17/2017	112-9154460-0078609	08811	AMAZON.COM	SUPPLIES FOR SHOP	\$112.49
220766	8/17/2017	10593991	01165	HACH COMPANY	DPD FREE CHORINE REAGENT REFILL VIAL	\$1,108.95
221169	8/17/2017	0550411250	01941	HONEY BUCKET	TOILET RENTAL @ MT. ERIE VIEWPOINT	\$109.50
220937	8/18/2017	112-9613463-4810649	08811	AMAZON.COM	EXHAUST FAN FOR SHOP	\$138.20

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221190	8/18/2017	2681-21708024	09504	FCS GROUP	WATER COST OF SERVICE AND RATE DESIGN STUDY	\$1,268.75
220954	8/20/2017	842100373-00001	07342	VERIZON BUSINESS	PUMP STATION SCADA COMMUNICATION	\$502.62
220606	8/21/2017	112-1763143-8962637	08811	AMAZON.COM	PARTS FOR VEH #202	\$41.35
221111	8/21/2017	008124162	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM ITEMS; NEW OFC LELAND	\$8.61
221108	8/22/2017	17-21161	00850	EDGE ANALYTICAL, INC	FLUORIDE ANALYSIS - 3 MG	\$24.00
221113	8/22/2017	8122976838	09706	SHRED-IT USA, LLC	OLD RECORDS DESTROYED - APD	\$42.35
221131	8/22/2017	AFD Q317	02505	SKAGIT- 911	3RD QTR RADIO INFRASTRUCTURE MAINTENANCE	\$3,725.84
220761	8/23/2017	92174346	01061	CHEMTRADE CHEMICALS US LLC	ALUM SULFATE	\$4,402.41
221147	8/23/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	SEPTEMBER, LEOFF LONG-TERM CARE INSURANCE	\$354.90
221024	8/24/2017	1990318781	06718	ARAMARK	OPS & PARKS LAUNDRY SVC FOR	\$66.81
220960	8/24/2017	WAANA94086	00939	FASTENAL CO	NITRIL GLOVES 2XL	\$157.90
221072	8/24/2017	0565669	00932	FERGUSON ENTERPRISES, INC	REGISTERS - ER TRPL SR2 5/8 100 CF	\$1,898.75
221110	8/24/2017	008150297	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRTS; RECORDS STAFF	\$91.03
220712	8/24/2017	0479750-IN	02199	NATIONAL SAFETY, INC	SAFETY VESTS AND GLOVES	\$362.12
221219	8/25/2017	1707-18	10585	BACHMAN ENVIRONMENTAL, LLC	CRITICAL AREAS DRAFT REVIEW	\$1,520.00
221115	8/25/2017	21264	00841	ECONOWASH LAUNDRY & DRY	UNIFORM CLEANING	\$412.03
221133	8/25/2017	21266	00841	ECONOWASH LAUNDRY & DRY	AUGUST LAUNDRY	\$1,460.41
220656	8/25/2017	0565666	00932	FERGUSON ENTERPRISES, INC	METERS & REGISTERS FOR WATER DEPT	\$5,577.44
220836	8/25/2017	53784/2	06246	H.B. JAEGER	ROMAK 3" TAPPING SADDLE -ROCKRIDGE	\$73.74
221134	8/25/2017	10606399	01165	HACH COMPANY	LAB TURBIDMETER SAMPLE CELLS	\$141.72
221035	8/25/2017	30312724	01961	OFFICE OF MINORITY & WOMEN'S	POLITICAL SUBDIVISION FEE 7/1/17-6/30/19	\$150.00
220818	8/25/2017	170750	04831	T-SHIRTS BY DESIGN	T-SHIRTS FOR OPEN STREETS	\$54.25
221143	8/25/2017	20282	06562	WESTERN SYSTEMS REFUSE &	BUCKLE FOR DUAL GRIPPER BELT, WELDING	\$155.84
221149	8/26/2017	23984	01530	LAKESIDE INDUSTRIES, INC.	ROCK SALES - 5/8 & 3/4, 1/14 & 1 1/2	\$797.39
221148	8/26/2017	23985	01530	LAKESIDE INDUSTRIES, INC.	EZ STREET ASPHALT - WATER DEPT.	\$660.90
221164	8/26/2017	9791764653	02879	VERIZON WIRELESS	SCADA MODEM - 7/27-8/26/17	\$499.79
221150	8/27/2017	210430	02519	SKAGIT PUBLISHING LLC	POSITION EMPLOYMENT AD, LIBRARY ASSISTANT, 8/18 - 8/27/2017	\$539.39
221118	8/28/2017	82517	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A06691	\$162.75
220965	8/28/2017	WAANA94191	00939	FASTENAL CO	NITRIL GLOVES 2XL ~	\$101.51
221032	8/28/2017	189310	00950	FIDALGO COFFEE ROASTERS	BREAKROOM SUPPLIES - 1ST FLR	\$111.60
221030	8/28/2017	360-293-0327-0122885	07909	FRONTIER COMMUNICATIONS	CITY HALL BACK UP PHONE 8/28-9/27/17	\$611.24
221152	8/28/2017	360-293-3725	07909	FRONTIER COMMUNICATIONS	DEPOT LANDLINE SEPTEMBER 2017	\$58.15
221041	8/28/2017	360-293-3725-050113-	07909	FRONTIER COMMUNICATIONS	TELEPHONE - DEPOT	\$58.15
221121	8/28/2017	360-293-4900-0912865	07909	FRONTIER COMMUNICATIONS	APD BAC LINE; 8/28/17-9/27/17	\$77.55

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221036	8/28/2017	360-299-0813-1017915	07909	FRONTIER COMMUNICATIONS	WWTP PHONE BILL	\$298.20
221029	8/28/2017	360-299-2484-0726025	07909	FRONTIER COMMUNICATIONS	LIBRARY PHONE 8/28-9/27/17	\$52.77
221109	8/28/2017	360-299-3674-0214175	07909	FRONTIER COMMUNICATIONS	OPERATIONS 08/27/17 - 09/27/17	\$65.49
221123	8/28/2017	360-299-6615-0615165	07909	FRONTIER COMMUNICATIONS	APD 911 LINE; 8/28/17-9/27/17	\$57.56
221122	8/28/2017	360-588-1422-0822015	07909	FRONTIER COMMUNICATIONS	APD BUSINESS LINE; 8/28/17-9/27/17	\$286.70
221184	8/28/2017	3602936955	07909	FRONTIER COMMUNICATIONS	STA 1 GUEST INTERNET: 8/28 - 9/27	\$69.81
221181	8/28/2017	3602939063	07909	FRONTIER COMMUNICATIONS	STA 3 PHONE/FAX: 8/28 - 9/27	\$73.97
221026	8/28/2017	170797	04831	T-SHIRTS BY DESIGN	SOCCER JERSIES	\$405.79
221023	8/29/2017	APSB-COA-2017-1	10728	APSB COMMUNITY SOLAR, LLC	APD SOLAR ENERGY PAYMENT	\$1,579.50
221001	8/29/2017	286201	01023	FRONTIER BUILDING SUPPLY	LUMBER- OPS REMODEL	\$224.05
221138	8/29/2017	008177452	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM PATCHES FOR EXTERNAL VESTS	\$89.35
221103	8/29/2017	100192	02468	SKAGIT COUNTY SOLID WASTE FUND	WTP SOLID WASTE - 320 LB.	\$14.75
221160	8/30/2017	1990327133	06718	ARAMARK	STA 3 MAT SERVICE: 8/30	\$21.70
221073	8/30/2017	738089	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$6.16
221159	8/30/2017	2388616	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$72.60
220460	8/30/2017	17-20914	00850	EDGE ANALYTICAL, INC	FINAL EFFLUENT TESTING	\$126.00
221137	8/30/2017	008185812	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM PANTS; OFC TREVINO	\$74.86
221185	8/30/2017	0000567384	01129	GRAYBAR ELECTRIC COMPANY, INC	FIBER MATERIALS - MICROFIBER	\$219.55
220995	8/30/2017	756182	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - FIRE STATION 1 (SERVICE DATES)	\$165.00
221002	8/30/2017	001-379716	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #9905	\$6.00
221020	8/30/2017	001-379755	02109	PISTON SERVICE OF ANACORTES	BULB FOR VEHICLE #147	\$8.61
221037	8/30/2017	200000667218	02192	PUGET SOUND ENERGY	LIBRARY 10TH & M ST 8/2-8/30/17	\$83.58
221117	8/30/2017	0210311-IN	02260	REISNER DISTRIBUTOR INC	LUBRICANTS- SHOP STOCK	\$2,494.60
221022	8/30/2017	37188-IN	02260	REISNER DISTRIBUTOR INC	DIESEL FOR #2-910A AT FIRE STATION #2	\$809.51
221021	8/30/2017	37194	02260	REISNER DISTRIBUTOR INC	DIESEL FOR SHOP #90009	\$369.01
221120	8/30/2017	1067341	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1659833 AA-1660714	\$178.64
221173	8/31/2017	5018	05808	AGREEMENT DYNAMICS INC	CONSULTING SERVICES, LIBRARY	\$2,125.00
221105	8/31/2017	LTAC20170831	00148	ANACORTES CHAMBER OF COMMERCE	LTAC CHAMBER FERRY MARKETING	\$5,338.57
221027	8/31/2017	cancellation=refund	05260	ANCHOR COVE MARINA CONDO ASSOC	REFUND - CANCELLED EVENT FOR	\$238.50
221175	8/31/2017	1990329215	06718	ARAMARK	STA 1 MAT SERVICE: 8/31	\$21.70
221161	8/31/2017	1990329216	06718	ARAMARK	STA 2 MAT SERVICE: 8/31	\$21.70

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221116	8/31/2017	1990329221	06718	ARAMARK	APD NYLON MATS CLEANED	\$16.28
221140	8/31/2017	1990329227	06718	ARAMARK	OPS & PARKS LAUNDRY SVC	\$66.81
221124	8/31/2017	1990329228	06718	ARAMARK	OPS- MAT SERVICE: 08/31	\$23.07
221132	8/31/2017	738360	00306	BAYSHORE OFFICE PRODUCTS INC	CARD STOCK PAPER FOR FLYERS	\$27.10
221031	8/31/2017	PA599- MA155	09998	CARTEGRAPH SYSTEMS, INC	FIXED SERVICE FEE FOR ADDING FIBER	\$1,844.50
221106	8/31/2017	24898462775 WTP	00494	CASCADE NATURAL GAS CORP.	WTP AUGUST NATURAL GAS	\$182.10
221144	8/31/2017	IB26128	00936	FARMERS EQUIPMENT COMPANY	PUMP #838	\$92.20
221146	8/31/2017	127802	08654	FIDALGO AUTO PARTS - NAPA	COMB. WRENCH FOR #704	\$34.71
221078	8/31/2017	189373	00950	FIDALGO COFFEE ROASTERS	BREAKROOM SUPPLIES 3RD FL	\$186.00
221178	8/31/2017	41600240296	02909	LES SCHWAB TIRE CENTERS	REPAIR TIRE ON POLARIS	\$15.19
221171	8/31/2017	10100068	10069	NAVIA BENEFIT SOLUTIONS	AUGUST PARTICIPANT FEE, FLEXIBLE SPENDING	\$116.20
221135	8/31/2017	1946	09960	NORTHWEST ASSESSMENT	PRE-EMPLOYMENT PSYCH EXAM; FABER	\$400.00
221145	8/31/2017	001-379830	02109	PISTON SERVICE OF ANACORTES	ULTRASORB 50 LB BAGS	\$45.54
221107	8/31/2017	200024889996	02192	PUGET SOUND ENERGY	14301 AVON ALLEN - AUGUST WTP ELECT.	\$356.91
221155	8/31/2017	527317	02226	RAINBOW ENTERPRISES	PUMP OUT HEART LAKE TOILET	\$325.50
221191	8/31/2017	27585	07996	REICHHARDT & EBE ENGINEERING	SHIP HARBOR & SR20 INTERSECTION - 7/24/17- 8/18/17	\$3,632.96
221172	8/31/2017	CL64544	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - AUGUST	\$16,961.37
221028	8/31/2017	6-30	09591	SKAGIT COUNTY INVESTIGATIONS	PUB DEF INVEST	\$137.50
221196	8/31/2017	128293	10172	WH CRESS COMPANY INC	INSTALLATION OF PARTITIONS & ACCESSORIES WA PARK CAMPGROUND MEN'S RESTROOM	\$2,316.48
221136	9/1/2017	360-293-1900- 0122885	07909	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 9/1-9/30/17	\$1,056.45
221076	9/1/2017	2017-1790	10301	GONZALES LANDSCAPING &	WATERING PLANTS NEAR WSF TERMINAL	\$542.50
220996	9/1/2017	756183	05284	GUARDIAN SECURITY SYSTEMS INC	CLOUD STORAGE/VIDEO FEED - SHOP 10/1-12/31/17	\$657.00
220994	9/1/2017	756184	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - WT PRESTON 10/1-12/31/17	\$165.00
220988	9/1/2017	756186	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - INTERPRETIVE CTR 10/1- 12/31/17	\$165.00
220993	9/1/2017	756187	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - FIDALGO CENTER 10/1-12/31/17	\$165.00
220987	9/1/2017	756189	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - MUSEUM 10/1-12/31/17	\$165.00
220992	9/1/2017	758188	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING - LIBRARY 10/1-12/31/17	\$165.00
221156	9/1/2017	530	02141	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$108.88
221157	9/1/2017	983	02141	PORT OF ANACORTES	Dock Rental - QD-19	\$32.96
221158	9/1/2017	984	02141	PORT OF ANACORTES	DOCK RENTAL - QD24	\$47.96
221162	9/1/2017	985	02141	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$32.96
221163	9/1/2017	986	02141	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$32.96
221165	9/1/2017	987	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.96
221166	9/1/2017	989	02141	PORT OF ANACORTES	Doc rental - QD-25	\$32.96

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
221075	9/1/2017	172441E1257	09231	RAINS, JAMES	REIMBURSEMENT FOR CDL DRIVER'S LICENSE	\$102.00
221046	9/1/2017	188702	08818	REECE, STORMIE	CLEANING OF DEPOT - AUGUST	\$550.00
221127	9/1/2017	5050157390	01351	RICOH USA, INC	S/N C86111493 COURT 6/1-8/31/17	\$101.06
221128	9/1/2017	5050157552	01351	RICOH USA, INC	S/N C86138600 APD HALLWAY 6/1-8/31/17	\$37.84
221114	9/1/2017	5050157662	01351	RICOH USA, INC	S/N C86150637 CARNEGIE 6/01-8/31/17	\$92.37
221126	9/1/2017	5050157763	01351	RICOH USA, INC	S/N C86152062 HR COPIES 8/1-8/31/17	\$6.88
221125	9/1/2017	505157727	01351	RICOH USA, INC	S/N C86138599 APD FRONT OFFICE COPIES 8/1-31/17	\$31.89
221139	9/1/2017	3003422056	03957	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE: 9/1 - 11/30	\$598.85
221168	9/1/2017	107602	08325	VENTEK INTERNATIONAL	MONTHLY SERVER HOSTING AND CELLULAR	\$135.00
221079	9/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 9/9-10/8/17	\$170.70
221153	9/2/2017	170835	04831	T-SHIRTS BY DESIGN	SOCCER JERSIES	\$11.94
221112	9/2/2017	00005W5A83357	02817	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES; WEEK END 9-2-17	\$19.25
221177	9/4/2017	1990333237	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.61
221154	9/4/2017	7134	01269	HOW IT WORKS, INC	FALL A-TOWN PUBLICATION	\$17,096.89
221199	9/5/2017	1990336306	06718	ARAMARK	WTP LAUNDRY SERVICE	\$54.56
221183	9/5/2017	738730	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$15.88
221142	9/5/2017	REBIM	06641	DODGE, MELINDA	DISH SOAP	\$13.87
221197	9/5/2017	1871	07984	NORTHWEST CORROSION	CATHODIC PROTECTION WATER TANK TESTING	\$800.00
221208	9/5/2017	16-042-WTR-0011	10736	PEOPLES BANK FOR, TIGER CONSTRUCTION LTD	RETAINAGE DEPOSIT FOR TIGER CONST PAY APP #1	\$7,366.17
221151	9/5/2017	Banner Refund	02141	PORT OF ANACORTES	BANNER REFUND POA PORT KIDS DAY	\$175.00
221186	9/5/2017	Pay App 1	07619	TIGER CONSTRUCTION LTD	FURNISH AND INSTALL TRAVELING SCREENS AT WATER TREATMENT PLANT INTAKE STATION	\$159,845.79
221198	9/5/2017	128293	10172	WH CRESS COMPANY INC	RETURNED TOILET ACCESSORIES	(\$146.48)
221220	9/6/2017	rollo/sherman trng	00137	NW WA SUBSECTION PNWS-AWWA	REGISTRATIONS-BASIC WATERWORKS-CAMERON	\$156.00
221216	9/6/2017	118001454	02930	WASHINGTON STATE PATROL	BACKGROUND CHECKS; AUGUST 2017	\$132.00
221104	9/22/2017	8122980381	09706	SHRED-IT USA, LLC	CONTAINER SHREDDING - CITY HALL	\$46.49

Total

\$337,276.81



City Council Agenda Bill

Meeting Date: 9/11/2017

Agenda Item: 5c

Subject: Interlocal Cooperative Agreement for Library Services

Staff Contact: Sheri Miklaski

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
x	Contract
	Public Hearing
	Staff Report

Summary Statement: This interlocal agreement helps to cover a portion of the cost of providing library services to individuals who live outside of the Anacortes city limits.

Background: For more than 20 years Skagit County has made funding available to help cover a portion of the cost of providing services to non-resident users of the Anacortes Public Library. This interlocal agreement allows for this practice to continue.

Budget Impact	
Amount Budgeted	\$14,314.00
Budget Account (BARS)	103.440.337.00.00
Proposed Expenditure	
Budget Amendment Required?	No
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: The funding that Skagit County provides, along with the non-resident library fee does not equate to what a resident of Anacortes pays in property taxes to support library services.

Recommended Motion: I move that city council approve the Interlocal Cooperative Agreement for Library Services with Skagit County.

Alternative Actions: Not approving the interlocal agreement would result in a reduction of \$17,121 in revenue that would need to be covered by the General Fund.

Attachments (listed in order presented): Interlocal Cooperative Agreement for Library Services

INTERLOCAL COOPERATIVE AGREEMENT FOR LIBRARY SERVICES

This Interlocal Cooperative Agreement for Library Services is entered into between Skagit County, hereinafter referred to as the “County”, and the City of Anacortes, hereinafter referred to as the “City” pursuant to RCW 39.34.

This Agreement is based upon the following facts and circumstances:

- The County does not, nor is it required by statute to provide general library services to the citizens residing in unincorporated Skagit County.
- Historically, the City has provided library services to residents and nonresidents alike.
- Non-residents are required to pay a fee for library services.
- Due to increasing competition for funding and increasing library usage, the City is having difficulty providing services to residents and non-residents.
- The County, in 2016, has made funding available for a portion of the costs to provide services to non-resident users of libraries located within the City.

In consideration of the facts listed above, the parties agree as follows:

1. During 2017 the County will provide the City a total sum of \$17,121 to assist in providing library services to the citizens of unincorporated Skagit County. The sum will be distributed to the City based upon the library book, audio, film, video and subscription collection and circulation of each municipal library.
2. None of the County funds received by the City may be used to supplant funding that the City would otherwise provide for library services.
 - 2.1 The City must provide documentation that non-resident library users pay at least \$10 per library card.
 - 2.2 Funds distributed to the City must be used to purchase materials for circulation that will benefit non-resident library users.
3. It is agreed that any portion not used for its intended purpose will be returned to the County within a reasonable time period after the close of the fiscal year.
4. All assets acquired as a result of this funding will become the property of the City. The City will be responsible for all aspects of library operation.

5. Administration: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under or greater than this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.
 - 5.1 The County's representative shall be the Budget and Finance Director.
 - 5.2 The City's representative shall be the Library Director.
6. Indemnification: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agree to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.
7. Changes, Modifications, Amendments and Waivers: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.
8. Severability: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.
9. Entire Agreement: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.
10. The term of this agreement is the date of execution through December 31, 2017.

IN WITNESS WHEREOF, the parties have signed this Agreement as of this _____ day of _____, 2017.

CITY OF ANACORTES

Laurie Gere, Mayor

ATTEST:

Clerk, City of Anacortes

APPROVED AS TO FORM:

Attorney, City of Anacortes

DATED this ____ day of _____, 2017.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Attest:

Lisa Janicki, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director



City Council Agenda Bill

Meeting Date: 9/11/2017

Agenda Item: 6a

Subject: 2018-2023 Anacortes Transportation Improvement Plan TIP)

Staff Contact: Eric Shjarback

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
X	Ordinance No. 3008
	Code Revision?
	Resolution No.
	Contract
X	Public Hearing
	Staff Report

Summary Statement: Due to the unusual circumstance of not going through a CFP process this year this TIP was created for comment and approval before sending to the State for entry into the Regional TIP and ultimately the State TIP

Background: Typically Anacortes uses the CFP process to vet our 6-year transportation plan for approval. We then send the CFP to the State to populate the Regional TIP (RTIP) and ultimately the State TIP (STIP). To qualify for federal funding a project needs to be on the STIP. The only difference in this year's TIP compared to last year is the addition of a 32nd and M Avenue intersection improvement project.

Budget Impact	
Amount Budgeted	N/A
Budget Account (BARS)	N/A
Proposed Expenditure	N/A
Budget Amendment Required?	N/A
Revenue Source	N/A

Proposed Contract	
Contractor	N/A
Amount	N/A
Start Date	N/A
End Date	N/A

Previous Council/Committee Action: Approved similar Ordinance 2957 on August 17, 2015 for the 2016 TIP.

Competing Viewpoints Considered: This will be a public hearing so all viewpoints will be heard and considered.

Recommended Motion: I move to approve Ordinance 3008 which will finalize the 2017-2023 Anacortes Transportation Improvement Plan (TIP).

Alternative Actions: 1. Not approve plan 2. Approve a modified plan with some projects added or deleted.

Attachments (listed in order presented): Ordinance 3008, Draft 2018-2023 Anacortes TIP

ORDINANCE NO. 3008

**AN ORDINANCE APPROVING THE 2018-2023 ANACORTES IMPROVEMENT
TRANSPORTATION PLAN (TIP)**

**THE CITY COUNCIL OF THE CITY OF ANACORTES DOES HEREBY ORDAIN
AS FOLLOWS:**

WHEREAS, typically the capital facilities plan contains the City's 6-year transportation plan, and

WHEREAS, the City is not going through the CFP process in 2017, and

WHEREAS, the State requires that the City go through an annual TIP process with public involvement and ordinance approval process,

NOW, THEREFORE, BE IT ORDAINED that the attached 2018-2023 Anacortes Transportation Improvement Plan be the official 6-year plan for transportation related projects in Anacortes.

EFFECTIVE DATE. This Ordinance shall take effect from and after five (5) days after its passage and publication as required by law.

PASSED AND APPROVED this 11th day of September, 2017.

CITY OF ANACORTES:

Laurie Gere, Mayor

ATTEST:

Steve Hoglund, City Clerk-Treasurer

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14		12th Street and K Avenue Intersection Improvements SR 20 Spur J Ave to L Ave Acceleration/Merge Lane going Westbound	WA-09315					21			CE	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds				Total Funds
P	PE	2020	STP(R)	86,500		0	13,500				100,000
P	CN	2021	STP(R)	778,500		0	121,500				900,000
Totals				865,000		0	135,000				1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	100,000	0	0
CN	0	0	0	900,000	0
Totals	0	0	100,000	900,000	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		17th Street Construction from Q Ave to R Ave to Construct City Standard Roadway	ANAC T-601		07/18/11		2857	01				Yes

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022					TIB	20,000	0	20,000
P	CN	2022					TIB	500,000	0	500,000
					Totals	0		520,000	0	520,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
PE			0	0	0	0	20,000
CN			0	0	0	0	500,000
Totals			0	0	0	0	520,000



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		/ 9929(002) 32nd Street and D Avenue Intersection Improvements 32nd Street 32nd Street to D Avenue Construct a roundabout.	ANAC T-708		07/18/11		2857	03		0.000	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
S	CN	2018		0		0	550,000	550,000	
Totals				0		0	550,000	550,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	550,000	0	0	0	0
Totals	550,000	0	0	0	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		32nd Street and M Avenue Intersection Improvements to Intersection improvement for safety and mobility	WA-10697					21			CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019				0		0	200,000	200,000
	CN	2020		STP(R)		600,000	TIB	600,000	300,000	1,500,000
					Totals	600,000		600,000	500,000	1,700,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
PE			0	100,000	100,000	0	0
			0	0	0	1,500,000	0
Totals			0	100,000	100,000	1,500,000	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID ANAC T-813	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		6th Street Widening and Reconstruction Q Avenue to M Avenue Widen road and replace concrete panels with asphalt roadway						03			CE	No

Funding										Total Funds
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds		
P	CN	2022	Discretionary - STP	2,000,000		0	0	0	0	2,000,000
Totals				2,000,000		0	0	0	0	2,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	0	2,000,000
Totals	0	0	0	0	2,000,000



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

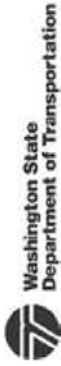
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		D Avenue Sidewalks to Construct and complete sidewalks on D Avenue	WA-09319					28			CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	PE	2021	STP(R)	173,000	0		26,500		199,500
	P	CN	2022	STP(R)	4,800,750	0		749,750		5,550,500
				Totals	4,973,750	0		776,250		5,750,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
	PE		0	0	0	200,000	749,750
	CN		0	0	0	0	5,550,000
	Totals		0	0	0	200,000	6,299,750



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

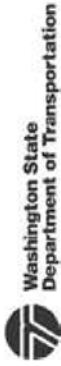
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Guemes Channel Trail - Phase II Ferry Terminal Road to Edwards Way Construction of a section of the Guemes Channel Trail, a waterfront bicycle and pedestrian trail, between Edwards Way and Ferry Terminal Road	ANAC T-504					28		0.520	CE	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds				Total Funds
P	PE	2019	STP(US)	129,750		0	20,250				150,000
P	CN	2020	STP(US)	778,500		0	121,500				900,000
Totals				908,250		0	141,750				1,050,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	150,000	0	0	0
CN	0	0	900,000	0	0
Totals	0	150,000	900,000	0	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

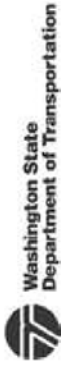
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Guemes Channel Trail - Phase III Ferry Terminal Road to Washington Park Construction of a section of the Guemes Channel Trail, a waterfront bicycle and pedestrian trail, between Ferry Terminal Road and Washington Park	WA-08040					28		0.800 EA	EA	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds				Total Funds
P	PE	2021	STP(US)	129,750		0	20,250				150,000
P	CN	2022	STP(US)	1,297,500		0	202,500				1,500,000
Totals				1,427,250		0	222,750				1,650,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	250,000	0	0	0	0
CN	0	1,500,000	0	0	0
Totals	250,000	1,500,000	0	0	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Guemes Channel Trail - Phase VI Hartford Ave Vicinity to 6th Street Vicinity Design and construction of one section of the Guemes Channel Trail, a waterfront bicycle and pedestrian trail along the old railroad bed next to the Guemes Channel.	ANAC T-506					28		1,230	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2018	STP(US)	389,250		0	60,750	450,000
P	CN	2019	STP(US)	2,205,750		0	344,250	2,550,000
Totals				2,595,000		0	405,000	3,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	450,000	0	0	0	0
CN	0	2,550,000	0	0	0
Totals	450,000	2,550,000	0	0	0



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		March Point Road Widening and Bike Trail March Point Road S. March Point Road to Trestle Build bicycle and pedestrian facilities along March Point Road	WA-09325					28			CE	No

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	STP(R)		86,500			0	13,500	100,000
	CN	2022	STP(R)		778,500			0	121,500	900,000
	Totals				865,000			0	135,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	900,000
Totals	0	0	0	0	1,000,000



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

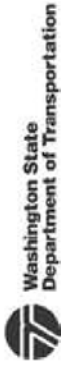
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14		Oakes Avenue Sidewalks A Avenue to Anacopper Mine Road New Sidewalk on Oakes Avenue	WA-09322					28			CE	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds		Total Funds	
P	PE	2022	STP(R)	400,000		0	100,000	500,000		500,000	
P	CN	2023	STP(R)	4,190,000		0	1,000,000	5,190,000		5,190,000	
Totals				4,590,000		0	1,100,000	5,690,000		5,690,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	500,000
CN	0	0	0	0	5,190,000
Totals	0	0	0	0	5,690,000



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

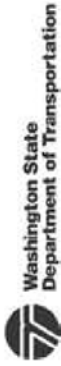
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		R Avenue Long Term Improvements SR 20 Spur to 22nd Street Multiple phased project to improve safety and mobility between R Avenue and the surrounding streets and neighborhoods.	T-1301					21		1,000	CE	No

Funding										Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds		Total Funds	
P	PE	2021	STP(R)	324,375		0	50,625	375,000		375,000	
P	CN	2022	STP(US)	2,925,646		0	456,604	3,382,250		3,382,250	
Totals				3,250,021		0	507,229	3,757,250		3,757,250	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	50,625	456,604
CN	0	0	0	324,375	2,925,646
Totals	0	0	0	375,000	3,382,250



Six Year Transportation Improvement Program From 2018 to 2023

Agency: Anacortes

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14		Southern Commercial Avenue Complete Streets Corridor Project Commercial Avenue 11th Street to 34th Street Downtown enhancement with separated bicycle lanes, park areas, plantings, safe crossing options and water quality improvements.	WA-09328					28			CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2019	STP(R)	865,000		0	135,000	1,000,000	
P	CN	2020	STP(R)	20,760,000		0	3,240,000	24,000,000	
Totals				21,625,000		0	3,375,000	25,000,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	1,000,000	0	0	0
CN	0	0	24,000,000	0	0
Totals	0	1,000,000	24,000,000	0	0

Grand Totals for Anacortes				Federal Funds	State Funds	Local Funds	Total Funds
				43,699,271	1,120,000	7,847,979	52,667,250



CITY OF
Anacortes
WASHINGTON

P.O. Box 547, Anacortes, WA 98221

Tel 360-299-0953

Fax 360-299-9206

www.cityofanacortes.org



ADA SELF-ASSESSMENT REPORT

2016

ADA Transition Plan – Where we are and how we are going to incorporate the required updates to accessibility in the City of Anacortes. We are dedicated to making public access available to our community and those who visit our city.

TABLE OF CONTENTS

Contents

Executive Summary	1
Financial Reports	2
City Building Assessment	3
1.1 City Hall	4
1.2 Fire Department	10
1.3 Library	14
1.4 Museum	16
1.5 Parks and Recreation	21
1.6 Police Department	35
1.7 Public Works Department	37
ADA Ramp Assessment Summary	42
APPENDIX	43



Executive Summary

STRATEGIC HIGHLIGHTS

A coordinated effort between city staff, volunteers and the local media contributed to the success of this ADA Self-assessment. Through this exercise, the City has a more complete inventory and awareness of our buildings, sidewalk ramps, and parking compliance, which will help us move forward in making the necessary changes and updates that are needed.

The majority of the Building assessments were completed by Michael Gibson, a retired engineer who specialized in ADA compliance.

The new water treatment plant (WTP) was built and completed within the last year and is in compliance with the latest requirements. The WTP facility is not included in this self-assessment report.

FINANCIAL AND BUDGET SUMMARY

Each year the City of Anacortes allocates funding to capital projects in order to comply with the 2010 ADA Standards for Accessible Design and Washington State Building Code. Examples to this funding would include sidewalks, curbs and major building modifications.

Each department head within the city has received their self-assessment report and include funding in their maintenance budgets to make the necessary changes to comply with the ADA Standards. Examples of these updates would include covering sink piping, adjusting the heights on mirrors, dispensers and any other adjustment that can be done with minimum or no funding.

RESOLUTIONS/POLICIES

The following resolutions relate to the Americans with Disabilities Act (ADA). Copies are provided in (Appendix A)

- Resolution #1196 & #1221 – Resolution adopting a grievance procedure in compliance with the American's with Disabilities Act (ADA) in conjunction with the City's Personnel policy.
- Resolution #1250 – This resolution supersedes the above two resolutions regarding grievances relating to the City's Personnel policy.
- Resolution #1255 – Resolution relating to services contracts with Sound Access in 1993 to assist in the City of Anacortes on its ADA Transition Plan and Evaluation.
- Resolution #1276 – Resolution changing wording in the Personnel policy.
- Personnel Policy



Financial Reports

BUDGET

- Capital Projects – ADA funding for sidewalk, ramp and building modifications will come out of the annual funding for ADA improvements.
- Maintenance Funding – ADA funding for updates requiring little or no monetary value which could include, pipe coverings, mirror or dispenser height adjustments, identifying signs and adjustments.

REQUIREMENT BY DEPARTMENT

Each department has a copy of their ADA Self-Assessment report. With these reports the Department Heads can see what is in compliance and a detail of the improvements needed. Also included in this report is a detail by department on the improvements that are needed in order for that facility to be in compliance. The ADA Building Assessment summary is located as (Appendix B).



City Building Assessment

The Washington State Accessibility Checklist, created by the Northwest ADA Center, was used to assess the City of Anacortes buildings and structures. (Appendix C) the checklist is divided into 4 categories; Priority 1 – Parking, Priority 2 - Accessible Approach and Entrance, Priority 3 – Access to Goods and Services, Priority 4 – Restrooms. Included in this section are assessments for the following locations and departments:

- City Hall
- Fire Department
- Library
- Museum
- Parks & Recreation
- Police Department
- Public Works Department
 - Operations
 - Wastewater Treatment Plant

With the exception of the Fire and Police departments, all of the assessments were done by one volunteer, Mike Gibson, who is a retired engineer, specializing in ADA compliance. Using one volunteer allows for continuity in the information reviewed, received and contributed for this report.

Total volunteer hours to assess the locations above were 36.5 hours.

Photos taken during the building assessments can be found in (Appendix F). These photos show the areas that need to be improved and updated.



1.1 City Hall

A. FIRST FLOOR – BASEMENT

Brief Description

City Hall was originally built in 1915 with upgrades made in 1926. A City Hall retrofit planned for 2017-2018 includes: \$650,000 for preparation of construction documents for structural seismic retrofit of City Hall; \$3.7-million for a combined seismic and fire protection retrofit; and \$810,000 for the installation of an active fire protection system.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 12, 2016, and took approximately 2.25 hours.

In Compliance –

Parking and Access will be addressed in the Second Floor report.

Access to Goods and Services (Interior) – Doors, maneuvering clearance, door handle height, thresholds, aisle width and turning spaces were all in compliance. Table placement, seating distribution, table height and legroom were also in compliance. There are no protruding objects on the interior of the facility.

Public Restrooms – Restroom identification and entrances ways are in compliance, the turning space and sink height in the men's restroom is in compliance and the grab bars, flush controls and toilet stall dispensers for both men and women's restrooms are in compliance. Stall doors are in compliance.

Not in Compliance –

Access to Goods and Services (Interior) – Signs for permanent rooms are not posted, currently being used for Boys and Girls Club. Door openings are over the 5 pound or less force to open; door hardware is not in compliance.

Public Restrooms – Turning space in the women's restroom is 48" which is under the 60" minimum. The knee clearance in the women's restroom is 26", just under the 27" clearance from the bottom. Neither restroom had protective covering over the pipes. Faucet controls for both restrooms are not in compliance and the mirrors are hung at 48", maximum hanging height is 40" from the floor. Dispensers are hung at 50 (women's) and 53 (men's); maximum height is 48". Toilet seat height and distance from the wall is not in compliance. Should be 17 – 19" from the floor; both men's and women's toilet seat are at



15". Wheelchair accessible stall size is less than the minimum width of 60". The back of the urinal fixture is under the 13 ½ minimum from the face of the rim.

Recommendations –

- 1.1A.1r – Add signs for permanent rooms and spaces.
- 1.1A.2r – Adjust the door hinges on entrance door by the elevator not to exceed 5 lbs.
- 1.1A.3r – Restructure the restroom so turning space meets the minimum radius of 60".
- 1.1A.4r – Add protective covering over sink's piping in both restrooms.
- 1.1A.5r – Change the faucet controls to lever handles.
- 1.1A.6r – Adjust the mirrors to hang lower to bottom of mirror is no more than 40" from the floor.
- 1.1A.7r – Adjust the dispensers so maximum height is 48" from the floor.
- 1.1A.8r – Toilet seats are 2' too low. This is a common problem with most of the facilities.
- 1.1A.9r – Back of urinal fixture is 1 ½" too low from the face of the rim. Needs to meet the 13 ½" minimum.

B. SECOND FLOOR – MAIN AND COUNCIL CHAMBERS

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 11, 2016, and took approximately 1.25 hours.

In Compliance –

Parking – Facility parking, number of accessible spaces and space location are in compliance. Space width and access isle are in compliance.

Accessible Approach and Entrance – Ground and floor surfaces along with the changes in surface level are in compliance. Doorway width and maneuvering clearance are in compliance. Door opening push plate is powered operated and in compliance. Door hardware and thresholds are in compliance.

Access to Goods and Services (Interior) – Doors in public spaces, maneuvering clearance and door opening force are in compliance. Aisle width and product reach is in compliance. There are no protruding objects and turning spaces are in compliance. Hall call buttons and entrance labels for the elevator are in compliance. The emergency control button, and



visual prompts are in compliance. Water fountains are in compliance. There are no public restrooms on this floor.

Not in Compliance –

Parking – the handicap parking sign is under the minimum of 5' from the ground. The sign is 48". There is no Van accessible spaces designated.

Accessible Approach and Entrance (Exterior) – Walkway cross slope exceeds allowable slope.

Access to Goods and Services (interior) – Permanent rooms and spaces signage are not in compliance. Elevator signal identification (no audio), elevator car dimensions, leveling, gaps, and controls are not in compliance. There is no emergency communication in the elevator nor signage available in the elevator.

Recommendations –

1.1B.1r - Raise the sign by one foot to be in compliance.

1.1B.2r – Update the north handicap parking space as a Van accessible place and add van sign.

1.1B.3r – Level the sidewalk to meet the 2% maximum cross slope.

1.1B.4r – Add signage to meeting rooms and offices.

C. THIRD FLOOR SPLIT– COUNCIL CHAMBERS

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 11, 2016, and took approximately 1 1/2 hours.

In Compliance –

Access to Goods and Services (Interior) – Doors to public spaces, maneuvering clearance, signs for permanent rooms and spaces (Women's Restroom), door handle height, thresholds, aisle width and reach of products and turning spaces are in compliance. Table placement and seating, table height and legroom are in compliance and there are no protruding objects. The Ramp slope, landings, handrails (with the exception of the horizontal extension).

Public Restrooms – Women's restroom sign, men's restroom entrance, turning space are in compliance. Sink height and clear floor space are in compliance. The restroom mirrors, grab bars, flush controls are in compliance.



Not in Compliance –

Access to Goods and Services – Door opening force is 10 pounds to open; needs to be 5 pounds or less. The platform edge of the ramp is unprotected. An extension to the rail is needed that goes beyond the top and bottom landing by 12 inches.

Restrooms – Sign needs to be made for Men's restroom area, the doors for both restrooms need to be adjusted to a pull weight of 5 pounds or less to open. Currently both exceed 10 pounds to pull open. Turning radius in women's restroom is 50 ½ inches, the minimum turning radius requirement is 60 inches. There are no protective coverings for the pipes under the sinks. Faucet controls are not in compliance, need to be lever so easy to turn on and off. Dispensers in restrooms exceed the height of 48 inches. They are currently 52 and 53 inches. Toilet seats are lower than the minimum height of 17-19 inches, the current height is 14 1/5 inches. The distance from the side wall is less than the minimum distance of 16 inches, current distance is 15 ½ inches (men's) and 14 ½ inches (women's). Neither restroom has the proper space for a wheelchair to maneuver within the restroom stall. The minimum is 59 inches, current maneuvering width space is 51 ½ inches for the men's restroom and 53 ¾ inches for the women's restroom. The distance between the urinal fixtures in the men's restroom and face of the rim is 12 inches. The minimum distance is 13 ½ inches.

Recommendations –

1.1C.1r – Adjust the hinges so opening is reduced to 5 pounds.

1.1C.2r – Add an edge to ramp so wheelchairs cannot roll off of ramp and those with canes or crutches can feel the edge when maneuvering on the ramp.

1.1C.3r – Add an extension to the rail so there is support 12 inches beyond the landing point.

1.1C.4r – Put up proper signage for men's restroom.

1.1C.5r – Adjust the hinges so pull weight is 5 pounds or less.

1.1C.6r – Possibly make restroom an open room without the stall or when updating City Hall include reconfiguration of both men's and women's restrooms.

1.1C.7r – Add protective coverings over the pipes under the sink.

1.1C.8r – Change faucet controls to levers or pulls.

1.1C.9r – Lower the dispensers to a height of 48" maximum.

1.1C.10r – If possible to adjust height with pedestal or replace toilets with those in compliance. The distance between the wall and toilet in the men's restroom is off by ½



inch and women's is off by 1 ½ inches. Possibly include in a reconfiguration and/or rebuild of restrooms.

1.1C.11r – Will need to be included in a reconfiguration and/or rebuild of restrooms if wheelchair access is listed.

1.1C.12r – Possibly include in a reconfiguration and/or rebuild of the restrooms.

D. THIRD FLOOR SPLIT– EXECUTIVE, ENGINEERING, BUILDING AND PLANNING

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 11, 2016, and took approximately 1 ½ hours.

In Compliance –

Access to Goods and Services (Interior) – The doors, maneuvering clearance, door opening force, door handles, thresholds and aisle width are in compliance. Turning spaces and water fountain is in compliance.

Public Restrooms – Restroom identification, turning space, sink height and cleared floor space, and mirror height are in compliance. Grab bars, flush control and dispensers for men's restroom are in compliance. Women's restroom entrance is in compliance.

Not in Compliance –

Access to Goods and Services (Interior) – Permanent signs for rooms and spaces are not in compliance. Door hardware needs to be changed to pulls, loops or push plates.

Public Restrooms – Mens restroom entrance maneuvering clearance is 48 inches, the minimum clearance should be 54 inches. There are no protective pipe coverings under the restroom sinks. Total knee space under sink is less than the required minimum of 11 inches, men's is 2 ½ inches and women's is 1 ½ inches of knee space. Faucet controls are not the required hand lever, push button or electronic control (automatic). Dispensers in the men's restroom are higher than the maximum height of 48 inches (highest control or operable part) Toilet seat height is lower than the minimum distance (17-19 inches) from the floor; men's toilets are 16 ½ inches and women's toilets are 15 ½ inches from the floor. Stall size (minimum depth 56 inches), and door openings does not meet the 32 inch maneuvering clearance for a wheelchair.



Recommendations –

1.1D.1r – Add signs for rooms and spaces.

1.1D.2r – Change handles that are not pulls, loops or push plates.

1.1D.3r - Will need to be included in a reconfiguration and/or rebuild of restrooms if wheelchair access is listed. Applies to stall sizes, wheelchair maneuvering into and within the restroom space and urinal dimensions.

1.1D.4r – Add protective pipe covering to restroom sinks.

1.1D.5r – Change sink faucet handles to be levers, push button or electronic control.

1.1D.6r – Lower the dispensers in the men's restroom so they do not exceed the maximum height of 48 inches.

1.1D.7r - Possibly include in a reconfiguration and/or rebuild of the restrooms.



1.2 Fire Department

A. 13TH STREET FIRE STATION

Brief Description

There are three fire stations in Anacortes, two are staffed 24 hours every day and the third is staffed for 12 hours. The HVAC system consists of 4 gas furnaces and 5 heat pumps. Fire station 1, located at 1013 13th Street, was built in 1992.

Assessment Report

The assessment was performed by Chuck Tidrington, Fire Fighter. The assessment was completed on April 20, 2016, and took approximately 2 hours.

In Compliance –

Parking – designated parking spaces, number of accessible spaces, space location, and curb ramps are in compliance.

Accessible Approach & Entrance (exterior) – Ground and floor surfaces, level, and slopes are in compliance. Accessible entrance has a minimum clear opening. Door opening force, door hardware, thresholds and circulations spaces are in compliance.

Access to goods and services (interior) – Doors, maneuvering clearance, door opening force, handle height, hardware, thresholds, aisle width and turning spaces are in compliance. Elevator call buttons, entrance labels, and raised characters/braille, car dimensions and signal identification are in compliance. Elevator leveling, floor gap, protective re-opening, car controls, position indicators and emergency communication are in compliance.

Public Restrooms – Room identification, entrances, turning spaces, sink heights, protective pipe coverings, sink clear floor space, faucet controls, restroom mirror, and dispensers are in compliance. Toilet seat height, grab bars, flush controls and dispensers are in compliance.

Not in Compliance –

Parking – Space location of accessible parking spaces exceed 2% Slope. Identification & dimensions of car parking signage is under the minimum of 5' from the ground, no striping on access aisle.



Accessible Approach & Entrance (exterior) – Landing should be 5', actual is 4'9". Ramps do not have protective edges. Doorway and Maneuvering clearance does not meet the 60x60 minimum.

Access to goods and Services (interior) – Signs for permanent rooms and spaces are not in compliance.

Public Restrooms – Single Occupant toilet rooms do not meet the minimum 60" from the side wall, actual is 54".

Recommendations –

1.2.1r – level parking space so slope is 2% or less.

1.2.2r – Raise signage and stripe access isle.

1.2.3r – Increase assessable approach landing by 3" to comply with the 5' minimum.

1.2.4r – Add protective edge to ramps.

1.2.5r – Adjust doorway width and landing to comply with the 60'x60' minimum, current is 51".

1.2.6r – Add braille signs for permanent rooms and spaces.

1.2.7r – Increase distance of toilet from side wall to be a minimum of 60".

B. MOLLY ROAD FIRE STATION

Brief Description

Fire Station 2 is located at 9029 Molly Road, Suite A. It was built in 2010.

Assessment Report

The assessment was performed by Chuck Tidrington, Fire Fighter. The assessment was completed on April 20, 2016, and took approximately 1 hours.

In Compliance –

Parking – This station is also a training facility for the firefighters; there is no public parking at this facility and no assessable parking.

Accessible Approach and Entrance (Exterior Routes) - The ground and floor surfaces are level, stable and slip-resistant. Changes in surface level fall within the maximum ¼ inch change in vertical elevation. The widths and slopes in the walkways are the proper dimensions. The doorway width and maneuvering clearance are within the required



space needed to enter and maneuver with a wheelchair. Door Opening force is within the 10 pound maximum. Door handles are within the minimum and maximum heights. There are no protruding objects along the walkways and corridors.

Access to Goods and Services (Interior Routes and Spaces) – Signs are posted for permanent rooms and spaces. Door force to open and handle types and location are within the required pounds and distance from the floor. Isle widths are unobstructed and meet the minimum width of 36 inches. Turning space is adequate for wheelchairs or other mobility devices. There are no protruding objects along the pathways and corridors.

Restrooms - There are no public restrooms at this facility

Not in Compliance –

Parking – There are no assigned parking spaces designated as an accessible space with markings and signs.

Recommendations –

1.2B.1r – Although there is no public access to this facility, an assigned parking space to be designated as an accessible space with markings and a sign is recommended.

C. SUNSET AVENUE FIRE STATION

Brief Description

This Fire Station is located at 5209 Sunset Avenue. It was built in 1992.

Assessment Report

The assessment was performed by Chuck Tidrington, Fire Fighter. The assessment was completed on April 20, 2016, and took approximately 1 hours.

In Compliance –

Parking – There is an assigned parking spot with a sign located at this facility. The space location is the shortest possible route to the building and has an access isle with the 5 feet minimum dimensions.

Accessible Approach and Entrance (Exterior Routes) – The ground and floor surfaces on the accessible pathway are stable and slip resistant. The pathway is free of abrupt level changes and have the proper width and slopes. Doorway width and maneuvering clearance are within the required dimensions. There are no protruding objects along the pathway.



Access to Goods and Services (Interior Routes and Spaces) – Turning space within the halls and corridors have adequate turning space for wheelchairs and other mobility devices. There are no protruding objects in the hallways or corridors.

Public Restrooms – The public restrooms are properly identified and have a clear opening of at least 32 inches. The sink height, and distance from the wall are within the required dimensions. The knee clearance and pipe coverings are in compliance. Faucet controls are lever handles and the mirror height is no higher than 40 inches. Toilet seat height and distance from the wall are at the proper dimensions. Grab bars, flush controls and dispensers in the toilet stall are all in compliance. Turning radius within the accessible stall is 60 inches from the side wall.

Not in Compliance –

Parking – The accessible parking space is not level.

Recommendations –

1.2C.1r – level out the accessible parking space



1.3 Library



Brief Description

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on April 8, 2016, and took approximately 5 hours.

In Compliance –

Parking - The facility parking and number of accessible spaces along with the locations of the accessible parking spaces are in compliance. Identification and dimensions of car parking spaces, and Van Accessible Parking are in compliance. Curb ramps are provided where accessible routes cross over a curb.

The accessible approach and entrance ground and floor surfaces are stable; level surface and walk way widths and slopes are in compliance with the exception of the walkway at nose of accessible parking spaces. (see below). Landings and ramp handrails are in compliance with the exception of the extended handrail at the end of the ramp. Handrail shape and diameter are in compliance. Doorway width and maneuvering clearance, door opening force, door hardware and threshold are in compliance. There are no protruding objects and the minimum head clearance of 80".

Access to goods and services for interior spaces and routes, doors, maneuvering clearance, signs, door opening force, door handle height, hardware, thresholds and aisle width to reach products are in compliance. Assistance is available if something is unreachable. Elevator call buttons, entrance labels and audible sounds are in compliance, there are no visual lights/numbers. Although the elevator dimensions are not 80 inches deep, it falls within the alternate dimensions that are acceptable. The leveling, gap between elevator & floor, protective re-opening device and car controls including emergency communications



are in compliance. Water Fountains are in compliance and there are no automated Teller Machines.

Public restroom signs identify accessible restrooms and include power operated push plate. Turning space, sink heights, protective pipe covering, floor clearance, faucets, mirror height and dispensers are all in compliance. Toilet seat heights are in compliance with the exception of the children's restroom. Grab bars, flush controls, and dispensers are in compliance. Stall doors and urinals are in compliance.

Not in Compliance –

Parking – The surface accessible parking has a slope that exceeds the 2 % allowed.

Accessible Approach and Entrance – the walkway at the front of accessible parking spaces exceeds the 1:48 cross slope.

Exterior Ramp – The west entrance ramp exceeds the 1:12 (8.3%) slope, current slope is 9%. Handrail is less than the minimum 12" extended at top and bottom landings. Protective edges on ramps are not in compliance.

Access to Goods & Services – There are two items, reading stations, that protrude under 27" from the floor; first floor, is 19" and second floor is 5".

Public Restrooms – The wheelchair accessible stall in the men's restroom is slightly shorter than the minimum of 60", the actual stall is 59 ½ inches. The single occupant toilet rooms (children's Library) is less than the minimum 60" from the wall. The actual 49 ½". The restroom on the 2nd floor also is under the 60" minimum from the wall, actual is 44". Door swings into space required at toilet.

Recommendations –

1.3.1r – level the parking and access aisle so it does not to exceed a 2% slope.

1.3.2r – Level the walkway at the front of accessible parking spaces so it does not exceed a 1:48 slope.

1.3.3r – Level the west entrance pathway to reflect an 8.3% slope or less; extend handrail to meet the 12" minimum. Protective edges on ramps.

1.3.4r – Adjust objects that protrude below the 27" minimum from the floor.

1.3.5r – Adjust bathroom stalls to be able to accommodate a wheelchair, 60" minimum for the children's and 2nd floor restrooms.



1.4 Museum



A. MUSEUM – 8TH STREET

Brief Description

The Anacortes Museum was founded in 1958 and established at the Carnegie Library Building in 1968.

Throughout the years, updates and changes have been made. At the time those changes were in compliance; with today's standards, there are recommendations from the report which are listed below.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on April 19, 2016, and took approximately 3 hours.

In Compliance –

Parking - The facility does provide designated parking spaces to be used by individuals with disabilities. The number of spaces meets the required spaces per total parking spaces. Parking Spaces are the minimum of 8 feet wide and have a minimum 5-foot aisle next to the car parking space.

Accessible Approach and Entrance - Walkways along accessible routes have minimum clearance of at least 36 inches. Lift has a clear opening of at least 32 inches and is free of protrusions and obstructions.

Access to Goods and Services - Signs for permanent rooms and spaces are in compliance. Door handle height is good, thresholds are ½" or less, turning space for a wheelchair or other mobility devise are adequate. Aisle width and reach to products is within the 36 ". Table placements and heights are within the required limits; with unobstructed legroom. The lift requires assistance from the staff and only covers two floors, leveling at lift stop is within the ½ inch level with the floor. Gaps between elevator and floor are within the 1 ¼" maximum, control buttons are 48" or less, emergency buttons are at least 35" from the floor.



Public Restrooms - Restroom identification, turning space, sink heights, pipe coverings, floor space, Faucet controls and dispensers are in compliance. Toilet seat height and flush controls and toilet dispensers are in compliance

Not in Compliance –

Parking - Identification and Dimensions of Van Accessible Parking – The handicap parking space in the back of the museum could meet this requirement if it was marked as a Van Accessible Parking spot and the parking area is leveled. (note, this is a new requirement of the 2010 ADA Standards

Accessible Approach and Entrance (Exterior) – Pathway from handicap parking to entrance is not level and exceeds ¼ inch in height. Pathways leading to the accessible entrance exceed the 1:48 cross slop. The area in front of accessible entrance is not level. Opening is 31" to basement and accessible toilet which is under the 32" minimum. Door does not have adequate clearance, 12", minimum is 18" for a wheelchair. Both the lift and interior door at the lift exceed a force of 10 pounds. Door knobs located in basement route to the restrooms. Threshold height is ¾" which is over the ½ maximum.

Access to Goods & Services (Interior) – When opening Interior doors do not have the minimum 32" clearance from obstructions. Doorways do not have adequate maneuvering clearance in front or to the side, only 12". Forward reach to products is over the 54" and lower than maximum height of 9". (Elevator/Lift, Water Fountains and Automated Teller Machines) – Raised lettering/Braille signs need to be posted, at both the exterior and interior lift door jams are only 12", there is no door protection or reopening device when elevator entrance is obstructed or contacts a person. There are no signs inside the lift to indicate what floor the lift is on, there is no working communication in the lift in case of an emergency.

Public Restrooms – Restroom entrance should be a minimum of 32", actual is 29 1/4", total depth of knee and tow clearance should be 17", actual is 9"; mirror is too high, should be no more than 40"; Grab bars are not long enough, should be a minimum of 36", current bar is 27" long. The mounting height is too low; should be 33-36" currently 27". Floor space around toilet from the side wall should be 60" current is 49", space from back wall should be 56" current is 54".

Recommendations –

1.4.1r – Level parking spots in the back of the museum, identify parking spot and handy cap sign with Van Accessibility parking.



1.4.2r – Recommendation is to widen and level landing from parking area and a pathway from the back parking area.

1.4.3r – Recommendation is to have pathways leveled by raising the slabs.

1.4.4r – Level landing area, adjust opening in basement by one inch, adjust the door hinges of lift and interior door so as not to exceed 10 pounds. Replace door knobs with pulls. Bevel threshold.

1.4.5r – Move displays to allow 32 inch clearing when opening interior doors. Move products within the reaching maximum and minimum. Current height 72" and maximum is 54", minimum height is currently 2" and minimum height 9".

1.4.6r – Add signs to include raised lettering or braille, add a protective re-opening device; add emergency communication in the lift.

1.4.7r – As entrance to restroom is not a load bearing wall, suggest widening the entry to restroom. Move shelving in restroom to clear floor space, lower mirror by 3 1/3", replace grab bars with longer bars.

B. W.T. PRESTON

Brief Description

In 1983, following a successful bid, the City acquired the National Historic Landmark vessel, the W.T. Preston as part of the Anacortes Museum. In 2005, the Maritime Heritage Center opened to interpret the history of the W.T. Preston and the two boats that preceded it.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 7, 2016, and took approximately 1.5 hours.

In Compliance –

Parking – The facility does provide parking spaces to be used by individuals with disabilities; there are enough accessible parking spaces and the space location and width is in compliance. There is a Van Accessible parking sign that is identified. There are curb ramps provided and comply with the proper slope. The ground and floor surfaces are stable, firm, smooth and slip resistant. There are clear widths and slopes for walkways. The landings of the ramps are level and have the minimum turning space of 5x5 feet. The



handrails on the ramp are mounted at the proper height and are in the circular shape within the required diameter. There are protective edges on the ramp.

Accessible Approach and Entrance (Exterior Routes) – The doorway and maneuvering clearance are in compliance with the 60x60 inches of level landing space centered at the front of the entrance. There is a minimum clear opening of 32". The door hardware handles are the correct type and are no higher than the 48" and no lower than 34". The Building threshold portion is in compliance with the ½ inch or less in height. There are no protruding objects.

Access to Goods and Services (Interior Routes and Spaces) – Interior doors are in compliance, Designated signs are visible and mounted at the right height and are in compliance, Doors can be opened with 5 pounds or less and the handle height is in compliance. Door hardware and thresholds are in compliance. Aisle width, reach and turning space is in compliance. Protruding objects are within the space allowed and ramp slopes are in compliance. The exterior ramps have protective edges.

Public Restrooms – The restrooms are properly identified and there is adequate turning space for wheelchairs. Sink height, pipe covering and sink clear floor space is in compliance. The faucet controls are the proper type and the restroom mirror is at the right height. The toilet seat height is correct and grab bars are if properly placed in the women's restroom. Flush controls are at the proper height; and the dispensers in the women's toilet stall are in compliance. The single occupant toilet measures the minimum from the back wall.

Not in Compliance –

Parking – the access aisles next to the accessible parking is less than the minimum width of 5 feet; the van access aisle is less than 8 feet wide.

Accessible Approach and Entrance (Exterior Routes) – The change in walkway slopes are in excess of the ¼ inch; the ramps provided between the concrete walk and brick pavers exceed the ½ inch in height and do not have handrails. The handrails to the ramp to the boat do not extend at least 12 inches at the top and bottom of the landings. The side entrance to the boat does not have adequate clearance to allow customer to reach handle and maneuver around and through the door opening. There is a gap between the ramp platform and boat door/threshold exceeding the allowable gap at elevator doors of 1 ¼ inches.

Access to Goods and Services (Interior Routes and Spaces) – There is no adequate maneuvering clearance at the display case. The interior ramp in the boat does not have protective edges on the ramp.



Public Restrooms – Both restroom doors had to be forced open exceeding the 10 pound maximum. The minimum side entrance is less than the 18" clearance. The total depth of the of the knee and toe clearance at the sinks in both men's and women's restroom are less than the 11 inches for knee space. The grab bars in the men's restroom exceed the 1 ½ inches between the wall and grab bar. The dispensers in the men's toilet stall are not 7-9 inches from the front edge of the toilet. The floor space around the toilets in both men's and women's restrooms are let than the 60" minimum space from the side wall.

Recommendations –

1.4B.1r – widen the access isles by the assessable parking spot to reflect a minimum width of 5 feet or 8 feet if the space is next to a Van Accessible space.

1.4B.2r – Adjust the accessible sidewalk slopes not to exceed the ¼ inch slope.

1.4B.3r – Add handrails to the ramp provided as it exceeds the ½ inch in rise.

1.4B.4r – Extend the handrails on the ramp to the boat to at least 12 inches past the top and bottom of the landings.

1.4B.5r – Increase the side entry landing to allow wheelchair maneuverability around and through the door opening and to allow safe reach to the door handle.

1.4B.6r – Reduce the size of the gap between ramp platform and boat door/threshold at elevator doors. Gap exceeds 1 ¼ inches.

1.4B.7r – Clear or move display case to allow adequate maneuvering for a wheelchair or other mobile device.

1.4B.8r – Add protective edges on the interior ramp.

1.4B.9r – Adjust the restroom entry doors force so they do not exceed 10 pound of force to open.

1.4B.10r – Increase the knee space under the sinks to allow for 11 inches minimum knee space for those in wheelchairs. Also cover piping with protective coverings.

1.4B.11r – Adjust the grab bars in the men's restroom so they do not exceed the 1 ½ inches from the wall. Move the dispensers in the men's restroom to 7-9 inches from the front edge of the toilet seat.

1.4B.12r – Adjust both the men's and women's restrooms to allow a 60 inch minimum turning space from the wall.



1.5 Parks and Recreation



A. BEN ROOT SKATE PARK

Brief Description

Ben Root Skate Park located at 2313 R Avenue, is a 7,500 square foot concrete skate park with parking, drinking fountain, lights, seating and restroom nearby. The Ben Root Skate Park is located within Alice Parchman Newland Park and offers a view of Fidalgo Bay. Adjacent to the park is a trailhead for the Tommy Thompson Parkway.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 11, 2016, and took approximately 1.5 hours.

In Compliance –

Facility Parking - The number of accessible spaces and space location are all within the required numbers and location. Accessible parking spaces meet the required width and access space between accessible parking and the next parking space. All curb ramps meet the slope and transition to sidewalk requirements.

The Accessible Approach and Entrance - the skate park meets the width and slope requirements for walkways. Door hardware and thresholds are in compliance and there are no protruding objects.

Access to Goods and Services - The water fountains at the restrooms are in compliance.

Public Restrooms - The entrance width into the restrooms are in compliance; the turning space in the men's restroom is in compliance; the sink heights are in in compliance and there are protective pipe coverings. The distance between the floor and sink meet the



required space for a forward approach. The faucet controls are hand levers, the restroom mirror in the men's restroom is within the 40 inch maximum from floor to the bottom of the mirror, the dispensers in the restrooms are in compliance. The toilet seat height and distance from the wall is in compliance in the women's restroom and the flush controls are in compliance. The dispensers in the toilet stalls are in compliance.

Not in Compliance –

Parking – There is no identification sign for accessible parking in the parking lot.

Access to Goods and Services – The height of the spout is 2 ½" higher from the maximum height of 36 inches.

Public Restrooms – The restroom identification signs are 64" from the ground. The maximum height is 60" from the ground. The turning space in the women's restroom does not meet the minimum space of 60". The turning space is 55 ¼". The depth of knee space under the sink should be 11"; the depth in the men's restroom is 8 ½" and the women's restroom is also 8 ½". The bottom of the restroom mirror in the women's restroom should be no higher than 40"; the bottom of the restroom mirror is 41". The top of the accessible toilet seat should be 17-19" from the surface of the floor; the men's toilet seat is at 20". The men's toilet seat does not have enough space in front of the seat to maneuver a wheelchair; the required space from the base of the toilet should be 48"; The space in the men's restroom is 40 ½".

Recommendations –

1.5A.1r – Install identification sign for accessible parking in the parking lot.

1.5A.2r – Water fountain should be lowered by 2 ½ inches in order to be in compliance with height maximum of 36 inches.

1.5A.3r – Restroom identification signs need to be lowered to a maximum height of 60" from the ground.

1.5A.4r – Restructure women's restroom to allow a 60 inch turning space radius.

1.5A.5r – Adjust sink location in both restrooms to allow 11 inches of knee space for wheelchair access.

1.5A.6r – Lower mirror in women's restroom so base of mirror is no higher than 40 inches.



1.5A.7r – The accessible toilet in the men’s restroom needs to be lowered so seat is between 17-19 inches from the surface of the floor.

1.5A.8r – Adjust the layout of the restroom to allow maneuverability of 48 inches from the front of the toilet.

B. CAUSLAND MEMORIAL PARK

Brief Description

Causland Memorial Park (710 N Avenue) was built in the 1920's by John Baptiste LePage and is on the National Register of Historic Places. A portion of the park is dedicated to Anacortes veterans from World War I to the Vietnam War. The 2 acre park is unique in its use of decorative rock and black and white mosaic for structures and walls. Low, serpentine mosaic walls surround the park, and a bandstand, amphitheater and terraces are similarly made of colored pebble and rock mosaic. Other park features include picnic tables, mature ornamental plantings, a small grassy lawn and many terraces. The park is visited frequently by tourists enthralled by its lovingly detailed decorations.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 31, 2016, and took approximately ½ hours.

In Compliance –

Accessible Approach and Entrance (Exterior Routes) – The ramp has a clear unobstructed width of at least 36 inches. The landing is the required level landing at both the top and bottom of each run.

Not in Compliance –

Parking – There are no handicap parking or striped/designated parking spaces.

Accessible Approach and Entrance (Exterior Routes) – There are protruding objects along the walkways at the park.

Recommendations –

1.5B.1r – Add an accessible parking space around the park.

1.5B.2r – Trim the trees and bushes along the pathways.



C. DEPOT

Brief Description

Located at 611 R Avenue in Anacortes, the building was originally the Great Northern Train Depot. There are three rooms available for rent that can accommodate in excess of 200 people. The outdoor plaza is also available for rent. The Depot is generally available during daytime, evening and weekend hours – including holidays at a premium rate. To schedule an event, please call the Anacortes Parks Department at 360.293-1918.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 7, 2016, and took approximately 1 ½ hours.

In Compliance –

Parking – There are the correct number of accessible parking spots for individuals with disabilities. The spaces and access aisle meet the minimum dimensions of width. The curb ramp to the accessible routes comply with the slope and width requirements.

Accessible Approach and Entrance (Exterior Routes) – The widths and slopes for walkways meet the minimum width, walkways are not obstructed and the cross slopes are within the required 1:48 or less. The ramp is clear of obstructions and meets the required width. The landings are level. There is a circular handrail and protective edges on the west side of the ramp. The door width and maneuvering clearance is within the minimum requirements. The door has proper handles and are at the proper height. The force needed to open the door is under the 10 pound maximum. The threshold going into the building is within the ½ inch or less requirement. There are no protruding objects.

Access to Goods and Services (Interior Routes and Spaces) – Doors in public spaces have the proper width and maneuvering clearance. The unisex toilet has a permanent sign at the proper height. The door openings fall within the guidelines of using 5 pounds or less of force and the door handles are at the correct height. The thresholds are ½ inch or less, and the aisle width and pathways are unobstructed and at least 36 inches. The turning space is adequate for a wheelchair or other mobility device. There are no protruding objects in the interior of the facility. The ramp slopes and landings are in compliance.

Restrooms – The restrooms are properly identified and the entrance to go into the restrooms have a clear opening of 32 inches. The sink heights, knee clearance space from the floor to sink and drain pipe mounting are in compliance. The faucet controls and the



dispensers in the restroom are in compliance. The toilet seat height, the grab bars and the flush controls are also in compliance. The dispensers in the toilet stalls are at the proper height, and distance between the front edge of the toilet and supply continuous flow of paper. The single occupant toilet rooms have the minimum measurement from the side walls and back walls.

Not in Compliance –

Parking – The accessible parking spaces are not located on the shortest possible accessible route to the building entrance; the location of the parking space is not level and exceed the maximum of 2% slope. The accessible parking space is not properly identified. There is only a painted sign on the pavement. There is no Van accessible parking at the location. The landing at the bottom of the ramp is not level and do not comply with the vertical elevation changes.

Accessible Approach and Entrance (Exterior Routes) – The west side ramp slope is not in compliance and the height of the top of the handrail is over the maximum height. The handrails on the east ramp to not extend 12 inches past the top and bottom of the landings. The east side ramp does not have protective edges on the ramps.

Access to Goods and Services (Interior Routes and Spaces) – Signs for permanent rooms and spaces are not in compliance; the only sign is the accessible unisex toilet. The door hardware is not in compliance. The interior ramp rises more than 6 inches and require handrails on both sides. The top of the handrail is below the minimum height of 34 inches, they do not extend beyond the top and bottom of the landings and is mounted too far from the wall. There are no protective edges on the ramp. There are no wheelchair accessible water fountains.

Public Restrooms – There is not sufficient room for a wheelchair to turn in the unisex restroom while trying to open the door. There is not enough knee space under the sink, 11 inches is minimum. The toilet distance from the wall is more than the 18 inch maximum distance from the wall. The dispensers in the toilet stall dispensers are not within the 7-9 inches from the center of the toilet.

Recommendations –

1.5C.1r – Move accessible parking to shortest route to the building entrance. Current location is not level; it exceeds the 2% slope.

1.5C.2r – An accessible parking sign needs to be installed to include Van access parking.



1.5C.3r – Level the landing area at the bottom of the ramp.

1.5C.4r – Handrails on both ramps need to be adjusted to a height no higher than 38 inches and no lower than 34 inches. Handrails also need to extend 12" past the bottom of the ramp.

1.5C.4r – Protective edges, either a curb or barrier are needed at both ramps so wheelchairs, Walking stick or crutches to not go beyond the ramp.

1.5C.5r – Adjust the west ramp so it does not exceed the slope of 1:12.

1.5C.6r – Add signs for permanent rooms and spaces.

1.5C.7r – Door hardware needs to be changed to levers or other accessible handles for those with limited ability.

1.5C.8r – Add handrails so interior ramp has handrails on both sides. Handrails but be between 34 and 38 inches in height. Handrails must extend 12" beyond the top and bottom of the ramp. Protective edges need to be added to the ramp.

1.5C.9r – Add accessible drinking water fountain.

1.5C.10r – Reconfigure restrooms to allow for a 60 inch radius for wheelchair maneuvering.

1.5C.11r – Adjust sinks to allow the minimum of 11 inches for knee space.

1.5C.12r – Adjust toilet seat distance from the wall to be no more than the maximum of 18 inches.

1.5C.13r – Adjust the dispensers in the toilet stall to be within the 7-9 inches from the center of the toilet.

D. ACE OF HEARTS ROTARY PARK

Brief Description

Ace of Hearts Rotary Park (38th St. & H Avenue) The off leash dog areas, one for large dogs and one for small dogs, has opened. The fenced dog areas include water for the pets, pet waste disposal bags and portable restrooms. The City of Anacortes Parks Department, Anacortes Rotary Club and the Anacortes Little League worked together to develop a new baseball field. Ace of Hearts Rotary Park also includes wetland improvements, parking lot, trails, and a creek.



Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 3, 2016, and took approximately ½ hours.

In Compliance –

Parking – The parking facility, number of spaces and space location are in compliance.

Accessible Approach and Entrance (Exterior Routes) – The width of the walkways are unobstructed and are at a minimum of 36 inches. Maneuvering and clearance at the entrance is at least 32 inches. The door opening force falls within the required pounds.

Not in Compliance –

Parking – The accessible parking spaces are not level and there is no striping based on the wheel stops. The identification and dimensions of the car parking spaces and aisles do not meet the minimum requirements.

Accessible Approach and Entrance (Exterior Routes) – The ground and floor surfaces and changes in surface level do not meet the requirements, there is no accessible route from the parking area or passenger loading zone. The side entrance does not have adequate clearance for customer to maneuver around and through the door opening.

Recommendations –

1.5D.1r – Adjust the accessible parking space to comply with the minimum width and aisle requirements, add signage.

1.5D.2r – Create a level accessible route from the parking area or passenger loading zone to the walkway.

1.5D.3r – Adjust side entrance to reflect the minimum 60x60 inch radius at the entrance.

E. JOHN AND DORIS TURSI PARK

Brief Description

John and Doris Tursi Park (2200 Pennsylvania Avenue) A newly developed neighborhood park with play equipment, a zip line and picnic tables.



Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 3, 2016, and took approximately 1 hours.

In Compliance –

Parking – There is an accessible parking spot for individuals with disabilities. The location is close to the facility and the space is level. The width of the parking spot is at least 8 feet.

Accessible Approach and Entrance (Exterior Routes) – Ramps are provided for changes in surface level that exceed ½ inch in height. The walkways along the accessible routes are clear of obstructions and have intervals along the pathway that can be used for turning or passing. The ramp is clear of obstructions and the landing is level at the top and bottom of the ramp. The handrails that are mounted on one of the ramps is in compliance and has the circular shape with the correct dimensions.

Access to Goods and Services (Interior Routes and Spaces) – There is one picnic tables that has a wheelchair space with the correct height and legroom. There are no protruding objects at the facility.

Restrooms – There is a rental Port-o-poddy at the facility.

Not in Compliance –

Parking – There is no striping by the accessible parking space. Only the parking surface is marked, there is no sign with accessible parking. The access aisles does not meet the minimum 5 feet in width. There are no Van accessible parking spaces. There is no passenger loading aisle. Transition from curb to walkway exceeds 1:12 and ½" rise. The ramp with the handrail does not have protective edges.

Accessible Approach and Entrance (Exterior Routes) – The ground and floor surfaces are rough with holes larger than 1/3" in diameter. The changes in surface level are exceed the ¼ inch in height. The slopes along the accessible routes exceed the maximum slope of 1:48 or less. The ramp exceeds the maximum slope and there are no handrails.

Access to Goods and Services (Interior Routes and Spaces) – Not all picnic tables have seating for wheelchairs.

Recommendations –

1.5E.1r – Add an area by the accessible parking spot to reflect a 5 foot minimum access aisle area with striping; add accessible parking sign.



1.5E.2r – Adjust transfer from curb to walkway so slope does not exceed 1:12. Add protective edges on ramp and handrails.

1.5E.3r – Level the pathways and fill in holes that are larger than 1/3 inch in diameter.

1.5E.4R – Add seating for wheelchairs at all picnic tables.

F. MOUNT ERIE

Brief Description

Mt. Erie (Ray Auld Drive and Heart Lake Road) is a 160 acre Park. It includes the summit of Mt. Erie, the highest point of Fidalgo Island and is part of the former Anacortes watershed. There is a small parking area and a road to the top of Mt. Erie. There are trails in the surrounding City portions of the Community Forest Lands and various lookouts offering breathtaking vistas.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 3, 2016, and took approximately ½ hours.

In Compliance –

Parking – See below, not in compliance.

Not in Compliance –

Parking – There is no Accessible parking spaces; parking is on gravel/rock parking lot.

Accessible Approach and Entrance (Exterior Routes) – There are no accessible routes as there is no parking designated.

Recommendations –

1.5F.1r – Add an accessible parking space at both parking areas to be level, have an access aisle and signage.

1.5F.2r – Add an accessible route to the pathways from the parking area.



G. STORVIK PARK

Brief Description

Storvik Park (1110 32nd Street) is a park of 8.7 acres. It has picnic tables, a reservable picnic shelter (call 293-1918 for availability), restrooms, one little league game field which also serves as a multi-purpose youth soccer field and two basketball courts. Storvik also has children's play equipment, and is used regularly as a destination park by walkers.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on 5/31/16, 2016, and took approximately 1/2 hour.

In Compliance –

Parking – See below, not in compliance.

Accessible Approach and Entrance (Exterior Routes) – There are no protruding objects along the pathway.

Not in Compliance –

Parking – There are no Accessible parking spots designated in either parking area.

Accessible Approach and Entrance (Exterior Routes) – There are no accessible routes as there is no parking designated.

Access to Goods and Services (Interior Routes and Spaces) – There are no water fountains for wheelchair access.

Recommendations –

1.5G.1r – Designate an accessible parking spot, aisle and signage

1.5G.2r – Create an accessible route by the new accessible parking spaces, with level landing and properly sloped ramps to the accessible route to the park.

1.5G.3r – Add a water fountain that would be accessible to someone in a wheelchair or other mobile devise.



H. VOLUNTEER PARK

Brief Description

Volunteer Park (1915 13th Street) This park has been largely a volunteer effort. There are approximately 24 acres of developable space, 15 acres of which are leased from the school district and are developed with three ball fields and a soccer field. The **Kiwanis Meadows** area is a full size soccer field / open space that is lined with trees to create a meadow like feeling. The newest addition is the **Doug Colglazier Playground** that includes play equipment, a covered picnic shelter and a full-sized basketball court. The **Marguerite and Don Daniels** field is an artificial turf Fast pitch / Little League field. The **Alton R. Daniels** and **Volunteer** fields are regulation baseball fields. There are 45 acres of wet lands and open space and a 9 acre developing area called the **Rice Complex** that when completed will contain a football/soccer stadium, 400 meter surfaced track and associated amenities.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on May 31, 2016, and took approximately 2 hours.

In Compliance -

Parking - There are the proper number of accessible spaces based on the total number of parking spaces. The location of the accessible spaces is the shortest possible accessible route to entrance into the park. The space width meets the minimum requirement. Curb ramps are provided from parking spaces to walkways and are the proper width. There is a transition area where the curb ramps join sidewalks.

Accessible Approach and Entrance (Exterior Routes) - The ground floor surfaces are stable and level; the width and routes of the walkways are in compliance. Ramps have at least a 5 foot level landing. The ramps with handrails do have edge protection and rounded hand rails. Doorway width and maneuvering clearance is in compliance. Door openings are at the proper force. Door hardware have the proper handles. Thresholds are raised at ½ inch or less. There are no protruding objects and have the minimum head space.

Access to goods and services (Interior Routes and Spaces) - There are wheelchair accessible water fountains.

Public Restrooms - The restroom entrances have a clear opening and proper turning space for wheelchairs or other mobility devices. Sink height and dimensions are in compliance and suitable for someone accessing the sink in a wheelchair; sink handles and dispensers are the proper style and height. Toilet seat height and distance from the wall is



in compliance. Flush controls, dispensers and grab bars are the proper type and distance. Accessible restrooms have 32 inch openings.

Not in Compliance –

Parking – Not all accessible spaces are located in a level area. The accessible spaces are not marked properly. Van accessible parking spaces are not marked. The slopes from the parking spaces to the walkways exceed the maximum running slope. The landings from the ramps are not level.

Accessible Approach and Entrance (Exterior Routes) – Not all accessible routes have cross slopes that are 1:48 or less. Not all ramps that raise above 6 inches have the required handrails.

Public Restrooms – the restrooms are not properly identified, there are no braille characters. The sink pipes are not covered to protect those who may be in wheelchairs from getting hot water burns. The restroom mirror is too height. Should be no higher 40 inches. The accessible stall door does not swing outward.

Recommendations –

1.5H.1r – Level parking areas that are designated as accessible parking spaces.

1.5H.2r – Add signage for both accessible and van accessible parking spaces need to be added.

1.5H.3r – Adjust the slopes from accessible parking spaces, the landing and to the walkways; the slopes currently exceed the maximum running slope.

1.5H.4r – Add handrails to the ramps that raise above 6 inches from the initial level surface.

1.5H.5r – Add signage to identify the accessible public restrooms.

1.5H.6r – Add covering to sink piping; lower the mirrors not to exceed 40 inches from the floor to the base of the mirror.

1.5H.7r – Adjust accessible door to swing outwardly.



I. WASHINGTON PARK

Brief Description

Washington Park (6300 Sunset Avenue) 220 acre Washington Park juts into Rosario Strait on the western edge of Anacortes, offering territorial views. The park has a day use area and overnight camping facilities. At Sunset Beach, on the north shore, there is a boat launch, rest rooms, reservable picnic shelter (call 360-293-1918 for more information), playground equipment and open play area. In the campground there are 68 campsites for RVs and tents, and a restroom with showers. There is also a reservable group tenting site for small groups of 30 (call 360-293-1918 for more information). Picnic sites and car pullouts provide beach access along Green Point, the west shoreline. A 2.3 mile loop road provides access to several shoreline areas and a viewpoint of Burrows Bay. The loop road is used by cars, joggers, bicyclists and walkers. For information about any park amenities, please call 360-293-1918.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on June 12, 2016, and took approximately 2 ½ hours.

In Compliance –

Parking – the facility does have parking spaces designated for individuals with disabilities. Parking spaces are at least 8 feet wide.

Accessible Approach and Entrance (Exterior Routes) – there are no protruding objects along the pathways.

Access to Goods and Services (Interior Routes and Spaces) – Table spacing, height and surfaces are in compliance.

Restrooms – The entrance width, turning space and sink height are in compliance. The sink clearance, faucet controls and dispensers are in compliance. The toilet seat height is within the 17-19 inches from the surface of the floor. Flush controls and dispensers in the toilet stalls are in compliance. Floor space around unisex toilet is in compliance.

Not in Compliance –

Parking – Space location is not the shortest distance to a building or path. They are not located at a level area. There identification of the accessible parking is not clearly marked. There are no Van Accessible parking spaces.



Accessible Approach and Entrance (Exterior Routes) – Ground and floor surfaces are not level and there are no clear widths and slopes for walkways. Ramp slopes and landings are not in compliance; ramp handrails are not on both sides of the ramp. There are no protective edges on ramps.

Restrooms – Accessible restrooms are not clearly marked. There is no protective covering over the sink pipes. The mirror is above the maximum height of 40 inches from the floor. The distance of the toilet from the wall is beyond the maximum 18 inches. The mounting height of the dispensers are above the maximum height of 36 inches.

Recommendations –

1.5I.1r – Change accessible parking spot to reflect shortest distance to the building or path; add signage to identify the parking spot, including van assessable parking, and make Access aisle, landing level.

1.5I.2r – Level walkways and create a clear and level pathway to the walkways from the accessible parking area.

1.5I.3r – Ramps slopes and landing need to be adjusted; handrails need to be on both sides of the ramp. Protective edges need to be added to the ramp so wheelchairs, crutches and canes to do veer off of the ramp.

1.5I.4r – Add signage to accessible restrooms.

1.5I.5r – Add protective covering over the sink pipes.

1.5I.6r – Lower the mirror so the base of the mirror is no higher than 40 inches from the floor.

1.5I.7r – Adjust the toilet so it will not exceed the maximum distance of 18" from the wall.

1.5I.8r – The dispensers need to be lowered to a maximum height of 36 inches.



1.6 Police Department

Brief Description

The Anacortes Police Department is located at 1218 24th St. The Public Safety building was opened in 2001. There is 17,086 sq. ft on the main floor shared between the Police Department and Municipal Court. There is approximately 1,000 sq. feet on the second level that houses the heating and cooling systems. The Police Department section of the building operates 24 hours a day. The heating cooling system is natural gas, and the building is equipped with a diesel generator in the event of an electrical interruption. The generator has a seven day capacity of fuel.

Assessment Report

The assessment was performed Lou D'Amelio of the Anacortes Police department. The assessment was completed on April 12, 2016, and took approximately 2 hours.

In Compliance -

Parking - The facility provides accessible parking at the nearest spot to the entrance. Spaces are identified and have the proper width. The accessible parking space complies with the Van Accessible Parking space dimensions. Passenger loading and curb ramps are in compliance with width and slope.

Accessible Approach and Entrance (Exterior Routes) - Ground and floor surfaces are smooth and stable, changes in surface level are within the required height of ¼ to ½ inch and with a slope of less than 1:2 or less. Walking surfaces have clear widths and slopes; cross slope does not exceed 1:48. The entrance has both the minimum clearance and adequate turning space. The door force does not exceed 10 pounds. Door hardware, doors in series and thresholds at the doorways are in compliance. There are no protruding objects along the entrance or walkways.

Access to Goods and Services (Interior Routes and Spaces) - Doorway spaces have the proper width and maneuvering clearance. Signs are posted at the permanent rooms and spaces. Door force and handles are in compliance. Thresholds at the doorways are ½ inch or less. All items meant for the public use meet the minimum reach and there are no obstructions. The turning space is adequate space for a wheelchair or other mobility device. Table placement and seating meet the required clearance and access. There are no protruding objects in the table area. Drinking fountains are the proper height and accessible for wheelchair users.

Toilet Rooms - Restrooms are properly marked and have the correct width and turning space. Lavatory counters have the correct heights and knee/toe clearances. There is



protective coverings over the pipe. Faucets mirrors and dispensers are within the required heights and distance from the walls. Toilet seat height, distance, grab bars, flush controls and dispensers in the toilet stall are in compliance. The single Occupant (family or unisex) toilet rooms are spaced properly and have the minimum of 60 inches of turning space. Accessible signage, room identification and directional signs are in compliance.

Not in Compliance –

Parking – The accessible parking sign is not mounted at the proper height of 5 feet. The Van Accessible parking space does not have a sign designating that space as a Van Accessible parking space.

Recommendations –

1.6.1r – Adjust the signage for the accessible parking spot to a height of 5 feet. Add a van accessible parking sign.



1.7 Public Works Department

A. MAINTENANCE SHOP

Brief Description

The maintenance shop for the City of Anacortes is located at the corner of 37th Street and D Avenue, by the Anacortes School District bus barn. There is an administrative area, a shop for vehicle, machinery repairs, and part storage. There is also the Doug Terry conference room for City business meetings.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on April 20, 2016, and took approximately 2 hours.

In Compliance –

Parking - There are designated parking spaces for individuals with disabilities. The accessible parking space is located at the closest access to the building.

Accessible Approach - The entrance has a clear opening of 32", door opening force, handle height, thresholds and protruding objects are in compliance.

Access to goods and services (interior) - Interior doors have at least 32" clearance unobstructed opening, door opening force, handle height, thresholds, isles width, and turning space are in compliance.

Restroom – The turning space, sink heights, sink floor space (men's), flush controls, dispensers, stall door are in compliance.

Not in Compliance –

Parking - The number of accessible parking spaces does not meet the required number of parking spaces per total parking spots. Running slope exceeds the 2% slope, current slope is 3.4%. Identification and dimensions of car parking spaces and van accessible parking spaces is not in compliance, and add access aisle needs to be established and unobstructed.

Accessible Approach & Entrance Exterior – Ground and floor surfaces at entrance are not level, accessible routes are obstructed. Doorway width and maneuvering clearance is not level and not 60X60. Push or pull sides of doors do not have adequate clearance to allow



customer to reach handle and maneuver around the through the door opening. Door handles do not have easy grasping with one hand.

Access to goods and services (Interior) – Maneuvering clearance at reception area is less than minimum space required of 12", current side space at entrance is 7". Signs for permanent rooms and spaces are not in compliance. Door hardware is not in compliance. Water fountain protrudes over the maximum 4" into path of travel, actual is 6".

Public Restrooms – Restroom identification, entrances, protective pipe covering, sink foot space (women's), Faucet controls, mirror, dispensers, toilet seat height, grab bars, single occupant toilet (women's) size is not in compliance. Grab bars need to be added and moved.

Recommendations –

1.7.1r – Add additional handicap parking spot. Adjust the level of the accessible parking spot and remove post located on the assessable route to the building. Install handicap sign to be at least 5' from the ground. Install pulls at doors.

1.7.2r – Level entrance and accessible entrance to no more than a 5% slope (1:20), current level is 7% slope, clear assess route to building. Level landing space at front entrance to a minimum of 60x60.

1.7.3r – Adjust area at doorway or install a handicap push button door opening system.

1.7.4r – Adjust area inside of entrance by reception area to allow 12" maneuvering clearance.

1.7.5r – Add signage to include braille at restrooms and offices.

1.7.6r – Replace door knobs with handles that do not require tight grasping or twisting.

1.7.7r – Adjust drinking fountain to protrude no more than 4".

1.7.8r – Add signage to include braille.

1.7.9r – Add protective covering to sink piping.

1.7.10r – Remove vanity cabinet at sink to allow knee space.

1.7.11r – Adjust mirror height so bottom of mirror is no higher than 40" from the floor and dispensers no more than 48" from the floor.

1.7.12r – Add and replace grab bars in restrooms to comply with length and location.



B. WASTEWATER TREATMENT PLANT

Brief Description

The Wastewater Treatment Plant was built in 1992. Since that time requirements for ADA Accessibility have changed. Future updates to the facility will incorporate the updates that are needed to be in compliance with the current requirements.

Assessment Report

The assessment was performed by Mike Gibson, retired engineer who specialized in ADA compliance. The assessment was completed on April 27, 2016, and took approximately 2 hours.

In Compliance –

Parking - facility parking, space location and number of spaces are in compliance. Curb ramp is also in compliance.

Accessible Approach and Entrance (Exterior) – Ground and floor surfaces are in compliance, width and slopes for walkways are in compliance, doorway width and maneuvering clearance is in compliance. Door opening force is within the 10 pound maximum. Door hardware, thresholds and door in series are in compliance. There are no protruding objects.

Access to Goods and Services (interior) – Doors, maneuvering clearance, opening force, handles and hardware are in compliance. Thresholds, aisle width and turning spaces are in compliance. Table placement, height and legroom are in compliance. There are no protruding objects in the interior of the facility.

Public Restrooms – Restroom entrances, turning spaces for the men's restroom, sink clear floor space, faucet controls for the women's restroom, and mirror in the women's restroom are in compliance. Grab bars, flush control for the women's restroom, Dispensers in the toilet stall are in compliance. Stall door and wheelchair access (women's restroom) are in compliance.

Not in Compliance –

Parking – Identification sign for parking is too low, 44 inches high, the minimum height is 60 inches so sign is visible beyond parked vehicle.



Access to Goods and Services (interior) – The drinking fountain is not designed for wheelchair access.

Public Restrooms - Restroom identification does not have raised letters or braille. Turning space for women's restroom is 59 ¾ inches, minimum is 60 inches. There is no protective pipe coverings under the sinks. Men's restroom faucet handles are not in compliance. Mirror in men's restroom is too high (44 inches), the maximum height from the floor is 40 inches. Dispensers in the restrooms are too high (both are 53 inches high), the maximum height from the floor is 48 inches. Toilet seat in both restrooms are too low. Minimum height is 17-19 inches, men's is 16 inches and the women's is 16 ½ inches. Flush control in men's restroom is not on the open side of toilet. Urinal in men's restroom is too high, 24 inches, maximum height from the floor is 17 inches. Back of the fixture is 12 ½ inches from the face of the rim. Minimum is 13 ½ inches. Wheelchair accessible stall width is below the minimum of 60 inches. (men's stall width is 56" inches and women's is 59 inches) The women's stall is 59 inches wide.

Recommendations –

- 1.7B.1r – Put sign on longer pole so 60 inch minimum height can be reached.
- 1.7B.2r – Change restroom identification signs to include raised lettering or braille.
- 1.7B.3r – It is not a reasonable request to add ¼ inch to the turning space within the rest room.
- 1.7B.4r – Add protective pipe coverings to restroom sinks.
- 1.7B.5r – Change the faucet handles to either Hand lever, push button or electronic controls.
- 1.7B.6r – Lower the mirror by 4 inches so those who are in wheelchairs can access the mirror.
- 1.7B.7r – Dispensers need to be lowered by 5 inches in order to be in compliance.
- 1.7B.8r – These toilets are wall mounted and would be difficult to adjust without restructuring the plumbing.
- 1.7B.9r – To make this a wheelchair accessible restroom, replace toilet with one that has handle on open side.
- 1.7B.10r – To make this a wheelchair accessible restroom move and replace urinal to reflect today's standards.



1.7B.11r – To make this a wheelchair accessible restroom, the stall size for the men's room would need to be widened by 4 inches. The women's stall is 59 inches, one inch below the minimum width of 60 inches.

C. WATER TREATMENT PLANT

Brief Description

A new Water Treatment Plant was built in 2014 to today's standards and is in compliance with current ADA accessibility requirements.

Assessment Report

There was no assessment done at this time as the treatment plant is new and in compliance.



ADA Ramp Assessment Summary

Advertisement went out to the public to inquire into who would be interested in volunteering to help the City assess all of the ADA ramps within the City. These ramps, totaling over 1200, were to be reviewed, measured and documented by the volunteers.

A brochure and instruction along with a form to log the slopes were created (Addendum D) and distributed to the senior center, City buildings including the library, city hall, the museum, and in the local paper. This article generated an interest from many volunteers who attended a meeting on December 7, 2015 to discuss the idea and requirements.

This project started December 7, 2015 with the tutorial and the ramp measurements were completed by January 28, 2016. The volunteers logged over 200 hours and completed measuring slopes on 1202 ramps within the City's limits. These time and cost saving hours allowed the City to complete this assessment in a timely manner.

Once the assessment reports on the slopes were received, the information was compiled and entered into the ADA Ramp Self-Assessment log. (Addendum E) This information is being reviewed by the City's Engineering department and facilities to incorporate into future projects

Sample photos of the ramp assessments are included in (Addendum G)

Thank you to all of the extraordinary volunteers and city staff that helped compile the information in this report. The following volunteers worked during our rainy season to measure the ramps within the city and evaluating our facilities:

Mike Gibson	Andy Arvidson	Paul Denham
Russ Gindhart	Colette Arvidson	John Christoferson
Mike Frushour	Mile Pear	Sue & Dick Newsham
John Pinguoch	Doug Shephard	

Thank you to the City Staff who contributed and compiled the information in this report.

Fred Buckenmeyer	Steve Lang	Lou D'Amelio
Sylvia Cooper	Gunner Christiansen	Rob Hoxie
Eric Shjarback	Chuck Tidrington	Mayor Laurie Gere



APPENDIX

- A. RESOLUTIONS & POLICIES
- B. ADA BUILDING ASSESSMENT
- C. ACCESSIBLE CHECKLIST
- D. BROCHURE AND ASSESSMENT INSTRUCTIONS
- E. RAMP ASSESSMENTS
- F. ADA BUILDING ASSESSMENT PHOTOS
- G. RAMP ASSESSMENT PHOTOS



**1910 Carnegie Building
Home of Anacortes Museum since 1968**



**“At Home in Anacortes”
through Winter 2018**



“At Home in Anacortes”
1904 house demolished March 2017



“At Home in Anacortes”



“At Home in Anacortes”



“At Home in Anacortes”



“At Home in Anacortes”



“At Home in Anacortes”



“At Home in Anacortes”



“At Home in Anacortes”





Museum Tours & Presentations



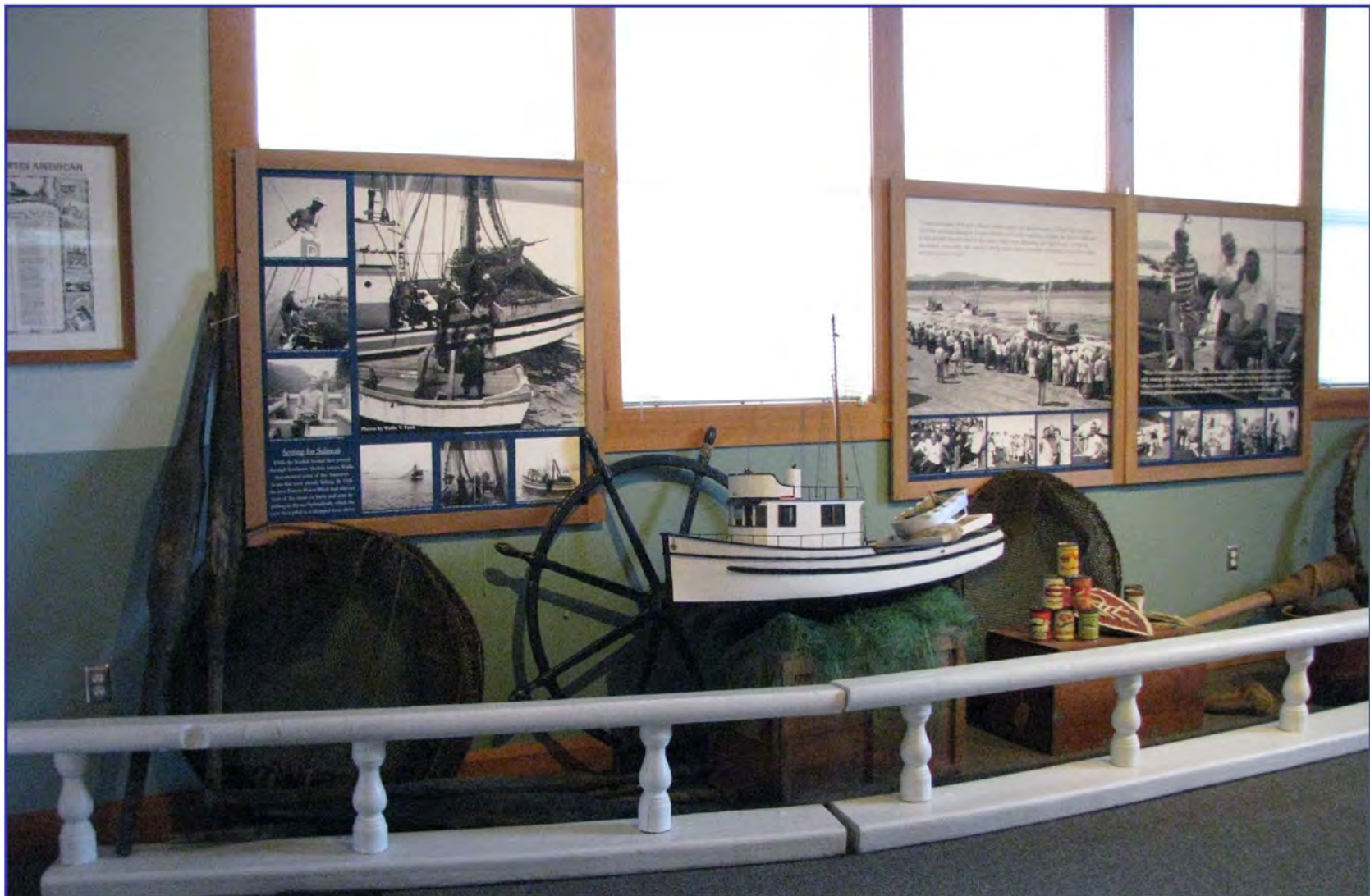
New exhibit on lumber mills
under development for 2018



Maritime Heritage Center



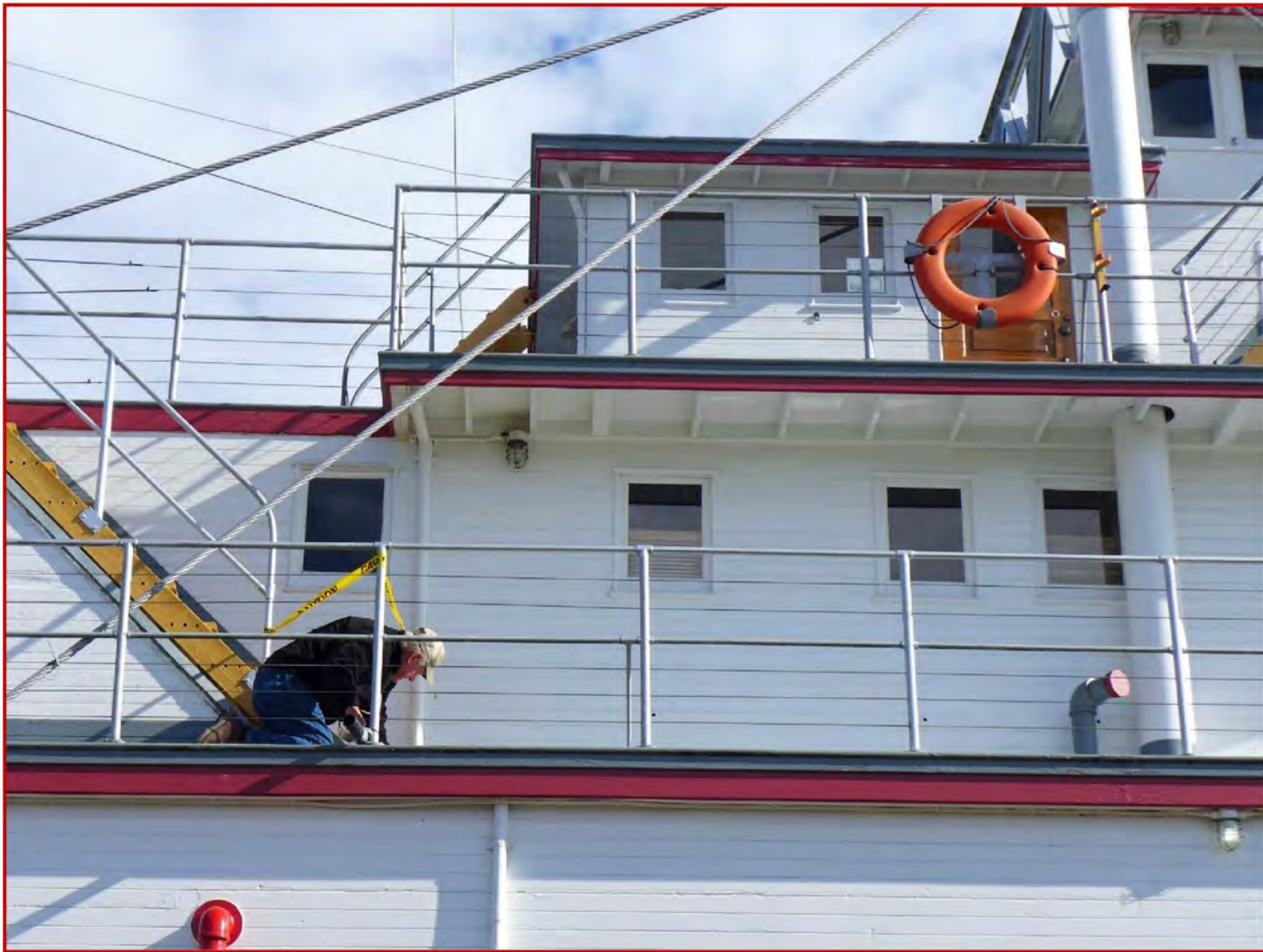
Maritime Heritage Center



Maritime Heritage Center



**W.T. Preston Sternwheeler
National Historic Landmark**



**W.T. Preston Sternwheeler
National Historic Landmark**



**Inventory Textiles
Collection**



**Protect Photo
Negatives**



**Update Books
and Database**



Our volunteers at work

Budget Pace

“Through August, which is 67% thru the year, your Museum department now is 69.2% spent ... so you’re right where you want to be.”

...Steve Hoglund

Comparing...

January – August this year compared with last year

Carnegie Gallery Visitors	+ 7 %
Research requests	+ 42 %
Museum donations (all facilities)	+ 71 %
W.T. Preston/MHC – Visitors	+ 22 %
Volunteer Hours	+ 13 %

2018

2018 will mark the **60th Anniversary** of the establishment of the Anacortes Museum History Board ... and the **50th Anniversary** of the opening of the museum in the Carnegie Library Building.

A **Wallie Funk** memorial at the museum is being discussed ... of revamping the bricked area to incorporate a new flagpole, better connection to the sidewalk, and interpretive signage about the Carnegie building and the legacy of Wallie Funk.

THANK YOU

Mayor, City Council
& the citizens of Anacortes
for supporting our work to provide
these community services.



City of Anacortes Public Works

Essential Services for our Community

Public Works 2017 2018 Budget Update



City of Anacortes Public Works

"Essential Services for our Community"

2017 General Fund 713 Municipal Buildings

ADA improvements	35K	Ongoing
City Hall Flooring	25K	Ongoing
City Hall Windows	50K	Complete
City Hall structural	100K	Phased structural upgrade
City Hall elevator	50K	On hold pending upgrade



City of Anacortes Public Works

'Essential Services for our Community'

2017 General Fund

714 Resource Conservation

2017 Accomplishments:



Received a Schedule 258 grant from PSE to convert all lighting at WTP to LED

\$110,000.00

\$16,221

Lighting upgrade to 8 city facilities. PSE final numbers are running a bit lower after they fine tune each building, that is what I am seeing as we get each individual building numbers back.

We bid out the product for this project as we are doing the install in house. CED won the bid at \$79,238.20.

CITY OF ANACORTES

2016 LIGHTING UPGRADES PROJECTS

	TOTAL	PSE GRANT	NET OOP	SAVINGS	SPB (yrs)	ROI (yr 1)	KW SAVED	KWH SAVED
FIDALGO CENTER	\$10,679.63	\$4,476.36	\$6,203.27	\$1,972.39	3.15	31.80%	6.79	22382.00
FIRE STATION #1	\$6,271.59	\$4,101.09	\$2,170.50	\$1,870.52	1.16	86.18%	5.80	20506.00
FIRE STATION #2	\$2,073.70	\$1,175.83	\$897.87	\$566.00	1.59	63.04%	1.76	5879.00
LIBRARY	\$29,976.80	\$15,237.18	\$14,739.62	\$6,905.54	2.13	46.85%	26.42	76186.00
MUNICIPAL BUILDING	\$16,337.12	\$6,191.45	\$10,145.67	\$2,867.91	3.54	28.27%	11.63	30957.00
PUBLIC SAFETY	\$23,847.08	\$8,913.89	\$14,933.19	\$4,758.13	3.14	31.86%	12.89	44570.00
PUBLIC WORKS	\$20,196.49	\$9,046.53	\$11,149.96	\$3,996.98	2.79	35.85%	13.16	45233.00
WWTP	\$22,236.71	\$9,195.12	\$13,041.59	\$4,086.73	3.19	31.34%	12.71	45976.00
TOTALS	\$131,619.12	\$58,337.45	\$73,281.67	\$27,024.20	2.71	36.88%	91.16	291689.00

PSE replaced 63 cracked light poles to concrete in the Skyline area



City of Anacortes Public Works

"Essential Services for our Community"

401 Water

Blue Heron Reservoir Project: Around \$1.5 million by year end.

First reservoir nearing completion by end of 2017

Finance strategy pending

Intake Traveling Screens: Complete end of September. \$300K

NEW Intake Pump replacements: New project

Included in capital plan but not in budget for 2018 \$550

1970 Water plant decommissioning:

Still awaiting action and results from the Department of Ecology, unknown budget amount for 2018 and beyond



City of Anacortes Public Works

'Essential Services for our Community''

Waste Water 440

WWTP Admin Building Upgrade - \$100,000 in 2017 move \$200,000 to 2018
Outlet Duct and Crossover Duct Rehabilitation – move all \$300,00 from 2017 to 2018

New – Heat Exchanger Repair (not in 2017/2018 budget)

Repairs will be around \$50,000

Outfall replacement \$1 million budget estimated \$1.3 million final cost

Emergency sewer Northern Pacific area \$200 K



City of Anacortes Public Works

"Essential Services for our Community"

Fiber Optic Telemetry Project Funding

Fund	2017	2018		
401	\$500,000	\$880,000		
	\$140,000	\$150,000		
	\$150,000			
440	\$990,000	\$500,000		
	\$1,750,000	\$1,530,000		
			\$3,280,000	



City of Anacortes Public Works

"Essential Services for our Community"

Fiber Optic Telemetry Project Expenditure projection

Projected Expenditures	2017	2018
Eastern segment		
Craley Contract	\$556,000	
NoaNet contractor	\$202,000	
Central segment		
NoaNet Contracts	\$1,664,694	
Western segment		\$1,000,000
	\$2,432,694	

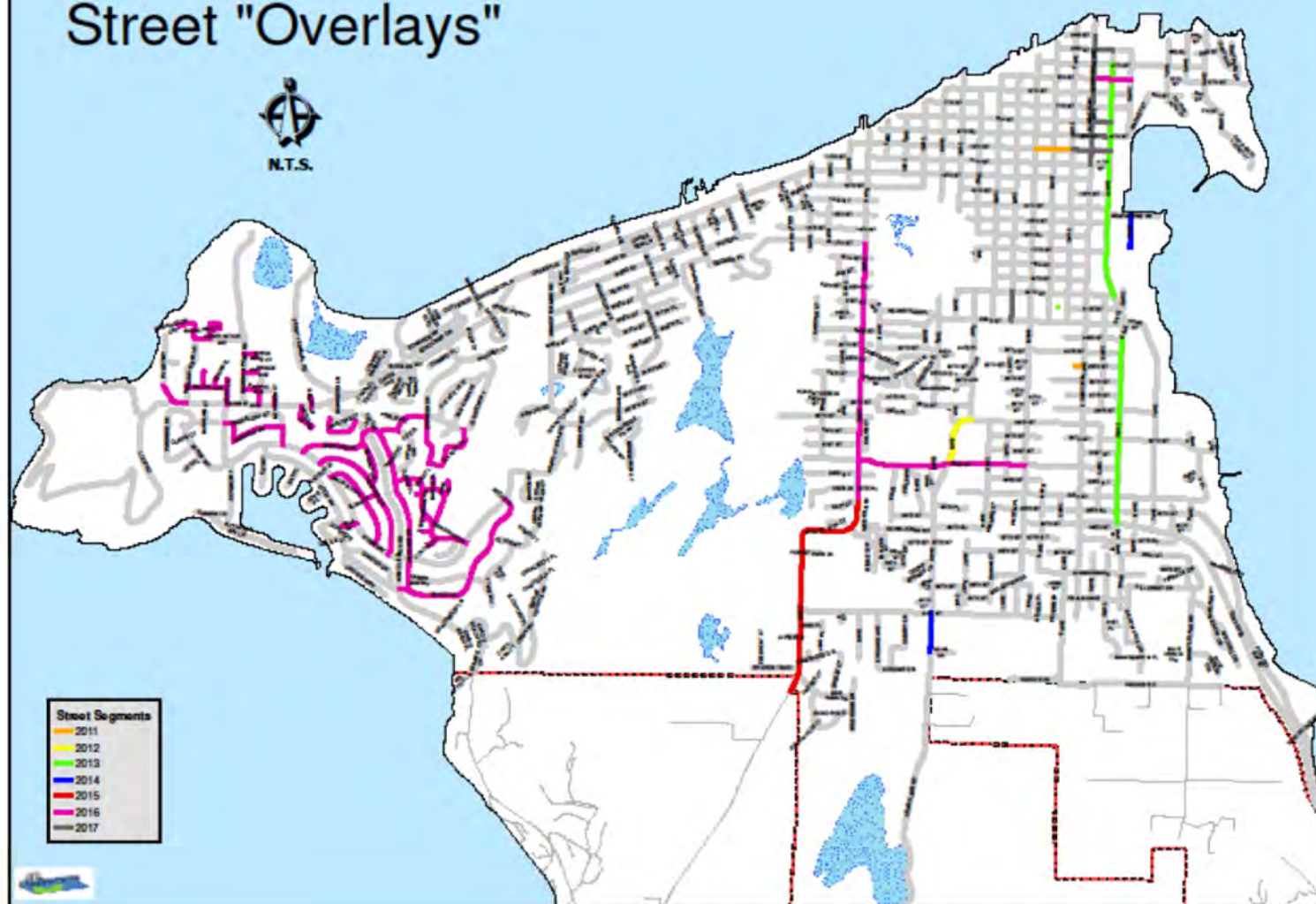


City of Anacortes Public Works

'Essential Services for our Community''

Pavement Rehabilitation		
Q and R Corridors	2016 Skyline Slurry seal	Northern Addition crack seal
34 th street	2017 Skyline Slurry seal	R Avenue
D Avenue	Heart Lake Road Cape seal	
32 nd Street	5 th Street downtown	
A Avenue	10 th Street downtown	
Commercial downtown	9 th street downtown	
3 rd Street Downtown	8 th street downtown	

City of Anacortes Street "Overlays"





Future Projects

2018 2019	
32 and D Roundabout advertise December 2017 Construct 2018	Sugarloaf / Piper Circle water main replacement / overlay 2018
Edwards Way / Hwy 20 Roundabout Construct 2019	Northern Pacific Addition Slurry Seal 2018
Pavement rating survey 2018	Operations paving machine 2017
M Avenue overlay misc locations 2018	



City of Anacortes Public Works

“Essential Services for our Community”

2017 2018 Budget Update

			2017														
Line	BARS	Account	Budget Request	Budget Detail	Jan	Feb	Mar	Apr	May	June	Jul	Actual YTD	Project Under (Over) Budget	BARS Under (Over) Budget	Job Cost/ Project No.	Description	Line
1613	401.000.594.34.10	SALARIES & WAGES	0			0	0	0	0	0	0	0	0	0			1613
1614	401.000.594.34.20	PERSONNEL BENEFITS	0			0	0	0	0	0	0	0	0	0			1614
1615	401.000.594.34.60	Capital Outlays	0			0	0	0	0	0	0	0	0	0			1615
1616	401.000.594.34.61	Land & Land Improvements	0			0	0	0	0	0	0	0	0	0			1616
1617	401.000.594.34.62	Buildings & Structures (Acquisition, Con	0			0	0	0	0	0	0	0	0	0			1617
1618	401.000.594.34.63	Other Improvements	5,224,000										0	3,568,111			1618
1619				500,000						0	0	0	500,000			Retired WTP Decommissioning	1619
1620				1,125,000	501	132,508	166,264	52,601	0	65,667	11,841	429,382	695,618		16-018-WTR, 17-001-WTR, 17-003-TRN	Pipeline Replacements	1620
1621				2,500,000			67,920	19,216	17,556	192,913	215,988	513,593	1,986,407		16-039-WTR	3MG Reservoir Restoration	1621
1622				100,000		14,793	38,658	0	74,807	45,107	0	173,364	-73,364		16-016-WTR, 15-010-IDS	Telemetry Upgrades	1622
1623				90,000				0		0	0	0	90,000			Water Treatment Camera Installation	1623
1623				33,000				0		0	0	0	33,000			Cathodic Protect/Anode Replace	1623
1624				100,000				0		0	0	0	100,000			Pass Lake 10-inch Waterline	1624
1625				176,000				0		0	0	0	176,000			Sharpes Corner Project	1625
1626				0				0		0	0	0	0			Intake Pump Replacement	1626
1627				100,000		2,932	1,472	760	0	0	0	5,165	94,835		17-007-WTR	Reline 36-inch Transmission Line	1627
1628				500,000	1,582	35,865	47,236	29,886	124,440	129,393	83,435	451,838	48,162		14-056-IDS	Fiber Telemetry	1628
1629.1				0			82,500	47	0	0	0	82,547	-82,547		err860	Ditch Witch Directional Driller	1629.1
1630.1												0	0				1630.1
1878.1	401.740.594.34.63	Other Improvements	10,000	10,000							0	0	10,000	-6,044		Cathodic protection	1878.1
					1,055	1,094	1,398	4,650	3,201	2,311	2,336	16,044	-16,044		wtr594	capital parts	
												0	0				
1918.1	440.000.594.35.20	PERSONNEL BENEFITS	0			0	0	0	0	0	0	0	0	0			1918.1
1919.1	440.000.594.35.62	Buildings & Structures (Acquisition, Con	0			0	0	0	0	0	0	0	0	0			1919.1
1920.1	440.000.594.35.63	Other Improvements	2,918,000										0	2,479,014			1920.1
1921.1				990,000	4,612	0	897	45	0	0	0	5,554	984,446		14-009-IDS, 14-056-IDS	Fiber Telemetry	1921.1
1922.1				628,000	30,931	-22,276	24,215	80,301	181,762	33,931	0	328,862	299,138		16-001-SEW, 16-074-SEW, 17-015-SEW, 17-018-SEW, 17-045-SEW	Collection System Rehab/Inflow and Infiltration Reduction	1922.1
1923.1				300,000		0	0	19	0	29,295	0	29,314	270,686		14-002-SEW	WWTP Admin Building Upgrade	1923.1
1924.1				1,000,000		155	14,808	3,803	17,470	17,612	20,179	74,027	925,973		13-020-SEW	Outfall Maintenance and Rehabilitation	1924.1
						264	291	674	0	0	0	1,229	-1,229		14-035-SEW	Pump Station Upgrades	
1925.1												0	0				1925.1
												0	0				
1926.1	440.000.594.35.64	Machinery & Equipment	1,350,000										0	946,617			1926.1
1927.1				260,000		0	0	0	0	3,013	0	3,013	256,987		15-013-SEW	Pump Station Upgrades	1927.1
1921.1					3,289	0	0	0	48,026	0	0	51,316	-51,316		14-009-IDS, 14-056-IDS	Fiber Telemetry	1921.1
1928.1				40,000		0	0	0	0	0	0	0	40,000			PS 13 Odor Control	1928.1
1929.1				650,000	6,472	215,196	16,424	1,620	4,235	6,012	99,095	349,054	300,946		15-032-SEW, 17-008-SEW	Incinerator Offgas Scrubbing System	1929.1
1930.1				100,000		0	0	0	0	0	0	0	100,000			Dechlorination/Disinfection Upgrade	1930.1
1931.1				300,000		0	0	0	0	0	0	0	300,000			Outlet Duct and Crossover Duct Rehabilitation	1931.1
												0	0				
2123.1	445.770.594.31.60	Capital Outlays	470,000										0	431,200			2123.1
2124.1												0	0				2124.1
2125.1				150,000		300	6,988	758	0	0	0	8,046	141,954		17-021-STM	Storm Sewer Upgrade	2125.1
2126.1				20,000		0	0	0	0	0	0	0	20,000			Trash Racks	2126.1
2127.1				300,000	29,199	334	10	21	0	346	844	30,754	269,246		16-041-STM, 17-005-STM	Storm Pond/Vault Restoration	2127.1
												0	0				
2202.1	450.780.594.37.60	Capital Outlays	63,000										0	10,696			2202.1
2203.1				35,000		31,559	883	0	0	0	11	32,453	2,547		err174	Pickup Truck	2203.1
2204.1				28,000		0	19,851	0	0	0	0	19,851	8,149		17-014-IDS	Dumpster & Roll-Off replacements	2204.1
												0	0				

			2017														
Line	BARS	Account	Budget Request	Budget Detail	Jan	Feb	Mar	Apr	May	June	Jul	Actual YTD	Project Under (Over) Budget	BARS Under (Over) Budget	Job Cost/ Project No.	Description	Line
2298.1	501.790.594.18.62	BUILDINGS & STRUCTURES (ACQUISITION, CON	0			0	0	0	0	0	0	0	0	0			2298.1
2299.1	501.790.594.48.60	Capital Outlays	705,000										0	88,355			2299.1
2300.1				92,000		18,936	59,204	0	25,000	7,157	0	110,296	-18,296		err387, err426, err861, err713	Parks/Depot	2300.1
2301.1				65,000		0	0	0	0	0	0	0	65,000			Fire	2301.1
2302.1				34,000		0	30,213	0	0	0	11	30,224	3,776		err177	Street	2302.1
2303.1				80,000		49	38,286	0	0	1,263	17,238	56,837	23,163		err175, err176	Water Maint	2303.1
2304.1				28,000		0	0	0	0	0	0	0	28,000			Solid Waste	2304.1
2305.1				180,000		0	0	0	0	0	0	0	180,000			Police	2305.1
					1,561	3,906	3,334	43,944	84	529	91	53,448	-53,448		err033	pursuit vehicle	
					1,561	3,857	47,280	0	84	569	11	53,361	-53,361		err034	pursuit vehicle	
					1,561	3,857	3,395	44,053	0	0	11	52,878	-52,878		err035	pursuit vehicle	
2306.1				155,000		0	70,096	41	30,808	1,480	15,599	118,024	36,976		err179, err180, err425	WWTP	2306.1
2307.1				65,000		0	0	0	68,836	1,170	0	70,005	-5,005		err052, err424	Fleet	2307.1
2308.1				0		0	0	0	0	0	0	0	0			IT	2308.1
2309.1				6,000		64,248	0	7,324	0	0	0	71,572	-65,572		err15909, err178	ACFL	2309.1
2310.1						0	0	0	0	0	0	0	0			WTP	2310.1
1219	105.712.595.64.63	Other Improvements	0									0	0	0			1219
1220	105.712.595.90.10	Salaries & Wages	65,358	65,358								18,041	47,317	47,317			1220
					651	794	709	634	713	751	828		0		99001pwp	Development Review	
					2,598	1,672	1,776	1,880	1,333	1,542	2,160		0			Other	
1221	105.712.595.90.12	Overtime	2,679	2,679								3,238	-559	-559			1221
					47	345	122	149	0	11	29		0		99001pwp	Development Review	
					255	316	408	353	490	353	360		0			Other	
1222	105.712.595.90.20	Personnel Benefits	30,890	30,890								14,071	16,819	16,819			1222
					274	397	302	293	273	301	334		0		99001pwp	Development Review	
					1,913	1,843	1,861	1,608	1,530	1,503	1,639		0			Other	
1223	105.712.595.90.43	Travel & Training	1,000	1,000								0	1,000	1,000			1223
1224												0	0				1224
1225	105.720.595.30.63	Other Improvements	472,619										0	348,624			1225
1226				71,619		8,448	5,366	7,805	9,046	2,700	1,327	34,693	36,926		16-004-TRN	32nd and D roundabout (partial grant funding)	1226
1227				203,000	0	14,301	27,061	16,089	17,485	4,912	8,462	88,309	114,691		16-005-TRN, 16-025-TRN	Oakes/San Juan Harbor Roundabout Design (partial grant funding)	1227
1227.1				198,000	101		0	0	0	0	0	101	197,899		15-006-TRN	S. March Point Rd Shoulder Widening	1227.1
1228				0	0	455	0	0	0	0	0	455	-455		13-030-TRN	Safe Routes to School	1228
1228				0	0	0	128	0	0	0	0	128	-128		16-012-TRN	Flashing Beacons	1228
				0			308	0	0	0	0	308	-308		15-052-TRN	South Commercial	
													0				
1229	105.720.595.61.63	Other Improvements	550,000										0	414,921			1229
1230				100,000			751	0	0	0	0	751	99,249		16-078-TRN	ADA Ramps	1230
1231				450,000		2,759	8,352	5,020	112,313	5,513	371	134,328	315,672		17-028-TRN	Sidewalks, Trip Hazards Repair/Tree	1231
1232												0	0				1232
													0				
1233	105.720.595.62.63	Other Improvements	56,250										0	-22,269			1233
				56,250	-222	3,741	18,414	21,247	7,442	1,563	4,401	56,587	-337		14-023-TRN, 14-028-TRN, 13-016-TRN	Guemes Channel Trail	
1227.1				0		42	312	1,404	3,798	16,135	195	21,886	-21,886		15-006-TRN	S. March Point Rd Shoulder Widening	1227.1
1228				0	46	0	0	0	0	0	0	46	-46		16-012-TRN	Flashing Beacons	1228

13,232,546 13,232,546 204,313 938,178 953,606 363,024 862,856 679,560 503,208 4,504,744 8,727,802 8,727,802



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 18, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 18, 2017

- Fire/EMS Budget and General Update (Discussion)
- Library Budget and General Update (Discussion)
- Police Budget and General Update (Discussion)
- Donation Acceptance Consideration: "The Leaking Vase" (Action)

September 25, 2017

- Anacortes Americorp in Anacortes School District Presentation
- Final Plat Approval, Phase IV of Rock Ridge South Subdivision
- Parks and Recreation Budget and General Update (Discussion)

October 2, 2017

- Water Rate Study Presentation (Discussion)

October 9, 2017

Grooming Associated with an Existing Doggy Daycare at Molly Lane (Discussion/Possible Action)
Shoreline Variance; SR-20 /Sharpe's Corner Vicinity Improvements (Discussion/Possible Action)

October 16, 2017

- Resolution ____: Establishing a Unified Fee Schedule for Utility Fees and Charges

October 23, 2017

November 6, 2017

- 2017/2018 Budget Mid-biennial Review and Modification: Mayor Presentation to Council (Discussion)

November 6, 2017

- Public Hearing: Ordinance ____: 2017/2018 Budget Mid-biennial Review and Modification (Discussion)

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Sep 11, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Sep 12, 2017, 4:30 PM, Mayor's Office, City Hall
- Finance, Wednesday, Sep 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Sep 18, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Planning, Monday, Sep 25, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, Sep 27, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Oct 2, 2017, 5:00 PM, Public Works Director's Office, City Hall
