



Anacortes City Council
Municipal Building Council Chambers
904 Sixth Street

May 1, 2017
6:00 p.m.

PRELIMINARY AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements and Committee Reports**
 - a. Finance Committee
 - b. Personnel Committee
 - c. Public Works Committee
4. **Public Comment**
5. **Consent Agenda (Action)**
 - a. Minutes of April 24, 2017
 - b. Approval of Claims in the amount of: \$140,746.55
 - c. Grant Agreement: PSE Schedule 258 High Voltage Conservation Grant to Lamp Water Treatment Plant with LED Lights
6. **Public Hearings**
7. **Other Business**
 - a. * City Council Candidate Presentations (Discussion)
 - b. * Resolution 1988: Skagit, Whatcom, Island Counties HUD HOME Consortium Agreement Renewal, with presentation by Kayla Schott-Bresler (Discussion/Possible Action)
 - c. * Water Treatment Plant Optimization Program (Discussion)
 - d. * Finance Update (Discussion)
 - e. * Ordinance 3003: 2017 Budget Amendment (Discussion/Possible Action)
8. **Executive Session (20 Minutes)**
 - a. City Council Candidate Discussion per RCW 42.30.110 (h)
9. **Adjournment**

Per Resolution 1949, citizens wishing to comment on items not on the agenda may do so under the Public Comment portion of the agenda. Citizens wishing to comment on agenda items indicated with an asterisk () may do so as those items are considered by Council during the course of the meeting. Citizens wishing to speak will please sign in at the back of the Council Chambers prior to the start of the meeting. The Mayor may limit comments to those who have signed in, and may limit the time allotted to each speaker to facilitate the orderly progress of the meeting.*

The City of Anacortes encourages people with disabilities to participate in public meetings.
For assistance with special needs, please contact Cherri Kahns at 360-299-1950 at least 48 hours prior to this meeting.



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 8, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 8, 2017

- Anacortes Historic Preservation Board Annual Report (Discussion)
 - Resolution 1987: Interlocal Cooperative Purchasing Agreement with US Communities (Discussion/Possible Action)
- Executive Session (___ Minutes) : City Council Candidate Discussion RCW 42.30.110 (h) (At Beginning of Meeting)

May 15, 2017

- Community Development Block Grant (CDBG): Review and Approve 2017/2018 Action Plan (Action)

May 22, 2017

Special Meeting: Special Meeting Thursday, May 25, 6-8 p.m.: Commercial Development Regulations Open House

June 5, 2017

- Closed Record Public Hearing: CUP-2017-0001, Anacortes School District, Cap Sante High School Portable(s) at SE corner of 22nd Street & "J" Avenue

June 12, 2017

June 19, 2017

June 26, 2017

July 3, 2017

DAY CELEBRATION. DO NOT SCHEDULE ANY BUSINESS THIS NIGHT.

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, May 1, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, May 4, 2017, 1:30 PM, City Hall
- Public Safety , Tuesday, May 9, 2017, 4:30 PM, City Hall
- Finance, Wednesday, May 10, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, May 15, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Thursday, May 18, 2017, 6:00 PM, Main Conference Room, City Hall
- Planning, Monday, May 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, May 24, 2017, 5:00 PM, Main Conference Room, City Hall

City Council Minutes – April 24, 2017

Mayor Laurie Gere called to order the regular Anacortes City Council meeting of April 24, 2017 at 6:00 p.m. Councilmembers Eric Johnson, Erica Pickett, Brad Adams, Liz Lovelett, John Archibald and Matt Miller were present. Councilmember Ryan Walters was absent. The assembly joined in the Pledge of Allegiance.

Announcements and Committee Reports

Planning Committee: Mr. Adams reported from the committee meeting earlier in the evening at which the members discussed the critical areas ordinance update being prepared by staff and consultants for the end of July, the proposed community youth center which would be considered at a joint meeting with the Anacortes School Board on April 27, and the affordable housing strategic plan targeted for release in May.

Mr. Archibald observed that this would be his last regular meeting as a City Council member prior to his retirement on April 30. He said it had been a pleasure and an honor to serve on the Council, expressed his excitement about the evolution of the community, and thanked the public for its trust.

Mayor Gere announced that on April 27, 2017 at 6:15 p.m. in the Anacortes School District School Board meeting room the City Council would conduct a joint meeting with the School Board to discuss a proposed youth community center on District property at 22nd Street and J Avenue and ongoing maintenance and operation of such a facility.

Public Comment

Sara Holahan, 1511 38th Street, observed that Anacortes is a beautiful and safe place to walk and commented on sidewalk design. Ms. Holahan quoted AMC 16.32.020 regarding sidewalk separation from curb and gutters by a planted median. She said that in the past few years she had seen a lot of sidewalks with no planted median. Ms. Holahan said that without medians there was no place to plant street trees, shrubs or flowers. She displayed photographs contrasting a sidewalk with a planted median to one without and observed that the former offered shade, separation from traffic and better stormwater management. Ms. Holahan questioned which engineering considerations warranted construction without a median and asked why the city had not followed AMC 16.32.020 along D Avenue. She urged making it very clear in the new development regulations what the community was looking for in terms of sidewalks.

Consent Agenda

Mr. Johnson moved, seconded by Ms. Lovelett, to approve the following Consent Agenda items. The motion passed unanimously by voice vote.

- a. Minutes of April 17, 2017
- b. Approval of Claims in the amount of: \$258,486.82
- c. Contract Award: Ford F450 Crane Flat Deck & Crane

The following vouchers/checks were approved for payment:
EFT numbers: 84610 through 84666, total \$88,255.72
Check numbers: 84667 through 84718, total \$189,437.47
Wire transfer numbers: 214780 through 215544, total \$25,247.67

PUBLIC HEARINGS

Public Hearing: Review Draft Community Development Block Grant (CDBG) 2017/2018 Action Plan, Housing Needs & Community Input

Planning, Community and Economic Development Director Don Measamer explained that the Action Plan submission date had been delayed due to Congress still working on the appropriations bill but that the city expected funding similar to the prior year. He said completion and adoption of the Action Plan was pending final funding determinations by Congress. Mr. Measamer summarized the funding applications as presented in the packet materials for the meeting. He said the public comment period on the Action Plan opened April 3 and no comments had been received.

Mayor Gere opened the public hearing and invited members of the public to address the Council.

Susan Rooks, 1219 10th Street, representing the Anacortes Housing Authority Board of Commissioners, introduced fellow commissioners Vernon Lauridsen, Tanna Baker and Patrick O'Hearn, and recognized absent commissioner Bill French. Ms. Rooks thanked the city for its past support of the AHA and presented the Authority's request for CDBG funding for the 2017 fiscal year. Her slide presentation was added to the packet materials for the meeting. Ms. Rooks summarized the mission of the Housing Authority and described the residents it serves, noting 175 applications on the waiting list for affordable housing. She summarized projects completed by the AHA with past CDBG funding allocations from the city, then described the 2017 project request to fund renovation of two 3-bedroom apartments at 508 6th Street to bring the 1970-era units into compliance with current building codes. Ms. Rooks reported that HUD estimates a \$26 billion maintenance backlog in public housing and emphasized that there is no new public housing being built so current stock must be maintained. She thanked Council for its consideration.

No one else wished to address Council as part of this public hearing.

Ms. Lovelett inquired if any organization other than the Anacortes Family Center had applied for the Public Services portion of the 2017 CDBG grant. Mr. Measamer advised that the only two funding applications received had been from the Anacortes Family Center and the Anacortes Housing Authority.

Mr. Measamer reiterated that the Action Plan would come back to Council for consideration and approval once proposed funding allocations could be determined.

OTHER BUSINESS

Anacortes School District Early Learning Programs Presentation

Dr. Nicole Mortimer, 2007 27th Place, Early Learning Coordinator for the Anacortes School District, addressed Council on early learning services and unmet demand for same in Anacortes. Dr. Mortimer's slide presentation was added to the packet materials for the meeting. She shared a brief video describing the importance of brain stimulation and responsive caregivers for the development of very young children. Dr. Mortimer emphasized that stress negatively affects the development of even very young children. She then shared statistics about the number of young children in Anacortes currently in full time licensed day care and the number who are underserved with wait lists at licensed facilities averaging 30 applications. She said the cost of full time child care is approximately \$800-1000/month in Anacortes. Dr. Mortimer emphasized the importance of quality full-time child care for healthy child development as well as healthy communities. She said she was encouraging creation of more licensed childcare in Anacortes and urged the creation of a full service child development center. Dr. Mortimer requested a commitment from the city to make early learning a priority concern and encouraged streamlining and incentivizing child care providers to locate here. Councilmembers discussed how early learning needs might be

addressed by the work of the Affordable Housing and Community Services committee, local employers, the Anacortes Public Library and the city's established legislative priorities.

Resolution 1987: Master Intergovernmental Cooperative Purchasing Agreement with U.S. Communities

City Attorney Darcy Swetnam explained how intergovernmental purchasing agreements allow governmental agencies to work together to purchase needed goods and services at lower cost. Ms. Pickett and Mr. Archibald supported the agreement. Ms. Lovelett and Mr. Miller preferred to discuss the topic at greater length at a future meeting when the Finance Director could be present to address the anticipated purchases under the agreement and the purchasing policy more generally. Ms. Swetnam agreed and reported that the city's purchasing policy was currently being revised.

Before adjourning the meeting, Mayor Gere thanked Mr. Archibald for his service to the City of Anacortes and for contributing to the city's accomplishments during his term. Mr. Adams also thanked Mr. Archibald for his service, particularly his efforts on the Planning and Lodging Tax Advisory Committees. Mr. Johnson said he looked forward to Mr. Archibald's future involvement as a community member on the Affordable Housing and Community Services Committee.

Mayor Gere invited community members who were interested in being appointed to the remainder of Mr. Archibald's term to address City Council at its regular meeting on May 1, 2017.

There being no further business, at approximately 7:00 p.m. the Anacortes City Council meeting of April 24, 2017 was adjourned.

The following claims against the City of Anacortes have been preaudited and certified by the Clerk-Treasurer as ready for City Council approval at the May 1, 2017 City Council meeting:
[Download this file in OpenDocument spreadsheet format.](#)

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215710	1/30/2017	057	10046	RICHTER, JACQUELINE	UNIFORM PATCHES; SGT RICHTER	\$29.30
214999	2/8/2017	3/6/17	00148	ANACORTES CHAMBER OF COMMERCE	CHAMBER OF COMMERCE MONTHLY LUNCH DON M	\$15.00
214745	3/20/2017	38029869	01616	LOWE'S BUSINESS ACCOUNT/GEMB	HARD HAT HEADLAMPS	\$130.61
214744	3/22/2017	55206012	01616	LOWE'S BUSINESS ACCOUNT/GEMB	PIPE FITTINGS FOR FILTER #8 SAND	\$45.97
214747	3/23/2017	27299120	01616	LOWE'S BUSINESS ACCOUNT/GEMB	HARDWARE FOR YARD SHED DOOR	\$21.06
214746	3/23/2017	472936899	01616	LOWE'S BUSINESS ACCOUNT/GEMB	BATTERIES FOR GENERATOR PANELS	\$70.31
214790	3/25/2017	A115434/1	00021	ACE HARDWARE	SOAP, SPONGES - WA PARK	\$25.44
214791	3/25/2017	644514630	04308	COSTCO WHOLESALE CORPORATION	64 DURACELL AAA BATTERIES - IT	\$32.53
215087	3/27/2017	5097878	00932	FERGUSON ENTERPRISES, INC	PLUMBING PARTS STATION 2 WATER HEATER	\$91.84
214888	3/28/2017	89857	00939	FASTENAL CO	FASTENERS	\$2.35
214889	3/28/2017	B360183	02405	SEBO'S DO-IT CENTER	FASTENERS	\$3.30
214890	3/28/2017	5403640176	02816	UNITED STATES POSTMASTER	POSTAGE	\$9.85
214887	3/28/2017	A1211232	02405	SEBO'S DO-IT CENTER	CLEANING SUPPLIES	\$21.54
214914	3/28/2017	37001198811	02342	SAFEGWAY INC	EGG DASH SUPPLIES	\$23.97
214884	3/28/2017	102-0550720-9969863B	08811	AMAZON.COM	PHONE CASE-GALAXY S6 - DON/PAUL	\$26.57
214886	3/28/2017	C277993	02405	SEBO'S DO-IT CENTER	REPLACEMENT OF CHAIN SAW	\$499.10
215660	3/28/2017	6	06335	ANACORTES ARTS FESTIVAL	INTERNATIONAL GATEWAY	\$3,333.00
214986	3/29/2017	80006	09623	RED ROBIN	WSU URBAN IPM TRAINING LUNCH - JIM RAINS & STRICKLAND	\$21.07
214885	3/29/2017	102-0550720-9969863A	08811	AMAZON.COM	SURFACE CASE & MISC OFFICE SUPPLIES	\$89.96
215637	3/29/2017	rainsmileage	09231	RAINS, JAMES	MILEAGE REIMBURSEMENT - PESTICIDE CLASS	\$96.30
215638	3/29/2017	stricklandmileage	07403	STRICKLAND, BRIAN	MILEAGE REIMBURSEMENT - PESTICIDE CLASS	\$96.30
214913	3/29/2017	132338	10461	ABP TECH	WALL MOUNT KEYBOARD READER	\$10,140.13
214981	3/30/2017	67023265	10094	GOOD TO GO!	TOLL CHARGE FOR TRAVEL TO KENT - ENGR	\$2.75
214982	3/30/2017	112-9115265-5575466	08811	AMAZON.COM	LABEL MAKER POWER SUPPLY CHARGER - IT	\$8.99
214985	3/30/2017	A00671	02405	SEBO'S DO-IT CENTER	CABLE/WIRE ROPE CLIPS	\$17.53
215020	3/30/2017	1235	10184	US BANK	RAINS & STRICKLAND LUNCH DAILY TRIPS	\$35.11

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
214912	3/30/2017	112-0055440-6310838	08811	AMAZON.COM	2000 BLANK BUSINESS CARDS	\$43.90
215630	3/30/2017	briantcdlreimb	08581	TOTTENHAM, BRIAN	REIMBURSEMENT FOR CDL PHYSICAL	\$150.00
215015	3/30/2017	7255460156148	08928	ALASKA AIRLINES	IT ACCIS CONFERENCE SPOKANE	\$166.40
214983	3/30/2017	102-4105067-9193867	08811	AMAZON.COM	WIRELESS HEADSET BUNDLE - PAUL - BLDG	\$240.83
214984	3/30/2017	100831379	06107	ACCIS	IT ACCIS CONFERENCE SPOKANE	\$250.00
215789	3/30/2017	1-25322	01805	MOUNT VERNON CARPET CENTER	RE-FLOOR PUBLIC SAFETY BUILDING LOBBY & COURT	\$4,730.65
215021	3/31/2017	8561 00001 55986	07231	HOME DEPOT	IT OFFICE DOOR BOLT	\$11.15
215019	3/31/2017	A01099	02405	SEBO'S DO-IT CENTER	BALLFIELD TOOLS	\$131.17
215016	3/31/2017	113-3587744-8625809	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,344.86
215017	3/31/2017	113-8704615-5830628	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,946.85
215018	4/1/2017	113-3587744-8625809	08811	AMAZON.COM	APD VIDEO CAMERA	\$1,344.86
215022	4/2/2017	050144	10184	US BANK	PER DIEM LUNCH INTERNAIONAL FERRY FUN - ALEXANDER S.COFFEE	\$8.92
215085	4/2/2017	300494935	10184	US BANK	COMMUTER TRANSPORT/INTERNATIONAL FERRY	\$53.65
215119	4/2/2017	89806	10184	US BANK	HOTEL STAY @ THE SIDNEY PIER HOTEL	\$132.21
215757	4/2/2017	5454	01694	MCCORMACK'S CLASSIC CARS	LABOR & PAINT VEHICLE #034	\$1,213.09
215121	4/3/2017	23214395	10184	US BANK	LUNCH - SIDNEY KICK OFF FERRY RUN.	\$9.21
215084	4/3/2017	A03208	02405	SEBO'S DO-IT CENTER	CAUTION TAPE	\$11.92
215083	4/3/2017	A03140	02405	SEBO'S DO-IT CENTER	SMALL TOOL	\$34.17
215120	4/3/2017	1517	09222	WASHINGTON STATE FERRIES	WSFERRIES KICKOFF SIDNEY RUN. OVERNIGHT	\$53.65
215086	4/3/2017	A02930	02405	SEBO'S DO-IT CENTER	PAINT BRUSHES, CEMENT, PLUGS FOR FIBER PROJECT	\$54.94
215577	4/3/2017	109974	07339	ELLIOTT TIRE & SERVICE INC	235/50R18 TIRES FOR STOCK	\$148.39
215471	4/3/2017	IN1119904	07823	MUNICIPAL EMERGENCY SERVICES	WESCODYNE CONCENTRATE (SCBA MASK	\$259.62
215116	4/4/2017	A03521	02405	SEBO'S DO-IT CENTER	PLUNGER AFD STATION 1	\$7.91
215118	4/4/2017	J01849	01023	FRONTIER BUILDING SUPPLY	4 X 8 WAFER SHEATING-BENCH	\$27.32
215411	4/4/2017	551607	01765	MISTER T'S AWARDS &	ENGRAVING FOR 2016 RECOGNITION AWARDS	\$65.10
215115	4/4/2017	0188-480707	03816	CONSOLIDATED ELECTRICAL	TOOLS FOR INVENTORY	\$72.62
215165	4/4/2017	170312	04831	T-SHIRTS BY DESIGN	WORK CLOTHES - BRANDON	\$73.78
215117	4/4/2017	J01609	01023	FRONTIER BUILDING SUPPLY	CEMENT	\$80.50
215221	4/5/2017	001-365389	02109	PISTON SERVICE OF ANACORTES	STEEL FOR DEPOT ART PLACEMENT	\$9.97
215166	4/5/2017	A04065	02405	SEBO'S DO-IT CENTER	PARK CLEANING SUPPLIES - V.P.	\$25.03
215168	4/5/2017	218556	10529	DITCH WATCH NORTHWEST	LITHIUM BLUE LITHIUM, SLEEVE FOR FIBER PROJECT	\$57.55

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215167	4/5/2017	A04289	02405	SEBO'S DO-IT CENTER	METAL BLADE/GALV. PIPE	\$68.86
215665	4/5/2017	2415	01530	LAKESIDE INDUSTRIES, INC.	1 1/4" & 1 1/2" GRAVEL FOR STREET DEPT.	\$271.51
215798	4/5/2017	2441	01530	LAKESIDE INDUSTRIES, INC.	GRAVEL, RAILROAD BALLAST FOR FIBER PROJECT	\$421.19
215420	4/5/2017	81473^R	00369	BLYTHE PLUMBING & HEATING INC	INSTALL EXHAUST FAN MOTOR FOR FIDALGO CENTER	\$754.54
215224	4/6/2017	A04814	02405	SEBO'S DO-IT CENTER	DISHWASHER	
215220	4/6/2017	012859	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.34
215624	4/6/2017	A04777	02405	SEBO'S DO-IT CENTER	WTP DEGREASER	\$14.09
215223	4/6/2017	A07857	02405	SEBO'S DO-IT CENTER	HAMMER BIT	\$19.30
215219	4/6/2017	111-0124986-1193827	08811	AMAZON.COM	FASTENERS - DEPOT ART	\$21.12
215222	4/6/2017	J02295	01023	FRONTIER BUILDING SUPPLY	IT KEYBOARD AND MOUSE	\$87.35
215218	4/6/2017	111-9206560-4139448	08811	AMAZON.COM	LUMBER FOR DEPOT DOOR REPAIRS	\$243.97
215309	4/7/2017	A05292	02405	SEBO'S DO-IT CENTER	APD POE SWITCH FOR VIDEO CAMERAS	\$787.70
215310	4/7/2017	00037616	10556	TOURNESOL SITEWORKS LLC	TOPSOIL FOR BALLFIELDS	\$11.69
215170	4/7/2017	QUOTE4566869	08110	DLT SOLUTIONS, LLC	BOLLARDS FOR STORVIK PARK SPRAY PARK	\$1,070.90
215799	4/8/2017	2890	01530	LAKESIDE INDUSTRIES, INC.	AUTODESK AUTOCAD LT 2017	\$1,945.98
215308	4/8/2017	2005776565183	05645	DELL SERVICE SALES	RAILROAD BALLAST FOR FIBER PROJECT	\$251.47
215202	4/9/2017	114-9828483-3163413	08811	AMAZON.COM	COMPUTERS - LIB 19; FACILITIES 1	\$22,467.09
215307	4/9/2017	114-4529588-3557024	08811	AMAZON.COM	SUPER GLUE, SHARPIES AND MEMO PADS	\$31.21
215457	4/9/2017	000301	10561	PEACE, KAI	WHEEL FOR WHEELBARROW - PARKS	\$36.34
215334	4/10/2017	114-1119173-3467463	08811	AMAZON.COM	REIMBURSEMENT FOR FFI PRACTICAL EXAM	\$125.00
215306	4/10/2017	A06669	02405	SEBO'S DO-IT CENTER	ALCOHOL FREE SURFACE WIPES	\$12.29
215305	4/10/2017	015917	02405	SEBO'S DO-IT CENTER	FASTENERS	\$14.93
215311	4/10/2017	A21142/1	00021	ACE HARDWARE	FACILITIES INVENTORY PARTS	\$25.68
215330	4/10/2017	0188-480872	03816	CONSOLIDATED ELECTRICAL	YELLOW FLAGGING TAPE	\$28.35
215750	4/10/2017	31847	10558	NORTH HILL RESOURCES, INC.	DEPOT ART LIGHTS	\$33.33
215466	4/10/2017	793176	01588	LIFE ASSIST, INC	10 YARDS INFIELD BLEND	\$233.28
215460	4/10/2017	30000004923	02192	PUGET SOUND ENERGY	EXAM GLOVES, PARAMEDIC SHEARS,	\$377.34
215444	4/11/2017	1945820	09961	CARDINAL HEALTH 110, INC.	ALL STATIONS: 3/6 - 4/6	\$785.34
215332	4/11/2017	A07622	02405	SEBO'S DO-IT CENTER	PHARMACEUTICALS	\$4.04
215333	4/11/2017	112-6878223-8998650	08811	AMAZON.COM	FASTENERS	\$8.35
215331	4/11/2017	A21662/1	00021	ACE HARDWARE	SLIPCASE FOR LAPTOP	\$20.07
215469	4/11/2017	116719	06793	LEGEND DATA SYSTEMS INC	RAKES	\$40.99
215425	4/11/2017	1945812	09961	CARDINAL HEALTH 110, INC.	48 PASSPORT NAMETAGS	\$74.65
215440	4/11/2017	683305085	01997	ORIENTAL TRADING CO INC	PHARMACEUTICALS	\$82.34
					REC PROGRAM SUPPLIES	\$178.26

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215446	4/12/2017	1990117247	06718	ARAMARK	STA 3 MAT SERVICE: 4/12	\$21.70
215434	4/12/2017	303748	01023	FRONTIER BUILDING SUPPLY	1X6 8' UTILITY SPF MIX FOR FIBER PROJECT	\$38.89
215565	4/12/2017	1157901	02681	SURETY PEST CONTROL	APRIL SERVICE - 29-2	\$44.49
215535	4/12/2017	0188-480876	03816	CONSOLIDATED ELECTRICAL	PVC CONDUIT FOR FIBER PROJECT	\$71.77
215436	4/12/2017	108661/6/76171	02651	STOWES SHOES & CLOTHING	RAIN BOOTS - BRENNAN	\$129.09
215792	4/12/2017	73382	06119	GRANITE PRECASTING & CONCRETE	TRAFFIC RATED VAULTS FOR FIBER PROJECT	\$1,623.16
215449	4/13/2017	1990119334	06718	ARAMARK	STA 2 MAT SERVICE: 4/13	\$21.70
215450	4/13/2017	1990119335	06718	ARAMARK	STA 1 MAT SERVICE: 4/13	\$21.70
215503	4/13/2017	112-5911897-6441062	08811	AMAZON.COM	CASE OF CREAMER PACKETS	\$21.81
215437	4/13/2017	5145398	00932	FERGUSON ENTERPRISES, INC	STA 2 FLOW SENSOR	\$27.60
215439	4/13/2017	waana90188	00939	FASTENAL CO	FASTENERS FOR DEPOT ART INSTALLATION	\$51.40
215464	4/13/2017	185404	00950	FIDALGO BAY COFFEE INC	10 LBS. COFFEE (4/13)	\$93.00
215435	4/13/2017	114-9827852-6620260	08811	AMAZON.COM	DEWALT TOP HANDLE JIG SAW - PARKS	\$139.97
215441	4/13/2017	35725	02227	RAINBOW RACING SYSTEM	ART DASH SUPPLIES	\$386.27
215498	4/14/2017	A019166	02405	SEBO'S DO-IT CENTER	FASTENERS	\$5.90
215501	4/14/2017	41766432768	06414	BLUE COW CARWASH	WASH CITY CAR	\$9.00
215580	4/14/2017	MV163350	01801	MOTOR TRUCKS INC	BOLTS FOR #605	\$14.18
215499	4/14/2017	8852	02342	SAFEWAY INC	SUPPLIES FOR MESSY ME	\$22.98
215496	4/14/2017	A08863	02405	SEBO'S DO-IT CENTER	FASTENERS - BENCHES	\$33.77
215495	4/14/2017	0188-481050	03816	CONSOLIDATED ELECTRICAL	PARKS WELDER EXTENSION	\$97.35
215724	4/14/2017	21926	08541	JET CITY TRUCKING & AGGREGATE	SCREENED SAND FOR WATER DEPT. STOCKPILE	\$109.72
215579	4/14/2017	MV163310	01801	MOTOR TRUCKS INC	EXHAUST CLAMPS #605	\$165.80
215659	4/14/2017	319331	05284	GUARDIAN SECURITY SYSTEMS INC	ALARM MONITORING @ CITY HALL	\$179.64
215494	4/14/2017	0188-481044	03816	CONSOLIDATED ELECTRICAL	STA 1 PARTS- DROP CORD FOR EXHAUST	\$386.16
215500	4/14/2017	360272	10145	CAMPBELL'S	P. STEFFEN. WPTA CONFERENCE LODGING 4/11-14	\$393.66
215502	4/14/2017	478118	10145	CAMPBELL'S	STEVE H WPTA CONFERENCE LODGING 4/11-4/14	\$440.34
215600	4/14/2017	40164	07863	HERRERA ENVIRONMENTAL	HEART LAKE WATER QUALITY STUDY	\$1,023.98
215722	4/15/2017	4117 Ops	01530	LAKESIDE INDUSTRIES, INC.	DUMP FEES FOR WATER DEPT.	\$126.35
215723	4/15/2017	4075	01530	LAKESIDE INDUSTRIES, INC.	RAILROAD BALLAST - WATER DEPT.	\$183.08
215800	4/15/2017	4117-fiber	01530	LAKESIDE INDUSTRIES, INC.	GRAVEL FOR FIBER PROJECT	\$655.95
215590	4/17/2017	A10715	02405	SEBO'S DO-IT CENTER	PARKS SHOP FASTENERS	\$5.20
215594	4/17/2017	A10397	02405	SEBO'S DO-IT CENTER	HAND TROWELS	\$10.71
215588	4/17/2017	622	02405	SEBO'S DO-IT CENTER	STA 1 DROP CORDS	\$12.81

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215589	4/17/2017	621	02405	SEBO'S DO-IT CENTER	STA 1 DROP CORDS	\$15.15
215593	4/17/2017	U76982/1	00021	ACE HARDWARE	BATTERIES, CAUTION TAPE - REC PROGRAM	\$19.51
215621	4/17/2017	91760000009	00494	CASCADE NATURAL GAS CORP.	VOL. PARK RESTROOM GAS SERVICE 3/18 -	\$50.66
215592	4/17/2017	A10663	02405	SEBO'S DO-IT CENTER	PRUNING SAW, BROOM - ACFL	\$88.94
215571	4/17/2017	67440000007	00494	CASCADE NATURAL GAS CORP.	STA 1: 3/18 - 4/14	\$90.59
215347	4/17/2017	21931	08541	JET CITY TRUCKING & AGGREGATE	SCREENED SAND FOR WATER DEPT. STOCKPILE	\$113.30
215622	4/17/2017	8498 30 017 0543538	04412	COMCAST	DEPOT INTERNET SERVICE 4/22-5/21/17	\$186.12
215663	4/17/2017	contractedsvs	10567	PATRICK, MARY	CONTRACTED SERVICES FOR TEACHING FUNG	\$255.00
215793	4/17/2017	RE 41 JA9670 11002	02941	WASH ST DEPT OF TRANSPORTATION	PERMIT & INSPECTION FEES FOR FIBER PROJECT	\$288.41
215452	4/17/2017	TEV	10560	BROWN, CHRIS	SUBSISTENCE FOR RESCUE SYSTEMS COURSE	\$370.00
213667	4/17/2017	825524	00185	ERA	TESTING FOR DMR QA STUDY 37~	\$552.46
215564	4/17/2017	794154	01588	LIFE ASSIST, INC	18 AIRWAY CONVENIENCE BUNDLES	\$629.84
215751	4/17/2017	4-17-17	01921	NORTHWEST PARKING EQUIPMENT	PAYSTATION CARD PAYMENT UPDATES	\$1,128.40
215617	4/17/2017	WAANA90266	00939	FASTENAL CO	CHANNEL NUTS, WEDGE ANCHORES, HALF SLOT	\$1,454.75
215572	4/17/2017	RE 41 JA2711 1142	02941	WASH ST DEPT OF TRANSPORTATION	LABOR & EQUIPMENT FOR SIGNAL LIGHT	\$2,659.22
215566	4/18/2017	1967285	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$2.48
215591	4/18/2017	114-4482391-3497806	08811	AMAZON.COM	OTTERBOX COVER - LIBBY'S PHONE	\$12.44
215610	4/18/2017	J05272	01023	FRONTIER BUILDING SUPPLY	JIGSAW BLADES	\$12.49
215608	4/18/2017	A11097	02405	SEBO'S DO-IT CENTER	PAINT SUPPLIES	\$21.66
215666	4/18/2017	0000008891	02090	PETTY CASH FUND	COLLECTIONS SUPPLIES	\$22.76
215658	4/18/2017	114-3477804-0095432	08811	AMAZON.COM	ROLL PAPER TOWELS	\$31.66
215609	4/18/2017	AN50152	00524	CENTRAL WELDING SUPPLY CO, INC	STEEL WIRE	\$34.14
215578	4/18/2017	MV163574	01801	MOTOR TRUCKS INC	TIR ROD #606	\$35.12
215574	4/18/2017	1249179	09237	WASHINGTON TRACTOR, INC	FILTERS FOR #423	\$70.66
215717	4/18/2017	300-10023296	05987	ALL BATTERY SALES & SERVICE	100' BLACK WIRE 10GA.	\$118.16
215756	4/18/2017	1249161	09237	WASHINGTON TRACTOR, INC	UNIVERSAL JOINT #710	\$120.53
215635	4/18/2017	2017-ANA	01908	NORTHWEST CLEAN AIR AGENCY	OPERATOR MEMBERSHIP DUES	\$130.00
215785	4/18/2017	3111	10557	MIRAMAR MACHINE AND TOOL LLC	MODIFIED STEEL NIPPLES FOR FIBER PROJECT	\$173.60
215562	4/18/2017	170363	04831	T-SHIRTS BY DESIGN	12 T-SHIRTS (ANNUAL ORDER)	\$188.79
215613	4/18/2017	230403	10565	GREENVELOPE	INVITE SOFTWARE	\$195.00
215560	4/18/2017	24568	00156	ANACORTES PRINTING	RECREATIONAL FIRE PERMITS	\$195.30
215760	4/18/2017	101412	00244	ASSOCIATION OF WASHINGTON	MAY, SUPPLEMENTAL LIFE INSURANCE PYMT	\$304.91

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215788	4/18/2017	51759/2	06246	H.B. JAEGER	15" BOXES W/FL CVR FOR FIBER PROJECT	\$320.90
215512	4/18/2017	0038068-IN	02199	PUGET SAFETY EQUIPMENT	CONFINED SPACE METER O2 SENSOR AND	\$456.79
215753	4/18/2017	0542005-001	02835	UNUM LIFE INS CO OF AMERICA	MAY, LEOFF LONG-TERM CARE PREMIUM	\$985.35
215561	4/18/2017	101481	03340	ALMAC TOWING INC	USE OF 9 CARS FOR EXTRICATION TRAINING	\$1,464.75
215576	4/18/2017	5048135431	01351	RICOH USA, INC	S/N C86112175 3RD FLOOR COPIER 1/21-4/20/17	\$2,554.85
215618	4/18/2017	1165250	00999	FOSTER PEPPER PILLC	WATER TREATMENT PLANT MATTER NO. 96	\$19,091.44
215654	4/19/2017	ACCIS	10184	US BANK	TAXI - IT CONFERENCE SPOKANE 4/19-4/21/17	\$25.07
215632	4/19/2017	53800000001	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE - GRAND VIEW 3/22 - 4/18/17	\$27.42
215655	4/19/2017	00324	03884	SKAGIT COUNTY BAR ASSN	LIBERTY BELL LUNCH BOWERS	\$35.00
215656	4/19/2017	189506	00021	ACE HARDWARE	AUTO STRIPPER & CRIMPER	\$38.52
215699	4/19/2017	87977	08879	PARTY CITY	REC CLASS SUPPLIES	\$42.53
215633	4/19/2017	63800000000	00494	CASCADE NATURAL GAS CORP.	GAS SERVICE - GRAND VIEW 3/22 - 4/18/17	\$48.48
215657	4/19/2017	7354	08990	MICHAELS	SUPPLIES FOR REC CLASSES	\$48.64
215661	4/19/2017	12191	10084	ULLMAN SAILS	SAIL REPAIR	\$50.72
215713	4/19/2017	1669	02405	SEBO'S DO-IT CENTER	DRIVE SHAFT FOR #11913A	\$51.86
215794	4/19/2017	114-5212584	04834	UNITED SITE SERVICES, INC	TRAVELLING TOILET SERVICE FOR FIBER PROJECT CREW	\$56.45
215668	4/19/2017	199 800 0000 4	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS - 703 R AVENUE	\$76.08
215575	4/19/2017	110263	07339	ELLIOTT TIRE & SERVICE INC	ALIGNMENT ON VEH #153	\$86.95
215570	4/19/2017	16940000009	00494	CASCADE NATURAL GAS CORP.	STA 2; 3/18 - 4/14	\$87.70
215671	4/19/2017	185578	00950	FIDALGO BAY COFFEE INC	DAYBREAK BLEND WHOLE BEAN - 3RD FLOOR	\$93.00
215563	4/19/2017	17-16960	08938	NORTHWEST SAFETY CLEAN	BUNKER GEAR REPAIR	\$99.67
215709	4/19/2017	17A02649	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A02649	\$162.75
215698	4/19/2017	0188-481197	03816	CONSOLIDATED ELECTRICAL	OPS COMPRESSOR CORD	\$173.55
215615	4/19/2017	L40539	08192	LAUT'S INC	WOOD RECYCLING - SELF HAUL FOR DROP BOX	\$176.00
215667	4/19/2017	912 800 0000 0	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS - CARNEGIE	\$196.04
215631	4/19/2017	26003738221	00494	CASCADE NATURAL GAS CORP.	DEPOT 3/22 - 4/18/17	\$199.89
215569	4/19/2017	593707	10092	WALTER E NELSON CO	FACILITY SUPPLIES	\$339.74
215573	4/19/2017	453576	09999	PUBLIC SAFETY SOURCE	3" BLANK FACEPLATES - RADIO BLANKS FOR	\$366.00
215626	4/19/2017	440 400 0000 0	00494	CASCADE NATURAL GAS CORP.	FIDALGO CENTER 3/22-4/18/17	\$377.63
215595	4/19/2017	REIMB	09055	NYBO, ZABRINA	TRAINING PER DIEM; CSO NYBO	\$403.00
215639	4/19/2017	038 200 0000 2	00494	CASCADE NATURAL GAS CORP.	NATURAL GAS	\$473.26
215629	4/19/2017	710 3000 0000 5	00494	CASCADE NATURAL GAS CORP.	SHOP 3/22 - 4/18/17	\$520.46
215627	4/19/2017	154 700 0000 9	00494	CASCADE NATURAL GAS CORP.	LIBRARY 3/22-4/18/17	\$653.33
215693	4/19/2017	78699	04417	LANCER SALES USA INC	DETERGENT AND ACID RINSE	\$678.00
215625	4/19/2017	795 700 0000 4	00494	CASCADE NATURAL GAS CORP.	CITY HALL 3/22-4/18/17	\$742.65
215689	4/20/2017	A12088	02405	SEBO'S DO-IT CENTER	FIDALGO CENTER REPAIR ITEMS	\$12.67
215640	4/20/2017	1990129797	06718	ARAMARK	NYLON MATS CLEANED	\$16.28
215643	4/20/2017	1777	02405	SEBO'S DO-IT CENTER	1" FIP BALL VALVE	\$24.94

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215636	4/20/2017	913617/1	00021	ACE HARDWARE	BATTERY, SPONGE AND LYSOL	\$27.30
215670	4/20/2017	114-8908884-9241845	08811	AMAZON.COM	SANI-HANDS WIPES FOR FINGERPRINTING	\$31.14
215616	4/20/2017	913588/1	00021	ACE HARDWARE	TESTING EQUIPMENT PANS	\$52.71
215641	4/20/2017	1990129805	06718	ARAMARK	LAUNDRY SVC FOR OPS & PARKS	\$66.81
215664	4/20/2017	001-366782	02109	PISTON SERVICE OF ANACORTES	FRONT RUBBER MATS	\$68.39
215669	4/20/2017	04/20/2017	00955	FIDALGO CLEANING	CLEANING - CARNEGIE	\$100.00
215623	4/20/2017	WPTA Conf trvl reimb	07805	HOGLUND, STEVE	TRAVEL REIMB WPTA CONF - STEVE HOGLUND	\$120.02
215715	4/20/2017	140568	02476	SKAGIT HYDRAULICS	REPAIR PARTS FOR #602: ORINGS, FEMALE	\$237.44
215675	4/20/2017	2070	04817	NW CLEANERS	WEEKLY CLEANING FOR APRIL - 29-1	\$488.00
215662	4/20/2017	152805	09864	DOG WASTE DEPOT	DOG WASTE BAGS	\$1,180.00
215791	4/20/2017	73406	06119	GRANITE PRECASTING & CONCRETE	TRAFFIC RATED VAULTS FOR FIBER PROJECT	\$1,623.16
215787	4/20/2017	H005835	02027	HD SUPPLY WATERWORKS	FIBER, BREAK OUT SADDLES	\$3,989.91
215702	4/20/2017	AFD WS Q117	02505	SKAGIT- 911	WESTSIDE PROJECT Q1 - 2017	\$8,134.50
215705	4/21/2017	1813	02405	SEBO'S DO-IT CENTER	FLEX PUTTY KNIFE, FASTENERS	\$13.86
215739	4/21/2017	A12683	02405	SEBO'S DO-IT CENTER	PUBLIC SAFETY BUILDING ITEMS	\$49.45
215738	4/21/2017	xxxxx3	10184	US BANK	Inf:PARKING LOTS AND GARAGES-LOT C SEATAC INVESTMENTS	\$62.08
215714	4/21/2017	001-366967	02109	PISTON SERVICE OF ANACORTES	BATTERY FOR #11-901	\$95.94
215736	4/21/2017	Membership	08811	AMAZON.COM	PRIME MEMBERSHIP	\$107.42
215708	4/21/2017	17A02708	00180	ANACORTES TOWING LLC	TOWING; APD CASE #17-A02708	\$162.75
215703	4/21/2017	1980844	09961	CARDINAL HEALTH 110, INC.	PHARMACEUTICALS	\$164.63
215737	4/21/2017	xxxxx2	10184	US BANK	Inf:AUTOGRAPH-THE HISTORIC DAVENPORT	\$225.96
215672	4/21/2017	8136 50 291 0005268	09989	WAVE	FIBER LEASE WTP TO CITY HALL 5/1-5/31/17	\$320.12
215646	4/21/2017	36029908131017915	07909	FRONTIER COMMUNICATIONS	WWTP PHONE BILL	\$362.64
215755	4/21/2017	SIN011416	09642	MAGNET FORENSICS	PATROL SUPPLIES; FORENSICS SOFTWARE	\$875.00
215749	4/21/2017	6717	01269	HOW IT WORKS, INC	ACFL MAPS PRINTING	\$1,879.50
215716	4/21/2017	120380SEA	08639	BLACKPOINT IT SERVICES, INC	WA PARK TRADE UP SECURITY SUITE 3-YR	\$2,577.11
215711	4/21/2017	120386SEA	08639	BLACKPOINT IT SERVICES, INC	APD SECURITY SUITE 3 YR RENEWAL	\$3,243.51
215718	4/21/2017	120381SEA	08639	BLACKPOINT IT SERVICES, INC	CITY HALL - TRADE UP TO M300 W/ 3YR SECURITY SUITE	\$4,868.54
215701	4/22/2017	000099E018167	02817	UNITED PARCEL SERVICE	SHIPPING (UNIFORM REPAIR)	\$11.59
215674	4/22/2017	913800/1	00021	ACE HARDWARE	CAPS AND PLUGS	\$12.65
215741	4/22/2017	xxxx11	08811	AMAZON.COM	Inf:BOOK STORES-AMAZON MKTPLACE PMTS	\$13.10
215720	4/24/2017	2035	02405	SEBO'S DO-IT CENTER	FASTENERS	\$4.30
215796	4/24/2017	1979	02405	SEBO'S DO-IT CENTER	4" S&D CAPS FOR FIBER PROJECT	\$5.62
215797	4/24/2017	1980	02405	SEBO'S DO-IT CENTER	4"X10' D&S SOLID PVC PIPE FOR FIBER PROJECT	\$11.92

Invoice Doc #	Transaction Date	Invoice #	Vendor #	Vendor Full Name	Description	Total Amount
215795	4/24/2017	723545	00306	BAYSHORE OFFICE PRODUCTS INC	OVERNIGHT UPS MAILING - CONTRACT TERMINATION	\$17.40
215721	4/24/2017	1990133829	06718	ARAMARK	SRV CONSTRUCTION	
215707	4/24/2017	515733745654	10519	FRANK WINNE & SON, INC..	LAUNDRY SERVICE FOR WWTP	\$74.62
215704	4/24/2017	Joe Ferris DOT Phvsi	10568	FERRIS, JOESEPH	PLEASE DELETE ME	\$108.50
215772	4/25/2017	Account #430-0525-00	10572	ZEVERLY, JIM	CDL PHYSICAL, REIMBURSEMENT TO JOE	\$150.00
215771	4/25/2017	Account #052-0200-02	10571	DOWELL, AMY & GEOFF	Refund for payment on closed account	\$25.15
215673	4/25/2017	05875124	07342	VERIZON BUSINESS	Refund for payment on closed account	\$42.59
215773	4/25/2017	Account #144-2360-02	10573	HLAVAC, DAVID	LONG DISTANCE FOR WWTP	\$46.09
215765	4/25/2017	139179	02280	SCOTT RICHARDS INSURANCE, INC	Refund for payment on closed account	\$84.52
215770	4/25/2017	Account #380-0360-02	10570	WILSON, DAVID	INSURE GENESIS JAWS OF LIFE	\$92.92
215752	4/25/2017	mem-17777203	03002	WATER ENVIRONMENT FEDERATION	Refund for payment on closed account	\$106.81
215754	4/25/2017	REIMB	02087	PETTY CASH FUND	MEMBERSHIP FEE	\$120.00
215769	4/25/2017	Account #141-1940-02	10569	BOYD, DAVID	REIMBURSE PETTY CASH FUND	\$123.97
215748	4/25/2017	DOESDKW	00780	DEPARTMENT OF ECOLOGY	Refund for payment on closed account	\$214.68
215784	4/25/2017	027177	02450	SIGNATURE FORMS, INC	INCINERATOR OPERATOR CERTIFICATION FEE	\$400.00
215774	4/25/2017	139173	02280	SCOTT RICHARDS INSURANCE, INC	ENVELOPES	\$597.23
215410	5/1/2017	978800000001	00494	CASCADE NATURAL GAS CORP.	INSURE ER 034A, 176, 177, 179 AND 180	\$1,679.54
					STA 3: 3/15 - 4/11	\$72.93

Total

\$140,746.55



City Council Agenda Bill

Meeting Date: 5/1/2017 **Agenda Item**

Subject: Approval to accept PSE Schedule 258 High Voltage Conservation Grant Agreement to Lamp WTP with LED lights.

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetham, City Attorney
X	Fred Buckenmeyer, Public Works Dir.

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
X	Contract/Grant Award
	Public Hearing
	Staff Report

Summary Statement: To accept the PSE Schedule 258 High Voltage Conservation Grant Agreement to change out the lighting at the Water Treatment Plant to LED lighting.

Background: The city being a high voltage user at the WTP are eligible to apply for Schedule 258 funds through a grant application process. Each high voltage user are provided a funding allocation based on electric usage and are responsible for proposing cost effective projects to utilize their allocation. Our project is a re-lamping to LED lighting products at the WTP. Pacific Lamp was contacted to conduct a lighting audit of the WTP and complete the PSE workbook for part of the application.

Budget: The proposed project is estimated to cost \$127,807.00, the grant award is for \$127,461.00 with the Resource Conservation Budget coming up with \$346.00 dollars. Once council has accepted the grant we will go out to bid for the labor cost to install the product, we already have the product cost. After the LED install project is complete the WTP is estimated to **save \$16,215.00 dollars a year** on their electrical bill.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	001.714.554.90.31
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	PSE Incentive

Previous Council/Committee Action: None

Competing Viewpoints Considered: None

Recommended Motion: I move that the council accept the PSE Schedule 258 High Voltage Conservation Grant Agreement in the amount of \$127,461.00

Alternative Actions: Should the council choose not accept the PSE grant that money would be put into a larger fund that all High Voltage customers can compete for.

Attachments (listed in order presented): PSE grant agreement



Conservation Schedule
Agreement No.:
Project No.:

E258
C-17057
104-8224

SCHEDULE 258 – HIGH VOLTAGE CONSERVATION GRANT AGREEMENT

This AGREEMENT is made this _____ day of _____, 20_____, by and between
PUGET SOUND ENERGY ("PSE") and **CITY OF ANACORTES** ("Participant").

RECITALS

- A. Under PSE's Electric Schedule 83 and Electric Schedule 258, as currently in effect and on file with the Washington Utilities and Transportation Commission (collectively, "Tariffs"), PSE offers grants for certain conservation measures installed or implemented at facilities that receive electric service from PSE.
- B. Participant intends to install conservation measures and is requesting a grant from PSE under its filed Electric Schedule 83 and Electric Schedule 258.

AGREEMENTS

PSE and Participant agree as follows:

1. **PROJECT PREMISES/METER LOCATION ADDRESS: 14489 RIVER BEND ROAD MOUNT VERNON, WA 98273 - CITY OF ANACORTES, WATER TREATMENT PLANT - LIGHTING**
(Please note: meter location/address may differ from the site mailing address). Participant will install or implement the conservation measures listed in paragraph 2 ("Conservation Measures") at the above located facilities (the "Premises"). Participant represents either (a) that it is the owner or otherwise has the lawful authority to make the statements herein on behalf of the owner of the Premises, or (b) that it is the lawful tenant of the Premises and that it has obtained written authorization from the owner of the Premises.
2. **Conservation Measures.** Participant represents that it will purchase equipment or materials or has entered or will enter into an agreement with one or more contractors (the "Contractor") for the purchase and installation or implementation at the Premises of the Conservation Measures which may be detailed in *Attachment C: Attachment to Conservation Grant*, at the indicated costs, summarized below:

	Conservation Measures	Measure Life	Total Cost	Eligible Grant
1	LED Lighting	11	\$127,807.08	\$127,461.00
	TOTAL (includes sales tax)		\$127,807.08	\$127,461.00

Participant represents that the total cost of the Conservation Measures, as identified above, is the full amount of its obligation, after adjustment for any discounts, credits or non-PSE incentives offered.

3. **Grant.** Subject to PSE acceptance, PSE will grant the Participant, after installation of the Conservation Measures, an amount equal to the Eligible Electric Schedule 83 and Electric Schedule 258 Conservation Grant (the "Grant") as identified above, providing, however, that such Conservation Measures must be installed and **Grant paid by December 31, 2018**. If for any reason the cost of the Conservation Measures is actually less than shown above, PSE may decrease prorata the amount of the Grant. Participant shall be responsible for paying any amount in excess of the amount of the Grant Grant.

SCHEDULE 258 – HIGH VOLTAGE CONSERVATION GRANT AGREEMENT

4. **Separate Contract.** Participant acknowledges and agrees that PSE is not, and shall not be deemed to be, a party to any purchase or installation contract relating to Conservation Measures, which shall be installed pursuant to a contract between Participant and its Contractor(s). Participant expressly acknowledges that PSE's involvement with respect to any aspect of the Conservation Measures is limited to the furnishing of the Grant. **PSE HAS NOT MADE AND DOES NOT MAKE (AND PARTICIPANT ACKNOWLEDGES THAT PSE DOES NOT MAKE) ANY IMPLIED OR EXPRESS WARRANTY (INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS) REPRESENTATION, OR PROMISE WITH RESPECT TO EITHER (A) THE CONSERVATION MEASURES, (B) ANY MATERIALS AND LABOR REQUIRED FOR OR USED IN THE INSTALLATION OF THE CONSERVATION MEASURES, OR (C) THE INSTALLATION OF THE CONSERVATION MEASURES.**
5. **Final Cost Documentation, Access & Inspection:** Participant agrees to promptly provide PSE, upon request, and for a period no shorter than the longest applicable measure life: (1) documentation verifying equipment purchased and/or work performed in connection with the Conservation Measures installed; (2) reasonable access to and inspection of the Facility and Conservation Measures installed therein before, during and/or after implementation; and (3) reasonable access to, inspection and use of energy usage data related to the Conservation Measures including release of utility bills and Facility energy consumption information following implementation.
6. **Release.** Participant releases PSE from any and all claims, losses, harm, costs, liabilities, damages and expenses directly or indirectly resulting from or in connection with (a) the Conservation Measures, (b) any materials and labor required for or used in the installation of the Conservation Measures, (c) the installation of the Conservation Measures, or (d) the identification, handling and disposal of any associated hazardous waste materials.
7. **Disclaimer.** PSE conducts energy analyses at the request of its customers to determine the extent to which conservation measures are cost-effective. Any estimate of energy savings made by PSE in connection with any such analyses is solely for the purpose of determining the cost-effectiveness of the particular conservation measures and not to be used for any other purpose. PSE has not and does not make any promise, warranty or representation with respect to any savings in energy consumption from Conservation Measures.
8. **Termination.** In the event a Participant's contribution to PSE's recovery of energy efficiency program costs is affected by all or a portion of Participant's electric and/or gas delivery service being provided by a party other than PSE, then Participant shall refund to PSE an amount equal to the ratio of the unused Measure Life of the measure(s) to the total Measure Life of such Conservation Measure(s) multiplied by the dollar amount of the Grant with respect to such Conservation Measure(s).
9. **Incorporation of tariffs by reference.** This Agreement and the *Attachment To Conservation Grant* are subject to the terms of the Tariffs, incorporated herein by reference. Specific terms and conditions from one or more conservation schedules from similar filed tariffs may also apply, as determined by PSE at its sole discretion, based on various criteria. A complete list of conservation schedules is available at:

http://pse.com/aboutpse/Rates/Pages/Electric-Rate-Schedules.aspx?Schedule_x0020_Type=Conservation.
10. **Entire Agreement.** This Agreement is subject to the terms of the filed Electric Schedule 83 and Electric Schedule 258, which are incorporated herein by this reference. This Agreement sets forth the entire agreement between the parties and supersedes any and all prior agreements with respect to the Conservation Measures. No change, amendment or modification of any provision of this Agreement shall be valid unless set forth in a written amendment to this Agreement signed by both parties parties.



Conservation Schedule
Agreement No.:
Project No.:

E258
C-17057
104-8224

SCHEDULE 258—HIGH VOLTAGE CONSERVATION GRANT AGREEMENT

PUGET SOUND ENERGY

PARTICIPANT

By: _____

By: _____

Name: Corey Corbett

Print Name: _____

Title: Mgr., Business Energy Management

Title: _____

Federal Tax I.D. No.: _____

By: _____

Name: Bob Stolarski

Title: Dir., Customer Solutions, Energy Efficiency



Conservation Schedule

E258

Agreement No.:

C-17057

Project No.:

104-8224

ATTACHMENT C TO CONSERVATION GRANT

Conservation Measure(s) shall consist of the following:

The City of Anacortes will retrofit the lighting around water treatment plant on Riverbend Road in Mt. Vernon, WA. Specific fixtures and locations to be retrofit are listed on the attached lighting workbook.

Any deviations in fixtures installed from those proposed on the attached workbook must be on a utility approval list, such as DLC, Energy Star, Lighting Design Lab, or equivalent, in order to be eligible for incentives.

The above specifications are solely for the purpose of defining energy-related components of Conservation Measure(s) for which the Grant is offered. Puget Sound Energy is not responsible for ensuring the health, safety, comfort, or well-being of workers or facility occupants or the suitability of equipment selected for the intended application. It is the responsibility of the grant Participant and the Participant's hired designers, contractors, consultants to ensure compliance of the Conservation Measure(s) with Participant's needs and all applicable codes and standards.

The following shall be submitted by Participant prior to Grant payment:

- ☐ Completed Request for Taxpayer I.D. Number ("W-9").
- ☒ Copies of invoicing (no purchase orders, quotes, or estimates) for all expenses, including but not limited to equipment, materials, and labor associated with installation of Conservation Measure(s).

☐ Other (specify): _____



Conservation Schedule

E258

Agreement No.:

C-17057

Project No.:

104-8224

ATTACHMENT C TO CONSERVATION GRANT

Conservation Measure(s) shall be verified as follows prior to Grant payment:

A PSE Energy Management Engineer will conduct a post-retrofit site visit to verify the proposed fixtures and controls have been installed and are functional.

If intended energy savings are not being achieved by Conservation Measure(s) because specified equipment efficiency parameters or performance parameters defined above are not used, Participant shall be required to correct such deficiencies prior to Grant payment. Failure to comply with specified equipment efficiency or performance parameters may result in forfeiture or reduction of Grant payment.

High Voltage Lighting Calculation Worksheet

Version 2016.1.1 (Use until 12/31/2016)

Customer/Facility Name: City of Assecula Water Treatment Plant
Project Address: 14409 River Road - SE, Vashon, WA 98273
Customer Phone: 360-596-1864
Owner: PSE
Contractor Contact Name: PSE
Contractor Phone: 360-596-1864
Prepared By: PSE

Solar Key: (white cells add)

Light Input Cell
Values from Existing

High Voltage Customer Risk Schedule

Sub 46

Avg Wtd Charge
Avg Wtd Charge

Abbreviations:

LF: Low Power Ballast Factor (75-80)
NF: Normal Power Ballast Factor (80-90)
HP: High Power Ballast Factor (85-110)

Existing System										Proposed System									
#	Heat Type	Location	Qty	Lighting Type	Fixture Description	Annual Hours	Fixture Watts	Total kW	Remarks (Optional)	Qty	Lighting Type	Fixture Description	Annual Hours	Fixture Watts	Total kW	kWh/Year	Savings (kWh/Year)		
1.	Gas Heat	401 LOBBY	9	CFL (High Output)	HW CFL 32W (Electronic Ballast)	4383	32	0.29	1,361	8	Custom Fixture	PHI 8.5" PLT U/LA/ODIR	3,066	12	0.11	331	930		
2.	Gas Heat	401 LOBBY	3	CFL (Standard)	HW CFL 32W (Electronic Ballast)	6750	32	0.05	561	2	Custom Fixture	PHI 8.5" PLT U/LA/ODIR	4,760	12	0.02	210	350		
3.	Gas Heat	409 MANAGERS OFFICE	3	T8 (Standard)	T8 4' 2-Lamps	2500	68	0.19	460	3	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	1,800	28	0.09	156	302		
4.	Gas Heat	408 STOCK ROOM	2	T8 (Standard)	T8 4' 2-Lamps	3100	68	0.12	350	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	2,184	28	0.08	127	241		
5.	Gas Heat	406 CONFERENCE ROOM	4	T8 (Standard)	T8 4' 2-Lamps	3100	68	0.24	736	4	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	2,184	28	0.12	253	463		
6.	Gas Heat	407 OFFICE	2	T8 (Standard)	T8 4' 2-Lamps	2500	68	0.12	307	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	1,800	28	0.08	106	201		
7.	Gas Heat	410 OFFICE	2	T8 (Standard)	T8 4' 2-Lamps	2500	68	0.12	307	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	1,800	28	0.08	106	201		
8.	Gas Heat	403 BREAK ROOM	4	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.24	2,067	4	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	5,132	28	0.12	711	1,356		
9.	Gas Heat	402 BREAK ROOM	1	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.08	517	1	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,760	28	0.03	284	253		
10.	Gas Heat	404 RESTROOM	1	Custom Fixture	EXISTING HW CFL 2x42 elec. ballast	6760	84	0.08	735	1	Custom Fixture	PHI 2X5.5" PLT U/LA/ODIR	6,132	24	0.02	147	590		
11.	Gas Heat	403 LAB	4	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.24	2,067	4	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,132	28	0.12	711	1,356		
12.	Gas Heat	403 LAB	1	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.08	517	1	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,760	28	0.03	284	253		
13.	Gas Heat	403 LAB HOOD FAN	1	T8 (High Output)	T8HO 3' 1-Lamp	50	48	0.04	2	1	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	35	15	0.02	1	2		
14.	Gas Heat	402 OPERATIONS DESK	10	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.88	5,168	10	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,132	28	0.24	1,778	3,960		
15.	Gas Heat	402 OPERATIONS DESK	2	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.12	1,034	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,760	28	0.08	626	626		
16.	Gas Heat	402 FILTER GALLERY SOUTH	6	T8 (Standard)	T8 4' 2-Lamps	3120	68	0.35	1,104	6	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	2,184	28	0.17	380	724		
17.	Gas Heat	402 FILTER GALLERY SOUTH	2	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.12	1,034	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,760	28	0.08	506	506		
18.	Gas Heat	400/400 MECH ROOM	5	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.70	5,150	6	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,132	56	0.34	2,040	4,089		
19.	Gas Heat	400/400 MECH ROOM	2	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.28	2,000	2	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,760	56	0.11	981	1,099		
20.	Gas Heat	400/400 STAIRS	3	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.36	3,075	3	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,132	56	0.17	1,030	2,046		
21.	Gas Heat	400/400 STAIRS	1	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.12	1,026	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,132	56	0.06	343	682		
22.																			
23.	Gas Heat	415 MEN'S LOCKER VESTIBULE	1	T8 (High Output)	T8HO 4' 2-Lamp	4380	117	0.12	512	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	3,066	56	0.06	172	341		
24.	Gas Heat	413 LAUNDRY	2	T8 (High Output)	T8HO 4' 2-Lamp	1320	117	0.23	251	2	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,760	56	0.11	84	187		
25.	Gas Heat	412 MEN'S LOCKER	3	T8 (High Output)	T8HO 4' 2-Lamp	4380	117	0.36	1,537	3	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	3,066	56	0.17	515	1,022		
26.	Gas Heat	412 MEN'S LOCKER	1	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.12	1,026	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,760	56	0.06	491	934		
27.	Gas Heat	412 MEN'S LOCKER	1	T8 (Standard)	T8 4' 2-Lamps	4380	68	0.08	259	1	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	3,066	28	0.03	69	170		
28.	Gas Heat	412 MEN'S LOCKER	3	Custom Fixture	EXISTING HW CFL 2x42 elec. ballast	3120	64	0.25	785	3	Custom Fixture	PHI 2X5.5" PLT U/LA/ODIR	2,184	24	0.07	167	609		
29.	Gas Heat	414 WOMEN'S LOCKER VESTIBULE	1	T8 (High Output)	T8HO 4' 2-Lamp	1400	117	0.12	171	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	1,022	56	0.05	37	114		
30.	Gas Heat	411 WOMEN'S LOCKER	1	T8 (High Output)	T8HO 4' 2-Lamp	1400	117	0.12	171	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	1,022	56	0.05	37	114		
31.	Gas Heat	411 WOMEN'S LOCKER	1	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	0.12	1,025	1	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	6,760	56	0.06	491	934		
32.	Gas Heat	411 WOMEN'S LOCKER	3	Custom Fixture	EXISTING HW CFL 2x42 elec. ballast	1400	64	0.25	368	3	Custom Fixture	PHI 2X5.5" PLT U/LA/ODIR	1,022	24	0.07	74	284		
33.	Gas Heat	411 WOMEN'S LOCKER	1	T8 (Standard)	T8 4' 2-Lamps	1400	68	0.08	166	1	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	1,022	28	0.03	30	57		
34.	Gas Heat	402 FILTER GALLERY NORTH	6	T8 (Standard)	T8 4' 2-Lamps	3120	68	0.35	1,104	6	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	2,184	28	0.17	380	724		
35.	Gas Heat	402 FILTER GALLERY NORTH	2	T8 (Standard)	T8 4' 2-Lamps	6760	68	0.12	1,034	2	Custom Fixture	GC (2) 12" T8 4' F/60/ODIR	6,760	28	0.06	508	526		
36.	Gas Heat	402 ELECTRICAL ROOM	21	T8 (High Output)	T8HO 4' 2-Lamp	6760	117	2.46	21,529	21	Custom Fixture	GC (2) 24" T8HO 4' F/60/ODIR	5,132	56	1.19	7,211	14,312		

Existing System																	Proposed System			
#	Heat Type	Location	Qty	Lighting Type	Fixture Description	Total kW	MW Year	Remarks (Optional)	City	Lighting Type	Fixture Description	% Controls Savings	Annual Hours		Total kW	MW Year	Savings \$/Year			
													Failure Watts	Hours						
37.	Gas Heat	470 ELECTRICAL ROOM	3	T5 (High Output)	TSHQ 4 2 Lamp	0.25	3.075	2L 4" TSHQ WET LOCATION PENDANT	3	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.17	1,472	1,803			
38.	Gas Heat	480 PUMP ROOM	23	T5 (High Output)	TSHQ 4 2 Lamp	2.69	25.675	2L 4" TSHQ WET LOCATION PENDANT	23	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	1.23	7,889	16,675			
39.	Gas Heat	480 PUMP ROOM	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION WALL M	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	891	1,069			
40.	Gas Heat	480 PUMP ROOM	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION WALL M	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.11	887	1,303			
41.	Gas Heat	NORTH STAIRS TO PIPE GALLERY	2	T5 (Standard)	TS 4 2 Lamp	0.12	1.004	2L 2X4T VOLUMETRIC	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	29	0.06	356	679			
42.	Gas Heat	NORTH STAIRS TO PIPE GALLERY	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.006	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.08	491	654			
43.	Gas Heat	481 LOW LIFT HEADER ROOM	6	T5 (High Output)	TSHQ 4 2 Lamp	0.19	1.625	2L 4" TSHQ WET LOCATION WALL M	6	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.28	1,717	3,476			
44.	Gas Heat	481 LOW LIFT HEADER ROOM	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	0.935	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.05	451	834			
45.	Gas Heat	210 AREA B LOWER LEVEL	15	T5 (High Output)	TSHQ 4 2 Lamp	1.76	15.314	2L 4" TSHQ WET LOCATION PENDANT	15	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.84	5,151	10,223			
46.	Gas Heat	210 AREA B LOWER LEVEL	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION PENDANT	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	891	1,399			
47.	Gas Heat	210 AREA B LOWER LEVEL	6	T5 (High Output)	TSHQ 4 2 Lamp	0.79	6.150	2L 4" TSHQ WET LOCATION WALL M	6	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.34	2,000	4,088			
48.	Gas Heat	482 FILTER GALLERY	66	T5 (High Output)	TSHQ 4 2 Lamp	7.61	66.630	2L 4" TSHQ WET LOCATION PENDANT	66	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	56	3.64	23,330	44,239			
49.	Gas Heat	482 FILTER GALLERY	3	T5 (High Output)	TSHQ 4 2 Lamp	0.35	3.075	2L 4" TSHQ WET LOCATION PENDANT	3	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.17	1,472	1,603			
50.	Gas Heat	482 FILTER GALLERY	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.05	491	834			
51.	Gas Heat	ROOM 211	10	T5 (High Output)	TSHQ 4 2 Lamp	1.17	10.249	2L 4" TSHQ WET LOCATION PENDANT	10	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.55	3,434	6,915			
52.	Exterior Lig	EXTERIOR TREATMENT BUILDING	6	Metall Halide	MH, 150W Lamp	1.11	4.682	1L MH WALLPACK	6	Custom Fixture	PAB WPLED37N		4,200	37	0.22	932	3,730			
53.	Exterior Lig	EXTERIOR TREATMENT BUILDING	9	Custom Fixture	LEAVE EXISTING	4.000		LED FLOOD	9	Custom Fixture	LEAVE EXISTING		4,200							
54.	Exterior Lig	EXTERIOR AREA A UPPER LEVEL	3	Metall Halide	MH, 150W Lamp	0.69	2.331	1L MH WALLPACK	3	Custom Fixture	PAB WPLED37N		4,200	37	0.11	465	1,855			
55.	Exterior Lig	EXTERIOR AREA 2 UPPER LEVEL	9	Custom Fixture	LEAVE EXISTING	4.000		LED FLOOD	9	Custom Fixture	LEAVE EXISTING		4,200							
56.	Exterior Lig	EXTERIOR AREA 2 UPPER LEVEL	3	Metall Halide	MH, 150W Lamp	0.36	2.351	1L MH WALLPACK	3	Custom Fixture	PAB WPLED37N		4,200	37	0.11	465	1,855			
57.	Exterior Lig	EXTERIOR AREA 3 UPPER LEVEL	4	Metall Halide	MH, 150W Lamp	0.74	3.105	1L MH WALLPACK	4	Custom Fixture	PAB WPLED37N		4,200	37	0.19	622	2,486			
58.	Exterior Lig	EXTERIOR AREA 3 UPPER LEVEL	1	Metall Halide	MH, 250W Lamp	0.29	1.222	1L MH WALLPACK	1	Custom Fixture	PAB WPLED37N		4,200	37	0.04	155	1,987			
59.	Exterior Lig	EXTERIOR AREA 3 UPPER LEVEL	12	Custom Fixture	LEAVE EXISTING	4.000		LED FLOOD	12	Custom Fixture	LEAVE EXISTING		4,200							
60.	Gas Heat	310 CHLORINE FEED ROOM	13	T5 (High Output)	TSHQ 4 2 Lamp	1.83	13.334	2L 4" TSHQ WET LOCATION PENDANT	13	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	59	0.73	4,494	8,830			
61.	Gas Heat	310 CHLORINE FEED ROOM	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION PENDANT	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	891	1,089			
62.	Gas Heat	310 CHLORINE FEED ROOM	3	T5 (High Output)	TSHQ 4 2 Lamp	0.36	3.075	2L 4" TSHQ WET LOCATION WALL M	3	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.17	1,030	2,045			
63.	Gas Heat	320 WET CHEMICAL ROOM	19	T5 (High Output)	TSHQ 4 2 Lamp	2.11	18.449	2L 4" TSHQ WET LOCATION PENDANT	19	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	1.01	6,191	12,268			
64.	Gas Heat	320 WET CHEMICAL ROOM	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION PENDANT	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	861	1,059			
65.	Gas Heat	330 DRY CHEMICAL ROOM	16	T5 (High Output)	TSHQ 4 2 Lamp	1.87	16.359	2L 4" TSHQ WET LOCATION PENDANT	16	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	56	0.92	5,494	10,954			
66.	Gas Heat	330 DRY CHEMICAL ROOM	2	T5 (High Output)	TSHQ 4 2 Lamp	0.28	2.050	2L 4" TSHQ WET LOCATION PENDANT	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	581	1,068			
67.	Gas Heat	340 ELECTRICAL	4	T5 (High Output)	TSHQ 4 2 Lamp	0.47	4.100	2L 4" TSHQ WET LOCATION PENDANT	4	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.22	1,374	2,728			
68.	Gas Heat	360 ELECTRICAL	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.05	343	892			
69.	Exterior Lig	EXTERIOR CHEMICAL BUILDING	11	Metall Halide	MH, 150W Lamp	2.04	8.547	1L MH WALLPACK	11	Custom Fixture	PAB WPLED37N		4,200	37	0.41	1,709	6,838			
70.	Non Heated	650 HBPS STAIR	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION PENDANT	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	95	0.08	343	582			
71.	Non Heated	550 HBPS STAIR	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION WALL M	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.11	657	1,385			
72.	Non Heated	650 HBPS STAIR	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION WALL M	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	55	0.11	891	1,068			
73.	Non Heated	640 STORAGE	10	T5 (High Output)	TSHQ 4 2 Lamp	1.17	10.248	2L 4" TSHQ WET LOCATION PENDANT	10	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.56	3,434	6,915			
74.	Non Heated	640 STORAGE	2	T5 (High Output)	TSHQ 4 2 Lamp	0.23	2.050	2L 4" TSHQ WET LOCATION PENDANT	2	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	95	0.11	687	1,393			
75.	Non Heated	600 PIPING CHAMBER	11	T5 (High Output)	TSHQ 4 2 Lamp	1.29	11.274	2L 4" TSHQ WET LOCATION PENDANT	11	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.62	3,777	7,497			
76.	Non Heated	630 PIPING CHAMBER	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION PENDANT	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	95	0.06	491	834			
77.	Non Heated	630 PIPING CHAMBER	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.05	343	892			
78.	Non Heated	630 PIPING CHAMBER	1	T5 (High Output)	TSHQ 4 2 Lamp	0.12	1.005	2L 4" TSHQ WET LOCATION WALL M	1	Custom Fixture	SC (2) 24TSHQ4FR40D/R		8,160	95	0.05	491	834			
79.	Non Heated	620 ELECTRICAL ROOM	3	T5 (High Output)	TSHQ 4 2 Lamp	0.35	3.075	2L 4" TSHQ WET LOCATION WALL M	3	Custom Fixture	SC (2) 24TSHQ4FR40D/R	30%	8,160	55	0.17	1,030	2,045			

#	Heat Type	Location	Qty	Lighting Type	Fixture Description	Annual Hours	Watts	Total kW	Watts	Remains (radiant)	SW	Lighting Type	Fixture Description	Annual Hours	Watts	Total kW	Savings kWh/Year
80.	Non-Heated	600 ELECTRICAL ROOM	1	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	0.12	1,025	2L 4' TSHO WET LOCATION PENDA	1	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.05	534
81.	Non-Heated	600 ELECTRICAL ROOM	9	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	1.05	9,224	2L 4' TSHO WET LOCATION PENDA	9	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.50	8,134
82.	Non-Heated	600 ELECTRICAL ROOM	1	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	0.12	1,025	2L 4' TSHO WET LOCATION PENDA	1	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.05	534
83.	Non-Heated	910 PUMP ROOM	9	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	1.05	9,224	2L 4' TSHO WET LOCATION PENDA	9	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.50	6,134
84.	Non-Heated	910 PUMP ROOM	1	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	0.12	1,025	2L 4' TSHO WET LOCATION PENDA	1	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.05	534
85.	Non-Heated	910 PUMP ROOM	6	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	0.70	6,159	2L 4' TSHO WET LOCATION WALL M	6	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.34	4,069
86.	Non-Heated	910 PUMP ROOM	1	T5 (High Output)	TS10 4' x 2 Lamp	8760	117	0.12	1,025	2L 4' TSHO WET LOCATION WALL M	1	Custom Fixture	OC (2) 24"X16"X4"FRACDR	8760	56	0.05	534
87.	Exterior Ig	EXTerior HPS BUILDING	11	Metal Halide	MH, 100W Lamp	4300	485	2.34	8,547	1L MH WALLPACK	11	Custom Fixture	RAB WPTLED28W/28PC2	4200	37	0.41	7,039
88.	Non-Heated	OIL STORAGE BUILDING	6	T12	T12 8' 2-Slitline Lamps	1300	138	0.83	854	2L 8' SLSTRIP 4.25	6	Custom Fixture	CASEXCELUS TOP3P20N / (2)	840	29	0.17	148
89.	Non-Heated	OIL STORAGE BUILDING SHED	2	T12	T12 8' 2-Slitline Lamps	1300	138	0.26	231	2L 8' SLSTRIP 4.25	2	Custom Fixture	CASEXCELUS TOP3P20N / (2)	840	29	0.05	49
90.	Exterior Ig	EXTerior OIL STORAGE BUILDING	1	High Pressure Sodium	HPS, 100W Lamp	4300	420	0.12	834	1L HPS TRUNCION SF FLOOD	1	Custom Fixture	CASEXCELUS TOP3P20N / (2)	4200	155	0.16	651
91.	Exterior Ig	EXT 9100 SWITCHGEAR ROOM	2	High Pressure Sodium	HPS, 100W Lamp	4300	420	0.24	1,008	1L HPS TALL PACK WPC	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	25	0.05	210
92.	Exterior Ig	EXT 9100 SWITCHGEAR ROOM	2	Metal Halide	MH, 400W Lamp	4200	450	0.82	3,647	1L MH AREA T1 SHOBBOX ON 24" B	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	155	0.31	1,592
93.	Non-Heated	9100 SWITCHGEAR ROOM	9	T8 (Standard)	T8 4' 2-Lamps	360	69	0.53	959	2L 4' WTRAP	9	Custom Fixture	OC (2) 24"X16"X4"FRACDR	360	25	0.25	78
94.	Exterior Ig	EXT 9100 SWITCHGEAR PAD	6	Metal Halide	MH, 400W Lamp	4200	420	2.75	11,542	1L MH AREA T1 SHOBBOX ON 24" B	6	Custom Fixture	RAB WPTLED28W/28PC2	4200	155	0.33	2,638
95.	Exterior Ig	EXT 9100 SWITCHGEAR ROOM	2	High Pressure Sodium	HPS, 100W Lamp	4200	420	0.24	1,008	1L HPS TALL PACK WPC	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	25	0.05	210
96.	Non-Heated	GENERATOR 3	1	T8 (Standard)	T8 4' 2-Lamps	600	33	0.03	20	2L 2' STRIP WTRAPREGLUARD	1	Custom Fixture	(2) 18"X24"FRACDR	600	21	0.02	13
97.	Non-Heated	GENERATOR 3	5	T8 (Standard)	T8 4' 2-Lamps	600	69	0.30	177	2L 4' STRIP WTRAPREGLUARD	5	Custom Fixture	OC (2) 24"X16"X4"FRACDR	600	25	0.15	87
98.	Exterior Ig	EXTerior GENERATOR 2	2	High Pressure Sodium	HPS, 100W Lamp	4200	130	0.24	1,008	1L HPS TALL PACK WPC	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	25	0.05	210
99.	Non-Heated	GENERATOR 3	1	T8 (Standard)	T8 2' 2-Lamps	600	33	0.03	20	2L 2' STRIP WTRAPREGLUARD	1	Custom Fixture	(2) 18"X24"FRACDR	600	21	0.02	13
100.	Non-Heated	GENERATOR 3	5	T8 (Standard)	T8 4' 2-Lamps	600	69	0.30	177	2L 4' STRIP WTRAPREGLUARD	5	Custom Fixture	OC (2) 24"X16"X4"FRACDR	600	25	0.15	87
101.	Exterior Ig	EXTerior GENERATOR 1	2	High Pressure Sodium	HPS, 100W Lamp	4200	130	0.24	1,008	1L HPS TALL PACK WPC	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	25	0.05	210
102.	Non-Heated	GENERATOR 3	1	T8 (Standard)	T8 2' 2-Lamps	600	33	0.03	20	2L 2' STRIP WTRAPREGLUARD	1	Custom Fixture	(2) 18"X24"FRACDR	600	21	0.02	13
103.	Non-Heated	GENERATOR 3	5	T8 (Standard)	T8 4' 2-Lamps	600	69	0.30	177	2L 4' STRIP WTRAPREGLUARD	5	Custom Fixture	OC (2) 24"X16"X4"FRACDR	600	25	0.15	87
104.	Non-Heated	GENERATOR SWITCHGEAR ROOM	7	T8 (Standard)	T8 4' 2-Lamps	300	59	0.41	124	2L 4' WTRAP W/BATTERY BACKUP	7	Custom Fixture	OC (2) 24"X16"X4"FRACDR	300	29	0.20	61
105.	Exterior Ig	EXT 9100 SWITCHGEAR ROOM	2	High Pressure Sodium	HPS, 100W Lamp	4200	130	0.24	1,008	1L HPS TALL PACK WPC	2	Custom Fixture	RAB WPTLED28W/28PC2	4200	25	0.05	210
106.	Non-Heated	EXTerior AREA D UPPER LEVEL (LINE RO)	1	Custom Fixture	EXISTING MH CFL 2x42 sec ballast	3,120	94	0.06	262	2L OF HORIZ SURFACE CYLINDER	1	Custom Fixture	PHI BULB T18 40W/DR	2,184	12	0.01	26
Totals																	254,822

Proposed Lighting Project Cost: (Provide copies of estimates)

Proposed Savings Summary:

Estimated Energy Savings:
 Contained Savings (16.6% of Total)
 Net kW Reduction:
 % Energy Savings:
 % Demand Reduction:
 Net Energy \$ Savings @ \$0.000/kWh:
 Net Demand \$ Savings @ \$2.00/kWh:
 Net Total Utility Cost Savings:
 Simple Payback (Below Grid):

Project Notes: (Optional)

PS&E Engineering
 Peter Litvack
 peter.litvack@psae.com
 (850) 947-0013

Background

Born in Mount Vernon, WA
Grew up amongst the tulip fields

BA Political Science
University of Washington

Lived in Seattle, Portland OR, and
Denver CO

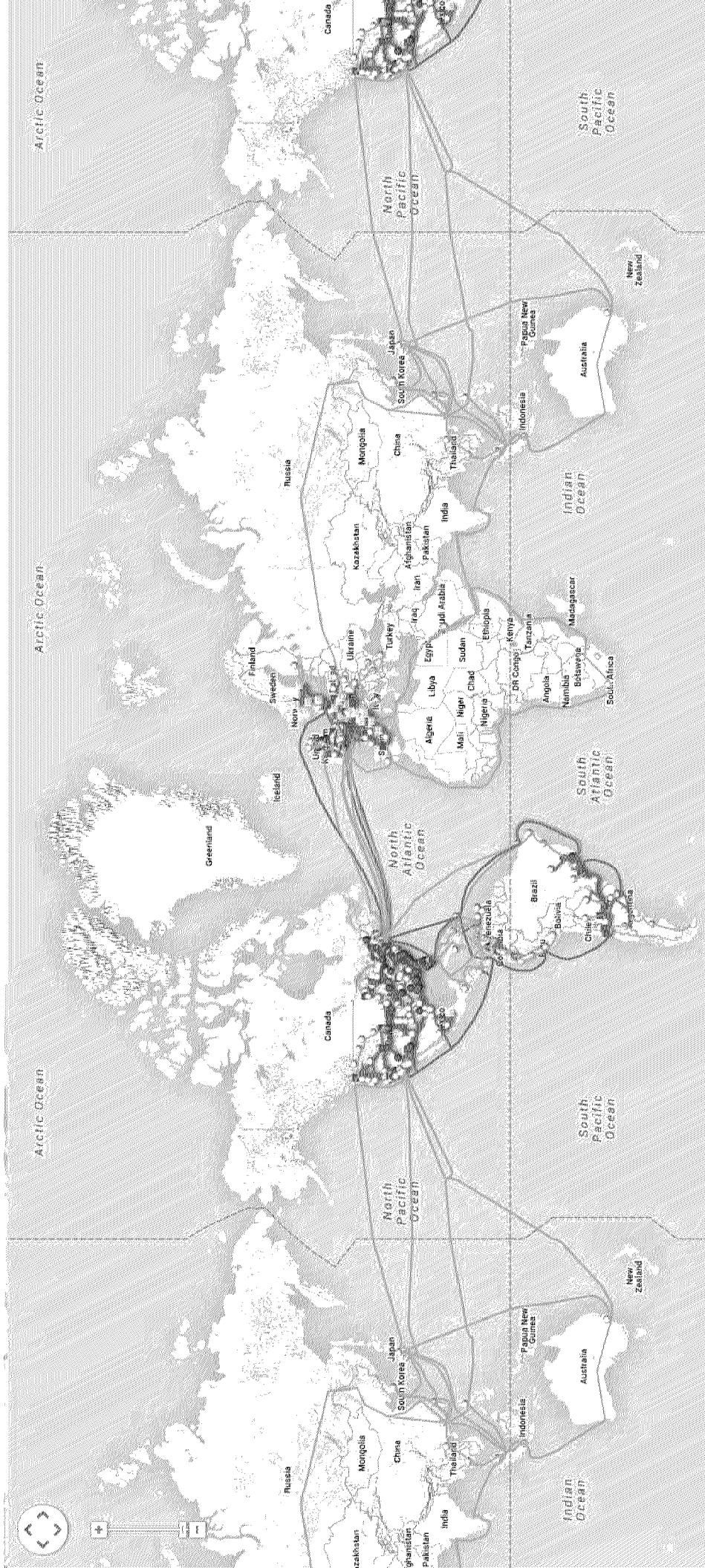
Moved to Anacortes in 2013

W
UNIVERSITY *of*
WASHINGTON



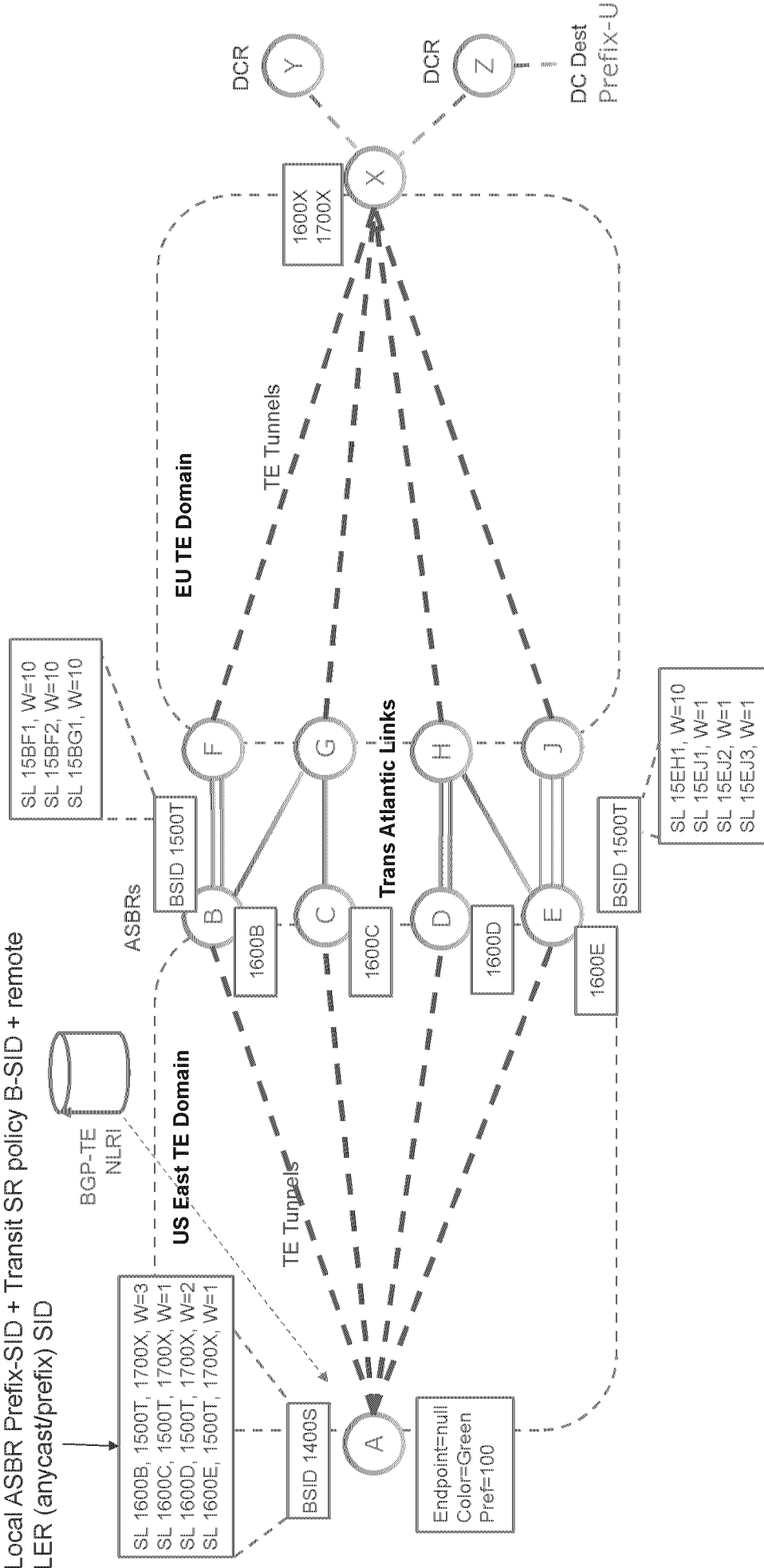
Career at Cisco Systems

Consulting Engineer for some of the world's largest Internet companies



Career at Cisco Systems – a day in the life... a real diagram for a real customer

Local ASBR Prefix-SID + Transit SR policy B-SID + remote LER (anycast/prefix) SID



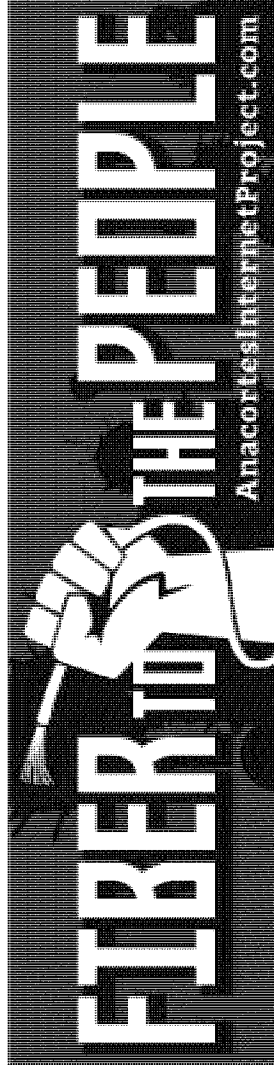
Citizens Advisory Council

Community Design, Infrastructure,
and Sustainability Subcommittee

Authored much of the Infrastructure
and Sustainability documentation
submitted by CAC



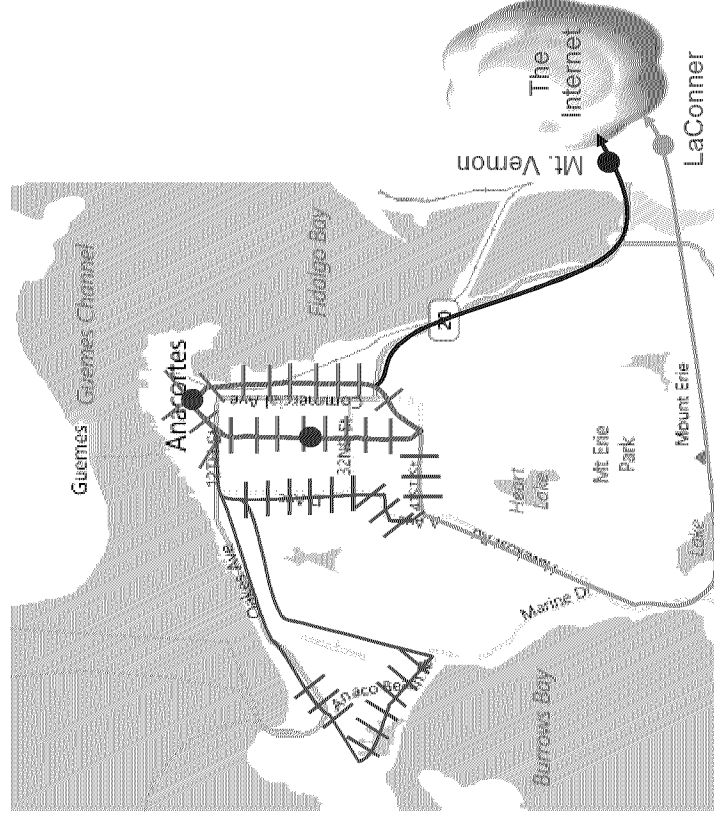
Municipal Fiber Optic Network



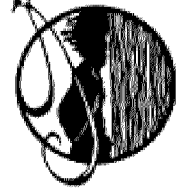
Fiber Optic Network Feasibility Study: 2015

Advisor to City Staff and Elected Officials

Community Education and Outreach

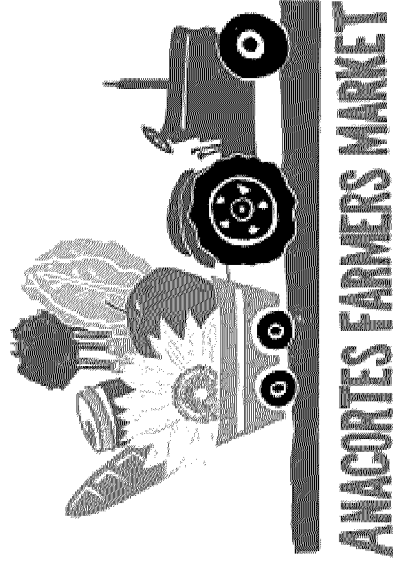
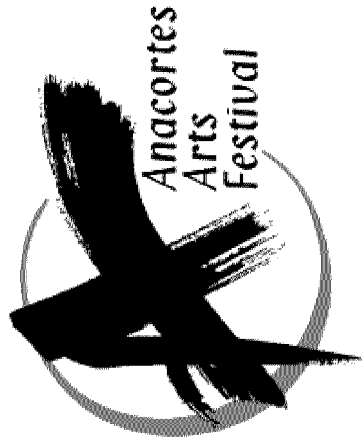
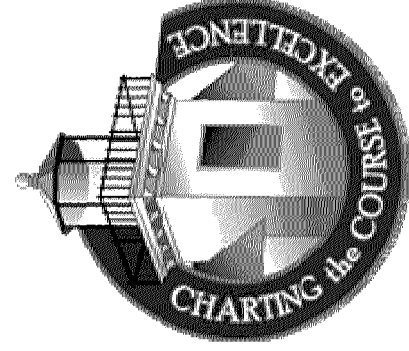


Active in the Community



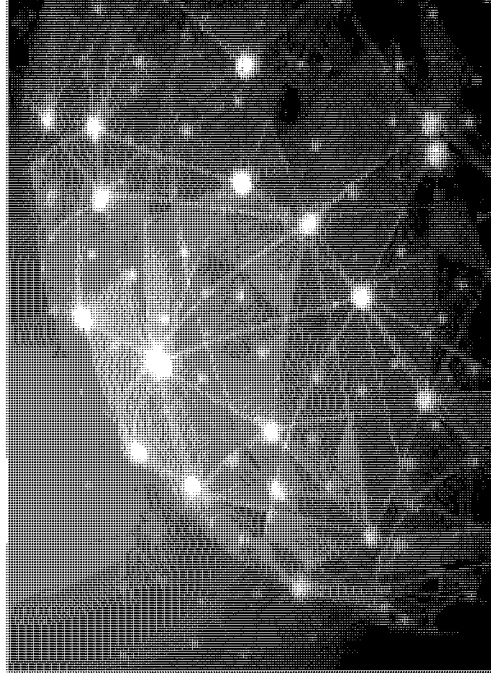
Friends of the Forest

*Dedicated to the preservation of the Anacortes Community
Forest Lands through education, outreach & stewardship*



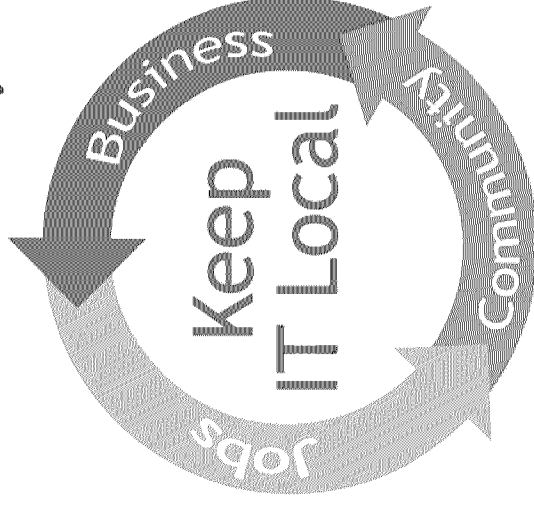
Goals and Philosophy

21st Century Community



Communication
Collaboration
Citizenship

Strong and Diverse
Local Economy



Support and promote
local business
Improve affordability

Protect and Preserve



Human Scale

Reduce footprints
Develop new Tech &
Green jobs of the future



Filling a Vacant City Council Position

May 1, 2017

RCW

35A.12.050

"Remaining members of the governing body shall appoint a qualified person to fill the vacant position"

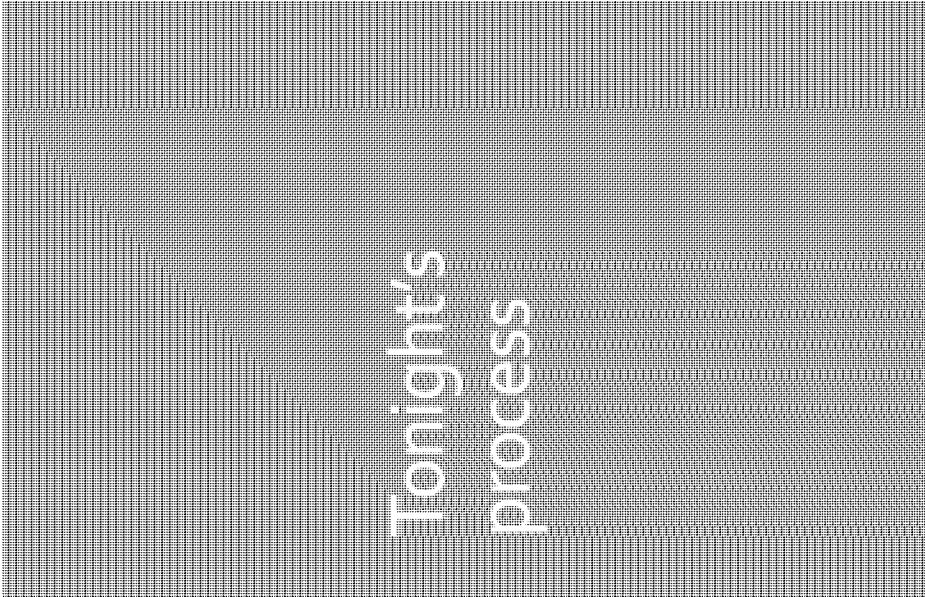
RCW

35A.12.050

- Appointment must be made within 90 days of the vacancy occurrence
- Person appointed must have same qualifications at the time of appointment as would a person elected into the position

What is the
process to
make the
council
appointment?

- No process required by state law
- City desires a thorough and deliberate process

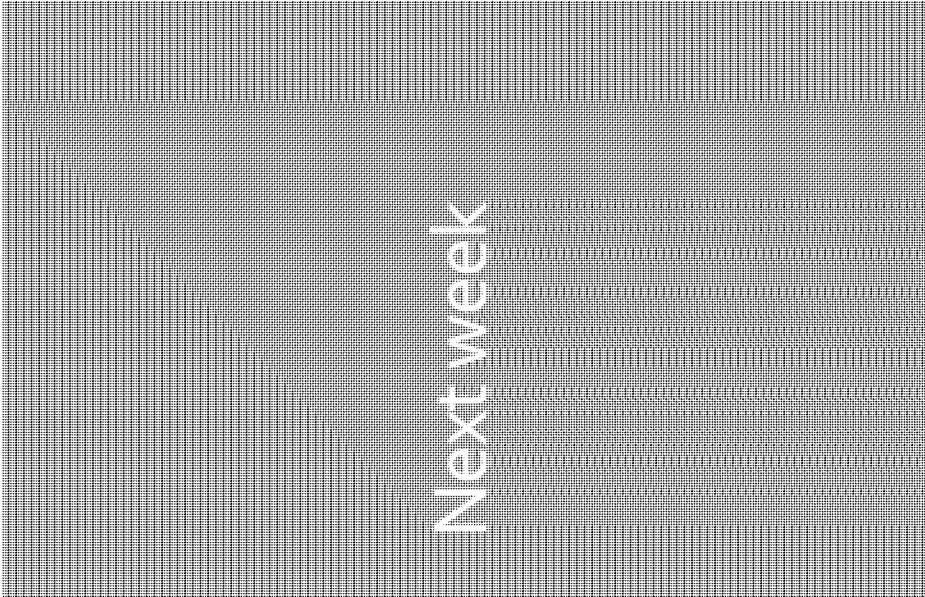


Tonight's process

- Each candidate will have 5 minutes to express
 - Interest in position
 - Community involvement
 - Skill Sets
- Followed by 2 minutes of closing comments
- An opportunity for City Council to listen

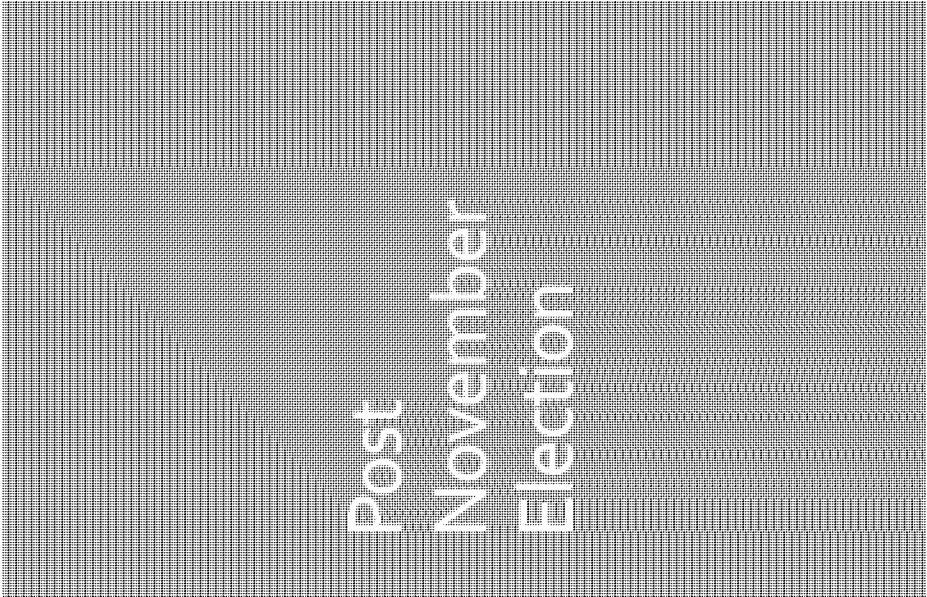
Executive Session

- Council will meet in executive session to evaluate the qualifications of candidates RCW 42.30.110(1)(h)
- Vote to fill the vacancy will be made in open session at a later date



Next week

- Candidates will be invited back to May 8 meeting
- Follow up question and answer session with City Council
- Council discussion and appointment
- Oath of office



Post November Election

- Candidate elected to office will assume position immediately after election results are certified



City Council Agenda Bill

Meeting Date: 4/28/2017 **Agenda Item:** 7a

Subject: City Council Candidates

Staff Contact: Emily Schuh

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
	Staff Report

Summary Statement: The City received 3 letters of interest from Anacortes residents seeking appointment to the City Council following John Archibald's resignation. Skagit County Elections Office confirmed that each of the three candidates are registered to vote in Anacortes and have been Anacortes residents for over one year. The Personnel Committee met on April 28 to formulate the process for candidate presentations.

Candidates will draw a number to determine the order in which they present. The candidates are prepared with a five-minute presentation that describes their interest in becoming a City Council member, notes their previous community involvement, and describes the skill sets that they would bring to the position. The candidates are not expecting to answer questions from the Council on Monday evening. Following each of the candidate presentations, each candidate will be provided the opportunity to provide a two-minute closing statement.

At the end of the council meeting, Mayor and Council will meet in executive session to review the qualifications of the candidates. Should the governing body desire to ask clarifying questions of the candidate finalist(s), we will arrange for that at the May 8, 2017 Council Meeting prior to an appointment.

Following appointment, the candidate will take the oath of office and join council on the dais.

Background: Councilmember John Archibald announced his resignation from the City Council effective April 30, 2017. Candidates were sought to fill the remainder of the term which expires December 31, 2017. To be considered, candidates must be a resident of Anacortes with a minimum of one year of residency and be registered to vote. Candidates were asked to submit a letter of interest describing their interest in becoming a city council member, noting their previous community involvement, and

describing the skills that they bring to the position. Letters of interest were accepted until noon on Thursday April 27, 2017.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	1/1/2017
End Date	12/31/2019

Previous Council/Committee Action: [Click here to enter text.](#)

Competing Viewpoints Considered: [Click here to enter text.](#)

Recommended Motion:

Alternative Actions: [Click here to enter text.](#)

Attachments (listed in alphabetical order): Letters of Interest:

Chad S. Ehler

Robert W. Hyde, PE

Bruce McDougall

April 24, 2016

The Honorable Laurie Gere
Mayor of Anacortes
PO Box 547
Anacortes, WA 98221

RECEIVED
APR 27 2017
CITY OF ANACORTES
EXEC ADMIN

RE: City Council Position

Dear Mayor Gere,

My name is Chad Ehler. You've probably seen me around town, but you may not have known that it was me. And so I wanted to introduce myself via this letter and declare my candidacy for the open Anacortes City Council position. I would very much like to get to know you, the other council members, and even more citizens as time goes by, but in the meantime --

You've probably seen me around town . . . out on the practice pitch for the last two seasons at Whitney as a U8 soccer coach with the APRD. With my wife beside me, we guided the 2015 Mega Sharks and 2016 Blue Bombers to what, we're pretty sure, were winning seasons.

You've probably seen me around town . . . showing visitors, families and friends how to play my handmade "It's A Kick!" football game at my booth at the 2016 Anacortes Arts Festival. A standard French oak wine barrel forms the basis of everything I make including kinetic games, lazy susans, beer tasters, coat racks and votive holders.

You've probably seen me around town . . . sitting at one of the fire rings at Sunset Beach while completing a novel that drew inspiration from passing Kenmore Air seaplanes, Whidbey NAS EA-18G's, WSDOT ferries, and our unique locale at the southern end of the San Juan Archipelago. A London publisher picked up my work of historical fiction and it sits proudly on Amazon and Goodreads under the title *Battle for Glory*.

You've probably seen me around town . . . raising a weighty paddle for the Anacortes Family Center at the Rotary Roundup Rodeo Auction. My wife and I were beyond moved by Dustin's words and his passion for the AFC's vital mission in our community.

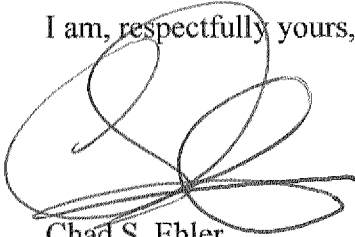
You've probably seen me around town . . . working around any one of a dozen neighbors' homes putting up Christmas lights, pressure washing a mossy driveway, building a fountain or planting flowers and trees.

So if you do see me around town, you may call me what you wish: a coach, a woodworker, an author, a contributor, a volunteer, and also . . . a karate instructor, a lawyer, a kayaker, a dad, a neighbor and a friend. And all of those titles are made possible because I am first and foremost a citizen who stands ready and willing to serve as a council member for the common good of our great city.

I have been an Anacortes resident in excess of one year, and possess a valid voter registration card and a TWIC.

Thank you for your thoughtful time and consideration.

I am, respectfully yours,

A handwritten signature in black ink, consisting of several loops and a horizontal stroke at the bottom.

Chad S. Ehler
1507 Lowman Circle
Anacortes, WA 98221
(206) 321-5044

Robert W. Hyde, P.E.

1703 8TH Street

Anacortes, WA 98221-1841

(360) 661-0756

bobwhydeus@gmail.com

RECEIVED

APR 27 2017

CITY OF ANACORTES
EXEC ADMIN

Mayor Laurie Gere
City of Anacortes
PO Box 547
Anacortes, WA 98221

April 26, 2017

Dear Mayor Gere,

Please accept this letter of interest in becoming a city council member in the City of Anacortes. I have lived in Anacortes for 20 years and have had the honor and privilege for 13 of those years to work as a municipal leader in our great city. I love Anacortes and its people, and am equally passionate about good governance to help our community advance and deliver excellent service to our constituents.

The main skills I bring to this position are collaboration, communication, and integrity. I have found that these traits are especially important in municipal leadership.

I have a deep knowledge and understanding of how the city fits in to the greater county and regional economic and social systems. I also have a keen interest in good governance, and have helped numerous organizations improve the way they govern. I believe that clarity of purpose for elected and appointed leaders leads to less bureaucracy, in-fighting, and more accomplishment.

As you will see on the following pages, I am highly connected both internally and externally to the City. I hold an idealistic view of government and strongly believe that our great community deserves a responsive, selfless, honest and leaning forward legislature! I plan to bring a sense of humor to the city council also, as I take our work seriously, but not myself.

I believe that I would be an asset to the community and to the City Council, and would bring an infectious optimism and unique perspective to the dais.

Respectfully submitted,



Bob Hyde

COMMUNITY INVOLVEMENT- BOB HYDE

My community involvement is as follows:

As Community & Economic Development Director

2015- 2016

City of Mount Vernon, WA

- Led the Comprehensive Plan Update establishing significant visionary goals for this city of 36,000.
- Led economic development advancement of Mount Vernon resulting in increased sales tax revenue (+11%) in 2016.
- Led the effort to establish the downtown as the revitalized economic hub of Mount Vernon.
- Led the regional Innovation Partnership Zone as Vice Chair for 2 years.
- Assisted in planning and continued deployment of the fiber optic backbone system

As Executive Director

2006- 2014

Port of Anacortes, WA

I led a renaissance at the Port over an eight-year period with accomplishments as follows:

- Received “Port of Year” Award from Washington Ports Association.
- Developed “Focus Fidalgo” team approach to environmental cleanups and executed over \$40 million in waterfront cleanups in record time.
- Initiated and negotiated key leases and property purchases including two “Anthony’s Restaurants”, a Marine Skills Center and 3 major industrial property procurements.
- Led 2 major Master/Comp Plan processes utilizing over 100 community members as part of the team.
- Engineered a solution for zero storm discharge at marine terminal with incredible collaboration with the city!
- Led renaissance of the 1000 slip Cap Sante Marina resulting in it being the most visited public marina in Washington and the icon of the community.
- Put to rest years of community angst over the port’s airport by collaborating.
- Turned around community relations and built network of leadership in the community including City, Chamber of Commerce, Economic Development Association, School District, Tribes and County.
- Created and established the Cap Sante Summer Concert Series, Anacortes Workboat Races, and established the “Transit Shed” as a community event venue.

As Director of Public Works/City Engineer

2001- 2006

City of Anacortes, WA

- Initiated and awarded organizational accreditation from the American Public Works Association
- Built new trail on unused rail bed receiving accolades as project of the year from American Public Works Association-Washington Chapter.
- Established “Barrier Busters”, a local handicap access advocacy group.
- Established a regional Public Works Director’s Forum group.
- Increased fund reserves in all 4 enterprise funds under Public Works control while improving capital program execution rate.
- Established new development standards endorsed by local development community.
- Improved security posture of city through vulnerability assessment and implementation of emergency drills.

Education

- Master of Engineering - Civil Engineering (Construction Management)
Penn State University
- Bachelor of Science - Civil Engineering - University of Connecticut
- 20 year career as a Naval Officer- last assignment – Public Works Officer- NAS Whidbey

Professional Credentials

- Registered Professional Engineer – State of Washington
- Licensed Realtor, State of Washington

Community Affiliations

- Economic Development Association of Skagit County- Board Member for 8 years , President 2012-13
- Anacortes Chamber of Commerce- Destination Downtown Board/Chamber Board Member
- Co-Chair of the Anacortes High School Bond Campaign
- Anacortes Toastmasters Club Past President
- Anacortes Noon Kiwanis Member – Committee Chair
- Chair of the 2017 County Prayer Breakfast
- Mount Vernon Chamber of Commerce- Board Member and Vice Chair
- Leader in local Church
- Friendship House- Facilities Committee

Bruce McDougall
4404 Orchard Avenue
Anacortes WA, 98221
303-551-5554

RECEIVED
APR 19 2017
CITY OF ANACORTES
EXEC ADMIN

April 17, 2017

Dear Mayor Gere,

I'd like to express my interest in filling Mr. Archibald's vacated Anacortes City Council position for the remainder of his term.

I am a uniquely qualified candidate to help the City of Anacortes thrive amid the challenges of our fast paced, globalized world. Some of those qualifications include:

- Member of the Mayor's Citizens Advisory Council (CAC) – I served as a member of the CAC's "Design Standards, Climate, and Infrastructure" subgroup, and authored most of the CAC materials relating to critical infrastructure and climate change preparedness.
- Municipal fiber optic project – I've worked on a number of levels in this effort, including community outreach, technical educator, and volunteer consultant. In 2015, I performed a feasibility study, which included researching different muni-fiber business models, case studies, and a multi-dimensional cost estimate tool. From 2015 to the present I've served as technical advisor and advocate for The City's interests in meetings and interactions with Anacortes' inter-governmental peers, and with technology vendors. I've also delivered educational presentations to City Council and the Anacortes Chamber of Commerce.
- My position in the high-tech industry. I work as an engineering consultant to some of the largest, and most sophisticated technology companies in the world. In my work, I am exposed to leading thought and technology trends that are shaping our world today and into the future (The Cloud, Automation, Internet of Things, etc.). I hope to leverage this exposure into strategic decision making at the city level.
- I have a strong working relationship with a number of members of Council already.
- I am a pragmatic problem solver.

Thank you very much for your consideration.

Sincerely,



Bruce McDougall



City Council Agenda Bill

Meeting Date: 5/1/2017 **Agenda Item:** 7b HUD Skagit HOME Consortium Agreement Renewal

Subject: HUD Skagit HOME Consortium Interlocal Agreement

Staff Contact: Don Measamer/Joann Stewart

Approved for Submittal to Council by	
X	Don Measamer, Planning Director

Action Type	
	Contract
	Public Hearing/Public Comment Period
X	Resolution No. 1988

Summary Statement: The interlocal agreement includes other municipalities in Skagit, Whatcom, and Island Counties who collectively agree to participate as a member of a regional consortium that will qualify the area for additional funding to address homelessness and the shortage of homes affordable to lower-wage workers.

The HOME Program allows geographically contiguous areas to establish a HOME Consortium in order to obtain grant funds that would otherwise be unavailable to these jurisdictions.

Membership in the Consortium is for the current qualification period (2018-2020), and will automatically renew every 3 years for successive qualification periods.

May result in more available funding for rent assistance and affordable homeownership.

Does not impact Anacortes's ability to access other federal funding.

Background: In 2014, Skagit County presented the opportunity for Island, Skagit and Whatcom Counties along with various cities/towns within those counties to join in a consortium to obtain HUD HOME funding to develop affordable housing opportunities within the three counties. All joined and the Consortium received \$623,166 the first year it was funded (2015); the second year, the consortium received approximately \$660,000. Allocations for 2017 have not yet been announced. Skagit County is the lead agency for the Consortium and manages the grant. Participants may apply to fund projects that correspond with the requirements of the HOME program and the parameters established in the Consolidated Plan.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	HUD

Previous Council/Committee Action: None

Competing Viewpoints Considered: N/A

Recommended Motion: Approve Resolution.

Alternative Actions: Consider not joining the Consortium.

Attachments (listed in order presented): Memo from Kayla Schott-Bresler, Memorandum from Skagit Island Whatcom HOME Consortium, Interlocal Cooperation Agreement re HOME Consortium, 2018 through 2020, with automatic renewal for successive qualification periods, Draft City of Anacortes Resolution 1988 to participate in HOME Consortium 2018-2020, with automatic renewal for successive qualification periods.

DATE: April 24, 2017

TO: Mayor Gere and Anacortes City Council

FROM: Kayla Schott-Bresler, Public Health Analyst, Skagit County

SUBJECT: RENEWAL OF HOME CONSORTIUM INTERLOCAL AGREEMENT

RECOMMENDED ACTION:

A resolution authorizing the Mayor to enter into an interlocal agreement that allows Anacortes to participate as a member of the HOME Consortium.

BACKGROUND

-The interlocal agreement includes other municipalities in Skagit, Whatcom, and Island Counties who collectively agree to participate as a member of a regional consortium that will qualify the area for additional funding to address homelessness and the shortage of homes affordable to lower-wage workers.

-The HOME Program allows geographically contiguous areas to establish a HOME Consortium in order to obtain grant funds that would otherwise be unavailable to these jurisdictions.

-Membership in the Consortium is for the current qualification period (2018-2020), and will automatically renew for successive qualification periods.

-May result in more available funding for rent assistance and affordable homeownership.

-Does not impact Anacortes's ability to access other federal funding.



Skagit County Department of Public Health

Jennifer Johnson, Director
Howard Leibrand, M.D., Health Officer

Memorandum from Skagit Island Whatcom HOME Consortium

Date: April 25, 2017

To: Participating Members of the Skagit Island Whatcom HOME Consortium: Anacortes, Blaine, Burlington, Concrete, Coupeville, Everson, Ferndale, Hamilton, Island County, La Conner, Langley, Lyman, Lynden, Mount Vernon, Nooksack, Oak Harbor, Skagit County, Sumas, and Whatcom County

From: Kayla Schott-Bresler, Public Health Analyst, Skagit County Department of Public Health, which serves as the lead agency for Skagit Island Whatcom HOME Consortium

Re: Consortium Renewal for 2018-2020

The Skagit Island Whatcom HOME Consortium was established in 2015 to obtain HOME Funding from the United States Department of Housing and Urban Development (HUD). The Consortium currently includes Skagit, Island, and Whatcom Counties and 16 area cities/towns. The primary purpose of the Consortium's HOME funds is to develop affordable housing for households with incomes between 30 and 80 percent of Area Median Income (AMI) and ensure housing is financially accessible for households experiencing homelessness with incomes less than 50% AMI. HOME Program funding for the three year period of 2015-2017 will total approximately 1.8 million dollars. HUD has granted the Consortium \$1.2 million to date, and this funding has been used to advance the Consortium's objectives across the three counties. The funding provides rental assistance to one hundred households, downpayment assistance to at least four households, and supports the development of six affordable homes.

This memo serves as notification that we are currently undertaking the renewal process for the Consortium. We request a response as to whether you intend to continue to participate as a member of the Consortium. It is Skagit County's responsibility as lead agency to notify you that, as a participating member, you have the right to opt out of participation for 2018-2020. If you wish to continue participating in the Consortium you must submit a new signed copy of the attached Interlocal Agreement by May 15, 2017. This Interlocal Agreement must also be adopted via a resolution that contains the required renewal provisions outlined in the agreement. If you elect not to participate, please submit a letter stating your desire to opt out by May 15, 2017.

The formation of this consortium has allowed the region to access HOME funds to , helping homeless and low income individuals acquire housing across the region. Without the formation of the Consortium, these funds would not be available to the participating jurisdictions or low-income program beneficiaries.

The procedure for renewal is similar to the consortium creation process. On February 17, 2017, we sent a letter of intent to HUD stating we intended to continue to participate as a consortium for the purposes of the HOME program. This memo is the next step in the process. The final step prior to HUD recertifying the Consortium's status is to submit new Interlocal agreements with updated signatures. The County must have signed agreements no later than May 15, 2017. This will allow time to process and send to HUD for review.

We are also in the process of completing the 2017 Action Plan for the 2017- 2018 program year. This plan is a required component of the Consolidated Plan. The Action Plan describes how the Consortium will use the HOME grant to meet the local housing needs described throughout the Consolidated Plan. Unlike the Consolidated Plan itself, which is only updated every three to five years, the Action Plan must be submitted annually. Each Action Plan will describe how the Consortium plans to allocate and spend that years grant allocation. We expect the HOME Consortium's 2017-2018 grant allocation to total approximately \$660,000.

As part of submitting the Action Plan, the Consortium will hold a public hearing. As Consortium members, you are specifically invited to attend the Public Hearing on the 2017-18 Action Plan. Please invite other stakeholders who may be interested in providing comments regarding this plan. The Hearing will be held Monday, April 3, 2017, at 11:30 a.m. in the Commissioners' Hearing Room at the Skagit County Administration Building, 1800 Continental Place, Mount Vernon, Washington.

Please contact me at Kaylasb@co.skagit.wa.us or (360) 416-1520 with any questions. Thank you for your support of, and involvement in, this innovative regional approach to encourage and create affordable housing.

**INTERLOCAL COOPERATION AGREEMENT
TO ESTABLISH A HOME CONSORTIUM AND RECEIVE FUNDS
UNDER THE NATIONAL AFFORDABLE HOUSING ACT
FOR THE PROGRAM YEARS 2018 THROUGH 2020**

This Interlocal Cooperation Agreement (hereinafter Agreement) is entered into by and between Skagit County (hereinafter Lead Agency), and Anacortes, Blaine, Burlington, Concrete, Coupeville, Everson, Ferndale, Hamilton, Island County, La Conner, Langley, Lynden, Lyman, Mount Vernon, Nooksack, Oak Harbor, Sumas, Whatcom County (hereinafter Members) (*Note that Agreement final version will include names of Members that adopt a Resolution agreeing to participate*) for the purpose of establishing a regional HOME Consortium to receive and administer federal funds under the HOME Investment Partnership Program. This Agreement will become effective upon adoption by the Members and approval by the U.S. Department of Housing and Urban Development (HUD).

RECITALS

WHEREAS, the three-county region has a shortage of homes that lower-wage workers and other low-income people can afford, using thirty percent of gross household income for housing costs; and

WHEREAS, cooperation among local governments supports existing local efforts aimed at reducing homelessness and increasing the supply of homes lower-wage workers and others can afford to lease or own; and

WHEREAS, the federal government offers funding and technical assistance aimed at increasing the supply of decent, safe and affordable housing available to low-income and very-low-income families, including the HOME Investment Partnerships Program (HOME Program) created in the National Affordable Housing Act of 1990 (NAHA), as implemented by HUD through regulations at Title 24, Code of Federal Regulations, Part 92 (HOME regulations); and

WHEREAS, HOME regulations allow a group of contiguous units of general local governments (UGLGs) to organize as Members that establish a HOME Consortium for the purposes of obtaining HOME grant funding from HUD that will assist in improving the supply of decent, safe and affordable homes for low-income people and will strengthen partnerships among all levels of government and the private sector; and

WHEREAS, the Members have determined that obtaining HOME grant funding will increase their ability to assist with efforts to end homelessness and for the provision of affordable homes for residents with incomes at or below sixty percent of the area median income; and

WHEREAS, the Members are not individually eligible to obtain an allocation of HOME grant funding from HUD; however, the Members can cooperate to establish a HOME Consortium that will be eligible to obtain an allocation of HOME grant funding from HUD; and

WHEREAS, the Members have determined that it will be mutually beneficial and in the public interest to enter into this Interlocal Cooperation Agreement to establish a HOME Consortium in order to become eligible for HOME grant funding; and

WHEREAS, the Interlocal Cooperation Act in Chapter 39.34 of the Revised Code of Washington permits local governments to enter into agreements to cooperate for beneficial purposes and these purposes can include regional cooperation to establish a HOME Consortium; and

WHEREAS, HOME regulations specify the topics and content that Members must include in an interlocal cooperation agreement that establishes a HOME Consortium, and the HOME regulations require that the HOME Consortium Members select one Member to act as Lead Agency for all Members in communications with HUD and as the HOME grant recipient on behalf of the Consortium; and

WHEREAS, Skagit County has offered to serve as the Lead Agency on behalf of the Members that enter into an interlocal cooperation agreement for the purpose of implementing a regional HOME-funded program to enhance cooperation among local jurisdictions to increase the availability of resources available to local governments to address the housing-related problems of lower-income people and to implement local Plans to End Homelessness; and

WHEREAS, the Lead Agency has offered to administer such federal funds for itself and on behalf of the Members;

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the Members mutually agree to the following terms and conditions.

1. DEFINITIONS

For the purpose of this Agreement, the terms defined in this section have the meanings given to them:

- A. “Consolidated Plan” is a HUD required document that serves as a planning and budgeting document for the Consortium and as a HOME grant funding application. The Consortium will develop a Consolidated Plan by May 15, 2018.
- B. “Consortium” means the Members and Lead Agency acting together pursuant to this Agreement.
- C. “HOME Regulations” means the rules, regulations and guidelines promulgated pursuant to the NAHA, including but not limited to 24 CFR Parts 91 and 92, as amended.
- D. “Lead Agency” means Skagit County, designated by the Members as the unit of general local government to act in a representative capacity for all Members for the purpose of entering into a HOME grant agreement with HUD.

- E. “Member” means an unit of general local government that is a signatory to this Agreement and therefore becomes a Member of the Consortium.
- F. “Subrecipient” means a Member who carries out HOME-funded activities after entering into a separate written agreement with the Lead Agency.

2. PURPOSE

The purpose of this Agreement is to establish a HOME Consortium that will be eligible for HOME grant funds to increase the Members’ ability to assist in the provision of housing affordable for low-income residents.

3. AGREEMENT

- A. **Term:** The term of this Agreement shall be for the qualification period ending June 30, 2021 and includes federal fiscal years 2018, 2019 and 2020. This agreement will auto renew for successive qualification periods as outlined in the renewal section below. The agreement will remain in effect until HOME funds from each federal fiscal year of the agreements specified qualification period and each successive qualification period for which the agreement is renewed, are expended on eligible activities.
- B. **Execution:** This Agreement shall be executed by the appropriate officers of each Member and the Lead Agency pursuant to authority granted them by their respective governing bodies, and a copy of the authorizing resolutions and executed Agreement shall be filed promptly at the offices of the Lead Agency.
- C. **Renewal:** This agreement shall automatically be renewed for the Consortium’s participation in successive qualification periods of three federal fiscal years each. No later than the date specified by HUD's consortia designation notice or HOME Consortia web page, the Lead Entity shall notify each Consortium Member in writing of its right to decide not to participate in the Consortium for the next qualification period and the Lead Entity shall send a copy of each notification to the HUD Field Office.

If a Consortium Member decides not to participate in the Consortium for the next qualification period, the Consortium Member shall notify the Lead Entity, and the Lead Entity shall notify the HUD Field Office, before the beginning of the new qualification period. If a consortium member decides not to participate in the consortium the Lead Agency will notify the HUD Field Office prior to the beginning of the new qualification period.

The consortium will adopt any amendment to the agreement that is necessary to meet HUD requirements for consortia agreements in successive qualification periods.

The Lead Agency will submit to the HUD Field Office a statement of whether or not any amendments have been made to the agreement, a copy of each amendment, and, if the consortium's membership has changed, the state certification required under 24 C.F.R. 92.101(a)(2)(i).

The auto renewal provision will be void if the Lead Agency fails to notify a consortium member of its right not to participate for the next qualification period or the Lead Agency fails to submit a copy of each amendment to the agreement as required.

- D. **Consolidated Plan:** The Lead Agency is responsible for preparing and submitting the Consolidated Plan to HUD. The Members shall cooperate in the preparation of the Consolidated Plan by providing input during the preparation of the Consolidated Plan and by assisting the Lead Agency in holding any required public meetings during the preparation of the Consolidated Plan.
- E. **Program Administration:** Skagit County, as Lead Agency, agrees to have decision-making authority regarding the Consolidated Plan and implementation, as well as oversight and authority on issues affecting the Consortium activities. The Lead Agency will be entitled to up to ten percent of the HOME Consortium grant allocation, as well as up to ten percent of program income, for eligible planning and administrative costs. The Lead Agency will provide staff support for a HOME Consortium Advisory Committee that will assist with preparation of the Consolidated Plan, project selection criteria, and selection of recommended projects for HOME funding agreements.
- F. **Allocating HOME Program Funding:** The annual allocation of HOME program funds will be based on the recommendation from the HOME Consortium Advisory Committee and adopted in the Consolidated Plan and its annual Action Plan.
- G. **HOME Consortium Advisory Committee:** An Advisory Committee shall be created for the purpose of identifying the general activities and priorities to be undertaken by the Consortium with HOME grant funds. Each Member may appoint a representative to serve on the Advisory Committee. The Advisory Committee will also participate in the development of the Consolidated Plan, establish decision-making procedures for the Consortium, serve in an advisory capacity for the programs and projects funded with HOME expenditures, make recommendations to the Lead Agency's governing body, and provide advice for the successful implementation of the Consolidated Plan and the HOME Consortium's programs.
- H. **Matching Funds:** No Member will be required to accept HOME grant funds, and no matching funds will be required of a Member that does not enter into a separate written agreement for HOME-funded activities. Members shall be responsible for providing matching funds for any HOME pass-through grant funds allocated to and accepted for use by that Member under terms to be

specified in a HOME Subrecipient agreement. No matching funds will be required from a Member that does not enter into a HOME Subrecipient agreement.

Matching funds shall be reported to the Lead Agency, in a format to be determined by the Lead Agency, by the end of each program year covered by this agreement.

- I. **Affirmatively Furthering Fair Housing:** The Lead Agency and the Members agree to affirmatively further fair housing with all HOME Consortium funds under this Agreement in compliance with 24 CFR 92.350. Each Member that enters into a HOME Subrecipient agreement will be responsible for compliance with HUD regulations and, if applicable, for their own preparation and submission to HUD of an Analysis of Impediments to Fair Housing Choice. The Members agree that funding activities will be prohibited if a Member does not affirmatively further fair housing within its jurisdiction or impedes actions intended to comply with the Consortium's fair housing certification. The Members acknowledges noncompliance by a Member may provide cause for funding sanctions or remedial actions by HUD.
- J. **Program Income:** Program Income as defined at 24 CFR 92.2 generated by a Member will be held by each Member in a separate account specific to the HOME Program. Program Income will be used first before any additional HOME funds are drawn or requested for reimbursement, and appropriate documentation of the receipt and use of program income will be provided to the Lead Agency in a format to be determined by the Lead Agency and as required for reporting to HUD.
- K. **Indemnification:** Each Member agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other Members of the Consortium harmless from such liability. It is further provided that no liability shall attach to Skagit County as Lead Agency by reason of entering into this agreement except as expressly provided herein. The Members of the Consortium agree to reasonably cooperate in the event litigation is brought against one or more of the Members pursuant to this Agreement by any third party.

4. LEAD AGENCY RESPONSIBILITIES

- A. **Responsibilities:** The Lead Agency will be the governmental entity required to execute all grant agreements for HOME funds received from HUD pursuant to the Consortium's request for HOME funds. The Lead Agency will thereby become and will be held by HUD to have full responsibility for the execution of the HOME Program in compliance with HOME rules, including the requirements of the Consolidated Plan. The Lead Agency will be responsible

for leading the development of the Consortium's Consolidated Plan with an annual Action Plan component and for required administrative functions such as reporting on the activities of the Consortium and serving as the liaison between HUD and Consortium Members, for meeting the requirements of other applicable laws, and for the performance of the HOME-funded activities including the HOME-funded projects and activities to be conducted by the Subrecipients.

- B. **Pass-through Grant Funds:** The Lead Agency shall monitor the performance of any Member that receives pass-through HOME funds and will hold a Member jurisdiction accountable, under terms to be specified in HOME Subrecipient agreement, for compliance with the requirements set forth in HUD regulations.
- C. **Administrative Activities for the Consortium:** The Lead Agency agrees to provide administrative functions for the Consortium, and specific administrative tasks include, but are not limited to, coordinating the public participation process, developing necessary forms and implementation agreements with Members that receive pass-through HOME funds, drafting program descriptions, notices of funding availability and requests for proposals, confirming that a Subrecipient is not debarred from federal funds, providing technical assistance to project sponsors, confirming compliance of funded projects as specified in a HOME Subrecipient agreement, and preparing required reports.
- D. **Administrative Activities for Members:** The Lead Agency's administrative obligations to the Members shall be limited to the performance of the administrative and program tasks necessary to make HOME funds available to the Members under terms to be specified in HOME Subrecipient agreements and to provide reporting to HUD on the various projects funded with HOME funds under provisions to be specified in HOME Subrecipient agreements.
- E. **Reporting Requirements:** The Lead Agency will require Subrecipients with HOME-funded activities or projects to provide the Lead Agency with HOME Program activity reports including information about program income, if any, derived from the HOME -funded activities.
- F. **Communication:** The Lead Agency will be responsible for communicating periodically, at least once per quarter, to each Member and other interested parties, providing a Consortium status report, an update on prior communications, and requests for feedback and input on pertinent topics. Additional communication protocol will be established during the development of the Consolidated Plan.

5. MEMBERS' RESPONSIBILITIES

- A. **Resolution:** The Members shall adopt a resolution for their unit of local government that authorizes the automatic renewal of this agreement for successive qualification periods.
- B. **Action Plan/Consolidated Plan Submissions:** The Members shall provide input that will assist the Lead Agency with the preparation of a Consolidated Plan.
- C. **Reporting Requirements:** If a Member receives any HOME funds under terms to be specified in a HOME Subrecipient agreement, the Member shall prepare and submit to the Lead Agency for consolidation into a combined report the following reports, if applicable, for submission to HUD according to applicable deadlines: Analysis of Impediments to Fair Housing, Citizen Participation Plan, Minority Business Enterprise/Women's Business Enterprise reports, federal cash transaction reports, and annual HOME Consolidated Action Plan Evaluation Report(s)(CAPER) as well as preparing and submitting any other reporting requirements that are required by HUD.
- D. **Lead Agency and Member Cooperation:** The Lead Agency shall cooperate and work with each Member that receives any HOME pass-through funds under terms to be specified in a HOME Subrecipient agreement for activities to be conducted or performed within the Member's jurisdiction during the Federal Program Years this Agreement is in effect.
- E. **Disallowed Expenditures:** Each Member that receives pass-through HOME funds under terms to be specified in a HOME Subrecipient agreement shall assume full responsibility for repayment of HOME funds for all expenditures made by their jurisdictions that are disallowed by HUD.
- F. **Eligible Expenditures:** Each Member that receives pass-through HOME funds under terms to be specified in a HOME Subrecipient agreement shall assume overall responsibility for ensuring their projects related to the Consortium's HOME Program are carried out in compliance with the requirements set forth in HUD regulations.
- G. **Eligibility Review and Compliance Monitoring:** Each member that receives pass-through HOME funds under terms to be specified in a HOME Subrecipient agreement shall provide monitoring the compliance of projects funded with HOME funds to ensure that they comply with applicable Federal laws and regulations including property standards.

6. SPECIAL PROVISIONS

- A. **Amendments:** All amendments to this Agreement must be in writing and signed by all Members except that the Lead Agency shall have authority to amend to the Agreement on behalf of all Members to add new Members to the Consortium.

- B. **Severability:** Invalidation of any one or more of the provisions of this Agreement shall in no way affect any of the other provisions thereof, which shall remain in full force and effect.
- C. **Financial Obligations of the Parties:** Each party's financial obligations under this Agreement are contingent upon appropriation, budgeting, and availability of specific funds to discharge those obligations. Nothing in this Agreement constitutes a debt, a direct or indirect multiple fiscal year obligation, a pledge of the credit of either party, or a payment guarantee by either party to the other party. No Member incurs any financial obligation unless it later signs a HOME Subrecipient agreement.

IN WITNESS THEREOF, the undersigned Members have executed this Agreement;

A separate signature page will be added for each Member after each Member's legislative process adopts a Resolution authorizing automatic renewal and a signature on interlocal agreement.

Current members include: Island County, Coupeville, Langley, Oak Harbor, Whatcom County, Blaine, Everson, Ferndale, Lynden, Nooksack, Sumas, Skagit County, Anacortes, Burlington, Concrete, Hamilton, La Conner, Lyman, and Mount Vernon

DATED this ____ day of _____, 2017.

CITY OF ANACORTES

Mayor Laurie Gere

DATED this ____ day of _____, 2017.

CITY OF BLAINE

City Manager David Wilbrecht

DATED this ____ day of _____, 2017.

CITY OF BURLINGTON

Mayor Steve Sexton

DATED this ____ day of _____, 2017.

TOWN OF CONCRETE

Mayor Jason Miller

DATED this ____ day of _____, 2017.

TOWN OF COUPEVILLE

Mayor Nancy Conard

DATED this ____ day of _____, 2017.

CITY OF EVERSON

Mayor John Perry

DATED this ____ day of _____, 2017.

CITY OF FERNDALE

Mayor Gary Jensen

DATED this ____ day of _____, 2017.

CITY OF HAMILTON

Mayor Joan Cromley

DATED this ____ day of _____, 2017.

ISLAND COUNTY

County Commissioner Jill Johnson

DATED this ____ day of _____, 2017.

TOWN OF LA CONNER

Mayor Ramon Hayes

DATED this ____ day of _____, 2017.

CITY OF LANGLEY

Mayor Fred McCarthy

DATED this ____ day of _____, 2017.

CITY OF LYMAN

Mayor Debra Heinzman

DATED this ____ day of _____, 2017.

CITY OF LYNDEN

Mayor Scott Korthuis

DATED this ____ day of _____, 2017

CITY OF MOUNT VERNON

Mayor Jill Boudreau

DATED this ____ day of _____, 2017

CITY OF NOOKSACK

Mayor James S. Ackerman

DATED this ____ day of _____, 2017

CITY OF OAK HARBOR

Mayor Scott Dudley

DATED this ____ day of _____, 2017

CITY OF SUMAS

Mayor Bob Bromley

DATED this ____ day of _____, 2017

WHATCOM COUNTY

Whatcom County Executive Jack Louws

RESOLUTION NO. 1988

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT WITH OTHER MUNICIPALITIES IN SKAGIT, WHATCOM AND ISLAND COUNTIES, AGREEING TO PARTICIPATE AS A MEMBER OF A REGIONAL CONSORTIUM THAT WILL QUALIFY THE AREA FOR ADDITIONAL FUNDING TO ADDRESS HOMELESSNESS AND THE SHORTAGE OF HOMES AFFORDABLE TO LOWER-WAGE WORKERS AND OTHERS

WHEREAS, the region has a shortage of homes that lower-wage workers and other low-income people can afford; and

WHEREAS, cooperation among local governments supports existing local efforts aimed at reducing homelessness and increasing the supply of homes lower-wage workers and others can afford to lease or own; and

WHEREAS, the federal government offers funding and technical assistance aimed at increasing the supply of decent, safe and affordable housing available to low-income and very low-income families, including offers from the HOME Investment Partnerships Program (HOME Program) created in the National Affordable Housing Act of 1990; and

WHEREAS, Skagit, Whatcom and Island counties and the participating cities and towns therein established the Skagit HOME Consortium in order to obtain grant funds under the HOME Program guidelines for eligibility; and

WHEREAS, eligible Members of a Skagit HOME Consortium have cooperated in establishing the Consortium to increase the level of matching funds available for use within the region and, thereby, assist in meeting the housing affordability needs of the region; and

WHEREAS, the Interlocal Cooperation Act in Chapter 39.34 of the Revised Code of Washington authorizes units of general local government to enter into interlocal agreements to cooperate for public benefit purposes;

NOW, THEREFORE, BE IT RESOLVED that the Anacortes City Council authorizes its Mayor (or other authorized official) to sign an Interlocal Cooperation Agreement that allows the City of Anacortes to participate as a Member of the Consortium for the three (3) year term beginning 2018 through 2020 and for additional periods that will automatically be renewed every three (3) years. The City shall not enter into a sub-recipient grant agreement under this program without approval of the City Council and after review by City Attorney.

PASSED AND APPROVED by the City Council this ____ day of _____, 2017.

CITY OF ANACORTES

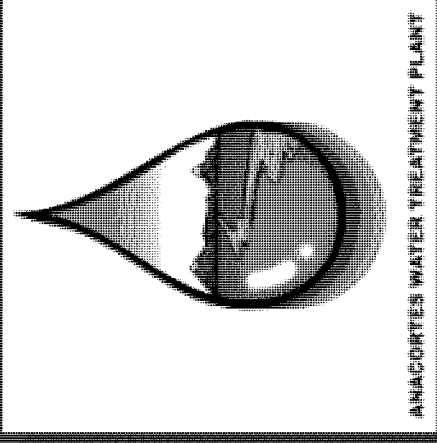
Laurie Gere, Mayor

ATTEST:

By _____
Steve Hogland, City Clerk/Treasurer

APPROVED AS TO FORM:

By _____
Darcy Swetnam, WSBA #40530
City Attorney



City of Anacortes Water Treatment Plant

Treatment Optimization

Overview

- What is the Treatment Optimization Program
- Benefits of Optimization
- Steps the WTP Staff has taken to become optimized
- Continued focus on optimization in the future



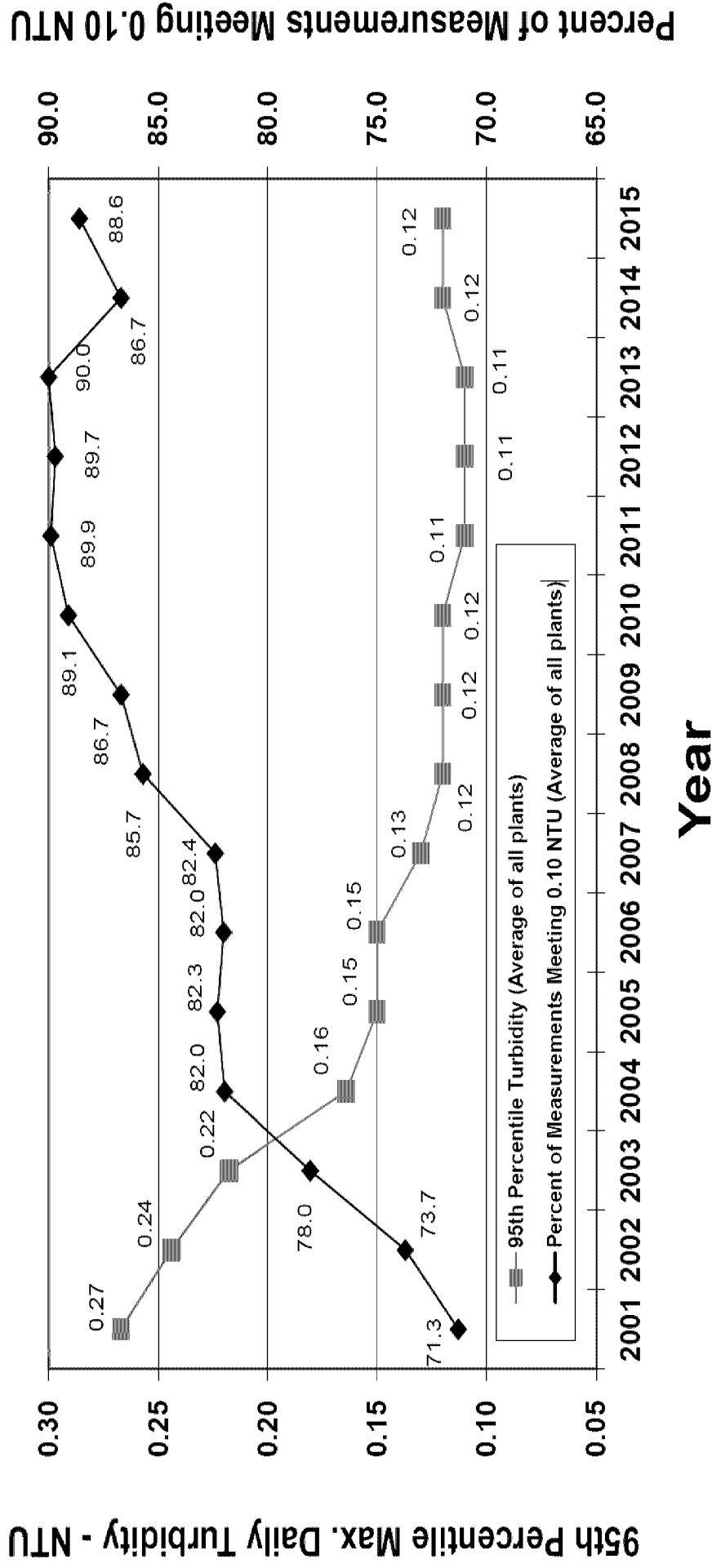
What Is The Treatment Optimization Program?

- The program was started in 2001.
- Program focuses on Rapid Rate Filtration Plants (Currently 60 plants in Washington State)
- It is an effort to improve the performance of surface water treatment facilities.
- Program focuses on particulate removal and disinfection to maximize public health protection from microbial contaminants.

Optimization vs. Compliance

- Regardless if a plant is optimized or not, it must still meet regulatory requirements to ensure safe drinking water standards are met.
- The Washington Department of Health has adopted performance goals for all rapid rate surface water treatment plants in the state.

WA State Rapid Rate Treatment Plant Performance Trends



Optimized Performance

- Filtration
 - Filtered water turbidity is less than 0.10 NTU 95 percent of the time, based upon maximum daily values recorded.
 - Filtered water is below 0.10 NTU within 15 minutes of filter being in production.
 - Maximum filtered water is 0.30 NTU.
 - Filters are backwashed before breakthrough.
 - Raw water turbidity changes do not affect filtered water turbidity.



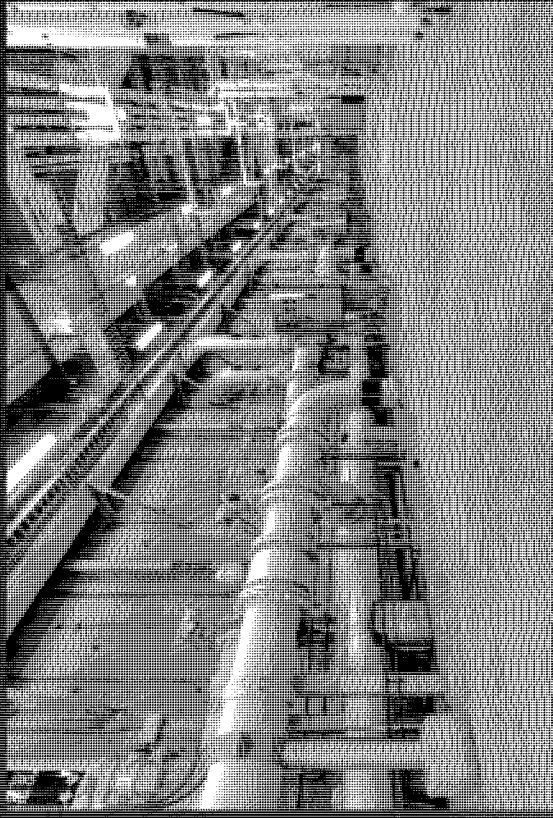
Optimized Performance

- Sedimentation
 - Settled water turbidity is less than or equal to 2 NTU 95 percent of the time when annual average source turbidity is >10 NTU.
 - Settled water turbidity is less than or equal to 1 NTU 95 percent of the time when annual average source turbidity is <10 NTU.



Optimized Performance

- Turbidity Monitoring
 - Raw water turbidity is monitored at least every 4 hours.
 - Effluent turbidity is continuously monitored for each filter
 - Combined filter effluent turbidity is continuously monitored.
- Disinfection
 - Required CT Values are achieved at all times



Ballasted Sedimentation Process

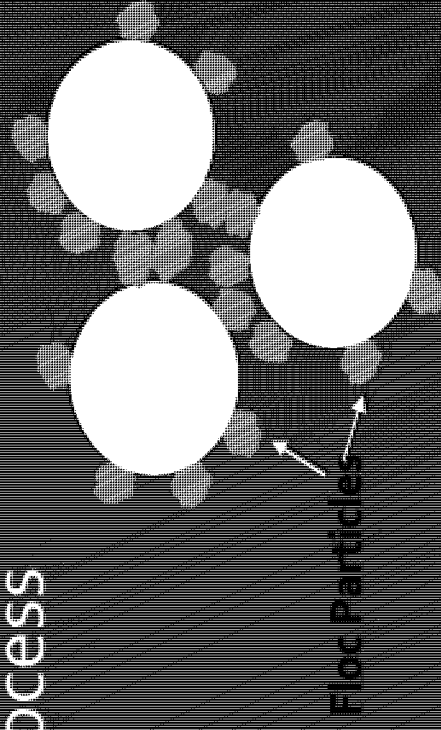
Add Coagulant
to Grow Large
Floc particles

Flocculate

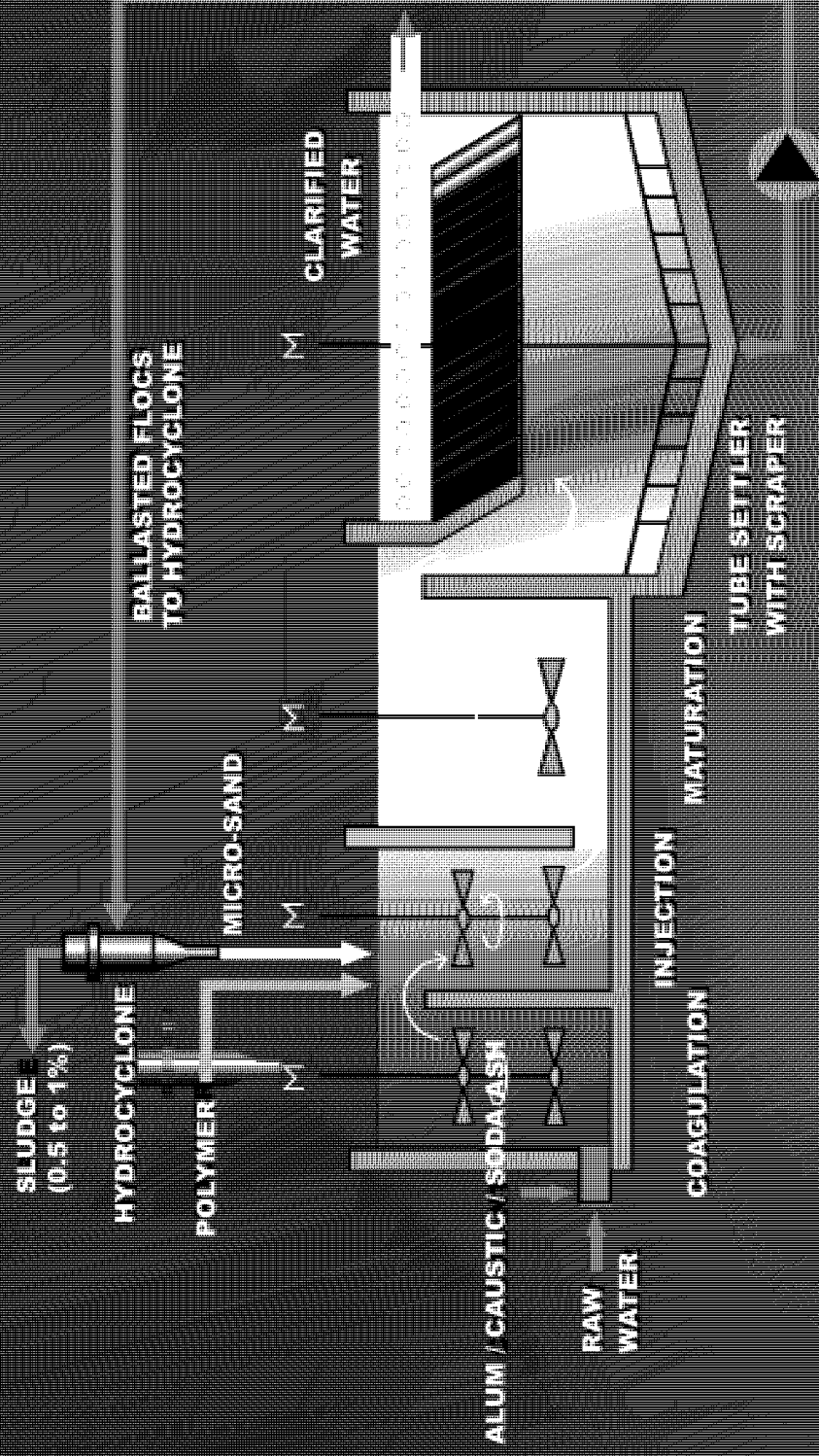
Add Ballast and
Polymer

Ballasted
Flocculation

Settling – use plate
settlers to enhance
separation



Ballasted Sedimentation - Actiflo



Manufacturer: Kruger

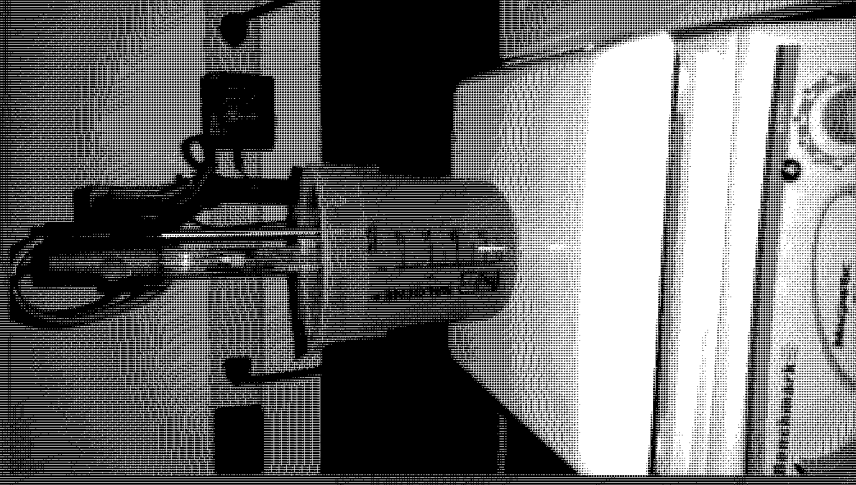
Challenges with Operating a Surface Water Plant

- Frequent Changes in Source Water
- Seasonal Challenges
- Equipment Influence
- Chemical Feed Issues
 - Late to respond
 - Over/under dosing
 - Operator Interpretation

Operator Challenges

- Frequent changes in source water conditions
- Imbalance in chemical doses in pre-treatment process affects filter operations
- Changes can occur in minutes due to short detention time (This is a good and bad thing).
- Due to high flow demand and limited storage operators have little time to correct any problems.

Recent Flooding Event



1050 Raw Water NTU
0.90 NTU Settled
99.9 % Removal

Steps Taken Towards Optimization

- Following year 1 of operation plant staff began experimenting with chemical dosages.
- This resulted in improved performance and cost savings.
- In 2016 the plant saved \$125,000 in chemical costs from optimizing chemical dosages.

Steps Taken Towards Optimization

- In June 2016 the plant participated in a Comprehensive Performance Evaluation through the Department of Health.
- Evaluation Reviewed entire plant process and administration but focused primarily on filter performance.
- Findings and recommendations from that evaluation were implemented at the plant to improve performance.

Additional Testing and Monitoring

- Staff currently analyze 75,000 tests annually internally at our accredited lab at the plant.
- Upstream turbidity monitoring with Skagit PUD
 - Allows advanced warning to operators of changing conditions.



Additional Steps Towards Optimization

- Operators are at the center of it all.
- Operator Training is Essential.
- Preventive Maintenance Program.
- Corrective Action Program.
- Plant SOP's revised.
- Process Instrumentation Maintenance Program
- Operator in Training Manual
- Manual Operations Manual
- Communication

The Result

- For the first time the water treatment plant was fully optimized for 2016.



Continued Focus

- Currently enrolled in Performance Based Training with Department of Health. First ever training program focused on large scale plants.
- Continue to train operators on related treatment techniques and equipment on a focused based training approach.
- Reviewing and updating our emergency response plans.
- Updating our lab data software for improved reporting and data interpretation.
- Continue to research ways to further optimize and improve our treatment processes.



Questions?



City Council Agenda Bill

Meeting Date: 5/1/2017

Agenda Item: 7c

Subject: Water Treatment Plant Optimization Program

Staff Contact: Fred Buckenmeyer

Approved for Submittal to Council by	
	Laurie Gere, Mayor
	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
X	Staff Report

Summary Statement: This presentation will highlight the treatment plant optimization program that is managed by the Washington State Department of Health and the steps that the water treatment plant staff have taken to meet these goals.

Background: The Washington Treatment Optimization Program (TOP) is an effort to improve the performance of surface water treatment facilities. TOP focuses on particle removal and disinfection to maximize public health protection from microbial contaminants. The Washington State Department of Health has adopted performance goals for all rapid rate surface water treatment plants in the state. This presentation will cover those goals and how through construction of the new water treatment plant as well as plant staff optimizing the plant operations has been able to meet those goals.

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented): N/A



City Council Agenda Bill

Meeting Date: 5/1/2017

Agenda Item: 7d

Subject: First Quarter Finance Update

Staff Contact: Steve Hoglund

Approved for Submittal to Council by	
x	Laurie Gere, Mayor
x	Steve Hoglund, Finance Director
	Darcy Swetnam, City Attorney

Action Type	
	Ordinance No.
	Code Revision?
	Resolution No.
	Contract
	Public Hearing
x	Staff Report

Summary Statement: The attached first quarter 2017 finance update contains data through March 31, 2017. Keep in mind, the City's first half property tax receipt is not included; this will make some of the budget-to-actual revenue figures a little bit skewed, particularly in the Parks, Cemetery, Library, and Street Maintenance funds. Sales tax is coming in strong, 9.8% higher than the same period 2016, 0.8% over budget. The real estate, car sales, marine, and hospitality industries continue to show strength. No operating funds, or revenue or expenditure streams appear problematic at this early stage of the year.

Background:

Budget Impact	
Amount Budgeted	
Budget Account (BARS)	
Proposed Expenditure	
Budget Amendment Required?	
Revenue Source	

Proposed Contract	
Contractor	
Amount	
Start Date	
End Date	

Previous Council/Committee Action: N/A

Competing Viewpoints Considered: N/A

Recommended Motion: N/A

Alternative Actions: N/A

Attachments (listed in order presented):

2017 Tax Revenue Budget to Actual graph

2017 Sales Tax Budget to Actual graph

Real Estate Excise Tax (REET) summary and graph

IMPACT FEES summary and graph

Lodging Tax Receipts summary and graphs

Transportation Benefit District Budget to Actual Revenues graph

General Fund Primary Revenue Streams summary

Fund by Fund Revenue and Expenditure summary

Monthly Cash Flow summary and graph

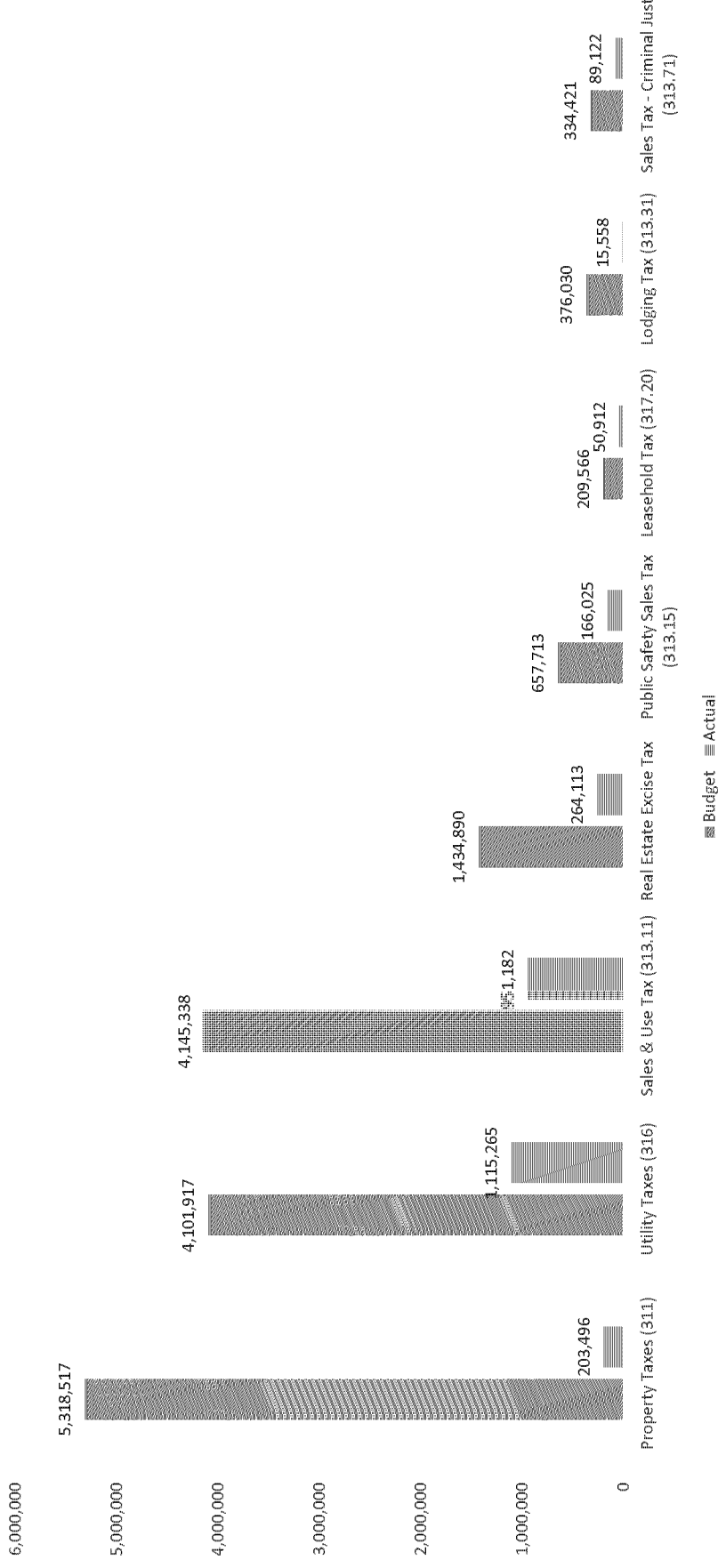
Capital Project Expenditures vs Budget

Budget Trends graph

TRANSPORTATION BENEFIT DISTRICT REVENUE AND EXPENDITURE TREND summary

Emergency Cash summary

2017 Tax Revenue Budget to Actual



Taxes

Taxes Jan - Mar 25%

Property Taxes (311)	5,318,517	203,496	4%
Utility Taxes (316)	4,101,917	1,115,265	27%
Sales & Use Tax (313.11)	4,145,338	951,182	23%
Real Estate Excise Tax	1,434,890	264,113	18%
Public Safety Sales Tax (313.15)	657,713	166,025	25%
Leasehold Tax (317.20)	209,566	50,912	24%
Lodging Tax (313.31)	376,030	15,558	4%
Sales Tax - Criminal Just (313.71)	334,421	89,122	27%

Totals Taxes:

16,578,392

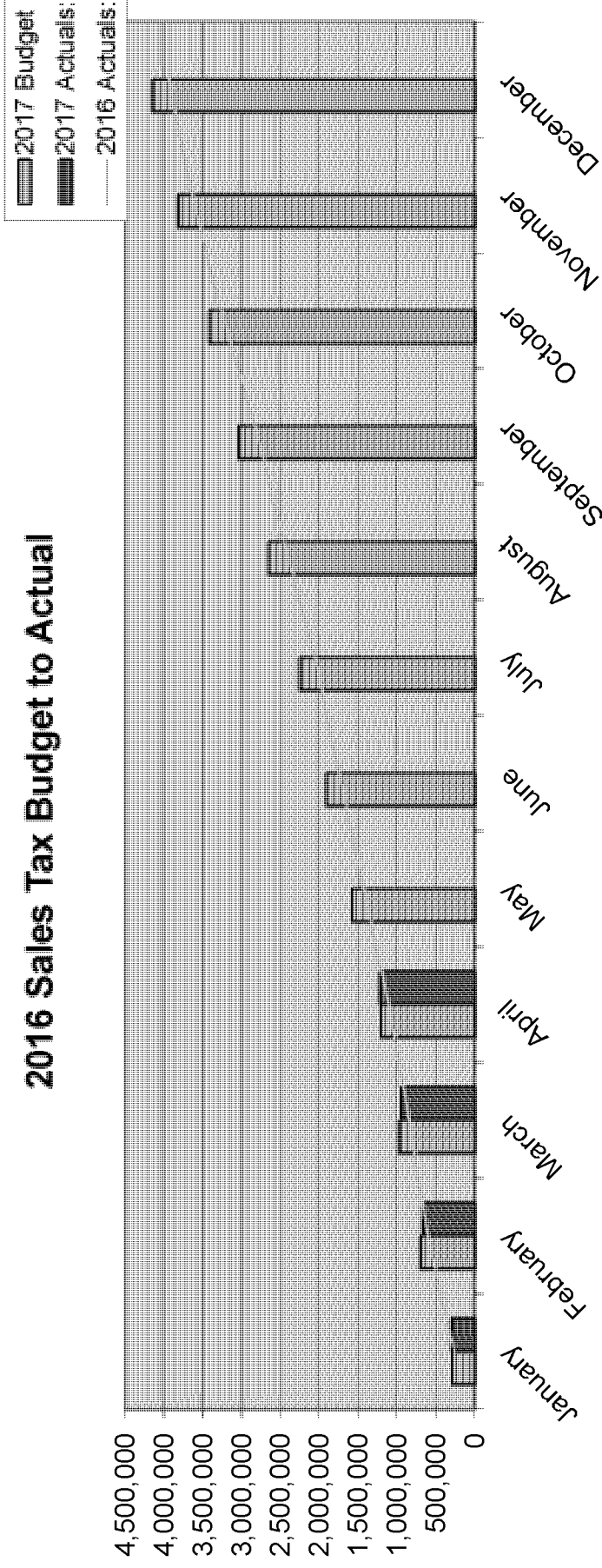
Total Governmental budget (2017):

26,533,425

Taxes as a % of Gov Budget:

62%

2016 Sales Tax Budget to Actual



	January	February	March	April	May	June	July	August	September	October	November	December
2017 Budget	294,902	699,661	970,833	1,211,363	1,584,485	1,911,086	2,251,159	2,654,507	3,037,077	3,419,990	3,818,673	4,145,338
2017 Actuals:	298,921	672,367	951,182	1,221,516								
2016 Actuals:	270,996	607,357	847,117	1,112,232	1,430,188	1,744,885	2,050,785	2,454,555	2,827,248	3,256,627	3,637,666	3,945,850
Year to prior year:	10.3%	10.7%	12.3%	9.8%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
Year to budget:	1.4%	-3.9%	-2.0%	0.8%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
Actual Receipts:												
2017 Total:	298,921	373,446	278,816	270,333								
Month % change:	10.3%	11.0%	16.3%	2.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
2016 Total:	270,996	336,361	239,760	265,116	317,956	314,697	305,900	403,770	372,694	429,378	381,040	308,184

Real Estate Excise Tax (REET)

	Total REET Revenues		
	2016	2017	% YTD Change
January	90,785	108,345	19%
February	41,788	83,871	45%
March	52,085	71,546	43%
April	100,310		
May	128,959		
June	132,996		
July	121,693		
August	157,115		
September	111,482		
October	142,738		
November	122,623		
December	108,345		
To date	1,310,919	263,762	
2017 Budget % Received		1,134,666 23%	

	Current	2017	Estimated
	Cash Balance	Budgeted Expense	Ending Cash
REET 1:	1,102,736	621,250	1,048,819
REET 2:	1,514,960	813,640	1,268,653

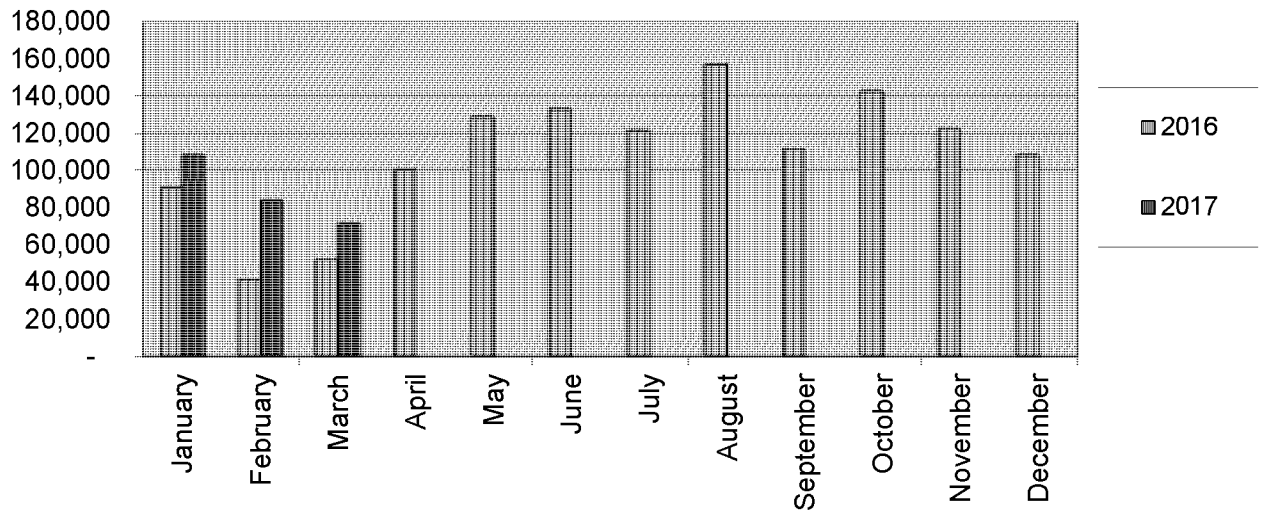
ALLOWABLE USE OF REET

REET 1: RCW 82.46.010: public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities

REET 2: RCW 82.46.035: public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks

Primary difference: REET 2 is more restrictive, cannot be used for Parks Acquisition, Trails, Admin, or Public Safety.

Cumulative REET

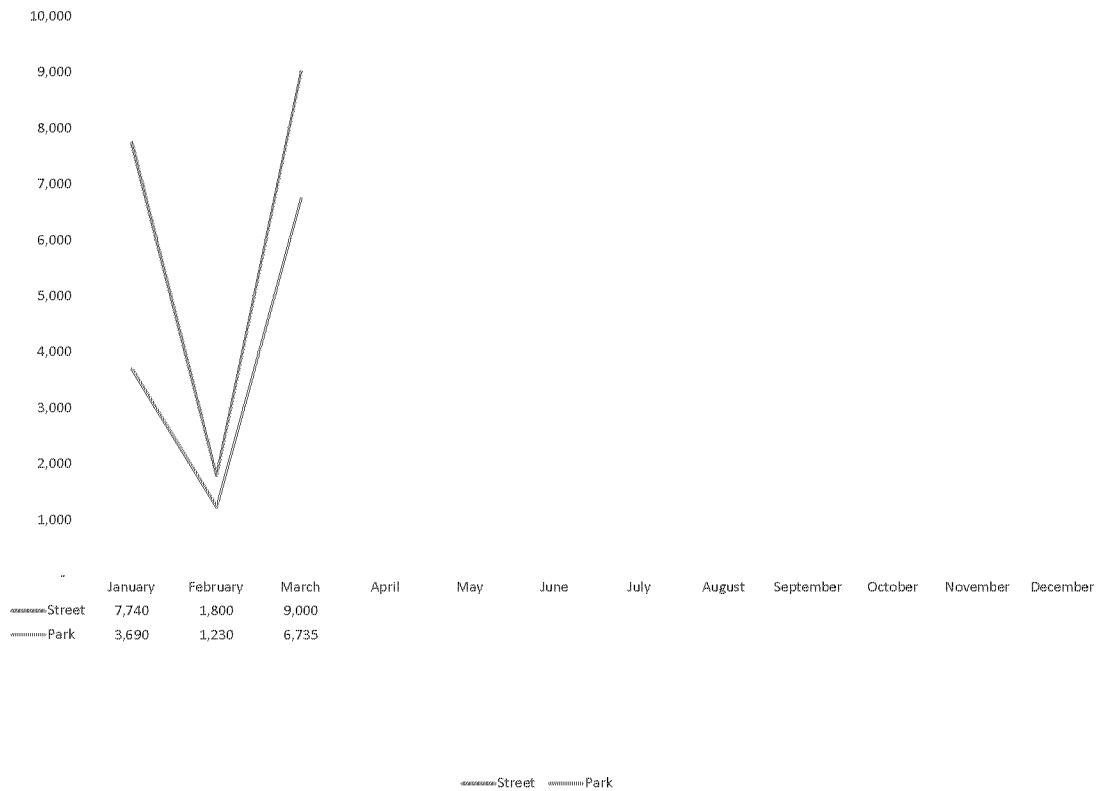


IMPACT FEES

	Impact Fee Revenues		
	Street	Park	Fire
January	7,740	3,690	
February	1,800	1,230	
March	9,000	6,735	
April			
May			
June			
July			
August			
September			
October			
November			
December			
To date:	18,540	11,655	
Projected:	111,960	83,040	
% collected:	16.6%	14.0%	

	Current Cash Balance	2017 Budgeted Expense	Estimated Ending Cash
Street	571,727	0	627,347
Parks	274,331	0	309,296

Impact Fee Revenues

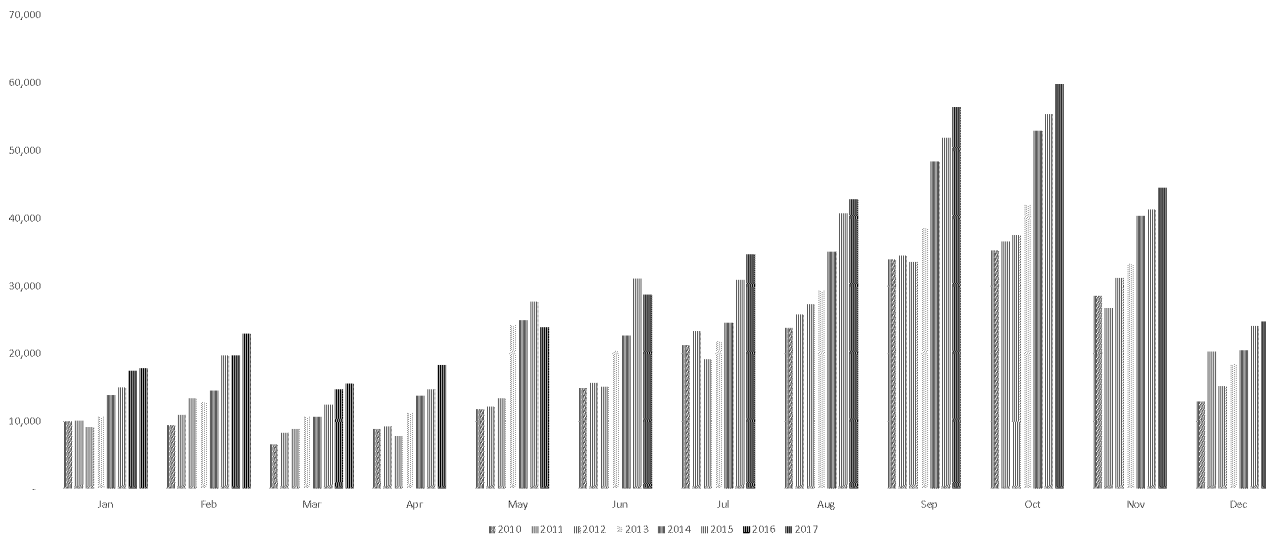


Lodging Tax Receipts by Month

	2010	2011	2012	2013	2014	2015	2016	2017
Jan	10,052	10,073	9,212	10,730	13,922	14,995	17,536	17,886
Feb	9,498	10,927	13,467	12,891	14,518	19,790	19,794	23,002
Mar	6,594	8,369	8,906	10,721	10,652	12,480	14,723	15,558
Apr	8,862	9,308	7,827	11,287	13,814	14,789	18,327	
May	11,842	12,203	13,447	24,170	24,978	27,734	23,959	
Jun	14,958	15,657	15,115	20,429	22,646	31,090	28,702	
Jul	21,283	23,322	19,185	21,847	24,560	30,894	34,718	
Aug	23,799	25,797	27,335	29,252	35,074	40,691	42,774	
Sep	33,883	34,528	33,542	38,564	48,375	51,865	56,371	
Oct	35,287	36,609	37,498	41,990	52,933	55,347	59,795	
Nov	28,585	26,777	31,208	33,268	40,350	41,323	44,510	
Dec	12,922	20,344	15,223	18,431	20,553	24,079	24,792	
Total:	217,565	233,914	231,966	273,580	322,375	365,078	386,002	56,445

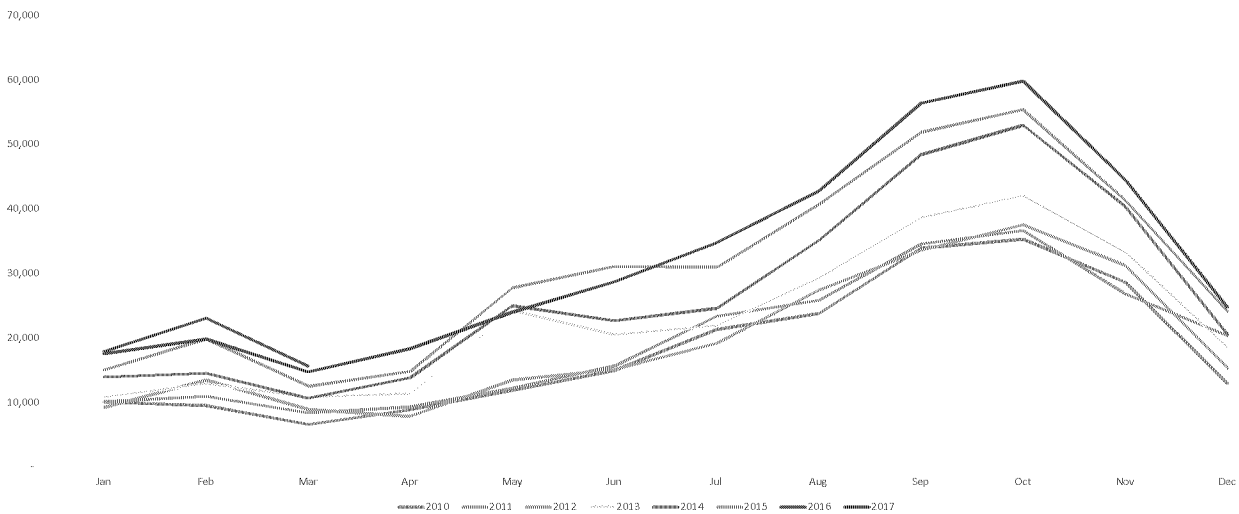
Current Cash Balance: 641,743

Lodging tax receipts trend

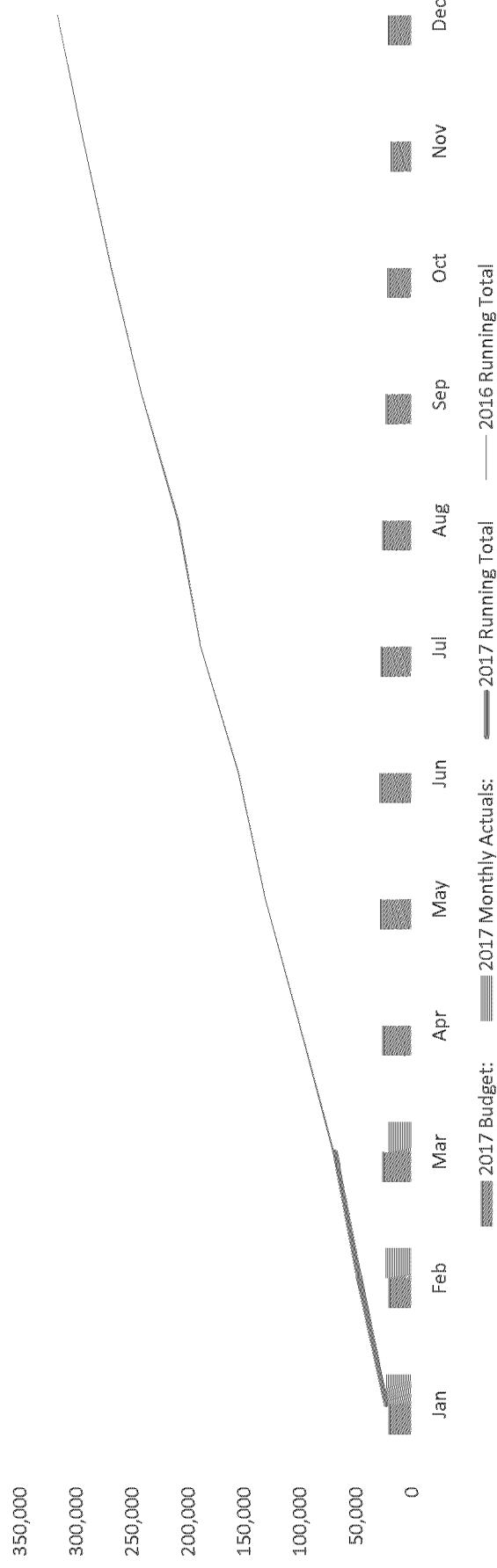


NOTE: Lodging tax revenues are recieved 2 months after the room is paid for by the customer. E.g. the City will recieve tax revenues in August from a hotel room that was paid for in June.

Lodging tax receipts trend



Transportation Benefit District Budget to Actual Revenues



Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Anticipated Collection *	7.20%	7.20%	9.00%	9.00%	9.70%	9.90%	9.60%	9.10%	8.00%	7.50%	6.60%	7.30%
2017 Budget:	21,532	21,532	26,915	26,915	29,008	29,607	28,709	27,214	23,924	22,429	19,738	21,831
2017 Monthly Actuals:	23,582	24,255	21,344									
2017 Running Total	23,582	47,837	69,181									
2016 Monthly Actuals:	22,374	22,928	25,423	29,858	30,472	24,453	33,422	20,651	32,294	27,027	24,869	23,483
2016 Running Total	22,374	45,302	70,726	100,584	131,056	155,509	188,932	209,583	241,877	268,904	293,773	317,255
			1,544	2%								

Table 2: Average Percentage of Vehicles Renewing Each Month Statewide
(5 years of renewal data was used to calculate average percent)

*

GENERAL FUND
Primary Revenue Streams
January - March 2017

310 TAXES	BUDGET	% of TOTAL	YTD	25.0%
Total General fund taxes:	9,427,672	68.8%	2,214,653	23.5%

320 LICENSE & PERMITS

Franchise Fees	256,203		69,908	27.3%
Business Licenses	67,315		22,688	33.7%
Building Permits	607,224		481,744	79.3%
Other	19,952		7,439	37.3%
TOTAL LICENSES & PERMITS	950,694	6.9%	581,780	61.2%

330 SHARED REVENUES

Marijuana enforcement	8,366		2,450	29.3%
Liquor/Beer Excise Tax	86,556		18,613	21.5%
Liquor Control Board Profits	140,392		35,008	24.9%
In Lieu of Taxes	4,631		2,334	50.4%
TOTAL SHARED REVENUES	239,944	1.8%	58,405	24.3%

340 CHARGES FOR GOODS & SERVICES

General fund:	78,760	0.6%	72,638	92.2%
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350 FINES & FORFEITS

General fund:	211,188	1.5%	50,276	23.8%
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360 MISCELLANEOUS REVENUES

General fund:	115,865	0.8%	30,406	26.2%
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380 / 390 OTHER SOURCES

Overhead Accruals	1,220,145		270,752	22.2%
DIS reimbursements	710,556		177,655	25.0%
Operating Transfers	738,656		0	0.0%
TOTAL NON-REVENUE	2,669,357	19.5%	448,406	16.8%

Total General Fund Revenues:	13,693,479		3,456,564	25%
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CITY OF ANACORTES
ALL FUNDS
Revenues/Expenditures
January - March 2017

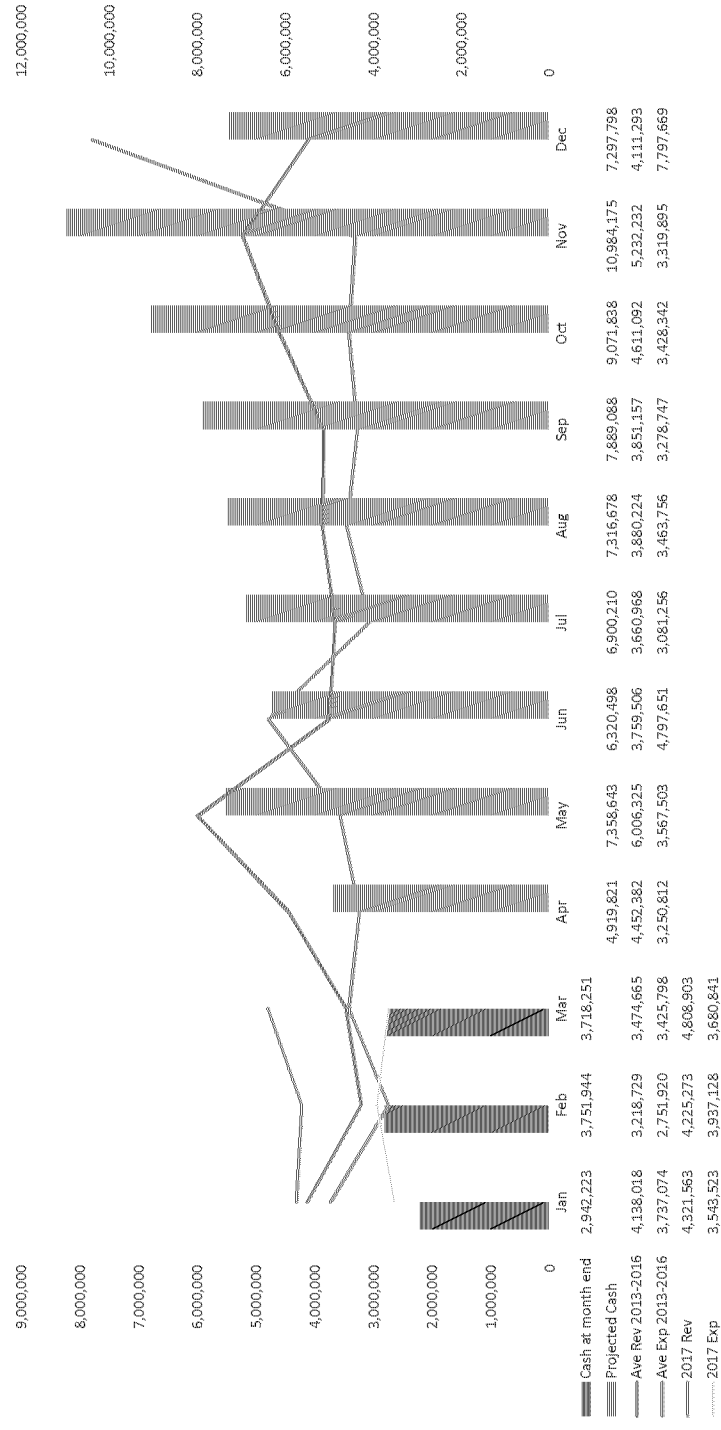
		2017 Adj Budget	Year to date Actuals	% of Total Budget
001	GENERAL FUND			
	Revenue	13,999,283.78	3,936,249.08	28%
	Expenditure	13,999,283.74	3,904,025.11	28%
	Difference	0	32,224	
101	PARK & RECREATION			
	Revenue	1,658,198.65	75,746.50	5%
	Expenditure	1,658,198.60	367,539.28	22%
	Difference	0	-291,793	
102	CEMETERY			
	Revenue	221,124.69	17,000.79	8%
	Expenditure	221,124.67	49,135.42	22%
	Difference	0	-32,135	
103	LIBRARY			
	Revenue	1,397,137.64	63,592.17	5%
	Expenditure	1,397,137.64	360,190.36	26%
	Difference	0	-296,598	
104	STREET MAINTENANCE			
	Revenue	2,184,012.55	181,853.11	8%
	Expenditure	2,184,012.55	304,822.81	14%
	Difference	0	-122,970	
105	ARTERIAL STREET			
	Revenue	654,176.93	112,105.22	17%
	Expenditure	654,176.93	106,646.83	16%
	Difference	0	5,458	
106	Trans Bene Dist			
	Revenue	299,056.15	69,181.20	23%
	Expenditure	299,056.15	0.00	
	Difference	0	69,181	
107	WASHINGTON PARK			
	Revenue	262,602.96	48,089.37	18%
	Expenditure	262,602.96	54,768.38	21%
	Difference	0	-6,679	
108	PARKS CAPITAL			
	Revenue	115,000.00	124,054.95	108%
	Expenditure	115,000.00	114,891.21	
	Difference	0	9,164	
110	AMBULANCE FUND			
	Revenue	3,226,473.71	622,691.07	19%
	Expenditure	3,226,473.67	689,992.04	21%
	Difference	0	-67,301	
112	DEVELOPMENT FEES			
	Revenue	0.00	30,273.63	
	Expenditure	0.00	0.00	
	Difference	0	30,274	
113	ACFL MANAGEMENT FUND			
	Revenue	27,865.73	34.12	0%
	Expenditure	27,865.78	68,725.81	247%
	Difference	0	-68,692	

CITY OF ANACORTES
ALL FUNDS
Revenues/Expenditures
January - March 2017

		2017 Adj Budget	Year to date Actuals	% of Total Budget	
135	TOURISM				
	Revenue	290,812.00	59,132.28	20%	
	Expenditure	290,812.00	54,769.90	19%	
	Difference	0	4,362		
200	2000 GO BOND DEBT SERVICE				
	Revenue	502,990.00	17,788.05	4%	
	Expenditure	502,990.00	300.00	0%	
	Difference	0	17,488		
209	2009 PUBLIC SAFETY REFUNDING				
	Revenue	259,800.00	9,443.28	4%	
	Expenditure	259,800.00	0.00	0%	
	Difference	0	9,443		
335	GROWTH MANAGEMENT CAPITAL IMPROVEMENT				
	Revenue	1,434,890.00	264,113.47	18%	
	Expenditure	1,434,890.00	0.00	0%	
	Difference	0	264,113		
401	WATER				
	Revenue	19,060,026.34	4,560,401.84	24%	Chgs budg 8,672,596.45
	Expenditure	19,060,026.34	2,283,642.78	12%	Actuals: 2,269,409.30
	Difference	0	2,276,759		% collected: 26%
					Cap Budg: 9,145,766.37
					Actuals: 2,223,425.53
					% collected: 24%
440	SEWER				
	Revenue	8,399,035.25	1,557,903.55	19%	Chgs budg 5,219,884.42
	Expenditure	8,399,035.25	1,169,732.13	14%	Actuals: 1,104,730.61
	Difference	0	388,171		% collected: 21%
445	STORM DRAIN				
	Revenue	1,627,764.75	214,288.99	13%	Chgs budg 914,494.00
	Expenditure	1,627,764.95	293,227.29	18%	Actuals: 185,755.77
	Difference	0	-78,938		% collected: 20%
450	SANITATION				
	Revenue	3,432,266.74	867,952.36	25%	
	Expenditure	3,432,266.74	746,903.90	22%	
	Difference	0	121,048		
501	EQUIPMENT RENTAL FUND				
	Revenue	1,827,819.48	667,927.49	37%	
	Expenditure	1,827,819.48	584,784.99	32%	
	Difference	0	83,143		
611	FIREMEN'S PENSION FUND				
	Revenue	34,000.00	205.64	1%	
	Expenditure	34,000.00	7,394.04	22%	
	Difference	0	-7,188		

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013 Resources	3,113,193	2,892,752	3,885,718	3,199,889	6,023,327	2,971,702	3,246,484	3,733,817	3,212,953	4,181,707	5,905,735	3,884,924
2013 Expenses	3,587,777	2,564,700	3,917,493	3,259,314	4,204,123	4,391,133	2,638,662	2,927,542	3,066,202	3,145,765	3,203,616	6,532,316
2014 Resources	5,433,998	2,689,975	3,686,798	4,964,043	5,001,594	3,483,247	3,450,194	3,528,256	3,346,785	5,389,834	4,806,449	3,351,172
2014 Expenses	3,874,963	2,019,875	3,039,668	3,185,037	3,086,968	5,236,098	3,042,733	2,710,590	3,458,100	2,767,032	2,926,567	6,885,292
2015 Resources	3,644,708	3,331,138	2,408,662	4,747,009	6,571,785	4,535,110	3,475,387	4,005,369	4,551,286	3,793,534	5,872,766	4,626,154
2015 Expenses	3,561,265	2,925,194	3,472,627	3,341,983	3,062,984	4,647,244	2,876,779	3,774,436	3,023,349	3,543,991	3,203,564	8,728,783
2016 Resources	4,360,173	3,961,049	3,917,481	4,898,586	6,428,595	4,047,964	4,471,807	4,253,455	4,293,605	5,079,292	4,343,977	4,582,921
2016 Expenses	3,924,290	3,497,910	3,273,404	3,216,916	3,915,937	4,916,128	3,766,851	4,442,456	3,567,337	4,256,580	3,945,832	9,044,285
Average Net	400,944	466,809	48,867	1,201,569	2,438,822	-1,038,145	579,712	416,468	572,410	1,182,750	1,912,337	-3,686,376
Ave Rev 2013-2016	4,138,018	3,218,729	3,474,665	4,452,382	6,006,325	3,759,506	3,660,968	3,880,224	3,851,157	4,611,092	5,232,232	4,111,293
Ave Exp 2013-2016	3,737,074	2,751,920	3,425,798	3,250,812	3,567,503	4,797,651	3,081,256	3,463,756	3,278,747	3,428,342	3,319,895	7,797,669
2017 Rev	4,321,563	4,225,273	4,808,903									
2017 Exp	3,543,523	3,937,128	3,680,841									
Month net:	778,040	288,145	1,128,062									
Cash at month end	2,942,223	3,751,944	3,718,251									
Projected Cash												

Cash Flow by Month



City of Anacortes
2017/2018 Budget
EXPENSE

* APPROVED PER ORDINANCE 2993 *
CAPITAL PROJECTS
Budget to Actuals through 3/31/17

Line	BARS	Account	Budget Request	Budget Detail	Actual YTD	2017			Job Cost/ Project No.	Description	Line
						Budget	Project Under (Over) Budget	BARS Under (Over) Budget			
543	001.220.594.18.64	Machinery & Equipment	0		4,727	0	-4,727	-4,727	16-070-IDS	VOIP	543
	001.310.594.21.64	Machinery & Equipment	0	0	0	0	0	-20,978	0err020a	One additional patrol vehicle	543
				0	20,978	0	-20,978	0		Police Aux Patrol Vehicle (Tesoro Grant)	
617	001.320.594.25.64	Capital Equipment	80,500				0	-343,289			617
618				61,000	423,789		-362,789		scba2016	SCBA Program (unfunded Grant)	618
619				12,000			12,000			Turnout Gear Washer	619
620				7,500	0		7,500			Fire Hose (70 Lengths)	620
621				0	0		0			Annual Radio Replacement Program	621
622				0	0		0			Annual Vehicle Extrication Program	622
623					0		0				623
733	001.320.594.22.62	Buildings & Structures (Acquisition, Con	20,000				0	20,000			733
734				0	0		0			Design March Point Fire Station	734
735				20,000	0		20,000			Live Fire Training Water Retention	735
850	001.713.594.53.62	BUILDINGS & STRUCTURES (ACQUISITION, CON	195,000				0	195,000		Public Safety Building	850
851				40,000	0		40,000			Public Safety Security Cameras	851
852				20,000	0		20,000			Public Safety Flooring	852
853					0		0				853
854					0		0				854
855					0		0				855
856					0		0				856
857					0		0				857
858					0		0			Washington Park	858
859				0	0		0			Washington Park Bathroom Upgrade	859
860					0		0			Water Treatment Plant	860
				0	0		0			Water Treatment Camera Installation	
860				0	0		0			Library	860
861				0	0		0			Spikes for Library Roof	861
862					0		0				862
863				50,000	0		50,000			Library Carpet Replacement	863
864					0		0			Fire Stations	864
865				25,000	0		25,000			Interior Painting Fire Station 1 & 2	865
866				0	0		0			Flooring Fire Station 1 & 2	866
867					0		0			HVAC upgrade Fire Station 1	867
868					0		0			Operations Shop	868
869				35,000	0		35,000			Bathroom Expansion	869
869.5				25,000	0		25,000			Overhead Garage Doors	869.5
					0		0				
1020	102.430.594.36.63	Other Improvements	5,000	5,000	0		5,000	5,000		Design	1020
1310	108.410.594.76.60	Capital Outlays	115,000				0	109			1310
1311				0	0		0			South Commercial Ave Pocket Park	1311
1312				55,000	0		55,000			Cemetery Improvements/Expansion	1312
1313				25,000	0		25,000			Depot Improvements	1313
1314				10,000	0		10,000			Park Improvements	1314

City of Anacortes
2017/2018 Budget
EXPENSE
*** APPROVED PER ORDINANCE 2993 ***
CAPITAL PROJECTS
Budget to Actuals through 3/31/17

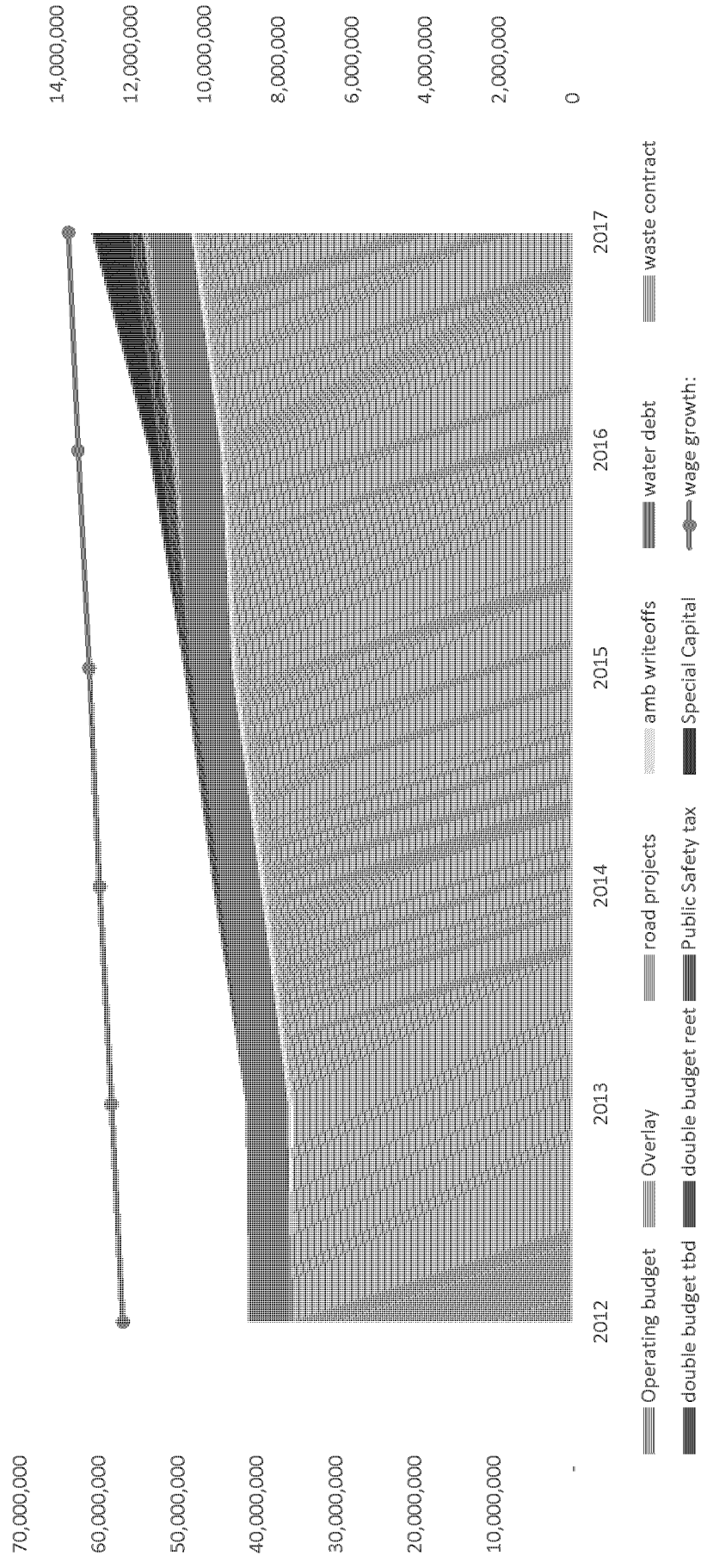
Line	BARS	Account	Budget Request	Budget Detail	Actual YTD	2017			Job Cost/ Project No.	Description	Line
						Budget	Project Under (Over) Budget	BARS Under (Over) Budget			
1315				25,000	1,306		23,694			Trail Improvements	1315
1315.1				0	0		0		019-IDS	WA Park Improvements	1315.1
				0	113,585		-113,585		14-014-IDS	Storvik Park Spray Pad	
							0				
1375		Intergovernmental Services	0		0		0	0			1375
1376		Machinery & Equipment	0		18,664		-18,664	-18,664	17-022-FIR	Extraction Equipment (unfunded Grant)	1376
		Land & Land Improvements			60,419		-60,419	-60,419		Van Buren/Bell Property Purchase	1375
1559		Buildings & Structures	68,250				0	68,250			1559
										meeting room modernization project (based on Dimensional bid from 2015 + inflation, however unsure if prevailing wage was included)	1560
1560				43,250	0		43,250			needs assessment/charrette	1561
1561				25,000	0		25,000				
1562					0		0	0			1562
1613		401.000.594.34.10 SALARIES & WAGES	0		0		0	0			1613
1614		401.000.594.34.20 PERSONNEL BENEFITS	0		0		0	0			1614
1615		401.000.594.34.60 Capital Outlays	0		0		0	0			1615
1616		401.000.594.34.61 Land & Land Improvements	0		0		0	0			1616
1617		401.000.594.34.62 Buildings & Structures (Acquisition, Con	0		0		0	0			1617
1618		401.000.594.34.63 Other Improvements	5,224,000				0	4,637,975		Retired WTP Decommissioning	1618
1619				500,000	0		500,000		16-018-WTR,		1619
1620				1,125,000	299,272		825,728		17-001-WTR	Pipeline Replacements	1620
1621				2,500,000	67,920		2,432,080		16-039-WTR	3MG Reservoir Restoration	1621
1622				100,000	53,451		46,550		16-016-WTR,	Telemetry Upgrades	1622
1623				90,000	0		90,000		15-010-IDS	Water Treatment Camera Installation	1623
1623				33,000	0		33,000			Cathodic Protect/Anode Replace	1623
1624				100,000	0		100,000			Pass Lake 10-inch Waterline	1624
1625				176,000	0		176,000			Sharpes Corner Project	1625
1626				0	0		0			Intake Pump Replacement	1626
1627				100,000	4,405		95,595		17-007-WTR	Reline 36-inch Transmission Line	1627
1628				500,000	78,477		421,523		14-056-IDS	Fiber Telemetry	1628
1629.1				0	82,500		-82,500		err860	Ditch Witch Directional Driller	1629.1
1630.1					0		0				1630.1

City of Anacortes
2017/2018 Budget
EXPENSE
*** APPROVED PER ORDINANCE 2993 ***
CAPITAL PROJECTS
Budget to Actuals through 3/31/17

Line	BARS	Account	Budget Request	Budget Detail	Actual YTD	2017			Job Cost/ Project No.	Description	Line
						BARS Under (Over)	Project Under (Over)	Budget			
1878.1	401.740.594.34.63	Other Improvements	10,000	10,000	0	3,547	10,000	6,453	wf594	Cathodic protection	1878.1
							-3,547			capital parts	
1918.1	440.000.594.35.20	PERSONNEL BENEFITS	0	0	0	0	0	0			1918.1
1919.1	440.000.594.35.62	Buildings & Structures (Acquisition, Con	0	0	0	0	0	0			1919.1
1920.1	440.000.594.35.63	Other Improvements	2,918,000				0	2,864,105			1920.1
1921.1				990,000	5,509		984,491		14-009-IDS, 14-056-IDS,	Fiber Telemetry	1921.1
1922.1				628,000	32,869		595,131		16-001-SEW, 16-074-SEW, 17-015-SEW, 17-018-SEW	Collection System Rehab/Inflow and Infiltration Reduction	1922.1
1923.1				300,000	0		300,000		WWTP Admin Building Upgrade		1923.1
1924.1				1,000,000	14,963		985,037		13-020-SEW	Outfall Maintenance and Rehabilitation	1924.1
1925.1					555		-555		14-035-SEW	Pump Station Upgrades	1925.1
1926.1	440.000.594.35.64	Machinery & Equipment	1,350,000				0	1,108,618			1926.1
1927.1				260,000	0		260,000			Pump Station Upgrades	1927.1
1921.1							-3,289		14-009-IDS, 14-056-IDS	Fiber Telemetry	1921.1
1928.1				40,000	0		40,000		PS 13 Odor Control		1928.1
1929.1				650,000	238,093		411,907		15-032-SEW, 17-008-SEW	Incinerator Offgas Scrubbing System Dechlorination/Disinfection Upgrade	1929.1
1930.1				100,000	0		100,000				1930.1
1931.1				300,000	0		300,000			Outlet Duct and Crossover Duct Rehabilitation	1931.1
2123.1	445.770.594.31.60	Capital Outlays	470,000				0	433,169			2123.1
2124.1					0		0				2124.1
2125.1				150,000	7,288		142,712		17-021-STM	Storm Sewer Upgrade	2125.1
2126.1				20,000	0		20,000			Trash Racks	2126.1
2127.1				300,000	29,543		270,457		16-041-STM, 17-005-STM	Storm Pond/Vault Restoration	2127.1
2202.1	450.780.594.37.60	Capital Outlays	63,000				0	11,203			2202.1
2203.1				35,000	31,947		3,053		err174	Pickup Truck	2203.1
2204.1				28,000	19,851		8,149		17-014-IDS	Dumpster & Roll-Off replacements	2204.1
2298.1	501.790.594.18.62	BUILDINGS & STRUCTURES (ACQUISITION, CON	0		0		0	0			2298.1
2299.1	501.790.594.48.60	Capital Outlays	705,000				0	354,833			2299.1
2300.1				92,000	78,140		13,860		err387, err426, err861, err426	Parks/Depot	2300.1
2301.1				65,000	0		65,000			Fire	2301.1
2302.1				34,000	29,946		4,054		err177	Street	2302.1

Line	BARS	Account	Budget Request	Budget Detail	Actual YTD	Project Under (Over) Budget	BARS Under (Over) Budget	Job Cost/ Project No.	Description	Line
2303.1				80,000	37,889	42,111		err175, err176	Water Maint	2303.1
2304.1				28,000	0	28,000			Solid Waste	2304.1
2305.1				180,000	0	180,000			Police	2305.1
					8,800	-8,800		err033	pursuit vehicle	
					52,649	-52,649		err034	pursuit vehicle	
					8,813	-8,813		err035	pursuit vehicle	
2306.1				155,000	69,682	85,318		err179	WWTP	2306.1
2307.1				65,000	0	65,000			Fleet	2307.1
2308.1				0	0	0			IT	2308.1
2309.1				6,000	64,248	-58,248		err15909, err178	ACFL	2309.1
2310.1					0	0			WTP	2310.1
1219	105.712.595.64.63	Other Improvements	0		0	0	0			1219
1220	105.712.595.90.10	Salaries & Wages	65,358	65,358	8,200	57,158	57,158			1220
						0	0	99001pwp	Development Review	
						0	0		Other	
1221	105.712.595.90.12	Overtime	2,679	2,679	1,494	1,185	1,185			1221
						0	0	99001pwp	Development Review	
						0	0		Other	
1222	105.712.595.90.20	Personnel Benefits	30,890	30,890	6,590	24,300	24,300			1222
						0	0	99001pwp	Development Review	
						0	0		Other	
1223	105.712.595.90.43	Travel & Training	1,000	1,000	0	1,000	1,000		5 employees	1223
1224					0	0	0			1224
1225	105.720.595.30.63	Other Improvements	198,000			0	141,832			1225
1226				0	13,814	-13,814		16-004-TRN	32nd and D roundabout (partial grant funding)	1226
1227				0	41,361	-41,361		16-025-TRN	Oakes/San Juan Harbor Roundabout Design (partial grant funding)	1227
1227.1				198,000	101	197,899		15-006-TRN	S. March Point Rd Shoulder Widening	1227.1
1228				0	455	-455		13-030-TRN	Safe Routes to School	1228
				0	128	-128		16-012-TRN	Flashing Beacons	1228
				0	308	-308		15-052-TRN	South Commercial	
						0	0			
1229	105.720.595.61.63	Other Improvements	300,000			0	288,138			1229
1230				100,000	751	99,249		16-078-TRN	ADA Ramps	1230
1231								17-028-TRN	Sidewalks, Trip Hazards Repair/Tree	1231
1232				200,000	11,111	188,889				1232
					0	0	0			
1233	105.720.595.62.63	Other Improvements	56,250			0	33,917			1233
								14-023-TRN, 14-028-TRN, 13-016-TRN	Guemes Channel Trail	
1227.1				56,250	21,933	34,317		15-006-TRN	S. March Point Rd Shoulder Widening	1227.1
1228				0	354	-354		16-012-TRN	Flashing Beacons	1228
				0	46	-46				

Budget Components



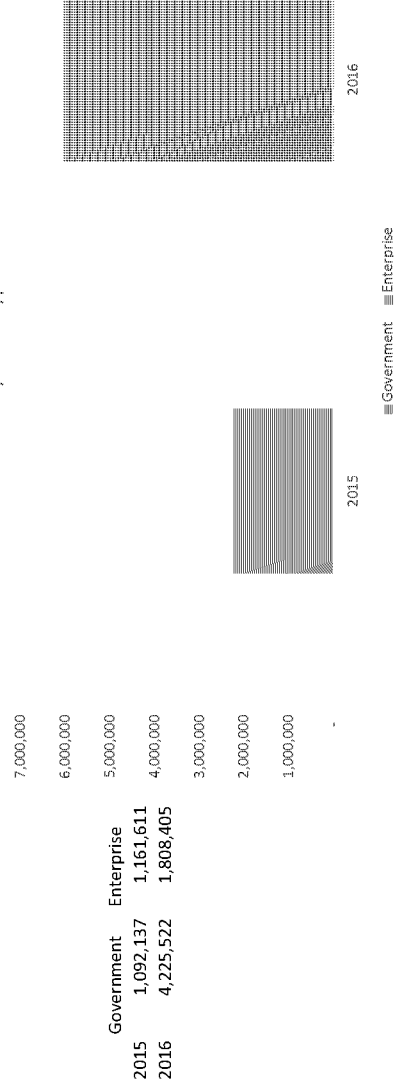
TRANSPORTATION BENEFIT DISTRICT REVENUE AND EXPENDITURE TREND

Revenues in order of restriction:	2015	2016	Total:
TBD Fees	204,311	305,160	509,471
Solid Waste Utility Tax	190,997	267,973	458,970
Prilled Sulfur	204,894	181,010	385,904
REET		600,000	
General Fund Transfer			
	600,202	1,354,143	
 Overlay expenses:	 452,594	 1,649,177	 2,101,771
 Difference	 147,608	 (295,034)	
 Cash balance at YE:	 511,023.62	 349,124.19	

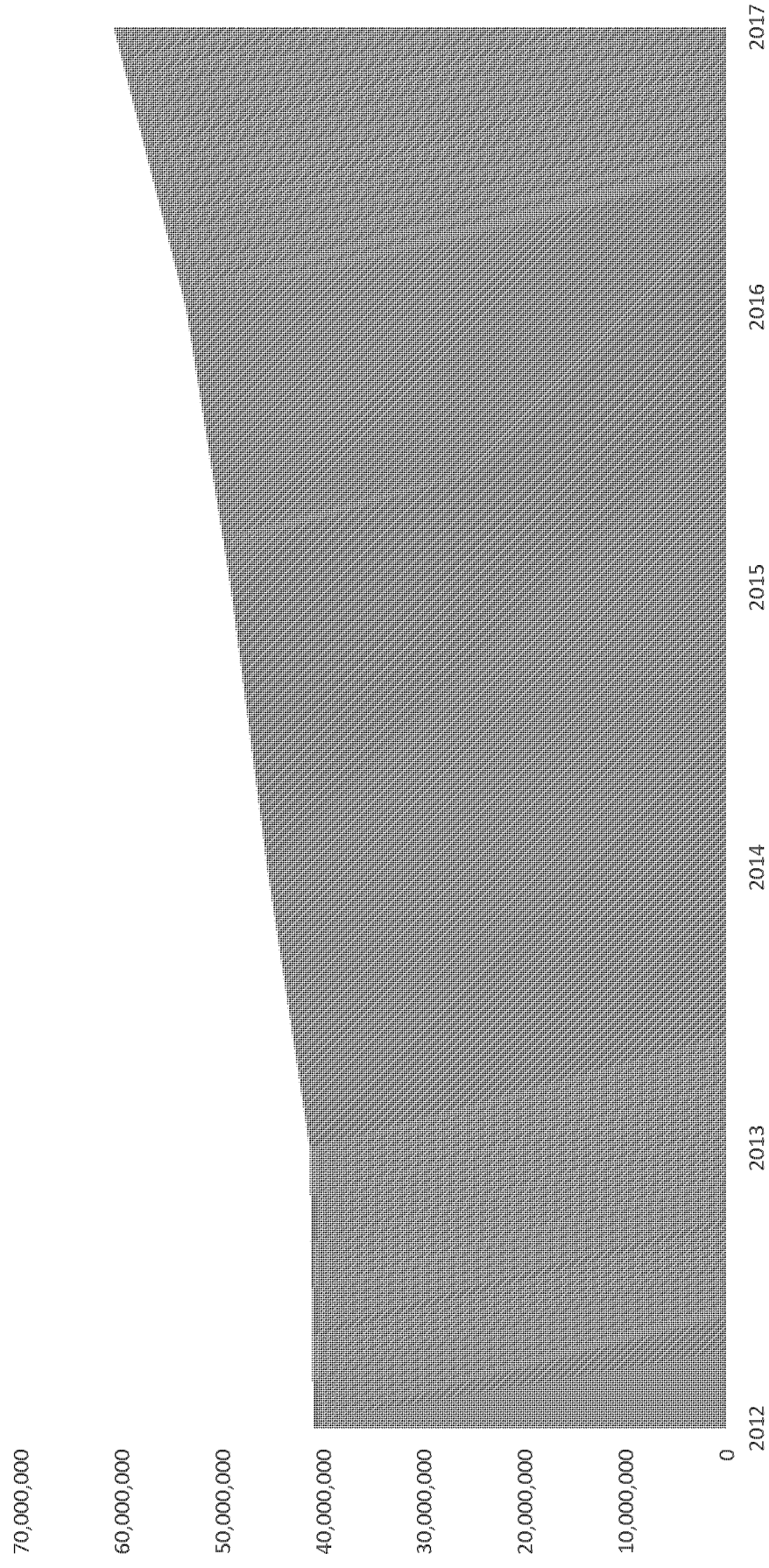
Reserve account set aside in the General fund equal to 20% of annual expenditures of the following funds:

Governmental operating fund name:	General	Parks	Cemetery	Library	Road Maint	Wa Park	EMS	Total:
Governmental operating fund number:	001	101	102	103	104	107	110	
2016 Adopted budget:	12,809,020	1,495,272	212,528	1,341,913	2,133,702	246,721	2,888,455	21,127,611
20% of 2016 adopted budget:	2,561,804	299,054	42,506	268,383	426,740	49,344	577,691	4,225,522
YE Cash & Investment balances:	7,474,821	281,963	93,642	282,781	349,124	71,428	272,236	8,825,995
Emergency Reserve Cash:	4,225,522							
Available Operating Cash:	3,249,298	281,963	93,642	282,781	349,124	71,428	272,236	8,825,995
ERR Cash balances:	2015	2016						
	3,381,936	4,933,097						
Fund:	001	101	102	103	104	107	110	
Emergency reserve by fund 2015:	576,173	72,267	10,117	62,727	119,884	11,168	135,352	611
Total Emergency Cash 2015	2,253,748							401
Fund:	001	401	440	445	450			
Emergency reserve by fund 2015:	4,225,522	917,830	469,970	75,839	344,766			445
Total Emergency Cash 2016	6,033,928							450
Change in Emergency reserves:	3,780,180							501

Reserves by Fund Type



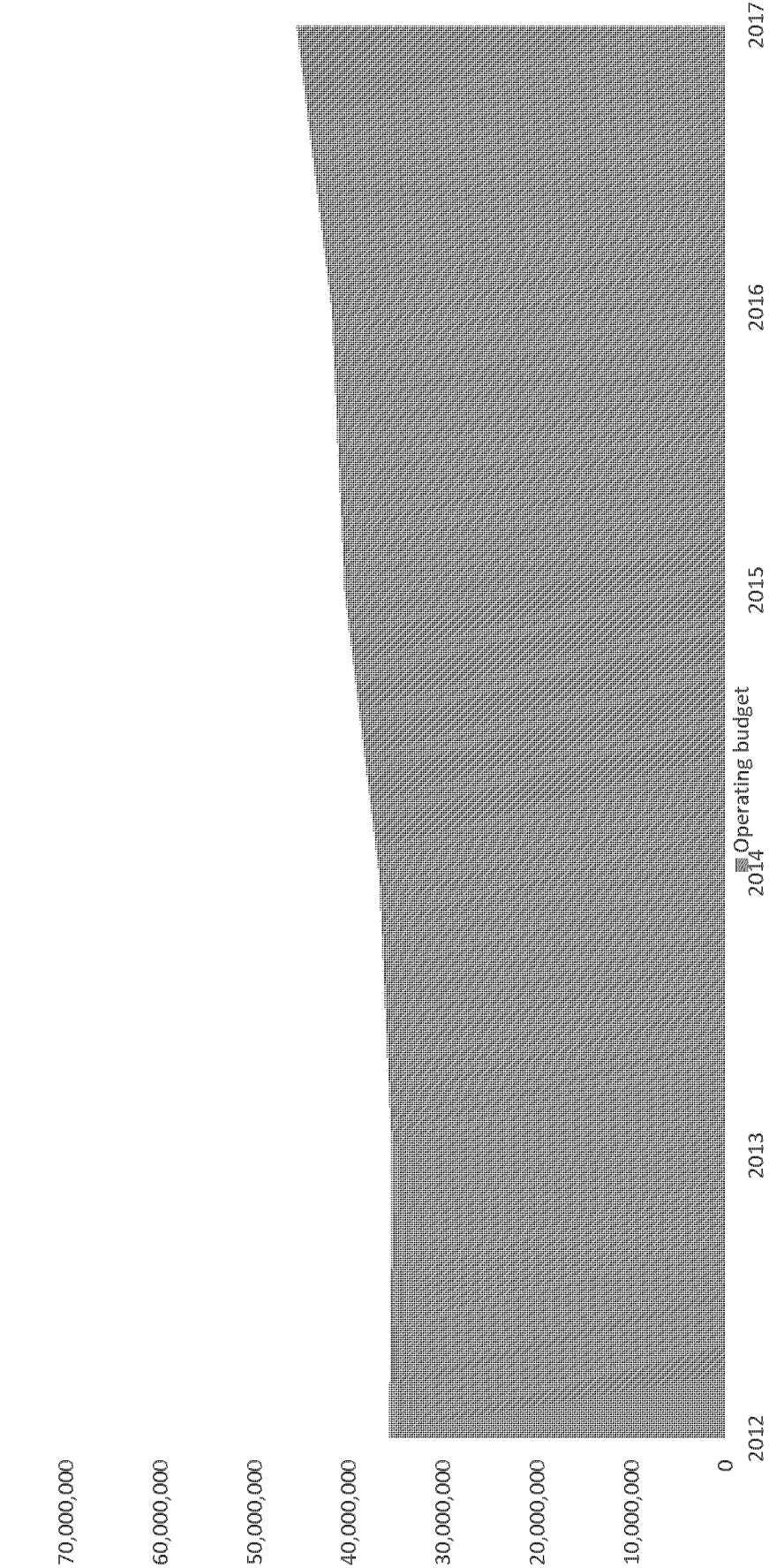
Total Budget Trend



Additional Budget Elements Since 2012

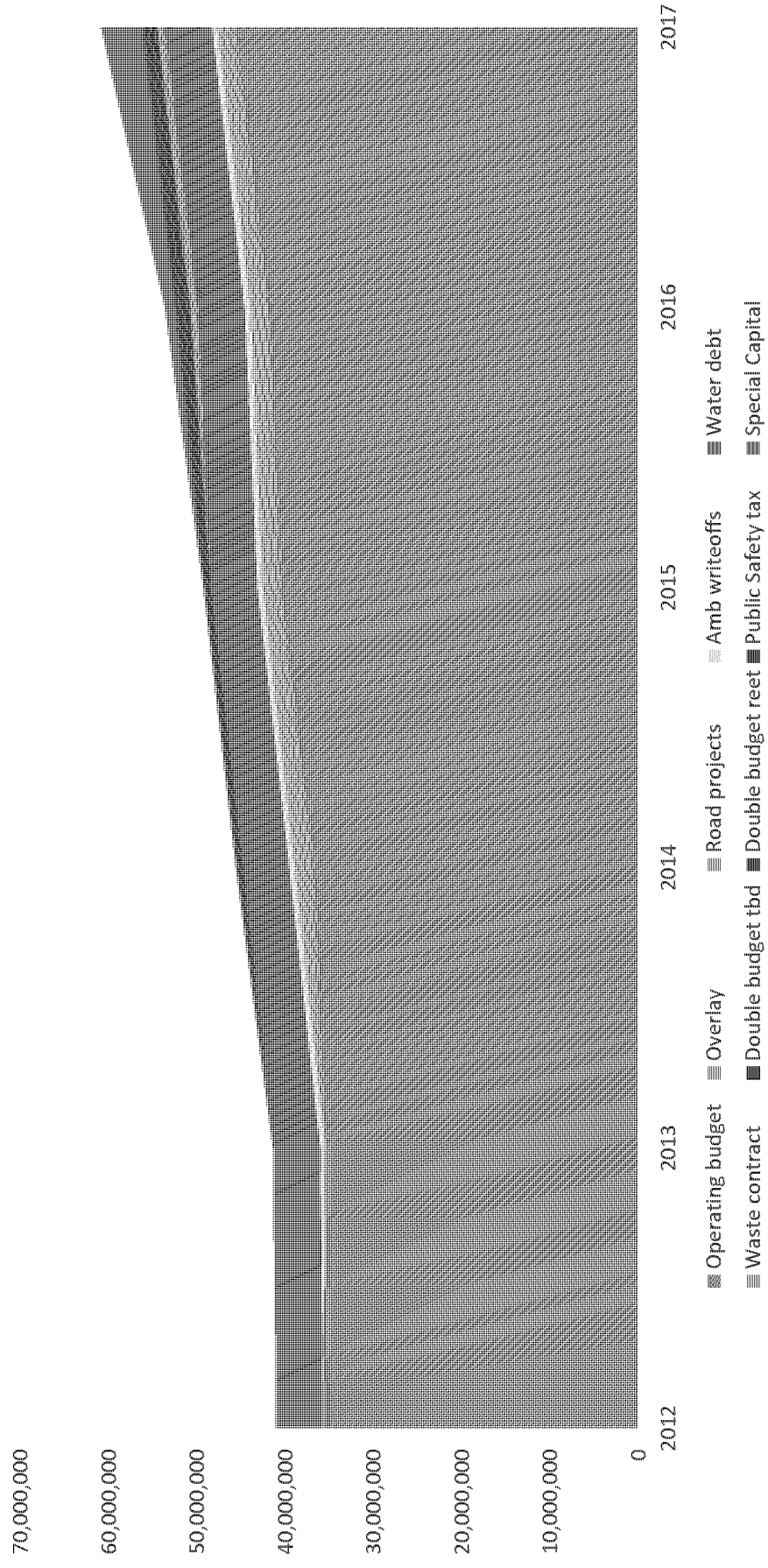
	2012	2013	2014	2015	2016	2017
Water debt	5,322,878	5,322,878	5,322,878	5,322,878	5,322,878	5,322,878
Amb writeoffs		640,342	640,342	640,342	640,342	640,342
Overlay			1,100,000	1,100,000	1,100,000	1,100,000
Road projects			1,023,543	1,023,543	1,023,543	1,023,543
Double budget reet			723,394	723,394	723,394	723,394
Waste contract					921,459	921,459
Double budget tbd					292,108	292,108
Public Safety tax					641,067	641,067
Special Capital					1,125,000	4,625,000

Basic Operating Budget Trend



Costs of Budget increase since 2012			
overlays:	1,100,000		
road projects	1,023,543		
amb writeoffs	640,342		
water debt	5,322,878	(ave water debt increase 2013-2016)	19,835,445
waste contract	921,459	ave diff 2010-2015 vs 2016-2017	48.3%
double budget tbd	292,108	Ave 2016-2017	9.7%
double budget reet	723,394	ave reet use 2010-2016	
Public Safety pass thru	641,067	ave public safety sales tax 2015-16	
Utility special capital	5,750,000	Water 3MG tank, pipes, Sewer outfall	
	<u>16,414,790</u>		
		Change in budget 2012-2017:	
		% change:	
		Ave per year:	
		General budget increases since 2012:	16,414,790
		Change in budget 12-17 w/out increases:	3,420,655
		% change:	8.3%
		Ave per year:	1.7%
		Average CPI increase 2012-2016:	1.8%

Budget Components



ORDINANCE 3003

AN ORDINANCE AMENDING ORDINANCE NO. 2993 ADOPTED ON NOVEMBER 28, 2016, ENTITLED "AN ORDINANCE ADOPTING THE BUDGET FOR ALL MUNICIPAL PURPOSES AND USES FOR THE 2017/2018 BIENNIUM"

WHEREAS, two public works projects that were not completed in 2015 require a rollover budget amendment to provide budget authority to continue work, the 32nd Street and D Avenue improvements study and the Oakes Avenue and Ship Harbor intersection improvements, both of which are grant funded with a match; additionally \$75,000 of Impact Fees will be used on the Oakes/Ship Harbor intersection, and

WHEREAS, a restructuring of EDASC and its annual dues structure was implemented after budget development, requiring amendment to provide budget authority to pay the higher fee, and

WHEREAS, a city relighting project was authorized by City Council on February 22, 2017 and this amendment will provide the budget authorization for that project, and

WHEREAS, the HVAC unit at Fire Station 2 that is located in the ceiling of the building started leaking then quit altogether, requiring unanticipated maintenance, and

WHEREAS, the Fire Department was awarded a grant to replace self-contained breathing apparatus (SCBA's) and the award and replacement project was started but not completed in 2016, requiring a rollover budget amendment, and

WHEREAS, the Arts Festival did not submit its Lodging Tax grant invoice before the year end cutoff, requiring a rollover budget amendment to reimburse their festival costs with LTAC funds, and

WHEREAS, the ERR department had a tractor replacement due for the Parks department but lacked sufficient funds to purchase the replacement without dipping into reserves so the difference was then made up out of the ACFL and Parks funds operating cash, and

WHEREAS, the artificial turf for the Daniels field project was provided by the City with the use of Park Impact Fees, and

WHEREAS, a building remodel for the Operations Building was budgeted in 2016 but not completed requiring a rollover budget amendment, and

WHEREAS, a professional services budget line was established in 2016 for review of a Community Center which was not completed, requiring a rollover budget amendment, the cost of which is to be reimbursed from a private donor, and

WHEREAS, a clean up of a ditch at a city owned leased property became necessary after the budget was drafted, requiring amendment to provide budget authority, the payment of which is intended to be at least partially recovered from the lease, and

WHEREAS, a donation was made to the Police Department for the purchase of a Cellebrite device to aid the department in mobile device forensics,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Anacortes, Washington, as follows:

Section 1. Ordinance No. 2993 dated November 28, 2016 adopting the Budget for the 2017/2018 biennium is hereby amended to reflect the following revisions to expenditures and revenues in the following funds:

		2017		2018	
		DR	CR		
105.720.595.30.63	32nd & D Improvements	71,619			
105.720.333.20.20	DOT grant		61,951		
105.720.397.00.02	City match (REET 2)		9,669		
105.720.595.30.63	HWY 20 & Ship Harbor interstion	128,000			
105.720.333.20.20	DOT grant		110,500		
105.720.397.00.00	Transfer in REET 2		17,500		
335.711.597.00.02	Tranfer out REET 2	17,500			
335.240.308.10.02	Use of REET 2 fund balance		17,500		
105.720.595.30.63	HWY 20 & Ship Harbor interstion	75,000			
105.720.397.00.00	Transfer in Impact fees		75,000		
112.000.597.00.00	Transfer out impact fees	75,000			
112.240.308.90.00	Fund balance		75,000		
001.240.558.70.41	EDASC contract	20,500		20,500	
001.240.337.00.00	County reimbursement		7,200		7,200
001.000.308.90.00	Fund Balance		13,300		13,300
00.714.558.90.48	City building relighting project	80,000			
001.000.308.90.00	Rebates		62,000		
001.000.308.90.00	Cash rebated from St Light project		18,000		
001.320.522.52.48	Fire Sta 2 HVAC	12,500			
001.000.308.90.00	Fund Balance		12,500		
001.320.594.25.64	Fire SCBA grant rollover	450,000			
001.320.331.97.04	Grant revenues		450,000		
135.240.557.30.41	Arts festival LTAC rollover	9,025			
135.240.308.90.00	Fund balance		9,025		
113.410.594.76.64	ACFL portion of tractor	14,000			
101.410.594.76.64	Parks portion of tractor	11,000			
501.720.397.00.00	Transfer to ERR		25,000		
112.000.597.00.02	Parks impact fees trans out	50,000			
112.240.308.90.00	Parks impact fees fund balance		50,000		
108.410.594.76.60	Daniels field artificial turf	50,000			
108.410.397.00.00	Parks const fund trans in		50,000		
501.790.548.31.41	Rollover Ops building remodel study	7,000			
501.790.308.80.00	Fund balance		7,000		
001.240.558.60.41	Rollover Maul Foster Comm Ctr	14,200			
001.000.308.90.00	Fund balance		14,200		
105.720.595.61.63	Sidewalks and ADA ramps	250,000			
105.720.334.03.80	Wa State TIB Grant		250,000		
001.310.521.70.35	Small Tools & Minor Equipment	10,500			
001.310.367.00.00	Donation for Cellebrite		10,500		

Section 2. Effective date. This Ordinance shall take effect from and after five (5) days after its passage and publication, as required by law.

PASSED AND APPROVED THIS 1st day of May, 2017

CITY OF ANACORTES, WASHINGTON

BY: _____
Laurie Gere, Mayor

ATTEST:

(Corporate Seal)

Steven D. Hoglund, City Clerk

APPROVED AS TO FORM:

Darcy Swetnam, City Attorney



Anacortes City Council

Proposed Agenda Items for the Next Eight Weeks Beginning May 8, 2017

Subjects listed below have been tentatively suggested for consideration by the Anacortes City Council on the dates indicated. Items may be added to, removed from or rearranged on this list. Routine business such as approval of minutes, vouchers and consent agenda items is not included. The complete Preliminary Agenda for each meeting is published at 3:00 on the Wednesday prior to the meeting. Published Agendas are subject to change and may be updated following the posting period. For additional information on agenda topics, please contact the City Clerk's office at 360-299-1960 to be directed to the sponsoring staff member.

May 8, 2017

- Anacortes Historic Preservation Board Annual Report (Discussion)
 - Resolution 1987: Interlocal Cooperative Purchasing Agreement with US Communities (Discussion/Possible Action)
- Executive Session (___ Minutes) : City Council Candidate Discussion RCW 42.30.110 (h) (At Beginning of Meeting)

May 15, 2017

- Community Development Block Grant (CDBG): Review and Approve 2017/2018 Action Plan (Action)

May 22, 2017

Special Meeting: Special Meeting Thursday, May 25, 6-8 p.m.: Commercial Development Regulations Open House

June 5, 2017

- Closed Record Public Hearing: CUP-2017-0001, Anacortes School District, Cap Sante High School Portable(s) at SE corner of 22nd Street & "J" Avenue

June 12, 2017

June 19, 2017

June 26, 2017

July 3, 2017

DAY CELEBRATION. DO NOT SCHEDULE ANY BUSINESS THIS NIGHT.

Upcoming City Council Committee Meetings

The public is welcome to attend City Council Committee Meetings.

- Public Works, Monday, May 1, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Housing Affordability & Community Services, Thursday, May 4, 2017, 1:30 PM, City Hall
- Public Safety , Tuesday, May 9, 2017, 4:30 PM, City Hall
- Finance, Wednesday, May 10, 2017, 5:00 PM, Main Conference Room, City Hall
- Public Works, Monday, May 15, 2017, 5:00 PM, Public Works Director's Office, City Hall
- Parks & Recreation, Thursday, May 18, 2017, 6:00 PM, Main Conference Room, City Hall
- Planning, Monday, May 22, 2017, 5:00 PM, Main Conference Room, City Hall
- Finance, Wednesday, May 24, 2017, 5:00 PM, Main Conference Room, City Hall
