



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

May 15, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Committee Assignments
 - b. Public Safety Committee
 - c. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of May 8, 2017
 - b. Approval of Claims in the amount of: \$373,960.53
 - c. Contract Modification: WWTP Sewage Sludge Incinerator Scrubber Improvement Project (15-032-SEW-002)
 - d. Interlocal Agreement with Skagit County: Mutual Assistance on Minor Projects
 - e. Street Fair Applications: Anacortes Waterfront Festival/Majestic Glass Corvette Club and Anacortes Jingle Bell Dash
6. **Public Hearings**
 - a. * Community Development Block Grant (CDBG): Review and Approve 2017/2018 Action Plan (Action)
7. **Other Business**
 - a. * Northwest Career and Technical Academy Update by Director Lynette Brower (Discussion)
 - b. EDASC Update by Executive Director John Sternlicht (Discussion)
 - c. Ordinance 3004: Amending AMC 19.16 (Discussion/Possible Action)
 - d. Heart Lake Milfoil and Algae Treatments (Discussion)
8. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 22, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 22, 2017

Special Meeting: Special Meeting Thursday, May 25, 6-8 p.m.: Commercial Development Regulations Open House

- Resolution 1987: Interlocal Cooperative Purchasing Agreement with US Communities (Discussion/Possible Action)
- Library Update (Discussion)

June 5, 2017

- Contract Award: Water Treatment Plant LED Lighting Retrofit & Upgrade Project
- Closed Record Public Hearing: CUP-2017-0001, Anacortes School District, Cap Sante High School Portable(s) at SE corner of 22nd Street & "J" Avenue
- Request for Final Plat Approval: PUD-2011-0001, Jacob's Meadow, D Avenue/30th Street (Discussion/Possible Action)

June 12, 2017

June 19, 2017

June 26, 2017

July 3, 2017

DAY CELEBRATION. DO NOT SCHEDULE ANY BUSINESS THIS NIGHT.

July 10, 2017

July 17, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, May 15, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Thursday, May 18, 2017, 6:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, May 24, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Jun 5, 2017, 5:00 PM, Public Works Director's Office, City Hall

City Council Minutes – May 8, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of May 8, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Ryan Walters, Erica Pickett, Brad Adams, Liz Lovelett and Matt Miller were present. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Appointment of Councilmember to Fill Remainder of Councilmember John Archibald's Term: Candidate Interviews and Discussion

Administrative Services Director Emily Schuh summarized the procedure for appointing a city councilmember to fill the term vacated by John Archibald effective April 30, 2017. Her slide presentation was added to the packet materials for the meeting. Ms. Schuh advised that candidates Bob Hyde and Bruce McDougall would each respond to two previously identified questions and that councilmembers were free to ask additional questions of the candidates. Ms. Schuh thanked the candidates for stepping forward for consideration.

Bruce McDougall confirmed that he did intend to run for City Council Position 5 in November. He summarized the values and skills he felt he could bring to the Council position including an extensive background in technologies trends and high tech infrastructure, interest and experience in green energy systems and carbon footprint reduction, broad knowledge of geopolitics and economics, analytic problem solving, and remaining steady even in the face of challenge or crisis.

Bob Hyde confirmed that he did intend to run for elected office in November. He summarized the values and skills he felt he could bring to the Council including a passion for making government work well, a passion for people, infectious optimism, expertise in economic development, expertise in governance, expertise in infrastructure, a sense of humor, an understanding of how Anacortes fits into the region and its collaborative potential, and a servant's heart.

Mayor Gere asked each councilmember to opine on the candidates. All the councilmembers commented that the city was fortunate to have two very strong candidates for the position and thanked Mr. McDougall and Mr. Hyde for offering to serve the community on the Council. Each councilmember listed what he or she felt were the experience and strengths that the two candidates would bring to the existing skill set on the Council. Mr. Walters thanked Chad Ehler for participating in the process before withdrawing his candidacy on May 3 and reminded that four city council seats were up for election in November.

Ms. Pickett moved, seconded by Mr. Walters, to appoint Bruce McDougall to the City Council position vacated by John Archibald. Vote: Ayes – Walters, Pickett, Adams, Lovelett, Miller and Johnson. Motion carried.

Mr. Walters said he would be reviewing committee assignments now that a new councilmember had been appointed and invited all councilmembers to let him know if they were interested in a change of assignments.

Oath of Office for New City Councilmember:

City Clerk Steve Hoglund administered the Oath of Office to newly appointed Councilmember Bruce McDougall. Mr. McDougall joined his colleagues on the dais and participated as a voting councilmember for the duration of the meeting.

Housing Affordability and Community Services Committee: Mr. Johnson reported from the committee meeting held the prior Thursday at which the members discussed progress on the strategic plan for affordable housing.

Planning Committee: Mr. Walters reported that the committee meeting scheduled for earlier in the evening had been cancelled.

Public Comment

Walt Blackford, Puget Sound Energy Outreach Manager, reported on the results of the 2017 Home Energy Assessment Door-to-Door campaign conducted in Anacortes on April 4 through April 6. Mr. Blackford's slide presentation was added to the packet materials for the meeting. He concluded that 788 doors were contacted, 173 residents engaged, and 72 residents enrolled for an average annual energy savings of 575 kWh. Councilmembers thanked Mr. Blackford and his staff for helping to reduce energy use in the city.

Consent Agenda

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion passed unanimously by voice vote.

- a. Minutes of April 27, 2017 and May 1, 2017
- b. Approval of Claims in the amount of: \$446,219.18
- c. Contract Modification: Coatings on the Inside of Washington Park Upper Men's Restroom (15-028-IDS-007)
- d. Contract Modification: Storvik Park Spraypad and Restroom Project (14-014-IDS-002)

The following vouchers/checks were approved for payment:
EFT numbers: 84797 through 84838, total \$178,712.96
Check numbers: 84839 through 84882, total \$207,078.19
Wire transfer numbers: 215264 through 216090, total \$13,140.14

OTHER BUSINESS

Anacortes Historic Preservation Board Annual Report

Ken Hansen, member of the Anacortes Historic Preservation Board, updated Council on the Board's goals and accomplishments over the past year. Mr. Hansen's slide presentation was added to packet materials for the meeting. He announced that the new Anacortes Museum exhibit, "At Home in Anacortes," would open on May 13 in conjunction with National Historic Preservation Month. Mr. Hansen reported on Board activity including educational workshops, the Central Business District historical building plaque project, research on historic architectural styles in Anacortes in support of the museum exhibit, and research establishing the oldest home in Anacortes. Mr. Hansen then presented the 2017 Preservation Award to Chad and Angie Sage for their home renovation at 2024 L Avenue. Mr. Walters observed that the home had belonged to his great grandparents and great aunt and uncle prior to the restoration. Councilmembers thanked Mr. Hansen and the Historic Preservation Board for their time and efforts on behalf of the community.

Mayor Gere invited members of the audience to comment on this agenda item. No one present wished to address the Council.

Fiber Optics Project Update

Public Works Director Fred Buckenmeyer presented an update on the fiber optic network project. His slide presentation was added to the packet materials for the meeting. Mr. Buckenmeyer summarized prior presentations identifying the project phasing, first installing a dark fiber network to replace the aging and outdated radio-based telemetry system for the water and wastewater systems, then lighting that fiber to serve as a municipal broadband network. He reminded that Council had previously approved a contract with NoaNet for design, permitting and construction support of the fiber system. Mr. Buckenmeyer said staff would seek council approval later in the evening to contract for installation of the central (“in town”) and eastern segments of the system which were expected to substantially complete at the end of the summer.

Mr. Buckenmeyer then explained in some detail the technology selected for the eastern segment of the network connecting the Blue Heron reservoir in Anacortes with the water treatment plant in Mount Vernon. He reminded that Council had previously approved a contract to purchase microduct from Craley in the United Kingdom which would be used to install fiber inside the existing water transmission main, a much more efficient method than trenching or pole-mounting the fiber for that extended distance. Mr. Buckenmeyer emphasized that the microduct system was already in use internationally, was fully certified by the ANSI, and had been approved for use in Anacortes by the Washington State Department of Health. He clarified that fiber transmits light, not electricity, so there would be no electricity in the pipes and that the carrying capacity of the 36-inch water mains would not be appreciably reduced. Mr. Buckenmeyer said city crews were already at work preparing the pipe for the microduct and that installation was expected to complete by September 1.

Mr. Buckenmeyer concluded by outlining a possible model for using the fiber telemetry system as the backbone of a municipal broadband network, using the Anacortes Public Library as the network hub, Public Works staff to install, operate and maintain the system, and contracted internet service providers (ISPs) to connect end users and provide customer support to them. Mr. Buckenmeyer responded to councilmember questions about keeping service affordable for local residents and businesses, repaying the utility systems over time for the up front capital investment, Council participation in eventual selection of a service model, the demonstrated safety of the microduct installation method, and the timing of the third phase of the project to the west end of Anacortes.

Mayor Gere reported that earlier in the day she and staff had met with the Port of Skagit which was working with EDASC to create a strategic plan to run fiber from Anacortes to Concrete to provide critical support for economic development in the county. The mayor said Anacortes was ahead of the rest of the county, already constructing the westernmost part of that network. She called fiber the biggest quality of life project for the community, for education, for families, and for economic development. In response to a question from Mr. Walters regarding a potential grant of \$500K from Skagit County for the fiber installation, Mr. Buckenmeyer and Mayor Gere advised that the city was still negotiating terms with the county and would continue to work with Port of Skagit and EDASC to educate all parties about the big picture of fiber in Skagit County.

In response to a question from Mr. Miller about the budget for the fiber project, Mr. Buckenmeyer reported that staff had estimated costs of roughly \$1M for each of the three fiber segments and currently anticipated spending totaling \$2.2M by year end to complete the first two segments so the project was on budget. Mr. Johnson reiterated a prior request that agenda bills relating to capital projects reflect progress to date against project-level budget.

Contract Award: Anacortes Fiber Build (14-056-IDS-001)

Contract Award: Purchase of Fiber Optics Communication Materials (Fiber) (14-056-IDS-004)

Contract Award: Purchase of Fiber Optics Communication Materials (Conduit and Drops) (14-056-IDS-003)

Assistant Public Works Director Matt Reynolds presented three contracts for Council approval: a construction contract for the central and eastern segments of the fiber network and material procurement contracts for fiber and for conduit and drops, as presented in the packet materials. Mr. Reynolds advised that the low bid for the construction contract was from Henkels & McCoy, Inc. and recommended awarding to Henkels & McCoy. He responded to questions from councilmembers about the material specification for the fiber, the excess capacity of the fiber, and the bid results. Mr. Reynold noted that the low bid was within \$30K of the engineer's estimate so staff was comfortable with the bid and reported that NoaNet had worked successfully with Henkels & McCoy elsewhere.

Mr. Johnson moved, seconded by Ms. Lovelett, to provide consent to award contracts for the subject project in the amount of \$1,019,043.76 to Henkels & McCoy, Inc., and in the amount of \$154,097.72 to Power and Telephone, and in the amount of \$47,758.36 to Gray Bar. Vote: Ayes – Pickett, Adams, Lovelett, McDougall, Miller, Johnson and Walters. Motion carried.

There being no further business, at approximately 7:40 p.m. the Anacortes City Council meeting of May 8, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 15, 2017 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
214999	2/8/2017	3/6/17	00148	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE MONTHLY LUNCH DON M	\$15.00
216195	3/7/2017	22257134	04013	SIGMA-ALDRICH, INC.	E COLI TESTING	\$174.38
216068	3/15/2017	6688	01269	HOW IT WORKS, INC	BARK IN THE PARK POSTERS	\$80.00
214791	3/25/2017	644514630	04308	COSTCO WHOLESALE CORPORATION	64 DURACELL AAA BATTERIES - IT	\$32.53
214790	3/25/2017	A115434/1	00021	ACE HARDWARE	SOAP, SPONGES - WA PARK	\$25.44
215087	3/27/2017	5097878	00932	FERGUSON ENTERPRISES, INC	PLUMBING PARTS STATION 2 WATER HEATER	\$91.84
214884	3/28/2017	102-0550720-9969863B	08811	AMAZON.COM	PHONE CASE-GALAXY S6 - DON/PAUL	\$26.57
214914	3/28/2017	37001198811	02342	SAFEWAY INC	EGG DASH SUPPLIES	\$23.97
214890	3/28/2017	5403640176	02816	UNITED STATES POSTMASTER	POSTAGE	\$9.85
214888	3/28/2017	89857	00939	FASTENAL CO	FASTENERS	\$2.35
214887	3/28/2017	A1211232	02405	SEBO'S DO-IT CENTER	CLEANING SUPPLIES	\$21.54
214889	3/28/2017	B360183	02405	SEBO'S DO-IT CENTER	FASTENERS	\$3.30
214886	3/28/2017	C277993	02405	SEBO'S DO-IT CENTER	REPLACEMENT OF CHAIN SAW	\$499.10
214885	3/29/2017	102-0550720-9969863A	08811	AMAZON.COM	SURFACE CASE & MISC OFFICE SUPPLIES	\$89.96
214913	3/29/2017	132338	10461	ABP TECH	WALL MOUNT KEYBOARD READER	\$10,140.13
214986	3/29/2017	80006	09623	RED ROBIN	WSU URBAN IPM TRAINING LUNCH - JIM RAINS & STRICKLAND	\$21.07
214984	3/30/2017	100831379	06107	ACCIS	IT ACCIS CONFERENCE SPOKANE	\$250.00
214983	3/30/2017	102-4105067-9193867	08811	AMAZON.COM	WIRELESS HEADSET BUNDLE - PAUL - BLDG	\$240.83
214912	3/30/2017	112-0055440-6310838	08811	AMAZON.COM	2000 BLANK BUSINESS CARDS	\$43.90
214982	3/30/2017	112-9115265-5575466	08811	AMAZON.COM	LABEL MAKER POWER SUPPLY CHARGER - IT	\$8.99
215020	3/30/2017	1235	10184	US BANK	RAINS & STRICKLAND LUNCH DAILY TRIPS	\$35.11
214981	3/30/2017	67023265	10094	GOOD TO GO!	TOLL CHARGE FOR TRAVEL TO KENT - ENGR	\$2.75
215015	3/30/2017	7255460156148	08928	ALASKA AIRLINES	IT ACCIS CONFERENCE SPOKANE	\$166.40
214985	3/30/2017	A00671	02405	SEBO'S DO-IT CENTER	CABLE/WIRE ROPE CLIPS	\$17.53
215016	3/31/2017	113-3587744-8625809	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,344.86
215017	3/31/2017	113-8704615-5830628	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,946.85

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215021	3/31/2017	8561 00001 55986	07231	HOME DEPOT	IT OFFICE DOOR BOLT	\$11.15
215019	3/31/2017	A01099	02405	SEBO'S DO-IT CENTER	BALLFIELD TOOLS	\$131.17
215018	4/1/2017	113-3587744-8625809	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,344.86
215022	4/2/2017	050144	10184	US BANK	PER DIEM LUNCH INTERNAIONAL FERRY FUN - ALEXANDER S COFFEE	\$8.92
215085	4/2/2017	300494935	10184	US BANK	COMMUTER TRANSPORT/INTERNATIONAL FERRY	\$53.65
215119	4/2/2017	89806	10184	US BANK	HOTEL STAY @ THE SIDNEY PIER HOTEL	\$132.21
215120	4/3/2017	1517	09222	WASHINGTON STATE FERRIES	WSFERRIES KICKOFF SIDNEY RUN. OVERNIGHT	\$53.65
215121	4/3/2017	23214395	10184	US BANK	LUNCH - SIDNEY KICK OFF FERRY RUN.	\$9.21
215086	4/3/2017	A02930	02405	SEBO'S DO-IT CENTER	PAINT BRUSHES, CEMENT, PLUGS FOR FIBER PROJECT	\$54.94
215083	4/3/2017	A03140	02405	SEBO'S DO-IT CENTER	SMALL TOOL	\$34.17
215084	4/3/2017	A03208	02405	SEBO'S DO-IT CENTER	CAUTION TAPE	\$11.92
215115	4/4/2017	0188-480707	03816	CONSOLIDATED ELECTRICAL	TOOLS FOR INVENTORY	\$72.62
215165	4/4/2017	170312	04831	T-SHIRTS BY DESIGN	WORK CLOTHES - BRANDON	\$73.78
215116	4/4/2017	A03521	02405	SEBO'S DO-IT CENTER	PLUNGER AFD STATION 1	\$7.91
215117	4/4/2017	J01609	01023	FRONTIER BUILDING SUPPLY	CEMENT	\$80.50
215118	4/4/2017	J01849	01023	FRONTIER BUILDING SUPPLY	4 X 8 WAFER SHEATING-BENCH	\$27.32
215221	4/5/2017	001-365389	02109	PISTON SERVICE OF ANACORTES	STEEL FOR DEPOT ART PLACEMENT	\$9.97
215168	4/5/2017	218556	10529	DITCH WITCH NORTHWEST	LITHIUM BLUE LITHIUM, SLEEVE FOR FIBER PROJECT	\$57.55
215166	4/5/2017	A04065	02405	SEBO'S DO-IT CENTER	PARK CLEANING SUPPLIES - V.P.	\$25.03
215167	4/5/2017	A04289	02405	SEBO'S DO-IT CENTER	METAL BLADE/GALV. PIPE	\$68.86
215220	4/6/2017	012859	02405	SEBO'S DO-IT CENTER	WTP DEGREASER	\$14.09
215219	4/6/2017	111-0124986-1193827	08811	AMAZON.COM	IT KEYBOARD AND MOUSE	\$87.35
215218	4/6/2017	111-9206560-4139448	08811	AMAZON.COM	APD POE SWITCH FOR VIDEO CAMERAS	\$787.70
215624	4/6/2017	A04777	02405	SEBO'S DO-IT CENTER	HAMMER BIT	\$19.30
215223	4/6/2017	A07857	02405	SEBO'S DO-IT CENTER	FASTENERS - DEPOT ART	\$21.12
215224	4/6/2017	A04814	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.34
215222	4/6/2017	J02295	01023	FRONTIER BUILDING SUPPLY	LUMBER FOR DEPOT DOOR REPAIRS	\$243.97
215310	4/7/2017	00037616	10556	TOURNESOL SITEWORKS LLC	BOLLARDS FOR STORVIK PARK SPRAY PARK	\$1,070.90
215309	4/7/2017	A05292	02405	SEBO'S DO-IT CENTER	TOPSOIL FOR BALLFIELDS	\$11.69
215308	4/8/2017	2005776565183	05645	DELL SERVICE SALES	COMPUTERS - LIB 19; FACILITES 1	\$22,467.09
215307	4/9/2017	114-4529588-3557024	08811	AMAZON.COM	WHEEL FOR WHEELBARROW - PARKS	\$36.34
215202	4/9/2017	114-9828483-3163413	08811	AMAZON.COM	SUPER GLUE, SHARPIES AND MEMO PADS	\$31.21

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215305	4/10/2017	015917	02405	SEBO'S DO-IT CENTER	FACILITIES INVENTORY PARTS	\$25.68
215330	4/10/2017	0188-480872	03816	CONSOLIDATED ELECTRICAL	DEPOT ART LIGHTS	\$33.33
215334	4/10/2017	114-1119173-3467463	08811	AMAZON.COM	ALCOHOL FREE SURFACE WIPES	\$12.29
215306	4/10/2017	A06669	02405	SEBO'S DO-IT CENTER	FASTENERS	\$14.93
215311	4/10/2017	A21142/1	00021	ACE HARDWARE	YELLOW FLAGGING TAPE	\$28.35
215333	4/11/2017	112-6878223-8998650	08811	AMAZON.COM	SLIPCASE FOR LAPTOP	\$20.07
215440	4/11/2017	683305085	01997	ORIENTAL TRADING CO INC	REC PROGRAM SUPPLIES	\$178.26
215332	4/11/2017	A07622	02405	SEBO'S DO-IT CENTER	FASTENERS	\$8.35
215331	4/11/2017	A21662/1	00021	ACE HARDWARE	RAKES	\$40.99
215535	4/12/2017	0188-480876	03816	CONSOLIDATED ELECTRICAL	PVC CONDUIT FOR FIBER PROJECT	\$71.77
215436	4/12/2017	108661/6/76171	02651	STOWES SHOES & CLOTHING	RAIN BOOTS - BRENNAN	\$129.09
215434	4/12/2017	J03748	01023	FRONTIER BUILDING SUPPLY	1X6 8' UTILITY SPF MIX FOR FIBER PROJECT	\$38.89
215497	4/13/2017	017099-IN	06422	NURNBERG SCIENTIFIC	MFC BROTH, SODIUM HYDROXIDE	\$183.31
215503	4/13/2017	112-5911897-6441062	08811	AMAZON.COM	CASE OF CREAMER PACKETS	\$21.81
215743	4/13/2017	114-5815090-3753029	08811	AMAZON.COM	TRASH BAGS	\$11.74
215435	4/13/2017	114-9827852-6620260	08811	AMAZON.COM	DEWALT TOP HANDLE JIG SAW - PARKS	\$139.97
215441	4/13/2017	35725	02227	RAINBOW RACING SYSTEM	ART DASH SUPPLIES	\$386.27
215437	4/13/2017	5145398	00932	FERGUSON ENTERPRISES, INC	STA 2 FLOW SENSOR	\$27.60
215439	4/13/2017	waana90188	00939	FASTENAL CO	FASTENERS FOR DEPOT ART INSTALLATION	\$51.40
215494	4/14/2017	0188-481044	03816	CONSOLIDATED ELECTRICAL	STA 1 PARTS- DROP CORD FOR EXHAUST	\$386.16
215495	4/14/2017	0188-481050	03816	CONSOLIDATED ELECTRICAL	PARKS WELDER EXTENSION	\$97.35
215500	4/14/2017	360272	10145	CAMPBELL'S	P. STEFFEN. WPTA CONFERENCE LODGING 4/11-14	\$393.66
215501	4/14/2017	41766432768	06414	BLUE COW CARWASH	WASH CITY CAR	\$9.00
215502	4/14/2017	478118	10145	CAMPBELL'S	STEVE H WPTA CONFERENCE LODGING 4/11-4/14	\$440.34
215499	4/14/2017	8852	02342	SAFEWAY INC	SUPPLIES FOR MESSY ME - FOOD ITEMS. NO	\$22.98
215498	4/14/2017	A019166	02405	SEBO'S DO-IT CENTER	FASTENERS	\$5.90
215496	4/14/2017	A08863	02405	SEBO'S DO-IT CENTER	FASTENERS - BENCHES	\$33.77
215589	4/17/2017	621	02405	SEBO'S DO-IT CENTER	STA 1 DROP CORDS	\$15.15
215588	4/17/2017	622	02405	SEBO'S DO-IT CENTER	STA 1 DROP CORDS	\$12.81
215594	4/17/2017	A10397	02405	SEBO'S DO-IT CENTER	HAND TROWELS	\$10.71
215592	4/17/2017	A10663	02405	SEBO'S DO-IT CENTER	PRUNING SAW, BROOM - ACFL	\$88.94
215590	4/17/2017	A10715	02405	SEBO'S DO-IT CENTER	PARKS SHOP FASTENERS	\$5.20
215593	4/17/2017	U76982/1	00021	ACE HARDWARE	BATTERIES, CAUTION TAPE - REC PROGRAM	\$19.51

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215658	4/18/2017	114-3477804-0095432	08811	AMAZON.COM	ROLL PAPER TOWELS	\$31.66
215591	4/18/2017	114-4482391-3497806	08811	AMAZON.COM	OTTERBOX COVER - LIBBY'S PHONE	\$12.44
215613	4/18/2017	230403	10565	GREENVELOPE	INVITE SOFTWARE	\$195.00
215608	4/18/2017	A11097	02405	SEBO'S DO-IT CENTER	PAINT SUPPLIES	\$21.66
215609	4/18/2017	AN50152	00524	CENTRAL WELDING SUPPLY CO, INC	STEEL WIRE	\$34.14
215610	4/18/2017	J05272	01023	FRONTIER BUILDING SUPPLY	JIGSAW BLADES	\$12.49
215655	4/19/2017	00324	03884	SKAGIT COUNTY BAR ASSN	LIBERTY BELL LUNCH BBOWERS	\$35.00
215698	4/19/2017	0188-481197	03816	CONSOLIDATED ELECTRICAL	OPS COMPRESSOR CORD	\$173.55
215653	4/19/2017	11601	02405	SEBO'S DO-IT CENTER	FIDALGO CENTER - OUTLET	\$12.67
215656	4/19/2017	189506	00021	ACE HARDWARE	AUTO STRIPPER & CRIMPER	\$38.52
215657	4/19/2017	7354	08990	MICHAELS	SUPPLIES FOR REC CLASSES	\$48.64
215693	4/19/2017	78699	04417	LANCER SALES USA INC	DETERGENT AND ACID RINSE	\$678.00
215699	4/19/2017	87977	08879	PARTY CITY	REC CLASS SUPPLIES	\$46.15
215654	4/19/2017	ACCIS	10184	US BANK	TAXI - IT CONFERENCE SPOKANE 4/19-4/21/17	\$25.07
215742	4/20/2017	114-1932004-9488218	08811	AMAZON.COM	CALCULATORS	\$17.98
215670	4/20/2017	114-8908884-9241845	08811	AMAZON.COM	SANI-HANDS WIPES FOR FINGERPRINTING	\$31.14
215662	4/20/2017	152805	09864	DOG WASTE DEPOT	DOG WASTE BAGS	\$1,180.00
215689	4/20/2017	A12088	02405	SEBO'S DO-IT CENTER	FIDALGO CENTER REPAIR ITEMS	\$12.67
215692	4/20/2017	A12182	02405	SEBO'S DO-IT CENTER	STAPLES - ACFL	\$8.88
216134	4/21/2017	001837	02405	SEBO'S DO-IT CENTER	FASTENERS - DANIELS FIELD	\$27.13
216135	4/21/2017	001841	02405	SEBO'S DO-IT CENTER	DRILL BITS - DANIELS FIELD	\$16.25
215738	4/21/2017	039844	10184	US BANK	CERVANTES PARKING LOTS AND GARAGES-LOT C SEATAC	\$62.08
215737	4/21/2017	81614247	10184	US BANK	CERVANTES LODGING ACCIS CONF 4/19-4/21	\$225.96
216132	4/21/2017	913721/1	00021	ACE HARDWARE	DRILL BITS - DANIELS FIELD	\$30.43
215739	4/21/2017	A12683	02405	SEBO'S DO-IT CENTER	PUBLIC SAFETY BUILDING ITEMS	\$49.45
215642	4/21/2017	AV-7952,MG-6479	00780	DEPARTMENT OF ECOLOGY	INCINERATOR OPERATOR CERTIFICATION	\$400.00
215736	4/21/2017	Memerbship	08811	AMAZON.COM	PRIME MEMBERSHIP	\$107.42
216133	4/21/2017	WAANA90404	00939	FASTENAL CO	FASTENERS - DANIELS FIELD	\$27.20
215741	4/22/2017	112-7311266-9277812	08811	AMAZON.COM	JOHN F PHONE CASE	\$13.10
216069	4/22/2017	5379	01530	LAKESIDE INDUSTRIES, INC.	CRUSHED ROCK - HEART LAKE PARKING LOT	\$84.26
215744	4/23/2017	113-1394590-0254605	08811	AMAZON.COM	C BATTERIES	\$9.68
215745	4/23/2017	113-9377115-8184268	08811	AMAZON.COM	LIPTON TEA	\$8.20

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215746	4/23/2017	114-5926448-4223408	08811	AMAZON.COM	SUPER GLUE	\$3.54
215842	4/24/2017	0170454-IN	06422	NURNBERG SCIENTIFIC	BOD NUTRIENT BUFFER PILLOWS	\$220.09
216168	4/24/2017	13995	02670	SUNLAND BARK & TOPSOILS	SOIL FOR STORVIK BALLFIELD REPAIRS	\$271.14
215807	4/24/2017	277465	00408	MARKET LLC, THE	POPSICLES	\$4.99
215841	4/24/2017	50001868830	02342	SAFEWAY INC	TRACK AND FIELD SUPPLIES	\$25.91
215806	4/24/2017	A14572	02405	SEBO'S DO-IT CENTER	STRIPING PAINT - STORVIK	\$13.00
215808	4/24/2017	A14816	02405	SEBO'S DO-IT CENTER	WA PARK GARBAGE CAN REPAIR	\$868.00
215107	4/24/2017	TI-0308801	01869	NEWMAN TRAFFIC SIGNS	9" X 18" ALUMINUM STREET SIGN BLANKS	\$431.76
215873	4/25/2017	0188-481335	03816	CONSOLIDATED ELECTRICAL	PROPANE LIGHT FIXTURE PARTS	\$22.84
216190	4/25/2017	1096310387	02193	FERRELLGAS	PROPANE FOR PRESSURE WASHER TANK	\$83.61
215847	4/25/2017	112-8022238-0869000	08811	AMAZON.COM	FINANCE - USB STICK	\$5.41
215875	4/25/2017	15	00306	BAYSHORE OFFICE PRODUCTS INC	GROMMET	\$8.46
216071	4/25/2017	49032	02405	SEBO'S DO-IT CENTER	SOD CUTTER RENTAL	\$32.55
215877	4/25/2017	51076	01564	LEFEFER TURF FARM	SOD FOR STORVIK PARK	\$692.32
216121	4/25/2017	594826	10092	WALTER E NELSON CO	FACILITY SUPPLIES WTP	\$287.45
215843	4/25/2017	A15328	02405	SEBO'S DO-IT CENTER	FASTENERS/PADLOCK	\$27.85
215844	4/25/2017	A15420	02405	SEBO'S DO-IT CENTER	FASTENERS & PADLOCK	\$33.45
215845	4/25/2017	A15598	02405	SEBO'S DO-IT CENTER	FASTENERS/BIT/STENCIL	\$17.83
215766	4/25/2017	Order	08048	DWYER INSTRUMENTS INC	DWYER FLOWMETER VFC	\$307.49
215840	4/25/2017	xxxxx7	10346	IMPORTED P CARD TRANSACTION	Inf:CIVIC/SOCIAL/FRATERNAL-PAYPAL *SKAGITBAR	\$70.00
216158	4/26/2017	0110211	06543	PACIFIC TIRE COMPANY, INC	MICHELIN TIRES TO STOCK SHOP	\$482.30
216131	4/26/2017	1041470	02519	SKAGIT PUBLISHING LLC	PUBLISH AA-1592696, 1608056, 1609764, 1609770, 1610234, 1610250	\$1,047.48
215815	4/26/2017	114-0989739-0381008	08811	AMAZON.COM	SOLAR POWERED SPIDER ROBOT	\$2.65
215814	4/26/2017	114-2155880-3032240	08811	AMAZON.COM	THAMES & KOSMOS WIND POWER 3.0 SCIENCE	\$128.11
215821	4/26/2017	170391	04831	T-SHIRTS BY DESIGN	SURVIVOR CAMP T-SHIRTS	\$286.44
216255	4/26/2017	21973	08541	JET CITY TRUCKING & AGGREGATE	SCREENED SAND FOR STOCKPILE / WATER	\$596.23
216119	4/26/2017	594811	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$210.49
216122	4/26/2017	594814	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$176.90
216104	4/26/2017	728846	05284	GUARDIAN SECURITY SYSTEMS INC	WWTP 500 T AVE	\$1,576.00
216106	4/26/2017	728861	05284	GUARDIAN SECURITY SYSTEMS INC	LIBRARY 1120 10TH ST	\$877.13
216257	4/26/2017	9784721202	02879	VERIZON WIRELESS	3/27-4/26 SCADA MODEMS	\$498.57
215874	4/26/2017	A16533	02405	SEBO'S DO-IT CENTER	TOOL FOR INVENTORY	\$6.07

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215876	4/26/2017	A16747	02405	SEBO'S DO-IT CENTER	FASTENERS/ADHESIVE/NYLON LINE	\$57.46
215846	4/26/2017	ER-75331	10577	E-RIGGING.COM	GALVANIZED CABLE REEL FOR FIBER PROJECT	\$832.00
216252	4/27/2017	007430051	00368	GALLS LLC - DBA BLUMENTHAL UNI	UNIFORM SHIRT BIKE PATROL; CORP LEETZ	\$82.93
216262	4/27/2017	0550309060	01941	HONEY BUCKET	TOILET RENTAL @ MT. ERIE PARK	\$107.50
216244	4/27/2017	114-5241126	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Storvik	\$196.00
215883	4/27/2017	139219	02280	SCOTT RICHARDS INSURANCE, INC	INSURE DEPOT MADRONE GROVE SCULPTURES	\$380.22
216159	4/27/2017	1816	00719	DALCO INC	PRESSURE WASHER #9905 REPAIRS, PUMP	\$49.43
215902	4/27/2017	20-26485669	01015	FRED PRYOR SEMINARS	K. KNAPP DEALING W/ DIFFICULT PEOPLE SEMINAR	\$99.00
215901	4/27/2017	2035364	10581	DOT GOV	GOV DOMAIN NAME	\$400.00
216258	4/27/2017	21974	08541	JET CITY TRUCKING & AGGREGATE	SCREENED SAND STOCKPILES FOR WATER DEPT.	\$1,730.97
216120	4/27/2017	594963	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$316.17
216199	4/27/2017	733624	05284	GUARDIAN SECURITY SYSTEMS INC	WT PRESTON SNAGBOAT 713 R AVE	\$250.00
216198	4/27/2017	733633	05284	GUARDIAN SECURITY SYSTEMS INC	WT PRESTON INTERPRETIVE CENTER 713 R AVE	\$330.00
216197	4/27/2017	733639	05284	GUARDIAN SECURITY SYSTEMS INC	FIDALGO CENTER 1701 22ND ST	\$785.15
216196	4/27/2017	733640	05284	GUARDIAN SECURITY SYSTEMS INC	WWTP 1200 B AVE	\$152.00
216289	4/27/2017	8540	04869	ANTEC CORPORATION	SAMPLE PROBE FILTERS AND GASKETS	\$1,348.66
215903	4/27/2017	xxxxx3	10346	IMPORTED P CARD TRANSACTION	Inf:MEMBERSHIP ORGANIZATIONS-PAYPAL *NWWA-AWWA	\$400.00
216191	4/28/2017	001-367651	02109	PISTON SERVICE OF ANACORTES	2 IN DROP HITCH FOR TRUCK #177	\$34.18
216238	4/28/2017	120148	10177	INFOSEND, INC.	MONTHLY STATEMENT PROCESSING	\$3,599.56
216022	4/28/2017	15454633	10583	RENOVATOR'S SUPPLY	MAINTENANCE SUPPLIES - CARNEGIE	\$107.85
216264	4/28/2017	21975	08541	JET CITY TRUCKING & AGGREGATE	SCREENED SAND STOCKPILE / WATER DEPT.	\$1,753.16
216332	4/28/2017	733817	05284	GUARDIAN SECURITY SYSTEMS INC	CEMETERY 411 HILLCREST DR	\$5.00
216268	4/28/2017	9784752121	02879	VERIZON WIRELESS	EXECUTIVE CITY CELL PHONES 3/29-4/28/17	\$7,827.39
215984	4/28/2017	A06123/1	00021	ACE HARDWARE	TOILET PLUNGER	\$10.84
215985	4/28/2017	a17761	02405	SEBO'S DO-IT CENTER	BALLFIELD SUPPLIES	\$58.86
215986	4/28/2017	xxxxx3	10346	IMPORTED P CARD TRANSACTION	Inf:AUTOMATED FUEL DISPENSERS-SAFEWAY FUEL 10014728	\$29.84
215987	4/29/2017	113-7455669-8274639	08811	AMAZON.COM	COMPOSITION BOOKS	\$15.67
216236	4/30/2017	0173 April	02468	SKAGIT COUNTY SOLID WASTE FUND	GENERAL TONNAGE HAULED / APRIL 2017	\$62,720.32
216245	4/30/2017	114-5259448	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Thompson Trail	\$175.00

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216246	4/30/2017	114-5259450	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Cemetery	\$106.79
216247	4/30/2017	114-5259451	04834	UNITED SITE SERVICES, INC	Portable toilet rental - WA Pk Loop #1	\$71.84
216248	4/30/2017	114-5259452	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Ace of Hearts	\$95.97
216249	4/30/2017	114-5259491	04834	UNITED SITE SERVICES, INC	Portable toilet rental - WA Pk - Loop 2	\$93.00
216250	4/30/2017	114-5259521	04834	UNITED SITE SERVICES, INC	Portable toilet rental - Edwards Way	\$105.56
216270	4/30/2017	117	06629	BOYS & GIRLS CLUBS	APR - LUNCH PROGRAM SERVICE PROVISION	\$720.00
216305	4/30/2017	17-676	04253	LIFE TEK, INC	FIRST AID/CPR/BBP TRAINING - NICHOLA	\$262.50
216233	4/30/2017	386000156	08528	US BANK NA - CUSTODY TREAS DIV	INVESTMENT FEES 4/1/17-4/30/17	\$103.00
216267	4/30/2017	6646	01530	LAKESIDE INDUSTRIES, INC.	WA CLASS B ASPHALT	\$2,364.52
216200	4/30/2017	6857	01530	LAKESIDE INDUSTRIES, INC.	ROCK FOR WHISTLE LAKE RD.	\$159.79
216266	4/30/2017	6866	01530	LAKESIDE INDUSTRIES, INC.	DUMP FEES - STREET DEPT.	\$110.46
216137	4/30/2017	7040102	02855	UTILITIES UNDERGROUND LOCATION	APRIL LOCATE TICKETS	\$229.46
216300	4/30/2017	77215103	02154	150-PRAXAIR DISRIBUTION INC	CYLINDER RENTAL AND NITROGEN OXYGEN	\$389.58
216170	4/30/2017	795155	08101	PUBLIC SURPLUS	PUBLIC SURPLUS AUCTIONS APRIL	\$43.52
216171	4/30/2017	CL60241	02260	REISNER DISTRIBUTOR INC	VEHICLE FUEL - APRIL	\$14,890.96
216329	4/30/2017	I-25627	01805	MOUNT VERNON CARPET CENTER	RE-FLOOR CITY HALL 6TH ST ENTRANCE AND COUNCIL CHAMBER HALLWAY - FINAL INVOICE	\$1,503.44
216235	4/30/2017	LLMead	01364	ISLAND HOSPITAL	APRIL LIFELINE, DAVID MEAD, LEOFF1 RETIREE	\$64.95
216150	5/1/2017	0170818-IN	06422	NURNBERG SCIENTIFIC	SULFURIC ACID AND AMMONIA	\$141.57
216269	5/1/2017	052-0010-00	00147	ANACORTES, CITY OF	APRIL W/S/G FOR OPERATIONS	\$957.93
216188	5/1/2017	10337	09161	CLEANER GUYS, LLC	CARPET CLEANING - CARNEGIE GALLERY	\$270.00
216091	5/1/2017	105561	08325	VENTEK INTERNATIONAL	SERVER HOSTING & CELLULAR CARRIER	\$135.00
216295	5/1/2017	11	00424	BUBBA SUDZ CAR WASH, INC.	CAR WASHES - APRIL	\$56.00
216113	5/1/2017	114-0895665-2684208	08811	AMAZON.COM	LABEL MAKER ITEMS - BROTHER CARRY CASE	\$86.10
216152	5/1/2017	114-3121679-9285864	08811	AMAZON.COM	CASH BOX	\$31.23
216272	5/1/2017	1387932-0043-8	02997	WASTE MANAGEMENT	APRIL 2017 CONTRACTED SERVICES	\$98,992.79
216116	5/1/2017	170413	04831	T-SHIRTS BY DESIGN	PEE WEE T-SHIRTS	\$786.63
216261	5/1/2017	218314	00155	ANACORTES ANIMAL HOSPITAL	BOARD & DISTRAINER; APRIL	\$171.70
216115	5/1/2017	300000006951	02192	PUGET SOUND ENERGY	STREET LIGHTS	\$19,637.12
216154	5/1/2017	360-293-1900-0122885	07909	FRONTIER COMMUNICATIONS	CITY MAIN PHONE 5/1-5/31/17	\$439.28
216072	5/1/2017	530	02141	PORT OF ANACORTES	DOCK RENTAL QD-13 QD-23 & QD-27	\$98.88
216287	5/1/2017	5601611910	00734	SIEMENS WATER TECHNOLOGIES	AMPLIFYING RELAY AND DIAPHRAM KIT	\$739.03
216032	5/1/2017	6991	01269	HOW IT WORKS, INC	BARK IN THE PARK POSTERS	\$14.65
215719	5/1/2017	719806	01421	JCI JONES CHEMICALS INC	SODIUM HYDROXIDE 25% SOLUTION	\$2,656.24
216148	5/1/2017	731161007248	07231	HOME DEPOT	STORAGE ITEM	\$97.60

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216084	5/1/2017	8292	02141	PORT OF ANACORTES	MOORAGE - QUARTERLY - SPACE QD-01A	\$66.60
216075	5/1/2017	983	02141	PORT OF ANACORTES	Dock Rental - QD-19	\$32.96
216076	5/1/2017	984	02141	PORT OF ANACORTES	DOCK RENTAL - QD24	\$32.96
216077	5/1/2017	985	02141	PORT OF ANACORTES	DOCK RENTAL - QD-21	\$32.96
216078	5/1/2017	986	02141	PORT OF ANACORTES	DOCK RENTAL - QD-22	\$32.96
216079	5/1/2017	987	02141	PORT OF ANACORTES	DOCK RENTAL	\$32.96
216083	5/1/2017	989	02141	PORT OF ANACORTES	Doc rental - QD-25	\$32.96
216112	5/1/2017	A19438	02405	SEBO'S DO-IT CENTER	WELDING VISOR/SHIELD	\$20.60
216202	5/1/2017	WAMO140217	00939	FASTENAL CO	2 GAL. GASCAN W/ FUNNEL/1500# DBL DRUM	\$700.92
216126	5/2/2017	001-367943	02109	PISTON SERVICE OF ANACORTES	STOCK SHOP - OIL FILTERS, FUEL FILTERS,	\$447.18
216070	5/2/2017	002611	02405	SEBO'S DO-IT CENTER	CLEANING SUPPLIES - STORVIK	\$51.16
216239	5/2/2017	10087515	10069	NAVIA BENEFIT SOLUTIONS	APRIL, FLEXIBLE SPENDING ACCOUNT, 28 PARTICIPANTS	\$116.20
216087	5/2/2017	101401	08325	VENTEK INTERNATIONAL	SERVER HOSTING & CELLULAR CARRIER	\$135.00
216288	5/2/2017	102141	01939	NORTHSTAR CHEMICAL INC.	SODIUM BISULFITE 38% SOLUTION	\$1,234.08
216127	5/2/2017	110538	07339	ELLIOTT TIRE & SERVICE INC	TIRE DISPOSAL FEE - SCRAPPED 16 TIRES	\$34.78
216149	5/2/2017	1378355566108	10184	US BANK	LODGING-MARRS - AWWA CONFERENCE	\$89.89
216260	5/2/2017	29856307	08636	BMI	ANNUAL MUSIC LICENSE	\$342.00
216237	5/2/2017	3123	07059	THE STORE	APD ORAL BOARDS, LUNCH	\$43.70
216181	5/2/2017	333	02144	WEST MARINE PRODUCTS, INC	HEADCHEM FOR PORTABLE RESTROOM	\$52.04
216117	5/2/2017	595875	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$25.55
216184	5/2/2017	724564	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$10.52
216173	5/2/2017	8498 30 017 0319913	04412	COMCAST	LIBRARY INTERNET ACCESS 5/9-6/8/17	\$170.70
216021	5/2/2017	9432362177	03120	GRAINGER	20 AMP BREAKER	\$100.69
216146	5/2/2017	A19944	02405	SEBO'S DO-IT CENTER	TOOL FOR INVENTORY	\$19.52
216147	5/2/2017	A20075	02405	SEBO'S DO-IT CENTER	PARTS FOR OPS	\$40.28
216192	5/2/2017	MV164623	01801	MOTOR TRUCKS INC	ADAPTER ASSY ICP SENSOR FOR #602A	\$183.29
216125	5/3/2017	001-367972	02109	PISTON SERVICE OF ANACORTES	BATTERY TERMINAL LUGS, TBOLT CLAMPS,	\$383.54
216124	5/3/2017	001-367973	02109	PISTON SERVICE OF ANACORTES	MICRO V-BELT #303	\$28.41
216164	5/3/2017	001-367999	02109	PISTON SERVICE OF ANACORTES	BATTERY TERMINAL LUG #203	\$25.38
216222	5/3/2017	0188-481610	03816	CONSOLIDATED ELECTRICAL	FACILITY REPAIR ITEMS	\$106.46
216314	5/3/2017	1633-6	06080	MAKERS ARCHITECTURE	ZONING, DEV & DESIGN STDS - APRIL 2017	\$3,252.50
216129	5/3/2017	2711	02405	SEBO'S DO-IT CENTER	SAWZALL BLADE AND GROUT REMOVAL TOOL	\$39.91
216160	5/3/2017	4125482	04285	SKAGIT VALLEY POLARIS KAWASAKI	PARTS TO REPAIR #838, SEAL CALIPER	\$188.88
216118	5/3/2017	595826	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$219.81
216187	5/3/2017	734038	05284	GUARDIAN SECURITY SYSTEMS INC	APD 1218 24TH ST	\$690.00

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216153	5/3/2017	734042	05284	GUARDIAN SECURITY SYSTEMS INC	WA PARK SHOP 6405 SUNSET AVE	\$35.00
216182	5/3/2017	74678172	01938	NORTHERN TOOL & EQUIPMENT CO	ROUGHNECK DIGITAL OIL CONTROL VALVE METER	\$146.54
216163	5/3/2017	84122	07368	THE HOSE SHOP, INC	ORING FITTINGS FOR #202	\$18.12
216179	5/3/2017	A20511	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$8.32
216180	5/3/2017	A20592	02405	SEBO'S DO-IT CENTER	BASEBALL FIELDS PARTS	\$6.05
215956	5/3/2017	TM-166151	00095	ALPINE PRODUCTS INC	YELLOW STREET PAINT - ON STATE CONTRACT	\$14,969.31
216284	5/4/2017	10437484	01165	HACH COMPANY	BUFFER POWDER PILLOWS/DISPOSABLE WIPES	\$658.55
216229	5/4/2017	112-7056925-5624230	08811	AMAZON.COM	2.4 GHZ WIRELESS REMOTE CLICKER	\$14.99
216138	5/4/2017	186061	00950	FIDALGO BAY COFFEE INC	DAYBREAK BLEND WHOLE BEAN COFFEE FOR	\$111.60
216259	5/4/2017	1990151017	06718	ARAMARK	NYLON MATS CLEANED	\$16.28
216174	5/4/2017	1990151025	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	\$66.81
216185	5/4/2017	271319	01023	FRONTIER BUILDING SUPPLY	EXHIBIT SUPPLIES	\$205.72
216234	5/4/2017	322	02466	SKAGIT COUNTY PUBLIC HEALTH &	1ST QTR CITY SHARE OF REV FROM LIQUOR TAX	\$5,694.59
216265	5/4/2017	385152	02226	RAINBOW ENTERPRISES	PUMP OUT WHISTLE LAKE VAULT TOILET	\$325.50
216253	5/4/2017	542017	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A03077	\$162.75
216251	5/4/2017	627598	03768	SAN DIEGO POLICE EQUIP CO INC	AMMUNITION FOR TRAINING	\$136.62
216183	5/4/2017	724782	00306	BAYSHORE OFFICE PRODUCTS INC	EXHIBIT SUPPLIES	\$670.41
216299	5/4/2017	724828	00306	BAYSHORE OFFICE PRODUCTS INC	BINDERS, DIVIDERS AND PAPER (ADA REPORT)	\$31.47
216223	5/4/2017	A21227	02405	SEBO'S DO-IT CENTER	FACILITY USE ITEMS	\$86.79
216224	5/4/2017	A21333	02405	SEBO'S DO-IT CENTER	FACILITY REPAIR ITEMS	\$6.49
216136	5/4/2017	May	07723	SKAGIT LAW GROUP PLLC	PROSECUTING ATTORNEY CONTRACT MAY 2017	\$6,000.00
216228	5/4/2017	U84080/1	00021	ACE HARDWARE	FERTILIZER - PLANTAR BOXES	\$19.52
216227	5/4/2017	xxxx10	10346	IMPORTED P CARD TRANSACTION	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$13.16
216226	5/4/2017	xxxxx1	10346	IMPORTED P CARD TRANSACTION	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$21.61
216330	5/5/2017	0093	10586	MURDOCK, EDWARD J	PHOTOGRAPHY OF CITY FACILITIES	\$500.00
216186	5/5/2017	05/05/2017	02090	PETTY CASH FUND	PETTY CASH REIMB	\$5.08
216194	5/5/2017	056944	07514	THOMPSON'S GREENHOUSE	ANNUALS/PERENNIALS FOR PLANTER BOXES	\$218.09
216310	5/5/2017	2891	02405	SEBO'S DO-IT CENTER	BUSHINGS, UNIONS, TAPE AND NIPPLES	\$53.96
216263	5/5/2017	5-5-17	01921	NORTHWEST PARKING EQUIPMENT	REPLACE LCD UNIT ON PAYSTATION	\$530.94
216293	5/5/2017	6856	00427	BUD CLARY CHEVROLET, INC.	CHEVY BOLT ELEC VEHICLE #052 NOTE:	\$36,578.82
216201	5/5/2017	734152	05284	GUARDIAN SECURITY SYSTEMS INC	AFD #1 1016 13TH ST	\$455.00

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
216281	5/5/2017	xxxxx2	10346	IMPORTED P CARD TRANSACTION	Inf:LUMBER & BUILDING MATERIA-SOUND CEDAR CO	\$102.23
216285	5/5/2017	xxxxx3	10346	IMPORTED P CARD TRANSACTION	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$17.64
216286	5/5/2017	xxxxx6	10346	IMPORTED P CARD TRANSACTION	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$7.76
216280	5/5/2017	xxxxx7	10346	IMPORTED P CARD TRANSACTION	Inf:HARDWARE STORES-ANACORTES HENERY HARDWAR	\$54.35
216254	5/6/2017	00005W5A83187	02817	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES; WEEK END 5-6-17	\$21.56
216241	5/8/2017	17956656	10300	BLR	PERSONNEL POLICIES SUBSCRIPTION RENEWAL	\$482.40
216298	5/8/2017	1990155089	06718	ARAMARK	LAUNDRY SERVICE FOR WWTP	\$74.03
216242	5/8/2017	372	10193	SPORTSITES, INC.	ANNUAL SUBSCRIPTION ONLINE REGISTRATION	\$5,000.00
216294	5/8/2017	41600227150	02909	LES SCHWAB TIRE CENTERS	GARD TURF TUBELESS #711	\$67.23
216240	5/8/2017	GB00100301	02776	TRANSAMERICA LIFE INS CO	LEOFF LONG-TERM CARE INSURANCE	\$354.90
216243	5/8/2017	Reim	02372	SCHUH, EMILY	TRAVEL EXPENSES, E. SCHUH	\$143.98
216256	5/9/2017	050117	00955	FIDALGO CLEANING	CLEANING & SUPPLIES; 5/1-5/15	\$700.00
216271	5/9/2017	22588	00086	ALLMAX SOFTWARE, INC.	OPERATOR 10 TRAINING	\$125.00
216309	5/9/2017	2926	02405	SEBO'S DO-IT CENTER	DRILL BITS	\$18.24
216291	5/9/2017	725103	00306	BAYSHORE OFFICE PRODUCTS INC	OFFICE SUPPLIES; TONER CARTRIDGE	\$46.32
216297	5/9/2017	Incin Modify Rqust	01908	NORTHWEST CLEAN AIR AGENCY	MODIFICATION REVIEW OF EXISTING ORDER	\$1,139.00
216156	6/15/2017	LSE-11WOODING 2017	08627	WOODING, BILL	2017 PMT FOR LAND LEASE FOR CHAMBER SIGN SR20	\$1.00

Total **\$373,960.53**



City Council Agenda Bill

Meeting Date: 5/15/2017

Agenda Item: 5c

Subject: WWTP Sewage Sludge Incinerator Scrubber Project

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract Modification 03
	Public Hearing
	Staff Report

Summary Statement: In accordance with the Article 11- Amending the Contract Documents; Changes in the Work provision under Contract 15-032-SEW-002, staff seeks City Council consent to issue a change order to McClure & Sons, Inc. in the amount of \$29,444.88, increasing the total contract price to \$877,545.76. The additional work includes improvements to increase the sewage sludge incinerator scrubber system capacity and installing an additional support channel for the platform. This additional work is within the boundaries of the originally contracted work.

Background: The retrofit of the existing sewage sludge incinerator scrubber system at the WWTP is needed in order to bring the incinerator into compliance with EPA's new emissions requirements.

Amount Budgeted	1,200,000
Budget Account (BARS)	440.000.594.35.64
Proposed Expenditure	\$29,444.88
Budget Amendment Required?	No
Revenue Source	Sewer Utility Funds

Proposed Contract	
Contractor	McClure & Sons, Inc.
Amount	\$29,444.88
Start Date	Date of Fully-Executed
End Date	6/26/2017

Previous Council/Committee Action: The original contract was awarded by City Council on 2/1/16.

Competing Viewpoints Considered: N/A

Recommended Motion: I move that City Council provide consent to issue a modification to McClure & Sons, Inc. under Contract 15-032-SEW-002 in the amount of \$29,444.88 for a total contract amount of \$877,545.76.

Alternative Actions: The City is required to meet new emissions requirements.

Attachments (listed in order presented): Modification 03 to Contract 15-032-SEW-002.



Contract Number 15-032-SEW-002
Modification 03

Date	May 16, 2017			
Modification No.	03			
Page	1	of	1	Pages

Contract Number 15-032-SEW-002
Contract Title Sewage Sludge Incinerator Scrubber Improvement Project
Prime Contractor McClure and Sons, Inc.

PREAMBLE

In accordance with **Article 11- AMENDING THE CONTRACT DOCUMENTS; CHANGES IN THE WORK**, the Owner is directing changes to the work. In concurrence with the Engineer's recommendation to (1) increase the capacity of the scrubber, and (2) installing an additional support channel for the platform, the Base Bid price will increase from \$848,100.89 by \$29,444.88 to \$877,545.76.

Per this Change Order, the Contract terms are revised as follows:

ARTICLE I. WORK

Under Paragraph 1.1, insert the following subparagraph 1.1.4:

1.1.4 Per Modification 03 the Work as described above is changed as follows:

1.1.4.1 Scrubber improvements to increase the capacity of the scrubber. Reference COP#9.

1.1.4.2 Install an additional support channel for the platform to support grating where the grating needs to be cut out to allow for existing vertical wall-mounted pipes and conduits. Reference COP#2.

ARTICLE 4. Per the changes stated above under **ARTICLE 1. WORK**, the **CONTRACT PRICE** is revised to reflect a net increase of \$29,444.88; \$28,102.08 is added for time and materials to increase the capacity of the scrubber, \$1,342.80 to install an additional support channel for the platform.

Therefore, the **CONTRACT PRICE** is revised as follows:

4.1 Lump Sum Bid Price: \$808,797.94
4.2 Sales Tax at 8.5 Percent: \$ 68,747.82
4.3 Base Bid (Total of Above): \$877,545.76

All other terms and conditions except those explicitly changed hereunder remain unchanged.

The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Modification and agree to be bound accordingly.

CITY OF ANACORTES

McCLURE AND SONS, INC.

By _____
Laurie Gere, Mayor

By _____
Signature

Date _____

Printed Name _____

Title _____

Date _____

FOR GOVERNMENT USE ONLY

Original Agreement Amount \$829,787.38

Current Agreement Amount \$848,100.89

Change Per this Modification \$29,444.87

Total After Amendment \$877,545.76

No change in Contract Completion Date



CHANGE ORDER PROPOSAL

City of Anacortes

WWTP Sewage Sludge Incinerator Scrubber Improvements
Owner's Project # 15-032-SEW

McClure & Sons Inc. Project No.: 3243

Owner: City of Anacortes

Change Order Description: Scrubber Modifications

Change Order Proposal #: **COP#9**

CCI No.

RFI #:

FO #:

Date: May 2, 2017

ASK#

FLDR #:

11.03.C.4.a DIRECT LABOR COSTS

Trade	Wage Rate	Proposed Hours	Cost
Pipe Fitter	\$ 72.49	64	\$ 4,639.36
			\$ -
			\$ -
			\$ -
Labor Cost			\$ 4,639.36
Direct Supervision			
Small Tools & Consumables		2%	\$ 92.79
Overhead and Profit		15%	\$ 695.90
Subtotal Direct Labor Cost			\$ 5,428.05

11.03.C.4.b DIRECT MATERIAL COSTS

Description	Quantity	Units	Unit Cost	Cost
EnviroCare Material per Quote	1	LS	\$ 16,810.00	\$ 16,810.00
	1	LS		\$ -
	1	LS		\$ -
	1	LS		\$ -
	1	LS		\$ -
Material Cost				\$ 16,810.00
Overhead and Profit				15% \$ 2,521.50

11.03.C.4.c CONSTRUCTION EQUIPMENT USAGE COSTS

Description	Rate	Proposed Hours	Cost
	\$ -	0	\$ -
	\$ -	0	\$ -
Equipment Cost			\$ -

DIRECT COST SUMMARY

Subtotal Direct Costs
OH & P on Direct Costs

11.03.C.4.d PRIME SUBCONTRACTOR'S PROPOSALS

Name	Cost
Subcontract Cost	\$ -
OH & P on Subs by the Prime Contractor	5% \$ -

COST SUMMARY

Freight	\$ 633.13
Subtotal	\$ 25,392.68
Bond and Insurance (2%)	\$ 507.85

TOTAL COST OF PROPOSED ESTIMATE WITHOUT SALES TAX

\$ 25,900.53

Cost of delay to contract due to this change may not be included in this proposal, but will be accessed at completion of this change order.

Change in time to contract completion: + / - 35 days



CHANGE ORDER PROPOSAL

City of Anacortes

WWTP Sewage Sludge Incinerator Scrubber Improvement
Owner's Project # 15-032-SEW

McClure & Sons Inc. Project No.: 3243

Owner: City of Anacortes

Change Order Description: Additional C8x11.5 and Trim Grating

Change Order Proposal #: **COP No. 2**

Date: November 17, 2016

CCI No.

RFI #: RFI-008

ASK#

FO #:

FLDR #:

11.03.C.4.a DIRECT LABOR COSTS

Trade	Wage Rate	Proposed Hours	Cost
Carpenter	\$ 66.49	8	\$ 531.92
			\$ -
			\$ -
			\$ -
			\$ -
Labor Cost			\$ 531.92
Markup on Labor		15%	\$ 79.79
Safety			
Small Tools & Consumables		2%	\$ 10.64
Subtotal Direct Labor Cost			\$ 622.35

11.03.C.4.b DIRECT MATERIAL COSTS

Description	Quantity	Units	Unit Cost	Cost
Additional C8 x 11.5	1	ea	\$ 535.00	\$ 535.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Material Cost				\$ 535.00
Markup on Material			15%	\$ 80.25
Subtotal Direct Material Cost				\$ 615.25

11.03.C.4.c CONSTRUCTION EQUIPMENT USAGE COSTS

Description	Rate	Proposed Hours	Cost
	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
Equipment Cost			\$ -
Markup on Equipment			
Subtotal Direct Equipment Costs			

DIRECT COST SUMMARY

Subtotal Direct Costs
OH & P on Direct Costs

11.03.C.4.d PRIME SUBCONTRACTOR'S PROPOSALS

Name	Cost
Subcontract Cost	\$ -
OH & P on Subs by the Prime Contractor	5%

COST SUMMARY

Subtotal \$ 1,237.60
Bond and Insurance

TOTAL COST OF PROPOSED ESTIMATE WITHOUT SALES TAX

\$ 1,237.60

Cost of delay to contract due to this change may not be included in this proposal, but will be accessed at completion of this change order.

Change in time to contract completion: + / - 0 days



City Council Agenda Bill

Meeting Date: 5/15/2017

Agenda Item: Item 5d

Subject: Interlocal Cooperative Agreement between the City of Anacortes and Skagit County

Staff Contact: Eric Shjarback, Darcy Swetnam

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
X	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
x	Contract
	Public Hearing
	Staff Report

Summary Statement: Update to existing interlocal

Background: There has been an interlocal agreement with the County for some time. The County occasionally does work for the City on items that we do not have the crew or expertise for; for example, guardrail repair. This change was spurred on by the Heart Lake Road Cape Seal project, which the County will do the project for us as part of their annual paving plan and the City will reimburse using the interlocal as the vehicle for doing so.

Budget Impact	
Amount Budgeted	N/A
Budget Account (BARS)	N/A
Proposed Expenditure	N/A
Budget Amendment Required?	N/A
Revenue Source	N/A

Proposed Contract	
Contractor	N/A
Amount	N/A
Start Date	N/A
End Date	N/A

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: I move to authorize the Mayor to execute the Interlocal Cooperative Agreement between the City of Anacortes and Skagit County.

Alternative Actions: To not authorize execution and lose flexibility in our partnership with the County

Attachments (listed in order presented): Draft 2017 interlocal agreement, existing 2014 interlocal agreement

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

CITY OF ANACORTES AND SKAGIT COUNTY

THIS AGREEMENT (herein "Agreement") is made and entered into by and between CITY OF ANACORTES, a Washington municipal corporation (herein "City") and SKAGIT COUNTY, a political subdivision of the State of Washington (herein "County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT. City and the County may be individually referred to herein as a "party", and may be collectively referred to herein as the "parties." In consideration of the following, the parties mutually agree as follows:

1. PURPOSE: The purpose of this Agreement is to allow each party to provide mutual assistance on minor projects and work and services for the other party (herein the "Project[s]"), pursuant to and subject to the terms of this Agreement. Such Project work and/or services shall be limited and infrequent in nature and may include, but is not necessarily limited to: the use of equipment owned by the parties; small chip-sealing, striping, and road maintenance and repair matters; culvert clearing; mowing, spraying and vegetation management; and plowing, salting, sanding, etc. The parties recognize and agree that this Agreement is not intended for use (and shall not be used) for larger, more significant projects, and/or complex projects, and/or projects involving unique or noteworthy factual, technical, and/or legal circumstances (which shall otherwise require [an]other separate project-specific agreement[s] between the parties). Neither party is obligated to pay, provide, or expend any funds, and/or provide and/or perform any other services or other duties, unless otherwise specified herein.

2. RESPONSIBILITIES: In accordance with and subject to the Purpose of this Agreement (as provided above per Section 1), either party may, but shall not be required to perform Project work and/or services, provide Project materials, and allow for the use of each party's equipment for Project work as may be requested by the other party, to be reimbursed to the party providing said Project work, materials, equipment, etc., as further provided and described per Section 4. of this Agreement, below. In the event that either party uses any equipment owned by the other party pursuant to this Agreement, the parties agree that any user and/or operator of such equipment shall be an operator properly trained and/or certified in accordance with applicable law and industry standards, as further provided and described per Section 4. of this Agreement, below.

2.2 In any particular instance or in all instances, either party may choose not to perform requested Project work and/or services for the other party, in the event that such party determines that it would be undesirable, unsafe, impracticable, or otherwise not feasible for any reason.

3. TERM OF AGREEMENT: The term of this Agreement shall be from date at which both parties have completed execution through December 31, 2022, unless sooner terminated pursuant to the terms herein.

4. MANNER OF FINANCING: The parties agree that reimbursement for Project work as may be performed by either party shall be made as follows:

4.1 County may perform work, provide materials, and/or provide the use of County's equipment (to be operated by a County operator), for work on City's facilities upon City's request and acceptance by County, to be reimbursed by City to County at the actual cost incurred by County for said work, materials, use of County's equipment, and wages for County's operator[s] provided by County to operate the equipment; and, in addition thereto, nine percent (9%) of the total cost shall be added for overhead costs for accounting, billing, and administrative services, provided that County shall submit to City a certified statement of the costs, and within thirty (30) days thereafter, City shall pay to County the amount of said statement. Upon the request of City, County shall provide adequate supporting documentation for any and all amounts billed to City by County pursuant to the terms of this Agreement.

4.2 City may perform work, provide materials, and/or provide the use of City's equipment (to be operated by a City operator), for work on County's facilities upon County's request and acceptance by City, to be reimbursed by County to City at the actual cost incurred by City for said work, materials, use of City's equipment, and wages for City's operator[s] provided by City to operate the equipment; and, in addition thereto, nine percent (9%) of the total cost shall be added for overhead costs for accounting, billing, and administrative services, provided that City shall submit to County a certified statement of the costs, and within thirty (30) days thereafter, County shall pay to City the amount of said statement. Upon the request of County, City shall provide adequate supporting documentation for any and all amounts billed to County by City pursuant to the terms of this Agreement.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 County's representative shall be the Operations Division Manager, or their designee.

5.2 City's representative shall be the Director of Public Works, or their designee.

6. **TREATMENT OF ASSETS AND PROPERTY:** No fixed assets or personal or real property will be jointly or cooperatively acquired, held, used, or disposed of pursuant to this Agreement.

7. **NO PARTNERSHIP OR JOINT VENTURE:** No partnership and/or joint venture exists between the parties, and no partnership and/or joint venture is created by and between the parties by virtue of this Agreement. No agent, employee, contractor, subcontractor, consultant, volunteer, and/or other representative of the parties shall be deemed an agent, employee, contractor, subcontractor, consultant, volunteer, or other representative of the other party.

8. **NO THIRD PARTY BENEFICIARIES:** This Agreement is not intended to nor does it create any third party beneficiary or other rights in any third person or party, including, but not limited to, the general public, property owners and residents at or in the vicinity of the Project(s), or any other organization or entity, or any agent, contractor, subcontractor, consultant, employee, volunteer, or other representative of any party.

9. **INDEMNIFICATION:** Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions and those of its officials, officers, agents, employees, volunteers, assigns, contractors, subcontractors, and/or consultants to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability, loss, and/or expense, including but not limited to, judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the other party, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, except to the extent such injury to persons or damage to property is due to the negligence of the other party, its subcontractors, its elected officers, employees, volunteers, and/or their agents. It is further provided that no liability shall attach to either party by reason of entering into this contract except as expressly provided herein.

10. **TERMINATION:** Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination, except that the duty to indemnify pursuant to paragraph 9 shall survive such termination.

11. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

12. **SEVERABILITY:** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

13. **ENTIRE AGREEMENT:** This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. The parties hereby mutually agree to terminate and rescind a previous interlocal agreement by and between the parties dated December 29, 2014 (Skagit County Contract # C20140648), and the parties hereby recognize and agree that this Agreement shall specifically replace and supersede said previous interlocal (Skagit County Contract # C20140648).

14. **STATUS OF AGREEMENT:** This Agreement is in addition to, and is not intended to replace, substitute, modify, or otherwise amend any other agreements by and between the parties. Any other agreements by and between the parties shall continue in full force and effect, unless specified to the contrary herein (see Section 13, above).

15. **USE OF DOCUMENTS AND MATERIALS PRODUCED:** Both parties shall have the right to use and distribute any and all documents, writings, programs, data, public records or other materials prepared by any party (and/or any party's contractors, consultants, and/or subcontractors), in connection with performance of this Agreement. The parties recognize and agree that any documents and/or materials arising from and/or related to this Agreement may be subject to public disclosure pursuant to applicable law.

16. **COMPLIANCE WITH LAWS AND TERMS OF GRANTS:** The parties to this Agreement shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement. If applicable, compliance with laws shall specifically include, but not be limited to, compliance with laws pertaining to the payment of prevailing wage on public works, including, but not necessarily limited to RCW 39.12. If applicable, compliance with laws shall also specifically include, but not be limited to, compliance with laws for the procurement of contracts for architectural and engineering services, including, but not necessarily limited to RCW 39.80. If necessary, the parties shall obtain and comply with all necessary permits and approvals from all applicable jurisdictions prior to commencing any work related to this Agreement. Each party

individually recognizes and agrees that it shall be solely and separately responsible and liable for compliance with all terms and conditions of any applicable grant(s) obtained or procured in such party's name.

17. **ASSIGNMENT AND SUBCONTRACTING:** No portion of this Agreement may be assigned, contracted, and/or subcontracted to any other individual, firm, company, and/or other entity by either party.

18. **DEFAULT:** Failure of the parties to comply with the terms of this Agreement shall constitute default. The parties shall have all remedies for the enforcement of this Agreement as provided by law.

19. **VENUE AND CHOICE OF LAW:** In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

20. **CAPTIONS & COUNTERPARTS:** The captions in this Agreement are for convenience and reference only and do not define, limit, or describe the scope or intent of this Agreement. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

21. **NEUTRAL AUTHORSHIP:** Each of the terms and provisions of this Agreement have been reviewed and negotiated, and represents the combined work product of the parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement. The parties represent that they have had a full and fair opportunity to seek legal advice with respect to the terms of this Agreement and have either done so, or have voluntarily chosen not to do so. The parties represent and warrant that they have fully read this Agreement, that they understand its meaning and effect, and that they enter into this Agreement with full knowledge of its terms. The parties have entered into this Agreement without duress or undue influence.

CITY OF ANACORTES:

Title of Signatory
(Date _____)

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

DATED this _____ day of _____, 2017.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Attest:

Lisa Janicki, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

CITY OF ANACORTES
AND
SKAGIT COUNTY

THIS AGREEMENT ("Agreement") is made and entered into by and between CITY OF ANACORTES ("Second Party") and Skagit County, a political subdivision of the State of Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT. The Second Party and the County may be individually referred to herein as a "party", and may be collectively referred to herein as the "parties". In consideration of the following, the parties mutually agree as follows:

1. PURPOSE: The County will perform work, provide materials, and provide the use of County equipment operated by a County operator, for work for the Second Party as requested, to be reimbursed to the County at the actual cost incurred by the County for said work, materials, and equipment rentals, including, but not limited to maintenance repairs and the use of County equipment by a County operator.

1.1 In the event that the Second Party shall use any equipment owned by the County pursuant to this Agreement, the Second Party agrees that any user and/or operator of such equipment shall be a Skagit County operator properly trained and/or certified in accordance with applicable law and industry standards, and (to the fullest extent allowed by law) shall further agree to defend, indemnify, and hold harmless the County for all liability, cost, loss, expense, claims, settlements, and/or judgments against the County arising from and/or related to the use and/or operation of the County's equipment by the County on behalf of the Second Party, pursuant to the terms herein.

2. RESPONSIBILITIES: The County and the Second Party in the performance of this Agreement, shall abide by the provisions of RCW 39.34, the terms of this Agreement and/or any other applicable law.

3. TERM OF AGREEMENT: The term of this Agreement shall be from date of mutual execution through December 31, 2019, unless sooner terminated pursuant to the terms herein.

4. MANNER OF FINANCING: The County will perform work, provide materials, and/or the use of County equipment (to be operated by a County operator), for work on the Second Party's facilities upon their request and acceptance by the County, to be reimbursed by Second Party to the County at the actual cost incurred by the County for said work, materials and use of County equipment (and wages for the County operator provided by the County to operate the equipment); and, In addition thereto, nine percent (9%) of the total cost shall be added for overhead costs for accounting, billing, and

administrative services, provided that the County shall submit to the Second Party a certified statement of the costs, and within thirty (30) days thereafter, Second Party shall pay to the County the amount of said statement.

5. **ADMINISTRATION:** The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be the Skagit County Public Works Operations' Division Manager.

5.2 Second Party's representative shall be the City of Anacortes Mayor

6. **TREATMENT OF ASSETS AND PROPERTY:** No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. **NO PARTNERSHIP OR JOINT VENTURE:** No partnership and/or joint venture exists between the parties, and no partnership and/or joint venture is created by and between the parties by virtue of this Agreement. No agent, employee, contractor, subcontractor, consultant, volunteer, and/or other representative of the parties shall be deemed an agent, employee, contractor, subcontractor, consultant, volunteer, or other representative of the other party.

8. **INDEMNIFICATION:** Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

9. **TERMINATION:** Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

10. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

11. **SEVERABILITY:** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

12. **ENTIRE AGREEMENT:** This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

13. **COMPLIANCE WITH LAWS AND TERMS OF GRANTS:** The parties to this Agreement shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement.

14. **ASSIGNMENT AND SUBCONTRACTING:** Unless otherwise expressly provided herein, no portion of this Agreement may be assigned, contracted, and/or subcontracted to any other individual, firm, company, and/or other entity without the express and prior written approval of the parties.

15. **VENUE AND CHOICE OF LAW:** In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

16. **CAPTIONS & COUNTERPARTS:** The captions in this Agreement are for convenience and reference only and do not define, limit, or describe the scope or intent of this Agreement. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

17. **NEUTRAL AUTHORSHIP:** Each of the terms and provisions of this Agreement have been reviewed and negotiated, and represents the combined work product of the parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement. The parties represent that they have had a full and fair opportunity to seek legal advice with respect to the terms of this Agreement and have either done so, or have voluntarily chosen not to do so. The parties represent and warrant that they have fully read this Agreement, that they understand its meaning and effect, that they are duly authorized to execute this Agreement, and that they enter into this Agreement with full knowledge of its terms. The parties have entered into this Agreement without duress or undue influence.

GOVERNMENT AGENCY:



Signature

Date 12.10.14

Laurie Gere

Print Name & Title of Signatory

Mailing Address:

(Street address required
in addition to P.O. Box)

904 6th Street

P.O. Box 547

Anacortes, WA 98221

(360) 299-1950

Telephone Number

DATED this 29 day of December 2014.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen
Ron Wesen, Chair

Kenneth A. Dahlstedt
Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon
Sharon D. Dillon, Commissioner

Attest:

Linda Hansen
Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

[Signature]
Department Head

County Administrator

Approved as to form:

[Signature] 12/16/14
Civil Deputy Prosecuting Attorney

Approved as to indemnification:

[Signature]
Risk Manager

Approved as to budget:

Lisha Logne
Budget & Finance Director



City Council Agenda Bill

Meeting Date: 5/15/2017 **Agenda Item:** 5.e

Subject: Street Fair Applications: Anacortes Waterfront Festival/Majestic Glass Corvette Club; Anacortes Jingle Bell Dash

Staff Contact: Fred Buckenmeyer, Don Measamer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney
X	Fred Buckenmeyer

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Street Fair Applications for Anacortes Waterfront Festival/Majestic Glass Corvette Club; Anacortes Jingle Bell Dash

Background: Anacortes Waterfront Festival requests closure of 9th Street between Q and R Avenues. No changes from their typical request. Anacortes Jingle Bell Dash is scheduled for Saturday, December 16, 2017 from 8 a.m. to 10 a.m. This event consists of a 5K, 10K run/walk with a Kids Dash to Santa and will help raise money to AAUW Stem programs for girls in the community.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: NA

Competing Viewpoints Considered: NA

Recommended Motion: I move to approve the proposed street fair applications as submitted

Alternative Actions: Deny the request(s)

Attachments (listed in order presented): Anacortes Waterfront Festival/Majestic Glass Corvette Club and Anacortes Jingle Bell Dash Street Fair Applications



TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: May 15, 2017
SUBJECT: Anacortes Waterfront Festival/Majestic Glass Corvette Club

Sponsor/Organizer: Anacortes Chamber of Commerce/Majestic Glass Corvette Club

Location: 9th Street between Q and R Avenues and R Avenue from 9th to 7th Street

Dates & Times:

June 3 - 8 a.m. to 7 p.m.

June 4 – 8 a.m. to 6 p.m.

Background: Part of Waterfront Festival – family festival with vendors, children’s activities, live entertainment.

Parking Restrictions:

Parking restricted in closed areas. Sponsors will post “No Parking” signs 72 hours prior to the event.

Public Works Services:

City Solid Waste Dept. will provide garbage service

City Building Dept. will supply “No Parking” signs

Cone, barricades, pylons and all signs other than “No Parking” signs will be supplied by applicants.

Police Services: None

Recommendations: Staff recommends approval subject to applicant’s submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Nancy Rytand – 293-7911

Linda Gilbert – 360-424-6918

cc: Marcia Hunt



STREET FAIR APPLICATION

Date Received: 4/28/17 Received by: [Signature] City Council Approved: _____

NAME OF EVENT Anacortes Waterfront Festival

DATES Of Event June 3 & 4 2017

TIME of Day 8 am - 7 pm Saturday and 8 am - 6 pm Sunday

NATURE/PURPOSE of Event Community Festival and Car Show

PARTICIPANTS/Attendees (estimated number) 10,000 combined (500 car show only)

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) _____

9th Street starting at Q Avenue and curving around to R Avenue to the Maritime Museum and Market Street from 9th Avenue to the entrance to the Cap Sante Parking lot (behind the WT Preston)

DESCRIPTION of Event Family festival with vendors, children's activities, live entertainment and Classic Car Show as part of the Waterfront Festival Activities

FACILITIES requested (street, sidewalk, park, etc.) _____

Dates/hours requested _____

EQUIPMENT requested ADA signage for the lot south of the Marina offices (5-6 signs)

Dates/hours requested June 2nd starting at 8:00 am through June 4th at 6 pm

SERVICES requested (eg. Custodial, traffic control) Street sweep of the parking lot at Cap Sante Marina on the Monday after the festival (June 5th)

Dates/hours requested Monday June 5th

PARKING (include locations and dimensions of parking space to be available/provided) _____

Street parking – limited at Cap Sante, some ADA at cap Sante Marina, parking limited to car show participants on 9th from Q to R and R from 9th to the Maritime Museum and Market from 9th to Cap

Sante north parking lot entrance (behind WT Preston)

INSURANCE (Certificate of Insurance must be submitted with Application)

Required _____ Not Required _____ On file with the city _____

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

APPLICANT/ORGANIZATION (Name) Anacortes Chamber of Commerce / Majestic Glass Corvette Club

Name of responsible person Nancy Rystand, Anacortes Chamber / Linda Gilbert Majestic Glass

Phone # Nancy Rystand - 360-293-7911 / Linda Gilbert 360-424-6918

Address 819 Commercial Ave, Suite F, Anacortes WA 98221

Date of Birth / /

Event and contact information to be included on the City website:

Contact Name Waterfront Festival - Nancy Rystand

Car Show - Linda Gilbert

Phone # Waterfront Festival - Nancy Rystand 360-293-791 Car Show - Linda Gilbert - 360-424-6918

Contact Address 819 Commercial Ave, Suite F, Anacortes WA 98221

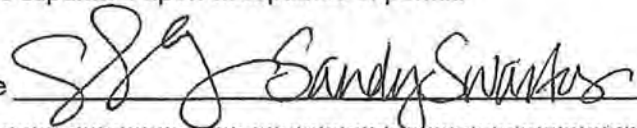
Email Address Website address Waterfront Festival - nryland@anacortes.org

Car Show - edgarmgcc@gmail.com

Event Address Cap Sante Marina Hours of Event 8 am - 7 pm Saturday 8 am - 6 pm Sunday

Does your event require vendor(s) or participant(s) to sign up to participate? yes

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature  Sandy Swartz Date 4/28/2017

*** FOR OFFICE USE ONLY ***

	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor	_____	_____
Building	<u></u>	_____
Fire Parks	<u>RC</u>	_____
Police	<u></u>	_____
Public Works	<u></u>	_____
City Council	_____	_____

*** PERMIT ***

Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.



TO: City Council Members, Mayor Gere
FROM: Fred Buckenmeyer, Director of Public Works
DATE: May 15, 2017
SUBJECT: Anacortes Jingle Bell Dash

Sponsor/Organizer: Orca Running, Ashley Lee

Location: Seafarer's Memorial Park through downtown city streets – see attached route map

Dates & Times:

Saturday, December 16, 2017

8 a.m. to 10 a.m.

Background: The Jingle Bell Dash is a fun community event to celebrate fitness and the holidays in the City of Anacortes. This is a 5k/10k Run/Walk and Kids Dash to Santa and will help raise money for AAUW Stem programs for girls in the community

Parking Restrictions:

None

Public Works Services:

None

Police Services: Auxiliary Patrol at Commercial & 8th Street; Volunteers will monitor all other intersections

Recommendations: Staff recommends approval subject to applicant's submitted request

Proposed Motion: Recommend approval

Emergency Contact Numbers:

Beth Meenaghan, 360-391-3188



STREET FAIR APPLICATION

Date Received: 5/3/17 Received by: [Signature] City Council Approved: _____

NAME OF EVENT Anacortes Jingle Bell Dash

DATES of Event Saturday, December 16th, 2017

TIME of Day 8:00am-1:00pm

NATURE/PURPOSE of Event To bring the community together to celebrate the holidays and fitness, and to raise money for AAUW

PARTICIPANTS/Attendees (estimated number) 300

LOCATION of Event (include locations and dimensions of any structure to be erected, dimensions of street/right-of-way to be used and dimensions of same to remain unobstructed) _____

Seafarer's Memorial Park We will rent the building and also utilize pop up 10x10 tents just outside the building. Additional restrooms will be provided if the event exceeds 300.

DESCRIPTION of Event The Jingle Bell Dash is a fun community event to celebrate fitness and the holidays in the city of Anacortes! Jingle Bell Dash 5k/10k Run/Walk and Kids Dash to Santa, and help raise money for AAUW STEM programs for girls in the community.

FACILITIES requested (street, sidewalk, park, etc.) Seafarers Memorial Park and downtown city streets

Dates/hours requested 7:00am-1:00pm on Saturday, December 16th, 2017

EQUIPMENT requested N/A

Dates/hours requested _____

SERVICES requested (eg. Custodial, traffic control) _____

Auxiliary Patrol at Commercial and 8th, volunteers will monitor all other intersections

Dates/hours requested 10:00am-11:30pm

PARKING (include locations and dimensions of parking space to be available/provided) _____

Participants will park downtown on the city streets and public parking lots

INSURANCE (Certificate of Insurance must be submitted with Application)

Required _____ Not Required _____ In progress-- will be submitted upon receipt

FEES (itemize any Admission fees/space rental fees/sale of items/solicitation of funds) _____

Participation fees range from \$ 15-28 depending on when they register and what distance they're running.

APPLICANT/ORGANIZATION (Name) Orca Running

Name of responsible person Ashley Lee Phone # 206-380-7439

Address 1402 11th Street

Anacortes, WA 98221 Date of Birth 01 / 25 / 81

Event and contact information to be included on the City website:

Contact Name Beth Meenaghan Phone # 360-391-3188

Contact Address 1402 11th Street Anacortes, WA 98221

Email Address bethmeenaghan@gmail.com Website address jinglebelldashanacortes.net

Event Address 601 Seafarers Way Anacortes, WA 98221 Hours of Event 8:00am-1:00pm

Does your event require vendor(s) or participant(s) to sign up to participate? yes

The undersigned agrees to assume responsibility for the above-described event, and to abide by all conditions stipulated upon acceptance of permit.

Signature Ashley Lee Date May 2nd, 2017

* FOR OFFICE USE ONLY *

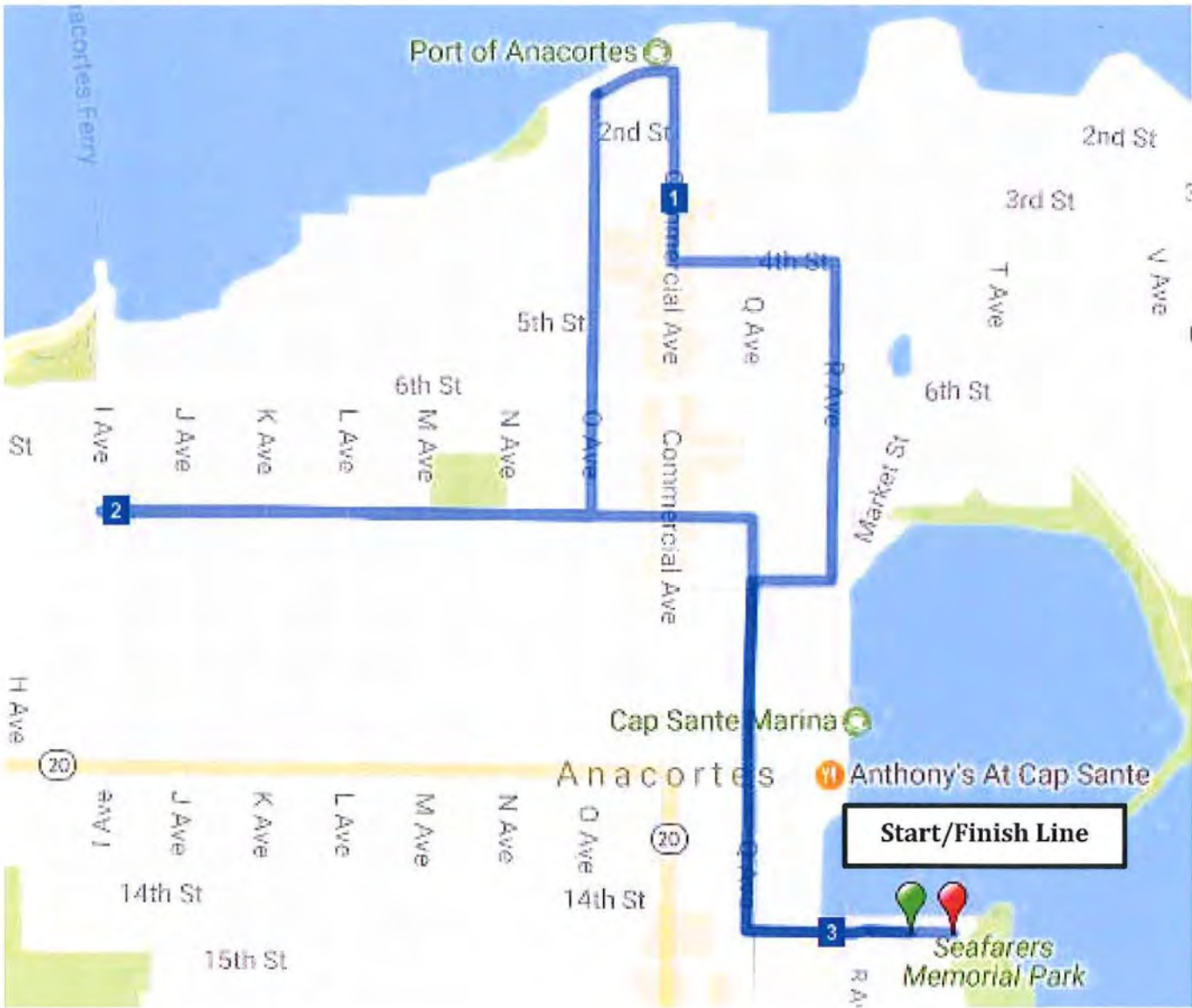
	Initials	Comments (Stipulate Conditions of Approval on Reverse)
Mayor		
Building	<u>RC</u>	
Fire	<u>GR</u>	
Parks	<u>GR</u>	
Police	<u>GR</u>	
Public Works	<u>GR</u>	
City Council		

* PERMIT *

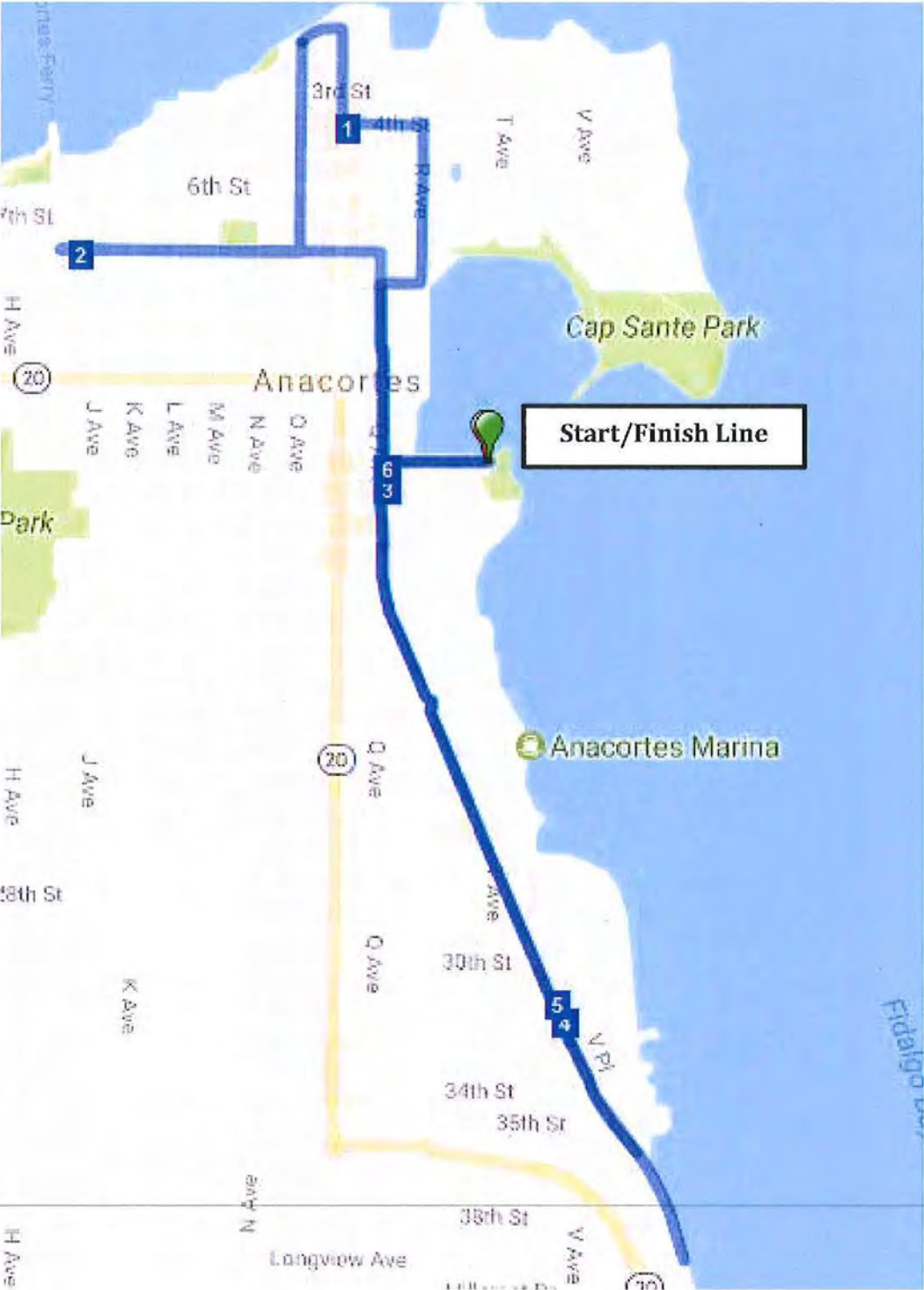
Permit will be issued after review by above Department Heads and City Council subject to the following conditions: Compliance with all City Ordinances, Compliance with Department with Public Works regulations, and Submittal of Certificate of Insurance saving the City harmless from all liability.

Anacortes Jingle Bell Dash
Saturday, December 16th, 2017
Start time: 10:00am

5K Course Map



10K Course Map





City Council Agenda Bill

Meeting Date: 5/15/2017

Agenda Item: 6a

Subject: Review and Approve CDBG 2017/2018 Action Plan

Staff Contact: Don Measamer/Joann Stewart

Approved for Submittal to Council by	
X	Don Measamer, Planning Director

Action Type	
	Contract
X	Public Hearing/Public Comment Period

Summary Statement: The hearing tonight includes consideration of any comments and concludes the work begun at the previous meeting in the development of the CDBG 2017 Action Plan. No comments were submitted on the development of this plan. The City has not yet received the actual allocation for this year but expects that information soon. Allocations are expected to be very similar to the previous year which was \$89,552. There were only 2 applications for funding – the Anacortes Family Center for public services and the Anacortes Housing Authority for rehabilitation of two apartments. These are both eligible projects under CDBG. City Council may approve the draft Action Plan based on the estimated funding with the contingency that the dollar amounts will be adjusted when the allocations are disbursed. The Action Plan will not be sent to HUD until the allocations are announced but will be ready for quick revision and submittal. Delay of this step will cause additional costs for publication of amended notices and time for further public review. The final AP will be distributed to each of you and available on line for public information.

Background: The Consolidated Plan comprises the planning and application requirements for the City's Community Development Block Grant (CDBG), a program administered by HUD. The City's Planning Department undertakes the planning process for submission of its one-year Action Plan which is a component of the Consolidated Plan. The Action Plan outlines the projects that will be funded during the program year. Two public hearings are held and a public comment period is open for a 30 day period to obtain public comment and review the plan and proposed projects. The public comment period was April 3, 2017 through May 3, 2017. No comments were received.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	HUD

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: None

Competing Viewpoints Considered: N/A

Recommended Motion: Motion to accept the proposed projects and draft Action Plan for submittal to HUD when the final allocations are made.

Alternative Actions: None to be considered.

Attachments (listed in order presented): Memo to Mayor & Council, Draft Action Plan with Proposed Projects.



PLANNING, COMMUNITY, & ECONOMIC DEVELOPMENT

DATE: May 15, 2017

TO: Mayor and City Council

FROM: Joann Stewart
Planning, Community, & Economic Development

SUBJECT: 2017-2018 CDBG Action Plan

REQUIRED
ACTION: **Consideration of comments and approval of the draft Action Plan.**

Briefing

The Consolidated Plan comprises the planning and application requirements for the City's Community Development Block Grant (CDBG), a program administered by the U.S. Department of Housing and Urban Development (HUD). The City of Anacortes Planning Department administers the planning process for submission of its one-year Action Plan which is a component of the Consolidated Plan. The Action Plan outlines the projects that will be funded during the program year. The application period to apply for funding is January through February of each year.

In developing the yearly Action Plan, a public comment period is open for a 30 day period. This year, the comment period began April 3 and ended on May 3. The purpose of the first hearing was to provide a description of the planning process, anticipated funding, programs covered and solicit public comment on the needs and priorities of the community. The second hearing includes consideration of any comments and concludes the work begun at the previous meeting. The Action Plan will then be adopted for submittal to HUD. Any comments made during the meetings or submitted directly to city staff during the comment period will be included in the final Action Plan.

The funding allocation for 2017/2018 has not yet been determined and therefore the City cannot make any actual funding announcements. HUD has recommended that we make estimates based on the previous year's allocations as the funding this year is expected to be very close to last year's. Entitlements are to include contingency plans along with the estimated funding that these amounts will be adjusted when the final allocations are announced; the Action Plan has been updated to reflect this. The proposals being considered include:

2017/2018 PROPOSED PROJECTS

Projects	Amount Requested	Amount Granted
Public Services – Anacortes Family Center	15% of grant	15% of grant (estimated to be approximately \$13,432)
Anacortes Housing Authority 2 apartment rehab – 508 6 th St.	\$120,000	Estimated to be approximately \$60,896. Applicant will provide additional funding.
Administration	20% of grant	20% of grant (estimated to be approximately \$15,224)
TOTAL		\$89,552 (estimate)

The projects listed above are proposed and are eligible for funding. The City did not receive any other proposed projects. Environmental review of the apartment rehabilitation must be completed before funding can be disbursed. This review can begin as soon as the project is accepted through this public process which will greatly speed up the construction start time once the Action Plan has been approved by HUD.

The City did not receive any comments on the development of this plan.

Recommendation

Approve the 2017-2018 Action Plan.

Attachments.

2017-2018 Draft Action Plan
Proposed projects

CITY OF ANACORTES
2017/2018 CDBG ACTION PLAN

DRAFT

DRAFT

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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This chapter outlines the City's one-year Action Plan for 2017-2018, which will further the goals and strategies of the Strategic Plan and is the spending plan for the City's 2017-2018 Community Development Block Grant (CDBG) funds. The activities in this plan will be accomplished with funds received during this program year under the CDBG program for meeting housing and community development objectives. The allocation for this year's funding is currently estimated to be \$89,552. (The funding amounts will be adjusted upon receipt of the allocations from HUD in the near future. For more information on this, please contact Joann Stewart at 360-293-1907 or joanns@cityofanacortes.org.) Those activities detailed in this section must meet the CDBG National Objectives as outlined in the introduction to the Strategic Plan. The Mayor of Anacortes has designated the Planning, Community & Economic Development Department responsible for the planning, development, and implementation of its CDBG Program.

2. Summarize the objectives and outcomes identified in the Plan

The goals of this plan include maintaining the existing supply of affordable rental housing and funding supportive services to help individuals and families from becoming homeless and supporting efforts to reduce poverty. 2017/2018 funding goals are listed below:

- Public Service - Anacortes Family Center - Homelessness/assist special needs populations - Create suitable living environs - %15 of total allocation
- Anacortes Housing Authority Apartment Rehabilitation – Remaining Funding after Public Services and Administration/Planning allocations
- Admin/Planning – 20% of funding after allocations to projects

3. Evaluation of past performance

In reviewing activities accomplished with its federal funding for the plan year, the City of Anacortes advanced its goals of improving conditions, creating better housing resources and opportunities, and assisting human service organizations in providing effective support services to priority low-income and homeless populations. The projects were selected based on consultation with local agencies and in response to the area's countywide Continuum of Care Plan. In 2015, the public services portion, provided to the Anacortes Family Center, reported an 86% success rate in helping single women and families find more safe and productive lives. The Center received a total of 356 applications for services; a 31% increase from the prior year. This program was able to serve 61 households consisting of 182 individuals, 99 of which were children. The asbestos abatement project provided safer living environments with the removal and replacement of the flooring in the Harbor House apartment

complex. Asbestos floor tiles in the 50 unit housing complex were severely deteriorated and were replaced with new environmentally safe flooring. Exposure to asbestos and broken, cracked tiles create accessibility issues especially for mobility impaired individuals. The City also allocated funding to assist the Anacortes Housing Authority with upgrades to the Harbor House apartment complex with the purchase of new appliances. The Housing Authority replaced 40 year old ovens in the Harbor House 50 unit apartment complex with new ovens. The new ovens include operational knobs on the front of the appliance to provide safer, more efficient means of food preparation for the residents. Many residents of this complex are confined to wheelchairs and reaching across hot burners to adjust the heating elements created a potentially dangerous situation for these individuals. In the same complex, HUD funding was used to cover costs of water heater replacement in 8 units. These water heaters had deteriorated and caused leaking which created more issues within the units.

4. Summary of Citizen Participation Process and consultation process

In deciding the 2017 program year funding allocations, the City of Anacortes conducted two public hearings (April 24, 2017 and May 15, 2017) and encouraged public comment in conjunction with the CDBG program. The notices for the public hearings were advertised in the Anacortes American and posted in officially designated public places (Municipal Building and City Library). The notice for the 30 day comment period and meetings was published on March 15, 2017 and April 26, 2017. The public comment period began on April 3, 2017 and ended on May 3, 2017.

In addition to the hearings, the City also consulted with local housing and human service providers to obtain input on the Action Plan.

5. Summary of public comments

No public comments were submitted on the development of this Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them.

The City did not reject any views or comments on the development of this Action Plan.

7. Summary The overall goal of the community planning and development programs available from the City of Anacortes with CDBG funding is to assist in the development of affordable housing for low and moderate income households, reduce poverty in Anacortes, assist in creating better living conditions for low income households and provide funding to assist human service agencies serving low-income populations. A review of the projects and activities implemented in program year 2016 / 2017 demonstrate that the City has made progress in fulfilling its goals. The City intends to continue to work closely with HUD staff to improve performance in timely implementation of identified community development strategies and CDBG administrative activities. The City did not hinder Consolidated Plan implementation by action or willful inaction.

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ANACORTES	Planning, Community & Economic Development

Table 1 – Responsible Agencies

Narrative

Action Plan Development/Management Contact Information

Joann Stewart
Planning Community & Economic Development
City of Anacortes
904 6th Street, P.O. Box 547
Anacortes, WA 98221
(360) 293-1907
joanns@cityofanacortes.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City performed an extensive outreach program to consult and coordinate with non-profit agencies, affordable housing providers, government agencies and other entities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City held two public hearings to obtain input from all citizens of the community. The first public hearing was held on April 24, 2017. This meeting opened the planning process for the development of the 2016 Action. The next meeting was held on May 15, 2017.

The City sent inquiries to various organizations and individuals to obtain current information on pressing needs within the community. Input was received from Community Action Agency of Skagit County, the Anacortes Community Health Council (comprised of representatives of churches, private organizations, social service agencies, city departments and community groups who provide support for Anacortes citizens), the Anacortes Family Center, and the newly formed City of Anacortes Affordable Housing & Community Services Committee.

The Anacortes Community Health Council member agencies include:

- Anacortes Family Center
- Anacortes Senior Activity Center
- Island Hospital Community Health Resource Center
- The Salvation Army
- St. Vincent de Paul
- Anacortes 100 Food Bank
- Celebration Lutheran Church
- Christ Episcopal Church
- Anacortes United Methodist Church
- Anacortes/San Juan Island Chapter of the American Red Cross
- Anacortes First Baptist Church
- Anacortes Christian Church
- Anacortes Police Department
- Skagit Senior Information and Assistance
- Anacortes Noon Kiwanis Club
- Anacortes Boys and Girls Club
- Skagit County Youth and Family Services
- Pilgrim Congregational Church
- Anacortes Housing Authority

- Christ the King Community Church
- Westminster Presbyterian Church/Dinner at the Brick.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City incorporates the Skagit County Continuum of Care plans which prioritizes the use of HOME and CDBG funds toward the goals of ending homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City has coordinated with Skagit County Department of Public Health & Community Services, Skagit County Coalition to End Homelessness, and Community Action through the HOME Consortium efforts. These organizations are responsible for using ESG funds and for administering HMIS (Homeless Management Information System) for service providers operating in the Consortium region. Their goals, strategies activities and outcomes have been incorporated in the Consolidated Plan.

Describe agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	Community Action of Skagit County
	Agency/Group/Organization Type	Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in multi-agency meetings, one-on-one consultation with staff, board meetings, participated in various committees in which CASC provided input. Anticipate increased coordination of homeless activities and public services.
2	Agency/Group/Organization	Anacortes Community Health Council
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	City staff is a member of this organization which meets monthly to discuss the current situation of those in need within the community, case-by-case review of needs, solutions to those needs and other services available to help. Roundtable meetings provide information and resources to improve the coordination of services.
3	Agency/Group/Organization	Anacortes Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one consultation and board meetings; outcomes include city/HA working collaborative to locate property to develop more housing units.
4	Agency/Group/Organization	Home Trust of Skagit
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	One-on-one consultation and group meetings; working with HOME Trust to determine funding, locate suitable homes for purchase and locating additional funding options to realize success.
5.	Agency/Group/Organization	City of Anacortes Housing Affordability & Community Services Committee
	Agency/Group/Organization Type	City Council, City Staff and community volunteers working to develop affordable housing and community services strategy
	What section of the Plan was addressed by consultation?	Housing & public services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Monthly meetings with group to determine strategies to address lack of affordable housing within community

Identify any Agency Types not consulted and provide rationale for not consulting.

There are no Community Based Development organizations, Community Housing Development organizations or Neighborhood Revitalization Strategy Agency currently in jurisdiction or region.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Skagit County Community Services	The Strategic Plan has adopted the major strategies of the 10 year plan.
2016 Comprehensive Plan & supporting Development Regulations updates	City of Anacortes	Creating a better, coordinated strategy for LMI affordable homes and related issues

Table 3– Other local / regional / federal planning efforts**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City coordinated efforts with the County, the Anacortes Housing Authority, the Anacortes Family Center, the Anacortes Community Health Council and the City of Anacortes Affordable Housing & Community Services Committee to share concerns, determine the needs and routes to follow to address the needs.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In deciding the 2017 program year funding allocations, the City of Anacortes conducted two public hearings (April 24, 2017 and May 15, 2017) and encouraged public comment on the development of the City's CDBG Action Plan. The notices for the public hearings were advertised in the Anacortes American and posted in officially designated public places (Municipal Building and City Library). The notices for the 30 day comment period and meetings were posted on the City's CDBG website on January 30, 2017 and published March 15, 2017 and April 26, 2017. The public comment period began on April 3, 2017 and ended May 3, 2017.

In addition to the hearings, the City also consulted with local housing and human service providers to obtain input on the Action Plan.

The impact this had on the goal setting was the need for more affordable housing and living wage jobs. The City plans to work toward achieving these goals utilizing CDBG funding and other funding sources

Citizen Participation Outreach Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No responses/no attendance	No comments	

Table 4– Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Anticipated Resources (the allocations are estimates based on last year's funding – the final amounts will be adjusted when HUD provides the final funding allocations)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Current estimate of approximately \$89,552	0	?	Current estimate of approximately \$89,552	0	Funds used for public services, public facilities, admin/planning

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City's CDBG program, the City anticipates that most major projects will be funded primarily through non-CDBG resources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has identified core areas where infrastructure improvements are needed to allow easy access for all individuals and in particular, disabled residents and visitors. The work between community involvement and the 2016 Comprehensive Plan has identified areas through the core downtown that are being proposed for development of a central hub that will include residential development, retail, public services, restaurant, grocery and entertainment establishments that will be easily and safely accessible.

Discussion

Through the development of the 2016 Comprehensive Plan, a unique vision is coming together to create a cohesive, well-laid out community with affordable housing and pedestrian mobility key factors in determining the paths to the central hub as described above. Zoning regulations are being reviewed for changes that will allow greater density, multi-family mixed use development, and greater mobility which will help create more affordable living space within the central hub of downtown.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information (TO BE UPDATED UPON RECEIPT OF HUD ALLOCATIONS)

Order	Goal Name	Start Year	End Year	Category	Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homelessness/Assist Special Needs Populations	2017	2018	Homeless	City	Homelessness Assist special needs population	CDBG: 15% of funding (current estimate approx. \$13,432)	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
2	Anacortes Housing Authority Apartment Rehabilitation	2017	2018	Public Housing	Tract 940600	Preservation	CDBG: Remaining funding after Public Services 15% and Admin 20% (current estimate of approx. \$60,896)	2 - 3 bedroom rental units rehab: household housing units
3	Planning/Administration	2017	2018	Planning/Admin	City	Administration & Planning	CDBG: 20% of funding after PS funding (current estimate of approx. \$15,224)	Grant preparation and administration; project management

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Homelessness/Assist Special Needs Populations
	Goal Description	Keeping families and single women off the streets and placing them in safe, secure housing and stable environments. Approximately 182 individuals served every year
2	Goal Name	Anacortes Housing Authority Apartment Rehabilitation
	Goal Description	Preserving low income rental housing; fully rehabilitate 2 family units built in 1970
5	Goal Name	Planning/Administration

	Goal Description	General management, oversight and coordination of the program, including providing local officials and citizens with information regarding the CDBG program; preparing budgets and schedules, preparing reports and other HUD related documents, monitoring programs, working with HUD officials.

Table 7 – Goal Descriptions

DRAFT

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects chosen are based on HUD criteria that the activity meet at least one of the national objectives (benefit to low and moderately low income persons, aid in the prevention or elimination of slums or blight, and meet a need having a particular urgency) and they meet the criteria established in the City's CDBG Strategic Plan.

#	Project Name
1	Anacortes Family Center Public Services
2	Anacortes Housing Authority Apartment Rehabilitation (2 units)
3	City of Anacortes Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City established priorities for allocating resources and long range strategies following a careful assessment of the needs and demographics of the community. A clear priority identified in the analysis is a response to the needs of low to moderately low income families and individuals within the City for safe and affordable housing and basic services such as medical, dental and home energy assistance. Families and individuals in crisis situations need significant services and housing to be able to reach self-sufficiency. Included in this population are the homeless and others with special needs that generally are either priced out of housing or are unable to maintain stable housing.

Improving conditions, creating new housing resources and opportunities, and reducing housing costs to affordable levels represent major means of responding to the needs of the targeted population. The strategies and objectives outlined in the 2017-2018 Action Plan reflect these priorities and outline activities designed to alleviate these needs.

The primary basis for allocation of resources is to serve the needs of the low and moderately low income households. Consolidated Plan strategies developed through the community planning process reflect that a significant amount of funds are targeted to projects that benefit the low to moderately low income households. The public services portion provides services and resources to the households in need while the remaining resources are directed to projects that provide safe, stable transitional and permanent housing for families and individuals in need.

A major obstacle to address underserved needs is lack of funding.

AP-38 Project Summary

Project Summary Information

1	Project Name	Anacortes Family Center
	Target Area	City of Anacortes
	Goals Supported	Homelessness/Assist Special Needs Populations
	Needs Addressed	Homelessness/Assist special needs population
	Funding	CDBG: 15% of funding (CURRENTLY ESTIMATED TO BE APPROXIMATELY \$13,432)
	Description	Public Services Allocation - Support Family Center staffing who provide case management services to homeless families staying at the shelter.
	Target Date	July 1, 2017 – June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 individuals/families will be served by this funding. Beneficiaries include extremely low income and low income families that are without homes
	Location Description	Within main city limits; adjacent to services, schools and jobs.
	Planned Activities	The Center provides housing for 60-90 days and intensive case management and life skills education to assist the household with gaining the skills and resources needed to become fully self-sufficient. In 2015, the Center provided successful transition to stable living/working environments to approximately 86% of their clients.
2	Project Name	Anacortes Housing Authority – Apartment Rehabilitation
	Target Area	Anacortes Housing Authority – Census Tract 940600
	Goals Supported	benefiting low-moderate low income persons, creating suitable living environs
	Needs Addressed	Creating suitable living environments for low income public housing residents

	Funding	Remaining funding after public services 15% and Admin 20% (CURRENTLY ESTIMATED TO BE APPROXIMATELY \$60,895)
	Description	Major rehab of 2 family apartments. Rehab will include replacement of cabinets/counters in bathrooms & kitchens, abatement of asbestos flooring throughout 2 apartments, replacement of electrical panels, light fixtures, replace bathroom fixtures (sinks, toilets); replace electrical wiring system if enough funding available; replace water heaters and furnaces.
	Target Date	July 1, 2017 through June 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	2 extremely low to low income families will be served by this project. Apartments were constructed in 1970 and have not been updated.
	Location Description	Public Housing Apartment Complex, 508 6 th Street, Anacortes, WA
	Planned Activities	As described above, rehabilitate 2 apartments in need of updating.
	Planned Activities	As described above, rehabilitate 2 apartments in need of updating.
3	Project Name	City of Anacortes Administration
	Target Area	City Jurisdiction
	Goals Supported	Homelessness/Assist Special Needs Populations Increase affordable housing supply Preservation
	Needs Addressed	Administration & Planning
	Funding	CDBG 20% of funding after Public Services funding (CURRENTLY ESTIMATED TO BE APPROXIMATELY \$15,224)
	Description	General administration of CDBG program
	Target Dates	July 1, 2017 – June 30, 2018

Estimate the number and type of families that will benefit from the proposed activities	Presumed Benefit
Location description	City of Anacortes
Planned Activities	Implementation of this action plan requires certain administrative and planning activities including the development of the plan, environmental review of projects, subrecipient monitoring, development of fair housing information, and other activities required by law

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Anacortes is located on Fidalgo Island in Skagit County with 12.5 miles of saltwater shoreline, four freshwater lakes, and 3000 plus acres of city-owned forestlands and city-owned parks. Anacortes is approximately 20 miles from the county seat in Mount Vernon, Washington. A majority of public services available to the citizens of Skagit County are provided in the Mount Vernon area.

The current population of Anacortes is approximately 15,778 citizens (US 2010 Census). Anacortes has one area with a concentration of moderately low to low income households, Census Tract 940600 with 57.6% LMI households. The overall low, to moderately low, income households in Anacortes is approximately 34%.

While Anacortes has one census tract (940600) with the highest concentration of persons living below the poverty level, there are smaller concentrations of low income households interspersed throughout the City. The City establishes priorities for allocating resources and long-range strategies following a careful assessment of the needs and demographics of the community. A clear priority identified in the analysis is a response to the needs of low to moderately low income families and individuals within the City for safe and affordable housing and basic services such as medical, dental and home energy assistance. Families and individuals in crisis situations need significant services and housing to be able to reach self-sufficiency. Included in this population are the homeless and others with special needs who are generally either priced out of housing or are unable to maintain stable housing.

Improving conditions, creating new housing resources and opportunities, and reducing housing costs to affordable levels represent major means of responding to the needs of the targeted population. The strategies and objectives listed in the Strategic Plan reflect these priorities and outline activities designed to alleviate these needs.

The primary basis for allocation of resources is to serve the needs of the low and moderately low income households. Consolidated Plan strategies developed through the community planning process reflect that a significant amount of funds are targeted to projects that benefit the low to moderately low income households. The public services portion is allocated to services that provide multiple benefits to households in dire situations and the remaining resources are directed to projects that provide safe and stable environments, transitional and permanent housing for families and individuals in need.

Geographic Distribution

Target Area	Percentage of Funds
Tract 940600	65%

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Census Tract 940600 contains the highest concentration of low, to moderately low households.

Discussion

A majority of the public housing complexes are located in this tract.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Because the City of Anacortes's annual CDBG grant is minimal, it is difficult to use CDBG for purposes other than those already identified.

Actions planned to address obstacles to meeting underserved needs

The City will conduct outreach to various community sectors to inform lenders, property managers, and the public about Fair Housing laws. The City recently improved its Fair Housing website to include state level as well as updated federal information.

Actions planned to foster and maintain affordable housing

The City will work in partnership with the Anacortes Housing Authority to secure the resources necessary to rehabilitate the various complexes, an important low-income housing resource in Anacortes. The City will also work with the Housing Authority to promote development of more complexes to accommodate the growing wait list for affordable housing. The City appointed the Affordable Housing & Community Services Committee, staffed by City Councilmembers, Planning Commissioners, citizens and City staff, to collaborate efforts with the community to work on strategies to eliminate barriers to affordable housing and services within the City.

Actions planned to reduce lead-based paint hazards

Code enforcement will address any and all lead based paint issues that may arise; additionally the City

will include lead based paint hazard information in community education and outreach.

Actions planned to reduce the number of poverty-level families

The Public Services funding to the Anacortes Family Center provides intensive case management and life skills education to assist the household with gaining skills and the resources needed to become fully self-sufficient. The outlook of the community through the work on the 2016 Comprehensive Plan promises to promote more living wage jobs and create a community that would support lower priced housing. This will be accomplished through zoning changes and building incentives.

Actions planned to develop institutional structure

The City will work in partnership with adjacent and regional jurisdictions to create a regional HOME Consortium. A new, regional HOME Consortium will enhance the resource base for developing more affordable housing, and for addressing institutional barriers to creating more affordable housing.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will support the efforts of the Anacortes Community Health Council and participate regularly in their multi-agency meetings. Active participation in the Council will improve the coordination of the City's Consolidated Plan goals and the efforts to reduce instability in the low income community. The newly formed Housing Affordability & Community Services Committee will work with the public and private housing and social service agencies to develop a strategy to eliminate barriers to affordable housing and services.

Discussion

Funding continues to be the main obstacle to meeting underserved need. Obstacles include lack of sufficient financial resources to adequately address large projects such as permanent housing and shelters. Also, the limit on the public services prohibits the City from adequately providing a greater service to households in need of basic services.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The primary basis for allocation of resources is to serve the needs of the low and moderately low income households. The 2017 Action Plan allocates the majority of the funding to projects that benefit the low to moderately low income households. The public services portion provides services and resources to the households in need while the remaining resources are directed to projects that provide safe and stable permanent housing for families and individuals in need.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out. (The City of Anacortes does not collect any program income from the projects funded with CDBG funding.)

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	Years 2017 & 2018 - 80.00%



CDBG FUNDING APPLICATION PROGRAM YEAR 2017

Check the appropriate box to identify the type of funds for which you are applying:

☐ Public Service ☐ Planning ☒ Capital Improvement

CDBG Fund Request (% OR \$ AMOUNT)

\$120,000.00

Project Title: Anacortes Housing Authority Public Housing Units Site I Units 5&6

(If this project has been previously funded, please use the same title)

Project Description Funds will be used to *(Please attach additional page if necessary outlining project with specific numbers/goals):*

Please see attached Description

Project Location *(physical address)* 508 6th Street Anancortes , WA 98221

Number of Unduplicated People Directly Benefiting from this Project: Seven

Applicant Name

City of Anacortes Housing Authority

Mailing Address

719 Q Street Anacortes , Washington 98221-4128

Agency Director

Jeff Mauceri

360 293 7831

Name

Telephone #

e-mail address Jeff@anacorteshousing.com

Staff Contact

Sandy Cox Operations Manager 360 293 7831

Name and Title

Telephone and Fax #

e-mail address Sandy@anacorteshousing.com 360-2938998

****Federal Tax I.D. # (req'd)**

91-0863090

****DUNS # (req'd)**

609135769

Type of Organization:

Public Agency

Private Nonprofit

Other *(Specify)*

Housing Authority

Are you a Certified Housing Development Organization (CHDO) or Certified Community Based Development Organization (CBDO)?

X Yes ☐ No

If not, are you planning on becoming a Certified CHDO or CBDO?

☐ Yes ☐ No

Authorized Signature

Date

2/28/17



***HOUSING AUTHORITY
OF THE CITY OF ANACORTES***



719 "Q" Avenue • Anacortes, Washington 98221

Office: (360) 293-7831

Fax: (360) 293-8998

TTY: (360) 293-8998

February 28, 2017

Joann Stewart
Administrative Assistant
Planning, Community and Economic Development
City of Anacortes

RE: 2017 CDBG Grant Funding Application

Dear Ms. Stewart,

Please accept the attached request for CDBG funds to help rehab our two town house public housing units at 508 6th Street Anacortes, Washington. These two units currently house two female head of households with total of five children. The units were originally built in the late 1970's and all major systems within these will be replaced.

If award the grant the Housing Authority will replace all major services systems within the units including wiring, new electrical panels and fixtures, all water supply and plumbing fixtures, replace gas furnace, hot water tanks, exhaust fans, kitchen appliances.

The flooring system need to be abated including the immediate underlayment. Floor system will include new underlayment and vinyl plank type flooring in the living spaces. The walls will be stripped to the studs with all dry wall being (GBW) being replaced. There will be new kitchen and bathroom cabinets, doors and paint for the total unit.

This estimate was completed by Ross Deckman, principal in the firm Ross Deckman and Associates, Puyallup, Washington. The architect fee is included in the cost estimate, which includes scope of work, working drawing for permits purposes and visits to verify construction at critical times, draws and systems installs. He will also provide general services to

help support bidding to construction process. I have attached a copy of the architect's assessment for your review.

If funds are award for this project this will extend the use life of these units and will make them more livable and marketable in the future. Since Anacortes is on the fringe what can be description as the major metro market that stretches from Olympia to Everett we may experience fewer general contractors bidding on this project, which may result in higher than estimated contract costs. If this is the case the Housing Authority can use some of its CAP funds awarded in the 2016 CAP fund year to pick up any additional costs.

Respectfully,

Jeff Mauceri
Interim Executive Director

Ross Deckman * Associates Inc
Architecture * Planning * Design

February 24, 2017

Mr. Jeff Mauceri
Anacortes Housing Authority
719 Q Ave.
Anacortes, WA

Re: Townhouse Remodel Estimates

Dear Mr. Mauceri,
Thank you for contacting us about Townhouse project located at Anacortes, Washington.

Anticipated work the two unit 2034 Sq. Ft. renovation is as follows:

Replace all GWB.

Replace cabinets and tops both kitchen and bath.

Replace or abate all flooring with vinyl plank type flooring. Provide base throughout.

Replace electrical panel, light fixtures, and if enough monies are available replace electrical wiring system. Panel cost alone approximately \$500/unit

Replace all water supply plumbing reuse waste plumbing if possible. Replace all fixtures sinks, lavatories, kitchen sink and toilet.

Replace all doors and frame down headers for bypass doors. Provide all hardware.

Replace bath exhaust fans.

Reuse existing kitchen appliances.

Replace gas furnaces and water heaters.

This is for two units of approximately 2034 Sq. Ft. total measured paint to paint interior surfaces. Abatement might be an option for the second floor VAT by covering it with a thin plywood surface and placing new vinyl over.

Means guide for it does not include exterior work like my two examples but does have a 9% Architectural fee included. The Means guide has a cost of about \$120,000 inclusive. Estimated construction cost is \$120,000 with approximately nine percent for architectural services about \$10,000 in fees.

The scope of work for my services would include:

Working drawings suitable for permit purposes.

Visits to verify construction at critical times, draws and system install.

Available architect to discuss unknown events or explain drawing with the contractor.

General services to help the project move from bidding to construction.

It would be my pleasure to discuss the proposal at your earliest convenience.

Thank you for your attention.

Sincerely,

Ross Deckman



CDBG FUNDING APPLICATION PROGRAM YEAR 2017-2018

Check the appropriate box to identify the type of funds for which you are applying:

☒ Public Service ☐ Planning ☐ Capital Improvement

CDBG Fund Request (% OR \$ AMOUNT) \$ 15%

Project Title Anacortes Family Center
(If this project has been previously funded, please use the same title)

Project Description Funds will be used to (Please attach additional page if necessary outlining project with specific numbers/goals):
See attached page

Project Location (physical address) 1011 27th Street, Anacortes, WA 98229

Number of Unduplicated People Directly Benefiting from this Project 191

Applicant Name Dustin Johnson

Mailing Address 1011 27th Street
Anacortes, WA 98221

Agency Director Dustin Johnson 360-293-2993
Name Telephone #
e-mail address

Staff Contact Virginia Gustke, Operations Coordinator 360-293-2993 x114
Name and Title Telephone and Fax #
e-mail address

**Federal Tax I.D. # (req'd) 20-0775618

**DUNS # (req'd) 162358043

Type of Organization: **Public Agency** ☒
Private Nonprofit ☐
Other (Specify) ☐

Are you a Certified Housing Development Organization (CHDO) or Certified Community Based Development Organization (CBDO)? ☐ Yes ☒ No
If not, are you planning on becoming a Certified CHDO or CBDO? ☐ Yes ☒ No

Authorized Signature Dustin Johnson Date 3/28/2017

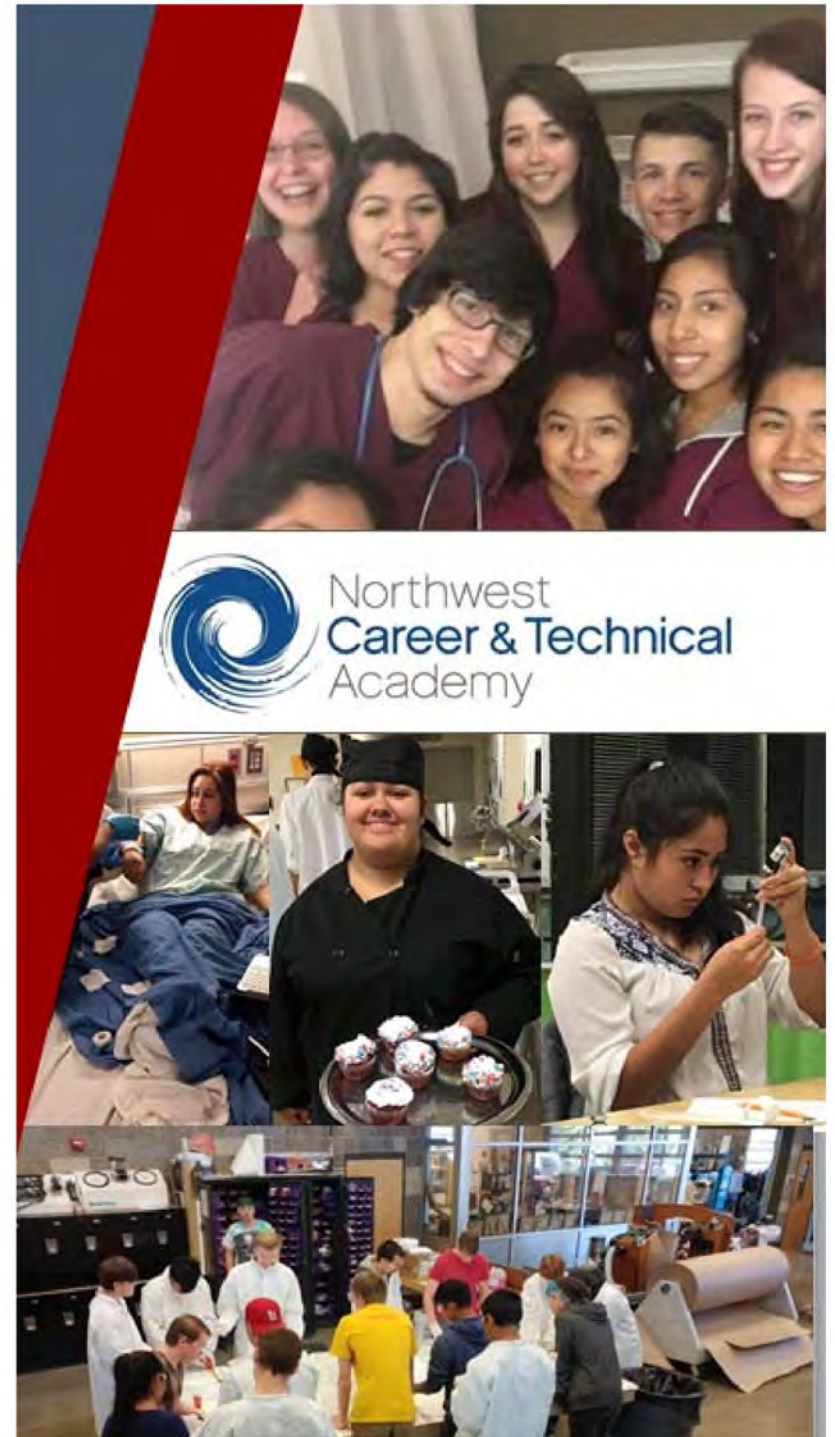
Project Description

The Anacortes Family Center (AFC) is a program that provides intensive self-sufficiency based services and shelter for homeless single women, children and families with children in crisis, most often due to domestic violence. 60% of the clients we serve are children. Nearly 70% of our clients have survived recent domestic violence. 65% of our clients have diagnosed mental health issues, with many having co-occurring disorders. Nearly all of our residents have complex issues involving generational violence, poverty and mental illness.

In 2016 AFC received a total of 396 applications for services; of these we were able to intake 61 households consisting of 191 individuals, 102 of which were children. The year prior we received a total of 356 applications for services and were able to serve 60 households. Unfortunately, the need for our services far surpasses our capacity, and unfortunately the issues of homelessness is only getting worse. To address this, thanks in part to generous partners, AFC will open a new 9-apartment transitional housing center for families that need more time and support in order to reach self-sufficiency and success. This is the first addition of capacity in Skagit County since our inception in 2009, and we are honored and proud to be in a position to be responsive to our community's growing need – and we are grateful for your support to assist us in this effort.

*Stepping up and Standing Out
While in High School*

Learn Do Lead



What is NCTA?

NCTA – A Washington State Skills Center

- What is a Skills Center?
 - High Demand, High Wage, or Regionally Specific Careers
- 16 Skills Centers across Washington
- Nationally known as Shared-Student Centers, Technology Centers, Professional Training Centers



WASHINGTON STATE **SKILLS** CENTERS



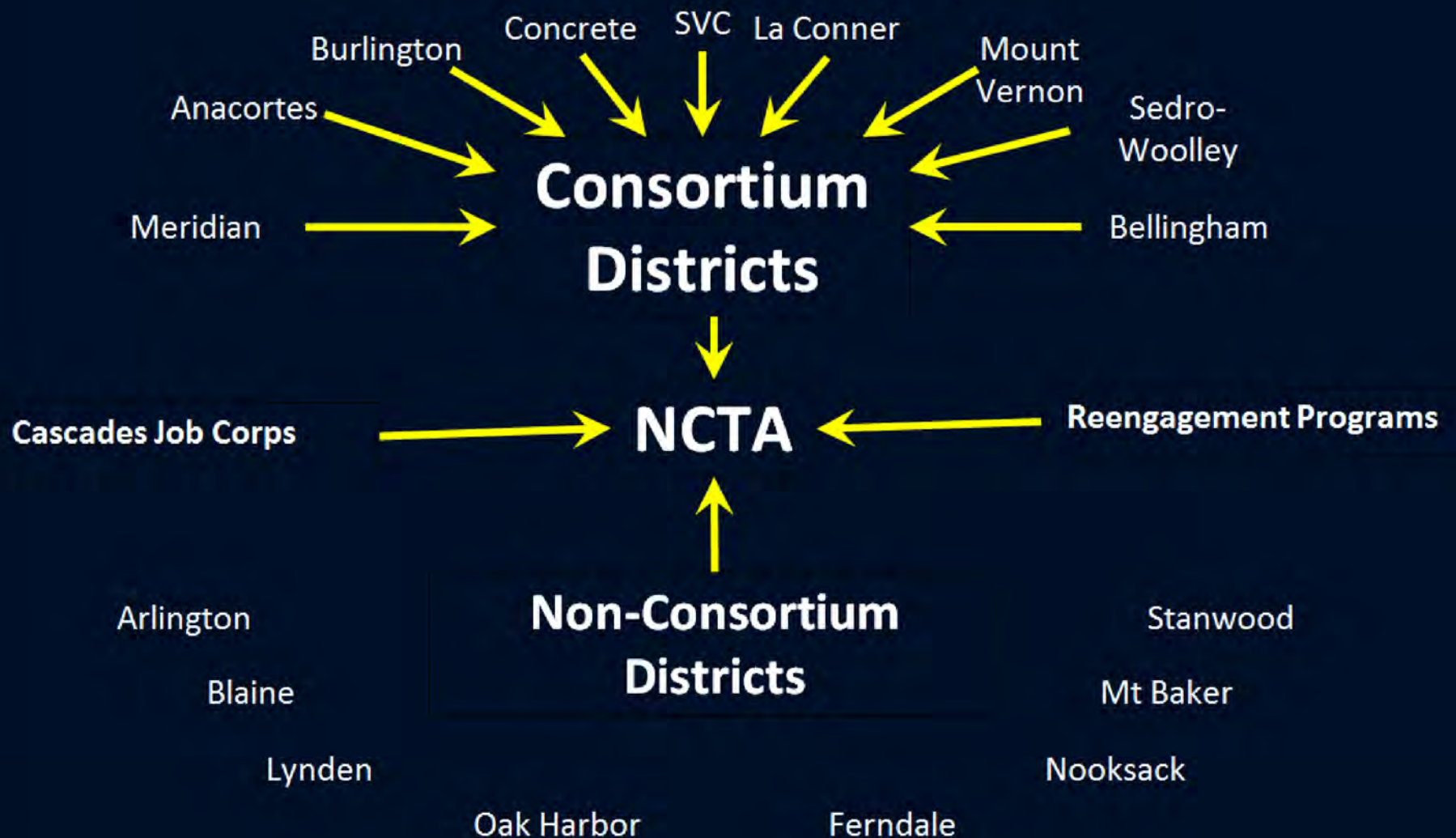
CAREER & TECHNICAL EDUCATION

Student that attend NCTA

- Prepare for entry-level job placement with workplace **readiness** skills, industry needed **soft skills**, **leadership** knowledge, and technical knowledge
- Prepare for college entry through **rigorous, hands-on learning**
- Meet **graduation** requirements
- Learn from industry **experts**
- Receive certificates of competency, state licensure, etc.
- Make the **transition** from school to their Next Steps
- Receive **college credit** through Tech Prep programs

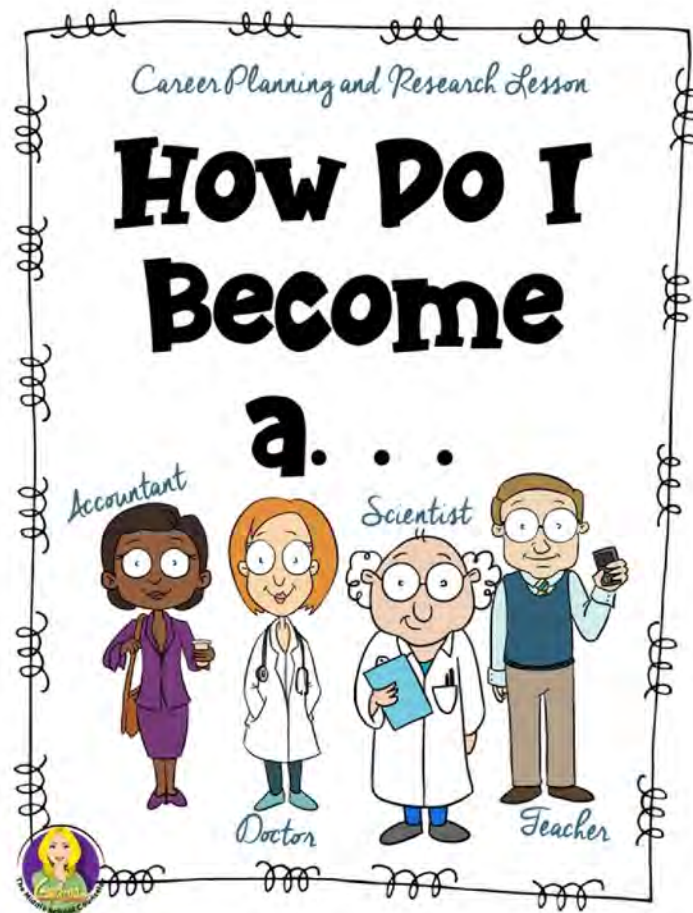


NCTA Partnerships

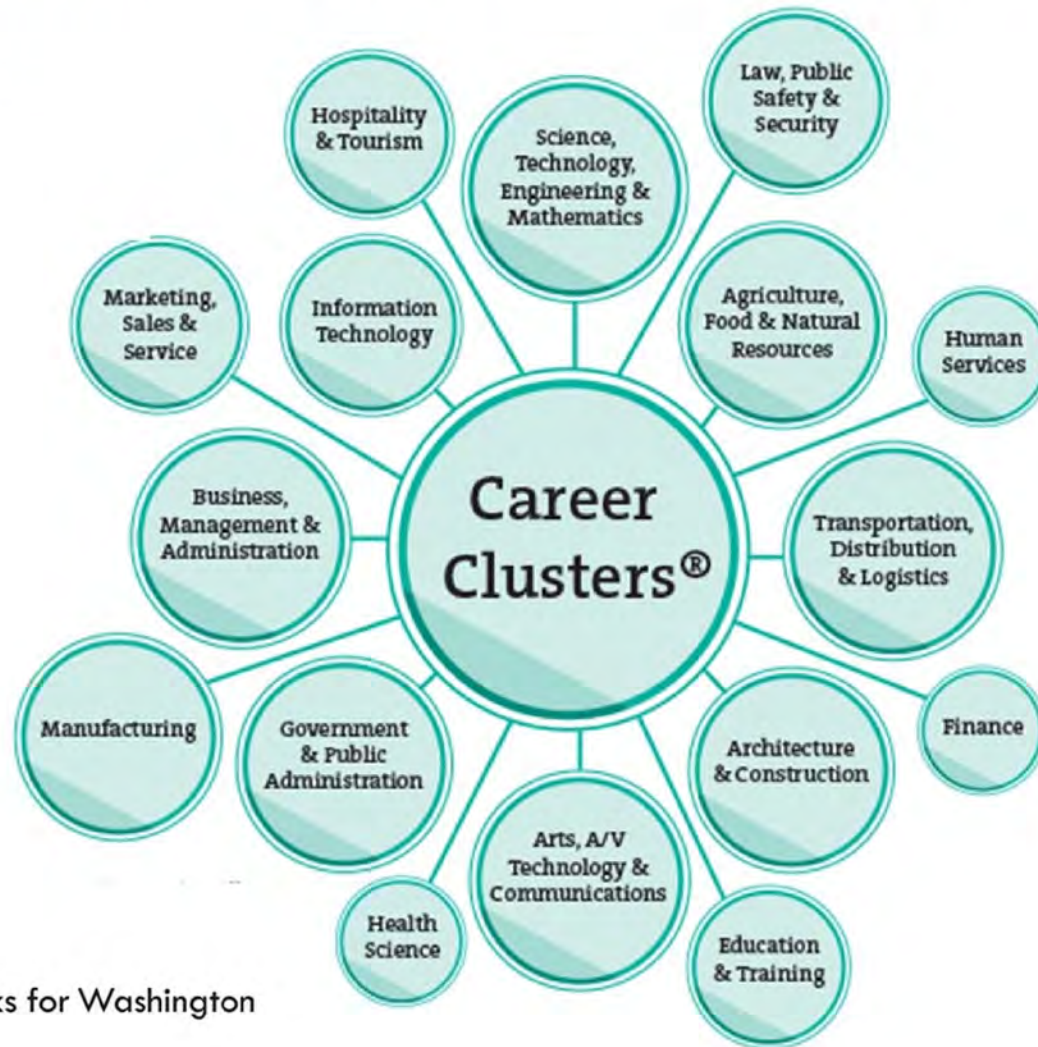


Early Education in Careers

- Career interest surveys
- Career Days
- Guest Speakers
- Science Technology Engineering and Math (S.T.E.M.) Activities and Programs
- Specialists in Elementry and Middle Schools

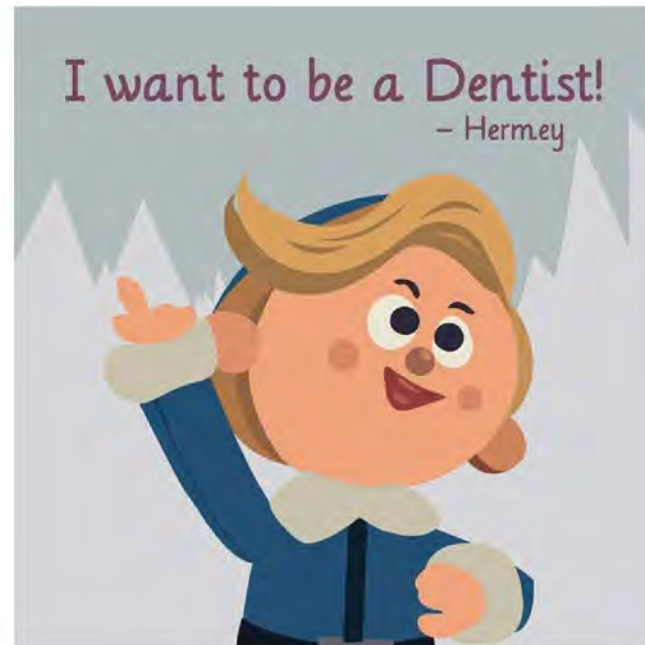


Exploratory Options at High Schools



What do you want to be when you grow up?

- Lawyer
- Doctor
- Dentist
- Teacher
- Doctor
- Engineer



Career Opportunities in the Dental Field

- Office Administration & Management
- Insurance
- Coding & Transcription
- Dental Assisting
- Dental Hygiene
- Community Health
- Instrument Sterilization
- Dental Radiology Assistant
- Dental Laboratory Technician
- Dental Therapists
- General Dentist
- Many, many specialties



How does NCTA fit?

- Opportunities for many students!
 - *incoming* 9th graders for summer session
 - Students age 16-20
 - Home school students
 - College-aged students

Interest

Exploratory
Programs

Preparatory
Programs



Northwest
Career & Technical
Academy

5 Campuses, 1 Academy!

Whatcom Campus @ Meridian

- Construction
- Welding

Sedro-Wooley

- Automotive Services
- Construction - Residential

Whatcom Campus @ BTC

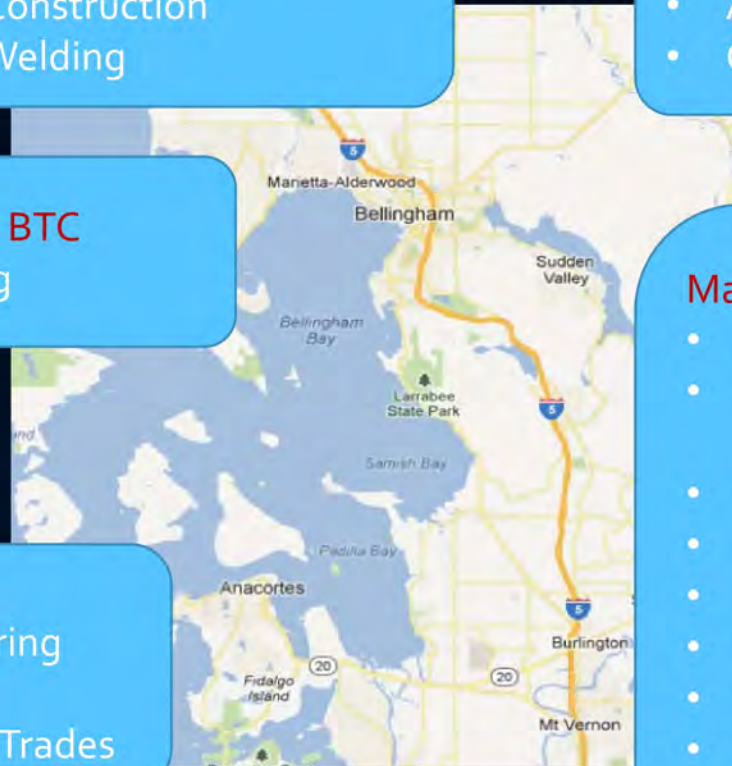
- Advanced Welding

Anacortes Campus

- Aerospace Manufacturing
- Marine Services
- Construction - Skilled Trades

Main Campus Mount Vernon

- Animal Care & Handling
- Applied Medical Science (Pre-Nursing)
- Criminal Justice
- Culinary Arts
- Dental Assisting
- Fire Science & EMS
- Veterinary Assisting
- Video Game Development



Our Facilities



Our Students

- They are committed— they choose to come to our school
- Work towards professional self
- Meet all kinds of people
- They are athletes, student government reps, dancers, club members, artists
- Compete in events



Our Students Get Out There!



Northwest Career and Technical Academy inspires kids to serve

MOUNT VERNON — One day, a kid in Jack Greaves' Fire Science and EMT class at the Northwest Career and Technical Academy could save a life.

GOSKAGIT.COM

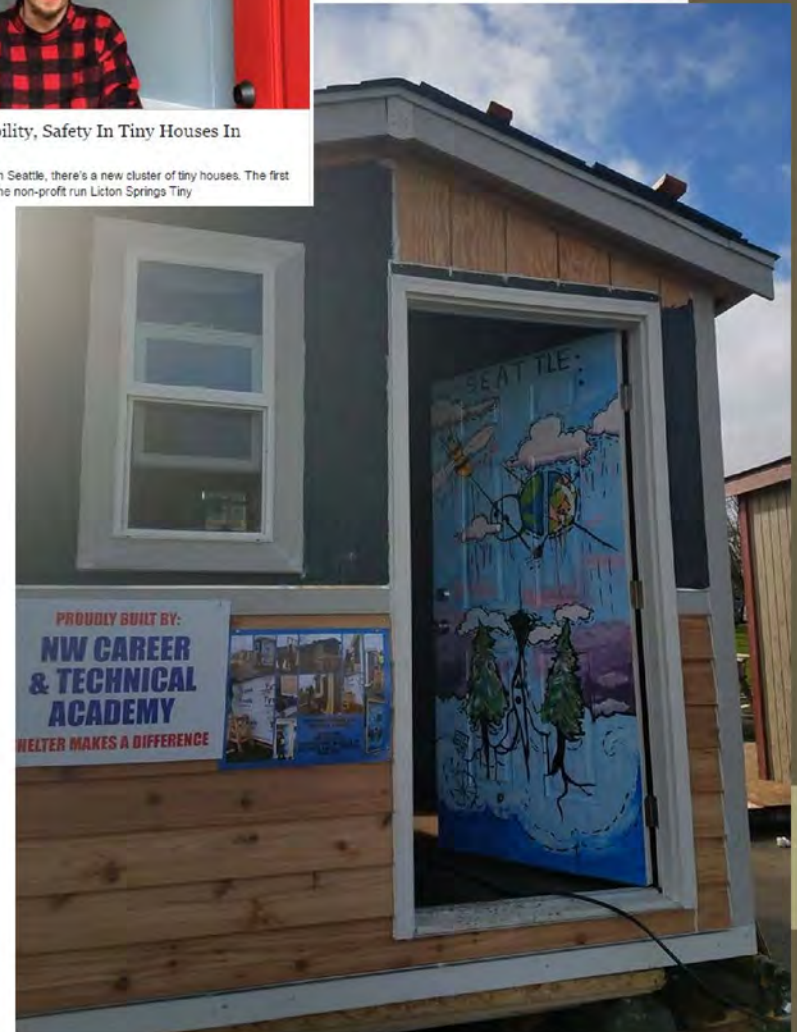


and they serve



Homeless Find Stability, Safety In Tiny Houses In Seattle

Just off busy Aurora Avenue in Seattle, there's a new cluster of tiny houses. The first residents began moving into the non-profit run Linton Springs Tiny



Input!



- Advisory Committees
 - Program-specific
 - General
- Industry Partners
- Country
- EDASC
- Schools & Districts



Northwest
Career & Technical
Academy

THE
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AND



Anacortes City Council

May 15, 2017



EDASC Update



City of Anacortes

Strategic Plan Status

Business Retention and Expansion

Business Recruitment

Capacity Building

Business Retention

- Prosperity of economic sectors and all parts of our community
- Diversifying across industries, company type and size, life cycle
- Clusters convening individually and on June 7 all clusters together – identifying challenges and improvements
- Facilitating transitions of business ownership to keep companies here and growing
- Assisting business expansion with help in growth, exports, new markets

Business Recruitment

- Submitting available sites in Anacortes in response to RFP's from Department of Commerce
- Seeking companies that fit in terms of size, culture, industry
- Recruiting at international composites show for companies and also partnerships with research, education and economic development entities
- Exploring resources to assist in redevelopment of brownfield sites



Capacity Building

- Fiber optics throughout Skagit County
- TPA
- EDASC Foundation
- Housing affordability, PHT, Workforce
- Analysis of sites and buildings supply vs. demand



2017 Business Plan

- Foster new economic growth
- Build foundations for the future
- Build Skagit brand and global partnerships
- Advance inclusive growth and community building
- Magnify Skagit's voice as a regional leader



Anacortes Focus

- EDASC staff work with Anacortes Marine Trades Association for marketing and strategy, Anacortes Chamber's economic development committee
- EDASC facilitated acquisition of Marine Hardware, saving two businesses and 8 jobs, in partnership with the Port and Chamber
- Focused City/Port/EDASC Maritime Economic Development Strategy



Anacortes Maritime Strategic Plan

- Unique to this plan –



- Focus on the local issues such as land use, redevelopment in the City, and promoting Anacortes as a maritime center
 - Explore opportunities for Anacortes as most proximate to Alaska and the Arctic
 - Seek out marine research partnership possibilities (PNNL, Shannon Point, Padilla Bay, Rosario)
 - Connect with region to increase export business
- In addition to business attraction (including retail), workforce and education, and tourism development and marketing

Changes at EDASC

- Paradigm shift from Association to Alliance and Members to Investors
- Tasked with economic development for the entire county – distinct from mission of chambers or ports
- Still conducting events but focused on value for investors/participants
- No single approach is sufficient: BRE, recruitment, marketing strengths and addressing shortcomings
- Run as highly professional organization, transparent, with skilled, dedicated staff – our region needs and deserves
- Diversifying sources of revenue – now 50/50 public/private, and applying for grants and other support

EDASC Signature Investors*

*annually invest \$5,000 or more in EDASC's mission

Diamond



Emerald



Heritage
BANK

PACCAR Inc

Platinum



EDASC Signature Investors*

*annually invest \$5,000 or more in EDASC's mission

Gold

CHMELIK SITKIN & DAVIS P.S.
ATTORNEYS AT LAW



Dakota Creek Industries Inc.

Larson Gross 
CPAs & Consultants

Peoples Bank
A higher level of service.

SKAGIT 
BANK



Puget Sound Refinery



 **TRICO**

usbank®

EDASC Signature Public Partners



Upcoming Dates

- June 4 Cluster Connection at Skagit Station, 4-6 p.m.
- Golf Tournament and Awards Dinner Friday, July 21 at Avalon
- Investor Appreciation Celebration Tuesday, November 14 at Heritage Flight Museum
- Economic Forecast Night Thursday, February 8, 2018 at McIntyre Hall







ORDINANCE 3004

Amending Chapter 19.16 AMC



Background

- December 19, 2016: Council adopted Ord 2992
- Includes Chapter 19.16 “Legislative Actions”
- Provides procedures for legislative matters
 - Comprehensive plan updates
 - Includes public participation and notice requirements
- Section 19.16.020(C)(3): Chapter doesn’t apply to “[a]doption of technical appendices to the comprehensive plan that do not contain comprehensive plan goals or policies, **such as the six-year capital facilities financing plan.**”

Issues / Policy Concerns

- Current Code doesn't specify process for update to Capital Facilities Plan (CFP)
- Public isn't guaranteed notice and opportunity to comment on CFP updates under current rules
- Code doesn't specifically require updates to CFP
- Planning for Capital Facilities needs more flexibility than comp plan updates (only two times per year)

Solution: Ordinance 3004

- Creates new rules for updates to CFP or capital facilities planning element:
- New Requirements:
 - City must update every 2 years
 - CFP must comply with comp plan and budget
 - Changes can be adopted with comp plan or budget updates
- Procedural Rules:
 - Must hold public hearing with minimum 2 week comment period
 - Must provide public notice
 - CFP updates must be done by ordinance into comp plan



QUESTIONS?

Thank You!



City Council Agenda Bill

Meeting Date: 5/15/2017

Agenda Item: 7c

Subject: Ordinance Adopting Public Participation Plan for CFP Updates

Staff Contact: Darcy Swetnam, Don Measamer

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
x	Darcy Swetnam, City Attorney

Action Type	
X	Ordinance No. 3004
	Code Revision? Yes
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: Staff presents Ordinance 3004, which adopts a public participation plan for updates to the Comprehensive Plan's six-year financing plan for capital facilities.

Background:

Council updated procedural rules for legislative updates in Ordinance 2992, adopted on December 19th, 2016. The relevant sections are codified at Chapter 19.16 AMC. To better provide for public participation in updates to planning for capital facilities, staff proposes Ordinance 3004.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered:

Recommended Motion: I move we adopt Ordinance 3004, an ordinance adopting a public participation plan for updates to the Comprehensive Plan's six-year finance plan for capital facilities.

Alternative Actions: N/A

Attachments (listed in order presented): Proposed Ordinance 3004

Ordinance No. 3004

An Ordinance Adopting a Public Participation Plan for Updates to the Comprehensive Plan's Six-Year Financing Plan for Capital Facilities

Whereas the Washington State Growth Management Act, at RCW 36.70A.070, requires the City to have a capital facilities plan element in its Comprehensive Plan;

Whereas the capital facilities plan element must contain “(a) An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities; (b) a forecast of the future needs for such capital facilities; (c) the proposed locations and capacities of expanded or new capital facilities; (d) at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and (e) a requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent:”

Whereas, by ordinance 2982, the City has adopted a Comprehensive Plan that includes a capital facilities plan element;

Whereas, by ordinance 2994, the City has adopted a six-year financing plan for the capital facilities plan element;

Whereas WAC 365-196-415(2)(c)(ii) provides that the City should update its six-year financing plan at least once every two years;

Whereas RCW 36.70A.130 provides that the City may amend its Comprehensive Plan only once per year, with an exception for amendment of the capital facilities plan element when it occurs concurrently with adoption or amendment of the City's budget;

Whereas RCW 36.70A.130(2)(a) provides that the City must adopt a public participation plan for amendment of the Comprehensive Plan, which it has codified in AMC Chapter 19.16;

Whereas AMC 19.16.020 exempts “[a]doption of technical appendices to the comprehensive plan that do not contain comprehensive plan goals or policies, such as the six-year capital facilities financing plan” from the lengthy process for comprehensive plan policies or development regulations;

Whereas the City Council desires to provide for an alternative public participation process for amendments to the six-year capital facilities financing plan;

Whereas, per AMC 19.16.020.C.2, amendment of AMC Chapter 19.16 is not subject to the public participation process described in AMC Chapter 19.16;

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

Section 1. The City Council makes the following findings:

- a. The capital facilities financing plan (the “financing plan”) is a technical appendix to the Comprehensive Plan.
- b. The financing plan includes no changes to the Comprehensive Plan’s goals and policies.
- c. The financing plan should be updated regularly to ensure the City is adequately planning for the substantial expense of capital facilities construction and maintenance.
- d. The financing plan is appropriately reviewed directly and exclusively by the City Council, as the body charged with stewardship of the City’s finances and infrastructure.

Section 2. The Anacortes Municipal Code is amended as shown in Attachment A.

Section 3. This ordinance takes effect five days after publication.

PASSED and APPROVED this ____ day of _____, 2017.

CITY OF ANACORTES:

Laurie Gere, Mayor

Attest:

Steve Hoglund, City Clerk-Treasurer

Approved as to Form:

Darcy Swetnam, City Attorney

Attachment A

Chapter 19.16 Legislative Actions

19.16.010 Purpose.

This Chapter establishes a program and process for early and continuous public participation for land use legislation consistent with RCW Chapter 36.70A, the Growth Management Act.

19.16.020 Applicability.

- A. This Chapter applies to adoption and amendment of any of the following legislative matters:
 - 1. the Comprehensive Plan;
 - 2. the Comprehensive Plan land use map;
 - 3. implementing development regulations.
- B. This Chapter does not apply to any of the following quasi-judicial matters:
 - 1. development permit applications;
 - 2. rezones permitted by an existing Comprehensive Plan designation that do not require a simultaneous amendment to the Comprehensive Plan.
- C. This Chapter does not apply to any of the following legislative matters:
 - 1. adoption and amendment of international and uniform codes such as the International Building Code, International Fire Code, or other codes required by the State of Washington;
 - 2. adoption of regulations governing impact fees, development agreements, and amendment of this Chapter.

19.16.030 General requirements.

- A. For amendments to the Comprehensive Plan policies (other than the capital facilities planning element, or the capital facilities financing plan) or land use map, the City must:
 - 1. accept petitions per AMC 19.16.040;
 - 2. docket amendments per AMC 19.16.050;
 - 3. perform environmental review of the docket per AMC 19.16.060;
 - 4. provide all public notices per AMC 19.16.070;
 - 5. perform review by the Planning Commission per AMC 19.16.080; and
 - 6. offer additional opportunities for public comment if required per AMC 19.16.090;
 - 7. adopt all amendments by ordinance simultaneously each year except for amendments that qualify for one of the exceptions in RCW 36.70A.130(2)(a).
- B. For amendments to the development regulations, the City must:

1. accept petitions per AMC 19.16.040 and docket amendments per AMC 19.16.050, or the City may itself initiate the process of adopting or amending development regulations at any time;
 2. provide all public notices per AMC 19.16.070;
 3. perform review by the Planning Commission per AMC 19.16.080;
 4. offer additional opportunities for public comment if required per AMC 19.16.090; and
 5. adopt all amendments by ordinance.
- C. For amendments to the capital facilities planning element, or the capital facilities financing plan, the City must:
1. update the capital facilities financing plan at least once every two years'
 2. ensure the financing plan is consistent with the Comprehensive Plan, as required by RCW 36.70A.070, and includes at least the next six years of capital facilities expenditures;
 3. ensure the financing plan is consistent with the City budget;
 4. hold a public hearing and offer a written comment period of at least two weeks;
 5. provide public notice consistent per AMC 19.16.070;
 6. offer additional opportunities for public comment if required per AMC 19.16.090;
 7. adopt the amendments to the capital facilities planning element, or the capital facilities financing plan, by ordinance into the City's Comprehensive Plan; and
 8. consistent with the provisions for timing of amendments to the Comprehensive Plan identified in RCW 36.70A.130, adopt the amendments either:
 - a. simultaneous with the docket of annual amendments to the Comprehensive Plan; or
 - b. simultaneous with adoption or amendment of the City budget.

19.16.040-19.16.100 No change.



City Council Agenda Bill

Meeting Date: 5/15/2017

Agenda Item: 7d

Subject: Heart Lake Milfoil and Algae Treatments

Staff Contact: Gary Robinson

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: Treatment of Heart Lake for milfoil and algae as proposed in attached memo.

Background: Please see attached memo.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	\$199,000 +/-
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: Please see attached memo.

Competing Viewpoints Considered: No

Recommended Motion: Review the attached memo, and consider funding for treatments at Heart Lake.

Alternative Actions:

Attachments (listed in order presented): Memo on background of the issue and options. Heart Lake Milfoil & Algae Timeline. Milfoil Eradication from Washington State Dept. of Ecology. Algae Control Methods from Washington State Dept. of Ecology.

Memorandum

To:	Mayor Gere & City Council	From:	Jonh Lunsford
Date:	May 10, 2017	Re:	Heart Lake Milfoil and Algae Treatments

City Staff and the Forest Advisory Board have been looking at methods for treating both the milfoil and algae blooms at Heart Lake. This is a question they have been discussing since approximately 2008.

If the city would like to keep the lake open for recreation, the recommendation from the Advisory Board and staff are to treat the milfoil in the lake with the herbicide fluridone this summer and to follow up with an algae treatment using aluminum sulfate (alum) in the spring of 2018.

Here is a brief history of how we got to this recommendation.

The City accepted the lake and surrounding forest in 2002, from **Washington State Parks**. Following this the City formed the Heart Lake Advisory Committee in 2003 to develop a management plan at the lake.

The **Heart Lake Management Plan** was created in 2004 by a Committee of eight community members including members of the Parks and Recreation Advisory Commission, Forest Advisory Board, ACFL Trail Committee and Whidbey Island Roostertails. The plan noted that the public had weighed in that they would like to recreate at the lake; including boating, swimming, fishing and the like. The Committee held 3 public meetings to take comments to develop the plan. The final version approved by City Council on September 7, 2004 prohibited combustion engines on the lake.

In 2009, the City began work on the **Heart Lake Master Plan**. This document discussed changes to the parking lot to rearrange the area to accommodate more beach use, less parking, moving the boat launch and adding a fishing dock. This plan was based on the 2004 Heart Lake plan and additional public comment that valued swimming, boating and fishing at the lake.

Concurrent to this plan the City was investigating funding to address the growing problem of milfoil in the lake. Staff applied for a grant to the **Washington State Department of Ecology** (DOE) to study the issue. The DOE requires a study of the lake prior to granting permission for treatment of the milfoil. This is called the **Integrated Aquatic Vegetation Management Plan (IAVMP)**. The City was awarded this grant and formed a committee to begin this work. A plant survey of the lake was conducted by **Herrera Environmental Consultants** who discovered that the milfoil in the lake a hybrid between the native northern milfoil and the invasive Eurasian milfoil. Hybrid milfoils can be difficult to eradicate.

The formed a Committee to review a variety of methods for containing or removing the milfoil. These included: introducing grass carp to eat the milfoil; mowing the milfoil; dredging the lake; draining the lake; using the herbicides fluridone, or 2, 4D; biological control with a milfoil weevil; barriers on the bottom of the lake to block the milfoil; hiring divers to remove the milfoil by hand and doing nothing. Public meetings were held to gather information and take input from community members. The Milfoil IAVMP was approve by City Council in June 2012.

The decision was made to start with divers pulling out the milfoil in a small section of the lake and test herbicides in small plots. This work was done in the summer of 2014 and had limited success: the milfoil returned the next spring. A grant was received from the DOE to partially fund this work.

In August of 2013 the lake had a toxic blue-green algae bloom. Staff coordinated efforts with the **Skagit County Health Department** and posted signs at the lake warning the public. The lake also developed problems with filamentous algae, the large greenish/yellow mats that form on the lake's surface. While non-toxic, they make traditional recreational uses at the lake difficult to impossible.

The City was awarded a grant from the DOE to study toxic algae at the lake and hired Herrera Environmental Consultants and staff from Western Washington University. The grant was to study water quality and stream inflows to ascertain if an alum treatment (aluminum sulfate) treatment at the lake would be the right approach. Preliminary data in the fall of 2016 showed an alum treatment would be effective so staff applied for a grant from DOE to help with the costs. This grant was awarded in January 2017.

Now we are at the point where we are ready to make a decision. To treat the hybrid milfoil this summer, the city would need to be prepared to spend up to \$60,000 on a fluridone treatment at the lake. This herbicide is recommended for hybrid milfoil. We would need to create a request for proposals to hire a licensed company. After the milfoil was treated, we could then follow up in the spring of 2018 with an alum treatment. It is estimated the alum treatment would cost \$139,000.

If City Council would like to proceed with this treatment, we have a permitting deadline. Public Notices would need to be posted in the local paper by May 31, 2017. This deadline can be moved back, but delays could result in a more limited opportunity to treat the lake and find a licensed contractor.

We are proposing that the cost of these treatments be equally split between current cash revenues of the City and quarry revenues. It is also important to point out that these types of treatments may be necessary in the future. Follow up herbicide applications could happen next summer at a much smaller rate of treatment. Another whole lake alum treatment could be necessary in 5 to 10 years.

There are often concerns when we discuss using aquatic herbicides and other chemicals in our local lakes. The Washington State DOE has published information about the use of fluridone and aluminum sulfate on lakes in our state. I have attached some of that information with this memo.

If you have any questions prior to the meeting, please give me a call.

Thank you

Heart Lake Milfoil and Algae Timeline

February 4, 2002, City Council passed Resolution 1587 accepting Heart Lake from Washington State Parks.

December 2003, Heart Lake Advisory Committee. The City formed an 8 member Committee with Parks & Recreation Commission members, Forest Advisory Board members, ACFL Trail Committee members and a representative from the Whidbey Island Roostertails mini-hydro club. The Committee held public meetings in April and May of 2004 to take comments.

September 7, 2004, City Council passed Resolution 1680 adopting the Heart Lake Management Plan.

September 2009, City starts Heart Lake Master Plan project. Committee was formed including a City Council member, Parks & Recreation Commission and Forest Advisory Board representatives and community members. Seven public meetings were held before the Master Plan was finalized in 2010.

April 2010, City of Anacortes was awarded a grant by the Washington State Department of Ecology to study milfoil at Heart Lake and create an Integrated Aquatic Vegetation Management Plan (IAVMP). This plan is required by Ecology before work can be done at the lake.

September 2010-May 2012, City hires Herrera Environmental Consultants to study Heart Lake. City creates a Committee to assist with the creation of this plan. Forest Board and Heart Lake Committee hosted 4 public meetings to take comments on the draft IAVMP for Heart Lake. Herrera scientists find out that Heart Lake has a hybrid milfoil.

June 18, 2012, City Council approves Integrated Aquatic Vegetation Management Plan for Heart Lake. The plan calls for divers to remove the milfoil by hand and two sample plots be set up to test the effectiveness of the herbicides 2, 4D and triclopyr.

August 2013, Toxic Algae bloom at Heart Lake, signs are posted warning the public at the lake.

June 2014, Divers work at Heart Lake removing milfoil in the area near the boat launch.

August 4, 2014, herbicide used in test plots at Heart Lake.

February 2015, City is awarded grant by the Department of Ecology to study the cause of toxic algae blooms at the lake. Contract signed with Herrera Environmental Consultants to test the lake. Water quality testing is done 2015 through 2016 to confirm if alum (aluminum sulfate) would successfully treat toxic algae blooms.

October 2016, Preliminary data suggests that an alum treatment at the lake would be successful for 5 to possibly 10 years.

January 2017, City is awarded grant to treat algae in Heart Lake.

March 2017, Report by Herrera Environmental Consultants confirms preliminary data.



[Ecology home](#) > [Water Quality](#) > [Aquatic Plants, Algae & Lakes](#) > [Eurasian Watermilfoil Eradication and Control Strategies](#) > Eradication - Whole Lake Fluridone Treatment

Eradication - Whole Lake Fluridone Treatment

Fluridone (aquatic herbicide):

Fluridone is a systemic herbicide that kills the entire plant and is generally non-selective since most submersed plants will be killed or affected by a whole lake treatment. Fluridone inhibits the formation of carotene (pigment) in growing plants. In the absence of carotene, chlorophyll is degraded by sunlight. Because this is a slow process and the plants can "grow out" of this if fluridone is removed, the contact time between the plant and chemical needs to be maintained for many weeks. Sonar® and Avast!® are the trade names for aquatic herbicides that contain fluridone as the active ingredient. The liquid formulation of fluridone has been used for whole-lake milfoil eradication projects. New slow release granular formulations are also available, and are now being used for whole lake treatments. The premise for using fluridone as an eradication tool is that milfoil rarely produces viable seeds, so killing the vegetative growth will prevent spreading through fragmentation. Milfoil is particularly susceptible to fluridone and it is theoretically possible to achieve 100 percent kill. If all the milfoil plants are killed by fluridone treatment the only way that milfoil can reinfest the lake is to be reintroduced or germinate from seeds. Germination by seeds is considered rare.

Water bodies suitable for whole-lake fluridone treatment:

Lakes and ponds suitable for whole-lake fluridone treatment are heavily infested with Eurasian watermilfoil throughout the littoral zone. Fluridone is not suitable for spot treatments (sites less than five-acres within a larger waterbody) since it is difficult to maintain enough contact time between the plant and the herbicide to kill the plant. However, the newer granular formulations are slow-release and are beginning to be proved effective for treating smaller areas. If milfoil is limited to patches within the littoral zone, selective herbicides such as 2,4-D or triclopyr may be a more effective treatment method (see the 2,4-D milfoil eradication strategy). Due to the high treatment costs, fluridone treatments have been limited to smaller sites in Washington. The largest lake in Washington where this method has been used for milfoil eradication has been Long Lake (about 330 acres). In larger lakes, treatment of selected coves or embayments is possible, although milfoil will eventually reinvade from untreated areas.

Special considerations:

While there are no swimming, fishing, or drinking water restrictions when fluridone is in the water, the label warns against using the water for irrigation for seven to thirty days after treatment. Even at the low fluridone concentrations used to treat milfoil, some terrestrial plants may be sensitive to fluridone if they are watered with treated lake water.

Washington has had excellent success using this fluridone for milfoil eradication/control, but there is no guarantee that every lake group who tries this method will achieve the same results. Each site is different and many environmental factors may affect the treatment. Developing a site-specific plan for each lake is crucial to identifying environmental factors or concerns that may impact the treatment outcome.

Fluridone needs to be applied correctly and with an expert applicator to achieve the desired result. Because it is crucial to maintain a long contact time between fluridone and the targeted plants, designing a treatment plan and monitoring concentrations over time is an important part of each project.

A permit called a National Pollutant Discharge Elimination System Permit (NPDES) permit is needed to treat water bodies with aquatic herbicides. You can obtain NPDES coverage under the Aquatic Plant and Algae Management general permit. [Click here for more details of the permitting process.](#) **In Washington only state-licensed applicators may legally apply aquatic herbicides.**

Description of a milfoil eradication project using fluridone:

When the project goal is eradication, a whole lake fluridone concentration of 8-10 ppb (parts per billion or µg/liter) should be maintained in the lake for approximately ten weeks during the spring and/or summer. While it is possible to achieve successful milfoil control at lower concentrations (as low as 3-6 ppb), these higher levels are recommended to ensure that all milfoil plants are killed.

Before application, the lake volume must be determined to ensure fluridone is applied in a sufficient amount to result in the target whole lake concentration. If the lake is shallow and not thermally stratified, concentrations throughout the water column must remain in the 8-10 ppb range. If the lake is deep and thermally stratified (warm above and cold below), these concentrations can be maintained in the epilimnion (warmer surface layer of water) rather than throughout the water column.

Treatment costs will vary based on lake surface area, water volume treated, and the number of treatments needed to maintain the target concentration for ten weeks. The SePRO Company (distributor for Sonar®) has developed a new patented test called planTEST™ that their preferred applicators may use. Treated plants are collected a few weeks prior to treatment and planTEST™ determines the concentration of Sonar® needed to kill the target weed. If milfoil in the lake is particularly susceptible to fluridone, it may be possible to reduce the concentration of fluridone needed to effectively treat the infestation.

Treatments can start as soon as milfoil begins rapidly growing. This can be as early as April or May and as late as early July and is site-specific. A critical factor particularly in western Washington is water flow. A heavy rainfall may wash the herbicide out of the system. For deeper lakes, treatment should be delayed until the thermocline develops and stabilizes in summer. For these reasons, fluridone treatments in Washington typically start in June or July rather than earlier.

Fluridone is applied in a liquid formulation by sub-surface injection from trailing hoses by a state-licensed applicator. About a day or two after treatment, water samples should be collected to determine fluridone concentrations. The number of samples required depends upon the size and shape of the lake. In a long narrow lake, three samples may be enough to determine lake concentration. In a small round lake, one sample taken in the middle may be sufficient. In a lake with many coves or channels, a number of samples may be needed to determine a whole lake concentration. Testing the water ensures that the target concentration of fluridone has been met. The SePRO Company has fluridone analysis test kits. Test results can be available within 48 hours and each sample costs about \$100. Other laboratories can also perform fluridone analysis, but turn around times for results may be longer.

Fluridone concentrations are maintained in the lake over time by the application of additional herbicide at about bi-weekly intervals or as needed. To determine how much herbicide to add, water samples are collected about 10 to 14 days after the initial treatment and analyzed for fluridone. Generally during this two-week period, fluridone concentrations decrease by about half, due to plant uptake and exposure to sunlight. Fluridone is also more persistent in cooler waters. After fluridone concentrations are determined, the applicator applies enough herbicide to the lake to bring the whole lake concentration back up to the 8-10 ppb range. This scenario continues until fluridone concentrations have been held at 8-10 ppb in the lake for ten weeks. This fluridone concentration and exposure time should be sufficient to kill milfoil plants. During a typical treatment, the applicator may apply fluridone to the lake four times.

The SePRO Company has also developed a new patented test called effectTEST™ that their preferred applicators may use. Treated plants are collected at about five to six weeks after the initial treatment and effectTEST™ determines whether these plants have received enough herbicide to kill them or if a higher (or lower) concentration is needed.

Granular formulations have begun to change the way that some whole-lake treatments are being conducted in Washington. These formulations are being applied using a blower-type apparatus that evenly applies the pellets to the area. The pellets release slowly over the course of days or even weeks,

depending on the formulation selected. This lessens the need for repeated visits to the water body by an applicator to maintain lake concentrations of fluridone, and may potentially lower treatment costs.

General impacts of fluridone treatment:

There can be significant impacts to the water body during and following treatment. Fluridone is a generally non-selective herbicide, which means most submersed plants and some floating leaved plants will be killed by fluridone during the treatment. Emergent species like cattails will be impacted but will recover. A week to three weeks after the initial treatment, observers will see the growing tips of aquatic plants bleach pink to white. Water lilies will appear bleached and cattails and other emergent species may look variegated. Since this is a slow process, low oxygen conditions do not develop. The plants eventually drop out of the water column by about six weeks post-treatment.

While there is no direct toxicity of fluridone to animals, the loss of habitat does cause indirect impacts. The smaller fish lose their hiding places and because the larger fish can find them easily, they have greater chances of being eaten. Waterfowl that eat vegetation tend to move onto other vegetated waterbodies while waterfowl that eat fish enjoy better fishing opportunities on the treated lake. Sometimes increased algal blooms are observed in the year of treatment and for a year following treatment. However, eventually the lake reaches a new equilibrium and native aquatic plants recover. Naturally occurring plants have viable seeds, tubers, and overwintering buds that allow them to revegetate the lake the year following treatment, while milfoil does not. In Washington the colonization of the lake bottom by plant-like algae called brittlewort (*Nitella* spp.) and stonewort (*Chara* spp.) is often observed following a fluridone treatment. This is because algal species are resistant to fluridone and removing milfoil opens up space for them to colonize.

Up to 100 percent of the Eurasian watermilfoil in the lake should be killed. However in inlets or areas where the herbicide may be diluted by flowing water (including in-lake springs), milfoil may be under-treated and must be physically removed if eradication is to be successful. These areas should have been identified during plan development and alternative methods planned for milfoil removal. Under-treatment or no treatment of milfoil in inlet areas may result in the lake being reinfested unless immediate management methods are undertaken.

Follow-up:

For lakes that are heavily infested with milfoil, the goal of eradication should only be sought when lake residents are willing to finance and conduct the follow-up monitoring and treatments that are essential to ensure long term success. The littoral zone of the lake should be thoroughly inspected by divers in the fall of the treatment year and the next spring as well to identify any milfoil plants that may have been under-treated. Areas where this might happen include areas of lake bottom with springs or near inlet streams. Any remaining milfoil plants should be hand pulled or covered with bottom barriers ([See: Eradication - Hand Pulling and Bottom Barrier Installation](#)). Diver and surface inspections should continue at least twice a year during the growing season on an ongoing basis. Survey work should be as frequent as can be afforded, since small milfoil plants may be easily overlooked. Often divers report finding two to three foot tall milfoil plants in areas that they had extensively searched only three weeks earlier. As native plants recover, it will become more difficult to locate any milfoil plants.

Very important note!

In most Washington lakes treated with fluridone, milfoil is found growing in the lake from two to five years later. It is suspected that milfoil is reintroduced via boating activity, since it is often discovered near a public boat launch. However, anecdotal evidence also suggests that milfoil seeds can germinate during dewatering. During long, dry summers lake levels may drop. **Check these areas for milfoil growth after the water returns.** As long as the lake group has continued the survey work, these new introductions can be identified quickly and targeted for removal before milfoil reestablishes. In treated lakes where lake groups have continued the diver and surface inspections, milfoil remains at extremely low levels and recreation, fishing, and habitat remain healthy. A few lakes in Washington have achieved eradication. In the few lakes where inspections did not continue, milfoil reinvaded and the lakes returned to pre-treatment infestation levels.

Follow-up is the key!

While it is very difficult to totally eradicate milfoil from a lake forever, extensive and long-term follow-up activities make it possible to maintain extremely low levels of milfoil that will not impede recreational activities or impact native plant communities. As an example, Long Lake in Thurston County was treated with fluridone in 1991. In 1995, milfoil was discovered growing near the public boat launch. Since then the lake residents and Thurston County have been successfully maintaining extremely low levels of milfoil in the lake by surface and diver survey and hand pulling. In 2001 about 90 pounds total wet weight of milfoil was removed from the 330-acre lake (Ryan Langen, personal communication). Much less milfoil was found in 2002. These activities are not inexpensive, but are considered a necessary cost to maintain this lake in good condition for recreation and habitat. Should these management measures cease, milfoil would probably reinfest the lake within three to five years.

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Algae Control Program

Algae Control Methods

[**Sodium Carbonate Peroxyhydrate**](#) | [**Endothall**](#) | [**Diquat**](#) | [**Grass Carp**](#) | [**Raking**](#) | [**Shading Products**](#) | [**Microbial Products**](#) | [**Barley Straw**](#) | [**Phosphorus Inactivation**](#) | [**Permits**](#)

Algae control options

The amount of algae in a lake depends on the amount of nutrients available for growth (mostly phosphorus). Long-term management of algae involves nutrient reduction to the water body. However, long-term nutrient reduction can be costly and take many years for significant improvement in water quality. There are some short-term algae control treatment options and some "home remedies" available for managing algae problems in the meantime. Most of the methods presented on this page are short-term. Phosphorus inactivation may result in longer-term control of algae than other methods discussed here. There is a state-wide effort to reduce phosphorus on household products like detergents. [Click here to read about reducing phosphorus pollution to improve water quality.](#)

Sodium carbonate peroxyhydrate products

These Environmental Protection Agency (EPA)-registered sodium carbonate peroxyhydrate products are fast acting algaecides (algae killer) or algaestats. Algaestats do not kill algae outright but instead inhibit their growth, preventing bloom formation. Lake managers apply these products to the water to prevent algal blooms or to treat existing algae. Lake managers use these products as an alternative to copper-based algaecides not allowed in most Washington water bodies. In some parts of the world, there are copper-resistant algae strains and these products provide an alternative to treat copper-resistant algae.

The EPA registered sodium carbonate peroxyhydrate products for use in ponds, lakes, reservoirs, and drinking water sources. Sodium carbonate peroxyhydrate acts as an oxidizing agent to kill algae. When applied to water, these granular products break down into sodium carbonate and hydrogen peroxide. Some anecdotal evidence suggests that sodium carbonate products are more effective when used to prevent the occurrence of algae blooms. Waiting until the water turns green may not be the best time to treat. Some people claim that these products successfully spot-treat filamentous algae. Several brands of sodium carbonate peroxyhydrate products are on the market including GreenClean™ and Pak 27™. Some brands are advertised as being selective to blue-green algae.

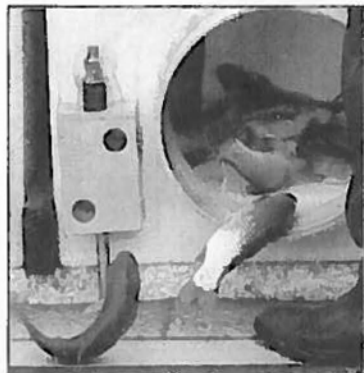
Endothall- amine salt (e.g., Hydrothol 191™) products

Hydrothol 191™ (with an active ingredient of endothall-amine salt) is a rapidly-acting, non-selective, contact herbicide or algaecide. In Washington, Hydrothol 191™ may only be used at very low concentrations for filamentous algae or blue-green algae control. Lake managers may need to treat several times each season to control algae. Hydrothol 191™ has a high acute toxicity to fish. Because of potential fish impacts, Ecology does not allow concentrations higher than 0.2mg acid equivalent per liter of Hydrothol 191™ in Washington waters. There is also recreational restrictions for 24 hours after treatment in Washington. There is some evidence that at these low concentrations, Hydrothol 191™ acts as an algaestat rather than an algaecide. Hydrothol 191™ does not accumulate in sediments and breaks down rapidly. ([Click here to read Ecology's risk assessment for endothall products](#))

Diquat

Diquat is an EPA-labeled rapidly-acting, non-selective, contact herbicide that is applied as a liquid. Muddy water or water with lots of organic material can interfere with its effectiveness. Diquat is normally applied to control the growth of nuisance aquatic plants. Although the label for diquat does not claim any efficacy in treating algae, applicators have reported that diquat does appear to kill or suppress the growth of some species of algae. ([Click here to read Ecology's risk assessment for diquat](#))

Grass Carp



Grass carp, a fish species native to Asia, feed on aquatic plants and filamentous algae. Grass carp are biological tools used to control nuisance growth. Grass carp stocked into Washington lakes must be certified disease free and sterile. Fish farmers create sterile fish (called triploids because they have an extra set of chromosomes) by subjecting fish eggs to temperature or pressure shock. Testing verifies that grass carp are sterile. In Washington, lake managers use grass carp to control the excessive growth of aquatic plants. Grass carp exhibit definite food preferences and consume some aquatic plant species more readily than others. Grass carp may control filamentous algae, although filamentous algae is not a preferred food. Grass carp may eat aquatic plants before eating filamentous algae. Some reports indicate that adding grass carp to a lake may promote the growth of other algae. [Learn more about grass carp.](#)

Raking

Lake residents can remove filamentous algae from the water using a sturdy rake with a rope attached to the end. The operator throws the rake into the water and pulls the rake and filamentous algae to shore. Compost the algae and use it in the garden. Raking is effective for small areas of filamentous algae but is time consuming and labor intensive when controlling larger areas. In addition, filamentous algae grows back quickly and may move around the water body through wind and wave action. Sometimes raking becomes a never-ending chore during summer months. Also, raking cannot remove blue-green algae and many other types of algae.

Shading products (aquatic dyes)

Shading products, formulated and EPA-registered for aquatic use, do not kill algae or submerged plants directly but limit their growth by reducing the amount of sunlight that reaches them. The United States Food and Drug Administration approved the dyes used in these shading products for food, drug, and cosmetic color additives.

For effective use, apply shading products early in the growing season before plants and algae have started growing. Shading products perform best in water bodies greater than two feet in depth. Adding these products to the water once algae blooms or filamentous algae mats are floating on the water or after aquatic plants are within two feet of the water's surface is less effective. Maintain the dye concentration throughout the growing season for good control of algae and submerged aquatic plants. You may need to add more product every month to maintain the color, or more frequently in areas with high rainfall.

Apply shading products to small water bodies such as some golf course or backyard ponds that do not discharge to surface waters of Washington State (streams and rivers). Shading products change the water color to blue, turquoise, or blue-green. Some people find this color pleasing while others may not. When the color fades, add more product to the water to maintain shading properties.

EPA has not registered all shading products and these products are not approved through the EPA-registration process. By law, sellers of unregistered products may not claim that they affect algal growth.

See also the EPA re-registration document for one brand of a shading product called Aquashade™ at: http://www.epa.gov/oppsrrd1/REDs/aquashade_red.pdf

Microbial products

Microbial products are live bacterial products. When added to ponds and lakes, companies selling these products allege that they reduce organic material on the lake bottom. Companies do not advertise these microbial additives as algaecides and EPA has not registered these products as algaecides. However, their

manufacturers claim that their use leads to less algal growth in ponds and small water bodies. Little information exists in the scientific literature about their effectiveness in reducing algal growth. Two peer-reviewed studies on several commercial bacterial products showed no control of algae. In anecdotal reports, some users believe that their ponds have less muck and produce less algae with microbial product use. Washington only allows the use of microbial products in water bodies with no discharge to surface waters of the state during and for two weeks after treatment.

Barley straw

Using barley straw or any other straw for algae control is considered to be a "home remedy." EPA has not registered barley straw as an algaecide or algaestat. This excellent article from Purdue University sums up the status of barley straw use in the United States. It also provides information about how to use barley straw in ponds and other water bodies. <http://www.btny.purdue.edu/pubs/APM/APM-1-W.pdf>

Phosphorus inactivation products (aluminum sulfate, sodium aluminate, and calcium hydroxide/carbon dioxide)

Phosphorus generally limits the growth of freshwater algae in most Washington lakes. A direct relationship exists between the amount of phosphorus in a lake and the amount of algae growing in the lake. As phosphorus levels increase, the amount of algae increases too. At very high levels of phosphorus, other nutrients or light may limit the growth of algae. Long-term management of excessive algae requires the removal of phosphorus sources to the water body. Reducing phosphorus inputs removes a key algal nutrient.

External sources of phosphorus such as stormwater runoff, septic system effluents, fertilizers, pet wastes, waterfowl, agriculture, and even rainfall can contribute phosphorus to a lake. Remove or modify as many of these phosphorus sources as possible. Sometimes even removing external sources is not enough. Phosphorus-enriched sediments can release phosphorus to the water through a process known as internal loading. When sediments are contributing phosphorus to the lake, lake managers can use nutrient inactivation techniques to remove phosphorus from the water column (called precipitation) and to retard its release from the sediments (called inactivation).

Lake managers use aluminum, iron, or calcium salts for phosphorus inactivation of lake sediments. Aluminum sulfate (alum) is the most commonly used nutrient inactivation chemical for lake projects. Managers may also apply alum in small doses to precipitate water column phosphorus. When applied to water, alum forms a fluffy aluminum hydroxide precipitate called a floc. As the floc settles, it removes phosphorus and particulates (including algae) from the water column (precipitation). The floc settles on the sediment where it forms a layer that acts as barrier to phosphorus. As sediments release phosphorus, it combines with the alum and is not released into the water to fuel algae blooms (inactivation). Algal levels decline after alum treatment because alum addition reduces phosphorus levels in the water.

Nutrient inactivation is only appropriate where internal loading is a significant phosphorus source. If most phosphorus comes through external sources, alum treatment will not be effective. For appropriate nutrient inactivation projects, the length of treatment effectiveness varies with the amount of alum applied and the depth of the lake. Alum treatment in shallow lakes for phosphorus inactivation may last for eight or more years. In deeper lakes, alum treatment may last far longer.

For a scientific explanation of phosphorus inactivation chemistry and techniques please see: the third edition of *Restoration and Management of Lakes and Reservoirs*, edited by G. Dennis Cooke, 1995.

For more information about alum treatment see:

http://dnr.wi.gov/lakes/publications/documents/alum_brochure.pdf.

Permits needed

In Washington, EPA-registered aquatic products must be applied by a licensed applicator. Permits may be required for the application of herbicides, algaecides, shading products, microbial products, and barley straw. See the [Aquatic Plant and Algae Management permit](#) to determine whether this permit is needed for your project. It is also important to check with your local jurisdiction before proceeding with any treatment. Sometimes local governments have additional environmental permitting requirements.

Grass Carp - For Washington residents, [a private fish stocking permit](#) must be obtained from the Washington Department of Fish and Wildlife. Also, if inlets or outlets need to be screened, an [Hydraulic Project Approval](#) application must be completed for the screening project.

Raking - The Washington State Department of Fish and Wildlife requires a permit called an [Hydraulic Project Approval](#) for all activities taking place in the water, including raking.

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Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 22, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 22, 2017

Special Meeting: Special Meeting Thursday, May 25, 6-8 p.m.: Commercial Development Regulations Open House

- Resolution 1987: Interlocal Cooperative Purchasing Agreement with US Communities (Discussion/Possible Action)
- Library Update (Discussion)

June 5, 2017

- Contract Award: Water Treatment Plant LED Lighting Retrofit & Upgrade Project
- Closed Record Public Hearing: CUP-2017-0001, Anacortes School District, Cap Sante High School Portable(s) at SE corner of 22nd Street & "J" Avenue
- Request for Final Plat Approval: PUD-2011-0001, Jacob's Meadow, D Avenue/30th Street (Discussion/Possible Action)

June 12, 2017

June 19, 2017

June 26, 2017

July 3, 2017

DAY CELEBRATION. DO NOT SCHEDULE ANY BUSINESS THIS NIGHT.

July 10, 2017

July 17, 2017

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, May 15, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Thursday, May 18, 2017, 6:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, May 24, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, Jun 5, 2017, 5:00 PM, Public Works Director's Office, City Hall
