

City Council Minutes – August 28, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of August 28, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Erica Pickett, Brad Adams, Liz Lovelett, Bruce McDougall and Matt Miller were present. Councilmember Ryan Walters was absent. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Parks & Recreation Committee: Mr. Adams and Ms. Lovelett reported from the committee meeting the prior week at which those present received staff updates on the milfoil treatments at Heart Lake, ongoing survey and routing work for the Guemes Channel trail, strong seasonal use at Storvik and Washington Parks, and design efforts underway for the Depot stage and madrone grove access.

Planning Committee: Mr. Adams reported that the committee meeting scheduled for earlier in the evening had been cancelled.

Ms. Lovelett reminded everyone that school resumed session the following day and that the 20 mph speed limit would be in effect in school zones between 7 a.m. and 4 p.m.

Public Comment

No one present wished to address Council on any topic not already on the agenda.

Consent Agenda

Ms. Lovelett removed Item 5c, Contract Awards: Treatment Plant Chemicals, from the Consent Agenda. Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of August 21, 2017
- b. Approval of Claims in the amount of: \$700,879.78
- d. Contract Modification: M Avenue Waterline Replacement Project (17-001-WTR-002)
- e. Street Fair Application: Anacortes High School Homecoming Parade

The following vouchers/checks were approved for payment:

EFT numbers: 86175 and 86178 through 86213, total \$566,552.75

Check numbers: 86176 through 86177 and 86214 through 86231, total \$133,479.11

Wire transfer numbers: 219838 through 220590, total \$16,293.94

- c. Contract Awards: Treatment Plant Chemicals

Ms. Lovelett reported ongoing constituent concern about fluoride in the water. She said that the city strives to have the highest quality water possible and uses the same fluoride treatment as all other municipal jurisdictions. Ms. Lovelett said the city doesn't take treating the water lightly and uses the best available science. She said the topic was worthy of further discussion at some point. Ms. Lovelett moved, seconded by Mr. Johnson, to approve Consent Agenda Item 5c. The motion carried unanimously by voice vote.

OTHER BUSINESS

Finance Department Strategic Report and Budget Update

Finance Director Steve Hoglund reviewed RCW 35A.34.130 requiring a mid-biennial review and modification of the 2017/2018 biennial budget. Mr. Hoglund outlined the schedule for that review including a public hearing on November 13, 2017 and subsequent adoption of any modification by ordinance, possibly on November 20, 2017. The complete schedule was included in the packet materials for the meeting. Mr. Hoglund reminded that the 2018 portion of the biennial budget had already been adopted by Ordinance 2993 but that the mid-biennial review offered an opportunity to make any required adjustments.

Mr. Hoglund next reviewed the initiatives for the Finance Department for 2017 and 2018, referring to his slides in the packet materials, including updating the purchasing policy, evaluating outsourcing of utility payment receipting, adding an on-line pet licensing option, implementing employee purchase cards, transitioning vendors to EFT payments, implementing new contract management software, updating the debt policy and pursuing Washington Public Treasurers' Association (WPTA) certification of that policy.

Mr. Hoglund then reviewed the initiatives of the Information Technology Department for 2017 and 2018 including addition of one IT technician, finalizing the VOIP telephone implementation, updating Windows Enterprise software, virtualizing the accounting software, and implementing Laserfiche. He added that early planning had also begun for a disaster recovery solution and transitioning to Microsoft Office 365 in 2019/2020.

Administrative Services Budget Update

Administrative Services Director Emily Schuh presented an update on her department in preparation for the mid-biennial budget review and modification. Ms. Schuh referred to her slides which were included in the packet materials for the meeting. She reviewed the potential budgetary impact of initiatives and issues in human resources including collective bargaining negotiations, healthcare reform, civil service testing, and sick leave and state minimum wage impacts of Initiative 1433. Ms. Schuh also reported on developments at the municipal court and the public defender's office. In response to a question from Ms. Pickett, Ms. Schuh confirmed that the public defender was proactively assigning 5-7 cases per month to the overflow/conflict attorney to ensure the public defender complied with the court mandated 400-case annual limit. Ms. Schuh reminded Council that the city would take over administration of the Anacortes Senior Center on September 5, 2017 and that a 2017 budget amendment would be presented at a future meeting to recognize that transition. She advised that the new city website would go live in October 2017. Ms. Schuh closed with a summary of the municipal fiber system status as discussed at the August 21, 2017 regular City Council meeting. Mayor Gere reported that the Public Works department remained responsible for the installation and operation of the fiber telemetry network but that Ms. Schuh had been appointed to coordinate the municipal fiber phase of the project in recognition of her project management skills.

Ordinance 3010: A Moratorium on Wireless Tower Applications and Telecommunication Franchises

City Attorney Darcy Swetnam presented draft Ordinance 3010 to place a moratorium on processing new applications for wireless facilities and telecommunications franchises for six months to allow time for the City to adopt new sections of the Anacortes Municipal Code. Ms. Swetnam's slides were added to the packet materials for the meeting. Ms. Swetnam summarized the AMC chapters addressing wireless communications towers and franchises and discussed the ways in which that code does not adequately address evolving technology and state and federal law. She outlined staff's proposed work plan for the code update. Mr. McDougall endorsed the plan to engage Foster Pepper and encouraged consultation with industry to ensure that the code addresses evolving technologies. Ms. Swetnam explained that while the

code update was underway, the moratorium would allow acceptance of new applications but they would be subject to the new code. Ms. Swetnam reviewed the authority for moratoria and advised that a public hearing would be held within 60 days of adoption of the ordinance, likely in September. In response to a question from Ms. Lovelett, Ms. Swetnam reported that no applications were currently in process though one interested party had held a pre-application meeting. Mr. Miller commented that the absence of pending applications made the ordinance very timely. Mr. Johnson encouraged soliciting input from the hearing examiner on the code update as the examiner is tasked with deciding some related matters.

Mr. Johnson moved, seconded by Ms. Pickett, to adopt Ordinance 3010 establishing a moratorium on the receipt and processing of applications to site wireless communication towers and antennas.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Vote: Ayes – Pickett, Adams, Lovelett, McDougall, Miller and Johnson. Motion carried.

There being no further business, at approximately 6:55 p.m. the Anacortes City Council meeting of August 28, 2017 was adjourned.