



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

August 28, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Parks & Recreation Committee
 - b. Planning Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of August 21, 2017
 - b. Approval of Claims in the amount of: \$700,879.78
 - c. Contract Awards: Treatment Plant Chemicals
 - d. Contract Modification: M Avenue Waterline Replacement Project (17-001-WTR-002)
 - e. Street Fair Application: Anacortes High School Homecoming Parade
6. **Public Hearings**
7. **Other Business**
 - a. Finance Department Strategic Report and Budget Update (Discussion)
 - b. Administrative Services Budget Update (Discussion)
 - c. Ordinance 3010: A Moratorium on Wireless Tower Applications and Telecommunication Franchises (Discussion)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 5, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 5, 2017

- Public Hearing: Anacortes 2018-2023 Transportation Improvement Plan (TIP) Ordinance 3008 (Discussion/Possible Action)
- Requested Amendment to Prilled Sulfur Interlocal Agreement with Port of Anacortes (Discussion)

September 11, 2017

- Final Plat Approval, Phase IV, Rock Ridge South Plat (Discussion/Possible Action)
- Fire/EMS Budget and General Update (Discussion)

September 18, 2017

- Water Rate Study Presentation (Discussion)
- Library Budget and General Update (Discussion)

September 25, 2017

- Anacortes Americorp in Anacortes School District Presentation

October 2, 2017

October 9, 2017

- Closed Record Public Hearing, Conditional Use Permit CUP-2017-0002: Dog Kennel/Boarding and Grooming Associated with an Existing Doggy Daycare at Molly Lane (Discussion/Possible Action)
- Closed Record Public Hearing, SDP-2017-0001; WSDOT Shoreline Permit(s) SSDP, SCUP & Shoreline Variance; SR-20 /Sharpe's Corner Vicinity Improvements (Discussion/Possible Action)

October 16, 2017

October 23, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Aug 28, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Sep 5, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Sep 7, 2017, 1:30 PM, City Hall
- Planning, Monday, Sep 11, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Sep 12, 2017, 4:30 PM, Mayor's Office, City Hall
- Finance, Wednesday, Sep 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Sep 18, 2017, 5:00 PM, Public Works Director's Office, City Hall

City Council Minutes – August 21, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of August 21, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Erica Pickett, Brad Adams, Liz Lovelett and Matt Miller were present. Councilmembers Ryan Walters and Bruce McDougall were absent. The assembly joined in the Pledge of Allegiance.

Mr. Johnson moved, seconded by Ms. Pickett, to excuse the absence of Mr. McDougall. The motion carried unanimously by voice vote.

Mr. Walters joined the meeting in progress at approximately 6:02 p.m.

Announcements and Committee Reports

Biggest Loser Energy Conservation Awards Presentation:

Conservation Manager Russ Pittis announced that the City had once again earned the annual maximum \$5,000 solar incentive from PSE for the city hall solar panels. Mr. Pittis introduced contest coordinator Jensen Lovelett to describe the Biggest Loser energy conservation contest and announce the winners. Mr. Lovelett explained the contest, coordinated with the city's competition in the Georgetown University Energy Prize, to provide community members with an incentive to actively reduce energy use. He then announced the winners and presented them with prizes.

Positions 15 through 11: Eugene Kovach, Brian Bingham, John Parker, Tom Decker and Dave Oicles. Positions 10 through 6: Janet Sutton, Beth Meenaghan, Samantha Smith, Vicki Capps and Frank Lane. Positions 1 through 5: Darene Follett (reduced energy use by 13.8%), Leslie Eastwood (reduced by 15.6%), Keith Eyer (reduced by 18%), Lisa Hooper (reduced by 26.4%) and Philip Steffen (reduced by 30.7%). Mr. Lovelett thanked the community and prize sponsors Tesoro, Shell, and Whidbey Island Sun and Wind for successfully reducing energy use in Anacortes.

Public Works Committee: Ms. Lovelett reported that the committee meeting scheduled for earlier in the evening had been cancelled.

Ms. Lovelett reported from the solar eclipse viewing party at Storvik Park earlier in the day. She thanked Anacortes Public Library Public Service Manager Diana Farnsworth for coordinating the NASA grant to provide viewing glasses for hundreds of families who attended.

Public Comment

Merilee Huffman, 806 Commercial Avenue, offered field observations about hazardous conditions at the intersection of 8th Street and Commercial Avenue. Ms. Huffman said that the hanging flower baskets at both corners of that intersection were impeding visibility of the stop signs. She added that the arbor vitae in the large planters on the ground below the stop signs were growing almost as tall as the signs. Ms. Huffman said the solution would be to remove the arbor vitae from the pots, move the planters away from the stop signs, and remove the hanging petunia baskets. Mayor Gere said she would have the Parks staff review the situation the next day.

Consent Agenda

Mr. Walters removed Item 5f, Street Fair Application: Oyster Run 2017, from the Consent Agenda. Ms. Pickett removed Item 5e, Contract Award: Replace Existing WWTP Serial Radio Telemetry System – Phase B (14-009-IDS-004), from the Consent Agenda.

Mr. Walters moved, seconded by Mr. Johnson, to approve the following Consent Agenda items. The motion carried unanimously by voice vote.

- a. Minutes of August 14, 2017
- b. Approval of Claims in the amount of: \$367,436.91
- c. Contract Modification: WWTP Emissions Testing and CEMS Diagnostics (15-032-SEW-003)
- d. Contract Modification: WWTP Outfall Repair Manhole Installation (13-020-SEW-007)

The following vouchers/checks were approved for payment:
EFT numbers: 86087 and 86089 through 86139, total \$215,242.07
Check numbers: 86140 through 86174, total \$43,881.75
Wire transfer numbers: 219617 through 220361, total \$127,493.10

e. Contract Award: Replace Existing WWTP Serial Radio Telemetry System, Phase B (14-009-IDS-004)
Ms. Pickett asked why the City was contracting for radio telemetry when that system was in the process of being replaced by a fiber telemetry system with cell phone back up. Wastewater Treatment Plant Manager Becky Fox explained that the title of the contract was misleading and the contracted work was actually to replace the radios with modems and equipment for the cell phone and fiber system.

f. Street Fair Application: Oyster Run 2017

Mr. Walters complimented staff on producing the agreement with the Oyster Run organization to address the extra law enforcement costs experienced due to the event as well as liability insurance.

Mr. Walters moved, seconded by Ms. Lovelett, to approve Consent Agenda Items 5e and 5f. The motion carried unanimously by voice vote.

OTHER BUSINESS

Municipal Fiber Update and NOANET Network Coordinated Services Support Contract for COS Service Zones Software Implementation and Maintenance

Administrative Services Director Emily Schuh provided an update on the municipal fiber system in Anacortes. Ms. Schuh said the city was at a decision point and needed to gauge community interest in moving forward with a municipal fiber network, create an implementation zone if sufficient interest was demonstrated, and finally figure out what the cost would be. Ms. Schuh referred to her slide presentation included in the packet for the meeting recapping the project phasing: first constructing a fiber-based telemetry system for the utilities, second evaluating broadband demand among business and residential customers, and potentially a third phase to install fiber and high speed internet to business and residential customers. Ms. Schuh presented a municipal fiber model in which the city would be one of multiple retail service providers in addition to owning the fiber network. Ms. Schuh asked Council to authorize the mayor to enter into a contract with NoaNet for initial survey work to determine community interest in municipal fiber, model implementation zones and establish cost estimates. Councilmembers discussed aspects of the business model presented, who would provide customer service to end users, alternative business models, and the level of customer demand necessary to proceed. Mr. Miller and Mr. Walters both asked the total or maximum amount of the contract. Ms. Schuh deferred to NoaNet to address the time-dependent nature of the pricing but advised that the cost could be absorbed without amending the 2017 budget.

Angela Bennink, Outreach and Communications Director for NoaNet, introduced her colleagues Anders Lindehall and Jonas Hakansson on site from Sweden. Ms. Bennink provided additional information about the timeline and deliverables for the proposed contract. Her slide presentation was included in the packet

materials for the meeting. Following her presentation, Ms. Bennink responded to councilmember questions regarding open access, construction sequencing and duration for aerial and in-ground portions of a network, financial viability of PUD fiber providers elsewhere, pricing models, profitability for retail providers, survey sampling, and future services that could be offered by NoaNet if the decision were made to move forward with construction and implementation of a municipal fiber network.

Mayor Gere invited members of the public to comment on this agenda item.

Merilee Huffman, 806 Commercial Avenue, cautioned that adding fiber lines to existing power poles can cause the poles to lean and requires coordination with the power company. Ms. Bennink assured that all aerial construction would be permitted with PSE and confirmed that sometimes poles do need to be upgraded or replaced before more lines can be added.

Anthony Young, 2020 27th Place, said that the future of the city depends on small businesses and good data access. He encouraged making the investment to provide infrastructure that would attract residents and businesses to Anacortes over neighboring communities.

Wil Houppermans, 3412 K Avenue, said he loved the idea of a broadband utility and would like to see the system run as a utility, by city employees, paid on the monthly utility bill. He added that such a model would generate a few jobs in the city as well.

Mr. Miller moved, seconded by Ms. Lovelett, to consent to enter into the contract with NoaNet. Vote: Ayes – Walters, Pickett, Adams, Lovelett, Miller and Johnson. Motion carried.

Ordinance 3005: Wave Franchise Agreement

City Attorney Darcy Swetnam responded to councilmember questions from Council's August 7, 2017 discussion of this topic. Ms. Swetnam's slide presentation was added to the packet materials for the meeting. She reviewed potential and allowable charges for franchises, including utility taxes and franchise fees, in city, state and federal law. Ms. Swetnam concluded that neither are allowed for fiber. Mr. Walters concurred that RCW Title 35 prevented the city from charging franchise fees on fiber but asked if RCW Title 36 allowed counties to do so. Ms. Swetnam said she would investigate that question. Ms. Swetnam next summarized Wave's in kind contributions to the city, in lieu of franchise fees. She reported that those were valued at over \$750K since 2006. Ms. Swetnam concluded with a discussion of net neutrality, citing RCW 35.99.040(1) and concluding that neither state nor federal law appear to authorize local governments to regulate the type of services provided based on content or kinds of signals, or allowing regulations on the services or business operations of ISPs, hence the city could not explicitly require net neutrality from Wave.

Mayor Gere invited members of the public to comment on this agenda item. No one present wished to address the Council.

Ms. Lovelett moved, seconded by Mr. Walters, to approve **Ordinance 3005** adopting the Wave franchise agreement. Vote: Ayes – Pickett, Adams, Lovelett, Miller, Johnson and Walters. Motion carried.

There being no further business, at approximately 7:35 p.m. the Anacortes City Council meeting of August 21, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the August 28, 2017 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
220655	11/30/2016	10065428	10069	NAVIA BENEFIT SOLUTIONS	2016 NOVEMBER, PARTICIPANT FEE OWED FROM LAST YEAR FOUND	\$112.05
220490	6/1/2017	00066-DREADIN	09580	CAMPBELL LAW FIRM	PUB DEF CONF DREADIN	\$65.00
220495	6/1/2017	00261-HILES	09580	CAMPBELL LAW FIRM	PUB DEF CONF HILES	\$429.00
220487	6/1/2017	00274-ANDERSON	09580	CAMPBELL LAW FIRM	PUB DEF CONF ANDERSON	\$39.00
220489	6/1/2017	00316-DICK	09580	CAMPBELL LAW FIRM	PUB DEF CONF DICK	\$13.00
220500	6/1/2017	00320-SOUCIE	09580	CAMPBELL LAW FIRM	PUB DEF CONF SOUCIE	\$71.50
220497	6/1/2017	00332-NELSON	09580	CAMPBELL LAW FIRM	PUB DEF CONF NELSON	\$26.00
220496	6/1/2017	00333-MILLOY	09580	CAMPBELL LAW FIRM	PUB DEF CONF MILLOY	\$52.00
220492	6/1/2017	00337-FINN	09580	CAMPBELL LAW FIRM	PUB DEF CONF FINN	\$65.00
220493	6/1/2017	00338-GREEN	09580	CAMPBELL LAW FIRM	PUB DEF CONF GREEN	\$58.50
220501	6/1/2017	00344-TAYLOR	09580	CAMPBELL LAW FIRM	PUB DEF CONF TAYLOR	\$13.00
220499	6/1/2017	00351-RUCKER	09580	CAMPBELL LAW FIRM	PUB DEF CONF RUCKER	\$84.50
220488	6/1/2017	00362-BAKER	09580	CAMPBELL LAW FIRM	PUB DEF CONF BAKER	\$32.50
220491	6/1/2017	00365-FAKKEMA	09580	CAMPBELL LAW FIRM	PUB DEF CONF FAKKEMA	\$26.00
220498	6/1/2017	00376-NELSON	09580	CAMPBELL LAW FIRM	PUB DEF CONF NELSON	\$13.00
220461	7/15/2017	275287	09522	U.S. MOWER	PART FOR VEH #704	\$472.81
220596	7/17/2017	1729066	03116	W S DARLEY & CO	HOOKS: TRASH, PIKE POLE, ROOF	\$283.46
220650	7/18/2017	552822	01765	MISTER T'S AWARDS &	LIBRARY - NAME TAG	\$20.07
220465	7/31/2017	0173	02468	SKAGIT COUNTY SOLID WASTE FUND	JULY TONNAGE HAULED	\$70,729.20
220589	7/31/2017	137	06629	BOYS & GIRLS CLUBS	JULY - LUNCH PROGRAM SERVICE PROVISION	\$460.00
220543	7/31/2017	7/31/17	01364	ISLAND HOSPITAL	AMBULANCE SUPPLIES, O2 FOR JUNE	\$2,272.69
219100	7/31/2017	83807	03065	WHITNEY EQUIPMENT CO INC	PS 6 REPLACEMENT IMPELLER AND VOLUTE	\$3,038.98
220566	8/1/2017	11183617	03072	WILBUR-ELLIS COMPANY, LLC	SYL-TAC-EA/RANGER PRO/CROSSBOW -	\$431.29
220503	8/1/2017	58-10	09591	SKAGIT CNTY INVESTIGATIONS LLC	PUB DEF INVEST DICK	\$288.75
220502	8/1/2017	58-9	09591	SKAGIT CNTY INVESTIGATIONS LLC	PUB DEF INV ANDERSON	\$110.00
220564	8/2/2017	700310	00496	CASCADE COLUMBIA DISTRIBUTION	30 - 55# BAG (1650 LBS) NALCLEAR POLYMER	\$4,669.50
220463	8/2/2017	93376326	08425	SMOKEY POINT CONCRETE INC	CONCRETE FOR OPS REMODEL	\$4,927.54
220516	8/3/2017	1567967	00632	MILES SAND & GRAVEL CO.	MORTAR SAND FOR ARTS FESTIVAL SANDBOX	\$127.30
220585	8/3/2017	794	00645	CONSTRUCTION UNLIMITED INC	CAP SANTE MARINE PROJECT: FENCE INSTALLATION, MOD 01	\$3,072.61

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
220586	8/3/2017	794-fees	00645	CONSTRUCTION UNLIMITED INC	CAP SANTE MARINE PROJECT: FENCE INSTALLATION - FEES	\$579.81
220464	8/4/2017	93379648	08425	SMOKEY POINT CONCRETE INC	CONCRETE FOR SHOP PROJECT	\$821.89
220552	8/7/2017	3328043	00717	DAILY JOURNAL OF COMMERCE	BIDS: TREATMENT PLANT CHEMICALS ADVERTISEMENT	\$62.10
220458	8/7/2017	72250350	01337	INTERSTATE BATTERIES	BATTERY FOR VEH #159	\$126.64
220549	8/7/2017	7717	07474	MACLEOD RECKORD PLLC	GUEMES TRAIL DESIGN - PHASE 6 - JULY 2017	\$736.28
220643	8/7/2017	99646153	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$35.75
220644	8/7/2017	99646154	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$30.60
220645	8/7/2017	99646155	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$114.49
220646	8/7/2017	99646156	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$927.01
220562	8/7/2017	MTS230036	01801	MOTOR TRUCKS, INC	REPAIRS TO VEH #608	\$2,867.69
220513	8/8/2017	114-5635298	04834	UNITED SITE SERVICES, INC	PORTABLE RESTROOMS FOR ART DASH	\$111.47
220563	8/8/2017	334753	02839	USA BLUE BOOK	NALGENE WIDEMOUTH BOTTLES	\$211.51
220452	8/9/2017	10379	02405	SEBO'S DO-IT CENTER	TRAIL MAINTENANCE ITEMS	\$28.37
220555	8/9/2017	1064272	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1650577 AA-1653152 AA-1653637 AA-1654442 AA-1654444	\$625.24
220159	8/9/2017	89425281	02798	ULINE, INC.	HEAVY DUTY POLY TUBING AND CABLE TIES	\$592.30
220642	8/9/2017	99694704	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - JUVENILE	\$12.36
220647	8/9/2017	99694705	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$136.10
220648	8/9/2017	99694706	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$18.23
220649	8/9/2017	99694707	01318	INGRAM LIBRARY SERVICES, LLC	BOOKS - ADULT	\$532.46
220603	8/9/2017	IN11532253	07823	MUNICIPAL EMERGENCY SERVICES	SABA SYSTEM FOR CONFINED SPACE	\$6,686.05
220511	8/10/2017	300000003909	02192	PUGET SOUND ENERGY	ENERGY BILL FOR FERRY TERMINAL AND PUMP STATIONS	\$3,038.91
220641	8/10/2017	370	02466	SKAGIT COUNTY PUBLIC HEALTH &	2ND QTR CITY SHARE OF LIQUOR TAX	\$5,275.49
220553	8/10/2017	A17121	03765	ENVIRONMENTAL ABATEMENT SVCS	ASBESTOS SHEETROCK & ELBOWS REMOVAL AT OPERATIONS SHOP	\$13,482.10
220554	8/10/2017	A17121-fees	03765	ENVIRONMENTAL ABATEMENT SVCS	BOND FEES: ASBESTOS SHEETROCK & ELBOWS REMOVAL AT OPERATIONS SHOP	\$500.00
220640	8/10/2017	L121306	10394	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT 16-16	\$30,688.20
220592	8/10/2017	L121483	10394	STATE AUDITOR'S OFFICE	2017 TBD ACCOUNTABILITY AUDIT	\$46.55
220459	8/11/2017	001-378020	02109	PISTON SERVICE OF ANACORTES	FILTER FOR VEH #209	\$29.62
220541	8/13/2017	3991-001	10715	BECKER, DEAN	REIMBURSEMENT FOR COPIES FOR ANACORTES	\$131.50
220457	8/14/2017	10785	02405	SEBO'S DO-IT CENTER	PART FOR #6960	\$12.15
220602	8/14/2017	440232	00742	DAY WIRELESS SYSTEMS INC	REPAIR FIRECOM SUSTSEMS ON 2921, 2918 &	\$634.73
220442	8/15/2017	16439	09617	FRONTLINE CLEANING SERVICES	LIBRARY - CUSTODIAL SERVICE AUGUST	\$1,314.78
220455	8/15/2017	284358	01023	FRONTIER BUILDING SUPPLY	SUPPLIES FOR OPS REMODEL	\$13.02
220451	8/15/2017	284359	01023	FRONTIER BUILDING SUPPLY	SHEETROCK- OPS REMODEL	\$15.50

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
220454	8/15/2017	284368	01023	FRONTIER BUILDING SUPPLY	TREATED LUMBER- OPS REMODEL	\$182.17
220515	8/15/2017	4069	02144	WEST MARINE PRODUCTS, INC	3 SHACKLE-BOW STD 3/8	\$117.11
220441	8/15/2017	4344	00693	CULBERTSON MARINE CONSTRUCTION	WWTP OUTFALL REPAIR PROGRESS PAYMENT 1 THRU 8/14/17	\$519,312.62
220653	8/15/2017	126494	08654	FIDALGO AUTO PARTS - NAPA	HI POWER BELTS	\$53.84
220561	8/16/2017	001-378429	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #704	\$702.37
220558	8/16/2017	001-378474	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #406	\$10.88
220548	8/16/2017	0114235	06543	PACIFIC TIRE COMPANY, INC	TIRES FOR SHOP STOCK	\$513.78
220557	8/16/2017	1065010	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1655916 NOTICE OF DECISION	\$361.34
220486	8/16/2017	10922	02405	SEBO'S DO-IT CENTER	PARTS FOR OPS REMODEL	\$34.72
220456	8/16/2017	1706	08734	POSM SOFTWARE LLC	YEARLY SERVICE CONTRACT- SEWER VIDEO SOFTWARE & EQUIPMENT	\$1,500.00
220494	8/16/2017	284526	01023	FRONTIER BUILDING SUPPLY	PARTS FOR OPS REMODEL	\$55.50
220506	8/16/2017	284554	01023	FRONTIER BUILDING SUPPLY	LUMBER FOR OPS REMODEL/ RETURN OF INCORRECT ORDER	(\$419.28)
220542	8/16/2017	97880000001	00494	CASCADE NATURAL GAS CORP.	STA 3: 7/13 - 8/15	\$17.52
220544	8/16/2017	AR77353	09741	ELECTRONIC BUSINESS MACHINES	COPY CHARGES: 5/12 - 8/11	\$138.61
220559	8/17/2017	001-378534	02109	PISTON SERVICE OF ANACORTES	PART FOR VEH #704	\$23.99
220560	8/17/2017	001-378576	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #704	\$26.03
220509	8/17/2017	1348152	09237	WASHINGTON TRACTOR, INC	HONDA GENERATOR FOR PUMP STATIONS	\$1,119.56
220508	8/17/2017	189043	00950	FIDALGO COFFEE ROASTERS	PARKS - BREAKROOM SUPPLIES	\$130.20
220598	8/17/2017	1990308365	06718	ARAMARK	STA 2 MAT SERVICE: 8/17	\$21.70
220599	8/17/2017	199038366	06718	ARAMARK	STA 1 MAT SERVICE: 8/17	\$21.70
220160	8/17/2017	731484	01421	JCI JONES CHEMICALS INC	SODIUM HYDROXIDE 25% SOLUTION	\$2,562.44
220590	8/17/2017	8498 30 017 0543538	04412	COMCAST	DEPOT 611 R AVNEUE - 8/22-9/21/17	\$186.12
220565	8/18/2017	170792-4168	09913	LAB/COR, INC.	CRYPTO-GIARDIA ANALYSIS	\$450.00
220608	8/18/2017	284875	01023	FRONTIER BUILDING SUPPLY	SUPPLIES FOR OPS REMODEL	\$41.00
220651	8/18/2017	736774	00306	BAYSHORE OFFICE PRODUCTS INC	LIBRARY - SOLAR ECLIPSE EVENT	\$48.43
220550	8/18/2017	736782	00306	BAYSHORE OFFICE PRODUCTS INC	POCKET FOLDERS - SOCCER	\$3.26
220545	8/18/2017	736798	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES - CARNEGIE	\$6.07
220601	8/18/2017	813008	01588	LIFE ASSIST, INC	SAM SLINGS	\$591.33
220597	8/18/2017	92172343	01061	CHEMTRADE CHEMICALS US LLC	ALUM	\$4,285.59
220600	8/20/2017	2259	04817	NW CLEANERS	WEEKLY STA 1 CLEANING FOR AUGUST	\$488.00
220605	8/21/2017	001-378852	02109	PISTON SERVICE OF ANACORTES	PARTS FOR VEH #014	\$95.94
220584	8/21/2017	1990312380	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$71.96
220610	8/21/2017	285054	01023	FRONTIER BUILDING SUPPLY	SUPPLIES FOR OPS REMODEL	\$75.75

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
220594	8/21/2017	6-31	09591	SKAGIT CNTY INVESTIGATIONS LLC	PUB DEF INVEST HALL	\$110.00
220654	8/22/2017	011406	02405	SEBO'S DO-IT CENTER	SUPPLIES - MARITIME HERITAGE CENTER	\$1.83
220638	8/22/2017	Petty Cash Aug	02092	PETTY CASH FUND	PETTY CASH REIMB - AUG - C BRAY	\$95.00
220652	8/31/2017	10058427	10069	NAVIA BENEFIT SOLUTIONS	AUGUST, NAVIA PARTICIPANT FEES	\$112.05
220546	8/17/2017	14-002-SEW-002	10299	JH KELLY, LLC	RETAINAGE RELEASE	\$5,287.50

Total **\$700,879.78**



City Council Agenda Bill

Meeting Date: 8/28/2017

Agenda Item: 5c

Subject: Treatment Plant Chemicals Bid Recommendation 2017-2018

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contracts
	Public Hearing
	Staff Report

Summary Statement: City staff seeks Council consent to award contracts as listed in the attached memo for treatment plant chemicals for the 2017-2018 cycle.

Background: In an effort to ensure that we obtain the best price for treatment chemicals, the request for bids is submitted every year. In addition, this allows us to take advantage of new innovative and more efficient chemicals that are developed. On August 4th, 2017 the City solicited bids and on August 17th, 2017 a bid opening was conducted and 12 bids were received. Bid results are provided in the attached memo.

Budget Impact	
WWTP:	
Amount Budgeted	\$130,000.00
Budget Account (BARS)	440.750.535.83.31
WTP:	
Amount Budgeted	\$463,600.00
Budget Account (BARS)	401.730.534.10.34

Proposed Contract	
Contractor	Multiple per attached
Amount	Multiple per attached
Start Date	9/1/2017
End Date	8/31/18

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council approve contract awards as listed in the attached memo for treatment plant chemicals for the 2017-2018 cycle.

Alternative Actions: The existing contract for chemicals runs out at the end of August 2017. If these bids are not accepted, we would be forced to purchase chemicals without a set contract price.

Attachments (listed in order presented): Contract Awards Recommendation Memo, Chemical Contract Template, Chemical Cost Comparisons

**CITY OF ANACORTES**

Legal Department
Tiffany Matson, Contract Specialist
P.O. Box 547, 904 6th St
Anacortes, WA 98221
(360) 299-1971
matsont@cityofanacortes.org

Bids for chemicals were opened at 2:30 p.m. on August 17, 2017 for the following chemicals:

1. 40 Tons Liquid Chlorine, Ton Containers
2. 960 Tons Liquid Aluminum Sulfate
3. 15 Tons Microsand
4. 6.5 Tons Polymer
5. 6 Tons Sodium Fluoride
6. 26 Tons Sodium Carbonate Dense Grade Soda Ash
7. Sodium Hydroxide
 - 7a. 300 Tons dry weight
 - 7b. 7,500 Gallons
 - 7c. 700 Gallons in mini-bulk deliveries
 - 7d. 150,000 Gallons
8. 30,000 Gallons Sodium Hypochlorite
9. 4,000 Gallons Sodium Bisulfite
10. 38,000 Gallons Nitrate Solution
 - 10a. 8,000 Gallons
 - 10b. 30,000 Gallons

Bids were received as follows:

* = APPARENT WINNER

CHEMICAL NAME	BID PRICE
1. LIQUID CHLORINE ♦ Jones Chemical *	\$900.00/ton
2. ALUMINUM SULFATE ♦ Eco Services * ♦ ChemTrade Chemicals ♦ Univar ♦ NorthStar Chemical ♦ Kemira	\$343.00/dry ton \$352.00/dry ton \$390.00/dry ton \$448.00/dry ton \$455.00/dry ton
3. MICROSAND <i>NO BIDS RECEIVED</i>	
4. POLYMER ♦ Univar * ♦ NorthStar Chemical	\$1.74/pound \$1.83/pound

5. SODIUM FLUORIDE ♦ Cascade Columbia* ♦ Univar	\$1,950.00/ton \$2,000.00/ton
6. SODA ASH ♦ Cascade Columbia*	\$0.30/pound
7. SODIUM HYDROXIDE 7a. 300 DRY TONS ♦ Jones Chemical* ♦ Univar ♦ NorthStar Chemical ♦ Cascade Columbia 7b. 7,500 GALLONS ♦ NorthStar Chemical* ♦ Jones Chemical ♦ Univar 7c. 700 GALLONS IN MINI DELIVERIES ♦ CESCO Solutions* ♦ NorthStar Chemical ♦ Univar 7d. 150,000 GALLONS ♦ Jones Chemical* ♦ Univar ♦ NorthStar Chemical ♦ Cascade Columbia	\$630.00/dry ton \$725.00/dry ton \$790.00/dry ton \$802.09/dry ton \$1.14/gallon \$1.17/gallon \$1.25/gallon \$3.79/gallon \$4.05/gallon \$5.17/gallon \$0.84/gallon \$0.9656/gallon \$1.04/gallon \$1.076/gallon
8. SODIUM HYPOCHLORITE ♦ Jones Chemical* ♦ CESCO Solutions ♦ Hasa Inc. ♦ Cascade Columbia	\$0.84/gallon \$1.09/gallon \$1.1075/gallon \$1.21/gallon
9. SODIUM BISULFITE ♦ NorthStar Chemical* ♦ CESCO Solutions ♦ Univar	\$2.47/gallon \$3.35/gallon \$3.54/gallon
10. CALCIUM NITRATE SOLUTION 38,000 Gallons 10a. 8,000 GALLONS ♦ Evoqua Water Technologies* 10b. 30,000 GALLONS ♦ Two Rivers Terminal* ♦ Evoqua Water Technologies ♦ Thatcher Company, Inc.	\$1.936/gallon \$1.92/gallon \$1.936/gallon \$2.029/gallon

Jeff Marrs, Anacortes Water Treatment Plant Manager has reviewed the chemical bids and recommends acceptance of the following low bids:

1. Liquid Chlorine	Jones Chemical
2. Aluminum Sulfate	Eco Services
4. Polymer	Univar
5. Sodium Fluoride	Cascade Columbia
6. Sodium Carbonate Dense Grade Soda Ash	Cascade Columbia
7d. Sodium Hydroxide – 150,000 Gal	Jones Chemical

Bob Hendrix, Anacortes Waste Water Treatment Plant Operations Foreman has reviewed the chemical bids and recommends acceptance of the following low bids:

7b. Sodium Hydroxide – 7,500 Gal	NorthStar Chemical
7c. Sodium Hydroxide – 700 Gal	CESCO Solutions
8. Sodium Hypochlorite	Jones Chemical
9. Sodium Bisulfite	NorthStar Chemical
10b. Calcium Nitrate Solution – 30,000 Gal	Two Rivers Terminal

Chad Tesarik from the City of Mount Vernon's Waste Water Treatment Plant has reviewed the chemical bids and recommends acceptance of the following low bid:

7a Sodium Hydroxide – 300 Dry Tons	Jones Chemical
10a. Calcium Nitrate Solution – 8,000 Gal	Evoqua Water Technologies



THIS CONTRACT, made in two (2) copies, each of which shall be deemed original, and entered into this ____ day of _____, 2017, between the City of Anacortes Washington, and _____ herein after called the Supplier.

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

I. The Supplier shall furnish:

in accordance with and as described in the City of Anacortes document entitled **"Treatment Plant Chemicals 2017-2018" dated August 17, 2017** which is hereby incorporated by reference and made a part hereof, and shall perform any changes to the work in accord with the Specifications and General Conditions contained therein.

Any changes to the work contracted herein shall be subject to contract modification signed by the Parties.

II. The Unit prices and quantities are specified in the attached Supplier's Bid which is hereby incorporated by reference.

III. The contract time is from September 1, 2017 to August 31, 2018.

III. The Supplier for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to full performance of all covenants required of the Supplier in this Contract.

IV. The Supplier shall coordinate all deliveries with the individual treatment plant(s).

IN WITNESS WHEREOF the Supplier has executed this instrument on the day and year first below written and the Authorized Official has caused this instrument to be executed by and in the name of the City of Anacortes the day and year first above written.

(SUPPLIER)

CITY OF ANACORTES

Signature

Laurie Gere, Mayor

Printed

Date

Title

Date

CHEMICAL COST COMPARISON

Chemical	2016-2017		2017-2018		Cost Difference
1. Chlorine	Jones Chemical	700/ton	Jones Chemical	900/ton	+200/ton
2. Aluminum Sulfate	ChemTrade	339/ton	Eco Services	343/ton	+4/ton
3. Microsand					
4. Polymer	NorthStar Chemical	1.74/lb	Univar	1.74/lb	no change
5. Fluoride	Cascade Columbia	0.79/lb	Cascade Columbia	0.98/lb	+0.19/lb
6. Soda Ash	Cascade Columbia	0.244/lb	Cascade Columbia	0.30/lb	+0.06/lb
7. Sodium Hydroxide					
7a. Sodium Hydroxide (300 Dry Tons)	Jones Chemical	530/ton	Jones Chemical	630/ton	+100/ton
7b. Sodium Hydroxide (7,500 Gallons)	Jones Chemical	0.95/gallon	NorthStar	1.14/gallon	+0.19/gallon
7c. Sodium Hydroxide (700 Gallons)	Univar	3.95/gallon	CESCO Solutions	3.79/gallon	-0.16/gallon
7d. Sodium Hydroxide (150,000 Gallons)	NorthStar	0.74/gallon	Jones Chemical	0.84/gallon	+0.10/gallon
8. Sodium Hypochlorite	Hasa	0.8375/gallon	Jones Chemical	0.84/gallon	+0.003/gallon
9. Sodium Bisulfite	Northstar	2.42/gallon	Northstar	2.47/gallon	+0.05/gallon
10. Calcium Nitrate Solution					
10a. Calcium Nitrate Solution (8,000 Gal)	Evoqua	1.949/gallon	Evoqua	1.936/gallon	-0.013/gallon
10b. Calcium Nitrate Solution (30,000 Gal)	Thatcher Co	1.936/gallon	Two Rivers Terminal	1.92/gallon	-0.016/gallon



City Council Agenda Bill

Meeting Date: 8/28/2017

Agenda Item: 5d

Subject: Contract Modification – 2017 M Avenue Waterline Replacement Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract Modification
	Public Hearing
	Staff Report

Summary Statement: During the 2017 M Avenue Waterline Replacement Project when 8" ductile iron waterlines were being installed in the system along M Avenue and also 14th and 20th Streets, a 4" waterline was located at 25th St & J Ave. It is necessary to upgrade the waterline to 8" in order to install a fire hydrant. In accordance with Provisions 1-04.4 Changes, and 1-05.1 Control of Work as cited in Standard Specifications for Road, Bridge, and Municipal Construction 2016 under Contract 17-001-WTR-002, City staff seeks City Council consent to issue a contract modification to Larry Brown Construction in the amount of \$60,114.50, increasing the total contract price to \$421,057.38.

Background: City Staff determined the existing 4" AC waterline located at 25th Street and J Avenue needs to be upgraded to an 8" ductile iron waterline in order to install a needed fire hydrant in the cul-de-sac. The asphalt in the cul-de-sac is severely deficient and the waterline and the storm utilities needed to be replaced before a new asphalt overlay can be installed. The Contractor will perform this work as specified in COA Engineering Plan C-09.

Budget Impact	
Amount Budgeted	\$1,125,000
Budget Account (BARS)	401.000.594.34.63
Proposed Expenditure	\$60,114.50
Budget Amendment Required?	No
Revenue Source	City Funds

Proposed Contract	
Contractor	Larry Brown Construction
Amount	\$60,114.50
Start Date	Notice to Proceed
End Date	9/14/17

Previous Council/Committee Action: Original contract awarded on 2/6/17.

Competing Viewpoints Considered: N/A

Recommended Motion: I move the City Council provide consent to issue a modification to Larry Brown Construction under Contract 17-001-WTR-002 in the amount of \$60,114.50, increasing the total contract price to \$421,057.38.

Alternative Actions: N/A

Attachments (listed in order presented): Modification 01 to Contract 17-001-WTR-002



Date	August 29, 2017			
Modification No.	01			
Page	1	of	1	Page

Contract Number 17-001-WTR-002

Contract Title 2017 M Avenue Waterline Replacement Project

Prime Contractor Larry Brown Construction, Inc.

PREAMBLE

In accordance with Provisions **1-04.4 Changes**, and **1-05.1 Control of Work** as cited in Standard Specifications for Road, Bridge, and Municipal Construction 2016, this modification provides an equitable price adjustment in consideration of changes in Work as described below under Article I. The total contract price is increased from \$360,942.88 by \$60,114.50 to \$421,057.38.

The Contract is amended as follows:

ARTICLE I. WORK

Insert the following *second paragraph* under Article 1:

"City Staff determined the existing 4" AC waterline located at 25th Street and J Avenue needs to be upgraded to an 8" ductile iron waterline in order to install a needed fire hydrant in the cul-de-sac. The Contractor will perform this work as specified in COA Engineering Plan C-09, which is incorporated by reference and attached hereto."

ARTICLE II. PRICE

The paragraph hereby deleted and replaced with the following:

"The Total Contract Price is **Four Hundred Twenty-One Thousand Fifty-Seven Dollars and Thirty-Eight Cents (\$421,057.38)**. The Contractor's bid schedules are incorporated by reference and attached hereto as Exhibit A and Exhibit B."

All other terms and conditions remain unchanged.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Modification and agree to be bound accordingly.

CITY OF ANACORTES

By _____
Laurie Gere, Mayor

Date _____

LARRY BROWN CONSTRUCTION, INC.

By _____
Signature

Printed Name _____

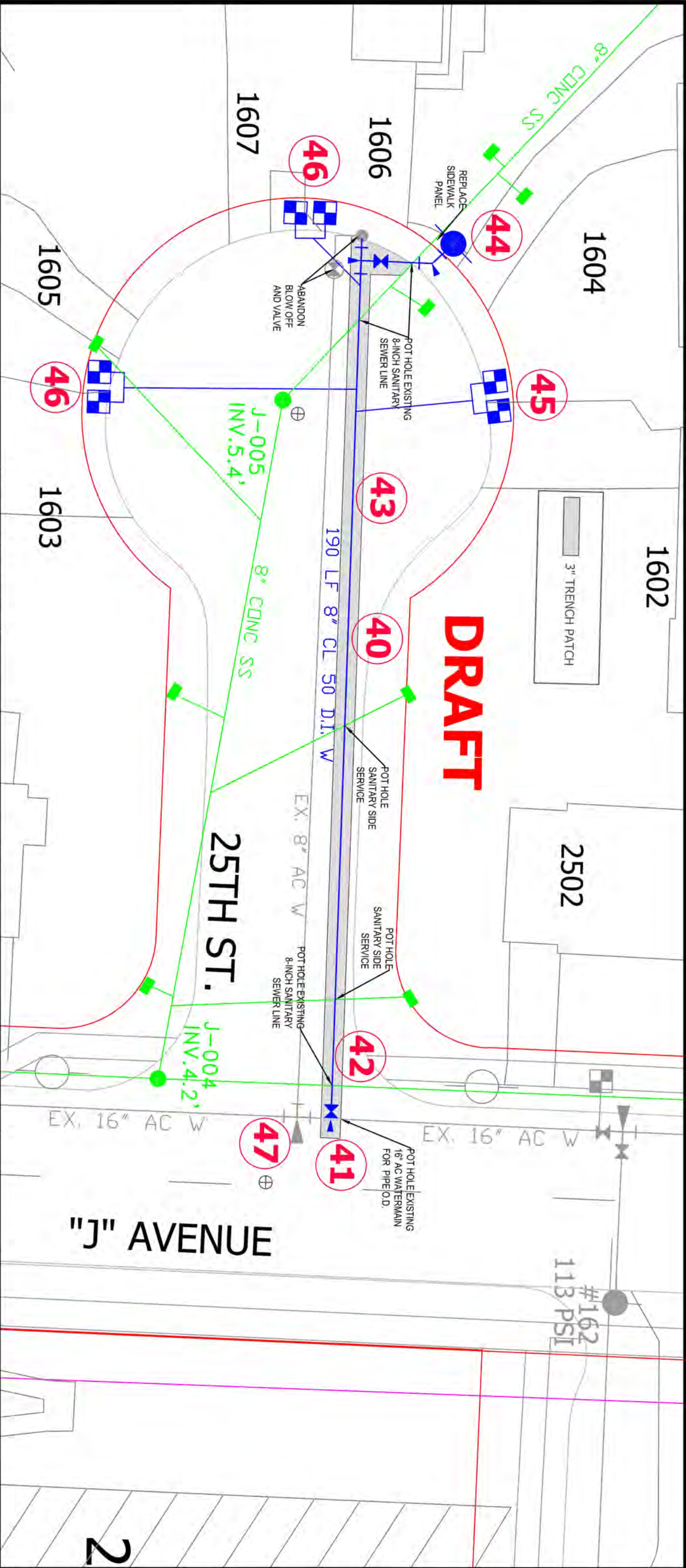
Title _____

Date _____

Original Agreement Amount	\$360,942.88	Original Contract Completion Date	9/14/17
Current Agreement Amount	\$360,942.88	Current Contract Completion Date	9/14/17
Change Per this Modification	\$ 60,114.50	Net Change	0 days
Total After Amendment	\$421,057.38	Contract Completion Date After Change	9/14/17

25 STREET AND J AVENUE WATER NOTES

- 40. SAW CUT APPROXIMATELY 500 LF OF ASPHALT.
- 41. HOT TAP THE EXISTING 16" AC WATERMAIN WITH A 8" VALVE (FL X MJ) AND A EPOXY COATED SLEEVE.
- 42. INSTALL A TEMPORARY TAPPED FLANGE AND VALVE OF ADEQUATE SIZE (PER ANSI/AWWA 651-14) FOR TESTING AND FLUSHING. USE TEMPORARY RESTRAINT AS REQUIRED. AFTER DISINFECTION, PRESSURE TESTING AND ACCEPTANCE FROM THE CITY MAKE FINAL CONNECTION USING A SPOOL OF 8" D.I. CL 50 PIPE AND A 8" D.I. SLEEVE WITH MEGA LUGS.
- 43. INSTALL APPROXIMATELY 190 LF OF 8" CL 50 D.I. PIPE WITH 8 MIL POLY BAGGING AND FIELD LOCK GASKETS.
- 44. INSTALL A 8" X 8" X 6' TEE (FL X MJ) WITH A 6" VALVE (FL X MJ). ON THE WEST SIDE OF THE TEE INSTALL A 8" BLIND FLANGE. AT THE VALVE, INSTALL APPROXIMATELY 15LF OF 6" CL 50 D.I. PIPE, A 6" X 6" 45° BEND (MJ X MJ), A SPOOL OF 6" D.I. CL 50 PIPE AND THE NEW HYDRANT. RESTRAIN AS REQUIRED.
- 45. REPLACE EXISTING WATER SERVICES USING 1" COPPER AND A MUELLER 110 UNION OR APPROVED EQUAL OR 1" REHAU MUNICIPEX WITH STAINLESS STEEL INSERTS TO THE NEW SERVICE TAP. FLUSH ALL SERVICE LINES BEFORE CONNECTING.
- 46. RECONNECT EXISTING COPPER SHORT SIDE WATER SERVICES USING A SHORT PIECE OF 1" COPPER AND A MUELLER 110 UNION OR APPROVED EQUAL OR 1" REHAU MUNICIPEX WITH STAINLESS STEEL INSERTS TO THE NEW SERVICE TAP.
- 47. REMOVING THE EXISTING 16" X 8" TEE AND INSTALL TWO (2) 16" TRANSITION COUPLINGS AND A SPOOL OF 16" CL 50 D.I PIPE WITH 8 MIL POLY BAGGING. LENGTH OF 16" CL 50 D.I. SPOOL TO BE DETERMINED IN THE FIELD.



PROJECT MANAGER		JEFF BELTRAMINI
DESIGNED		JEFF BELTRAMINI
DRAWN		JEFF BELTRAMINI
CHECKED		MATT REYNOLDS
PROJECT NUMBER		PW-17-001-WTR-002

CITY OF ANACORTES

ENGINEERING DEPARTMENT

904 6TH ST.

ANACORTES, WA. 98221

(360) 293-1920



CITY OF ANACORTES

2017 M AVENUE WATERLINE

REPLACEMENT PROJECT

CONTRACT # PW-17-001-WTR-002

FILE:

2017M1RPMW.DWG

SCALE:



SHEET:

C-09

CONTRACT 17-001-WTR-002
EXHIBIT B

2017 M AVENUE WATERLINE REPLACEMENT PROJECT
BID PROPOSAL
17-001-WTR-002
PAGE 1 OF 2

The work provided for this project will include all materials, equipment, labor and related items necessary to install approximately 190 Lf of 8" ductile iron water main, make tie-ins to the existing water system, replace/renew 3 existing water services, install a new fire hydrant assembly, and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

SCHEDULE D
2017 M AVENUE WATERLINE REPLACEMENT PROJECT
25th STREET AND J AVENUE
17-001-WTR-002

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
65	1	LS	MOBILIZATION 1-07.15(1)	At \$ <u>5950</u> Per Lump Sum	\$ <u>5950</u>
66	1	LS	TEMPORARY EROSION/ WATER POLLUTION CONTROL 8-01.5	At \$ <u>335</u> Per Lump Sum	\$ <u>335</u>
67	1	LS	PROJECT TEMPORARY TRAFFIC CONTROL 1-10.5	At \$ <u>2565</u> Per Lump Sum	\$ <u>2565</u>
68	800 <u>600</u>	LF	SAWCUTTING ASPHALT <u>WHEEL CUT</u> 2-02.5	At \$ <u>0.25</u> Per Linear Foot	\$ <u>150</u>
69	1000	SF	ROADWAY EXCAVATION W/HAUL 2-03.5	At \$ <u>1.15</u> Per Square Foot	\$ <u>1150</u>
70	15	TN	3-INCH HMA CL. 1/2 INCH PG 64-22 (WATER TRENCH PATCHING) 5-04.5	At \$ <u>190</u> Per Ton	\$ <u>2850</u>
71	190	LF	DUCTILE IRON PIPE CL 50 8 IN. DIAM. 7-09.5	At \$ <u>71.95</u> Per Linear Foot	\$ <u>13,670</u>
72	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 41 (8-INCH HOT TAP 16-INCH AC WATERMAIN)	At \$ <u>7900</u> Per Lump Sum	\$ <u>7900</u>

2017 M AVENUE WATERLINE REPLACEMENT PROJECT
 BID PROPOSAL
 17-001-WTR-002
 PAGE 2 OF 2

SCHEDULE D
 2017 WATERLINE REPLACEMENT PROJECT
 25TH STREET AND J AVENUE
 17-001-WTR-002
 (Continued)

ITEM NO.	QTY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT PRICE (Figures)	TOTAL AMOUNT (Figures)
73	1	EA	FIRE HYDRANT ASSEMBLY WATER NOTE NO. 44	At \$ <u>6135-</u> Per Lump Sum	\$ <u>6135-</u>
74	1	EA	REPLACE WATER SERVICE WATER NOTE NO. 45	At \$ <u>1635-</u> Per Each	\$ <u>1635-</u>
75	2	EA	RENEW WATER SERVICE WATER NOTE NO. 46	At \$ <u>1000-</u> Per Each	\$ <u>2000-</u>
76	1	LS	CONNECTION AS DESCRIBED WATER NOTE NO. 47	At \$ <u>8050-</u> Per Lump Sum	\$ <u>8050-</u>
77	50	LF	CEMENT CONCRETE TRAFFIC CURB & GUTTER 8-04.5	At \$ <u>8975</u> Per Linear Foot	\$ <u>44875-</u>
78	10	SY	CEMENT CONCRETE SIDEWALK 8-14.5	At \$ <u>142-</u> Per Square Yard	\$ <u>1420-</u>
79	1	EA	CEMENT CONCRETE CURB RAMP <u>Wing only</u> TYPE PERPA 8-14.5	At \$ <u>1660-</u> Per Each	\$ <u>1660-</u>
80	1	LS	CUSTOMER NOTIFICATION	At \$ <u>157-</u> Per Lump Sum	\$ <u>157-</u>
SUBTOTAL					\$ <u>60,114.50</u>



City Council Agenda Bill

Meeting Date: 8/28/2017 **Agenda Item:** 5e

Subject: Street Fair Application: AHS Home Coming Parade

Staff Contact: Fred Buckenmeyer, Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Street Fair Application for AHS Home Coming Parade, Friday, October 6 – 2:30 – 4:30

Background: Traditional welcome back to school celebration and Home Coming football game kickoff. Course starts between O and Commercial Avenues on 3rd Street, travels up Commercial to 20th, then heads west on 20th to High School.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the proposed street fair application as submitted

Alternative Actions: Deny the request(s)

Attachments (listed in order presented): AHA Street Fair Application/Permit



TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: August 21, 2017
SUBJECT: Anacortes High School Home Coming Parade

Sponsor/Organizer: AHS, Robert Hancock, ASD 103

Location:

3rd and O Ave to Commercial Avenue up to 20th and west on 20th to High School

Dates & Times:

October 6, 2017

2:30 – 4:30

Background:

Traditional welcome back to school and Home Coming football game

Parking Restrictions:

Parking restricted in closed areas.

Public Works Services:

Signage and street barriers

Police Services:

Traffic control

Recommendations:

Staff recommends approval subject to applicant's submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Robert Hancock, 360-466-8897 (cell)

360-293-2166, Ext 1341

rhancock@asd103.org

cc: Marcia Hunt



STREET FAIR APPLICATION

Date Received: _____ Received by: _____ City Council Approved: _____

NAME OF EVENT Anacortes High School Homecoming Parade

DATES of Event October 6th, 2017

TIME of Day 2:30 pm - ~~3:30 pm~~ 4:30 pm

NATURE/PURPOSE of Event Homecoming

PARTICIPANTS/Attendees (estimated number) 200 students

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) The parade will start at 3rd St. between O Ave and Commercial Ave to 20th St. and west on 20th St. to the Anacortes High School

DESCRIPTION of Event AHS Homecoming parade

FACILITIES requested (street, sidewalk, park, etc.) Commercial - street and sidewalk

Dates/hours requested _____

EQUIPMENT requested Ø

Dates/hours requested 3:00 pm - 4:30 pm

SERVICES requested (eg. Custodial, traffic control) Traffic control

Dates/hours requested _____

PARKING (include locations and dimensions of parking space to be available/provided) _____

3rd Street for parade set up, including floats

2017/2018 Mid Biennial Budget Review

- The 2017/2018 is the first biennial budget for the City of Anacortes.

- RCW 35A.34.130 requires a Mid-biennial review and modification:

The legislative authority of a city having adopted the provisions of this chapter shall provide by ordinance for a mid-biennial review and modification of the biennial budget. The ordinance shall provide that such review and modification shall occur no sooner than eight months after the start nor later than conclusion of the first year of the fiscal biennium. The chief administrative officer shall prepare the proposed budget modification and shall provide for publication of notice of hearings consistent with publication of notices for adoption of other city ordinances. City ordinances providing for a mid-biennium review and modification shall establish procedures for distribution of the proposed modification to members of the city legislative authority, procedures for making copies available to the public, and shall provide for public hearings on the proposed budget modification. The budget modification shall be by ordinance approved in the same manner as are other ordinances of the city.

2017/2018 Mid Biennial Budget Calendar

Departmental updates to City Council	Various	Aug 21 - Sept 26	Council chambers	Dept heads provide departmental updates and strategic goals for the remainder of the biennium.
Complete September Month end	Finance	13-Oct		
Print Departmental Budget to Actual Reports	Finance	13-Oct		Distributed to Dept Heads prior to meeting
Finance Departmental Meetings	Finance	Oct 16 - Oct 20	Dept head office	Finance Director and Dept Heads will meet individually prior to Mayor's meeting.
Mayor Departmental Meetings	Finance	10/23 - 10/27	Mayor's office	
CFC updated with MBR	Finance	25-Oct	Main floor conference room	5:00 PM
Budget Modification finalized	Finance	31-Oct		
Mayor presents MBR Mod to Council		6-Nov	Council chambers	Dept heads may be required to attend
Public hearing advertised in American		8-Nov		Get notice to newspaper by Friday Nov 3
Public hearing on MBR Mod		13-Nov		Dept heads may be required to attend
Council adopts MBR Mod		20-Nov		Dept heads may be required to attend
Property tax levy submitted to Skagit County		21-Nov		Due to county by Nov 30
Mod input into EDEN budget		29-Dec		Budget adjusted for 2018 to reflect modification

Finance Department Update

- 2017 Initiatives

- Update purchasing policy – in process
- Evaluate outsourcing of UB receipting – reviewed, didn't pencil
- Evaluate online dog tags – going live for 2018 dog tags, no fee increase to dog owners
- Rollout purchase card implementation – in process
- Transition vendors to EFT payment, averaging 50 fewer checks per check run compared to a year ago
- Implement new contract management application in support of legal department contract manager position – in process

- 2018 Initiatives

- Update Debt policy, WPTA certification

Information Technology Departments

- 2017 IT Initiatives
 - Addition of another IT technician
 - Finalized VOIP phone implementation (cost savings of \$3,250/MO)
 - Updated Windows Enterprise
 - Virtualized our accounting software system
- 2018 IT Initiatives
 - Laserfiche implementation
- 2019/2020 Budget Planning
 - Disaster recovery solution
 - Prepare for Office 365

2017/2018 Mid Biennial Budget Review

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2017/2018 Mid Biennial Budget Calendar

Departmental updates to City Council	Various	Aug 28 - Sept 26	Council chambers	Dept heads provide departmental updates and strategic goals for the remainder of the biennium.
Complete September Month end	Finance	13-Oct		
Print Departmental Budget to Actual Reports	Finance	13-Oct		Distributed to Dept Heads prior to meeting
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Finance Department Update

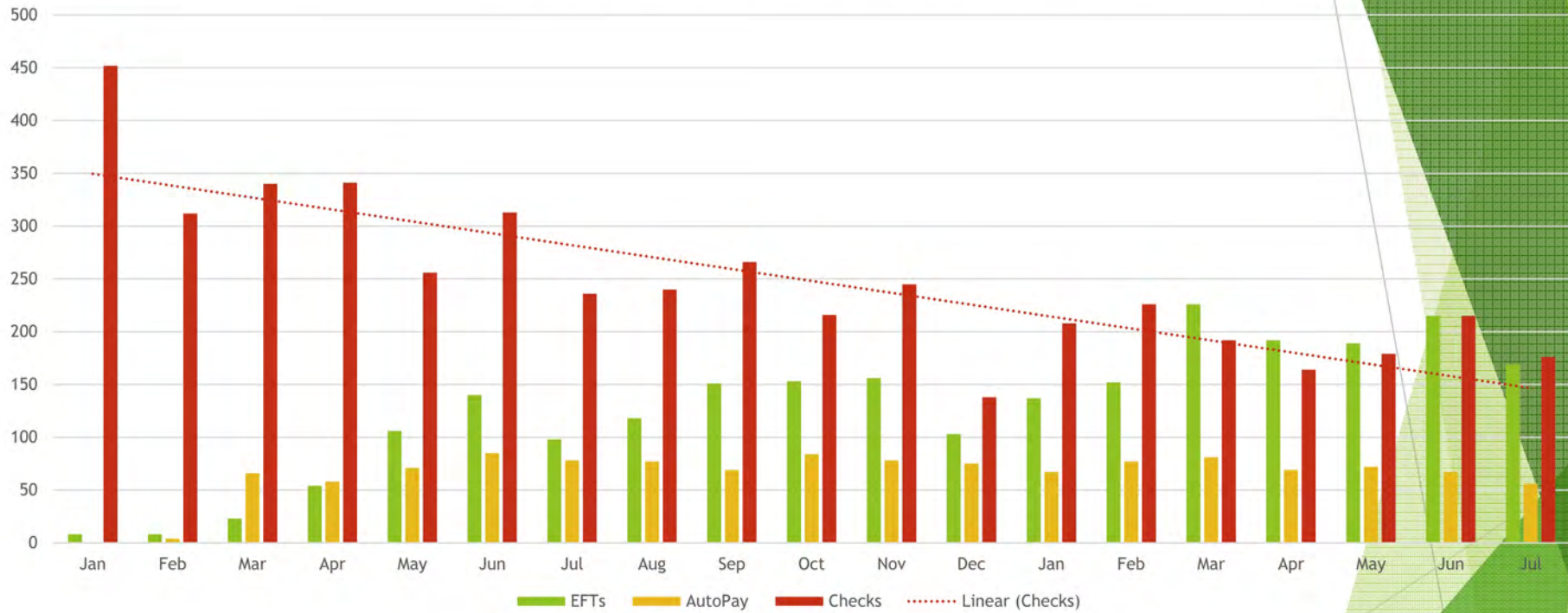
► 2017 Initiatives

- Update purchasing policy - in process
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- Transition vendors to EFT payment, averaging 50 less checks per check run compared to a year ago
- Implement new contract management application in support of legal department contract manager position

► 2018 Initiatives

- Update Debt policy, WPTA certification

Accounts Payable Check Volume by Month, Jan 2016 - Jul 2017



Information Technology Departments

- ▶ 2017 IT Initiatives
 - ▶ Addition of another IT technician
 - ▶ Finalized VOIP phone implementation (cost savings of \$3,250/MO)
 - ▶ Updated Windows Enterprise
 - ▶ Virtualize our finance system
- ▶ 2018 IT Initiatives
 - ▶ Laserfiche implementation
- ▶ 2019/2020 Budget Planning
 - ▶ Disaster recovery solution
 - ▶ Prepare for Office 365



Administrative Services Department



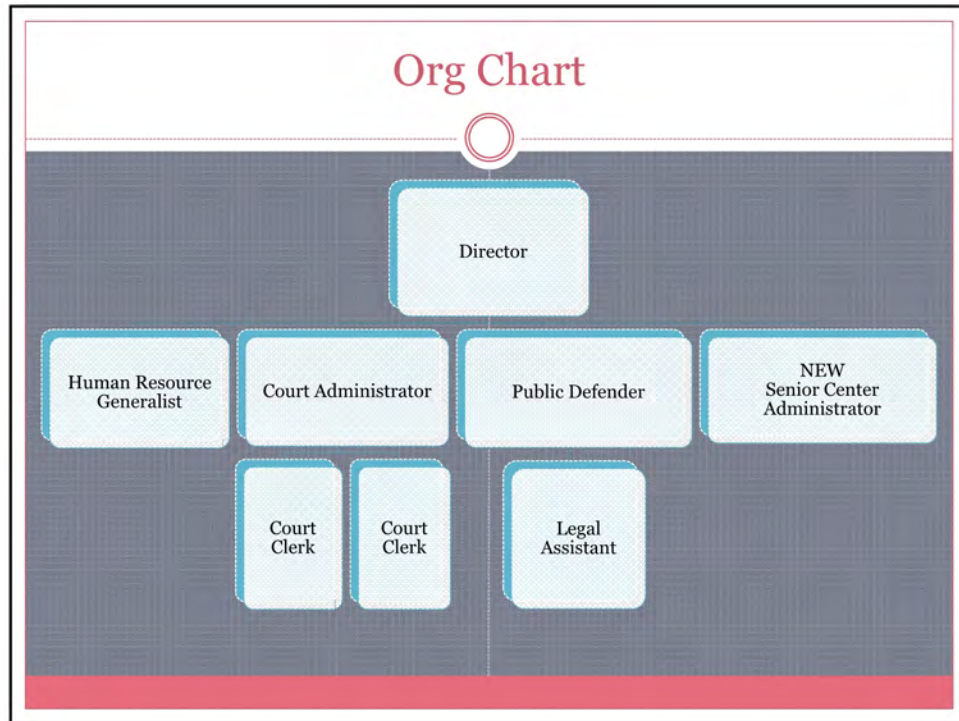
2017 – 2018
BIENNIAL BUDGET
MID BUDGET REVIEW

AUGUST 28, 2017

What Do We Do?



- The Administrative Services department provides oversight and management of **human resources, risk management, municipal court services, public defense services, Anacortes Senior Activity Center, and municipal fiber.**



Human Resources

- **Collective Bargaining**
 - Police and Fire negotiations underway
 - Library & Museum Staff petitioned to PERC for a vote to be represented by Teamster Local 231
- **Healthcare reform**
 - Projected increases in 2018
 - Regence HealthFirst 250: 7-10% increase
 - Regence High Deductible Healthcare Plan: 13-16% increase
 - Kaiser Permanente: 10-13% increase
 - Plan transition completed in 2017 for all city staff
- **Civil Service**
 - Promotional testing in 2018 for fire lieutenant, police sergeant, & police corporal
- **Initiative 1433- Sick Leave and the State Minimum Wage**
 - 2018- \$11.50
 - 1/1/2018 1 hr sick leave for every 40 hours worked for all positions

Court



- Probation Service utilization increasing as all alcohol related offenses are referred to probation for monitoring
- Courtroom improvements in closed circuit cameras in 2017

Public Defender



- Impact of new jail opening will likely lead to additional caseload because public defender appointment will occur when booked into custody
- Public defender is appointed when incarcerated. There will be less book and release.
- Overflow/Conflict attorney utilization will increase to 5-7 cases per month. This ensures we are within court mandate of 400 cases per year

Senior Center

- September 5, 2017 Anacortes Senior Center administration transitioning from Skagit County to the City.
- Skagit County is retaining nutrition services and staff (including Meals on Wheels)
 - Requires \$36k budget amendment
- Interlocal addresses cost sharing for services
- Looking to 2018 and beyond, Senior Center would like to incorporate Aging Mastery program. Likely would require additional staff that potentially could be covered by a grant.

Website

- New City website hosted by Civic Plus will be released in early October 2017.



Municipal Fiber



- City working with NoaNet to gauge interest and cost of municipal fiber project
- COS system in development for City of Anacortes
- Extensive outreach to the community in coming weeks
- Potential beta testing in early 2018
- Funding will be an ongoing discussion with City Council



ORDINANCE 3010: WIRELESS MORATORIUM

August 28, 2017





BACKGROUND

Anacortes Municipal Code

- Chapter 17.63

- Wireless Telecommunications Towers and Antennas
 - Last updated in 2008

- Chapter 5.36

- Franchises
 - Last updated in 1995

- Section 5.44.040

- Franchises to Install and Operate Cable Communication Systems
 - Last updated in 1995

Problems with Current AMC Sections

- Current provisions in the AMC do not account for
 - New technology
 - Recent types of requests received by the City
 - Recent federal and state case law
- Don't address wireless facilities in ROW
 - E.G. Towers in residential zones must be set back 100% of their height or 200 feet – what about placement in ROW?
- Don't anticipate new small cell technology
 - Placement of antennae and appurtenances on existing poles
 - Requests for replacement of current poles with taller poles (e.g. replace 45' pole with 80' pole)
- Procedural rules for master permits and permits need to be updated to comply with federal and state law



WIRELESS COMMUNICATION





PROPOSED PLAN

Update Code Sections

- Update Chapters 7.63, 5.36, and Section 5.44.040 AMC
- Staff is working with FP to update sections
- Address new small cell technology
- Address wireless appurtenances in ROW
- Comply with federal and state law
- Staff will engage industry in code update discussions

Pause New Projects

- Ord 3010 places moratorium on new applications for appurtenances and franchises
- New applicants can be accepted but subject to new code sections





MORATORIA

General Authority for Moratoria

- City is authorized to enact a moratorium while new development regulations are developed. RCW 35A.63.220
- A public hearing is required within 60 days of the adoption to adopt a work plan
- Moratorium can be up to six months in duration
- Can be extended an additional six months

Limitations on Wireless Moratoria: State Law

- RCW 35.99.050: Personal wireless services – Limitations on moratoria
 - Moratoria must be consistent with FCC guidelines for facilities siting implementation
 - If requested by applicant, City must participate in informal dispute resolution

Limitations on Wireless Moratoria: FCC Guidelines

- FCC Guidelines for facilities siting implementation

- Adopted March 1997

- Moratoria may be used

when a local government needs time to review and possibly amend its land use regulations to adequately address issues relating to the siting of wireless telecommunications facilities in a manner that addresses local concerns, provides the public with access to wireless services for its safety, convenience and productivity, and complies with the Telecommunications Act of 1996.

- Moratoria must be

- For limited period of time
 - Specify end date
 - Length should be reasonably necessary to adequately address issues described above
 - Should not be used to stall or discourage siting of telecommunication facilities

- Local agency should continue to accept and process applications subject to ordinance provisions as may be revised during moratorium

- Local agency encouraged to include community and industry in development of new code



QUESTIONS?

Thank You!





City Council Agenda Bill

Meeting Date: 8/28/2017

Agenda Item: 7c

Subject: Moratorium on new wireless facilities and telecommunication franchises

Staff Contact: Darcy Swetnam

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
x	Ordinance No. 3010
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Proposed Ordinance 3010 is a moratorium on new applications for wireless facilities and telecommunications franchises for six months to allow time for the City to adopt new sections of the Anacortes Municipal Code.

Background: Chapters 5.36 and 17.63 of the Anacortes Municipal Code are out of date and do not provide clear enough procedures or standards for the types of telecommunications and wireless applications the City faces for antennas and for franchise agreements. Therefore, staff have already consulted with outside counsel to begin the process of rewriting these sections to comply with new federal regulations, state law, and industry practices. The attached moratorium will allow the City time to halt proceeding with new applications while developing new Code sections. Staff will also be scheduling a public hearing within 60 days of adoption to develop a formal work plan for the new telecommunications ordinance.

Budget Impact	
Amount Budgeted	N/A
Budget Account (BARS)	N/A
Proposed Expenditure	N/A
Budget Amendment Required?	N/A
Revenue Source	N/A

Proposed Contract	
Contractor	N/A
Amount	N/A
Start Date	N/A
End Date	N/A

Previous Council/Committee Action: None

Competing Viewpoints Considered: None

Recommended Motion: I move we adopt Ordinance 3010, an Ordinance Establishing a Moratorium on the receipt and processing of applications to site wireless communication towers and antennas pursuant to Chapter 17.63 of the Anacortes Municipal Code and on the receipt and processing of applications for

telecommunications franchises or master permits pursuant to Chapter 5.36 of the Anacortes Municipal Code.

Alternative Actions: N/A

Attachments (listed in order presented): Proposed Ordinance 3010, RCW 35.99.050, FCC Guidelines on Wireless Moratoria

Ordinance No. 3010

An ORDINANCE ESTABLISHING A MORATORIUM on the receipt and processing of applications to site wireless communications towers and antennas pursuant to Chapter 17.63 of the Anacortes Municipal Code and on the receipt and processing of applications for telecommunications franchises or master permits pursuant to Chapter 5.36 of the Anacortes Municipal Code.

Whereas the Anacortes Municipal Code Chapter 17.63 provides procedural rules for the receipt and processing of applications for siting wireless communications towers and antennas; and

Whereas the Anacortes Municipal Code Chapter 5.36 provides rules for the receipt and processing of applications for telecommunications franchises or master permits; and

Whereas City staff is currently working, with the assistance of outside counsel, on a plan to rewrite all of the Anacortes Municipal Code sections relating to telecommunications facilities, including wireless communications towers and antennas and franchise agreements; and

Whereas the Anacortes City Council desires to preserve the status quo while the City completes all necessary code updates; and

Whereas City Council desires to rewrite Chapters 17.63 and 5.36 of the Anacortes Municipal Code to clarify criteria and procedural rules for wireless towers and antennas and franchise agreements prior to the expiration of this moratorium; and

Whereas RCW 35.99.050 authorizes the City to adopt a moratorium on the acceptance and processing of applications, permitting, construction, maintenance, repair, replacement, extension, operation, or use of any facilities for personal wireless services, provided such moratorium is consistent with Federal Communications Commission Guidelines Regarding Facilities Siting;

Whereas a moratorium is a recognized technique to avoid a rush for permits whenever a community decides to change its planning ordinances;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. Findings of fact. The City Council of the City of Anacortes makes the following findings:

A. The above recitals are adopted as findings of fact.

B. The City needs time to review and amend Chapters 5.36 and 17.63 of the Anacortes Municipal Code, and any other related land use regulations, to adequately address issues relating to the siting of wireless telecommunications facilities in a manner that addresses local

concerns, provides the public with access to wireless services for its safety, convenience and productivity, and complies with the Telecommunications Act of 1996.

C. This moratorium is not intended to stall or discourage in any way the placement of wireless telecommunications facilities within the City of Anacortes.

D. The City Council of the City of Anacortes deems it necessary to prohibit the receipt and processing of new applications for siting wireless towers and antennas and telecommunication franchises until the Code is updated, as in the interest of protection of public safety and health, and in the interest of providing time to evaluate the best alternatives for the community.

E. This action is consistent with Chapter 35.99 RCW and the Federal Communications Commission Guidelines Regarding Facilities Siting.

F. RCW 35A.63.220 and RCW 36.70A.390 allows the City to adopt a moratorium effective up to twelve (12) months subject to a public hearing within sixty (60) days and putting a work plan in place.

Section 2. Moratorium.

A. A temporary moratorium is hereby enacted in the City of Anacortes, prohibiting the processing of new applications for wireless towers and antennas and new telecommunication franchises, or any other similar applications under Chapters 5.36 and 17.63 of the Anacortes Municipal Code.

B. This ordinance does not apply to any uses legally established, permits issued, or complete applications vested, before the effective date of this ordinance.

C. Any applications submitted during the time that this moratorium is in effect may be accepted and processed by the City, but final approval will be subject to new Code provisions currently being developed.

D. Pursuant to RCW 36.70A.106, this Ordinance will be transmitted by the Finance Director to the Washington State Department of Commerce as required by law. A duly advertised public hearing shall be conducted within sixty (60) days of the adoption of this ordinance, on or about August 1, 2016.

E. Should any portion hereof be found unlawful, unconstitutional or in any way nullified or overturned, the remainder hereof shall remain in full force and effect.

F. Effective date and duration. This ordinance shall take effect five (5) days from and after its passage, approval and publication in the manner required by law. The moratorium established hereby shall terminate in sixty (60) days from the date of enactment if the City Council does not by such time hold a public hearing and adopt a work plan. The moratorium established hereby shall thereafter terminate six (6) months from the date of enactment unless duly extended.

PASSED and APPROVED this ____ day of _____, 2017.

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

RCW 35.99.050**Personal wireless services—Limitations on moratoria—Dispute resolution.**

A city or town shall not place or extend a moratorium on the acceptance and processing of applications, permitting, construction, maintenance, repair, replacement, extension, operation, or use of any facilities for personal wireless services, except as consistent with the guidelines for facilities siting implementation, as agreed to on August 5, 1998, by the federal communications commission's local and state government advisory committee, the cellular telecommunications industry association, the personal communications industry association, and the American mobile telecommunications association. Any city or town implementing such a moratorium shall, at the request of a service provider impacted by the moratorium, participate with the service provider in the informal dispute resolution process included with the guidelines for facilities siting implementation.

[2000 c 83 § 5.]

THE FOLLOWING GUIDELINES FOR FACILITIES SITING IMPLEMENTATION AND INFORMAL DISPUTE RESOLUTION PROCESS ARE AGREED TO BY THE FEDERAL COMMUNICATIONS COMMISSION'S LOCAL AND STATE GOVERNMENT ADVISORY COMMITTEE (LSGAC), THE CELLULAR TELECOMMUNICATIONS INDUSTRY ASSOCIATION (CTIA), THE PERSONAL COMMUNICATIONS INDUSTRY ASSOCIATION (PCIA) AND THE AMERICAN MOBILE TELECOMMUNICATIONS ASSOCIATION (AMTA). THE LSGAC IS A BODY OF ELECTED AND APPOINTED LOCAL AND STATE OFFICIALS, APPOINTED BY THE CHAIRMAN OF THE COMMISSION IN MARCH, 1997. A ROSTER OF LSGAC MEMBERS IS ATTACHED. CTIA, PCIA AND AMTA ARE TRADE ASSOCIATIONS REPRESENTING THE WIRELESS INDUSTRY.

I. GUIDELINES FOR FACILITY SITING IMPLEMENTATION

A. Local governments and the wireless industry should work cooperatively to facilitate the siting of wireless telecommunication facilities. Moratoria, where necessary, may be utilized when a local government needs time to review and possibly amend its land use regulations to adequately address issues relating to the siting of wireless telecommunications facilities in a manner that addresses local concerns, provides the public with access to wireless services for its safety, convenience and productivity, and complies with the Telecommunications Act of 1996.

B. If a moratorium is adopted, local governments and affected wireless service providers shall work together to expeditiously and effectively address issues leading to the lifting of the moratorium. Moratoria should be for a fixed (as opposed to open ended) period of time, with a specified termination date. The length of the moratorium should be that which is reasonably necessary for the local government to adequately address the issues described in Guideline A. In many cases, the issues that need to be addressed during a moratorium can be resolved within 180 days. All parties understand that cases may arise where the length of a moratorium may need to be longer than 180 days. Moratoria should not be used to stall or discourage the placement of wireless telecommunications facilities within a community, but should be used in a judicious and constructive manner.

C. During the time that a moratorium is in effect, the local government should, within the frame work of the organization's many other responsibilities, continue to accept and process applications (e.g., assigning docket numbers and other administrative aspects associated with the filing of applications), subject to ordinance provisions as may be revised during the moratorium. The local government should continue to work on the review and possible revisions to its land use regulations in order that the moratorium can terminate within its defined period of time, and that both local planning goals and the goals of the Telecommunications Act of 1996 with respect to wireless telecommunications services be met. Wireless service providers should assist by providing appropriate, relevant and non-proprietary information requested by the local government for the purposes of siting wireless telecommunications facilities.

D. Local governments are encouraged to include both the community and the industry in the development of local plans concerning tower and antenna siting. Public notice and participation in accordance with the local government's standard practices should be followed.

II. INFORMAL DISPUTE RESOLUTION

A. The parties have agreed to an informal dispute resolution process for the wireless industry and local governments to utilize when moratoria may seem to be adversely affecting the siting of wireless telecommunications facilities. The purpose of the process is to expeditiously resolve disputes in a manner consistent with the interests of all parties.

B. The LSGAC will publicize and promote the moratoria guidelines reflected in Part I of this document and the availability of this informal dispute resolution process in a press release, and will also urge the national organizations working with the LSGAC to promote and publicize the guidelines and the dispute resolution process to their respective members. CTIA, PCIA and AMTA also will publicize and promote the guidelines and informal dispute resolution process utilizing their respective websites, and in subsequent forums and educational materials.

C. Local government experts in the area of land use siting of wireless telecommunications facilities in accordance with Section 704 of the Telecommunications Act, as well as industry representatives will be encouraged to serve as volunteers to assist in the resolution of problems relating to moratoria. The process will work as follows:

1. Two volunteers, one representing local government and one representing the wireless industry, shall be assigned to each case. Any company seeking to locate wireless telecommunications facilities, that felt it was being adversely impacted by a moratorium that does not comply with the guidelines described above, could contact the Wireless Telecommunications Bureau ("WTB") and ask for the name of a volunteer to review the matter. Any local government seeking advice on zoning moratoria issues may also contact the WTB for volunteers. The LSGAC will provide the FCC with a list of volunteers representing local governments. The list will be maintained at the FCC by the WTB. A list of volunteers representing wireless service providers will be selected and maintained by their national associations (CTIA, PCIA, and AMTA).

2. Best efforts will be exercised in attempting to select volunteers who reflect a range of experience with different forms and sizes of local government and wireless service providers. Efforts will be used to assign volunteers whose experience has been with similarly situated local governments to those at issue. After the individual's name is provided it will be moved to the bottom of the list, so as to create a procedure where volunteers do not have a disproportionate number of cases to review. Volunteers cannot mediate a dispute if they have a direct interest of any type in the geographic area under review.

3. If, for any reason, the volunteer[s] was [were] not able to review the issue at that time, the complainant may contact the WTB and obtain the next name [or names] on the list. It is anticipated that the amount of time that will be spent by the volunteers reviewing and opining on these issues will be one to three hours per case.

4. The local government volunteer will review and listen to the local government's explanation of the issues. The wireless service provider volunteer will review and listen to the wireless service provider's explanation of the issues. If necessary, the volunteers will ask appropriate follow-up questions, then will make appropriate contacts, as [they] he or she deems necessary. The volunteers will then discuss the issues as they understand them, and attempt to reach a mutually agreeable proposed course of action. The volunteer[s] will then contact each party individually, (the local government volunteer contacting the local government, and the wireless service provider volunteer contacting the wireless service provider) and will inform each party of his or her opinion as to whether the present activities comply with the moratoria guidelines, making recommendations as may be appropriate. The recommendation and mediation process by the volunteers should be concluded within 60 days.

5. Neither party is bound by the recommendations of the volunteer[s]. Should the complaining part[ies] be dissatisfied with the result, the part[ies] retain the option to bring legal action.

6. This process is intended as a mechanism to resolve issues short of court action, if possible. As a result, none of the discussions, statements, or information conveyed in the informal process, or even the fact that the informal process was undertaken, are subject to discovery, or admissible in a judicial or quasi-judicial proceeding.

D. Upon agreement with LSGAC on the moratoria guidelines and informal dispute process described herein, CTIA will withdraw without prejudice its petition seeking preemption of zoning moratoria, docket number DA96-2140, FCC97-264.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning September 5, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

September 5, 2017

- Public Hearing: Anacortes 2018-2023 Transportation Improvement Plan (TIP) Ordinance 3008 (Discussion/Possible Action)
- Requested Amendment to Prilled Sulfur Interlocal Agreement with Port of Anacortes (Discussion)

September 11, 2017

- Final Plat Approval, Phase IV, Rock Ridge South Plat (Discussion/Possible Action)
- Fire/EMS Budget and General Update (Discussion)

September 18, 2017

- Water Rate Study Presentation (Discussion)
- Library Budget and General Update (Discussion)

September 25, 2017

- Anacortes Americorp in Anacortes School District Presentation

October 2, 2017

October 9, 2017

- Closed Record Public Hearing, Conditional Use Permit CUP-2017-0002: Dog Kennel/Boarding and Grooming Associated with an Existing Doggy Daycare at Molly Lane (Discussion/Possible Action)
- Closed Record Public Hearing, SDP-2017-0001; WSDOT Shoreline Permit(s) SSDP, SCUP & Shoreline Variance; SR-20 /Sharpe's Corner Vicinity Improvements (Discussion/Possible Action)

October 16, 2017

October 23, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Planning, Monday, Aug 28, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Tuesday, Sep 5, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, Sep 7, 2017, 1:30 PM, City Hall
- Planning, Monday, Sep 11, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Safety, Tuesday, Sep 12, 2017, 4:30 PM, Mayor's Office, City Hall
- Finance, Wednesday, Sep 13, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Sep 18, 2017, 5:00 PM, Public Works Director's Office, City Hall
